

PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS

SUPERVISORS
BOARD MEETING

July 12, 2011
7:00 P.M.

AGENDA

- 7:00 p.m.
1. The Chairman will call the July meeting to order. 1
 2. Invocation 1
 3. **JOINT PUBLIC HEARING: REZONING REQUEST OF TIMOTHY R. THARPE, LLC** – *The Board of Supervisors and Planning Commission will receive citizen input prior to considering the application for a rezoning request from Timothy R. Tharpe, LLC to rezone from A-1, Agricultural Conservation, to C-1, General Commercial, three contiguous parcels totaling 15.05 acres located at 23579 Prince Edward Highway, and further described as Tax Map parcels # 40-4-1 & 2, and 41-2-1. The purpose of the request is to permit a Truck Yard (by Special Use Permit) and Construction Sales & Services uses to locate on the property.* 3
 4. **PUBLIC PARTICIPATION:** *Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.* 17
 5. Board of Supervisors Comments 19
 6. Consent Agenda:
 - a. Treasurer’s Report: May 2011 21
 - b. Approval of Minutes: June 14, 2011 27
 - c. Review of Accounts & Claims 77
 - d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved. 95
 - e. Appropriations 97
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 8. Crossroads FY 12 Performance Contract 101
 9. Regional Water Supply & Drought Management Plan 115
 10. Engineering Services for Virginia Dam Safety Grant 135
 11. Water Project Update 143
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 13. Committee Reports:
 - a. Fire Department Capital Equipment Financing Committee 147
 - b. “In the Line of Duty” Memorial Committee 149

14. Correspondence/Informational 153
- a. DEQ Letter to Delegate Watkins M. Abbitt, Jr.
 - b. Transportation Enhancement Grant Awards
 - c. News Article, RE: Devolution of State Secondary Roads
 - d. Southside Electric's Application to SCC for 1.5% Late Fee
15. Monthly Reports: 169
- a. Animal Control
 - b. Building Official
 - c. Cannery
 - d. Prince Edward County Public Schools
 - e. Tourism
 - f. VCE-Prince Edward-Second Quarter Report

(NOTE: Additional agenda items may be added to the Table Pack, available for review after 4:30 p.m. on Tuesday, July 12, 2011.)



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2011
Item No.: 1 & 2
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call to Order and Invocation

Summary: Chairman William G. Fore, Jr. will call to order the **July** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

The Board will be joined by the Prince Edward County Planning Commission for a joint Public Hearing.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2011
Item No.: 3
Department: Planning & Community Development
Staff Contact: Alecia Daves-Johnson, Planning & Community Development
Issue: Joint Public Hearing – Tharpe Re-Zoning Request

Summary: At its June 14, 2011 meeting, the Board of Supervisors authorized two Joint Public Hearings with the Planning Commission to consider the Re-zoning Request and Special Use Permit applications related to a truck yard use. The Public Hearing for the Rezoning Request has been advertised for July 12, 2011 at 7:00 pm. Planning Commission and Board of Supervisors action is required for both the Rezoning and the Special Use Permit application.

A Rezoning Request has been received from Tim R. Tharpe, LLC to change the zoning from A-1, Agricultural Conservation, to C-1, General Commercial, on three contiguous parcels totaling 15.05 acres located at 23579 Prince Edward Highway (Hwy 460 Westbound) in Rice, and further described as tax map parcels 40-4-1 & 2 and 41-2-1. The purpose of the request is to permit a Truck Yard (by Special Use Permit) and Construction Sales & Services uses to locate on the property. A Special Use Permit Application has also been received to operate the Truck Yard.

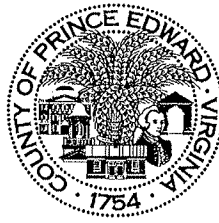
Mr. Tharpe voluntarily conducted a public information meeting at the Rice VFD to answer any questions and address any concerns raised by residents in the area. With the application was also provided a letter of support from a property owner who adjoins his current business location.

Attachments: Public Hearing Notice
Rezoning Request Application with Site Plan and Attachments
Staff Report
Special Use Permit Application

Recommendation:

- (1) Conduct the Joint Public Hearing with the Planning Commission to hear the Rezoning Request.
- (2) Act on the Planning Commission’s recommendation regarding the Tharpe Rezoning Request.
- (3) Following the Public Hearing, if the Rezoning Request is approved, the Board will wish to schedule for July 28, 2011 at 7:00 p.m. the Joint Public Hearing with the Planning Commission to consider the Special Use Permit Application related to a Truck Yard Use and authorize its advertisement.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	



Please publish in the **Friday, June 24, 2011** and **Friday, July 1, 2011** editions of *The Farmville Herald*.



NOTICE OF JOINT PUBLIC HEARING

JOINT PUBLIC HEARING – The Prince Edward County Board of Supervisors and the Prince Edward County Planning Commission will hold a joint public hearing on Tuesday, July 12, 2011 at 7:00 p.m. in the Board of Supervisors Room of the Prince Edward County Courthouse, 111 South Street, Third Floor, Farmville, Virginia, to gather citizen input on the following rezoning application:

Request of Timothy R. Tharpe, LLC, to rezone from A-1, Agricultural Conservation, to C-1, General Commercial, three contiguous parcels totaling 15.05 acres located at 23579 Prince Edward Highway, and further described as Tax Map parcels # 40-4-1 & 2, and 41-2-1. The purpose of the request is to permit a Truck Yard (by Special Use Permit) and Construction Sales & Services uses to locate on the property.

It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you require special accommodations, please contact the County Administrator's Office prior to July 8, 2011.

By Order of the Board of Supervisors
W.W. Bartlett, County Administrator

FOR OFFICE USE ONLY
 Comments 23579 PR ED HWY

FOR OFFICE USE ONLY
 PERMIT APPLICATION # _____
 Date Submitted 6/21/11
 Magisterial District LOCKETT

County of Prince Edward

PLEASE PRINT OR TYPE

PRINCE EDWARD COUNTY
 APPLICATION
 REQUEST FOR REZONING
 REQUEST FOR AMENDMENT

I, WE Timothy R. Tharpe LLC
 DO HEREBY PETITION THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD TO AMEND THE
 COUNTY ZONING ORDINANCE BY:

_____ Modifying section(s) _____ of the ordinance as noted below. (See Schedule A)

Modifying the Zoning District Classification of the following described property from the A-1
 District(s), to the C-1 District.

Location / Legal Description of Property: Deed Book / Page No. 187/346 ^{Deed Book / Page} or Instrument No. 323/167
 Tax Map # 10M49-4-1+2 Subdivision, if applicable _____

If acreage, attach plat of property and a metes and bounds description. → SITE DESIGN
 Briefly describe the current use of the property.

IDLE, FORMERLY COMMERCIAL USE BY SOUTHERN TRAILER SALES, INC. PRIOR - SAWMILL
PROPOSED COMMERCIAL USE FOR TRUCK YARD AND CONSTRUCTION SALES SERVICES

Provide on schedule A below a description of the proposed use and how such proposed amendment to the zoning ordinance relates to the County's Comprehensive Plan.

Provide on schedule B below a list of all property owners and their mailing addresses as shown on the County land records who are contiguous to and directly across the street from the parcel(s) proposed to be changed.

Owner(s) of Property
 Name: ANDREWS-LARGE REALTY CORP. W. David Andrews Signature

Address: PO BOX 527 6/20/11 Date
FARMVILLE VA 23901 Phone: 804-392-4141 E-mail: wda@krex.net

* Applicant Name: Timothy R. Tharpe Timothy R. Tharpe Signature

Address: 1815 Price Drive
Farmville, VA 23901 Phone: (434) 603-8000 E-mail: timtharpeembargo@gmail.com

Schedule A
 Describe the requested amendment to the Zoning Ordinance, (OR), Describe the relationship of the proposed re-zoning to the County's Comprehensive Plan.

Route 460 Corridor is planned as a commercial development corridor. develop a diversified economic base in the county, seek to support industries that use products currently produced and will be produced (Lusk Stone) in the county.

NOTE: The above information must be supplied by the applicant. Failure to do so will void the application. Attach additional sheets, if necessary.

Application Fee Re-zoning Permit \$550 Fee Received By ATB Date 6/21/11
 Cash Check # 43681

The above permit application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Building & Zoning
 P. O. Box 382
 Farmville, VA 23901
 (434) 392-8837

**Prince Edward County
Request for Rezoning**

Applicant: Timothy R. Tharpe LLC
1815 Price Dr
Farmville VA 23901

Date: June 21, 2011

SCHEDULE B

List Property Owners and mailing addresses contiguous to and directly across the street from the parcels proposed for rezoning:

Parcel ID	Owner	Address	Note
40-4-1 & 2	Andrews-Large Realty Corp. Attn: Dan Andrews	PO Box 527 Farmville VA 23901	Parcels proposed for rezoning
41-2-1	Andrews-Large Realty Corp. Attn: Dan Andrews	PO Box 527 Farmville VA 23901	Parcels proposed for rezoning
RR Bed	High Bridge State Park Attn: J. Eric Houglund	6888 Green Bay Rd Green Bay, VA 23942	Adjoins West
41-2-1B	Estes, Ralph & Virginia	57 Gully Tavern Rd Rice VA 23966	adj East property at 23935 Pr. Ed. Hwy-
41-A-25	Estes, Ralph & Virginia	57 Gully Tavern Rd Rice VA 23966	property at 23935 Pr. Ed. Hwy
40-A-23	Davis, Joyce L. & George W Lewis III	409 Fourth Ave Farmville VA 23901	southeast
40-A-18	Farley, Douglas & Shelly	563 Rice's Depot Rd Rice, VA 23966	west
40-A-20	Farley, Douglas & Shelly	563 Rice's Depot Rd Rice, VA 23966	south west property at 379 Rices Depot Rd
41-2-1B1	Mountcasel, Christopher & Constance	453 Lockett Rd Rice, VA 23966	north

Alecia Daves-Johnson

From: CenturyLink Customer [timtharpe@embarqmail.com]
Sent: Tuesday, March 08, 2011 10:39 AM
To: adaves-johnson@co.prince-edward.va.us
Subject: Fwd: Expansion

----- Forwarded Message -----

From: "CenturyLink Customer" <timtharpe@embarqmail.com>
To: "SCARNEY" <SCARNEY@CO.PRINCE-EDWARD.VA.US>
Sent: Monday, March 7, 2011 5:51:04 PM
Subject: Expansion

Mrs. Carney,

I am Tim Tharpe Vice Pres. and manager of J. R. Tharpe Trucking located in Burkeville, VA. We are looking to expand our business into Prince Edward County on 15 acres owned by Andrews Large Realty. The property is located on highway 460 in Rice. This is a good central location for the market that we cover. In order to do so the property has to be rezoned from A-1 to C-1. We are looking at a 2.5 million dollar investment and up to 25 new jobs.

The company is family owned and operated and has been in business for 40 years. We currently have 58 employees and we own and operate 49 trucks. A combination of dump trucks and dump trailers.

The bulk of what we do is contract hauling for Luck Stone. Luck Stone has several rock quarries thru out VA and plans to open a new quarry in Prince Edward County in the near future.

We also have a landscaping yard where we stock, sell, and deliver topsoil, gravel, mulch, and sand.

Our company is very safety oriented. We have a full time safety coordinator and received a good rating on our last DOT audit with no violations. The trooper told us we were doing a great job and to keep up the good work.

Our company is also very diversified and work oriented. We keep solid work year round so that we do not have to lay employees off. For instance in the winter time we have several snow removal contracts keeping the local roads clean and safe. We also haul sand and salt to the various state sheds.

Our company is community oriented as well. We have and continue to make many donations and provide material and hauling to various organizations such as Churches, Schools, YMCA, Fire Dept's, Rescue Squads, Habitat for Humanity, SPCA, and many more. One of our more recent was supplying and hauling material to the "Heartland Horse Heroes" a riding ring for handicap children in Rice.

Addressing a few concerns I have heard from the Rice community:

TRAFFIC: VDOT has looked at the site and approved the Conceptual Site Plan drawn up by Maxey Hines regarding traffic. This will not be a "Trucking Terminal" with trucks coming and going all day. Our trucks leave early in the morning and come back in the evening. They only come in during the day if there is a maintenance issue.

AIR POLLUTION: With the new truck emission laws, diesel engines burn cleaner than ever. They are basically smoke free. We trade our dump trucks in every 5 years and our road tractors every 3-4 years. The oldest truck we are running dailey is a 2006 model.

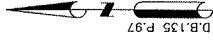
WATER CONSUMPTION & SOIL CONTAMINATION: We don't use much more water than a normal household does. Truck washing will be done on a concrete pad using a recycler system meeting all EPA, DEQ, and county regulations.

RAILS TO TRAILS: I have met with Eric Houghland with High Bridge Trail State Park on the site. He is totally fine with the project. We have agreed to plant some buffer trees along the trail. Our site will be kept clean, neat, and landscaped at all times.

NEIGHBORS: In our 40 years in business, to my knowledge, we have never had a complaint from a neighbor. We are friends with all our neighbors and will help them any way we can. In fact our closest neighbor is the Lighthouse Church of God. Their minister, lives in the pasonage behind the church. Mr. Mayton has commented to us several times what a good neighbor we are and have been in the past.

In conclusion, I want you to know that we run a good clean business and have done so for the past 40 years. We work very hard and provide solid jobs for good people in a safe enviroment.

Regards,
Tim Tharpe



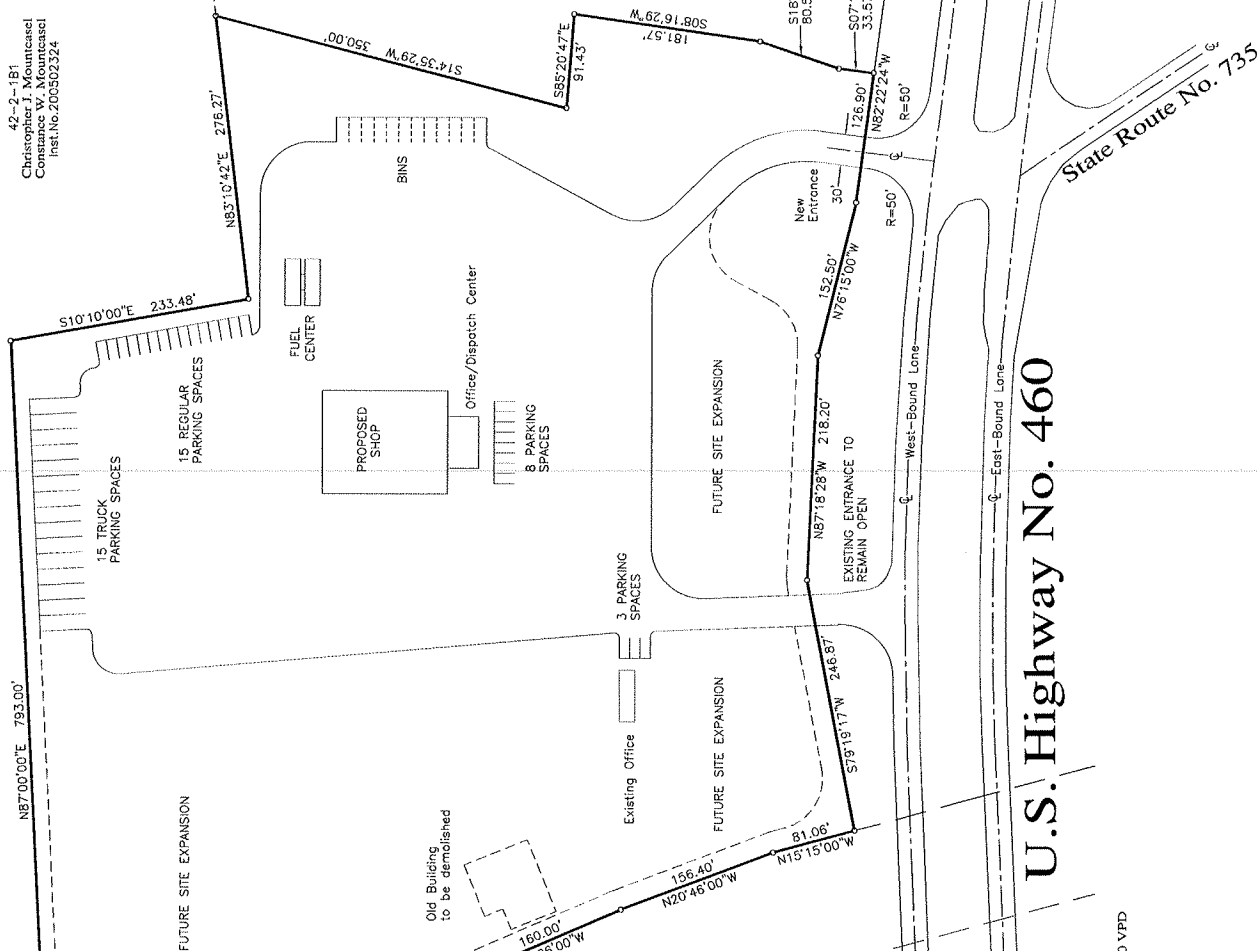
Notes:

1. This composite map has been prepared without the benefit of a title examination and therefore does not necessarily indicate all encumbrances on the property.
2. This composite map is based on various plats on record and does not represent a current field survey.

TM41-2-1B
 Ralph C. Estes
 Virginia P. Estes
 W.B. 26 p.475
 W.B. 26 p.477
 Plat D.B.75 p.158
 Plat D.B.95 p.551

Owner:

Andrews-Large Realty Corporation
 TM40-4-1 & 2 D.B.187,p.346
 TM41-2-1 D.B.323,p.187



42-2-1B1
 Christopher J. Mountcassel
 Constance W. Mountcassel
 Inst. No. 200502324

42-2-1B1
 Christopher J. Mountcassel
 Constance W. Mountcassel
 Inst. No. 200502324

U.S. Highway No. 460

Conceptual Site Plan
 for
J.R. Tharpe Trucking Co., Inc.
 Lockett District, Prince Edward County, Virginia

October 21, 2010
 Scale: 1"=80'
 0' 80' 160' 240'



10E0016

Maxey-Hines & Associates, P.C.
 Land Surveyors • Engineers • Planners • Consultants
 P.O. Box 90 • Farmville • Virginia • 23901 • Tel: 434-392-6827

Formerly **Norfolk-Southern Railroad**

Setbacks:
 Front: 50ft.
 Side: 50ft.
 Rear: 50ft.

Project Data:
 Acres: 15.05± Acres (Based on composite map)
 Proposed Zoning: General Commercial District (C1)

Proposed Phase 1 Development

- Employees - 25 (including Drivers)
- Units - Dispatch Center/Office
- Existing Office
- Parking - 25 cars
- 15 Trucks
- Water-Private Well
- Usage: 25 x 15 gpd = 375 gpd
- Sanitary-Private Drainfield

Ultimate Development

- Employees - 60 (including Drivers)
- Units - Dispatch Center/Office
- Existing Office
- Parking - 60 cars
- 50 Trucks
- Water-Private Well
- Usage: 60 x 15 gpd = 900 gpd
- Sanitary-Private Drainfield

Traffic

- Proposed Phase 1 Development**
- Drivers - 15 trucks & cars per day
 - Arrive and pick up trucks 4-7am. ADT=60 VPD
 - Staff/Office/Sales - 4-7pm. ADT=200 VPD
 - 10 vehicles 4am-11pm. ADT=36 VPD
 - Landscaping/Sales - 12 pickups per day 7am-5pm. ADT=24 VPD
 - Total ADT=120 VPD

Ultimate Development

- Drivers - 50 trucks & cars per day
- Arrive and pick up trucks 4-7am. ADT=200 VPD
- Staff/Office/Sales - 4-7pm. ADT=36 VPD
- 10 vehicles 4am-11pm. ADT=36 VPD
- Landscaping/Sales - 15 pickups per day 7am-5pm. ADT=30 VPD
- Total ADT=266 VPD

MAXEY-HINES & ASSOCIATES, P.C.

E. E. "TED" HODGES, III, L. S.
ROBERT S. MAXEY, JR., L. S., P. E.
DONALD R. MAXEY, L. S.

LAND SURVEYORS * ENGINEERS * PLANNERS * CONSULTANTS
VIRGINIA - NORTH CAROLINA

161 BUSH RIVER DRIVE
P O BOX 90
FARMVILLE , VA 23901
TELEPHONE 434-392-8827 FAX NO. 434-392-1996

July 1, 2011

Tim Tharpe
1815 Price Drive
Farmville, VA 23909

RE: J. R. Tharpe Trucking Co., Inc.
Commercial Entrance
TM 40-4-1& 2 and 41-2-1
Maxey-Hines & Associates, P.C. Conceptual Site Plan dated Oct. 21, 2010
Prince Edward County, VA

Dear Mr. Tharpe:

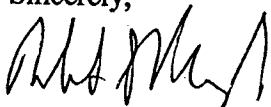
Thank you for requesting us to determine if a traffic impact analysis would be required for the referenced site. As shown on the reference plan, ultimate development of the site as proposed would generate 266 VPD.

We have enclosed a copy of and reference the VDOT Traffic Impact Analysis Regulation's Administrative Guidelines 24 VAC 30-155 dated September 2007 cover and page 73, and highlighted the process and threshold required for a traffic impact analysis. The threshold for your site would be 250 VPH (vehicles per hour) or 2500 VPD (vehicles per day) of which your planned use of the site is well below at 266 VPD. The VPH is also well below as the plan shows.

This should clearly show that a traffic impact analysis is not required.

Please advise if we can assist you in any other matters.

Sincerely,



Robert S. Maxey, Jr., P.E., L.S.

c.c. Alecia Daves-Johnson


Alecia Daves-Johnson

From: Rob Maxey [rmaxey@maxeyhines.com]
Sent: Wednesday, June 29, 2011 12:08 PM
To: Alecia Daves-Johnson
Cc: ccoleman@maxeyhines.com
Subject: Fwd: Fwd: 0460-073 WBL (Entrance for Tharpe Trucking)

Alecia,
This is the response we received from VDOT. Hope this clarifies any questions.
Thanks.
Rob Maxey
434-392-8827

----- Original Message -----
Subject:Fwd: 0460-073 WBL (Entrance for Tharpe Trucking)
Date:Wed, 29 Jun 2011 11:52:31 -0400
From:Rob Maxey <rmaxey@maxeyhines.com>
To:Robert Maxey <rmaxey@maxeyhines.com>

VDOT ENTRANCE
PERMIT



----- Original Message -----
→ **Subject:**0460-073 WBL (Entrance for Tharpe Trucking)
→ **Date:**Wed, 10 Nov 2010 14:09:35 -0500
→ **From:**McKissick, Mark C., P.E. <Mark.McKissick@vdot.virginia.gov>
→ **To:**<rmaxey@maxeyhines.com>
CC:Edwards, Charles D. <CharlesD.Edwards@vdot.virginia.gov>, McKissick, Mark C., P.E.
<Mark.McKissick@vdot.virginia.gov>



I called and your receptionist said you were out for the day. I have reviewed the proposed new entrance and everything looks fine. Give me a call if you need to. Thanks.

Mark C. McKissick, PE
Area Land Use Engineer

Planning and Investment Management Section
Virginia Department of Transportation
3400 Rosney Road
Dillwyn, Virginia 23936

434 / 983-2218 (Office)
434 / 856-8057 (Direct)

LIGHTHOUSE CHURCH OF GOD OF PROPHECY

2039 East Patrick Henry Highway

Burkeville, Virginia 23922

Whitfield M. Mayton, Pastor

(434) 767-9931

Dear Community Leaders:

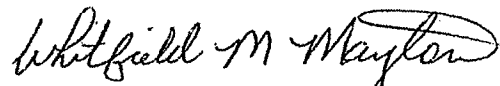
Due to a prior commitment I am unable to attend your open forum regarding Tim Tharpe's request for a business opportunity in your community. However, I hope you will accept this written recommendation on behalf of Mr. Tharpe's request.

I am the pastor of the above-mentioned church which neighbors Mr. Tharpe's business. Because we are in such close proximity to his business we have been able to observe from a different standpoint. This has been a quietly run operation, which I must add, seems to trickle down to the type of employee he has hired. His on-site work location is always kept neat and presentable to our surrounding area.

Mr. Tharpe seems to be very conscientious about good working relationships within the community. He has been a tremendous help to our church and his business ethics have been above and beyond the normal social standards.

It is a pleasure to know and work with Mr. Tharpe. I hope you will sincerely consider his request. I believe it will be in your community's best interest. If you have any questions, please feel free to contact me at the above-mentioned number.

Sincerely,



Whitfield M. Mayton, Pastor

Douglas W. Domenech
Secretary of Natural Resources



David A. Johnson
Director

COMMONWEALTH of VIRGINIA
DEPARTMENT OF CONSERVATION AND RECREATION

203 Governor Street
Richmond, Virginia 23219-2010
(804) 786-1712

High Bridge Trail State Park
6888 Green Bay Road
Green Bay, VA 23942
March 18, 2011

JR Tharpe Trucking
1815 Price Drive
Farmville, VA 23901

Dear Mr. Tharpe:

I am writing this letter in reference to the trucking terminal proposed to be located adjoining High Bridge Trail State Park near Rice, VA. On October 29, 2010 I met with you on the proposed site of the trucking terminal to discuss the potential impacts of this development on High Bridge Trail State Park. I appreciated your willingness to contact me and share the proposed plans for the site. During our meeting we discussed the potential impacts of noise, dust and view shed pollution a trucking terminal could have on the park. As we discussed, I believe the noise pollution of a trucking terminal at this location would have limited impact on the park. The location of the proposed terminal is also adjacent to US 460 and the noise from that busy highway is already impacting the park. Additional noise from the terminal would not create a significant increase in the already existing noise impact from US 460.

Dust and view shed pollution are impacts that we agreed could affect the park. You discussed with me how you would limit the impacts of dust and view shed pollution. By developing the gravel drives and parking on the side of the property furthest from the park, and committing to applying water to the gravel surfaces during times of dry weather, I believe the issue of dust pollution is minimal.

Also discussed was the impact of the proposed terminal on the view shed of the park. Because this park is linear in nature the actions of our neighbors can dramatically affect the view shed for the park. In our discussion you said you are willing to construct earthen berms and plant trees and other plantings upon these berms. With these berms placed between the park and the main operation of the trucking terminal I believe the impact on the view shed of High Bridge Trail would be minimized. In addition, you volunteered to demolish and remove an old pole barn that

is on the site and near the park. The demolition and removal of this dilapidated structure, as well as the removal of other debris, including old tires, would significantly improve the view shed our guests would have from the park. I believe the plan you have proposed for addressing dust and view shed pollution is satisfactory and would limit any negative impacts on High Bridge Trail State Park.

Good luck with your application and if you are successful I look forward to working with you as a concerned and cooperative neighbor to High Bridge Trail State Park.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Eric Hougland". The signature is written in a cursive, flowing style.

J. Eric Hougland
Park Manager
High Bridge Trail State Park

CC: State Parks District Four Manager

June 22, 2011

Prince Edward County Department of Planning & Community Development Staff Report

PROJECT: Rezoning Request & Special Use Permit Application - Timothy R. Tharpe, LLC
Rezone from A-1 to C-1
Special Use Permit (SUP) - Truck Yard in C-1

Summary of Request:

Tim R. Tharpe, LLC has submitted a Rezoning Request Application and a SUP Application to rezone from A-1, Agricultural Conservation, to C-1, General Commercial, three contiguous parcels totaling 15.05 acres located at 23579 Prince Edward Highway, (Highway 460 Westbound) and further described as tax map parcels 40-4-1 & 2 and 41-2-1. The purpose of the request is to permit a Truck Yard (by Special Use Permit) and Construction Sales & Services uses to locate on the property. A Special Use Permit Application has been received for the Truck Yard Use, which is a Commercial Use allowed by Special Use Permit (SUP) in the C-1 District. Construction Sales & Services is permitted by-right in the C-1 District.

The purpose of the application is for the rezoning of property (as described above) for the operation of a Truck Yard and Construction Sales & Services uses. The Truck Yard will include a garage for the service and maintenance of a fleet of dump trucks and a dispatch office with overnight parking facilities for the vehicles. The Construction Sales & Services, which is a by-right use in C-1, will provide retail sales to individuals of products such as stone, sand, mulch, and gravel.

Zoning & Existing Land-Use:

The site consists of three contiguous parcels and is presently zoned A-1. The applicant requests that the site be rezoned as C-1. Prince Edward utilizes “conditional zoning” when considering rezoning requests such as this. The site is 15 acres which was provided a Special Use Permit to operate a sales and rental business in November 15, 2006. The trailer sales business was not successful, and the site has been idle for several years. Improvements on the property include a cinder block office building, a large tractor shed, and a large stone pad parking area. The proposed site plan calls for demolition of the existing shed, remodeling of the existing office building and construction of a maintenance shop and office/ dispatch center. A second entrance to the East of the existing entrance will be constructed to improve the flow of traffic through the site and accommodate site traffic using Highway 460E.

Adherence to Comprehensive Plan:

Chapter VII: Land Use: The Future Land Use chapter indicates that the Route 460 Corridor is planned as a commercial development corridor. It continues by stating that “future development of these properties for residential uses is not encouraged.” (pp 70-71)

Chapter VIII: Goals, Objectives, and Strategies

Goal I. Economic Development: Promote the location of new businesses in the County. Ensure that adequate and properly zoned land exists to meet the needs of proposed businesses. (pp73-75) *(A Rezoning request has been submitted.)*

Develop a diversified economic base in the County. Seek to support industries that use products currently produced in the County. (pg 77) *(Luck Stone Quarry was previously approved and will produce products which this application will support.)*

Goal II. Land Use:

Objective #4: Promote a strong and diversified commercial base which does not create significant impacts on residential areas, prime agricultural lands or public facilities. Encourage future commercial areas to be developed in areas where public services such as roads are available and adequate. *Water consumption at this site is compared to volumes used by a residential household. Truck washing will be done on a concrete pad which utilizes a water recycling system compliant with EPA and DEQ regulations.*

Adjoining Properties and Uses:

The property surrounding this parcel is zoned A-1. The site is adjoined on the west by the High Bridge Trail State Park and on the south by Highway 460. There is rural, agricultural property to the north, and the nearest residence adjoins the eastern side of the site. Other nearby residences are primarily located across a four-lane divided highway from this site.

The development on this site will be well buffered from adjoining properties, and should not cause any light pollution. The noise of vehicular traffic would be consistent with business hours. There is minimal concern for adverse water impacts, as the site development plan will consider water quantity and quality considerations.

Estimated Trip Generation:

The site is located with direct ingress/egress from US Hwy 460 Westbound and one site entrance will be aligned with a median cross-over lane. It is estimated that ultimate development of the site could generate 266 Vehicles per Day. VDOT Traffic Impact Analysis Regulations permits a threshold of 250 Vehicles per Hour. The Construction Sales and Services use could generate retail traffic, however even in combination with the truck trips generated, it is not anticipated to exceed the traffic impact study threshold of 250 Vehicle trips per Hour.

Utilities:

A commercial use is encouraged to locate where adequate facilities exist. The truck yard use will not require public water or sewer utilities. It will require access to a transportation corridor and is well suited in this location to the transportation utility of Hwy 460.

Emergency Services:

This site is in the Rice VFD service area.

Public Comments:

Prior to the Joint Public Hearing of the Planning Commission and Board of Supervisors, neighboring property owners were notified by certified mail, sent on July 1, 2011. The Public Hearing notice for the Board of Supervisors was posted in The Farmville Herald, the County web-page, and the public bulletin boards in the courthouse.

Conclusion:

It is the conclusion of the County Planner that this Rezoning Request and Special Use Permit applications are consistent with the Goals and Objectives of the Comprehensive Plan. This site has operated in a commercial manner in the past, even serving as an industrial sawmill at one time. The location of this business here will support the operations of the Luck Stone quarry previously approved for location in Prince Edward County. The applicant has presented letters of support with his application.

COMMENTS: PUBLIC HEARING 7/12/11
SUBJECT TO RE-ZONING
TO C-1

PERMIT/APPLICATION NO. _____
ZONING DISTRICT REZONING APPLIED
MAGISTERIAL DISTRICT LOCKETT
DATE SUBMITTED 6/21/11

County of Prince Edward

PLEASE PRINT OR TYPE

PRINCE EDWARD COUNTY
APPLICATION FOR SPECIAL USE PERMIT

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION SPECIAL EXCEPTION REQUESTED: _____
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 11-1-4 of Article 11 of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: Timothy R. Thorne LLC
Applicant's Address: 1815 Prince Drive
Applicant's Telephone Number: (434) 603-8000

Present Land Use: Idle, formerly Southern Trailer Sales Inc, Prior Sawmill 1959

Legal Description of Property with Deed Book and Page No. or Instrument No.
Deed Book 187 Page # 346 And Deed Book 323 Page # 167

Tax Map # 10M40-4-1+2 And 10M41-2-1 Acreage: 15.05

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) See Attached

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) See Attached

Height of Principal Building (s): Feet 25' Stories 1

APPLICANT'S STATEMENT: (if not owner(s) of property):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

Timothy R. Thorne _____ Date June 20, 2011
Signature of Applicant (if not property owner) Date

PROPERTY OWNER(S) STATEMENT:

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Special Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

W. David Allen Sed Her _____ Date 6/20/11
Signature of Property Owner(s) Date

Signature of Property Owner(s) Date

Signature of Property Owner(s) Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00 Fee Received by ALJ Date 6/21/11

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Prince Edward County
Planning Department
P. O. Box 382
Farmville, VA 23901
(434) 392-8837



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2011
Item No.: 4
Department: Board of Supervisors
Staff Contact:
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2011
Item No.: 5
Department: Board of Supervisors
Staff Contact:
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments: None.

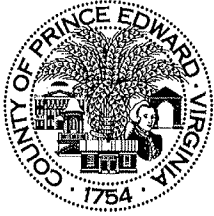
Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2011
Item No.: 6-a
Department: Treasurer
Staff Contact: Mable Shanaberger
Issue: Consent Agenda - Treasurer's Report

Summary: The May 2011 Treasurer's Report is attached.

Attachments: May 2011 Treasurer's Report

Recommendation: Approval

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

Prince Edward County Board of Supervisors

Description	Sub-Fund Balances	Fund Balances	Account Balances
General Fund	\$ 121,859.32		
General Fund Res. for Investments	\$ 10,180,374.57	\$ 10,302,233.89	*
PPEA Fund		\$ (1,529.57)	
Industrial Development Authority Fund		\$ 134,251.48	
Recreation Fund Res for Investments		\$ 26,985.38	
Forfeited Assets Fd. Res. for Inv.		\$ 92,404.42	
School Capital Projects Fund--VPSA		\$ -	
School Capital Projects Fund--QZAB01		\$ -	
Underground Storage Tank Fund		\$ 20,000.00	
Economic Development Fund		\$ 743,464.42	
Board of Public Welfare Special Acct.		\$ 6,725.33	
Piedmont ASAP Fund		\$ 304,244.00	
QZAB Debt Services Fund		\$ 408,068.97	
Landfill Construction Fund		\$ 868,229.81	
PCS Fund		\$ 366,693.17	
Revenue Sharing Fund		\$ (46.64)	
Retirement Benefits Fund		\$ 1,450.00	
School Capital Projects Fund--QZAB02		\$ -	
Dare Donations Fund		\$ 1,067.15	
School Cafeteria Fund		\$ 381,557.36	
Pr Ed Community Dev Fund		\$ 46,793.50	
Water Fund		\$ 274,772.33	
Sewer Fund		\$ (32,494.87)	\$ -
School Fund		\$ -	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 2,621,624.47
Warrants Payable (School Fund)			\$ -
General Fund Investments			\$ 10,180,374.57
VPSA Investments			\$ -
QZAB01 Investments			\$ -
Underground Storage Tank Fund			\$ 20,000.00
Recreation Fund Investments			\$ 26,985.38
QZAB02 Investments			\$ -
Landfill Construction Fund for Investment			\$ 868,229.81
Forfeited Asset Fd for Investment			\$ 92,404.42
Industrial Dev Auth Fd for Inv			\$ 134,251.48
Totals:		\$ 13,944,870.13	\$ 13,944,870.13

Prince Edward County Board of Supervisors

*Of this \$10,302,233.89 in the General Fund, \$3,242,129.87 is encumbered for:			
Transfers In:			
	School Fund		2,891,411.74
	VPA Fund		99,330.31
	Water Fund		0.00
	Sewer Fund		0.00
	IDA Fund		1,314.17
	Retirement Benefits Fd		1,696.00
	Debt Obligations		248,377.65
	Total		3,242,129.87
This leaves an unencumbered balance of \$7,060,104.02 in the General Fund.			

**Prince Edward Co. Board of Supervisors
Depository Balances**

Checking Accounts:

Benchmark Community Bank	\$	246,848.89
Wachovia Bank	\$	160,545.93
BB&T	\$	232,803.38
Bank of America	\$	2,695,439.69

Total: **\$ 3,335,637.89**

Investment Accounts:

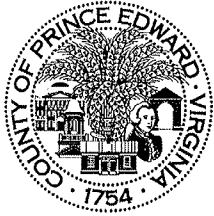
Benchmark Community Bank	\$	9,876,612.13
Wachovia Bank	\$	132,727.94
Citizens Bank & Trust Company	\$	235,000.00
BB&T	\$	1,490.60
Planters Bank & Trust	\$	200,000.00
Mentor Investments	\$	162,401.57
SNAP (State Non-Arbitrage Plan)	\$	-
Bank of America	\$	-

Total: **\$ 10,608,232.24**

Mable H. Shanaberger, Treasurer

Prince Edward County Board of Supervisors

*Of this \$9,616,639.07 in the General Fund, \$3,889,736.86 is encumbered for:			
Transfers In:			
	School Fund		3,543,667.07
	VPA Fund		100,784.44
	Water Fund		-15,741.02
	Sewer Fund		-15,741.03
	IDA Fund		910.90
	Retirement Benefits Fd		23,231.00
	Debt Obligations		252,625.50
	Total		3,889,736.86
This leaves an unencumbered balance of 5,726,902.21 in the General Fund.			



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2011
Item No.: 6-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Consent Agenda - Approval of Minutes

Summary: Meeting minutes are attached for your review and approval.

Attachments: June 14, 2011 Minutes

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

June 14, 2011

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 14th day of June, 2011; at 7:00 p.m., there were present:

Howard M. Campbell

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development; Jim Ennis, County Attorney; Alecia Daves-Johnson, Planner; Fred Pribble, Draper Aden Associates; Chris Robards, Crowder Construction; and Earl Dickerson, Hurt & Proffitt.

Chairman Fore called the May meeting to order. Supervisor McKay offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

Peggy Epperson, Director of the Central Virginia Regional Library, requested an additional \$20,000 donation for FY 2011-2012 to bring it equal to the FY11 donation after an additional \$20,000 was added in December 2010. These funds would in order to continue the extended hours of operation. She stated approximately 33 organizations use the library for meetings, and approximately 3,000 patrons visit the library each month.

Discussion followed. Supervisor Gantt questioned action taken by the Town of Farmville; Patty Pugh stated the Town has donated \$10,000 as had been done at the meeting in December (2010).

Supervisor Simpson made a motion to grant an additional \$20,000 to the Farmville-Prince Edward Community Library for the continuation of extended hours of operation; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: Board of Supervisors Comments

There were no comments from the Board this month.

In Re: Consent Agenda

On motion of Supervisor McKay and carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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the Board accepted the Treasurer's Report from March 2011 and April 2011; minutes of the meetings held April 12, 2011; May 10, 2011 at 6:00 p.m., May 10, 2011 at 7:00 p.m., and June 3, 2011; Accounts and Claims; Salaries; and appropriations as follows:

Debit Credit

3-100-23000-0080	Technology Trust Funds		\$ 9,418
4-100-93000-0100	To General Fund Balance	\$ 3,069	
4-100-21600-5880	Clerk of Circuit Court / TTF	\$ 6,349	
3-100-18990-0009	Misc Revenue / Sale of Delinquent Land		\$ 51,128
4-100-12410-6017	Treasurer / Band Service Charges	\$ 6,878	
4-100-95000-0020	Debt Service / SCOPE Building	\$12,000	
4-100-93000-0100	To General Fund Balance	\$32,250	

March 2011

Fund balances were as follows:

General Fund	125,961.25	
General Fund Reserved for Investments	11,779,047.89	
		11,905,009.14
PPEA Fund		(1,529.57)
Industrial Development Authority Fund		118,418.93
Recreation Fund Reserved for Investments		26,958.87
Forfeited Assets Fund Reserved for Investments		92,198.97
School Capital Projects Fund - VPSA		0.00
School Capital Projects Fund - QZAB01		0.00
Underground Storage Tank Fund		20,000.00
Economic Development Fund		743,464.42
Board of Public Welfare Special Account		6,890.33
Piedmont ASAP Fund		293,262.05
QZAB Debt Services Fund		408,068.97
Landfill Construction Fund		814,539.87
PCS Fund		329,558.32
Revenue Sharing Fund		(46.64)
Retirement Benefits Fund		(454.00)
School Capital Projects Fund - QZAB02		0.00
Dare Donations Fund		1,066.02
School Cafeteria Fund		319,528.53
Prince Edward Community Development Fund		46,793.50
Water Fund		476,940.11
Sewer Fund		(13,837.92)
School Fund		97,550.04
		15,684,379.94

Cash accounts were as follows:

Cash in Office	1,000.00
Cash in Banks	2,832,215.35
Warrants Payable (School Fund)	0.00
General Fund Investments	11,779,047.89
VPSA Investments	0.00
QZAB01 Investments	0.00
Underground Storage Tank Fund	20,000.00
Recreation Fund Investments	26,958.93
QZAB02 Investments	0.00
Landfill Construction Fund for Investment	814,539.87
Forfeited Asset Fund for Investment	92,198.97
Industrial Development Authority for Investment	118,418.93
	15,684,379.94

*Of this \$11,905,009.14 in the General Fund, \$4,308,477.78 is encumbered for:

Transfers in:	
School Fund	3,773,012.37
VPA Fund	245,825.59
Water Fund	0.00
Sewer Fund	0.00
IDA Fund	1,314.17
Retirement Benefits Fund	6,696.00
Debt Obligations	281,629.65
Total	4,308,477.78

This leaves an unencumbered balance of \$7,596,531.36 in the General Fund.

STATEMENT OF DEPOSITORY BALANCES

Balances as of March 2011:

Checking Accounts:

Benchmark Community Bank	203,586.57
Wachovia Bank	267,303.64
BB&T	1,813,178.04
Bank of America	2,795,414.95

5,079,483.20

Investment Accounts:

Benchmark Community Bank	9,888,111.57
Wachovia Bank	116,895.70
Citizens Bank & Trust Company	235,000.00
BB&T	1,490.45

Planters Bank & Trust	200,000.00
Mentor Investments	162,399.02
SNAP (State Non-Arbitrage Plan)	0.00
Bank of America	0.00

10,603,896.74

April 2011

Fund balances were as follows:

General Fund	123,654.98	
General Fund Reserved for Investments	11,523,768.54	
		11,647,423.52
PPEA Fund		(1,529.57)
Industrial Development Authority Fund		126,365.08
Recreation Fund Reserved for Investments		26,971.78
Forfeited Assets Fund Reserved for Investments		92,299.01
School Capital Projects Fund - VPSA		0.00
School Capital Projects Fund - QZAB01		0.00
Underground Storage Tank Fund		20,000.00
Economic Development Fund		743,464.42
Board of Public Welfare Special Account		6,875.33
Piedmont ASAP Fund		297,287.38
QZAB Debt Services Fund		408,068.97
Landfill Construction Fund		842,429.08
PCS Fund		403,622.99
Revenue Sharing Fund		(46.64)
Retirement Benefits Fund		2,488.00
School Capital Projects Fund - QZAB02		0.00
Dare Donations Fund		1,066.02
School Cafeteria Fund		356,436.63
Prince Edward Community Development Fund		46,793.50
Water Fund		309,412.77
Sewer Fund		(13,580.93)
School Fund		0.00
		15,315,847.34

Cash accounts were as follows:

Cash in Office	1,000.00
Cash in Banks	2,683,013.79
Warrants Payable (School Fund)	0.00
General Fund Investments	11,523,768.54
VPSA Investments	0.00
QZAB01 Investments	0.00

Underground Storage Tank Fund	20,000.00
Recreation Fund Investments	26,971.78
QZAB02 Investments	0.00
Landfill Construction Fund for Investment	842,429.08
Forfeited Asset Fund for Investment	92,299.07
Industrial Development Authority for Investment	126,365.08
	15,315,847.34

*Of this \$11,647,423.52 in the General Fund, \$2,912,907.67 is encumbered for:

Transfers in:

School Fund	2,457,190.31
VPA Fund	187,703.54
Water Fund	0.00
Sewer Fund	0.00
IDA Fund	1,314.17
Retirement Benefits Fund	1,696.00
Debt Obligations	265,003.65
Total	2,912,907.67

This leaves an unencumbered balance of \$8,734,515.85 in the General Fund.

STATEMENT OF DEPOSITORY BALANCES

Balances as of April 2011:

Checking Accounts:

Benchmark Community Bank	164,406.89
Wachovia Bank	216,544.55
BB&T	325,212.40
Bank of America	2,657,199.40

3,363,363.24

Investment Accounts:

Benchmark Community Bank	11,227,751.87
Wachovia Bank	124,841.35
Citizens Bank & Trust Company	235,000.00
BB&T	1,490.60
Planters Bank & Trust	200,000.00
Mentor Investments	162,400.28
SNAP (State Non-Arbitrage Plan)	0.00
Bank of America	0.00

11,951,484.10

BOARD OF SUPERVISORS

Farmville Herald	Advertising		1,094.20
Business Card	Meals	71.39	
	Water	10.70	82.09
Walmart	Water		8.91

COUNTY ADMINISTRATOR

Business Card	Postage	1,540.00	
	Meals	25.66	
	Recording equipment	99.99	
	Mounting boards	60.74	
	Projector	377.99	
	Map frames	71.08	
	Copies of maps	44.55	
	Envelopes	209.50	
	Credit	-18.00	
	Memory card	49.99	2,461.50
AT&T	Phone		42.53
nTelos	Phone		2,828.19
US Cellular	Phone		112.52
Sheila Martin	Mileage		96.90
Diamond Springs	Water & equipment rental		22.45
Key Office Supply	Paper	269.94	
	Office supplies	125.74	
	Calendar	15.99	
	Envelopes	34.47	446.14
Reliable	Shipping	1.48	
	Flash drive	45.99	47.47
Walmart	Index cards	3.76	
	Sharpie / wicker baskets	6.84	
	Index cards / 8GB micro	23.64	34.24
Matthew Bender & Company, Inc.	VA Code Rules RV11		49.21
Compro Computers	Monitor / memory / speakers		419.80

COMMISSIONER OF REVENUE

U.S. Postal Service	Box rent		110.00
AT&T	Phone		22.01
Treasurer of Virginia	Online service		78.05
Key Office Supply	Tape		4.98
M&W Printers, Inc.	RE/Personal property books		1,500.00

TREASURER

James W. Elliott, Attorney	Ads - Delinquent tax sale		784.00
U.S. Postal Service	Box rent		70.00
AT&T	Phone		78.66
Treasurer of Virginia	Online service		85.11
CenturyLink	Phone		58.49
Pitney Bowes Financial Services	Equipment lease		1,662.00
Stephanie Bappert	Mileage		71.51

BAI Municipal Software	Training	525.00	
	Dues	400.00	925.00
Treasurers Association of Virginia	Dues	205.00	
	Legal support fee	150.00	355.00
Key Office Supply	Copy paper	29.49	
	Desk chairs with arms	396.00	
	22" Monitors (4)	636.00	1,061.49

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	1,200.00	
ComputerPlus Sales / Service	Maintenance contract	270.00	1,470.00

GENERAL DISTRICT COURT

CenturyLink	Phone - Gen Dist Court		34.83
US Cellular	Phone		27.87
U.S. Postal Service	Box rent (2)		92.00
Key Office Supply	Tape / ink cartridges		205.96

CLERK OF THE CIRCUIT COURT

U. S. Postal Service	Box rent		70.00
AT&T	Phone		42.53
CenturyLink	Phone		76.90
Virginia Court Clerk's Association	Dues		445.00
Charlie T. Barksdale	Juror		30.00
David Bennett	Juror		30.00
Eddie Chambers	Juror		30.00
Donald C. Gantt, Jr.	Juror		30.00
Joan M. Garrett	Juror		30.00
Judy J. Jennings	Juror		30.00
Angela Robinson	Juror		30.00
ILS / Manatron, Inc.	Title support / data host		4,554.20
Image Graphics, Inc.	Microfilm land records		1,595.00
Kinex Telecom, Inc.	DSL		74.95
Key Office Supply	Office supplies	877.28	
	Folders	19.98	
	Copy paper	364.91	1,262.17

LAW LIBRARY

CenturyLink	Phone		34.85
Matthew Bender & Company, Inc.	Virginia Code Rules RV11		49.21
Treasurer of Virginia	Dues		1,060.00
Commonwealth Solutions	Shredding service		15.00
Key Office Supply	Copy paper		88.47
Geronimo Development Corporation	Subscription - Casefinder		619.00

SHERIFF

William D. Shular, Jr.	Kennel boarding fees		160.00
Walmart	Dog food	61.41	
	Office supplies	6.46	67.87
Medtox Diagnostics, Inc.	Drug testing kits		497.57

Commtronics of Virginia	Remove auto equipment	135.00	
	Switch out charger	54.00	189.00
East End Motor Company, Inc.	Switch / brake pads	303.00	
	Repair brakes	566.51	
	Inspection / wiper blades	35.98	
	Mount / balance tire	15.00	
	Tires	283.27	1,203.76
Farmville Auto Parts	Brake repair		678.61
Haley of Farmville, Inc.	Inspection		16.00
U. S. Postal Service	Box rent		46.00
CenturyLink	Phone		62.28
US Cellular	Phone		622.01
Dale Vaughan	Toll		12.00
Business Card	Meals & lodging	661.06	
	Conference registration	200.00	
	Fees	1.00	
	Gas	131.26	
	Vehicle floor mats	58.78	
	Gas masks	614.42	1,666.52
Michael Jackson	Meal		12.40
Business Data of Virginia, Inc.	Norton anti-virus		29.95
Diamond Springs	Water & equipment rental		58.40
Farmville Printing	Log sheets		67.87
Key Office Supply	Calendar	4.99	
	Cassette tapes	2.99	
	Pens	31.78	
	Batteries	17.99	
	Ink cartridge	14.99	72.74
Kinex Telecom, Inc.	Web hosting / backup		39.90
William Cary	Gas		25.00
Ellington Energy Service	Gas		66.00
Premium Marketing & Sales	Badges		193.50
Compro Computers	Computer		734.95

RICE VOLUNTEER FIRE DEPARTMENT

Farmville Wholesale Electric	Freight	8.46	
	Halogen lamp	46.72	55.18
Dominion Virginia Power	Electric service		280.32

PROSPECT VOLUNTEER FIRE DEPARTMENT

Elecom, Inc.	Radio antenna		45.00
NAPA of Farmville	Cleaning supplies	92.52	
	Air hose coupling	12.27	104.79
Parker Oil Company	Propane		161.61
Price Supply Company, Inc.	Mounting pads		4.89
Town of Farmville	Fuel		340.76
Vest's Sales & Service, Inc.	Handle for nozzle	42.00	
	Emergency lights	267.00	309.00
Virginia State Firefighters Association	Dues		119.00

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

C. W. Williams	SCBA testing & parts	1,560.50
Cyrus Pest Control Company	Exterminating service	45.00
Farmville Wholesale Electric	Flex cable / connector	315.94
Southside Electric Cooperative	Electric service	273.61
Verizon	Phone	136.22
Southside Fire Training	Dues	100.00

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone	49.86
Blue Ridge Rescue Suppliers	Rescue tools maintenance	540.00
C. W. Williams	SCBA maintenance / testing	1,157.70
Fire & Safety Equipment Company	Suspenders	24.00
	Gloves	47.95 71.95
Key Office Supply	Ink cartridge	35.99
Pamplin Volunteer Fire Department	Truck maintenance	44.24
	Fuel	169.59
	Janitorial service	130.00
	Grading parking lot	500.00
	Web hosting	24.95
	Post Office box rent	100.00
	Badge & nametag	80.00 1,048.78
Price Supply Company, Inc.	Plumbing supplies	29.44
Verizon	Phone	52.28
Dominion Virginia Power	Electric service	276.35

EMERGENCY SERVICES

Timmons Group	Address cross-reference	90.00
Korman Signs	Road sign	56.29

REGIONAL JAIL & DETENTION

Family Preservation Services	Electronic monitoring	900.00
Piedmont Regional Juvenile Detention Center	Juvenile detention	5,175.00
Piedmont Regional Jail	Inmate per diem	3,531.00

BUILDING OFFICIAL

US Cellular	Phone	34.37
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ANIMAL CONTROL

Farmville Auto Parts	Oil & filter	49.95
Dominion Virginia Power	Electric service	55.03
US Cellular	Phone	73.71
Holly Morris	Meals	185.77
Walmart	Dog food	127.76
	Cleaning supplies	25.15 152.91
Pairt's, Inc.	Uniforms	70.00
Compro Computers	USB slots	59.95

BIOSOLIDS MONITORING

US Cellular	Phone		30.87
	<u>REFUSE DISPOSAL</u>		
Resource International	Miscellaneous work tasks	1,980.40	
	Storm water compliance permit	1,191.90	
	Groundwater monitoring	2,865.05	6,037.35
Lowe's	Wasp spray		24.18
Southern States	Weed spray		90.85
Taylor-Forbes Equipment Company	Pulley		41.95
East End Motor Company, Inc.	Flat repair	15.00	
	Inspection	16.00	
	Tires	527.52	558.52
Jimmy Whirley / Powerwash	Washed roll-off		75.00
Arena Trucking Company	Trash collection		274.00
Wright's Excavating	Landfill operation		42,187.50
Emanuel Tire of Virginia	Tire recycling		1,063.20
STEPS, Inc.	Recycling fee		1,807.77
Southside Electric Cooperative	Darlington Heights site	64.70	
	Virso site	73.56	138.26
Dominion Virginia Power	Leachate pump	79.92	
	Scalehouse	32.72	
	Cell C pump station	14.42	
	Green Bay site	54.97	
	Worsham site	46.63	
	Prospect site	49.35	
	Landfill site	24.85	302.86
AT&T	Phone		383.07
CenturyLink	Phone		207.52
US Cellular	Phone		29.12
Verizon	Phone		122.10
O. O. Stiff, Inc.	Monthly service		662.50
Prince Edward County Public Schools	Diesel reimbursement - March 2011		1,128.00
Reliable	Time clocks		551.46
	<u>GENERAL PROPERTIES</u>		
Fire Sprinkler Ltd	Annual service contract		1,200.00
Lowe's	Flooring	578.08	
	Nails / baseboard / quarter round	22.78	
	Plywood / floor underlay	114.90	
	Anchor & screws	6.95	
	Primer & screws	15.98	
	Sealant / floor leveler	52.84	
	Adhesive / wax rings	23.75	815.28
OK Termite & Pest Control	Exterminating service		150.00
East End Motor Company, Inc.	Mower tire tubes (2)		45.00
Taylor-Forbes Equipment Company	Mower blades	70.49	
	Oil for mower	17.46	87.95
Southside Electric Cooperative	SRR lights		29.42
Dominion Virginia Power	Roy Clark monument	26.40	

	Courthouse	10,659.23	
	Shop	25.83	
	Sheriff Department Shed	5.66	
	Worsham Clerk's office	13.27	
	Lights at Rice	106.72	10,837.11
AT&T	Phone		36.13
CenturyLink	Line to hospital	7.97	
	Phone	66.24	74.21
US Cellular	Phone		120.52
O. O. Stiff, Inc.	Monthly service		100.00
Aramark Uniform Services	Cleaning supplies		334.64
Handi-Clean Products, Inc.	Janitorial supplies		770.17
Wilco, Inc.	Hand soap / gloves		133.50
Diamond Springs	Water & equipment rental		42.70
Farmville Auto Parts	AHU belts	32.35	
	Tie downs / hand cleaner	22.98	55.33
Grainger	SRR ramp repairs		255.50
Pairet's, Inc.	Signs		100.00
Price Supply Company, Inc.	Valve assembly		8.01
Rod & Staff Welding	Pipe & fittings		234.00
Cintas Corporation #524	Uniform rental		479.72
Sherwin Williams Company	Paint & rollers	191.52	
	Paint & brush	321.78	
	Paint	14.98	528.28
Prince Edward County Public Schools	Diesel reimbursement - March 2011		131.60
Fisher Auto Parts, Inc.	Fuse		3.75

CANNERY

Grainger	Pipe flange / hose		314.73
Lowe's	Pipe / valves / elbows		138.76
Southside Electric Cooperative	Electric service		64.70
Business Data of Virginia, Inc.	Computer screen	119.98	
	Computer hub	26.22	146.20
Compro Computers	Scrub system / Windows		150.00

HEALTH DEPARTMENT

Prince Edward Health Department	4th Quarter support		13,884.25
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COMPREHENSIVE SERVICES ACT

Braley & Thompson, Inc.	Professional services		284.31
Centra Health	Professional services		14,280.00
Crossroads Services Board	Professional services		2,895.00
Family Preservation Services	Professional services		4,747.50
Grafton School, Inc.	Professional services		9,691.00
Ronald & Sarah Harlan	Foster care		332.39
Helton House, Inc.	Professional services		677.70
Letricia R. Logan	Foster care		666.00
Presbyterian Home & Family Services	Professional services		385.00
Riverside Behavioral Health Center	Professional services		4,680.00
Treasurer of Bedford	Professional services		2,814.00

Christina Velez	Foster care	139.40
VSDB	Professional services	1,518.67

OTHER WELFARE / SOCIAL SERVICES

Trane U. S., Inc.	STEPS HVAC system	719,268.00
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PLANNING

Samuel R. Coleman	Commission meeting	200.00	
	Mileage	24.48	224.48
Sally W. Gilfillan	Commission meeting		100.00
Donald B. Gilliam	Commission meeting	200.00	
	Mileage	40.80	240.80
Preston Hunt	Commission meeting	200.00	
	Mileage	40.80	240.80
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.10	105.10
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	200.00	
	Mileage	18.36	218.36
John F. Townsend, III	Commission meeting	200.00	
	Mileage	15.30	215.30
Brett Von Cannon Watson	Commission meeting		200.00
Farmville Herald	Advertising		420.26
Wade Bartlett	Postage		46.40
US Cellular	Phone		58.99
Farmville Printing	Business cards		49.00
Key Office Supply	Printer cartridges		71.98

ECONOMIC DEVELOPMENT

Business Card	Postage	58.80	
	Meals	187.53	246.33
Farmville Chamber of Commerce	Dues		150.00
Key Office Supply	Files / ink cartridges		72.32

TOURISM

Dominion Virginia Power	Electric service		269.90
AT&T	Phone		75.95
CenturyLink	Phone		187.58
Moonstar BBS	DSL		22.50

COOPERATIVE EXTENSION OFFICE

U. S. Postal Service	Box rent		70.00
CenturyLink	Phone		94.61

GENERAL EXPENSE

Southern States Cooperative, Inc.	Fuel	15,957.48	
Anthem BCBS	Cobra insurance	510.00	

CAPITAL PROJECTS

Timmons Group	GIS conversion	2,257.00	
	GIS annual maintenance	1,500.00	3,757.00

DEBT SERVICE

Rural Development	Courthouse loan payment		16,626.00
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WATER FUND

BB&T	Interest - Series 08	18,644.44	
	Interest - Series 10	15,625.00	34,269.44

SEWER FUND

BB&T	Interest - Series 08		18,644.44
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,038.00
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PIEDMONT COURT SERVICES

Farmville Printing	Business cards		142.38
Dominion Virginia Power	Electric service		191.01
Connie Stimpson	Postage	5.00	
	Mileage	130.11	
	Office supplies	57.58	192.69
Purchase Power	Postage meter ribbon		162.47
AT&T	Phone		131.23
CenturyLink	Phone		201.19
W. A. Watson & Sons Insurance	Flood insurance		1,895.00
Sheena Franklin	Mileage		103.02
Sharon Gray	Mileage		177.99
Chad Lipscomb	Mileage		2.04
Renee T. Maxey	Mileage	152.49	
	Office supplies	12.00	164.49
Andy Mays	Mileage		34.68
Cadance Tyler	Mileage		39.27
Dayna Stanley	Mileage		177.48
Fred Pryor Seminars	Training dvd		160.90
VCCJA	Training		550.00
Quill Corporation	CD/DVD holder	16.29	
	Cups	59.99	76.28
Southern Police Equipment Company	Pepper spray		97.90
Kenbridge Victoria Dispatch	Subscription		24.00
Kinex Networking Solutions	Backup / DSL / IP address	1,018.80	
	Windows server 2003	999.99	
	Labor - upgrade server	250.00	2,268.79
Walmart	Sony tv		378.00

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent		2,383.00
Page Hardy	Cleaning service		210.00

ADDENDUM BILL LIST

BOARD OF SUPERVISORS

Howard F. Simpson	Mileage		293.25
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COUNTY ADMINISTRATOR

Virginia Association of Counties	11-12 dues		5,141.00
Grant's Glass	Glass to frame maps		50.41

TREASURER

ComputerPlus Sales/Service	Maintenance contracts		1,075.35
Farmville Printing	Dates to Remember card		57.05

INFORMATION TECHNOLOGY

Business Data of VA, Inc.	Travel expense	225.00	
	Monthly contract	2,800.00	3,025.00

LAW LIBRARY

AT&T	Phone		36.13
LexisNexis	Online service		228.00

VICTIM WITNESS ASSISTANCE PROGRAM

Key Office Supply	Printer cartridges		105.94
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SHERIFF

Commtronics of Virginia	Install radio / siren		1,048.23
Haley of Farmville, Inc.	Coil assembly / plugs	419.44	
	Auto maintenance	49.50	468.94
CenturyLink	Phone		10.51
Robert Goldman	Meals		42.28
Gall's, Inc.	Holster		110.98
Just Sew Embroidery	Caps		322.00
Matthew Bender & Company, Inc.	Legislative summary		68.71

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Chassis note payment		7,500.00
C. W. Williams	SCBA annual test		1,156.39
Davis Pontiac	Inspection / oil change		99.20
Farmville Wholesale Electric	Circuit breakers		15.22
Fire & Safety Equipment Company	CPR masks		36.00
CenturyLink	Phone		85.13
Crossroads Ford of Virginia	2011 Crown Victoria		22,395.00
Pamplin Exxon	Inspection	16.00	
	Fuel	61.80	77.80
Jack L. Slagle Fire Equipment	Hose coupling		91.73
Town of Farmville	Fuel		812.07
Dominion Virginia Power	Electric service		292.36

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Ellington Energy Service	Reset piping		850.00
Farmville Auto Parts	Wash / wax supplies		16.47
Fire & Safety Equipment Company	Regulator / charger cradle		1,304.83
Verizon Wireless	Mobile broadband		100.52

EMERGENCY SERVICES

Timmons Group	System maintenance		1,805.00
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ANIMAL CONTROL

CenturyLink	Phone		116.81
Quality Inn at Fort Lee	Lodging (Holly Morris)		813.60

REFUSE DISPOSAL

Resource International	Misc work tasks	1,169.50	
	Stormwater compliance	522.00	
	Groundwater monitoring	14,213.94	15,905.44
Flameless Specialties	Valve / sealant / adapter		20.03
Dominion Virginia Power	Rice Site		56.18
AT&T	Phone		36.13
CenturyLink	Phone		50.06
Prince Edward County Public Schools	Diesel reimbursement - May 11		1,332.45
Farmville Auto Parts	Air gun & coupler		30.36
Grainger	First aid kits		260.88

SANDY RIVER RESERVOIR

Lowe's	Cement & rebar		70.02
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GENERAL PROPERTIES

Cummins Atlantic, LLC	Serviced generator		1,041.63
Dominion Virginia Power	Courthouse	11,650.81	
	SCOPE building	101.88	
	Ag building	872.44	12,625.13
AT&T	Phone		36.13
CenturyLink	Phone		51.01
Aramark Uniform Services	Janitorial supplies		334.64
Lowe's	Cleaning supplies	51.47	
	Floor finish	110.16	
	Maintenance supplies	53.01	
	Wood polish / bolts / hk	74.48	
	Wrench & pliers	31.92	
	Pipe caps	9.99	
	Glass & copper pipe	13.31	
	Concrete saw blade	144.01	
	Weedfree fabric	38.83	
	Hitch pins	3.54	530.72
Wilco, Inc.	Janitorial supplies		1,593.36
W. C. Newman Company, Inc.	Concrete		916.28
Prince Edward County Public Schools	Diesel reimbursement - May 11		129.25

Farmville Auto Parts	Oil & filter	41.09	
	Wiper blades / adhesive	20.97	62.06
Fisher Auto Parts, Inc.	Utility trailer lights	29.95	
	Oil	17.39	47.34

CANNERY

Flameless Specialties	Pipe & fittings	65.64	
	Solder & fitting	21.22	86.86
Grainger	Thermometer		19.40
Lowe's	Pipe & elbows	7.97	
	Hose / pipe / bushings	76.88	
	Cleaning supplies	149.81	234.66
CenturyLink	Phone		80.56

COMPREHENSIVE SERVICES ACT

Andrew James Anderson, PhD	Professional services		900
Bear Creek Academy	Professional services		7,830.00
Braley & Thompson, Inc.	Professional services		13,035.50
Centra Health	Professional services		1,995.00
Family Preservation Services	Professional services		3581.75
Helton House, Inc.	Professional services		3,105.00
Treasurer of Bedford	Professional services		7,984.00
VSDB	Professional services		3197.21

PLANNING

Brett Von Cannon Watson	Mileage	142.80	
	Meals	11.07	
	Lodging	98.31	252.18

TOURISM

AT&T	Phone		82.17
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GENERAL EXPENSE

Southern States Cooperative, Inc.	Gas		17,227.83
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FUND TRANSFERS OUT

Prince Edward County Public Schools	Attendance incentive		1,600.00
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CAPITAL PROJECTS

BAI Municipal Software	Net software		16,970.00
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DEBT SERVICE

SCOPE / Meals on Wheels	Building payment		12,000.00
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WATER FUND

VACORP	Auto insurance	75.00	
	Liability insurance	296.00	371.00

SEWER FUND

VACORP	Auto insurance	75.00	
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	Liability insurance	296.00	371.00
	<u>GENERAL PROPERTIES</u>		
Dominion Virginia Power	Sewer pump		30.50
	<u>PIEDMONT COURT SERVICES</u>		
Renee T. Maxey	Mileage	135.40	
	Laptop cases	205.99	
	Tables	174.01	515.40
Amelia Bulletin Monitor	Subscription		26.00

In Re: Request for Joint Public Hearings

Mrs. Alecia Daves-Johnson, Planner, stated that at the Planning Commission meeting held May 17, 2011, the Planning Commission requested that the Board of Supervisors conduct two Joint Public Hearings to consider the anticipated Re-zoning and Special Use Permit applications related to a truck yard use. The Planning Commission expects that a rezoning application and a Special Use Permit application will be submitted by Tim Tharpe, dependent upon the action taken by the Board of Supervisors. A preliminary proposal has been submitted to the Planning Commission.

The Planning Commission suggested that these Joint Public Hearings be scheduled at the regularly scheduled July 12, 2011 Board of Supervisors meeting.

Supervisor Jones made a motion to authorize two joint public hearings with Board of Supervisors and the Planning Commission to consider the Re-Zoning Request and the Special Use Permit applications from Tharpe Trucking; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: Appointments – Prince Edward County School Board

By motion of Supervisor Jones and unanimous vote:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Susan Southall Lawman will serve a four-year term as the School Board representative for District 201.

By motion of Supervisor Jones and unanimous vote:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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Darin Edward Thomas will serve a four-year term as the School Board representative for District 601.

In Re: Appointments – Boards and Commissions

Board of Appeals for Building Code: A vote was taken on the candidates for the five-year term for the Board of Appeals for Building Code:

<u>Candidate</u>	<u>Vote</u>
Southard Brumfield	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard R. Simpson Jim R. Wilck Mattie P. Wiley

Southard Brumfield will be appointed to the Board of Appeals for Building Code for a term of five years beginning July 1, 2011 and ending June 30, 2016.

Poplar Hill Community Development Authority:

A vote was taken on the candidates for the one-year term for the Poplar Hill Community Development Authority; the Board was instructed to choose two:

Candidate

Vote

Ken Copeland

Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard R. Simpson
Jim R. Wilck
Mattie P. Wiley

Joe Eppes

Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard R. Simpson
Jim R. Wilck
Mattie P. Wiley

Ken Copeland and Joe Eppes will be re-appointed to the Poplar Hill Community Development Authority for a term of one year beginning July 1, 2011 and ending June 30, 2012.

Supervisor Gantt made a motion to change the term of office of the Board representative on the Poplar Hill Community Development Authority from a one-year term to a two-year term; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

On motion of Supervisor Jones and by unanimous consent, Supervisor Howard F. Simpson was re-appointed to represent the Board of Supervisors on the Poplar Hill Community Development Authority for a two-year term beginning July 1, 2011 and expiring June 30, 2013.

Prince Edward County Industrial Development Authority:

Supervisor Jones made a motion on the two candidates for the four-year terms for the Prince Edward County Industrial Development Authority:

<u>Candidate</u>	<u>Vote</u>
Ken Copeland	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard R. Simpson Jim R. Wilck Mattie P. Wiley
Edgar Jones	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard R. Simpson Jim R. Wilck Mattie P. Wiley

Ken Copeland and Edgar Jones will be appointed to the Prince Edward County Industrial Development Authority for a term of four years beginning July 1, 2011 and ending June 30, 2015.

Social Services Board: A vote was taken on the candidates for the four-year term for the Social Services Board:

<u>Candidate</u>	<u>Vote</u>
Pauly Hollingsworth	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard R. Simpson Jim R. Wilck Mattie P. Wiley

Pauly Hollingsworth will be appointed to the Social Services Board for a term of four years beginning July 1, 2011 and ending June 30, 2015.

Central Virginia Regional Library Board: A vote was taken on the candidates for the four-year term for the Central Virginia Regional Library Board:

<u>Candidate</u>	<u>Vote</u>
Nancy K. Currie	Don C. Gantt Charles W. McKay. Mattie P. Wiley
Myra Green	Howard M. Campbell William G. Fore, Jr Robert M. Jones Howard R. Simpson Jim R. Wilck
Vicky S. Page	(none)

Myra Green will be appointed to the Central Virginia Regional Library Board for a term of four years beginning July 1, 2011 and ending June 30, 2015.

In Re: Public Hearing – VDOT Six-Year Plan

Chairman Fore announced that this was the date and time scheduled for a joint public hearing with the Virginia Department of Transportation on the proposed Secondary Six-Year Plan for FY 2012 through FY 2017 in Prince Edward County and on the Secondary System Construction Budget for FY 2012. Notice of this hearing was advertised according to law in the Friday, May 20, 2011 and Friday, June 3, 2011 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Randy Hamilton, VDOT Resident Administrator, said, “Mr. Chairman, Board members, good evening. My name is Randy Hamilton, Virginia Department of Transportation. Section 33.1-70.01 of the *Code of Virginia*, as amended, requires that the County Board of Supervisors, in conjunction with the Department of Transportation, formulate a Six Year Secondary Road Improvement Plan Priority List. This is currently done on a yearly basis. Tonight’s Public Hearing is being conducted for Fiscal Years 2012 through 2017. The purpose of this Public Hearing is to receive the public comments on the proposed Secondary Six Year Plan for Fiscal Years 2012-2013 through 2016-2017 in Prince Edward County and on the Secondary System Construction Budget for Fiscal 2012-2013. Let me first point out that the Six Year Plan is not a construction plan, but rather an allocation plan. In other words, over the next six years, we’ll allocate the money to the projects listed for the construction on that road.

“At this time, I’ve got the working draft, I’ll go through the priorities. As you can see, the funding coming into Prince Edward County is telecommunication fees; I can speak for the whole district, I mean,

that was all that was received this year for all the counties within the Lynchburg District. If you go to Page Two, you'll see the first four items are Residency functions, County-wide traffic services, county-wide rural additions, county-wide engineering, county-wide right of way. And then the first project you see is Route 643, Back-Hampden-Sydney Road, from eight hundredth of a mile west of Route 644, 57 hundredths of a mile east of Route 644. Then you have Route 619, Lockett Road; this is in Bridge Funds, to replace an existing bridge. Then you have Route 601, Aspen Hill Road, from one hundredths of a mile north of Route 460 to one hundredths of a mile south of Route 619. The plan that's – the working draft that's before the Board is basically a continuation of last years' plans; Project Two was completed and combined, no projects were added for funding. Okay? At this time, we'll solicit comments from the public concerning this priority list. I would ask of anyone wishing to speak, come forward and speak into the microphone so that we can have a clear recording of your comments; also please state your name and magisterial district for the record. Let me remind you that this is a Public Hearing and not a question and answer session, so as not to prolong the hearing for everyone; anyone with questions can reserve them until after the hearing, and I'll be happy to discuss them at a time that's convenient for all."

Chairman Fore opened the public hearing.

There being no one wishing to speak, Chairman Fore closed the public hearing.

Mr. Hamilton said, "Mr. Chairman, at the close of the hearing, it's up to the Board's prerogative to pass the draft."

Supervisor Wilck made a motion to approve the Resolution for County Six-Year Road Plan and Construction Priority List; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

RESOLUTION FOR COUNTY SIX-YEAR ROAD PLAN
AND CONSTRUCTION PRIORITY LIST

At a regular meeting of the Board of Supervisors of the County of Prince Edward, held at the Prince Edward County Courthouse, Board of Supervisors Room, on June 14, 2011 at 7:30 p.m.

Members:	Chairman William G. Fore, Jr.	Vote: Aye
	Vice Chairman Howard F. Simpson	Aye
	Howard M. Campbell	Aye
	Don C. Gantt	Aye
	Robert M. Jones	Aye
	Charles W. McKay	Aye
	Jim Wilck	Aye
	Mattie P. Wiley	Aye

On motion of Mr. Wilck, which carried by a vote of 8 to 0, the following was adopted:

WHEREAS, Sections 33.1-23 and 33.1-23.4 of the 1950 *Code of Virginia*, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan and budget; and

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2011/12 through 2016/17) as well as the Construction Priority List (2011/12) on June 14, 2011 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, the Virginia Department of Transportation, appeared before the board and recommended approval of the Six-Year Plan for Secondary Roads (2011/12 through 2016/17) and the Construction Priority List (2011/12) for Prince Edward County;

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Prince Edward County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2011/12 through 2016/17) and Construction Priority List (2011/12) are hereby approved as presented at the public hearing.

In Re: Public Hearing – Through Truck Restrictions on Route 735 and Route 600, Village of Rice

Chairman Fore announced that this was the date and time scheduled for a public hearing on the proposed restriction of “Through Trucks” on the entire length of State Route 735, from its eastern terminus with U.S. 460 to its western terminus with U.S. 460, and the entire length of State Route 600, from its eastern terminus with U.S. 460 to its western terminus with U.S. 460, in the village of Rice in Prince Edward County. Notice of this hearing was advertised according to law in the Friday, May 20, 2011 and

Friday, June 3, 2011 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Fore opened the public hearing.

Reverend Wallace questioned the ability for the two businesses along the road to drive their trucks there; Supervisor Simpson stated they will not be affected.

There being no one further wishing to speak, Chairman Fore closed the public hearing.

Supervisor Jones made a motion to approve the Resolution to Request the Virginia Department of Transportation to Restrict Through Truck Traffic on State Route 735 in the Village of Rice, County of Prince Edward, Virginia; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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A RESOLUTION TO REQUEST THE VIRGINIA DEPARTMENT OF TRANSPORTATION
TO RESTRICT THROUGH TRUCK TRAFFIC ON STATE ROUTE 735
IN THE VILLAGE OF RICE
COUNTY OF PRINCE EDWARD, VIRGINIA

At a regular meeting of the Board of Supervisors of the County of Prince Edward, held at the Prince Edward County Courthouse, Board of Supervisors Room, on June 14, 2011 at 7:00 p.m.

Members:	Chairman William G. Fore, Jr. Vice Chairman Howard F. Simpson Howard M. Campbell Don C. Gantt Robert M. Jones Charles W. McKay Jim Wilck Mattie P. Wiley	Vote: Aye Aye Aye Aye Aye Aye Aye Aye
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On motion of Mr. Jones, which carried by a vote of 8 to 0, the following was adopted:

WHEREAS, the Board of Supervisors of the County of Prince Edward, Virginia is interested in promoting the health, safety and welfare for the citizens of Prince Edward County, including the prevention of accidents and injuries caused by large truck traffic in residential areas; and

WHEREAS, State Route 735 (Pisgah Church Road) is approximately 0.4 miles in length and is residential in nature, with 13 residences and one church; and

WHEREAS, large trucks traveling on State Route 735 create a safety concern for the residents and are not compatible with the neighborhood; and

WHEREAS, the east and west termini of State Route 735 are U.S. 460, which provides optimal alternate routing for truck traffic; and

WHEREAS, the functional classification of State Route 735 is rural major collector; and

WHEREAS, the Board of Supervisors commits to asking the Prince Edward County Sheriff's Department to strenuously enforce this proposed through truck restriction; and

WHEREAS, the County of Prince Edward is required to conduct and transcribe a public hearing for the proposed restrictions, in accordance with Section 46.2-809 of the *Code of Virginia*, as amended; and

WHEREAS, Board of Supervisors considered the public testimony at the public hearing prior to submitting its request to the Virginia Department of Transportation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Prince Edward, Virginia, on this 14th day of June, 2011, that the Virginia Department of Transportation is hereby requested to restrict through truck traffic on State Route 735 (Pisgah Church Road); and

BE IT FURTHER RESOLVED, that U.S. 460 (Prince Edward Highway) be designated as the alternate route for said truck traffic.

Supervisor Jones made a motion to approve the Resolution to Request the Virginia Department of Transportation to Restrict Through Truck Traffic on State Route 600 in the Village of Rice, County of Prince Edward, Virginia; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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A RESOLUTION TO REQUEST THE VIRGINIA DEPARTMENT OF TRANSPORTATION
TO RESTRICT THROUGH TRUCK TRAFFIC ON STATE ROUTE 600
IN THE VILLAGE OF RICE
COUNTY OF PRINCE EDWARD, VIRGINIA

At a regular meeting of the Board of Supervisors of the County of Prince Edward, held at the Prince Edward County Courthouse, Board of Supervisors Room, on June 14, 2011 at 7:00 p.m.

Members:	Chairman William G. Fore, Jr.	Vote:	Aye
	Vice Chairman Howard F. Simpson		Aye
	Howard M. Campbell		Aye
	Don C. Gantt		Aye
	Robert M. Jones		Aye
	Charles W. McKay		Aye
	Jim Wilck		Aye
	Mattie P. Wiley		Aye

On motion of Mr. Jones, which carried by a vote of 8 to 0, the following was adopted:

WHEREAS, the Board of Supervisors of the County of Prince Edward, Virginia is interested in promoting the health, safety and welfare for the citizens of Prince Edward County, including the prevention of accidents and injuries caused by large truck traffic in residential areas; and

WHEREAS, State Route 600 (Rice’s Depot Road) is approximately 1.1 miles in length and is residential in nature, with 34 residences and one church; and

WHEREAS, large trucks traveling on State Route 600 create a safety concern for the residents and are not compatible with the neighborhood; and

WHEREAS, the east and west termini of State Route 600 are U.S. 460, which provides optimal alternate routing for truck traffic; and

WHEREAS, the functional classification of State Route 600 is rural major collector; and

WHEREAS, the Board of Supervisors commits to asking the Prince Edward County Sheriff’s Department to strenuously enforce this proposed through truck restriction; and

WHEREAS, the County of Prince Edward is required to conduct and transcribe a public hearing for the proposed restrictions, in accordance with Section 46.2-809 of the *Code of Virginia*, as amended; and

WHEREAS, Board of Supervisors considered the public testimony at the public hearing prior to submitting its request to the Virginia Department of Transportation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Prince Edward, Virginia, on this 14th day of June, 2011, that the Virginia Department of Transportation is hereby requested to restrict through truck traffic on State Route 600 (Rice’s Depot Road); and

BE IT FURTHER RESOLVED, that U.S. 460 (Prince Edward Highway) be designated as the alternate route for said truck traffic.

In Re: Public Hearing – Special Use Permit – Longwood Real Estate Foundation

Chairman Fore announced that this was the date and time scheduled for a public hearing on the request by the Longwood University Real Estate Foundation for a Special Use Permit, in accordance with the A-1 Zoning requirements to operate a “woodyard” on a parcel identified as Tax Map Parcel 70-A-4,

located on U.S. 460 Westbound near the Nottoway County line. Notice of this hearing was advertised according to law in the Friday, May 27, 2011 and Friday, June 3, 2011 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mrs. Alecia Daves-Johnson stated the Longwood University Real Estate Foundation has submitted a Special Use Permit in accordance with the A-1 Zoning requirements to operate a “wood yard” on a parcel identified as Tax Map parcel 70-A-45 which is located on U.S. 460 Westbound near the Nottoway County border. The 17.6 acre parcel will initially be used to store sawdust and woodchips for use by the Longwood University bio-mass boiler which is used to supply all of the heat and hot water to campus. This site will supplant a currently leased site on U.S. 15 South in Worsham. VDOT has visited the site and has deemed there is adequate site distance for the commercial entrance.

Mrs. Daves-Johnson added that any lands held in ownership by the Commonwealth are not subject to the County’s Zoning ordinance, that there are some alignments with the County’s Comprehensive Plan and would also support existing industries in the area. She then stated that the Foundation estimates ten tractor-trailer trucks per day

Chairman Fore questioned the proximity of the surrounding residences; Mrs. Daves-Johnson stated one parcel is approximately 125 acres, and another is not inhabited. Part of the 17 acre parcel is in Nottoway, although all development will be in the Prince Edward County side of the border. Nottoway has been contacted and approves of the use.

Chairman Fore opened the public hearing.

Louise Waller, Longwood University, stated Longwood University burns sawdust to provide the heat and hot water for the campus which saves the University over \$1 million each year. She said the Real Estate Foundation will hold the property for one year until the University can purchase the parcel. Other wood debris will also be used. The University plans to place a tub grinder in the back of the property on the Prince Edward County and Nottoway County border, and will have a wooded buffer surrounding the grinder.

Supervisor Gantt stated his concerns regarding the noise from the tub grinder.

There being no one further wishing to speak, Chairman Fore closed the public hearing.

Supervisor Wilck made a motion to approve the Special Use Permit request from the Longwood University Real Estate Foundation; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: Public Hearing – Amendment to Zoning Ordinance – Personal Services

Chairman Fore announced that this was the date and time scheduled for a public hearing on an amendment to the Prince Edward County Zoning Ordinance which would allow “Personal Services” as a use in the Agriculture Conservation (A-1) District by Special Use Permit. Notice of this hearing was advertised according to law in the Friday, May 27, 2011 and Friday, June 3, 2011 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mrs. Daves-Johnson stated “Personal Services” is defined as establishments or places of business engaged in the provision of frequently or recurrently needed services of a personal nature. Typical uses include beauty and barber shops; grooming of pets; seamstresses, tailors, or shoe repairs; florists; and Laundromats and dry cleaning stations serving individuals and households.”

Chairman Fore opened the public hearing.

There being no one wishing to speak, Chairman Fore closed the public hearing.

Supervisor Jones made a motion to approve the amendment to the Prince Edward County Zoning Ordinance to allow “Personal Services” as a use in the Agriculture Conservation (A-1) District by Special Use Permit; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: Public Hearing – Zoning Amendments

Chairman Fore announced that this was the date and time scheduled for a public hearing on an amendment to the Prince Edward County Zoning Ordinance which would establish a definition and use classification for “Truck Yard” and amend the existing Agriculture definition to include “aquaculture.” Notice of this hearing was advertised according to law in the Friday, May 27, 2011 and Friday, June 3, 2011 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mrs. Daves-Johnson stated the definition for a “Truck Yard” is a structure or land used or intended to be used primarily to accommodate the parking or storage of trucks, truck trailers, or truck tractors in active use. A truck yard may include, as incidental uses only, facilities for the service or repair of vehicles.

Supervisor Gantt asked how it would affect citizens that currently have trucks. Mrs. Daves-Johnson stated this primarily applies to a parking lot and will not apply to those with trucks parked at their business. Supervisor Jones added existing businesses are grandfathered in. Discussion followed.

Mrs. Daves-Johnson then reviewed the definition for “aquaculture activities,” stating it means the cultivation, production, and raising of the natural products of water or activities related to the hatchery, nursery, and maintenance of the product, including tanks, settling facilities, wet storage areas of containers, culture containers, intake and discharge structures, or activities related to the cultivation and maintenance of algae or other feed stocks.”

Chairman Fore opened the public hearing.

There being no one wishing to speak, Chairman Fore closed the public hearing.

Supervisor Gantt made a motion to approve the amendment to the Prince Edward County Zoning Ordinance to establish the definition and use classification for “Truck Yard,” and to amend the existing Agriculture definition to include “aquaculture”; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

I. Truck Yard

A. Definition

“Truck Yard” is a structure or land used or intended to be used primarily to accommodate the parking or storage of trucks, truck trailers, or truck tractors in active use. A truck yard may include, as incidental uses only, facilities for the service or repair of vehicles.

B. Use Classification

Allow as Industrial Use Type by Special Use Permit in C1 (General Commercial) and I1 (General Industrial) districts, with Use and Design Standards as described below.

C. Use and Design Standards

Truck Terminal and Truck Yard Facilities.

General Standards:

1. To provide for the safe and orderly use of land for parking, servicing, repairing or storage of trucks in active use in a manner that minimizes adverse environmental impacts of such a use upon the surrounding area
2. The site design shall mitigate existing and potential noise, dust, fumes, traffic, and other adverse environmental impacts affecting neighboring residential and commercial areas. Techniques may include, but are not limited to, walls, fences, buffer zones, landscaping and other mitigating measures.
3. Factors such as adequate paving, striping of truck parking stalls, adequate site drainage, and lighting should be used to ensure safe operation of the facility.
4. The site shall, to the extent reasonably feasible, be located so as to provide for direct vehicular ingress and egress to a primary public route.
5. All habitable structures shall be placed on a permanent foundation.
6. Nothing contained herein shall be deemed to authorize or permit the storage of hazardous materials, substances or wastes which are capable of posing an unreasonable risk to health, safety, or property.
7. Trucks and permitted storage shall not be stored within five (5) feet of any required screening wall.
8. Truck parking and permitted storage shall be arranged in parallel rows and shall be striped.

AGRICULTURE – The use of land for the production of food and fiber, including farming, dairying, pasturage, agriculture, horticulture, viticulture, aquaculture activities, and animal and poultry husbandry. A garden accessory to a residence shall not be considered agriculture. The keeping of a cow, pig, sheep, goat, chicken or similar animal shall constitute agriculture regardless of the size of the animal and regardless of the purpose for which it is kept.

B. Use Classification

The aquaculture addition would not alter the existing use classification for Agriculture.

C. Aquaculture Defined

“Aquaculture activities” means the cultivation, production, and raising of the natural products of water or activities related to the hatchery, nursery, and maintenance of the product, including tanks, settling

facilities, wet storage areas of containers, culture containers, intake and discharge structures, or activities related to the cultivation and maintenance of algae or other feed stocks

In Re: Request for Youth Empowerment Center

Jacqueline Lester Ghee, Executive Director of the Youth Empowerment Center, requested the Board reconsider its decision to not fund the Youth Empowerment Center, citing the various services that the Center provides, including parenting classes and job-seeking skills in cooperation with Social Services. She added that there are approximately 20 children in attendance currently, ages 6-12; in July, approximately 20 are signed up, ages 13-18.

Supervisor Wiley made a motion to make a one-time appropriation of \$5,000 to the Youth Empowerment Center.

After some discussion, the motion failed:

Aye: William G. Fore, Jr.
Charles W. McKay
Howard F. Simpson
Mattie P. Wiley

Nay: Howard M. Campbell
Don C. Gantt
Robert M. Jones
Jim R. Wilck

In Re: Appointment of County Attorney and Deputy County Attorneys

On motion of Supervisor Jones and adopted by the following vote:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

the Prince Edward County Board of Supervisors approved the re-appointment of James R. Ennis as County Attorney, and the re-appointments of Brian Butler and Morgan Greer as Deputy County Attorneys from July 1, 2011 to June 30, 2012.

In Re: Highway Matters

Mrs. Jorg Huckabee-Mayfield, Transportation and Land Use Director, provided an update on VDOT activities and projects:

- Maintenance forces will mow along primary and secondary routes, make surface repairs, boom axe and respond to customer concerns
- Route 623 over Sandy River – the road will be closed from April 11 to July 15 for bridge replacement. A signed detour using Routes 612 and 611 will be in place.
- Route 633 over Bush River – The bridge will be narrowed to one 11' lane for repairs
- A speed study was requested for Schultz Mill Road (Route 632) between Route 628 (Mountain Creek Road) and Route 629 (Gallion Road). We will install Reverse Curve Left and Right Signs with a 30 MPH Advisory Speed Plate at curves on the unpaved and paved sections of Route 632; sign installation is pending
- After review of a request to install NO U TURN Signs at the intersection of Route 15 and Route 628; a NO U-TURN sign will be installed in the south median nose facing the Route 15 southbound left turn lane
- VDOT has received a request for a SCHOOL BUS STOP AHEAD sign be placed between 12219 and 11971 Howardsville Turnpike; this request is under review
- VDOT has received a request for a speed limit study on Route 683 (Stokes Road). This investigation is under review
- The Draft Secondary Six Year Plan has been provided to the Board of Supervisors for review and Public Hearing

In Re: Highway Matters – State Route 701

Mrs. Sarah E. Puckett, Assistant County Administrator, stated that for the past six months, staff has been working with Supervisor Charles McKay to assist citizens living at the end of State Route 701 (Washout Road), which is a state-maintained gravel road that dead-ends on the west side of Briery Creek Lake Wildlife Management Area (WMA).

John and Jane Lee live at the end of SR 701 (Washout Road); their home is located on land which is an in-holding within the state wildlife management area. They have lived peaceably next to the WMA for many years, until early last year when the Department of Game and Inland Fisheries had erected trailblazer signs in numerous locations around the WMA, and specifically on Route 604 (Abilene Road) inviting public access to the Briery Creek WMA. The new signs have caused a significant increase in the vehicular and boat trailer traffic on SR 701 (Washout Road). This has caused a problem for the Lees, as their driveway has become the cul-de-sac. Also, there are now a lot of late night visitors to the end of the road; a log has been kept by Jane Lee since October of 2010. The Lees have spoken with the Sheriff's

Department, and Sheriff Harris has increased patrols by county deputies. However, the road is quite remote and by the time a deputy can arrive to the area, the visitor/trespasser has departed.

County staff has spoken on a number of occasions with VDOT and VDGIF, including one on-the-ground meeting late last fall with representatives of both agencies, the Lees and Supervisor McKay. The Department of Game and Inland Fisheries is reluctant to take down the trailblazer signs, as their mission is to provide public access to these public lands. VDOT has no funds and no solution to the problem. This spring, the County did cause supplemental signs to be installed that let the public know that there is no boat ramp. The County believes that the two state agencies are providing inadequate public facilities to accommodate the public access that is caused by the state road and the state recreational facility. The burden of the state's inadequate facilities has now become a daily "nuisance" for the Lees.

On Friday, June 3, 2011, Supervisor McKay, the County Administrator and the Assistant County Administrator took Delegate James Edmunds to meet with the Lees to discuss the situation. Delegate Edmunds suggested that the Lees request that the Board of Supervisors take action to abandon the section of SR 701 through their property. Following Board action, Delegate Edmunds will then forward the County's request to VDOT and VDGIF and will endeavor to assist the County and the Lees with a remedy. The Lees have made this request to the County.

According to VDOT's Board of Supervisors manual, there are two circumstances for abandoning a road that is part of the secondary system of state highways: 1) when the Board decides that no public necessity exists, or 2) the safety and welfare of the public would be best served by abandoning the section of the road. County staff believes that reason two – safety and welfare of the public – best matches this situation as there is a failure to provide adequate roadway facilities for the traveling public to turn around, there is a failure to provide adequate parking facilities for users of the WMA, and at present, the state right-of-way allows vehicular traffic to drive to the edge of the water, with only an unlocked pole gate stopping a vehicle from driving into the lake.

Chairman Fore questioned the benefit to abandonment of the road; Mrs. Puckett stated it would take the road from the state system and VDOT would have to cause there to be a public turn-around. She stated Delegate Edmunds has expressed a willingness to act in the County's behalf. Discussion followed.

Mr. James Ennis, County Attorney, stated the decisions will be made at a different level, although none of those decisions can take place without this request being granted by the Board of Supervisors.

Supervisor McKay made a motion to announce the intent of the Board of Supervisors to abandon the section of Washout Road (Route 701) as shown on the plat provided by the Lee's [from +/- 1.9 miles from its intersection with Route 666 to the end of the state right-of-way at Briery Creek Lake], provide formal written notice to the Commissioner of Transportation, and post a Willingness Notice to hold a public hearing; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: FY 12 County Budget

On motion of Supervisor McKay and carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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the Board approved the following Annual Resolution of Appropriation for the Fiscal Year Ending June 30, 2012 and the FY 12 Budget General Appropriations:

ANNUAL RESOLUTION OF APPROPRIATION OF THE COUNTY OF PRINCE EDWARD FOR THE FISCAL YEAR ENDING JUNE 30, 2012

A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 2012 for the operating budget and the Capital Improvements Program for the County of Prince Edward and to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.

The Prince Edward County Board of Supervisors does hereby resolve on this 14th day of June 2011 that, for the fiscal year beginning on July 1, 2011, and ending on June 30, 2012, the following sections are hereby adopted.

Section 1. The cost centers shown on the attached letter labeled FY2011-2012 Appropriations are hereby appropriated from the designated estimated revenues as approved by the Board of Supervisors on June 14, 2011 for FY 2011-2012.

Section 2. Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.

Section 3. All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies and by Category for the Schools.

Section 4. The Social Services Board is separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the Social Services Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within its respective funds in any amount.

Section 5. The School Board is separately granted authority for implementation of the appropriated funds for their respective operations. Appropriations for the School Board are by Category. By this resolution the School Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within a category. Transfer of funds between categories requires prior Approval of the Board of Supervisors.

Section 6. The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to another within the same Fund with the exception of Constitutional Officers for the efficient operation of government. Transfers into or out of a department of a Constitutional Officer requires prior approval of the Board of Supervisors.

Section 7. All outstanding encumbrances, both operating and capital, at June 30, 2011* shall be re-appropriated to the FY2012 fiscal year to the same cost center and account for which they are encumbered in the previous year.

Section 8. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects, or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee and submitted to the Board of Supervisors for final approval. Such funds must be applied to the purpose for which they were originally approved.

Section 9. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the

completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance, resolution or other action changes or eliminates the appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2011 and appropriations as they are made in the FY 2012 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase of \$10,000.00 as long as funds are available from the funding sources and approve all change orders for reduction of contracts.

Section 10. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate action, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between departments and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2011 and appropriations in the FY 2012 Budget.

Section 11. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the Federal Government to the level approved by the responsible state or federal agency.

Section 12. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds as deemed necessary up to amounts budgeted or in accordance with any existing bond resolutions that specify the matter in which transfers are to be made.

Section 13. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance. The Treasurer is authorized and directed to credit all interest received from the investment of all County funds to the General fund, with the exception of the School Fund (which will be allowed to maintain a fund balance), School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.

Section 14. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing policy and applicable state statutes.

- Section 15. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.
- Section 16. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors for information not less frequently than monthly.
- Section 17. Subject to the qualifications in this resolution contained, all appropriations are declared to be a maximum, conditional and proportionate appropriations – the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the even the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.
- Section 18. All revenues received by an agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board without the consent of the Board of Supervisors being first obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.
- Section 19. Allowances out of any of the appropriations made in this resolution by any or all County departments, commissions, bureaus, or agencies under the financial control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the same rate as that established by the internal revenue service and shall be subject to change by the County Administrator from time to time to maintain like rates.
- Section 20. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this resolution shall be and the same are hereby repealed.
- Section 21. This resolution shall become effective on July 1, 2011.

Listed below are the appropriations for each County Department and Fund:

<u>FUND AND FUNCTION</u>	<u>AMOUNT</u>
<u>General Fund</u>	
11010 Board of Supervisors	\$ 119,860
12110 County Administrator	474,679
12210 Legal Services	66,643
12240 Independent Auditor	36,000
12310 Commissioner of Revenue	274,191
12320 Assessor	15,000
12410 Treasurer	358,687
12510 Information Technology	102,880
13100 Electoral Board & Officials	40,206
13200 Registrar	92,659
21100 Circuit Court	53,750
21200 General District Court	9,850
21300 Magistrates	3,725
21600 Clerk of Circuit Court	453,329
21800 Law Library	4,300
22100 Commonwealth's Attorney	604,396
22200 Victim Witness Assistance Program	56,279
31200 Sheriff	1,654,498
31201 Sheriff – Courts	353,648
32200 Volunteer Fire Departments	487,800
32300 Ambulance & Rescue Squad	76,000
32400 Forest Fire Prevention	14,448
32500 Emergency Services	45,917
33200 Regional Jail/Juvenile Detention	195,000
34100 Building Official	93,064
35100 Animal Control	124,390
35300 Medical Examiner	500
36100 Biosolids Monitor	87,449
42300 Refuse Disposal	1,171,695
42600 Litter Control	4,570
42610 Sandy River Reservoir	30,000
43200 General Properties	684,516
43400 Cannery	55,582
51100 Health Department	167,761
52500 Crossroads Services Board	62,643
53500 Comprehensive Services Act	906,326
53501 Other Welfare/Donations	71,236
68100 Community College	12,277
71100 Parks & Recreation	97,350
72200 Museums	11,000
73500 Public Library	166,559
81100 Planning	185,340
81200 Community Development	44,250
81500 Economic Development	91,813
81600 Tourism	82,762
82400 Soil & Water Conservation	13,615
83500 Cooperative Extension Office	61,192
91000 General Expense	422,805
93000 Transfers Out	8,859,828

94000	Capital Projects	49,000
95000	Debt Service	712,493
TOTAL GENERAL FUND		\$ 19,863,761
<u>Forfeited Assets Fund</u>		\$ 0.00
(To be expended only on order of the Board of Supervisors)		
<u>CDA Special Levy Fund</u>		\$ 0.00
(To be expended only on request of the Poplar Hill CDA)		
<u>Welfare Fund</u>		\$ 2,761,176
(To be expended only on order of the Social Services Board)		
<u>School Fund</u>		
(To be expended only on order of the School Board)		
61000 – Instruction	\$20,440,149	
62000 – Administration, Health, Attendance	1,704,215	
63000 – Pupil Transportation	1,874,756	
64000 – Operation & Maintenance	2,045,490	
65000 – School Food Service	11,760	
66000 – Facilities	150,000	
97000 – Debt Service	761,607	
Total	\$	26,987,977
<u>School Cafeteria Fund</u>		\$ 1,087,070
(To be expended only on order of the School Board)		
<u>Landfill Construction Fund</u>		\$ 800,000
(To be expended only on order of the Board of Supervisors)		
<u>Water Fund</u>		\$ 4,245,000
<u>Sewer Fund</u>		\$ 1,458,112
<u>Retiree Benefits Fund</u>		\$ 25,176
(To be expended only on order of the Board of Supervisors)		
<u>Economic Development Fund</u>		\$ 0.00
(To be expended only on order of the Board of Supervisors)		
<u>Piedmont Court Services Fund</u>		\$ 527,272
(To be expended only on order of the Board of Supervisors)		

TOTAL APPROPRIATIONS

\$ 57,755,544

The Treasurer is authorized and directed to transfer from the General Fund to the Welfare Fund, School Fund, and Retiree Benefits Fund such sums as may be needed to meet the foregoing appropriations. The Treasurer is authorized and directed to credit all interest received from the investment of all county funds to the General Fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.

In Re: Line of Duty Program

Mr. Bartlett stated the General Assembly pushed the cost of the Line of Duty Program down to the local governments. This Act provides certain benefits to eligible “high hazard” employees and volunteers while acting within their authorized duties. Effective July 1, 2011, the cost of the benefits will shift from the State to the local employing governmental agency, which will be responsible for funding the cost of all active claims for health care benefits and future claims for death and healthcare benefits. Prince Edward County has no current active claims.

Local governments can 1) purchase coverage from the Line of Duty Fund managed by VRS, 2) opt out of VRS and individually fund, or 3) opt out of VRS and group self fund through VACoRP.

Localities have until July 30, 2011 to make a decision regarding FY2011-2012 and July 1, 2012 to make a permanent decision. If a local government opts out of the VRS program, that decision is irrevocable. VACoRP has developed a risk-pool for this benefit.

Stephanie Heintzleman, VACo, reviewed details of the options with the Board of Supervisors.

Supervisor McKay made a motion to approve the resolution of Irrevocable Election Not to participate in Line of Duty Act Fund, with correction, thereby opting out of the VRS; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

Supervisor Campbell made a motion to authorize the County Administrator to sign the Irrevocable Election Not to Participate in Line of Duty Act Fund, the Line of Duty Addendum to the Member

Agreement for Virginia Association of Counties Group Self Insurance Risk Pool, and the Resolution Transmittal Letter; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: Water Project Update

Mr. Fred Pribble, Draper Aden Associates, stated that on June 6, 2011, representatives from Draper Aden met with Susan Douglas, Director of Technical Services and conducted a telephone conference with Bill Thompson, District Engineer, VDH, Danville Field Office and Mitch Childry, Field Director, Danville Field Office. The result was an agreement that appears to resolve all the outstanding issues concerning the PER and allows the approval of the PER.

Mr. Pribble stated an additional pilot study will be done during August to collect additional bench samples, primarily for operational purposes to confirm disinfection by-products. He added the intake would be protected by a buoy and boom to prevent unauthorized access; an ordinance would be required prior to operation to prevent trespassers. He said the filter design does meet the requirements of the Virginia regulations.

Chris Robards, Crowder Construction, reviewed an update on the pricing and stated the pricing set forth previously is still valid.

Supervisor Wilck stated that he spoke with other engineers regarding the difference in pricing.

Mr. Bartlett asked about the approximate cost of the required bench test; Mr. Pribble said it would cost between \$8,000 to \$10,000; it could be done within the Interim Agreement as it currently exists. He added this bench test must be done in the hottest part of the summer, and that 80% of what has been done to date will be applicable to the raw water if it is pumped to Farmville.

Mr. Bartlett stated there is a savings of \$132,000 not spent from the original contract of \$1,976,000; part of that can be used to pay for the \$8,000 to \$10,000 bench test.

Chairman Fore stated the Board could proceed as 80% of what has been done to date will be applicable to the water in the Sandy River Reservoir for any project.

Supervisor Jones made a motion to proceed with the bench test of the Sandy River Reservoir in August; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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In Re: County Administrator's Report

Mr. Bartlett stated representatives from Hurt & Proffitt were in attendance to provide an update on the State Route 628 project.

Mr. Earl Dickerson, Hurt & Proffitt, stated he would provide an update on the State Route 628 Project, at what point the project is on its schedule and what will be going on the next few months, relative to the public bidding. The bidding would be advertised based on acceptable funding from the owner to be a criteria for the project to move forward; the Board can reject all bids when they come in. The project is currently waiting on VDOT's review of the plans and specifications, and are awaiting approval to proceed with the advertisement and return with bids on or around August 1 (2011) and report to the Board during the meeting in August (2011). He said if the Board accepts a price submitted, the next step is in securing the necessary right of way.

Mr. Bartlett said VDOT is willing to provide \$500,000 to insure that the intersection of Dominion Drive and Route 15 will not have to be redone once VDOT does their upgrades to Route 15, which is scheduled for 2013. While VDOT is providing \$500,000, the engineering estimate cost is approximately \$980,000. This includes the right of way; the utility relocation will be paid for by VDOT, as they are using mainly federal funding for the Route 15 improvements, which cannot be used on a Revenue Sharing project. Once the County goes for bids, the total cost of the entire project will be determined and the Board can then make a decision as to whether or not to move forward. The developer will be contacted at that

point to see where he is on his project and there is a possibility of creating a service district to help fund some of the project.

Mr. Dickerson stated the timing offers a very competitive situation from the building standpoint. Advertisements will be placed in the Richmond, Lynchburg, and Farmville newspapers, along with the Valley Construction News.

Supervisor Wilck asked about the status of the project. Mr. Bartlett said Mr. Fowler received the equity needed and met with the banks earlier in the day.

Supervisor Campbell asked the location of the pre-bid hearing; Mr. Dickerson stated it would be held in a centrally located spot in Farmville.

Mr. Bartlett stated representatives of Davenport met with the Town of Farmville and Prince Edward County on June 14, 2011 to gain a full understanding of the financial system for the Town's water and sewer. He said the cash flow will support approximately a \$16-\$20 million revenue bond. He said an evaluation of the Town's system would have to be done prior to any bank issuing a revenue bond; he stated they would also require an evaluation of the system's existing useful age. The Town's engineer will do that at a cost of \$10,000; the Town has requested \$5,000 to assist with the payment for the evaluation, which would be complete in approximately 30 days.

Supervisor Wilck made a motion to approve payment of \$5,000 for the cost estimate for the evaluation of the Town of Farmville's water and sewer system; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

Mr. Bartlett reported that Supervisor Campbell held a Prospect District Community meeting, during which a citizen reported a house on Dry Bridge Road had an odor issue which was possibly a failure of the septic system. Mr. Paul Freed, with the Health Department, investigated and found the house was vacant and the source of the odor was rotting meat and not a failing septic system.

Mr. Bartlett stated that two years ago, schedules at convenience sites were changed with various sites closed on various days. A complaint was received from a citizen requesting a change in that schedule; Mr. Bartlett recommended the schedule being left as is for the time being as a change would affect a number of the convenience sites.

Mr. Bartlett then reported Buggs Island Telephone planned Wireless Broadband in twelve counties; funding had been received from the federal stimulus and the Tobacco Commission. He said the project is still active and is anticipated to reach Prince Edward County in approximately eight months.

Mr. Bartlett advised the Board that the County's revenues are strong, and the delinquent tax collections have seen a 30% increase over last year, at \$520,000 to date, compared to about \$400,000 for all of 2010.

Mr. Bartlett then stated one employee in the Administrator's office has been out on medical leave and another position is currently being filled by a part-time employee; he requested authorization to advertise for a full-time Administrative Assistant position for of which is contained in both the current budget and the FY12 budget.

Supervisor Simpson made a motion to authorize the County Administrator to advertise for a full-time Administrative Assistant position in the Administrator's office; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: Mattie P. Wiley

In Re: Committee Report – Volunteer Fire Department Capital Financing

Mr. Bartlett stated the Volunteer Fire Department Capital Financing Committee (Supervisors Gantt, McKay and Wilck) met on May 25, 2011 to discuss various plans to provide assistance to the Volunteer Fire Departments in procuring Capital Equipment. The Committee then met with and informed the Fire Association of their recommendations and received comments from the Association. The Committee recommends the Board of Supervisors provide \$500,000 to the Fire Association subject to the following stipulations:

- 1) The Fire Association would decide how much each Department would receive.

- 2) The funds can only be used for capital equipment purchases or to pay off existing debt service.
- 3) There would be a Loan Origination fee of 1.5%.
- 4) The funds are to be repaid to the County over a period of 5-15 years, the exact time frame to be determined.
- 5) The Fire Association could charge interest on the funds and keep the interest charges in an effort to build a revolving loan fund for future use.
- 6) If funds are not repaid by a department in any given year, the County would withhold a portion of or all of that department's annual funding depending on the payment agreement.
- 7) This is a one-time funding infusion.
- 8) The rescue squads are eligible to receive funds from this loan.

Supervisor Gantt stated that at their next meeting, they will discuss how to best implement this process. Chairman Fore stated that books need to be kept and controls need to be in place. Discussion followed.

Supervisor Jones made a motion to provide \$500,000 to the Fire Association subject to the stipulations as set forth by the Volunteer Fire Department Capital Financing Committee, with a promise to come up with a plan to control the funds; the motion carried:

<p>Aye: William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley</p>	<p>Nay: None</p>	<p>Abstain: Howard M. Campbell</p>
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In Re: Surplus Vehicles

Mr. Bartlett provided a listing of county vehicles from the Sheriff's Department deemed to be surplus. He said Ron Van Eps, Maintenance Supervisor, is in the process of evaluating the vehicles to determine if any is appropriate for county employee use and to determine the best method of disposal.

Supervisor Wiley made a motion to declare the vehicles surplus and authorize the County Administrator to properly dispose of each vehicle, or place one in service for county employees; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

In Re: Request from Town – Letter of Support for Virginia Main Street Program

Mr. Bartlett stated the Town of Farmville has requested a letter of support from the Board of Supervisors for an application the Town will be submitting for acceptance into the Virginia Main Street Program. Applications are due June 16, and the Virginia Main Street Program is a competitive program, with only four recipients.

The Town would also like the Board to consider a donation of office space for the Main Street Coordinator that would be hired if the Town’s application is successful. The Board might consider one of the vacant offices located on the second floor of the Moore Building. The County could also contribute the cost of utilities and access to office equipment. This would be a five year commitment.

Mr. Bartlett added that it may be six months to a year before the recipient is chosen.

Supervisor Simpson made a motion to approve a letter of support to the Town of Farmville and to approve a five-year donation of office space, utilities and access to office equipment; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck
Mattie P. Wiley

Nay: None

In Re: Redistricting

Mr. Bartlett reported a letter has been received from the U.S. Department of Justice, approving the pre-clearance. He stated the County can move forward with the preparation for the elections.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of May 2011, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of May 2011, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of May 2011, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the May 2011 ridership report from PERT and ordered it to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of May 2011, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor McKay and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

the meeting was adjourned at 9:25 p.m.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2011
Item No.: 6-c
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Consent Agenda - Review of Accounts & Claims

Summary: The bill list for June 2011 is attached for your review.

Attachments: June 2011 Bill List

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

FROM DATE- 7/01/2011
TO DATE- 7/01/2011

6/29/2011

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$163,273.44
125	DARE FUND	\$2,013.76
501	WATER FUND	\$108,247.00
741	PIEDMONT COURT SERVICES FUND	\$4,357.03
	TOTAL	277,891.23

AP375H
6/29/2011
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 7/01/2011 -- 7/01/2011

BEFORE CHECKS
PAGE 1

MAJOR# ACCT# 011010	VENDOR NUMBER BOARD OF SUPERVISORS	VENDOR NAME BOARD OF SUPERVISORS	INV#	DESCRIPTION	AMOUNT
5307	31421	Public Official Liability VACORP	P4379	PUBLIC OFFICIAL LIAB	2,100.00 2,100.00 * 2,100.00 **
012110	COUNTY ADMINISTRATOR				
2700	31421	Worker's Compensation VACORP	5250 WK COMP611	WORKERS COMPENSATION	68.75 68.75 *
3320	20600	Maintenance Service Contr KEY OFFICE SUPPLY	397915	COPIER SERV CONTRACT	707.00 707.00 *
5210	11894	Postal Services BUSINESS CARD	0460 PUCKETT611	POSTAGE	9.00 9.00 *
5230	11894 23933 30439	Telecommunications BUSINESS CARD NTELOS US CELLULAR	0460 PUCKETT611 165866886 611 816442183 611	CASE & CHARGER PHONE PHONE	49.98 2,762.63 280.00 3,092.61 *
5305	31421	Motor Vehicle Insurance VACORP	P4379	AUTO INSURANCE	448.00 448.00 *
5307	31421	Public Official Liability VACORP	P4379	PUBLIC OFFICIAL LIAB	394.00 394.00 *
6001	11902 13369 20600 20600 20600	Office Supplies BUSINESS DATA OF VA, INC. DIAMOND SPRINGS KEY OFFICE SUPPLY KEY OFFICE SUPPLY KEY OFFICE SUPPLY	20100716 11393100 611 396805 397330 397880	NORTON ANTIVIRUS WATER & EQUIP RENTAL FILE FOLDERS INDEX TABS CASSETTES	29.95 22.45 17.97 1.65 98.00 170.02 *
6012	22950	Books and Subscriptions MUNICIPAL CODE CORP	207488	CODE ON INTERNET	550.00 550.00 * 5,439.38 **
012210	LEGAL SERVICES				
2700	31421	Worker's Compensation VACORP	5250 WK COMP611	WORKERS COMPENSATION	8.00 8.00 * 8.00 **
012310	COMMISSIONER OF REVENUE				
2700	31421	Worker's Compensation VACORP	5250 WK COMP611	WORKERS COMPENSATION	38.50 38.50 *

AP375H
6/29/2011
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 7/01/2011 -- 7/01/2011

BEFORE CHECKS
PAGE 2

MAJOR# ACCT# 5210	VENDOR NUMBER 22058	VENDOR NAME Postal Services M&W PRINTERS INC	INV# 70470	DESCRIPTION POSTAGE-PP FORMS	AMOUNT 1,800.00 *
5230	13325	Telecommunications TREASURER OF VIRGINIA	T234747	ONLINE SERVICE	78.05 *
6001	11902 22058	Office Supplies BUSINESS DATA OF VA, INC. M&W PRINTERS INC	20100716 70470	NORTON ANTIVIRUS PERSONAL PRPTY FORMS	29.95 2,000.00 2,029.95 * 3,946.50 **
012410	TREASURER			ACCOUNT TOTAL	1,800.00 *
2700	31421	Worker's Compensation VACORP	5250 WK COMP611	WORKERS COMPENSATION	46.25 46.25 *
5230	10105 10105 13325 13325 21319	Telecommunications AT&T AT&T TREASURER OF VIRGINIA TREASURER OF VIRGINIA CENTURYLINK	392 3454 611 392 3454 611 CO38978 T234747 309344949 611	PHONE PHONE ONLINE SERVICE ONLINE SERVICE PHONE	36.13 36.13 16.84 78.06 74.31 241.47 *
5410	25483	Lease/Rent Equipment PITNEY BOWES FINANCL SERV	6924195 JUN11	POSTAGE MTR LEASE	1,002.00 1,002.00 *
5510	28220	Travel-Mileage SHANABERGER MABLE	TAV CONF 611	MILEAGE	190.74 190.74 *
5530	28220	Travel-Subsistence & Lodg SHANABERGER MABLE	TAV CONF 611	LODGING	491.16 491.16 *
6001	22058	Office Supplies M&W PRINTERS INC	70151	PRINTING PRPTY BILLS	6,050.00 6,050.00 * 8,021.62 **
012510	INFORMATION TECHNOLOGY			ACCOUNT TOTAL	6,050.00 *
3160	11902 11902 11902 11902 11902	Professional Services BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC.	20100716 20100721 20100721 20100721 20100722	TRAVEL EXPENSE TRAVEL EXPENSE LODGING MEALS TRAVEL EXPENSE	125.00 125.00 80.24 11.25 125.00 466.49 * 466.49 **
012510	MAJOR TOTAL			ACCOUNT TOTAL	8,021.62 **

AP375H
6/29/2011
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 7/01/2011 -- 7/01/2011

BEFORE CHECKS
PAGE 3

MAJOR#	VENDOR	INVT#	DESCRIPTION	AMOUNT
ACCT#	NUMBER			
013200	REGISTRAR			
2700	31421 Worker's Compensation VACORP	5250 WK COMP611	WORKERS COMPENSATION	14.75
			ACCOUNT TOTAL	14.75 *
			MAJOR TOTAL	14.75 **
021100	CIRCUIT COURT			
2700	31421 Worker's Compensation VACORP	5250 WK COMP611	WORKERS COMPENSATION	6.75
			ACCOUNT TOTAL	6.75 *
			MAJOR TOTAL	6.75 **
021200	GENERAL DISTRICT COURT			
5230	21319 Telecommunications CENTURYLINK 30439 US CELLULAR	310039005 611 816442183 611	PHONE-GEN DIST COURT PHONE	42.75
				22.87
			ACCOUNT TOTAL	65.62 *
6030	20600 Non-Capital Equipment KEY OFFICE SUPPLY 20600 KEY OFFICE SUPPLY	396974 396976	BOOKCASE CALCULATOR	199.00
				55.39
			ACCOUNT TOTAL	254.39 *
			MAJOR TOTAL	320.01 **
021300	SPECIAL MAGISTRATES			
6001	20600 Office Supplies KEY OFFICE SUPPLY 20600 KEY OFFICE SUPPLY	396676 396709	OFFICE SUPPLIES OFFICE SUPPLIES	365.34
				91.27
			ACCOUNT TOTAL	456.61 *
			MAJOR TOTAL	456.61 **
021600	CLERK OF THE CIRCUIT COURT			
2700	31421 Worker's Compensation VACORP	5250 WK COMP611	WORKERS COMPENSATION	63.00
			ACCOUNT TOTAL	63.00 *
5230	10105 Telecommunications AT&T 21319 CENTURYLINK	392 5145 611 309863799 611	PHONE PHONE	42.53
				78.18
			ACCOUNT TOTAL	120.71 *
5880	18663 Technology Trust Funds ILS/MANATRON INC	55928	ANTIVIRUS RENEWAL	198.00
			ACCOUNT TOTAL	198.00 *
6001	12267 Office Supplies CASKIE GRAPHICS INC	25494	CASEBINDERS	381.82
			ACCOUNT TOTAL	381.82 *
			MAJOR TOTAL	763.53 **

AP375H
6/29/2011
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 7/01/2011 -- 7/01/2011

BEFORE CHECKS
PAGE 4

MAJOR# ACCT# 021800	VENDOR NUMBER LAW LIBRARY	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	21319	Telecommunications CENTURYLINK	309478607 611	PHONE	37.56 * 37.56 **
022100		COMMONWEALTH'S ATTORNEY			
2700	31421	Worker's Compensation VACORP	5250 WK COMP611	WORKERS COMPENSATION	67.75 * 67.75 *
6012	31675	Books and Subscriptions VA LAWYERS WEEKLY	0356139 611	SUBSCRIPTION	349.00 * 349.00 * 416.75 **
022200		VICTIM WITNESS ASSISTANCE PROGRAM			
2700	31421	Workmen's Compensation VACORP	5250 WK COMP611	WORKERS COMPENSATION	9.50 * 9.50 *
5510	28060	Travel-Mileage SAMS CINDY	MILEAGE 611	MILEAGE	51.00 * 51.00 * 60.50 **
031200		SHERIFF			
2700	31421	Worker's Compensation VACORP	5250 WK COMP611	WORKERS COMPENSATION	2,322.25 * 2,322.25 *
3110	32131	Animal Care/Services WAL-MART COMMUNITY/GEMB	2117 SHERIFF611	DOG FOOD	59.64 * 59.64 *
3170	22347	Drug Testing MEDTOX LABORATORIES INC	5201194888	DRUG TESTING	50.00 * 50.00 *
3310	14527	Repairs/Maintenance ELECOM INC	31435 31436	REMOVED RADIO/SIREN INSTALL RADIO/SIREN	52.75 1,014.46 1,067.21 *
3311	14300	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	73369 73492 73543 73677 73821 74012	INSPECTION/OIL CHNG OIL CHG/AIR FILTER REPLACE SPARK PLUGS INSTALL CAGE/CONSOLE OIL CHG/REPAIR BRAKE CHARGE BATTERY	67.30 96.33 350.65 216.53 482.79 36.75

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	14300	EAST END MOTOR CO INC	74031	OIL CHG	38.95
	15920	FOURTH STREET MOTOR CO	SHERIFF 611	REPAIR HOOD	461.80
	29199	THIRD ST WRECKER SERVICE	7747	TOWING SERVICE	125.00
	29199	THIRD ST WRECKER SERVICE	7762	TOWING SERVICE	125.00
		Telecommunications			2,001.10 *
	20905	KINEX TELECOM INC	110601 0020	HOSTING/DATA BACKUP	39.90
	21319	CENTURLINK	309468838 611	PHONE	10.51
	21319	CENTURLINK	309625478 611	PHONE	62.28
	30439	US CELLULAR	918210747 611	PHONE	645.68
		Motor Vehicle Insurance			758.37 *
5305	31421	VACORP	P4379	AUTO INSURANCE	13,899.00
		Travel-Subsistence & Lodg			13,899.00 *
5530	11894	BUSINESS CARD	0555 SHERIFF611	MEALS & LODGING	386.11
	16653	GOLDMAN ROBERT	MEALS 611	MEALS	20.99
		Dues & Association Member			407.10 *
5810	12318	CNTRL VA CRIMINAL JUSTICE	1270	DUES	10,075.00
		Office Supplies			10,075.00 *
6001	11894	BUSINESS CARD	0555 SHERIFF611	FEES	89.82
	11902	BUSINESS DATA OF VA, INC.	20100722	ROUTER	52.47
	13369	DIAMOND SPRINGS	27961300 611	WATER & EQUIP RENTAL	84.40
	15380	FARMVILLE PRINTING	SHERIFF 611	ENVELOPES	267.00
	20600	KEY OFFICE SUPPLY	395272	CARDS	17.96
	20600	KEY OFFICE SUPPLY	395530	NOTE PADS/CALENDARS	22.27
	20600	KEY OFFICE SUPPLY	395936	OIL	9.99
	20600	KEY OFFICE SUPPLY	395972	INK	46.98
	20600	KEY OFFICE SUPPLY	396411	CARD STOCK PAPER	10.99
	28757	STAPLES ADVANTAGE	8018685910	OFFICE SUPPLIES	720.41
	29137	THE PRODUCT CENTER	726345343	PRINTER CARTRIDGES	697.16
	32131	WAL-MART COMMUNITY/GEMB	2117 SHERIFF611	OFFICE SUPPLIES	289.60
		Vehicle & Powered Equip F			2,309.05 *
6008	11894	BUSINESS CARD	0555 SHERIFF611	GAS	203.01
		Vehicle & Powered Equip S			203.01 *
6009	14300	EAST END MOTOR CO INC	73498	TIRES	456.33
	14300	EAST END MOTOR CO INC	73543	TIRES	302.49
	14300	EAST END MOTOR CO INC	73910	TIRES	469.32
	14300	EAST END MOTOR CO INC	73917	TIRES	467.28
	14300	EAST END MOTOR CO INC	74188	TIRES	469.32
	15150	FARMVILLE AUTO PARTS	53818	AIR FILTER	21.23
	15150	FARMVILLE AUTO PARTS	55012	BATTERY	114.99
		Police Supplies			2,300.96 *
6010	28432	SIRCHIE FINGER PRINT LABS	37379	EVIDENCE SUPPLIES	217.52
					217.52 *

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PRINCE EDWARD
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MAJOR# ACCT# 6017	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
031201	28592	SOUTHERN POLICE EQUIP CO	149213	TASER	824.95 *
					824.95 *
					36,495.16 **
2700	31421	Worker's Compensation VACORP	5250 WK COMP611	WORKERS COMPENSATION	711.75 *
					711.75 *
					711.75 **
032200		VOLUNTEER FIRE DEPARTMENT			
7002		Payment to Rice VFD			
	12024	C W WILLIAMS	539210	NOZZLE REPAIR	17.45
	14527	ELECOM INC	31392	RADIO REPAIR	60.00
	31844	DOMINION VA POWER	4500495009 611	ELECTRIC SERVICE	296.66
					374.11 *
					374.11 **
033200		REGIONAL JAIL & DETENTION			
3196		Purchase of Services - Ja			
	14933	FAMILY PRESERVATION SERV	49571	ELECTRONIC MONITORIN	540.00
	25375	PIEDMONT RGNL JUVENILE	1024	JUVENILE DETENTION	8,775.00
					9,315.00 *
					9,315.00 **
034100		BUILDING OFFICIAL			
2700	31421	Worker's Compensation VACORP	5250 WK COMP611	WORKERS COMPENSATION	128.75 *
					128.75 *
5230	30439	Telecommunications US CELLULAR	816442183 611	PHONE	29.88 *
					29.88 *
5305	31421	Auto Insurance VACORP	P4379	AUTO INSURANCE	448.00 *
					448.00 *
5307	31421	Public Official's Liabili VACORP	P4379	PUBLIC OFFICIAL LIAB	131.00 *
					131.00 *
5530	21498	Travel-Subsistence & Lodg LEATHERWOOD COY	EXPENSES 611	MEALS	8.25 *
					8.25 *
5540	21498	Travel-Convention & Educa LEATHERWOOD COY	EXPENSES 611	MTG REGISTRATION	15.00 *
					15.00 *

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PRINCE EDWARD
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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5880	29642	2% Blg Permit Surcharge TREASURER OF VIRGINIA	PERMIT LEVY 611	2% PERMIT LEVY	212.01 *
6012	11894	Books and Subscriptions BUSINESS CARD	0460 PUCKETT611	CODE BOOKS	212.01 *
035100		ANIMAL CONTROL			1,066.00
2700	31421	Worker's Compensation VACORP	5250 WK COMP611	WORKERS COMPENSATION	1,066.00 *
3110	27524	Vet Care RIDGE ANIMAL HOSPITAL	101024 611	VET SERVICE	2,038.89 **
3310	12726	Repairs/Maintenance COMPRO COMPUTERS	1132	COMPUTER REPAIR	160.75
5110	31844	Electrical Services DOMINION VA POWER	0890745003 611	ELECTRIC SERVICE	160.75 *
5230	30439	Telecommunications US CELLULAR	816442183 611	PHONE	46.00
5305	31421	Motor Vehicle Insurance VACORP	P4379	AUTO INSURANCE	46.00 *
8202	11016	Equipment BUTLER SCHEIN ANIMAL HLTH	P911638	EUTHANASIA DRUGS	200.00
035300		MEDICAL EXAMINER			200.00 *
3110	29459	Professional Health Serv TREASURER OF VIRGINIA	BAILEY VERNARD	CORONER	94.80
	29459	TREASURER OF VIRGINIA	BLACK MICHAEL S	CORONER	94.80 *
036100		BIOSOLIDS MONITORING			68.51
2700	31421	Worker's Compensation VACORP	5250 WK COMP611	WORKERS COMPENSATION	68.51 *
5230	30439	Telecommunications US CELLULAR	816442183 611	PHONE	897.00
					897.00 *
					55.46
					55.46 *
					1,522.52 **
					20.00
					20.00
					40.00 *
					40.00 **
					125.75
					125.75 *
					28.12
					28.12 *

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PRINCE EDWARD
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MAJOR# ACCT# 5305	VENDOR NUMBER 31421	VENDOR NAME Auto Insurance VACORP	INV# P4379	DESCRIPTION AUTO INSURANCE	AMOUNT
042300		REFUSE DISPOSAL			ACCOUNT TOTAL 448.00 MAJOR TOTAL 448.00 * 601.87 **
2700	31421	Worker's Compensation VACORP	5250 WK COMP611	WORKERS COMPENSATION	ACCOUNT TOTAL 2,565.50 MAJOR TOTAL 2,565.50 *
3310	28596	Repairs/Maintenance SOUTHERN STATES	95816	WEED KILLER	ACCOUNT TOTAL 20.95 MAJOR TOTAL 20.95 *
3311	28596	Repairs & Maint-Auto & Eq SOUTHERN STATES	11109	STRAPS/GLOVES	ACCOUNT TOTAL 18.94 MAJOR TOTAL 18.94 *
3841	14723 29029	Purchase of Serv - Recycli EMANUEL TIRE OF VIRGINIA SYNERGY RECYCLING LLC	468065 92014	TIRE RECYCLING ELECTRONIC RECYCLING	ACCOUNT TOTAL 421.20 MAJOR TOTAL 1,595.43 2,016.63 *
5110	28640 31844 31844 31846 31846 31846 31846 31846	Electrical Services SOUTHSIDE ELECTRIC COOP DOMINION VA POWER DOMINION VA POWER DOMINION VA POWER DOMINION VA POWER DOMINION VA POWER DOMINION VA POWER DOMINION VA POWER	114379 001 611 5181167213 611 8970737501 611 0670040567 611 1144204110 611 7471653571 611 8601161519 611 9176847250 611	DH SITE LEACHATE PUMP SCALEHOUSE CELL C PUMP STATION GREEN BAY SITE WORSHAM SITE PROSPECT SITE LANDFILL SITE	ACCOUNT TOTAL 48.00 MAJOR TOTAL 80.86 62.39 14.19 50.53 42.56 61.66 33.10 393.29 *
5230	10105 10105 10105 21319 21319 21319 21319 21319 30439 31335 31335	Telecommunications AT&T AT&T AT&T CENTURYLINK CENTURYLINK CENTURYLINK CENTURYLINK US CELLULAR VERIZON VERIZON	223 1595 611 392 9223 611 574 4166 611 309326764 611 309480181 611 309553498 611 309615846 611 309714661 611 816442183 611 248 5696 611 736 2828 611	PHONE PHONE PHONE PHONE PHONE PHONE PHONE PHONE PHONE PHONE	ACCOUNT TOTAL 64.61 MAJOR TOTAL 40.22 45.42 49.11 49.16 79.90 44.44 55.29 25.62 48.19 72.50 574.46 *
5305	31421	Motor Vehicle Insurance VACORP	P4379	AUTO INSURANCE	ACCOUNT TOTAL 897.00 MAJOR TOTAL 897.00 *
6030	11894	Non-Capital Equipment BUSINESS CARD	0460 PUCKETT611	REFRIGERATOR	ACCOUNT TOTAL 100.00 MAJOR TOTAL 100.00 * 6,586.77 **

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MAJOR# ACCT# GENERAL PROPERTIES	VENDOR NUMBER GENERAL PROPERTIES	VENDOR NAME	INVOICE NUMBER	DESCRIPTION	AMOUNT
2700	31421	Worker's Compensation VACORP	5250 WK COMP611	WORKERS COMPENSATION	919.25
3310	24086	Repairs/Maintenance OK TERMITE & PEST CONTROL	JUNE 2011	EXTERMINATING SERVIC	919.25 *
3311	14300	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	74573	INSPECTION	150.00
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379 002 611	SRR LIGHTS	150.00 *
	31844	DOMINION VA POWER	1230385005 611	ROY CLARK MONUMENT	16.00 *
	31844	DOMINION VA POWER	9670710004 611	SHOP	29.16
	31846	DOMINION VA POWER	4951935099 611	SHERIFF DEPT SHED	21.77
	31846	DOMINION VA POWER	5856894620 611	WORSHAM CLERK OFFICE	28.69
5230	21319	Telecommunications CENTURYLINK	310441360 611	PHONE	7.42
	30439	US CELLULAR	816442183 611	PHONE	38.49
5301	31421	Boiler Insurance VACORP	P4379	BOILER INSURANCE	125.53 *
5302	31421	Fire Insurance VACORP	P4379	FIRE INSURANCE	72.36
	31421	VACORP	P4379	FIRE INSURANCE	79.67
	31421	VACORP	P4379	FIRE INSURANCE	152.03 *
5305	31421	Auto Insurance VACORP	P4379	AUTO INSURANCE	1,621.00
6005	32131	Janitorial Supplies WAL-MART COMMUNITY/GEMB	2238 CO ADM 611	VACUUM BELTS	1,621.00 *
6007	10900	Repairs and Maintenance S AYERS BLDG. & SUPPLY CO	198134	HEDGE TRIMMER	14,979.00
	13369	DIAMOND SPRINGS	11393100 611	WATER & EQUIP RENTAL	4,201.00
6009	32131	Vehicle & Powered Equip S WAL-MART COMMUNITY/GEMB	2238 CO ADM 611	FREON/ADAPTER KIT	668.00
043400	CANNERY				19,848.00 *
2700	31421	Worker's Compensation VACORP	5250 WK COMP611	WORKERS COMPENSATION	2,690.00
					2,690.00 *
					5.26
					5.26 *
					14.28
					22.45
					36.73 *
					44.81
					44.81 *
					25,608.61 **
					174.25
					174.25 *

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3310	12032	Repairs & Maintenance C & L MACHINE & WELDING	159222	PIPE & FITTINGS	126.30 *
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	44435 001 611	ELECTRIC SERVICE	72.29 *
6001	11902	Office Supplies BUSINESS DATA OF VA, INC.	20100721	SOFTWARE	59.90
	11902	BUSINESS DATA OF VA, INC.	20100722	SWITCH AND USB MOUSE	47.16
	20600	KEY OFFICE SUPPLY	397668	WIRELESS MOUSE	24.95
6005	32131	Janitorial Supplies WAL-MART COMMUNITY/GEMB	2238 CO ADM 611	CLEANING SUPPLIES	132.01 *
053500	COMPREHENSIVE SERVICES ACT				91.55
3160	CSA Programs				91.55 *
	11894	BUSINESS CARD	JUNE 2011	FOSTER CARE	73.03
	12280	CENTRA HEALTH	7102 611	PROFESSIONAL SERVICE	136.00
	12280	CENTRA HEALTH	7336 611	PROFESSIONAL SERVICE	1,088.00
	12280	CENTRA HEALTH	7528 611	PROFESSIONAL SERVICE	1,088.00
	12280	CENTRA HEALTH	7912 611	PROFESSIONAL SERVICE	1,088.00
	12280	CENTRA HEALTH	7932 611	PROFESSIONAL SERVICE	1,088.00
	12929	CROSSROADS SERVICES BD	FAPT/CPMT 611	PROFESSIONAL SERVICE	2,705.00
	16672	GRAFTON SCHOOL INC	1854 611	PROFESSIONAL SERVICE	4,172.50
	16672	GRAFTON SCHOOL INC	2068 611	PROFESSIONAL SERVICE	4,346.00
	16672	GRAFTON SCHOOL INC	3197 611	PROFESSIONAL SERVICE	4,058.00
	17372	HARLAN RONALD & SARAH	JUNE 2011	FOSTER CARE	448.00
	19805	JONES BRITTANY	JUNE 2011	FOSTER CARE	455.00
	21805	LOGAN LETRICIA R	JUNE 2011	FOSTER CARE	1,221.00
	31326	VELEZ CHRISTINA	JUNE 2011	FOSTER CARE	402.50
	32131	WAL-MART COMMUNITY/GEMB	JUNE 2011	FOSTER CARE	97.74
3180	Administrative				22,466.77 *
	28220	SHANABERGER MABLE	CSA 611	ADMINISTRATIVE FEE	150.00
053501	OTHER WELFARE/SOCIAL SERVICES				150.00 *
5666	21808	Arts Challenge Grant LONGWOOD CNTR FOR VISUAL	FY10-11 GRANT	ARTS CHALLENGE GRANT	22,616.77 **
081100	PLANNING				2,494.00
2700	31421	Worker's Compensation VACORP	5250 WK COMP611	WORKERS COMPENSATION	2,494.00 *
				ACCOUNT TOTAL	2,494.00 **
				ACCOUNT TOTAL	2,494.00 **
				ACCOUNT TOTAL	148.50
				MAJOR TOTAL	148.50 *

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	30439	US CELLULAR Telecommunications	816442183 611	PHONE	49.74 *
5510	13108	Travel-Mileage DAVES-JOHNSON ALECIA	EXPENSES 611	MILEAGE	172.33
	13108	DAVES-JOHNSON ALECIA	EXPENSES 611	TOLLS & PARKING	9.10
5530	13108	Travel-Subsistence & Lodg DAVES-JOHNSON ALECIA	EXPENSES 611	MEALS	181.43 *
081500		ECONOMIC DEVELOPMENT			42.49
					42.49 *
					422.16 **
2700	31421	Worker's Compensation VACORP	5250 WK COMP611	WORKERS COMPENSATION	171.75
5210	11894	Postal Services BUSINESS CARD	2078 CARNEY 611	POSTAGE	79.87
5230	30439	Telecommunications US CELLULAR	816442183 611	PHONE	79.87 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	2078 CARNEY 611	MEALS	23.87
6001	11894	Office Supplies BUSINESS CARD	2078 CARNEY 611	FEES	23.87 *
081600		TOURISM			11.80
					11.80 *
2700	31421	Worker's Compensation VACORP	5250 WK COMP611	WORKERS COMPENSATION	31.72
5110	31846	Electrical Services DOMINION VA POWER	0675198071 611	ELECTRIC SERVICE	31.72 *
	31846	DOMINION VA POWER	1059387447 611	ELECTRIC SERVICE	319.01 **
5210	11894	Postal Services BUSINESS CARD	0460 PUCKETT611	SHIPPING CHARGES	8.25
083500		COOPERATIVE EXTENSION OFFICE			8.25 *
3199	29913	Purchase of Service - Oth TREASURER VA TECH	4TH QTR 611	4TH QTR SUPPORT	330.51
					106.62
					437.13 *
					26.76
					26.76 *
					472.14 **
					9,484.94
					9,484.94 *

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	DESCRIPTION	AMOUNT
5230	21319	Telecommunications CENTURYLINK	309520098	PHONE	92.73 *
					92.73 *
				ACCOUNT TOTAL	9,577.67 **
091000		GENERAL EXPENSE			
5804	29937	COBRA Health Insurance ANTHEM BCBS	JULY 2011	COBRA INSURANCE	530.00 *
				ACCOUNT TOTAL	530.00 *
				MAJOR TOTAL	530.00 **
094000		CAPITAL PROJECTS			
0002	12260	Computer System CAS SEVERN	AS400 611	AS400	3,680.00
	12726	COMPRO COMPUTERS	1131	LAPTOP (SM)	1,292.45
				ACCOUNT TOTAL	4,972.45 *
0024	22462	Cannery MILLS HEATING & AIR	STEAM LINES 2/2	REPLACE STEAM LINES	7,641.50 *
				ACCOUNT TOTAL	7,641.50 *
0028	12077	Prospect Depot VDOT Grant CJMW ARCHITECTURE	14253	CONST DOCUMENTS/PERMT	8,278.21 *
				ACCOUNT TOTAL	8,278.21 *
				MAJOR TOTAL	20,892.16 **
				FUND TOTAL	163,273.44

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
031299	29128	TEE'S PLUS	351608	DARE T-SHIRTS	2,013.76
0001		Expenditures - Dare Donat			2,013.76 *
				ACCOUNT TOTAL	2,013.76 *
				MAJOR TOTAL	2,013.76 **
				FUND TOTAL	2,013.76

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
094000	12937	SRR Water Treatment Proje CROWDER CONSTRUCTION CO	14	WATER TREATMNT SYSTEM	108,247.00
				ACCOUNT TOTAL	108,247.00 *
				MAJOR TOTAL	108,247.00 **
				FUND TOTAL	108,247.00

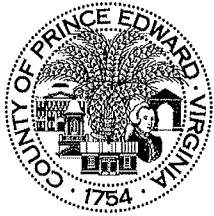
MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021400	PIEDMONT COURT SERVICES				
2700	31421	Worker's Compensation VACORP	5250 WK COMP611	WORKERS COMPENSATION	69.00 *
5210	25483	Postal Services PITNEY BOWES FINANCL SERV	6947601 JN11	POSTAGE METER LEASE	202.00 *
5230	10105	Telecommunications AT&T	392 8161 611	PHONE	136.25 *
5540	15953	Travel - Convention and E FRED PRYOR SEMINARS	12725827	TRAINING	339.00
	15953	FRED PRYOR SEMINARS	374969	DVD'S & BOOKS	307.90
	31306	VCCJA	TRAINING 611	TRAINING	175.00
	999999	VGIA	MTG REGIST 611	TRAINING	105.00
5560	999999	CCJB Meetings BLACKSTONE HERB COTTAGE	PCCJB MTG 611	PCCJB MTG	926.90 *
6001	26525	Office Supplies QUILL CORPORATION	4865663	USB FLASH DRIVES	326.00 *
097001	PCS SUPERVISION FEES EXPENDITURES				
5420	28724	PCS - Lease/Rent of Build SRP CORPORATION LLC	RENT 611	RENT	103.88
6006	17346	PCS - Janitorial Services HARDY PAGE	JUNE 2011	CLEANING SERVICE	103.88 *
					1,764.03 **
				ACCOUNT TOTAL	2,383.00
				ACCOUNT TOTAL	2,383.00 *
				ACCOUNT TOTAL	210.00
				MAJOR TOTAL	210.00 *
				FUND TOTAL	2,593.00 **
				TOTAL DUE	4,357.03
				TOTAL DUE	277,891.23

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____

_____ Title _____ Date _____

_____ Title _____ Date _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2011
Item No.: 6-d
Department: County Administration
Staff Contact: Sheila Martin/Barbara Poulston
Issue: Consent Agenda - Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2011
 Item No.: 6-e
 Department: County Administrator
 Staff Contact: W.W. Bartlett
 Issue: Appropriations and Budget Amendments

Summary:

The first item amends the FY11 budget to reflect the receipt of the state grant for STEPS and placing the funds back into the General Fund's fund balance. All documentation has been forwarded to the state, the state has reviewed and approved the documentation and approved the request for repayment.

The FY12 budget amendments reflect the action approved by the Board to provide additional funds for the Library.

Recommendation:

Approve the budget amendment below and appropriate the same funds.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
<u>FY 2011 Budget Amendment</u>						
3(Rev)	100	24040	0120	EECBG-STEPS		\$ 668,000
3(Rev)	100	41050	0100	From General Fund Balance	\$668,000	
<u>FY12 Budget Amendment</u>						
3(Rev)	100	41050	0100	From General Fund Balance		\$ 20,000
4(Exp)	100	73500	5640	Contribution to Library	\$ 20,000	

Motion _____
 Second _____

Campbell _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____
 Wiley _____

Gantt _____
 Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2011
Item No.: 7
Department: VDOT
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters- Monthly VDOT Update

Summary: The VDOT monthly update will be in the Table Pack.

Attachments:

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2011
Item No.: 8
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: FY 11 Crossroads Performance Contract

Summary: Annually, it is necessary for the Board of Supervisors to approve the Crossroads Community Services Board Performance Contract. Attached is a letter from Will Rogers. The entire document is too large to photocopy, but is available for your review prior to the meeting in the County Administrator's office. Attached are pages from the contract that include a summary program services and financial information.

Attachments: Letter from Will Rogers
Financial excerpts of performance contract

Recommendation: Board approval of the FY 2012 Crossroads Performance Contract.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

*Crossroads Community Services Board
P.O. Drawer 248
60 Bush River Drive
Farmville VA 23901-0248
(434) 392-7049 Extension 252, Fax (434) 392-9221
E-mail: wrogers@crossroadscsb.org*

June 29, 2011

Mr. Wade Bartlett
County Administrator, Prince Edward County
PO Box 382, Courthouse Annex, 3rd Floor
Farmville, VA 23901

Dear Mr. Bartlett:

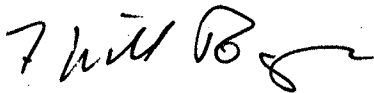
Enclosed is a copy of the Fiscal Year 2012 Performance Contract between Crossroads Community Services Board and the Department of Behavioral Health and Developmental Services (DBHDS). This contract was approved by our Board of Directors on Tuesday, June 28, 2011. It was submitted to DBHDS on Friday, June 17, 2010 after being reviewed by staff and others during an open comment period.

As found in the Code of Virginia, § 37.2-508. Performance contract for mental health, mental retardation, and substance abuse services.

D. No community services board shall be eligible to receive state-controlled funds for mental health, mental retardation, or substance abuse services after September 30 of each year unless (i) its performance contract has been approved by the governing body of each city or county that established it and by the Department; (ii) it provides service, cost, revenue, and aggregate and individual consumer data and information, notwithstanding the provisions of § 37.2-400 or any regulations adopted thereunder, to the Department in the format prescribed by the Department; and (iii) it uses standardized cost accounting and financial management practices approved by the Department.

Therefore I am asking that you present this to the Board of Supervisors for their review and approval. If additional information is needed or you would like me to attend a meeting to discuss, please let me know. Please advise me of the county's action. I am,

Respectfully Yours,



F. Will Rogers
Executive Director

cc. Local Government Performance contract file-2012

Exhibit A: Resources and Services

Crossroads Community Services Board

Consolidated Budget (Pages AF-3 through AF-7)				
Revenue Source	Mental Health Services	Developmental Services	Substance Abuse Services	TOTAL
State Funds	1,830,060	46,608	607,871	2,484,539
Local Matching Funds	341,238	0	0	341,238
Total Fees	5,560,225	7,165,160	63,270	12,788,655
Transfer Fees In/(Out)	0	0	0	0
Federal Funds	81,452	0	562,985	644,437
Other Funds	113,892	211,110	21,060	346,062
State Retained Earnings	0	0	0	0
Federal Retained Earnings	0		0	0
Other Retained Earnings	0	0	33,206	33,206
Subtotal Funds	7,926,867	7,422,878	1,288,392	16,638,137
State Funds One-Time	0		0	0
Federal Funds One-Time	0		0	0
Subtotal One -Time Funds	0	0	0	0
TOTAL ALL FUNDS	7,926,867	7,422,878	1,288,392	16,638,137
Cost for MH/DV/SA	8,334,096	7,422,878	1,332,002	17,088,976
Cost for Services Available Outside of a Program Area (SAOPA) (AP-4)				572,703
Total Cost				17,661,679

Local Match Computation	
Total State Funds	2,484,539
Total Local Matching Funds	341,238
Total State and Local Funds	2,825,777
Total Local Match % (Local/Total State + Local)	12.08%

Administrative Expenses	
Total Admin. Expenses	1,603,560
Total Expenses	17,661,679
Administrative Percent	9.08%

FY 2012 Performance Contract Financial Summary

Exhibit A: Resources and Services

Mental Health (MH) Services

Crossroads Community Services Board

Funding Sources	<u>Funds</u>
<u>FEES</u>	
MH Medicaid Fees	4,939,791
MH Fees: Other	620,434
Total MH Fees	5,560,225
MH Transfer Fees In/(Out)	0
MH NET FEES	5,560,225
<u>FEDERAL FUNDS</u>	
MH FBG SED Child & Adolescent (93.958)	22,712
MH FBG SMI (93.958)	58,740
MH FBG SMI PACT (93.958)	0
MH FBG SMI SWVMH Board (93.958)	0
Total MH FBG SMI Funds (Adult)	58,740
MH FBG Geriatrics (93.958)	0
MH FBG Consumer Services (93.958)	0
Total MH FBG Adult Funds	58,740
MH Federal PATH (93.150)	0
MH Other Federal - DBHDS	0
MH Other Federal - CSB	0
TOTAL MH FEDERAL FUNDS	81,452
<u>STATE FUNDS</u>	
<u>Regional Funds</u>	
MH Acute Care (Fiscal Agent)	0
MH Regional DAP (Fiscal Agent)	0
MH Crisis Stabilization (Fiscal Agent)	0
MH Recovery (Fiscal Agent)	0
MH Other Regional (Fiscal Agent)	0
MH Total Regional Transfer In/(Out)	506,527
Total MH Regional Funds	506,527
<u>Children's Funds</u>	
MH Child & Adolescent Services Initiative	122,534
MH Children's Outpatient	34,008
Total Restricted MH Children's Funds	156,542
MH State Children's Services	0
MH Juvenile Detention	111,724
MH Demo Proj-System of Care (Child)	0
Total Unrestricted MH Children's Funds	111,724
Total MH Children's Funds	268,266

FY 2012 Performance Contract Financial Summary

Exhibit A: Resources and Services

Mental Health (MH) Services

Crossroads Community Services Board

Funding Sources	<u>Funds</u>
<u>Other State Funds</u>	
MH Law Reform	265,194
MH Pharmacy - Medication Supports	126,866
MH Jail Diversion/Service	0
Total Restricted MH Other State Funds	392,060
MH State Funds	428,687
MH State Regional Deaf Services	0
MH State NGRI Funds	0
MH PACT	0
MH Discharge Assistance (DAP)	234,520
MH Geriatric Services	0
Total Unrestricted MH Other State Funds	663,207
Total MH Other State Funds	1,055,267
TOTAL MH STATE FUNDS	1,830,060
<u>OTHER FUNDS</u>	
MH Other Funds	113,892
MH Federal Retained Earnings	0
MH State Retained Earnings	0
MH State Retained Earnings - Regional Prog	0
MH Other Retained Earnings	0
TOTAL MH OTHER FUNDS	113,892
<u>LOCAL MATCHING FUNDS</u>	
MH In-Kind	0
MH Contributions	0
MH Local Other	0
MH Local Government	341,238
TOTAL MH LOCAL FUNDS	341,238
TOTAL MH FUNDS	7,926,867
<u>ONE-TIME FUNDS</u>	
MH FBG SMI (93.958)	0
MH FBG SED Child & Adolescent (93.958)	0
MH State Funds	0
TOTAL MH ONE-TIME FUNDS	0
TOTAL ALL MH FUNDS	7,926,867

FY 2012 Performance Contract Financial Summary

Exhibit A: Resources and Services

Developmental (DV) Services

Crossroads Community Services Board

Funding Sources	Funds
<u>FEES</u>	
DV Medicaid Fees	6,720,200
DV Medicaid ICF/MR	0
DV Fees: Other	444,960
Total DV Fees	7,165,160
DV Transfer Fees In/(Out)	0
DV NET FEES	7,165,160
<u>FEDERAL FUNDS</u>	
DV Other Federal - DBHDS	0
DV Other Federal - CSB	0
TOTAL DV FEDERAL FUNDS	0
<u>STATE FUNDS</u>	
DV State Funds	0
DV OBRA	46,608
Total DV Unrestricted State Funds	46,608
DV Crisis Stabilization (Restricted)	0
TOTAL DV STATE FUNDS	46,608
<u>OTHER FUNDS</u>	
DV Workshop Sales	192,210
DV Other Funds	18,900
DV State Retained Earnings	0
DV Other Retained Earnings	0
TOTAL DV OTHER FUNDS	211,110
<u>LOCAL MATCHING FUNDS</u>	
DV In-Kind	0
DV Contributions	0
DV Local Other	0
DV Local Government	0
TOTAL DV LOCAL FUNDS	0
TOTAL DV FUNDS	7,422,878
<u>ONE-TIME FUNDS</u>	
TOTAL ALL DV FUNDS	7,422,878

FY 2012 Performance Contract Financial Summary

Exhibit A: Resources and Services

Substance Abuse (SA) Services

Crossroads Community Services Board

Funding Sources	Funds
<u>FEES</u>	
SA Medicaid Fees	10,200
SA Fees: Other	53,070
Total SA Fees	63,270
SA Transfer Fees In/(Out)	0
SA NET FEES	63,270
<u>FEDERAL FUNDS</u>	
SA FBG Alcohol/Drug Trmt (93.959)	333,097
SA FBG SARPOS (93.959)	49,736
SA FBG Jail Services (93.959)	0
SA FBG Co-Occurring (93.959)	0
SA FBG New Directions (93.959)	0
SA FBG Recovery (93.959)	0
Total SA FBG A/D Trmt Funds	382,833
SA FBG Women (Includes LINK at 6 CSBs) (93.959)	35,622
SA FBG Prevention-Women (LINK) (93.959)	0
Total SA FBG Women Funds	35,622
SA FBG Prevention (93.959)	144,530
SA FBG Prev-Strengthening Families (93.959)	0
Total SA FBG Prevention Funds	144,530
SA Fed "Returning to Work" (93.243)	0
SA Other Federal - DBHDS	0
SA Other Federal - CSB	0
TOTAL SA FEDERAL FUNDS	562,985
<u>STATE FUNDS</u>	
<u>Regional Funds</u>	
SA Facility Reinvestment (Fiscal Agent)	0
SA Facility Reinvestment Transfer In/(Out)	0
SA Net Facility Reinvestment Funds	0
<u>Other State Funds</u>	
SA Women (Includes LINK at 4 CSBs) - Restricted	900
SA State Funds	530,893
SA Region V Residential	0
SA Jail Services/Juv Detention	0
SA MAT - Medically Assisted Treatment	0
SA SARPOS	30,529
SA Recovery	0
SA HIV/AIDS	45,549
Total Unrestricted SA Other State Funds	606,971
Total SA Other Funds	607,871
TOTAL SA STATE FUNDS	607,871

FY 2012 Performance Contract Financial Summary

Exhibit A: Resources and Services

Substance Abuse (SA) Services

Crossroads Community Services Board

Funding Sources	<u>Funds</u>
 <u>OTHER FUNDS</u>	
SA Other Funds	21,060
SA Federal Retained Earnings	0
SA State Retained Earnings	0
SA State Retained Earnings-Regional Prog	0
SA Other Retained Earnings	33,206
TOTAL SA OTHER FUNDS	54,266
 <u>LOCAL MATCHING FUNDS</u>	
SA In-Kind	0
SA Contributions	0
SA Local Other	0
SA Local Government	0
TOTAL SA LOCAL FUNDS	0
TOTAL SA FUNDS	1,288,392
 <u>ONE TIME FUNDS</u>	
SA FBG Alcohol/Drug Trmt (93.959)	0
SA FBG Women (includes LINK at 6 CSBs) (93.959)	0
SA FBG Prevention (93.959)	0
SA State Funds	0
TOTAL ONE TIME SA FUNDS	0
TOTAL ALL SA FUNDS	1,288,392

FY 2012 Community Services Performance Contract

Exhibit A: Resources and Services

Local Government Tax Appropriations

Crossroads Community Services Board

City/County	Tax Appropriation
Prince Edward County	62,643
Nottoway County	41,200
Lunenburg County	51,000
Cumberland County	28,840
Charlotte County	68,000
Buckingham County	32,960
Amelia County	56,595
Total Local Government Tax Funds:	341,238

FY 2012 Community Services Performance Contract

Exhibit A: Resources and Services

Supplemental Information

Reconciliation of Projected Revenues and (Core Services) Costs by Program Area

Crossroads Community Services Board

	MH Services	DV Services	SA Services	SAOPA *	Total
Total All Funds (Page AF-1)	7,926,867	7,422,878	1,288,392	[REDACTED]	16,638,137
Cost for MH, DV, SA, and SAOPA Services (Page AF-1)	8,334,096	7,422,878	1,332,002	572,703	17,661,679
Difference	-407,229	0	-43,610	-572,703	-1,023,542

* Services Available Outside of a Program Area

Difference results from

Other: 1,023,542

Explanation of Other in Table Above:

Region IV expenditures on behalf of csb

FY 2012 Community Services Performance Contract

Exhibit A: Resources and Services

CSB 100 Mental Health Services

Crossroads Community Services Board

Report for Form 11

Core Services Code	Costs
250 Acute Psychiatric or SA Inpatient Services	\$269,805
310 Outpatient Services	\$2,547,763
320 Case Management Services	\$2,418,714
410 Day Treatment/Partial Hospitalization	\$238,828
425 Rehabilitation or Habilitation	\$819,600
501 Highly Intensive Residential Services	\$1,199,170
510 Residential Crisis Stabilization Services	\$24,156
581 Supportive Residential Services	\$816,060
Total Costs	\$8,334,096

FY 2012 Community Services Performance Contract
Exhibit A: Resources and Services
CSB 200 Developmental Services
Crossroads Community Services Board

Report for Form 21

Core Services Code	Costs
320 Case Management Services	\$750,060
425 Rehabilitation or Habilitation	\$2,297,338
430 Sheltered Employment	\$930,835
501 Highly Intensive Residential Services	\$3,120,560
581 Supportive Residential Services	\$324,085
Total Costs	\$7,422,878

FY 2012 Community Services Performance Contract

Exhibit A: Resources and Services

CSB 300 Substance Abuse Services

Crossroads Community Services Board

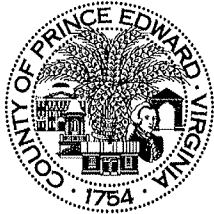
Report for Form 31

Core Services Code	Costs
260 Community-Based SA Medical Detox Inpatient (Hospital) Services	\$46,554
310 Outpatient Services	\$573,161
320 Case Management Services	\$285,158
521 Intensive Residential Services	\$120,906
610 Prevention Services	\$306,223
Total Costs	\$1,332,002

FY 2012 Community Services Performance Contract
Exhibit A: Resources and Services
CSB 400 Services Available Outside of a Program Area
Crossroads Community Services Board

Report for Form 01

Core Services Code	Costs
100 Emergency Services	\$572,703
Total Costs	\$572,703



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2011
Item No.: 9
Department: Planning & Community Development
Staff Contact: Alecia Daves-Johnson, Acting Director Planning & Community Dev.
Issue: Regional Water Supply & Drought Management Plan

Summary: In July 2007, Prince Edward County was awarded a grant from the VA DEQ (Department of Environmental Quality) to prepare a Regional Water Supply and Drought Management Plan. Planners from the County and the Town of Farmville have worked on the project together to develop the regional plan. At the time the grant was awarded, there were three required components to the overall plan:

- Regional Water Supply Plan (Regional Plan)
- Drought Response and Contingency Plan (Drought Management Plan)
- Drought Management Ordinance (Drought Ordinance)

The Regional Plan is near completion, with only the Board’s review of the plan outstanding. It is advisable the Board be provided with a briefing and conduct the review of the plan at a work session. Following this, to meet state requirements, the County must hold a public hearing to adopt the Regional Water Supply Plan and adopt the Drought Response and Contingency Plan as part of the overall Regional Water Supply Plan project. Staff suggests that the County draft a Drought Management Ordinance closer to the time when water withdrawal from the Sandy River Reservoir begins and/or the Authority is operating a public water supply system. Presently any water customers relying on a community system in the County are regulated by the Town of Farmville’s Drought Ordinance. The Drought Ordinance is a separate document used to enforce the Drought Plan and would provide for the voluntary and mandatory restrictions for use of a public water supply system during declared water shortages or water emergencies.

VDEQ expects plans to be adopted and submitted by November 2, 2011. The Town of Farmville has adopted the Regional Water Supply Plan, their Drought Plan, and Drought Management Ordinance.

Attachments: Introduction to the Regional Water Supply Plan
 Draft Pr. Ed. Co. Drought Response and Contingency Plan

- Recommendation:**
- (1) Schedule a work session to review the Regional Water Supply Plan on Thursday, July 28, 2011 at 5:00 p.m.
 - (2) Authorize advertisement of a Public Hearing for the “Pr. Ed. Co. and Town of Farmville Regional Water Supply” and the “Prince Edward County Drought Response and Contingency Plan” at the Board’s August meeting.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	

1.0 INTRODUCTION

1.1 Purpose of the Study

Prince Edward County and the Town of Farmville have prepared this Water Supply Plan to evaluate the current and future water supply needs in Prince Edward County to ensure that the water needs of the people living in the County will be met now and in the future.

The water supply planning process is designed to:

- ◆ Ensure that adequate and safe drinking water is available;
- ◆ Encourage, promote and protect all other beneficial uses of water resources;
- ◆ Encourage, promote, and develop incentives for alternative water sources; and
- ◆ Promote conservation.

This Water Supply Plan was developed to comply with the State Water Control Board's Local and Regional Water Supply Planning Regulation (9 VAC 25-780-10 through 9 VAC 25-780-190, hereinafter, the "Regulation") which establishes a comprehensive water supply planning process for the development of local, regional and state water supply plans.

1.2 General Location and Description

Prince Edward County is located at the crossroads of U.S. 460 and U.S. 15, two of Virginia's primary east-west and north-south transportation corridors. The Town of Farmville is located approximately 65 miles west of Richmond. Prince Edward County is a growing rural county located along the southern bank of the Appomattox River, a tributary of the James River. The County's predominately rural area encompasses approximately 353 square miles. The population in 2000 was 19,720¹; and the estimated population in 2006 was 20,846². The following map shows Prince Edward County's location in relation to the neighboring counties of Charlotte, Appomattox, Buckingham, Cumberland, Amelia, Nottoway, and Lunenburg. A more detailed map of Prince Edward County and the Town of Farmville can be seen in Figure 2.

¹ U.S. Census Bureau.

² Weldon Cooper Center for Public Service.

1.3 Abbreviations Used in This Plan

Throughout this Water Supply Plan, a number of abbreviations are used. The following table provides definitions for each.

Table 1: Abbreviations Used

Abbreviation	Definition
cfs	Cubic Feet per Second
ERC ³	Equivalent Residential Connection
gpd / GPD	Gallons per Day
gph	Gallons per Hour
gpm / GPM	Gallons per Minute
HP	Horse Power
lbs	Pounds
mg	Million Gallons
mgd / MGD	Million Gallons per Day
psi	Pounds per Square Inch
rpm	Rotations per Minute
TDH	Total Dynamic Head
VDEQ	Virginia Department of Environmental Quality
VDGIF	Virginia Department of Game and Inland Fisheries
VDH	Virginia Department of Health
VOF	Virginia Outdoors Foundation

³ ERC = Equivalent Residential Connection or 400 gpd, in accordance with the 1995 Waterworks Regulations.

PRINCE EDWARD COUNTY DROUGHT RESPONSE AND CONTINGENCY PLAN
Prince Edward County, Virginia
ADOPTED - _____

The water resources of Prince Edward County are vital to our quality of life. Prince Edward County receives an average of 41 inches of rainfall annually, spread fairly evenly throughout the year. In most years, rainfall is adequate to maintain and replenish our ground and surface water supplies. However, the occurrence of drought is a normal part of the weather cycle and should be expected. During droughts, water available from streams, rivers, reservoirs and wells can be severely diminished. In addition, water use can increase drastically during periods of low rainfall. Severe drought throughout the Commonwealth from 1999-2002 prompted the state government to adopt 9VAC 25-780 Local and Regional Water Supply Planning regulations which require that local governments develop and adopt a drought response and contingency plan.

The statewide Drought Assessment and Response Plan, dated March 28, 2003, was used as a framework for this Drought Response and Contingency Plan. This Plan closely mirrors the text of that document. This was done in order to provide consistency with the State plan and to utilize the expertise and effort that went into the development of that document.

Important differences between the State Drought Assessment and Response Plan and this local plan include:

1. Drought onset and stage evaluations shall be made by the County staff under advisement from, but responsive to, USGS and the State Drought Monitoring Task Force. County staff shall advise the Board of Supervisors regarding the status of the drought indicators and regarding the declaration of any stage of drought declaration.
2. To the extent possible, local data available from the USGS Groundwater Study, regional stream gages, monitoring wells, reservoir levels, and precipitation data will be utilized in drought stage declarations.

The extent to which rural residents' and communities' drinking water supplies are impacted by drought depends on many factors. Obviously, the more severe and long-lasting the drought is, the greater the impact will be. Responding proactively to a developing water shortage can greatly reduce the risk of serious drinking water shortages during a drought.

The Prince Edward County webpage will provide local officials and citizens with information regarding current drought conditions, recommended responses, and where to get additional information.

This Drought Response Plan is part of an overall water use policy that emphasizes the efficient use of water at all times, not just during drought. Overall water conservation efforts include:

1. **Water Loss Reduction:** Eliminate water leaks and reduce unaccounted-for water.
2. **Water Efficiency:** Improve water use efficiency through education, drought tolerant landscaping, and reuse.
3. **Public Education and Outreach:** Improve the effectiveness of water demand management and drought awareness by increasing public education efforts.

Drought Monitoring:

This plan includes a monitoring framework that relies upon the periodic monitoring of drought indicators to determine drought stages and resulting actions in the County.

At the State level, the Virginia Department of Environmental Quality (DEQ) monitors the National Oceanic and Atmospheric Administration (NOAA) U.S. Drought Monitor and produces information from those reports specific to Virginia on a monthly basis. The Virginia drought map is produced concurrent with the release of NOAA monthly and seasonal outlooks, which usually are released on the Thursday closest to the middle of the month.

County staff will monitor the Drought Map and the advance of drought conditions in the Commonwealth using the drought indicators described herein and other indicators such as the Standardized Precipitation Index, Palmer Drought Severity Index, Crop Moisture Index, Keetch-Byrum Drought Index, and NOAA monthly and seasonal precipitation outlooks.

Local Drought Indicators:

In order to monitor potential drought conditions staff will use four indicators to evaluate drought severity. These indicators include precipitation, stream flow, ground water levels, and reservoir level. Refer to Appendix I for more details on each drought indicator.

Declaration of Drought Stages:

The County will use the four drought indicators: precipitation, stream flows, ground water levels and reservoir levels; as the initial indicators to be considered when advising the Board of Supervisors regarding the declaration of a particular drought stage. The drought stages are watch, warning, and emergency. When indicators exceed the threshold for stage determination, this advisement may be to declare a specific drought stage or may include an explanation of why the particular drought stage should not be declared at that time.

For example, when three of the four drought indicators indicate drought warning conditions, staff will evaluate all other drought information available and, if the majority of information warrants declaration, advise the declaration of a drought warning.

The Board may declare local drought watch, warning or emergencies, adopt emergency ordinances to address those local emergencies, and implement those ordinances prior to the declaration of a Drought Emergency by the Governor of Virginia.

Response to Drought:

Staff will use the following general descriptions of three drought stages when advising the Board of Supervisors concerning drought declarations. These descriptions should not be viewed as absolute requirements for drought designation, but as a mechanism to be used by staff to reach the appropriate drought advisement. The specific response activities that are delineated in Appendix II and Appendix III, for the three drought stages, should be viewed as activities that should be initiated in response to a drought stage declaration. The three drought stages are:

Drought Watch responses are intended to increase awareness of climatic conditions that are likely to precede the occurrence of a significant drought event. During this drought stage, the activities that are suggested are to prepare for the onset of a drought event. The response in this stage is voluntary conservation.

Voluntary conservation involves the reduction of non-essential uses and a general increase in awareness to conserve water. It is unlikely that significant water use reductions will occur at this stage although it is possible that the increased public awareness of water conservation activities may reduce water use up to 5%.

Drought Warning responses are intended to alert the community that the onset of a significant drought event is imminent. Water conservation and contingency plans would begin to be implemented and all users would be encouraged to reduce water use. At this stage, conservation activities are voluntary and may result in reductions in water use of 5-10%.

Drought Emergency responses are those that are required during the height of a significant drought event. During these times, it is likely that some water supplies will not provide the quantity of water needed by all users. Non-essential uses of water should be eliminated. Mandatory water conservation requirements shall be initiated at this stage. Mandatory water conservation activities generally result in water use reductions of 10-15%. Penalties can be enforced for noncompliance with this stage.

Water sources used by community water systems and self supplied water users vary considerably across the County. Water conservation requirements for water users whose source of water supply is a reservoir or a free-flowing stream will likely be different than requirements for a water user who relies entirely on groundwater for water supply. The development of a water conservation and contingency plan that takes into account the nature of a particular water source and the nature of the end use of the water is necessary to assure that proper water conservation activities are instituted at the proper times. In general, water supplies that rely on sources with significant storage (for example, groundwater based systems) will realize greater benefits of water conservation activities initiated early in a drought cycle when compared to supplies that rely solely on free flowing streams. It is likely that individual private well users, especially those who rely on shallow water table wells, will receive the largest benefit from their early individual initiation of water conservation activities.

APPENDIX I DROUGHT INDICATORS

Precipitation Deficits:

Precipitation deficits will be monitored by comparing current precipitation amounts with historical precipitation values as a percent of normal long-term average values. Comparisons will be made using data compiled by the Office of the State Climatologist. Normal long-term average precipitation is defined as the mean precipitation for a thirty-year period of record for the area and time period being evaluated.

Precipitation amounts will be evaluated based on the water year (beginning October 1). Water years are a natural dividing point for water supply drought, as precipitation that falls in the first six months of a water year is analogous to "putting money in the bank." Precipitation that occurs during this six-month period has the potential to recharge ground water, which will sustain stream flows and support withdrawals from wells during the following six-month period when moisture deficits naturally develop as evaporation and plant transpiration generally exceed precipitation. If a precipitation deficit outside of the normal range exists at the end of a water year, the precipitation records will carry forward until a normal condition is reached (i.e. if a precipitation deficit exists on October 1, precipitation records for the previous twelve months will be evaluated until the twelve-month deficit is eliminated).

Streamflow/Spring Discharge:

The Appomattox River streamflow gage (USGS Station 02039500) will be used to monitor streamflow response to drought conditions. Representative daily flow values will be compared with historic flow statistics for the period of record. County staff will access USGS data utilizing the percentile methods described above in determining drought stages.

Ground Water Levels:

The nearest ground water monitoring well is the Buckingham Observation Well, USGS Local Number 41H 3. Measured ground water levels will be compared with historic level statistics for the period of record. Measured ground water levels above the 25th percentile for all historic levels will be defined as normal conditions. Measured ground water levels between the 10th and 25th percentiles for all historic levels will be defined as drought watch conditions. Measured ground water levels between the 5th and 10th percentile for all historic levels will be defined as drought warning conditions. Measured ground water levels below the 5th percentile for all historic levels will be defined as drought emergency conditions.

Reservoir Levels:

The level of water in the Sandy River Reservoir will be monitored. Reservoir level reduced to 85% of total usable volume will be defined as drought watch; reservoir level reduced to 75% of total usable volume will be defined as drought warning and drought emergency conditions will be implemented when the reservoir level is 65% of total usable volume.

Other Indicators:

Staff will evaluate all other available drought information during deliberations related to the development of drought stage recommendations. Other drought indicators that may be considered include the Standardized Precipitation Index, Palmer Drought Severity Index, Crop Moisture Index, NOAA monthly and seasonal precipitation outlooks.

**APPENDIX II
LOCAL GOVERNMENT ACTIONS IN RESPONSE TO DROUGHT**

Normal Conditions

Indications:

No more than one indicator outside of the normal range:

- Precipitation exceeds the percent of normal precipitation for the time period in precipitation table.
- Stream flows are above the 25th percentile.
- Ground water levels are above the 25th percentile for all historic levels.
- Sandy River Reservoir level is greater than 85% of total usable volume.

Action to be taken:

- None, but County staff shall notify the Board of Supervisors if any indicator is outside of the normal range.

Drought Watch

Indications:

At least two indicators meet the following conditions:

- Precipitation levels are at or below the percent of normal precipitation for the time period in precipitation table.
- Stream flows fall between the 10th and 25th percentile.
- Ground water levels fall between the 10th and 25th percentile for all historic levels.
- Sandy River Reservoir level is between 75% and 85% of total usable volume.

Action to be taken:

- Staff will advise the Board of Supervisors regarding the declaration of a Drought Watch.
- The Board will issue a press release indicating the reasons for the declaration.
- Staff, under advisement from the Board will notify the Town of Farmville, Hampden-Sydney College and any other community water systems of the Drought Watch status. (Note: The Town of Farmville's Drought Management Plan will govern the Town's actions related to drought, the notice from the Board is for information purposes only. See Appendix IV for Farmville's Drought Plan).
- Citizens and non-residential users will be asked to begin voluntary water conservation (See Appendix III).
- Staff will continue to monitor conditions and provide monthly reports of drought conditions to the Board.
- The Board will make monthly reports of drought conditions available to media outlets.

- The Board will encourage all community water systems and self supplied water users who withdraw more than 10,000 gallons per day to review existing drought water conservation methods as outlined in this document.
- The County will include water conservation information on their website and will distribute water conservation information as broadly as possible.
- Staff will monitor reports of water shortages and report problems to the Board on a monthly basis.

Public Notice:

- Notice of the voluntary use reduction shall be published in the Farmville Herald once each week during which the restrictions are in effect.

Drought Warning

Indications:

At least three indicators meet the following conditions:

- Precipitation levels are at or below the percent of normal precipitation for the time period in precipitation table.
- Stream flows falls below the 10th percentile.
- Measured ground water levels fall below the 10th percentile for all historic levels.
- Sandy River Reservoir level is between 65% and 75% of total usable volume.

Action to be taken:

- Staff will advise the Board of Supervisors regarding the declaration of a Drought Warning.
- The Board will issue a press release indicating the reasons for the declaration.
- Staff, under advisement from the Board will notify the Town of Farmville, Hampden-Sydney College and any other community water systems of the Drought Warning status. (Note: The Town of Farmville's Drought Management Ordinance will govern the Town's actions related to drought, the notice from the Board is for information purposes only.)
- Citizens and non-residential users will be asked to begin voluntary water conservation (See Appendix III).
- Staff will continue to monitor regional conditions and provide monthly reports of drought conditions to the Board. Significant changes in drought conditions will be reported biweekly.
- The Board will make monthly reports of drought conditions available to media outlets.
- Community waterworks and self supplied water users who withdraw more than 10,000 gallons per day will initiate voluntary water conservation requirements as described in this plan.

- All self-supplied users who withdraw less than 10,000 gallons per day, including private well users, will be encouraged to voluntarily reduce or eliminate non-essential uses of water.
- The County will include water conservation information on their website and will distribute water conservation information as broadly as possible.
- Staff will monitor reports of water shortages and report problems to the Board on a monthly basis.
- All County government offices and institutions will initiate the reduction or elimination of non-essential uses of water with the goal of reducing total water usage by 5-10%.

Public Notice:

- Notice of the voluntary use reduction shall be published in the Farmville Herald once each week during which the restrictions are in effect.

Drought Emergency

Indications:

All four indicators meet the following conditions:

- Precipitation levels are at or below the percent of normal precipitation for the time period in precipitation table.
- Stream flows are at or below the 5th percentile.
- Measured ground water levels fall are at or below the 5th percentile for all historic levels.
- Sandy River Reservoir level is 65% or less of total usable volume.

Action to be taken:

- Staff will advise the Board of Supervisors regarding the declaration of a Drought Emergency.
- The Board will issue a press release indicating the reasons for the declaration.
- Staff, under advisement from the Board will notify the Town of Farmville, Hampden-Sydney College and any other community water systems of the Drought Emergency status (Note: The Town of Farmville's Drought Management Ordinance will govern the Town's actions related to drought, the notice from the Board is for information purposes only.)
- Citizens and non-residential users will be asked to begin voluntary water conservation (See Appendix III).
- Staff will continue to monitor regional conditions and provide monthly reports of drought conditions to the Board, significant changes in drought conditions will be reported weekly.
- The Board will encourage media outlets to publicize updates of drought conditions by developing weekly press releases.
- The Board will encourage all public waterworks (public wells) and self supplied water users who withdraw more than 10,000 gallons per day to

initiate mandatory water conservation requirements listed as Mandatory Non-essential Water Use Restrictions in Appendix III.

- The County will include water conservation information on their website and will distribute water conservation information as broadly as possible.
- Staff will continue to monitor reports of water shortages and report problems to the Board on a monthly basis.
- Community waterworks and self-supplied water users who withdraw more than 10,000 gallons per day will initiate mandatory water conservation requirements contained in drought water conservation and contingency plans that include the mandatory non-essential water use restrictions listed in Appendix III.

Public Notice:

- Notice of the mandatory use reduction shall be published in the Farmville Herald once each week during which the restrictions are in effect.

**APPENDIX III
RESPONSE TO DROUGHT**

VOLUNTARY CONSERVATION FOR DROUGHT WATCH STAGE

INDOOR RESIDENTIAL USE:

- Use dishwashers only when they are full.
- Wash only full loads of laundry. Adjust water level if possible.
- Turn off faucets while brushing teeth, shaving, etc.
- Reduce water used per flush by installing toilet tank displacement inserts. A plastic jug may often be used as an alternative.
- Do not use the toilet as a trash can (flushing down tissues, etc.).
- Keep a bottle of water in the refrigerator, so as not to run the tap to get cold water.
- Take shorter showers and shallow baths.
- Do not use a garbage disposal.

OUTDOOR USE:

Lawns

- Water before 10:00 a.m. to prevent evaporation during the hottest part of the day. (Morning is better than evening, when the dampness encourages growth of fungus.)
- Water only when lawn shows signs of wilt. Grass that springs back when stepped on does not need water.
- Water thoroughly (long enough to soak roots); not frequently (a light sprinkling evaporates quickly and encourages shallow root systems).
- Water slowly to avoid runoff.
- Do not let the sprinkler run any longer than necessary.
- Allow a maximum of one inch of water per week on your lawn.
- Use automatic shutoff nozzles on hoses to avoid waste when watering flowers and shrubs.
- Aerate lawns by punching holes 6 inches apart. This allows water to reach roots rather than run off.
- Position sprinklers to water the lawn, not the pavement.
- Avoid watering on windy days when the wind not only blows water off target, but also causes excess evaporation.
- Keep sprinkler heads clean to prevent uneven watering.
- Adjust hose to simulate a gentle rain. Sprinklers that produce a fine mist waste water through evaporation.
- Install automatic shut off devices on automatic sprinkler systems.
- Know how to turn off an automatic irrigation system in case of rain.
- Use an alarm clock or stove timer to remind you to shut off sprinklers that do not have timers.

Vegetables and Flower Gardens

- Water deeply, slowly, and weekly. Most vegetables require moisture to a depth of 6 to 8 inches.
- Keep soil loose so water can penetrate easily.
- Keep weeds out to reduce competition for water.
- Put the water where you want it and avoid evaporation by using soil-soakers or drip irrigation hoses, not sprinklers.

Trees and Shrubs

- Water deeply with a soil-soaker or drip-irrigation.
- Water only when needed. Check the depth of soil dryness by digging with a trowel.
- Mulch to reduce evaporation. A 2" - 3" layer of wood chips, pine needles, grass clippings, or straw keeps the soil cool in summer.
- Dig troughs around plants to catch and retain water.
- Water trees growing in full sun more often than those in shade.
- Do not use sprinklers. Apply water directly at the base of trees.
- Do not fertilize during the summer. Fertilizing increases a plant's need for water.
- Postpone planting until fall when there is generally less demand for water.
- If you have a water meter, determine the amount of water being used outdoors by comparing water bills for summer and winter.

Livestock

- Consider installation of automatic waterers. These devices spread water use out throughout the day rather than filling troughs once per day.

VOLUNTARY CONSERVATION FOR DROUGHT WARNING STAGE

INDOOR RESIDENTIAL USE:

- Use dishwashers only when they are full.
- Wash only full loads of laundry. Adjust water level if possible.
- Turn off faucets while brushing teeth, shaving, etc.
- Reduce water used per flush by installing toilet tank displacement inserts. A plastic jug may often be used as an alternative.
- Do not use the toilet as a trash can (flushing down tissues, etc.).
- Keep a bottle of water in the refrigerator, so as not to run the tap to get cold water.
- Take shorter showers and shallow baths.
- Do not use a garbage disposal.

OUTDOOR USE:

Lawns

- Limit lawn watering to once per week. Water before 10:00 AM. Allow a maximum of one inch of water per week on your lawn.
- Water only when lawn shows signs of wilt. Grass that springs back when stepped on does not need water.
- Water thoroughly (long enough to soak roots); not frequently (a light sprinkling

evaporates quickly and encourages shallow root systems).

- Water slowly to avoid runoff.
- Do not let the sprinkler run any longer than necessary.
- Use automatic shutoff nozzles on hoses to avoid waste when watering flowers and shrubs.
- Aerate lawns by punching holes 6 inches apart. This allows water to reach roots rather than run off.
- Position sprinklers to water the lawn, not the pavement.
- Avoid watering on windy days when the wind not only blows water off target, but also causes excess evaporation.
- Keep sprinkler heads clean to prevent uneven watering.
- Adjust hose to simulate a gentle rain. Sprinklers that produce a fine mist waste water through evaporation.
- Install automatic shut off devices on automatic sprinkler systems.
- Know how to turn off an automatic irrigation system in case of rain.
- Use an alarm clock or stove timer to remind you to shut off sprinklers that do not have timers.
- Allow grass to maintain a 4" height, grass will absorb water more efficiently.

Vegetables and Flower Gardens

- Watering with containers that have a capacity of five (5) or fewer gallons is permitted at any time.
- Water deeply, slowly, and weekly. Most vegetables require moisture to a depth of 6 to 8 inches.
- Keep soil loose so water can penetrate easily.
- Keep weeds out to reduce competition for water.
- Put the water where you want it and avoid evaporation by using soil-soakers or drip irrigation hoses, not sprinklers.

Trees and Shrubs

- Do not plant new landscaping or grass.
- The watering of shrubbery, trees, plants, or any other vegetation, except indoor plantings, greenhouse or nursery stocks should be limited to once a week.
- Water deeply with a soil-soaker or drip-irrigation.
- Water only when needed. Check the depth of soil dryness by digging with a trowel.
- Mulch to reduce evaporation. A 2" - 3" layer of wood chips, pine needles, grass clippings, or straw keeps the soil cool in summer.
- Dig troughs around plants to catch and retain water.
- Water trees growing in full sun more often than those in shade.
- Do not use sprinklers. Apply water directly at the base of trees.
- Do not fertilize during the summer. Fertilizing increases a plant's need for water.
- Postpone planting until fall when there is generally less demand for water.
- If you have a water meter, determine the amount of water being used outdoors by comparing water bills for summer and winter.

Exceptions

- Limited watering for new lawns and watering by commercial nurseries of freshly

planted plants upon planting and once a week for five (5) weeks following planting is allowed during a drought warning.

- Athletic fields may also be watered, but shall only be watered to match the evaporation-transpiration rate. Any watering must occur before 8:00 AM or after 8:00 PM.
- Greens on golf courses may be watered, but shall be watered to match the evaporation-transpiration rate. Any watering must occur before 8:00 AM or after 8:00 PM.

Other Outdoor Water Use:

- When washing automobiles, a hose with an automatic shutoff should be used. Alternatively, use a bucket or other container.
- Water should not be used to wash pavement or sidewalks.
- Swimming pools, hot tubs and spas should not be filled or topped off, except where necessary for health or safety reasons.
- Ornamental fountains should not be used.
- There should be no washing of the exterior homes or apartments or other buildings unless the use is approved by the County's Emergency Management Coordinator and the use is for health and safety.

Miscellaneous

- Water should be served in restaurants only upon request.

Livestock

- Consider installation of automatic waterers. These devices spread water use out throughout the day rather than filling troughs once per day.

MANDATORY CONSERVATION FOR DROUGHT EMERGENCY STAGE

Water use restrictions shall not apply to the agricultural production of food or fiber, the maintenance of livestock including poultry, nor the commercial production of plant materials so long as best management practices are applied to assure the minimum amount of water is utilized.

INDOOR USE:

- Conserve water by all means possible

OUTDOOR USE:

- Vegetable gardens and food trees should be given a minimal amount of water on an individual need basis only. Watering with a bucket or other container is allowed; container must be 5-gallons or less.
- Do not water lawns and inedible plants.
- Do not use sprinklers.
- Do not allow children to play with hose or sprinklers.
- No car washing.

- Be ready to catch rainfall.
- Use leftover household water if available to water plants.
- Consider delaying seeding or sodding new lawns.
- Washing of paved surfaces such as streets, roads, sidewalks, driveways, garages, parking areas, tennis courts, and patios is prohibited unless the use is approved by the County's Emergency Management Coordinator for health and safety reasons.
- Noncommercial use of water for washing or cleaning of mobile equipment including automobiles, trucks, trailers and boats is prohibited.
- The washing of automobiles, trucks, trailers, boats, buses, airplanes, or any other type of mobile equipment is prohibited, except in facilities operating with a water recycling system. The facility shall post a notice in public view that a recycling system is in operation.
Exceptions are for refuse trucks, septage haulers and buses. Other exceptions must be approved by the County's Emergency Management Coordinator or a designee and must be demonstrated to be necessary for health and safety purposes.
- Use of water for the operation of ornamental fountains, artificial waterfalls, misting machines, and reflecting pools is prohibited unless they use recycled water.
- Use of water to fill and top off outdoor swimming pools, spas and hot tubs is prohibited.
- Limited irrigation of golf course greens is allowed between 6:00 AM and 8:00 AM.
- Irrigation of athletic fields is prohibited.
- Restaurants may serve water to customers only upon request.

All residential, business and industrial water users, whether supplied by public water supplies, self-supplied sources, or private water wells, who do not normally utilize water for any of the listed prohibited uses are requested to voluntarily reduce water consumption by at least 10%. This reduction may be the result of elimination of other nonessential water uses, application of water conservation practices, or reduction in essential water uses.

STATE OF EMERGENCY

In some cases, the mandatory nonessential water use restrictions may not be sufficient to protect the supplies of an individual public waterworks. When water sources are so depleted as to threaten public health and safety, it may become necessary to ration water within that system in order to assure that water is available to support essential uses. Rationing water is a more severe measure than merely banning nonessential uses of water. Under rationing, each water user is allotted a given amount of water, based on a method of allotment developed by the local government. Generally, it will be based on a percentage of previous usage or on a specific daily quantity per household. Rationing is more likely to have some effect on welfare than mandatory nonessential use restrictions, because industrial and commercial water uses may be curtailed or eliminated to assure an adequate supply is available for human consumptive uses.

The decision to ration water will typically be made by the Board of Supervisors. Staff will work closely with any entity where water rationing is required to assure that all available

resources are effectively used to support these highly stressed water supply systems. The Virginia Department of Emergency Management (VDEM) is the first point of contact for waterworks or local governments who decide to ration water. VDEM will coordinate the Commonwealth's response and assistance to such entities.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2011
Item No.: 10
Department: Planning & Community Development
Staff Contact: Alecia M. Daves-Johnson
Issue: Engineering Services for Virginia Dam Safety Grant

Summary:

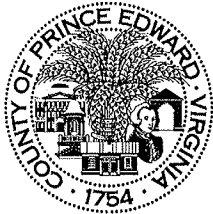
The professional engineering services for Bush Watershed Structure No. 12, Sandy River Reservoir Dam, are provided by Draper Aden Associates under a current contractual agreement. The Engineering Services agreement (as Revised April 16, 2010) includes the completion of the “Regular Operation and Maintenance Certificate”. The Breach Inundation Zone Mapping and Inundation Report (BIZ study) are required components of the Regular Six Year Operation & Maintenance Certificate (O&M) application. The Scope of Work of the current Engineering Services Agreement based the completion of the O&M Certificate application on the assumption that the results of the BIZ study would not require any alterations to the impounding structure.

The BIZ study completed by Schnabel Engineering determined that flood water would overtop the dam during a severe event. Therefore, to bring the dam into compliance with current Virginia Dam Safety regulations, the next step is to complete an engineering study to evaluate alternatives which would provide the most economical, yet effective, improvements and dam modifications to bring the dam into compliance. Because the BIZ study indicates that the dam overtops by 2.3 feet of water during the Probable Maximum Flood, the engineering study and alternatives assessment is required to complete the O&M Certificate application and resume operation under a regular O&M Certificate approved by DCR. The VA DCR Division of Dam Safety reviews the applications and issues the certificates. Presently the dam is operating under a (temporary) Conditional Certificate which expires November 30, 2011.

In accordance with the Engineering Services Agreement, Draper Aden Associates has requested authorization to proceed with the additional services required for the completion of the Regular Operation and Maintenance Certificate Application for Sandy River Reservoir Dam (identified as Item C. Phase II in the services agreement). This request for authorization to proceed with the necessary additional analyses was initiated after a meeting November 12, 2010 with Draper Aden and Pr. Ed. Co. representatives to review the results of the BIZ study.

In June 2011, on behalf of Prince Edward County, Draper Aden Associates applied for and secured a \$12,000 grant from the DCR Division of Dam Safety to assist with the cost of the Scope of Services for the Spillway Capacity Upgrade Alternatives Assessment. This is the same grant

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

application for which the Board of Supervisors approved a resolution at the May 10, 2011 Board of Supervisors Meeting.

The grant requires an equal match to any grant funds awarded. The Change to the Scope of Services to complete the O&M Certificate by adding the alternatives assessment has a lump sum fee of \$24,000. DCR has approved a grant award of \$12,000. Prince Edward County would need to match this request with \$12,000 funds in the Sandy River Reservoir Dam program.

This Scope of Work for the engineering study is a necessary addendum to the existing Engineering Services Agreement for Bush River Watershed Structure No. 12 revised April 16, 2010 by Draper-Aden Associates. Draper Aden, who has a long history of providing professional engineering services to Prince Edward County for dam maintenance compliance regulations, has provided the County with assistance by securing the grant to help offset the engineering costs of \$24,000 to complete the engineering study and submit the comprehensive O&M Certificate application.

The *Virginia Public Procurement Act*, Section 2.2-4309, states a public contract may include provisions for modification of the contract during performance. However, advance written approval of the Board of Supervisors is necessary to increase the contract by modification in an amount of twenty-five percent of the amount of the contract or \$50,000, whichever is greater. In this case, the expanded scope of services modification to the contract would be \$24,000 (less than \$50,000 limit) and was provided for in the provisions of the original services agreement contract. Within the purview of the Public Procurement Act, the Board could authorize the expansion of the scope of services for the existing services agreement with Draper Aden Associates.

However, the Board also has the option of advertising a RFP for the Alternatives Analysis. The RFP option would involve staff time preparing the scope of work for the bid, advertising the bid for a minimum of ten days, staff review of bids received, scheduling interviews with two or more offerors deemed fully qualified, negotiating a contract and timeline with a selected offeror, and ensuring that an engineering study provided by a second party could then be transferred to Draper Aden Associates for the completion of the O&M Certificate application. The RFP option advances an already restricted timeframe to commence the engineering analysis by a minimum of 30-60 days. It is preferable the additional engineering study be complete in time to allow the submission of the O&M Certificate to VA DCR by November 30, 2011.

Attachments: Engineering Services Agreement (Revision April 16, 2010)

Recommendation:

- (1) Board of Supervisors decide to allow a modification of the existing contract OR advertise for an RFP for the Alternatives Analysis.
- (2) Approve acceptance of the grant funds and authorize the County Administrator to sign all grant and engineering services contracts in order to proceed.

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Draper Aden Associates

Engineering • Surveying • Environmental Services

8090 Villa Park Drive
Richmond, Virginia 23228
(804) 264-2228 • Fax (804) 264-8773
www.daa.com

March 11, 2010
Revised April 16, 2010

Alecia Daves-Johnson, County Planner
County of Prince Edward
P.O. Box 382
111 South Street, 3rd Floor
Farmville, Virginia, 23901

**RE: Proposal for Engineering Services
Bush River Watershed, Structure No. 12
Draper Aden Associates Proposal No. 21171-05P**

Dear Ms. Daves-Johnson.:

On behalf of Draper Aden Associates, thank you for allowing us the opportunity to present our proposal for professional engineering services for The Bush River Watershed Dam, Structure No. 12 located in the County of Prince Edward, Virginia.

I. PROJECT DESCRIPTION

The current Operation and Maintenance Certificate for the Bush River Watershed Dam, Structure No. 12 (Bush River Dam) will expire on May 31, 2010. It is our understanding that a request for proposal was issued by The County of Prince Edward (Prince Edward) on February 19, 2010 for completion of the Dam Break Inundation Zone (BIZ) Mapping required by the Dam Safety Act in accordance with 4VAC50-20-40. The completed BIZ Mapping and subsequent Inundation Report is required as a part of the Regular Six-Year Operation and Maintenance Application.

Because the Regular Six-Year Operation and Maintenance Application could not be submitted in its entirety 90 days prior to the expiration of the current certificate, a Conditional One-Year Operation and Maintenance Certificate will be required. In order to obtain the Conditional Certificate, a part of the Operation and Maintenance Application Package, including DCR199-098 and DCR199-099, will need to be submitted by April 15, 2010. Following the completion of the BIZ Mapping, the full Operation and Maintenance Application Package will need to be completed and submitted to the Department of Conservation and Recreation (DCR) any time prior to February 2011.

II. SCOPE OF SERVICES

Our scope of services will include:

A. Site Visit

DAA will complete a visual inspection of the entire impounding structure. Inspection of the structure will include:

- ❖ Earthen embankment information including any embankment alterations; erosion; settlement, misalignments or cracks; seepage and seepage flow rate and location;
- ❖ Upstream and downstream slope information including notes on woody vegetation removed, rodent burrows discovered, and remedial work performed;
- ❖ Intake structure information including notes on deterioration of concrete structures, exposure of rebar reinforcement, need to repair or replace trash rack, any problems with debris in the reservoir, and whether the drawdown valve operated;
- ❖ Abutment contacts including notes on seepage and seepage flow rate and location;
- ❖ Earthen emergency spillway including notes on obstructions to flow and plans to correct, rodent burrows discovered, and deterioration in the approach or discharge channel;
- ❖ Outlet pipe information including notes on any water flowing outside of discharge pipe through the impounding structure and a description of any reflection or damage to the pipe;
- ❖ Stilling basin information including notes on deterioration of the earthen basin slopes, repairs made, and any obstruction to flow;
- ❖ Photographic documentation of conditions observed.

B. Phase I – Conditional Operation and Maintenance Certificate

Phase I document preparation will include the forms which must be submitted in order to obtain a one year Conditional Operation and Maintenance Certificate from DCR. DAA will complete and submit The Annual Inspection Report (DCR199-098) and the Operation and Maintenance Certificate Application (DCR199-099).

C. Phase II – Regular Operation and Maintenance Certificate Application

Phase II documentation will include all forms and documentation required for renewal of a regular six-year Operation and Maintenance Certificate. Following the completion of the BIZ Mapping, DAA will complete and submit the Emergency Action Plan in accordance with 4VAC50-20-175. Any corrections or updates to the Annual Inspection Report (DCR199-098) and the Operation and Maintenance Certificate Application (DCR199-099), previously submitted, will be made during Phase II Document Preparation. The complete Operation and Maintenance Certificate Application Package, including the documents mentioned above and the Inundation Report, will then be submitted to DCR.

III. SCHEDULE

A. Site Visit

We anticipate that our site visit would be completed two (2) to four (4) business days following receipt of authorization to proceed. The site visit is expected to last one (1) business day.

B. Phase I - Conditional Operation and Maintenance Certificate

Following the completion of our site visit, we anticipate that Phase I services would be completed in two (2) to four (4) business days and would be submitted to DCR no later than April 15, 2010.

C. Phase II- Regular Operation and Maintenance Certificate Application

Following the completion of the BIZ Mapping, we anticipate that Phase II services would be completed in thirty (30) business days. It should be noted that the complexity and the schedule for Phase II services is highly dependent upon the results of the BIZ Mapping. Should there be a change in our projected schedule, we will notify Prince Edward.

IV. FEES

The following fees are based on our current understanding of the project. The total fee for this above mentioned services will be billed on a **time and materials not-to-exceed** basis. The fees for tasks contained within our scope of services are identified below. Any changes to the project scope or schedule may affect our ultimate fee amount. Services not contained within our original scope of work will only be completed on a verbal authorization from the owner.

A. Site Visit	\$1,300.00
B. Phase I – Conditional Certificate	\$1,500.00
C. Phase II – Regular Six-Year Certificate	<u>\$2,500.00</u>
TOTAL LUMP SUM.....	<u>\$5,300.00</u>

V. DELIVERABLES

A. Site Visit

The Annual Inspection Report (DCR199-098) developed from the results of our site investigation will be provided according to Phase I deliverables.

B. Phase I - Conditional Operation and Maintenance Certificate

DAA will provide a letter summarizing the results of our site visit as well as the Annual Inspection Report (DCR199-098) and the Operation and Maintenance Certificate Application (DCR199-099). One (1) copy of the documents will be provided to Prince Edward and one (1) copy, requiring certification by owner, will be submitted to DCR.

C. Phase II- Regular Operation and Maintenance Certificate Application

DAA will provide a comprehensive Regular Six-Year Operation and Maintenance Certificate Application including the Annual Inspection Report (DCR199-098), the Operation and Maintenance Certificate Application (DCR199-099), the Emergency Action Plan in accordance with 4VAC50-20-175, and the Inundation Report. One (1) copy of the documents will be provided to Prince Edward and one (1) copy, requiring certification by owner, will be submitted to DCR.

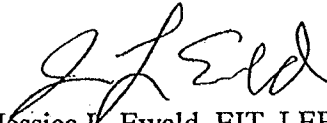
VI. ASSUMPTIONS / LIMITATIONS

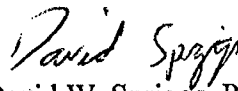
The Scope of Services presented in Section 1.0 is based upon the following assumptions and conditions:

- ❖ The BIZ Mapping is completed within five months of our site visit. If DAA is unable to submit a comprehensive Application Package within six months of our site visit, an additional site visit will be required by DCR.
- ❖ The results of the Inundation Report will not require alterations to the impounding structure.

On behalf of Draper Aden Associates, thank you for giving us the opportunity to provide our proposal for engineering services. If this proposal meets with your approval, please sign one (1) copy of the Authorization to Proceed below and return it to us. Please keep the other copy of the proposal for your records. Please note that it is the policy of Draper Aden Associates that no deliverables or other products of service will be submitted without a formal agreement between parties or written authorization acknowledging the scope of work and fees associated with the proposed work. We appreciate your efforts toward this end. We look forward to working with you on this project. Please do not hesitate to contact us if you have any questions or require any additional information.

Sincerely,
DRAPER ADEN ASSOCIATES


Jessica L. Ewald, EIT, LEED AP
Geotechnical Project Engineer


David W. Spriggs, PE
Vice President

AUTHORIZATION TO PROCEED

I/We agree and accept Draper Aden Associates' proposal to provide the above described services. We understand the Scope of Services as provided herein and agree to the fees estimated for these services. We further acknowledge that Draper Aden Associates will provide a proposal for any change in the Scope of Services described herein and that a signed agreement to provide those additional services will be executed prior to any work being performed.

W.W. Bartlett
Printed Name

County Administrator
Title

W.W. Bartlett
Signature

4/26/10
Date



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2011
Item No.: 11
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Water Project Update

Summary:

The evaluation of the Town and County utility infrastructure and the financial review are continuing. It is expected both will be completed around the middle of August. Once these items are complete the financial advisors will have the information necessary to determine the financial viability of the plan of finance and approach the credit markets to provide the required financing.

A contract is also being developed that will specify the relationship between the Town, County and the Authority. It appears there is some confusion on the part of the public regarding some of the concepts of the plan. The following is a short summary of the main points:

1. The debt will be structured so as not to require rate increases for the current utility customers or a tax increase for County residents. The attached letter from Davenport & Company states the financing plan will not rely on any revenues from either the Town or County.
2. Mr. Spates will serve as the General Manager of the Authority.
3. Mr. Bartlett will serve as the Finance Director of the Authority.
4. The current Town workforce would remain employees of the Town. The Authority will be charged labor expenses based on the amount of time the Town employees performed work on behalf of the Authority.
5. The Town will perform billing and collection tasks for the Authority.
6. The eventual goal is to have citizen appointees to serve as board members of the Authority

Attachments: Ltr from Davenport & Company, dated July 6, 2011

Recommendation: None at this time.

Motion _____
Second _____

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McKay _____
Wiley _____

Gantt _____
Simpson _____

July 6, 2011

William W. Bartlett, County Administrator
Prince Edward County, Virginia
County Administration Office
Post Office Box 382
Farmville, Virginia 23901

Mr. Bartlett:

In response to your inquiry, please find below a brief description of the anticipated plan of finance for the purchase of the Town of Farmville's water and sewer system by the Virginia's Heartland Water and Sewer Authority.

Prince Edward County and the Town of Farmville are exploring the potential purchase of the Town's water and sewer system by the Virginia's Heartland Water and Sewer Authority. The Authority was originally created by the County as an authority whose board membership could consist of appointees from multiple jurisdictions served by the Authority, including the County and the Town.

The Town's system is mature and established with a history of financial stability. After the Authority's purchase of the system from the Town, the Authority would own and operate the system for the benefit of existing and future users. The Authority has the ability to finance the acquisition of the Town's system through the issuance of long-term, tax-exempt bonds secured by the existing and future revenues of the Authority. Revenues of the Authority will be required to be sufficient to pay future operating, capital and debt service charges of the Authority. The financing plan being developed does not rely on any revenues from either the County of Prince Edward or the Town of Farmville. The Town and the County are reviewing diligently the financial viability of this preliminary plan of finance.

Sincerely,

/s/James E. Sanderson, Jr.

James E. Sanderson, Jr.
Senior Vice President
Davenport & Company LLC
(804) 697-2912
jsanderson@investdavenport.com



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2011
Item No.: 12
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator's Report

Summary: The County Administrator will discuss with the Board the following items:

1. Disposition of County surplus vehicles.
2. Alternate Route 628 Update.

Attachments:

Recommendation: To be determined.

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Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2011
Item No.: 13-a
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Fire Department Capital Equipment Financing Committee Report

Summary: The Committee (Supervisor Gantt, Supervisor McKay and Supervisor Wilck) is meeting jointly with the Prince Edward Area Firefighters Association on Wednesday, July 6, 2011 at 7:00 p.m. and will bring a report and recommendations to the Board in the Table Pack.

Attachments:

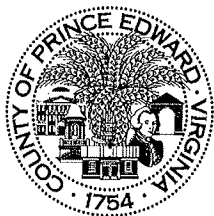
Recommendation: To Be Determined.

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2011
Item No.: 13-b
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: “In the Line of Duty” Memorial Committee Report

Summary: The Board has previously discussed the possibility of establishing an “In the Line of Duty” memorial that would honor those individuals who have served the citizens of Prince Edward County as fire fighters, law enforcement officers EMS personnel and county employees and who have lost their lives “in the line of duty”.

The “In the Line of Duty” Memorial Committee (Supervisor Simpson and Supervisor Campbell) has met on numerous occasions and brings to the Board for consideration the following recommendations for the creation of this memorial. If the Board wishes to proceed, action will now be needed on the following items:

1. Authorize the creation and installation of an “In the Line of Duty” memorial in the Third Floor Rotunda of the Courthouse, just outside the Board of Supervisors room;
2. Approve the attached criteria by which names are added to the memorial;
3. Approve that the following individuals be added to the memorial:

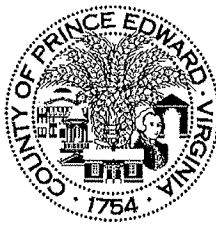
Virginia Game Warden Frank H. Gilliam, 1929
 Virginia State Trooper Robert W. Smith, 1951
 Prospect Firefighter J. Frank Coleman, 1977
 Hampden-Sydney Firefighter David Paul Bruce, 1981

4. Authorize a memorial dedication event for Sunday, September 11, 2011, the day Americans honor and remember those who respond; and
5. Appropriate \$3,500, the estimated cost, to an Budget Line Item for the Memorial.

Attachments: Draft Memorial Criteria
 Sketch of proposed memorial

Recommendation: Board approval of the action items listed above is requested.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	



Prince Edward County

“In the Line of Duty Memorial”

Criteria for Inclusion

The “In the Line of Duty” memorial, located in the rotunda outside the Board of Supervisors Room on the 3rd Floor of the Prince Edward County Courthouse, honors men and women who serve Prince Edward County as fire fighters, EMS personnel, law enforcement officers and public employees of the County, who have given their lives in the line of duty in service to the citizens of the County. In this light, the purpose of the criteria set forth herein is to insure the memorial continues to be a tribute to those, now or in the future, who die in the line of duty for Prince Edward County.

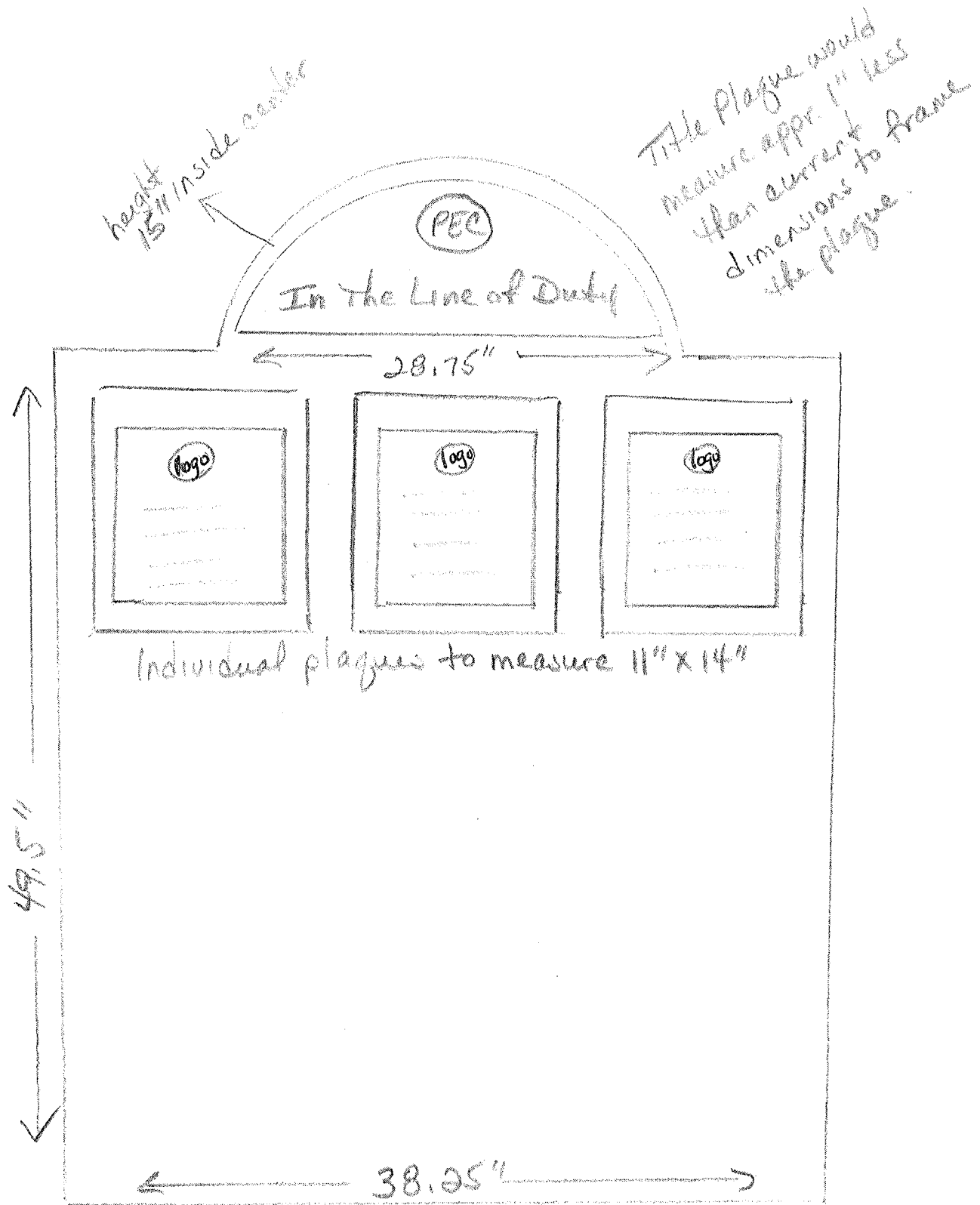
The following individuals are eligible: members of the Darlington Heights Volunteer Fire Department, Farmville Volunteer Fire Department, Hampden-Sydney Volunteer Fire Department, Meherrin Volunteer Fire and Rescue Department, Pamplin Volunteer Fire Department and EMS, Prospect Volunteer Fire Department, and Rice Volunteer Fire Department, Prince Edward Volunteer Rescue Squad; law enforcement officers with the Prince Edward County Sheriff’s Office, Farmville Police Department, Hampden-Sydney College Department of Security and Police, Longwood University Police Department; law enforcement officers assigned to or working in Prince Edward County for the Virginia State Police, Virginia Department of Game and Inland Fisheries, Virginia Department of Conservation and Recreation, and other Virginia state agencies; and employees of the County of Prince Edward, Virginia.

The Board of Supervisors may consider requests regarding individuals who are not specifically named above, but who were engaged in the line of duty serving the citizens of Prince Edward County at the time of his/her death.

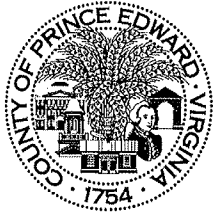
Requests for inclusion on the Memorial may be submitted to the County Administrator in the form of a personal letter from the nominator, which shall include the nominator’s contact information and the proposed honoree’s full name and as much pertinent information as possible. Such information shall include the agency/organization for which the individual was serving or employed at the time of death.

The addition of a name will be preceded by a vote of the Prince Edward County Board of Supervisors.

Adopted: _____



In The Line of Duty Memorial Wall
 rough sketch for recommendation



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2011
Item No.: 14
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Correspondence/Informational

Summary:

Attachments:

- a. DEQ Letter to Delegate Watkins M. Abbitt, Jr.
- b. Transportation Enhancement Grant Awards
- c. News Article, RE: Devolution of State Secondary Roads
- d. Southside Electric's Application to SCC for 1.5% Late Fee

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

2011 Final Enhancement Allocations (FY12)

Project Number	Sponsor	Applicant	Allocation Information	
Lynchburg				
11069	Virginia Tourism Corp	High Plains Indians, Inc.	project cost	\$780,625
	The Sappony Trading Path - design and construction of a 2.5 mile trail along Christie Road and to provide access to several historic sites within the High Plains Community.		request amount	\$524,500
			allocation	\$292,000
11062	Appomattox County	Appomattox County	project cost	\$874,350
	Appomattox Heritage Trail - construction of a trail between the Town of Appomattox and the Appomattox County Community Park.		request amount	\$426,480
			allocation	\$213,000
* 11085	<u>Prince Edward County</u>	Prince Edward County	project cost	\$534,673
	Construction of a parking lot with bus pull-off at the Robert Russa Moton		request amount	\$197,738
			allocation	\$197,000
* 11041	<u>Prince Edward County</u>	Prince Edward County	project cost	\$668,000
	Restoration of the Prospect Depot for use as a transportation museum, community center and High Bridge State Park trailhead facility.		request amount	\$188,000
			allocation	\$188,000
11031	City of Danville	City of Danville	project cost	\$4,055,409
	Extension of the riverwalk trail and renovation of the former rail passenger waiting area.		request amount	\$490,319
			allocation	\$490,000
11025	Town of Farmville	Town of Farmville	project cost	\$2,316,275
	Construction of streetscaping improvements in downtown Farmville.		request amount	\$431,855
			allocation	\$431,000
11088	Town of Altavista	Town of Altavista	project cost	\$2,172,200
	Streetscaping improvements in downtown Altavista.		request amount	\$501,760
			allocation	\$501,000
11060	Town of Dillwyn	Town of Dillwyn	project cost	\$493,370
	Construction of streetscaping improvements within the Central Business		request amount	\$121,696
			allocation	\$121,000



COMMONWEALTH of VIRGINIA

DEPARTMENT OF ENVIRONMENTAL QUALITY

Street address: 629 East Main Street, Richmond, Virginia 23219

Mailing address: P.O. Box 1105, Richmond, Virginia 23218

Fax: 804-698-4019 - TDD (804) 698-4021

www.deq.virginia.gov

Douglas W. Domenech
Secretary of Natural Resources

David K. Paylor
Director

(804) 698-4020
1-800-592-5482

May 19, 2011

The Honorable Watkins M. Abbitt, Jr.
Member, Virginia House of Delegates
Post Office Box 683
Appomattox, Virginia 24522

Dear Mr. Abbitt:

Thank you for your letter of May 9, 2011, regarding the status of potential water withdrawals from the Sandy River Reservoir.

I understand from staff that a Virginia Water Protection permit (VWP 05-1464) was issued on September 7, 2006, for a withdrawal from the Sandy River Reservoir in the amounts that you stated. The permit was issued to Prince Edward County, but the original construction and filling of the reservoir were conducted under the authority of a United States Corps of Engineers (Corps) permit as the project pre-dated the state permit program.

The question of current and future water need and how to meet that need has been the subject of consultations among Farmville, Prince Edward County, their consultants and DEQ for some time. To date, there has been very little debate on the reasonableness of the future water demand for both localities. The Department of Environmental Quality (DEQ) has consistently advised both localities that declining river flows (and declining water availability) in the Appomattox River watershed lead one to conclude that a regional solution that takes advantage of existing storage assets is likely to be the optimal approach in meeting local needs and managing the water resource (if an arrangement can be negotiated among the localities). The Regional Water Supply Plan for Prince Edward County and Farmville anticipates a coordinated approach to meeting the water needs of both localities and those of a portion of Nottoway County (including the Towns of Crewe and Burkeville). Such an approach could reduce risk by combining existing assets and sharing benefits.

With that as background, you asked a series of specific questions which are enumerated below with responses.

1. Does a locality owning a reservoir, together with all of the land immediately surrounding the site, control the ability of any other locality to access such water via either a pipe or downstream discharge without the controlling locality's permission?

The Honorable Watkins M. Abbitt
May 19, 2011
Page Two

Any new or additional withdrawal from Sandy River Reservoir would likely require a VWP permit from DEQ. In this circumstance, we would require documentation of access rights agreed to by Prince Edward County for the construction of any pipe or intake to withdraw water from the reservoir before authorizing any withdrawal. Any downstream withdrawal intercepting the discharge from the reservoir would also likely require a VWP permit. However, permission from the county would not be required. Releases from the reservoir are stipulated by the current VWP permit, and it is possible that the county could request to modify these discharges from the reservoir to provide supply for another locality to withdraw. In this case, a VWP would be required of the downstream locality, and the county would need to agree to use of reservoir storage for this purpose. As with any expanded withdrawal or new withdrawal, we must ensure through review that all existing in-stream and off-stream uses downstream can continue their water uses as they have historically.

2. Does federal funding of the original reservoir plan help or hinder the county's ability to protect this asset for future use if and when needed?

It appears that the federal intent for this project was to establish a water supply and flood control reservoir for use by Prince Edward County and the Town of Farmville, as evidenced by the Corps' permit issued in 1985. This federal action focused on construction and reservoir filling activities rather than water allocation, and includes a requirement for the county to comply with the limitations and requirements of the State's 401 Water Quality Certification issued in 1979. DEQ believes that the county has a legitimate expectation for use of the storage in Sandy River Reservoir for water supply to meet the demand of the combined county and own customer base. However, the amount of water associated with this expectation is controlled through the current Virginia Water Protection Permit, or such VWP permit in effect at the time the water is withdrawn. The current allocation has been established through 2021 by the current VWP permit, which is based upon the demand of not only the county but the Town of Farmville. There is some risk that the county will not be able to be permitted for the same amount of water during the next VWP permit cycle, particularly if the town pulls out of the project, because each new VWP permit cycle re-evaluates the demand over the maximum 15-year permit term.

3. Can the county re-apply for a withdrawal permit in 2021 if the current permit lapses, and no withdrawal has occurred?

The county can reapply for a withdrawal in 2021, but there is no guarantee that the same withdrawal amount can be authorized at that time whether the project is built during the permit term or not for the reasons stated above.

4. If, in fact, the county owns and controls the reservoir, is there any validity to the "use it or lose it" issue?

The Honorable Watkins M. Abbitt
May 19, 2011
Page Three

DEQ believes that it is clear that the county controls access to the reservoir, but it does not own the water. The county has an expectation for a reasonable use of the water in that facility, considering the reasonable use of all other existing users downstream, and considering the demand that can be demonstrated over the maximum 15-year Virginia Water Protection permit term. There is a "first come, first served" element to water allocation that does create some risk that the entire amount of water allocated under the current permit will continue to be allocated under future permit cycles, if not exercised during the current permit term.

5. The town owns two lakes, one of which has been used for emergency withdrawal (Wilck's Lake), and one recently purchased to provide additional reserves (Motley Lake). In 2002, an emergency withdrawal permit allowed access to another lake upstream of the town and owned by the state (Holiday Lake). The town is working on applications to have both lakes in a position to be permitted for discharges into either the Appomattox River and/or Buffalo Creek, with subsequent withdrawals for the town's water system. In the event of another drought such as the one that occurred in 2002, is there any reason to believe that emergency withdrawal permits-with restrictions-would not again be issued in order to protect the public health?

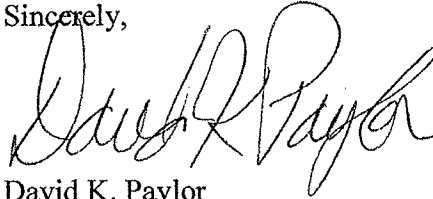
DEQ has heard for some time that the town was developing a permit application as you describe. No pre-application meetings or other normal pre-application consultation has occurred with us, so it appears that this application has not advanced significantly. Such a proposal may benefit the town in the short term, but it certainly will not meet the anticipated water demand identified in the regional water supply plan. While emergency permits would be expected to be issued in cases of a threat to public health, the regulatory conditions have changed as a result of the 2002 drought. If an emergency permit is approved during drought, the town would need to take steps to address the unreliability of its water system so that they will not need an emergency permit again under similar circumstances. The Appomattox River Water Authority experienced this situation last summer, and they are working to address the problem.

Your letter makes reference to a number of local funding concerns, over which DEQ has no authority. The regional water supply plan adopted by the town council on April 22, 2011, and pending before the County Board of Supervisors may provide some direction. The plan anticipates a combination of town and county infrastructure to meet the water supply needs of both localities over the next 30 years. Based on the plan and the supporting studies, this coordinated regional approach may be most cost-effective.

The Honorable Watkins M. Abbitt
May 19, 2011
Page Four

If you have any questions or comments regarding these responses or the water quantity management process please contact Scott Kudlas at (804) 698-4456 or email scott.kudlas@deq.virginia.gov, or me directly.

Sincerely,

A handwritten signature in black ink, appearing to read "David K. Paylor". The signature is written in a cursive, flowing style with some loops and flourishes.

David K. Paylor

cc: Scott Kudlas

DKP:dlm

Road costs at issue -- Will state shift road care to localities?

Monday, July 4, 2011

1

By THE ASSOCIATED PRESS -

By BOB LEWIS
AP Political Writer

RICHMOND - In 1932, with a still-agrarian Virginia struggling through the Great Depression, the General Assembly took over rural or "secondary" roads as a way to help out cash-strapped counties.

Now, with the state struggling to find transportation money, local officials believe the state is about to put the budgetary burden back on them.

A comprehensive study last week by George Mason University told in compelling detail how the number of secondary roads listed as deficient has steadily grown as state highway maintenance funding fails to keep pace.

In 2007, one-fourth of Virginia's 48,280 miles of secondary pavement was deficient. By 2009, the ratio of deficient roads had increased to nearly one-third. Total costs for taking care of all substandard secondary pavement in Virginia is about \$1.3 billion, according to a Virginia Department of Transportation estimate.

Among the options the study presents prominently for coping with the growing backlog of crumbling byways is "devolution," or restoring secondary highway responsibilities to the counties.

"The 'devolution' is in the details," punned Spotsylvania County Board of Supervisors member Hap Connors, who sees opportunity in the concept if it's done right, but deeper fiscal woe for counties and local taxpayers if it's botched.

Spotsylvania, where suburbanization is spreading across a still-rural countryside, is already going its own way on some transportation initiatives out of necessity, Connors said. That allows local officials to make land-use decisions free of worrying whether the state will agree and provide the funding.

"But ... because of the neglect of the state since 1986 to fix the (transportation) funding formula and revenue stream, we're playing catch-up with a lot of these roads and we just don't have the adequate tools to do it in a meaningful way. I can't just raise the revenue I need," Connors said.

Cities and counties have seen numerous state costs for public schools, public safety and health care shifted onto them in recent years as a General Assembly fearful of increasing taxes coped with a deep recession that sapped state revenues.

"They don't want to raise taxes and they get credit for not raising taxes," Connors said. But in Spotsylvania, where the county real estate tax rate is 86 cents per \$100 of assessed valuation, 40 cents of it pays for unfunded state mandates and obligations.

1

Road costs at issue -- Will state shift road care to localities?

Monday, July 4, 2011

2

The Virginia Association of Counties wrote in response to a draft of the study that it is "unalterably opposed to any option that would transfer responsibility for the construction and/or maintenance of the secondary road system" to counties.

"...Any proposals to shift secondary road construction and maintenance funding responsibilities to localities also shifts political liability for unpopular tax increases to local officials," VaCO said in its four-page rebuttal.

Even if existing state funding follows the secondary road construction and maintenance duties back to counties under a possible devolution solution, it would fall far short of what's needed to bring all the deficient roads up to par. Upkeep needs will increase as will the costs, and real estate taxes - the only tax counties can raise and lower at will - would likely make up the difference, said Neal

Menkes, director of fiscal policy for the Virginia Municipal League.

"Capitol Square might be the only place in Virginia where inflation is outlawed," Menkes said.

VDOT owns and maintains 95.62 percent of the rural roads in Virginia, a higher ratio than any other state, said Jonathan Gifford, a George Mason University professor of public policy and author of the study. West Virginia is a close second, owning 95.57 percent of its secondary highways, and in Delaware the figure is 93.19 percent, the study says.

"Twenty-five of the states have 15 percent or less of their rural roads owned by the state," he said.

Two Virginia counties, Arlington and Henrico, retained their own secondary road responsibilities 79 years ago when the Byrd Roads Act became law. They still have their own highway departments. Others lack the infrastructure to enter the road business, Gifford said.

Characteristics and needs of secondary highways vary widely, from gravel roads in some rural counties to busy four-lane roads in suburban counties, Gifford said. Yet in large, fast-growing counties, rampant development continuously adds more lane miles to a secondary road grid VDOT must maintain.

"Fairfax County is the richest in the country, yet every subdivision road, every snow plow, every ditch that needs to be mowed in the county is a responsibility of VDOT," Gifford said.

Secondary highway devolution is an idea that's been kicked around for years on Capitol Square, but it's more likely to be phased in gently, said Del. Joe May, R-Loudoun and chairman of the House Transportation Committee.

"There is some ... basis for seeing that as the state pushing it back on the local governments, but on the other hand we've been doing some things to make

2

Road costs at issue -- Will state shift road care to localities?

Monday, July 4, 2011

3

that a more attractive prospect," said May, also a member of the budget-writing Appropriations Committee.

For example, he said, the state has paired with some counties to split costs for local projects. And local officials don't have to fret about VDOT bureaucrats and engineers overruling their intentions.

"Certainly, there are some downsides in terms of what local governments might think about funding, but they're also a lot more likely to be able to address it more to their needs," May said.

Bob Lewis has covered Virginia government and politics since 2000.

3



SOUTHSIDE ELECTRIC COOPERATIVE

Your Touchstone Energy® Cooperative



TO: All Chairman of the Boards of Supervisors of each county, Mayors/Town
Mayors/Town Managers of every city and town within SEC.s Service
Territory

FROM: Franklin D. Harris, Manager
SEC Member Services & Public Relations Department

Date: June 30, 2011

SUBJECT: ORDER FOR NOTICE AND COMMENT for Southside Electric
Cooperative, CASE NO. PUE-2011-00004

The following enclosed information is being provided you in accordance with the Order of Notice and Comment of the Virginia State Corporation Commission and Notice to the Public of Southside Electric Cooperative's Request to Implement a Late Fee, CASE NO. PUE-2011-00004, dated June 3, 2011.

SEC's address is 2000 W. Virginia Avenue, Crewe, Virginia 23930, and the address of John M. Bosewell, the Cooperative's Counsel, is P. O. Box 45, E. Virginia Avenue, Crewe, Virginia 23930.

Feel free to contact my office at 1-800-552-2118, extension 3211, toll free, or at 434-645-3211, locally, if additional information is needed.

Enclosure

COMMONWEALTH OF VIRGINIA
STATE CORPORATION COMMISSION
AT RICHMOND, JUNE 3, 2011

CLERK'S OFFICE
2011 JUN -3 AM 11:43

APPLICATION OF

DOCUMENT CONTROL

SOUTHSIDE ELECTRIC COOPERATIVE

CASE NO. PUE-2011-00004

For approval of revisions to its existing terms and conditions, including a request to be allowed to implement a late fee

ORDER FOR NOTICE AND COMMENT

On January 12, 2011, Southside Electric Cooperative ("Southside" or "Cooperative") filed with the State Corporation Commission ("Commission") its application and exhibits ("Application") requesting changes to its existing terms and conditions and requesting to establish a one and one-half percent (1.5%) late fee for delinquent accounts. Procedurally, the Cooperative also asked the Commission to waive the requirement to file fifteen (15) copies of the Application, which the Commission granted,¹ and to waive the notice requirements for the Application.

The Cooperative's changes to its existing terms and conditions include, but are not limited to, increases in the amount new members will provide for construction costs via an increased Contribution In Aid of Construction associated with new services and changes to the amount of fees Southside will charge all customers for operational expenses.² According to Southside's Application, all of the Cooperative's proposed changes to its existing terms and

¹ *Application of Southside Electric Cooperative, For approval of revisions to its existing terms and conditions, including a request to be allowed to implement a late fee*, Case No. PUE-2011-00004, Doc. Con. Cen. No. 442002, Order Granting Waiver (Jan. 12, 2011).

² Application, Exhibit B.

conditions, with the exception of the implementation of the proposed late fee, are revenue neutral.³

With respect to its request to implement a one and one-half percent (1.5%) late fee, Southside represents that it is the only cooperative under the Commission's jurisdiction that does not have a late fee, yet its write-offs on delinquent accounts are higher than the national average in that approximately twenty percent (20%) of its customers are consistently late in paying their bills.⁴ Specifically, Southside believes that implementing a late fee will improve cash flow, contribute towards delaying an application for a rate increase, avoid penalizing the remaining eighty percent (80%) of its members, and will generally bring the Cooperative in line with its sister cooperatives throughout the Commonwealth of Virginia.⁵

NOW THE COMMISSION, upon consideration of this matter, is of the opinion and finds that Southside's changes to its existing terms and conditions are approved, except for the proposed late fee. We find that notice should be provided with respect to Southside's request to implement a one and one-half percent (1.5%) late fee, a fee that we have not previously approved and that is not part of Southside's existing terms and conditions. Accordingly, we direct Southside to provide such notice. We further find that interested persons should have an opportunity to comment on the portion of Southside's Application requesting implementation of a one and one-half percent (1.5%) late fee; that the Commission Staff ("Staff") should review the reasonableness of Southside's request; and that the Staff may file a report containing the Staff's findings and recommendations regarding Southside's proposed late fee.

³ Application at 2.

⁴ *Id.*

⁵ *Id.*

Accordingly, IT IS ORDERED THAT:

(1) Southside's request to make changes to its existing terms and conditions is granted subject to the exception noted above.

(2) On or before July 31, 2011, Southside shall furnish, through one of the following two (2) methods, public notice of its request to implement a one and one-half percent (1.5%) late fee: (1) Southside shall send a copy of the following notice to each of the Cooperative's members by first class mail, postage prepaid (bill inserts are acceptable); or (2) Southside shall publish a copy of the following notice on one (1) occasion in *Virginia Cooperative Living Magazine*:

NOTICE TO THE PUBLIC OF
SOUTHSIDE ELECTRIC COOPERATIVE'S
REQUEST TO IMPLEMENT A LATE FEE
CASE NO. PUE-2011-00004

On January 12, 2011, Southside Electric Cooperative ("Southside" or "Cooperative") filed with the State Corporation Commission ("Commission") its application and exhibits ("Application") requesting, among other things, to establish a one and one-half percent (1.5%) late fee for delinquent accounts.

In support of the portion of its Application requesting implementation of a one and one-half percent (1.5%) late fee, Southside represents that it is the only cooperative under the Commission's jurisdiction that does not have a late fee, yet its write-offs on delinquent accounts are higher than the national average in that approximately twenty percent (20%) of its customers are consistently late in paying their bills. Specifically, Southside believes that implementing a late fee will improve cash flow, contribute towards delaying an application for a rate increase, avoid penalizing the remaining eighty percent (80%) of its members, and will generally bring the Cooperative in line with its sister cooperatives throughout the Commonwealth of Virginia.

Interested persons may review a copy of Southside's Application, including the request to implement a late fee, at the Company's business offices where bills can be paid and in the Commission's Document Control Center, located on the First Floor

of the Tyler Building, 1300 East Main Street, Richmond, Virginia 23219, between the hours of 8:15 a.m. and 5:00 p.m., Monday through Friday, excluding holidays. Interested persons may also request a copy of the Application, at no charge, by written request to counsel for Southside, John M. Boswell, Esquire, Boswell & Williamson, Attorneys at Law, P.O. Box 45, 601 East Virginia Avenue, Crewe, Virginia 23930. If acceptable to the requester, the Application may be provided by electronic means. In addition, unofficial copies of the Cooperative's Application, Commission Orders entered in this docket, the Commission's Rules of Practice and Procedure, as well as other information concerning the Commission and the statutes it administers, may be viewed on the Commission's website at <http://www.scc.virginia.gov/case>.

Any person desiring to file written comments on the portion of the Cooperative's Application requesting implementation of a one and one-half percent (1.5%) late fee shall file, on or before August 15, 2011, such comments with Joel H. Peck, Clerk, State Corporation Commission, c/o Document Control Center, P.O. Box 2118, Richmond, Virginia 23218-2118. All comments shall refer to Case No. PUE-2011-00004. Any person desiring to file comments electronically may do so, on or before August 15, 2011, by following the instructions found at the Commission's website: <http://www.scc.virginia.gov/case>.

All filings with the Clerk of the Commission shall refer to Case No. PUE-2011-00004 and simultaneously shall be served on counsel for the Cooperative at the address set forth above.

SOUTHSIDE ELECTRIC COOPERATIVE

(3) On or before July 31, 2011, Southside shall serve a copy of this Order on the chairman of the board of supervisors of each county and the mayor or manager of every city and town (or equivalent officials in the counties, cities, and towns having alternative forms of government) in which the Cooperative offers service. Service shall be made by first class mail or personal delivery to the customary place of business or residence of the person served.

(4) On or before August 15, 2011, the Cooperative shall provide proof of notice as required in Ordering Paragraphs (2) and (3) herein, including the name, title, and address of each official served.

(5) Interested persons may review a copy of Southside's Application at the Company's business offices where bills can be paid and in the Commission's Document Control Center, located on the First Floor of the Tyler Building, 1300 East Main Street, Richmond, Virginia 23219, between the hours of 8:15 a.m. and 5:00 p.m., Monday through Friday, excluding holidays. Interested persons may also request a copy of the same, at no charge, by written request to counsel for Southside, John M. Boswell, Esquire, Boswell & Williamson, Attorneys at Law, P.O. Box 45, 601 East Virginia Avenue, Crewe, Virginia 23930. If acceptable to the requester, the Application may be provided by electronic means. In addition, unofficial copies of the Cooperative's Application, Commission Orders entered in this docket, the Commission's Rules of Practice and Procedure, as well as other information concerning the Commission and the statutes it administers, may be viewed on the Commission's website at <http://www.scc.virginia.gov/case>.

(6) Any person desiring to file written comments on the portion of the Cooperative's Application requesting implementation of a one and one-half percent (1.5%) late fee shall file, on or before August 15, 2011, such comments with Joel H. Peck, Clerk, State Corporation Commission, c/o Document Control Center, P.O. Box 2118, Richmond, Virginia 23218-2118. All comments shall refer to Case No. PUE-2011-00004. Any person desiring to file comments electronically may do so, on or before August 15, 2011, by following the instructions found at the Commission's website: <http://www.scc.virginia.gov/case>.

(7) The Staff shall investigate the reasonableness of Southside's request to implement a one and one-half percent (1.5%) late fee on delinquent accounts. On or before August 30, 2011, the Staff may file with the Clerk of the Commission an original and fifteen (15) copies of a Staff

report regarding Southside's proposed late fee. The Staff shall promptly serve a copy of such report on counsel to the Cooperative.

(8) On or before September 14, 2011, Southside shall file with the Clerk of the Commission, at the address set forth in Ordering Paragraph (6), an original and fifteen (15) copies of any response to the Staff report and comments filed by interested persons.

(9) This matter is continued.

AN ATTESTED COPY hereof shall be sent by the Clerk of the Commission to: John M. Boswell, Esquire, Boswell & Williamson, Attorneys at Law, P.O. Box 45, 601 East Virginia Avenue, Crewe, Virginia 23930; C. Meade Browder, Jr., Esquire, Senior Assistant Attorney General, Office of the Attorney General, Division of Consumer Counsel, 900 East Main Street, Second Floor, Richmond, Virginia 23219; and a copy shall be delivered to the Commission's Office of General Counsel and Divisions of Energy Regulation, Economics and Finance, and Public Utility Accounting.

A True Copy
Teste:


Clerk of the
State Corporation Commission



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2011
Item No.: 15
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Monthly Reports

Summary:

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery
- d. Prince Edward County Public Schools
- e. Tourism
- f. VCE-Prince Edward-Second Quarter Report

Recommendation: Acceptance.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



Animal Control Monthly Report

"June 2011"

Dogs		Wildlife	
Picked Up	58	Handled	0
Claimed By Owner	4	Euthanized	0
Adopted	4		
Died in Kennel	0	Livestock	
Euthanized	37	Returned to Owner	0
Transferred to SPCA	13	Died in Kennel	0
Dead on Arrival	0		
		Other Companion Animals	
Fees Collected	\$200.00	Returned to Owner	0
Cats		Number of Calls to Shelter	182
Picked Up	52	Summons Issued	6
Claimed By Owner	0	Warrants Served	1
Adopted	1	Days in Court	1
Euthanized	44	Nuisance Dogs	20
Died in Kennel	0	Dangerous Dogs	0
Transferred to SPCA	7		
Dead on Arrival	0		
Fees Collected	\$25.00	Total Fees Collected	\$225.00

Bill the Town of Farmville

10 Cats housed (7 days each)

Total \$350.00

S. Ray Foster & Holly Morris, Animal Control

Building Official
Permits Issued Report
6/01/2011 Through 6/30/2011

BI411

ADDITIONS	- Issued	6
	- Value	\$81,777.97
	- Permit Fees	\$585.15
	- 2.00% STATE TAX	\$11.70
	- Fees Collected	\$.00
CHURCH (NEW CONSTRUCTION)	- Issued	1
	- Value	\$75,000.00
	- Permit Fees	\$150.00
	- 2.00% STATE TAX	\$3.00
	- Fees Collected	\$.00
DEMOLITIONS	- Issued	2
	- Value	\$4,000.00
	- Permit Fees	\$100.00
	- 2.00% STATE TAX	\$2.00
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	1
	- Value	\$150,000.00
	- Permit Fees	\$180.00
	- 2.00% STATE TAX	\$3.60
	- Fees Collected	\$.00
ELECTRICAL	- Issued	8
	- Value	\$119,600.00
	- Permit Fees	\$400.00
	- 2.00% STATE TAX	\$8.00
	- Fees Collected	\$.00
MECHANICAL	- Issued	2
	- Value	\$66,100.00
	- Permit Fees	\$100.00
	- 2.00% STATE TAX	\$2.00
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	2
	- Value	\$14,000.00
	- Permit Fees	\$200.00
	- 2.00% STATE TAX	\$4.00
	- Fees Collected	\$.00
PLUMBING	- Issued	5
	- Value	\$74,600.00
	- Permit Fees	\$250.00
	- 2.00% STATE TAX	\$5.00
	- Fees Collected	\$.00
REMODELING	- Issued	1
	- Value	\$3,100.00
	- Permit Fees	\$75.00
	- 2.00% STATE TAX	\$1.50
	- Fees Collected	\$.00
Total Permits - Issued		28
Total Permits - Value		\$588,177.97
Total Permits - Permit Fees		\$2,040.15
Total Permits - State Tax 2%		\$40.80
		<hr/>
		\$2,080.95

PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road
Farmville, Virginia 23901

LENA HUDDLESTON
Cannery Manager
434-223-8664
Home 434-392-4218

June 2011 Cannery Report

During the month of June, the following number of cans were canned and processed:

511 (qt.)	@	.48 =	245.28
67 (pt)	@	.40 =	26.80
50 lbs. Meat	@	.20 =	10.00
50 Old Cans	@	.50 =	25.00
14 Patrons usage	@	1.00 =	14.00
30 % out of county			<u>10.24</u>
TOTAL			\$ 331.32

L. Huddleston

kef

Prince Edward County Public Schools
2010-2011
Comparative Receipts and Expenditures
Food Service Department
Year to Date
Month of June 2011

	Fiscal 2010			Fiscal 2011			
Receipts:	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	Diff.
State School Food	80,521	75,985	94.37	87,988	88,238	100.28	5.92
School Breakfast	2,124	0	0.00	0	0	0.00	0.00
	<hr/>			<hr/>			
Total State	82,645	75,985	91.94	87,988	88,238	100.28	8.34
Federal Reimbursement	750,000	775,779	103.44	750,000	788,191	105.09	1.65
Cash Book - Local	259,611	239,392	92.21	261,171	233,735	89.50	-2.72
	<hr/>			<hr/>			
Total Revenue	\$1,092,256	\$1,091,156	99.90	\$1,099,159	\$1,110,164	101.00	1.10
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	379,518	379,519	100.00	363,911	363,811	99.97	-0.03
Fringe Benefits	131,995	131,995	100.00	131,580	131,580	100.00	0.00
Purchased Services	54,871	54,871	100.00	46,507	18,645	40.09	-59.91
Telephone Services	0	0	0.00	1,375	1,375	100.00	100.00
Travel	0	0	0.00	539	539	100.00	100.00
Materials & Supplies	70,059	41,422	59.12	66,797	47,835	71.61	12.49
Food Supplies	419,116	417,143	99.53	439,669	436,213	99.21	-0.32
Repairs & Maintenance	0	0	0.00	3,527	3,527	0.00	0.00
Furniture/Equipment	36,698	36,698	100.00	45,254	45,254	100.00	0.00
Contingency Reserves	<hr/>			<hr/>			
Total Expenditures	\$1,092,256	\$1,061,646	97.20	\$1,099,159	\$1,048,778	95.42	-1.78

Saved as June 10-11 Expense Compare Food Service

**Prince Edward County Public Schools
Food Service Department
Summary Financial Report
2010-2011
June 30, 2011**

Fund 4				Variance		
(rounded to nearest dollar)						
<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>		<u>Budget</u>	<u>Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the Commonwealth:						
State School Food	\$ 6,204	\$ 88,238		\$ 87,988	\$ (249)	100.28
School Breakfast	\$ -	\$ -		\$ -	\$ -	0.00
Total State.....	\$ 6,204	\$ 88,238		\$ 87,988	\$ (249)	100.28
Federal Reimbursement	\$ 84,354	\$ 788,191		\$ 750,000	\$ (38,191)	105.09
Cash Book -Local.....	\$ -	\$ 233,735		\$ 261,171	\$ 27,436	89.50
Total Revenues.....	\$ 90,558	\$ 1,110,164		\$1,099,159	\$ (11,004)	101.00

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 56,343	\$ 363,811	\$ -	\$ 363,911	\$ 100	99.97
Fringe Benefits	\$ 20,590	\$ 131,580	\$ -	\$ 131,580	\$ (0)	100.00
Purchased Services	\$ 3,128	\$ 18,645	\$ -	\$ 46,507	\$ 27,862	40.09
Telephone Services	\$ 305	\$ 1,375	\$ -	\$ 1,375	\$ -	100.00
Travel	\$ 26	\$ 539	\$ -	\$ 539	\$ -	100.00
Materials & Supplies	\$ 19,495	\$ 47,835	\$ -	\$ 66,797	\$ 18,962	71.61
Food Supplies	\$ 50,185	\$ 436,213	\$ -	\$ 439,669	\$ 3,457	99.21
Repair & Maintenance	\$ 36	\$ 3,527	\$ -	\$ 3,527	\$ -	0
Furniture/Equipment	\$ 41,791	\$ 45,254	\$ -	\$ 45,254	\$ -	100.00
		\$ -	\$ -	\$ -	\$ -	-
Total Expenditures.....	\$191,899	\$ 1,048,778	\$ -	\$1,099,159	\$50,381	95.42

Saved as June 10-11 summary financial food service

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901

**Comparative Receipts and Expenditures
Year to Date**

Month of June 2011

Receipts:	Fiscal 2010			Fiscal 2011			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
Sales Tax	2,687,309	2,535,579	94.35	2,559,727	2,660,068	103.92	9.57
Basic Aid	7,886,187	7,490,606	94.98	7,291,446	6,897,442	94.60	-0.39
Other State	6,801,017	6,876,876	101.12	5,598,256	5,344,222	95.46	-5.65
Total State	17,374,513	16,903,061	97.29	15,449,429	14,901,732	96.45	-0.83
Federal Funds	2,887,857	2,446,741	84.73	3,469,805	2,992,546	86.25	1.52
Local Funds	7,968,567	7,942,349	99.67	7,913,044	7,903,163	99.88	0.20
Cash Book	376,000	478,738	127.32	455,290	561,349	123.29	-4.03
Total Revenue	\$28,606,937	\$27,770,890	97.08	\$27,287,568	\$26,358,789	96.60	-0.48
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTI	Percent	Diff.
Instruction	22,198,326	21,364,226	96.24	21,075,222	20,293,034	96.29	0.05
Administration	1,513,615	1,513,419	99.99	1,539,615	1,458,423	94.73	-5.26
Transportation	1,928,199	1,928,045	99.99	1,793,634	1,751,658	97.66	-2.33
Maintenance	1,968,450	1,967,738	99.96	1,930,175	1,907,670	98.83	-1.13
Food Service	10,580	9,695	91.64	11,436	11,268	98.53	6.89
Facilities	137,725	137,725	100.00	142,967	142,644	99.77	-0.23
Debt Service	850,042	850,041	100.00	794,519	794,092	99.95	-0.05
Contingency Reserves	0	0	0.00	0	0	0.00	0.00
Total Expenditures	\$28,606,937	\$27,770,890	97.08	\$27,287,568	\$26,358,789	96.60	-0.48

**Prince Edward County Public Schools
Summary Financial Report
Fund I**

(rounded to nearest dollar)

	Current Month	Year to Date	Month Ending Variance Actual Under (Over)	June 30, 2011 Budget	YTD as a Percent of Budget
Revenues					
From the Commonwealth:					
State Sales Tax.....	\$ 248,218	\$ 2,660,068	\$ (100,341)	\$ 2,559,727	103.92
Basic School Aid.....	\$ 438,861	\$ 6,897,442	\$ 394,004	\$ 7,291,446	94.60
All Other.....	\$ 725,744	\$ 5,344,222	\$ 254,034	\$ 5,598,256	95.46
Total State.....	\$ 1,412,823	\$ 14,901,732	\$ 547,697	\$ 15,449,429	96.45
From the Federal Gov't.....	\$ 659,024	\$ 2,992,546	\$ 477,259	\$ 3,469,805	86.25
Tran. From General Fund (County)	\$ 3,151,192	\$ 7,903,163	\$ 9,881	\$ 7,913,044	99.88
Cash Book -Local.....	\$ 69,601	\$ 561,349	\$ (106,059)	\$ 455,290	123.29
Total Revenues.....	\$ 5,292,641	\$ 26,358,789	\$ 928,779	\$ 27,287,568	96.60

	Current Month	Year to Date	Outstanding Encumbrances	Budget	Expended & Encumbered (Over) Under	Expen. & Encumbrance as a % of Budget
Expenditures						
1000-Instruction.....	\$ 4,294,761	\$ 20,293,034	\$ -	\$ 21,075,222	\$782,188	96.29
2000-Admin., Health/Att.....	\$ 175,717	\$ 1,458,423	\$ -	\$ 1,539,615	\$81,192	94.73
3000-Transportation.....	\$ 237,376	\$ 1,751,658	\$ -	\$ 1,793,634	\$41,976	97.66
4000-Operation/Maintenance	\$ 284,739	\$ 1,907,670	\$ -	\$ 1,930,175	\$22,505	98.83
5000-Food Service.....	\$ -	\$ 11,268	\$ -	\$ 11,436	\$168	98.53
6000-Facilities.....	\$ 40,525	\$ 142,644	\$ -	\$ 142,967	\$323	99.77
7000-Debt. Ser.....	\$ 2,885	\$ 794,092	\$ -	\$ 794,519	\$427	99.95
8000-Contingency Reserve	\$ -	\$ -	\$ -	\$ -	\$0	0.00
Total Expenditures.....	\$ 5,036,003	\$ 26,358,789	\$ -	\$ 27,287,568	\$928,779	96.60

Tourism & Visitor Center Monthly Report for June 2011

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2011	636	445	30	1,111	<u>185.2</u>
2010	1126	636	68	1830	<u>152.5</u>

Total / 6 Months
Total / ALL of 2010

Requests for Information:

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Internet Sales	Monthly Totals:
177 1 June 2011	10	<u>3117</u>	23	<u>275</u>		3,425
June 2010	5	1509	10	207	0	1,731
% Difference	100.00%	106.56%	130.00%	<u>32.85%</u>		<u>97.86%</u>

	Total YTD Inquiries:					
TOTAL YTD	22	<u>8,491</u>	163	<u>1,111</u>	2	9,767
2011 YTD	21	6,815	109	860	5	7,810
% Difference	4.76%	<u>24.59%</u>	49.54%	<u>29.19%</u>	-60.00%	<u>25.06%</u>

Report to July Board of Supervisors:

- The monthly average of visitors who sign the GuestBook has increased by more than 30 visitors per month, over the average number of visitors for the entire year, last year!
- Requests for information about our area has set **a new record this month !!!** June of 2010 saw 2,503 requests in one month! Also, we are over 24% ahead of this time last year on total requests!
- We blew away last Junes numbers and only missed setting a new record by 3 visitors!!

Websites monitored:

- Prince Edward County Tourism:**
1,628 hits in May ('191 less than April)
- Best Part of the Civil War:**
160 unique visitors in May
- Virginia's Retreat:**
489 unique visitors in May

Virginia Cooperative Extension

A partnership of Virginia Tech and Virginia State University

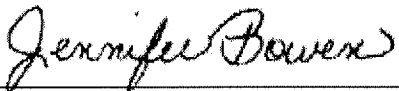


Prince Edward County Office

P.O. Box 322
Farmville, VA 23901
434/392-4246 Fax: 434/392-4734
E-mail: jebowen1@vt.edu
www.ext.vt.edu

July 1, 2011

TO: County Administration and Board of Supervisors

FR: 

Jennifer R. Bowen, Extension Agent, 4-H Youth Development and Unit Coordinator

RE: Second Quarterly Report – VCE Prince Edward County Office

The following are brief updates on Virginia Cooperative Extension programs for the second quarter of 2011:

Staffing Updates:

- Shelda Edwards began in April in the Unit Support Staff position as an emergency hire through the end of June. This 1500 hour wage position was continued by VT through FY 2012.
- Jennifer Bowen was appointed as Unit Coordinator effective June 1, 2011. She had been serving as “Acting Unit Coordinator” since Patsy Pelland’s retirement in July 2010.

4-H Program Updates:

- A basic financial management series was offered to sixth and seventh graders enrolled in Fuqua School’s Math-In-Action class. This program covered basics of banking and investments.
- Youth from Fuqua School and Prince Edward County Middle School participated in Natural Resource Education (NRE) field trips to Holiday Lake 4-H Center through a grant from the Walter Payne Foundation.
- Home studies were completed on two local families who have applied as host families for the 4-H Japanese exchange program.
- Twenty-four youth from Buckingham and Prince Edward Counties participated in two strawberry jam workshops, learning to can using a hot water bath canner.
- The 4-H Shooting Education Club held its first competitive event – a fun shoot with the Cumberland club at Holiday Lake 4-H Center. The Riding Star Horse and Pony Club successfully hosted a qualifying show for the State 4-H Horse and Pony Show on June 18th.

www.ext.vt.edu

Extension is a joint program of Virginia Tech, Virginia State University, the U.S. Department of Agriculture, and state and local governments.

Virginia Cooperative Extension programs and employment are open to all, regardless of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, or marital or family status. An equal opportunity/affirmative action employer.

- Three Prince Edward 4-H members participated in the Piedmont Area Junior Livestock Show and Sale in May. Andrew Clark showed in the beef and swine shows. Megan Goin showed in the beef show. Wade Jenkins showed in the sheep and dairy steer shows.
- Prince Edward County had the largest delegation of campers and volunteers participating in Cloverbud Camp at Holiday Lake 4-H Center in June. A total of 25 campers and 10 adult and teen volunteers from Prince Edward participated.
- A total of 94 campers and CITs, 26 teen leaders, and 9 adult leaders from Prince Edward County participated in Junior 4-H Camp at Holiday Lake 4-H Center in June. The spaces allotted to Prince Edward filled in 20 days. We were able to take approximately 30 spaces that Charlotte and Buckingham did not immediately fill, giving Prince Edward 50% of the total participants.

FCSI/ANR Program Updates:

- Central Virginia Commodity Storage Initiative:
Two producers from Prince Edward County were trained and awarded grants to construct hay storage facilities in relation to their beef operations.
- Participated in pasture walk program at the Buckingham Correctional Facility where fifteen producers learned about rotational grazing and pasture management. I presented how to effectively use a grazing stick and how that tool fit into pasture management.
- On June 14th, sixteen participants from Amelia, Nottoway, Buckingham, Prince Edward and Charlotte counties received the most recent USDA information relating to home canning. Participants learned the science behind canning and the steps to safely preserve food at home using both pressure and hot water bath canning methods. After the class session the participants toured the Prince Edward Cannery and Ms. Huddleston provided a guided tour explaining the various equipment and how to utilize the cannery. Since this class, a news article has been published in the Amelia paper and citizens have been working with the Board of Supervisors to gain support for Amelia to financially support the cannery.
- Administered the Private Pesticide Exam to a class at PECHS.
- On June 18th, 20 Master Gardeners received advanced training on plant disease diagnosis. Afterwards citizens were invited to bring in diseased plants for diagnosis and to receive integrated pest management strategies.
- Partnered with Piedmont Soil and Water District, Extension Agents from surrounding counties and 4-H to help with partnership programs including a farm tour, pond management workshop, Piedmont Livestock Show, and Cloverbud camp.
- Attend two different trainings related to creating viable community food systems.
- Working with Alecia Davis-Johnson and Hal Smith on a pilot project involving the cannery.

