



**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS**

SUPERVISORS
BOARD MEETING

May 8, 2012
7:00 P.M.

A G E N D A

- 7:00 p.m.**
1. The Chairman will call the **May** meeting to order. 1
 2. Invocation 1
 3. **PUBLIC PARTICIPATION:** *Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.* 3
 4. Board of Supervisors Comments 5
 5. Consent Agenda:
 - a. Treasurer's Report: 7
 - b. Approval of Minutes: April 3, 2012 9
April 10, 2012 @ 4:00 p.m. 18
April 10, 2012 @7:00 p.m. 24
April 17, 2012 71
April 24, 2012 76
April 26, 2012 80
 - c. Review of Accounts & Claims 87
 - d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved. 103
 6. Highway Matters: Kevin Wright, VDOT 105
- 7:30 p.m.**
7. **PUBLIC HEARING:** **Secondary Six-Year Plan for FY 2013 through FY 2018 and Secondary System Construction Budget for FY 2013** – *The Board will receive citizen input on the Secondary Road Six-Year Plan.* 107
 8. **PUBLIC HEARING:** **Prince Edward County School Board** – *The Board will receive citizen input on School Board nominees for District 301-Leigh and District 501-Buffalo.* 113
 9. Economic Development Department Report: 129
 10. Planning Department Report 133
 11. County Administrator's Report 135
 12. Committee Reports:
 - a. Enterprise Zone Committee 137
 13. Closed Session: Acquisition of Real Property – 2.2-3711(A)3, *Code of Virginia* 139
Prospective Business – 2.2-3711(A)5, *Code of Virginia*

14.	<u>Correspondence/Informational:</u>	141
	a. Letter from Megan E. Wade, RE: School Funding	142
	b. Department of Social Services Profile Report, 2012	143
	c. Commonwealth Regional Council, May Meeting Agenda Package	147
15.	<u>Monthly Reports:</u>	153
	a. Animal Control	154
	b. Building Official	155
	c. Prince Edward County Public Schools	156
	d. PERT	160
	e. Tourism	161
	f. Virginia Cooperative Extension – Prince Edward Office, 1 st Quarter Report	162

(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, May 8, 2012.)



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 8, 2012
Item No.: 1 & 2
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call to Order and Invocation

Summary: Chairman William G. Fore, Jr. will call to order the **May** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

Attachments: None.

Recommendation: None.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 8, 2012
Item No.: 3
Department: Board of Supervisors
Staff Contact:
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person’s contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight’s agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board’s adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
Simpson _____ Wilck _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 8, 2012
Item No.: 4
Department: Board of Supervisors
Staff Contact:
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments:

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 8, 2012
Item No.: 5-a
Department: Treasurer
Staff Contact: Mable Shanaberger
Issue: Consent Agenda - Treasurer's Report

Summary: A Treasurer's Report is anticipated in the Table Pack.

Attachments:

Recommendation:

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 8, 2012
Item No.: 5-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Consent Agenda - Approval of Minutes

Summary: Meeting minutes are attached for your review and approval.

Attachments: April 3, 2012 Minutes
April 10, 2012 @ 4:00 p.m. Minutes
April 10, 2012 @7:00 p.m. Minutes
April 17, 2012 Minutes
April 24, 2012 Minutes
April 26, 2012 Minutes

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

April 3, 2012

At a called meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 3rd day of April, 2012; at 2:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Howard F. Simpson

Jim R. Wilck

Absent: Charles W. McKay

Also present: Wade Bartlett, County Administrator.

Chairman Fore called the Special Meeting to order at 3:00 p.m.

In Re: Budget Presentations

The following FY 2012-2013 donation requests were presented:

Virginia Legal Aid	\$ 1,976.00
STEPS	27,232.00
Crossroads Community Services	70,000.00
Longwood Visual Arts	2,496.00
PE-FA Youth Association	25,000.00
Habitat for Humanity	5,000.00
Madeline's House	7,500.00
Farmville Chamber of Commerce	4,750.00
Longwood Small Business	7,074.00
HOPE	10,000.00
Farmville/Prince Edward Library	192,156.00

Heart of Virginia Festival	2,850.00
R. R. Moton Museum	34,500.00
Piedmont Soil & Water District	6,840.00 – Operations 5,000.00 -Dam Maintenance
Old Dominion RC&D	2,103.00
Special Olympics	200.00
SCOPE/Meals on Wheels	5,000.00
FACES	4,275.00
YMCA	20,000 Summer Program 25,000.00 County Programs
Piedmont Area Transit	10,000.00
Pamplin Community Center	475.00
Farmville Volunteer Fire Department	53,000.00 Operations 15,000 Equipment
Rice Volunteer Fire Department	53,000.00 Operations 15,000 Equipment
Prospect Volunteer Fire Department	53,000.00 Operations 15,000 Equipment
Hampden-Sydney Volunteer Fire Department	56,500.00 Operations 15,000 Equipment
Darlington Heights Volunteer Fire Department	53,000.00 Operations 15,000 Equipment
Meherrin Volunteer Fire Department	53,000.00 Operations 15,000 Equipment
Pamplin Volunteer Fire Department	53,000.00 Operations 15,000 Equipment
Prince Edward Firefighters Association	6,000.00
Prince Edward Rescue Squad	60,000.00
Meherrin Rescue Squad	10,000.00
Pamplin Volunteer EMS	10,000.00
Hampden-Sydney 1 st Responder	8,000.00
Burkeville Volunteer Fire Department	1,200.00

Chesterfield County Med-Flight	600.00
Old Dominion EMS Alliance	3,569.00 (\$2,000 per agreement)
Prince Edward County After-Prom	950.00
Fuqua After-Prom	475.00
Tri-County Life Learners	3,325.00
Piedmont Senior Resources	1,616.00
Jolly Glee Senior Citizens	1,800.00
Commonwealth Regional Council	15,700.00
SVCC	5,441.00
Heart of Virginia Fireworks	2,500.00
Southside SPCA	1,000.00
SVCC-GED Program	5,380.00

Supervisor McKay entered the meeting at 3:20 p.m.

Chairman Fore called a 25 minute recess at 4:36 p.m.

Chairman Fore called the meeting back to order at 5:00 p.m. for the purpose of hearing the Presentation of the Prince Edward County Public Schools FY12-13 Proposed Budget.

Dr. K. David Smith, Superintendent of the Prince Edward County Schools, stated there are many variables from the state that will change the school's budget. He stated the School Board focused on priority items and attempted to protect operation functions, core programs and maintain class size.

Ms. Cindy Wahrman, Division Director of Finance, reviewed the Prince Edward County Public Schools FY2012-2013 proposed budget. She concluded by stating the School Board is requesting an increase in Local Support of \$785,334, with a total budget of \$26,132,027.

Discussion followed regarding the changes dependent upon the state budget and the General Assembly.

Supervisor Gantt suggested restructuring existing debt to include costs of upcoming repairs. Dr. Smith stated he will research that option.

Discussion followed regarding the mandate set forth on the payment of the VRS by employees.

Dr. Smith stated the challenges to the FY12-13 budget are the significant budget reductions. He said the reductions in previous years means loss of electives, programs, language instruction in the high school, art and music courses, and is a dangerous downward spiral. He then discussed grant funding.

In Re: Ordinance for the County and School Budget and Tax Levies for FY13

Supervisor Gantt made a motion, seconded by Supervisor Simpson, to authorize advertisement of a public hearing to be held Tuesday, April 17, 2012 regarding the proposed budget for FY13 as presented; the motion carried:

<p>Aye: Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck</p>	<p>Nay: None</p>
--	------------------

- GENERAL FUND -

ANTICIPATED REVENUES:

Revenue from Local Sources:	
General Property Taxes	\$10,515,000
Other Local Taxes	3,746,000
Permits and Licenses	62,900
Fines and Forfeitures	41,000
Revenue from Use of Money & Property	429,778
Charges for Services	530,750
Miscellaneous Income	29,400
Recovered Costs	212,848
From General Fund Balance	416,003
Revenue from the Commonwealth	4,126,518
TOTAL GENERAL FUND REVENUES	\$20,110,197

PROPOSED EXPENDITURES:

Board of Supervisors	126,428
County Administration	481,554
Legal, Audit, Assessor	116,710
Information Technology	93,500
Commissioner of Revenue	276,546

Treasurer	359,800
Board of Elections/Registrar	132,180
Circuit Court	50,572
Combined Courts	9,350
Magistrates	3,650
Clerk of Circuit Court	456,486
Law Library	6,300
Commonwealth's Attorney	616,890
Victim Witness	57,098
Sheriff	2,029,858
Emergency Services	42,552
Fire Departments	487,800
Rescue Squads	76,000
Forest Fire Service	13,244
Corrections and Detention	190,000
Building Official	94,727
Animal Control	127,206
Medical Examiner	500
Landfill Operations/Convenience Centers	1,214,455
Biosolids	66,874
Sandy River Reservoir	25,000
General Properties	703,659
Health Department	167,761
Crossroads CSB	62,643
Comprehensive Services Act	906,326
Donations to Community Programs	71,236
Contributions of Colleges (SVCC, LU)	17,657
Parks, Recreation, and Cultural	85,350
Library	186,559
Planning	194,098
Community Development	44,250
Economic Development & Tourism	177,914
Soil & Water	16,775
Extension Service	61,177
Cannery	57,846
General Expense	276,338
Capital Projects	90,000
Transfer to Social Services Fund	578,943
Transfer to School Fund	8,106,652
Transfer to Retiree Fund	25,720
Debt Service	946,013
Donation to the Commonwealth of Virginia	178,000
TOTAL GENERAL FUND EXPENDITURES	\$20,110,197

- SCHOOL FUND -

ANTICIPATED REVENUES:

Other Sources	\$305,290
Revenue from the Commonwealth	\$14,274,021
Revenue from the Federal Government	\$2,849,940
Transfer from County General Fund	<u>8,106,652</u>
Total Anticipated Revenues	\$25,535,903

PROPOSED EXPENDITURES:

Instruction	\$19,282,853
Administration, Health, Attendance	1,686,308
Pupil Transportation	1,882,451

Operations & Maintenance	1,950,439
School Food Program	11,455
Facilities	150,000
Debt Service	<u>572,397</u>
Total Proposed Expenditures	\$25,535,903

- SCHOOL CAFETERIA FUND -

ANTICIPATED REVENUES:

Cafeteria Sales	\$248,172
Revenue from the Commonwealth	23,898
Revenue from the Federal Government	<u>815,000</u>
Total Anticipated Revenues	\$1,087,070

Total Proposed Expenditures	\$1,087,070
-----------------------------	-------------

- SOCIAL SERVICES FUND -

ANTICIPATED REVENUES:

Revenue from the Commonwealth	\$791,645
Revenue from the Federal Government	1,380,588
Transfer from County General Fund	578,943
Recovered Cost	<u>10,000</u>
Total Anticipated Revenues	\$2,761,176

Total Proposed Expenditures	\$2,761,176
-----------------------------	-------------

- WATER FUND -

ANTICIPATED REVENUES:

Charges for Service	\$ 777
From Water Fund Balance	<u>269,039</u>
Total Anticipated Revenues	\$269,816

PROPOSED EXPENDITURES:

Operations & Maintenance	\$5,425
Wholesale Purchase of Water	1,500
Depreciation	25,000
Debt Service	<u>237,891</u>
Total Proposed Expenditures	\$269,816

- SEWER FUND -

ANTICIPATED REVENUES:

Charges for Service	\$ 1,644
From Sewer Fund Balance	<u>118,106</u>
Total Anticipated Revenues	\$ 119,750

PROPOSED EXPENDITURES:

Operations & Maintenance	\$ 6,000
Depreciation	25,000
Debt Service	<u>88,750</u>
Total Proposed Expenditures	\$119,750

- LANDFILL CONSTRUCTION FUND -

Total Anticipated Revenues	\$278,000
----------------------------	-----------

Total Proposed Expenditures	\$278,000
-----------------------------	-----------

- FORFEITED ASSETS FUND -

Total Anticipated Revenues	\$750
----------------------------	-------

Total Proposed Expenditures	\$750
- RETIREE BENEFITS FUND -	
Total Anticipated Revenues	\$25,720
Total Proposed Expenditures	\$25,720
- GRANITE FALLS CDA FUND -	
Total Anticipated Revenues	\$1,500
Total Proposed Expenditures	\$1,500
- PIEDMONT COURT SERVICES FUND -	
Total Anticipated Revenues	\$539,939
Total Proposed Expenditures	\$539,939
TOTAL COUNTY OPERATIONS FOR FY13	<u>\$50,729,821</u>

PROPOSED TAX RATES

Notice is hereby given that the Board of Supervisors of Prince Edward County, Virginia, proposes the following tax levies for the tax year 2012:

Unit Levy—All Districts—Per \$100 Assessed Valuations

<u>Levy</u>	<u>2011 Actual Levy</u>	<u>2012 Proposed Levy</u>
Real Estate	\$0.42	\$0.42
Tangible Personal Property – Motor Vehicles	\$4.50	\$4.50
Tangible Personal Property – Business Furniture & Fixtures	\$4.50	\$4.50
Tangible Personal Property – Heavy Equipment	\$4.50	\$4.50
Machinery & Tools	\$4.20	\$4.20
Merchant’s Capital	\$0.70	\$0.70
Farm Machinery & Livestock	\$0.00	\$0.00

To determine the amount of tax owed, divide the property’s assessed value by 100 then multiply by the appropriate tax rate. Prince Edward County determines the assessed valuation for Machinery & Tools, Merchant’s Capital, and all Business Tangible Personal Property tax classifications by taking a percentage of the original cost of the property as shown in the chart below. Real estate is assessed at fair market value. Tangible Personal Property owned by individuals such as vehicles, trailers, motorcycles, etc. are assessed using the National Automobile Dealers Association (NADA) Guide Loan Value.

<u>Levy</u>	<u>Value Used for Tax Assessment</u>
Real Estate	Fair Market Value
Tangible Personal Property – Motor Vehicles	Loan Value Using NADA Guide
Tangible Personal Property – Business Furniture & Fixtures	20% of Original Cost
Tangible Personal Property - Heavy Equipment	20% of Original Cost

Machinery & Tools
Merchant's Capital

10% of Original Cost
100% of Original Cost

Details of the above proposed Budget ordinance may be seen in the County Administrator's Office. Additional information is also available on the County's web site: www.co.prince-edward.va.us. It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact W.W. Bartlett, County Administrator, at 434-392-8837, prior to 4:00 p.m. on April 13, 2012.

**BY ORDER OF THE BOARD OF SUPERVISORS
PRINCE EDWARD COUNTY, VIRGINIA
W.W. Bartlett, County Administrator**

On motion of Supervisor Campbell and adopted by the following vote:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

the meeting was recessed at 5:44 p.m. until Tuesday, April 10, 2012 at 4:00 p.m.

April 10, 2012

At a special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 10th day of April, 2012; at 4:00 p.m., there were present:

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Absent: Howard M. Campbell, Pattie Cooper-Jones

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Kevin Wright, VDOT; and Randy Hamilton, VDOT.

Chairman Fore called the meeting to order, stating this is a reconvened meeting from April 3, 2012 for the purpose of a Highway Work Session.

In Re: Highway Work Session – County Six Year Plan

Mr. Kevin Wright, VDOT, reported on the amounts available to Prince Edward County for the 2013-2018 Program of \$316,635. This has gone down and is expected to continue to decline. He then reviewed county-wide services and stated there is \$70,000 of previous funding that may be permitted to be transferred to a project. Additionally, there is \$30,000 under the Rural Addition that may be able to be transferred to a project.

Supervisor Campbell entered the meeting at this time.

Mr. Wright stated the \$30,000 may be able to be put to a Rural Rustic project. Discussion followed on the various projects: Back-Hampden-Sydney Road is slated to begin construction in the spring of 2015; Mr. Randy Hamilton stated the public hearing for that project is projected for September 2012.

Mr. Wright said the Lockett Road (Route 619) project is expected to begin December 2015, and the Aspen Hill (Route 601) project should begin next spring; temporary right-of-way easements have been staked, and the “willingness” will be posted in mid-May [2012].

Supervisor Cooper-Jones entered the meeting at this time.

Mr. Wright stated there are currently no open projects; the next is expected in six to eight years.

Discussion followed on the qualifications for Rural Rustic projects and the following potential sites: Route 740, Copper Hill Road, which is approximately one mile in length; Route 628, Spring Creek Road, which is more than a mile in length; and Route 751.

Mr. Wright stated the funds for the Rural Rustic projects only amount to about \$6,000.

Supervisor Campbell asked about paving the other end of Route 751; there is a section of about two-tenths of a mile that could use paving. He said from the Rails to Trails and pave back toward what was already done.

Supervisor McKay stated a citizen inquired about Watson Road which was on the Six Year Plan to be paved; he asked about the status of that project.

Supervisor Simpson suggested Green Town Road in Worsham.

Mr. Wright asked the Board to submit potential candidates; he stated the roads will be checked and options will be presented on the candidates which fit into the project work under “Rural Rustic.” He added there is funding for five potential projects.

Mr. Hamilton stated the Lockett Road Bridge Replacement project is from a different source of funding, which is controlled by the Bridge section. He reviewed the following projects:

Route 619 Bridge – to begin in December 2015

Route 623 Bridge – the ad will be posted in 2014

Route 622 Bridge – the ad will be posted in May 2016

Route 633 Bridge – the ad will be posted in December 2013

Further discussion on the projects followed.

Supervisor McKay made a motion to authorize advertisement of a public hearing on the Prince Edward County Six Year Plan to be held Tuesday, May 8, 2012 at 7:30 p.m.; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

In Re: Highway Matters

Mr. Wright reviewed the current VDOT projects and maintenance activities. He stated the public hearing on the Six Year Improvement Plan will be held on April 24, 2012 at 6:00 p.m., at North Side High School in Roanoke, Virginia, and invited the Board members to attend.

Supervisor Campbell reported the guard rail on Route 460 near Route 626 and 655 has been knocked down again. He said it is knocked down every week, and asked if it could be extended. Mr. Wright said it cannot be extended; fill work may be done and the guard rail may be set back a bit with rumble strips added to alert drivers that drift off the roadway.

Mr. Wright stated a previous request for a reduced speed limit on Route 608 does not qualify. He said if the road has less than 400 vehicles per day or fewer than three crashes per year, it won't even qualify for a speed study. He added gravel roads are not [speed] posted; Mr. Hamilton stated Nelson County has a law that all unpaved roads are 35 MPH. Mr. Wright then reviewed the policy for Children At Play signs; he stated a reduced speed is expected in a subdivision or in a rural densely populated area. He said the more signs that are posted, the less effective they are.

Supervisor Gantt stated Dead End Road needs gravel; a road off Peach Orchard Road is in bad shape. He added the two bridges on Routes 622 and 623 have good reflectors but there are pieces that are missing or loose. Mr. Wright stated he will check on the next inspection dates, and replacements are under design and are expected to be done in 2014 and 2016.

Mr. Wright said the “Through-Truck Restriction” in Rice is ready to post for public comment; however, VDOT will not post it until there is a through-truck problem. He stated there is local truck traffic on the roads in question.

Supervisor Gantt made a motion to recess until 5:00 p.m.; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

Chairman Fore called the meeting back to order at 5:00 p.m.

In Re: YMCA Summer Program

Ms. Jane Schirmer, CEO/Executive Director of the Southside Virginia Family YMCA, discussed the plans and the process of the Summer Program to be held at the Southside Virginia Family YMCA and stated the YMCA cannot do the program without assistance from Prince Edward County.

Mr. Bartlett stated there is currently \$23,000 in the budget to fund the program for this fiscal year; it has not been included in the recommended budget.

Discussion followed on the consolidation of services and programs for the area youth, and how the youth are selected for the program, and the teacher to student ratio. Ms. Schirmer stated there will be several positions advertised for employment and they anticipate 150 children, on a first-come first-served basis. Mr. Bartlett added the Town of Farmville also has a summer program.

Supervisor Gantt made a motion to appropriate \$23,000 to the Southside Virginia Family YMCA for the Summer Program; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

In Re: Budget Work Session

Mr. Bartlett, County Administrator, stated a Cost of Living Adjustment (COLA) is proposed for the County employees, at a rate of 3.6% which is the same provided to the Social Security and military retirees. Mr. Bartlett said the retirement component is unknown. He stated the Governor amended the mandate to have the employees pay their VRS contribution to allow it to be phased in over five years. Mr. Bartlett said that to keep the employees at their current rate of pay with the mandate in place, the increase in cost to the County to cover the mandated VRS would be \$23,455. He stated that in order to provide the amount to keep their take-home pay equal, it would take an additional 0.7% which would cost the County \$31,000. The State did not even out the pay for the state employees when they enforced the mandate.

Discussion followed.

[Due to a fire alarm, there was a break in the meeting from 5:40 p.m. until 6:16 p.m.]

Supervisor Gantt made a suggestion to change the insurance program offered to county employees. Mr. Bartlett stated the current insurance program is the Key Advantage Expanded; an increase is anticipated. He stated discussion is ongoing regarding the possibility of self-insurance and he is waiting on results from the findings.

Supervisor Cooper-Jones recommended an increase in the donation to the Special Olympics to bring the total donation by the County to \$1,000. Supervisor Simpson agreed; discussion followed. At the consensus of the Board, the Special Olympics will be granted \$1,000.

Discussion followed regarding the property tax rate, delinquent tax parcels, and enforcement actions that may be taken to collect the delinquent taxes. A Service Charge in Lieu of Taxes was also discussed.

Chairman Fore advised the Board of another work session scheduled on April 17, 2012 at 3:00 p.m. After some discussion, the meeting time was changed to 4:00 p.m. The Public Hearing for the County and School Budgets will be held on April 17, 2012 at 7:00 p.m.

On motion of Supervisor Wilck and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the meeting was adjourned at 6:53 p.m.

DRAFT

April 10, 2012

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 10th day of April, 2012; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Carney, Economic Development Director; and James Ennis, County Attorney.

Chairman Fore called the meeting to order. Supervisor McKay offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

There were no citizens wishing to speak at this time.

In Re: Board of Supervisors Comments

There were no comments made by the Supervisors at this time.

In Re: Consent Agenda

On motion of Supervisor McKay and carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

the Board accepted the Treasurer's reports of December 2011 and January 2012; the minutes of the meetings held March 6, 2012, March 13, 2012, March 20, 2012, March 27, 2012, and March 30, 2012;

Accounts and Claims; Salaries; and appropriations as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-23000-0080	Technology Trust Fund		\$7,756
4-100-21600-5880	Technology Trust Fund	\$7,756	
3.105-41050-0105	From Forfeited Assets Fund Balance		\$2,500
4-105-93000-0100	Transfer to General Fund	\$2,500	
3-100-41050-0105	Transfer from Forfeited Assets		\$2,500
4-100-31200-6003	Sheriff-Public Ed/Crime Prevention	\$2,500	

December 2011

Fund balances were as follows:

General Fund	120,632.53	
General Fund Reserved for Investments	13,140,628.68	
		13,261,261.21

PPEA Fund	(1,529.57)
Industrial Development Authority Fund	109,127.21
Recreation Fund Reserved for Investments	27,064.53
Forfeited Assets Fund Reserved for Investments	94,908.04
School Capital Projects Fund - VPSA	0.00
School Capital Projects Fund - QZAB01	0.00
Underground Storage Tank Fund	20,000.00
Economic Development Fund	743,464.42
Board of Public Welfare Special Account	7,556.81
Piedmont ASAP Fund	326,016.86
QZAB Debt Services Fund	408,068.97
Landfill Construction Fund	1,044,936.46
PCS Fund	339,306.13
Revenue Sharing Fund	(46.64)
Retirement Benefits Fund	\$5,680.97
Granite Falls CDA Fund	(1,485.00)
Dare Donations Fund	2,934.85
School Cafeteria Fund	313,191.19
Prince Edward Community Development Fund	46,793.50
Water Fund	902,679.60
Sewer Fund	(50,599.66)
School Fund	0.00
	17,599,329.88

Cash accounts were as follows:

Cash in Office	1,000.00
Cash in Banks	3,338,635.94
Warrants Payable (School Fund)	0.00
General Fund Investments	13,140,628.68
VPSA Investments	0.00
QZAB01 Investments	0.00
Underground Storage Tank Fund	20,000.00
Recreation Fund Investments	27,064.27
QZAB02 Investments	0.00
Landfill Construction Fund for Investment	1,044,936.46
Forfeited Asset Fund for Investment	27,064.53
Industrial Development Authority for Investment	
	17,599,329.88

*Of this \$13,261,261.21 in the General Fund, \$5,336,334.91 is encumbered for:

Transfers in:	
School Fund	4,335,315.68
VPA Fund	365,137.90
Water Fund	0.00
Sewer Fund	0.00

IDA Fund	23,528.98
Retirement Benefits Fund	12,526.00
Debt Obligations	599,826.35
Total	5,336,334.91

This leaves an unencumbered balance of \$7,924,926.30 in the General Fund.

STATEMENT OF DEPOSITORY BALANCES

Balances as of December 2011:

Checking Accounts:

Benchmark Community Bank	273,677.26
Wachovia Bank	172,727.50
BB&T	72,640.22
Bank of America	2,096,899.68
	2,615,944.66

Investment Accounts:

Benchmark Community Bank	14,312,605.61
Wachovia Bank	70,876.35
Citizens Bank & Trust Company	235,000.00
BB&T	1,491.85
Planters Bank & Trust	200,000.00
Mentor Investments	162,411.41
SNAP (State Non-Arbitrage Plan)	0.00
Bank of America	0.00
	14,982,385.22

January 2012

Fund balances were as follows:

General Fund	121,459.25
General Fund Reserved for Investments	10,473,389.56
	10,594,848.81

PPEA Fund	(1,529.57)
Industrial Development Authority Fund	132,442.58
Recreation Fund Reserved for Investments	27,077.78
Forfeited Assets Fund Reserved for Investments	94,940.13
School Capital Projects Fund - VPSA	0.00
School Capital Projects Fund - QZAB01	0.00
Underground Storage Tank Fund	20,000.00
Economic Development Fund	743,464.42
Board of Public Welfare Special Account	7,207.88
Piedmont ASAP Fund	334,699.21
QZAB Debt Services Fund	408,068.97
Landfill Construction Fund	1,072,102.81
PCS Fund	305,264.44
Revenue Sharing Fund	1,434,573.36
Retirement Benefits Fund	3,569.68
Granite Falls CDA Fund	(1,485.00)
Dare Donations Fund	2,936.20
School Cafeteria Fund	329,657.64
Prince Edward Community Development Fund	46,793.50
Water Fund	902,679.60
Sewer Fund	(50,632.80)
School Fund	0.00
	16,406,679.64

Cash accounts were as follows:

Cash in Office	1,000.00
Cash in Banks	4,718,169.36
Warrants Payable (School Fund)	0.00
General Fund Investments	10,473,389.56
VPSA Investments	0.00
QZAB01 Investments	0.00
Underground Storage Tank Fund	20,000.00
Recreation Fund Investments	27,077.78
QZAB02 Investments	0.00
Landfill Construction Fund for Investment	1,072,102.81
Forfeited Asset Fund for Investment	94,940.13
Industrial Development Authority for Investment	
	16,406,679.64

*Of this \$10,594,848.81 in the General Fund, \$4,221,583.40 is encumbered for:

Transfers in:

School Fund	3,611,905.72
VPA Fund	334,680.95
Water Fund	0.00
Sewer Fund	0.00
IDA Fund	0.00
Retirement Benefits Fund	12,526.00

Debt Obligations	262,470.73
Total	4,221,583.40

This leaves an unencumbered balance of \$6,373,265.41 in the General Fund.

STATEMENT OF DEPOSITORY BALANCES

Balances as of January 2012:

Checking Accounts:

Benchmark Community Bank	278,052.19	
Wachovia Bank	142,188.33	
BB&T	72,578.65	
Bank of America	1,234,163.38	
		1,726,982.55

Investment Accounts:

Benchmark Community Bank	13,985,602.11	
Wachovia Bank	94,191.56	
Citizens Bank & Trust Company	235,000.00	
BB&T	1,492.01	
Planters Bank & Trust	200,000.00	
Mentor Investments	162,411.41	
SNAP (State Non-Arbitrage Plan)	0.00	
Bank of America	0.00	
		14,678,697.09

BOARD OF SUPERVISORS

ECS Mid-Atlantic, LLC	Field delineation	2,890.00
-----------------------	-------------------	----------

COUNTY ADMINISTRATOR

Pitney Bowes Financial Services	Postage meter lease	29.00
US Cellular	Phone	112.24
Business Card	Parking	14.00
	Meeting registration	325.00
	VEMA membership	75.00
		414.00

TREASURER

James W. Elliott, Attorney	Bond fee	800.00
----------------------------	----------	--------

Farmville Herald	Advertising	1,040.25
Pitney Bowes Financial Services	Equipment rental	1,002.00
M&W Printers, Inc.	Mobile home stickers	276.29

GENERAL DISTRICT COURT

US Cellular	Phone	25.37
-------------	-------	-------

CLERK OF THE CIRCUIT COURT

U. S. Postal Service	Postage	2,936.00
Manatron, Inc.	Printer	730.46
Legal Directories Publisher	Legal directory	7.75

LAW LIBRARY

AT&T	Phone	37.00
CenturyLink	Phone	37.36
LexisNexis	Online service	228.00

SHERIFF

Wohlford's Radar	Calibrations	204.00	
East End Motor Company, Inc.	ABS module	785.65	
	Brake pads/rotor	350.20	
	Service call	39.00	
	Inspection/axle seals	287.07	
	Sensors	460.22	
	Tires	632.12	2,554.26
Express Care	Oil changes	406.72	
UPS	Shipping	13.25	
Carrington's Cellular	Cell phones	219.93	
CenturyLink	Phone	10.36	
RS/Aashto	Interservice fee	100.00	
US Cellular	Phone	1,168.75	
Robert Goldman	Meals	23.57	
International Association	Dues - Sprague	50.00	
	Dues - Reed	50.00	
	Dues - Walker	50.00	
	Dues - Estes	50.00	200.00
Galls, An Aramark Company	Armrest for console	90.98	
	Console	249.99	340.97
DMV	Special IDs	30.00	
AB Nightvision, LLC	Surveillance equipment	597.30	

SHERIFF - COURTS

Southern Police Equipment Company	Uniforms	76.75
-----------------------------------	----------	-------

RICE VOLUNTEER FIRE DEPARTMENT

Fire & Safety Equipment Company	Fire extinguisher	162.00
Goodman Truck & Tractor	Inspection	16.00

PROSPECT VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Air pack brackets	500.00
--------------------	-------------------	--------

	Mounting plate	104.53	604.53
Davis GMC Truck, Inc.	Oil change		33.72
Farmville Auto Parts	Tire repair kit		11.98
Farmville Wholesale Electric	Electrical connector		16.16
Napa of Farmville	Miniature bulbs		28.60
Pamplin Exxon	Oil change / inspection / fuel		106.98
Parker Oil Company, Inc.	Propane		443.25
RS / Aashto	Narrowbanding fee		25.00
Town of Farmville	Fuel		352.51
Treasurer of Virginia	Tables		20.00
Virginia State Firefighters Association	Dues		

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Ellington Energy Service	Propane		282.28
Farmville Auto Parts	Oil additives		22.97
Farmville Wholesale Electric	Conduit / pipe / wire	173.10	
	Rod / ground clamp	32.69	205.79
Verizon Wireless	Phone		60.07

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		84.64
Jana Baldwin	Janitorial service		130.00
Foster Fuels	Propane		686.74
National Auto Parts, Inc.	Battery charger		69.99
Pamplin Exxon	Fuel	213.59	
	Inspections	102.00	315.59
Town of Pamplin	Water & sewer		139.34
Treasurer of Virginia	Cabinet & trailer		55.00
Verizon	Phone		60.52
Your First Due, Inc.	Internet		24.95

VFIR GRANT - VIRGINIA FIRE INCIDENT REPORTING

Virginia Department of Fire Programs	Unexpended grant fund		132.20
--------------------------------------	-----------------------	--	--------

EMERGENCY SERVICES

Timmons Group	Address additions		135.00
Korman Signs	Signs & hardware		273.98

REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		1,181.25
Piedmont Regional Jail	Inmate per diem		3,528.80

BUILDING OFFICIAL

US Cellular	Phone		25.37
Coy Leatherwood	Meal	6.88	
	Meeting registration	15.00	21.88

ANIMAL CONTROL

Haley of Farmville, Inc.	Checked engine / fuses		114.83
Dominion Virginia Power	Electric service		235.00

CenturyLink	Phone		138.14
Ranson's, Inc.	Phone charger		24.99
US Cellular	Phone		50.99
Walmart	USB / ink cartridge	42.98	
	Dog food	165.36	
	Cleaning supplies	39.24	
	Wiper blades / battery	44.25	291.83

BIOSOLIDS MONITORING

Tri-County Ford-Mercury	Oil change / air filter		57.54
US Cellular	Phone		25.37

REFUSE DISPOSAL

Resource International	Storm water compliance	522.90	
	Miscellaneous work tasks	1,073.40	
	Groundwater/gas monitoring	12,238.14	13,834.44
Emanuel Tire of Virginia	Tire recycling		480.00
Synergy Recycling, LLC	Electronic recycling		1,327.62
Southside Electric Cooperative	Darlington Heights site		103.48
Dominion Virginia Power	Leachate pump	6.05	
	Scalehouse	119.13	
	Cell C pump station	13.86	
	Green Bay site	102.94	
	Worsham site	95.96	
	Prospect site	108.82	
	Landfill site	82.16	
AT&T	Phone		187.06
CenturyLink	Phone		80.52
Ranson's, Inc.	Telephone		39.99
US Cellular	Phone		25.37
Verizon	Phone		116.31

GENERAL PROPERTIES

Southside Electric Cooperative	Sandy River Reservoir lights		31.34
Dominion Virginia Power	Roy Clark monument	19.54	
	Shop	41.21	
	SCOPE building	301.47	
	Sheriff Department Shed	5.66	
	Worsham Clerk's office	49.42	417.30
Parker Oil Company, Inc.	Heating oil		346.10
AT&T	Phone		36.99
CenturyLink	Phone		50.60
US Cellular	Phone		82.06
Aramark Uniform Services	Janitorial supplies		267.02
Diamond Paper Company	Janitorial supplies		937.56
Wilco, Inc.	Janitorial supplies		439.35
Arcet Equipment Company	Gloves / safety glasses		18.25

CANNERY

Southside Electric Cooperative	Electric service		183.79
--------------------------------	------------------	--	--------

Parker Oil Company, Inc.	Heating oil		757.11
CenturyLink	Phone		124.23
US Cellular	Phone		25.62
Business Card	Food conference	25.00	
	Chlorine test strips	25.52	50.52

CHAPTER X BOARD

Crossroads Services Board	4th Quarter report		15,660.75
---------------------------	--------------------	--	-----------

COMPREHENSIVE SERVICES ACT

Crossroads Services Board	Professional services		1,180.00
Family Preservation Services	Professional services		3,750.00
Grafton School	Professional services		15,840.00
Letricia R. Logan	Foster care		666.00
Phillip & Jessica Sterling	Foster care		448.00

PLANNING

Sally W. Gilfillan	Commission meeting		100.00
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.20	122.20
Preston Hunt	Commission meeting	100.00	
	Mileage	22.20	122.20
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	9.99	109.99
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.32	108.32
Brett Von Cannon Watson	Commission meeting		100.00
Business Card	Postage		5.30
US Cellular	Phone		50.99

ECONOMIC DEVELOPMENT

Watson & Duggan, PLC	Surveyor Report - 13 Acre		50.00
Business Card	Postage	59.72	
	Meals	55.58	
	Office supplies	1.00	116.30
US Cellular	Phone		27.32

TOURISM

Dominion Virginia Power	Electric service		285.21
Business Card	UPS	33.19	
	Marketing & research	300.00	333.19

CAPITAL PROJECTS

Benchmark Community Bank	Glad Hill property		390,909.00
Business Card	Apple corer & blades		559.69

RETIREMENT BENEFIT FUND

Anthem BCBS	Retiree insurance		1,060.00
-------------	-------------------	--	----------

REVENUE SHARING FUND - VDOT

Benchmark Community Bank Glad Hill property 515,850.00

PIEDMONT COURT SERVICES

U. S. Postal Service Postage 1,050.00
CAN Surety Surety bonds 212.63
Emily Guill Mileage 36.63

ADDENDUM BILL LIST

FORFEITED ASSETS - STATE

Dept. of Criminal Justice Refund overpayment 255.66

BOARD OF SUPERVISORS

Farmville Herald Advertising 973.76

COUNTY ADMINISTRATOR

Virginia Employment Commission 466.83
Key Office Supply Copier maintenance 695.00
Sarah E. Puckett Mileage 82.69
Diamond Springs Water & equipment rental 15.70
Farmville Printing Color copies 12.00
Key Office Supply Legal pads / folders 36.97
Sheet protectors / folders 22.38
Green bar paper 299.94
Ink cartridges 358.96
Hole punch 203.96 922.21
Farmville Herald Subscription 38.00

COMMISSIONER OF REVENUE

Virginia Employment Commission 287.54
Treasurer of Virginia Online service 77.33
Commissioner of Revenue Association Dues 25.00
Key Office Supply Notebooks 38.97

TREASURER

Virginia Employment Commission 277.65
Key Office Supply Printer maintenance contracts 346.00
Ink cartridges 29.98
Tape 2.59
Copy paper 59.90
Liquid Paper 1.19
Green bar paper 199.96 639.62
Treasurer of Virginia Online service 77.34
University of Virginia Meeting registration 195.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc. Travel expense 575.00
Contract agreement 3,700.00 4,275.00
ComputerPlus Sales & Service Monthly maintenance charge 270.00

<u>REGISTRAR</u>			
Virginia Employment Commission			127.79
Farmville Herald	Subscriptions		76.00
Key Office Supply	Ink cartridge	74.99	
	9 Volt battery	2.09	77.08

<u>GENERAL DISTRICT COURT</u>			
Key Office Supply	Desk chairs		298.00

<u>SPECIAL MAGISTRATES</u>			
Kathryn Jackson	Training & mileage		108.83
Avi Efreom	Bulletin board		10.47

<u>CLERK OF THE CIRCUIT COURT</u>			
Virginia Employment Commission			417.45
AT&T	Phone		44.38
CenturyLink	Phone		79.35
Manatron, Inc.	Annual maintenance		7,761.60
Kinex Networking Solutions	DSL		74.95

<u>COMMONWEALTH'S ATTORNEY</u>			
Virginia Employment Commission			531.00
U. S. Postal Service	P. O. Box rent		55.00
Virginia Association of Commonwealth Attorneys	Dues		425.00
Commonwealth Solutions	Shredding service		15.00

<u>VICTIM WITNESS ASSISTANCE PROGRAM</u>			
Virginia Employment Commission			82.40
Cindy Sams	Mileage		49.95

<u>SHERIFF</u>			
Virginia Employment Commission			2,294.39
Farmville Auto Parts	Oil / filter change	56.95	
	Battery	122.99	179.94
Business Card	Postage / post cards	152.50	
	Meals	92.76	
	Notary stamp / notebook	42.65	
	Gas	45.00	
	Window tint	231.00	563.91
Treasurer of Virginia	VCIN		53.06
Rachel Whitehead	Meals		18.21
Business Data of Virginia, Inc.	Norton Anti-virus		29.95
Diamond Springs	Water & equipment rental		45.40
Key Office Supply	Storage containers	37.98	
	Wireless keyboards	110.00	
	Binders	17.97	
	Toner	56.99	
	Name plates	18.98	241.92

Walmart	Office supplies / heater	76.66	
Commtronics of Virginia	Handheld radio	690.69	
Robby Franklin	CB radio	136.49	
Southern Police Equipment Company	Gloves	26.99	
Streicher's	Ammunition	131.00	
Sheehy Ford	Transfer emergency equipment (2)	1,681.00	
Signs@work, Inc.	Auto decals	2,880.00	

SHERIFF - COURTS

Virginia Employment Commission		37.70	
Quantum Graphic / Uniforms	Uniforms	574.50	
Southern Police Equipment Company	Insignia / nameplates	92.97	

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Davis GMC Truck, Inc.	Change oil & filters	75.90	
	Truck maintenance	140.95	216.85
Farmville Auto Parts	Bulbs		4.59
Fire & Safety Equipment Company	Coupling		275.91
Key Office Supply	Fax phone	189.00	
	Labeling tape	63.96	252.96

RICE VOLUNTEER FIRE DEPARTMENT

Farmville Wholesale Electric	Freight		7.23
John Deere Financial	Gas		550.90
Schmidt's Repair Service	Truck repair / inspection		563.93
VFIS	Portfolio insurance	2,270.00	
	Umbrella insurance	188.00	2,458.00
Dominion Virginia Power	Electric service		9.03

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment		3,500.00
Farmville Auto Parts	Flasher	13.75	
	Electronic flasher	17.98	31.73
Ferguson Enterprises, Inc.	Electrical tape		34.50
Key Office Supply	Ink cartridge		44.97
CenturyLink	Phone		91.52
Treasurer of Virginia	Drills		55.00
Dominion Virginia Power	Electric service		247.18

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Foam	337.50	
	Blind cap	49.26	
	Elbow	131.77	518.53
Cyrus Pest Control Company	Exterminating service		45.00
Davis GMC Truck, Inc.	Inspection		15.86
East End Motor Company, Inc.	Inspection		16.00
Ellington Energy Service	Propane		175.37
Farmville Wholesale Electric	Cord / reel / plugs		76.56
Southside Electric Cooperative	Electric service		279.76
Verizon Wireless	Phone		60.07

Verizon	Phone	133.48
---------	-------	--------

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Arcet Equipment Company	Oxygen / air	105.56
C. W. Williams	Helmet	236.79
Farmville Wholesale Electric	Outside lightbulbs	38.16

PAMPLIN VOLUNTEER FIRE DEPARTMENT

Commtronics of Virginia	Pagers	2,835.00
Verizon	Phone	53.11
Vest's Sale & Service, Inc.	Siren	6,620.28
Dominion Virginia Power	Electric service	293.28

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Propane	680.83
	Diesel	1,115.71
	Gas	322.33
US Cellular	Phone	154.25
Verizon	Phone	147.11
Dominion Virginia Power	Electric service	326.31

REGIONAL JAIL & DETENTION

Piedmont Regional Jail	Inmate per diem	3,749.90
------------------------	-----------------	----------

BUILDING OFFICIAL

Virginia Employment Commission		153.62
East End Chevron	Plug 2 tires	16.00
Treasurer of Virginia	2% Levy on permits	162.00

ANIMAL CONTROL

Virginia Employment Commission		185.75
--------------------------------	--	--------

BIOSOLIDS MONITORING

Virginia Employment Commission		82.40
--------------------------------	--	-------

REFUSE DISPOSAL

Virginia Employment Commission		596.56
Ayers Building & Supply Company	Concrete	19.47
Moore Scale Service - Western VA	Serviced scales	580.00
C & L Machine & Welding	Repair tarp arm	23.00
East End Motor Company, Inc.	Flat repair	24.00
	Tire & road service	492.52
Farmville Auto Parts	Antifreeze	21.90
	Hydraulic fluid / antifreeze	35.47
	Hydraulic fluid	21.98
Arena Trucking Company	Trash collection	268.00
Wright's Excavating	Landfill operation	41,287.50
Emanuel Tire of Virginia	Tire recycling	2,155.80
STEPS, Inc.	Recycling fee	1,762.80
Southside Electric Cooperative	Virso site	136.87

Dominion Virginia Power	Rice site	76.52
AT&T	Phone	37.00
CenturyLink	Phone	197.59
O. O. Stiff, Inc.	Monthly service	662.50

GENERAL PROPERTIES

Virginia Employment Commission		477.56
OK Termite & Pest Control	Exterminating service	150.00
Davis GMC Truck, Inc.	100,000 Mile service	433.91
Dominion Virginia Power	SCOPE building	213.38
	Lights at Rice	111.75
	Ag building	1,009.20
CenturyLink	Phone	71.32
O. O. Stiff, Inc.	Monthly service	100
Ayers Building & Supply Company	Floor patch / scrapers	49.90
Diamond Springs	Water & equipment rental	15.70
East End Chevron	Ice	2.00
Cintas Corporation #524	Uniform rental	650.02

CANNERY

Virginia Employment Commission		68.54
--------------------------------	--	-------

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional services	6,670.00
Braley & Thompson	Professional services	5,797.00
Centra Health	Professional services	17,136.00
Nathaniel & Brittany Jones	Foster care	751.48
North Spring Behavioral Healthcare	Professional services	3,410.00
Mable Shanaberger	Administrative fee	150.00

PLANNING

Virginia Employment Commission		164.80
Jonathan Pickett	Mileage	94.68

ECONOMIC DEVELOPMENT

Virginia Employment Commission		82.40
Key Office Supply	White-out	2.82

TOURISM

Virginia Employment Commission		102.30
CenturyLink	Phone	292.40
Magi Van Eps	Meals	50.59
Business Data of Virginia, Inc.	Norton Anti-virus	29.95

COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone	96.75
-------------	-------	-------

GENERAL EXPENSE

Lunos Networks	Phone	2,767.76
Anthem BCBS	Cobra insurance	530.00

<u>CAPITAL PROJECTS</u>		
McQuay International	Chiller CEK / SSK kits	22,356.00
Wohl Associates, Inc.	Filler with hopper	8,350.00
Commonwealth of Virginia	Engineering review	119.00
<u>CONTRACTUAL SERVICES</u>		
Town of Farmville	Water testing	40.00
<u>SEWER FUND</u>		
Dominion Virginia Power	Sewer pump	32.46
<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit	1,051.29
<u>REVENUE SHARING FUND - VDOT</u>		
W. C. Newman Company, Inc.	Concrete	656.77
Shanaberger & Sons	Saw & chains	282.61
	Sharpen chains	25.50
	Saw chain	46.20
	Sharpen saw chain	17.00
	Chains / oil / sharpen	270.91
	Saw chain / work glasses	42.55
Atkins Tree Service	Tree removal	2,200.00
Haymes Brothers, Inc.	Road construction	90,060.00
<u>PIEDMONT COURT SERVICES FUND</u>		
Virginia Employment Commission		638.98
Farmville Herald	Advertising	43.80
Southside Messenger	Advertising	22.68
Dominion Virginia Power	Electric service	313.22
Pitney Bowes Financial Services	Postage meter lease	202.00
	Postal service	10.30
AT&T	Phone	144.14
CenturyLink	Phone	203.68
Sheena Franklin	Mileage	123.21
Sharon Gray	Mileage	222.53
Connie Stimpson	Mileage	10.17
	Batteries	9.97
Renee T. Maxey	Mileage	121.88
Andy Mays	Mileage	103.22
Ashley Nash	Mileage	115.43
Dayna Stanley	Mileage	195.89
Treasurer of Virginia	Training	150.00
Charley's Waterfront Café	Meals	388.03
Key Office Supply	Office supplies	59.50
Quill Corporation	Copy paper / toner	133.78
	Toner	212.97
Staples	Office chairs (2)	459.98

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent	2,383.00
Page Hardy	Cleaning service	210.00

In Re: Prince Edward County School Board – Announcement of Nominees

Supervisor Gantt stated the Citizen Committee for District 301 has not yet met with all candidates, and will have the recommendations prior to the May meeting.

Chairman Fore introduced Mr. Carl Blessing, Jr., District 501 Chair. Mr. Blessing said the Committee met with all applicants on April 5, and recommended Mr. Russell Dove, 302 Hampden Lane, Farmville, Virginia, and Mr. Melvin R. Reynolds, Jr., 74 Gilliam Reynolds Road, Pamplin.

No other nominees were presented.

Chairman Fore stated a public hearing on the Prince Edward County School Board Nominees will be held during the May Board meeting at 7:30 p.m.

In Re: Citizen Volunteer Appointments

Mrs. Sarah Elam Puckett, Assistant County Administrator, stated a number of Boards and Commissions have upcoming vacancies and/or expiring terms of office in June 2012:

Appointment	Term of Office	# of Terms Expiring or Vacancies	Individual Currently in Office
Board of Appeals for Building Code	5 Years	1	Henry Booth*
Poplar Hill Community Development Authority	1 Year	2 (Citizen Positions)	Ken Copeland* Joe Eppes*
Prince Edward County Industrial Development Authority	4 Years	2	Gwen Eddleman* James Moore*
Social Services Board <i>(Position to be filled by resident living in the Rice area)</i>	4 Years	1	S. Garland Carmichael
Central Virginia Regional Library Board	4 Years	1	Sandy Heinemann

****Eligible for re-appointment***

Supervisor Jones made a motion to advertise the upcoming citizen volunteer positions; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

In Re: Appointments – Workforce Investment Board

Mrs. Puckett stated that currently, Sharon Carney represents Prince Edward County as an Economic Development representative on the South Central Workforce Investment Board (WIB). Mrs. Carney's term expires June 30, 2012. Mrs. Puckett added the Workforce Investment Board is requesting Mrs. Carney's reappointment.

Supervisor Cooper-Jones made a motion to recommend the reappointment of Mrs. Sharon Carney for another two-year term on the Workforce Investment Board (WIB), to the Chief Local Elected Officer Board which makes the appointments; the motion carried unanimously:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

In Re: IDA Financing of Equipment for Paris Ceramics America, LLC

Mrs. Sharon Carney, Director of Economic Development, stated that at the March 20, 2012 meeting of the Industrial Development Authority, the Authority members approved a request by Richard Abbott, President of Paris Ceramics America, LLC for financing assistance in the amount of \$170,000 to purchase a new water jet saw. A financing proposal has now been agreed upon between the Authority and Mr. Abbott. The Authority respectfully requests the Prince Edward County Board of Supervisors advance the \$170,000 to the Authority to enable the authority to make the loan.

The loan for \$170,000 is fully amortizing over seven years, with principal and interest payments due monthly, at 5.0% simple interest, and using the water jet saw as collateral. The addition of the new water jet saw to the existing stone fabrication equipment at Paris Ceramics will allow them to do enhanced

architectural designs in stone and will require the addition of an additional employee position to plant operation.

Supervisor Simpson made a motion to authorize the transfer of \$170,000 from the Prince Edward County Economic Development Fund to the IDA to be lent to Paris Ceramics for the purchase of a new water saw; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

FY 2012 Budget Amendment

		<u>Debit</u>	<u>Credit</u>
3-100-41050-0100	From General Fund Balance		\$170,000
4-100-93000-0710	Transfer to IDA Fund	\$170,000	
3-710-41050-0100	Transfer from General Fund		\$170,000
4-710-81500-8002	Capital Equipment Loan – Water Saw	\$170,000	

In Re: Planning Department Report

Mr. Bartlett stated the Planning Commission did not hold a meeting in March 2012. The next regularly scheduled meeting is April 17, 2012. There are no applications to review at this time. At this meeting the Planning Commission will revisit a Property Maintenance addendum for the Zoning Ordinance, a draft Sign Ordinance, and discuss the project schedule for the Comprehensive Plan update.

A site plan revision application from Mrs. Phyllis Archer, dba TAWHP, Inc., and a Special Use Permit Application for a Commercial Outdoor Recreation Facility are expected in time for the May 15, 2012 Planning Commission meeting.

In Re: Correspondence

Mr. Bartlett announced the opening of the High Bridge Exhibit which is on display at The Heartland Regional Visitor Center, 121 East Third Street, Farmville. He advised the Board to review the other informational correspondence.

In Re: Library Bond Refinancing

Mr. Bartlett stated the Town of Farmville is in the process of refinancing some or all of their long-term debt in order to reduce their expenses. One of the debt instruments they are looking to refinance is the Library Bond that was issued in 2009.

The original debt instrument was issued by the Town with an agreement that Prince Edward would be responsible for two-thirds of the debt service payments which the County agreed to per a memorandum of agreement.

The Town's resolution requires a savings of at least 3% or the Town will not refinance. It is estimated the County will save anywhere from \$9,915 to \$13,148 based on recent interest rates.

Supervisor Wilck made a motion to authorize the Chairman and the County Administrator/Clerk of the Board to sign the Resolution Approving the Second Addendum to Memorandum of Agreement Between the County and the Town of Farmville, the Second Addendum to the Memorandum of Agreement and the Certificate of Clerk; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
COUNTY OF PRINCE EDWARD, VIRGINIA APPROVING THE SECOND
ADDENDUM TO MEMORANDUM OF AGREEMENT BETWEEN
THE COUNTY AND THE TOWN OF FARMVILLE, VIRGINIA**

WHEREAS, the County of Prince Edward, Virginia (the "County") and the Town of Farmville, Virginia (the "Town") have entered into a Memorandum of Agreement dated

December 9, 2008 (the "Original Library Agreement"), regarding the responsibilities of the Town and the County with respect to the public library (the "Library");

WHEREAS, in 2009 the Town issued its \$4,200,000 General Obligation Public Improvement Bonds, Series 2009 (the "Series 2009 Bonds") for the purpose of financing the construction and equipping of the Library;

WHEREAS, in connection with the issuance of the Series 2009 Bonds, the Town and the County entered into an Addendum to Memorandum of Agreement dated January 13, 2009, modifying the Original Library Agreement (collectively the "Library Agreement") to reflect the County's obligation to pay the Town two-thirds of the scheduled debt service payments on the Series 2009 Bonds;

WHEREAS, the Town desires to issue its General Obligation Public Improvement and Refunding Bond, Series 2012 (the "Series 2012 Bond") for purposes, in part, to refund all or a portion of the outstanding principal amount of the Series 2009 Bonds in order to achieve debt service savings; and

WHEREAS, in connection with the issuance of the Series 2012 Bond and the refunding of all or a portion of the Series 2009 Bonds, the Town and the County will execute and deliver a Second Addendum to Memorandum of Agreement (the "Second Addendum") to modify the Library Agreement to reflect the County's obligation with respect to the Series 2012 Bond.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA:

1. Issuance of the Series 2012 Bond. The issuance of the Series 2012 Bond for the purpose, in part, to refund all or a portion of the outstanding principal amount of the Series 2009 Bonds is hereby approved.

2. Approval and Execution of Second Addendum. The Chairman and the County Administrator, either of whom may act, are authorized and directed to execute and deliver on behalf of the County the Second Addendum substantially in the form presented at this meeting, with such additions, deletions or modifications as either of them, in their sole discretion, may approve. The execution and delivery of such Second Addendum shall be conclusive evidence of such approval.

3. Other Actions. The Chairman and the County Administrator are each authorized and directed to take such further actions as they deem necessary or desirable that are in conformity with the purposes and intent of this Resolution.

4. Effective Date. This resolution shall take effect immediately.

SECOND ADDENDUM TO MEMORANDUM OF AGREEMENT

This Second Addendum to Memorandum of Agreement is made this ___ day of _____, 2012 by and between the COUNTY OF PRINCE EDWARD, VIRGINIA (the "County") and the TOWN OF FARMVILLE, VIRGINIA (the "Town").

Whereas, the County and the Town entered into a Memorandum of Agreement, dated December 9, 2008 (the "Library Agreement") setting forth their respective duties pertaining to the construction and maintenance of a public library (the "Library");

Whereas, the County and the Town agreed in the Library Agreement that the County would pay two-thirds of the costs related to constructing, furnishing and equipping the Library and the Town agreed to provide financing for the Library in an amount not to exceed \$4,200,000;

Whereas, on January 29, 2009, the Town issued its \$4,200,000 General Obligation Public Improvement Bond, Series 2009 (the "Series 2009 Bond") to finance the costs related to constructing, furnishing and equipping the Library;

Whereas, the County and the Town entered into an Addendum to Memorandum of Agreement dated January 13, 2009 (the "First Addendum"), pursuant to which the County approved the issuance by the Town of its Series 2009 Bond and agreed to pay the Town two-thirds of the scheduled debt service payments on such Series 2009 Bond;

Whereas, the Town desires to refund the Series 2009 Bond to achieve debt service savings; and

Whereas, the Town proposes to issue its general obligation bond (the "Series 2012 Bond") to be purchased by the Virginia Resources Authority, the proceeds of which will be used in part to refund the Series 2009 Bond.

Now Therefore, in consideration of the promises and mutual covenants contained herein, the Library Agreement and the First Addendum, the County and the Town hereby agree as follows:

Approval of Financing. Pursuant to the Library Agreement, the County approves the refinancing of the Series 2009 Bond by the Town and the issuance and sale the Series 2012 Bond, a portion of the proceeds of which will be used to refund the Series 2009 Bond.

County Payments. the County agrees that it will pay its two-thirds share of the cost of the Library in the amounts and on the dates set forth in the attached Schedule of County Payments, subject to annual appropriation by the Board of Supervisors.

CERTIFICATE OF CLERK

The undersigned Clerk of the Board of Supervisors of the County of Prince Edward, Virginia, hereby certifies that:

1. A regular meeting (the "Meeting") of the Board of Supervisors of the County of Prince Edward, Virginia (the "Board"), was held on April 10, 2012, at which the following members were present and absent:

PRESENT: Howard M. Campbell
Pattie Cooper-Jones
Don C. Gantt, Jr.
William G. Fore, Jr.
Robert M. Jones
Howard F. Simpson
Charles W. McKay
James R. Wilck

ABSENT:

2. A Resolution entitled "A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA APPROVING THE SECOND ADDENDUM TO MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY AND THE TOWN OF FARMVILLE, VIRGINIA" was duly adopted at the Meeting by the recorded affirmative vote of a majority of all of the members elected to the Board, the ayes and nays being recorded in the minutes of the Meeting as shown below:

<u>MEMBER</u>	<u>VOTE</u>
Howard M. Campbell	
Pattie Cooper-Jones	
Don C. Gantt, Jr.	
William G. Fore, Jr.	
Robert M. Jones	
Howard F. Simpson	
Charles W. McKay	
James R. Wilck	

3. Attached hereto is a true and correct copy of the foregoing resolution as recorded in full in the minutes of the Meeting.

4. The attached resolution has not been repealed, revoked, rescinded or amended and is in full force and effect on the date hereof.

WITNESS my signature and the seal of the County of Prince Edward, Virginia, this 10th day of April, 2012.

In Re: Public Hearing: Sandy River Outdoor Adventures, LLC

Chairman Fore announced that this was the date and time scheduled for a public hearing on Sandy River Outdoor Adventures, LLC. Notice of this hearing was advertised according to law in the Friday, March 23, 2012 and Friday, March 30, 2012 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The Planning Commission conducted a Public Hearing on January 17, 2012 regarding a Special Use Permit Application submitted by Sandy River Outdoor Adventure, LLC, to operate a Commercial Outdoor Sports and Recreation facility use in the A-1 Zoning District. This proposed facility would be accessed from 151 Monroe Church Road in Rice, near the public boat ramp access of Sandy River Reservoir. The outdoor recreation facility would also be bounded by Green Bay Road, and is further identified as Tax Map Parcel #53-A-27C. The lots which comprise this parcel are 1.73 acres and 1.60 acres for a total are of 3.33 acres. The Planning Commission recommended that the Board favorably consider this Special Use Permit with the following conditions:

- No alcohol
- No trap shooting or gun activities
- Sign per specification in Zoning Use & Design Standards and placement compliant with VDOT regulations
- Future expansion beyond the scope of the proposed site plan would require new review by the Planning Commission (this would include the addition of lighting)
- No noise generating mechanical equipment to be used at the facility (e.g. power winches)
- Hours of operation will be adhered to per the proposed hours

Chairman Fore opened the Public Hearing.

Mark and Candice Smith presented details regarding the proposed business and reviewed the safety regulations for the challenge course, proposed hours of operation and stated full agreement to the conditions set forth by the Planning Commission. He stated there will not be lights in the trees, there will be no sign installed on Green Bay Road and the hours will be from 8:30 a.m. to 5:00 p.m.

There being no one further wishing to speak, Chairman Fore closed the Public Hearing.

Supervisor Wilck made a motion to approve the Special Use Permit to operate the Commercial Outdoor Sports and Recreation Facility; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

Supervisor Simpson requested the following be included in the record:

Excerpt From the Prince Edward County Department of Planning & Community Development Staff Report:

Conclusion:

The applicants have conducted their due diligence in the planning and application for this project. They have contacted VDOT concerning the entrance, VDH concerning the public sanitation facilities, have consulted with a certified professional in the field of adventure course design and safety, have selected professional gear and hardware to provide the safest apparatus, and designed this course so that the challenges will encourage family centered entertainment. The applicants have also invited the neighbors to see the site and discuss their plans, and even invited Planning Commissioners and County Supervisors to visit the site.

The Commercial Outdoor Sports and Recreation Use has specific Use & Design Standards in the A-1 Zone. These design standards address signage at the site and details specific to the site plan. The applicant anticipates a total build-out of forty (40) obstacles at the course. Phase I will only include a maximum of twenty (20) obstacles.

The hours of operation proposed vary based on the season of the year and day of the week, but total 140 days per year. The applicant would also like to offer special hours for groups outside of the general hours. The hours proposed are as follows:

Spring (April 13-June 15)

Open 8 a.m. – 5 p.m., Fri, Sat, Sun and Holidays (total 28 days)

Summer (June 16-Sept 16)

Open 8 a.m. – 5 p.m. Daily (total 56 days)

Fall (Sept 21-Nov 11)

Open 8 a.m.-5 p.m. Fri, Sat, Sun and Holidays (total 28 days)

Special hours by appointment for groups (e.g. birthday parties, church events, college clubs)

It is the conclusion of the County Planner that this Commercial Outdoor Sports & Recreation Facility would complement the goals of the Comprehensive Plan by attracting eco-tourism, preserving open space, and providing a diversity of commercial businesses. It provides family centered recreation in a low-impact method which will likely build self-confidence and appreciation for natural resources.

The business will be required to be inspected by a certified inspector trained on zip lines and rope courses.

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission conducted a Public Hearing for this SUP on January 17, 2012.

Following their consideration of the application and the Public Hearing, the Planning Commission recommended approval of the application including the details provided with the site plan and the following recommended conditions:

- No alcohol
- No trap shooting or gun activities
- Sign per specification in Zoning Use & Design Standards and placement compliant with VDOT regulations
- Future expansion beyond the scope of the proposed site plan would require new review by the Planning Commission (this would include the addition of lighting)

- No noise generating mechanical equipment to be used at the facility (e.g. power winches)
- Hours of operation will be adhered to per the proposed hours

In Re: Public Hearing – Dominion Virginia Power Substation – Utility Service, Major

Chairman Fore announced that this was the date and time scheduled for a public hearing on the Dominion Virginia Power Substation – Utility Service, Major. Notice of this hearing was advertised according to law in the Friday, March 23, 2012 and Friday, March 30, 2012 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the purpose of this hearing is to receive citizen input prior to the Board of Supervisors considering a Special Use Permit Application submitted by Virginia Electric and Power Company to construct a new electricity distribution substation, which is considered a Utility Service, Major use. The location of the substation is along Worsham Road, between the intersections of Leigh Mountain Road and Westover Ridge Drive, in the Leigh District on a portion of a parcel identified as Tax Map Parcel #066-A-9A, and located nearest 3098 Worsham Road.

The Planning Commission held a public Hearing on November 15, 2011 to receive citizen input prior to considering a Special Use Permit Application submitted by Virginia Electric Power Company to construct and operate an electricity distribution substation. At the initial review of the application, several Commissioners had questions concerning the possibility of other nearby locations for the utility infrastructure and conducted a site visit to the proposed location on December 13, 2011. There was majority agreement that the proposed site was well selected and the application was revisited at the January 17, 2012 Planning Commission meeting. After thorough review and discussion of this application, the Planning Commission voted to recommend favorable consideration of this Special Use Permit application per the site plan and VEPCO/DVP at the November 15, 2011 Public Hearing.

Chairman Fore opened the Public Hearing.

Charles Fore stated that due to unforeseen obstacles, he opposes the building of the substation, citing that it is too close to his house.

Supervisor Gantt asked if Mr. Fore has suggested any other locations; Mr. Fore said he has but is unsure of the power company's findings.

Diana Faison, Site & Permit Specialist, Virginia Electric and Power Company, stated the substation is necessary to provide additional growth and reliability to meet the power load. She said the Power Company has been working since November 2008 on this particular site and they have a signed contract with Mr. and Mrs. Fore.

Ms. Faison presented information regarding the process taken since 2008 and the search for the site which would best meet all necessary criteria. She explained that several potential sites were eliminated because they were not for sale or were out of the service area. She then reviewed the proposed site plans, adding the existing circuit serving Hampden-Sydney is expected to be at maximum load by 2015.

Supervisor Campbell asked if the [Southside Electric] Cooperative substation would be connected; Mr. Daniel Doody, Project Manager, stated that they will not be connected.

Supervisor Wilck asked about plans if this Special Use Permit is not approved, and would beginning the process at another site allow for completion by the 2015 deadline.

Discussion followed.

Mrs. Puckett stated that when the situation was brought to the attention of the staff, the IDA Attorney was contacted as there could be a conflict of interest for the County Attorney; Mr. Tinnell advised the Board to act on the request for the Special Use Permit and remove itself from the land transaction. The real estate contractual issue is strictly between the buyer and the seller.

There being no one further wishing to speak, Chairman Fore closed the Public Hearing.

Supervisor Wilck made a motion, seconded by Supervisor Simpson to approve the Special Use Permit application per the site plan and materials presented by VEPCO/DVP at the November 15, 2011 Public Hearing; the motion carried:

Aye:	Howard M. Campbell	Nay: None	Abstain: William G. Fore, Jr.
	Pattie Cooper-Jones		Don C. Gantt, Jr.
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	Jim R. Wilck		

In Re: Public Hearing – Four Paws Bed & Biscuit

Chairman Fore announced that this was the date and time scheduled for a public hearing on the Four Paws Bed & Biscuit. Notice of this hearing was advertised according to law in the Friday, March 23, 2012 and Friday, March 30, 2012 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the Planning Commission conducted a Public Hearing on February 21, 2012 prior to considering a Special Use Permit Application submitted by Amanda Wells, dba Four Paws Bed & Biscuit, to operate a Commercial Kennel facility use in the A-2 (Agricultural Residential) Zoning District. This proposed facility would be accessed from 2018 Persimmon Tree Fork Road, and is further identified as Tax Map Parcel #25-A-22A, measuring 2.75 acres.

Following the Public Hearing, the Planning Commission recommended the Board of Supervisors favorably consider the Special Use Permit Application allowing a Commercial Kennel facility with up to thirty (30) kennels, operating in adherence to the proposed Hours of Operation, and the site constructed per the site plan and to include the equivalent of four parking spaces each 9' x 20' (total 720 square foot), per Schedule B of the Zoning Ordinance. Gravel access and parking is permitted.

Chairman Fore opened the public hearing.

Amanda Wells stated that currently she has a pet-sitting service and wishes to expand her business. She stated the hours of operation will be Monday – Friday, 7:30 a.m. – 6:00 pm.; Saturday, 8:00 a.m. – 2:00 p.m.; Sunday, by appointment.

There being no one further wishing to speak, Chairman Fore closed the public hearing.

Supervisor Wilck stated the Planning Commission recommended approval.

Supervisor Jones made a motion to approve the Special Use Permit Application to operate the Commercial Kennel Use with the following conditions: operating the Commercial Kennel with up to thirty (30) kennels, in adherence to the proposed Hours of Operation, and the site constructed per the site plan and to include the equivalent of four parking spaces each 9' x 20' (total 720 square foot), per Schedule B of the Zoning Ordinance. The motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

In Re: Public Hearing – County Animal Control Ordinance

Chairman Fore announced that this was the date and time scheduled for a public hearing on amendments to the County Animal Control Ordinance. Notice of this hearing was advertised according to law in the Friday, March 30, 2012 and Friday, April 6, 2012 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mrs. Puckett stated that at the March Board meeting, the Board authorized a public hearing on the proposed amendments to the County’s Animal Control Ordinance. Deputy County Attorney Morgan Greer has updated the County Ordinance in response to a re-codification of the *Code of Virginia*.

The County Administrator recommended the deletion of Section 10-31. Dog Operating Fund. The County does not use a Dog Operating Fund in its budget process.

Additionally, Section 10-53. Kennel License Tax, the County currently sells kennel tags to a citizen who owns 5-20 dogs. That will be changed to 10-20 dogs, as allowed in the *Code of Virginia*.

Chairman Fore opened the public hearing.

There being no one wishing to speak, Chairman Fore closed the public hearing.

Supervisor Jones made a motion to approve the amendments to the Prince Edward County Animal Control Ordinance; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

CHAPTER 10 ANIMALS

ARTICLE I. IN GENERAL

- Sec. 10-1. Adoption of state comprehensive animal laws.
- Sec. 10-2. Definitions

Division 1. Containment of livestock.

- Sec. 10-10. Purposes; legislative authority.
- Sec. 10-11. Lawful fence.

Division 2. Miscellaneous animal regulations.

- Sec. 10-20. Disposal of Companion Animals
- Sec. 10-21. Killing of coyotes permitted; bounty established; procedures for claims.

ARTICLE II. ANIMAL CONTROL OFFICERS

- Sec. 10-30. Position created.

ARTICLE III. DOGS
Division 1. Generally

- Sec. 10-40. Disposal of dead dogs.
- Sec. 10-41. Unlawful acts.

Division 2. License Tax

- Sec. 10-50. Unlicensed dogs prohibited.
- Sec. 10-51. How to obtain license.
- Sec. 10-52. Amount of license tax.
- Sec. 10-53. Kennel license tax.
- Sec. 10-54. When license tax payable.
- Sec. 10-55. Effect of dog not wearing collar as evidence.
- Sec. 10-56. What dog license shall consist of.
- Sec. 10-57. Duplicate license tags.
- Sec. 10-58. Displaying receipts; dogs to wear tags.
- Sec. 10-59. Payment of license tax subsequent to summons.

Division 3. Rabies Control

- Sec. 10-60. Vaccination required.
- Sec. 10-61. Rabies clinic authorized.
- Sec. 10-62. Dogs or Cats Not Vaccinated.
- Sec. 10-63. Quarantine authorized.

Division 4. Running at Large

- Sec. 10-70. Prohibited.
- Sec. 10-71. Unlicensed dogs prohibited.
- Sec. 10-72. Fowl running at large.

Division 5. Impoundment

- Sec. 10-80. County dog pound.
- Sec. 10-81. Confinement and disposition of dogs.
- Sec. 10-82. Fees for confinement.
- Sec. 10-83. Unlicensed dogs.

Division 6. Damage by Dogs

- Sec. 10-90. Disposition of funds.
- Sec. 10-91. Compensation for livestock and poultry killed or injured by dogs.
- Sec. 10-92. Seizure of dogs suspected of killing or injuring livestock or poultry.

Division 7. Dangerous or Vicious Dogs

- Sec. 10-100. Control of dangerous or vicious dogs; penalties.

**ARTICLE IV. WILD OR EXOTIC ANIMALS.
REPEALED AUGUST 14, 2007**

ARTICLE V. HYBRID CANINE

- Sec. 10-120. Definitions
- Sec. 10-121. Hybrid canine ordinance; penalty.

ARTICLE I. IN GENERAL

Sec.10-1. Adoption of state comprehensive animal laws.

The provisions of Code of Virginia of 1950, § 3.2-6500 et seq., are adopted and made a part of this chapter as fully as though set forth in this section.

Sec.10-2. Definitions.

For the purpose of this chapter the following words and phrases shall have the following meanings unless otherwise defined within this chapter. Words and phrases not defined herein, which are defined in section 3.2-6500 of the Code of Virginia shall have the meanings ascribed to them by that section:

ANIMAL CONTROL OFFICER means a person appointed as the animal control officer or a deputy animal control officer pursuant to Virginia law (§ 3.2-6555) to enforce the Virginia Comprehensive Animal Laws, this Chapter, and all laws for the protection of domestic animals.

COMPANION ANIMAL means any domestic dog, domestic cat, non-human primate, guinea pig, hamster, rabbit not raised for human food or fiber, or other animal not prohibited, kept for pleasure rather than utility.

LIVESTOCK includes all domestic or domesticated: bovine animals; equine animals; ovine animals; porcine animals; cervidae animals; capradae animals; animals of the genus Lama; ratites; fish or shellfish in aquaculture facilities as defined by state law (§ 3.2-2600); enclosed domesticated rabbits or hares raised for

human food or fiber; or any other individual animal specifically raised for food or fiber, except companion animals.

WILD OR EXOTIC ANIMAL means any raccoon, skunk, wolf, squirrel, fox, leopard, panther, tiger, lion, lynx or any other warm-blooded animal, poisonous snake or tarantula which can normally be found in the wild state or any other member of crocodylian, including but not limited to alligators, crocodiles, caimans and gavials. Ferrets, nonpoisonous snakes, rabbits and laboratory rats which have been bred in captivity and which never have known the wild shall be excluded from this definition.

DIVISION 1. CONTAINMENT OF LIVESTOCK

Sec. 10-10. Purposes; legislative authority.

(a) The purpose of this division is to provide for the containment of livestock in the county and to prescribe the penalties for its violation.

(b) This division is adopted under the provisions of Code of Virginia, § 55-310, et. seq.

Sec. 10-11. Lawful fence.

(a) The boundary line of each lot or tract of land or any stream in the county shall be a lawful fence as to any livestock domesticated by man.

(b) It shall be unlawful for any person who is the owner or manager of any livestock domesticated by man to permit any such livestock, as to which the boundaries of lots or tracts of land have been constituted a legal fence, to run at large beyond the limits of his own lands within the county; and such animal shall be deemed to be running at large while roaming or running off the property, whether owned or rented, of its owner or manager, and not under their owner's or manager's immediate control.

(c) Any such owner or manager, after having been notified by an officer of the law that such animal is running at large, permits such animal to continue to run at large, shall be deemed to have violated this section and shall be guilty of a Class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ 3.2-6587, 18.2-403.1, 18.403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.

DIVISION 2. MISCELLANEOUS ANIMAL REGULATIONS

Sec. 10-20. Disposal of companion animals.

(a) The owner of any companion animal which has died from disease or other cause shall forthwith cremate or bury or sanitarily dispose of the companion animal.

(b) If after notice any owner fails to comply with this section, the animal control officer or other officer cremate or bury or sanitarily dispose of the companion animal; and may recover on behalf of the county from the owner the cost of this service as provided in § 3.2-6554 of the Code of Virginia.

Sec. 10-21. Killing of coyotes permitted; bounty established; procedures for claims.

- (a) The killing coyotes within the boundaries of the county is hereby authorized for bounties upon the following conditions: A bounty of \$50.00 shall be paid by the county, from available funds, for each coyote killed within the boundaries of the county.
- (b) All payments shall be contingent upon the furnishing of such identifying information as requested by the county's designated agent (county animal control). The board of supervisors shall be the approving authority for payment of all claims presented.
- (c) Available funds not to exceed \$2,500.00. The total amount of bounties to be paid under this division shall not exceed the sum of \$2,500.00 per fiscal year, except by additional appropriation by the board.
- (d) Unlawful acts; penalties. It shall be unlawful for any person to present a false claim or to receive any money on a false claim under this division, which act shall constitute a Class 1 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ 3.2-6587, 18.2-403.1, 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.

ARTICLE II. ANIMAL CONTROL OFFICERS

Sec. 10-30. Position created.

The animal control officer shall discharge the duties provided for in Code of Virginia § 3.2-6500, et seq., and such other duties as are provided in this chapter. The animal control officer shall be paid from the dog operating fund such compensation as the board of supervisors by resolution may determine, such compensation to be paid monthly.

ARTICLE III. DOGS

DIVISION 1. GENERALLY

Sec. 10-40. Disposal of dead dogs.

The owner of any dog which has died from disease or other cause shall forthwith cremate or bury and dispose of the dog. If after notice any owner fails to do so, the animal control officer or other officer shall bury or cremate the dog; and he may recover on behalf of the county from the owner the cost of his service as provided in § 3.2-6554 of the Code of Virginia.

Sec. 10-41. Unlawful acts.

The following shall be deemed unlawful acts the violation of which shall be a Class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ 3.2-6587, 18.2-403.1, 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section:

- (1) Diseased dogs. For the owner of any dog with a contagious or infectious disease to permit such dog to stray from his premises if such disease is known to the owner. § 3.2-6587(A)(6)

- (2) Female dog in season. For the owner of any female dog to permit such dog to stray from his premises while such dog is known to such owner to be in season.
- (3) Removing collar and tag. For any person except the owner or custodian to remove a legally acquired license tag from a dog without the permission of the owner or custodian. § 3.2-6587(A)(8)
- (4) Concealing a dog. For any person to conceal or harbor any dog for which the license tax has not been paid or to conceal any dog which has been found to be vicious or dangerous to prevent the same from being destroyed. § 3.2-6587(A)(7)

DIVISION 2. LICENSE TAX

Sec. 10-50. Unlicensed dogs prohibited.

It shall be unlawful for any person to own a dog four months or older unless such dog is licensed as required by the provisions of the Code of Virginia, § 3.2-6524, and this division.

Any person violating this section shall be guilty of a class 4 misdemeanor and, upon their first offense of this section and shall be guilty of a Class 3 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ 3.2-6587, 18.2-403.1, 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.

Sec. 10-51. How to obtain license.

Dogs shall be licensed as provided by Code of Virginia, § 3.2-6527, by reference, which section is adopted and made a part of this chapter by reference as fully as though set forth at length in this section.

Sec. 10-52. Amount of license tax.

- (a) Pursuant to the authority of Code of Virginia, § 3.2-6528, any person licensing a dog in the county shall pay an annual license tax on the ownership of the dog according to the following schedule:

	Male dog . . .	\$10.00	(\$1 to \$10)
male	Unsexed (castrated) male dog . . .	\$ 5.00	(\$1 to \$10) *can't exceed
	Female dog . . .	\$10.00	(\$1 to \$10)
female	Unsexed (spayed) female dog . . .	\$ 5.00	(\$1 to \$10) *can't exceed

- (b) No license tax shall be levied on a guide dog for a blind person, service dog or dogs under four months of age.

Sec. 10-53. Kennel license tax.

The tax for a licensed kennel shall be according to the following schedule:

10--20 dogs . . .	\$35.00
Over--20 dogs . . .	\$50.00

Sec. 10-54. When license tax payable.

The license tax imposed by this division shall be payable to the treasurer of the county, as required by Code of Virginia, § 3.2-6530, which section is adopted and made a part of this chapter as fully as though set forth at length in this section.

Sec. 10-55. Effect of dog not wearing collar as evidence.

Any dog not wearing a collar bearing a license tag of the proper calendar year shall prima facie be deemed to be unlicensed and a stray; and in any proceedings under this division, the burden of proof of the fact that such dog has been licensed or is otherwise not required to bear a tag at the time shall be on the owner of the dog. § 3.2-6533

Sec. 10-56. What dog license shall consist of.

The county dog license shall consist of a license receipt and a metal tag. The tag shall be stamped or otherwise permanently marked to show the jurisdiction issuing the license, the sex of the dog and the calendar year for which issued, and shall bear a serial number.

Sec. 10-57. Duplicate license tags.

Duplicate license tags shall be obtained by the owner of a dog as provided by Code of Virginia, § 3.2-6532, which section is adopted by reference and made a part of this chapter as if fully set forth in this section.

Sec. 10-58. Displaying receipts; dogs to wear tags.

Dog license receipts shall be displayed and dog license tags shall be worn as required by Code of Virginia, § 3.2-6531 .

Sec. 10-59. Payment of license tax subsequent to summons.

Payment of the license tax subsequent to a summons to appear before the general district court or other court for failure to do so within the time required shall not operate to relieve such owner of the penalties provided.

DIVISION 3. RABIES CONTROL

Sec. 10-60. Vaccination required.

It shall be unlawful for any person to own a dog or domesticated cat, age four months or older unless such dog or cat has been inoculated or vaccinated against rabies by a duly licensed veterinarian or

licensed veterinary technician who is under the immediate and direct supervision of a licensed veterinarian on the premises. No license tags shall be issued for any dog unless there is presented to the treasurer at the time application for license is made evidence satisfactory to the treasurer, showing that such dog has been inoculated or vaccinated against rabies by a duly licensed veterinarian or licensed veterinary technician who is under the immediate and direct supervision of a licensed veterinarian on the premises, and that such inoculation or vaccination remains valid for the time application for license is made. Any person violating this section shall be guilty of a class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ 3.2-6587, 18.2-403.1, 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.

Sec. 10-61. Rabies clinic authorized.

The board of supervisors finding that the number of resident veterinarians is inadequate to meet the need, the county health department shall provide a rabies clinic at least once per year in accordance with the provisions of the Code of Virginia, § 3.2-6521.

Sec. 10-62. Dogs or cats not vaccinated.

Any dog or cat found in the county not vaccinated and identified as described in this subdivision shall be impounded by the animal control officer, and such dogs shall be held for a period of five days. The dog or cat may be returned to its owner upon proof of ownership, vaccination of the dog or cat, and payment of the cost of impounding the dog or cat at usual rates, and payment of any fines assessed under the provisions of this division. At the expiration of the five-day period, any dog or cat not so claimed by its owner may be disposed of by giving it into the possession of any person willing to pay the cost of impounding, vaccination and license. If not so disposed of, the dog or cat shall be euthanized in a humane manner by the impounding officer or other designated official.

Sec. 10-63. Quarantine authorized.

When the board of supervisors finds that there is sufficient reason to believe that a rabid animal is at large, the board shall have the power to pass an emergency ordinance requiring all owners of all dogs in the county to keep the dogs confined on their premises, and may further adopt such ordinances, regulations or other measures as it may deem reasonably necessary to prevent the spread within the county of the disease of rabies in accordance with the provisions of the Code of Virginia, § 3.2-6522(4).

DIVISION 4. RUNNING AT LARGE

Sec. 10-70. Prohibited.

- (a) It shall be unlawful for any person to permit any dog, belonging to him or under his control, to run at large in the county at any time. For the purpose of this division, a dog shall be deemed to be running at large while roaming or running or self-hunting off the property of its owner or custodian and not under the owner's or custodians' immediate control. Any person who is the owner or custodian of the dog found running at large shall be deemed to have violated the provisions of this section, if said owner or custodian has previously been notified by any animal control officer or other officer of the law that the dog is or has been running at large.
- (b) This section shall not apply to any person or persons while engaging in the following activities:

- (1) Lawful hunting with a dog or dogs;
 - (2) Law enforcement or search and rescue activity;
 - (3) A supervised formal obedience training class or show;
 - (4) Formally sanctioned field trials; or
 - (5) Bona fide hunting or field trial dog training.
- (c) A violation of this section shall constitute a Class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ 3.2-6527, 18.2-403.1, 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section; however, if the dog is a dangerous or vicious dog, a violation of this section shall constitute a Class 1 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ 3.2-6527, 18.2-403.1, 18.2-403.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.
- (d) Should the animal control officer or any law enforcement officer have reason to believe that any dog found running at large is dangerous to the health, safety or property of any person, such officer may order the confinement of such animal by delivering a confinement order to the owner or custodian of such animal and any person who thereafter permits such animal to run at large or remain unconfined, unrestricted or not penned up shall be deemed to have violated this section. Should the animal not be confined within six hours after the delivery of the confinement order or should the animal control officer or other officer, after due diligence, be unable to deliver the confinement order to the owner or custodian of such animal, the animal control officer or any other law enforcement officer shall impound any such vicious or destructive dog pursuant to the provision of Code of Virginia § 3.2-6540. Upon the issuance of the confinement order, or the impoundment of such animal to appear in the general district court of the county where the matter shall be heard on criminal warrants and the animal shall remain confined until the final disposition of the court proceeding; However, for the purposes of this section the owner or custodian of such dog shall be conclusively presumed to have known the dog to be vicious or destructive if at any time prior to the running at large of such animal the owner or custodian has received from any person a complaint that the animal is dangerous to the health, safety or property of any person.

Sec. 10-71. Unlicensed dogs prohibited.

The running at large of dogs not duly licensed and displaying tags pursuant to the provisions of this article is prohibited.

Sec. 10-72. Fowl running at large.

“It shall be unlawful to permit any fowl, including all domestic fowl and any game birds raised in captivity, to run at-large in the county at any time.”

DIVISION 5. IMPOUNDMENT

Sec. 10-80. County dog pound.

The animal control officer shall cause to be maintained a pound or enclosure as required by Code of Virginia, § 3.2-6546.

Sec. 10-81. Confinement and disposition of dogs.

It shall be the duty of the animal control officer to confine and dispose of dogs pursuant to provisions of Code of Virginia, § 3.2-6500 et seq.

Sec. 10-82. Fees for confinement.

The legal owner of any dog seized and confined by the animal control officer shall pay to the animal control officer a charge for the confinement of the dog, the amount of such charge to be in accordance with the fees established by the board of supervisors. All fees received by the animal control officer shall be paid over to the county treasurer.

Sec. 10-83. Unlicensed dogs.

- (a) It shall be the duty of the animal control officer, or any other officer, to capture and impound any companion animal found running at large on which the license tax has not been paid. A reasonable effort will be made to find the owner. After five days, if the owner is not found, the animal shall be declared abandoned. If the owner is known, the animal will be held an additional five days. The provisions of Code of Virginia, § 3.2-6546 shall apply where applicable to the disposition of the dog. Any person, animal control officer or other officer euthanizing a dog under this chapter shall cremate, bury or sanitarily dispose of the dog. Prior to the disposition by euthanasia or otherwise, all of the provisions of Code of Virginia, § 3.2-6500 et seq., shall have been complied with.
- (b) If the animal control officer or other officer exercises his option to deliver such dog to any person in his jurisdiction who will pay the required license tax and cost on such dog, the person accepting delivery of such dog shall, within five days after such delivery, furnish to the animal control officer evidence of the inoculation and licensing of such dog as required by this article; and the failure to provide such evidence shall be a violation of this article and shall constitute a separate offense.

DIVISION 6. DAMAGE BY DOGS

Sec. 10-90. Disposition of funds.

The treasurer shall keep all money collected by him for dog licenses in a separate account as part of the general fund; and such funds shall be used for the purposes designated by Code of Virginia, § 3.2-6534, which section is adopted by reference and made a part of this chapter as if fully set forth in this section.

Sec. 10-91. Compensation for livestock and poultry killed or injured by dogs.

- (a) Pursuant to the Code of Virginia, § 3.2-6553, any person who has any livestock or poultry killed or injured by any dog not his own in the county shall be entitled to receive as compensation the fair market value of such livestock or poultry not to exceed \$400.00 per animal or \$10.00 per fowl, provided that:
 - (1) Within 72 hours of discovery of the death or injury, the claimant gives notice of the incident to the animal control officer.

- (2) Within 60 days of the discovery of the death or injury, the claimant shall furnish such evidence of the quantity and value of the dead or injured livestock or poultry and the reasons the claimant believes that death or injury was caused by a dog to the board of supervisors.
 - (3) The claimant first has exhausted his legal remedies against the owner, if known, of the dog doing the damage for which compensation under this section is sought. Exhaustion shall mean a judgment against the owner of the dog upon which execution has returned unsatisfied.
- (b) Upon a determination by the board that a claim meets the criteria set forth in this section for compensation, the board shall approve the same and forward the approval to the treasurer. Upon payment under this section, the board shall be surrogated to the extent of compensation paid to the right of action to the owner of the livestock or poultry against the owner of the dog and may enforce such compensation in an appropriate action at law.

Sec. 10-92 Seizure of dogs suspected of killing or injuring livestock or poultry.

Pursuant to the Code of Virginia, § 3.2-6552, if any person, including the animal control officer, has reason to believe that any dog is killing livestock or poultry, he shall apply to a magistrate of the county, who shall issue a warrant requiring the owner or custodian, if known, to appear before the judge of the general district court at the time and place named therein, at which time evidence shall be heard. If it shall be determined by the court that such dog is a livestock or poultry killer, the dog shall be ordered (i) euthanized immediately by the animal control officer or other officer designated by the judge of the general district court or (ii) removed to another state which does not border on the commonwealth. Any dog ordered removed which is later found in the commonwealth shall be ordered by a court to be euthanized immediately.

DIVISION 6. DANGEROUS OR VICIOUS DOGS

Sec. 10-100. Control of dangerous or vicious dogs; penalties.

- (a) As used in this section:

"Dangerous dog" means a canine or canine crossbreed that has bitten, attacked, or inflicted injury on a person or companion animal that is a dog or cat, or killed a companion animal that is a dog or cat. However, when a dog attacks or bites a companion animal that is a dog or cat, the attacking or biting dog shall not be deemed dangerous (i) if no serious physical injury as determined by a licensed veterinarian has occurred to the dog or cat as a result of the attack or bite, (ii) if both animals are owned by the same person, (iii) if such attack occurs on the property of the attacking or biting dog's owner or custodian, or (iv) for other good cause as determined by the court. No dog shall be found to be a dangerous dog as a result of biting, attacking, or inflicting injury on a dog or cat while engaged with an owner or custodian as part of lawful hunting or participating in an organized, lawful dog handling event. No dog that has bitten, attacked, or inflicted injury on a person shall be found to be a dangerous dog if the court determines, based on the totality of the evidence before it, that the dog is not dangerous or a threat to the community.

"Vicious dog" means a canine or canine crossbreed that has (i) killed a person; (ii) inflicted serious injury to a person, including multiple bites, serious disfigurement, serious impairment of health, or serious impairment of a bodily function; or (iii) continued to exhibit the behavior that resulted in a previous finding by a court or, on or before July 1, 2006, by an animal control officer as authorized by local ordinance, that it is a dangerous dog, provided that its owner has been given notice of that finding.

- (b) Any law-enforcement officer or animal control officer who has reason to believe that a canine or canine crossbreed within his jurisdiction is a dangerous dog or vicious dog shall apply to a magistrate of the jurisdiction for the issuance of a summons requiring the owner or custodian, if known, to appear before a general district court at a specified time. The summons shall advise the owner of the nature of the proceeding and the matters at issue. If a law-enforcement officer successfully makes an application for the issuance of a summons, he shall contact the local animal control officer and inform him of the location of the dog and the relevant facts pertaining to his belief that the dog is dangerous or vicious. The animal control officer shall confine the animal until such time as evidence shall be heard and a verdict rendered. If the animal control officer determines that the owner or custodian can confine the animal in a manner that protects the public safety, he may permit the owner or custodian to confine the animal until such time as evidence shall be heard and a verdict rendered. The court, through its contempt powers, may compel the owner, custodian or harbinger of the animal to produce the animal. If, after hearing the evidence, the court finds that the animal is a dangerous dog, the court shall order the animal's owner to comply with the provisions of this section. If, after hearing the evidence, the court finds that the animal is a vicious dog, the court shall order the animal euthanized in accordance with the provisions of § 3.2-6562 of the Code of Virginia, 1950, as amended. The procedure for appeal and trial shall be the same as provided by law for misdemeanors. Trial by jury shall be as provided in Article 4 (§ 19.2-260 et seq.) of Chapter 15 of Title 19.2 of the Code of Virginia, 1950, as amended. The Commonwealth shall be required to prove its case beyond a reasonable doubt.
- (c) No canine or canine crossbreed shall be found to be a dangerous dog or vicious dog solely because it is a particular breed, nor is the ownership of a particular breed of canine or canine crossbreed prohibited. No animal shall be found to be a dangerous dog or vicious dog if the threat, injury or damage was sustained by a person who was (i) committing, at the time, a crime upon the premises occupied by the animal's owner or custodian, (ii) committing, at the time, a willful trespass upon the premises occupied by the animal's owner or custodian, or (iii) provoking, tormenting, or physically abusing the animal, or can be shown to have repeatedly provoked, tormented, abused, or assaulted the animal at other times. No police dog that was engaged in the performance of its duties as such at the time of the acts complained of shall be found to be a dangerous dog or a vicious dog. No animal that, at the time of the acts complained of, was responding to pain or injury, or was protecting itself, its kennel, its offspring, a person, or its owner's or custodian's property, shall be found to be a dangerous dog or a vicious dog. § 3.2-6540(C)
- (d) If the owner of an animal found to be a dangerous dog is a minor, the custodial parent or legal guardian shall be responsible for complying with all requirements of this section. § 3.2-6540(D)
- (e) The owner of any animal found to be a dangerous dog shall, within 10 days of such finding, obtain a dangerous dog registration certificate from the local animal control officer or treasurer for a fee of \$50, in addition to other fees that may be authorized by law. The local animal control officer or treasurer shall also provide the owner with a uniformly designed tag that identifies the animal as a dangerous dog. The owner shall affix the tag to the animal's collar and ensure that the animal wears the collar and tag at all times. All certificates obtained pursuant to this subsection shall be renewed annually for the same fee and in the same manner as the initial certificate was obtained. The animal control officer shall provide a copy of the

dangerous dog registration certificate and verification of compliance to the State Veterinarian.
§ 3.2-6540(E)

- (f) All dangerous dog registration certificates or renewals thereof required to be obtained under this section shall only be issued to persons 18 years of age or older who present satisfactory evidence (i) of the animal's current rabies vaccination, if applicable, (ii) that the animal has been neutered or spayed, and (iii) that the animal is and will be confined in a proper enclosure or is and will be confined inside the owner's residence or is and will be muzzled and confined in the owner's fenced-in yard until the proper enclosure is constructed. In addition, owners who apply for certificates or renewals thereof under this section shall not be issued a certificate or renewal thereof unless they present satisfactory evidence that (i) their residence is and will continue to be posted with clearly visible signs warning both minors and adults of the presence of a dangerous dog on the property and (ii) the animal has been permanently identified by means of a tattoo on the inside thigh or by electronic implantation. All certificates or renewals thereof required to be obtained under this section shall only be issued to persons who present satisfactory evidence that the owner has liability insurance coverage, to the value of at least \$100,000, which covers animal bites. The owner may obtain and maintain a bond in surety, in lieu of liability insurance, to the value of at least \$100,000. § 3.2-6540(F)
- (g) While on the property of its owner, an animal found to be a dangerous dog shall be confined indoors or in a securely enclosed and locked structure of sufficient height and design to prevent its escape or direct contact with or entry by minors, adults, or other animals. The structure shall be designed to provide the animal with shelter from the elements of nature. When off its owner's property, an animal found to be a dangerous dog shall be kept on a leash and muzzled in such a manner as not to cause injury to the animal or interfere with the animal's vision or respiration, but so as to prevent it from biting a person or another animal.
- (h) The owner of any dog found to be dangerous shall register the animal with the Commonwealth of Virginia Dangerous Dog Registry, as established under § 3.2-6542 of the Code of Virginia, 1950, as amended, within 45 days of such a finding by a court of competent jurisdiction.
- The owner shall also cause the local animal control officer to be promptly notified of (i) the names, addresses, and telephone numbers of all owners; (ii) all of the means necessary to locate the owner and the dog at any time; (iii) any complaints or incidents of attack by the dog upon any person or cat or dog; (iv) any claims made or lawsuits brought as a result of any attack; (v) tattoo or chip identification information or both; (vi) proof of insurance or surety bond; and (vii) the death of the dog.
- (i) After an animal has been found to be a dangerous dog, the animal's owner shall immediately, upon learning of same, cause the local animal control authority to be notified if the animal (i) is loose or unconfined; or (ii) bites a person or attacks another animal; or (iii) is sold, given away, or dies. Any owner of a dangerous dog who relocates to a new address shall, within 10 days of relocating, provide written notice to the appropriate local animal control authority for the old address from which the animal has moved and the new address to which the animal has been moved.
- (j) Any owner or custodian of a canine or canine crossbreed or other animal is guilty of a:
1. Class 2 misdemeanor if the canine or canine crossbreed previously declared a dangerous dog pursuant to this section, when such declaration arose out of a separate and distinct incident, attacks and injures or kills a cat or dog that is a companion animal belonging to another person;

2. Class 1 misdemeanor if the canine or canine crossbreed previously declared a dangerous dog pursuant to this section, when such declaration arose out of a separate and distinct incident, bites a human being or attacks a human being causing bodily injury; or
3. Class 6 felony if any owner or custodian whose willful act or omission in the care, control, or containment of a canine, canine crossbreed, or other animal is so gross, wanton, and culpable as to show a reckless disregard for human life, and is the proximate cause of such dog or other animal attacking and causing serious bodily injury to any person.

The provisions of this subsection shall not apply to any animal that, at the time of the acts complained of, was responding to pain or injury, or was protecting itself, its kennel, its offspring, a person, or its owner's or custodian's property, or when the animal is a police dog that is engaged in the performance of its duties at the time of the attack.

- (k) The owner of any animal that has been found to be a dangerous dog who willfully fails to comply with the requirements of this section is guilty of a Class 1 misdemeanor.
- (l) All fees collected pursuant to this section, less the costs incurred by the animal control authority in producing and distributing the certificates and tags required by this section, shall be paid into a special dedicated fund in the treasury of the locality for the purpose of paying the expenses of any training course required under § 3.2-6556 of the Code of Virginia, 1950, as amended.

**ARTICLE VI. WILD OR EXOTIC ANIMALS
(REPEALED August 14, 2007)**

ARTICLE V. HYBRID CANINE.

Section 10-120 Definitions.

As used in this article:

1. "Hybrid canine" means any animal which at any time has been or is permitted, licensed registered, or otherwise described or represented as a hybrid canine, wolf or coyote by its owner to a licensed veterinarian, law enforcement officer, animal control officer, humane investigator, official of the Department of Health, or representative of the State Veterinarian.
2. "Adequate confinement" means that, while on the property of its owner and not under the direct supervision and control of the owner or custodian, a hybrid canine shall be confined in a humane manner in a securely enclosed and locked structure of sufficient height and design to (i) prevent the animal's escape; or if the hybrid canine is determined to be a dangerous dog pursuant to § 3.2-6540, the structure shall prevent direct contact with any person or animal not authorized by the owner to be in direct contact with the hybrid canine, and (ii) provide a minimum of 100 square feet of floor space for each adult animal. Tethering of a hybrid canine not under the direct supervision and control of the owner or custodian shall not be considered adequate confinement.
3. "Responsible ownership" means the ownership and humane care of a hybrid canine in such a manner as to comply with all laws and ordinances regarding hybrid canines and prevent endangerment by the animal to public health and safety.

4. "Owner" means any person who (a) has a right or property in an animal, (b) keeps or harbors an animal, (c) has an animal in his care, or (d) acts as a custodian of an animal.

Section 10-121. Hybrid canine ordinance; penalty.

1. It shall be unlawful for the owner or custodian to allow any hybrid canine to run at large in the country during the period of January 1 through December 31 inclusive of any year. For the purpose of this section, a hybrid canine shall be deemed to be running at large while outside of any pen or enclosure as provided in subsection 2 of this section, however, any owner or custodian of a hybrid canine may be allowed to remove a hybrid canine from any pen or enclosure for purposes of transportation to another pen or enclosure or for the purpose of obtaining medical attention. In no event shall any hybrid canine be allowed to be set free on any property within the county whether or not the hybrid canine is under its owner's or custodian's immediate control.
2. It shall be unlawful to own or possess a hybrid canine unless such hybrid canine is kept and maintained in a pen or enclosure as follows:
 - (a) The pen or enclosure shall contain at least 200 square feet of space per adult hybrid canine.
 - (b) Any fencing used in the construction of the pen or enclosure shall be at least eight (8) feet in height with an additional overhang of fencing or barbed wire angling a minimum of three (3) feet into the pen or enclosure. Such wire enclosure shall be of such strength as to prevent the escape of any hybrid canine enclosed therein.
 - (c) To prevent digging out along the fence, concrete footers at least one (1) foot wide and six (6) inches deep shall be installed along the perimeter of the pen or enclosure or a wire footing of 12-gauge wire buried six (6) inches in the ground with at least three feet of wire on the inside of the pen or enclosure, bending the remaining one (1) foot of wire up in a 90° angle and connect every six (6) inches to the bottom outside of the pen or enclosure.
 - (d) The pen or enclosure shall provide shelter which affords complete protection from all elements of nature.
 - (e) A violation of this ordinance shall be a Class 3 misdemeanor for the first violation and a Class 1 misdemeanor for any second or subsequent offense. Upon a conviction of a second violation of this ordinance, the owner shall surrender the hybrid canine to the animal control officer for euthanasia in accordance with § 3.2-6562 of the Code of Virginia, 1950, as amended.

In Re: Public Hearing – Repeal of Section 50, Article II, Fireworks

Chairman Fore announced that this was the date and time scheduled for a public hearing on the repeal of County Code Section 50, Article II, Fireworks. Notice of this hearing was advertised according to law in the Friday, March 30, 2012 and Friday, April 6, 2012 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mrs. Puckett stated that at the March Board meeting, discussion was held with the Board regarding the changes to the state's fireworks regulations, specifically that the state now requires at least one person at each fireworks display be certified by the State Fire Marshal's Office as a Pyrotechnician. As the County of Prince Edward does not have a Fire Marshal to inspect and permit fireworks shows, it is preferable to allow applicants to go through the State Fire Marshal's office for fireworks displays.

Mrs. Puckett said that the County Attorney recommended the County repeal Section 50, Article II, Fireworks of the *County Code*. The repeal of the County's Fireworks Ordinance does not prohibit the use of "permissible fireworks," as defined in Section 27-97 of the *Code of Virginia* as any sparklers, fountains, Pharaoh's serpents, caps for pistols, or pinwheels commonly known as whirligigs or spinning jennies. It also does not prohibit large fireworks displays, which will be regulated by the State Fire Marshal's Office.

Mr. Ennis stated the County will not intervene in enforcing the regulations set forth in the *Code of Virginia*; this does not impede the display of fireworks. The County is merely taking itself from the process.

Chairman Fore opened the public hearing.

There being no one wishing to speak, Chairman Fore closed the public hearing.

Supervisor Gantt suggested the County contract with the Town of Farmville for the services of their Fire Marshal. Mr. Ennis stated the repeal does not prohibit firework displays; it simply takes the County out of the permitting process when the County can't be certain the state regulations have been complied with or not. There is a state mechanism to make sure that there is a Pyrotechnician in charge of the fireworks display. Further discussion followed.

Supervisor Simpson made a motion to repeal Section 50, Article II, Fireworks; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

In Re: 2012 / 2013 Anthem Renewal – County Health Insurance

Mr. Bartlett stated that the County has received a renewal with the Local Choice Program for the provision of health insurance for county employees for the 2012-2013 fiscal year. The County will experience a 5.7% increase in rates. The County can only select two plans to offer the employees; Mr. Bartlett recommended the Key Advantage Expanded and the Key Advantage 250.

Supervisor Simpson made a motion to approve a renewal with the Local Choice Program with the Key Advantage Expanded and the Key Advantage 250.

Supervisor Gantt stated there would be a savings if another plan with a higher deductible is selected. He stated the County could then assist with payments for the insurance deductibles.

After some discussion, Chairman Fore restated the motion of Supervisor Simpson to approve a renewal with the Local Choice Program with the Key Advantage Expanded and the Key Advantage 250; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: Don C. Gantt, Jr.

In Re: Closed Session

Supervisor Gantt made a motion that the Board convene in Closed Session for the purpose of discussing the acquisition of real property related to the Alternate Route 628 Road Project, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*. The motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor McKay and adopted as follows:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

On motion of Supervisor Cooper-Jones and carried by the following roll call vote:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of March 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of March 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of March 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of March 2012, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Campbell and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the meeting was recessed at 9:18 p.m. until 4:00 p.m. on Tuesday, April 17, 2012.

April 17, 2012

At a called meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 17th day of April, 2012; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Sarah Elam Puckett, Assistant County Administrator; Dr. K. David Smith, Superintendent; Cindy Wahrman, Division Director of Finance.

Absent: Wade Bartlett, County Administrator.

Chairman Fore called the Special Meeting to order at 7:00 p.m., stating the purpose of the meeting was to hold a public hearing on the Fiscal Year 2013 County Budget and the Prince Edward County School Budget for 2012-2013.

Reverend Christopher Cunningham, Johns Memorial Episcopal Church, led the invocation.

In Re: Public Hearing – FY 13 County Budget

Chairman Fore announced this was the date and time scheduled for a public hearing on the Fiscal Year 2013 County Budget. Notice of this hearing was advertised according to law in the Friday, April 6, 2012 and the Friday, April 13, 2012 issues of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Fore stated:

This is the date and time that has been advertised for the public hearing on the overall Prince Edward County Budget, to include the Prince Edward County Public Schools, for the fiscal year commencing July 1, 2012 and ending June 30, 2013.

The Board of Supervisors has taken this opportunity to conduct a combined public hearing on the overall county budget, county tax rates, and the school budget. The Board believes this consolidated public hearing is good for the citizens, so that you, the citizens, can correlate the funding for the schools with the overall county budget and the setting of the tax rates.

The proposed budget, as advertised, includes the following highlights:

- The Board is proposing no increase in county tax rates.*
- The County anticipates an increase over last year in local tax revenues of approximately \$454,000, which is mainly due to an increase in the value and number of motor vehicles in the County.*
- A 3.6% cost of living increase is proposed for County employees, the same as provided to Social Security recipients in January. This is the first salary increase that county employees have received since 2007.*
- Level or decreased funding is proposed in the operational budgets of most County departments, Constitutional Offices, and County Emergency Services Agencies.*
- The proposed budget includes \$8,106,652 of local funds for the Prince Edward County Public Schools. While this is the same dollar amount as the current budget, it represents an increase of \$416,000 in available operating funds, due to a decrease in debt service and the Board of Supervisors agreeing to allow the Schools to keep the funding that was provided for a one-time employee bonus. In order to balance the FY 13 County budget, this \$416,000 increase in operating funds for the schools will have to come from the General Fund Balance in order to balance the budget.*

Therefore, the budget, as advertised, is balanced. If the citizens of Prince Edward County ask the Board to increase expenditures in this proposed budget it will require additional resources, which will mean a tax increase or cuts to other existing programs and services.

Before I open the floor for citizen comments, let me say that this year's budget process has been extremely complicated due to the failure of the Virginia General Assembly to adopt a state budget in a timely fashion. I know many of you are here to talk about funding for the Prince Edward County Public Schools.

As I said earlier, the County of Prince Edward has not and is not cutting funding for our schools. In fact, the County is providing an additional \$416,000 to the schools. Any shortfall that the schools are anticipating is due to the state's, not the county's failure to adequately fund public education.

I urge each of you to contact Senator Garret and Delegate Edmunds to express your concern and, frankly, your outrage.

I will now open the floor for public comment. I will start with the names that are on the sign-in sheet. To give everyone an opportunity to speak, I ask that you limit your comments to three minutes.

If someone speaking before you has voiced your opinion, you may simply state that you agree with the previous speaker. Please come forward and state your name and the district in which you reside.

Chairman Fore opened the public hearing.

Barbara Arieti, Hampden District, expressed her support for a tax increase to support the School Budget in order to make up the funding cuts from the state.

Teri Kidd, Farmville District, and **Diane Gilliam**, Buffalo District, expressed their concern regarding the state cuts in funding and requested the Board of Supervisors take every available means to make up the difference.

Patty Pugh, Farmville District, spoke on the benefits of the Farmville-Prince Edward Library and requested additional support from the Board of Supervisors.

Martha Dorrill expressed her support of higher taxes in order to fund the Prince Edward County Schools.

Mary Reed, Lockett District, voiced her displeasure at the cuts in the School Budget and stated she is willing to pay more taxes to support the schools.

Heather Edwards, Farmville District, expressed her support for a tax increase in support of the schools to keep programs from being cut from the curriculum.

Christopher T. Cunningham, Farmville District, urged the Supervisors to look at increasing taxes to cover the \$1.8 million in eliminated Tier I cuts the Board is proposing.

Lowell T. Frye, Farmville District, requested the Board of Supervisors increase the funding to the schools and the library; he stated once the General Assembly does re-fund the schools, taxes could be rolled back.

Carolyn DeWolfe, Hampden District, stated the schools need to be funded adequately and asked the Board to do what needs to be done, even if that means increasing taxes.

Liz Magill, Farmville District, stated she supports a tax increase and the students deserve whatever it takes to keep the schools running and keep the programs going.

Samuel Trent expressed his concern for funding the road at the school complex but cutting funding to the schools.

Beulah Womack expressed her support for the Board to do whatever it takes to fund the schools.

There being no one further wishing to speak, Chairman Fore closed the public hearing.

Chairman Fore then stated:

It is important for all of the citizens of Prince Edward County to realize that this Board annually faces the difficult task of approving a budget that will meet the needs of our County and also maintain our financial stability.

We spend countless hours scrutinizing every line item in this budget and I can assure you that the Board and staff can and will account for every dollar collected and spent.

On behalf of the Board, I wish to thank all of you for coming out tonight to show your interest in the County's budget process. I assure you that your comments will be given serious consideration.

The Board will not take action on the budget tonight. The Board still has work to do on the County Budget and will consider the adoption of the School Budget and the overall County Budget at its meeting on Thursday, April 26th, which begins at 3:00 in the afternoon.

Thank you, again.

In Re: School Board Appointments

Chairman Fore stated the District 301 Citizen Committee presented Mrs. Harriett Fentress and Dr. Timothy Corbett as nominees for the Prince Edward County School Board.

Supervisor Simpson made a motion to authorize advertisement of a public hearing on the candidates from District 301 and District 501 for Prince Edward County School Board to be held Tuesday, May 8, 2012; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Supervisor Jones stated Prince Edward County does value education and reminded the citizens the cuts are in state funding. He reviewed the local expenditures per student from the surrounding counties:

Prince Edward:	\$3,251
Cumberland:	\$3,071
Buckingham:	\$2,849
Amelia:	\$2,573
Charlotte:	\$2,327
Lunenburg:	\$2,308
Appomattox:	\$2,133
Nottoway:	\$1,814

On motion of Supervisor McKay and adopted by the following vote:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

the meeting was recessed at 7:48 p.m. until Tuesday, April 24, 2012 at 3:00 p.m. in the Board of Supervisors Room.

April 24, 2012

At a special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 24th day of April, 2012; at 3:00 p.m., there were present:

Howard M. Campbell

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Absent: Pattie Cooper-Jones

Also present: Wade Bartlett, County Administrator.

Chairman Fore called the Special Meeting to order at 3:00 p.m., stating the purpose of the meeting was to conduct a Budget Work Session in preparation of the adoption of the Fiscal Year 2013 County Budget and the Prince Edward County School Budget for 2012-2013.

Supervisor McKay offered the invocation.

In Re: Authorization of Property Acquisition Documents

Supervisor Simpson made a motion to authorize the Chairman of the Board of Supervisors or the County Administrator to sign all documents pertaining to the Davis property and the Glad Hill property acquisitions; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

Absent: Pattie Cooper-Jones

In Re: FY 12-13 County Budget Review

Mr. Wade Bartlett, County Administrator, reviewed the proposed budget adjustments and stated the proposed current draw from the General Fund Balance would be \$416,003. The recommended adjustments total \$78,997.

Mr. Bartlett stated the VRS and the associated 5.7% Pay Adjustment is the largest adjustment in this year's budget, and appears that it will be mandated by the state. He said to make it a level-issue for the employees, it would be necessary to provide a 5.7% increase to their salaries. VRS is taken pre-tax, therefore the employees would not have to pay federal and state taxes on that, but Social Security tax is taken. He briefly reviewed the other recommended adjustments: Farmville Area Bus, Special Olympics, Piedmont Soil and Water District, and Madeline's House.

Supervisor Cooper-Jones entered the meeting at this time.

Mr. Bartlett reviewed information from Lee Cox of the Piedmont Health District, stating the need for an increase in funding or the Health Department would need to reduce services or staffing.

Mr. Bartlett then briefly reviewed requests for funding from SVCC, R. R. Moton, the Farmville-Prince Edward Community Library, HOPE, and Crossroads, which were not included in the proposed adjustments. Discussion followed.

Supervisor Simpson stated he wished to include \$5,597 to the Farmville-Prince Edward Community Library for computers and staffing. Supervisor Wilck agreed; the Board concurred.

Chairman Fore inquired as to the impact on Cross Roads if additional funding is not granted; Mr. Bartlett stated it would affect the level of services provided and would mean fewer counselors for juveniles. Discussion followed.

Supervisor Gantt expressed his concerns about the proposed budget, the VRS pay adjustment and the employee health insurance. Discussion followed.

Supervisor Gantt made a motion to revisit the health insurance issue.

Supervisor Wilck asked for clarification on the motion and asked Supervisor Gantt to present the information regarding the proposed insurance differences in a dollar amount. Discussion followed regarding the insurance policies and the possibility of self-insurance.

Supervisor Jones stated there are differences between the County and the Schools' benefits for their employees; in the past, the School Board elected to give raises to the School employees when the Board of Supervisors did not give raises to the County employees. He added there is a possibility of a service charge to be placed on state-owned property.

After further discussion, Chairman Fore restated Supervisor Gantt's motion to revisit the employee insurance plan; the motion failed:

Aye:	Don C. Gantt, Jr.	Nay:	Pattie Cooper-Jones William G. Fore, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Abstain:	Howard M. Campbell
------	-------------------	------	---	----------	--------------------

Mr. Bartlett requested input regarding budget line items. He reviewed Revenues and stated there are no major changes expected.

Supervisor Wilck questioned the rate of collections; Mr. Bartlett stated it is at about the same rate as in previous years. Discussion followed on collection of taxes from those that are in arrears, and the possibility of publishing the names of delinquent taxpayers in the newspaper.

Supervisor Jones asked about the upcoming need for a renewed landfill contract. Mr. Bartlett said the County will go out for bids for a new landfill contract; if necessary, tipping fees will be adjusted. Discussion followed on the anticipated costs of the landfill, such as diesel.

Supervisor Gantt then asked about the amount that the school is short. Dr. K. David Smith, Superintendent, said it is approximately \$785,000. Dr. Smith stated the state has adjusted their funding to \$130,000 assuming that the Governor approves what is recommended, which leaves a shortfall of \$655,000. Discussion followed on the cuts that may have to be made.

Mr. Bartlett stated the Governor has not made adjustments to the state budget and has until next week to make adjustments. He said the state budget won't be final for another two to three weeks; the major points in the General Assembly are education and transportation.

Supervisor Cooper-Jones expressed her support for the schools and stated that if a tax increase is necessary, she will support the increase. She added that the Board should revisit the budget and look at the tax rates.

Supervisor Gantt suggested the Board revisit the budget to “cut the fat” from the budget. He said he could not support a tax increase due to the current economy.

Mr. Bartlett explained that doing so would require a new public hearing and stated the time required between each. He said the Board could advertise the new tax rate almost immediately; the budget could be passed in May or as late as June.

Supervisor McKay expressed his concern for the citizens that state a tax increase would put them in jeopardy of losing their homes; he stated he is not in favor of an increase this year.

Supervisor Gantt made a motion to revisit the budget to seek reductions and reconstruct the budget as need be. After some discussion, Supervisor Gantt withdrew his motion.

Chairman Fore clarified that there is no direction to the County Administrator other than to increase the budget by six items and decrease by one item as previously stated. The Board concurred.

Supervisor McKay announced a Town Hall Meeting with Senator Thomas A. Garrett, Jr., to be held Thursday, April 26, 2012 at 7:00 p.m. at Crawley Forum, Hampden-Sydney College. He asked the citizens to attend and express their support for the schools to the Senator.

Supervisor Campbell stated the County is giving \$416,000 more than last year; the state has made the budget cuts. He added the Board has always given funding to the schools.

On motion of Supervisor McKay and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the meeting was recessed at 4:06 p.m. until Thursday, April 26, 2012 at 3:00 p.m.

April 26, 2012

At a special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 26th day of April, 2012; at 3:00 p.m., there were present:

Howard M. Campbell

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Absent: Pattie Cooper-Jones

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator.

Chairman Fore called the special meeting to order, stating the purpose of the meeting was for a work session on the Prince Edward County School Budget and the County Budget.

In Re: Approval of FY13 School Budget

Chairman Fore stated:

With the Board's consent, I would like to open our meeting today with a few thoughts that I think summarize this Board's effort to draft a County Budget that best serves the needs of all of our citizens. Since January, this Board has met nine times, several of which were with the School Board, to discuss the FY 13 County Budget.

The budget schedule set by the Board calls for the approval of the County budget this afternoon. While the Governor and General Assembly have yet to completely finalize the budget for the Commonwealth, it appears we have enough information to enable Prince Edward County to maintain our schedule and approve a budget. Moving ahead now, keeps us on the historic timeline of approving a school budget by May 1, which better enables the School Board to make its decisions for the coming school year.

If we find that the final state budget contains significant changes to the funding being provided to the County, or if expenses have increased because of additional unfunded mandates, the Board has time to make amendments prior to the appropriation of the funds in June.

As has been the case over the last several years, the General Assembly is continuing to decrease the funds it provides to local governments and to shift expenses from the Commonwealth to local governments. This year that was especially true in the area of education.

Each member of the Board of Supervisors has heard from many of his or her constituents. Annually, as the Board works on the County budget, we must take into account the many differing, and often conflicting needs of our citizens. With the economy still weak, many of our residents simply cannot afford to pay any more in local taxes.

From the statements made by Board members at Tuesday's Budget work session, I think it is fair to say that not a single member of this Board supports an increase in local tax rates.

Much of the public discussion, both at Board meetings and in letters to the newspaper, has focused on the funding for the Schools. I want the public to clearly understand that the funding reductions the schools are facing are ALL a result of decreases in funds provided by the state and increases in expenses mandated by the state.

The funding the Board of Supervisors is voting to provide is exactly the same for the new Fiscal Year 2013 budget as it is in Fiscal Year 2012.

I say this because I want to be crystal clear that education is the number one priority in the County budget; no other department receives even a fraction of the amount of funding we provide to the schools.

However, the Board must provide funding to serve the needs of all of our citizens, and that includes law enforcement, public safety, social services, waste management, courts and education. And the majority of our citizens can only afford to pay so much.

Based on information from the County's annual audit, since 2008 the local dollars for education have increased by approximately \$450 per pupil; while the amount provided by the state has fallen by about \$540 per pupil. In total, that represents a reduction of approximately \$1.2 million in state funding.

This data is compiled from the County's audit and will not correlate precisely to information contained on the Department of Education web site. But the pattern of funding from local and state government is valid. Increase in local funds – decrease in state funds.

Some residents have stated the Board needs to think outside the box and develop new sources of revenues. We don't disagree.

Our problem is that over the years, the General Assembly has created stronger and stronger boxes to restrict the flexibility of local governments to raise local revenues. The first impediment for local governments is that Virginia is a "Dillon Rule" state; in fact we are the only "Dillon Rule" state in the nation.

The "Dillon Rule" basically says that local governments can only exercise those powers that are expressly provided to them in the state code.

Because of the Dillon Rule, counties are not allowed to implement the various revenue and taxation ideas that our citizens have asked the Board to consider, to include:

- (1) Creating higher real estate tax rates for people who can afford it – creating different real estate tax rates based on property values is expressly forbidden by the Constitution of Virginia;*
- (2) Increasing the local sales tax – that can only be done by the General Assembly;*
- (3) A Luxury Tax – that is not allowed, because the General Assembly has not given localities that authority.*

Finally, there appears to be a strong misperception concerning supposed funding provided by the County for the Granite Falls Hotel and the Revenue Sharing Project for the new Route 786. The Hotel is a private endeavor that is being funded 100% by the developer. There is not one single dollar in this County budget that will be spent on the Hotel.

The Road Project is being funded by a combination of funds from VDOT and borrowed funds, which the Hotel Developer has agreed, in writing, to pay on behalf of the County. If, in the worst case scenario, the Hotel is not built the annual debt service for the road is approximately \$97,000 per year. Additionally, there are other options available to the County to recover its investment, even if the Hotel is not built. And, while the \$97,000 is a sizeable amount of money, it is way short of the amount the School Board has stated it needs.

The bottom line is neither the Hotel nor the Road make an impact on the County budget or the funds available for County schools. I will add, that when the Hotel is built and the road is complete, the County will receive hundreds of thousands of dollars in new tax revenues that the Board can use to fund needed projects and operations in the County.

Since the announcement of the road project and the apparent successful funding of the Hotel, the County has been contacted by developers who are expressing interest in locating other projects in our area. Such projects would create even more jobs and revenues for the County.

It is clearly in the best interest of our citizens and our schools, if the Board continues to expand our County tax base from which to fund education and other county responsibilities. If the tax base is not expanded, the Board will be forced to reduce everybody's funding, and/or raise taxes.

Supervisor Simpson made a motion that the FY 13 Prince Edward County School Budget be approved as follows:

School Fund – the total for the School Fund is \$25,666,080, of which \$8,106,652 is local revenue as a transfer from the County General Fund

School Cafeteria Fund – the total for the School Cafeteria Fund is \$1,087,070, of which \$0.00 is local revenue as a transfer from the County General Fund

This provides for an overall FY 13 Prince Edward County School Budget in the amount of \$26,753,150.

The motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	---	-----------

Absent: Pattie Cooper-Jones

In Re: Resolution to Approve FY13 Prince Edward County Budget

Supervisor Simpson made a motion to approve the Resolution to Approve the FY 13 Prince Edward County Budget; the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

A Resolution to Approve the FY 13 Prince Edward County Budget

WHEREAS, it is the responsibility of the Prince Edward County Board of Supervisors to approve and control the fiscal plan for the County of Prince Edward, Virginia for Fiscal Year 2013 (FY 13); and

WHEREAS, on March 27, 2012 the County Administrator submitted to the Board of Supervisors the Proposed FY 13 Budget; and

WHEREAS, the Board of Supervisors has conducted a total of nine meetings/work sessions on the FY 13 County Budget; and

WHEREAS, the Board of Supervisors has received citizen input on the proposed budget and proposed tax rates at a duly advertised Public Hearing held April 17, 2012; and

WHEREAS, it is the intent of the Board of Supervisors that departments and agencies shall adhere to the budgeted funds in accordance with departmental budgets presented by the County Administrator and amended by the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Prince Edward, that the FY 13 Budget for Prince Edward County of \$50,953,192 is hereby approved and effective July 1, 2012.

In Re: Approval of An Ordinance to Impose Tax Levies for Calendar Year 2012

Supervisor Simpson made a motion to approve the Ordinance to Impose Tax Levies for Calendar Year 2012; the motion carried:

Aye: Howard M. Campbell
 William G. Fore, Jr.
 Don C. Gantt, Jr.
 Robert M. Jones
 Charles W. McKay
 Howard F. Simpson
 Jim R. Wilck

Nay: None

Absent: Pattie Cooper-Jones

An Ordinance to Impose Tax Levies For Calendar Year 2012

Whereas, the Board of Supervisors establishes the levies for the County of Prince Edward, Virginia; and

Whereas, for calendar year 2012 beginning January 1, 2012 and ending December 31, 2012, the Board of Supervisors has duly advertised and held a public hearing on the subject tax levies;

Now, Therefore, Be it Resolved, by the Board of Supervisors of the County of Prince Edward, that the following tax levies be, and they hereby are, imposed for the calendar year 2012:

Levy	Nominal Tax Rate (per 100 of assessed valuation)	Value Used for Assessment Purposes
Real Estate	\$0.42	Fair Market Value
Mobile Homes	\$0.42	Fair Market Value
Merchant's Capital	\$0.70	100% of Original Cost
Tangible Personal Property-Motor Vehicles	\$4.50	NADA Guide/Loan Value
Tangible Personal Property-Business Furniture & Fixtures	\$4.50	20% of Original Cost
Tangible Personal Property-Heavy Equipment	\$4.50	20% of Original Cost
Machinery & Tools	\$4.20	10% of Original Cost
Farm Machinery & Livestock	\$0.00	-----

Chairman Fore reminded the citizens in attendance of the Town Hall Meeting with Senator Tom Garrett at Crawley Forum on the Hampden-Sydney College Campus at 7:00 p.m.

Supervisor Gantt expressed his concern about the school budget and suggested adding a line on the tax tickets to allow citizens to submit funding expressly for the schools or to make a donation to the schools; such funding would be used at the discretion of the School Board.

Supervisor Gantt also suggested the Board of Supervisors consider allowing the School Board to have a "General Fund." He stated the School Board must currently appropriate for each dollar spent in each line item; any

funding not spent may result in its being withdrawn. He added he would like the School Board to be permitted to retain any saved funding.

Supervisor Cooper-Jones entered the meeting at this time.

Supervisor Gantt then stated that the Prince Edward County Schools are in the bottom 5% of schools in the nation; he suggested the Board of Supervisors develop a different relationship with the School Board to hold them accountable.

Chairman Fore stated the Board of Supervisors appoints the School Board to run the schools with the Superintendent. He said the direct responsibility stops with the provision of local funding. Chairman Fore then suggested a committee be formed to work with Mr. Bartlett and Dr. Smith, along with the School Board and a few private citizens. Discussion followed.

In Re: Closed Session

Supervisor Gantt made a motion that the Board convene in Closed Session for the purpose of discussing the acquisition of real property related to the Route 786 Road Project, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*. The motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

The Board returned to regular session by motion of Supervisor McKay and adopted as follows:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

On motion of Supervisor McKay and carried by the following roll call vote:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information

Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

On motion of Supervisor McKay and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

the meeting was adjourned at 4:15 p.m.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 8, 2012
Item No.: 5-c
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Consent Agenda - Review of Accounts & Claims

Summary: The bill list for April 2012 is attached for your review.

Attachments: April 2012 Bill List

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$280,245.53
710	INDUSTRIAL DEV AUTHORITY FUND	\$170,000.00
741	PIEDMONT COURT SERVICES FUND	\$4,643.28
	TOTAL	454,888.81

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
011010		BOARD OF SUPERVISORS				
5510		Travel-Mileage				
		12084	CAMPBELL HOWARD M	JAN-MAR 2012	MILEAGE	194.25
		15897	FORE WILLIAM G JR	JAN-MAR 2012	MILEAGE	22.75
		16127	GANTT DON C JR	HOMESTEAD 2012	MILEAGE	158.73
		16127	GANTT DON C JR	JAN-MAR 2012	MILEAGE	107.67
		19875	JONES ROBERT M	JAN-MAR 2012	MILEAGE	55.50
		22287	MCKAY CHARLES W	JAN-MAR 2012	MILEAGE	130.98
					ACCOUNT TOTAL	669.88 *
5530		Travel-Subsistence & Lodg				
		11894	BUSINESS CARD	0460 PUCKETT412	MEALS/MTG REFRESHMNT	458.45
					ACCOUNT TOTAL	458.45 *
5540		Travel-Convention & Educa				
		16127	GANTT DON C JR	JAN-MAR 2012	VACO MTG REGISTRATIO	350.00
					ACCOUNT TOTAL	350.00 *
					MAJOR TOTAL	1,478.33 **
012110		COUNTY ADMINISTRATOR				
5210		Postal Services				
		25483	PITNEY BOWES FINANCL SERV	6804124 AP12	POSTAGE METER LEASE	29.00
		30501	U S POSTAL SERVICE	35650761 ADM412	POSTAGE	510.00
					ACCOUNT TOTAL	539.00 *
5230		Telecommunications				
		30439	US CELLULAR	816442183 412	PHONE	115.75
					ACCOUNT TOTAL	115.75 *
6001		Office Supplies				
		11894	BUSINESS CARD	0460 PUCKETT412	PRINTING	273.55
		12063	C W WARTHEN	50030	SUPERVISOR MINUTE BK	813.18
		13369	DIAMOND SPRINGS	11393100 412	WATER & EQUIP RENTAL	15.70
					ACCOUNT TOTAL	1,102.43 *
6012		Books and Subscriptions				
		30378	UNIVERSITY OF VIRGINIA	2011 TAX RATES	2011 TAX RATES BOOK	31.00
					ACCOUNT TOTAL	31.00 *
					MAJOR TOTAL	1,788.18 **
012310		COMMISSIONER OF REVENUE				
5810		Dues & Association Member				
		12752	COMMISSIONER OF REV ASSOC	2012-2013 DUES	DUES	200.00
					ACCOUNT TOTAL	200.00 *
6001		Office Supplies				
		11902	BUSINESS DATA OF VA, INC.	20101130	NORTON ANTI-VIRUS	29.95
		11902	BUSINESS DATA OF VA, INC.	20101140	NORTON ANTI-VIRUS	29.95
					ACCOUNT TOTAL	59.90 *
6014		Other Operating Supplies				
		12752	COMMISSIONER OF REV ASSOC	2012-2013 DUES	DUES	40.00
					ACCOUNT TOTAL	40.00 *
					MAJOR TOTAL	299.90 **

MAJOR# ACCT# 012510	VENDOR NUMBER NAME INFORMATION TECHNOLOGY	INV#	DESCRIPTION	AMOUNT
3160	Professional Services BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC.	20101123 20101126 20101129 20101130 20101133 20101139 20101140 20101141 20101144 20101147	TRAVEL EXPENSE TRAVEL EXPENSE TRAVEL EXPENSE TRAVEL EXPENSE TRAVEL EXPENSE TRAVEL EXPENSE TRAVEL EXPENSE TRAVEL EXPENSE TRAVEL EXPENSE TRAVEL EXPENSE	125.00 125.00 125.00 125.00 75.00 125.00 125.00 125.00 125.00 125.00 125.00 1,200.00 * 1,200.00 **
021200	GENERAL DISTRICT COURT			ACCOUNT TOTAL MAJOR TOTAL
3160	Professional Services SEXTON JOYCE K	12 12003	MEDIATION	1,068.75 1,068.75 *
905230	Telecommunications US CELLULAR	816442183 412	PHONE	25.37 25.37 * 1,094.12 **
021300	SPECIAL MAGISTRATES			ACCOUNT TOTAL MAJOR TOTAL
6001	Office supplies KEY OFFICE SUPPLY	411322	OFFICE SUPPLIES	231.87 231.87 * 231.87 **
021600	CLERK OF THE CIRCUIT COURT			ACCOUNT TOTAL MAJOR TOTAL
5230	Telecommunications CENTURYLINK	309863799 412	PHONE	79.29 79.29 *
5850	Jurors/Witnesses ANDREWS MEGHAN D ASAL OTIS FRED DALTON CHRISTOPHER O DAVIS CHARLES T HATCHER ERA F STOKES-GRAY SANDRA D	JUROR 412 JUROR 412 JUROR 412 JUROR 412 JUROR 412 JUROR 412	JUROR JUROR JUROR JUROR JUROR JUROR	30.00 30.00 30.00 30.00 30.00 30.00 180.00 *
6012	Books and Subscriptions THOMSON REUTERS	58699	SCAN PLATS	240.00 240.00 * 499.29 **

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	021800	10105	Telecommunications AT&T	315 0208 412	PHONE	36.85
		21319	CENTURYLINK	309478607 412	PHONE	37.32
					ACCOUNT TOTAL	74.17 *
6012		21761	Books and Subscriptions LEXISNEXIS	1203062622	ONLINE CHARGES	228.00
					ACCOUNT TOTAL	228.00 *
					MAJOR TOTAL	302.17 **
022100			COMMONWEALTH'S ATTORNEY			
5510			Travel-Mileage			
		11943	BUTLER BRIAN	SPRING CONF 412	MILEAGE	162.06
		11943	BUTLER BRIAN	SPRING CONF 412	PARKING	36.00
		14746	ENNIS JAMES R	SPRING CONF 412	MILEAGE	164.28
		14746	ENNIS JAMES R	SPRING CONF 412	PARKING	24.00
		16819	GREER MORGAN	SPRING CONF 412	MILEAGE	175.38
		16819	GREER MORGAN	SPRING CONF 412	PARKING	36.00
		22115	MANN EDWARD A	SPRING CONF 412	MILEAGE	177.60
		22115	MANN EDWARD A	SPRING CONF 412	TOLLS	2.75
		22115	MANN EDWARD A	SPRING CONF 412	PARKING	57.00
					ACCOUNT TOTAL	835.07 *
5530			Travel-Subsistence & Lodg			
		11943	BUTLER BRIAN	SPRING CONF 412	LODGING	327.61
		11943	BUTLER BRIAN	SPRING CONF 412	MEALS	161.00
		14746	ENNIS JAMES R	SPRING CONF 412	LODGING	205.14
		14746	ENNIS JAMES R	SPRING CONF 412	MEALS	101.79
		16819	GREER MORGAN	SPRING CONF 412	LODGING	317.66
		16819	GREER MORGAN	SPRING CONF 412	MEALS	139.25
		22115	MANN EDWARD A	SPRING CONF 412	LODGING	307.71
		22115	MANN EDWARD A	SPRING CONF 412	MEALS	28.78
					ACCOUNT TOTAL	1,588.94 *
					MAJOR TOTAL	2,424.01 **
022200			VICTIM WITNESS ASSISTANCE PROGRAM			
5210		28060	Postal Services SAMS CINDY	POSTAGE 412	POSTAGE	10.60
					ACCOUNT TOTAL	10.60 *
					MAJOR TOTAL	10.60 **
031200			SHERIFF			
3311		14300	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	84009	OIL CHG/CHECK BRAKES	102.44
		14300	EAST END MOTOR CO INC	84578	INSPECT/PLUGS/COILS	574.84
		14915	EXPRESS CARE	53904	OIL CHANGE	77.95

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230		14915	EXPRESS CARE	54048	OIL CHANGE	50.95
		14915	EXPRESS CARE	54139	OIL CHANGE	75.97
					ACCOUNT TOTAL	882.15 *
5230		20904	KINEX NETWORKING SOLUTION	120401 0016	WEB HOST/DATA BACKUP	39.90
		21319	CENTURYLINK	309468839 412	PHONE	10.36
		21319	CENTURYLINK	309558628 412	VCIN	7.97
					ACCOUNT TOTAL	58.23 *
5530		999999	Travel-Subsistence & Lodg JACKSON MICHAEL	MEAL 412	MEALS	9.72
6001		28757	Office Supplies STAPLES ADVANTAGE	8021450638	OFFICE SUPPLIES	9.72 *
6009		14300	Vehicle & Powered Equip S EAST END MOTOR CO INC	83042	TIRES	563.84
		14300	EAST END MOTOR CO INC	83489	TIRES	563.84 *
		14300	EAST END MOTOR CO INC	84144	TIRES	295.33
		14300	EAST END MOTOR CO INC	84210	TIRES	560.16
		16101	GALLS, AN ARAMARK COMPANY	512032941	STROBE FLASHTUBE	546.84
		16101	GALLS, AN ARAMARK COMPANY	512035848	CONSOLE	515.68
		16101	GALLS, AN ARAMARK COMPANY	512062597	CONSOLE	141.72
		16101	GALLS, AN ARAMARK COMPANY	512067005	CREDIT	266.98
		16101	GALLS, AN ARAMARK COMPANY	512069926	CREDIT	64.99-
		16101	GALLS, AN ARAMARK COMPANY	512073880	LIGHTBAR	64.99-
		16101	GALLS, AN ARAMARK COMPANY	512079668	CONSOLE	802.97
					ACCOUNT TOTAL	249.99-
6010		13012	Police Supplies DMV	12090466	SPECIAL ID'S	3,016.69 *
		16101	GALLS, AN ARAMARK COMPANY	512079488	LEATHER GLOVES	30.00
		16101	GALLS, AN ARAMARK COMPANY	512079592	FLASHLIGHT BATTERIES	39.24
		25900	PRINTECH INC	28640	TRAFFIC SUMMONS	24.98
		28592	SOUTHERN POLICE EQUIP CO	157824	HANDCUFFS/KEYS	534.30
					ACCOUNT TOTAL	43.97
6011		16101	Uniforms & Wearing Appare GALLS, AN ARAMARK COMPANY	511939640	CREDIT	672.49 *
		16101	GALLS, AN ARAMARK COMPANY	511976071	BOOTS	39.77-
					ACCOUNT TOTAL	122.98
8205		28304	Motor Vehicles SHEEHY FORD	NOCB48794	INSTALL EMERG EQUIP	83.21 *
		28304	SHEEHY FORD	NOHB38769	CK FCC SERIAL#/PARTS	1,681.00
		28304	SHEEHY FORD	NOHB38782	CK FCC SERIAL#/PARTS	167.00
		28304	SHEEHY FORD	NOHB43139	SIREN CONTROLLER	215.19
					ACCOUNT TOTAL	1,111.84
					MAJOR TOTAL	3,175.03 *
031201		SHERIFF - COURTS				8,461.36 **
6011		12237	Uniforms & Wearing Appare BEST UNIFORMS INC	252917 01	SHIRT	48.00

MAJOR# ACCT# 032500	VENDOR NUMBER EMERGENCY SERVICES	VENDOR NAME EMERGENCY SERVICES	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
3160	29280	Professional Service E-91 TIMMONS GROUP	144187	ADDRESS ADDITIONS	135.00	135.00 *
6014	21005	Other Operating Supplies KORMAN SIGNS	246187	SIGNS & HARDWARE	540.58	540.58
	21005	KORMAN SIGNS	246188	SIGNS & HARDWARE	178.22	178.22
				ACCOUNT TOTAL	718.80	718.80 *
				MAJOR TOTAL	853.80	853.80 **
033200		REGIONAL JAIL & DETENTION				
3196	25375	Purchase of Services - Ja PIEDMONT RGNL JUVENILE	1092	JUVENILE DETENTION	5,925.00	5,925.00 *
				ACCOUNT TOTAL	5,925.00	5,925.00 *
				MAJOR TOTAL	5,925.00	5,925.00 **
034100		BUILDING OFFICIAL				
5210	30501	Postal Services U S POSTAL SERVICE	35650761	POSTAGE	50.00	50.00 *
5230	30439	Telecommunications US CELLULAR	816442183	PHONE	25.37	25.37 *
5530	21498	Travel-Subsistence & Lodg LEATHERWOOD COY	EXPENSES 412	MEAL	8.28	8.28 *
5540	21498	Travel-Convention & Educa LEATHERWOOD COY	EXPENSES 412	MTG REGISTRATION	15.00	15.00 *
				ACCOUNT TOTAL	15.00	15.00 *
				MAJOR TOTAL	98.65	98.65 **
035100		ANIMAL CONTROL				
3110	20919	Vet Care KINGSLEY JENNIFER DVM	APRIL 26 2012	VET SERVICES	63.00	63.00 *
5110	31844	Electrical Services DOMINION VA POWER	0890745003	ELECTRIC SERVICE	114.63	114.63 *
5230	21319	Telecommunications CENTURYLINK	310119726	PHONE	128.47	128.47
	30439	US CELLULAR	816442183	PHONE	50.99	50.99
				ACCOUNT TOTAL	179.46	179.46 *
6002	32138	Supplies for Shelter WAL-MART COMMUNITY/GECRB	2238	DOG FOOD	135.04	135.04 *
				ACCOUNT TOTAL	135.04	135.04 *
				MAJOR TOTAL	492.13	492.13 **

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3110		29459	Professional Health Serv			
		29459	TREASURER OF VIRGINIA	BOWLING ROY A	CORONER	20.00
		29459	TREASURER OF VIRGINIA	CHAMBERS ALICE	CORONER	20.00
		29459	TREASURER OF VIRGINIA	MARKS ROGER	CORONER	20.00
					ACCOUNT TOTAL	60.00 *
					MAJOR TOTAL	60.00 **
036100			BIOSOLIDS MONITORING			
5230		30439	Telecommunications	816442183 412	PHONE	25.37
					ACCOUNT TOTAL	25.37 *
					MAJOR TOTAL	25.37 **
042300			REFUSE DISPOSAL			
3311		19030	Repairs & Maint-Auto & Eq			
		19033	JIMMY WHIRLEY/POWERWASH	896	WASHED MACK TRUCK	75.00
		28596	JIMMY'S SERVICECENTER	APRIL 19 2012	TRUCK MAINTENANCE	565.16
			SOUTHERN STATES	25850	GLOVES	9.99
					ACCOUNT TOTAL	650.15 *
3840		10811	Contract Landfill - POS	APRIL 2012	TRASH COLLECTION	274.00
		27191	ARENA TRUCKING COMPANY	38268	GROUNDWTR MONITORING	22,088.23
			RESOURCE INTERNATIONAL			22,362.23 *
3841		14723	Purchase of Serv - Recycli	470191	TIRE RECYCLING	548.40
		14723	EMANUEL TIRE OF VIRGINIA	470269	TIRE RECYCLING	504.00
		29029	SYNERGY RECYCLING LLC	4385	ELECTRONIC RECYCLING	1,213.91
					ACCOUNT TOTAL	2,266.31 *
5110		28640	Electrical Services	114379001 412	DH SITE	80.22
		31844	SOUTHSIDE ELECTRIC COOP	5181167213 412	LEACHATE PUMP	84.71
		31844	DOMINION VA POWER	8970737501 412	SCALEHOUSE	74.59
		31846	DOMINION VA POWER	06700405674 412	CELL C PUMP STATION	19.11
		31846	DOMINION VA POWER	114420410 412	GREEN BAY SITE	71.51
		31846	DOMINION VA POWER	7471653571 412	WORSHAM SITE	50.09
		31846	DOMINION VA POWER	8601161519 412	PROSPECT SITE	61.07
		31846	DOMINION VA POWER	9176847250 412	LANDFILL SITE	32.54
					ACCOUNT TOTAL	473.84 *
5230		10105	Telecommunications	223 1595 412	PHONE	39.58
		10105	AT&T	248 5696 412	PHONE	40.68
		10105	AT&T	392 3675 412	PHONE	51.10
		10105	AT&T	392 9223 412	PHONE	36.85
		10105	AT&T	574 4166 412	PHONE	40.63
		21319	CENTURYLINK	309326764 412	PHONE	42.73

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INV#	AMOUNT
6008		21319	CENTURYLINK	PHONE	309480181 412	46.87
		21319	CENTURYLINK	PHONE	309553498 412	37.96
		21319	CENTURYLINK	PHONE	309615846 412	42.53
		21319	CENTURYLINK	PHONE	309714661 412	44.76
		21319	CENTURYLINK	PHONE	310039285 412	40.76
		30439	US CELLULAR	PHONE	816442183 412	25.37
		31335	VERIZON	PHONE	248 5696 412	47.83
		31335	VERIZON	PHONE	736 2828 412	68.58
				ACCOUNT TOTAL		606.23 *
6008		25782	Vehicle & Powered Equip F PRINCE EDWARD CO PBLC SCH	DIESEL	DIESEL MARCH 12	1,601.07
				ACCOUNT TOTAL		1,601.07 *
				MAJOR TOTAL		27,959.83 **
042600			LITTER CONTROL			
6030		31328	Non-Capital Equipment VEOLIA ES TECHNICAL	FLUORESCENT LAMPS	EW535161	191.88
				ACCOUNT TOTAL		191.88 *
				MAJOR TOTAL		191.88 **
903200			GENERAL PROPERTIES			
3310		24086	Repairs/Maintenance OK TERMITE & PEST CONTROL	EXTERMINATING SERVIC	APRIL 2012	150.00
		29242	THYSSENKRUPP ELEVATOR	SERV CONTRACT/APR-JUN	634365	2,374.13
				ACCOUNT TOTAL		2,524.13 *
5110		28640	Electrical Services SOUTHSIDE ELECTRIC COOP	SRR LIGHTS	114379002 412	31.10
		31844	DOMINION VA POWER	ROY CLARK MONUMENT	1230385005 412	19.74
		31844	DOMINION VA POWER	COURTHOUSE	2786281903 412	10,844.11
		31844	DOMINION VA POWER	SHOP	9670710004 412	25.63
		31846	DOMINION VA POWER	SHERIFF DEPT SHED	4951935099 412	5.66
		31846	DOMINION VA POWER	WORSHAM CLERK OFFICE	5856894620 412	14.04
				ACCOUNT TOTAL		10,940.28 *
5230		10105	Telecommunications AT&T	PHONE	223 8665 412	36.84
		21319	CENTURYLINK	PHONE	310262069 412	50.59
		21319	CENTURYLINK	PHONE	310441360 412	71.26
		30439	US CELLULAR	PHONE	816442183 412	84.51
				ACCOUNT TOTAL		243.20 *
6005		10719	Janitorial Supplies ARAMARK UNIFORM SERVICES	JANITORIAL SUPPLIES	72304002 412	267.02
		21811	LOWE'S	BLEACH/LYSOL	909518	38.94
				ACCOUNT TOTAL		305.96 *
6007		13369	Repairs and Maintenance S DIAMOND SPRINGS	WATER & EQUIP RENTAL	11393100 412	22.45
		21811	LOWE'S	STAIN/GLUE	901702	28.65
		21811	LOWE'S	DOOR/STAIN/HINGE	901843	61.16

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6008	21811	LOWE'S	901844	BELTS/BRUSH/TUBING	19.16
	21811	LOWE'S	907427	MAGNET	16.78
	21811	LOWE'S	907752	PUTTY KNIFE/WOOD FLR	12.14
	21811	LOWE'S	909518	CHAIN SHARPENER	39.94
	21811	LOWE'S	909937	STAIN/SANDER BELTS	18.45
	21811	LOWE'S	911565	RETURN	7.97-
	21811	LOWE'S	911859	RETURN	12.98-
	28224	SHANABERGER & SONS	73474	REPAIR WEEDEATER	68.91
	28352	SHERWIN WILLIAMS CO	0881 1	BRUSHES/ROLLR COVERS	21.96
				ACCOUNT TOTAL	288.65 *
	25782	Vehicle & Powered Equip F PRINCE EDWARD CO PBLC SCH	DIESEL MARCH 12	DIESEL	71.16
				ACCOUNT TOTAL	71.16 *
				MAJOR TOTAL	14,373.38 **
043400	CANNERY				
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	44435001 412	ELECTRIC SERVICE	170.07
				ACCOUNT TOTAL	170.07 *
5230	21319	Telecommunications CENTURYLINK	310248529 412	PHONE	120.74
	30439	US CELLULAR	816442183 412	PHONE	25.37
				ACCOUNT TOTAL	146.11 *
6001	11902	Office Supplies BUSINESS DATA OF VA, INC.	20101147	NORTON ANTI-VIRUS	29.95
				ACCOUNT TOTAL	29.95 *
				MAJOR TOTAL	346.13 **
053500	COMPREHENSIVE SERVICES ACT				
3160	12929	CSA Programs CROSSROADS SERVICES BD	FAPT/CPMT 412	PROFESSIONAL SERVICE	1,060.00
	14933	FAMILY PRESERVATION SERV	53173	PROFESSIONAL SERVICE	350.00
	14933	FAMILY PRESERVATION SERV	53175	PROFESSIONAL SERVICE	915.00
	14933	FAMILY PRESERVATION SERV	53176	PROFESSIONAL SERVICE	960.00
	14933	FAMILY PRESERVATION SERV	53177	PROFESSIONAL SERVICE	1,120.00
	14933	FAMILY PRESERVATION SERV	53186	PROFESSIONAL SERVICE	700.00
	16672	GRAFTON SCHOOL INC	1854 412	PROFESSIONAL SERVICE	5,130.00
	16672	GRAFTON SCHOOL INC	2068 412	PROFESSIONAL SERVICE	5,160.00
	16672	GRAFTON SCHOOL INC	3197 412	PROFESSIONAL SERVICE	4,770.00
	16672	GRAFTON SCHOOL INC	5145 412	PROFESSIONAL SERVICE	4,050.00
	19805	JONES NATHANIEL/BRITTANY	APRIL 2012	FOSTER CARE	896.00
	21805	LOGAN LETRICIA R	APRIL 2012	FOSTER CARE	666.00
	28861	STERLING PHILLIP & JESSICA	APRIL 2012	FOSTER CARE	448.00
	29152	THE HUGHES CENTER	3574	PROFESSIONAL SERVICE	5,324.00
				ACCOUNT TOTAL	31,549.00 *
3180	30501	Administrative U S POSTAL SERVICE	35650761 ADM412	POSTAGE	30.00
				ACCOUNT TOTAL	30.00 *
				MAJOR TOTAL	31,579.00 **

AP375H
4/27/2012
FUND # - 100 GENERAL FUND

PRINCE EDWARD

LISTING OF INVOICES FOR 4/24/2012 -- 4/27/2012

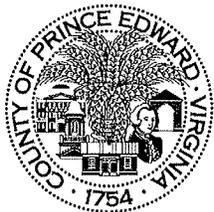
AFTER CHECKS
PAGE 10

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
071100	28696	YMCA-PECS Summer Camp SOUTHSIDE VA FAMILY YMCA	SUMMR CAMP 2012	2012 SUMMER CAMP	23,000.00 *
				ACCOUNT TOTAL	23,000.00 *
				MAJOR TOTAL	23,000.00 **
081100		Planning Commission			
3161	12628	COLEMAN R SAMUEL	APRIL 17 2012	COMMISSION MTG	100.00
	16183	GILFILLAN SALLY W	APRIL 17 2012	COMMISSION MTG	100.00
	16195	GILLIAM DONALD B	APRIL 17 2012	COMMISSION MTG	100.00
	17883	HUNT PRESTON	APRIL 17 2012	COMMISSION MTG	100.00
	21525	LEATHERWOOD CLIFFORD JACK	APRIL 17 2012	COMMISSION MTG	100.00
	22170	MASON ROBERT CHRISTOPHER	APRIL 17 2012	COMMISSION MTG	100.00
	29386	TOWNSEND JOHN F III	APRIL 17 2012	COMMISSION MTG	100.00
				ACCOUNT TOTAL	700.00 *
5210	30501	Postal Services U S POSTAL SERVICE	35650761 ADM412	POSTAGE	140.00
				ACCOUNT TOTAL	140.00 *
5230	30439	Telecommunications US CELLULAR	816442183 412	PHONE	51.74
				ACCOUNT TOTAL	51.74 *
5510	12628	Travel-Mileage COLEMAN R SAMUEL	APRIL 17 2012	MILEAGE	13.32
	16195	GILLIAM DONALD B	APRIL 17 2012	MILEAGE	22.20
	17883	HUNT PRESTON	APRIL 17 2012	MILEAGE	22.20
	22170	MASON ROBERT CHRISTOPHER	APRIL 17 2012	MILEAGE	9.99
	29386	TOWNSEND JOHN F III	APRIL 17 2012	MILEAGE	8.32
				ACCOUNT TOTAL	76.03 *
				MAJOR TOTAL	967.77 **
081500		ECONOMIC DEVELOPMENT			
3160	11894	Professional Services BUSINESS CARD	2078 CARNEY 412	PRINTING EZ MAPS	30.15
				ACCOUNT TOTAL	30.15 *
5210	11894	Postal Services BUSINESS CARD	2078 CARNEY 412	POSTAGE	51.20
				ACCOUNT TOTAL	51.20 *
5230	30439	Telecommunications US CELLULAR	816442183 412	PHONE	25.37
				ACCOUNT TOTAL	25.37 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	2078 CARNEY 412	MEALS	146.81
				ACCOUNT TOTAL	146.81 *
6001	15380	Office Supplies FARMVILLE PRINTING	ECO DEV 412	STATIONERY	25.45
				ACCOUNT TOTAL	25.45 *
				MAJOR TOTAL	278.98 **

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110		31846	Electrical Services DOMINION VA POWER	0675198071 412	ELECTRIC SERVICE	218.41
		31846	DOMINION VA POWER	1059387447 412	ELECTRIC SERVICE	45.43
					ACCOUNT TOTAL	263.84 *
5210		11894	Postal Services BUSINESS CARD	0460 PUCKETT412	UPS	6.57
		30501	U S POSTAL SERVICE	35650761 ADM412	POSTAGE	270.00
		30669	U S POSTAL SERVICE	BOX RENT 412	BOX RENT	110.00
					ACCOUNT TOTAL	386.57 *
5230		21319	Telecommunications CENTURYLINK	310393238 412	PHONE	289.81
					ACCOUNT TOTAL	289.81 *
5898		22403	VTC Best Part Grant MEREDITH	352012041000960	AD-FAMILY CIRCLE	4,569.60
					ACCOUNT TOTAL	4,569.60 *
					MAJOR TOTAL	5,509.82 **
091000			GENERAL EXPENSE			
99	5230	23933	Internal Telecom Account LUMOS NETWORKS	165866886 412	PHONE	2,757.70
					ACCOUNT TOTAL	2,757.70 *
5803		28597	Internal Fuel Account SOUTHERN STATES COOP INC	33363	GAS	3,546.88
		28597	SOUTHERN STATES COOP INC	38802	GAS	4,131.96
		28597	SOUTHERN STATES COOP INC	44722	GAS	4,309.49
		28597	SOUTHERN STATES COOP INC	50637	GAS	4,052.93
		28597	SOUTHERN STATES COOP INC	56197	GAS	3,884.24
					ACCOUNT TOTAL	19,925.50 *
					MAJOR TOTAL	22,683.20 **
094000			CAPITAL PROJECTS			
0008		21812	Purchase Property LONGWOOD WELL DRILL CO	DRILL WELL 412	DRILL WELL-GLAD HILL	3,500.00
		25840	PRINCE EDWARD HEALTH DPT	WELL PERMIT 412	WELL PERMIT-GLADHILL	300.00
					ACCOUNT TOTAL	3,800.00 *
0024		999999	Cannery OLD DOMINION FREIGHT LINE	07206630530	SHIP FILLING MACHINE	376.04
					ACCOUNT TOTAL	376.04 *
					MAJOR TOTAL	4,176.04 **
					FUND TOTAL	280,245.53

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
8002	081500	25820	Capital Equip Loan-Water PRINCE EDWARD CO IDA			170,000.00	
					WTR SAW FINANCE	170,000.00 *	
					WATER SAW FINANCING	170,000.00 **	
						ACCOUNT TOTAL	170,000.00
						MAJOR TOTAL	170,000.00 **
						FUND TOTAL	170,000.00

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INV#	AMOUNT
3199	021400	9999999	Purchase of Services - Ot REDWOOD BIOTECH	TEST STRIPS	372622	28.39 *
3600		12350	Advertising CHARLOTTE GAZETTE	ADVERTISING	PCS 412	24.00 *
5110		31846	Electrical Service DOMINION VA POWER	ELECTRIC SERVICE	4324962309 412	42.85
5210		31846	DOMINION VA POWER	ELECTRIC SERVICE	7218131923 412	158.90
5230		30583	Postal Services U S POSTAL SERVICE	POSTAGE	PCS 412	201.75 *
6001		10105	Telecommunications AT&T	PHONE	392 8161 412	525.00 *
6012		26525	Office Supplies QUILL CORPORATION	PAPER/PRONGS	43465443	129.23
8202		25603	Books & Subscriptions FARMVILLE HERALD POWHATAN TODAY	PAPER/RECEIPT/INDEX	43500328	129.23 *
097001		28757	Furniture and Fixtures STAPLES ADVANTAGE	SUBSCRIPTION	PCS 412	170.50
5420		28724	PCS SUPERVISION FEES EXPENDITURES PCS - Lease/Rent of Build SRP CORPORATION LLC	SUBSCRIPTION	PCS 412	23.50
6006		17346	PCS - Janitorial Services HARDY PAGE	3 OFFICE CHAIRS	PCS CHAIRS 412	374.96 *
097002		28095	PCS DRUG TESTING FEES PCS Drug Testing Fees ALBRE TOXICOLOGY SERV INC	RENT	RENT 412	34.00
0001				CLEANING SERVICE	APRIL 2012	23.50
				DRUG TESTING	235792	57.50 *
				ACCOUNT TOTAL		689.97
				MAJOR TOTAL		689.97 *
				ACCOUNT TOTAL		2,383.00
				MAJOR TOTAL		2,383.00 *
				ACCOUNT TOTAL		210.00
				MAJOR TOTAL		210.00 *
				FUND TOTAL		2,593.00 **
				ACCOUNT TOTAL		19.48
				MAJOR TOTAL		19.48 *
				FUND TOTAL		19.48 **
				TOTAL DUE		4,643.28
						454,888.81



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 8, 2012
Item No.: 5-d
Department: County Administration
Staff Contact: Sheila Martin/Barbara Poulston
Issue: Consent Agenda - Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 10, 2012
Item No.: 6
Department: VDOT
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters

Summary: Kevin Wright, VDOT-Dillwyn Residency Administrator will be present at the May Board meeting

Attachments:

Recommendation:

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 8, 2012
Item No.: 7
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: PUBLIC HEARING – SIX-YEAR PLAN

Summary: Kevin Wright and Randy Hamilton from VDOT will be present to participate in the County's Public Hearing on the Six-Year Plan for Secondary Highways.

Attached for your information is a copy of the draft plan and a draft resolution for the Board's consideration.

Attachments: Public Hearing Notice
Draft Six-Year Plan
Draft Resolutions

Recommendations: Following the Public Hearing, the Board will wish to consider the attached draft resolutions regarding the approval of the

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



Please publish the following Notice of Public Hearing in the Friday, April 27, 2012 and Friday, May 4, 2012 editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.



NOTICE OF PUBLIC HEARING

PUBLIC HEARING – The Board of Supervisors of Prince Edward County and the Virginia Department of Transportation, in accordance with Section 33.1-70.01 of the *Code of Virginia*, will conduct a joint public hearing in the Board of Supervisors Meeting Room, located on the 3rd Floor of the Prince Edward County Courthouse, 111 South Street, Farmville, Virginia, at 7:30 p.m. on Tuesday, May 8, 2012. **The purpose of this public hearing is to receive public comment on the proposed Secondary Six-Year Plan for FY 2013 through FY 2018 in Prince Edward County, and on the Secondary System Construction Budget for FY 2013.** Copies of the proposed Plan and Budget may be reviewed at the Prince Edward County Administrator's Office, located at 111 South Street, 3rd Floor, Farmville, Virginia, or on the County's web site at www.co.prince-edward.va.us. All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds. For additional information, please contact the Prince Edward County Administrator's Office at 434-392-8837. It is the County's intent to comply with the Americans with Disabilities Act. Persons requiring special assistance to attend and participate in this hearing should contact the Prince Edward County Administrator's Office at 434-392-8837, prior to May 4, 2012.

By Order of the Board of Supervisors
W.W. Bartlett, County Administrator

Secondary System
 Prince Edward County
 Construction Program
 Estimated Allocations

Fund	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	Total
Secondary Unpaved Roads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TeleFee	\$48,690	\$53,589	\$53,589	\$53,589	\$53,589	\$53,589	\$316,635
Residue Parcel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STP Converted from IM	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP - Bond Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Formula STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MG Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BR Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Formula STP - Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$48,690	\$53,589	\$53,589	\$53,589	\$53,589	\$53,589	\$316,635

Board Approval Date:

Residency Administrator

Date

County Administrator

Date

District: Lynchburg
 County: Prince Edward County
 Board Approval Date:

2013-14 through 2017-18

Road Name		Estimated Cost		Traffic Count	
Route	Project # Description FROM TO Length	Ad Date	Scope of Work FHWA # Comments	PPMS ID	Accomplishment Type of Funds Type of Project Priority #
4007		PE	\$0		
99845	1204007 COUNTYWIDE TRAFFIC SERVICES VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY	RW CN Total	\$0 Safety \$0 16021 \$0		
S			\$0		
0000.99					
4005		PE	\$0		
100082	1204005 COUNTYWIDE ENGINEERING & SURVEY VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY	RW CN Total	\$0 Preliminary Engineering \$0 16015 \$0		
S			\$0		
0000.99					
4008		PE	\$0		
100321	1204008 COUNTYWIDE RIGHT OF WAY ENGR. VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY	RW CN Total	\$0 Right of Way \$0 16016 \$0		
S			\$0		
0000.99					
0643		PE	\$482,039		
80008	Back Hampden-Sydney Road 0643073214 RTE 643 - Reconstruct for safety purposes. 0.08 Mi. West OF ROUTE 644 0.57 Mile East OF RTE. 644 0.6	RW CN Total	\$646,211 Reconstruction w/o Added Capacity \$1,544,765 14004 \$2,673,015 Reconstruct Route 643 for safety purposes.		
RAAP CONTRACT					
STP					
Minimum Plan					
0001.00					
0601		PE	\$100,000		
87917	Aspen Hill Road 0601073P70 Route 601 - Pave in Place with Curve Corrections 0.01 Mile North of Route 460 0.01 Mile South of Route 619 2.0	RW CN Total	\$15,000 Resurfacing \$582,599 16005 \$697,599		
RAAP CONTRACT					
S					
No Plan					
0003.00					
			3/12/2013		

Route	Road Name	Estimated Cost	Traffic Count
PPMS ID	Project #	Scope of Work	FHWA #
Accomplishment	Description	Comments	
Type of Funds	FROM		
Type of Project	TO		
Priority #	Length	Ad Date	
0725	Watson Boulevard	PE \$15,000	
-12097	0725073	RW \$0	Resurfacing
STATE FORCES/HIRED EQUIPMENT	Route 725 - Rural Rustic Surface Treatment	CN \$118,303	16005
No Plan	Dead End		
9999.99	0.6	6/30/2015	
0633	Virso Road	PE \$296,365	379
82514	0633073221	RW \$104,710	Bridge Replacement w/o Added Capacity
RAAP CONTRACT	RTE. 633 - BRIDGE REPL & APPR OVER BUSH RIVER	CN \$1,835,870	16011
BROS	0.152 MILE SOUTH BUSH RIVER	Total \$2,236,945	
SECONDARY - ONE HEARING DESIGN	0.162 MILE NORTH BUSH RIVER		
9999.99	0.3	12/10/2013	
0623	Twin Bridges Road	PE \$560,800	
308	0623073210	RW \$200,029	Bridge Replacement w/o Added Capacity
RAAP CONTRACT	RTE 623 - BRIDGE & APPROACHES OVER NS RAILWAY (STR #6019)	CN \$3,261,492	16011
BROS	Rte. 360	Total \$4,022,321	
SECONDARY - ONE HEARING DESIGN	0.165 M. E. Rte. 360 MILE EAST ROUTE 360		
0004.00	0.2	1/14/2014	
0619	Lockett Road	PE \$190,269	
87900	0619073569	RW \$100,000	Bridge Replacement w/o Added Capacity
RAAP CONTRACT	Rte. 619 - Replace Bridge and Approaches over Saylor's Creek	CN \$916,292	16011
BROS	Replace existing bridge # 6014	Total \$1,206,561	
Minimum Plan	HTRIS # 13933		
0002.00	0.3	12/8/2015	
0628	0628073207	PE \$148,420	
72615	RTE 628 - NEW LOCATION	RW \$350,000	New Construction Roadway
COUNTIES, DEVELOPERS, ETC.	ROUTE 15	CN \$3,521,540	16001
REVSH	0.83 MILE EAST ROUTE 15	Total \$4,019,960	Revenue Sharing Project
MIN			
PLAN, STATE, SECOND.	0.8	5/4/2012	Under Construction
9999.99			



**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA
SIX-YEAR ROAD PLAN AND CONSTRUCTION PRIORITY LIST**

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held at the Prince Edward County Courthouse, Board of Supervisors Room, Tuesday, May 8, 2012, at 7:00 p.m.

MEMBERS PRESENT: Chairman William G. Fore, Jr.
Vice Chairman Howard F. Simpson
Howard M. Campbell
Pattie Cooper-Jones
Don C. Gantt
Robert M. Jones
Charles W. McKay
Jim Wilck

MEMBERS ABSENT: None

On a motion of _____, and carried by the following vote:

Aye: _____ Nay: _____

WHEREAS, Sections 33.1-23 and 33.1-23.4 of the *Code of Virginia*, 1950, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan and budget; and

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2012/13 through 2017/18) as well as the Construction Priority List (2012/13) on May 8, 2012, after being duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, the Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (2012/13 through 2017/18) and the Construction Priority List (2012/13) for Prince Edward County;

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Prince Edward County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2012/13 through 2017/18) and Construction Priority List (2012/13) are hereby approved as presented at the public hearing.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 8th day of May, 2012.

William G. Fore, Jr., Chairman

CERTIFIED TRUE COPY



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 8, 2012
Item No.: 8
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: **PUBLIC HEARING: School Board Appointments**

Summary: At the April Board meeting, the Board authorized a public hearing on the candidates for School Board for Districts 301 and 501. They are as follows:

District 301 – Timothy Corbett, MD
Harriett Fentress

District 501 – Russell L. Dove
Melvin R. Reynolds, Jr.

Attachments: Public Hearing Notice
Criteria for Selection of School Board Members
Citizen Volunteer Applications/Resumes

Recommendation: No action is needed following the public hearing.
The Board will appoint School Board members at its June 12, 2012 meeting.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
Simpson _____ Wilck _____



Please publish the following public hearing notice in **THE FARMVILLE HERALD** on Friday, April 27, 2012 and Friday, May 4, 2012.



**NOTICE OF PUBLIC HEARING
PRINCE EDWARD COUNTY SCHOOL BOARD APPOINTMENTS**

The Prince Edward County Board of Supervisors will hold a public hearing on **Tuesday, May 8, 2012, at 7:30 p.m.** in the Board of Supervisors Room, 3rd Floor, Prince Edward County Courthouse, 111 South Street, Farmville, Virginia. The purpose of this hearing is to receive citizen input prior to selecting School Board members to represent Leigh District 301 (Don C. Gantt, Jr., Supervisor) and Buffalo District 501 (William G. Fore, Jr., Supervisor). Nominees submitted by the respective Citizen Committees are as follows:

District 301 – Timothy Corbett, MD
Harriett Fentress

District 501 – Russell L. Dove
Melvin R. Reynolds, Jr.

This public hearing is in accordance with Section 22.1-29.1 of the *Code of Virginia*, 1950, as amended. School Board members will be appointed by the Board of Supervisors at its June 12, 2012 meeting. It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact the Prince Edward County Administrator's Office at 434-392-8837, prior to May 4, 2012.

By Order of the Board of Supervisors
W.W. Bartlett, County Administrator

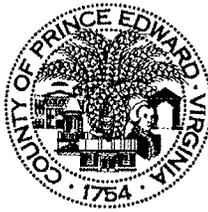


Adopted: November 13, 1984
Revised: August 10, 2004
Revised: January 13, 2009

CRITERIA FOR SELECTION OF SCHOOL BOARD MEMBERS

1. Each of the eight School Board members shall be appointed by a majority vote of the full Board of Supervisors when the School Board members' terms expire. This vote of the Board of Supervisors shall be by the show of hands.
2. The School Board members' terms of office shall commence on July 1.
3. The criteria for the appointment of School Board members are as follow:
 - a. Each year, the Supervisor from each election district in which a School Board member's term expires shall appoint a three (3) or five (5) member Citizens Committee to review and select candidate(s) for appointment to the School Board.
 - b. The membership of the Citizens Committee shall be announced at the Board of Supervisors meeting in February and published in a newspaper of general circulation, and the voters of the electoral district encouraged to submit nominations to the Chairman of the Committee.
 - c. For the March Board meeting, the County Administrator shall schedule and publish notice of a public hearing at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board. The members of the appointed Citizens Committee shall attend.
 - d. After the public hearing, the Citizens Committee shall interview and seriously consider all persons who are nominated and express willingness to serve, if appointed.
 - e. At the April Board meeting, the Citizens Committee shall report to the full Board of Supervisors a list of candidates for consideration. If the incumbent is requesting reappointment and is the only citizen expressing an interest, the Citizens Committee shall only be required to submit one name, the incumbent's, for consideration. If the incumbent is not requesting reappointment or is ineligible for reappointment, the Citizens Committee shall submit one or more names for consideration. The Citizens Committee shall also provide the Board biographical information on each candidate.
 - f. At the May Board meeting, a public hearing shall be held on the candidate(s) submitted at the April meeting.
 - g. At the June meeting, the Board, by a majority vote, shall appoint one candidate to the School Board.
 - h. The Citizens Committee, in selecting the candidates, shall consider the following:
 1. Person must be an eligible voter and resident of the election district;
 2. Person should be a freeholder;
 3. Person must be willing to serve on the School Board;
 4. Person should have at least a high school education;
 5. Person should be oriented to public service;
 6. Person should be involved, concerned, and dedicated to public education;
 7. Person should be independent (base decisions on factual matters rather than as a representative of a group or faction);
 8. Person should be able to perform the duties and obligations of School Board members;
 9. Person should be of integrity in all matters;
 10. Person should be above prejudice with regard to race, creed, sex, religion, age, and national origin.

###



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 04/09/2012

Name Timothy W. Corbett Sr. MD

Home Address 1845 Leigh Mountain Road

City Green Bay State VA. Zip Code 23942.

Election District: Buffalo _____ Farmville 801 _____
 Hampden _____ Leigh ✓
 Farmville 101 _____ Lockett _____
 Farmville 701 _____ Prospect _____

Home Telephone Number (434) 392-9366 FAX (434) 392-9348

E-Mail Address (434) 391-3514 tcorbettfarmville@gmail.com

Present Employer Southside Area Family Medicine, Inc.

Business Address 324 Commerce Road Suite A.

City Farmville State VA Zip Code 23901

Business Telephone Number (434) 392-9366 FAX (434) 392-9348

Which Address is Preferred for Mailings? Home _____ Office _____

Optional Information Which May Prove Helpful:

Occupation Family Physician / Pastor of Local Church.

Former Occupation, If Retired _____

Education: High School Burlington, N.C. Cummings High School Year 1974

College/Technical School Johnson C. Smith, Charlotte, N.C. Year 1980

Graduate School Meharry Medical College, Nashville, TN Year 1984

Military Service US Air Force 19 Years 1987-1997

Degrees/Other BS, MD, three years post graduate School.

Past Board, Commission, and Committee Assignments PEPSI Board.

Professional, Civic, or Other Activities Pastor Canaan Baptist Church
Appomattox, VA.

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I have a medical practice in town. I have practiced here for 14 years. My children (3 sons) all graduated from PECHS. I have spent a lot of time in educational systems with my level of education. I believe that I can be very objective in determining & playing a role in the educational system of Prince Edward County.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other(s) _____

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.


05/09/2012

 Signature Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

3131 New Bethel Road

Meherrin, Virginia 23954

March 1, 2012

Members of the Citizen Committee for District 301-Leigh

Being a member of the Prince Edward County School Board has been a rewarding experience for me.

It has afforded me the opportunity to share my 32yrs of educational experiences with the students and staff of the Prince Edward County School System.

Being a board member have giving me the opportunity to keep abreast of current educational trends that may benefit the Prince Edward County School system.

I am asking to be considering for reappointment to the school board for LEIGH DISTRICT. Attached is my resume for your review.

Thank you for taking your time to considering me.

Sincerely,

Harriett Fentress

HARRIETT FENTRESS

3131 New Bethel Rd. ♦ Meherrin , Va.23954 ♦(434-223-7323)♦ hstrongwoman@century.net

Objective

To be appointed a member of the Prince Edward County School Board for a second term.

Profile

Motivated, personable, professional educator with a BS & MS college degrees in education. Have the ability to interpret data and provide data driven decisions. Diplomatic and tactful with professionals and non-professionals at all levels.

Flexible and versatile and able to maintain a sense of humor under pressure. Poised and competent with demonstrated ability to easily transcend cultural diversities.

Professional Experiences

School Board Member: Prince Edward County Va. 2007-present

Science Teacher: Prince Edward County Va. High School 2006

Assistant Principal: Calverton Middle School, Baltimore Maryland

Science Department Head: Mergenthaler Vocational Technical High School, Baltimore, Maryland

Education

MASTER of EDUCATION

Coppin State University

Baltimore, Maryland

BACHOLAR of SCIENCE

Morgan State University

Baltimore, Maryland

Recognitions

Participation in the VSBA School Board Academy

Certificate of Excellence ---- 2012

Award of Honor---2010-2011/48 credits 2yrs

Award of Achievement---2008-2009 /24 credits

Award of Recognition—2007 /15 credits

March 13, 2012

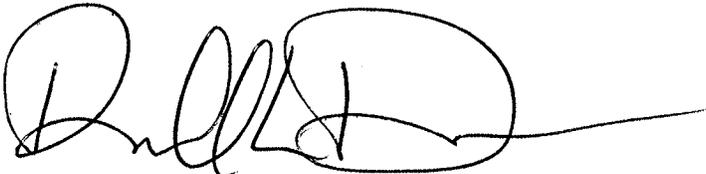
Dear Citizen Committee Members,

I am submitting this correspondence to inform you of my sincere desire to continue to serve the children of Prince Edward County as a school board member. I trust you will agree that my resume details my commitment to education and outlines a successful history of leadership roles in various civic, professional and volunteer settings.

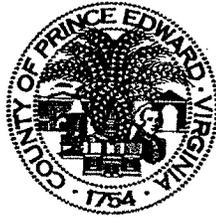
Since my initial appointment in 2002, I have received a yearly acknowledgement with either the Award of Excellence or the Award of Distinction for my participation in continued learning opportunities sponsored by the Virginian School Board Association (VSBA). I believe relevant VSBA learning opportunities in conjunction with active engagement in Board Service activities are essential for both personal and professional growth. The opportunities assist with strengthening my abilities to support the school division in meeting the challenges facing both it and public education. Additionally, I have participated in other learning opportunities provided by the Virginia Police Chief's Foundation, Pamplin College of Business at Virginia Tech and the Longwood University's College of Business and Economics.

My education, training and life experiences have provided me a significant degree of appreciation and understanding of both the challenges and the rewards that effective leadership produces in an educational environment. My involvement in on-going learning activities affords me a sense of appreciation for the issues our students are facing. I have spent the majority of my adult life serving the Prince Edward Community in various public service roles and I understand the importance of effective stewardship. I trust you will support my efforts to continue to serve Prince Edward in this important role.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Russell L. Dove', with a long horizontal line extending to the right.

Russell L. Dove



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Russell L Dove Date 03-16-2012

Home Address 302 Hampden Lane, P.O. Box 873

City Farmville State VA Zip Code 23901

Election District:	Buffalo	<input checked="" type="checkbox"/>	Farmville 801	<input type="checkbox"/>
	Hampden	<input type="checkbox"/>	Leigh	<input type="checkbox"/>
	Farmville 101	<input type="checkbox"/>	Lockett	<input type="checkbox"/>
	Farmville 701	<input type="checkbox"/>	Prospect	<input type="checkbox"/>

Home Telephone Number 434-223-2848 FAX

E-Mail Address russsd@hsc.edu

Present Employer Longwood University

Business Address 201 High Street

City Farmville State VA Zip Code 23909

Business Telephone Number 434-395-2848 FAX 434-395-2820

Which Address is Preferred for Mailings? Home (P.O. Box) Office

Optional Information Which May Prove Helpful:

Occupation Administrative Sergeant

Former Occupation, If Retired _____

Education: High School Prince Edward Year 1977

College/Technical School Longwood University Year 2002

Graduate School Longwood University Year TBD

Military Service N/A Years _____

Degrees/Other AAS, BS,

Past Board, Commission, and Committee Assignments PE School Board

Piedmont ASAP

Professional, Civic, or Other Activities Life Member - PEURS

Rotary International - Farmville

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

10 years experience on School Board, Life-Learner,

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

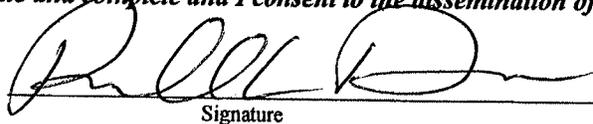
APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other(s): _____

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.



Signature

03-18-2012

Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

Russell L. Dove
302 Hampden Lane Farmville, Virginia 23901
Home:(434) 223-2848
Work: (434) 395-2848

EDUCATION

- 2002 Bachelor of Science Degree - Sociology (Magna Cum Laude)
Longwood College
- 1998 Associates in Applied Science Degree - Administration of Justice
Southside Virginia Community College

PROFESSIONAL EXPERIENCE

Administrative Sergeant

Longwood University
Farmville, VA 23901

2003 – Present

Assume command and direct all police functions in the absence of the Director of Public Safety/Chief of Police. Manages the communications department and administrative staff to include personnel assignments, personnel decisions and implementing policy and procedures. Serves as the department's hiring manager and emergency management systems administrator. Responsible for the accurate and timely reporting of criminal incidents, Clergy Act, state and federal statistical reporting compliance. Coordinate and supervise the department's student internships program. Assess needs and assist with developing with the annual operating budget, procurement requests and departmental objectives.

Police/Designated Officer

Longwood University
Farmville, VA. 23901

1993 – 2003

Provided routine patrol and responded to emergencies. Provided safety and security programs to students and staff. Developed and provided agency's and department infection control training and evaluated bloodborne exposure incidents. Coordinated and conducted various training sessions.

Board Member/Chair

2002 - present

Prince Edward County Public Schools
Farmville, VA 23901

Approve, evaluate and/or assist in the development of the budget, policies, procedures, priorities and practices. Analyze and evaluate data and/or staff recommendations. Render decisions in personnel matters and student disciplinary issues in accordance with policy, professional standards and/ or state and federal law. *Served as Chairman since July 2005.* Serves as the Board's representative for a variety of school, community and/or state functions.

CERTIFICATIONS

General Instructor – VA Department of Criminal Justice Services - 1996
 Basic Instructor, Expandable Baton – Monadnock Police Training Council, Inc. - 1999
 Trainer, OSHA Bloodborne Pathogens & TB - Tidewater EMS Council - 2001
 Basic Instructor, AED, CRP & First-Aid – American Safety & Health Institute - 2001

COMMUNITY AND PROFESSIONAL AFFILIATIONS

Board of Directors, Piedmont ASAP, 2009
 Member Board of Directors, VSBA Insurance Services, 2008
 Advisory Board Member, Virginia Credit Union, 2007
 Rotarian, The Farmville Rotary Club, 2004
 Member, Phi Kappa Phi, 2002
 Board Member- Prince Edward County Public Schools, 2002
 Member, Southern States Police Benevolent Associations, 2001
 Life Member – Prince Edward Volunteer Rescue Squad, 1995

PROFESSIONAL DEVELOPMENT

7 Habits of Highly Effective People, LU College of Business & Economics	02/ 2010
Institute for Leadership, VA Police Chief's Foundation & VA Tech	10 /2008
Essential of Supervision, Department of Human Resource Management	03 / 2007
Leadership Graduate, Farmville Chamber of Commerce	03 / 2006
Board Leadership, Virginia Department of Education and School Board Association	08 / 2005
Community Policing for Citizens, VA Community Policing Institute	04 / 2004
Conflict Resolution Training, Virginia Department of Human Resource	06 / 2003
First Line Supervisor, CVCJA / Department of Criminal Justice	03 / 2003
Freedom of Information Act Workshop, Virginia School Board Association/UVA	11 / 2002

HONORS AND ACCOMPLISHMENTS

Elected Chairman, Prince Edward County School Board	07 / 2005
Dan Daniel Citizenship/Scholarship Award, Longwood College	05 / 2002
Who's Who Among American Universities & Colleges, LU	11 / 2001
Outstanding DUI/DUID Apprehension Awards, VASAP/ MADD	96-99, 01,02
Recognized for Outstanding Service, Prince Edward Volunteer Rescue Squad	12 / 1995

EXCELLENCE

School Board Appreciation Month

February 2012

Honoring

Russell L. Dove

*For your commitment and service to the children
of the Commonwealth as a school board member.*

Presented with best wishes and thanks from the Virginia School Boards Association.

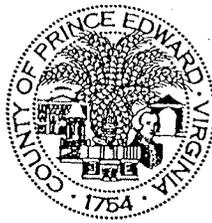


"Children Are Our Common Wealth"

Barbara J. Coyle
Executive Director

Jean E. Podolick
President





CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Melvin R. Reynolds Jr (Randy) Date _____

Home Address 74 Gilliam Reynolds Ln

City Pamplin State Va Zip Code 23958

Election District: Buffalo Farmville 801 _____
Hampden _____ Leigh _____
Farmville 101 _____ Lockett _____
Farmville 701 _____ Prospect _____

Home Telephone Number 434-547-6887 FAX _____

E-Mail Address reynolds_r216@aol.com

Present Employer Main St Lanes

Business Address 2006 South Main St

City Farmville State Va Zip Code 23901

Business Telephone Number 434-392-9916 FAX 434 392 5004

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation Manager of Main St Lanes

Former Occupation, If Retired _____

Education: High School Prince Edward Academy Year 1984

College/Technical School _____ Year _____

Graduate School _____ Year _____

Military Service USAF Years 4

Degrees/Other _____

Past Board, Commission, and Committee Assignments _____

Professional, Civic, or Other Activities _____

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I am the parent of a high school student at PECHS and have seen the problems at hand with the school system. That alone makes me more qualified than most of the current school board members.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other(s) _____

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.

Melinda Bynorth
Signature

3-26-12
Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 8, 2012
Item No.: 9
Department: Economic Development Department
Staff Contact: Sharon Lee Carney, Director
Issue: Economic Development Department Report

Summary:

Attached is an update on the activities of the Prince Edward Economic Development Office from 2004 through April 2012. This information is being provided to give the Board of Supervisors an overview of the many accomplishments achieved in the County. Recently there has been a marked increase in inquiries regarding businesses and industries locating to Prince Edward.

The County has been very successful in acquiring financing and grants for economic development projects, even through tough economic times. The strong support demonstrated by the Prince Edward County Board of Supervisors has been primarily responsible for this success.

Attachments: 2012 Economic Development Office Update

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



ECONOMIC DEVELOPMENT OFFICE 2012 UPDATE

The goal of the Prince Edward County Office of Economic Development is to recruit new or assist existing businesses and industries to create new sustainable jobs with benefits and/or invest in real property improvements. This will enhance the quality of life for all the citizens of Prince Edward County and the surrounding community. Currently, the Economic Development Office is a staff of one but often times utilizes Longwood University interns to assist with clerical duties. Under the auspice of the County Administrator, there are a number of responsibilities assigned to the Economic Development Director. Below is a list of general duties and accomplishments by the Economic Development Office as of April 2012. Over the years, our economic development efforts have been very successful and have added greatly to the prosperity of the County.

Business recruitment and assistance to existing businesses and industries:

Business recruitment and assistance to existing businesses and industries is the primary responsibility of the Economic Development Office. The Economic Development Director is responsible for the development, fabrication and distribution of economic development marketing materials for the county (excluding tourism efforts). The Economic Development Director is also the primary point of contact for Prince Edward County regarding business sites, coordination with the Virginia Economic Development Office (VEDP) and other various State and Federal Agencies, realtors, and business site locators.

The Prince Edward Economic Development Office is currently working with 12 business and industry recruitment projects. They include 3 forthcoming projects totaling \$77million and 153 jobs:

• Granite Falls Hotel & Conference Center	112 jobs	\$55,000,000
• Luck Stone	16 jobs	\$20,000,000
• Tharpe Trucking	25 jobs	\$ 2,000,000

There have been 6 active projects and 3 inquiry commercial/retail projects since January 2012. An active project is one in which executives from a company have visited the area. An inquiry project is one in which a firm has shown interest in the area but has not sent executives to visit. This increased interest in Prince Edward County is attributed to more favorable economic conditions and the announcement of the Route 786 construction and Granite Falls Hotel and Conference Center.

Grant writer, grant administrator and project coordinator:

Grant writing, grant administration and grant project coordination are important responsibilities of the Economic Development Office. Though very time consuming, access to grant funds for business recruitment and economic development efforts often times, makes the critical difference in the successful recruitment or expansion of an industry.

Currently there are 4 open grant projects totaling \$3,996,848:

• Workforce Training Center: Tobacco Commission Grant (2)	\$ 1,645,848
• Prince Edward Cannery: Tobacco Commission Grant	\$ 350,000
• Depot Revitalization: VDOT Enhancement Grant (4)	\$ 501,000
• 786 Road Construction: VDOT Revenue Sharing Grant	\$ 1,500,000

Since 2004 (7) grant projects were closed out, totaling \$1,466,118, which attributed to the overall success of the following projects:

- Paris Ceramics-Tobacco Commission Grants (2) \$ 600,000
- Steps-Tobacco Commission Grant \$ 145,848
- Heartland Regional Visitor Center (2)-VDOT Enhancement \$ 375,000
- Business Park (2)-Tobacco Commission \$ 345,270

Enterprise Zone Administrator:

Another duty of the Economic Development Office Director is to function as Prince Edward County’s Enterprise Zone Administrator. From January 1 until April 1 each year, Enterprise Zone Grant applications to the Commonwealth of Virginia are open for submittal. The Zone Administrator is responsible for the preparation of all marketing materials, notification annually of the Zone benefits to over 600 property owners within the Prince Edward County Zone, review of all local zone applications and coordination of application submittals, responsible for the preparation of the County’s annual report to the Virginia Department of Housing and Community Development and prepares Enterprise Zone Amendments whenever needed. **From 2004 through 2010, there have been 42 Enterprise Zone grant applications submitted by businesses from Prince Edward County’s Zone totaling over \$3,032,000 in grant awards.**

Industrial Development Authority Secretary:

The Director of Economic Development also functions as the Secretary to Prince Edward’s (7) member Industrial Development Authority (IDA) and as such is responsible for all clerical responsibilities, managing all the IDA funds, and oversees all outstanding IDA loans and financing instruments. The importance of an active pro-business IDA is critically important in the recruitment of businesses and industries bringing investment and jobs to Prince Edward County. **Since 2005, there have been 6 loan instruments executed by the IDA, totaling over \$14,284,000. Currently there are 6 loans remaining with balances of over \$9,671,394:**

- Hampden-Sydney College \$8,571,427
- Paris Ceramics:
 - Building finance (\$1.2 million) \$ 783,500
 - Equipment (\$250,000) \$ 46,896
 - Equipment (\$164,000) \$ 99,571
 - Equipment (\$170,000) \$ 170,000

Below is a list of successful economic development projects since 2004:

- Moore Building- Revitalization of vacant building for Regional Visitor Center
- Paris Ceramics-Sold vacant shell building for \$1.2million, created 33 jobs with \$2million investment.
- Lowes Home Center-Sold 13 acres for \$1.3 million, created 110 jobs with \$5million investment.
- Prince Edward Business Park-Pre-engineered (4) Ready-to-Go Building Sites for future development.
- YMCA-Administered \$1.5million in building construction which created 35 jobs.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 8, 2012
Item No.: 10
Department: Planning & Community Development
Staff Contact: Alecia Daves-Johnson
Issue: Planning & Community Development Report

Summary:

I. A Public Hearing has been advertised for the May 15, 2012 meeting of the Prince Edward Planning Commission related to the following Special Use Permit Application received by the Department of Planning & Community Development on April 24:

Request by Greater Purpose, LLC for a Special Use Permit for an Office Use in accordance with A-1 Zoning requirements to erect a building for General Office purposes (Helton House) measuring two (2) stories in height on a parcel identified as Tax Map Parcel 41-19-5, located near 24478 Prince Edward Highway in Rice.

A complete copy of the Special Use Permit application is available for public review in the Department of Planning & Community Development.

II. The Planning Commission is concerned about the timeline experienced by applicants for permits such as a Rezoning or a Special Use Request, who require a Public Hearing before the Planning Commission and a Public Hearing before the Board of Supervisors. In some cases, applicants have to wait seven weeks between the two Public Hearings. In an effort to expedite the timeline, while also being mindful of the requisite public advertisement and public input requirements, the Planning Commission respectfully recommends that the Board of Supervisors consider a process which would allow the Board of Supervisors' Public Hearing to be legally advertised and scheduled for the first regularly scheduled Board of Supervisors meeting following the Planning Commission Public Hearing and preparation of a recommendation by the Planning Commission.

An example follows of how this process would look:

1. A proposed new business owner files a Rezoning application with the County.
2. The Planning Commission reviews the application and authorizes advertising a Public Hearing on the rezoning.
3. At this point, the public hearing is advertised and adjoining landowners to the project are notified by certified mail. The Board of Supervisors will also be notified that a Planning Commission Public Hearing has been scheduled and summary information would be provided to the Board at its meeting one week preceding the Planning Commission Public Hearing. The complete application packet would be available for review in the Planning Department office.
4. This notification to the Board would normally occur one week prior to the Planning Commission Public Hearing. Unless the Board notes an objection, a Board of Supervisors Public Hearing will automatically be advertised following the Planning

Motion _____
 Second _____

Campbell _____
 Gantt _____
 Simpson _____

Cooper-Jones _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Commission Public Hearing and the Planning Commission completing its recommendation to the Board of Supervisors and subject to meeting the legal advertisement requirements for public hearings. *(Note: Due to the public hearing notice advertisement requirements in the Code of Virginia, there may be times when this process cannot be used, due to the meeting schedules of the Board and Planning Commission. If this occurs, the Board, the Planning Commission and the applicant would be advised.)*

- 5. The Board will conduct its Public Hearing and act on the request.

Attachments: None.

Recommendation: The Board will wish to consider the Planning Commission’s recommendation for a revised Public Hearing process.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 8, 2012
Item No.: 11
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator's Report

Summary: The County Administrator has no additional item to report at this time.

Attachments:

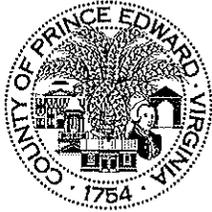
Recommendations: To be determined.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 8, 2012
Item No.: 12-a
Department: Economic Development Department
Staff Contact: Sharon Lee Carney, Director
Issue: Committee Report: Enterprise Zone Boundary Adjustment Committee

Summary:

Over the past several weeks, the Enterprise Zone Boundary Adjustment Committee has been reviewing properties to recommend for addition to or deletion from the County’s exiting Enterprise Zone. The Committee has prepared a presentation for the Board and requests that the Board authorize a Public Hearing on the Enterprise Zone Boundary Amendment for its June 12, 2012 meeting.

Attachment (1) is a spreadsheet listing the various properties considered for inclusion in the Enterprise Zone in the Farmville/Route 15 Corridor, the Rice Area, and the Green Bay/Meherrin/360 Corridor. This spreadsheet displays the tax map number, number of acres, property address, owners name and comments.

Attachment (2) contains the tax maps for the various areas, color coded to visually display the existing zone (in green), the parcels where the owners have requested their land be added and are being recommended for addition (in yellow) and the land recommended to be removed from the zone (in pink). A total of 418.835 acres is recommended for addition to the zone, and 274.93 acres is recommended to be removed from the zone, for a net increase in acreage of 143.905, which will leave 1,298 acres available for future expansion of the zone.

If authorized, the appropriate Public Hearing Notices will be advertised in *The Farmville Herald* and a notification letter will be sent to every property owner whose property is being considered for inclusion or deletion within the County’s Enterprise Zone.

Attachments:

- (1) Spreadsheet of tax map parcels
- (2) Tax Maps of the Enterprise Zone pods

Recommendation:

- Authorize a Public Hearing for the June 12, 2012 Board of Supervisors Meeting for a Boundary Amendment to Prince Edward’s Enterprise Zone #48.

Motion _____
 Second _____

Campbell _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____
 Wiley _____

Gantt _____
 Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 8, 2012
Item No.: 13
Department: County Administration
Staff Contact: W.W. Bartlett/James R. Ennis
Issue: Closed Session

Summary: (*Sample Motion*)

I move that the Prince Edward County Board of Supervisors convene in Closed Session

1. for the purpose of discussing the acquisition of real property related to the Alternate Route 628 Road Project, pursuant to the exemptions provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*, and
2. for the purpose of discussing a prospective business, where no public announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*.

Attachments:

Recommendation: Convene in Closed Session.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 8, 2012
Item No.: 14
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Correspondence/Informational

Summary:

Attachments:

- a. Letter from Megan E. Wade, RE: School Funding
- b. Department of Social Services Profile Report, 2012
- c. Commonwealth Regional Council, May Meeting Agenda Package

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

Megan Wade
Box No. 2597
Longwood University
Farmville, VA 23909

Prince Edward Board of Supervisors
County Administration Office
Post Office Box 382
Farmville, VA 23901

Dear Members of the Board of Supervisors,

My name is Megan Wade, and I am writing to you after reading an article in the April 20 edition of *The Farmville Herald* about the importance of education when it comes to county budget cuts and funding.

As someone who has a lot of close family and friends who are either teachers or involved in the education system, I was pleased to see how quickly so many members of the community stood up to support the local schools. I know in difficult economic times like these, when budget cuts or raised taxes are necessary, it can be hard to decide where to make these budget cuts. I also know that most of the time, local schools are the first to be hit when these difficult decisions are made.

While funding cuts to education may seem like a reasonable, short-term financial solution that can be remedied later on when things stabilize, in the end, the children, families and the county itself will be hit the hardest by the consequences of such a decision.

Clearly, there are many members of the Prince Edward County community who strongly feel that continued investment in local schools is the right decision —so strongly, in fact, that they would be willing to pay higher taxes in order to prevent budget cuts. So, as you confront this difficult decision, I encourage you to keep in mind the thoughts and opinions of those within the Prince Edward community, as well as the children, teachers and administrators in the Prince Edward school systems.

Thank you for your time and consideration.

Sincerely,



Megan E. Wade

Local Department of Social Services Profile Report, 2012

Locality Name: Prince Edward

FIPS: 147

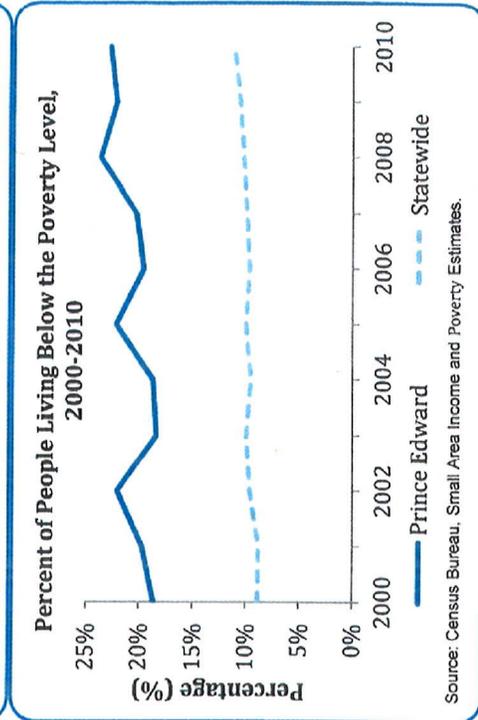
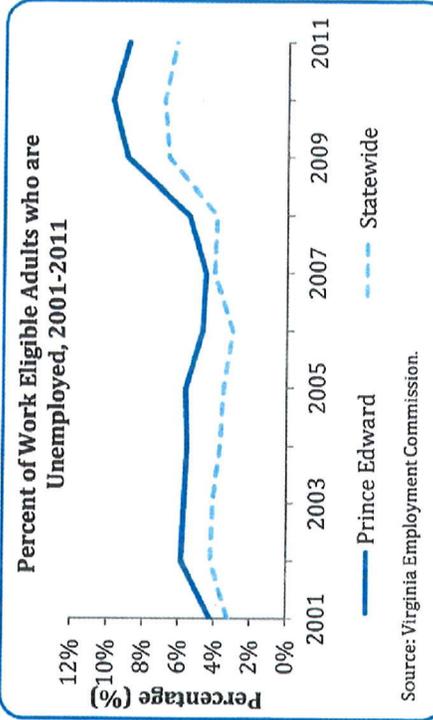
Region: Central

Agency Level:¹ II (N=60) HR Policy:² Partial deviating (N=61) IT Support:³ Full (N=95) Agency Board:⁴ Administrative

¹ Refers to the local agency's level or size, varying from I (one) to III (three), with III being the largest. Total number of agencies in that classification is in parentheses.
² The local department's HR policy either completely deviates from VDSS policies ("Jurisdiction-wide"), does not vary ("Non-deviating"), or is a mix of VDSS and local policies ("Partial deviating").
³ Refers to the local agency's level of IT support from VDSS. Total number of agencies in that classification is in parentheses.
⁴ Refers to whether the local agency has an administrative or advisory board. For agencies with advisory boards, administrative entity is underlined.

Population, 2010	Prince Edward		Statewide	
	Count	Percent	Count	Percent
Total Population	23,368		8,001,024	
By Age				
Children (0-19 years)	6,192	26%	2,083,685	26%
Adults (20 years and older)	17,176	74%	5,917,339	74%
By Race/Ethnicity				
White	14,796	63%	5,486,852	69%
Black or African American	7,756	33%	1,551,399	19%
Other race	816	3%	962,773	12%
Hispanic/Latino	525	2%	631,825	8%

Source: U.S. Census Bureau, 2010 Census. "Other race" includes Asians, Hawaiians/Pacific Islanders, American Indians, Alaskan Natives, and people who report more than one race. Hispanic origin is not mutually exclusive from race.



Unemployment and Poverty Rate (% of population)	Prince Edward		Statewide	
	Unemployed	Poverty	Unemployed	Poverty
2000	NA	18.6%	NA	8.9%
2001	4.2%	19.7%	3.2%	8.8%
2002	5.8%	22.1%	4.2%	9.6%
2003	5.7%	18.4%	4.1%	9.9%
2004	5.5%	18.7%	3.7%	9.5%
2005	5.6%	22.2%	3.5%	10.0%
2006	4.7%	19.6%	3.0%	9.6%
2007	4.5%	20.3%	4.0%	9.9%
2008	5.5%	23.7%	3.9%	10.2%
2009	9.0%	22.2%	6.7%	10.6%
2010	9.8%	22.8%	6.9%	11.1%
2011	8.9%	NA	6.2%	NA

Source: Virginia Employment Commission (unemployment); U.S. Census Bureau, SAIPA (poverty).

Local Department of Social Services Profile Report, 2012

Locality Name: **Prince Edward**

FIPS: **147** Region: **Central**

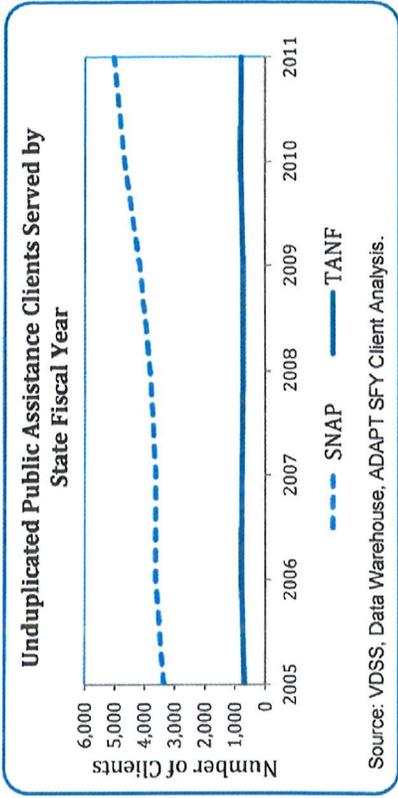
Recipients of Social Services, SFY2011	Children (0-17 years)			Adults (18 years and older)		
	White	Black	Other race	White	Black	Other race
Public Assistance Programs						
Number of Participants, SFY2011						
SNAP	602	1,173	166	1,076	1,891	126
Medicaid	903	1,640	208	719	1,269	19
TANF	115	340	45	81	205	9
Participants - Percent of Subpopulation ¹						
SNAP	16%	55%	51%	10%	34%	26%
Medicaid	24%	76%	64%	6%	23%	4%
TANF	3%	16%	14%	1%	4%	2%
Child welfare						
Number, SFY2011						
Children in CPS referrals	98	62	24	NA	NA	NA
In foster care	13	14	2	NA	NA	NA
Receiving adoption assistance ²	16	12	6	NA	NA	NA

Sources: VDSS, Data Warehouse, SFY ADAPT Client Analysis (public assistance programs). Foster Care counts are from VCWOR. Adoptions and CPS referral counts provided by Family Services Staff. Note: Receiving Adoption Assistance is the average of adoption cases continued from monthly reports in SFY 2010.

¹ Percentages are based on population estimates, which sometimes lead to percentages greater than 100%. Percentages are capped at 100%. ² Children as of December 1, 2011.

SFY	Number of Clients	
	SNAP	TANF
2005	3,363	687
2006	3,633	799
2007	3,631	779
2008	3,814	726
2009	4,162	729
2010	4,684	822
2011	5,034	795

Source: VDSS, Data Warehouse, ADAPT System Reporting, SFY Locality Program Analysis.



Source: VDSS, Data Warehouse, ADAPT SFY Client Analysis.

Local Department of Social Services Profile Report, 2012

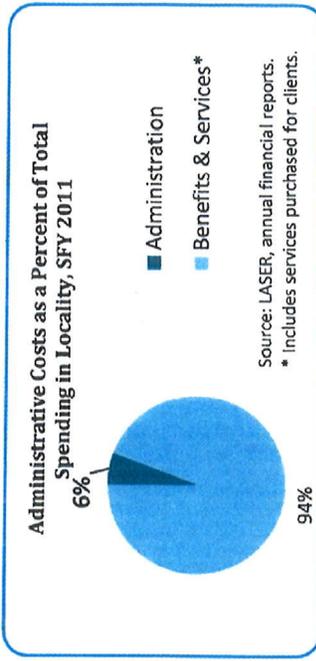
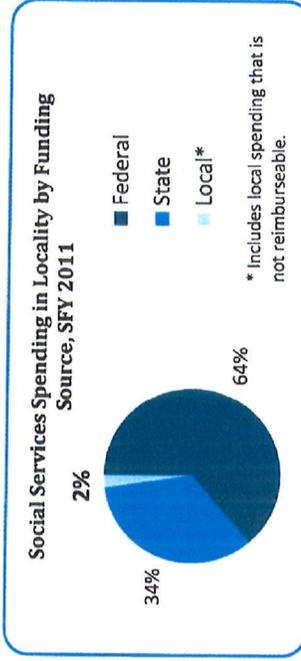
Locality Name: **Prince Edward**

FIPS: **147**

Region: **Central**

	Federal	State	Local*	Total
Total Social Services Spending, SFY2011				
Administrative costs				
Eligibility staff and operations	\$525,179	\$285,753	\$267,156	\$1,078,088
Services staff and operations	\$342,318	\$135,064	\$260,072	\$737,454
Other expenses	\$43,034	\$0	\$43,034	\$86,068
Total administrative costs	\$910,531	\$420,817	\$570,263	\$1,901,610
<i>Admin costs as percent of total</i>	<i>4%</i>	<i>4%</i>	<i>73%</i>	<i>6%</i>
Services purchased for clients	\$226,930	\$83,818	\$30,576	\$341,324
<i>Services as a percent of total</i>	<i>1.0%</i>	<i>0.7%</i>	<i>3.9%</i>	<i>1.0%</i>
Client Benefits Spending				
Medicaid & FAMIS	\$14,737,675	\$9,892,317	\$0	\$24,629,992
SNAP	\$5,055,438	\$0	\$0	\$5,055,438
Energy Assistance	\$347,162	\$0	\$0	\$347,162
Foster care and adoption	\$112,764	\$859,109	\$157,929	\$1,129,802
TANF	\$252,472	\$173,618	\$0	\$426,091
Other Benefits	\$0	\$108,850	\$27,212	\$136,062
Total client benefits spending	\$20,505,511	\$11,033,894	\$185,141	\$31,724,546
<i>Benefits as a percent of total</i>	<i>95%</i>	<i>96%</i>	<i>24%</i>	<i>93%</i>
Total Social Services Spending	\$21,642,972	\$11,538,529	\$785,980	\$33,967,481
Percent by funding source	64%	34%	2%	100%

Source: VDSS, LASER, annual financial statements. "Local" includes expenses that are not eligible for reimbursement.



Total Social Services Spending = \$33,967,481

Social Services Staffing	Number of Positions			% of Total Positions
	Eligibility	Services	Indirect	
Filled Positions	16	7	10	33
Unfilled Positions	1	4	3	8
Total Positions	17	11	13	41
Percent of Positions Unfilled	6%	36%	23%	20%
Pct. of Positions Unfilled-Statewide	17%	21%	19%	20%

Source: LETS, Position Reimbursement And Status Report Summary. Staffing data accessed on 2/1/2012. Invalid filled positions are excluded. NER= Not eligible for reimbursement

Local Department of Social Services Profile Report, 2012

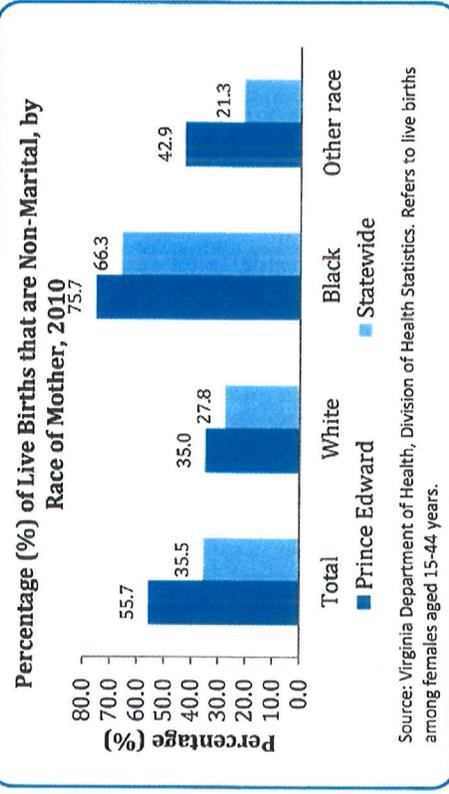
Locality Name: **Prince Edward**

FIPS: **147**

Region: **Central**

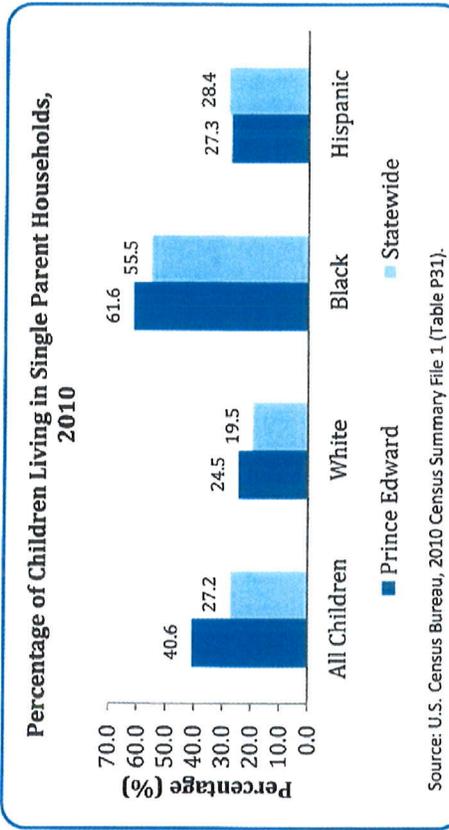
Non-Marital Births, 2010	Prince Edward		Statewide	
	Number	Percent	Number	Percent
Total	123	55.7	36,532	35.5
White	36	35.0	19,311	27.8
Black	84	75.7	14,885	66.3
Other race	3	42.9	2,336	21.3

Source: Virginia Department of Health, Division of Health Statistics. Based on 2010 records of live births among women aged 15-44 years.



Percent of Couples who are Married vs. Cohabiting, 2010	Prince Edward		Statewide	
	Number	Percent	Number	Percent
Married	3,275	88%	3,275	91%
Unmarried	432	12%	432	9%
Married with own children	1,098	86%	1,098	92%
Unmarried with own children	181	14%	181	8%

Source: U.S. Census Bureau, 2010 Census, Summary File 1 (Table PCT15). Excludes same-sex couples.





IN PARTNERSHIP WITH
The counties of Amelia | Buckingham | Charlotte | Cumberland | Lunenburg | Prince Edward

MEETING AGENDA

Thursday, May 3, 2012, 12 Noon (Light Lunch will be provided)
Commonwealth Regional Council Office
One Mill Street, Suite 101, Farmville, Virginia 23901

BUDGET COMMITTEE MEETING – 11:00 A.M. (Separate Attachment Enclosed)

- I. Welcome & Call to OrderChairman Fore
- II. Invocation
- III. Approval of Minutes of April 5, 2012 Meetings Secretary Wingold
- IV. Treasurers’ Report –April Financial Statement, **Attachment 1**..... Treasurer Wheeler
- V. Report of Officers & Committees
 - A. Chairman’s Report.....Chairman Fore
 - 1) Budget Committee Report, **Attachment 2**
 - 2) Appointment of FY 12-13 Nominating Committee
 - 3) Executive Committee Report, **Attachment 3**
 - 4) Report on Chief Administrative Officers Meeting, **Attachment 4**
- VI. Old BusinessChairman Fore
 - A. President & Staff Reports
 - 1) Status CRC Charter Amendments-Attorney General Opinion,Chairman Fore
 - 2) May Presentations of CRC FY 10-11 Annual Report, **Attachment 5**.....Mary Hickman
 - 3) Status- CRC FY 12-13 Budget Request.....Mary Hickman
 - 4) Update on CRC Rural Transportation Planning Program, **Attachment 6**.....Melody Foster
 - 5) Status of CRC Regional Hazard Mitigation Plan UpdateTodd Fortune
 - 6) Submission of Town of Victoria Recreational Trail Grant Application.....Todd Fortune
 - 7) Council Member Comments
- VII. New Business.....Chairman Fore
 - A. President & Staff Reports
 - 1) Center for Rural Virginia Presentation.....Jeff Edwards
 - 2) CRC Contract Amendment-Town of Victoria Safe Routes to School Project, **Attachment 7**Todd Fortune
 - 3) 2012 Tentative VDOT Enhancement Allocations FY13, **Attachment 8**Andre’ Gilliam
 - 4) Governor’s Announcement-Submission of Phase II Chesapeake Bay Watershed Implementation Plan, **Attachment 9**Mary Hickman
 - 5) Virginia Association of Planning District Commission (VAPDC) Survey.....Mary Hickman
 - 6) Council Member Comments
- VIII. Commonwealth Intergovernmental Review Process, **Attachment 10**
- IX. Council Member Comments
- X. Other Business
- XI. Adjourn – Next Meeting Date –June 7, 2012

*A copy of the detailed financial expenditures report is available at the CRC offices for review.

COMMONWEALTH REGIONAL COUNCIL
One Mill Street, Suite 101 | P.O. Box P
Farmville, VA 23901 | 434.392.6104 PHONE

<http://www.virginiashheartland.org> ~ <http://tourism.virginiashheartland.org>



The possibilities...

**Commonwealth Regional Council
Farmville, VA 23901
April 5, 2012**

Welcome & Call to Order

The Chairman called the Meeting to order at 12:00 p.m. at the Commonwealth Regional Council Office located at One Mill Street, Suite 101, Farmville, Virginia.

Invocation

Mr. Bennett gave the invocation.

Approval Of Minutes Of March 1, 2012 Meeting

Ms. Stish moved and Mr. Wingold seconded to approve the minutes as presented. Motion carried.

ROLL CALL

MEMBERS

PRESENT

ABSENT

Amelia:

Mr. Ellsworth J. Bennett
*Mr. Ralph A. Whitaker, Jr.

Mr. Ellsworth J. Bennett
(Vice-Chairman)

Buckingham:

Ms. Casandra Stish
*Ms. Rebecca Carter

Ms. Casandra Stish

Charlotte:

Mr. Gary Walker
*Mr. Haywood J. Hamlet

Mr. Gary Walker

Cumberland:

Mr. Parker Wheeler
*Mr. Bret Schardein

Mr. Bret Schardein

Lunenburg:

Mr. David Wingold
* Mr. T. Wayne Hoover

Mr. David Wingold
(Secretary)

Prince Edward:

Mr. William G. Fore, Jr.
*Mr. Don C. Gantt

Mr. William G. Fore, Jr.
(Chairman)

NOTE: *Denotes Alternates

STAFF

Ms. Mary Hickman, Acting President/CEO
Ms. Melody Foster, Regional Planner
Mr. Todd Fortune, Community Development Planner
Mr. Andre' Gilliam, Community Development Planner
Ms. Barbara Terry, Part-Time Planner

GUEST

Ms. Megan Harris, *The Farmville Herald*

Treasurer's Report

February Financial Statements: The Chairman stated the March Financial Statement was enclosed in the Council packet for review. Ms. Stish moved to accept the Financial Statement as presented. Motion carried.

Report of Officers & Committees

Report on Chief Administrative Officers Meeting: Ms. Hickman stated a copy of the Chief Administrative Officers meeting agenda was provided in the Council packet for information. Ms. Hickman stated the guest speakers for the March meeting were Ms. Amanda Healy with AmeriCorps and Ms. Patrice Dempsey with AmeriCorps VISTA.

Old Business**President & Staff Reports:**

Status Report – CRC Charter Amendments-Attorney General Opinion: The Chairman stated, Ms. Hickman had drafted a letter on his behalf for Mr. James Ennis, Prince Edward County Commonwealth's Attorney to request an Attorney General's Opinion for the CRC's Proposed Charter Amendment. The Chairman stated Mr. Ennis has sent the letter to the Attorney General but has not received any news as of this date. The Chairman stated he would keep the Council informed as information becomes available.

April/May Presentations of CRC FY10-11 Annual Report: Ms. Hickman stated the staff will attend Town Council meetings in Keysville, Victoria and Blackstone in April of 2012. The last presentation by staff will occur at the Dillwyn Town Council meeting in May of 2012.

Status –CRC FY 12-13 Budget Request: Ms. Hickman stated FY 12-13 Budget Requests have been sent to all current CRC member entities as well as Nottoway County, the Town of Farmville, Longwood University and Hampden-Sydney. A Budget Requests will be sent to the Town of Blackstone following the Annual Report Presentation to their Council in April. Ms. Hickman stated she did receive a letter from the President of Longwood University, Patrick Finnegan. President Finnegan stated while Longwood University will not be able to renew its CRC membership it would like to continue to find opportunities for the University and the CRC to work together for the community.

Report on 2013 Virginia Outdoors Plan Public Kick-Off Meeting: Ms. Terry stated the CRC hosted the Public Input Meeting for the Virginia Outdoors Plan for the Virginia Department of

Conservation and Recreation for the Planning District 14 area. Two meetings were held on March 13, 2012, one at 3:00 p.m. and the other at 7:00 p.m. in the Mill Room which is located in the basement of the building housing the CRC offices. Ms. Terry stated while there were not a lot of attendees, those in attendance offered good responses. Later this summer, DCR will completing a draft of the Virginia Outdoor Plan that takes into consideration comments received. The public will have another opportunity to comment on the Plan at that time.

Update on CRC Rural Transportation Planning Program: Ms. Foster reported the CRC's Transportation Committee met on March 23, 2012. Ms. Foster stated the Committee reviewed the Updated GIS CRC Future Land Use Map. Ms. Foster stated this was completed after compiling data from the localities Comprehensive Plans. Ms. Foster stated the original Future Land Use Map of the region was completed in 2007 at the beginning of the Rural Long Range Transportation Plan process. Ms. Foster stated this process was somewhat difficult in that localities have different definitions of land uses and all of this had to be taken into consideration in putting together the regional map. Ms. Foster stated the Committee was also updated on the CRC's Public Transit Connectivity Study. Ms. Foster stated staff met with Public Transit Providers on April 3, 2012 to review routes and discuss connectivity of routes throughout the region. Ms. Foster stated during the Rural Long Range Plan process, it was noted that while the region had several Public Transit Providers some of the routes did not connect to provide service throughout the region. The staff will be updating the regional map of public service routes. Ms. Foster also noted that the Virginia Department of Rail does not have a GIS Map database of all of the Public Transit Routes in the State and therefore this information will be shared with state agencies as well as the localities.

Ms. Stish stated that Buckingham County was interested in pursuing an expansion of routes with JAUNT to extend their service in Buckingham to Farmville. Ms. Foster stated that in reviewing the data collected, Buckingham should also consider that while JAUNT does not offer a service to Farmville, it does offer service to Dillwyn where PAT offers service that picks up and continues to Farmville. Therefore, a rider could start out on JAUNT then transfer to PAT to go all the way to Farmville. Ms. Foster stated this is one good example of how useful this information will be to localities because most of the time citizens/officials are looking at maps provided by the Public Transit that only shows their route information and does not show how their routes interact with other Public Transit providers.

2012 CDBG Application Submissions: Mr. Gilliam stated the CRC assisted the Town of Farmville (sponsor for the Moton Museum CDBG) and the Moton Museum in requesting Community Development Block Grant (CDBG) funds in the amount of \$700,000 from the Virginia Department of Housing and Community Development (DHCD) for a Community Improvement Project. The project will involve transforming five classrooms into galleries for exhibits to form the Permanent Exhibit.

Mr. Fortune stated the CRC assisted the Town of Victoria in applying for CDBG funds for a Housing Rehabilitation project. The project includes Virginia and Lunenburg Avenues and proposes to rehabilitate 17 houses, run new water mains for two new fire hydrants as well as storm water drain improvements. The Town is requesting approximately \$500,000 in grant funds.

Both of these grants were submitted on March 28, 2012.

Council Member Comments: There were none.

New Business

President & Staff Reports

Center for Rural Virginia Presentation (Jeff Edwards): Mr. Edward canceled the Presentation at the last minute due to an unforeseen pressing matter. Mr. Edwards will reschedule his presentation.

Victoria Request for Grant Writing Assistance for Recreational Trail Grant Application: Mr. Fortune stated the Town of Victoria has requested grant writing assistance from the CRC to apply for a Recreational Trail Grant from the Virginia Department of Conservation and Recreation. The Town has received funding previously for the Trail that runs through the Victoria Railroad Park. However, the Town did apply for funding from DCR last year and was unsuccessful. This funding request would be utilized to expand the Trail towards the Lunenburg County Airport. Currently Roanoke River Rails to Trails, Inc. is acquiring property near the Airport in hopes to link the two trails together and also to convert a private home into a Visitor Center.

Mr. Wingold moved and Ms. Stish seconded the motion to approve the Victoria request for grant writing assistance. Motion carried.

CRC/DMME EECBG Post Award Management/Administration Performance Contract

Agreement: Ms. Hickman stated Prince Edward County previously received Energy Efficiency Community Block Grant Funds through the Virginia Department of Mines, Minerals and Energy (DMME) to undertake energy efficiency improvements at the STEPS, Centre in Farmville, Virginia. The CRC assisted the County in grant writing and grant administration. The CRC also was contracted by DMME to assist them in the overall administration of the DMME project, as well as contracting with Prince Edward to assist the County in the grant management of the grant.

Ms. Hickman stated the project was completed ahead of schedule. During this time the STEPS, Centre facility began experiencing leaks in the roof. Therefore, the CRC on behalf of the County/STEPS contacted DMME and requested if any funds were still available would they entertain the idea of the project receiving additional funds to address the leaking roof. The County/STEPS received notification that they will receive an additional \$350,000 in EECBG funds to undertake the Energy Efficiency Roofing Retrofit project on the STEPS building. Ms. Hickman stated the notification of this award as well as a request from Prince Edward County to amend its contract with the CRC is enclosed in the Council packet. The CRC will also provide additional grant management to DMME for the amended project. Ms. Hickman stated the CRC will receive an additional \$6,000 from Prince Edward for grant management services and \$14,000 from DMME for additional grant administrative services. Ms. Hickman stated the project is scheduled to be completed by June 30, 2012.

Ms. Stish moved that the Acting President/CEO be authorized to execute amended agreements with Prince Edward County and DMME to continue to provide grant administration/management services for the EECBG project at the STEPS Centre. Motion carried.

Council Member Comments: None

Commonwealth Intergovernmental Review Process: Ms. Foster stated the CRC received two CIRPs for review and one additional one that was not included in the Council packet for review:

- DHCD/Farmville, The Permanent Exhibit (Moton Museum) CDBG Application

- DHCD/Victoria, The Town of Victoria Housing Rehabilitation Project, CDBG Application
- DHCD/Keysville, Keysville Downtown Revitalization Project, CDBG Application

Council provided no comment on listed CIRPs.

Council Member Comments: None

Other Business: Ms. Hickman passed out a copy of available 2012 gubernatorial board/commission appointment openings that will become open in June of 2012. Mr. Walker stated there is an application process on the Governor's website for those interested in being appointed by the Governor to a board or commission. Ms. Hickman stated Mr. Edwards, the guest speaker who was not able to attend the meeting, had provided this copy to encourage more rural representation on boards/commissions.

The Chairman reported the Budget Committee met prior to the CRC Council meeting. The Chairman stated the Acting President/CEO presented a draft budget for FY 2012-2013 with a comparison of figures from FY 2011-2012. The Chairman stated the Budget Committee will be meeting again next month 11:00 a.m. prior the May 3, 2012 CRC meeting to continue to review the draft budget.

Ms. Stish requested if the Council packets could be provided in a digital format and emailed to council members to save on postage and printing. Ms. Foster stated while it could be possible, many of the attachments would have to be scanned in because they are received as a paper copy. Ms. Stish stated it was just a suggestion if it was not too much trouble.

Adjournment: The Chairman reminded members the next meeting will be held on May 3, 2012, with the Budget Committee (the entire Council) meeting at 11:00 a.m. prior to the Noon Council meeting.

The meeting adjourned at 12:25 p.m.

Mr. David Wingold, Secretary



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 8, 2012
Item No.: 15
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Monthly Reports

Summary:

Attachments:

- a. Animal Control
- b. Building Official
- c. Prince Edward County Public Schools
- d. PERT
- e. Tourism
- f. Virginia Cooperative Extension – Prince Edward Office, 1st Quarter Report

Recommendation: Acceptance.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



Animal Control Monthly Report

"April 2012"

Dogs		Wildlife	
Surrendered	25	Handled	3
Picked Up	23	Euthanized	3
Claimed By Owner	3	Rabies Case	0
Adopted	5		
Died in Kennel	0	Livestock	
Euthanized	21	Returned to Owner	0
Transferred to SPCA	21	Died in Kennel	0
Dead on Arrival	0	Adopted	0
Stolen	0	Fees Collected	\$0.00
Fees Collected	\$288.00	Other Companion Animals	
		Returned to Owner	0
Cats		Number of Calls to Shelter	177
Surrendered	4	Summons Issued	4
Picked Up	0	Subpoenas Served	6
Claimed By Owner	0	Days in Court	2
Adopted	0	Nuisance Dogs	12
Euthanized	3	Dangerous Dogs	2
Died in Kennel	0		
Transferred to SPCA	1		
Dead on Arrival	0		
Fees Collected	\$0.00	Total Fees Collected	\$288.00
Bill the Town of Farmville			
0 Cats housed (7 days each)			
Total	\$0.00		

S. Ray Foster, Animal Control Officer

Permits Issued Report
4/01/2012 Through 4/30/2012

BI411

ADDITIONS	- Issued	9	
	- Value		\$64,444.00
	- Permit Fees		\$728.00
	- 2.00% STATE TAX		\$14.56
	- Fees Collected		\$0.00
CELL TOWER	- Issued	2	
	- Value		\$128,000.00
	- Permit Fees		\$1,000.00
	- 2.00% STATE TAX		\$20.00
	- Fees Collected		\$0.00
COMMERCIAL	- Issued	1	
	- Value		\$55,000.00
	- Permit Fees		\$150.00
	- 2.00% STATE TAX		\$3.00
	- Fees Collected		\$0.00
ONE & TWO FAMILY DWELLING	- Issued	2	
	- Value		\$135,000.00
	- Permit Fees		\$300.00
	- 2.00% STATE TAX		\$6.00
	- Fees Collected		\$0.00
ELECTRICAL	- Issued	12	
	- Value		\$1,515,050.00
	- Permit Fees		\$675.00
	- 2.00% STATE TAX		\$13.50
	- Fees Collected		\$0.00
FARM BUILDINGS	- Issued	1	
	- Value		\$15,000.00
	- Permit Fees		\$0.00
	- 2.00% STATE TAX		\$0.00
	- Fees Collected		\$0.00
MECHANICAL	- Issued	4	
	- Value		\$9,000.00
	- Permit Fees		\$150.00
	- 2.00% STATE TAX		\$3.00
	- Fees Collected		\$0.00
MANUFACTURED HOMES	- Issued	2	
	- Value		\$111,743.64
	- Permit Fees		\$233.10
	- 2.00% STATE TAX		\$4.66
	- Fees Collected		\$0.00
PLUMBING	- Issued	4	
	- Value		\$8,000.00
	- Permit Fees		\$150.00
	- 2.00% STATE TAX		\$3.00
	- Fees Collected		\$0.00
REMODELING	- Issued	1	
	- Value		\$0.00
	- Permit Fees		\$75.00
	- 2.00% STATE TAX		\$1.50
	- Fees Collected		\$0.00
Total Permits	- Issued	38	
Total Permits	- Value		\$2,041,237.64
Total Permits	- Permit Fees		\$3,461.10
Total Permits	- 2% Sales Tax		\$69.22
Total			3530.32

Prince Edward County Public Schools
Summary Financial Report
April 30, 2012

<u>Revenues</u>	<u>Current</u> <u>Month</u>	<u>Year to</u> <u>Date</u>	<u>Budget</u>	Variance Actual Under (Over) <u>Budget</u>	YTD as a Percent of <u>Budget</u>
From the State:					
State Sales Tax	\$ 204,460	\$ 2,264,595	\$ 2,757,852	\$ 493,257	82.11
Basic School Aid	\$ 484,276	\$ 5,372,307	\$ 6,851,452	\$ 1,479,145	78.41
All Other	\$ 518,211	\$ 3,684,545	\$ 5,224,640	\$ 1,540,095	70.52
Total State	\$1,206,948	\$ 11,321,447	\$ 14,833,944	\$ 3,512,497	76.32
From the Federal Gov't.	\$ 125,054	\$ 1,922,692	\$ 3,754,691	\$ 1,831,999	51.21
General Fund (County)	\$ 621,681	\$ 5,891,554	\$ 8,106,652	\$ 2,215,098	72.68
Cash Book -Local	\$ 27,712	\$ 452,819	\$ 455,290	\$ 2,471	99.46
Total Revenues	\$1,981,394	\$ 19,588,512	\$ 27,150,577	\$ 7,562,065	72.15

<u>Expenditures</u>	<u>Current</u> <u>Month</u>	<u>Year to</u> <u>Date</u>	<u>Outstanding</u> <u>Encumbrances</u>	<u>Budget</u>	Expended & Encumbered (Over) Under <u>Budget</u>	Expen. & Encumbrance as a % of <u>Budget</u>
1000-Instruction	\$1,588,602	\$ 14,875,146	\$ 4,307,732	\$ 20,602,749	\$ 1,419,871	93.11
2000-Admin.,Health/Atten.	\$ 115,225	\$ 1,123,176	\$ 235,680	\$ 1,704,215	\$ 345,359	79.74
3000-Transportation	\$ 181,488	\$ 1,256,969	\$ 375,691	\$ 1,874,756	\$ 242,096	87.09
4000-Operation/Maintenance	\$ 95,092	\$ 1,447,342	\$ 380,914	\$ 2,045,490	\$ 217,234	89.38
5000-Food Service	\$ 988	\$ 10,763	\$ 988	\$ 11,760	\$ 9	99.92
6000-Facilities	\$ -	\$ 114,936	\$ 2,200	\$ 150,000	\$ 32,864	78.09
7000-Debt. Service	\$ -	\$ 760,181	\$ 1,001	\$ 761,607	\$ 425	99.94
Total Expenditures	\$1,981,394	\$ 19,588,512	\$ 5,304,207	\$ 27,150,577	\$2,257,858	91.68

Prince Edward County Public Schools
2011-2012
Comparative Receipts and Expenditures
Year to Date

Month of April 2012

Receipts:	Fiscal 2011			Fiscal 2012			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
Sales Tax	2,559,727	2,185,989	85.40	2,757,852	2,264,595	82.11	-3.28
Basic Aid	7,291,446	5,982,513	82.05	6,851,452	5,372,307	78.41	-3.64
Other State	5,598,256	4,064,414	72.60	5,224,640	3,684,545	70.52	-2.08
Total State	15,449,429	12,232,916	79.18	14,833,944	11,321,447	76.32	-2.86
Federal Funds	3,469,805	1,740,762	50.17	3,754,691	1,922,692	51.21	1.04
Local Funds	7,913,044	4,443,630	56.16	8,106,652	5,891,554	72.68	16.52
Cash Book	455,290	358,272	78.69	455,290	452,819	99.46	20.77
Total Revenue	\$27,287,568	\$18,775,581	68.81	\$27,150,577	\$19,588,512	72.15	3.34
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Instruction	21,075,222	14,156,239	67.17	20,602,749	14,875,146	72.20	5.03
Administration	1,539,615	1,073,960	69.76	1,704,215	1,123,176	65.91	-3.85
Transportation	1,793,634	1,214,518	67.71	1,874,756	1,256,969	67.05	-0.67
Maintenance	1,930,175	1,428,176	73.99	2,045,490	1,447,342	70.76	-3.23
Food Service	11,436	9,362	81.86	11,760	10,763	91.52	9.66
Facilities	142,967	102,119	71.43	150,000	114,936	76.62	5.20
Debt Service	794,519	791,207	99.58	761,607	760,181	99.81	0.23
Total Expenditures	\$27,287,568	\$18,775,581	68.81	\$27,150,577	\$19,588,512	72.15	3.34

Prince Edward County Public Schools
2011-2012

**Food Service Department
Summary Financial Report
April 30, 2012**

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ 643	\$ 16,988	\$ 22,398	\$ 5,410	75.85
Fresh Fruit & Vegetable	\$ 3,980	\$ 49,113	\$ 70,000	\$ 20,887	0.00
Total State Funds	\$ 4,623	\$ 66,101	\$ 92,398	\$ 26,297	71.54
Federal Reimbursement	\$ 93,664	\$ 675,713	\$ 750,000	\$ 74,287	90.10
Cash Book - Local	\$ 24,322	\$ 225,104	\$ 244,672	\$ 19,568	92.00
Total Revenues	\$122,609	\$ 966,918	\$ 1,087,070	\$ 120,152	88.95

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 30,138	\$ 295,020	\$ 81,982	\$ 388,040	\$ 11,038	97.16
Fringe Benefits	\$ 10,912	\$ 101,153	\$ 30,766	\$ 144,629	\$ 12,710	91.21
Purchased Services	\$ 2,249	\$ 25,207	\$ 4,401	\$ 33,299	\$ 3,692	88.91
Refunds	\$ -	\$ 621	\$ -	\$ 621	\$ -	100.00
Telephone	\$ 324	\$ 1,597	\$ -	\$ 2,000	\$ 403	79.85
Travel	\$ 14	\$ 461	\$ 20	\$ 500	\$ 19	96.13
Materials & Supplies	\$ 4,043	\$ 54,341	\$ 2,088	\$ 58,285	\$ 1,855	96.82
Food Supplies	\$ 54,796	\$ 369,053	\$ 27,072	\$ 440,200	\$ 44,075	89.99
Repairs & Maintenance	\$ -	\$ 6,081	\$ -	\$ 8,000	\$ 1,919	76.01
Uniforms	\$ -	\$ 375	\$ -	\$ 2,000	\$ 1,625	0.00
Furniture/Equipment	\$ 258	\$ 3,653	\$ 2,715	\$ 9,495	\$ 3,128	67.06
		\$ -	\$ -	\$ -	\$ -	-
Total Expenditures	\$102,732	\$ 857,562	\$ 149,044	\$ 1,087,070	\$80,464	92.60

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901

2011-2012
Comparative Receipts and Expenditures
Food Service Department
Year to Date

Month of April 2012

Receipts:	Fiscal 2011			Fiscal 2012			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	87,988	76,382	86.81	22,398	16,988	75.85	-10.96
Fresh Fruit & Vegetable	0	0	0.00	70,000	49,113	0.00	0.00
Total State	87,988	76,382	86.81	92,398	66,101	71.54	-15.27
Federal Reimbursement	750,000	633,644	84.49	750,000	675,713	90.10	5.61
Cash Book - Local	261,171	209,626	80.26	244,672	225,104	92.00	11.74
Total Revenue	\$1,099,159	\$919,652	83.67	\$1,087,070	\$966,918	88.95	5.28
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	380,723	277,551	72.90	388,040	295,020	76.03	3.13
Fringe Benefits	138,350	100,089	72.34	144,629	101,153	69.94	-2.40
Purchased Services	53,775	13,765	25.60	33,299	25,207	75.70	50.10
Refunds	0	0	0.00	621	621	0.00	0.00
Telephone	1,544	920	0.00	2,000	1,597	79.85	79.85
Travel	512	489	0.00	500	461	92.10	92.10
Materials & Supplies	66,566	21,283	31.97	58,285	54,341	93.23	61.26
Food Supplies	440,194	366,812	83.33	440,200	369,053	83.84	0.51
Repairs & Maintenance	8,000	3,491	0.00	8,000	6,081	76.01	76.01
Uniforms	0	0	0.00	2,000	375	0.00	0.00
Furniture/Equipment	9,495	3,463	36.48	9,495	3,653	38.47	1.99
Total Expenditures	\$1,099,159	\$787,861	71.68	\$1,087,070	\$857,562	78.89	7.21

**PERT RIDERSHIP
MONTH OF MARCH 2012**

WEEK	DATE	PASSENGER COUNT	BUS LINE
Thursday	1	17	GREEN
Friday	2	19	ORANGE
Monday	5	8	GREEN
Tuesday	6	19	ORANGE
Wednesday	7	26	ORANGE
Thursday	8	20	GREEN
Friday	9	13	ORANGE
Monday	12	4	GREEN
Tuesday	13	14	ORANGE
Wednesday	14	14	ORANGE
Thursday	15	10	GREEN
Friday	16	18	ORANGE
Monday	19	13	GREEN
Tuesday	20	11	ORANGE
Wednesday	21	14	ORANGE
Thursday	22	25	GREEN
Friday	23	13	ORANGE
Monday	26	18	GREEN
Tuesday	27	17	ORANGE
Wednesday	28	4	ORANGE
Thursday	29	18	GREEN
Friday	30	18	ORANGE
TOTAL		333	

<u>BUS LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays, & Fridays

Tourism & Visitor Center Monthly Report for April 2012

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2012	799	112	10	921	230.3
2011	1192	648	68	2172	181.0

Total / 4 Months
Total / ALL of 2011

Stacked Arms Pins:

Apr: 17

YTD: 25

Requests for Information:

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Internet Sales	Monthly Totals:
April 2012	4	2836	26	357		3,223
April 2011	1	1885	32	231	1	2,150
% Difference	400.00%	50.45%	-18.75%	54.55%		49.91%

TOTAL YTD	15	5,470	93	921	2	Total YTD Inquiries:
2012 YTD						6,486
2011 YTD	8	3,966	105	557	2	4,638
% Difference	87.50%	37.92%	-11.43%	65.35%	0.00%	39.84%

Report to May Board of Supervisors:

- HIGH BRIDGE soft opening on April 7th, saw 2,500 to 3,000 visitors! Many of them on Easter Sunday!
- 75 fulfillments for the Annual Civil War Trails Day held on April 11th at Sailor's Creek and High Bridge. We brought these visitors through town to get to the access on High Bridge on River Road - just to show off what we have.
- We matched April 2011's total visitation count on April 17th, which includes being closed on Easter Sunday!
- **Another record set! We hit 300 visitors on April 24th! And, finished the month with 357 visitors!**
- Wonderful ending to the first month of Spring - our numbers are up nearly 50%. We are now averaging 230 visitors per month just at the Visitor Center; High Bridge is seeing substantially larger numbers.

Virginia Cooperative Extension

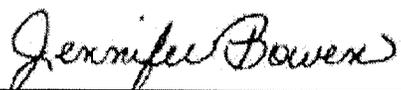
A partnership of Virginia Tech and Virginia State University



Prince Edward County Office
P.O. Box 322
Farmville, VA 23901
434/392-4246 Fax: 434/392-4734
E-mail: jebowen1@vt.edu
www.ext.vt.edu

April 23, 2012

TO: County Administration and Board of Supervisors

FR: 

Jennifer R. Bowen, Extension Agent, 4-H Youth Development and Unit Coordinator

RE: First Quarterly Report – VCE Prince Edward County Office

The following are brief updates on local Virginia Cooperative Extension programs for the first quarter of 2012:

Staffing Update:

- Virginia Cooperative Extension administration approved a full-time Unit Administrative Assistant position for the Prince Edward unit. This is a fully state-funded position. The opening was advertised on the VT website and on the state employment website. Twenty-eight applications were received. Interviews were held on March 27 and the position was offered to Shelda Daniels, who has worked in the Unit Support Staff wage position since April 2011.

Polycom System:

- Virginia Tech approved the placement of a Polycom system in the conference room at the Prince Edward County Ag and Natural Resources building. This \$17,000 teleconferencing system will allow for speakers to present interactive educational programs to groups in real time from any location. Plans are being made for the system's installation.

4-H Program Update

Jennifer Bowen, Extension Agent, 4-H:

- All fourth graders at PECES participated in the 4-H presentations program in order to meet Oral Language SOLs 4.1 and 4.2.
- All sixth and seventh grade students at PECMS participated in the 4-H science fair. A total of 345 projects were judged over a 4 day period by a team of 13 judges. Each participant received a ribbon with "best-overall" projects invited to participate in Central District Contests.

www.ext.vt.edu

Extension is a joint program of Virginia Tech, Virginia State University, the U.S. Department of Agriculture, and state and local governments.

Virginia Cooperative Extension programs and employment are open to all, regardless of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, or marital or family status. An equal opportunity/affirmative action employer.

- I chaired Central District Contests. This event included winners from local presentations, public speaking, science fair and photography contests. There were 134 entries from 13 counties. Sixteen youth from Prince Edward participated.
- Three after-school programs were completed – Fun with Foods, Cooking with Cloverbuds, and CSI: Farmville. The Junior Master Gardener after-school program is ongoing.
- CSI: Farmville was also offered to Prince Edward County Middle School students as an after-school program through the 21st Century grant.
- Three Prince Edward 4-H members registered to show in the Piedmont Area Junior Livestock Show: Andrew Clark, Oralia DeLaCruz, and Wade Jenkins. They will all compete in the beef show.
- I presented the second set of a three set series of money management lessons to youth enrolled in Fuqua School's Math-in-Action program. They have asked for an expanded program for 7th and 8th graders next year.
- I completed a facilitation skills training offered by Martha Walker, Community Viability Specialist.
- An orientation meeting was held for teens from Prince Edward and Buckingham interested in attending Junior 4-H Camp as Teen Leaders and Counselors in Training. Over 50 teens were in attendance.
- Registration for Junior 4-H Camp opened in early March. Prince Edward was allotted approximately 35 additional beds for 2012. Currently all the spaces for boys are filled and there are few remaining spaces for girls. There are currently 87 campers registered. There are 35 teen leaders registered.
- Registration opened for Cloverbud Camp. This is an overnight weekend camping program for youth ages 5 – 8 from the Holiday Lake service area. There are currently 12 youth and 3 adults from Prince Edward registered for this program.
- I presented a canning workshop to 9 participants during the Women's Retreat at Holiday Lake 4-H Center.
- I am serving on the planning committee for Farm Safety Day and for the PECPS Wellness Night programs scheduled for the fall.
- The Riding Star 4-H Horse and Pony Club received approval to host the Central District Qualifying Horse Show at GLC farm on May 19. This will draw participants from around the District who need to qualify in order to participate in the State 4-H Horse Show.
- The Prince Edward 4-H Shooting Education Club continues monthly practices at Holiday Lake 4-H Educational Center.
- I received a state programming award for "Best New Initiative" for Camp Loud and Clear, the overnight camping program for deaf and hard-of-hearing children held at Holiday Lake. Registration is now open for this camp as well.

FCS/ANR Program Update

Eric Bowen, Extension Agent, FCS/ANR:

January 19th: Buy Fresh Buy Local Meeting

The meeting was held at the Southside Virginia Community College Workforce Development Center in Keysville. The meeting was held to determine producer and consumer interest in a Buy Fresh Buy Local Chapter. One hundred and twenty people attended representing Buckingham, Cumberland, Amelia, Nottoway, Lunenburg, Charlotte, Appomattox, Prince Edward, Brunswick, Mecklenburg, Halifax and Campbell Counties. Attendees learned what a Buy Fresh Buy Local chapter is and how it can help with marketing and gaining new markets. Overall, attendees were very supportive of the concept and 26% (32 individuals) signed up to be part of working groups to help develop the chapter. The Heartland Buy Fresh, Buy Local chapter is being sponsored and organized through the Old Dominion Resource Conservation & Development Council. The application and fee of

\$2,500 has been submitted to Food Routes for approval to begin chapter organization and graphics development for the local chapter.

January 31st: Wholesale Produce Auction Meeting

I assisted Bob Jones, Charlotte County Extension Agent, in organizing a meeting to determine producer interest in establishing a wholesale produce auction for Southside Virginia. Producer interest was favorable and the wholesale produce auction committee in Charlotte County is pursuing development. Bob Jones and I are also organizing vegetable production meetings for producers to build relationships with producers and to address expressed educational needs for successful produce production and marketing.

February 2nd – 23rd: Vegetable Gardening Series

Cumberland and Prince Edward Extension offices partnered together to offer a four week class series. Thirty-five participants learned the gardening basics including soil fertility, organic gardening, companion planting, garden design, plant selection, food preservation, insect and disease control\identification.

Local Food Initiative:

I have met with Alecia Daves-Johnson and Hal Smith to develop a local food assessment and plan of action for the area including Prince Edward, Buckingham, Cumberland, Amelia, Nottoway, Lunenburg, Charlotte, and Appomattox. The group met on December 15th, February 7th and March 6th to develop an outline for the local food initiative. Currently, I am working on the assessment portion of the document and Alecia is working on the goals outline portion.

I participated in the March 7th applesauce pilot batch test at the cannery for recipe development and approval submission.

Area Extension Agents, Alecia Daves Johnson, Hal Smith, Virginia Department of Agriculture and Consumer Services representatives, and others met with Smithson Mills, the firm conducting the Prince Edward County Food Enterprise Center feasibility study, on February 29th to allow for understanding of the study and to assist Smithson Mills by organizing a producer focus group meeting for April 6th between Smithson Mills and up to a maximum of fifteen producers.

Buy Fresh, Buy Local Initiative:

The Buy Fresh, Buy Local chapter application has been sent to Food Routes for review and chapter approval. Food Routes has approved our application for creating a Buy Fresh, Buy Local chapter serving Prince Edward, Buckingham, Cumberland, Amelia, Nottoway, Lunenburg, Charlotte, Appomattox, Brunswick, Mecklenburg, and Halifax counties. Old Dominion RC&D paid the \$1,500 application fee; VDACS supported the initiative with \$500 of support. Additional funding to support the BFBL chapter is being sought from local agriculture sponsors. I have meetings scheduled with the Nottoway and Cumberland Farm Bureau's to answer board member's questions relating to the BFBL initiative.

Heart of Virginia Master Gardener's:

A new class began January 4th with sixteen new trainees. This class will graduate May 17th and begin their service projects. Upcoming projects include the plant sale fundraiser, "Ask a Master Gardener" information booth at the Farmville Farmer's Market, garden insects class, and others.

Central Virginia Commodity Storage Grant:

There have been four new applicants. Two of these applicants have been approved and completed construction of hay storage sheds. Two applicants are pending approval for hay storage sheds.

Central Virginia Livestock Improvement Program:

This is the new grant from the Tobacco Commission targeting livestock producers in fourteen counties. The program will concentrate on livestock management, pasture utilization\management and hay feeding efficiency. Producer sign-up for the program will begin May 7th at 8 a.m.

Office and field visits:

I have been assisting residents with questions concerning lawn care, soil testing, fertilization, pasture weeds, pasture management, pond weeds, plant diseases, and insect identification. I have assisted several individuals interested in utilizing the cannery for commercial canning of their products.

Professional Development Activities:

I attended the 2012 Local Foods Conference in Richmond on February 27th.

I participated in a pilot training with agents in Georgia, South Carolina and Virginia for "Enhancing the safety of locally grown produce on the farm training." This is a pilot program for new curriculum that was developed as part of a USDA funded program. This program will be offered locally as part of the training and as a pilot test course.

I participated in a pilot training with agents in Georgia, South Carolina and Virginia for "Enhancing the safety of locally grown produce at the Farmer's Market training." This is a pilot program for new curriculum that was developed as part of a USDA funded program. This program will be offered locally as part of the training and as a pilot test course.

I was invited to be part of a Local Foods panel at the Virginia Cooperative Extension In-Service at Virginia Tech. The agents serving on the panel shared their programming experiences regarding Local Foods programming. This is the first step in assessing agents needs for creating a method of sharing Local Foods programming information across VCE.

I received a District programming award for Interdisciplinary Programming Award for a food safety program for hunters, From Field to Fixins, held in Amelia in 2011. The program addressed food safety relating to field dressing wildlife and safe handling of meat and preservation options.

I will be serving on the state food safety program team to help develop and guide Extension efforts in development and delivery of food safety programs and materials.

