



**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS**

SUPERVISORS
13BOARD MEETING

April 10, 2012
7:00 P.M.

AGENDA

- 4:00 p.m. -- HIGHWAY WORK SESSION (County Six-Year Plan) 1
- 5:00 p.m. -- BUDGET WORK SESSION 1
- 7:00 p.m. 1. The Chairman will call the April meeting to order. 1
2. Invocation 1
3. **PUBLIC PARTICIPATION**: *Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.* 3
4. Board of Supervisors Comments 5
5. **Consent Agenda**:
- a. Treasurer's Report: December 2011 7
- b. Approval of Minutes: March 6, 2012 15
March 13, 2012 19
March 20, 2012 65
March 27, 2012 68
March 30, 2012 75
- c. Review of Accounts & Claims 79
- d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved. 93
- e. Appropriations 95
6. Highway Matters 97
7. Prince Edward County School Board: Announcement of Nominees 99
- 7:30 p.m. 8. **PUBLIC HEARING** – **Sandy River Outdoor Adventure, LLC** – *The Board will hold a public hearing to gather citizen input prior to considering a request by Mark Smith, dba Sandy River Outdoor Adventure, for a Special Use Permit in accordance with the Agricultural Conservation (A-1) Zoning requirements to operate a Commercial Outdoor Sports and Recreation Use on a parcel identified as Tax Map Parcel 53-A-27C and located at 185 Monroe Church Road in Rice.* 103
9. **PUBLIC HEARING** – **Virginia Electric and Power Company** – *The Board will hold a public hearing to gather citizen input prior to considering a request for a Special Use Permit to construct a new electricity distribution substation on a portion of a parcel identified as Tax Map Parcel 066-A-9A and located nearest 3098 Worsham Road.* 119
10. **PUBLIC HEARING** – **Four Paws Bed & Biscuit** – *The Board will hold a public hearing to gather citizen input prior to considering a request for by Amanda Wells, dba Four Paws Bed & Biscuit, for a Special Use Permit in accordance with the Agricultural Residential (A-2) Zoning requirements to operate a Commercial Kennel Use on a parcel identified as Tax Map Parcel 25-A-22A and located at 2018 Persimmon Tree Fork Road in Farmville.* 129
11. **PUBLIC HEARING** – **Animal Control Ordinance** – *The Board will hold a public hearing to gather citizen input prior to considering amendments to the County Animal Control Ordinance.* 143

12.	<u>PUBLIC HEARING – Fireworks Ordinance</u> – <i>The Board will hold a public hearing to gather citizen input prior to considering repeal of Section 50, Article II, Fireworks of the County Code.</i>	159
13.	Citizen Volunteer Appointments: Authorize Advertising Vacancies	163
14.	Appointment: Workforce Investment Board	167
15.	Request from Industrial Development Authority, RE: Paris Ceramics.America, LLC	169
16.	County Health Insurance Renewal	171
17.	<u>Planning Department Report</u>	173
18.	<u>County Administrator’s Report</u>	175
19.	<u>Closed Session:</u> Acquisition of Real Property – 2.2-3711(A)3, <i>Code of Virginia</i>	177
20.	<u>Correspondence/Informational:</u>	179
	a. High Bridge Exhibit at Heartland Regional Visitor Center	180
	b. Hudgins Law Firm Letter, RE: Notice of Claim	181
	c. Commonwealth Regional Council Meeting Agenda Package	183
	d. VDCR Letter, RE: Chesapeake Bay Watershed Implementation Plan	189
	e. ARAMARK Letter	190
	f. VDOT Letter, RE: FY 2013-2018 Six Year Improvement Program	193
21.	<u>Monthly Reports:</u>	195
	a. Animal Control	196
	b. Building Official	197
	c. Prince Edward County Public Schools	198
	d. Tourism	202

(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, April 10, 2012.)



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 10, 2012
Item No.: 1 & 2
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call to Order and Invocation

Summary: Chairman William G. Fore, Jr. will call to order the **April** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

Attachments: None.

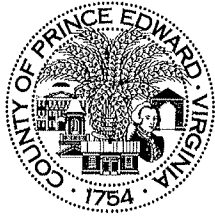
Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 10, 2012
Item No.: 3
Department: Board of Supervisors
Staff Contact:
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 10, 2012
Item No.: 4
Department: Board of Supervisors
Staff Contact:
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments:

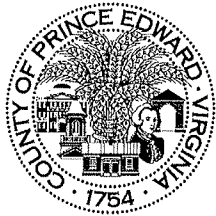
Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 10, 2012
Item No.: 5-a
Department: Treasurer
Staff Contact: Mable Shanaberger
Issue: Consent Agenda - Treasurer's Report

Summary: A Treasurer's Report for December 2011 is attached.

Attachments: December 2011 Treasurer's Report

Recommendation:

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

Prince Edward County Board of Supervisors

Description	Sub-Fund Balances	Fund Balances	Account Balances
General Fund	\$ 120,632.53		
General Fund Res. for Investments	\$ 13,140,628.68	\$ 13,261,261.21	*
PPEA Fund		\$ (1,529.57)	
Industrial Development Authority Fund		\$ 109,127.21	
Recreation Fund Res for Investments		\$ 27,064.53	
Forfeited Assets Fd. Res. for Inv.		\$ 94,908.04	
School Capital Projects Fund--VPSA		\$ -	
School Capital Projects Fund--QZAB01		\$ -	
Underground Storage Tank Fund		\$ 20,000.00	
Economic Development Fund		\$ 743,464.42	
Board of Public Welfare Special Acct.		\$ 7,556.81	
Piedmont ASAP Fund		\$ 326,016.86	
QZAB Debt Services Fund		\$ 408,068.97	
Landfill Construction Fund		\$ 1,044,936.46	
PCS Fund		\$ 339,306.13	
Revenue Sharing Fund		\$ (46.64)	
Retirement Benefits Fund		\$ 5,680.97	
Granite Falls CDA Fund		\$ (1,485.00)	
Dare Donations Fund		\$ 2,934.85	
School Cafeteria Fund		\$ 313,191.19	
Pr Ed Community Dev Fund		\$ 46,793.50	
Water Fund		\$ 902,679.60	
Sewer Fund		\$ (50,599.66)	
School Fund		\$ -	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 3,338,635.94
Warrants Payable (School Fund)			\$ -
General Fund Investments			\$ 13,140,628.68
VPSA Investments			\$ -
QZAB01 Investments			\$ -
Underground Storage Tank Fund			\$ 20,000.00
Recreation Fund Investments			\$ 27,064.27
QZAB02 Investments			\$ -
Landfill Construction Fund for Investment			\$ 1,044,936.46
Forfeited Asset Fd for Investment			\$ 27,064.53
Industrial Dev Auth Fd for Inv			
<u>Totals:</u>		\$ 17,599,329.88	\$ 17,599,329.88

Report for: December 2011

Prince Edward County Board of Supervisors

*Of this \$13,261,261.21 in the General Fund, \$5,336,334.91 is encumbered for:			
Transfers In:			
	School Fund		4,335,315.68
	VPA Fund		365,137.90
	Water Fund		0.00
	Sewer Fund		0.00
	IDA Fund		23,528.98
	Retirement Benefits Fd		12,526.00
	Debt Obligations		599,826.35
	Total		5,336,334.91
This leaves an unencumbered balance of \$7,924,926.30 in the General Fund.			

**Prince Edward Co. Board of Supervisors
Depository Balances**

Checking Accounts:

Benchmark Community Bank	\$ 273,677.26
Wachovia Bank	\$ 172,727.50
BB&T	\$ 72,640.22
Bank of America	\$ 2,096,899.68

Total: **\$ 2,615,944.66**

Investment Accounts:

Benchmark Community Bank	\$ 14,312,605.61
Wachovia Bank	\$ 70,876.35
Citizens Bank & Trust Company	\$ 235,000.00
BB&T	\$ 1,491.85
Planters Bank & Trust	\$ 200,000.00
Mentor Investments	\$ 162,411.41
SNAP (State Non-Arbitrage Plan)	\$ -
Bank of America	\$ -

Total: **\$ 14,982,385.22**

Mable H. Shanaberger, Treasurer

Prince Edward County Board of Supervisors

*Of this \$13,009,171.86 in the General Fund, \$5,848,090.91 is encumbered for:			
Transfers In:			
	School Fund		4,870,143.63
	VPA Fund		421,554.58
	Water Fund		0.00
	Sewer Fund		0.00
	IDA Fund		26,701.14
	Retirement Benefits Fd		6,696.00
	Debt Obligations		522,995.56
	Total		5,848,090.91
This leaves an unencumbered balance of \$7,161,080.95 in the General Fund.			

**Prince Edward Co. Board of Supervisors
Depository Balances**

Checking Accounts:

Benchmark Community Bank	\$	390,255.35
Wachovia Bank	\$	290,288.82
BB&T	\$	1,799,642.55
Bank of America	\$	1,775,456.89

Total: **\$ 4,255,643.61**

Investment Accounts:

Benchmark Community Bank	\$	11,645,484.06
Wachovia Bank	\$	112,128.73
Citizens Bank & Trust Company	\$	235,000.00
BB&T	\$	1,489.99
Planters Bank & Trust	\$	200,000.00
Mentor Investments	\$	162,394.62
SNAP (State Non-Arbitrage Plan)	\$	-
Bank of America	\$	-

Total: **\$ 12,356,497.40**

Mable H. Shanaberger, Treasurer



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 10, 2012
Item No.: 5-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Consent Agenda - Approval of Minutes

Summary: Meeting minutes are attached for your review and approval.

Attachments: March 6, 2012 Minutes
March 13, 2012 Minutes
March 20, 2012 Minutes
March 27, 2012 Minutes
March 30, 2012 Minutes

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

March 6, 2012

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Prince Edward County Vo-Tech Center, 1419 Zion Hill Road, Farmville, Virginia, on Tuesday the 6st day of March, 2012; at 5:30 p.m., there were present:

Board of Supervisors

William G. Fore, Jr., Chairman
Howard F. Simpson, Vice Chairman
Howard M. Campbell
Pattie Cooper-Jones
Don C. Gantt
Robert M. Jones
Jim R. Wilck

School Board

Russell L. Dove, Chairman
Susan S. Lawman
Harriett Fentress
Linda L. Leatherwood
Dr. Ellery Sedgwick
Darin Thomas
Lawrence C. Varner

Absent: Charles W. McKay, Board of Supervisors; Osa Sue Dowdy, School Board

Also present: Wade Bartlett, County Administrator; Dr. K. David Smith, Superintendent; Cindy Wahrman, Division Director of Finance; and Angela Foster, Board Clerk.

Chairman Fore called the special meeting to order as a joint meeting with the Prince Edward County School Board.

Chairman Dove called the School Board meeting to order.

Ms. Nancy Grasso, President at Strategic Employee Benefit Services, reviewed the benefits and drawbacks of combining the insurance of the County offices and the County schools. She explained Self-Funded Plans for health insurance. Discussion followed on the process taken to switch to a Self Funded Plan.

Supervisor McKay entered the meeting during the presentation.

The Board concurred to have an evaluation done on the insurance claims to determine if the Self Funded Plan would be beneficial for the County.

Dr. Smith and Mrs. Wahrman discussed updates to the Legislative process and a comparison between the Governor's budget, the House budget and the Senate figure, even though the Senate has not passed a budget. He also reviewed the reductions that may have to be made in the school budget if additional funding does not become available. Mrs. Wahrman stated the Governor's budget presents a state revenue reduction of \$709,000; in addition,

\$904,000 will be lost from federal funding, which gives a total reduction of \$1.6 million. She said with the reduced revenues and increased expenditures, the school is facing a \$2.8 million loss.

Supervisor Wilck questioned the amount having been \$2.3 million; Mrs. Wahrman said it had been a \$3.1 million loss because of the health insurance increase. Further discussion followed.

Ms. Wahrman reviewed the financial and program reductions. Dr. Smith said the program reductions are based on an analysis of the effectiveness of that program and a lack of student achievement gains over time. Discussion of the ROTC program and budget cuts that were made over the past two years followed.

Discussion followed on VRS.

In Re: Closed Session

Supervisor Gantt made a motion that the Board convene in Closed Session for the purpose of discussing the acquisition of real property related to the Alternate Route 628 road project, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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The Board returned to regular session by motion of Supervisor Gantt and adopted as follows:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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On motion of Supervisor Simpson and carried by the following roll call vote:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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The following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

On motion of Supervisor Wilck and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the meeting was adjourned at 8:40 p.m.

March 13, 2012

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 13th day of March, 2012; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Carney, Economic Development Director; James Ennis, County Attorney; Paul D. Hoffman, Field Representative, U.S. Rep. Robert Hurt; Mary Hickman, Commonwealth Regional Council; and Justine Young, Piedmont Health District..

Chairman Fore called the meeting to order. Supervisor McKay offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

Sam Campbell, Prospect District, questioned the status of the Granite Falls project financing, when the construction on the [Alternate Route 628] road will begin, and what effect it will have if the Granite Falls project does not go through; Mr. Bartlett stated the status of the financing was unknown as settlement on a loan can take time, and that the road project was not contingent upon the building of Granite Falls, but was approved by the Board of Supervisors because of congestion issues at the school.

Mr. Campbell then asked about the schedule for the Granite Falls meeting and at what expense it will be to the taxpayers; Mr. Bartlett stated that there is no expense to the taxpayers as the consultants that will be attending are for the developer, and the County will be reimbursed for the appearance of a representative from Davenport and Company.

Mr. Campbell then expressed his concern regarding the state of the Treasurer's office, and urged the Board to demand better organization from the Treasurer's office.

Jerri Morton, Burkeville, presented information regarding the 100-Mile Yard Sale, to take place Saturday, July 7, 2012.

In Re: Board of Supervisors Comments

Supervisor Campbell stated he received three complaints regarding the Treasurer's office in the past week. He described one citizen's issue.

Supervisor McKay, Cooper-Jones and Gantt expressed their thanks to the Volunteer Fire Department for bringing the truck and the rescue squad vehicle for the members to inspect.

Supervisor Jones said that while the reports from the Treasurer's office are behind, Mr. Bartlett is well-versed in and is fully aware of the County's financial status. He added that he is hopeful Mrs. Shanaberger recuperates quickly.

Supervisor Simpson explained the issue the citizen had and stated it was resolved. Supervisor Campbell said Mr. Bartlett was instrumental in assisting the citizen with the tax issue.

In Re: Consent Agenda

On motion of Supervisor Jones and carried:

Aye: Howard M. Campbell Nay: None Abstain: Pattie Cooper-Jones
 William G. Fore, Jr.
 Don C. Gantt, Jr.
 Robert M. Jones
 Charles W. McKay
 Howard F. Simpson
 Jim R. Wilck

the Board accepted the Treasurer's report of November 2011; the minutes of the meeting held February 14, 2012; Accounts and Claims; Salaries; and appropriations as follows:

FY 2012 Budget Amendment

		<u>Debit</u>	<u>Credit</u>
3-100-24040-0060	Spay & Neuter Tax Donation		\$ 185
4-100-35100-5899	Animal Control / Misc.	\$ 185	
3-100-23000-0080	Technology Trust Fund		\$ 731
4-100-21600-5880	Clerk of Circuit Court / TTF	\$ 731	
3-100-41050-0100	From Fund Balance		\$220,000
4-100-32200-8004	Darlington-Heights VFD Capital Equipment	\$120,000	
4-100-32300-8005	Prince Edward Rescue Squad	\$100,000	
3-100-24040-0011	VFIR Grant		\$ 2,000
4-100-32200-8207	VFD VFIR Grant	\$ 2,000	

November 2011

Fund balances were as follows:

General Fund	119,527.62	
General Fund Reserved for Investments	9,246,515.72	
		9,366,043.34
PPEA Fund		(1,529.57)
Industrial Development Authority Fund		167,941.85
Recreation Fund Reserved for Investments		27,051.29
Forfeited Assets Fund Reserved for Investments		94,879.92
School Capital Projects Fund - VPSA		0.00
School Capital Projects Fund - QZAB01		0.00
Underground Storage Tank Fund		20,000.00
Economic Development Fund		743,464.42
Board of Public Welfare Special Account		7,331.81
Piedmont ASAP Fund		322,452.34
QZAB Debt Services Fund		408,068.97
Landfill Construction Fund		1,024,540.10
PCS Fund		266,029.15
Revenue Sharing Fund		(46.64)

Retirement Benefits Fund	7,792.26
School Capital Projects Fund - QZAB02	(1,485.00)
Dare Donations Fund	2,933.50
School Cafeteria Fund	271,156.32
Prince Edward Community Development Fund	46,793.50
Water Fund	903,049.71
Sewer Fund	(50,562.97)
School Fund	0.00
	13,625,904.30

Cash accounts were as follows:

Cash in Office	1,000.00
Cash in Banks	3,043,975.42
Warrants Payable (School Fund)	0.00
General Fund Investments	9,246,515.72
VPSA Investments	0.00
QZAB01 Investments	0.00
Underground Storage Tank Fund	20,000.00
Recreation Fund Investments	27,051.29
QZAB02 Investments	0.00
Landfill Construction Fund for Investment	1,024,540.10
Forfeited Asset Fund for Investment	94,879.92
Industrial Development Authority for Investment	167,941.85
	13,625,904.30

*Of this \$9,366,043.34 in the General Fund, \$5,961,003.05 is encumbered for:

Transfers in:	
School Fund	4,930,725.13
VPA Fund	394,396.59
Water Fund	0.00
Sewer Fund	0.00
IDA Fund	23,528.98
Retirement Benefits Fund	12,526.00
Debt Obligations	599,826.35
Total	5,961,003.05

This leaves an unencumbered balance of \$3,405,040.29 in the General Fund.

STATEMENT OF DEPOSITORY BALANCES

Balances as of November 2011:

Checking Accounts:

Benchmark Community Bank	211,975.04	
Wachovia Bank	202,330.50	
BB&T	72,703.11	
Bank of America	1,932,610.61	
		2,419,619.26

Investment Accounts:

Benchmark Community Bank	10,477,094.30	
Wachovia Bank	129,691.15	
Citizens Bank & Trust Company	235,000.00	
BB&T	1,491.69	
Planters Bank & Trust	200,000.00	
Mentor Investments	162,007.90	
SNAP (State Non-Arbitrage Plan)	0.00	
Bank of America	0.00	
		11,205,285.04

MOTOR VEHICLE LICENSE TAXES

Town of Farmville	Decals		56,402.78
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BOARD OF SUPERVISORS

Business Card	Meals	32.52	
	Legislative Day	80.00	112.52
Walmart	Water & soft drinks		55.72

COUNTY ADMINISTRATOR

Pitney Bowes Financial Services	Postage meter lease		29.00
US Cellular	Phone		113.99
Business Card	Legislative Day		40.00
Diamond Springs	Water & equipment rental		15.70
Key Office Supply	Name plate	8.00	
	Office supplies	43.88	
	Copy paper	224.95	276.83
Reliable	Timecards / HP ink		145.77

COMMISSIONER OF REVENUE

M&W Printers, Inc.	Postage	192.62	
	Personal property forms	1,659.75	1,852.37
VALECO	Dues		75.00

VAAO	Dues		20.00
Business Data of Virginia, Inc.	Vehicle assessment		3,135.03
	<u>TREASURER</u>		
Business Data of Virginia, Inc.	Norton Anti-virus		29.95
Farmville Herald	Subscription		38.00
	<u>INFORMATION TECHNOLOGY</u>		
Business Data of Virginia, Inc.	Travel expenses		625.00
	<u>GENERAL DISTRICT COURT</u>		
US Cellular	Phone		25.37
Key Office Supply	Ink cartridge		199.00
		1,973.79	2,593.89
	<u>CLERK OF THE CIRCUIT COURT</u>		
Treasurer of Virginia	Computers / printers		4,400.00
ILS / Manatron, Inc.	Plat scanning	520.00	
	Credit memo	-450.00	70.00
	<u>LAW LIBRARY</u>		
CenturyLink	Phone		37.35
	<u>COMMONWEALTH'S ATTORNEY</u>		
Purchase Power	Postage		419.99
DMV	Special IDs		30.00
University of Virginia	LGA 2012 Handbook CD		155.00
			25.35
	<u>VICTIM WITNESS ASSISTANCE PROGRAM</u>		
U. S. Postal Service	Box rent		48.00
Treasurer of Virginia	Grant training		50.00
Farmville Printing	Worksheets / envelopes / handouts		120.40
Key Office Supply	Labels		35.96
	<u>SHERIFF</u>		
Walmart	Dog food	62.61	
	Storage boxes	39.88	
	Auto cleaning supplies	32.21	
	Toolbox / safety glasses	52.29	186.99
Haley of Farmville, Inc.	Auto maintenance		169.71
US Cellular	Phone		808.58
William Cary	Meal		11.52
VALEAC	Dues		75.00
Diamond Springs	Water & equipment rental		112.35
Staples Advantage	Office supplies		1,181.38
DMV	Special IDs		20.00
Creative Monogramming	Hats & shirts		450.40
Quantum Graphics / Uniforms	Jacket		133.00
Southern Police Equipment Company	Belt	22.49	
	Radio belt loop	21.99	

	Holster	113.25	48.24
Sheehy Auto Stores	2011 Ford Crown Vic (2)		47,701.54

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment		3,500.00
Fire & Safety Equipment Company	First aid supplies		108.46
CenturyLink	Phone		91.77
Dominion Virginia Power	Electric service		208.18

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		85.86
Jana Baldwin	Janitorial service		130.00
Foster Fuels, Inc.	Propane		542.31
J.E. Jamerson Building Supply	Keyless lock		409.00
Pamplin Exxon	Fuel		218.38
RS / AASHTO	Narrowband administrative fee		25.00
Jimmy Sigrist	Build generator shed		1,547.00
Verizon	Phone		60.92
Your First Due, Inc.	Internet		25.95

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Propane	508.42	
	Diesel	696.65	1,205.07
US Cellular	Phone		154.25
Verizon	Phone		155.93
Dominion Virginia Power	Electric service		344.83
Watkins Insurance Agency	Package / auto / umbrella insurance		3,543.00

CAPITAL EQUIPMENT - DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Darlington Heights Volunteer Fire Dept.	Capital equipment		120,000.00
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AMBULANCE & RESCUE SERVICES

Prince Edward Volunteer Rescue Squad	11-12 Support		15,000.00
Meherrin Fire & Rescue	11-12 Support		2,500.00

EMERGENCY SERVICES

Korman Signs	Road signs		1,582.18
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REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		945.00
Piedmont Regional Jail	Inmate per diem		3,842.30

BUILDING OFFICIAL

US Cellular	Phone		25.37
Coy Leatherwood	Meals	7.26	
	Meeting registration	5.00	12.26

ANIMAL CONTROL

Jennifer Kingsley, DVM	Vet services		52.00
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Dominion Virginia Power	Electric service	333.45
US Cellular	Phone	52.74
Southside SPCA	Animal Friend plates	184.60
Business Card	Drug license renewal	90.00
Southern States	Feed bags	75.00
Walmart	Dog food	137.77
Vortech Pharmaceuticals	Fatal Plus solution	429.41

MEDICAL EXAMINER

Treasurer of Virginia	Coroner	20.00
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BIOSOLIDS MONITORING

US Cellular	Phone	25.37
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REFUSE DISPOSAL

C & L Machine & Welding	Repair dumpster	3,160.00	
	Weld lightbar / fender	105.00	3,265.00
Arena Trucking Company	Trash collection		425.00
Resource International	Groundwater monitoring		13,178.15
Emanuel Tire of Virginia	Tire recycling		376.80
Southside Electric Cooperative	Darlington Heights site		133.45
Dominion Virginia Power	Leachate pump	6.05	
	Scalehouse	134.61	
	Cell C pump station	12.44	
	Green Bay site	98.54	
	Worsham site	116.93	
	Prospect site	122.38	
	Landfill site	95.77	586.72
AT&T	Phone		213.00
CenturyLink	Phone		220.01
US Cellular	Phone		25.37
Verizon	Phone		115.78

GENERAL PROPERTIES

OK Termite & Pest Control	Exterminating service		150.00
Southside Electric Cooperative	SRR lights		30.88
Dominion Virginia Power	Roy Clark monument	21.24	
	Shop	47.71	
	Sheriff Department Shed	5.74	
	Worsham Clerk's office	130.48	205.17
Parker Oil Company, Inc.	Fuel oil		9,353.01
CenturyLink	Phone		71.32
US Cellular	Phone		79.15
Diamond Springs	Water & equipment rental		15.70

CANNERY

Southside Electric Cooperative	Electric service	251.04
US Cellular	Phone	25.62

COMPREHENSIVE SERVICES ACT

Business Card	Foster care	54.03
Crossroads Services Board	Professional services	1,510.00
Family Preservation Services	Professional services	5,597.50
Grafton School, Inc.	Professional services	15,600.00
Letricia R. Logan	Foster care	666.00
Phillip & Jessica Sterling	Foster care	448.00

MUSEUMS

Robert Russa Moton Museum	11-12 Support	2,500.00
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PUBLIC LIBRARY

Farmville-Prince Edward Community Library	11-12 Support	46,639.75
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PLANNING

Business Card	Postage	101.45	
US Cellular	Phone	50.99	
Alecia Daves-Johnson	Mileage	469.53	
	Parking	17.70	
	Meals	29.96	
	Office supplies	45.89	563.08
Plan Virginia	Dues	231.00	
Key Office Supply	Tapes	27.90	

COMMUNITY DEVELOPMENT

Piedmont Area Transit	11-12 Support	2,500.00
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ECONOMIC DEVELOPMENT

Demont Design	EZ Brochure update	45.00	
Business Card	Postage	353.99	
	Meals	29.36	
	Office supplies	33.53	416.88
US Cellular	Phone	25.37	
Watson & Duggan, PLC	Mark powerline Rt 628	650.00	
Farmville Printing	Envelopes / EZ letters	324.05	

TOURISM

Dominion Virginia Power	Electric service	372.26
Business Card	Postage	12.80
Angela Griner	Best Part of Civil War ad	75.00

SOIL & WATER CONSERVATION DISTRICT

Piedmont Soil & Water Conservation District	11-12 Support	2,960.00
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DEBT SERVICE

Davenport & Company, LLC	Bond issue - Financial	43,307.69
McGuire Woods, LLP	Bond issue - Legal	16,642.00

US Bank	Bond issuance costs	300.00
<u>FORFEITED ASSETS FUND</u>		
Sheehy Auto Stores	2011 Ford Crown Vic	23,850.77
<u>WATER FUND</u>		
Davenport & Company, LLC	Bond issue - Financial	25,796.35
McGuire Woods, LLP	Bond issue - Legal	3,698.11
<u>SEWER FUND</u>		
Davenport & Company, LLC	Bond issue - Financial	9,623.61
McGuire Woods, LLP	Bond issue - Legal	9,912.89
<u>REVENUE SHARING - VDOT FUND</u>		
Hurt & Proffitt, Inc.	Alt 628 Project	20,158.50
Milton-May Appraisal Company	Davis property appraisal	1,800.00
<u>PIEDMONT COURT SERVICES</u>		
Dominion Virginia Power	Electric service	437.76
AT&T	Phone	145.08
Sheena Franklin	Mileage	93.24
VCCJA	Training	75.00
Charlotte Gazette	Subscription	24.00
The Courier-Record	Subscription	24.00
Administrative	Subscription	79.00
<u>PCS SUPERVISION FEES EXPENDITURES</u>		
Hampton Inn	Lodging	440.05
NCTI	Training	1,698.00
<u>ADDENDUM BILL LIST</u>		
<u>BOARD OF SUPERVISORS</u>		
Farmville Herald	Advertising	994.26
<u>COUNTY ADMINISTRATOR</u>		
VACORP	Workers compensation	75.50
<u>LEGAL SERVICES</u>		
VACORP	Workers compensation	8.00
<u>COMMISSIONER OF REVENUE</u>		
VACORP	Workers compensation	38.50
Farmville Herald	Advertising	184.50
Treasurer of Virginia	Online service	77.33

TREASURER

VACORP	Workers compensation		46.25
ComputerPlus Sales & Service	Quarterly maintenance charges		1,075.35
M&W Printers, Inc.	Postage - delinquent real estate tax	347.76	
	Postage - delinquent property tax	1,008.70	1,359.46
Treasurer of Virginia	Online service		77.34
Key Office Supply	Ink pen	1.70	
	Index tabs	0.49	
	Pilot pens	23.88	
	Adhesive notes	9.98	
	Adding machine tape	9.60	
	Correction fluid	1.49	47.14
Pitney Bowes, Inc.	Software charges		229.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	625.00	
ComputerPlus Sales / Service	Contract agreement	3,700.00	4,325.00

ELECTORAL BOARD AND OFFICIALS

Betty A. Gibbs	Salary	1,169.32	
	Copies	23.60	
	Postage	52.65	
	Mileage	63.83	1,309.40
Samuel A. Martin, Jr.	Salary		584.68
Gordon V. Smith	Salary		584.68
Ruby F. Amos	Official	100.00	
	Training	25.00	125.00
Barbara Barnes	Official	100.00	
	Training	25.00	125.00
Robert L. Barnes	Official	90.00	
	Training	25.00	115.00
Mary L. Baylis	Official		90.00
Patricia A. Brandt	Official		90.00
William E. Brandt, Sr.	Official	100.00	
	Training	25.00	125.00
Wendell Brown	Official		90.00
Peggy S. Cave	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	5.00	175.00
Rachael E. Dove	Official		90.00
Sheila Eames	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	5.00	175.00
Lynn H. East	Official	100.00	
	Training	25.00	125.00

Vincent Eanes	Official		90.00
Nancy D. Fawcett	Official	100.00	
	Training	25.00	125.00
Linda Finch	Official	90.00	
	Mileage	50.00	140.00
Moses Ford	Official		90.00
Beth M. Fore	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	5.00	175.00
Jean G. Fowlkes	Official		90.00
Yolanda Gladden	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Mileage	5.00	155.00
Edward Lee Helton, Jr.	Official	100.00	
	Training	25.00	125.00
Michael L. Helton	Official		90.00
Esther W. Hollingsworth	Official		100.00
Brian N. Hulsizer	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Frances D. Jasper	Official	100.00	
	Training	25.00	125.00
John Jennings	Official		90.00
Donald B. Kellum, Jr.	Official		90.00
Peggy Kelsey	Official		90.00
Cindy H. Koether	Official		90.00
Jean W. Lee	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Tola Morgan	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	10.00	180.00
Lee J. Owens	Official		90.00
Nancy Phaup	Official	100.00	
	Training	25.00	125.00
Rebecca L. Randolph	Official	100.00	
	Training	25.00	125.00
Mary G. Reed	Official		90.00
Rosalie B. Robertson	Official	100.00	
	Training	25.00	125.00
Robert Saunders	Set up polls		75.00

Henry O. Shelton	Official		90.00
Bertha E. Shepperson	Official		90.00
Claudia Somers	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	10.00	180.00
J. Scott Simms	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Phillip Somers	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Margaret Stockton	Official	100.00	
	Training	25.00	125.00
James B. Towler	Official		90.00
Virginia H. Wilson	Official		90.00
Lucie Zehner	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Darlington Heights Fire Department	Rent		200.00
Elks Lodge #269	Rent		200.00
Farmville Volunteer Fire Department	Rent		200.00
Hampden-Sydney Fire Department	Rent		200.00
Mt Zion Second Baptist Church	Rent		200.00
Prospect Volunteer Fire Department	Rent		200.00
Rice Volunteer Fire Department	Rent		200.00
Mt. Pleasant Church	Rent		200.00
<u>REGISTRAR</u>			
VACORP	Workers compensation		14.75
Farmville Herald	Advertising		87.13
Key Office Supply	Credit	-29.95	115.22
	Tape / ink cartridge	59.26	
	Copy paper	118.89	148.20
<u>CIRCUIT COURT</u>			
Key Office Supply	Ink cartridge		74.99
<u>CLERK OF THE CIRCUIT COURT</u>			
VACORP	Workers compensation		63.00
AT&T	Phone		43.54
CenturyLink	Phone		79.35
Deontay Webster	Mileage		76.50

Kinex Networking Solutions	DSL		74.95
Key Office Supply	Copy paper	174.95	
	HP Laser cartridge	299.96	474.91

COMMONWEALTH'S ATTORNEY

VACORP	Workers compensation		67.75
Pitney Bowes Financial Services	Leasing charge	102.00	
	Ink cartridges	93.48	195.48
Commonwealth Solutions	Shredding service		15.00
Key Office Supply	Pads / highlighters / CDs	15.22	
	Pens / pads	12.77	
	Sharpies / files / binders	176.67	
	Portable file	439.98	644.64

VICTIM WITNESS ASSISTANCE PROGRAM

VACORP	Workers compensation		9.50
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SHERIFF

VACORP	Workers compensation		2,322.25
Farmville Auto Parts	Bulb		5.95
The Code Elite Services	Transfer light equipment		195.00
Business Card	Postage / shipping	23.19	
	Meals	159.03	
	Business cards	42.57	
	Gas	113.02	
	Wipers	22.94	360.75
Treasurer of Virginia	VCIN service		53.06
Kinex Networking Solutions	Web host / data backup		39.90
CenturyLink	VCIN		7.97
Business Data of Virginia, Inc.	Norton Anti-virus		29.95
Farmville Printing	Log sheets & stamp		156.42
Key Office Supply	Ink cartridges	116.94	
	Labels	35.99	152.93
Prince Edward County Public School	Diesel		34.02
Town of Farmville	Fuel		45.10
Commtronics of Virginia	Remote speaker mic		79.53
Southern Police Equipment Company	Mag charger	113.98	
	Police supplies	385.93	
	Belt keepers	19.18	
	Shoes	59.80	
	Uniforms	103.30	
	Holster / handcuff case	111.70	793.89
Best Uniforms, Inc.	Shirts	525.75	
	Uniforms	270.52	
	Patches	250.00	1,046.27
Creative Monogramming	Embroider shirts		78.00
Quantum Graphics / Uniforms	Uniforms		425.00

SHERIFF - COURTS

VACORP	Workers compensation		711.75
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FARMVILLE VOLUNTEER FIRE DEPARTMENT

Clarey's Safety Equipment, Inc.	Storz elbow	188.05
Farmville Auto Parts	Oil / filter change	135.80
Fire & Safety Equipment Company	Chinstrap slide	40.79
Piedmont Fleet Service	Truck repairs	1,481.51

RICE VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Hose connect	285.97
Farmville Wholesale Electric	Freight	7.05
Goodman Truck & Tractor	Inspection / parts	207.33
John Deere Financial	Diesel	186.46
	Gas	155.62
	Propane	545.17
Dominion Virginia Power	Electric service	887.25
Watkins Insurance Agency	Accident insurance	472.00
		3,563.26

PROSPECT VOLUNTEER FIRE DEPARTMENT

Treasurer of Virginia	Saws	195.00
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DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Swivel reel	71.00
Cyrus Pest Control Company	Exterminating service	45.00
East End Motor Company, Inc.	Inspection	51.00
Ellington Energy Service	Propane	429.11
	Diesel	640.24
	Gas	720.67
Southside Electric Cooperative	Electric service	1,790.02
Verizon	Phone	269.47
		133.67

PAMPLIN VOLUNTEER FIRE DEPARTMENT

Foster Fuels, Inc.	Propane	719.15
Verizon	Phone	55.98
Dominion Virginia Power	Electric service	298.47

VFIR GRANT - VA FIRE INCIDENT

Compro Computers	Computers - VFIR Grant	1,867.80
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EMERGENCY SERVICES

Korman Signs	Road signs	154.07
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REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention	6,000.00
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BUILDING OFFICIAL

VACORP	Workers compensation	128.75
Uline	Reclosable bags	116.85

	<u>ANIMAL CONTROL</u>		
VACORP	Workers compensation		160.75
	<u>BIOSOLIDS MONITORING</u>		
VACORP	Workers compensation		125.75
East End Motor Company, Inc.	Tires		305.32
	<u>REFUSE DISPOSAL</u>		
VACORP	Workers compensation		2,565.50
Farmville Wholesale Electric	Thermostat / connectors	147.50	
	Steel strap / screws	6.40	
	Bulbs	24.72	178.62
Arena Trucking Company	Trash collection		289.00
Wright's Excavating	Landfill operation		42,187.50
STEPS, Inc.	Recycling fee		1,279.38
Synergy Recycling, LLC	Electronic recycling		1,288.22
Southside Electric Cooperative	Virso site		180.48
Dominion Virginia Power	Rice site		68.21
AT&T	Phone		181.33
O. O. Stiff, Inc.	Monthly service		662.50
Prince Edward County Public School	Diesel		2,774.57
East End Motor Company, Inc.	Tire		313.88
	<u>GENERAL PROPERTIES</u>		
VACORP	Workers compensation		919.25
Air Conditioning Equipment	Actuators & valves	1,316.33	
	Humidity sensor	290.35	1,606.68
McQuay International	Chillr maintenance contract		5,204.00
Davis Pontiac	Diagnostic check		36.00
Dominion Virginia Power	Courthouse	9,260.82	
	Lights at Rice	111.75	
	Ag building	1,867.50	11,240.07
Town of Farmville	Water & sewer	238.37	
	Water	21.50	259.87
O. O. Stiff, Inc.	Monthly service		100.00
Lowe's	Janitorial supplies	50.35	
	Vacuum	189.05	
	Lumber & stain	449.41	
	Hose coupler	4.96	
	Tax exemption	-0.24	
	Doors & stain	146.57	
	Stain	31.63	
	Bulbs / drain opener	62.58	
	Power strip	18.97	
	Return stain	-12.23	941.05
Cintas Corporation #524	Uniform rental		449.88
Sherwin Williams Company	Paint		474.95
Prince Edward County Public School	Diesel		341.75
East End Motor Company, Inc.	Tire		132.02
Farmville Auto Parts, Inc.	Gas cap		18.29

Fisher Auto Parts, Inc.	Air filter		26.57
<u>CANNERY</u>			
VACORP	Workers compensation		174.25
<u>HEALTH DEPARTMENT</u>			
Prince Edward Health Department	Local support		41,940.25
<u>COMPREHENSIVE SERVICES ACT</u>			
Bear Creek Academy	Professional services		8,265.00
Braley & Thompson, Inc.	Professional services		5,423.00
Centra Health	Professional services		17,272.00
North Spring Behavioral	Professional services		3,100.00
The Hughes Center	Professional services		5,082.00
Andrea Vershaeve	Foster care		574.14
Altavista Area YMCA	Foster care		180.00
<u>PLANNING</u>			
VACORP	Workers compensation		148.50
Farmville Herald	Advertising		184.50
Jonathan Pickett	Mileage		98.34
<u>ECONOMIC DEVELOPMENT</u>			
VACORP	Workers compensation		171.75
Watson & Duggan, PLC	Survey 13A-Lacy property		950.00
Farmville Herald	Subscription		38.00
Key Office Supply	Ink cartridges	166.33	
	Pilot pen refills	11.34	177.67
<u>TOURISM</u>			
VACORP	Workers compensation		8.25
Town of Farmville	Water & sewer		55.30
CenturyLink	Phone		278.88
<u>COOPERATIVE EXTENSION OFFICE</u>			
CenturyLink	Phone		95.48
<u>GENERAL EXPENSE</u>			
Lumos Networks	Phone		2,782.50
Southern States Cooperative, Inc.	Gas		28,273.86
Anthem BCBS	Cobra health insurance		2,120.00
<u>CAPITAL PROJECTS</u>			
Compro Computers	Computers / printers	1,807.90	
	Computer (Treasurer)	749.95	2,557.85
Commworld Central Virginia	Phone system service	360.00	
	Install software	42.39	
	Port numbers	380.00	782.39
CJMW Architecture	Construction plans		5,550.00

	<u>WATER FUND</u>	
Town of Farmville	Water	207.06
	<u>CAPITAL PROJECTS</u>	
Crowder Construction Company	Water treatment system	18,713.00
	<u>SEWER FUND</u>	
Dominion Virginia Power	Sewer pump	32.17
	<u>RETIREMENT BENEFIT FUND</u>	
Vicki K. Johns	Retiree benefit	1,051.29
Anthem BCBS	Retiree insurance	1,060.00
	<u>PIEDMONT COURT SERVICES</u>	
VACORP	Workers compensation	69.00
Key Office Supply	Copier maintenance contract	799.00
Farmville Herald	Advertising	41.25
Nottoway Publishing Company	Advertising	72.50
CenturyLink	Phone	203.68
Sharon Gray	Mileage	248.06
Emily Guill	Mileage	193.14
Connie Stimpson	Mileage	12.29
	Batteries	10.22 22.51
Renee T. Maxey	Mileage	259.03
Andy Mays	Mileage	25.53
Ashley Nash	Mileage	94.90
Dayna Stanley	Mileage	128.20
	<u>PCS SUPERVISION FEES EXPENDITURES</u>	
SRP Corporation	Rent	2,383.00
Page Hardy	Cleaning service	105.00
	<u>PCS DRUG TESTING FEES</u>	
Alere Toxicology Services, Inc.	Drug testing	19.48

In Re: Highway Matters

Supervisor Campbell stated complaints have been received regarding Route 626 and regarding the logging being done on Route 627 which is creating some issues on Hixburg Road. He said one side is paved, the other is not. He also reported there is a pothole at Dowdy's Corner.

Supervisor Gantt said gravel is needed on several roads; he will send a list to the staff to forward to VDOT.

Supervisor Jones asked about the resurfacing schedule on secondary roads; he said some of the secondary roads in his district are in need of resurfacing.

In Re: Update from Congressman Robert Hurt

Mr. Paul Hoffman, Field Representative for Congressman Robert Hurt, introduced himself and invited constituents to the local office for assistance with their issues.

Supervisor Wilck questioned the passing of a budget; Mr. Hoffman stated the U.S. Senate has not taken up the budget for discussion.

In Re: Public Hearing: School Board Appointments

Chairman Fore announced that this was the date and time scheduled for a public hearing on the School Board Appointments. Notice of this hearing was advertised according to law in the Friday, February 24, 2012 and Friday, March 2, 2012 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Supervisor Gantt thanked and introduced the Citizen Committee for District 301:

Gary Cooper, Chair
100 Lisa Lane
Farmville, VA 23901
434-223-7977

Lynnette Coe
6407 Green Bay Road
Green Bay, VA 23942
434-392-7478

Eddy Collette
210 Virso Road
Meherrin, VA 23954
434-736-9254

Ralph Eanes
158 Eanes Martin Drive
Farmville, VA 23901
434-223-8260

Laura Watson
971 Virso Road
Meherrin, VA 23954
434-736-9385

Chairman Fore welcomed and thanked the Citizen Committee for District 501:

Carl Blessing, Jr., Chair
3185 Back Hampden-Sydney Road
Farmville, VA 23901
434-392-6219

Lynn East
403 Hardtimes Road
Farmville, VA 23901
434-223-8928

Marshall A. Thackston
311 East Third Street
Farmville, VA 23901
434-392-6163 (office)

Chairman Fore opened the Public Hearing.

Jerry Townsend made a nomination of Harriett Fentress to be considered for reappointment to the Prince Edward County School Board.

Frank Earley, Virginia Dillard and Eddy Collette spoke in favor of Harriett Fentress being reappointed to the School Board.

There being no one further wishing to speak, Chairman Fore closed the Public Hearing.

Chairman Fore instructed the Committees to consider all applicants received seriously. The applicants will be named to the Board by the Committees during the April meeting.

In Re: Public Hearing – Site Plan Amendment

Chairman Fore announced that this was the date and time scheduled for a public hearing on the Site Plan Amendment. Notice of this hearing was advertised according to law in the Wednesday, March 7, 2012 edition of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Wade Bartlett, County Administrator, stated the Planning Commission conducted a Public Hearing on January 17, 2012 prior to considering a request by Richard Raymond, Jr. and Robert Raymond, Sr. to amend a site plan to allow an accessory building on a 1.5 acre parcel located at 4644 Farmville Road, and further described as Tax Map Parcel #50-A-71, which is zoned General Commercial (C-1) and is the location of Auto Rental (Moving Truck) and General Offices uses. Following that meeting, the Planning Commission requested the applicant to provide a completed Final Site Plan at the February meeting. The Planning Commission completed a second review at the February 21, 2012 Planning Commission meeting and made a unanimous recommendation that the Board favorably consider this Site Plan Amendment.

Mr. Richard Raymond, Jr. stated that during the Planning Commission meeting, specifics regarding the amended site plan were questioned; the amended site plan includes a shed, a dumpster site and flagpole. He stated he was also questioned about the tree buffer; the tree buffer and seeding will be done as weather permits. The gravel and paving will also be done in the near future.

Mr. Raymond, Jr. then requested if the County receives a complaint, they would like to be made aware of it to correct the problem.

Chairman Fore opened the public hearing.

There being no one wishing to speak, Chairman Fore closed the public hearing.

Supervisor Jones apologized for not being able to attend the last Planning Commission meeting; he said this project had opposition and the variance was difficult to obtain. He said the amended site plan contains all that is requested. Discussion followed.

Supervisor McKay made a motion to approve the Final Site Plan Amendment of Richard Raymond, Jr. and Robert Raymond, Sr.; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Update from Commonwealth Regional Council

Mary Hickman, Interim President of the Commonwealth Regional Council thanked the Board for its continued support and presented the Commonwealth Regional Council (CRC) 2011 annual report. She said their function is to address projects with regional impact; the redistricting project was one of their successful initiatives in 2011.

Supervisor Simpson expressed his appreciation for the work done on the redistricting.

In Re: Comprehensive Community Health Assessment-Piedmont Health District

Justine Young, a Community Health Educator with the Massey Cancer Center for the Piedmont Health District presented an overview of the work accomplished by the Piedmont Health District. The

Piedmont Health District was chosen to participate in a Massey Cancer Project funded by a Tobacco Indemnification Grant.

The district was chosen due to high incidence and mortality rates for cancer. The project goals were to perform a comprehensive community health assessment and to mobilize resources into this underserved area. Over the past sixteen months, focus groups have been held throughout the seven counties, all physicians canvassed via a questionnaire, local health care facilities interviewed and the availability of health resources documented. Information from the U.S. Census Bureau, the Virginia Cancer Registry, and the Komen Foundation among others has been used to develop a comprehensive look at the state of health in this district. The presentation included information on income and poverty levels, education levels, cancer rates, etc., in comparison to the rates for the state of Virginia. This region is medically underserved, with one hospital serving approximately 104,000 people. Ms. Young stated the findings from this project may bring further resources and healthcare into this region.

In Re: The Southside Messenger

Averett Jones, Editor of the Southside Messenger, expressed his concerns regarding a statement by Chairman Fore that he will only answer questions from the Farmville Herald, the County's newspaper of record. Mr. Jones stated the Southside Messenger meets the requirements set forth for that qualification, and that according to the *Code of Virginia* and the Virginia Press Association, Prince Edward County does not have a newspaper of record. Mr. Jones stated the policy of the Southside Messenger is to report the truth; if something is reported incorrectly, he asked that the mistake be documented and the newspaper will print a retraction. Mr. Jones then said the Board does not have authority to withhold information from the public, except for a few legal and personnel issues; he stated he wished to resolve this issue to spare Prince Edward County unnecessary hardship and expense.

In Re: Enterprise Zone Boundary Adjustment

Sharon Lee Carney, Economic Development Director, stated that in 2010, that Prince Edward County was granted a boundary zone adjustment by the Virginia Department of Housing and Community Development (VDHCD) for their Enterprise Zone (#48), which added 301.587 +/- acres. Since that time,

the Office of Economic Development has received several requests from businesses who wish to be included in the Zone area. Since the County still has 1,442 acres remaining of their original 3,840 acre designation, Mrs. Carney requested the Board of Supervisors authorize the preparation of a Boundary Zone Amendment application for 2012.

Mrs. Carney said that in preparation for the boundary zone amendment request, property owners located on Route 460 in the Rice area have been interviewed to verify their willingness to have their property included in the Enterprise Zone, making them eligible for the Enterprise Zone grant opportunities. She requested permission to prepare an Enterprise Zone amendment.

Chairman Fore appointed Supervisor Jones, Supervisor Simpson and himself, along with Mr. Bartlett and Mrs. Carney, to draft an Enterprise Zone amendment.

Mrs. Carney stated there can be no more acreage added to the total amount; the region has 3,840 acres total, and the zone will expire in 2020, and would have to compete with other areas for renewal. She said the Town of Farmville has no additions or deletions; Luck Stone is interested in being included in the Enterprise Zone.

In Re: Update of County Animal Control Ordinance

Mr. Jim Ennis, County Attorney, stated Deputy County Attorney Morgan Greer has updated the County Animal Control Ordinance in response to a re-codification of the *Code of Virginia*.

Additionally, Section 10-54. Kennel License Tax: The County currently sells kennel tags to a citizen who owns 5-20 dogs. This must be changed to 10-20 dogs as allowed in the *Code of Virginia*.

Finally, the County Administrator recommends deleting Section 10-31. Dog Operating Fund. The County does not use a Dog Operating Fund in its budget process.

Supervisor Wilck made a motion to authorize a public hearing on the County Animal Control Ordinance to be held during the April 10, 2012 Board meeting; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

CHAPTER 10 ANIMALS

ARTICLE I. IN GENERAL

- Sec. 10-1. Adoption of state comprehensive animal laws.
Sec. 10-2. Definitions

Division 1. Containment of livestock.

- Sec. 10-10. Purposes; legislative authority.
Sec. 10-11. Lawful fence.

Division 2. Miscellaneous animal regulations.

- Sec. 10-20. Disposal of Companion Animals
Sec. 10-21. Killing of coyotes permitted; bounty established; procedures for claims.

ARTICLE II. ANIMAL CONTROL OFFICERS

- Sec. 10-30. Position created.
Sec. 10-31. Dog operating fund.

ARTICLE III. DOGS

Division 1. Generally

- Sec. 10-40. Disposal of dead dogs.
Sec. 10-41. Unlawful acts.

Division 2. License Tax

- Sec. 10-50. Unlicensed dogs prohibited.
Sec. 10-51. How to obtain license.
Sec. 10-52. Amount of license tax.
Sec. 10-53. Kennel license tax.
Sec. 10-54. When license tax payable.
Sec. 10-55. Effect of dog not wearing collar as evidence.
Sec. 10-56. What dog license shall consist of.
Sec. 10-57. Duplicate license tags.
Sec. 10-58. Displaying receipts; dogs to wear tags.
Sec. 10-59. Payment of license tax subsequent to summons.

Division 3. Rabies Control

- Sec. 10-60. Vaccination required.
Sec. 10-61. Rabies clinic authorized.
Sec. 10-62. Dogs or Cats Not Vaccinated.
Sec. 10-63. Quarantine authorized.

Division 4. Running at Large

- Sec. 10-70. Prohibited.
Sec. 10-71. Unlicensed dogs prohibited.

Sec. 10-72 Fowl running at large.

Division 5. Impoundment

Sec. 10-80. County dog pound.
Sec. 10-81. Confinement and disposition of dogs.
Sec. 10-82. Fees for confinement.
Sec. 10-83. Unlicensed dogs.

Division 6. Damage by Dogs

Sec. 10-90. Disposition of funds.
Sec. 10-91. Compensation for livestock and poultry killed or injured by dogs.
Sec. 10-92. Seizure of dogs suspected of killing or injuring livestock or poultry.

Division 7. Dangerous or Vicious Dogs

Sec. 10-100. Control of dangerous or vicious dogs; penalties.

**ARTICLE IV. WILD OR EXOTIC ANIMALS.
REPEALED AUGUST 14, 2007**

ARTICLE V. HYBRID CANINE

Sec. 10-120. Definitions
Sec. 10-121. Hybrid canine ordinance; penalty.

ARTICLE I. IN GENERAL

Sec.10-1. Adoption of state comprehensive animal laws.

The provisions of Code of Virginia of 1950, § ~~3.1-796.66~~ 3.2-6500 et seq., are adopted and made a part of this chapter as fully as though set forth in this section.

Sec.10-2. Definitions.

For the purpose of this chapter the following words and phrases shall have the following meanings unless otherwise defined within this chapter. Words and phrases not defined herein, which are defined in section ~~3.1-796.66~~ 3.2-6500 of the Code of Virginia shall have the meanings ascribed to them by that section:

ANIMAL CONTROL OFFICER means a person appointed as the animal control officer or a deputy animal control officer pursuant to Virginia law (§ 3.2-6555) to enforce the Virginia Comprehensive Animal Laws, this Chapter, and all laws for the protection of domestic animals.

COMPANION ANIMAL means any domestic dog, domestic cat, non-human primate, guinea pig, hamster, rabbit not raised for human food or fiber, or other animal not prohibited, kept for pleasure rather than utility.

LIVESTOCK includes all domestic or domesticated: bovine animals; equine animals; ovine animals; porcine animals; cervidae animals; capradae animals; animals of the genus Lama; ratites; fish or shellfish in aquaculture facilities as defined by state law (§ 3.2-2600); enclosed domesticated rabbits or hares raised for human food or fiber; or any other individual animal specifically raised for food or fiber, except companion animals.

WILD OR EXOTIC ANIMAL means any raccoon, skunk, wolf, squirrel, fox, leopard, panther, tiger, lion, lynx or any other warm-blooded animal, poisonous snake or tarantula which can normally be found in the wild state or any other member of crocodylian, including but not limited to alligators, crocodiles, caimans and gavials. Ferrets, nonpoisonous snakes, rabbits and laboratory rats which have been bred in captivity and which never have known the wild shall be excluded from this definition.

DIVISION 1. CONTAINMENT OF LIVESTOCK

Sec. 10-10. Purposes; legislative authority.

(a) The purpose of this division is to provide for the containment of livestock in the county and to prescribe the penalties for its violation.

(b) This division is adopted under the provisions of Code of Virginia, § 55-310, et. seq.

Sec. 10-11. Lawful fence.

(a) The boundary line of each lot or tract of land or any stream in the county shall be a lawful fence as to any livestock domesticated by man.

(b) It shall be unlawful for any person who is the owner or manager of any livestock domesticated by man to permit any such livestock, as to which the boundaries of lots or tracts of land have been constituted a legal fence, to run at large beyond the limits of his own lands within the county; and such animal shall be deemed to be running at large while roaming or running off the property, whether owned or rented, of its owner or manager, and not under their owner's or manager's immediate control.

(c) Any such owner or manager, after having been notified by an officer of the law that such animal is running at large, permits such animal to continue to run at large, shall be deemed to have violated this section and shall be guilty of a Class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ ~~3.1-796.128~~ 3.2-6587, ~~18.2-03.1~~ 18.2-403.1, ~~18.2-03.2~~ 18.403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.

DIVISION 2. MISCELLANEOUS ANIMAL REGULATIONS

Sec. 10-20. Disposal of companion animals.

(a) The owner of any companion animal which has died from disease or other cause shall forthwith cremate or bury or sanitarly dispose of the companion animal.

(b) If after notice any owner fails to comply with this section, the animal control officer or other officer cremate or bury or sanitarly dispose of the companion animal; and may recover on behalf of the county from the owner the cost of this service as provided in § 3.2-6554 of the Code of Virginia.

Sec. 10-21. Killing of coyotes permitted; bounty established; procedures for claims.

- (a) The killing coyotes within the boundaries of the county is hereby authorized for bounties upon the following conditions: A bounty of \$50.00 shall be paid by the county, from available funds, for each coyote killed within the boundaries of the county.
- (b) All payments shall be contingent upon the furnishing of such identifying information as requested by the county's designated agent (county animal control). The board of supervisors shall be the approving authority for payment of all claims presented.
- (c) Available funds not to exceed \$2,500.00. The total amount of bounties to be paid under this division shall not exceed the sum of \$2,500.00 per fiscal year, except by additional appropriation by the board.
- (d) Unlawful acts; penalties. It shall be unlawful for any person to present a false claim or to receive any money on a false claim under this division, which act shall constitute a Class 1 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ ~~3.1-796.128~~ 3.2-6587, ~~18.2-03.1~~ 18.2-403.1, ~~18.2-03.2~~ 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.

ARTICLE II. ANIMAL CONTROL OFFICERS

Sec. 10-30. Position created.

The animal control officer shall discharge the duties provided for in Code of Virginia § ~~3.1-796.66~~ 3.2-6500, et seq., and such other duties as are provided in this chapter. The animal control officer shall be paid from the dog operating fund such compensation as the board of supervisors by resolution may determine, such compensation to be paid monthly.

~~**Sec. 10-31. Dog operating fund.**~~

~~_____ The dog operating fund shall consist of the funds received from dog license taxes and fines imposed for the violation of the provisions of this chapter.~~

~~_____ Fees for services provided by the animal control officer or for reclaiming animals, not otherwise specified within this Chapter shall be set by resolution of the Board of Supervisors.~~

ARTICLE III. DOGS

DIVISION 1. GENERALLY

Sec. 10-40. Disposal of dead dogs.

The owner of any dog which has died from disease or other cause shall forthwith cremate or bury and dispose of the dog. If after notice any owner fails to do so, the animal control officer or other officer shall bury or cremate the dog; and he may recover on behalf of the county from the owner the cost of his service as provided in § 3.2-6554 of the Code of Virginia.

Sec. 10-41. Unlawful acts.

The following shall be deemed unlawful acts the violation of which shall be a Class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ ~~3-1-796.128~~ ~~3.2-6587~~, ~~18.2-03.1~~ 18.2-403.1, ~~18.2-03.2~~ 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section:

- (1) Diseased dogs. For the owner of any dog with a contagious or infectious disease to permit such dog to stray from his premises if such disease is known to the owner. § ~~3.2-6587(A)(6)~~
- (2) Female dog in season. For the owner of any female dog to permit such dog to stray from his premises while such dog is known to such owner to be in season.
- (3) Removing collar and tag. For any person except the owner or custodian to remove a legally acquired license tag from a dog without the permission of the owner or custodian. § ~~3.2-6587(A)(8)~~
- (4) Concealing a dog. For any person to conceal or harbor any dog for which the license tax has not been paid or to conceal ~~any dog which has been found to be~~ vicious or dangerous to prevent the same from being destroyed. § ~~3.2-6587(A)(7)~~

DIVISION 2. LICENSE TAX

Sec. 10-50. Unlicensed dogs prohibited.

It shall be unlawful for any person to own a dog four months or older unless such dog is licensed as required by the provisions of the Code of Virginia, § ~~3-1-796.85~~ 3.2-6524, and this division.

Any person violating this section shall be guilty of a class 4 misdemeanor and, upon their first offense of this section and shall be guilty of a Class 3 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ ~~3-1-796.128~~ 3.2-6587, ~~18.2-03.1~~ 18.2-403.1, ~~18.2-03.2~~ 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.

Sec. 10-51. How to obtain license.

Dogs shall be licensed as provided by Code of Virginia, § ~~3-1-796.86~~ 3.2-6527, by reference, which section is adopted and made a part of this chapter by reference as fully as though set forth at length in this section.

Sec. 10-52. Amount of license tax.

- (a) Pursuant to the authority of Code of Virginia, § ~~3-1-796.87~~ 3.2-6528, any person licensing a dog in the county shall pay an annual license tax on the ownership of the dog according to the following schedule:

Male dog . . .	\$10.00	(\$1 to \$10)
Unsexed (castrated) male dog . . .	\$ 5.00	(\$1 to \$10) *can't exceed male
Female dog . . .	\$10.00	(\$1 to \$10)

Unsexed (spayed) female dog . . . \$ 5.00 (\$1 to \$10) *can't exceed female

- (b) No license tax shall be levied on a guide dog for a blind person, service dog or dogs under four months of age.

Sec. 10-53. Kennel license tax.

The tax for a licensed kennel shall be according to the following schedule:

§ 10 --20 dogs . . .	\$35.00
Over--20 dogs . . .	\$50.00

Sec. 10-54. When license tax payable.

The license tax imposed by this division shall be payable to the treasurer of the county, as required by Code of Virginia, § ~~3.1-796.88~~ 3.2-6530, which section is adopted and made a part of this chapter as fully as though set forth at length in this section.

Sec. 10-55. Effect of dog not wearing collar as evidence.

Any dog not wearing a collar bearing a license tag of the proper calendar year shall prima facie be deemed to be unlicensed and a stray; and in any proceedings under this division, the burden of proof of the fact that such dog has been licensed or is otherwise not required to bear a tag at the time shall be on the owner of the dog. § 3.2-6533

Sec. 10-56. What dog license shall consist of.

The county dog license shall consist of a license receipt and a metal tag. The tag shall be stamped or otherwise permanently marked to show the jurisdiction issuing the license, the sex of the dog and the calendar year for which issued, and shall bear a serial number.

Sec. 10-57. Duplicate license tags.

Duplicate license tags shall be obtained by the owner of a dog as provided by Code of Virginia, § ~~3.1-796.91~~ 3.2-6532, which section is adopted by reference and made a part of this chapter as if fully set forth in this section.

Sec. 10-58. Displaying receipts; dogs to wear tags.

Dog license receipts shall be displayed and dog license tags shall be worn as required by Code of Virginia, § ~~3.1-796.92~~ 3.2-6531 .

Sec. 10-59. Payment of license tax subsequent to summons.

Payment of the license tax subsequent to a summons to appear before the general district court or other court for failure to do so within the time required shall not operate to relieve such owner of the penalties provided.

DIVISION 3. RABIES CONTROL

Sec. 10-60. Vaccination required.

It shall be unlawful for any person to own a dog or domesticated cat, age four months or older unless such dog or cat has been inoculated or vaccinated against rabies by a duly licensed veterinarian or licensed veterinary technician who is under the immediate and direct supervision of a licensed veterinarian on the premises. No license tags shall be issued for any dog unless there is presented to the treasurer at the time application for license is made evidence satisfactory to the treasurer, showing that such dog has been inoculated or vaccinated against rabies by a duly licensed veterinarian or licensed veterinary technician who is under the immediate and direct supervision of a licensed veterinarian on the premises, and that such inoculation or vaccination remains valid for the time application for license is made. Any person violating this section shall be guilty of a class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ ~~3.1-796.128~~ 3.2-6587, ~~18.2-03.1~~ 18.2-403.1, ~~18.2-03.2~~ 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.

Sec. 10-61. Rabies clinic authorized.

The board of supervisors finding that the number of resident veterinarians is inadequate to meet the need, the county health department shall provide a rabies clinic at least once per year **in accordance with the provisions of the Code of Virginia, § 3.2-6521.**

Sec. 10-62. Dogs or cats not vaccinated.

Any dog or cat found in the county not vaccinated and identified as described in this subdivision shall be impounded by the animal control officer, and such dogs shall be held for a period of five days. The dog or cat may be returned to its owner upon proof of ownership, vaccination of the dog or cat, and payment of the cost of impounding the dog or cat at usual rates, and payment of any fines assessed under the provisions of this division. At the expiration of the five-day period, any dog or cat not so claimed by its owner may be disposed of by giving it into the possession of any person willing to pay the cost of impounding, vaccination and license. If not so disposed of, the dog or cat shall be euthanized in a humane manner by the impounding officer or other designated official.

Sec. 10-63. Quarantine authorized.

When the board of supervisors finds that there is sufficient reason to believe that a rabid animal is at large, the board shall have the power to pass an emergency ordinance requiring all owners of all dogs in the county to keep the dogs confined on their premises, and may further adopt such ordinances, regulations or other measures as it may deem reasonably necessary to prevent the spread within the county of the disease of rabies **in accordance with the provisions of the Code of Virginia, § 3.2-6522(4).**

DIVISION 4. RUNNING AT LARGE

Sec. 10-70. Prohibited.

- (a) It shall be unlawful for any person to permit any dog, belonging to him or under his control, to run at large in the county at any time. For the purpose of this division, a dog shall be deemed to be running at large while roaming or running or self-hunting off the property of its owner or custodian and not under the owner's or custodians' immediate control. Any

person who is the owner or custodian of the dog found running at large shall be deemed to have violated the provisions of this section, if said owner or custodian has previously been notified by any animal control officer or other officer of the law that the dog is or has been running at large.

- (b) This section shall not apply to any person or persons while engaging in the following activities:
- (1) Lawful hunting with a dog or dogs;
 - (2) Law enforcement or search and rescue activity;
 - (3) A supervised formal obedience training class or show;
 - (4) Formally sanctioned field trials; or
 - (5) Bona fide hunting or field trial dog training.
- (c) A violation of this section shall constitute a Class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ ~~3-1-796.128~~ 3.2-6527, ~~18.2-03.1~~ 18.2-403.1, ~~18.2-03.2~~ 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section; however, if the dog is a dangerous or vicious dog, a violation of this section shall constitute a Class 1 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ ~~3-1-796.128~~ 3.2-6527, ~~18.2-03.1~~ 18.2-403.1, ~~18.2-03.2~~ 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.
- (d) Should the animal control officer or any law enforcement officer have reason to believe that any dog found running at large is dangerous to the health, safety or property of any person, such officer may order the confinement of such animal by delivering a confinement order to the owner or custodian of such animal and any person who thereafter permits such animal to run at large or remain unconfined, unrestricted or not penned up shall be deemed to have violated this section. Should the animal not be confined within six hours after the delivery of the confinement order or should the animal control officer or other officer, after due diligence, be unable to deliver the confinement order to the owner or custodian of such animal, the animal control officer or any other law enforcement officer shall impound any such vicious or destructive dog pursuant to the provision of ~~section 6-197~~ Code of Virginia § 3.2-6540. Upon the issuance of the confinement order, or the impoundment of such animal to appear in the general district court of the county where the matter shall be heard on criminal warrants and the animal shall remain confined until the final disposition of the court proceeding; However, for the purposes of this section the owner or custodian of such dog shall be conclusively presumed to have known the dog to be vicious or destructive if at any time prior to the running at large of such animal the owner or custodian has received from any person a complaint that the animal is dangerous to the health, safety or property of any person.

Sec. 10-71. Unlicensed dogs prohibited.

The running at large of dogs not duly licensed and displaying tags pursuant to the provisions of this article is prohibited.

Sec. 10-72. Fowl running at large.

“It shall be unlawful to permit any fowl, including all domestic fowl and any game birds raised in captivity, to run at-large in the county at any time.”

DIVISION 5. IMPOUNDMENT

Sec. 10-80. County dog pound.

The animal control officer shall cause to be maintained a pound or enclosure as required by Code of Virginia, § ~~3-1-796.96~~ 3.2-6546.

Sec. 10-81. Confinement and disposition of dogs.

It shall be the duty of the animal control officer to confine and dispose of dogs pursuant to provisions of Code of Virginia, § ~~3-1-796.66~~ 3.2-6500 et seq.

Sec. 10-82. Fees for confinement.

The legal owner of any dog seized and confined by the animal control officer shall pay to the animal control officer a charge for the confinement of the dog, the amount of such charge to be in accordance with the fees established by the board of supervisors. All fees received by the animal control officer shall be paid over to the county treasurer.

Sec. 10-83. Unlicensed dogs.

- (a) It shall be the duty of the animal control officer, or any other officer, to capture and impound any companion animal found running at large on which the license tax has not been paid. A reasonable effort will be made to find the owner. After five days, if the owner is not found, the animal shall be declared abandoned. If the owner is known, the animal will be held an additional five days. The provisions of Code of Virginia, § ~~3-1-796.96~~ 3.2-6546 shall apply where applicable to the disposition of the dog. Any person, animal control officer or other officer euthanizing a dog under this chapter shall cremate, bury or sanitarily dispose of the dog. Prior to the disposition by euthanasia or otherwise, all of the provisions of Code of Virginia, § ~~3-1-796.66~~ 3.2-6500 et seq., shall have been complied with.
- (b) If the animal control officer or other officer exercises his option to deliver such dog to any person in his jurisdiction who will pay the required license tax and cost on such dog, the person accepting delivery of such dog shall, within five days after such delivery, furnish to the animal control officer evidence of the inoculation and licensing of such dog as required by this article; and the failure to provide such evidence shall be a violation of this article and shall constitute a separate offense.

DIVISION 6. DAMAGE BY DOGS

Sec. 10-90. Disposition of funds.

The treasurer shall keep all money collected by him for dog licenses in a separate account as part of the general fund; and such funds shall be used for the purposes designated by Code of Virginia, § ~~3-1-796.101~~ 3.2-6534, which section is adopted by reference and made a part of this chapter as if fully set forth in this section.

Sec. 10-91. Compensation for livestock and poultry killed or injured by dogs.

- (a) Pursuant to the Code of Virginia, § 3.2-6553, ~~Any~~ any person who has any livestock or poultry killed or injured by any dog not his own in the county shall be entitled to receive as compensation the fair market value of such livestock or poultry not to exceed \$400.00 per animal or \$10.00 per fowl, provided that:
- (1) Within 72 hours of discovery of the death or injury, the claimant gives notice of the incident to the animal control officer.
 - (2) Within 60 days of the discovery of the death or injury, the claimant shall furnish such evidence of the quantity and value of the dead or injured livestock or poultry and the reasons the claimant believes that death or injury was caused by a dog to the board of supervisors.
 - (3) The claimant first has exhausted his legal remedies against the owner, if known, of the dog doing the damage for which compensation under this section is sought. Exhaustion shall mean a judgment against the owner of the dog upon which execution has returned unsatisfied.
- (b) Upon a determination by the board that a claim meets the criteria set forth in this section for compensation, the board shall approve the same and forward the approval to the treasurer. Upon payment under this section, the board shall be surrogated to the extent of compensation paid to the right of action to the owner of the livestock or poultry against the owner of the dog and may enforce such compensation in an appropriate action at law.

Sec. 10-92 Seizure of dogs suspected of killing or injuring livestock or poultry.

Pursuant to the Code of Virginia, § 3.2-6552, ~~If~~ if any person, including the animal control officer, has reason to believe that any dog is killing livestock or poultry, he shall apply to a magistrate of the county, who shall issue a warrant requiring the owner or custodian, if known, to appear before the judge of the general district court at the time and place named therein, at which time evidence shall be heard. If it shall be determined by the court that such dog is a livestock or poultry killer, the dog shall be ordered (i) euthanized immediately by the animal control officer or other officer designated by the judge of the general district court or (ii) removed to another state which does not border on the commonwealth. Any dog ordered removed which is later found in the commonwealth shall be ordered by a court to be euthanized immediately.

DIVISION 6. DANGEROUS OR VICIOUS DOGS

Sec. 10-100. Control of dangerous or vicious dogs; penalties.

- (a) As used in this section:

"Dangerous dog" means a canine or canine crossbreed that has bitten, attacked, or inflicted injury on a person or companion animal that is a dog or cat, or killed a companion animal that is a dog or cat. However, when a dog attacks or bites a companion animal that is a dog or cat, the attacking or biting dog shall not be deemed dangerous (i) if no serious physical injury as determined by a licensed veterinarian has occurred to the dog or cat as a result of the attack or bite, (ii) if both animals are owned by the same person, (iii) if such attack occurs on the

property of the attacking or biting dog's owner or custodian, or (iv) for other good cause as determined by the court. No dog shall be found to be a dangerous dog as a result of biting, attacking, or inflicting injury on a dog or cat while engaged with an owner or custodian as part of lawful hunting or participating in an organized, lawful dog handling event. No dog that has bitten, attacked, or inflicted injury on a person shall be found to be a dangerous dog if the court determines, based on the totality of the evidence before it, that the dog is not dangerous or a threat to the community.

"Vicious dog" means a canine or canine crossbreed that has (i) killed a person; (ii) inflicted serious injury to a person, including multiple bites, serious disfigurement, serious impairment of health, or serious impairment of a bodily function; or (iii) continued to exhibit the behavior that resulted in a previous finding by a court or, on or before July 1, 2006, by an animal control officer as authorized by local ordinance, that it is a dangerous dog, provided that its owner has been given notice of that finding.

- (b) Any law-enforcement officer or animal control officer who has reason to believe that a canine or canine crossbreed within his jurisdiction is a dangerous dog or vicious dog shall apply to a magistrate of the jurisdiction for the issuance of a summons requiring the owner or custodian, if known, to appear before a general district court at a specified time. The summons shall advise the owner of the nature of the proceeding and the matters at issue. If a law-enforcement officer successfully makes an application for the issuance of a summons, he shall contact the local animal control officer and inform him of the location of the dog and the relevant facts pertaining to his belief that the dog is dangerous or vicious. The animal control officer shall confine the animal until such time as evidence shall be heard and a verdict rendered. If the animal control officer determines that the owner or custodian can confine the animal in a manner that protects the public safety, he may permit the owner or custodian to confine the animal until such time as evidence shall be heard and a verdict rendered. The court, through its contempt powers, may compel the owner, custodian or harbinger of the animal to produce the animal. If, after hearing the evidence, the court finds that the animal is a dangerous dog, the court shall order the animal's owner to comply with the provisions of this section. If, after hearing the evidence, the court finds that the animal is a vicious dog, the court shall order the animal euthanized in accordance with the provisions of § ~~3.1-796.119~~ 3.2-6562 of the Code of Virginia, 1950, as amended. The procedure for appeal and trial shall be the same as provided by law for misdemeanors. Trial by jury shall be as provided in Article 4 (§ 19.2-260 et seq.) of Chapter 15 of Title 19.2 of the Code of Virginia, 1950, as amended. The Commonwealth shall be required to prove its case beyond a reasonable doubt.
- (c) No canine or canine crossbreed shall be found to be a dangerous dog or vicious dog solely because it is a particular breed, nor is the ownership of a particular breed of canine or canine crossbreed prohibited. No animal shall be found to be a dangerous dog or vicious dog if the threat, injury or damage was sustained by a person who was (i) committing, at the time, a crime upon the premises occupied by the animal's owner or custodian, (ii) committing, at the time, a willful trespass upon the premises occupied by the animal's owner or custodian, or (iii) provoking, tormenting, or physically abusing the animal, or can be shown to have repeatedly provoked, tormented, abused, or assaulted the animal at other times. No police dog that was engaged in the performance of its duties as such at the time of the acts complained of shall be found to be a dangerous dog or a vicious dog. No animal that, at the time of the acts complained of, was responding to pain or injury, or was protecting itself, its kennel, its offspring, a person, or its owner's or custodian's property, shall be found to be a dangerous dog or a vicious dog. § 3.2-6540(C)
- (d) If the owner of an animal found to be a dangerous dog is a minor, the custodial parent or legal guardian shall be responsible for complying with all requirements of this section. § 3.2-6540(D)

- (e) The owner of any animal found to be a dangerous dog shall, within 10 days of such finding, obtain a dangerous dog registration certificate from the local animal control officer or treasurer for a fee of \$50, in addition to other fees that may be authorized by law. The local animal control officer or treasurer shall also provide the owner with a uniformly designed tag that identifies the animal as a dangerous dog. The owner shall affix the tag to the animal's collar and ensure that the animal wears the collar and tag at all times. All certificates obtained pursuant to this subsection shall be renewed annually for the same fee and in the same manner as the initial certificate was obtained. The animal control officer shall provide a copy of the dangerous dog registration certificate and verification of compliance to the State Veterinarian. [§ 3.2-6540\(E\)](#)
- (f) All dangerous dog registration certificates or renewals thereof required to be obtained under this section shall only be issued to persons 18 years of age or older who present satisfactory evidence (i) of the animal's current rabies vaccination, if applicable, (ii) that the animal has been neutered or spayed, and (iii) that the animal is and will be confined in a proper enclosure or is and will be confined inside the owner's residence or is and will be muzzled and confined in the owner's fenced-in yard until the proper enclosure is constructed. In addition, owners who apply for certificates or renewals thereof under this section shall not be issued a certificate or renewal thereof unless they present satisfactory evidence that (i) their residence is and will continue to be posted with clearly visible signs warning both minors and adults of the presence of a dangerous dog on the property and (ii) the animal has been permanently identified by means of a tattoo on the inside thigh or by electronic implantation. All certificates or renewals thereof required to be obtained under this section shall only be issued to persons who present satisfactory evidence that the owner has liability insurance coverage, to the value of at least \$100,000, which covers animal bites. The owner may obtain and maintain a bond in surety, in lieu of liability insurance, to the value of at least \$100,000. [§ 3.2-6540\(F\)](#)
- (g) While on the property of its owner, an animal found to be a dangerous dog shall be confined indoors or in a securely enclosed and locked structure of sufficient height and design to prevent its escape or direct contact with or entry by minors, adults, or other animals. The structure shall be designed to provide the animal with shelter from the elements of nature. When off its owner's property, an animal found to be a dangerous dog shall be kept on a leash and muzzled in such a manner as not to cause injury to the animal or interfere with the animal's vision or respiration, but so as to prevent it from biting a person or another animal.
- (h) The owner of any dog found to be dangerous shall register the animal with the Commonwealth of Virginia Dangerous Dog Registry, as established under [§ ~~3.1-796.93:3~~ 3.2-6542](#) of the Code of Virginia, 1950, as amended, within 45 days of such a finding by a court of competent jurisdiction.
- The owner shall also cause the local animal control officer to be promptly notified of (i) the names, addresses, and telephone numbers of all owners; (ii) all of the means necessary to locate the owner and the dog at any time; (iii) any complaints or incidents of attack by the dog upon any person or cat or dog; (iv) any claims made or lawsuits brought as a result of any attack; (v) tattoo or chip identification information or both; (vi) proof of insurance or surety bond; and (vii) the death of the dog.
- (i) After an animal has been found to be a dangerous dog, the animal's owner shall immediately, upon learning of same, cause the local animal control authority to be notified if the animal (i) is loose or unconfined; or (ii) bites a person or attacks another animal; or (iii) is sold, given away, or dies. Any owner of a dangerous dog who relocates to a new address shall, within 10 days of relocating, provide written notice to the appropriate local animal control authority for the old address from which the animal has moved and the new address to which the animal has been moved.

- (j) Any owner or custodian of a canine or canine crossbreed or other animal is guilty of a:
1. Class 2 misdemeanor if the canine or canine crossbreed previously declared a dangerous dog pursuant to this section, when such declaration arose out of a separate and distinct incident, attacks and injures or kills a cat or dog that is a companion animal belonging to another person;
 2. Class 1 misdemeanor if the canine or canine crossbreed previously declared a dangerous dog pursuant to this section, when such declaration arose out of a separate and distinct incident, bites a human being or attacks a human being causing bodily injury; or
 3. Class 6 felony if any owner or custodian whose willful act or omission in the care, control, or containment of a canine, canine crossbreed, or other animal is so gross, wanton, and culpable as to show a reckless disregard for human life, and is the proximate cause of such dog or other animal attacking and causing serious bodily injury to any person.

The provisions of this subsection shall not apply to any animal that, at the time of the acts complained of, was responding to pain or injury, or was protecting itself, its kennel, its offspring, a person, or its owner's or custodian's property, or when the animal is a police dog that is engaged in the performance of its duties at the time of the attack.

- (k) The owner of any animal that has been found to be a dangerous dog who willfully fails to comply with the requirements of this section is guilty of a Class 1 misdemeanor.
- (l) All fees collected pursuant to this section, less the costs incurred by the animal control authority in producing and distributing the certificates and tags required by this section, shall be paid into a special dedicated fund in the treasury of the locality for the purpose of paying the expenses of any training course required under § ~~3-1-796.104-1~~ 3.2-6556 of the Code of Virginia, 1950, as amended.

ARTICLE VI. WILD OR EXOTIC ANIMALS (REPEALED August 14, 2007)

ARTICLE V. HYBRID CANINE.

Section 10-120 Definitions.

As used in this article:

1. "Hybrid canine" means any animal which at any time has been or is permitted, licensed registered, or otherwise described or represented as a hybrid canine, wolf or coyote by its owner to a licensed veterinarian, law enforcement officer, animal control officer, humane investigator, official of the Department of Health, or representative of the State Veterinarian.
2. "Adequate confinement" means that, while on the property of its owner and not under the direct supervision and control of the owner or custodian, a hybrid canine shall be confined in a humane manner in a securely enclosed and locked structure of sufficient height and design to (i) prevent the animal's escape; or if the hybrid canine is determined to be a dangerous dog pursuant to § ~~3-1-796.93-1~~ 3.2-6540, the structure shall prevent direct contact with any person or animal not authorized by the owner to be in direct contact with the hybrid canine, and (ii) provide a minimum of 100 square feet of floor

space for each adult animal. Tethering of a hybrid canine not under the direct supervision and control of the owner or custodian shall not be considered adequate confinement.

3. "Responsible ownership" means the ownership and humane care of a hybrid canine in such a manner as to comply with all laws and ordinances regarding hybrid canines and prevent endangerment by the animal to public health and safety.
4. "Owner" means any person who (a) has a right or property in an animal, (b) keeps or harbors an animal, (c) has an animal in his care, or (d) acts as a custodian of an animal.

Section 10-121. Hybrid canine ordinance; penalty.

1. It shall be unlawful for the owner or custodian to allow any hybrid canine to run at large in the country during the period of January 1 through December 31 inclusive of any year. For the purpose of this section, a hybrid canine shall be deemed to be running at large while outside of any pen or enclosure as provided in subsection 2 of this section, however, any owner or custodian of a hybrid canine may be allowed to remove a hybrid canine from any pen or enclosure for purposes of transportation to another pen or enclosure or for the purpose of obtaining medical attention. In no event shall any hybrid canine be allowed to be set free on any property within the county whether or not the hybrid canine is under its owner's or custodian's immediate control.
2. It shall be unlawful to own or possess a hybrid canine unless such hybrid canine is kept and maintained in a pen or enclosure as follows:
 - (a) The pen or enclosure shall contain at least 200 square feet of space per adult hybrid canine.
 - (b) Any fencing used in the construction of the pen or enclosure shall be at least eight (8) feet in height with an additional overhang of fencing or barbed wire angling a minimum of three (3) feet into the pen or enclosure. Such wire enclosure shall be of such strength as to prevent the escape of any hybrid canine enclosed therein.
 - (c) To prevent digging out along the fence, concrete footers at least one (1) foot wide and six (6) inches deep shall be installed along the perimeter of the pen or enclosure or a wire footing of 12-gauge wire buried six (6) inches in the ground with at least three feet of wire on the inside of the pen or enclosure, bending the remaining one (1) foot of wire up in a 90° angle and connect every six (6) inches to the bottom outside of the pen or enclosure.
 - (d) The pen or enclosure shall provide shelter which affords complete protection from all elements of nature.
 - (e) A violation of this ordinance shall be a Class 3 misdemeanor for the first violation and a Class 1 misdemeanor for any second or subsequent offense. Upon a conviction of a second violation of this ordinance, the owner shall surrender the hybrid canine to the animal control officer for euthanasia in accordance with § ~~3-1-796.119~~ 3.2-6562 of the Code of Virginia, 1950, as amended.

In Re: Agreement with Constitutional Officers

Mr. Bartlett stated that since 2006, the Board of Supervisors has executed an agreement with each of the Constitutional Officers (Sheriff, Treasurer, Commission of Revenue, Clerk of the Circuit Court, and Commonwealth's Attorney) regarding the applicability of the County Personnel Policy on the employees of the Constitutional Officers.

Supervisor Cooper-Jones made a motion to authorize the Chairman to execute an agreement with each Constitutional Officer; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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**COOPERATIVE AGREEMENT BETWEEN THE BOARD OF SUPERVISORS
AND THE SHERIFF
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

THIS COOPERATIVE AGREEMENT, effective as of January 1, _____, between the Sheriff and the Board of Supervisors of the County of Prince Edward, Virginia.

ARTICLE I – SCOPE OF AGREEMENT

This agreement extends the coverage of the County's personnel policies and procedures to all employees and deputies of the Sheriff. This Agreement recognizes that employees and deputies of the Sheriff and other County employees all serve the residents of Prince Edward County.

Therefore, this Agreement seeks to establish a uniform personnel system so that the Sheriff's employees and deputies will have the same rights and benefits and will be subject to the same policies, procedures and regulations as other County employees, except as provided herein. The inclusion of such employees in the County Pay and Classification Plan shall not change the status of such employees as appointees of a constitutional officer who serve at the will and pleasure of the Sheriff and concurrent with the term of office of the Sheriff; nor shall it deprive the Sheriff of control over the actions of his appointees, but shall serve as the basis for supplementation of salaries as permitted by law.

Employees and deputies will be subject to the County's personnel policies and procedures, except the grievance procedure. All employees and deputies of the Sheriff, whether funded by the Compensation Board or by the County, shall be placed on the County's pay plan, shall

be eligible for the same benefits, and shall receive salary adjustments consistent with those received by other County Employees. This is an endeavor to maintain parity among County and Compensation Board funded positions as it pertains to general employee compensation.

The Sheriff understands that future increases offered by the State through the Compensation Board will not be passed automatically to the staff due to the fact that they would be covered under the county system. Regardless of what the county pay and classification plan states it is understood that the salaries for the Sheriff's staff will be no less than the salaries approved by the Compensation Board, as is required by state law. In the event that the salary established by the Compensation Board for a given position is higher than that determined by the County's pay plan, the salary set by the Compensation Board shall be applicable to the position.

Nothing in the Agreement shall be interpreted to infringe upon the authority of the Sheriff to retain control over the operations of his office, including, without limitation, the authority to:

- Direct the work of employees and deputies;
- Hire, promote, transfer or appoint employees and deputies; and
- Discipline, suspend, demote, dismiss or terminate the appointment of any employee or deputy.

Such authority shall be exercised by the Sheriff; however, the procedures shall be in accordance with the County's personnel policies and procedures. In addition, the Sheriff's authority pursuant to Virginia Code Section 15.2-1603 to terminate the appointment of a deputy is not intended to be infringed by this Agreement.

The Sheriff does not agree to include employees and deputies under the County Grievance Policy or Procedure, as the employees and deputies serve as an extension of the Sheriff and derive all powers from the status of the Sheriff as an elected Constitutional Officer.

The Sheriff does agree to abide by all applicable State and Federal laws regarding FLSA, FMLA, EEO/AA and other such applicable statutes as applied to appointees of elected officials.

ARTICLE II – TIME OF PERFORMANCE

This Agreement shall commence as of January 1, _____ and is effective until either the Sheriff's term in office expires on December 31, _____, or the below named Constitutional Officer leaves office, whichever event occurs first.

ARTICLE III – LAWS, PERMITS AND RESTRICTIONS

This Agreement shall be governed in all respects, whether as to validity, construction, capacity or performance by the laws of the Commonwealth of Virginia.

ARTICLE IV – POLICIES

The Sheriff agrees to comply with the policies included in the County's Personnel Policy Manual, adopted by the Board of Supervisors on December 20, 2005, and which may be amended from time to time.

The Sheriff and County agree that employees and deputies in the office of the Sheriff shall be incorporated into the County Uniform Pay Plan, as approved by the Board of Supervisors on December 20, 2005, as amended.

ARTICLE V – AMENDMENT TO POLICIES

The County agrees to provide the Sheriff with written notice of any change to all policies and procedures, and any new policies within thirty (30) days after adoption by the Board. The Sheriff agrees to respond in writing to the County within thirty (30) days of receipt of such notice as to his agreement or disagreement with such amended/new policy. No amendments or new policies may be incorporated within this agreement without the written consent of the Sheriff and the County.

ARTICLE VI – TERMINATION

This Agreement may be canceled by either party by giving thirty (30) days written notice to the other, or

This Agreement shall be suspended in the event the Board of Supervisors fails to appropriate or allocate funds for the purpose of continuation of this Agreement, or

In the event of breach by either party to this Agreement, the other party may give written notice to the party deemed to be in breach specifying the manner in which the Agreement has been breached. If such notice of breach is given, the party sending this notice may suspend performance of any or all of its corresponding obligations under this Agreement, and if the party receiving the notice has not substantially corrected the breach within thirty (30) days of receipt of the written notice, the party sending the notice shall have the right to terminate this Agreement.

ARTICLE VII – PERSONNEL RECORDS AND REPORTS

The County Administrator or designee shall maintain the official time records of all employees and deputies of the Sheriff. The Sheriff agrees to keep and maintain current records of all of his employees regarding accumulated sick leave, annual leave, etc. and to report each pay period any usage. The Sheriff agrees to provide the County Administrator or designee all relevant information needed to administer the Personnel Plan, upon request. Records and forms will be maintained and submitted in accordance with established procedures. Additionally, the Sheriff agrees to provide to the County Administrator an annual accounting as of December 31, of all accrued leave balances.

In Re: Planning Department Report

Mr. Bartlett stated that at its February 21, 2012 meeting, the Planning Commission prepared recommendations to the Board of Supervisors related to the following applications:

- The Planning Commission conducted a Public Hearing on February 21, 2012 in consideration of an application by Amanda Wells, dba Four Paws Bed & Biscuit, for a Special Use Permit in accordance with the Agricultural Residential (A-2) Zoning requirements to operate a Commercial Kennel Use on a parcel identified as Tax Map Parcel # 25-A-22A and located at 2018 Persimmon Tree Fork Road in Farmville. The Planning Commission recommended approval of this Special Use Permit Application.

Supervisor Jones made a motion to authorize a public hearing for a Special Use Application by Amanda Wells, dba as Four Paws Bed & Biscuit, to be held at the April 10, 2012 Board meeting; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Mr. Bartlett then said a request has been made by the Planning Commission to revert to a prior practice to allow the Planning Commission to advertise a public hearing for the Board of Supervisors following action taken by the Planning Commission. He said it currently takes two months before action can be taken by the Board of Supervisors on the requests put before the Planning Commission. Discussion followed.

Chairman Fore requested Mr. Ennis check to make sure the Planning Commission may authorize advertisements for public hearings for the Board of Supervisors.

In Re: County Attorney's Report

Mr. James Ennis, County Attorney, stated the County received a request for a fireworks permit. County staff researched the changes to the state's fireworks regulations, and learned that the State Fire Marshal now requires at least one person at each fireworks display be certified by the State Fire Marshal's Office as a Pyro-technician. As the County of Prince Edward does not have a Fire Marshal to inspect and permit fireworks shows, it is preferable to allow applicants to go through the State Fire Marshal's office for fireworks displays.

Mr. Ennis advised the County to repeal *Section 50, Article II, Fireworks of the County Code*, which would require a public hearing. The repeal of the County's Fireworks Ordinance does not prohibit the use of "permissible fireworks" as defined in Section 27-97 of the *Code of Virginia* as *any sparklers, fountains, Pharaoh's serpents, caps for pistols, or pinwheels commonly known as whirligigs or spinning jennies*. It also does not prohibit large fireworks displays, which will be regulated by the State Fire Marshal's Office.

Supervisor Jones made a motion to authorize a public hearing for the April 10, 2012 Board meeting for public input in the repeal of the County Fireworks Ordinance; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

ARTICLE II. FIREWORKS

Sec. 50-31. Use limited.

It shall be unlawful for any person in the county to keep, sell, offer for sale, expose for sale, or buy any fireworks, or to use, ignite or explode any firecracker, torpedo, skyrocket, Roman candle, or other substance or thing of whatever form or construction containing explosives or flammable compounds, intended or commonly known as fireworks, in any public highway or street, public place or within 200 yards of the dwelling or building of another.
(Ord. of 12-1-47, § II(10-6))

Sec. 50-32. Permits.

Upon application in writing to the board of supervisors, fair associations, amusement parks, or any organization or group of individuals may be granted a permit for the display of fireworks under such terms and conditions as the board of supervisors may prescribe.
(Ord. of 12-1-47, § II(10-7))

Sec. 50-33. Penalties for violation of article.

Any person violating any provision of this article shall be fined not exceeding \$1,000.00, confined in the county jail not exceeding 12 months, or both.
(Ord. of 12-1-47, § II(10-8))

In Re: County Administrator's Report

a. Animal Control Officer Vacancy: Mr. Bartlett stated that Deputy Animal Control Officer Morris resigned, either the full-time or the part-time position will be left open until July 1 [2012]; due to more than expected cost of the part-time Interim Deputy Animal Control Officer because of Ms. Morris' military leave duties, the salary expenses were greater than anticipated for FY11.

b. Submission of Agenda Items for Joint Meeting with Town Council: Mr. Bartlett stated there will be no specific agenda items. The Board and Town Council will meet at Charley's Waterfront Café and then proceed to High Bridge. Mrs. Sarah E. Puckett, Assistant County Administrator, stated the Director of the State Park will discuss the opening of High Bridge and the development of the park; construction is near completion. She added Delegate Abbitt may be in attendance.

c. County Insurance Renewal: Mr. Bartlett stated it was time for the County insurance renewal; the possibility for self-insurance is being reviewed. He stated the renewal includes a 5.7% increase, which is an increase of approximately \$41,000. Discussion followed.

The Board concurred to waiting until the April 10, 2012 meeting at which time figures will be presented on the self-insurance and insurance with Local Choice.

d. Surplus County Property: Mr. Bartlett stated the Sheriff has determined the Sheriff Department's bloodhound is best considered surplus County property. An agreement had been made when the previous owner donated the dog that in the event the County did not want the dog, it would be returned to that owner. Mr. Bartlett stated the previous owner and two other individuals are interested in the dog. Discussion followed.

Supervisor McKay made a motion to donate the bloodhound back to its original owner; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Committee Report: War Memorial

Mr. Bartlett stated the Memorial Committee (Chairman Fore, County Administrator Bartlett) met and determined the 2012 Memorial Day Ceremony will be held on Monday, May 28, 2012 on the front lawn of the Prince Edward County Courthouse. Marine Corporal Jonathan T. Yale, native of Prince Edward County, will be honored; Corporal Yale died in action during Operation Iraqi Freedom.

In Re: Updated Meeting Schedule

Chairman Fore stated the Board of Supervisors meeting schedule has been updated.

Mrs. Puckett said the two biggest changes are the change of date for the Budget Public Hearing and the presentation of the School Budget. She added the Granite Falls CDA will meet on Tuesday, March 27, 2012. The notice will be posted on the County web site and will be sent out to the FOIA list.

In Re: Buy Fresh Buy Local Steering Committee Appointment

Mr. Bartlett stated the Old Dominion RC&D is focusing on ways to increase farm income and promote agri-tourism. One of their goals is to form a local chapter of the Buy Fresh Buy Local organization. The goal of the chapter will be supporting local farmers, and rural economics by helping consumers easily find and purchase locally produced foods. It will be a marketing mechanism to connect local growers to consumers and local businesses and also promote agri-tourism.

RC&D is forming a steering committee that will oversee this local chapter. The steering committees will include a representative from each of the 11 participating counties.

Mr. Bartlett said Mr. John Kindle has volunteered to serve as Prince Edward County's representative. Mr. Kindle is currently restoring and managing the orchards owned by Jack Boswell. He also operates a farm stand on Highway 360 from which he sells fruits and other produce.

Supervisor Simpson made a motion to appoint Mr. John Kindle as Prince Edward County's representative on the Buy Fresh Buy Local steering committee; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Closed Session

Supervisor Cooper-Jones made a motion that the Board convene in Closed Session for the purpose of discussing the acquisition of real property related to the Alternate Route 628 Road Project, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*. The motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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The Board returned to regular session by motion of Supervisor McKay and adopted as follows:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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On motion of Supervisor Cooper-Jones and carried by the following roll call vote:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of February 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of February 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the February 2012 ridership report from PERT and ordered them to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of February 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of February 2012, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Campbell and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the meeting was adjourned at 9:41 p.m.

March 20, 2012

At a special meeting of the Board of Supervisors of Prince Edward County, held at Charley's Waterfront Caf , 201-B Mill Street, Farmville, VA, on Tuesday, the 20th day of March, 2012; at 12:00 noon, there were present:

William G. Fore, Jr.	Mayor Sydnor Newman, Jr.
Howard M. Campbell	Dr. Edward I. Gordon
Pattie Cooper-Jones	Donald L. Hunter
Don C. Gantt, Jr.	Thomas B. Pairet
Charles W. McKay	A. D. "Chuckie" Reid
Howard F. Simpson	Sally B. Thompson
Jim R. Wilck	David E. Whitus

Absent: Robert M. Jones, Otto S. Overton

Also present: Wade Bartlett, County Administrator; Gerald J. Spates, Farmville Town Manager; Sarah E. Puckett, Assistant County Administrator.

Chairman Fore and Mayor Newman called the governing bodies to order at 12:00 noon.

Chairman Fore stated:

On behalf of the Board of Supervisors, I wish to thank Town Council, Gerry Spates and all of our guests for joining us today for this special joint meeting. The Board enjoys having the opportunity to meet with Council, especially when we have something to celebrate.

I think today is a celebration, because Joe Elton, Director of Virginia State Park, and Eric Hougland, Manager of High Bridge Trail State Park, are going to update us on the development of the Park and share with us how close we are to the opening of High Bridge.

It was in February of 2003 that we first learned that Norfolk Southern might abandon the Burkeville to Pamplin rail line through Farmville. Since that time, our community and our friends at Virginia State Parks have worked hard to make rails-to-trails a reality.

I believe that High Bridge will become a crown jewel in our community's tourism development program. And I am confident that High Bridge Trail State Park will generate untold economic opportunity for Prince Edward County and the Town of Farmville.

Please help me welcome Joe Elton and Eric Hougland.

Supervisor McKay offered the invocation.

After lunch, Chairman Fore turned the program over to Eric Houghland.

Supervisor Campbell left at this time.

Mr. Houghland expressed his appreciation for the opportunity to present the information regarding High Bridge. He said High Bridge will be open in a few weeks; however a specific date has not yet been set. A Grand Opening celebration is targeted for mid-May.

Mr. Houghland stated the entire park is 31 miles long, from Pamplin to Burkeville. He said the Park will continue to grow, and will provide an asset to all communities. He expressed appreciation for the efforts and support of the Town of Farmville and Prince Edward County has shown over the course of the project.

Supervisor Wilck stated spikes from the original tracks are available for sale at the Visitor's Center.

Councilwoman Thompson asked if the Night Walks on the trail would be held this year; Mr. Houghland stated there will be Night Walks this summer.

Supervisor McKay asked if there are plans to connect Twin Lakes State Park with High Bridge Trail State Park; Mr. Houghland said it is identified in the master plan as a pursuit at some point.

Councilman Gordon asked if there is cell phone service along the trail; Mr. Houghland said there is service along the entire trail, with one exception. The "dead zone" is where Route 610 crosses the trail on the east side of the county.

Mr. Joe Elton shared a brief history of the state park system. He said the Virginia State Park System is one of the best managed in the country. He said the history associated with this area will draw people not only from all over the country, but from all over the world. Mr. Elton commended the Town and County's staff for their assistance in the efforts made by the Park. Mr. Elton then thanked Del. Watkins Abbitt for his efforts in promoting and nurturing the project.

Mr. Elton stated within a year, approximately 100,000 people will have been on High Bridge; within three years, 250,000; within five years, 500,000 people; and within ten years, a million people a year. He added that estimate is conservative.

Supervisor Cooper-Jones left the meeting at this time.

(The Farmville Town Council and the Prince Edward County Board of Supervisors then visited High Bridge.)

On motion of Supervisor Wilck and adopted by the following vote:

Aye:	William G. Fore, Jr.	Nay: None
	Don C. Gantt, Jr.	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

Absent: Robert M. Jones, Howard M. Campbell, Pattie Cooper-Jones

the meeting was adjourned at 2:30 p.m.

DRAFT

March 27, 2012

At a called meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 27th day of March, 2012; at 3:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator.

Chairman Fore called the Special Meeting to order at 3:00 p.m. for discussion of the Granite Falls Financing Plan and the presentation of the County Administrator's recommended Budget for FY 13.

In Re: Granite Falls Hotel and Conference Center Project

After some discussion, Supervisor McKay made a motion to accept the financial plan and recommendation of the Granite Falls Community Development Authority and adopt the Resolution of Support Regarding the Granite Falls CDA; the motion carried unanimously:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

**RESOLUTION OF SUPPORT REGARDING
THE GRANITE FALLS COMMUNITY
DEVELOPMENT AUTHORITY**

RECITALS:

1. By Ordinance creating the Granite Falls Community Development Authority, dated November 17, 2009, the Board of Supervisors of Prince Edward County, Virginia (the "Board") created the Granite Falls Community Development Authority (the "CDA").
2. The application for creation of the CDA was forwarded by petition received from the Industrial Development Authority of Prince Edward County, Virginia (the "IDA") and from Prince Edward Development, LLC (together with Granite Falls Hospitality, LLC, the "Developer").
3. The Developer, CDA and IDA and certain other parties jointly intend to develop a Hotel/Conference Center and related amenities (the "Project") on approximately 92 acres of land (the "Property") currently owned by the IDA.
4. The preliminary financing package for the Project includes the issuing of approximately \$17,000,000 of CDA bonds by the CDA pursuant to Section 15.2-5158 of the Code of Virginia (the "CDA Bonds").
5. The proceeds of the CDA Bonds will be utilized to finance the construction of certain public infrastructure related to the Project, including, without limitation, (i) approximately 35,000 square feet of the proposed conference center component of the Project and (ii) the related project and site infrastructure costs.
6. Pursuant to the CDA Bonds, a Debt Service Reserve Fund (the "DSR Fund") is intended to be established in the approximate amount of the lesser of 1) 10% of the par amount of the bonds issued, 2) maximum annual debt service, or 3) 125% of average annual debt service. The current estimated amount of the DSR Fund to be established is \$1,700,000. If insufficient revenues are available to service the debt on the CDA Bonds, this DSR Fund may be drawn down on an annual basis so as to service debt payments due on the CDA Bonds.
7. To enhance the marketability of the CDA Bonds the Developer has requested and the Board has determined it is in the best interest of the County to provide its indication of support for the County to replenish all or any deficient portion of the DSR Fund in the event Project funds and other reserve streams pledged or to be pledged to support the repayment of the CDA Bonds (including, without limitation, payment by the owner of any required special tax assessments) are insufficient to pay annual payments of principal and interest on the CDA Bonds. Any such commitment to replenish all or a portion of the DSR Fund shall be made "subject to appropriation" in accordance with Virginia law.
8. Such resolution of support is subject to finalization of the proposed transaction in form and substance acceptable to the Board and to the CDA.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Prince Edward County, Virginia as follows:

- A. Subject to the finalization of the complete financing package sufficient to finance all elements of the Hotel/Conference Center in a form and substance, acceptable to the Board and CDA, the Board acknowledges its intention, in principle, to enter into a contractual agreement, SUBJECT TO ANNUAL APPROPRIATION, as provided by applicable state law, to replenish the DSR Fund as established for the CDA Bonds, on an annual basis, to the extent such fund becomes depleted.
- B. This is only a preliminary expression of support. Upon finalization of the CDA Bond financing and related Project financing, this Board, by separate meeting, shall approve and authorize the specific

manner by which it will agree, subject to appropriation, to replenish the DSR Fund and approving all of the agreements putting such mechanism into place, all of which must be acceptable to the Board and CDA in all regards.

C. No final commitment shall exist with respect to the Board unless and until final Bond and Project documents have been presented to the CDA and the Board and a separate Board meeting is held approving the final form of such documents.

D. The commitments expressed herein are premised upon representations from the Developer that the anticipated principal amount of CDA Bonds to be issued shall be in the amount of approximately \$17,000,000 and the DSR Fund shall be approximately 10% of this amount.

In Re: Presentation of the County Administrator's Fiscal Year 2013 Recommended Budget

Mr. Bartlett read his FY13 County Budget Letter to the Board of Supervisors into record:

INTRODUCTION

I am pleased to present to the Board of Supervisors my recommended budget for Prince Edward County for Fiscal Year 2013 (FY13). I am presenting a balanced budget with no tax increases. I look forward to the Board's feedback and response to the many difficult decisions that will be required during this year's budgetary process. As has been the case for the last four years, the General Assembly continues a pattern of reducing funding provided to local governments. Previously the General Assembly concentrated on reducing non-educational funding while using funds provided by President Obama's Administration to shift a significant portion of the state's responsibility for education to the federal government. Now that the federal funds have expired the state has refused to fully replace them and has decided to push increased costs associated with teacher retirement down to the local level. In addition, many specific state education programs have been reduced or eliminated. The result has been the largest reduction in educational funding from the Commonwealth for at least the last 20 years.

This is placing great pressure on local governments to increase local funding for education. While many localities are contemplating increasing taxes (Appomattox, Halifax, Pittsylvania, Powhatan, Franklin, Lynchburg, Montgomery, etc.) due to rising costs and declining state support I am not recommending such action. Indications are the national and local economies are recovering. This can be seen locally in the increase in real estate, personal property and sales tax revenues collected. With the current climate in Richmond, I do not foresee any will on the part of the General Assembly to provide additional revenues to local governments, even when the economy turns around. This does not bode well for local governments and will continue to place great pressure on us in the future. If this trend continues, the question will be when (not if) will Prince Edward County be forced to raise taxes.

FORECAST OF FY12 BUDGET RESULTS

Before discussing the new budget which starts on July 1, 2012, I think it is appropriate to review the current budget and the forecast of the state of the County's finance's at the start of the new fiscal year. Enclosure (1) is a chart of projected fund balances for each of our budgetary funds at the end of the current fiscal year. When totaling all the funds together I predict the fund balance will increase by \$917,461 to a total of \$12,294,340 and cash in the amount of \$10,561,019. Of the amount in cash \$328,169 is contained in the School Cafeteria Fund and can only be used for costs associated with the operations of the cafeteria. An additional \$1,101,551 is found in the landfill construction fund which has historically been used to pay cash for the opening and closing of landfill cells. There is no mandatory requirement to pay such costs in cash, thus those funds are available for use at the discretion of the Board of Supervisors.

The General Fund is our primary source of revenue and supports the majority of all County operations. I project the General Fund will end FY12 with a decrease in the fund balance of \$81,664 and end with a cash reserve of \$7,205,548. While a slight decrease, the result is much better than anticipated when the fiscal year began. The initial budget adopted this time last year called for a draw from fund balance of \$637,344. During the course of the fiscal year the Board made appropriations of \$150,000 to the schools for HVAC equipment, the purchase of the Glad Hill property for almost \$390,000, the creation of the revolving capital fund for the Volunteer Fire Departments/Rescue Squad from which \$220,000 will be spent in FY12, and the purchase of two cars for the sheriff for \$50,000. When totaled appropriations exceeded the initial revenue projections by more than \$1.4 million. The ability to absorb almost this entire amount will be the result of revenues exceeding forecasts by almost \$800,000 and expenses being less than the budgeted amounts by almost \$550,000.

Collections of General Property taxes (\$500,000) and local sales tax (\$119,000) were the major drivers of the greater than expected revenues. The savings in expenses can primarily be found in debt service (\$186k), CSA (\$130K), refuse (\$64K) and general property (\$60K) budget being under expended.

Almost every department in the County has under-expended its budget. I want to commend all County employees and Constitutional Officers and their employees for the hard work necessary to achieve such a positive outcome. This fund balance increase of \$917,461 will play an important role in the FY13 budget as explained below.

Another major revenue source is the Landfill Construction Fund. Revenues from customers of the landfill located outside Prince Edward County are placed in this fund and are accumulated and then used to pay for the closure and construction of new landfill cells. It was anticipated we would need to close a cell in the spring of 2012 but that will not happen.

The fund and cash balances in the Water Fund will increase by \$767,085 during FY12. This occurs due to the VRA borrowing completed in November 2011. All expenses associated with the water project were completed earlier and the VRA borrowing replenished the Water Fund which will end the year with a fund balance of almost \$1.4 million and cash of \$933,625. The Sewer Fund's fund and cash balances declined by \$36,547 for the year and have a negative cash balance of almost \$69,000. Cash could be transferred from the Water Fund to balance the Sewer Fund but there is no overriding reason to do that at this time.

FY13 BUDGET

For FY13, the Board of Supervisors made it clear they did not want to see any tax increases, and at the same time the Board wishes to maintain the current level of services to our citizens. This proposed budget meets those goals. I am proposing a budget that is relatively flat with only a few exceptions. After deducting the transfers between funds, the proposed budget for all funds is \$42,062,414. The budget is balanced but requires the use of some of the fund balances. I recommend using \$416,003 from the fund balance of the General Fund and, after deducting the noncash depreciation expense, \$244,039 from the Water Fund and \$93,106 from the Sewer fund for a total of \$753,148. This can be funded from the \$917,461 increase in the Fund Balance for FY12 mentioned above.

Enclosure (2) is a chart that shows the revenues, expenses and projected fund balances of the various funds at the end of FY13. Enclosure (3) provides a comparison of the departmental costs over the last four years.

FACTORS SHAPING THE FY13 PROPOSED BUDGET

The FY13 proposed budget incorporates the Board's direction to present a budget that level funds the schools, holds charitable donations steady, provide the first COLA in five years, no increase in tax rates, and at the same time maintain core service levels.

The FY13 proposed budget process comes amid a slowly improving economy. One statistic which conveys the economic health of a locality is the unemployment rate. Unemployment in Prince Edward County fell to 8.5% in January 2012, compared with 9.4% last January. This compares favorably to the unemployment rate for the nation which is 8.8% for the same period.

This improving economy, even if it is a slow recovery, bodes well for the future. We are seeing an increase in the number of business prospects displaying an interest in Prince Edward County. The future looks more promising now than it has for three years. Luck Stone is still proceeding on the opening of the quarry, we have two local businesses that are set to expand, and new real estate projects are about to begin construction. Finally, I am hopeful the Granite Falls project will develop. While I am bullish on the future prospects of Prince Edward County, I did not factor any revenue growth from any of these projects into my revenue calculations.

Personal Property is always the most challenging revenue to estimate due to the transient nature of the cars and the annual changes in values of vehicles. I project we will collect \$3,081,892 during FY12 from this revenue source. I have projected collections of \$3,050,000 for FY13 but indications are this amount could be greater. NADA values for used cars are holding steady and the Commissioner of Revenue mailed out 722 more tax applications this year than last. This is a strong indication assessments will increase, generating more revenues than contained in the proposed budget. Revenues from General Property taxes are projected to increase \$453,8-6 when compared to the same amount in last year's initial budget. I do not foresee any other revenue source changing to such a degree.

For FY13 health insurance rates increased 5.7%, which will cost the County approximately \$34,000. Additionally, VRS rates are increasing from 15.11% to 17.25% adding an additional \$65,000 to our retirement cost. But I must make one point to our citizens regarding the County's retirement program. The County and in fact all local governments are not underfunding their retirement funds. Each locality's retirement rate is set using actuarial data specific to that locality. Unlike the state, no local government delays funding its obligations. Additionally, the landfill operations contract will expire on June 30, 2012. I anticipate the new contract will increase and I have included that increase in the budget.

There are a number of outside factors that may still impact the FY13 budget. Final decisions and implementing instructions regarding the Commonwealth's budget have not been received. Thus, there is still uncertainty regarding the final disposition of State and Federal funding at the local level, but we must proceed with the information we have at hand.

FY13 BUDGET DEVELOPMENT STRATEGIES

It has been at least four years since any department or outside entity has received any significant funding increases. In fact most have seen funding decreases. There are many demands on the Board to increase funding to various constituencies but to do so would have required a tax increase. While the Board of Supervisors recognizes the economy is improving slowly, they also recognize there are still many citizens who are struggling. The Board instructed me to develop a budget that would hold tax rates steady, provide a 3.6% COLA to County employees which is equal to the COLA provided to social security recipients in January, maintain core service levels and fund the public schools and charitable organizations at the same levels as in FY12. This budget recommendation achieves those instructions.

The 3.6% COLA will cost \$168,178 which does not include the employees of Social Services. This will be the first COLA since July 2008. Once again capital purchases are being kept to a minimum. I recommend \$30,000 be used to replace aging computers and printers, \$60,000 to purchase two vehicles for the Sheriff and \$60,000 to purchase vehicles for county administration.

The proposed budget includes the transfer of \$8,106,652 to the schools. This is the same amount as in the FY12 budget but represents an increase in available funds of \$415,730 for the School Board to use

to replace loss state funding or cover increased costs. The available funds increase due to the reduction in school debt service of \$189,210 and continuing to appropriate the funding of \$226,520 that was provided by the Board of Supervisors for a one-time bonus for school employees.

Due to the growth in responsibility I am recommending the elevation of the Building & Grounds section to a Departmental level – Public Works. Due to the incumbents background he has been able to complete in-house many tasks that were normally contracted out in the past saving the County tens of thousands of dollars. Additionally, I anticipate this department assuming vehicle maintenance responsibility this next fiscal year saving additional taxpayer dollars. In response to this additional responsibility I am recommending the reclassification of the Building & Grounds Supervisor to the Public Works Director increasing this position to a grade 21 and step 5 with a salary of \$56,165. This will bring that position in line with the existing department directors.

While not increasing any costs I recommend the hours at the Cannery be changed slightly to allow some evening and weekend hours. This will allow citizens who work to use the Cannery. The only change the current users will experience is that the Cannery will be closed on Wednesday. The new additional hours will be Monday from 4pm-7pm and the second Saturday of each month from 7am-2pm.

Tax Rates

I recommend all tax rates be maintained at their current rates.

FUTURE REVENUE ENHANCEMENTS

The landfill operations contract will expire on June 30, 2012. As stated above I anticipate the new contract will increase and the proposed budget contains that increase. Once a new contract is awarded I recommend the current landfill tipping fees be increased by the same percentage as the contract increases. This increased revenue has not been budgeted and will help offset the draw on the fund balance.

I recommend the Board of Supervisors authorize the Staff to research the development of a service charge in lieu of real property taxation as allowed in Section 58.1 Chapter 34 of the Code of Virginia. Such a service charge can be placed on all real estate which is exempted from property taxation. Certain criteria must be met to allow the service charge to be placed on property owned by the Commonwealth. Such criteria do not apply to the placement of such a service charge on exempted property not owned by the Commonwealth. Currently nine counties and 11 cities impose this service charge. The County has \$335,322,400 in real estate assessments that are currently tax exempt; this is approximately 22% of all real estate assessments in Prince Edward. This revenue stream has the potential to be a significant source of funding but due to state regulations cannot be imposed prior to next year.

Conclusion

I look forward to our future work sessions and realize the Board may recommend changes to the proposed budget. That is understandable and expected. Thank you for this opportunity to present a balanced budget for the citizens of Prince Edward County.

Mr. Bartlett then reviewed the PowerPoint presentation.

Supervisor Simpson inquired about the sales tax revenue projections. Mr. Bartlett stated they are above what was collected during the same period in the previous year.

Discussion followed regarding the Sheriff's department writing tickets based on state code or county code, and regarding the costs incurred regarding the Piedmont Regional Jail.

On motion of Supervisor Campbell and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the meeting was recessed at 4:15 p.m. until 2:00 p.m. on Tuesday, April 3, 2012.

March 30, 2012

At a called meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Friday, the 30th day of March, 2012; at 1:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator.

Chairman Fore called the Special Meeting to order at 1:00 p.m.

In Re: Closed Session

Supervisor Jones made a motion that the Board convene in Closed Session for the purpose of discussing the salary of the County Administrator, pursuant to the exemption provided for in Section 2.2-3711(A)(1) of the *Code of Virginia*. The motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor Gantt and adopted as follows:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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On motion of Supervisor Simpson and carried by the following roll call vote:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Simpson made a motion to renew the County Administrator's contract for five years, effective March 1, 2012; that Mr. Bartlett's salary be increased to \$120,000 annually beginning on March 1, 2012; that Mr. Bartlett receive \$10,000 in deferred compensation, a part of which will be raises given by the County and the balance of the \$10,000 deferred compensation be placed in a Deferred Compensation Fund and that Mr. Bartlett must stay as an employee of Prince Edward County through the five year extension to receive the deferred income;

that the deferred compensation will not begin until March 1, 2013; and that the Chairman and County Attorney be authorized to execute the contract with Mr. Bartlett. The motion carried:

Aye: William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson

Nay: Howard M. Campbell
Pattie Cooper-Jones
Jim R. Wilck

On motion of Supervisor Campbell and adopted by the following vote:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

the meeting was recessed at 1:10 p.m. until 2:00 p.m. on Tuesday, April 3, 2012.

DRAFT



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 10, 2012
Item No.: 5-c
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Consent Agenda - Review of Accounts & Claims

Summary: The bill list for March 2012 is attached for your review.

Attachments: March 2012 Bill List

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

FROM DATE- 3/14/2012
TO DATE- 3/26/2012

3/26/2012

FUND NO.	DESCRIPTION	\$\$	PAY	\$\$
100	GENERAL FUND		\$477,966.47	
732	RETIREMENT BENEFIT FUND		\$1,060.00	
740	REVENUE SHARING-VDOT FUND		\$515,850.00	
741	PIEDMONT COURT SERVICES FUND		\$1,299.26	
	TOTAL		996,175.73	

MAJOR# ACCT# 011010	VENDOR NUMBER BOARD OF SUPERVISORS	VENDOR NAME Professional Services ECS MID-ATLANTIC LLC	INV# 341905	DESCRIPTION FIELD DELINEATION	ACCOUNT TOTAL MAJOR TOTAL	AMOUNT 2,890.00 2,890.00 * 2,890.00 **
3160	14354	Professional Services ECS MID-ATLANTIC LLC	341905	FIELD DELINEATION		
012110	COUNTY ADMINISTRATOR					
5210	25483	Postal Services PITNEY BOWES FINANCL SERV	6804124 MR12	POSTAGE METER LEASE		29.00 29.00 *
5230	30439	Telecommunications US CELLULAR	816442183 312	PHONE		112.24 112.24 *
5510	11894	Travel-Mileage BUSINESS CARD	0460 PUCKETT312	PARKING		14.00 14.00 *
5540	11894	Travel-Convention & Educa BUSINESS CARD	0460 PUCKETT312	MTG REGISTRATION		325.00 325.00 *
5810	11894	Dues & Association Member BUSINESS CARD	0460 PUCKETT312	VEMA MEMBERSHIP		75.00 75.00 * 555.24 **
012410	TREASURER					
3170	14691	Land Sale Expense ELLIOTT JAMES W ATTY	MARCH 8 2012	BOND FEE		800.00 800.00 *
3600	15240	Advertising FARMVILLE HERALD	TREAS 312	ADVERTISING		1,040.25 1,040.25 *
5410	25483	Lease/Rent Equipment PITNEY BOWES FINANCL SERV	6924195 MR12	EQUIPMENT RENTAL		1,002.00 1,002.00 *
6001	22058	Office Supplies M&W PRINTERS INC	74984	MOBILE HOME STICKERS		276.29 276.29 * 3,118.54 **
021200	GENERAL DISTRICT COURT					
5230	30439	Telecommunications US CELLULAR	816442183 312	PHONE		25.37 25.37 * 25.37 **

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021600	5210	30610	U S POSTAL SERVICE	POSTAGE 312	POSTAGE	442.50
		30610	U S POSTAL SERVICE	POSTAGE 312A	POSTAGE	2,493.50
					ACCOUNT TOTAL	2,936.00 *
5880	6012	18663	Technology Trust Funds MANATRON INC	58247 312	PRINTER	730.46
					ACCOUNT TOTAL	730.46 *
		21735	Books and Subscriptions LEGAL DIRECTRIES PUBLISH	229376	LEGAL DIRECTORY	7.75
					ACCOUNT TOTAL	7.75 *
					MAJOR TOTAL	3,674.21 **
021800	5230		LAW LIBRARY			
		10105	Telecommunications AT&T	315 0208 312	PHONE	37.00
		21319	CENTURYLINK	309478607 312	PHONE	37.35
					ACCOUNT TOTAL	74.35 *
6012	82	21761	Books and Subscriptions LEXISNEXIS	1202062721	ONLINE CHARGES	228.00
					ACCOUNT TOTAL	228.00 *
					MAJOR TOTAL	302.35 **
031200	3310		SHERIFF			
		32736	Repairs/Maintenance WOHLFORD'S RADAR	22904	CALIBRATIONS	204.00
					ACCOUNT TOTAL	204.00 *
3311		14300	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	82882	ABS MODULE	785.65
		14300	EAST END MOTOR CO INC	82967	BRAKE PADS/ROTOR	350.20
		14300	EAST END MOTOR CO INC	83045	SERVICE CALL	39.00
		14300	EAST END MOTOR CO INC	83427	INSPECT/AXLE SEALS	287.07
		14300	EAST END MOTOR CO INC	83511	SENSORS	460.22
		14915	EXPRESS CARE	4808	OIL CHANGE	75.97
		14915	EXPRESS CARE	4866	OIL CHANGE	42.97
		14915	EXPRESS CARE	4889	OIL CHANGE	40.97
		14915	EXPRESS CARE	4897	OIL CHANGE	56.97
		14915	EXPRESS CARE	4899	OIL CHANGE	40.97
		14915	EXPRESS CARE	4997	OIL CHANGE	56.97
		14915	EXPRESS CARE	5046	OIL CHANGE	45.95
		14915	EXPRESS CARE	53667	OIL CHANGE	45.95
					ACCOUNT TOTAL	2,328.86 *
5210		30402	Postal Services UPS	RY9495112	SHIPPING	13.25
					ACCOUNT TOTAL	13.25 *
5230		12188	Telecommunications CARRINGTON'S CELLULAR	262	CELL PHONES	219.93

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5530		16653	Travel-Subsistence & Lodg GOLDMAN ROBERT	309468839 312	PHONE	10.36
				13166	INTERSERVICE FEE	100.00
				918210747 312	PHONE	1,168.75
					ACCOUNT TOTAL	1,499.04 *
5810		18851	Dues & Association Member INTERNATIONAL ASSOCIATION	92474	DUES - SPRAGUE	23.57
		18851	INTERNATIONAL ASSOCIATION	92475	DUES - REED	23.57 *
		18851	INTERNATIONAL ASSOCIATION	92476	DUES - WALKER	50.00
		18851	INTERNATIONAL ASSOCIATION	92999	DUES - ESTES	50.00
					ACCOUNT TOTAL	200.00 *
6009		14300	Vehicle & Powered Equip S EAST END MOTOR CO INC	83750	TIRES	632.12
		16101	GALLS, AN ARAMARK COMPANY	512038591	ARMREST FOR CONSOLE	90.98
		16101	GALLS, AN ARAMARK COMPANY	512038761	CONSOLE	249.99
					ACCOUNT TOTAL	973.09 *
6010		13012	Police Supplies DMV	12060393	SPECIAL ID'S	30.00
					ACCOUNT TOTAL	30.00 *
6020		10001	Surveillance Equip Grant AB NIGHTVISION LLC	31412 1	SURVEILLANCE EQUIP	597.30
					ACCOUNT TOTAL	597.30 *
					MAJOR TOTAL	5,869.11 **
031201			SHERIFF - COURTS			
6011		28592	Uniforms & Wearing Appare SOUTHERN POLICE EQUIP CO	157036	UNIFORMS	76.75
					ACCOUNT TOTAL	76.75 *
					MAJOR TOTAL	76.75 **
032200			VOLUNTEER FIRE DEPARTMENT			
7002		15656	Payment to Rice VFD FIRE & SAFETY EQUIP CO	36668	FIRE EXTINGUISHER	162.00
		16658	GOODMAN TRUCK & TRACTOR	103444	INSPECTION	16.00
					ACCOUNT TOTAL	178.00 *
7003		10851	Payment to Prospect VFD ATLANTIC EMERGENCY	EOS4998P	AIR PACK BRACKETS	500.00
		10851	ATLANTIC EMERGENCY	EOS5043P	MOUNTING PLATE	104.53
		13166	DAVIS GMC TRUCK INC	10134	OIL CHANGE	33.72
		15150	FARMVILLE AUTO PARTS	68967	TIRE REPAIR KIT	11.98
		15560	FARMVILLE WHSALE ELECTRIC	469940	ELECTRICAL CONNECTOR	16.16
		23248	NAPA OF FARMVILLE	86163	MINIATURE BULBS	28.60
		25210	PAMPLIN EXXON	PROSPECT FD 312	OIL CHG/INSPECT/FUEL	106.98
		25247	PARKER OIL COMPANY INC	390807	PROPANE	443.25
		27272	RS/AASHTO	12745	NARROWBANDING FEE	25.00

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
7004	29332	TOWN OF FARMVILLE	805 PROSPECT 312	FUEL	352.51
	29501	TREASURER OF VIRGINIA	SW08198	TABLES	20.00
	31904	VA STATE FIREFIGHTRS ASSOC	PROSPECT VFD312	DUES	122.50
				ACCOUNT TOTAL	1,765.23 *
7004	14700	Payment to Darlington VFD			
	14700	ELLINGTON ENERGY SERVICE	76601	PROPANE	132.47
	15150	FARMVILLE AUTO PARTS	76602	PROPANE	149.81
	15560	FARMVILLE WHSALE ELECTRIC	470754	OIL ADDITIVES	22.97
	15560	FARMVILLE WHSALE ELECTRIC	470953	CONDUIT/PIPE/WIRE	173.10
	31333	VERIZON WIRELESS	6699303374 312	ROD/GROUND CLAMP	32.69
				PHONE	60.07
				ACCOUNT TOTAL	571.11 *
7006	10105	Payment to Pamplin VFD			
	10105	AT&T	248 6100 312	PHONE	44.36
	11130	BALDWIN JANA	248 6690 312	PHONE	40.28
	15908	FOSTER FUELS INC	MARCH 2012	JANITORIAL SERVICE	130.00
	15908	FOSTER FUELS INC	220403T	PROPANE	151.16
	23462	NATIONAL AUTO PARTS INC	220404T	PROPANE	535.58
	25210	PAMPLIN EXXON	823232	BATTERY CHARGER	69.99
	29338	TOWN OF PAMPLIN	PAMPLIN VFD 312	FUEL	213.59
	29338	TOWN OF PAMPLIN	PAMPLIN VFD 312	INSPECTIONS	102.00
	29501	TREASURER OF VIRGINIA	8 1 07 5974	WATER & SEWER	69.67
	31335	VERIZON	8 1 07 5975	WATER & SEWER	69.67
	35100	YOUR FIRST DUE INC	W24371	CABINET & TRAILER	55.00
			248 6100 312	PHONE	60.52
			29131	INTERNET	24.95
				ACCOUNT TOTAL	1,566.77 *
8207	31486	VFIR Grant-Va Fire Incide			
		VA DEPT OF FIRE PROGRAMS	GRANT REIMB 312	UNEXPENDED GRANT FND	132.20
				ACCOUNT TOTAL	132.20 *
				MAJOR TOTAL	4,213.31 **
032500		EMERGENCY SERVICES			
3160	29280	Professional Service E-91	143263	ADDRESS ADDITIONS	135.00
		TIMMONS GROUP		ACCOUNT TOTAL	135.00 *
6014	21005	Other Operating Supplies	245335	ROAD SIGNS/HARDWARE	273.98
		KORMAN SIGNS		ACCOUNT TOTAL	273.98 *
				MAJOR TOTAL	408.98 **
033200		REGIONAL JAIL & DETENTION			
3196	18743	Purchase of Services - Ja	FEB 1-15 2012	ELECTRONIC MONITORIN	506.25
	18743	IRONGATE BOUNDARY MNGT	FEB 17-29 2012	ELECTRONIC MONITORIN	438.75
	18743	IRONGATE BOUNDARY MNGT	MARCH 1-7 2012	ELECTRONIC MONITORIN	236.25
				ACCOUNT TOTAL	1,181.25 *

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
7001	25380	PIEDMONT REGIONAL JAIL	1659	INMATE PER DIEM	3,528.80	3,528.80 *
					MAJOR TOTAL	4,710.05 **
034100		BUILDING OFFICIAL				
5230	30439	Telecommunications US CELLULAR	816442183 312	PHONE	25.37	25.37 *
5530	21498	Travel-Subsistence & Lodg LEATHERWOOD COY	EXPENSES 312	MEAL	6.88	6.88 *
5540	21498	Travel-Convention & Educa LEATHERWOOD COY	EXPENSES 312	MTG REGISTRATION	15.00	15.00 *
					ACCOUNT TOTAL	47.25 **
035100		ANIMAL CONTROL				
3311	17004	Repairs & Maint-Auto & Po HALEY OF FARMVILLE INC	66675743 1	CHECKED ENGINE/FUSES	114.83	114.83 *
5110	31844	Electrical Services DOMINION VA POWER	0890745003 312	ELECTRIC SERVICE	235.09	235.09 *
5230	21319	Telecommunications CENTURYLINK	310119726 312	PHONE	138.14	138.14
	27132	RANSON'S INC	10229486	PHONE CHARGER	24.99	24.99
	30439	US CELLULAR	816442183 312	PHONE	50.99	50.99
					ACCOUNT TOTAL	214.12 *
6001	32138	Office Supplies WAL-MART COMMUNITY/GEGRB	2238 CO ADM 312	USB/INK CARTRIDGE	42.98	42.98 *
6002	32138	Supplies for Shelter WAL-MART COMMUNITY/GEGRB	2238 CO ADM 312	DOG FOOD	165.36	165.36 *
6005	32138	Janitorial Supplies WAL-MART COMMUNITY/GEGRB	2238 CO ADM 312	CLEANING SUPPLIES	39.24	39.24 *
6009	32138	Vehicle & Powered Equip S WAL-MART COMMUNITY/GEGRB	2238 CO ADM 312	WIPER BLADES/BATTERY	44.25	44.25 *
					ACCOUNT TOTAL	44.25 *
					MAJOR TOTAL	855.87 **
036100		BIOSOLIDS MONITORING				
3311	29925	Repairs & Maint-Auto & Eq TRI-COUNTY FORD-MERCURY	92175	OIL CHG/AIR FILTER	57.54	57.54 *

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
042300	5230	30439	Telecommunications US CELLULAR	816442183 312	PHONE	25.37	25.37 *
						MAJOR TOTAL	82.91 **
042300	3160	27191	Professional Services RESOURCE INTERNATIONAL	38167	STORM WTR COMPLIANCE	522.90	522.90
		27191	RESOURCE INTERNATIONAL	38175	MISC WORK TASKS	1,073.40	1,073.40
						ACCOUNT TOTAL	1,596.30 *
3840		27191	Contract Landfill - POS RESOURCE INTERNATIONAL	38210	GROUNDWTR MONITORING	12,238.14	12,238.14 *
3841		14723	Purchase of Serv - Recycli EMANUEL TIRE OF VIRGINIA	470008	TIRE RECYCLING	480.00	480.00
		29029	SYNERGY RECYCLING LLC	4155	ELECTRONIC RECYCLING	1,327.62	1,327.62
						ACCOUNT TOTAL	1,807.62 *
5110		28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379001 312	DH SITE	103.48	103.48
		31844	DOMINION VA POWER	5181167213 312	LEACHATE PUMP	6.05	6.05
		31844	DOMINION VA POWER	8970737501 312	SCALEHOUSE	119.13	119.13
		31846	DOMINION VA POWER	0670040567 312	CELL C PUMP STATION	13.86	13.86
		31846	DOMINION VA POWER	1144204110 312	GREEN BAY SITE	102.94	102.94
		31846	DOMINION VA POWER	7471653571 312	WORSHAM SITE	95.96	95.96
		31846	DOMINION VA POWER	8601161519 312	PROSPECT SITE	108.82	108.82
		31846	DOMINION VA POWER	9176847250 312	LANDFILL SITE	82.16	82.16
						ACCOUNT TOTAL	632.40 *
5230		10105	Telecommunications AT&T	223 1595 312	PHONE	106.89	106.89
		10105	AT&T	392 9223 312	PHONE	43.17	43.17
		10105	AT&T	574 4166 312	PHONE	37.00	37.00
		21319	CENTURYLINK	309714661 312	PHONE	46.08	46.08
		21319	CENTURYLINK	310039285 312	PHONE	34.42	34.42
		27132	RANSON'S INC	10228948	TELEPHONE	39.99	39.99
		30439	US CELLULAR	816442183 312	PHONE	25.37	25.37
		31335	VERIZON	248 5696 312	PHONE	47.86	47.86
		31335	VERIZON	736 2828 312	PHONE	68.45	68.45
						ACCOUNT TOTAL	449.23 *
						MAJOR TOTAL	16,723.69 **
043200	5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379002 312	SRR LIGHTS	31.34	31.34
		31844	DOMINION VA POWER	1230385005 312	ROY CLARK MONUMENT	19.54	19.54
		31844	DOMINION VA POWER	9670710004 312	SHOP	41.21	41.21
		31846	DOMINION VA POWER	1545926683 312	SCOPE BLDG	301.47	301.47
		31846	DOMINION VA POWER	4951935099 312	SHERIFF DEPT SHED	5.66	5.66

MAJOR# ACCT#	VENDOR NUMBER NAME	DESCRIPTION	INVT#	AMOUNT
5120	31846 DOMINION VA POWER	WORSHAM CLERK OFFICE	5856894620 312	49.42
				448.64 *
5230	25247 PARKER OIL COMPANY INC	HEATING OIL	404548	346.10
				346.10 *
6005	10105 AT&T	PHONE	223 8665 312	36.99
	21319 CENTURYLINK	PHONE	310262069 312	50.60
	30439 US CELLULAR	PHONE	816442183 312	82.06
				169.65 *
6007	10719 ARAMARK UNIFORM SERVICES	JANITORIAL SUPPLIES	72304002 312	267.02
	13367 DIAMOND PAPER COMPANY	JANITORIAL SUPPLIES	410066057	937.56
	32550 WILCO INC.	JANITORIAL SUPPLIES	1248125 01	439.35
				1,643.93 *
	11492 REPAIRS AND MAINTENANCE S	GLOVES/SAFE GLASSES	1646555	18.25
				18.25 *
				2,626.57 **
5110	28640 ELECTRICAL SERVICES	ELECTRIC SERVICE	44435001 312	183.79
				183.79 *
5120	25247 PARKER OIL COMPANY INC	HEATING OIL	404522	757.11
				757.11 *
5230	21319 TELECOMMUNICATIONS	PHONE	310248529 312	124.23
	30439 CENTURYLINK	PHONE	816442183 312	25.62
				149.85 *
5540	11894 TRAVEL-CONVENTION & EDUCATION	FOOD CONFERENCE	0460 PUCKETT312	25.00
				25.00 *
6014	11894 OTHER OPERATING SUPPLIES	CHLORINE TEST STRIPS	0460 PUCKETT312	25.52
				25.52 *
				1,141.27 **
052500	CHAPTER X BOARD			
5640	12928 PAYMENT TO CROSSROAD SERVICES BOARD	4TH QTR REPORT	4TH QTR 312	15,660.75
				15,660.75 *
				15,660.75 **
053500	COMPREHENSIVE SERVICES ACT			
3160	12929 CSA PROGRAMS	PROFESSIONAL SERVICE	FAPT/CPMT 312	1,180.00

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
		14933	FAMILY PRESERVATION SERV	52947	PROFESSIONAL SERVICE	420.00
		14933	FAMILY PRESERVATION SERV	52949	PROFESSIONAL SERVICE	945.00
		14933	FAMILY PRESERVATION SERV	52950	PROFESSIONAL SERVICE	705.00
		14933	FAMILY PRESERVATION SERV	52951	PROFESSIONAL SERVICE	980.00
		14933	FAMILY PRESERVATION SERV	52961	PROFESSIONAL SERVICE	700.00
		16672	GRAFTON SCHOOL INC	1854 312	PROFESSIONAL SERVICE	5,460.00
		16672	GRAFTON SCHOOL INC	2068 312	PROFESSIONAL SERVICE	5,520.00
		16672	GRAFTON SCHOOL INC	3197 312	PROFESSIONAL SERVICE	4,860.00
		21805	LOGAN LETRICIA R	MARCH 2012	FOSTER CARE	666.00
		28861	STERLING PHILLIP & JESSICA	MARCH 2012	FOSTER CARE	448.00
					ACCOUNT TOTAL	21,884.00 *
					MAJOR TOTAL	21,884.00 **
081100	PLANNING					
3161			Planning Commission			
		16183	GILFILLAN SALLY W	FEB 21 2012	COMMISSION MTG	100.00
		16195	GILLIAM DONALD B	FEB 21 2012	COMMISSION MTG	100.00
		17883	HUNT PRESTON	FEB 21 2012	COMMISSION MTG	100.00
		21525	LEATHERWOOD CLIFFORD JACK	FEB 21 2012	COMMISSION MTG	100.00
		22170	MASON ROBERT CHRISTOPHER	FEB 21 2012	COMMISSION MTG	100.00
		29386	TOWNSEND JOHN F III	FEB 21 2012	COMMISSION MTG	100.00
		32150	WATSON BRETT VON CANNON	FEB 21 2012	COMMISSION MTG	100.00
					ACCOUNT TOTAL	700.00 *
5210			Postal Services			
		11894	BUSINESS CARD	0460 PUCKETT312	POSTAGE	5.30
					ACCOUNT TOTAL	5.30 *
5230			Telecommunications			
		30439	US CELLULAR	816442183 312	PHONE	50.99
					ACCOUNT TOTAL	50.99 *
5510			Travel - Mileage			
		16195	GILLIAM DONALD B	FEB 21 2012	MILEAGE	22.20
		17883	HUNT PRESTON	FEB 21 2012	MILEAGE	22.20
		22170	MASON ROBERT CHRISTOPHER	FEB 21 2012	MILEAGE	9.99
		29386	TOWNSEND JOHN F III	FEB 21 2012	MILEAGE	8.32
					ACCOUNT TOTAL	62.71 *
					MAJOR TOTAL	819.00 **
081500	ECONOMIC DEVELOPMENT					
3160			Professional Services			
		32152	WATSON & DUGGAN PLC	12017	SURVEYOR RPT-13 ACRE	50.00
					ACCOUNT TOTAL	50.00 *
5210			Postal Services			
		11894	BUSINESS CARD	2078 CARNEY 312	POSTAGE	59.72
					ACCOUNT TOTAL	59.72 *
5230			Telecommunications			
		30439	US CELLULAR	816442183 312	PHONE	27.32
					ACCOUNT TOTAL	27.32 *

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	2078 CARNEY 312	MEALS	55.58 *
6001	11894	Office Supplies BUSINESS CARD	2078 CARNEY 312	OFFICE SUPPLIES	1.00 *
				ACCOUNT TOTAL	55.58 *
				ACCOUNT TOTAL	1.00 *
				MAJOR TOTAL	193.62 **
081600		TOURISM			
5110	31846	Electrical Services DOMINION VA POWER	0675198071 312	ELECTRIC SERVICE	212.21
	31846	DOMINION VA POWER	1059387447 312	ELECTRIC SERVICE	73.54
				ACCOUNT TOTAL	285.75 *
5210	11894	Postal Services BUSINESS CARD	0460 PUCKETT312	UPS	33.19 *
				ACCOUNT TOTAL	33.19 *
5898	11894	VTC Best Part Grant BUSINESS CARD	0460 PUCKETT312	MARKETING & RESEARCH	300.00 *
				ACCOUNT TOTAL	300.00 *
				MAJOR TOTAL	618.94 **
89	094000	CAPITAL PROJECTS			
0008	11240	Purchase Property BENCHMARK COMMUNITY BANK	LAND PURCHASE	GLAD HILL PROPERTY	384,150.00
	11240	BENCHMARK COMMUNITY BANK	LAND PURCHASE	GLAD HILL PROPERTY	6,759.00
				ACCOUNT TOTAL	390,909.00 *
0024	11894	Cannery BUSINESS CARD	0460 PUCKETT312	APPLE CORER & BLADES	559.69
				ACCOUNT TOTAL	559.69 *
				MAJOR TOTAL	391,468.69 **
				FUND TOTAL	477,966.47

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
1102	002230	29937	Retirees Insurance ANTHEM BCBS	APRIL 2012	RETIREE INSURANCE	1,060.00
					ACCOUNT TOTAL	1,060.00 *
					MAJOR TOTAL	1,060.00 **
					FUND TOTAL	1,060.00

AP375H
 3/26/2012
 FUND # - 740

REVENUE SHARING-VDOT FUND

PRINCE EDWARD
 LISTING OF INVOICES FOR 3/14/2012 -- 3/26/2012

AFTER CHECKS
 PAGE 11

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
094000			REVENUE SHARING FUND - VDOT			
0008		11240	Purchase Property BENCHMARK COMMUNITY BANK		LAND PURCHASE	515,850.00
					GLAD HILL PROPERTY	515,850.00 *
						515,850.00 **
					ACCOUNT TOTAL	515,850.00
					MAJOR TOTAL	515,850.00
					FUND TOTAL	515,850.00

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021400	PIEDMONT COURT SERVICES				
5210	30583	Postal Services U S POSTAL SERVICE	PCS 312	POSTAGE	1,050.00 *
5306	12182	Surety Bonds CNA SURETY	060169499427 12	SURETY BONDS	212.63 *
5510	16904	Travel - Mileage GUILL EMILY	MILEAGE 312	MILEAGE	36.63 *
ACCOUNT TOTAL					1,299.26 **
ACCOUNT TOTAL					1,050.00
MAJOR TOTAL					212.63
FUND TOTAL					1,299.26
TOTAL DUE					996,175.73

Approved at meeting of _____ on _____.

Signed _____ Title _____ Date _____

_____ Title _____ Date _____

_____ Title _____ Date _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 10, 2012
Item No.: 5-d
Department: County Administration
Staff Contact: Sheila Martin/Barbara Poulston
Issue: Consent Agenda - Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward Board of Supervisors Agenda Summary
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Meeting Date: April 10, 2012
Item No.: 5-e
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Appropriations

Summary:

The Circuit Court Clerk has received \$7,756.00 from the Technology Trust Fund to be used to pay the annual maintenance contract for the ILS contract for indexing. The Clerk is requesting the Board accept these funds and amend her budget to reflect the acceptance.

The Commonwealth's Attorney is requesting the transfer of \$2,500 from his portion of the forfeited asset fund to the Sheriff's department to be used to enhance the Neighborhood Watch Program.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY 2012 Budget Amendment						
3(Rev)	100	23000	0080	Technology Trust Fund		\$7,756
4(Exp)	100	21600	5880	Technology Trust Fund	\$7,756	
3(Rev)	105	41050	0105	From Forfeited Assets Fund Bal		\$2,500
4(Exp)	105	93000	0100	Transfer to General Fund	\$2,500	
3(Rev)	100	41050	0105	Transfer from Forfeited Assets		\$2,500
4(Exp)	100	31200	6003	Sheriff-Public Ed/Crime Prevention	\$2,500	

Recommendation:

Approve the acceptance of the funds from the Technology Trust Fund and the request from the Commonwealth's Attorney and amend the FY12 budget as presented and appropriate the same funds in the accounts listed above.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 10, 2012
Item No.: 6
Department: VDOT
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters

Summary: VDOT will not be present at this meeting, but road issues may be provided to staff who will forward them to VDOT.

Attachments:

Recommendation:

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 10, 2012
Item No.: 7
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: School Board Appointments

Summary: The terms of the following two School Board members expire on June 30, 2012:

Leigh District 301 – Mrs. Harriett Fentress (Supervisor Gantt)
Buffalo District 501 – Mr. Russell Dove (Supervisor Fore)

At the April Board meeting, the Citizen Committees for Districts 301 and 501 will present to the Board the nominee(s) for School Board for each district.

Attachments: School Board Selection Criteria
List of Citizen Committee Members

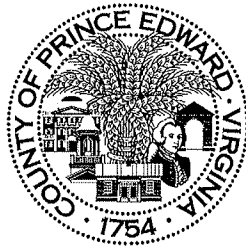
Recommendation: Following the presentation of School Board nominees by each Citizen Committee, authorize a Public Hearing for the May Board meeting on the nominees for Districts 301 and 501.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



Adopted: November 13, 1984
Revised: August 10, 2004
Revised: January 13, 2009

CRITERIA FOR SELECTION OF SCHOOL BOARD MEMBERS

1. Each of the eight School Board members shall be appointed by a majority vote of the full Board of Supervisors when the School Board members' terms expire. This vote of the Board of Supervisors shall be by the show of hands.
2. The School Board members' terms of office shall commence on July 1.
3. The criteria for the appointment of School Board members are as follow:
 - a. Each year, the Supervisor from each election district in which a School Board member's term expires shall appoint a three (3) or five (5) member Citizens Committee to review and select candidate(s) for appointment to the School Board.
 - b. The membership of the Citizens Committee shall be announced at the Board of Supervisors meeting in February and published in a newspaper of general circulation, and the voters of the electoral district encouraged to submit nominations to the Chairman of the Committee.
 - c. For the March Board meeting, the County Administrator shall schedule and publish notice of a public hearing at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board. The members of the appointed Citizens Committee shall attend.
 - d. After the public hearing, the Citizens Committee shall interview and seriously consider all persons who are nominated and express willingness to serve, if appointed.
 - e. At the April Board meeting, the Citizens Committee shall report to the full Board of Supervisors a list of candidates for consideration. If the incumbent is requesting reappointment and is the only citizen expressing an interest, the Citizens Committee shall only be required to submit one name, the incumbent's, for consideration. If the incumbent is not requesting reappointment or is ineligible for reappointment, the Citizens Committee shall submit one or more names for consideration. The Citizens Committee shall also provide the Board biographical information on each candidate.
 - f. At the May Board meeting, a public hearing shall be held on the candidate(s) submitted at the April meeting.
 - g. At the June meeting, the Board, by a majority vote, shall appoint one candidate to the School Board.
 - h. The Citizens Committee, in selecting the candidates, shall consider the following:
 1. Person must be an eligible voter and resident of the election district;
 2. Person should be a freeholder;
 3. Person must be willing to serve on the School Board;
 4. Person should have at least a high school education;
 5. Person should be oriented to public service;
 6. Person should be involved, concerned, and dedicated to public education;
 7. Person should be independent (base decisions on factual matters rather than as a representative of a group or faction);
 8. Person should be able to perform the duties and obligations of School Board members;
 9. Person should be of integrity in all matters;
 10. Person should be above prejudice with regard to race, creed, sex, religion, age, and national origin.

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2012 Citizen Committees

District 301 – Leigh

Gary Cooper, Committee Chair
101 Lisa Lane
Farmville, Virginia 23901
Phone: 434-223-7977

Lynnette Coe
6407 Green Bay Road
Green Bay Virginia 23942
Phone: 434-392-7478

Eddy Collette
210 Virso Road
Meherrin, Virginia 23954
Phone: 434-736-9254

Ralph Eanes
158 Eanes Martin Road
Farmville, Virginia 23901
Phone: 434-223-8260

Laura Watson
971 Virso Road
Meherrin, Virginia 23954
Phone: 434-736-9385

District 501 - Buffalo

Carl Blessing, Jr., Committee Chair
3185 Back Hampden-Sydney Road
Farmville, Virginia 23901
Phone: 434-392-6219

Lynn East
403 Hardtimes Road
Farmville, Virginia 23901
Phone: 434-223-8928

Marshall A. Thackston
311 East Third Street
Farmville, Virginia 23901
Phone: 434-392-6163 (office)



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 10, 2012
Item No.: 8
Department: Planning & Community Development
Staff Contact: Alecia Daves-Johnson
Issue: Public Hearing – Sandy River Outdoor Adventures

Summary:

The Planning Commission conducted a Public Hearing on January 17, 2012 to receive citizen input prior to considering a Special Use Permit (SUP) Application submitted by Sandy River Outdoor Adventure, LLC to operate a Commercial Outdoor Sports and Recreation facility use in the A-1 Zoning District. This proposed facility would be accessed from 151 Monroe Church Road in Rice, near the public boat ramp access of Sandy River Reservoir. The outdoor recreation facility would also be bounded by Green Bay Road, and is further identified as Tax Map Parcel (TMP) #53-A-27C. The lots which comprise this TMP are 1.73 acres and 1.60 acres for a total area of 3.33 acres. The Planning Commission recommended that the Board favorably consider this Special Use Permit with conditions as outlined in the accompanying Staff Report.

Attachments: Public Hearing Notice
Special Use Permit Application
Final Site Plan (Poster size- on exhibit in the Board Room)
Staff Report

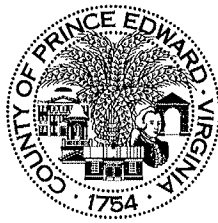
Recommendation: At its January 17, 2012 meeting, the Planning Commission made a unanimous recommendation that the Board favorably consider this Special Use Permit application with conditions. The Board will wish to conduct a public hearing to gather citizen input prior to considering the Special Use Permit Application. Following the Public Hearing, the Board will wish to take action on the request for a Special Use Permit to operate the Commercial Outdoor Sports and Recreation facility.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



Please publish the following Public Hearing Notice in **THE FARMVILLE HERALD** on Friday, March 23, 2012 and Friday, March 30, 2012.



NOTICE OF PUBLIC HEARING

The Prince Edward County Board of Supervisors will hold three public hearings as described below on Tuesday, April 10, 2012 at 7:30 p.m. in the Board of Supervisors Room, 3rd Floor, Prince Edward County Courthouse, 111 South Street, Farmville, Virginia.

- 1. The purpose of this hearing is to receive citizen input prior to the Board of Supervisors considering a request by Mark S. Smith, dba Sandy River Outdoor Adventure, LLC, for a Special Use Permit in accordance with the Agricultural Conservation (A-1) Zoning requirements to operate a Commercial Outdoor Sports and Recreation Use on a parcel identified as Tax Map Parcel 53-A-27C and located at 185 Monroe Church Road in Rice.**
2. The purpose of this hearing is to receive citizen input prior to the Board of Supervisors considering a request of a Special Use Permit Application by Virginia Electric and Power Company to construct a new electricity distribution substation, which is considered a Utility Service, Major use. The location of the substation is along Worsham Road, between the intersections of Leigh Mountain Road and Westover Ridge Drive, in the Leigh District on a portion of a parcel identified as Tax Map Parcel 066-A-9A and located nearest 3098 Worsham Road.
3. The Board of Supervisors will receive citizen input prior to their consideration of an application by Amanda Wells, dba Four Paws Bed & Biscuit, for a Special Use Permit in accordance with the Agricultural Residential (A-2) Zoning requirements to operate a Commercial Kennel Use on a parcel identified as Tax Map Parcel 25-A-22A and located at 2018 Persimmon Tree Fork Road in Farmville.

A complete copy of each Special Use Permit application is available for public review in the office of the Prince Edward County Administrator, 111 South Street, 3rd Floor, Farmville, VA.

It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact the Prince Edward County Administrator's Office at 434-392-8837, prior to April 6, 2012.

By Order of the Board of Supervisors
W.W. Bartlett, County Administrator

COMMENTS: _____

PERMIT/APPLICATION NO. _____
ZONING DISTRICT A4
MAGISTERIAL DISTRICT _____
DATE SUBMITTED 12/15/11

County of Prince Edward

PLEASE PRINT OR TYPE

PRINCE EDWARD COUNTY
APPLICATION FOR SPECIAL USE PERMIT

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION SPECIAL EXCEPTION REQUESTED: _____
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Conditional Use permit as provided in Section 11-1-4 of Article 11 of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: MARK S. SMITH - SANDY RIVER OUTDOOR ADVENTURE LLC
Applicant's Address: 183 MONROE CHURCH RD, RICE, VA 23906
Applicant's Telephone Number: (434) 392-7846

Present Land Use: wooded / Farm-Pasture

Legal Description of Property with Deed Book and Page No. or Instrument No. _____

Tax Map # 53 (A) 27C Acreage: 1.6 + 1.73

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) ECO FRIENDLY BUSINESS, should not effect any land or neighbors. People using course will park on our farm and walk to course, trees will shield from view, Noise - low.

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) area being used w wooded, business will run from 9-5 4 days (weekends), zip lines ropes course hidden by trees.

Height of Principal Building (s): Feet 10-12 Stories 1 - wooden sign in hut/barn.

APPLICANT'S STATEMENT: (if not owner(s) of property):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

[Signature] Date 12/15/2011
Signature of Applicant (if not property owner)

PROPERTY OWNER(S) STATEMENT:

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

[Signature] Date 12/15/11
Signature of Property Owner(s)

Signature of Property Owner(s) Date

Signature of Property Owner(s) Date

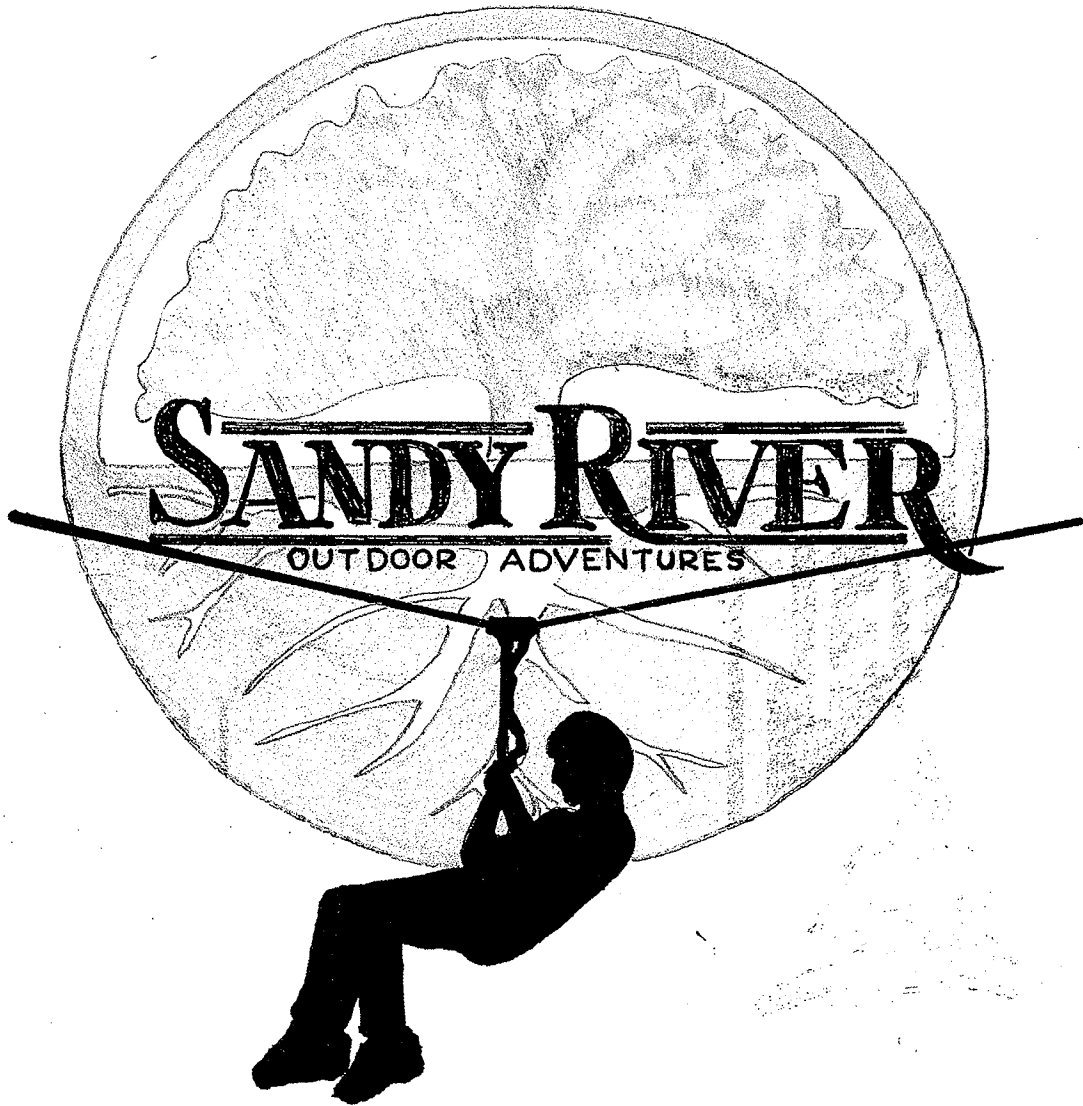
NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00 Fee Received by _____ Date 12/15/11

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Building & Zoning
P. O. Box 382
Farmville, VA 23901
(434) 392-8837



Alecia Daves-Johnson

From: Alecia Daves-Johnson [adaves-johnson@co.prince-edward.va.us]
Sent: Friday, January 06, 2012 4:44 PM
To: 'William Porterfield'; 'rjones@kinex.net'; 'chrisart@moonstar.com'; 'John Townsend'; 'scolem946@yahoo.com'; 'leather@embarqmail.com'; 'cannonw@jetbroadband.com'; 'gilfillansw@gmail.com'; 'Sally Gilfillan'
Cc: 'Angie Mason'
Subject: FW: Sandy River Outdoor Adventure - video

Hello Commissioners:

Ms. Smith asked me to forward this information to you in re: Commercial Outdoor Sports & Recreation Use.
Alecia

From: Candi Smith [mailto:sandyriverretreat@live.com]
Sent: Thursday, January 05, 2012 8:28 AM
To: Alecia Daves-Johnson
Subject: Sandy River Outdoor Adventure - video

To the Planning Commission,

On behalf of Sandy River Outdoor Adventures, Mark and I would like to invite you to visit our proposed Commercial Outdoor Sports & Recreation Facility. We are available anytime to show you around.

There is another aerial adventure park, located in Maryland, that we are modelling our business after, called Sandy Springs Adventure Park. We have copied a short video from their website to show you what is offered at these types of facilities. We are planning to start off with 25-30 obstacles, compared with their 150 obstacles, as to not overcrowd the area that we are using. We look forward to meeting you next week.
Thank you for your time.

Click or copy/paste

Sincerely,

Candice Smith

*185 Monroe Church Road
Rice, Virginia 23966
(434)390-2246*

www.sandyriverretreat.com





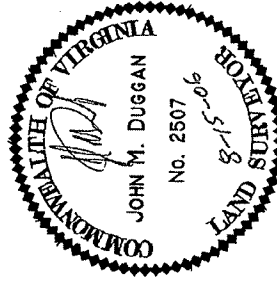
DIVISION PLAT
 BEING A PORTION OF THAT PROPERTY OWNED BY
MARK S. & CANDACE P. SMITH

INSTRUMENT NO. 200601447

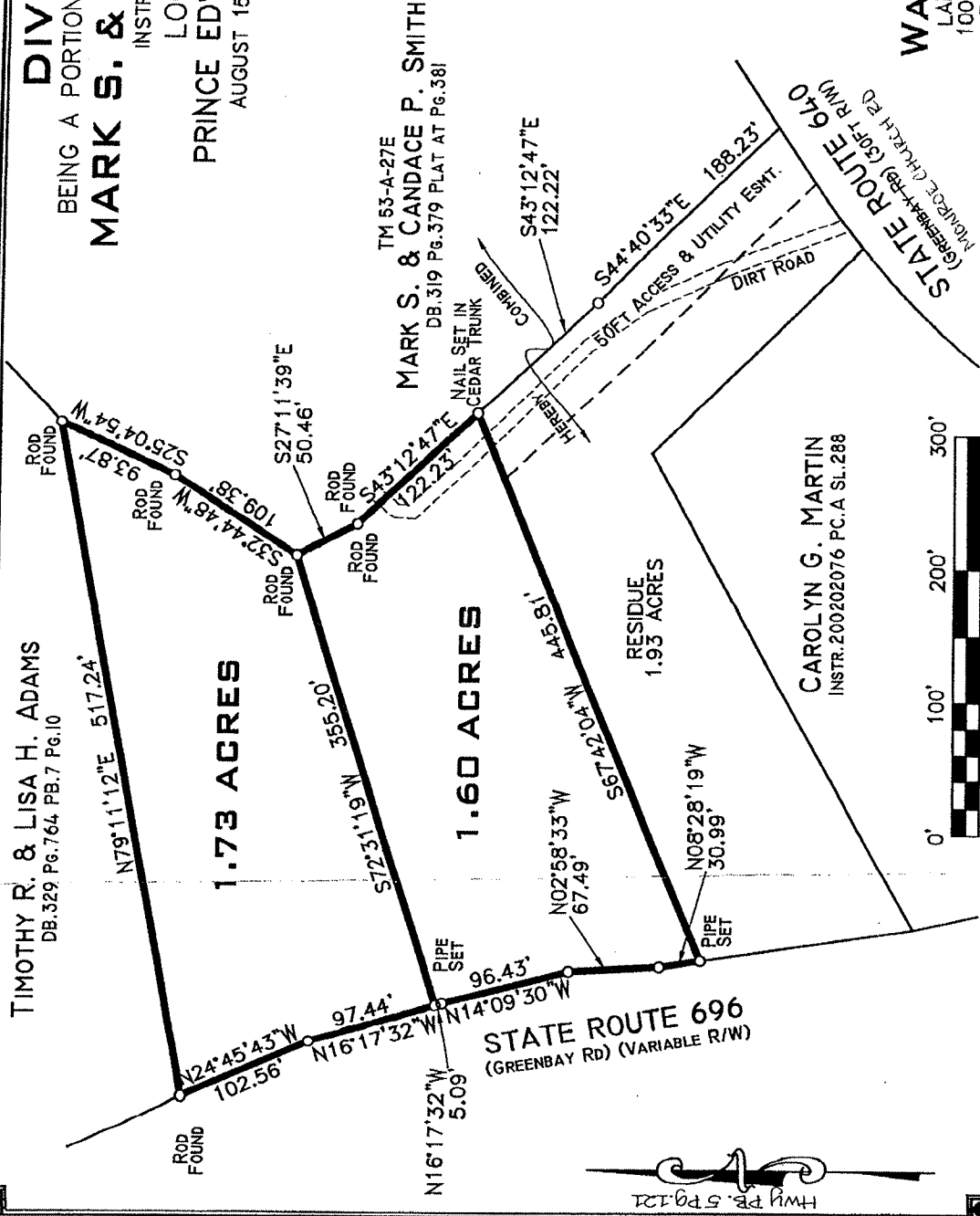
LOCKETT DISTRICT
 PRINCE EDWARD COUNTY, VIRGINIA
 AUGUST 15, 2006 FILE NO. 06128

NOTES:

1. SEE TAX MAP # 53 ((A)) 27C.
2. THIS DIVISION PLAT IS BASED ON A CURRENT FIELD SURVEY.
3. THIS SURVEY IS SUBJECT TO ANY EASEMENT OF RECORD AND OTHER PERTINENT FACTS WHICH A TITLE SEARCH MIGHT DISCLOSE.
4. THE RESIDUE IS TO BE COMBINED WITH TAX MAP 53-A-27E.

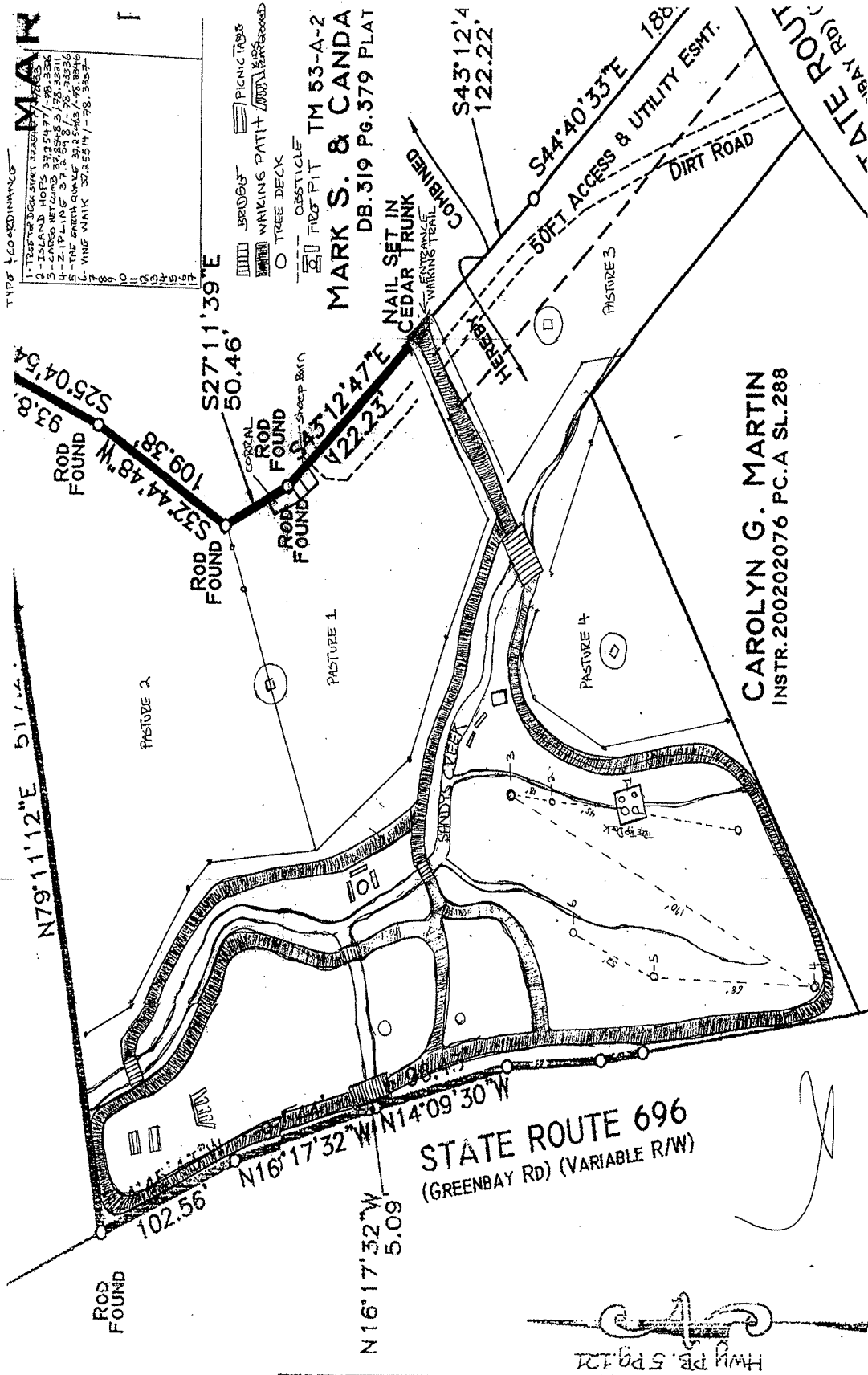


WATSON & DUGGAN PLC
 LAND SURVEYING * G.I.S. * PLANNING
 1001 EAST THIRD ST., FARMVILLE VA. 23901
 Ph 434-391-3500 Fax 434-391-3501



HWY PB. 5 PG.121

SANDY RIVER OUTDOOR ADVENTURE



TYPICAL COORDINATES

1	TRAIL DECK STREET STAGE	77.4233
2	ISLAND HOPS	37.5471 / -78.3336
3	TRAIL DECK	37.5471 / -78.3336
4	TRAIL DECK	37.5471 / -78.3336
5	TRAIL DECK	37.5471 / -78.3336
6	TRAIL DECK	37.5471 / -78.3336
7	TRAIL DECK	37.5471 / -78.3336
8	TRAIL DECK	37.5471 / -78.3336
9	TRAIL DECK	37.5471 / -78.3336
10	TRAIL DECK	37.5471 / -78.3336
11	TRAIL DECK	37.5471 / -78.3336
12	TRAIL DECK	37.5471 / -78.3336
13	TRAIL DECK	37.5471 / -78.3336
14	TRAIL DECK	37.5471 / -78.3336
15	TRAIL DECK	37.5471 / -78.3336
16	TRAIL DECK	37.5471 / -78.3336
17	TRAIL DECK	37.5471 / -78.3336
18	TRAIL DECK	37.5471 / -78.3336
19	TRAIL DECK	37.5471 / -78.3336
20	TRAIL DECK	37.5471 / -78.3336

- BRIDGE
- WIKING PATH
- PICNIC TABLES
- TREE DECK
- OBSTACLE
- TRIP PIT
- TM 53-A-2
- DB.319 Pg.379 PLAT

MARK S. & CANDA
 DB.319 Pg.379 PLAT

NAIL SET IN CEDAR TRUNK

S43°12'4
 122.22'

S44°40'33"E 188'

50FT ACCESS & UTILITY ESMT.

DIRT ROAD

PASTURE 3

PASTURE 4

PASTURE 1

PASTURE 2

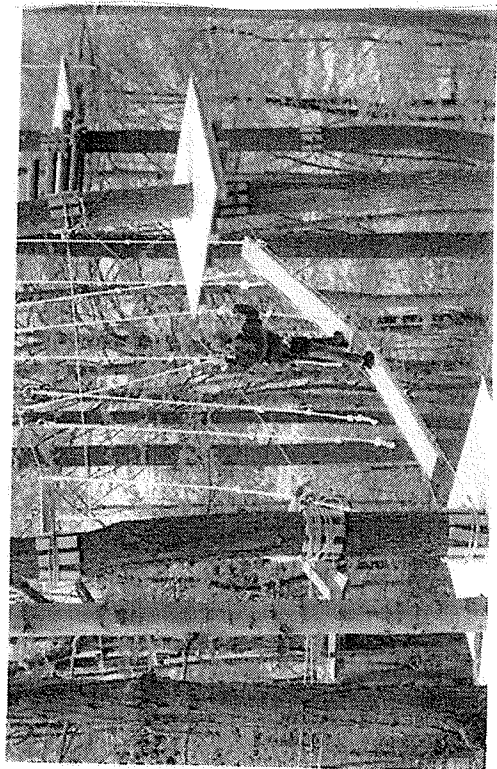
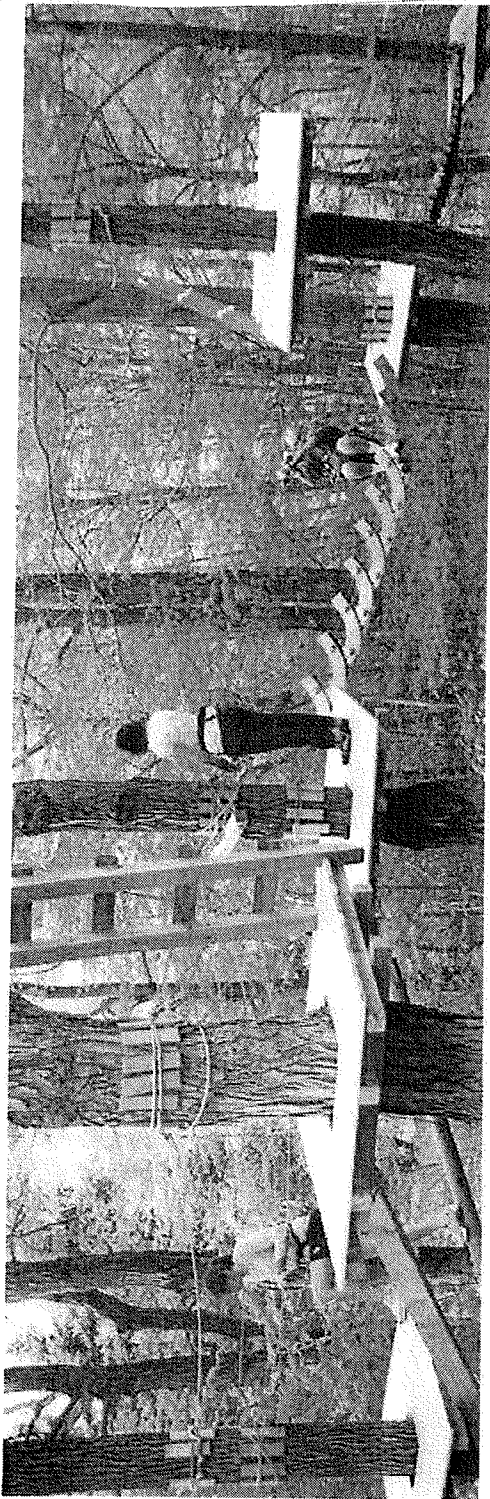
PASTURE 3

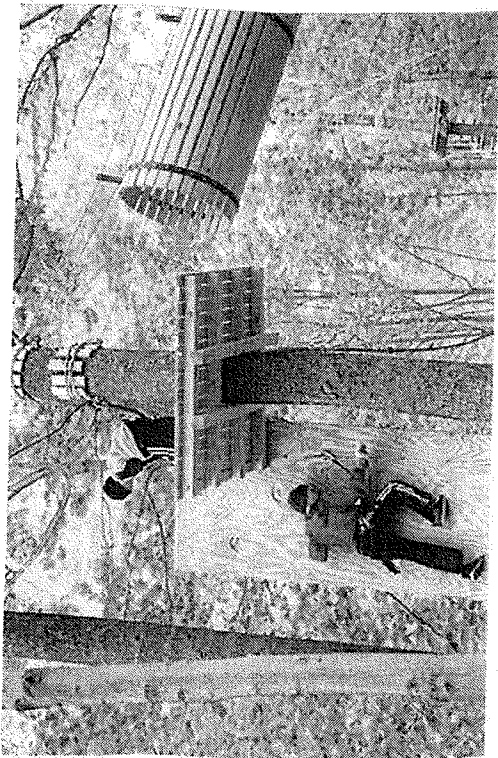
PASTURE 4

CAROLYN G. MARTIN
 INSTR. 200202076 P.C.A SL.288

STATE ROUTE 696
 (GREENBAY RD) (VARIABLE R/W)

HWY PB. 5 PG. 121





Sandy River Outdoor Adventure, LLC

- Offers outdoor family fun for ages 8 and up.
- Eco-friendly tourism, bringing visitors and revenue for the county.
- Promotes healthy lifestyle, by providing exercise in a natural environment.
- Low impact on surrounding land, and neighbors, as is the present use.
- No large building structures, lighting or new driveways.
- Seasonal operating hours, with day time hours, weekends only during spring and fall, and full time during summer.
- Benefit the health of trees by clearing un-healthy over grown woods, and mulching paths around healthy trees.
- A ropes course is an experiential(learned from experience) adventure program which offers groups and individuals the opportunity to participate in a series of activities involving mental, physical and emotional risk taking.
- The course consists of an aesthetically designed series of ropes, cables and logs combined in such a way as to simulate challenges that might be found in a natural setting.
- Every participant is fitted with a harness, helmet and gloves and led through a park usage and safety demonstration
- All equipment is provided and training on how to climb and zip in the park.
- The course has zip lines but primarily consists of “bridges” between tree platforms made of rope, cable and wood configurations creating unique challenges.
- Can be used for corporate team building retreats, schools, churches and even for people with disabilities.
- Provide job opportunities for people interested in getting certification and training in this field.
- We intend to continue to improve our farm and facility, to be able to provide family fun for residents and visitors.

See you in the trees!
Thank You

Board of Supervisors Meeting April 10, 2012

Prince Edward County Department of Planning & Community Development Staff Report

PROJECT: Special Use Permit - Mark S. Smith dba Sandy River Outdoor Adventure, LLC
Commercial Outdoor Sports & Recreation

Summary of Request:

Sandy River Outdoor Adventure, LLC has submitted a Special Use Permit Application to operate a Commercial Outdoor Sports and Recreation facility use in the A-1 Zoning District. This proposed facility would be accessed from 151 Monroe Church Road in Rice, near the public boat ramp access of Sandy River Reservoir. The outdoor recreation facility would also be bounded by Green Bay Road, and is further identified as Tax Map Parcel (TMP) #53-A-27C. The lots which comprise this TMP are 1.73 acres and 1.60 acres for a total area of 3.33 acres.

The facility proposed is described as “eco-friendly tourism” and is constructed as a series of obstacle course challenges - many supported from framework attached to the trees and elevated platforms. Other words commonly used to describe this type of adventure course include: ropes course, zip-line, bridges, and climbing wall. Users of the facility will be outfitted with harness, helmet and gloves apparatus and provided proper safety training concurrent with this type of recreational facility.

Zoning and Existing Land-Use:

The site consists of two contiguous parcels totaling 3.33 acres and is zoned A-1. The existing site is set in a residential area adjacent to “Sandy River Retreat”, a vacation rental business operated by Mark & Candace Smith. Part of the vacation experience includes access to the Smith’s small family farm which includes sheep, donkeys, chickens, and rabbits.

The proposed site plan is situated within a wooded area along a spring-fed water feature below the vacation cabins. The site plan calls for clearing understory cover and developing a circuit of walking trails with mulched surface to provide a perimeter limit to the placement of the challenge course activities.

An entrance to the site will follow an existing entrance from Monroe Church Road which serves the vacation cabins. VDOT has inspected the site and provided specifications for the upgrade suited to a commercial entrance at this location. The Smiths wish to place a sign for the business along Monroe Church Road, but not along Green Bay Road.

Adherence to Comprehensive Plan:

This land use request seeks to preserve Open Space by providing family oriented recreation and entertainment in a low-impact, natural setting.

Chapter VIII: Goal I: Economic Development: Objective #5: Promote tourism through the development of additional recreational opportunities. Increase the number o tourists visiting Pr. Ed. County each year through promotion and marketing of the recreational resources. (p 76)

Chapter VIII: Goal II: Land Use: Objective #4: Promote a diversified commercial base which I does not create significant impacts on residential area, prime agricultural lands, or public facilities. (p.79)

Chapter VIII: Goal VII: Agriculture, Forestry, and Open Space: Conserve and protect the County's Open Spaces.

Adjoining Properties and Land-Uses:

The properties surrounding the parcel are also zoned A-1. The proposed site development is separated from the nearest residences by Green Bay Road on the west, an adjoining wooded parcel with no improvements on the south, and an adjoining parcel which has several pastures for horses between this site and the occupied dwelling to the north.

The development of this site will be well buffered from adjoining properties by the wooded land cover condition, the super-elevation of Green Bay Road along this property, and by similar land uses which adjoin the site. There are no exterior lights planned for the site and there is no night time operation planned for the facility. The traffic to the site should be consistent with the traffic accessing the public boat launch and recreational area at Sandy River Reservoir, which is also served via Monroe Church Road.

Great care has been provided in the site plan process to determine the health and integrity of the trees used in the course development. Preservation of natural wooded setting is paramount to the success of the this endeavor. This preservation of the natural setting also preserves the same visual screening that the adjoining property owners are accustomed to having between themselves and the proposed site.

The Smiths have visited with the adjoining landowners. Letters of Notification were sent by USPS certified mail to the landowners identified by the Planning Department. They have also taken great care

Trip Generation

The trip generation of this use is expected to be consistent with the trips generated by the public fishing facility and the vacation rental cabins on-site. Based upon the proposed hours of operation provided by the applicant and the capacity for the number of users per session, and the number of sessions per day being limited to three, there is minimal traffic generation expected from full build-out of this facility. The applicant provides a maximum capacity of 72 users per day (24 maximum per shift of 3 hour sessions) and a schedule which primarily opens the course on a Friday - Sunday schedule, which reduces the traffic expectation to a reasonable load for the state secondary roads serving the site. Therefore, the applicants were not required to perform a Transportation Study as part of their application.

Utilities

There is no public water or sewer available at this site. The applicant has contacted the VA Dept of Health and has been given permission to operate this facility using Portable Lavatory and Portable Toilet conveniences. These are shown on the site plan located near the parking area. The operation of the proposed use does not require electricity. The natural utilities of gravity and manpower will be in use at this site.

Emergency Services Zone 813

This site will be served by the Rice Volunteer Fire Department, the Farmville/ Prince Edward Rescue Squad, and the Prince Edward County Sheriff's Department.

Public Comments:

The Smiths have spoken with their neighbors.

Received call and visit from an adjoining landowner (Samuel Martin). While he had many questions concerning the facility, once his concerns were addressed, he expressed no opposition. His concerns included future expansion plans, hours of operation, lighting, septic system installation, the generally wet condition of the site (spring fed stream headwaters), and keeping signs on SR 640 and not on SR 696.

An anonymous caller inquired about whether there would be "trap shooting" at the facility. Once the question was answered (no) and the facility function clarified, the caller expressed no opposition.

A nearby resident called in response to the SUP Sign posted at the site (Saundra Long). She expressed concerns whether alcohol would be served at the facility. Once the question was answered (no) and the facility function clarified, the caller expressed no opposition.

The office has received no complaints or objections to the proposed development.

Conclusion

The applicants have conducted their due diligence in the planning and application for this project. They have contacted VDOT concerning the entrance, VDH concerning the public sanitation facilities, have consulted with a certified professional in the field of adventure course design and safety, have selected professional gear and hardware to provide the safest apparatus, and designed this course so that the challenges will encourage family centered entertainment. The applicants have also invited the neighbors to see the site and discuss their plans, and even invited Planning Commissioners and County Supervisors to visit the site.

The Commercial Outdoor Sports and Recreation Use has specific Use & Design Standards in the A-1 Zone. These design standards address signage at the site and details specific to the site plan. The applicant anticipates a total build-out of forty (40) obstacles at the course. Phase I will only include a maximum of twenty (20) obstacles .

The hours of operation proposed vary based on the season of the year and day of the week, but total 140 days per year. The applicant would also like to offer special hours for groups outside of the general hours. The hours proposed are as follows:

Spring (April 13 - June 15)

Open 8 am - 5 pm Fri, Sat, Sun and Holidays (total 28 days)

Summer (June 16 - Sept 16)

Open 8 am - 5 pm Daily (total 56 days)

Fall (Sept 21 - Nov 11)

Open 8 am - 5 pm Fri, Sat, Sun and Holidays (total 28 days)

Special hours by appointment for groups (e.g. birthday parties, church events, college clubs)

It is the conclusion of the County Planner that this Commercial Outdoor Sports & Recreation Facility would complement the goals of the Comprehensive Plan by attracting eco-tourism, preserving open space, and providing a diversity of commercial businesses. It provides family centered recreation in a low-impact method which will likely build self-confidence and appreciation for natural resources.

The business will be required to be inspected by a certified inspector trained on zip lines and rope courses.

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission conducted a Public Hearing for this SUP on January 17, 2012. Following their consideration of the application and the Public Hearing, the Planning Commission recommended approval of the application including the details provided with the site plan and the following recommended conditions:

- § No Alcohol
- § No Trap Shooting or gun activities
- § Sign per specification in Zoning Use & Design Standards and placement compliant with VDOT regulations.
- § Future Expansion beyond the scope of the proposed site plan would require new review by the Planning Commission (this would include addition of lighting).
- § No noise generating mechanical equipment to be used at the facility (e.g power winches)
- § Hours of Operation will be adhered to per the proposed hours.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 10, 2012
Item No.: 9
Department: Planning & Community Development
Staff Contact: Alecia Daves-Johnson
Issue: Public Hearing-Dominion Virginia Power Substation – Utility Service, Major

Summary: The purpose of this hearing is to receive citizen input prior to the Board of Supervisors considering a Special Use Permit Application submitted by Virginia Electric and Power Company to construct a new electricity distribution substation, which is considered a Utility Service, Major use. The location of the substation is along Worsham Road, between the intersections of Leigh Mountain Road and Westover Ridge Drive, in the Leigh District on a portion of a parcel identified as Tax Map Parcel 066-A-9A and located nearest 3098 Worsham Road.

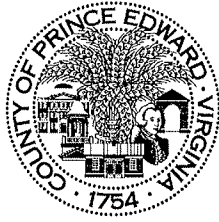
The Planning Commission conducted a Public Hearing on November 15, 2011 to receive citizen input prior to considering a Special Use Permit (SUP) Application submitted by Virginia Electric Power Company to construct and operate an electricity distribution substation. At the initial review of the application, several Commissioners had questions concerning the possibility of other nearby locations for the utility infrastructure and conducted a site visit to the proposed location on December 13, 2011. There was majority agreement that the proposed site was well selected and the application was revisited at the January 17, 2012 Planning Commission Meeting. The Planning Department Report described the application to the Board of Supervisors at the February 14, 2012 Board of Supervisors’ meeting and some members of the Board of Supervisors conducted a site visit on February 3, 2012.

Attachments: Public Hearing Notice
Special Use Permit Application
Staff Report

Recommendation:

The Board will wish to conduct a public hearing to gather citizen input concerning the Special Use Permit Application. Following the Public Hearing, the Board will wish to take action on the request for a Special Use Permit to operate the Utility Service, Major Use; an electricity distribution substation which will be operated by Dominion Virginia Power. After thorough review and discussion of this application, the Planning Commission voted to recommend favorable consideration of this Special Use Permit application by the Board of Supervisors per the site plan and materials presented by VEPCO / DVP at the November 15, 2011 Public Hearing.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
Simpson _____ Wilck _____



Please publish the following Public Hearing Notice in **THE FARMVILLE HERALD** on Friday, March 23, 2012 and Friday, March 30, 2012.



NOTICE OF PUBLIC HEARING

The Prince Edward County Board of Supervisors will hold three public hearings as described below on Tuesday, April 10, 2012 at 7:30 p.m. in the Board of Supervisors Room, 3rd Floor, Prince Edward County Courthouse, 111 South Street, Farmville, Virginia.

1. The purpose of this hearing is to receive citizen input prior to the Board of Supervisors considering a request by Mark S. Smith, dba Sandy River Outdoor Adventure, LLC, for a Special Use Permit in accordance with the Agricultural Conservation (A-1) Zoning requirements to operate a Commercial Outdoor Sports and Recreation Use on a parcel identified as Tax Map Parcel 53-A-27C and located at 185 Monroe Church Road in Rice.
2. **The purpose of this hearing is to receive citizen input prior to the Board of Supervisors considering a request of a Special Use Permit Application by Virginia Electric and Power Company to construct a new electricity distribution substation, which is considered a Utility Service, Major use. The location of the substation is along Worsham Road, between the intersections of Leigh Mountain Road and Westover Ridge Drive, in the Leigh District on a portion of a parcel identified as Tax Map Parcel 066-A-9A and located nearest 3098 Worsham Road.**
3. The Board of Supervisors will receive citizen input prior to their consideration of an application by Amanda Wells, dba Four Paws Bed & Biscuit, for a Special Use Permit in accordance with the Agricultural Residential (A-2) Zoning requirements to operate a Commercial Kennel Use on a parcel identified as Tax Map Parcel 25-A-22A and located at 2018 Persimmon Tree Fork Road in Farmville.

A complete copy of each Special Use Permit application is available for public review in the office of the Prince Edward County Administrator, 111 South Street, 3rd Floor, Farmville, VA.

It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact the Prince Edward County Administrator's Office at 434-392-8837, prior to April 6, 2012.

By Order of the Board of Supervisors
W.W. Bartlett, County Administrator

COMMENTS: _____

PERMIT/APPLICATION NO. _____
ZONING DISTRICT A1
MAGISTERIAL DISTRICT Hampden
DATE SUBMITTED _____

County of Prince Edward

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY
APPLICATION FOR SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION SPECIAL EXCEPTION REQUESTED: yes
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Conditional Use permit as provided in Section 11-1-4 of Article 11 of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: Virginia Electric and Power Company - c/o Diana Faison
Applicant's Address: 701 E Cary Street; Richmond, Va 23219
Applicant's Telephone Number: (804) 771-6082

Present Land Use: Agricultural

Legal Description of Property with Deed Book and Page No. or Instrument No. see attached

Tax Map # 066-A-9A (portion of) Acreage: 2.974 Ac

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) see attached

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) see attached

Height of Principal Building (s): Feet 16' Stories 1

APPLICANT'S STATEMENT: (if not owner(s) of property):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

Diana Faison _____ Date 10/19/11
Signature of Applicant (if not property owner)

PROPERTY OWNER(S) STATEMENT:

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

[Signature] _____ Date 10/17/11
Signature of Property Owner(s)

[Signature] _____ Date 10/17/11
Signature of Property Owner(s)

Signature of Property Owner(s)

Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00 Fee Received by ASJ Date 11-2-11

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Building & Zoning
P. O. Box 382
Farmville, VA 23901
(434) 392-8837

Prince Edward Substation
Application for Special Use Permit

Legal Description:

ALL THAT CERTAIN PROPERTY LYING, SITUATED AND BEING PART OF TAX MAP 66 ((A)) 9A IN HAMPDEN MAGISTERIAL DISTRICT OF PRINCE EDWARD COUNTY, VIRGINIA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Beginning at a point in the centerline of Virginia State Highway 637 "Worsham Road", said point being the northeast corner of the property being described and the northwest corner of Tax Map 66 ((2)) A (P.B. 6 pg 276) standing in the name of James R. Ennis, thence with the line of said Ennis S01°08'36"W for a distance of 24.29 feet to a found rod, thence S01°08'36"W for a distance of 169.11 feet to a set rod, said rod being the southeast corner of the property being described, thence S52°55'16"W for a distance of 294.98 feet to a set rod, said rod being the southwest corner of the property being described, thence N37°04'44"W for a distance of 278.59 feet to a set rod, thence N08°51'32"W for a distance of 174.00 feet to a set rod, thence N08°51'32"W for a distance of 25.00 feet to a point in the centerline of Worsham Road (Virginia State Highway 637), thence along the centerline of said road with a curve to the right which has a radius of 747.44, a chord bearing of S87°36'39"E, a chord distance of 291.70 feet and a length of 293.50 feet to a point in the centerline of said road, thence with the centerline S76°21'47"E for a distance of 150.61 feet to the point of beginning containing 2.974 acres more or less as shown on plat by D & M Surveyors, P.C. dated October 3, 2011 entitled ALTA/ACSM Land Title Survey & Subdivision Plat Showing a portion of land to be conveyed to Virginia Electric & Power Company from Charles M. Fore & Jessica A. Fore being in the Hampden Magisterial District, Prince Edward County, Virginia.

Narrative Statement:

Virginia Electric and Power Company is proposing to construct a new distribution substation on a 2.974 acre parcel, subdivided from a 18.69 acre parcel, owned by Charles M. and Jessica A. Fore, upon successful Special Use permitting through Prince Edward County. The parcels are located in Hampden Magisterial District. The substation site will occupy .91840 acres of the 2.974 acre parcel. The new substation will be called Prince Edward Substation and will be initially constructed with 1 transformer, 2 to 3 circuits and associated electrical equipment. Ultimate buildout of this facility will be 2 transformers and 6 circuits.

Today, Dominion has 1 circuit, # 310 which supplies power to our service territory in Prince Edward County and is served out of our Farmville Substation on transformer #3. This transformer is projected to approach its maximum rating during peak summer load in 2013. Since there are no external tie circuits, a contingency loss of Farmville transformer #3 will result in 100% of the load being out until a mobile transformer can be energized. A new substation source will create a substation contingency; create circuit tie capability to Hampden-Sydney College and to the Farmville substation radial 34.5kV system. Most of the load growth on circuit 310 fed from transformer #3 is near the intersection of US 15 and 460 and near Hampden-Sydney College. Consideration was given to adding capacity at the Farmville sub. However, the college is over 10 line miles away from Farmville sub and has reliability issues as a result. We have been pursuing improvements for the college and determined a new substation source and feed near this location will greatly improve the reliability issues.

Pamplin Sub, another existing substation in Prince Edward County is too far away from the load center to efficiently and reliably serve this load. Dominion has three transmission lines located in the County. Two 115 kV lines; one on the western edge of the County and is the transmission feed to Pamplin Sub and the other 115 kV line on the eastern edge feeding Farmville Sub. Our third line is a 230 kV line which extends from north to south through the middle of the County, which is the transmission line chosen to be the source for the new Prince Edward Substation.

The subject property is located in the A1 agricultural districts between Leigh Mountain Road and Worsham Road. The substation parcel will be situated on the northern end of the property adjacent to Worsham Road. The Fore's +/- 18 ac property is currently occupied with one residence. The Fore's home is approximately +/- 170' south west of the proposed most southern substation fence. A direct line of sight from the home to the substation will be shielded by

approx a 70' width of mature trees. The second closest home is approx +/- 420' south east of the proposed most southern substation fence. The property belongs to Cheryl E. Lard and the line of sight from the home will be obstructed by an extensive amount of mature trees.

An electrical substation on this parcel will have minimal effects to adjoining properties. The substation will be visible from Rt. 637 (Worsham Road) and Rt. 628 (Leigh Mountain Road) by vehicles passing by the location. The tallest structure within the facility will be the backbone. The backbone structure will be approximately 75' in height, connects the wires from the transmission lines overhead and will basically be the same heights as the transmission line structures which cross through this property today. Substation equipment will vary in height but will average around 20' in height. The substation will not create any loud noise, odor, dust, nor will fumes be generated by the operation of this facility. The transformer equipment inside the facility produces a slight humming sound when in operation. There will be no impact to the surrounding area due to increase in traffic or public utilities. This facility will be unmanned, will not require water or sewer connections and should be visited on a monthly basis by Dominion personnel for inspections and maintenance.

Compatibility:

Prince Edward Zoning Ordinance dated October 2007 allows the inclusion of major utility services within this district by special use permits and the proposed project's location, character and extent is in conformance with the county's adopted comprehensive plan policies regarding compatible land uses and the advancement of economic development.

The Prince Edward site was selected due to reliability benefits and proximity to the projected load center. The substation facility minimizes visual impacts to residents by being located in a rural area and within an established electric transmission corridor with transmission facilities in existence since 1973. Forested vegetation is removed within this corridor to adhere to federal safety clearances; however, the substation should be shielded from view from adjacent residences by forested areas on both sides of this corridor. Planting of additional low growing landscaping within the transmission corridor facing both Rt. 637 and Rt. 628 will further allow this use to be in harmony with existing uses and those uses allowed by right in the A1 zoning district.

Access to the substation is planned from Worsham Road. VDOT site distance standards will be adhered to as well as other county zoning conditions. All electrical facilities are regulated by state and federal laws and our facilities meet or exceed the National Electric Safety Codes. The electrical equipment will be surrounded by a 7' fabric fence with 1' of barbed wire around the top. All gates are equipped with locks. For safety of our employees and good safety practices in general, security lights will be constructed with dusk to dawn, fully shielded lighting fixtures directed inward and downward into the interior of the site away from adjacent streets and properties. A photocell light fixture will be placed near the control house door. The substation equipment is electronically monitored by controls located inside the control house building.

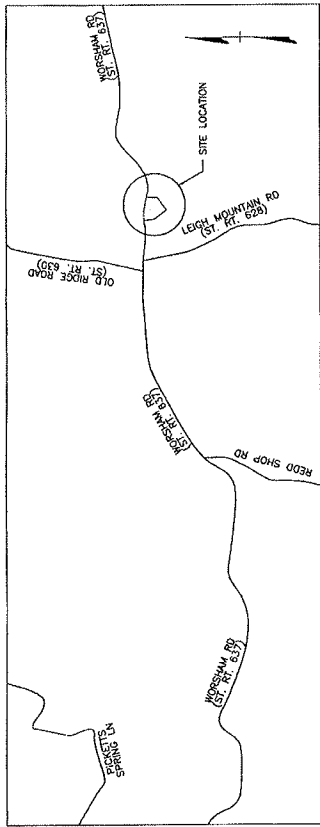
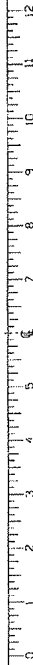
The Prince Edward 2005 Comprehensive Plan estimated a 37.9% increase in population for the County between the years 2000 and 2030 and is planning accordingly to meet these needs with adequate public facilities. Chapter VI – Special Policy Areas, Corridor Development references the areas of Rt. 15, Rt 460 and Rt. 360 as being largely undeveloped and indicated the enhancement of these "gateways to the County" will be critical to the success of the County's economic development and marketing activities. The proposed substation will be sized to handle increased capacity when needed while supporting the colleges, public school system and the technical center located near Rt. 628 and Rt. 460 by-pass. The substation location will be ideally located near smaller unincorporated rural villages of Rice and Worsham and will have the capacity to support future development of commercial and low-density residential land uses envisioned for the villages as mentioned in the land use section of Chapter VII. Overall, the addition of this substation will help support the County's goals and objectives of promoting growth and attracting new industries within the County by ensuring reliable electric utilities are available for new industries considering locating in Prince Edward County.

All existing and future uses located in the area will benefit from increasing capacity and reliability in the area. Hampton-Sydney College and local residents should see a reduction in outages with regard to their electrical service as well as increased capacity available for future load growth.

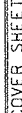
Drawing Index

Special Use Plat

- 1 COVER SHEET
- 2 PROPOSED SITE PLAN



Prince Edward Substation, Virginia SPECIAL USE PLAT



COVER SHEET		PRINCE EDWARD SUBSTATION	
PRINCE EDWARD COUNTY, VIRGINIA		SHEET NO. 1 OF 2	
DATE	PROJECT NO.	SCALE	DATE
PKC	10-00000	AS SHOWN	10-0000
PROJECT	DATE	SCALE	DATE
10-0000	10-0000	AS SHOWN	10-0000
PROJECT	DATE	SCALE	DATE
10-0000	10-0000	AS SHOWN	10-0000

Project Information

1. This Special Use Plat is accompanied by an Application for Special Use.
2. Dominion Virginia Power (Dominion) is seeking to construct an electrical utility substation located at 3098 Leigh Mountain Road. The construction will occur on property owned by the Applicant, which encompasses one (1) parcel comprising of 2,974 acres. The proposed substation will incorporate the installation of (2) transformers, backbone, (6) six circuits and associated electrical equipment.
3. No permanent building/structure will be located within the 100' front yard setback. However, a portion of the substation perimeter fence will be located within the 100' front yard setback.
4. County Code requires a traffic impact study. However, this site is to be un-manned and visited once per month as a traffic impact study may not be required.

Code Information

Ten Map #:	66(A1) 9A	Minimum Lot Size:	1.5 acres
Zoning:	A-1	Minimum Setback Requirements:	
Use:	Single Family Dwelling (Current)	Front Yard:	180 FT
		Side Yard:	35 FT
		Rear Yard:	70 FT
District:	Hampton		
Parcel Area:	2,974 acres		

Contact Information

Engineer:
Dewberry & Davis, Inc.
4100 Littleton Parkway
Littleton, CO 80120
Glen Allen, VA 23060
Phone: 804-225-3333
mchance@dewberry.com

Surveyor:
D & M Surveyors
10000 Littleton Parkway
P.O. Box 1828
Littleton, CO 80120
Tappanhook, VA 23082
Phone: 804-443-6550
monroe_d@surveysors.com

Project Manager:
Dominion Virginia Power
2400 Grayland Avenue
Richmond, VA 23220
Phone: 804-771-6302
Fax: 804-257-4716
Don.Doddy@dom.com

Revisions	By	Date

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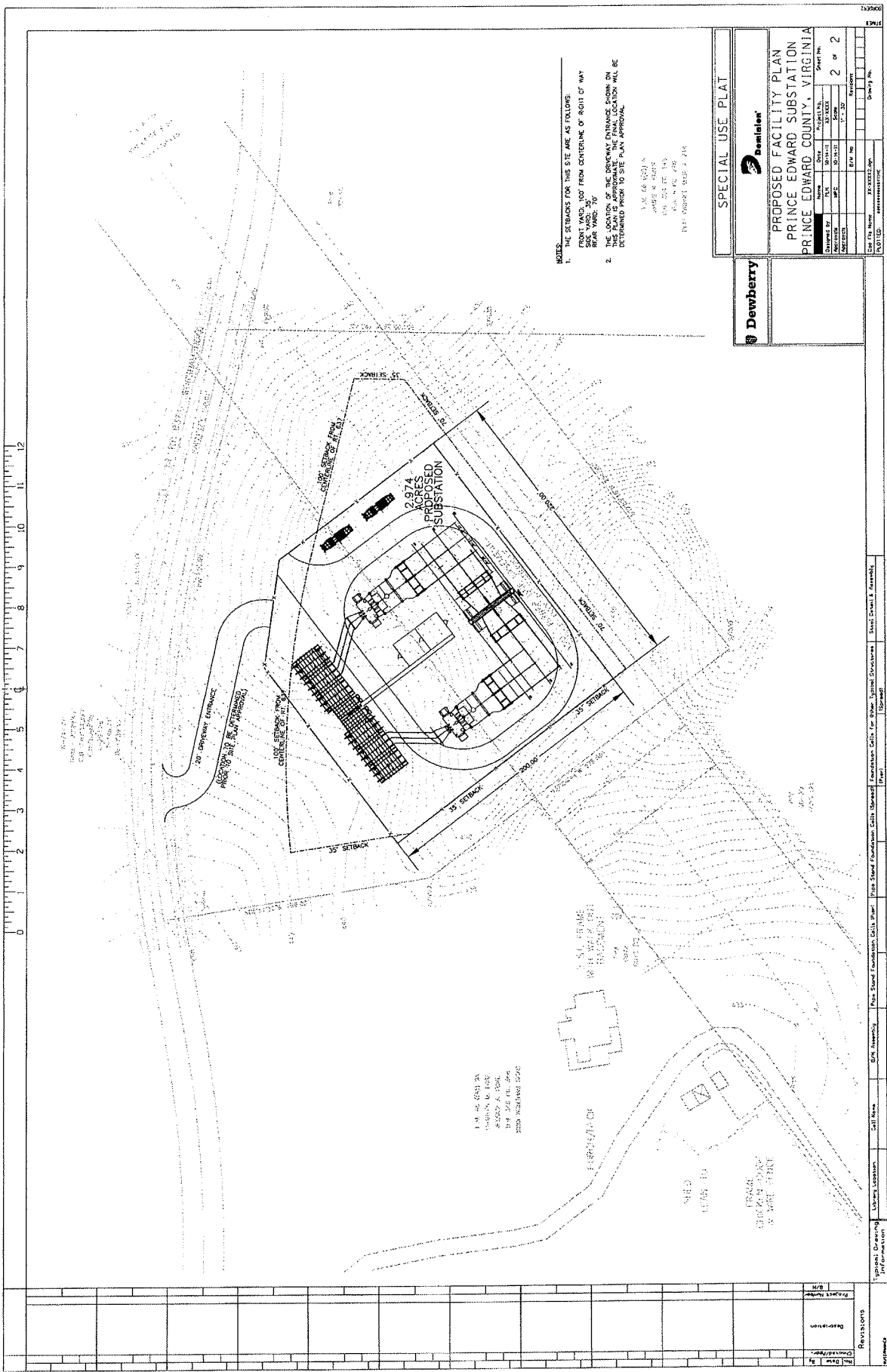
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- NOTES:
1. THE SETBACKS FOR THIS SITE ARE AS FOLLOWS:
FRONT YARD: 100' FROM CENTERLINE OF RIGHT OF WAY
SIDE YARD: 35'
REAR YARD: 10'
 2. THE LOCATION OF THE DRIVEWAY EASEMENTS SHOWN ON THIS PLAN IS APPROXIMATE. THE FINAL LOCATION WILL BE DETERMINED PRIOR TO SITE PLAN APPROVAL.

J. M. G. CO., P.A.
 4850 N. 42ND ST.
 SUITE 200
 FORT WORTH, TEXAS 76149
 TEL: 817.733.4444
 FAX: 817.733.4444

Dewberry

SPECIAL USE PLAN

Bechtel

**PROPOSED FACILITY PLAN
 PRINCE EDWARD SUBSTATION
 PRINCE EDWARD COUNTY, VIRGINIA**

Project No.	2013-001
Sheet No.	2 of 2
Scale	1" = 20'
Date	08/20/13
Drawn By	J.M.G.
Checked By	J.M.G.
Scale	1" = 20'
Sheet No.	2 of 2
Project No.	2013-001

DATE: 08/20/13
 DRAWN BY: J.M.G.
 CHECKED BY: J.M.G.
 SCALE: 1" = 20'

Project Name	Scale	Sheet No.	Total Sheets
PRINCE EDWARD SUBSTATION	1" = 20'	2 of 2	2

Revisions	Date	By	Description

**Prince Edward County Department of Planning & Community Development
Staff Report**

PROJECT: Special Use Permit - Virginia Electric and Power Company - Prince Edward Substation - Utility Service, Major Use

Summary of Request:

Virginia Electric and Power Company (VEPCO) is proposing to construct a new distribution substation along Worsham Road, between the intersections of Leigh Mountain Road and Westover Ridge Drive, in the Leigh District. The electrical load growth is projected to outgrow the one circuit that Dominion Virginia Power (DVP) presently has in Farmville by Summer 2013. Since most of the load growth is near the intersection of US 15 and Hwy 460 and near Hampden-Sydney College, adding capacity at the existing Farmville substation which is ten miles away from the growth area would present a reliability issue. DVP has determined that a new substation source and feed near the proposed location would improve the reliability issues and address the growth needs of Hampden-Sydney and the Rt 15 / Hwy 460 area.

Adherence to Comprehensive Plan

While not mentioned specifically in the Comprehensive Plan, electric service reliability and the ability to meet the future growth demands are very important to county citizens. Hampden-Sydney College, which would be served by this substation, has described the serious mechanical, physical, and student safety impact which a loss of electricity creates for the college.

Presently DVP has one circuit which supplies power to their service territory in Prince Edward County. This circuit is served by one transformer in Farmville Substation. A contingency loss of this transformer would result in 100% of the load being out until a mobile transformer could be energized. A new substation source will create a substation contingency.

Outages are not only an inconvenience, but can be a health and safety issue for residents with medical conditions. In addition, lengthy outages can be a health and safety concern for many citizens, especially in the winter.

Zoning and Existing Land Use

The proposed substation would be located on a 2.974 acre parcel, subdivided from an 18.69 acre parcel owned by Charles M. & Jessica A. Fore, and further identified as Tax Map Parcel 066-A-9A. The substation, occupying 0.9184 acres of the parcel, would be located on the northern end of the property near Worsham Road.

The property is presently zoned A1 and the proposed location of the substation is presently wooded. A "Utility Services, Major" use is permitted in the A1 District with a Special Use Permit. A DVP overhead transmission line crosses Worsham Road and runs through the property here and the substation would be located adjacent to this line.

Adjoining Properties and Uses

All surrounding properties are zoned A1 and are, for the most part, forested or open fields. There are two residences: the Fore's home is located approximately 170' south west of the most southern substation fence location; the second home is Ms. Cheryl E. Lard and is approximately 420'

southeast of the proposed most southern substation fence. Both properties would be shielded from the substation by no less than a 70' width of existing mature forest.

Substation equipment would be visible from travelers on Worsham Road and Leigh Mountain Road as part of the structure would be a "backbone" approximately 75' in height which carries the lines from the existing overhead transmission lines down to the substation equipment. The substation equipment will be approximately 20' in height. There is not anticipated loud noise, odor, dust, or fumes expected from the operation of this facility. The transformer equipment inside the facility is stated to produce a slight humming sound when in operation.

Transportation Access / Traffic Generation

The site will be accessed from Worsham Road. Upon completion of construction, traffic will be insignificant - the facility will be unmanned and should be visited once a month by DVP personnel for inspections and maintenance.

Emergency Services

The proposed substation is 4.7 miles from the Hampden-Sydney Fire Dept. It should have little impact on emergency services.

Public Comment

Prior to the PC Public Hearing of November 10, 2011, there were two inquiries concerning the project. One was a landowner who misunderstood the adjoining landowner letter to mean that DVP wanted to build a substation on her property. The other was a citizen calling to confirm her receipt of the adjoining landowner notice and plans to attend the Public Hearing, although she expressed no opposition to the project.

There were additional concerns raised at the November Public Hearing. Mr. Jim Ennis expressed concern about a loss of property value for a potential building location on his property if the substation was constructed at this site near his home and the viewshed impact of the backbone tower which will support lines from the overhead transmission lines to the substation. Ms. Louise Vanderpool, who resides at 3018 Worsham Road, self-described as a light sleeper opposed the substation because of the noise potential.

At the January 2012 meeting, Mr. Tom Gregory, Director of Facilities at HSC, spoke in favor of the project which would provide more reliable power for the college. He described the extensive impact that any power outage has on the campus, from a mechanical, physical and a student safety standpoint. Mr. Dan Doody, VEPCO Project Manager, explained the results of their further inquiry into adjoining properties. One property owner would not agree to sell a portion of the parcel, another property would require a variance for setbacks and presented steep terrain challenges, another property had swampy area which would prevent the facility placement.

Issues

1. Noise: There is a perception that substations can produce significant noise. This is not reported to be the case. As can be seen in the information provided by VEPCO, the transformer only produces a low hum during operation. Planning Department staff visited four substations in the area during late evening hours and detected low

level continuous noise similar to noise levels generated by residential HVAC systems.

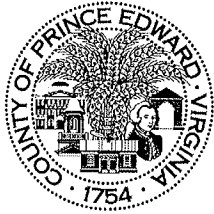
2. Aesthetics: There will be the large “backbone” structure to connect the overhead transmission lines to this substation which will be visible. However, there has been the towers and supporting structure associated with OH Transmission lines visible through the fields in this area for many years, and there have been no complaints. The addition of the substation will improve reliability and service from the existing infrastructure and should blend into the existing utility framework. The substation will meet setback requirements and will be buffered by mature forest.

Staff Recommendations

Staff recommends approval of the request as submitted on the site plan. This location is adjacent to the existing transmission line infrastructure and should have little impact on neighboring properties. The project is very important to DVP’s effort to provide reliable electrical service to the areas of greatest growing demand. Representatives of DVP have been very active in contacting neighbors and offering to explain the site plans to them as a means of ensuring that anyone in the area would clearly understand the level of noise and visual impact the project would have. VEPCO has explored many other locations and has determined this location to be best suited for this infrastructure.

Planning Commission Recommendation:

After thorough review and discussion of this application, the Planning Commission voted to recommend favorable consideration of this SUP application by the Board of Supervisors per the site plan and application materials presented by VEPCO / DVP at the November 15, 2011 Public Hearing.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 10, 2012
Item No.: 10
Department: Planning & Community Development
Staff Contact: Alecia Daves-Johnson
Issue: Public Hearing – Four Paw Bed & Biscuit

Summary:

The Planning Commission conducted a Public Hearing on February 21, 2012 to receive citizen input prior to considering a Special Use Permit (SUP) Application submitted by Amanda Wells, dba Four Paw Bed & Biscuit, to operate a Commercial Kennel facility use in the A-2 (Agricultural Residential) Zoning District. This proposed facility would be accessed from 2018 Persimmon Tree Fork Road, and is further identified as Tax Map Parcel (TMP) #25-A-22A, measuring 2.75 acres.

The Planning Commission conducted a Public Hearing for this SUP on February 21, 2012. Following their consideration of the application and the Public Hearing, the Planning Commission recommended the Board of Supervisors favorably consider the SUP application allowing a Commercial Kennel facility with up to thirty (30) kennels, operating in adherence to the proposed Hours of Operation, and the site constructed per the site plan and to include the equivalent of four parking spaces each 9' x 20' (total 720 SF), per Schedule B of the Zoning Ordinance. Gravel access and parking is permitted.

Attachments: Public Hearing Notice
Special Use Permit Application
Staff Report

Recommendation:

At its February 21, 2012 meeting, the Planning Commission made a unanimous recommendation that the Board favorably consider this Special Use Permit application with conditions as described above and in the Staff Report. The Board will wish to conduct a public hearing to gather citizen input prior to considering the Special Use Permit Application. Following the Public Hearing, the Board will wish to take action on the request for a Special Use Permit to operate the Commercial Kennel Use.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	



Please publish the following Public Hearing Notice in **THE FARMVILLE HERALD** on Friday, March 23, 2012 and Friday, March 30, 2012.



NOTICE OF PUBLIC HEARING

The Prince Edward County Board of Supervisors will hold three public hearings as described below on Tuesday, April 10, 2012 at 7:30 p.m. in the Board of Supervisors Room, 3rd Floor, Prince Edward County Courthouse, 111 South Street, Farmville, Virginia.

1. The purpose of this hearing is to receive citizen input prior to the Board of Supervisors considering a request by Mark S. Smith, dba Sandy River Outdoor Adventure, LLC, for a Special Use Permit in accordance with the Agricultural Conservation (A-1) Zoning requirements to operate a Commercial Outdoor Sports and Recreation Use on a parcel identified as Tax Map Parcel 53-A-27C and located at 185 Monroe Church Road in Rice.
2. The purpose of this hearing is to receive citizen input prior to the Board of Supervisors considering a request of a Special Use Permit Application by Virginia Electric and Power Company to construct a new electricity distribution substation, which is considered a Utility Service, Major use. The location of the substation is along Worsham Road, between the intersections of Leigh Mountain Road and Westover Ridge Drive, in the Leigh District on a portion of a parcel identified as Tax Map Parcel 066-A-9A and located nearest 3098 Worsham Road.
3. **The Board of Supervisors will receive citizen input prior to their consideration of an application by Amanda Wells, dba Four Paws Bed & Biscuit, for a Special Use Permit in accordance with the Agricultural Residential (A-2) Zoning requirements to operate a Commercial Kennel Use on a parcel identified as Tax Map Parcel 25-A-22A and located at 2018 Persimmon Tree Fork Road in Farmville.**

A complete copy of each Special Use Permit application is available for public review in the office of the Prince Edward County Administrator, 111 South Street, 3rd Floor, Farmville, VA.

It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact the Prince Edward County Administrator's Office at 434-392-8837, prior to April 6, 2012.

By Order of the Board of Supervisors
W.W. Bartlett, County Administrator

COMMENTS: _____

PERMIT/APPLICATION NO. _____
 ZONING DISTRICT _____
 MAGISTERIAL DISTRICT _____
 DATE SUBMITTED _____

County of Prince Edward

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY
 APPLICATION FOR SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION SPECIAL EXCEPTION REQUESTED: _____
 VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Conditional Use permit as provided in Section 11-1-4 of Article 11 of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: Amanda Wells
 Applicant's Address: 2013 Persimmon Tree Fork Rd Farmville, Va 23901
 Applicant's Telephone Number: (434) 547-8812

Present Land Use: Agriculture

Legal Description of Property with Deed Book and Page No. or Instrument No. Book 0296 page 24

Tax Map # 025a 22a high bridge Acreage: 2.75

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) See attached sheet

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) See attached sheet

Height of Principal Building (s): Feet 14 feet Stories 1 story

APPLICANT'S STATEMENT: (if not owner(s) of property):
 I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

Amanda Wells 1/17/12
 Signature of Applicant (if not property owner) Date

PROPERTY OWNER(S) STATEMENT:
 I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

[Signature] 1/17/12
 Signature of Property Owner(s) Date

Signature of Property Owner(s) Date

Signature of Property Owner(s) Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00 Fee Received by _____ Date _____

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Building & Zoning
 P. O. Box 382
 Farmville, VA 23901
 (434) 392-8837

Narrative Statement:

The purpose of applying for the special use permit is to operate a Kennel, Commercial on the property located at 2018 Persimmon Tree Fork Road, Farmville, Virginia. The effects of the kennel located here should be minimal. There will be some noise from the dogs barking while outside playing and having yard time but no animals will be outside for a continuous twenty four period, so overall the barking will be at a minimum. There should be no odors from the animal waste because it will be taken care of & picked up on a daily basis at the facility.

Statement of Compatibility:

The compatibility of the commercial kennel with the adjacent properties should be good. There is ample space between the adjoining properties and the kennel should not effect the every day living of the neighbors. All of the neighbors also own dogs.

Site Plan for
Four Paw Bed & Biscuit, LLC.
2018 Persimmon Tree Fork Road
Farmville, Va 23901

Owner: Amanda Wells
434-547-8862

The proposed location for Four Paw Bed & Biscuit is 2018 Persimmon Tree Fork Road, Farmville, Virginia 23901.

The owner of the land at 2018 Persimmon Tree Fork road is Kevin Welsh. The business owner of Four Paw Bed & Biscuit is Amanda Wells who resides at 2063 Persimmon Tree Fork road in Farmville, Virginia.

The location is currently zoned as agriculture land and is being farmed at this time.

The adjoining property owners are: The estate of Carolyn D. Welsh located 2063 Persimmon Tree Fork Road, Glenn & Cindy Allen located at 1910 Persimmon Tree Fork road, Farmville, Virginia 23901 ; Rochie & Billy Allen located at 1894 Persimmon Tree Fork road, Farmville, Virginia 23901 and Gene & Iris Anne Clark located at 2127 Persimmon Tree Fork road, Farmville Virginia 23901.

The current zoning and use for these properties are A2 agriculture / residential.

Vicinity Map

BOOK 0296 PAGE 024

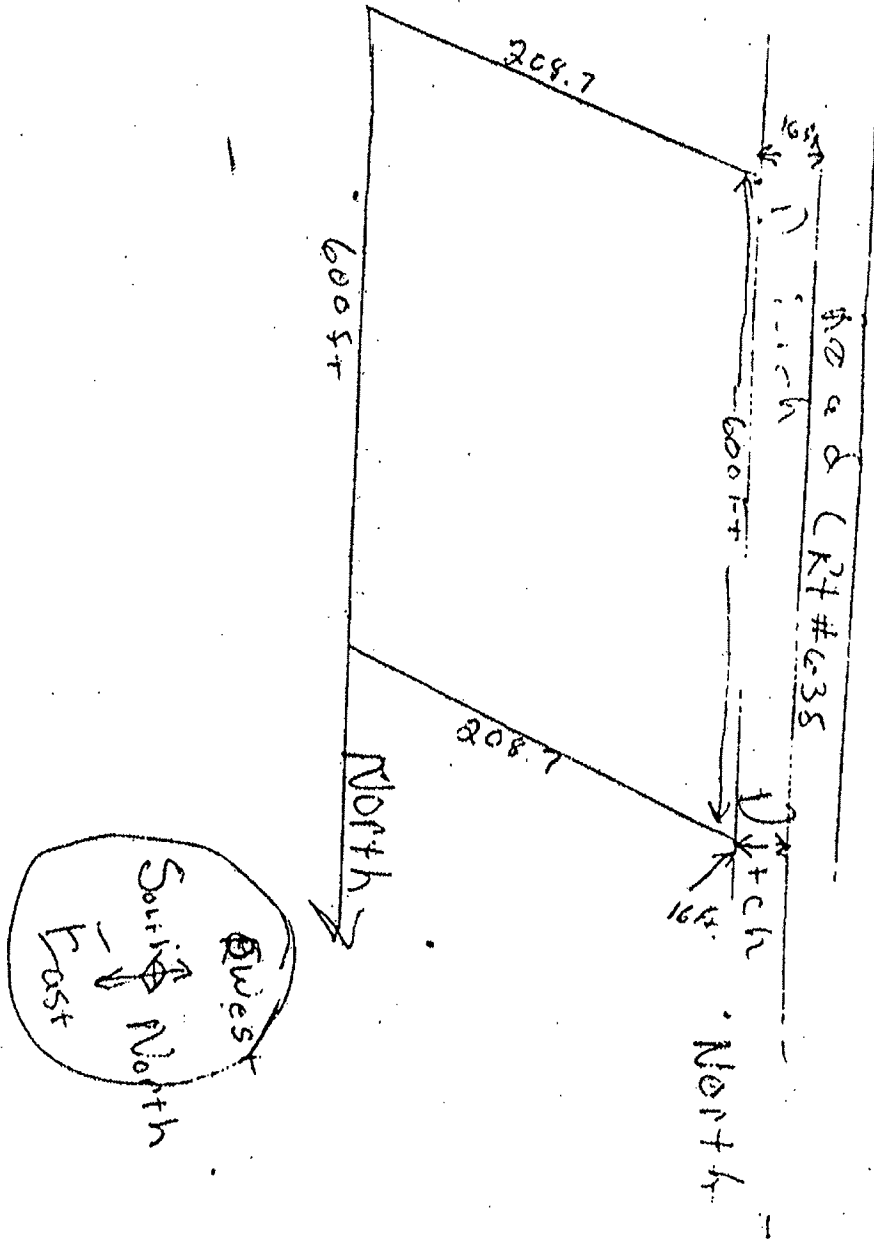
William E. Cox

gift to Carolyn Cox Welch

HAND DRAWN MAP

schedule to gift deed dated

July 7, 1995



* Proposed Finish Contours of the Site *

BOOK 0296 PAGE 024

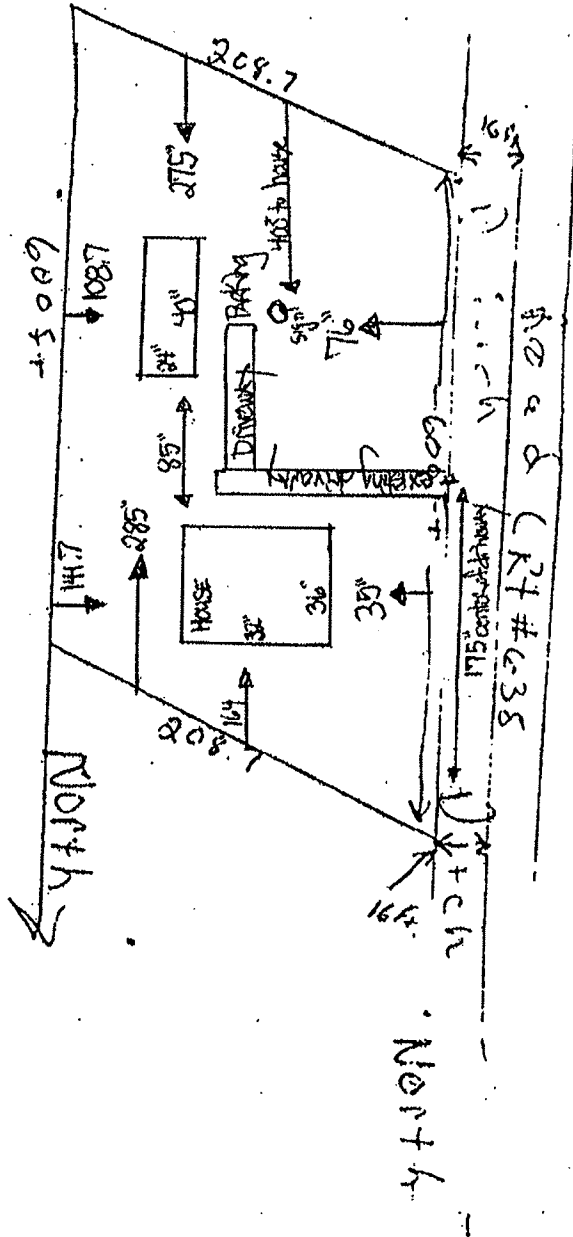
William E Coe
 gift to Carolyn Coe Welch

HAND DRAWN MAP
 schedule to gift deed dated
 July 7, 1995

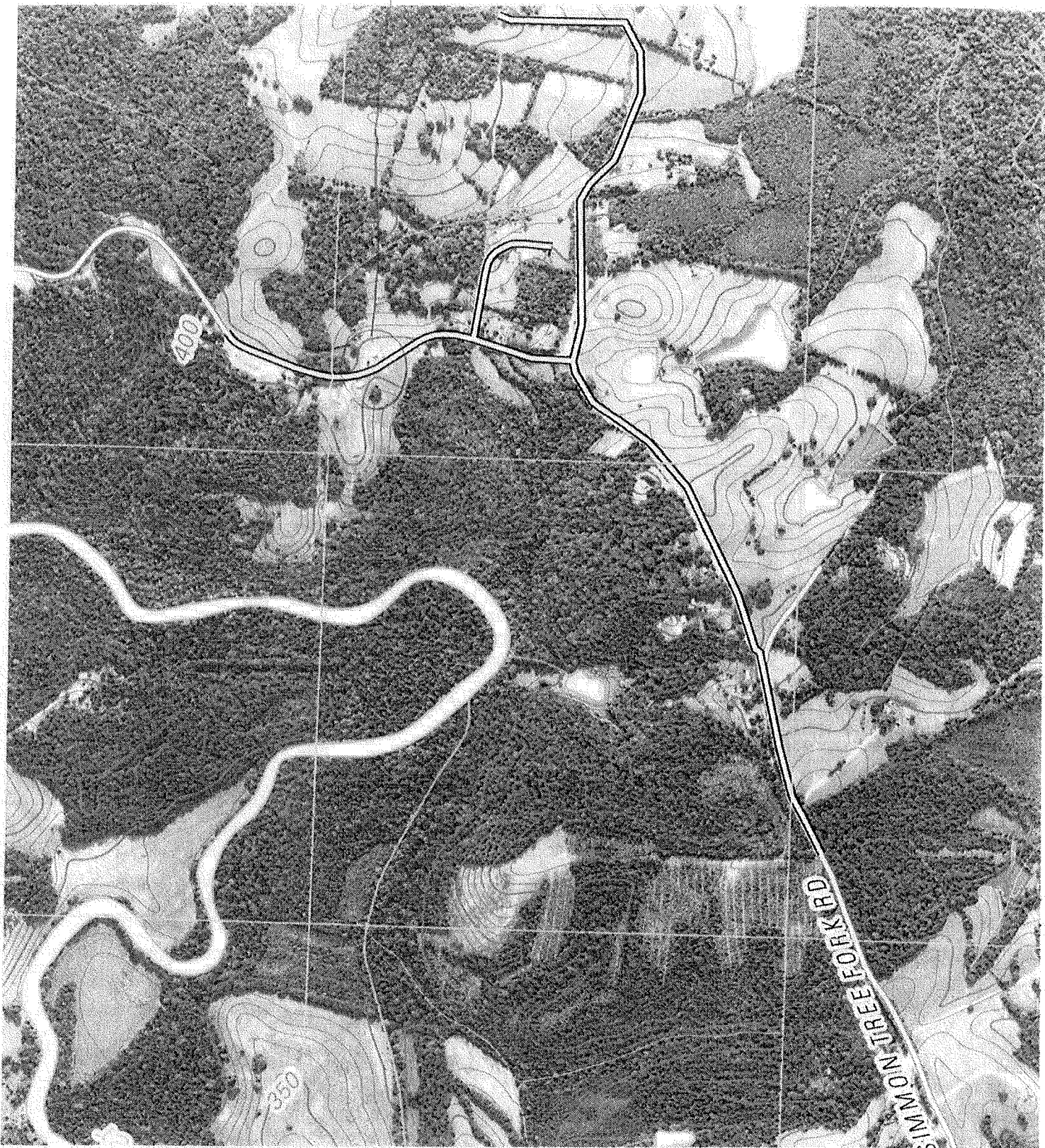
Proposed site distance off
 property lines:

East: 108.7 feet
 West: 76 feet
 North: 285 feet
 South: 275 feet

Sign: 2ft. radius circle sign
 with L shaped post
 35 feet off west property line



Topographic map of the forest:
contour lines, see tree fork rd
→ location on the site





Closer View
of the
→ property:
2016 Persimmon
Tree Fork Rd

**Prince Edward County Department of Planning & Community Development
Staff Report**

PROJECT: Special Use Permit - Amanda Wells, dba Four Paw Bed & Biscuit
Commercial Kennel

Summary of Request:

Amanda Wells has submitted a Special Use Permit (SUP) Application to operate a Commercial Kennel facility use in the A-2 (Agricultural Residential) Zoning District. This proposed facility would be accessed from 2018 Persimmon Tree Fork Road, and is further identified as Tax Map Parcel (TMP) #25-A-22A, measuring 2.75 acres.

The facility would be a newly constructed building approximately 24 feet x 40 feet x 14'h with fenced areas for "running" areas. Ms. Wells has been operating a successful Pet Sitting business previously and this kennel is an expansion of that business. The applicant wishes to be allowed to kennel a maximum of thirty (30) dogs at the site, which allows for future expansion. Phase I is designed for approximately fifteen (15) kennels, and Phase II is proposed for future expansion up to thirty (30). Dogs will be allowed outside in a secure, fenced area during the daytime and will be kept in interior quarters through the night, reducing any noise disturbance to neighbors.

Zoning and Existing Land-Use:

The site consists of one parcel totaling 2.75 acres and is zoned A-2. The existing site is set in a rural residential area near the end of Persimmon Tree Fork Road. It is nestled into larger working agricultural lands owned by the applicant and members of her family.

The proposed site plan is situated alongside an existing residential dwelling surrounded by grazing lands. The entrance to the site will follow an existing entrance from Persimmon Tree Fork Road. The applicant wishes to place a sign for the business along Persimmon Tree Fork Road and shows such sign placement on the proposed site plan.

Adherence to Comprehensive Plan:

The application proposes an economic development opportunity for this business-woman and promotes the placement of a commercial kennel in an agricultural setting. Allowing the commercial kennel use in this location minimizes conflicts between existing and proposed land uses which is a Land Use Goal of the Comprehensive Plan.

Chapter VIII: Goal I: Economic Development: Objective #2: Promote the retention and growth of existing County businesses, and the location of new businesses in the County.. (p 74) *Ms. Wells proposes to grow her existing pet care business.*

Chapter VIII: Goal II: Land Use: Objective #4: Promote a diversified commercial base which I does not create significant impacts on residential area, prime agricultural lands, or public facilities. (p.79) *This location is well suited to this proposed use.*

Adjoining Properties and Land-Uses:

The properties surrounding the parcel are also zoned A-2. The proposed site development is separated from the nearest residence, which is the applicant's, by Persimmon Tree Fork Road. The development of this site would be well buffered from adjoining residences by ample open space pasture and forest lands. Many of the nearby residences have dogs as pets and are accustomed to Ms. Well's existing pet sitting business.

Exterior lights planned for the site are within acceptable lighting expectations, similar to farm and residential lighting fixtures.

The applicant has spoken with her neighbors and has reported their support for the business endeavor. Letters of Notification were sent by USPS certified mail to the adjoining landowners identified by the applicant and the Planning Department. There have been no complaints or calls of concern. All certified mail receipts have been returned.

Trip Generation

The trip generation of this use is expected to be minimal and consistent with the trips generated by the existing Amanda's Pet Sitting business operating from 2063 Persimmon Tree Fork Road. Therefore, the applicants were not required to perform a Transportation Study as part of their application.

The existing driveway will be extended to reach the new kennel building. Only minimal parking needs are expected and the Acting Zoning Administrator suggests the equivalent of four parking spaces each 9' x 20' (total 720 SF) be designed into the site, per Schedule B of the Zoning Ordinance. Gravel access and parking is permitted.

Utilities

There is no public water or sewer available at this site. The applicant has contacted the VA Dept of Health and has been given permission to operate this facility using waste handling techniques consistent with agricultural practices. There is existing well water supply and electrical supply at the site.

Emergency Services Zone 805

This site will be served by the Farmville Volunteer Fire Department, the Farmville/ Prince Edward Rescue Squad, and the Prince Edward County Sheriff's Department. The nearest veterinarian's office is Ridge Animal Hospital approximately 3 miles from the site.

Public Comments:

The office has received no calls concerning the proposed development.

Hours of Operation:

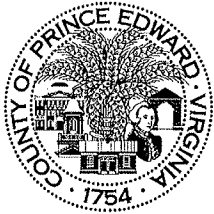
Monday through Saturday 7:30 am - 6:00 pm, and pick-up or drop-off by appointment when necessary.

Conclusion

It is the conclusion of the County Planner that this Commercial Kennel Use would be consistent with the A2 District and is a compliment to the goals of the Comprehensive Plan by providing a diversity of commercial businesses which do not create significant impacts on residential areas.

Recommendation of the Planning Commission:

The Planning Commission conducted a Public Hearing for this SUP on February 21, 2012. Following their consideration of the application and the Public Hearing, the Planning Commission recommended the Board of Supervisors favorably consider the SUP application allowing a Commercial Kennel facility with up to thirty (30) kennels, operating in adherence to the proposed Hours of Operation, and the site constructed per the site plan and to include the equivalent of four parking spaces each 9' x 20' (total 720 SF), per Schedule B of the Zoning Ordinance. Gravel access and parking is permitted.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 10, 2012
Item No.: 11
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: PUBLIC HEARING - County Animal Control Ordinance

Summary: At the March Board meeting, the Board authorized a public hearing on the proposed amendments to the County's Animal Control Ordinance. Deputy County Attorney Morgan Greer has updated our ordinance in response to a re-codification of the *Code of Virginia*.

Additionally, Section 10-53. Kennel License Tax, the County currently sells kennel tags to a citizen who owns 5 – 20 dogs. That will be changed that to 10 – 20 dogs, as allowed in the *Code of Virginia*.

Finally, the County Administrator has recommended deleting Section 10-31. Dog Operating Fund. The County does not use a Dog Operating Fund in its budget process.

Attachments: Public Hearing Notice
Draft Update of County Animal Control Ordinance

Recommendation: Following the Public Hearing, the Board will wish to consider approving the proposed amendments to the County Animal Control Ordinance.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



Please publish the following Public Notice in the Friday, March 30, 2012 and Friday, April 6, 2012 editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.



NOTICE OF PUBLIC HEARING

PUBLIC HEARING – The Prince Edward County Board of Supervisors will hold a public hearing to receive citizen input prior to considering amendments to the County's Animal Control Ordinance. The update is primarily in response to a re-codification of the *Code of Virginia*. Additionally, Section 10-53. Kennel License Tax, the County currently sells kennel tags to a citizen who owns 5 – 20 dogs. This must be changed to 10 – 20 dogs, as provided for in the Code of Virginia. Finally, Section 10-31. Dog Operating Fund is proposed for repeal, as the County does not use a Dog Operating Fund in its budget process. The public hearing is scheduled for Tuesday, April 10, 2012 at 7:30 p.m. in the Board of Supervisors Room, on the Third Floor of the Prince Edward County Courthouse, 111 South Street, Farmville, Virginia. A copy of the text of the proposed amendment is available for review in the Office of the County Administrator or on the County's web site at www.co.prince-edward.va.us. It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact the County Administrator office at 434-392-8837, prior to April 6, 2012.

By Order of the Board of Supervisors
W.W. Bartlett, County Administrator

CHAPTER 10 ANIMALS

ARTICLE I. IN GENERAL

- Sec. 10-1. Adoption of state comprehensive animal laws.
- Sec. 10-2. Definitions

Division 1. Containment of livestock.

- Sec. 10-10. Purposes; legislative authority.
- Sec. 10-11. Lawful fence.

Division 2. Miscellaneous animal regulations.

- Sec. 10-20. Disposal of Companion Animals
- Sec. 10-21. Killing of coyotes permitted; bounty established; procedures for claims.

ARTICLE II. ANIMAL CONTROL OFFICERS

- Sec. 10-30. Position created.
- Sec. 10-31. Dog operating fund.

ARTICLE III. DOGS

Division 1. Generally

- Sec. 10-40. Disposal of dead dogs.
- Sec. 10-41. Unlawful acts.

Division 2. License Tax

- Sec. 10-50. Unlicensed dogs prohibited.
- Sec. 10-51. How to obtain license.
- Sec. 10-52. Amount of license tax.
- Sec. 10-53. Kennel license tax.
- Sec. 10-54. When license tax payable.
- Sec. 10-55. Effect of dog not wearing collar as evidence.
- Sec. 10-56. What dog license shall consist of.
- Sec. 10-57. Duplicate license tags.
- Sec. 10-58. Displaying receipts; dogs to wear tags.
- Sec. 10-59. Payment of license tax subsequent to summons.

Division 3. Rabies Control

- Sec. 10-60. Vaccination required.
- Sec. 10-61. Rabies clinic authorized.
- Sec. 10-62. Dogs or Cats Not Vaccinated.
- Sec. 10-63. Quarantine authorized.

Division 4. Running at Large

- Sec. 10-70. Prohibited.
- Sec. 10-71. Unlicensed dogs prohibited.
- Sec. 10-72. Fowl running at large.

Division 5. Impoundment

- Sec. 10-80. County dog pound.
- Sec. 10-81. Confinement and disposition of dogs.
- Sec. 10-82. Fees for confinement.
- Sec. 10-83. Unlicensed dogs.

Division 6. Damage by Dogs

- Sec. 10-90. Disposition of funds.
- Sec. 10-91. Compensation for livestock and poultry killed or injured by dogs.
- Sec. 10-92. Seizure of dogs suspected of killing or injuring livestock or poultry.

Division 7. Dangerous or Vicious Dogs

- Sec. 10-100. Control of dangerous or vicious dogs; penalties.

**ARTICLE IV. WILD OR EXOTIC ANIMALS.
REPEALED AUGUST 14, 2007**

ARTICLE V. HYBRID CANINE

- Sec. 10-120. Definitions
- Sec. 10-121. Hybrid canine ordinance; penalty.

ARTICLE I. IN GENERAL

Sec.10-1. Adoption of state comprehensive animal laws.

The provisions of Code of Virginia of 1950, § ~~3.1-796.66~~ 3.2-6500 et seq., are adopted and made a part of this chapter as fully as though set forth in this section.

Sec.10-2. Definitions.

For the purpose of this chapter the following words and phrases shall have the following meanings unless otherwise defined within this chapter. Words and phrases not defined herein, which are defined in section ~~3.1-796.66~~ 3.2-6500 of the Code of Virginia shall have the meanings ascribed to them by that section:

ANIMAL CONTROL OFFICER means a person appointed as the animal control officer or a deputy animal control officer pursuant to Virginia law (§ 3.2-6555) to enforce the Virginia Comprehensive Animal Laws, this Chapter, and all laws for the protection of domestic animals.

COMPANION ANIMAL means any domestic dog, domestic cat, non-human primate, guinea pig, hamster, rabbit not raised for human food or fiber, or other animal not prohibited, kept for pleasure rather than utility.

LIVESTOCK includes all domestic or domesticated; bovine animals; equine animals; ovine animals; porcine animals; cervidae animals; capraeae animals; animals of the genus Lama; ratites; fish or shellfish in aquaculture facilities as defined by state law (§ 3.2-2600); enclosed domesticated rabbits or hares raised for human food or fiber; or any other individual animal specifically raised for food or fiber, except companion animals.

WILD OR EXOTIC ANIMAL means any raccoon, skunk, wolf, squirrel, fox, leopard, panther, tiger, lion, lynx or any other warm-blooded animal, poisonous snake or tarantula which can normally be found in the wild state or any other member of crocodilian, including but not limited to alligators, crocodiles, caimans and gavials. Ferrets, nonpoisonous snakes, rabbits and laboratory rats which have been bred in captivity and which never have known the wild shall be excluded from this definition.

DIVISION 1. CONTAINMENT OF LIVESTOCK

Sec. 10-10. Purposes; legislative authority.

(a) The purpose of this division is to provide for the containment of livestock in the county and to prescribe the penalties for its violation.

(b) This division is adopted under the provisions of Code of Virginia, § 55-310, et. seq.

Sec. 10-11. Lawful fence.

(a) The boundary line of each lot or tract of land or any stream in the county shall be a lawful fence as to any livestock domesticated by man.

(b) It shall be unlawful for any person who is the owner or manager of any livestock domesticated by man to permit any such livestock, as to which the boundaries of lots or tracts of land have been constituted a legal fence, to run at large beyond the limits of his own lands within the county; and such animal shall be deemed to be running at large while roaming or running off the property, whether owned or rented, of its owner or manager, and not under their owner's or manager's immediate control.

(c) Any such owner or manager, after having been notified by an officer of the law that such animal is running at large, permits such animal to continue to run at large, shall be deemed to have violated this section and shall be guilty of a Class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ ~~3.1-796.128~~ 3.2-6587, ~~18.2-03.1~~ 18.2-403.1, ~~18.2-03.2~~ 18.403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.

DIVISION 2. MISCELLANEOUS ANIMAL REGULATIONS

Sec. 10-20. Disposal of companion animals.

(a) The owner of any companion animal which has died from disease or other cause shall forthwith cremate or bury or sanitarily dispose of the companion animal.

(b) If after notice any owner fails to comply with this section, the animal control officer or other officer cremate or bury or sanitarily dispose of the companion animal; and may recover on behalf of the county from the owner the cost of this service as provided in § 3.2-6554 of the Code of Virginia.

Sec. 10-21. Killing of coyotes permitted; bounty established; procedures for claims.

(a) The killing coyotes within the boundaries of the county is hereby authorized for bounties upon the following conditions: A bounty of \$50.00 shall be paid by the county, from available funds, for each coyote killed within the boundaries of the county.

(b) All payments shall be contingent upon the furnishing of such identifying information as requested by the county's designated agent (county animal control). The board of supervisors shall be the approving authority for payment of all claims presented.

- (c) Available funds not to exceed \$2,500.00. The total amount of bounties to be paid under this division shall not exceed the sum of \$2,500.00 per fiscal year, except by additional appropriation by the board.
- (d) Unlawful acts; penalties. It shall be unlawful for any person to present a false claim or to receive any money on a false claim under this division, which act shall constitute a Class 1 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ ~~3-1-796.128~~ 3.2-6587, ~~18.2-03.1~~ 18.2-403.1, ~~18.2-03.2~~ 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.

ARTICLE II. ANIMAL CONTROL OFFICERS

Sec. 10-30. Position created.

The animal control officer shall discharge the duties provided for in Code of Virginia § ~~3-1-796.66~~ 3.2-6500, et seq., and such other duties as are provided in this chapter. The animal control officer shall be paid from the dog operating fund such compensation as the board of supervisors by resolution may determine, such compensation to be paid monthly.

Sec. 10-31. Dog operating fund.

~~—————The dog operating fund shall consist of the funds received from dog license taxes and fines imposed for the violation of the provisions of this chapter.~~

~~—————Fees for services provided by the animal control officer or for reclaiming animals, not otherwise specified within this Chapter shall be set by resolution of the Board of Supervisors.~~

ARTICLE III. DOGS

DIVISION 1. GENERALLY

Sec. 10-40. Disposal of dead dogs.

The owner of any dog which has died from disease or other cause shall forthwith cremate or bury and dispose of the dog. If after notice any owner fails to do so, the animal control officer or other officer shall bury or cremate the dog; and he may recover on behalf of the county from the owner the cost of his service as provided in § 3.2-6554 of the Code of Virginia.

Sec. 10-41. Unlawful acts.

The following shall be deemed unlawful acts the violation of which shall be a Class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ ~~3-1-796.128~~ 3.2-6587, ~~18.2-03.1~~ 18.2-403.1, ~~18.2-03.2~~ 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section:

- (1) Diseased dogs. For the owner of any dog with a contagious or infectious disease to permit such dog to stray from his premises if such disease is known to the owner. § 3.2-6587(A)(6)
- (2) Female dog in season. For the owner of any female dog to permit such dog to stray from his premises while such dog is known to such owner to be in season.

- (3) Removing collar and tag. For any person except the owner or custodian to remove a legally acquired license tag from a dog without the permission of the owner or custodian. § 3.2-6587(A)(8)
- (4) Concealing a dog. For any person to conceal or harbor any dog for which the license tax has not been paid or to conceal a any dog which has been found to be vicious or dangerous to prevent the same from being destroyed. § 3.2-6587(A)(7)

DIVISION 2. LICENSE TAX

Sec. 10-50. Unlicensed dogs prohibited.

It shall be unlawful for any person to own a dog four months or older unless such dog is licensed as required by the provisions of the Code of Virginia, § ~~3-1-796-85~~ 3.2-6524, and this division.

Any person violating this section shall be guilty of a class 4 misdemeanor and, upon their first offense of this section and shall be guilty of a Class 3 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ ~~3-1-796-128~~ 3.2-6587, ~~18.2-03-1~~ 18.2-403.1, ~~18.2-03-2~~ 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.

Sec. 10-51. How to obtain license.

Dogs shall be licensed as provided by Code of Virginia, § ~~3-1-796-86~~ 3.2-6527, by reference, which section is adopted and made a part of this chapter by reference as fully as though set forth at length in this section.

Sec. 10-52. Amount of license tax.

- (a) Pursuant to the authority of Code of Virginia, § ~~3-1-796-87~~ 3.2-6528, any person licensing a dog in the county shall pay an annual license tax on the ownership of the dog according to the following schedule:

Male dog . . .	\$10.00	(\$1 to \$10)
Unsexed (castrated) male dog . . .	\$ 5.00	(\$1 to \$10) *can't exceed male
Female dog . . .	\$10.00	(\$1 to \$10)
Unsexed (spayed) female dog . . .	\$ 5.00	(\$1 to \$10) *can't exceed female

- (b) No license tax shall be levied on a guide dog for a blind person, service dog or dogs under four months of age.

Sec. 10-53. Kennel license tax.

The tax for a licensed kennel shall be according to the following schedule:

§ 10--20 dogs . . .	\$35.00
Over--20 dogs . . .	\$50.00

Sec. 10-54. When license tax payable.

The license tax imposed by this division shall be payable to the treasurer of the county, as required by Code of Virginia, § ~~3-1-796-88~~ 3.2-6530, which section is adopted and made a part of this chapter as fully as though set forth at length in this section.

Sec. 10-55. Effect of dog not wearing collar as evidence.

Any dog not wearing a collar bearing a license tag of the proper calendar year shall prima facie be deemed to be unlicensed and a stray; and in any proceedings under this division, the burden of proof of the fact that such dog has been licensed or is otherwise not required to bear a tag at the time shall be on the owner of the dog. § 3.2-6533

Sec. 10-56. What dog license shall consist of.

The county dog license shall consist of a license receipt and a metal tag. The tag shall be stamped or otherwise permanently marked to show the jurisdiction issuing the license, the sex of the dog and the calendar year for which issued, and shall bear a serial number.

Sec. 10-57. Duplicate license tags.

Duplicate license tags shall be obtained by the owner of a dog as provided by Code of Virginia, § ~~3-1-796.91~~ 3.2-6532, which section is adopted by reference and made a part of this chapter as if fully set forth in this section.

Sec. 10-58. Displaying receipts; dogs to wear tags.

Dog license receipts shall be displayed and dog license tags shall be worn as required by Code of Virginia, § ~~3-1-796.92~~ 3.2-6531 .

Sec. 10-59. Payment of license tax subsequent to summons.

Payment of the license tax subsequent to a summons to appear before the general district court or other court for failure to do so within the time required shall not operate to relieve such owner of the penalties provided.

DIVISION 3. RABIES CONTROL

Sec. 10-60. Vaccination required.

It shall be unlawful for any person to own a dog or domesticated cat, age four months or older unless such dog or cat has been inoculated or vaccinated against rabies by a duly licensed veterinarian or licensed veterinary technician who is under the immediate and direct supervision of a licensed veterinarian on the premises. No license tags shall be issued for any dog unless there is presented to the treasurer at the time application for license is made evidence satisfactory to the treasurer, showing that such dog has been inoculated or vaccinated against rabies by a duly licensed veterinarian or licensed veterinary technician who is under the immediate and direct supervision of a licensed veterinarian on the premises, and that such inoculation or vaccination remains valid for the time application for license is made. Any person violating this section shall be guilty of a class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ ~~3-1-796.128~~ 3.2-6587, ~~18-2-03.1~~ 18.2-403.1, ~~18-2-03.2~~ 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.

Sec. 10-61. Rabies clinic authorized.

The board of supervisors finding that the number of resident veterinarians is inadequate to meet the need, the county health department shall provide a rabies clinic at least once per year in accordance with the provisions of the Code of Virginia, § 3.2-6521.

Sec. 10-62. Dogs or cats not vaccinated.

Any dog or cat found in the county not vaccinated and identified as described in this subdivision shall be impounded by the animal control officer, and such dogs shall be held for a period of five days. The dog or cat may be returned to its owner upon proof of ownership, vaccination of the dog or cat, and payment of the cost of impounding the dog or cat at usual rates, and payment of any fines assessed under the provisions of this division. At the expiration of the five-day period, any dog or cat not so claimed by its owner may be disposed of by giving it into the possession of any person willing to pay the cost of impounding, vaccination and license. If not so disposed of, the dog or cat shall be euthanized in a humane manner by the impounding officer or other designated official.

Sec. 10-63. Quarantine authorized.

When the board of supervisors finds that there is sufficient reason to believe that a rabid animal is at large, the board shall have the power to pass an emergency ordinance requiring all owners of all dogs in the county to keep the dogs confined on their premises, and may further adopt such ordinances, regulations or other measures as it may deem reasonably necessary to prevent the spread within the county of the disease of rabies in accordance with the provisions of the Code of Virginia, § 3.2-6522(4).

DIVISION 4. RUNNING AT LARGE

Sec. 10-70. Prohibited.

- (a) It shall be unlawful for any person to permit any dog, belonging to him or under his control, to run at large in the county at any time. For the purpose of this division, a dog shall be deemed to be running at large while roaming or running or self-hunting off the property of its owner or custodian and not under the owner's or custodians' immediate control. Any person who is the owner or custodian of the dog found running at large shall be deemed to have violated the provisions of this section, if said owner or custodian has previously been notified by any animal control officer or other officer of the law that the dog is or has been running at large.
- (b) This section shall not apply to any person or persons while engaging in the following activities:
 - (1) Lawful hunting with a dog or dogs;
 - (2) Law enforcement or search and rescue activity;
 - (3) A supervised formal obedience training class or show;
 - (4) Formally sanctioned field trials; or
 - (5) Bona fide hunting or field trial dog training.
- (c) A violation of this section shall constitute a Class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ ~~3.1-796.128~~ 3.2-6527, ~~18.2-03.1~~ 18.2-403.1, ~~18.2-03.2~~ 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section; however, if the dog is a dangerous or vicious dog, a violation of this section shall constitute a Class 1 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ ~~3.1-796.128~~ 3.2-6527, ~~18.2-03.1~~ 18.2-403.1, ~~18.2-03.2~~ 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.

- (d) Should the animal control officer or any law enforcement officer have reason to believe that any dog found running at large is dangerous to the health, safety or property of any person, such officer may order the confinement of such animal by delivering a confinement order to the owner or custodian of such animal and any person who thereafter permits such animal to run at large or remain unconfined, unrestricted or not penned up shall be deemed to have violated this section. Should the animal not be confined within six hours after the delivery of the confinement order or should the animal control officer or other officer, after due diligence, be unable to deliver the confinement order to the owner or custodian of such animal, the animal control officer or any other law enforcement officer shall impound any such vicious or destructive dog pursuant to the provision of ~~section 6-197~~ Code of Virginia § 3.2-6540. Upon the issuance of the confinement order, or the impoundment of such animal to appear in the general district court of the county where the matter shall be heard on criminal warrants and the animal shall remain confined until the final disposition of the court proceeding; However, for the purposes of this section the owner or custodian of such dog shall be conclusively presumed to have known the dog to be vicious or destructive if at any time prior to the running at large of such animal the owner or custodian has received from any person a complaint that the animal is dangerous to the health, safety or property of any person.

Sec. 10-71. Unlicensed dogs prohibited.

The running at large of dogs not duly licensed and displaying tags pursuant to the provisions of this article is prohibited.

Sec. 10-72. Fowl running at large.

“It shall be unlawful to permit any fowl, including all domestic fowl and any game birds raised in captivity, to run at-large in the county at any time.”

DIVISION 5. IMPOUNDMENT

Sec. 10-80. County dog pound.

The animal control officer shall cause to be maintained a pound or enclosure as required by Code of Virginia, § ~~3-1-796.96~~ 3.2-6546.

Sec. 10-81. Confinement and disposition of dogs.

It shall be the duty of the animal control officer to confine and dispose of dogs pursuant to provisions of Code of Virginia, § ~~3-1-796.66~~ 3.2-6500 et seq.

Sec. 10-82. Fees for confinement.

The legal owner of any dog seized and confined by the animal control officer shall pay to the animal control officer a charge for the confinement of the dog, the amount of such charge to be in accordance with the fees established by the board of supervisors. All fees received by the animal control officer shall be paid over to the county treasurer.

Sec. 10-83. Unlicensed dogs.

- (a) It shall be the duty of the animal control officer, or any other officer, to capture and impound any companion animal found running at large on which the license tax has not been paid. A reasonable

effort will be made to find the owner. After five days, if the owner is not found, the animal shall be declared abandoned. If the owner is known, the animal will be held an additional five days. The provisions of Code of Virginia, § ~~3-1-796.96~~ 3.2-6546 shall apply where applicable to the disposition of the dog. Any person, animal control officer or other officer euthanizing a dog under this chapter shall cremate, bury or sanitarily dispose of the dog. Prior to the disposition by euthanasia or otherwise, all of the provisions of Code of Virginia, § ~~3-1-796.66~~ 3.2-6500 et seq., shall have been complied with.

- (b) If the animal control officer or other officer exercises his option to deliver such dog to any person in his jurisdiction who will pay the required license tax and cost on such dog, the person accepting delivery of such dog shall, within five days after such delivery, furnish to the animal control officer evidence of the inoculation and licensing of such dog as required by this article; and the failure to provide such evidence shall be a violation of this article and shall constitute a separate offense.

DIVISION 6. DAMAGE BY DOGS

Sec. 10-90. Disposition of funds.

The treasurer shall keep all money collected by him for dog licenses in a separate account as part of the general fund; and such funds shall be used for the purposes designated by Code of Virginia, § ~~3-1-796.104~~ 3.2-6534, which section is adopted by reference and made a part of this chapter as if fully set forth in this section.

Sec. 10-91. Compensation for livestock and poultry killed or injured by dogs.

- (a) Pursuant to the Code of Virginia, § 3.2-6553, ~~Any~~ any person who has any livestock or poultry killed or injured by any dog not his own in the county shall be entitled to receive as compensation the fair market value of such livestock or poultry not to exceed \$400.00 per animal or \$10.00 per fowl, provided that:
 - (1) Within 72 hours of discovery of the death or injury, the claimant gives notice of the incident to the animal control officer.
 - (2) Within 60 days of the discovery of the death or injury, the claimant shall furnish such evidence of the quantity and value of the dead or injured livestock or poultry and the reasons the claimant believes that death or injury was caused by a dog to the board of supervisors.
 - (3) The claimant first has exhausted his legal remedies against the owner, if known, of the dog doing the damage for which compensation under this section is sought. Exhaustion shall mean a judgment against the owner of the dog upon which execution has returned unsatisfied.
- (b) Upon a determination by the board that a claim meets the criteria set forth in this section for compensation, the board shall approve the same and forward the approval to the treasurer. Upon payment under this section, the board shall be surrogated to the extent of compensation paid to the right of action to the owner of the livestock or poultry against the owner of the dog and may enforce such compensation in an appropriate action at law.

Sec. 10-92 Seizure of dogs suspected of killing or injuring livestock or poultry.

Pursuant to the Code of Virginia, § 3.2-6552, ~~If~~ if any person, including the animal control officer, has reason to believe that any dog is killing livestock or poultry, he shall apply to a magistrate of the county, who shall

issue a warrant requiring the owner or custodian, if known, to appear before the judge of the general district court at the time and place named therein, at which time evidence shall be heard. If it shall be determined by the court that such dog is a livestock or poultry killer, the dog shall be ordered (i) euthanized immediately by the animal control officer or other officer designated by the judge of the general district court or (ii) removed to another state which does not border on the commonwealth. Any dog ordered removed which is later found in the commonwealth shall be ordered by a court to be euthanized immediately.

DIVISION 6. DANGEROUS OR VICIOUS DOGS

Sec. 10-100. Control of dangerous or vicious dogs; penalties.

- (a) As used in this section:

"Dangerous dog" means a canine or canine crossbreed that has bitten, attacked, or inflicted injury on a person or companion animal that is a dog or cat, or killed a companion animal that is a dog or cat. However, when a dog attacks or bites a companion animal that is a dog or cat, the attacking or biting dog shall not be deemed dangerous (i) if no serious physical injury as determined by a licensed veterinarian has occurred to the dog or cat as a result of the attack or bite, (ii) if both animals are owned by the same person, (iii) if such attack occurs on the property of the attacking or biting dog's owner or custodian, or (iv) for other good cause as determined by the court. No dog shall be found to be a dangerous dog as a result of biting, attacking, or inflicting injury on a dog or cat while engaged with an owner or custodian as part of lawful hunting or participating in an organized, lawful dog handling event. No dog that has bitten, attacked, or inflicted injury on a person shall be found to be a dangerous dog if the court determines, based on the totality of the evidence before it, that the dog is not dangerous or a threat to the community.

"Vicious dog" means a canine or canine crossbreed that has (i) killed a person; (ii) inflicted serious injury to a person, including multiple bites, serious disfigurement, serious impairment of health, or serious impairment of a bodily function; or (iii) continued to exhibit the behavior that resulted in a previous finding by a court or, on or before July 1, 2006, by an animal control officer as authorized by local ordinance, that it is a dangerous dog, provided that its owner has been given notice of that finding.

- (b) Any law-enforcement officer or animal control officer who has reason to believe that a canine or canine crossbreed within his jurisdiction is a dangerous dog or vicious dog shall apply to a magistrate of the jurisdiction for the issuance of a summons requiring the owner or custodian, if known, to appear before a general district court at a specified time. The summons shall advise the owner of the nature of the proceeding and the matters at issue. If a law-enforcement officer successfully makes an application for the issuance of a summons, he shall contact the local animal control officer and inform him of the location of the dog and the relevant facts pertaining to his belief that the dog is dangerous or vicious. The animal control officer shall confine the animal until such time as evidence shall be heard and a verdict rendered. If the animal control officer determines that the owner or custodian can confine the animal in a manner that protects the public safety, he may permit the owner or custodian to confine the animal until such time as evidence shall be heard and a verdict rendered. The court, through its contempt powers, may compel the owner, custodian or harbinger of the animal to produce the animal. If, after hearing the evidence, the court finds that the animal is a dangerous dog, the court shall order the animal's owner to comply with the provisions of this section. If, after hearing the evidence, the court finds that the animal is a vicious dog, the court shall order the animal euthanized in accordance with the provisions of § ~~3.1-796.119~~ 3.2-6562 of the Code of Virginia, 1950, as amended. The procedure for appeal and trial shall be the same as provided by law for misdemeanors. Trial by jury shall be as provided in Article 4 (§ 19.2-260 et seq.) of Chapter 15 of Title 19.2 of the Code of

Virginia, 1950, as amended. The Commonwealth shall be required to prove its case beyond a reasonable doubt.

- (c) No canine or canine crossbreed shall be found to be a dangerous dog or vicious dog solely because it is a particular breed, nor is the ownership of a particular breed of canine or canine crossbreed prohibited. No animal shall be found to be a dangerous dog or vicious dog if the threat, injury or damage was sustained by a person who was (i) committing, at the time, a crime upon the premises occupied by the animal's owner or custodian, (ii) committing, at the time, a willful trespass upon the premises occupied by the animal's owner or custodian, or (iii) provoking, tormenting, or physically abusing the animal, or can be shown to have repeatedly provoked, tormented, abused, or assaulted the animal at other times. No police dog that was engaged in the performance of its duties as such at the time of the acts complained of shall be found to be a dangerous dog or a vicious dog. No animal that, at the time of the acts complained of, was responding to pain or injury, or was protecting itself, its kennel, its offspring, a person, or its owner's or custodian's property, shall be found to be a dangerous dog or a vicious dog. § 3.2-6540(C)
- (d) If the owner of an animal found to be a dangerous dog is a minor, the custodial parent or legal guardian shall be responsible for complying with all requirements of this section. § 3.2-6540(D)
- (e) The owner of any animal found to be a dangerous dog shall, within 10 days of such finding, obtain a dangerous dog registration certificate from the local animal control officer or treasurer for a fee of \$50, in addition to other fees that may be authorized by law. The local animal control officer or treasurer shall also provide the owner with a uniformly designed tag that identifies the animal as a dangerous dog. The owner shall affix the tag to the animal's collar and ensure that the animal wears the collar and tag at all times. All certificates obtained pursuant to this subsection shall be renewed annually for the same fee and in the same manner as the initial certificate was obtained. The animal control officer shall provide a copy of the dangerous dog registration certificate and verification of compliance to the State Veterinarian. § 3.2-6540(E)
- (f) All dangerous dog registration certificates or renewals thereof required to be obtained under this section shall only be issued to persons 18 years of age or older who present satisfactory evidence (i) of the animal's current rabies vaccination, if applicable, (ii) that the animal has been neutered or spayed, and (iii) that the animal is and will be confined in a proper enclosure or is and will be confined inside the owner's residence or is and will be muzzled and confined in the owner's fenced-in yard until the proper enclosure is constructed. In addition, owners who apply for certificates or renewals thereof under this section shall not be issued a certificate or renewal unless they present satisfactory evidence that (i) their residence is and will continue to be posted with clearly visible signs warning both minors and adults of the presence of a dangerous dog on the property and (ii) the animal has been permanently identified by means of a tattoo on the inside thigh or by electronic implantation. All certificates or renewals thereof required to be obtained under this section shall only be issued to persons who present satisfactory evidence that the owner has liability insurance coverage, to the value of at least \$100,000, which covers animal bites. The owner may obtain and maintain a bond in surety, in lieu of liability insurance, to the value of at least \$100,000. § 3.2-6540(F)
- (g) While on the property of its owner, an animal found to be a dangerous dog shall be confined indoors or in a securely enclosed and locked structure of sufficient height and design to prevent its escape or direct contact with or entry by minors, adults, or other animals. The structure shall be designed to provide the animal with shelter from the elements of nature. When off its owner's property, an animal found to be a dangerous dog shall be kept on a leash and muzzled in such a manner as not to cause injury to the animal or interfere with the animal's vision or respiration, but so as to prevent it from biting a person or another animal.
- (h) The owner of any dog found to be dangerous shall register the animal with the Commonwealth of Virginia Dangerous Dog Registry, as established under § ~~3.1-796.93:3~~ 3.2-6542 of the Code of Virginia, 1950, as amended, within 45 days of such a finding by a court of competent jurisdiction.

The owner shall also cause the local animal control officer to be promptly notified of (i) the names, addresses, and telephone numbers of all owners; (ii) all of the means necessary to locate the owner and the dog at any time; (iii) any complaints or incidents of attack by the dog upon any person or cat or dog; (iv) any claims made or lawsuits brought as a result of any attack; (v) tattoo or chip identification information or both; (vi) proof of insurance or surety bond; and (vii) the death of the dog.

- (i) After an animal has been found to be a dangerous dog, the animal's owner shall immediately, upon learning of same, cause the local animal control authority to be notified if the animal (i) is loose or unconfined; or (ii) bites a person or attacks another animal; or (iii) is sold, given away, or dies. Any owner of a dangerous dog who relocates to a new address shall, within 10 days of relocating, provide written notice to the appropriate local animal control authority for the old address from which the animal has moved and the new address to which the animal has been moved.
- (j) Any owner or custodian of a canine or canine crossbreed or other animal is guilty of a:
 - 1. Class 2 misdemeanor if the canine or canine crossbreed previously declared a dangerous dog pursuant to this section, when such declaration arose out of a separate and distinct incident, attacks and injures or kills a cat or dog that is a companion animal belonging to another person;
 - 2. Class 1 misdemeanor if the canine or canine crossbreed previously declared a dangerous dog pursuant to this section, when such declaration arose out of a separate and distinct incident, bites a human being or attacks a human being causing bodily injury; or
 - 3. Class 6 felony if any owner or custodian whose willful act or omission in the care, control, or containment of a canine, canine crossbreed, or other animal is so gross, wanton, and culpable as to show a reckless disregard for human life, and is the proximate cause of such dog or other animal attacking and causing serious bodily injury to any person.

The provisions of this subsection shall not apply to any animal that, at the time of the acts complained of, was responding to pain or injury, or was protecting itself, its kennel, its offspring, a person, or its owner's or custodian's property, or when the animal is a police dog that is engaged in the performance of its duties at the time of the attack.

- (k) The owner of any animal that has been found to be a dangerous dog who willfully fails to comply with the requirements of this section is guilty of a Class 1 misdemeanor.
- (l) All fees collected pursuant to this section, less the costs incurred by the animal control authority in producing and distributing the certificates and tags required by this section, shall be paid into a special dedicated fund in the treasury of the locality for the purpose of paying the expenses of any training course required under ~~§ 3.1-796.104~~ 3.2-6556 of the Code of Virginia, 1950, as amended.

ARTICLE VI. WILD OR EXOTIC ANIMALS (REPEALED August 14, 2007)

ARTICLE V. HYBRID CANINE.

Section 10-120 Definitions.

As used in this article:

- 1. "Hybrid canine" means any animal which at any time has been or is permitted, licensed registered, or otherwise described or represented as a hybrid canine, wolf or coyote by its owner to

a licensed veterinarian, law enforcement officer, animal control officer, humane investigator, official of the Department of Health, or representative of the State Veterinarian.

2. "Adequate confinement" means that, while on the property of its owner and not under the direct supervision and control of the owner or custodian, a hybrid canine shall be confined in a humane manner in a securely enclosed and locked structure of sufficient height and design to (i) prevent the animal's escape; or if the hybrid canine is determined to be a dangerous dog pursuant to § ~~3-1-796.93~~+3.2-6540, the structure shall prevent direct contact with any person or animal not authorized by the owner to be in direct contact with the hybrid canine, and (ii) provide a minimum of 100 square feet of floor space for each adult animal. Tethering of a hybrid canine not under the direct supervision and control of the owner or custodian shall not be considered adequate confinement.
3. "Responsible ownership" means the ownership and humane care of a hybrid canine in such a manner as to comply with all laws and ordinances regarding hybrid canines and prevent endangerment by the animal to public health and safety.
4. "Owner" means any person who (a) has a right or property in an animal, (b) keeps or harbors an animal, (c) has an animal in his care, or (d) acts as a custodian of an animal.

Section 10-121. Hybrid canine ordinance; penalty.

1. It shall be unlawful for the owner or custodian to allow any hybrid canine to run at large in the country during the period of January 1 through December 31 inclusive of any year. For the purpose of this section, a hybrid canine shall be deemed to be running at large while outside of any pen or enclosure as provided in subsection 2 of this section, however, any owner or custodian of a hybrid canine may be allowed to remove a hybrid canine from any pen or enclosure for purposes of transportation to another pen or enclosure or for the purpose of obtaining medical attention. In no event shall any hybrid canine be allowed to be set free on any property within the county whether or not the hybrid canine is under its owner's or custodian's immediate control.
2. It shall be unlawful to own or possess a hybrid canine unless such hybrid canine is kept and maintained in a pen or enclosure as follows:
 - (a) The pen or enclosure shall contain at least 200 square feet of space per adult hybrid canine.
 - (b) Any fencing used in the construction of the pen or enclosure shall be at least eight (8) feet in height with an additional overhang of fencing or barbed wire angling a minimum of three (3) feet into the pen or enclosure. Such wire enclosure shall be of such strength as to prevent the escape of any hybrid canine enclosed therein.
 - (c) To prevent digging out along the fence, concrete footers at least one (1) foot wide and six (6) inches deep shall be installed along the perimeter of the pen or enclosure or a wire footing of 12-gauge wire buried six (6) inches in the ground with at least three feet of wire on the inside of the pen or enclosure, bending the remaining one (1) foot of wire up in a 90° angle and connect every six (6) inches to the bottom outside of the pen or enclosure.
 - (d) The pen or enclosure shall provide shelter which affords complete protection from all elements of nature.
 - (e) A violation of this ordinance shall be a Class 3 misdemeanor for the first violation and a Class 1 misdemeanor for any second or subsequent offense. Upon a conviction of a second violation of this ordinance, the owner shall surrender the hybrid canine to the

animal control officer for euthanasia in accordance with § ~~3-1-796.149~~ 3.2-6562 of the |
Code of Virginia, 1950, as amended.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 10, 2012
Item No.: 12
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: PUBLIC HEARING – Repeal of Section 50, Article II, Fireworks

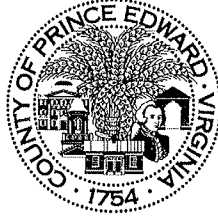
Summary: At the March meeting, County Attorney Jim Ennis discussed with the Board the changes to the state’s fireworks regulations, specifically that the state now requires at least one person at each fireworks display be certified by the State Fire Marshal’s Office as a Pyrotechnician. As the County of Prince Edward does not have a Fire Marshal to inspect and permit fireworks shows, it is preferable to allow applicants to go through the State Fire Marshal’s office for fireworks displays.

The County Attorney indicated that it is advisable for the County to repeal Section 50, Article II, Fireworks of the *County Code*. The repeal of the County’s Fireworks Ordinance does not prohibit the use of “permissible fireworks,” as defined in Section 27-97 of the *Code of Virginia* as any sparklers, fountains, Pharaoh's serpents, caps for pistols, or pinwheels commonly known as whirligigs or spinning jennies. It also does not prohibit large fireworks displays, which will be regulated by the State Fire Marshal’s Office.

Attachments: Public Hearing Notice
County Fireworks Ordinance

Recommendation: Following the public hearing, the Board will wish to consider the repeal of the County Fireworks Ordinance (Section 50, Article II, Fireworks of the *County Code*).

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	



Please publish the following Public Notice in the Friday, March 30, 2012 and Friday, April 6, 2012 editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.



NOTICE OF PUBLIC HEARING

PUBLIC HEARING – The Prince Edward County Board of Supervisors will hold a public hearing to receive citizen input prior to considering repeal of Section 50, Article II, Fireworks of the *County Code*. The repeal is primarily in response to new state regulations governing the fireworks displays. The repeal of the County's Fireworks Ordinance does not prohibit the use of "permissible fireworks," as defined in Section 27-97 of the *Code of Virginia*. It also does not prohibit large fireworks displays, which will be regulated by the State Fire Marshal's Office.

The public hearing is scheduled for Tuesday, April 10, 2012 at 7:30 p.m. in the Board of Supervisors Room, Third Floor, Prince Edward County Courthouse, 111 South Street, Farmville, Virginia. A copy of the text of the ordinance proposed for repeal is available for review in the Office of the County Administrator or on the County's web site at www.co.prince-edward.va.us. It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact the County Administrator office at 434-392-8837, prior to April 6, 2012.

By Order of the Board of Supervisors
W.W. Bartlett, County Administrator

ARTICLE II. FIREWORKS

Sec. 50-31. Use limited.

It shall be unlawful for any person in the county to keep, sell, offer for sale, expose for sale, or buy any fireworks, or to use, ignite or explode any firecracker, torpedo, skyrocket, Roman candle, or other substance or thing of whatever form or construction containing explosives or flammable compounds, intended or commonly known as fireworks, in any public highway or street, public place or within 200 yards of the dwelling or building of another.

(Ord. of 12-1-47, § II(10-6))

Sec. 50-32. Permits.

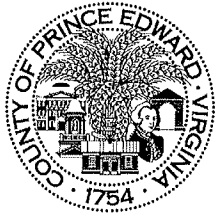
Upon application in writing to the board of supervisors, fair associations, amusement parks, or any organization or group of individuals may be granted a permit for the display of fireworks under such terms and conditions as the board of supervisors may prescribe.

(Ord. of 12-1-47, § II(10-7))

Sec. 50-33. Penalties for violation of article.

Any person violating any provision of this article shall be fined not exceeding \$1,000.00, confined in the county jail not exceeding 12 months, or both.

(Ord. of 12-1-47, § II(10-8))



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 10, 2012
Item No.: 13
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Citizen Volunteer Appointments

Summary: Listed below is a chart summarizing the boards and commissions which have upcoming vacancies and/or expiring terms of office in June 2012. Also attached is a copy of a Citizen Volunteer Application.

APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	CURRENTLY IN OFFICE
Board of Appeals for Building Code	5 Years	1	Henry Booth*
Poplar Hill Community Development Authority	1 Year	2 (Citizen Positions)	Ken Copeland* Joe Eppes*
Prince Edward County Industrial Development Authority	4 Years	2	Gwen Eddleman* James Moore*
Social Services Board <i>(Position to be filled by resident living in the Rice area.)</i>	4 Years	1	S. Garland Carmichael
Central Virginia Regional Library Board	4 Years	1	Virginia Berkeley*

**Eligible for re-appointment.*

Attachments: Citizen Volunteer Application

Recommendation: Authorize advertising citizen volunteer positions.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
 Second _____ Gantt _____ Jones _____ McKay _____
 Simpson _____ Wilck _____



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date _____

Name _____

Home Address _____

City _____ State _____ Zip Code _____

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number _____ FAX _____

E-Mail Address _____

Present Employer _____

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home _____ Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired _____

Education: High School _____ Year _____

College/Technical School _____ Year _____

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments _____

Professional, Civic, or Other Activities _____

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- _____ Board of Appeals for Building Code
- _____ Southside Virginia Community College Board
- _____ Crossroads Community Services Board
- _____ Poplar Hill Community Development Authority
- _____ Prince Edward County Industrial Development Authority
- _____ Central Virginia Regional Library Board
- _____ Prince Edward County Planning Commission
- _____ Prince Edward County School Board
- _____ Prince Edward County Social Services Board
- _____ Commonwealth Regional Council Committees
- _____ STEPS Board
- _____ Piedmont Regional Jail Board
- _____ Special Committee of the Board of Supervisors: _____
- _____ Other(s) _____

APPOINTED BY CIRCUIT COURT:

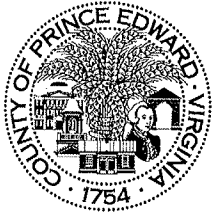
- _____ Electoral Board
- _____ Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.

Signature Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 10, 2012
Item No.: 14
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Appointments – Workforce Investment Board

Summary: Currently, Sharon Carney represents the County of Prince Edward as an Economic Development representative on the South Central Workforce Investment Board. Sharon's term expires June 30, 2012.

To keep Prince Edward County representation on the WIB, the Board of Supervisors will wish to recommend the re-appointment of Sharon Carney for another two-year term to the Chief Local Elected Officials Board (CLEO), which makes the appointments.

Attachments: None

Recommendation: Recommend the re-appointment of Sharon L. Carney to the Workforce Investment Board to the Chief Local Elected Officials Board of the South Central Workforce Investment Council.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 10, 2012
Item No.: 15
Department: Economic Development
Staff Contact: Sharon Lee Carney, Director of Economic Development
Issue: IDA Financing of Equipment for Paris Ceramics.America, LLC

Summary:

At the March 20, 2012 meeting of the Industrial Development Authority, the Authority Members approved a request by Richard Abbott, President of Paris Ceramics.America, LLC for financing assistance in the amount of \$170,000 to purchase a new water jet saw. A financing proposal has now been agreed upon between the Authority and Mr. Abbott. The Authority respectfully requests the Prince Edward County Board of Supervisors advance the \$170,000 to the Authority to enable the authority to make the loan.

The IDA prefers to make this loan in order to maintain full control of the building and all contents associated with this business. Currently the IDA is selling the building on a lease/purchase agreement and is holding the mortgage, thereby controlling the land/building. Additionally, the IDA holds a blanket lien on all FF&E which helps secure the building loan. The funding for this new equipment will be covered by the blanket lien. To ensure the County's first position is maintained we would not want another lender to establish any claim on the company's assets.

The loan for \$170,000 is fully amortizing over 7 years, with principal and interest payments due monthly, at 5.0% simple interest, and using the water jet saw as collateral. The addition of the new water jet saw to the existing stone fabrication equipment at Paris Ceramics will allow them to do enhanced architectural designs in stone and will require the addition of an additional employee position to plant operation.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY 2012 Budget Amendment						
3(Rev)	100	41050	0100	From General Fund Bal		\$170,000
4(Exp)	100	93000	0710	Transfer to IDA Fund	\$170,000	
3(Rev)	710	41050	0100	Transfer from General Fund		\$170,000
4(Exp)	710	18010	8002	Capital Equip Loan- Water Saw	\$170,000	

Recommendation:

- Authorize the transfer of \$170,000 from the Prince Edward County Economic Development Funds to the IDA to be lent to Paris Ceramics for the purchase of a new water jet saw.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
 Second _____ Gantt _____ Jones _____ McKay _____
 Simpson _____ Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 4, 2012
Item No.: 16
Department: County Administration
Staff Contact: W. W. Bartlett
Issue: 2012 / 2013 Anthem Renewal – County Health Insurance

Summary: The County has received a renewal with the Local Choice Program for the provision of health insurance for county employees for the 2012-2013 fiscal year. The County will experience a 5.7% increase in rates. The County can only select two plans to offer the employees. The table below shows the new rates for the two plans that the county has historically offered to the employees.

<u>Active Employees</u>	<u>Single</u>	<u>Dual</u>	<u>Family</u>
Key Advantage Expanded	\$560	\$1036	\$1512
Key Advantage 250	\$519	\$960	\$1401

<u>Retirees Not Eligible for Medicare</u>	<u>Single</u>	<u>Dual</u>	<u>Family</u>
Key Advantage Expanded	\$1120	\$2072	\$3024
Key Advantage 250	\$1038	\$1920	\$2803

Retirees with Medicare **Advantage 65** **\$160 (no change)**

For those employees who have dual or family coverage, the cost (pre-taxed) for dependent coverage to the employee will be as follows per pay period:

	<u>Key Advantage Expanded</u>	<u>Key Advantage 250</u>
Dual	\$476.00	\$441.00
Family	\$952.00	\$882.00

Attachments: FY13 Health Insurance Spreadsheet displaying all plans available and the rates. Notes are attached outlining various information regarding number of participants per plan and the financial impact to the County of changing plan options.

Recommendation: Board approves the continued selection of the Key Advantage Expanded and Key Advantage 250 plans as the two plans offered to the employees.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
 Second _____ Gantt _____ Jones _____ McKay _____
 Simpson _____ Wilck _____

FY13 Health Insurance

PLAN	Single	Dual	Family
------	--------	------	--------

ACTIVE

Key Advantage Expanded	560	1036	1512
Key Advantage 250	519	960	1401
Key Advantage 500	476	881	1285
Key Advantage 1000	446	825	1204
High Deductible Health Plan	395	731	1067

RETIREES NOT ELIGIBLE FOR MEDICARE

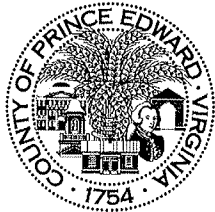
Key Advantage Expanded	1120	2072	3024
Key Advantage 250	1038	1920	2803
Key Advantage 500	952	1761	2570
Key Advantage 1000	892	1650	2408
High Deductible Health Plan	790	1462	2133

RETIREES WITH MEDICARE

Advantage 65	
Advantage 65 and Dental/Vision	160

NOTES

1. County has 108 participants
2. County currently offers the Expanded, 250 and High Deductible plans
3. No employee takes the High Deductible plan
4. Six Employees take the 250 plan
5. 102 employees take the Expanded
6. Moving to the 250 plan as the best plan saves approximately \$50,000 annually
7. Moving to the 500 plan as the best plan offered saves approximately \$106,000 annually



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 10, 2012
Item No.: 17
Department: Planning & Community Development
Staff Contact: Alecia Daves-Johnson
Issue: Planning Department Report

Summary:

The Planning Commission did not hold a meeting in March 2012. The next regularly scheduled meeting is April 17, 2012. There are no applications to review at this time. At this meeting the Planning Commission will revisit a Property Maintenance addendum for the Zoning Ordinance, a draft Sign Ordinance, and discuss the project schedule for the Comprehensive Plan update.

A site plan revision application from Ms. Phyllis Archer, dba TAWHP, Inc., and a Special Use Permit Application for a Commercial Outdoor Recreation Facility are expected in time for the May 15, 2012 Planning Commission Meeting.

Attachments:

Recommendation: No action. Information purposes only.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 10, 2012
Item No.: 18
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator's Report

Summary: The County Administrator has no additional item to report at this time.

Attachments:

Recommendations: To be determined.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 10, 2012
Item No.: 19
Department: County Administration
Staff Contact: W.W. Bartlett/James R. Ennis
Issue: Closed Session

Summary: (*Sample Motion*)

I move that the Prince Edward County Board of Supervisors convene in Closed Session for the purpose of discussing the acquisition of real property related to the Alternate Route 628 Road Project, pursuant to the exemptions provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*.

Attachments:

Recommendation: Convene in Closed Session.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 10, 2012
Item No.: 20
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Correspondence/Informational

Summary:

Attachments:

- a. High Bridge Exhibit at Heartland Regional Visitor Center
- b. Hudgins Law Firm Letter, RE: Notice of Claim
- c. Commonwealth Regional Council Meeting Agenda Package
- d. VDCR Letter, RE: Chesapeake Bay Watershed Implementation Plan
- e. ARAMARK Letter
- f. VDOT Letter, RE: FY 2013-2018 Six Year Improvement Program

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

COME SEE THE EXCITING NEW
HIGH BRIDGE EXHIBIT

An illustrated history of
High Bridge 1853-1914
the centerpiece of the new
High Bridge Trail State Park
on display at the
**The Heartland Regional
Visitor Center**

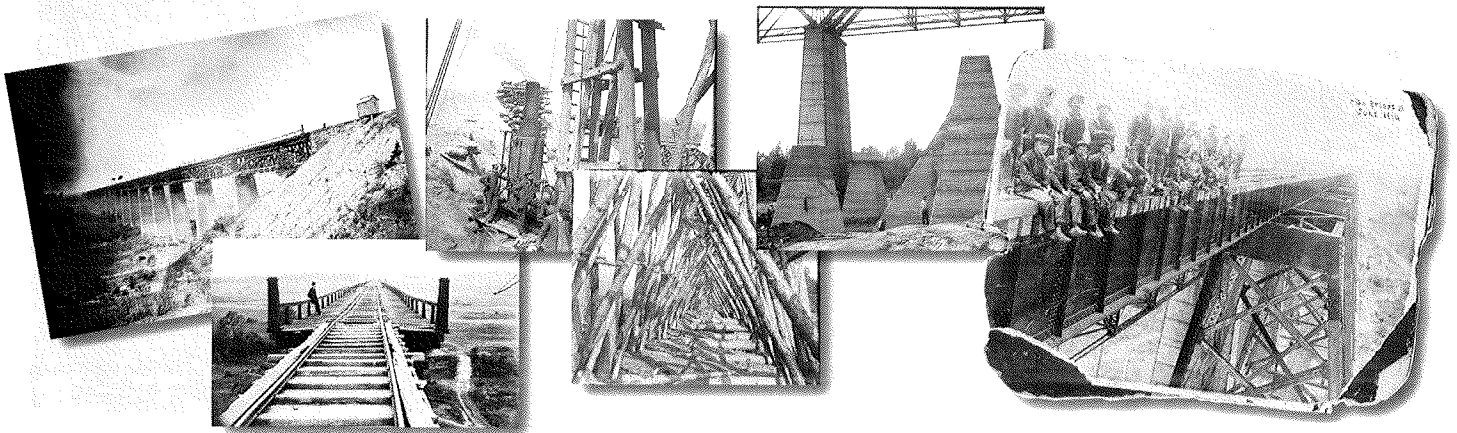
121 East Third Street, Farmville VA 23901
(434) 392-1482 • 9 am-5 pm, 7 days a week



FREE AND OPEN TO THE PUBLIC.

*Featuring a scale model of the Original Bridge
plus dozens of Willis Vail glass-negative images of the 1914 bridge.*

THIS EXHIBIT IS MADE POSSIBLE BY A GRANT FROM THE VIRGINIA FOUNDATION FOR PARKS
IN COOPERATION WITH THE VIRGINIA DEPARTMENT OF CONSERVATION & RECREATION,
THE FRIENDS OF HIGH BRIDGE TRAIL STATE PARK, AND PRINCE EDWARD COUNTY



HUDGINS
LAW FIRM

515 KING STREET, SUITE 400
ALEXANDRIA, VIRGINIA 22314
(703) 739-3300
FAX (703) 739-3700
www.hudginslawfirm.com



Direct dial: (703) 837-3206
e-mail: dhudgins@hudginslawfirm.com

March 15, 2012

Wade Bartlett, County Administrator
County Administration Office
111 South Street, 3rd Floor
Farmville, VA 23901

Re: Notice of Claim Under Va. Code Ann. § 15.2-209

Dear Mr. Bartlett:

By this letter I am advising that I have been retained by Ms. Lillian Snelling, both individually and in her capacity as Personal Representative of the Estate of John B. Snelling, for all matters related to the employment, injury, medical treatment, and death of John Snelling in the Town of Farmville at the facility operated by Immigration Centers of America. As you may know, Mr. Snelling died on January 19, 2011, after an incident at the Immigration Centers of America. I will be investigating any and all injuries, damages, and claims which may exist against various individuals and entities, including the Town of Farmville.

Upon information and belief, Prince Edward County emergency services responded to the incident, provided treatment to Mr. Snelling, transported him to the hospital, and provided information to hospital staff regarding Mr. Snelling. Potential claims against the County may include negligence, wrongful death, discrimination, fraud, conspiracy, and conflicts of interest.

Since our investigation into this matter is still underway, the precise theories that would be asserted against the Town are subject to change. Therefore, I hereby request that immediate steps be taken by you and all other entities and individuals to preserve all documents and data from all sources that relate to or have any possible connection with John Snelling, Immigration Centers of America, and these potential claims.

“Documents and data” as used here means not only hard copy documents, but audio recordings, videotape, email, instant messages, word processing documents, spreadsheets, databases, calendars, telephone logs, contact manager information, Internet usage files, and all other electronic information maintained, created, received, and/or maintained by you on computer or data systems. “Sources” include all hard copy files, computer hard drives, removable media (e.g., CDs and DVDs), laptop computers, PDAs, Blackberry devices, and any

601 PENNSYLVANIA AVE., N.W.
SUITE 900, SOUTH BUILDING
WASHINGTON, D.C. 20004

201 N. CHARLES STREET
SUITE 600
BALTIMORE, MARYLAND 21201

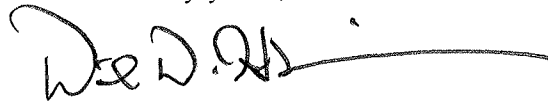
other locations where hard copy and electronic data is stored. Keep in mind that any of the above-mentioned sources of relevant information may include personal computers your employees use or have access to at home, or other locations. It also includes inaccessible storage media, such as back-up tapes, which may contain relevant electronic information that does not exist in any other form.

Electronically stored data will also be an important and irreplaceable source of discovery and/or evidence in these matters. You must take every reasonable step to preserve all such information in its possession, custody or control until further notice. *Failure to do so could result in serious adverse consequences.*

In order to comply with these legal obligations, the County must take immediate steps to preserve all existing documents and data related to and arising out of John Snelling's employment, injury, medical treatment, and death, and all such existing documents related to Immigration Centers of America, and suspend deletion, overwriting, or any other possible destruction of relevant documents and data.

Thank you for your anticipated cooperation in this regard.

Sincerely yours,

A handwritten signature in black ink, appearing to read "D. D. Hudgins", with a long horizontal flourish extending to the right.

David D. Hudgins

cc: Lillian Snelling



IN PARTNERSHIP WITH
The counties of Amelia | Buckingham | Charlotte | Cumberland | Lunenburg | Prince Edward

MEETING AGENDA

Thursday, April 5, 2012, **12 Noon (Light Lunch will be provided)**
Commonwealth Regional Council Office
One Mill Street, Suite 101
Farmville, Virginia 23901

BUDGET COMMITTEE MEETING – 11:00 A.M.

- I. Welcome & Call to OrderChairman Fore
- II. Invocation
- III. Approval of Minutes of March 1, 2012 Meetings Secretary Wingold
- IV. Treasurers’ Report –March Financial Statement, **Attachment 1** Treasurer Wheeler
- V. Report of Officers & Committees
 - A. Chairman’s Report Chairman Fore
 - 1) Report on Chief Administrative Officers Meeting, **Attachment 2**
- VI. Old Business..... Chairman Fore
 - A. President & Staff Reports
 - 1) Status CRC Charter Amendments-Attorney General Opinion, **Attachment 3**Chairman Fore
 - 2) April/May Presentations of CRC FY 10-11 Annual Report, **Attachment 4**... Mary Hickman
 - 3) Status- CRC FY 12-13 Budget Request Mary Hickman
 - 4) Report on 2013 Virginia Outdoors Plan Public Kick-Off Meeting, **Attachment 5**..... Barbara Terry
 - 5) Update on CRC Rural Transportation Planning Program..... Melody Foster
 - 6) 2012 CDBG Application Submissions Andre’ Gilliam
Todd Fortune
 - 7) Council Member Comments
- VII. New Business Chairman Fore
 - A. President & Staff Reports
 - 1) Center for Rural Virginia Presentation Jeff Edwards
 - 2) Victoria Request for Grant Writing Assistance for Recreational Trail Grant Application, **Attachment 6** Todd Fortune
 - 3) CRC/DMME EECBG Post Award Management/Administration Performance Contract Agreement, **Attachment 7** Mary Hickman
 - 4) Prince Edward/CRC EECBG Grant Administration Contract Amendment, **Attachment 8** Mary Hickman
 - Council Member Comments
- VIII. Commonwealth Intergovernmental Review Process, **Attachment 9**
- IX. Council Member Comments
- X. Other Business
- XI. Adjourn – Next Meeting Date –May 3, 2012

*A copy of the detailed financial expenditures report is available at the CRC offices for review.



**Commonwealth Regional Council
Farmville, VA 23901
March 1, 2012**

Welcome & Call to Order

The Chairman called the Meeting to order at 12:00 p.m. at the Commonwealth Regional Council Office located at One Mill Street, Suite 101, Farmville, Virginia.

Invocation

Mr. Bennett gave the invocation.

Approval Of Minutes Of February 2, 2012 Meeting

Ms. Stish moved to approve the minutes as presented. Motion carried.

ROLL CALL

MEMBERS

PRESENT

ABSENT

Amelia:

Mr. Ellsworth J. Bennett
*Mr. Ralph A. Whitaker, Jr.

Mr. Ellsworth J. Bennett
(Vice-Chairman)

Buckingham:

Ms. Casandra Stish
*Ms. Rebecca Carter

Ms. Casandra Stish

Charlotte:

Mr. Gary Walker
*Mr. Haywood J. Hamlet

Mr. Gary Walker

Cumberland:

Mr. Parker Wheeler
*Mr. Timothy Kennell

Mr. Parker Wheeler
(Treasurer)

Lunenburg:

Mr. David Wingold
* Mr. T. Wayne Hoover

Mr. David Wingold
(Secretary)

Prince Edward:

Mr. William G. Fore, Jr.
*Mr. Don C. Gantt

Mr. William G. Fore, Jr.
(Chairman)

NOTE: *Denotes Alternates

STAFF

Ms. Mary Hickman, Acting President/CEO
Ms. Melody Foster, Regional Planner
Mr. Todd Fortune, Community Development Planner
Mr. Andre' Gilliam, Community Development Planner
Ms. Barbara Terry, Part-Time Planner

GUEST

Ms. Megan Harris, *The Farmville Herald*
Mr. Paul Hoffman, Congressman Hurt's Office

Treasurer's Report

February Financial Statements: The Treasurer stated the February Financial Statement was enclosed in the Council packet for review. Mr. Bennett moved to accept the Financial Statement as presented. Motion carried.

Report of Officers & Committees

Scheduling of CRC Budget Committee Meetings: The Chairman stated the entire Council will serve as the CRC Budget Committee. The Chairman requested that the Budget Committee meet one hour prior to the monthly CRC Meeting, beginning at the April Council meeting. Ms. Hickman stated the General Assembly has not approved a budget as of yet, and therefore localities will be awaiting further budget information. However, the CRC anticipates funding from the State through the Regional Cooperation Act to be the same as last year. All other anticipated revenues will be based on executed contracts for the FY 11-12.

Report on Chief Administrative Officers Meeting: Ms. Hickman stated a copy of the Chief Administrative Officers meeting agenda was provided in the Council packet for information. Ms. Hickman stated the guest speaker for the February meeting was Mr. Jeffrey S. "Jeff" Edwards, President & CEO of Southside Electric Cooperative and Board of Trustees member for the Center for Rural Virginia. Mr. Edward will be a guest speaker at the CRC meeting in April.

Old Business

President & Staff Reports:

Status Report – CRC Charter Amendments-Attorney General Opinion: The Chairman stated the CRC has begun the research necessary to obtain an official opinion from the Attorney General. The Chairman stated he had requested that Mr. Wade Bartlett, Prince Edward County Administrator, contact Mr. James Ennis, Prince Edward County Commonwealth's Attorney, to enquire on the CRC's behalf an official opinion from the Virginia Attorney General's office. Mr. Ennis was sent background information on the subject and will be attaching a letter from himself (as an attorney for a county) as required for Attorney General Official Opinions. The Chairman stated he will keep the Council apprised of any information received from the Attorney General's office.

Status Report-Regional Hazard Mitigation Plan Adoption: Mr. Fortune reported as stated previously, the CRC has preliminary approval pending adoption by the localities of the CRC Regional

Hazard Mitigation Plan. As of this date all of the Counties have adopted the Plan. Mr. Fortune stated he is still awaiting approval from the Town's of Charlotte Court House, Keysville, Blackstone, Burkeville and Crewe, all of which have the Plan on their March Agenda for adoption. The rest of the Towns in the District have already approved the Plan.

Mr. Fortune stated in working on the Regional Hazard Mitigation Plan he had worked with Mr. Steve Ferguson, County Planner for Nottoway County. Mr. Ferguson passed away on February 29, 2012, after suffering a massive stroke the previous Sunday. Mr. Fortune stated he had the funeral arrangements for anyone wishing to attend the funeral.

Status- Virginia General Assembly-HB823 Defeated: Ms. Hickman stated House Bill 823 that would have limited Planning District's purposes under the Regional Cooperation Act was passed by indefinitely by the House Subcommittee, effectively killing the bill.

Redistricting Update – Town of Farmville & Blackstone: Ms. Foster stated all of the Counties completed their Redistricting process last Fall. However, the two Towns that the CRC is assisting, Farmville and Blackstone were not under the same time constraints.

The Town of Farmville requested a Census Count Question Resolution to the U.S. Census Bureau in June of 2012 challenging the census counts within certain blocks in the Town of Farmville that placed students of Longwood University in the wrong census blocks. The inaccurate data would have made it very difficult to conduct Redistricting of the Town's Wards with the current data. The Town finally received a notice from the Census agreeing that mistakes had been made and provided new updated information in February 2012. The Town received an opinion from the Virginia Attorney General's office prior to receiving the new data that they could hold Town elections in May based on the current Ward system (before Redistricting) due to the Census Count Question to the U.S. Census Bureau. The Town's Redistricting Committee met on February 28, 2012 and formulated a Plan to be reviewed by the Town Council at their next meeting if accepted it will be reviewed by the Public for possible adoption in the coming weeks.

The Town of Blackstone does not have an election this year and plans to complete the process sometime this year. Blackstone has created several Plans; however, they have not officially adopted one to date.

March Presentations of CRC FY10-11 Annual Report: Ms. Hickman stated the staff attended Boards of Supervisor meetings in Amelia, Buckingham, Charlotte, Cumberland and Nottoway during the month of February to present the CRC's FY10-11 Annual Report. Ms. Hickman stated staff will be attending Lunenburg and Prince Edward County Boards of Supervisors meetings in March and will also be attending Town Council meetings in Drakes Branch, Phenix, Farmville, Charlotte Court House and Kenbridge. Ms. Hickman provided a schedule of meetings in April and May to close out the Annual Report Presentations.

Status –CRC FY 12-13 Budget Request: Ms. Hickman stated FY 12-13 Budget Requests have been sent to all current CRC member entities as well as Nottoway County. Budget Requests will be sent to Farmville and Blackstone following Annual Report Presentations to their Councils. Requests will also be sent to Longwood University and Hampden-Sydney in the coming weeks.

2013 Virginia Outdoors Plan Public Kick-Off Meeting: Ms. Terry stated the CRC will be hosting

the Public Input Meeting for the Virginia Outdoors Plan for the Virginia Department of Conservation and Recreation for the Planning District 14 area. Two meetings will be held on March 13, 2012, one at 3:00 p.m. and the other at 7:00 p.m. in the Mill Room which is located in the basement of the building housing the CRC offices. Ms. Terry stated she is working with Ms. Magi Van Eps, Tourism & Visitor Center Coordinator for Prince Edward County, to invite additional groups from the area that are involved in tourism and outdoor activities other than those targeted by DCR. The Chairman suggested that the Prince Edward County Historical Society be notified as well as all of the counties.

Council Member Comments: There were none.

New Business

President & Staff Reports

Adoption of CRC FY 12-13 Rural Transportation Planning Scope of Work & Resolution: Ms. Foster stated included in the Council Members packet was a copy of the Draft FY 2013 Rural Transportation Planning Work Program and Resolution. Ms. Foster stated the CRC will receive \$58,000 from VDOT with the CRC providing \$14,500 in matching funds for a total program cost of \$72,500.

Ms. Stish moved that the CRC FY 12-13 Rural Transportation Planning Scope of Work & Resolution be adopted as presented. Motion carried.

Victoria Request for Grant Writing Assistance for 2012 VCDBG Application: Mr. Fortune stated the Town of Victoria has requested that the CRC assist them in applying for a Community Development Block Grant (CDBG) for a Housing Rehabilitation Project. The project consists of a six-block area within the town with 15-20 houses being rehabilitated. The application is due March 28, 2012.

Mr. Wingold moved that the CRC approve the request from Victoria for assistance in applying for a CDBG for a Housing Rehabilitation Project and also to authorize the Acting President-CEO to execute the Grant Writing agreement between the CRC and the Town of Victoria. Motion carried.

Adoption of 2012 Virginia CDBG Program Regional Priorities: Ms. Terry stated the CRC has received comments from nine localities to formulate the Region's Priorities for the 2012 Virginia CDBG Program.

Mr. Wheeler moved that the 2012 CRC Regional Priorities for the CDBG Program be adopted as presented and also to authorize the Acting President-CEO to sign the Resolution that will be sent to DHCD. Motion carried.

VEDP-Virginia Heartland Regional Profile: Ms. Hickman stated a copy of the VEDP-Virginia Heartland Regional Profile was provided as a separate attachment in the Council members' packet. Ms. Hickman stated a copy of this profile is provided on the VEDP's homepage on their website.

Commonwealth Intergovernmental Review Process: Ms. Foster stated the CRC received three CIRPs for review:

- STEPS, Inc./DRPT, Purchase 1 fourteen-passenger bus with wheelchair lift

- SVCC/DEQ, Environmental Impact Review-Learning Resource Center at SVCC
- DEQ, Buckingham Landfill-Remedial Action/Unilateral Administrative Order

Council provided no comment on listed CIRPs.

Council Member Comments: There was discussion on services provided to members versus non-members.

Other Business: None

Adjournment: The Chairman reminded members the next meeting will be held on April 5, 2012, with the Budget Committee (the entire Council) meeting at 11:00 a.m. prior to the Noon Council meeting.

The meeting adjourned at 12:30 p.m.

Mr. David Wingold, Secretary

Douglas W. Domenech
Secretary of Natural Resources



David A. Johnson
Director

COMMONWEALTH of VIRGINIA
DEPARTMENT OF CONSERVATION AND RECREATION

203 Governor Street
Richmond, Virginia 23219-2010
(804) 786-1712

March 14, 2012

The Honorable William G. Fore, Jr.
Chairman, Prince Edward County Board of Supervisors
Post Office Box 382
Farmville, Virginia 23901

Mr. William Wade Bartlett
County Administrator, Prince Edward County
Post Office Box 382
Farmville, Virginia 23901

Dear Chairman Fore and Mr. Bartlett:

The purpose of this letter is to express the Commonwealth of Virginia's appreciation for your contribution in the development of the Final Chesapeake Bay total maximum daily load (TMDL) Phase II Watershed Implementation Plan (WIP). This plan is aimed at identifying pollutant reduction strategies that can be employed from now through 2025 that will improve the quality of the Chesapeake Bay. The state's philosophy for this endeavor is to develop a WIP that contains reasonable, cost effective local strategies that best suit the water quality and other objectives of local decision makers.

I am happy to share with you that 95% of approached localities provided us with some or all of the requested information by the state's deadline of early February. As a result of this high response rate, there are close to 500 aggregated strategies that we have categorized according to pollutant source sector. In addition to the quantity of the strategies, the strategies were also meaningful and well thought out, representing practices and actions that are feasible. The Commonwealth's final WIP will be submitted at the end of March and will be available on the Department of Conservation and Recreation (DCR) website at <http://www.dcr.virginia.gov/vabaytmdl/index.shtml>

The Commonwealth is extremely encouraged by the quantity of local strategies submitted in support of the Chesapeake Bay TMDL. We also recognize that this is the beginning of a multi-year process to advance local strategies. The DCR Local Engagement Teams will continue assisting localities in refining the identified strategies and to seek funding and other resources to help advance the strategies.

Again, thank you for your significant contribution to the protection of the Chesapeake Bay.

Sincerely,

A handwritten signature in cursive script that reads "David A. Johnson".
David A. Johnson

March 19, 2012

VIA UNITED STATES POSTAL SERVICE

William G. Fore, Jr.
Chairman of Board of Supervisors
Post Office Box 382
Farmville, VA 23901

Re: **Notice of Facility Closing
Hampden-Sydney College
1001 Via Sacra Road, Hampden-Sydney, VA 23943**

Dear William Fore Jr.:

On February 15, 2012 ARAMARK Educational Services, LLC was informed that it would not be retained to provide dining services at Hampden-Sydney College. As a result, ARAMARK will permanently close its operations at Hampden-Sydney College on June 1, 2012 and permanently terminate the employment of its employees assigned to duty at that facility on that date.

Accordingly, I am sending you this notice to satisfy the requirements of the Federal Worker Adjustment and Retraining Notification Act, 29 U.S.C. § 2101 et seq. ("WARN"). While we have not determined that WARN is applicable to this closing, we are providing this notice in the event WARN is deemed to apply. WARN requires that we notify you of the following:

1. As a result of the closing described above, ARAMARK expects to permanently terminate the employment of its employees at Hampden-Sydney College.
2. The specific job titles of our employees affected by this facility closing, as well as the number of our employees in each job classification, are listed on the attachment to this notice.
3. There are no bumping rights applicable to these employees.
4. Our employees affected by this facility closing are not represented by a union.

If you have any questions, please call me at 859-291-2900.

Very truly yours,



Cora Lee
Human Resources Director

Attachment

Affected Job Titles & Employee Count

Job Title	# of Employees in Role
Baker	1
Cashier	7
Cook	15
Catering Manager	1
Fd Svc Wrk	13
Food Preparation Worker	3
Food Service Director	1
General Utility Worker	18
Location Manager	1
Lead Cashier	2
Lead Food Service Worker	2
Lead Cook	1
Maintenance Service Worker	1
Office Supervisor	1
Office Worker	3
Stand Worker	2
Waiter/Waitress	10

Sarah Elam Puckett

From: Glenn Culley [gculley@hsc.edu]
Sent: Thursday, March 29, 2012 8:01 AM
To: 'Sarah Elam Puckett'
Subject: RE: ARAMARK Letter

Sarah,

The College anticipates that the majority of the individuals impacted by this change will be hired by the new food service contractor, with minimal net job loss (if any).

Thanks, Glenn

-----Original Message-----

From: Sarah Elam Puckett [<mailto:spuckett@co.prince-edward.va.us>]
Sent: Thursday, March 22, 2012 12:38 PM
To: gculley@hsc.edu
Cc: wbartlett@co.prince-edward.va.us
Subject: ARAMARK Letter

Hi Glenn - The County received the attached letter from ARAMARK. Do you think that many of the individuals who are impacted by the contract change will be absorbed in the College's new food service contract/system? We will need to share this letter with the Board and would like to be able to advise them of net job loss. Thanks for your help. Sarah



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

4219 CAMPBELL AVENUE
LYNCHBURG, VIRGINIA 24501
VDOT.Virginia.gov

GREGORY A. WHIRLEY
COMMISSIONER

March 20, 2012

The Honorable William D. Fore, Jr.
Chairman, Board of Supervisors
County of Prince Edward Co.
2670 Back Hampden-Sydney Road.
Farmville, VA 23901

Dear Mr. Fore:

The Commonwealth Transportation Board will conduct a public hearing in your area to give citizens the opportunity to review and provide comments on projects and programs to be included in the Fiscal Year 2013-2018 Six-Year Improvement Program (FY13-18 SYIP), including highway, rail and public transportation initiatives.

These projects and programs represent important improvements to address safety, congestion and preservation of Virginia's transportation network. It is important that we hear from you and your constituents about those projects you feel are the highest priority for the state's limited transportation funds.

The public hearing for citizens in our region will start at 6 p.m. on April 24, 2012, at Northside High School, 6758 Northside High School Road, Roanoke, VA 24019. Written comments may also be submitted during the hearing, or they may be mailed or e-mailed afterwards.

I encourage you to attend the public hearing in our region, or one of the other hearings listed on the attachment if it is more convenient for you. If you cannot attend the hearing, you may send your comments to Programming Director at 1401 E. Broad Street, Richmond, VA 23219 or e-mail them to Six-YearProgram@vdot.virginia.gov. I truly appreciate your attendance at this session. If you have any questions prior to the meeting, please contact me at 434-856-8173.

Sincerely,

A handwritten signature in black ink, appearing to read "Rob H. Cary".

Rob H. Cary, P.E., L.S.
District Administrator

Attachment

WE KEEP VIRGINIA MOVING

**FY2013-2018 SYIP
Public Hearings**

Districts (Host districts are bolded)	Locations	Date
Richmond , Culpeper, Fredericksburg	VDOT Central Office Auditorium 1401 East Broad St. Richmond, VA 23219	May 2, 2012, 6 PM
Northern Virginia	VDOT District Office Potomac Conference Center, 4975 Alliance Drive, Suite 1N201, Fairfax, VA 22030	May 3, 2012, 6 PM
Hampton Roads	Hampton Roads Planning District Commission 723 Woodlake Drive, Chesapeake, VA 23320	May 7, 2012, 6 PM
Salem , Bristol, Lynchburg, Staunton	Northside High School 6758 Northside High School Road Roanoke, VA 24019	April 24, 2012, 6 PM



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 10, 2012
Item No.: 21
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Monthly Reports

Summary:

Attachments:

- a. Animal Control
- b. Building Official
- c. Prince Edward County Public Schools
- d. Tourism

Recommendation: Acceptance.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



Animal Control Monthly Report

"March 2012"

Dogs		Wildlife	
Surrendered	11	Handled	0
Picked Up	30	Euthanized	0
Claimed By Owner	8	Rabies Case	0
Adopted	12		
Died in Kennel	0	Livestock	
Euthanized	11	Returned to Owner	0
Transferred to SPCA	9	Died in Kennel	0
Dead on Arrival	1	Adopted	0
Stolen	0	Fees Collected	\$0.00
Fees Collected	\$510.00	Other Companion Animals	
		Returned to Owner	0
Cats			
Surrendered	16	Number of Calls to Shelter	236
Picked Up	1	Summons Issued	10
Claimed By Owner	0	Warrants Served	1
Adopted	0	Days in Court	1
Euthanized	16	Nuisance Dogs	25
Died in Kennel	0	Dangerous Dogs	1
Transferred to SPCA	1		
Dead on Arrival	0		
Fees Collected	\$0.00	Total Fees Collected	\$510.00
Bill the Town of Farmville			
0 Cats housed (7 days each)			
Total	\$0.00		

S. Ray Foster, Animal Control Officer

Building Official

Permits Issued Report
3/01/2012 Through 3/30/2012

BI411

ADDITIONS	- Issued	7
	- Value	\$213,700.00
	- Permit Fees	\$691.40
	- 2.00% STATE TAX	\$13.83
	- Fees Collected	\$.00
COMMERCIAL	- Issued	2
	- Value	\$375,000.00
	- Permit Fees	\$305.00
	- 2.00% STATE TAX	\$6.10
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	4
	- Value	\$156,000.00
	- Permit Fees	\$820.00
	- 2.00% STATE TAX	\$16.40
	- Fees Collected	\$.00
ELECTRICAL	- Issued	14
	- Value	\$515,300.00
	- Permit Fees	\$750.00
	- 2.00% STATE TAX	\$21.00
	- Fees Collected	\$.00
MECHANICAL	- Issued	8
	- Value	\$522,141.00
	- Permit Fees	\$400.00
	- 2.00% STATE TAX	\$11.00
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	3
	- Value	\$9,300.00
	- Permit Fees	\$150.00
	- 2.00% STATE TAX	\$3.00
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	1
	- Value	\$17,545.00
	- Permit Fees	\$98.00
	- 2.00% STATE TAX	\$1.96
	- Fees Collected	\$.00
PLUMBING	- Issued	5
	- Value	\$255,000.00
	- Permit Fees	\$250.00
	- 2.00% STATE TAX	\$6.00
	- Fees Collected	\$.00
Total Permits - Issued		44
Total Permits - Value		\$2,063,986.00
Total Permits - Permit Fees		\$3,464.40
Total Permits - 2% Tax		<u>\$ 69.29</u>
Total -		\$ 3,533.69

Prince Edward County Public Schools
Summary Financial Report
March 31, 2012

<u>Revenues</u>	Current Month	Year to Date	Budget	Variance Actual Under (Over) Budget	YTD as a Percent of Budget
From the State:					
State Sales Tax	\$ 209,970	\$ 2,060,135	\$ 2,757,852	\$ 697,717	74.70
Basic School Aid	\$ 487,435	\$ 4,888,031	\$ 6,851,452	\$ 1,963,422	71.34
All Other	\$ 630,270	\$ 3,166,334	\$ 5,224,640	\$ 2,058,306	60.60
Total State	\$1,327,675	\$ 10,114,499	\$ 14,833,944	\$ 4,719,445	68.18
From the Federal Gov't.	\$ 507,878	\$ 1,797,638	\$ 3,754,691	\$ 1,957,053	47.88
General Fund (County)	\$ 99,082	\$ 5,269,874	\$ 8,106,652	\$ 2,836,778	65.01
Cash Book -Local	\$ 29,162	\$ 425,107	\$ 455,290	\$ 30,183	93.37
Total Revenues	\$1,963,797	\$ 17,607,118	\$ 27,150,577	\$ 9,543,459	64.85

<u>Expenditures</u>	Current Month	Year to Date	Outstanding Encumbrances	Budget	Expended & Encumbered (Over) Under Budget	Expen. & Encumbrance as a % of Budget
1000-Instruction	\$1,550,238	\$ 13,286,544	\$ 5,461,785	\$ 20,602,749	\$ 1,854,420	91.00
2000-Admin.,Health/Atten.	\$ 107,274	\$ 1,007,951	\$ 323,778	\$ 1,704,215	\$ 372,486	78.14
3000-Transportation	\$ 136,942	\$ 1,075,481	\$ 355,942	\$ 1,874,756	\$ 443,332	76.35
4000-Operation/Maintenance	\$ 158,179	\$ 1,352,249	\$ 298,236	\$ 2,045,490	\$ 395,004	80.69
5000-Food Service	\$ 988	\$ 9,775	\$ 988	\$ 11,760	\$ 997	91.52
6000-Facilities	\$ 10,177	\$ 114,936	\$ 2,200	\$ 150,000	\$ 32,864	78.09
7000-Debt. Service	\$ -	\$ 760,181	\$ 1,001	\$ 761,607	\$ 425	99.94
Total Expenditures	\$1,963,797	\$ 17,607,118	\$ 6,443,931	\$ 27,150,577	\$3,099,529	88.58

Prince Edward County Public Schools
2011-2012
Comparative Receipts and Expenditures
Year to Date

Month of March 2012

Receipts:	Fiscal 2011			Fiscal 2012			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
Sales Tax	2,559,727	1,985,562	77.57	2,757,852	2,060,135	74.70	-2.87
Basic Aid	7,291,446	5,469,237	75.01	6,851,452	4,888,031	71.34	-3.67
Other State	5,598,256	3,521,141	62.90	5,224,640	3,166,334	60.60	-2.29
Total State	15,449,429	10,975,940	71.04	14,833,944	10,114,499	68.18	-2.86
Federal Funds	3,469,805	1,518,767	43.77	3,754,691	1,797,638	47.88	4.11
Local Funds	7,913,044	4,142,143	52.35	8,106,652	5,269,874	65.01	12.66
Cash Book	455,290	329,767	72.43	455,290	425,107	93.37	20.94
Total Revenue	\$27,287,568	\$16,966,617	62.18	\$27,150,577	\$17,607,118	64.85	2.67
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Instruction	21,075,222	12,603,884	59.80	20,602,749	13,286,544	64.49	4.68
Administration	1,539,615	962,776	62.53	1,704,215	1,007,951	59.14	-3.39
Transportation	1,793,634	1,092,251	60.90	1,874,756	1,075,481	57.37	-3.53
Maintenance	1,930,175	1,305,536	67.64	2,045,490	1,352,249	66.11	-1.53
Food Service	11,436	8,409	73.53	11,760	9,775	83.12	9.59
Facilities	142,967	91,470	63.98	150,000	114,936	76.62	12.64
Debt Service	794,519	791,207	99.58	761,607	760,181	99.81	0.23
Total Expenditures	\$27,287,568	\$16,855,533	61.77	\$27,150,577	\$17,607,118	64.85	3.08

Saved as March 11-12 Expense Compare

IV. B. - 1

Prince Edward County Public Schools
2011-2012
Food Service Department
Summary Financial Report
March 31, 2012

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ 1,286	\$ 16,345	\$ 22,398	\$ 6,053	72.97
Fresh Fruit & Vegetable	\$ 7,557	\$ 45,133	\$ 70,000	\$ 24,867	0.00
Total State Funds	\$ 8,843	\$ 61,478	\$ 92,398	\$ 30,920	66.54
Federal Reimbursement	\$ 81,896	\$ 582,049	\$ 750,000	\$ 167,951	77.61
Cash Book - Local	\$ 22,716	\$ 200,782	\$ 244,672	\$ 43,890	82.06
Total Revenues	\$113,456	\$ 844,309	\$ 1,087,070	\$ 242,761	77.67

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 30,136	\$ 264,882	\$ 111,781	\$ 392,490	\$ 15,827	95.97
Fringe Benefits	\$ 10,912	\$ 90,242	\$ 41,651	\$ 147,000	\$ 13,967	89.72
Purchased Services	\$ 546	\$ 22,958	\$ 2,189	\$ 30,764	\$ 5,617	81.74
Refunds	\$ -	\$ 621	\$ -	\$ 621	\$ -	100.00
Telephone	\$ -	\$ 1,273	\$ 161	\$ 2,000	\$ 566	71.70
Travel	\$ 18	\$ 447	\$ 14	\$ 500	\$ 40	92.10
Materials & Supplies	\$ 2,273	\$ 50,298	\$ 2,987	\$ 54,000	\$ 715	98.68
Food Supplies	\$ 40,797	\$ 314,257	\$ 46,029	\$ 440,200	\$ 79,913	81.85
Repairs & Maintenance	\$ 1,821	\$ 6,081	\$ -	\$ 8,000	\$ 1,919	76.01
Uniforms	\$ 239	\$ 375	\$ -	\$ 2,000	\$ 1,625	0.00
Furniture/Equipment	\$ 690	\$ 3,395	\$ 258	\$ 9,495	\$ 5,842	38.47
		\$ -	\$ -	\$ -	\$ -	-
Total Expenditures	\$ 87,430	\$ 754,830	\$ 205,070	\$ 1,087,070	\$127,171	88.30

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901

**2011-2012
Comparative Receipts and Expenditures
Food Service Department
Year to Date**

Month of March 2012

Receipts:	Fiscal 2011			Fiscal 2012			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	87,988	64,161	72.92	22,398	16,345	72.97	0.05
Fresh Fruit & Vegetable	<u>0</u>	<u>0</u>	0.00	<u>70,000</u>	<u>45,133</u>	0.00	0.00
Total State	87,988	64,161	72.92	92,398	61,478	66.54	-6.38
Federal Reimbursement	750,000	531,342	70.85	750,000	582,049	77.61	6.76
Cash Book - Local	<u>261,171</u>	<u>191,555</u>	73.34	<u>244,672</u>	<u>200,782</u>	82.06	8.72
Total Revenue	\$1,099,159	\$787,058	71.61	\$1,087,070	\$844,309	77.67	6.06
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	380,723	248,264	65.21	392,490	264,882	67.49	2.28
Fringe Benefits	138,362	89,235	64.49	147,000	90,242	61.39	-3.10
Purchased Services	53,775	12,927	24.04	30,764	22,958	74.63	50.59
Refunds	0	0	0.00	621	621	0.00	0.00
Telephone	1,000	920	0.00	2,000	1,273	63.67	63.67
Travel	500	489	0.00	500	447	89.40	89.40
Materials & Supplies	67,110	18,772	27.97	54,000	50,298	93.14	65.17
Food Supplies	440,194	313,395	71.19	440,200	314,257	71.39	0.19
Repairs & Maintenance	8,000	3,491	0.00	8,000	6,081	76.01	76.01
Uniforms	0	0	0.00	2,000	375	0.00	0.00
Furniture/Equipment	9,495	3,463	36.48	9,495	3,395	35.76	-0.72
Total Expenditures	\$1,099,159	\$690,955	62.86	\$1,087,070	\$754,830	69.44	6.57

Tourism & Visitor Center Monthly Report for March 2012

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2012	518	41	5	564	188.0
2011	1192	648	68	2172	181.0

Total / 3 Months
Total / ALL of 2011

Stacked Arms Pins:

Mar: 2

YTD: 6

Requests for Information:

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Internet Sales	Monthly Totals:
March 2012	7	<u>1250</u>	37	<u>277</u>		1,571
2011	6	832	18	154	0	1,010
% Difference	16.67%	50.24%	105.56%	79.87%		<u>55.54%</u>

TOTAL YTD	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Internet Sales	Total YTD Inquiries:
2012 YTD	11	<u>2,634</u>	67	<u>564</u>	2	3,267
2011 YTD	7	2,081	73	326	1	2,488
% Difference	57.14%	26.57%	-8.22%	73.01%	100.00%	<u>31.31%</u>

Report to April Board of Supervisors:

- The first 8 days of March 2011, we saw 12 visitors; the first 5 days of March this year, we saw 62! By the end of the month we had served nearly nearly 80% more visitors this March over March 2011 - things are definitely getting busier!
- **WE HAVE ALREADY EXCEEDED OUR AVERAGE MONTHLY VISITATION NUMBERS FROM ALL OF LAST YEAR!!!!**
- Uptick in visitors and requests for information have our overall YTD numbers up more than 30% already this year, with a 55% increase in overall numbers for this March over March of last year.
- With both Sailor's Creek and the Museum of the Confederacy in Appomattox officially open, we should see more visitors coming here for all of our amenities - and the BEST PART is that High Bridge is scheduled to host their First to Cross High Bridge in early April! We take calls every day asking when High Bridge will be open - as soon as we can start saying "It's open NOW!", we will see an even larger increase in visitors! Bring the Summer!!