



**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS**

SUPERVISORS
13BOARD MEETING

March 13, 2012
7:00 P.M.

AGENDA

7:00 p.m.	1.	The Chairman will call the <u>March</u> meeting to order.	1
	2.	Invocation	1
	3.	<u>PUBLIC PARTICIPATION</u> : <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	3
	4.	Board of Supervisors Comments	5
	5.	<u>Consent Agenda</u> :	
	a.	Treasurer's Report	7
	b.	Approval of Minutes: February 14, 2012	9
	c.	Review of Accounts & Claims	51
	d.	The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.	71
	e.	Appropriations	73
	6.	Highway Matters	75
7:30 p.m.	7.	<u>PUBLIC HEARING – SCHOOL BOARD APPOINTMENTS</u> – <i>The Board will hold a public hearing at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board in Leigh District 301 (Supervisor Gantt) and Buffalo District 501 (Supervisor Fore).</i>	77
	8.	<u>PUBLIC HEARING – RAYMOND SITE PLAN</u> – <i>The Board will hold a public hearing to gather citizen input prior to considering the request of Richard Raymond, Jr. and Robert Raymond, Sr. to amend a site plan to allow an accessory building on a 1.5 acre parcel located at 4644 Farmville Road, and further described as tax map parcel 50-A-71, which is Zoned General Commercial (C-1) and is the location of Auto Rental (Moving Truck) and General Offices uses.</i>	81
	9.	Paul D. Hoffman, Field Representative, U.S. Rep. Robert Hurt (VA-5)	85
	10.	Mary S. Hickman, Acting President and CEO, Commonwealth Regional Council	87
	11.	Justine A. Young, RN, BSN, MBA, Community Health Educator, Massey Cancer Center, Piedmont Health District	89
	12.	Averett Jones, Editor, Southside Messenger	91
	13.	Amendment to County Enterprise Zones	93
	14.	Animal Control Ordinance Update: Authorize Public Hearing	95
	15.	Agreement with Constitutional Officers	111
	16.	<u>Planning Department Report</u>	115
	17.	<u>County Attorney's Report</u> :	117
	a.	Repeal of County Fireworks Ordinance	118

18.	<u>County Administrator's Report</u>	119
	a. Deputy Animal Control Officer Position Vacancy	
	b. Agenda Items for Joint Meeting with Town of Farmville	
	c. County Insurance Renewal	
	d. Surplus County Property	
19.	<u>Committee Reports:</u>	121
	a. War Memorial Committee	
20.	<u>Closed Session:</u> Acquisition of Real Property – 2.2-3711(A)3, <i>Code of Virginia</i>	123
21.	<u>Upcoming</u>	125
	a. Revised Board/Budget Meeting Schedule Attached	126
22.	<u>Correspondence/Informational:</u>	129
	a. Commonwealth Regional Council March Meeting Agenda Package	130
	b. Thank You, The Friends of the Appomattox River	137
	c. Thank You, Department of Veterans Affairs/Heroes on the Water	138
	d. Letter from VDOT, US 460 Corridor Improvement Project	139
23.	<u>Monthly Reports:</u>	141
	a. Animal Control	142
	b. Building Official	143
	c. Prince Edward County Public Schools	144
	d. PERT	148
	e. Tourism	149

(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, March 13, 2012.)



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 13, 2012
Item No.: 1 & 2
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call to Order and Invocation

Summary: Chairman William G. Fore, Jr. will call to order the **March** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 13, 2012
Item No.: 3
Department: Board of Supervisors
Staff Contact:
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____
 Second _____

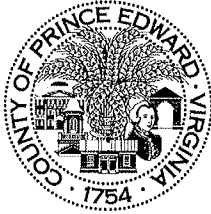
Campbell _____
 Gantt _____
 Simpson _____

Cooper-Jones _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 13, 2012
Item No.: 4
Department: Board of Supervisors
Staff Contact:
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments:

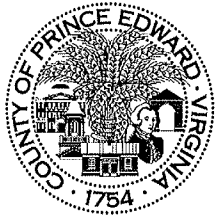
Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 13, 2012
Item No.: 5-a
Department: Treasurer
Staff Contact: Mable Shanaberger
Issue: Consent Agenda - Treasurer's Report

Summary: A Treasurer's Report is anticipated for the Table pack.

Attachments: None.

Recommendation:

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____ 7 _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 13, 2012
Item No.: 5-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Consent Agenda - Approval of Minutes

Summary: Meeting minutes are attached for your review and approval.

Attachments: February 14, 2012 Minutes

Recommendation: Approval.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
Simpson _____ Wilck _____

February 14, 2012

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 14th day of February, 2012; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Carney, Economic Development Director; James Ennis, County Attorney; and Sheriff Wesley Reed.

Chairman Fore called the meeting to order. Supervisor McKay offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

Sam Campbell, Prospect District, expressed his concern about the suggested increase in Board compensation; he stated the pay rate was known when the members ran for office. He also expressed his disapproval of the Revenue Sharing project for the new Route 786.

Henry Shelton, Prospect District, stated he is in support of Sam Campbell, and as an alternative, suggested being paid only a flat rate per meeting. Mr. Shelton then expressed his concern regarding the increased cost of the Route 628 project and the County's proposed purchase of more land. He then said he was embarrassed regarding the actions of a Board member at the January meeting regarding speed limits.

Supervisor Simpson stated the gentleman returned and apologized to the Board regarding that matter.

David Hart, Rice, asked the Board to consider reopening the convenience site in Rice every day. He stated that since the site was closed one day a week, there is an ongoing problem with trash being thrown along the road and in the bushes.

Joe Huddleston stated he received a letter from VDOT regarding work to be done on Route 643; he questioned their right to enter the property to do survey work. Chairman Fore said nothing is scheduled on that road except normal maintenance, and requested the staff look into the matter and get back to Mr. Huddleston.

Robert Fowler, Prince Edward Development, LLC, stated during the Granite Falls CDA meeting in November [2011], the Board received a preliminary presentation on a Tax Increment Financing (TIF) for the conference center component of the hotel/ conference center. The Board and the Granite Falls CDA gave preliminary approval for a bond issue of up to \$17 million. The team requested additional time to do legal research to finalize the details and then return to the Board with the final plan. He said they are now at the stage to present the final plan. On the hotel component, the equity is raised; final negotiations are ongoing with three separate banks and expect at least one written preliminary commitment by the end of next week. The legal analysis is 95% complete. Mr. Fowler respectfully requested a meeting date be set for the Board and the Granite Falls CDA to meet with Maguire Woods, Davenport, the underwriter, and Prince Edward Development, LLC.

In Re: Board of Supervisors Comments

Supervisor Jones responded to Mr. Hart's concern, stating that he is trying to get people out to that site for clean-up. He suggested discussion about reopening the Rice convenience site during the budget process.

Supervisor Wilck stated that on November 13 [2011], Mr. Fowler had said financing would be in place by this time but it is not yet complete, and expressed his opposition to the project.

Supervisor Campbell stated Mr. Hart's concern at Rice is also an issue at the Prospect convenience site; both sites need to be open on a daily basis.

In Re: Request of Treasurer – Delinquent Real Estate Taxes

Supervisor Jones made a motion to authorize the Treasurer to commence proceedings under the authority of Section 48.1-3965 et seq. of the Code of Virginia to sell the parcels for payment of delinquent taxes; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

In Re: Request of Sheriff Wesley Reed

Sheriff Wesley Reed stated that after the previous Board meeting, the position of Chief Deputy was awarded to David Eppes; Sheriff Reed said the Comp Board has agreed to increase the wages of the Chief Deputy by 15% to \$48,044 and requested the Board agree to a \$3,000 increase to give the Chief Deputy a salary of \$51,044.

Sheriff Reed then stated two vehicles per year have traditionally been replaced; two are currently on order. He requested three more vehicles be replaced; one could be funded by the Forfeited Assets fund. He asked the Board to consider the purchase of two additional Ford Crown Victoria vehicles, at a price of

\$47,701. Sheriff Reed said all equipment can be switched over to the new vehicles with no issues. Discussion followed.

Supervisor McKay made a motion to amend the County budget and to appropriate \$50,000 from the General Fund and \$25,000 from Forfeited Asset Fund for the purchase of three Ford Crown Victoria vehicles.

Chairman Fore restated Supervisor McKay's motion to amend the County budget and to appropriate \$50,000 from the General Fund and \$25,000 from Forfeited Asset Fund for the purchase of three Ford Crown Victoria vehicles; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

Supervisor Simpson made a motion to approve an additional \$3,000 for the salary of the Chief Deputy as recommended by the Personnel Committee, effective February 1, 2012; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

In Re: Public Hearing: An Ordinance Authorizing Funding for a Tourism Project

Chairman Fore announced that this was the date and time scheduled for a public hearing on the Ordinance Authorizing Funding for a Tourism Project. Notice of this hearing was advertised according to law in the Friday, February 3, 2012 and Friday, February 10, 2012 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Wade Bartlett, County Administrator, stated that at the December 2011 meeting, the Board took action to position the County and the Granite Falls Hotel and Conference Center project to take

advantage of the Virginia Tourism Development Financing Program. The final components of the program that require action are the adoption of an ordinance that specifies that the County shall match the 1% of state tax by an equal dollar amount of local tax revenue generated by transactions taking place on the premises and the execution of a Performance Agreement. The County Attorney's office drafted the ordinance and has revised the existing economic development grant agreement between the County and the IDA and Prince Edward Development, LLC to meet the state's requirements for a performance agreement. It has been reviewed and approved by the Attorney assisting VTC with this program.

Chairman Fore opened the Public Hearing.

There being no one wishing to speak, Chairman Fore closed the Public Hearing.

Supervisor Gantt made a motion to adopt the Ordinance Authorizing Funding for a Tourism Project and to approve the Granite Falls Economic Development Grant and Performance Agreement; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

AN ORDINANCE AUTHORIZING FUNDING FOR A TOURISM PROJECT

WHEREAS, the County of Prince Edward wishes to participate in the Virginia Tourism Development Financing Program; and

WHEREAS, Section 58.1-3851.1(C) of the *Code of Virginia* requires that a locality, by ordinance, direct that at least one percent of the local sales and use tax revenues, or an equivalent amount of other local tax revenues, generated by transactions taking place on the premises of the authorized tourism project shall be applied to the payment of principal and interest on qualified gap financing, and

WHEREAS, the Prince Edward County Tourism Development Plan identifies a deficiency that will be met by the Granite Falls Hotel and Conference Center project; and

WHEREAS, the Granite Falls Hotel and Conference Center project has been authorized by an appropriate ordinance; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Prince Edward, following a duly advertised Public Hearing, does hereby authorize the following distribution of local tax revenue generated by the Granite Falls Hotel and Conference Center, subject to annual appropriation and subject to the provisions of the

Economic Development Grant and Performance Agreement to the Industrial Development Authority of Prince Edward County, Virginia:

The County shall make payments equal to the entitled sales tax revenues for a period of twenty (20) years from any of the following sources to the Industrial Development Authority of Prince Edward County, Virginia pursuant to the authority of Section 58.1-3851.1(C) of the *Code of Virginia* to be applied to payments of principal and interest on qualified gap financing:

- a) 80% of the transient occupancy taxes collected in any calendar year from the Project in excess of the amount of such taxes collected in calendar year 2009; and/or
- b) 95% of food and beverage sales tax or assessment collected, if any, in any calendar year from the Project.

Supervisor Jones made a motion to approve the Granite Falls Economic Development Grant and Performance Agreement and to authorize the Chairman to sign all necessary documents; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

**ECONOMIC DEVELOPMENT GRANT
AND PERFORMANCE AGREEMENT**

This ECONOMIC GRANT AND PERFORMANCE AGREEMENT dated this ____ day of February, 2012 (THIS "Agreement"), by and among PRINCE EDWARD DEVELOPMENT, LLC or an affiliate formed by it (the "Developer"), the COUNTY OF PRINCE EDWARD, VIRGINIA (the "County") and the INDUSTRIAL DEVELOPMENT AUTHORITY OF PRINCE EDWARD COUNTY, VIRGINIA, (the "Authority").

RECITALS:

The purpose of this Agreement is to describe certain obligations of the Developer and incentives to be provided by the County and the Authority to the Developer in connection with the development of hospitality and conference/training facilities in the County, to be known as Granite Falls Hotel & Conference Center (the "Project") and to utilize Section 58.1-3851.1 of the Code of Virginia, 1950, as amended to facilitate the use of certain tax revenues for the Project.

The County is authorized to execute and deliver this Agreement and to make the grant payments described herein to the Authority pursuant to Sections 15.2-935(B) and 58.1-3851.1 of the Code of Virginia, 1950, as amended (the "Virginia Code").

The Authority is authorized to execute and deliver this Agreement to fulfill its obligations hereunder pursuant to Sections 15.2-4905(12) and 15.2-4905(13) of the Virginia Code.

The County and the Authority anticipate numerous benefits to the County and its residents as a result of the development of the Project, including increased tax base for the County, additional employment and training opportunities, promotion of tourism, and enhanced economic strength of the County.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained in this Agreement, the parties agree as follows:

**ARTICLE I
DEVELOPER'S COMMITMENTS**

In consideration of the assistance being provided to the County and the Authority under the terms of this Agreement, the Developer agrees as follows, contingent upon the Developer purchasing certain land in Prince Edward County, Virginia consisting of approximately 92 acres described in Exhibit A, attached hereto, (the "Land"). Should the Developer fail to purchase the Land within one year after the date of this Agreement or should the Developer notify the County and the Authority in writing of its intention to not acquire the Land, the obligations of the County and the Authority under this Agreement shall immediately cease and terminate.

1.01 Development of Project

The Developer agrees to acquire the Land, construct or cause to be constructed, develop or cause to be developed and operate or cause to be operated the Granite Falls Hotel & Conference Center consisting of approximately 176 guestrooms, an approximately 3400 square foot spa, an approximately 55,000 square foot conference and training center and all required public infrastructure in support thereof.

Any material changes to the Project components described above shall be made only with the prior written consent of the County. The facilities described in the paragraph above shall be substantially completed within 3 years from the date of this Agreement.

1.02 Financing of Project

The Developer shall provide financing for all components of the Project except for the conference/training center and certain infrastructure whose financing will be provided for by the Granite Falls Community Development Authority. The County shall not be responsible for issuing any bonds, notes, or other financing for the Project. All financings for the Project shall state clearly that such financing is not an obligation of the County and the County has no obligation for the payment of such financing. Any financings to be repaid from proceeds of the Grant (as defined below in Section 2.01) shall be referred to in this Agreement as the "TIF Financings". In the event the County enacts a food & beverage sales tax in the future, the outstanding debt issued by the Granite Falls Community Development Authority and secured by a food & beverage assessment shall be included in the definition of "TIF Financings". Notwithstanding the foregoing, the County will work with the Developer to facilitate the use of certain tax revenues and the Developer's access fee to finance no more than 20% of the Project (the "Gap financing Component").

1.03 Application of Grant Proceeds

The Developer shall use proceeds of the Grant, together with the Entitled Sales Taxes and Access Fees, to repay the TIF Financings and apply the proceeds of any TIF Financing to pay a portion of the costs of constructing, equipping, renovating or re-equipping the Project described in Section 1.01 above and shall not use any portion of the Grant or TIF Financings to pay any other costs.

1.04 Access Fee

Pursuant to Section 58.1-3851.1(D) of the Virginia Code, the Developer shall pay an access fee for a period of twenty (20) years equivalent to one percent of the sales tax revenues generated by transactions taking place on the premises of the authorized tourism project referenced herein (the "Access Fee"). The Access Fees shall be collected by the County and remitted to the Authority on a quarterly basis. The Access Fees shall be used solely to make payments of principal and interest on the qualified Gap Financing component of the TIF Financings.

1.05 Reporting

The Developer will provide to the County and the Authority such information as the County or the Authority may reasonably request with respect to the financing, acquisition and construction of the Project, including copies of documentation relating to the TIF Financings and debt service schedules for the various components of the TIF Financings. The Developer will provide the County with no less than annual reports setting forth the amount and purpose of expenditures of Grant proceeds and/or TIF Financing proceeds.

**ARTICLE II
COUNTY'S AND AUTHORITY'S COMMITMENTS**

In consideration of the benefits to the County as a result of the Developer's performance under this Agreement, the County and the Authority agree as follows:

2.01 Grant

The County agrees to make payments to the Authority (the "Grant") of certain incremental tax revenue (the "Incremental Tax Revenues") as described below on the terms subject to the limitations set forth in this Agreement:

- (a) 80% of the incremental increase in real estate and personal property tax revenues collected with respect to the Project in any calendar year in excess of the amount of such taxes collected in the calendar year 2011; and
- (b) 80% of the transient occupancy taxes collected in any calendar year from the Project in excess of the amount of such taxes collected in calendar year 2011; and
- (c) 95% of food and beverage County sales tax or CDA assessments collected, if any, in any calendar year from the Project.

2.02 Subject to Appropriation

Payments by the County of the Grant to the Authority shall be subject to annual appropriations by the Board of Supervisors and shall not constitute a debt or general obligation of the County. The County Administrator, or other officer responsible for preparing the County's budget, will include each year in the County's budget an appropriation of the Grant to the Authority; however, payment of the Grant shall be subject to appropriation each year by the Board of Supervisors.

2.03 Limitation on Amount

The amount of Grant paid to the Authority each year shall not exceed the Incremental Tax Revenues. Payments of the Grant shall not exceed the amount of Incremental Tax Revenues actually collected by the County.

2.04 Expiration of Grant

Payment of the Grant shall terminate on the earlier to occur of (i) payment in full of the TIF Financings or (ii) December 31, 2038.

2.05 GAP Financing

A portion of the TIF Financing (the “Gap Financing Component”) will be repaid from revenues derived pursuant to the Virginia Tourism Development Financing Program (the “TDFP”). Under the TDFP, the Commonwealth will remit an amount equal to one percent of that state sales tax revenues generated by transactions taking place on the premises of the Project (the “Entitled Sales Taxes”). The County shall collect an amount equivalent to the Entitled Sales Taxes from other local tax revenues generated by transactions taking place on the premises of the Project. The County shall also collect the Access Fee referenced in Section 1.04 herein. The County shall remit the amounts collected to the Authority on a quarterly basis. The Access Fees, along with Entitled Sales Taxes distributed pursuant to Section 58.1-3851.1(B)(1) of the Virginia Code, shall be used solely to make payments of principal and interest on the qualified Gap Financing Component and shall continue to be collected and paid until such Gap Financing Component is paid in full. The County shall notify the State Controller and the Department of Taxation when Entitled Sales Taxes are no longer subject to being remitted.

2.06 Authority’s Obligations

The Authority will apply amounts received pursuant to this Agreement to the payment of the TIF Financings. The Authority agrees to assign its rights to payment of the Grant to the lender or trustee for the TIF Financings. The Authority’s obligations hereunder shall be limited to amounts paid to it by the County under this Agreement.

**ARTICLE III
INDEMNIFICATION; PAYMENT OF EXPENSES**

The Developer shall indemnify, protect and save the County, the Authority, and each of their respective officers, directors and employees harmless from all liability, obligations, losses, claims, damages, actions, suits, proceedings, costs, and expenses, including reasonable attorney’s fees, arising or resulting directly from the issuance of TIF Financing. The Developer agrees to pay the costs, fees and expenses of the County and the Authority, including reasonable attorney’s fees, incurred by the County or the Authority in connection with this Agreement and the administration of the Grant. The indemnification arising under this Article III shall survive the termination of this Agreement.

**ARTICLE IV
TERMINATION OF THE COUNTY’S AND THE AUTHORITY’S OBLIGATIONS**

Should any of the following circumstances occur or exist (each an “Event of Default”), the obligation of the County and the Authority to provide the Grant, as described herein, to the Developer shall cease and terminate:

- (a) The Developer fails to substantially complete construction of the Project components described in Section 1.01 within three years after the date of this Agreement;
- (b) The Developer assigns its rights without the consent of the County; or

- (c) The Developer ceases to operate or cause the Project to be operated as described herein for a period of 12 months.

The provisions of this Article IV are subject to the following limitation: if by reason of *force majeure* the Developer is unable in whole or in part to carry out this Agreement, the Developer shall not be deemed in default during the continuance of such inability. The term “*force majeure*” as used herein shall mean, without limitation, the following: acts of God; strikes, lockouts or other industrial disturbances; acts of public enemies; orders or restraints of any kind of the government of the United States of America or of the Commonwealth or any of their departments, agencies or official, or any civil or military authority; insurrections; riots; landslides; earthquakes; fires; storms; droughts; floods; explosions; breakage or accidents to machinery, transmission lines, pipes or canals; or any other cause or event not reasonably within the control of the Developer.

**ARTICLE V
TERMINATION OF AGREEMENT**

This Agreement shall terminate upon the earlier of (i) payment in full of the TIF Financing or (ii) December 31, 2038.

**ARTICLE VI
ASSIGNMENTS**

No party shall sell or assign any interest in or obligation under this Agreement without the prior written consent of all of the parties.

**ARTICLE VII
LIMITED OBLIGATIONS OF THE COUNTY AND THE AUTHORITY**

NO PROVISION OF THIS AGREEMENT SHALL BE CONSTRUED OR INTERPRETED AS CREATING A PLEDGE OF THE FAITH AND CREDIT OF THE COUNTY OR THE AUTHORITY WITHIN THE MEANING OF ANY CONSTITUTIONAL DEBT LIMITATION. NO PROVISION OF THIS AGREEMENT SHALL BE CONSTRUED OR INTERPRETED AS A DONATION OR A LENDING OF THE CREDIT OF THE COUNTY OR THE AUTHORITY WITHIN THE MEANING OF THE VIRGINIA CONSTITUTION. THIS AGREEMENT SHALL NOT DIRECTLY OR INDIRECTLY OR CONTINGENTLY OBLIGATE THE COUNTY OR THE AUTHORITY TO MAKE ANY PAYMENTS BEYOND THOSE APPROPRIATED IN THE SOLE DISCRETION OF THE COUNTY FOR ANY FISCAL YEAR IN WHICH THIS AGREEMENT SHALL BE IN EFFECT. THE AUTHORITY SHALL BE UNDER NO OBLIGATION TO MAKE ANY PAYMENTS HEREUNDER EXCEPT FROM MONIES PROVIDED TO IT BY THE COUNTY PURSUANT TO THIS AGREEMENT. THE AUTHORITY SHALL BE UNDER NO OBLIGATION TO MAKE ANY INVESTIGATION OR DETERMINATION AS TO ANY MATTERS THAT WOULD CONSTITUTE AN EVENT OF DEFAULT HEREUNDER AND THE AUTHORITY SHALL BE ENTITLED TO RELY ON INSTRUCTIONS PROVIDED BY THE COUNTY AS TO SUCH MATTERS.

**ARTICLE VIII
MISCELLANEOUS**

8.01 Governing Law

This Agreement shall be governed in all respects by the laws of the Commonwealth of Virginia. Any litigation with respect thereto shall be filed solely in the Circuit Court of Prince Edward County, Virginia. The Developer hereby waives the right, if any, to remove any case to federal court.

8.02 Notices

- (a) All notices required or permitted to be given pursuant to this Agreement shall be effective only if the same shall be in writing and sent by first class mail with postage prepaid, return receipt requested, or by a nationally recognized next day courier service, addressed as follows:

If to the Developer

Prince Edward Development, LLC
P.O. Box 385
Farmville, Virginia 23901

If to the County

c/o County Administrator
P.O. Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Attention: County Administrator

If to the Authority

c/o Attorney to the IDA
P.O. Box 382
Farmville, Virginia 23901

Notice shall be deemed given when deposited with the United States Postal Service by first class mail, postage prepaid, or when received , if by next day courier delivery service.

- (b) Any addressee may designate additional or different addresses for communications by notice given under this Section to each other.

8.03 Severability

If any term, covenant, or condition of this Agreement or the application thereof to any person or circumstance shall to any extent be determined to be invalid or unenforceable by a Court of competent jurisdiction, the remainder of this Agreement, or the application of such term, covenant or condition to persons or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby and in lieu of such term, covenant or condition that is found to be invalid or unenforceable, a provision may be added as a part of this Agreement that is mutually agreeable to County and the Developer and is as similar to the invalid or unenforceable term, covenant or condition as may be possible and be valid and enforceable.

8.04 Waiver

Any party to this Agreement may waive any right or remedy hereunder, if permitted by law, provided that no such waiver shall be deemed to exist unless such waiver is in writing. No such waiver shall be deemed to constitute a waiver of other rights and remedies provided pursuant to this Agreement. The failure to enforce any particular provision of this Agreement on any particular occasion shall not be deemed a waiver by either part of any of its rights hereunder, nor shall it be deemed to be a waiver of that party's rights for any subsequent or continuing breach of such provision.

8.05 Liability of Officers and Agents

No office, agent or employee of the County or the Authority shall be subject to any personal liability or accountability by reason of the execution of this Agreement or any other documents related to the transactions contemplated hereby. Such officers, agents, or employees shall be deemed to execute such documents in their official capacities only, and not in their individual capacities. This Section shall not relieve any such officer, agent, or employee from the performance of any official duty required by law.

8.06 Counterparts

This Agreement may be executed in several counterparts, including separate counterparts, and each shall constitute the same instrument.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly elected officers, all as of the date above written.

In Re: Public Hearing – Amendments to the FY 12 County Budget

Chairman Fore announced that this was the date and time scheduled for a public hearing on the Ordinance Authorizing Funding for a Tourism Project. Notice of this hearing was advertised according to law in the Friday, February 3, 2012 and Friday, February 10, 2012 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated Section 15.2-2507 of the *Code of Virginia* requires a public hearing when the Board of Supervisors makes amendments to the County budget when such amendment exceeds one percent of the total expenditures shown in the adopted budget. The Board of Supervisors has held public hearings for the VDOT Revenue Sharing Project, the VRA financing package to fund the project and the condemnation of the right of way of the various land required to complete the project. This public hearing is regarding adjustments to the budget for the purchase of the additional land costing \$384,150.

Mr. Bartlett stated he met with representatives from VDOT regarding amendments to the Revenue Sharing Agreement. The sources of funds and uses of the funds for the project were discussed; VDOT is providing the original \$1 million that was requested for the project which, at that time, was the limit. The state has since changed the limit, which is now up to \$10 million for Revenue Sharing projects. They have agreed to move \$575,000 that was on a Revenue Sharing Project that is not going to be completed; they also stated that they had approximately \$195,000 from two older Revenue Sharing Projects that were not

expended, and they were willing to move those funds to the current project. That changed the amount of the Revenue Sharing Funds from \$1,575,000 to \$1,759,980.

Mr. Bartlett added there is a change in the draw from the Fund Balance that went from over \$600,000 to \$432,000, due to the additional Revenue Sharing funds available. This budget amendment proposes that the Board amend the budget and appropriate the funds associated with the VRA bond that was issued in November [2011] for the road project, which is slightly less than \$1.5 million. Those funds are in the SNAP account waiting to be expended. Together, that provides almost \$1.9 million, which will be used to pay some of the bond issuing costs, then transfer approximately \$1.4 million to the Revenue Sharing Project, and provides \$384,150 that would represent the funding to purchase the additional land from the Glad Hill, LLC; this is not part of the road project but is part of an agreement that has been proposed by Glad Hill, LLC.

Mr. Bartlett said VDOT stated that they would provide the County with \$500,000 in order for the intersection of Route 15, Dominion Drive and the new Route 786 to be completed in total, to include the work that VDOT would need to do in a year and a half when they begin their Route 15 project. That would provide \$3.1 million for construction of the road and intersection. The only excess dollars outside of the road project is the purchase of the 13+ acres for \$384,150, which would all come from the Fund Balance.

Chairman Fore opened the public hearing.

There being no one wishing to speak, Chairman Fore closed the public hearing.

Supervisor Wilck questioned the increase of \$384,150 and \$572,541 over the original \$1.4 million cost for the project. Mr. Bartlett said that the \$572,541 is included in the VDOT project; that is an increase of approximately \$180,000 from the original proposal. Mr. Bartlett said the intersection was bid as a separate component and is approximately \$350,000 more than VDOT can provide, but because the County is getting the extra funds from VDOT on the other Revenue Sharing Projects, that difference dropped to \$160,000. The \$572,541 is for the right of way that needs to be obtained from Glad Hill, LLC and Davis property. The extra property is \$384,150 which is a different and lower cost than the other property.

Supervisor Wilck asked for clarification that the “out of pocket” for the County would be \$2.4 million; Mr. Bartlett said the “out of pocket” for the County is about \$1.9 million. Funding needed to construct the road project is the transfer from the General Fund to the Revenue Sharing Fund, which is \$1.5

million plus the draw from the fund balance of \$432,894. The rest is covered by VDOT funds. The \$384,150 has nothing to do with Revenue Sharing, and comes from the General Fund.

Supervisor Campbell questioned the developer having committed to paying for part of the road; Mr. Bartlett stated the Economic Development and Performance Agreement sets forth that the developer agreed to pay up to 55% of the cost of the road which is through some of the TIF financing, and it will be part of the discussion to be held in approximately three weeks.

After some discussion regarding the land, Supervisor Gantt stated the land will be considered an asset of the County.

Supervisor Simpson made a motion to approve the amendments to the FY 12 County budget as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-40150-0100	From General Fund Balance		\$ 432,894
3-100-40150-0786	VRA Bond 2011		\$ 1,494,857
4-100-95000-0101	Bond Issuance Cost	\$ 108,981	
4-100-94000-0008	Capital Projects / Purchase Property	\$ 384,150	
4-100-93000-0740	Transfer to Revenue Sharing	\$ 1,434,620	
3-740-24040-0001	State Revenue Sharing		\$ 1,759,980
3-740-24040-0005	State VDOT Funds		\$ 500,000
3-740-41050-0100	Transfer From General Funds		\$ 1,434,620
4-740-94000-0786	Route 786 Project	\$ 3,122,059	
4-740-94000-0008	Purchase Property	\$ 572,541	

The motion carried:

Aye: William G. Fore, Jr.
 Don C. Gantt, Jr.
 Robert M. Jones
 Charles W. McKay
 Howard F. Simpson

Nay: Howard M. Campbell
 Jim R. Wilck

Absent: Pattie Cooper-Jones

In Re: Consent Agenda

On motion of Supervisor Jones and carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

the Board accepted the Treasurer's report of September 2011 and October 2011; the minutes of the meetings held January 10, 2012, January 24, 2012, January 31, 2012, February 3, 2012 and February 7, 2012; Accounts and Claims; Salaries; and appropriations as follows:

FY 2012 Budget Amendment

		<u>Debit</u>	<u>Credit</u>
3-100-24040-0080	Library of Virginia Records Grant		\$ 4,980
4-100-21600-3161	Professional Service – Preservation	\$ 4,980	

September 2011

Fund balances were as follows:

General Fund	119,287.34	
General Fund Reserved for Investments	5,599,104.22	
		5,718,391.56
PPEA Fund		(1,529.57)
Industrial Development Authority Fund		156,472.71
Recreation Fund Reserved for Investments		27,031.88
Forfeited Assets Fund Reserved for Investments		93,256.20
School Capital Projects Fund - VPSA		0.00
School Capital Projects Fund - QZAB01		0.00
Underground Storage Tank Fund		20,000.00
Economic Development Fund		743,454.42
Board of Public Welfare Special Account		6,581.09
Piedmont ASAP Fund		302,598.69
QZAB Debt Services Fund		408,068.97

Landfill Construction Fund	974,166.82
PCS Fund	338,009.63
Revenue Sharing Fund	(46.64)
Retirement Benefits Fund	(2,755.16)
School Capital Projects Fund - QZAB02	0.00
Dare Donations Fund	2,408.37
School Cafeteria Fund	258,239.36
Prince Edward Community Development Fund	46,793.50
Water Fund	88,667.34
Sewer Fund	(32,162.06)
School Fund	0.00
	9,147,657.11

Cash accounts were as follows:

Cash in Office	1,000.00
Cash in Banks	2,276,625.28
Warrants Payable (School Fund)	0.00
General Fund Investments	5,599,104.22
VPSA Investments	0.00
QZAB01 Investments	0.00
Underground Storage Tank Fund	20,000.00
Recreation Fund Investments	27,031.88
QZAB02 Investments	0.00
Landfill Construction Fund for Investment	974,166.82
Forfeited Asset Fund for Investment	93,256.20
Industrial Development Authority for Investment	156,472.71
	9,147,657.11

*Of this \$5718,391.56 in the General Fund, \$8,034,013.25 is encumbered for:

Transfers in:	
School Fund	6,878,512.24
VPA Fund	490,343.68
Water Fund	0.00
Sewer Fund	0.00
IDA Fund	23,528.98
Retirement Benefits Fund	25,176.00
Debt Obligations	616,452.35
Total	8,034,013.25

This leaves an unencumbered balance of \$(2,315,621.69) in the General Fund.

STATEMENT OF DEPOSITORY BALANCES

Balances as of September 2011:

Checking Accounts:

Benchmark Community Bank	208,328.54	
Wachovia Bank	300,203.37	
BB&T	71,245.64	
Bank of America	2,645,808.67	
		3,225,586.22

Investment Accounts:

Benchmark Community Bank	5,203,950.55	
Wachovia Bank	118,222.32	
Citizens Bank & Trust Company	235,000.00	
BB&T	1,491.38	
Planters Bank & Trust	200,000.00	
Mentor Investments	162,406.64	
SNAP (State Non-Arbitrage Plan)	0.00	
Bank of America	0.00	
		5,921,070.89

October 2011

Fund balances were as follows:

General Fund	120,168.57	
General Fund Reserved for Investments	6,066,410.47	
		6,186,579.04
PPEA Fund		(1,529.57)
Industrial Development Authority Fund		162,209.29
Recreation Fund Reserved for Investments		27,039.13
Forfeited Assets Fund Reserved for Investments		93,304.71
School Capital Projects Fund - VPSA		0.00
School Capital Projects Fund - QZAB01		0.00
Underground Storage Tank Fund		20,000.00
Economic Development Fund		743,464.42
Board of Public Welfare Special Account		7,596.76
Piedmont ASAP Fund		316,046.11
QZAB Debt Services Fund		408,068.97
Landfill Construction Fund		996,614.22
PCS Fund		305,320.87
Revenue Sharing Fund		(46.64)

Retirement Benefits Fund	8843.55
School Capital Projects Fund - QZAB02	0.00
Dare Donations Fund	2,415.30
School Cafeteria Fund	272,781.49
Prince Edward Community Development Fund	46,793.50
Water Fund	88,728.03
Sewer Fund	(32,011.44)
School Fund	0.00
	9,652,217.77

Cash accounts were as follows:

Cash in Office	1,000.00
Cash in Banks	2,285,639.93
Warrants Payable (School Fund)	0.00
General Fund Investments	6,066,410.47
VPSA Investments	0.00
QZAB01 Investments	0.00
Underground Storage Tank Fund	20,000.00
Recreation Fund Investments	27,039.16
QZAB02 Investments	0.00
Landfill Construction Fund for Investment	996,614.22
Forfeited Asset Fund for Investment	93,304.71
Industrial Development Authority for Investment	162,209.28
	9,652,217.77

*Of this \$6,186,579.04 in the General Fund, \$7,119,157.06 is encumbered for:

Transfers in:	
School Fund	6,027,150.83
VPA Fund	456,124.90
Water Fund	0.00
Sewer Fund	0.00
IDA Fund	23,528.98
Retirement Benefits Fund	12,526.00
Debt Obligations	599,826.35
Total	7,119,157.06

This leaves an unencumbered balance of \$(932,578.02) in the General Fund.

STATEMENT OF DEPOSITORY BALANCES

Balances as of October 2011:

Checking Accounts:

Benchmark Community Bank	189,305.67	
Wachovia Bank	265,599.35	
BB&T	71,215.99	
Bank of America	1,868,619.36	
		2,394,740.37

Investment Accounts:

Benchmark Community Bank	6,533,620.48	
Wachovia Bank	123,958.74	
Citizens Bank & Trust Company	235,000.00	
BB&T	1,491.54	
Planters Bank & Trust	200,000.00	
Mentor Investments	162,406.64	
SNAP (State Non-Arbitrage Plan)	0.00	
Bank of America	0.00	
		7,256,477.40

BOARD OF SUPERVISORS

Farmville Herald	Advertising		379.25
William G. Fore, Jr.	Mileage	184.81	
	Meals & gratuity	18.07	202.88
Robert M. Jones	Mileage		22.20
Charles W. McKay	Mileage	296.37	
	Meals & gratuity	46.74	343.11
James Robert Wilck	Mileage	269.78	
	Gratuity	45.00	314.78
Business Card	Lodging		-256.00

COUNTY ADMINISTRATOR

Business Card	Postage	1,100.00	
	Envelopes	153.50	1,253.50
Pitney Bowes Financial Services	Postage meter lease		29.00
US Cellular	Phone		113.45
Diamond Springs	Equipment rental & water		22.45
Key Office Supply	Credit	-27.29	
	Calendar	8.09	

	Rolodex cards / staples	50.99	
	Binders / labels / paper	105.18	136.97
Visible	W2s / 1099s / envelopes		216.24

INDEPENDENT AUDITOR

Robinson Farmver Cox Associates	Audit		31,000.00
---------------------------------	-------	--	-----------

TREASURER

M&W Printers, Inc.	Postage - Delinquent real estate	620.10	
	Postage - Delinquent personal property	1,973.79	2,593.89
Virginia Employment Commission	Online access		100.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	1,125.00	
	Monthly contract	3,700.00	
	Lodging	79.44	4,904.44
BAI Municipal Software	Technical support		7,902.00

REGISTRAR

Business Data of Virginia, Inc.	Norton Anti-virus		29.95
---------------------------------	-------------------	--	-------

GENERAL DISTRICT COURT

US Cellular	Phone		25.35
Key Office Supply	"Copy" stamp	5.69	
	Envelopes	18.98	
	CD cases	28.76	
	Calendars	7.98	61.41

CLERK OF THE CIRCUIT COURT

Virginia Employment Commission	Unemployment 4th quarter		16.71
AT&T	Phone		43.54
CenturyLink	Phone		79.49
W. Glenn Culley	Juror		30.00
Tara Farmer	Juror		30.00
Nicky Dean Garrett, Jr.	Juror		30.00
Pamela J. Gill	Juror		30.00
Kathryn A. Gillen	Juror		30.00
Ann H. Gussett	Juror		30.00
Wilma R. Guzman	Juror		30.00
Shirley A. Hawthorne	Juror		30.00
Linda Hightower	Juror		30.00
Sarah E. Horne	Juror		30.00
Joseph Jordon, Jr.	Juror		30.00
Edward R. Kromer	Juror		30.00
Joanne Lafoon	Juror		30.00
Sheri Lee	Juror		30.00
Martha E. Mahan	Juror		30.00
Sylvia M. Mayo-Morton	Juror		30.00
Robert Messarge	Juror		30.00

Michelle Metro	Juror	30.00
Horace Montague, Jr.	Juror	30.00
Flossie O. Moore	Juror	30.00
Gale Dianne Morton	Juror	30.00
Crystal Newton	Juror	30.00
Robert N. Oliver	Juror	30.00
Steven Olnick	Juror	30.00
Seth Otey	Juror	30.00
Julia D. Overby	Juror	30.00
Alvita Patton	Juror	30.00
Garland W. Perkins	Juror	30.00
Clara Venable Sheperdson	Juror	30.00

LAW LIBRARY

CenturyLink	Phone	37.35
LexisNexis	Online service	228.00

COMMONWEALTH'S ATTORNEY

Key Office Supply	Printer repairs	199.59	
	Office supplies	9.98	
	Laser cartridge	159.99	369.56
Treasurer of Virginia	Conference registration		200.00
Commonwealth Solutions	Shredding service		15.00

VICTIM WITNESS ASSISTANCE PROGRAM

Cindy Sams	Mileage		115.44
------------	---------	--	--------

SHERIFF

Virginia Employment Commission	Unemployment 4th quarter		48.24	
Walmart	Dog food	49.85		
	Office supplies	100.02		
	Range supplies	10.20	160.07	
Medtox Diagnostics, Inc.	Drug testing		486.34	
East End Motor Company, Inc.	Park light / wiper blade	71.72		
	Replace sway bar	364.96		
	Defogger kit / oil change	94.58		
	Headlight module	692.64		
	Oil change / rotors	798.24		
	Serpentine belt	97.54		
	Ball joint assembly	802.11		
	Inspection / rotors / seals	970.95		
	Repair brake / bulb	16.65		
	Tire	138.21	4,047.60	
	Express Care	Oil change		56.97
	Business Card	Postcards	16.00	
Meals		76.17		
Credit		-205.59		
AED pads		236.85	123.43	
UPS	Shipping		11.84	
CenturyLink	Phone		10.36	

US Cellular	Phone		693.39
Wesley Reed	Parking		9.25
Business Data of Virginia, Inc.	Norton Anti-virus		89.85
Diamond Springs	Water & equipment rental		58.40
Staples Advantage	Office supplies		120.36
DMV	Vehicle registration		25.00
Moore's Medical, LLC	Gloves		441.92
Pairet's, Inc.	Plaque		66.56
Southern Police Equipment Company	Insignia / shoes / belt		81.50
Best Uniforms, Inc.	Shirts		276.13
Galls, An Aramark Company	Boots / raincoat		253.97
Premium Marketing & Sales	Badges		770.50
Quantum Graphics / Uniforms	Uniform shirts		112.50
Southern Police Equipment Company	Duty belt	44.99	
	Credit for returns	-16.50	
	Belt & insignia	62.78	
	Hat straps	13.98	
	Shoes	91.99	
	Insignia	59.95	257.19
Law Enforcement Associate	Surveillance equipment		5,340.00

RICE VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Air horn kit		61.33
Companion P&C	Workers compensation / liability insurance		6,320.00
Farmville Auto Parts	Truck maintenance supplies	86.85	
	Antifreeze	50.85	137.70
Farmville Wholesale Electric	Radio repair		9.15
VFIS	Package insurance	2,270.00	
	Commercial excess	186.00	2,456.00
Dominion Virginia Power	Electric service		322.75

PROSPECT VOLUNTEER FIRE DEPARTMENT

CenturyLink	Phone		86.36
VFIS	Auto insurance	4,015.00	
	Commercial excess insurance	375.00	
	Package insurance	2,400.00	6,790.00

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Virginia Department of Fire Programs	Unexpended grant fund		24.00
--------------------------------------	-----------------------	--	-------

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		83.10
Jana Baldwin	Janitorial service		130.00
Battery Barn of Virginia, Inc.	Pager batteries		67.47
Carquest Appomattox	Polish & hose nozzle		27.94
CVFA	Dues		35.00
Fire & Safety Equipment Company	Gas sensor		665.00
Foster Fuels, Inc.	Propane		1,271.94
David T. Garrett & Sons, LLC	Plumbing		8.95

National Auto Parts, Inc.	Tubing & cutoff		27.98
Pamplin Exxon	Vehicle repairs	324.35	
	Fuel	361.12	665.47
Price Supply Company, Inc.	Filters		17.60
Selective Insurance Company	Insurance		13,423.50
Jimmy Sigrist	Shelving		536.58
Verizon	Phone		112.83
Vest's Sales & Service, Inc.	Nozzles	1,360.00	
	Turnout gear	4,183.00	5,543.00
Dominion Virginia Power	Electric service		346.68
Webber Electric Company, Inc.	Generator		14,075.00
Your First Due, Inc.	Internet		24.95

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Propane	703.41	
	Diesel	989.28	1,692.69
US Cellular	Phone		154.25
Verizon	Phone		147.97
Dominion Virginia Power	Electric service		362.17
Watkins Insurance Agency	Package / auto / umbrella insurance		3,543.00

EMERGENCY SERVICES

Timmons Group	Address additions		315.00
---------------	-------------------	--	--------

BUILDING OFFICIAL

Fourth Street Motor Company	Vehicle repairs		998.59
US Cellular	Phone		25.35
VBCOA	Dues		35.00

ANIMAL CONTROL

Virginia Employment Commission	Unemployment 4th quarter		15.04
Dominion Virginia Power	Electric service		373.92
US Cellular	Phone		51.70
Justine Young	Transporting horse		25.00
Walmart	Dog food	101.28	
	Cleaning supplies	23.66	
	Boots	44.87	169.81

BIOSOLIDS MONITORING

US Cellular	Phone		25.35
-------------	-------	--	-------

REFUSE DISPOSAL

Virginia Employment Commission	Unemployment 4th quarter		157.11
Resource International	Miscellaneous work tasks	4,833.09	
	Storm water compliance	980.20	
	Groundwater/gas monitoring	8,656.95	14,470.24
Jimmy Whirley / Powerwash	Washed Mack truck		70.00
Jimmy's Service Center	Truck maintenance		450.50
Arena Trucking Company	Trash collection		274.00

Wright's Excavating	Landfill operation	42,187.50
Emanuel Tire of Virginia	Tire recycling	931.20
Southside Electric Cooperative	Darlington Heights site	133.80
Dominion Virginia Power	Leachate pump	6.04
	Scalehouse	138.02
	Cell C pump station	13.45
	Green Bay site	120.70
	Worsham site	136.68
	Prospect site	137.55
	Landfill site	75.98
		628.42
AT&T	Phone	200.45
CenturyLink	Phone	230.30
US Cellular	Phone	37.29
Verizon	Phone	115.93
Charles Watkins	Headset & phone case	47.07
O. O. Stiff, Inc.	Monthly service	662.50
Prince Edward County Public School	Diesel	873.88

SANDY RIVER RESERVOIR

Draper Aden Associates	SRR O&M Application	452.62
------------------------	---------------------	--------

GENERAL PROPERTIES

OK Termite & Pest Control	Exterminating service	150.00
Piedmont Regional Jail	Wax / stripper / pads	187.16
Southside Electric Cooperative	SRR lights	30.40
Dominion Virginia Power	Roy Clark monument	50.13
	Shop	50.92
	Sheriff Department Shed	5.66
	Worsham Clerk's office	199.94
	Lights at Rice	111.74
		418.39
Ellington Energy Service	Heating oil - Courthouse	6,580.00
Parker Oil Company, Inc.	Heating oil - Shop	700.57
CenturyLink	Phone	71.46
US Cellular	Phone	76.06
O. O. Stiff, Inc.	Monthly service	100.00
Ararmark Uniform Services	Janitorial supplies	423.56
Grainger	Janitorial cart bag	69.60
	Fan motor / laptop lock	171.85
	Fan motor / capacitor	127.39
		368.84
Handi-Clean Products, Inc.	Toilet stain remover	144.16
	Janitorial supplies	145.52
		289.68
Ayers Building & Supply Company	Silicone	51.48
	Gloves	35.99
	Caulk	12.87
		100.34
Diamond Springs	Equipment rental	8.95
Hudson-Payne Electronics	12v batteries	334.75
Price Supply Company, Inc.	Flush valve	86.40
Prince Edward County Public School	Diesel	93.63
Taylor-Forbes Equipment Company	Oil	5.20

CANNERY

Virginia Employment Commission	Unemployment 4th quarter	14.05
Southside Electric Cooperative	Electric service	193.42
Parker Oil Company	Heating oil	1,412.96
US Cellular	Phone	25.60
Prince Edward Health Department	Training	60.00
Hubert Company	Squeeze bottles	84.41

COMPREHENSIVE SERVICES ACT

Braley & Thompson, Inc.	Professional services	7,282.00
Business Card	Foster care	41.98
Family Preservation Services	Professional services	4,678.75
Grafton School, Inc.	Professional services	11,685.00
Letricia R. Logan	Foster care	666.00
Phillip & Jessica Sterling	Foster care	448.00

OTHER WELFARE / SOCIAL SERVICES

Commonwealth Regional Council	Grant assistance	10,000.00
-------------------------------	------------------	-----------

MUSEUMS

Sherwin Williams Company	Paint	35.39
--------------------------	-------	-------

PLANNING

Samuel R. Coleman	Commission meeting	100.00	
	Mileage	13.32	113.32
Sally W. Gilfillan	Commission meeting		100.00
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.20	122.20
Preston Hunt	Commission meeting	100.00	
	Mileage	22.20	122.20
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.55	105.55
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	9.99	109.99
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.32	108.32
Brett Von Cannon Watson	Commission meeting		100.00
Farmville Herald	Advertising		153.75
US Cellular	Phone		50.70
Jonathan Pickett	Mileage		77.36

ECONOMIC DEVELOPMENT

US Cellular	Phone	25.35
-------------	-------	-------

TOURISM

Virginia Employment Commission	Unemployment 4th quarter	25.34
Dominion Virginia Power	Electric service	434.37
Business Card	Shipping	139.75

CenturyLink	Phone		266.62
Key Office Supply	Tally counter	8.99	
	Card file	13.99	22.98
Magi Van Eps	Film / rotary cutter		40.63

COOPERATIVE EXTENSION OFFICE

Treasurer, Virginia Tech	2nd Quarter support		9,812.81
CenturyLink	Phone		95.62

GENERAL EXPENSE

Lumos Networks	Phone		2,730.66
Town of Farmville	Parking lot agreement		66,666.66
Commonwealth of Virginia	Reduction in aid		195,914.00
Southern States Cooperative, Inc.	Gas		16,104.18
Anthem BCBS	Cobra insurance		2,120.00

FUND TRANSFERS OUT

Prince Edward County IDA	YMCA Loan payment		23,528.98
--------------------------	-------------------	--	-----------

CAPITAL PROJECTS

Compro Computers	PC / monitors / printers		1,313.80
Key Office Supply	Cable		6.00

DEBT SERVICE

Town of Farmville	Library loan - principal	153,955.97	
	Library loan - interest	46,162.65	200,118.62

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,051.29
Anthem BCBS	Retiree insurance		1,060.00

PIEDMONT COURT SERVICES

Virginia Employment Commission	Unemployment 4th quarter		60.69
Dominion Virginia Power	Electric service		377.31
Renee T. Maxey	Postage	1.30	
	Mileage	45.11	46.41
AT&T	Phone		134.78
CenturyLink	Phone		204.03
Emily Guill	Mileage		160.95
Dayna Stanley	Mileage		90.46
Skillpath Seminars	Training		15.00

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent		2,383.00
Page Hardy	Cleaning service		315.00

ADDENDUM BILL LIST

REAL ESTATE TAXES

East Third Street, LLC Erroneous assessment 2,481.24

COUNTY ADMINISTRATOR

Farmville Printing Letterhead 165.10
Business cards 39.00
Landfill tickets 1,285.20 1,489.30

INDEPENDENT AUDITOR

Stanley Hunt Dupree & Rhine OPEB report 6,650.00

COMMISSIONER OF REVENUE

Farmville Printing Postage 220.00
Envelopes 53.65
Business cards 69.00 342.65
Treasurer of Virginia Online service 77.34
Key Office Supply Ink cartridges 329.14
NADA Appraisal Guides Motorcycle appraisal guide 20.00

TREASURER

Treasurer of Virginia Online service 77.33
Key Office Supply Envelopes 681.28
Credit -33.98
Ink cartridges 34.98
Literature racks 52.76
Backup tapes 349.50
Office supplies 151.33
Copy paper 69.98
Greenbar paper 211.96
Tape 27.48 1,545.29

INFORMATION TECHNOLOGY

ComputerPlus Sales / Service Maintenance contract 270.00

SPECIAL MAGISTRATES

Key Office Supply Credit -11.95
Batteries / office supplies 61.63
Files / pens / wipes 65.54 115.22

CLERK OF THE CIRCUIT COURT

Ralph A. Crawley Juror 30.00
Cathy S. Dwyer Juror 30.00
Wayne M. Falls Juror 30.00
james W. Hall Juror 30.00
Robert Jenkins, Jr. Juror 30.00
Elizabeth A. Orange Juror 30.00
Teresa M. Sandlin Juror 30.00
Kinex Networking Solutions DSL 74.95

Key Office Supply	Ink cartridge		209.99
	<u>LAW LIBRARY</u>		
AT&T	Phone		37.00
LexisNexis	Online service		228.00
	<u>COMMONWEALTH'S ATTORNEY</u>		
Commonwealth Solutions	Shredding service		15.00
Key Office Supply	Monthly planner		8.39
	<u>SHERIFF</u>		
Medtox Laboratories, Inc.	Drug testing		50.00
East End Motor Company, Inc.	Service call	110.18	
	Inspection	16.00	
	Oil change / service transmission	226.72	
	Steering shaft / tie rod	311.71	
	Oil changes (2)	98.79	
	Wiper motor / belt	428.40	
	Alternator	72.56	
	Wrecker service	59.12	
	Inspection / bulbs	49.50	
	Tires / battery	476.81	1,849.79
Express Care	Oil changes (2)	100.94	
	Wiper blades	17.90	118.84
Haley of Farmville, Inc.	Cleaned auto interior		33.00
Kenbridge Tire & Auto	Calibration		25.00
Third Street Wrecker Service	Towing		75.00
Farmville Herald	Advertising		87.13
UPS	Shipping		14.05
Treasurer of Virginia	VCIN service		53.06
Kinex Networking Solutions	Web host / data backup		39.90
CenturyLink	Phone	10.36	
	VCIN	7.97	18.33
RS/AASHTO	Radio license		50.00
Robby Franklin	Meal		7.25
Farmville Printing	Letterhead / forms		455.80
HR Direct	Employment poster		15.94
Key Office Supply	Ink cartridges	76.34	
	Copy paper	89.85	
	Office supplies	45.94	
	Sheet protectors	6.59	218.72
Southern Police Equipment Company	Mace	155.88	
	Taser cartridges	287.29	
Best Uniforms, Inc.	Pants	48.13	
	Uniforms	184.11	
Galls, An Aramark Company	Boots		144.99
Quantum Graphics / Uniforms	Jacket & shirts		262.00
Sheehy Ford	2011 Ford Crown Vic (2)		47,701.54

RICE VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Siren	320.40	
	Hoods & boots	731.22	1,051.62
Elecom, Inc.	Battery / pager repair	208.00	
	Pager repair	90.00	
	Mic speakers	250.00	548.00
Farmville Auto Parts	Stay-dry		44.94
Farmville Wholesale Electric	Freight charge		8.02
Goodman Truck & Tractor	Truck maintenance		1,091.55

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment		3,500.00
Farmville Auto Parts	Sta-dri		22.47
Farmville Wholesale Electric	Electrical connectors		48.48
Goodman Truck & Tractor	Bumper poles		477.52
NAPA of Farmville	Starter		96.94
Pamplin Exxon	Fuel		33.29
Parker Oil Company, Inc.	Propane		458.08
Town of Farmville	Fuel		327.07
Dominion Virginia Power	Electric service		246.81

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		45.00
Ellington Energy Service	Repair gas stove	91.75	
	Propane	728.72	820.47
Farmville Auto Parts	Bulb		2.99
Price Supply Company, Inc.	Pipe / couplings / rings		114.89
Shanaberger & Sons	Generator service / repair		369.00
Southside Electric Cooperative	Electric service		279.66
Verizon Wireless	Internet		60.07
Verizon	Phone		133.54

EMERGENCY SERVICES

Timmons Group	Address additions		405.00
---------------	-------------------	--	--------

REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		2,925.00
--	--------------------	--	----------

BUILDING OFFICIAL

Coy Leatherwood	Meal	7.70	
	Meeting registration	15.00	22.70
Farmville Wholesale Electric	Handbook		152.50

ANIMAL CONTROL

Ridge Animal Hospital	Vet service	264.53	
	Court consultation	150.00	414.53
CenturyLink	Phone		118.19
Farmville Printing	Office forms		180.80
East End Motor Company, Inc.	Tires		728.18

Farmville Auto Parts	Bulbs / antifreeze		25.27
----------------------	--------------------	--	-------

REFUSE DISPOSAL

Resource International	Miscellaneous work tasks	1,581.34	
	Storm water compliance	406.00	
Farmville Wholesale Electric	Lightbulbs		27.86
Lowe's	Gloves / shovel		59.80
Luck Stone Corporation	Stone for Darlington Heights site		411.41
Jimmy's Service Center	Truck maintenance		721.35
Emanuel Tire of Virginia	Tire recycling		903.6
STEPS, Inc.	Recycling fee		1,688.39
Synergy Recycling, LLC	Electronic recycling		39.49
Southside Electric Cooperative	Virso site		142.03
Dominion Virginia Power	Rice site		126.68
AT&T	Phone		36.97
CenturyLink	Phone		39.50

GENERAL PROPERTIES

Farmville Auto Parts	Oil / filter / rotors		157.98
Dominion Virginia Power	Courthouse	10,088.05	
	SCOPE building	486.31	
	Ag building	1,938.30	12,512.66
AT&T	Phone		36.99
CenturyLink	Phone		50.60
Aramark Uniform Services	Janitorial supplies		267.02
Diamond Paper Company	Paper towels / tissue		937.56
Lowe's	Cleaning supplies	25.80	
	Paint & rollers	35.76	
	Shop vac filter	30.32	
	Wire cutter / screws	11.48	
	Timer	19.36	122.72
Pairt's, Inc.	Sign lettering		20.00
Cintas Corporation #524	Uniform rental		502.57

CANNERY

Flameless Specialties	Water filter		13.87
-----------------------	--------------	--	-------

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional services		8,700.00
Braley & Thompson, Inc.	Professional services		5,797.00
Centra Health	Professional services		18,088.00
North Spring Behavioral Healthcare	Professional services		1,395.00
The Hughes Center	Professional services		5,082.00

MUSEUMS

Ayers Building & Supply Company	Weatherstripping / door sweep		60.63
---------------------------------	-------------------------------	--	-------

ECONOMIC DEVELOPMENT

McCain Printing Company, Inc.	Brochures		453.00
Business Card	Postage	76.6	

	Meals	26.39	
	Calendars	13.64	116.63
Key Office Supply	Card stock / tape	19.69	
	Copy paper / binders	53.65	
	Legal files	14.94	88.28
	<u>TOURISM</u>		
Farmville Printing	Business cards		49.00
	<u>SEWER FUND</u>		
Dominion Virginia Power	Sewer pump		33.14
	<u>PIEDMONT COURT SERVICES</u>		
Sheena Franklin	Mileage		142.08
Sharon Gray	Mileage		258.06
Connie Stimpson	Mileage		11.95
Andy Mays	Mileage		58.82
Ashley Nash	Mileage		212.56
Kinex Networking Solutions	Work on computers		75.00
	<u>PCS DRUG TESTING FEES</u>		
Alere Toxicology Services, Inc.	Drug testing		58.44

In Re: Resolution – Regional Hazard Mitigation Plan

Chairman Fore stated the Commonwealth Regional Council Regional Hazard Mitigation Plan has been updated in accordance with current state and federal rules and regulations governing local hazard mitigation plans, and must be adopted by the region’s seven counties and eleven participating towns. The CRC is requesting approval from the Board of Supervisors of the “Resolution to Adopt Commonwealth Regional Council Regional Hazard Mitigation Plan.”

Supervisor Wilck made a motion to approve the “Resolution to Adopt Commonwealth Regional Council Regional Hazard Mitigation Plan”; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

Absent: Pattie Cooper-Jones

**RESOLUTION TO ADOPT COMMONWEALTH REGIONAL COUNCIL
REGIONAL HAZARD MITIGATION PLAN**

WHEREAS, Prince Edward County is vulnerable to an array of hazards that can cause loss of life and damage to public and private property; and

WHEREAS, the County desires to seek ways to mitigate situations that may aggravate such circumstances, and the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from hazards; and

WHEREAS, the County is covered under a regional hazard mitigation plan that outlines ways to protect its citizens and property from the effects of hazards, in accordance with Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act; and

WHEREAS, that plan must be reviewed and updated every five years for the County to remain in compliance with Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, and to remain eligible for certain types of federal assistance in the event of a disaster affecting the County; and

WHEREAS, the Commonwealth Regional Council (CRC) has undertaken an update of the regional hazard mitigation plan, which includes Prince Edward County, with input from the appropriate local and state officials; and

WHEREAS, the Virginia Department of Emergency Management and the Federal Emergency Management Agency have reviewed the updated hazard mitigation plan for legislative compliance and have approved the plan pending the completion of local adoption procedures.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors for Prince Edward County hereby adopts the updated CRC Regional Hazard Mitigation Plan, as applicable to the County, and agrees to take such official actions as reasonably necessary, and as available resources allow, to carry out the proposed actions in the plan.

In Re: School Board Appointments

Supervisor Gantt stated he has not heard back from his proposed Citizen Committee members for District 301.

Chairman Fore announced the Citizen Committee for District 501 comprises:

Mr. Carl Blessing, Jr., Chair
3185 Back Hampden-Sydney Road
Farmville, VA 23901

Mrs. Lynn East
403 Hardtimes Road
Farmville, VA 23901

Mr. Marshall A. Thackston
311 East Third Street
Farmville, VA 23901

Supervisor Jones made a motion to authorize the advertisement of the Citizen Committees for the purpose of encouraging citizens to submit nominations to the Committees and to authorize the advertisement of a Public Hearing to be held on March 13, 2012, at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

In Re: Planning Department Report

Mr. Bartlett stated that at its January 17, 2012 meeting, the Planning Commission prepared recommendations to the Board of Supervisors related to the following applications:

- The Planning Commission conducted a Public Hearing on November 15, 2011 in consideration of a Special Use Permit Application by Virginia Electric and Power Company to construct a new electricity distribution substation, which is considered a Utility Service, Major use. The location of the substation is along Worsham Road, between the intersections of Leigh Mountain Road and Westover Ridge Drive in the Leigh District on a portion of a parcel identified as Tax Map Parcel 066-A-9A and located nearest 3098 Worsham Road. The Planning Commission recommended approval of this Special Use Permit Application.
- The Planning Commission conducted a Public Hearing on January 17, 2012 in consideration of a request by Mark S. Smith, dba Sandy River Outdoor Adventure, LLC, for a Special Use Permit in accordance with the Agricultural Conservation (A-1) Zoning requirements to operate a Commercial Outdoor Sports and Recreation Use on a parcel identified as Tax Map Parcel 53-A-27C and located at 185 Monroe Church Road in Rice. The Planning Commission recommended approval of this Special Use Permit Application.
- The Planning Commission conducted a Public Hearing on January 17, 2012 to receive citizen input prior to considering a request by Richard Raymond, Jr. and Robert Raymond, Sr. to amend a site plan to allow an accessory building on a 1.5 acre parcel located at 4644 Farmville Road, and further described as Tax Map Parcel 50-A-71, which is Zoned General Commercial (C-1) and is the location of Truck Rental and General Offices uses. The Planning Commission requested a final site plan from the applicant for a second review at the February 21 Planning Commission meeting and suggested the Board consider this Site Plan Amendment at the Board's March meeting.

Supervisor McKay made a motion to authorize the public hearings for a Special Use Application by Virginia Electric and Power Company, a Special Use Permit Application by Mark S. Smith, and a Site

Plan Amendment by Richard Raymond, Jr. and Robert Raymond, Sr., to be held at the march 13, 2012

Board meeting; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

In Re: County Administrator's Report

Mr. Bartlett stated the Farmville Town Council requested a meeting, which has been scheduled for March 20, 2012 at 12:00 noon. The purpose of the meeting is to discuss budget issues and to collaborate on events to promote the opening of High Bridge.

Mr. Bartlett said a Memorial Day event will be scheduled to add the names of those lost in Operation Iraqi Freedom; Jonathan Yale will be honored and Mr. Bartlett stated he has been in touch with the Pentagon to ensure all soldiers from Prince Edward County who have been lost in this war will be included on the memorial.

Mr. Bartlett then said no one has yet come forward to be the appointee for the Buy Fresh / Buy Local Council; the Board concurred to appoint Alecia Daves-Johnson as temporary representative on the Buy Fresh / Buy Local Council.

Mr. Bartlett stated Roma Morris, Social Services Director, requested the use of Conference Room #2 as additional space. The Space Committee met and recommended authorization for Social Services to use the room part time, and to purchase home-friendly furniture for use during family observation sessions; they will also control the schedule for the use of the room.

Supervisor Campbell made a motion to permit Social Services use Conference Room #2 and authorize Roma Morris to be in control of the scheduling of Conference Room #2; the motion carried:

Aye: Howard M. Campbell
 William G. Fore, Jr.
 Don C. Gantt, Jr.
 Robert M. Jones
 Charles W. McKay
 Howard F. Simpson
 Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

In Re: Appropriations

Mr. Bartlett stated that in November 2011 with the issuance of the VRA Bonds the County refunded three bonds – the \$1,370,000 revenue bond issued through Rural Development, the \$3.5 million G.O. Bond issued in 1998 for Courthouse construction and the \$2.13 million Construction Bond issued through Rural Development. This amendment allows the County to de-obligate payments for those bonds which total \$353,008.

The new bonds issued require an interest only payment in April 2012 totaling \$106,790. The difference of \$246,218 can be returned to the fund balance.

Supervisor Simpson made a motion to approve the budget amendment and appropriations as follows:

		<u>Debit</u>	<u>Credit</u>
4-100-95000-0010	Rural Development Revenue Bond		\$ 52,064
4-100-95000-0012	Rural Development Courthouse Construction Bond		\$ 80,944
4-100-95000-0014	G.O. 1998A – Principal		\$ 200,000
4-100-95000-0015	G.O. 1998A – Interest		\$ 20,000
4-100-95000-0105	2011 G.O. Refund – Interest	\$ 56,479	
4-100-95000-0110	2011 Lease Revenue – Interest	\$ 50,311	
4-100-93000-0100	Fund Balance	\$ 246,218	

The motion carried:

Aye: Howard M. Campbell
 William G. Fore, Jr.
 Don C. Gantt, Jr.
 Robert M. Jones
 Charles W. McKay
 Howard F. Simpson
 Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

In Re: Highway Matters

Supervisor Campbell stated citizens have requested the speed limit on Route 608-N, First Rock Road, be reduced to 45 mph, from Route 460 to the county line. He said it is not posted on that two and a half mile stretch.

Supervisor McKay asked if a speed survey has been conducted to reduce the speed limit on Abilene Road; there are often accidents on that road. He then requested Deputy Chief Eppes to have deputies run radar from the county line, just south of Darlington Heights, to Route 45 and report back to the Board in March.

Supervisor Simpson thanked VDOT for the painting of the line on Stokes Road; he asked if the speed limit signs were installed. Mr. Bartlett said the signs have been posted.

Supervisor Gantt thanked VDOT for the work completed in his district. He questioned the schedule of the work detail with the jail. Mrs. Sarah Puckett, Assistant County Administrator, stated she spoke with Bill Bailey who is working with the Regional Jail to get the workers out for that detail. Discussion followed.

Supervisor Jones stated he appreciated the work done on the culverts and on the banks to correct line-of-sight issues.

In Re: Personnel Committee Report

Mr. Bartlett stated the Personnel Committee, comprising Supervisor Simpson (Chair), Supervisor Campbell and Supervisor Wilck) met with Sheriff Travis Harris on January 31, 2012 to discuss his request to be paid for unused sick leave accumulated while he was a Deputy, prior to his taking office as Sheriff. Mr. Bartlett stated that the Committee, after researching the precedent, found that prior to 2005, Constitutional Offices were not under the County Personnel plan, and others in the same office were not paid for their sick leave. The Personnel Committee recommended the Board not approve the request.

In Re: Closed Session

Supervisor Gantt made a motion that the Board convene in Closed Session for the purpose of discussing the acquisition of real property related to the Alternate Route 628 road project, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*. The motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

The Board returned to regular session by motion of Supervisor McKay and adopted as follows:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

On motion of Supervisor Jones and carried by the following roll call vote:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Simpson made a motion to approve the contract with Glad Hill and authorize the

Chairman to execute the contract with Mr. Lacey; the motion carried:

Aye: William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson

Nay: Howard M. Campbell
Jim R. Wilck

Absent: Pattie Cooper-Jones

Supervisor Simpson made a motion to approve the contract with Haymes Brothers Construction and to authorize the Chairman and the County Administrator to sign all necessary documents in order to proceed with the construction of Alternate 628; the motion carried:

Aye: William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson

Nay: Howard M. Campbell
Jim R. Wilck

Absent: Pattie Cooper-Jones

Supervisor McKay made a motion to authorize the County Administrator to engage the services of a condemnation attorney to represent the County in the Davis case.

Supervisor Gantt asked if it would be better to hold further negotiations with the Davis'; discussion followed.

Mr. Jim Ennis, County Attorney, stated the County has 90 days before having to taking any steps with respect to retaining an attorney, but the County needs to be prepared to initiate proceedings after the next 90 days, and would give 90 days to reach the deadline.

Chairman Fore restated Supervisor McKay's motion to authorize the County Administrator to engage the service of a condemnation attorney in the Davis case; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of January 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of January 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of January 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the January 2012 ridership report from PERT and ordered them to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of January 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of January 2012, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor McKay and adopted by the following vote:

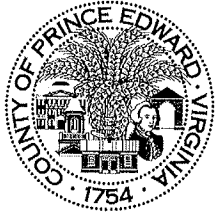
Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

the meeting was adjourned at 9:17 p.m.

DRAFT



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 13, 2012
Item No.: 5-c
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Consent Agenda - Review of Accounts & Claims

Summary: The bill list for February 2012 is attached for your review.

Attachments: February 2012 Bill List

Recommendation: None.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	

FUND #	DEPARTMENT	GROSS AMOUNT	CASH DISCOUNT	NET AMOUNT
100	011010	42.33	.00	42.33
		42.33	.00	42.33

BATCH#- 4536 CREATED BY BARBARAP ON 3/05/2012 RUN BY BARBARAP ON 3/05/2012

***** Cash Discounts may not be the same at the time of printing checks because of dates. *****

VEND. NO.	VENDOR NAME	INVOICE NO.	G/L ACCOUNT NO.	INVOICE DATE	DUE DATE	GROSS AMOUNT	CASH DISCOUNT	CLS NET AMT	PO NO.
012302	CLERK OF CIRCUIT COUR RECORD FEE 212		4100-011010-3160-	3/02/2012	3/02/2012	42.33	.00	42.33	1 *PAID*
	INVOICE TOTAL		CK#-0050758/4100			42.33	.00	42.33	00000
VENDOR TOTAL						42.33	.00	42.33	
FINAL TOTAL						42.33	.00	42.33	

BATCH#- 4536 CREATED BY BARBARAP ON 3/05/2012 RUN BY BARBARAP ON 3/05/2012

3/05/2012 PRINCE EDWARD

-A/P FUND BREAKDOWN-

AP054

CO#	FUND#	GROSS AMOUNT	CASH DISCOUNT	NET AMOUNT
001	4100	42.33	.00	42.33
	100	42.33	.00	42.33
		** TOTAL FOR FUND **	**	**
		** TOTAL FOR COMPANY **	**	**

BATCH#- 4536 CREATED BY BARBARAP ON 3/05/2012 RUN BY BARBARAP ON 3/05/2012

***** Cash Discounts may not be the same at the time of printing checks because of dates. *****

FROM DATE- 2/16/2012
TO DATE- 2/27/2012

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$444,028.31
105	FORFEITED ASSETS FUND	\$23,850.77
501	WATER FUND	\$29,494.46
502	SEWER FUND	\$19,536.50
740	REVENUE SHARING-VDOT FUND	\$21,958.50
741	PIEDMONT COURT SERVICES FUND	\$3,016.13
	TOTAL	541,884.67

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
012050			MOTOR VEHICLE LICENSE TAXES			
2012		29332	Motor Vehicle Licenses-20 TOWN OF FARMVILLE	DECALS 212	DECALS	56,402.78 *
					ACCOUNT TOTAL	56,402.78 *
					MAJOR TOTAL	56,402.78 **
011010			BOARD OF SUPERVISORS			
5530		11894	Travel-Subsistence & Lodg BUSINESS CARD	0460 PUCKETT212	MEALS	32.52
		32138	WAL-MART COMMUNITY/GEARB	2238 CO ADM 212	WATER & SOFT DRINKS	55.72
					ACCOUNT TOTAL	88.24 *
5540		11894	Travel-Convention & Educa BUSINESS CARD	0460 PUCKETT212	LEGISLATIVE DAY	80.00
					ACCOUNT TOTAL	80.00 *
					MAJOR TOTAL	168.24 **
012110			COUNTY ADMINISTRATOR			
5210		25483	Postal Services PITNEY BOWES FINANCL SERV	6804124 FB12	POSTAGE METER LEASE	29.00
					ACCOUNT TOTAL	29.00 *
5230		30439	Telecommunications US CELLULAR	816442183 212	PHONE	113.99
					ACCOUNT TOTAL	113.99 *
5540		11894	Travel-Convention & Educa BUSINESS CARD	0460 PUCKETT212	LEGISLATIVE DAY	40.00
					ACCOUNT TOTAL	40.00 *
6001		13369	Office Supplies DIAMOND SPRINGS	11393100 212	WATER & EQUIP RENTAL	15.70
		20600	KEY OFFICE SUPPLY	408560	NAME PLATE	8.00
		20600	KEY OFFICE SUPPLY	409967	OFFICE SUPPLIES	43.88
		20600	KEY OFFICE SUPPLY	410171	COPY PAPER	224.95
		27181	RELIABLE	CPW54800	TIMECARDS/HP INK	145.77
					ACCOUNT TOTAL	438.30 *
					MAJOR TOTAL	621.29 **
012310			COMMISSIONER OF REVENUE			
5210		22058	Postal Services M&W PRINTERS INC	73017 212	POSTAGE	192.62
					ACCOUNT TOTAL	192.62 *
5810		31095	Dues & Association Member VALECO	DUES 212	DUES	75.00
		31448	VAAO	DUES 212	DUES	20.00
					ACCOUNT TOTAL	95.00 *
6014		11902	Other Operating Supplies BUSINESS DATA OF VA, INC.	20101049	VEHICLE ASSESSMENT	3,135.03

MAJOR#	ACCT#	VENDOR NAME	INVOICE#	DESCRIPTION	ACCOUNT TOTAL	MAJOR TOTAL	AMOUNT
012410	TREASURER		73017 212	PERSONAL PRPTY FORMS	1,659.75		
6001		Office supplies			4,794.78 *		
6012		Books & Subscriptions			5,082.40 **		
		FARMVILLE HERALD					
012510	INFORMATION TECHNOLOGY						
3160		Professional Services					
		BUSINESS DATA OF VA, INC.	20101030	NORTON ANTI-VIRUS	29.95		29.95 *
		BUSINESS DATA OF VA, INC.					
		BUSINESS DATA OF VA, INC.	TREAS 212	SUBSCRIPTION	38.00		38.00 *
		BUSINESS DATA OF VA, INC.			38.00 *		38.00 *
		BUSINESS DATA OF VA, INC.			67.95 **		67.95 **
021200	GENERAL DISTRICT COURT						
5230		Telecommunications					
		US CELLULAR	816442183 212	PHONE	25.37		25.37 *
6001		Office Supplies					
		KEY OFFICE SUPPLY	409118	INK CARTRIDGE	199.00		199.00 *
					199.00 *		199.00 *
					224.37 **		224.37 **
021600	CLERK OF THE CIRCUIT COURT						
5880		Technology Trust Funds					
		TREASURER OF VIRGINIA	12 PRIPC 0492	COMPUTERS/PRINTERS	3,825.00		3,825.00 *
6012		Books and Subscriptions					
		ILS/MANATRON INC	58151	PLAT SCANNING	520.00		520.00
		ILS/MANATRON INC	8497	CREDIT MEMO	450.00-		450.00-
6040		ADP Equipment					
		TREASURER OF VIRGINIA	12 PRIPC 0493	COMPUTER/PRINTER	70.00 *		70.00 *
					575.00		575.00 *
					575.00 *		575.00 *
					4,470.00 **		4,470.00 **

AP375H
2/27/2012
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 2/16/2012 -- 2/27/2012

AFTER CHECKS
PAGE 3

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	021800	21319	CENTURYLINK Telecommunications	309478607	PHONE	37.35 *
					ACCOUNT TOTAL	37.35 *
					MAJOR TOTAL	37.35 **
022100			COMMONWEALTH'S ATTORNEY			
5210	25955		Postal Services PURCHASE POWER	15434831887	POSTAGE	419.99
					ACCOUNT TOTAL	419.99 *
5899	13012		Miscellaneous DMV	12031382	SPECIAL ID'S	30.00
					ACCOUNT TOTAL	30.00 *
6012	999999		Books and Subscriptions UNIVERSITY OF VIRGINIA	9160	LGA 2012 HANDBOOK CD	155.00
					ACCOUNT TOTAL	155.00 *
					MAJOR TOTAL	604.99 **
022200			VICTIM WITNESS ASSISTANCE PROGRAM			
5210	30674		Postal Services U S POSTAL SERVICE		BOX RENT 212	48.00
					ACCOUNT TOTAL	48.00 *
5540	29456		Travel-Convention & Educa TREASURER OF VIRGINIA		TRAINING 212	50.00
					ACCOUNT TOTAL	50.00 *
6001	15380		Office Supplies FARMVILLE PRINTING		VIC WIT 212	120.40
	20600		KEY OFFICE SUPPLY	407656	LABELS	35.96
					ACCOUNT TOTAL	156.36 *
					MAJOR TOTAL	254.36 **
031200			SHERIFF			
3110	32138		Animal Care/Services WAL-MART COMMUNITY/GEGRB		DOG FOOD	62.61
				2117	SHERIFF212	62.61 *
					ACCOUNT TOTAL	62.61 *
3311	17004		Repairs & Maint-Auto & Eq HALEY OF FARMVILLE INC		AUTO MAINTENANCE	169.71
				66672906		169.71 *
					ACCOUNT TOTAL	169.71 *
5230	30439		Telecommunications US CELLULAR		PHONE	808.58
				918210747	212A	808.58 *
					ACCOUNT TOTAL	808.58 *
5530	12261		Travel-Subsistence & Lodg CARY WILLIAM		MEAL	11.52
				EXPENSES 212		11.52 *
					ACCOUNT TOTAL	11.52 *
5801	31092		Accreditation VALEAC		2012 DUES	75.00
					ACCOUNT TOTAL	75.00 *

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6009	6001	13369	Office Supplies	27961300 212	WATER & EQUIP RENTAL	112.35
		28757	DIAMOND SPRINGS	8021000374	OFFICE SUPPLIES	1,181.38
		32138	STAPLES ADVANTAGE	2117 SHERIFF212	STORAGE BOXES	39.88
			WAL-MART COMMUNITY/GEGRB		ACCOUNT TOTAL	1,333.61 *
6010		32138	Vehicle & Powered Equip S	2117 SHERIFF212	AUTO CLEANING SUPPLIE	32.21
			WAL-MART COMMUNITY/GEGRB		ACCOUNT TOTAL	32.21 *
6011		13012	Police Supplies	12031379	SPECIAL ID'S	20.00
		32138	DMV	2117 SHERIFF212	TOOLBOX/SFTY GLASSES	52.29
			WAL-MART COMMUNITY/GEGRB		ACCOUNT TOTAL	72.29 *
8205		22166	Uniforms & Wearing Appare	727	HATS & SHIRTS	450.40
		26360	CREATIVE MONOGRAMMING	8174	JACKET	133.00
		28592	QUANTUM GRAPHICS/UNIFORMS	156216	BELT	22.49
		28592	SOUTHERN POLICE EQUIP CO	156256	RADIO BELT LOOP	21.99
		28592	SOUTHERN POLICE EQUIP CO	156335	HOLSTER	113.25
			SOUTHERN POLICE EQUIP CO		ACCOUNT TOTAL	741.13 *
8205		28303	Motor Vehicles	4292	2011 FORD CROWN VIC	23,850.77
		28303	SHEEHY AUTO STORES	4293	2011 FORD CROWN VIC	23,850.77
					ACCOUNT TOTAL	47,701.54 *
					MAJOR TOTAL	51,008.20 **
032200			VOLUNTEER FIRE DEPARTMENT			
7003		11240	Payment to Prospect VFD	PROSPECT TRK #2	TRUCK PAYMENT	3,500.00
		15656	BENCHMARK COMMUNITY BANK	36472	FIRST AID SUPPLIES	108.46
		21319	FIRE & SAFETY EQUIP CO	309983930 212	PHONE	91.77
		31844	CENTURYLINK	6120897506 212	ELECTRIC SERVICE	5.66
		31844	DOMINION VA POWER	7600812502 212	ELECTRIC SERVICE	5.74
		31846	DOMINION VA POWER	7020850009 212	ELECTRIC SERVICE	182.75
		31846	DOMINION VA POWER	8898799252 212	ELECTRIC SERVICE	14.03
					ACCOUNT TOTAL	3,908.41 *
7006		10105	Payment to Pamplin VFD	248 6100 212	PHONE	48.86
		10105	AT&T	248 6690 212	PHONE	37.00
		11130	BALDWIN JANA	FEB 2012	JANITORIAL SERVICE	130.00
		15908	FOSTER FUELS INC	218700T	PROPANE	542.31
		19139	JAMERSON JE BLDG SUPPLY	217601	KEYLESS LOCK	409.00
		25210	PAMPLIN EXXON	PAMPLIN VFD 212	FUEL	218.38
		27272	RS/AASHTO	12739	NARROWBAND ADM FEE	25.00
		28409	SIGRIST JIMMY	JAN 31 2012	BUILD GENERATOR SHED	1,547.00
		31335	VERIZON	248 6100 212	PHONE	60.92
		35100	YOUR FIRST DUE INC	28619	INTERNET	24.95
					ACCOUNT TOTAL	3,043.42 *
7007		25246	Payment to Meherrin VFD	379302	PROPANE	356.65

MAJOR#	ACCT#	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
8004	13083	Capital Equipment-Darling DARLINGTON HGT FIRE DEPT		CAPITAL EQUIPMENT	120,000.00 *
					120,000.00 *
					128,811.91 **
032300		AMBULANCE AND RESCUE SERVICES			
7005	25880	Prince Edward Rescue Squa PRINCE EDWARD VOL RESCUE	11-12 SUPPRT4/4	11-12 SUPPORT	15,000.00
7008	22349	Meherrin Rescue Squad MEHERRIN FIRE & RESCUE	11-12 SUPPRT4/4	11-12 SUPPORT	15,000.00 *
					2,500.00
					2,500.00 *
					17,500.00 **
6014	21005	Other Operating Supplies KORMAN SIGNS	244393	ROAD SIGNS	1,582.18
					1,582.18 *
					1,582.18 **
033200		REGIONAL JAIL & DETENTION			
3196	18743	Purchase of Services - Ja IRONGATE BOUNDARY MNGT	JAN 2012	ELECTRONIC MONITORIN	945.00
7001	25380	Piedmont Regional Jail-Pe PIEDMONT REGIONAL JAIL	1637	INMATE PER DIEM	945.00 *
					3,842.30
					3,842.30 *
					4,787.30 **
034100		BUILDING OFFICIAL			
5230	30439	Telecommunications US CELLULAR	816442183 212	PHONE	25.37
5530	21498	Travel-Subsistence & Lodg LEATHERWOOD COY	EXPENSES 212	MEALS	25.37 *
5540	21498	Travel-Convention & Educa LEATHERWOOD COY	EXPENSES 212	MTG REGISTRATION	7.26
					7.26 *
					5.00
					5.00 *
					37.63 **

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3110		20919	Vet Care KINGSLEY JENNIFER DVM	020812071	VET SERVICES	52.00 *
	5110	31844	Electrical Services DOMINION VA POWER	0890745003 212	ELECTRIC SERVICE	333.45
	5230	30439	Telecommunications US CELLULAR	816442183 212	PHONE	333.45 *
	5899	28700	Miscellaneous SOUTHSIDE SPCA	FY11 FUNDS	ANIMAL FRIEND PLATES	52.74 *
	6001	11894	Office Supplies BUSINESS CARD	0460 PUCKETT212	DRUG LICENSE RENEWAL	184.60
	6002	28596	Supplies for Shelter SOUTHERN STATES	1352	FEED BAGS	184.60 *
	8202	32138	WAL-MART COMMUNITY/GEGRB Equipment VORTECH PHARMACEUTICALS	2238 CO ADM 212	DOG FOOD	90.00 *
	035300	31983	MEDICAL EXAMINER	98560	FATAL PLUS SOLUTION	90.00 *
	3110	29459	Professional Health Serv TREASURER OF VIRGINIA	WAYCASTER JOHN	CORONER	75.00
	036100		BIOSOLIDS MONITORING			137.77
	5230	30439	Telecommunications US CELLULAR	816442183 212	PHONE	212.77 *
	042300		REFUSE DISPOSAL			429.41
	3310	12032	Repairs/Maintenance C & L MACHINE & WELDING	160769	REPAIR DUMPSTER	429.41 *
	3311	12032	Repairs & Maint-Auto & Eq C & L MACHINE & WELDING	160834	WELD LIGHTBAR/FENDER	1,354.97 **
	3840	10811	Contract Landfill - POS ARENA TRUCKING COMPANY	FEB 2012	TRASH COLLECTION	20.00 *
					ACCOUNT TOTAL	20.00 *
					ACCOUNT TOTAL	20.00 **
					ACCOUNT TOTAL	25.37 *
					ACCOUNT TOTAL	25.37 **
					ACCOUNT TOTAL	3,160.00 *
					ACCOUNT TOTAL	3,160.00 *
					ACCOUNT TOTAL	105.00
					ACCOUNT TOTAL	105.00 *
					ACCOUNT TOTAL	425.00

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INV#	AMOUNT
3841	27191	RESOURCE INTERNATIONAL	Purchase of Serv - Recycli	GRDWATER MONITORING	38103	13,178.15
			EMANUEL TIRE OF VIRGINIA	TIRE RECYCLING	469868	13,603.15 *
5110	28640	Electrical Services				
	31844	SOUTHSIDE ELECTRIC COOP		DH SITE	114379 001 212	133.45
	31844	DOMINION VA POWER		LEACHATE PUMP	5181167213 212	6.05
	31846	DOMINION VA POWER		SCALEHOUSE	8970737501 212	134.61
	31846	DOMINION VA POWER		CELL C PUMP STATION	0670040567 212	12.44
	31846	DOMINION VA POWER		GREEN BAY SITE	1144204110 212	98.54
	31846	DOMINION VA POWER		WORSHAM SITE	7471653571 212	116.93
	31846	DOMINION VA POWER		PROSPECT SITE	8601161519 212	122.38
	31846	DOMINION VA POWER		LANDFILL SITE	9176847250 212	95.77
5230		Telecommunications				720.17 *
	10105	AT&T		PHONE	223 1595 212	139.10
	10105	AT&T		PHONE	392 9223 212	37.00
	10105	AT&T		PHONE	574 4166 212	37.00
	21319	CENTURYLINK		PHONE	309326764 212	42.74
	21319	CENTURYLINK		PHONE	309480181 212	46.86
	21319	CENTURYLINK		PHONE	309553498 212	40.52
	21319	CENTURYLINK		PHONE	309615846 212	43.81
	21319	CENTURYLINK		PHONE	319714661 212	46.08
	30439	US CELLULAR		PHONE	816442183 212	25.37
	31335	VERIZON		PHONE	248 5696 212	50.14
	31335	VERIZON		PHONE	736 2828 212	65.64
				ACCOUNT TOTAL		574.26 *
				MAJOR TOTAL		18,539.38 **
043200		GENERAL PROPERTIES				
3310	24086	Repairs/Maintenance				
		OK TERMITE & PEST CONTROL		EXTERMINATING SERVIC	FEB 2012	150.00
						150.00 *
5110	28640	Electrical Services				
	31844	SOUTHSIDE ELECTRIC COOP		SRR LIGHTS	114379 002 212	30.88
	31844	DOMINION VA POWER		ROY CLARK MONUMENT	1230385005 212	21.24
	31846	DOMINION VA POWER		SHOP	9670710004 212	47.71
	31846	DOMINION VA POWER		SHERIFF DEPT SHED	4951935099 212	5.74
	31846	DOMINION VA POWER		WORSHAM CLERK OFFICE	5856894620 212	130.48
				ACCOUNT TOTAL		236.05 *
5120	25247	Heating Services				
	25247	PARKER OIL COMPANY INC		FUEL OIL	403895	4,153.20
	25247	PARKER OIL COMPANY INC		FUEL OIL	404606	5,199.81
				ACCOUNT TOTAL		9,353.01 *
5230	21319	Telecommunications				
	30439	CENTURYLINK		PHONE	310441360 212	71.32
		US CELLULAR		PHONE	816442183 212	79.15
				ACCOUNT TOTAL		150.47 *

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	MAJOR TOTAL
043400	13369	Repairs and Maintenance S DIAMOND SPRINGS	11393100 212	WATER & EQUIP RENTAL	15.70 *	15.70 *
					9,905.23 **	9,905.23 **
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	44435 001 212	ELECTRIC SERVICE	251.04 *	251.04 *
5230	30439	Telecommunications US CELLULAR	816442183 212	PHONE	25.62 *	25.62 *
					276.66 **	276.66 **
053500		COMPREHENSIVE SERVICES ACT				
3160		CSA Programs				
	11894	BUSINESS CARD	FEB 2012	FOSTER CARE	54.03	54.03
	12929	CROSSROADS SERVICES BD	FAPT/CPMT 212	PROFESSIONAL SERVICE	1,510.00	1,510.00
	14933	FAMILY PRESERVATION SERV	52553	PROFESSIONAL SERVICE	525.00	525.00
	14933	FAMILY PRESERVATION SERV	52555	PROFESSIONAL SERVICE	675.00	675.00
	14933	FAMILY PRESERVATION SERV	52556	PROFESSIONAL SERVICE	960.00	960.00
	14933	FAMILY PRESERVATION SERV	52557	PROFESSIONAL SERVICE	870.00	870.00
	14933	FAMILY PRESERVATION SERV	52558	PROFESSIONAL SERVICE	1,327.50	1,327.50
	14933	FAMILY PRESERVATION SERV	52560	PROFESSIONAL SERVICE	540.00	540.00
	14933	FAMILY PRESERVATION SERV	52568	PROFESSIONAL SERVICE	700.00	700.00
	16672	GRAFTON SCHOOL INC	1854 212	PROFESSIONAL SERVICE	5,340.00	5,340.00
	16672	GRAFTON SCHOOL INC	2068 212	PROFESSIONAL SERVICE	5,520.00	5,520.00
	16672	GRAFTON SCHOOL INC	3197 212	PROFESSIONAL SERVICE	4,740.00	4,740.00
	21805	LOGAN LETRICIA R	FEB 2012	FOSTER CARE	666.00	666.00
	28861	STERLING PHILLIP & JESSICA	FEB 2012	FOSTER CARE	448.00	448.00
					23,875.53 *	23,875.53 **
072200		MUSEUMS				
5641	27650	Robert R. Moton Museum ROBERT RUSSA MOTON MUSEUM	11-12 SUPPRT4/4	11-12 SUPPORT	2,500.00	2,500.00 *
					2,500.00 **	2,500.00 **
073500		PUBLIC LIBRARY				
5640	15400	Contribution To Library FARMVILLE-PE COMM LIBRARY	11-12 SUPPRT4/4	11-12 SUPPORT	46,639.75	46,639.75 *
					46,639.75 **	46,639.75 **

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5210	11894	11894	Postal Services BUSINESS CARD	0460	PUCKETT212	101.45
5230	30439	30439	Telecommunications US CELLULAR	816442183	212	101.45 *
5510	13108	13108	Travel-Mileage DAVES-JOHNSON ALECIA	EXPENSES 212		50.99
	13108	13108	DAVES-JOHNSON ALECIA	EXPENSES 212		50.99 *
5530	13108	13108	Travel-Subsistence & Lodg DAVES-JOHNSON ALECIA	EXPENSES 212		469.53
						17.70
						487.23 *
5810	25502	25502	Dues and Association Memb PLAN VIRGINIA	DUES 212		29.96
						29.96 *
6001	13108	13108	Office Supplies DAVES-JOHNSON ALECIA	EXPENSES 212		231.00
	20600	20600	KEY OFFICE SUPPLY	409967		231.00 *
081200			COMMUNITY DEVELOPMENT			45.89
5652	25362	25362	Piedmont Area Transit	11-12 SUPPRT4/4	11-12 SUPPORT	27.90
						73.79 *
						974.42 **
081500			ECONOMIC DEVELOPMENT			2,500.00
3160	13292	13292	Professional Services DEMONT DESIGN	1141		2,500.00 *
5210	11894	11894	Postal Services BUSINESS CARD	2078	CARNEY 212	2,500.00 **
	11894	11894	BUSINESS CARD	2078	CARNEY 212	
5230	30439	30439	Telecommunications US CELLULAR	816442183	212	45.00
5530	11894	11894	Travel-Subsistence & Lodg BUSINESS CARD	2078	CARNEY 212	45.00 *
5899	32152	32152	Special Projects WATSON & DUGGAN PLC	12015	MARK POWERLINE RT628	220.00
						133.99
						353.99 *
						25.37
						25.37 *
						29.36
						29.36 *
						650.00
						650.00 *

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
081600	6001	11894	Office Supplies	2078	OFFICE SUPPLIES	33.53
		15380	BUSINESS CARD	ECO DEV 212	ENVELOPES/EZ LETTERS	324.05
			FARMVILLE PRINTING			357.58 *
					ACCOUNT TOTAL	1,461.30 **
					MAJOR TOTAL	
5110		31846	Electrical Services	0675198071	ELECTRIC SERVICE	199.24
		31846	DOMINION VA POWER	1059387447	ELECTRIC SERVICE	173.02
			DOMINION VA POWER			372.26 *
5210		11894	Postal Services	0460	POSTAGE	12.80
			BUSINESS CARD	PUCKETT212		12.80 *
5898		9999999	VTC Best Part Grant	BEST PART AD212	BEST PART OF CWAR AD	75.00
			GRINER ANGELA			75.00 *
					ACCOUNT TOTAL	460.06 **
					MAJOR TOTAL	
082400			SOIL & WATER CONSERVATION DISTRICT			
5641		25440	Donation - PS&WCD	11-12 SUPPRT4/4	11-12 SUPPORT	2,960.00
			PIEDMONT SOIL & WATER			2,960.00 *
					ACCOUNT TOTAL	2,960.00 **
					MAJOR TOTAL	
095000			DEBT SERVICE			
0101		13099	Bond Issuance Cost	PF11 131	BOND ISSUE-FINANCIAL	43,307.69
		22279	DAVENPORT & COMPANY LLC	91407920	BOND ISSUE-LEGAL	16,642.00
		30420	MCGUIRE WOODS LLP	3016324	BOND ISSUANCE COSTS	300.00
			US BANK			60,249.69 *
					ACCOUNT TOTAL	60,249.69 **
					MAJOR TOTAL	
					FUND TOTAL	444,028.31

AP375H
2/27/2012
FUND # - 105

FORFEITED ASSETS FUND

PRINCE EDWARD

LISTING OF INVOICES FOR 2/16/2012 -- 2/27/2012

AFTER CHECKS
PAGE 11

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
6010	28303	Police Supplies - Sheriff			23,850.77	
		SHEEHY AUTO STORES	4294	2011 FORD CROWN VIC	23,850.77 *	
					MAJOR TOTAL	23,850.77 **
					FUND TOTAL	23,850.77

AP375H
2/27/2012
FUND # - 501

WATER FUND

PRINCE EDWARD

LISTING OF INVOICES FOR 2/16/2012 -- 2/27/2012

AFTER CHECKS
PAGE 12

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
095000	0017	13099	Bond Issuance Costs			
		22279	DAVENPORT & COMPANY LLC	PF11 131	BOND ISSUE-FINANCIAL	25,796.35
			MCGUIRE WOODS LLP	91407920	BOND ISSUE-LEGAL	3,698.11
					ACCOUNT TOTAL	29,494.46 *
					MAJOR TOTAL	29,494.46 **
					FUND TOTAL	29,494.46

AP375H
2/27/2012
FUND # - 502 SEWER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 2/16/2012 -- 2/27/2012

AFTER CHECKS
PAGE 13

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
0017	095000	13099	Bond Issuance Costs			
		22279	DAVENPORT & COMPANY LLC	PF11 131	BOND ISSUE-FINANCIAL	9,623.61
			DEBT SERVICE	91407920	BOND ISSUE-LEGAL	9,912.89
					ACCOUNT TOTAL	19,536.50 *
					MAJOR TOTAL	19,536.50 **
					FUND TOTAL	19,536.50

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
0104	094000	17925	Route 628 Alternate HURT & PROFFITT, INC	27828	ALT 628 PROJECT	10,408.50
		17925	HURT & PROFFITT, INC	28897	ALT 628 PROJECT	9,750.00
		22474	MILTON-MAY APPRAISAL CO	12 003	DAVIS PRPTY APPRAISL	1,800.00
					ACCOUNT TOTAL	21,958.50 *
					MAJOR TOTAL	21,958.50 **
					FUND TOTAL	21,958.50

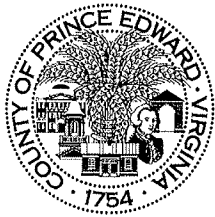
MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110	021400	31846	Electrical Service	4324962309	ELECTRIC SERVICE	160.61
		31846	DOMINION VA POWER	7218131923	ELECTRIC SERVICE	277.15
						437.76 *
					ACCOUNT TOTAL	
5230		10105	Telecommunications	392 8161	PHONE	145.08
			AT&T			145.08 *
					ACCOUNT TOTAL	
5510		15954	Travel - Mileage	MILEAGE 212	MILEAGE	93.24
			FRANKLIN SHEENA			93.24 *
					ACCOUNT TOTAL	
5540		31306	Travel - Convention and E	TRAINING 212	TRAINING	75.00
			VCCJA			75.00 *
					ACCOUNT TOTAL	
6012		12350	Books & Subscriptions	PCS 212	SUBSCRIPTION	24.00
		12925	CHARLOTTE GAZETTE	PCS 212	SUBSCRIPTION	24.00
		999999	THE COURIER-RECORD	PCS 212	SUBSCRIPTION	79.00
			ADMINISTRATIVE			127.00 *
					ACCOUNT TOTAL	878.08 **
					MAJOR TOTAL	
097001			PCS SUPERVISION FEES EXPENDITURES			
5530		999999	Travel - Subsistence & Lo	TRAINING 212	LODGING	440.05
			HAMPTON INN			440.05 *
					ACCOUNT TOTAL	
5540		999999	PCS - Travel-Convention &	TRAINING 212	TRAINING	1,698.00
			NCTI			1,698.00 *
					ACCOUNT TOTAL	2,138.05 **
					MAJOR TOTAL	
					FUND TOTAL	3,016.13
					TOTAL DUE	541,884.67

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____

_____ Title _____ Date _____

_____ Title _____ Date _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 13, 2012
Item No.: 5-d
Department: County Administration
Staff Contact: Sheila Martin/Barbara Poulston
Issue: Consent Agenda - Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 13, 2012
Item No.: 5-e
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Appropriations

Summary:

1. The County received \$185.00 from DMV from the sale of License Plates that must be used to support dog and cat sterilization.
2. The Clerk of Circuit Court received \$731.00 from the Technology Trust Fund to be used to purchase a printer.
3. The Prince Edward Firefighter Association has requested Loans from the Capital Equipment Program of \$120,000 for Darlington-Heights VFD to purchase a fire truck to be repaid over 5 years and \$100,000 for the Prince Edward Rescue Squad to purchase and ambulance to be repaid over 3 years.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY 2012 Budget Amendment						
3(Rev)	100	24040	0060	Spay & Neuter tax Donation		\$ 185.00
4(Exp)	100	35100	5899	Animal Control/Misc	\$ 185.00	
3(Rev)	100	23000	0080	Technology Trust Fund		\$ 731.00
4(Exp)	100	21600	5880	Clerk of Circuit Court/TTF	\$ 731.00	
3(Rev)	100	41050	0100	From Fund Balance		\$220,000.00
4(Exp)	100	32200	7004	Darlington-Heights VFD	\$120,000.00	
4(Exp)	100	32300	7005	Prince Edward Rescue Squad	\$100,000.00	

Recommendation:

Approve the above budget amendment and appropriate the same funds.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 13, 2012
Item No.: 6
Department: VDOT
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters

Summary: VDOT will not be present at this meeting, but road issues may be provided to staff who will forward them to VDOT.

Attachments:

Recommendation: None

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 13, 2012
Item No.: 7
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: PUBLIC HEARING: SCHOOL BOARD APPOINTMENTS

Summary: The terms of the following two School Board members expire as of June 30, 2012:

Leigh District 301 – Mrs. Harriett Fentress (Supervisor Gantt)
Buffalo District 501 – Mr. Russell Dove (Supervisor Fore)

The purpose of tonight’s public hearing is to give citizens an opportunity to submit names of candidates to be considered for appointment to the School Board. After the Public Hearing, the Citizen Committee shall interview and seriously consider all persons individuals who are nominated and express willingness to serve. At the April Board meeting, each Citizen Committee shall report to the full Board of Supervisors a list of candidates for consideration.

Attachments: Public Hearing Notice
Criteria for Selection of School Board Members

Recommendations:

1. Supervisor Gantt and Chairman Fore will wish to introduce the members of their respective Citizen Committees who attend the Public Hearing at the March Board meeting.
2. Hold the Public Hearing, at which citizens have an opportunity to submit names of candidates to be considered for appointment to the School Board.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
Simpson _____ Wilck _____



Please publish the following on Friday, February 24, 2012 and Friday, March 2, 2012 editions of The Farmville Herald. Please provide a Certificate of Publication to the County Administrator's Office.



PUBLIC HEARING NOTICE

Pursuant to Section 22.1-29.1 of the *Code of Virginia*, the Prince Edward County Board of Supervisors will hold a Public Hearing on **Tuesday, March 13, 2012, at 7:30 p.m.** in the Board of Supervisors Room, 3rd Floor, Prince Edward County Courthouse, 111 South Street, Farmville, Virginia. The purpose of this public hearing is to receive citizen input and recommendations on candidates to be considered for appointment to the Prince Edward County School Board from District 301 (Leigh) and District 501 (Buffalo). Interested candidates are encouraged to attend. It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact W.W. Bartlett, County Administrator, at 434-392-8837, prior to March 9, 2012.

NOTICE TO THE CITIZENS OF ELECTION DISTRICT 301 (LEIGH) AND DISTRICT 501 (BUFFALO)

The terms of office for the Prince Edward County School Board members for District 301 (Leigh) and District 501 (Buffalo) expire effective June 30, 2012. To fill these vacancies, Citizen Committees for District 301 and District 501 have been appointed to review and select eligible candidates from their respective districts for consideration by the Board of Supervisors. The Citizen Committees are as follows:

District 301 – Leigh

Gary Cooper, Committee Chair
101 Lisa Lane
Farmville, Virginia 23901
Phone: 434-223-7977

Lynnette Coe
6407 Green Bay Road
Green Bay Virginia 23942
Phone: 434-392-7478

Eddye Collette
210 Virso Road
Meherrin, Virginia 23954
Phone: 434-736-9254

Joyce Richards
2584 Leigh Mountain Road
Green Bay, Virginia 23942
Phone: 434-392-8104

Laura Watson
971 Virso Road
Meherrin, Virginia 23954
Phone: 434-736-9385

District 501 - Buffalo

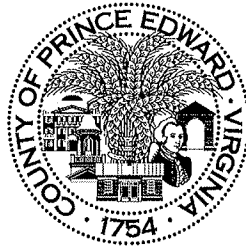
Carl Blessing, Jr., Committee Chair
3185 Back Hampden-Sydney Road
Farmville, Virginia 23901
Phone: 434-392-6219

Lynn East
403 Hardtimes Road
Farmville, Virginia 23901
Phone: 434-223-8928

Marshall A. Thackston
311 East Third Street
Farmville, Virginia 23901
Phone: 434-392-6163 (office)

Persons interested in serving on the School Board for District 301 or District 501 are asked to please contact a member of the Citizen Committee for your district and to submit a letter of interest with resume or a County Citizen Volunteer Application, which is available in the Prince Edward County Administrator's Office or on the county website at www.co.prince-edward.va.us. For additional information, please call the County Administrator's office at 434-392-8837.

By order of the Board of Supervisors
W.W. Bartlett, County Administrator

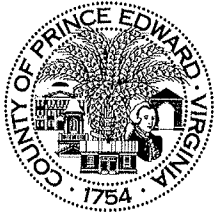


Adopted: November 13, 1984
Revised: August 10, 2004
Revised: January 13, 2009

CRITERIA FOR SELECTION OF SCHOOL BOARD MEMBERS

1. Each of the eight School Board members shall be appointed by a majority vote of the full Board of Supervisors when the School Board members' terms expire. This vote of the Board of Supervisors shall be by the show of hands.
2. The School Board members' terms of office shall commence on July 1.
3. The criteria for the appointment of School Board members are as follow:
 - a. Each year, the Supervisor from each election district in which a School Board member's term expires shall appoint a three (3) or five (5) member Citizens Committee to review and select candidate(s) for appointment to the School Board.
 - b. The membership of the Citizens Committee shall be announced at the Board of Supervisors meeting in February and published in a newspaper of general circulation, and the voters of the electoral district encouraged to submit nominations to the Chairman of the Committee.
 - c. For the March Board meeting, the County Administrator shall schedule and publish notice of a public hearing at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board. The members of the appointed Citizens Committee shall attend.
 - d. After the public hearing, the Citizens Committee shall interview and seriously consider all persons who are nominated and express willingness to serve, if appointed.
 - e. At the April Board meeting, the Citizens Committee shall report to the full Board of Supervisors a list of candidates for consideration. If the incumbent is requesting reappointment and is the only citizen expressing an interest, the Citizens Committee shall only be required to submit one name, the incumbent's, for consideration. If the incumbent is not requesting reappointment or is ineligible for reappointment, the Citizens Committee shall submit one or more names for consideration. The Citizens Committee shall also provide the Board biographical information on each candidate.
 - f. At the May Board meeting, a public hearing shall be held on the candidate(s) submitted at the April meeting.
 - g. At the June meeting, the Board, by a majority vote, shall appoint one candidate to the School Board.
 - h. The Citizens Committee, in selecting the candidates, shall consider the following:
 1. Person must be an eligible voter and resident of the election district;
 2. Person should be a freeholder;
 3. Person must be willing to serve on the School Board;
 4. Person should have at least a high school education;
 5. Person should be oriented to public service;
 6. Person should be involved, concerned, and dedicated to public education;
 7. Person should be independent (base decisions on factual matters rather than as a representative of a group or faction);
 8. Person should be able to perform the duties and obligations of School Board members;
 9. Person should be of integrity in all matters;
 10. Person should be above prejudice with regard to race, creed, sex, religion, age, and national origin.

###



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 13, 2012
Item No.: 8
Department: Planning & Community Development
Staff Contact: Alecia Daves-Johnson
Issue: Public Hearing – Site Plan Amendment

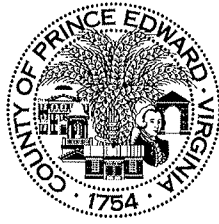
Summary: The Planning Commission conducted a Public Hearing on January 17, 2012 to receive citizen input prior to considering a request by Richard Raymond, Jr. and Robert Raymond, Sr. **to amend a site plan to allow an accessory building** on a 1.5 acre parcel located at 4644 Farmville Road, and further described as tax map parcel 50-A-71, which is Zoned General Commercial (C-1) and is the location of Auto Rental (Moving Truck) and General Offices uses. Following that meeting, the Planning Commission requested the applicant to provide a completed Final Site Plan at the February meeting. The Planning Commission completed a second review at the February 21, 2012 Planning Commission meeting and made a unanimous recommendation that the Board favorably consider this Site Plan Amendment.

The Site Plan Amendment was initiated by the placement of an accessory structure on the site, which was not shown on the approved site plan submitted concurrent with the Rezoning application for the site. This site was provided a Conditional Rezoning on April 11, 2011 which uses the site plan as a legally binding document. Per the County Zoning Ordinance, Section 4-104, Final Site Plans are required to show the exact location of buildings or structures existing on or proposed for the site, including their setbacks from property lines, and the distance between buildings or structures; the number of stories, floor area, and building height of each building proposed; the location of existing and proposed freestanding signs on the parcel; the location and type of proposed exterior site lighting, including height of poles and type of fixtures; and many other specifics. Section 4-300.11 of the County Zoning Ordinance sets the construction standards for the parking lot, and does not permit gravel for lots greater than 5,000 SF. The Final Site Plan is a legally binding part of the Conditional Rezoning. The applicant has been provided with the above mentioned sections of the County Zoning Ordinance.

Attachments: Public Hearing Notice
Proposed Site Plan

Recommendation: At the February 21, 2012 meeting, the Planning Commission made a unanimous recommendation that the Board favorably consider this Site Plan Amendment. The Board will wish to conduct a public hearing to gather citizen input prior to considering the Site Plan Amendment. Following the Public Hearing, the Board will wish to take action on the request for a Final Site Plan Amendment.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	



Please publish the following Public Hearing Notice in **THE FARMVILLE HERALD** on Wednesday, March 7, 2012.



NOTICE OF PUBLIC HEARING

The Prince Edward County Board of Supervisors will hold a public hearing as described below on Tuesday, March 13, 2012 at 7:30 p.m. in the Board Room, 3rd Floor, Prince Edward County Courthouse, 111 South Street, Farmville, Virginia.

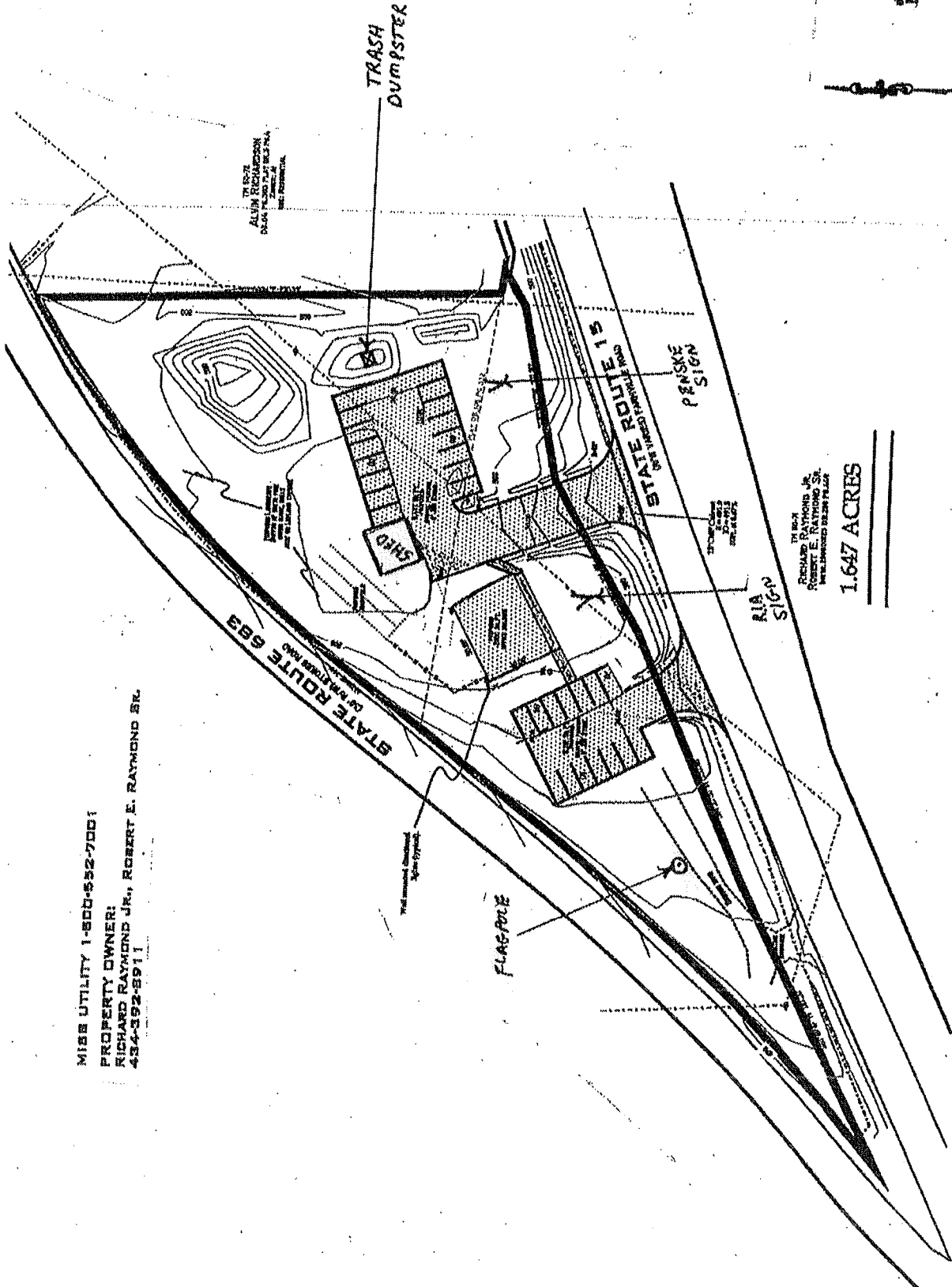
The purpose of this hearing is to receive citizen input prior to the Board of Supervisors considering a request by Richard Raymond, Jr. and Robert Raymond, Sr. to amend a site plan to allow an accessory building on a 1.5 acre parcel located at 4644 Farmville Road, and further described as tax map parcel 50-A-71, which is Zoned General Commercial (C-1) and is the location of Truck Rental and General Offices uses.

A complete copy of the Revised Site Plan is available for public review in the office of the Prince Edward County Administrator, 111 South Street, 3rd Floor, Farmville, VA.

It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact the Prince Edward County Administrator's Office at 434-392-8837, prior to March 9, 2012.

By Order of the Board of Supervisors
W.W. Bartlett, County Administrator

MISS UTILITY 1-800-552-7001
PROPERTY OWNER:
RICHARD RAYMOND JR., ROBERT E. RAYMOND SR.
434-392-8911





County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 13, 2012
Item No.: 9
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Update from Congressman Robert Hurt

Summary: Paul Hoffman, Field Representative for Congressman Robert Hurt, will be present to provide the Board an update.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 13, 2012
Item No.: 10
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Update from Commonwealth Regional Council (CRC)

Summary: Interim-President Mary Hickman will be present to provide the Board an update on the programs and activities of the Commonwealth Regional Council.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 13, 2012
Item No.: 11
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Comprehensive Community Health Assessment-Piedmont Health District

Summary: Justine Young, a Community Health Educator with the Massey Cancer Center for the Piedmont Health District will be present to provide the Board a brief overview of the work she has completed on the Piedmont Health District.

The Piedmont Health District was chosen to participate in a Massey Cancer Project funded by a Tobacco Indemnification Grant. The district was chosen due to high incidence and mortality rates for cancer. The project goals were to perform a comprehensive community health assessment and to mobilize resources into this underserved area. Over the past sixteen months focus groups have been held throughout the seven counties, all physicians canvassed via a questionnaire, local health care facilities interviewed and the availability of health resources documented. Information from the U.S. Census Bureau, the Virginia Cancer Registry, and the Komen Foundation among others has been used to develop a comprehensive look at the state of health in this district. The presentation includes income and poverty levels, education levels, cancer rates, etc in comparison to the rates for the state of Virginia.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 13, 2012
Item No.: 12
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: The Southside Messenger

Summary: Attached for your review is a letter from Averett Jones, Editor of The Southside Messenger, requesting an opportunity to address the Board.

Attachments: Letter from Southside Messenger

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

THE SOUTHSIDE MESSENGER

PH - 434-736-0152
©HERMES PUBLICATIONS

www.southsidemessenger.com
editor@southsidemessenger.com

490 RAILROAD AVE.
P. O. Box 849 KEYSVILLE, VA 23947

March 5, 2012

Wade Bartlett
Prince Edward County Administrator
Post Office Box 382
Farmville, Virginia 23901

Dear Mr. Bartlett,

As per our phone call on Friday, I would like to address the Prince Edward County Board of Supervisors at the March 13, 2012 meeting. The topic of my comments will be potential 1st Amendment, FOIA and conflict of interest issues.

It will be in the best interest of the Board and the citizens of Prince Edward County to resolve these issues promptly.

With regards to our telephone conversation on Friday, I have additional concerns that Chairman Bucky Fore, who has created these issues, will be deciding if I will be allowed to speak. For that reason, I would request the entire board consider my request.

Sincerely



Averett Jones, Editor,
Southside Messenger



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 13, 2012
Item No.: 13
Department: Economic Development Department
Staff Contact: Sharon Lee Carney, Director
Issue: Enterprise Zone Boundary Adjustment

Summary:

In 2010, Prince Edward County was granted a boundary zone adjustment by the Virginia Department of Housing and Community Development (VDHCD) for their Enterprise Zone (#48), which added 302.587 +/- acres. Since that time, the Office of Economic Development has received several requests from businesses who wish to be included in the Zone area. Since the County still has 1,442 acres remaining of their original 3,840 acre designation, I respectfully request the Prince Edward County Board of Supervisors authorize the preparation of a Boundary Zone Amendment application for 2012.

In preparation for this boundary zone amendment request, the owners of property located on Route 460 in the Rice area have been interviewed to verify their willingness to have their property included in the zone making them eligible for the Zone grant opportunities. We have heard from some Board members that they are interested in possibly adding additional property.

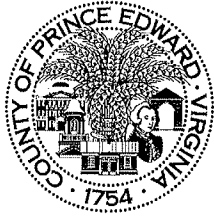
County Staff has questions regarding the coordination of the Enterprise Zone with the County's Comp Plan and the use of the remaining acreage to its maximum potential. The Board may wish to develop criteria for the expansion of the zone which the staff can use in developing a recommendation for the boundary adjustment.

Attachments:

Recommendation:

- County staff would like a Board-led discussion to answer questions and provide guidance regarding the proposed Enterprise Zone Boundary Adjustment.

Motion _____ Campbell _____ Fore _____ Gantt _____
Second _____ Jones _____ McKay _____ Simpson _____
Wilck _____ Wiley _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 13, 2012
Item No.: 14
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Update of County Animal Control Ordinance

Summary: Attached for your review and consideration is an update of the County's Animal Control Ordinance. Deputy County Attorney Morgan Greer has updated our ordinance in response to a re-codification of the *Code of Virginia*.

Additionally, Section 10-53. Kennel License Tax, the County currently sells kennel tags to a citizen who owns 5 – 20 dogs. We must change that to 10 – 20 dogs, as allowed in the Code of Virginia.

Finally, the County Administrator recommends deleting Section 10-31. Dog Operating Fund. The County does not use a Dog Operating Fund in its budget process.

The Board will wish to authorize a public hearing to advertise these changes for the April meeting.

Attachments: Draft Update of County Animal Control Ordinance

Recommendation: Authorize a Public Hearing for the April 10, 2012 meeting.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

CHAPTER 10 ANIMALS

ARTICLE I. IN GENERAL

- Sec. 10-1. Adoption of state comprehensive animal laws.
- Sec. 10-2. Definitions

Division 1. Containment of livestock.

- Sec. 10-10. Purposes; legislative authority.
- Sec. 10-11. Lawful fence.

Division 2. Miscellaneous animal regulations.

- Sec. 10-20. Disposal of Companion Animals
- Sec. 10-21. Killing of coyotes permitted; bounty established; procedures for claims.

ARTICLE II. ANIMAL CONTROL OFFICERS

- Sec. 10-30. Position created.
- Sec. 10-31. Dog operating fund.

ARTICLE III. DOGS
Division 1. Generally

- Sec. 10-40. Disposal of dead dogs.
- Sec. 10-41. Unlawful acts.

Division 2. License Tax

- Sec. 10-50. Unlicensed dogs prohibited.
- Sec. 10-51. How to obtain license.
- Sec. 10-52. Amount of license tax.
- Sec. 10-53. Kennel license tax.
- Sec. 10-54. When license tax payable.
- Sec. 10-55. Effect of dog not wearing collar as evidence.
- Sec. 10-56. What dog license shall consist of.
- Sec. 10-57. Duplicate license tags.
- Sec. 10-58. Displaying receipts; dogs to wear tags.
- Sec. 10-59. Payment of license tax subsequent to summons.

Division 3. Rabies Control

- Sec. 10-60. Vaccination required.
- Sec. 10-61. Rabies clinic authorized.
- Sec. 10-62. Dogs or Cats Not Vaccinated.
- Sec. 10-63. Quarantine authorized.

Division 4. Running at Large

- Sec. 10-70. Prohibited.
- Sec. 10-71. Unlicensed dogs prohibited.
- Sec. 10-72. Fowl running at large.

Division 5. Impoundment

- Sec. 10-80. County dog pound.
- Sec. 10-81. Confinement and disposition of dogs.
- Sec. 10-82. Fees for confinement.
- Sec. 10-83. Unlicensed dogs.

Division 6. Damage by Dogs

- Sec. 10-90. Disposition of funds.
- Sec. 10-91. Compensation for livestock and poultry killed or injured by dogs.
- Sec. 10-92. Seizure of dogs suspected of killing or injuring livestock or poultry.

Division 7. Dangerous or Vicious Dogs

- Sec. 10-100. Control of dangerous or vicious dogs; penalties.

**ARTICLE IV. WILD OR EXOTIC ANIMALS.
REPEALED AUGUST 14, 2007**

ARTICLE V. HYBRID CANINE

- Sec. 10-120. Definitions
- Sec. 10-121. Hybrid canine ordinance; penalty.

ARTICLE I. IN GENERAL

Sec.10-1. Adoption of state comprehensive animal laws.

The provisions of Code of Virginia of 1950, § ~~3.1-796.66~~ 3.2-6500 et seq., are adopted and made a part of this chapter as fully as though set forth in this section.

Sec.10-2. Definitions.

For the purpose of this chapter the following words and phrases shall have the following meanings unless otherwise defined within this chapter. Words and phrases not defined herein, which are defined in section ~~3.1-796.66~~ 3.2-6500 of the Code of Virginia shall have the meanings ascribed to them by that section:

ANIMAL CONTROL OFFICER means a person appointed as the animal control officer or a deputy animal control officer pursuant to Virginia law (§ 3.2-6555) to enforce the Virginia Comprehensive Animal Laws, this Chapter, and all laws for the protection of domestic animals.

COMPANION ANIMAL means any domestic dog, domestic cat, non-human primate, guinea pig, hamster, rabbit not raised for human food or fiber, or other animal not prohibited, kept for pleasure rather than utility.

LIVESTOCK includes all domestic or domesticated: bovine animals; equine animals; ovine animals; porcine animals; cervidae animals; capradae animals; animals of the genus Lama; ratites; fish or shellfish in aquaculture facilities as defined by state law (§ 3.2-2600); enclosed domesticated rabbits or hares raised for human food or fiber; or any other individual animal specifically raised for food or fiber, except companion animals.

WILD OR EXOTIC ANIMAL means any raccoon, skunk, wolf, squirrel, fox, leopard, panther, tiger, lion, lynx or any other warm-blooded animal, poisonous snake or tarantula which can normally be found in the wild state or any other member of crocodylian, including but not limited to alligators, crocodiles, caimans and gavials. Ferrets, nonpoisonous snakes, rabbits and laboratory rats which have been bred in captivity and which never have known the wild shall be excluded from this definition.

DIVISION 1. CONTAINMENT OF LIVESTOCK

Sec. 10-10. Purposes; legislative authority.

(a) The purpose of this division is to provide for the containment of livestock in the county and to prescribe the penalties for its violation.

(b) This division is adopted under the provisions of Code of Virginia, § 55-310, et. seq.

Sec. 10-11. Lawful fence.

(a) The boundary line of each lot or tract of land or any stream in the county shall be a lawful fence as to any livestock domesticated by man.

(b) It shall be unlawful for any person who is the owner or manager of any livestock domesticated by man to permit any such livestock, as to which the boundaries of lots or tracts of land have been constituted a legal fence, to run at large beyond the limits of his own lands within the county; and such animal shall be deemed to be running at large while roaming or running off the property, whether owned or rented, of its owner or manager, and not under their owner's or manager's immediate control.

(c) Any such owner or manager, after having been notified by an officer of the law that such animal is running at large, permits such animal to continue to run at large, shall be deemed to have violated this section and shall be guilty of a Class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ ~~3.1-796.128~~ 3.2-6587, ~~18.2-03.4~~ 18.2-403.1, ~~18.2-03.2~~ 18.403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.

DIVISION 2. MISCELLANEOUS ANIMAL REGULATIONS

Sec. 10-20. Disposal of companion animals.

(a) The owner of any companion animal which has died from disease or other cause shall forthwith cremate or bury or sanitarly dispose of the companion animal.

(b) If after notice any owner fails to comply with this section, the animal control officer or other officer cremate or bury or sanitarly dispose of the companion animal; and may recover on behalf of the county from the owner the cost of this service as provided in § 3.2-6554 of the Code of Virginia.

Sec. 10-21. Killing of coyotes permitted; bounty established; procedures for claims.

(a) The killing coyotes within the boundaries of the county is hereby authorized for bounties upon the following conditions: A bounty of \$50.00 shall be paid by the county, from available funds, for each coyote killed within the boundaries of the county.

(b) All payments shall be contingent upon the furnishing of such identifying information as requested by the county's designated agent (county animal control). The board of supervisors shall be the approving authority for payment of all claims presented.

- (c) Available funds not to exceed \$2,500.00. The total amount of bounties to be paid under this division shall not exceed the sum of \$2,500.00 per fiscal year, except by additional appropriation by the board.
- (d) Unlawful acts; penalties. It shall be unlawful for any person to present a false claim or to receive any money on a false claim under this division, which act shall constitute a Class 1 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ ~~3-1-796.128~~ 3.2-6587, ~~18.2-03.1~~ 18.2-403.1, ~~18.2-03.2~~ 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.

ARTICLE II. ANIMAL CONTROL OFFICERS

Sec. 10-30. Position created.

The animal control officer shall discharge the duties provided for in Code of Virginia § ~~3-1-796.66~~ 3.2-6500, et seq., and such other duties as are provided in this chapter. The animal control officer shall be paid from the dog operating fund such compensation as the board of supervisors by resolution may determine, such compensation to be paid monthly.

~~Sec. 10-31. Dog operating fund.~~

~~The dog operating fund shall consist of the funds received from dog license taxes and fines imposed for the violation of the provisions of this chapter.~~

~~Fees for services provided by the animal control officer or for reclaiming animals, not otherwise specified within this Chapter shall be set by resolution of the Board of Supervisors.~~

ARTICLE III. DOGS

DIVISION 1. GENERALLY

Sec. 10-40. Disposal of dead dogs.

The owner of any dog which has died from disease or other cause shall forthwith cremate or bury and dispose of the dog. If after notice any owner fails to do so, the animal control officer or other officer shall bury or cremate the dog; and he may recover on behalf of the county from the owner the cost of his service as provided in § 3.2-6554 of the Code of Virginia.

Sec. 10-41. Unlawful acts.

The following shall be deemed unlawful acts the violation of which shall be a Class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ ~~3-1-796.128~~ 3.2-6587, ~~18.2-03.1~~ 18.2-403.1, ~~18.2-03.2~~ 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section:

- (1) Diseased dogs. For the owner of any dog with a contagious or infectious disease to permit such dog to stray from his premises if such disease is known to the owner. § 3.2-6587(A)(6)
- (2) Female dog in season. For the owner of any female dog to permit such dog to stray from his premises while such dog is known to such owner to be in season.

- (3) Removing collar and tag. For any person except the owner or custodian to remove a legally acquired license tag from a dog without the permission of the owner or custodian. § 3.2-6587(A)(8)
- (4) Concealing a dog. For any person to conceal or harbor any dog for which the license tax has not been paid or to conceal a- any dog which has been found to be vicious or dangerous to prevent the same from being destroyed. § 3.2-6587(A)(7)

DIVISION 2. LICENSE TAX

Sec. 10-50. Unlicensed dogs prohibited.

It shall be unlawful for any person to own a dog four months or older unless such dog is licensed as required by the provisions of the Code of Virginia, § ~~3.1-796.85~~ 3.2-6524, and this division.

Any person violating this section shall be guilty of a class 4 misdemeanor and, upon their first offense of this section and shall be guilty of a Class 3 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ ~~3.1-796.128~~ 3.2-6587, ~~18.2-03.1~~ 18.2-403.1, ~~18.2-03.2~~ 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.

Sec. 10-51. How to obtain license.

Dogs shall be licensed as provided by Code of Virginia, § ~~3.1-796.86~~ 3.2-6527, by reference, which section is adopted and made a part of this chapter by reference as fully as though set forth at length in this section.

Sec. 10-52. Amount of license tax.

- (a) Pursuant to the authority of Code of Virginia, § ~~3.1-796.87~~ 3.2-6528, any person licensing a dog in the county shall pay an annual license tax on the ownership of the dog according to the following schedule:

Male dog . . .		\$10.00	(\$1 to \$10)
Unsexed (castrated) male dog . . .	\$ 5.00		(\$1 to \$10) *can't exceed male
Female dog . . .	\$10.00		(\$1 to \$10)
Unsexed (spayed) female dog . . .	\$ 5.00		(\$1 to \$10) *can't exceed female

- (b) No license tax shall be levied on a guide dog for a blind person, service dog or dogs under four months of age.

Sec. 10-53. Kennel license tax.

The tax for a licensed kennel shall be according to the following schedule:

→	5 10--20 dogs . . .	\$35.00
	Over--20 dogs . . .	\$50.00

Sec. 10-54. When license tax payable.

The license tax imposed by this division shall be payable to the treasurer of the county, as required by Code of Virginia, § ~~3.1-796.88~~ 3.2-6530, which section is adopted and made a part of this chapter as fully as though set forth at length in this section.

Sec. 10-55. Effect of dog not wearing collar as evidence.

Any dog not wearing a collar bearing a license tag of the proper calendar year shall prima facie be deemed to be unlicensed and a stray; and in any proceedings under this division, the burden of proof of the fact that such dog has been licensed or is otherwise not required to bear a tag at the time shall be on the owner of the dog. § 3.2-6533

Sec. 10-56. What dog license shall consist of.

The county dog license shall consist of a license receipt and a metal tag. The tag shall be stamped or otherwise permanently marked to show the jurisdiction issuing the license, the sex of the dog and the calendar year for which issued, and shall bear a serial number.

Sec. 10-57. Duplicate license tags.

Duplicate license tags shall be obtained by the owner of a dog as provided by Code of Virginia, § ~~3.1-796.91~~ 3.2-6532, which section is adopted by reference and made a part of this chapter as if fully set forth in this section.

Sec. 10-58. Displaying receipts; dogs to wear tags.

Dog license receipts shall be displayed and dog license tags shall be worn as required by Code of Virginia, § ~~3.1-796.92~~ 3.2-6531 .

Sec. 10-59. Payment of license tax subsequent to summons.

Payment of the license tax subsequent to a summons to appear before the general district court or other court for failure to do so within the time required shall not operate to relieve such owner of the penalties provided.

DIVISION 3. RABIES CONTROL

Sec. 10-60. Vaccination required.

It shall be unlawful for any person to own a dog or domesticated cat, age four months or older unless such dog or cat has been inoculated or vaccinated against rabies by a duly licensed veterinarian or licensed veterinary technician who is under the immediate and direct supervision of a licensed veterinarian on the premises. No license tags shall be issued for any dog unless there is presented to the treasurer at the time application for license is made evidence satisfactory to the treasurer, showing that such dog has been inoculated or vaccinated against rabies by a duly licensed veterinarian or licensed veterinary technician who is under the immediate and direct supervision of a licensed veterinarian on the premises, and that such inoculation or vaccination remains valid for the time application for license is made. Any person violating this section shall be guilty of a class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ ~~3.1-796.128~~ 3.2-6587, ~~18.2-03.1~~ 18.2-403.1, ~~18.2-03.2~~ 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.

Sec. 10-61. Rabies clinic authorized.

The board of supervisors finding that the number of resident veterinarians is inadequate to meet the need, the county health department shall provide a rabies clinic at least once per year in accordance with the provisions of the Code of Virginia, § 3.2-6521.

Sec. 10-62. Dogs or cats not vaccinated.

Any dog or cat found in the county not vaccinated and identified as described in this subdivision shall be impounded by the animal control officer, and such dogs shall be held for a period of five days. The dog or cat may be returned to its owner upon proof of ownership, vaccination of the dog or cat, and payment of the cost of impounding the dog or cat at usual rates, and payment of any fines assessed under the provisions of this division. At the expiration of the five-day period, any dog or cat not so claimed by its owner may be disposed of by giving it into the possession of any person willing to pay the cost of impounding, vaccination and license. If not so disposed of, the dog or cat shall be euthanized in an humane manner by the impounding officer or other designated official.

Sec. 10-63. Quarantine authorized.

When the board of supervisors finds that there is sufficient reason to believe that a rabid animal is at large, the board shall have the power to pass an emergency ordinance requiring all owners of all dogs in the county to keep the dogs confined on their premises, and may further adopt such ordinances, regulations or other measures as it may deem reasonably necessary to prevent the spread within the county of the disease of rabies in accordance with the provisions of the Code of Virginia, § 3.2-6522(4).

DIVISION 4. RUNNING AT LARGE

Sec. 10-70. Prohibited.

- (a) It shall be unlawful for any person to permit any dog, belonging to him or under his control, to run at large in the county at any time. For the purpose of this division, a dog shall be deemed to be running at large while roaming or running or self-hunting off the property of its owner or custodian and not under the owner's or custodians' immediate control. Any person who is the owner or custodian of the dog found running at large shall be deemed to have violated the provisions of this section, if said owner or custodian has previously been notified by any animal control officer or other officer of the law that the dog is or has been running at large.
- (b) This section shall not apply to any person or persons while engaging in the following activities:
 - (1) Lawful hunting with a dog or dogs;
 - (2) Law enforcement or search and rescue activity;
 - (3) A supervised formal obedience training class or show;
 - (4) Formally sanctioned field trials; or
 - (5) Bona fide hunting or field trial dog training.
- (c) A violation of this section shall constitute a Class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ ~~3.1-796.128~~ 3.2-6527, ~~18.2-03.1~~ 18.2-403.1, ~~18.2-03.2~~ 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section; however, if the dog is a dangerous or vicious dog, a violation of this section shall constitute a Class 1 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ ~~3.1-796.128~~ 3.2-6527, ~~18.2-03.1~~ 18.2-403.1, ~~18.2-03.2~~ 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.

- (d) Should the animal control officer or any law enforcement officer have reason to believe that any dog found running at large is dangerous to the health, safety or property of any person, such officer may order the confinement of such animal by delivering a confinement order to the owner or custodian of such animal and any person who thereafter permits such animal to run at large or remain unconfined, unrestricted or not penned up shall be deemed to have violated this section. Should the animal not be confined within six hours after the delivery of the confinement order or should the animal control officer or other officer, after due diligence, be unable to deliver the confinement order to the owner or custodian of such animal, the animal control officer or any other law enforcement officer shall impound any such vicious or destructive dog pursuant to the provision of ~~section 6-197~~ Code of Virginia § 3.2-6540. Upon the issuance of the confinement order, or the impoundment of such animal to appear in the general district court of the county where the matter shall be heard on criminal warrants and the animal shall remain confined until the final disposition of the court proceeding; However, for the purposes of this section the owner or custodian of such dog shall be conclusively presumed to have known the dog to be vicious or destructive if at any time prior to the running at large of such animal the owner or custodian has received from any person a complaint that the animal is dangerous to the health, safety or property of any person.

Sec. 10-71. Unlicensed dogs prohibited.

The running at large of dogs not duly licensed and displaying tags pursuant to the provisions of this article is prohibited.

Sec. 10-72. Fowl running at large.

“It shall be unlawful to permit any fowl, including all domestic fowl and any game birds raised in captivity, to run at-large in the county at any time.”

DIVISION 5. IMPOUNDMENT

Sec. 10-80. County dog pound.

The animal control officer shall cause to be maintained a pound or enclosure as required by Code of Virginia, § ~~3.1-796.96~~ 3.2-6546.

Sec. 10-81. Confinement and disposition of dogs.

It shall be the duty of the animal control officer to confine and dispose of dogs pursuant to provisions of Code of Virginia, § ~~3.1-796.66~~ 3.2-6500 et seq.

Sec. 10-82. Fees for confinement.

The legal owner of any dog seized and confined by the animal control officer shall pay to the animal control officer a charge for the confinement of the dog, the amount of such charge to be in accordance with the fees established by the board of supervisors. All fees received by the animal control officer shall be paid over to the county treasurer.

Sec. 10-83. Unlicensed dogs.

- (a) It shall be the duty of the animal control officer, or any other officer, to capture and impound any companion animal found running at large on which the license tax has not been paid. A reasonable

effort will be made to find the owner. After five days, if the owner is not found, the animal shall be declared abandoned. If the owner is known, the animal will be held an additional five days. The provisions of Code of Virginia, § ~~3-1-796.96~~ 3.2-6546 shall apply where applicable to the disposition of the dog. Any person, animal control officer or other officer euthanizing a dog under this chapter shall cremate, bury or sanitarily dispose of the dog. Prior to the disposition by euthanasia or otherwise, all of the provisions of Code of Virginia, § ~~3-1-796.66~~ 3.2-6500 et seq., shall have been complied with.

- (b) If the animal control officer or other officer exercises his option to deliver such dog to any person in his jurisdiction who will pay the required license tax and cost on such dog, the person accepting delivery of such dog shall, within five days after such delivery, furnish to the animal control officer evidence of the inoculation and licensing of such dog as required by this article; and the failure to provide such evidence shall be a violation of this article and shall constitute a separate offense.

DIVISION 6. DAMAGE BY DOGS

Sec. 10-90. Disposition of funds.

The treasurer shall keep all money collected by him for dog licenses in a separate account as part of the general fund; and such funds shall be used for the purposes designated by Code of Virginia, § ~~3-1-796.101~~ 3.2-6534, which section is adopted by reference and made a part of this chapter as if fully set forth in this section.

Sec. 10-91. Compensation for livestock and poultry killed or injured by dogs.

- (a) Pursuant to the Code of Virginia, § 3.2-6553, ~~Any~~ any person who has any livestock or poultry killed or injured by any dog not his own in the county shall be entitled to receive as compensation the fair market value of such livestock or poultry not to exceed \$400.00 per animal or \$10.00 per fowl, provided that:
 - (1) Within 72 hours of discovery of the death or injury, the claimant gives notice of the incident to the animal control officer.
 - (2) Within 60 days of the discovery of the death or injury, the claimant shall furnish such evidence of the quantity and value of the dead or injured livestock or poultry and the reasons the claimant believes that death or injury was caused by a dog to the board of supervisors.
 - (3) The claimant first has exhausted his legal remedies against the owner, if known, of the dog doing the damage for which compensation under this section is sought. Exhaustion shall mean a judgment against the owner of the dog upon which execution has returned unsatisfied.
- (b) Upon a determination by the board that a claim meets the criteria set forth in this section for compensation, the board shall approve the same and forward the approval to the treasurer. Upon payment under this section, the board shall be surrogated to the extent of compensation paid to the right of action to the owner of the livestock or poultry against the owner of the dog and may enforce such compensation in an appropriate action at law.

Sec. 10-92 Seizure of dogs suspected of killing or injuring livestock or poultry.

Pursuant to the Code of Virginia, § 3.2-6552, ~~If~~ if any person, including the animal control officer, has reason to believe that any dog is killing livestock or poultry, he shall apply to a magistrate of the county, who shall

issue a warrant requiring the owner or custodian, if known, to appear before the judge of the general district court at the time and place named therein, at which time evidence shall be heard. If it shall be determined by the court that such dog is a livestock or poultry killer, the dog shall be ordered (i) euthanized immediately by the animal control officer or other officer designated by the judge of the general district court or (ii) removed to another state which does not border on the commonwealth. Any dog ordered removed which is later found in the commonwealth shall be ordered by a court to be euthanized immediately.

DIVISION 6. DANGEROUS OR VICIOUS DOGS

Sec. 10-100. Control of dangerous or vicious dogs; penalties.

- (a) As used in this section:

"Dangerous dog" means a canine or canine crossbreed that has bitten, attacked, or inflicted injury on a person or companion animal that is a dog or cat, or killed a companion animal that is a dog or cat. However, when a dog attacks or bites a companion animal that is a dog or cat, the attacking or biting dog shall not be deemed dangerous (i) if no serious physical injury as determined by a licensed veterinarian has occurred to the dog or cat as a result of the attack or bite, (ii) if both animals are owned by the same person, (iii) if such attack occurs on the property of the attacking or biting dog's owner or custodian, or (iv) for other good cause as determined by the court. No dog shall be found to be a dangerous dog as a result of biting, attacking, or inflicting injury on a dog or cat while engaged with an owner or custodian as part of lawful hunting or participating in an organized, lawful dog handling event. No dog that has bitten, attacked, or inflicted injury on a person shall be found to be a dangerous dog if the court determines, based on the totality of the evidence before it, that the dog is not dangerous or a threat to the community.

"Vicious dog" means a canine or canine crossbreed that has (i) killed a person; (ii) inflicted serious injury to a person, including multiple bites, serious disfigurement, serious impairment of health, or serious impairment of a bodily function; or (iii) continued to exhibit the behavior that resulted in a previous finding by a court or, on or before July 1, 2006, by an animal control officer as authorized by local ordinance, that it is a dangerous dog, provided that its owner has been given notice of that finding.

- (b) Any law-enforcement officer or animal control officer who has reason to believe that a canine or canine crossbreed within his jurisdiction is a dangerous dog or vicious dog shall apply to a magistrate of the jurisdiction for the issuance of a summons requiring the owner or custodian, if known, to appear before a general district court at a specified time. The summons shall advise the owner of the nature of the proceeding and the matters at issue. If a law-enforcement officer successfully makes an application for the issuance of a summons, he shall contact the local animal control officer and inform him of the location of the dog and the relevant facts pertaining to his belief that the dog is dangerous or vicious. The animal control officer shall confine the animal until such time as evidence shall be heard and a verdict rendered. If the animal control officer determines that the owner or custodian can confine the animal in a manner that protects the public safety, he may permit the owner or custodian to confine the animal until such time as evidence shall be heard and a verdict rendered. The court, through its contempt powers, may compel the owner, custodian or harbinger of the animal to produce the animal. If, after hearing the evidence, the court finds that the animal is a dangerous dog, the court shall order the animal's owner to comply with the provisions of this section. If, after hearing the evidence, the court finds that the animal is a vicious dog, the court shall order the animal euthanized in accordance with the provisions of § ~~3.1-796.119~~ 3.2-6562 of the Code of Virginia, 1950, as amended. The procedure for appeal and trial shall be the same as provided by law for misdemeanors. Trial by jury shall be as provided in Article 4 (§ 19.2-260 et seq.) of Chapter 15 of Title 19.2 of the Code of

Virginia, 1950, as amended. The Commonwealth shall be required to prove its case beyond a reasonable doubt.

- (c) No canine or canine crossbreed shall be found to be a dangerous dog or vicious dog solely because it is a particular breed, nor is the ownership of a particular breed of canine or canine crossbreed prohibited. No animal shall be found to be a dangerous dog or vicious dog if the threat, injury or damage was sustained by a person who was (i) committing, at the time, a crime upon the premises occupied by the animal's owner or custodian, (ii) committing, at the time, a willful trespass upon the premises occupied by the animal's owner or custodian, or (iii) provoking, tormenting, or physically abusing the animal, or can be shown to have repeatedly provoked, tormented, abused, or assaulted the animal at other times. No police dog that was engaged in the performance of its duties as such at the time of the acts complained of shall be found to be a dangerous dog or a vicious dog. No animal that, at the time of the acts complained of, was responding to pain or injury, or was protecting itself, its kennel, its offspring, a person, or its owner's or custodian's property, shall be found to be a dangerous dog or a vicious dog. § 3.2-6540(C)
- (d) If the owner of an animal found to be a dangerous dog is a minor, the custodial parent or legal guardian shall be responsible for complying with all requirements of this section. § 3.2-6540(D)
- (e) The owner of any animal found to be a dangerous dog shall, within 10 days of such finding, obtain a dangerous dog registration certificate from the local animal control officer or treasurer for a fee of \$50, in addition to other fees that may be authorized by law. The local animal control officer or treasurer shall also provide the owner with a uniformly designed tag that identifies the animal as a dangerous dog. The owner shall affix the tag to the animal's collar and ensure that the animal wears the collar and tag at all times. All certificates obtained pursuant to this subsection shall be renewed annually for the same fee and in the same manner as the initial certificate was obtained. The animal control officer shall provide a copy of the dangerous dog registration certificate and verification of compliance to the State Veterinarian. § 3.2-6540(E)
- (f) All dangerous dog registration certificates or renewals thereof required to be obtained under this section shall only be issued to persons 18 years of age or older who present satisfactory evidence (i) of the animal's current rabies vaccination, if applicable, (ii) that the animal has been neutered or spayed, and (iii) that the animal is and will be confined in a proper enclosure or is and will be confined inside the owner's residence or is and will be muzzled and confined in the owner's fenced-in yard until the proper enclosure is constructed. In addition, owners who apply for certificates or renewals thereof under this section shall not be issued a certificate or renewal thereof unless they present satisfactory evidence that (i) their residence is and will continue to be posted with clearly visible signs warning both minors and adults of the presence of a dangerous dog on the property and (ii) the animal has been permanently identified by means of a tattoo on the inside thigh or by electronic implantation. All certificates or renewals thereof required to be obtained under this section shall only be issued to persons who present satisfactory evidence that the owner has liability insurance coverage, to the value of at least \$100,000, which covers animal bites. The owner may obtain and maintain a bond in surety, in lieu of liability insurance, to the value of at least \$100,000. § 3.2-6540(F)
- (g) While on the property of its owner, an animal found to be a dangerous dog shall be confined indoors or in a securely enclosed and locked structure of sufficient height and design to prevent its escape or direct contact with or entry by minors, adults, or other animals. The structure shall be designed to provide the animal with shelter from the elements of nature. When off its owner's property, an animal found to be a dangerous dog shall be kept on a leash and muzzled in such a manner as not to cause injury to the animal or interfere with the animal's vision or respiration, but so as to prevent it from biting a person or another animal.
- (h) The owner of any dog found to be dangerous shall register the animal with the Commonwealth of Virginia Dangerous Dog Registry, as established under § ~~3.1-796.93:3~~ 3.2-6542 of the Code of Virginia, 1950, as amended, within 45 days of such a finding by a court of competent jurisdiction.

The owner shall also cause the local animal control officer to be promptly notified of (i) the names, addresses, and telephone numbers of all owners; (ii) all of the means necessary to locate the owner and the dog at any time; (iii) any complaints or incidents of attack by the dog upon any person or cat or dog; (iv) any claims made or lawsuits brought as a result of any attack; (v) tattoo or chip identification information or both; (vi) proof of insurance or surety bond; and (vii) the death of the dog.

- (i) After an animal has been found to be a dangerous dog, the animal's owner shall immediately, upon learning of same, cause the local animal control authority to be notified if the animal (i) is loose or unconfined; or (ii) bites a person or attacks another animal; or (iii) is sold, given away, or dies. Any owner of a dangerous dog who relocates to a new address shall, within 10 days of relocating, provide written notice to the appropriate local animal control authority for the old address from which the animal has moved and the new address to which the animal has been moved.
- (j) Any owner or custodian of a canine or canine crossbreed or other animal is guilty of a:
 - 1. Class 2 misdemeanor if the canine or canine crossbreed previously declared a dangerous dog pursuant to this section, when such declaration arose out of a separate and distinct incident, attacks and injures or kills a cat or dog that is a companion animal belonging to another person;
 - 2. Class 1 misdemeanor if the canine or canine crossbreed previously declared a dangerous dog pursuant to this section, when such declaration arose out of a separate and distinct incident, bites a human being or attacks a human being causing bodily injury; or
 - 3. Class 6 felony if any owner or custodian whose willful act or omission in the care, control, or containment of a canine, canine crossbreed, or other animal is so gross, wanton, and culpable as to show a reckless disregard for human life, and is the proximate cause of such dog or other animal attacking and causing serious bodily injury to any person.

The provisions of this subsection shall not apply to any animal that, at the time of the acts complained of, was responding to pain or injury, or was protecting itself, its kennel, its offspring, a person, or its owner's or custodian's property, or when the animal is a police dog that is engaged in the performance of its duties at the time of the attack.

- (k) The owner of any animal that has been found to be a dangerous dog who willfully fails to comply with the requirements of this section is guilty of a Class 1 misdemeanor.
- (l) All fees collected pursuant to this section, less the costs incurred by the animal control authority in producing and distributing the certificates and tags required by this section, shall be paid into a special dedicated fund in the treasury of the locality for the purpose of paying the expenses of any training course required under ~~§ 3-1-796.104~~ § 3.2-6556 of the Code of Virginia, 1950, as amended.

ARTICLE VI. WILD OR EXOTIC ANIMALS (REPEALED August 14, 2007)

ARTICLE V. HYBRID CANINE.

Section 10-120 Definitions.

As used in this article:

- 1. "Hybrid canine" means any animal which at any time has been or is permitted, licensed registered, or otherwise described or represented as a hybrid canine, wolf or coyote by its owner to

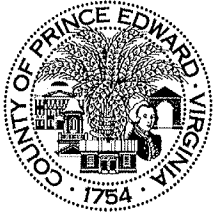
a licensed veterinarian, law enforcement officer, animal control officer, humane investigator, official of the Department of Health, or representative of the State Veterinarian.

2. "Adequate confinement" means that, while on the property of its owner and not under the direct supervision and control of the owner or custodian, a hybrid canine shall be confined in a humane manner in a securely enclosed and locked structure of sufficient height and design to (i) prevent the animal's escape; or if the hybrid canine is determined to be a dangerous dog pursuant to ~~§ 3-1-796.93+13.2-6540~~, the structure shall prevent direct contact with any person or animal not authorized by the owner to be in direct contact with the hybrid canine, and (ii) provide a minimum of 100 square feet of floor space for each adult animal. Tethering of a hybrid canine not under the direct supervision and control of the owner or custodian shall not be considered adequate confinement.
3. "Responsible ownership" means the ownership and humane care of a hybrid canine in such a manner as to comply with all laws and ordinances regarding hybrid canines and prevent endangerment by the animal to public health and safety.
4. "Owner" means any person who (a) has a right or property in an animal, (b) keeps or harbors an animal, (c) has an animal in his care, or (d) acts as a custodian of an animal.

Section 10-121. Hybrid canine ordinance; penalty.

1. It shall be unlawful for the owner or custodian to allow any hybrid canine to run at large in the country during the period of January 1 through December 31 inclusive of any year. For the purpose of this section, a hybrid canine shall be deemed to be running at large while outside of any pen or enclosure as provided in subsection 2 of this section, however, any owner or custodian of a hybrid canine may be allowed to remove a hybrid canine from any pen or enclosure for purposes of transportation to another pen or enclosure or for the purpose of obtaining medical attention. In no event shall any hybrid canine be allowed to be set free on any property within the county whether or not the hybrid canine is under its owner's or custodian's immediate control.
2. It shall be unlawful to own or possess a hybrid canine unless such hybrid canine is kept and maintained in a pen or enclosure as follows:
 - (a) The pen or enclosure shall contain at least 200 square feet of space per adult hybrid canine.
 - (b) Any fencing used in the construction of the pen or enclosure shall be at least eight (8) feet in height with an additional overhang of fencing or barbed wire angling a minimum of three (3) feet into the pen or enclosure. Such wire enclosure shall be of such strength as to prevent the escape of any hybrid canine enclosed therein.
 - (c) To prevent digging out along the fence, concrete footers at least one (1) foot wide and six (6) inches deep shall be installed along the perimeter of the pen or enclosure or a wire footing of 12-gauge wire buried six (6) inches in the ground with at least three feet of wire on the inside of the pen or enclosure, bending the remaining one (1) foot of wire up in a 90° angle and connect every six (6) inches to the bottom outside of the pen or enclosure.
 - (d) The pen or enclosure shall provide shelter which affords complete protection from all elements of nature.
 - (e) A violation of this ordinance shall be a Class 3 misdemeanor for the first violation and a Class 1 misdemeanor for any second or subsequent offense. Upon a conviction of a second violation of this ordinance, the owner shall surrender the hybrid canine to the

animal control officer for euthanasia in accordance with § ~~3.1-796.119~~ 3.2-6562 of the |
Code of Virginia, 1950, as amended.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

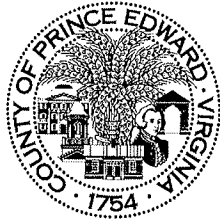
Meeting Date: March 13, 2012
Item No.: 15
Department: County Administrator
Staff Contact: Sarah Elam Puckett
Issue: Agreement with Constitutional Officers

Summary: Since 2006, the Board of Supervisors has executed an agreement with each of the Constitutional Officers (Sheriff, Treasurer, Commissioner of Revenue, Clerk of Circuit Court, and Commonwealth’s Attorney) regarding the applicability of the County Personnel Policy on the employees of the Constitutional Officers. Attached for your review is a copy of the agreement (this example just happens to be for the Sheriff, but each agreement is the same). The Board will wish to authorize the Chairman to execute an agreement with each Constitutional Officer.

Attachments: Sample Agreement

Recommendation: Authorize the Chairman to execute an agreement with each Constitutional Officer.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
Simpson _____ Wilck _____



**COOPERATIVE AGREEMENT BETWEEN THE BOARD OF SUPERVISORS
AND THE SHERIFF
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

THIS COOPERATIVE AGREEMENT, effective as of January 1, _____, between the Sheriff and the Board of Supervisors of the County of Prince Edward, Virginia.

ARTICLE I - SCOPE OF AGREEMENT

This agreement extends the coverage of the County's personnel policies and procedures to all employees and deputies of the Sheriff. This Agreement recognizes that employees and deputies of the Sheriff and other County employees all serve the residents of Prince Edward County.

Therefore, this Agreement seeks to establish a uniform personnel system so that the Sheriff's employees and deputies will have the same rights and benefits and will be subject to the same policies, procedures and regulations as other County employees, except as provided herein. The inclusion of such employees in the County Pay and Classification Plan shall not change the status of such employees as appointees of a constitutional officer who serve at the will and pleasure of the Sheriff and concurrent with the term of office of the Sheriff; nor shall it deprive the Sheriff of control over the actions of his appointees, but shall serve as the basis for supplementation of salaries as permitted by law.

Employees and deputies will be subject to the County's personnel policies and procedures, except the grievance procedure. All employees and deputies of the Sheriff, whether funded by the Compensation Board or by the County, shall be placed on the County's pay plan, shall be eligible for the same benefits, and shall receive salary adjustments consistent with those received by other County Employees. This is an endeavor to maintain parity among County and Compensation Board funded positions as it pertains to general employee compensation.

The Sheriff understands that future increases offered by the State through the Compensation Board will not be passed automatically to the staff due to the fact that they would be covered under the county system. Regardless of what the county pay and classification plan states it is understood that the salaries for the Sheriff's staff will be no less than the salaries approved by the Compensation Board, as is required by state law. In the event that the salary established by the Compensation Board for a given position is higher than that determined by the County's pay plan, the salary set by the Compensation Board shall be applicable to the position.

Nothing in the Agreement shall be interpreted to infringe upon the authority of the Sheriff to retain control over the operations of his office, including, without limitation, the authority to:

- Direct the work of employees and deputies;
- Hire, promote, transfer or appoint employees and deputies; and
- Discipline, suspend, demote, dismiss or terminate the appointment of any employee or deputy.

Such authority shall be exercised by the Sheriff; however, the procedures shall be in accordance with the County's personnel policies and procedures. In addition, the Sheriff's authority

pursuant to Virginia Code Section 15.2-1603 to terminate the appointment of a deputy is not intended to be infringed by this Agreement.

The Sheriff does not agree to include employees and deputies under the County Grievance Policy or Procedure, as the employees and deputies serve as an extension of the Sheriff and derive all powers from the status of the Sheriff as an elected Constitutional Officer.

The Sheriff does agree to abide by all applicable State and Federal laws regarding FLSA, FMLA, EEO/AA and other such applicable statutes as applied to appointees of elected officials.

ARTICLE II - TIME OF PERFORMANCE

This Agreement shall commence as of January 1, _____ and is effective until either the Sheriff's term in office expires on December 31, _____, or the below named Constitutional Officer leaves office, whichever event occurs first.

ARTICLE III - LAWS, PERMITS AND RESTRICTIONS

This Agreement shall be governed in all respects, whether as to validity, construction, capacity or performance by the laws of the Commonwealth of Virginia.

ARTICLE IV - POLICIES

The Sheriff agrees to comply with the policies included in the County's Personnel Policy Manual, adopted by the Board of Supervisors on December 20, 2005, and which may be amended from time to time.

The Sheriff and County agree that employees and deputies in the office of the Sheriff shall be incorporated in the County Uniform Pay Plan, as approved by the Board of Supervisors on December 20, 2005, as amended.

ARTICLE V - AMENDMENT TO POLICIES

The County agrees to provide the Sheriff with written notice of any change to all policies and procedures, and any new policies within thirty (30) days after adoption by the Board. The Sheriff agrees to respond in writing to the County within thirty (30) days of receipt of such notice as to his agreement or disagreement with such amended/new policy. No amendments or new policies may be incorporated within this agreement without the written consent of the Sheriff and the County.

This Agreement constitutes the sole Agreement existing between the parties with respect to this subject matter and there are not other written or oral understandings or agreements with respect thereto. No variation or modification of this Agreement and no waiver of its provisions shall be valid unless agreed to in writing and signed by the County, and the Constitutional Officer.

ARTICLE VI - TERMINATION

- (1) This Agreement may be canceled by either party by giving thirty (30) days written notice to the other, or
- (2) This Agreement shall be suspended in the event Board of Supervisors fails to appropriate or allocate funds for the purpose of continuation of this Agreement, or

- (3) In the event of breach by either party to this Agreement, the other party may give written notice to the party deemed to be in breach specifying the manner in which the Agreement has been breached. If such notice of breach is given, the party sending the notice may suspend performance of any or all of its corresponding obligations under this Agreement, and if the party receiving the notice has not substantially corrected the breach within thirty (30) days of receipt of the written notice, the party sending the notice shall have the right to terminate this Agreement.

ARTICLE VII – PERSONNEL RECORDS AND REPORTS

The County Administrator or designee shall maintain the official time records of all employees and deputies of the Sheriff. The Sheriff agrees to keep and maintain current records of all of his employees regarding accumulated sick leave, annual leave, etc. and to report each pay period any usage. The Sheriff agrees to provide the County Administrator or designee all relevant information needed to administer the Personnel Plan, upon request. Records and forms will be maintained and submitted in accordance with established procedures. Additionally, the Sheriff agrees to provide to the County Administrator an annual accounting as of December 31, of all accrued leave balances.

Witness the following signatures and seals:

Sheriff

County of Prince Edward

Chairman, Board of Supervisors

County of Prince Edward

BY:

County Administrator

Approved as to Form:

County Attorney



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 13, 2012
Item No.: 16
Department: Planning & Community Development
Staff Contact: Alecia Daves-Johnson
Issue: Planning Department Report

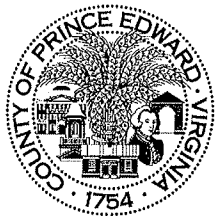
Summary: At the February 21, 2012 meeting, the Planning Commission prepared a recommendation to the Board of Supervisors related to the following application:

The Planning Commission conducted a Public Hearing on February 21, 2012 in consideration of an application by Amanda Wells, dba Four Paws Bed & Biscuit, for a **Special Use Permit** in accordance with the Agricultural Residential (A-2) Zoning requirements to operate a Commercial Kennel Use on a parcel identified as Tax Map Parcel 25-A-22A and located at 2018 Persimmon Tree Fork Road in Farmville. **The Planning Commission recommended approval of this Special Use Permit Application.**

Attachments: None

Recommendation: The Board will wish to authorize a Public Hearing at the regularly scheduled April 10th meeting.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
 Simpson _____ Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 13, 2012
Item No.: 17
Department: County Attorney
Staff Contact: James R. Ennis
Issue: County Attorney's Report

Summary: The County recently received a request for a fireworks permit. County staff researched the changes to the state's fireworks regulations, and learned that the State Fire Marshal now requires at least one person at each fireworks display be certified by the State Fire Marshal's Office as a Pyrotechnician. As the County of Prince Edward does not have a Fire Marshal to inspect and permit fireworks shows, it is preferable to allow applicants to go through the State Fire Marshal's office for fireworks displays.

Therefore, it is advisable for the County to repeal *Section 50, Article II, Fireworks* of the *County Code*. To do so requires a public hearing, which the Board will wish to authorize for the April 10, 2012 meeting.

The repeal of the County's Fireworks Ordinance does not prohibit the use of "permissible fireworks," as defined in Section 27-97 of the Code of Virginia as *any sparklers, fountains, Pharaoh's serpents, caps for pistols, or pinwheels commonly known as whirligigs or spinning jennies*.

It also does not prohibit large fireworks displays, which will be regulated by the State Fire Marshal's Office.

Attachments: County Fireworks Ordinance

Recommendation: Authorize a public hearing for the April 10, 2012 Board meeting for public input in the repeal of the County Fireworks Ordinance.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

ARTICLE II. FIREWORKS

Sec. 50-31. Use limited.

It shall be unlawful for any person in the county to keep, sell, offer for sale, expose for sale, or buy any fireworks, or to use, ignite or explode any firecracker, torpedo, skyrocket, Roman candle, or other substance or thing of whatever form or construction containing explosives or flammable compounds, intended or commonly known as fireworks, in any public highway or street, public place or within 200 yards of the dwelling or building of another.

(Ord. of 12-1-47, § II(10-6))

Sec. 50-32. Permits.

Upon application in writing to the board of supervisors, fair associations, amusement parks, or any organization or group of individuals may be granted a permit for the display of fireworks under such terms and conditions as the board of supervisors may prescribe.

(Ord. of 12-1-47, § II(10-7))

Sec. 50-33. Penalties for violation of article.

Any person violating any provision of this article shall be fined not exceeding \$1,000.00, confined in the county jail not exceeding 12 months, or both.

(Ord. of 12-1-47, § II(10-8))

Supp. No. 5

CD50:4



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 13, 2012
Item No.: 18
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator's Report

Summary: The County Administrator will discuss with the Board the following items:

- a. Deputy Animal Control Officer Vacancy
- b. Submission of Agenda Items for Joint Meeting with Town Council
- c. County Insurance Renewal
- d. Surplus County Property

Attachments:

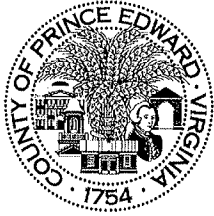
Recommendations: To be determined.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 13, 2012
Item No.: 19
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Committee Report: War Memorial

Summary:

The Memorial Committee (Chairman Fore, County Administrator Bartlett) will provide an update to the Board on the planning of the 2012 Memorial Day Ceremony, which will be held on Monday, May 28, 2012 on the front lawn of the Prince Edward County Courthouse.

Attachments:

Recommendation: To Be Determined

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 13, 2012
Item No.: 20
Department: County Administration
Staff Contact: W.W. Bartlett/James R. Ennis
Issue: Closed Session

Summary: (*Sample Motion*)

I move that the Prince Edward County Board of Supervisors convene in Closed Session for the purpose of discussing the acquisition of real property related to the Alternate Route 628 Road Project, pursuant to the exemptions provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*.

Attachments:

Recommendation: Convene in Closed Session.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
Simpson _____ Wilck _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 13, 2012
Item No.: 21
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Upcoming

Summary: Please see the attached updated meetings calendar. Please note that the Public Hearing on the FY 13 County Budget has been changed to April 17, 2012 at 7:00 p.m. Should you have any questions, please call Sarah.

Attachments: Upcoming Meetings Memo
Museum of the Confederacy-Appomattox Flyer
Virginia Legal Aid Society Community Forum Flyer

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



March 7, 2012

TO: Prince Edward County Board of Supervisors
 W.W. Bartlett, County Administrator
 PUBLIC NOTICE

FROM: Sarah Elam Puckett, Assistant County Administrator

SUBJECT: Upcoming Meetings/Events -- **UPDATED**

Date	Time	Purpose/Location
Tuesday, March 13, 2012	7:00 p.m.	MARCH BOARD MEETING Location: Board of Supervisors Room
Tuesday, March 20, 2012	12:00 noon	SPECIAL MEETING – JOINT MEETING WITH TOWN COUNCIL Location: Charley's & High Bridge Trail State Park
Tuesday, March 27, 2012	1:00 p.m.	MEETING OF THE GRANITE FALLS COMMUNITY DEVELOPMENT AUTHORITY BOARD Location: Board of Supervisors Room
	3:00 p.m.	SPECIAL MEETING – GRANITE FALLS FINANCING PLAN, PRESENTATION OF COUNTY ADMINISTRATOR'S BUDGET Location: Board of Supervisors Room
Wednesday, March 28, 2012 (See attached flyer)	9:00 a.m.	MUSEUM OF THE CONFEDERACY-APPOMATTOX Location: 159 Horseshoe Road, Appomattox
Tuesday, April 3, 2012	2:00 p.m.	SPECIAL MEETING – BUDGET WORK SESSION – DONATION REQUESTS Location: Board of Supervisors Room
Tuesday, April 10, 2012	5:00 p.m.	SPECIAL MEETING – BUDGET WORK SESSION – PRESENTATION OF SCHOOL BUDGET Location: Board of Supervisors Room
	7:00 p.m.	APRIL BOARD MEETING Location: Board of Supervisors Room
Monday, April 16, 2012 (See attached flyer)	3:00 p.m.	VIRGINIA LEGAL AID SOCIETY COMMUNITY FORUM Location: South Street Conference Center
Tuesday, April 17, 2012	3:00 p.m.	SPECIAL MEETING – BUDGET WORK SESSION Location: Board of Supervisors Room
	7:00 p.m.	SPECIAL MEETING – FY 13 BUDGET (COUNTY & SCHOOLS) PUBLIC HEARING Location: Board of Supervisors Room
Tuesday, April 24, 2012	3:00 p.m.	SPECIAL MEETING – BUDGET WORK SESSION (if needed) Location: Board of Supervisors Room
Thursday, April 26, 2012	3:00 p.m.	SPECIAL MEETING – ADOPT FY 13 COUNTY BUDGET Location: Board of Supervisors Room

Notice to the Public:

1. The Prince Edward County Administrator's Office, the Board of Supervisors Room, and the 3rd Floor Conference Room are all located at 111 South Street, 3rd Floor, Farmville, Virginia.
2. Charley's Waterfront Café is located at 201-B Mill Street, Farmville, Virginia. The High Bridge Trail State Park portion of the meeting will be held on the Cumberland County side of High Bridge accessible via River Road (Rt. 600).



MUSEUM OF THE CONFEDERACY-APPOMATTOX

MEDIA SNEAK PEEK

WEDNESDAY, MARCH 28, 2012

9:00-10:30 AM

BE AMONG THE FIRST TO SEE WHAT ALL THE BUZZ IS ABOUT!

SR24 & US 460
159 HORSESHOE ROAD
APPOMATTOX, VA 24522

R.S.V.P NO LATER THAN MONDAY, MARCH 19
LROHR@MOC.ORG 855-649-1861, EXT. 141



VIRGINIA
LEGAL AID
SOCIETY

We'd Like Your Opinion!

Please come to our Community Forum

Monday, April 16, 2012

3:00-4:00 pm

South Street Conference Center
125 North South Street, Farmville, VA

(Refreshments will be served)

VLAS is conducting a needs assessment, and invites all Prince Edward residents to a community forum to gather input about the most important problems facing low-income people in the county. VLAS has received significant funding cuts, and will need to cut back and restructure services if new funding is not obtained this year.

For more information about this forum please contact: Pam DeCamp, Managing Attorney, 434-392-8108, pamd@vlas.org. We encourage those who cannot attend to fill in our online needs assessment survey at www.vlas.org.

Virginia Legal Aid Society (VLAS) is a nonprofit law firm that provides legal information, advice and representation in civil cases to low-income individuals and families. Our mission is to resolve serious legal problems of low-income people, promote economic and family stability, reduce poverty through effective legal assistance, and to champion equal justice.

Revised 2-29-12



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 13, 2012
Item No.: 22
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Correspondence/Informational

Summary:

Attachments:

- a. Commonwealth Regional Council March Meeting Agenda Package
- b. Thank You, The Friends of the Appomattox River
- c. Thank You, Department of Veterans Affairs/Heroes on the Water
- d. Letter from VDOT, US 460 Corridor Improvement Project

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



IN PARTNERSHIP WITH
The counties of Amelia | Buckingham | Charlotte | Cumberland | Lunenburg | Prince Edward

MEETING AGENDA
Thursday, March 1, 2012, **12 Noon**
Commonwealth Regional Council Office
One Mill Street, Suite 101
Farmville, Virginia 23901

Light Lunch will be Provided

- I. Welcome & Call to OrderChairman Fore
- II. Invocation
- III. Approval of Minutes of February 2, 2012 Meetings.....Secretary Wingold
- IV. Treasurers’ Report –February Financial Statement, **Attachment 1**..... Chairman Fore
- V. Report of Officers & Committees
 - A. Chairman’s ReportChairman Fore
 - 1) Scheduling of CRC Budget Committee Meetings
 - 2) Report on Chief Administrative Officers Meeting, **Attachment 2**
- VI. Old BusinessChairman Fore
 - A. President & Staff Reports
 - 1) Status CRC Charter Amendments-Attorney General Opinion.....Chairman Fore
 - 2) Status Report-Regional Hazard Mitigation Plan Adoption.....Todd Fortune
 - 3) Status – VA General Assembly – HB823 Defeated.....Mary Hickman
 - 4) Redistricting Update – Town of Farmville, Blackstone.....Melody Foster
 - 5) March Presentations of CRC FY 10-11 Annual Report, **Attachment 3**.....Mary Hickman
 - 6) Status- CRC FY 12-13 Budget Request.....Mary Hickman
 - 7) 2013 Virginia Outdoors Plan Public Kick-Off Meeting, **Attachment 4**Barbara Terry
 - 8) Council Member Comments
- VII. New Business.....Chairman Fore
 - A. President & Staff Reports
 - 1) Adoption of CRC FY 12-13 Rural Transportation Planning Scope of Work & Resolution, **Attachment 5**.....Melody Foster
 - 2) Victoria Request for Grant Writing Assistance for 2012 VCDBG Application, **Attachment 6**Todd Fortune
 - 3) Adoption of 2012 Virginia CDBG Program Regional PrioritiesBarbara Terry
 - 4) VEDP – Virginia Heartland Regional Profile, **Attachment 7**.....Mary Hickman
 - 5) Council Member Comments
- VIII. Commonwealth Intergovernmental Review Process, **Attachment 8**
- IX. Council Member Comments
- X. Other Business
- XI. Adjourn – Next Meeting Date –April 5, 2012

*A copy of the detailed financial expenditures report is available at the CRC offices for review.



**Commonwealth Regional Council
Farmville, VA 23901
February 2, 2012**

Welcome & Call to Order

The Chairman called the Meeting to order at 12:00 p.m. at the Commonwealth Regional Council Office located at One Mill Street, Suite 101, Farmville, Virginia.

Invocation

Mr. Bennett gave the invocation.

Approval Of Minutes Of January 5, 2012 Meeting

Mr. Walker moved and Mr. Wingold seconded to approve the minutes as presented. Motion carried.

ROLL CALL

MEMBERS

PRESENT

ABSENT

Amelia:

Mr. Ellsworth J. Bennett
*Mr. Ralph A. Whitaker, Jr.

Mr. Ellsworth J. Bennett
(Vice-Chairman)

Buckingham:

Ms. Casandra Stish
*Ms. Rebecca Carter

Ms. Casandra Stish

Charlotte:

Mr. Gary Walker
*Mr. Haywood J. Hamlet

Mr. Gary Walker

Cumberland:

Mr. Parker Wheeler
*Mr. Timothy Kennell

Mr. Parker Wheeler

Lunenburg:

Mr. David Wingold
* Mr. T. Wayne Hoover

Mr. David Wingold
(Secretary)

Prince Edward:

Mr. William G. Fore, Jr.
*Mr. Don C. Gantt

Mr. William G. Fore, Jr.
(Chairman/Treasurer)

NOTE: *Denotes Alternates

STAFF

Ms. Mary Hickman, Acting President/CEO
Ms. Melody Foster, Regional Planner
Mr. Todd Fortune, Community Development Planner
Mr. Andre' Gilliam, Community Development Planner
Ms. Barbara Terry, Part-Time Planner

GUEST

Ms. Megan Harris, *The Farmville Herald*
Mr. Rick Youngblood, VDOT
Mr. Taylor Harvie, Amelia County Administrator

Treasurer's Report

January Financial Statements: The Chairman stated the January Financial Statement was enclosed in the Council packet for review. Ms. Stish moved to accept the Financial Statement as presented. Motion carried.

Report of Officers & Committees

Chairman's Report: The Chairman welcomed two new representatives to the Council, Mr. Parker Wheeler, representing Cumberland County Board of Supervisors and Ms. Cassandra Stish representing Buckingham County Board of Supervisors.

Appointment of CRC Treasurer: Mr. Walker moved and Ms. Stish seconded to appoint Mr. Parker Wheeler as the new Treasurer to the CRC. Motion carried.

Old Business

President & Staff Reports:

Status Report – CRC Charter Amendments-Attorney General Opinion: Ms. Hickman reported that she had contacted Mr. Josh Lief with the Virginia Attorney General's Office to seek an opinion on whether the CRC can amend its Charter to allow for "other entities" to be members of the CRC. Ms. Hickman stated Mr. Lief's informal opinion is that a non-governmental entity may not be a party to the charter agreement under the plain terms of the Code of Virginia. Mr. Lief did state however, that the code does prohibit a non-governmental entity from being included in meetings and being part of committees and planning groups. Ms. Hickman stated as follow-up to Mr. Lief's response she inquired as to what the CRC's options would be to continue to pursue the Charter Amendment. Mr. Lief indicated that the CRC could seek an Official Opinion of the Attorney General. However, the Attorney General shall give his advice and render official advisory opinions in writing only when requested in writing to do so by one of the following: the Governor, a member of the General Assembly; a judge of a court of record or a judge of a court not of record; the State Corporation Commission; an attorney for the Commonwealth; a county, city or town attorney in those localities in which such office has been created; a clerk of a court of record; a city or county sheriff; a city or county treasurer or similar officer; a commissioner of the revenue or similar officer; a chairman or secretary of an electoral board; or the head of a state department, division, bureau, institution or board. Ms. Hickman stated another option noted by Mr. Lief would be for the CRC to contact a member of the General Assembly and request that a change be made to the Code of Virginia. Ms. Hickman noted that several members of

the CRC were instrumental in getting a Patron to sponsor the legislation to allow higher education institutions to be members of Planning District 4 and 14 in 2005.

There was discussion on the matter. Mr. Walker moved for the Chairman and President to pursue seeking an official opinion from the Attorney General by such means possible as described by the Attorney General's office for the CRC to amend its charter to allow for non-governmental entities to be members of the organization. Motion carried.

Adoption of CRC Transportation Committee Recommendations – CRC Regional

Transportation Priorities: Ms. Foster reported that she had received Local Prioritization of Transportation Recommendations from all seven of the PD #14 counties. Ms. Foster stated the CRC's Transportation Committee met on January 25th and was tasked with creating Regional Priorities based on the information received from localities. Ms. Foster stated prior to the Committee meeting VDOT staff had inputted all of the local projects provided into a spreadsheet program that included weighted factors that then produced a ranking of projects. Mr. Youngblood went over the use of the Spreadsheet Program to rank the projects. Weighted criteria included such things as: Average Daily Traffic Flow, Accident Rates/Fatalities, Level of Service, Heavy Truck Traffic, Environmental Issues, Existing Right-of-Way, Pavement Condition, etc. A copy of the Committee's Recommendation was provided for Council review. Ms. Foster stated that the Committee chose to separate the Primary from the Secondary projects to provide Regional Priority Ranking Recommendations. Ms. Foster did note that the Route 307 project listed is only the portion of Route 307 in Nottoway County. While Route 307 traverses three counties, only the County of Nottoway listed it as a priority. Ms. Foster stated the Committee did discuss including all of Route 307 but decided to utilize the information received.

Ms. Foster stated the CRC Chairman had also requested prior to the Council meeting that she research the CRC's RLRP Recommendations to indicate how many projects included coverage by two or more localities. The Chairman stated he had requested this information after noting that Route 307 was an example of a regional project that could be backed by the CRC and he had wondered how many other projects similar to this one existed in the region. Ms. Foster stated the only criteria used to produce the listing of projects of Regional Significance were projects from the RLRP that traversed two or more counties. A listing of these projects was also provided. Ms. Foster noted the projects listed were not prioritized only listed by locality. Mr. Youngblood stated he liked the approach this listing provided that utilized the RLRP to note projects of Regional Significance and stated he did not believe this listing needed to be prioritized. There was discussion on all of the submitted priority rankings.

Ms. Foster stated staff from all of the PDCs around the state will be meeting with VDOT in Richmond on February 8th and have been asked to provide the local and regional priority listings prior to this meeting. A copy of the letter for the February 8th meeting was provided to members in attendance. Ms. Foster noted in the letter VDOT had outlined some of their priorities for funding in the upcoming fiscal year.

Ms. Stish moved that all four priorities: 1) Local Priorities, 2) Regional Ranking of Primary Transportation Projects, 3) Regional Ranking of Secondary Transportation Projects and 4) Projects of Regional Significance be submitted to VDOT for their use in the Six Year Improvement Plan process. Motion carried.

CRC Regional VAST Training Workshop Held – Chesapeake Bay Multi-PDC Planning Grant:

Ms. Hickman stated, as previously noted, Virginia is in the process of developing a Phase II Watershed Implementation Plan (WIP) to help guide the cleanup efforts for the Chesapeake Bay. The CRC and

other Planning District Commissions with localities in the Chesapeake Bay Watershed were awarded a Multi-PDC Planning Grant to help facilitate and coordinate the planning process. Ms. Hickman stated the CRC in conjunction with the Virginia Department of Conservation and Recreation, arranged for a Virginia Assessment Scenario Tool (VAST) Training workshop. The workshop was held on January 19, 2012, at the Farmville-Prince Edward Community Library in Farmville, VA. The training was conducted by Department of Conservation and Recreation (DCR) representatives. The VAST was developed to help localities, PDCs and others take existing land use and Best Management Practices (BMP) data and develop local nutrient reduction scenarios needed to meet pollution-reduction targets established under the Chesapeake Bay Total Maximum Daily Load (TMDL) and state Watershed Implementation Plans (WIPs). Staff from the affected counties were invited as well as staff from the area Soil and Water Conservation Districts. Ms. Hickman stated a complete overview status report was given to the Chief Administrative Officers (CAO) at their January 24, 2012, meeting. Ms. Hickman also stated a complete overview of the project is available on the CRC's website. Ms. Hickman stated the Chief Administrative Officers were notified during the meeting that localities needed to respond to the November 9, 2011, letter sent by DCR. The letter requested a response be submitted by February 1, 2011, even if the response indicated that the locality elected not to provide additional information. Ms. Hickman stated all affected counties (Amelia, Buckingham, Cumberland and Prince Edward) did respond by the February 1st deadline.

Ms. Hickman stated the CRC will be submitting a close-out report to DCR in coming weeks.

Council Member Comments: There were none.

New Business

President & Staff Reports

Status of CRC FY 12-13 Budget Request: Ms. Hickman stated she has received and responded to budget requests from Amelia, Buckingham, Cumberland and Prince Edward. Ms. Hickman stated it is her understanding that Charlotte and Lunenburg will be sending out their budget request in February. Ms. Hickman requested guidance on sending out budget requests to non-member eligible localities/higher education institutions, including Nottoway, Farmville, Blackstone, Hampden-Sydney College and Longwood University. Mr. Bennett moved that budget request be sent to eligible non-member localities/higher education institutions, including Nottoway, Farmville, Blackstone, Hampden-Sydney College and Longwood University. Motion carried.

CRC FY 10-11 Annual Report Presentation Schedule: Ms. Hickman stated enclosed in the Council packet is the FY 10-11 Annual Report schedule of Presentations to the boards of supervisors. Ms. Hickman stated staff will be appearing before all seven counties in PD14 during the month of February and March. Ms. Hickman stated the staff will also be attending town councils in March and April.

Status of 2012 Virginia CDBG Program Regional Priorities: Ms. Terry stated each year DHCD requests that the Planning Districts prepare Regional Priorities in support of the Community Development Block Grant Program (CDBG). The CRC has contacted all eighteen localities in PD14 to request they submit their local priorities for consideration. Ms. Terry stated the deadline for receiving local responses is February 24, 2012. Ms. Terry stated the CRC will need to adopt the Regional Priorities at their March 1st meeting in order to submit them to DHCD on time.

Prince Edward County Technical Assistance Request – County Comprehensive Plan Update:

Ms. Hickman stated the CRC has received a request from Prince Edward County for technical assistance in the County's Comprehensive Plan Update. The CRC had provided to Prince Edward County options for consideration of services. The County chose Option #2 for the contract amount of \$22,000.

Mr. Wingold moved that the CRC assist Prince Edward County is updating their Comprehensive Plan for the contract amount of \$22,000 and authorized the Acting President/CEO to execute a contract between the CRC and Prince Edward County for said amount. Motion carried.

Status of CRC Projects: Ms. Hickman stated enclosed in the Council packet was a Status Report on CRC Projects as of February 2012. Ms. Hickman stated this was provided for information.

2012 VA General Assembly Legislative Update: Ms. Hickman stated provided in the Council packet was a 2012 Virginia General Assembly Legislative Update that was provided by the Virginia Association of Counties (VACO). Ms. Hickman stated this was provided for information.

Ms. Hickman also passed out a copy of House Bill 823 whose Patron is R.G. Marshall. This Bill has language that relates specifically to the Regional Cooperation Act and the purpose of planning district commissions. The language would limit functional areas warranting regional cooperation by striking language related to economic and physical infrastructure development, criminal justice, emergency management, human services and recreation and would also strike language stating PDCs "shall not be limited to" but "shall consist of" only solid waste, water supply and other environmental management and transportation. Ms. Hickman states this bill would limit the role of Planning Districts in regional issues. Ms. Hickman stated this bill has been assigned to the Committee on Counties, Cities and Towns which will be meeting today (February 2, 2012). Ms. Hickman stated the VAPDC is closely monitoring this bill and will keep the PDCs abreast of the outcome.

Ms. Hickman stated Ms. Foster and herself will be attending the VML/VACO/VAPDC Legislative Day on February 9th. Ms. Hickman stated they will be visiting the legislators that cover PD14 to present them a copy of the Annual Report and also would be able to pass on any concerns the Council had on regional issues.

Mr. Walker stated he did not feel it would be necessary to discuss this issue this year as it appears it has died in the House. However, Mr. Walker stated the issue of Sunday Hunting is something that he felt most in Charlotte County were opposed to and probably other areas of the region also. Therefore, the Council could go on record to voice its opinion in the future if the subject were to come up again. Also, if the issue seemed to have support then the Council could put forward that a local option should be sought instead.

Governor's Announcement – Results of Task Force on Local Mandate Review: Ms. Hickman stated the Governor has announced the results of the Task Force on Local Mandate Review and a copy was provided to council members for their review.

VAPDC Winter Conference February 9-10, 2012: Ms. Hickman stated the Virginia Association of Planning District Commissions will be holding their winter conference February 9-10, 2012, in Richmond, Virginia. The Conference is also being held in conjunction with VML/VACO/VAPDC Legislative Day which is on February 9th. Ms. Hickman stated Ms. Foster and herself will be attending

both events. Ms. Hickman stated for anyone interested attending a copy of the registration form was provided to members.

Ms. Stish stated she will also be attending the VML/VACO/VAPDC Legislative Day.

Council Member Comments: None.

Commonwealth Intergovernmental Review Process: Ms. Foster stated the CRC received three CIRPs for review:

- DRPT/Crossroad Community Services Board – Purchase 9 passenger van, van with a lift, 5 passenger mini van with ramp and a 15 passenger bus with lift
- Rural Development/Blackstone Conf. and Retreat Center – Purchase and install a bio-mass heating system
- DEQ/Virginia Electric and Power Co.-Prevention of Significant Deterioration Permit for a new combined-cycle combustion turbine electric generating facility in Brunswick County.

Council provided no comment on listed CIRPs.

Other Business: Ms. Hickman stated the CRC received a request from Lunenburg County for grant writing services for a Community Improvement Grant for the STEPS Renovation and Expansion project. Ms. Hickman stated the CRC has already been assisting Lunenburg County on the Planning Grant activities leading up to this project. Mr. Wingold moved that the CRC authorize the Acting President/CEO to execute an agreement between Lunenburg County and the CRC for the CRC to provide grant writing services. Motion carried.

Ms. Hickman stated the CRC received a request from the Town of Farmville for grant writing services to prepare a 2012 Community Development Block Grant (CDBG) application for developments at the Moton Museum. Ms. Hickman stated due to CDBG requirements the applicant must be a local unit of government, therefore, the Town of Farmville is requesting services as the applicant on behalf of the Moton Museum. The Moton Museum would directly contract with the CRC for services. Ms. Stish moved that the CRC enter into contract services to provide grant writing services to the Town of Farmville (applicant), Moton Museum project. Motion carried.

Ms. Hickman passed out a flyer received by the CRC notifying the public, representatives of Senator Mark Warner's office will in Victoria at the public library on Friday, February 10, 2012, 11:00 – 12:30 p.m. to meet with individual Virginians who have specific issues dealing with federal agencies.

Adjournment: Mr. Walker moved that the meeting adjourn at 1:10 p.m. Motion carried.

Mr. David Wingold, Secretary



The Friends of the Appomattox River

P.O. Box 784
Farmville, VA 23901

January 30, 2012

Mr. Wade Bartlett
County Administrator
Prince Edward County
PO Box 382
Farmville, VA 23901

Dear Mr. Bartlett:

Thank you for your generous contribution to the Friends of the Appomattox River in support of the inland waterways training by the United States Navy Explosive Ordinance Disposal Team. Their training was made possible with the support of the County, especially the County Planner, Alecia Daves-Johnson who coordinated local support for the team. We also want to thank Sheriff Travis Harris and the Sheriff's Department who provided local notification in advance of the training mission and fielded phone calls during the training exercise.

During the week of September 12-16, 2011, the EOD Team cleared obstructions from the Appomattox River and Buffalo Creek that were caused by the tornado that passed through the Farmville area in April 2011. If left in place, those logjams would have continued to block navigation and would have caused severe erosion of the riverbanks. Reducing erosion will improve the health of the Appomattox River and ultimately the health of the Chesapeake Bay. This training also provided the EOD Team with real-life experience similar to clean-up work resulting from natural disasters.

The support of individuals, businesses and local government makes it possible for our servicemen to enjoy the hospitality of our small town while accomplishing important work on the river that will benefit the entire community. Without this support, the EOD Team may not be able to return for annual training exercises. Thank you again for continuing in this partnership with the United States Navy Inland Waterways Training Program, Friends of the Appomattox River, and other supporting members of our community.

Sincerely yours,

Damien Fehrer
President



DEPARTMENT OF VETERANS AFFAIRS
Medical Center
1201 Broad Rock Blvd
Richmond, VIRGINIA 23249

December 19, 2011

In Reply Refer To: 652/135

Heroes On The Water Central Virginia Chapter
James P. Shank
101-C N. Greenville Avenue
#55
Allen, TX 75002

Dear Mr. Shank:

On behalf of the Richmond VA-Hunter H. McGuire patients and staff, we would like to extend our appreciation to you for your sponsorship of programs that our Inpatient Veterans attended on May 21, 2011, June 22, 2011, July 16, 2011, August 17, 2011 and September 23-25, 2011. Your thoughtfulness reflects the concern that you feel for our Veterans and for the service they provided to all of us while in service to our country.

Without your support, we could not provide for activities like this that make hospitalization more bearable. Your thoughtfulness also reflects the concern and compassion that our community feels for our Veterans.

Thank you for your continued support.

Sincerely,

A handwritten signature in cursive script, reading "Janet S. Langhorne".

Janet S. Langhorne, MS
Chief, Voluntary Service

In accordance with VHA Directive 4721, we are required to state "The Department of Veterans Affairs did not provide you, the donor, any goods or services in consideration in whole or part for your contribution."



COMMONWEALTH of VIRGINIA

OFFICE OF TRANSPORTATION PUBLIC-PRIVATE PARTNERSHIPS
600 EAST MAIN STREET, SUITE 2120
RICHMOND, VIRGINIA 23219

Tony Kinn
Director

February 16, 2012

Wade Bartlett
Prince Edward County Administration
P. O. Box 382
Farmville, Virginia 23901

Re: Southeastern Virginia Origin-Destination Traffic Study
US Route 460 Corridor Improvements Project (<http://www.route460ppta.org/>)

Dear Mr. Bartlett:

The Virginia Department of Transportation and its consultant, C&M Associates, Inc., will be conducting origin-destination studies for several major roadways in the southeastern part of Virginia in the Richmond/Tri-Cities and Hampton Roads metropolitan areas to support improvements to the US Route 460 corridor during the period of February 21, 2012 through March 1, 2012. Data collection will require the use of equipment such as vehicles, generators, Bluetooth detectors, traffic counting devices, and cameras with associated temporary wiring that may be attached to fencing, guardrail, and bridge structures. These efforts should not disrupt traffic flow and work will be on VDOT right of way. Individuals working on this study will be carrying a copy of this letter as identification when in the field.

These studies are required by both the federal and state government to evaluate potential proposed improvements to the US Route 460 corridor. The gathering of baseline data within the corridor is one of the early steps in project planning. These studies will ultimately allow the Department to evaluate specific proposals on the future of US Route 460. This study is independent from any other corridor improvement proposals being advanced through the state's Office of Transportation Public-Private Partnerships (OTP3). The individuals collecting the data are not in a position to answer questions involving future plans or highway policies.



If you have any questions, please contact me by e-mail at margit.ray@vdot.virginia.gov or by telephone at (804) 786-9537. Thank you for your cooperation and assistance.

Sincerely,



Margie Ray
Project Manager
Office of Transportation Public-Private Partnerships





County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 13, 2012
Item No.: 23
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Monthly Reports

Summary:

Attachments:

- a. Animal Control
- b. Building Official
- c. Prince Edward County Public Schools
- d. PERT
- e. Tourism

Recommendation: Acceptance.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



Animal Control Monthly Report

"February 2012"

Dogs		Wildlife	
Surrendered	0	Handled	3
Picked Up	56	Euthanized	3
Claimed By Owner	6	Rabies Case	3
Adopted	6		
Died in Kennel	2	Livestock	
Euthanized	15	Returned to Owner	0
Transferred to SPCA	27	Died in Kennel	0
Dead on Arrival	0	Adopted	0
Stolen	0	Fees Collected	\$0.00
Fees Collected	\$330.00	Other Companion Animals	
		Returned to Owner	0
Cats			
Surrendered	11	Number of Calls to Shelter	119
Picked Up	0	Summons Issued	2
Claimed By Owner	0	Warrants Served	2
Adopted	0	Days in Court	2
Euthanized	10	Nuisance Dogs	14
Died in Kennel	0	Dangerous Dogs	0
Transferred to SPCA	1		
Dead on Arrival	0		
Fees Collected	\$0.00	Total Fees Collected	\$330.00
Bill the Town of Farmville			
0 Cats housed (7 days each)			
Total	\$0.00		

S. Ray Foster, Animal Control Officer

Building Official

Permits Issued Report
2/01/2012 Through 2/29/2012

BI411

ADDITIONS	- Issued	3
	- Value	\$32,481.22
	- Permit Fees	\$375.00
	- 2.00% STATE TAX	\$7.50
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	1
	- Value	\$220,000.00
	- Permit Fees	\$580.00
	- 2.00% STATE TAX	\$11.60
	- Fees Collected	\$.00
ELECTRICAL	- Issued	7
	- Value	\$8,545.31
	- Permit Fees	\$385.00
	- 2.00% STATE TAX	\$7.70
	- Fees Collected	\$.00
MECHANICAL	- Issued	5
	- Value	\$9,750.00
	- Permit Fees	\$250.00
	- 2.00% STATE TAX	\$5.00
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	2
	- Value	\$134,000.00
	- Permit Fees	\$232.00
	- 2.00% STATE TAX	\$4.64
	- Fees Collected	\$.00
PLUMBING	- Issued	3
	- Value	\$.00
	- Permit Fees	\$150.00
	- 2.00% STATE TAX	\$3.00
	- Fees Collected	\$.00
Total Permits	- Issued	21
Total Permits	- Value	\$404,776.53
Total Permits	- Permit Fees	\$1,972.00
Total Permits	- 2% Tax -	\$ 39.44
	Total -	\$ 2,011.44

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901

2011-2012
Comparative Receipts and Expenditures
Food Service Department
Year to Date

Month of February 2012

Receipts:	Fiscal 2011			Fiscal 2012			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	87,988	50,023	56.85	22,398	15,058	67.23	10.38
Fresh Fruit & Vegetable	0	0	0.00	70,000	37,576	0.00	0.00
Total State	87,988	50,023	56.85	92,398	52,634	56.96	0.11
Federal Reimbursement	750,000	446,618	59.55	750,000	500,153	66.69	7.14
Cash Book - Local	261,171	166,546	63.77	244,672	178,066	72.78	9.01
Total Revenue	\$1,099,159	\$663,187	60.34	\$1,087,070	\$730,853	67.23	6.90
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	380,723	218,270	57.33	392,490	234,746	59.81	2.48
Fringe Benefits	138,362	78,328	56.61	147,000	79,330	53.97	-2.64
Purchased Services	53,775	11,433	21.26	30,764	22,412	72.85	51.59
Refunds	0	0	0.00	621	621	0.00	0.00
Telephone	1,000	770	0.00	2,000	1,273	63.67	63.67
Travel	500	45	0.00	500	429	85.86	85.86
Materials & Supplies	67,110	17,715	26.40	54,000	48,025	88.94	62.54
Food Supplies	440,194	261,238	59.35	440,200	273,460	62.12	2.78
Repairs & Maintenance	8,000	3,393	0.00	8,000	4,260	53.26	53.26
Uniforms	0	0	0.00	2,000	137	0.00	0.00
Furniture/Equipment	9,495	3,463	36.48	9,495	2,705	28.48	-7.99
Total Expenditures	\$1,099,159	\$594,655	54.10	\$1,087,070	\$667,400	61.39	7.29

Prince Edward County Public Schools
2011-2012
Comparative Receipts and Expenditures
Year to Date

Month of February 2012

Receipts:	Fiscal 2011			Fiscal 2012			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
Sales Tax	2,559,727	1,800,363	70.33	2,757,852	1,850,164	67.09	-3.25
Basic Aid	7,291,446	4,633,460	63.55	6,851,452	4,400,596	64.23	0.68
Other State	<u>5,598,256</u>	<u>2,926,283</u>	52.27	<u>5,224,640</u>	<u>2,536,064</u>	48.54	-3.73
Total State	15,449,429	9,360,106	60.59	14,833,944	8,786,824	59.23	-1.35
Federal Funds	3,380,630	1,087,706	32.17	3,754,691	1,289,760	34.35	2.18
Local Funds	7,913,044	4,142,143	52.35	8,106,652	5,170,792	63.78	11.44
Cash Book	<u>455,290</u>	<u>174,233</u>	38.27	<u>455,290</u>	<u>395,945</u>	86.97	48.70
Total Revenue	\$27,198,393	\$14,764,188	54.28	\$27,150,577	\$15,643,320	57.62	3.33
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Instruction	20,994,347	10,984,069	52.32	20,602,749	11,736,306	56.96	4.65
Administration	1,539,615	857,667	55.71	1,704,215	900,678	52.85	-2.86
Transportation	1,785,334	913,850	51.19	1,874,756	938,540	50.06	-1.12
Maintenance	1,930,175	1,127,669	58.42	2,045,490	1,194,071	58.38	-0.05
Food Service	11,436	7,456	65.20	11,760	8,787	74.72	9.52
Facilities	142,967	82,270	57.54	150,000	104,759	69.84	12.29
Debt Service	<u>794,519</u>	<u>791,207</u>	99.58	<u>761,607</u>	<u>760,181</u>	99.81	0.23
Total Expenditures	\$27,198,393	\$14,764,188	54.28	\$27,150,577	\$15,643,320	57.62	3.33

Saved as February 11-12 Expense Compare

IV. B. - 1

Prince Edward County Public Schools
2011-2012

**Food Service Department
Summary Financial Report
February 29, 2012**

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ 1,286	\$ 15,058	\$ 22,398	\$ 7,340	67.23
Fresh Fruit & Vegetable	\$ 5,226	\$ 37,576	\$ 70,000	\$ 32,424	0.00
Total State Funds	\$ 6,512	\$ 52,634	\$ 92,398	\$ 39,764	56.96
Federal Reimbursement	\$ 89,528	\$ 500,153	\$ 750,000	\$ 249,847	66.69
Cash Book - Local	\$ 23,738	\$ 178,066	\$ 244,672	\$ 66,606	72.78
Total Revenues	\$119,778	\$ 730,853	\$ 1,087,070	\$ 356,217	67.23

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 30,042	\$ 234,746	\$ 141,581	\$ 392,490	\$ 16,163	95.88
Fringe Benefits	\$ 10,904	\$ 79,330	\$ 52,536	\$ 147,000	\$ 15,134	89.70
Purchased Services	\$ 1,722	\$ 22,412	\$ 546	\$ 30,764	\$ 7,806	74.63
Refunds	\$ 611	\$ 621	\$ -	\$ 621	\$ -	100.00
Telephone	\$ 159	\$ 1,273	\$ -	\$ 2,000	\$ 727	63.67
Travel	\$ 360	\$ 429	\$ 18	\$ 500	\$ 53	89.37
Materials & Supplies	\$ 18,604	\$ 48,025	\$ 2,273	\$ 54,000	\$ 3,702	93.14
Food Supplies	\$ 30,553	\$ 273,461	\$ 40,797	\$ 440,200	\$ 125,943	71.39
Repairs & Maintenance	\$ 510	\$ 4,260	\$ 1,821	\$ 8,000	\$ 1,919	76.01
Uniforms	\$ -	\$ 137	\$ 239	\$ 2,000	\$ 1,625	0.00
Furniture/Equipment	\$ -	\$ 2,705	\$ 690	\$ 9,495	\$ 6,100	35.75
		\$ -	\$ -	\$ -	\$ -	-
Total Expenditures	\$ 93,465	\$ 667,400	\$ 240,499	\$ 1,087,070	\$179,171	83.52

Prince Edward County Public Schools
Summary Financial Report
2/29/20912

<u>Revenues</u>	<u>Current</u> <u>Month</u>	<u>Year to</u> <u>Date</u>	<u>Budget</u>	Variance Actual Under (Over) <u>Budget</u>	YTD as a Percent of <u>Budget</u>
From the State:					
State Sales Tax	\$ 266,100	\$ 1,850,164	\$ 2,757,852	\$ 907,688	67.09
Basic School Aid	\$ 487,435	\$ 4,400,596	\$ 6,851,452	\$ 2,450,856	64.23
All Other	\$ 514,308	\$ 2,536,064	\$ 5,224,640	\$ 2,688,576	48.54
Total State	\$1,267,843	\$ 8,786,824	\$ 14,833,944	\$ 6,047,120	59.23
From the Federal Gov't.	\$ 86,971	\$ 1,289,760	\$ 3,754,691	\$ 2,464,931	34.35
General Fund (County)	\$ 522,504	\$ 5,170,792	\$ 8,106,652	\$ 2,935,860	63.78
Cash Book -Local	\$ 37,788	\$ 395,945	\$ 455,290	\$ 59,345	86.97
Total Revenues	\$1,915,106	\$ 15,643,320	\$ 27,150,577	\$11,507,257	57.62

<u>Expenditures</u>	<u>Current</u> <u>Month</u>	<u>Year to</u> <u>Date</u>	<u>Outstanding</u> <u>Encumbrances</u>	<u>Budget</u>	Expended & Encumbered (Over) Under <u>Budget</u>	Expen. & Encumbrance as a % of <u>Budget</u>
1000-Instruction	\$1,508,522	\$ 11,736,306	\$ 6,647,969	\$ 20,602,749	\$ 2,218,474	89.23
2000-Admin.,Health/Atten.	\$ 123,938	\$ 900,678	\$ 406,861	\$ 1,704,215	\$ 396,676	76.72
3000-Transportation	\$ 131,982	\$ 938,540	\$ 425,678	\$ 1,874,756	\$ 510,538	72.77
4000-Operation/Maintenance	\$ 149,676	\$ 1,194,071	\$ 368,597	\$ 2,045,490	\$ 482,822	76.40
5000-Food Service	\$ 988	\$ 8,787	\$ 988	\$ 11,760	\$ 1,985	83.12
6000-Facilities	\$ -	\$ 104,759	\$ 12,377	\$ 150,000	\$ 32,864	78.09
7000-Debt. Service	\$ -	\$ 760,181	\$ 1,001	\$ 761,607	\$ 425	99.94
Total Expenditures	\$1,915,106	\$ 15,643,320	\$ 7,863,472	\$ 27,150,577	\$3,643,785	86.58

**PERT RIDERSHIP
MONTH OF FEBRUARY 2012**

WEEK	DATE	PASSENGER COUNT	BUS LINE
Wednesday	1	13	ORANGE
Thursday	2	13	GREEN
Friday	3	18	ORANGE
Monday	6	14	GREEN
Tuesday	7	31	ORANGE
Wednesday	8	18	ORANGE
Thursday	9	11	GREEN
Friday	10	24	ORANGE
Monday	13	13	GREEN
Tuesday	14	19	ORANGE
Wednesday	15	10	ORANGE
Thursday	16	12	GREEN
Friday	17	19	ORANGE
Monday	20	SNOW	CLOSED
Tuesday	21	21	ORANGE
Wednesday	22	21	ORANGE
Thursday	23	8	GREEN
Friday	24	19	ORANGE
Monday	27	2	GREEN
Tuesday	28	25	ORANGE
Wednesday	29	9	ORANGE
TOTAL		320	

<u>BUS LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays, & Fridays

Tourism & Visitor Center Monthly Report for February 2012

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2012	261	24	2	287	143.5
2011	1192	648	68	2172	181.0

Total / 2 Months
Total / ALL of 2011

Stacked Arms Pins:
Feb: 3
YTD: 4

Requests for Information:

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Internet Sales	Monthly Totals:
February 2012	4	860	15	171	1	1,051
February 2011	0	546	29	87	1	663
% Difference	400.00%	57.51%	-48.28%	96.55%	0.00%	58.52%

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Internet Sales	Monthly Totals:
TOTAL YTD	4	1,384	30	287	2	Total YTD Inquiries: 1,703
2012 YTD	4	1,384	30	287	2	1,703
2011 YTD	1	1,249	55	172	1	1,478
% Difference	300.00%	10.81%	-45.45%	66.86%	100.00%	15.22%

Report to March Board of Supervisors:

- VA Logo signs were installed on February 9th. Starting this month, we should see much increased activity on visitation numbers. Through 2/9 there were 60 visitors month to date. Much of that increase is due to the warmer winter - counterparts I've spoken with confirm their numbers up, too.
- Despite being closed 2 days due to snow, we have **nearly doubled** last February's visitor count!
- Brochure fulfillments have begun - 140 bags of information were put together for LU alumni sorority meeting in March.

Websites monitored:

- Prince Edward County Tourism:**
895 unique hits; 41 referrals from Best Part & Virginia's Retreat - also 208 Smart phone
- Best Part of the Civil War:**
2,099 unique visitors in Feb - up from 125 in Jan
209 visits from Smart Phones
- Virginia's Retreat:**
559 unique visitors in February; 90 Smart phones