



**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS**

SUPERVISORS
BOARD MEETING

JULY 13, 2010
7:00 P.M.

AGENDA

7:00 p.m.	1. The Chairman will call the JULY meeting to order.	1
	2. Invocation	1
	3. <u>PUBLIC PARTICIPATION:</u> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting</i>	3 5
	4. Board of Supervisors Comments	
	5. <u>Consent Agenda:</u>	
	a. Treasurer's Report: April 2010	7
	b. Approval of Minutes: June 8, 2010	13
	June 29, 2010	55
	c. Review of Accounts & Claims	63
	d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.	93
	6. Appropriations and Budget Amendments: Commission for the Arts Grant - \$2,494	95
	7. Erroneous Assessment: Anne H. Bowman - \$424.00 (Real Estate)	97
	8. Highway Matters: Kevin Wright, VDOT	101
7:30 p.m.	9. <u>PUBLIC HEARING:</u> <i>Amendment to County Comprehensive Plan – The Board will receive citizen input prior to considering an amendment to considering an amendment to Chapter V of the County Comprehensive Plan, specifically to identify the Alternate Route 628 project as a transportation priority.</i>	103
	10. FY 11 Crossroads Performance Contract	107
	11. VRS Transitional Benefits Program	111
	12. Early Retiree Reinsurance Program	129
	13. Grant Management Services for EECBG Project	139
8:00 p.m.	14. Planning Department Report	147
	15. County Attorney's Report	153
	16. County Administrator's Report	155

8:30 p.m.	17. <u>CLOSED SESSION:</u> § 2.2-3711(A)(5), <i>Code of Virginia</i>-Business Prospect	157
	§ 2.2-3711(A)(3), <i>Code of Virginia</i> -Disposition of Real Property	
	18. <u>Correspondence:</u>	159
	a. Letter to Norfolk Southern, RE: Rt. 623 Bridge	160
	b. Letter from STEPS, Inc.	166
	c. Citizen E-mail, Re: Fowl Running at Large	168
	d. Citizen E-mail, Re: Compliment from Senator Ruff	169
	19. <u>Informational:</u>	171
	a. FY 11 VDOT Six-Year Plan, Projects in Prince Edward County	172
	b. Meeting Minutes, VACo Committee on Environment and Agriculture	176
	c. Smart Beginnings Newsletter	181
	20. <u>Monthly Reports:</u>	183
	a. Animal Control	184
	b. Building Official	185
	c. Cannery	186
	d. Tourism/Visitor Center	187
	e. PERT	188

(NOTE: Additional agenda items may be added to the Table Pack, which is available for review after 4:30 p.m. on Tuesday, July 13, 2010.)



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 13, 2010
Item No.: 1 & 2
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call to Order and Invocation

Summary: Chairman William G. Fore, Jr. will call to order the **July** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 13, 2010
Item No.: 3
Department: Board of Supervisors
Staff Contact:
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 13, 2010
Item No.: 4
Department: Board of Supervisors
Staff Contact:
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 13, 2010
Item No.: 5-a
Department: Treasurer
Staff Contact: Mable Shanaberger
Issue: Consent Agenda - Treasurer's Report

Summary: The April 2010 Treasurer's Report is provided for your review and approval.

Attachments: April 2010 Treasurer's Report

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

Prince Edward County Board of Supervisors

Description	Sub-Fund Balances	Fund Balances	Account Balances
General Fund	\$ 119,354.21		
General Fund Res. for Investments	\$ 9,582,075.55	\$ 9,701,429.76	*
PPEA Fund		\$ 8,260.43	
Industrial Development Authority Fund		\$ 222,732.35	
Recreation Fund Res for Investments		\$ 26,919.20	
Forfeited Assets Fd. Res. for Inv.		\$ 93,990.59	
School Capital Projects Fund--VPSA		\$ -	
School Capital Projects Fund--QZAB01		\$ -	
Underground Storage Tank Fund		\$ 20,000.00	
Economic Development Fund		\$ 686,936.98	
Board of Public Welfare Special Acct.		\$ 4,547.05	
Piedmont ASAP Fund		\$ 265,657.30	
QZAB Debt Services Fund		\$ 174,097.00	
Landfill Construction Fund		\$ 518,746.20	
PCS Fund		\$ 377,349.17	
Revenue Sharing Fund		\$ 66,964.86	
Retirement Benefits Fund		\$ 3,164.00	
School Capital Projects Fund--QZAB02		\$ 108,377.93	
Dare Donations Fund		\$ 754.06	
School Cafeteria Fund		\$ 270,296.72	
Pr Ed Community Dev Fund		\$ (1,688.00)	
Water Fund		\$ 9,446.60	
Sewer Fund		\$ 5,323.10	
School Fund		\$ -	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 1,989,463.48
Warrants Payable (School Fund)			\$ -
General Fund Investments			\$ 9,582,075.55
VPSA Investments			\$ -
QZAB01 Investments			\$ -
Underground Storage Tank Fund			\$ 20,000.00
Recreation Fund Investments			\$ 26,919.20
QZAB02 Investments			\$ 108,377.93
Landfill Construction Fund for Investment			\$ 518,746.20
Forfeited Asset Fd for Investment			\$ 93,990.59
Industrial Dev Auth Fd for Inv			\$ 222,732.35
Totals:		\$ 12,563,305.30	\$ 12,563,305.30

Report for: April 2010

Prince Edward County Board of Supervisors

*Of this \$9,701,429.76 in the General Fund, \$4,087,456.05 is encumbered for:			
Transfers In:			
	School Fund		3,693,320.30
	VPA Fund		132,224.40
	Water Fund		-15,741.02
	Sewer Fund		-15,741.03
	IDA Fund		910.90
	Retirement Benefits Fd		23,231.00
	Debt Obligations		269,251.50
	Total		4,087,456.05
This leaves an unencumbered balance of 5,613,973.71 in the General Fund.			

Report for: April 2010

**Prince Edward Co. Board of Supervisors
Depository Balances**

Checking Accounts:

Benchmark Community Bank	\$	84,248.98
Wachovia Bank	\$	145,409.12
BB&T	\$	1,123,034.51
Bank of America	\$	334,530.59

Total: **\$ 1,687,223.20**

Investment Accounts:

Benchmark Community Bank	\$	919,048.66
Wachovia Bank	\$	-
Citizens Bank & Trust Company	\$	235,000.00
BB&T	\$	5,632,322.69
Planters Bank & Trust	\$	398,260.08
Mentor Investments	\$	162,351.70
SNAP (State Non-Arbitrage Plan)	\$	-
Bank of America	\$	3,528,098.97

Total: **\$ 10,875,082.10**

Mable H. Shanaberger, Treasurer

Report Date: April 2010

Prince Edward County Board of Supervisors

Description	Sub-Fund Balances	Fund Balances	Account Balances
General Fund	\$ 143,751.36		
General Fund Res. for Investments	\$ 9,724,401.76	\$ 9,868,153.12	*
PPEA Fund		\$ 31,191.00	
Industrial Development Authority Fund		\$ 175,695.47	
Recreation Fund Res for Investments		\$ 26,913.50	
Forfeited Assets Fd. Res. for Inv.		\$ 114,470.19	
School Capital Projects Fund--VPSA		\$ 183.55	
School Capital Projects Fund--QZAB01		\$ 415.12	
Underground Storage Tank Fund		\$ 20,000.00	
Economic Development Fund		\$ 542,926.98	
Board of Public Welfare Special Acct.		\$ 3,456.55	
Piedmont ASAP Fund		\$ 257,015.37	
Undistributed Local Sales Tax Fund		\$ 0.01	
Landfill Construction Fund		\$ 193,478.03	
PCS Fund		\$ 232,647.68	
Revenue Sharing Fund		\$ (447,797.91)	
Retirement Benefits Fund		\$ 16,636.00	
School Capital Projects Fund--QZAB02		\$ 332,736.42	
Dare Donations Fund		\$ 2,229.36	
School Cafeteria Fund		\$ 218,364.28	
Pr Ed Community Dev Fund		\$ (1,688.00)	
Water Fund		\$ 14,271.17	
Sewer Fund		\$ 9,073.34	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 960,135.72
Warrants Payable (School Fund)			\$ -
General Fund Investments			\$ 9,724,401.76
VPSA Investments			\$ 183.55
QZAB01 Investments			\$ 415.12
Underground Storage Tank Fund			\$ 20,000.00
Recreation Fund Investments			\$ 26,913.50
QZAB02 Investments			\$ 332,736.42
Landfill Construction Fund for Investment			\$ 175,411.63
Forfeited Asset Fd for Investment			\$ 193,478.03
Industrial Dev Auth Fd for Inv			\$ 175,695.50
Totals:		\$ 11,610,371.23	\$ 11,610,371.23
*Of this \$9,868,153.12 in the General Fund, \$2,648,603.61 is encumbered for:			
Transfers In:			
	School Fund	2,171,348.60	
	VPA Fund	203,752.24	
	Debt Obligations	273,502.77	
	Total	2,648,603.61	
This leaves an unencumbered balance of \$7,219,549.51 in the General Fund.			

Report for: April 2009

**Prince Edward Co. Board of Supervisors
Depository Balances**

Checking Accounts:

Benchmark Community Bank	\$ 114,666.64
Wachovia Bank	\$ 140,878.78
BB&T	\$ 3,473,501.57
Bank of America	\$ 289,510.91

Total: **\$ 4,018,557.90**

Investment Accounts:

Benchmark Community Bank	\$ 949,315.66
Wachovia Bank	\$ -
Citizens Bank & Trust Company	\$ 235,000.00
BB&T	\$ 3,889,910.66
Planters Bank & Trust	\$ 398,260.08
Mentor Investments	\$ 162,242.36
SNAP (State Non-Arbitrage Plan)	\$ 183.55
Bank of America	\$ 1,955,901.02

Total: **\$ 7,590,813.33**

Mable H. Shanaberger, Treasurer

**Report Date: April
2009**



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 13, 2010
Item No.: 5-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Consent Agenda - Approval of Minutes

Summary: Meeting minutes are attached for your review and approval.

Attachments: June 8, 2010
June 29, 2010

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

June 8, 2010

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 8th day of June, 2010; at 7:00 p.m., there were present:

Howard M. Campbell

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development & Tourism; Jonathan Pickett, Director of Planning and Community Development; Jim Ennis, County Attorney; Mabel Shanaberger, Treasurer; Beverly Booth, Commissioner of Revenue; Fred Pribble, Draper Aden Associates; David Ferguson, Shentel Cable Company; and Kevin Wright, Interim Residency Administrator, VDOT.

Chairman Fore called the June meeting to order. Supervisor McKay offered the invocation.

In Re: Presentation of Resolution of Respect: Dr. Patricia P. Cormier

On motion of Supervisor McKay and carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

the Board approved the Resolution of Respect to Dr. Patricia P. Cormier.

Chairman Fore presented a Resolution of Respect to Dr. Patricia P. Cormier to honor her tenure as President of Longwood University.

Dr. Cormier expressed her deep appreciation for the recognition and said her accomplishments at Longwood University were a team effort with the Board of Supervisors. She said Brigadier General Patrick Finnegan, who will become the 25th president of Longwood University, “not to follow in my footsteps, but to create his own pathway.”

A RESOLUTION OF RESPECT

DR. PATRICIA PICARD CORMIER PRESIDENT, LONGWOOD UNIVERSITY

WHEREAS, Dr. Patricia Picard Cormier, the 24th president of Longwood University, has been a resident of Prince Edward County and the Town of Farmville since 1996; and

WHEREAS, during her tenure as president, Dr. Cormier has led Longwood University to new levels of academic excellence; through the rebuilding as a result of the “Great Fire of 2001”; from college to university status; to NCAA Division 1 status; to accomplishing Brock Commons, the Chichester Science Center, Longwood Landings, Lancer Park, the new Health & Fitness Center, a Bachelor of Science in Nursing Program and a permanent home for the Longwood Center for the Visual Arts; to name a few; and

WHEREAS, Dr. Cormier, who will retire from the presidency of Longwood University on June 30, 2010, leaves an extraordinary legacy not only to Longwood University, but also to the Prince Edward-Farmville community; and

WHEREAS, her energy, leadership, generosity, and indomitable spirit will be keenly missed, Dr. Cormier will be fondly remembered by the Prince Edward-Farmville community;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, hereby expresses its sincere appreciation to Dr. Patricia P. Cormier for her exemplary leadership and vision as president of Longwood University and for her significant contributions to the Prince Edward-Farmville community; and

BE IT RESOLVED FURTHER, that a copy of this resolution be prepared for presentation to Dr. Patricia P. Cormier, as an expression of respect by the members of the Board of Supervisors of the County of Prince Edward, Virginia.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person’s contribution tonight and will be directed to the County Administrator for

follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

Brenda Clark, Lockett District, requested the Board of Supervisors to consider an amendment to the County Animal Control Ordinance to include prohibition of fowl running at large. She said she is not opposed to her neighbor having the fowl but asks that they be kept on their property by whatever means necessary.

Susan Borum, Hampden District, asked the Board to amend the confinement law in regards to the fowl; she said the County also needs to further investigate the erroneous assessment request of Anne Bowman. Mrs. Borum then expressed her concern regarding the Prince Edward County Schools, and asked the Board to change from an appointed to an elected School Board with limited terms.

Anne Bowman, Hampden District, asked the Board to investigate the reimbursement of real estate taxes she paid for the past 41 years; she stated she does not hold clear title to the property.

Sam Campbell, Buffalo District, expressed his concern on the proposed increase in taxes, and asked the Board to cut spending.

Ralph Hines, Lockett District, expressed his concern on the proposed increase in taxes, and asked the Board to reduce county spending in an equal amount, to include the Board's salaries.

Henry Shelton, Prospect District, expressed his concern on the problem with values and wasteful spending by the County, giving an example of a dual 911 system and said the current economy does not allow for \$10,000 bonuses to employees. He asked the Board to consider raising the sales tax. He then questioned the cost of the Interim Water Agreement, asked why the County is paying \$45,000 for the CDA, and asked if the County is spending taxpayer money for daycare "disguised as a Community Center."

Joe Huddleston, Buffalo District, expressed his concern about the proposed increase in taxes and an erroneous assessment.

Patrick Murphy, Prospect District, expressed his concern regarding the proposed increase in taxes and asked the Board to balance the budget at its current level. He said the 10% increase to landowners should be distributed across the board if the taxes must be raised. He then spoke regarding the waste in the system and his embarrassment of the school system; he suggested a pay-for-performance policy.

Jack Houghton, Farmville District, requested a water project update and expressed his continued concern that there are more studies needed and there are still no partners nor customers.

Kenneth Jackson, Leigh District, said the Mary E. Branch Community Center is not a “daycare in disguise” and they are obtaining a license because they will be taking care of and instructing children; the curriculum is education-based. He added 230 applications have been distributed; 140 applications have been received. Mr. Jackson said they are working with the schools and the YMCA.

Mr. Jackson then said the School Board is a separate entity and the Board of Supervisors cannot dictate to the School Board. He added citizens bring problems to the Board, and they should also bring solutions for consideration.

In Re: Board of Supervisors Comments

Supervisor Campbell thanked all who attended the Community meeting in Prospect on Monday, May 24, 2010 at 7:00 p.m. He said the meeting was beneficial to his constituents.

Supervisor McKay said there were several untruths told and asked Mr. Bartlett to give the proper information.

Mr. Bartlett said no bonuses are given to any County employee or Constitutional Officer. He said there are salary supplements (for Constitutional Officers) which are part of their salary, which are more than what is reimbursed by the State. He said the sales tax cannot be raised except by the General Assembly; the request has been made previously and has been denied to allow the County to have authority to raise the sales tax. He added the County requests increased state funding; the County receives what the State provides. He said that was a major problem in this year’s budget as there were a lot of reductions from the state to local governments because of the issues the state is facing and their reduced revenues from their various taxes.

Supervisor Wilck said he attended the Prospect Community meeting on May 24 (2010) and was pleasantly surprised and impressed. He said approximately 60 people attended and the questions posed by the citizens were handled well.

Supervisor Jones thanked the Board and the community for the expressions of sympathy on the loss of his mother. He then clarified that the Town and County do not have a dual 911 system; the Town handles all 911 calls. He said the County and the Town do have separate dispatcher units.

In Re: Consent Agenda

Supervisor McKay made a motion to remove the request for erroneous assessment for Anne H. Bowman in the amount of \$424 from the Consent Agenda. The motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

On motion of Supervisor Jones and carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

the Board accepted the minutes of the meeting held May 11, 2010; Accounts and Claims; Salaries; and appropriations as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-29030-0001	Recovered Cost		\$ 614
4-100-13200-5210	Registrar / Postal Services	\$ 614	

	<u>BOARD OF SUPERVISORS</u>	
Business Card	Meals	245.96
	<u>COUNTY ADMINISTRATOR</u>	
US Cellular	Phone	55.76
Town of Farmville	Fuel	83.17
	<u>TREASURER</u>	
AT&T	Phone	114.92
Treasurer of Virginia	Online service	11.73
Pitney Bowes Financial Services	Postage machine lease	1,815.66
	<u>REGISTRAR</u>	
VRAV	Registration	140.00
	<u>CIRCUIT COURT</u>	
AT&T	Phone	66.09
	<u>GENERAL DISTRICT COURT</u>	
US Cellular	Phone	27.88
	<u>LAW LIBRARY</u>	
CenturyLink	Data line	35.16
	<u>COMMONWEALTH'S ATTORNEY</u>	
Wells Fargo Bank, NA	Bank records	12.25
	<u>SHERIFF</u>	
Business Card	Postage	176.00
	Meals & lodging	1,237.82
	Service fee	4.78
	Gas	50.84
Town of Farmville	Fuel	7,019.11
	<u>RICE VOLUNTEER FIRE DEPARTMENT</u>	
Dominion Virginia Power	Electric service	195.97
	<u>EMERGENCY SERVICES</u>	
Timmons Group	System maintenance	1,215.00
Lorman Signs	Signs & hardware	476.34
Vernon Company	County maps	3,840.07
	<u>REGIONAL JAIL & DETENTION</u>	
Family Preservation Services	Electronic monitoring	900.00
Piedmont Regional Juvenile Detention Center	Juvenile detention	7,275.00
Piedmont Regional Jail	Inmate per diem	3,859.90

	<u>BUILDING OFFICIAL</u>		
East End Chevron	Oil change	30.90	
	Battery & oil	124.95	155.85
US Cellular	Phone		27.88
Town of Farmville	Fuel		227.17
	<u>ANIMAL CONTROL</u>		
US Cellular	Phone		55.76
Town of Farmville	Fuel		540.91
Vortech Pharmaceuticals	Fatal Plus solution		307.64
	<u>BIOSOLIDS MONITORING</u>		
US Cellular	Phone		27.88
Town of Farmville	Fuel		306.10
	<u>REFUSE DISPOSAL</u>		
Resource International	Miscellaneous work tasks	137.00	
	Storm water compliance permit	116.00	253.00
Moore Scale Service - Western VA	Serviced scales		484.77
Jimmy's Power Wash	Washed trash truck		75.00
CenturyLink	Phone		45.15
US Cellular	Phone		28.63
Town of Farmville	Fuel		1,599.10
	<u>SANDY RIVER RESERVOIR</u>		
Draper Aden Associates	Dam 12 O&M application		2,800.00
	<u>GENERAL PROPERTIES</u>		
Ellington Energy Service	Diesel fuel		587.27
US Cellular	Phone		100.60
C & L Machine & Welding	AHU bearings	61.90	
	AHU fan shaft	51.00	112.90
East End Chevron	Gloves & ice		12.27
Shanaberger & Sons	Safety glasses	25.90	
	Saw carrying case	44.95	
	Primer bulb/lock	6.80	
	Chainsaw	377.96	455.61
Town of Farmville	Fuel		746.03
	<u>HEALTH DEPARTMENT</u>		
Prince Edward Health Department	4th Quarter support		27,392.00
	<u>CHAPTER X BOARD</u>		
Crossroad Services Board	4th Quarter support		15,660.75
	<u>COMPREHENSIVE SERVICES ACT</u>		
Centra Health	Professional service		13,872.00
Crossroads Services Board	Professional service		3,290.00
Family Preservation Services	Professional service		1,321.25
Grafton School, Inc.	Professional service		8,182.50

Sheila Martin	Mileage		121.00
	<u>PLANNING</u>		
Business Card	Postage		39.76
US Cellular	Phone		55.76
Alecia Daves-Johnson	Mileage	160.05	
	Meals	36.72	196.77
	<u>ECONOMIC DEVELOPMENT</u>		
US Cellular	Phone		27.88
	<u>TOURISM</u>		
Business Card	Postage		84.38
AT&T	Phone		76.97
	<u>CAPITAL PROJECTS</u>		
Timmons Group	GIS system		8,734.80
Oneida Air Systems	Dust collection system		4,720.44
Calloway Johnson Moore & West	Architectural work		5,000.00
	<u>WATER FUND</u>		
Town of Farmville	Flushed hydrants	275.00	
	Water testing	40.00	
	Surveyor - marked utility	90.00	405.00
	<u>SEWER FUND</u>		
Dominion Virginia Power	Sewer pump		10.67
	<u>REVENUE SHARING FUND - VDOT</u>		
Hurt & Proffitt, Inc.	Project management		1,657.50
	<u>ADDENDUM BILL LIST</u>		
	<u>LIABILITIES</u>		
Virginia Department of Taxation	State sales tax		1.40
	<u>BOARD OF SUPERVISORS</u>		
Awesome Party Supplies & Event Rentals	Tent & chair rental		177.00
Farmville Printing	Memorial postcards		57.10
L. E. Simmons Monument Company	War memorial monument		6,145.00
Farmville Herald	Advertising		1,014.00
Walmart	Soft drinks & water		59.98
	<u>COUNTY ADMINISTRATOR</u>		
AT&T	Phone		240.64
Moonstar BBS	Monthly service	16.67	
	DSL	95.00	111.67
CenturyLink	Phone		493.09

Virginia Association of Counties	10-11 Dues		4,731.00
Diamond Springs	Water & equipment rental		15.70
Key Office Supply	Credit	-14.99	
	Envelopes	26.98	
	Copier paper	305.91	
	Ink cartridges	191.97	
	Binders	40.14	
	Staples	4.15	554.16
Matthew Bender & Company, Inc.	Code Rules 2010 RV11		47.71

COMMISSIONER OF REVENUE

Treasurer of Virginia	Online service		125.38
Moonstar BBS	Monthly service		16.67
Ntelos	Phone		214.57
CenturyLink	Phone		214.57
M&W Printers, Inc.	RE/Personal property books		1,375.00

TREASURER

Key Office Supply	Fax service contract	171.00	
	Ink cartridges	231.97	
	Adding machine tape	40.00	
	Index tabs	4.20	
	Paper clips	1.90	
	Data tapes	949.95	1,399.02
Treasurer of Virginia	Online service		125.38
Moonstar BBS	Monthly service		16.66
CenturyLink	Phone		237.08
BAI Treasurers User Group	Dues		400.00
Business Data of Virginia, Inc.	Printer cable		34.95
Farmville Printing	Window envelopes		676.28

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	500.00	
	Monthly contract	2,800.00	3,300.00
ComputerPlus Sales & Service	Maintenance contract		270.00

REGISTRAR

Dale L. Bolt	Postage	26.40	
	Mileage	16.00	42.40
U. S. Postal Service	Postage		88.00
AT&T	Phone		50.87
Treasurer of Virginia	Online service		3.25
CenturyLink	Phone		162.97

CIRCUIT COURT

CenturyLink	Phone		175.63
Key Office Supply	Ink cartridges		64.98

GENERAL DISTRICT COURT

Key Office Supply	Copier maintenance contract		695.00
-------------------	-----------------------------	--	--------

AT&T	Phone-J&D	203.41	
	Phone-Juv. Prob.	254.37	
	Phone-Gen. Dist. Court	137.53	595.31
CenturyLink	Phone-J&D	82.44	
	Phone-Juv. Prob.	114.33	
	Phone-Gen. Dist. Court	297.76	494.53

SPECIAL MAGISTRATES

AT&T	Phone		128.56
Treasurer of Virginia	Pager rental		17.10
CenturyLink	Phone		89.30
Key Office Supply	Desk trays/envelopes		25.66

CLERK OF THE CIRCUIT COURT

Brown's River Marotti Company	Book restoration		4,995.00
AT&T	Phone		110.36
CenturyLink	Phone		279.24
Image Graphics, Inc.	Microfilm conversion		1,950.00

LAW LIBRARY

Matthew Bender & Company, Inc.	Code Rules 2010 RV11		47.71
--------------------------------	----------------------	--	-------

COMMONWEALTH'S ATTORNEY

Pitney Bowes Financial Services	Equipment lease		105.87
AT&T	Phone		569.13
Kinex Networking Solutions	Internet		49.95
CenturyLink	Phone		288.80
Shred-It	Shredding service		42.00
Geronimo Development Corporation	Subscription - Casefinder		619.00

VICTIM WITNESS ASSISTANCE PROGRAM

CenturyLink	Phone		81.93
Cindy Sams	Mileage		50.00
Key Office Supply	Office supplies		8.14

SHERIFF

Medtox Laboratories, Inc.	Drug testing		50.00
Robby Franklin	Repair 1986 Blazer		150.00
Kustom Signals, Inc.	Repair in-car camera		626.45
Robbie Lam	Repair light bar control		80.00
Stuart Raybold	DMV registration		5.00
Kinex Networking Solutions	Repair VCIN		37.50
AT&T	Phone		547.31
CenturyLink	Phone		467.26
US Cellular	Phone		678.75
Lynnaeus Carr	Meals		15.80
Larry Franklin	Meals		4.82
Roger Jackson	Meals		8.58
Staples Business Advantage	Photo paper & ink	1,366.15	
	Copy paper / hanging files	224.32	

	Cameras	599.70	2,190.17
DMV	Special ID		10.00
Sirchie Finger Print Labs	Fingerprint supplies	982.49	
	Fingerprint pad	99.78	1,082.27
Southern Police Equipment Company	Holster / ammo magazine	137.94	
	Shoes & brass buckle	62.99	
	Radio belt loop	59.97	
	Shoes	63.46	324.36
Town Police Supply - Richmond	Ammunition		466.68
Just Sew Embroidery	Caps with Prince Edward County logo		312.00
Quantum Graphics / Uniforms	Shirts	164.00	
	Sergeant chevrons	14.00	178.00
Matthew Bender & Company, Inc.	Legislative summary		65.71
Uptime Business Products	Dispatcher chairs		1,884.00
USA Mobility Wireless, Inc.	Pager rental		82.86

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

C. W. Williams	SCBA tests		1,598.98
Mid-Atlantic Irrigation	Pump for brush truck		3,426.70
Stellar One Bank	Loan payment		501.50
Southside Electric Cooperative	Electric service		194.75

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		43.67
Amelia Overhead Doors	Checked bay door		250.00
Blue Ridge Rescue Suppliers	Serviced Jaws of Life		515.00
C. W. Williams	Serviced SCBA equipment		1,117.80
Fire & Safety Equipment Company	Test SCBA tanks		70.00
Pamplin Volunteer Fire Department	Insurance	2,546.00	
	Vehicle maintenance/repair	229.28	
	Fuel	391.70	3,166.98
Verizon	Phone		61.17
Vest's Sale & Service, Inc.	Boots		140.00
Dominion Virginia Power	Electric service		200.31

BUILDING OFFICIAL

Farmville Printing	Office forms		69.10
--------------------	--------------	--	-------

ANIMAL CONTROL

Dominion Virginia Power	Electric service		52.18
Walmart	Dog & cat food		191.74
Business Data of Virginia, Inc.	Norton Anti-Virus		39.95

BIOSOLIDS MONITORING

Bill's Tire & Auto Service	Tires		263.00
----------------------------	-------	--	--------

REFUSE DISPOSAL

NAPA of Farmville	Circuit breakers/tools		51.55
Southern States	Rubber straps & rake		22.44
Arcet Equipment Company	Gloves		12.60

Arena Trucking Company	Trash collection		274.00
Wright's Excavating	Landfill operation		42,187.50
Emanuel Tire of Virginia	Tire recycling		958.50
Southside Electric Cooperative	Darlington Heights site		62.03
Dominion Virginia Power	Leachate pump	156.50	
	Scalehouse	44.34	
	Cell C pump station	16.30	
	Green Bay site	39.87	
	Worsham site	34.70	
	Prospect site	48.66	
	Landfill site	24.20	364.57
AT&T	Phone		130.41
CenturyLink	Phone		166.76
Verizon	Phone		125.23
O. O. Stiff, Inc.	Monthly service		662.50

SANDY RIVER RESERVOIR

Schnabel Engineering, LLC	Dam Inundation study		11,335.50
---------------------------	----------------------	--	-----------

GENERAL PROPERTIES

Fire Sprinkler LTD	Annual service contract		1,200.00
OK Termite & Pest Control	Exterminating service		150.00
Southside Electric Cooperative	SRR lights		28.55
Dominion Virginia Power	Roy Clark monument	11.14	
	Courthouse	8,638.63	
	Shop	21.70	
	Sheriff Department shed	5.50	
	Worsham Clerk Office	11.93	8,688.90
CenturyLink	Phone		69.32
National Flood Insurance Program	Flood insurance		740.00
O. O. Stiff, Inc.	Monthly service		100.00
Wilco, Inc.	Janitorial supplies		867.59
Blue Ridge Imaging	County flags		1,188.00
Diamond Springs	Water & equipment rental		15.70
W. C. Newman Company, Inc.	Concrete		669.25
Price Supply Company, Inc.	Plumbing supplies		91.82
Farmville Auto Parts	Recharge kit/Stop-leak	32.97	
	Windshield repair kit	13.60	46.57
Walmart	Fix-a-flat		3.24

CANNERY

Southside Electric Cooperative	Electric service		51.12
Treasurer of Virginia	Process control school		1,500.00
Farmville Printing	Stamp		23.10

COMPREHENSIVE SERVICES ACT

Braley & Thompson, Inc.	Professional service		3,577.00
Juanita Fisher	Foster care		230.00
Ronald & Sarah Harlan	Foster care		448.00
Helton House, Inc.	Professional service		5,326.35

Robert & Lillian Johansen	Foster care		1,050.00
Bonnie Mills	Foster care		896.00
Dekeace Morton	Foster care		666.00
I'Shawn Smith	Foster care		644.00
<u>PLANNING</u>			
Farmville Herald	Advertising		78.00
Jonathan Pickett	Mileage		292.10
John F. Townsend, III	Mileage	60.00	
	Meal & lodging	111.37	171.37
Business Data of Virginia, Inc.	WinZip software		39.95
<u>ECONOMIC DEVELOPMENT</u>			
Details & Company	Photography		100.00
Dominion Virginia Power	Electric service		101.84
Sharon Lee Carney	Chamber meeting lunches		20.00
Farmville Printing	Copies		91.40
<u>TOURISM</u>			
Dominion Virginia Power	Electric service		101.83
Moonstar BBS	DSL		45.00
CenturyLink	Phone		193.39
Key Office Supply	Ink cartridges/envelopes	317.87	
	Receipt book	10.75	328.62
<u>COOPERATIVE EXTENSION OFFICE</u>			
Treasurer, Virginia Tech	3rd Quarter support		11,163.69
CenturyLink	Phone		97.69
<u>CAPITAL PROJECTS</u>			
Farmville Wholesale Electric	Conduit to run cable	327.08	
	Electrical supplies	33.64	360.72
Dixie Canner Company	Freight charges		430.59
Ferguson Enterprises, Inc.	Plumbing supplies		33.21
Amelia Overhead Doors	Overhead doors - steps		19,438.00
<u>DEBT SERVICE</u>			
Rural Development	Courthouse loan		16,626.00
<u>WATER FUND</u>			
Crowder Construction Company	Water treatment project		122,091.00
<u>RETIREMENT BENEFIT FUND</u>			
Vicki K. Johns	Retiree benefit		1,038.00
<u>PIEDMONT COURT SERVICES</u>			
Dominion Virginia Power	Electric service		152.24
AT&T	Phone		155.20
CenturyLink	Phone		208.89
Sandy Fox	Mileage		4.00

PAS Systems	ALCO Sensor calibration	109.37
Kinex Networking Solutions	Off site back up	14.95
Rebecca Moss	Mileage	105.50

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent	2,383.00
Page Hardy	Cleaning service	210.00

In Re: Highway Matters

Kevin Wright, Kevin Wright, Interim Residency Administrator, VDOT, updated the Board on several projects:

- Route 751 Project – contract will be awarded soon, work is expected to begin in the next week or two. Any funds saved on the project can be used for the next project on the Priority List; it is unknown until the project is complete what amount of funds may be transferred.
- Alternate 628 Project – conceptual drawings have been received from Hurt & Proffitt

Mr. Wright said mowing has been done on the second and 2-lane primary roadways, and growth regulator has also been applied along the 4-lane roads.

In Re: VDOT Revenue Sharing Program – FY 11

Wade Bartlett, County Administrator, said the deadline for the FY 11 Revenue Sharing Program is June 18, 2010, and that the staff is not aware of any projects for which the Board wishes to seek funding. Mr. Bartlett said a letter of intent and a resolution authorizing the application must be submitted to VDOT by June 18 in order to apply for funding from the FY 11 Revenue Sharing Program.

Following some discussion, Supervisor Gantt made a motion to adopt the FY11 Revenue Sharing Program Resolution and to submit a letter of intent to VDOT, and to authorize the County Administrator to sign all necessary documents for repairs to the bridges on Route 623; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	---	-----------

In Re: Public Hearing: Amendment to County Zoning Ordinance

Chairman Fore announced this was the date and time scheduled for a public hearing on the School Board Appointments. Notice of this hearing was advertised according to law in the May 21, 2010 and May 28, 2010 issues of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Jonathan Pickett, Director of Planning and Community Development, said that at its April 19, 2010 meeting, the Prince Edward County Planning Commission held a public hearing on a proposed amendment to Section 3-100.3 of the County Zoning Ordinance to allow multi-family dwellings to be served by private water and sewer systems. Currently the County Zoning Ordinance requires multi-family dwellings be served by public water and sewer. He said the amendment has been requested by Watts Contractor's, Inc. and Ross Fickenscher who are proposing to rehabilitate the former Worsham school building, agricultural building and cannery into a total of 20 apartment units. Public water and sewer are not currently available at the former Worsham school property, and the closest public system is Hampden-Sydney, which is a little more than a mile away.

Chairman Fore opened the public hearing.

Tony Williams, Buffalo District, expressed his concern regarding that the change in verbiage in the ordinance will cause the public to lose the ability to speak on proposed developments such as this.

Warner Winborne, Hampden District, said the developer would be required to meet existing code, but requested the developer be required to install a water sprinkler system hooked into the public system at Hampden Sydney or to install tanks sufficient to meet the needs of the sprinkler system. He expressed concern the power would be lost and asked the Board to insist on the installation of a backup pump powered by a generator with a transfer switch if the water tank would be installed. Mr. Winborne then reviewed the benefits of a water line extended to Worsham, not just for the proposed project but for the southern end of the county.

Discussion followed on ownership and maintenance of a line.

Mr. Ennis said this discussion is exactly a consideration that the Zoning Ordinance currently prohibits; the amendment would allow for this type of consideration.

Mr. Pickett said exceptions would be in the zoning issue and decided on a case by case basis.

There being no one further wishing to speak, Chairman Fore closed the public hearing.

Supervisor Jones made a motion to approve an amendment to Section 3-100.3 of the County Zoning Ordinance; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

AMENDMENT TO ZONING ORDINANCE (CHANGE IN ITALICS)

Multi-Family Dwellings

- A. Intent: The following minimum standards are intended to create a safe and healthy multi-family living environment. Setback and density regulations have been established to ensure an adequate separation between buildings.
- B. General Standards:
 - 1. Applicants for multi-family developments shall submit a site plan in accordance with Sec. 4-100 of this ordinance. The submitted site plan shall be approved by the County prior to commencing development of the site.
 - 2. The following minimum lot areas shall be required for all multi-family dwelling units. The listed square footage requirements shall be in addition to a base minimum lot area required by the district regulations.

Number of Bedrooms in Unit	Square Feet Required
Efficiency	1,500
One Bedroom	2,000
Two Bedroom	2,500
Three Bedroom	3,000
Four or more Bedrooms	3,500

For the purposes of calculating minimum lot area requirements, any room, other than a living room, dining room or area, kitchen, or bathroom that could be used for sleeping purposes shall be counted as a bedroom.

- 3. All multi-family dwellings shall be served by public water and sewer. *Exceptions may be considered during the rezoning process for projects involving the rehabilitation of existing structures.*
- 4. A minimum 40 foot separation shall be provided between buildings containing multi-family dwellings. This minimum separation may be

reduced to 20 feet if both facing walls contain no windows, doors or balconies, or the corners of adjacent buildings are at right angles to one another.

5. Any new or expanded multi-family use containing over 20 units shall devote a minimum of 10 percent of the area of the development to recreational and open space uses.
6. Open space and recreation areas may be passive or active. The location and character of open space and recreation areas should be appropriate to meet the needs of residents and shall include such facilities as recreation centers, swimming pools, athletic courts, bikeways, walking trails, picnic areas, tot lots and other similar facilities.

In Re: Public Hearing: Rezoning Request

Chairman Fore announced this was the date and time scheduled for a public hearing on the request of Watts Contractors, Inc. and Ross Fickenscher to rezone the Worsham School property from A-1 (Agricultural Conservation) to R-3 (Medium Density Residential). Notice of this hearing was advertised according to law in the May 21, 2010 and May 28, 2010 issues of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Pickett said that at its April 19, 2010 meeting, the Prince Edward County Planning Commission held a public hearing on a request by Watts Contractors, Inc. and Ross Fickenscher to rezone the Worsham School property, at 8832 Abilene Road, from A-1 (Agricultural Conservation) to R-3 (Medium Density Residential), to allow for the rehabilitation of the former Worsham school building, agricultural building and cannery into 20 apartment units. Following the public hearing, the Planning Commission voted to recommend approval of the request conditional on the applicants providing additional water storage on-site for fire-fighting purposes.

Mr. Pickett said the plans submitted by the developer do include additional water storage on-site, and a request to require generator cannot be passed at the current time. He said the Building Inspector will inspect; it is uncertain as to whether a generator will be required as part of the project. The developer will offer additional water storage capacity onsite; it will be limited to 20 units and limited to the existing buildings.

Mr. Ross Fickenscher said the adaptive reuse of the buildings which would have a sprinkler system throughout and would use a 13-R system; a fire pump, generator system and transfer switch with a

series of wells are included in the plans. He said the estimated cost of \$200,000 for a water line would be cost-prohibitive to the project.

Supervisor Campbell asked about the cost of a generator and maintenance agreement; Mr. Fickenscher said the generators require periodic maintenance and industry standards will be followed.

Chairman Fore opened the public hearing.

Tony Williams, Buffalo District, expressed his concern over the ability of the wells to adequately produce water in the event of a fire, and reviewed the cost for the wells, generator and maintenance in comparison with public water lines. Further discussion followed.

Warner Winborne, Hampden District, said the 13-R system would be minimally acceptable; the sprinkler heads pull about 13 gallons per minute. The average fire-flow sprinkler uses 300 gallons. He said that if the lines are extended to Worsham, it would offer significantly improved fire service to the southern end of the county. He added a cistern is minimally acceptable.

Mr. Bartlett said the \$200,000 estimated cost for a line of that length would be about \$22 per foot, which is approximately one-third of the actual cost. Mr. Fred Pribble, Draper Aden Associates, said currently the price is approximately \$40 per foot, and right of way and easements would need to be secured.

Mr. Fickenscher said he is taking all necessary steps to ensure the building and fire codes are met to international as well as U.S. standards.

There being no one further wishing to speak, Chairman Fore closed the public hearing.

Supervisor Simpson made a motion to turn over the matter to the Water Authority and to conduct a study with the developer. Discussion followed regarding the time frame for the project and water storage for fire safety.

Supervisor Gantt made a substitute motion to approve the rezoning request per the Planning Commission's recommendations.

Chairman Fore called for a vote on the motion to turn the matter over to the Water Authority as the main motion; the motion failed:

Aye: Howard M. Campbell
Howard F. Simpson
Jim R. Wilck

Nay: William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Mattie P. Wiley

Discussion followed.

Supervisor Wiley left the meeting at this time.

Chairman Fore returned to Supervisor Gantt's motion to approve the rezoning of the Worsham School property, at 8832 Abilene road, from A-1 (Agricultural Conservation) to R-3 (Medium Density Residential) with the conditions set forth by the Planning Commission; the motion carried:

Aye: William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Jim R. Wilck

Nay: Howard M. Campbell
Howard F. Simpson

Absent: Mattie P. Wiley

Supervisor Wiley returned to the meeting at this time.

In Re: Supplemental Budget Request from Robert Russa Moton Museum

Mr. Bartlett said the Robert Russa Moton Museum has been awarded two grants and has requested Prince Edward County provide the required matching funds.

Supervisor Wilck commended Mr. Lacy Ward, Jr. on his fund raising efforts, and said other organizations that assist the citizens must also be considered. Discussion followed.

Supervisor Wilck made a motion not to honor the request from the Robert Russa Moton Museum; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Abstain: Mattie P. Wiley

In Re: Amendment to County Motor Vehicle License Tax Ordinance

On motion of Supervisor Simpson and carried:

Class Code	Description	Estimated Vehicle Count	Current License Tax	Proposed License Tax
01	Automobiles	10,572	\$25.00	\$ 35.00
07	Farm Trucks	192	\$25.00	\$ 35.00
09	Trucks < 7500 lbs	4,084	\$25.00	\$ 35.00
11	Motorcycles	338	\$15.00	\$ 25.00
13	Trailers	3,201	\$15.00	\$ 18.00
25	Motor Homes	50	\$25.00	\$ 35.00
45	Antique Veh 1st Yr	-----	\$30.00	\$ 35.00
51	Trucks > 7500 lbs	1,268	\$35.00	\$ 45.00
NG	National Guard	27	\$15.00	\$ 15.00
	Total Tax			

the Board approved the amendment to the Prince Edward County Motor Vehicle License Tax Ordinance:

Aye: William G. Fore, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: Howard M. Campbell
Don C. Gantt

In Re: FY 11 Prince Edward County Budget

Supervisor Jones made a motion that the Fiscal Year 2011 Prince Edward County Budget of \$53,652,905 be approved in accordance with Section 15.1-160 of the *Code of Virginia*, as amended, and the tax levy for tax year 2010 be set at the following amounts per \$100.00 assessed valuation:

- \$0.42 Real Estate
- 0.70 Merchant's Capital
- 4.20 Machinery & Tools
- 4.50 Personal Property
- 0.00 Farm Machinery & Livestock

excepting therefrom such segregated property as set forth in Section 58.1-3600 et. seq. (*Code of Virginia*, 1950, as amended) upon which the tax shall be zero.

The motion carried:

Aye: William G. Fore, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: Howard M. Campbell
Don C. Gantt
Mattie P. Wiley

On motion of Supervisor McKay and carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

the Board approved the following Annual Resolution of Appropriation for the Fiscal Year Ending June 30, 2011 and the FY 11 Budget General Appropriations:

**ANNUAL RESOLUTION OF APPROPRIATION OF THE COUNTY OF
PRINCE EDWARD FOR THE FISCAL YEAR ENDING JUNE 30, 2011**

A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 2011 for the operating budget and the Capital Improvements Program for the County of Prince Edward and to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.

The Prince Edward County Board of Supervisors does hereby resolve on this 8th day of June, 2010 that, for the fiscal year beginning on July 1, 2010, and ending on June 30, 2011, the following sections are hereby adopted.

- Section 1. The cost centers shown on the attached letter labeled FY 2010-2011 Appropriations are hereby appropriated from the designated estimated revenues as approved by the Board of Supervisors on June 8, 2010 for FY 2010-2011.
- Section 2. Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.
- Section 3. All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies and by Category for the Schools.
- Section 4. The Social Services Board is separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the Social Services Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within its respective funds in any amount.

- Section 5. The School Board is separately granted authority for implementation of the appropriated funds for their respective operations. Appropriations for the School Board are by Category. By this resolution the School Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within a category. Transfer of funds between categories requires prior Approval of the Board of Supervisors.
- Section 6. The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to another within the same Fund with the exception of Constitutional Officers for the efficient operation of government. Transfers into or out of a department of a Constitutional Officer requires prior approval of the Board of Supervisors.
- Section 7. All outstanding encumbrances, both operating and capital, at June 30, 2010* shall be reappropriated to the FY2011 fiscal year to the same cost center and account for which they are encumbered in the previous year.
- Section 8. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects, or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee and submitted to the Board of Supervisors for final approval. Such funds must be applied to the purpose for which they were originally approved.
- Section 9. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance, resolution or other action changes or eliminates the appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2010 and appropriations as they are made in the FY 2011 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase of \$10,000.00 as long as funds are available from the funding sources and approve all change orders for reduction of contracts.
- Section 10. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate action, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between department and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2010 and appropriations in the FY 2011 Budget.
- Section 11. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia

and/or the Federal Government to the level approved by the responsible state or federal agency.

- Section 12. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds as deemed necessary up to amounts budgeted or in accordance with any existing bond resolutions that specify the matter in which transfers are to be made.
- Section 13. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance. The Treasurer is authorized and directed to credit all interest received from the investment of all County funds to the General fund, with the exception of the School Fund (which will be allowed to maintain a fund balance), School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.
- Section 14. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing policy and applicable state statutes.
- Section 15. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.
- Section 16. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors not less frequently than monthly.
- Section 17. Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional and proportionate appropriations – the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.
- Section 18. All revenues received by an agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board without the consent of the Board of Supervisors being first obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.

- Section 19. Allowances out of any of the appropriations made in this resolution by any or all County departments, commissions, bureaus, or agencies under the financial control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the same rate as that established by the internal revenue service and shall be subject to change by the County Administrator from time to time to maintain like rates.
- Section 20. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this resolution shall be and the same are hereby repealed.
- Section 21. This resolution shall become effective on July 1, 2010.

Listed below are the appropriations for each County Department and Fund:

<u>FUND AND FUNCTION</u>		<u>AMOUNT</u>
<u>General Fund</u>		
11010	Board of Supervisors	\$ 117,900
12110	County Administrator	479,643
12210	Legal Services	66,897
12240	Independent Auditor	36,000
12310	Commissioner of Revenue	279,275
12320	Assessor	15,000
12410	Treasurer	354,103
12510	Information Technology	74,000
13100	Electoral Board & Officials	25,341
13200	Registrar	91,714
21100	Circuit Court	51,745
21200	General District Court	13,700
21300	Magistrates	4,625
21600	Clerk of Circuit Court	455,741
21800	Law Library	4,650
22100	Commonwealth's Attorney	617,449
22200	Victim Witness Assistance Program	57,047
31200	Sheriff	1,615,424
31201	Sheriff – Courts	340,743
32200	Volunteer Fire Departments	487,800
32300	Ambulance & Rescue Squad	76,500
32400	Forest Fire Prevention	14,448
32500	Emergency Services	20,000
33200	Regional Jail	195,000
34100	Building Official	96,606
35100	Animal Control	121,559
35300	Medical Examiner	500
36100	Biosolids Monitor	65,270
42300	Refuse Disposal	1,151,700
42600	Litter Control	5,000
42610	Sandy River Reservoir	40,000
43200	General Properties	661,678
43400	Cannery	56,076
51100	Health Department	167,761

52500	Crossroads Services Board	62,643
53500	Comprehensive Services Act	1,001,000
53501	Other Welfare/Donations	68,742
68100	Community College	14,030
71100	Parks & Recreation	118,100
72200	Museums	11,000
73500	Public Library	166,559
81100	Planning	187,549
81200	Community Development	44,250
81500	Economic Development	93,666
81600	Tourism	85,888
82400	Soil & Water Conservation	11,465
83500	Cooperative Extension Office	61,192
91000	General Expense	244,397
93000	Transfers Out	8,671,215
94000	Capital Projects	86,150
95000	Debt Service	777,768

TOTAL GENERAL FUND \$ **19,566,509**

CDA Special Levy Fund \$ **0**
 (Affidavits have not been received; tax rate can be set later)

Welfare Fund \$ **2,761,176**
 (To be expended only on order of the Social Services Board)

School Fund
 (To be expended only on order of the School Board)

61000 – Instruction	\$20,494,761
62000 – Administration, Health, Attendance	1,539,615
63000 – Pupil Transportation	1,785,334
64000 – Operation & Maintenance	1,930,175
65000 – School Food Service	11,436
66000 – Facilities	142,967
97000 – Debt Service	794,519

Total \$ **26,698,807**

School Cafeteria Fund \$ **1,028,055**
 (To be expended only on order of the School Board)

Landfill Construction Fund \$ **1,000,000**
 (To be expended only on order of the Board of Supervisors)

Water Fund \$ **2,000,958**
 (To be expended only on order of the Board of Supervisors)

<u>Sewer Fund</u>	\$ 47,989
(To be expended only on order of the Board of Supervisors)	
<u>Retiree Benefits Fund</u>	\$ 24,696
(To be expended only on order of the Board of Supervisors)	
<u>Piedmont Court Services Fund</u>	\$ 524,715
(To be expended only on order of the Board of Supervisors)	
TOTAL APPROPRIATIONS	\$ 53,652,905

The Treasurer is authorized and directed to transfer from the General Fund to the Welfare Fund, School Fund, and Retiree Benefits Fund such sums as may be needed to meet the foregoing appropriations. The Treasurer is authorized and directed to credit all interest received from the investment of all county funds to the General Fund, with the exception of the School Fund (which will be allowed to maintain a fund balance), School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.

In Re: Appointments – Prince Edward County School Board

A vote was taken on the candidates for the four-year term for the Prince Edward County School

Board:

<u>Candidate</u>	<u>Vote</u>
Peter Y. Gur, Ph.D.	(none)
Linda L. Leatherwood	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard R. Simpson Jim R. Wilck

Abstain: Mattie P. Wiley

Linda L. Leatherwood will serve a four-year term as the School Board representative for District 101.

By unanimous vote:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	---	-----------

Dr. Lawrence C. Varner, M.D., will serve a four-year term as the School Board representative for District 801.

In Re: Appointments – Boards and Commissions

Board of Appeals for Building Code: A vote was taken on the candidates for the five-year term for the Board of Appeals for Building Code:

<u>Candidate</u>	<u>Vote</u>
Kenneth W. Jackson.	(none)
Anthony T. Williams	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard R. Simpson Jim R. Wilck Mattie P. Wiley

Anthony T. Williams will be appointed to the Board of Appeals for Building Code for a term of five years beginning July 1, 2010 and ending June 30, 2015.

Poplar Hill Community Development Authority: A vote was taken on the candidates for the one-year term for the Poplar Hill Community Development Authority; the Board was instructed to choose two:

<u>Candidate</u>	<u>Vote</u>
Ken Copeland	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard R. Simpson Jim R. Wilck Mattie P. Wiley

Joe Eppes

Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard R. Simpson
Jim R. Wilck
Mattie P. Wiley

Ken Copeland and Joe Eppes will be re-appointed to the Poplar Hill Community Development Authority for a term of one year beginning July 1, 2010 and ending June 30, 2011.

By unanimous consent, Supervisor Howard F. Simpson was re-appointed to represent the Board of Supervisors on the Poplar Hill Community Development Authority for a one-year term beginning July 1, 2010 and expiring June 30, 2011.

Prince Edward County Industrial Development Authority: A vote was taken on the candidates for the four-year term for the Prince Edward County Industrial Development Authority:

<u>Candidate</u>	<u>Vote</u>
A. P. Jackson	Charles W. McKay
Kenneth W. Jackson	(none)
Brian O'Connor	(none)
Robert Showalter	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Howard R. Simpson Jim R. Wilck Mattie P. Wiley

Robert Showalter will be appointed to the Prince Edward County Industrial Development Authority for a term of four years beginning July 1, 2010 and ending June 30, 2014.

Social Services Board: A vote was taken on the candidates for the four-year term for the Social Services Board:

<u>Candidate</u>	<u>Vote</u>
LeAnne R. Emert	Don C. Gantt Robert M. Jones Jim R. Wilck
Lanay S. Walker	Howard M. Campbell William G. Fore, Jr. Charles W. McKay Howard R. Simpson Mattie P. Wiley

Lanay S. Walker will be appointed to the Social Services Board for a term of four years beginning July 1, 2010 and ending June 30, 2014.

Central Virginia Regional Library Board: A vote was taken on the candidates for the four-year term for the Central Virginia Regional Library Board:

<u>Candidate</u>	<u>Vote</u>
Patricia Keaveny Smith	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard R. Simpson Jim R. Wilck Mattie P. Wiley

Patricia Keaveny Smith will be appointed to the Central Virginia Regional Library Board for a term of four year beginning July 1, 2010 and ending June 30, 2014.

In Re: Piedmont Regional Jail Workforce Program

Mr. Jim Ennis, Commonwealth's Attorney and Mr. Ernest Toney, Superintendent of the Piedmont Regional Jail requested authority to establish a Workforce Program to be managed by the Piedmont Regional Jail.

Mr. Ennis said the Workforce Program would permit the change of status of inmates serving their sentences in jail on weekends to providing work-hours on weekends; only those with 60 days or less would be eligible for the program. In lieu of serving a jail sentence, individuals convicted of misdemeanors and traffic offenses would have the opportunity to volunteer for the workforce program and would be charged \$12.50 per day to participate, and go out and work in the community on public property or for non-profit

organizations. No violent-crime offenders would be eligible. Mr. Ennis said eligibility would be determined at time of sentencing, and would be on a case by case basis, with each reviewed and approved by his office.

Mr. Toney said the cost savings between housing Prince Edward County offenders for the weekend and their working through the Workforce Program would be approximately \$75,000 per year.

Supervisor Wiley made a motion to approve the request of the Commonwealth's Attorney and Superintendent of the Piedmont Regional Jail to create a Workforce Program to be managed by the Piedmont Regional Jail under rules established by the courts, the Office of the Commonwealth's Attorney and the Jail, and for it to begin immediately; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay:	None
------	---	------	------

In Re: Virginia Retirement System (VRS)

Mr. Bartlett said that during the 2010 session of the General Assembly, HB1189 and SB232 were passed. This legislation implements new VRS plan provisions for employees hired or rehired on or after July 1, 2010. The new plan is called VRS Plan 2. VRS Plan 1 includes employees hired before July 1, 2010. Plan 1 benefits and policies were not changed by this legislation. Most notably the 5% member contribution must still be paid by Prince Edward County for the current employees and cannot be changed.

After some discussion, Supervisor Gantt made a motion to elect to pay 1% of the member contribution rate into VRS with the balance (if any) be paid by the employee for any new employees after July 1, 2010, to pass the resolution of Authorization to Pick-up the Employee's Contribution to VRS Under Section 414(h) of the Internal Revenue Code for Plan 2 Employees, to authorize the County Administrator to research supplemental retirement plans and to authorize the County Administrator to sign any and all documents necessary; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

RESOLUTION

Authorization to Pick-up the Employee's Contribution to VRS Under § 414(h) of the Internal Revenue Code For Plan 2 Employees

WHEREAS, the Virginia General Assembly, in its 2010 session passed legislation creating a separate retirement plan for employees hired on or after July 1, 2010 (hereafter referred to as "Plan 2 Employees"). The legislation stipulates that Plan 2 Employees will pay their 5 percent member contribution and that, absent other action by the employer, such contribution will be paid through salary reduction according to Internal Revenue Code § 414 (h) on a pre-tax basis; and

WHEREAS, the legislation allows certain employers, including the County of Prince Edward, to pick-up and pay all or a portion of the member contributions on behalf of its Plan 2 Employees as an additional benefit not paid as salary; and

WHEREAS, the election to pick-up and pay all or a portion of the member contributions on behalf of its Plan 2 Employees as an additional benefit not paid as salary shall, once made, remain in effect for the applicable fiscal year (July 1 – June 30) and shall continue in effect beyond the end of such fiscal year absent a subsequent resolution changing the way the 5 percent member contribution is paid; and

WHEREAS, employee contributions that are picked-up as an additional benefit not paid as salary are not considered wages for purposes of VA Code § 51.1 -100 et seq. nor shall they be considered salary for purposes of VA Code § 51.1 -100 et seq ; and

WHEREAS, the County of Prince Edward desires to pick-up and pay its Plan 2 Employees' member contributions to VRS as an additional benefit not paid as salary in an amount equal to 1% of creditable compensation; and

WHEREAS, VRS tracks such picked-up member contributions and is prepared to treat such contributions as employee contributions for all purposes of VRS.

NOW, THEREFORE, IT IS HEREBY RESOLVED that effective the first day of July 1, 2010, the County of Prince Edward shall pick-up member contributions of its Plan 2 Employees to VRS as an additional benefit not paid as salary in an amount equal to 1% of creditable compensation subject to the terms and conditions described above; and it is further

RESOLVED that such contributions, although designated as member contributions, are to be made by the County of Prince Edward in lieu of member contributions; and it is further

RESOLVED that nothing herein shall be construed so as to permit or extend an option to VRS members to receive the picked-up contributions made by the County of Prince Edward directly instead of having them paid to VRS.

In Re: Amendment to County Health Insurance Program

Mr. Bartlett said a request has been made to amend the County's Insurance Plan to allow members of the Board of Supervisors to participate in the county's Health Insurance Program known as The Local Choice (TLC). He said elected officials can be covered as a "special class;" the classification can be either as part-time or full-time employee but cannot be classified as retirees.

Following discussion, Supervisor Gantt made a motion that the County's Health Insurance Program remain unchanged; the motion carried:

Aye:	Don C. Gantt	Nay:	Howard M. Campbell
	Robert M. Jones		William G. Fore, Jr.
	Charles W. McKay		Howard F. Simpson
	Jim R. Wilck		

Abstain: Mattie P. Wiley

In Re: Request from Dinwiddie County

Mr. Bartlett said Dinwiddie County is requesting the Board's support and endorsement of Harrison A. Moody for the position of Secretary-Treasurer of the Virginia's Association of Counties.

Supervisor Jones made a motion to authorize the Resolution to Endorse Harrison A. Moody for the Position of Secretary/Treasurer of the Virginia Association of Counties. The motion carried:

Aye:	Howard M. Campbell	Nay:	None
	William G. Fore, Jr.		
	Don C. Gantt		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	Jim R. Wilck		
	Mattie P. Wiley		

**BOARD OF SUPERVISORS
PRINCE EDWARD COUNTY, VIRGINIA**

**RESOLUTION TO ENDORSE
HARRISON A. MOODY
FOR THE POSITION OF SECRETARY/TREASURER
OF THE VIRGINIA ASSOCIATION OF COUNTIES**

WHEREAS, Harrison A. Moody has established a long record of leadership and commitment to his community by serving on the Dinwiddie County Board of Supervisors for 22 years; and

WHEREAS, as Supervisor, Mr. Moody has represented the Dinwiddie County Board of Supervisors with concerned leadership on many committees, including the Dinwiddie County Planning Commission; the Extension leadership Council; the Dinwiddie County Youth Advisory Board; and the Virginia Gateway Region; and

WHEREAS, Mr. Moody has also served with distinction on the Virginia Association of Counties as Region 4 Director; as member of the Environment and Agriculture Committee; and Chairman of the Rural Caucus Committee, as well as past member of the National Association of Counties Board of Directors; and is currently serving on the Rural Caucus Committee and the Agriculture and Rural Affairs Steering Committee of the National Association of Counties; and

WHEREAS, Mr. Moody's tireless dedication, excellent leadership, and long record of diligent representation on the Dinwiddie County Board of Supervisors have proven his commitment and dedication to public service;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Prince Edward County, Virginia formally endorses the candidacy of Harrison A. Moody for the position of Secretary-Treasurer of the Virginia Association of Counties.

In Re: Shentel TV Cable Company Franchise Agreement

Mr. Bartlett said Shentel Cable Company in Edinburg, Virginia has a pending acquisition of JetBroadband. He said as per Code Section 15.2-2108.22.3, the County can require a cable operator to pay a recurring fee (PEG Capital fee) to support capital costs of a Public/Educational/Governmental (PEG) Channel. The fee can be no more than 1.5% of the gross revenues.

Mr. David Ferguson, Shentel Cable Company, gave a presentation on the history of the company and its plans for the future.

After some discussion, Supervisor Gantt made a motion to approve the Resolution Approving the Assignment of the Cable Television Franchise and to authorize the County Administrator to execute all necessary documents; the motion carried:

Aye:	William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay:	Howard M. Campbell
------	---	------	--------------------

**RESOLUTION OF PRINCE EDWARD COUNTY, VA
APPROVING THE ASSIGNMENT OF THE CABLE TELEVISION FRANCHISE**

WHEREAS, JetBroadband VA, LLC (“Franchisee”) owns, operates, and maintains a cable television system (“System”) serving Prince Edward County, VA (the “Franchise Authority”), and Franchisee is the duly authorized holder of the Franchise; and

WHEREAS, on April 16, 2010, JetBroadband,VA, LLC entered into an Asset Purchase Agreement (the “Agreement”) with Shentel Cable Company (“Shentel”) in which, among other things, the Franchisee proposes to sell and assign to Shentel certain of the assets, including the Franchise, used by Franchisee in the operation of the System (the “Transaction”); and

WHEREAS, Franchisee and Shentel have requested the consent of the Franchise Authority for the assignment of the Franchise in accordance with the requirements of the Franchise and applicable law and have filed with the Franchise Authority a franchise assignment application on FCC Form 394 that includes relevant information concerning the Transaction and the legal, technical and financial qualifications of Shentel (collectively, the “Application”); and

WHEREAS, the Franchise Authority has reviewed the Application, examined the legal, financial and technical qualifications of Shentel, followed all required procedures to consider and act upon the Application and considered the comments of all interested parties; and

WHEREAS, the Franchise Authority believes that it is in the interest of the community to approve the Application and the assignment of the Franchise and the System to Shentel, as described in the Application.

NOW, THEREFORE, BE IT RESOLVED BY THE FRANCHISE AUTHORITY AS FOLLOWS:

SECTION 1: The Franchise Authority hereby approves the Application and consents to the assignment of the Franchise and System to Shentel; all in accordance with the terms of the Franchise and applicable law.

SECTION 2: The Franchise Authority confirms that (a) the Franchise was properly granted or assigned to Franchisee and is in full force and effect, (b) the Franchise represents the entire understanding of the parties and the Franchisee has no obligation to the Franchise Authority other than those specifically stated in the Franchise; and (c) the Franchisee is materially in compliance with the provisions of the Franchise and applicable law, and there exists no fact or circumstance known to the Franchise Authority which constitutes or which, with the passage of time or the giving of notice or both, would constitute a default or breach under the Franchise or would allow the Franchise Authority to cancel or terminate the rights of the Franchisee thereunder.

SECTION 3: The Franchise Authority hereby consents to and approves (a) the pledge or grant of a security interest to, or the exercise of associated remedies by, any lender(s) of Shentel or its affiliates in Shentel's assets, including, but not limited to, the Franchise, or of interests in Shentel, for purposes of securing any indebtedness; and (b) the assignment or transfer of Shentel's assets, including the Franchise, provided that such assignment or transfer is to an entity directly or indirectly controlling, controlled by or under common control with Shentel.

SECTION 4: The Franchise Authority's approval of the Application and its consent to the assignment of the Franchise to Shentel shall be effective immediately, and Shentel shall notify the Franchise Authority upon the Closing Date.

SECTION 5: The Franchise Authority releases the Franchisee, effective upon the Closing Date, from all obligations and liabilities under the Franchise and applicable law that accrue on and after the Closing Date; provided that Shentel shall be responsible for any obligations and liabilities under the Franchise that accrue on and after the Closing Date.

SECTION 6: This Resolution shall have the force of a continuing agreement with Franchisee and Shentel, and the Franchising Authority shall not revoke, amend or otherwise alter this Resolution without the consent of the Franchisee and Shentel.

In Re: Planning Department Report

Mr. Pickett requested advertisement of a public hearing to be held at the July 2010 meeting on an amendment to the Comprehensive Plan to include the Route 628 Project as a priority in the Revenue Sharing Program.

Supervisor Simpson made a motion to authorize a public hearing for July 13, 2010 for an amendment of the Comprehensive Plan to include the Route 628 Project; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

In Re: County Administrator's Report

Mr. Bartlett introduced Fred Pribble, Draper Aden Associates, who gave a brief history and an update on the PPEA Project.

Mr. Pribble said the study includes a survey, geo-technical work and sampling to determine the most effective treatment process. He said the Preliminary Engineering Report must be presented to the Health Department and funding agencies, and will address the scope of the cost and capital operating expenses, which in part will determine who the customers will be. He said meetings have been held with representatives from the Health Department, Crewe, Burkeville, Hampden Sydney, the hospitals, Rural Development as customers and partners, and with funding agencies, such as the Tobacco Commission, STAG, the Health Department grants, DEQ, and Block grants to name a few. He said another option is New Market Tax Credits, an option where the contractors themselves would potentially fund the project. He said regional partners will bring a larger customer base and will increase the opportunity for grant funding.

Mr. Pribble said filtration will be used and the existing landfill in the vicinity will be closely monitored; there is no indication of any concern from the landfill. He said the landfill investigation and the preliminary estimate should be complete in the next few weeks.

Mr. Bartlett said he met with Burkeville; the representatives showed enthusiasm for the project as they will have significant capital costs if they don't join. He said a meeting will be held with the new mayor of Crewe.

Mr. Bartlett briefly reviewed the New Market Tax Credit Financing Structure.

Discussion about costs followed; Mr. Bartlett suggested the Board schedule a work session for more detailed information. Discussion turned to concerns about the adjacent landfill; Mr. Pribble said a hole will be drilled next week. Mr. Bartlett added that no volatile constituents have been found.

Mr. Bartlett then reported the Board's request for renegotiations with Wiley & Wilson to assist the County with the PPEA Review were successfully brought from \$36,000 down to a cost of \$30,000.

Supervisor Gantt made a motion to table the issue until the July 13, 2010 meeting; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	---	-----------

Mr. Bartlett said that at the May meeting, he discussed the proposed County Line of Credit, which will be used to finance the PPEA Interim Agreement, pending approval by the Industrial Development Authority on June 11, 2010.

Supervisor Wilck made a motion to table the request for authorization to drawdown the County Line of Credit of \$1.125 million, pending approval by the Industrial Development Authority on June 11, 2010; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	---	-----------

In Re: VDOT Revenue Sharing

Following some discussion on an amount to be included in the application for VDOT Revenue Sharing, Supervisor Gantt restated his motion to adopt the FY11 Revenue Sharing Program Resolution and to submit a letter of intent to VDOT for up to \$1 million in funding, and to authorize the Chairman and the County Administrator to sign all necessary documents; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	---	-----------

In Re: Committee Reports

Memorial Committee: Chairman Fore reported the dedication ceremony went well, with a larger crowd than anticipated. He thanked all for their work on the project.

SCOPE Building Committee: Chairman Fore reported the committee met three times but not enough of the issues are resolved to offer a recommendation at this time. Mr. Bartlett added that more organizations have come forward that wish to participate in the SCOPE building programs.

In Re: Closed Session

Supervisor Gantt made a motion that the Board convene in **Closed Session** for discussion of the reappointment of specific public officers, the County Administrator and County Attorney, pursuant to the exemptions provided for in Section 2.2-3711(A)(1) of the *Code of Virginia*. The motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

The Board returned to regular session by motion of Supervisor McKay and adopted as follows:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

On motion of Supervisor Jones and carried by the following roll call vote:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Re-appointment of County Attorney and Deputy County Attorneys

On motion of Supervisor Jones and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

the Prince Edward County Board of Supervisors approved the re-appointment of James R. Ennis as County Attorney, and the re-appointments of Brian Butler and Morgan Greer as Deputy County Attorneys from July 1, 2010 to June 30, 2011, and requested the update of the contract for County Attorney services.

In Re: Re-appointment of County Administrator

On motion of Supervisor Wilck and adopted by the following vote:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	---	-----------

the Prince Edward County Board of Supervisors approved the renewal of the contract for County Administrator W. Wade Bartlett, and to update the contract to reflect the renewal.

In Re: Amendment to County Health Insurance Program

Supervisor Gantt made a motion to reconsider the County Health Insurance Program; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	---	-----------

After some discussion, Supervisor Wilck made a motion to adopt the resolution authorizing Board members to be covered under The Local Choice Program; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: Don C. Gantt Robert M. Jones
------	--	--------------------------------------

On motion of Supervisor Wiley and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

the meeting was adjourned at 1:10 a.m..

D R A F T

June 29, 2010

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 29th day of June, 2010; at 4:00 p.m., there were present:

Howard M. Campbell

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development & Tourism; Fred Pribble, Draper Aden Associates; Sheryl Stephens, Draper Aden Associates; Anne Urenda, Draper Aden Associates; Jeff Kapinos, Draper Aden Associates; Mike Larson, Draper Aden Associates; Linnell Stanhope, Crowder Construction; and John McIntyre, Crowder Construction.

Chairman Fore called the special meeting to order, stating that its purpose is for an update to the PPEA project and for a few time-sensitive items that have arisen.

In Re: Purchase of Maintenance Vehicle and Trailer

Wade Bartlett, County Administrator, said the Maintenance Department has requested the purchase of a 2001 Dodge Ram truck at a cost of \$7,150 and a utility trailer at a cost of \$8,595 for a combined cost of \$15,745. The truck would replace a vehicle that currently has 276,000 miles and that is in need of repairs. Mr. Bartlett said the cost of the truck and trailer can be paid from savings from the Cooperative Extension line in the General Fund.

Supervisor Campbell said he examined the truck, which is from the State & Federal Surplus in Wytheville. He said he did not examine the trailer. Mr. Bartlett said they will make sure the truck is sound prior to purchase.

After some discussion, Supervisor Campbell made a motion to authorize the County Administrator to purchase the truck and to solicit and accept bids for a trailer and to purchase the truck and trailer for a maximum combined cost of \$15,745; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
------	---	-----------

In Re: SCOPE Building HVAC System

Mr. Bartlett reviewed the estimates received from three companies for replacement of the HVAC system at the SCOPE Building. He said it was found to be cheaper to install the 5-ton system in the attic, which would include all new ductwork. He said currently, a 2-ton unit, located in the crawlspace, is operational.

After some discussion about prices and installation in the crawlspace or the attic of the building, Supervisor Wiley made a motion to accept the bid from Mills Heating and Air Conditioning for \$10,169 for a 2-ton unit and a 5-ton unit to be installed in the crawlspace.

Further discussion followed. Chairman Fore asked Mr. Ronald Van Eps about a possible moisture issue in the crawlspace. Mr. Van Eps said he examined the building in April [2010] and found it was damp in the crawlspace, and a possible mold issue could arise if the HVAC would be installed there. He recommended installation in the attic because it is dry, and also because only a 5-ton unit would be necessary.

Supervisor Wiley amended her motion to approve Mills Heating and Air Conditioning for \$9,995 for a 5-ton unit to be installed in the attic; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

Abstain: Robert M. Jones

In Re: Personnel Committee Report

Mr. Bartlett said the Sheriff's Department has requested the Board to approve allowing the individual in the part-time administrative position to fill the full-time administrative position, and the individual in the full-time position to work part-time, in order to complete training. He said the switch will generate a net savings to the County. Mr. Bartlett said the Personnel Committee unanimously recommended approval of this request.

Supervisor Simpson made a motion to approve allowing the individual in the part-time administrative position to fill the full-time administrative position, and the individual in the full-time position to work part-time; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

Mr. Bartlett then said the Personnel Committee unanimously recommends granting July 2, 2010 as a County holiday. He said the Town of Farmville and Appomattox County have also declared July 2, 2010 as a paid holiday for their employees.

After some discussion, Supervisor Simpson made a motion to approve July 2, 2010 as a County holiday for its employees; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: Don C. Gantt
Robert M. Jones

In Re: Water Project Update

Fred Pribble, Draper Aden Associates, reviewed the background of the project, the PPEA process, and discussed the project scope.

Discussion followed regarding interest from the towns of Crewe and Burkeville to become partners and a projected schedule. Linnell Stanhope, Crowder Construction, said the Preliminary Engineering Report (PER) will be ready around the end of July 2010, and will then be submitted to Virginia Department of Health (VDH). She said they expect to have the final cost estimates in December 2010, which will allow them to seek out funding opportunities. It is also at that time that the County will have the opportunity to refine the costs.

Ms. Stanhope explained the PPEA process in more detail and reviewed the benefits of using a PPEA.

Discussion followed on the current economy; Ms. Stanhope said the market is markedly competitive due to the current economy which will allow the county to take advantage of lower costs.

Mr. Pribble explained the Interim Agreement will provide:

- 100% design of the water intake structure, "ready to construct"
- Geotechnical investigations
- Approved VDH Preliminary Engineering Report
- Total Organic Carbon (TOC) and Water Quality Sampling
- Submittal of required environmental permits to required agencies
- Field surveying
- Assistance with development of partnerships
- Assistance with developing funding options
- "Ready to construct" water line to HSC/Route 15 corridor
- Financial analysis to determine the impact on County taxpayers and potential customers
- Development of scope of project that meets the County's requirements
- Development of design (Intake, 100%; Route 15 water line, 100%; WTP, 30%; Water mains, 15%)
- Accurate, professionally developed construction costs, not just Engineer's Opinion of Probable Cost

- Guaranteed Lump Sum price to construct the system – one point of responsibility, Crowder Construction
- Two step process – minimizing risks for everyone

Mr. Pribble then reviewed the cost reductions:

- Identified alternative route for waterline
- Reduction of finished water storage
- Eliminated distribution system pump station
- Significantly reduced size of raw water contactor
- Jar testing provided confidence in a more conventional treatment process
- Field testing and geotechnical investigations minimized costs associated with risk
- Detailed treatment building design achieved through architectural programming with County
- Detailed intake structure design allows for more precise cost estimate

Further topics of discussion followed on potential pipe routes, VDH issues, potential partner impacts, and potential funding sources. Ms. Sheryl Stephens reviewed funding scenarios with three different options.

Mr. Pribble reviewed the next steps to be taken:

- Preliminary Engineering Report Submitted to VDH – July 19 (Review and discussion with VDH expected to take 60-90 days)
- Submit preliminary cost estimate to County – July 19
- Financial evaluation
- Complete landfill investigation
- Discussions with VDH on Preliminary Engineering Report
- Continued discussion with potential partners
- Continued discussions with funding agencies
- Move forward with designs
- Guaranteed Lump Sum Price – Fall 2010

Mr. Bartlett discussed his findings of a regression analysis of the flow in the Appomattox River. He said the data results suggest the Appomattox River and probably most other creeks and streams are becoming more dependent upon precipitation for their flow. At the same time, each inch of rainfall is increasing the river flow significantly more than in the past, which suggests the precipitation is running off the land and into the Appomattox much more quickly and that water then flows out of Prince Edward County toward the ocean; this implies less of the rain is soaking into the ground contributing to the

decrease in ground water levels. At the same time, an increase in wells is drawing more water out of the ground, accelerating the lowering of ground water levels.

Discussion followed regarding the financing of the water project. Mr. Jimmy Sanderson, Davenport, said revenues will be generated by the users rather than the costs being covered solely by the taxpayers. Mr. Sanderson recommended the County extend the current line of credit instead of paying cash for the project. He explained that current low interest rates minimize interest expense and in today's economic environment cash is king and having a good reserve increases the County's flexibility.

In Re: Line of Credit

Mr. Bartlett said that at the May Board of Supervisors meeting, he discussed the proposed County Line of Credit which will be used to finance the PPEA Interim Agreement. The Industrial Development Authority met on June 11, 2010 and approved the line of credit.

Supervisor Simpson made a motion to authorize the County Administrator to draw down the County Line of Credit for an additional amount not to exceed \$2.1 million to be used to finance the Interim Agreement with Crowder Construction; the motion carried:

Aye:	Howard M. Campbell	Nay:	Don C. Gantt
	William G. Fore, Jr.		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	Jim R. Wilck		
	Mattie P. Wiley		

In Re: Wiley & Wilson Task Order

Mr. Bartlett said at the April [2010] Board of Supervisors meeting, the proposed cost of the Task Order from Wiley & Wilson to assist the County with the PPEA Review was \$36,000. At the Board's request, he renegotiated the cost to \$30,000.

Supervisor Jones made a motion, seconded by Supervisor Simpson, to authorize the County Administrator to execute the revised Task Order with Wiley & Wilson for \$30,000; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: Don C. Gantt

On motion of Supervisor Gantt and adopted by the following vote:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

the meeting was adjourned at 6:21 p.m.

D R A F T



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 13, 2010
Item No.: 5-c
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Consent Agenda - Review of Accounts & Claims

Summary: The bill list for June 2010 is attached for your review.

Attachments: Bill List

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wiick _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

FROM DATE- 6/16/2010
TO DATE- 6/30/2010

6/30/2010

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$364,927.10
501	WATER FUND	\$364.00
502	SEWER FUND	\$431.65
732	RETIREMENT BENEFIT FUND	\$2,058.00
740	REVENUE SHARING-VDOT FUND	\$6,106.75
741	PIEDMONT COURT SERVICES FUND	\$7,932.40
	TOTAL	381,819.90

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3131	27756	Wall of Military Honor			
	27756	ROCHETTE'S FLORIST	ACCT 1045 610	FERN RENTAL	63.00
	32131	ROCHETTE'S FLORIST	48985/1	WREATH	201.00
		WAL-MART COMMUNITY	6749	MONUMENT COVER-SHEET	24.00
				ACCOUNT TOTAL	288.00 *
5307	31421	Public Official Liability	3741	PUBLIC OFFICIAL LIAB	1,946.00
		VACORP			1,946.00 *
5530	11894	Travel-Subsistence & Lodg		MEALS/WATER/ICE	60.63
		BUSINESS CARD	1412 PUCKETT610		60.63 *
				ACCOUNT TOTAL	2,294.63 **
012110		COUNTY ADMINISTRATOR			
2700	31421	Worker's Compensation	4288	WORKERS COMPENSATION	71.00
		VACORP			71.00 *
3320	20600	Maintenance Service Contr	379327	COPIER SERV CONTRACT	686.00
		KEY OFFICE SUPPLY			686.00 *
5210	25483	Postal Services	6804124 JN10	POSTAGE METER LEASE	87.00
		PITNEY BOWES FINANCL SERV			87.00 *
5230	10105	Telecommunications	392 8837 610	PHONE	161.01
	28711	AT&T	392 8837 610	PHONE	493.52
	30439	CENTURYLINK	816442183 610	PHONE	86.79
		US CELLULAR			741.32 *
5305	31421	Motor Vehicle Insurance	3741	MOTOR VEHICLE INS	491.00
		VACORP			491.00 *
5307	31421	Public Official Liability	3741	PUBLIC OFFICIAL LIAB	365.00
		VACORP			365.00 *
5530	11894	Travel-Subsistence & Lodg	1412 PUCKETT610	MEALS	14.90
		BUSINESS CARD			14.90 *
5810	15170	Dues & Association Member	2841	DUES	215.00
		FARMVILLE CHAMBER OF			215.00 *
6001	13369	Office Supplies	11393100 610	WATER & EQUIP RENTAL	15.70
	20600	DIAMOND SPRINGS	378688	STAPLER	14.35
		KEY OFFICE SUPPLY			30.05 *
6008	29332	Vehicle & Powered Equip F	97 610	GAS	35.65
		TOWN OF FARMVILLE			35.65 *

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6012	22950	Books and Subscriptions MUNICIPAL CODE CORP	124127	CODE ON INTERNET FEE	400.00
				ACCOUNT TOTAL	400.00 *
				MAJOR TOTAL	3,136.92 **
012210		LEGAL SERVICES			
2700	31421	Worker's Compensation VACORP	4288	WORKERS COMPENSATION	8.00
				ACCOUNT TOTAL	8.00 *
				MAJOR TOTAL	8.00 **
012310		COMMISSIONER OF REVENUE			
2700	31421	Worker's Compensation VACORP	4288	WORKERS COMPENSATION	40.00
				ACCOUNT TOTAL	40.00 *
5230	10105	Telecommunications AT&T	392 3231 610	PHONE	74.34
	13325	TREASURER OF VIRGINIA	T221997	ONLINE SERVICE	35.54
	23933	NTELOS	141147315 610	INTERNET	20.46
	28711	CENTURLINK	392 3231 610	PHONE	214.57
				ACCOUNT TOTAL	344.91 *
5810	31095	Dues & Association Member VALFCO	COMR REV 610	10-11 DUES	60.00
	31188	VALTA	10-11 DUES	DUES	10.00
				ACCOUNT TOTAL	70.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	379137	INK CARTRIDGE	65.00
	20600	KEY OFFICE SUPPLY	379895	OFFICE SUPPLIES	1,092.71
	22058	M&W PRINTERS INC	64851	PERSONAL PRPTY FORMS	222.82
				ACCOUNT TOTAL	1,380.53 *
6014	22058	Other Operating Supplies M&W PRINTERS INC	64851	PERSONAL PRPTY FORMS	657.77
				ACCOUNT TOTAL	657.77 *
8201	22058	Machinery & Equipment M&W PRINTERS INC	64851	PERSONAL PRPTY FORMS	1,699.05
				ACCOUNT TOTAL	1,699.05 *
				MAJOR TOTAL	4,192.26 **
012410		TREASURER			
2700	31421	Worker's Compensation VACORP	4288	WORKERS COMPENSATION	48.00
				ACCOUNT TOTAL	48.00 *
3320	12762	Maintenance Service Contr COMPUTERPLUS SALES/SERVIC	MC0000153039	EQUIP SERVICE CNTRCT	1,075.35
				ACCOUNT TOTAL	1,075.35 *
3500	22058	Printing and Binding M&W PRINTERS INC	64920	PRINTING TAX BILLS	4,500.00
				ACCOUNT TOTAL	4,500.00 *

AP375H
6/30/2010
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/16/2010 -- 6/30/2010

AFTER CHECKS
PAGE 3

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	10105	AT&T Telecommunications	392 3454 610	PHONE	101.03
	10105	AT&T	392 3454 610A	PHONE	35.40
	13325	TREASURER OF VIRGINIA	C037515	VEC ONLINE SERVICE	8.46
	13325	TREASURER OF VIRGINIA	T221997	ONLINE SERVICE	35.55
	28711	CENTURYLINK	392 3454 610	PHONE	237.08
				ACCOUNT TOTAL	417.52 *
5410	25483	Lease/Rent Equipment PITNEY BOWES FINANCL SERV	6924195 JN10	EQUIPMENT LEASE	993.00
				ACCOUNT TOTAL	993.00 *
5510	28220	Travel-Mileage SHANABERGER MABLE	MILEAGE 610	MILEAGE-TAV CONF	132.00
				ACCOUNT TOTAL	132.00 *
5530	28220	Travel-Subsistence & Lodg SHANABERGER MABLE	EXPENSES 610	LODGING-TAV CONF	448.20
				ACCOUNT TOTAL	448.20 *
5540	999999	Travel-Convention & Educa TREASURER'S ASSOC OF VA	TAV CONF 2010	CONTINUING EDUC CONF	275.00
				ACCOUNT TOTAL	275.00 *
5810	29395	Dues & Association Member TREASURERS ASSOC OF VA	10-11 DUES	10-11 DUES	235.00
	29395	TREASURERS ASSOC OF VA	10-11 LEGAL	LEGAL SUPPORT FEE	150.00
	31095	VALECO	TREAS 610	DUES	60.00
	31374	VGFOA	11 DUES SHANABE	DUES	35.00
				ACCOUNT TOTAL	480.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	378929	RUBBER BANDS	6.99
	20600	KEY OFFICE SUPPLY	379372	COPY PAPER	58.98
	20600	KEY OFFICE SUPPLY	379363	RUBBER BANDS	6.58
	20600	KEY OFFICE SUPPLY	379623	LEX RIBBONS	77.94
	20600	KEY OFFICE SUPPLY	380294	PAPR/FLASH DRIVE/FLD	1,076.53
				ACCOUNT TOTAL	1,227.02 *
6030	20600	Non-Capital Equipment KEY OFFICE SUPPLY	380294	FAX MACHINE	725.00
				ACCOUNT TOTAL	725.00 *
				MAJOR TOTAL	10,321.09 **
012510		INFORMATION TECHNOLOGY			
3160	11902	Professional Services BUSINESS DATA OF VA, INC.	20100186	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20100190	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20100195	TRAVEL EXPENSE	125.00
				ACCOUNT TOTAL	375.00 *
				MAJOR TOTAL	375.00 **
013100		ELECTORAL BOARD AND OFFICIALS			
3161	10463	Election Official ATKINS BARBARA	ELECTION 610	OFFICIAL	95.00

AP375H
6/30/2010
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/16/2010 -- 6/30/2010

AFTER CHECKS
PAGE 4

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	10463	ATKINS BARBARA	ELECTION 610	TRAINING	25.00
	10463	ATKINS BARBARA	ELECTION 610	CELL PHONE	10.00
	10463	ATKINS BARBARA	ELECTION 610	BALLOT PICKUP	20.00
	10636	ATKINS BARBARA	ELECTION 610	MILEAGE	15.00
	10636	AMOS RUBY F	ELECTION 610	OFFICIAL	75.00
	10636	AMOS RUBY F	ELECTION 610	TRAINING	25.00
	11171	BARNES BARBARA	ELECTION 610	OFFICIAL	75.00
	11171	BARNES BARBARA	ELECTION 610	TRAINING	25.00
	11186	BARNES ROBERT L	ELECTION 610	OFFICIAL	75.00
	11199	BAYLIS MARY L	ELECTION 610	OFFICIAL	75.00
	11648	BROWN WENDELL	ELECTION 610	OFFICIAL	75.00
	12290	CAVE CYNTHIA	ELECTION 610	OFFICIAL	75.00
	12294	CAVE PEGGY S	ELECTION 610	OFFICIAL	95.00
	12294	CAVE PEGGY S	ELECTION 610	TRAINING	25.00
	12294	CAVE PEGGY S	ELECTION 610	CELL PHONE	10.00
	12294	CAVE PEGGY S	ELECTION 610	BALLOT PICKUP	20.00
	13766	DOVE RACHAEL E	ELECTION 610	OFFICIAL	75.00
	14127	EMMES SHEILA	ELECTION 610	OFFICIAL	95.00
	14127	EMMES SHEILA	ELECTION 610	TRAINING	25.00
	14127	EMMES SHEILA	ELECTION 610	CELL PHONE	10.00
	14127	EMMES SHEILA	ELECTION 610	BALLOT PICKUP	20.00
	14324	EAST LYNN H	ELECTION 610	OFFICIAL	75.00
	14324	EAST LYNN H	ELECTION 610	TRAINING	25.00
	14990	EMNES VINCENT	ELECTION 610	OFFICIAL	75.00
	15574	FAWCETT NANCY D	ELECTION 610	OFFICIAL	75.00
	15574	FAWCETT NANCY D	ELECTION 610	TRAINING	25.00
	15652	FINCH LINDA	ELECTION 610	OFFICIAL	75.00
	15870	FORD MOSES	ELECTION 610	OFFICIAL	75.00
	15880	FORE BETH M	ELECTION 610	OFFICIAL	95.00
	15880	FORE BETH M	ELECTION 610	TRAINING	25.00
	15880	FORE BETH M	ELECTION 610	CELL PHONE	10.00
	15880	FORE BETH M	ELECTION 610	BALLOT PICKUP	20.00
	16228	GLADDEN YOLANDA	ELECTION 610	OFFICIAL	95.00
	16228	GLADDEN YOLANDA	ELECTION 610	TRAINING	25.00
	17549	HELTON EDWARD LEE JR	ELECTION 610	OFFICIAL	30.00
	17746	HOLLINGSWORTH ESTHER W	ELECTION 610	OFFICIAL	75.00
	17746	HOLLINGSWORTH ESTHER W	ELECTION 610	TRAINING	25.00
	17762	HORNE CARLENE SUE	ELECTION 610	OFFICIAL	75.00
	19250	JASPER FRANCES D	ELECTION 610	OFFICIAL	75.00
	19250	JASPER FRANCES D	ELECTION 610	TRAINING	25.00
	19579	JENNINGS JOHN	ELECTION 610	OFFICIAL	75.00
	20207	KELLUM DONALD B JR	ELECTION 610	OFFICIAL	75.00
	21632	LEE JAMES JUNIOR	ELECTION 610	OFFICIAL	75.00
	21664	LEE JEAN W	ELECTION 610	OFFICIAL	95.00
	21664	LEE JEAN W	ELECTION 610	TRAINING	25.00
	21664	LEE JEAN W	ELECTION 610	CELL PHONE	10.00
	21664	LEE JEAN W	ELECTION 610	BALLOT PICKUP	20.00
	21664	LEE JEAN W	ELECTION 610	MILEAGE	15.00
	22177	MASON PHYLLIS	ELECTION 610	OFFICIAL	75.00

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
		22274	MCELHENIE LORA P	ELECTION 610	OFFICIAL	75.00
		22486	MONTAGUE PATRICIA	ELECTION 610	OFFICIAL	75.00
		22486	MONTAGUE PATRICIA	ELECTION 610	TRAINING	25.00
		22486	MONTAGUE PATRICIA	ELECTION 610	MILEAGE	5.00
		22691	MORGAN TOLA	ELECTION 610	OFFICIAL	95.00
		22691	MORGAN TOLA	ELECTION 610	TRAINING	25.00
		22691	MORGAN TOLA	ELECTION 610	CELL PHONE	10.00
		22691	MORGAN TOLA	ELECTION 610	BALLOT PICKUP	20.00
		22691	MORGAN TOLA	ELECTION 610	MILEAGE	10.00
		23350	NASH DEANNA LEE	ELECTION 610	OFFICIAL	95.00
		23350	NASH DEANNA LEE	ELECTION 610	TRAINING	25.00
		23350	NASH DEANNA LEE	ELECTION 610	CELL PHONE	10.00
		23350	NASH DEANNA LEE	ELECTION 610	BALLOT PICKUP	20.00
		23350	NASH DEANNA LEE	ELECTION 610	MILEAGE	15.00
		25348	PHAUP NANCY	ELECTION 610	OFFICIAL	75.00
		25348	PHAUP NANCY	ELECTION 610	TRAINING	25.00
		27131	RANDOLPH REBECCA L	ELECTION 610	OFFICIAL	75.00
		27131	RANDOLPH REBECCA L	ELECTION 610	TRAINING	25.00
		27160	REED MARY G	ELECTION 610	OFFICIAL	75.00
		27660	ROBERTSON ROSALIE B	ELECTION 610	TRAINING	25.00
		27660	ROBERTSON ROSALIE B	ELECTION 610	SET UP POLLS	25.00
		28076	SAUNDERS ROBERT	ELECTION 610	OFFICIAL	75.00
		28339	SHEPPERSON BERTHA E	ELECTION 610	OFFICIAL	75.00
		28434	SOMERS CLAUDIA	ELECTION 610	OFFICIAL	95.00
		28434	SOMERS CLAUDIA	ELECTION 610	TRAINING	25.00
		28434	SOMERS CLAUDIA	ELECTION 610	CELL PHONE	10.00
		28434	SOMERS CLAUDIA	ELECTION 610	BALLOT PICKUP	20.00
		28434	SOMERS CLAUDIA	ELECTION 610	MILEAGE	10.00
		28435	SIMMS J SCOTT	ELECTION 610	OFFICIAL	95.00
		28435	SIMMS J SCOTT	ELECTION 610	TRAINING	25.00
		28435	SIMMS J SCOTT	ELECTION 610	CELL PHONE	10.00
		28435	SIMMS J SCOTT	ELECTION 610	BALLOT PICKUP	20.00
		28435	SIMMS J SCOTT	ELECTION 610	MILEAGE	15.00
		28436	SOMERS PHILLIP	ELECTION 610	OFFICIAL	75.00
		28882	STOCKTON MARGARET	ELECTION 610	OFFICIAL	75.00
		28882	STOCKTON MARGARET	ELECTION 610	TRAINING	25.00
		29329	TOWLER JAMES B	ELECTION 610	OFFICIAL	75.00
		36140	ZEHNER LUCIE	ELECTION 610	OFFICIAL	95.00
		36140	ZEHNER LUCIE	ELECTION 610	TRAINING	25.00
		36140	ZEHNER LUCIE	ELECTION 610	CELL PHONE	10.00
		36140	ZEHNER LUCIE	ELECTION 610	BALLOT PICKUP	20.00
		36140	ZEHNER LUCIE	ELECTION 610	MILEAGE	15.00
3500			Printing			
		20214	UNILECT CORPORATION	10 1064	SAMPLE BALLOTS	285.00
5420		13083	Lease/Rental of Buildings			285.00 *
		14600	DARLINGTON HGT FIRE DEPT	ELECTION 610	RENT	100.00
			ELKS LODGE #269	ELECTION 610	RENT	200.00
					ACCOUNT TOTAL	4,275.00 *
					ACCOUNT TOTAL	285.00 *

AP375H
6/30/2010
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/16/2010 -- 6/30/2010

AFTER CHECKS
PAGE 6

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
6001	20214 Office Supplies UNILECT CORPORATION	10 1064	VOTING EQUIP PART	129.85
				129.85 *
			ACCOUNT TOTAL	1,100.00 *
			MAJOR TOTAL	5,789.85 **
013200	REGISTRAR			
2700	31421 Worker's Compensation VACORP	4288	WORKERS COMPENSATION	15.00
				15.00 *
			ACCOUNT TOTAL	15.00 **
			MAJOR TOTAL	15.00 **
021100	CIRCUIT COURT			
2700	31421 Worker's Compensation VACORP	4288	WORKERS COMPENSATION	7.00
				7.00 *
5230	10105 Telecommunications AT&T 28711 CENTURYLINK	392 5171 610 392 5171 610	PHONE PHONE	55.74 176.68
				232.42 *
6001	20600 Office Supplies KEY OFFICE SUPPLY 20600 KEY OFFICE SUPPLY 20600 KEY OFFICE SUPPLY	23973 378888 380297	RETURN INK CARTRIDGE INK CARTRIDGES OFFICE SUPPLIES	349.95- 157.98 351.11
				159.14 *
6030	20600 Non-Capital Equipment KEY OFFICE SUPPLY	378802	PRINTERS (2)	500.00
				500.00 *
8201	20600 Machinery & Equipment KEY OFFICE SUPPLY	380236	LAPTOP COMPUTER	1,822.00
				1,822.00 *
			ACCOUNT TOTAL	2,720.56 **
021200	GENERAL DISTRICT COURT			
5230	10105 Telecommunications AT&T 28711 CENTURYLINK 30439 US CELLULAR	392 3623 610 392 3623 610 816442183 610	PHONE-JUV PROB PHONE-JUV PROB PHONE	228.55 112.88 27.88
				369.31 *
			ACCOUNT TOTAL	369.31 **

AP375H
6/30/2010
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/16/2010 -- 6/30/2010

AFTER CHECKS
PAGE 7

MAJOR# ACCT# SPECIAL	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
5230	10105 AT&T 28711 CENTURYLINK	392 3750 610 392 3750 610	Telecommunications PHONE PHONE	272.98 110.82 383.80 * 383.80 **
			ACCOUNT TOTAL	
			MAJOR TOTAL	
021600	CLERK OF THE CIRCUIT COURT			
2700	31421 Worker's Compensation VACORP	4288	WORKERS COMPENSATION	65.00 65.00 *
3160	29498 Professional Services TREASURER OF VIRGINIA	11049	AUDIT	1,527.50 1,527.50 *
3310	20600 Repairs/Maintenance KEY OFFICE SUPPLY	378026	FAX MAINT CONTRACT	201.00 201.00 *
5230	10105 AT&T 28711 CENTURYLINK	392 5145 610 392 5145 610	Telecommunications PHONE PHONE	148.07 279.24 427.31 *
5880	20904 Technology Trust Funds KINEX NETWORKING SOLUTION	100601 0047	DSL	74.95 74.95 *
6001	20600 Office Supplies KEY OFFICE SUPPLY	377933 378859 378860	COPY PAPER APPOINTMENT BOOK COPY PAPER	34.99 16.99 69.98 121.96 *
6014	11636 Other Operating Supplies BROWN'S RIVER MAROTTI CO	203927	BOOK RESTORATION	4,986.00 4,986.00 *
8202	20600 Furniture & Fixtures KEY OFFICE SUPPLY	379311	CHAIR	159.99 159.99 *
			ACCOUNT TOTAL	
			MAJOR TOTAL	
021800	LAW LIBRARY			
5230	10105 Telecommunications AT&T	315 0208 610 315 0208 610	DATA LINE PHONE	35.40 35.16 70.56 *
6012	21761 Books and Subscriptions LEXISNEXIS	1005125504	ONLINE SERVICE	217.00 217.00 * 287.56 **
			ACCOUNT TOTAL	
			MAJOR TOTAL	

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
2700	31421	Worker's Compensation VACORP	4288	WORKERS COMPENSATION	81.00 *
5210	12364	Postal Services CHARLTON CECELIA	EXPENSES 610 REIMB 610	POSTAGE POSTAGE	11.08 7.85
5230	10105	Telecommunications AT&T	392 1902 610	PHONE	18.93 *
	20904	KINEX NETWORKING SOLUTION	100614 9015	INTERNET	398.66
	28711	CENTURYLINK	392 1902 610	PHONE	49.95
5510	11943	Travel-Mileage BUTLER BRIAN	EXPENSES 610 MILEAGE 610	MILEAGE MILEAGE	288.25 736.86 *
5530	11943	Travel-Subsistence & Lodg BUTLER BRIAN	EXPENSES 610	MEALS	128.50
5540	14746	Travel-Convention & Educa ENNIS JAMES R	REIMB 610	CONF REGISTRATION	30.00
5810	29643	Dues & Association Member TREASURER OF VIRGINIA	10-11 DUES BTB	DUES	158.50 *
	29643	TREASURER OF VIRGINIA	10-11 DUES EAM	DUES	97.29
	29643	TREASURER OF VIRGINIA	10-11 DUES JRE	DUES	97.29 *
	29643	TREASURER OF VIRGINIA	10-11 DUES MG	DUES	250.00
	31095	VALECO	COMM ATTY 610	DUES	250.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	378009	PENS	14.28
6012	21735	Books and Subscriptions LEGAL DIRECTRIES PUBLISH	252706	2010 DIRECTORY	14.28 *
022200	VICTIM WITNESS ASSISTANCE PROGRAM				52.75
2700	31421	Workmen's Compensation VACORP	4288	WORKERS COMPENSATION	52.75 *
5230	28711	Telecommunications CENTURYLINK	315 0065 610	PHONE	2,629.61 **
6001	20600	Office Supplies KEY OFFICE SUPPLY	379966	INK CARTRIDGES/FLDRS	10.00
					10.00 *
					75.33
					75.33 *
					117.72
					117.72 *
					203.05 **

AP375H
6/30/2010
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/16/2010 -- 6/30/2010

AFTER CHECKS
PAGE 9

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
2700		31421	Worker's Compensation VACORP	4288	WORKERS COMPENSATION	2,618.25	2,618.25 *
3110		27524	Animal Care/Services RIDGE ANIMAL HOSPITAL	28101 610	FRONTLINE PLUS	96.88	
		29998	TWIN PINES KENNEL	105	BOARDING FEE	90.00	
		32131	WAL-MART COMMUNITY	2117 SHERIFF610	DOG FOOD	63.94	
					ACCOUNT TOTAL	250.82	*
3311		14300	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	60018	REPAIR A/C	589.22	
		14300	EAST END MOTOR CO INC	60039	REPLACE BALL JOINTS	540.71	
		14300	EAST END MOTOR CO INC	60303	LICENSE PLATE LIGHT	64.07	
		14300	EAST END MOTOR CO INC	60356	COOLING FAN ASSEMBLY	670.99	
		14300	EAST END MOTOR CO INC	60462	BRAKE ROTORS/CALIPER	858.83	
		14300	EAST END MOTOR CO INC	60491	OIL CHG/ROTATE TIRES	83.36	
		14300	EAST END MOTOR CO INC	60517	REPAIR THROTTLE	148.40	
		14300	EAST END MOTOR CO INC	60761	OIL CHG/HEADLGT BULB	81.76	
		14300	EAST END MOTOR CO INC	60783	ALTERNATR/WRECKR SRV	192.83	
		14300	EAST END MOTOR CO INC	61013	HORN/WIPERS/INSPECT	354.17	
		14300	EAST END MOTOR CO INC	61015	OIL CHG/HEADLGT BULB	74.97	
		14300	EAST END MOTOR CO INC	61371	RECHARGE A/C	71.56	
		14915	EXPRESS CARE	33453	OIL CHANGE	55.10	
		14915	EXPRESS CARE	33547	OIL CHANGE	38.99	
		14915	EXPRESS CARE	33799	OIL CHG/WIPER BLADES	56.89	
		14915	EXPRESS CARE	33973	OIL CHG/WIPER BLADES	52.89	
		14915	EXPRESS CARE	34029	OIL CHANGE	55.10	
		14915	EXPRESS CARE	34110	OIL CHANGE	55.94	
		14915	EXPRESS CARE	35197	OIL CHANGE	42.94	
		14915	EXPRESS CARE	35250	OIL CHG/WIPER BLADES	56.89	
		14915	EXPRESS CARE	35388	OIL CHANGE	38.99	
		16674	GRANT'S GLASS	58411	WINDSHIELD REPAIR	40.00	
		17004	HALEY OF FARMVILLE INC	66642455 1	30K MILE TUNEUP	475.26	
		20323	KENBRIDGE TIRE & AUTO	52605	CALIBRATION	25.00	
					ACCOUNT TOTAL	4,724.86	*
5210		11894	Postal Services BUSINESS CARD	0555 SHERIFF610	POSTCARDS	31.00	31.00 *
5230		20904	Telecommunications KINEX NETWORKING SOLUTION	100601 0020 610	DSL/WEBHOSTING/BCKUP	139.85	
		28711	CENTURYLINK	024 0031 610	PHONE	10.52	
					ACCOUNT TOTAL	150.37	*
5305		31421	Motor Vehicle Insurance VACORP	3741	MOTOR VEHICLE INS	18,166.00	18,166.00 *
5330		11894	Travel-Subsistence & Lodg BUSINESS CARD	0555 SHERIFF610	MEALS	24.86	
		17903	HURAK RICHARD	EXPENSES 610	MEALS	44.96	
					ACCOUNT TOTAL	69.82	*

AP375H
6/30/2010
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/16/2010 -- 6/30/2010

AFTER CHECKS
PAGE 10

MAJOR#	VENDOR NUMBER	VENDOR NAME	ACCREDITATION	INV#	DESCRIPTION	AMOUNT
5801	11894	BUSINESS CARD		0555 SHERIFF610	TRAINING	1,000.00 *
					ACCOUNT TOTAL	1,000.00 *
5810	31095	Dues & Association Member		SHERIFF 610	DUES	60.00
		VALECO			ACCOUNT TOTAL	60.00 *
6001	11894	Office Supplies		0555 SHERIFF610	FEES	87.77
	13369	BUSINESS CARD		27961300 610	WATER & EQUIP RENTAL	71.40
	20600	DIAMOND SPRINGS		377450	INK CARTRIDGES	157.98
	20600	KEY OFFICE SUPPLY		377629	USB CABLE	9.00
	28757	KEY OFFICE SUPPLY		8015585296	OFFICE SUPPLIES	583.83
	32131	STAPLES BUSINESS ADVANTAG		2117 SHERIFF610	OFFICE SUPPLIES	48.02
		WAL-MART COMMUNITY			ACCOUNT TOTAL	958.00 *
6008	17903	Vehicle & Powered Equip F		EXPENSES 610	GAS	30.00
	29332	HURAK RICHARD		97 610	GAS	7,346.89
		TOWN OF FARMVILLE			ACCOUNT TOTAL	7,376.89 *
6009	11894	Vehicle & Powered Equip S		0555 SHERIFF610	STROBE LIGHTS	160.45
	14300	BUSINESS CARD		60761	TIRES	247.34
	14300	EAST END MOTOR CO INC		61177	TIRES	615.70
	14300	EAST END MOTOR CO INC		61208	TIRES	622.29
	14300	EAST END MOTOR CO INC		61215	TIRES	250.34
					ACCOUNT TOTAL	1,896.12 *
6010	11894	Police Supplies		0555 SHERIFF610	HANDGUN POWER SUPPLY	229.74
	32131	BUSINESS CARD		2117 SHERIFF610	INVESTIGATION SUPPLY	68.00
		WAL-MART COMMUNITY			ACCOUNT TOTAL	297.74 *
6011	25608	Uniforms & Wearing Appare		BADGES 610	BADGES & ACCESSORIES	1,336.80
	26360	PREMIUM MARKETING & SALES		5573	SHIRTS	77.00
	28592	QUANTUM GRAPHICS/UNIFORMS		139572	HOLSTER/SHOES/BOOTS	274.88
	28592	SOUTHERN POLICE EQUIP CO		139612	BELT & ID CASE	47.97
		SOUTHERN POLICE EQUIP CO			ACCOUNT TOTAL	1,736.65 *
					MAJOR TOTAL	39,336.52 **
031201	SHERIFF - COURTS					
2700	31421	Worker's Compensation		4288	WORKERS COMPENSATION	672.00
		VACORP			ACCOUNT TOTAL	672.00 *
					MAJOR TOTAL	672.00 **
032200	VOLUNTEER FIRE DEPARTMENT					
7002	12024	Payment to Rice VFD		526363	HOOD	321.96
	15560	C W WILLIAMS		420034	HALOGEN LAMP/CHARGER	79.24
		FARMVILLE WHSALE ELECTRIC				

AP375H
6/30/2010
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/16/2010 -- 6/30/2010

AFTER CHECKS
PAGE 11

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
7003	12024	Payment to Prospect VFD			
	12024	C W WILLIAMS	43010	PROANE TANK FEE	36.00
	13166	DAVIS PONTIAC	739927	GAS	558.96
	25210	PAMELIN EXXON	744145	DIESEL	324.59
	25210	PAMELIN EXXON	651	TRUCK MAINTENANCE	272.00
	25680	PRICE SUPPLY CO INC	4500495009 610	ELECTRIC SERVICE	269.68
	27132	RANSON'S INC	5487358649 610	ELECTRIC SERVICE	4.81
	28711	CENTURLINK			
	29332	TOWN OF FARMVILLE			
	29501	TREASURER OF VIRGINIA			
	29501	TREASURER OF VIRGINIA			
	30948	U S POSTAL SERVICE			
	31359	VEST'S SALE & SERVICE INC	10193045	PA SYSTEM SPEAKER	38.84
	31359	VEST'S SALE & SERVICE INC	574 9911 610	PHONE	86.93
	31359	VEST'S SALE & SERVICE INC	805 PROSPECT610	FUEL	104.16
	31359	VEST'S SALE & SERVICE INC	SM07445	DESK	40.00
	31359	VEST'S SALE & SERVICE INC	W23797	POTS/PANS/COVERS	14.00
	31359	VEST'S SALE & SERVICE INC	PROSPECT FD 610	P O BOX RENT	56.00
	31359	VEST'S SALE & SERVICE INC	CREDIT-PROSPECT	CREDIT	310.00-
	31359	VEST'S SALE & SERVICE INC	8365	BOOTS	140.00
	31359	VEST'S SALE & SERVICE INC	8377	ROTATOR MOTOR/BULB	84.00
	31359	VEST'S SALE & SERVICE INC	8422	HALOGEN BULB	27.25
	31359	VEST'S SALE & SERVICE INC	8553	PANTS	630.00
	31359	VEST'S SALE & SERVICE INC	8581	PATCH KIT	49.00
	31844	DOMINION VA POWER	1020897506 610	ELECTRIC SERVICE	5.50
	31844	DOMINION VA POWER	7600812502 610	ELECTRIC SERVICE	5.50
	31846	DOMINION VA POWER	7020850009 610	ELECTRIC SERVICE	216.02
	31846	DOMINION VA POWER	8898799252 610	ELECTRIC SERVICE	7.45
				ACCOUNT TOTAL	2,615.98 *
7004	28446	Payment to Darlington VFD			
	28446	SLAGLE JACK L FIRE EQUIP	10034668 04	ADAPTER	216.47
	28640	SOUTHSIDE ELECTRIC COOP	38156 001 610	ELECTRIC SERVICE	252.15
				ACCOUNT TOTAL	468.62 *
				MAJOR TOTAL	4,951.84 **
032500		EMERGENCY SERVICES			
3160	29280	Professional Service E-91	132123	SYSTEM MAINTENANCE	950.00
		TIMMONS GROUP			950.00 *
6014	21005	Other Operating Supplies	227179	SIGNS & HARDWARE	152.89
	21005	KORMAN SIGNS	227265	ADDRESS MARKERS	89.94
				ACCOUNT TOTAL	242.83 *
				MAJOR TOTAL	1,192.83 **
033200		REGIONAL JAIL & DETENTION			
3196	14933	Purchase of Services - Ja	45288	ELECTRONIC MONITORIN	720.00
		FAMILY PRESERVATION SERV			

AP375H
6/30/2010
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/16/2010 -- 6/30/2010

AFTER CHECKS
PAGE 12

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
7001	25375 PIEDMONT RGNL JUVENILE	934	JUVENILE DETENTION	7,350.00 *
			ACCOUNT TOTAL	8,070.00 *
	25380 Piedmont Regional Jail-Pe	990	INMATE PER DIEM	3,863.20
			ACCOUNT TOTAL	3,863.20 *
			MAJOR TOTAL	11,933.20 **
034100	BUILDING OFFICIAL			
2700	31421 Worker's Compensation VACORP	4288	WORKERS COMPENSATION	125.00
			ACCOUNT TOTAL	125.00 *
3311	14353 Repairs & Maint-Auto ED'S AUTO & GLASS REPAIR	9305	INSPECTION/BALLJOINT	152.05
			ACCOUNT TOTAL	152.05 *
5230	30439 Telecommunications US CELLULAR	816442183 610	PHONE	44.39
			ACCOUNT TOTAL	44.39 *
5305	31421 Auto Insurance VACORP	3741	MOTOR VEHICLE INS	491.00
			ACCOUNT TOTAL	491.00 *
5307	31421 Public Official's Liabili VACORP	3741	PUBLIC OFFICIAL LIAB	122.00
			ACCOUNT TOTAL	122.00 *
5530	21498 Travel-Subsistence & Lodg LEATHERWOOD COY	EXPENSES 610	MEAL	8.87
		EXPENSES 610A	MEAL	8.87
			ACCOUNT TOTAL	17.74 *
5540	21498 Travel-Convention & Educa LEATHERWOOD COY	EXPENSES 610	MTG REGISTRATION	15.00
			ACCOUNT TOTAL	15.00 *
6008	29332 Vehicle & Powered Equip F TOWN OF FARMVILLE	97 610	GAS	181.62
			ACCOUNT TOTAL	181.62 *
6009	11216 Vehicle & Powered Equip S BILL'S TIRE & AUTO SERVIC	6090	TIRE	131.50
			ACCOUNT TOTAL	131.50 *
			MAJOR TOTAL	1,280.30 **
035100	ANIMAL CONTROL			
2700	31421 Worker's Compensation VACORP	4288	WORKERS COMPENSATION	144.00
			ACCOUNT TOTAL	144.00 *
3310	21811 Repairs/Maintenance LOWE'S	901109	PVC	11.96
		909890	PVC & CAULK	82.62
		21811	RETURN	18.82-
			ACCOUNT TOTAL	75.76 *

AP375H
6/30/2010
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/16/2010 -- 6/30/2010

AFTER CHECKS
PAGE 13

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110	31844	Electrical Services DOMINION VA POWER	0890745003 610	ELECTRIC SERVICE	69.65 *
				ACCOUNT TOTAL	69.65 *
5230	28711	Telecommunications CENTURYLINK	223 7310 610	PHONE	45.23
	30439	US CELLULAR	816442183 610	PHONE	72.77
				ACCOUNT TOTAL	118.00 *
5305	31421	Motor Vehicle Insurance VACORP	3741	MOTOR VEHICLE INS	982.00 *
				ACCOUNT TOTAL	982.00 *
6002	21811	Supplies for Shelter LOWE'S	909957	CHAIN	14.10
	32131	WAL-MART COMMUNITY	7782	FOOD & LITTER	212.47
				ACCOUNT TOTAL	226.57 *
6005	32131	Janitorial Supplies WAL-MART COMMUNITY	7782	PINE-SOL & BLEACH	11.75
				ACCOUNT TOTAL	11.75 *
6008	29332	Vehicle & Powered Equip F TOWN OF FARMVILLE	97 610	GAS	424.75
				ACCOUNT TOTAL	424.75 *
				MAJOR TOTAL	2,052.48 **
036100		BIOSOLIDS MONITORING			
2700	31421	Worker's Compensation VACORP	4288	WORKERS COMPENSATION	121.00
				ACCOUNT TOTAL	121.00 *
5230	29339	Telecommunications TOOMBS MANUEL H JR	EXPENSES 610	INTERNET	24.67
	30439	US CELLULAR	816442183 610	PHONE	31.63
				ACCOUNT TOTAL	56.30 *
5305	31421	Auto Insurance VACORP	3741	MOTOR VEHICLE INS	491.00
				ACCOUNT TOTAL	491.00 *
6008	29332	Vehicle & Powered Equip F TOWN OF FARMVILLE	97 610	GAS	275.33
				ACCOUNT TOTAL	275.33 *
				MAJOR TOTAL	943.63 **
042300		REFUSE DISPOSAL			
2700	31421	Worker's Compensation VACORP	4288	WORKERS COMPENSATION	2,360.00
				ACCOUNT TOTAL	2,360.00 *
3160	27191	Professional Services RESOURCE INTERNATIONAL	36150	MISC WORK TASKS	1,567.30
	27191	RESOURCE INTERNATIONAL	36151	STMTWR COMPLY PERMIT	783.80
				ACCOUNT TOTAL	2,351.10 *
3310	22468	Repairs/Maintenance MID-ATLANTIC IRRIGATION	175682	PUMP HOSE/SHANK/CLMP	114.73

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3311	22468	22468	MID-ATLANTIC IRRIGATION	175685	LEACHATE PUMP	2,550.31
			Repairs & Maint-Auto & Eq			2,665.04 *
		12032	C & L MACHINE & WELDING	157823	REPAIR ROLL-OFF	258.00
		14300	EAST END MOTOR CO INC	61589	REPAIR FENDER DAMAGE	67.50
		19033	JIMMY'S SERVICECENTER	JUNE 25 10	OIL CHG & FILTERS	438.70
		21811	LOWE'S	906470	NUTS & BOLTS	6.60
		28596	SOUTHERN STATES	38721	WORK GLOVES	9.48
					ACCOUNT TOTAL	780.28 *
3840		10811	Contract Landfill - POS			120.00
		10811	ARENA TRUCKING COMPANY	JUNE 10	TRASH COLLECTION	105.00
		27191	RESOURCE INTERNATIONAL	36065	GRDWTR MONITORING	1,207.80
		32950	WRIGHT'S EXCAVATING	JULY 2010	LANDFILL OPERATION	42,187.50
					ACCOUNT TOTAL	43,620.30 *
3841		14723	Purchase of Serv - Recylli			667.20
		14723	EMANUEL TIRE OF VIRGINIA	464772	TIRE RECYCLING	558.00
		28866	EMANUEL TIRE OF VIRGINIA	464790	TIRE RECYCLING	915.29
			STEPS, INC	MAY 2010	RECYCLING FEE	2,140.49 *
5110			Electrical Services			
		28640	SOUTHSIDE ELECTRIC COOP	114379 001 610	DH SITE	52.15
		28640	SOUTHSIDE ELECTRIC COOP	114379 003 610	VIROSO SITE	73.44
		31844	DOMINION VA POWER	5181167213 610	LEACHATE PUMP	19.71
		31844	DOMINION VA POWER	8970737501 610	SCALEHOUSE	43.34
		31846	DOMINION VA POWER	0599507431 610	RICE SITE	16.15
		31846	DOMINION VA POWER	0670040567 610	CELL C PUMP STATION	17.34
		31846	DOMINION VA POWER	1144204110 610	GREEN BAY SITE	35.59
		31846	DOMINION VA POWER	7471653571 610	WORSHAM SITE	30.14
		31846	DOMINION VA POWER	8601161519 610	PROSPECT SITE	52.32
		31846	DOMINION VA POWER	9176847250 610	LANDFILL SITE	39.85
					ACCOUNT TOTAL	380.03 *
5230			Telecommunications			
		10105	AT&T	223 1595 610	PHONE	45.30
		10105	AT&T	248 5696 610	PHONE	29.23
		10105	AT&T	392 3675 610	PHONE	43.14
		10105	AT&T	392 9223 610	PHONE	35.40
		10105	AT&T	574 4166 610	PHONE	41.89
		28711	CENTURYLINK	223 1595 610	PHONE	42.25
		28711	CENTURYLINK	391 3442 610	PHONE	35.27
		28711	CENTURYLINK	392 3675 610	PHONE	48.02
		28711	CENTURYLINK	392 9223 610	PHONE	39.53
		28711	CENTURYLINK	574 4166 610	PHONE	43.95
		28711	CENTURYLINK	767 2769 610	PHONE	43.69
		30439	US CELLULAR	816442183 610	PHONE	30.13
		31335	VERIZON	248 5696 610	PHONE	49.43
		31335	VERIZON	736 2828 610	PHONE	72.71
					ACCOUNT TOTAL	599.94 *
5305		31421	Motor Vehicle Insurance			982.00
			VACORP	3741	MOTOR VEHICLE INS	982.00 *

AP375H
6/30/2010
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/16/2010 -- 6/30/2010

AFTER CHECKS
PAGE 15

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5440	28869	Portable Toilet Rental	876	MONTHLY SERVICE	662.50
		STIFF O INC			662.50 *
6008	29332	Vehicle & Powered Equip F	97 610	GAS	1,050.20
		TOWN OF FARMVILLE			1,050.20 *
6009	11216	Vehicle & Powered Equip S	5387	PLUGGED TIRE	18.00
	14300	BILL'S TIRE & AUTO SERVIC	61589	RECAP & CASING	479.58
	14300	EAST END MOTOR CO INC	61745	RECAP & CASING	238.52
		EAST END MOTOR CO INC			736.10 *
				MAJOR TOTAL	58,327.98 **
043200		GENERAL PROPERTIES			
2700	31421	Worker's Compensation	4288	WORKERS COMPENSATION	872.00
		VACORP			872.00 *
3310	22322	Repairs/Maintenance	22812	CHILDR MAINT CONTRCT	2,350.50
	24086	MCQUAY INTERNATIONAL	JUNE 23 10	EXTERMINATING SERVIC	150.00
	25960	OK TERMITTE & PEST CONTROL	24461	HEAT PUMP REPAIR	465.00
		PUNEY MECHANICAL CO INC			2,965.50 *
5110	28640	Electrical Services	114379 002 610	SRR LIGHTS	28.25
	31844	SOUTHSIDE ELECTRIC COOP	1230385005 610	ROY CLARK MONUMENT	10.98
	31844	DOMINION VA POWER	2786281903 610	COURTHOUSE	10,487.55
	31844	DOMINION VA POWER	9670710004 610	SHOP	24.85
	31846	DOMINION VA POWER	1545926683 610	SCOPE BLDG	84.06
	31846	DOMINION VA POWER	4951935099 610	SHERIFF DEPT SHED	5.50
	31846	DOMINION VA POWER	5856894620 610	WORSHAM CLERK OFFICE	31.62
	31846	DOMINION VA POWER	8105475944 610	AG BLDG	818.34
				ACCOUNT TOTAL	11,491.15 *
5230	10105	Telecommunications	223 8665 610	PHONE	39.18
	28711	AT&T	024 0033 610	LINE TO HOSPITAL	7.97
	28711	CENTURYLINK	223 8665 610	PHONE	49.93
	28711	CENTURYLINK	392 1943 610	PHONE	69.32
	30439	US CELLULAR	816442183 610	PHONE	104.50
				ACCOUNT TOTAL	270.90 *
5301	31421	Boiler Insurance	3741	BOILER INSURANCE	1,027.00
		VACORP			1,027.00 *
5302	31421	Fire Insurance	3741	FIRE INSURANCE	10,369.00
	31421	VACORP	3741	FIRE INSURANCE	4,137.00
	31421	VACORP	3741	FIRE INSURANCE	634.00
				ACCOUNT TOTAL	15,140.00 *
5305	31421	Auto Insurance	3741	MOTOR VEHICLE INS	2,454.00
		VACORP			2,454.00 *

AP375H
6/30/2010
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/16/2010 -- 6/30/2010

AFTER CHECKS
PAGE 16

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5440	28869	Portable Toilet Rental	876	MONTHLY SERVICE	100.00 *
		STIFF O INC			100.00 *
6005	10719	Janitorial Supplies	72304002 610	JANITORIAL SUPPLIES	336.28
	21811	ARAMARK UNIFORM SERVICES	901837	CLEANING SUPPLIES	59.72
	32550	LOWE'S	1231407 01	LATEX GLOVES	53.50
	32550	WILCO INC.	1231472 02	JANITORIAL SUPPLIES	625.00
		WILCO INC.			1,074.50 *
6007		Repairs and Maintenance S			
	11894	BUSINESS CARD	1412 PUCKETT610	US & STATE FLAGS	538.71
	13369	DIAMOND SPRINGS	11393100 610	WATER & EQUIP RENTAL	29.20
	21811	LOWE'S	906470	BATTERIES	22.97
	21811	LOWE'S	914003	TARP/TIE DOWNS/MULCH	68.63
	21811	LOWE'S	914093	MULCH/LANDSCAPE CLTH	73.27
	27922	CINTAS CORPORATION #524	524 09428 510	UNIFORM RENTAL	447.24
				ACCOUNT TOTAL	1,180.02 *
6008	29332	Vehicle & Powered Equip F	97 610	GAS	439.83
		TOWN OF FARMVILLE			439.83 *
8205	29456	Motor Vehicles	2001 DODGE RAM	2001 DODGE RAM	7,150.00
		TREASURER OF VIRGINIA			7,150.00 *
				ACCOUNT TOTAL	44,164.90 **
043400		CANNERY			
2700	31421	Worker's Compensation	4288	WORKERS COMPENSATION	146.00
		VACORP			146.00 *
3310	19371	Repairs & Maintenance	1783	SIGNS	570.50
		JOE GILES SIGNS INC			570.50 *
5110	28640	Electrical Services	44435 001 610	ELECTRIC SERVICE	69.45
		SOUTHSIDE ELECTRIC COOP			69.45 *
5230	10105	Telecommunications	223 8664 610	PHONE	44.40
	28711	AT&T	223 8664 610	PHONE	34.13
		CENTURYLINK			78.53 *
6001	32131	Office Supplies	2266	OFFICE SUPPLIES	22.83
		WAL-MART COMMUNITY			22.83 *
6005	32131	Janitorial Supplies	2266	CLEANING SUPPLIES	128.51
		WAL-MART COMMUNITY			128.51 *
6014	12098	Other Operating Supplies	90672642	CANS & LIDS	2,336.75
	17778	CAN CORP OF AMERICA INC	869148	DISPENSER/KNIFE HLDER	161.08
		HUBERT CO			

AP375H
6/30/2010
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/16/2010 -- 6/30/2010

AFTER CHECKS
PAGE 17

MAJOR# ACCT#	VENDOR NUMBER 31564	VENDOR NAME VA DEPT OF TAXATION	INV#	DESCRIPTION	AMOUNT
053500		COMPREHENSIVE SERVICES ACT			104.34
3160		CSA Programs			2,602.17 *
	11490	BRALEY & THOMPSON INC	CP 610	PROFESSIONAL SERVICE	3,904.00
	11490	BRALEY & THOMPSON INC	CP 610A	PROFESSIONAL SERVICE	326.50
	11490	BRALEY & THOMPSON INC	KC 610	PROFESSIONAL SERVICE	2,822.00
	11490	BRALEY & THOMPSON INC	SC 610	PROFESSIONAL SERVICE	2,822.00
	12280	CENTRA HEALTH	5670 610	PROFESSIONAL SERVICE	1,900.00
	12280	CENTRA HEALTH	5846 610	PROFESSIONAL SERVICE	1,900.00
	12280	CENTRA HEALTH	5928 610	PROFESSIONAL SERVICE	1,900.00
	12280	CENTRA HEALTH	7102 610	PROFESSIONAL SERVICE	2,720.00
	12280	CENTRA HEALTH	7102 610A	PROFESSIONAL SERVICE	1,496.00
	12280	CENTRA HEALTH	7336 610	PROFESSIONAL SERVICE	2,720.00
	12280	CENTRA HEALTH	7336 610A	PROFESSIONAL SERVICE	1,496.00
	12280	CENTRA HEALTH	7528 610	PROFESSIONAL SERVICE	2,720.00
	12280	CENTRA HEALTH	7528 610A	PROFESSIONAL SERVICE	1,496.00
	12280	CENTRA HEALTH	7573 610	PROFESSIONAL SERVICE	2,720.00
	12280	CENTRA HEALTH	7573 610A	PROFESSIONAL SERVICE	1,496.00
	12280	CENTRA HEALTH	7912 610	PROFESSIONAL SERVICE	2,720.00
	12280	CENTRA HEALTH	7912 610A	PROFESSIONAL SERVICE	1,496.00
	12280	CENTRA HEALTH	7932 610	PROFESSIONAL SERVICE	2,720.00
	12280	CENTRA HEALTH	7932 610A	PROFESSIONAL SERVICE	1,496.00
	12280	CENTRA HEALTH	7965 610	PROFESSIONAL SERVICE	2,176.00
	12280	CENTRA HEALTH	7965 610A	PROFESSIONAL SERVICE	1,496.00
	12929	CROSSROADS SERVICES BD	FAPT/CPMT 610	PROFESSIONAL SERVICE	2,930.00
	12929	CROSSROADS SERVICES BD	MAY 2010	FOSTER CARE	160.00
	13812	DOMINION YOUTH SERVICES	EH 610	PROFESSIONAL SERVICE	3,500.00
	13812	DOMINION YOUTH SERVICES	JM 610	PROFESSIONAL SERVICE	3,500.00
	14933	FAMILY PRESERVATION SERV	45259	PROFESSIONAL SERVICE	2,668.17
	14933	FAMILY PRESERVATION SERV	45260	PROFESSIONAL SERVICE	376.25
	14933	FAMILY PRESERVATION SERV	45277	PROFESSIONAL SERVICE	306.25
	14933	FAMILY PRESERVATION SERV	45289	PROFESSIONAL SERVICE	682.50
	16672	GRAFTON SCHOOL INC	123054	PROFESSIONAL SERVICE	665.00
	16672	GRAFTON SCHOOL INC	123055	PROFESSIONAL SERVICE	632.50
	16672	GRAFTON SCHOOL INC	123258	PROFESSIONAL SERVICE	1,150.00
	16672	GRAFTON SCHOOL INC	123259	PROFESSIONAL SERVICE	4,000.00
	17372	HARLAN RONALD & SARAH	JUNE 10	PROFESSIONAL SERVICE	4,000.00
	19341	JOHANSEN ROBERT & LILLIAN	JUNE 10	FOSTER CARE	448.00
	22457	MILLS BONNIE	JUNE 10	FOSTER CARE	1,050.00
	22703	MORTON DEKEACE	JUNE 10	FOSTER CARE	896.00
	28447	SMITH I'SHAWN	JUNE 10	FOSTER CARE	666.00
	30364	UHRICH ANGELA	FEB-MAR 10	FOSTER CARE	644.00
	31876	VSDB	JR 610	PROFESSIONAL SERVICE	345.00
	32131	WAL-MART COMMUNITY	JUNE 10	FOSTER CARE	3,197.21
				MAJOR TOTAL	227.55
				ACCOUNT TOTAL	3,617.99 **

AP375H
6/30/2010
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/16/2010 -- 6/30/2010

AFTER CHECKS
PAGE 18

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
3180		28220	Administrative SHANBERGER MABLE	JUNE 10 MAY 2010	FOSTER CARE FOSTER CARE ADMINISTRATIVE FEE	120.00 46.00 150.00 150.00 76,902.93 **
071100			SUPERVISION OF PARKS & RECREATION	CSA 610		ACCOUNT TOTAL MAJOR TOTAL
5641		25800	Mary E Branch Comm Center MARY E BRANCH COMMUNITY	10-11 SUPPORT	10-11 LOCAL SUPPORT	23,750.00 23,750.00 23,750.00 **
081100			PLANNING			ACCOUNT TOTAL MAJOR TOTAL
2700		31421	Worker's Compensation VACORP	4288	WORKERS COMPENSATION	143.00 143.00 *
3161		12628	Planning Commission COLEMAN R SAMUEL	JUNE 15 10	COMMISSION MTG	100.00
		16183	GILFILLAN SALLY W	JUNE 15 10	COMMISSION MTG	100.00
		16195	GILLIAM DONALD B	JUNE 15 10	COMMISSION MTG	100.00
		17646	HICKS LEE EDWARD JR	JUNE 15 10	COMMISSION MTG	100.00
		19875	JONES ROBERT M	JUNE 15 10	COMMISSION MTG	100.00
		21525	LEATHERWOOD CLIFFORD JACK	JUNE 15 10	COMMISSION MTG	100.00
		22170	MASON ROBERT CHRISTOPHER	JUNE 15 10	COMMISSION MTG	100.00
		25100	PAIKET THOMAS M	JUNE 15 10	COMMISSION MTG	100.00
		29386	TOWNSEND JOHN F III	JUNE 15 10	COMMISSION MTG	100.00
5210		11894	Postal Services BUSINESS CARD	1412 PUCKETT610	POSTAGE	35.94 35.94 *
5230		30439	Telecommunications US CELLULAR	816442183 610	PHONE	60.25 60.25 *
5305		31421	Auto Insurance VACORP	3741	MOTOR VEHICLE INS	491.00 491.00 *
5510		12628	Travel-Mileage COLEMAN R SAMUEL	JUNE 15 10	MILEAGE	12.00
		13108	DAVES-JOHNSON ALECIA	EXPENSES 610	MILEAGE & TOLLS	270.30
		16195	GILLIAM DONALD B	JUNE 15 10	MILEAGE	20.00
		17646	HICKS LEE EDWARD JR	JUNE 15 10	MILEAGE	11.50
		19875	JONES ROBERT M	JUNE 15 10	MILEAGE	5.00
		22170	MASON ROBERT CHRISTOPHER	JUNE 15 10	MILEAGE	9.00
		29386	TOWNSEND JOHN F III	JUNE 15 10	MILEAGE	7.50
					ACCOUNT TOTAL	335.30 *

AP375H
6/30/2010
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/16/2010 -- 6/30/2010

AFTER CHECKS
PAGE 19

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5530	13108	Travel-Subsistence & Lodg DAVES-JOHNSON ALECIA	EXPENSES 610	MEALS	49.71 -49.71 *
5540	12886	Travel-Convention & Educa CPEAV	PICKETT 610	SEMINAR REGISTRATION	120.00
	12886	CPEAV	PORTERFIELD 610	SEMINAR REGISTRATION	120.00
				ACCOUNT TOTAL	240.00 *
5810	29013	Dues and Association Memb SVSWMA	2010 DUES	DUES	30.00
	29015	SWANA	2011 22331	DUES	181.00
				ACCOUNT TOTAL	211.00 *
6001	11894	Office Supplies BUSINESS CARD	1412 PUCKETT610	SOFTWARE	29.95
	20600	KEY OFFICE SUPPLY	378688	PENS	16.98
				ACCOUNT TOTAL	46.93 *
				MAJOR TOTAL	2,513.13 **
081500		ECONOMIC DEVELOPMENT			
2700	31421	Worker's Compensation VACORP	4288	WORKERS COMPENSATION	164.00
				ACCOUNT TOTAL	164.00 *
3160	22279	Professional Services MCGUIRE WOODS LLP	91253658	CREATION-G/FALLS CDA	5,000.00
				ACCOUNT TOTAL	5,000.00 *
5110	31846	Electrical Services DOMINION VA POWER	0675198071 610	ELECTRIC SERVICE	119.12
	31846	DOMINION VA POWER	1059387447 610	ELECTRIC SERVICE	43.69
				ACCOUNT TOTAL	162.81 *
5210	11894	Postal Services BUSINESS CARD	2078 CARNEY 610	POSTAGE	57.64
				ACCOUNT TOTAL	57.64 *
5230	30439	Telecommunications US CELLULAR	816442183 610	PHONE	30.63
				ACCOUNT TOTAL	30.63 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	2078 CARNEY 610	MTG REFRESHMENTS	21.09
				ACCOUNT TOTAL	21.09 *
5810	15170	Dues & Association Member FARMVILLE CHAMBER OF	2826	MEMBERSHIP FEE	135.00
				ACCOUNT TOTAL	135.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	378000	COPIER DRUM-1/2 COST	94.50
	22453	MIDTOWN MAILBOXES	4343921482	DISPLAY MATERIALS	30.40
				ACCOUNT TOTAL	124.90 *
				MAJOR TOTAL	5,696.07 **
081600		TOURISM			
2700	31421	Worker's Compensation VACORP	4288	WORKERS COMPENSATION	8.00
				ACCOUNT TOTAL	8.00 *

AP375H
6/30/2010
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/16/2010 -- 6/30/2010

AFTER CHECKS
PAGE 20

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110	31846	Electrical Services	0675198071	ELECTRIC SERVICE	119.12
	31846	DOMINION VA POWER	1059387447	ELECTRIC SERVICE	43.68
				ACCOUNT TOTAL	162.80 *
5210	11894	Postal Services	1412	UPS CHARGE	5.95
		BUSINESS CARD			5.95 *
5230	10105	Telecommunications	392 1482	PHONE	69.03
	28711	CENTURYLINK	392 1482	PHONE	190.27
				ACCOUNT TOTAL	259.30 *
5899	10641	Special Projects	764	1/3 COST MAGAZINE AD	2,300.42
		APPOMATTOX TOWN OF			2,300.42 *
6001	20600	Office Supplies	378000	COPIER DRUM-1/2 COST	94.50
		KEY OFFICE SUPPLY			94.50 *
				MAJOR TOTAL	2,830.97 **
083500		COOPERATIVE EXTENSION OFFICE			
3199	29913	Purchase of Service - Oth	4TH QTR 610	4TH QTR SUPPORT	11,163.69
		TREASURER VA TECH			11,163.69 *
5230	28711	Telecommunications	392 4246	PHONE	97.69
		CENTURYLINK	610		97.69 *
				ACCOUNT TOTAL	11,261.38 **
094000		CAPITAL PROJECTS			
0024	11894	Cannery	1412	MIXING BLADES	225.16
	11894	BUSINESS CARD		UPS CHARGE	6.68
	21811	LOWE'S	901244	MURIATIC ACID	27.92
	21811	LOWE'S	901541	MURIATIC ACID	13.96
	21811	LOWE'S	901649	PAINT & ROLLERS	251.81
	21811	LOWE'S	901835	QUIKRETE	44.90
	21811	LOWE'S	901838	PLUMBING SUPPLIES	259.92
	21811	LOWE'S	902506	PLUMBING SUPPLIES	67.14
	21811	LOWE'S	906024	PLUMBING SUPPLIES	70.06
	21811	LOWE'S	909801	3/4 INCH PIPE	13.87
	25960	PUTNEY MECHANICAL CO INC	24418	PLUMBING SUPPLIES	31.20
				ACCOUNT TOTAL	1,012.62 *
0027	10291	STEPS-Tobacco Commission	62353	DOCK DOOR SEALS	1,729.00
	10370	AMELIA OVERHEAD DOORS		CAMERA SECURITY SYTM	10,092.00
		AMERICAN FEDERAL SECURITY			11,821.00 *
0028	12077	Prospect Depot VDOT Grant	13257	ARCHITECTURAL SERVIC	3,748.98
		CALLOWAY JOHNSON MOORE			3,748.98 *
				MAJOR TOTAL	16,582.60 **

AP375H
6/30/2010
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/16/2010 -- 6/30/2010

AFTER CHECKS
PAGE 21

MAJOR#	VENDOR NUMBER	VENDOR NAME	ACCT#	DEBT SERVICE	INV#	DESCRIPTION	AMOUNT
0010	30600	Rural Dev Rev Bond 1988B- RURAL DEVELOPMENT			LOAN 97-01 610	CH LOAN	6,508.00
0012	30600	Rural Dev CH Constr 1998C RURAL DEVELOPMENT			LOAN 97-02 610	CH LOAN	10,118.00
						ACCOUNT TOTAL	6,508.00 *
						ACCOUNT TOTAL	10,118.00 *
						MAJOR TOTAL	16,626.00 **
						FUND TOTAL	364,927.10

AP375H
6/30/2010
FUND # - 501 WATER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/16/2010 -- 6/30/2010

AFTER CHECKS
PAGE 22

MAJOR#	VENDOR	NUMBER	VENDOR	NAME	INV#	DESCRIPTION	AMOUNT
012110	WATER FUND - EXPENDITURES						
5305	31421	VACORP	Auto Insurance		3796	AUTO INSURANCE	75.00 *
5307	31421	VACORP	Liability Insurance		3796	LIABILITY INSURANCE	289.00 *
						ACCOUNT TOTAL	75.00 *
						ACCOUNT TOTAL	289.00 *
						MAJOR TOTAL	364.00 **
						FUND TOTAL	364.00

AP375H
6/30/2010
FUND # - 502 SEWER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/16/2010 -- 6/30/2010

AFTER CHECKS
PAGE 23

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
012110	SEWER FUND - EXPENDITURES				
5305	31421	VACORP	3796	AUTO INSURANCE	75.00 *
		Auto Insurance			75.00 *
5307	31421	VACORP	3796	LIABILITY INSURANCE	288.00 *
		Liability Insurance			288.00 *
043200	GENERAL PROPERTIES				363.00 **
5110	31846	DOMINION VA POWER	4148700281	SEWER PUMP	68.65
		Electrical Services			68.65 *
					68.65 **
				ACCOUNT TOTAL	
				MAJOR TOTAL	
				FUND TOTAL	431.65

AP375H
6/30/2010

FUND # - 732 RETIREMENT BENEFIT FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/16/2010 -- 6/30/2010

AFTER CHECKS
PAGE 24

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
002230	25257	LEOS Disbursements JOHNS VICKI K	JULY 2010	RETIREE BENEFIT	1,038.00 *
1101				ACCOUNT TOTAL	1,038.00 *
002230	29937	Retirees Insurance ANTHEM BCBS	JULY 2010	RETIREE HEALTH INS	1,020.00 *
1102				ACCOUNT TOTAL	1,020.00 *
				MAJOR TOTAL	2,058.00 **
				FUND TOTAL	2,058.00

MAJOR#	VENDOR NUMBER	VENDOR NAME	ACCT#	REVENUE SHARING FUND - VDOT	INV#	DESCRIPTION	AMOUNT
0104	17925	Route 628 Alternate HURT & PROFFITT, INC			25328	ROAD DESIGN/PRJ MNGT	6,106.75
						ACCOUNT TOTAL	6,106.75 *
						MAJOR TOTAL	6,106.75 **
						FUND TOTAL	6,106.75

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
2700	31421	Worker's Compensation VACORP	4288	WORKERS COMPENSATION	ACCOUNT TOTAL	94.00 *
3199	28095	Purchase of Services - Ot ALERE TOXICOLOGY SERV INC	206241	DRUG TESTING	ACCOUNT TOTAL	109.40 *
3500	15380	Printing and Binding FARMVILLE PRINTING	PCS 610	OFFICE FORMS	ACCOUNT TOTAL	788.33 *
3600	12350	Advertising CHARLOTTE GAZETTE	PCS 610	ADVERTISING	ACCOUNT TOTAL	21.60
	15240	FARMVILLE HERALD	PCS 610	ADVERTISING	ACCOUNT TOTAL	450.00
	20325	KENBRIDGE VICTORIA DSPTCH	18381	ADVERTISING	ACCOUNT TOTAL	24.50
5110	31846	Electrical Service DOMINION VA POWER	4323543985 610	ELECTRIC SERVICE	ACCOUNT TOTAL	61.87
	31846	DOMINION VA POWER	7218131923 610	ELECTRIC SERVICE	ACCOUNT TOTAL	173.83
5210	16944	Postal Services STIMPSON CONNIE	EXPENSES 610	POSTAGE	ACCOUNT TOTAL	3.26
	22217	MAXEY RENEE T	EXPENSES 610	POSTAGE	ACCOUNT TOTAL	33.54
	25482	PITNEY BOWES INC	620689	INK CARTRIDGES	ACCOUNT TOTAL	153.97
5230	10105	Telecommunications AT&T	392 8161 610	PHONE	ACCOUNT TOTAL	190.77 *
	22489	MOONSTAR BBS	PCS 610	DSL	ACCOUNT TOTAL	149.26
	28711	CENTURYLINK	392 8161 610	PHONE	ACCOUNT TOTAL	70.00
5303	23790	Flood Insurance W A WATSON & SONS INSURAN	PCS 610	FLOOD INSURANCE	ACCOUNT TOTAL	208.89
5306	23790	Surety Bonds W A WATSON & SONS INSURAN	PCS 610	SURETY BONDS	ACCOUNT TOTAL	428.15 *
5510	15954	Travel - Mileage FRANKLIN SHEENA	MILEAGE 610	MILEAGE	ACCOUNT TOTAL	1,800.00 *
	16682	GRAY SHARON	MILEAGE 610	MILEAGE	ACCOUNT TOTAL	1,800.00 *
	16944	STIMPSON CONNIE	EXPENSES 610	MILEAGE	ACCOUNT TOTAL	114.82 *
	21782	LIPSCOMB CHAD	MILEAGE 610	MILEAGE	ACCOUNT TOTAL	114.82 *
	22217	MAXEY RENEE T	EXPENSES 610	MILEAGE	ACCOUNT TOTAL	224.00
	22749	MOSS REBECCA	MILEAGE 610	MILEAGE	ACCOUNT TOTAL	258.75
	27156	REED CADANCE	EXPENSES 610	MILEAGE	ACCOUNT TOTAL	12.20
5530	27156	Travel - Subsistence & Lo REED CADANCE	EXPENSES 610	MILEAGE	ACCOUNT TOTAL	22.00
5540	27766	Travel - Convention and B ROCKHURST UNIVERSITY	PCS 610	MILEAGE	ACCOUNT TOTAL	223.90
				MILEAGE	ACCOUNT TOTAL	69.00
				MILEAGE	ACCOUNT TOTAL	81.50
				MILEAGE	ACCOUNT TOTAL	891.35 *
				MEALS	ACCOUNT TOTAL	39.67
				TRAINING	ACCOUNT TOTAL	39.67 *
					ACCOUNT TOTAL	199.00

AP375H
6/30/2010

PRINCE EDWARD
LISTING OF INVOICES FOR 6/16/2010 -- 6/30/2010

AFTER CHECKS
PAGE 27

FUND # - 741 PIEDMONT COURT SERVICES FUND

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001	31306	VCCJA	ANNUAL CONF 610	TRAINING	130.00
	999999	SKILLPATH SEMINARS	10039079	TRAINING	149.00
	999999	SKILLPATH SEMINARS	10039080	TRAINING	149.00
	999999	SKILLPATH SEMINARS	10039081	TRAINING	149.00
		Office Supplies			776.00 *
	12830	CORRECTIONAL ENTERPRISES	9372349	NAMEPLATE	5.55
	20600	KEY OFFICE SUPPLY	379791	INK CARTRIDGES	47.99
	20600	KEY OFFICE SUPPLY	379793	PENS/CARTRIDGES/TAPE	288.55
	22217	MAXEY RENEE T	EXPENSES 610	OFFICE SUPPLIES	67.68
	22217	MAXEY RENEE T	EXPENSES 610A	OFFICE SUPPLIES	711.99
	28592	SOUTHERN POLICE EQUIP CO	PCS 610	PEPPER SPRAY	31.97
				ACCOUNT TOTAL	1,153.73 *
6012	20325	Books & Subscriptions	PCS SUBSCRIP610	SUBSCRIPTION-1 YR	24.00
	999999	KENBRIDGE VICTORIA DSPTCH	DH2510	SUBSCRIPTION	48.00
				ACCOUNT TOTAL	72.00 *
6040	20904	ADP Equipment	100526 0068	NETWORK TROUBLESHOOT	75.00
	20904	KINEX NETWORKING SOLUTION	100622 0023	REMOTE BACKUP	179.40
	22489	MOONSTAR BBS	PCS 610	IP BLOCK	15.00
	999999	COMPUCOM	PCS 610	VCIN/G-LINK MAINT	45.00
				ACCOUNT TOTAL	314.40 *
8202	22217	Furniture and Fixtures	EXPENSES 610	TABLE	113.00
	22217	MAXEY RENEE T	EXPENSES 610A	WEBCAMS	104.98
				ACCOUNT TOTAL	217.98 *
				MAJOR TOTAL	7,722.40 **
097001	PCS SUPERVISION FEES EXPENDITURES				
6006	17346	PCS - Janitorial Services	JUNE 10	CLEANING SERVICE	210.00
		HARDY PAGE			210.00 *
				ACCOUNT TOTAL	210.00 **
				MAJOR TOTAL	210.00 **
				FUND TOTAL	7,932.40
				TOTAL DUE	381,819.90

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____
 _____ Title _____ Date _____
 _____ Title _____ Date _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 13, 2010
Item No.: 5-d
Department: County Administration
Staff Contact: Sheila Martin/Barbara Poulston
Issue: Consent Agenda - Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 16, 2010
 Item No.: 6
 Department: County Administrator
 Staff Contact: W.W. Bartlett
 Issue: Appropriations and Budget Amendments

Summary:

The first action item listed below transfers funds in the FY 2010 Budget from the Cooperative Extension Line item to Capital line items in the General Properties Department. This transfer was approved by the Board during the June Meeting for the Purchase of a truck and utility trailer for use by the Maintenance Department.

The Second action item budgets and appropriates a grant from the Virginia Commission for the Arts for the FY 2011 Budget to be used by The Longwood Visual Arts Center . This is a Local Challenge Grant requiring a matching appropriation from Prince Edward County. The matching appropriation was contained in the approved budget. The grant effectively doubles the funds Prince Edward normally provides the Visual Arts Center.

Attachments: Virginia Commission for the Arts Grant Award Letter

Recommendation: Approve the budget amendment below and appropriate the same funds and authorize the County Administrator to sign all documents required by the grant.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
---------	------	------	--------	-------------	-------	--------

FY 2010 Budget Amendment

4 (Exp)	100	83500	3199	Cooperative Ext/Purchase of Service		\$10,500
4 (Exp)	100	61000	0016	Instruction	\$10,500	

FY 2011 Budget Amendment

3(Rev)	100	24040	0090	Commission of the Arts Challenge Grant		\$ 2,494
4(Exp)	100	53501	5666	Arts Challenge Grant	\$ 2,494	

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	



COMMONWEALTH of VIRGINIA

Commission for the Arts

LEWIS HOUSE - SECOND FLOOR
223 GOVERNOR ST.
RICHMOND, VIRGINIA 23219-2010

PEGGY J. BAGGETT
EXECUTIVE DIRECTOR

BOARD/COMMISSION MEMBERS

NICHOLAS J. COWATTA, JR., CHAIR
ACCOMAC, VA

LISA ALDERMAN
ABINGDON, VA

WILLIE DELL
RICHMOND, VA

DR. GWENDOLYN H. EVERETT
ALEXANDRIA, VA

TINA LEA
VIRGINIA BEACH, VA

SHARRON KITCHEN MILLER
NEWPORT NEWS, VA

EVELIA GONZALEZ PORTO
RICHMOND, VA

ANN EDWARDS RUST
HERNDON, VA

MARCIA NEUHAUS SPECK
ALEXANDRIA, VA

MARCIA H. THALHIMER
RICHMOND, VA

ANN BONDURANT TRINKLE
ROANOKE, VA

J. VAUGHAN WEBB
FERRUM, VA

DEBORAH H. WYLD
SMITHFIELD, VA

June 25, 2010

W.W. Bartlett, County Administrator
Prince Edward County
P.O. Box 382
Farmville, Virginia 23901

Grant I.D.#: 11-0380 **Local Government Challenge Grant** \$ 2,494
Federal I.D.#: 546001523 **FIPS:** 147

Dear Mr. Bartlett:

It is a pleasure to inform you that the Virginia Commission for the Arts has awarded your locality a Local Government Challenge Grant for 2010 - 2011 in the amount on the reference line above.

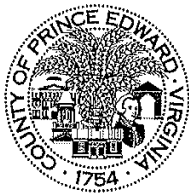
Your signature on the certification of assurances attached to the application indicated your agreement to the grant conditions. Any changes in the distribution of either the local or state funds must be reported to the Commission staff. In all published materials and announcements about your local re-granting program, acknowledgement must be made that the program is partially supported by the Virginia Commission for the Arts and the National Endowment for the Arts.

In order to release the funds, the Commission must receive written confirmation that your local government has fulfilled the matching requirement. The requirement is met through an appropriation of 2010 - 2011 local tax revenues for arts organizations matching or exceeding the amount of the grant. This confirmation may take the form of the appropriate page of your jurisdiction's approved 2010 - 2011 budget or a letter from you confirming the match. Your confirmation should refer to the total actual dollar amounts to be received by the arts organizations.

The Commission is grateful for your contribution in making high quality arts activities available to the citizens of Virginia. Please accept our best wishes for your continued success.

Sincerely,

Peggy J. Baggett
Peggy J. Baggett
Executive Director



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 13, 2010
Item No.: 7
Department: County Attorney/Commissioner of Revenue
Staff Contact: James R. Ennis/Beverly M. Booth
Issue: Erroneous Assessment

Summary: At the June Board meeting, the Board heard from Anne H. Bowman regarding a piece of property on which she had paid taxes, and also stated to which she did not have clear title. The Board directed the County Attorney to review the facts of this situation and report back to you. Enclosed is a letter from County Attorney Jim Ennis. Also attached is the Certificate of Refund submitted to the Board by the Commissioner of Revenue.

Attachments: Letter from County Attorney Jim Ennis.
Certificate of Refund – Anne H. Bowman - \$424.00 (Real Estate)

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Jones _____
Wlick _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

BOARD OF SUPERVISORS

WILLIAM G. FORE, JR.
CHAIRMAN

HOWARD F. SIMPSON
VICE-CHAIRMAN

SALLY W. GILFILLAN
MATTIE P. WILEY
ROBERT M. JONES
CHARLES W. MCKAY
JAMES C. MOORE
LACY B. WARD



COUNTY ADMINISTRATOR
W.W. BARTLETT

POST OFFICE BOX 362
FARMVILLE, VA 23901

(434) 392-8837 VOICE
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US

COUNTY OF PRINCE EDWARD, VIRGINIA

June 29, 2010

Prince Edward County
Board of Supervisors
111 South St.
Farmville, Virginia 23901

Re: Anne Bowman
Application for Real Estate Tax Refund
2.00 acres

Dear Board Members:

As you no doubt will recall, at the June meeting of the Board, Mrs. Anne Bowman appeared during the public participation portion of the meeting and represented to the Board that she had paid the real estate taxes on a two acre parcel of land for the past 41 years only to find that the two acre parcel did not belong to her. This two acre parcel was purported to lay in the middle of the Lacy property through which alternate Rt. 628 is proposed to run. An examination of the records in the Circuit Court Clerk's Office does not show any record of ownership of this property by Mrs. Bowman. In fact, if Mrs. Bowman had any ownership interest in the property, it was extinguished by a suit to quiet title filed in the Circuit Court of Prince Edward County by Glad Hill Properties, LLC. By decree entered on July 26, 2004, the Circuit Court of Prince Edward County determined that the title to 2.39 acres, more or less, was perfected in Glad Hill Properties, LLC. By virtue of this Court decree, the Board of Supervisors is without the ability to address Mrs. Bowman's claim of ownership.

Pursuant to current Virginia law, Mrs. Bowman is entitled to be reimbursed for the erroneous payment of real estate taxes for the tax years, 2006, 2007, 2008 and 2009. Section 58.1-3990 of the Code of Virginia limits the refund of erroneously assessed taxes to the present tax year plus three years. The Board may also authorize the refund of any penalty and interest paid by the taxpayer.

It is the opinion of this office that the Board of Supervisors should approve the payment of the erroneously assessed taxes for the years 2006, 2007, 2008 and 2009 as requested by the Commissioner of Revenue.

PRINCE EDWARD COUNTY BOARD OF SUPERVISORS

MISSION STATEMENT

TO REPRESENT ALL CITIZENS, PROVIDE LEADERSHIP, CREATE VISION AND SET POLICY TO ACCOMPLISH EFFECTIVE CHANGE, PLANNED GROWTH AND PROVIDE ESSENTIAL SERVICES WHILE MAINTAINING AND ENHANCING THE QUALITY OF LIFE IN PRINCE EDWARD COUNTY.

In the event Mrs. Bowman wishes to attack the decree of the Circuit Court, she may retain legal counsel for that purpose and file suit to set aside the decree of July 26, 2004.

Very truly yours,

A handwritten signature in black ink, appearing to read "James R. Ennis". The signature is written in a cursive style with a prominent initial "J" and a long, sweeping underline.

James R. Ennis
Prince Edward County Attorney

Office of the Commissioner of the Revenue
Prince Edward County

Certificate for Refund of Local Taxes Erroneously Assessed and Paid

Date: May 13, 2010
 Pay To: Anne H Bowman
 Address: 3607 Mt Pleasant Road
Mecherrin VA 23954
 Total
 Refund: \$424.00

The above named taxpayer has duly filed application for the refund of Local Taxes assessed by the said Commissioner of the Revenue for the County of Prince Edward as follows:

<u>Subject of Taxation</u>	<u>Year</u>	<u>Page</u>	<u>Line</u>	<u>Value</u>	<u>Penalty/ Interest</u>	<u>Total Taxes</u>
Real Estate	2009	1243	7	\$24,000	-0-	\$96.00
Real Estate	2008	1227	4	\$20,000	-0-	\$114.00
Real Estate	2007	1206	1	\$20,000	-0-	\$114.00
Real Estate	2006	1184	10	\$20,000	-0-	\$100.00

The foregoing assessment(s), having been paid and on evidence submitted, it is adjudged that the foregoing assessment(s) is/are erroneous for the following reason(s): Pursuant to chancery suit CH400013-00 land was acquired by Gold Hill Properties LLC.

<u>Subject of Taxation</u>	<u>Year</u>	<u>Value</u>	<u>Taxes</u>	<u>Penalty/ Interest</u>	<u>Total</u>	<u>Refund</u>
Real Estate	2009	\$24,000	\$96.00	-0-	\$96.00	\$96.00
Real Estate	2008	\$20,000	\$114.00	-0-	\$114.00	\$114.00
Real Estate	2007	\$20,000	\$114.00	-0-	\$114.00	\$114.00
Real Estate	2006	\$20,000	\$100.00	-0-	\$100.00	\$100.00

Pursuant to Section 58.1-3981, Code of Virginia, I do hereby certify that the foregoing certificate for refund is correct to the best of my knowledge and belief:

Beverly N. Booth
Commissioner of the Revenue

I do hereby approve the foregoing certificate for refund:

James R. Edwards
Attorney for the Commonwealth

According to the foregoing certificate of refund as submitted by the Commissioner of the Revenue and approved by the Attorney for the Commonwealth, it is adjudged that the taxpayer is entitled to a refund in the amount of the difference between the taxes assessed and paid and the taxes which should have been assessed and paid, and that the Treasurer of this County is hereby directed to refund to

Anne H Bowman the excess taxes paid in the amount of \$424.00.

By order of the Board of Supervisors:

Date

Clerk, Board of Supervisors



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 13, 2010
Item No.: 8
Department: VDOT
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters

Summary: Kevin Wright with VDOT will be present to discuss any highway matters with the Board.

Attachments: A copy of the projects in Prince Edward County from the recently adopted FY 11 State Six-Year Plan. *(Informational Only)*

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 13, 2010
Item No.: 9
Department: Planning & Community Development
Staff Contact: Jonathan L. Pickett
Issue: PUBLIC HEARING: Amendment to County Comprehensive Plan

Summary: As the Board is aware, Prince Edward County is seeking to have an Alternate Route 628 constructed to the south of the public school complex. This new roadway would benefit the county by reducing the amount of traffic going through the school complex, as well as serving the Granite Falls project and other economic development projects along the new corridor.

The county comprehensive plan does not presently mention Alternate 628 as a specific transportation priority. In order to enhance our ability to secure additional grant funding for the project this priority should be included in the comprehensive plan. This change requires the Board hold a public hearing.

The Planning Commission held a public hearing on June 15, 2010 and received no comments on the amendment. Following the hearing the commission voted unanimously to recommend approval to the Board.

Attachments: 1) Public Hearing Notice
2) Proposed Amendment to Comprehensive Plan

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



Please publish the following Notice of Public Hearing in the **Friday, June 25, 2010 and Friday, July 2, 2010** editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.



NOTICE OF PUBLIC HEARING

PUBLIC HEARING – The Prince Edward County Board of Supervisors will hold a public hearing on Tuesday, July 13, 2010 at 7:30 p.m. in the Board of Supervisors Room of the Prince Edward County Courthouse, 111 South Street, Farmville, Virginia to gather citizen input on a proposed amendment to Chapter V (pages 45-46) of the *Prince Edward County Comprehensive Plan*. Specifically, language is proposed identifying Alternative Route 628 as a transportation priority. This proposed project would enable through-traffic on existing Route 628 (Zion Hill Road) to bypass the public schools complex. A copy of the proposed amendment is available for public review on the County's web site at www.co.prince-edward.va.us or in the Prince Edward County Administrator's Office, TEL: 434-392-8837. It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact the Prince County Administrator's Office prior to July 9, 2010.

By Order of the Board of Supervisors
W.W. Bartlett, County Administrator

Prince Edward County
Comprehensive Plan
Chapter V
PROPOSED AMENDMENT

Primary highways in the County, as well as proposed Alternate Route 628, are briefly discussed below.

U.S. 460 – This is a major east-west highway that provides access to the northern part of the county. It is a major commerce route. The road is a dual highway, with bypasses around the towns of Farmville and Pamplin. The entire route has speed limits of 60 mph (65 mph on Farmville bypass) and the road is a major asset in the County's efforts to promote economic development.

U.S. Route 15 – This highway is a major two-lane north-south route, which goes across the central part of the county. The county's major anticipated growth corridor extends along Route 15 from Farmville to the Hampden-Sydney area. One of the county's long-term goals is to have this route four-laned, especially the section from Route 628 near Farmville, to Route 133 at Kingsville. This goal/request is presented to the Commonwealth Transportation Board annually.

U. S. Route 360 – This four-lane highway is located in the southeastern part of the county and serves as the main transportation route between Richmond and Danville. Commercial development along this route in Prince Edward County is limited.

Virginia Route 307 – This two-lane highway serves a short-cut between U.S. 360 in Amelia County and U.S. 460 at Rice. The road is hilly and receives a great deal of truck traffic.

Virginia Route 45 – Only a small section of this road is actually located in Prince Edward County, all within the Town of Farmville. The highway extends north from Farmville into Cumberland and Goochland counties.

Virginia Route 133 – This road is only 1.2 miles in length, and basically serves as a bypass around the Hampden-Sydney College campus.

Proposed Alternate Route 628 – This project would reduce the traffic flow through the school complex, by providing an alternate route to the south of existing route 628 (Zion Hill Road). As proposed, the new road would branch off of existing Route 628, near the Poplar Forest Apartments and go west intersecting Route 15 at the Dominion Drive traffic signal. This is a priority project for the county and state revenue sharing funds are being sought to assist in construction costs.

Major secondary roads in the county, in addition to Route 628, include: Routes 665, 696, 658 630, 626, and 604. Funding for secondary road improvements is allocated to Prince Edward County on the basis of a six-year funding plan prepared jointly by VDOT and the County. **In addition, the county on occasion seeks state revenue sharing funds for priority projects.**

Current FY 05-06 funding for County secondary improvements is approximately \$837, 000 with projected five year funding at 4.4 million dollars. Most projects in the six year plan are minor road enhancements The six-year plan contains no new highway segments, or new major road improvements.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 13, 2010
Item No.: 10
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: FY 11 Crossroads Performance Contract

Summary: Annually, it is necessary for the Board of Supervisors to approve the Crossroads Performance Contract. Attached is a letter from Will Rogers. The entire document is too large to photocopy, but is available for your review prior to the meeting in the County Administrator's office. Attached are pages from the contract that include a summary program services and financial information.

Attachments: Letter from Will Rogers
Financial excerpts of performance contract

Recommendation: Board approval of the FY 2011 Crossroads Performance Contract.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	

*Crossroads Community Services Board
P.O. Drawer 248
60 Bush River Drive
Farmville VA 23901-0248
(434) 392-7049 Extension 252, Fax (434) 392-9221
E-mail: wrogers@crossroadscsb.org*

June 23, 2010

Mr. Wade Bartlett
County Administrator, Prince Edward County
PO Box 382, Courthouse Annex, 3rd Floor
Farmville, VA 23901

Dear Mr. Bartlett:

Enclosed is a copy of the Fiscal Year 2011 Performance Contract between Crossroads Community Services Board and the Department of Behavioral Health and Developmental Services (DBHDS). This contract was approved by our Board of Directors on Tuesday, June 22, 2010. It was submitted electronically to DBHDS on Wednesday, June 23, 2010.

As found in the Code of Virginia, § 37.2-508. Performance contract for mental health, mental retardation, and substance abuse services.

D. No community services board shall be eligible to receive state-controlled funds for mental health, mental retardation, or substance abuse services after September 30 of each year unless (i) its performance contract has been approved by the governing body of each city or county that established it and by the Department; (ii) it provides service, cost, revenue, and aggregate and individual consumer data and information, notwithstanding the provisions of § 37.2-400 or any regulations adopted thereunder, to the Department in the format prescribed by the Department; and (iii) it uses standardized cost accounting and financial management practices approved by the Department.

Therefore I am asking that you present this to the Board of Supervisors for their review and approval. If additional information is needed or you would like me to attend a meeting to discuss, please let me know. Please advise me of the county's action as I have to submit that information to DBHDS by mid September. I am,

Respectfully Yours,



F. Will Rogers
Executive Director

cc. Local Government Performance contract file-2011

Exhibit A

Crossroads Community Services Board

Consolidated Budget				
Revenue Source	Mental Health	Developmental Services	Substance Abuse	TOTAL
State Funds	428,687	0	507,852	936,539
State Restricted Funds	1,399,650	0	99,119	1,498,769
Local Matching Funds	331,038	0	10,200	341,238
Total Fees	4,668,020	7,354,108	63,120	12,085,248
Transfer Fees (To)/From	0	0	0	0
Federal Funds	83,749	0	562,985	646,734
Other Funds	0	245,010	189,753	434,763
State Retained Earnings	419,772	0	20,000	439,772
Federal Retained Earnings	0		0	0
Other Retained Earnings	0	0	0	0
Subtotal Funds	7,330,916	7,599,118	1,453,029	16,383,063
State Funds One-Time	0		0	0
State Restricted Funds One-Time		0		0
Federal Funds One-Time	0		0	0
Subtotal One -Time Funds	0	0	0	0
TOTAL ALL FUNDS	7,330,916	7,599,118	1,453,029	16,383,063
Cost for MH/DVS/SA	7,591,732	7,599,118	1,494,820	16,685,670
Cost for Services Available Outside of a Program Area				519,324
Total Cost				17,204,994

Local Match Computation	
Total State Funds	2,435,308
Local Matching Funds	341,238
Total State and Local Funds	2,776,546
% Local Match	12.29%

Administration Expenses	
Total Admin. Expenses	1,649,024
Total Expenses	17,204,994
% Administration	9.58%

FY 2011 Community Services Performance Contract

Local Government Tax Appropriations

Crossroads Community Services Board

City/County	Tax Appropriation
Prince Edward County	62,643
Nottoway County	41,200
Lunenburg County	51,000
Cumberland County	28,840
Charlotte County	68,000
Buckingham County	32,960
Amelia County	56,595
Total Local Government Tax Funds:	341,238



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 13, 2010
Item No.: 11
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: VRS TRANSITIONAL BENEFITS PROGRAM

Summary: The 2010 General Assembly established a VRS benefit program that allows school divisions and local governments to offer a severance benefit or an enhanced retirement benefit to employees who are involuntarily separated for employment. The program is effective through June 30, 2012. The General Assembly may or may not continue this program past that date. The cost of the program will be factored into our VRS retirement contribution rates.

If this program is authorized and used, it will cause an increase in the County's VRS rate. There are both short-term and long-term costs associated with this Program. There are severance costs that must be paid at the time of separation plus the County would have to pay both Health and Life Insurance for 12 months. There is also an enhanced retirement option that will increase the long-term retirement costs of the County.

An involuntary separation is a layoff because of a budget reduction, agency reorganization, workforce downsizing or another cause not related to job performance or misconduct. Employees of the Constitutional Officers are covered but the Officer's are not eligible.

We can table this action and make this decision at any time as long as the election is made before the involuntary separation. At this time no other locality has signed up for this program.

Attachments: VRS Transitional Benefits Program Information Packet

Recommendation: Do not authorize this program at this time. If the County has a severance issue in the future we can relook at this program.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



Virginia
Retirement
System

P.O. Box 2500, Richmond, Virginia 23218-2500
Toll free: 1-888-VARETIR (827-3847)
Web site: www.varetire.org
E-mail: vrs@varetire.org

TO: Political Subdivision Administrative Heads

FROM: Robert P. Schultze, Director, Virginia Retirement System

DATE: May 24, 2010

SUBJ: **Transitional Benefits Program Resolution Packet**

The 2010 General Assembly established the Transitional Benefits Program that allows school divisions and VRS-participating political subdivisions to provide a transitional severance benefit or an enhanced retirement benefit to employees who are involuntarily separated from employment. You can elect to offer this program to your employees by submitting a formal resolution to VRS. Sheriffs, treasurers, commissioners of revenue, commonwealth attorneys and circuit court clerks are not eligible for the Transitional Benefits Program. However, personnel reporting to these employees are eligible for the program.

If you elect this program, the cost of enhanced retirement benefits will be factored into your future employer contribution rate. This resolution packet provides the following information to assist you in your deliberations regarding program election:

- Employer guide
- Copy of the state budget language
- Guide resolution you can use to elect the program
- Employer Certification of Involuntary Separation Under the Transitional Benefits Program (VRS-11B)
- Employer Certification of VRS Basic Group Life Insurance Coverage Under the Transitional Benefits Program (VRS-11C)
- FAQs

Questions?

Contact one of the following VRS Employer Representatives if you have questions about preparing and submitting the resolution:

- Rohn Brown at rbrown@varetire.org or (804) 775-3228
- Marie Daniels at mdaniels@varetire.org or (804) 344-3197

Also visit www.varetire.org/etbp for program forms and additional information about the Transitional Benefits Program.

Thank you.

Enclosures

An Independent Agency of the Commonwealth of Virginia

2010 Appropriations Act (2008-2010 Biennium)

Transitional Benefits Program

Item 472.10 F of House Bill 29*

F. The purpose of this paragraph is to provide a transitional severance benefit, under the conditions specified, to eligible city, county, school division or other political subdivision employees who are involuntarily separated from employment with their employer.

1.a. "Involuntary separation" includes, but is not limited to, terminations and layoffs from employment with the employer, or being placed on leave without pay-layoff or equivalent status, due to budget reductions, employer reorganizations, workforce downsizings, or other causes not related to the job performance or misconduct of the employee, but shall not include voluntary resignations. As used in this paragraph, a "terminated employee" shall mean an employee who is involuntarily separated from employment with his employer.

b. The governing authority of a city, county, school division or other political subdivision electing to cover its employees under the provisions of this paragraph shall adopt a resolution, as prescribed by the Board of Trustees of the Virginia Retirement System, to that effect. An election by a school division shall be evidenced by a resolution approved by the Board of such school division and its local governing authority.

2.a. Any (i) "eligible employee" as defined in § 51.1-132, (ii) "teacher" as defined in § 51.1-124.3, and (iii) any "local officer" as defined in § 51.1-124.3 except for the treasurer, commissioner of the revenue, attorney for the Commonwealth, clerk of a circuit court, or sheriff of any county or city, and (a) for whom reemployment with his employer is not possible because there is no available position for which the employee is qualified or the position offered to the employee requires relocation or a reduction in salary and (b) whose involuntary separation was due to causes other than job performance or misconduct, shall be eligible, under the conditions specified, for the transitional severance benefit conferred by this paragraph. The date of involuntary separation shall mean the date an employee was terminated from employment or placed on leave without pay-layoff or equivalent status.

b. Eligibility shall commence on the date of involuntary separation.

3.a. On his date of involuntary separation, an eligible employee with (i) two years' service or less to the employer shall be entitled to receive a transitional severance benefit equivalent to four weeks of salary; (ii) three years through and including nine years of consecutive service to the employer shall be entitled to receive a transitional severance benefit equivalent to four weeks of salary plus one additional week of salary for every year of service over two years; (iii) ten years through and including fourteen years of consecutive service to the employer shall be entitled to receive a transitional severance benefit equivalent to twelve weeks of salary plus

1

two additional weeks of salary for every year of service over nine years; or (iv) fifteen years or more of consecutive service to the employer shall be entitled to receive a transitional severance benefit equivalent to two weeks of salary for every year of service, not to exceed thirty-six weeks of salary.

b. Transitional severance benefits shall be computed by the terminating employer's payroll department. Partial years of service shall be rounded up to the next highest year of service.

c. Transitional severance benefits shall be paid by the employer in the same manner as normal salary. In accordance with § 60.2-229, transitional severance benefits shall be allocated to the date of involuntary separation. The right of any employee who receives a transitional severance benefit to also receive unemployment compensation pursuant to § 60.2-100 et seq. shall not be denied, abridged, or modified in any way due to receipt of the transitional severance benefit; however, any employee who is entitled to unemployment compensation shall have his transitional severance benefit reduced by the amount of such unemployment compensation. Any offset to a terminated employee's transitional severance benefit due to reductions for unemployment compensation shall be paid in one lump sum at the time the last transitional severance benefit payment is made.

d. For twelve months after the employee's date of involuntary separation, the employee shall continue to be covered under the (i) health insurance plan administered by the employer for its employees, if he participated in such plan prior to his date of involuntary separation, and (ii) group life insurance plan administered by the Virginia Retirement System pursuant to Chapter 5 (§ 51.1-500 et seq.) of Title 51.1, or such other group life insurance plan as may be administered by the employer. During such twelve months, the terminating employer shall continue to pay its share of the terminated employee's premiums. Upon expiration of such twelve month period, the terminated employee shall be eligible to purchase continuing health insurance coverage under COBRA.

e. Transitional severance benefit payments shall cease if a terminated employee is reemployed or hired in an individual capacity as an independent contractor or consultant by the employer during the time he is receiving such payments.

f. All transitional severance benefits payable pursuant to this section shall be subject to applicable federal laws and regulations.

4.a. In lieu of the transitional severance benefit provided in subparagraph 3 of this paragraph, any otherwise eligible employee who, on the date of involuntary separation, is also (i) a vested member of the Virginia Retirement System, including a member eligible for the benefits described in subsection B of § 51.1-138, and (ii) at least fifty years of age, may elect to have the employer purchase on his behalf years to be credited to either his age or creditable service or a combination of age and creditable service, except that any years of credit purchased on behalf of a member of the Virginia Retirement System, including a member eligible for the benefits

2

described in subsection B of § 51.1-138, who is eligible for unreduced retirement shall be added to his creditable service and not his age. The cost of each year of age or creditable service purchased by the employer shall be equal to fifteen percent of the employee's present annual compensation. The number of years of age or creditable service to be purchased by the employer shall be equal to the quotient obtained by dividing (i) the cash value of the benefits to which the employee would be entitled under subparagraphs 3.a. and 3.d. of this paragraph by (ii) the cost of each year of age or creditable service. Partial years shall be rounded up to the next highest year. Deferred retirement under the provisions of subsection C of §§ 51.1-153 and 51.1-205, and disability retirement under the provisions of § 51.1-156 et seq., shall not be available under this paragraph.

b. In lieu of the (i) transitional severance benefit provided in subparagraph 3 of this paragraph and (ii) the retirement program provided in this subsection, any employee who is otherwise eligible may take immediate retirement pursuant to §§ 51.1-155.1 or 51.1-155.2.

c. The retirement allowance for any employee electing to retire under this paragraph who, by adding years to his age, is between ages fifty-five and sixty-five, shall be reduced on the actuarial basis provided in subdivision A. 2. of § 51.1-155.

d. The retirement program provided in this subparagraph shall be otherwise governed by policies and procedures developed by the Virginia Retirement System.

e. Costs associated with the provisions of this subparagraph shall be factored into the employer contribution rates paid to the Virginia Retirement System beginning with the June 30, 2011 actuarial evaluation.

**The same language is also provided in Item 469 Q of House Bill 30, the 2010-2012 biennial budget.*

Guide Resolution
Political Subdivisions
Transitional Benefits Program

As set out by the General Assembly in the Appropriations Act, participating localities may offer a Transitional Severance Benefit or Enhanced Retirement Benefit to eligible employees who are involuntarily separated from their jobs due to budget reductions, employer reorganizations, workforce downsizings or other causes not related to job performance or misconduct of the employee, according to the terms and conditions of the Act.

BE IT RESOLVED, that the **[Poli Sub Name]** [employer code(s)] does hereby make the revocable election to participate in the Transitional Benefits Program and to offer the Program to eligible employees of **[Poli Sub Name]** effective **[Month, Day, Year]**; and

BE IT ALSO RESOLVED, that the **[Poli Sub Name]** agrees to accept all liability for any current or future additional employer contributions and any increases in current or future employer contribution rates resulting from its election to provide the benefits of the Transitional Benefits Program to its employees; and

NOW, THEREFORE, **[Chairman's Name]**, of the **[Poli Sub Name]**, is hereby authorized and directed in the name of the **[Poli Sub Name]** to execute any required contract in order that said eligible employees of the **[Poli Sub Name]** may participate in the Transitional Benefits Program. In execution of any contract which may be required, the seal of the **[Poli Sub Name]** shall be affixed and attested by the Clerk, and said officers of **[Poli Sub Name]** are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by the **[Poli Sub Name]** for this purpose.

County/City/Governing Body Chair

CERTIFICATE

I, **[Poli Sub Clerk's Name]**, Clerk of the **[Poli Sub Name]**, certify that the foregoing is true and correct copy of a resolution passed at a lawfully organized meeting of the **[Poli Sub Name]** held at **[City]**, Virginia at **[hour]** o'clock on **[Month, Day, Year]**. Given under my hand and seal of the **[Poli Sub Name]** this **[Day]** day of **[Month]**, **[Year]**.

Clerk



Transitional Benefits Program (TBP)

May 2010

The 2010 General Assembly established the Transitional Benefits Program to allow school divisions and VRS-participating political subdivisions to provide a transitional severance benefit or an enhanced retirement benefit to employees who are involuntarily separated from employment. Involuntary separation is a layoff because of a budget reduction, agency reorganization, workforce downsizing or other causes not related to job performance or misconduct. The program is effective through June 30, 2012. The General Assembly may or may not continue the program in subsequent budgets or establish it as a permanent program under the *Code of Virginia*.

Teachers, other school employees (cafeteria workers, bus drivers and maintenance workers) and political subdivision employees are eligible for benefits under the program, depending on your election. Sheriffs, treasurers, commissioners of revenue, commonwealth attorneys and circuit court clerks are not eligible for the Transitional Benefits Program. However, personnel reporting to these employees are eligible for the program. If you elect this program, the cost of enhanced retirement benefits will be factored into your future employer contribution rate. For teachers, the costs associated with benefits provided by electing school divisions will be factored into the future pooled VRS contribution rate for teachers.

Submitting the Resolution

A political subdivision can elect the program for its employees by submitting a signed resolution. A school division can elect the program for teachers, other school employees or both groups by submitting a signed resolution from the school board and the local governing body, which also must approve the school board's election.

Once elected, the program is effective on the date indicated in the resolution. You may enter an end date of no later than June 30, 2012 in the resolution, or you can later revoke your election by submitting another resolution to VRS. As long as your election is in effect, employees who are involuntarily separated from employment will be eligible for the Transitional Benefits Program. The resolution to elect the program must contain the following information:

1. For schools, intent to provide the Transitional Benefits Program to the following employees:
 - Professional employees only (4-code);
 - School support staff only (5-code); or
 - Both employee groups.

2. For political subdivisions, intent to provide the Transitional Benefits Program to eligible employees.
3. The dates of coverage, which can include a start and end date (up to June 30, 2012 when the program ends). The effective start date can be any day of the month. Separations must occur after the start date you include. Enhanced retirements must be effective the first of the month following the employee's layoff.

Example: You elect the program to begin May 15, 2010 and end November 30, 2010. Separations may occur on or after May 15 up to, but not later than, November 30, 2010. Enhanced retirements may occur beginning June 1, 2010 up to, but not later than, December 1, 2010.

4. Agreement to accept any and all liability resulting from participation in the program, including any current and future changes in contribution rates.
5. Appropriate signatures witnessed and signed by the clerks of one or both governing bodies, as applicable.

For more information about the resolution process, contact your VRS Employer Representative.

Transitional Severance Benefits

Employees who are under age 50 and not vested are eligible for a transitional severance benefit at the time of layoff. The severance benefit amount is based on the employee's consecutive years of service under his or her current employer as follows:

- Two years or less of consecutive service = Four weeks of salary
- Three to nine years of consecutive service = Four weeks of salary plus one additional week for every year over two years
- 10-14 years of consecutive service = 12 weeks of salary plus two additional weeks for every year over nine years
- 15 years or more of consecutive service = Two weeks of salary for every year of service, not to exceed 36 weeks of salary

Service credit with other employers cannot be used in calculating the severance benefit. Employees who are eligible for VRS retirement at the time of the layoff may elect to receive the severance benefit without the enhanced retirement credit, in addition to a retirement benefit (see Enhanced Retirement on page 3).

Health Insurance

You will continue to pay your portion of the health insurance premiums for employees who receive the transitional severance benefit for up to 12 months. Encourage employees receiving this benefit to contact you before the end of their 12-month period to discuss health insurance options following the severance period.

Group Life Insurance

If the employee is covered under the VRS Group Life Insurance Program, submit the Employer Certification of VRS Basic Group Life Insurance Coverage Under the Transitional Benefits Program (VRS-11C) to VRS. Note that:

- Any VRS optional group life insurance coverage will end and can be converted within 31 days of the layoff date.
- If the employee does not meet retirement eligibility at the time of layoff, the employee has the option to convert group life insurance coverage to an individual whole-life policy. He or she must submit the Conversion of Group Life Insurance Enrollment (VRS-35E) to Minnesota Life within 31 days after the severance benefit ends. This option is not available after 31 days. If the employee dies within 31 days after the severance benefit ends, his or her beneficiary will receive the natural death benefit.
- Some basic group life insurance benefits continue into retirement for employees retiring under the program who are covered under the VRS Group Life Insurance Program. The employee may be eligible to continue all or a portion of the optional life insurance coverage, if applicable. Read more about Insurance in Retirement.

If an employee is covered under an employer-administered group life insurance plan, coverage will continue for 12 months following the layoff date.

Forfeiture of Severance Benefits

If you rehire an employee for whom you are paying a transitional severance benefit in the same or a similar position or as an independent contractor performing the same or similar duties, the employee's severance benefit will end.

Enhanced Retirement

Employees who are at least age 50 and vested at their layoff date are eligible for enhanced retirement under the Transitional Benefits Program. They may elect one of the following:

- Enhanced retirement credit, which will be applied to their age, service credit or both to enhance their retirement benefit;

- Transitional severance benefit without the enhanced retirement credit, in addition to the retirement benefit;
- Transitional severance benefit with deferred retirement; or
- Transitional severance benefit without retirement.

If the additional retirement credit does not bring an employee to retirement eligibility, he or she is eligible for the transitional severance benefit only. Employees retiring with the enhanced retirement credit cannot defer their retirement or retire on disability. Employees retiring under the program who are eligible for an unreduced retirement benefit at their layoff date will receive additional service credit only.

Enhanced Retirement Credit Calculation

The enhanced retirement credit is calculated using the employee's salary, years of consecutive service with you rounded up to a whole year and the employer's portion of health insurance and life insurance premiums. You can use the Transitional Benefits Calculator at www.varetire.org/tbpcalc to determine the amount of additional credit for an enhanced retirement. You enter the employee's information. If you are authorized to use *myVRS* for Employers, you can include the additional credit and create an estimate of VRS retirement benefits based on all the components of the calculation provided through *myVRS*.

Health Insurance Credit and Hazardous Duty Supplement

- If the employee elects the enhanced retirement credit, the portion of the enhanced credit applied to service credit, if applicable, will count toward the health insurance credit. The employee must retire with at least 15 years of service credit to be eligible for the health insurance credit, if offered by the employer.
- If the employee elects the enhanced retirement credit and is covered under enhanced benefits for hazardous duty service, the portion of the enhanced retirement credit applied to service will count toward eligibility for the hazardous duty supplement.

Life Insurance

Some basic group life insurance benefits continue into retirement for employees retiring under the program who are covered under the VRS Group Life Insurance Program. If they have elected optional group life insurance coverage, they also may be eligible to continue all or a portion of this coverage. For more information, employees can call Minnesota Life toll free at 1-800-441-2258.

Forfeiture of Benefits

Employees retiring under the program who return to covered employment with any VRS-participating employer in any capacity will forfeit the enhanced retirement credits when they retire again.

Retirement Application

Employees may elect the Basic Benefit, Survivor Option, Partial Lump-Sum Option Payment (PLOP) or the Advance Pension Option. **The benefit payout option is irrevocable**, which means the employee cannot change it, except for the Survivor Option under some conditions. To qualify for the PLOP under the Transitional Benefits Program, employees must have worked at least one year beyond the date they become eligible for an unreduced retirement benefit before their layoff date. Enhanced retirement credits cannot be used to meet the service requirements for the PLOP. If an employee is age 55 or older and has at least five years of service credit or at least age 50 with 30 or more years of service, or is eligible for enhanced coverage for hazardous duty service and is age 50 or older with at least five years of service credit, he or she can elect the Advance Pension Option.

The employee should complete and submit all required documents and service retirement forms, including the Application for Service Retirement (VRS-5), to you. You will certify the application and enclose a completed Employer Certification of Involuntary Separation Under the Transitional Benefits Program (VRS-11B) or include a printout of the Transitional Benefits Calculator results with the employee's application and submit it to VRS. Please write "Transitional Benefits Program" at the top of the VRS-5. The employee should not submit the retirement application directly to VRS. VRS requires your certification of the application and the enhanced retirement credit calculation to process the application.

The effective date of retirement is the first of the month following the month the employee is laid off.

Purchasing Prior Service

Employees retiring under the Transitional Benefits Program who are purchasing prior service must complete their purchase for the prior service credit to count toward their retirement benefit calculation. Employees purchasing service through a payroll contract have the following options:

- They can forfeit the remaining service.
- If they are purchasing service through an after-tax payroll deduction contract, they can purchase the remaining service in a lump sum before retirement. They must send a letter indicating their intent to purchase the remaining service and the last day of employment to VRS at P.O. Box 2500, Richmond, VA 23218-2500. VRS will send a cost letter to the employee with payment instructions.

- If they are purchasing service through a pre-tax salary reduction contract, they may be eligible to claim a hardship and purchase the remaining service in a lump sum with after-tax funds or suspend the contract, as provided under the Internal Revenue Code. To claim a hardship, they must send a letter to VRS indicating their intent to purchase the remaining service in a lump sum or request that the contract be suspended. They must enclose a completed and signed Employer Certification of Involuntary Separation (VRS-11B) certifying the involuntary separation to VRS with their letter.

457 Deferred Compensation and Virginia Cash Match Plans

Employees participating in the Commonwealth of Virginia 457 Deferred Compensation and Cash Match Plans have the following options:

- They may keep their funds in the 457 Plan and continue to manage their investments. They cannot contribute to the plan unless they return to salaried or wage employment with an employer that offers the plan.
- If they have a Virginia Cash Match Plan account, they may request a rollover of their 457 Plan funds to their cash match account, an Individual Retirement Account (IRA) or another qualified retirement or tax-deferred savings plan.
- They may request a payment of their 457 plan funds and any cash match funds by electing a lump sum, a periodic payment or a combination of these distribution methods. Funds paid directly to them are subject to federal and state income taxes. Cash match funds also may be subject to a 10 percent federal tax penalty if the participant withdraws them before age 59½. Payments from the 457 Plan are not subject to this tax penalty.
- They may roll over payments for unused sick leave or annual leave into the 457 Plan account. This is allowed only if employees, prior to their last date of employment, provide their employer with a properly completed Payroll Authorization- One-Time Deferral form. The form must be submitted to the employer no later than the month prior to the month in which the contribution will be sent to the plan.

As provided under the Internal Revenue Code, participants cannot contribute cash severance payments to the 457 Plan.

For more information on the Transitional Benefits Program, go to www.varetire.org/etbp.

EMPLOYER CERTIFICATION OF VRS BASIC GROUP LIFE INSURANCE COVERAGE UNDER THE TRANSITIONAL BENEFITS PROGRAM

VIRGINIA RETIREMENT SYSTEM
 Beneficiary Payment Services
 P.O. Box 2500
 Richmond, Virginia 23218-2500
 Toll Free 1-888-VARETIR (827-3847)
 Fax 804-786-1541
 www.varetire.org

1. Employer Code
2. Employer Name

To be completed by employers who elected to provide severance benefits under the Transitional Benefits Program for employees who meet the following three conditions:

- Involuntarily separated under the Transitional Benefits Program,
- Covered under the Virginia Retirement System (VRS) Basic Group Life Insurance Program at time of separation, and
- Electing a severance benefit payment instead of converting the severance credit for purposes of VRS retirement.

Employees covered under the VRS Group Life Insurance Program who are involuntarily separated and will receive the severance benefit continue to have basic life insurance coverage for up to 12 months. The effective date is the first of the month following the date of separation.

Involuntarily separated employees who do not meet minimum age and service requirements for retirement at the time of separation are eligible to convert basic group life coverage to an individual policy. Employees must complete this conversion within 31 days following the earlier of 1) the end of the month in which the 12 months of continued coverage expires or 2) the date transitional severance benefits end.

Employers must report the employee to VRS on a leave without pay (LWOP) status for the duration of the leave without pay layoff period.

PART A. EMPLOYEE INFORMATION

3. Name (First) (MI) (Last)		
4. Social Security Number	5. Effective Date of Involuntary Separation (mm/dd/yyyy)	
6. Last Annual Salary (Used to calculate basic group life insurance amount.) \$ _____		

PART B. EMPLOYER CERTIFICATION

Employer Mailing Address			
Human Resources Authorization		Payroll Authorization	
Signature _____		Signature _____	
Phone Number _____ Date _____		Phone Number _____ Date _____	



VRS-11C (Rev. 04/10)

Transitional Benefits Program FAQs

<p>Q1. What is the Transitional Benefits Program?</p>	<p>The 2010 General Assembly established the Transitional Benefits Program to allow school divisions and VRS-participating political subdivisions to provide a transitional severance benefit or an enhanced retirement benefit to employees who are involuntarily separated from employment. The program is effective through June 30, 2012. The General Assembly may or may not continue the program in subsequent budgets or establish it as a permanent program under the Code of Virginia.</p>
<p>Q2. What is an involuntary separation from employment?</p>	<p>Involuntary separation is a layoff because of a budget reduction, agency reorganization, workforce downsizing or another cause not related to job performance or misconduct.</p>
<p>Q3. How do I elect the program?</p>	<p>A political subdivision can elect the program for its employees by submitting a signed resolution. A school division can elect the program for teachers, other school employees or both groups by submitting a signed resolution from the school board and the local governing body, which also must approve the school board's election. Sheriffs, treasurers, commissioners of revenue, commonwealth attorneys and circuit court clerks are not eligible. However, personnel reporting to these employees are eligible.</p>
<p>Q4. When does the program begin and end?</p>	<p>Once elected, the program is effective on the date indicated in the resolution. You may enter an end date in the resolution or you can later revoke your election by submitting another resolution to VRS. As long as your election is in effect, employees who are involuntarily separated from employment will be eligible for the Transitional Benefits Program. The program is effective through June 30, 2012 unless it is extended by the General Assembly or you indicate an earlier end date on your resolution.</p>
<p>Q5. How does the transitional severance benefit work?</p>	<p>A transitional severance benefit is a cash severance payment. Employers will determine the value of this benefit based on an employee's years of consecutive service:</p> <ul style="list-style-type: none"> • Two years of consecutive service or less = Four weeks of salary

	<ul style="list-style-type: none"> • Three to nine years of consecutive service = Four weeks of salary plus one additional week for every year over two years • 10-14 years of consecutive service = 12 weeks of salary plus two additional weeks for every year over nine years • 15 years or more of consecutive service = Two weeks of salary for every year of service, not to exceed 36 weeks <p>In addition to the cash severance benefit, you must continue to pay your portion of the health insurance premiums for employees who receive the benefit for up to 12 months following the layoff date. Any employer-paid basic group life insurance coverage also will continue for 12 months following the layoff date.</p>
<p>Q6. How does the enhanced retirement benefit work?</p>	<p>Employees who are at least age 50 and vested at their layoff date may be eligible for enhanced retirement under the Transitional Benefits Program. They may receive additional credit, which will be applied to age, service or a combination of both to enhance the VRS retirement benefit. Employees who are eligible for an unreduced retirement benefit at their layoff date are eligible for additional service credit only.</p> <p>If the additional credit does not bring an employee to retirement eligibility, he or she is eligible only for the transitional severance benefit.</p> <p>The enhanced retirement credit is calculated using the employee's salary, years of consecutive service with the employer rounded up to a whole year and the employer's portion of health insurance and life insurance premiums.</p> <p>You can use the Transitional Benefits Calculator at www.varetire.org/etpb to determine the amount of additional credit. You enter the employee's information. If you are authorized to use <i>myVRS</i> for Employers, you can include the additional credit and create an estimate for VRS retirement benefits based on all the components of the calculation provided through <i>myVRS</i>.</p>

<p>Q7. What is the cost to employers who provide the program?</p>	<p>The cost of the enhanced retirements will be factored into your VRS retirement contribution rate. For teachers, the costs associated with benefits provided by electing school divisions will be factored into the future pooled VRS contribution rate for teachers. You also are responsible for the transitional severance payments to employees.</p>
<p>Q8. Do the years of additional service credit provided through the enhanced retirement benefit count toward the health insurance credit and hazardous duty supplement?</p>	<p>If the employee elects the enhanced retirement credit, the portion of the enhanced credit applied to service credit, if applicable, will count toward the health insurance credit. The employee must retire with at least 15 years of service credit to be eligible for the health insurance credit, if offered by the employer.</p> <p>If the employee elects the enhanced retirement credit and is covered under enhanced benefits for hazardous duty service, the portion of the enhanced credit applied to service credit, if applicable, will count toward eligibility for the hazardous duty supplement.</p>
<p>Q9. Can an employee retire on disability or defer retirement under the program?</p>	<p>An employee that receives the transitional severance benefit can defer retirement or retire on disability under the program. However, a person who receives the enhanced retirement cannot defer retirement or retire on disability.</p>
<p>Q10. What benefit payout options are available to employees who retire under the program?</p>	<p>Employees may elect the Basic Benefit, Survivor Option, Partial Lump-Sum Option Payment (PLOP) or the Advance Pension Option. The benefit payout option is irrevocable, which means the employee cannot change it, except for the Survivor Option under some conditions. To qualify for the PLOP under the Transitional Benefits Program, employees must have worked at least one year beyond the date they become eligible for an unreduced retirement benefit before their layoff date. Enhanced retirement credits cannot be used to meet the service requirements for the PLOP. If an employee is age 55 or older and has at least five years of service credit or at least age 50 with 30 or more years of service, or is eligible for enhanced coverage for hazardous duty service and is age 50 or older with at least five years of service credit, he or she can elect the Advance Pension Option.</p>

<p>Q11. How do employees retire under the program?</p>	<p>The employee should complete and submit all required documents and service retirement forms, including the Application for Service Retirement (VRS-5), to you. You will certify the application and enclose a completed Employer Certification of Involuntary Separation Under the Transitional Benefits Program (VRS-11B) or include a printout of the Transitional Benefits Calculator results with the employee's application and submit it to VRS. Please write "Transitional Benefits Program" at the top of the VRS-5. The employee should not submit the retirement application directly to VRS. VRS requires your certification of the application and the enhanced retirement credit calculation to process the application. The effective date of retirement is the first of the month following the month the employee is laid off.</p>
<p>Q12. Can an employee who is eligible to retire choose to receive the transitional severance benefit?</p>	<p>Employees who are eligible to retire at the time of layoff may elect one of the following:</p> <ul style="list-style-type: none"> • Enhanced retirement credit, which will be applied to their age, service credit or both to enhance their retirement benefit; • Transitional severance benefit without the enhanced retirement credit, in addition to the retirement benefit; • Transitional severance benefit with deferred retirement; or • Transitional severance benefit without retirement.
<p>Q13. Can I rehire employees who are laid off or retire under the program?</p>	<p>If you rehire an employee for whom you are paying a transitional severance benefit in the same or a similar position or as an independent contractor performing the same or similar duties, the employee's severance benefit will end.</p> <p>Employees retiring under the program who return to covered employment with any VRS-participating employer in any capacity will forfeit the enhanced retirement credits when they retire again.</p>

<p>Q14. Are superintendents and city and county managers who are involuntarily separated from employment after 20 years of service eligible for both the Transitional Benefits Program and the exception from general early retirement provisions that allows them to retire upon attaining age 50 with an unreduced retirement benefit?</p>	<p>No, these employees are only eligible for one of the programs and will need to choose between the two.</p>
<p>Q15. Where can I find more information about electing the program and details of the program?</p>	<p>Visit www.varetire.org/etbp or contact your Employer Representative:</p> <ul style="list-style-type: none"> ▪ Gwyn Ciemniecki (school divisions) at gciemniecki@varetire.org or (804) 771-7765 ▪ Carolyn Newton (school divisions) at cnewton@varetire.org or (804) 344-3196 ▪ Rohn Brown (political subdivisions) at rbrown@varetire.org or (804) 775-3228 ▪ Marie Daniels (political subdivisions) at mdaniels@varetire.org or (804) 344-3197



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 13, 2010
Item No.: 12
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Early Retiree Reinsurance Program (ERRP)

Summary: The ERRP was established by Congress as part of the Health Care reform Law. The program has a funding limit of \$5 billion, starts on June 1, 2010 and expires on January 1, 2014 or when funds are exhausted. The program reimburses employers for a portion of the costs of providing health insurance to early retirees age 55 and older who are not eligible for Medicare, and their eligible spouses, surviving spouses, and dependents.

The program reimburses 80% of the aggregate claims incurred by each early retiree during the plan year that are actually paid by the plan, the insurer, or early retiree, that exceed a \$15,000 threshold and that are less than \$90,000.

The County has only one current retiree eligible and two current employees that could retire and become eligible during the 4 year period of the program. Due to the temporary nature of the program and the limited funding it is being recommended the application be submitted as quickly as possible.

This is a complex program with detailed application requirements. The attachments detail this program.

Attachments: Early Retiree Reinsurance Packet

Recommendation: Authorize the County Administrator to complete and submit all required documents to allow the County to apply for this program.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



**COMMONWEALTH OF VIRGINIA
DEPARTMENT OF HUMAN RESOURCE MANAGEMENT**

Group Administrator Memo #10-06

To: Group Benefits Administrators
From: State and Local Health Benefits Programs
Date: June 18, 2010
Re: Early Retiree Reinsurance Program (ERRP)

The following information is only for TLC groups that offer Early Retiree Coverage:

The Department of Health and Human Services (HHS) has issued an interim final rule implementing the temporary Early Retirement Reinsurance Program (Program) established by the Patient Protection and Affordable Care Act (PPACA) as part of the Health Care Reform Law. The Program, which has an overall funding limit of \$5 billion, starts on June 1, 2010, and will expire on January 1, 2014 (or when the \$5 billion funding allocation is exhausted, whichever comes first). The Program provides reimbursement to participating sponsors of employment-based plans for a portion of the costs of providing health coverage to early retirees age 55 and older who are not eligible for Medicare, and their eligible spouses, surviving spouses, and dependents. The Program will apply to claims incurred on or after June 1, 2010 in plan years ending after that date that fall between the cost threshold and the cost limit for the plan year.

While a significant amount of further clarification is needed before an application can be submitted, an overall program description prepared by Aon Consulting is attached along with an *Aon Alert* summary of the guidance issued by HHS. For more information on all aspects of Health Care Reform, including a webinar on the reinsurance program, you may access Aon's Health Care Reform web site, www.aon.com/healthcarereform.

The webinar recording mentioned above is also available on the website. Scroll down to the **Recorded Webinar** menu on the right side. Click on **May 13, 2010 Recording: Impact on Retirees**. Once you click on the recording link, you may register and play the webinar.

For those who wish to apply for the ERRP Program, TLC will work with Aon to develop access to the claims data which will be available to you upon request. **While we will provide you with much of the information needed to apply, TLC will not be able to assist you with the preparation and filing of the application with HHS.**



Alert: Significant Regulatory Developments in Human Resources, Benefits and Compensation

June 3, 2010

Health Care Reform: Early Retiree Reinsurance Program Application

The Office of Management and Budget ("OMB") has recently posted on its website a draft application and related instructions for sponsors of eligible employment-based plans ("Sponsors") to participate in the federal Early Retiree Reinsurance Program (the "Program") established by the Patient Protection and Affordable Care Act. The draft application and instructions can be found at:

http://www.reginfo.gov/public/do/PRAViewDocument?ref_nbr=201005-0938-012

The application is currently only in draft form. It is expected that there will be a lag period between the posting of the final version of the application on the U.S. Department of Health & Human Services ("HHS") website, and the date that HHS will begin accepting any applications.

Points to Consider

The temporary Program enables certified Sponsors of certified plans to obtain reimbursement of eligible health expenses for eligible early retirees (generally, from age 55 through age 64) and their eligible spouses, surviving spouses, and dependents. The draft application provides certain insights into what the final version of the application likely will require. For example, the draft indicates that:

- The application must include certain information regarding:
 - Each benefit option under the plan for which reimbursement is sought.
 - Cost-reduction programs and procedures for participants with chronic and high-cost conditions.
 - Projected Program reimbursements for the first two plan year cycles.
 - The Sponsor's intended use of Program proceeds to offset increased Sponsor costs, or reduce participant costs, under the plan.
 - How the Sponsor will maintain its current level of contributions to the plan.

The application currently does not require an initial list of eligible retirees.

- The Sponsor must submit a separate application for each plan for which it will be seeking reimbursement under the Program.
- The application likely will be a paper copy, although HHS may try to develop an online version.
- A "Plan Sponsor Agreement" (committing to Program requirements) is part of the application.
- The Sponsor must have in place policies and procedures (which must be produced to HHS upon request) to detect and reduce fraud, waste, and abuse related to the Program.
- The Sponsor must enter into a written agreement with its plan or insurer regarding disclosure of certain information and documents to HHS under the Program.
- The Sponsor must implement safeguards regarding HIPAA protected health information and the unauthorized use and disclosure of information and documents exchanged under the application.

- Similar to the current Retiree Drug Subsidy application:
 - An "Authorized Representative" of the Sponsor must complete and sign the application.
 - The Sponsor must name an employee or nonemployee "Account Manager" for coordinating the application process and serving as its primary contact with HHS regarding the application.
- The Authorized Representative or Account Manager may designate an individual to assist with certain delegated functions regarding the application.
- Reimbursements will be made based on a plan year cycle that will be determined depending on whether or not the plan year is specified in an existing plan document.
- HHS may deny an application if Program funds are insufficient (a total of \$5 billion has been allocated to fund the Program).

Next Steps

HHS will soon be announcing when and how Sponsors can begin submitting applications. HHS also is expected shortly to issue Questions and Answers regarding the Program. Nevertheless, it is essential that Sponsors prepare now (such as by gathering relevant information, reviewing plan documents and business associate agreements, determining what alternate approaches may be appropriate to address Program requirements, etc.), so that they will be ready to submit complete and accurate applications as soon as practicable. This is important, since Program applications will be processed in the order received by HHS, incomplete or inadequate applications will be returned by HHS, and applications might not be accepted by HHS once projected reimbursements by the Program for plans that submit applications are determined by HHS to exceed Program funding limits.

Aon will continue to monitor relevant developments, and has a dedicated team to assist in helping clients prepare and submit Program applications. If you have any questions regarding this topic, or would like Aon's assistance regarding the Program, please contact your Aon representative or any of the following individuals:

David Alpert at david.alpert@aon.com or 732.302.2502
Tony Andrews at tony.andrews@aon.com or 336.728.2340
Cathy Furr at cathy.furr@aon.com or 410.547.2986
Tom Meagher at thomas.meagher@aon.com or 732.302.2188
Mike Morfe at mike.morfe@aon.com or 732.537.4073

This *Alert* is intended only for informational purposes, and should not be relied upon as to anyone's legal rights or obligations. In addition, this *Alert* was not prepared with the intent of being used, and cannot be used, to (i) avoid any tax penalties, or (ii) promote, market, or recommend to another party any matter it addresses.

©2010 Aon Consulting, Inc.

About Aon Consulting

Aon Consulting is among the top global human capital consulting firms, with 2009 revenues of \$1.267 billion and more than 6,300 professionals in 229 offices worldwide. Aon Consulting works with organizations to improve business performance and shape the workplace of the future through employee benefits, talent management, and rewards strategies and solutions.

Aon Consulting was named the best employee benefit consulting firm by the readers of *Business Insurance* magazine in 2006, 2007, 2008, and 2009.

For more information on **Aon Consulting or Alert**, visit our Web site: www.aon.com

To subscribe to *Alert*, please send an e-mail to aon_consulting_alert@aon.com with "subscribe" in the subject line.

HHS Issues Interim Final Rule on Early Retiree Reinsurance Program Employer Summary and Next Steps

The information below was provided for The Local Choice (TLC) by Aon Consulting. It is intended for employers with early retirees covered by a group health plan who may be interested in the reinsurance program. Other information sources are listed at the end of this document.

The Department of Health and Human Services (HHS) has issued an interim final rule implementing the temporary Early Retirement Reinsurance Program (Program) established by the Patient Protection and Affordable Care Act (PPACA) as part of the Health Care Reform Law. The Program, which has an overall funding limit of \$5 billion, will start on June 1, 2010, and will expire on January 1, 2014, or when the Program's \$5 billion in funding is exhausted, whichever comes first. The Program provides reimbursement to participating sponsors of employment-based plans for a portion of the costs of providing health coverage to early retirees age 55 and older who are not eligible for Medicare, and their eligible spouses, surviving spouses, and dependents. The Program will apply to claims incurred on or after June 1, 2010 in plan years ending after that date that fall between the cost threshold and the cost limit for the plan year.

The interim final rule sets out the framework of the Program, including the types of sponsors and plans covered, the application and certification process for participation in the Program, and the reimbursement process. Even though the guidance is in the form of an interim final rule, there is a 30-day comment period that ends on June 4, 2010.

Highlights of the Program

- Sponsors must apply to, and their employment-based plan must be certified by, HHS before a reimbursement claim is submitted.
- Applications will be reviewed on a first-come/first-serve basis. Incomplete applications will be rejected and the applicant will be required to refile. *[Note: This is a critical feature of the Program. HHS will use the first 2 plan-year cycle reimbursement projections that have to be included in the application in determining if and when to stop accepting applications due to the overall funding limitations. Once applications become available there will likely be a very short window of time to submit applications.]*
- A separate application must be submitted for each employment-based plan; however, the application can cover more than one plan year.
- As part of the application process, the sponsor must describe its programs and procedures that have or may generate cost-savings with respect to plan participants with chronic and high-cost conditions, and its policies and procedures to protect against fraud, waste, and abuse under the Program.
- The employer must agree to extensive disclosure requirements regarding information, data, documents, and records (including protected health information (PHI)), and to execute a sponsor agreement with HHS or its designee that includes certain assurances made by the sponsor (similar to the agreement currently required under the Retiree Drug Subsidy Program). The sponsor must also have a disclosure agreement with its health insurer or employment-based plan.
- Reimbursements under the Program must be used to reduce the sponsor's health benefit premiums or cost, and/or reduce health benefit premiums, copayments, deductibles, coinsurance or other out-of-pocket costs of plan participants (not limited to early

retirees). However, sponsors are expected to provide at least the same level of contributions to support the plan as before the Program.

- Applicants must project their reimbursement amounts for the first 2 plan-year cycles. *[Note: This will likely require some actuarial analysis that will need to be prepared in advance of the application process.]*
- The Program will reimburse 80% of the aggregate claims incurred by each early retiree during the plan year that are actually paid by the plan, the insurer, or early retiree, that exceed a \$15,000 cost threshold, and that are less than a \$90,000 cost limit. There is only one cost threshold and one cost limit per plan year for each early retiree. *[Note: It is presently unclear whether each covered dependent of a retiree has a separate threshold and cost limit, or whether a retiree and all his dependents are aggregated for Program purposes.]*
- Claims will only be reimbursed until the Program funding runs out. *[Note: This is another critical element of the Program, and requires that claims for reimbursement be submitted as soon as possible.]*
- Aggregate paid claims for an early retiree for a plan year must exceed \$15,000 before the claim can be submitted for reimbursement.
- For a plan year beginning before June 1, 2010 and ending after that date, claims incurred on or after June 1, 2010 can be reimbursed under the Program, and claims up to \$15,000 incurred prior to that date will be applied to the \$15,000 cost threshold and \$90,000 cost limit.
- The term “early retiree” includes not only the former employee, but also his or her enrolled spouse, surviving spouse, and dependents.
- Any appeal of a rejected application or reimbursement claim must be filed in writing with HHS within 15 calendar days after the sponsor receives an adverse reimbursement determination *[Note: sponsors cannot appeal an adverse reimbursement determination based on the unavailability of funds.]*
- The sponsor is required to maintain records supporting the application and claims incurred during a plan year for 6 years after the end of the plan year in which the costs were incurred, or longer if otherwise required by law.
- The sponsor has a continuing obligation to update any inaccurate data provided in connection with a claim, and HHS can reopen a reimbursement determination within varying periods of time, depending on the reason.
- If a sponsor undergoes an ownership change, HHS must be notified at least 60 days in advance of the change.

Eligible Employer-Based Plans

Sponsors. The Program applies to sponsors and their employment-based plans. A sponsor is generally the employer in the case of a single employer plan or an employee organization (e.g., a union) in the case of a plan maintained by an employee organization. In the case of a plan maintained jointly by one employer and an employee organization and for which the employer is the primary source of funding, the sponsor is the employer.

Plans. An employment-based plan is a group health plan that provides health benefits to early retirees, but excludes Federal governmental plans. For this purpose, health benefits include medical, surgical, hospital, prescription drug, and other benefits that may be specified by HHS, whether self-funded, fully insured, or otherwise. Such benefits include benefits for the diagnosis, cure, mitigation, or prevention of physical or mental disease or condition with respect to any

structure or function of the body. Health benefits do not include excepted benefits under HIPAA, such as long-term care and limited scope dental and visions benefits.

Early Retiree. An early retiree is a plan participant age 55 and older who is enrolled for health benefits in a certified employment-based plan, who is not eligible for Medicare benefits, and who is not an active employee of an employer maintaining or currently contributing to the plan or an employer that has made substantial contributions to the plan. The participant's enrolled spouse, surviving spouse, and dependents (based on the rules of the plan; these individuals need not be tax dependents) are also considered to be early retirees, although it is not clear under the regulation whether they are each treated as separate early retirees, or if the family unit is treated as one early retiree for Program reimbursement purposes.

The Reimbursement Process Employment-Based Plans -Approval by HHS

Certification. In order to participate in the Program, a sponsor's employment-based plan must be certified (approved) by HHS, and must include programs and procedures that have generated, or have the potential to generate, cost-savings with respect to plan participants with chronic and high-cost conditions (conditions for which \$15,000 or more in health claims are likely to be incurred during a plan year by one plan participant). However, there is no need to have a program that addresses all conditions likely to result in claims of \$15,000, or to implement new-cost-savings programs. To secure certification of its employment-based plan, a sponsor must:

- Make available information, data, documents, and records (including PHI) to HHS;
- Have a written agreement with its health insurance issuer (for fully-insured coverages) or employment-based plan (for self-insured coverages) regarding disclosure of information, data, documents, and records to HHS, and the health insurance issuer or employment-based plan must disclose such information to HHS, on behalf of the sponsor, at a time and in a manner specified by HHS for approval;
- Ensure that policies and procedures to protect against fraud, waste, and abuse under the Program are in place, and comply timely with any request from HHS to produce such policies and procedures and substantiate their implementation and effectiveness; and
- Submit an application to HHS.

Applications. Applications will be processed on a first-come/first-serve basis, and must comply with the requirements described below at the time submitted or they will be rejected. An application must be submitted once for each employment-based plan to be covered by the Program. The application must be signed by an authorized representative of the applicant and must include:

- Applicant-specific information, such as tax identification number, name and address, contact name, telephone number, and email address;
- The plan year start and end dates (but not the year);
- A summary of how the applicant will use any reimbursement received under the Program – i.e., how the reimbursement will be used to reduce premium contributions, co-payments, deductibles, coinsurance, or other out-of-pocket costs for plan participants (not limited to early retirees), to reduce health benefit or premium costs for the sponsor, or to reduce any combination of these costs (but not for general revenues);
- An explanation of how the reimbursement will be applied to maintain the sponsor's level of effort in contributing to support the plan;
- Projected amount of reimbursement to be received under the Program for the first 2 plan year cycles, with specific amounts for each cycle;

- List of all benefit options that may cover any early retiree under the employment-based plan for whom the sponsor may claim reimbursement;
- Plan sponsor agreement (see below) signed by an authorized representative; and
- Other information that HHS may require.

Sponsor Agreement. The plan sponsor agreement is between the sponsor and HHS. The agreement is to be submitted as part of the application and must include the following provisions: (1) assurance of a written agreement between the sponsor and health insurance issuer or employment-based plan, regarding the sponsor's disclosure obligations to HHS, (2) acknowledgment that the application is being provided to obtain Federal funds and that all subcontractors acknowledge that information provided in connection with a subcontract is used for such purpose, (3) attestation of the anti-fraud, waste, and abuse policies in place, and (4) other terms and conditions required by HHS.

HHS' Reimbursement Process

Certification Required. A reimbursement request can only be made after the sponsor and employment-based plan have been certified by HHS.

Amount of Reimbursement. The reimbursement amount is 80% of the costs for health benefits (net of negotiated price concessions) for claims incurred during the plan year attributable to health benefit costs between the cost threshold (\$15,000) and up to the cost limit (\$90,000) for each early retiree enrolled in the certified plan in a plan year. Reimbursable costs include health benefit costs (not premiums) paid by the employment-based plan, the insurer (if an insured plan), and by the early retiree. Both the cost threshold and cost limit will be adjusted for inflation for plan years beginning on or after October 1, 2011.

Incurring a Claim. A claim is incurred only when the sponsor, health insurance issuer, employment-based plan, plan participant, or a combination of these or similar stakeholders, becomes responsible for payment of the claim.

Application of Threshold/Limit. All health benefit costs paid by the employment-based plan or health insurer, or by or on behalf of the early retiree for all benefit options the early retiree is enrolled in under the certified plan for a plan year, are combined in applying the threshold/limit. For each early retiree, there is only one cost threshold and one cost limit per plan year regardless of the number of benefit options available under the plan.

Timing of Incurred Claims/Special Transition Rule. The reimbursement amount is based only on claims incurred on or after June 1, 2010. However, under a special transition rule, for plan years beginning before and ending after June 1, 2010, up to \$15,000 of claims incurred before June 1, 2010, count toward the cost threshold and cost limit. Claims incurred before June 1, 2010 that are in excess of \$15,000 are disregarded in applying the cost threshold and cost limit.

Claims Submission for Reimbursement. HHS has not yet issued a model claims form; however, the regulations provide that the claims submission must include a list of early retirees for whom claims are submitted, and documentation of the actual costs of the items and services for the submitted claims. Only claims that have been incurred and paid may be submitted for reimbursement. Claims may only be submitted after the cost threshold has been reached, and then must include claims both above and below the cost threshold. Claims should not be submitted for early retirees that total more than the applicable cost limit for the year.

Maintenance of Records. All documentation, data, and other information required in the application and claims process must be maintained by the sponsor (or its subcontractor) for 6 years after the end of the plan year in which the costs were incurred, or longer if otherwise required by law. The sponsor must require its health insurance issuer or employment-based plan to maintain and produce upon request these required records.

Appeals Process. A complete or partial denial of a reimbursement request must be appealed in writing within 15 calendar days after receipt of the HHS determination. However, if a claim is rejected due to the exhaustion of Program funding, the claim rejection is not appealable. The decision of HHS on appeal is final and binding.

Update Inaccurate Data. The sponsor is required to disclose any data inaccuracies upon which a reimbursement determination is made, including inaccurate claims data and negotiated price concessions. HHS can reopen and may revise a reimbursement determination at its own behest or upon request of the sponsor within 1 year after the determination for any reason, within 4 years for good cause, and at any time for fraud or similar fault.

Use of Reimbursement Proceeds

Maintenance of Effort. A key part of the application process is determining how the reimbursement proceeds will be used. HHS indicates that sponsors should provide at least the same level of contribution to support the plan as they did before the Program (and, as indicated above, the application must include an explanation of how the reimbursement will be applied to maintain the sponsor's level of effort in contributing to support the plan). Consequently, reimbursements can be used to offset premium and cost increases for the sponsor and/or to reduce the premiums, co-payments, deductibles, coinsurance, or out-of-pocket costs for plan participants (not limited to early retirees). However, a sponsor may not use reimbursements to reduce its current contribution level. *[Note: From an employer prospective, the maintenance of effort obligation should be carefully considered, and the implications to future postretirement health plan modifications or future collective bargaining fully evaluated before committing to current contribution levels.]*

ERISA Implications. It is unclear, in the case of a health plan that is subject to ERISA, whether any portion of a reimbursement (e.g., where early retirees contribute to the plan) would be treated as a plan asset and required to be used solely for the benefit of plan participants.

Change of Sponsor Ownership

A change in the ownership of a sponsor (including the removal, addition, or substitution of a partner in a partnership) triggers a notice requirement if the sponsor has a sponsor agreement in effect. The sponsor must notify HHS of a potential ownership change at least 60 days before the anticipated effective date of the change. Failure to notify HHS in advance of the effective date of the change may result in HHS recovering funds paid under the Program. If the ownership change results in a transfer of liability for health benefits to a new owner, such change automatically assigns an existing sponsor agreement to the new owner.

Noncompliance

If there is any failure to comply with Program requirements, or there is fraud, waste, abuse, or similar fault, HHS can recoup or withhold funds, terminate or deny an application, or take any combination of these actions. Other Federal laws or consequences may also apply

Recommended Next Steps

Employers with health plans that cover early retirees need to move very quickly to evaluate their claims experience and determine whether it makes sense to apply for certification under the Program. A single early retiree with aggregate claims exceeding \$90,000 in a plan year would generate a \$60,000 reimbursement. Due to the temporary nature of the Program, limited funding available, and the detailed application process this decision should be made as quickly as possible. Employers should keep in mind, however, that due to Program funding limits, there is no guarantee that their application will be approved or that their anticipated reimbursements will be realized.

Once the decision is made to participate in the Program, the employer should:

- Policies and Procedures. Ensure it has programs and procedures in place to generate cost savings with respect to chronic and high-cost conditions, and to address fraud, waste, and abuse in the Program.
- Disclosure Agreement. Draft and have the appropriate agreement in place to require disclosure of required information to HHS. Because PHI disclosure triggers HIPAA concerns, business associate agreements may need to be reviewed to ensure that they address this disclosure obligation.
- Sponsor Agreement. Execute a sponsor agreement with HHS.
- Use of Reimbursements. Determine the manner in which it will use reimbursements to reduce plan costs.
- Submit an application to HHS – Time is of the Essence. Application forms should be available from HHS in early June 2010.
- Track Costs. Put procedures in place to (1) track benefit costs incurred by and for early retirees, (2) document costs paid by the early retirees, and (3) file for reimbursement when cost thresholds are exceeded.
- Record Maintenance. Ensure that it maintains the appropriate records to satisfy the records maintenance requirements.
- Tax and Accounting. Determine the appropriate tax and accounting treatment for Program reimbursements. PPACA provides that reimbursements are not included in the gross income of the sponsor; however, it is less clear whether sponsors that are taxable entities can currently deduct health plan costs that are or will be submitted to HHS for reimbursement.

If you have questions regarding the Early Retiree Reinsurance Program:

- Complete information on ERRP is available from HHS at <http://www.hhs.gov/ociio/regulations/index.html> ,
- For additional information on the application process, please see the Aon Alert: Health care Reform: Early Retiree Reinsurance Program Application included in this package,
- For advice on the application process, you may need to consult with a benefits advisor, actuary or consultant,
- For general questions, please contact Walter E. Norman, TLC Program Manager at (804) 786-6460 or via email at walter.norman@dhrm.virginia.gov, or
- For claims submission data, please contact Jim Rogers at Aon Consulting at (804) 320-8438 or via email at james.rogers@aon.com.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 13, 2010
Item No.: 13
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Grant Management Services for EECBG Project

Summary: As the Board may recall, the County, on the behalf of STEPS, applied for and has been awarded a grant in the amount of \$708,002, which will be used primarily to install new heating, ventilation and air conditioning in the STEPS building. Given our staffing limitations and that this grant is a pass-through from the County to STEPS, I requested from the CRC a proposal to provide administrative and technical assistance for the management of this grant. Funding for these services is grant eligible and will not require the expenditure of local County funds.

Attached for your review is a proposal from the CRC for grant management services. The proposed cost is \$40,000 over approximately 24 months. Again, this cost will be paid for from grant funds, not county funds.

Attachments: Proposals from CRC.

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



IN PARTNERSHIP WITH

The counties of Amelia | Buckingham | Charlotte | Cumberland | Lunenburg | Prince Edward and Longwood University

June 23, 2010

Mr. William Wade Bartlett
County Administrator
P.O. Box 382
Farmville, Virginia 23901

RE: County of Prince Edward EECBG Project
CRC Proposal – Grant Management Services

Dear Wade,

Per your letter dated June 21, 2010, I am pleased to provide to you the enclosed proposed agreement from the Commonwealth Regional Council (CRC) for grant management services for the above project.

If the County so desires, the CRC offers to provide the grant management services (i.e. administrative and technical assistance) for this project for a stipulated sum not to exceed \$40,000. These services would extend for approximately 24 months and would include assigning a CRC Project Manager to the project. The CRC Project Manager would be responsible for assisting the County in overall coordination of project activities as they relate to EECBG compliance. The cost for grant management services is an eligible grant cost and is a budgeted activity within the project. Therefore, the costs of our proposed services can be paid with EECBG funds, not local funds.

On behalf of the Commonwealth Regional Council (CRC), I would like to thank you for this opportunity to submit a proposal for these services. As always, if you should have any questions, please feel free to contact me at (434)392-6104. Thank you.

Sincerely,

Mary S. Hickman
Acting President & CEO

Enclosure

COMMONWEALTH REGIONAL COUNCIL
One Mill Street, Suite 101 | P.O. Box P
Farmville, VA 23901 | PHONE: 434.392.6104

<http://www.virginiashheartland.org> ~ <http://tourism.virginiashheartland.org>

IMAGINE

The possibilities...

AGREEMENT TO PROVIDE ADMINISTRATIVE/TECHNICAL
ASSISTANCE
SERVICES FOR THE
VIRGINIA DEPARTMENT OF MINES, MINERALS AND ENERGY
ENERGY-EFFICIENCY AND CONSERVATION
BLOCK GRANT PROGRAM (EECBG)
“PRINCE EDWARD COUNTY IMPROVING ENERGY
EFFICIENCY TO FACILITATE
JOB RETENTION & JOB CREATION”

- I. PURPOSE: The purpose of this agreement is to set forth the terms and conditions of Commonwealth Regional Council (CRC) services required for the execution of the project.
- II. PROJECT: The project referred to as the "Prince Edward County Improving Energy Efficiency to Facilitate Job Retention & Job Creation," consists generally of the installation of a new Heating, Ventilation and Air Conditioning (HVAC) System to cover the entire STEPS, Inc. Job Training and Manufacturing Facility located in Prince Edward County. This project is to be funded in part through an Energy-Efficiency and Conservation Block Grant (EECBG) in the amount of \$708,002 from the Virginia Department of Mines, Minerals and Energy (VDMME). The project is to be developed in accordance with all pertinent Federal and State laws, regulations, and procedures.
- III. PARTIES: The parties to this agreement shall be Prince Edward County, Virginia, hereafter referred to as the County, and the Commonwealth Regional Council, hereafter referred to as the Council.
- IV. COUNCIL’S RESPONSIBILITIES: It shall be the Council’s responsibility to perform the following activities:
 - 1) Administrative Assistance: The Council will provide administrative assistance in support of the project implementation to include the following:
 - a) Assistance in completion of EECBG pre-contract requirements.
 - b) Assistance in completion of EECBG project compliance requirements, (Davis-Bacon, Buy American, Historic Preservation, National Environmental Policy Act - NEPA, and Waste Stream Management) and the obtainment of clearances as may be required and the reporting to VDMME.

- c) Assistance in establishing and maintaining project files at the Council office location, in accordance with Energy Efficiency and Conservation Block Grant (EECBG) program requirements. All original documents shall be made available to the County.
 - d) Assistance in preparing project progress reports (reporting metrics, frequency, formats, jobs created, emission reductions, energy savings, etc.), attending technical assistance and compliance review meetings with VDMME as it relates to this project.
 - e) Assistance in preparing miscellaneous project related VDMME/EECBG documentation and correspondences.
 - f) Assistance in preparing EECBG drawdown requests.
 - g) Coordinate and advise as may be required with the County's designated financial person to ensure proper allocation of EECBG funds.
 - h) Coordinate EECBG grant related requirements with the County as may be required or appropriate in support of the project implementation.
 - i) Serve as a liaison between VDMME and the County on any matters that need to be addressed or resolved in regards to the project.
- 2) Construction Coordination: The Commission will provide construction coordination services in support of the project to include the following:
- a) Assist the County as may be required in procuring services relating to the EECBG project and compliance with 10 CFR 600.236.
 - b) Assist the County and its consultants in the development of plans, specifications, and construction bid documents and required federal and state documentation.
 - c) Assist the County with the pre-bid and pre-construction conferences with the contractors.
 - d) Assist the County in the bidding of the new HVAC System. This activity shall include the opening of bids, witnessing, certification and filing of bids with VDMME.

- e) Assist the County in the award of the construction contract.
- f) Assist the County in the compliance of labor standards (Davis Bacon) for contractors and subcontractors which includes obtaining wage determination, weekly reviews of payrolls, monthly employee interviews, obtaining documentation on apprenticeship training programs, obtaining/reviewing employee authorization forms, obtaining/reviewing register of assigned employees, obtaining/reviewing register of contractors, subcontractors, and suppliers, etc.
- g) Assist the County on the clearance of any identified Davis-Bacon non-compliance issues by contractors and subcontractors.
- h) Assist the County in the construction close-out including the preparation all required EECBG forms as it relates to this project.

V. COUNTY'S RESPONSIBILITIES: It shall be the County's responsibility to perform the following activities:

- 1) The County is the project EECBG grantee and is solely responsible for the overall implementation of the project.
- 2) The County will be responsible for notifying the Council of all meetings pertaining to the project.
- 3) The County will meet and confer with the Council on a mutually agreed upon basis to review project progress issues and to make decisions (as may be required) for the effective implementation of the project.
- 4) The County will maintain an official set of financial records of the expenditures of the EECBG funds for this project, along with matching funds from other sources (to ensure that all project costs and disbursements are accurately documented).
- 5) The County will be responsible for preparing and authorizing all requests for grant fund disbursements and for issuing payments for approved invoices for project services and implementation activities.

- 6) The County will provide the Council with all information and documents relevant to the implementation of the project and shall ensure that correspondences and project related documents received during the implementation of the project are provided to the Council in a timely fashion. Copies of all documents shall be available for the Council for placement in the permanent project file.
 - 7) The County will be responsible for providing the Council with the necessary data so that the Council can prepare the required EECBG reports and forms.
- VI. TERM OF AGREEMENT: The term shall be from the effective date of this contract to the conditional close-out of the Energy-Efficiency and Conservation Block Grant (EECBG) Project. This time period shall not be more than twenty-four (24) months from the date of the contract or close-out, whichever is later. All administrative activities completed on this project, prior to execution, are solely the responsibility of the COUNTY.
 - VII. COMPENSATION: The County agrees to compensate the Council in the sum of \$40,000 for the Council's work and activities as set forth herein including typical expenses for supplies and materials. This total compensation is EECBG grant eligible. Compensation payments, in part or in full, shall be made by the County on receipt of the Council's statement. Statements for partial payment shall be commensurate with services rendered and progress toward project completion.
 - VIII. RETENTION OF COST RECORDS: The Council shall maintain all records of personnel and other direct expenses relating to the project and make such records available to the County upon request. Such records shall be maintained for a period of three (3) years following the completion of the project and be available at reasonable times for inspection and audit.
 - IX. DIRECT EXPENSES: Direct expenses for advertisements, supplies, materials, etc. required for the implementation of the project shall be paid by the County. If needed, the Council shall obtain prior approval from the County of any specific project needs and the related direct costs. In the event that such direct costs are needed and approved by the County, the Council shall, upon the presentation of appropriate documentation, be entitled to reimbursement for such costs.
 - X. STATUS OF PROJECT DOCUMENTS: All project documents produced under this agreement become the property of the County upon completion. The Council is entitled to permanently retain appropriate copies of all project documents for reference purposes.

- XI. AMENDMENTS: This document represents the agreement between the County and the Council in its entirety. This agreement may be amended only in writing and executed both parties.

CERTIFICATION

FOR THE COUNTY OF PRINCE EDWARD

Authorized Signature:

Wade Bartlett
Prince Edward County Administrator

Date

FOR THE COMMONWEALTH REGIONAL COUNCIL

Authorized Signature:

Mary S. Hickman
Acting President & CEO

Date



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 13, 2010
Item No.: 14
Department: Planning & Community Development
Staff Contact: Jonathan L. Pickett
Issue: Planning Department Report

Summary: As needed, I will brief the Board on relevant matters pending before or upcoming on the agenda of the Prince Edward County Planning Commission. This will give the Board better decision-making information on matters that are referred from the Planning Commission to the Board of Supervisors.

Attachments: Planning Commission Meeting Minutes

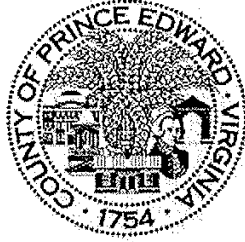
Recommendation: To Be Determined

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



**Prince Edward County Planning Commission
Meeting Minutes
June 15, 2010
7:30 p.m.**

Members Present: William Porterfield, Chairman
Sam Coleman, Vice-Chairman
Donald Gilliam
Lee Hicks, Jr.
Bobby Jones
Jack Leatherwood
Chris Mason
John Townsend, III
Sally Gilfillan
Thomas Pairet

Staff Present: Jonathan Pickett, Director of Planning and Community Development
Alecia Daves-Johnson, Planner

The meeting was called to order at 7:30 pm by Chairman Porterfield.

Chairman Porterfield asked for any changes to the minutes of the April 19, 2010 meeting. Hearing none he declared them approved.

Public Hearing:

Chairman Porterfield opened the public hearing, the purpose of which is described below:
An amendment to Chapter V (pages 45-46) of the Prince Edward County Comprehensive Plan is proposed, specifically identifying Alternative Route 628 as a transportation priority. This proposed project would allow through-traffic on existing Route 628 (Zion Hill Road) to bypass the public schools complex. The exact language of the proposed amendment is attached hereto and made part of the minutes.

Jonathan Pickett stepped forward and offered a staff report. He explained that the funding sources necessary to build the road required that transportation improvements be included in the County's Comprehensive Plan or Six Year Plan. An alternative route around the public school complex was discussed when the Comprehensive Plan was last updated, but a solution was not prepared and Alternative 628 was therefore not included in the Plan.

The County, IDA, or developer of the proposed Granite Falls conference center will be applying for revenue sharing funds. However, if the Granite Falls project fell through, it is still a priority of the County Board of Supervisors to route through traffic away from the public schools complex.

The Comprehensive Plan is due for a five-year review so there will be a chance this year to make other changes to the Transportation section, but the purpose of this Public Hearing is to include Alternate Route 628 in the Comprehensive Plan as a priority for the County.

Chairman Porterfield asked if a transportation priority such as this should be included in a Capital Improvement Plan.

Mr. Pickett indicated that Sharon Carney, Prince Edward Director of Economic Development, and Bob Fowler, Prince Edward Development, LLC, were present to discuss the road in more detail and provide a project update.

Chairman Porterfield directed a question to Ms. Carney concerning cost for the road alignment project. She explained that Hurt & Proffitt engineering firm prepared the road plan. The estimated cost for the road is \$2.8 million. A revenue sharing grant in the amount of \$1.0 million has been awarded to the project, leaving a shortfall of \$1.8 million. The developer has agreed to pay 55% of the project cost. Ms. Carney's analysis estimated the County responsibility between \$200,000 and \$300,000 for the new road project. She projected that the road would be built within the next eighteen (18) months.

Commissioner Coleman raised questions targeting possible cost savings in the road design, such as the divided road with a median. Ms. Carney explained that there are wants and needs and right now the divided road was the basis for the cost estimate; if it wasn't possible, then another design could be considered. Mr. Pickett added that this design better facilitated future construction of turn lanes. Mr. Fowler explained the grass median design is the choice while he is sharing funding responsibilities. He provided an update on the conference center construction, reporting that the 176 room facility with amenities is planned to open in April 2012.

Commissioner Leatherwood wanted to clarify whether Prince Edward County was the General Contractor for the conference center construction project. Ms. Carney replied no.

Commissioner Coleman inquired about the estimated tax revenues. Ms. Carney had not estimated that because there are incentives being offered to the developer and they are updating their PKF use and sources study which analyzes the hotel viability. She reiterated that the desire for the road relocation is a priority for the County, whether or not the conference center is successful, and that to obtain the revenue sharing grant it needed to be included in the Comprehensive Plan.

Chairman Porterfield closed the Public Hearing, then directed the Commissioners' attention to the draft text of the amendment. He asked for comments. Hearing none, he called for a vote, "All those in favor of recommending approval the language as given to proposed amendment to Chapter five of CP signify by raising right hand." Unanimous favor.

RECOMMENDATION TO THE BOARD OF SUPERVISORS:

The Planning Commission recommends to the Board of Supervisors approval of an amendment to Chapter V of the Comprehensive Plan to include the proposed Alternate Route 628 as a County transportation priority.

Comprehensive Plan Review:

Chairman Porterfield inquired about a schedule for the five year review of the Comprehensive Plan (CP). Mr. Pickett recommended that the Commissioners begin reviewing it now, adding that unfortunately the Census Data won't be ready until next year. He specifically suggested that they review the Goals and Objectives sections. Chairman Porterfield asked how to handle sections in the plan which anticipated a Sandy River Reservoir Overlay District. Mr. Pickett

suggested leaving the language intact. The discussion concluded with an estimated date of August for reviewing the CP.

Worsham School Rehabilitation:

Commissioner Coleman asked for an update on the Worsham School project. Mr. Pickett reported that the project was approved by the BOS; the two dissenting votes were concerned with fire-fighting issues. Porterfield asked if water negotiations were active. Mr. Pickett confirmed the negotiations were underway and explained that the sprinkler systems in the building will comply with building codes. Work should begin in late summer or early fall. Several Commissioners urged Mr. Pickett to get all of the water discussions and agreements in writing.

By-Laws:

Chairman Porterfield called for a motion to adopt the By-Laws as approved by the Board of Supervisors. The motion was approved with the unanimous vote from the Commissioners.

Information Items:

Capital Improvement Plan

Commissioner Gilfillan clarified that a Capital Improvement Plan (CIP), in conjunction with the Comprehensive Plan, would enable the County to receive proffers. Chairman Porterfield requested that the staff provide a copy of another locality's CIP for reference.

Commissioner Gilfillan offered a motion that the Planning Commission request the Board of Supervisors to authorize the Planning Commission to begin work on the structure of a CIP for the County. The motion was approved with unanimous favor from the Commissioners.

RECOMMENDATION TO THE BOARD OF SUPERVISORS:

Request from the Planning Commission for the Board of Supervisors to authorize the Planning Commission to begin work on the structure of a Capital Improvement Plan for Prince Edward County.

Corridor Overlay District

Commissioner Coleman expressed interest in the Corridor Overlay Plan for the Route 15 section. Mr. Pickett explained the status for the four-lane project and acknowledged progress on the overlay plan. Chairman Porterfield asked whether a traffic circle would be a wise device for the Route 15 improvements.

Chairman Porterfield called for any additional business or information items. Hearing none, the meeting was adjourned at 8:15 p.m.

Prince Edward County
Comprehensive Plan
Chapter V
PROPOSED AMENDMENT shown in bold with underlining

Primary highways in the County, **as well as proposed Alternate Route 628**, are briefly discussed below.

U.S. 460 – This is a major east-west highway that provides access to the northern part of the county. It is a major commerce route. The road is a dual highway, with bypasses around the towns of Farmville and Pamplin. The entire route has speed limits of 60 mph (65 mph on Farmville bypass) and the road is a major asset in the County's efforts to promote economic development.

U.S. Route 15 – This highway is a major two-lane north-south route, which goes across the central part of the county. The county's major anticipated growth corridor extends along Route 15 from Farmville to the Hampden-Sydney area. One of the county's long-term goals is to have this route four-laned, especially the section from Route 628 near Farmville, to Route 133 at Kingsville. This goal/request is presented to the Commonwealth Transportation Board annually.

U. S. Route 360 – This four-lane highway is located in the southeastern part of the county and serves as the main transportation route between Richmond and Danville. Commercial development along this route in Prince Edward County is limited.

Virginia Route 307 – This two-lane highway serves a short-cut between U.S. 360 in Amelia County and U.S. 460 at Rice. The road is hilly and receives a great deal of truck traffic.

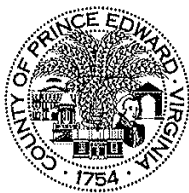
Virginia Route 45 – Only a small section of this road is actually located in Prince Edward County, all within the Town of Farmville. The highway extends north from Farmville into Cumberland and Goochland counties.

Virginia Route 133 – This road is only 1.2 miles in length, and basically serves as a bypass around the Hampden-Sydney College campus.

Proposed Alternate Route 628 – This project would reduce the traffic flow through the school complex, by providing an alternate route to the south of existing route 628 (Zion Hill Road). As proposed, the new road would branch off of existing Route 628, near the Poplar Forest Apartments and go west intersecting Route 15 at the Dominion Drive traffic signal. This is a priority project for the county and state revenue sharing funds are being sought to assist in construction costs.

Major secondary roads in the county, **in addition to Route 628**, include: Routes 665, 696, 658 630, 626, and 604. Funding for secondary road improvements is allocated to Prince Edward County on the basis of a six-year funding plan prepared jointly by VDOT and the County. **In addition, the county on occasion seeks state revenue sharing funds for priority projects.**

Current FY 05-06 funding for County secondary improvements is approximately \$837, 000 with projected five year funding at 4.4 million dollars. Most projects in the six year plan are minor road enhancements The six-year plan contains no new highway segments, or new major road improvements.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 13, 2010
Item No.: 15
Department: County Attorney
Staff Contact: James R. Ennis
Issue: County Attorney's Report

Summary: At the June meeting, in response to the concerns of citizens, the Board requested that a draft ordinance be prepared regarding "fowl running at large." Attached is the draft ordinance, which I will discuss with the Board at its July 13 meeting. Additionally, it is my understanding that a representative of Animal Control will also be present.

Should the Board wish to pursue a "fowl running at large" ordinance, it will wish to consider authorizing a public hearing for the August Board meeting. Following that public hearing, the Board could then consider enacting the ordinance.

Attachments: Draft "Fowl Running At Large Ordinance"

Recommendation: To Be Determined.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

DIVISION 4(A). FOWL RUNNING AT LARGE

Sec. 10-72. Prohibited

(a) It shall be unlawful for any person to permit any fowl, including all domestic fowl and any game birds raised in captivity, to run at large in the county at any time. For the purpose of this division, a fowl shall be deemed to be running at large while roaming off the property of its owner or custodian and not under the owner's or custodians' immediate control. Any person who continues to permit fowl owned or controlled by him to run at large following notification of such violation by any animal control officer or other law enforcement officer shall be deemed to have violated the provisions of this section.

(b) A violation of this section shall constitute a Class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§3.1-796.128, 3.2-6587, 18.2-403.1, 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as fully set forth in this section.

Optional language allowing for seizure of fowl from repeat offenders:

(c) Multiple violations of this section by an individual within a one year period shall result in the impoundment and confiscation of any such fowl found at large within the county in accordance with the provisions of Code of Virginia, §3.2-6544.

(Procedure for seizure and impoundment of abandoned agricultural animals is laid out in Code of Virginia, §3.2-6569)



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 13, 2010
Item No.: 16
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: COUNTY ADMINISTRATOR'S REPORT

Summary: The County Administrator will provide the Board a verbal update.

Attachments:

Recommendations:

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 13, 2010
Item No.: 17
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Closed Session

Summary: *(Sample Motion)*

I move that the Prince Edward County Board of Supervisors convene in Closed Session to discuss a prospective business, where no previous public announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)(5) of the *Code of Virginia* and for discussion and consideration of the disposition of real property in the Prince Edward County Industrial Park for economic development purposes, where discussion in an open meeting would adversely affect the bargaining position of the Board, pursuant to the exemptions provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*.

Attachments:

Recommendation: Convene in Closed Session.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 13, 2010
Item No.: 18
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Correspondence

Summary:

Attachments:

- a. Letter to Norfolk Southern, RE: Rt. 623 Bridge
- b. Letter from STEPS, Inc.
- c. Citizen E-mail, Re: Fowl Running at Large
- d. Citizen E-mail, Re: Compliment from Senator Ruff

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

BOARD OF SUPERVISORS

WILLIAM G. FORE, JR.
CHAIRMAN

HOWARD F. SIMPSON
VICE CHAIRMAN

HOWARD M. CAMPBELL
DON C. GANTT, JR.
ROBERT M. JONES
CHARLES W. MCKAY
JAMES R. WILCK
MATTIE P. WILEY



COUNTY ADMINISTRATOR
W.W. BARTLETT

POST OFFICE BOX 382
FARMVILLE, VA 23901

(434) 392-8837 VOICE
(434) 392-6883 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US

COUNTY OF PRINCE EDWARD, VIRGINIA

June 21, 2010

Mr. W. Bruce Wingo, Resident Vice President
Norfolk Southern Corporation
325 Old City Hall
1001 East Broad Street
Richmond, Virginia 23219

Dear Mr. Wingo:

The County of Prince Edward would like to request assistance from Norfolk Southern with the maintenance required on the highway bridge structure located at railroad milepost 6.92 on Route 623 in Prince Edward County, Virginia (VA Structure No 6019). The bridge structure is owned and maintained by Norfolk Southern.

According to the Virginia Department of Transportation, a safety inspection was conducted on April 29, 2010, which revealed critical maintenance conditions requiring immediate attention. The attached Bridge Critical Recommendation Form was sent to Norfolk Southern on May 4, 2010 and as of June 1, 2010, VDOT has not received a response.

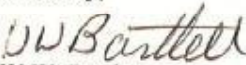
The effect of the maintenance deficiencies has caused the bridge to be load posted for 3 tons, down from the original 10 tons. This means that school buses and emergency vehicles are prohibited from crossing the bridge.

The Prince Edward County Public Schools will open on August 16, 2010. If the buses have to be re-routed around this bridge, this will require an eight to nine mile detour – one way – twice a day for each day that the bridge is inaccessible to school buses. This easily adds twenty to thirty minutes to the bus route every morning and every afternoon.

While the mileage of the detour for emergency vehicles is shorter, approximately four to five miles, the timing is far more critical. Houses just over the bridge are looking at an eight to ten minute delay for emergency response because the detour to reach them is on secondary roads.

We are most appreciative of any assistance you might provide with having the bridge repairs completed at the earliest possible time. Please do not hesitate to call me or Sarah Elam Puckett, Assistant County Administrator, if we may provide additional information.

Sincerely,


W.W. Bartlett
County Administrator

Enclosure

PRINCE EDWARD COUNTY BOARD OF SUPERVISORS

MISSION STATEMENT

TO REPRESENT ALL CITIZENS, PROVIDE LEADERSHIP, CREATE VISION AND SET POLICY TO ACCOMPLISH EFFECTIVE CHANGE, PLANNED GROWTH AND PROVIDE ESSENTIAL SERVICES WHILE MAINTAINING AND ENHANCING THE QUALITY OF LIFE IN PRINCE EDWARD COUNTY.

Sarah Puckett

From: Jonathan Pickett [jpickett@co.prince-edward.va.us]
Sent: Wednesday, June 09, 2010 10:04 AM
To: spuckett@co.prince-edward.va.us
Subject: Fw: Bridge Safety Inspection - Critical Recommendations
Attachments: 0736019 CR 2010.doc

This is the latest correspondence on the railway bridge issue.

JP

----- Original Message -----

From: Milton, Jeffrey L.
To: Garber, Michael A. ; Barret, W. Ralph
Cc: Torrence, Danny R. ; Wright, Kevin B. ; Ahmad, Anwar S., P.E. ; Krempl, Jason, P.E. ; jpickett@co.prince-edward.va.us
Sent: Tuesday, June 01, 2010 7:30 AM
Subject: Fw: Bridge Safety Inspection - Critical Recommendations

The attached Bridge Critical Recommendation Form was sent to Norfolk Southern on May 4.

This office has not received a response to this communication.

We would appreciate any assistance that you can provide in obtaining a response from the railroad.

Thank you.

From: Milton, Jeffrey L.
To: 'tdwyatt@nscorp.com' <tdwyatt@nscorp.com>
Cc: Wiles IV, Thomas A. (Tim); McClain, John R; Walus, Kendal, P.E.; Ahmad, Anwar S., P.E.; Krempl, Jason, P.E.; Torrence, Danny R.; Wright, Kevin B.; Barret, W. Ralph; Garber, Michael A.; Clark, Richard S.; Grizzle, Jim F.; 'jpickett@co.prince-edward.va.us' <jpickett@co.prince-edward.va.us>
Sent: Tue May 04 14:59:56 2010
Subject: Bridge Safety Inspection - Critical Recommendations

Route 623 over NS Railway

VA Structure No. 6019

Prince Edward County, Virginia

Railroad Milepost 6.92

Enclosed is a copy of a Virginia Department of Transportation (VDOT) "Critical Recommendation Form" for the Route 623 bridge that is owned and maintained by the Norfolk Southern Corporation.

The April 29, 2010 safety inspection revealed the following critical conditions requiring your attention:

- Stringer bearing clip angles and connection rivets have severe corrosion/section loss.
- Floor beam webs behind stringers have severe section loss in area behind stringers adjacent to bearing clip angles.

- Several stringers have severe decay.

Please complete the lower portion of the enclosed form indicating what action the railroad will take regarding the recommended repairs, and return a copy to this office as soon as possible. Follow-up documentation via the enclosed form as to the action taken to correct critical bridge conditions is required by VDOT policy, and must be reported to the Federal Highway Administration (FHWA). We will forward a copy of your form to the FHWA upon notification the recommended repairs have completed.

The recommended repairs should be completed within the next 90 days.

This bridge has been load posted for 3 tons.

An electronic copy of the bridge safety inspection report will be sent at a later date.

Please contact this office if you have any questions.

Thank you.

<<0736019 CR 2010.doc>>

J. L. Milton

District Structure & Bridge Safety Inspection Engineer

Structure and Bridge Section

Lynchburg District VDOT

Phone : (434)856-8278

Fax : (434)947-2689

e-mail: Jeffrey.Milton@VDOT.Virginia.gov



Critical Recommendation Form

for, Repair and/or Strengthening

Route: 623 (Twin Bridges Road) NBIS (Y/N) Y
Over: Norfolk Southern Railway
County: Prince Edward
Str. No.: 6019
Located: 1.52 Mi. To: Route 624
0.01 Mi. From: Route 360
Inspected By: Jason W. Shupe Inspection Date: 04-29-2010
(Schwartz & Associates, Inc.)

WHEN A CRITICAL CONDITION IS DISCOVERED SEND FORM:

To: T. David Wyatt From: J. L. Milton Date: 05/04/2010
NS Railway Engineer District Structure & Bridge Safety
Inspection Engineer
cc: District Maintenance Engineer
District Environmental Manager
State Structure and Bridge Engineer
Environmental Division

AFTER THE CRITICAL CONDITION IS REPAIRED SEND FORM:

To: J. L. Milton From: T. David Wyatt Date: _____
District Structure & Bridge Safety NS Railway Engineer
Inspection Engineer
cc: State Structure & Bridge Engineer

For NBIS structures, once work has been completed the State Structure & Bridge Engineer shall forward this form to the FHWA Division Administrator in Richmond, Virginia.

Federal Structure ID No:0000000000 13937

CRITICAL CONDITION REQUIRING IMMEDIATE ATTENTION

- Immediate performance of work on fracture critical member(s) is needed.
- Immediate correction of scour and/or hydraulic problem is needed.
- Condition rating of 3 or less for deck, superstructure, substructure and/or culvert.
- Immediate work to prevent substantial reduction in safe load capacity and/or for the safety of the traveling public.

Action Required (include date work must be completed): _____

* Post structure for 3 tons immediately. _____

* Replace floorbeams due to advanced section loss in webs behind stringers (area of stringer bearing clip angle attachment). _____

(Action Required Continues On Next Page) _____

ESTIMATED COST - \$ _____

BELOW TO BE FILLED OUT BY RAILWAY WHEN WORK HAS BEEN COMPLETED

Action taken (include date work was completed): _____

Signature _____
NS Railway Engineer

Follow-up Inspection after work is complete by: _____
Bridge Safety Inspector Date



Critical Recommendation Form

for, Repair and/or Strengthening

Route: 623 (Twin Bridges Road) NBIS (Y/N) Y
Over: Norfolk Southern Railway
County: Prince Edward
Str. No.: 6019
Located: 1.52 Mi. To: Route 624
0.01 Mi. From: Route 360
Inspected By: Jason W. Shupe Inspection Date: 04-29-2010
(Schwartz & Associates, Inc.)

Action Required (Continued):

- * Replace all stringer bearing clip angles due to advanced section loss and limited bearing area. The angles which are now in place are 4" x 4" x approximately 1'-0" length. Replacement angle size should be increased and full length of floorbeam with stiffeners to provide adequate bearing and bending resistance.
- * Replace the following timber stringers:
 - Stringer 6 in Panel 1 of Span 1
 - Stringer 6 in Panel 1 of Span 2
 - Stringer 1 in Panel 2 of Span 2
 - Stringer 3 in Panel 1 of Span 3
 - Stringer 4 in Panel 1 of Span 3
 - Stringer 7 in Panel 2 of Span 3
 - Stringer 5 in Panel 3 of Span 3
- * Perform Bridge Safety Inspection on a frequency not to exceed 3 months until above repairs are completed.

Sarah Puckett

From: Jonathan Pickett [jpickett@co.prince-edward.va.us]
Sent: Thursday, June 24, 2010 3:58 PM
To: spuckett@co.prince-edward.va.us
Subject: Fw: Twin Bridges Road Bridges (Route 623)

Sarah,
Here the e-mail response.
JP

----- Original Message -----

From: Milton, Jeffrey L.
To: Jonathan Pickett
Cc: Rafferty, Dennis C., P.E. ; Daniel, Les G., P.E. ; Wright, Kevin B. ; Barret, W. Ralph ; Garber, Michael A.
Sent: Thursday, June 24, 2010 2:37 PM
Subject: RE: Twin Bridges Road Bridges (Route 623)

The bridge on Route 623 closest to Route 360 (VA Structure No. 6019) requires the critical repairs. The other bridge on Route 623 over Virginia Southern Railway (VA Structure No. 6020) does not require immediate repairs. Also, the bridge on Route 622 (VA Structure No. 6018) requires critical repairs.

We still have not received any response from Norfolk Southern to our correspondence.

Thanks,

Jeff

J. L. Milton
District Structure & Bridge Safety Inspection Engineer
Structure and Bridge Section
Lynchburg District VDOT
Phone : (434)856-8278
Fax : (434)947-2689
e-mail: Jeffrey.Milton@VDOT.Virginia.gov

From: Jonathan Pickett [mailto:jpickett@co.prince-edward.va.us]
Sent: Wednesday, June 23, 2010 4:02 PM
To: Milton, Jeffrey L.
Subject: Twin Bridges Road Bridges (Route 623)

Jeff,

A question just occurred to us here. Do both bridges need repairs on Route 623 or just the one over the Norfolk Southern line which is the one closest to Route 360. The other bridge crosses over Virginia Southern tracks, but I believe that bridge is also owned by Norfolk Southern.

Thanks,

Jonathan



Administrative Offices • 225 Industrial Park Road • Farmville, Virginia 23901
(434) 315-5909 • Fax: (434) 315-0246

July 1, 2010

Mr. Wade Bartlett, County Administrator
P.O. Box 382
Farmville, VA 23901

Dear Mr. Bartlett: *Wade,*

Please extend my deepest appreciation to your fellow members of the Board of Supervisors for the \$27,232.00 training allocation that has been made to STEPS for FY10-11. Please know that this allocation will directly benefit Prince Edward County residents and impact the services we provide. Every individual regardless of his/her barriers deserves the right to work and STEPS facilitates this happening.

I understand that the next step in the process is to formally request the allocation. Please consider this correspondence as the request from STEPS for disbursement of the approved contribution.

I would like to once again extend an invitation to you and your Board to visit our operations. Commonwealth Solutions^{va}, our newest line of business, provides secure document destruction/shredding operations in Farmville. A marketing brochure outlining our services is included and we would appreciate the opportunity to discuss how we can provide you the most secure shredding service possible. Our regional recycling center is also located in Farmville and Victoria hosts our job training and manufacturing plant. There is no need for an appointment, our operations are consistent regardless of the day you choose. Seeing individuals with very severe disabilities working in a sewing production line, shredding confidential documents or processing recyclable materials is quite impressive.

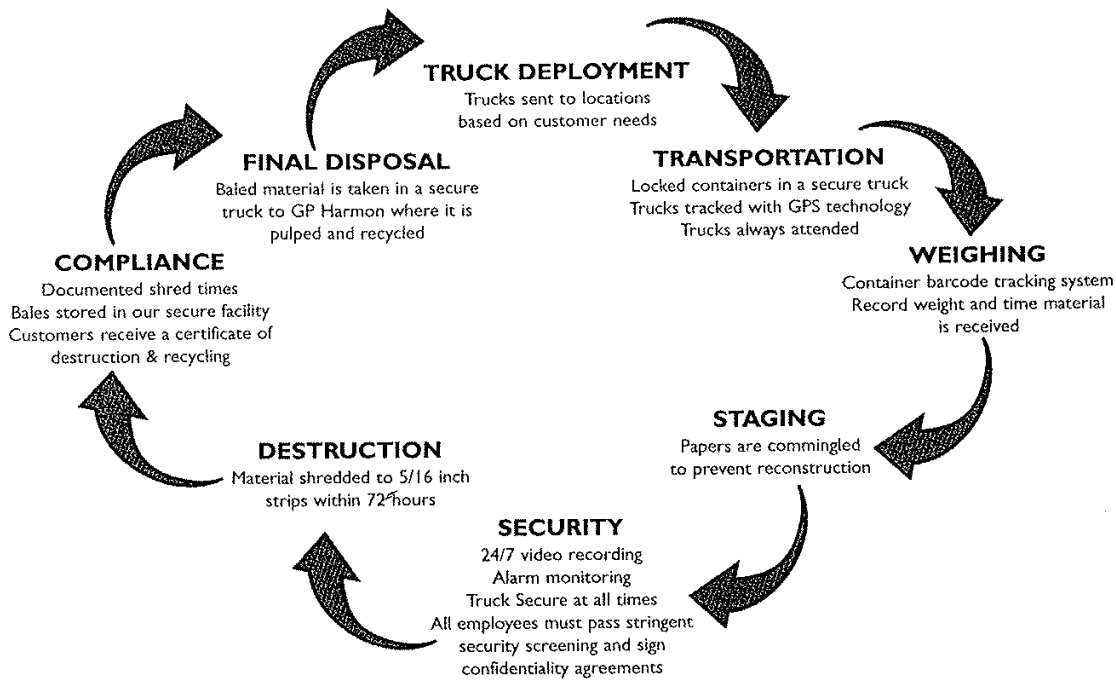
Thank you for your support.

Most Sincerely,


Sharon L. Harrup, MS
CEO

Cc: Mr. Ken Copeland, Vice Chair - STEPS Board of Directors
Mrs. Jennifer P. Townsend, Secretary – STEPS Board of Directors

Secure Chain of Custody



Why Choose Commonwealth SolutionsVA?

- A secure shred GUARANTEED every time
- Secure facility that meets all national accreditation standards
- Financial Institutions can use their "Community Reinvestment Dollars" to purchase our service
- State Governmental Entities and Local Governing Bodies can use 2.2-4344 of the Code of Virginia to streamline contracting for this service
- We GUARANTEE our price to be competitive

Commonwealth SolutionsVA™

434-315-0141

www.commonwealthsolutionsva.com

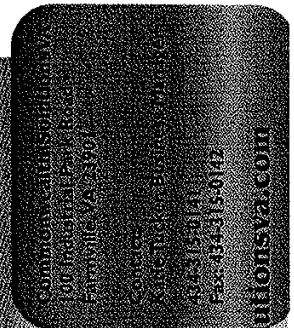


A Secure Service That Includes:

- Document Destruction
- Security Consulting
- Materials Destruction
- Purge Shredding
- X-ray Film Destruction
- Residential Service
- Recycling
- Locked Containers

THESE SERVICES MEET ALLOW BUSINESSES TO:

- ▲ Receive regular document pickups/purges or a complete secure document destruction service
- ▲ Assure compliance with federal and state privacy laws and regulations
 - Gramm-Leach-Bliley Act
 - Health Insurance Reform- Security and Privacy
 - Health Insurance Portability and Accountability (HIPAA)
 - IRS/Disposal of federal tax information
 - Fair and Accurate Credit Transaction Act (FACTA)
 - Federal Information System security controls
 - FTC: Disposal of consumer report information and records
- ▲ Ensure that confidential business information is kept secure
- ▲ Reduce risk of loss, exposure and liability from identity theft and corporate espionage



ktucker@commonwealthsolutionsva.com

Sarah Puckett

From: Brenda Clark [bbcrec@gmail.com]
Sent: Friday, June 18, 2010 8:27 AM
To: spuckett@co.prince-edward.va.us
Subject: Thanks to the Board

Ms. Puckett:

Thank you so much for all your time and assistance with my concern of "fowling running at-large". You have been a tremendous help since I have no idea how to handle this type of situation.

I was wondering if you would forward the e-mail below to the Board members. I don't want to bother them at home by phone. I realize they have other larger concerns to deal with. I did speak to Howard Simpson in person.

I just want the Board to know that I appreciate their time in listening to my concern at June's meeting regarding "fowl running at-large". I would appreciate your support on this matter and hope it will continue forth with changes in the present rule.

Thank you.

Brenda Clark

Sarah Puckett

From: Wade Bartlett [wbartlett@co.prince-edward.va.us]
Sent: Tuesday, June 15, 2010 1:03 PM
To: 'Sarah Puckett'
Subject: FW: Compliment from Senator Ruff

Place as info in next BOS packet

From: Rucker Snead [mailto:rsnead@hsc.edu]
Sent: Wednesday, June 09, 2010 11:15 AM
To: wbartlett@co.prince-edward.va.us; scarney@co.prince-edward.va.us; lhricko@farmvilleva.com; cmorris@farmvilleva.com
Subject: Compliment from Senator Ruff

Friends,

I wanted to pass on a compliment from Senator Ruff. I had a chance to chat with him for a few minutes at the Memorial Day Ceremony. He was very complimentary of the Economic Development Session that you conducted with Lt. Governor Bolling on 28 May. He said that he sat in on four of those sessions that Friday and by far the Farmville/Prince Edward session was the best. I mentioned to him the synergies that we were developing by the town and county working closely together. He said that was a good thing and that we need to continue thinking and working as a region.

Again, I just wanted to share this complement with you. I'm excited with the good things that are happening in our community. Please let me know what I can do to assist as we keep it up.

Rucker

L. Rucker Snead III '81
Director of Career Development
Hampden-Sydney College
Hampden-Sydney, VA 23943
434-223-6106/6325

"You can do anything with a degree from Hampden-Sydney College"



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 13, 2010
Item No.: 19
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Informational

Summary:

Attachments:

- a. FY 11 VDOT Six-Year Plan, Projects in Prince Edward County
- b. Meeting Minutes, VACo Committee on Environment and Agriculture
- c. Smart Beginnings Newsletter

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



Six-Year Improvement Program

[Home](#) [User's Guide](#) [About](#)

[All Projects](#) [Major Projects](#) [MPO](#) [Fund](#) [Reports](#)

All Projects

Program: FY11 FINAL SYIP **District:** Lynchburg **Jurisdictions:** Prince Edward County **Residencies:** **Road System:** All

Route: **ZIP:** **UPC:** **Keyword:**

Project Search Results (8 Projects found)

[Export Project List](#)

UPC	Description	Route	District	Road System	Estimate	Previous	FY11	FY12-16	Balance
(Values in Thousands of Dollars)									
93202	ARRA - HIGH BRIDGE TRAIL	EN04	Lynchburg	Enhancement	\$2,000	\$2,000	\$0	\$0	\$0
T6324	RTE. 15 OVER NS. RAILROAD VA STR. 1013	0015	Lynchburg	Primary	\$9,826	\$0	\$0	\$8,941	\$885
52380	RTE 15 - CONSTRUCT 3 LANES FROM RTE. 778 TO RTE. 628	0015	Lynchburg	Primary	\$6,833	\$8,433	\$0	\$0	(\$1,600)
92551	ARRA PRINCE EDWARD 460 RESTORATION/LANE EXTENSIONS/GUARDRAIL	0460	Lynchburg	Primary	\$3,167	\$3,167	\$0	\$0	\$0
87900	REPLACE EXISTING BRIDGE AND APPROACHES	0619	Lynchburg	Secondary	\$186	\$131	\$56	\$316	(\$316)
82513	RTE. 622 - BRIDGE REPL & APPR OVER NS RAILWAY	0622	Lynchburg	Secondary	\$265	\$0	\$150	\$2,010	(\$1,895)
77308	RTE 623 - BRIDGE & APPROACHES OVER NS RAILWAY (STR #6019)	0623	Lynchburg	Secondary	\$3,842	\$1,803	\$551	\$1,488	\$0
82514	RTE. 633 - BRIDGE REPL & APPR OVER BUSH RIVER	0633	Lynchburg	Secondary	\$2,055	\$400	\$315	\$1,340	\$0

FY11 FINAL SYIP

Secondary

FY2011-2016 Six-Year Improvement Program

LYNCHBURG DISTRICT

ROUTE: 0726	PROJECT	NFO	PROGRAM/SYSTEM				MPO Area	
UPC NO.: 954	RTE 726 - RECONSTRUCTION		Secondary				Danville	
REPORT NOTE: AD - 03/10/2009. State Funds - AC for future federal conversion.								
STREET NAME:	KENTUCK CHURCH					ESTIMATED COST (000's)	SCHEDULE	
JURISDICTION:	Pittsylvania County					PE	633	Underway
DESCRIPTION:	FROM: INT. RTE. 729 TO: 0.691 MI. N. RTE. 729 (0.6910 MI)					RW	1,650	FY2012
						CN	4,538	FY2015
SCOPE OF WORK:	RECONSTRUCTION					TO	6,821	
PROJECT LENGTH:	0.6910 MI							
REQUIRED ALLOCATIONS (000's)								REQ'D AFTER
Fund Sources	Prev. Alloc	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	2016
(S) Federal Formula STP: Federal	2,777	0	0	0	0	0	0	
(S) Federal Formula STP: State Bond Match	631	0	0	0	0	0	0	
(S) Residue Parcel Revenue: State	0	5	0	0	0	0	0	
(S) Secondary Formula: Federal	605	0	0	0	0	0	0	
(S) Secondary Formula: Federal/State	995	0	0	0	0	0	0	
(S) Secondary Formula: State	757	216	214	214	199	0	0	
(S) Secondary Formula: State Match	214	0	0	0	0	0	0	
Total	5,980	220	214	214	199	0	0	-7

ROUTE: 0750	PROJECT	NFO	PROGRAM/SYSTEM				MPO Area	
UPC NO.: 81238	RTE 750 - IMPROVE VERTICAL ALIGNMENT		Secondary				Danville	
STREET NAME:	MOUNT CROSS RD.					ESTIMATED COST (000's)	SCHEDULE	
JURISDICTION:	Pittsylvania County					PE	66	Complete
DESCRIPTION:	FROM: 0.13 Miles West of Route 863 TO: 0.01 Miles West of Route 863 (0.1200 MI)					RW	11	Complete
						CN	333	Underway
SCOPE OF WORK:	SAFETY/TRAFFIC OPERS/TSM					TO	410	
PROJECT LENGTH:	0.1200 MI							
REQUIRED ALLOCATIONS (000's)								REQ'D AFTER
Fund Sources	Prev. Alloc	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	2016
Highway Safety Improvements: Federal	369	0	0	0	0	0	0	
Highway Safety Improvements: State Match	41	0	0	0	0	0	0	
Total	410	0	0	0	0	0	0	0

ROUTE: 0619	PROJECT	NFO	PROGRAM/SYSTEM				MPO Area	
UPC NO.: 87900	REPLACE EXISTING BRIDGE AND APPROACHES		Secondary				NonMPO	
STREET NAME:	Lockett Road					ESTIMATED COST (000's)	SCHEDULE	
JURISDICTION:	Prince Edward County					PE	186	FY2012
DESCRIPTION:	FROM: Replace existing bridge # 6014 TO: HTRIS # 13933 (0.3000 MI)					RW		
						CN		
SCOPE OF WORK:	BRIDGE REPLACEMENT					TO	186	
PROJECT LENGTH:	0.3000 MI							
REQUIRED ALLOCATIONS (000's)								REQ'D AFTER
Fund Sources	Prev. Alloc	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	2016
Bond Match: State Bond Match	0	11	0	34	30	0	0	
Bridge Replacement: Federal	0	0	0	135	0	0	0	
Federal STP: Federal	0	44	0	0	119	0	0	
(S) Secondary Formula: Federal	94	0	0	0	0	0	0	
(S) Secondary Formula: Federal/State	14	0	0	0	0	0	0	
(S) Secondary Formula: State Match	23	0	0	0	0	0	0	
Total	131	55	0	168	148	0	0	-316

FY11 FINAL SYIP
 FY2011-2016 Six-Year Improvement Program

Primary

LYNCHBURG DISTRICT

District-wide UPC NO.: 81357	PROJECT HSIP DISTRICTWIDE RUMBLE STRIPS - LYNCHBURG	NFO	PROGRAM/SYSTEM Primary	MPO Area Multiple MPOs				
DESCRIPTION: VARIOUS LOCATIONS								
REQUIRED ALLOCATIONS (000's)				REQ'D AFTER				
Fund Sources	Prev. Alloc	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	2016
Highway Safety Improvements: Federal	1,528	0	0	0	0	0	0	0
Highway Safety Improvements: State Match	170	0	0	0	0	0	0	0
Total	1,698	0	0	0	0	0	0	0

ROUTE: 0015 UPC NO.: T6324	PROJECT RTE. 15 OVER NS. RAILROAD VA STR. 1013	NFO	PROGRAM/SYSTEM Primary	MPO Area NonMPO				
STREET NAME:	Route 15 (Famville Road)	ESTIMATED COST (000's)		SCHEDULE				
JURISDICTION:	Prince Edward County	PE	2,216	FY2014				
DESCRIPTION:		RW	411	FY2015				
		CN	7,197	FY2016				
SCOPE OF WORK:	BRIDGE REPLACEMENT	TO	9,826					
PROJECT LENGTH:	-							
REQUIRED ALLOCATIONS (000's)				REQ'D AFTER				
Fund Sources	Prev. Alloc	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	2015
Bond Match: State Bond Match	0	0	0	0	894	894	0	
Federal STP: Federal	0	0	0	0	3,576	3,576	0	
Total	0	0	0	0	4,471	4,471	0	885

ROUTE: 0015 UPC NO.: 52390	PROJECT RTE 15 - CONSTRUCT 3 LANES FROM RTE. 778 TO RTE. 628	NFO	PROGRAM/SYSTEM Primary	MPO Area NonMPO				
REPORT NOTE:	State Funds - AC for future federal conversion.							
STREET NAME:	RTE. 15	ESTIMATED COST (000's)		SCHEDULE				
JURISDICTION:	Prince Edward County	PE	1,812	Complete				
DESCRIPTION:	FROM: From: 0.20 Mi. South Route 778 TO: To: Route 628 (0.5100 MI)	RW	1,774	Underway				
		CN	3,248	FY2013				
SCOPE OF WORK:	RECONSTRUCTION	TO	6,833					
PROJECT LENGTH:	0.5100 MI							
REQUIRED ALLOCATIONS (000's)				REQ'D AFTER				
Fund Sources	Prev. Alloc	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	2016
Bond Match: State Bond Match	348	0	0	0	0	0	0	0
Minimum Guarantee: Federal	1,393	0	0	0	0	0	0	0
Primary Formula: Federal	3,426	0	0	0	0	0	0	0
Primary Formula: State	284	0	0	0	0	0	0	0
Primary Formula: State Match	857	0	0	0	0	0	0	0
Priority Transportation Funds: State	614	0	0	0	0	0	0	0
SAFETEA-LU Earmarks: Federal	1,209	0	0	0	0	0	0	0
SAFETEA-LU Earmarks: State Match	302	0	0	0	0	0	0	0
Total	8,433	0	0	0	0	0	0	-1,600

ROUTE: 0622	PROJECT	NFO	PROGRAM/SYSTEM					MPO Area	
UPC NO.: 82513	RTE. 622 - BRIDGE REPL & APPR OVER NS RAILWAY		Secondary					NonMPO	
REPORT NOTE: Complete Schedule and Estimate required.									
STREET NAME:						ESTIMATED COST (000's)	SCHEDULE		
JURISDICTION: Prince Edward County						PE	265	FY2012	
DESCRIPTION: FROM: 0.77 MILE TO NOTTOWAY COUNTY LINE TO: 0.03 MILE TO ROUTE 360 (0.2490 MI)						RW			
SCOPE OF WORK: BRIDGE REPLACEMENT						CN			
PROJECT LENGTH: 0.2490 MI						TO	265		
REQUIRED ALLOCATIONS (000's)								REQ'D AFTER	
Fund Sources	Prev. Alloc	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	2016	
Bond Match: State Bond Match	0	30	0	16	254	131	0		
Bridge Replacement: Federal	0	0	0	65	677	525	0		
Federal STP: Federal	0	120	0	0	340	0	0		
Total	0	150	0	81	1,272	656	0	-1,895	

ROUTE: 0623	PROJECT	NFO	PROGRAM/SYSTEM					MPO Area	
UPC NO.: 77308	RTE 623 - BRIDGE & APPROACHES OVER NS RAILWAY (STR #6019)		Secondary					NonMPO	
STREET NAME: Twin Bridges Road							ESTIMATED COST (000's)	SCHEDULE	
JURISDICTION: Prince Edward County							PE	415	Underway
DESCRIPTION: FROM: ROUTE 360 TO: 0.20 MILE EAST ROUTE 360 (0.2000 MI)							RW	156	FY2013
SCOPE OF WORK: BRIDGE REPLACEMENT							CN	3,271	FY2015
PROJECT LENGTH: 0.2000 MI							TO	3,842	
REQUIRED ALLOCATIONS (000's)								REQ'D AFTER	
Fund Sources	Prev. Alloc	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	2016	
Bond Match: State Bond Match	361	110	0	154	0	143	0		
Bridge Replacement: Federal	1,442	409	0	498	0	562	0		
Federal STP: Federal	0	32	0	120	0	10	0		
Total	1,803	551	0	772	0	716	0	0	

ROUTE: 0633	PROJECT	NFO	PROGRAM/SYSTEM					MPO Area	
UPC NO.: 82514	RTE. 633 - BRIDGE REPL & APPR OVER BUSH RIVER		Secondary					NonMPO	
REPORT NOTE: Revised Schedule Required.									
STREET NAME: Virso Road						ESTIMATED COST (000's)	SCHEDULE		
JURISDICTION: Prince Edward County						PE	285	Underway	
DESCRIPTION: FROM: 0.19 MILE SOUTH BUSH RIVER TO: 0.21 MILE NORTH BUSH RIVER (0.4000 MI)						RW	105	FY2012	
SCOPE OF WORK: BRIDGE REPLACEMENT						CN	1,665	FY2013	
PROJECT LENGTH: 0.4000 MI						TO	2,055		
REQUIRED ALLOCATIONS (000's)								REQ'D AFTER	
Fund Sources	Prev. Alloc	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	2016	
Bond Match: State Bond Match	80	63	73	97	97	0	0		
Bridge Replacement: Federal	320	252	293	390	390	0	0		
Total	400	315	366	487	487	0	0	0	

Virginia Municipal League/Virginia Association of Counties

VACo Steering Committee on Environment and Agriculture

VML Environmental Quality Policy Committee

June 2, 2010

MEETING SUMMARY

VACo Committee members in attendance: Gerald Garber (VACo Committee Chair, Augusta County Board of Supervisors); Clifton Tweedy (Campbell County Deputy Administrator); Billy Martin (Botetourt County Board of Supervisors); Peter Mansfield (Middlesex County Board of Supervisors); Sherry Swinson (Powhatan County Director of Economic Development); Sarah Elam Puckett (Prince Edward County Assistant County Administrator); Lynn C. Brownley (Westmoreland County Board of Supervisors); Harrison Moody (Dinwiddie County Board of Supervisors); Fred Eberly (Rockingham County Board of Supervisors); and Judy Lyttle (Surry County Board of Supervisors).

VML Committee members in attendance: Bob Lazaro (VML Committee Chair, Mayor, Town of Purcellville); Patricia O'Bannon, (Chairman, Henrico County Board of Supervisors); Rupert Cutler (Roanoke City Council); and Jack Hobbs (Amherst Town Manager).

VML and VACo staff attending: Joe Lerch, VML; Larry Land, VACo.

Persons participating as speakers and panelists: Katherine Antos, U.S. EPA; David Hirschman, Center for Watershed Protection; Jack Frye, Department of Conservation and Recreation; Alan Pollock, Department of Conservation and Recreation; Chris Pomeroy, Virginia Association of Municipal Stormwater/Wastewater Agencies; Barrett Hardiman, Homebuilders Association of Virginia; Katie Kyger Frazier; Ann Jennings, Chesapeake Bay Foundation; and Ann Neil Cosby, Law Firm of Sands Anderson Marks and Miller.

Summary

All presentations conducted at this meeting are available on the following web site:

<http://www.vaco.org/LegNews.html>.

Here are the highlights of each presentation:

VACo/VML Presentation

- Two significant water quality issues of which local officials should be aware are the Soil and Water Conservation Board's new stormwater management regulations (still under development) and the development by U.S. EPA of the "pollution diet" or TMDL (Total Maximum Daily Loading) limits by December 31, 2010 for the entire Chesapeake Bay watershed to correct impairments caused by excess loadings of nitrogen, phosphorus and sediment.

- The following deadlines are critical: July 1, 2010 when EPA is due to issue allocations for nitrogen and phosphorus loading limits to Virginia; August 15 when EPA is scheduled to issue allocations for sediments; September 1, 2010, the deadline for Virginia to submit draft "Phase 1" Watershed Implementation Plan (WIP) to EPA; November 29 when final "Phase 1" WIP is to be submitted by VA to EPA.
- Pursuant to SB 395 (Wagner)/HB 1220 (Hugo) passed by the 2010 General Assembly, Virginia's final stormwater regulations are to be adopted by the Soil and Water Conservation Board within 280 days after establishment by EPA of the Chesapeake Bay TMDL , but no later than December 1, 2011.

Katherine Antos, U.S. EPA

- While progress has been made by Virginia and all other watershed states between 1985 and 2009 in the reduction of nutrient loadings to the Chesapeake Bay, these reductions have not met Tributary Strategy goals and the waters of the Chesapeake Bay have remained impaired.
- Failure of states to achieve pollutant loading targets within specified time-frames could be subject to certain "consequences" imposed by EPA (permit denial, losses in funding are a possibility).
- The final "Phase 1" WIP to be submitted by Virginia to EPA by November 29 will be essentially focused on state actions. The "Phase 2" implementation plan to be submitted to EPA in November, 2011 will be more focused on local targets and controls.

David Hirschman, Center for Watershed Protection

- The Center for Watershed Protection is an eighteen year old non-profit 501(c)3 non-advocacy organization working with local watershed groups, local, state and federal governments to help communities protect lakes, rivers, streams and estuaries.
- Menu of preferred stormwater management practices in urban or urbanizing areas are watershed forestry, rainwater harvesting, bioretention, Turf/Nutrient management, and nutrient trading.
- In protection of water quality, the preservation and planting of trees as part of a riparian vegetative buffer system is one of the most effective way to protect water quality.

Jack Frye, Department of Conservation and Recreation (DCR) - Non Point Source Responsibilities

- In re-working the proposed VSMP (VA Stormwater Management Permit) program regulations for adoption no later than 12/1/11, DCR “may be required to adjust the regulations and run-off reduction spreadsheet to address TMDL requirements including Nitrogen and Sediment reduction requirements.
- In reworking the proposed VSMP regulations a new Technical Advisory Committee (TAC) will be convened this summer.
- All sectors (local governments, waste water, land developers, agriculture) are very concerned about how TMDL/re-vamped VSMP regulations will have on their future activities and how the costs will be paid.
- The eight elements that are likely to be in the Phase 1 WIP: Interim and Final Nutrient and Sediment target loads; Current Loading Baseline and Program Capacity; Assumptions about Growth; “Gap Analysis;” Commitment and strategy to fill gaps; Tracking and Reporting protocols; contingencies for slow or incomplete implementation; and appendix with detailed targets and schedule.
- The 36 member Stakeholder Advisory Group (SAG – of which VACo and VML are members) will be working this summer with the Secretary of Natural Resources to help develop the Phase 1 WIP.

Allan Pollock, Department of Environmental Quality – Point Source Responsibilities

- EPA expects states to develop plans that provide a roadmap on how the Chesapeake Bay TMDL will be achieved.
- For wastewater plants (point sources) EPA expects states to identify gaps between current capacity and capacity necessary to fully attain the interim and final target loads.
- The following are possible federal consequences if there is a failure by Virginia to meet pollutant loading limits under TMDL: expand NPDES (national pollutant discharge elimination system) coverage to currently unregulated sources; object to NPDES discharge permits and increase federal program oversight; establish more stringent waste load allocations (wla) for non point sources and load allocations (l.a.) for point sources; require additional loading reductions from point sources; redirect EPA grants; federal promulgation of nutrient water quality standards.

Chris Pomeroy, VA Association of Municipal Wastewater/Stormwater Agencies

- For both point source and non point sources, estimated implementation costs for Virginia for Bay-wide TMDL is \$10 billion, which – divided by 15 years = \$667 million/year.
- The Bay-wide TMDL represents the first-ever attempt to issue hard regulatory deadlines for implementation by states and sources to meeting pollutant reduction goals according to the following schedule: 60% by 2017; 100% by 2025 while meeting 2 year milestones.
- The program carries major implications for economic development in Virginia.

Key Questions and Concerns generated through the meeting

- How will local governments be brought in, perhaps on a regional basis, in the development of Watershed Implementation Plans?
- When evaluating state and local government performance in improving water quality, will EPA take into consideration naturally caused events (major storms) that are likely to overwhelm local control structures (BMPs) built to reduce pollutant loadings?
- Where will the money be found to pay for requirements that will be imposed upon local governments?
- Will currently unregulated entities be regulated sometime in the future because of TMDL related requirements?
- When considering the 2-Year milestones – what happens if despite good faith efforts, made evident by practices on the ground, water quality standards are not being met? Will EPA still invoke certain consequences?
- As the basis for determining limits on pollutant loadings from all source sectors, it is imperative that EPA's 5.3 watershed model be accurate.
- According to Chris Pomeroy, a list of what localities should do during 2010:
 - Begin now urging Federal and State governments to provide:
 - ❖ A stable regulatory environment
 - ❖ Maintain VA's basin-wide allocations for all basins.

- For wastewater systems
 - ❖ Support VA's proposal to maintain current wastewater caps.
- For Municipal Separate Storm Sewer Systems (MS4s)
 - ❖ Watch out for any "retrofit" requirements for existing development (beyond improvements from normal redevelopment).
 - ❖ Anticipate funding needs.
- Local governments should comment on Virginia's DRAFT WIP due for submission to EPA by 9/1/10, followed by a public comment period.

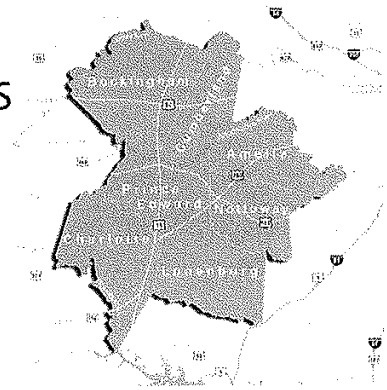
The ????

The quarterly newsletter of

Name the newsletter competition. One entry per person. Prizes will be awarded for First Place and Runner-up at the Annual Meeting of the Coalition. Newsletter name entries must be submitted via email no later than 5 p.m. June 21, 2010, to: Coordinator@SmartBeginningsHeartland.org. Winners must be present at the Annual Meeting to claim a prize.

VOLUME I, ISSUE 1

JUNE 2010



Special Points of Interest:

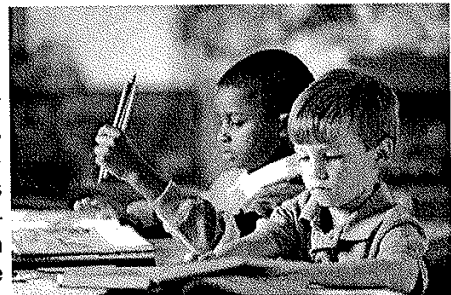
- *June 23, 2010, Annual Meeting of the Coalition - Cover Story*
- *Dr. Jennifer LoCasale-Crouch, Annual Meeting Guest Speaker - Page 2*

THE HEARTLAND INITIATIVE

The statewide Smart Beginnings initiative is designed to increase access to high quality early childhood environments and early learning opportunities for children from birth to age five. By strengthening early childhood development we can ensure that every child has a "smart beginning" and is ready for school and is ready to succeed in life.

Through a Planning Grant from the Virginia Early Childhood Foundation (VECF) and matching funds from the Heartland region's Department of Social Services, Smart Beginnings Heartland will be working to improve school readiness for our youngest citizens.

Studies show that not only does a child benefit from quality early learning environments and opportunities, but the community that supports and embraces quality early learning environments and opportunities benefits economic development-wise. Business leaders, when considering a region to relocate their business, look for quality education so they can have a quality workforce. Through the Smart Beginnings Heartland initiative we can ensure that our youngest citizens receive high quality early learning opportunities and the Heartland region is attractive to business leaders and is ready for business expansion.



READY FOR SCHOOL. READY FOR LIFE.



JUNE 23, 2010, ANNUAL MEETING OF THE COALITION

The first Annual Meeting of the Smart Beginnings Heartland Coalition is scheduled for Wednesday, June 23, 2010, from noon until 1:30 p.m. at The Mill Building in Farmville. A dynamic guest speaker from UVA, Dr. LoCasale-Crouch, will present information and ideas on early childhood learning and kindergarten transition.

The Annual Meeting is also a business meeting at which the Leadership Council will be appointing new members and electing officers for the upcoming fiscal year and beyond.

A hotdog lunch with all the fixins and a salad bar will also be provided.

Directions to The Mill Building in Farmville can be found at <http://onemillstreet.net>

Due to the need for an accurate lunch count, please register for the Annual Meeting by phoning or emailing the Smart Beginnings Heartland Coordinator no later than June 21st by 5 p.m.

Inside this issue:

Dr. LoCasale-Crouch to speak
Focus Group Dinner Meetings
Coalition Membership
The Future of Smart Beginnings
Smart Beginnings Heartland
P.O. Drawer 248 | 708 N. Main Street
Farmville, Virginia 23901
Office 434.392.9461 | Cell: 804.240.0424
Coordinator@SmartBeginningsHeartland.org
Web: <http://SmartBeginningsHeartland.org>

SMART BEGINNINGS HEARTLAND

DR. LOCASALE-CROUCH TO SPEAK AT ANNUAL MEETING

Dr. Jennifer LoCasale-Crouch, Research Scientist, from UVA's Center for Advanced Study of Teaching and Learning (CASTL), will be the guest speaker at the Smart Beginnings Heartland Annual Meeting of the Coalition, June 23, 2010.

Dr. LoCasale-Crouch will share practical, research-based information and ideas that will include what families, teachers and schools can do to get children ready to enter kindergarten. The presenta-

tion will conclude with a question and answer period.

A graduate of Florida State University with a Bachelor of Social Work (BSW) in 1990 and a Master of Social Work (MSW) in 1991, Dr. LoCasale-Crouch received her PhD in



2007 from the University of Virginia, Curry School of Education. Her research interests include observation and consultation in teacher development; classroom quality and at-risk children, and prevention in schools.

Please see the article on Page 1 regarding the Annual Meeting of the Coalition to learn how you can attend Dr. LoCasale-Crouch's informative and dynamic presentation.



*Our Vision
A community
where every family
has access to
quality programs
and resources for
their young
children.*

*Our Mission
To ensure that all
children receive
quality early
childhood education,
and are prepared
emotionally, socially,
physically, and
mentally for
kindergarten.*

FOCUS GROUP DINNER MEETINGS

Focus Group Dinner Meetings were held throughout the region during the month of May. The meetings were part of the Community Needs Assessment (CNA) to assess where we excel, where we are doing OK, and where we need improvement in early childhood programs and education. With the help of a facilitator from Longwood University input, thoughts, and opinions from concerned and participatory citizens was

garnered through a question and answer forum during the meetings.

If you would like to take the Focus Group Survey online go to:

[http://
smartbeginningsheartland.org/
FocusGroupSurvey.aspx](http://smartbeginningsheartland.org/FocusGroupSurvey.aspx)

If you would like a paper copy of the Focus Group Survey

questions to fill-out and return contact:

[Coordinator@
SmartBeginningsHeartland.org](mailto:Coordinator@SmartBeginningsHeartland.org)
or phone 434.392.9461



MEMBERSHIP

The Smart Beginnings Heartland Coalition is growing but more members, who agree with the vision and mission of the Coalition and have a vested interest in the economic development of the Heartland region by virtue of residing or working in the region, are needed. To join the Coalition contact: [Coordinator@
SmartBeginningsHeartland.org](mailto:Coordinator@SmartBeginningsHeartland.org) or phone 434.392.9461

THE FUTURE OF SMART BEGINNINGS

Smart Beginnings Heartland currently relies on grant funding with a 1% match in funds from the Department of Social Services from each of the seven partner counties of the Heartland region (7% total matching funds). Smart Beginnings Heartland will be writing the next grant application to the Virginia Early Childhood Foundation (VECF) in September 2010. A 50% total match will be required.

To learn how you can contribute to the future of Smart Beginnings Heartland contact: [Coordinator@
SmartBeginningsHeartland.org](mailto:Coordinator@SmartBeginningsHeartland.org) or phone 434.392.9461

*Please help us with our
very important work.*





County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 13, 2010
Item No.: 20
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Monthly Reports

Summary:

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery
- d. Tourism/Visitor Center
- e. PERT

Recommendation: Acceptance.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



Animal Control Monthly Report

"June 2010"

Dogs		Wildlife	
Picked Up	40	Handled	0
Claimed By Owner	7	Euthanized	0
Adopted	3		
Died in Kennel	0	Livestock	
Euthanized	14	Returned to Owner	0
Transferred to SPCA	16	Died in Kennel	0
Dead on Arrival	0		
		Other Companion Animals	
Cats		Returned to Owner	0
Picked Up	52		
Claimed By Owner	0	Number of Calls to Shelter	153
Adopted	0	Summons Issued	15
Euthanized	20	Warrants Served	0
Died in Kennel	0	Days in Court	2
Transferred to SPCA	32	Nuisance Dogs	8
Dead on Arrival	0	Dangerous Dogs	0
Fees Collected	\$272.00		
Bill the Town of Farmville			
3 Cats housed (7 days each)			
Total	\$105.00	Total Fees Collected	\$272.00

S. Ray Foster & Vicki Horn, Animal Control

BUILDING OFFICIAL

Permits Issued Report
6/01/2010 Through 6/30/2010

ADDITIONS	- Issued	6
	- Value	\$423,500.00
	- Permit Fees	\$617.50
	- 2.00% STATE TAX	\$12.35
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	1
	- Value	\$150,000.00
	- Permit Fees	\$443.60
	- 2.00% STATE TAX	\$8.87
	- Fees Collected	\$.00
ELECTRICAL	- Issued	18
	- Value	\$4,750.00
	- Permit Fees	\$1,035.00
	- 2.00% STATE TAX	\$20.70
	- Fees Collected	\$.00
FARM BUILDINGS	- Issued	2
	- Value	\$36,000.00
	- Permit Fees	\$.00
	- 2.00% STATE TAX	\$.00
	- Fees Collected	\$.00
MECHANICAL	- Issued	7
	- Value	\$14,000.00
	- Permit Fees	\$350.00
	- 2.00% STATE TAX	\$7.00
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	2
	- Value	\$.00
	- Permit Fees	\$100.00
	- 2.00% STATE TAX	\$2.00
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	5
	- Value	\$170,900.00
	- Permit Fees	\$644.00
	- 2.00% STATE TAX	\$12.88
	- Fees Collected	\$.00
PLUMBING	- Issued	12
	- Value	\$.00
	- Permit Fees	\$650.00
	- 2.00% STATE TAX	\$13.00
	- Fees Collected	\$.00
POOL	- Issued	1
	- Value	\$10,000.00
	- Permit Fees	\$35.00
	- 2.00% STATE TAX	\$.70
	- Fees Collected	\$.00
REMODELING	- Issued	2
	- Value	\$30,000.00
	- Permit Fees	\$161.25
	- 2.00% STATE TAX	\$3.23
	- Fees Collected	\$.00
Total Permits - Issued		56
Total Permits - Value		\$839,150.00
Total Permits - Permit Fees		\$4,036.35
Total Permits - State Tax 2%		<u>\$ 80.73</u>
		\$ 4,117.08

INSPECTIONS FOR JUNE

78

PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road
Farmville, Virginia 23901

LENA HUDDLESTON
Cannery Manager
434-223-8664
Home 434-392-4218

June 2010 Cannery Report

During the month of June, the following number of cans were canned and meat processed:

805 (qt.)	@	.48 =	386.40
116 (pt)	@	.40 =	46.40
50 lbs. meat	@	.20 =	10.00
22 Patrons usage	@	1.00 =	22.00
30 % out of county			<u>12.55</u>
TOTAL			\$477.35

As you can see we have really been busy this past month.

L. Huddleston

dbw

Tourism & Visitor Center Monthly Report for June 2010

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2010	558	272	33	863	143.8
2009	663	361	31	1055	87.9

Total / YTD Months
Total / 12

Requests for Information:

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Internet Sales	Monthly Totals:
June 2010	5	1509	10	<u>207</u>	0	1,731
June 2009	*	270	17	88	0	375
% Difference		458.89%	-41.18%	135.23%		361.60%
TOTAL YTD	21	6,815	109	863	5	Total YTD Inquiries: 7,792
2009 YTD	*	1,072	40	318	3	1,433
% Difference		535.73%	172.50%	171.38%	66.67%	443.75%

* Logging Phone Inquiries is new to 2010. % change will be noted beginning 2011.

Report to July Board of Supervisors

- Average 200 visitors a month over last three months
- Have now exceeded 2009 in visitors coming from other countries
- Exceeded the YTD 2009 requests for information by over 500% - due to joint marketing with Appomattox
- Created a Twitter account to post Tourism related events
- PEC has 5 followers and listed with one who has 54 followers
- Third Volunteer Training Session - no volunteers added this month

	2009	2010 YTD
Website Hits	1,410,349	628,124
Ave Hits/Day	3,863	3,816
# of Unique Users	35,405	24,238
# Hits on Travel Pages	46,367	18,537
% of Travel Hits	3.28%	2.95%

2010 YTD #'s reflect Jan - May
(webstats can't be collected until 4th of each month)

**PERT RIDERSHIP
MONTH OF MAY 2010**

WEEK	DATE	PASSENGER COUNT	BUS LINE
Monday	3	9	GREEN
Tuesday	4	21	ORANGE
Wednesday	5	14	ORANGE
Thursday	6	13	GREEN
Friday	7	31	ORANGE
Monday	10	8	GREEN
Tuesday	11	18	ORANGE
Wednesday	12	14	ORANGE
Thursday	13	9	GREEN
Friday	14	19	ORANGE
Monday	17	7	GREEN
Tuesday	18	18	ORANGE
Wednesday	19	25	ORANGE
Thursday	20	13	GREEN
Friday	21	20	ORANGE
Monday	24	13	GREEN
Tuesday	25	28	ORANGE
Wednesday	26	10	ORANGE
Thursday	27	11	GREEN
Friday	28	26	ORANGE
Monday	31	0	GREEN

TOTAL 327

<u>BUS LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays, & Fridays

To: Jonathan Pickett
392-6683
From: Faimille Area Bus