



**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS**

SUPERVISORS
BOARD MEETING

January 10, 2010
7:00 P.M.

AGENDA

7:00 p.m.	1.	The County Administrator will call the <u>January</u> organizational meeting to order.	1
	2.	Invocation	1
	3.	Election of Chair	3
	4.	Election of Vice Chair	3
	5.	Set Day, Time and Place of Regular Meetings	3
	6.	Adoption of Board By-Laws	3
	7.	Selection of Operating System: Committees or Committee-of-the-Whole	3
	8.	Appointments: Personnel Committee	3
	9.	Adoption of Board Rules of Procedure for Public Hearings	9
	10.	Adoption of Board Protocol for Public Participation	11
	11.	Adoption of Protocol for Board of Supervisors Comments	13
	12.	Adoption of Board of Supervisors Conflict of Interest Policy	15
	13.	<u>PUBLIC PARTICIPATION</u> : <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting</i>	25
7:30 p.m.	14.	Board of Supervisors Comments	27
	15.	Presentation of FY 09 Audit: Matthew A. McLearn, CPA, Robinson, Farmer, Cox	29
	16.	Highway Matters: Kevin Wright, Interim Residency Administrator, VDOT	31
8:00 p.m.	17.	2009 Progress Report on Centra Southside Community Hospital: Gwen S. Eddleman, Ed.D., President & CEO, Centra Southside Community Hospital George W. Dawson, President & CEO, Centra Health, Inc.	33
8:30 p.m.	18.	<u>Consent Agenda</u> :	
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	b.	Approval of Minutes: December 8, 2009	41
	c.	Review of Accounts & Claims	81
	d.	The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.	103
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	19.	Supplemental Budget Request from Central Virginia Regional Library	109
	20.	School Board Appointments: District 101 – Simpson District 801 - Wiley	113

21.	Appointments: <i>(Positions to be filled by members of the Board of Supervisors)</i>	117
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	Commonwealth Regional Council (1 Member/1 Alternate)	
	Crossroads Community Services Board (1 Member)	
	Prince Edward County Social Services Board (1 Member)	
	Prince Edward County Electronic Village (1 Member)	
	Board of Supervisors Legislative Committee (3 Members)	
22.	Appointments: <i>(Positions to be filled by citizens.)</i>	119
	Prince Edward County Planning Commission (3 Positions)	
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	Industrial Development Authority (1 Position)	
	Crossroads Community Services Board (1 Position)	
	Granite Falls Community Development Authority (5 Positions)	
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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 12, 2010
Item No.: 1 & 2
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call to Order and Invocation

Summary: The County Administrator, W.W. Bartlett, will call to order the **January** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 12, 2010
Item No.: 3 – 8
Department: Board of Supervisors
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Board Organization

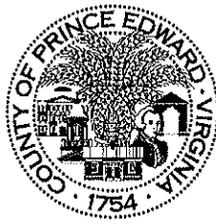
Summary: The first meeting in January of each year is the organizational meeting of the Board. The Board shall act on the following agenda items:

3. Elect a Chair (Two-year term of office)
4. Elect a Vice Chair (Two-year term of office)
5. Set Day, Time and Place of Regular Board Meetings
6. Adopt Board By-Laws – See Attachment
7. Establish an Operating System – The By-Laws of the Board state that “*at the January meeting of each year, the Board shall vote whether to operate with a system of standing committees during the year. If it does, the Board shall specify the name, composition, and function of each of the several committees.*” If the Board votes not to have standing committees, it may act as a “committee-of-the-whole”.
8. Appointments: Personnel Committee – During 2004, the Board approved the creation of a “standing” Personnel Committee. The members are appointed annually by the Chairman at the Board’s organizational meeting in January of each year. The 2009 membership on the Personnel Committee was: Supervisor Howard Simpson, Chair; Supervisor; Supervisor Sally Gilfillan; Supervisor James Moore and Supervisor Mattie Wiley.

Attachments: By-Laws of the Board of Supervisors

Recommendation: Action.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	



COUNTY OF PRINCE EDWARD, VIRGINIA

BYLAWS OF THE BOARD OF SUPERVISORS

I. ATTENDANCE AND ADJOURNMENT

All members shall make a reasonable effort to attend meetings of the Board. If unable to attend, a member shall notify the Chairman or County Administrator.

A majority of the members of the Board shall constitute a quorum and must be present to proceed to business. A smaller number of members may adjourn or send for absentees. Special meetings of the Board may be called in accordance with Section 15.1-538 of the Code of Virginia, 1950, as amended.

The Chairman shall take the chair at the hour set by the Board for regular or special meetings. He shall immediately call the Board to order and determine if a quorum is present; if so, he shall have the minutes of the preceding meeting submitted. Any errors or omissions shall, upon motion and carried, then be corrected. The minutes, being found correct, shall be signed by the Chairman and Clerk and shall be the authentic record of the proceedings of the Board of Supervisors.

II. CHAIRMAN AND VICE-CHAIRMAN

At the first meeting in January of each year, the Board of Supervisors shall elect one of its members as Chairman and one other of its members as Vice-Chairman. The term of office for the Chairman and Vice-Chairman shall be for two years, but they may be re-elected.

The Chairman shall preside at all meetings at which he is present. The Vice-Chairman shall preside at all meetings at which the Chairman is absent and may discharge any other duty of the Chairman during his absence or disability.

The day, time, and place of regular board meetings shall be determined at the January meeting.

III. CLERK

The County Administrator shall serve as Clerk to the Board.

The minutes of the meetings of the Board shall be duly drawn by the Clerk and shall be submitted for approval at the next regular monthly meeting following their draft.

The Clerk shall appoint a deputy as recording secretary if required or needed by the Board.

IV. ORDER OF BUSINESS

After the call to order the Board shall proceed to the agenda. The normal order of the agenda shall be as below, except at the January organizational meeting and as subject to rearrangement by the Chairman, absent objection by the Board. At the organizational meeting in January, the first order of business shall be the election of the Chairman and Vice-Chairman and approval of the Board's operating procedures.

- A. Public Participation
- B. Consent Agenda
 - Acceptance of Treasurer's Report
 - Approval of Minutes
 - Approval of Warrant List
- C. Highway Matters
- D. Business for Board Consideration
- F. County Administrator's Report
- G. Closed Session
- H. Correspondence
- I. Informational Items
- J. Upcoming Meetings
- K. Monthly Reports from Local Departments
- L. Adjournment

V. PREPARATION OF AGENDA

The County Administrator shall see that the preparation and printing of Board papers, ordinances, resolutions, petitions, and other applicable documents, be completed within such time that members of the Board may receive the documents at least 72 hours before the meeting of the Board.

The County Administrator shall close the upcoming Agenda on the Wednesday prior to the meeting of the Board. Any item submitted after this deadline will not be considered for action unless recommended by the County Administrator.

VI. CONSENT AGENDA

The Chairman and County Administrator shall style routine, non-controversial matters requiring Board action on a Consent Agenda. Items may be removed from the Consent Agenda and place on the Regular Agenda on recorded vote by a majority of the Board members present. Only one motion is necessary to adopt all recommendations and action items on the Consent Agenda.

There shall be no debate or discussion by any member of the Board or the public regarding any item on the Consent Agenda, beyond asking questions for simple clarification.

VII. CONDUCT OF BUSINESS

The Chairman shall preserve order and decorum. When two or more members speak at the same time, the Chairman shall name the person who shall speak first.

A motion or proposition shall be reduced to writing, if desired by the Chairman or any member. Any motion or proposition may be withdrawn by the mover at any time before a decision, amendment, or other action of the Board upon it, except a motion to reconsider, which

shall not be withdrawn without leave of the Board. Otherwise, meetings shall be conducted in accordance to Robert's Rules of Order, Newly Revised (Procedures for Small Boards).

VIII. TAKING THE VOTE

When a motion in order is made, the Chairman shall state the exact motion and indicate that it is open to debate. After the motion has been debated, the Chairman shall put the question in the following forms: "As many as agree that, etc. (as the question may be) let it be known by raising your right hand", and "Those opposed by the same sign."

According to the Constitution of Virginia, a majority of all elected members shall be necessary to adopt any ordinance or resolution appropriating money exceeding the sum of \$500.00, imposing taxes, or authorizing the borrowing of money. Otherwise, a resolution, ordinance, or other proposition shall be adopted by vote of the majority of Board members present and voting. A tie vote shall mean the defeat of the motion voted on.

A member may abstain and be entered in the minutes as present and abstaining.

The Code of Virginia, 1950, as amended, Title 2.1, Chapter 40.2, Section 639.30 et seq shall control with respect to a member's participation and voting. (Conflict of Interest-Section 2.1-639.30 et al, Code of Virginia, 1950, as amended.)

IX. RECONSIDERATION

After a question has been decided, it may be reconsidered on the motion of any member who voted with the prevailing side, provided the motion is made on the same day as the decision carried. All motions to reconsider shall be decided by a majority of the votes of the members present and voting.

X. WITHDRAWAL OF EXHIBITS

Original papers, filed as exhibits with any ordinance or resolution, may be withdrawn by the patron or upon his order. In such case, he shall leave attested copies, and shall pay the Clerk for the cost of copying.

XI. MANUAL AND RULES

The rules of parliamentary practice in Robert's Rules of Order, Newly Revised shall govern the Board in all cases to which they are applicable, except when they are inconsistent with the rules established by the Board.

The Rules of the Board shall be reviewed and adopted in January of each year. These Rules may subsequently be suspended or amended by a two-third vote of the entire Board. Upon a motion to suspend or amend, the mover shall be allowed two minutes to state the reasons for his motion, and one member opposed to the motions shall be allowed an equal time to object.

XII. APPOINTMENTS

All appointments of Board representatives to commissions, authorities, committees, etc. shall be made once the individual leaves the position or on expiration of his term, and not later

than two meetings after the individual has left. The Board shall attempt to honor appointments from representative districts and shall not discriminate based on sex, age, handicap, race, or origin.

At the January meeting of each year, the Board shall vote whether to operate with a system of standing committees during the year. If it does, the Board shall specify the name, composition, and function of each of the several committees. The committees shall meet at the regular times and in conformity with the Virginia Freedom of Information Act. In selecting members of committees, the Chairman of the Board shall make nominations after soliciting from members of the Board their preferences as to committee assignments. The Board may amend the Chairman's nominations and shall confirm the assignments. Standing committees shall consider such matters as referred by the Board, and shall report at regular meetings of the Board.

If the Board votes not to have standing committees, it may act as a committee of the whole on matters normally referred to standing committees. However; the Chairman after consulting with the County Administrator, may appoint special (ad hoc) committees to carry out specific tasks. This shall be done after soliciting from members of the Board their preferences as to committee assignments. A special committee shall automatically cease to exist once it has completed its specific task.

XIII. PUBLIC HEARINGS

The Chairman may, at his discretion, set an appropriate and consistent time limit on all speakers at a public hearing. All speakers shall come forward and identify themselves by name and address before stating their position. If a public hearing becomes disruptive, the Chairman may adjourn or continue, in accordance with the *Code of Virginia*.

XIV. CLOSED SESSIONS

All discussions held in Closed Session as outlined in the Freedom of Information Act shall represent privileged information held by those involved. Release of such information by a Board member outside the session shall be considered a breach of these by-laws, and the member shall be subject to censure. Specific purpose of closed session shall be stated in accordance with Section 2.2-3711 of the *Code of Virginia*, 1950, as amended.

Upon return to regular session after a closed session, the County Attorney and/or Chairman shall state the nature of the closed session in as specific terms as appropriate.

In open session, a roll call vote shall be recorded in the minutes, certifying that only public business matters lawfully exempted from open meeting requirements and only such business matters as were identified in the motion were discussed or considered. Any member of the public body who believes there was a departure from the requirements shall so state prior to the vote. The statement shall be recorded in the minutes.

ROBERT'S RULES OF ORDER, NEWLY REVISED

PROCEDURE IN SMALL BOARDS

In a board meeting where there are not more than about a dozen members present, some of the formality that is necessary in a large assembly would hinder business. The rules governing such meetings are different from the rules that hold in other assemblies, in the following respects:

--Members are not required to obtain the floor before making motions or speaking, which they can do while seated.

--Motions need not be seconded.

--There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.

--Informal discussion of a subject is permitted while no motion is pending.

--Sometimes, when a proposal is perfectly clear to all present, a vote can be taken without a motion having been introduced. Unless agreed to by general consent, however, all proposed actions of a board must be approved by vote under the same rules as in other assemblies, except that a vote can be taken initially by a show of hands, which is often a better method in such meetings.

--The chairman need not rise while putting questions to vote.

--The chairman can speak in discussion without rising or leaving the chair; and, subject to rule or custom within the particular board (which should be uniformly followed regardless of how many members are present), he usually can make motions and usually votes on all questions.

EFFECT OF PERIODIC PARTIAL CHANGE IN BOARD MEMBERSHIP

In cases where a board is constituted so that a specific portion of it is chosen periodically (as, for example, where one third of the board is elected annually for three-year terms), it becomes, in effect, a new board each time such a group assumes board membership. Consequently, all unfinished business existing when the outgoing portion of the board vacates membership falls to the ground; and if the board is one that elects its own officers or appoints standing committees, it chooses new officers and committees as soon as the new board members have taken up their duties, just as if the entire board membership had changed. The individual replacement of persons who may occasionally vacate board membership at other times, however, does not have these effects.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 12, 2010
Item No.: 9
Department: Board of Supervisors
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Adoption of Board Rules of Procedure for Public Hearings

Summary: The Board will wish to consider the adoption of Rules of Procedure for Public Hearings.

Attachments: Board of Supervisors Rules of Procedure for Public Hearings

Recommendation: Action.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS
PUBLIC HEARINGS
RULES OF PROCEDURE

1. Public Hearings – the order of presentation shall be as follows, unless varied by the Chairman.
 - a. Staff report.
 - b. Applicant's presentation.
 - c. Comments, statements or presentations from members of the public.

The order of speakers will be:

 - 1) Those in support of the matter,
 - 2) Those with questions or concerns,
 - 3) Those opposed,
 - 4) Rebuttals (limited by the Chair as to number and time-see below),
 - 5) Questions by the Board members of speakers.
 - d. Additional rules:
 - The Chair can permit speaking out of the order in #c above as deemed necessary to enable the public to fully participate.
 - Speakers must stand at the podium and address the Board.
 - All comments shall be directed to the members of the Board of Supervisors. Debate is prohibited. This includes debate among speakers or speakers/Board members/staff.
 - Presentation by the applicant and other speakers shall be limited to a time set by the Chairman.
 - Additional time, for any portion, may be granted at the discretion of the Chairman.
 - The Chair will set the number of minutes permitted for rebuttal and has the discretion to change the number.
 - The Chair has the authority to limit or decrease time for any portion of the public hearing due to the number of potential speakers, or repetition, or any other concern.
 - Remarks shall be confined to the matter under discussion and shall be relevant.
2. Speakers arriving after the commencement of the hearing and/or who are not on the sign-up sheet will be recognized at the discretion of the Chairman.
3. Repetitive testimony is discouraged.
4. The Chairman shall have the authority to end a presentation that violates these rules or for other cause.
5. Following discussion of all matters considered in the public hearing, the Board members will consider one of three actions regarding each matter:
 - Approval (with conditions, as applicable);
 - Denial; or
 - Table for further review.
6. Once the public comment period has been closed, no further public input will be permitted unless clarification is requested by a Board member. The response shall address only those questions raised by the member.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 12, 2010
Item No.: 10
Department: Board of Supervisors
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Adoption of Board Protocol for Public Participation

Summary: The Board will wish to consider the adoption of the Protocol for Public Participation.

Attachments: Board of Supervisors Protocol for Public Participation

Recommendation: Action.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



Mission Statement of the Board of Supervisors of the County of Prince Edward

To represent all citizens, provide leadership, create vision and set policy to accomplish effective change, planned growth and provide essential service, while maintaining and enhancing the quality of life in Prince Edward County.

PROTOCOL FOR PUBLIC PARTICIPATION

- The Board of Supervisors sets aside twenty (20) minutes near the beginning of each regular board meeting for citizen comment.
- This regular agenda item is termed "Public Participation". During this period the Board receives comment from any citizen of Prince Edward County on any matter not scheduled for a public hearing.
- This is an opportunity for citizens to speak and the Board to listen carefully to citizen expressions of concern and opinion.
- Citizens may ask questions of the Board or individual Board members; however, Public Participation is not designed to allow debate between Board members and citizens.
- Citizens are expected to conduct research on topics prior to Board meetings and this forum provides citizens with an opportunity to inform elected officials of their findings and positions on matters of public interest and concern.
- Citizens wishing to speak during Public Participation are asked to please sign the Public Participation register prior to the beginning of the meeting.
- Citizens are respectfully requested to state their full name and address for the record.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Citizens shall speak for a maximum of five (5) minutes, unless more time is granted by the Chair.
- In the event that more than four (4) speakers wish to be heard during citizen's time, the Chairman shall allocate the twenty (20) minutes among speakers in an equitable manner. An extension to the twenty (20) minute limit can be granted by the Chair.
- Comments from citizens who are not residents of Prince Edward County will be entertained once all County residents are heard.
- Signs, placards, posters or like material are not permitted in the Board Chamber, adjoining areas or County offices.
- The Board asks that citizens remain seated during the meeting unless called upon to stand for recognition as a speaker, official duties, physical necessity, or to enter or leave the meeting.
- The use of profane, vulgar, obscene or threatening speech is not permitted and can result in removal from the meeting.
- Citizens are requested to turn off or deactivate the sound from all cell phones, pagers, or other electronic communication devices.
- Should you require special accommodations in order to participate in a Board meeting, please contact the Prince Edward County Administrator's Office at 434-392-8837.

Adopted: July 11, 2006



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 12, 2010
Item No.: 11
Department: Board of Supervisors
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Adoption of Board Protocol for Board of Supervisors Comments

Summary: The Board will wish to consider the adoption of the Protocol for Board of Supervisors Comments.

Attachments: Protocol for Board of Supervisors Comments

Recommendation: Action.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



Mission Statement of the Board of Supervisors of the County of Prince Edward

To represent all citizens, provide leadership, create vision and set policy to accomplish effective change, planned growth and provide essential service, while maintaining and enhancing the quality of life in Prince Edward County.

PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during “Public Participation,” if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen’s concerns on matters of public interest.
- “*Board of Supervisors Comments*” is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member’s comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 12, 2010
Item No.: 12
Department: Board of Supervisors
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Adoption of Conflict of Interest Policy

Summary: The Board will wish to consider the adoption of the Board of Supervisors Policy for Conflict of Interest.

Attachments: Board of Supervisors Conflict of Interest Policy

Recommendation: Action.

Motion _____
Second _____

Campbell _____
Jones _____
Wick _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



Conflicts of Interest Policy

I. Introduction

Our system of government is dependent in large part on its citizens maintaining the highest trust in their public officials. *1995 Va. Op. Atty. Gen. 2*. The conduct and character of public officials is of particular concern to state and local governments, because it is chiefly through that conduct and character that the government's reputation is derived. *1995 Va. Op. Atty. Gen. 2*.

The purpose of the Conflict of Interests Act (*Virginia Code § 2.2-3100 et seq.*) is to assure the citizens of the Commonwealth that the judgment of public officers and employees will not be compromised or affected by inappropriate conflicts. *Virginia Code § 2.2-3100*. To this end, the Act defines certain standards or types of conduct that clearly are improper.

The Act does not address all appearances of conflict and, in those cases; the public official must determine whether participation in a matter presents an unacceptable appearance of impropriety that will affect the confidence of the public in the official's ability to perform his or her duties impartially.

A knowing violation of the Act has serious consequences. A knowing violation is a misdemeanor (*Virginia Code § 2.2-3120*) and constitutes malfeasance in office (*Virginia Code § 2.2-3122*). In addition to criminal fines and penalties, a knowing violation may result in forfeiture of the office or employment (*Virginia Code § 2.2-3122*), the forfeiture of the value derived from the violation, and civil penalties in the amount of the value derived from the violation (*Virginia Code § 2.2-3124*).

Although the Conflict of Interests Act also covers conflicts arising in the contracting process, this policy pertains only to conflicts arising from a public official's personal interest in matters coming before a public body and other generally prohibited conduct. This policy also covers conflicts of interest not specifically covered by the Act.

Except as expressly stated otherwise, the term *public official* includes members of the County's public bodies, advisory agencies, committees and employees (collectively referred to as a *public body*).

II. Procedure if a conflict of interest in a transaction may exist

A public official should review pending matters and agenda materials for possible conflicts of interest and then do the following:

A. Notify the County Attorney's Office

If the public official believes that a conflict of interest may exist, the official should contact the County Attorney's Office immediately so that it is aware of the possible conflict, provide advice and, if necessary, assist the public official with the preparation of the required disclosure statement before the matter is considered.

After a full disclosure of the facts, the County Attorney's Office will advise the public official to seek an advisory opinion from the Commonwealth's Attorney.

B. Request an advisory opinion from the Commonwealth's Attorney

The Commonwealth's Attorney is charged to render advisory opinions as to whether the facts in a particular case would constitute a violation of the provisions of the Conflict of Interests Act to the County's public officials. Virginia Code § 2.2-3126(B). If the public official believes that a conflict of interest may exist, he or she should make a full disclosure of the facts to the Commonwealth's Attorney and request a written opinion from that office. If the official relies in good faith on the opinion of the Commonwealth's Attorney, the official is immunized from prosecution for a knowing violation of the Act. Virginia Code § 2.2-3121(B).

In order for this immunity to be effective, it is critical that the public official is certain that all of the facts are disclosed to the Commonwealth's Attorney. It is also important that the opinion request be made in sufficient advance of the public body's consideration of the matter so that the Commonwealth's Attorney has adequate time to prepare the written opinion. Finally, if the public official will participate in the matter based on the Commonwealth's Attorney's opinion, the official should have the written opinion prior to his or her participation.

C. Request Attorney General to review Commonwealth's Attorney opinion, and judicial review

If the opinion given by the Commonwealth's Attorney indicates that the facts would constitute a violation of the Conflict of Interests Act, the public official affected by the opinion may request that the Attorney General review the opinion. Virginia Code § 2.2-3126(B). A conflicting opinion by the Attorney General acts to revoke the opinion of the Commonwealth's Attorney. Virginia Code § 2.2-3126(B).

Regardless of whether an opinion of the Commonwealth's Attorney or the Attorney General has been requested and rendered, any person has the right to seek a declaratory judgment or other judicial relief as provided by law. Virginia Code § 2.2-3126(B).

III. Determining whether a personal interest in a transaction exists

A conflict of interest exists if the public official has a *personal interest in the transaction*. The italicized words are defined by statute.

A. Personal interest

A *personal interest* is a financial benefit or liability accruing to a public official or to a member of his or her immediate family. *Virginia Code § 2.2-3101*. A member of the *immediate family* is either a spouse or any other person residing in the same household as the officer or employee, who is a dependent of the officer or employee, or of whom the officer or employee is a dependent. *Virginia Code § 2.2-3101*.

A *dependent* is a son, daughter, father, mother, brother, sister or other person, whether or not related by blood or marriage, if the person receives from the officer or employee, or provides to the officer or employee, more than one-half of his financial support. *Virginia Code § 2.2-3101*.

A personal interest exists in any of the following situations:

1. *Ownership in a business*: Ownership in a business if the ownership interest exceeds three percent of the total equity of the business.
2. *Income from property or business*: Annual income that exceeds, or may reasonably be anticipated to exceed, \$10,000 from ownership in real or personal property or a business.
3. *Salary, compensation, benefits paid or provided by business*: Salary, other compensation, fringe benefits, or benefits from the use of property, or any combination thereof, paid or provided by a business that exceeds, or may reasonably be anticipated to exceed, \$10,000 annually.
4. *Ownership of property*: Ownership of real or personal property if the interest exceeds \$10,000 in value and excluding ownership in a business, income, or salary, other compensation, fringe benefits or benefits from the use of property.
5. *Personal liability on behalf of business*: Personal liability incurred or assumed on behalf of a business if the liability exceeds three percent of the asset value of the business. A *business* is a corporation, partnership, sole proprietorship, firm, enterprise, franchise, association, trust or foundation, or any other individual or entity carrying on a business or profession, whether or not for profit. *Virginia Code § 2.2-3101*.

B. Transaction

A *transaction* is any matter considered by the board or commission, whether in a committee, subcommittee, or other entity or department of the County, on which official action is taken or contemplated. *Virginia Code § 2.2-3101*.

C. Personal interest in a transaction

A *personal interest in a transaction* is a personal interest of an officer or employee in any matter considered by his agency. *Virginia Code § 2.2-3101*. A personal interest exists when an officer or employee or a member of his immediate family has a personal interest in property or a business, or represents any individual or business and the property, business or represented individual or business: (1) is the subject of the transaction; or (2) may realize a reasonably foreseeable direct or indirect benefit or detriment as a result of the action of the agency considering the transaction. *Virginia Code § 2.2-3101*.

Notwithstanding the above, a personal interest in a transaction is not deemed to exist where a member of the Board of Supervisors serves without remuneration as a member of the board of trustees of a not-for-profit entity and the Board member or member of his immediate family has no personal interest related to the not-for-profit entity. *Virginia Code § 2.2-3101*.

IV. What to do if a public official has a personal interest in a transaction

If a public official has a personal interest in a transaction, he/she must respond in one of the following ways:

A. When disclosure and disqualification required

A public official must disqualify himself or herself from participating if the transaction applies *solely* to the property or business in which he or she has a personal interest. *Virginia Code § 2.2-3112(A)(1)*. However, a public official is not disqualified merely because the

official is a party in a legal proceeding of a civil nature concerning the transaction. *Virginia Code § 2.2-3112(D)*.

Once the public official is disqualified, he or she may not vote or in any other manner act on the matter. *Virginia Code § 2.2-3112(A)(1)*. However, an employee (not a board member or commissioner) who is disqualified may represent himself or a member of his immediate family in the transaction provided he does not receive compensation for the representation and makes a proper disclosure of the conflict. *Virginia Code § 2.2-3112(B)*.

A public official who is disqualified, or otherwise elects to disqualify himself, must promptly disclose the existence of his interest. *Virginia Code § 2.2-3115(E)*. The disclosure is typically announced by members of a public body during the meeting when the particular matter is called, and is set forth in writing in a form prepared by the County Attorney's Office and signed by the public official. The disclosure is reflected in the public records for five years in the office of the administrative head of the public body. *Virginia Code § 2.2-3115(E)*.

B. When disclosure required, participation allowed

A public official may participate in a transaction if he or she is a member of a business, profession, occupation, or group, the members of which are affected by the transaction. *Virginia Code § 2.2-3112(A)(2)*. This means that if the transaction affects not only the property or business in which he or she has a personal interest, but also other properties or businesses, the public official may participate in the transaction. For example, the Attorney General has determined that a member of an airport commission was not required to disqualify himself from participating in a commission's vote on an application for funding to acquire the member's property if the transaction included property owned by others as well. *1995 Va. Op. Atty. Gen. 2*. In that case, the commissioner was merely a member of the group of landowners whose property the commission was considering acquiring.

A public official who has a conflict of interest because of his membership in a business, profession, occupation or group is required to declare his interest. *Virginia Code § 2.2-3115(G)*. The declaration must state: (1) the transaction involved; (2) the nature of the official's personal interest affected by the transaction; (3) that he is a member of a business, profession, occupation, or group the members of which are affected by the transaction; and (4) that he is able to participate in the transaction fairly, objectively, and in the public interest. *Virginia Code § 2.2-3115(G)*. The disclosure is typically announced by members of the public body during the meeting when the particular matter is called, and is set forth in writing in a form prepared by the County Attorney's Office and signed by the public official.

The disclosure is reflected in the public records for five years in the office of the administrative head of the public body. *Virginia Code § 2.2-3115(G)*. If reasonable time is not available to comply with these disclosure provisions prior to participating in the transaction, the public official must prepare and file the required declaration by the end of the next business day. *Virginia Code § 2.2-3115(G)*.

If a public official is unable to make the statements in the declaration of the interest without reservation, he or she should not participate in the matter and disqualify himself or herself from participating in the transaction.

C. When neither disclosure nor disqualification required

A public official may participate in a transaction if it affects the public generally, even though his or her personal interest, as a member of the public, may also be affected by the transaction. *Virginia Code § 2.2-3112(A)(3)*.

V. What it means to participate in a transaction

A transaction includes any matter considered by the public body on which official action is taken *or contemplated*. *Virginia Code § 2.2-3101*. Thus, the *transaction* begins when some future action is contemplated, *e.g.*, when a complete application for a special use permit is filed with the County, and continues until a final decision is made by a County public body.

Participation is not defined in the Act. However, it is clear that during the decision making process, *participation* includes not only voting on the transaction, but also engaging in any discussion related to it. The practice of some public bodies is for a disqualified official not to sit with the public body while the transaction is being considered so there is no question as to whether the disqualified official participated. Some public officials may even choose to leave the hearing room so that there is no question that the official tried to influence the public body through hand gestures and body language. Such an extreme measure, of course, is not required.

Participating in a transaction extends beyond the hearing room. Because a *transaction* includes any matter on which official action is contemplated, *participation* reasonably includes any activity that may influence the matter for which official action is contemplated, including talking to the applicant, other citizens, County staff and members of the County's public bodies. This broad application is consistent with the liberal interpretation to be given to the Act to effectuate its purposes.

VI. Avoiding the appearance of impropriety even though statutory conflict of interest does not exist

The Conflict of Interests Act does not address all conflicts of interest. There may be circumstances when a public official's interest in a transaction may not be a conflict within the meaning of the Act, but which may lend itself to an appearance of impropriety. In those cases, it is incumbent upon the public official to determine whether participating in the transaction presents an appearance of impropriety. *1995 Va. Op. Atty. Gen. 2*.

In determining whether an appearance of impropriety exists, the public official should consider: (1) whether the appearance of a conflict is unacceptable; and (2) whether the appearance of a conflict will affect the confidence of the public in the public official's ability to perform his or her duties impartially. *1995 Va. Op. Atty. Gen. 2*. If either of these elements is present, the public official should seriously consider disqualifying himself or herself from participating in the matter.

VII. The effect of disqualification on a public body's ability to transact business

If a disqualification leaves less than the number of members required by law to act, the remaining member or members have authority to act for the public body by majority vote. *Virginia Code § 2.2-3112(C)*.

VIII. Generally prohibited conduct

In addition to those situations when a public official may have a personal interest in a transaction, the Conflict of Interests Act prohibits certain interests in contracts and other general conduct. Conflicts of interests arising in contracts are addressed in Virginia Code § 2.2-3105 *et seq.* This section addresses

other conduct prohibited by Virginia Code § 2.2-3103, which provides that the following conduct by County officers and employees is declared to be unlawful:

1. *Solicit or accept money or other thing of value for services:* Except for special benefits authorized by law, an officer or employee may not solicit or accept money or other thing of value for services performed within the scope of his official duties, except the compensation, expenses or other remuneration paid by the County.
2. *Offer or accept money or other thing of value for employment, appointment or promotion:* An officer or employee may not offer or accept money or any other thing of value in consideration of obtaining employment, appointment, or promotion of any person with any governmental or advisory agency.
3. *Offer or accept money or other thing of value to use position for contract purposes:* An officer or employee may not offer or accept any money or other thing of value for or in consideration of the use of his public position to obtain a contract for any person or business with any governmental or advisory agency.
4. *Use confidential information for personal or another's gain:* An officer or employee may not use for his own economic benefit, or that of another party, confidential information which he has acquired by reason of his public position and which is not available to the public.
5. *Accept money or other benefit that may influence performance:* An officer or employee may not accept any money, loan, gift, favor, service, or business or professional opportunity that reasonably tends to influence him in the performance of his official duties. This rule does not apply to any political contribution actually used for political campaign or constituent service purposes and reported as required by Virginia Code § 24.2-900 *et seq.*
6. *Accept opportunity that may influence performance:* An officer or employee may not accept any business or professional opportunity when he knows that there is a reasonable likelihood that the opportunity is being afforded him to influence him in the performance of his official duties.
7. *Accept honoraria:* An officer or employee may not accept any honoraria for any appearance, speech, or article in which the officer or employee provides expertise or opinions related to the performance of his official duties. The term *honoraria* does not include any payment for or reimbursement to a person for his actual travel, lodging, or subsistence expenses incurred in connection with the appearance, speech, or article or, in the alternative a payment of money or anything of value not in excess of the per diem deduction allowable under section 162 of the Internal Revenue Code.
8. *Accept gift where its timing and nature questions impartiality:* An officer or employee may not accept a gift from a person who has interests that may be substantially affected by the performance of the officer's or employee's official duties under circumstances where the timing and nature of the gift would cause a reasonable person to question the officer's or employee's impartiality in the matter affecting the donor.
9. *Accept gifts frequently so as to raise appearance of impropriety:* An officer or employee may not accept gifts from sources on a basis so frequent as to raise an appearance of the use of his public office for private gain.

Each of these prohibitions will be liberally construed to apply as broadly as reasonable under the circumstances.



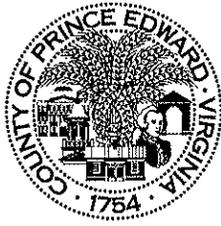
**ACKNOWLEDGEMENT OF RECEIPT
OF COUNTY CONFLICT OF INTEREST POLICY**

I acknowledge that I have received a copy of the Prince Edward County Conflict of Interest Policy. I understand that I am responsible for reviewing the policy and complying with all of its provisions.

Signature: _____ Date: _____

Print Name: _____

Public Office(s) Held: _____



STATEMENT OF DISCLOSURE

DECLARATION OF INTEREST

1. Transaction Under Discussion/Consideration: _____

 2. Nature of Public Official's Personal Interest Affected by the Transaction: _____

 3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: _____

 4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes _____ No _____
- Signature: _____ Date: _____

DECLARATION OF ACCURACY

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: _____ Date: _____

Print Name _____

Address _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 12, 2010
Item No.: 13
Department: Board of Supervisors
Staff Contact:
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK Y N	STATUS
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 12, 2010
Item No.: 14
Department: Board of Supervisors
Staff Contact:
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 12, 2010
Item No.: 15
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Presentation of FY09 County Audit

Summary:

Matthew McLearen, CPA with Robinson, Farmer, Cox will be in attendance at the January 12, 2010 meeting to present the County's FY 09 Audit.

Below are some of the highlights of the FY 09 Audit:

- Cash in the Primary Government increased by \$277,116 from \$8,529,790 to \$8,806,906
- Cash in the School Fund decreased by \$101,056 from \$703,651 to \$602,595
- Long-term liabilities increased by \$1,934,702, the result of the \$2.8M debt for the Library
- Revenues from Local sources exceeded the budget by \$494,477
- Revenues from the State were \$469,621 below the budgeted amount
- The required contribution to the schools was \$643,475 less than the budget
- Expenditures in all departments except the Registrar/Board of Elections were below budget

Attachments: Copies of the FY 09 Audit will be distributed at the Board meeting.

Recommendation: Acceptance.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 12, 2010
Item No.: 16
Department: VDOT
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters

Summary: Kevin Wright, Interim Residency Administrator, VDOT, will be present to discuss any highway matters with the Board.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 12, 2010
Item No.: 17
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: 2009 Progress Report on Centra Southside Community Hospital

Summary: Gwen Eddleman, President & CEO of Centra Southside Community Hospital, and George Dawson, President & CEO of Centra Health, Inc., have asked for an opportunity to present a progress report to the Board of Supervisors on Centra Southside Community Hospital.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 12, 2010
Item No.: 18-a
Department: Treasurer
Staff Contact: Mable Shanaberger
Issue: Consent Agenda - Treasurer's Report

Summary: The August 2009 Treasurer's Report is attached for your review and approval.

Attachments: 2009 Treasurer's Report.

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

Prince Edward County Board of Supervisors

*Of this \$6,948,323.67 in the General Fund, \$10,267,195.00 is encumbered for:			
Transfers In:			
	School Fund		7,695,388.61
	VPA Fund		471,064.35
	Water Fund		625,000.00
	Sewer Fund		625,000.00
	IDA Fund		28,280.48
	Retirement Benefits Fd		32,628.00
	Debt Obligations		789,833.56
	Total		10,267,195.00
This leaves an unencumbered balance of of (\$3,318,871.33) in the General Fund.			

**Prince Edward Co. Board of Supervisors
Depository Balances**

Checking Accounts:

Benchmark Community Bank	\$	93,354.61
Wachovia Bank	\$	153,952.18
BB&T	\$	2,677,761.75
Bank of America	\$	314,440.35

Total: **\$ 3,239,508.89**

Investment Accounts:

Benchmark Community Bank	\$	939,226.66
Wachovia Bank	\$	-
Citizens Bank & Trust Company	\$	236,009.83
BB&T	\$	2,107,234.98
Planters Bank & Trust	\$	398,260.08
Mentor Investments	\$	162,318.38
SNAP (State Non-Arbitrage Plan)	\$	183.55
Bank of America	\$	1,243,079.77

Total: **\$ 5,086,313.25**

Mable H. Shanaberger, Treasurer

Prince Edward County Board of Supervisors

Description	Sub-Fund Balances	Fund Balances	Account Balances
General Fund	\$ 120,532.12		
General Fund Res. for Investments	\$ 4,671,988.10	\$ 4,792,520.22	*
Prince Edward Community Dev Fund		\$ -	
Industrial Development Authority Fund		\$ 167,071.82	
Recreation Fund Res for Investments		\$ 25,602.18	
Forfeited Assets Fd. Res. for Inv.		\$ 125,792.42	
School Capital Projects Fund--VPSA		\$ 119.84	
School Capital Projects Fund--QZAB01		\$ 414.34	
Underground Storage Tank Fund		\$ 20,000.00	
Economic Development Fund		\$ 1,185,000.00	
Board of Public Welfare Special Acct.		\$ 2,094.11	
Piedmont ASAP Fund		\$ 200,526.86	
School Fund		\$ -	
Landfill Construction Fund		\$ (216,394.24)	
PCS Fund		\$ 370,213.64	
Revenue Sharing Fund		\$ (296,416.52)	
Retirement Benefits Fund		\$ 6,336.00	
School Capital Projects Fund--QZAB02		\$ 369,797.54	
Dare Donations Fund		\$ 3,793.20	
School Cafeteria Fund		\$ 151,361.73	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 1,788,869.92
Warrants Payable (School Fund)			\$ -
General Fund Investments			\$ 4,671,988.10
VPSA Investments			\$ 119.84
QZAB01 Investments			\$ 414.34
Underground Storage Tank Fund			\$ 20,000.00
Recreation Fund Investments			\$ 25,602.42
QZAB02 Investments			\$ 369,797.54
Landfill Construction Fund for Investment			\$ (216,394.24)
Forfeited Asset Fd for Investment			\$ 167,071.82
Industrial Dev Auth Fd for Inv			\$ 79,363.40
Totals:		\$ 6,907,833.14	\$ 6,907,833.14
*Of this \$4,792,520.22 in the General Fund, \$8,921,100.33 is encumbered for:			
Transfers In:	Retirement Benefits Fund	30,900.00	
	School Fund	7,640,645.91	
	VPA Fund	476,142.42	
	Landfill Construction Fund	222,000.00	
	Debt Obligations	551,412.00	
	Total	8,921,100.33	
This leaves an unencumbered balance of \$(4,128,580.11) in the General Fund.			

**Prince Edward Co. Board of Supervisors
Depository Balances**

Checking Accounts:

Benchmark Community Bank	\$ 296,810.54
Wachovia Bank	\$ 251,526.59
BB&T	\$ 2,107,432.01
Bank of America	\$ 282,730.24

Total: **\$ 2,938,499.38**

Investment Accounts:

Benchmark Community Bank	\$ 749,315.66
Wachovia Bank	\$ -
Citizens Bank & Trust Company	\$ 35,000.00
BB&T	\$ 1,385,003.37
Planters Bank & Trust	\$ 200,000.00
Mentor Investments	\$ 161,152.96
SNAP (State Non-Arbitrage Plan)	\$ 119.84
Bank of America	\$ 1,437,741.93

Total: **\$ 3,968,333.76**

Mable H. Shanaberger, Treasurer



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 12, 2010
Item No.: 18-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Consent Agenda - Approval of Minutes

Summary: The minutes of the December 8, 2009 meeting are attached for your review and approval.

Attachments: December 8, 2009 Minutes.

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

December 8, 2009

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 8th day of December, 2009; at 7:00 p.m., there were present:

William G. Fore, Jr.

Sally W. Gilfillan

Robert M. Jones

Charles W. McKay

James C. Moore

Howard F. Simpson

Lacy B. Ward

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; James Ennis, County Attorney; Sharon Lee Carney, Director of Economic Development & Tourism; Mark McKissick, Assistant VDOT Residency Administrator; and Kevin Wright, Interim Residency Administrator, Dillwyn Residency.

Chairman Fore called the December meeting to order. Supervisor Moore led the Pledge of Allegiance and offered the invocation.

In Re: Public Participation

Cornell Walker, Prospect District, said the ICMA Code of Ethics and Robert's Rules of Order were not followed during the November 17, 2009 meeting. He said there seemed to be a general lack of order and preparedness and hopes for change with the new Board.

Supervisor Gilfillan stated that the Public Participation Policy had not been read; Chairman Fore said the Board adopted the following policy at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To

further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

Kenneth Jackson, Leigh District, thanked Mr. Bartlett for the information provided. He then said the November 17, 2009 meeting showed a lack of respect for fellow Board members and the citizens. He said the Board must give citizens confidence that they are being heard, and he has hope that these things won't happen in the future.

Tim Dotson, Leigh District, commented that his mineral and land rights will be restricted by the Overlay District Ordinance, and stated the Planning Commission was led the wrong way by the Citizen Committee. He spoke on the water supply from the Sandy River Reservoir, and added he will stay in contact with Mr. Thompson regarding the landfill.

Jack Houghton, Farmville, spoke on his concerns regarding the conflict of interest in the County's pending utility plans and the proposed Interim Agreement for the design and construction of the Sandy River Reservoir Water Treatment and Distribution project. He asked the Board to address the dual role of Draper Aden as consultant to the Board and with Crowder Construction and the PPEA.

Jimmy Eubank, Leigh District, said since the Planning Commission states what can and cannot be done with a citizen's land, the members should have to take a course or shouldn't be permitted on the Planning Commission. Supervisor Jones said he has begun the class, and Mr. Coleman has completed the Certified Planning Commission course at Longwood University.

In Re: Board of Supervisors Comments

Supervisor Gilfillan thanked the staff for their work in posting the Board of Supervisors pack, agenda, addendum and all documentation online.

Supervisor Moore thanked the Board and the citizens for allowing him to provide 30 years of service. He said it was a pleasure and worked for the people of the county to provide peace and unity. He added the Board worked together well, and congratulated the three new Board supervisors.

Supervisor Wiley wished everyone a Merry Christmas.

Supervisor Ward said that he is honored to have represented the Prospect District for nine years. He said he disagreed when something was wrong, and didn't vote to be "a nice guy" or compromise. He

thanked the citizens that pointed out the issues at the November 17, 2009 meeting, and spoke about the access road for the Jackson family; he then asked Mr. Bartlett the status of the project. Mr. Bartlett said Alecia Daves-Johnson, Planner, walked the property and it appears there are no wetlands where the proposed access road would be built; he added the next step is to put it to bid and the Board would have to make a decision. Supervisor Ward asked if VDOT has walked the property; Mr. Bartlett said VDOT was not on the property.

After further discussion, he commented on the proposed conference center and said the Board must stop giving away county resources, and that an article in The Farmville Herald stated the County would build the Granite Falls Inn and Conference Center and would lease it to the developer. Supervisor Ward then said he would prefer to give the three new members an opportunity to learn about the PPEA and then vote on it, as building a water treatment plant will be a long-term cost to the County.

Supervisor Gilfillan stated the Board did exactly what was proper at the November 17, 2009 meeting, as the Board may only legally discuss in Closed Session an employee that reports directly to the Board. Mr. Bartlett said the performance of an employee is not allowed or authorized in Closed Session, other than the County Administrator or the County Attorney that reports directly to the Board, as stated in the Attorney General Opinions provided.

In Re: Presentation of Plaques

Chairman Fore then asked Supervisors Gilfillan, Moore and Ward to step forward, and presented them with plaques of appreciation for their years of service. Supervisor Gilfillan served six years; Supervisor Moore served 30 years, and Supervisor Ward served nine years.

In Re: Consent Agenda

Supervisor Ward made a motion to remove the November 17, 2009 minutes from the Consent Agenda. The motion carried:

Aye: William G. Fore, Jr.
 Sally W. Gilfillan
 Robert M. Jones
 Charles W. McKay
 James C. Moore
 Howard F. Simpson
 Lacy B. Ward
 Mattie P. Wiley

Nay: None

On motion of Supervisor Moore and carried:

Aye: William G. Fore, Jr.
 Sally W. Gilfillan
 Robert M. Jones
 Charles W. McKay
 James C. Moore
 Howard F. Simpson
 Lacy B. Ward
 Mattie P. Wiley

Nay: None

the Board accepted the Accounts and Claims; Salaries; and appropriations as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-23000-0080	Technology Trust Fund		\$1,146
4-100-21600-5880	Circuit Court Clerk / TTF	\$1,146	
3-100-41050-0100	General Fund Balance		\$38,436
4-100-91000-5802	Judgments & Settlements	\$38,436	

COUNTY ADMINISTRATOR

Business Card	Shipping charge		11.20
AT&T	Phone		253.91
CenturyLink	Phone		468.79
US Cellular	Phone		56.96
Business Data of Virginia, Inc.	Norton Anti-virus		39.95
Diamond Springs	Equipment rental		8.95
Key Office Supply	Office supplies	24.12	
	Paper	174.96	
	Appointment book	13.49	212.57
Treasurer of Virginia	FOIA request		46.03
Matthew Bender & Company, Inc.	VA Code Rules V11		14.72

COMMISSIONER OF REVENUE

Ntelos	Internet		20.44
CenturyLink	Phone		203.30
Key Office Supply	Binder covers	36.88	
	Ink cartridge/pens	73.35	110.23

<u>ASSESSOR</u>		
Marshall Thackston	Equalization Board meeting	100.00
Wilkie Chaffin	Equalization Board meeting	100.00
Doris W. Farrar	Equalization Board meeting	100.00
James W. Garnett, Jr.	Equalization Board meeting	100.00
Cheryl B. Whirley	Equalization Board meeting	100.00

<u>TREASURER</u>		
James W. Elliott, Attorney	Advertising	180.00
CenturyLink	Phone	225.02
Business Data of Virginia, Inc.	Norton Anti-virus	49.95

<u>INFORMATION TECHNOLOGY</u>		
Business Data of Virginia, Inc.	Travel expenses	250.00

<u>REGISTRAR</u>		
U. S. Postal Service	Postage	395.90
CenturyLink	Phone	145.84
AT&T	Phone	52.33

<u>CIRCUIT COURT</u>		
Centurylink	Phone	169.93

<u>GENERAL DISTRICT COURT</u>		
AT&T	Phone-J&D	129.00
	Phone-Juv. Prob.	179.75
	Phone-Gen. Dist. Court	141.94
Centurylink	Phone-J&D	105.44
	Phone-Juv. Prob.	100.14
	Phone-Gen. Dist. Court	299.57
U S Cellular	Phone	28.48

<u>SPECIAL MAGISTRATES</u>		
AT&T	Phone	179.88
Centurylink	Phone	77.15

<u>CLERK OF THE CIRCUIT COURT</u>		
Treasurer of Virginia	Questionnaire postage	750.00
	Jury questionnaires	900.00
NACRC	Dues	55.00
Robert Martin Barrett, Jr.	Juror	60.00
David E. Brown	Juror	60.00
Patricia G. Cave	Juror	30.00
Lynn N. Clements	Juror	60.00
Ann M. Howard	Juror	60.00
Norman Shepherd	Juror	60.00
Minerva A. Venable	Juror	60.00
Johnnie S. Allen, Jr.	Juror	30.00
Willard Russell Arnold	Juror	30.00
Debra W. Beasley	Juror	30.00

Judith J. Bolt	Juror	30.00
Lorriane G. Carter	Juror	30.00
Vincent Eanes	Juror	30.00
John A. Ellington	Juror	30.00
Faye P. Green	Juror	30.00
Janice B. Marshall	Juror	30.00
Jeanette E. Simmons	Juror	30.00
International Land Systems	Software upgrade	2,914.10
West Payment Center	VA Probate handbooks	315.00

LAW LIBRARY

West Payment Center	VA Probate handbooks	157.50
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COMMONWEALTH'S ATTORNEY

Kinex Networking Solutions	Internet	49.95
Centurylink	Phone	279.92

VICTIM WITNESS ASSISTANCE PROGRAM

Centurylink	Phone	77.06
Cindy Sams	Mileage	209.00
	Meals	31.06
		240.06

SHERIFF

William D. Shular, Jr.	Dog food	33.57
Walmart	Dog care supplies	76.02
	Office supplies	97.90
	Photo processing	13.30
		187.22
Medtox Diagnostics, Inc.	Drug test kits	482.58
Commtronics of Virginia	Radio adapter	622.50
Crossroads Ford of Virginia	Install light bar	513.82
East End Motor Company, Inc.	Inspection/battery	435.56
	Inspection & tune-up	493.58
	Tire repair	19.50
	Battery	127.02
	Steering stabilizer	192.29
	Oil change	113.34
	Replace fuel injector	561.43
	Reader panel/light	1,293.19
	Brake pads/inspection	442.96
		3,678.87
Ed's Auto & Glass Repair	Replace idle & plugs	289.16
Third Street Wrecker Service	Towing service	150.00
Safetow	Towing service	250.00
Kinex Networking Solution	Removed viruses	100.00
	Webhosting/DSL	279.70
		379.70
CPI	VCIN Maintenance	156.00
AT&T	Phone	883.72
CenturyLink	Phone	442.58
US Cellular	Phone	817.49
Rachel Whitehead	Meal	14.83
Virginia Sheriff's Association	2010 Dues	1,425.00

Diamond Springs	Water & equipment rental		79.85
Farmville Printing	Office forms/copies		162.22
Staples Business Advantage	Batteries/envelopes		475.14
Great North American Company	Halloween bags	217.67	
	Mood pencils	520.63	
	Stress reliever twist	522.69	1,260.99
Ellington Energy Service	Gas		67.80
Newman Tire Company, Inc.	Tires		1,102.08
Evident Crime Scene Products	Respirator & filters		116.00
Moore Medical, LLC	Barrier sheet		14.85
Sirchie Finger Print Labs	Investigation supply		154.46
Southern Police Equipment Company	Flashlight bulb	38.95	
	Lapel pins	63.90	102.85
Town Police Supply-Richmond	Ammunition		94.83
Just Sew Embroidery	Embroider shirts		269.60
Quantum Graphics/Uniforms	Uniforms		144.85
Intoximeters, Inc.	Alcosensors		945.00
Kustom Signals, Inc.	Radar units		3,048.00
Daprosystems, Inc.	Barcode scanner		497.00
USA Mobility Wireless, Inc.	Pager rental		83.86
			360.00

RICE VOLUNTEER FIRE DEPARTMENT

Ronald Boyd	Repair A/C system		132.15
Centurylink	Phone		88.12
Dominion Virginia Power	Electric service		251.97

PROSPECT VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Hose adapter	21.65	
	Mounting bracket	77.12	98.77
Davis Pontiac	Oil change		25.70
Price Supply Company	Chrome trap		11.44
Centurylink	Phone		87.99
Town of Farmville	Fuel		304.53
Dominion Virginia Power	Electric service		213.35

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Stellar One Bank	Loan payment		501.50
Southside Electric Cooperative	Electric service		226.08

FIRST RESPONDERS

Hampden-Sydney Volunteer Fire Department	09-10 Support		2,500.00
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PRINCE EDWARD FIREFIGHTERS ASSOCIATION

Prince Edward Area Firefighters Association	09-10 Support		3,000.00
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PAMPLIN VOLUNTEER FIRE DEPARTMENT

Pamplin Volunteer Fire Department EMS	09-10 Support		2,000.00
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	<u>MEHERRIN RESCUE SQUAD</u>	
Meherrin Fire & Rescue	09-10 Support	2,500.00
	<u>EMERGENCY SERVICES</u>	
Korman Signs	Diecut numbers	128.54
	<u>BUILDING OFFICIAL</u>	
Davis Pontiac	Plugs & coil	304.09
US Cellular	Phone	33.23
Coy Leatherwood	Meal	5.57
	Meeting registration	15.00 20.57
	<u>ANIMAL CONTROL</u>	
Dominion Virginia Power	Electric service	70.93
US Cellular	Phone	88.44
Richard D. Broadwater	Bounty	50.00
Zacharia Benson Crosby	Bounty	50.00
Aaron Reeves	Bounty	50.00
Frank Watson	Bounty	50.00
Gerald Driver, Jr.	Bounty	50.00
Walmart	Food supplies	252.15
	Cleaning supplies	21.54 273.69
	<u>REFUSE DISPOSAL</u>	
Resource International	MRF assessment	1,324.50
	Miscellaneous work tasks	768.00
	Storm water permit compliance	1,773.43 3,865.93
Southern States	Poultry netting	112.27
	Straps & gloves	18.95 131.22
Arcet Equipment Company	Gloves	12.60
Arena Trucking Company	Trash collection	374.00
Wright's Excavating	Landfill operation	42,187.50
Southside Electric Cooperative	Darlington Heights site	80.92
Dominion Virginia Power	Leachate pump	28.65
	Scalehouse	82.76
	Cell C pump station	27.17
	Green Bay site	61.96
	Worsham site	69.05
	Prospect site	79.06
	Landfill site	50.48 399.13
AT&T	Phone	125.58
CenturyLink	Phone	152.11
US Cellular	Phone	29.98
Verizon	Phone	118.18
O. O. Stiff, Inc.	Monthly service	662.50
	<u>GENERAL PROPERTIES</u>	
OK Termite & Pest Control	Exterminating service	150.00
Southside Electric Cooperative	Sandy River Reservoir lights	30.73

Dominion Virginia Power	Roy Clark monument	29.51	
	Shop	30.63	
	Sheriff Department shed	5.50	
	Worsham Clerk office	35.82	101.46
CenturyLink	Phone		63.54
US Cellular	Phone		95.70
O. O. Stiff, Inc.	Monthly service		100
Handi-Clean Products, Inc.	Janitorial supplies		316.67
Arcet Equipment Company	Oxygen lease - 5 year		290.87
Diamond Springs	Equipment rental		8.95

CANNERY

Southside Electric Cooperative	Electric service		96.61
Walmart	Cleaning supplies		77.05
Hobart Sales & Service	Saw band		92.85

COMPREHENSIVE SERVICES ACT

Amanda Blackburn	Foster care		525.00
Centra Health	Professional services		3,040.00
Juanita Fisher	Foster care		230.00
Frances Gibbs	Foster care		157.50
Kristy Howells	Foster care		896.00
Robert & Lillian Johansen	Foster care		1,015.00
Dekeace Morton	Foster care		666.00
Joan Osborne	Foster care		525.00
I'Shawn Smith	Foster care		644.00

OTHER WELFARE / SOCIAL SERVICES

SCOPE/Meals on Wheels	09-10 Support		4,750.00
STEPS, Inc.	09-10 Support		13,616.00
FACES, Inc.	09-10 Support		2,137.50
HOPE	09-10 Support		4,750.00
Tri-County Life Learners	09-10 Support		1,662.50
Southside Center for Violence Prevention	09-10 Support		2,375.00
Longwood Center for Visual Arts	09-10 Support		1,247.00
Habitat for Humanity	09-10 Support		2,375.00

CONTRIBUTIONS TO COLLEGES

Longwood Small Business Development Center	09-10 Support		3,537.00
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SUPERVISION OF PARKS & RECREATION

Heart of Virginia Festival	09-10 Support		2,850.00
Town of Farmville	2101 Heart of Virginia Fireworks		2,500.00

MUSEUMS

Robert Russa Moton Museum	09-10 Support		7,125.00
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PUBLIC LIBRARY

Farmville-Prince Edward Community Library	09-10 Support	38,014.75
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PLANNING

US Cellular	Phone	58.96
Jonathan Pickett	Mileage	440.66
Day-Timers, Inc.	Office supplies	43.93
Key Office Supply	Ink cartridge	28.99

COMMUNITY DEVELOPMENT

Farmville Chamber of Commerce	09-10 Support	2,375.00
Town of Farmville	09-10 Support	4,750.00
Piedmont Area Transit	09-10 Support	2,500.00

ECONOMIC DEVELOPMENT

Dominion Virginia Power	Electric service	261.10	
AT&T	Phone	98.21	
Moonstar BBS	DSL	45.00	
Business Card	Meals	160.12	
	Lodging	101.00	
	Office supplies	192.54	453.66
Key Office Supply	Tape	13.27	
	Guest book	21.79	
	Pen refills	19.08	
	Labels	21.99	
	Record books	34.95	
	Ink cartridges	195.39	
	Office supplies	58.17	
	Folders/calendar	21.17	
	Planner	5.59	391.40

SOIL & WATER CONSERVATION DISTRICT

Piedmont Soil & Water	09-10 Support	4,845.00
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COOPERATIVE EXTENSION OFFICE

Centurylink	Phone	96.14
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DEBT SERVICE

Rural Development	Loan payment	16,626.00
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DARE FUND EXPENSES

Creative Product Sourcing	Elementary workbooks	217.94
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit	1,038.00
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ADDENDUM BILL LIST

BOARD OF SUPERVISORS

Farmville Herald	Advertising	229.13	
Sarah E. Puckett	Meeting supplies/drinks	62.89	

COUNTY ADMINISTRATOR

Moonstar BBS	Monthly service - December	16.67	
	DSL	95.00	111.67
Sarah E. Puckett	Meeting registration		30.00
Farmville Printing	Landfill tickets		1,273.00
Pairt's, Inc.	Plaques		152.88

COMMISSIONER OF REVENUE

AT&T	Phone		72.54
Treasurer of Virginia	Online service		125.38
Moonstar BBS	Monthly service - December		16.67

ASSESSOR

Farmville Herald	Advertising		195.00
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TREASURER

Treasurer of Virginia	Online service		125.38
Moonstar BBS	Monthly service - December		16.66
Key Office Supply	Calendar/binder cover	67.95	
	Ink cartridges	247.14	
	Calculator	139.99	455.08

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	325.00	
	Monthly contract	2,800.00	3,125.00
ComputerPlus Sales & Service	Maintenance contract		270.00

REGISTRAR

Treasurer of Virginia	Online service		3.25
VRAV	Dues		170.00

SPECIAL MAGISTRATES

Treasurer of Virginia	Pager rental		16.36
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CLERK OF CIRCUIT COURT

AT&T	Phone		113.32
CenturyLink	Phone		273.73
Kinex Networking Solutions	DSL		74.95
Key Office Supply	Toner	38.00	
	Calendars	53.94	
	Copy paper	197.94	289.88
Matthew Bender & Company, Inc.	Wills & Admin Rel #3		210.52

LAW LIBRARY

AT&T	Data line	34.55
LexisNexis	Online service	207.00

COMMONWEALTH'S ATTORNEY

Cecelia Charlton	Postage	14.79
Pitney Bowes Financial Service	Equipment lease	105.87
AT&T	Phone	403.73

VICTIM WITNESS ASSISTANCE PROGRAM

VNVWC	Membership dues	50.00
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SHERIFF

Medtox Laboratories, Inc.	Drug testing	100.00	
Commtronics of Virginia	Siren repairs	272.50	
	Radio repair	392.60	
	Ignition switch	800.00	1,465.10
East End Motor Company, Inc.	Alternator/axle/pads	1,498.90	
	Oil change/brake pads	272.72	
	Window switch/brakes	425.05	
	Inspection	16.00	2,212.67
Ed's Auto & Glass Repair	Inspection/adjust light		21.00
Express Care	Oil changes (4)		235.89
Haley of Farmville, Inc.	Replaced water pump		406.36
Kenbridge Tire & Auto	Calibration		25.00
Virginia Communications	Radar repairs		505.80
ESI of Virginia, Inc.	Programmed phones		45.00
M & S Publishing Company, Inc.	Advertising		30.00
Rodney Brisentine	Postage		7.68
Business Card	Postage	47.90	
	Phone	41.95	
	Meals	321.98	
	Lodging	213.51	
	Fees	91.60	
	Gas	167.87	
	Shoes	68.25	
	Uniforms	52.49	
	Shredders	1,339.98	
	Scanner	149.99	2,495.52
AT&T	Phone		673.54
Kinex Networking Solution	DSL/webhosting		139.85
CenturyLink	Phone		441.24
CenturyLink Communication	Phone		40.84
US Cellular	Modem account	47.11	
	Phone	744.84	791.95
Stuart Raybold	Meal		15.88
Walmart	Accreditation supply		81.86
Diamond Springs	Water & equipment rental		58.40
Farmville Auto Parts	Fees	1.50	
	Battery	99.99	

	Battery/filter/solvent	129.41	230.90
Farmville Printing	Office forms		59.70
Key Office Supply	Toner	52.99	
	Check file	13.96	
	Office supplies	93.86	
	In/Out boxes	5.98	
	Brown wrap paper	13.18	
	Copy paper	11.99	
	Clip boards	4.87	
	Ink cartridges	137.90	334.73
Staples Business Advantage	Office supplies	1,448.37	
	Laminator	89.99	1,538.36
Great North American Company	Stress reliever twist		522.70
Walmart	Trunk or treat bags	40.00	
	Photo processing	39.40	
	Uniforms	157.88	237.28
Newman Tire Company, Inc.	Tires		1,637.42
National Sheriff's Association	Neighborhood watch signs		44.00
Southern Police Equipment Company	Stinger charger	12.99	
	Shoes/handcuff case	154.04	
	Shoes	132.54	
	Magazine case	30.50	
	Badges	157.96	
	Nameplates	18.98	
	Gloves/hat cover	70.87	
	Gloves	42.98	620.86
Town Police Supply - Richmond	Ammunition		406.80
Quantum Graphics/Uniforms	Uniforms		356.00
Law Enforcement Associates	Digital voice recorder		305.00
USA Mobility Wireless, Inc.	Pager rental		83.88

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Elecom, Inc.	Batteries		56.00
Fire & Safety Equipment Company	Meter		789.67
Kinex Networking Solution	Internet		24.90

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		154.54
Foster Fuels, Inc.	Propane		451.31
Pamplin Volunteer Fire Department	Fuel		248.48
Verizon	Phone		113.27
Dominion Virginia Power	Electric service		188.52

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Diesel	565.95	
	Propane	330.83	896.78
Jack L. Slagle Fire Equipment	Adapters/pry bar/axe	317.51	
	Rescue basket	309.35	
	Hose	176.82	803.68
US Cellular	Phone		154.60

Verizon	Phone	150.26
Dominion Virginia Power	Electric service	336.08
The Traffic Safety Store	Traffic cones	515.90

EMERGENCY SERVICES

Korman Signs	Signs & hardware	309.04
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REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention	2,550.00
Piedmont Regional Jail	Inmate per diem	4,062.30

BUILDING OFFICIAL

Farmville Auto Parts	Wiper blades	19.98
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ANIMAL CONTROL

Lowe's	Bolts	8.97
CenturyLink	Phone	45.09
Business Data of Virginia, Inc.	Splitter & phone line	20.58

BIOSOLIDS MONITORING

Manuel H. Toombs, Jr.	Phone	24.67
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REFUSE DISPOSAL

Farmville Printing	Aluminum signs	168.00
Lowe's	Insect spray	5.47
	Aluminum shovels	98.94
Emanuel Tire of Virginia	Tire recycling	2,513.70
STEPS, Inc.	Recycling fee	975.71
Southside Electric Cooperative	Virso site	110.34
AT&T	Phone	68.95
CenturyLink	Phone	32.22
Farmville Auto Parts	Hydraulic fluid	47.70

GENERAL PROPERTIES

Carpet House	Install carpet	792.00
CenturyLink	Line to hospital	7.97
	Phone	51.20
Lowe's	Trash can	12.98
	Pneumatic accessory	19.97
	Tool kit/flashlights	275.28
	Lock/aerator/battery	28.78
	Knee pads/drill bits	26.76
	Hydraulic water stop	13.88
Wilco, Inc.	Janitorial supplies	377.65
Farmville Auto Parts	Tool	796.85
	Exhaust fan belt	62.12
	Switch & wire	15.44
	Oil filter	84.73
	Uniform rental	8.20
Cintas Corporation #524		170.49
		425.84

CANNERY

Farmville Auto Parts	Belts	26.62	
	Returned merchandise	-16.57	10.05
Lowe's	Electric box		27.08
CenturyLink	Phone		33.95
Farmville Printing	Receipts		185.60

HEALTH DEPARTMENT

Prince Edward Health Department	Second quarter local support		41,304.50
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COMPREHENSIVE SERVICES ACT

Business Card	Foster care		213.31
Heartland Family Counseling	Professional services		1,650.00
Helton House, Inc.	Professional services		5,476.95
Pickett Park Day Care	Foster care		357.00
Presbyterian Home & Family Services	Professional services		2,790.00

PLANNING

R. Samuel Coleman	Commission meeting	100.00	
	Mileage	13.20	113.20
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.00	122.00
Lee Edward Hicks, Jr.	Commission meeting	100.00	
	Mileage	12.65	112.65
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.50	105.50
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	9.90	109.90
Thomas M. Pairet	Commission meeting		100.00
James Robert Wilck	Commission meeting		100.00
Farmville Herald	Advertising		175.50
Alecia Daves-Johnson	Meeting registration		30.00
Farmville Printing	RPOD letters		182.80
Watson & Duggan, PLC	Color copies (maps)		40.00

CAPITAL PROJECTS

Farmville Wholesale Electric	Electrical supplies	453.94	
	Receptacles	21.25	475.19
Lowe's	Bolts & screws	23.51	
	Lumber & screws	64.86	
	Lumber	11.97	100.34

PIEDMONT COURT SERVICES FUND

Matthew Bloom	Mileage		185.35
Sandy Fox	Mileage		40.70
Sharon Gray	Mileage	129.80	
	Meals	11.71	141.51
Connie Stimpson	Mileage	74.36	

	Batteries	5.97	80.33
Renee T. Maxey	Mileage	108.90	
	Meals	25.89	
	Meeting registration	20.00	154.79
Andy Mays	Meals		19.47
Moonstar BBS	DSL		10.00
	<u>PCS SUPERVISION FEES EXPENDITURES</u>		
Page Hardy	Cleaning service		210.00
	<u>PCS DRUG TESTING FEES</u>		
Kroll Laboratory	Drug testing		29.00

In Re: Approval of Minutes

Supervisor Ward said the minutes do not reflect the discussion that went on during the November 2009 meeting.

After further discussion, Supervisor Ward made a motion to amend the minutes from the November 17, 2009 meeting to include verbatim comments during the Board of Supervisors Comments period. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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Supervisor McKay then made a motion to approve the amended minutes; the motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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In Re: Highway Matters

Mr. Mark McKissick, Assistant VDOT Residency Administrator, introduced Mr. Kevin Wright, Interim Residency Administrator for the Dillwyn Residency.

Mr. McKissick said the Route 460 project is almost complete.

Supervisor Gilfillan said the Rails to Trails walkway is becoming overgrown and asked about maintenance of the trails. Mr. McKissick said it is similar to the situation with the roadways and VDOT does not have the manpower or funds. Supervisor McKay said the state parks maintain the trails and correspondence should be sent to them.

In Re: VDOT Revenue Sharing: Project Administration Agreement

Mr. Wade Bartlett, County Administrator, reviewed the Project Administration Agreement between the County and VDOT for the Alternate 628 Revenue Sharing Project. He said the County will be administering the project.

Supervisor Ward questioned the main reason for moving Route 628, and asked about the push to have it built.

Mrs. Sharon Carney stated the main reasons to create the Alternate 628 are to move the traffic away from the school, as there is traffic congestion around the school and there has been an incident where a car went through a school wall; and to further economic development. She added it is good to take advantage of the opportunities for grant funding when it becomes available. Mrs. Carney said the Board of Supervisors has indicated an interest to move the traffic from the area of the school for quite some time.

Supervisor Jones made a motion to approve the Project Administration Agreement with VDOT and to authorize the County Administrator and the Board Chairman to sign all documents.

Supervisor Ward made a substitute motion to delay the vote until the new Board members are seated. The motion failed:

Aye: Lacy B. Ward

Nay: William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Mattie P. Wiley

Chairman Fore returned to Supervisor Jones' original motion to approve the Project Administration Agreement with VDOT and to authorize the County Administrator and Board Chairman to sign all documents; the motion carried:

Aye: William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Mattie P. Wiley

Nay: Lacy B. Ward

STANDARD PROJECT ADMINISTRATION AGREEMENT
State-aid Projects

Project Number	UPC	Local Government
0628-073-207, P101, R201, C501	72615	Prince Edward County

THIS AGREEMENT, made and executed in triplicate this 8th day of December, 2009, by and between the County of Prince Edward, Virginia, hereinafter referred to as the LOCALITY and the Commonwealth of Virginia, Department of Transportation, hereinafter referred to as the DEPARTMENT.

WHEREAS, the LOCALITY has expressed its desire to administer the work described in Appendix A, and such work for each improvement shown is hereinafter referred to as the Project; and

WHEREAS, the funds shown in Appendix A have been allocated to finance the Project(s) and the funding currently allocated or proposed for the project(s) does not include Federal-aid Highway funds; and

WHEREAS, both parties have concurred in the LOCALITY's administration of the phase(s) of work for the respective Project(s) listed in Appendix A in accordance with applicable federal, state and local laws and regulations.

NOW THEREFORE, in consideration of the mutual premises contained herein, the parties hereto agree as follows:

1. The LOCALITY shall:
 - a. Be responsible for all activities necessary to complete the noted phase(s) of each Project shown in Appendix A, except for activities, decisions, and approvals which are the responsibility of the DEPARTMENT, as required by federal or state laws and regulations or as otherwise agreed to, in writing, between the parties.
 - b. Receive prior written authorization from the DEPARTMENT to proceed with the project.
 - c. Administer the project(s) in accordance with guidelines applicable to Locally Administered Projects as published by the DEPARTMENT.

- d. Provide certification by a LOCALITY official of compliance with applicable laws and regulations on the **State Certification Form for State Funded Projects** or in another manner as prescribed by the DEPARTMENT.
- e. Maintain accurate and complete records of each Project's development of all expenditures and make such information available for inspection or auditing by the DEPARTMENT. Records and documentation for items for which reimbursement will be requested shall be maintained for not less than three (3) years following acceptance of the final voucher on each Project.
- f. No more frequently than monthly, submit invoices with supporting documentation to the DEPARTMENT in the form prescribed by the DEPARTMENT. The supporting documentation shall include copies of related vendor invoices paid by the LOCALITY and also include an up-to-date project summary and schedule tracking payment requests and adjustments.
- g. Reimburse the DEPARTMENT all Project expenses incurred by the DEPARTMENT if due to action or inaction solely by the LOCALITY the project becomes ineligible for state reimbursement, or in the event the reimbursement provisions of Section 33.1-44 or Section 33.1-70.01 of the Code of Virginia, 1950 as amended, or other applicable provisions of state law or regulations require such reimbursement.
- h. On Projects that the LOCALITY is providing the required match to state funds, pay the DEPARTMENT the LOCALITY's match for eligible Project expenses incurred by the DEPARTMENT in the performance of activities set forth in paragraph 2.a.
- i. Administer the Project in accordance with all applicable federal, state, and local laws and regulations. Failure to fulfill legal obligations associated with the project may result in forfeiture of state-aid reimbursements.
- j. If legal services other than that provided by staff counsel are required in connection with condemnation proceedings associated with the acquisition of Right-of-Way, the LOCALITY will consult the DEPARTMENT to obtain an attorney from the list of outside counsel approved by the Office of the Attorney General. Costs associated with outside counsel services shall be reimbursable expenses of the project.
- k. For Projects on facilities not maintained by the DEPARTMENT, provide, or have others provide, maintenance of the Project upon completion, unless otherwise agreed to by the DEPARTMENT.

2. The DEPARTMENT shall:

- a. Perform any actions and provide any decisions and approvals which are the responsibility of the DEPARTMENT, as required by federal or state laws and regulations or as otherwise agreed to, in writing, between the parties.
- b. Upon receipt of the LOCALITY's invoices pursuant to paragraph 1.f., reimburse the LOCALITY the cost of eligible Project expenses, as described in Appendix A. Such reimbursements shall be payable by the DEPARTMENT within 30 days of an acceptable submission by the LOCALITY.
- c. If appropriate, submit invoices to the LOCALITY for the LOCALITY's share of eligible project expenses incurred by the DEPARTMENT in the performance of activities pursuant to paragraph 2.a.
- d. Audit the LOCALITY's Project records and documentation as may be required to verify LOCALITY compliance with applicable laws and regulations.

- e. Make available to the LOCALITY guidelines to assist the parties in carrying out responsibilities under this Agreement.
3. Appendix A identifies the funding sources for the project, phases of work to be administered by the LOCALITY, and additional project-specific requirements agreed to by the parties. There may be additional elements that, once identified, shall be addressed by the parties hereto in writing, which may require an amendment to this Agreement.
4. If designated by the DEPARTMENT, the LOCALITY is authorized to act as the DEPARTMENT's agent for the purpose of conducting survey work pursuant to Section 3.1-94 of the Code of Virginia, 1950, as amended.
5. Nothing in this Agreement shall obligate the parties hereto to expend or provide any funds in excess of funds agreed upon in this Agreement or as shall have been appropriated. In the event the cost of a Project is anticipated to exceed the allocation shown for such respective Project on Appendix A, both parties agree to cooperate in providing additional funding for the Project or to terminate the Project before its cost exceeds the allocated amount, however the DEPARTMENT and the LOCALITY shall not be obligated to provide additional funds beyond those appropriated and allocated.
6. Nothing in this agreement shall be construed as a waiver of the LOCALITY's or the Commonwealth of Virginia's sovereign immunity.
7. This agreement may be terminated by either party upon 30 days advance written notice. Eligible Project expenses incurred through the date of termination shall be reimbursed in accordance with paragraphs 1.f., 1.g., and 2.b., subject to the limitations established in this Agreement and Appendix A. Upon termination and unless otherwise agreed to, the DEPARTMENT shall retain ownership of plans, specifications, and right of way for which state funds have been provided, unless all state funds provided for the Project have been reimbursed to the DEPARTMENT by the LOCALITY, in which case the LOCALITY will have ownership of the plans, specifications, and right of way.

WHEREAS, the LOCALITY has expressed its desire to administer the work described in Appendix A, and such work for each improvement shown is hereinafter referred to as the Project; and

THE LOCALITY and DEPARTMENT acknowledge and agree that this Agreement has been prepared jointly by the parties and shall be construed simply and in accordance with its fair meaning and not strictly for or against any party.

THE LOCALITY and the DEPARTMENT further agree that should Federal-aid Highway funds be added to the project, this agreement is no longer applicable and shall be terminated. The LOCALITY and the DEPARTMENT mutually agree that they shall then enter into a Standard Project Administration Agreement for Federal-aid Projects.

THIS AGREEMENT, when properly executed, shall be binding upon both parties, their successors, and assigns.

THIS AGREEMENT may be modified in writing by mutual agreement of both parties.

IN WITNESS WHEREOF, each party hereto has caused this Agreement to be executed as of the day, month, and year first herein written.

In Re: Community Development Block Planning Grant: Granite Falls Conference Center

Mrs. Sharon Carney said the Virginia Department of Housing and Community Development (VCHCD) offers a number of grant opportunities to help develop community economic development facilities such as the proposed Granite Falls Conference and Hospitality Training Center. After meeting with the VCHCD representatives, they suggested the County apply for a \$25,000 Planning Grant. The application due date is January 1, 2010. Grant funds can assist with the expenses associated with making a CDBG Construction grant application the end of March 2010. The CDBG Construction grant has a maximum value of \$1.2 million. Mrs. Carney said there is no matching requirement, but a match is necessary to be competitive, and staff recommends that the County apply to the Tobacco Commission Fund Grant Program to request funding for any match.

Mrs. Carney said that at its November 13, 2009 meeting, the IDA voted to request the Board of Supervisors to apply for a \$25,000 VDHCD Planning Grant to be used in the preparation of a future CDBG Construction Grant, which can assist with the construction costs of the Conference and Hospitality Training Center. She added there is no cost to the County.

Supervisor McKay made a motion to authorize the application of a \$25,000 VDHCD Planning Grant, which will be used to prepare for a future CDBG Construction Grant, and to authorize the Chairman and/or the County Administrator to sign the application letter and any other documents necessary to submit the grant application. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Mattie P. Wiley	Nay:	Lacy B. Ward
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Supervisor Ward then asked about the motion to approve the Project Administration Agreement with VDOT, and said the County would then need to expend \$840,000 this year.

Mr. Bartlett said that was incorrect; he said an estimate was provided to VDOT and obtained from a construction company for a \$2.8 million estimate. He said none of the figures will be settled until the project is bid. Mr. Bartlett said that one part of the contingency contracts with the developer of the Granite Falls project is that any cost not covered by VDOT would be paid by the developer through various assessments on their property. He said the County is liable for anything above and beyond \$1 million. He said if the bids come back at \$3 million, the Board would have an opportunity at that time to enter into those bid agreements or not.

Supervisor Ward said the Board did vote to approve the agreement with VDOT.

Supervisor Jones said the Board did not approve to expend any funds.

Mrs. Sarah Puckett, Assistant County Administrator, said a meeting will be held next week and the first step is to procure engineers.

In Re: Granite Falls Grant Agreement

Mrs. Carney said a variety of Tax Incremental Financing options (TIF) are being considered through the utilization of specialty assessments within the newly created CDA district, and have no impact on properties outside the CDA district. The utilization of TIF options to assist with certain development costs is one of the contingencies of the purchase contract. She said the assignment of a portion of the special assessments would be used to cover construction financing costs for infrastructure improvements, the hospitality training center and shared costs between the hotel and conference center. An example of proposed assessments include a meals tax on food and beverage paid by visitors, a transient occupancy tax which is already approved but not yet implemented and would be paid by hotel guests, and an incremental real property and personal property tax on property within the CDA district as set forth in the draft Grant Agreement.

Mrs. Carney said the IDA anticipates numerous benefits to the County and its residents as a result of the development of the Granite Falls Hotel/Conference and Hospitality Training Center, including increased tax base for the County, additional employment and training opportunities, promotion of tourism, and enhanced economic strength of the County.

Supervisor Ward made a motion to delay the vote until the new Board is seated. The motion failed:

Aye: Sally W. Gilfillan
James C. Moore
Lacy B. Ward

Nay: William G. Fore, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Mattie P. Wiley

Supervisor Jones made a motion to approve the proposed draft Granite Falls Hotel/Conference and Hospitality Training Center Grant Agreement and to authorize the Chairman to sign any and all documents associated with the Grant Agreement.

Supervisor Ward questioned the construction of the conference center. Mrs. Carney said the IDA is being asked to build the conference center. Supervisor McKay said the County is not responsible. Mrs. Carney said the IDA would have to secure any funding not received in grants by traditional financing, and said the County is under no obligation.

Mr. Bartlett stated it is set forth in Section 1.02 of the proposed Economic Development Grant Agreement. "The County shall not be responsible for issuing any bonds, notes or other financing for the Project. All financings for the Project shall state clearly that such financing is not an obligation of the County and the County has no obligation for the payment of such financing." He said the Conference Center will be financed through the IDA, with the IDA owning the conference center and the Work Training center, with it being leased to the developer. The County has no obligation for the payment of any financing; Ms. Bonnie France, Bond Counsel, spoke about the role of CDAs to protect the county or city to ensure the citizens are not responsible.

Discussion followed on TIF financing.

Mrs. Carney stated the taxes would only be incurred within the CDA district and would not be county-wide.

Supervisor Jones then restated the motion to approve the proposed draft Granite Falls Hotel/Conference and Hospitality Training Center Grant Agreement and to authorize the Chairman to sign any and all documents associated with the Grant Agreement. The motion carried:

Aye: William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Mattie P. Wiley

Nay: Lacy B. Ward

ECONOMIC DEVELOPMENT GRANT AGREEMENT

This ECONOMIC DEVELOPMENT GRANT AGREEMENT dated as of December __, 2009 (this "Agreement"), by and among PRINCE EDWARD DEVELOPMENT, LLC or an affiliate formed by it (the "Developer"), the COUNTY OF PRINCE EDWARD, VIRGINIA (the "County"), and the INDUSTRIAL DEVELOPMENT AUTHORITY OF PRINCE EDWARD COUNTY, VIRGINIA, (the "Authority").

RECITALS:

The purpose of this Agreement is to describe certain obligations of the Developer and incentives to be provided by the County and the Authority to the Developer in connection with the development of hospitality and conference/training facilities in the County, to be known as the Granite Falls Inn & Conference Center (the "Project").

The County is authorized to execute and deliver this Agreement and to make the grant payments described herein to the Authority pursuant to Section 15.2-953B Code of Virginia of 1950, as amended (the "Virginia Code").

The Authority is authorized to execute and deliver this Agreement fulfill its obligations hereunder pursuant to Sections 15.2-4905(12) and (13) of the Virginia Code.

The County and the Authority anticipate numerous benefits to the County and its residents as a result of the development of the Project, including increased tax base for the County, additional employment and training opportunities, promotion of tourism, and enhanced economic strength of the County.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained in this Agreement, the parties agree as follows:

ARTICLE 1 – DEVELOPER'S COMMITMENTS

In consideration of the assistance being provided by the County and the Authority under the terms of this Agreement, the Developer agrees as follows, contingent upon the Developer purchasing certain land in Prince Edward County, Virginia consisting of approximately 92 acres described on Exhibit A hereto (the "Land"). Should the Developer fail to purchase the Land within one year after the date of this Agreement or should the Developer notify the County and the Authority in writing of its intention to not acquire the Land, the obligations of the County and the Authority under this Agreement shall immediately cease and terminate.

Section 1.01 Development of Project.

The Developer agrees to acquire the Land, construct or cause to be constructed, develop or cause to be developed and operate or cause to be operated the Granite Falls Inn & Conference Center consisting of approximately 150 guestrooms, an approximately 5,000 square foot spa, an approximately 59,000 square foot conference and training center and all required public infrastructure in support thereof.

Any material changes to the Project components described above shall be made only with the prior written consent of the County. The facilities described in the paragraph above shall be substantially completed within 3 years from the date of this Agreement.

Section 1.02 Financing of Project.

The Developer shall provide financing for all components of the Project except for the conference/training center whose financing will be provided for by the Authority and certain infrastructure whose financing will be provided for by the Granite Falls Community Development Authority. The County shall not be responsible for issuing any bonds, notes or other financing for the Project. All financings for the Project shall state clearly that such financing is not an obligation of the County and the County has no obligation for the payment of such financing. Any financings to be repaid from proceeds of the Grant (as defined below in Section 2.01) shall be referred to in this Agreement as the "TIF Financings". In the event the County enacts a food & beverage sales tax in the future, the outstanding debt issued by the Granite Falls Community Development Authority and secured by a food & beverage assessment shall be included in the definition of "TIF Financings".

Section 1.03 Application of Grant Proceeds.

The Developer shall use proceeds of the Grant and proceeds of any TIF Financing to pay a portion of the costs of constructing, equipping, renovating or re-equipping the Project described in Section 1.01 above and shall not use any portion of the Grant or TIF Financings to pay for any other costs.

Section 1.04 Reporting.

The Developer will provide to the County and the Authority such information as the County or the Authority may reasonably request with respect to the financing, acquisition and construction of the Project, including copies of documentation relating to the TIF Financings and a debt service schedule for the TIF Financings. The Developer will provide the County with no less than annual reports setting forth the amount and purpose of expenditures of Grant proceeds and/or TIF Financing proceeds.

**ARTICLE 2 –
COUNTY'S AND AUTHORITY'S COMMITMENTS**

In consideration of the benefits to the County as a result of the Developer's performance under this Agreement, the County and the Authority agree as follows:

Section 2.01 Grant.

The County agrees to make payments to the Authority (the "Grant") of certain incremental tax revenues (the "Incremental Tax Revenues") as described below on the terms and subject to the limitations set forth in this Agreement:

A. 80% of the incremental increase in real estate and personal property tax revenues collected with respect to the Project in any calendar year in excess of the amount of such taxes collected in calendar year 2009; and

B. 80% of the transient occupancy taxes collected in any calendar year from the Project in excess of the amount of such taxes collected in calendar year 2009; and

C. 95% of food and beverage sales taxes collected, if any, in any calendar year from the Project.

Section 2.02 Subject to Appropriation.

Payments by the County of the Grant to the Authority shall be subject to annual appropriation by the Board of Supervisors and shall not constitute a debt or general obligation of the County. The County Administrator, or other officer responsible for preparing the County's budget, will include each year in the County's budget an appropriation of the Grant to the Authority; however, payment of the Grant shall be subject to appropriation each fiscal year by the Board of Supervisors.

Section 2.03 Limitation on Amount.

The amount of Grant paid to the Authority each year shall not exceed the Incremental Tax Revenues. Payments of the Grant shall not exceed the amount of Incremental Tax Revenues actually collected by the County.

Section 2.04 Expiration of Grant.

Payment of the Grant shall terminate on the earlier to occur of (i) payment in full of the TIF Financings or (ii) December 31, 2036.

2.05. Authority's Obligations.

The Authority will apply amounts received pursuant to this Agreement to the payment of the TIF Financings. The Authority agrees to assign its rights to payment of the Grant to the lender or trustee for the TIF Financings. The Authority's obligations hereunder shall be limited to amounts paid to it by the County under this Agreement.

**ARTICLE 3 –
INDEMNIFICATION; PAYMENT OF EXPENSES**

The Developer shall indemnify, protect, and save the County, the Authority, and each of their respective officers, directors and employees harmless from all liability, obligations, losses, claims, damages, actions, suits, proceedings, costs, and expenses, including reasonable attorneys' fees, arising or resulting directly from the issuance of the TIF Financing. The Developer agrees to pay the costs, fees and expenses of the County and the Authority, including reasonable attorneys' fees, incurred by the County or the Authority in connection with this Agreement and the administration of the Grant. The indemnification arising under this Article III shall survive the termination of this Agreement.

**ARTICLE 4 –
TERMINATION OF THE COUNTY'S AND THE AUTHORITY'S
OBLIGATIONS**

Should any of the following circumstances occur or exist (each an "Event of Default"), the obligation of the County and the Authority to provide the Grant, as described herein, to the Developer shall cease and terminate:

A. The Developer fails to substantially complete construction of the Project components described in Section 1.01 within three years after the date of this Agreement;

B. The Developer assigns its rights hereunder without the consent of the County;
or

C. The Developer ceases to operate or cause the Project to be operated substantially as described herein for a period of 12 months.

The provisions of this Article IV are subject to the following limitation: if by reason of *force majeure* the Developer is unable in whole or in part to carry out this Agreement, the Developer shall not be deemed in default during the continuance of such inability. The term "*force majeure*" as used herein shall mean, without limitation, the following: acts of God; strikes, lockouts or other industrial disturbances; acts of public enemies; orders or restraints of any kind of the government of the United States of America or of the Commonwealth or any of their departments, agencies or officials, or any civil or military authority; insurrections; riots; landslides; earthquakes; fires; storms; droughts; floods; explosions; breakage or accidents to machinery, transmission lines, pipes or canals; or any other cause or event not reasonably within the control of the Developer.

**ARTICLE 5 –
TERMINATION OF AGREEMENT**

This Agreement shall terminate upon the earlier of (i) payment in full of the TIF Financing or (ii) December 31, 2036.

**ARTICLE 6 –
ASSIGNMENTS**

No party may sell or assign any interest in or obligation under this Agreement without the prior written consent of all of the parties.

**ARTICLE 7 –
LIMITED OBLIGATIONS OF THE COUNTY AND THE AUTHORITY**

NO PROVISION OF THIS AGREEMENT SHALL BE CONSTRUED OR INTERPRETED AS CREATING A PLEDGE OF THE FAITH AND CREDIT OF THE COUNTY OR THE AUTHORITY WITHIN THE MEANING OF ANY CONSTITUTIONAL DEBT LIMITATION. NO PROVISION OF THIS AGREEMENT SHALL BE CONSTRUED OR INTERPRETED AS A DONATION OR A LENDING OF THE CREDIT OF THE COUNTY OR THE AUTHORITY WITHIN THE MEANING OF THE VIRGINIA CONSTITUTION. THIS AGREEMENT SHALL NOT

DIRECTLY OR INDIRECTLY OR CONTINGENTLY OBLIGATE THE COUNTY OR THE AUTHORITY TO MAKE ANY PAYMENTS BEYOND THOSE APPROPRIATED IN THE SOLE DISCRETION OF THE COUNTY FOR ANY FISCAL YEAR IN WHICH THIS AGREEMENT SHALL BE IN EFFECT. THE AUTHORITY SHALL BE UNDER NO OBLIGATION TO MAKE ANY PAYMENTS HEREUNDER EXCEPT FROM MONIES PROVIDED TO IT BY THE COUNTY PURSUANT TO THIS AGREEMENT. THE AUTHORITY SHALL BE UNDER NO OBLIGATION TO MAKE ANY INVESTIGATION OR DETERMINATION AS TO ANY MATTERS THAT WOULD CONSTITUTE AN EVENT OF DEFAULT HEREUNDER AND THE AUTHORITY SHALL BE ENTITLED TO RELY ON INSTRUCTIONS PROVIDED BY THE COUNTY AS TO SUCH MATTERS.

**ARTICLE 8 –
MISCELLANEOUS**

Section 8.01 Governing Law.

This Agreement shall be governed in all respects by the laws of the Commonwealth of Virginia. Any litigation with respect thereto shall be filed solely in the Circuit Court of Prince Edward County, Virginia. The Developer hereby waives the right, if any, to remove any case to federal court.

Section 8.02 Notices.

A. All notices required or permitted to be given pursuant to this Agreement shall be effective only if the same shall be in writing and sent by first class mail with postage prepaid, return receipt requested, or by a nationally recognized next day courier delivery service, addressed as follows:

If to the Developer:

Prince Edward Development, LLC
P.O. Box 385
Farmville, Virginia 23901

If to the County:

111 South Street
Farmville, VA 23901
Attention: County Administrator

If to the Authority:

c/o Eric A. Tinnell, Esquire
P.O. Box 919
Farmville, VA 23901

Notice shall be deemed given when deposited with the United States Postal Service by first class mail, postage prepaid or when received, if by next day courier delivery service.

B. Any addressee may designate additional or different addresses for communications by notice given under this Section to each other.

Section 8.03 Severability.

If any term, covenant, or condition of this Agreement or the application thereof to any person or circumstance shall to any extent be invalid or unenforceable, the remainder of this Agreement, or the application of such term, covenant or condition to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and in lieu of each term, covenant or condition that is found to be invalid or unenforceable, a provision may be added as a part of this Agreement that is mutually agreeable to County and the Developer and is as similar to the invalid or unenforceable term, covenant or condition as may be possible and be valid and enforceable.

Section 8.04 Waiver.

Any party to this Agreement may waive any right or remedy hereunder, if permitted by law, provided that no such waiver shall be deemed to exist unless such waiver is in writing. No such waiver shall be deemed to constitute a waiver of other rights and remedies provided pursuant to this Agreement. The failure to enforce any particular provision of this Agreement on any particular occasion shall not be deemed a waiver by either party of any of its rights hereunder, nor shall it be deemed to be a waiver of that party's rights for any subsequent or continuing breach of such provision.

Section 8.05 Liability of Officers and Agents.

No officer, agent, or employee of the County or the Authority shall be subject to any personal liability or accountability by reason of the execution of this Agreement or any other documents related to the transactions contemplated hereby. Such officers, agents, or employees shall be deemed to execute such documents in their official capacities only, and not in their individual capacities. This Section shall not relieve any such officer, agent, or employee from the performance of any official duty required by law.

Section 8.06 Counterparts.

This Agreement may be executed in several counterparts, including separate counterparts, and each shall constitute the same instrument.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers, all as of the date above written.

PRINCE EDWARD DEVELOPMENT,
LLC

Member

By: _____
Robert D. Fowler, Managing

VIRGINIA
COUNTY OF PRINCE EDWARD,

By: _____
County Administrator

APPROVED AS TO FORM:

_____, County Attorney

INDUSTRIAL DEVELOPMENT
AUTHORITY
OF PRINCE EDWARD COUNTY,
VIRGINIA

By: _____
Chairman

EXHIBIT A

DESCRIPTION OF THE LAND

In Re: Interim Agreement with Crowder Construction

Chairman Fore said that at the October 29, 2009 Board of Supervisors meeting, a Public Hearing was conducted regarding the Interim Agreement submitted under the Public-Private Educational Facilities and Infrastructure Act of 2002 (PPEA). The Interim Agreement provides for a public-private partnership to provide the County engineering design and pre-construction services for the development of a water treatment facility and water distribution system utilizing the Sandy River Reservoir as a water supply. At the conclusion of the public hearing the Board voted to delay a decision concerning the Interim Agreement until the December Board meeting.

Supervisor Ward stated the conflict of interest issue needs to be resolved. Mr. Ennis said the interest of Draper Aden has been declared from the first day, and has always disclosed its relationship to Crowder Construction. He said the Board must exercise its judgment of Crowder Construction and Draper

Aden. Mr. Ennis said the Board retained independent engineers to review the proposal that had been submitted to make certain those proposals were appropriate for the project. He said the Board is aware of the County's past relationship with Draper Aden and the current relationship Draper Aden has with Crowder Construction as part of the PPEA proposal. Mr. Ennis said whether or not an actual conflict of interest exists, the Board will have to decide if its done its due diligence with respect to the engineering content of this proposal. He said the relationship between the two parties was always public.

Supervisor Moore made a motion to approve entering into the Interim Agreement between the County of Prince Edward, Virginia and Crowder Construction Company for Design and Construction of the Sandy River Reservoir Water Treatment and Distribution Project

Supervisor Ward made a substitute motion to postpone the vote until the new Board members are seated. The motion failed:

Aye: Lacy B. Ward

Nay: William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Mattie P. Wiley

Supervisor Moore then restated his motion to approve entering into the Interim Agreement between the County of Prince Edward, Virginia and Crowder Construction Company for Design and Construction of the Sandy River Reservoir Water Treatment and Distribution Project. The motion carried:

Aye: William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Mattie P. Wiley

Nay: Lacy B. Ward

In Re: Reimbursement Resolution.

Chairman Fore said that following the approval of the PPEA Interim Agreement, the Board of Supervisors would wish to consider the reimbursement resolution drafted by Ms. Bonnie France, County Bond Counsel. He said adoption of this resolution would enable the County to include any costs associated with the Interim Agreement into any potential long-term debt financing.

Supervisor Simpson made a motion to adopt the reimbursement resolution; the motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Mattie P. Wiley	Nay:	Lacy B. Ward
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**RESOLUTION OF THE BOARD OF SUPERVISORS OF
THE COUNTY OF PRINCE EDWARD, VIRGINIA DECLARING ITS
INTENTION
TO REIMBURSE ITSELF FROM THE PROCEEDS OF ONE OR MORE
FINANCINGS FOR WATER SYSTEM IMPROVEMENTS**

The Board of Supervisors of the County of Prince Edward, Virginia (the “County”) has determined that it may be necessary or desirable to advance money to pay certain costs of water system improvements, consisting primarily of design and engineering (the “Project”).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA:

1. The Board of Supervisors adopts this declaration of official intent under Treasury Regulations Section 1.150-2.
2. The Board of Supervisors reasonably expects to reimburse advances made or to be made by the County to pay the costs of the Project from the proceeds of its debt or other financings. The maximum amount of debt or other financing expected to be issued in one or more series for the Project is \$2,000,000.
3. This resolution shall take effect immediately upon its adoption.

In Re: Authorization to Sign Interim Agreement with Crowder Construction

Supervisor Moore made a motion to authorize Chairman Fore to sign the Interim Agreement between the County of Prince Edward, Virginia and Crowder Construction Company for Design and Construction of the Sandy River Reservoir Water Treatment and Distribution Project. The motion carried:

Aye: William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Mattie P. Wiley

Nay: Lacy B. Ward

In Re: County Administrator's Report

Mr. Bartlett said the Board has been invited to a walk-through of the new library building on Wednesday, December 30, at 11:00 a.m. He added the Board will wish to review the VACo Committee Interest Form; if any members are interested in serving on a committee, the form needs to be returned to VACo by December 15.

In Re: Personnel Committee Report – Parking Agreement

Mr. Bartlett said the Personnel Committee met on December 7, 2009 to discuss the forthcoming cost that will be assessed on courthouse employees for parking in the town's municipal parking lot. The Committee unanimously agreed to recommend to the Board that the County enter into a five-year agreement with the Town, which will provide that the County will pay the town quarterly for the cost of the parking.

After some discussion, Supervisor Moore made a motion that the proposed Parking Agreement between the County of Prince Edward and the Town of Farmville be submitted to the Town for approval by Town Council. The motion carried:

Aye: William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Lacy B. Ward
Mattie P. Wiley

Nay: None

**PARKING AGREEMENT
BETWEEN
COUNTY OF PRINCE EDWARD, VIRGINIA
AND
TOWN OF FARMVILLE, VIRGINIA**

THIS AGREEMENT is made this --- day of December, 2009, by and between the **COUNTY OF PRINCE EDWARD, VIRGINIA**, hereinafter referred to as “the County”, party of the first part, and the **TOWN OF FARMVILLE, VIRGINIA**, hereinafter referred to as the “Town”, party of the second part.

WHEREAS, the Town owns and maintains the parking lot bounded by South Street and Virginia Street located immediately to the South of the Prince Edward County Courthouse, hereinafter referred to as the “Town parking lot”.

WHEREAS, the Town parking lot provides the primary parking spaces for employees working in the County Courthouse.

WHEREAS, the Town has invested considerable financial resources into the expansion and maintenance of the Town parking lot.

WHEREAS, the Town Council has determined the Town will charge for parking in the Town parking lot in order to recoup the Town’s investment and ongoing maintenance costs associated with the Town parking lot.

WHEREAS, the Town Council has set the charge for parking at twenty-five cents (\$.25) per hour.

WHEREAS, in consideration of the work performed by employees working in the County Courthouse in support of Town operations and the assistance they provide Town residents, the Town Council has agreed to provide a discounted rate to the County.

WHEREAS, the Town and County desire to enter into an agreement to allocate parking spaces for employees working in the County Courthouse and Visitor Center.

NOW THEREFORE, THIS AGREEMENT WITNESSETH: that for and in consideration of the promises and the mutual covenants and undertakings of the parties to this agreement, the parties mutually agree with each other as follows:

Sec 1. Upon execution of this agreement by the Town and the County, the Town will provide 120 parking spaces in the Town parking lot for use by the employees working in the County Courthouse and Visitor Center.

Sec 2. In consideration of the spaces provided the County agrees to pay to the Town one dollar (\$1) per space per working day. It is mutually agreed by both parties there are 239 working days in a calendar year. Charges for such spaces commences on -----.

Sec 3. The Town shall provide the County a control mechanism for allocating spaces to employees working in the County Courthouse and Visitor Center. In consideration of the fact that numerous departments have employees that work shift or part-time schedules the Town recognizes there are more than 120 employees that work in the County Courthouse and Visitor Center but only 120 parking spaces are needed at any one time.

Sec 4. The County shall pay the Town on a quarterly basis for spaces rented. Payment will commence at the time parking controls are established by the Town.

Sec 5. This agreement will remain in effect for five years. Upon thirty days notice to the Town the County may reduce the number of spaces listed in Section 1 for which payment is received.

Sec 6. The Town agrees to provide the County most favored status in regard to rental of parking spaces in the Town parking lot. If the Town provides parking spaces to another entity at better rates than herein provided this agreement will be amended to provide those same rates to the County. This Section only applies to agreements entered between the Town and another entity after January 1, 2010.

Sec 7. If the Town ceases to charge private citizens for parking in the Town parking lot this agreement will become null and void and the Town agrees not to charge for spaces occupied by employees working in the County Courthouse and Visitor Center.

WITNESS the following signatures and seals.

**BOARD OF SUPERVISORS OF THE COUNTY
OF PRINCE EDWARD, VIRGINIA**

Chairman, Board of Supervisors

ATTEST:

Clerk

TOWN OF FARMVILLE

Mayor, Town of Farmville

ATTEST:

Clerk

In Re: Motor Vehicle License Tax Ordinance

Chairman Fore said members of the Board have received calls from a number of citizens who are being assessed the Motor Vehicle License Tax on inoperable vehicles. This is correct under the current county ordinance.

Chairman Fore then requested the original committee that worked on the drafting of this ordinance to discuss this issue and determine if amendments to the county ordinance are warranted. A public hearing will be scheduled, if necessary. The committee comprises: Supervisor Simpson, Supervisor McKay, the County Attorney, the County Administrator, the Commissioner of Revenue and the Treasurer.

In Re: Personnel Committee Report – Compensatory Time

The County Administrator and the Assistant County Administrator had advised the Personnel Committee of the potential need to pay one employee for unused compensatory time in excess of the county's maximum carry-over due to extraordinary circumstances within the department that prevented this employee from being able to use the compensatory time by taking the time off. The Committee has unanimously agreed that the circumstances warranted this exception.

Mr. Bartlett said this employee has accumulated 180 hours of compensatory time, which is 140 hours more than is allowed to be carried over.

Supervisor Moore made a motion to authorize the exception to the County Personnel Policy and pay the employee for the accumulated compensatory time; the motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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In Re: Pre-application for a Rural Development Loan

Mr. Bartlett said to move forward with the process of relocating State Route 628, he requests authorization to submit a pre-application to Rural Development for a loan which will cover the balance of the relocation costs after the application of the funds received from VDOT in the Revenue Sharing agreement. He said the pre-application will trigger an intergovernmental review process by Rural Development and other governmental agencies, which will take approximately 90 days. After this process the County can then apply for a rural development loan. He said payment periods can be as long as 40 years and the current rate is 4.25%.

Mr. Bartlett said the pre-application process does not obligate the County to either expend any funds on the project or make an application for the loan. He said the pre-application merely continues to move the project forward and keeps another funding option open for the County. If the Granite Falls Inn project continues to move forward, payment for any loan would be reimbursed by the developer to the

County per the contract agreement. If the Granite Falls Inn project is not completed, such a loan would provide a funding mechanism for the County if the Board continues to desire to relocate the road for safety reasons as discussed previously.

Supervisor Jones made a motion to authorize the County Administrator to submit a pre-application request to Rural Development, and to authorize the Chairman and/or the County Administrator to sign all necessary documents; the motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Mattie P. Wiley	Nay:	Lacy B. Ward
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In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of November 2009, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of November 2009, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of November 2009, which was reviewed and ordered to be filed with the Board papers.

In Re: Financial Report from Prince Edward County Schools

Dr. Patricia Watkins, School Superintendent, submitted a financial summary report for the month of November 2009, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Moore and adopted by the following vote:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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the meeting was adjourned at 9:07 p.m.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 12, 2010
Item No.: 18-c
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Consent Agenda - Review of Accounts & Claims

Summary: The bill list for December 2009 is attached for your review.

Attachments: Bill List

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

1/06/2010

FROM DATE- 12/11/2009
TO DATE- 1/06/2010

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$382,421.46
135	PUBLIC/PRIVATE EDUCATION ACT FUND	\$1,238.44
501	WATER FUND	\$3,260.90
502	SEWER FUND	\$61.79
732	RETIREMENT BENEFIT FUND	\$1,918.00
741	PIEDMONT COURT SERVICES FUND	\$4,184.06
	TOTAL	393,084.65

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LISTING OF INVOICES FOR 12/11/2009 -- 1/06/2010

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
011010	BOARD OF SUPERVISORS				
3600	15240	Advertising FARMVILLE HERALD	CO ADMR 1209	ADVERTISING	409.50 *
5510	32127	Travel-Mileage WARD LACY B	HOMESTEAD 09	AUTO LEASE	180.32
	32127	WARD LACY B	HOMESTEAD 09	MILEAGE	45.10
	32127	WARD LACY B	HOMESTEAD 09	PARKING	19.00
	32127	WARD LACY B	HOMESTEAD 09	GAS	14.60
	32127	WARD LACY B	OCT-DEC 09	MILEAGE	61.60
				ACCOUNT TOTAL	409.50 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	1412PUCKETT1209	LODGING	2,132.20
	32127	WARD LACY B	HOMESTEAD 09	MEALS	9.41
	32131	WAL-MART COMMUNITY	0576	WATER & SOFT DRINKS	53.12
				ACCOUNT TOTAL	2,194.73 *
				MAJOR TOTAL	2,924.85 **
012110	COUNTY ADMINISTRATOR				
5210	25483	Postal Services PITNEY BOWES FINANCL SERV	6804124-DC09	POSTAGE METER LEASE	87.00
	30501	U S POSTAL SERVICE	35650761ADM1209	POSTAGE	30.00
				ACCOUNT TOTAL	117.00 *
5230	10105	Telecommunications AT&T	392 8837 1209	PHONE	196.85
	22489	MOONSTAR BBS	PECOUNTY 1209	MONTHLY SERVICE	16.67
	22489	MOONSTAR BBS	PECOUNTY 1209	DSL	95.00
	28711	CENTURYLINK	392 8837 1209	PHONE	485.71
	30439	US CELLULAR	816442183 1209	PHONE	56.96
				ACCOUNT TOTAL	851.19 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	1412PUCKETT1209	LODGING	529.42
	11894	BUSINESS CARD	1412PUCKETT1209	MEALS	47.47
	31704	Travel-Convention & Educa VA MUNICIPAL LEAGUE	LIAISON RETREAT	REGISTRATION	576.89 *
5810	31681	Dues & Association Member VA LOCAL GOVT MNGT ASSOC	PUCKETT DUES 10	DUES	15.00 *
				ACCOUNT TOTAL	15.00 *
6001	12899	Office Supplies CREATIVE BUSINESS SOLUTIONS	1083	PAYROLL FORMS	292.47
	13369	DIAMOND SPRINGS	11393100 1209	WATER & EQUIP RENTAL	22.45
	15380	FARMVILLE PRINTING	CO ADMR 1209	BUSINESS CARDS	207.00
				ACCOUNT TOTAL	521.92 *
6008	29332	Vehicle & Powered Equip F TOWN OF FARMVILLE	97 1209	GAS	24.22
				ACCOUNT TOTAL	24.22 *
				MAJOR TOTAL	2,288.72 **

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PRINCE EDWARD
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
012310	COMMISSIONER OF REVENUE				
5230	13325	Telecommunications TREASURER OF VIRGINIA	T213630	ONLINE SERVICE	125.38
	22489	MOONSTAR BBS	141147315	MONTHLY SERVICE	16.67
	23933	NTELOS	392 3231	INTERNET	20.44
	28711	CENTURYLINK		PHONE	213.67
				ACCOUNT TOTAL	376.16 *
6012	23162	Books & Subscriptions NADA APPRAISAL GUIDES	5614714	OLDER USED CAR GUIDE	15.00
	23162	NADA APPRAISAL GUIDES	5614725	MARINE APPL GUIDE	25.00
	23162	NADA APPRAISAL GUIDES	7701881	RV APPRAISAL GUIDE	25.00
				ACCOUNT TOTAL	65.00 *
				MAJOR TOTAL	441.16 **
012320	ASSESSOR				
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	1412PUCKETT1209	MEALS	46.35
				ACCOUNT TOTAL	46.35 *
				MAJOR TOTAL	46.35 **
012410	TREASURER				
3320	12762	Maintenance Service Contr COMPUTERPLUS SALES/SERVIC	MC0000150273	MAINTENANCE CONTRACT	1,075.35
				ACCOUNT TOTAL	1,075.35 *
3600	15240	Advertising FARMVILLE HERALD	TREAS 1209	ADVERTISING	123.76
				ACCOUNT TOTAL	123.76 *
5230	10105	Telecommunications AT&T	392 3454	PHONE	88.22
	10105	AT&T	392 3454	PHONE	34.55
	13325	TREASURER OF VIRGINIA	T213630	ONLINE SERVICE	125.38
	22489	MOONSTAR BBS	PECOUNTY 1209	MONTHLY SERVICE	16.66
	28711	CENTURYLINK	392 3454	PHONE	236.00
				ACCOUNT TOTAL	500.81 *
5410	25483	Lease/Rent Equipment PITNEY BOWES FINANCL SERV	6924195-DC09	POSTAGE METER LEASE	933.17
				ACCOUNT TOTAL	933.17 *
6001	15380	Office Supplies FARMVILLE PRINTING	TREAS 1209	LETTERHEAD	51.00
	20600	KEY OFFICE SUPPLY	370110	CALENDAR	2.99
	20600	KEY OFFICE SUPPLY	370352	PAPER CLIPS	1.50
	20600	KEY OFFICE SUPPLY	370422	CHAIR	259.00
	20600	KEY OFFICE SUPPLY	370697	RIBBONS	67.45
	20600	KEY OFFICE SUPPLY	371067	BATTERIES	21.00
				ACCOUNT TOTAL	402.94 *
				MAJOR TOTAL	3,036.03 **

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MAJOR# ACCT# 012510	VENDOR NUMBER NAME INFORMATION TECHNOLOGY	INV#	DESCRIPTION	AMOUNT
3160	Professional Services BUSINESS DATA OF VA, INC.	103933	TRAVEL EXPENSE	125.00
	BUSINESS DATA OF VA, INC.	103938	TRAVEL EXPENSE	125.00
	BUSINESS DATA OF VA, INC.	103940	TRAVEL EXPENSE	125.00
	BUSINESS DATA OF VA, INC.	103946	TRAVEL EXPENSE	125.00
	BUSINESS DATA OF VA, INC.	103950	TRAVEL EXPENSE	125.00
	BUSINESS DATA OF VA, INC.	103953	TRAVEL EXPENSE	125.00
	BUSINESS DATA OF VA, INC.	103956	TRAVEL EXPENSE	125.00
	BUSINESS DATA OF VA, INC.	103957	TRAVEL EXPENSE	125.00
	BUSINESS DATA OF VA, INC.	103957	LODGING & MEALS	89.68
	BUSINESS DATA OF VA, INC.	103962	MONTHLY CONTRACT	2,800.00
			ACCOUNT TOTAL	3,889.68 *
			MAJOR TOTAL	3,889.68 **
013200	REGISTRAR			
5230	Telecommunications 10105 AT&T	392 4767 1209	PHONE	50.55
	13325 TREASURER OF VIRGINIA	T213630	ONLINE SERVICE	3.25
	28711 CENTURYLINK	392 4767 1209	PHONE	151.26
			ACCOUNT TOTAL	205.06 *
6001	Office Supplies 20600 KEY OFFICE SUPPLY	370831	FLASH DRIVE/CARTRIDG	162.05
	20600 KEY OFFICE SUPPLY	370860	CALENDERS/FRAME/SEALS	97.17
			ACCOUNT TOTAL	259.22 *
			MAJOR TOTAL	464.28 **
021100	CIRCUIT COURT			
5230	Telecommunications 10105 AT&T	392 5171 1209	PHONE	66.57
	28711 CENTURYLINK	392 5171 1209	PHONE	170.83
			ACCOUNT TOTAL	237.40 *
			MAJOR TOTAL	237.40 **
021200	GENERAL DISTRICT COURT			
3160	Professional Services 28228 SEXTON JOYCE K	10 10002	MEDIATION	712.50
5230	Telecommunications 10105 AT&T	392 3343 1209	PHONE-J&D	134.04
	10105 AT&T	392 3623 1209	PHONE-JUV PROB	187.76
	10105 AT&T	392 4024 1209	PHONE-GEN DIST COURT	150.14
	28711 CENTURYLINK	392 3343 1209	PHONE-J&D	82.41
	28711 CENTURYLINK	392 3623 1209	PHONE-JUV PROB	115.54
	28711 CENTURYLINK	392 4024 1209	PHONE-GEN DIST COURT	301.28
			ACCOUNT TOTAL	712.50 *
			MAJOR TOTAL	712.50 **

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021300	30439	US CELLULAR	816442183 1209	PHONE	28.48
				PHONE RENTAL	999.65 *
				PAGER RENTAL	1,712.15 **
				ACCOUNT TOTAL	
				MAJOR TOTAL	
5230	10105	Telecommunications	392 3750 1209	PHONE	133.33
	13325	TREASURER OF VIRGINIA	T213630	PAGER RENTAL	16.36
	22321	MCWILLIAN PAGER SERVICE	6011122009	PAGER RENTAL	15.90
	28711	CENTURYLINK	392 3750 1209	PHONE	89.45
				ACCOUNT TOTAL	255.04 *
6001	20600	Office Supplies	368897	INK CARTRIDGE	39.98
		KEY OFFICE SUPPLY			39.98 *
				ACCOUNT TOTAL	295.02 **
				MAJOR TOTAL	
021600	10105	CLERK OF THE CIRCUIT COURT	392 5145 1209	PHONE	108.41
	28711	Telecommunications	392 5145 1209	PHONE	278.24
				ACCOUNT TOTAL	386.65 *
				MAJOR TOTAL	
5850	999999	Jurors/Witnesses	JUROR 1209	JUROR	30.00
	999999	THOMPSON MANDALYN R	JUROR 1209	JUROR	30.00
	999999	TOMLIN DONALD LEE	JUROR 1209	JUROR	30.00
	999999	TONEY LAKISHA	JUROR 1209	JUROR	30.00
	999999	WALLS-MCKAY MAUREN	JUROR 1209	JUROR	30.00
	999999	WISTO STEVE	JUROR 1209	JUROR	30.00
	999999	ABDUS-SABUR SEKOU	JUROR 1209	JUROR	30.00
	999999	ALTYCE WILMA JEAN	JUROR 1209	JUROR	30.00
	999999	ANDERSON KATHLEEN	JUROR 1209	JUROR	30.00
	999999	ARMISTEAD CARLA T	JUROR 1209	JUROR	30.00
	999999	BARTON JERRY L	JUROR 1209	JUROR	30.00
	999999	BOLT MARSHA D	JUROR 1209	JUROR	30.00
	999999	CANNEY WANDA	JUROR 1209	JUROR	30.00
	999999	CASSADA FELICIA A	JUROR 1209	JUROR	30.00
	999999	DALTON MICHELLE	JUROR 1209	JUROR	30.00
	999999	BOLT DALE L	JUROR 1209	JUROR	30.00
	999999	EBERLY AMY H	JUROR 1209	JUROR	30.00
	999999	LEE LAKEN GIOVANNI	JUROR 1209	JUROR	30.00
	999999	MARTIN JANE	JUROR 1209	JUROR	120.00
	999999	MAXWELL MAURICE H JR	JUROR 1209	JUROR	120.00
	999999	STATZER DAVID	JUROR 1209	JUROR	30.00
	999999	TRENT LEDORIA ANN	JUROR 1209	JUROR	30.00
	999999	WHITE BEATRICE L	JUROR 1209	JUROR	30.00
	999999	WHITEHEAD RAYBURT	JUROR 1209	JUROR	30.00
	999999	DAVIS ROBIN	JUROR 1209	JUROR	30.00
	999999	DELOZIER KATHY L	JUROR 1209	JUROR	30.00

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5810	14746	Travel-Convention & Educa ENNIS JAMES R	EXPENSES 1209	REGISTRATION	50.00 *
				ACCOUNT TOTAL	50.00 *
5899	23255	Dues & Association Member NATL DISTRICT ATTY ASSOC	2010 DUES	DUES	95.00 *
				ACCOUNT TOTAL	95.00 *
031200	28342	Miscellaneous SHRED-IT	64524733	SHREDDING SERVICE	42.00
				ACCOUNT TOTAL	42.00 *
6008	29332	Vehicle & Powered Equip F TOWN OF FARMVILLE	97 1209	GAS	523.80 **
				ACCOUNT TOTAL	6,716.73 *
				MAJOR TOTAL	6,716.73 **
032200	VOLUNTEER FIRE DEPARTMENT				
7002	Payment to Rice VFD				
	12024	C W WILLIAMS	520993	SUSPENDERS	58.97
	12024	C W WILLIAMS	521223	BOOTS	122.10
	12024	C W WILLIAMS	521751	COAT	1,018.11
	14527	ELECOM INC	28837	PAGER & CHARGER	127.50
	14527	ELECOM INC	28838	BASE RADIO REPAIR	45.60
	15150	FARMVILLE AUTO PARTS	29020	PAGER REPAIR	101.00
	15150	FARMVILLE AUTO PARTS	21466	BATTERY	396.01
	15560	FARMVILLE WHSALE ELECTRIC	22078	CORE RETURN	30.00-
	15560	FARMVILLE WHSALE ELECTRIC	406656	DRILL REPAIRS	110.33
	15560	FARMVILLE WHSALE ELECTRIC	408964	FREIGHT	7.06
	15560	FARMVILLE WHSALE ELECTRIC	407221	FREIGHT	5.13
	15560	FARMVILLE WHSALE ELECTRIC	407405	BATTERIES	64.36
	15560	FARMVILLE WHSALE ELECTRIC	408615	BULBS	6.40
	15656	FIRE & SAFETY EQUIP CO	26794	KNIVES	234.00
	15656	FIRE & SAFETY EQUIP CO	26970	SCBA REPAIRS	1,440.03
	16658	GOODMAN TRUCK & TRACTOR	93170	TRUCK REPAIRS	952.41
	18752	INNOVATIONS LLC	1436	REPLACE SHINGLES	620.00
	28711	CENTURYLINK	392 8737 1209	PHONE	91.54
	31844	DOMINION VA POWER	4500495009 1209	ELECTRIC SERVICE	236.53
	31846	DOMINION VA POWER	5487358649 1209	ELECTRIC SERVICE	9.60
				ACCOUNT TOTAL	5,616.68 *
7004	Payment to Darlington VFD				
	14700	ELLINGTON ENERGY SERVICE	36398	PROPANE	278.64
	14700	ELLINGTON ENERGY SERVICE	36399	PROPANE	326.81
	14700	ELLINGTON ENERGY SERVICE	38491	DIESEL	503.61
	14700	ELLINGTON ENERGY SERVICE	38492	GAS	542.87
	22502	STELLAR ONE BANK	0467949058 #53	LOAN PAYMENT	501.50
	28640	SOUTHSIDE ELECTRIC COOP	38156 001 1209	ELECTRIC SERVICE	233.64

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7006	31335	VERIZON	248 6805 1209	PHONE	139.69
		Payment to Pamplin VFD			2,526.76 *
	10105	AT&T	248 6690 1209	PHONE	38.03
	15908	FOSTER FUELS INC	160351T	PROPANE	621.29
	15908	FOSTER FUELS INC	174539T	PROPANE	735.92
	25200	PAMPLIN VOL FIRE DEPT	REIMB CK 3140	TRUCK MAINTENANCE	1,936.10
	25200	PAMPLIN VOL FIRE DEPT	REIMB CK 3146	FUEL	227.61
	31335	VERIZON	248 6100 1209	PHONE	61.64
	31335	VERIZON	248 6690 1209	PHONE	50.68
	31846	DOMINION VA POWER	4743517221 1209	ELECTRIC SERVICE	172.17
	31846	DOMINION VA POWER	6280980001 1209	ELECTRIC SERVICE	45.66
				ACCOUNT TOTAL	3,889.10 *
				MAJOR TOTAL	12,032.54 **
032500		EMERGENCY SERVICES			
3160	29280	Professional Service E-91 TIMMONS GROUP	128705	SYSTEM MAINTENANCE	100.00
				ACCOUNT TOTAL	100.00 *
				MAJOR TOTAL	100.00 **
033200		REGIONAL JAIL & DETENTION			
3196	14933	Purchase of Services - Ja FAMILY PRESERVATION SERV	42674	ELECTRONIC MONITORIN	900.00
	25375	PIEDMONT RGNL JUVENILE	898	JUVENILE DETENTION	1,575.00
				ACCOUNT TOTAL	2,475.00 *
				MAJOR TOTAL	2,475.00 **
034100		BUILDING OFFICIAL			
5210	30501	Postal Services U S POSTAL SERVICE	35650761ADM1209	POSTAGE	30.00
				ACCOUNT TOTAL	30.00 *
5230	30439	Telecommunications US CELLULAR	816442183 1209	PHONE	28.48
				ACCOUNT TOTAL	28.48 *
5530	21498	Travel-Subsistence & Lodg LEATHERWOOD COY	EXPENSES 1209	MEAL	5.57
				ACCOUNT TOTAL	5.57 *
5540	21498	Travel-Convention & Educa LEATHERWOOD COY	EXPENSES 1209	MTG REGISTRATION	15.00
				ACCOUNT TOTAL	15.00 *
5880	29642	2 & Big Permit Surcharge TREASURER OF VIRGINIA	PERMIT LEVY1209	PERMIT LEVY	239.00
				ACCOUNT TOTAL	239.00 *
6008	29332	Vehicle & Powered Equip F TOWN OF FARMVILLE	97 1209	GAS	190.81
				ACCOUNT TOTAL	190.81 *
				MAJOR TOTAL	508.86 **

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
035100	ANIMAL CONTROL				
3110	20919	KINGSLEY JENNIFER DVM	771	VET SERVICES	47.00
	20919	KINGSLEY JENNIFER DVM	800	VET SERVICES	50.00
				ACCOUNT TOTAL	97.00 *
3310	27770	Repairs/Maintenance ROD & STAFF WELDING	36428	CAGE REPAIRS	45.00
				ACCOUNT TOTAL	45.00 *
5110	31844	Electrical Services DOMINION VA POWER	0890745003	ELECTRIC SERVICE	247.31
				ACCOUNT TOTAL	247.31 *
5230	30439	Telecommunications US CELLULAR	816442183	PHONE	56.96
				ACCOUNT TOTAL	56.96 *
5821	999999	Coyote Bounties STOKES COLLIN	COYOTE 1209	BOUNTY	50.00
	999999	COLES WILLIAM JR	COYOTE 1209A	BOUNTY	50.00
	999999	ATKINS BRIAN	COYOTE 1209B	BOUNTY	100.00
	999999	BALDWIN DAVID	COYOTE 1209B	BOUNTY	50.00
	999999	BIGGERSTAFF RANDY	COYOTE 1209B	BOUNTY	50.00
	999999	JACKSON CHARLES	COYOTE 1209B	BOUNTY	50.00
				ACCOUNT TOTAL	350.00 *
6002	32131	Supplies for Shelter WAL-MART COMMUNITY	4202	DOG FOOD	140.00
				ACCOUNT TOTAL	140.00 *
6008	29332	Vehicle & Powered Equip F TOWN OF FARMVILLE	97 1209	GAS	471.11
				ACCOUNT TOTAL	471.11 *
6040	32131	ADP Equipment WAL-MART COMMUNITY	8794	PRINTER	89.00
				ACCOUNT TOTAL	89.00 *
				MAJOR TOTAL	1,496.38 **
036100	BIOSOLIDS MONITORING				
3311	29925	Repairs & Maint-Auto & Eq TRI-COUNTY FORD-MERCURY	81167	VEHICLE MAINTENANCE	124.95
				ACCOUNT TOTAL	124.95 *
5230	30439	Telecommunications US CELLULAR	816442183	PHONE	28.48
				ACCOUNT TOTAL	28.48 *
6008	29332	Vehicle & Powered Equip F TOWN OF FARMVILLE	97 1209	GAS	291.42
				ACCOUNT TOTAL	291.42 *
				MAJOR TOTAL	444.85 **
042300	REFUSE DISPOSAL				
3160	27191	Professional Services RESOURCE INTERNATIONAL	35473	STORM WTR COMPLIANCE	200.50

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	27191	RESOURCE INTERNATIONAL	35475	MRF ASSESSMENT	762.40
3310		Repairs/Maintenance			962.90 *
	15560	FARMVILLE WHSALE ELECTRIC	408653	OUTSIDE LGHT FIXTURE	76.38
	28596	SOUTHERN STATES	54267	POULTRY NETTING/POST	369.48
				ACCOUNT TOTAL	445.86 *
3311		Repairs & Maint-Auto & Eq			
	12032	C & L MACHINE & WELDING	156880	REPAIRED COMPACTOR	2,643.00
	12032	C & L MACHINE & WELDING	156922	REPAIR TARP ARM	777.00
	12032	C & L MACHINE & WELDING	156934	REPAIR HYDRAULIC LIN	130.50
	19033	JIMMY'S SERVICECENTER	DEC 10 09	OIL CHANGE/MAINT	473.92
				ACCOUNT TOTAL	4,024.42 *
3840		Contract Landfill - POS			
	10811	ARENA TRUCKING COMPANY	DEC 09	TRASH COLLECTION	414.00
	27191	RESOURCE INTERNATIONAL	35454	GROUNDWTR MONITORING	5,051.52
	32950	WRIGHT'S EXCAVATING	JAN 2010	LANDFILL OPERATION	42,187.50
				ACCOUNT TOTAL	47,653.02 *
3841		Purchase of Serv - Recyli			
	14723	EMANUEL TIRE OF VIRGINIA	463183	TIRE RECYCLING	564.00
	14723	EMANUEL TIRE OF VIRGINIA	463295	TIRE RECYCLING	1,687.50
				ACCOUNT TOTAL	2,251.50 *
5110		Electrical Services			
	28640	SOUTHSIDE ELECTRIC COOP	114379 001 1209	PAMPLIN SITE	113.74
	31844	DOMINION VA POWER	5181167213 1209	LEACHATE PUMP	5.73
	31844	DOMINION VA POWER	8970737501 1209	SCALEHOUSE	110.59
	31846	DOMINION VA POWER	0599507431 1209	RICE SITE	110.99
	31846	DOMINION VA POWER	0670040567 1209	CELL C PUMP STATION	25.97
	31846	DOMINION VA POWER	1144204110 1209	GREEN BAY SITE	62.40
	31846	DOMINION VA POWER	7471653571 1209	WORSHAM SITE	107.27
	31846	DOMINION VA POWER	8601161519 1209	PROSPECT SITE	97.23
	31846	DOMINION VA POWER	9176847250 1209	LANDFILL SHELTER	59.04
				ACCOUNT TOTAL	692.96 *
5230		Telecommunications			
	10105	AT&T	223 1595 1209	PHONE	45.21
	10105	AT&T	392 9223 1209	PHONE	34.55
	10105	AT&T	574 4166 1209	PHONE	42.25
	10105	AT&T	767 2769 1209	PHONE	37.22
	28711	CENTURYLINK	391 3442 1209	PHONE	34.99
	28711	CENTURYLINK	392 3675 1209	PHONE	49.49
	28711	CENTURYLINK	392 9223 1209	PHONE	41.30
	28711	CENTURYLINK	574 4166 1209	PHONE	43.54
	28711	CENTURYLINK	767 2769 1209	PHONE	42.50
	30439	US CELLULAR	816442183 1209	PHONE	28.49
	31335	VERIZON	248 5696 1209	PHONE	46.80
	31335	VERIZON	736 2828 1209	PHONE	67.54
				ACCOUNT TOTAL	513.88 *
5440		Portable Toilet Rental			
	28869	STIFF O INC	562	MONTHLY SERVICE	662.50
				ACCOUNT TOTAL	662.50 *

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5601	29503	Annual Landfill Permit TREASURER OF VIRGINIA	ACL VARIANCE	GRDWTR ACL VARIANCE	390.00 *
6008	29332	Vehicle & Powered Equip F TOWN OF FARMVILLE	97 1209	GAS	390.00 *
043200	GENERAL PROPERTIES				962.49
3310	Repairs/Maintenance				962.49 *
24086	31167	OK TERMITTE & PEST CONTROL VALLEY BOILER INC	DEC 30 09 10041	EXTERMINATING SERVIC BOILER CYLINDR/VALVE	58,559.53 **
5110	Electrical Services				ACCOUNT TOTAL
28640	SOUTHSIDE ELECTRIC COOP				150.00
31844	DOMINION VA POWER				705.60
31844	DOMINION VA POWER				855.60 *
31844	DOMINION VA POWER				30.43
31846	DOMINION VA POWER				54.42
31846	DOMINION VA POWER				9,652.08
31846	DOMINION VA POWER				42.85
31846	DOMINION VA POWER				5.50
31846	DOMINION VA POWER				99.74
5120	Heating Services				ACCOUNT TOTAL
14700	ELLINGTON ENERGY SERVICE				1,204.99
14700	ELLINGTON ENERGY SERVICE				11,090.01 *
5230	Telecommunications				ACCOUNT TOTAL
10105	AT&T				459.80
28711	CENTURYLINK				5,724.00
30439	US CELLULAR				6,183.80 *
5440	Portable Toilet Rental				ACCOUNT TOTAL
28869	STIFF O O INC				34.54
6001	Office Supplies				68.96
11902	BUSINESS DATA OF VA, INC.				87.39
6005	Janitorial Supplies				ACCOUNT TOTAL
10719	ARAWARK UNIFORM SERVICES				190.89 *
32131	WAL-MART COMMUNITY				100.00
6007	Repairs and Maintenance S				ACCOUNT TOTAL
10900	AYERS BLDG. & SUPPLY CO				100.00 *
10900	AYERS BLDG. & SUPPLY CO				29.95
11894	BUSINESS CARD				29.95 *
11894	BUSINESS CARD				272.08
13369	DIAMOND SPRINGS				47.78
15150	FARMVILLE AUTO PARTS				ACCOUNT TOTAL
	UTILITY KNIFE/BLADES				319.86 *
	KEY BLANKS				12.91
	FLAG POLE (BD RM)				15.00
	FLASHING/TAPE/CAULK				120.90
	WATER & EQUIP RENTAL				294.15
	AHU BELTS				22.45
					26.85

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6008	29332	Vehicle & Powered Equip F TOWN OF FARMVILLE	97 1209	GAS	326.26
6009	15150	Vehicle & Powered Equip S FARMVILLE AUTO PARTS	23430	HYDRAULIC OIL	33.19
	15150	FARMVILLE AUTO PARTS	23558	OIL/FILTER/WND SH WSH	37.70
	15150	FARMVILLE AUTO PARTS	23902	CHAIN CLIP/TARP STRP	21.32
	15150	FARMVILLE AUTO PARTS	24201	OIL	11.68
				ACCOUNT TOTAL	103.89 *
				MAJOR TOTAL	20,344.48 **
043400	CANNERY				
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	44435 001 1209	ELECTRIC SERVICE	109.92
				ACCOUNT TOTAL	109.92 *
5120	25246	Heating Services PARKER OIL CO INC	96389	HEATING FUEL	895.30
				ACCOUNT TOTAL	895.30 *
5230	10105	Telecommunications AT&T	223 8664 1209	PHONE	43.60
				ACCOUNT TOTAL	43.60 *
				MAJOR TOTAL	1,048.82 **
052500	CHAPTER X BOARD				
5640	12928	Payment to Crossroad Ser CROSSROAD SERVICES BOARD	2ND QTR 1209	2ND QTR LOCAL SUPPRT	15,660.75
				ACCOUNT TOTAL	15,660.75 *
				MAJOR TOTAL	15,660.75 **
053500	COMPREHENSIVE SERVICES ACT				
3160	11233	CSA Programs BLACKBURN AMANDA	DEC 09	FOSTER CARE	525.00
	11490	BRALEY & THOMPSON INC	CP 1209	PROFESSIONAL SERVICE	3,795.00
	12280	CENTRA HEALTH	5670 1209	PROFESSIONAL SERVICE	6,366.02
	12280	CENTRA HEALTH	5839 1209	PROFESSIONAL SERVICE	1,805.00
	12280	CENTRA HEALTH	5846 1209	PROFESSIONAL SERVICE	1,805.00
	12280	CENTRA HEALTH	5848 1209	PROFESSIONAL SERVICE	80.00
	12280	CENTRA HEALTH	5849 1209	PROFESSIONAL SERVICE	80.00
	12280	CENTRA HEALTH	7035 1209	PROFESSIONAL SERVICE	2,448.00

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	12280	CENTRA HEALTH	7298 1209	PROFESSIONAL SERVICE	2,448.00
	12280	CENTRA HEALTH	7336 1209	PROFESSIONAL SERVICE	2,448.00
	12280	CENTRA HEALTH	7528 1209	PROFESSIONAL SERVICE	2,448.00
	12280	CENTRA HEALTH	7704 1209	PROFESSIONAL SERVICE	544.00
	12929	CROSSROADS SERVICES BD	DEC 09	FOSTER CARE	120.00
	12929	CROSSROADS SERVICES BD	FAPT/CPMT 1209	PROFESSIONAL SERVICE	4,615.00
	13812	DOMINION YOUTH SERVICES	EH 1209	PROFESSIONAL SERVICE	3,325.00
	13812	DOMINION YOUTH SERVICES	EH 1209A	PROFESSIONAL SERVICE	2,450.00
	13812	DOMINION YOUTH SERVICES	JM 1209	PROFESSIONAL SERVICE	3,325.00
	13812	DOMINION YOUTH SERVICES	JM 1209A	PROFESSIONAL SERVICE	2,450.00
	14933	FAMILY PRESERVATION SERV	42070B	PROFESSIONAL SERVICE	315.00
	14933	FAMILY PRESERVATION SERV	42637	PROFESSIONAL SERVICE	525.00
	14933	FAMILY PRESERVATION SERV	42638	PROFESSIONAL SERVICE	350.00
	14933	FAMILY PRESERVATION SERV	42652	PROFESSIONAL SERVICE	1,220.00
	14933	FAMILY PRESERVATION SERV	42656	PROFESSIONAL SERVICE	560.00
	14933	FAMILY PRESERVATION SERV	42658	PROFESSIONAL SERVICE	700.00
	15766	FISHER JUANITA	DEC 09	FOSTER CARE	230.00
	17486	HEARTLAND FAMILY COUNSEL	96	PROFESSIONAL SERVICE	1,650.00
	17754	HELTON HOUSE INC	1924	PROFESSIONAL SERVICE	1,637.78
	17754	HELTON HOUSE INC	1925	PROFESSIONAL SERVICE	3,105.00
	17772	HOWELLS KRISTY	DEC 09	FOSTER CARE	896.00
	19341	JOHANSEN ROBERT & LILLIAN	DEC 09	FOSTER CARE	1,050.00
	22703	MORTON DEKEACE	DEC 09	FOSTER CARE	666.00
	24218	OSBORNE JOAN	DEC 09	FOSTER CARE	525.00
	25549	POPLAR SPRINGS HOSPITAL	2034786 SB 1209	PROFESSIONAL SERVICE	1,840.00
	28447	SMITH I'SHAWN	DEC 09	FOSTER CARE	644.00
	31876	VSDB	42113	PROFESSIONAL SERVICE	2,051.54
	31876	VSDB	42128	PROFESSIONAL SERVICE	1,518.67
3180	30501	Administrative U S POSTAL SERVICE	35650761ADM1209	POSTAGE	60,561.01 *
				ACCOUNT TOTAL	20.00
				ACCOUNT TOTAL	20.00 *
				MAJOR TOTAL	60,581.01 **
081100	PLANNING				
5210		Postal Services			
	11894	BUSINESS CARD	1412PUCKETT1209	POSTAGE	5.10
	13108	DAVES-JOHNSON ALECIA	EXPENSES 1209	POSTAGE	12.50
	30501	U S POSTAL SERVICE	35650761ADM1209	POSTAGE	20.00
				ACCOUNT TOTAL	37.60 *
5230	30439	Telecommunications US CELLULAR	816442183 1209	PHONE	57.21
				ACCOUNT TOTAL	57.21 *
5510	13108	Travel-Mileage DAVES-JOHNSON ALECIA	EXPENSES 1209	MILEAGE	55.00
	25359	PICKETT JONATHAN	EXPENSES 1209	MILEAGE	280.44
	25359	PICKETT JONATHAN	EXPENSES 1209	PARKING	5.00
				ACCOUNT TOTAL	340.44 *

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5530		13108	Travel-Subsistence & Lodg	EXPENSES 1209	MEALS	9.48
		25359	DAVES-JOHNSON ALECIA	EXPENSES 1209	MEALS	33.64
			PICKETT JONATHAN			43.12 *
5540		999999	Travel-Convention & Educa	REGIST 1209	MTG REGISTRATION	22.00
			BUCKINGHAM EXTENSION FUND			22.00 *
6008		29332	Vehicle & Powered Equip F	97 1209	GAS	57.44
			TOWN OF FARMVILLE			57.44 *
						557.81 **
081500			ECONOMIC DEVELOPMENT			
5110		31846	Electrical Services	0675198071 1209	ELECTRIC SERVICE	160.73
			DOMINION VA POWER			160.73 *
5120		14700	Heating Service	39432	PROPANE	323.33
			ELLINGTON ENERGY SERVICE			323.33 *
5210		11894	Postal Services	2078 CARNEY1209	POSTAGE	47.12
		11894	BUSINESS CARD	2078 CARNEY1209	POSTAGE	11.77
		30501	U S POSTAL SERVICE	35650761ADM1209	POSTAGE	900.00
						958.89 *
5230		10105	Telecommunications	392 1482 1209	PHONE	69.59
		22489	AT&T	ECO DEV 1209	DSL	45.00
		28711	MOONSTAR BBS	392 1482 1209	PHONE	193.87
			CENTURYLINK			308.46 *
5530		11894	Travel-Subsistence & Lodg	2078 CARNEY1209	MEALS	54.75
		11894	BUSINESS CARD	2078 CARNEY1209	MTG REFRESHMENTS	18.91
		11894	BUSINESS CARD	2078 CARNEY1209	MEALS	14.85
						88.51 *
6001		11894	Office Supplies	2078 CARNEY1209	OFFICE SUPPLIES	14.68
		11894	BUSINESS CARD	2078 CARNEY1209	FEES	5.15
		15380	FARMVILLE PRINTING	3873	BUSINESS CARDS	49.00
		27756	ROCHETTE'S FLORIST	ACCT 3815 1209	RIBBON	23.00
		32131	WAL-MART COMMUNITY	5067	OFFICE SUPPLIES	20.00
						111.83 *
6040		32131	ADP Equipment	8794	PRINTER	129.00
			WAL-MART COMMUNITY			129.00 *
						2,080.75 **
083500			COOPERATIVE EXTENSION OFFICE			
3199		29913	Purchase of Service - Oth	1ST QTR 1209	1ST QTR SUPPORT	11,492.64
			TREASURER VA TECH			11,492.64 *

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MAJOR# ACCT# 5230	VENDOR NUMBER 28711	VENDOR NAME Telecommunications CENTURYLINK	INV# 392 4246 1209	DESCRIPTION PHONE	AMOUNT 97.33 97.33 * 11,589.97 **
091000	GENERAL EXPENSE				
5802	27709	Judgments & Settlements RURAL EQUITY LLC	DELINQ TAX SALE	DELINQ SALE PROCEEDS	38,435.50 38,435.50 * 38,435.50 **
094000	CAPITAL PROJECTS				
0025	29280	Geographical Information TIMMONS GROUP	128704	GIS PROJECT	9,881.60 9,881.60 *
0026	29280	Global Positioning System TIMMONS GROUP	128703	GPS PROJECT	71.47 71.47 * 9,953.07 **
095000	DEBT SERVICE				
0004	29007	Farm Services Building-Pr SUNTRUST BANK	0910384763	AG BLDG LOAN PRINCPL	94,704.38 94,704.38 *
0007	29007	Farm Services Building-In SUNTRUST BANK	0910384763	AG BLDG LOAN INTERST	9,946.85 9,946.85 *
0010	30600	Rural Dev Rev Bond 1998B- RURAL DEVELOPMENT	LOAN 97-01 1209	COURTHOUSE LOAN	6,508.00 6,508.00 *
0012	30600	Rural Dev CH Constr 1998C RURAL DEVELOPMENT	LOAN 97-02 1209	COURTHOUSE LOAN	10,118.00 10,118.00 * 121,277.23 **
				FUND TOTAL	382,421.46

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FUND # - 135

PUBLIC/PRIVATE EDUCATION ACT FUND

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MAJOR# ACCT# 010000	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3150	10237	Legal Services ALLEN RANDALL C PC	157	LEGAL SERVICES	1,238.44
				ACCOUNT TOTAL	1,238.44 *
				MAJOR TOTAL	1,238.44 **
				FUND TOTAL	1,238.44

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FUND # - 501 WATER FUND

PRINCE EDWARD
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3810	29332	Repairs & Maintenance TOWN OF FARMVILLE	97 1209	TEST LINE/SERV PUMP	3,260.90
				ACCOUNT TOTAL	3,260.90 *
				MAJOR TOTAL	3,260.90 **
				FUND TOTAL	3,260.90

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FUND # - 502 SEWER FUND

PRINCE EDWARD
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
043200	31846	GENERAL PROPERTIES			
5110	31846	Electrical Services			
	31846	DOMINION VA POWER	4148700281	SEWER PUMP	61.79
				ACCOUNT TOTAL	61.79 *
				MAJOR TOTAL	61.79 **
				FUND TOTAL	61.79

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FUND # - 732 RETIREMENT BENEFIT FUND

PRINCE EDWARD
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
1101	25257	LEOS Disbursements JOHNS VICKI K	JAN 2010	RETIREE BENEFIT	1,038.00 *
1102	29937	Retirees Insurance ANTHEM BCBS	JAN 2010	RETIREE HEALTH INS	880.00
				ACCOUNT TOTAL	1,038.00 *
				ACCOUNT TOTAL	880.00 *
				MAJOR TOTAL	1,918.00 **
				FUND TOTAL	1,918.00

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021400	PIEDMONT COURT SERVICES				
3310	999999	Repairs and Maintenance CENTURYLINK	J120103372	BATTERY BACKUP	ACCOUNT TOTAL 460.70 *
5110	31846	Electrical Service DOMINION VA POWER	4323543985 1209	ELECTRIC SERVICE	84.60
	31846	DOMINION VA POWER	7218131923 1209	ELECTRIC SERVICE	ACCOUNT TOTAL 143.62
5210	25483	Postal Services PITNEY BOWES FINANCL SERV	6947601 DC09	POSTAGE METER LEASE	ACCOUNT TOTAL 202.00 *
5230	10105	Telecommunications AT&T	392 8161 1209	PHONE	129.70
	28711	CENTURYLINK	392 8161 1209	PHONE	ACCOUNT TOTAL 206.79
5510	15936	Travel - Mileage FOX SANDY	MILEAGE 1209	MILEAGE	145.85
	16682	GRAY SHARON	MILEAGE 1209	MILEAGE	ACCOUNT TOTAL 217.80
				MAJOR TOTAL	363.65 *
097001	PCS SUPERVISION FEES EXPENDITURES				ACCOUNT TOTAL 1,591.06 **
5420	28724	PCS - Lease/Rent of Build SRP CORPORATION LLC	RENT 1209	RENT	2,383.00 *
6006	17346	PCS - Janitorial Services HARDY PAGE	DEC 09	CLEANING SERVICE	ACCOUNT TOTAL 210.00 *
				MAJOR TOTAL	2,593.00 **
				FUND TOTAL	4,184.06
				TOTAL DUE	393,084.65

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____
 _____ Title _____ Date _____
 _____ Title _____ Date _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 12, 2010
Item No.: 18-d
Department: County Administration
Staff Contact: Sheila Martin/Barbara Poulston
Issue: Consent Agenda - Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 12, 2010
Item No.: 18-e
Department: Building Office
Staff Contact: Coy W. Leatherwood
Issue: Consent Agenda - Dance Hall Permit – Fever’s

Summary: The County requires an annual Dance Hall Permit. Coy W. Leatherwood, Building Official, has inspected and recommends approval of a dance hall permit for Fever’s Restaurant and Lounge, located at 193 McLendon Drive, Farmville, Virginia.

Attachments: None.

Recommendation: Approval of 2010 Dance Hall Permit for Fever’s

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 12, 2010
Item No.: 18-f
Department: Commissioner of Revenue
Staff Contact: Beverly M. Booth
Issue: Consent Agenda – Erroneous Assessment

Summary: See the attached Certificate of Refund submitted to the Board by the Commissioner of Revenue.

Attachments: Certificate of Refund – Dunn Brothers Development (\$2,075.05-Real Estate)

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

Office of the Commissioner of the Revenue
Prince Edward County

Certificate for Refund of Local Taxes Erroneously Assessed and Paid

Date: December 10, 2009
 Pay To: Dunn Brothers Development LLC
 Address: 11733 Eggbornsville Road
Culpepper VA 22701
 Total
 Refund: \$2,075.05

The above named taxpayer has duly filed application for the refund of Local Taxes assessed by the said Commissioner of the Revenue for the County of Prince Edward as follows:

Subject of Taxation	Year	Page	Line	Value	Penalty/Interest	Total Taxes
Real Estate	2006	322	9	\$176,600	\$185.43	\$1,068.43
Real Estate	2007	323	6	\$176,600	0-	\$1,006.62

The foregoing assessment(s), having been paid and on evidence submitted, it is adjudged that the foregoing assessment(s) is/are erroneous for the following reason(s): Transferred in error will supplement correct owner.

Subject of Taxation	Year	Value	Taxes	Penalty/Interest	Total	Refund
Real Estate	2006	\$176,600	\$883.00	\$185.43	\$1,068.43	\$1,068.43
Real Estate	2007	\$176,600	\$1006.62	0-	\$1,006.62	\$1,006.62

Pursuant to Section 58.1-3981, Code of Virginia, I do hereby certify that the foregoing certificate for refund is correct to the best of my knowledge and belief:

Bryan N. Books
Commissioner of the Revenue

I do hereby approve the foregoing certificate for refund:

[Signature]
Attorney for the Commonwealth

According to the foregoing certificate of refund as submitted by the Commissioner of the Revenue and approved by the Attorney for the Commonwealth, it is adjudged that the taxpayer is entitled to a refund in the amount of the difference between the taxes assessed and paid and the taxes which should have been assessed and paid, and that the Treasurer of this County is hereby directed to refund to Dunn Brothers Development LLC the excess taxes paid in the amount of \$ 2,075.05.

By order of the Board of Supervisors:

Date

Clerk, Board of Supervisors



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 12, 2010
Item No.: 19
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Supplemental Budget Request From Central Virginia Regional Library

Summary: With the opening of the new library on the horizon, the Library Board has requested additional funding of \$55,700 from the County. The additional funds will provide for additional staffing and training for both the current and proposed new employees. The additional funds will also cover the increased operational cost of the new building. The majority of the request (\$35,500) will allow the hiring of additional staff. Details of the request are contained in the attachment.

Attachments: (1) Letter of December 16, 2009 from Peggy Epperson.
 (2) Budget Adjustment spreadsheet

Recommendation: I would recommend the Board approve additional funding in the amount of \$14,500 for the payment of the utilities and telephone and portions of supplies, after deleting new programming (\$3,500) and portions of the training minus the amount for new staff (\$2,200). With the reductions in funding from the state for the current Fiscal Year (FY) and the even larger reductions proposed for FY11, the Board may not think it prudent to make budget decisions now that will cause automatic increases in funding for next FY.

I recommend the Board wait until the full effects of the state reductions are known and the impacts on the County and Schools are analyzed before agreeing to any permanent long-term funding increases. The current Governor's proposed budget recommends state funding reductions for our County government operations approaching \$500,000. For the Schools, the reductions are expected to be \$1.1 million in FY 11 and \$1.7 million in FY 12. Additionally, statements made by the incoming Governor and members of the General Assembly indicate that the General Assembly will have to make additional cuts of \$700 million, which will cause additional reductions for Prince Edward County.

As stated in the library's request, funding for the new staff is prorated to reflect only 4 months. Extrapolated to 12 months means the request for next FY will increase by \$106,500 for the additional staffing. I cannot recommend funding the full request for supplies (\$8,000) because the attachment states part of that cost is for increased programming. Again, at a time when the local schools will probably be forced to reduce programming I cannot recommend authorizing the expansion of library programming at this time. The increase programming portion is \$3,500, leaving \$4,500 that I am recommending. I also recommend the Board fund only the part of the training costs request that reflects training for the existing staff (\$1,800), and not the portion associated with training new staff (\$2,200).

While we would all like the new library to be fully operational as soon as possible, to make the decision now to increase the County's costs before the full impacts of the state reductions are known will only make the Board's job harder during the upcoming FY 11 budget process.

Motion _____
 Second _____

Campbell _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____
 Wiley _____

Gantt _____
 Simpson _____

Central Virginia Regional Library

Headquarters:

The Farmville-Prince Edward
Community Library
217 W. Third Street
Farmville, VA 23901

(434) 392-6924
(434) 392-9784 (FAX)

Buckingham County Public Library
1140 Main Street
Dillwyn, VA 23936

(434) 983-3848
(434) 983-1587 (FAX)

December 16, 2009

To: Prince Edward County Board of Supervisors
Prince Edward County Courthouse
Farmville, VA 23901

To the members of the Board of Supervisors:

The library would like to request supplemental funding for fiscal year 2009-2010 in the amount of \$55,700 due to increased costs of operating the library in our new facility for four months. The additional funds are needed for more staff, anticipated increases in utility and phone bills, and additional training needs for all staff members.

Enclosed with this letter is a detailed list of expenses which we expect as a direct result of our larger building and increased ability to offer services to our citizens.

I appreciate your consideration of this request. If there is any further information that I can supply, please call upon me.

Sincerely,



Peggy Epperson
Director

CENTRAL VIRGINIA REGIONAL LIBRARY
REQUEST FOR ADDITIONAL FUNDS
 Fiscal Year 2009-2010

	FY0910 Additional funds needed	notes
STAFF		
Full-time salaries	\$16,500	1
Part-time FPE	6000	2
Employee Benefits	13,000	3
TOTAL STAFF EXPENSE		\$35,500
BOOKS AND MATERIALS	0	4
EQUIPMENT	0	5
CONTRACTUAL EXPENSE	0	6
OTHER EXPENSES		
Supplies	8000	7
Utilities	7000	8
Telephone	1200	9
Training costs	4000	10
TOTAL OTHER EXPENSES		20200
TOTALS		\$55,700

Notes:

- 1 Full-time additional staff member and conversion of one part-time position to full-time, prorated for four months
2. Two additional part-time employees, average of 20 hours a week each, for four months
3. Social security, health insurance, and retirement for additional staff
4. Additional books will be funded by state aid, reserved funds, and gifts
5. Equipment for the new building is included in construction budget
6. We have requested custodial services from the Town of Farmville, Additional expenses of security system and IT maintenance would be offset by savings on contract cleaning.
7. Supplies for increased programming, cleaning supplies, and book processing supplies
8. Estimated based on larger square footage of new building
9. Expenses of additional phone lines for new building
10. Costs of training new staff and ongoing staff training for new technology

Rev. 12/16/09

Budget Amendments January 12, 2010

FISCAL YEAR 2010

REV/EXP	FUND	DEPARTMENT	OBJECT	DESCRIPTION	DEBIT	CREDIT
GENERAL FUND:						
3 (Rev)	100	41050	0100	From General Fund Balance		14,500
4 (Exp)	100	73500	5640	Contribution to Library	14,500	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 12, 2010
Item No.: 20
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: School Board Appointments

Summary: The terms of the following School Board members expire as of June 30, 2010:

- District 101 – Linda Leatherwood (Supervisor Simpson)
- District 801 – Dr. Lawrence Varner (Supervisor Wiley)

Attachments: List of School Board Members
Criteria for Selection of School Board Members

Recommendation: Supervisor Simpson and Supervisor Wiley will wish to appoint Citizen Committees to be announced at the February Board meeting.

Motion _____ Campbell _____ Fore _____ Gantt _____
Second _____ Jones _____ McKay _____ Simpson _____
Wilck _____ Wiley _____

PRINCE EDWARD COUNTY SCHOOL BOARD – 4 YEAR TERMS

Oath of Office Required – Section 22.1-31

<u>District</u>		<u>Term Expires</u>
101 (Simpson)	Linda Leatherwood	30-Jun-10
201 (Jones)	Susan Southall Lawman	30-Jun-11
301 (Gantt)	Harriett Fentress	30-Jun-12
401 (McKay)	Osa Sue Dowdy	30-Jun-13
501 (Fore)	Russell L. Dove	30-Jun-12
601 (Campbell)	Thomas M. Tillerson	30-Jun-11
701 (Wilck)	Ellery Sedgwick	30-Jun-13
801 (Wiley)	Dr. Lawrence C. Varner	30-Jun-10

Linda Leatherwood (101)

517 E. Second Street
Farmville, VA 23901
Phone: 392-6252

Susan Southall Lawman, Vice-Chair (201)

114 Watson Road
Farmville, VA 23901
392 4842 h
email: rxssl@yahoo.com

Harriett Fentress (301)

3131 New Bethel Road
Meherrin, VA 23954
Phone: 223 7323

Osa Sue Dowdy (401)

53 Landing Road
Farmville, VA 23901
Phone: 223.1000

Russell L. Dove, Chairman (501)

302 Hampden Lane
Farmville, VA 23901
Phone: 223-2848

Thomas M. Tillerson (601)

318 Tuggle Road
Prospect, VA 23960
Phone: 434 392-4660 Hm.
804 780 4968 Wk

Ellery Sedgwick (701)

105 Westhill Drive
Farmville, VA 23901
Phone: 392-3588
email: esedgwick@longwood.edu

Dr. Lawrence C. Varner (801)

902 Milnwood Road
Farmville, VA 23901
392-6101 Wk.
392-4921 Hm.

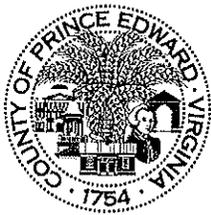


Adopted: November 13, 1984
Revised: August 10, 2004
Revised: January 13, 2009

CRITERIA FOR SELECTION OF SCHOOL BOARD MEMBERS

1. Each of the eight School Board members shall be appointed by a majority vote of the full Board of Supervisors when the School Board members' terms expire. This vote of the Board of Supervisors shall be by the show of hands.
2. The School Board members' terms of office shall commence on July 1.
3. The criteria for the appointment of School Board members are as follow:
 - a. Each year, the Supervisor from each election district in which a School Board member's term expires shall appoint a three (3) or five (5) member Citizens Committee to review and select candidate(s) for appointment to the School Board.
 - b. The membership of the Citizens Committee shall be announced at the Board of Supervisors meeting in February and published in a newspaper of general circulation, and the voters of the electoral district encouraged to submit nominations to the Chairman of the Committee.
 - c. For the March Board meeting, the County Administrator shall schedule and publish notice of a public hearing at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board. The members of the appointed Citizens Committee shall attend.
 - d. After the public hearing, the Citizens Committee shall interview and seriously consider all persons who are nominated and express willingness to serve, if appointed.
 - e. At the April Board meeting, the Citizens Committee shall report to the full Board of Supervisors a list of candidates for consideration. If the incumbent is requesting reappointment and is the only citizen expressing an interest, the Citizens Committee shall only be required to submit one name, the incumbent's, for consideration. If the incumbent is not requesting reappointment or is ineligible for reappointment, the Citizens Committee shall submit one or more names for consideration. The Citizens Committee shall also provide the Board biographical information on each candidate.
 - f. At the May Board meeting, a public hearing shall be held on the candidate(s) submitted at the April meeting.
 - g. At the June meeting, the Board, by a majority vote, shall appoint one candidate to the School Board.
 - h. The Citizens Committee, in selecting the candidates, shall consider the following:
 1. Person must be an eligible voter and resident of the election district;
 2. Person should be a freeholder;
 3. Person must be willing to serve on the School Board;
 4. Person should have at least a high school education;
 5. Person should be oriented to public service;
 6. Person should be involved, concerned, and dedicated to public education;
 7. Person should be independent (base decisions on factual matters rather than as a representative of a group or faction);
 8. Person should be able to perform the duties and obligations of School Board members;
 9. Person should be of integrity in all matters;
 10. Person should be above prejudice with regard to race, creed, sex, religion, age, and national origin.

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 12, 2010
Item No.: 21
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Appointments – To Be Filled by Board of Supervisor Members

Summary: The following positions require appointment of a Board member to fill the vacancy:

1. Southside Virginia Family YMCA– Board Member
(Term of Office: January 1, 2010 – December 31, 2011)
2. Commonwealth Regional Council – Board Member
(Term of Office is Set by Board of Supervisors)
3. Commonwealth Regional Council – Alternate
(Term of Office is Set by Board of Supervisors)
4. Crossroads Community Services Board – Board Member
(Term of Office: January 1, 2010 – December 31, 2012)
5. Prince Edward County Social Services Board – Board Member
(Term of Office: January 1, 2010 – December 31, 2013 or concurrent with Board Term;
Two Term Limit)
6. Prince Edward County Electronic Village – Board Representative
(No Set Term)
7. Board of Supervisors Legislative Committee for 2010 – 3 Board Members
(Appointed Annually)

Attachments: None

Recommendation: Fill vacancies.

Motion _____
 Second _____

Campbell _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____
 Wiley _____

Gantt _____
 Simpson _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 12, 2010
Item No.: 22
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Appointments – To Be Filled by Citizens

Summary: The chart summarizes the vacancies the citizens who have filed Citizen Volunteer Applications for each position. Also attached are Citizen Volunteer Applications for each applicant.

APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	CURRENTLY IN OFFICE	APPLICANTS
Prince Edward County Planning Commission	4 Years	2 (County Positions)	Samuel Coleman Ernest Toney	Virginia Berkley Samuel Coleman Kenneth Jackson Brian Lee James Moore John Townsend Anthony Williams
Prince Edward County Planning Commission	Unexpired Term Until 12/31/10	1 (Town Position)	Jim Wilck	Sally Gilfillan Jack Houghton
Prince Edward County Board of Zoning Appeals <i>(Recommendation to Judge)</i>	5 Years	1	Chuck Benhoff	Sally Gilfillan Kenneth Jackson
Prince Edward County Industrial Development Authority	Unexpired Term Until 6/30/12	1	Jim Wilck	John Gantt Sally Gilfillan A.P. Jackson Kenneth Jackson Edgar Jones James Moore Brian O'Connor John Townsend
Crossroads Community Services Board	3 Years	1	Elizabeth Allen	Elizabeth Allen James Moore
Granite Falls Community Development Authority	To Be Determined	5		Wilkie Chaffin Gwen Eddleman John Gantt Jack Houghton Kenneth Jackson Edgar Jones Brian O'Connor L.D. Phaup Robert Showalter Anthony Williams

Attachments: Public Notice of Vacancies & Citizen Volunteer Applications
Recommendation: Fill vacancies.

Motion _____
 Second _____

Campbell _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____
 Wiley _____

Gantt _____
 Simpson _____



Please publish the following Public Notice in the Wednesday, December 2, 2009 and Wednesday, December 16, 2009 editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.



- UPDATED -

NOTICE TO THE CITIZENS OF THE COUNTY OF PRINCE EDWARD

To provide the maximum opportunity for citizen participation in our local government, the Prince Edward County Board of Supervisors advertises all vacancies on county boards, commissions and committees, etc., which call for citizen representation. Citizens interested in serving on a County board, commission or committee may complete a Citizen Volunteer Application, which will be reviewed by the Board during the appointment process.

CURRENT VOLUNTEER OPPORTUNITIES

<u>Position</u>	<u>Term of Office</u>	<u># of Vacancies</u>
County Planning Commission	4 Years – Expiring 12/31/13	2 County Positions ¹
County Planning Commission	Unexpired Term Ending 12/31/10	1 Town Position ²
County Board of Zoning Appeals	5 Years – Expiring 12/31/14	1 Position
County Industrial Development Authority	Unexpired Term Expiring 6/10/12	1 Position
Crossroads Community Services Board	3 Years – Expiring 12/31/12	1 Position ³
Granite Falls Community Development Authority	Up To 4 Years	5 Positions ⁴

- Notes:**
- ¹ Individuals holding these positions must live in the County, outside the limits of the Town of Farmville. Two individuals currently holding these positions have expressed a willingness to continue to serve.
 - ² Individuals holding this position must live inside the limits of the Town of Farmville.
 - ³ The individual currently holding this position has expressed a willingness to continue to serve.
 - ⁴ The initial term of office for each of these positions will be determined at the first meeting of the Community Development Authority (CDA) in order to establish staggered terms of office for the (CDA) Board.

Persons interested in being considered for appointment must submit a County Citizen Volunteer Application to the Prince Edward County Administrator's Office not later than Monday, January 4, 2010. These appointments will be made at the January 12, 2010 Board meeting. Applications are available on the County's web site at www.co.prince-edward.va.us or in the County Administrator's Office, 111 South Street, 3rd Floor, P.O. Box 382, Farmville, Virginia 23901 . For additional information about these positions, please contact the County Administrator's Office at (434) 392-8837.

NOTE: THERE ARE ONLY 2 COUNTY-POSITION VACANCIES, NOT 3, AS WAS ADVERTISED.

APPOINTMENTS

Prince Edward County Planning Commission (Two County Positions)

Citizen Volunteer Applications:

Virginia Berkley

Samuel Coleman

Kenneth Jackson

Brian Lee

James Moore

John Townsend

Anthony Williams



RCD/11-30-09

CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Virginia A. Berkley Date 11/24/09
 Home Address P.O. Box 723 508 Church Street
 City Farmville State Va. Zip Code 23901

Election District: Buffalo _____ Farmville 801 _____
 Hampden _____ Leigh _____
 Farmville 101 X Lockett _____
 Farmville 701 _____ Prospect _____

Home Telephone Number 434-392-8307 FAX N/A

E-Mail Address VASPC.1976@comcast.net

Present Employer Crossroads Community Services Board, Farmville Va.

Business Address 714 East 2nd Street

City Farmville State Va Zip Code 23901

Business Telephone Number 434-392-8307 FAX _____

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation Psychosocial Rehabilitation Coordinator

Former Occupation, If Retired N/A

Education: High School Appomattox County H.S. Year 1970

College/Technical School Saint Paul's College Year 1976

Graduate School Longwood University Year 1998 Graduate Class.

Military Service N/A Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments Heart of Virginia Board
Heartland Regional Human Rights Committee

Professional, Civic, or Other Activities Central Va. Regional Library
Board, Local Tourism Advisory Board
Chaplain South Side Community Hospital

(Continued on Back)
(over)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I have always enjoyed community involvement leadership Farmville prepared for continued community involvement. With my experience in advocating for others, career experience I feel I would be an asset to the community and proud in making Prince Edward County a better place to live. I am also very aware of resources I am interested in and willing to serve on the following Board(s), Commission(s), or Community Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- _____ Board of Appeals for Building Code
- _____ Piedmont Virginia Alcohol Safety Action Program
- _____ Southside Virginia Community College Board
- _____ Crossroads Community Services Board
- _____ Poplar Hill Community Development Authority
- _____ Prince Edward County Industrial Development Authority
- _____ Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- _____ Prince Edward County School Board
- _____ HOPE Local Advisory Board
- _____ Piedmont Regional Disability Services Board
- _____ Prince Edward County Social Services Board
- _____ Transportation Safety Commission
- _____ Commonwealth Regional Council Committees
- _____ STEPS Board
- _____ Piedmont Senior Resources Agency on Aging
- _____ Special Committees of the Board of Supervisors: _____ County Web Site Committee

APPOINTED BY CIRCUIT COURT:

- _____ Electoral Board
- _____ Board of Zoning Appeals

OTHER:

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837
FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Planning Commission

Date 10-5-09

Name Roy Samuel Coleman Sr.

Home Address 2723 Green Bay Rd

City Green Bay State VA Zip Code 23942

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	<input checked="" type="checkbox"/>
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number 834 392 6722 FAX _____

E-Mail Address _____

Present Employer Self

Business Address (Same)

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation Farmer

Former Occupation, If Retired _____

Education: High School _____ Year _____

College/Technical School BS. VA Tech Year 1969

Graduate School _____ Year _____

Military Service 6 yr National Guard Years 1968-1974

Degrees/Other _____

Past Board, Commission, and Committee Assignments _____

V. Chair Planning Commission

Professional, Civic, or Other Activities past member of State VA. Fair Board
past member of Board for Colonial Farm Credit (1895)

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I have attended several Educational Programs to help keep myself in touch about Planning. I'm a life long citizen of Prince Edward and would like to see it grow in a orderly manner.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISORS:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: County Web Site Committee

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:



Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837
FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date Jan 4 2010 ~~2009~~

Name Kenneth Wayne Jackson

Home Address 4722 Sandy River Road

City Bucksville State Virginia Zip Code 23922

Election District: Buffalo _____ Farmville 801 _____
Hampden _____ Leigh X _____
Farmville 101 _____ Lockett _____
Farmville 701 _____ Prospect _____

Home Telephone Number 434 981 2032 FAX _____

E-Mail Address kwj34@embarqmail.com

Present Employer Self K's Lawn and Garden

Business Address 317 High Rock Rd

City Race State Va Zip Code 23966

Business Telephone Number 434 392 6433 FAX _____

Which Address is Preferred for Mailings? Home X Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired _____

Education: High School Charlottesville Year 12

College/Technical School PRCC Year 1

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other Certified management specialist

Past Board, Commission, and Committee Assignments Charle CDBG
Vice Chair PEC Dem Committee President MEBC

Professional, Civic, or Other Activities _____

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

To bring citizens views and concerns into the
process while using intelligent facts and ideas
to acquire solutions

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: County Web Site Committee
 Manassas Falls CDA

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837
FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



RCD -
1-4-10
SEJ

CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 28 Dec. 09

Name LEE, BRIAN EUGENE

Home Address 426 LANDING ROAD

City FARMVILLE State VIRGINIA Zip Code 23901

Election District:	Buffalo	<input type="checkbox"/>	Farmville 801	<input type="checkbox"/>
	Hampden	<input checked="" type="checkbox"/>	Leigh	<input type="checkbox"/>
	Farmville 101	<input type="checkbox"/>	Lockett	<input type="checkbox"/>
	Farmville 701	<input type="checkbox"/>	Prospect	<input type="checkbox"/>

Home Telephone Number 434-223-7994 FAX _____

E-Mail Address brian.lee10@us.army.mil

Present Employer VIRGINIA ARMY NATIONAL GUARD (MATES)

Business Address BLDG. 134 - FT. PICKETT

City BLACKSTONE State VIRGINIA Zip Code 23824

Business Telephone Number 434-298-5405 FAX _____

Which Address is Preferred for Mailings? Home P.O. Box 9/23901 Office _____

Optional Information Which May Prove Helpful:

Occupation ELECTRONICS MECHANIC SUPERVISOR - CW2

Former Occupation, If Retired N/A

Education: High School CENTRAL SENIOR HIGH Year 1988

College/Technical School AVERETT UNIV. Year 2004

Graduate School _____ Year _____

Military Service VI. ARMY NATIONAL GUARD Years 20

Degrees/Other _____

Past Board, Commission, and Committee Assignments _____

Professional, Civic, or Other Activities _____

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I WOULD LOVE THE OPPORTUNITY TO BE AN INTEGRAL PART OF THE DEVELOPMENTAL PLANNING PROCESS IN THE COUNTY THAT I RESIDE IN.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: County Web Site Committee

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837
FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



Received

NOV 15 2009

CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 11-12-09

Name JAMES C. MOORE

Home Address 69 M&D RANCH DR.

City BURKEVILLE State VA Zip Code 23923

Election District: Buffalo, Farmville 801, Hampden, Leigh, Farmville 101, Lockett, Farmville 701, Prospect

Home Telephone Number 434-767-4330 FAX

E-Mail Address

Present Employer P.E. CO. SCHOOL SYSTEM

Business Address

City State Zip Code

Business Telephone Number FAX

Which Address is Preferred for Mailings? Home Office

Optional Information Which May Prove Helpful:

Occupation TRANSPORTATION DEPT.

Former Occupation, If Retired RETIRED EDUCATOR

Education: High School WILLISTON HIGH SCHOOL Year 1961

College/Technical School N.C. A&T COLLEGE Year 1966

Graduate School VA. STATE COLLEGE Year 1976

Military Service Years

Degrees/Other

Past Board, Commission, and Committee Assignments END OF 2009 - P.E. Bd. OF SUPERVISORS, CROSSROADS AND CRC Bds.

Professional, Civic, or Other Activities RETIRED TEACHER EDUCATION Bd. DEB. & TRUSTEE AT CHURCH, COUNSELOR FOR DISABILITY PERSONS AND MENTOR FOR SPECIAL NEED CHILDREN

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I WOULD LIKE THE OPPORTUNITY TO USE MY EXPERTISE AND EXPERI.
AS A RETIRED EDUCATOR AND COMMUNITY LEADER TO HELP PROVIDE THE
NECESSARY SERVICES FOR CITIZENS WITH SPECIAL NEEDS + INTERES
PROVIDING NEEDS FOR ADEQUATE MEDICAL AND RECREATIONAL SERV.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: _____ County Web Site Committee

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837
FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name John F. Townsend, III Date 11/22/09

Home Address 11234 FIVE FORKS ROAD

City Farmville State VA Zip Code 23901

Election District:	Buffalo	<input type="checkbox"/>	Farmville 801	<input type="checkbox"/>
	Hampden	<input checked="" type="checkbox"/>	Leigh	<input type="checkbox"/>
	Farmville 101	<input type="checkbox"/>	Lockett	<input type="checkbox"/>
	Farmville 701	<input type="checkbox"/>	Prospect	<input type="checkbox"/>

Home Telephone Number 434-223-7582 FAX —

E-Mail Address J.TOWNSEN@EARTHLINK.NET

Present Employer Poulston's Appliance

Business Address 609 N. MAIN ST.

City Farmville State VA Zip Code 23901

Business Telephone Number 434-392-4469 FAX 434-392-5348

Which Address is Preferred for Mailings? Home Office

Optional Information Which May Prove Helpful:

Occupation MANAGER

Former Occupation, If Retired —

Education: High School YORK ACADEMY Year 1987

College/Technical School Hampden-Sydney College Year 1991 B.A.

Graduate School LYNCHBURG College Year 1999 M.B.A.

Military Service — Years —

~~Degree~~/Other SEE ATTACHED

Past Board, Commission, and Committee Assignments N/A

Professional, Civic, or Other Activities Farmville Stagcees 1993-Present,
LEADERSHIP FARMVILLE GRADUATE 1996, HEARTLAND PRODUCTIONS, INC.,
1999-2000

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

My interest is Prince Edward County's continued economic development. I would like to be an active participant in the County's quest for new job opportunities for its citizens. I feel that I would be a good candidate for an appointment having worked in various businesses and civic groups in the area.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- ① Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- ② Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: County Web Site Committee

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
 Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837
 FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

JOHN F. TOWNSEND, III

11234 Five Forks Road • Farmville, Virginia 23901 • Home (434) 223-7582 • jtownsen@earthlink.net

WORK EXPERIENCE

Service Manager, Poulston Appliance, Inc., Farmville, VA - 7/03-Present

Responsible for directing and coordinating activities concerned with service of major appliances. Other duties include major appliance sales, sales financing, parts sales as well as inventory procurement.

Accounting Manager, Vicki's Homes, Inc. Farmville, VA- 9/02-7/03

Responsible for successful transition from paper and pencil accounting system to a fully computerized accounting system for the retail home center and construction company. Responsible for all facets of accounting, financial reporting, job costing and personnel records management. Member of management team working to develop and improve company processes and policies.

Plant Manager, W. C. Newman Co. Inc. Farmville, VA - 3/00-9/02

Managed 14 employee ready-mix concrete plant and heating oil business. Duties included supervising and directing employees, processing accounts receivable, accounts payable, payroll, and collecting delinquent accounts. Also responsible for product quality, managing inventory, personnel records, sales tax and payroll reporting.

Systems Manager, Vicki's Homes, Inc. Farmville, VA - 8/97-3/00

Assisted President/Owner with all facets of managing a 50+-employee single location \$10 million manufactured home retail sales center and construction company. Duties included working with owner to hire, terminate, and supervise office employees. Responsible for home purchasing, pricing, inventory management, accounting, computer network, portions of payroll administration and advertising. Specialized in unique problem solving as well as procedure and process development. Held property, casualty, life and health insurance licenses for future business development.

**Business Analyst, Longwood Small Business Development Center,
Farmville, Virginia - 3/96-8/97**

Prepared financial statements, cash flows, and business plans for review and consideration by business owners and lending institutions. Counseled small-business owners through planning and problem solving either to start or to grow their businesses. Also assisted local and state organizations and associations with special project needs.

Loan Officer, Colonial Farm Credit, Farmville, Virginia - 5/91-3/96

Performed functions related to market research, loan and lease origination, credit analysis, contract negotiations and closure, and property valuation. Served area agricultural businesses as well as rural homeowners for their credit needs to include small to large commercial farm accounts, mortgages, installment loans, home improvement and construction loans. Performed over 1000 hours in real estate valuation, and closed over \$10 million in real estate and commercial loans.

EDUCATION

Master of Business Administration, Lynchburg College, August 1999

Bachelor of Arts, Managerial Economics, Hampden-Sydney College, May 1991

ACHIEVEMENTS

**President, Vice-President, Treasurer, Secretary, Farmville Jaycees, 1993-Present
Leadership Farmville Graduate, 1996.**



Rec'd
1-4-10

CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 12-26-09

Name Anthony T. Williams

Home Address 176 St. John's Rd

City Pamplin State VA Zip Code 23958

Election District:	Buffalo	<input checked="" type="checkbox"/>	Farmville 801	<input type="checkbox"/>
	Hampden	<input type="checkbox"/>	Leigh	<input type="checkbox"/>
	Farmville 101	<input type="checkbox"/>	Lockett	<input type="checkbox"/>
	Farmville 701	<input type="checkbox"/>	Prospect	<input type="checkbox"/>

Home Telephone Number 434-248-6585 FAX _____

E-Mail Address tojo.williams@AOL.COM

Present Employer Dinwiddie County

Business Address P.O. Drawer 70

City Dinwiddie State VA Zip Code 23841

Business Telephone Number 804-469-5388 FAX 804-469-7663

Which Address is Preferred for Mailings? Home Office

Optional Information Which May Prove Helpful:

Occupation Fire Marshal

Former Occupation, If Retired _____

Education: High School Prince Edward Academy Year 1982

College/Technical School VCU Year 1986

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other Business Administration - Finance

Past Board, Commission, and Committee Assignments PE JDA

Professional, Civic, or Other Activities Prince Edward Area Firefighters Assoc.,
Pamplin Vol. Fire & EMS

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Current member of the PE-EDA thus willing to fulfill the CDA membership newly created by the IDA partnership with Prince Edward Development.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISORS:

- 4 Board of Appeals for Building Code
- _____ Piedmont Virginia Alcohol Safety Action Program
- _____ Southside Virginia Community College Board
- _____ Crossroads Community Services Board
- _____ Poplar Hill Community Development Authority
- 1 Prince Edward County Industrial Development Authority
- _____ Central Virginia Regional Library Board
- 3 Prince Edward County Planning Commission
- _____ Prince Edward County School Board
- _____ HOPE Local Advisory Board
- _____ Piedmont Regional Disability Services Board
- _____ Prince Edward County Social Services Board
- _____ Transportation Safety Commission
- _____ Commonwealth Regional Council Committees
- _____ STEPS Board
- _____ Piedmont Senior Resources Agency on Aging
- _____ Special Committees of the Board of Supervisors: _____ County Web Site Committee
- _____ 2 Prince Edward CDA

APPOINTED BY CIRCUIT COURT:

- _____ Electoral Board
- _____ Board of Zoning Appeals

OTHER:

Please Return Application To:
 Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837
 FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

APPOINTMENTS

Prince Edward County Board of Zoning Appeals (One Position)

Citizen Volunteer Applications:

Sally Gilfillan

Kenneth Jackson

Note:

The Board of Supervisors makes a recommendation to the Circuit Court Judge, who makes the appointment.

Received 11/17/09



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Sally W Gilfillan Date 11/17/09

Home Address 101 Thomas Circle

City Farmville State VA Zip Code 23901

Election District: Buffalo _____ Farmville 801 _____
 Hampden _____ Leigh _____
 Farmville 101 _____ Lockett _____
 Farmville 701 Prospect _____

Home Telephone Number 434 392 9273 FAX _____

E-Mail Address gilfillansw@longwood.edu / gilfillansw@gmail.com

Present Employer Longwood University

Business Address 201 High St.

City Farmville State VA Zip Code 23909

Business Telephone Number 434 395 2363 FAX 434 395 2003

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation Accounting Professor

Former Occupation, If Retired _____

Education: High School _____ Year _____
 College/Technical School _____ Year _____
 Graduate School McIntire, UVA Year 1991
 Military Service _____ Years _____
 Degrees/Other MS Accounting, CPA, Certified VA Planning Comm

Past Board, Commission, and Committee Assignments
Supervisor 701 with related assignments (Library Personnel, P

Professional, Civic, or Other Activities
CPA Certified Planner
Wans Church ministries / committees, VSCPA, Assoc C.F. Exam

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I achieved Certified Planning Commission Status because of my interest in Prince Edward Co and economic development. I chose not to run for reelection to Board of Supervisors because of the enormous related time commitment. Service on the items below would enable me to continue serving our County & its best interests. I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: _____ County Web Site Committee

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837
 FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Rec'd 1.4.10

Date Jan 4 ²⁰¹⁰ ~~2009~~

Name Kenneth Wayne Jackson

Home Address 4722 Sandy River Road

City Bucksville State Virginia Zip Code 23922

Election District:	Buffalo _____	Farmville 801 _____
	Hampden _____	Leigh <u>X</u>
	Farmville 101 _____	Lockett _____
	Farmville 701 _____	Prospect _____

Home Telephone Number 434 981 2032 FAX _____

E-Mail Address kwy34@embury mail .com

Present Employer Self K's Lawn and Garden

Business Address 317 High Rock Rd

City Race State Va Zip Code 23966

Business Telephone Number 434 392 6433 FAX _____

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired _____

Education: High School Charlottesville Year 12

College/Technical School PRCC Year 1

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other Certified management specialist

Past Board, Commission, and Committee Assignments Ch-ville CDBG

Vice Chair P.E.C. Dem Committee President MEBCC

Professional, Civic, or Other Activities _____

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

To bring citizens views and concerns into the process while using intelligent facts and ideas to acquire solutions

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: County Web Site Committee
 Manassas Falls CDA

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837
FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

APPOINTMENTS

Prince Edward County Industrial Development Authority (One Position)

Citizen Volunteer Applications:

John Gantt

Sally Gilfillan

A.P. Jackson

Kenneth Jackson

Edgar Jones

James Moore

Brian O'Connor

John Townsend



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Recd 1/4/10

Date 1/4/10

Name JOHN GANTT

Home Address 1347 Leigh Mt Rd

City Greenbay State VA Zip Code 23942

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	<input checked="" type="checkbox"/>
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number 434-603-1170 FAX 434-392-3890

E-Mail Address JOHN @ GANTT agency, com

Present Employer GANTT INS

Business Address 205 N. VA ST

City Farmville State VA Zip Code 23901

Business Telephone Number 434-392-7200 FAX 392-3890

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation INSURANCE

Former Occupation, If Retired _____

Education: High School Prince Edward Academy Year 84

College/Technical School Longwood Year 88

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments _____

Professional, Civic, or Other Activities Ruritan, Johns Memorial Church
On Advisory boards for Nationwide TNS and AIC Insurance

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Local business owner for 20 years +
lived in Prince Edward area for 40 years.
would like to give back.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- 3 Poplar Hill Community Development Authority
- 1 Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- 2 Special Committees of the Board of Supervisors: County Web Site Committee
- Granite Falls CDA

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
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 111 South Street, 3rd Floor
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 FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

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Received 11/17/09



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 11/17/09

Name Sally W Gilfillan

Home Address 101 Thomas Circle

City Farmville State VA Zip Code 23901

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	_____
	Farmville 701	<input checked="" type="checkbox"/>	Prospect	_____

Home Telephone Number 434 392 9273 FAX _____

E-Mail Address gilfillansw@longwood.edu / gilfillansw@gmail.com

Present Employer Longwood University

Business Address 201 High St.

City Farmville State VA Zip Code 23909

Business Telephone Number 434 395 2363 FAX 434 395 2003

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation Accounting Professor

Former Occupation, If Retired _____

Education: High School _____ Year _____

College/Technical School _____ Year _____

Graduate School McIntire, UVA Year 1991

Military Service _____ Years _____

Degrees/Other MS Accounting, CPA, Certified VA Planning Counselor

Past Board, Commission, and Committee Assignments
Supervisor 701 with related assignments (Library Personnel, P...

Professional, Civic, or Other Activities
CPA, Certified Planner
Wrens Church ministries / committees, VSCPA, Assoc C.F. Exam

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I achieved Certified Planning Commission Status because of my interest in Prince Edward Co and economic development. I chose not to run for reelection to Board of Supervisors because of the enormous related time commitment. Service on the items below would enable me to continue serving our County & its best interests. I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: _____ County Web Site Committee

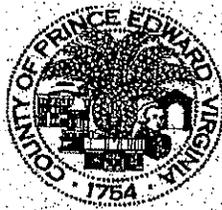
APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
 Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837
 FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date January 4, 2010

Name Antonio Pierre Jackson

Home Address 608 Via Sacra

City Farmville

State VA

Zip Code 23901

Election District:

Buffalo

Hampden

Farmville 101

Farmville 701

X

Farmville 801

Leigh

Lockett

Prospect

Home Telephone Number (434) 390-8751

FAX (434) 392-6518

E-Mail Address apierre100@yahoo.com

Present Employer Law Office of A. Pierre Jackson, P.C.

Business Address 113 North Virginia Street

City Farmville

State VA

Zip Code 23901

Business Telephone Number (434) 392-6518

FAX (434) 392-6518

Which Address is Preferred for Mailings? Home X

Office _____

Optional Information Which May Prove Helpful:

Occupation Attorney

Former Occupation, if Retired Adminstrator

Education: High School George School

Year 1971

College/Technical School Amherst College, B.A.

Year 1978

Graduate School University of PA Master's

Year 1981

Military Service Air Force Reserves

Planning

Years 1979-85

Degrees/Other University of Richmond

Past Board, Commission, and Committee Assignments 25th Anniversary Committee

Time Capsule Chairperson

Professional, Civic, or Other Activities Virginia Bar Association, American

Bar Association, Old Dominion Bar Association Tenth Judicial

Circuit Bar Association

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Have a Master's in City Planning from University of PA, worked for Philadelphia City Planning Commission from 1983-1988, worked for Virginia Dept. of History and Community Development 1986-1988 as a Planner, Longstanding interest in local land use matters

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: County Web Site Committee

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837
 FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

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August 2006



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date Jan 4 ²⁰¹⁰ ~~2009~~

Name Kenneth Wayne Jackson

Home Address 4722 Sandy River Road

City Bucksville State Virginia Zip Code 23922

Election District: Buffalo _____ Farmville 801 _____
Hampden _____ Leigh X _____
Farmville 101 _____ Lockett _____
Farmville 701 _____ Prospect _____

Home Telephone Number 434 981 2032 FAX _____

E-Mail Address kwj34@comcast.net

Present Employer Self K's Lawn and Garden

Business Address 317 High Rock Rd

City Race State Va Zip Code 23966

Business Telephone Number 434 392 6433 FAX _____

Which Address is Preferred for Mailings? Home X Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired _____

Education: High School Charlottesville Year 12

College/Technical School PRCC Year 1

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other Certified management specialist

Past Board, Commission, and Committee Assignments Charville CDBG
Vice Chair PEC Dem Committee President MEBC

Professional, Civic, or Other Activities _____

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

To bring citizens views and concerns into the
process while using intelligent facts and ideas
to acquire solutions

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: County Web Site Committee
 Monticello Falls ODA

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837
FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

Recd
1-4-10



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 12-2

Name Edgar D. Jones

Home Address 100 Cabells Ct

City Farmville State VA Zip Code 23901

Election District:	Buffalo	<input type="checkbox"/>	Farmville 801	<input type="checkbox"/>
	Hampden	<input type="checkbox"/>	Leigh	<input type="checkbox"/>
	Farmville 101	<input type="checkbox"/>	Lockett	<input type="checkbox"/>
	Farmville 701	<input checked="" type="checkbox"/>	Prospect	<input type="checkbox"/>

Home Telephone Number 434-392-5719 FAX _____

E-Mail Address edgar@edgarjones.com

Present Employer self - State Farm Insurance Edgar Jones Agency

Business Address 217 E. Third St

City Farmville State VA Zip Code 23901

Business Telephone Number 434-392-4357 FAX 434-392-4056

Which Address is Preferred for Mailings? Home _____ Office

Optional Information Which May Prove Helpful:

Occupation owner/agent - Insurance and Financial Services

Former Occupation, If Retired _____

Education: High School Prince Edward County H.S. Year 1999

College/Technical School Virginia Tech Year 2002

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments: Finance Chair at Heritage Baptist Church

A current Trustee of the Central Virginia Regional Library Endowment

Professional, Civic, or Other Activities _____

Lions Club, PEFYA coach/sponsor

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Having grown up in Farmville and now as a business owner in the community I realize now more than ever the importance of economic growth in Prince Edward county. The opportunity to serve on this board will give me the opportunity to play an integral part in this growth.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISORS:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: County Web Site Committee

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Granite Falls CDA

Please Return Application To:
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Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837
FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us



Received

NOV 15

CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 11-12-09

Name JAMES C. MOORE

Home Address 69 M&O RANCH DR.

City BURKEVILLE State VA. Zip Code 23922

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	<u>X</u>
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number 434-767-4330 FAX _____

E-Mail Address _____

Present Employer P.E. Co. SCHOOL SYSTEM

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home _____ Office _____

Optional Information Which May Prove Helpful:

Occupation TRANSPORTATION DEPT.

Former Occupation, If Retired RETIRED EDUCATOR

Education: High School WILLISTON HIGH SCHOOL Year 1967

College/Technical School N.C. A&T COLLEGE Year 1966

Graduate School VA. STATE COLLEGE Year 1976

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments END OF 2009 - P.E. Bd. OF SUPERVISORS, CROSSROADS AND CRC Bds.

Professional, Civic, or Other Activities RETIRED TEACHER EDUCATION Bd. DEA, & TRUSTEE AT CHURCH, COUNSELOR FOR DISABILITY PERSONS AND MENTOR FOR SPECIAL NEED CHILDREN

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I WOULD LIKE THE OPPORTUNITY TO USE MY EXPERTISE AND EXPERI.
AS A RETIRED EDUCATOR AND COMMUNITY LEADER TO HELP PROVIDE THE
NECESSARY SERVICES FOR CITIZENS WITH SPECIAL NEEDS. INTERES
PROVIDING NEEDS FOR ADEQUATE MEDICAL AND RECREATIONAL SERV.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: _____ County Web Site Committee

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837
FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Rec'd 1/4/10

Date 12-28-09

Name BRIAN O'CONNOR

Home Address 6086 Lockett Rd

City Rice State VA Zip Code 23966

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	<u>X</u>
	Farmville 701	_____	Prospect	_____

Home Telephone Number 434-392-1979 FAX _____

E-Mail Address bocon2000@hotmail.com

Present Employer Retired

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home _____ Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired Self Employed / Upholster

Education: High School Roselle Catholic High School Year 1971

College/Technical School Rutgers University Year 1978

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments _____

Professional, Civic, or Other Activities _____

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Lived in P.E County 20+ Years - Sent three children to the Public Schools. Im Retired And have time to Give back to the Community

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: Granite Falls CDA

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
 Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837
 FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name John F. Townsend, III Date 11/22/09

Home Address 11234 FIVE FORKS ROAD

City Farmville State VA Zip Code 23901

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	<input checked="" type="checkbox"/>	Leigh	_____
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number 434-223-7582 FAX —

E-Mail Address JTOWNSEN@EARTHLINK.NET

Present Employer Poulston's Appliance

Business Address 609 N. MAIN ST.

City Farmville State VA Zip Code 23901

Business Telephone Number 434-392-4469 FAX 434-392-5348

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation MANAGER

Former Occupation, If Retired —

Education: High School YORK ACADEMY Year 1987

College/Technical School Hampden-Sydney College Year 1991 B.A.

Graduate School LYNCHBURG College Year 1999 M.B.A.

Military Service — Years —

~~Degrees~~/Other SEE ATTACHED

Past Board, Commission, and Committee Assignments N/A

Professional, Civic, or Other Activities Farmville SAGCEES 1993-PRESENT,
LEADERSHIP FARMVILLE GRADUATE 1996, HEATLAND PRODUCTIONS, INC.,
1999-2000

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

My interest is Prince Edward County's continued economic development. I would like to be an active participant in the County's quest for new job opportunities for its citizens. I feel that I would be a good candidate for an appointment having worked in various businesses and civic groups in the area.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- ① Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- ② Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: County Web Site Committee

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
 Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837
 FAX: 434-392-6683
 e-mail: info@eco.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

JOHN F. TOWNSEND, III

11234 Five Forks Road • Farmville, Virginia 23901 • Home (434) 223-7582 • jtownsen@earthlink.net

- WORK EXPERIENCE**
- Service Manager, Poulston Appliance, Inc., Farmville, VA - 7/03-Present**
Responsible for directing and coordinating activities concerned with service of major appliances. Other duties include major appliance sales, sales financing, parts sales as well as inventory procurement.
- Accounting Manager, Vicki's Homes, Inc. Farmville, VA- 9/02-7/03**
Responsible for successful transition from paper and pencil accounting system to a fully computerized accounting system for the retail home center and construction company. Responsible for all facets of accounting, financial reporting, job costing and personnel records management. Member of management team working to develop and improve company processes and policies.
- Plant Manager, W. C. Newman Co. Inc. Farmville, VA - 3/00-9/02**
Managed 14 employee ready-mix concrete plant and heating oil business. Duties included supervising and directing employees, processing accounts receivable, accounts payable, payroll, and collecting delinquent accounts. Also responsible for product quality, managing inventory, personnel records, sales tax and payroll reporting.
- Systems Manager, Vicki's Homes, Inc. Farmville, VA - 8/97-3/00**
Assisted President/Owner with all facets of managing a 50+-employee single location \$10 million manufactured home retail sales center and construction company. Duties included working with owner to hire, terminate, and supervise office employees. Responsible for home purchasing, pricing, inventory management, accounting, computer network, portions of payroll administration and advertising. Specialized in unique problem solving as well as procedure and process development. Held property, casualty, life and health insurance licenses for future business development.
- Business Analyst, Longwood Small Business Development Center, Farmville, Virginia - 3/96-8/97**
Prepared financial statements, cash flows, and business plans for review and consideration by business owners and lending institutions. Counseled small-business owners through planning and problem solving either to start or to grow their businesses. Also assisted local and state organizations and associations with special project needs.
- Loan Officer, Colonial Farm Credit, Farmville, Virginia - 5/91-3/96**
Performed functions related to market research, loan and lease origination, credit analysis, contract negotiations and closure, and property valuation. Served area agricultural businesses as well as rural homeowners for their credit needs to include small to large commercial farm accounts, mortgages, installment loans, home improvement and construction loans. Performed over 1000 hours in real estate valuation, and closed over \$10 million in real estate and commercial loans.
- EDUCATION**
- Master of Business Administration, Lynchburg College, August 1999**
Bachelor of Arts, Managerial Economics, Hampden-Sydney College, May 1991
- ACHIEVEMENTS**
- President, Vice-President, Treasurer, Secretary, Farmville Jaycees, 1993-Present**
Leadership Farmville Graduate, 1996.

APPOINTMENTS

Crossroads Community Services Board (One Position)

Citizen Volunteer Applications:

Elizabeth Allen

James Moore



11-30-09

CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 11/10/09

Name Elizabeth L. Allen

Home Address P.O. Box 214 (4775 Prince Edward Hwy)

City Prospect State VA Zip Code 23960

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	X_____

Home Telephone Number (434) 574-6794 _____ FAX _____

E-Mail Address allenliz@embarqmail.com

Present Employer Centrahealth

Business Address Rivermont School-Chase City 121 E. 2nd St.

City Chase City State VA Zip Code 23924

Business Telephone Number (434) 372-3303 _____ FAX (434) 372-3199 _____

Which Address is Preferred for Mailings? Home _____ X _____ Office _____

Optional Information Which May Prove Helpful:

Occupation Principal

Former Occupation, If Retired _____

Education: High School _____ Year _____

College/Technical School _____ Year _____

Graduate School Long wood College Year 1986

Military Service _____ Years _____

Degrees/Other MS Education

Past Board, Commission, and Committee Assignments Treasurer, Vice-chair of

Crossroads Board

Professional, Civic, or Other Activities Lunenburg CMPT member

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I would like to seek re-appointment to the Crossroad Board. During my previous years I have served as Treasurer and currently as Vice Chair. I feel that I have brought expertise to the Board through my professional experience and training. Each year on the Board has expanded my expertise through board training and interaction with the individuals who are served by Crossroads. As a principal of a therapeutic day school which serves individuals with disabilities, I recognize the value and need for continued support to help them become successful citizens in our communities. I enjoy being a part of a system that promotes self -- efficacy, and treats all individuals with dignity and respect.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: County Web Site Committee

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837
 FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

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Elizabeth (Liz) Allen

As a Crossroads' Board member has attended 50 of 57 meetings (88%). The only meetings she has missed have been either business or family related.

Is completing her 2nd three year term on the Board of Directors.

Served as Treasurer for 2 years.

Served as Vice Chair for 2 years.

Scheduled to be Chair beginning January 2010.

Principal of Rivermont School operated by Centra Health that provides day treatment and educational programs to severely emotionally disturbed children and adolescents.

Serves on a Community Policy and Management Team (that determines services for children and adolescents with severe behavioral problems).

Her school program has provided services to children and adolescents from a number of area counties and she has acted as a liaison with the referring agencies from those counties.

She is a member of a group that has provided 50 Angel Tree (Christmas) gifts to Crossroads' clients and their families.

She is extremely knowledgeable about behavioral health issues involving children, adolescents and adults.

She has acted as a resource on behavioral health issues involving children and adolescents to Crossroads' staff.

She has accessed resources that enable Crossroads' staff to receive training and information related to services for children and adolescents.

She works for a nongovernmental service provider as outlined under Code Section §37.2-501.



Received

NOV 15

CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 11-12-09

Name JAMES C. MOORE

Home Address 69 M&D RANCH DR.

City BURKEVILLE State VA Zip Code 23922

Election District: Buffalo Farmville 801
Hampden Leigh X
Farmville 101 Lockett
Farmville 701 Prospect

Home Telephone Number 434-767-4330 FAX

E-Mail Address

Present Employer P.E. CO. SCHOOL SYSTEM

Business Address

City State Zip Code

Business Telephone Number FAX

Which Address is Preferred for Mailings? Home Office

Optional Information Which May Prove Helpful:

Occupation TRANSPORTATION DEPT.

Former Occupation, If Retired RETIRED EDUCATOR

Education: High School WILLISTON HIGH SCHOOL Year 1961

College/Technical School N.C. A&T COLLEGE Year 1966

Graduate School VA. STATE COLLEGE Year 1976

Military Service Years

Degrees/Other

Past Board, Commission, and Committee Assignments END OF 2009 - P.E. Bd. OF SUPERVISORS, CROSSROADS AND CRC Bds.

Professional, Civic, or Other Activities RETIRED TEACHER EDUCATION Bd. DEA. & TRUSTEE AT CHURCH, COUNSELOR FOR DISABILITY PERSONS AND MENTOR FOR SPECIAL NEED CHILDREN

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I WOULD LIKE THE OPPORTUNITY TO USE MY EXPERTISE AND EXPERIENCE AS A RETIRED EDUCATOR AND COMMUNITY LEADER TO HELP PROVIDE THE NECESSARY SERVICES FOR CITIZENS WITH SPECIAL NEEDS. INTERESTS: PROVIDING NEEDS FOR ADEQUATE MEDICAL AND RECREATIONAL SERVICES

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: _____ County Web Site Committee

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837
 FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

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APPOINTMENTS

Granite Falls

Community Development Authority

(Five Positions)

Citizen Volunteer Applications:

Wilkie Chaffin

Gwen Eddleman

John Gantt

Jack Houghton

Kenneth Jackson

Edgar Jones

Brian O'Connor

L.D. Phaup

Robert Showalter

Anthony Williams



1002 4 2011

CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name WILKIE CHAFFIN Date 12-4-09

Home Address 2747 Singleton Road

City Pamplin State VA Zip Code 23950

Election District: Buffalo Farmville 801 _____
Hampden _____ Leigh _____
Farmville 101 _____ Lockett _____
Farmville 701 _____ Prospect _____

Home Telephone Number 434-574-6803 FAX _____

E-Mail Address drwvc@hughes.net

Present Employer Retired

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home _____ Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired Professor Old Dominion University

Education: High School Victoria High School Year 1960

College/Technical School Old Dominion University Year 1965

Graduate School Radford University Year 1970

Virginia Tech Year 1975

Military Service U.S. Air Force Years 1968-69

Degrees/Other B.A., M.S., Ph.D.

Past Board, Commission, and Committee Assignments _____
See Attached Sheet.

Professional, Civic, or Other Activities _____
See Attached Sheet.

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

See Attached Sheet.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: _____ County Web Site Committee
- Granite Falls Community Development Authority

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837
FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

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Wilkie W. Chaffin Citizen Volunteer Application

Past Board, Commission, and Committee Assignments

Member, Prince Edward Equalization Board 2003 and 2009
Member, Prince Edward 250th Anniversary Committee
Piedmont Soil and Water Conservation District
Elected Director Representing Prince Edward 1999-Present
Treasurer 2001-Present
Personnel Committee Member 2001-Present

Professional, Civic, or Other Activities

Virginia Association of Soil and Water Conservation Districts
President 2009-2011
Executive Committee Member 2001-2009
Chaffin Awards for Soil and Water Cons. District Employees
Funded 21 Cash Awards Since 2003
Fund-Raising Activities, Darlington Heights Vol. Fire Dept.
Fund-Raising Activities, Piedmont Soil & Water Conservation Dist.
College of Business, Old Dominion University
Faculty member, 1975-1997
Chairman of Faculty 1987-1994
Department Chair, 1980-85 and 1997
Member and First President, Heart of Virginia Classic Auto Club

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Significant experience in financial matters
Significant managerial experience
Significant experience in personnel matters
Experience in legislative matters
Significant knowledge of how CDA's operate
Extensive knowledge of P. E. County Government and activities
Expert in Parliamentary Procedures
Expert in Virginia Freedom of Information Requirements
No possible financial interest in results of Board decisions

The first Prince Edward County Community Development Authority was not successful in achieving the goals and objectives established for the CDA. One of the reasons for this was that nearly all of the entire CDA Board had a financial interest in virtually every decision that was made. This makes it practically impossible to make objective decisions.

What is needed for the Granite Falls CDA Board of Directors are citizens who have only one special interest: **the welfare of the citizens of Prince Edward County.**

Redd
1.4.10



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 12-24-09

Name Gwen S. Eddleman

Home Address 1650 Dodd St

City Farmville State VA Zip Code 23901

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	<input checked="" type="checkbox"/>	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number 434-352-8688 FAX _____

E-Mail Address gwen.eddleman@centrahealth.com

Present Employer Centra Southside Community Hospital

Business Address 807 Oak St

City Farmville State VA Zip Code 23901

Business Telephone Number 434-315-2434 FAX 434-392-7654

Which Address is Preferred for Mailings? Home _____ Office

Optional Information Which May Prove Helpful:

Occupation Healthcare Administrator

Former Occupation, If Retired _____

Education: High School Sylvia-Walster, Sylvia U.C. Year 1963

College/Technical School Central Piedmont Community College Charlotte Year 1968
University of North Carolina Charlotte Year 1980

Graduate School Univ. of Texas Medical Br. Year 1985

Military Service 0 Years 0

Degrees/Other Nova Southeastern Univ. E.D.D 2005

Past Board, Commission, and Committee Assignments

Prince Edward County Industrial Development Authority

Professional, Civic, or Other Activities Board member Farmville Area Chamber

Board - The Woodland, Inc.; VA Stroke Systems Task Force of Commerce

Board - Central Virginia Health Planning Agency

(Continued on Back)

2008- present	Visiting Scholar Capella University, Dissertation Committee
2007- present	Virginia Stroke Systems Task Force
2007- present Facilities	The Woodland, Inc, Retirement, Skilled Care, Long Term Care
2004- present	Prince Edward County Industrial Development Authority
2003 – present	Central Virginia Health Planning Agency Board of Directors
2005- present Review	Serving as member of Human and Animal Subjects Research Committee at Longwood University
2005- present Hampden-Sydney College	Serving as member of Human Research Review Committee at

Professional Organizations

1990–present	American College of Healthcare Executives - Fellow
--------------	--

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

- Tenure on the PE County ~~Board~~ Industrial Development Authority
- Awareness of local community needs + resources

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISORS:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: County Web Site Committee
- ~~_____~~
- GRANITE FALLS CDA

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Granite Falls CDA

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837
FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Recd 1/4/10

Date 1/4/10

Name JOHN GANTT

Home Address 1347 Leigh Mt Rd

City Greenbay State VA Zip Code 23942

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	<input checked="" type="checkbox"/>
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number 434-603-1170 FAX 434-392-3890

E-Mail Address JOHN @ GANTT agency. com

Present Employer GANTT INS

Business Address 205 N. VA ST

City Farmville State VA Zip Code 23901

Business Telephone Number 434-392-7200 FAX 392-3890

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation INSURANCE

Former Occupation, If Retired _____

Education: High School Prince Edward Academy Year 84

College/Technical School Longwood Year 88

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments _____

Professional, Civic, or Other Activities Ruritan, Johns Memorial Church
On Advisory boards for Nationwide INS and AIC Insurance

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Local business owner for 20 years +
lived in Prince Edward area for 40 years.
would like to give back.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- 3 Poplar Hill Community Development Authority
- 1 Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- 2 Special Committees of the Board of Supervisors: County Web Site Committee
 Granite Falls CDA

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
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CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Rec'd 1-4-10

Date 12-5-09

Name Jack E. Houghton

Home Address 105 Williams Street

City Farmville State VA Zip Code 23901

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	_____
	Farmville 701	<u>X</u>	Prospect	_____

Home Telephone Number 434 392-9815 FAX NA

E-Mail Address jehoughton@home.com

Present Employer self

Business Address above

City NA State NA Zip Code NA

Business Telephone Number NA FAX NA

Which Address is Preferred for Mailings? Home NA Office NA

Optional Information Which May Prove Helpful:

Occupation Architect

Former Occupation, If Retired Planner

Education: High School Ellenport HS Year 1966

College/Technical School Ball State University Year 1971

Graduate School McGill University Year 1975

Military Service NA Years _____

Degrees/Other NA

B Arch

MVP

Past Board, Commission, and Committee Assignments Long time board member for several local non-profit service organizations.

Professional, Civic, or Other Activities long time 4-H adult volunteer. FAA Certified Commercial Pilot.

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

30 years experience as architect and community planner with development construction, planning, zoning, economic development experience.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: County Web Site Committee

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Granite Falls CDA

Please Return Application To:
Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837
 FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date Jan 4 2009

Name Kenneth Wayne Jackson

Home Address 4722 Sandy River Road

City Burkeville State Virginia Zip Code 23922

Election District: Buffalo _____ Farmville 801 _____
Hampden _____ Leigh X _____
Farmville 101 _____ Lockett _____
Farmville 701 _____ Prospect _____

Home Telephone Number 434 981 2032 FAX _____

E-Mail Address kwj34@embergmail.com

Present Employer Self K's Lawn and Garden

Business Address 317 High Rock Rd

City Race State Va Zip Code 23966

Business Telephone Number 434 352 6433 FAX _____

Which Address is Preferred for Mailings? Home X Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired _____

Education: High School Charlottesville Year 12

College/Technical School PRCC Year 1

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other Certified management specialist

Past Board, Commission, and Committee Assignments Charville CDBG

Vice Chair P.E.C. Dem Committee President M.E.B.C.C.

Professional, Civic, or Other Activities _____

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

To bring citizens views and concerns into the process while using intelligent facts and ideas to acquire solutions

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: County Web Site Committee
- Munichville Falls ODA

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837
FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

Rocd
1.4.10



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 12-2

Name Edgar D. Jones

Home Address 100 Cabells Ct

City Farmville State VA Zip Code 23901

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	_____
	Farmville 701	<u>X</u>	Prospect	_____

Home Telephone Number 434-392-5719 FAX _____

E-Mail Address edgar@edgarjones.com

Present Employer self - State Farm Insurance Edgar Jones Agency

Business Address 217 E. Third St

City Farmville State VA Zip Code 23901

Business Telephone Number 434-392-4357 FAX 434-392-4056

Which Address is Preferred for Mailings? Home _____ Office X

Optional Information Which May Prove Helpful:

Occupation owner/agent - Insurance and Financial Services

Former Occupation, If Retired _____

Education: High School Prince Edward County H.S. Year 1999

College/Technical School Virginia Tech Year 2002

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments: Finance Chair at Heritage Baptist Church

• A current Trustee of the Central Virginia Regional Library Endowment

Professional, Civic, or Other Activities _____

Lions Club, PEFYA coach/sponsor

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Having grown up in Farmville and now as a business owner in the community I realize now more than ever the importance of economic growth in Prince Edward county. The opportunity to serve on this board will give me the opportunity to play an integral part in this growth.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISORS:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: County Web Site Committee

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Granite Falls CDA

Please Return Application To:
 Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837
 FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Read 1/4/10

Date 12-28-09

Name BRIAN O'CONNOR

Home Address 6086 Lockett Rd

City Rice State VA Zip Code 23966

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	<u>X</u>
	Farmville 701	_____	Prospect	_____

Home Telephone Number 434-392-1972 FAX _____

E-Mail Address boccon2000@hotmail.com

Present Employer Retired

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home _____ Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired Self Employed / upholster

Education: High School Roselle Catholic High School Year 1971

College/Technical School Rutgers University Year 1978

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments _____

Professional, Civic, or Other Activities _____

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Lived in P.E County 20+ Years - Sent three children to the Public Schools. In Retiree And have time to Give back to the Community

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: Granite Falls CDA

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837
 FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

Recd
1-4-10



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 12.28.09

Name L.D. PHaup

Home Address 1100 M. Edwood Rd

City Farmville State VA Zip Code 23901

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number Farmville 392.3351 FAX _____

E-Mail Address ldphaup@hsc.edu

Present Employer _____

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired H-SC

Education: High School _____ Year _____

College/Technical School _____ Year _____

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments _____

Professional, Civic, or Other Activities _____

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

To help County

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISORS:

- _____ Board of Appeals for Building Code
- _____ Piedmont Virginia Alcohol Safety Action Program
- _____ Southside Virginia Community College Board
- _____ Crossroads Community Services Board
- _____ Poplar Hill Community Development Authority
- _____ Prince Edward County Industrial Development Authority
- _____ Central Virginia Regional Library Board
- _____ Prince Edward County Planning Commission
- _____ Prince Edward County School Board
- _____ HOPE Local Advisory Board
- _____ Piedmont Regional Disability Services Board
- _____ Prince Edward County Social Services Board
- _____ Transportation Safety Commission
- _____ Commonwealth Regional Council Committees
- _____ STEPS Board
- _____ Piedmont Senior Resources Agency on Aging
- _____ Special Committees of the Board of Supervisors: _____ County Web Site Committee

** CDA*

APPOINTED BY CIRCUIT COURT:

- _____ Electoral Board
- _____ Board of Zoning Appeals

OTHER:

Please Return Application To:
Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837
 FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

Recd
1-4-10



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 1-2-10

Name ROBERT M. SHAWALTER

Home Address 312 COOK JOHNSON ROAD (P.O. BOX 37)

City PROSPECT State VA. Zip Code 23960

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	<input checked="" type="checkbox"/>

Home Telephone Number 434-574-6504 FAX 434-392-2221 (w)

E-Mail Address the carpethouse @ kiser . net

Present Employer THE CARPET HOUSE

Business Address 2690A WEST THIRD STREET

City Farmville State VA. Zip Code 23901

Business Telephone Number 434-392-6000 FAX 434-392-2221

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired _____

Education: High School _____ Year _____

College/Technical School _____ Year _____

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments PRINCE EDWARD CO. IOA
d. Poplar Hill CDA

Professional, Civic, or Other Activities RURAL EDUCATION FOUNDATION BOARD (RURAL SCHOOL
WOODBRO INC BOARD, BOARD MEMBER SOUTHSIDE COMMUNITY HOSPITAL
1985-2003 (CHAIRMAN 1992-2003), MEMBER-FARMVILLE LIARS CLUB

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

HAVE BEEN ADVOCATE OF INDUSTRIAL DEVELOPMENT IN OUR AREA ; SERVED FOR APPROX. 20 YEARS ON THE PR. EDW IOA; SERVED ON THE POPLAR HILL CDA (VICE CHAIRMAN) - HAVE BEEN INVOLVED IN THE DEVELOPMENT OF THE GRANITE FALLS HOTEL/ CONFERENCE CENTER & HOSPITALITY TRAINING CENTER.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISORS:

- _____ Board of Appeals for Building Code
- _____ Piedmont Virginia Alcohol Safety Action Program
- _____ Southside Virginia Community College Board
- _____ Crossroads Community Services Board
- _____ Poplar Hill Community Development Authority
- _____ Prince Edward County Industrial Development Authority
- _____ Central Virginia Regional Library Board
- _____ Prince Edward County Planning Commission
- _____ Prince Edward County School Board
- _____ HOPE Local Advisory Board
- _____ Piedmont Regional Disability Services Board
- _____ Prince Edward County Social Services Board
- _____ Transportation Safety Commission
- _____ Commonwealth Regional Council Committees
- _____ STEPS Board
- _____ Piedmont Senior Resources Agency on Aging
- _____ Special Committees of the Board of Supervisors: _____ County Web Site Committee

APPOINTED BY CIRCUIT COURT:

- _____ Electoral Board
- _____ Board of Zoning Appeals

OTHER:

GRANITE FALLS COMMUNITY DEVELOPMENT AUTHORITY

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837
FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

Recd
1-4-10



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 12-26-09

Name Anthony T. Williams

Home Address 176 St. John's Rd

City Pamplin State VA Zip Code 23958

Election District: Buffalo Farmville 801 _____
 Hampden _____ Leigh _____
 Farmville 101 _____ Lockett _____
 Farmville 701 _____ Prospect _____

Home Telephone Number 434-248-6585 FAX _____

E-Mail Address tojo.williams@aol.com

Present Employer Dinwiddie County

Business Address P.O. Drawer 70

City Dinwiddie State VA Zip Code 23841

Business Telephone Number 804-469-5388 FAX 804-469-7663

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation Fire Marshal

Former Occupation, If Retired _____

Education: High School Prince Edward Academy Year 1982

College/Technical School VCU Year 1986

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other Business Administration - Finance

Past Board, Commission, and Committee Assignments PE - IDA

Professional, Civic, or Other Activities Prince Edward Area Firefighters Assoc.,
Pamplin Vol. Fire & EMS

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Current member of the PE-FOA thus willing to fulfill the CDA membership newly created by the IDA partnership with Prince Edward Development.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISORS:

- 4 Board of Appeals for Building Code
- _____ Piedmont Virginia Alcohol Safety Action Program
- _____ Southside Virginia Community College Board
- _____ Crossroads Community Services Board
- _____ Poplar Hill Community Development Authority
- 1 Prince Edward County Industrial Development Authority
- _____ Central Virginia Regional Library Board
- 3 Prince Edward County Planning Commission
- _____ Prince Edward County School Board
- _____ HOPE Local Advisory Board
- _____ Piedmont Regional Disability Services Board
- _____ Prince Edward County Social Services Board
- _____ Transportation Safety Commission
- _____ Commonwealth Regional Council Committees
- _____ STEPS Board
- _____ Piedmont Senior Resources Agency on Aging
- _____ Special Committees of the Board of Supervisors: 2 County Web Site Committee
- _____ Prince Edward CDA

APPOINTED BY CIRCUIT COURT:

- _____ Electoral Board
- _____ Board of Zoning Appeals

OTHER:

Please Return Application To:
 Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837
 FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 12, 2010
Item No.: 23
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Request from the Prince Edward Industrial Development Authority

Summary:

At its December 16, 2009 meeting, the IDA voted to request that the Board of Supervisors consider replacing one of its members due to attendance. The specifics are contained in the attachment.

Section 15.2-4904 of the *Code of Virginia* states:

“A member of the board of directors of the authority may be removed from office by the local governing body without limitation in the event that the board member is absent from any three consecutive meetings of the authority, or is absent from any four meetings of the authority within any 12-month period. In either event, a successor shall be appointed by the governing body for the unexpired portion of the term of the member who has been removed.”

The member in question has missed three consecutive meetings and more than four meetings within the last 12 month period.

Attachments: Letter of December 28, 2009 from the IDA.
IDA Attendance Record

Recommendation: Approve the IDA’s request and make an appointment from the current pool of applicants.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	

PRINCE EDWARD INDUSTRIAL DEVELOPMENT AUTHORITY
P. O. Box 625, 121 East Third Street
Farmville, VA 23901
Office (434) 392-1482 – Fax (434) 392-7886

December 28, 2009

Mr. William G. Fore, Jr., Chairman
Prince Edward County Board of Supervisors
P. O. Box 382
Farmville, VA 23901

Dear Mr. Fore,

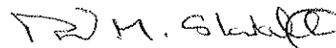
At the December 16th, Industrial Development Authority (IDA) meeting, the Authority members voted to request the Prince Edward County Board of Supervisors to replace Mr. William Gray as a member of the IDA. This request is due to the severe lack of attendance by Mr. Gray at the IDA meetings during the last year. Out of eight meetings the IDA held in 2009, Mr. Gray was only able to attend one.

After confirming with Bonnie France of McGuire Woods, Attorney at Law, Virginia code regulating attendance of IDA members, states that a member should not miss more than 4 meetings within a year or not more than three in a row (See attached membership attendance chart). If an Authority member has excessive absents as described above, that member is considered to not be fulfilling their duty as a member of the IDA Board and eligible to be replaced.

Therefore, the IDA Board respectfully requests that Mr. William Gray be replaced. At this time, applications for IDA members are being solicited by the Board of Supervisors to fill the soon to be vacated IDA member position held by Mr. Jim Wilck due to his election to the Prince Edward County Board of Supervisors. It is likely that a qualified replacement to Mr. Gray's position can be found among the new applicants that are currently being reviewed by the Board of Supervisors making it a very opportune time to replace Mr. Gray.

Your attention to this matter is greatly appreciated. If you have any questions, please feel free to contact Sharon Carney, Secretary for the IDA at (434) 392-1482.

Respectfully yours,



Robert M. Showalter, Chairman
Industrial Development Authority

Enclosure

**INDUSTRIAL DEVELOPMENT AUTHORITY
MEMBERSHIP ATTENDANCE**

2009

12/22/09

Member	March 4, 09	April 16, 09	April 22, 09	June 18, 09	July 7, 09	Aug. 14, 09	Nov. 13, 09	Dec. 12, 09
R. Showalter		YES	YES	YES	YES	YES	YES	YES
Virginia Price	YES	YES	YES	YES	YES		YES	YES
G. Eddleman	YES	YES			YES			YES
William Gray					YES			
L. D. Phaup	YES			YES	YES	YES	YES	YES
Jim Wilck	YES		YES	YES	YES	YES	YES	YES
Tony Williams	YES	YES			YES	YES	YES	YES



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 12, 2010
Item No.: 24
Department: Planning and Community Development
Staff Contact: Jonathan Pickett
Issue: Sandy River Reservoir Protection Overlay District (RPOD)

Summary: On November 24, 2009 the Prince Edward County Planning Commission held a public hearing on the latest Sandy River Reservoir Protection Overlay District Ordinance. This version had been developed by a commission appointed committee which had spent several months studying the issue. Following the hearing, the commission voted unanimously to recommend approval of the ordinance to the Board. Though the commission recommended approval, it did understand the ordinance as written requires a financial commitment by the county which the commission expected the Board to look at in more detail.

Attachments: Sandy River Reservoir Protection Overlay District Ordinance, as recommended for approval by the Planning Commission

Recommendation: The County Administrator and the Director of Planning have discussed this ordinance and wanted to bring it to the Board for discussion before advertising for a public hearing.

The staff recommendation is to table the ordinance for the time being for the following reasons:

- 1) There are costs associated with the proposal that staff has not had time to research and analyze, in depth. The ordinance, as proposed, calls for the county to pay for landowner costs not covered by existing agricultural cost share programs. For example, if a program covered 80% of the cost of a project the county would pay the other 20% which presently is paid by the property owner. Common examples of such programs would be stream fencing alternative watering systems, etc. Some programs also pay farmers to take land out of production for conservation purposes. Under the current proposal once such a program expires the county would then pick up the cost.
- 2) The Environmental Protection Agency is developing Total Maximum Daily Load (TMDL's) limits for the entire Chesapeake Bay Watershed. These TMDL's would limit the amounts of nitrogen, phosphorus and sediment which could enter tributaries of the Bay. The states in the Bay watershed will have to come up with watershed plans to meet TMDL reduction goals. This could mean stricter regulations in our part of the state. It is expected much more information on what will be required of states and in turn localities will become apparent later this year.

With the uncertainty of what will be required of the county from the federal and state government it is again the staff recommendation to table the ordinance for time being. This will also give staff time to determine in more detail what the cost to the county might be if the proposed ordinance is approved.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	

Section 2-1300 Sandy River Reservoir Overlay District (SR)

Sec. 1300.01 Intent of the watershed district.

The purpose of this district is to protect against and minimize the pollution of, and deposition of sediment in, the public drinking water source for Prince Edward County located in the district, in order to protect the health, safety, and general welfare of the citizens using the water source.

Sec. 1300.02 Superimposed district.

This zoning district is to be superimposed over other existing districts, and the special requirements of this district shall apply in addition to the requirements of the zoning use district within which a specific property is located. The special requirements are subject to the enforcement procedures and penalties described in Secs. 5-114 and 5-116 of the Prince Edward County Zoning Ordinance. Notwithstanding the special requirements, all existing continuing land uses shall be deemed permitted uses (a practice informally called “grandfathering”), consistent with Sec. 5-126 of the Prince Edward County Zoning Ordinance.

Sec. 1300.03 Boundaries.

Delineation of the district boundaries shall be based on technical studies by the appropriate public water supply agency and approved by the board of supervisors. Such boundaries shall be shown on the watershed district maps of Prince Edward County, Virginia, which are declared to be a zoning map and a part of this ordinance. These maps shall be kept on file in the Health Department and in the Zoning Administrator’s office.

1. *District boundaries.* Unless otherwise indicated, district boundaries indicated as approximately following property lines, land lot lines, highways, railroads, power lines, pipelines, or civil boundaries, shall be construed to follow such lines. Where district lines approximately follow the ridgeline of a watershed it shall be construed that the district boundary actually lies on the crest of the ridgeline, as determined by an accepted topographic survey of the property in question.
2. *District boundary change.* The delineation of a watershed district may be revised by the board of supervisors where more detailed studies conducted by the appropriate public water supply agency document that such a change is appropriate or necessary, such revisions being made in accordance with Article V, Section 5-120 of the Prince Edward County Zoning Ordinance.

Sec.1300.04 Establishment of zoning districts.

This district covers only one of the watershed areas within the county, for which it is a primary water supply district. This primary water supply district shall include watershed areas upstream of a proposed water supply intake structure, designated as such by the Prince Edward County Board of Supervisors.

Sec. 1300.05 Watershed district activities.

1. *Permitted uses and special uses.* All permitted uses and special uses allowed in the zoning

district over which the watershed district is superimposed shall be allowed except as provided in Section 1300.05 (2) through (5) herein.

2. *Prohibited uses.* The following uses shall be prohibited within the watershed district (SR):
- a. Production or disposal of hazardous waste as defined in Section 6-100 of the Prince Edward County Zoning Ordinance. [*add definition*]
 - b. Storage of hazardous waste or materials, other than those pesticides used for agricultural, forestry, horticultural, and household purposes.
 - c. Application to land surfaces or landfilling or industrial, commercial, or residential waste except as permitted by regulations of the Department of Environmental Quality.
 - d. Relocation of streambeds. Channelization of streams shall be prohibited , except in the correction of flood damage and/or as part of a conservation plan, utilizing best management practices, developed and approved by the Natural Resources Conservation Service (NRCS) and the Piedmont Soil and Water Conservation District. Such plans may also require a permit from the U.S. Army Corps of Engineers if the project is determined to be within their jurisdiction.
 - e. Commercial feedlots as defined in Section 6-200.1 of the Prince Edward County Zoning Ordinance and other confined animal feeding operations shall be prohibited except as provided by regulations of the Department of Environmental Quality.

3. *Uses prohibited except by special exception.* The following uses shall be prohibited within the watershed district (SR) unless approved through the special exception procedure of Sec. 5-124 of the Prince Edward County Zoning Ordinance:

- a. Exploration, development, or operation of oil wells, natural gas wells, strip mines, or quarries.
- b. Establishment of food processing plants or other industrial or commercial activities requiring the construction of wastewater treatment facilities.
- c. Bulk storage of petroleum or asphalt products, above or below ground, with an aggregate volume of ten thousand (10,000) gallons or more.
- d. Storage of pesticides used for agricultural, forestry, or horticultural purposes intended for repackaging or resale.
- e. Installation of long distance transmission pipelines for natural gas, liquid petroleum, petroleum products, slurry coal, and any other liquids or solids except water lines, sewer lines, and storm sewers.

4. *Uses prohibited within four hundred (400) feet of perennial streams or reservoir.*

The following uses shall be prohibited within four hundred (400) feet of any perennial stream within the watershed district (SR):

- a. Storage of petroleum or asphalt products. However, this prohibition shall not apply to the storage of heating oil for home use in quantities of five hundred fifty (550) gallons or less.
- b. Storage of pesticides used for agricultural, forestry, or horticultural purposes.
- c. Establishment of feed lots in which animal livestock units are birthed, fed (excluding grazing), raised, or held at any given time prior to slaughter or sale, unless operated under

best management practices for waste management in livestock holding areas and in accordance with a conservation plan approved by the Piedmont Soil and Water Conservation District.

5. *Uses prohibited within fifty (50) feet of perennial streams or reservoir:*
 - a. Application of biosolids, livestock waste, poultry litter, or other animal waste except in accordance with a nutrient management plan approved by the Soil and Water Conservation District. Such application does not constitute an existing use as specified in Section 1300.02
6. *Special use modifications to minimize erosion and sedimentation.*
 - a. Portions of properties having steep slopes of fifteen (15) per cent or greater shall not be placed in agricultural uses that require soil tillage, except for preparation to plant permanent cover, unless operated under best management practices in accordance with a conservation plan developed and approved by NRCS and the Piedmont Soil and Water Conservation District.
 - b. All new construction projects resulting in ten thousand (10,000) square feet or more of impervious surfaces on any single site shall have a stormwater management plan approved by Prince Edward County consistent with but no more strict than the applicable state legal requirement, including but not limited to §10.1-603.4 of the Code of Virginia. Stormwater on any such property adjacent to a perennial stream or reservoir shall be disbursed into non-erosive sheet flow through an approved filter strip prior to entering the vegetated buffer strip specified in Section 1300.06.1a. Any stormwater management facilities shall be indicated on plats and site plans.

Sec. 1300.06 Special requirements within the watershed district (SR).

1. *Stream and reservoir setback requirements:*
 - a. A buffer strip of dense perennial vegetation, preferably natural, shall be maintained adjacent to any perennial stream and shall be no less than fifty (50) feet in width on each side of the stream, measured from the crest of the stream bank, except as addressed in 1300.06.1.c and 1300.07.2. The buffer strip shall be clearly shown on all development plats and on site plans for development.
 - b. No portion of any on-site sewerage system, drain field, reserve drain field, waste pump station, waste force main, or building structure shall be placed within the 50-foot buffer strip of part a. This statement shall be on all plats, site plans, and in the deed of affected lots. Drain fields and reserve drain field spaces shall be shown on the plats and site plans.
 - c. On agricultural lands, no row crops requiring tillage shall be permitted in the buffer strip. The buffer strip shall be managed to prevent concentrated flows of surface water from breaching the strip, and noxious weeds (such as Johnson grass, kudzu, and multiflorous rose) may be prevented from invading the buffer area. Permanent cover crops that do not require seasonal tillage or pesticide application, such as hay crops, are encouraged in the buffer strip and may be harvested as they would be elsewhere.

The agricultural buffer strip may be reduced to a minimum of twenty-five (25) feet on each side of the stream when a water and soil quality conservation plan utilizing best management practices, and as developed and approved by the NRCS and the Piedmont Soil and Water Conservation District, has been implemented on the adjacent land. This reduction in buffer strip width may be applied only if the plan achieves water quality protection at least equivalent to that provided by the 50-foot buffer strip. The buffer area is not required for agricultural drainage ditches if the adjacent land has in place best management practices in accordance with an approved conservation plan.

d. No structures owned by parties other than Prince Edward County or the Town of Farmville, or the appropriate water supply agency, shall be located within one hundred fifty (150) feet of the normal pool elevation of the reservoir. Such structures include residences, commercial and industrial structures, docks, boathouses, and all accessory buildings. No on-site sewerage system drain field or reserve drain field area shall be located within one hundred fifty (150) feet of the normal pool elevation of the reservoir. This reservoir setback shall be clearly shown on all plats, along with the statement “No structures, drain fields, or other facilities owned by parties other than the local government entity or the appropriate public water supply agency shall be constructed within the reservoir setback.”

e. Owners of property adjacent to the reservoir or perennial streams in the watershed are encouraged to fence out livestock to a standard established by the Piedmont Soil and Water Conservation District, recognizing that partial matching funds for such fence construction are available from various state and federal agencies.

2. Minimum lot area.

Minimum lot sizes for residential properties shall conform to the underlying district, plus the space requirements for on-site sewerage system drain fields as indicated in Section 1300.06.3 below if that should impact lot size.

3. On-site sewerage systems.

Lots within the SR watershed district shall be required to meet drain field design and maintenance standards based on soil conditions as classified by the Commonwealth of Virginia Sewerage Regulations, as amended, and verified by the Prince Edward Health Department, and shall designate an area for one hundred (100) percent reserve drain field. Two drain tanks must be installed in series in the original system. Other types of on-site sewage disposal systems will be considered on a case-by-case basis by Prince Edward County in cooperation with the Virginia Department of Health.

a. All drain field and reserve drain field spaces shall be shown on subdivision plats and project site plans.

b. Each subdivision plat and site plan shall contain the following statement: “The Virginia Department of Health advises that septic tanks should be pumped every three (3) to five (5) years to maximize the life of the on-site wastewater area.”

Sec. 1300.07 Forestry and silviculture.

The Virginia Department of Forestry will provide oversight for all forestry and silvicultural activities in the SR watershed.

1. *Notification of commercial harvesting.* Section 10.1-1181.2 of the Code of Virginia refers to the Notification of the Commercial Harvesting of Timber. This law requires persons conducting timber harvesting operations to notify the Virginia Department of Forestry within three days of the commencement of harvesting operations, and is herewith included by reference in this ordinance.

2. *Silvicultural water quality.* Sections 10.1-1181.1 through 10.1-1181.7 of the Code of Virginia refer to the Silvicultural Water Quality Law. This law gives the state forester legal authority to protect water quality from sedimentation originating from silvicultural operations on any stream in Virginia, and is herewith included by reference in this ordinance. The publication *Virginia's Forestry Best Management Practices for Water Quality* is recommended as a guide for conducting these operations.

a. In addition to existing state law, harvesting and silvicultural operations in the Sandy River watershed shall require a one hundred (100) foot buffer on the reservoir, as measured from the full-pond water's edge, and a fifty (50) foot buffer on all perennial streams. While some activities are allowed in this buffer including harvesting under Forestry Best Management Practices standards, 50% of crown cover shall be maintained within the buffer during an operational period.

Sec. 1300.08 Golf courses.

Golf courses are permitted by special use permit in the underlying A1 Agricultural Conservation zoning district. The following requirements will apply to any site development plan presented for such a permit.

1. A plan of the golf course layout will be submitted along with the site development plan, including:

- a. all planned construction areas,
- b. total acreage of fairways, greens, and tee areas,
- c. total acreage of impervious areas,
- d. proposed grading with underdrain system and outfalls shown.

The plan should be accompanied by an aerial or satellite photograph of the layout, at a scale no greater than 1" = 100'.

2. Engineering assessments will be submitted dealing with the various impacts of golf course construction on the watershed, including:

Wetland impacts

a. identification of the potential impact on wetlands of clearing, filling, vegetation change, and drainage changes from roads, trails, and underdrain systems.

Surface water impacts

- a. mitigation of the impact of crossing stream buffers.
- b. assessment of nutrient loadings to the receiving streams and reservoir from stormwater runoff, and mitigation measures to reduce nutrient runoff.

- c. identification of potential impacts from outfalls for underdrain systems, stormwater management, drainage systems, or water hazards, with consideration of
 - i. temperature,
 - ii. pesticide use,
 - iii. nutrients from fertilizer use, and
 - iv. sediment delivery.

Groundwater impacts

- a. identification of soils susceptible to leaching, especially those with high water table or high permeability and those in areas where greens, tees, and hazards are proposed.
- b. identification of potential impacts of groundwater extraction for irrigation.

All assessments should include consideration of distance to stream or reservoir, slope, vegetation type, and nutrient application rate where applicable.

3. An integrated pest management plan shall be submitted, consistent with recommendations of the Virginia Cooperative Extension System.
4. A listing of proposed chemical applications (herbicides, pesticides, or soil amendments) shall be submitted along with a plan for their storage and handling, including:
 - a. pesticide classification,
 - b. application rates,
 - c. toxicity,
 - d. leachability, and
 - e. environmental persistence.
5. A nutrient management plan shall be submitted, consistent with guidelines of the Virginia Department of Conservation and Recreation.
6. The site plan shall be developed consistent with the following standards:
 - a. Fairway stream crossings shall be held to a minimum number, and should cross approximately perpendicular to the stream. Crossings should be placed at the narrowest possible region of the stream or wetland.
 - b. Clearing, filling, or grading in buffers, wetlands, or floodplains shall be minimized.
 - c. Cart paths should be constructed with minimal disturbance, should not be located on steep or erodible slopes, and should be treated with a non-erodible surface treatment.
 - d. Greens and tees should be located in areas where maximum high water or bedrock is at least four feet below final grade.
 - e. Site design considerations should include:
 - i. selection of drought and disease resistant grass species for all plantings,
 - ii. use of biological pest control in preference to chemical control,
 - iii. selection of chemicals that are less toxic, less mobile, and have shorter environmental persistence.
 - iv. reduction or elimination of pesticide applications in sensitive areas.

Sec. 1300.09 Issuance of permits.

No building permit or on-site sewerage system drain field permit shall be issued for any property located within the SR watershed district unless the proposed activity is consistent with this section.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 12, 2010
Item No.: 25
Department: Planning & Community Development
Staff Contact: Jonathan Pickett/Alecia Daves-Johnson
Issue: Issuance of RFP - Engineering Services for Dam BIZ Mapping

Summary: Virginia’s Dam Safety Regulations, as amended, now require that the owners of impoundment structures complete a Dam Break Inundation Zone Analysis and Mapping project (BIZ). As the owner of a High Hazard Dam, Sandy River Reservoir, Bush River #12, the County of Prince Edward is required to complete the Dam BIZ in order to renew its safety certificate.

Earlier this year, the County applied for a \$5,000 grant to assist with the cost; however, we were not awarded the grant.

The total anticipated cost of this mapping, as required by Virginia Dam Safety Regulations, is projected to be between \$35,000 and \$50,000. We will not know the cost until engineering services are procured.

Attachments: None.

Recommendation: Authorize the advertisement of a “Request for Proposals” for engineering services needed to complete the Dam BIZ project, as required by Virginia Dam Safety Regulations.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: Janaury 12, 2010
Item No.: 26
Department: Economic Development
Staff Contact: Sharon Lee Carney, Director
Issue: Issuance of RFP - Engineering Services for Alternate Route 628

Summary:

At the May 12, 2009 Board of Supervisors Meeting, the Board approved the Contingent Purchase Agreement between the Industrial Development Authority and Prince Edward Development, LLC for the construction of the Granite Falls Hotel/Conference and Hospitality Training Center. After IDA approval, the contingent contract was signed by the IDA Chairman on July 21, 2009.

One of the contingencies of the Agreement was the construction of an Alternate Route 628 running from US 15 South across from the Dominion Drive traffic light to Zion Hill Road, south of the School Complex. The purpose of the .83 mile road is to, reroute traffic around the Prince Edward County Public School Campus, provide access to the hotel/conference and hospitality training center site and to provide access to other adjoining properties for economic development.

In October 2009 the County was awarded a \$1 Million VDOT Revenue Sharing Grant toward the construction of Alternate Route 628. The estimated total cost of the road at that time was \$2.8 Million. Prior to initiating further work on the project, professional engineering services will be required to design the road and obtain the necessary permitting. Therefore I respectfully request the Board of Supervisors authorize the advertisement of "Requests for Proposals" for the Engineering Services needed to fulfill the requirements of the Revenue Sharing project for the construction of Alternate Route 628.

No funds will be obligated by this action. The advertising and selection process will take approximately 45-60 days. Once proposals are received, staff will review them and make a recommendation to the Board; and the Board will make a decision at that time to move forward or not. This action is being requested to keep the project moving forward in a timely manner. It is anticipated the developer will have final answers regarding financing of the project before the selection process.

Attachments: None.

Recommendation: Authorize the advertisement of a "Request for Proposals" for engineering services needed for the design, permitting and construction of Alternate Route 628, to meet the requirements of the VDOT Revenue Sharing Project.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 12, 2010
Item No.: 27
Department: Economic Development
Staff Contact: Sharon Lee Carney, Director
Issue: Authorize Hiring of Appraiser for Alt 628 Project

Summary:

To determine the estimated value of the land associated with the .83 mile road known as Alternate Route 628 that is not owned by Prince Edward County or Prince Edward County Schools, an appraisal is necessary. For this to be an eligible expense for the VDOT Revenue sharing project, the appraiser is required to be MAI and VDOT Certified.

Therefore, I respectfully request that the Board of Supervisors authorize the solicitation of professional services from qualified appraisers to determine the estimated value of the land associated with the construction of Alternate Route 628. This is a factor in determining the overall estimated cost of the Alternate Route 628 construction.

Attachments: None.

Recommendation: Authorize the procurement of Appraisal Services for an MAI and VDOT Certified appraiser for the valuation of land associated with Alternate Route 628; and to authorize the County Administrator to execute any and all documents associated with the procurement of such an appraiser.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 12, 2010
Item No.: 28
Department: Economic Development
Staff Contact: Sharon Lee Carney, Director
Issue: Historic Prospect Depot: Project Update

Summary: In 2002, the Prospect Historical Society was awarded \$75,000 of VDOT Enhancement Funds for the restoration of the old Prospect Depot. In 2003, the Society was awarded \$175,000 in additional funding for the project. In 2007 the Prospect Depot project received an additional \$63,000, bringing a total of \$313,000.

The County is the contracting agency with VDOT for these grants and also the fiscal agent. The Board agreed to accept these responsibilities, but has specifically stipulated that the required 20% grant match (\$78,250) must be provided by the Historical Society (either through in-kind services and donations).

Since 2002, there have been a number of significant changes to the overall scope on the grant application, to include: Norfolk Southern not donating the land and building as was hoped, but just the building; and there was a catastrophic fire in 2004 that nearly destroyed the structure. Now the Historical Society is partnering with Department of Conservation and Recreation (DCR) to restore the depot, which will be used as a trail-head for High Bridge Trail State Park and as a small local museum and community center. To begin this process architectural and engineering work needs to be conducted so that a final estimate of the project cost can be determined.

The cost of the proposed architectural and engineering services is \$45,000. The architectural and engineering companies selected and approved by VDOT are: Calloway Johnson Moore & West Architects and Hurt & Proffitt Engineering, Inc. By completing this phase of the project the Prospect Historical Society can determine the total cost of reconstructing the building. This will enable the Historical Society to apply to the Tobacco Commission through the Reserve Fund Grant Program for the required 20% match requirement.

Attachments: None.

Recommendation: Amend the FY10 budget and appropriate \$45,000 to be used for architectural and engineering services for the Prospect Depot project, as represented below:

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	100	024040	0020	VDOT Trans. Enhancement Grant		45,000
4 (Exp)	100	094000	0028	Prospect Depot VDOT Grant	45,000	

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 12, 2010
Item No.: 29
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Renewal of USDA Lease at Ag Building

Summary: I have spoken with Jimmy Gantt regarding the USDA's lease with the County for the Ag Building. He has indicated that paperwork is en route from Washington requesting an additional one-year renewal of the current lease.

As you may be aware, the County's will pay off its debt on the building in December of 2010, thus the current rental income from USDA will enable us to fulfill that debt service at no cost to the taxpayers.

Attachments:

Recommendation: Authorize the Chairman and/or County Administrator to execute a one-year renewal of the current lease with USDA for office space in the County Ag Building.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 12, 2010
Item No.: 30
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Renewal of Annual Contract with County Financial Advisor

Summary: In January of 2009, the Board approved hiring Davenport & Company as the County's Financial Advisor. The procurement authorized an annual contract, with two one-year renewals, at the option of the County. No retainer is required with this contact; payment is based on a project basis.

The County's contract with Davenport will be expiring and I would ask the Board to authorize a one-year renewal of our annual contract.

Attachments:

Recommendation: Authorize the Chairman and/or County Administrator to execute a one-year renewal of the County's contract with Davenport & Company to serve as the County's Financial Advisor.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 12, 2010
Item No.: 31
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Courthouse Parking

Summary:

The decision by the Town of Farmville to charge for parking in the lot bounded by South Street and South Virginia Street requires two fundamental decisions by the Board of Supervisors. The first decision is to determine if tax dollars will be used to subsidize employee parking. If the answer to the first issue is yes, then the Board must decide how to provide the parking. There are two options (1) pay for use of the Town's parking lot or (2) obtain another use of another lot.

If payment is made to the Town they are willing to rent parking at the cost of \$300 per year per space if the charge is paid up front. This represents a substantial discount from the daily rate. There is a need for 115 spaces but will require all governmental vehicles (state and local) to be parked elsewhere. The total cost per year for those spaces would be \$34,500, for the first year. The Town has decided it will only enter into annual agreements. Statements have been made by members of Town Council that the cost could increase annually.

Benchmark Bank is willing to enter into a lease with the County to lease the lot they own next to the old creamery. The attached e-mail from Mr. Walker with Benchmark Bank outlines the main points of any lease. The lease would cost \$1,200 per year, the tax reimbursement would cost \$785 annually. There is no additional insurance cost. We are in the process of obtaining an estimate of the cost to have the lot paved. This estimate will be provided at Board meeting.

Attachments: E-mail from Mr. Walker dtd January 5, 2010

Recommendation: None.

Motion _____
 Second _____

Campbell _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____
 Wiley _____

Gantt _____
 Simpson _____

Sarah Puckett

From: Wade Bartlett [wbartlett@co.prince-edward.va.us]
Sent: Thursday, January 07, 2010 9:59 AM
To: 'Sarah Puckett'
Subject: FW: Terms on lease with Benchmark Community Bank

From: Mike Walker [mailto:Mike.Walker@bcbonline.com]
Sent: Tuesday, January 05, 2010 12:02 PM
To: wbartlett@co.prince-edward.va.us
Subject: Terms on lease with Benchmark Community Bank

Proposal

After considering your request, we are agreeable to entering into a lease for a lot on Third Street with the County of Prince Edward. The leased property would be used as a parking lot for county employees. The following terms represent the main points of the proposed lease. **The bank will need to extend the lease at its Third Street location before it can finalize a lease with the county.**

Our proposed terms are as follows:

- 1) Lease would run for 5 years with the right for either party to cancel at the end of year 3 or year 4 with 6 months written notice. The bank would only terminate if it intends to construct a bank on the property.
- 2) Lease amount is \$1200 per year
- 3) County to reimburse the bank for the county and town real estate taxes on the property
- 4) County will provide liability coverage for the bank
- 5) County responsible for all upkeep of the property

Please acknowledge that you received the email.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 12, 2009
Item No.: 32
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator's Report

Summary:

Last Spring, the Board of Supervisors conducted a Planning Retreat and established a five-year vision and priorities for action for FY 2009-2010. Attached is a copy.

I would recommend that the Board of Supervisors consider scheduling a half-day meeting in late February to discuss and update the Strategic Vision /Action Plan for the County.

This update will provide direction to County staff and direction in the development of the budget for the upcoming fiscal year by clearly stating the Board's current vision for the County of Prince Edward.

I would ask the Board to consider their availability on Friday, February 26, 2010 from 9:00 – 1:00.

Attachments: 2009-2010 Strategic Plan

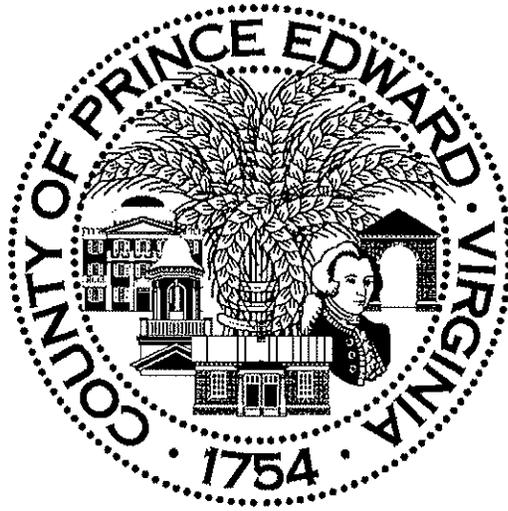
Recommendation: Set a date for a strategic planning session.

Motion _____
Second _____

Campbell _____
Jones _____
Wick _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



County of Prince Edward, Virginia

2009-2010 Strategic Plan

Prince Edward County Board of Supervisors
January 24, 2009

MISSION STATEMENT

Represent all citizens, provide leadership, create vision and set policy to accomplish effective change, planned growth and provide essential services while maintaining and enhancing the quality of life in Price Edward County.

OUR SHARED VISION – 2009-2014

Responsible Economic Growth

New and expanded businesses and industries will provide increased economic opportunities for county residents. Economic development will take place in a manner that respects the scenic rural nature of our communities. Farmville will witness increased business growth and serve as an economic hub. Wages will increase, partly through more technology-related jobs, decreasing unemployment and increasing the middle class percentage of our population. The town and county will work cooperatively to implement innovative and forward-thinking initiatives that benefit residents.

Tourism and Recreation are Viable Industries

A first-class tourist center will provide excellent services for visitors. Expanded parks and recreation facilities/programs will provide opportunities to residents and visitors. Rails-to-trails, golf courses and other outdoor recreation facilities will attract visitors to the region. The rural nature of the county, including historic structures and sites, will be preserved and fuel tourism and recreational growth.

Quality Education for All Residents

The County will be recognized as operating one of the best public school systems in the state. Schools and colleges will continue to expand services and opportunities for their students. Lifelong learning opportunities will be available to enable adults from all walks of life to continuously improve their skills and expand their knowledge.

Modern and Up-to-Date Transportation System

Numerous roadways will be improved for the safety and convenience of the traveling public. The county will have a network of roadways that provides adequate access to all communities. Public transit will provide convenient linkages to Farmville and other population centers.

Public Library System

The town and county will cooperate on a public library system for residents. A modern library structure will be established with branches throughout the county. The library and its branches will serve as a location for expanded arts and cultural opportunities.

Quality Affordable Housing

Safe and affordable housing choices will be available to citizens of all socio-economic levels. Programs will be in place to sustain a county population that represents a diversity of ages, cultures, backgrounds and incomes.

Ample, Quality Water Supply

Sandy River Reservoir will serve as the main public water supply for the town and county. High-quality water will be in ample supply to meet the needs of commercial and residential customers.

Quality Health Care Facilities

The County will have the most highly rated hospital in the region. Quality health care providers teamed with state-of-the-art facilities will provide exceptional services for residents.

PRIORITIES FOR ACTION – 2009-2010

I. COMMUNITY DEVELOPMENT

- A. Water – identify and assess all potential funding sources.
- B. Grants - identify and evaluate funding sources for all priorities for action.
- C. Education – maintain high level of communication with Superintendent.
- D. Library – monitor construction progress and maintain communication with Town.
- E. Transportation – continue the use of revenue sharing opportunities to improve County roads; administer Revenue Sharing project for H-SC
- F. Housing – develop eligibility list for IPR.
- G. EMS Coordination – maintain communication with EMS providers.
- H. Continue to review land use processes, guidelines and procedures.

II. ECONOMIC DEVELOPMENT

- A. Retention
- B. Tourism
- C. Recruitment – development annual marketing plan.
- D. Workforce Development – facility
- E. Enhance the use of the website as an important economic development tool for use by business, industry and visitors.

III. RECREATION

- A. Organize to serve the maximum and provide for expansion of opportunities
- B. Trails and equestrian

IV. TECHNOLOGY

- A. Internal Technology and staff development plan; funding
- B. Wireless broadband; monitor

- C. Continue to expand the capabilities and uses of the county website to provide for enhanced citizen access to information, decision-making and services.
- D. Identify FY 09 funding balances that can be used immediately

V. **ENVIRONMENTAL INFRASTRUCTURE**

- A. Water/sewer
- B. Recycling

VI. **SUSTAINABLE AGRICULTURE**

ONGOING PRIORITY ITEMS

- **Continue to strengthen and improve town and county cooperation.**
 - Establish a schedule of regular meetings between elected officials and top administrators to help ensure both governing bodies are informed about issues and opportunities for cooperative ventures.
- **Continue to improve communication with and support to area educational institutions.**
 - Establish quarterly meetings between the school board and board of supervisors to enhance the flow of information and cooperative working relationships.
 - Expand relationships with area colleges and universities.
- **Continue support of quality local health care and health care facilities.**

NEXT STEPS

- Review and approval of 2009-2010 Board priorities – **February 2009**
- Review and approval of 2009-2010 Staff Work Plan – **March/April 2009**
- Evaluate budget to determine any areas where cost savings and/or re-allocation of funds may be used to finance Board priorities – **April – June 2009**
- Schedule quarterly follow-up meetings with Board and key staff to assess progress and determine financial commitments – **July 2009; October, 2009; January 2010; April 2010**
- Communicate results to citizens – **Annually (December 2009)**



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 14, 2010
Item No.: 33
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Closed Session

Summary: (*Sample Motion*)

I move that the Prince Edward County Board of Supervisors convene in Closed Session for consultation with legal counsel for the purpose of discussing pending litigation concerning the Bush 4-B Watershed, pursuant to the exemptions provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; and to discuss a prospective business, where no previous public announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*.

Attachments:

Recommendation: Convene in Closed Session.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 12, 2009
Item No.: 34
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Correspondence

Summary:

Attachments:

- a. Governor Tim Kaine, RE: High Bridge Trail State Park
- b. Will Rogers, Crossroads CSB, RE: Appointments w/ attachment
- c. Jet Broadband Service Interruption During Blizzard of 2009
- d. Thank You, Robert Russa Moton Museum

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



COMMONWEALTH of VIRGINIA

Office of the Governor

Timothy M. Kaine
Governor

December 7, 2009

The Honorable William G. Fore
Chairman of the Board of Supervisors
Prince Edward County
2670 Back Hampden Sydney Road
Farmville, Virginia 23901-5507

Dear Mr. Fore:

Thank you for your recent letter regarding the High Bridge Trail State Park. I certainly agree that the park is a tremendous asset to the health and economic future of the citizens of the area. This project has been a priority of my administration, and I am pleased with the progress we have made to date in opening a significant portion of the trail.

You have asked about the role of the Virginia Department of Transportation (VDOT) in completing the remaining sections of the trail. The *Code of Virginia* restricts the ability of VDOT to complete work on transportation facilities. Section 33.1-190 of the *Code of Virginia* prohibits the use of VDOT forces for construction or maintenance of transportation facilities where the cost of the work is greater than \$600,000.

I can assure you that the Department of Conservation and Recreation (DCR), which has the responsibility to build and maintain High Bridge Trail State Park, is moving forward expeditiously to complete the park. DCR has initiated the procurement

The Honorable William G. Fore
December 7, 2009
Page 2

process for construction work on the remaining sections of the trail and will solicit bids this winter.

Thank you again for your interest in this important project.

Sincerely,

A handwritten signature in black ink, appearing to read 'Timothy M. Kaine', with a long horizontal flourish extending to the right.

Timothy M. Kaine

TMK:cbd

c: The Honorable L. Preston Bryant, Jr., Secretary of Natural Resources

Crossroads Community Services



Providing Services to those with Mental Illness, Intellectual Disabilities and Alcohol/Drug Abuse

November 23, 2009

Mr. Wade Bartlett
County Administrator, Prince Edward County
PO Box 382
Courthouse Annex, 3rd Floor
Farmville, VA 23901

Dear Mr. Bartlett:

I had previously sent information related to appointments to Crossroads Community Services Board. Mrs. Elizabeth Allen, Citizen Board member is eligible for appointment to a third three year term.

Mr. James Moore, Supervisor member, was also eligible at that time. However, since Mr. Moore will no longer be a Supervisor effective January 2010, he is no longer eligible. Thus a Supervisor from the Prince Edward Board must be appointed for an initial three year term effective January, 2010-December, 2012.

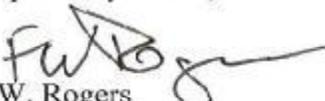
I have enclosed information related to the duties of a Crossroads Board member as well as §37.2-501 which notes the appointment of csb board members.

As noted in §37.2-501, appointments to the Board shall be identified consumers or former consumers or family members of consumers or former consumers...or nongovernmental service providers.

Mrs. Allen meets the criteria for the Code section as she is a representative of a nongovernmental service provider and helps the Board meet the other Code requirements. I have enclosed her application as well as a support sheet of her qualifications based on her Board membership, job experience and her leadership on the Board.

Any additional information needed may be referred to me. Thanks. I am,

Respectfully Yours,


F. W. Rogers
Executive Director

Crossroads Community Services Board Member Duties

Crossroads Community Services Board is comprised of 14 representatives appointed by the seven counties of Planning District 14. Each county appoints a Supervisor and a Citizen member for a term of three years. Each member may serve up to three consecutive three year terms. An emphasis and Code requirement is that a portion of the Board members should be either individuals who receive services or family members of such individuals.

The Board meets ten times a year on the fourth Tuesday of each month. The monthly dinner meetings are held at a program location in one of the counties or at the Board Conference Room located at 216 Bush River Drive in Farmville, Virginia. There is no July meeting and the December meeting is normally a social event attended by Board members, staff and invited guests. A committee structure is used for review of materials. Special meetings to conduct business may be called by the members or the Board Chair. Members may be paid up to \$600 per year based on attendance and participation. This is based on \$50 per meeting up to that maximum. Reimbursement is available for expenses associated with Board membership including mileage to Board meetings. The Virginia Association of Community Services Boards meets three times a year with special called meetings periodically and members are encouraged to attend. **Members must make a commitment to attend the Crossroads Board meetings.** Attendance information is furnished back to each Board of Supervisors.

A typical agenda for the Board is as follows:

6:00 pm	Dinner
6:30 pm	Staff Recognition or Program Presentation
7:00 pm	Business Session
7:50 pm	Board Member or Officer Reports
7:55 pm	Board Chair Report
8:00 pm	Adjournment

§37.2-504: Duties of the Operating Community Services Board are as follows:

1. Review and evaluate public and private community mental health, mental retardation, and substance abuse services and facilities that receive funds from it and advise the governing body of each city or county that established it as to its findings.
2. Pursuant to § 37.2-508, submit to the governing body of each city or county that established it an annual performance contract for community mental health, mental retardation, and substance abuse services for its approval prior to submission of the contract to the Department.
3. Within amounts appropriated for this purpose, provide services authorized under the performance contract.
4. In accordance with its approved performance contract, enter into contracts with other providers for the delivery of services or operation of facilities.
5. In the case of operating boards (Crossroads is an operating board), make policies or regulations concerning the delivery of services and operation of facilities under its direction or supervision, subject to applicable policies and regulations adopted by the Board.
6. In the case of an operating board, appoint an executive director of community mental health, mental retardation, and substance abuse services, who meets the minimum qualifications established by the Department, and prescribe his duties. The compensation of the executive director shall be fixed by the operating board within the amounts made available by appropriation for this purpose. The executive director shall serve at the pleasure of the operating board and be employed under an annually renewable contract that contains performance

objectives and evaluation criteria. Crossroads uses a 4 year contract that is annually renewable. For an operating board, the Department shall approve the selection of the executive director for adherence to minimum qualifications established by the Department and the salary range of the executive director.

7. Prescribe a reasonable schedule of fees for services provided by personnel or facilities under the jurisdiction or supervision of the board and establish procedures for the collection of those fees. All fees collected shall be included in the performance contract submitted to the local governing body or bodies pursuant to subdivision 2 of this section and § 37.2-508 and shall be used only for community mental health, mental retardation, and substance abuse purposes. Every board shall institute a reimbursement system to maximize the collection of fees from persons receiving services under its jurisdiction or supervision, consistent with the provisions of § 37.2-511, and from responsible third party payors. Boards shall not attempt to bill or collect fees for time spent participating in commitment hearings for involuntary admissions pursuant to Article 5 (§ 37.2-814 et seq.) of Chapter 8.

8. Accept or refuse gifts, donations, bequests, or grants of money or property from any source and utilize them as authorized by the governing body of each city or county that established it.

9. Seek and accept funds through federal grants. In accepting federal grants, the board shall not bind the governing body of any city or county that established it to any expenditures or conditions of acceptance without the prior approval of the governing body.

10. Notwithstanding any provision of law to the contrary, disburse funds appropriated to it in accordance with such regulations as may be established by the governing body of each city or county that established it.

11. Apply for and accept loans as authorized by the governing body of each city or county that established it.

12. Develop joint written agreements, consistent with policies adopted by the Board, with local school divisions; health departments; boards of social services; housing agencies, where they exist; courts; sheriffs; area agencies on aging; and regional Department of Rehabilitative Services offices. The agreements shall specify the services to be provided to consumers. All participating agencies shall develop and implement the agreements and shall review the agreements annually.

13. Develop and submit to the Department the necessary information for the preparation of the Comprehensive State Plan for mental health, mental retardation, and substance abuse services pursuant to § 37.2-315.

14. Take all necessary and appropriate actions to maximize the involvement and participation of consumers and family members of consumers in policy formulation and services planning, delivery, and evaluation.

15. Institute, singly or in combination with other community services boards or behavioral health authorities, a dispute resolution mechanism that is approved by the Department and enables consumers and family members of consumers to resolve concerns, issues, or disagreements about services without adversely affecting their access to or receipt of appropriate types and amounts of current or future services from the community services board.

16. Notwithstanding the provisions of § 37.2-400 or any regulations adopted thereunder, release data and information about individual consumers to the Department so long as the Department implements procedures to protect the confidentiality of that data and information.

17. In the case of operating boards, have authority, notwithstanding any provision of law to the contrary, to receive state and federal funds directly from the Department and act as its own fiscal agent, when authorized to do so by the governing body of each city or county that established it.

§ 37.2-500. Purpose; community services board; services to be provided.

The Department, for the purposes of establishing, maintaining, and promoting the development of mental health, mental retardation, and substance abuse services in the Commonwealth, may provide funds to assist any city or county or any combinations of cities or counties or cities and counties in the provision of these services. Every county or city shall establish a community services board by itself or in any combination with other cities and counties, unless it establishes a behavioral health authority pursuant to Chapter 6 (§ 37.2-600 et seq.) of this title. Every county or city or any combination of cities and counties that has established a community services board, in consultation with that board, shall designate it as an operating community services board, an administrative policy community services board or a local government department with a policy-advisory community services board. The governing body of each city or county that established the community services board may change this designation at any time by ordinance. In the case of a community services board established by more than one city or county, the decision to change this designation shall be the unanimous decision of all governing bodies.

The core of services provided by community services boards within the cities and counties that they serve shall include emergency services and, subject to the availability of funds appropriated for them, case management services. The core of services may include a comprehensive system of inpatient, outpatient, day support, residential, prevention, early intervention, and other appropriate mental health, mental retardation, and substance abuse services necessary to provide individualized services and supports to persons with mental illnesses, mental retardation, or substance abuse.

In order to provide comprehensive mental health, mental retardation, and substance abuse services within a continuum of care, the community services board shall function as the single point of entry into publicly funded mental health, mental retardation, and substance abuse services.

(1968, c. 477, § 37.1-194; 1972, c. 498; 1974, c. 404; 1975, c. 200; 1976, cc. 41, 671; 1977, c. 90; 1980, c. 582; 1982, c. 295; 1984, c. 653; 1998, c. 680; 2002, cc. 51, 278; 2005, c. 716.)

§ 37.2-501. Community services board; appointment; membership; duties of fiscal agent.

A. Every city or county or any combination of counties and cities, before it shall come within the provisions of this chapter, shall establish a community services board with no less than six and no more than 18 members. When any city or county singly establishes a community services board, the board shall be appointed by the governing body of the city or county establishing the board. When any combination of counties and cities establishes a community services board, the board of supervisors of each county or the council of each city shall mutually agree on the size of the board and shall appoint the members of the community services board. Prior to making appointments, the governing body shall disclose the names of those persons being considered for appointment.

Appointments to the community services board shall be broadly representative of the community. One-third of the appointments to the board shall be identified consumers or former consumers or family members of consumers or former consumers, at least one of whom shall be a consumer receiving services. One or more appointments may be nongovernmental service providers. Sheriffs or their designees also shall be appointed, when practical. No employee of the community services board or employee or board member of an organization that receives funding from any community services board shall be appointed a member of that board.

No community services board shall be composed of a majority of local government officials, elected or appointed, as members, nor shall any county or city be represented on a board by more than two officials, elected or appointed.

The board appointed pursuant to this section shall be responsible to the governing body of each county or city that established it.

B. The county or city or any combination of cities and counties that establishes an operating or administrative policy board shall receive an independent annual audit of the total revenues and expenditures of that board, a copy of which shall be provided to the Department, and designate an official of one member city or county to act as fiscal agent for the board. The county or city whose designated official serves as fiscal agent for the board in the case of boards established by more than one city or county shall review and act upon the independent audit of the board and, in conjunction with the other cities and counties, arrange for the provision of legal services to the board. When a single county or city establishes an operating or administrative policy board, it shall arrange for the provision of legal services to the board.

C. The county or city that establishes a policy-advisory board shall provide an annual audit of the total revenues and expenditures of the city or county government department to the board and the Department, carry out the responsibilities and duties enumerated in subsection A of § 37.2-504 and § 37.2-505, and provide legal services to the board. When any combination of cities and counties establishes a policy-advisory board, those cities and counties shall designate which local government shall operate the city or county government department. This local government shall provide an annual audit of the total revenues and expenditures of that department to the board and the Department, carry out the responsibilities and duties enumerated in subsection A of § 37.2-504 and § 37.2-505, and, in conjunction with the other cities and counties, arrange for the provision of legal services to the board.

(1968, c. 477, § 37.1-195; 1970, c. 346; 1972, c. 498; 1973, c. 78; 1976, c. 671; 1978, c. 11; 1980, c. 582; 1988, c. 285; 1989, c. 254; 1994, c. 939; 1996, c. 412; 1997, c. 323; 1998, cc. 667, 680; 1999, c. 653; 2005, c. 716.)

; 37.2-502. Community services board members; term of office; vacancies; removal.

The term of office of each member of a community services board shall be for three years from January 1 of the year of appointment or, at the option of the governing body of a county or city, from July 1 of the year of appointment, except that of the members first appointed, several shall be appointed for terms of one year each, several for terms of two years each, and the remaining members of the board for terms of three years each. The appointment of members for one-year, two-year, and three-year terms shall be as nearly equal as possible with regard to the total number of members on the board. If a governing body has appointed members for terms commencing January 1 or July 1 but desires to change the date on which the terms of office commence, the governing body may, as the terms of the members then in office expire, appoint successors for terms of two and one-half or three and one-half years, so that the terms expire on June 30 or December 31. In the case of a board established by more than one city or county, the decision to change the date on which terms of office commence shall be the unanimous decision of all governing bodies. Vacancies shall be filled for unexpired terms in the same manner as original appointments. No person shall be eligible to serve more than three full terms; however, a person first appointed to fill an unexpired term may serve three additional full three-year terms. The remainder of a term to which a member is first appointed to fill a vacancy shall not constitute a term in determining the member's eligibility for reappointment. However, after a three-year period has elapsed since the end of the member's last three-year term, the governing body may reappoint that member. Any member of a board may be removed by the appointing authority for cause, after being given a written statement of the causes and an opportunity to be heard thereon.

(1968, c. 477, § 37.1-196; 1970, c. 346; 1972, c. 498; 1977, c. 88; 1979, c. 391; 1980, c. 582; 1998, c. 680; 2005, c. 716; 2007, c. 570.)

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§ 37.2-503. Compensation of community services board members.

The governing body of any county or city or the governing bodies of any combination of cities and counties establishing a community services board may pay, out of its general fund or their general funds, no more than \$600 per year to each board member as compensation for his attendance at board meetings. No city or county shall be reimbursed out of state or federal funds for any part of such compensation.

(1982, c. 23, § 37.1-196.1; 1998, c. 680; 2005, c. 716.)

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§ 37.2-504. Community services boards; local government departments; powers and duties.

A. Every operating and administrative policy community services board and local government department with a policy-advisory board shall have the following powers and duties:

1. Review and evaluate public and private community mental health, mental retardation, and substance abuse services and facilities that receive funds from it and advise the governing body of each city or county that established it as to its findings.

2. Pursuant to § 37.2-508, submit to the governing body of each city or county that established it an annual performance contract for community mental health, mental retardation, and substance abuse services for its approval prior to submission of the contract to the Department.

3. Within amounts appropriated for this purpose, provide services authorized under the performance contract.

4. In accordance with its approved performance contract, enter into contracts with other providers for the delivery of services or operation of facilities.

5. In the case of operating and administrative policy boards, make policies or regulations concerning the delivery of services and operation of facilities under its direction or supervision, subject to applicable policies and regulations adopted by the Board.

6. In the case of an operating board, appoint an executive director of community mental health, mental retardation, and substance abuse services, who meets the minimum qualifications established by the Department, and prescribe his duties. The compensation of the executive director shall be fixed by the operating board within the amounts made available by appropriation for this purpose. The executive director shall serve at the pleasure of the operating board and be employed under an annually renewable contract that contains performance objectives and evaluation criteria. For an operating board, the Department shall approve the selection of the executive director for adherence to minimum qualifications established by the Department and the salary range of the executive director. In the case of an administrative policy board, the board shall participate with local government in the appointment and annual performance evaluation of an executive director of community mental health, mental retardation, and substance abuse services, who meets the minimum qualifications established by the Department, and prescribe his duties. The compensation of the executive director shall be fixed by local government in consultation with the administrative policy board within the amounts made available by appropriation for this purpose. In the case of a local government department with a policy-advisory board, the director of the local government department shall serve as the executive director. The policy-advisory board shall participate in the selection and the annual performance evaluation of the executive director, who meets the minimum qualifications established by the Department. The compensation of the executive director shall be fixed by local government in consultation with the policy-advisory board within the amounts made available by appropriation for this purpose.

7. Prescribe a reasonable schedule of fees for services provided by personnel or facilities under the jurisdiction or supervision of the board and establish procedures for the collection of those fees. All fees collected shall be included in the performance contract submitted to the local governing body or bodies pursuant to subdivision 2 of this section and § 37.2-508 and shall be used only for community mental health, mental retardation, and substance abuse purposes. Every board shall institute a reimbursement system to maximize the collection of fees from persons receiving services under its jurisdiction or supervision, consistent with the provisions of § 37.2-511, and from responsible third party payors. Boards shall not attempt to bill or collect fees for time spent participating in commitment hearings for involuntary admissions pursuant to Article 5 (§ 37.2-814 et seq.) of Chapter 8.

8. Accept or refuse gifts, donations, bequests, or grants of money or property from any source and utilize them as authorized by the governing body of each city or county that established it.

9. Seek and accept funds through federal grants. In accepting federal grants, the board shall not bind the governing body of any city or county that established it to any expenditures or conditions of acceptance without the prior approval of the governing body.
10. Notwithstanding any provision of law to the contrary, disburse funds appropriated to it in accordance with such regulations as may be established by the governing body of each city or county that established it.
11. Apply for and accept loans as authorized by the governing body of each city or county that established it.
12. Develop joint written agreements, consistent with policies adopted by the Board, with local school divisions; health departments; boards of social services; housing agencies, where they exist; courts; sheriffs; area agencies on aging; and regional Department of Rehabilitative Services offices. The agreements shall specify the services to be provided to consumers. All participating agencies shall develop and implement the agreements and shall review the agreements annually.
13. Develop and submit to the Department the necessary information for the preparation of the Comprehensive State Plan for mental health, mental retardation, and substance abuse services pursuant to § 37.2-315.
14. Take all necessary and appropriate actions to maximize the involvement and participation of consumers and family members of consumers in policy formulation and services planning, delivery, and evaluation.
15. Institute, singly or in combination with other community services boards or behavioral health authorities, a dispute resolution mechanism that is approved by the Department and enables consumers and family members of consumers to resolve concerns, issues, or disagreements about services without adversely affecting their access to or receipt of appropriate types and amounts of current or future services from the community services board.
16. Notwithstanding the provisions of § 37.2-400 or any regulations adopted thereunder, release data and information about individual consumers to the Department so long as the Department implements procedures to protect the confidentiality of that data and information.
17. In the case of administrative policy boards and local government departments with policy-advisory boards, carry out other duties and responsibilities as assigned by the governing body of each city or county that established it.
18. In the case of operating boards, have authority, notwithstanding any provision of law to the contrary, to receive state and federal funds directly from the Department and act as its own fiscal agent, when authorized to do so by the governing body of each city or county that established it.

By local agreement between the administrative policy board and the governing body of the city or county that established it, additional responsibilities may be carried out by the local government, including personnel or financial management. In the case of an administrative policy board established by more than one city or county, the cities and counties shall designate which local government shall assume these responsibilities.

3. Every policy-advisory community services board, with staff support provided by the director of the local government department, shall have the following powers and duties:

1. Advise the local government regarding policies or regulations for the delivery of services and operation of facilities by the local government department, subject to applicable policies and regulations adopted by the Board.
2. Review and evaluate the operations of the local government department and advise the local governing body of each city or county that established it as to its findings.
3. Review the community mental health, mental retardation, and substance abuse services provided by the local government department and advise the local governing body of each city or county that established it as to its findings.

- l. Review and comment on the annual performance contract, performance reports, and Comprehensive State Plan information developed by the local government department. The board's comments shall be attached to the performance contract, performance reports, and Comprehensive State Plan information prior to their submission to the local governing body of each city or county that established it and to the Department.
- l. Advise the local government as to the necessary and appropriate actions to maximize the involvement and participation of consumers and family members of consumers in policy formulation and services planning, delivery, and evaluation.
- l. Participate in the selection and the annual performance evaluation of the local government department director employed by the city or county.
- l. Carry out other duties and responsibilities as assigned by the governing body of each city or county that established it.

1968, c. 477, § 37.1-197; 1970, c. 346; 1972, c. 498; 1976, c. 671; 1977, c. 191; 1980, c. 582; 1982, c. 50; 1984, cc. 196, 505; 1986, c. 92; 1987, c. 79; 1995, c. 844; 1998, c. 680; 2005, cc. 75, 716.)

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FAX/EMAIL

CERTIFIED MAIL

RETURN RECEIPT REQUESTED

Wade Bartlett
County Administrator
PO Box 382
111 South Street - 2nd Floor
Farmville, VA 23901

December 21, 2009

Re: AN IMPORTANT MESSAGE FROM JETBROADBAND REGARDING THE SERVICE INTERRUPTION DURING THE BLIZZARD OF 2009

Dear Wade Bartlett,

The staff and team at JetBroadband worked tirelessly in the two days prior to the Blizzard of 2009 preparing for the well announced storm. We are committed to providing the highest quality service to our customers and thus we put contingencies in place to ensure we met that standard in anticipation of the storm.

Sometime around mid-day Saturday we began receiving alerts about signal disruptions within the fiber network. The fiber network consists of our own fiber plant as well as an interconnection to fiber plant from a joint venture between Mid-Atlantic Broadband Cooperative (MBC) and Citizens Telephone Cooperative. Jet Broadband has been a member of the MBC for approximately five years. After much troubleshooting it was determined there was a major fiber failure in the portion of the network run by Citizens. Apparently when the snow was plowed onto the side of the road, the pressure and weight caused a 1000 foot span of underground fiber to fail. The damaged fiber was two feet underground beneath the piled snowbank. As a result, we lost connectivity and subsequently a loss of a portion of our Video, High Speed Internet and Telephone service.

Citizens responded accordingly as they worked Saturday afternoon and Sunday morning and had the connectivity restored by mid-afternoon Sunday. From time to time despite taking numerous precautions and preparing for the worse, we are faced with challenges for which we have little or no control over. Please be assured JetBroadband will continue to refine our operation to ensure our customers receive reliable service.

Thank you for your understanding and patience during the Blizzard of 2009.

Respectfully,

Handwritten signature of Bill Barbour

Bill Barbour
VP Operations

December 10, 2009

Mr. Wade Bartlett
Supervisor
Prince Edward County
35 Eagle Drive
Farmville, VA 23901

Dear Mr. Bartlett,

Thank you for forwarding Prince Edwards County's check to the Robert Russa Moton Museum dated December 8, 2009, in the amount of \$7,125.00.

The purpose of this communication is to express my genuine gratitude to you for this contribution and for your devotion and commitment to the work of the Moton Museum. It is only through the dedication and support of friends like you that we are able to continue our quest toward becoming the Commonwealth's leading Civil Rights Era history museum.

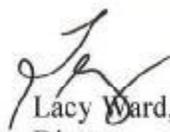
Please accept our sincere appreciation for your support of our efforts to preserve and interpret Prince Edward County's thirteen-year struggle (1951-1964) for Civil Rights in Education.

From the student strike of April 23, 1951 to the *Brown* decisions of 1954 and 1955; from the Era of Massive Resistance, to the closing of the Prince Edward County Public Schools, from the opening of the Prince Edward County "Free Schools," to the *Griffin* decision of 1964 which reopened the schools, we will tell this story.

Contributions to the Robert Russa Moton Museum are exempt from federal income tax as described in Section 501(c)(3) of the Internal Revenue Service Code.

Again, you have our sincere thanks and appreciation for your contribution and for your continuing support and encouragement of the museum's efforts. Please consider this letter a receipt for your records.

Sincerely yours,



Lacy Ward, Jr.
Director

THANK YOU!

LWJr.:tc

The Moton Museum's Tax ID Number is 54-1867789.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 12, 2009
Item No.: 35
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Upcoming

Summary:

Attachments:

- a. VACo/VML Legislative Day

Recommendation: Please let Sarah know if you plan to attend.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

VACo/VML Legislative Day 2010



For the 20th year, the Virginia Association of Counties and the Virginia Municipal League are joining forces to co-sponsor **Legislative Day** on **Feb. 11** at the Richmond Marriott.

VACo and VML staff members will report on legislation affecting local governments, then local officials are encouraged to go to the state Capitol to participate in committee meetings and lobby state legislators. In the evening, local officials are strongly encouraged to invite their state legislators to dinner. Please invite them soon.

To register, mail this form by **Jan. 29** and a check (payable to VACo) for \$40 per person to: VACo, 1207 E. Main St., Suite 300, Richmond, VA 23219-3627. VACo's fax number is (804) 788-0083.

Officials who need to stay overnight at the Marriott can get a special rate of \$123 for a single or double room. To reserve a hotel room, call 1-800-228-9290 by **Jan. 29** with the following code: **VACO/VMLLEGDAY**. For more information about Legislative Day, call VACo at (804) 788-6652.

9 a.m. VACo Board of Directors' meeting
9:30 a.m. VML Board of Directors' meeting
11 a.m. Registration
Noon VACo and VML Staff legislative briefings (box lunch provided)
Afternoon Visits to state Capitol
5:30-6:30 p.m. Cash bar reception for attending local officials
Evening Make plans to take your state legislators to dinner

The following people will attend Legislative Day on **Feb. 11**. Accompanying this form is a check for \$40 per person or a charge authorization.

Charge options: American Express MasterCard VISA

Card number: _____ Expiration date: _____

Cardholder's name _____

Authorized signature _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Mailing Address _____

County/City/Town Organization _____

Phone _____ E-mail _____

Special Accommodations _____

NOTE: PLEASE LET SARAH KNOW IF YOU WISH TO ATTEND.
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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 12, 2009
Item No.: 36
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Monthly Reports

Summary:

Attachments:

- a. Animal Control
- b. Building Officials
- c. PERT

Recommendation: Acceptance.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



Animal Control Monthly Report

"December 2009"

Dogs		Wildlife	
Picked Up	59	Handled	0
Claimed By Owner	3	Euthanized	0
Adopted	5		
Died in Kennel	0	Livestock	
Euthanized	22	Returned to Owner	0
Transferred to SPCA	29	Died in Kennel	0
Dead on Arrival	0		
		Other Companion Animals	
Cats		Returned to Owner	0
Picked Up	18		
Claimed By Owner	0	Number of Calls to Shelter	140
Adopted	0	Summons Issued	4
Euthanized	13	Warrants Served	0
Died in Kennel	1	Days in Court	3
Transferred to SPCA	4	Nuisance Dogs	4
Dead on Arrival	0	Dangerous Dogs	0
Fees Collected	\$360.00		
Bill the Town of Farmville			
0 Cats housed (7 days each)			
Total	\$0.00	Total Fees Collected	\$360.00

S. Ray Foster & Vicki Horn, Animal Control

BUILDING OFFICIAL

Permits Issued Report
12/01/2009 Through 12/29/2009

COMMERCIAL	- Issued	1
	- Value	\$275,000.00
	- Permit Fees	\$900.00
	- 2.00% STATE TAX	\$18.00
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	5
	- Value	\$739,000.00
	- Permit Fees	\$2,098.40
	- 2.00% STATE TAX	\$41.97
	- Fees Collected	\$.00
ELECTRICAL	- Issued	12
	- Value	\$.00
	- Permit Fees	\$700.00
	- 2.00% STATE TAX	\$14.00
	- Fees Collected	\$.00
MECHANICAL	- Issued	6
	- Value	\$5,500.00
	- Permit Fees	\$350.00
	- 2.00% STATE TAX	\$7.00
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	1
	- Value	\$.00
	- Permit Fees	\$50.00
	- 2.00% STATE TAX	\$1.00
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	3
	- Value	\$18,700.00
	- Permit Fees	\$300.00
	- 2.00% STATE TAX	\$6.00
	- Fees Collected	\$.00
PLUMBING	- Issued	9
	- Value	\$.00
	- Permit Fees	\$500.00
	- 2.00% STATE TAX	\$10.00
	- Fees Collected	\$.00
Total Permits	- Issued	37
Total Permits	- Value	\$1,038,200.00
Total Permits	- Permit Fees	\$4,898.40
Total Permits	- State Tax 2%	<u>97.97</u>
		\$ 4,996.37

2009 YEAR-END REPORT
BUILDING OFFICIAL

BLDG 130308 ELPT 130310 PLUM 130312 MECH 130314 MHIP 130331

Month	# of Permits	# of Insp's	Building	Electrical	Plumbing	Mech.	Mobile Home	TOTAL
JANUARY	22	58	\$2,120.31	\$493.46	101.74	152.61	\$0.00	\$2,868.12
FEBRUARY	45	97	\$2,253.03	\$595.18	\$406.96	\$508.71	\$392.35	\$4,156.23
MARCH	61	81	\$1,454.21	\$1,088.63	\$712.18	\$610.44	\$840.87	\$4,706.33
APRIL	54	95	\$2,468.44	\$849.53	\$457.83	\$559.58	\$333.74	\$4,669.12
MAY	77	65	\$5,346.11	\$1,103.89	\$712.18	\$966.53	\$433.04	\$8,561.75
JUNE	63	71	\$2,867.17	\$2,971.00	\$2,441.95	\$305.22	\$621.48	\$9,206.82
JULY	69	95	\$2,930.73	\$1,091.40	\$1,020.00	\$663.00	\$562.16	\$6,267.29
AUGUST	103	112	\$4,475.04	\$1,733.75	\$1,580.75	\$1,173.00	\$721.75	\$9,684.29
SEPTEMBER	51	129	\$1,360.88	\$1,106.70	\$510.00	\$1,035.30	\$602.31	\$4,615.19
OCTOBER	41	95	\$2,380.75	\$841.50	\$306.00	\$357.00	\$537.44	\$4,422.69
NOVEMBER	23	52	\$1,688.10	\$408.00	\$204.00	\$153.00	\$363.94	\$2,817.04
DECEMBER	37	31	\$3,058.37	\$714.00	\$510.00	\$408.00	\$306.00	\$4,996.37
TOTAL	646	981	\$32,403.14	\$12,997.04	\$8,963.59	\$6,892.39	\$5,715.08	\$66,971.24

**PERT RIDERSHIP
MONTH OF DECEMBER 2009**

WEEK	DATE	PASSENGER COUNT	BUS LINE
Tuesday	1	22	ORANGE
Wednesday	2	12	ORANGE
Thursday	3	13	GREEN
Friday	4	20	ORANGE
Monday	7	10	GREEN
Tuesday	8	16	ORANGE
Wednesday	9	10	ORANGE
Thursday	10	14	GREEN
Friday	11	12	ORANGE
Monday	14	15	GREEN
Tuesday	15	27	ORANGE
Wednesday	16	8	ORANGE
Thursday	17	11	GREEN
Friday	18	20	ORANGE
Monday	21	8	GREEN
Tuesday	22	8	ORANGE
Wednesday	23	25	ORANGE
Thursday	24	CLOSED	GREEN
Friday	25	CLOSED	ORANGE
Monday	28	7	GREEN
Tuesday	29	24	ORANGE
Wednesday	30	8	ORANGE
Thursday	31	3	GREEN
TOTAL		293	

<u>BUS LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays, & Fridays