



**PRINCE EDWARD COUNTY  
BOARD OF SUPERVISORS**

SUPERVISORS  
BOARD MEETING

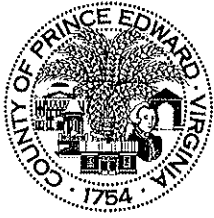
February 9, 2010  
7:00 P.M.

**AGENDA**

7:00 p.m.	1.	The Chairman will call the February meeting to order.	1
	2.	Invocation	1
	3.	<b><u>PUBLIC PARTICIPATION:</u></b> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting</i>	3
	4.	Board of Supervisors Comments	5
	5.	<b><u>Consent Agenda:</u></b>	
	a.	Treasurer's Report:	7
	b.	Approval of Minutes: January 12, 1010	9
		January 26, 2010	70
	c.	Review of Accounts & Claims	73
	d.	The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.	93
	e.	Appropriations	95
	6.	Highway Matters: Kevin Wright, Interim Residency Administrator, VDOT	97
	7.	Piedmont Court Services Update: Renee' Maxey, Director	99
7:30 p.m.	8.	School Board Appointments: District 101 – Simpson District 801 - Wiley	101
	9.	Request from Industrial Development Authority: Amendment to Granite Falls CDA	105
	10.	Granite Falls Conference & Training Center Grant Application	131
	11.	Authorize Issuance of Request for Proposals:	133
	a.	Engineering Services, Annual Contract	
	b.	Engineering Services, Landfill	
	c.	Audit Services	
	12.	County Emergency Operations Plan	135
	13.	County Holiday Schedule	139
	14.	<b><u>Committee Reports:</u></b>	
	a.	Personnel Committee	141
	b.	Motor Vehicle License Tax Committee	143
	15.	<b><u>County Attorney's Report</u></b>	147
	a.	Delinquent Tax Land Sale	
	b.	Bush 4-B Status Update	
	16.	<b><u>County Administrator's Report</u></b>	149

17.	<u>Upcoming:</u>	153
	a. <i>2010 Local Food Symposium</i> Tuesday, March 2, 9:30 a.m. – 4:00 p.m. Commonwealth Regional Council Office	
18.	<u>Correspondence:</u>	157
	a. Fauquier County School Board, RE: Land Use Taxation	
19.	<u>Informational:</u>	161
	a. CRC Board Meeting Agenda and Minutes	162
	b. Visitor Center Volunteer Program Initiative	169
	c. Enterprise Zone Update	173
	d. Old Dominion RC&D Annual Report	175
20.	<u>Monthly Reports:</u>	187
	a. Animal Control	188
	b. Building Official	189
	c. Cannery	190
	d. Prince Edward County Public Schools	191
	e. Tourism/Visitor Center	194

**(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, February 9, 2010.)**



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: February 9, 2010  
Item No.: 1 & 2  
Department: Board of Supervisors  
Staff Contact: W.W. Bartlett  
Issue: Call to Order and Invocation

---

**Summary:** Chairman William G. Fore, Jr. will call to order the **February** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

**Attachments:** None.

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 9, 2010  
**Item No.:** 3  
**Department:** Board of Supervisors  
**Staff Contact:**  
**Issue:** Public Participation

---

**Summary:**

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

**Attachments:** Public Participation Tracking Form

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

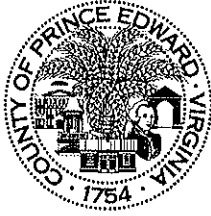
Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

# PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: February 9, 2010  
Item No.: 4  
Department: Board of Supervisors  
Staff Contact:  
Issue: Board of Supervisors Comments

---

**Summary:** The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

**Attachments:** None.

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

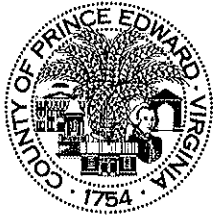
Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_







County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: February 9, 2010  
Item No.: 5-a  
Department: Treasurer  
Staff Contact: Mable Shanaberger  
Issue: Consent Agenda - Treasurer's Report

---

Summary: Not yet available.

Attachments: None.

Recommendation: Approval.

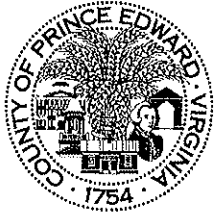
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: February 9, 2010  
Item No.: 5-b  
Department: County Administration  
Staff Contact: Karin Everhart  
Issue: Consent Agenda - Approval of Minutes

---

**Summary:** The minutes of the January 12, 2010 and January 26, 2010 meetings are attached for your review and approval.

**Attachments:** January 12, 2010 Minutes  
January 26, 2010 Minutes

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

January 12, 2010

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 12<sup>th</sup> day of January, 2010; at 7:00 p.m., there were present:

Howard M. Campbell

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; James Ennis, County Attorney; Sharon Lee Carney, Director of Economic Development & Tourism; Jonathan Pickett, Director of Planning and Community Development; and Mark McKissick, Assistant VDOT Residency Administrator.

Mr. Wade Bartlett, County Administrator, called the January meeting to order. Supervisor McKay offered the invocation.

In Re: Election of Chair

This being the first meeting of the Board of Supervisors in the year 2010, the County Administrator opened the floor for nominations for Chairman.

Supervisor Fore was nominated by Supervisor Simpson. There being no other nominations, Supervisor McKay moved that nominations be closed. The motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

There being no further nominations, Supervisor Fore will serve as Chairman of the Prince Edward County Board of Supervisors for a term of two years.

In Re: Election of Vice Chair

Chairman Fore called for nominations for the office of Vice-Chairman.

Supervisor Jones nominated Supervisor Simpson. There being no further nominations, Supervisor Wilck made a motion that nominations be closed. The motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

There being no other nominations, Supervisor Simpson was chosen to serve as Vice-Chairman of the Prince Edward County Board of Supervisors for a term of two years.

In Re: Set Day, Time and Place of Regular Meetings

Supervisor Jones moved that the regular monthly meetings of the Prince Edward County Board of Supervisors be held on the second Tuesday of each month, at 7:00 p.m., in the Board of Supervisors' Room of the Court House Building, 111 South Street, Farmville, Virginia. The motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

In Re: Adoption of Board By-Laws

Supervisor Simpson moved that the Prince Edward County Rules of the Board of Supervisors be adopted. The motion carried:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck  
Mattie P. Wiley

Nay: None

PRINCE EDWARD COUNTY  
RULES OF  
THE BOARD OF SUPERVISORS

(As amended January 2008)

I. ATTENDANCE AND ADJOURNMENT

All members shall make a reasonable effort to attend meetings of the Board. If unable to attend, a member shall notify the Chairman or County Administrator.

A majority of the members of the Board shall constitute a quorum and must be present to proceed to business. A smaller number of members may adjourn or send for absentees. Special meetings of the Board may be called in accordance with Section 15.1-538 of the Code of Virginia, 1950, as amended.

The Chairman shall take the chair at the hour set by the Board for regular or special meetings. He shall immediately call the Board to order and determine if a quorum is present; if so, he shall have the minutes of the preceding meeting submitted. Any errors or omissions shall, upon motion and carried, then be corrected. The minutes, being found correct, shall be signed by the Chairman and Clerk and shall be the authentic record of the proceedings of the Board of Supervisors.

II. CHAIRMAN AND VICE-CHAIRMAN

At the first meeting in January of each year, the Board of Supervisors shall elect one of its members as Chairman and one other of its members as Vice-Chairman. The term of office for the Chairman and Vice-Chairman shall be for two years, but they may be re-elected.

The Chairman shall preside at all meetings at which he is present. The Vice-Chairman shall preside at all meetings at which the Chairman is absent and may discharge any other duty of the Chairman during his absence or disability.

The day, time, and place of regular board meetings shall be determined at the January meeting.

III. CLERK

The County Administrator shall serve as Clerk to the Board.

The minutes of the meetings of the Board shall be duly drawn by the Clerk and shall be submitted for approval at the next regular monthly meeting following their draft.

The Clerk shall appoint a deputy as recording secretary if required or needed by the Board.

#### IV. ORDER OF BUSINESS

After the call to order the Board shall proceed to the agenda. The normal order of the agenda shall be as below, except at the January organizational meeting and as subject to rearrangement by the Chairman, absent objection by the Board. At the organizational meeting in January, the first order of business shall be the election of the Chairman and Vice-Chairman and approval of the Board's operating procedures.

- A. Public Participation
- B. Consent Agenda
  - Acceptance of Treasurer's Report
  - Approval of Minutes
  - Approval of Warrant List
- C. Highway Matters
- D. Business for Board Consideration
- F. County Administrator's Report
- G. Closed Session
- H. Correspondence
- I. Informational Items
- J. Upcoming Meetings
- K. Monthly Reports from Local Departments
- L. Adjournment

#### V. PREPARATION OF AGENDA

The County Administrator shall see that the preparation and printing of Board papers, ordinances, resolutions, petitions, and other applicable documents, be completed within such time that members of the Board may receive the documents at least 72 hours before the meeting of the Board.

The County Administrator shall close the upcoming Agenda on the Wednesday prior to the meeting of the Board. Any item submitted after this deadline will not be considered for action unless recommended by the County Administrator.

#### VI. CONSENT AGENDA

The Chairman and County Administrator shall style routine, non-controversial matters requiring Board action on a Consent Agenda. Items may be removed from the Consent Agenda and place on the Regular Agenda on recorded vote by a majority of the Board members present. Only one motion is necessary to adopt all recommendations and action items on the Consent Agenda.

There shall be no debate or discussion by any member of the Board or the public regarding any item on the Consent Agenda, beyond asking questions for simple clarification.

## VII. CONDUCT OF BUSINESS

The Chairman shall preserve order and decorum. When two or more members speak at the same time, the Chairman shall name the person who shall speak first.

A motion or proposition shall be reduced to writing, if desired by the Chairman or any member. Any motion or proposition may be withdrawn by the mover at any time before a decision, amendment, or other action of the Board upon it, except a motion to reconsider, which shall not be withdrawn without leave of the Board. Otherwise, meetings shall be conducted in accordance to Robert's Rules of Order, Newly Revised (Procedures for Small Boards).

## VIII. TAKING THE VOTE

When a motion in order is made, the Chairman shall state the exact motion and indicate that it is open to debate. After the motion has been debated, the Chairman shall put the question in the following forms: "As many as agree that, etc. (as the question may be) let it be known by raising your right hand", and "Those opposed by the same sign."

According to the Constitution of Virginia, a majority of all elected members shall be necessary to adopt any ordinance or resolution appropriating money exceeding the sum of \$500.00, imposing taxes, or authorizing the borrowing of money. Otherwise, a resolution, ordinance, or other proposition shall be adopted by vote of the majority of Board members present and voting. A tie vote shall mean the defeat of the motion voted on.

A member may abstain and be entered in the minutes as present and abstaining.

The Code of Virginia, 1950, as amended, Title 2.1, Chapter 40.2, Section 639.30 et seq shall control with respect to a member's participation and voting. (Conflict of Interest-Section 2.1-639.30 et al, Code of Virginia, 1950, as amended.)

## IX. RECONSIDERATION

After a question has been decided, it may be reconsidered on the motion of any member who voted with the prevailing side, provided the motion is made on the same day as the decision carried. All motions to reconsider shall be decided by a majority of the votes of the members present and voting.

## X. WITHDRAWAL OF EXHIBITS

Original papers, filed as exhibits with any ordinance or resolution, may be withdrawn by the patron or upon his order. In such case, he shall leave attested copies, and shall pay the Clerk for the cost of copying.

## XI. MANUAL AND RULES

The rules of parliamentary practice in Robert's Rules of Order, Newly Revised shall govern the Board in all cases to which they are applicable, except when they are inconsistent with the rules established by the Board.



The Rules of the Board shall be reviewed and adopted in January of each year. These Rules may subsequently be suspended or amended by a two-third vote of the entire Board. Upon a motion to suspend or amend, the mover shall be allowed two minutes to state the reasons for his motion, and one member opposed to the motions shall be allowed an equal time to object.

## XII. APPOINTMENTS

All appointments of Board representatives to commissions, authorities, committees, etc. shall be made once the individual leaves the position or on expiration of his term, and not later than two meetings after the individual has left. The Board shall attempt to honor appointments from representative districts and shall not discriminate based on sex, age, handicap, race, or origin.

At the January meeting of each year, the Board shall vote whether to operate with a system of standing committees during the year. If it does, the Board shall specify the name, composition, and function of each of the several committees. The committees shall meet at the regular times and in conformity with the Virginia Freedom of Information Act. In selecting members of committees, the Chairman of the Board shall make nominations after soliciting from members of the Board their preferences as to committee assignments. The Board may amend the Chairman's nominations and shall confirm the assignments. Standing committees shall consider such matters as referred by the Board, and shall report at regular meetings of the Board.

If the Board votes not to have standing committees, it may act as a committee of the whole on matters normally referred to standing committees. However; the Chairman after consulting with the County Administrator, may appoint special (ad hoc) committees to carry out specific tasks. This shall be done after soliciting from members of the Board their preferences as to committee assignments. A special committee shall automatically cease to exist once it has completed its specific task.

## XIII. PUBLIC HEARINGS

The Chairman may, at his discretion, set an appropriate and consistent time limit on all speakers at a public hearing. All speakers shall come forward and identify themselves by name and address before stating their position. If a public hearing becomes disruptive, the Chairman may adjourn or continue, in accordance with the Code of Virginia.

## XIV. CLOSED SESSIONS

All discussions held in Closed Session as outlined in the Freedom of Information Act shall represent privileged information held by those involved. Release of such information by a Board member outside the session shall be considered a breach of these by-laws, and the member shall be subject to censure. Specific purpose of closed session shall be stated in accordance with Section 2.2-3711 of the Code of Virginia, 1950, as amended.

Upon return to regular session after a closed session, the County Attorney and/or Chairman shall state the nature of the closed session in as specific terms as appropriate.

In open session, a roll call vote shall be recorded in the minutes, certifying that only public business matters lawfully exempted from open meeting requirements and only such business matters as were identified in the motion were discussed or considered. Any member of the public body who believes there was a departure from the requirements shall so state prior to the vote. The statement shall be recorded in the minutes.

## ROBERT'S RULES OF ORDER, NEWLY REVISED

### PROCEDURE IN SMALL BOARDS

In a board meeting where there are not more than about a dozen members present, some of the formality that is necessary in a large assembly would hinder business. The rules governing such meetings are different from the rules that hold in other assemblies, in the following respects:

--Members are not required to obtain the floor before making motions or speaking, which they can do while seated.

--Motions need not be seconded.

--There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.

--Informal discussion of a subject is permitted while no motion is pending.

--Sometimes, when a proposal is perfectly clear to all present, a vote can be taken without a motion having been introduced. Unless agreed to by general consent, however, all proposed actions of a board must be approved by vote under the same rules as in other assemblies, except that a vote can be taken initially by a show of hands, which is often a better method in such meetings.

--The chairman need not rise while putting questions to vote.

--The chairman can speak in discussion without rising or leaving the chair; and, subject to rule or custom within the particular board (which should be uniformly followed regardless of how many members are present), he usually can make motions and usually votes on all questions.

### EFFECT OF PERIODIC PARTIAL CHANGE IN BOARD MEMBERSHIP

In cases where a board is constituted so that a specific portion of it is chosen periodically (as, for example, where one third of the board is elected annually for three-year terms), it becomes, in effect, a new board each time such a group assumes board membership. Consequently, all unfinished business existing when the outgoing portion of the board vacates membership falls to the ground; and if the board is one that elects its own officers or appoints standing committees, it chooses new officers and committees as soon as the new board members have taken up their duties, just as if the entire board membership had changed. The individual replacement of persons who may occasionally vacate board membership at other times, however, does not have these effects.

In Re: Selection of Operating System: Committees or Committees-of-the-Whole

The Rules of the Board state that “at the January meeting of each year, the Board shall vote whether to operate with a system of standing committees during the year. If it does, the Board shall specify the name, composition, and function of each of the several committees.” If the Board would vote not to have standing committees, it may act as a “committee of the whole.”

Chairman Fore said the Board currently operates as a “committee of the whole” with one standing committee, the Personnel Committee, and asked if the Board wished to continue or change to a Committee system.

Supervisor Jones moved that the Board operate as a committee of the whole, but with one standing committee. The motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	--	-----------

In Re: Appointments: Personnel Committee

Chairman Fore then recommended the appointment of Supervisor Campbell, Supervisor Wilck, Supervisor Wiley, and Supervisor Simpson to act as Chair of the Personnel Committee. The Board concurred.

In Re: Adoption of Board Rules of Procedure for Public Hearings

On motion of Supervisor Simpson and carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	--	-----------

the Prince Edward County Board of Supervisors readopted the following procedures to govern public hearings:

**BOARD OF SUPERVISORS PUBLIC HEARINGS  
RULES OF PROCEDURE**

1. Public Hearings – the order of presentation shall be as follows, unless varied by the Chairman.
  - a. Staff report.
  - b. Applicant’s presentation.
  - c. Comments, statements or presentations from members of the public.

The order of speakers will be:

- 1) Those in support of the matter,
- 2) Those with questions or concerns,
- 3) Those opposed,
- 4) Rebuttals (limited by the Chair as to number and time-see below),
- 5) Questions by the Board members of speakers.

- d. Additional rules:

- The Chair can permit speaking out of the order in #c above as deemed necessary to enable the public to fully participate.
- Speakers must stand at the podium and address the Board.
- All comments shall be directed to the members of the Board of Supervisors. Debate is prohibited. This includes debate among speakers or speakers/Board members/staff.
- Presentation by the applicant and other speakers shall be limited to a time set by the Chairman.
- Additional time, for any portion, may be granted at the discretion of the Chairman.
- The Chair will set the number of minutes permitted for rebuttal and has the discretion to change the number.
- The Chair has the authority to limit or decrease time for any portion of the public hearing due to the number of potential speakers, or repetition, or any other concern.
- Remarks shall be confined to the matter under discussion and shall be relevant.

2. Speakers arriving after the commencement of the hearing and/or who are not on the sign-up sheet will be recognized at the discretion of the Chairman.
3. Repetitive testimony is discouraged.
4. The Chairman shall have the authority to end a presentation that violates these rules or for other cause.
5. Following discussion of all matters considered in the public hearing, the Board members will consider one of three actions regarding each matter:

- Approval (with conditions, as applicable);
  - Denial; or
  - Table for further review.
6. Once the public comment period has been closed, no further public input will be permitted unless clarification is requested by a Board member. The response shall address only those questions raised by the member.

In Re: Adoption of Board Protocol for Public Participation

On motion of Supervisor McKay and carried:

<p>Aye: Howard M. Campbell          William G. Fore, Jr.          Don C. Gantt, Jr.          Robert M. Jones          Charles W. McKay          Howard F. Simpson          Jim R. Wilck          Mattie P. Wiley</p>	<p>Nay: None</p>
--	------------------

the Prince Edward County Board of Supervisors readopted the following Protocol for Public Participation:

**Protocol for Public Participation**

The Board of Supervisors sets aside twenty (20) minutes near the beginning of each regular board meeting for citizen comment.

This regular agenda item is termed "Public Participation." During this period, the Board receives comment from any citizen of Prince Edward County on any matter not scheduled for a public hearing.

This is an opportunity for citizens to speak and the Board to listen carefully to citizen expressions of concern and opinion.

Citizens may ask questions of the Board or individual Board members; however, Public Participation is not designed to allow debate between Board members and citizens.

Citizens are expected to conduct research on topics prior to Board meetings and this forum provides citizens with an opportunity to inform elected officials of their findings and positions on matters of public interest and concern.

Citizens wishing to speak during Public Participation are asked to please sign the Public Participation register prior to the beginning of the meeting.

Citizens are respectfully requested to state their full name and address for the record.

The Chairman of the Board will establish the order of speakers and will maintain decorum.

Citizens shall speak for a maximum of five (5) minutes, unless more time is granted by the Chair.

In the event that more than four (4) speakers wish to be heard during citizen's time, the Chairman shall allocate the twenty (20) minutes among speakers in an equitable manner. An extension to the twenty (20) minute limit can be granted by the Chair.

Comments from citizens who are not residents of Prince Edward County will be entertained once all County residents are heard.

Signs, placards, posters or like material are not permitted in the Board Chamber, adjoining areas or County offices.

The Board asks that citizens remain seated during the meeting unless called upon to stand for recognition as a speaker, official duties, physical necessity, or to enter or leave the meeting.

The use of profane, vulgar, obscene or threatening speech is not permitted and can result in removal from the meeting.

Citizens are requested to turn off or deactivate the sound from all cell phones, pagers, or other electronic communication devices.

In Re: Adoption of Protocol for Board of Supervisors Comments

On motion of Supervisor Simpson and carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	--	-----------

the Prince Edward County Board of Supervisors readopted the Protocol for Board of Supervisors Comments:

**Protocol for Board of Supervisors Comments**

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during "Public Participation," if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen's concerns on matters of public interest.

- “*Board of Supervisors Comments*” is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or members shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member’s comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

In Re: Adoption of Board of Supervisors Conflict of Interest Policy

On motion of Supervisor Simpson and carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	--	-----------

the Prince Edward County Board of Supervisors readopted the Conflicts of Interest Policy:

**Conflicts of Interest Policy**

**I. Introduction**

Our system of government is dependent in large part on its citizens maintaining the highest trust in their public officials. *1995 Va. Op. Atty. Gen. 2*. The conduct and character of public officials is of particular concern to state and local governments, because it is chiefly through that conduct and character that the government’s reputation is derived. *1995 Va. Op. Atty. Gen. 2*.

The purpose of the Conflict of Interests Act (*Virginia Code § 2.2-3100 et seq.*) is to assure the citizens of the Commonwealth that the judgment of public officers and employees will not be compromised or affected by inappropriate conflicts. *Virginia Code § 2.2-3100*. To this end, the Act defines certain standards or types of conduct that clearly are improper.

The Act does not address all appearances of conflict and, in those cases; the public official must determine whether participation in a matter presents an unacceptable appearance of impropriety that will affect the confidence of the public in the official's ability to perform his or her duties impartially.

A knowing violation of the Act has serious consequences. A knowing violation is a misdemeanor (*Virginia Code § 2.2-3120*) and constitutes malfeasance in office (*Virginia Code § 2.2-3122*). In addition to criminal fines and penalties, a knowing violation may result in forfeiture of the office or employment (*Virginia Code § 2.2-3122*), the forfeiture of the value derived from the violation, and civil penalties in the amount of the value derived from the violation (*Virginia Code § 2.2-3124*).

Although the Conflict of Interests Act also covers conflicts arising in the contracting process, this policy pertains only to conflicts arising from a public official's personal interest in matters coming before a public body and other generally prohibited conduct. This policy also covers conflicts of interest not specifically covered by the Act.

Except as expressly stated otherwise, the term *public official* includes members of the County's public bodies, advisory agencies, committees and employees (collectively referred to as a *public body*).

## **II. Procedure if a conflict of interest in a transaction may exist**

A public official should review pending matters and agenda materials for possible conflicts of interest and then do the following:

### **A. Notify the County Attorney's Office**

If the public official believes that a conflict of interest may exist, the official should contact the County Attorney's Office immediately so that it is aware of the possible conflict, provide advice and, if necessary, assist the public official with the preparation of the required disclosure statement before the matter is considered.

After a full disclosure of the facts, the County Attorney's Office will advise the public official to seek an advisory opinion from the Commonwealth's Attorney.

### **B. Request an advisory opinion from the Commonwealth's Attorney**

The Commonwealth's Attorney is charged to render advisory opinions as to whether the facts in a particular case would constitute a violation of the provisions of the Conflict of Interests Act to the County's public officials. *Virginia Code § 2.2-3126(B)*. If the public official believes that a conflict of interest may exist, he or she should make a full disclosure of the facts to the Commonwealth's Attorney and request a written opinion from that office. If the official relies in good faith on the opinion of the Commonwealth's Attorney, the official is immunized from prosecution for a knowing violation of the Act. *Virginia Code § 2.2-3121(B)*.

In order for this immunity to be effective, it is critical that the public official is certain that all of the facts are disclosed to the Commonwealth's Attorney. It is also important that the opinion request be made in sufficient advance of the public body's consideration of the matter so that the Commonwealth's Attorney has adequate time to prepare the written opinion. Finally, if the public official will participate in the matter based on the Commonwealth's Attorney's opinion, the official should have the written opinion prior to his or her participation.



### **C. Request Attorney General to review Commonwealth's Attorney opinion, and judicial review**

If the opinion given by the Commonwealth's Attorney indicates that the facts would constitute a violation of the Conflict of Interests Act, the public official affected by the opinion may request that the Attorney General review the opinion. *Virginia Code § 2.2-3126(B)*. A conflicting opinion by the Attorney General acts to revoke the opinion of the Commonwealth's Attorney. *Virginia Code § 2.2-3126(B)*.

Regardless of whether an opinion of the Commonwealth's Attorney or the Attorney General has been requested and rendered, any person has the right to seek a declaratory judgment or other judicial relief as provided by law. *Virginia Code § 2.2-3126(B)*.

### **III. Determining whether a personal interest in a transaction exists**

A conflict of interest exists if the public official has a *personal interest in the transaction*. The italicized words are defined by statute.

#### **A. Personal interest.**

A *personal interest* is a financial benefit or liability accruing to a public official or to a member of his or her immediate family. *Virginia Code § 2.2-3101*. A member of the *immediate family* is either a spouse or any other person residing in the same household as the officer or employee, who is a dependent of the officer or employee, or of whom the officer or employee is a dependent. *Virginia Code § 2.2-3101*.

A *dependent* is a son, daughter, father, mother, brother, sister or other person, whether or not related by blood or marriage, if the person receives from the officer or employee, or provides to the officer or employee, more than one-half of his financial support. *Virginia Code § 2.2-3101*.

A personal interest exists in any of the following situations:

1. *Ownership in a business*: Ownership in a business if the ownership interest exceeds three percent of the total equity of the business.
2. *Income from property or business*: Annual income that exceeds, or may reasonably be anticipated to exceed, \$10,000 from ownership in real or personal property or a business.
3. *Salary, compensation, benefits paid or provided by business*: Salary, other compensation, fringe benefits, or benefits from the use of property, or any combination thereof, paid or provided by a business that exceeds, or may reasonably be anticipated to exceed, \$10,000 annually.
4. *Ownership of property*: Ownership of real or personal property if the interest exceeds \$10,000 in value and excluding ownership in a business, income, salary, other compensation, fringe benefits or benefits from the use of property.
5. *Personal liability on behalf of business*: Personal liability incurred or assumed on behalf of a business if the liability exceeds three percent of the asset value of the business. A *business* is a corporation, partnership, sole proprietorship, firm, enterprise, franchise, association, trust or foundation, or any other individual or entity carrying on a business or profession, whether or not for profit. *Virginia Code § 2.2-3101*.

## **B. Transaction**

A *transaction* is any matter considered by the board or commission, whether in a committee, subcommittee, or other entity or department of the County, on which official action is taken or contemplated. *Virginia Code § 2.2-3101.*

## **C. Personal interest in a transaction**

A *personal interest in a transaction* is a personal interest of an officer or employee in any matter considered by his agency. *Virginia Code § 2.2-3101.* A personal interest exists when an officer or employee or a member of his immediate family has a personal interest in property or a business, or represents any individual or business and the property, business or represented individual or business: (1) is the subject of the transaction; or (2) may realize a reasonably foreseeable direct or indirect benefit or detriment as a result of the action of the agency considering the transaction. *Virginia Code § 2.2-3101.*

Notwithstanding the above, a personal interest in a transaction is not deemed to exist where a member of the Board of Supervisors serves without remuneration as a member of the board of trustees of a not-for-profit entity and the Board member or member of his immediate family has no personal interest related to the not-for-profit entity. *Virginia Code § 2.2-3101.*

## **IV. What to do if a public official has a personal interest in a transaction**

If a public official has a personal interest in a transaction, he/she must respond in one of the following ways:

### **A. When disclosure and disqualification required**

A public official must disqualify himself or herself from participating if the transaction applies *solely* to the property or business in which he or she has a personal interest. *Virginia Code § 2.2-3112(A)(1).* However, a public official is not disqualified merely because the official is a party in a legal proceeding of a civil nature concerning the transaction. *Virginia Code § 2.2-3112(D).*

Once the public official is disqualified, he or she may not vote or in any other manner act on the matter. *Virginia Code § 2.2-3112(A)(1).* However, an employee (not a board member or commissioner) who is disqualified may represent himself or a member of his immediate family in the transaction provided he does not receive compensation for the representation and makes a proper disclosure of the conflict. *Virginia Code § 2.2-3112(B).*

A public official who is disqualified, or otherwise elects to disqualify himself, must promptly disclose the existence of his interest. *Virginia Code § 2.2-3115(E).* The disclosure is typically announced by members of a public body during the meeting when the particular matter is called, and is set forth in writing in a form prepared by the County Attorney's Office and signed by the public official. The disclosure is reflected in the public records for five years in the office of the administrative head of the public body. *Virginia Code § 2.2-3115(E).*

### **B. When disclosure required, participation allowed**

A public official may participate in a transaction if he or she is a member of a business, profession, occupation, or group, the members of which are affected by the transaction. *Virginia Code § 2.2-3112(A)(2).* This means that if the transaction affects not only the

property or business in which he or she has a personal interest, but also other properties or businesses, the public official may participate in the transaction. For example, the Attorney General has determined that a member of an airport commission was not required to disqualify himself from participating in a commission's vote on an application for funding to acquire the member's property if the transaction included property owned by others as well. *1995 VA. Op. Atty. Gen. 2*. In that case, the commissioner was merely a member of the group of landowners whose property the commission was considering acquiring.

A public official who has a conflict of interest because of his membership in a business, profession, occupation or group is required to declare his interest. *Virginia Code § 2.2-3115(G)*. The declaration must state: (1) the transaction involved; (2) the nature of the official's personal interest affected by the transaction; (3) that he is a member of a business, profession, occupation, or group the members of which are affected by the transaction; and (4) that he is able to participate in the transaction fairly, objectively, and in the public interest. *Virginia Code § 2.2-3115(G)*. The disclosure is typically announced by members of the public body during the meeting when the particular matter is called, and is set forth in writing in a form prepared by the County Attorney's Office and signed by the public official.

The disclosure is reflected in the public records for five years in the office of the administrative head of the public body. *Virginia Code § 2.2-3115(G)*. If reasonable time is not available to comply with these disclosure provisions prior to participating in the transaction, the public official must prepare and file the required declaration by the end of the next business day. *Virginia Code § 2.2-3115(G)*.

If a public official is unable to make the statements in the declaration of the interest without reservation, he or she should not participate in the matter and disqualify himself or herself from participating in the transaction.

### **C. When neither disclosure nor disqualification required**

A public official may participate in a transaction if it affects the public generally, even though his or her personal interest, as a member of the public, may also be affected by the transaction. *Virginia Code § 2.2-3112(A)(3)*.

### **V. What it means to participate in a transaction**

A transaction includes any matter considered by the public body on which official action is taken *or contemplated*. *Virginia Code § 2.2-3101*. Thus, the *transaction* begins when some future action is contemplated, *e.g.*, when a complete application for a special use permit is filed with the County, and continues until a final decision is made by a County public body.

*Participation* is not included in the Act. However, it is clear that during the decision making process, *participation* includes not only voting on the transaction, but also engaging in any discussion related to it. The practice of some public bodies is for a disqualified official not to sit with the public body while the transaction is being considered so there is no question as to whether the disqualified official participated. Some public officials may even choose to leave the hearing room so that there is no question that the official tried to influence the public body through hand gestures and body language. Such an extreme measure, of course, is not required.

*Participating in a transaction* extends beyond the hearing room. Because a *transaction* includes any matter on which official action is contemplated, *participation* reasonably includes any activity that may influence the matter for which official action is

contemplated, including talking to the applicant, other citizens, County staff and members of the County's public bodies. This broad application is consistent with the liberal interpretation to be given to the Act to effectuate its purposes.

**VI. Avoiding the appearance of impropriety even though statutory conflict of interest does not exist**

The Conflict of Interests Act does not address all conflicts of interest. There may be circumstances when a public official's interest in a transaction may not be a conflict within the meaning of the Act, but which may lend itself to an appearance of impropriety. In those cases, it is incumbent upon the public official to determine whether participating in the transaction presents an appearance of impropriety. *1995 Va. Op. Atty. Gen. 2.*

In determining whether an appearance of impropriety exists, the public official should consider: (1) whether the appearance of a conflict is unacceptable; and (2) whether the appearance of a conflict will affect the confidence of the public in the public official's ability to perform his or her duties impartially. *1995 Va. Op. Atty. Gen. 2.* If either of these elements is present, the public official should seriously consider disqualifying himself or herself from participating in the matter.

**VII. The effect of disqualification on a public body's ability to transact business**

If a disqualification leaves less than the number of members required by law to act, the remaining member or members have authority to act for the public body by majority vote. *Virginia Code § 2.2-3112(C).*

**VIII. Generally prohibited conduct**

In addition to those situations when a public official may have a personal interest in a transaction, the Conflict of Interests Act prohibits certain interests in contracts and other general conduct. Conflicts of interests arising in contracts are addressed in Virginia Code § 2.2-3105 *et seq.* This section addresses other conduct prohibited by Virginia Code § 2.2-3103, which provides that the following conduct by County officers and employees is declared to be unlawful:

1. *Solicit or accept money or other thing of value for services:* Except for special benefits authorized by law, an officer or employee may not solicit or accept money or other thing of value for services performed within the scope of his official duties, except the compensation, expenses or other remuneration paid by the County.
2. *Offer or accept money or other thing of value for employment, appointment or promotion:* An officer or employee may not offer or accept money or any other thing of value in consideration of obtaining employment, appointment, or promotion of any person with any governmental or advisory agency.
3. *Offer or accept money or other thing of value to use position for contract purposes:* An officer or employee may not offer or accept any money or other thing of value for or in consideration of the use of his public position to obtain a contract for any person or business with any governmental or advisory agency.
4. *Use confidential information for personal or another's gain:* An officer or employee may not use for his own economic benefit, or that of another party, confidential information which he has acquired by reason of his public position and which is not available to the public.

5. *Accept money or other benefit that may influence performance:* An officer or employee may not accept any money, loan, gift, favor, service, or business or professional opportunity that reasonably tends to influence him in the performance of his official duties. This rule does not apply to any political contribution actually used for political campaign or constituent service purposes and reported as required by Virginia Code § 24.2-900 *et seq.*
6. *Accept opportunity that may influence performance:* An officer or employee may not accept any business or professional opportunity when he knows that there is a reasonable likelihood that the opportunity is being afforded him to influence him in the performance of his official duties.
7. *Accept honoraria:* An officer or employee may not accept any honoraria for any appearance, speech, or article in which the officer or employee provides expertise or opinions related to the performance of his official duties. The term *honoraria* does not include any payment for or reimbursement to a person for his actual travel, lodging, or subsistence expenses incurred in connection with the appearance, speech, or article or, in the alternative a payment of money or anything of value not in excess of the per diem deduction allowable under Section 162 of the Internal Revenue Code.
8. *Accept a gift where its timing and nature questions impartiality:* An officer or employee may not accept a gift from a person who has interests that may be substantially affected by the performance of the officer's or employee's official duties under circumstances where the timing and nature of the gift would cause a reasonable person to question the officer's or employee's impartiality in the matter affecting the donor.
9. *Accept gifts frequently so as to raise appearance of impropriety:* An officer or employee may not accept gifts from sources on a basis so frequent as to raise an appearance of the use of his public office for private gain.

Each of these prohibitions will be liberally construed to apply as broadly as reasonable under the circumstances.

In Re: Amendment to the Agenda

On Chairman Fore's recommendation, Supervisor Wiley made a motion to move Item #31 – Courthouse Parking directly following Item #18 – Consent Agenda. The motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	--	-----------

In Re: Public Participation

Chairman Fore welcomed the new Board members and said he was glad to see the number of citizens in attendance.

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.*

**Roma Morris**, Director of Social Services, said Social Services employs 31 workers and they see 100 to 150 clients per day. The paid parking would be an issue for the clients as well as the employees. She requested the Board consider providing parking for the employees and the clients they serve.

**Machelle Eppes**, Clerk of the Court, spoke on the parking issue; she said it would create a hardship for her employees since there have been no pay increases in two years. She requested the Board help in finding somewhere to park.

**Travis Harris**, Prince Edward County Sheriff, stated the Sheriff's Department employs 32, and off-duty deputies must sometimes attend court. He requested the Board consider covering the cost of the parking or find somewhere for the employees to park.

**Mable Shanaberger**, Treasurer, said the parking fee would create a hardship for the employees and may be cost-prohibitive for her part-time employee. She added it would be a hardship on the taxpayers coming to take care of their business with the Treasurer's office.

**Kenneth Jackson**, Leigh District, said the County needs financial restraint and stability, and encouraged the Board to listen to the citizens and work together on the many issues facing the County.

In Re: Board of Supervisors Comments

Supervisor Jones said the Piedmont Soil and Water Conservation District will be presenting two opportunities to learn about the Mandatory Livestock Stream Exclusion, to be held on January 18 and 25, 2010.

Supervisor Campbell said he is glad to be a part of the Board of Supervisors.

In Re: Presentation of FY 09 Audit: Matthew A. McLearen, CPA, Robinson, Farmer, Cox

Chairman Fore stated that the audit has been completed, and introduced Matthew McLearen, CPA with Robinson, Farmer, Cox, who presented the County's FY 09 Audit with the following highlights:

- Cash in the Primary Government increased by \$277,116 from \$8,529,790 to \$8,806,906
- Cash in the School Fund decreased by \$101,056 from \$703,651 to \$602,595
- Long-term liabilities increased by \$1,934,702, the result of the \$2.8M debt for the Library
- Revenues from Local sources exceeded the budget by \$494,477
- Revenues from the State were \$469,621 below the budgeted amount
- The required contribution to the schools was \$643,475 less than the budget
- Expenditures in all departments except the Registrar/Board of Elections were below budget

Mr. McLearen stated the five required communications were all found to be satisfactory; he said all records were found intact, accurate and posted as necessary.

In Re: Highway Matters

Mr. Mark McKissick, Assistant Resident Engineer, VDOT, reported on the Blueprint Stage 3, which is a reorganization of VDOT, and which has caused 10% layoffs in the Dillwyn office. He said the Dillwyn residency will no longer be considered a "residency" but a "maintenance area." He said the office is now working through the Lynchburg District, and Charlotte County has been added to the Residency.

Mr. McKissick then said the storm in December was the biggest on record for the month of December since 1912; he said the roads are frozen and as it warms, the roads are expected to suffer damage. He asked the Board to report issues with the roadways.

Mr. McKissick said the Route 751, Hidden Lake Road, project was to go to advertisement on January 22, 2010; this project and two others have been delayed at least until March 2010.

Supervisor McKay asked which counties will be included in the maintenance area; Mr. McKissick said it includes Charlotte, Prince Edward, Cumberland, and Buckingham Counties.

Supervisor Gantt asked where permits were to be acquired. Mr. McKissick said to contact himself and Charles Darryl Edwards, physically located in Dillwyn, but will answer to the Lynchburg District.



Supervisor Campbell said a citizen on Peaks Road, Route 626, north of Route 460, has had two tires cut from a rough edge along the side from the work being done. He said he advised them to contact the Hampden-Sydney shop as soon as possible regarding that issue.

Chairman Fore inquired about the status of the Route 15 South project. Mr. McKissick said funds are still programmed in, and have not been pulled. Mr. Bartlett said the last official word was that the scope would be bid in November or December of 2009, and asked if there is any indication of when that will take place. Mr. McKissick said there was no clear answer at this time.

Supervisor Campbell left the meeting at this time.

In Re: Consent Agenda

Supervisor Gantt made a motion to exclude the Dance Hall Permit for Fever's Restaurant & Lounge from the Consent Agenda; the motion carried:

Aye: William G. Fore, Jr.  
Don C. Gantt  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck  
Mattie P. Wiley

Nay: None

Absent: Howard M. Campbell

On motion of Supervisor Jones and carried:

Aye: William G. Fore, Jr.  
Don C. Gantt  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck  
Mattie P. Wiley

Nay: None

Absent: Howard M. Campbell



the Board accepted the Treasurer's Reports for August 2009 and September 2009; the minutes of the meeting held December 8, 2009; Accounts and Claims; Salaries; an erroneous assessment for Dunn Brothers Development in the amount of 2,075.05; and appropriations as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-023000-0080	Shared Expenses State / Technology Trust Fund		\$767
4-100-021600-5880	Circuit Court Clerk / Technology Trust Fund	\$767	
3-100-24040-0070	Tobacco Commission Agri-Business Grant		\$350,000
4-100-94000-0024	To Capital Projects – Cannery	\$350,000	
3-737-24040-0019	Tobacco Commission Grant		\$193,510
4-737-93000-0737	To Economic Development Fund Balance	\$193,510	

**August 2009**

Fund balances were as follows:

General Fund	123,654.20	
General Fund Reserved for Investment	6,824,669.47	6,948,323.67
PPEA Fund		17,697.10
Industrial Development Authority Fund		448,677.40
Recreation Fund Reserved for Investments		26,915.50
Forfeited Assets Fund Reserved for Investments		115,290.84
School Capital Projects Fund - VPSA		183.55
School Capital Projects Fund - QZAB01		415.17
Underground Storage Tank Fund		21,010.00
Economic Development Fund		493,426.98
Board of Public Welfare Special Account		3,487.58
Piedmont ASAP Fund		264,671.23
QZAB Debt Services Fund		174,097.00
Landfill Construction Fund		344,027.18
PCS Fund		308,484.46
Revenue Sharing Fund		66,964.86
Retirement Benefits Fund		10,307.00
School Capital Projects Fund - QZAB02		163,396.64
Dare Donations Fund		1,820.91
School Cafeteria Fund		147,440.15
Prince Edward Community Development Fund		(1,688.00)
Water Fund		(611,890.18)
Sewer Fund		(616,236.90)
School Fund		0.00
		<b>8,326,822.14</b>

Cash accounts were as follows:

Cash in Office	1,000.00
Cash in Banks	381,246.39
Warrants Payable (School Fund)	0.00
General Fund Investments	6,824,669.47
VPSA Investments	183.55
QZAB01 Investments	415.17
Underground Storage Tank Fund	21,010.00
Recreation Fund Investments	26,915.50
QZAB02 Investments	163,386.64
Landfill Construction Fund for Investment	334,027.18
Forfeited Asset Fund for Investment	115,290.84
Industrial Development Authority Fund for Investment	448,677.40
	<b>8,326,822.14</b>

\*Of this \$6,948,323.67 in the General Fund, \$10,267,195.00 is encumbered for:

Transfers in:	
School Fund	7,695,388.61
VPA Fund	471,064.35
Water Fund	625,000.00
Sewer Fund	625,000.00
IDA Fund	28,280.48
Retirement Benefits Fund	32,628.00
Debt Obligations	789,833.56
Total	10,267,195.00

This leaves an unencumbered balance of (\$3,318,871.33) in the General Fund.

### STATEMENT OF DEPOSITORY BALANCES

**Balances as of August 2009:**

**Checking Accounts:**

Benchmark Community Bank	93,354.61
Wachovia Bank	153,952.18
BB&T	2,677,761.75
Bank of America	314,440.35

**3,239,508.89**

**Investment Accounts:**

Benchmark Community Bank	939,226.66	
Wachovia Bank	0.00	
Citizens Bank & Trust Company	236,009.83	
BB&T	2,107,234.98	
Planters Bank & Trust	398,260.08	
Mentor Investments	162,318.38	
SNAP (State Non-Arbitrage Plan)	183.55	
Bank of America	1,243,079.77	
		<b>5,086,313.25</b>

**September 2009**

Fund balances were as follows:

General Fund	122,530.95	
General Fund Reserved for Investment	5,909,606.13	
		6,032,137.08
PPEA Fund		16,639.35
Industrial Development Authority Fund		364,215.61
Recreation Fund Reserved for Investments		26,916.14
Forfeited Assets Fund Reserved for Investments		92,414.39
School Capital Projects Fund - VPSA		183.55
School Capital Projects Fund - QZAB01		415.17
Underground Storage Tank Fund		21,010.00
Economic Development Fund		493,426.98
Board of Public Welfare Special Account		3,107.58
Piedmont ASAP Fund		269,568.27
QZAB Debt Services Fund		174,097.00
Landfill Construction Fund		366,776.94
PCS Fund		274,974.70
Revenue Sharing Fund		66,964.86
Retirement Benefits Fund		8,073.00
School Capital Projects Fund - QZAB02		224,273.13
Dare Donations Fund		2,321.21
School Cafeteria Fund		125,109.72
Prince Edward Community Development Fund		(1,688.00)
Water Fund		(611,744.85)
Sewer Fund		(616,265.87)
School Fund		0.00
		<b>7,332,925.96</b>

Cash accounts were as follows:

Cash in Office	1,000.00
Cash in Banks	326,115.14
Warrants Payable (School Fund)	0.00
General Fund Investments	5,909,606.13
VPSA Investments	183.55
QZAB01 Investments	415.17
Underground Storage Tank Fund	21,010.00
Recreation Fund Investments	26,916.14
QZAB02 Investments	224,273.13
Landfill Construction Fund for Investment	366,776.70
Forfeited Asset Fund for Investment	92,414.39
Industrial Development Authority Fund for Investment	364,215.61
	<b>7,332,925.96</b>

\*Of this \$7,332,925.96 in the General Fund, \$9,468,358.89 is encumbered for:

Transfers in:	
School Fund	6,965,859.08
VPA Fund	418,383.77
Water Fund	625,000.00
Sewer Fund	625,000.00
IDA Fund	28,280.48
Retirement Benefits Fund	32,628.00
Debt Obligations	773,207.56
Total	9,468,358.89

This leaves an unencumbered balance of (\$2,135,432.93) in the General Fund.

### STATEMENT OF DEPOSITORY BALANCES

**Balances as of September 2009:**

**Checking Accounts:**

Benchmark Community Bank	73,132.62
Wachovia Bank	154,963.77
BB&T	2,222,691.21
Bank of America	307,643.31

**2,758,430.91**

**Investment Accounts:**

Benchmark Community Bank	939,226.66
Wachovia Bank	0.00
Citizens Bank & Trust Company	236,009.83
BB&T	1,651,371.38
Planters Bank & Trust	398,260.08
Mentor Investments	162,346.72
SNAP (State Non-Arbitrage Plan)	183.55
Bank of America	1,186,096.83

**4,573,495.05**

**BOARD OF SUPERVISORS**

Farmville Herald	Advertising		409.50
Lacy B. Ward	Auto lease	180.32	
	Mileage	106.70	
	Parking	19.00	
	Gas	14.60	
	Meals	9.41	330.03
Business Card	Lodging		2,132.20
Walmart	Water & soft drinks		53.12

**COUNTY ADMINISTRATOR**

Pitney Bowes Financial Services	Postage meter lease		87.00
U. S. Postal Service	Postage		30.00
AT&T	Phone		196.85
Moonstar BBS	Monthly service	16.67	
	DSL	95.00	111.67
CenturyLink	Phone		485.71
US Cellular	Phone		56.96
Business Card	Lodging	529.42	
	Meals	47.47	576.89
Virginia Municipal League	Registration		15.00
Virginia Local Government Management Association	Dues		182.50
Creative Business Solutions	Payroll forms		292.47
Diamond Springs	Water & equipment rental		22.45
Farmville Printing	Business cards		207.00
Town of Farmville	Gas		24.22

**COMMISSIONER OF REVENUE**

Treasurer of Virginia	Online service		125.38
Moonstar BBS	Monthly service		16.67
Ntelos	Internet		20.44
CenturyLink	Phone		213.67
NADA Appraisal Guides	Older used car guide	15.00	
	Marine appraisal guide	25.00	
	RV appraisal guide	25.00	65.00

	<u>ASSESSOR</u>		
Business Card	Meals		46.35
	<u>TREASURER</u>		
ComputerPlus Sales/Service	Maintenance contract		1,075.35
Farmville Herald	Advertising		123.76
AT&T	Phone		122.77
Treasurer of Virginia	Online service		125.38
Moonstar BBS	Monthly service		16.66
CenturyLink	Phone		236.00
Pitney Bowes Financial Services	Postage meter lease		933.17
Farmville Printing	Letterhead		51.00
Key Office Supply	Calendar	2.99	
	Paper clips	1.50	
	Chair	259.00	
	Ribbons	67.45	
	Batteries	21.00	351.94
	<u>INFORMATION TECHNOLOGY</u>		
Business Data of Virginia, Inc.	Travel expenses	1,000.00	
	Lodging & meals	89.68	
	Monthly contract	2,800.00	3,889.68
	<u>REGISTRAR</u>		
AT&T	Phone		50.55
Treasurer of Virginia	Online services		3.25
CenturyLink	Phone		151.26
Key Office Supply	Flash drive/cartridge	162.05	
	Calendars/frame/seals	97.17	259.22
	<u>CIRCUIT COURT</u>		
AT&T	Phone		66.57
CenturyLink	Phone		170.83
	<u>GENERAL DISTRICT COURT</u>		
Joyce K. Sexton	Mediation		712.50
AT&T	Phone-J&D	134.04	
	Phone-Juv. Prob.	187.76	
	Phone-Gen. Dist. Court	150.14	471.94
Embarq	Phone-J&D	82.41	
	Phone-Juv. Prob.	115.54	
	Phone-Gen. Dist. Court	301.28	499.23
Key Office Supply	Ink cartridge		39.98
	<u>CLERK OF THE CIRCUIT COURT</u>		
AT&T	Phone		108.41
CenturyLink	Phone		278.24
Mandalyn R. Thompson	Juror		30.00
Donald Lee Tomlin	Juror		30.00

Lakisha Toney	Juror	30.00
Maureen Walls-McKay	Juror	30.00
Steve Wisto	Juror	30.00
Sekou Abdus-Sabur	Juror	30.00
Wilma Jean Altice	Juror	30.00
Kathleen Anderson	Juror	30.00
Carla T. Armistead	Juror	30.00
Jerry L. Barton	Juror	30.00
Marsha D. Bolt	Juror	30.00
Wanda Canney	Juror	30.00
Felicia A. Cassada	Juror	30.00
Michelle Dalton	Juror	30.00
Dale L. Bolt	Juror	30.00
Amy H. Eberly	Juror	30.00
Giovanni Lee Laken	Juror	120.00
Jane Martin	Juror	120.00
Maurice H. Maxwell, Jr.	Juror	30.00
David Statzer	Juror	30.00
Ledoria Ann Trent	Juror	30.00
Beatrice L. White	Juror	30.00
Rayburt Whitehead	Juror	30.00
Robin Davis	Juror	30.00
Kathy L. Delosier	Juror	30.00
Cecil B. Elliott	Juror	30.00
Lynn W. Estes	Juror	30.00
Diane V. Evans	Juror	30.00
Larissa Smith Ferguson	Juror	30.00
Liliana Frietas	Juror	30.00
Charlotte H. Gaines	Juror	30.00
Anthony Levar Irving	Juror	60.00
Leakeisha Vaughan Jones	Juror	30.00
Mary F. Jones	Juror	30.00
Thomas Jones	Juror	60.00
Theresa Kidd	Juror	30.00
Tammy L. Kitchen	Juror	30.00
Shaleka A. Knight	Juror	60.00
Tawana A. Lee	Juror	30.00
Henry Kyle Midkiff, III	Juror	30.00
Michael H. Mills	Juror	30.00
Danny R. Overby	Juror	30.00
Carol Taylor B. Pippen	Juror	30.00
Gail Reed	Juror	30.00
Melvon L. Rosenberger	Juror	30.00
Elizabeth B. Seaborn	Juror	30.00
Kinex Networking Solutions	DSL	74.95

LAW LIBRARY

CenturyLink	Data line	35.02
Matthew Bender & Company, Inc.	VA Code Rules Vol 11	14.72
	VA Forms 09 Vol 1B	144.46

	VA Forms 09 Supp Set	392.94	552.12
<u>COMMONWEALTH'S ATTORNEY</u>			
Kinex Networking Solutions	Internet		49.95
Brian Butler	Mileage		26.40
James R. Ennis	Meals & lodging	260.45	
	Registration	50.00	310.45
National District Attorney Association	Dues		95.00
Shred-It	Shredding service		42.00
<u>SHERIFF</u>			
Town of Farmville	Gas		6,716.73
<u>RICE VOLUNTEER FIRE DEPARTMENT</u>			
C. W. Williams	Suspenders	58.97	
	Boots	122.10	
	Coat	1,018.11	1,199.18
Elecom, Inc.	Pager & charger	127.50	
	Base radio repair	45.60	
	Pager repair	101.00	274.10
Farmville Auto Parts	Battery	396.01	
	Core return	-30.00	366.01
Farmville Wholesale Electric	Drill repairs	110.33	
	Freight	12.19	
	Batteries	64.36	
	Bulbs	6.40	193.28
Fire & Safety Equipment Company	Knives	234.00	
	SCBA repairs	1,440.03	1,674.03
Goodman Truck & Tractor	Truck repairs		952.41
Innovations, LLC	Replace shingles		620.00
CenturyLink	Phone		91.54
Dominion Virginia Power	Electric service		246.13
<u>DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT</u>			
Ellington Energy Service	Propane	605.45	
	Diesel	503.61	
	Gas	542.87	1,651.93
Stellar One Bank	Loan payment		501.50
Southside Electric Cooperative	Electric service		233.64
<u>PAMPLIN VOLUNTEER FIRE DEPARTMENT</u>			
AT&T	Phone		38.03
Foster Fuels, Inc.	Propane		1,357.21
Pamplin Volunteer Fire Department	Truck maintenance	1,936.10	
	Fuel	227.61	2,163.71
Verizon	Phone		112.32
Dominion Virginia Power	Electric service		217.83
<u>EMERGENCY SERVICES</u>			
Timmons Group	System maintenance		100.00



REGIONAL JAIL & DETENTION

Family Preservation Services	Electronic monitoring		900.00
Piedmont Regional Juvenile Detention Center	Juvenile detention		1,575.00

BUILDING OFFICIAL

U. S. Postal Service	Postage		30.00
US Cellular	Phone		28.48
Coy Leatherwood	Meal	5.57	
	Meeting registration	15.00	20.57
Treasurer of Virginia	Permit levy		239.00
Town of Farmville	Gas		190.81

ANIMAL CONTROL

Jennifer Kingsley, DVM	Vet services		97.00
Rod & Staff Welding	Cage repairs		45.00
Dominion Virginia Power	Electric service		247.31
US Cellular	Phone		56.96
Collin Stokes	Bounty		50.00
William Coles, Jr.	Bounty		50.00
Brian Atkins	Bounty		100.00
David Baldwin	Bounty		50.00
Randy Biggerstaff	Bounty		50.00
Charles Jackson	Bounty		50.00
Walmart	Dog food	140.00	
	Printer	89.00	229.00
Town of Farmville	Gas	1,050.00	471.11

BIOSOLIDS MONITORING

Tri-County Ford-Mercury	Vehicle maintenance		124.95
US Cellular	Phone		28.48
Town of Farmville	Gas		291.41

REFUSE DISPOSAL

Resource International	Storm water compliance permit	200.50	
	MRF assessment	762.40	
	Groundwater monitoring	5,051.52	6,014.42
Farmville Wholesale Electric	Outside light fixture		76.38
Southern States	Poultry netting/post		369.48
C & L Machine & Welding	Repaired compactor	2,643.00	
	Repaired tarp arm	777.00	
	Repaired hydraulic line	130.50	3,550.50
Jimmy's Service Center	Oil change/maintenance		473.92
Arena Trucking Company	Trash collection		414.00
Wright's Excavating	Landfill operation		42,187.50
Emanuel Tire of Virginia	Tire recycling		22,451.50
Southside Electric Cooperative	Pamplin site		113.74
Dominion Virginia Power	Leachate pump	5.73	
	Scalehouse	110.59	

	Rice site	110.99	
	Cell C pump station	25.97	
	Green Bay site	62.40	
	Worsham site	107.27	
	Prospect site	97.23	
	Landfill shelter	59.04	699.92
AT&T	Phone		159.23
CenturyLink	Phone		211.82
US Cellular	Phone		28.49
Verizon	Phone		114.34
O. O. Stiff, Inc.	Monthly service		662.50
Treasurer of Virginia	Groundwater ACL variance		390.00
Town of Farmville	Gas		962.49

GENERAL PROPERTIES

OK Termite & Pest Control	Exterminating service		150.00
Valley Boiler, Inc.	Boiler cylinder/valve		705.60
Southside Electric Cooperative	SRR Lights	30.43	
Dominion Virginia Power	Roy Clark monument	54.42	
	Courthouse	9,652.08	
	Shop	42.85	
	Sheriff's Department shed	5.50	
	Worsham Clerk's office	99.74	
	Ag building	1,204.99	11,090.01
Ellington Energy Service	Fuel oil		6,183.80
AT&T	Phone		34.54
CenturyLink	Phone		68.96
US Cellular	Phone		87.39
O. O. Stiff, Inc.	Monthly service		100.00
Business Data of Virginia, Inc.	Norton Anti-virus		29.95
Aramark Uniform Services	Janitorial supplies		272.08
Walmart	Cleaning supplies		47.78
Ayers Building & Supply Company	Utility knife/blades	12.91	
	Key blanks	15.00	27.91
Business Card	Flag pole (board room)	120.90	
	Flashing/tape/caulk	294.15	415.05
Diamond Springs	Water & equipment rental		22.45
Farmville Auto Parts	AHU belts	76.96	
	Belt	17.72	
	Belt exchanged	0.27	
	Shop towels	17.87	
	Exhaust fan belt	15.44	
	Uniform rental	550.55	
	Hydraulic oil	33.19	
	Oil/filter/windshield wash	37.70	
	Chain clip/tarp strap	21.32	
	Oil	11.68	782.70

CANNERY

Southside Electric Cooperative	Electric service		109.92
--------------------------------	------------------	--	--------

Parker Oil Company, Inc.	Heating fuel	895.30
AT&T	Phone	43.60

CHAPTER X BOARD

Crossroad Services Board	Local support	15,660.75
--------------------------	---------------	-----------

COMPREHENSIVE SERVICES ACT

Amanda Blackburn	Foster care	525.00
Braley & Thompson, Inc.	Professional service	3,795.00
Centra Health	Professional service	20,472.02
Crossroad Services Board	Professional service	4,735.00
Dominion Youth Services	Professional service	11,550.00
Family Preservation Services	Professional service	3,670.00
Juanita Fisher	Foster care	230.00
Heartland Family Counseling	Professional service	1,650.00
Helton House, Inc.	Professional service	4,742.78
Kristy Howells	Foster care	896.00
Robert & Lilliam Johansen	Foster care	1,050.00
Dekeace Morton	Foster care	666.00
Joan Osborne	Foster care	525.00
Poplar Springs Hospital	Professional service	1,840.00
I'Shawn Smith	Foster care	644.00
VSDB	Professional service	3,570.21
U. S. Postal Service	Postage	20.00

PLANNING

Business Card	Postage		5.10
Alecia Daves-Johnson	Postage	12.50	
	Mileage	55.00	
	Meals	9.48	76.98
U. S. Postal Service	Postage		20.00
US Cellular	Phone		57.21
Jonathan Pickett	Mileage	280.44	
	Parking	5.00	
	Meals	33.64	319.08
Buckingham Extension Fund	Meeting registration		22.00
Town of Farmville	Gas		57.44

ECONOMIC DEVELOPMENT

Dominion Virginia Power	Electric service		160.73
Ellington Energy Service	Propane		323.33
Business Card	Postage	58.89	
	Meals	69.60	
	Meeting refreshments	18.91	
	Office supplies	14.68	
	Fees	5.15	167.23
U. S. Postal Service	Postage		900.00
AT&T	Phone		69.59
Moonstar BBS	DSL		45.00
CenturyLink	Phone		193.87

Farmville Printing	Business cards		49.00
Rochette's Florist	Ribbon		23.00
Walmart	Office supplies	20.00	
	Printer	129.00	149.00

GENERAL EXPENSE

Rural Equity, LLC	Delinquent sales proceeds		38,435.50
-------------------	---------------------------	--	-----------

CAPITAL PROJECTS

Timmons Group	GIS project	9,881.60	
	GPS project	71.47	9,953.07

DEBT SERVICE

Suntrust Bank	Ag building loan principle	94,704.38	
	Ag building loan interest	9,946.85	104,651.23
Rural Development	Courthouse loan		16,626.00

PUBLIC/PRIVATE EDUCATION ACT FUND

Randall C. Allen, PC	Legal services		1,238.44
----------------------	----------------	--	----------

CONTRACTUAL SERVICES

Town of Farmville	Test line/service pump		3,260.90
-------------------	------------------------	--	----------

SEWER FUND

Dominion Virginia Power	Sewer pump		61.79
-------------------------	------------	--	-------

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,038.00
Anthem BCBS	Retiree health insurance		880.00

PIEDMONT COURT SERVICES

CenturyLink	Battery backup	460.70	
	Phone	206.79	667.49
Dominion Virginia Power	Electric service		228.22
Pitney Bowes Financial Services	Postage meter lease		202.00
AT&T	Phone		129.79
Sandy Fox	Mileage		145.85
Sharon Gray	Mileage		217.80

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent		2,383.00
Page Hardy	Cleaning service		210.00

ADDENDUM BILL LIST

LIABILITIES

Virginia Department of Taxation	State sales tax		1.40
---------------------------------	-----------------	--	------

COUNTY ADMINISTRATOR

Town of Farmville	Gas	79.15
Matthew Bender & Company, Inc.	VA Adv Crt Rules/PRA	76.71

COMMISSIONER OF REVENUE

Farmville Printing	Office forms	63.20
--------------------	--------------	-------

INFORMATION TECHNOLOGY

ComputerPlus Sales & Service	Maintenance contract	270.00
------------------------------	----------------------	--------

CLERK OF THE CIRCUIT COURT

International Land Systems	Computer	869.67
----------------------------	----------	--------

LAW LIBRARY

AT&T	Data line	35.06
LexisNexis	Online service	207.00
Matthew Bender & Company, Inc.	VA Forms 2009A	162.46

COMMONWEALTH'S ATTORNEY

AT&T	Phone	396.39
CenturyLink	Phone	283.96

VICTIM WITNESS ASSISTANCE PROGRAM

CenturyLink	Phone	76.76
Key Office Supply	Copy paper	32.95

SHERIFF

Commtronics of Virginia	Radio repairs	168.00
Express Care	Oil change	55.10
William Cary	Postage	7.68
	Meals	39.68
Jimmy Farley	Postage	6.32
AT&T	Phone	837.01
CenturyLink	Phone	10.51
CenturyLink Communications	Phone	20.09
US Cellular	Phone	845.78
Robert Goldman	Meal	6.25
Central Virginia Criminal Justice	Membership dues	9,750.00
Town of Farmville	Gas	6,811.24
DMV	ID card	10.00
Southern Police Equipment Company	Flashlight battery/cord	38.49
	Flashlight battery	31.97
	Shoes	67.46
Joseph Sprague	Uniforms	137.92
		204.68

RICE VOLUNTEER FIRE DEPARTMENT

Companion P&C	Workers Compensation	5,957.00
Farmville Wholesale Electric	Bulbs for lightbars	28.00
VFIS	Package insurance	1,976.00
	Commercial excess insurance	189.00
		2,165.00

Dominion Virginia Power	Electric service	208.65
-------------------------	------------------	--------

PROSPECT VOLUNTEER FIRE DEPARTMENT

Ayers Building & Supply Company	Lumber	32.43
Elecom, Inc.	Pagers	1,326.00
Ellington Energy Service	Fuel oil	330.95
Farmville Auto Parts	Snow chains	523.71
Goodman Truck & Tractor	Transmission maintenance	785.78
Key Office Supply	Ink cartridges	44.97
CenturyLink	Phone	87.52
Town of Farmville	Fuel	408.98
Vest's Sale & Service, Inc.	Nozzle	565.00
	Connector	80.75
VFIS	Auto insurance	3,199.00
	Commercial excess	375.00
	Package insurance	2,261.00
Dominion Virginia Power	Electric service	5,835.00
		238.71

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Bank of Charlotte County	Truck loan payment	15,000.00
Commtronics of Virginia	Radios	2,524.16
Parker Oil Company, Inc.	Diesel	803.93
	Gas	261.85
	Propane	236.64
	Service charge	13.74
Jack L. Slagle Fire Equipment	Rope bag	1,316.16
	Rope	60.69
	Nozzle	172.50
	4-in-1 tool	68.92
	Battery & vests	224.49
US Cellular	Phone	121.15
Verizon	Phone	647.75
Dominion Virginia Power	Electric service	154.60
		185.15
		323.61

BUILDING OFFICIAL

Town of Farmville	Gas	212.28
-------------------	-----	--------

ANIMAL CONTROL

CenturyLink	Phone	43.07
Lloyd Theodore Craft	Bounty	50.00
Town of Farmville	Gas	445.84

BIOSOLIDS MONITORING

Manuel H. Toombs, Jr.	Phone	24.67
Town of Farmville	Gas	222.15

REFUSE DISPOSAL

STEPS, Inc.	Recycling fee	1,155.79
Southside Electric Cooperative	Virso site	139.61
Dominion Virginia Power	Rice site	117.57

CenturyLink	Phone		34.39
Town of Farmville	Gas		1,198.38
Newman Tire Company, Inc.	Road service & tire	570.00	
	Tires (2)	665.00	1,235.00

GENERAL PROPERTIES

ThyssenKrupp Elevator	Service contract - Jan/Mar		2,097.51
Dominion Virginia Power	Ag building		2,232.72
Town of Farmville	Water & sewer	119.01	
	Water	57.47	
	Gas	353.71	530.19
AT&T	Phone		35.05
CenturyLink	Line to hospital	7.97	
	Phone	49.36	57.33
Lowe's	Lysol & soap	10.76	
	Bowl cleaner/Lysol	29.94	
	Styrofoam board	24.66	
	Saw blades	14.47	
	Plywood/bulbs/heater	64.13	
	Pipe & elbows	41.94	
	Caulk	15.97	
	Doorbell/locks/hasp	34.20	
	Windshield de-icer	10.41	246.48
Newman's Tire Company, Inc.	Flat repair		12.38

CANNERY

Lowe's	Filters/batteries		102.34
AT&T	Phone		36.81
CenturyLink	Phone		34.76

COMPREHENSIVE SERVICES ACT

Amanda Blackburn	Foster care		109.18
Centra Health	Professional service		9,333.00
Grafton School, Inc.	Professional service		7,895.00
Pickett Park Day Care	Foster care		306.00
Presbyterian Home & Family Services	Professional service		2,883.00
Mable Shanaberger	Administrative fee		150.00

PLANNING

Town of Farmville	Gas		22.05
-------------------	-----	--	-------

ECONOMIC DEVELOPMENT

Dominion Virginia Power	Electric service		43.84
Town of Farmville	Water & sewer		41.33
Moonstar BBS	DSL		45.00
CenturyLink	Phone		200.07
VEDA	Dues		150.00

CAPITAL PROJECTS

Lowe's	Door / knob / hinges		65.01
--------	----------------------	--	-------

	Siding board	16.88	81.89
	<u>WATER FUND</u>		
Town of Farmville	Water		48.37
	<u>SEWER FUND</u>		
Dominion Virginia Power	Sewer pump		54.34
	<u>RETIREMENT BENEFIT FUND</u>		
Anthem BCBS	Retiree health insurance		880.00
	<u>PIEDMONT COURT SERVICES</u>		
Matthew Bloom	Mileage		256.85
Sheena Franklin	Mileage		172.70
Connie Stimpson	Mileage	206.47	
	Meals	18.63	
	Office supplies	9.99	78.36
Renee T. Maxey	Mileage	41.25	
	Meal	17.26	58.51
Moonstar BBS	DSL		10.00
	<u>PCS DRUG TESTING FEES</u>		
Kroll Laboratory	Drug testing fees		19.48

In Re: 2009 Progress Report on Centra Southside Community Hospital

Dr. Gwen Eddleman, President and CEO of Centra Southside Community Hospital, and Mr. George Dawson, President and CEO of Centra Health, Inc., presented a progress report on the Centra Southside Community Hospital. Ms. Eddleman stated increases were seen in admissions (21%), outpatient visits (15%), imaging volume (23%), and emergency room visits (31%) from 2006 to 2009. Mr. Dawson thanked the community and said that Centra is striving to provide better service and better equipment, such as CT scanners and the move to digital mammography units. He said they are recruiting doctors and are in the process of switching to a computerized electronic system for the emergency and records departments. Mr. Dawson reported the hospital is seeking special accreditation for the stroke center.

Mr. Dawson then spoke about the coming health care reform and how it has affected the Centra Southside Community Hospital. He asked all to support the local hospital.



Chairman Fore thanked Dr. Eddleman and Mr. Dawson for the presentation and said he is proud of the facility.

Supervisor Campbell returned during the presentation.

In Re: Courthouse Parking

Mr. Bartlett said the decision by the Town of Farmville to charge for parking in the lot bounded by South Street and South Virginia Street required two fundamental decisions by the Board of Supervisors. The first decision is to determine if tax dollars will be used to subsidize employee parking. If so, then the Board must decide how to provide the parking. There are two options: 1) pay for use of the Town's parking lot or 2) obtain use of another lot.

Chairman Fore said that after reviewing the options and the figures involved, the main issue is whether the Board chooses to use local funding to pay for parking for the employees. He said monies could be appropriated to pay the Town for spaces in the lot between South Street and South Virginia Street, or the Board could explore the option of obtaining the lot on Third Street by Benchmark; the County could pave that lot for parking for the County employees. Discussion followed on the options available.

Supervisor Simpson made a motion to authorize the County Administrator to solicit bids for the paving of the lot owned by Benchmark Community Bank, in the 200 block of East Third Street.

Several Supervisors expressed their disappointment that the Town of Farmville and the County couldn't come to an agreement. Further discussion followed.

Supervisor Simpson amended his motion to table the vote on the parking issue and to authorize the County Administrator to solicit bids for the paving of the lot owned by Benchmark Community Bank, in the 200 block of East Third Street. The motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

Supervisor Gantt left the meeting at this time.

In Re: Dance Hall Permit for Fever's Restaurant & Lounge

County Attorney James Ennis stated that the current County ordinance requires one security officer per one hundred (100) patrons, and expressed his concern of security issues in light of the recent homicides and near-homicides in the parking area at Fever's Restaurant & Lounge. He said the lighting and security issues in the parking area of an establishment that serves alcohol raises public safety concerns, and that violent offenses with firearms are almost a weekly occurrence.

Mr. Ennis said the owner could establish a vehicle search as a condition of entry to the property, as it is private property; he added it is incumbent upon the owner to help the County regulate what happens.

Discussion followed on the process for changes to be made to the County ordinance.

Supervisor Gantt returned to the meeting at this time.

Discussion followed on the formation of a committee to present the concerns to the owner of Fever's Restaurant & Lounge.

Supervisor McKay made a motion to approve the Dance Hall Permit for Fever's Restaurant & Lounge; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

Chairman Fore appointed Supervisor Wiley, Supervisor Campbell, and appointed Supervisor McKay to serve as Chair on the committee, along with Mr. Bartlett to comprise the Dance Hall Permit Ordinance Committee.

Supervisor Campbell asked Mr. Ennis for the number of offenses at that location during the last year. Mr. Ennis said he would poll his co-workers with an estimate, as cases are filed by name, not location.

In Re: Supplemental Budget Request from Central Virginia Regional Library

Chairman Fore said the Library Board has requested additional funding of \$55,700 from the County. He said the additional funds will provide for additional staffing and training for both the current and proposed new employees, and would also cover the increased operational cost of the new building. The majority of the request (\$35,000) will allow the hiring of additional staff.

Chairman Fore said staff recommended the Board approve additional funding in the amount of \$14,500 for the payment of utilities, telephone, and portions of supplies after deleting new programming (\$3,500) and portions of the training minus the amount for new staff (\$2,200). He said the reductions in funding from the state for the current Fiscal Year and larger reductions proposed for FY11, the Board may not think it prudent to make budget decisions now that will cause automatic increases in funding for the next fiscal year.

Supervisor Wilck asked to hear from the Library staff on how the recommended cuts to the additional funding would affect the Library.

Ms. Peggy Epperson stated the funding is requested for anticipated increases in utility and phone services and additional training needs for new staff members. She said currently, the library is open 65 hours per week, more than the libraries in Lynchburg and Roanoke. The library currently has two staff members, and the building is four times larger and will need additional staff to serve the public. Without the increased funding, one change would be that the hours of the library would have to be reduced to 42 hours per week.

After further discussion, Supervisor Jones made a motion to approve the supplemental budget request from Central Virginia Library as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-41050-0100	From General Fund Balance		14,500
4-100-73500-5640	Contribution to Library	14,500	

The motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	--	-----------

In Re: School Board Appointments

Chairman Fore said the terms of the following School Board members expire as of June 30, 2010:

District 101 – Linda Leatherwood (Supervisor Simpson)  
District 801 – Dr. Lawrence Varner (Supervisor Wiley)

Supervisor Simpson and Supervisor Wiley will appoint Citizen Committees to be announced at the February Board meeting.

In Re: Appointments – To Be Filled By Board of Supervisors Members

Chairman Fore made the following recommendations for appointment to the following positions:

Southside Virginia Family YMCA, Term of Office: January 1, 2010 – December 31, 2011)	Supervisor Wiley
Commonwealth Regional Council – Member, Term of Office is set by Board of Supervisors	Chairman Fore, Member Supervisor Gantt, Alternate
Crossroads Community Services Board – Board Member, Term of Office: January 1, 2010 – December 31, 2012	Supervisor Wiley
Prince Edward County Social Services Board – Board Member, Term of Office: January 1, 2010 – December 31, 2013 or concurrent with Board Term; Two Term Limit	Supervisor Simpson
Prince Edward County Electronic Village – Board Representative, No set term	Supervisor McKay
Board of Supervisors Legislative Committee for 2010, 3 Board Members, Appointed annually	Supervisor Simpson (Chair) Supervisor Gantt Supervisor Campbell

Supervisor Wilck made a motion to accept the appointments as presented by Chairman Fore; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	--	-----------

In Re: Appointments: Prince Edward County Planning Commission

Two Planning Commission members' terms expire December 31, 2010. Appointments to the Planning Commission are necessary with a term of office effective January 1, 2011 and expiring December 31, 2015. Chairman Fore instructed Board members to vote for two candidates.

A vote was then taken on each of the candidates, as follows:

<u>Candidate</u>	<u>Vote</u>
Virginia Berkley	-
Samuel Coleman	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley
Kenneth Jackson	-
Brian Lee	-
James Moore	Charles W. McKay
John Townsend	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Howard F. Simpson Jim R. Wilck
Anthony Williams	-

Mr. Samuel Coleman and Mr. John Townsend will be appointed to fill the two seats on the Planning Commission with a term of office effective January 1, 2010 and expiring December 31, 2013.

One Planning Commission member has resigned leaving a vacancy on the Planning Commission; this is a Town position and the term of office would expire December 31, 2010.

A vote was taken on the candidates as follows:

<u>Candidate</u>	<u>Vote</u>
Sally Gilfillan	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley
Jack Houghton	-

Mrs. Sally Gilfillan will be appointed to fill the vacant position on the Planning Commission, with a term of office effective immediately and expiring December 31, 2010.

In Re: Appointment – Prince Edward County Board of Zoning Appeals

A Board of Zoning Appeals member's term expired December 31, 2009. A recommendation of appointment to the Board of Zoning Appeals will be made to the Circuit Court Judge for the position, with a term of office effective January 1, 2010 and expiring December 31, 2014.

A vote was then taken on each of the candidates, as follows:

<u>Candidate</u>	<u>Vote</u>
Sally Gilfillan	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley
Kenneth Jackson	-

Mrs. Sally Gilfillan is recommended for appointment to the Prince Edward County Board of Zoning Appeals with an effective term beginning January 1, 2010 until December 31, 2014.

In Re: Appointment – Industrial Development Authority

Due to the resignation of Mr. Jim Wilck from the Industrial Development Authority, a vote was taken on the candidates for the unexpired term ending June 30, 2012:

A vote was taken for appointment to the IDA for the unexpired term:

<u>Candidate</u>	<u>Vote</u>
John Gantt	Don C. Gantt, Jr.
Sally Gilfillan	-
A. P. Jackson	-
Kenneth Jackson	-
Edgar Jones	
James Moore	Howard M. Campbell William G. Fore, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley
Brian O'Connor	-
John Townsend	

Mr. James Moore will serve on the Industrial Development Authority with the term ending June 30, 2012.

In Re: Appointment – Crossroads Community Services Board

A vote was taken for the position on the Crossroads Community Services Board, as follows:

<u>Candidate</u>	<u>Vote</u>
Elizabeth Allen	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley
James Moore	-

Ms. Elizabeth Allen will serve on the Crossroads Community Services Board, with a term ending December 31, 2012.

In Re: Appointments – Granite Falls Community Development Authority

Chairman Fore stated that the appointment of a Community Development Authority is inherent to do the necessary paperwork for grants. He said that since the Board has adopted the resolution to establish the CDA, he recommended Board members occupy the five seats until such time as the CDA is up and running. He further recommended the Board review the resolution and change the membership of the CDA from five members to eight members; advertisement for a public hearing would be necessary to change the ordinance for the CDA.

Supervisor Gantt said that would take citizen input from the CDA.

Chairman Fore responded that while the CDA is in its infancy, it would be more of a learning curve than would be productive if Board members were not appointed to the CDA.

Supervisor Simpson made a motion to appoint the following Board of Supervisors members to the Granite Falls Community Development Authority, with a term of office as noted:

William G. Fore, Jr.	1/12/2010 – 12/31/2013
Robert M. Jones	1/12/2010 – 12/31/2011
Charles W. McKay	1/12/2010 – 12/31/2011
Howard F. Simpson	1/12/2010 – 12/31/2011
Mattie P. Wiley	1/12/2010 – 12/31/2011

The motion carried:

Aye:	Howard M. Campbell	Nay:	Don C. Gantt, Jr.
	William G. Fore, Jr.		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	Jim R. Wilck		
	Mattie P. Wiley		

Supervisor Simpson made a motion to authorize advertisement of a Public Hearing in February 2010 for an Amendment to the Ordinance of the CDA to change the membership number from five to eight, and add wording to include the “Conference Center/Training Center.” The motion carried:

Aye:	Howard M. Campbell	Nay:	None
	William G. Fore, Jr.		
	Don C. Gantt, Jr.		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	Jim R. Wilck		
	Mattie P. Wiley		



In Re: Request from the Prince Edward Industrial Development Authority

At its December 16, 2009 meeting, the IDA voted to request that the Board of Supervisors consider replacing one of its members due to attendance. The member in question has missed three consecutive meetings and more than four meetings within the last 12-month period.

Section 15.2-4904 of the *Code of Virginia* states: “A member of the board of directors of the authority may be removed from office by the local governing body without limitation in the event that the board member is absent from any three consecutive meetings of the authority, or is absent from any four meetings of the authority within any 12-month period. In either event, a successor shall be appointed by the governing body for the unexpired portion of the term of the member who has been removed.”

Supervisor McKay made a motion to approve the IDA’s request to remove William Gray from the IDA Board due to lack of attendance. The motion carried:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck  
Mattie P. Wiley

Nay: None

A vote was taken for appointment to the IDA for the unexpired term:

<u>Candidate</u>	<u>Vote</u>
John Gantt	Howard M. Campbell Don C. Gantt, Jr. Robert M. Jones
Sally Gilfillan	-
A. P. Jackson	-
Kenneth Jackson	-
Edgar Jones	William G. Fore, Jr. Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley
Brian O’Connor	-
John Townsend	-

Mr. Edgar Jones was appointed to the Industrial Development Authority with a term to expire June 30, 2011.

In Re: Sandy River Reservoir Protection Overlay District (RPOD)

Mr. Pickett said that on November 24, 2009 the Prince Edward County Planning Commission held a public hearing on the latest Sandy River Reservoir Protection Overlay District Ordinance. This version had been developed by a commission appointed committee which had spent several months studying the issue. Following the hearing, the commission voted unanimously to recommend approval of the ordinance to the Board. Though the commission recommended approval, it did understand the ordinance as written requires a financial commitment by the county.

Mr. Pickett said he and the County Administrator have discussed the ordinance, and the staff recommendation is to table the ordinance for the time being due to the costs associated with the proposal, which staff has not yet been able to research and analyze in depth. He said another reason is that the Environmental Protection Agency is developing a Total Maximum Daily Load (TMDL's) limits for the entire Chesapeake Bay Watershed, which could mean stricter regulations in this part of the state.

Mr. Pickett said there is uncertainty of what will be required of the county from the federal and state government. Tabling the ordinance will also give staff time to determine in more detail what the cost to the county might be if the proposed ordinance is approved.

Chairman Fore asked how many parcels and farms may be affected. Mr. Pickett said there are 500 different property owners; not many are large farms. Mr. Bartlett added that with the uncertainty of new federal regulations, staff recommends the issue be tabled indefinitely until further information is received from the state.

Supervisor Gantt made a motion to table the Sandy River Reservoir Protection Overlay District Ordinance until further information is made available; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

**Section 2-1300 Sandy River Reservoir Overlay District (SR)**

**Sec. 1300.01 Intent of the watershed district.**

The purpose of this district is to protect against and minimize the pollution of, and deposition of sediment in, the public drinking water source for Prince Edward County located in the district, in order to protect the health, safety, and general welfare of the citizens using the water source.

**Sec. 1300.02 Superimposed district.**

This zoning district is to be superimposed over other existing districts, and the special requirements of this district shall apply in addition to the requirements of the zoning use district within which a specific property is located. The special requirements are subject to the enforcement procedures and penalties described in Secs. 5-114 and 5-116 of the Prince Edward County Zoning Ordinance. Notwithstanding the special requirements, all existing continuing land uses shall be deemed permitted uses (a practice informally called "grandfathering"), consistent with Sec. 5-126 of the Prince Edward County Zoning Ordinance.

**Sec. 1300.03 Boundaries.**

Delineation of the district boundaries shall be based on technical studies by the appropriate public water supply agency and approved by the Board of Supervisors. Such boundaries shall be shown on the watershed district maps of Prince Edward County, Virginia, which are declared to be a zoning map and a part of this ordinance. These maps shall be kept on file in the Health Department and in the Zoning Administrator's office.

1. *District boundaries.* Unless otherwise indicated, district boundaries indicated as approximately following property lines, land lot lines, highways, railroads, power lines, pipelines, or civil boundaries, shall be construed to follow such lines. Where district lines approximately follow the ridgeline of a watershed it shall be construed that the district boundary actually lies on the crest of the ridgeline, as determined by an accepted topographic survey of the property in question.
2. *District boundary change.* The delineation of a watershed district may be revised by the Board of Supervisors where more detailed studies conducted by the appropriate public water supply agency document that such a change is appropriate or necessary, such revisions being made in accordance with Article V, Section 5-120 of the Prince Edward County Zoning Ordinance.

**Sec. 1300.04 Establishment of zoning districts.**

This district covers only one of the watershed areas within the county, for which it is a primary water supply district. This primary water supply district shall include watershed areas upstream of a proposed water supply intake structure, designated as such by the Prince Edward County Board of Supervisors.

**Sec. 1300.05 Watershed district activities.**

1. *Permitted uses and special uses.* All permitted uses and special uses allowed in the zoning district over which the watershed district is superimposed shall be allowed except as provided in Section 1300.05 (2) through (5) herein.
2. *Prohibited uses.* The following uses shall be prohibited within the watershed district (SR):
  - a. Production or disposal of hazardous waste as defined in Section 6-100 of the Prince Edward County Zoning Ordinance. [add definition]

- b. Storage of hazardous waste or materials, other than those pesticides used for agricultural, forestry, horticultural, and household purposes.
  - c. Application to land surfaces or landfilling of industrial, commercial, or residential waste except as permitted by regulations of the Department of Environmental Quality.
  - d. Relocation of streambeds. Channelization of streams shall be prohibited, except in the correction of flood damage and/or as part of a conservation plan, utilizing best management practices, developed and approved by the Natural Resources Conservation Service (NRCS) and the Piedmont Soil and Water Conservation District. Such plans may also require a permit from the U.S. Army Corps of Engineers if the project is determined to be within their jurisdiction.
  - e. Commercial feedlots as defined in Section 6-200.1 of the Prince Edward County Zoning Ordinance and other confined animal feeding operations shall be prohibited except as provided by regulations of the Department of Environmental Quality.
3. *Uses prohibited except by special exception.* The following uses shall be prohibited within the watershed district (SR) unless approved through the special exception procedure of Sec. 5-124 of the Prince Edward County Zoning Ordinance:
- a. Exploration, development, or operation of oil wells, natural gas wells, strip mines, or quarries.
  - b. Establishment of food processing plants or other industrial or commercial activities requiring the construction of wastewater treatment facilities.
  - c. Bulk storage of petroleum or asphalt products, above or below ground, with an aggregate volume of ten thousand (10,000) gallons or more.
  - d. Storage of pesticides used for agricultural, forestry, or horticultural purposes intended for repackaging or resale.
  - e. Installation of long distance transmission pipelines for natural gas, liquid petroleum, petroleum products, slurry coal, and any other liquids or solids except water lines, sewer lines, and storm sewers.
4. *Uses prohibited within four hundred (400) feet of perennial streams or reservoir.* The following uses shall be prohibited within four hundred (400) feet of any perennial stream within the watershed district (SR):
- a. Storage of petroleum or asphalt products. However, this prohibition shall not apply to the storage of heating oil for home use in quantities of five hundred fifty (550) gallons or less.
  - b. Storage of pesticides used for agricultural, forestry, or horticultural purposes.
  - c. Establishment of feed lots in which animal livestock units are birthed, fed (excluding grazing), raised, or held at any given time prior to slaughter or sale, unless operated under best management practices for waste management in livestock holding areas and in accordance with a conservation plan approved by the Piedmont Soil and Water Conservation District.
5. *Uses prohibited within fifty (50) feet of perennial streams or reservoir:*
- a. Application of biosolids, livestock waste, poultry litter, or other animal waste except in accordance with a nutrient management plan approved by the Soil and Water Conservation District. Such application does not constitute an existing use as specified in Section 1300.02
6. *Special use modifications to minimize erosion and sedimentation.*
- a. Portions of properties having steep slopes of fifteen (15) per cent or greater shall not be placed in agricultural uses that require soil tillage, except for preparation to plant permanent cover, unless operated under best management

practices in accordance with a conservation plan developed and approved by NRCS and the Piedmont Soil and Water Conservation District.

b. All new construction projects resulting in ten thousand (10,000) square feet or more of impervious surfaces on any single site shall have a stormwater management plan approved by Prince Edward County consistent with but no more strict than the applicable state legal requirement, including but not limited to §10.1-603.4 of the Code of Virginia. Stormwater on any such property adjacent to a perennial stream or reservoir shall be disbursed into non-erosive sheet flow through an approved filter strip prior to entering the vegetated buffer strip specified in Section 1300.06.1a. Any stormwater management facilities shall be indicated on plats and site plans.

**Sec. 1300.06 Special requirements within the watershed district (SR).**

*1. Stream and reservoir setback requirements:*

a. A buffer strip of dense perennial vegetation, preferably natural, shall be maintained adjacent to any perennial stream and shall be no less than fifty (50) feet in width on each side of the stream, measured from the crest of the stream bank, except as addressed in 1300.05.1.c and 1300.07.2.n. The buffer strip shall be clearly shown on all development plats and on site plans for development.

b. No portion of any on-site sewerage system, drain field, reserve drain field, waste pump station waste force main, or building structure shall be placed within the 50-foot buffer strip of part a. This statement shall be on all plats, site plans, and in the deed of affected lots. Drain fields and reserve drain field spaces shall be shown on the plats and site plans.

c. On agricultural lands, no row crops requiring tillage shall be permitted in the buffer strip. The buffer strip shall be managed to prevent concentrated flows of surface water from breaching the strip, and noxious weeds (such as Johnson grass, kudzu, and multiflorous rose) may be prevented by invading the buffer area. Permanent cover crops that do not require seasonal tillage or pesticide application, such as hay crops, are encouraged in the buffer strip and may be harvested as they would be elsewhere.

The agricultural buffer strip may be reduced to a minimum of twenty-five (25) feet on each side of the stream when a water and soil quality conservation plan utilizing best management practices, and as developed and approved by the NRCS and the Piedmont Soil and Water Conservation District, has been implemented on the adjacent land. This reduction in buffer strip width may be applied only if the plan achieves water quality protection at least equivalent to that provided by the 50-foot buffer strip. The buffer area is not required for agricultural drainage ditches if the adjacent land has in place best management practices in accordance with an approved conservation plan.

d. No structures owned by parties other than Prince Edward County or the Town of Farmville, or the appropriate water supply agency, shall be located within one hundred fifty (150) feet of the normal pool elevation of the reservoir. Such structures include residences, commercial and industrial structures, docks, boathouses, and all accessory buildings. No on-site sewerage system drain field or reserve drain field area shall be located within one hundred fifty (150) feet of the normal pool elevation of the reservoir. This reservoir setback shall be clearly shown on all plats, along with the statement "No structures, drain fields, or other facilities owned by parties other than the local government entity or the appropriate public water supply agency shall be constructed within the reservoir setback."

e. Owners of property adjacent to the reservoir or perennial streams in the watershed are encouraged to adopt a conservation plan approved by the Piedmont Soil and Water Conservation District to exclude livestock from surface waters. Landowners should recognize that cost-sharing funds for such conservation systems are available from various state and federal agencies. Any

such eligible cost-sharable expense not covered by available cost-share funds shall be paid by Prince Edward County.

f. Where landowners establish conservation practices included in a conservation plan approved by the Piedmont Soil and Water Conservation District that protect the waters in the SR district, any expense not covered by cost-sharing shall be paid by the County.

g. Landowners involved in agriculture have the option to contract with USDA or other agencies to receive rental payments on land placed in riparian buffers. When those rental payments cease, the County shall continue those rental payments for as long as the riparian buffer practices are in place.

2. *Minimum lot area.*

Minimum lot sizes for residential properties shall conform to the underlying district, plus the space requirements for on-site sewerage system drain fields as indicated in Section 1300.06.3 below if that should impact lot size.

3. *On-site sewerage systems.*

Lots within the SR watershed district shall be required to meet drain field design and maintenance standards based on soil conditions as classified by the Commonwealth of Virginia Sewerage Regulations, as amended, and verified by the Prince Edward Health Department, and shall designate an area for one hundred (100) percent reserve drain field. Two drain tanks must be installed in series in the original system. Other types of on-site sewage disposal systems will be considered on a case-by-case basis by Prince Edward County in cooperation with the Virginia Department of Health.

a. All drain field and reserve drain field spaces shall be shown on subdivision plats and project site plans.

b. Each subdivision plat and site plan shall contain the following statement: "The Virginia Department of Health advises that septic tanks should be pumped every three (3) to five (5) years to maximize the life of the on-site wastewater area."

**Sec. 1300.07 Forestry and silviculture.**

The Virginia Department of Forestry will provide oversight for all forestry and silvicultural activities in the SR watershed.

1. *Notification of commercial harvesting.* Section 10.1-1181.2 of the Code of Virginia refers to the Notification of the Commercial Harvesting of Timber. This law requires persons conducting timber harvesting operations to notify the Virginia Department of Forestry within three days of the commencement of harvesting operations, and is herewith included by reference in this ordinance.

2. *Silvicultural water quality.* Sections 10.1-1181.1 through 10.1-1181.7 of the Code of Virginia refer to the Silvicultural Water Quality Law. This law gives the state forester legal authority to protect water quality from sedimentation originating from silvicultural operations on any stream in Virginia, and is herewith included by reference in this ordinance. The publication *Virginia's Forestry Best Management Practices for Water Quality* is recommended as a guide for conducting these operations.

a. In addition to existing state law, harvesting and silvicultural operations in the Sandy River watershed shall require a one hundred (100) foot buffer on the reservoir, as measured from the full pond water's edge, and a fifty (50) foot buffer on all perennial streams. While some activities are allowed in this buffer including harvesting under Forestry Best Management Practices standards, 50% of crown cover shall be maintained within the buffer during an operational period.

**Sec. 1300.08 Golf courses.**

Golf courses are permitted by special use permit in the underlying A1 Agricultural Conservation zoning district. The following requirements will apply to any site development plan presented for such a permit.

1. A plan of the golf course layout will be submitted along with the site development plan, including:
  - a. all planned construction areas,
  - b. total acreage of fairways, greens, and tee areas,
  - c. total acreage of impervious areas,
  - d. proposed grading with underdrain system and outfalls shown.

The plan should be accompanied by an aerial or satellite photograph of the layout, at a scale no greater than 1" = 100'.

2. Engineering assessments will be submitted dealing with the various impacts of golf course construction on the watershed, including:

*Wetland impacts*

- a. identification of the potential impact on wetlands of clearing, filling, vegetation change, and drainage changes from roads, trails, and underdrain systems.

*Surface water impacts*

- a. mitigation of the impact of crossing stream buffers.
- b. assessment of nutrient loadings to the receiving streams and reservoir from stormwater runoff, and mitigation measures to reduce nutrient runoff.
- c. identification of potential impacts from outfalls for underdrain systems, stormwater management, drainage systems, or water hazards, with consideration of
  - i. temperature,
  - ii. pesticide use,
  - iii. nutrients from fertilizer use, and
  - iv. sediment delivery.

*Groundwater impacts*

- a. identification of soils susceptible to leaching, especially those with high water table or high permeability and those in areas where greens, tees, and hazards are proposed.
- b. identification of potential impacts of groundwater extraction for irrigation.

All assessments should include consideration of distance to stream or reservoir, slope, vegetation type, and nutrient application rate where applicable.

3. An integrated pest management plan shall be submitted, consistent with recommendations of the Virginia Cooperative Extension System.

4. A listing of proposed chemical applications (herbicides, pesticides, or soil amendments) shall be submitted along with a plan for their storage and handling, including:

- a. pesticide classification,
- b. application rates,
- c. toxicity,
- d. leachability, and
- e. environmental persistence.

5. A nutrient management plan shall be submitted, consistent with guidelines of the Virginia Department of Conservation and Recreation.

6. The site plan shall be developed consistent with the following standards:

- a. Fairway stream crossings shall be held to a minimum number, and should cross approximately perpendicular to the stream. Crossings should be placed at the narrowest possible region of the stream or wetland.
- b. Clearing, filling, or grading in buffers, wetlands, or floodplains shall be minimized.



- c. Cart paths should be constructed with minimal disturbance, should not be located on steep or erodible slopes, and should be treated with a non-erodible surface treatment.
- d. Greens and tees should be located in areas where maximum high water or bedrock is at least four feet below final grade.
- e. Site design considerations should include:
  - i. selection of drought and disease resistant grass species for all plantings,
  - ii. use of biological pest control in preference to chemical control,
  - iii. selection of chemicals that are less toxic, less mobile, and have shorter environmental persistence.
  - iv. reduction or elimination of pesticide applications in sensitive areas.

**Sec. 1300.09 Issuance of permits.**

No building permit or on-site sewerage system drain field permit shall be issued for any property located within the SR watershed district unless the proposed activity is consistent with this section.

In Re: Issuance of RFP – Engineering Services for Dam Break Inundation Zone Mapping

Mr. Pickett said that Virginia’s Dam Safety Regulations, as amended, now require that the owners of impoundment structures complete a Dam Break Inundation Zone Analysis and Mapping project (BIZ). As the owner of a High Hazard Dam, Sandy River Reservoir, Bush River #12, the County of Prince Edward is required to complete the Dam BIZ in order to renew its safety certificate.

Mr. Pickett said the total anticipated cost of the mapping as required by Virginia Dam Safety Regulations is projected to be between \$35,000 and \$50,000. He added the County applied for a \$5,000 grant to assist with the cost, but Prince Edward County was not awarded the grant.

Supervisor Jones made a motion to authorize advertisement of a “Request for Proposals” for engineering services needed to complete the Dam BIZ project, as required by Virginia Dam Safety Regulations; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	--	-----------



In Re: Issuance of RFP – Engineering Services for Alternate Route 628

Mr. Bartlett said that at the May 12, 2009 Board of Supervisors meeting, the Board approved the Contingent Purchase Agreement between the Industrial Development Authority and Prince Edward Development, LLC for the construction of the Granite Falls Hotel/Conference and Hospitality Training Center. After IDA approval, the contingent contract was signed by the IDA Chairman on July 21, 2009.

One of the contingencies of the Agreement was the construction of an Alternate Route 628 running from US 15 South across from the Dominion Drive traffic light to Zion Hill Road, south of the School Complex. In October 2009 the County was awarded a \$1 million VDOT Revenue Sharing Grant toward the construction of Alternate Route 628. The estimated total cost of the road at that time was \$2.8 million. Prior to initiating further work on the project, professional engineering services will be required to design the road and obtain the necessary permitting.

Mr. Bartlett requested the Board of Supervisors authorize the advertisement of “Requests for Proposals” for the Engineering Services needed to fulfill the requirements of the Revenue Sharing project for the construction of Alternate Route 628. No funds will be obligated by this action. The advertising and selection process will take approximately 45-60 days. Once proposals are received, staff will review them and make a recommendation to the Board; the Board will make a decision at that time to move forward or not. He said it is anticipated the developer will have final answers regarding financing of the project prior to the selection process.

Supervisor Simpson made a motion to authorize the advertisement of a “Request for Proposals” for engineering services needed for the design, permitting and construction of Alternate Route 628, to meet the requirements of the VDOT Revenue Sharing Project. The motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	--	-----------

In Re: Historic Prospect Depot: Project Update

Mrs. Carney stated that in 2002, the Prospect Historical Society was awarded \$75,000 of VDOT Enhancement Funds for the restoration of the old Prospect Depot. In 2003, the Society was awarded \$175,000 in additional funding for the project. In 2007, the Prospect Depot project received an additional \$63,000, bringing a total of \$313,000.

Mrs. Carney said the County is the contracting agency with VDOT for these grants and also the fiscal grant. The Board agreed to accept these responsibilities, but has specifically stipulated that the required 20% grant match (\$78,250) must be provided by the Historical Society, through in-kind services and donations.

Since 2002, there have been a number of significant changes to the overall scope on the grant application, including Norfolk Southern donating only the building and not the land, and a catastrophic fire in 2004 that nearly destroyed the structure. The Historical Society is now partnering with the Department of Conservation and Recreation (DCR) to restore the depot, which will be used as a trail-head for High Bridge Trail State Park and as a small local museum and community center. Architectural and engineering work needs to be conducted to obtain a final estimate of the project cost.

The cost of the proposed architectural and engineering services is \$45,000. The architectural and engineering companies selected and approved by VDOT are: Calloway Johnson Moore & West Architects and Hurt & Proffitt Engineering, Inc. By completing this phase of the project the Prospect Historical Society can determine the total cost of reconstructing the building, and will enable the Historical Society to apply to the Tobacco Commission through the Reserve Fund Grant Program for the required 20% match requirement.

Supervisor Wiley left the meeting at this time.

Supervisor Wilck made a motion to approve an amendment of the FY10 budget and appropriation of \$45,000 to be used for architectural and engineering services for the Prospect Depot project, as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-24040-0020	VDOT Transportation Enhancement Grant		45,000
4-100-94000-0028	Prospect Depot VDOT Grant	45,000	

The motion carried:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

Absent: Mattie P. Wiley

In Re: Renewal of USDA Lease at Ag Building

Mr. Bartlett stated the lease with the USDA for the Ag Building expired a year ago and the County provided a one-year extension. He stated that USDA is requesting an additional one-year renewal of the current lease. Mr. Bartlett advised the Board that the County will pay off its debt on the building in December 2010, and the current rental income from USDA will enable the County to fulfill that debt service at no cost to the taxpayers.

Supervisor Wiley returned to the meeting at this time.

Supervisor Jones made a motion to authorize the Chairman and/or County Administrator to execute a one-year renewal of the current lease with USDA for office space in the County Ag Building; the motion carried:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck  
Mattie P. Wiley

Nay: None

In Re: Renewal of Annual Contract with County Financial Advisor

Mr. Bartlett said that in January 2009, the Board approved hiring Davenport & Company as the County's Financial Advisor. The procurement authorized an annual contract, with two one-year renewals, at the option of the County. No retainer is required with this contract; payment is based on a project basis.

Supervisor McKay made a motion to authorize the Chairman and/or County Administrator to execute a one-year renewal of the County's contract with Davenport & Company to serve as the County's Financial Advisor; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	--	-----------

In Re: County Administrator's Report

Mr. Bartlett said that in the spring of 2009, the Board of Supervisors conducted a Planning Retreat and established a five-year vision and priorities for action for FY 2009-2010. He then recommended that the Board of Supervisors consider scheduling a half-day meeting in late February to discuss and update the Strategic Vision/Action Plan for the County to provide direction to County staff and in the development of the budget for the upcoming fiscal year.

Chairman Fore set the date of the Planning Retreat for Friday, February 26, 2010 from 9:00 until 1:00 p.m.; the Board concurred.

In Re: Authorize Hiring of Appraiser for Alternate 628 Project

Mr. Bartlett requested to revisit the hiring of the Appraiser for the Alternate 628 Project.

After some discussion, Supervisor Gantt made an amendment to his previous motion to authorize the County Administrator to determine if the developer will refund the cost of the appraisal, and if so, to authorize procurement of Appraisal Services for an MAI and VDOT Certified appraiser for the valuation of land associated with Alternate Route 628, to include the authorization of the County Administrator to execute any and all documents associated with the procurement of such an appraiser. The motion carried:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck  
Mattie P. Wiley

Nay: None

In Re: Closed Session

Supervisor McKay made a motion that the Board convene in Closed Session for consultation with legal counsel for the purpose of discussing pending litigation concerning the Bush 4-B Watershed, pursuant to the exemptions provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; and to discuss a prospective business, where no previous public announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*. The motion carried:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck  
Mattie P. Wiley

Nay: None

The Board returned to regular session by motion of Supervisor McKay and adopted as follows:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck  
Mattie P. Wiley

Nay: None

On motion of Supervisor Simpson, seconded by Supervisor McKay and carried by the following roll call vote:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck  
Mattie P. Wiley

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of December 2009, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of December 2009, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of December 2009, which was reviewed and ordered to be filed with the Board papers.

In Re: Financial Report from Prince Edward County Schools

Dr. Patricia Watkins, School Superintendent, submitted a financial summary report for the month of December 2009, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the December 2009 ridership reports from PERT and ordered them to be filed with the Board papers.

On motion of Supervisor McKay and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

the meeting was adjourned at 11:02 p.m.

DRAFT

January 26, 2010

At a special called meeting of the Board of Supervisors of Prince Edward County, held in the Prince Edward County Board of Supervisors Room at the Court House, thereof, on Tuesday the 26<sup>th</sup> day of January, 2010; at 7:30 p.m., there were present:

Howard M. Campbell

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Absent: Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; and James Ennis, County Attorney.

Chairman Fore called the meeting to order, stating that its purpose was to discuss and potentially act upon the contract with the Town of Farmville regarding employee parking in the municipal lot between South Street and South Virginia Street.

In Re: Parking Lot Agreement with the Town of Farmville

Chairman Fore asked for comments and questions regarding the draft Parking Lot Agreement between the Town of Farmville and the County of Prince Edward.

Supervisor Wilck said he had received telephone calls from constituents stating the taxpayers did not want to shoulder the cost of paying for employee parking when times are down.

Supervisor Wiley entered the meeting at this time.



Supervisor Wilck said the county employees have been given an extremely high number of paid holidays, and suggested that reducing the number of paid holidays by six days would help offset the cost of the parking agreement.

Chairman Fore stated the cost of providing the six extra days of holidays cost the County approximately \$75,500.

Supervisor Wilck stated at the most recent Personnel Committee meeting, two Constitutional Officers had a dispute over the sharing of an employee. Both of them stated they did not have enough employees to complete their work tasks, Supervisor Wilck stated that the reduction of paid holidays would increase the number of man-hours each employee would actually work. This would help alleviate the personnel shortage in those two offices

Supervisor Wilck then made a motion to approve the Agreement as presented and reduce the number of paid holidays by six days.

Discussion followed.

Supervisor Wiley called for the motion.

Supervisor Simpson made a substitute motion to approve the Agreement as presented, reduce the number of paid holidays by six days, to be effective next calendar year (2011). The motion failed:

Aye: Howard M. Campbell  
Howard F. Simpson  
Mattie P. Wiley

Nay: William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Jim R. Wilck

Supervisor Wilck then amended his motion to approve the Agreement as presented and reduce the number of paid holidays by six days, effective immediately. The motion carried:

Aye: William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Jim R. Wilck

Nay: Howard M. Campbell  
Howard F. Simpson  
Mattie P. Wiley

Supervisor Wilck thanked the Farmville Town Council for working with Mr. Bartlett to get this accomplished.

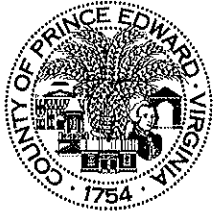
Chairman Fore then advised the Board about the VACo Spring Regional Meeting; he asked them to review the dates and contact the Administrator regarding a suitable date.

On motion of Supervisor Simpson and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

the meeting was adjourned at 7:55 p.m.

DRAFT



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: February 9, 2010  
Item No.: 5-c  
Department: County Administration  
Staff Contact: Barbara Poulston  
Issue: Consent Agenda - Review of Accounts & Claims

---

**Summary:** The bill list for January 2010 is attached for your review.

**Attachments:** Bill List

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

2/02/2010

FROM DATE- 1/26/2010  
TO DATE- 2/02/2010

ACCOUNTS PAYABLE CHECKS  
PRINCE EDWARD

PAGE 1

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$530,609.03
732	RETIREMENT BENEFIT FUND	\$1,038.00
741	PIEDMONT COURT SERVICES FUND	\$9,340.73
	TOTAL	540,987.76

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
1002	31564	Sales Tax Collected/Payab VA DEPT OF TAXATION	JAN 10	STATE SALES TAX	3.95 *
				ACCOUNT TOTAL	3.95 *
				MAJOR TOTAL	3.95 **
011010		BOARD OF SUPERVISORS			
5510		Travel-Mileage			
	12084	CAMPBELL HOWARD M	NEW SUP CONF110	MILEAGE	70.00
	15897	FORE WILLIAM G JR	HOMESTEAD 09	MILEAGE	179.30
	15897	FORE WILLIAM G JR	OCT-DEC 09	MILEAGE	33.55
	19875	JONES ROBERT M	OCT-DEC 09	MILEAGE	16.50
	22287	MCKAY CHARLES W	HOMESTEAD 09	MILEAGE	193.05
	22287	MCKAY CHARLES W	OCT-DEC 09	MILEAGE	61.60
	22580	MOORE JAMES C	OCT-DEC 09	MILEAGE	132.00
				ACCOUNT TOTAL	686.00 *
5530		Travel-Subsistence & Lodg			
	15897	FORE WILLIAM G JR	HOMESTEAD 09	GRATUITIES	25.00
				ACCOUNT TOTAL	25.00 *
5540		Travel-Convention & Educa			
	11894	BUSINESS CARD	1412 PUCKETT110	VACO SUPERVISR FORUM	885.00
				ACCOUNT TOTAL	885.00 *
				MAJOR TOTAL	1,596.00 **
012110		COUNTY ADMINISTRATOR			
5230		Telecommunications			
	10105	AT&T	392 8837 110	PHONE	215.66
	22489	MOONSTAR BBS	PECOUNTY 110	MONTHLY SERVICE	16.67
	22489	MOONSTAR BBS	PECOUNTY 110	DSL	95.00
	28711	CENTURYLINK	392 8837 110	PHONE	481.01
	30439	US CELLULAR	816442183 110	PHONE	56.96
				ACCOUNT TOTAL	865.30 *
5540		Travel-Convention & Educa			
	11894	BUSINESS CARD	1412 PUCKETT110	VACO SUPERVISR FORUM	590.00
				ACCOUNT TOTAL	590.00 *
5810		Dues & Association Member			
	31374	VGFOA	10 DUES-BNF	DUES	35.00
	31374	VGFOA	10 DUES-WWB	DUES	35.00
				ACCOUNT TOTAL	70.00 *
6001		Office Supplies			
	11902	BUSINESS DATA OF VA, INC.	103974	NORTON UPDATE	39.95
	13369	DIAMOND SPRINGS	11393100 110	EQUIPMENT RENTAL	8.95
	15380	FARVILLE PRINTING	CO ADMR 110	LETTERHEAD	202.20
	20600	KEY OFFICE SUPPLY	370510	GREEN BAR PAPER	199.80
	20600	KEY OFFICE SUPPLY	370513	COPY PAPER	91.98
	20600	KEY OFFICE SUPPLY	370518	OFFICE SUPPLIES	8.37

AP375H  
2/02/2010  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 1/26/2010 -- 2/02/2010

AFTER CHECKS  
PAGE 2

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	20600	KEY OFFICE SUPPLY	371032	NAME PLATES	26.97
	20600	KEY OFFICE SUPPLY	371048	INK CARTRIDGE/BINDRS	87.89
	20600	KEY OFFICE SUPPLY	371116	RIBBONS	2.99
	20600	KEY OFFICE SUPPLY	371143	MOUSE	14.95
	20600	KEY OFFICE SUPPLY	371825	FOLDERS/CLIPS	75.44
	20600	KEY OFFICE SUPPLY	372796	BINDERS/BINDER CLIPS	7.92
	27181	RELIABLE	BRM25701	INK CARTRIDGES	114.41
				ACCOUNT TOTAL	882.82 *
				MAJOR TOTAL	2,408.12 **
012240		INDEPENDENT AUDITOR			
3120	27715	Accountings & Auditing Se ROBINSON FARMER COX ASSOC	31275	AUDIT	29,500.00
				ACCOUNT TOTAL	29,500.00 *
				MAJOR TOTAL	29,500.00 **
012310		COMMISSIONER OF REVENUE			
5210	22058	Postal Services M&W PRINTERS INC	62892	POSTAGE-PPRTY FORMS	4,500.00
				ACCOUNT TOTAL	4,500.00 *
5230	10105	Telecommunications AT&T	392 3231 110	PHONE	56.54
	13325	TREASURER OF VIRGINIA	T214668	ONLINE SERVICE	125.38
	22489	MOONSTAR BBS	PECOUNTY 110	MONTHLY SERVICE	16.67
	23933	NTELOS	141147315 110	INTERNET	20.44
	28711	CENTURYLINK	392 3231 110	PHONE	214.22
				ACCOUNT TOTAL	433.25 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	371572	CALENDARS & PENS	23.74
	20600	KEY OFFICE SUPPLY	371657	LASER CARTRIDGE	79.99
	20600	KEY OFFICE SUPPLY	371830	INK CARTRIDGES	313.96
	20600	KEY OFFICE SUPPLY	372147	HP DRUM	169.99
				ACCOUNT TOTAL	587.68 *
				MAJOR TOTAL	5,520.93 **
012410		TREASURER			
5230	10105	Telecommunications AT&T	392 3454 110	PHONE	74.36
	10105	AT&T	392 3454 110	PHONE	35.06
	13325	TREASURER OF VIRGINIA	T214668	ONLINE SERVICE	125.38
	22489	MOONSTAR BBS	PECOUNTY 110	MONTHLY SERVICE	16.66
	28711	CENTURYLINK	392 3454 110	PHONE	236.66
				ACCOUNT TOTAL	488.12 *
5510	21547	Travel-Mileage LEE BARBARA	MILEAGE 110	MILEAGE	9.00
	24909	OVERSTREET CAROL	MILEAGE 110	MILEAGE	20.00

AP375H  
2/02/2010  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 1/26/2010 -- 2/02/2010

AFTER CHECKS  
PAGE 3

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001	999999	BAPPERT STEPHANIE	MILEAGE 110	MILEAGE	17.50
		Office Supplies			46.50 *
	20600	KEY OFFICE SUPPLY	371359	PENS	10.99
	20600	KEY OFFICE SUPPLY	371655	BINDERS	198.73
	20600	KEY OFFICE SUPPLY	372327	RIBBONS	169.99
	20600	KEY OFFICE SUPPLY	372668	INK CARTRIDGES	79.59
				ACCOUNT TOTAL	459.30 *
6012	15240	FARMVILLE HERALD	TREAS 110	SUBSCRIPTION	38.00
		Books & Subscriptions			38.00 *
				ACCOUNT TOTAL	38.00 *
				MAJOR TOTAL	1,031.92 **
012510		INFORMATION TECHNOLOGY			
3160		Professional Services			
	11902	BUSINESS DATA OF VA, INC.	103967	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	103974	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	103977	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	103983	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	103985	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	103992	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	103997	MONTHLY CONTRACT	2,800.00
				ACCOUNT TOTAL	3,550.00 *
				MAJOR TOTAL	3,550.00 **
013100		ELECTORAL BOARD AND OFFICIALS			
3500		Printing			
	20214	UNILECT CORPORATION	10 1006	BALLOT ARTWORK	570.00
				ACCOUNT TOTAL	570.00 *
				MAJOR TOTAL	570.00 **
013200		REGISTRAR			
5230		Telecommunications			
	10105	AT&T	392 4767 110	PHONE	48.03
	13325	TREASURER OF VIRGINIA	T214668	ONLINE SERVICE	3.25
	28711	CENTURYLINK	392 4767 110	PHONE	157.08
				ACCOUNT TOTAL	208.36 *
6001	20600	Office Supplies	372703	BINDER INDEXES	9.90
		KEY OFFICE SUPPLY			9.90 *
				ACCOUNT TOTAL	9.90 *
				MAJOR TOTAL	218.26 **
021100		CIRCUIT COURT			
5210		Postal Services			
	30545	U S POSTAL SERVICE	POSTAGE 110	POSTAGE	249.92
				ACCOUNT TOTAL	249.92 *

AP375H  
2/02/2010  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 1/26/2010 -- 2/02/2010

AFTER CHECKS  
PAGE 4

MAJOR# ACCT# 5230	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	10105	AT&T	392 5171 110	PHONE	79.11
	28711	CENTURYLINK	392 5171 110	PHONE	156.22
				ACCOUNT TOTAL	235.33 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	371600	OFFICE SUPPLIES	20.94
				ACCOUNT TOTAL	20.94 *
				MAJOR TOTAL	506.19 **
021200		GENERAL DISTRICT COURT			
3320	20600	Maintenance Service Contr KEY OFFICE SUPPLY	372035	COPIER MAINT CONTRACT	755.00
				ACCOUNT TOTAL	755.00 *
5230		Telecommunications			
	10105	AT&T	392 3343 110	PHONE-J&D COURT	83.12
	10105	AT&T	392 3623 110	PHONE-JUV PROB	146.73
	10105	AT&T	392 4024 110	PHONE-GEN DIST COURT	90.25
	28711	CENTURYLINK	392 3343 110	PHONE-J&D	78.08
	28711	CENTURYLINK	392 3623 110	PHONE-JUV PROB	113.62
	28711	CENTURYLINK	392 4024 110	PHONE-GEN DIST COURT	293.87
	30439	US CELLULAR	816442183 110	PHONE	28.48
				ACCOUNT TOTAL	834.15 *
				MAJOR TOTAL	1,589.15 **
021300		SPECIAL MAGISTRATES			
5230		Telecommunications			
	10105	AT&T	392 3750 110	PHONE	106.52
	13325	TREASURER OF VIRGINIA	T214668	PAGER RENTAL	16.36
	22321	MCMILLIAN PAGER SERVICE	6011012010	PAGER RENTAL	15.90
	28711	CENTURYLINK	392 3750 110	PHONE	103.19
				ACCOUNT TOTAL	241.97 *
				MAJOR TOTAL	241.97 **
021600		CLERK OF THE CIRCUIT COURT			
2600		Unemployment Insurance			
	31658	VA EMPLOYMENT COMMISSION	12312009	UNEMPLOYMENT 122009	2.94
				ACCOUNT TOTAL	2.94 *
3310		Repairs/Maintenance			
	20600	KEY OFFICE SUPPLY	372029	COPIER MAINT CONTRACT	660.00
	20600	KEY OFFICE SUPPLY	372030	COPIER MAINT CONTRACT	744.00
	20600	KEY OFFICE SUPPLY	372033	COPIER MAINT CONTRACT	871.00
				ACCOUNT TOTAL	2,275.00 *
5230		Telecommunications			
	10105	AT&T	392 5145 110	PHONE	114.28
	28711	CENTURYLINK	392 5145 110	PHONE	282.09
				ACCOUNT TOTAL	396.37 *



MAJOR# ACCT# 5850	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
		Jurors/witnesses			
	999999	AGEE LORRAINE B	JUROR 110	JUROR	30.00
	999999	AUSTIN TELPHOR LEE JR	JUROR 110	JUROR	30.00
	999999	BAKER JAMES D	JUROR 110	JUROR	30.00
	999999	BROADWATER CAROL M	JUROR 110	JUROR	30.00
	999999	BROWN DONTÉ L	JUROR 110	JUROR	30.00
	999999	CHONKO DANIELLE	JUROR 110	JUROR	30.00
	999999	CHRISTIAN MICHAEL	JUROR 110	JUROR	30.00
	999999	COLEMAN ERNEST L III	JUROR 110	JUROR	30.00
	999999	CROUSHORN LINDA L	JUROR 110	JUROR	30.00
	999999	DAVIS TINA M	JUROR 110	JUROR	30.00
	999999	DEMUTH ANTHONY M JR	JUROR 110	JUROR	30.00
	999999	DEVLIN EDWARD	JUROR 110	JUROR	30.00
	999999	DOVE TANYA C	JUROR 110	JUROR	30.00
	999999	DOWDY KATHERINE	JUROR 110	JUROR	30.00
	999999	DOWDY RYLAND B	JUROR 110	JUROR	30.00
	999999	DRUEN PHYLLIS B	JUROR 110	JUROR	30.00
	999999	DRUMMINGER LOU ANN	JUROR 110	JUROR	30.00
	999999	EANES DIANNA	JUROR 110	JUROR	30.00
	999999	EARLEY VINCENT L	JUROR 110	JUROR	30.00
	999999	EDMONDSON CAROL	JUROR 110	JUROR	30.00
	999999	FRYE LOWELL T	JUROR 110	JUROR	30.00
	999999	GARDNER GEORGE M IV	JUROR 110	JUROR	30.00
	999999	GARRISON RICHARD S JR	JUROR 110	JUROR	30.00
	999999	GILLIAN JAMES M	JUROR 110	JUROR	30.00
	999999	GLASCOCK JACQUELYN N	JUROR 110	JUROR	30.00
	999999	HAWKINS BERNICE S	JUROR 110	JUROR	30.00
	999999	HEBERT RYAN	JUROR 110	JUROR	30.00
	999999	HENLEY BARBARA M	JUROR 110	JUROR	30.00
	999999	HENSHAW BRIAN K SR	JUROR 110	JUROR	30.00
5880	18913	Technology Trust Funds INTERNATIONAL LAND SYSTMS	PRI001#85110.26	COMPUTER PORT	870.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	371736	PAPER	143.82 143.82 *
021800	LAW LIBRARY				75.56 75.56 *
5230	28711	Telecommunications CENTURYLINK	315 0208 110	DATA LINE	3,763.69 **
6012	22210	Books and Subscriptions MATTHEW BENDER & CO INC	97758973	VA MOD JURY INSTR	35.09 35.09 *
					206.52 206.52 *
					241.61 **
				ACCOUNT TOTAL	
				ACCOUNT TOTAL	
				ACCOUNT TOTAL	
				MAJOR TOTAL	

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
2600	022100	31658	Unemployment Insurance VA EMPLOYMENT COMMISSION	12312009	UNEMPLOYMENT 122009	12.44 *
5230		10105	AT&T Telecommunications	392 1902 110	PHONE	298.15
		20904	KINEX NETWORKING SOLUTION	100114 0008	INTERNET	49.95
		28711	CENTURYLINK	392 1902 110	PHONE	278.42
6001		20600	Office Supplies	23390	CREDIT	500.00-
		20600	KEY OFFICE SUPPLY	368950	DIGITAL VOICE TRANS	69.99
		20600	KEY OFFICE SUPPLY	368993	COPY PAPER	179.70
		20600	KEY OFFICE SUPPLY	368994	FILE POCKET	39.99
		20600	KEY OFFICE SUPPLY	370529	INDEX/PENS/STAPLES	29.91
		20600	KEY OFFICE SUPPLY	370552	CALENDR/BINDRS/MAILR	22.38
		20600	KEY OFFICE SUPPLY	370577	CD/DVD SHEETS	25.49
		20600	KEY OFFICE SUPPLY	370587	PAPER/STORAGE BOXES	41.31
		20600	KEY OFFICE SUPPLY	371129	RIBBONS/LIFT-OFF	35.66
		20600	KEY OFFICE SUPPLY	371918	COPY PAPER	147.45
		20600	KEY OFFICE SUPPLY	371919	FOLDERS/AIR DUST OFF	85.76
		20600	KEY OFFICE SUPPLY	372713	STAPLE CARTRIDGE	19.89
022200			VICTIM WITNESS ASSISTANCE PROGRAM		ACCOUNT TOTAL	197.53 *
5230		28711	Telecommunications CENTURYLINK	315 0065 110	PHONE	836.49 **
031200		SHERIFF			ACCOUNT TOTAL	76.38
2600		31658	Unemployment Insurance VA EMPLOYMENT COMMISSION	12312009	UNEMPLOYMENT 122009	76.38 *
3110		32131	Animal Care/Services WAL-MART COMMUNITY	2117 SHERIFF110	DOG FOOD	76.38 **
3310		14300	Repairs/Maintenance EAST END MOTOR CO INC	56042	RADIO WIRE REPAIR	25.52 *
3311		14300	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	55675	REPAIR WIRING	72.16 *
		14300	EAST END MOTOR CO INC	55769	HEATER RELAY SWITCH	72.16 *
		14300	EAST END MOTOR CO INC	55993	INSPECTION	288.81 *
		14300	EAST END MOTOR CO INC	56006	FLAT REPAIR SRV CALL	288.81 *
					ACCOUNT TOTAL	412.13
					ACCOUNT TOTAL	69.55
					ACCOUNT TOTAL	16.00
					ACCOUNT TOTAL	32.50

AP375H  
2/02/2010  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 1/26/2010 -- 2/02/2010

AFTER CHECKS  
PAGE 7

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
		14300	EAST END MOTOR CO INC	56120	TRUNK LATCH	237.38
		14300	EAST END MOTOR CO INC	56199	REPLACE HEADLIGHT	26.39
		14300	EAST END MOTOR CO INC	56395	OIL CHANGE	36.75
		14300	EAST END MOTOR CO INC	56425	INSPECTION & REPAIRS	77.38
		14300	EAST END MOTOR CO INC	56438	INSPECTION & BATTERY	137.72
		14300	EAST END MOTOR CO INC	56494	WIPER BLADES/REPAIRS	88.40
		14353	ED'S AUTO & GLASS REPAIR	7937	AUTO REPAIRS	3,165.37
		14353	ED'S AUTO & GLASS REPAIR	926	STEERING PUMP	553.85
		14915	EXPRESS CARE	32349	OIL CHG	55.10
		14915	EXPRESS CARE	32453	OIL CHG	55.94
		14915	EXPRESS CARE	32685	OIL CHG	54.97
		17004	HALEY OF FARMVILLE INC	66635548	OIL CHANGE	40.34
		21038	KUSTOM SIGNALS INC	407432	REPAIR AUTO VIDEO	576.89
		28410	SIGNS@WORK INC	1911	DECALS	284.06
		29199	THIRD ST WRECKER SERVICE	6166	TIRE CHANGE	50.00
		29199	THIRD ST WRECKER SERVICE	6482	TOWING	50.00
		29199	THIRD ST WRECKER SERVICE	6495	TOWING	50.00
3312		20905	Repairs & Maintenance-Off KINEX TELECOM INC	2434	ANTI-VIRUS RENEWAL	6,070.72 *
5210		11894	Postal Services BUSINESS CARD			239.20 239.20 *
5230		10105	Telecommunications AT&T	392 8101 110	PHONE	233.49
		20904	KINEX NETWORKING SOLUTION	100101.0022	DSL & WEBHOSTING	233.49 *
		28711	CENTURYLINK	024 0031 110	RADIO	690.63
		28711	CENTURYLINK	392 6730 110	PHONE	139.85
		28711	CENTURYLINK	392 6730 110A	PHONE	10.52
		28711	CENTURYLINK	392 8101 110	PHONE	32.76
		28711	CENTURYLINK	392 8101 110A	PHONE	33.25
		28711	CENTURYLINK	392 8101 110A	PHONE	449.13
		28728	CENTURYLINK COMMUNICATION	1000121124 110	PHONE	413.62
		30439	US CELLULAR	828371319 110	PHONE	25.05
		30439	US CELLULAR	918210747 110	PHONE	57.76
5530		11894	Travel-Subsistence & Lodg BUSINESS CARD			768.21 2,620.78 *
		17390	HARRIS TRAVIS	0555 SHERIFF110	MEALS	28.82
		28413	SHULAR WILLIAM D JR	MEAL 110	MEAL	12.37
		999999	JACKSON MICHAEL	EXPENSES 110	MEAL	4.67
				EXPENSES 110	MEAL	2.18
6001		11894	Office Supplies BUSINESS CARD			48.04 *
		13369	DIAMOND SPRINGS	0555 SHERIFF110	FEES	121.43
		13369	DIAMOND SPRINGS	27961300 110	WATER & EQUIP RENTAL	105.85
		16678	GREAT NORTH AMERICAN CO	27961300 110A	WATER & EQUIP RENTAL	38.90
		28757	STAPLES BUSINESS ADVANTAG	115555	FLYERS	1,801.12
		32985	WVHL	8014471086	OFFICE SUPPLIES	218.69
				640 00005 0000	HOLIDAY GREETINGS	95.00
						2,380.99 *

AP375H  
2/02/2010  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 1/26/2010 -- 2/02/2010

AFTER CHECKS  
PAGE 8

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6008	11894 28413	BUSINESS CARD SHULAR WILLIAM D JR	0555 SHERIFF110 EXPENSES 110	GAS GAS	33.50 33.02 66.52 *
6009	23726 23726 23726 23726	Vehicle & Powered Equip S NEWMAN TIRE CO INC NEWMAN TIRE CO INC NEWMAN TIRE CO INC NEWMAN TIRE CO INC	174216 174303 174581 174791	TIRE TIRES TIRES TIRES	124.84 509.36 504.36 620.76 1,759.32 *
6010	11894 16678 22590 25900 28592 28592 28592	Police Supplies BUSINESS CARD GREAT NORTH AMERICAN CO MOORE MEDICAL LLC PRINTECH INC SOUTHERN POLICE EQUIP CO SOUTHERN POLICE EQUIP CO SOUTHERN POLICE EQUIP CO	0555 SHERIFF110 115554 1059396 27428 135725 135726 135954	CAMERA CHRGR/BATTERY IMPRINTED RULERS BARRIER SHTS/PATHKIT SUMMONS BOOKS FLASHLIGHT FLASHLIGHT FLSHLGT BULBS/IDCASE	243.99 717.04 109.41 588.93 83.49 83.99 63.88 1,890.73 *
6011	11894 20008 26360 26360 26360 28592 28592 28592	Uniforms & Wearing Appare BUSINESS CARD JUST SEW EMBROIDERY QUANTUM GRAPHICS/UNIFORMS QUANTUM GRAPHICS/UNIFORMS QUANTUM GRAPHICS/UNIFORMS QUANTUM GRAPHICS/UNIFORMS SOUTHERN POLICE EQUIP CO SOUTHERN POLICE EQUIP CO SOUTHERN POLICE EQUIP CO	0555 SHERIFF110 383 4931 4940 4945 4987 135374 135558 135607	BOOT COVERS SHIRTS SHIRT & NAME TAG COATS (3) SHIRT PANTS SHOES GLOVES GLOVES/FLSHLGT HILDR	17.33 112.75 630.50 355.00 40.50 67.60 64.09 51.97 31.98 1,371.72 *
6017	12758	Byrne JAG Grant COMMTRONICS OF VA	511257	RADIO	590.32 590.32 *
8203	30470 30470	Communications Equipment USA MOBILITY WIRELESS INC USA MOBILITY WIRELESS INC	S0638317L T0638317A	PAGER RENTAL PAGER RENTAL	82.62 83.98 166.60 * 17,824.92 **
031201	SHERIFF - COURTS				
2600	31658	Unemployment Insurance VA EMPLOYMENT COMMISSION	12312009	UNEMPLOYMENT 122009	6.45 6.45 * 6.45 **
032200	VOLUNTEER FIRE DEPARTMENT				
7002	28091	Payment to Rice VFD SCHMIDT'S REPAIR SERVICE	617	ALTERNATOR	1,475.00

AP375H  
2/02/2010  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 1/26/2010 -- 2/02/2010

AFTER CHECKS  
PAGE 9

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
7004	28711	CENTURYLINK	392 8737 110	PHONE	92.17
	31844	DOMINION VA POWER	4500495009 110	ELECTRIC SERVICE	367.05
	31846	DOMINION VA POWER	5487358649 110	ELECTRIC SERVICE	9.69
	32146	WATKINS INSURANCE AGENCY	23620	ACCIDENT INSURANCE	3,563.26
				ACCOUNT TOTAL	5,507.17 *
		Payment to Darlington VFD			
	14700	ELLINGTON ENERGY SERVICE	39652	PROPANE	388.32
	14700	ELLINGTON ENERGY SERVICE	39653	PROPANE	312.03
	14700	ELLINGTON ENERGY SERVICE	40930	PROPANE	157.76
	14700	ELLINGTON ENERGY SERVICE	40932	PROPANE	338.91
	14700	ELLINGTON ENERGY SERVICE	42081	PROPANE	276.82
	14700	ELLINGTON ENERGY SERVICE	42082	PROPANE	227.63
	14700	ELLINGTON ENERGY SERVICE	55641	REPAIR HEATING UNIT	257.90
	15150	FARMVILLE AUTO PARTS	25306	OIL FILTER	26.32
	15150	FARMVILLE AUTO PARTS	25680	BATTERY TENDER PLUS	74.95
	15150	FARMVILLE AUTO PARTS	25745	OIL	37.47
	22502	STELLAR ONE BANK	0467949058 #54	LOAN PAYMENT	501.50
	25120	PAIRET'S INC	9656	PLAQUES	64.68
	28446	SLAGLE JACK L FIRE EQUIP	10033984 01	WRENCH SET	65.28
	28446	SLAGLE JACK L FIRE EQUIP	10033988 000110	BOOTS/ADAPTERS/ELBOW	575.50
	28640	SOUTHSIDE ELECTRIC COOP	38156 001 110	ELECTRIC SERVICE	206.32
	31335	VERIZON	248 6805 110	PHONE	144.30
				ACCOUNT TOTAL	3,655.69 *
7006		Payment to Pamplin VFD			
	10105	AT&T	248 6690 110	PHONE	48.49
	15908	FOSTER FUELS INC	161706T	PROPANE	474.75
	15908	FOSTER FUELS INC	161714T	PROPANE	527.01
	25200	PAMPLIN VOL FIRE DEPT	FUEL 110	FUEL & PARTS	454.03
	25200	PAMPLIN VOL FIRE DEPT	INSURANCE 110	INSURANCE	2,665.00
	25200	PAMPLIN VOL FIRE DEPT	PARTS 110	PARTS	20.98
	31335	VERIZON	248 6100 110	PHONE	63.45
	31335	VERIZON	248 6690 110	PHONE	53.05
	31846	DOMINION VA POWER	4743517221 110	ELECTRIC SERVICE	205.82
	31846	DOMINION VA POWER	6280980001 110	ELECTRIC SERVICE	63.40
				ACCOUNT TOTAL	4,575.98 *
				MAJOR TOTAL	13,738.84 **
032500		EMERGENCY SERVICES			
3160	29280	Professional Service B-91 TIMMONS GROUP	128919	SYSTEM MAINTENANCE	1,535.00
				ACCOUNT TOTAL	1,535.00 *
				MAJOR TOTAL	1,535.00 **
033200		REGIONAL JAIL & DETENTION			
3196	14933	Purchase of Services - Ja FAMILY PRESERVATION SERV	43132	ELECTRONIC MONITORIN	270.00
				ACCOUNT TOTAL	270.00 *

AP375H  
2/02/2010  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 1/26/2010 -- 2/02/2010

AFTER CHECKS  
PAGE 10

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
7001	25380 Piedmont Regional Jail-Pe PIEDMONT REGIONAL JAIL	793	INMATE PER DIEM	4,184.40
			ACCOUNT TOTAL	4,184.40 *
7002	25380 SCAAP Funds PIEDMONT REGIONAL JAIL	SCAAP FUNDS 110	SCAAP FUNDS	3,803.00
			ACCOUNT TOTAL	3,803.00 *
			MAJOR TOTAL	8,257.40 **
034100	BUILDING OFFICIAL			
5230	30439 Telecommunications US CELLULAR	816442183 110	PHONE	28.48
			ACCOUNT TOTAL	28.48 *
5530	21498 Travel-Subsistence & lodg LEATHERWOOD COY	EXPENSES 110	MEAL	7.34
			ACCOUNT TOTAL	7.34 *
5540	21498 Travel-Convention & Educa LEATHERWOOD COY	EXPENSES 110	MTG REGISTRATION	15.00
			ACCOUNT TOTAL	15.00 *
5810	19102 Dues & Association Member JMBCOA	2010 DUES	DUES	25.00
	31293 VBCOA	2010 DUES	DUES	35.00
			ACCOUNT TOTAL	60.00 *
6001	20600 Office Supplies KEY OFFICE SUPPLY	371039	LAMINATING SUPPLIES	57.16
			ACCOUNT TOTAL	57.16 *
6009	23726 Vehicle & Powered Equip S NEWMAN TIRE CO INC	175584	TIRES	429.80
			ACCOUNT TOTAL	429.80 *
			MAJOR TOTAL	597.78 **
035100	ANIMAL CONTROL			
2600	31658 Unemployment Insurance VA EMPLOYMENT COMMISSION	12312009	UNEMPLOYMENT 122009	4.87
			ACCOUNT TOTAL	4.87 *
5110	31844 Electrical Services DOMINION VA POWER	0890745003 110	ELECTRIC SERVICE	399.18
			ACCOUNT TOTAL	399.18 *
5230	30439 Telecommunications US CELLULAR	816442183 110	PHONE	56.96
			ACCOUNT TOTAL	56.96 *
5306	17468 Bond HARWOOD & SON INSURANCE	70	BOND-V HORN	100.00
			ACCOUNT TOTAL	100.00 *
5821	999999 Coyote Bounties POWERS JOHN	COYOTE 110	BOUNTY	50.00
	999999 POWERS JOHN	COYOTE 110	BOUNTY	50.00
	999999 POWERS JOHN	COYOTE 110	BOUNTY	50.00

AP375H  
2/02/2010  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 1/26/2010 -- 2/02/2010

AFTER CHECKS  
PAGE 11

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
6001	999999 MORRIS SHAWN	COYOTE 110A	BOUNTY	200.00 *
	Office Supplies			
	27132 RANSON'S INC	10182509	PHONE CASE	20.99
	29505 TREASURER OF VIRGINIA	CSR PERMIT 110	LICENSE RENEWAL	50.00
6002				70.99 *
	Supplies for Shelter			
	32131 WAL-MART COMMUNITY	2238 CO ADM 110	DOG FOOD	181.04
				181.04 *
			MAJOR TOTAL	1,013.04 **
036100	BIOSOLIDS MONITORING			
5230	30439 US CELLULAR	816442183 110	PHONE	28.48
	Telecommunications			
			ACCOUNT TOTAL	28.48 *
			MAJOR TOTAL	28.48 **
042300	REFUSE DISPOSAL			
2600	31658 VA EMPLOYMENT COMMISSION	12312009	UNEMPLOYMENT 122009	34.90
	Unemployment Insurance			
			ACCOUNT TOTAL	34.90 *
3160	27191 RESOURCE SERVICES	35536	MISC WORK TASKS	580.00
	27191 RESOURCE INTERNATIONAL	35537	STORM WTR COMPLIANCE	235.40
	Professional Services			
			ACCOUNT TOTAL	815.40 *
3840	10811 ARENA TRUCKING COMPANY	JAN 10	TRASH COLLECTION	368.00
	27191 RESOURCE INTERNATIONAL	35526	GROUNDWTR MONITORING	4,170.75
	32950 WRIGHT'S EXCAVATING	FEB 2010	LANDFILL OPERATION	42,187.50
	Contract Landfill - POS			
			ACCOUNT TOTAL	46,726.25 *
3841	14723 EMANUEL TIRE OF VIRGINIA	463550	TIRE RECYCLING	541.20
	28866 STEPS, INC	JAN 10	RECYCLING FEE	1,107.12
	Purchase of Serv - Recycli			
			ACCOUNT TOTAL	1,648.32 *
5110	28640 SOUTHSIDE ELECTRIC COOP	114379 001 110	DH SITE	156.10
	31844 DOMINION VA POWER	5181167213 110	LEACHATE PUMP	5.87
	31844 DOMINION VA POWER	8970737501 110	SCALEHOUSE	159.24
	31846 DOMINION VA POWER	0670040567 110	CELL C PUMP STATION	25.33
	31846 DOMINION VA POWER	1144204110 110	GREEN BAY SITE	98.48
	31846 DOMINION VA POWER	7471653571 110	WORSHAM SITE	137.57
	31846 DOMINION VA POWER	8601161519 110	PROSPECT SITE	129.30
	31846 DOMINION VA POWER	9176847250 110	LANDFILL SITE	79.85
	Electrical Services			
			ACCOUNT TOTAL	791.74 *
5230	10105 AT&T	223 1595 110	PHONE	65.39
	10105 AT&T	392 3675 110	PHONE	35.06
	Telecommunications			

AP375H  
2/02/2010  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 1/26/2010 -- 2/02/2010

AFTER CHECKS  
PAGE 12

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6030	27181	Non-Capital Equipment RELIABLE	392 9223 110	PHONE	38.02
			574 4166 110	PHONE	39.24
			767 2769 110	PHONE	35.50
			391 3442 110	PHONE	43.88
			392 3675 110	PHONE	45.98
			392 9223 110	PHONE	39.47
			574 4166 110	PHONE	42.54
			816442183 110	PHONE	43.63
			248 5696 110	PHONE	28.48
			736 2828 110	PHONE	49.73
			ACCOUNT TOTAL	579.63 *	
6030	27181	Non-Capital Equipment RELIABLE		TIME CLOCK	276.47
				ACCOUNT TOTAL	276.47 *
				MAJOR TOTAL	50,872.71 **
043200	GENERAL PROPERTIES				
3310	11410	Repairs/Maintenance DOLL/BOILER SAFETY	954039752	BOILER INSPECTION	60.00
			10012004	FIRE ALRM TST CNTRCT	650.00
			16652	CHILLR MAINT CNTRCT	2,350.50
			JAN 26 10	EXTERMINATING SERV	150.00
				ACCOUNT TOTAL	3,210.50 *
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379 002 110	SRR LIGHTS	29.95
			1230385005 110	ROY CLARK MONUMENT	61.54
			2786281903 110	COURTHOUSE	8,531.02
			9670710004 110	SHOP	60.97
			4951935099 110	SHERIFF DEPT SHED	5.50
			5856894620 110	WORSHAM CLERK OFFICE	278.63
				ACCOUNT TOTAL	8,967.61 *
5230	28711	Telecommunications CENTURYLINK	392 1943 110	PHONE	69.18
			816442183 110	PHONE	85.45
			ACCOUNT TOTAL	154.63 *	
6005	10719	Janitorial Supplies ARAMARK UNIFORM SERVICES	72304002 110	JANITORIAL SUPPLIES	438.84
			1227533 01	JANITORIAL SUPPLIES	1,712.40
				ACCOUNT TOTAL	2,151.24 *
6007	13369	Repairs and Maintenance S DIAMOND SPRINGS	11393100 110	EQUIPMENT RENTAL	8.95
			10010706	POWER SUPPLY	1,062.68
			372220	INK CARTRIDGES/TONER	98.97
			55938	ICE MELT	149.80
				ACCOUNT TOTAL	1,320.40 *
			MAJOR TOTAL	15,804.38 **	



AP375H  
2/02/2010  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 1/26/2010 -- 2/02/2010

AFTER CHECKS  
PAGE 13

MAJOR# ACCT# 043400	VENDOR NUMBER NAME CANNERY	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
2600	31658	Unemployment Insurance VA EMPLOYMENT COMMISSION	12312009	UNEMPLOYMENT 122009	2.55 *
				ACCOUNT TOTAL	2.55 *
3310	11410	Repairs & Maintenance DOLI/BOILER SAFETY	954039752	BOILER INSPECTION	20.00 *
				ACCOUNT TOTAL	20.00 *
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	44435 001 110	ELECTRIC SERVICE	217.81 *
				ACCOUNT TOTAL	217.81 *
5120	25246	Heating Services PARKER OIL CO INC	47	HEATING OIL	864.54 *
				ACCOUNT TOTAL	864.54 *
				MAJOR TOTAL	1,104.90 **
053500		COMPREHENSIVE SERVICES ACT			
3160		CSA Programs			
	11490	BRALEY & THOMPSON INC	CP 110	PROFESSIONAL SERVICE	3,904.00
	11490	BRALEY & THOMPSON INC	CP 110A	PROFESSIONAL SERVICE	4,121.50
	11490	BRALEY & THOMPSON INC	CP 110B	PROFESSIONAL SERVICE	3,957.63
	11894	BUSINESS CARD	JAN 10	FOSTER CARE	110.47
	12280	CENTRA HEALTH	7035 110	PROFESSIONAL SERVICE	1,768.00
	12280	CENTRA HEALTH	7102 110	PROFESSIONAL SERVICE	1,496.00
	12280	CENTRA HEALTH	7298 110	PROFESSIONAL SERVICE	1,768.00
	12280	CENTRA HEALTH	7336 110	PROFESSIONAL SERVICE	1,768.00
	12280	CENTRA HEALTH	7528 110	PROFESSIONAL SERVICE	1,768.00
	12280	CENTRA HEALTH	7573 110	PROFESSIONAL SERVICE	2,432.00
	12280	CENTRA HEALTH	7573 110	PROFESSIONAL SERVICE	3,040.00
	12929	CROSSROADS SERVICES BD	DEC 09A	FOSTER CARE	140.00
	12929	CROSSROADS SERVICES BD	FAPT/CPMT 110	PROFESSIONAL SERVICE	3,770.00
	12929	CROSSROADS SERVICES BD	JAN 10	FOSTER CARE	60.00
	14933	FAMILY PRESERVATION SERV	43117	PROFESSIONAL SERVICE	490.00
	14933	FAMILY PRESERVATION SERV	43120	PROFESSIONAL SERVICE	411.25
	14933	FAMILY PRESERVATION SERV	43128	PROFESSIONAL SERVICE	643.75
	15766	FISHER JUANITA	JAN 10	FOSTER CARE	230.00
	16672	GRAFTON SCHOOL INC	119597	PROFESSIONAL SERVICE	460.00
	16672	GRAFTON SCHOOL INC	119598	PROFESSIONAL SERVICE	1,092.50
	16672	GRAFTON SCHOOL INC	119785	PROFESSIONAL SERVICE	3,200.00
	16672	GRAFTON SCHOOL INC	119786	PROFESSIONAL SERVICE	3,200.00
	17754	HELTON HOUSE INC	1962	PROFESSIONAL SERVICE	2,259.00
	17754	HELTON HOUSE INC	1963	PROFESSIONAL SERVICE	3,105.00
	17772	HOWELLS KRISTY	JAN 10	FOSTER CARE	896.00
	19341	JOHANSEN ROBERT & LILLIAN	JAN 10	FOSTER CARE	1,050.00
	22457	MILLS BONNIE	DEC 09	FOSTER CARE	1,134.94
	22457	MILLS BONNIE	JAN 10	FOSTER CARE	896.00
	22703	MORTON DEKEACE	JAN 10	FOSTER CARE	666.00
	24218	OSBORNE JOAN	JAN 10	FOSTER CARE	525.00

AP375H  
2/02/2010  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 1/26/2010 -- 2/02/2010

AFTER CHECKS  
PAGE 14

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
081100	PLANNING			
5210	11894 Postal Services BUSINESS CARD	1412 PUCKETT110	POSTAGE	5.10 5.10 *
5230	30439 Telecommunications US CELLULAR	816442183 110	PHONE	57.71 57.71 *
5510	25359 Travel-Mileage PICKETT JONATHAN	MILEAGE 110	MILEAGE	229.00 229.00 * 291.81 **
081500	ECONOMIC DEVELOPMENT			
2600	31658 Unemployment Insurance VA EMPLOYMENT COMMISSION	12312009	UNEMPLOYMENT 122009	5.14 5.14 *
3160	31246 Professional Services VADEN & ASSOCIATES INC	10879	E-ZONE BROCHURE DSGN	45.00 45.00 *
5110	31846 Electrical Services DOMINION VA POWER	0675198071 110 1059387447 110	ELECTRIC SERVICE ELECTRIC SERVICE	172.58 81.93 254.51 *
5120	14700 Heating Service ELLINGTON ENERGY SERVICE	42245	PROPANE	538.20 538.20 *
5210	11894 Postal Services BUSINESS CARD	1412 PUCKETT110 2078 CARNEY 110	UPS POSTAGE	15.41 4.91 20.32 *
5230	10105 Telecommunications AT&T	392 1482 110	PHONE	61.78 61.78 *
5530	11894 Travel-Subsistence & Lodg BUSINESS CARD	2078 CARNEY 110	MTG SUPPLIES	17.16 17.16 * 942.11 **
083500	COOPERATIVE EXTENSION OFFICE			
5230	28711 Telecommunications CENTURYLINK	392 4246 110	PHONE	97.55 97.55 *
	ACCOUNT TOTAL			
	MAJOR TOTAL			

AF375H  
2/02/2010  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 1/26/2010 -- 2/02/2010

AFTER CHECKS  
PAGE 15

MAJOR# ACCT# 091000	VENDOR NUMBER GENERAL EXPENSE	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5401	29332	Parking Lot Agreement TOWN OF FARMVILLE	PARKING LOT10F3	PARKING LOT AGREEMENT	66,666.67 66,666.67 * 66,666.67 **
093000		FUND TRANSFERS OUT			
0710	25820	To IDA Fund PRINCE EDWARD CO IDA	#3A YMCA LOAN	YMCA LOAN PAYMENT	27,369.58 27,369.58 * 27,369.58 **
094000		CAPITAL PROJECTS			
0018	27656 32553	Moton Museum VDOT Grant ROBERTSON CONSTRUCTION WILEY & WILSON	5511 40896	BOOSTER PUMP RESTRM/ENTRANCE RENOV	5,100.00 1,000.00 6,100.00 *
0025	29280	Geographical Information TIMMONS GROUP	128918	GIS PROJECT	4,676.40 4,676.40 * 10,776.40 **
095000		DEBT SERVICE			
0010	30600	Rural Dev Rev Bond 1988B- RURAL DEVELOPMENT	LOAN 97-01 110	CH LOAN	6,508.00 6,508.00 *
0012	30600	Rural Dev CH Constr 1998C RURAL DEVELOPMENT	LOAN 97-02 110	CH LOAN	10,118.00 10,118.00 *
0017	29332	Library - Principal TOWN OF FARMVILLE	NOTE3140172 110	LIBRARY LOAN PRINCPL	142,668.83 142,668.83 *
0018	29332	Library - Interest TOWN OF FARMVILLE	NOTE3140172 110	LIBRARY LOAN INTERST	51,520.00 51,520.00 * 210,814.83 **
				FUND TOTAL	530,609.03

AP375H  
2/02/2010  
FUND # - 732

RETIREMENT BENEFIT FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 1/26/2010 -- 2/02/2010

AFTER CHECKS  
PAGE 16

MAJOR#	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER			
002230	RETIREMENT BENEFIT FUND			
1101	LEOS Disbursements			
	25257	FEB 2010	RETIREE BENEFIT	1,038.00
				1,038.00 *
				1,038.00 **
			ACCOUNT TOTAL	
			MAJOR TOTAL	
			FUND TOTAL	1,038.00

MAJOR# ACCT# 021400	VENDOR NUMBER NAME PIEDMONT COURT SERVICES	INV#	DESCRIPTION	AMOUNT
2600	Unemployment Insurance 31658 VA EMPLOYMENT COMMISSION	12312009	UNEMPLOYMENT 122009	2.34 *
3600	Advertising 20325 KENBRIDGE VICTORIA DSPTCH	17917	ADVERTISING	2.34 *
5110	Electrical Service 31846 DOMINION VA POWER 31846 DOMINION VA POWER	4323543985 110 7218131923 110	ELECTRIC SERVICE ELECTRIC SERVICE	24.50 24.50 *
5210	Postal Services 25482 PITNEY BOWES INC 30583 U S POSTAL SERVICE	323232 POSTAGE 110	POSTAGE MTR RIBBON POSTAGE	81.98 496.00 577.98 *
5230	Telecommunications 10105 AT&T 28711 CENTURYLINK	392 8161 110 392 8161 110	PHONE PHONE	115.89 206.04 321.93 *
5510	Travel - Mileage 11244 BLOOM MATTHEW 15936 FOX SANDY 16682 GRAY SHARON 16944 STIMPSON CONNIE 22217 MAXEY RENEE T 22749 MOSS REBECCA	MILEAGE 110 MILEAGE 110 MILEAGE 110 EXPENSES 110 EXPENSES 110 MILEAGE 110	MILEAGE MILEAGE MILEAGE MILEAGE MILEAGE MILEAGE	161.50 6.00 149.50 81.95 54.50 138.25 591.70 *
5530	Travel - Subsistence & Lo 16944 STIMPSON CONNIE	EXPENSES 110	MEAL	7.76 7.76 *
6001	Office Supplies 12830 CORRECTIONAL ENTERPRISES 22217 MAXEY RENEE T	9364151 EXPENSES 110	NAMEPLATE BINDERS	5.55 52.43 57.98 *
6040	ADP Equipment 22489 MOONSTAR BBS	PCS 110	DSL	30.00 30.00 *
8202	Furniture and Fixtures 29135 TELIMAGINE INC 999999 CMI INC	34302 747900	TELEPHONE EQUIPMENT ALCOHOL TESTER	3,638.00 299.00 3,937.00 *
097001	PCS SUPERVISION FEES EXPENDITURES		MAJOR TOTAL	6,078.26 **
5420	PCS - Lease/Rent of Build 28724 SRP CORPORATION LLC	RENT 110	RENT	2,383.00 2,383.00 *

AP375H  
2/02/2010  
FUND # - 741

PIEDMONT COURT SERVICES FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 1/26/2010 -- 2/02/2010

AFTER CHECKS  
PAGE 18

MAJOR# ACCT# 5540	VENDOR NUMBER 999999	VENDOR NAME PCS - Travel-Convention & NCTI	INV# 104044	DESCRIPTION MANUAL & WORKBOOKS	AMOUNT 637.99
6006	17346	HARDY PAGE PCS - Janitorial Services	JAN 10	CLEANING SERVICE	210.00
097002		PCS DRUG TESTING FEES			637.99 *
0001	28095	PCS Drug Testing Fees KROLL LABORATORY	200768	DRUG TESTING	31.48
ACCOUNT TOTAL					31.48 *
MAJOR TOTAL					31.48 **
FUND TOTAL					9,340.73
TOTAL DUE					540,987.76

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: February 9, 2010  
Item No.: 5-d  
Department: County Administration  
Staff Contact: Sheila Martin/Barbara Poulston  
Issue: Consent Agenda - Salaries

---

**Summary:** The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**Attachments:** None.

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_







**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 9, 2010  
**Item No.:** 5-e  
**Department:** County Administrator  
**Staff Contact:** W.W. Bartlett  
**Issue:** Appropriations and Budget Amendments

---

**Summary:**

Approve the attached Budget amendments and appropriate the same funds.

Accept \$2,203 provided from the state for the State Criminal Alien Assistance Program (SCAAP). These payments reimburse the local government for correctional officer salary costs for incarcerating undocumented criminal aliens with at least one felony or two misdemeanor convictions for violations of state or local law, and incarcerated for at least 4 consecutive days during the reporting period. The amount recommended to be paid to the Regional jail includes the payment we received in FY09 for \$1,600.

Accept \$7,035 provided from the state technology trust fund to the Circuit Court Clerk. These funds will be used to pay the annual maintenance contract for the Indexing System.

**Attachments:** Appropriations spreadsheet.

**Recommendation:** Approve as presented.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

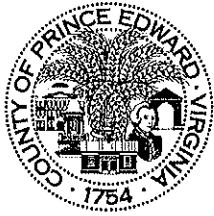
Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

## Budget Amendments February 9, 2010 FISCAL YEAR 2010

REV/EXP	FUND	DEPARTMENT	OBJECT	DESCRIPTION	DEBIT	CREDIT
<b>GENERAL FUND:</b>						
3 (Rev)	100	"041050	0100	From General Fund Fund Balance		1,600
3 (Rev)	100	"024040	"0032	Other Categorical Aid/SCAAP		2,203
4 (Exp)	100	"033200	7002	Regional Jail 7 Detention/SCAAP	3,803	
3 (Rev)	100	023000	0080	Shared Expense/ Technology Trust Fund		7,035
4 (Exp)	100	021600	5880	Clerk Of Circuit Court/ Technology Trust Fund	7,035	



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: February 9, 2010  
Item No.: 6  
Department: VDOT  
Staff Contact: Sarah Elam Puckett  
Issue: Highway Matters

---

**Summary:** Kevin Wright, Interim Residency Administrator, VDOT, will be present to discuss any highway matters with the Board.

**Attachments:** None.

**Recommendation:** None.

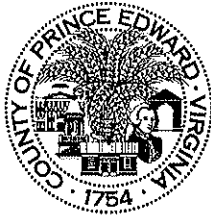
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** February 9, 2010  
**Item No.:** 7  
**Department:** Piedmont Court Services  
**Staff Contact:** Renee' Maxey  
**Issue:** Piedmont Court Services Update

---

**Summary:** Ms. Renee' Maxey, Director of Piedmont Court Services, will be present to give the Board a brief update on her operations.

**Attachments:** None.

**Recommendation:** None.

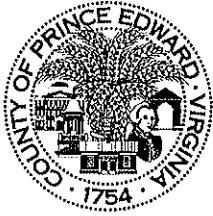
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 9, 2010  
**Item No.:** 8  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** School Board Appointments

---

**Summary:** The terms of the following School Board members expire as of June 30, 2010:

District 101 – Linda Leatherwood (Supervisor Simpson)  
District 801 – Dr. Lawrence Varner (Supervisor Wiley)

**Attachments:** District 101 and District 801 Citizen Committees  
Criteria for Selection of School Board Members (as amended)  
Combined Public Notice/Public Hearing Notice

**Recommendations:**

1. Supervisor Simpson and Supervisor Wiley will announce their Citizen Committees at the February Board meeting. (see attachment)
2. The Board will authorize the advertisement of the Citizen Committees for the purpose of encouraging citizens to submit nominations to the Committee.
3. The Board will authorize a public hearing for the March Board meeting at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board.
4. Supervisor Simpson and Supervisor Wiley will wish to ask the members of the Citizen Committees to attend the Public Hearing at the March Board meeting.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

## CITIZEN COMMITTEES

### District 101

William W. Poulston, Chair  
611 Buffalo Street  
Farmville, Virginia 23901  
Phone: 434-392-4011

LaVonna H. Lyle  
1922 Louise Street  
Farmville, Virginia 23901  
Phone: 434-392-9977

Kate L. Shorter  
1812 Greenhouse Road  
Farmville, Virginia 23901  
Phone: 434-392-5364

### District 801

Michelle Raybold, Chair  
504 Church Street  
Farmville, Virginia 23901  
Phone: 434-315-0129

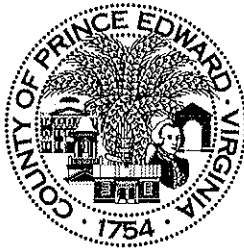
Ernestine Herndon  
601 Longwood Avenue  
Farmville, Virginia 23901  
Phone: 434-392-4869

Patricia Holcomb  
414 Putney Street  
Farmville, Virginia 23901  
Phone: 434-392-5140

Nancy Phaup  
1100 Milnwood Road  
Farmville, Virginia 23901  
Phone: 434-392-3351

Ruth Watkins  
515 South Bridge Street  
Farmville, Virginia 23901  
Phone: 434-392-8600



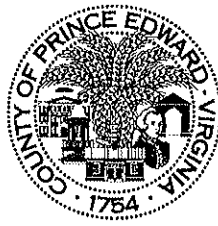


Adopted: November 13, 1984  
Revised: August 10, 2004  
Revised: January 13, 2009

### CRITERIA FOR SELECTION OF SCHOOL BOARD MEMBERS

1. Each of the eight School Board members shall be appointed by a majority vote of the full Board of Supervisors when the School Board members' terms expire. This vote of the Board of Supervisors shall be by the show of hands.
2. The School Board members' terms of office shall commence on July 1.
3. The criteria for the appointment of School Board members are as follow:
  - a. Each year, the Supervisor from each election district in which a School Board member's term expires shall appoint a three (3) or five (5) member Citizens Committee to review and select candidate(s) for appointment to the School Board.
  - b. The membership of the Citizens Committee shall be announced at the Board of Supervisors meeting in February and published in a newspaper of general circulation, and the voters of the electoral district encouraged to submit nominations to the Chairman of the Committee.
  - c. For the March Board meeting, the County Administrator shall schedule and publish notice of a public hearing at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board. The members of the appointed Citizens Committee shall attend.
  - d. After the public hearing, the Citizens Committee shall interview and seriously consider all persons who are nominated and express willingness to serve, if appointed.
  - e. At the April Board meeting, the Citizens Committee shall report to the full Board of Supervisors a list of candidates for consideration. If the incumbent is requesting reappointment and is the only citizen expressing an interest, the Citizens Committee shall only be required to submit one name, the incumbent's, for consideration. If the incumbent is not requesting reappointment or is ineligible for reappointment, the Citizens Committee shall submit one or more names for consideration. The Citizens Committee shall also provide the Board biographical information on each candidate.
  - f. At the May Board meeting, a public hearing shall be held on the candidate(s) submitted at the April meeting.
  - g. At the June meeting, the Board, by a majority vote, shall appoint one candidate to the School Board.
  - h. The Citizens Committee, in selecting the candidates, shall consider the following:
    1. Person must be an eligible voter and resident of the election district;
    2. Person should be a freeholder;
    3. Person must be willing to serve on the School Board;
    4. Person should have at least a high school education;
    5. Person should be oriented to public service;
    6. Person should be involved, concerned, and dedicated to public education;
    7. Person should be independent (base decisions on factual matters rather than as a representative of a group or faction);
    8. Person should be able to perform the duties and obligations of School Board members;
    9. Person should be of integrity in all matters;
    10. Person should be above prejudice with regard to race, creed, sex, religion, age, and national origin.

###



Please publish the following as a Block Ad on Friday, February 19, 2010 and Friday, February 26, 2010 editions of The Farmville Herald. Please provide a Certificate of Publication to the County Administrator's Office.



**COUNTY OF PRINCE EDWARD, VIRGINIA  
PUBLIC HEARING NOTICE  
AND  
NOTICE TO THE CITIZENS OF ELECTION DISTRICTS 101 AND 801**

Pursuant to Section 22.1-29.1 of the *Code of Virginia*, the Prince Edward County Board of Supervisors will hold a Public Hearing on Tuesday, March 9, 2010, at 7:30 p.m. in the Board of Supervisors Room, 3<sup>rd</sup> Floor, Prince Edward County Courthouse, 111 South Street, Farmville, Virginia. The purpose of this public hearing is to receive citizen recommendations on candidates to be considered for appointment to the Prince Edward County School Board from District 101 and District 801. Interest candidates are encouraged to attend.

The terms of office for the Prince Edward County School Board members for District 101 (Farmville District) and District 801 (Farmville District) expire effective June 30, 2010. To fill these vacancies, Citizen Committees for District 101 and District 801 have been appointed to recommend School Board nomination(s) for their respective district to the Board of Supervisors. The Citizen Committees are as follows:

**District 401**

William W. Poulston, Chair  
611 Buffalo Street  
Farmville, Virginia 23901  
Phone: 434-392-4011

LaVonna H. Lyle  
1922 Louise Street  
Farmville, Virginia 23901  
Phone: 434-392-9977

Kate L. Shorter  
1812 Greenhouse Road  
Farmville, Virginia 23901  
Phone: 434-392-5364

**District 701**

Michelle Raybold, Chair  
504 Church Street  
Farmville, Virginia 23901  
Phone: 434-315-0129

Ernestine Herndon  
601 Longwood Avenue  
Farmville, Virginia 23901  
Phone: 434-392-4869

Patricia Holcomb  
414 Putney Street  
Farmville, Virginia 23901  
Phone: 434-392-5140

Nancy Phaup  
1100 Milnwood Road  
Farmville, Virginia 23901  
Phone: 434-392-3351

Ruth Watkins  
515 South Bridge Street  
Farmville, Virginia 23901  
Phone: 434-392-8600

Persons interested in serving on the School Board for District 101 or District 801 are asked to please contact a member of the Citizen Committee for your district and to submit a letter of interest with resume or a County Citizen Volunteer Application, which is available in the Prince Edward County Administrator's Office or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us).

By order of the Board of Supervisors  
W.W. Bartlett, County Administrator



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: February 9, 2010  
Item No.: 9  
Department: Economic Development  
Staff Contact: Sharon Lee Carney, Director  
Issue: Amended Petition for CDA

**Summary:** The Prince Edward County IDA has amended the Petition for the Creation of the Granite Falls CDA to be more specific about the proposed Granite Falls project. Attached for your consideration is the IDA’s request for the Board of Supervisors to: (1) accept the amended Petition; and (2) amend the Ordinance creating the Granite Falls CDA, as described below.

There are two amendments that the Board will consider. Listed below is the language of the original ordinance, immediately followed by the proposed amendment. Also attached are copies of the proposed amendment ordinance and a copy of the original ordinance, in its entirety and with attachments.

The first amendment is to Paragraph 3 of the Ordinance:

**ORIGINAL ORDINANCE:**

3. Facilities and Services. The CDA is created for the purpose of exercising the powers set forth in the Act, including financing, constructing, acquiring and developing, and owning and maintaining if necessary, certain improvements in connection with the development of a hotel and conference center as described in the Petition. The CDA shall have all the powers provided by the Act. The CDA shall not provide services which are provided by, or obligated to be provided by, any authority already in existence pursuant to the Act unless such authority provides the certification required by §15.2-5155 of the Act.

**PROPOSED AMENDMENT:**

3. Facilities and Services. The CDA is created for the purpose of exercising the powers set forth in the Act, including financing, constructing, acquiring and developing, and owning and maintaining if necessary, certain public improvements in connection with the development of a hotel and conference center, which public improvements may include sewer system improvements, roads and road improvements, landscaping, parking, the Granite Falls Conference and Hospitality Training Center and such other facilities and services as are permitted by the Act, as set forth in the Petition, as amended by the Amendment to Petition.

The second amendment is the Paragraph 6 of the ordinance, which deals with the membership and number of members to be appointed to the CDA.

Motion \_\_\_\_\_ Campbell \_\_\_\_\_ Fore \_\_\_\_\_ Gantt \_\_\_\_\_  
Second \_\_\_\_\_ Jones \_\_\_\_\_ McKay \_\_\_\_\_ Simpson \_\_\_\_\_  
Wilck \_\_\_\_\_ Wiley \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**ORIGINAL ORDINANCE:**

**6. Membership of the Authority.**

- (a) The powers of the CDA shall be exercised by an authority board consisting of five members and such alternate members as the Board may appoint.
- (b) All members of the CDA board shall be appointed by the Board by resolution in accordance with the provisions of §15.2-5113.
- (c) The initial members of the CDA board shall be as set forth in the Articles of Incorporation for the terms set forth therein.
- (d) Each CDA board member shall receive such compensation for his or her services as a CDA board member as may be authorized from time to time by resolution of the CDA board, provided that no member shall receive compensation in excess of \$300 per meeting attended unless authorized by resolution of the Board.

**PROPOSED AMENDMENT:**

**6. Membership of the Authority.**

- (a) The powers of the CDA shall be exercised by an authority board consisting of eight members, such number being equal to the number of members of the Board of Supervisors, and such alternate members as the Board of Supervisors may appoint. The members of the Board of Supervisors shall constitute the members of the CDA Board and the term of each member of the CDA Board shall be coterminous with such member's term of office as a member of the Board of Supervisors, unless provided otherwise by resolution of the Board of Supervisors in accordance with the provisions of Section 15.2-5113 of the Act.
- (b) The initial members of the CDA board shall be as set forth in the Articles of Incorporation for the terms set forth therein.

**Attachments:**

- A. Request from IDA, Signed by Robert M. Showalter
- B. Proposed Amending Ordinance
- C. Original County Ordinance w/Attachments

**Recommendation:**

- 1. Accept the amendments to the Petition For the Creation of the Granite Falls Community Development Authority, as submitted by the IDA.
- 2. Authorize advertising a Public Hearing for March 9, 2010 at 7:30 p.m. to consider the Ordinance Amending the Ordinance Creating the Granite Falls Community Development Authority.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

**AMENDMENT TO PETITION DATED AUGUST 14, 2009  
FOR THE CREATION OF THE GRANITE FALLS  
COMMUNITY DEVELOPMENT AUTHORITY  
AND WAIVER**

The undersigned Industrial Development Authority of Prince Edward County, Virginia (the "IDA") along with Prince Edward Development, LLC (the "Purchaser"), submitted a Petition for the Creation of the Granite Falls Community Development Authority (the "CDA"), dated August 14, 2009 (the "Petition"). The undersigned IDA, as the owner of the land within the CDA, and the undersigned Purchaser, as the proposed purchaser of the land within the CDA, hereby amend the Petition as follows:

The first sentence of paragraph 3 is amended to read: "The CDA will undertake to finance, acquire and construct public improvements pursuant to Section 15.2-5158 of the Act, which public improvements may include sewer system improvements, roads and road improvements, landscaping, parking, the Granite Falls Conference and Hospitality Training Center and such other facilities and services as are permitted by the Act (collectively, the "Improvements")."

The Board of Supervisors of the County of Prince Edward, Virginia is respectfully requested to amend its Ordinance Creating the Granite Falls Community Development Authority, adopted on November 17, 2009 (the "Ordinance"), to include the change described above.

To the extent the provisions of Virginia Code Section 15.2-5156B apply to this amendment the undersigned waive mailing of the proposed amendment to the Ordinance, notice of the adoption of such amendment and the 30 day period referred to in Section 15.2-5156B.

Respectfully submitted,

**PETITIONERS:**

**INDUSTRIAL DEVELOPMENT AUTHORITY  
OF PRINCE EDWARD COUNTY, VIRGINIA**

By:     R. M. Shoultz      
Its: Chairman

Dated:   2-1  , 2010

**AN ORDINANCE AMENDING THE ORDINANCE CREATING THE GRANITE FALLS COMMUNITY DEVELOPMENT AUTHORITY**

**WHEREAS**, the Board of Supervisors of the County of Prince Edward, Virginia (the "Board of Supervisors") authorized the creation of the Granite Falls Community Development Authority (the "CDA") by ordinance entitled "Ordinance Creating the Granite Falls Community Development Authority", adopted November 17, 2009 (the "Ordinance"); and

**WHEREAS**, the Industrial Development Authority of Prince Edward County, Virginia (the "Authority"), as the owner of the land in the CDA and Prince Edward Development LLC (the "Purchaser") as the proposed purchaser of such land submitted a Petition, dated August 14, 2009 (the "Petition") requesting the Board of Supervisors to create the CDA; and

**WHEREAS**, the Authority and the Purchaser have submitted an Amendment to Petition requesting that the CDA be authorized to finance certain additional facilities; and

**WHEREAS**, the Board of Supervisors desires to provide that the members of the CDA Board shall consist of the members of the Board of Supervisors, each such CDA board member to be appointed for a term of office coterminous with such member's term of office as a member of the Board of Supervisors; and

**WHEREAS**, a public hearing has been held on March 9, 2010, by the Board of Supervisors on the adoption of this Ordinance and notice has been duly published in accordance with the requirements of Section 15.2-5156 of the Code of Virginia of 1950, as amended (the "Act"); and

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Supervisors of the County of Prince Edward, Virginia as follows:

1. Amendment of Paragraph 3 of Ordinance. The Ordinance is hereby amended so that the first sentence of Paragraph 3 of the Ordinance reads as follows:

The CDA is created for the purpose of exercising the powers set forth in the Act, including financing, constructing, acquiring and developing, and owning and maintaining if necessary, certain public improvements in connection with the development of a hotel and conference center, which public improvements may include sewer system improvements, roads and road improvements, landscaping , parking, the Granite Falls Conference and Hospitality Training Center and such other facilities and services as are permitted by the Act, as set forth in the Petition, as amended by the Amendment to Petition.

2. Amendment of Paragraph 6 of the Ordinance. Paragraph 6 of the Ordinance is hereby amended to read as follows:

6. Membership of the Authority.

(a) The powers of the CDA shall be exercised by an authority board consisting of eight members, such number being equal to the number of members of the Board of Supervisors, and such alternate members as the Board of Supervisors may appoint. The members of the Board of Supervisors shall constitute the members of the CDA Board and the term of each member of the CDA Board shall be coterminous with such member's term of office as a member of the Board of Supervisors, unless provided otherwise by resolution of the Board of Supervisors in accordance with the provisions of Section 15.2-5113 of the Act.

(b) The initial members of the CDA board shall be as set forth in the Articles of Incorporation for the terms set forth therein.

3. Articles of Incorporation. The County Administrator is authorized and directed to execute and file Articles of Incorporation with the State Corporation Commission in substantially the form on file with the County Administrator with such changes or corrections as the County Administrator may approve prior to filing.

4. Recordation of Ordinance. In accordance with Section 15.2-5157 of the Act, a copy of this Amending Ordinance, together with the Ordinance, shall be recorded in the land records of the Clerk's Office of the Circuit Court of the County of Prince Edward for each tax map parcel in the CDA District and the CDA District shall be noted on the land records of the County.

5. Effective Date. This Ordinance shall take effect immediately upon its adoption.

Adopted at a regular meeting of the Board of Supervisors of the County of Prince

Edward, Virginia, held on March 9, 2010.

---

Clerk, Board of Supervisors, County of  
Prince Edward, Virginia



ORDINANCE CREATING THE GRANITE FALLS  
COMMUNITY DEVELOPMENT AUTHORITY

WHEREAS, the Board of Supervisors of Prince Edward County, Virginia (the "Board") has received a petition (the "Petition") from the Industrial Development Authority of Prince Edward County, Virginia (the "IDA") and Prince Edward Development, LLC (the "Purchaser") for the creation of the Granite Falls Community Development Authority (the "CDA"), and the IDA has represented that it owns all of the land within the proposed CDA district, except for any public roads or other public rights-of-way (the "Real Estate");

WHEREAS, the IDA and the Purchaser have represented that the Purchaser intends to purchase all of the land within the CDA district;

WHEREAS, a public hearing has been held on November 17, 2009 by the Board on the adoption of this Ordinance and notice has been duly provided as set forth in §15.2-1427 of the Code of Virginia of 1950, as amended and §15.2-5156 of the Virginia Water and Waste Authorities Act, Chapter 51, Title 15.2, Code of Virginia of 1950, as amended (the "Act");

WHEREAS, the Board proposes to create the CDA in order to assist in financing all or a portion of various public improvements, consisting of sewer system improvements, roads and road improvements, landscaping, water system improvements, parking facilities and such other improvements as may be permitted by the Act;

WHEREAS, the creation of the CDA to assist in financing certain improvements in connection with the proposed development within the CDA District will benefit the citizens of Prince Edward County, Virginia (the "County") by promoting increased employment opportunities, a strengthened economic base, increased tax revenues and additional business and training opportunities, and will provide public infrastructure necessary or desirable in connection with development within or affecting the CDA district; and

WHEREAS, the IDA and the Purchaser have each waived in writing the right to withdraw their signatures from the Petition in accordance with §15.2-5156 of the Act.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF PRINCE EDWARD COUNTY, VIRGINIA:

1. Creation of Authority. The Granite Falls Community Development Authority is hereby created as a political subdivision in accordance with the applicable provisions of the Act. The CDA shall have the powers set forth in the Act.
2. Boundaries of CDA. The CDA boundaries shall include the property identified in the attached Exhibit A (the "CDA District"). In accordance with §15.2-5157 of the Act, a copy of this Ordinance shall be recorded in the land records of the Circuit Court of Prince Edward County for each tax map parcel in the CDA district and the CDA district shall be noted on the land records of the County.



3. Facilities and Services. The CDA is created for the purpose of exercising the powers set forth in the Act, including financing, constructing, acquiring and developing, and owning and maintaining if necessary, certain improvements in connection with the development of a hotel and conference center as described in the Petition. The CDA shall have all the powers provided by the Act. The CDA shall not provide services which are provided by, or obligated to be provided by, any authority already in existence pursuant to the Act unless such authority provides the certification required by §15.2-5155 of the Act.

4. Articles of Incorporation. Attached as Exhibit B are the proposed Articles of Incorporation of the CDA. The County Administrator is authorized and directed to execute and file such Articles of Incorporation on behalf of the Board with the State Corporation Commission in substantially the form attached as Exhibit B with such changes, including insubstantial changes to the boundary description of the CDA district described therein, as the County Administrator may approve. The County Administrator is authorized to approve such changes or corrections to the Articles of Incorporation prior to filing with the State Corporation Commission as do not change the purpose or function of the CDA as set forth in this Ordinance and in the Petition.

5. Capital Cost Estimates. The Board hereby finds, in accordance with §15.2-5103(B) of the Act, that it is impracticable to include capital cost estimates, project proposals and project service rates.

6. Membership of the Authority.

(a) The powers of the CDA shall be exercised by an authority board consisting of five members and such alternate members as the Board may appoint.

(b) All members of the CDA board shall be appointed by the Board by resolution in accordance with the provisions of §15.2-5113.

(c) The initial members of the CDA board shall be as set forth in the Articles of Incorporation for the terms set forth therein.

(d) Each CDA board member shall receive such compensation for his or her services as a CDA board member as may be authorized from time to time by resolution of the CDA board, provided that no member shall receive compensation in excess of \$300 per meeting attended unless authorized by resolution of the Board.

7. Plan of Finance; Issuance of Bonds.

(a) The improvements, services and operations to be undertaken by the CDA as described herein and in the Petition shall be funded from all or some of the following sources: (i) bonds or other financing to be issued by the CDA; (ii) special ad valorem taxes to be levied pursuant to Section 15.2-5158A3 of the Act; (iii) special assessments to be levied pursuant to Section 15.2-5158A5 of the Act; and (iv) any other source of funding available to the CDA including rates, fees and charges to be levied by the CDA for the services and facilities provided or funded by the CDA.

(b) The bonds or other financing to be issued by the CDA will be used to pay certain administrative costs, the costs of certain public improvements as described herein and in the Petition, the costs of issuing such financing and any required reserves, and interest on such financing prior to, during and after construction for a period up to one year after completion of construction.

(c) Any bonds issued by the CDA or any other financing arrangements entered into by the CDA will be debt of the CDA, will not be a debt or other obligation of the County and will not constitute a pledge of the faith and credit of the County.

8. Dissolution. The CDA shall be dissolved if the Real Estate has not been acquired by the Purchaser, or its designee, within two years after the date of adoption of this Ordinance.

9. Effective Date. This Ordinance shall take effect immediately.

The undersigned Clerk of the Board of Supervisors of Prince Edward County, Virginia, certifies that the foregoing constitutes a true, complete and correct copy of an Ordinance enacted at a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held on November 17, 2009.

---

Clerk, Board of Supervisors, Prince Edward  
County, Virginia

Exhibits:

- A – Initial CDA District Boundaries
- B – Proposed Articles of Incorporation

Exhibit A

Initial CDA District Boundaries

Tax Map Parcel Numbers

<u>Tax Map Parcel</u>	<u>Owner</u>	<u>Acreage</u>
51-A-40 (Portion)	Industrial Development Authority of Prince Edward County, Virginia	30.79
52-A-2	Industrial Development Authority of Prince Edward County, Virginia	63.34
	Total Acres:	94.13

The CDA District will also include all public roads and rights-of-way or other publicly owned property located within the boundaries of the above-described district.

Exhibit B

Proposed Articles of Incorporation

**Articles of Incorporation  
of  
Granite Falls Community Development Authority**

The undersigned, pursuant to Chapter 51, Title 15.2 of the Code of Virginia, adopts the following Articles of Incorporation for the Granite Falls Community Development Authority and states as follows:

**Article I**

**Name**

The name of this Authority is GRANITE FALLS COMMUNITY DEVELOPMENT AUTHORITY (the "Authority").

**Article II**

**Organization**

Pursuant to an ordinance adopted by the Board of Supervisors of Prince Edward County, Virginia ("Board of Supervisors") the Authority shall be organized by the County of Prince Edward, Virginia (the "County") under the Virginia Water and Waste Authorities Act (Chapter 51, Title 15.2 of the Code of Virginia of 1950, as amended) (the "Act"), as a political subdivision governed by the laws of the Commonwealth of Virginia.

**Article III**

**Members**

The affairs of the Authority shall be conducted by an authority board of five members ("CDA Board"). The initial CDA Board members are as set forth in Exhibit A attached hereto and incorporated by reference. All subsequent members shall be appointed by resolution of the Board of Supervisors. Each member shall serve a four year term, except the initial members who shall serve the terms of office set forth in Exhibit A hereto. The election of officers of the Authority shall be as set forth in the By-Laws of the Authority. Qualifications and appointment of members of the CDA Board shall be consistent with the requirements of the Act.

The CDA Board shall have the powers and duties set forth in the Act and in these Articles of Incorporation and the By-Laws, to the extent that such powers and duties are not inconsistent with the Act.

**Article IV**

**Principal Office**

The Authority's principal office shall be c/o \_\_\_\_\_, \_\_\_\_\_, Virginia \_\_\_\_\_. The Authority may conduct its business and maintain offices for such purposes at such other places within or without the County as may from time to time be deemed advisable by the CDA Board, and not in conflict with the requirements of the Act.

**Article V**

**Authority District**

The land initially encompassed within the Authority is set forth in Exhibit B attached hereto (the "Authority District").

**Article VI**

**Purposes and Powers**

The Authority is organized for the purpose of exercising all powers granted by the Act, including financing, funding, planning, establishing, acquiring, constructing or reconstructing, enlarging, extending, equipping, operating and maintaining public improvements generally described in the Petition attached hereto as Exhibit C to create the Authority. The Authority shall have all powers granted to a "community development authority" under the Act.

**Article VII**

**Not-for-Profit**

The Authority shall not be organized or operated for pecuniary gain or profit. No part of the net earnings of the Authority shall inure to the benefit of, or be distributable to any member, director, officer, or any other private person, except that the Authority shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments in furtherance of the purposes set forth in Article VI.

**Article VIII**

**Amendment of Articles**

These Articles of Incorporation may be amended at any time and from time to time by the Board of Supervisors as now or hereafter prescribed by the Act.

**Article IX**

**Registered Office and Registered Agent**

The address of the initial registered office of the Authority is c/o \_\_\_\_\_, \_\_\_\_\_, Virginia \_\_\_\_\_. The initial Registered Agent of the Authority is \_\_\_\_\_, [whose business address is identical to that of the initial registered office and who is a resident of Virginia and a director on the CDA Board.]

**Article X**

**Initial Members**

The names and addresses of the initial members of the CDA Board are as set forth on the attached and incorporated Exhibit A.

**Article XI**

**Indemnification**

- (a) For purposes of this Article XI the following definitions shall apply:
- (i) "expenses" include counsel fees, expert witness fees, and costs of investigation, litigation and appeal, as well as any amounts expended in asserting a claim for indemnification;
  - (ii) "liability" means the obligation to pay a judgment, settlement, penalty, fine, or other such obligation;
  - (iii) "legal entity" means a corporation, limited liability company, partnership, joint venture, trust, employee benefit plan or other enterprise; and
  - (iv) "proceeding" means any threatened, pending, or completed action, suit, proceeding or appeal whether civil, criminal, administrative or investigative and whether formal or informal.
- (b) In every instance in which the Virginia Nonstock Corporation Act, as it exists on the date hereof or may hereafter be amended, permits the limitation or elimination of liability of



directors or officers of a corporation to the corporation, the members, directors and officers of the Authority shall not be liable to the Authority.

(c) The Authority shall indemnify any individual who is, was or is threatened to be made a party to a proceeding (including a proceeding by or in the right of the Authority) because such individual is or was a member, director or officer of the Authority or because such individual is or was serving the Authority or any other legal entity in any capacity at the request of the Authority while a member, director or officer of the Authority, against all liabilities and reasonable expenses incurred in the proceeding except such liabilities and expenses as are incurred because of such individual's willful misconduct or knowing violation of the criminal law. Service as a member, director or officer of a legal entity controlled by the Authority shall be deemed service at the request of the Authority. The determination that indemnification under this paragraph (c) is permissible and the evaluation as to the reasonableness of expenses in a specific case shall be made, in the case of a member or director, as provided by law, and in the case of an officer, as provided in Section (d) of this Article; provided, however, that if a majority of the members of the Authority has changed after the date of the alleged conduct giving rise to a claim for indemnification, such determination and evaluation shall, at the option of the person claiming indemnification, be made by special legal counsel agreed upon by the CDA Board and such person. Unless a determination has been made that indemnification is not permissible, the Authority shall make advances and reimbursements for expenses incurred by a member, director or officer in a proceeding upon receipt of an undertaking from such member, director or officer to repay the same if it is ultimately determined that such member, director or officer is not entitled to indemnification. Such undertaking shall be an unlimited, unsecured general obligation of the member, director or officer and shall be accepted without reference to such member's, director's or officer's ability to make repayment. The termination of a proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent shall not of itself create a presumption that a member, director or officer acted in such a manner as to make such member, director or officer ineligible for indemnification. The Authority is authorized to contract in advance to indemnify and make advances and reimbursements for expenses to any of its members, directors or officers to the same extent provided in this paragraph (c).

(d) The Authority may, to a lesser extent or to the same extent that it is required to provide indemnification and make advances and reimbursements for expenses to its members, directors and officers pursuant to paragraph (c) of this Article, provide indemnification and make advances and reimbursements for expenses to its employees and agents, the members, directors, officers, employees and agents of its subsidiaries and predecessor entities, and any person serving any other legal entity in any capacity at the request of the Authority, and may contract in advance to do so. The determination that indemnification under this paragraph (d) is permissible, the authorization of such indemnification and the evaluation as to the reasonableness of expenses in a specific case shall be made as authorized from time to time by general or specific action of the CDA Board, which action may be taken before or after a claim for indemnification is made, or as otherwise provided by law. No person's rights under paragraph (c) of this Article shall be limited by the provisions of this paragraph (d).

(e) The rights of each person entitled to indemnification under this Article shall inure to the benefit of such person's heirs, executors and administrators. Special legal counsel selected to make determinations under this Article may be counsel for the Authority. Indemnification pursuant to this Article shall not be exclusive of any other right of indemnification to which any person may be entitled, including indemnification pursuant to a valid contract, indemnification by legal entities other than the Authority and indemnification under policies of insurance purchased and maintained by the Authority or others. However, no person shall be entitled to indemnification by the Authority to the extent such person is indemnified by another, including an insurer. The Authority is authorized to purchase and maintain insurance against any liability it may have under this Article or to protect any of the persons named above against any liability arising from their service to the Authority or any other legal entity at the request of the Authority regardless of the Authority's power to indemnify against such liability. The provisions of this Article shall not be deemed to preclude the Authority from entering into contracts otherwise permitted by law with any individuals or legal entities, including those named above. If any provision of this Article or its application to any person or circumstance is held invalid by a court of competent jurisdiction, the invalidity shall not affect other provisions or applications of this Article, and to this end the provisions of this Article are severable.

(f) No amendment, modification or repeal of this Article shall diminish the rights provided hereunder to any person arising from conduct or events occurring before the adoption of such amendment, modification or repeal.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the undersigned incorporator has executed these Articles of Incorporation as of the \_\_\_\_ day of \_\_\_\_\_, 2009, as duly authorized by Ordinance adopted by the Board of Supervisors of Prince Edward County, Virginia on November 17, 2009.

By: \_\_\_\_\_  
County Administrator, County of Prince  
Edward, Virginia

**Exhibit A**

**Names and Addresses of Initial Members**

	<b>Term of Office</b>
	<b><u>Commences</u>                      <u>Expires</u></b>
	November 17, 2009
	November 17, 2009
	November 17, 2009
	November 17, 2009
	November 17, 2009

**Exhibit B**

**Description of Initial Authority District**

Tax Map Parcel Numbers

<u>Tax Map Parcel</u>	<u>Owner</u>	<u>Acreage</u>
51-A-40 (Portion)	Industrial Development Authority of Prince Edward County, Virginia	30.79
52-A-2	Industrial Development Authority of Prince Edward County, Virginia	<u>63.34</u>
	Total Acres:	94.13

The Authority District will also include all public roads and rights-of-way and other publicly owned property located within the boundaries of the above-described district.

**Exhibit C**  
**Petition to Create Authority**

**PETITION  
FOR THE CREATION OF THE GRANITE FALLS  
COMMUNITY DEVELOPMENT AUTHORITY**

**COUNTY OF PRINCE EDWARD, VIRGINIA  
AUGUST 14, 2009**

**WHEREAS**, the undersigned Industrial Development Authority of Prince Edward County, Virginia (the "IDA") is the owner of certain land in the County of Prince Edward, Virginia, (the "County") that includes approximately 94 acres, located southwest of Rt. 628 (Zion Hill Rd.) (the "Real Estate");

**WHEREAS**, the IDA proposes to sell the Real Estate to Prince Edward Development, LLC (the "Purchaser") pursuant to a Real Estate Contract dated July 21, 2009 between the IDA and the Purchaser;

**WHEREAS**, the Purchaser has requested the IDA, as owner of the Real Estate, to petition the Board of Supervisors of the County to create a community development authority encompassing the Real Estate;

**WHEREAS**, the Purchaser desires to develop such property as a hotel and conference center, including meeting space, food service facilities and training facilities, all of which would provide additional employment, training and business opportunities for the citizens of the County, as well as infrastructure improvements benefiting the citizens of the County, and which would expand the tax base of the County; and

**WHEREAS**, the IDA and the Purchaser propose to create a community development authority as permitted under Virginia Code Sections 15.2-5152, et seq., and other applicable provisions of Chapter 51, Title 15.2 of the Code of Virginia of 1950, as amended (the "Act") to assist in financing certain public infrastructure necessary or desirable for development within or affecting the community development authority district;

**NOW, THEREFORE**, the IDA and the Purchaser respectfully request that the Board of Supervisors of the County adopt an ordinance creating the Granite Falls Community Development Authority pursuant to the provisions of the Act, and in support of such request, the IDA and the Purchaser, as appropriate, represent and state as follows:

1. **Standing and Jurisdiction.** The IDA is the owner of all the real estate to be included in the community development authority district (except for any publicly owned roads, rights of way or other publicly owned property). All such real estate is located wholly within the County.

2. **Name and Boundaries of the Proposed District.** The IDA and the Purchaser request that the Board of Supervisors create the Granite Falls Community Development Authority (the "CDA") pursuant to the authority granted in the Act. The boundaries of the CDA district (the "District") will be as described on Exhibit A attached hereto. The District will be entitled the Granite Falls Community Development Authority District. The IDA and the Purchaser request that the ordinance creating the CDA provide that the CDA shall be dissolved if the Real Estate has not been acquired by the Purchaser, or its designee, within two years after the adoption of such ordinance.

3. **Services and Facilities to be Undertaken by the CDA.** The CDA will undertake to finance, acquire and construct public improvements pursuant to Section 15.2-5158 of the Act, which public improvements may include sewer system improvements, roads and road improvements, landscaping, parking and such other facilities and services as are permitted by the Act (collectively, the "Improvements"). All Improvements will be constructed in accordance with applicable governmental standards after obtaining all necessary permits and approvals therefor.



4. **Proposed Plan for Providing and Financing the Improvements.**

A. The CDA will undertake to issue revenue bonds or similar financing under the authority of the Act, specifically Virginia Code Sections 15.2-5158 and 15.2-5125, as those Sections may be amended, to finance the Improvements, including the costs of issuing such bonds and administrative costs of the CDA and the County in connection with financing the Improvements,

B. The Purchaser proposes that the CDA request the Board of Supervisors to establish a special ad valorem tax or a special assessment upon the property within the District to finance the Improvements, including administrative costs as described above, as provided in Virginia Code Sections 15.2-5158(A)(3) and 15.2-5158(A)(5).

C. The CDA or its designee will contract for the construction of the Improvements and for their operation and maintenance until such time as the Improvements are conveyed to or dedicated and accepted by the applicable governmental entity, or until such time as the responsibility for operation and maintenance is assumed by another entity in accordance with applicable laws and regulations.

5. **Benefits from Construction of Improvements.** Petitioner represents that the following benefits are expected to be derived from the construction of the Improvements by the CDA:

A. The proposed Improvements and services to be undertaken by the CDA will facilitate development in the County, will provide training, commercial and business opportunities for County residents and will promote economic development in the County by creating new jobs and will generate substantial tax revenues for the County.

B. The establishment of the CDA will help to provide for needed public improvements, including, among other things, realignment of Route 628.

6. CDA Board Members. The members of the Board of the CDA shall be appointed by the Board of Supervisors, under the applicable provisions of Virginia Code Section 15.2-5113 and in consultation with the Purchaser.

Respectfully submitted,

**PETITIONERS:**

INDUSTRIAL DEVELOPMENT AUTHORITY  
OF PRINCE EDWARD COUNTY, VIRGINIA

By: *R. M. Shivers*

Its: Chairman

PRINCE EDWARD DEVELOPMENT, LLC

By: *Robert J. [Signature]*

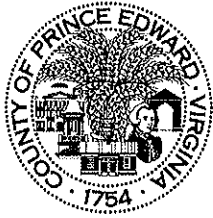
Its: *Attorney*

## EXHIBIT A

### Description of Community Development Authority Boundaries

<u>Tax Map Parcel</u>	<u>Owner</u>	<u>Acreage</u>
51-A-40 (Portion)	Industrial Development Authority of Prince Edward County, Virginia	30.79
52-A-2	Industrial Development Authority of Prince Edward County, Virginia	<u>63.34</u>
	Total Acres:	94.13

The community development authority district will also include all public roads and rights-of-way or other publicly owned property within the boundaries of the above described district.



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 9, 2010  
**Item No.:** 10  
**Department:** Economic Development  
**Staff Contact:** Sharon Lee Carney, Director  
**Issue:** Grant Application for Granite Falls Conference & Training Center

---

**Summary:** Prince Edward County has an opportunity to apply for a \$1.2 million Community Development Block Grant (CDBG) from the Virginia Department of Housing and Community Development for the construction of the Granite Falls Conference & Training Center.

Two public hearings are required as part of this competitive grant application. The first hearing is held to identify the County's community development and/or housing needs, the range of eligible project types funded through the CDBG program and the amount of money available to the applicant, as well as the County's past performance (if applicable) in the CDBG program during the previous five years. A second public hearing must be held for public review of and comment on the final draft of the CIG proposal.

The 2010 grant round is due March 31, 2010. Therefore, I request the Board authorize the advertisement of two Public Hearings: (1) one to be scheduled on Tuesday, February 23, 2010 at 3:00 p.m.; and (2) the second to be scheduled for Tuesday, March 9, 2010 at 7:30 p.m. at Board of Supervisors meeting.

There is no specific grant match amount requirement but the application does score higher with a substantial match. Grant awards will be announced in June 2010.

Attachments:

**Recommendation:** Authorize the advertisement of the two Public Hearings -- one on Tuesday, February 23, 2010 at 3:00 p.m. and one on Tuesday, March 9, 2010 at 7:30 p.m. at the Board of Supervisors meeting -- in regards to submitting a \$1.2 million CDBG grant application to the Virginia Department of Housing and Community for the construction of the Granite Falls Conference & Training Center.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: February 9, 2010  
Item No.: 11  
Department: County Administration  
Staff Contact: W.W. Bartlett  
Issue: Authorize Issuance of RFPs: Engineering and Audit Services

---

**Summary:** Time has expired on several contracts the county has for engineering services and audit services. The County traditionally engages two or three engineering firms under annual contract. I am also recommending that we move our landfill engineering services from an annual contract to a specifically procured contract for landfill management.

Additionally, the County's three-year contract for audit services has expired and the issuance of an RFP for audit services is recommended.

**Attachments:** None.

**Recommendation:**

1. Authorize the advertisement of a "Request for Proposals" for annual engineering services;
2. Authorize the advertisement of a "Request for Proposals" for landfill engineering services; and
3. Authorize the advertisement of a "Request for Proposals" for audit services.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_







**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 9, 2010  
**Item No.:** 12  
**Department:** Planning & Community Development  
**Staff Contact:** Jonathan L. Pickett  
**Issue:** Emergency Operation Plan

---

**Summary:** Prince Edward County has not formally updated and re-adopted its Emergency Operations Plan ( EOP ) in a number of years. The state is requiring all localities to update their plan and have the local governing body re-adopt it in order to maintain eligibility for grant funding through the Virginia Department of Emergency Management and the federal Department of Homeland Security. The re-adoption process requires a public hearing be held, which I would request the Board approve advertising for the March meeting. The plan is presently being updated and a draft is available for review in my office. The EOP is 175 – 200 pages, which is why it is not being provided as part of your board packet. I have attached a copy of the Table of Contents for your information.

**Attachments:** Emergency Operations Plan Table of Contents.

**Recommendation:** Authorize a public hearing for the March 9, 2010 meeting for public input on the County’s update Emergency Operation Plan.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

# Table of Contents

## Basic Plan

### Plan Documentation

- i. Promulgation Document
- ii. Approval and Implementation
- iii. Record of Changes
- iv. Record of Distribution

### Introduction

- ii. Purpose
- iii. Plan Elements
- iv. Scope
- v. Situation
- vi. Assumptions

### Assumptions

### Organization and Assignment of Responsibilities

- Elected officials
- Director of Emergency Management
- Coordinator of Emergency Management
- Local government agencies
- Emergency Support Functions (ESFs)
- Other private and public organizations

### Concept of Operations

- General
- Organization
- Sequence of Action
- Non-Emergency/Normal Operations
- Pre-Incident Actions
- Response Actions
- Recovery Actions
- Mitigation Actions
- Declaration of a Local Emergency
- Activation of the Emergency Operations Center (EOC)

### Administration and Logistics

### Plan Development and Maintenance

### Exercise and Training

## **Appendices**

Glossary  
Acronyms  
Authorities and References  
Matrix of Responsibility  
Succession of Authority  
Emergency Operations Plan Distribution List  
Continuity of Government  
NIMS Resolution  
Sample Resolution of Adoption of EOP  
Sample Declaration of Local Emergency

## **Emergency Support Function Annexes**

ESF #1 – Transportation  
Tab 1 – Resources

ESF #2 - Communications  
Tab 1 – Emergency Notification Procedures  
Tab 2 – Emergency Media Contacts  
Tab 3 – Available Methods of Communication

ESF #3 - Public Works and Engineering  
Tab 1 – Local Utility Providers  
Tab 2 – Public Works Resources

ESF #4 - Firefighting  
Tab 1 – Fire Department Resources

ESF #5 - Emergency Management  
Tab 1 – Emergency Management Organization and Telephone Listing  
Tab 2 – Emergency Operations Center (EOC)  
Tab 3 – Primary EOC Staffing  
Tab 4 – EOC Floor Plan  
Tab 5 – EOC Message Flow  
Tab 6 – EOC Message Form  
Tab 7 – EOC Message Log  
Tab 8 – EOC Significant Events Log  
Tab 9 – Incident Command System

ESF #6 - Mass Care, Housing, and Human Services  
Tab 1 – Designated Shelter  
Tab 2 – Shelter Registration Form  
Tab 3 – Special Needs Population

ESF #7 - Resources Support  
Tab 1 – Staging Area

ESF #8 - Health and Medical Services

- Tab 1 – Hospitals, Clinics, and Medical Facilities
- Tab 2 - Hospitals, Clinics, and Medical Facilities Resources and Personal
- Tab 3 – Emergency MEDEVAC Services
- Tab 4 – Virginia Funeral Directors Association – Mortuary Disaster Plan
- Tab 5 – Virginia Medical Examiner Districts

ESF #9 - Search and Rescue

- Tab 1 – Resource and Personal

ESF #10 - Oil and Hazardous Materials Response

ESF #11 - Agriculture and Natural Resources

- Tab 1 – Emergency Food Consumption Standards

ESF #12 - Energy

- Tab 1 – Utility Providers

ESF #13 - Public Safety and Security

- Tab 1 – Entry Permit
- Tab 2 – Waiver of Liability
- Tab 3 – Law Enforcement Resources

ESF #14 - Long Term Community Recovery

- Tab 1 – Damage Assessment

ESF #15 - External Affairs

- Tab 1 – Emergency Public Information Resources
- Tab 2 – 6 – Sample Emergency Public Information Advisory

ESF #16 - Military Support

ESF #17 - Volunteer and Donations Management

- Tab 1 – Sample Volunteer Registration Form
- Tab 2 – Donation Sites

## **Supporting Annexes**

Animal Care and Control

Damage Assessment Annex

Evacuation Annex

Dam Safety Annex



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 9, 2010  
**Item No.:** 13  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** County Holiday Schedule

---

**Summary:** At its January 26, 2010 special meeting, the Board of Supervisors voted to amend the County Holiday Schedule for 2010; however, the Board did not specify which six holidays would be removed from the schedule. In order to implement the Board’s action, I am requesting that the Board approve the following 2010 Holiday Schedule:

- |                             |   |
|-----------------------------|---|
| New Year’s Day              | Friday, January 1 – Closed All Day      |
| Lee-Jackson Day             | Friday, January 15 – Closed All Day     |
| Martin Luther King, Jr. Day | Monday, January 18 – Closed All Day     |
| Washington’s Birthday       | Monday, February 15 – Closed All Day    |
| Memorial Day                | Monday, May 31 – Closed All Day         |
| Independence Day            | Monday, July 5 – Closed All Day         |
| Labor Day                   | Monday, September 6 – Closed All Day    |
| Columbus Day                | Monday, October 11 – Closed All Day     |
| Veteran’s Day               | Thursday, November 11 – Closed All Day  |
| Thanksgiving                | Wednesday, November 24 – Closed All Day |
|                             | Thursday, November 25 – Closed All Day  |
|                             | Friday, November 26 – Closed All Day    |
| Christmas                   | Thursday, December 23 – Closed All Day  |
|                             | Friday, December 24 – Closed All Day    |
| New Year’s Eve              | Thursday, December 30 – Closed All Day  |
|                             | Friday, December 31 – Closed All Day    |

Note: The six deleted days are:  
Monday, April 5  
Friday, May 28  
Friday, July 2  
Friday, September 3  
Friday, October 8  
Wednesday, December 22

**Attachments:** None.

**Recommendation:** Approval of the 2010 County Holiday Schedule, as presented.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 9, 2010  
**Item No.:** 14-a  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Committee Reports – Personnel Committee

---

**Summary:** The Personnel Committee met on January 25, 2010 to discuss a request from the Commissioner of the Revenue regarding the schedule of the county employee who splits her time between the offices of the Commissioner and the Treasurer. The Committee comprises: Supervisor Simpson-Chair, Supervisor Campbell, Supervisor Wilck and Supervisor Wiley. Also present were: Commissioner of Revenue Beverly Booth, Treasurer Mable Shanaberger, and County Administrator Wade Bartlett.

The Committee reviewed the request and set the Calendar Year 2010 schedule for the split position, as follows:

January 1 – July 31 – Commissioner of the Revenue

August 1 – December 31 -- Treasurer

To enable me to represent this schedule appropriately in each office budget, the attached changes to the FY 10 Budget will be required.

**Attachments:** Budget Transfer Summary

**Recommendation:** Approve the transfers from the office budget of the Treasurer to the Commissioner, as attached.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

PRINCE EDWARD COUNTY  
BUDGET TRANSFER

Date Feb 9, 2010

Please transfer the following amounts:

AMOUNT:	FROM:	TO:	DESCRIPTION
4,174.00	4-100-012410-1100	4-100-012310-1100	Salaries and Wages
319.00	4-100-012410-2100	4-100-012310-2100	FICA
595.00	4-100-012410-2210	4-100-012310-2210	VRS
880.00	4-100-012410-2300	4-100-012310-2300	Blue Cross Blue Shield
37.00	4-100-012410-2400	4-100-012310-2400	Group Life Insurance
4.00	4-100-012410-2600	4-100-012310-2600	Unemployment Insurance
5.00	4-100-012410-2700	4-100-012310-2700	Worker's Compensation

Justification:

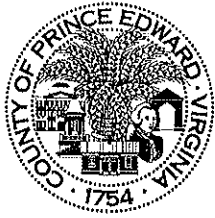
Move Funding from the Treasurer to the Commissioner of Revenue as recommended by the Personnel Committee

Requested by \_\_\_\_\_ JE# \_\_\_\_\_

Approved/Disapproved \_\_\_\_\_ Posted by: \_\_\_\_\_

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** February 9, 2010  
**Item No.:** 14-b  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Committee Reports – Motor Vehicle License Tax Committee

---

**Summary:** The Motor Vehicle License Tax Committee has met three times to review and discuss the county's current Motor Vehicle License Tax Ordinance. The Committee comprises: Supervisor Simpson-Chair, Supervisor McKay, Commissioner of Revenue Beverly Booth, Treasurer Mable Shanaberger, County Attorney Jim Ennis, and County Administrator Wade Bartlett.

**Attachments:** Proposed Amended Vehicle Classifications and Rates  
Current Vehicle Classifications and Rates

**Recommendation:** Authorize advertising a public hearing for the March 9, 2010 meeting for the amendment of the County Motor Vehicle License Tax Ordinance.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

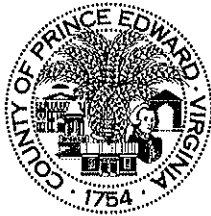
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Proposed Amendments -- Motor Vehicle License Tax  
February, 2010

Class Code	Description	Vehicle Count	Proposed License Tax	Anticipated Tax Amount
01	Automobiles	10,572	25.00	\$ 264,300.00
07	Farm Trucks	192	30.00	\$ 5,760.00
09	Trucks < 7500 lbs	4,084	25.00	\$ 102,100.00
11	Motorcycles	338	15.00	\$ 5,070.00
13	Trailers	3,201	15.00	\$ 48,015.00
25	Motor Homes	50	25.00	\$ 1,250.00
45	Antique Veh 1st Yr	---	30.00	---
51	Trucks > 7500 lbs	1,268	35.00	\$ 44,380.00
NG	National Guard	27	15.00	\$ 405.00
	Total Tax			\$ 471,280.00

*****VEHICLES BY CLASS WITH RATE AND AMOUNT OF FEE*****			
<u>Numerical</u>	<u>Alpha</u>	<u>Count</u>	<u>Rate</u>
<u>Class Code</u>	<u>Description</u>		
01	Automobiles	10,572	25.00
03	Antique Motor Vehicles	175	
07	Farm Trucks	96	
	Up to 10,000 lbs	65	18.00
	10,001 - 11,000 lbs	1	20.00
	11,001 - 12,499	2	25.00
	12,500 - 14,449	3	30.00
	14,500 - 16,000	8	35.00
	16,001 and over	17	40.00
09	Pick -up Trucks	4,084	25.00
11	Motorcycles	338	15.00
13	Utility Trailers < 10,000 lbs	461	10.00
14	Utility Trailers < 10,000 lbs	1140	10.00
15	Boats	727	
16	Utility Trailers > 10,000 lbs	314	25.00
17	Boat Trailers	417	10.00
19	Boat Motors	17	
21	Campers	8	10.00
23	Travel Trailers	117	10.00
25	Motor Homes	50	25.00
27	Mobile Homes	1592	
29	Tractors & Trailers		
30	Merchant's Capital	244	
31	Machinery & Tools	8	
33	Furniture & Office Equipment	666	
35	Heavy Equipment	47	
37	Other		
39	Aircraft	1	
45	Antique Vehicle First Year	2	30.00
51	Trucks > 7500 lbs Individual	455	25.00
75	Trucks <10,000 lbs Business	429	25.00
76	Trucks >10,000lbs Business	384	45.00
DV	Disabled Veteran	14	
FR	Fire/Rescue	153	
NF	No Fee	68	
NG	National Guard	27	15.00





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** February 9, 2010  
**Item No.:** 15  
**Department:** County Attorney  
**Staff Contact:** James R. Ennis  
**Issue:** County Attorney's Report

---

**Summary:** The County Attorney will update the Board on two county legal issues, to include delinquent tax land sales and an update on the status of Bush 4-B.

**Attachments:** None.

**Recommendation:** To Be Determined.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 9, 2010  
**Item No.:** 16  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** County Administrator's Report

---

**Summary:** The County Administrator will discuss with the Board the following items:

1. Appropriations required for the Bush 4-B Watershed Project. (see attachment)
2. Projects to submit to Congressman Perriello for FY 11 Special Appropriations.
3. The FY 11 Budget Development Schedule. (see attachment)

**Attachments:** Appropriations Spreadsheet  
FY 11 Budget Development Schedule

**Recommendation:**

1. Approve appropriations for the Bush 4-B Watershed Project, as present.
2. Authorize submission of projects to Congressman Perriello for FY 11 Special Appropriations.
3. Approve FY 11 Budget Development Schedule.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

**Budget Amendments February 9, 2010**  
**FISCAL YEAR 2010**

<u>REV/EXP</u>	<u>FUND</u>	<u>DEPARTMENT</u>	<u>OBJECT</u>	<u>DESCRIPTION</u>	<u>DEBIT</u>	<u>CREDIT</u>
<b>GENERAL FUND:</b>						
3 (Rev)	100	"041050	0100	From General Fund Fund Balance		31,500
4 (Exp)	100	082300	5450	Flood & Erosion Control/Bush 4-B	31,500	



**PRINCE EDWARD COUNTY**  
**BUDGET DEVELOPMENT SCHEDULE**  
**FISCAL YEAR 2010 – 2011**

<u>DATE</u>	<u>ACTIVITY</u>
January 19, 2010	Budget Preparation guide distributed to all County Departments and Constitutional Offices
January 19, 2010	Donation Request forms distributed
Jan 20 – Mar 31, 2010	Budget work sessions between department heads and County Administrator
February 19, 2010	all budget worksheets, other than School Division submitted to County Administrator
Feb 26, 2010	Board of Supervisors Strategic Planning meeting
March 16, 2010	Board of Supervisors and School Board budget work session
April 1, 2010	School Board submits final school budget
April 1, 2010	Revenue estimates completed by Finance Director
April 6, 2010	Presentation by County Administrator of proposed budget to Board of Supervisors
April 6, 2010	Board of Supervisors authorize Public Hearing, advertisement dates of 9 <sup>th</sup> & 16 <sup>th</sup>
April 13 & 20, 2010	Board of Supervisors budget work sessions
April 20, 2010	Joint Public Hearing on County & School budget & proposed tax rates
April 27, 2010	Budget Work Session, Adoption of County and School Budgets and tax rates
June 8, 2010	Appropriations approved





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 9, 2010  
**Item No.:** 17  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Puckett  
**Issue:** Upcoming

---

**Summary:**

**Attachments:**

- a. *2010 Local Food Symposium*  
Tuesday, March 2, 9:30 a.m. – 4:00 p.m.  
Commonwealth Regional Council Office

**Recommendation:** Please let Sarah know if you plan to attend.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

**K Everhart**

---

**From:** Walker, Martha [walker53@vt.edu]  
**Sent:** Thursday, January 28, 2010 4:59 PM  
**To:** 'Barbara Terry'; 'MHickman@virginiasheartland.org'; Eldridge, Pat  
**Cc:** 'Neale, Spencer'; Bendfeldt, Eric; Benson, Matthew; 'kevin.schmidt@vdacs.virginia.gov'; 'Green, Charles (VDACS)'; 'Meyer, Kyle (DHCD)'; Calhoun, Brian; 'McGuire, Sheri'; 'jyoung@va.easterseals.com'; 'marisa@localfoodhub.org'  
**Subject:** Local Foods Symposium - March 2, 2010 - Farmville  
**Attachments:** News Release -Local Food Systems - 2010 Farmville.doc

Dear Community Leaders

Many of you have asked for a local foods systems conference in Southside Virginia. Because of your requests, *Virginia Cooperative Extension and the Commonwealth Regional Council are pleased to invite you to the*

## **2010 Local Food Systems Symposium**

**Tuesday, March 2, 2010**

**9:30 a.m. – 4:00 p.m.**

**Commonwealth Regional Council located at One Mill Street in Farmville, Virginia**

The symposium will provide local governments and agency representatives, agricultural producers, and other local food advocates an opportunity to explore ideas and resources for developing robust local food systems.

The program will define local foods; its economic impact; regulations, policies, and oversight; land use tools for maintaining productive agricultural land; and the community-based support practices and services available from Virginia agencies. Program speakers include representatives from the Virginia Department of Agriculture and Consumer Services, Virginia Cooperative Extension, Virginia Farm Bureau, Virginia Main Street Program, AgrAbility Virginia, and Virginia Small Business Development Center. Participants will also hear the Local Food Hub story presented by Marisa Vrooman.

### ***Registration:***

**The symposium is free but you must register before Thursday, February 25, 2010 by calling Pat Eldridge, at 434-766-6761 or e-mailing her at [pat1@vt.edu](mailto:pat1@vt.edu).**

***Directions:*** <http://www.virginiasheartland.org/directions.html>

If you have questions or to obtain more information, please contact me at 434-766-6761 or e-mail [walker53@vt.edu](mailto:walker53@vt.edu)

I have also attached the news release for your review and use.

Martha

Martha A. Walker, Ph.D.  
Community Viability Specialist  
Virginia Cooperative Extension, Central District Office  
150B Slayton Avenue, Suite 112D  
Danville, VA 24540  
Telephone 434.766-6761 - Fax 434.766.6763 [walker53@vt.edu](mailto:walker53@vt.edu)

If you are a person with a disability and desire any assistive devices, services or other accommodations to participate in this activity, please contact Martha A. Walker at 434-766-6761 during business hours of 8 a.m. and 5 p.m. to discuss accommodations 5 days prior to the event. \*TDD number is (800) 828-1120.

# Virginia Cooperative Extension

A partnership of Virginia Tech and Virginia State University

 **VirginiaTech**  
College of Agriculture  
and Life Sciences



School of Agriculture  
Virginia State University

**Community Viability**  
150B Slayton Avenue, Suite 112D  
Danville, Virginia 24540  
434/766-6761 Fax: 434/766-6763  
walker53@vt.edu

Contact: Martha A. Walker, Specialist  
[walker53@vt.edu](mailto:walker53@vt.edu) / 434-766-6761

**FOR IMMEDIATE RELEASE**

## **SYMPOSIUM TO ADDRESS LOCAL FOOD SYSTEM PLANNING**

Should city and county governments and agencies support the growth of local food production and sales? If so, what are the economic impacts to the community, the benefits to the residents, the best practices for developing a community-based strategy, and the available services from Virginia agencies to enhance the local community's effort?

The National Association of Counties Center for Sustainable Communities report on local food systems encouraged communities to develop effective and sustainable plans to promote local, healthy, and affordable food. With a growing demand, Virginia cities and counties are asking the right questions, defining creative implementation plans, and becoming the catalyst for increasing local food production. Whether a community is hosting a farmers' market, a Farm-to-School program, restaurants offering locally produced food, a low-income food program, roadside stands, or community food stores, both cities and counties realize that plans must be defined to create a supportive infrastructure for local foods to thrive.

The **2010 Local Food Systems Symposium** offered by Virginia Cooperation Extension in partnership with the Commonwealth Regional Council will provide local governments and agency representatives, agricultural producers, and other local food advocates an opportunity to explore ideas and resources for developing robust local food systems. The symposium will be held on Tuesday, March 2, at the Commonwealth Regional Council located at One Mill Street in Farmville, Virginia.

Beginning at 9:30 a.m. and ending at 4 p.m., the program will define local foods; its economic impact; regulations, policies, and oversight; land use tools for maintaining productive agricultural land; and the community-based support practices and services available from Virginia agencies. Program speakers include representatives from the Virginia Department of Agriculture and Consumer Services, Virginia Cooperative Extension, Virginia Farm Bureau, Virginia Main Street Program, AgrAbility Virginia, and Virginia Small Business Development Center. Participants will also hear the Local Food Hub story presented by Marisa Vrooman.

The symposium is free but you must register by calling Pat Eldridge, at 434-766-6761 or e-mailing her at [pat1@vt.edu](mailto:pat1@vt.edu) before Thursday, February 25, 2010. If you have questions or to obtain more information, contact Dr. Martha A. Walker, 434-766-6761 or e-mail [walker53@vt.edu](mailto:walker53@vt.edu)

If you are a person with a disability and desire any assistive devices, services or other accommodations to participate in this activity, please contact Martha A. Walker at 434-766-6761 during business hours of 8 a.m. and 5 p.m. to discuss accommodations 5 days prior to the event. \*TDD number is (800) 828-1120.  
[www.ext.vt.edu](http://www.ext.vt.edu)

Extension is a joint program of Virginia Tech, Virginia State University, the U.S. Department of Agriculture, and state and local governments.  
Virginia Cooperative Extension programs and employment are open to all, regardless of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, or marital or family status. An equal opportunity/affirmative action employer.





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: February 9, 2010  
Item No.: 18  
Department: County Administration  
Staff Contact: W.W. Bartlett/Sarah Puckett  
Issue: Correspondence

---

Summary:

Attachments:

- a. Fauquier County School Board, RE: Land Use Taxation

Recommendation: None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

# Fauquier County School Board

320 Hospital Drive  
Warrenton, Virginia 20186

Sheryl M. Wolfe  
Chairman  
Lee District

Donna R. Grove  
Vice Chairman  
Cedar Run District



Raymond E.  
Bland  
Marshall District

Sally F. Murray  
Center District

Maureen Riordan  
Scott District

January 11, 2010

Russell Dove, Chairman  
Prince Edward County Public School  
35 Eagle Drive  
Farmville, VA 23901-9011

Dear Chairman Dove:

The proposed 2010-2012 Composite Index (CI) should be a wake-up call to counties which participate in the Land Use Tax Deferral Program (Land Use). Are you aware that the CI penalizes you for participating in Land Use? 50% of the CI formula is based on the Fair Market Value of real estate, including land. Your "ability to pay" is based on Fair Market Value rather than Land Use values which, in many counties, is as much as 90% less than Fair Market Value.

Example: An acre of land is assessed for \$5000 (Fair Market Value) but the Land Use value is \$300. The CI assumes you are collecting taxes on \$5000 *but you actually are collecting taxes on only \$300*, a mere 6% of Fair Market Value.

The loss of education funding to counties which support the Land Use program is in the millions of dollars. This contradiction of values – education vs. agriculture – is both illogical and unfair. If the Land Use program was adopted to protect farms, forests and open space but, in the process, deprives communities of school funds – requiring higher local taxes to support schools – the purpose of the program is compromised.

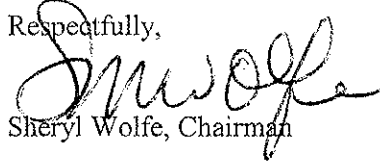
For several years the School Boards of Fauquier County, Rappahannock County and Loudoun County have lobbied the General Assembly to change the CI to calculate the taxable value of real estate rather than the Fair Market Value – to no avail. Last year the Virginia Farm Bureau added this change to their Legislative Agenda but still there was no action. Perhaps if all rural counties join forces and lobby their legislators to change the basis for calculating the real estate portion of the CI from Fair Market Value to taxable (Land Use) values we can prevail against powerful urban interests which have effectively blocked action in the past, fearing they will lose funding if rural areas benefit. Even the VSBA, to which we all pay dues, has refused to make this issue part of their legislative agenda, even though a majority of VSBA members participate in Land Use.

Please join us in a consolidated effort to exert our collective strength to get this punitive portion of the CI corrected. No matter whether the state applies the "new" CI figures or extends the 2008-2010 CI values, your county will benefit from the correction. We urge you to make your Board of Supervisors aware of this issue and request that they join you in lobbying your General Assembly delegates to correct the formula to accurately reflect your "ability to pay."



The equations on which the Composite Index is based and an explanation of the components is included below. If you have questions or would like members of our School Board to make a presentation to your Board, please contact me at 540-439-9501 (evenings), [SWolfe@fcps1.org](mailto:SWolfe@fcps1.org) or Sally Murray at 540-347-9084 (any time), [SMurray@fcps1.org](mailto:SMurray@fcps1.org).

Respectfully,



Sheryl Wolfe, Chairman

Cc: Chairman, Prince Edward County Board of Supervisors

### Composite Index

The CI for each locality is calculated in two equations which are averaged. The equations are:

$$.5 \times \frac{\text{Local property value/local ADM}^*}{\text{State property value/state ADM}} + .4 \times \frac{\text{Local AGI}^{**}/\text{local ADM}}{\text{State AGI/state ADM}} + .1 \times \frac{\text{Local retail sales/local ADM}}{\text{State retail sales/state ADM}} = \text{ADM Index}$$

$$.5 \times \frac{\text{Local property value/local population}}{\text{State property value/state population}} + .4 \times \frac{\text{Local AGI/local population}}{\text{State AGI/state population}} + .1 \times \frac{\text{Local retail sales/local population}}{\text{State retail sales/state population}} = \text{ADM Index}$$

\*Average Daily Membership

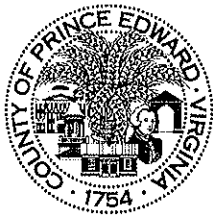
\*\*Average Gross Income

In simple terms, the CI is 10% retail sales, 40% income and 50% property values.

The Composite Indices for 2008-2010 range from .1552 (lowest) to .8, with the lowest indices receiving the most money per pupil from the state. The 2010-2012 range is .1692 to .8.

- The composite index (CI) was formulated to measure a locality's ability to generate revenue and is considered a proxy to gauge the local ability to fund public education.
- Each locality's ability-to-pay is evaluated relative to all other localities' ability-to-pay by dividing the individual locality values by the total statewide values.
- The CI formula is calculated using three characteristics of any local tax base:
  - True real estate value: allocated weighted factor of 50%
  - Adjusted gross income: allocated a weighted factor of 40%
  - Local taxable retail sales: allocated weighted factor of 10%
- These characteristics and their respective weighted factors are added into two per-capita components: average daily membership (2/3) and total population (1/3).
- Finally, the resulting value is multiplied by 45 percent to represent the average local share and the remaining 55 percent state's share.
- No locality is responsible to pay for more than 80 percent of the total required SOQ cost of education. There is no minimum local share.





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: February 9, 2010  
Item No.: 19  
Department: County Administration  
Staff Contact: W.W. Bartlett/Sarah Puckett  
Issue: Informational

---

Summary:

Attachments:

- a. CRC Board Meeting Agenda and Minutes
- b. Visitor Center Volunteer Program Initiative
- c. Enterprise Zone Update
- d. Old Dominion RC&D Annual Report

Recommendation: None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_



IN PARTNERSHIP WITH  
The counties of Amelia | Buckingham | Charlotte | Cumberland | Lunenburg | Prince Edward  
and Longwood University

**IMPORTANT NOTICE: ALL MEMBERS NEED TO BE PRESENT  
REQUEST FOR CHANGE IN BYLAWS VOTE**

**MEETING AGENDA**

Thursday, February 4, 2010, 7:00 p.m.  
Commonwealth Regional Council Office  
One Mill Street, Suite 101  
Farmville, Virginia 23901

- I. Welcome & Call to Order..... Chairman Walker
- II. Invocation
- III. Approval of Minutes of January 7, 2010 Meeting ..... Secretary Bates
- IV. Treasurers’ Report – January Financial Statements, **Attachment 1** .....Interim Treasurer Bates
- V. Report of Officers & Committees
  - A. Chairman’s Report.....Chairman Walker
  - B. Executive Committee Report (February 2, 2010)
  - C. Budget Committee Report (No Meeting Held)
  - D. Report on Chief Administrative Officer’s Committee Meeting, **Attachment 2**
- VI. Old Business .....Chairman Walker
  - A. President & Staff Reports
    - 1) Prince Edward Request to Amend CRC Bylaws and Charter, **Attachment 3**.Mary Hickman
    - 2) Discussion - Farmville/Hampden-Sydney Membership
    - 3) CRC Regional Hazard Mitigation Plan Update .....Todd Fortune
    - 4) Update on CRC Rural Long Range Transportation Plan .....Melody Foster
    - 5) Council Member Comments
- VII. New Business.....Chairman Walker
  - A. President & Staff Reports
    - 1) Dillwyn Request for VCDBG Grant Writing Services, **Attachment 4**.....Mary Hickman
    - 2) Tourism/Marketing Update, **Attachment 5**.....Barbara Terry
    - 3) 2010 Local Food Systems Symposium Update, **Attachment 6**.....Barbara Terry
    - 4) VAPDC 2010 Winter Conference, **Attachment 7**.....Mary Hickman
    - 5) 2010 VA General Assembly Legislation Concerning Water & Wastewater Issues, **Attachment 8**.....Mary Hickman
    - 3) Council Member Comments
- VIII. Commonwealth Intergovernmental Review Process, **Attachment 9**
- IX. Council Member Comments
- X. Other Business
- XI. Adjourn – Next Meeting Date – February 4, 2010

\*A copy of the detailed expenditures report is available at the CRC offices for review.

COMMONWEALTH REGIONAL COUNCIL  
One Mill Street, Suite 101 | P.O. Box P  
Farmville, VA 23901 | 434.392.6104 PHONE

<http://www.virginiashheartland.org>, ~ <http://tourism.virginiashheartland.org>



The possibilities...

**Commonwealth Regional Council  
Farmville, VA 23901  
January 7, 2010**

**Welcome & Call to Order**

The Chairman called the meeting to order at 7:00 p.m. at the Commonwealth Regional Council Office located at One Mill Street, Suite 101, Farmville, Virginia.

**Invocation**

Mr. Bennett gave the invocation.

**Approval Of Minutes Of December 3, 2009 Meeting**

Mr. Osl moved and Ms. Atkins seconded to approve the minutes as presented. Motion carried.

**ROLL CALL**

**MEMBERS**

**PRESENT**

**ABSENT**

Amelia:

Mr. Ellsworth J. Bennett  
\*Mr. Ralph A. Whitaker, Jr.

Mr. Ellsworth J. Bennett

Buckingham:

Dr. Brian Bates  
\*Mr. F.D. LeSueur

Dr. Brian Bates  
(Interim Treasurer)

Charlotte:

Mr. Gary Walker  
\*Mr. Haywood J. Hamlet

Mr. Gary Walker  
(Chairman)

Cumberland:

Mr. Bill Osl, Jr.  
Mr. Van Petty

Mr. Bill Osl, Jr.

Lunenburg:

Vacant

\*Mr David Wingold

Prince Edward:

Vacant

\*Mr. William G. Fore, Jr.

Longwood University:

Ms. Brenda Atkins  
\*Dr. Wayne McWee

Ms. Brenda Atkins

NOTE: \*Denotes Alternates

### **STAFF**

Ms. Mary Hickman, Acting President/CEO  
Ms. Melody Foster, Regional Planner  
Mr. Andre' Gilliam, Community Development Planner  
Mr. Todd Fortune, Community Development Planner  
Ms. Barbara Terry, Planner (Part Time)

It was noted that one additional item would be added to the agenda regarding a request for support from the ODRC&D. This item would be added under Old Business.

### **Treasurer's Report**

**November Financial Statements:** Ms. Hickman reviewed the Treasurer's Report provided in the Council Member packet. Total income for December 2009 was \$15,694.60, Total Expenses wer \$31,645.10 which left cash on hand at December 31, 2009 of \$506,833.88.

The report was approved by the Chairman as presented.

### **Report of Officers & Committees**

**Chairman's Report:** No Report.

**New Appointments to FY 10-11 Budget Committee:** The Chairman stated that due to two members who were on the FY 10-11 Budget Committee now no longer serving on the CRC, new appointments were necessary. The Chairman appointed Mr. Jim Bennett and Dr. Bates (Interim Treasurer) to the Budget Committee. The Chairman then asked for a volunteer for the third member of the Committee. Mr. William Fore volunteered to serve on the Committee, pending the Prince Edward Board of Supervisors appointing him to serve as the CRC representative.

### **Executive Committee Report:**

**December 10, 2009 Executive Committee Meeting Report:** Ms. Hickman reported that the Executive Committee met on December 10<sup>th</sup>. Ms. Hickman stated the majority of the meeting dealt with a matter regarding Prince Edward County. Mr. Wade Bartlett was present at the meeting and informed the Committee the County had applied for funding from the Economic Development Administration. However, they learned in order to be eligible to receive funding, their project would need to be noted in an approved regional comprehensive economic development strategy. Currently, the region does not have such a strategy, and therefore this excludes Prince Edward from being eligible to receive EDA funds for projects.

Ms. Hickman stated background information on the history of the program in this region was presented to the Committee. Ms. Hickman stated the Committee requested additional

information from EDA. Ms. Hickman stated no action was taken by the Committee.

The Chairman reminded those in attendance the reason the CRC no longer receives funding from EDA was because the CRC would be required to change the representation of the Council. The Chairman stated Ms. Hickman is looking into whether the CRC can have a sub-committee that would meet EDA guidelines and allow for EDA designation.

Town of Kenbridge – Grant Writing Request: Ms. Hickman stated the Town of Kenbridge requested grant writing assistance for a VDOT Safe Routes To School application. Due to time constraints, the Executive Committee approved the request and the agreement between the CRC and the Town of Kenbridge. A copy of the request and executed agreement were enclosed in the packet for informational purposes.

Letter of Support – Crossroads Prevention Services Grant Application: Ms. Hickman stated Crossroads Prevention Services requested a letter of support for a grant application to the Virginia Department of Health for poisoning prevention for 1-4 year olds. Ms. Hickman stated due to time constraints, the Executive Committee approved the request. A copy of the support letter was enclosed in the packet for informational purposes.

Town of Victoria –Grant Writing Request: Ms. Hickman stated the Town of Victoria requested grant writing assistance for a VDOT Safe Routes to School application. Due to time constraints, the Executive Committee approved the request and the agreement between the CRC and the Town of Victoria. A copy of the request and executed agreement were enclosed in the packet for informational purposes.

**Budget Committee Report:** No report. A meeting was not held in December.

**Report on Chief Administrative Officer’s Committee Meeting:** No meeting was held in December.

## **Old Business**

### **President & Staff Reports:**

Prince Edward Request to Amend CRC Bylaws and Charter: The Chairman stated this matter would be tabled until Ms. Hickman could receive more information from EDA. Mr. Fore stated he was absent at the November Prince Edward County Board of Supervisors meeting where the request was passed unanimously requesting the CRC to change its Bylaws to allow citizens to serve on the CRC. Mr. Fore commented he is not in favor of the request for the change in the Bylaws.

Discussion – Farmville/Hampden-Sydney Membership: Ms. Hickman stated she contacted Hampden-Sydney’s President’s Office and was encouraged that a meeting may be able to occur between the HS President and representatives of the CRC in February.

CRC Regional Hazard Mitigation Plan Update: Mr. Fortune stated that at the December CRC meeting the Council approved a request to allow the Counties to provide an in-kind match

towards the funding of the CRC Regional Hazard Mitigation Plan Update with the exception that if the counties could not provide documentation of the match they would be required to provide a cash match. Mr. Fortune stated he has contacted all of the counties to notify them of this opportunity and also in this notification was a request for the counties to notify the CRC of their preference in providing the match. Mr. Fortune stated he had received notification from Amelia, Buckingham, Charlotte, Cumberland and Nottoway indicating they would be providing an in-kind match towards the project. Mr. Fortune stated he had not heard back from Lunenburg, Prince Edward or Farmville on the new information.

Request for a Letter of Support from ODRC&D: Ms. Hickman stated in the past week she had received a request from the ODRC&D to provide a letter of support for the reappointment of Director of Conservation and Recreation, Joseph Maroon by the Governor. Ms. Hickman stated this request was also sent to the localities and other entities for support by the ODRC&D. After discussion on the matter it was decided that due to this position being a political appointment, the CRC should not become involved. No action was taken.

## **New Business**

### **President & Staff Reports**

Tourism/Marketing Update: Ms. Terry provided handouts on Google Analytics of the CRC's website. This report provided information on the types of "traffic" the CRC's website is experiencing. Ms. Terry stated the report provided is for the time period of December 1 – December 31, 2009. The report was provided both on the CRC's main website and also on the CRC's tourism webpage. During the month of December 09, the Tourism webpage received 174 visits with 86% of the visits coming from referring sites. Some of the referring sites included the CRC's main web page, as well as the Civilwar.com site that displays advertisements of the CRC. The CRC's main web page received 285 visits with 50% of the visits originating from a search engine. The report provided was very detailed and even included the keyword used by the visitor to reach the webpage. This information was provided to allow CRC members to have more information on the impact of the website and also to provide feedback to the staff on if they want to continue to receive this information in this format in the future. It was the consensus for this information to be provided in the future in a cumulative manner.

Ms. Terry stated the CRC is currently a member of the FastFacility Website. The fee for membership was paid last year with the funds from the Special Appropriations. The membership will expire on March 31, 2010. Fast Facility is a master website of thousands of existing database listings (available buildings or sites) maintained by economic developers. The site is available and accessible to site prospects 24/7. Fast Facility creates an even playing field for all types of localities/regions. Using the search engine the prospect enters their project's exact criteria and receives all available properties listed statewide, whether the listing is in a large suburban area or a small rural community. If the prospect wants to obtain further details and/or pricing they are required to contact the economic developer cited on the listing by email directly. The CRC is listed as the direct contact on all of the sites listed by the CRC. Ms. Terry stated the FastFacility site received 27 visits in December and included visits to all of the sites/buildings in the CRC region.



Mr. Osl stated that while the Budget Committee is working on the upcoming budget consideration should be given on investments that can be made on economic development .

Sustainable Agricultural Opportunities Regional Workshop Update: Ms. Terry stated the CRC approved a request by Prince Edward County previously to facilitate a workshop on sustainable agricultural opportunities. Ms. Terry stated she has been working with Ms. Martha Walker, Virginia Cooperative Extension on the proposal for the Agricultural Opportunities Regional Workshop. The proposed date for the workshop is Thursday, February 25, 2010. It is proposed to be held in the Mill Street Conference Room. However, it was discussed that if it appears that the number of people responding cannot be accommodated in this room; another location will be located and be made available.

Ms. Terry also informed the Council Members of an upcoming workshop in Buckingham Courthouse on "Farmers Market – The Basics" on January 21<sup>st</sup> from 9:30 to 3:00, the cost is \$22.00. The workshop is sponsored by the Virginia Cooperative Extension.

VDOT Safe Routes to School Grant Application Submissions: Mr. Fortune reported that the CRC previously had assisted Lunenburg County in applying and receiving planning funds from the Safe Routes to School program. A Safe Routes to School Travel Plan was developed by the CRC and as a result of this plan, two proposals for funding were submitted by the December 28, 2009 deadline including: Town of Kenbridge, Kenbridge Elementary School, grant request \$499,697 and Town of Victoria, Victoria Elementary School, grant request \$494,626. Mr. Fortune stated the Safe Routes to School Program is federally funded and was created under the SAFETEA-LU legislation. The program does not require a location match. It was estimated that approximately \$3 million will be available for infrastructure projects in this round of funding. Funding announcements should be made in April 2010.

DHCD PDC Reductions FY 2011 & 2012: Ms. Hickman stated Governor Kaine released his proposed budget for the 2010-2012 biennium on December 18, 2009. In the proposed budget, Governor Kaine proposed a 15 percent reduction in funding for all planning district commissions, which is in addition to the 5 percent reduction that was made in August of 2009.

**Council Member Comments:** There were none.

**Commonwealth Intergovernmental Review Process (CIRPS):** Ms. Foster stated the following the staff have reviewed the following CIRP's and recommended a Level One comment:

- Reissuance of VDPES Permit, Central VA Community Health Center STP, Gold Hill, Buckingham
- Issuance of VPA Permit, Synagro Central, LLC, Amelia
- Reissuance of VPDES Permit, Farmville Wastewater Treatment Plant, Town of Farmville

Mr. Bennett moved and Mr. Osl seconded to provide a Level One comment on the listed CIRP's. Motion carried.

**Council Member Comments:** There were none.

**Other Business:** There was none.

**Adjournment:** The meeting adjourned at 7:30 p.m.

---

Brian Bates, Secretary

## VOLUNTEER PROGRAM AT VISITOR CENTER

Having met with other Visitor Centers at Virginia Tourism Corporation sponsored seminars; as well as serving with the Visitor Center Managers who attend Virginia's Retreat, I am learning the potential for using volunteers at our Heartland Regional Visitor Center while our business grows. One reason for implementing a volunteer program in the Visitor Center is that there is no line item budget number impacted. Only my time for recruiting, scheduling, and training will be involved.

While our Visitor Center is small right now, several things are happening to make me believe that our numbers of visitors to the Visitor Center will continue to increase, year over year.

- High Bridge Trail State Park – as it opens more of the trail, and once the Bridge is open to the Public, there will be a dramatic increase in visitors. It is currently the number one reason people stop for information now.
- The Sesquicentennial Commemoration of the American Civil War will kick off in 2011. We will see more visitors to our area as we have something no one else has – The Best Part of the Civil War ... The End! from here to Appomattox, we are working to market our area.

Other Visitors Centers in our region, relevant to this discussion:

	Petersburg Visitor Center	Appomattox Nat'l Park	Town of Appomattox
2008	30,719	57,160	16,823
2009	26,563*	62,288	20,767

\*Petersburg closed one Visitor Center on July 1, 2009 and temporarily closed the other to relocate to another facility.

- Because the signage is now up pointing visitors to our Visitor Center, I was able to track a 64% jump in visitors 2009 over 2008; from 305 visitors in 2008 to 855 visitors in 2009.

Volunteers will meet our needs because they will typically be individuals who have lived here their whole lives and therefore already know much of the history of the area. I have discovered, using individuals from the Title V program (the Older Worker Retraining program), which the County pays no wages for, that these individuals really make the visit special. Some examples:

- Two years ago, a junior high school student filmed Rosa Fowlkes for a school project, as she talked about being a segregated student during the 1950's. His mother had brought him to the Visitor Center hoping we could direct them to someone to talk to. They found her right here.
- Henry Cabarrus and Shirley Ragland have been open about their experiences during the period when there were no public schools in Prince Edward – I have watched individuals and small groups stand in awe of what they hear – directly from folks who lived through it.

In conclusion – developing a volunteer program for the Visitor Center will allow several things to happen: it will allow the current staff to be able to keep up with anticipated dramatic growth in visitors (allowing two people per shift every day); it will give visitors to our area opportunities to learn about our history from those who lived it; and there will be no line item costs to the County budget.

**It is anticipated that this program will take approximately 18 months to become stable.**

Thank you.

# **WONDERFUL VOLUNTEER OPPORTUNITY!!!**

- **DO YOU LIKE HISTORY?**
- **WOULD YOU LIKE TO MEET NEW PEOPLE – EVERY DAY?**
- **DO YOU HAVE ONE DAY A WEEK TO VOLUNTEER YOUR TIME?**

## **BECOME A VOLUNTEER AT THE HEARTLAND REGIONAL VISITOR CENTER**

**PRINCE EDWARD COUNTY'S REGIONAL VISITOR CENTER LOCATED AT:**

**121 EAST THIRD STREET IN FARMVILLE**

**(THE OLD DR. MOORE BUILDING - ACROSS FROM MACADO'S RESTAURANT)**

**IS OFFERING A 2 HOUR TRAINING PROGRAM TO INDIVIDUALS WHO ARE INTERESTED IN VOLUNTEERING TO COUNSEL VISITORS ABOUT OUR AREA.**

**THE HOURS ARE FLEXIBLE AND THE JOB IS FUN!**

**PLEASE PLAN TO ATTEND THE TRAINING SESSION ON TUESDAY, February 23<sup>rd</sup>, AT 10 A.M. AT THE HEARTLAND REGIONAL VISITOR CENTER!**

**CALL 434.392.1482 FOR MORE INFORMATION, AND TO RSVP – TRAINING WILL BE LIMITED TO TEN PEOPLE.**

## **VOLUNTEER VISITOR CENTER RECEPTIONIST**

### **GENERAL DEFINITION OF WORK:**

FLSA :N/A

Performs various forms of skills to help enhance visit experiences to the Virginia's Heartland Regional Visitor Center and Transportation Heritage Museum and Office of Economic Development. Work is performed under regular supervision. Assigned hours will be 9 a.m. to 5 p.m., 7 days a week including holidays, except for Thanksgiving Day, Christmas Eve, Christmas Day, New Years Day, and Easter Sunday.

### **ESSENTIAL FUNCTIONS/TYPICAL TASKS:**

Meets and greets all incoming visitors to Virginia's Heartland Regional Visitor Center and Transportation Heritage Museum.

Assists visitors in finding the brochures and maps that will make their visit to Prince Edward County enjoyable.

Sell special literature, memorabilia, and books.

Gain a working knowledge of the area and tourists sites.

Offers directions to locales from the Visitor Center.

Coordinate special Tourism activities.

May contact local hotels/motels to see if there are vacancies, upon request.

Answers the phone and directs callers as to whether the County offices are open or closed for the day, gives them the right phone numbers to contact on the next business day, and general area information.

Assembles tourism fulfillment packets as needed.

Keep brochure racks filled, and visitor spaces neat and orderly.

Prepare mailings for Tourism & Economic Development Office as needed.

Keep bathrooms prepared for visitors – ensures paper products and hand sanitation products kept filled.

Prepared to speak about museum displays (museum is self-guided), as well as history of the area to help visitors better appreciate their visit to Prince Edward County.

Performs related tasks as required.

### **KNOWLEDGE, SKILLS AND ABILITIES:**

Experience working with the general public in customer service related organizations. Knowledge of the local area and history. Must have good oratory skills and comfortable speaking to the public.

### **EDUCATION AND EXPERIENCE:**

Any combination of education and practical work experience related to customer service oriented positions.

### **PHYSICAL REQUIREMENTS:**

This is sedentary work requiring the exertion of up to 10 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects: work requires reaching, fingering, grasping, feeling and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word and detailed or loud talking to convey detailed or important spoken instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and ability to receive detailed information through oral communications and/or to make fine distinctions in sound; visual acuity is required for depth perception, color perceptions, night vision, and peripheral vision.

### **SPECIAL REQUIREMENTS:**

None





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 9, 2010  
**Item No.:** 19-c  
**Department:** Economic Development  
**Staff Contact:** Sharon Lee Carney, Director & Enterprise Zone Administrator  
**Issue:** Enterprise Zone Update

---

**Summary:** A sample of the updated Enterprise Zone Brochure reflecting all the changes and updates that have been enacted by the State Legislators for the 2009 grant application year is enclosed. The updated brochure along with the cover letter was recently sent to just under 500 property owners that are within the Prince Edward County designated Enterprise Zone area as part of the annual required duties of the Enterprise Zone marketing efforts.

Prince Edward County received a joint Virginia State Enterprise Zone designation in 2000 along with Lunenburg and Charlotte Counties (Zone #48). Prince Edward County's Enterprise Zone Program is a Commonwealth of Virginia, economic development program managed by the Virginia Department of Housing and Community Development (DHCD). The State's Enterprise Zone Program is designated to offer state and local incentives for businesses to locate or expand within the designated zone areas. Prince Edward County has one Enterprise Zone designation which includes portions of the Town of Farmville and consists of approximately 2,085 acres.

**Attachments:** Enterprise Zone Cover Letter (attached)  
Enterprise Zone Brochure (in front pocket of Board pack)

**Recommendation:** None.

Motion \_\_\_\_\_ Campbell \_\_\_\_\_ Fore \_\_\_\_\_ Gantt \_\_\_\_\_  
Second \_\_\_\_\_ Jones \_\_\_\_\_ McKay \_\_\_\_\_ Simpson \_\_\_\_\_  
Wilck \_\_\_\_\_ Wiley \_\_\_\_\_





January 23, 2010

**Attention:** Prince Edward County/Town of Farmville Enterprise Zone Property Owners and Certified Public Accountants

It is that time of year again to apply for Real Property Improvement Grants and Job Creation Grants under the state's Enterprise Zone Program. The cut off date to apply is April 1, 2010. Detailed information regarding the entire Enterprise Zone program, Instruction Manual and application forms can be found at the Virginia Department of Housing and Community Development web-site [www.dhcd.virginia.gov](http://www.dhcd.virginia.gov). For your convenience an updated program brochure outlining the Prince Edward County Zone boundaries is enclosed, which includes parts of the Town of Farmville.

Below is a brief description of program changes that are effective for 2009 applications.

- Real property investment grants are available to qualified zone investors in amounts up to 20 percent of the total amount of qualified real property investment, not to exceed \$250,000 per building or facility within a five-year period. This is a decrease from the previous 30%.
- For real property investments of \$5 million or more, the grant is capped at \$250,000 per building or facility within a five-year period. This is an investment requirement increase from \$2 million in previous years.
- For real property investments less than \$5 million, the grant is capped at \$125,000 per building or facility within a five-year period. The incremental investment has been increased from \$2 million to \$5 million.
- For CPAs, there have been some changes regarding the reporting requirements and forms for Job Creation Grants. These forms can be found on line at the above web-site.

For the 2009 Enterprise Zone Program year, approximately \$11.9 million has been allocated by the Governor's Office. As in years past, if there is a funding shortfall, grant awards will be pro-rated equally among all grant applicants.

To obtain the required Zone # and Zone Administrator's signature, contact Sharon Carney, the Zone Administrator at the Office of Economic Development (434) 392-1482. For information regarding local incentives within the Town of Farmville, contact Cindy Morris, Planner for the Town of Farmville at (434) 392-5686.

Respectfully,

Cindy Morris, Town Planner  
Town of Farmville

Sharon Lee Carney, Director  
Economic Development

Enclosure





Old Dominion Resource Conservation and Development Council, Inc.

250 LeGrande Avenue, Suite F  
Charlotte Court House, VA 23923  
Phone: (434) 542-5489  
Fax: (434) 542-5976

January 19, 2010

William G. Fore Jr., Chairman  
Prince Edward County Board of Supervisors  
P.O. Box 382  
Farmville, VA 23901

Dear Mr. Fore:

Enclosed is the Old Dominion RC&D Council's Annual Report for the fiscal year 2009. As the council chair, I am pleased to submit this report for your review.

In addition to the projects we completed, Old Dominion RC&D Council hosted the Virginia Association of RC&D Councils' (VARC&DC) Spring Meeting from April 29 through May 1. One of the highlights of the meeting was a presentation by 5<sup>th</sup> District Congressman Tom Perriello. This marked the first time that a US Congressman participated in a VARC&DC conference. The council also hosted a Community Sustainability and Awareness Social on September 30 in recognition of National RC&D Week. During this event, we highlighted council projects which improved the quality of life in Southside Virginia. More than 30 of our sponsors and key community leaders attended this function.

I hope you enjoy reading our report. If you have questions, or suggestions for future projects which would be of benefit to your county or to the region in general, please call me at (434) 542-5365 or Dave Roberts at (434) 542-5489. We will be happy to discuss any items with you.

Sincerely,

Eugene Morris  
Chairman



# Old Dominion Resource Conservation and Development



## Annual Report 2009

Inside-

- Letter from the Chairman
- Annual Plan of Work
- Eco 'Kids' Kollege'
- Outdoor Classroom
- Agritourism Workshop
- Chowan Basin Workshops
- RC&D Community Awareness Social
- RC&D Hall of Fame
- VARCDC Spring Meeting
- Council Sponsors
- New Council Logo
- Financial Statements
- Contact Information

*Susie Hampton, RC&D Vice Chair, presents check from Old Dominion RC&D to Longwood Foundation. Pictured from left are: Dave Roberts, RC&D Coordinator; Kelly Martin, Longwood University Sustainability Coordinator; Carlyle Wimbish, Jr. RC&D Past Chair; Susan Adams, RC&D Treasurer; Susie Hampton; Louise Waller, Longwood University Real Property Manager; and Rick Myers, Director, Longwood University Physical Plant.*

### Our Mission

The Old Dominion Resource Conservation and Development Council, Inc. is a 501(c)(3) non-profit organization with a mission to initiate and coordinate resource development and conservation programs that enhance the social, economic, and environmental quality of the region.

### Our Vision

A locally driven organization with a diverse and talented council empowered to work cooperatively within the region to improve the quality of life of its citizenry.



## Letter from the Chairman



Looking back over my first year as chairman of the Old Dominion RC&D Council, I am pleased to report that the council has been actively involved in many exciting ventures. Early in the year I challenged members to bring from their respective areas ideas for potential projects for consideration and possible development. Council members

delivered and we have adopted many of their ideas to work on as projects in the years to come.

In order for our members to be well informed on all issues at all times, I recommended that a written report, to be prepared by our coordinator, be given to council members at every council meeting. The idea of preparing such a report has now been accepted by all RC&D Councils in the state. This report will enable our members to keep our sponsors informed of Old Dominion RC&D goals and activities. During these trying economic times, communication of this sort is important to the success of our efforts.

We have also developed new committees and enhanced existing committees to focus on the many objectives we have in mind. In addition, the council makeup has changed. We have lost some members and several new members have been appointed by their sponsors.

In April, the council was honored to host the Virginia Association of RC&D Councils' annual spring meeting at Berry Hill Plantation in Halifax County. At this time we had the opportunity to showcase some of our projects, both past and present. Highlights of the meeting included an address by 5th District Congressman, Tom Perriello, and a tour with Ward Burton, NASCAR driver and conservation/wildlife advocate.

Our fiscal year ended with the Council hosting a Community Sustainability and Awareness Social focusing on the role of the RC&D program and its continuous benefit to the community. We were pleased with the attendance from our sponsors and partners which provided Council members and staff with a networking opportunity to share past successes and to discuss future projects. Additionally, the event afforded an opportunity for the Council to present a VARCDC grant check in the amount of \$4,000 to Longwood University's Alternative Energy Project.

As I stand on the threshold of my second term, I see the council continuing to strengthen and grow as we partner with other organizations, agencies, and interested groups to implement improvements in our communities and for our environment. Working together we can help to make our world a better place in which to live.

*Eugene J. Morris*

## Annual Plan of Work

The Old Dominion Resource Conservation and Development Council, Inc. is a 501(c)(3) not for profit organization. The Council is comprised of 10 county sponsors, five soil and water conservation district sponsors, and two planning district sponsors. In addition to these sponsors, the USDA Natural Resources Conservation Service provides funding which includes staff, office space and a vehicle. The Council identifies resource needs and develops projects for economic development, land conservation, land management, and water quality and quantity. Many of the projects provide multi-county benefits, while others pertain specifically to one county.

The Fiscal Year 2009 Annual Plan of Operations was derived from the first year of our 2009-2014 Area Plan. Projects and activities worked on in Fiscal Year 2009 were:

### Completed Projects

- \* Agritourism Workshop  
Chowan River Basin Workshop
- \* Eco 'Kids' Kollege'  
Enhancing Tourism with Virginia's Retreat  
Outdoor Classroom  
Progressive Agriculture Safety Day™ - Farmville
- \* Sustainable Forestry Course  
TMDL Implementation Plan for Charlotte County

### Current/Ongoing Projects

- \* Beekeepers Education and Start-up
- \* Dike at Randolph  
Edmunds Memorial Park Sports Hall of Fame  
and Sports Museum
- \* Ellis Acres Memorial Park
- \* Heartland Horse Heroes
- \* Holiday Lake 4-H Educational Center
- \* Longwood University Alternative Energy  
Feasibility Study
- \* Longwood University Sustainable Alternative  
Energy  
Recycling Education
- \* Ward Burton Wildlife Foundation Quail Habitat  
Improvement and Pollinators

\* projects adopted in FY 2009



## Eco 'Kids' Kollege' and Outdoor Classroom: Educating the Next Generation



*Dave Roberts, RC&D Coordinator, helps students with outdoor classroom materials at Eco Kids' Kollege*

Educating our future leaders is important, and this past year the council completed two projects that targeted teaching about our natural resources, the environment, and nature in general to the children of the region. By developing and fostering their interest at an early age, it is our hope that some of these children will eventually select careers involving the out of doors. In this rural region, the wise use of our natural resources is vital to everyone's livelihood. With funding received from Virginia Environmental Endowment (VEE) to purchase the materials for the "One Bucket at a Time" Curriculum, and by partnering with many of the state and local government agencies to conduct Eco Kids' Kollege, the Council made it possible for children in the ten-county region to learn about their natural surroundings.

"One Bucket at a Time" is an educational curriculum developed by the Virginia Association of Soil and Water Conservation Districts for elementary school children to explore nature just outside the classroom door. The materials needed to produce five complete sets of 30 buckets were purchased and distributed to the five Soil and Water Conservation Districts that the council partners with. These SOL-compatible kits are available for the teachers in the region as well as other groups, such as Virginia Cooperative Extension and home-school organizations, who help children explore nature.



*Eco 'Kids' Kollege' students with Outdoor Classroom buckets*



*Children at Yogaville learn about water quality*

Eco 'Kids' Kollege' used the buckets as part of the week-long environmental day camp where children learned about natural resources, recycling, watersheds, wildlife and the habitat that they need, aquatics, agriculture, and forestry from guest speakers and by playing games with an environmental slant. The Kollege was a group effort where the council partnered with Charlotte County, Southside Soil and Water Conservation District and Charlotte County Cooperative Extension.

In 2009, Eco Kids' Kollege was small in scale and used as a pilot project. Next year, the council and its partners intend improve upon it and expand it to a region-wide program.



*Children experience first-hand the importance of habitat*



## Council Projects Provide Educational Opportunities in the Community



*Sandra Tanner of the VA Tourism Corporation talks to workshop participants about marketing a farm for Agritourism.*

### Agritourism Workshop

Old Dominion RC&D Council partnered with Virginia Cooperative Extension Service and Virginia Tourism Corporation to hold an AgriTourism Workshop at the Workforce Development Center, Southside Virginia Community College in Keysville. Workshop participants learned about techniques for increasing farm profit through different ways of marketing a business. The day was filled with informative presentations. Local farmer Brenda Smith discussed what has worked for her family over the years on their farm. Cathy Belcher of the VA Dept of Agriculture and Consumer Services, Sandra Tanner of the VA Tourism Corporation, and Tiffany Jones of the VA Electronic Commerce Technology Center all gave talks on the details of

how to develop agritourism on a private farm. Martha Walker, VA Cooperative Extension, summarized the program and stressed the importance of consumer service. All of the participants enjoyed lunch, which was sponsored by the Charlotte County Farm Bureau.

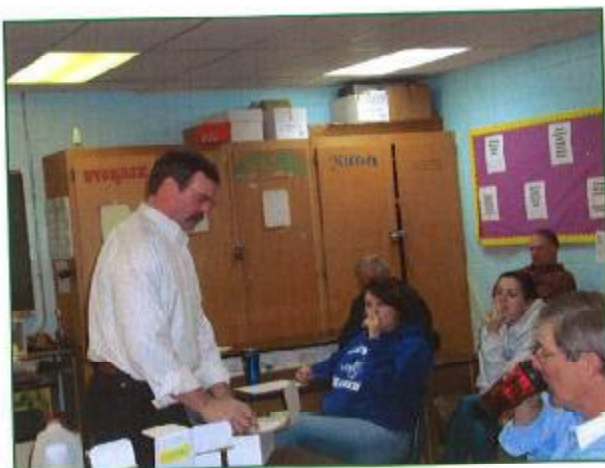
### Chowan Basin Workshops

The council received \$500 in grant funds from the Department of Conservation and Recreation for educating communities about the vital role that clean water plays in all of our lives. The funding was part of a larger grant that encompassed the entire portion of the Chowan Watershed in Virginia, which includes not only the Old Dominion RC&D Council's region, but also that of the South Centre Corridors and South Hampton Roads RC&D Councils.

The grant funds were used to purchase water monitoring kits, which included the supplies to test water for dissolved oxygen, biological oxygen demand, pH, phosphate, nitrate, coli form bacteria, and turbidity. The kits also included an educational curriculum for learning more about watersheds.



*Students at Nottoway County Envirothon learn about use of water monitoring kits*



Dave Roberts, RC&D Coordinator, visited the Lunenburg and Nottoway County Schools and conducted demonstrations to science teachers and student environmental clubs on how to utilize the kits. These schools were selected because both of their respective counties lie within the Chowan Watershed. Following the demonstrations, the kits were given to the schools for their continued use to monitor the water quality of the Nottoway River and to further their students' learning about watersheds and water quality.

*Photo at left: Dave Roberts demonstrates use of water monitoring kits to Lunenburg County science teachers*



## Council Holds Community Sustainability and Awareness Social in Recognition of National RC&D Week

In conjunction with National RC&D Week, Old Dominion Resource Conservation and Development Council hosted a Community Sustainability and Awareness Social at the Heartland Regional Business Park on Wednesday, September 30, 2009. More than 30 people from throughout the council's region attended the social. The program included an overview of the council's history, highlights of the council's projects and accomplishments over the past 18 years, and a presentation on Longwood University Sustainable Alternative Energy, one of the council's new projects.

Susie Hampton, Vice Chair, welcomed all present and noted that the council has been involved in 170 projects over the years. She recognized and thanked the sponsoring organizations that are vital to the council's success, which include ten counties, five soil and water conservation districts, and two planning districts. She also recognized members of the first Old Dominion RC&D Executive Council, as well as current Executive Council members.

Guest speaker for the event was Ray Dorsett, Assistant State Conservationist for the Natural Resources Conservation Service, who was also the RC&D Coordinator when the council was first established in 1991. He highlighted some of the large projects which the council had partnered with agencies and organizations to implement. Dry Fire Hydrants, the very first project undertaken by the council, became a statewide program administered by the Department of Forestry. Staunton River Battlefield State Park was another early project. There were years of enhancing tourism in the region, with the council developing the Civil Rights in Education Heritage Trail, the Wilson Kautz Raid Driving Trail and assisting with Lee's Retreat and Civil War Trails. In his comments, Mr. Dorsett also discussed the vital role played by council members in identifying the needs of the region and developing projects to address these needs.

The program ended with the presentation of a \$4,000 grant from the VA Association of RC&D Councils to Longwood University Foundation in support of their Alternative Energy Feasibility Study. The study will investigate the feasibility of retro-fitting Longwood's existing Physical Plant to generate electricity and operate chillers for air conditioning campus buildings during the warmer months. Rick Myers, Director of Physical Plant at Longwood University, gave a brief presentation on the project. Old Dominion RC&D Council obtained the funds through Virginia Association of RC&D Councils to develop projects involving alternative energy. Longwood University already utilizes wood sawdust as fuel for their physical plant as a cost-effective energy source. With the results of this feasibility study they will be able to make the necessary improvements to become even less dependent on traditional fuels.

## Kenneth Cassada Inducted into Old Dominion RC&D Hall of Fame



*Kenneth Cassada (left) receives Hall of Fame Award from RC&D Chairman Eugene Morris*

On August 21, 2009, R. Kenneth Cassada was inducted into the Old Dominion Resource Conservation and Development Council Hall of Fame at a luncheon held at Ernie's Restaurant in South Boston.

Kenneth served on the council for 18 years, representing the Halifax Soil and Water Conservation District. He has served on the Executive Board and also on several committees. He has always been passionate for the conservation of our natural resources and spearheaded many projects, especially those that supported Halifax County. Most recently, Kenneth played a major role in the planning of the Virginia Association of RC&D Councils annual state-wide meeting hosted by Old Dominion RC&D in South Boston from April 29 – May 1, and served as tour guide for a tour of RC&D projects in Halifax and Charlotte counties.

Eugene Morris, Chairman, presented Kenneth with his award plaque. Twenty people attended the luncheon, including current and former RC&D council members and their spouses.



## Old Dominion RC&D Council Hosts 2009 Statewide RC&D Conference "Sustainable Community Partnerships"

Old Dominion RC&D Council hosted the Virginia Association of RC&D Councils' 2009 Spring Conference at the Berry Hill Resort and Conference Center in South Boston. More than 40 members and guests, representing eight RC&D Councils throughout Virginia, attended this annual three-day meeting. The theme of this year's conference was "*Sustainable Community Partnerships*."



*Congressman Tom Perriello (left) with RC&D Chair man Eugene Morris*

Ward Burton, conference attendees learned about techniques for developing and managing wildlife habitat on wetlands, uplands and timber lands, and thereby protecting our natural resources for future generations to enjoy. At the last stop on the Cove tour, Ward talked about how to utilize programs such as Conservation and Wetland Easements to protect land from future development and in turn



*Ward Burton answers questions from conference attendees at the Ward Burton Wildlife Refuge*



*Berry Hill Plantation*



*Conference attendees crossing the bridge at the Staunton River on their tour of RC&D Projects*

The conference agenda included business meetings, a day-long tour of local RC&D projects, an awards banquet, and a dinner/fund-raiser. Keynote speaker for the second business session was 5<sup>th</sup> District Congressman Tom Perriello, who spoke about issues impacting his constituents including the challenges created by the economic downturn, the need for clean and alternative energy, and the importance of investment in infrastructure. He also responded to questions from the audience and talked about the role of RC&D in bringing ideas to Congress and obtaining grant funding for projects.



*RC&D Staff and Council members who assisted with conference planning and hosting: M. Whitmer, D. Roberts, C. Wimbish, S. Adams, E. Morris, C. Stish, K. Cassada, G. Mull, and D. Ball.*

using the tax credits as a source of funds for developing habitat. Council members from all over Virginia were impressed with Ward's passion for preserving our natural resources and were amazed with the beauty that Southside Virginia has to offer.

Following the tour at the Cove, lunch was served by the Halifax Soil and Water Conservation District at the Staunton River Battlefield State Park. This was followed by a tour of the battlefield, and a walk across the bridge on a walking trail converted from an abandoned railway. Another stop was Edmunds Park, the site of several RC&D

The business meetings also included training from the National Association of RC&D Councils on "Sustainable RC&D Councils," project updates from the eight participating councils, and reports from partner agencies including USDA/Natural Resources Conservation Service, Farm Service Agency, and the Council for Rural Virginia.

projects, and the future site of the Sports Museum and Hall of Fame.

The second day of the conference featured a tour of local RC&D projects in portions of Halifax and Charlotte Counties, beginning with a tour of the Ward Burton Wildlife Refuge at the Cove in northern Halifax County. While on the tour, which was led by

Other highlights of the conference included an awards banquet held at Berry Hill, and a dinner/ live auction fund raiser held at the Prizery in South Boston. Entertainment at the awards banquet was provided by 'RB and Friends.' The conference was sponsored by: the Bank of Charlotte County, Benchmark Community Bank of South Boston, BMC Rock, Inc., CWT, Inc. (Curtis Tharpe), Robert B. Tucker Auctioneer, and Spaulding Equipment Company.



### *2009 Executive Council*

Chairman, Eugene Morris	Vice Chairman, Susie Hampton
Secretary, Michael Cooper	Treasurer, Susan Adams
Past Chair, Carlyle Wimbish, Jr.	Member-At-Large, Cassandra Stish

### *Sponsors: 2009 Council Member and Alternate*

Amelia County Board of Supervisors: David Whitaker, Thomas Harris  
 Brunswick County Board of Supervisors (inactive): Dorothy Thomas, Charlette Woolridge  
 Buckingham County Board of Supervisors: Cassandra Stish, Rebecca Carter  
 Charlotte County Board of Supervisors: Susan Adams, David Guill  
 Cumberland County Board of Supervisors: Michael Cooper, Elbert Womack  
 Halifax County Board of Supervisors: Carlyle Wimbish, Jr., James Edmunds  
 Lunenburg County Board of Supervisors: George Ingram, Randy Slayton  
 Mecklenburg County Board of Supervisors: Gina Mull, Jim Jennings  
 Nottoway County Board of Supervisors: Ronnie Roark, John Prosis  
 Prince Edward County Board of Supervisors: Susie Hampton, Sarah Puckett  
 Halifax Soil and Water Conservation District: Kenneth Cassada (through 8/09),  
 Bobby Hall (9/09-present), Baxter Wilson  
 Lake Country Soil and Water Conservation District: Cynthia Gregg, Herbert Ramsey  
 Peter Francisco Soil and Water Conservation District: David Ball, Kelly J. Snoddy  
 Piedmont Soil and Water Conservation District: Deanna Fehrer, Gary Dillard  
 Southside Soil and Water Conservation District: Eugene Morris, Catherine Garnett  
 Commonwealth Regional Council: Andre Gilliam, Todd Fortune  
 Southside Planning District Commission: Billy Park, Joyce French

*The Old Dominion RC&D Council wishes to express appreciation to all of the groups, organizations, and agencies for assistance given in support of projects during 2009. Active involvement and local leadership were key components toward the successful completion of projects. A special thank you goes to the Natural Resources Conservation Service for providing an office, coordinator, and supplies to help us carry out our mission.*

### *Check out our new logo...*

In the spring of 2009, Old Dominion RC&D Council unveiled its new logo, developed by Randolph Henry IIS student Lelia Rice, and council member Cassandra Stish. Depicting key areas of council activity (forestry/land conservation, water quality/conservation, agriculture, and partnerships and diversity), the new logo is now in use on all council printed materials.





## Financial Statements

# **BURNETT & SNEED, LLC**

CERTIFIED PUBLIC ACCOUNTANTS

Larry P. Sneed, CPA  
 Kelly S. Phillips, CPA  
 -----  
 J. Richard Burnett, CPA, Retired

Post Office Box 680  
 1821 Seymour Drive  
 South Boston, Virginia 24592

South Boston (434) 572-4933  
 Clarksville (434) 374-9303  
 Facsimile (434) 572-4935  
 E-mail [bascpa@burnettandsneed.com](mailto:bascpa@burnettandsneed.com)

To the Board of Directors  
 Old Dominion Resource Conservation  
 & Development Council, Inc.

We have reviewed the accompanying statement of financial position of Old Dominion Resource Conservation & Development Council, Inc. (a nonprofit organization) as of September 30, 2009, and the related statements of activities and cash flows for the year then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. All information included in these financial statements is the representation of the management of the Council.

A review consists principally of inquiries of Council personnel and analytical procedures applied to financial data. It is substantially less in scope than an audit in accordance with generally accepted auditing standards, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, we do not express such an opinion.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with generally accepted accounting principles.

*Burnett & Sneed, LLC*  
 Certified Public Accountants

South Boston, Virginia  
 November 5, 2009

-MEMBERS-  
 AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS  
 VIRGINIA SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS

## Financial Statements

### OLD DOMINION RESOURCE CONSERVATION & DEVELOPMENT COUNCIL, INC.

#### Statement of Financial Position September 30, 2009

#### ASSETS

Cash - operating	<u>\$ 47,909</u>
Total assets	<u>\$ 47,909</u>

#### LIABILITIES AND NET ASSETS

Liabilities	
Accounts payable	\$ 652
Prepaid dues	<u>2,772</u>
Total liabilities	3,424
Net Assets	
Unrestricted	<u>44,485</u>
Total net assets	<u>44,485</u>
Total liabilities and net assets	<u>\$ 47,909</u>

*Old Dominion RC&D is authorized by the United States Department of Agriculture, and received \$137,310 in technical support through the Natural Resources Conservation Service.*

## Member of National Association of RC&D Councils' Circle of Diamonds

The National Association of Resource Conservation and Development Councils has awarded Old Dominion RC&D Council a membership in the National Circle of Diamonds Program.

As a member of the Circle, the Old Dominion RC&D Council has demonstrated its impact on the quality of life within its local area. Circle members are publicly accountable and realize that their accountability directly relates to the Council's structure, process, and outcomes each member of the Circle achieves.



The Old Dominion RC&D Council, in attaining the Circle of Diamonds, has shown and promises to continue to show their ability to reach the specific benchmarks set forth in the program guidelines. This mark of excellence shows the honesty, integrity and strong commitment of the Old Dominion Council to the RC&D mission.

### Direct Inquiries to:

Old Dominion Resource Conservation and Development  
250 LeGrande Avenue, Suite F  
Charlotte Court House, VA 23923  
(434) 542-5489  
(434) 542-5976 Fax

### Staff:

Dave Roberts, Coordinator  
email: [dave.roberts@va.usda.gov](mailto:dave.roberts@va.usda.gov)  
Mary K. Whitmer, Secretary  
email: [mary.k.whitmer@va.nacdnet.net](mailto:mary.k.whitmer@va.nacdnet.net)

You may also visit us online at our website: <http://www.olddominionred.org>, where you will find the latest information about when council meetings will be held and projects the Council is working on, along with photographs and reports. You will also find links to the other Virginia RC&D councils as well as the National Association and NRCS. The staff welcomes your comments and suggestions on improvements to our site.

*The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).*

*To file a complaint of discrimination write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.*





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: February 9, 2010  
Item No.: 20  
Department: County Administration  
Staff Contact: W.W. Bartlett/Sarah Puckett  
Issue: Monthly Reports

---

**Summary:** Please note that a new monthly report has been included for Tourism and Visitor Center operations.

**Attachments:**

- a. Animal Control
- b. Building Official
- c. Cannery
- d. Prince Edward County Public Schools
- e. Tourism/Visitor Center

**Recommendation:** Acceptance.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Wiley \_\_\_\_\_

Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_



## BUILDING OFFICIAL

Permits Issued Report  
1/01/2010 Through 1/29/2010

ADDITIONS	- Issued		1
	- Value		\$4,000.00
	- Permit Fees		\$75.00
	- 2.00% STATE TAX		\$1.50
	- Fees Collected		\$.00
ONE & TWO FAMILY DWELLING	- Issued		5
	- Value		\$611,200.00
	- Permit Fees		\$1,810.40
	- 2.00% STATE TAX		\$36.20
	- Fees Collected		\$.00
ELECTRICAL	- Issued		15
	- Value		\$.00
	- Permit Fees		\$770.00
	- 2.00% STATE TAX		\$15.40
	- Fees Collected		\$.00
MECHANICAL	- Issued		9
	- Value		\$1,060,548.00
	- Permit Fees		\$550.00
	- 2.00% STATE TAX		\$11.00
	- Fees Collected		\$.00
MECHANICAL/GAS	- Issued		1
	- Value		\$.00
	- Permit Fees		\$50.00
	- 2.00% STATE TAX		\$1.00
	- Fees Collected		\$.00
MANUFACTURED HOMES	- Issued		3
	- Value		\$33,200.00
	- Permit Fees		\$318.40
	- 2.00% STATE TAX		\$6.37
	- Fees Collected		\$.00
PLUMBING	- Issued		12
	- Value		\$.00
	- Permit Fees		\$650.00
	- 2.00% STATE TAX		\$13.00
	- Fees Collected		\$.00
REMODELING	- Issued		4
	- Value		\$40,000.00
	- Permit Fees		\$385.00
	- 2.00% STATE TAX		\$7.70
	- Fees Collected		\$.00
Total Permits - Issued			50
Total Permits - Value			\$1,748,948.00
Total Permits - Permit Fees			\$4,608.80
Total Permits -			
	State Tax 2%		<u>92.17</u>
			\$ 4,700.97



# PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road  
Farmville, Virginia 23901

LENA HUDDLESTON  
Cannery Manager  
434-223-8664  
Home 434-392-4218

## January 2010 Cannery Report

During the month of January, the following number of cans were canned and processed:

515 (qt.)	@	.48 =	247.20
218 (pt)	@	.40 =	87.20
97 gal.	@	1.25 =	121.25
125 lbs. of meat	@	.20 =	25.00
25 Patrons usage	@	1.00 =	25.00
30 % out of county			<u>24.51</u>
<b>TOTAL</b>			<b>\$ 530.16</b>

L. Huddleston

dbw



Prince Edward County Public Schools  
 Summary Financial Report  
 2009-2010

Month Ending January 31, 2010

(rounded to nearest dollar)

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the Commonwealth:					
State Sales Tax.....	\$ 237,017	\$ 1,478,040	\$ 2,687,309	\$ 1,209,269	55.00
Basic School Aid.....	\$ 582,703	\$ 4,523,529	\$ 7,886,187	\$ 3,362,658	57.36
All Other.....	\$ 530,746	\$ 2,444,791	\$ 6,801,017	\$ 4,356,226	35.95
Total State.....	\$ 1,350,466	\$ 8,446,361	\$ 17,374,513	\$ 8,928,152	48.61
From the Federal Gov't.....	\$ 65,641	\$ 999,909	\$ 2,707,932	\$ 1,708,023	36.93
Tran. From General Fund(County)	\$ 493,915	\$ 3,755,632	\$ 7,968,567	\$ 4,212,935	47.13
Cash Book -Local.....	\$ 96,171	\$ 266,590	\$ 376,000	\$ 109,410	70.90
<b>Total Revenues.....</b>	<b>\$ 2,006,193</b>	<b>\$ 13,468,491</b>	<b>\$ 28,427,012</b>	<b>\$ 14,958,521</b>	<b>47.38</b>
<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Expended &amp; Encumbered (Over) Under Budget</u>	<u>Expended &amp; Encumbered as a % of Budget</u>
1000-Instruction.....	\$ 1,571,160	\$ 9,937,913	\$ 22,018,401	\$ 3,463,170	84.27
2000-Admin., Health/Att.....	\$ 91,402	\$ 780,192	\$ 1,513,615	\$ 348,988	76.94
3000-Transportation.....	\$ 129,551	\$ 895,786	\$ 1,928,199	\$ 517,037	73.19
4000-Operation/Maintenance	\$ 140,199	\$ 940,429	\$ 1,968,450	\$ 578,469	70.61
5000-Food Service.....	\$ 897	\$ 5,030	\$ 10,580	\$ 4,653	56.02
6000-Facilities.....	\$ (3,170)	\$ 64,212	\$ 137,725	\$ 69,213	49.75
7000-Debt. Ser.....	\$ 76,154	\$ 844,929	\$ 850,042	\$ (0)	100.00
8000-Contingency Reserve	\$ -	\$ -	\$ -	\$ -	0.00
<b>Total Expenditures.....</b>	<b>\$ 2,006,193</b>	<b>\$ 13,468,491</b>	<b>\$ 28,427,012</b>	<b>\$ 4,981,531</b>	<b>82.48</b>

Saved as January 09-10 MonthRept

Prince Edward County Public Schools  
**Comparative Receipts and Expenditures**  
 Year to Date  
 Month of January 2010

	Fiscal 2009				Fiscal 2010			
	Budgeted	Rec. YTD	Percent	Diff.	Budgeted	Rec. YTD	Percent	Diff.
<b>Receipts:</b>								
Sales Tax	3,083,012	1,672,673	54.25		2,687,309	1,478,040	55.00	0.75
Basic Aid	8,858,101	5,041,923	56.92		7,886,187	4,523,529	57.36	0.44
Other State	6,128,154	2,568,285	41.91		6,801,017	2,444,791	35.95	-5.96
<b>Total State</b>	<b>18,069,267</b>	<b>9,282,880</b>	<b>51.37</b>		<b>17,374,513</b>	<b>8,446,361</b>	<b>48.61</b>	<b>-2.76</b>
Federal Funds	2,403,092	792,083	32.96		2,707,932	999,909	36.93	3.96
Local Funds	8,077,457	3,906,974	48.37		7,968,567	3,755,632	47.13	-1.24
Cash Book	375,100	235,938	62.90		376,000	266,590	70.90	8.00
<b>Total Revenue</b>	<b>\$28,924,916</b>	<b>\$14,217,875</b>	<b>49.15</b>		<b>\$28,427,012</b>	<b>\$13,468,491</b>	<b>47.38</b>	<b>-1.78</b>
<b>Expenditures:</b>								
Instruction	22,106,881	10,468,296	47.35		22,018,401	9,937,913	45.13	-2.22
Administration	1,590,575	832,859	52.36		1,513,615	780,192	51.54	-0.82
Transportation	2,026,900	820,569	40.48		1,928,199	895,786	46.46	5.97
Maintenance	2,045,650	1,118,479	54.68		1,968,450	940,429	47.78	-6.90
Food Service	10,158	3,974	39.12		10,580	5,030	47.54	8.42
Facilities	185,820	25,050	13.48		137,725	64,212	46.62	33.14
Debt Service	958,932	948,647	98.93		850,042	844,929	99.40	0.47
Contingency Reserves	0	0			0	0		
<b>Total Expenditures</b>	<b>\$28,924,916</b>	<b>\$14,217,875</b>	<b>49.15</b>		<b>\$28,427,012</b>	<b>\$13,468,491</b>	<b>47.38</b>	<b>-1.78</b>

Technology Expenditures are included as a part of both Instruction and Administration.

Prince Edward County Public Schools  
 Food Service Department  
 Summary Financial Report  
 2009-2010

Fund 4  
 Month Ending January 31, 2010

(rounded to nearest dollar)

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the Commonwealth:					
State School Food	\$ 5,076	\$ 44,953	\$ 80,521	\$ 35,568	55.83
School Breakfast	-	-	2,124	2,124	0.00
Total State.....	\$ 5,076	\$ 44,953	\$ 82,645	\$ 37,692	54.39
Federal Reimbursement	\$ 60,723	\$ 354,582	\$ 750,000	\$ 395,418	47.28
Cash Book -Local.....	\$ 3,231	\$ 117,006	\$ 259,611	\$ 142,605	45.07
<b>Total Revenues.....</b>	<b>\$ 69,029</b>	<b>\$ 516,541</b>	<b>\$ 1,092,256</b>	<b>\$ 575,715</b>	<b>47.29</b>

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended &amp; Encumbered (Over) Under Budget</u>	<u>Expen. &amp; Encumbrance as a % of Budget</u>
Salary	\$ 31,491	\$ 201,516	\$ 177,680	\$ 400,090	\$ 20,893	94.78
Fringe Benefits	\$ 11,105	\$ 70,049	\$ 64,234	\$ 137,456	\$ 3,173	97.69
Purchased Services	\$ 405	\$ 17,220	\$ 397	\$ 18,150	\$ 533	97.06
Materials & Supplies	\$ 324	\$ 25,357	\$ 3,555	\$ 91,805	\$ 62,893	31.49
Food Supplies	\$ 30,710	\$ 193,547	\$ 28,742	\$ 436,756	\$ 214,467	50.90
Uniforms	\$ -	\$ -	\$ -	\$ -	\$ -	0
Furniture/Equipment	\$ -	\$ 461	\$ -	\$ 8,000	\$ 7,539	5.76
<b>Total Expenditures.....</b>	<b>\$ 74,034</b>	<b>\$ 508,150</b>	<b>\$ 274,608</b>	<b>\$ 1,092,256</b>	<b>\$ 309,498</b>	<b>71.66</b>

**Tourism & Visitor Center Monthly Report  
for January 2010**

<b>VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:</b>					
	Virginia Guests	Other States	Other Countries	Total Guests	% Change
2009	548	287	20	855	64%
2008	197	99	9	305	14%
2007	168	87	8	263	(4%)
2006	177	92	5	274	Benchmark Year

**Requests for Information:**

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Internet Sales	Monthly Totals:
January 2010	2	55	4	48	4	113
January 2009	*	114	1	18	1	134
% Difference		-51.75%	300.00%	166.67%	300.00%	-15.67%

<b>TOTAL YTD</b>						<b>Total YTD Inquiries:</b>
2010 YTD	2	55	4	48	4	113
2009 YTD	*	114	1	18	1	134
% Difference		-51.75%	300.00%	166.67%	300.00%	<b>-15.67%</b>

\* Logging Phone Inquiries is new to 2010. % change will be noted beginning 2011.