

**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS**

SUPERVISORS
BOARD MEETING

NOVEMBER 16, 2010
7:00 P.M.

AGENDA

- 7:00 p.m.**
- 1.** The Chairman will call the NOVEMBER meeting to order. 1
 - 2.** Invocation 1
 - 3.** **PUBLIC PARTICIPATION:** *Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting* 3
 - 4.** Board of Supervisors Comments 5
 - 5.** Consent Agenda:
 - a. Treasurer's Report: July 2010 7
 - b. Approval of Minutes: October 12, 2010 15
 - c. Review of Accounts & Claims 45
 - d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved. 67
 - e. Erroneous Assessment: Faye J. Calloway (\$283.76 – Real Estate) 69
 - f. 2011 Rabies Clinics 71
 - 6.** Highway Matters: VDOT Revenue Sharing Program 73
VDOT Projects Update 75
- 7:30 p.m.**
- 7.** **PUBLIC HEARING:** *Amendment to Section 70-1 of County Code – The Board will receive citizen input prior to considering an amendment to Section 70-1 of the County Code to change the deadline for filing the annual returns of tangible personal property, machinery and tools and merchants' capital from May 1 to March 1.* 81
 - 8.** Granite Falls: Extension of Land Purchase Agreement and Grant Agreement 85
 - 9.** Request from Prospect Historical Society: Transportation Enhancement Grant 105
 - 10.** Planning & Community Development Report 113
 - 11.** County Administrator's Report: 115
 - a. Courthouse Roof
 - b. County Health Insurance
 - c. Buggs Island Wireless Broadband
 - 12.** SCOPE Building Improvements 117

- | | | |
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| 13. | <u>Committee Reports:</u> | 119 |
| | a. Peddlers License Committee | |
| 14. | <u>Correspondence:</u> | 121 |
| | a. Letter from School Superintendent, RE: Route 628 | |
| | b. Letter from Shentel, RE: Shentel Cable Company Lineup Changes | |
| | c. Thank You, YMCA | |
| 15. | <u>Informational:</u> | 125 |
| | a. VDOT, Board of Supervisors Manual (ATTACHMENT) | |
| | b. VEDP, A Guidebook for Local Elected Officials (ATTACHMENT) | |
| 16. | <u>Monthly Reports:</u> | 127 |
| | a. Animal Control | |
| | b. Building Official | |
| | c. Cannery | |
| | d. Prince Edward County Public Schools | |
| | e. Tourism/Visitor Center | |
| | f. PERT | |

(NOTE: Additional agenda items may be added to the Table Pack, which is available for review after 4:30 p.m. on Tuesday, November 16, 2010.)



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2010
Item No.: 1 & 2
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call to Order and Invocation

Summary: Chairman William G. Fore, Jr. will call to order the **November** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

Attachments: None.

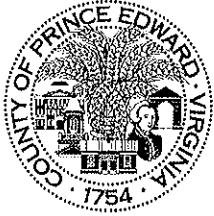
Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2010
Item No.: 3
Department: Board of Supervisors
Staff Contact:
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2010
Item No.: 4
Department: Board of Supervisors
Staff Contact:
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 16, 2010
Item No.: 5-a
Department: Treasurer
Staff Contact: Mable Shanaberger
Issue: Consent Agenda - Treasurer's Report

Summary: The Treasurer's Report for the July 2010 (FY 10 Year-End) is attached.

Attachments: July 2010 Treasurer's Report.

Recommendation: None.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	

Prince Edward County Board of Supervisors

<i>Description</i>	<i>Sub-Fund Balances</i>	<i>Fund Balances</i>	<i>Account Balances</i>
General Fund	\$ 121,562.30		
General Fund Res. for Investments	\$ 6,092,574.14	\$ 6,214,136.44	*
PPEA Fund		\$ 8,260.43	
Industrial Development Authority Fund		\$ 267,293.17	
Recreation Fund Res for Investments		\$ 26,919.96	
Forfeited Assets Fd. Res. for Inv.		\$ 94,503.30	
School Capital Projects Fund--VPSA		\$ -	
School Capital Projects Fund--QZAB01		\$ -	
Underground Storage Tank Fund		\$ 20,000.00	
Economic Development Fund		\$ 746,936.98	
Board of Public Welfare Special Acct.		\$ 4,893.48	
Piedmont ASAP Fund		\$ 245,390.48	
QZAB Debt Services Fund		\$ 408,068.97	
Landfill Construction Fund		\$ 577,589.20	
PCS Fund		\$ 269,176.11	
Revenue Sharing Fund		\$ 20,964.86	
Retirement Benefits Fund		\$ (3,010.00)	
School Capital Projects Fund--QZAB02		\$ -	
Dare Donations Fund		\$ 712.82	
School Cafeteria Fund		\$ 206,438.14	
Pr Ed Community Dev Fund		\$ (1,688.00)	
Water Fund		\$ 1,107,865.98	
Sewer Fund		\$ (5,581.71)	
School Fund		\$ 425,022.84	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 3,554,014.68
Warrants Payable (School Fund)			\$ -
General Fund Investments			\$ 6,092,574.14
VPSA Investments			\$ -
QZAB01 Investments			\$ -
Underground Storage Tank Fund			\$ 20,000.00
Recreation Fund Investments			\$ 26,918.96
QZAB02 Investments			\$ -
Landfill Construction Fund for Investment			\$ 577,589.20
Forfeited Asset Fd for Investment			\$ 94,503.30
Industrial Dev Auth Fd for Inv			\$ 267,293.17
<u>Totals:</u>		\$ 10,633,893.45	\$ 10,633,893.45

Report for: July 2010

Prince Edward County Board of Supervisors

*Of this \$6,214,136.44 in the General Fund, \$9,217,653.02 is encumbered for:			
Transfers In:			
	School Fund		7,913,044.00
	VPA Fund		540,964.77
	Water Fund		0.00
	Sewer Fund		0.00
	IDA Fund		26,701.14
	Retirement Benefits Fd		24,696.00
	Debt Obligations		712,247.11
	Total		9,217,653.02
This leaves an unencumbered balance of \$(3,003,516.58) in the General Fund.			

**Prince Edward Co. Board of Supervisors
Depository Balances**

Checking Accounts:

Benchmark Community Bank	\$	146,457.94
Wachovia Bank	\$	215,865.08
BB&T	\$	3,183,210.10
Bank of America	\$	104,437.65

Total: **\$ 3,649,970.77**

Investment Accounts:

Benchmark Community Bank	\$	1,503,976.29
Wachovia Bank	\$	205,771.18
Citizens Bank & Trust Company	\$	235,000.00
BB&T	\$	2,649,683.79
Planters Bank & Trust	\$	200,000.00
Mentor Investments	\$	162,367.52
SNAP (State Non-Arbitrage Plan)	\$	-
Bank of America	\$	2,026,123.90

Total: **\$ 6,982,922.68**

Mable H. Shanaberger, Treasurer

Report Date: July 2010

Prince Edward County Board of Supervisors

Description	Sub-Fund Balances	Fund Balances	Account Balances
General Fund	\$ 125,892.30		
General Fund Res. for Investments	\$ 5,695,179.69	\$ 5,821,071.99	*
PPEA Fund		\$ 17,697.10	
Industrial Development Authority Fund		\$ 747,202.52	
Recreation Fund Res for Investments		\$ 26,914.90	
Forfeited Assets Fd. Res. for Inv.		\$ 114,488.57	
School Capital Projects Fund--VPSA		\$ 183.55	
School Capital Projects Fund--QZAB01		\$ 415.17	
Underground Storage Tank Fund		\$ 21,010.00	
Economic Development Fund		\$ 493,426.98	
Board of Public Welfare Special Acct.		\$ 3,307.58	
Piedmont ASAP Fund		\$ 260,480.63	
QZAB Debt Services Fund		\$ 174,097.00	
Landfill Construction Fund		\$ 330,742.40	
PCS Fund		\$ 231,706.10	
Revenue Sharing Fund		\$ 66,964.86	
Retirement Benefits Fund		\$ 10,239.00	
School Capital Projects Fund--QZAB02		\$ 278,688.35	
Dare Donations Fund		\$ 1,820.60	
School Cafeteria Fund		\$ 173,676.94	
Pr Ed Community Dev Fund		\$ (1,688.00)	
Water Fund		\$ 4,109.82	
Sewer Fund		\$ 236.90	
School Fund		\$ 328,843.43	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 1,892,237.44
Warrants Payable (School Fund)			\$ -
General Fund Investments			\$ 5,695,179.69
VPSA Investments			\$ 183.55
QZAB01 Investments			\$ 415.17
Underground Storage Tank Fund			\$ 21,010.00
Recreation Fund Investments			\$ 26,914.90
QZAB02 Investments			\$ 279,162.15
Landfill Construction Fund for Investment			\$ 330,742.40
Forfeited Asset Fd for Investment			\$ 111,488.57
Industrial Dev Auth Fd for Inv			\$ 747,202.52
Totals:		\$ 9,105,636.39	\$ 9,105,536.39

Prince Edward County Board of Supervisors

*Of this \$5,821,071.99 in the General Fund, \$10,581,550.48 is encumbered for:			
Transfers In:			
	School Fund		7,968,525.00
	VPA Fund		495,657.44
	Water Fund		625,000.00
	Sewer Fund		625,000.00
	IDA Fund		28,280.48
	Retirement Benefits Fd		32,628.00
	Debt Obligations		806,459.56
	Total		10,581,550.48
This leaves an unencumbered balance of of (\$4,760,478.49) in the General Fund.			

**Prince Edward Co. Board of Supervisors
Depository Balances**

Checking Accounts:

Benchmark Community Bank	\$	74,939.94
Wachovia Bank	\$	335,356.27
BB&T	\$	2,557,801.95
Bank of America	\$	361,164.16

Total: **\$ 3,329,262.32**

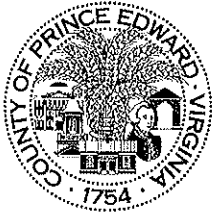
Investment Accounts:

Benchmark Community Bank	\$	939,226.66
Wachovia Bank	\$	-
Citizens Bank & Trust Company	\$	236,009.83
BB&T	\$	2,269,694.16
Planters Bank & Trust	\$	398,260.08
Mentor Investments	\$	162,310.84
SNAP (State Non-Arbitrage Plan)	\$	183.55
Bank of America	\$	1,769,688.95

Total: **\$ 5,775,374.07**

Mable H. Shanaberger, Treasurer

Report Date: July
2009



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2010
Item No.: 5-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Consent Agenda - Approval of Minutes

Summary: Meeting minutes are attached for your review and approval.

Attachments: October 12, 2010 Regular Meeting Minutes

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

October 12, 2010

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 12th day of October, 2010; at 7:00 p.m., there were present:

Howard M. Campbell

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development & Tourism; Jonathan Pickett, Director of Planning and Community Development; Jim Ennis, County Attorney; Mable Shanaberger, Treasurer; and Beverly Booth, Commissioner of Revenue.

Chairman Fore called the October meeting to order. Supervisor McKay offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

There was no one present that wished to speak.

In Re: Board of Supervisors Comments

Supervisor Gantt said he had attended an event at Prince Edward County Schools on Friday, October 8, hosted by Virginia Advanced Study Strategies, Inc.; he was impressed with the number of students taking advanced classes. He said the changes made at the schools last year and with the things to be done this year, the schools are getting on track. Supervisor Gantt made a suggestion to have an outstanding student appear prior to the Board of Supervisors meetings each month to recognize their accomplishments; he asked if the County Administrator and the School Superintendent could meet to work on the criteria for the selection of the outstanding student recognition.

Supervisor Gantt then said he would like a meeting set up with the Town Council with an open agenda in order to allow anyone to discuss any topic pertinent to both governing bodies.

Supervisor Campbell thanked VDOT for installing the 25 mile per hour speed limit signs on Route 655; he said VDOT will also be installing “Child At Play” signs shortly.

In Re: Consent Agenda

On motion of Supervisor Jones and carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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the Board accepted the minutes from the meetings held September 14, 2010 at 3:00 p.m. and September 14, 2010 at 7:00 p.m.; Accounts and Claims; Salaries; and appropriations and budget amendments as follows:

		FY 11	
		<u>Debit</u>	<u>Credit</u>
3-100-24040-0003	VITA GIS Grant		\$ 55,849
4-100-94000-0025	Capital – GIS Grant	\$ 18,060	
4-100-93000-0100	To Fund Balance	\$ 37,789	
3-100-24040-0019	Tobacco Commission Grant/STEPS		\$145,848
4-100-94000-0027	STEPS – Tobacco Grant	\$ 72,167	
4-100-93000-0100	To Fund Balance	\$ 73,681	

3-100-24040-0020	VDOT Transportation Grant		\$ 45,000
4-100-94000-0028	Prospect Depot VDOT Grant	\$ 23,479	
4-100-93000-0100	To Fund Balance	\$ 21,521	
3-100-24040-0070	Tobacco Commission AG Grant		\$350,000
4-100-94000-0024	Cannery	\$259,486	
4-100-93000-0100	To Fund Balance	\$ 90,514	
FY 10			
3-135-41050-0135	From Fund Balance		\$ 11,491
4-135-10000-3150	Legal Services	\$ 4,350	
4-135-10000-3160	Professional Services	\$ 7,141	

BOARD OF SUPERVISORS

Walmart	Water & soft drinks		52.14
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COUNTY ADMINISTRATOR

Business Card	Postage	33.24	
	Meals	40.34	73.58
Pitney Bowes Financial Service	Postage meter lease		87.00
AT&T	Phone		285.82
CenturyLink	Phone		469.49
US Cellular	Phone		57.51
National Association of Counties	FY11 Dues		404.00
Diamond Springs	Equipment rental & water		15.70
Walmart	Office supplies		35.44
Matthew Bender & Company, Inc.	VA Admin. Law Appendix		33.47
Thompson Publishing Group	Subscription		438.50
Business Data of Virginia, Inc.	Norton update		34.95

COMMISSIONER OF REVENUE

Treasurer of Virginia	Online service		78.05
CenturyLink	Phone		206.82
Ntelos	Internet		20.46
Naisha N. Pridgen	Dues		25.00

TREASURER

James W. Elliott, Attorney	Ad & court costs		417.00
M&W Printers, Inc.	Postage for Real Estate bills	2,773.80	
	Postage for Personal Property bills	3,884.40	6,658.20
Treasurer of Virginia	Online service		78.06
CenturyLink	Phone		227.78
Pitney Bowes Financial Services	Equipment lease		993.00
University of Virginia	Meeting registrations		130.00
NACCTFO	Dues		60.00
Paymaster Technologies	Ink cartridges		87.75

<u>INFORMATION TECHNOLOGY</u>		
Business Data of Virginia, Inc.	Travel expenses	500.00
<u>REGISTRAR</u>		
AT&T	Phone	64.89
CenturyLink	Phone	148.87
<u>CIRCUIT COURT</u>		
CenturyLink	Phone	158.83
<u>GENERAL DISTRICT COURT</u>		
AT&T	Phone - J&D	201.89
	Phone - Juv Prob	136.28
	Phone - Gen Dist Court	145.32
483.49		
CenturyLink	Phone - J&D	80.21
	Phone - Juv Prob	112.98
	Phone - Gen Dist Court	303.47
496.66		
US Cellular	Phone	27.88
<u>SPECIAL MAGISTRATES</u>		
AT&T	Phone	136.58
Treasurer of Virginia	Pager	29.41
CenturyLink	Phone	95.73
Virginia Magistrates Association	Dues	25.00
<u>CLERK OF THE CIRCUIT COURT</u>		
International Land Systems	Battery	58.56
AT&T	Phone	121.30
CenturyLink	Phone	271.73
Anthony J. Rhodes	Witness	27.00
Caskie Graphics, Inc.	File folders	455.66
	Legal file folders	455.66
911.32		
<u>LAW LIBRARY</u>		
CenturyLink	Phone	34.82
LexisNexis	Online service	34.82
Matthew Bender & Company, Inc.	Jury Instruction r#11W/FOD	220.52
<u>COMMONWEALTH'S ATTORNEY</u>		
AT&T	Phone	365.74
Kinex Networking Solutions	Internet	49.95
CenturyLink	Phone	261.10
CASC	Registration	50.00
LGA of Virginia, Inc.	Dues	320.00
Shred-It	Shredding service	42.00
<u>SHERIFF</u>		
Wohlford's Radar	Repair radar unit	105.00
CenturyLink	Calibrate radar	180.00
285.00		
UPS	Shipping charges	21.40

AT&T	Phone		1,020.31
CenturyLink	Phone		51.41
US Cellular	Phone		548.02
Wesley Reed	Tolls		12.90
Larry Franklin	Meals	7.35	
	Gas	7.00	14.35
Sirchie Finger Print Labs	Fingerprint supplies		207.22
Matthew Bender & Company, Inc.	Crime & Traffic Law		55.47

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Annual inspection	10,315.87	
	Air compressor	574.04	10,889.91

RICE VOLUNTEER FIRE DEPARTMENT

Elecom, Inc.	Speaker mic replacements		84.00
VFIS	Commercial excess insurance	187.00	
	Package insurance	1,974.00	2,161.00
Dominion Virginia Power	Electric service		402.96
Laerdal Medical Corporation	First aid supplies		120.46

PROSPECT VOLUNTEER FIRE DEPARTMENT

Farmville Wholesale Electric	Photo eye-outdoor light		11.61
CenturyLink	Phone		84.31
Town of Farmville	Fuel		436.87

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		45.00
Darlington Heights Volunteer Fire Department	Power washer	296.10	
	St. Corporation Comm. registration	25.00	
	Tool set	149.99	471.09
East End Motor Company, Inc.	Inspection		51.00
Ellington Energy Service	Diesel	409.60	
	Gas	424.40	834.00
Farmville Auto Parts	Brake tubing / coupling	4.88	
	Car wash concentrate	21.99	26.87
Farmville Wholesale Electric	Ballast & bulbs		144.80
Southside Electric Cooperative	Electric service		428.60

MEHERRIN VOLUNTEER FIRE DEPARTMENT

W. S. Darley & Company	Tarp		251.14
Parker Oil Company, Inc.	Service fee	31.65	
	Gas	187.68	
	Diesel	835.75	1,055.08
Jack L Slagle Fire Equipment	Hoses (2)	874.52	
	Tile	258.68	
	Knee boots	120.75	1,253.95
US Cellular	Phone		155.25
Verizon	Phone		236.13
Dominion Virginia Power	Electric service		521.15
Virginia Maryland Rescue	Install equipment - new truck		1,312.50

REGIONAL JAIL & DETENTION

Family Preservation Services Electronic monitoring 120.00

BUILDING OFFICIAL

US Cellular Phone 27.88
Coy Leatherwood Meals 8.53 23.53
 Meeting registration 15.00 23.53
Business Card Tradesman licenses 90.00
Business Data of Virginia, Inc. Norton update 34.95

ANIMAL CONTROL

Dominion Virginia Power Electric service 88.42
US Cellular Phone 55.76
Business Card Meals 41.60
Southern States Flea & tick spray 19.99 26.98
 Penicillin 6.99 26.98
Walmart Food & litter 149.29

BIOSOLIDS MONITORING

US Cellular Phone 28.13

REFUSE DISPOSAL

Resource International Miscellaneous work tasks 580.99 1,016.79
 Storm water compliance 435.80 1,016.79
 Groundwater monitoring 24,419.88 25,436.67
Southern States Weed spray 48.59 105.04
 Rake & oil primer 46.97 105.04
 Work gloves 9.48 105.04
Jimmy's Service Center Truck maintenance 547.10
Arena Trucking Company Trash collection 414.00
Emanuel Tire of Virginia Tire recycling 1,699.50
Southside Electric Cooperative Darlington Heights site 55.09
Dominion Virginia Power Leachate pump 125.47 363.20
 Scalehouse 52.93 363.20
 Cell C pump station 16.84 363.20
 Green Bay site 47.75 363.20
 Worsham site 35.02 363.20
 Prospect site 58.48 363.20
 Landfill site 26.71 363.20
AT&T Phone 199.22
CenturyLink Phone 211.64
US Cellular Phone 28.38
Verizon Phone 128.62
East End Motor Company, Inc. Tire 264.81

GENERAL PROPERTIES

OK Termite & Pest Control Exterminating service 150.00
Southside Electric Cooperative SRR lights 30.27
Dominion Virginia Power Roy Clark monument 20.62

	Shop	25.61	
	Sheriff Department shed	5.50	
	Worsham Clerk Office	51.80	
	Lights at Rice	101.78	205.31
CenturyLink	Phone		66.22
US Cellular	Phone		83.59
Business Card	Maintenance supplies	66.51	
	Tool box	179.99	246.50
Diamond Springs	Equipment rental		8.95
Price Supply Company, Inc.	Gaskets & breakers	11.75	
	Nut driver tool	43.02	54.77
Ranson's, Inc.	Computer cable		19.99
Southern States	Weed spray		129.26

CANNERY

Southside Electric Cooperative	Electric service		167.74
Business Card	Telephone		37.74
Walmart	Line jack		6.97

COMPREHENSIVE SERVICES ACT

Crossroads Services Board	Professional services	2,340.00	
	Foster care	130.00	2,470.00
Family Preservation Service	Professional services		1,058.75
Grafton School, Inc.	Professional services		9,466.00
Ronald & Sarah Harlan	Foster care		448.00
Letricia R. Logan	Foster care		355.20
Bonnie Mills	Foster care		896.00
Dekeace Morton	Foster care		310.80
Cynthia Randolph	Foster care		80.32
I'Shawn Smith	Foster care		644.00

PLANNING

Sally W. Gilfillan	Commission meeting		100.00
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	20.00	120.00
Lee Edward Hicks, Jr.	Commission meeting	100.00	
	Mileage	11.50	111.50
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.00	105.00
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	9.00	109.00
John F. Townsend, III	Commission meeting	100.00	
	Mileage	7.50	107.50
Jonathan Pickett	Mileage		279.30
Business Card	Postage		27.26
US Cellular	Phone		56.51

ECONOMIC DEVELOPMENT

Business Card	Marketing pieces	108.05	
	Postage	44.00	
	Meal	17.69	
	Calendar	12.59	182.33
US Cellular	Phone		27.88
Business Data of Virginia, Inc.	Printer / ink cartridges		260.70

TOURISM

Dominion Virginia Power	Electric service		390.76
Business Card	Postage	133.07	
	Meeting registration	125.00	258.07
CenturyLink	Phone		187.18
Magi Van Eps	Meals		65.31

CAPITAL PROJECTS

Business Card	Electric hoist	329.84	
	Car rental	98.17	
	Airline ticket	229.80	
	Travel insurance	27.00	
	Tarp	299.99	984.80
Ronald Van Eps	Meals & lodging	314.45	
	Gas	13.50	
	Parking	15.00	342.95
CJMW Architecture	Architectural work		1,750.00

PIEDMONT COURT SERVICES

Dominion Virginia Power	Electric service		290.20
AT&T	Phone		124.08
CenturyLink	Phone		198.19
Alyson Burke	Mileage		23.00
VCCJA	Registration fee		10.00
Hatcher Dining & Catering	Dinner meeting		326.00

ADDENDUM BILL LIST

LIABILITIES

Virginia Department of Taxation	State sales tax		3.49
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BOARD OF SUPERVISORS

Farmville Herald	Advertising		370.50
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COUNTY ADMINISTRATOR

Key Office Supply	Typewriter maintenance contract		192.00
Moonstar BBS	Monthly service	16.67	
	DSL	95.00	111.67
Town of Farmville	Gas		34.39
Matthew Bender & Company, Inc.	VA Code 2010 RV1B	57.21	
	VA Advance Code Serv	63.71	120.92

	<u>COMMISSIONER OF REVENUE</u>		
AT&T	Phone		57.79
Moonstar BBS	Monthly service		16.67
	<u>TREASURER</u>		
James W. Elliott, Attorney	Court costs		360.00
Key Office Supply	Typewriter maintenance contracts	257.00	
	Copier maintenance contract	1,275.00	
	Lex ribbons	20.98	
	File folders / post-it notes	13.55	1,566.53
Moonstar BBS	Monthly service		16.66
	<u>INFORMATION TECHNOLOGY</u>		
Business Data of Virginia, Inc.	Travel expenses	125.00	
	Monthly contract	2,800.00	2,925.00
ComputerPlus Sales & Service	Maintenance contract		270.00
	<u>GENERAL DISTRICT COURT</u>		
Joyce K. Sexton	Mediation		712.50
	<u>CLERK OF THE CIRCUIT COURT</u>		
Kinex Networking Solutions	DSL		74.95
	<u>LAW LIBRARY</u>		
AT&T	Data line		34.05
LexisNexis	Online service		217.00
Matthew Bender & Company, Inc.	VA Code 2010 RV1B	57.21	
	V Adm Law Appdx	33.47	90.68
	<u>COMMONWEALTH'S ATTORNEY</u>		
Key Office Supply	Repaired fax	81.31	
	Office supplies	90.78	
	Table	364.99	537.08
Edward A. Mann	Postage reimbursement		15.02
U. S. Postal Service	Box rent		55.00
Brian Butler	Mileage		30.00
	<u>VICTIM WITNESS ASSISTANCE PROGRAM</u>		
CenturyLink	Phone		75.55
NCVC	Dues		95.00
Farmville Printing	Program handouts		46.50
	<u>SHERIFF</u>		
VALEAC	Dues		100.00
Town of Farmville	Gas		3,963.48
	<u>RICE VOLUNTEER FIRE DEPARTMENT</u>		
C. W. Williams	Pump repairs		613.28
Parker Oil Company, Inc.	Credit	-23.17	

	Gas	642.23	
	Propane	475.60	
	Diesel	551.05	1,645.71
Dominion Virginia Power	Electric service		327.49

PROSPECT VOLUNTEER FIRE DEPARTMENT

Ayers Building & Supply Co.	Posts	69.60	
	Nails	38.00	107.60
Farmville Auto Parts	Wire connector		19.42
Fire & Safety Equipment Company	Recharge extinguisher		14.00
Goodman Truck & Tractor	Steering repair/service		2,213.85
Dominion Virginia Power	Electric service		303.60

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Darlington Heights Volunteer Fire Department	Parking lot gravel		1,406.00
Verizon	Phone		141.31
Watkins Insurance Agency	Package insurance	3,372.00	
	Auto insurance	4,893.00	
	Umbrella insurance	750.00	

PAMPLIN VOLUNTEER FIRE DEPARTMENT

Battery Barn of Virginia, Inc.	Batteries		64.40
Pamplin Volunteer Fire Department	Road pipes	333.59	
	Janitorial service	130.00	
	Insurance	1,266.00	
	Internet	24.95	
	Paper products	337.30	2,091.84
Verizon	Phone		52.03
Dominion Virginia Power	Electric service		386.15

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Mounting brackets		282.00
Bank of Charlotte County	Loan payment		15,000.00
C. W. Williams	Tool boxes		677.93
Jack L. Slagle Fire Equipment	Hose		1,302.05

EMERGENCY SERVICES

Korman Signs	Signs & hardware		152.89
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REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		7,950.00
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BUILDING OFFICIAL

East End Chevron	Oil change		26.90
Treasurer of Virginia	Levy on building permits		341.80
Key Office Supply	Ink cartridges		180.37
Town of Farmville	Gas		196.94

	<u>ANIMAL CONTROL</u>		
VACA	Dues - Foster	30.00	
	Dues - Morris	30.00	60.00
Key Office Supply	Ink cartridges		70.57
Town of Farmville	Gas		362.04
	<u>MEDICAL EXAMINER</u>		
Treasurer of Virginia	Coroner		20.00
	<u>BIOSOLIDS MONITORING</u>		
Town of Farmville	Gas		225.09
	<u>REFUSE DISPOSAL</u>		
Lowe's	Flood lamp		14.38
Moore Scale Service-Western Virginia	Serviced scales		591.00
Sherwin Williams Company	Paint		62.55
East End Chevron	Hydraulic oil		29.95
East End Motor Company, Inc.	Flat repair		25.00
Wright's Excavating	Landfill operation		42,187.50
STEPS, Inc.	Recycling fee		2,140.23
Southside Electric Cooperative	Virso site		76.89
Dominion Virginia Power	Rice site		34.44
AT&T	Phone		220.02
O. O. Stiff, Inc.	Monthly service		662.50
Town of Farmville	Gas		528.62
	<u>GENERAL PROPERTIES</u>		
ThyssenKrupp Elevator	Service contract (Oct-Dec)		2,097.51
Dominion Virginia Power	Courthouse	11,788.52	
	Scope building	149.78	
	Ag building	822.95	12,761.25
AT&T	Phone		34.04
CenturyLink	Line to hospital		7.97
O. O. Stiff, Inc.	Monthly service		100.00
Aramark Uniform Services	Janitorial supplies		334.64
Lowe's	Janitorial supplies	107.34	
	Washers/bolts/nuts	20.21	
	Saw blades	32.65	
	Screws	49.52	
	Chainsaw oil	9.38	
	Drill bit / tape	70.94	
	Hose fittings / clamps	6.98	297.02
Wilco, Inc.	Janitorial supplies		1,111.10
East End Chevron	Ice		30.08
Farmville Auto Parts	Sharpie pens	2.95	
	Belt	42.47	
	Stop leak / refrigerant	23.98	
	Brake pads	77.48	146.88
Farmville Wholesale Electric	Electrical wire	49.51	
	Switch / electrical box	40.19	89.70

Cintas Corporation #524	Uniform rental		567.01
Sherwin Williams Company	Paint & brushes		85.26
Town of Farmville	Gas		486.92
Taylor-Forbes Equipment Company	Oil additive	20.69	
	Oil & filter	23.70	44.39

CANNERY

C & L Machine & Welding	Repair mixer		31.95
Farmville Auto Parts	Belt		21.84
Lowe's	Fuses & pins	8.28	
	Pipe & valve	59.48	
	Elbows / valve / adapter	43.47	111.23
AT&T	Phone		42.74

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		6,090.00
Centra Health	Professional service		19,131.00
Dominion Youth Services	Professional service		1,786.38
Helton House, Inc.	Professional service		5,364.00
Treasurer of Bedford	Professional service		2,814.00
Mable Shanaberger	Administrative fee		150.00

PLANNING

Farmville Herald	Advertising		156.00
Key Office Supply	File folders		51.18

TOURISM

Moonstar BBS	DSL		45.00
Key Office Supply	Legal pads / cartridge	26.98	
	Legal binders	14.39	41.37

COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone		95.69
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CAPITAL PROJECTS

Flameless Specialities	Valves & couplings	346.17	
	Plumbing parts	73.03	419.20
Harold W. Collins Clearing	Parking lot		21117.62

DEBT SERVICE

Rural Development	Courthouse loan		16,626.00
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PUBLIC/PRIVATE EDUCATION ACT FUND

Wiley & Wilson	PPEA Assistance		1,500.00
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SEWER FUND

Dominion Virginia Power	Sewer pump		32.72
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit	1,038.00
Anthem BCBS	Retiree health insurance	1,020.00

PIEDMONT COURT SERVICES

Dominion Virginia Power	Electric service	39.50
Pitney Bowes Financial Services	Postage meter lease	202
	Tax on postage meter	37.97
		239.97
Sheena Franklin	Mileage	128.75
Sharon Gray	Mileage	18.00
Connie Stimpson	Mileage	36.85
Chad Lipscomb	Mileage	33.00
Renee T. Maxey	Mileage	128.00
Andy Mays	Mileage	54.00
Cadance Reed	Mileage	56.50
Sam's Club	Membership renewal	35.00

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent	2,383.00
Page Hardy	Cleaning service	210.00

PIEDMONT COURT SERVICES FUND

Alere Toxicology Services, Inc.	Drug testing	19.48
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In Re: Highway Matters

Chairman Fore stated a representative will no longer attend every Board meeting but will be present quarterly.

Supervisor McKay made a motion to request a "Slow Moving Vehicle" sign be placed on Route 604 near Route 665 west-bound and near Route 771 east-bound, and that a resolution be drafted to present to VDOT; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

Supervisor Campbell said VDOT began paving Route 751 today (October 12).

Supervisor Wilck asked how the County may reapply for the "excess billion dollars" and if Prince Edward County has any chance of getting part of it. Mr. Bartlett stated part of those funds have been set

aside all along and are committed to projects. He said some of the funding is for projects that were started this summer but whatever was not spent by June 30, 2010, was carried over to FY11. He said Ms. Mayfield is looking into the balance of the funds not previously allocated to projects.

Supervisor Jones said he has received word from citizens concerning speeding on Route 744; he asked if Ms. Mayfield can look into this matter. The road had been a dirt road but is now paved. Mr. Bartlett said a traffic study would need to be done.

Supervisor Jones made a motion to request VDOT conduct a traffic study for a speed limit reduction on Route 744. The motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: Tangible Personal Property Filing Date

Chairman Fore said the Commissioner of the Revenue has requested the Board consider amending Section 70-1 of the *County Code* to change the deadline for filing the annual returns of taxable tangible personal property, machinery and tools and merchant's capital from May 1 to March 1.

Supervisor McKay made a motion to authorize a public hearing for the November 2010 Board meeting amending Section 70-1 of the *County Code* to change the deadline for filing the annual returns of taxable tangible personal property, machinery and tools and merchant's capital from May 1 to March 1.

Supervisor Gantt said the County web site presents the Machinery and Tools tax at \$4.20 per hundred which is incorrect. He said he found while researching this issue that the County takes in \$38,000 per year with the Machinery and Tools tax; he spoke with two well drillers who are considering selling their machines, and a few excavators are parking their machines and going elsewhere to work. He then said he looked at the budget and there appears to be a \$200,000 to \$300,000 surplus at the end of this year; and asked if the County can do away with the Machinery and Tools tax.

Discussion followed. Mr. Bartlett said if the Board does make a decision now, it would inform those businesses of the Board's intent, and the change can be made during the budget process for next year.

Supervisor Gantt then suggested setting the Machinery and Tools tax at \$0.00, and expressed his concern that the businesses would park their machines and take jobs elsewhere. Discussion followed.

Supervisor Jones called for the question; Supervisor McKay restated his motion to authorize a public hearing for the amendment of Section 70-1 of the *County Code* to change the deadline for filing the annual returns of taxable tangible personal property, machinery and tools and merchant's capital from May 1 to March 1. The motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Supervisor Gantt made a motion to be effective January 1, 2011, the Machinery and Tools tax will be amended from \$4.20 to \$0.00; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: Mattie P. Wiley
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In Re: Signage Request from Tri-Boro Shelving and Partition

Mr. Pickett said Tri-Boro Shelving and Partition has requested permission to install new signage on its property in the County's business park. Permission is requested for two free standing 4' x 8' signs, as well as two wall-mounted signs for the exterior of the building. Mr. Pickett said the business park covenants state signage must be reviewed by the Planning Commission and then approved by the Board of Supervisors. The Planning Commission reviewed the request on September 21, 2010 and voted unanimously to recommend approval to the Board.

Supervisor Jones made a motion to approve the request from Tri-Boro Shelving and Partition to install new signage on its property in the County's business park; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

In Re: Public Hearing – Special Use Request of David Simpson to Operate a Bakery

Chairman Fore announced this was the date and time scheduled for a public hearing on the request of David Simpson to operate a retail bakery in a portion of the existing “Simpson Insurance Services” building located at 46 Simpson Road, Prospect, and further described as tax map parcel 21-A-9B. Notice of this hearing was advertised according to law in the September 24, 2010 and October 1, 2010 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Jonathan Pickett, Director of Planning and Community Development, said the proposed bakery would take up approximately 2,000 square feet of the building and would be actually operated by Mennonites. The Planning Commission held a public hearing on September 21, 2010 and received no public comment; following the hearing, the Planning Commission voted unanimously to recommend approval of the request of the Board. He added this is a low intensity use which should have no effects on neighboring properties.

Chairman Fore opened the public hearing.

There being no one wishing to speak, Chairman Fore closed the public hearing.

Supervisor Wilck made a motion to approve the a request of David Simpson to operate a retail bakery in a portion of the existing “Simpson Insurance Services” building located at 46 Simpson Road, Prospect; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

In Re: Water Project Update

Mr. Bartlett said comments have been received from the Health Department regarding the PER, and a meeting was held with Crewe Town Council; they are reviewing the financial analysis, and a final analysis will be done after their comments are received. The Town Manager requested a meeting on November 8. Mr. Bartlett said meetings still need to be scheduled with Hampden Sydney and Burkeville. A meeting was held with DCR, and they would allow portions of the High Bridge Trail to be closed during the winter for construction which will help decrease costs, and will make it a bit quicker to put in the water line if that option is chosen. He added a Memorandum of Understanding needs to be developed.

Mr. Bartlett said specific questions were asked by the Board concerning various routes, specifically regarding a water line to the fire station in Rice. Also, they continued to look at Route 460, and the costs are coming down. The cost of the easements is unknown and is not included in the price at this time. He said VDOT would like to see any “stubs” to serve the north side of the highway put in during the initial construction to eliminate the need to further disturb the easements. He said it still appears that the High Bridge Trail option would be the best option; he said the extension to the fire house in Rice would cost \$137,000.

Mr. Bartlett then reviewed maps showing the proposed routes; he said Option 1A depicted the Route 460 Alignment and Option 4A, the VA Power Easement and High Bridge Trail; he noted that Option 4A does not serve much of Route 460. He said Draper Aden is still revising and refining the costs of the distribution lines; discussions are on-going with the Town of Crewe, as they have to weigh their options between the cost of being a partner or customer or the costs of working on their dam and their water plant updates. Mr. Bartlett added that DCR would like work to be done during the winter months as there is less traffic.

Supervisor Simpson asked if the lines are run to Route 460 and a development comes in, could the County require the developer to pay part of the cost of putting in the water lines. Mr. Bartlett said depending on what type of development it is, residential developers normally put in the extension to serve the residences, and industrial developers usually pay a portion or the entire cost of putting in additional lines, dependent upon what the locality wishes to give the industry. He said many of the routes being reviewed cross private property; state code requires notification be sent to the property owners requesting

access to the property, for a site survey to walk the site. Mr. Bartlett requested the Board authorize the County Administrator send notices of access to any property owners whose land may be crossed by the proposed water line routes.

Supervisor Simpson made a motion to authorize the County Administrator to mail notices of access as required in accordance with Virginia State Code.

Supervisor Wiley asked that a notice also be posted in The Farmville Herald.

Mr. Bartlett asked if the notice of access is to be sent via certified mail. Mr. Ennis said that it is.

Chairman Fore restated Supervisor Simpson's motion to authorize the County Administrator to mail notices of access as required in accordance with Virginia State Code. The motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

In Re: Expansion of Cannery for Low-Acid Food Preservation

Mr. Bartlett reported that the second phase of the Southern Piedmont Local Food Supply and Commercial Cannery project includes the upgrade of the cannery to process Low-Acid foods. He said using freezing techniques to preserve low-acid foods has been determined to be the most economical method of processing these foods for commercial distribution, based upon the inspections and regulatory registration processes conducted during the initial preparations of the cannery for the commercial processing of acidified foods.

Mr. Bartlett said a partnership with the Agricultural Research Station at Virginia State University (ARS/VSU) has identified Edamame as a primary low-acid food crop which could be well served by food preservation freezing equipment in the Prince Edward Cannery. This equipment would also be very valuable toward creating new agricultural entrepreneurial activity within the region as it would make the post-season distribution of low-acid foods an option for growers. Restaurants, institutions and distributors can purchase low acid foods that are processed using freezing as the preservation method.

Mr. Bartlett then said the Tobacco Commission Agribusiness grant is a possible source of funding toward the purchase of equipment for freezing, packaging and storing foods, construction of an addition to the Cannery for housing the low-acid food processing equipment, commercial labeling equipment, expansion of Edamame grower participation to 4 acres in Prince Edward County in 2011, installation of accessibility ramps for loading and ADA compliance, and restroom renovation for ADA compliance. ARS/VSU is interested in working cooperatively with Prince Edward County through a grant award to utilize the freezing equipment and provide technical guidance to the Edamame growers. The deadline for the grant application is November 1. The grant requires an unspecified match; the County's match would be funds that have already been budgeted to operate the Cannery, the position of the Commercial Cannery Assistant and the value of the building and property as an in-kind match.

Supervisor Wiley made a motion to authorize the County Administrator to prepare a grant application to the Tobacco Commission Agribusiness Grant Program and to sign and submit the grant application by November 1, and to authorize the County Administrator to prepare a Memorandum of Understanding with the Agriculture Research Station at VSU concerning the cooperative use of the freezing equipment for the Edamame project and to establish a partnership for ARS/VSU to provide technical guidance to growers in Prince Edward County wishing to participate in the Edamame project, in the event the grant is awarded; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Chairman Fore asked if the freezing equipment will require a lot of space; Mr. Bartlett said it will, and part of the grant funding would provide for an expansion of the Cannery not only to freeze the food, but also the packaging. It is their intent to allow local growers to sell product to the schools and the jail system.

In Re: Request from Moton Museum

Mr. Bartlett stated the County has received a request from the Moton Museum to serve as the Project Sponsor for a VDOT Enhancement Grant in the amount of \$176,000. These funds would be used to complete an existing VDOT Grant – the parking lot and bus pull-off previously approved by the Enhancement Grant Program, but lacking sufficient funding for completion.

Mr. Bartlett said the museum requests the County serve as the Project Sponsor for the grant and provide a resolution of support from the Board of Supervisors; the County serve as the Fiduciary Agent for the Grant; and the Board request the Commonwealth Regional Council (CRC) to assist the Museum with grant preparation.

Mr. Bartlett stated the Museum plans to request the required match (\$44,000) from the Tobacco Commission's Reserve Fund program and not the annual allocation allotted to Prince Edward County. The Museum will pay any cost charged by the CRC for their assistance.

Mr. Bartlett said should the Board wish to approve the request, it may want to consider approving the resolution contingent upon the following:

- If the grant is awarded, the Tobacco Commission or other non-county funds must be certified by VDOT as the required grant match prior to the County executing a grant agreement with VDOT;
- the Museum must execute an agreement with the CRC agreeing to pay all costs for grant preparation and management.

Mr. Bartlett added staff has no recommendation for how to mitigate VDOT's requirement that "the County of Prince Edward will be responsible for maintenance, upkeep and operating costs of any facility constructed with Enhancement Program funds." He said this may affect this property and Prospect Depot; clarification is being sought. Mr. Bartlett said a Memorandum of Understanding could be drafted wherein the Moton Museum would agree to operate and maintain its building.

Mr. Lacy Ward, Jr., Director of the Robert Russa Moton. Museum, said there are two checkpoints, one is on the application, and the other is at the time when the Board decided whether or not to receive funds; if not approved by that time, the County could decline the grant and the County would not be obligated. But the Board could allow the application and let the project move forward at this time. He then cited the case in Newport News with the Mariner's Museum.

Supervisor Gantt made a motion to approve the Project Endorsement Resolution contingent upon approval by VDOT.

Further discussion followed on the need for a Memorandum of Understanding.

Chairman Fore asked for the deadline for the grant; Mr. Ward stated the deadline is December 1; the Commonwealth Regional Council (CRC) is the grant-writer and is not certain how quickly they will be able to respond.

Supervisor Gantt restated his motion to pass the Transportation Enhancement Grant Program Project Endorsement Resolution subject to approval by VDOT and Robert Russa Moton Museum providing a Memorandum of Understanding that the Moton Museum is aware of the process of the Enhancement Grant; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: Request from Moton Museum; Appointment to Moton Board

Chairman Fore said the Moton Museum has invited the Board of Supervisors to make an appointment to its Board of Directors. Supervisor Howard Simpson currently serves on the Moton Board and has expressed his willingness to continue to serve, at the pleasure of the Board.

Supervisor Wilck made a motion to reappoint Supervisor Simpson to the Moton Museum Board of Directors. The motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: Request from Mathews County

Chairman Fore stated that Mathews County is requesting that the County of Prince Edward consider adopting and distributing a resolution regarding reducing K-12 educational mandates.

Supervisor Gantt said he presented the draft resolution to several teachers who found the resolution to be vague; he said it is intentionally vague. He requested a meeting with Dr. Smith, Superintendent, prior to action on this issue.

Supervisor Gantt made a motion to table the request for a resolution of support regarding reducing K-12 educational mandates. The motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: County Administrator's Report

Mr. Bartlett reported the Courthouse roof has several leaks that have been ongoing; most of the work on the roof has been done in-house with the exception of the atrium roof. He said the roof would leak only when there was heavy rain but now it leaks even during light rain. He added that he could find funding for the repair within the existing budget.

Supervisor Wilck made a motion to authorize the County Administrator to seek estimates on the repair of the Courthouse roof.

Supervisor Simpson asked if anyone has looked at the roof previously. Mrs. Sarah Puckett, Assistant County Administrator, said Mr. Ron Van Eps had three roofers look at the roof; the work may involve removal of the shingles.

Supervisor Simpson then asked if anyone has worked on the roof. Mrs. Puckett said the flat part of the roof had been under warranty and had work done on it, although nothing has been done to the atrium roof.

Mr. Bartlett added the problem in Social Services is seepage through the brick; that work can be sealed by County staff.

Discussion followed on the length of time the roof has leaked.

Chairman Fore restated Supervisor Wilck's motion to authorize the County Administrator to seek estimates on the repair of the Courthouse roof, and to request inclusion of a warranty on the roof, to be determined by the County Administrator; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Supervisor Gantt asked for a total on the delinquent tax; Mr. Bartlett stated the total Real Estate Tax, including penalties and interest, is approximately \$1,420,000; the Personal Property tax, including the penalty and interest, is approximately \$1,200,000. He said it goes back 20 years on Real Estate and five years on Personal Property.

Mrs. Shanaberger, Treasurer, stated the amount collected between July 1 through October 9 has been: Real Estate, \$75,023.37, with a penalty of \$7,401.12, and interest of \$10,142.52; and Personal Property Tax, \$95,542.41, with a penalty of \$12,497.07, and interest of \$9,444.11. She said the 2010 Real Estate tax and Personal Property tax bills will be mailed out within the following week, and those bills will show the delinquencies.

Mrs. Shanaberger said one way to collect the delinquent taxes is to determine where someone works and do a tax lien through the paycheck. She said they try not to take the entire paycheck. She then said a real estate land sale will be held on Tuesday, October 26, 2010 at 12:00 noon on the Courthouse steps. Twelve parcels will be sold; the listing of the properties is in the Treasurer's office for review.

Supervisor Gantt requested the appointment of Board members to meet with the Treasurer and the Commissioner of the Revenue to explore opportunities to collect the delinquent taxes. Mrs. Shanaberger stated the collection of taxes must be in line with the Code of Virginia; she said the state tax refund may be taken in addition to the tax liens and judicial tax sales. They will also be starting "DMV stops."

Supervisor Wilck asked how long taxes go unpaid before a property is sold. Mrs. Shanaberger said a period of three years. Further discussion followed.

Chairman Fore said there are options; the County could cause the delinquencies to be published but he would rather the County not do that. He then appointed Supervisor Gantt, as Chairman; Supervisor Campbell, Supervisor Wilck, and Mrs. Shanaberger to the Tax Collection Committee to review the options available for tax collection efforts.

In Re: Community Focus Group

Mr. Bartlett said that on October 21, 2010 from 12:20 to 1:30 p.m., the Prince Edward County School Superintendent, Dr. Smith, wishes to develop a Community Focus Group for the turn-around of the high school, and requested a member of the Board of Supervisors participate.

Supervisor Gantt made a motion to appoint Supervisor Wilck to the Community Focus Group; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: Joint Meeting with Prince Edward County School Board

Mr. Bartlett said he spoke with Dr. Smith, Superintendent of Schools to determine a time for the meeting with the Board of Supervisors.

After some discussion, the consensus of the Board is to hold the meeting on November 2, at 6:00 p.m.

In Re: Motor Vehicle License Tax Collection Agreement with Town

Mr. Bartlett said to alleviate the need for vehicle decals, the Town of Farmville has rescinded its Motor Vehicle License Tax. By this action, the County's motor vehicle license tax will now be applied to all town residents. To enable the Town to continue to receive this revenue stream, the County will need to agree to enter into a revenue reimbursement agreement, whereby the County assesses, collects and

reimburses the Town for 65% of the actual taxes collected from town residents. The County will retain the remaining 35%.

Mr. Bartlett said the County Attorney and the Town Manager have reviewed the draft agreement; the agreement, if approved, will remain in force unless either the Town or County terminate the agreement which has to occur not later than July 1 of each year, which would then allow the Commissioner of Revenue to make the necessary changes to the Personal Property book.

Supervisor Jones made a motion to enter into the Motor Vehicle License Tax Agreement Between the County of Prince Edward and the Town of Farmville; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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**MOTOR VEHICLE LICENSE TAX AGREEMENT
BETWEEN
COUNTY OF PRINCE EDWARD, VIRGINIA
AND
TOWN OF FARMVILLE, VIRGINIA**

THIS AGREEMENT is made this 12th day of October, 2010, by and between the **COUNTY OF PRINCE EDWARD, VIRGINIA**, hereinafter referred to as “the County”, party of the first part, and the **TOWN OF FARMVILLE, VIRGINIA**, hereinafter referred to as the “Town”, party of the second part.

WHEREAS, the Town Council desires to relieve the citizens of the Town from the burden of placing the decals on their vehicles to prove payment of the subject Tax; and

WHEREAS, the Town desires to continue collecting revenues from this revenue source; and

WHEREAS, the subject tax can be printed on the personal property tax tickets, and

WHEREAS, the Town does not currently have a personal property tax and thus does not mail personal property tax tickets to its residents; and

WHEREAS, the Town Council has eliminated the Town Motor Vehicle License Tax and such elimination has caused the County’s Motor Vehicle License Tax Ordinance to be enforceable within the Town; and

WHEREAS, the Board of Supervisors desires to assist the Town and its residents in this matter.

WHEREAS, upon a review of the Town and County Motor Vehicle License Tax rates it was determined the Town’s rates were 75% of the County’s rate; and

WHEREAS, the Board of Supervisors agrees to reimburse the Town a portion of the taxes collected from Town taxpayers; and

WHEREAS, in consideration of the work performed by employees working in the County Courthouse in support of Town operations and the assistance they provide Town residents, the Town Council desires to pay an administrative fee in the amount of 10% of the taxes collected; and

WHEREAS, the Town and County wish to enter into an agreement to relieve Town citizens of the burden of placing decals on their vehicles and at the same time allow the Town to collect revenues from this tax;

NOW THEREFORE, THIS AGREEMENT WITNESSETH: that for and in consideration of the promises and the mutual covenants and undertakings of the parties to this agreement, the parties mutually agree with each other as follows:

Sec 1. Upon execution of this agreement by the Town and the County, the County will assess and collect the County Motor Vehicle License Tax on all Town residents.

Sec 2. The county will remit to the Town 65% of the actual amount of the tax collected from town residents. This amount represents the amount the Town would normally collect after deducting the 10% administrative fee.

Sec 3. The County shall remit payment to the Town on a quarterly basis.

Sec 4. This agreement will remain in full force and effect and shall automatically renew annually unless notice of the intent to terminate is received not later than July 1 of each year. Said written notice to the County shall be sent to the County Administrator's office at 111 South Street, Farmville, VA and to Town at Town Manager's office at 116 N. Main Street, Farmville, VA.

WITNESS the following signatures and seals.

BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA

Chairman, Board of Supervisors

ATTEST:

Clerk

TOWN OF FARMVILLE

Mayor, Town of Farmville

ATTEST:

Clerk

In Re: Health Insurance

Mr. Bartlett said over the years he heard comments concerning the County's benefit package, specifically the health insurance for dependents. Our rate is high; for adding one family member, it's a little more than \$400 per month; the family plan is now a little more than \$800 per month. Many employees cannot afford that. He said he conducted a five-question survey; two questions dealt with the

family plan. He said 55 responses were returned from the 110 that were distributed; 67% of the respondents stated the current family premium is too high or not applicable, and in that instance, some commented that they did not take the family insurance because the employee cannot afford it. Additionally, 60% responded that their ability to pay the premium was either very bad or poor. The remainder of the benefit package, the majority (approximately 80%) rated as either excellent or good.

Mr. Bartlett said the County is currently with Anthem and the Local Choice program. He said there isn't an ability to modify the agreement, and there are five plans available. The plan is designed between VACo, VML and Anthem.

Mr. Bartlett requested outside assistance in researching alternative plans. He said he does not advocate switching from Anthem, which is by far the best provider in this area. He said Anthem has nearly 100 different plans and they're also willing to customize a plan for a client. There may be a way to make changes to the current plan and provide a cheaper alternative to family and dependents, and also may save the County some money. He then discussed the difference between an Agent of Record and a consultant.

Discussion followed.

Supervisor McKay made a motion to authorize the County Administrator to engage outside assistance in researching alternative plans; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of September 2010, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of September 2010, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of September 2010, which was reviewed and ordered to be filed with the Board papers.

In Re: Financial Report from Prince Edward County Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of September 2010, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Simpson and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

the meeting was adjourned at 8:37 p.m.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2010
Item No.: 5-c
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Consent Agenda - Review of Accounts & Claims

Summary: The bill list for October 2010 is attached for your review.

Attachments: Bill List

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

11/02/2010

FROM DATE- 10/22/2010
TO DATE- 11/02/2010

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$352,537.47
501	WATER FUND	\$135,584.35
732	RETIREMENT BENEFIT FUND	\$2,058.00
741	PIEDMONT COURT SERVICES FUND	\$3,608.19
	TOTAL	493,788.01

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LISTING OF INVOICES FOR 10/22/2010 -- 11/02/2010

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MAJOR# ACCT# 000200	VENDOR NUMBER NAME LIABILITIES	INV#	DESCRIPTION	AMOUNT
1002	Sales Tax Collected/Payab 31564 VA DEPT OF TAXATION	OCT 2010	STATE SALES TAX	2.68 * 2.68 * 2.68 **
011010	BOARD OF SUPERVISORS			
5510	Travel-Mileage 12084 CAMPBELL HOWARD M 15897 FORE WILLIAM G JR 19875 JONES ROBERT M 22287 MCKAY CHARLES W 28425 SIMPSON HOWARD F 32539 WILCK JAMES ROBERT	JULY-SEPT 2010 JULY-SEPT 2010 JULY-SEPT 2010 JULY-SEPT 2010 JULY-SEPT 2010 JULY-SEPT 2010	MILEAGE MILEAGE MILEAGE MILEAGE MILEAGE MILEAGE	114.00 9.00 20.00 86.00 142.50 38.60 410.10 *
5530	Travel-Subsistence & Lodg 11894 BUSINESS CARD	1412 PUCKET1010	LODGING/REFRESHMENTS	965.65 965.65 * 1,375.75 **
012110	COUNTY ADMINISTRATOR			
5210	Postal Services 11894 BUSINESS CARD	1412 PUCKET1010	POSTAGE/FED EX	38.29 38.29 *
5230	Telecommunications 10105 AT&T 21319 CENTURYLINK 30439 US CELLULAR	392 8837 1010 392 8837 1010 816442183 1010	PHONE PHONE PHONE	186.86 439.59 56.51 682.96 *
6001	Office Supplies 13369 DIAMOND SPRINGS 20600 KEY OFFICE SUPPLY 20600 KEY OFFICE SUPPLY 20600 KEY OFFICE SUPPLY 20600 KEY OFFICE SUPPLY	11393100 1010 384570 384996 385463 385708	EQUIP RENTAL & WATER TAPES & BATTERY CALENDAR COPY PAPER TRANSPARENCY FILM	15.70 191.09 4.19 128.97 7.99 347.94 * 1,069.19 **
012310	COMMISSIONER OF REVENUE			
5230	Telecommunications 13325 TREASURER OF VIRGINIA 21319 CENTURYLINK 23933 NTELOS	T226250 392 3231 1010 141147315 1010	ONLINE SERVICE PHONE INTERNET	78.05 216.50 20.46 315.01 *
6001	Office Supplies 20600 KEY OFFICE SUPPLY	384536	RIBBONS & DISKS	24.94

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LISTING OF INVOICES FOR 10/22/2010 -- 11/02/2010

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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
012410		20600	KEY OFFICE SUPPLY	384555	BINDERS	27.96
		20600	KEY OFFICE SUPPLY	384563	CDS	12.09
						64.99 *
					ACCOUNT TOTAL	380.00 **
012410			TREASURER			
2600		31658	Unemployment Insurance VA EMPLOYMENT COMMISSION	09302010	UNEMPLOYMENT	11.60
					ACCOUNT TOTAL	11.60 *
5230		10105	Telecommunications AT&T	392 3454 1010	PHONE	89.73
		10105	AT&T	392 3454 1010	PHONE	34.05
		13325	TREASURER OF VIRGINIA	T226250	ONLINE SERVICE	78.06
		21319	CENTURYLINK	392 3454 1010	PHONE	227.18
					ACCOUNT TOTAL	429.02 *
5510		21547	Travel-Mileage LEE BARBARA	MILEAGE 1010	MILEAGE	69.00
		999999	BAPPERT STEPHANIE	MILEAGE 1010	MILEAGE	55.10
					ACCOUNT TOTAL	124.10 *
6001		20600	Office Supplies KEY OFFICE SUPPLY	384886	INK CARTRIDGES	34.98
					ACCOUNT TOTAL	34.98 *
6014		11226	Other Operating Supplies BB&T	2080120320 1010	SAFE DEPOSIT BOX	49.00
		22210	MATTHEW BENDER & CO INC	8635587	VA TAXATION TITLE	57.47
					ACCOUNT TOTAL	106.47 *
6040		11902	ADP Equipment BUSINESS DATA OF VA, INC.	20100380	SOFTWARE	229.75
					ACCOUNT TOTAL	229.75 *
					MAJOR TOTAL	935.92 **
012510			INFORMATION TECHNOLOGY			
3160		11902	Professional Services BUSINESS DATA OF VA, INC.	20100361	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	20100364	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	20100368	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	20100375	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	20100384	TRAVEL EXPENSE	125.00
					ACCOUNT TOTAL	625.00 *
					MAJOR TOTAL	625.00 **
013100			ELECTORAL BOARD AND OFFICIALS			
1100		16180	Salaries & Wages GIBBS BETTY A	JULY-OCT 10	SALARY	1,169.32
		22152	MARTIN SAMUEL A JR	JULY-OCT 10	SALARY	584.68
		28445	SMITH GORDON V	JULY-OCT 10	SALARY	584.68
					ACCOUNT TOTAL	2,338.68 *

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3500	16180	GIBBS BETTY A Printing	REIMB 1010	COPIES	9.80 *
5210	16180	Postal Services GIBBS BETTY A	REIMB 1010	POSTAGE	21.56 *
5510	16180	Mileage GIBBS BETTY A	REIMB 1010	MILEAGE	144.00 *
6001	11209	Office Supplies BATTERY BARN OF VA INC	138066	BATTERIES	108.52
	11406	BOLT DALE L	REIMB 1010	SUPPLIES FOR POLLS	9.73
013200	REGISTRAR			ACCOUNT TOTAL	118.25 *
				MAJOR TOTAL	2,632.29 **
5210	11406	Postal Services BOLT DALE L	POSTAGE 1010	POSTAGE REIMBURSEMENT	88.00
	30550	U S POSTAL SERVICE	POSTAGE 1010	POSTAGE	255.20
5230	10105	Telecommunications AT&T	392 4767 1010	PHONE	62.74
	21319	CENTURYLINK	392 4767 1010	PHONE	152.07
6001	20600	Office Supplies KEY OFFICE SUPPLY	383915	COPY PAPER	214.81 *
	20600	KEY OFFICE SUPPLY	383916	FOLDERS/PENS/INDEXES	58.98
	20600	KEY OFFICE SUPPLY	384392	INK ROLLER	35.59
	20600	KEY OFFICE SUPPLY	385733	PENS/RUBBERBND/CLIPS	2.99
	20600	KEY OFFICE SUPPLY	385794	ENVELOPES	21.80
021100	CIRCUIT COURT			ACCOUNT TOTAL	34.57
				MAJOR TOTAL	153.93 *
5230	10105	Telecommunications AT&T	392 5171 1010	PHONE	711.94 **
021200	GENERAL DISTRICT COURT			ACCOUNT TOTAL	55.72 *
				MAJOR TOTAL	55.72 **
5230	10105	Telecommunications AT&T	392 3343 1010	PHONE-J&D	233.90
	10105	AT&T	392 3623 1010	PHONE-JUV PROB	194.81
	10105	AT&T	392 4024 1010	PHONE-GEN DIST COURT	176.89
	21319	CENTURYLINK	392 3343 1010	PHONE-J&D	58.43
	21319	CENTURYLINK	392 3623 1010	PHONE-JUV PROB	109.38

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PRINCE EDWARD
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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021300		21319	CENTURYLINK	392 4024 1010	PHONE-GEN DIST COURT	294.97
		30439	US CELLULAR	816442183 1010	PHONE	27.88
					ACCOUNT TOTAL	1,096.26 *
					MAJOR TOTAL	1,096.26 **
5230		10105	Telecommunications	392 3750 1010	PHONE	229.03
		21319	CENTURYLINK	392 3750 1010	PHONE	76.94
					ACCOUNT TOTAL	305.97 *
					MAJOR TOTAL	305.97 **
021600			CLERK OF THE CIRCUIT COURT			
2600		31658	Unemployment Insurance	093302010	UNEMPLOYMENT	14.99
			VA EMPLOYMENT COMMISSION			14.99 *
5230		10105	Telecommunications	392 5145 1010	PHONE	130.66
		21319	CENTURYLINK	392 5145 1010	PHONE	274.81
					ACCOUNT TOTAL	405.47 *
6001		20600	Office Supplies	384991	CD CASE	16.59
			KEY OFFICE SUPPLY			16.59 *
6012		22210	Books and Subscriptions	8929521	WILLS & ADMIN REL #4	221.52
			MATTHEW BENDER & CO INC			221.52 *
					ACCOUNT TOTAL	658.57 **
021800			LAW LIBRARY			
5230		21319	Telecommunications	315 0208 1010	PHONE	34.75
			CENTURYLINK			34.75 *
					ACCOUNT TOTAL	34.75 **
022100			COMMONWEALTH'S ATTORNEY			
5230		10105	Telecommunications	392 1902 1010	PHONE	336.80
		20904	KINEX NETWORKING SOLUTION	101014 0007	INTERNET	49.95
		21319	CENTURYLINK	392 1902 1010	PHONE	278.25
					ACCOUNT TOTAL	665.00 *
5510		16819	Travel-Mileage	EXPENSES 1010	MILEAGE	97.80
		16819	GREER MORGAN	EXPENSES 1010	PARKING	16.00
					ACCOUNT TOTAL	113.80 *
5530		16819	Travel-Subsistence & Lodg	EXPENSES 1010	MEALS	23.14
			GREER MORGAN			23.14 *

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
6001	20600	Office Supplies	384483	COPY PAPER	176.94
	20600	KEY OFFICE SUPPLY	384498	PENS	29.58
				ACCOUNT TOTAL	206.52 *
6040	20600	ADP Equipment	384888	19" MONITOR	129.95
				ACCOUNT TOTAL	129.95 *
				MAJOR TOTAL	1,138.41 **
022200		VICTIM WITNESS ASSISTANCE PROGRAM			
5230	21319	Telecommunications	315 0065 1010	PHONE	80.43
		CENTURYLINK			80.43 *
5510	28060	Travel-Mileage	EXPENSES 1010	MILEAGE	70.00
		SAMS CINDY			70.00 *
5530	28060	Travel-Subsistence & Lodg	EXPENSES 1010	MEAL	9.69
		SAMS CINDY			9.69 *
				ACCOUNT TOTAL	160.12 **
031200	SHERIFF				
2600	31658	Unemployment Insurance	09302010	UNEMPLOYMENT	35.53
		VA EMPLOYMENT COMMISSION			35.53 *
3110	32131	Animal Care/Services	2117 SHERIF1010	DOG FOOD	63.94
		WAL-MART COMMUNITY			63.94 *
3310	12758	Repairs/Maintenance			
	12758	COMMTRONICS OF VA	194700	REPAIR CAR RADIO	2,383.32
	12758	COMMTRONICS OF VA	195201	RADIO REPAIRS	253.40
			195249	REPLACED RADIO MIC	215.25
				ACCOUNT TOTAL	2,851.97 *
3311	14300	Repairs & Maint-Auto & Eq			
	14300	EAST END MOTOR CO INC	65087	CHECK & REPLACE FUSE	24.18
	14300	EAST END MOTOR CO INC	65379	REPAIR BRAKE LIGHT	15.65
	14300	EAST END MOTOR CO INC	65528	BRAKES/FILTERS/OIL	873.07
	14300	EAST END MOTOR CO INC	65701	TUNE UP	331.41
	14300	EAST END MOTOR CO INC	65979	OIL/FILTER CHANGE	63.33
	15150	FARMVILLE AUTO PARTS	41531	AUTO PARTS	5.58
	15920	FOURTH STREET MOTOR CO	1484/610	AUTO REPAIRS	1,282.76
	15920	FOURTH STREET MOTOR CO	8150/910	AUTO REPAIRS	994.50
	20323	KENBRIDGE TIRE & AUTO	53451	CALIBRATIONS	50.00
	20323	KENBRIDGE TIRE & AUTO	53518	CALIBRATIONS	75.00
	20323	KENBRIDGE TIRE & AUTO	53601	CALIBRATIONS	50.00
				ACCOUNT TOTAL	3,765.48 *
5210	11894	Postal Services	0555 SHERIF1010	POSTAGE	4.32
		BUSINESS CARD			

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MAJOR# ACCT#	VENDOR NUMBER NAME	INVOICE NUMBER NAME	DESCRIPTION	AMOUNT
5230	30402 UPS	RY9495400	SHIPPING	10.71 *
			ACCOUNT TOTAL	10.71 *
	10105 AT&T	392 8101 1010	PHONE	969.10
	20905 KINEX TELECOM INC	101001 0019	DSL/WEBHOSTING	139.85
	21319 CENTURYLINK	309468839	PHONE	10.36
	21319 CENTURYLINK	392 6730 1010	PHONE	32.52
	21319 CENTURYLINK	392 8101 1010	PHONE	437.87
	28718 CENTURYLINK	1000121124 1010	INTERNET/FAX LINE	56.35
	30439 US CELLULAR	918210747 1010	PHONE	552.07
	32131 WAL-MART COMMUNITY	2117 SHERIF1010	PHONE	5.97
5510	999999 Travel-Mileage	EXPENSES 1010	MILEAGE	2,204.09 *
			ACCOUNT TOTAL	49.00
5530	11894 BUSINESS CARD	0555 SHERIF1010	MEALS & LODGING	478.90
	12261 CARY WILLIAM	EXPENSES 1010	MEAL	6.75
	15945 FRANKLIN ROBBY	MEAL 1010	MEAL	6.75
	16653 GOLDMAN ROBERT	EXPENSES 1010	MEALS	46.38
	999999 BOOTH DAVID N	EXPENSES 1010	MEAL	7.25
5810	31893 Dues & Association Member	201102	DUES	546.03 *
			ACCOUNT TOTAL	1,413.00
6001	13369 Office Supplies	27961300 1010	WATER & EQUIP RENTAL	64.90
	20600 DIAMOND SPRINGS	383430	4 GB MEMORY	11.99
	20600 KEY OFFICE SUPPLY	383436	LAPTOP CASE/MOUSEPAD	76.25
	20600 KEY OFFICE SUPPLY	383984	DRY ERASE MARKER	2.60
	20600 KEY OFFICE SUPPLY	384415	COMPUTER BAG	35.00
	999999 INTRATEK	50269T	TONER	993.88
6003	Public Education/Crime Pr		ACCOUNT TOTAL	1,184.62 *
	23214 NATL NEIGHBORHOOD WATCH	1010972 A	NEIGHBOR WATCH SIGNS	346.00
	23214 NATL NEIGHBORHOOD WATCH	1010972 B	NEIGHBOR WATCH SIGNS	913.00
6008	11894 Vehicle & Powered Equip F	0555 SHERIF1010	GAS	1,259.00 *
			ACCOUNT TOTAL	173.86
6009	14300 Vehicle & Powered Equip S	65819	TIRES	173.86 *
6010	32131 Police Supplies	2117 SHERIF1010	GLOVES	534.13
	999999 WAL-MART COMMUNITY	STORAGE UNITS	STORAGE UNITS (2)	534.13 *
			ACCOUNT TOTAL	19.96
6011	11894 Uniforms & Wearing Appare	0555 SHERIF1010	UNIFORMS	214.96 *
			ACCOUNT TOTAL	322.09

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6012	22210	Books & Subscriptions MATTHEW BENDER & CO INC	7496338	VA CODE 2010 RV1B	57.21 *
6017	11894	Byrne JAG Grant BUSINESS CARD	0555 SHERIF1010	DRYGAS	189.00
031201	SHERIFF - COURTS				189.00 *
2600	31658	Unemployment Insurance VA EMPLOYMENT COMMISSION	09302010	UNEMPLOYMENT	14,976.09 **
032200	VOLUNTEER FIRE DEPARTMENT				
7003	15656	Payment to Prospect VFD FIRE & SAFETY EQUIP CO	30277	RECHARGE EXTINGUISHR	51.45
	21319	CENTURYLINK	574 9911 1010	PHONE	86.65
	25247	PARKER OIL COMPANY INC	885729	PROPANE	372.76
	29332	TOWN OF FARMVILLE	805 PROSPECT1010	FUEL	347.17
	31359	VEST'S SALE & SERVICE INC	8821	NOZZLE	262.00
	31844	DOMINION VA POWER	6120897506 1010	ELECTRIC SERVICE	5.50
	31844	DOMINION VA POWER	7600812502 1010	ELECTRIC SERVICE	5.93
	31845	DOMINION VA POWER	7020850009 1010	ELECTRIC SERVICE	333.75
	31846	DOMINION VA POWER	8898799252 1010	ELECTRIC SERVICE	19.79
7004	12996	Payment to Darlington VFD CYRUS PEST CONTROL CO	DHVPD 1010	EXTERMINATING SERVIC	1,485.00 *
	14700	ELLINGTON ENERGY SERVICE	51484	PROPANE	45.00
	14700	ELLINGTON ENERGY SERVICE	51498	PROPANE	314.62
	15150	FARMVILLE AUTO PARTS	42828	BATTERY	460.20
	15150	FARMVILLE AUTO PARTS	42870	RETURN BATTERY CORE	114.99
	21806	LONG'S TERMITTE/PEST CNTRL	DHVPD 1010	EXTERMINATING SERVIC	12.00-
	28640	SOUTHSIDE ELECTRIC COOP	38156 001 1010	ELECTRIC SERVICE	1,589.00
	31335	VERIZON	248 6805 1010	PHONE	393.37
7006	10105	Payment to Pamplin VFD AT&T	248 6690 1010	PHONE	134.54
	15656	FIRE & SAFETY EQUIP CO	30434	FLARES	3,039.72 *
					17.38
					79.95

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
7007	25200	PAMPLIN VOL FIRE DEPT	REIMB 1010	INSURANCE	1,262.00
	25200	PAMPLIN VOL FIRE DEPT	REIMB 1010	FLARES	79.95
	25200	PAMPLIN VOL FIRE DEPT	REIMB 1010	ST CORPORATION FEES	25.00
	25200	PAMPLIN VOL FIRE DEPT	REIMB 1010	DEMOLITION OF BLDG	16,650.00
	25200	PAMPLIN VOL FIRE DEPT	REIMB 1010	FUEL	263.43
	31335	VERIZON	REIMB 1010	TRUCK MAINTENANCE	325.06
	31846	DOMINION VA POWER	248 6690 1010	PHONE	51.31
	31846	DOMINION VA POWER	4743517221 1010	ELECTRIC SERVICE	210.27
	31846	DOMINION VA POWER	6280980001 1010	ELECTRIC SERVICE	29.83
				ACCOUNT TOTAL	18,994.18 *
	25246	Payment to Meherrin VFD	890721	GAS	213.15
	25246	PARKER OIL CO INC	892510	DIESEL	701.22
	28446	SLAGLE JACK L FIRE EQUIP	10035558 01	MULTI-PURPOSE HOOK	68.78
	28446	SLAGLE JACK L FIRE EQUIP	10035784 000110	FIREFIGHTING FOAM	129.15
	28446	SLAGLE JACK L FIRE EQUIP	10035838 01	EXTINGUISHER	185.85
	30439	US CELLULAR	811808312 1010	PHONE	149.95
	31335	VERIZON	736 0633 1010	PHONE	53.14
	31846	DOMINION VA POWER	0519881510 1010	ELECTRIC SERVICE	282.03
	31846	DOMINION VA POWER	1913347348 1010	ELECTRIC SERVICE	25.30
	31846	DOMINION VA POWER	2725824417 1010	ELECTRIC SERVICE	62.81
	32146	WATKINS INSURANCE AGENCY	24349	INSURANCE	3,155.00
				ACCOUNT TOTAL	5,026.38 *
				MAJOR TOTAL	28,545.28 **
032500		EMERGENCY SERVICES			
3160	29280	Professional Service E-91 TIMMONS GROUP	133843	SYSTEM MAINTENANCE	295.00
				ACCOUNT TOTAL	295.00 *
				MAJOR TOTAL	295.00 **
033200		REGIONAL JAIL & DETENTION			
7001	25380	Piedmont Regional Jail-Pe PIEDMONT REGIONAL JAIL	1125	INMATE PER DIEM	3,182.30
				ACCOUNT TOTAL	3,182.30 *
				MAJOR TOTAL	3,182.30 **
034100		BUILDING OFFICIAL			
5230	30439	Telecommunications US CELLULAR	816442183 1010	PHONE	27.88
				ACCOUNT TOTAL	27.88 *
5530	21498	Travel-Subsistence & Lodg LEATHERWOOD COY	EXPENSES 1010	MEAL	7.69
				ACCOUNT TOTAL	7.69 *
5540	21498	Travel-Convention & Educa LEATHERWOOD COY	EXPENSES 1010	MTG REGISTRATION	15.00
				ACCOUNT TOTAL	15.00 *

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MAJOR# ACCT# 6001	VENDOR NUMBER 20600	VENDOR NAME Office Supplies KEY OFFICE SUPPLY	INV# 385708	DESCRIPTION LAMINATING POUCHES	ACCOUNT TOTAL MAJOR TOTAL	AMOUNT 15.99 * 15.99 * 66.56 **
035100		ANIMAL CONTROL				
2600	31658	Unemployment Insurance VA EMPLOYMENT COMMISSION	09302010	UNEMPLOYMENT	ACCOUNT TOTAL 20.28 *	20.28 *
3110	20919	Vet Care KINGSLEY JENNIFER DVM	OCT 22 10	VET SERVICE	ACCOUNT TOTAL 49.00 *	49.00 *
5110	31844	Electrical Services DOMINION VA POWER	0890745003 1010	ELECTRIC SERVICE	ACCOUNT TOTAL 63.16 *	63.16 *
5230	21319 30439	Telecommunications CENTURYLINK US CELLULAR	223 7310 1010 816442183 1010	PHONE PHONE	ACCOUNT TOTAL 47.33 55.76 103.09 *	47.33 55.76 103.09 *
6001	25840 32131 32131 32131	Office Supplies PRINCE EDWARD HEALTH DPT WAL-MART COMMUNITY WAL-MART COMMUNITY WAL-MART COMMUNITY	IMMUNIZATN 1010 3577 649 9927	IMMUNIZATIONS AMMUNITION MEMORY CARD RETURN	ACCOUNT TOTAL 218.16 33.94 14.88 5.25 - 261.73 *	218.16 33.94 14.88 5.25 - 261.73 *
6002	32131	Supplies for Shelter WAL-MART COMMUNITY	649	LITTER/FOOD/BLEACH	ACCOUNT TOTAL 138.78 *	138.78 *
6011	16101 16101 32131	Uniforms and Wearing Appa GALLS, AN ARAMARK COMPANY GALLS, AN ARAMARK COMPANY WAL-MART COMMUNITY	510872898 510899952 649	UNIFORMS NAMETAG SHOES	ACCOUNT TOTAL 374.01 14.98 83.68 472.67 *	374.01 14.98 83.68 472.67 *
036100		BIOSOLIDS MONITORING			ACCOUNT TOTAL 1,108.71 **	1,108.71 **
3311	29925 29925	Repairs & Maint-Auto & Eq TRI-COUNTY FORD-MERCURY TRI-COUNTY FORD-MERCURY	85193 85360	INSPECTION/OIL CHG BALL JOINTS/DRV BELT	ACCOUNT TOTAL 29.89 675.12 705.01 *	29.89 675.12 705.01 *
5230	29339 30439	Telecommunications TOOMBS MANUEL H JR US CELLULAR	EXPENSES 1010 816442183 1010	INTERNET PHONE	ACCOUNT TOTAL 24.67 27.88 52.55 *	24.67 27.88 52.55 *
042300		REFUSE DISPOSAL			ACCOUNT TOTAL 757.56 **	757.56 **
2600	31658	Unemployment Insurance VA EMPLOYMENT COMMISSION	09302010	UNEMPLOYMENT	ACCOUNT TOTAL 289.20	289.20

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3310	27191	Professional Services	36596	MISC WORK TASKS	754.00
	27191	RESOURCE INTERNATIONAL	36597	STORM WTR COMPLIANCE	638.00
				ACCOUNT TOTAL	1,392.00 *
3311	19030	Repairs/Maintenance	205	WASHED ROLLOFF	75.00
	28596	JIMMY WHIRLEY/POWERWASH	89142	GRASS SEED	127.50
				ACCOUNT TOTAL	202.50 *
3840	12032	Repairs & Maint-Auto & Eq	158987	REPAIR CYLINDER	4,546.50
	12032	C & L MACHINE & WELDING	158988	REPAIR HITCH	150.00
	12032	C & L MACHINE & WELDING	9302010	SERVICE CHG	5.16
	19033	JIMMY'S SERVICECENTER	OCT 13 10	TRUCK MAINTENANCE	458.10
				ACCOUNT TOTAL	5,159.76 *
3841	10811	Contract Landfill - POS	OCT 10	TRASH COLLECTION	368.00
	27191	ARENA TRUCKING COMPANY	36559	GRDWTR MONITORING	16,826.80
	32950	WRIGHT'S EXCAVATING	NOV 2010	LANDFILL OPERATION	42,187.50
				ACCOUNT TOTAL	59,382.30 *
5110	14723	Purchase of Serv - Recycli	465000	TIRE RECYCLING	610.80
	14723	EMANUEL TIRE OF VIRGINIA	466111	TIRE RECYCLING	507.60
	14723	EMANUEL TIRE OF VIRGINIA	466112	TIRE RECYCLING	579.60
				ACCOUNT TOTAL	1,698.00 *
5230	28640	Electrical Services	114379 001 1010	DH SITE	62.16
	31844	SOUTHSIDE ELECTRIC COOP	5181167213 1010	LEACHATE PUMP	109.11
	31844	DOMINION VA POWER	8970737501 1010	SCALEHOUSE	40.90
	31846	DOMINION VA POWER	0670040567 1010	CELL C PUMP STATION	22.53
	31846	DOMINION VA POWER	1144204110 1010	GREEN BAY SITE	39.58
	31846	DOMINION VA POWER	7471653571 1010	WORSHAM SITE	43.50
	31846	DOMINION VA POWER	8601161519 1010	PROSPECT SITE	61.43
	31846	DOMINION VA POWER	9176847250 1010	LANDFILL SITE	29.30
				ACCOUNT TOTAL	408.51 *
	10105	Telecommunications	223 1595 1010	PHONE	56.41
	10105	AT&T	392 9223 1010	PHONE	34.05
	10105	AT&T	574 4166 1010	PHONE	75.70
	10105	AT&T	767 2769 1010	PHONE	56.80
	21319	CENTURYLINK	223 1595 1010	PHONE	46.21
	21319	CENTURYLINK	391 3442 1010	PHONE	34.78
	21319	CENTURYLINK	392 3675 1010	PHONE	50.61
	21319	CENTURYLINK	392 9223 1010	PHONE	46.46
	21319	CENTURYLINK	574 4166 1010	PHONE	43.44
	21319	CENTURYLINK	767 2769 1010	PHONE	43.23
	30439	US CELLULAR	816442183 1010	PHONE	27.88
	31335	VERIZON	248 5696 1010	PHONE	62.13
	31335	VERIZON	736 2828 1010	PHONE	71.58
				ACCOUNT TOTAL	649.28 *

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6008	25780	Vehicle & Powered Equip F PRINCE EDWARD PUBLIC SCHL	FUEL	DIESEL-SEPT 10	373.65 *
6009	14300	Vehicle & Powered Equip S EAST END MOTOR CO INC	TIRES	66774	544.00
6030	14300	EAST END MOTOR CO INC	MOUNT/BALANCE TIRE	66995	494.36
			ACCOUNT TOTAL		1,038.36 *
042610	11894	Non-Capital Equipment BUSINESS CARD	OFFICE BLDG	1412 PUCKET1010	3,250.00
			ACCOUNT TOTAL		3,250.00 *
			MAJOR TOTAL		73,843.56 **
3310	13779	Repairs/Maintenance DRAPER ADEN ASSOCIATES	DAM 12 INSPECTION	380	380.00
			ACCOUNT TOTAL		380.00 *
			MAJOR TOTAL		380.00 **
043200		GENERAL PROPERTIES			
3310	15150	Repairs/Maintenance FARMVILLE AUTO PARTS	AHU BELT	42684	24.66
3311	24086	OK TERMITTE & PEST CONTROL	EXTERMINATING SERVIC	OCT 27 10	150.00
			ACCOUNT TOTAL		174.66 *
5110	14300	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	INSPECTION	66868	16.00
			ACCOUNT TOTAL		16.00 *
		Electrical Services			
	28640	SOUTHSIDE ELECTRIC COOP	SRR LIGHTS	114379 002 1010	30.11
	31844	DOMINION VA POWER	ROY CLARK MONUMENT	1230385005 1010	20.54
	31844	DOMINION VA POWER	SHOP	9670710004 1010	24.23
	31846	DOMINION VA POWER	SHERIFF DEPT SHED	4951935099 1010	5.50
	31846	DOMINION VA POWER	WORSHAM CLERK OFFICE	5856894620 1010	21.89
	31846	DOMINION VA POWER	LIGHTS AT RICE	6669158583 1010	101.78
			ACCOUNT TOTAL		204.05 *
5130	29332	Water & Sewer TOWN OF FARMVILLE	WATER & SEWER	AC BLDG 1010	121.53
	29332	TOWN OF FARMVILLE	WATER	CH IRRIG 1010	108.12
	29332	TOWN OF FARMVILLE	WATER & SEWER	SCOPE 1010	36.33
			ACCOUNT TOTAL		265.98 *
5230	21319	Telecommunications CENTURYLINK	PHONE	223 8665 1010	51.16
	21319	CENTURYLINK	PHONE	392 1943 1010	66.02
	30439	US CELLULAR	PHONE	816442183 1010	85.54
			ACCOUNT TOTAL		202.72 *
6005	17312	Janitorial Supplies HANDI-CLEAN PRODUCTS INC	JANITORIAL SUPPLIES	SI 105902	210.81
	32550	WILCO INC.	PAPER TOWELS	1234944 02	574.00

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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6007		32550	WILCO INC.	1234944 03	TOILET TISSUE	187.50
		32550	WILCO INC.	1234944 04	JANITORIAL SUPPLIES	164.00
			Repairs and Maintenance S			1,136.31 *
6008		13369	DIAMOND SPRINGS	11393100 1010	EQUIP RENTAL & WATER	35.95
		31202	VANEPS RONALD	EXPENSES 1010	CASTER WHEELS/BOLTS	140.62
						176.57 *
6040		25780	Vehicle & Powered Equip F			54.05
			PRINCE EDWARD PUBLIC SCHL	DIESEL-SEPT 10	FUEL	54.05 *
		11902	ADP Equipment			34.95
			BUSINESS DATA OF VA, INC.	20100383	NORTON UPDATE	34.95 *
						2,265.29 **
043400			CANNERY			
2600		31658	Unemployment Insurance	09302010	UNEMPLOYMENT	58.23
			VA EMPLOYMENT COMMISSION			58.23 *
3310		15560	Repairs & Maintenance			
			FARMVILLE WHSALE ELECTRIC	431410	WIRING/PLATES/BULBS	107.87
		15560	FARMVILLE WHSALE ELECTRIC	431514	CONNECTORS	28.22
		15560	FARMVILLE WHSALE ELECTRIC	431548	CONNECTORS/DRILL BIT	66.68
		15560	FARMVILLE WHSALE ELECTRIC	432338	BALLASTS/BULBS	86.25
						289.02 *
5110		28640	Electrical Services			
			SOUTHSIDE ELECTRIC COOP	44435 001 1010	ELECTRIC SERVICE	164.68
						164.68 *
5120		14700	Heating Services			
			ELLINGTON ENERGY SERVICE	50748	FUEL	956.00
						956.00 *
5230		21319	Telecommunications			
			CENTURYLINK	223 8664 1010	PHONE	135.61
						135.61 *
6001		13108	Office Supplies			
			DAVES-JOHNSON ALECIA	EXPENSES 1010	OPEN HOUSE REFRESHMT	70.58
		999999	CANYON CREEK FARM	APPLES	APPLES-OPEN HSE DEMO	20.00
						90.58 *
						1,694.12 **
051100			HEALTH DEPARTMENT			
5610		25840	Payment To Local Health D			
			PRINCE EDWARD HEALTH DPT	1ST QTR 1010	1ST QTR SUPPORT	41,940.25
						41,940.25 *
						41,940.25 **
052500			CHAPTER X BOARD			
5640		12928	Payment to Crossroad Ser			
			CROSSROAD SERVICES BOARD	1ST QTR 1010	1ST QTR PAYMENT	15.550 75

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053500	CROSSROAD SERVICES BOARD	2ND QTR 1010	2ND QTR PAYMENT	15,660.75
				31,321.50 *
				31,321.50 **
053500	COMPREHENSIVE SERVICES ACT			
3160	CSA Programs			
11490	BRALEY & THOMPSON INC	CP 1010	PROFESSIONAL SERVICE	4,232.62
11490	BRALEY & THOMPSON INC	KC 1010	PROFESSIONAL SERVICE	2,831.50
11490	BRALEY & THOMPSON INC	RG 1010	PROFESSIONAL SERVICE	4,630.00
11490	BRALEY & THOMPSON INC	SC 1010	PROFESSIONAL SERVICE	2,831.50
12929	CROSSROADS SERVICES BD	FAPT/CPMT 1010	PROFESSIONAL SERVICE	2,965.00
12929	CROSSROADS SERVICES BD	OCT 10	FOSTER CARE	190.00
12929	CROSSROADS SERVICES BD	OCT 2010	FOSTER CARE	240.00
14933	FAMILY PRESERVATION SERV	46756	PROFESSIONAL SERVICE	487.50
14933	FAMILY PRESERVATION SERV	46757	PROFESSIONAL SERVICE	210.00
14933	FAMILY PRESERVATION SERV	46767	PROFESSIONAL SERVICE	691.25
16672	GRAFTON SCHOOL INC	1854 1010	PROFESSIONAL SERVICE	4,202.50
16672	GRAFTON SCHOOL INC	2058 1010	PROFESSIONAL SERVICE	4,433.00
16672	GRAFTON SCHOOL INC	3197 1010	PROFESSIONAL SERVICE	3,915.50
17372	HARLAN RONALD & SARAH	OCT 10	FOSTER CARE	404.65
17372	HARLAN RONALD & SARAH	OCT 2010	FOSTER CARE	448.00
17754	HELTON HOUSE INC	2357	PROFESSIONAL SERVICE	2,259.00
17754	HELTON HOUSE INC	2361	PROFESSIONAL SERVICE	3,105.00
21805	LOGAN LETRICIA R	OCT 2010	FOSTER CARE	656.00
22457	MILLS BONNIE	OCT 2010	FOSTER CARE	896.00
28447	SMITH I'SHAWN	OCT 2010	FOSTER CARE	644.00
31876	VSDB	42249	PROFESSIONAL SERVICE	3,836.65
32138	WAL-MART COMMUNITY/GEMBS	OCT 10	FOSTER CARE	124.00
			ACCOUNT TOTAL	44,243.67 *
			MAJOR TOTAL	44,243.67 **
071100	SUPERVISION OF PARKS & RECREATION			
5640	PE/Farmville Youth Associ	10-11 SUPPORT	10-11 SUPPORT	24,000.00
25825	PRINCE ED-FARMVILLE YOUTH			24,000.00 *
5643	Southside VA Family YMCA	10-11 CO PRGRMS	10-11 CO PROGRAMS	25,000.00
28696	SOUTHSIDE VA FAMILY YMCA			25,000.00 *
			ACCOUNT TOTAL	49,000.00 **
081100	PLANNING			
3161	Planning Commission			
12628	COLEMAN R SAMUEL	OCT 19 10	COMMISSION MTG	100.00
16183	GILFILLAN SALLY W	OCT 19 10	COMMISSION MTG	100.00
16195	GILLIAM DONALD B	OCT 19 10	COMMISSION MTG	100.00
17646	HICKS LEE EDWARD JR	OCT 19 10	COMMISSION MTG	100.00

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
5210	11894	Postal Services BUSINESS CARD	1412 PUCKET1010	POSTAGE	10.28 *
5230	30439	Telecommunications US CELLULAR	816442183 1010	PHONE	56.01 *
5510	12628	Travel-Mileage COLEMAN R SAMUEL	OCT 19 10	MILEAGE	12.00
	13108	DAVES-JOHNSON ALECIA	EXPENSES 1010	MILEAGE	241.55
	16195	GILLIAM DONALD B	OCT 19 10	MILEAGE	20.00
	17646	HICKS LEE EDWARD JR	OCT 19 10	MILEAGE	11.50
	19875	JONES ROBERT M	OCT 19 10	MILEAGE	5.00
	22170	MASON ROBERT CHRISTOPHER	OCT 19 10	MILEAGE	9.00
	25359	PICKETT JONATHAN	MILEAGE 1010	MILEAGE & TOLLS	395.85
	29386	TOWNSEND JOHN F III	OCT 19 10	MILEAGE	7.50
5530	13108	Travel-Subsistence & Lodg DAVES-JOHNSON ALECIA	EXPENSES 1010	MEALS	702.40 *
5540	13108	Travel-Convention & Educa DAVES-JOHNSON ALECIA	EXPENSES 1010	MEALS	25.60
6001	13108	Office Supplies DAVES-JOHNSON ALECIA	EXPENSES 1010	MTG REGISTRATION	25.60 *
6012	12331	Books & Subscriptions CHAMPLAIN PLANNING PRESS	EXPENSES 1010	INK CARTRIDGES/FRAPE	40.00
081500	ECONOMIC DEVELOPMENT		29044 10SUBSCRIP	PLAN COMM JOURNAL	40.00 *
5210	11894	Postal Services BUSINESS CARD	2078 CARNEY1010	POSTAGE	83.59
5230	30439	Telecommunications US CELLULAR	816442183 1010	PHONE	83.59 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	2078 CARNEY1010	MEALS & LODGING	188.00
5899	11894	Special Projects BUSINESS CARD	2078 CARNEY1010	EZ MAPS	188.00 *
				ACCOUNT TOTAL	2,065.88 **

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MAJOR# ACCT#	VENDOR NUMBER NAME	DESCRIPTION	INV#	INVT	DESCRIPTION	AMOUNT
6008	15929 FREEMAN JONATHAN	Vehicle & Powered Equip F	OCT 8 10		EDUC FACILITY SURVEY	180.00
	11894 BUSINESS CARD		2078 CARNEY1010		GAS	205.16 *
081600	TOURISM					39.50
2600	31658 Unemployment Insurance		09302010		UNEMPLOYMENT	39.50 *
3600	11894 Advertising		1412 PUCKET1010		DOMAIN NAME REGISTRN	473.13 **
	21750 LEISURE PUBLISHING CO		90733		VA TRAVEL GUIDE AD	36.68
5110	31846 Electrical Services		0675198071 1010		ELECTRIC SERVICE	12,142.25
	31846 DOMINION VA POWER		1059387447 1010		ELECTRIC SERVICE	12,178.93 *
5130	29332 Water & Sewer		MOORE BLDG 1010		WATER & SEWER	224.30
	TOWN OF FARMVILLE					41.28
5210	11894 Postal Services		1412 PUCKET1010		POSTAGE	265.58 *
	BUSINESS CARD					41.33
5230	10105 Telecommunications		392 1482 1010		PHONE	41.33 *
	21319 AT&T		392 1482 1010		PHONE	242.87
	CENTURYLINK					242.87 *
083500	COOPERATIVE EXTENSION OFFICE					77.61
5230	21319 Telecommunications		392 1482 1010		PHONE	185.12
	CENTURYLINK					262.73 *
091000	GENERAL EXPENSE					13,007.98 **
5803	28597 Internal Fuel Account		204609 1010		GAS	94.39
	SOUTHERN STATES COOP INC					94.39 *
5804	29937 COBRA Health Insurance		COBRA 1010		COBRA INS (OCT)	94.39 **
	29937 ANTHEM BCBS		COBRA 1010A		COBRA INS (NOV)	510.00
	ANTHEM BCBS					510.00
						1,020.00 *
						9,068.48 **

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MAJOR# ACCT# 094000	VENDOR NUMBER NAME CAPITAL PROJECTS	VENDOR NUMBER NAME CAPITAL PROJECTS	Geographical Information TIMMONS GROUP	INV#	DESCRIPTION	AMOUNT
0025	29280	29280	Geographical Information TIMMONS GROUP	133842	GIS SYSTEM	6,455.00 6,455.00 * 6,455.00 **
095000	DEBT SERVICE					ACCOUNT TOTAL MAJOR TOTAL
0010	30600	30600	Rural Dev Rev Bond 1998B- RURAL DEVELOPMENT	LOAN 97-01 1010	COURTHOUSE LOAN	6,508.00 6,508.00 *
0012	30600	30600	Rural Dev CH Constr 1998C RURAL DEVELOPMENT	LOAN 97-02 1010	COURTHOUSE LOAN	10,118.00 10,118.00 * 16,626.00 **
						FUND TOTAL 352,537.47

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
043200	29332	Water Service TOWN OF FARMVILLE	WATER TANK 1010	WATER	249.35
ACCOUNT TOTAL					249.35 *
MAJOR TOTAL					249.35 **
094000	CAPITAL PROJECTS				
8102	12937	SRR Water Treatment Proje CROWDER CONSTRUCTION CO	8	WATER TREATMNT SYSTM	67,478.00
	12937	CROWDER CONSTRUCTION CO	9	WATER TREATMNT SYSTM	52,442.00
ACCOUNT TOTAL					119,920.00 *
MAJOR TOTAL					119,920.00 **
095000	DEBT SERVICE				
0017	22279	Bond Issuance Costs MCGUIRE WOODS LLP	91278802	BOND COUNSEL	15,415.00
ACCOUNT TOTAL					15,415.00 *
MAJOR TOTAL					15,415.00 **
FUND TOTAL					135,584.35

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
002230	25257	LEOS Disbursements JOHNS VICKI K	NOV 2010	RETIREE BENEFIT	1,038.00 *
1101					1,038.00 *
002230	29937	Retirees Insurance ANTHEM BCBS	DEC 2010	RETIREE HEALTH INS	1,020.00 *
1102					1,020.00 *
				ACCOUNT TOTAL	2,058.00 **
				ACCOUNT TOTAL	2,058.00
				MAJOR TOTAL	
				FUND TOTAL	

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021400	PIEDMONT COURT SERVICES				
2600	31658	Unemployment Insurance VA EMPLOYMENT COMMISSION	09302010	UNEMPLOYMENT	72.61 *
5110	31846	Electrical Service DOMINION VA POWER	7218131923 1010	ELECTRIC SERVICE	150.85 *
5230	10105 21319	Telecommunications AT&T CENTURYLINK	392 8161 1010 392 8161 1010	PHONE PHONE	107.29 202.09
5303	23790	Flood Insurance W A WATSON & SONS INSURAN	PCS 1010	BAL DUE-FLOOD INS	309.38 *
6040	13325	ADP Equipment TREASURER OF VIRGINIA	T226942	ADP EQUIPMENT	37.00 *
097001	PCS SUPERVISION FEES EXPENDITURES				
5420	28724	PCS - Lease/Rent of Build SRP CORPORATION LLC	RENT 1010	RENT	210.86 *
6001	999999	PCS - Office Supplies ALIMED INC	RPSV454620	OFFICE SUPPLIES	2,383.00 *
6006	17346	PCS - Janitorial Services HARDY PAGE	OCT 2010	CLEANING SERVICE	234.49 *
				ACCOUNT TOTAL	210.00 *
				MAJOR TOTAL	2,827.49 **
				FUND TOTAL	3,608.19
				TOTAL DUE	493,788.01

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____
 _____ Title _____ Date _____
 _____ Title _____ Date _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2010
Item No.: 5-d
Department: County Administration
Staff Contact: Sheila Martin/Barbara Poulston
Issue: Consent Agenda - Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 16, 2010
Item No.: 5-e
Department: County Attorney/Commissioner of Revenue
Staff Contact: Beverly M. Booth
Issue: Erroneous Assessment

Summary: Attached is the Certificate of Refund submitted to the Board by the Commissioner of Revenue for the erroneous assessment listed below.

Attachments: Certificate of Refund – Faye J. Calloway - \$283.76 (Real Estate)

Recommendation: Approval.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	

Office of the Commissioner of the Revenue
Prince Edward County

Certificate for Refund of Local Taxes Erroneously Assessed and Paid

Date: November 5, 2010
 Pay To: Faye J Callaway
 Address: 1501 Gilliam Drive
Farmville VA 23901
 Total Refund: \$283.76

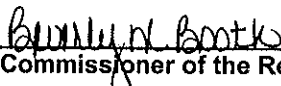
The above named taxpayer has duly filed application for the refund of Local Taxes assessed by the said Commissioner of the Revenue for the County of Prince Edward as follows:

<u>Subject of Taxation</u>	<u>Year</u>	<u>Page</u>	<u>Line</u>	<u>Value</u>	<u>Penalty/ Interest</u>	<u>Total Taxes</u>
Real Estate	2008	184	9	\$15,958	-0-	\$90.96
Real Estate	2009	180	1	\$48,200	-0-	\$192.80

The foregoing assessment(s), having been paid and on evidence submitted, it is adjudged that the foregoing assessment(s) is/are erroneous for the following reason(s): Improvement razed July 2008.

<u>Subject of Taxation</u>	<u>Year</u>	<u>Value</u>	<u>Taxes</u>	<u>Penalty/ Interest</u>	<u>Total</u>	<u>Refund</u>
Real Estate	2008	\$15,958	\$90.96	-0-	\$90.96	\$90.96
Real Estate	2009	\$48,200	\$192.80	-0-	\$192.80	\$192.80

Pursuant to Section 58.1-3981, Code of Virginia, I do hereby certify that the foregoing certificate for refund is correct to the best of my knowledge and belief:


 Commissioner of the Revenue

I do hereby approve the foregoing certificate for refund:


 Attorney for the Commonwealth

According to the foregoing certificate of refund as submitted by the Commissioner of the Revenue and approved by the Attorney for the Commonwealth, it is adjudged that the taxpayer is entitled to a refund in the amount of the difference between the taxes assessed and paid and the taxes which should have been assessed and paid, and that the Treasurer of this County is hereby directed to refund to Faye J Callaway the excess taxes paid in the amount of \$283.76.

By order of the Board of Supervisors:

_____ Date

_____ Clerk, Board of Supervisors



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2010
 Item No.: 5-f
 Department: Animal Control
 Staff Contact: Ray Foster/Holly Morris
 Issue: 2011 Rabies Clinics

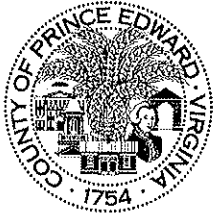
Summary: Annually, the County’s Animal Control Officers and County Treasurer collaborate on Rabies Clinics to facilitate the vaccination of dogs and the sale of dog tags. The following schedule is proposed for **January 8, 2011:**

<u>Veterinarian</u>	<u>Fire Department</u>	<u>Time</u>
Dr. French/Dr. Gates	Rice	10:00 a.m.
Dr. French/Dr. Gates	Prospect	12:00 noon
Dr. French/Dr. Gates	Darlington Heights	2:00 p.m.
Dr. Swan	Meherrin	4:00 p.m.

Attachments:

Recommendation: Approval.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2010
Item No.: 6
Department: VDOT
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters

Summary:

1. Attached is a letter from Michael Estes, Local Assistance Division, VDOT, regarding the Revenue Sharing Program. The Board will wish to consider if the County intends to submit a letter of intent for FY 2012.
2. Jorg Huckabec-Mayfield, VDOT, has provided the attached monthly update of projects.
3. Should the Board have highway matters, staff will take that information and forward it to the appropriate contact at VDOT.

Attachments: Letter from Michael Estes, VDOT
Monthly Project Update with Attachments

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
1401 EAST BROAD STREET
RICHMOND, VIRGINIA 23219-2000

GREGORY A. WHIRLEY
COMMISSIONER

October 15, 2010

Dear County Administrators/City & Town Managers:

RE: FY2012 Revenue Sharing Program - Call for Letters of Intent

The Revenue Sharing Program has a track record of successfully leveraging local and state funding to complete a myriad of important transportation projects across the Commonwealth. In recent years this program has been funded with up to \$50 million in state funds to be matched with local funds. This year (FY2011) the program was capped at \$15 million in state funding, resulting in many of you not fully receiving the funding you requested.

Based on feedback from you and members of the Commonwealth Transportation Board (CTB), Secretary Connaughton asked that I solicit your interest in participating in the program for the next fiscal year (FY2012). By requesting your interest now, I can present to the CTB the amount of state funds required to fully maximize local participation in advance of the finalization of the FY2012 budget.

In order to do this, we are asking you to provide us with a letter of intent, identifying the amount of funding you will be requesting for FY 2012 (not to exceed \$1 million in state funding). Please provide this letter of intent to your local VDOT representative no later than December 17, 2010. This will not formally commit your Board or Council. It will simply provide the CTB with an estimate of the anticipated interest in the program.

As in previous years, a formal application, along with a supporting resolution from your locality, would subsequently be submitted by Friday, April 15, 2011 for each project you wish to be considered for FY 2012 funding. The application along with the Revenue Sharing Program Policy of the Commonwealth Transportation Board can be found on our website, located at: <http://www.virginiadot.org/business/local-assistance.asp>.

If you have any questions about the Program you may contact Debbi Webb-Howells at (804) 786-1519 or by email at Debbi.Webb-Howells@VDOT.virginia.gov. You may also reach me at (804) 786-2745 or Michael.Estes@VDOT.virginia.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael A. Estes".

Michael A. Estes, P.E.

Cc: Commonwealth Transportation Board
Gregory Whirley
Virginia Association of Counties
Virginia Municipal League



Prince Edward County Board of Supervisors November 2010

MAINTENANCE (For the next 30 days):

- Crews will repair surfaces and mow along non-hard surface roads. Brush trimming will continue
- We will continue to respond to customer requests

PROJECT STATUS

No updates this month. Please see the attached Lynchburg District Map of ARRA funded Structure and Bridge projects.

TRAFFIC ENGINEERING ISSUES

1. A speed study conducted on Route 745 (Giles Road), from Route 307 to the Dead End, a distance of 0.69 miles, concluded that a reduced speed limit is warranted. Based on our review, the roadway qualifies for a 25 mph reduced speed zone, in accordance with *Section 46.2-874* of the Code of Virginia.
2. A traffic engineering review was conducted on Route 685 (Pine View Road) in Prince Edward County, from Route 751 to Route 655, a distance of 0.94 miles, to check for the most effective locations to install WATCH FOR CHILDREN Signs. The WATCH FOR CHILDREN Signs will be installed 200 feet east of Route 751 on Route 685 for eastbound traffic and 100 feet west of Route 655 on Route 685 for westbound traffic
3. A Traffic Engineering Review was conducted on Route 655 (Railroad) in Prince Edward County, from Route 460 to Route 626, a distance of 0.23 miles, to check for the most effective locations to install WATCH FOR CHILDREN Signs. We concur with the installation of WATCH FOR CHILDREN signs. They will be installed 100 feet east of Route 685 on Route 655 for eastbound traffic and 100 feet west of Route 626 on Route 655 for westbound traffic, as requested in the Board Resolution.
4. VDOT has completed an evaluation of Route 1002 (Atkinson Avenue), from Route 692 to the Dead End, a distance of 0.48 miles. The route qualifies for a 25 mph speed limit and this has been posted.
5. A speed study was conducted on Route 696 (Green Bay Road), from Route 632 to Route 614, a distance of 2.95 miles, to determine if the speed limit can be reduced. Because of the length of the requested study, two traffic count machines were placed on Route 696, with Location #1 being 440

feet south of Route 614 and with Location #2 being 1070 feet north of Route 632, to collect speed data. At Location #1, the 85th percentile speed was 59 MPH for the 814 vehicles sampled. At Location #2, the 85th percentile speed was 54 MPH for the 463 vehicles sampled. Based on the 85th percentile speeds, the relatively low roadside development throughout the study area, the roadway geometrics, and the crash history, we do not recommend any changes to the current statutory 55/45 MPH Speed Limit. However: CURVE signs with a 30 mph advisory speed plate will be installed 1.10 mile south of Route 614 for northbound traffic and 0.85 mile south of Route 614 for southbound traffic.

OTHER INQUIRIES/ISSUES

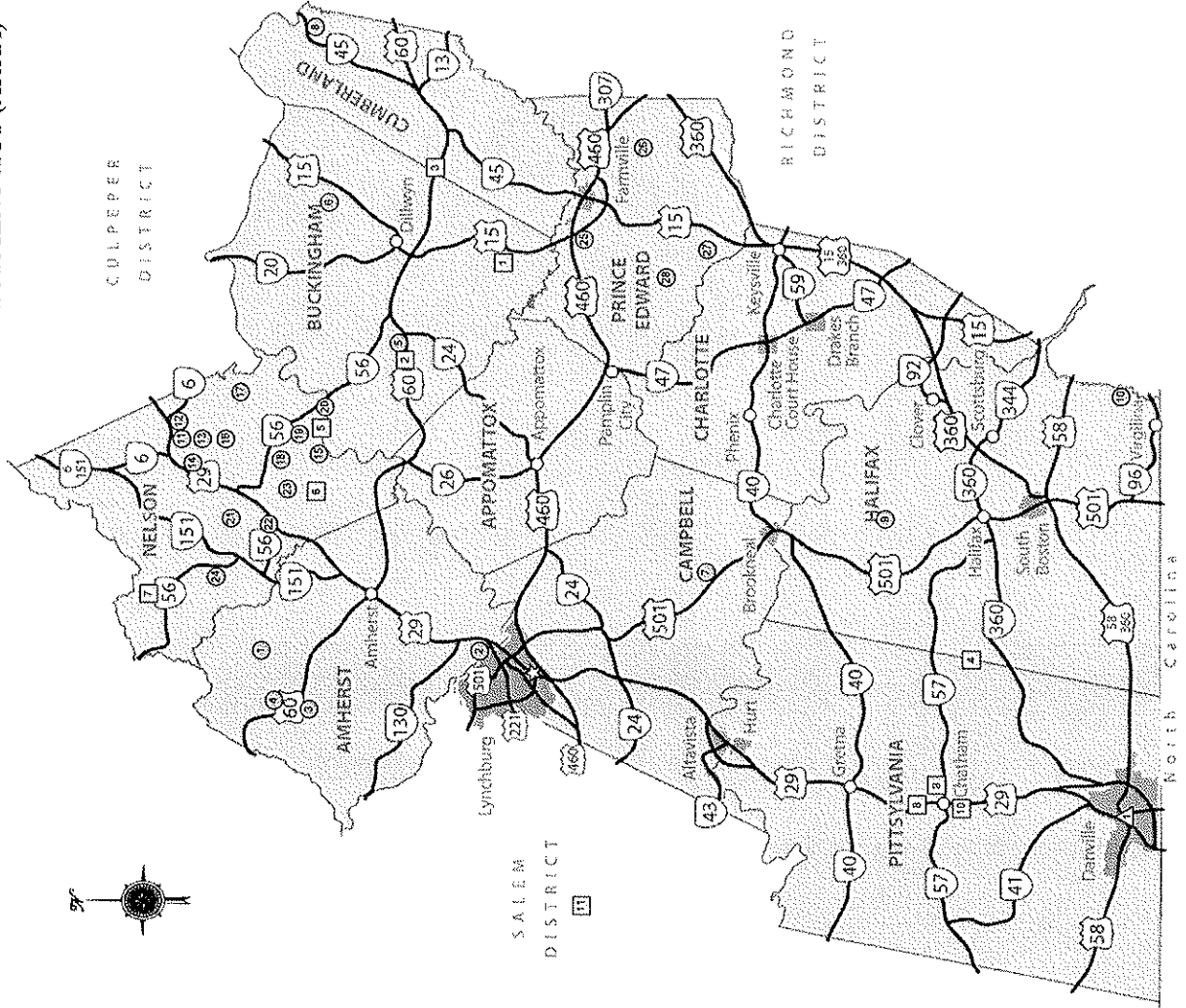
1. As requested by Board Resolution, a Traffic Engineering study has been conducted on Route 604 (Abilene Road), from Route 665 to Route 671, a distance of 7.5 miles, to determine if FARM EQUIPMENT Signs are warranted. Route 604 is moderately populated with 104 residential dwellings and numerous entrances to farm areas. Based on these findings, we will install graphic FARM EQUIPMENT Warning Signs (W11-5) with Supplemental Distance Plaques (W16-4) containing the message "Next 7.5 Miles" be installed along Route 604 just south of Route 665 for southbound traffic and just north of Route 671 for northbound traffic.

STRUCTURE AND BRIDGE PROJECTS IN THE LYNCHBURG DISTRICT FUNDED BY THE AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)

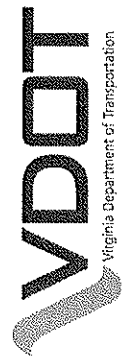
ARRA FUNDED (\$9.45M)		
Route	Crossing	Str.#
1	Willis River	6160
2	Frisby Creek	6157
3	Rock Creek	6052
4	Sandy Creek	6166
5	Union Hill Creek	6260
6	Rucker's Run	6103
7	Tye River	6092
8	Rte. 29 Bypass	1102
9	Rte. 29 Bypass	6486
10	Rte. 29 Bypass	6484
11	Blackwater River	6053

*Located in Salem District

ARRA FUNDED (\$17.0M)		
Route	Crossing	Str.#
▲	Piedmont Drive	Dan River 8001



ARRA FUNDED (\$2.8M)		
Route	Crossing	Str.#
①	Thrasher's Creek	6136
②	Trib. James River	6190
③	Stations Creek	6229
④	S. Fork Buffalo River	6071
⑤	Austin's River	6010
⑥	Hunt Creek	6013
⑦	Suck Creek	6148
⑧	Deep Run Creek	6056
⑨	Armistead Creek	6198
⑩	Stream	6176
⑪	Br. Rockfish River	6014
⑫	Br. Rockfish River	6136
⑬	Trib. Rockfish River	6065
⑭	Muddy Creek	6140
⑮	Trib. James River	6002
⑯	Dutch Creek	6042
⑰	Br. Buffalo River	6168
⑱	Meadow Creek	6169
⑲	Joe Creek	6171
⑳	Rock Cliff Creek	6170
㉑	Rucker's Run	6175
㉒	Br. Blackwater Creek	6183
㉓	Edmunds Branch	6184
㉔	Br. Tye River	6212
㉕	Trib. Buffalo Creek	1041
㉖	Miller's Creek	6158
㉗	Briery Creek	6178
㉘	Stream	6157



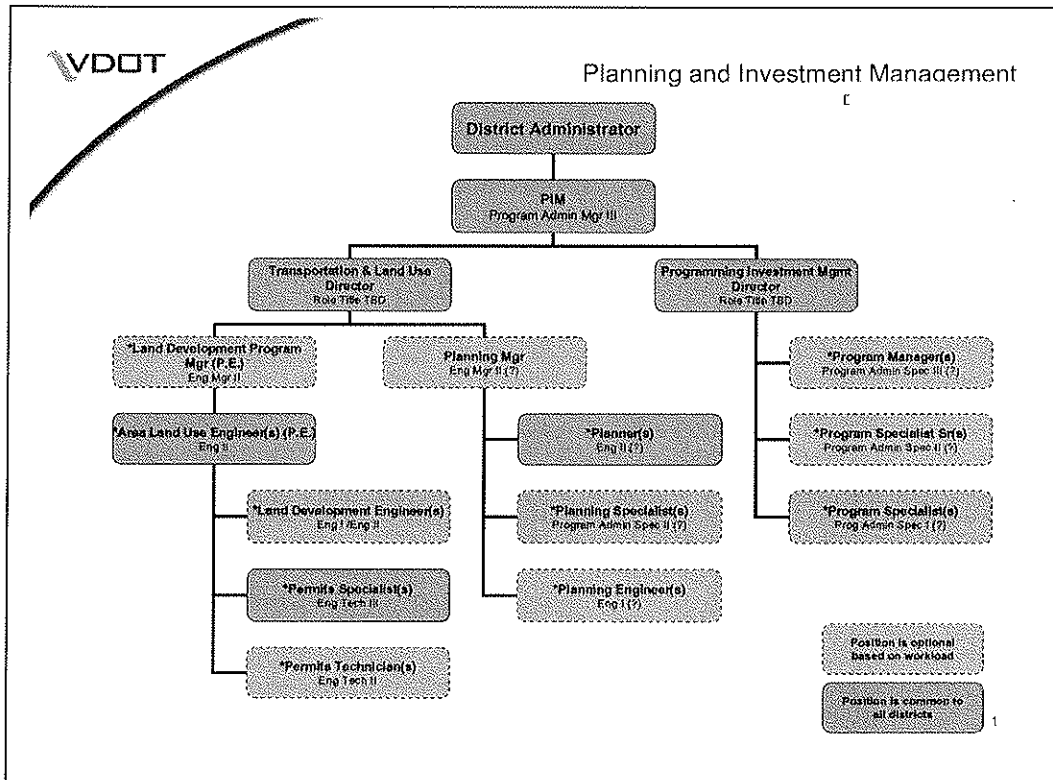
Introducing Planning and Investment Management in the Lynchburg District

VDOT’s recent Blueprint reorganization included the creation of the “Planning and Investment Management” section, which operates under the direction of the District’s Planning and Investment Manager (PIM). The purpose of this new organization is to organizationally combine Land Development/Land Use, Planning and Programming as well as to provide “liaisons” to local governments. To facilitate these activities, two new “Director” positions have been created in the Lynchburg District: the Transportation and Land Use Director and the Programming Investment Management Director.

The following generalized organizational chart shows the relationship between the PIM and the Directors for Transportation and Land Use and Programming Investment Management.

Planning and Investment Manager (Acting): Robert Guercia

It is the responsibility of the PIM to oversee the linkage between Planning, Land Use, and Programming for Lynchburg District.



Transportation & Land Use Director: Jorg Huckabee-Mayfield (434) 856-8179

This Director has oversight of all site plan reviews, the issuance of permits, and the inspection of land development activities. In order to serve our communities more effectively, Land Use engineering, Permits and planning staff is located at the Lynchburg District Office and field offices in Chatham and Dillwyn.

The Transportation and Land Use Director is the local liaison for the following counties:

Buckingham
Cumberland
Prince Edward
Charlotte
Halifax

In addition to the general local liaison function, this Director coordinates the review and response to Traffic Engineering requests received from local governments, elected officials and citizens in the listed counties for speed limit or other signs, traffic signals, traffic calming, through truck restrictions, and other activities that are performed by VDOT. Planning functions also fall within the Transportation and Land Use directorate, as do the review and processing of certain types of street additions such as rural additions and urban street additions.

Programming Investment Management Director: Randy Hamilton (434) 856-8215

One of the basic functions of the PIM Organizational structure is to enhance and consolidate the programming functions of the District, implementing a consolidated and consistent approach to managing VDOT's various revenue streams and plans such as the Six Year Improvement, Urban and the Secondary Six Year Plans. The Programming Investment Management Director is responsible for ensuring that this occurs. All Secondary and Urban Six Year Plan functions (including special funded programs) will be performed under the oversight of the Programming Investment Management Director. The Director and Staff will also work with the localities to process requests by localities to administer projects.

The Programming Investment Management Director is the local liaison for the following counties:

Pittsylvania
Amherst
Nelson
Appomattox
Campbell

In addition to the general local liaison function, this Director coordinates the review and response to Traffic Engineering requests received from local governments, elected officials or citizens in the listed counties for speed limit or other signs, traffic signals, traffic calming, through truck restrictions, and other activities that are performed by VDOT. This Director will also coordinate the various special funded projects such as Revenue Sharing, Enhancement, Access, and others.

In some areas, Transportation and Land Use and Programming Investment Management will work hand-in-hand to deliver services to the localities. For example, the Transportation and Land Use Director and Staff will work directly with local governments to evaluate candidate projects and develop initial scope and cost estimates for inclusion into the Six Year Plan. The Programming Investment Management Director and staff will then work with the localities and Transportation and Land Use Director to establish the locality's priorities and will work to secure appropriate funding for each project.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2010
Item No.: 7
Department: Commissioner of the Revenue
Staff Contact: Beverly Booth
Issue: PUBLIC HEARING – Amendment to Section 70-1, Change in Filing Date

Summary: At the October Board meeting, the Commissioner of the Revenue requested that the Board consider amending Section 70-1 of the *County Code* to change the deadline for filing the annual returns of taxable tangible personal property, machinery and tools and merchants' capital from May 1 to March 1. The Board authorized a Public Hearing for the November Board meeting. A copy of the public hearing notice and the county ordinance are attached.

Attachments: Public Hearing Notice
Section 70-1 of *County Code*

Recommendation: Following the public hearing, consider the amendment to Section 70-1 of the County Code.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



Please publish the following Notice of Public Hearing in the **Wednesday, October 27, 2010** and **Friday, November 5, 2010** editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.



NOTICE OF PUBLIC HEARING

PUBLIC HEARING – The Prince Edward County Board of Supervisors will hold a public hearing on Tuesday, November 16, 2010 at 7:30 p.m. in the Board of Supervisors Room of the Prince Edward County Courthouse, 111 South Street, Farmville, Virginia to gather citizen input on a proposed amendment to Section 70-1 of the *County Code*, which will change the deadline for filing the annual returns of taxable tangible personal property, machinery and tools and merchants' capital from May 1 to March 1. A copy of the proposed ordinance is available for public review on the County's web site at www.co.prince-edward.va.us or in the Prince Edward County Administrator's Office, TEL: 434-392-8837. It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact the Prince County Administrator's Office prior to November 12, 2010.

By Order of the Board of Supervisors
W.W. Bartlett, County Administrator

ARTICLE I. IN GENERAL

Sec. 70-1. Due date of returns; penalty.

(a) In accordance with Code of Virginia, § 58.1-3916, which authorizes the governing body of any county to provide by ordinance the time for filing annual returns of taxable tangible personal property, machinery and tools, and merchant's capital, the board of supervisors directs that annual returns of tangible personal property, machinery and tools, and merchants' capital shall be due on ~~May~~ March 1 of each year.

(b) It shall be unlawful for any person to willfully fail or refuse to file such returns at the time required herein or for making false statements in such returns with the intent to defraud.

(c) Any person who shall violate subsection (b) of this ordinance and the amount of the tax lawfully assessed in connection with the return is \$1,000.00 or less shall be guilty of a class 3 misdemeanor and shall be subject to a fine of up to \$500.00. Any person who shall violate subsection (b) of this section and the amount of the tax lawfully assessed in connection with the return is more than \$1,000.00 shall be guilty of a class 1 misdemeanor and shall be subject to a fine of up to \$2,500.00 and up to 12 months imprisonment, either or both.

(Ord. of 11-12-86, § VIII(23-43), (23-44); Ord. of 9-14-04)



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 16, 2010
Item No.: 8
Department: Economic Development Department
Staff Contact: Sharon Lee Carney, Director
Issue: Granite Falls – Extension of Land Purchase Agreement/Grant Agreement

Summary: At the November 1, 2010 Industrial Development Authority (IDA) Meeting, the Authority voted to extend the Granite Falls Purchase Agreement for one year, which will make the new closing date January 16, 2012. The IDA members also voted to extend the Granite Falls Grant Agreement by one year as well, with all other terms and conditions remaining the same. This means that the closing date is extended to January 16, 2012, the hotel project must be substantially complete by December 16, 2012, and that the Tax Increment Financing (TIF) will run through December 31, 2036. The IDA did not feel that there would be any hardship to the IDA or to the County by approving this extension since there is no other party interested in developing the subject 94 acre property at this time.

Attachments:

- IDA letter
- Copy of Purchase Agreement
- Copy of Grant Agreement

Recommendation:

- Approve the IDA’s one year extension of the Granite Falls Purchase Agreement
- Approve a one year extension of the Granite Falls Grant Agreement
- Authorize the County Administrator to sign any and all documents associated with documents the one year extension of the Granite Falls Grant Agreement.

Motion _____
 Second _____

Campbell _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____
 Wiley _____

Gantt _____
 Simpson _____

PRINCE EDWARD INDUSTRIAL DEVELOPMENT AUTHORITY

P. O. Box 625, 121 East Third Street
Farmville, VA 23901
Office (434) 392-1482 – Fax (434) 392-7886

November 4, 2010

Mr. William G. Fore, Jr., Chairman
Prince Edward County Board of Supervisors
P. O. Box 382
Farmville, VA 23901

Dear Mr. Fore,

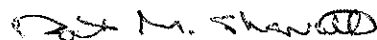
At the November 1st, Prince Edward Industrial Development Authority (IDA) meeting, the Authority members voted to request the Prince Edward County Board of Supervisors to extend the Granite Falls Purchase Agreement and Granite Falls Grant Agreement for a period of one year. This request is as a result of contingencies and financing for the project taking longer to complete than originally anticipated in July of 2009.

Since the acceptance of the original Purchase Agreement, there have been a number of accomplishments on behalf of the purchaser and seller, but some contingencies are taking longer than anticipated to satisfy, thus causing the delay. Since there is no other interested purchaser for the project 94 +/- acres, the IDA members did not feel there would be any hardship or loss of revenue to the County by extending the project closing date by one year.

Therefore, the IDA Board respectfully requests the Prince Edward County Board of Supervisors to approve the IDA extension of the Granite Falls Purchase Agreement and to extend the Granite Falls Grant Agreement by one year, and leaving all other terms and conditions the same.

If you have any questions, please feel free to contact Sharon Carney, Secretary for the IDA at (434) 392-1482. Thank you for your continued support of the IDA.

Respectfully yours,



Robert M. Showalter, Chairman
Industrial Development Authority

REAL ESTATE CONTRACT

THIS Real Estate Contract (the "Contract") made this 21st day of July, 2009 (the "Effective Date"), between the parties set forth below.

RECITALS

- A. Seller is the owner in fee simple absolute of the Property (as defined below).
- B. Purchaser desires to purchase and Seller desires to sell the Property in accordance with the terms and conditions of this Agreement.
- C. These recitals are incorporated by this reference into this Agreement.

NOW, THEREFORE, in consideration of the purchase price and the mutual promises contained in this Agreement, the parties agree as follows:

1. **PARTIES.** The names and address of the parties to this contract are:
 - a. **Seller.** Prince Edward County Industrial Development Authority
121 East Third Street
Farmville, VA 23901
 - b. **Purchaser.** Prince Edward Development, LLC a Delaware limited liability company
5814 Jonestown Road
Harrisburg, PA 17112

2. **PROPERTY.** Seller agrees to sell and convey, and Purchaser agrees to purchase and pay for the following, all of which is referred to in this Contract as "Property":
 - a. **Description.** The Property shall mean the lot or parcel of land ("Land") consisting of approximately ninety-four (94) acres, more or less, of land and all improvements located thereon and appurtenances thereto, as the same is described in Exhibit "A" attached hereto.
 - b. **Appurtenances.** All of Seller's right, title and interest in and to all rights, privileges, and easements appurtenant to the Land, including, without limitation, any right, title, and interest of Seller in and to any and all easements, adjacent streets, roads, alleys, rights-of-way, tenements, hereditaments, appendages, privileges and appurtenances pertaining thereto.

3. **PURCHASE PRICE.** Subject to the conditions of this Contract, Purchaser agrees to pay the following Purchase Price in the following manner:

- a. **Total Amount.** The total amount of the Purchase Price shall be Three Hundred Seventy-Six Thousand Dollars and no cents (\$376,000.00).
- b. **Payment.** The total amount of the Purchase Price shall be paid in cash by wire transfer at Closing less deposits previously paid.

4. **ESCROW DEPOSIT.** Upon execution of this Contract, Purchaser shall deliver to Escrow Agent, who shall be the *Treasurer of Prince Edward County, Virginia*, a cash deposit of Twenty-Five Thousand Dollars and no cents (\$25,000.00), which shall serve as an Escrow Deposit, to be held and disbursed as provided herein.

5. **TITLE COMMITMENT.** Within ninety (90) days after the Effective Date of this Contract, Purchaser, at Purchaser's sole cost and expense, shall procure or cause to be delivered to Purchaser a Commitment for Title Insurance from the Title Company in the amount of the Purchase Price. The Title Commitment shall set forth the status of the title of the Property and show all liens, claims, encumbrances, easements, rights-of-way, encroachments, reservations, and any other matters affecting the Property.

6. **SURVEY AND DUE DILIGENCE MATERIALS.** Upon execution of this Contract, Seller shall make available to Purchaser a copy of Seller's most recent survey of the Property (the "Survey"), all environmental studies, topographical studies, geotechnical studies, engineering studies, appraisals and other feasibility studies, site assessment studies, property examinations or other reports in the possession of Seller relating to the Property (the "Studies"). Seller agrees that Purchaser may utilize such Studies at Purchaser's sole discretion. Within ninety (90) days after the Effective Date of this Contract, Purchaser shall procure, at Purchaser's sole cost and expense a current on-the-ground Survey of the Property prepared by a surveyor acceptable to Purchaser and Purchaser's lender, if any (the old survey and the new survey, if applicable, shall be referred to herein as the "Survey"). Such survey shall be addressed to Purchaser, the Title Company and the Purchaser's Lender, if any. Such survey shall fix, locate, stake, and permanently monument all exterior boundary lines and corners of the Property, and shall include: (i) the actual dimensions of and the boundaries of the Property; (ii) field notes with a metes and bounds description of the Property; (iii) the platting and location of any improvements, flood plains affecting the Property (flood plain information may be provided by a qualified engineer, if necessary), easements, rights of way, fences, set-back lines, encroachments, overlaps, roadways or waterways and all matters referred to on the Title Commitment by volume and page reference; (iv) the surveyor's registered number and seal, the date of the survey, and a certificate reasonably satisfactory to Purchaser and addressed to

Purchaser, the Title Company and any lender selected by Purchaser; and (v) a certification that there is access to and from the Property from a publicly dedicated street or road.

If the Survey and/or a plat shows any Property boundary line as fronting on a highway, street or roadway but shows the Property boundary line as not coincident with and identical with the right-of-way line or boundary of said highway, street or roadway (that is, with any gap or vacancy shown to exist between the Property boundary line and the right-of-way or boundary of the highway, street or roadway), and if the gap or vacancy is not owned by Seller, same shall constitute a failure of condition of this Contract. If the gap or vacancy is owned by Seller, the gap or vacancy will be conveyed under the terms and conditions of this Contract at no additional cost to Purchaser so that the right-of-way or boundary of the highway, street or roadway and the Property boundary line are coincident.

7. **REVIEW OF TITLE COMMITMENT AND SURVEY.** Purchaser shall have thirty (30) days from the receipt of the Title Commitment and Survey in which to examine the same and to specify to Seller those matters which Purchaser will accept as permitted exceptions to title and the Survey (“Permitted Exceptions”), and those matters which Purchaser finds objectionable (“Title and Survey Objections”).

All of the following matters shall be Permitted Exceptions:

- a. All existing utility easements affecting the Property.
- b. Any and all of the standard printed exceptions included in a Virginia Standard Form Owners Policy of Title Insurance.

If Purchaser does not deliver to Seller a written notice specifying those matters within ninety (90) days following the effective date which are Permitted Exceptions and Title and Survey Objections within the above-stated time period, then all of the matters reflected on the Title Commitment and the Survey shall be considered to be Permitted Exceptions, except that any liens on the Property shall be Title and Survey Objections.

8. **CORRECTION OF TITLE AND SURVEY OBJECTIONS.** Within thirty (30) days after receipt of Purchaser’s Title and Survey Objections, Seller, at Seller’s sole cost and expense, shall use all reasonable efforts to correct or remove all Title Objections, give Purchaser written notice thereof, and deliver within such thirty (30) day period an amended Title Commitment and Survey reflecting the correction or deletion of such matters. If Seller fails to cause all of the Title and Survey Objections to be corrected or removed within such thirty (30) day period, Purchaser shall have the following rights:

- a. Purchaser may terminate this Contract by giving Seller and the Title Company written notice thereof, in which event the Escrow Deposit shall be

returned to Purchaser, and both parties shall be released from all further obligations under this Contract; or

- b. Purchaser may waive such Title Objections and elect to purchase the Property subject to the Title and Survey Objections not so corrected or removed, but the Purchase Price shall not be reduced.
- c. Purchaser may extend the time to correct or remove said title objections.

9. **INVESTIGATIONS.** From the date of this Contract until its termination or Closing, Purchaser and its representatives shall have the right, with prior notice to Seller, to enter upon the Property to conduct investigations, including without limitation, soil tests, engineering studies, planning feasibility studies, environmental inspections, a study of the availability of utilities, drainage, access, and sewer, and such other investigations as Purchaser may desire to determine the suitability of the Property for Purchaser's intended use. Seller acknowledges that during Purchaser's due diligence, it may be necessary to remove a minimum number of trees to reach the proposed project site and conduct certain investigations. Purchaser shall notify Seller prior to the removal of any trees and agree on who shall conduct the removal. Under no circumstances, either before or after closing, shall Purchaser clear cut the Property. Any net proceeds derived from the removal of such trees prior to closing shall be retained by the Seller. Seller shall not remove any trees prior to closing without Purchaser's prior consent. Purchaser shall indemnify and hold Seller harmless from and against any and all damages incurred by Seller resulting from Purchaser's activities on the Property. If the sale contemplated by this Contract fails to close for any reason, Purchaser shall restore the Property to its present condition except for the replacement of any removed trees.

10. **FEASIBILITY PERIOD.** Seller agrees that Purchaser shall have a period of one hundred and eighty (180) days from the Effective Date of this Contract ("Feasibility Period"), unless extended by mutual agreement to determine the suitability of the Property for Purchaser's intended use. If Purchaser decides in its sole discretion not to proceed with the purchase of the Property, Purchaser shall give Seller notice of termination on or before the expiration of the Feasibility Period, in which event this Contract shall terminate and be of no further force and effect, and Purchaser shall receive back all of the Escrow Deposit. If Purchaser decides to proceed with the purchase of the Property, Purchaser will, prior to the expiration of the Feasibility Period, deposit Twenty-Five Thousand Dollars and no cents (\$25,000.00) as additional refundable Escrow Deposit with the Escrow Agent, pursuant to the terms herein. Upon the expiration of the Feasibility Period, all Escrow Deposit(s) will only be refundable subject to any Purchaser Contingencies defined herein. In the event this Contract closes, all of the Escrow Deposits shall be credited against the Purchase Price.

11. **PROPERTY CONDITION.** PURCHASER AGREES THAT THIS CONTRACT HAS BEEN NEGOTIATED WITH THE UNDERSTANDING THAT THE PROPERTY IS BEING SOLD "AS IS" AND "WHERE IS" AND WITH ALL FAULTS. PURCHASER ACKNOWLEDGES THAT PURCHASER HAS NO RECOURSE AGAINST SELLER IN THE EVENT OF DISCOVERY OF ANY DEFECTS OF ANY KIND, LATENT OR PATENT.

PURCHASER ACKNOWLEDGES AND AGREES THAT, EXCEPT AS SPECIFICALLY SET FORTH HEREIN, SELLER HAS NOT MADE AND DOES NOT MAKE ANY REPRESENTATION, WARRANTY OR COVENANT OF ANY KIND OR CHARACTER WHATSOEVER, WHETHER EXPRESSED OR IMPLIED, OR ANY WARRANTIES ARISING BY OPERATION OF LAW, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF HABITABILITY, SUITABILITY, AND MERCHANTABILITY, DESIGN OR FITNESS FOR ANY SPECIFIC OR PARTICULAR PURPOSE OR OF GOOD AND WORKMANLIKE CONSTRUCTION. PURCHASER ASSUMES ALL RISKS WITH RESPECT TO THE PHYSICAL CONDITION OF THE PROPERTY AND THE INCOME AND EXPENSES ATTRIBUTABLE THERETO. SELLER'S DEED WILL CONTAIN A PROVISION STATING THE TERMS OF THIS PARAGRAPH.

12. SELLER WARRANTIES.

- a. Seller has the right, title, and authority to enter into this Agreement and to perform its obligations hereunder;
- b. The entry and performance of this Agreement by Seller will not breach any other agreement with any other party or create a violation of any applicable law, rule, or regulation;
- c. There are no existing boundary, water or, drainage disputes of which the Seller has any knowledge, except as noted herein;
- d. There are no actions or proceedings instituted or threatened against the Seller regarding the Property.

13. CLOSING.

a. **Date and Place.** The Closing on the sale of the Property by Seller to Purchaser and commencement of development of the Project by the Purchaser shall occur on or before the earlier of: i) the date ninety (90) days from the satisfaction of all Purchaser Contingencies or ii) 365 days from the Effective Date of this Contract, unless otherwise extended. Notwithstanding the above, no Closing shall occur until the Purchaser or an affiliate or a related entity has executed a contract for the construction of the Project and closed on its construction loan.

b. **Closing Extension.** In the event that any Purchaser Contingencies have not been satisfied within 365 days from the Effective Date of this Contract, Purchaser will have one (1) option to extend the Closing for one (1) additional period of one hundred eighty (180) days upon the deposit of an additional refundable Escrow Deposit of Twenty-Five Thousand Dollars and no cents (\$25,000.00) with the Escrow Agent.

c. **Seller's Obligations at Closing.** At the Closing, Seller, at Purchaser's sole cost and expense, shall deliver, or cause to be delivered, to Purchaser the following:

(1) **Special Warranty Deed.** Seller shall execute and deliver a Special Warranty Deed, fully executed and acknowledged by Seller, conveying good fee simple title to the Property to Purchaser free and clear of all encumbrances, tenancies, and liens (for taxes or otherwise), subject only to the Permitted Exceptions, any Title Objections waived by Purchaser, and any liens created in connection with Purchaser's financing.

(2) **Other Instruments.** Seller, at Purchaser's expense, shall execute and deliver such other documents as are customarily executed in Virginia by a Seller in connection with the conveyance of real property, including all required closing statements, releases, affidavits, evidences of authority to execute the documents, and any other instruments that may be required by the Title Company.

(3) **Possession.** Seller shall deliver possession of the Property to Purchaser at Closing. All risk of loss or damage to the property by fire, windstorm, casualty, or other cause is assumed by Seller until Closing. In the event of substantial loss or damage to the Property before Closing, Purchaser will have the option of terminating this Agreement and receiving a refund of its deposit.

d. **Purchaser's Obligations At Closing.** At the Closing, Purchaser shall pay the Purchase Price as provided in paragraph 3, subject to any adjustments for prorations and other credits provided for in this Contract.

e. **Prorations.** All real estate taxes relating to the Property for the year of the Closing shall be prorated as of the date of Closing between Seller and Purchaser. If the amount of taxes due for that year is not known at the time of Closing, the prorations shall be based on an estimate of the taxes for the year of Closing, and when the tax information becomes available, Seller or Purchaser shall reimburse the other party for any excess amount charged to that party at the Closing. If this sale or Purchaser's use of the Property after Closing results in additional taxes, penalties, or interest (assessments) for periods before Closing, the assessments will be the obligation of Purchaser. The obligations stated in this paragraph shall survive the Closing.

f. **Closing Costs.** The Purchaser agrees to pay all the costs of Closing.

g. **Purchaser Contingencies.** The Purchaser's obligations are expressly conditioned upon the satisfaction of each of the following contingencies in the sole determination of the Purchaser. If any one of the following contingencies cannot be met the Purchaser may unilaterally terminate this Contract and receive an immediate return of the Deposit. Prior to Closing, Purchaser shall have received the following (i) Prince Edward County shall provide evidence that it will construct or cause to be constructed a new public road from the intersection of US 15 and Dominion Drive to the current SR 628 at a point south of the Poplar Forest Apartments (the "SR 628 Relocation Project"); (ii) approval and notice from the appropriate governmental authorities of all necessary permits and licenses required to authorize the use, construction, and operation of the Property for Purchaser's intended use all according to the Purchaser's plans and specifications; (iii) Purchaser shall obtain financing commitments in an amount and on terms satisfactory to Purchaser;

(iv) the County of Prince Edward shall have created, at Purchaser's expense, a community development authority (the "CDA"), upon such terms as Prince Edward County finds agreeable, which incorporates the Property within the CDA District and Purchaser shall have entered into an agreement with the CDA regarding special assessments to be levied: (1) on food and beverage sales on the Property which shall only be spent as prescribed by state law, and (2) an annual road benefit assessment relating to the SR 628 Relocation Project to recover up to a maximum of 55% of the road relocation costs; (v) receipt of evidence satisfactory to Purchaser that the Property is properly zoned for Purchaser's intended use and that any and all required variances or special use permits have been or can be obtained; (vi) the hotel/conference center site within the Property shall have been placed in the County's Enterprise Zone; (vii) Seller shall assist in applying for various state and federal grant/loan programs to pay portions of the costs of constructing, equipping or operating the Project; and (viii) Purchaser shall have entered into an Economic Development Grant Agreement with the Seller, Prince Edward County, and the CDA under terms and conditions acceptable to the Purchaser and Prince Edward County. Seller will cooperate with Purchaser in obtaining the appropriate approvals and commitments for Purchaser's intended use of the Property, so long as such approvals are contingent upon this sale closing and so long as Seller incurs no liability of any description for or on account of such approvals.

h. Seller's Contingencies. This contract is expressly made contingent upon Prince Edward County and Prince Edward Development, LLC entering into an agreement, upon mutually acceptable terms, for the relocation of a portion of State Route 628. Terms of the agreement are to include, but shall not limited to, the cost of acquisition of any necessary right of way, design costs, engineering costs and costs of construction and County's ability to secure revenue sharing from the Virginia Department of Transportation.

14. DEFAULTS AND REMEDIES

a. Purchaser's Default and Seller's Remedies.

(1) Purchaser's Default. Purchaser shall be deemed to be in default under this Contract if Purchaser fails or refuses to perform Purchaser's obligations at Closing for any reason other than a default by Seller or termination by Purchaser under this Contract.

(2) Seller's Remedies. If Purchaser defaults under this Contract, Seller, at Seller's sole option, may terminate this Contract and receive the Escrow Deposit as liquidated damages for the breach of this Contract by Purchaser, it being agreed between Seller and Purchaser that the actual damages to Seller in the event of such breach are impractical to ascertain and the amount of the Escrow Deposit is a reasonable estimate thereof.

b. Seller's Defaults and Purchaser's Remedies.

(1) **Seller's Defaults.** Seller shall be deemed to be in default under this Contract if Seller fails or refuses to perform Seller's obligations at Closing for any reason other than a default by Purchaser or termination by Seller under this Contract.

(2) **Purchaser's Remedies.** If Seller defaults under this Contract, Purchaser may, at Purchaser's sole option, do any one or more of the following:

(a) Enforce specific performance of this Contract against Seller;

(b) Terminate this contract, in which event the Escrow Deposit shall be returned to Purchaser by the Escrow Agent on receipt of written notice from Purchaser of such termination, and all obligations of both parties shall then cease.

15. **MISCELLANEOUS.**

a. **Assignment.** Purchaser may not assign or transfer its rights and obligations under this Contract at any time to any affiliate, subsidiary or related entity without Seller's prior written consent. Any assignment or transfer of rights by Purchaser to any non-related entity shall require Seller's prior, written approval. Seller may not assign or transfer its rights and obligations under this Contract at any time to any affiliate, subsidiary or related entity without Purchaser's prior written consent.

b. **Notice.** Any notice required or permitted to be delivered under this Contract shall be deemed received when sent by United States mail, postage prepaid, certified mail, return receipt requested, addressed to Seller or Purchaser, as the case may be, at the address stated in Section 1.

c. **Virginia Law to Apply.** This Contract shall be construed under and in accordance with the laws of the Commonwealth of Virginia, and all obligations of the parties created by the Contract are performable in the county in which the Property is located.

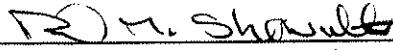
d. **Parties Bound.** This Contract shall be binding upon and inure to the benefit of the parties to this Contract and their respective heirs, executors, administrators, legal representatives, successors and assigns.

e. **Effective Date.** The Effective Date of this Contract shall be the date of the last party to sign.

f. **Entire Agreement.** This Contract, including any exhibits hereto, constitutes the entire agreement between Seller and Purchaser pertaining to the transaction contemplated hereby and fully supersedes all prior agreements and understandings between Seller and Purchaser pertaining to such transaction.

SELLER:

**PRINCE EDWARD COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY**

By: 
Robert M. Showalter, Chairman

Approved as to Form:



Eric A. Tinnell
Counsel for Prince Edward County IDA

WITNESS/ATTEST:



PURCHASER:

**PRINCE EDWARD DEVELOPMENT, LLC, a
Delaware Limited Liability Company**

By: 
Robert D. Fowler, Manager

WITNESS/ATTEST:



EXHIBIT "A"

PROPERTY DESCRIPTION

To be determined from new plat of survey representing 94 acres, more or less, in the Farmville Magisterial District of Prince Edward County, Virginia.

ECONOMIC DEVELOPMENT GRANT AGREEMENT

This ECONOMIC DEVELOPMENT GRANT AGREEMENT dated as of December 16, 2009 (this "Agreement"), by and among PRINCE EDWARD DEVELOPMENT, LLC or an affiliate formed by it (the "Developer"), the COUNTY OF PRINCE EDWARD, VIRGINIA (the "County"), and the INDUSTRIAL DEVELOPMENT AUTHORITY OF PRINCE EDWARD COUNTY, VIRGINIA, (the "Authority").

RECITALS:

The purpose of this Agreement is to describe certain obligations of the Developer and incentives to be provided by the County and the Authority to the Developer in connection with the development of hospitality and conference/training facilities in the County, to be known as the Granite Falls Inn & Conference Center (the "Project").

The County is authorized to execute and deliver this Agreement and to make the grant payments described herein to the Authority pursuant to Section 15.2-953B Code of Virginia of 1950, as amended (the "Virginia Code").

The Authority is authorized to execute and deliver this Agreement fulfill its obligations hereunder pursuant to Sections 15.2-4905(12) and (13) of the Virginia Code.

The County and the Authority anticipate numerous benefits to the County and its residents as a result of the development of the Project, including increased tax base for the County, additional employment and training opportunities, promotion of tourism, and enhanced economic strength of the County.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained in this Agreement, the parties agree as follows:

ARTICLE I DEVELOPER'S COMMITMENTS

In consideration of the assistance being provided by the County and the Authority under the terms of this Agreement, the Developer agrees as follows, contingent upon the Developer purchasing certain land in Prince Edward County, Virginia consisting of approximately 92 acres described on Exhibit A hereto (the "Land"). Should the Developer fail to purchase the Land within one year after the date of this Agreement or should the Developer notify the County and the Authority in writing of its intention to not acquire the Land, the obligations of the County and the Authority under this Agreement shall immediately cease and terminate.

1.01. Development of Project.

The Developer agrees to acquire the Land, construct or cause to be constructed, develop or cause to be developed and operate or cause to be operated the Granite Falls Inn & Conference Center consisting of approximately 150 guestrooms, an approximately 5,000 square foot spa, an approximately 59,000 square foot conference and training center and all required public infrastructure in support thereof.

Any material changes to the Project components described above shall be made only with the prior written consent of the County. The facilities described in the paragraph above shall be substantially completed within 3 years from the date of this Agreement.

1.02. Financing of Project.

The Developer shall provide financing for all components of the Project except for the conference/training center whose financing will be provided for by the Authority and certain infrastructure whose financing will be provided for by the Granite Falls Community Development Authority. The County shall not be responsible for issuing any bonds, notes or other financing for the Project. All financings for the Project shall state clearly that such financing is not an obligation of the County and the County has no obligation for the payment of such financing. Any financings to be repaid from proceeds of the Grant (as defined below in Section 2.01) shall be referred to in this Agreement as the "TIF Financings". In the event the County enacts a food & beverage sales tax in the future, the outstanding debt issued by the Granite Falls Community Development Authority and secured by a food & beverage assessment shall be included in the definition of "TIF Financings".

1.03. Application of Grant Proceeds.

The Developer shall use proceeds of the Grant and proceeds of any TIF Financing to pay a portion of the costs of constructing, equipping, renovating or re-equipping the Project described in Section 1.01 above and shall not use any portion of the Grant or TIF Financings to pay for any other costs.

1.04. Reporting.

The Developer will provide to the County and the Authority such information as the County or the Authority may reasonably request with respect to the financing, acquisition and construction of the Project, including copies of documentation relating to the TIF Financings and a debt service schedule for the TIF Financings. The Developer will provide the County with no less than annual reports setting forth the amount and purpose of expenditures of Grant proceeds and/or TIF Financing proceeds.

**ARTICLE II
COUNTY'S AND AUTHORITY'S COMMITMENTS**

In consideration of the benefits to the County as a result of the Developer's performance under this Agreement, the County and the Authority agree as follows:

2.01. Grant.

The County agrees to make payments to the Authority (the "Grant") of certain incremental tax revenues (the "Incremental Tax Revenues") as described below on the terms and subject to the limitations set forth in this Agreement:

- (a) 80% of the incremental increase in real estate and personal property tax revenues collected with respect to the Project in any calendar year in excess of the amount of such taxes collected in calendar year 2009; and
- (b) 80% of the transient occupancy taxes collected in any calendar year from the Project in excess of the amount of such taxes collected in calendar year 2009; and
- (c) 95% of food and beverage sales taxes collected, if any, in any calendar year from the Project.

2.02. Subject to Appropriation.

Payments by the County of the Grant to the Authority shall be subject to annual appropriation by the Board of Supervisors and shall not constitute a debt or general obligation of the County. The County Administrator, or other officer responsible for preparing the County's budget, will include each year in the County's budget an appropriation of the Grant to the Authority; however, payment of the Grant shall be subject to appropriation each fiscal year by the Board of Supervisors.

2.03. Limitation on Amount.

The amount of Grant paid to the Authority each year shall not exceed the Incremental Tax Revenues. Payments of the Grant shall not exceed the amount of Incremental Tax Revenues actually collected by the County.

2.04. Expiration of Grant.

Payment of the Grant shall terminate on the earlier to occur of (i) payment in full of the TIF Financings or (ii) December 31, 2036.

2.05. Authority's Obligations.

The Authority will apply amounts received pursuant to this Agreement to the payment of the TIF Financings. The Authority agrees to assign its rights to payment of the Grant to the lender or trustee for the TIF Financings. The Authority's obligations hereunder shall be limited to amounts paid to it by the County under this Agreement.

**ARTICLE III
INDEMNIFICATION; PAYMENT OF EXPENSES**

The Developer shall indemnify, protect, and save the County, the Authority, and each of their respective officers, directors and employees harmless from all liability, obligations, losses,

claims, damages, actions, suits, proceedings, costs, and expenses, including reasonable attorneys' fees, arising or resulting directly from the issuance of the TIF Financing. The Developer agrees to pay the costs, fees and expenses of the County and the Authority, including reasonable attorneys' fees, incurred by the County or the Authority in connection with this Agreement and the administration of the Grant. The indemnification arising under this Article III shall survive the termination of this Agreement.

ARTICLE IV TERMINATION OF THE COUNTY'S AND THE AUTHORITY'S OBLIGATIONS

Should any of the following circumstances occur or exist (each an "Event of Default"), the obligation of the County and the Authority to provide the Grant, as described herein, to the Developer shall cease and terminate:

- (a) The Developer fails to substantially complete construction of the Project components described in Section 1.01 within three years after the date of this Agreement;
- (b) The Developer assigns its rights hereunder without the consent of the County; or
- (c) The Developer ceases to operate or cause the Project to be operated substantially as described herein for a period of 12 months.

The provisions of this Article IV are subject to the following limitation: if by reason of *force majeure* the Developer is unable in whole or in part to carry out this Agreement, the Developer shall not be deemed in default during the continuance of such inability. The term "*force majeure*" as used herein shall mean, without limitation, the following: acts of God; strikes, lockouts or other industrial disturbances; acts of public enemies; orders or restraints of any kind of the government of the United States of America or of the Commonwealth or any of their departments, agencies or officials, or any civil or military authority; insurrections; riots; landslides; earthquakes; fires; storms; droughts; floods; explosions; breakage or accidents to machinery, transmission lines, pipes or canals; or any other cause or event not reasonably within the control of the Developer.

ARTICLE V TERMINATION OF AGREEMENT

This Agreement shall terminate upon the earlier of (i) payment in full of the TIF Financing or (ii) December 31, 2036.

ARTICLE VI ASSIGNMENTS

No party may sell or assign any interest in or obligation under this Agreement without the prior written consent of all of the parties.

**ARTICLE VII
LIMITED OBLIGATIONS OF THE COUNTY AND THE AUTHORITY**

NO PROVISION OF THIS AGREEMENT SHALL BE CONSTRUED OR INTERPRETED AS CREATING A PLEDGE OF THE FAITH AND CREDIT OF THE COUNTY OR THE AUTHORITY WITHIN THE MEANING OF ANY CONSTITUTIONAL DEBT LIMITATION. NO PROVISION OF THIS AGREEMENT SHALL BE CONSTRUED OR INTERPRETED AS A DONATION OR A LENDING OF THE CREDIT OF THE COUNTY OR THE AUTHORITY WITHIN THE MEANING OF THE VIRGINIA CONSTITUTION. THIS AGREEMENT SHALL NOT DIRECTLY OR INDIRECTLY OR CONTINGENTLY OBLIGATE THE COUNTY OR THE AUTHORITY TO MAKE ANY PAYMENTS BEYOND THOSE APPROPRIATED IN THE SOLE DISCRETION OF THE COUNTY FOR ANY FISCAL YEAR IN WHICH THIS AGREEMENT SHALL BE IN EFFECT. THE AUTHORITY SHALL BE UNDER NO OBLIGATION TO MAKE ANY PAYMENTS HEREUNDER EXCEPT FROM MONIES PROVIDED TO IT BY THE COUNTY PURSUANT TO THIS AGREEMENT. THE AUTHORITY SHALL BE UNDER NO OBLIGATION TO MAKE ANY INVESTIGATION OR DETERMINATION AS TO ANY MATTERS THAT WOULD CONSTITUTE AN EVENT OF DEFAULT HEREUNDER AND THE AUTHORITY SHALL BE ENTITLED TO RELY ON INSTRUCTIONS PROVIDED BY THE COUNTY AS TO SUCH MATTERS.

**ARTICLE VIII
MISCELLANEOUS**

8.01. Governing Law.

This Agreement shall be governed in all respects by the laws of the Commonwealth of Virginia. Any litigation with respect thereto shall be filed solely in the Circuit Court of Prince Edward County, Virginia. The Developer hereby waives the right, if any, to remove any case to federal court.

8.02. Notices.

- (a) All notices required or permitted to be given pursuant to this Agreement shall be effective only if the same shall be in writing and sent by first class mail with postage prepaid, return receipt requested, or by a nationally recognized next day courier delivery service, addressed as follows:

If to the Developer:

Prince Edward Development, LLC
P.O. Box 385
Farmville, Virginia 23901

If to the County:

111 South Street
Farmville, VA 23901
Attention: County Administrator

If to the Authority:
c/o Eric A. Tinnell, Esquire
P.O. Box 919
Farmville, VA 23901

Notice shall be deemed given when deposited with the United States Postal Service by first class mail, postage prepaid or when received, if by next day courier delivery service.

- (b) Any addressee may designate additional or different addresses for communications by notice given under this Section to each other.

8.03. Severability.

If any term, covenant, or condition of this Agreement or the application thereof to any person or circumstance shall to any extent be invalid or unenforceable, the remainder of this Agreement, or the application of such term, covenant or condition to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and in lieu of each term, covenant or condition that is found to be invalid or unenforceable, a provision may be added as a part of this Agreement that is mutually agreeable to County and the Developer and is as similar to the invalid or unenforceable term, covenant or condition as may be possible and be valid and enforceable.

8.04. Waiver.

Any party to this Agreement may waive any right or remedy hereunder, if permitted by law, provided that no such waiver shall be deemed to exist unless such waiver is in writing. No such waiver shall be deemed to constitute a waiver of other rights and remedies provided pursuant to this Agreement. The failure to enforce any particular provision of this Agreement on any particular occasion shall not be deemed a waiver by either party of any of its rights hereunder, nor shall it be deemed to be a waiver of that party's rights for any subsequent or continuing breach of such provision.

8.05. Liability of Officers and Agents.

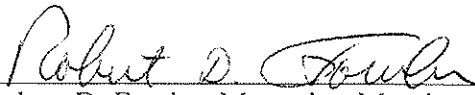
No officer, agent, or employee of the County or the Authority shall be subject to any personal liability or accountability by reason of the execution of this Agreement or any other documents related to the transactions contemplated hereby. Such officers, agents, or employees shall be deemed to execute such documents in their official capacities only, and not in their individual capacities. This Section shall not relieve any such officer, agent, or employee from the performance of any official duty required by law.

8.06. Counterparts.

This Agreement may be executed in several counterparts, including separate counterparts, and each shall constitute the same instrument.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers, all as of the date above written.

PRINCE EDWARD DEVELOPMENT, LLC

By: 
Robert D. Fowler, Managing Member

COUNTY OF PRINCE EDWARD, VIRGINIA

By: 
Wade W. Bartlett, County Administrator

APPROVED AS TO FORM:


James R. Ennis, County Attorney

**INDUSTRIAL DEVELOPMENT AUTHORITY
OF PRINCE EDWARD COUNTY, VIRGINIA**

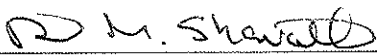
By: 
Robert M. Showalter, Chairman

EXHIBIT A

DESCRIPTION OF THE LAND

To be determined from a new plat of survey representing 94 acres, more or less, in the Farmville Magisterial District of Prince Edward County, Virginia to be purchased pursuant to a Real Estate Contract dated July 21, 2009 between the Developer and the Authority.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 16, 2010
Item No.: 9
Department: Economic Development Department
Staff Contact: Sharon Lee Carney, Director
Issue: Prospect Historical Society VDOT Enhancement Grant Application

Summary: The Prospect Historical Society has contacted Prince Edward County, via letter to Chairman William Fore (attached), requesting assistance from the County in the Society's VDOT Enhancement Grant application, due December 1, 2010. As a result of current construction estimates, the Society anticipates an application in the amount of \$215,000, which should be sufficient to complete the project. As noted in their letter the Prospect Historical Society has two requests:

1) The VDOT grant application requires a Resolution of Support by the governing municipality, which requires the County to accept responsibility for maintenance and operating cost of any structure erected with VDOT grant funds. Historically it has been the position of the Prince Edward County Board of Supervisors to not accept such responsibility for this project. To resolve this issue the Historical Society has partnered with the Virginia Department of Conservation and Recreation (DCR) to use the facility as a trail head for High Bridge Trail State Park. In return DCR is willing to assume responsibility for the maintenance and operating cost of the structure under a lease agreement which is being developed at this time. Under a separate agreement (copy attached), the building becomes the property of the Commonwealth if the building is abandoned, which would occur if the Prospect Historical Society ceased to exist.

2) Since the grant process and management for the Prospect Depot Restoration Project has gotten very complicated, the Prospect Historical Society is requesting approval by the Board of Supervisors for the continued assistance for the Prospect Depot Project by Sharon Carney, Director of Economic Development.

The Prospect Historical Society has already received \$313,000 in Enhancement Grant funds and has completed 30% plans for the project. The preliminary plans have already passed the Virginia Department of Historical Resources (DHR), Department of Conservation and Recreation (DCR) and VDOT review. It is anticipated for 90% plans to be ready by the end of December 2010.

Attachments:

- Prospect Historical Society letter and excerpt of meeting minutes
- Copy of draft Temporary License and Use Agreement between Prospect Historical Society and DCR
- Copy of draft Resolution of Support

Recommendation:

- Approve Resolution and allowing County Administrator to sign documents associated with the application, but do not approve the signing of the contract until the lease agreement is signed between the Prospect Historical Society and DCR.
- Authorize the County Administrator to continue to provide staff support to work on the Prospect Depot project and provide grant assistance.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	

PROSPECT HISTORICAL SOCIETY
PROSPECT, VIRGINIA

PROSPECT HISTORICAL SOCIETY
P. O. Box 76 Prospect, VA 23901
Office (434) 392-6431

November 1, 2010

Mr. William G. Fore, Jr., Chairman
Prince Edward County Board of Supervisors
P. O. Box 382, Third Floor South
Farmville, VA 23901

Dear Chairman Fore,

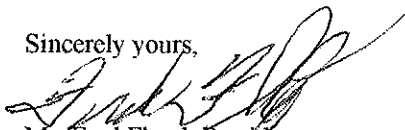
At the October 5 2010 Prospect Historical Society Meeting the Society approved the submittal of a VDOT TEA-21 Grant in the amount of \$600,000 to go along with the existing \$313,000 that the Society has previously been awarded for the reconstruction of the Historic Prospect Depot in Prospect Virginia.

As a result, on behalf of the Prospect Historical Society, I respectfully request that the Prince Edward County Board of Supervisors authorize Sharon Carney, the Director of Economic Development for Prince Edward County, to assist with the preparation of such a grant request that is due December 1, 2010. In addition, the Society would greatly appreciate a non-binding "letter of support" for the reconstruction of the Prospect Depot that will serve as an important "trail head" for the new High Bridge Trail State Park and as a small community center/transportation museum for Prince Edward County.

To help with this project, the Prospect Historical Society is partnering with the Virginia Department of Conservation and Recreation for the operation and sustainability of the Depot once it is complete. A letter and Memorandum of Understanding (MOU) to that affect, absolving Prince Edward County from any financial responsibility or liability will be forth coming shortly prior to the signing of any commitment with VDOT. The MOU is currently being reviewed by the Commonwealth's Attorney General's Office.

If you have any questions, please feel free to contact me. Thank you in advance for your favorable consideration of this request and the Board's continued support for the Historic Prospect Depot Project.

Sincerely yours,



Mr. Fred Floyd, President
Prospect Historical Society

PROSPECT HISTORICAL SOCIETY
PROSPECT, VIRGINIA
October 5, 2010

The regular meeting of the Prospect Historical Society was held on Tuesday the 5 of October 2010 at the Old Prospect Post Office. Fred Floyd, President called the meeting to order at 7:30pm and Richard Stockton led in prayer.

There were eleven (11) members in attendance. Members present were: Margaret Stockton, Richard Stockton, Fred Floyd, Marie Hoge-Perkins, Susan Campbell, Hilda Allen, Nannie Hendricks, Flossie Hudson, Bettye Brisentine, Kenneth Brisentine and Virginia Goode.

The September minutes were read for approval and approved as read.

Business:

Fred Floyd reported on the depot meeting last week with the art./eng. Firm, DCR, and the committee: Fred Floyd, Richard Stockton, Susan Campbell, and Margaret Stockton.

A discussion was held on letters that needed to be written for the two grants (T-21 and the Tobacco). We needed to ask for Sharon Carney to write the grants.

Kenneth Brisentine made a motion we write a letter to the Board of Supervisors asking for their support and to allow Sharon Carney, the Director of Economic Development for Prince Edward County, to work with us on this project and to assist with the preparation of the two grants. The motion was seconded by Virginia Goode and carried by the members present.

Fred Floyd was ask to attend the Board of Supervisors meeting on the 16 of November to speak for the Prospect Historical Society concerning the above items.

The annual Election Day Stew was discussed. Virginia Goode made a motion seconded by Susan Campbell we make the stew this year. This was carried by the membership.

Richard Stockton said he had talked to Howard Campbell about the stew pot and to help set up the pot. The stew would sell for \$5.00 a quart. The society will meet on November 1 at 6:00pm to prepare the items for the stew. Members would meet at 4 to 4:30am to start the stew.

Marie Hoge-Perkins ask about putting candles in the windows for Christmas. The December meeting is to be on the 7 with a Christmas Party to follow.

Kenneth Brisentine made a motion we adjourn, seconded by Virginia Goode and carried by vote of the society at 8:35pm

Margaret P. Stockton, secy.

TEMPORARY LICENSE AND USE AGREEMENT

This License and Use Agreement ("License") is made by and between the Commonwealth of Virginia, Department of Conservation and Recreation (the "Commonwealth" or "DCR"), and The Prospect Historical Society, a Virginia non-stock corporation, ("PHS").

RECITALS:

WHEREAS, DCR is the donee of a portion of the abandoned Norfolk Southern rail line winding through parts of Cumberland and Prince Edward counties now known as High Bridge Trail State Park; and

WHEREAS, PHS owns the historic Norfolk Southern Railroad Depot building (the "Depot") that sits on the real property adjoining the former rail line that now is owned by DCR; and

WHEREAS, PHS has secured grant funding to renovate the Depot; and

WHEREAS, the Commonwealth has determined that it would not be in the best interests of the public to allow the Property and its appurtenant structures to deteriorate; and

WHEREAS, the parties hereto desire to memorialize their agreements and understandings in order to facilitate PHS' renovation of and subsequent use of the Depot.

NOW, THEREFORE, in consideration of the promises contained herein, the parties hereto agree as follows:

1. DCR will require any workers contracted by PHS for the design and renovation of the Depot to provide current certificates of liability insurance meeting the Commonwealth's requirements for contractor liability insurance. DCR will require any contracted workers to comply with all safety requirements as stipulated by DCR and/or Park Staff. DCR will require all design and renovation work to receive the approval of the Bureau of Capital Outlay, Art and Architecture Review Board, or any other approval required for improvements constructed on Commonwealth-owned real property.
2. PHS will provide reports of the renovation of the Depot to DCR not less frequently than monthly; operation and maintenance reports shall be submitted not less frequently than annually during the term and any renewals of this Agreement. PHS will coordinate its renovation efforts with DCR staff and will notify DCR's designee of any meetings in advance pertaining to the renovation of the Depot. Further, in consideration of DCR granting access of ingress and egress to the Depot, PHS will allow DCR to use portions of the renovated Depot as a

major trailhead facility, including the use of public restrooms, office and public information space.

3. DCR hereby grants means of ingress and egress necessary for PHS, its employees, contractors, agents, volunteers and visitors to the Depot in locations to be mutually agreed upon by the parties.
4. PHS covenants and agrees to indemnify, defend and hold the Commonwealth and DCR, its employees and agents, harmless from and against any claims of injury to any persons or property and from and against any other liability of any nature whatsoever to the full extent authorized by Virginia law resulting from the operation, restoration, management, repair, maintenance or use of the Depot, or in any way arising out of PHS' exercise of any rights herein granted. PHS shall bear all responsibility for repair and maintenance of the Depot during the term and all renewals of this Agreement and after renovations to the Depot have been completed.
5. Either party hereto can terminate this license by giving the other party ninety (90) days' written notice of such termination. Upon the termination of this agreement, PHS, at its sole expense, may remove the Depot from the Commonwealth's real property and relocate it at a different location. Should the Depot remain on Commonwealth real property at the termination of this agreement, the Depot and all improvements, fixtures and furnishings shall be considered abandoned by PHS and shall, without further action, become the property of the Commonwealth.
6. Unless terminated by either party hereto, this license shall renew for successive ten-year periods.
7. The rights and responsibilities herein may not be assigned without the written approval of the parties hereto. No amendments to this agreement will be binding unless in writing and executed by an authorized representative of each of the parties.
8. Any notices required or permitted to be given hereunder shall be deemed to have been properly given if sent by United States certified or registered mail, return receipt requested, postage prepaid, or if delivered in hand, as follows:

If to PHS:
President, Prospect Historical Society
PO Box 76
Prospect, VA 23960

If to DCR:
Park Manager, High Bridge Trail State Park
6888 Green Bay Road
Green Bay, VA 23942

or to such other addresses as the parties may hereafter direct by written notice. Notices, except those hand delivered, shall be deemed delivered two (2) days after being deposited with the United States Postal Service.

9. This agreement shall be construed in accordance with the laws of the Commonwealth of Virginia. Nothing herein shall be construed as a waiver of the sovereign immunity of the Commonwealth.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set forth below:

Commonwealth of Virginia
Department of Conservation and Recreation

By: _____

Printed Name: _____

Title: _____

Prospect Historical Society

By: _____

Printed Name: _____

Title: _____

BOARD OF SUPERVISORS

WILLIAM G. FORE, JR.
CHAIRMAN

HOWARD F. SIMPSON
VICE-CHAIRMAN

HOWARD M. CAMPBELL
DON C. GANTT, JR.
ROBERT M. JONES
CHARLES W. MCKAY
JAMES R. WILCK
MATTIE P. WILEY



COUNTY ADMINISTRATOR
W.W. BARTLETT

POST OFFICE BOX 382
FARMVILLE, VA 23901

(434) 392-8837 VOICE
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.

COUNTY OF PRINCE EDWARD, VIRGINIA

A RESOLUTION OF THE BOARD OF SUPERVISORS OF
THE COUNTY OF PRINCE EDWARD, VIRGINIA

TRANSPORTATION ENHANCEMENT GRANT PROGRAM
PROJECT ENDORSEMENT RESOLUTION

Whereas, in accordance with Commonwealth Transportation Board construction allocation procedures, it is necessary that a request by resolution be received from the sponsoring local jurisdiction or state/federal agency in order that the Virginia Department of Transportation establish and enhancement project in the County of Prince Edward, Virginia;

Now, Therefore, Be It Resolved, that the County of Prince Edward requests the Commonwealth Transportation Board to establish a project for the improvement of the Prospect Depot Transportation Museum; and

Be It Further Resolved, that the Board of Supervisors of the County of Prince Edward hereby agrees to provide a minimum 20 percent of the total cost for planning and design, right of way, and construction of this project; and

Be It Further Resolved, that the Board of Supervisors of the County of Prince Edward hereby agrees to enter into an agreement with the Virginia Department of Transportation to provide oversight that ensures the project is developed in accordance with all state and federal requirements for design, right of way acquisition, and construction of a federally funded transportation project; and

Be It Further Resolved, that the County of Prince Edward will be responsible for maintenance, upkeep and operating costs of any facility constructed with Enhancement Program funds; and

Be It Further Resolved, that should the Board of Supervisors of the County of Prince Edward subsequently elects to cancel this project the County of Prince Edward hereby agrees to reimburse the Virginia Department of Transportation for the total amount of costs expended by the Department through the date the Department is notified of such cancellation. The County of Prince Edward also agrees to repay any funds previously reimbursed that are later deemed ineligible by the Federal Highway Administration.

Certifications

I hereby certify that the forgoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia at which a quorum was present and that same was passed by a vote of _____ in favor and _____ opposed, this 16th day of November 2010.

William G. Fore, Jr., Chairman

ATTEST:

W. W. Bartlett, County Administrator

PRINCE EDWARD COUNTY BOARD OF SUPERVISORS

MISSION STATEMENT

TO REPRESENT ALL CITIZENS, PROVIDE LEADERSHIP, CREATE VISION AND SET POLICY TO ACCOMPLISH EFFECTIVE CHANGE, PLANNED GROWTH AND PROVIDE ESSENTIAL SERVICES WHILE MAINTAINING AND ENHANCING THE QUALITY OF LIFE IN PRINCE EDWARD COUNTY.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2010
Item No.: 10
Department: Planning and Community Development
Staff Contact: Jonathan Pickett
Issue: Planning Department Report

Summary: There is no report at this time.

Attachments: Planning Commission Public Hearing Notice

Recommendation: Staff recommends the Board authorize a public hearing on this request for the December 14, 2010 Board of Supervisors meeting.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 16, 2010
Item No.: 11
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: COUNTY ADMINISTRATOR'S REPORT

Summary: The County Administrator will discuss with and/or update the Board on the following projects:

- a. Courthouse Roof
- b. County Health Insurance
- c. Buggs Island Wireless Broadband

Attachments:

Recommendations: To Be Determined.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 16, 2010
Item No.: 12
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: SCOPE Building Improvements

Summary: Improvements are underway at the SCOPE Building. The work crews at the Piedmont Regional Jail are in the process (or have completed) the painting of the exterior trim, some yard work, the painting of the walls and kitchen cabinets on the interior, the buffing and waxing of the floor and some work on the windows. We have asked the current users of the building to please remove their belongings from the main room, kitchen and the storage closets. Anything remaining will be sorted and disposed of, as needed, following Board action.

In order to complete the immediate renovations and upgrades, the Board is asked to consider an appropriation of \$5,000 to enable County staff to purchase folding tables and folding chairs, window coverings, tile for both bathrooms, and new formica for the kitchen counters (to be installed by county staff) that will enable us to function as a senior center and also a public-use rental facility.

Attachments:

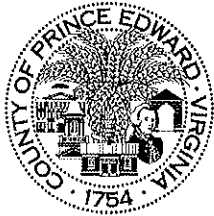
Recommendation:

- The Board will wish to make the following appropriations:

REV/EXP	Fund	Dept	Object	Description	Debit	Credit
3 (REV)	100	41050	100	From Fund Balance		5,000
4 (EXP)	100	94000	0029	SCOPE Building	5,000	

- The Board will wish to authorize the County Administrator to dispose of any remaining unclaimed/unusable property.

Motion _____ Campbell _____ Fore _____ Gantt _____
 Second _____ Jones _____ McKay _____ Simpson _____
 Wilck _____ Wiley _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 16, 2010
Item No.: 13-a
Department: Board of Supervisors
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Committee Reports – Peddler License Fee Committee

Summary: The Peddler License Fee Committee comprising Supervisor McKay (Chair), Supervisor Campbell, and Supervisor Simpson met October 8, 2010 and November 2, 2010 with the County Attorney, County Administrator, Treasurer and Commissioner of the Revenue. Mr. Ennis discussed with the committee the options for how to structure an ordinance: (1) either to encourage activity and generate revenue, or (2) for policing purposes to control activity, which requires a restrictive ordinance. The Committee reviewed ordinances from other counties and discussed, in depth, whether the problem warrants an ordinance and the creation of an administrative and enforcement process.

It was noted that one of the biggest complaints being received is that itinerant merchants are seemingly not paying state sales tax. Mr. Bartlett contacted the Virginia Department of Taxation regarding the enforcement process for the payment sales tax and reported this back to the committee.

Attachments:

Recommendation: The Committee recommends that no action is needed at this time by the Board of Supervisors; however, the Committee strongly encourages citizens who learn of merchants not requiring the payment of sales tax be reported to the County or the Virginia Department of Taxation.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2010
Item No.: 14
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Correspondence

Summary:

Attachments:

- a. Letter from School Superintendent, RE: Route 628
- b. Letter from Shentel, RE: Shentel Cable Company Lineup Changes
- c. Thank You, YMCA

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



Prince Edward County Public Schools

35 Eagle Drive
Farmville, Virginia 23901

School Board

Telephone
434-315-2150
Fax
434-392-1911

October 8, 2010

Mr. Wade Bartlett, County Administrator
Prince Edward County
P.O. Box 382
Farmville, VA 23901

Dear Mr. Bartlett:

Following discussion by School Board members in regular meeting on October 6, 2010, The Board voted to respectfully request the support and assistance of the Board of Supervisors regarding the proposed construction of Granite Falls Road (Route 628). The School Board is aware that the construction of the Granite Falls Inn and Conference Center is not a certainty.

The School Board is concerned with the safety of children, parents, and staff travelling to and from our schools and school events on Route 628, Zion Hill Road, and request that the Granite Falls Road be constructed regardless of the Conference Center construction status. The safety concerns still exist, and the new road would allow the current traffic pattern to be altered to increase safety on a daily basis. It is currently understood, and the Board unanimously supports, that the new road construction would allow the closure of Zion Hill Road to all routine through traffic. Zion Hill road would be dedicated to school traffic, and only allow access for emergency traffic, when required.

Thank you for your continued support of Prince Edward County Public Schools.

Sincerely,

K. David Smith, Ed. D.
Division Superintendent

kds/alf

November 3, 2010

Prince Edward County
111 N South St
Post Office Box 382
Farmville, VA 23901

Re: Shentel Cable Company ("Shentel"); Notification of Lineup Changes

Dear Sir or Madam:

Please accept this letter as formal notice that Shentel will be making the following lineup changes. In accordance with FCC rules, all customers within the systems affected by these changes will be given advance notification.

System(s) Affected: Appomattox, Blackstone, Clarksville, Farmville, Lawrenceville, Lebanon, Radford, Redwood, Bedford, Wytheville

Description of Change: Removing Sundance

Planned Date of Change: December 8, 2010

If you have any questions or require additional information regarding this notice, please do not hesitate to contact me at (540) 984-5320.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ann Flowers".

Ann Flowers
General Counsel, Vice President - Legal

AF/sak



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

November 4, 2010

County of Prince Edward
Attn: Mr. Wade Bartlett
PO Box 382
Farmville, VA 23901

Dear Mr. Bartlett,

On behalf of the members, volunteers and staff at Southside Virginia Family YMCA, I would like to thank you for your generous gift to our Building Strong Families Campaign. We take pride in our community and their willingness to help provide all members with the same opportunities to explore strengths and develop character within programs at Y. Through the Southside Virginia Family YMCA and your generous gift of \$25,000.00 on November 4, 2010, we are pleased to have created an environment where everyone has the opportunity to be a part of our family.

Once again, thank you, and we look forward to seeing you soon.

Sincerely,

Dan Albert
CEO
Southside Virginia Family YMCA



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2010
Item No.: 15
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Informational

Summary:

Attachments:

- a. VDOT, Board of Supervisors Manual (ATTACHMENT)
- b. VEDP, A Guidebook for Local Elected Officials (ATTACHMENT)

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2010
Item No.: 16
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Monthly Reports

Summary:

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery
- d. Prince Edward County Public Schools
- e. Tourism/Visitor Center
- f. PERT

Recommendation: Acceptance.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



Animal Control Monthly Report

"October 2010"

Dogs		Wildlife	
Picked Up	40	Handled	3
Claimed By Owner	5	Euthanized	3
Adopted	7		
Died in Kennel	0	Livestock	
Euthanized	8	Returned to Owner	0
Transferred to SPCA	20	Died in Kennel	0
Dead on Arrival	0		
		Other Companion Animals	
Fees Collected	\$359.00	Returned to Owner	0
Cats		Number of Calls to Shelter	128
Picked Up	21	Summons Issued	1
Claimed By Owner	0	Summons Served	2
Adopted	0	Days in Court	0
Euthanized	10	Nuisance Dogs	15
Died in Kennel	0	Dangerous Dogs	3
Transferred to SPCA	11		
Dead on Arrival	0		
Fees Collected	\$0.00	Total Fees Collected	\$359.00

Bill the Town of Farmville

0 Cats housed (7 days each)

Total \$0.00

S. Ray Foster & Holly Morris, Animal Control

Permits Issued Report
10/01/2010 Through 10/29/2010

B

ADDITIONS	- Issued	6
	- Value	\$79,730.00
	- Permit Fees	\$425.00
	- 2.00% STATE TAX	\$8.50
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	5
	- Value	\$410,400.00
	- Permit Fees	\$733.60
	- 2.00% STATE TAX	\$14.60
	- Fees Collected	\$.00
ELECTRICAL	- Issued	10
	- Value	\$545,550.00
	- Permit Fees	\$535.00
	- 2.00% STATE TAX	\$10.70
	- Fees Collected	\$.00
MECHANICAL	- Issued	6
	- Value	\$435,400.00
	- Permit Fees	\$300.00
	- 2.00% STATE TAX	\$6.00
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	3
	- Value	\$92,063.00
	- Permit Fees	\$150.00
	- 2.00% STATE TAX	\$3.00
	- Fees Collected	\$.00
PLUMBING	- Issued	6
	- Value	\$498,400.00
	- Permit Fees	\$300.00
	- 2.00% STATE TAX	\$6.00
	- Fees Collected	\$.00
Total Permits	- Issued	36
Total Permits	- Value	\$2,061,543.00
Total Permits	- Permit Fees	\$2,443.60
Total Permits	- State Tax 2%	48.80

\$ 2,492.40

PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road
Farmville, Virginia 23901

LENA HUDDLESTON
Cannery Manager
434-223-8664
Home 434-392-4218

October 2010 Cannery Report

During the month of October, the following number of cans were canned and processed:

893 (qt.)	@	.48 =	428.64
90 (pt)	@	.40 =	36.00
100 lbs. meat	@	.20 =	20.00
30 Patrons usage	@	1.00 =	30.00
30 % out of county			<u>34.58</u>
TOTAL			\$ 549.22

L. Huddleston

dbw

**Prince Edward County Public Schools
Summary Financial Report**

**Fund I
Month Ending October 31, 2010**

(rounded to nearest dollar)

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the Commonwealth:					
State Sales Tax.....	\$ 203,928	\$ 877,571	\$ 2,559,727	\$ 1,682,156	34.28
Basic School Aid.....	\$ 601,151	\$ 2,404,605	\$ 7,291,446	\$ 4,886,841	32.98
All Other.....	\$ 301,884	\$ 1,186,459	\$ 5,598,256	\$ 4,411,797	21.19
Total State.....	<u>\$ 1,106,964</u>	<u>\$ 4,468,635</u>	<u>\$ 15,449,429</u>	<u>\$ 10,980,794</u>	28.92
From the Federal Gov't.....	\$ 74,311	\$ 590,255	\$ 3,380,630	\$ 2,790,375	17.46
Tran. From General Fund(County)	\$ 707,185	\$ 1,427,613	\$ 7,913,044	\$ 6,485,431	18.04
Cash Book -Local.....	<u>\$ 14,506</u>	<u>\$ 95,976</u>	<u>\$ 455,290</u>	<u>\$ 359,314</u>	21.08
Total Revenues.....	\$ 1,902,966	\$ 6,582,478	\$ 27,198,393	\$ 20,615,915	24.20

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
1000-Instruction.....	\$ 1,503,073	\$ 4,671,010	\$ 11,711,540	\$ 20,994,347	\$4,611,796	78.03
2000-Admin.,Health/Att.....	\$ 97,763	\$ 396,229	\$ 736,653	\$ 1,539,615	\$406,733	73.58
3000-Transportation.....	\$ 126,980	\$ 372,401	\$ 845,992	\$ 1,785,334	\$566,942	68.24
4000-Operation/Maintenance	\$ 173,198	\$ 550,883	\$ 616,179	\$ 1,930,175	\$763,113	60.46
5000-Food Service.....	\$ 953	\$ 3,644	\$ 953	\$ 11,436	\$6,839	40.20
6000-Facilities.....	\$ 1,000	\$ 63,558	\$ -	\$ 142,967	\$79,409	44.46
7000-Debt. Ser.....	\$ -	\$ 524,753	\$ 268,341	\$ 794,519	\$1,425	99.82
8000-Contingency Reserve	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$0</u>	0.00
Total Expenditures.....	\$ 1,902,966	\$ 6,582,478	\$ 14,179,658	\$ 27,198,393	\$6,436,257	76.34

Saved as October 10-11 MonthRept

Prince Edward County Public Schools
 35 Eagle Drive
 Farmville, Virginia 23901

Comparative Receipts and Expenditures
Year to Date
Month of October 2010

Receipts:	Budgeted	Fiscal 2010		Budgeted	Fiscal 2011		Diff.
		Rec. YTD	Percent		Rec. YTD	Percent	
Sales Tax	2,687,309	841,690	31.32	2,559,727	877,571	34.28	2.96
Basic Aid	7,886,187	2,627,217	33.31	7,291,446	2,404,605	32.98	-0.34
Other State	6,801,017	1,174,877	17.28	5,598,256	1,186,459	21.19	3.92
Total State	17,374,513	4,643,785	26.73	15,449,429	4,468,635	28.92	2.20
Federal Funds	2,707,932	505,763	18.68	3,380,630	590,255	17.46	-1.22
Local Funds	7,968,567	1,704,064	21.38	7,913,044	1,427,613	18.04	-3.34
Cash Book	376,000	102,922	27.37	455,290	95,976	21.08	-6.29
Total Revenue	28,427,012	6,956,533	24.47	27,198,393	6,582,478	24.20	-0.27

Expenditures:	Budgeted	Expended YTD		Budgeted	Expended YTD		Diff.
		Percent	Percent		Percent	Percent	
Instruction	22,018,401	4,988,038	22.65	20,994,347	4,671,010	22.25	-0.41
Administration	1,513,615	464,850	30.71	1,539,615	396,229	25.74	-4.98
Transportation	1,928,199	398,095	20.65	1,785,334	372,401	20.86	0.21
Maintenance	1,968,450	529,548	26.90	1,930,175	550,883	28.54	1.64
Food Service	10,580	2,507	23.70	11,436	3,644	31.86	8.17
Facilities	137,725	48,230	35.02	142,967	63,558	44.46	9.44
Debt Service	850,042	525,264	61.79	794,519	524,753	66.05	4.25
Contingency Reserves	0		0.00	0		0.00	0.00
Total Expenditures	\$28,427,012	\$6,956,533	24.47	\$27,198,393	\$6,582,478	24.20	-0.27

Prince Edward County Public Schools
Food Service Department
Summary Financial Report
2010-2011

Fund 4
Month Ending October 31, 2010

(rounded to nearest dollar)

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the Commonwealth:					
State School Food	\$ 14,219	\$ 14,219	\$ 87,988	\$ 73,769	16.16
School Breakfast	\$ -	\$ -	\$ -	\$ -	0.00
Total State.....	\$ 14,219	\$ 14,219	\$ 87,988	\$ 73,769	16.16
Federal Reimbursement	\$ 98,119	\$ 149,722	\$ 750,000	\$ 600,278	19.96
Cash Book -Local.....	\$ 4,209	\$ 57,196	\$ 261,171	\$ 203,975	21.90
Total Revenues.....	\$ 116,547	\$ 221,137	\$ 1,099,159	\$ 878,022	20.12

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 28,959	\$ 99,669	\$ 252,769	\$ 380,723	\$ 28,285	92.57
Fringe Benefits	\$ 10,892	\$ 34,738	\$ 96,221	\$ 138,362	\$ 7,403	94.65
Purchased Services	\$ 536	\$ 2,586	\$ 8,049	\$ 53,775	\$ 43,140	19.78
Telephone Services	\$ 148	\$ 299	\$ 157	\$ 1,000	\$ 544	45.64
Travel	\$ -	\$ 25	\$ -	\$ 500	\$ 475	4.94
Materials & Supplies	\$ 4,079	\$ 9,950	\$ 1,288	\$ 67,110	\$ 55,872	16.75
Food Supplies	\$ 52,221	\$ 91,511	\$ 46,362	\$ 440,194	\$ 302,321	31.32
Repairs/Maintenance Supplies	\$ -	\$ 2,397	\$ -	\$ 8,000	\$ 5,603	0.00
Furniture/Equipment	\$ -	\$ 3,463	\$ -	\$ 9,495	\$ 6,032	36.47
		\$ -	\$ -	\$ -	\$ -	
Total Expenditures.....	\$ 96,835	\$ 244,639	\$ 404,847	\$ 1,099,159	\$449,674	59.09

Saved as October 10-11 summary financial food service

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901
2010-2011
Comparative Receipts and Expenditures
Food Service Department
Year to Date

Month of October 2010

	Fiscal 2010			Fiscal 2011			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
Receipts:							
State School Food	80,521	13,811	17.15	87,988	14,219	16.16	-0.99
School Breakfast	<u>2,124</u>	<u>0</u>	0.00	<u>0</u>	<u>0</u>	0.00	0.00
Total State	82,645	13,811	16.71	87,988	14,219	16.16	-0.55
Federal Reimbursement	750,000	124,339	16.58	750,000	149,722	19.96	3.38
Cash Book - Local	<u>259,611</u>	<u>71,477</u>	27.53	<u>261,171</u>	<u>57,196</u>	21.90	-5.63
Total Revenue	\$1,092,256	\$209,626	19.19	\$1,099,159	\$221,137	20.12	0.93
Expenditures:							
	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	400,090	108,880	27.21	380,723	99,669	26.18	-1.03
Fringe Benefits	138,456	36,557	26.40	138,362	34,738	25.11	-1.30
Purchased Services	15,084	13,518	89.61	53,775	2,586	4.81	-84.81
Telephone Services	0	0	0.00	1,000	299	29.92	29.92
Travel	0	0	0.00	500	25	4.94	4.94
Materials & Supplies	93,870	15,533	16.55	67,110	9,950	14.83	-1.72
Food Supplies	436,756	62,765	14.37	440,194	91,511	20.79	6.42
Repair/Maintenance Supplies	0	0	0.00	8,000	2,397	29.97	29.97
Furniture/Equipment	8,000	461	5.76	9,495	3,463	36.47	30.72
Contingency Reserves							
Total Expenditures	\$1,092,256	\$237,714	21.76	\$1,099,159	\$244,639	22.26	0.49

Tourism & Visitor Center Monthly Report for October 2010

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2010	1001	549	68	1,618	161.8
2009	663	361	31	1055	87.9

Total / YTD Months
Total / 2009

Requests for Information:

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Internet Sales	Monthly Totals:
October 2010	0	379	6	157	0	542
October 2009	*	141	2	139	0	282
% Difference		168.79%	200.00%	12.95%		92.20%

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Internet Sales	Monthly Totals:
TOTAL YTD	36	9,912	543	1,618	8	12,081
2010 YTD		9,912	543	1,618	8	12,081
2009 YTD	*	1,840	59	946	3	2,848
% Difference		438.70%	820.34%	71.04%	166.67%	324.19%

* Logging Phone Inquiries is new to 2010. % change will be noted beginning 2011.

Report to November Board of Supervisors

- Almost 10,000 individual requests for information have been mailed out so far this year!
- Emailed more than 500 requests for information year to date.
- Took part in successful Prince Edward County Cannery Open House - about 100 in attendance!
- Preparing for Sesquicentennial Legacy Project on 11/5 & 11/6 - scanning Civil War related documents with the Library of Virginia: Sesquicentennial Project #2.
- Sesquicentennial Project #1: Airing of DVD series at Community Library continues through Nov 9th.

	2009	2010 YTD
Website Hits	1,410,349	1,069,645
Ave Hits/Day	3,863	3,913
# of Unique Users	35,405	43,089
# Hits on Travel Pages	46,367	26,757
% of Travel Hits	3.28%	2.50%

2010 YTD #'s reflect Jan - Sep
(webstats can't be collected until 4th of each month)

**PERT RIDERSHIP
MONTH OF OCTOBER 2010**

WEEK	DATE	PASSENGER COUNT	BUS LINE
Friday	1	12	ORANGE
Monday	4	15	GREEN
Tuesday	5	24	ORANGE
Wednesday	6	11	ORANGE
Thursday	7	14	GREEN
Friday	8	13	ORANGE
Monday	11	10	GREEN
Tuesday	12	25	ORANGE
Wednesday	13	26	ORANGE
Thursday	14	20	GREEN
Friday	15	12	ORANGE
Monday	18	13	GREEN
Tuesday	19	23	ORANGE
Wednesday	20	6	ORANGE
Thursday	21	10	GREEN
Friday	22	17	ORANGE
Monday	25	11	GREEN
Tuesday	26	17	ORANGE
Wednesday	27	16	ORANGE
Thursday	28	11	GREEN
Friday	29	21	ORANGE

TOTAL 327

<u>BUS LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays, & Fridays