



**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS**

SUPERVISORS
BOARD MEETING

June 12, 2012
7:00 P.M.

AGENDA

7:00 p.m.	1.	The Chairman will call the June meeting to order.	1
	2.	Invocation	1
	3.	<u>PUBLIC PARTICIPATION:</u> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	3
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	5.	<u>Consent Agenda:</u>	
	a.	Treasurer's Report: February 2012	7
		March 2012	14
	b.	Approval of Minutes: May 8, 2012	21
		May 15, 2012	46
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	d.	The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.	69
	e.	Appropriations	71
6.		<u>FY 13 COUNTY BUDGET</u>	73
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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 12, 2012
Item No.: 1 & 2
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call to Order and Invocation

Summary: Chairman William G. Fore, Jr. will call to order the **June** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: June 12, 2012
Item No.: 3
Department: Board of Supervisors
Staff Contact:
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: June 12, 2012
Item No.: 4
Department: Board of Supervisors
Staff Contact:
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments:

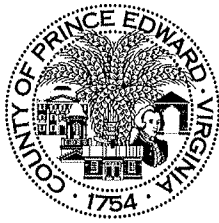
Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



Mission Statement of the Board of Supervisors of the County of Prince Edward

To represent all citizens, provide leadership, create vision and set policy to accomplish effective change, planned growth and provide essential service, while maintaining and enhancing the quality of life in Prince Edward County.

PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during “Public Participation,” if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen’s concerns on matters of public interest.
- “*Board of Supervisors Comments*” is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member’s comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009
Re-Adopted: January 10, 2012



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 12, 2012
Item No.: 5-a
Department: Treasurer
Staff Contact: Mable Shanaberger
Issue: Consent Agenda - Treasurer's Report

Summary: Treasurer's Reports for February 2012 and March 2012 are attached.

Attachments: February 2012 Treasurer's Report
March 2012 Treasurer's Report

Recommendation: Acceptance.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

Prince Edward County Board of Supervisors

Description	Sub-Fund Balances	Fund Balances	Account Balances
General Fund	\$ 118,269.35		
General Fund Res. for Investments	\$ 10,025,222.51	\$ 10,143,491.86	*
PPEA Fund		\$ (1,529.57)	
Industrial Development Authority Fund		\$ 118,665.02	
Recreation Fund Res for Investments		\$ 27,089.84	
Forfeited Assets Fd. Res. for Inv.		\$ 74,650.45	
School Capital Projects Fund--VPSA		\$ -	
Undistributed Local Sales Tax Fund		\$ (51,209.14)	
Underground Storage Tank Fund		\$ 20,000.00	
Economic Development Fund		\$ 743,464.42	
Board of Public Welfare Special Acct.		\$ 6,977.15	
Piedmont ASAP Fund		\$ 347,514.01	
QZAB Debt Services Fund		\$ 408,068.97	
Landfill Construction Fund		\$ 1,097,502.35	
PCS Fund		\$ 379,168.96	
Revenue Sharing Fund		\$ 1,412,614.86	
Retirement Benefits Fund		\$ 1,458.39	
Granite Falls CDA Fund		\$ (1,485.00)	
Dare Donations Fund		\$ 2,937.43	
School Cafeteria Fund		\$ 353,840.63	
Pr Ed Community Dev Fund		\$ 46,793.50	
Water Fund		\$ 854,265.08	
Sewer Fund		\$ (70,201.47)	
School Fund		\$ -	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 4,648,312.59
Warrants Payable (School Fund)			\$ -
General Fund Investments			\$ 10,025,222.51
VPSA Investments			\$ -
QZAB01 Investments			\$ -
Underground Storage Tank Fund			\$ 20,000.00
Recreation Fund Investments			\$ 27,089.84
QZAB02 Investments			\$ -
Landfill Construction Fund for Investment			\$ 1,097,502.35
Forfeited Asset Fd for Investment			\$ 94,950.45
Industrial Dev Auth Fd for Inv			
<u>Totals:</u>		\$ 15,914,077.74	\$ 15,914,077.74

Prince Edward County Board of Supervisors

*Of this \$10,143,491.86 in the General Fund, \$3,632,937.49 is encumbered for:			
Transfers In:			
	School Fund		3,090,401.95
	VPA Fund		327,788.50
	Water Fund		0.00
	Sewer Fund		0.00
	IDA Fund		0.00
	Retirement Benefits Fund		12,526.00
	Debt Obligations		202,221.04
	Total		3,632,937.49
This leaves an unencumbered balance of \$6,510,554.37 in the General Fund.			

**Prince Edward Co. Board of Supervisors
Depository Balances**

Checking Accounts:

Benchmark Community Bank	\$	275,863.97
Wachovia Bank	\$	132,278.97
BB&T	\$	72,506.34
Bank of America	\$	1,706,407.62

Total: **\$ 2,187,056.90**

Investment Accounts:

Benchmark Community Bank	\$	13,046,700.91
Wachovia Bank	\$	80,413.85
Citizens Bank & Trust Company	\$	235,000.00
BB&T	\$	1,492.16
Planters Bank & Trust	\$	200,000.00
Mentor Investments	\$	162,413.92
SNAP (State Non-Arbitrage Plan)	\$	-
Bank of America	\$	-

Total: **\$ 13,726,020.84**

Mable H. Shanaberger, Treasurer

Prince Edward County Board of Supervisors

Description	Sub-Fund Balances	Fund Balances	Account Balances
General Fund	\$ 119,653.24		
General Fund Res. for Investments	\$ 11,866,236.23	\$ 11,985,889.47	*
PPEA Fund		\$ (1,529.57)	
Industrial Development Authority Fund		\$ 116,089.05	
Recreation Fund Res for Investments		\$ 26,944.15	
Forfeited Assets Fd. Res. for Inv.		\$ 91,225.96	
School Capital Projects Fund--VPSA		\$ -	
School Capital Projects Fund--QZAB01		\$ -	
Underground Storage Tank Fund		\$ 20,000.00	
Economic Development Fund		\$ 743,464.42	
Board of Public Welfare Special Acct.		\$ 6,782.86	
Piedmont ASAP Fund		\$ 291,360.41	
QZAB Debt Services Fund		\$ 408,068.97	
Landfill Construction Fund		\$ 791,760.53	
PCS Fund		\$ 256,030.76	
Revenue Sharing Fund		\$ 37,412.36	
Retirement Benefits Fund		\$ 1,604.00	
School Capital Projects Fund--QZAB02		\$ -	
Dare Donations Fund		\$ 1,066.02	
School Cafeteria Fund		\$ 288,803.25	
Pr Ed Community Dev Fund		\$ 46,793.50	
Water Fund		\$ 482,756.72	
Sewer Fund		\$ (19,660.53)	\$ -
School Fund		\$ -	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 1,686,960.61
Warrants Payable (School Fund)			\$ -
General Fund Investments			\$ 12,887,637.18
VPSA Investments			\$ -
QZAB01 Investments			\$ -
Underground Storage Tank Fund			\$ 20,000.00
Recreation Fund Investments			\$ 26,928.48
QZAB02 Investments			\$ -
Landfill Construction Fund for Investment			\$ 743,252.87
Forfeited Asset Fd for Investment			\$ 95,431.69
Industrial Dev Auth Fd for Inv			\$ 113,651.50
Totals:		\$ 15,574,862.33	\$ 15,574,862.33

Prince Edward County Board of Supervisors

*Of this \$11,985,889.47 in the General Fund, \$4,379,799.28 is encumbered for:			
Transfers In:			
	School Fund		3,773,012.37
	VPA Fund		306,419.55
	Water Fund		0.00
	Sewer Fund		0.00
	IDA Fund		1,314.17
	Retirement Benefits Fd		6,696.00
	Debt Obligations		292,357.19
	Total		4,379,799.28
This leaves an unencumbered balance of \$7,606,090.19 in the General Fund.			

**Prince Edward Co. Board of Supervisors
Depository Balances**

Checking Accounts:

Benchmark Community Bank	\$ 197,350.05
Wachovia Bank	\$ 314,773.85
BB&T	\$ 1,803,929.10
Bank of America	\$ 2,310,906.82

Total: **\$ 4,626,959.82**

Investment Accounts:

Benchmark Community Bank	\$ 10,233,448.50
Wachovia Bank	\$ 114,565.98
Citizens Bank & Trust Company	\$ 235,000.00
BB&T	\$ 1,490.29
Planters Bank & Trust	\$ 200,000.00
Mentor Investments	\$ 162,397.74
SNAP (State Non-Arbitrage Plan)	\$ -
Bank of America	\$ -

Total: **\$ 10,946,902.51**

Mable H. Shanaberger, Treasurer

Report Date: Feb. 2011

Prince Edward County Board of Supervisors

<i>Description</i>	<i>Sub-Fund Balances</i>	<i>Fund Balances</i>	<i>Account Balances</i>
General Fund	\$ 119,563.24		
General Fund Res. for Investments	\$ 9,088,596.43	\$ 9,208,159.67	*
PPEA Fund		\$ (1,529.57)	
Industrial Development Authority Fund		\$ 304,268.17	
Recreation Fund Res for Investments		\$ 27,101.90	
Forfeited Assets Fd. Res. for Inv.		\$ 72,437.08	
School Capital Projects Fund--VPSA		\$ -	
Undistributed Local Sales Tax Fund		\$ (6,032.57)	
Underground Storage Tank Fund		\$ 20,000.00	
Economic Development Fund		\$ 743,464.42	
Board of Public Welfare Special Acct.		\$ 7,741.15	
Piedmont ASAP Fund		\$ 349,337.42	
QZAB Debt Services Fund		\$ 408,068.97	
Landfill Construction Fund		\$ 1,103,871.70	
PCS Fund		\$ 345,650.22	
Revenue Sharing Fund		\$ 803,163.32	
Retirement Benefits Fund		\$ 11,873.10	
Granite Falls CDA Fund		\$ (1,485.00)	
Dare Donations Fund		\$ 2,938.66	
School Cafeteria Fund		\$ 382,028.57	
Pr Ed Community Dev Fund		\$ 46,793.50	
Water Fund		\$ 854,510.31	
Sewer Fund		\$ (69,656.21)	
School Fund		\$ -	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 4,299,697.70
Warrants Payable (School Fund)			\$ -
General Fund Investments			\$ 9,088,596.43
VPSA Investments			\$ -
QZAB01 Investments			\$ -
Underground Storage Tank Fund			\$ 20,000.00
Recreation Fund Investments			\$ 27,101.90
QZAB02 Investments			\$ -
Landfill Construction Fund for Investment			\$ 1,103,871.70
Forfeited Asset Fd for Investment			\$ 72,437.08
Industrial Dev Auth Fd for Inv			
<u>Totals:</u>		\$ 14,612,704.81	\$ 14,612,704.81

Prince Edward County Board of Supervisors

*Of this \$9,208,159.67 in the General Fund, \$3,351,762.79 is encumbered for:			
Transfers In:			
	School Fund		2,907,288.17
	VPA Fund		242,253.58
	Water Fund		0.00
	Sewer Fund		0.00
	IDA Fund		0.00
	Retirement Benefits Fund		0.00
	Debt Obligations		202,221.04
	Total		3,351,762.79
This leaves an unencumbered balance of \$5,856,396.88 in the General Fund.			

**Prince Edward Co. Board of Supervisors
Depository Balances**

Checking Accounts:

Benchmark Community Bank	\$ 344,456.31
Wachovia Bank	\$ 243,962.84
BB&T	\$ 72,433.04
Bank of America	\$ 2,966,978.95

Total: **\$ 3,627,831.14**

Investment Accounts:

Benchmark Community Bank	\$ 10,288,949.30
Wachovia Bank	\$ 96,016.84
Citizens Bank & Trust Company	\$ 235,000.00
BB&T	\$ 1,492.32
Planters Bank & Trust	\$ 200,000.00
Mentor Investments	\$ 162,415.21
SNAP (State Non-Arbitrage Plan)	\$ -
Bank of America	\$ -

Total: **\$ 10,983,873.67**

Mable H. Shanaberger, Treasurer

Prince Edward County Board of Supervisors

<i>Description</i>	<i>Sub-Fund Balances</i>	<i>Fund Balances</i>	<i>Account Balances</i>
General Fund	\$ 125,961.25		
General Fund Res. for Investments	\$ 11,779,047.89	\$ 11,905,009.14	*
PPEA Fund		\$ (1,529.57)	
Industrial Development Authority Fund		\$ 118,418.93	
Recreation Fund Res for Investments		\$ 26,958.87	
Forfeited Assets Fd. Res. for Inv.		\$ 92,198.97	
School Capital Projects Fund--VP SA		\$ -	
School Capital Projects Fund--QZAB01		\$ -	
Underground Storage Tank Fund		\$ 20,000.00	
Economic Development Fund		\$ 743,464.42	
Board of Public Welfare Special Acct.		\$ 6,890.33	
Piedmont ASAP Fund		\$ 293,262.05	
QZAB Debt Services Fund		\$ 408,068.97	
Landfill Construction Fund		\$ 814,539.87	
PCS Fund		\$ 329,558.32	
Revenue Sharing Fund		\$ (46.64)	
Retirement Benefits Fund		\$ (454.00)	
School Capital Projects Fund--QZAB02		\$ -	
Dare Donations Fund		\$ 1,066.02	
School Cafeteria Fund		\$ 319,528.53	
Pr Ed Community Dev Fund		\$ 46,793.50	
Water Fund		\$ 476,940.11	
Sewer Fund		\$ (13,837.92)	\$ -
School Fund		\$ 97,550.04	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 2,832,215.35
Warrants Payable (School Fund)			\$ -
General Fund Investments			\$ 11,779,047.89
VP SA Investments			\$ -
QZAB01 Investments			\$ -
Underground Storage Tank Fund			\$ 20,000.00
Recreation Fund Investments			\$ 26,958.93
QZAB02 Investments			\$ -
Landfill Construction Fund for Investment			\$ 814,539.87
Forfeited Asset Fd for Investment			\$ 92,198.97
Industrial Dev Auth Fd for Inv			\$ 118,418.93
<i>Totals:</i>		\$ 15,684,379.94	\$ 15,684,379.94

Prince Edward County Board of Supervisors

*Of this \$11,905,009.14 in the General Fund, \$4,308,477.78 is encumbered for:			
Transfers In:			
	School Fund		3,773,012.37
	VPA Fund		245,825.59
	Water Fund		0.00
	Sewer Fund		0.00
	IDA Fund		1,314.17
	Retirement Benefits Fd		6,696.00
	Debt Obligations		281,629.65
	Total		4,308,477.78
This leaves an unencumbered balance of \$7,596,531.36 in the General Fund.			

**Prince Edward Co. Board of Supervisors
Depository Balances**

Checking Accounts:

Benchmark Community Bank	\$	203,586.57
Wachovia Bank	\$	267,303.64
BB&T	\$	1,813,178.04
Bank of America	\$	2,795,414.95

Total: **\$ 5,079,483.20**

Investment Accounts:

Benchmark Community Bank	\$	9,888,111.57
Wachovia Bank	\$	116,895.70
Citizens Bank & Trust Company	\$	235,000.00
BB&T	\$	1,490.45
Planters Bank & Trust	\$	200,000.00
Mentor Investments	\$	162,399.02
SNAP (State Non-Arbitrage Plan)	\$	-
Bank of America	\$	-

Total: **\$ 10,603,896.74**

Mable H. Shanaberger, Treasurer

Report Date: Mar. 2011



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: June 12, 2012
Item No.: 5-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Consent Agenda - Approval of Minutes

Summary: Meeting minutes are attached for your review and approval.

Attachments: May 8, 2012 Minutes
May 15, 2012 Minutes

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

May 8, 2012

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 8th day of May, 2012; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Carney, Economic Development Director; and James Ennis, County Attorney.

Chairman Fore called the meeting to order. Supervisor McKay offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

There were no citizens wishing to speak at this time.

In Re: Board of Supervisors Comments

Supervisor Campbell inquired about the limit on the real estate tax relief for the elderly. Mr. Wade Bartlett, County Administrator, said a limit is placed on the total assets for the household; he will contact the Commissioner of Revenue for details to report to Supervisor Campbell.

Supervisor Wilck stated citizens have expressed concerns regarding the amount that could be required of the taxpayers if the developer cannot pay the bonds for the debt service [on the Granite Falls project]. He stated a public hearing is needed in advance of the second vote on the bonds. The developer has refused to give him the names of his associates and his lending source. He contacted an attorney who stated as there are taxpayer funds involved, the developer is required to disclose those names so we have time to vet the people and make sure the lending source is credible.

Supervisor Wilck, seconded by Supervisor Cooper-Jones, made a motion to hold a public hearing on the funding of the Granite Falls Project four weeks in advance of the second bond vote, and that the developer be present at the meeting to disclose who his associates are and the lending institution.

Discussion followed on the County's liability for the debt if the bonds fail. Supervisor McKay asked if a public hearing was already required. Mr. Bartlett stated there already must be a public hearing in the process; he said the County's bond attorneys and financial advisors will be asked what the timeline will be.

Chairman Fore restated Supervisor Wilck's motion to hold a public hearing on the Granite Falls Project four weeks in advance of the second bond vote, and that the developer is present at the meeting to disclose the associates and lending institution; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
Don C. Gantt, Jr.
Charles W. McKay
Jim R. Wilck

Nay: William G. Fore, Jr.
Robert M. Jones
Howard F. Simpson

In Re: Consent Agenda

On motion of Supervisor Jones and carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the Board accepted the minutes of the meetings held April 3, 2012, April 10, 2012 at 4:00 p.m., April 10, 2012 at 7:00 p.m., April 17, 2012, April 24, 2012, and April 26, 2012; Accounts and Claims; and Salaries; and appropriations as follows:

FY 2012 Budget Amendment

		<u>Debit</u>	<u>Credit</u>
3-100-19020-0001	Recovered Costs		\$ 203
4-100-21600-5210	Clerk of Circuit Court/Postal	\$ 203	

BOARD OF SUPERVISORS

Howard M. Campbell	Mileage		194.25
William G. Fore, Jr.	Mileage		22.75
Don C. Gantt, Jr.	Mileage	266.40	
	VACO Meeting registration	350.00	616.40
Robert M. Jones	Mileage		55.50
Charles W. McKay	Mileage		130.98
Business Card	Meals / meeting refreshments		458.45

COUNTY ADMINISTRATOR

Pitney Bowes Financial Services	Postage meter lease		29.00
U. S. Postal Service	Postage		510.00
US Cellular	Phone		115.75
Business Card	Printing		273.55
C. W. Warthen	Supervisor minutes books (2)		813.18
Diamond Springs	Water & equipment rental		15.70
University of Virginia	2011 Tax Rates book		31.00

COMMISSIONER OF REVENUE

Commissioner of Revenue Association	Dues		240.00
Business Data of Virginia, Inc.	Norton Anti-virus		59.90

	<u>INFORMATION TECHNOLOGY</u>	
Business Data of Virginia, Inc.	Travel expenses	1,200.00
	<u>GENERAL DISTRICT COURT</u>	
Joyce K. Sexton	Mediation	1,068.75
US Cellular	Phone	25.37
	<u>SPECIAL MAGISTRATES</u>	
Key Office Supply	Office supplies	231.87
	<u>CLERK OF THE CIRCUIT COURT</u>	
CenturyLink	Phone	79.29
Meghan D. Andrews	Juror	30.00
Otis Fred Asal	Juror	30.00
Christopher O. Dalton	Juror	30.00
Charles T. Davis	Juror	30.00
Era F. Hatcher	Juror	30.00
Sandra D. Stokes-Gray	Juror	30.00
Thomson Reuters	Scan plats	240.00
	<u>LAW LIBRARY</u>	
AT&T	Phone	36.85
CenturyLink	Phone	37.32
LexisNexis	Online charges	228.00
	<u>COMMONWEALTH'S ATTORNEY</u>	
Brian Butler	Mileage	162.06
	Parking	36.00
	Lodging	327.61
	Meals	161.00
James R. Ennis	Mileage	164.28
	Parking	24.00
	Lodging	205.14
	Meals	101.79
Morgan Greer	Mileage	175.38
	Parking	36.00
	Lodging	317.66
	Meals	139.25
Edward A. Mann	Mileage	177.60
	Parking	2.75
	Lodging	307.71
	Meals	28.78
	<u>VICTIM WITNESS ASSISTANCE PROGRAM</u>	
Cindy Sams	Postage	10.60
	<u>SHERIFF</u>	
East End Motor Company, Inc.	Oil change / check brakes	102.44
	Inspection / plugs / coils	574.84

	Tires	1,918.01	2,595.29
Express Care	Oil change		204.87
Kinex Networking Solutions	Web hosting / data backup		39.90
CenturyLink	Phone	10.36	
	VCIN	7.97	18.33
Michael Jackson	Meals		9.72
Staples Advantage	Office supplies		563.84
Galls, An Aramark Company	Strobe flash tube	141.72	
	Console (2)	533.96	
	Credit	-129.98	
	Lightbar	802.97	
	Console	-249.99	
	Leather gloves	39.24	
	Flashlight batteries	24.98	
	Credit	-39.77	
	Boots	122.98	1,246.11
DMV	Special IDs		30.00
Printech, Inc.	Traffic summons		534.30
Southern Police Equipment Company	Handcuffs / keys		43.97
Sheehy Ford	Install emergency equipment	1,681.00	
	Check FCC Serial # / parts	382.19	
	Siren controller	1,111.84	3,175.03
	<u>SHERIFF - COURTS</u>		
Best Uniforms, Inc.	Shirt	48.00	
	Pants	48.05	96.05
	<u>RICE VOLUNTEER FIRE DEPARTMENT</u>		
John Deere Financial	Diesel	381.28	
	Gas	218.87	600.15
Dominion Virginia Power	Electric service		311.23
	<u>HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT</u>		
Arcet Equipment Company	Oxygen		36.44
Goodman Specialized Vehicles	Inspection & maintenance	2,128.18	
	Tanker maintenance	1,758.32	
	Tanker service	331.74	
	Pump repair	554.70	4,772.94
Jack L. Slagle Fire Equipment	Firefighting equipment		22.58
Dominion Virginia Power	Electric service		245.16
	<u>PAMPLIN VOLUNTEER FIRE DEPARTMENT</u>		
AT&T	Phone		82.67
Dodson Pest Control	Exterminating service		684.00
Pamplin Exxon	Fuel		241.34
Verizon	Phone		59.48
Vest's Sales & Service, Inc.	Firefighting gear	412.00	
	Turnout gear	1,721.00	2,133.00
Your First Due, Inc.	Website hosting		24.95

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Truck repairs		3,521.40
Parker Oil Company, Inc.	Propane	64.07	
	Diesel	1,131.19	
	Fuel	346.68	1,541.94
US Cellular	Phone		159.07
Verizon	Phone		160.41
Dominion Virginia Power	Electric service		355.91
Watkins Insurance Agency	Accident insurance	5,335.00	
	Umbrella / package / auto	3,551.00	8,886.00

AMBULANCE AND RESCUE SERVICES

Prince Edward Volunteer Rescue Squad	Capital equipment loan		100,000.00
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EMERGENCY SERVICES

Timmons Group	Address additions		135.00
Korman Signs	Signs & hardware		718.80

REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		5,925.00
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BUILDING OFFICIAL

U. S. Postal Service	Postage		50.00
US Cellular	Phone		25.37
Coy Leatherwood	Meal	8.28	
	Meeting registration	15.00	23.28

ANIMAL CONTROL

Jennifer Kingsley, DVM	Vet services		63.00
Dominion Virginia Power	Electric service		114.63
CenturyLink	Phone		128.47
US Cellular	Phone		50.99
Walmart	Dog food		135.04

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		60.00
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BIOSOLIDS MONITORING

US Cellular	Phone		25.37
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REFUSE DISPOSAL

Jimmy Whirley / Powerwash	Washed Mack truck		75.00
Jimmy's Service Center	Truck maintenance		565.16
Southern States	Gloves		9.99
Arena Trucking Company	Trash collection		274.00
Resource International	Groundwater/gas monitoring		22,088.23
Emanuel Tire of Virginia	Tire recycling		1,052.40
Synergy Recycling, LLC	Electronic recycling		1,213.91
Southside Electric Cooperative	Darlington Heights site		80.22

Dominion Virginia Power	Leachate pump	84.71	
	Scalehouse	74.59	
	Cell C pump station	19.11	
	Green Bay site	71.51	
	Worsham site	50.09	
	Prospect site	61.07	
	Landfill site	32.54	393.62
AT&T	Phone		208.84
CenturyLink	Phone		255.61
US Cellular	Phone		25.37
Verizon	Phone		116.41
Prince Edward County Public School	Diesel		1,601.07

LITTER CONTROL

Veolia ES Technical	Fluorescent lamps		191.88
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GENERAL PROPERTIES

OK Termite & Pest Control	Exterminating service		150.00
Thyssenkrupp Elevator	Service contract / April - June		2,374.13
Southside Electric Cooperative	SRR lights		31.10
Dominion Virginia Power	Roy Clark monument	19.74	
	Courthouse	10,844.11	
	Shop	25.63	
	Sheriff Department Shed	5.66	
	Worsham Clerk's office	14.04	10,909.18
AT&T	Phone		36.84
CenturyLink	Phone		121.85
US Cellular	Phone		84.51
Aramark Uniform Services	Janitorial supplies		167.02
Lowe's	Bleach / Lysol	38.94	
	Stain / glue	28.65	
	Door / stain / hinge	61.16	
	Belts / brush / tubing	19.16	
	Magnet	16.78	
	Putty knife / wood floor	12.14	
	Chain sharpener	39.94	
	Stain / sander belts	18.45	
	Returns	-20.95	214.27
Diamond Springs	Water & equipment rental		22.45
Shanaberger & Sons	Repair weed-eater		68.91
Sherwin Williams Company	Brushes / roller covers		21.96
Prince Edward County Public School	Diesel		71.16

CANNERY

Southside Electric Cooperative	Electric service		170.07
CenturyLink	Phone		120.74
US Cellular	Phone		25.37
Business Data of Virginia, Inc.	Norton Anti-virus		29.95

COMPREHENSIVE SERVICES ACT

Crossroads Services Board	Professional services	1,060.00
Family Preservation Services	Professional services	4,045.00
Grafton School, Inc.	Professional services	19,110.00
Nathaniel & Brittany Jones	Foster care	896.00
Letricia R. Logan	Foster care	666.00
Phillip & Jessica Sterling	Foster care	448.00
The Hughes Center	Professional services	5,324.00
U. S. Postal Service	Postage	30.00

SUPERVISION OF PARKS & RECREATION

Southside Virginia Family YMCA	2012 Summer camp	23,000.00
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PLANNING

R. Samuel Coleman	Commission meeting	100.00	
	Mileage	13.32	113.32
Sally W. Gilfillan	Commission meeting		100.00
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.20	122.20
Preston Hunt	Commission meeting	100.00	
	Mileage	22.20	122.20
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	9.99	109.99
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.32	108.32
U. S. Postal Service	Postage		140.00
US Cellular	Phone		51.74

ECONOMIC DEVELOPMENT

Business Card	Printing Enterprise Zone maps	30.15	
	Postage	51.20	
	Meals	146.81	228.16
US Cellular	Phone		25.37
Farmville Printing	Stationery		25.45

TOURISM

Dominion Virginia Power	Electric service		263.84
Business Card	UPS		6.57
U. S. Postal Service	Postage	270.00	
	Box rent	110.00	380.00
CenturyLink	Phone		289.81
Meredith	Ad - Family Circle		4,569.60

GENERAL EXPENSES

Lumos Networks	Phone		2,757.70
Southern States Cooperative, Inc.	Gas		19,925.50

CAPITAL PROJECTS

Longwood Well Drill Company	Drill well - Glad Hill		3,500.00
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Prince Edward Health Department	Well permit - Glad Hill	300.00
Old Dominion Freight Line	Ship filling machine	376.04

INDUSTRIAL DEVELOPMENT AUTHORITY FUND

Prince Edward County IDA	Water saw financing	170,000.00
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PIEDMONT COURT SERVICES

Redwood Biotech	Test strips	28.39
Charlotte Gazette	Advertising	24.00
Dominion Virginia Power	Electric service	201.75
U. S. Postal Service	Postage	525.00
AT&T	Phone	129.23
Quill Corporation	Paper / prongs	170.50
	Paper / receipt / index	204.46
Farmville Herald	Subscription	34.00
Powhatan Today	Subscription	23.50
Staples Advantage	3 Office chairs	689.97

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent	2,383.00
Page Hardy	Cleaning service	210.00

PCS DRUG TESTING FEES

Alere Toxicology Service, Inc.	Drug testing	19.48
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ADDENDUM BILL LIST

BOARD OF SUPERVISORS

Rochette's Florist	Flowers - Bartlett	131.95
VEPGA	Energy negotiations	165.00

COMMISSIONER OF REVENUE

Treasurer of Virginia	Online service	77.33
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TREASURER

Treasurer of Virginia	Online service	77.34
Virginia Employment Commission	Online access	100.00
	VEC Wage file report	931.00
		1,031.00

CLERK OF THE CIRCUIT COURT

AT&T	Phone	43.36
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PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment	3,500.00
Arcet Equipment Company	Air compressor parts	38.03
East End Motor Company, Inc.	Tires / alignment	475.97
Farmville Auto Parts	Wire brush	5.99
CenturyLink	Phone	89.94

Pamplin Exxon	Fuel	175.90	
	Brake repair	219.70	395.60
Parker Oil Company, Inc.	Propane		334.68
Southside Fire Training	Dues		200.00
Town of Farmville	Fuel		344.60
Vest's Sale & Service, Inc.	Repair vent saw		62.00
Dominion Virginia Power	Electric service		242.52

REFUSE DISPOSAL

Resource International	Miscellaneous work tasks	1,671.43	
	Stormwater compliance	1,158.50	2,829.93
Wright's Excavating	Landfill operation		42,187.50
Emanuel Tire of Virginia	Tire recycling		445.20
Town of Farmville	STEPS - loading dock		2,809.48
AT&T	Phone		36.85
East End Motor Company, Inc.	Tires	1,815.51	
	Repair flat tire	58.50	1,874.01

GENERAL PROPERTIES

Hudson-Payne Electronics	Charge smoke detector		597.25
Dominion Virginia Power	Lights at Rice		111.75
Diamond Paper Company	Janitorial supplies		937.56
Handi-Clean Products, Inc.	Janitorial supplies		397.31
East End Motor Company, Inc.	Tire		107.51

PLANNING

Jonathan Pickett	Mileage		149.29
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COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone		95.42
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GENERAL EXPENSE

Anthem BCBS	Cobra insurance		530.00
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CAPITAL PROJECTS

Longwood Well Drilling Company	Balance due - well: Glad Hill		2,655.20
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DEBT SERVICE

SCOPE / Meals on Wheels	Building payment		12,000.00
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,051.29
Anthem BCBS	Retiree insurance		1,060.00

REVENUE SHARING FUND - VDOT

Haymes Brothers, Inc.	Road construction		179,775.34
Grand View Acres Services	Remove tree - Davis		300.00

PIEDMONT COURT SERVICES FUND

CMI, Inc.	Mouthpieces		37.50
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	Repair intoxilyzer	60.58	98.08
Farmville Herald	Advertising		87.60
CenturyLink	Phone		203.53
Renee T. Maxey	Mileage		122.49
Andy Mays	Mileage		42.18
Correctional Enterprises	Nameplate		5.55
Key Office Supply	Ink cartridge / paper	5.55	
	Toner	119.98	
	Ink cartridge	74.99	222.53

In Re: Economic Development Department Report

Mrs. Sharon Carney, Economic Development Director, presented an update on the activities of the Prince Edward Economic Development Office from 2004 through April 2012, including active projects, inquiries and grant projects closed out. She stated there has been a marked increase in inquiries regarding business and industries locating to Prince Edward County. She stated the strong support demonstrated by the Prince Edward County Board of Supervisors has been the primary reason for the success in acquiring financing and grants for economic development projects, even in tough economic times. She stated the office is working with 12 business and industry recruitment projects and from 2004 through 2010, there have been 42 Enterprise Zone grants totaling over \$3,032,000.

In Re: Highway Matters

Mr. Kevin Wright, VDOT, gave a verbal update on the recent activities, including mowing and resurfacing of secondary roadways, and normal maintenance. There is no major construction.

Supervisor Jones stated that on Route 736, trees are over-hanging the road and there are several potholes that need filled. He questioned the funding allotted for snow removal and where it will be used since there was none needed. Mr. Wright stated the funding went to repairs and VDOT was able to continue working through the winter doing surfacing; he added there was not a huge savings.

Supervisor Simpson asked about the status of Scott Drive; Mr. Wright said he has not received information at this time.

Supervisor Campbell reported a large oak tree appears ready to fall on the eastbound lane of Route 460; he added Route 663 is now in very poor shape, down to Rosson Mill; it appears the road is giving away.

Mr. Wright stated slope-clearing is being completed; more clean-up will be done in addition to the trees that have been removed along the highway.

Supervisor Campbell reported that along Route 460 Eastbound, near Dowdy's Corner and the Tuggle Road Bridge, several dead trees have been cut down but not removed.

In Re: Public Hearing: Secondary Six-Year Plan for FY 2013 through FY 2018 and Secondary System Construction Budget for FY 2013

Chairman Fore announced that this was the date and time scheduled for a public hearing on the Secondary Six-Year Plan for FY 2013 through FY 2018 and Secondary System Construction Budget for FY 2013. Notice of this hearing was advertised according to law in the Friday, April 27, 2012 and Friday, May 4, 2012 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Fore opened the Public Hearing.

Mr. Kevin Wright reviewed the Secondary Six Year Plan; the draft Six Year Plan shows revenues of only about \$50,000 each year in Telefees, which is utility usage of the Right of Way. He said there are two projects currently: Route 643 (Back Hampden-Sydney Road), which is in the design stage; and Route 601 (Aspen Hill Road), which is also in the design stage and is expected to begin construction next spring. He stated there were funds available to develop a new project; the Route 725, Watson Bridge Road, project matched well with the funding available. The project is in draft plan and is expected to begin in June 2015. It is in the draft Plan that the road be added.

There being no one wishing to speak, Chairman Fore closed the Public Hearing.

Supervisor Simpson made a motion to approve the Resolution of the Six-Year Road Plan and Construction Priority List; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA
SIX-YEAR ROAD PLAN AND CONSTRUCTION PRIORITY LIST**

WHEREAS, Sections 33.3-1-23 and 33.1-23.4 of the *Code of Virginia*, 1950, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan and budget; and

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2012/13 through 2017/18) as well as the Construction Priority List (2012/13) on May 8, 2012, after being duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority list; and

WHEREAS, the Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (2012/13 through 2017/18) and the Construction Priority List (2012/13) for Prince Edward County;

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Prince Edward County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2012/13 through 2017/18) and Construction Priority List (2012/13) are hereby approved as presented at the public hearing.

In Re: Public Hearing – School Board Appointments

Chairman Fore announced that this was the date and time scheduled for a public hearing on the School Board Appointments. Notice of this hearing was advertised according to law in the Friday, April 27, 2012 and Friday, May 4, 2012 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Fore stated the nominees submitted by the Citizen Committees are, for District 301: Timothy Corbett, MD, and Harriett Fentress; for District 501: Russell L. Dove, and Melvin R. Reynolds, Jr.

Chairman Fore opened the Public Hearing.

Dr. Timothy Corbett stated his involvement in and familiarity with the community, and expressed his passion for the schools.

Harriett Fentress stated she is a retired educator and that during the course of her time on the School Board, she has earned 96 credits from the School Board Association. She then questioned the criteria for School Board selection.

Chairman Fore explained that in April, the Citizen Committees presented their lists of candidates interested after they had been interviewed. Mr. Bartlett added the Citizen Committees had not met to interview all of the candidates by the April 10 regular meeting date. Discussion followed.

Melvin Reynolds, Jr., stated his reason to serve on the School Board is that change is needed in the schools.

Russell Dove stated he has the passion and commitment to serve all of the students at Prince Edward County Schools.

Virginia Dillard, Leigh District, questioned the process of the School Board appointments; Chairman Fore explained that the Citizen Committee is to interview the nominees and have the task of finding people that qualify for the position. The entire Board of Supervisors has the sole responsibility of appointing the candidate; neither the Supervisor for the district nor the Citizen Committee selects the candidate. Discussion followed.

Virginia Dillard, Donna Pride, Brenda Gray, and Barbara Shepperson spoke in support of Mrs. Fentress.

Craig Reed, Pamela Hurak, Sasha Trent, Kenneth Jackson, Jerry Townsend, and Bemeche Hicks spoke in support of both incumbents, Mrs. Fentress and Mr. Dove.

Brock Robinson stated the School Board needed new members because the schools are failing.

Billy Sublett and Wayne O'Brien expressed their support for Mr. Dove.

Supervisor Gantt stated that many citizens requested change in the schools and that the Prince Edward County Schools are in the bottom five percent in the nation. He stated the mission statement states we have a world class school system but there is a wide difference between expectation and delivery.

Chairman Fore stated that during this public hearing, he broke protocol of allowing only the normal three to five minutes for a citizen to present their opinion, because this is an important issue.

Supervisor Simpson and Chairman Fore explained the process for the School Board selection in further detail. Discussion followed. Supervisor Gantt stated that he wanted five members on the Citizen Committee to better represent the entire district; he said all was done publicly and nothing was done inappropriately.

There being no one further wishing to speak, Chairman Fore closed the Public Hearing.

Chairman Fore stated the appointments would be made at the June 12, 2012 meeting.

In Re: Planning & Community Development Report

Mr. Bartlett stated a public hearing has been advertised for the May 15, 2012 Planning Commission meeting regarding a request by Greater Purpose, LLC for a Special Use Permit for an Office Use in accordance with A-1 Zoning requirements to erect a building for General Office purposes (Helton House) measuring two stories in height on a parcel identified as Tax Map Parcel 41-19-5, located near 24478 Prince Edward Highway in Rice, VA.

Mr. Bartlett stated the Planning Commission is concerned about the time delay experienced by applicants for permits such as a Rezoning or Special Use Request, who require a Public Hearing before the Planning Commission and a public hearing before the Board of Supervisors. He said that in some cases, applicants have to wait seven weeks between the two public hearings. In an effort to expedite the process, while also being mindful of the requisite public advertisement and public input requirements, the Planning Commission respectfully recommends that the Board of Supervisors consider a process which would allow the Board of Supervisors' public hearing to be legally advertised and scheduled for the first regularly scheduled Board of Supervisors meeting following the Planning Commission Public Hearing and preparation of a recommendation by the Planning Commission.

After some discussion, Supervisor Jones made a motion to use the process recommended by the Planning Commission to allow the Board of Supervisors' public hearings to be legally advertised and scheduled for the first regularly scheduled Board of Supervisors meeting following the Planning Commission Public Hearing, beginning with the next application in June 2012; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: County Administrator's Report

Mr. Wade Bartlett stated there was no report.

In Re: Committee Report: Enterprise Zone Boundary Adjustment Committee

Mrs. Carney stated the Enterprise Zone Boundary Adjustment Committee has been reviewing properties over the past several weeks to recommend for addition to or deletion from the County's existing Enterprise Zone. She reviewed the areas included in the proposed Enterprise Zone. The Committee has prepared a presentation for the Board and requests the Board authorize a Public Hearing on the Enterprise Zone Boundary Amendment for its June 12, 2012 meeting.

Mrs. Carney said that if authorized, the appropriate Public Hearing Notices will be advertised in *The Farmville Herald* and a notification letter will be sent to every property owner whose property is being considered for inclusion or deletion within the County's Enterprise Zone.

Chairman Fore stated a meeting of the Enterprise Zone Committee will be held on May 29, 2012 at 10:00 a.m.; the Board of Supervisors will review the recommendations provided and will report comments and possible revisions to the Committee at that time.

Supervisor McKay made a motion to authorize a Public Hearing for the June 12, 2012 Board of Supervisors Meeting for a Boundary Amendment to Prince Edward County's Enterprise Zone #48; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

In Re: Event/Festival Permit Application – Walker International Events, Inc.

Mr. Bartlett stated an application for an event permit has been received from Walker International Events, Inc., to hold two circus shows at the Five County Fairground on Friday, June 1, 2012. Discussion followed.

Supervisor Gantt made a motion to approve the request of Walker International Events, Inc. to hold two circus shows at the Five County Fairground on Friday, June 1, 2012 with the caveat that proof of the signature of Kelly Fairchild is legally authorized to bind said permit, and proof of additional insurance of at least \$1 million is provided; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

In Re: Request from Moton Museum

Chairman Fore stated a letter has been received from Lacy Ward, Jr., requesting that the County transfer to the Town of Farmville the management/administration of a VDOT Enhancement Grant for the Moton Museum. VDOT has indicated that next month, if the Commonwealth Transportation Board awards another grant to Moton, the County grant can be added to the Town's grant contract, allowing both grants to be administered and managed as one project.

Supervisor Wilck made a motion to approve the transfer of grant funding in the amount of \$197,000 from Prince Edward County's Enhancement Grant Project #11085 to the Town of Farmville's Project #12091; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

In Re: Emergency Management Appointments

Mr. Bartlett said the *Code of Virginia* requires that emergency management positions be by appointment of the Board of Supervisors. As County Administrator, his contract designates that he is Director of Emergency Management, and requested the Board to appoint Sarah Puckett as Deputy Director of Emergency Management.

Additionally, the Virginia Department of Emergency Management has requested that each locality adopt an “authorizing resolution” for the Statewide Mutual Aid Program (SMA). SMA is used when a disaster strikes a locality and it requests assistance from other localities across Virginia. The resolution designates that the County Administrator and the Assistant County Administrator are authorized to request, offer, provide assistance and incur cost on behalf of the County, in the event of an emergency or disaster. The resolution also designates Coordinating Officers who are authorized to provide information on resource capabilities on behalf of the County.

Supervisor McKay made a motion to designate that Sarah Elam Puckett, Assistant County Administrator, will also serve as the County’s Deputy Director of Emergency Management; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Supervisor McKay made a motion to adopt the Statewide Mutual Aid Authorizing Resolution; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

Statewide Mutual Aid Program

WHEREAS, Virginia Statewide Mutual Aid Program was developed to assist cities and counties to more quickly and efficiently provide assistance to each other in response to a major disaster; and

WHEREAS, the Board of Supervisors wishes to enable the County of Prince Edward to provide and receive assistance through the Virginia Statewide Mutual Aid Program; and

WHEREAS, the Board of Supervisors authorizes the County's "Authorized Representative and/or Alternative Authorized Representative" to request, offer, provide assistance and incur costs on behalf of the County of Prince Edward; and

WHEREAS, the Board of Supervisors authorizes the County's "Primary Coordinating Officer and/or Alternative Coordinating Officer" to provide information on resource capabilities on behalf of the County of Prince Edward;

NOW, THEREFORE, BE IT RESOLVED, that, effective the date of this resolution, the Board of Supervisors of the County of Prince Edward, Virginia, makes the following appointments regarding the Virginia Statewide Mutual Aid Program:

Authorized Representative: W.W. Bartlett, County Administrator

Alternative Authorized Representative: Sarah Elam Puckett, Assistant County Administrator

Primary Coordinating Officer: Sarah Elam Puckett, Assistant County Administrator

Alternative Coordinating Officer: W.W. Bartlett, County Administrator

In Re: Virginia Retirement System

Mr. Bartlett said as was discussed during the County budget process, legislative action by the 2012 Virginia General Assembly requires Boards of Supervisors to make certain decisions by July 1, 2012 regarding employer and employee retirement contributions.

Supervisor Gantt made a motion to adopt the Resolution for Employer Contribution Rates for Counties, Cities, Towns, School Divisions and Other Political Subdivisions using 12.25%, which is the rate certified by VRS; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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Supervisor Simpson made a motion to adopt the Resolution for Member Contribution by Salary Reduction for Counties, Cities, Towns, and Other Political Subdivisions, implementing the total 5% effective July 1, 2012; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: School Budget Procedures

Mr. Bartlett stated the Board of Supervisors discussed, during its April 26, 2012 meeting, the procedures currently in place for appropriating funds to the schools. There were two major points of discussion; the first was regarding the appropriation of funds annually by Category, as is the current practice, vice appropriating funds in a lump sum. The school desires the funds to be appropriated in a lump sum vice by category. This would allow the School Board greater flexibility in the use of funds and allow a faster response whenever situations arise that would require a shift in funds between categories. Currently, for funds to be moved between categories, the School Board would have to meet and approve such a request from the Superintendent and then request a meeting of the Board of Supervisors to request approval of the same action.

Supervisor Gantt said they should provide the school any relief possible.

Dr. Smith stated passing the first topic provides more flexibility for the School Board. Discussion followed.

Mr. Bartlett then said that the second topic of discussion was to allow the School Board to retain any unspent funds in the School Fund. Current practice is for the General Fund to only provide the exact amount required to balance the School Fund after taking into account the state and federal revenues received and comparing them to the actual expenses, subject to the maximum amount of local funds approved and appropriated by the Board of Supervisors. This request would require the Board of Supervisors to appropriate the entire amount of local funds when all budget items are appropriated, normally during the June Board of Supervisors meeting. While all funds would be appropriated, due to cash flow purposes the funds would not be moved from the General Fund to the Schools fund except on a monthly or quarterly as the Board desires.

At the end of the fiscal year, any funds not expended from the School Fund would be retained in the School Fund. This would allow the School Board flexibility in building the school budget for the next year. If the Board of Supervisors approves this request, it is recommended that the Board of Supervisors requires the School Board to make a specific request for the use of any funds from the fund balance which would require the Board of Supervisors to vote on the request. Mr. Bartlett also recommended such funds only be used for one-time costs such as capital items (equipment or projects costing \$5,000 or greater) until such time as the fund balance accumulates to an amount sufficient enough to allow funding operational expenses during times of economic downturn.

Discussion followed regarding the current practice and the proposed change.

Supervisor Jones questioned the effect it would have if a decision would be delayed until next month; Dr. Smith indicated that he understood this would not apply to the current years' ending balances.

The Board concurred to table this agenda item until the June 12, 2012 meeting.

In Re: Surplus Vehicle Request

Supervisor Cooper-Jones stated Mr. Donald Hunter, Piedmont Regional Jail, requested the donation of two surplus vehicles from the Sheriff's Department. Sheriff Reed stated there are a few vehicles in the fleet.

After some discussion, Mr. Bartlett stated inventory will be taken and a list of surplus vehicles will be presented to the Board of Supervisors at the June 12, 2012 meeting.

In Re: Zoning Code Enforcement

Supervisor Campbell questioned the enforcement of the restrictions placed on the various zoning applicants. He stated he has received a number of complaints that zoning requirements have not been met.

After some discussion, it was determined that Mr. Bartlett will research procedures and report to the Board at the June 12, 2012 meeting.

In Re: Closed Session

Supervisor McKay made a motion that the Board convene in Closed Session for the purpose of discussing the acquisition of real property related to the Alternate Route 628 Road Project, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*, and for the purpose of discussing a prospective business, where no public announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*. The motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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The Board returned to regular session by motion of Supervisor McKay and adopted as follows:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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On motion of Supervisor Jones and carried by the following roll call vote:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of April 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of April 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the March 2012 ridership report from PERT and ordered it to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of April 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of April 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Virginia Cooperative Extension Report

The Virginia Cooperative Extension provided the First Quarterly Report-VCE Prince Edward County Office 2012, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Cooper-Jones and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the meeting was adjourned at 11:10 p.m.

May 15, 2012

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 15th day of May, 2012; at 10:00 a.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; and James Ennis, County Attorney.

Chairman Fore called the special called meeting to order.

In Re: Closed Session

Supervisor Gantt made a motion that the Board convene in Closed Session for the purpose of discussing the acquisition of real property related to the Route 786 Road Project, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

The Board returned to regular session by motion of Supervisor Cooper-Jones and adopted as follows:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

On motion of Supervisor Cooper-Jones and carried by the following roll call vote:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor McKay made a motion to pay \$100,000 to Mrs. Ressie A. Davis for the purchase of 0.919 acres of land and a 0.433 acre permanent utility easement, both of which are part of property identified as Tax Map Parcel 051-9-A; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

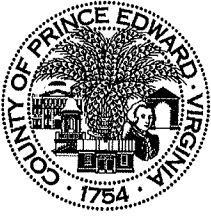
On motion of Supervisor Cooper-Jones and adopted by the following vote:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

the meeting was adjourned at 11:10 p.m.

DRAFT



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 12, 2012
Item No.: 5-c
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Consent Agenda - Review of Accounts & Claims

Summary: The bill list for May 2012 is attached for your review.

Attachments: May 2012 Bill List

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

FROM DATE- 5/09/2012
TO DATE- 5/25/2012

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$181,208.07
501	WATER FUND	\$83.49
502	SEWER FUND	\$32.54
740	REVENUE SHARING-VDOT FUND	\$8,448.50
741	PIEDMONT COURT SERVICES FUND	\$2,975.77
	TOTAL	192,748.37

MAJOR# ACCT#	VENDOR NUMBER BOARD OF SUPERVISORS	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3600	15240	Advertising FARMVILLE HERALD	CO ADMR 512	ADVERTISING	3,771.19 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	0460 PUCKETT512	MEALS/SODA/SNACKS	119.53 119.53 * 3,890.72 **
012110		COUNTY ADMINISTRATOR			
5210	25483	Postal Services PITNEY BOWES FINANCL SERV	6804124 MY12	POSTAGE METER LEASE	29.00 29.00 *
5230	30439	Telecommunications US CELLULAR	816442183 512	PHONE	114.24 114.24 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	0460 PUCKETT512	MEALS	22.05 22.05 *
5810	15170	Dues & Association Member FARMVILLE CHAMBER OF	3377	DUES - BARTLETT	250.00 250.00 *
6001	11894 20600	Office Supplies BUSINESS CARD KEY OFFICE SUPPLY	0460 PUCKETT512 412023	OFFICE SUPPLIES BATTERIES	29.29 25.98 55.27 *
6012	22210	Books and Subscriptions MATTHEW BENDER & CO INC	31381278	LEGISLATIVE SUMMARY	73.39 73.39 *
6040	11894	ADP Equipment BUSINESS CARD	0460 PUCKETT512	PCS REIMB CREDITCARD	498.18 498.18 * 1,042.13 **
012310		COMMISSIONER OF REVENUE			
3600	15240	Advertising FARMVILLE HERALD	COMR REV 512	ADVERTISING	266.52 266.52 * 266.52 **
012410		TREASURER			
5410	25483	Lease/Rent Equipment PITNEY BOWES FINANCL SERV	6924195 MY12	EQUIPMENT LEASE	1,662.00 1,662.00 *
5540	29395	Travel-Convention & Educa TREASURERS ASSOC OF VA	2012 ANNUAL MTG	REGISTRATION	200.00 200.00 *

MAJOR# ACCT# 5810	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
6001	11015	BAI TREASURERS USER GROUP	FY2013 FEES	ANNUAL DEV FEES	400.00 *
		Office Supplies			400.00 *
	20600	KEY OFFICE SUPPLY	411846	RIBBONS	159.99
	20600	KEY OFFICE SUPPLY	411889	RIBBONS	75.54
	20600	KEY OFFICE SUPPLY	412273	RIBBONS	110.87
	20600	KEY OFFICE SUPPLY	412275	BLACK INK	19.99
				ACCOUNT TOTAL	366.39 *
				MAJOR TOTAL	2,628.39 **
012510		INFORMATION TECHNOLOGY			
3160		Professional Services			
	11902	BUSINESS DATA OF VA, INC.	20101155	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101156	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101157	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101160	CONTRACT AGREEMENT	3,700.00
	11902	BUSINESS DATA OF VA, INC.	20101167	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101176	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101189	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101197	TRAVEL EXPENSE	125.00
				ACCOUNT TOTAL	4,575.00 *
3320	12762	Maintenance Service	MC000163761	MONTHLY MAINT CHARGE	270.00
		COMPUTERPLUS SALES/SERVIC			270.00 *
				ACCOUNT TOTAL	4,845.00 **
013100		ELECTORAL BOARD AND OFFICIALS			
3500		Printing			
	20214	UNILECT CORPORATION	12 1288	SAMPLE BALLOTS-NOV	285.00
	20214	UNILECT CORPORATION	12 1289	SAMPLE BALLOTS-MARCH	285.00
	20214	UNILECT CORPORATION	12 1291	SAMPLE BALLOTS-JUNE	285.00
				ACCOUNT TOTAL	855.00 *
6001	11209	Office Supplies	186366	BATTERIES	263.60
		BATTERY BARN OF VA INC			263.60 *
				ACCOUNT TOTAL	1,118.60 **
013200		REGISTRAR			
5540	31033	Travel-Convention & Educa	2012 ANNUAL MTG	REGISTRATION	170.00
		VRAV			170.00 *
				ACCOUNT TOTAL	170.00 **
021200		GENERAL DISTRICT COURT			
5230	30439	Telecommunications	816442183 512	PHONE	25.37
		US CELLULAR			25.37 *
				ACCOUNT TOTAL	25.37 **

MAJOR# ACCT# 021600	VENDOR NUMBER CLERK OF THE CIRCUIT COURT	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3161	21003	Professional Ser-Preserva KOFILE PRESERVATION	207908	DEED BK RESTORATION	4,980.00 *
5880	20904	Technology Trust Funds KINEX NETWORKING SOLUTION	120501 0168	DSL	74.95 74.95 *
021800	LAW LIBRARY				5,054.95 **
5230	10105 21319	Telecommunications AT&T CENTURYLINK	315 0208 512 309478607 512	PHONE PHONE	37.14 37.32 74.46 *
6012	21761 22210	Books and Subscriptions LEXISNEXIS MATTHEW BENDER & CO INC	1204062551 3139292X	ONLINE SERVICES LEGISLATIVE SUMMARY	228.00 73.39 301.39 * 375.85 **
022100	COMMONWEALTH'S ATTORNEY				
5510	16819	Travel-Mileage GREER MORGAN	CONF REIMB 512	MILEAGE	132.09 132.09 *
5530	16819	Travel-Subsistence & Lodg GREER MORGAN	CONF REIMB 512	MEALS	45.15 45.15 *
5899	12743	Miscellaneous COMMONWEALTH SOLUTIONS	10354	SHREDDING SERVICE	15.00 15.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	412943	OFFICE SUPPLIES	167.51 167.51 * 359.75 **
022200	VICTIM WITNESS ASSISTANCE PROGRAM				
6001	20600	Office Supplies KEY OFFICE SUPPLY	413233	INK CARTRIDGES	59.96 59.96 * 59.96 **
031200	SHERIFF				
3170	22347	Drug Testing MEDTOX LABORATORIES INC	4201294888	DRUG TESTING	50.00 50.00 *

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3311		14300	Repairs & Maint-Auto & Eq			
		14300	EAST END MOTOR CO INC	84238	SERVICE CALL	54.00
		14300	EAST END MOTOR CO INC	84936	INSPECTION	16.00
		14300	EAST END MOTOR CO INC	84968	INSPECTION	16.00
		14300	EAST END MOTOR CO INC	85089	ABS CONTROL MODULE	878.09
		14300	EAST END MOTOR CO INC	85392	REPAIR TRANSMISSION	379.80
		14300	EAST END MOTOR CO INC	85626	INSPECTION	16.00
		14915	EXPRESS CARE	54804	OIL CHANGE	40.97
		14915	EXPRESS CARE	55045	OIL CHANGE	61.98
		20323	KENBRIDGE TIRE & AUTO	56836	CALIBRATIONS	200.00
		20323	KENBRIDGE TIRE & AUTO	57094	CALIBRATION	50.00
5210			Postal Services		ACCOUNT TOTAL	1,712.84 *
		30402	UPS	RY9495152	SHIPPING	14.01
		30402	UPS	RY9495192	SHIPPING	6.77
5230			Telecommunications		ACCOUNT TOTAL	20.78 *
		13325	TREASURER OF VIRGINIA	T246043	VCIN	53.06
		20904	KINEX NETWORKING SOLUTION	120501 0213	WEB HOST/DATA BACKUP	39.90
		21319	CENTURYLINK	309468839 512	PHONE	10.36
		21319	CENTURYLINK	309558628 512	PHONE	7.97
		30439	US CELLULAR	918210747 512	PHONE	673.19
5530			Travel-Subsistence & Lodg		ACCOUNT TOTAL	784.48 *
		11894	BUSINESS CARD	0555 SHERIFF512	MEALS	65.70
		15944	FRANKLIN LARRY	EXPENSES 512	MEAL	3.71
		16653	GOLDMAN ROBERT	MEALS 512	MEALS	24.01
		28703	SPRAGUE JOSEPH	MEALS 512	MEALS	42.81
		32138	WAL-MART COMMUNITY/GEGRB	2117 SHERIFF512	MTG SUPPLIES	34.68
		999999	JACKSON MICHAEL	MEAL 512	MEAL	8.94
		999999	JACKSON MICHAEL	MEALS 512	MEALS	20.59
5540			Travel-Convention and Edu		ACCOUNT TOTAL	200.44 *
		999999	GLOCK PROFESSIONAL INC	TRP/100014322	TRAINING	150.00
6001			Office Supplies		ACCOUNT TOTAL	150.00 *
		11902	BUSINESS DATA OF VA, INC.	20101189	NORTON ANTI-VIRUS	29.95
		13369	DIAMOND SPRINGS	27961300 512	WATER & EQUIP RENTAL	90.90
		15380	FARMVILLE PRINTING	SHERIFF 512	ENVELOPES	308.22
		20600	KEY OFFICE SUPPLY	412902	OFFICE SUPPLIES	9.76
		28757	STAPLES ADVANTAGE	8021653076	BATTERIES	174.79
6003			Public Education/Crime Pr		ACCOUNT TOTAL	613.62 *
		27141	RDJ SPECIALTIES INC	38402	PENS-DRUG PROGRAM	1,136.30
6008			Vehicle & Powered Equip F		ACCOUNT TOTAL	1,136.30 *
		15944	FRANKLIN LARRY	EXPENSES 512	GAS	10.00
6009			Vehicle & Powered Equip S		ACCOUNT TOTAL	10.00 *
		11894	BUSINESS CARD	0555 SHERIFF512	LIGHTBAR LENS	183.89

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
6010	11894	BUSINESS CARD	Police Supplies	0555 SHERIFF512	VEHICLE REGISTRATION	198.89 *	15.00
	13012	DMV		12121393	SPECIAL ID'S	30.00	21.00
	28592	SOUTHERN POLICE EQUIP CO		158306	MAGLITE BATTERY PACK	104.06	345.72
	28592	SOUTHERN POLICE EQUIP CO		158474	DUTY GEAR	25.00	525.78 *
	29342	TOWN POLICE SUPPLY-RCHMND		R76076	AMMUNITION	73.39	73.39 *
	32138	WAL-MART COMMUNITY/GECRB		2117 SHERIFF512	CAMERA BAG	755.94	755.94 *
6012	22210	Books & Subscriptions		31388051	LEGISLATIVE SUMMARY	13,850.00	13,850.00 *
	22210	MATTHEW BENDER & CO INC					
6020	11894	Surveillance Equip Grant		0555 SHERIFF512	CAMERA	755.94	755.94 *
	11894	BUSINESS CARD					
6021	28592	Bullet-Proof Vests Grant		158161	BULLET-PROOF VESTS	4,422.82 *	24,505.28 **
	28592	SOUTHERN POLICE EQUIP CO					
8205	28304	Motor Vehicles		NOHB48889	INSTALL EMERG EQUIP	1,681.00	1,681.00
	28304	SHEEHY FORD		NOHB48895	INSTALL EMERG EQUIP	531.24	529.58
	28304	SHEEHY FORD		NOHB51947	FCC CHECK ON 3 CARS	4,422.82 *	24,505.28 **
	28304	SHEEHY FORD		NOHB51953	SIREN	4,422.82 *	24,505.28 **
031201	SHERIFF - COURTS						
6011	12237	Uniforms & Wearing Appare		255391	SHIRTS	97.95	208.50
	25608	BEST UNIFORMS INC		APRIL 20 2012	BADGES	124.80	36.97
	28592	PREMIUM MARKETING & SALES		148422	TIES	17.98	486.20 *
	28592	SOUTHERN POLICE EQUIP CO		158266	NAMEPLATES	486.20 *	486.20 **
	28592	SOUTHERN POLICE EQUIP CO		158589	NAMEPLATES	486.20 *	486.20 **
032200	VOLUNTEER FIRE DEPARTMENT						
7001	11492	Payment to Farmville VFD		1670567	HYDROSTATIC TEST	91.92	118.03
	16658	ARCET EQUIPMENT CO		103485	TRUCK REPAIRS	61.84	203.98
	20600	GOODMAN TRUCK & TRACTOR		412877	COPY PAPER/INK	69.99	545.76 *
	23166	KEY OFFICE SUPPLY		646481	GEAR CLEANER	69.99	545.76 *
	28596	NAFECO INC		33952	HOSE	264.82	339.90
	28596	SOUTHERN STATES					
7004	12024	Payment to Darlington VFD		549746	MOUNTING BRACKET	264.82	339.90
	12024	C W WILLIAMS		549753	HANDLELOK/GRAB HANDL	339.90	

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
7006		12996	CYRUS PEST CONTROL CO	APRIL 2012	EXTERMINATING SERVIC	45.00
		14527	ELECOM INC	32647	MIC/SPEAKERS/RADIOS	632.16
		14700	ELLINGTON ENERGY SERVICE	4925	CAPACITOR	186.15
		14700	ELLINGTON ENERGY SERVICE	5008	A/C UNIT	3,650.00
		15150	FARMVILLE AUTO PARTS	70912	FILTER/GTX/UNDERCOAT	25.39
		15560	FARMVILLE WHSALE ELECTRIC	474407	PLUG/CONNECTOR	21.87
		22468	MID-ATLANTIC IRRIGATION	182813	SAW KIT & BLADE	203.91
		23248	NAPA OF FARMVILLE	89328	COMPRESSOR	464.42
		23248	NAPA OF FARMVILLE	89346	REFRIGERANT	25.98
		23248	NAPA OF FARMVILLE	89463	CREDIT	7.50-
		28446	SLAGLE JACK L FIRE EQUIP	10038884 01	BRACKET	64.20
		28640	SOUTHSIDE ELECTRIC COOP	38156001 512	ELECTRIC SERVICE	315.92
		28649	SOUTHSIDE FIRE TRAINING	DARL HGHT 512	DUES	200.00
		31333	VERIZON WIRELESS	6725423378	PHONE	60.07
		31335	VERIZON	248 6806 512	PHONE	133.83
			Payment to Pamplin VFD			6,626.12 *
		25210	PAMPLIN EXXON	PAMPLIN VFD 512	VEHICLE REPAIRS	858.04
		25210	PAMPLIN EXXON	PAMPLIN VFD 512	FUEL	314.99
		25860	PRINCE EDWARD OVRHD DOORS	2398	DOOR REPAIRS	1,645.00
					ACCOUNT TOTAL	2,818.03 *
					MAJOR TOTAL	9,989.91 **
032500			EMERGENCY SERVICES			
3160		29280	Professional Service E-91 TIMMONS GROUP	144718	ADDRESS ADDITIONS	205.00
					ACCOUNT TOTAL	205.00 *
6014		21005	Other Operating Supplies KORMAN SIGNS	247390	ROAD SIGNS	105.77
					ACCOUNT TOTAL	105.77 *
					MAJOR TOTAL	310.77 **
033200			REGIONAL JAIL & DETENTION			
3196		25375	Purchase of Services - Ja PIEDMONT RGNL JUVENILE	1101	JUVENILE DETENTION	9,975.00
					ACCOUNT TOTAL	9,975.00 *
7001		25380	Piedmont Regional Jail-Pe PIEDMONT REGIONAL JAIL	1724	INMATE PER DIEM	3,421.00
					ACCOUNT TOTAL	3,421.00 *
					MAJOR TOTAL	13,396.00 **
034100			BUILDING OFFICIAL			
3311		14287	Repairs & Maint-Auto EAST.END CHEVRON	APRIL 2012A	OIL CHANGE	29.40
					ACCOUNT TOTAL	29.40 *
5230		30439	Telecommunications US CELLULAR	816442183 512	PHONE	25.37
					ACCOUNT TOTAL	25.37 *

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5530	5530	21498	Travel-Subsistence & Lodg LEATHERWOOD COY	EXPENSES 512	MEAL	7.71 *
5540	5540	21498	Travel-Convention & Educa LEATHERWOOD COY	EXPENSES 512	MTG REGISTRATION	15.00 * 15.00 * 77.48 **
035100			ANIMAL CONTROL			
3310		21811 21811	Repairs/Maintenance LOWE'S		HOOKS HOOKS/BITS/SCREWS	11.80 34.18 45.98 *
5110		31844	Electrical Services DOMINION VA POWER	0890745003 512	ELECTRIC SERVICE	110.44 * 110.44 *
5230		21319 30439	Telecommunications CENTURYLINK US CELLULAR	310119726 512 816442183 512	PHONE PHONE	128.68 50.99 179.67 *
6002		28596 32138	Supplies for Shelter SOUTHERN STATES WAL-MART COMMUNITY/SECRB	45774 2238 CO ADM 512	FEED BAGS DOG FOOD	75.00 141.34 216.34 * 552.43 **
036100			BIOSOLIDS MONITORING			
5230		30439	Telecommunications US CELLULAR	816442183 512	PHONE	25.37 * 25.37 * 25.37 **
042300			REFUSE DISPOSAL			
3160		27191 27191	Professional Services RESOURCE INTERNATIONAL RESOURCE INTERNATIONAL	38357 38358	MISC WORK TASKS STORM WTR COMPLIANCE	667.00 404.50 1,071.50 *
3310		21811	Repairs/Maintenance LOWE'S	907858	SCREWS/PIPE/ELBOW	19.67 19.67 *
3311		19033 19033 19033 27181 28596	Repairs & Maint-Auto & Eq JIMMY'S SERVICECENTER JIMMY'S SERVICECENTER JIMMY'S SERVICECENTER RELIABLE SOUTHERN STATES	MAY 15 2012 MAY 4 2012 MAY 4 2012 CTD60701 45847	WTR TNK/SENSR/THERMO LIGHT SWITCH/WIRE OIL CHG/REPAIR LIGHT TIMECLOCKS RUBBER STRAPS/GLOVES	609.23 215.00 567.15 494.96 31.91 1,918.25 *

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
3840		27191	Contract Landfill - POS RESOURCE INTERNATIONAL	38337	GROUNDWTR MONITORING	3,615.94	3,615.94 *
3841		14723	Purchase of Serv - Recycli EMANUEL TIRE OF VIRGINIA	470378	TIRE RECYCLING	585.60	585.60
		28866	STEPS, INC	APRIL 2012	RECYCLING FEE	1,971.84	1,971.84
		29029	SYNERGY RECYCLING LLC	4427	ELECTRONIC RECYCLING	1,229.72	1,229.72
						3,787.16	3,787.16 *
5110		28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379001 512	DH SITE	71.86	71.86
		28640	SOUTHSIDE ELECTRIC COOP	114379003 512	VIRSO SITE	76.89	76.89
		31844	DOMINION VA POWER	5181167213 512	LEACHATE PUMP	162.91	162.91
		31844	DOMINION VA POWER	8970737501 512	SCALEHOUSE	73.18	73.18
		31846	DOMINION VA POWER	0599507431 512	RICE SITE	65.45	65.45
		31846	DOMINION VA POWER	0670040567 512	CELL C PUMP STATION	11.95	11.95
		31846	DOMINION VA POWER	1144204110 512	GREEN BAY SITE	37.16	37.16
		31846	DOMINION VA POWER	7471653571 512	WORSHAM SITE	52.48	52.48
		31846	DOMINION VA POWER	8601161519 512	PROSPECT SITE	51.81	51.81
		31846	DOMINION VA POWER	91768847250 512	LANDFILL SITE	33.51	33.51
						637.20	637.20 *
5230		10105	Telecommunications AT&T	223 1595 512	PHONE	54.76	54.76
		10105	AT&T	248 5696 512	PHONE	36.85	36.85
		10105	AT&T	392 3675 512	PHONE	40.03	40.03
		10105	AT&T	392 9223 512	PHONE	44.98	44.98
		10105	AT&T	574 4166 512	PHONE	38.19	38.19
		21319	CENTURYLINK	309480181 512	PHONE	46.87	46.87
		21319	CENTURYLINK	309714661 512	PHONE	44.76	44.76
		21319	CENTURYLINK	310039285 512	PHONE	35.68	35.68
		30439	US CELLULAR	816442183 512	PHONE	25.37	25.37
		31335	VERIZON	248 5696 512	PHONE	46.95	46.95
		31335	VERIZON	736 2828 512	PHONE	73.21	73.21
						487.65	487.65 *
5440		28869	Portable Toilet Rental STIFF O O INC	1686	MONTHLY SERVICE	662.50	662.50 *
6008		25782	Vehicle & Powered Equip F PRINCE EDWARD CO PBLC SCH	DIESEL APRIL 12	DIESEL	1,669.73	1,669.73 *
						13,869.60	13,869.60 **
043200			GENERAL PROPERTIES				
3310		17877	Repairs/Maintenance HUDSON-PAYNE ELECTRONICS	12050319	ALARM MONITOR CNTRCT	360.00	360.00 *
3311		27770	Repairs & Maint-Auto & Eq ROD & STAFF WELDING	38539	METAL-MOWER TRAILER	23.20	23.20 *

MAJOR# ACCT# 5110	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INV#	AMOUNT
5130	28640	Electrical Services	SRR LIGHTS	114379002 512	30.66
	31844	SOUTHSIDE ELECTRIC COOP	ROY CLARK MONUMENT	1230385005 512	18.04
	31844	DOMINION VA POWER	COURTHOUSE	2786281903 512	10,958.38
	31844	DOMINION VA POWER	SHOP	9670710004 512	27.44
	31846	DOMINION VA POWER	SCOPE BLDG	1545926683 512	189.23
	31846	DOMINION VA POWER	SHERIFF DEPT SHED	4951935099 512	5.66
	31846	DOMINION VA POWER	WORSHAM CLERK OFFICE	5856894620 512	13.46
	31846	DOMINION VA POWER	AG BLDG	8105475944 512	1,063.03
				ACCOUNT TOTAL	12,305.90 *
5230	29332	Water & Sewer	WATER & SEWER	AG BLDG 512	209.55
	29332	TOWN OF FARMVILLE	WATER	CH IRRIG 512	21.50
	29332	TOWN OF FARMVILLE	WATER & SEWER	SCOPE BLDG 512	47.30
				ACCOUNT TOTAL	278.35 *
5440	10105	Telecommunications	PHONE	223 8665 512	37.12
	21319	AT&T	PHONE	310262069 512	50.59
	30439	CENTURYLINK	PHONE	816442183 512	77.40
				ACCOUNT TOTAL	165.11 *
6005	28869	Portable Toilet Rental	MONTHLY SERVICE	1686	100.00
		STIFF O O INC			100.00 *
6007	10719	Janitorial Supplies	JANITORIAL SUPPLIES	72304002 512	267.02
	13367	ARAMARK UNIFORM SERVICES	SPRAY BUFF/FLR PADS	410070077	130.28
	21811	DIAMOND PAPER COMPANY	LYSOL/STATIC GUARD	901896	11.01
	21811	LOWE'S	MOPS & DUSTERS	2238 CO ADM 512	92.26
	32138	WAL-MART COMMUNITY/GECEB	JANITORIAL SUPPLIES	1249118 01	226.90
	32550	WILCO INC.			727.47 *
				ACCOUNT TOTAL	1,454.73 *
	11894	Repairs and Maintenance S	CHAIN BINDER/JACK	0460 PUCKETT512	94.98
	14287	BUSINESS CARD	ICE	APRIL 2012A	2.00
	15150	EAST END CHEVRON	SHOP TOWELS	72454	17.99
	15150	FARMVILLE AUTO PARTS	ENGINE HEATER	72488	46.38
	15150	FARMVILLE AUTO PARTS	HANDCLEANER	72981	21.98
	15150	FARMVILLE AUTO PARTS	AHU BELT	73108	8.50
21811	LOWE'S	HAMMR/WRENCH/RATCHET	901896	51.23	
21811	LOWE'S	BOLTS/WASHERS/NUTS	901924	12.50	
21811	LOWE'S	OAK BOARD	902403	17.76	
21811	LOWE'S	PAINTERS PLASTIC	906077	25.97	
21811	LOWE'S	RAKE	910280	15.18	
27922	CINTAS CORPORATION #524	UNIFORM RENTAL	524 09428 512	460.68	
28224	SHANABERGER & SONS	SHARPENED SAW CHAINS	72702	36.50	
28352	SHERWIN WILLIAMS CO	PAINT/ROLLER COVERS	1379 5	407.38	
28596	SOUTHERN STATES	WEED SPRAY	38366	37.50	
28596	SOUTHERN STATES	WEED SPRAY	46407	112.50	
29083	TAYLOR-FORBES EQUIP CO	BUSHHOG BLADES	IN10046	82.10	
29083	TAYLOR-FORBES EQUIP CO	PINS	IN10284	3.60	
			ACCOUNT TOTAL	1,454.73 *	

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INVOICE#	DATE	AMOUNT
6009	6008	25782	Vehicle & Powered Equip F PRINCE EDWARD CO PBLC SCH	DIESEL	APRIL 12		187.89 *
							187.89 *
		28224	SHANABERGER & SONS	OIL & PRIMER BULB			14.87
		29083	TAYLOR-FORBES EQUIP CO	OIL & FILTER			34.97
		29083	TAYLOR-FORBES EQUIP CO	OIL/WEEDEATER STRING			79.28
		29083	TAYLOR-FORBES EQUIP CO	FORK ASSEMBLY			162.85
		29083	TAYLOR-FORBES EQUIP CO	SWITCH/MOWER BLADES			111.80
							403.77 *
							16,006.42 **
043400			CANNERY				
3310		21811	Repairs & Maintenance LOWE'S	PLUMBING SUPPLIES	907141		5.73
		21811	LOWE'S	ANCHOR/VALVE/SLEEVE	909045		30.97
							36.70 *
5110		28640	Electrical Services SOUTHSIDE ELECTRIC COOP	ELECTRIC SERVICE	44435001 512		215.54
							215.54 *
5230		21319	Telecommunications CENTURYLINK	PHONE	310248529 512		120.74
		30439	US CELLULAR	PHONE	816442183 512		25.62
							146.36 *
							398.60 **
053500			COMPREHENSIVE SERVICES ACT				
3160			CSA Programs				
		11191	BEAR CREEK ACADEMY	PROFESSIONAL SERVICE	278		4,350.00
		11490	BRALEY & THOMPSON INC	PROFESSIONAL SERVICE	2012445		2,805.00
		11490	BRALEY & THOMPSON INC	PROFESSIONAL SERVICE	2012446		2,805.00
		12280	CENTRA HEALTH	PROFESSIONAL SERVICE	7102 512		2,040.00
		12280	CENTRA HEALTH	PROFESSIONAL SERVICE	7336 512		2,040.00
		12280	CENTRA HEALTH	PROFESSIONAL SERVICE	7528 512		2,040.00
		12280	CENTRA HEALTH	PROFESSIONAL SERVICE	7912 512		2,040.00
		12280	CENTRA HEALTH	PROFESSIONAL SERVICE	7932 512		2,040.00
		12280	CENTRA HEALTH	PROFESSIONAL SERVICE	8209 512		2,040.00
		14933	FAMILY PRESERVATION SERV	PROFESSIONAL SERVICE	5162012		350.00
		14933	FAMILY PRESERVATION SERV	PROFESSIONAL SERVICE	5162012B		1,160.00
		14933	FAMILY PRESERVATION SERV	PROFESSIONAL SERVICE	5162012P		630.00
		16672	GRAFTON SCHOOL INC	PROFESSIONAL SERVICE	1854 512		3,780.00
		16672	GRAFTON SCHOOL INC	PROFESSIONAL SERVICE	2068 512		4,500.00
		16672	GRAFTON SCHOOL INC	PROFESSIONAL SERVICE	3197 512		3,810.00
		16672	GRAFTON SCHOOL INC	PROFESSIONAL SERVICE	5145 512		3,630.00
		19805	JONES NATHANIEL/BRITTANY	FOSTER CARE	MAY 2012		635.88
		21805	LOGAN LETRICIA R	FOSTER CARE	MAY 2012		666.00
		23872	NORTH SPRING BEHAVIORAL	PROFESSIONAL SERVICE	673 0412		2,480.00

MAJOR#	VENDOR	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME	
	29152	THE HUGHES CENTER	
		INV#	
		3985	
		PROFESSIONAL SERVICE	
		ACCOUNT TOTAL	4,598.00
		MAJOR TOTAL	48,439.88 *
			48,439.88 **
081100	PLANNING		
3161			
	12628	Planning Commission	100.00
	16183	COLEMAN R SAMUEL	100.00
	16195	GILFILLAN SALLY W	100.00
	17883	GILLIAM DONALD B	100.00
	19875	HUNT PRESTON	100.00
	22170	JONES ROBERT M	100.00
	29386	MASON ROBERT CHRISTOPHER	100.00
	32150	TOWNSEND JOHN F III	100.00
		WATSON BRETT VON CANNON	100.00
3600		Advertising	800.00 *
	15240	FARMVILLE HERALD	97.38
5210		Postal Services	97.38 *
	11894	BUSINESS CARD	44.00
5230		Telecommunications	44.00 *
	30439	US CELLULAR	53.24
5510		Travel-Mileage	53.24 *
	12628	COLEMAN R SAMUEL	13.32
	16195	GILLIAM DONALD B	22.20
	17883	HUNT PRESTON	22.20
	19875	JONES ROBERT M	5.55
	22170	MASON ROBERT CHRISTOPHER	9.99
	29386	TOWNSEND JOHN F III	8.32
5540		Travel-Convention & Educa	81.58 *
	11894	BUSINESS CARD	245.00
5810		Dues and Association Memb	245.00 *
	11894	BUSINESS CARD	75.00
6001		Office Supplies	75.00 *
	20600	KEY OFFICE SUPPLY	7.98
6012		Books & Subscriptions	7.98 *
	29153	THE COMMUNITY PLANNER	40.00
081500	ECONOMIC DEVELOPMENT	SUBSCRIPTION	40.00 *
3160		Professional Services	1,444.18 **
	999999	K PARKER KNIGHT	
		EZONE 512	
		MILEAGE	23.86

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5210	999999	K PARKER KNIGHT	Professional Service	EZONE 512	ACCOUNT TOTAL	671.36 *
5230	11894	Postal Services		2078 CARNEY 512	ACCOUNT TOTAL	74.75
	11894	BUSINESS CARD		2078 CARNEY 512	ACCOUNT TOTAL	45.00
	11894	BUSINESS CARD			ACCOUNT TOTAL	119.75 *
5230	30439	Telecommunications		816442183 512	ACCOUNT TOTAL	25.37
	30439	US CELLULAR			ACCOUNT TOTAL	25.37 *
5540	11894	Travel-Convention & Educa		2078 CARNEY 512	ACCOUNT TOTAL	399.00
	11894	BUSINESS CARD			ACCOUNT TOTAL	399.00 *
5810	15170	Dues & Association Member		3378	ACCOUNT TOTAL	150.00
	15170	FARMVILLE CHAMBER OF			MAJOR TOTAL	150.00 *
	15170	FARMVILLE CHAMBER OF			MAJOR TOTAL	1,365.48 **
081600	TOURISM					
5110	31846	Electrical Services		0675198071 512	ACCOUNT TOTAL	236.33
	31846	DOMINION VA POWER			ACCOUNT TOTAL	236.33 *
5130	29332	Water & Sewer		MOORE BLDG 512	ACCOUNT TOTAL	56.84
	29332	TOWN OF FARMVILLE			ACCOUNT TOTAL	56.84 *
5210	11894	Postal Services		0460 PUCKETT512	ACCOUNT TOTAL	25.61
	11894	BUSINESS CARD			ACCOUNT TOTAL	25.61 *
5898	10641	VTC Best Part Grant		840	ACCOUNT TOTAL	1,701.17
	10641	APPOMATTOX TOWN OF		1616	ACCOUNT TOTAL	1,500.00
	999999	HIGHWAY INFORMATION			ACCOUNT TOTAL	3,201.17 *
5899	15240	Special Projects		VISITOR CNTR512	ACCOUNT TOTAL	400.00
	15240	FARMVILLE HERALD			ACCOUNT TOTAL	400.00 *
6001	20600	Office Supplies		411998	ACCOUNT TOTAL	65.66
	20600	KEY OFFICE SUPPLY		412048	ACCOUNT TOTAL	30.19
	20600	KEY OFFICE SUPPLY		412714	ACCOUNT TOTAL	12.99
	20600	KEY OFFICE SUPPLY		412946	ACCOUNT TOTAL	11.19
	20600	KEY OFFICE SUPPLY		412995	ACCOUNT TOTAL	13.98
	20600	KEY OFFICE SUPPLY		413074	ACCOUNT TOTAL	9.99
	20600	KEY OFFICE SUPPLY		2238 CO ADM 512	ACCOUNT TOTAL	3.92
	32138	WAL-MART COMMUNITY/GEGRB		2238 CO ADM 512	ACCOUNT TOTAL	64.65
	32138	WAL-MART COMMUNITY/GEGRB			MAJOR TOTAL	212.57 *
	32138	WAL-MART COMMUNITY/GEGRB			MAJOR TOTAL	4,132.52 **
083500	COOPERATIVE EXTENSION OFFICE					
3199	29913	Purchase of Service - Oth		3RD QTR 512	ACCOUNT TOTAL	7,210.66
	29913	TREASURER VA TECH			ACCOUNT TOTAL	7,210.66 *
	29913	TREASURER VA TECH			MAJOR TOTAL	7,210.66 **

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	091000	23933	Internal Telecom Account LUMOS NETWORKS	165866886	PHONE	2,730.19
5803		28597	Internal Fuel Account SOUTHERN STATES COOP INC	62356	GAS	2,730.19 *
		28597	SOUTHERN STATES COOP INC	67931	GAS	4,700.23
		28597	SOUTHERN STATES COOP INC	73346	GAS	3,431.87
		28597	SOUTHERN STATES COOP INC	78576	GAS	3,552.78
					ACCOUNT TOTAL	4,144.93
					ACCOUNT TOTAL	15,829.81 *
					MAJOR TOTAL	18,560.00 **
094000			CAPITAL PROJECTS			
0008		16184	Purchase Property GILES TRUCKING CO	STUMP REMVL 512	STUMP REMOVAL	150.00
		25306	PEARSON EQUIPMENT CO	143130	EXCAVATOR RENTAL	200.05
					ACCOUNT TOTAL	350.05 *
0024		999999	Cannery TREASURER OF VA TECH	WALLACE LINDA F	TRAINING CONFERENCE	250.00
					ACCOUNT TOTAL	250.00 *
					MAJOR TOTAL	600.05 **
					FUND TOTAL	181,208.07

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5130	29332	Water Service TOWN OF FARMVILLE		WATER TANK 512	83.49
				ACCOUNT TOTAL	83.49 *
				MAJOR TOTAL	83.49 **
				FUND TOTAL	83.49

AP375H
5/25/2012
FUND # - 502 SEWER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 5/09/2012 -- 5/25/2012

AFTER CHECKS
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110	31846	Electrical Services DOMINION VA POWER	4148700281	SEWER PUMP	32.54
				ACCOUNT TOTAL	32.54 *
				MAJOR TOTAL	32.54 **
				FUND TOTAL	32.54

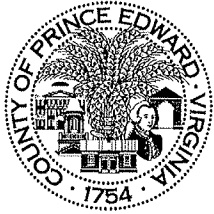
MAJOR#	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
094000	0789	REVENUE SHARING FUND - VDOT			
	17925	Rt 786-Engineering	29496	ALT 628 ENGINEERING	8,448.50
		HURT & PROFFITT, INC			8,448.50 *
				ACCOUNT TOTAL	8,448.50 **
				MAJOR TOTAL	
				FUND TOTAL	8,448.50

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3199	021400	28095	Purchase of Services - Ot ALERE TOXICOLOGY SERV INC	237205	DRUG TESTING	19.48 *
5110		31846	Electrical Service DOMINION VA POWER	4324962309 512	ELECTRIC SERVICE	35.22
		31846	DOMINION VA POWER	7218131923 512	ELECTRIC SERVICE	152.81
5210		16944	Postal Services STIMPSON CONNIE	EXPENSES 512	POSTAGE	188.03 *
5230		10105	Telecommunications AT&T	392 8161 512	PHONE	7.81
5510		15954	Travel - Mileage FRANKLIN SHEENA	MILEAGE 512	MILEAGE	125.65
		16682	GRAY SHARON	MILEAGE 512	MILEAGE	125.65 *
		16944	STIMPSON CONNIE	EXPENSES 512	MILEAGE	208.68
		23340	NASH ASHLEY	EXPENSES 512	MILEAGE	227.53
		28730	STANLEY DAYNA	EXPENSES 512	MILEAGE	9.07
5530		23340	Travel - Subsistence & Lo NASH ASHLEY	EXPENSES 512	MEALS	155.94
		28730	STANLEY DAYNA	EXPENSES 512	MEALS	174.79
5540		31306	Travel - Convention and B VCCJA	ANNUAL CONF 512	REGISTRATIONS	776.01 *
6001		17007	Office Supplies HR SPECIALIST	DH5644	SUBSCRIPTION	102.13
		20600	KEY OFFICE SUPPLY	414600	LAPTOP BATTERY	96.75
		25482	PITNEY BOWES INC	673729	INK CARTRIDGE	198.88 *
		26524	QUILL CORPORATION	44582701	PAPER/INDEXES/PODIUM	575.00
		999999	NATIONAL CURRICULUM & FACILITATOR GUIDE	40411	FACILITATOR GUIDE	575.00 *
6040		25266	ADP Equipment PAS SYSTEMS	8276	MAINT/CALIBRATION	41.04
		25810	TREASURER, PRINCE EDWARD	REIMB CREDITCRD	COMPUTER WARRANTY	498.18
					ACCOUNT TOTAL	539.22 *
					MAJOR TOTAL	2,975.77 **
					FUND TOTAL	2,975.77
					TOTAL DUE	192,748.37

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____

_____ Title _____ Date _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: June 12, 2012
Item No.: 5-d
Department: County Administration
Staff Contact: Sheila Martin/Barbara Poulston
Issue: Consent Agenda - Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 12, 2012
Item No.: 5-e
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Appropriations

Summary:

The Circuit Court Clerk has received \$4,801 from the Technology Trust Fund to be used to pay for the Land Records LTO Online Hosting and Maintenance cost for the ILS Indexing System. The Clerk is requesting the Board accept these funds and amend her budget to reflect the acceptance.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY 2012 Budget Amendment						
3(Rev)	100	23000	0080	Technology Trust Fund		\$4,801
4(Exp)	100	21600	5880	Technology Trust Fund	\$4,801	

Recommendation:

Approve the acceptance of the funds from the Technology Trust Fund amend the FY12 budget as presented and appropriate the same funds in the accounts listed above.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 12, 2012
Item No.: 6
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: FY13 COUNTY BUDGET

Summary: At its April 26, 2012 meeting the Board of Supervisors approved the County Ordinance setting the 2012 tax rates and the FY13 total County Budget in the amount of \$50,944,692.

Attachment 1 is the annual resolution of appropriations for the County of Prince Edward for the fiscal year ending June 30, 2013. **Attachment 2** is the listing of the amount of funds specifically appropriated by the Board of Supervisors by department or fund.

Please note that sections 3, 5 and 13 of attachment 1 require a decision by the Board. The Board of Supervisors has been requested by the School Board to appropriate money to the School fund in a lump sum instead of by category as has been the practice for the last several years.

Additionally, Supervisor Gantt has proposed the School Fund be allowed to maintain a fund balance to be achieved from expenditures being less than the adopted budget. Current practice is to only transfer the exact amount of money from the General Fund to the School Fund required to pay all expenses after deducting revenues received from the state/federal governments and other revenues (tuition, rebates/refunds, recovered costs) identified as revenue from local sources. The result is that all savings have accrued to the General Fund.

To allow a fund balance to accumulate in the School Fund would require the transfer of all funds from the General Fund as budgeted regardless of actual expenditures. In that way any savings would then accrue to the School Fund. To allow proper cash flow management a transfer schedule must be developed. If the Board of Supervisors allows the creation of a fund balance in the School Fund I would recommend for the first six months of the FY (July – December) only the amounts required to balance expenditures in the School Fund be transferred from the General Fund. Then the remaining balance be transferred in equal amounts monthly from January – June or as agreed upon by the Superintendent and County Administrator.

Attachments: Annual Resolution of Appropriations for Fiscal Year 2013
 FY13 Appropriations by Department/Fund

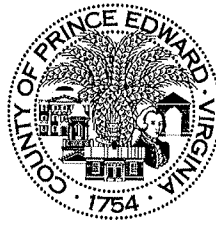
Recommendations: Approval.

Motion _____
 Second _____

Campbell _____
 Gantt _____
 Simpson _____

Cooper-Jones _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____



**ANNUAL RESOLUTION OF APPROPRIATION OF THE COUNTY OF PRINCE EDWARD
FOR THE FISCAL YEAR ENDING JUNE 30, 2013**

A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 2013 for the operating budget and the Capital Improvements Program for the County of Prince Edward and to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.

The Prince Edward County Board of Supervisors does hereby resolve on this 12th day of June 2012 that, for the fiscal year beginning on July 1, 2012, and ending on June 30, 2013, the following sections are hereby adopted:

- Section 1. The cost centers shown on the attached letter labeled FY2012-2013 Appropriations are hereby appropriated from the designated estimated revenues as approved by the Board of Supervisors on April 26, 2012 for FY 2012-2013.
- Section 2. Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.
- Section 3. All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies and by Category/Lump Sum for the Schools.
- Section 4. The Social Services Board is separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the Social Services Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within its respective funds in any amount.
- Section 5. The School Board is separately granted authority for implementation of the appropriated funds for their respective operations. Appropriations for the School Board are by Category/Lump Sum. By this resolution the School Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within a category. Transfer of funds between categories requires prior Approval of the Board of Supervisors.
- Section 6. The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to another within the same Fund with the exception of Constitutional Officers for the efficient operation of government. Transfers into or out of a department of a Constitutional Officer requires prior approval of the Board of Supervisors.

- Section 7. All outstanding encumbrances, both operating and capital, at June 30, 2012* shall be reappropriated to the FY2013 fiscal year to the same cost center and account for which they are encumbered in the previous year.
- Section 8. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects, or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee and submitted to the Board of Supervisors for final approval. Such funds must be applied to the purpose for which they were originally approved.
- Section 9. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance, resolution or other action changes or eliminates the appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2012 and appropriations as they are made in the FY 2013 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase of \$10,000.00 as long as funds are available from the funding sources and approve all change orders for reduction of contracts.
- Section 10. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate action, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between departments and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2012 and appropriations in the FY 2013 Budget.
- Section 11. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the Federal Government to the level approved by the responsible state or federal agency.
- Section 12. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds as deemed necessary up to amounts budgeted or in accordance with any existing bond resolutions that specify the matter in which transfers are to be made.
- Section 13. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance. The Treasurer is authorized and directed to credit all interest received from the investment of all County funds to the

General fund, with the exception of the School Fund (which will be allowed to maintain a fund balance) School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.

- Section 14. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing policy and applicable state statutes.
- Section 15. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.
- Section 16. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors for information not less frequently than monthly.
- Section 17. Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional and proportionate appropriations - the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.
- Section 18. All revenues received by an agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board without the consent of the Board of Supervisors being first obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.
- Section 19. Allowances out of any of the appropriations made in this ordinance by any or all County departments, commissions, bureaus, or agencies under the financial control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the same rate as that established by the internal revenue service and shall be subject to change by the County Administrator from time to time to maintain like rates.

Section 20. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this ordinance shall be and the same are hereby repealed.

Section 21. This ordinance shall become effective on July 1, 2012.

Certification

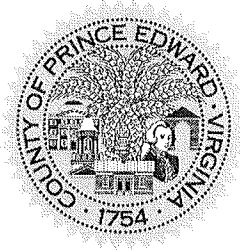
I hereby certify the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of _____ in favor and _____ opposed, this 12th day of June, 2012.

William G. Fore, Jr., Chairman

CERTIFIED A TRUE COPY

Attest:

W.W. Bartlett, County Administrator



June 12, 2012

To: Prince Edward County Board of Supervisors
 From: W. W. Bartlett, County Administrator
 Subject: FY 2012-2013 Appropriations

Listed below are the appropriations for each County Department and Fund:

<u>FUND AND FUNCTION</u>		<u>AMOUNT</u>
<u>General Fund</u>		
11010	Board of Supervisors	\$ 126,428
12110	County Administrator	481,554
12210	Legal Services	67,710
12240	Independent Auditor	36,000
12310	Commissioner of Revenue	276,546
12320	Assessor	13,000
12410	Treasurer	359,800
12510	Information Technology	93,500
13100	Electoral Board & Officials	33,261
13200	Registrar	98,919
21100	Circuit Court	50,572
21200	General District Court	9,350
21300	Magistrates	3,650
21600	Clerk of Circuit Court	456,486
21800	Law Library	6,300
22100	Commonwealth's Attorney	616,890
22200	Victim Witness Assistance Program	57,098
31200	Sheriff	1,668,738
31201	Sheriff – Courts	361,120
32200	Volunteer Fire Departments	487,800
32300	Ambulance & Rescue Squad	76,000
32400	Forest Fire Prevention	13,244
32500	Emergency Services	42,552
33200	Regional Jail/Juvenile Detention	190,000
34100	Building Official	94,727
35100	Animal Control	127,206
35300	Medical Examiner	500
36100	Biosolids Monitor	66,874
42300	Refuse Disposal	1,211,155
42600	Litter Control	3,300

42610	Sandy River Reservoir	25,000
43200	General Properties	703,659
43400	Cannery	57,846
51100	Health Department	177,764
52500	Crossroads Services Board	62,643
53500	Comprehensive Services Act	906,326
53501	Other Welfare/Donations	74,786
68100	Community College	17,657
71100	Parks & Recreation	74,350
72200	Museums	11,000
73500	Public Library	192,156
81100	Planning	194,098
81200	Community Development	49,250
81500	Economic Development	93,051
81600	Tourism	84,863
82400	Soil & Water Conservation	13,615
83500	Cooperative Extension Office	61,177
91000	General Expense	517,942
93000	Transfers Out	8,711,315
94000	Capital Projects	90,000
95000	Debt Service	946,013
	TOTAL GENERAL FUND	\$ 20,194,791
	<u>Forfeited Assets Fund</u>	\$ 750
	<u>Recreation Fund</u>	\$ 100
	<u>CDA Special Levy Fund</u>	\$ 0.00
	(To be expended only on request of the Poplar Hill CDA)	
	<u>Granite Falls CDA</u>	\$ 1,500
	(To be expended only on order of the Granite Falls CDA)	
	<u>Welfare Fund</u>	\$ 2,761,176
	(To be expended only on order of the Social Services Board)	
	<u>School Fund</u>	
	(To be expended only on order of the School Board)	
	61000 – Instruction	\$19,413,030
	62000 – Administration, Health, Attendance	1,686,308
	63000 – Pupil Transportation	1,882,451
	64000 – Operation & Maintenance	1,950,439
	65000 – School Food Service	11,455
	66000 – Facilities	150,000
	97000 – Debt Service	572,397
	Total	\$ 25,666,080

<u>School Cafeteria Fund</u> (To be expended only on order of the School Board)	\$	1,087,070
<u>Landfill Construction Fund</u> (\$	278,000
<u>Water Fund</u>	\$	269,816
<u>Sewer Fund</u>	\$	119,750
<u>Retiree Benefits Fund</u>	\$	25,720
<u>Economic Development Fund</u>	\$	0.00
<u>Revenue Sharing Fund – VDOT</u>	\$	0.00
<u>Piedmont Court Services Fund</u>	\$	539,939
TOTAL APPROPRIATIONS	\$	50,944,692

*The Treasurer is authorized and directed to transfer from the General Fund to the Welfare Fund, School Fund, and Retiree Benefits Fund such sums as may be needed to meet the foregoing appropriations. The Treasurer is authorized and directed to credit all interest received from the investment of all county funds to the General Fund, **with the exception of the School Fund (which will be allowed to maintain a fund balance)**, School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.*



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 12, 2012
Item No.: 7
Department: VDOT
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters

Summary: VDOT will not be present at the June Board meeting; however, County staff will report all highway matters to VDOT for follow-up.

Attachments:

Recommendation:

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 12, 2012
Item No.: 8
Department: Economic Development Department
Staff Contact: Sharon Lee Carney, Director
Issue: Enterprise Zone Boundary Adjustment

Summary:

Since March 2012, the Economic Development Office has been working with the Board's Enterprise Zone Committee to determine potential properties to be added to or deleted from the County's existing Enterprise Zone area. Attached you will find a listing and maps of the proposed properties.

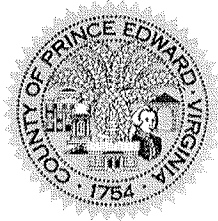
The County currently has 1,442 acres remaining of its original 3,840 acre designation. The Committee's recommendation to the Board of Supervisors is to add the designated 161 acres +/- . This will bring the total zone size to 2,559 acres and leave a balance of 1,281 acres for future development areas.

At its May meeting, the Board of Supervisors authorized a Public Hearing to be held at the June meeting regarding the proposed amendments to the County Enterprise Zone.

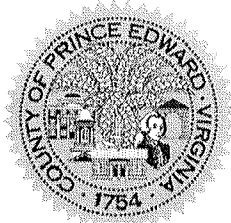
- Attachments:**
- Public Hearing Notice
 - Property Spread sheets, acreage summary and corresponding maps.
 - Farmville/Route 15 Corridor
 - Rice Area
 - Green Bay/Meherrin/Keysville 360 Corridor

- Recommendation:** Following the Public Hearing, the Board will wish to consider:
1. Approving of the Committee's recommendations to add the 161 acres +/- to the Prince Edward County Enterprise Zone; and
 2. Approving the submittal of a Boundary Amendment Application; and
 3. Authorizing the Chairman of the Board and/or the County Administrator to sign all necessary documents for the Boundary Amendment application.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	



Please publish the following in Friday June 1, 2012 and Wednesday June 6, 2012 edition of the Farmville Herald. Please provide a Certificate of Publication to the County Administrator's Office.



**NOTICE OF PUBLIC HEARING
PRINCE EDWARD COUNTY ENTERPRISE ZONE
BOUNDARY AMENDMENT**

The Prince Edward County Board of Supervisors will hold a public hearing on Tuesday, June 12, 2012 at 7:30pm, in the Board of Supervisors' Meeting Chambers, Prince Edward County Courthouse Annex, 111 South Street, 3rd Floor Farmville, Virginia, *to give citizens an opportunity to comment on proposed amendments (additions/deletions) to the County's Enterprise Zone Boundary. A proposed expansion of approximately 161+/- acres is being recommended.* The Virginia Enterprise Zone program is a partnership between the state and local government that stimulates job creation and private investment within designated areas. The program does not include incentives for residential improvements and residential development. Inclusion in an enterprise zone does not affect property values, taxes or zoning. Properties included within the Enterprise Zone may be eligible for certain Real Property or Job Investment Grant incentives from the Commonwealth of Virginia.

All interested citizens are urged to attend. For additional information regarding specific properties being considered for inclusion or deletion in the Enterprise Zone, please contact Sharon Carney, Director of Economic Development, at P. O. Box 625, 121 East Third Street, Farmville, Virginia 23901, or call (434) 392-1482 or e-mail to scarney@co.prince-edward.va.us. A list of properties under consideration for addition or deletion from the zone is available on-line on the County's web page www.prince-edward.va.us or in the County Administrator's Office at 111 South Street, 3rd Floor, Farmville, Virginia. Comments may also be submitted in writing to Prince Edward County at P. O. Box 382, 111 South Street, 3rd Floor, Farmville, Virginia 23901 or call (434) 392-8837, or e-mailed to info@co.prince-edward.va.us until Friday June 8, 2012 at 4:30 pm.

It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact the County Administrator Office at (434) 392-8837, prior to June 8, 2012.

By Order of the Board of Supervisors
W. W. Bartlett, County Administrator

Farmville / Route 15 Corridor

<u>Plat #</u>	<u># of Acres</u>	<u>Property Address</u>	<u>Company Name</u>	<u>Owner Name</u>	<u>Mailing Address</u>	<u>Comments</u>
010-A-8	55. +/-	Moomba Lake Road		Timothy Tharpe	1790 Price Drive, Farmville, VA 23901	Luckstone Quarry & other businesses
051-12-1	4.5	3884 Farmville Road, Farmville, VA 23901	Copenak Const. Inc.	Louis Shelton Wright	4889 Back Hampden Sydney Road, Farmville, VA 23901	Currently: The Bakery South (tenant) & Lay's Warehouse
051-12-2						
051-2-1-A1	2.7	Farmville Road, Farmville, VA 23901		Richard Jr. & Robert Sr. Raymond	P.O Box 783, Farmville, VA 23901	Small plot sold to Raymonds by Schuler
051-A-11	2.5	579 Stokes Road, Farmville, VA 23901		Richard Jr. & Robert Sr. Raymond	10659 Green Bay Road, Rice, VA 23966	The Raymond Parents' residence
051-A-12	43.18	3904, 3984, 4012, 4056 & 4073 Farmville Road		Hampden Sydney College	P.O. Box 127, Hampden Sydney, VA 23943	H-SC strongly desires to have all its properties included in Entrpr. Zone
051-A-13						
051-A-13A						
051-A-14						
051-A-14A						
051-2-4-A						
051-A-41-E2	34.91			Herberton Poplar Hill Commercial LLLP	3463 Farmville Road, Farmville, VA 23901	Empty area at entrance to Golf Course
051-A-0	18.068			H-SC Poplar Hill LLC	P.O. Box 127, Hampden Sydney, VA 23943	Land specifically surrounding The Cottages

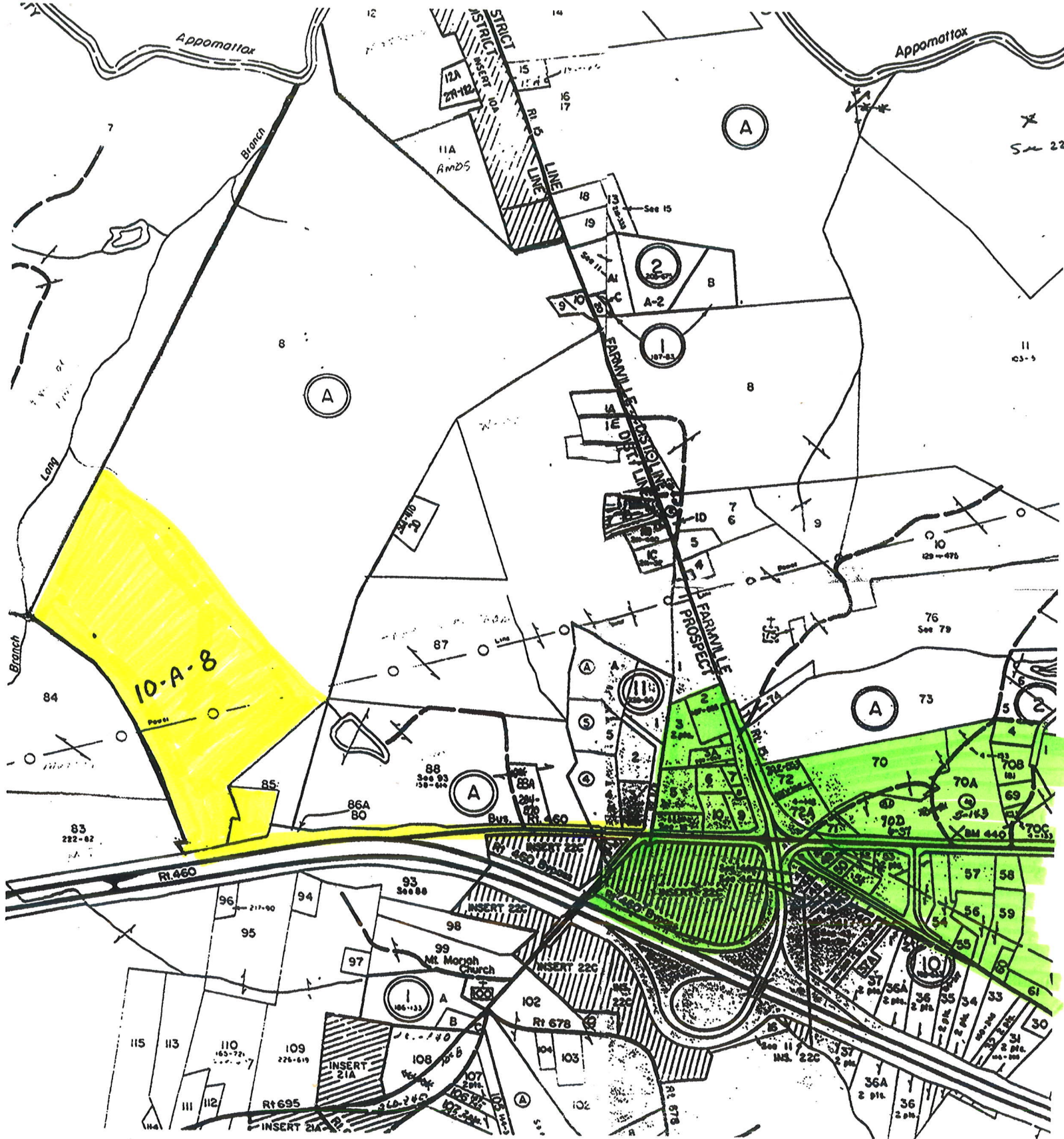
Farmville / Route 15 Corridor (cont.)

<u>Plat #</u>	<u># of Acres</u>	<u>Property Address</u>	<u>Company Name</u>	<u>Owner Name</u>	<u>Mailing Address</u>	<u>Comments</u>
050-A-50	43.12	Kingsville Rd, HS, VA		Hampden Sydney College	P.O. Box 127	
050-A-51		Kingsville Rd, HS, VA		Hampden Sydney College	P.O. Box 127	
050-A-52		Kingsville Rd, HS, VA		Hampden Sydney College	P.O. Box 127	
050-A-53/54		Farmville Rd, Farmville, VA		H-SC Poplar Hill LLC	P.O. Box 127	Exxon Service Station
050-A-56		Farmville Rd, Farmville, VA		Hampden Sydney College	P.O. Box 127	
050-A-57		Farmville Rd, Farmville, VA		H-SC Poplar Hill LLC	P.O. Box 127	
050-A-58		Farmville Rd, Farmville, VA		Hampden Sydney College	P.O. Box 127	
050-A-59		Farmville Rd, Farmville, VA		Hampden Sydney College	P.O. Box 127	
050-A-60		Farmville Rd, Farmville, VA		Hampden Sydney College	P.O. Box 127, Hampden Sydney, VA 23943	
050-6-1		Kingsville Rd, HS, VA		Hampden Sydney College	P.O. Box 127	
050-6-2		Kingsville Rd, HS, VA		Hampden Sydney College	P.O. Box 127	
050-A-83		Old Dairy Lane, Farmville, VA		Hampden Sydney College	P.O. Box 127	
050-A-84		Old Dairy Lane, Farmville, VA		Hampden Sydney College	P.O. Box 127, Hampden Sydney, VA 23943	

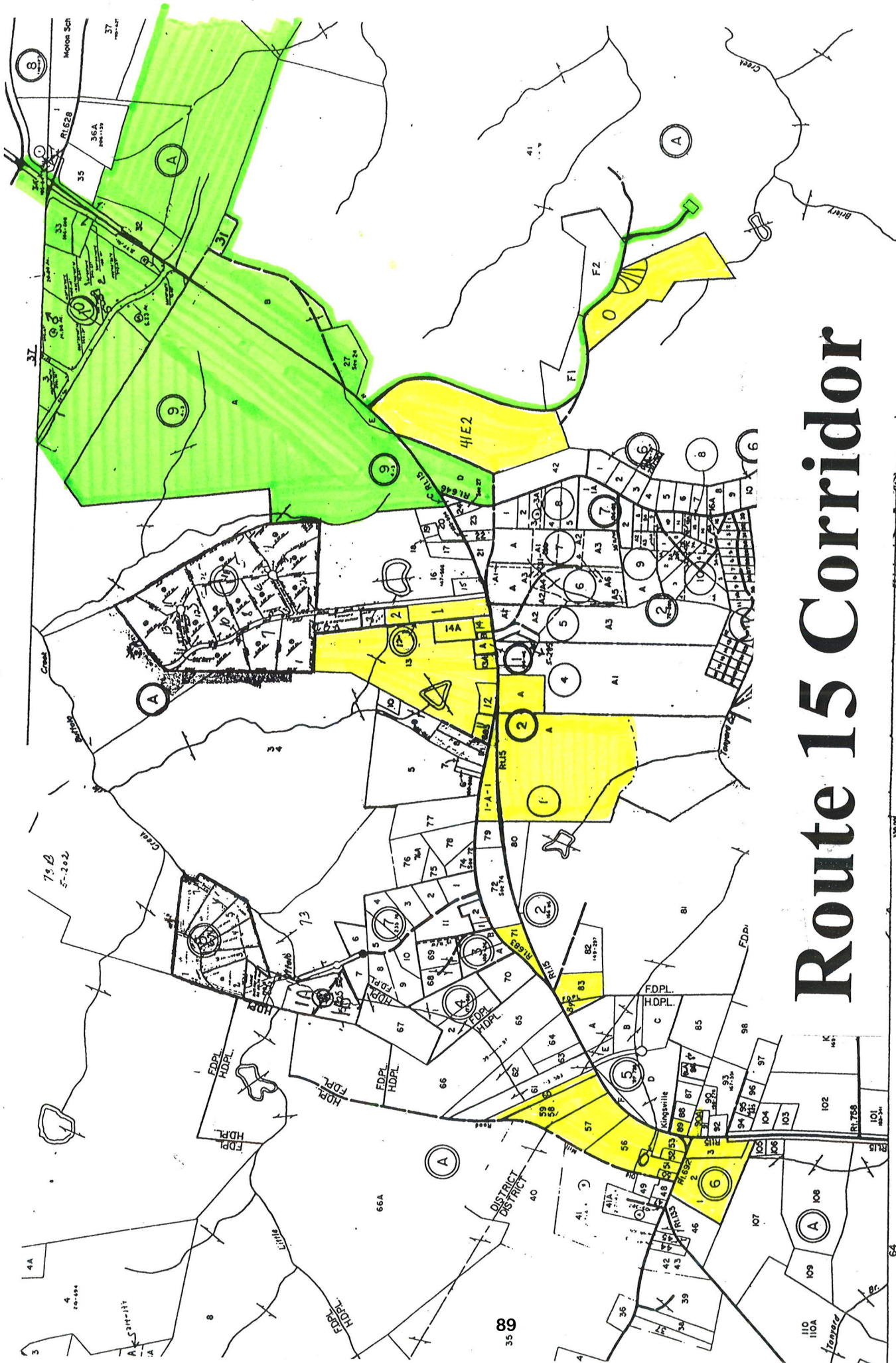
Farmville / Route 15 Corridor (cont.)

<u>Plat #</u>	<u># of Acres</u>	<u>Property Address</u>	<u>Company Name</u>	<u>Owner Name</u>	<u>Mailing Address</u>	<u>Comments</u>
051-14-1	.267	100 - 108 Venable Court		H-SC Poplar Hill LLC	P.O. Box 127, Hampden Sydney, VA 23943	The Cottages (Qty=5)
051-14-2						
051-14-3						
051-14-4						
051-14-5						
051-2-1-A	~63.0	4181 Farmville Road, Farmville, VA 23901		William & Annice Schuler	4181 Farmville Road, Farmville, VA 23901	Sent Certified Mail. Receipt rec'd. As per Mr. Simpson, & his conversation with Mrs. Schuler: she definitely wants to be included in the Enterprise Zone.
050-A-71	1.5	4644 Farmville Road, Farmville, VA 23901	Raymond Insurance Agency	Richard Jr. & Robert Sr. Raymond	10659 Green Bay Road, Rice, VA 23966	
050-A-89	1.77	5149/5195 Farmville Road, Farmville, VA 23901		Louis Shelton Wright	4889 Back Hampden Sydney Road, Farmville, VA 23901	The Hitching Post Restaurant
050-A-90A						CITGO convenient store

Farmville / Rt 15 Corridor Area Acreage: 270.515



Dowdy's Corner Area



Route 15 Corridor

SECTION 50 INSERT

FARMVILLE HAMPDEN DISTRICT

SCALE IN FEET

0 100 200 300 400 500

SECTION 50 INSERT

FARMVILLE HAMPDEN DISTRICT

SECT INSE

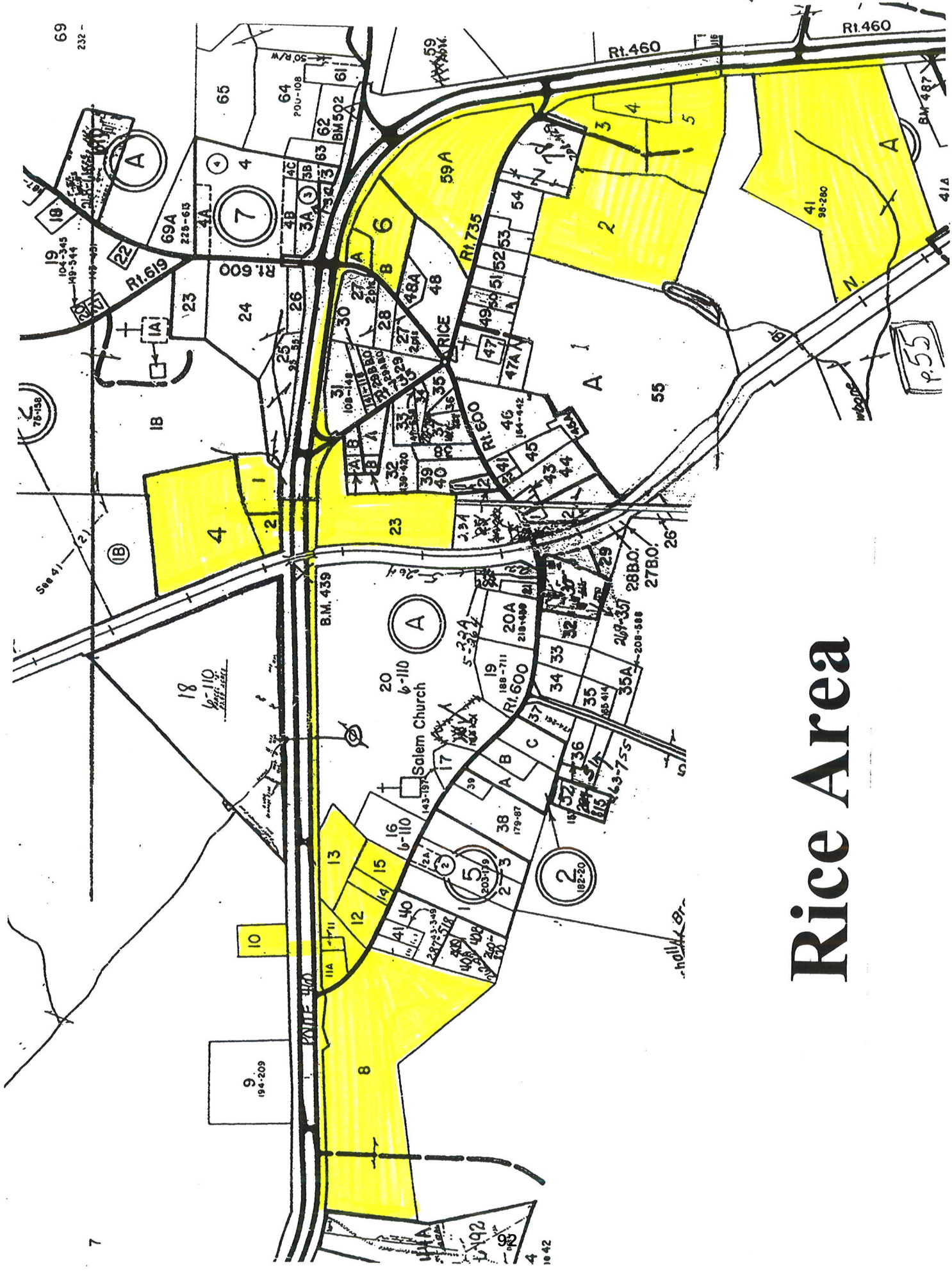
Rice Area

<u>Plat #</u>	<u># of Acres</u>	<u>Property Address</u>	<u>Company Name</u>	<u>Owner Name</u>	<u>Mailing Address</u>	<u>Comments</u>
041-19-2	22.15	525 Pisgah Church Rd, Rice, VA 23966	Greater Purpose / Life's Direction LLC	Edward & Michael Helton	24478 Prince Edward Highway, Rice VA 23966	
041-19-3						
041-19-4						
041-19-5						
055-A-41	26.29	Prince Edward Highway				(recently purchased)
041-A-59A	10.99	401 Pisgah Church Rd Rice, VA 23966	Evergreen Seed Co.	Sun-In Holdings, LLC	P.O Box 27 Rice, VA 23966	
041-6-A	3.37	24120 Prince Edward Highway	Farmer's Daughter	Carolyn Bowman	24120 Prince Edward Highway Rice, VA 23966	
041-6-B		Rice, VA 23966				
040-A-23	6.82	23688 Prince Edward Highway Rice, VA 23966		Joyce Davis & George Lewis	409 4th Avenue, Farmville, VA 23901	Currently residential; requesting inclusion
040-4-1	14.8	23579 Prince Edward Highway Rice, VA 23966	Tharpe Trucking	Tim Tharpe	1709 Price Drive, Farmville, VA 23901	
040-A-11A	8.975	23206 Prince Edward Highway, Rice, VA 23966	Jenkins Blue & Grey	William Jenkins	P.O Box 87, Rice, VA 23966	Very much pro-growth; and wants all his property to be included in the EZ.
040-A-11						
040-A-12						
040-A-13						
040-A-14						
040-A-15						
040-A-8	25.2	23114 Prince Edward Highway Rice, VA 23966	460 Service Center	Robert T. Jenkins	366 Jenkins Drive, Rice, VA 23966	

Rice Area (cont.)

<u>Plat #</u>	<u># of Acres</u>	<u>Property Address</u>	<u>Company Name</u>	<u>Owner Name</u>	<u>Mailing Address</u>	<u>Comments</u>
040-A-10	1.38	23147 Prince Edward Highway Rice, VA 23966		Ronald C & Joanne Jones	P.O Box 1134, Midlothian, VA 23113	Lib's Place Fabric Shop (tenant)

Rice Area Acreage: 119.975



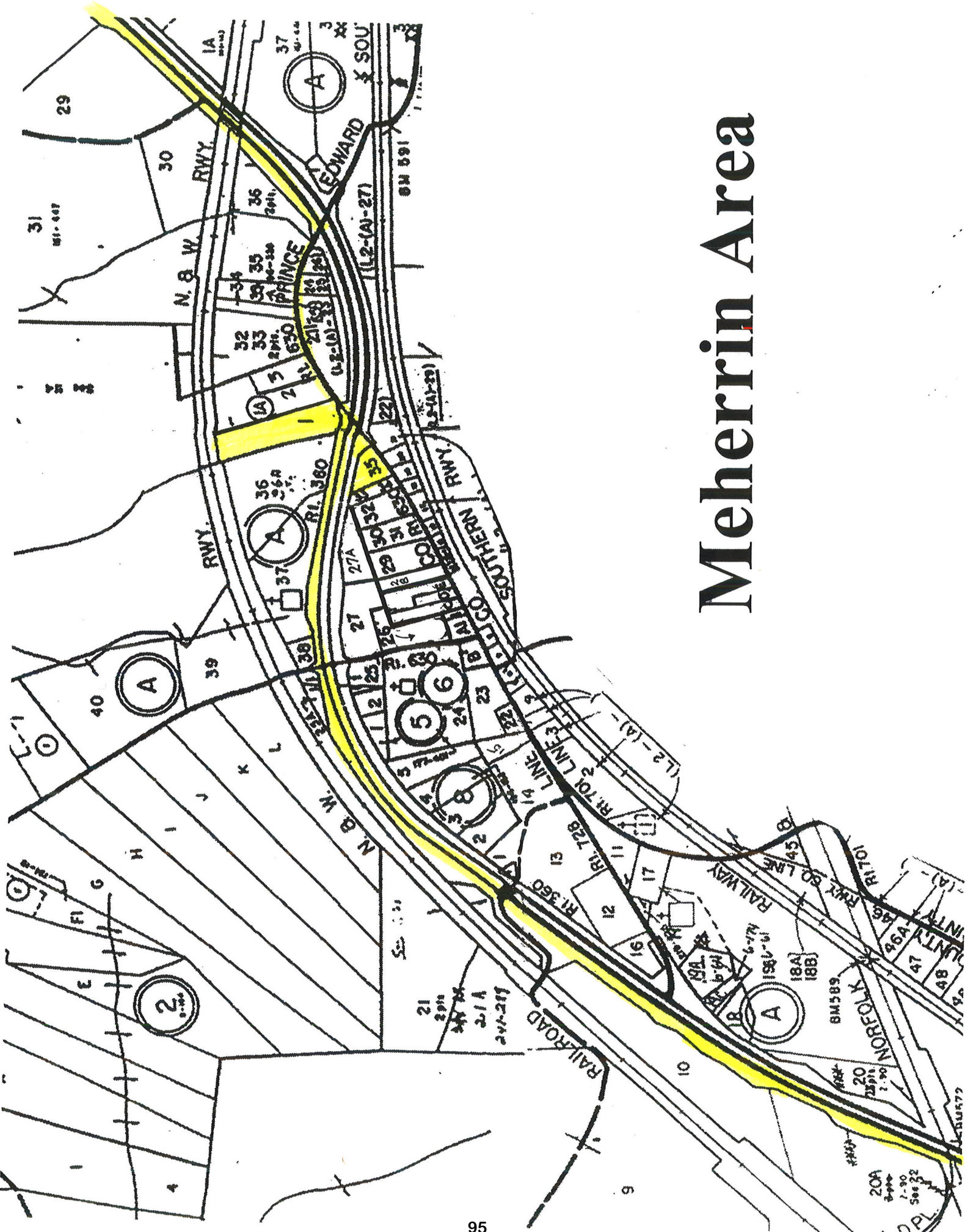
Rice Area

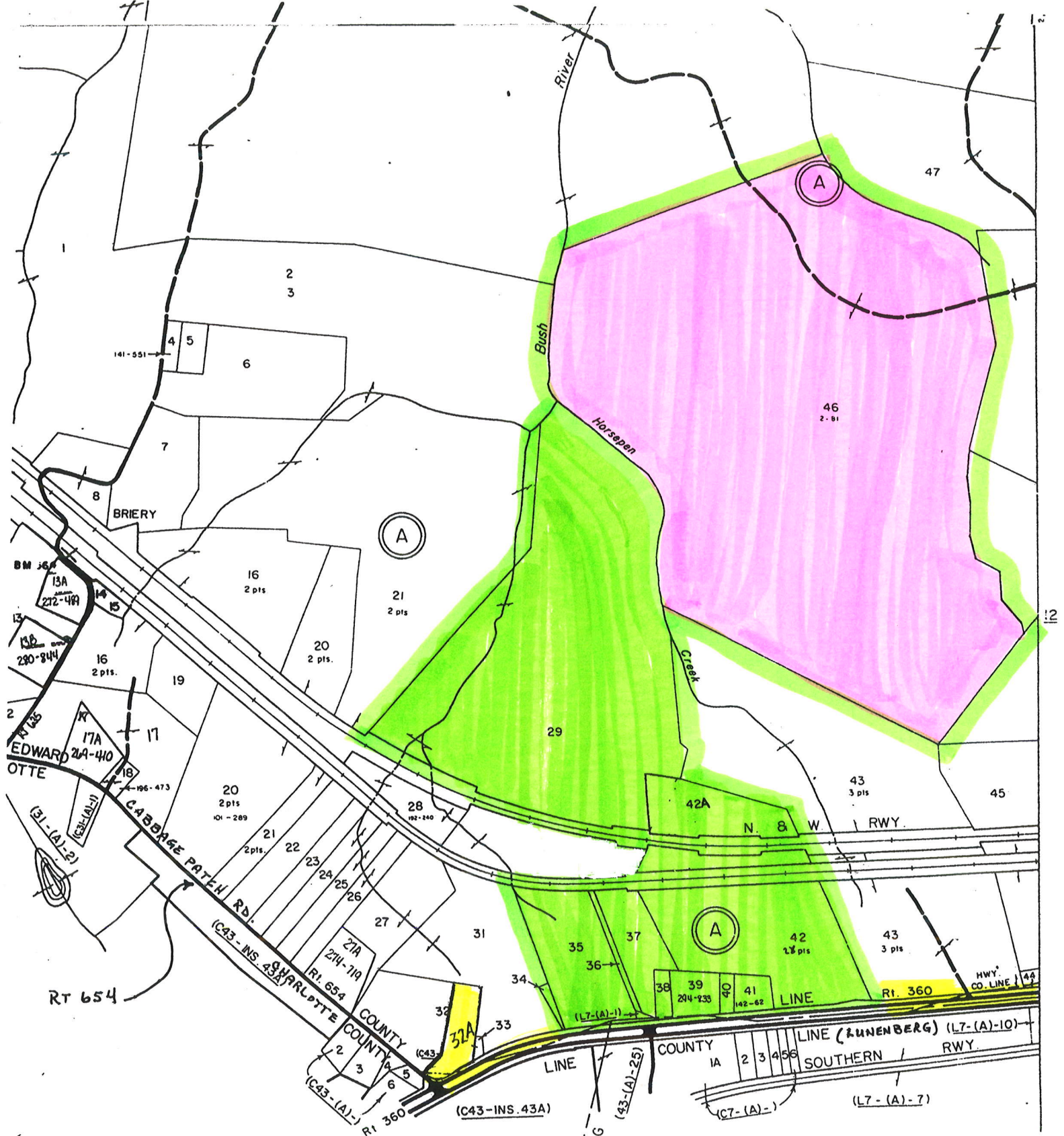
Green Bay / Meherrin / 360 Corridor

<u>Plat #</u>	<u># of Acres</u>	<u>Property Address</u>	<u>Company Name</u>	<u>Owner Name</u>	<u>Mailing Address</u>	<u>Comments</u>
107-A-30	.625	8277 Patrick Henry Highway, Green Bay, VA 23942		Harvey & Rebecca Whitus	Box 164, Green Bay, VA 23942	Communication w/ David Whitus
107-A-31						
107-A-32						
107-A-33						
114-A-35	1.0 +/-	495 Moores Ordinary Road, Meherrin, VA 23954		Louis S Wright et al	P.O. Box 146, Meherrin, VA 23954	Meherrin Post Office
114-A-1-A1	3.03	571 Price Gee Drive Meherrin, VA 23954	Sunset Ornamental Co.	Mitchell D. White	2176 Free State Road, Meherrin, VA 23954	757-717-1300
120-A-32A	3.69	152 Patrick Henry Highway		Louis S & Mary M Wright	16176 Farmville Road, Keysville, VA 23947	Restaurant site
93						
120-A-46	<u>274.93</u>			Lewis Wilkerson (Jr.)	P.O. Box 138, Keysville, VA 23947	Sent Certified Mail Receipt rec'd. EZ Committee recommends reclaiming 274.93 acres.

Green Bay / Meherrin / 360 Corridor Acreage: -266.585 + 20 acres for connector = -246.585

Meherrin Area





360 / Keysville Area

Enterprise Zone Acreage

Acreage Requesting to be Added:

(Rice, Farmville/Rt 15, GrnBay/Meherrin/360)

418.835

Acreage Recommended for Reclamation:

(end of 360 -- Wilkerson property)

274.93

Net Acreage Recommended for Approval:

143.905

Current Acreage Available for EZ Inclusion:

1,442

Acreage Balance with Approval of Recommended Acreage:

1,298



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: June 12, 2012
 Item No.: 9
 Department: County Administration
 Staff Contact: W.W. Bartlett
 Issue: Commercial Cannery Operations

Summary:

At the November 17, 2011 meeting, the Board of Supervisors discussed a Feasibility Study proposal evaluating the potential use of the Cannery as a Food Enterprise Center and agreed to consider engaging in a partnership with Homegrown Virginia to have a role in the operation and management of the Cannery based upon the findings of the Feasibility Study. *A Preliminary Report on Establishing the Prince Edward Community Cannery as a Center for Production, Marketing, and Education of Value-Added Food Processing serving Virginia Farm-Based Producers* was released in April 2012.

Two findings that are particularly related to further consideration of this partnership follow:

A measured demand exists from farm-based producers for services that will help them enter value-added food products businesses. These services may include contract manufacturing on growers' behalf by a qualified co-packing business housed at the cannery. Other services with demand include focused training and education on food entrepreneurship, and collaborative efforts with the state's research universities to provide community outreach and to research commercializing certain farm based production requiring specialized value-added processing;

Adequate raw product supplies can be sourced at either the farm level or the wholesale level for manufacturing of high-acid canned products for wholesale distribution by a business using the cannery's production space. Fixed prices for raw product cannot be determined due to annual and seasonal swings in prices due to weather and other factors. Regardless, the state has many growers willing and able to sell such commodities as apples, peaches, tomatoes, and small fruit for further processing. Most of the growers interviewed have an interest in supplying raw produce to the cannery for further processing into their own branded products. Their goals range from direct retailing canned or jarred products at their roadside stands to entering larger distribution systems serving supermarkets and specialty shops.

The Board recognizes the significant economic impact of a successful food canning establishment and demonstrates this through its commitment to the upgrades at the Cannery. Since embarking on the project, staff has identified significant regulatory requirements, equipment inspections and operations procedures which must be adhered to in order to provide a safe and sanitary processing environment.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

The reality of providing a commercial facility is much more involved than simply making equipment available for a grower to utilize; recipes and processes have to be approved by VDACS, critical equipment operation procedures must be followed, sanitation requirements met, and record-keeping requirements need strict attention, to name a few.

During the past two years, the Cannery has not been able to achieve the commercial agri-business development outcomes as quickly as we would have liked. I have determined the current staffing levels and management methods will not allow us to obtain the results we desire. The Preliminary Findings of the Feasibility Study are very encouraging for this project to continue to develop toward a Food Enterprise Center, *with focused planning on the facility's improvements and expansion. Certain key fixed-asset improvements and acquisition of a few important pieces of equipment will allow the facility to serve the needs of most farm-based producers with an interest in using the services of the facility.* However, to make progress toward the goals of providing a means for local growers to expand into a value-added product line and expand their markets, commercial operations management must be changed at the Cannery.

I believe a more entrepreneurial focus is needed to continue developing the commercial component of the Cannery to reach its full potential as a small scale food business generator and fully utilize this part of Prince Edward County's infrastructure. This can best be achieved by contracting the commercial portion of the Cannery operations to a private entity.

It is estimated that the cost would be offset by \$13,100 presently budgeted in the Cannery Budget for commercial operations.

Attachments: The following document is an insert in the Board pack:

A Preliminary Report on Establishing the Prince Edward Community Cannery as a Center for Production, Marketing, and Education of Value-Added Food Processing

Recommendation: The Board will wish to continue its dedication to the agri-business development possibilities of the Cannery by authorizing the County Administrator to advertise for bids for contracting commercial operations of the Cannery.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 12, 2012
Item No.: 10
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Appointments: Prince Edward County School Board

Summary: The Board will wish to make appointments to the Prince Edward County School Board for Districts 301 (Leigh) and District 501 (Buffalo). The candidates are as follows:

District 301 – Timothy Corbett, MD
Harriett Fentress

District 501 – Russell L. Dove
Melvin R. Reynolds, Jr.

Attachments: None

Recommendation: The Board will wish to appoint School Board members.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 12, 2012
Item No.: 11
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Appointments: Citizen Volunteer Positions

Summary: Listed below is a chart summarizing the boards and commissions which have vacancies and expiring terms of office and the citizens who have filed Citizen Volunteer Applications for each position. Also attached are copies of the Citizen Volunteer Applications for each applicant.

APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	CURRENTLY IN OFFICE	APPLICANTS
Board of Appeals for Building Code	5 Years	1	Henry Booth	
Poplar Hill Community Development Authority	1 Year	2 (Citizen Positions)	Ken Copeland Joe Eppes	Mattie Wiley
Prince Edward County Industrial Development Authority	4 Years	1	Gwen Eddleman James Moore	Gwen Eddleman James Moore
Social Services Board <i>(Position to be filled by resident living in Prospect area.)</i>	4 Years	1	Garland Carmichael	Shirley Wallace
Central Virginia Regional Library Board	4 Years	1	Virginia Berkeley	

Attachments: Citizen Volunteer Applications

Recommendation: Make appointments.

Motion _____
 Second _____

Campbell _____
 Gantt _____
 Simpson _____

Cooper-Jones _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____



Please publish the following Public Notice in the Friday, April 27, 2012 and Friday, May 18, 2012 editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.



Notice To The Citizens of Prince Edward County
- CITIZEN VOLUNTEER OPPORTUNITIES -

To provide the maximum opportunity for citizen participation in our local government, it is the policy of the Prince Edward County Board of Supervisors to advertise all vacancies on county boards, commissions and committees, etc., which call for citizen representation. Citizens interested in serving on a County board, commission or committee may complete a *Citizen Volunteer Application*, which will be reviewed by the Board during the appointment process. The following positions have terms expiring June 30, 2012:

<u>Position</u>	<u>Term of Office</u>	<u># of Vacancies</u>
Board of Appeals for Building Code	5 Years	1 *
Poplar Hill Community Development Authority	1 Year	2 *
Prince Edward County Industrial Development Authority	4 Years	2 *
Social Services Board	4 Years	1
<i>(Position to be filled by resident living in the Rice area.)</i>		
Central Virginia Regional Library Board	4 Years	1*

**Denotes that incumbent is eligible for re-appointment.*

Persons interested in being considered must submit a *Citizen Volunteer Application* to the Prince Edward County Administrator's Office not later than **Thursday, May 31, 2012**. Appointments will be made at the June 12, 2012 Board of Supervisors meeting.

Applications are available in the County Administrator's Office, 111 South Street, 3rd Floor, P.O. Box 382, Farmville, Virginia 23901 or on the County's web site at www.co.prince-edward.va.us. For additional information please contact the Prince Edward County Administrator's Office at (434) 392-8837.



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 4/2/2012

Name Mattie P. Wiley

Home Address 205 South Virginia Street

City Farmville State Virginia Zip Code 23901

Election District:	Buffalo	_____	Farmville 801	<input checked="" type="checkbox"/>
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number 434-392-4608 FAX N/A

E-Mail Address Mattie.wiley@yahoo.com

Present Employer N/A

Business Address N/A

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation Retired

Former Occupation, if Retired Child Care Provider (Self Employed)

Education: High School Port Washington High Long Island, N.Y. Year 1973

College/Technical School Southside Virginia Community Year 1999

Graduate School Completing BA Degree Business Adm. Year _____

Military Service N/A Years _____

Degrees/Other Early Child Hood

Past Board, Commission, and Committee Assignments Past Member Farmville Town Council, Past Board Member, Planning Committee, Crossroads Service Board Member

Professional, Civic, or Other Activities Life member NAACP, Member Triumph Baptist Church, Volunteer Worker Free Clinic (Health)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

See attachment

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

N/A

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

N/A

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

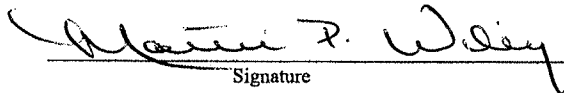
APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other(s): _____

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.

 _____
 Signature

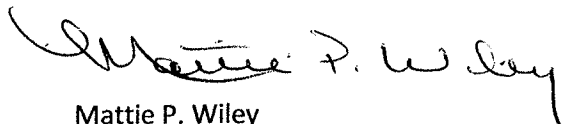
4/2/2012
 Date

Please Return Application To:
 Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837 -- FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

My name is Mattie P. Wiley I am a former Prince Edward County Board Member. I am seeking the position of Poplar Hill Community Development Authority (CDA) because I feel that the exposure and experience I have been involved in within the last four years gives me some knowledge of how the citizens of this county would like to see the growth continue to provide prospective opportunities that will bring revenue in the area to lessen the possibility of increasing the taxes here in Prince Edward County. I also believe that I communicate will with the citizen and will be an access to the CDA Board. Your consideration in the selection of me serving will be greatly appreciated.

Thank you,

A handwritten signature in black ink that reads "Mattie P. Wiley". The signature is written in a cursive style with a large initial "M".

Mattie P. Wiley



Received

MAY 18 2012

CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Gwen S. Eddleman Date 05-15-2012

Home Address 1690 ADD ST

City Farmville State VA Zip Code 23901

Election District:	Buffalo _____	Farmville 801 _____
	Hampden _____	Leigh _____
	Farmville 101 <u>X</u>	Lockett _____
	Farmville 701 _____	Prospect _____

Home Telephone Number 434-392-8688 FAX SAME

E-Mail Address gsue@beldar.com

Present Employer part-time Longwood University

Business Address 900 High St

City Farmville State VA Zip Code 23901

Business Telephone Number 434-395-2853 FAX _____

Which Address is Preferred for Mailings? Home X Office _____

Optional Information Which May Prove Helpful:

Occupation Registered Nurse; Faculty

Former Occupation, If Retired Hospital Administrator

Education: High School Sylvia-Webster, Sylvia, N.C. Year 1963

College/Technical School Central Piedmont Comm. College, Charlotte Year 1968

Graduate School Univ. of Texas & Nova Southeastern Year 2005

Military Service None Years _____

Degrees/Other Ed.D., MSN, BA

Past Board, Commission, and Committee Assignments Prince Edward IDA

Professional, Civic, or Other Activities Board YMCA; Board Rotary

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Past experience with the IDA and my educational + life experiences along with my personal commitment to serve to enhance our community.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors:

Other(s) As needed & requested

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.

[Handwritten Signature] 05/15/12
Signature Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



Received

MAY 18 2012

CITIZEN VOLUNTEER APPLICATION FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 5-18-12

Name JAMES C. MOORE

Home Address 69 McO RANCH DR.

City BURKEVILLE State VA Zip Code 23922

Election District:	Buffalo	<input type="checkbox"/>	Farmville 801	<input type="checkbox"/>
	Hampden	<input type="checkbox"/>	Leigh	<input checked="" type="checkbox"/>
	Farmville 101	<input type="checkbox"/>	Lockett	<input type="checkbox"/>
	Farmville 701	<input type="checkbox"/>	Prospect	<input type="checkbox"/>

Home Telephone Number 434-7674330 FAX _____

E-Mail Address _____

Present Employer RETIRED

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home _____ Office _____

Optional Information Which May Prove Helpful:

Occupation BUS DRIVER AND FARMING

Former Occupation, If Retired SCHOOL TEACHER (34 YEARS)

Education: High School _____ Year _____

College/Technical School _____ Year _____

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other BS AND MASTER

Past Board, Commission, and Committee Assignments _____

Professional, Civic, or Other Activities _____

MASON AND RURITAN

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

INTEREST IN REAPPOINTMENT TO THE IDA

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other(s) _____

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.

James C. Moore

Signature

5-10-12

Date

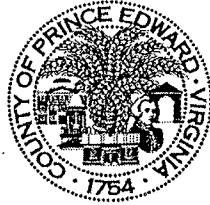
Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

September 2010

Received

MAR 19 2012



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 3/18/12

Name Shirley H. Wallace

Home Address P.O. Box 86

City Rice State Va. Zip Code 23966

Election District: Buffalo, Farmville 801, Hampden, Leigh, Farmville 101, Lockett, Farmville 701, Prospect

Home Telephone Number 434-392-9053 FAX

E-Mail Address

Present Employer Retired from Southside Optical Center

Business Address

City State Zip Code

Business Telephone Number FAX

Which Address is Preferred for Mailings? Home Office

Optional Information Which May Prove Helpful:

Occupation Retired

Former Occupation, If Retired Secretary

Education: High School Victoria High School Year 1963

College/Technical School Longwood College Year 1 year (got married)

Graduate School Year

Military Service Years

Degrees/Other

Past Board, Commission, and Committee Assignments

Professional, Civic, or Other Activities Sunday School teacher and Youth leader in the past

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I am retired now and would like to be involved in activities that would benefit our community.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other(s) _____

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.

Shirley W. Wallace
Signature

3/18/12
Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: June 12, 2012
Item No.: 12
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Appointments: County Attorney/Deputy County Attorneys

Summary: The appointment of James R. Ennis as County Attorney and the appointments of Brian Butler and Morgan Greer as Deputy County Attorneys expire June 30, 2012.

Attachments: None

Recommendation: Reappoint James R. Ennis as County Attorney and reappoint Brian Butler and Morgan Greer as Deputy County Attorneys, effective July 1, 2012 to June 30, 2013.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 12, 2012
Item No.: 13
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Prince Edward County Public Schools VRS Resolution

Summary:

At the May 8, 2012 meeting of the Board of Supervisors, the Board adopted a resolution electing the employer contribution rate the county would pay for the biennium beginning July 1, 2012. The Board elected to pay the rate certified by VRS instead of a reduced alternate rate.

The School Board had to make a similar decision; and at its May 16, 2012 meeting, the Prince Edward County School Board also elected to pay the VRS certified rate.

Item 468(H) of the 2012 Appropriation Act requires local school divisions to receive concurrence from the local governing body via resolution and submit both resolutions to VRS.

Attached is the resolution approved by the School Board on May 16, 2012 and the proposed concurrence resolution for consideration by the Board of Supervisors.

Attachments:

1. School Board resolution dated May 16, 2012
2. Proposed resolution of the Board of Supervisors concurring with the decision of the School Board.

Recommendation:

Approve the resolution concurring with the decision of the school board.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

Employer Contribution Rates for Counties, Cities, Towns, School Divisions and Other Political Subdivisions (In accordance with the 2012 Appropriation Act Item 468(H))

Resolution

BE IT RESOLVED, that the Prince Edward County School Board, 55573, does hereby acknowledge that its contribution rates effective July 1, 2012 shall be based on the higher of a) the contribution rate in effect for FY 2012, or b) seventy percent of the results of the June 30, 2011 actuarial valuation of assets and liabilities as approved by the Virginia Retirement System Board of Trustees for the 2012-14 biennium (the "Alternate Rate") provided that, at its option, the contribution rate may be based on the employer contribution rates certified by the Virginia Retirement System Board of Trustees pursuant to Virginia Code § 51.1-145(I) resulting from the June 30, 2011 actuarial value of assets and liabilities (the "Certified Rate"); and

BE IT ALSO RESOLVED, that the Prince Edward County School Board, 55573, does hereby certify to the Virginia Retirement System Board of Trustees that it elects to pay the following contribution rate effective July 1, 2012:

(Check only one box)

- [X] The Certified Rate of 8.54% [] The Alternate Rate of ___%; and

BE IT ALSO RESOLVED, that the Prince Edward County School Board, 55573, does hereby certify to the Virginia Retirement System Board of Trustees that it has reviewed and understands the information provided by the Virginia Retirement System outlining the potential future fiscal implications of any election made under the provisions of this resolution; and

NOW, THEREFORE, the officers of Prince Edward County School Board, 55573, are hereby authorized and directed in the name of the Prince Edward County School Board to carry out the provisions of this resolution, and said officers of the Prince Edward County School Board are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by the Prince Edward County School Board for this purpose.

[Handwritten signature of Russell L. Dove]

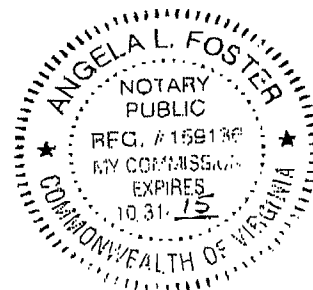
Russell L. Dove, School Division Chairman

CERTIFICATE

I, Angela L. Foster, Clerk of the Prince Edward County School Board, certify that the foregoing is a true and correct copy of a resolution passed at a lawfully organized meeting of the Prince Edward County School Board held at 35 Eagle Drive, Farmville, Virginia at 5:30 p.m. o'clock on May 16, 2012. Given under my hand and seal of the Prince Edward County School Board this 16th day of May, 2012.

[Handwritten signature of Angela L. Foster]
Angela L. Foster, Clerk

This resolution must be passed prior to July 1, 2012 and received by VRS no later than July 10, 2012.



**Resolution of the Local Governing Body
Concurrence with School Division Electing to Pay the VRS Board-Certified Rate
(In accordance with the 2012 Appropriation Act Item 468(H))**

BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, [Employer Code 147] does hereby acknowledge that the Prince Edward County School Board has made the election for its contribution rate to be based on the employer contribution rates certified by the Virginia Retirement System Board of Trustees pursuant to Virginia Code § 51.1-145(1) resulting from the June 30, 2011 actuarial value of assets and liabilities (the "Certified Rate"); and

BE IT ALSO RESOLVED, that the Board of Supervisors of the County of Prince Edward [Employer Code 147] does hereby certify to the Virginia Retirement System Board of Trustees that it concurs with the election of the Prince Edward County School Board to pay the Certified Rate, as required by Item 468(H) of the 2012 Appropriation Act; and

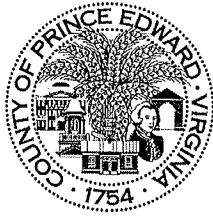
NOW, THEREFORE, the Chairman of the Board of Supervisors of the County of Prince Edward or the Prince Edward County Administrator [Employer Code 147] are hereby authorized and directed in the name of the County of Prince Edward, Virginia to execute any required contract to carry out the provisions of this resolution. In execution of any such contract which may be required, the seal of the County of Prince Edward, Virginia, as appropriate, shall be affixed and attested by the Clerk.

William G. Fore, Jr., Chairman

CERTIFICATE

I, W.W. Bartlett, County Administrator and Clerk of the Board of Supervisors of the County of Prince Edward, Virginia, certify that the foregoing is a true and correct copy of a resolution passed by the Board of Supervisors of the County of Prince Edward and ratified by the Board of Supervisors of the County of Prince Edward, at a lawfully organized meeting of the Board of Supervisors of the County of Prince Edward, held at Prince Edward County, Virginia at 7:00 p.m. on Tuesday, June 12, 2012. Given under my hand and seal of the Board of Supervisors of the County of Prince Edward, Virginia, this 12th day of June, 2012.

W.W. Bartlett, County Administrator
Clerk, Board of Supervisors



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 12, 2012
Item No.: 14
Department: Planning & Community Development
Staff Contact: Alecia Daves-Johnson
Issue: Bush River 4B (Mountain Creek Lake)

Summary:

In the past, the Board of Supervisors has determined that the County has an obligation to fulfill the verbal promise to the Jackson Estate of providing a driveway access as close as possible to the edge of Mountain Creek Lake. Previously, in conversation with Mr. Pickett, the Board of Supervisors discussed the project and an estimated cost of \$15,000 to complete the last ¼ mile of the driveway was suggested. The first six-tenths of a mile of the driveway was part of the overall construction contract for the lake and is already completed.

At the September 14, 2010 Board of Supervisors meeting, county staff was asked to seek bids to build the access driveway. In May 2012, a Request for Bids was advertised in *The Farmville Herald* and a mandatory pre-bid meeting was conducted at the site on May 17, 2012. Interested contractors were provided with a site plan and asked to provide bids for the construction of a driveway measuring 1300'LF x 10'W x 4"D and a 2,000SF turn-around area using VDOT # 357 gravel, applying erosion and sediment control practices; and provide a project timeline, references, proof of insurance, contractor's license, and Responsible Land Disturber certification. They were also allowed to describe any changes to the project site plan based upon the site visit and include an estimated cost for the proposed changes.

Bids were due May 31. All three bids received range from \$24,000 to \$25,565, which exceeds the proposed cost set in 2010. *All three bidders have been verbally asked to provide an addendum to the bid based on an allowance of 250tons of gravel for the 800LF section of driveway and turn-around area and providing a cost-per-ton unit price for overages; due by COB Friday, June 8.* Staff recommends that a 10% increase on the estimated cost be considered by the Board for gravel overages because of the soil types and conditions where the driveway will be constructed. One bid estimates up to three weeks to complete the work following a two week notice, another estimates four weeks beginning June 25, and one provided no timeline.

Attachments: Cover page of each bid
 Site Plan Set

Recommendation: The Board is asked to decide how to proceed:

1. Select a bid and award the project;
2. Reject all bids;
3. Re-scope the project to lower the cost; or
4. Take other legal options, as suggested by the County Attorney.

Motion _____
 Second _____

Campbell _____
 Gantt _____
 Simpson _____

Cooper-Jones _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____

E. F. Brown Construction, Inc.

**12409 Craig Mill Road – P. O. Box 1046
Kenbridge, Virginia 23944**

**Ed Brown
President**

**(434) 676-8816
FAX (434) 676-4858**

May 31, 2012

County of Prince Edward

Attn: Alecia Daves-Johnson

Ref: Bid for William Bowen Driveway

We propose to perform the work indicated for \$ 24,000⁰⁰. Please call me @ 434-298-7810 if you have any questions.



Ed Brown

**D & A CONTRACTORS
363 DANIEL LANE
RICE, VIRGINIA 23966
434-392-8140
(Cell)434-391-4934**

**Prince Edward County
111 South St. 3rd Floor
Farmville, Va. 23901**

5-30-2012

Mrs. Daves-Johnson

**Our bid proposal for the William Bowen Driveway project is as follows:
To clear and install 1,300 linear ft. of driveway and 2,000 sq ft of turn around with four inches thick
of compacted Vdot #357 gravel and install specified road culverts and necessary silt fence and other
erosion control measures for a lump sum of: Twenty-four thousand two hundred sixty-one dollars
and twenty-five cents.**

\$24,261.25

**We suggest installing an additional road pipe close to intersection of gravel drive and turn around
site and some ditching needed.**

\$525.00

Class A Contractors License Number # 2705- 076114 A

Start date : Within a two week notice.

Time of completion: Two - Three weeks depending on weather.

References: Oakwood homes of Farmville. Jeff Ledger 434-315-0137


Clayton homes of Farmville Chris Shifflet 434-392-4424

Coy Leatherwood 434-547-2053

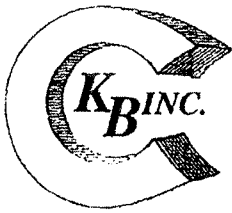
**If I may be of further assistance or any other information is required, please feel free to
contact me at (434)391-4934.**

Thank you!

Sincerely,



Dennis Daniel



KEITH BARBER CONSTRUCTION INC.

P.O. BOX 531 FARMVILLE, VA 23901

PHONE # 434-392-8006 FAX # 434-392-8959

Job Proposal and Acceptance

DATE: 5/31/12

TO: Alecia Davis-Jonson

Town Business License#	Class A Contractors License#	Tax I.D. #	START DATE:	6/25/2012
14454 Exp. 12/31/12	270502029A Exp. 7-31-2012	52-1419053	END DATE:	7/20/2012

DESCRIPTION OF PROPOSED WORK

William Bowen Driveway, Prince Edward County, VA

This lump sum proposal includes all material and labor to clear, grade, install three 15" HDPE pipes, one 36" HDPE pipe, and spread and compact 4" of #57 stone down a 10' wide and 1300' long driveway with a 2000 sq ft turn around. Price also include all necessary silt fencing.

TOTAL	25,565.00
--------------	------------------

WE PROPOSE -- hereby to furnish material and labor -- complete in accordance with above specifications, for the sum of:	
Twenty Five Thousand Five Hundred Sixty Five	25,565.00
Lump sum payment to be made at completion of project.	

ACCEPTANCE OF PROPOSAL

OWNER: _____

DATE: _____

CONTRACTOR:

DATE: 5-31-12

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS.

This is a quotation on the goods named, subject to the conditions noted below:

DESCRIBED ANY CONDITIONS PERTAINING TO THESE PRICES & ANY ADDITIONAL TERMS OF THE AGREEMENT: WE WILL NOT BE RESPONSIBLE FOR EVENTS BEYOND OUR CONTROL & DELAYS CAUSED BY SUCH EVENTS DO NOT CONSTITUTE ABANDONMENT & ARE NOT INCLUDED IN CALCULATING TIME FRAMES FOR PAYMENT OR PERFORMANCE. STATEMENT OF ASSURANCE THAT WILL COMPLY WITH ALL LOCAL & FEDERAL LAW REQUIRMENTS AND BUILDING PERMITS INSPECTIONS, AND ZONING LAWS. ANY MODIFICATIONS TO THE CONTRACT WHICH CHANGES THE COST, MATERIAL, WORK TO BE PERFORMED, OR ESTIMATED COMPLETION DATE MUST BE IN WRITING AND SIGNED BY ALL PARTIES.

William Bowen Driveway

Prince Edward County, Virginia

Construction Sequence:

1. Clear for and install culverts and driveway for the old and current branch crossing. Immediately seed and install EC-3 blanket. Adhere to all notes regarding work in live watercourses.
2. Clear minimum area for driveway construction (12' wide typical). Contractor shall take great caution in preventing any construction in wetland area south of new driveway and turn around. Great care shall be taken to prevent sediment laden runoff from leaving the cleared areas.
 - 2.1. Clearing by grubbing vegetation requires silt fence to be installed on the low side of the cleared area at the end of each day. Vegetative debris shall have earth removed and be placed in location designated by owner.
 - 2.2. Clearing by mulching (no earth disturbance) does not require silt fence.
3. Clear minimum area by grubbing vegetation for Lake Access Turn Around, immediately installing silt fence on the low side of clearing. Clearing and grading for turn around shall not disturb banks of lake unless otherwise approved by County.
4. Install gravel for driveway and turn around.
5. Within seven days of reaching final grade permanently seed disturbed areas not otherwise improved with gravel.

Site Data:

Owner: John M. Jackson Estate
c/o William Bowen (434-392-8357)

Developer: Prince Edward County
Contact: Alecia Daves-Johnson
111 South Street, 3rd Floor
Farmville, VA 23901
434-392-8837
434-392- 6683 (fax)

Location: Leigh District, Prince Edward County, Virginia

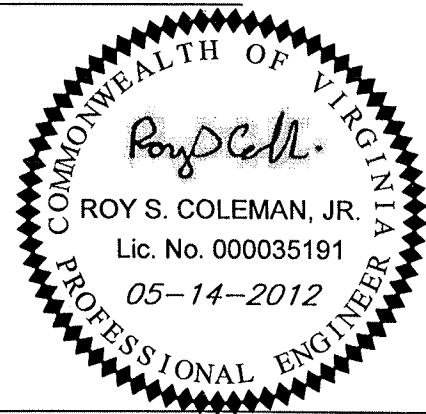
Tax Map Nos.: 94-A-3 and 94-A-1 (Per Duggan Plat)

Critical Areas:

- 1.) Branch Crossing
- 2.) Wetlands South of New Driveway
- 3.) Mountain Creek Lake

Table of Contents:

Cover Sheet	C1
General Notes	C2
Site Plan Sketch	C3
Details	C4
Details	C5



DRAWING TITLE:

Cover Sheet

PROJECT:

William Bowen Driveway
Prince Edward County, Virginia

Maxey & Associates, P.C.
P.O. Box 90, Farmville, Virginia 23901
Tel: 434-392-8827

DRAWN BY:

DATE:
May 14, 2012

ATTACHMENT TO:

COMM. NO.
12E0008

DWG. NO.:

C1

GENERAL NOTES:

1. SEE DETAILS AND NOTES ON OTHER SHEETS.
2. ALL EROSION AND SEDIMENT CONTROL WILL BE IN ACCORDANCE WITH THE VIRGINIA EROSION AND SEDIMENT CONTROL HANDBOOK, THIRD EDITION, 1992.
3. PRINCE EDWARD COUNTY WILL BE ISSUING AN "AGREEMENT IN LIEU OF AN EROSION AND SEDIMENT CONTROL PLAN" FOR THIS PROJECT. THE PLAN IS DESIGNED SO THAT CONSTRUCTION SHALL DISTURB LESS THAN 1 ACRE. SHOULD THE CONTRACTOR DISTURB MORE THAN ONE ACRE IT WILL BE THE CONTRACTOR'S RESPONSIBILITY AND CONTRACTOR'S EXPENSE TO OBTAIN AND COMPLY WITH THE GENERAL PERMIT FOR DISCHARGES OF STORMWATER FROM CONSTRUCTION ACTIVITIES (VAR10) OVERSEEN BY THE VIRGINIA DEPARTMENT OF CONSERVATION AND RECREATION (DCR).
4. WHEN WORK IN LIVE WATERCOURSE IS PERFORMED, PRECAUTIONS SHALL BE TAKEN TO MINIMIZE ENCROACHMENT, CONTROL SEDIMENT TRANSPORT AND STABILIZE THE WORK AREA TO THE GREATEST EXTENT POSSIBLE DURING CONSTRUCTION. NONERODIBLE MATERIAL SHALL BE USED FOR THE CONSTRUCTION OF CAUSEWAYS AND COFFERDAMS. EARTHEN FILL MAY BE USED FOR THESE STRUCTURES IF ARMORED BY NONERODIBLE COVER MATERIAL.
5. WHEN A LIVE WATERCOURSE MUST BE CROSSED BY CONSTRUCTION VEHICLES MORE THAN TWICE IN ANY SIX-MONTH PERIOD, A TEMPORARY VEHICULAR STREAM CROSSING CONSTRUCTED OF NONERODIBLE MATERIAL SHALL BE PROVIDED.
6. ALL APPLICABLE FEDERAL, STATE, AND LOCAL REGULATIONS PERTAINING TO WORKING IN OR CROSSING A LIVE WATERCOURSE SHALL BE MET.
7. THE BED AND BANKS OF A WATERCOURSE SHALL BE STABILIZED IMMEDIATELY AFTER WORK IN THE WATERCOURSE IS COMPLETED.
8. THE CONTRACTOR AND/OR DEVELOPER SHALL PROVIDE THE COUNTY WITH THE NAME AND COPY OF CERTIFICATION FOR THE SITE'S RESIDENT CERTIFIED RESPONSIBLE LAND DISTURBER. THIS PERSON IS RESPONSIBLE FOR MAKING SURE THAT THE PLANS ARE FOLLOWED AND MAINTENANCE OF E&S MEASURES IS KEPT UP TO DATE.
9. CONSTRUCTION LIMITS ARE BOUNDARY LINES UNLESS PERMITS ARE OBTAINED, EASEMENTS ACQUIRED, OR OTHERWISE INDICATED.
10. CONTRACTOR SHALL LEAVE NO SLOPES ON SITE STEEPER THAN 2 HORIZONTAL TO 1 VERTICAL AND SHALL NOT GRADE SLOPES FLATTER THAN 0.5% FOR IMPROVED AREAS OR 1% FOR GRASSED AREAS.
11. CONTRACTOR SHALL COMPACT ALL AREAS TO PREVENT PUMPING AND PROVIDE A UNIFORM SURFACE FOR CONSTRUCTION OF A DRIVEWAY.
12. ALL STORM SEWER PIPE GREATER THAN OR EQUAL TO 12 INCHES, UNLESS OTHERWISE INDICATED ON DRAWINGS, SHALL BE HIGH DENSITY POLYETHYLENE CORRUGATED PIPE (HDPE) MEETING THE REQUIREMENTS OF AASHTO STANDARD M294-94, TYPE S AND HAVE SOILTIGHT JOINTS. INSTALLATION SHALL BE IN ACCORDANCE TO ASTM RECOMMENDED PRACTICE D-2321 WITH MINIMUM 6" OF CLASS IA (VDOT #57) BEDDING AND CLASS 1A (VDOT #57) HAUNCHING BACKFILL TO THE SPRINGLINE. LIFTS SHALL BE 6" MAXIMUM AND EACH LIFT SHALL BE EITHER HAND TAMPED OR MACHINE VIBRATED TO INSURE ALL EXCAVATED VOIDS AND HAUNCH AREAS ARE FILLED. NO END SECTIONS REQUIRED FOR HDPE PIPE. SLOPE PIPE TO DRAIN (1% MINIMUM).

DRAWING TITLE:

General Notes

PROJECT:

**William Bowen Driveway
Prince Edward County, Virginia**

Maxey & Associates, P.C.
P.O. Box 90, Farmville, Virginia 23901
Tel:434-392-8827

DRAWN BY:

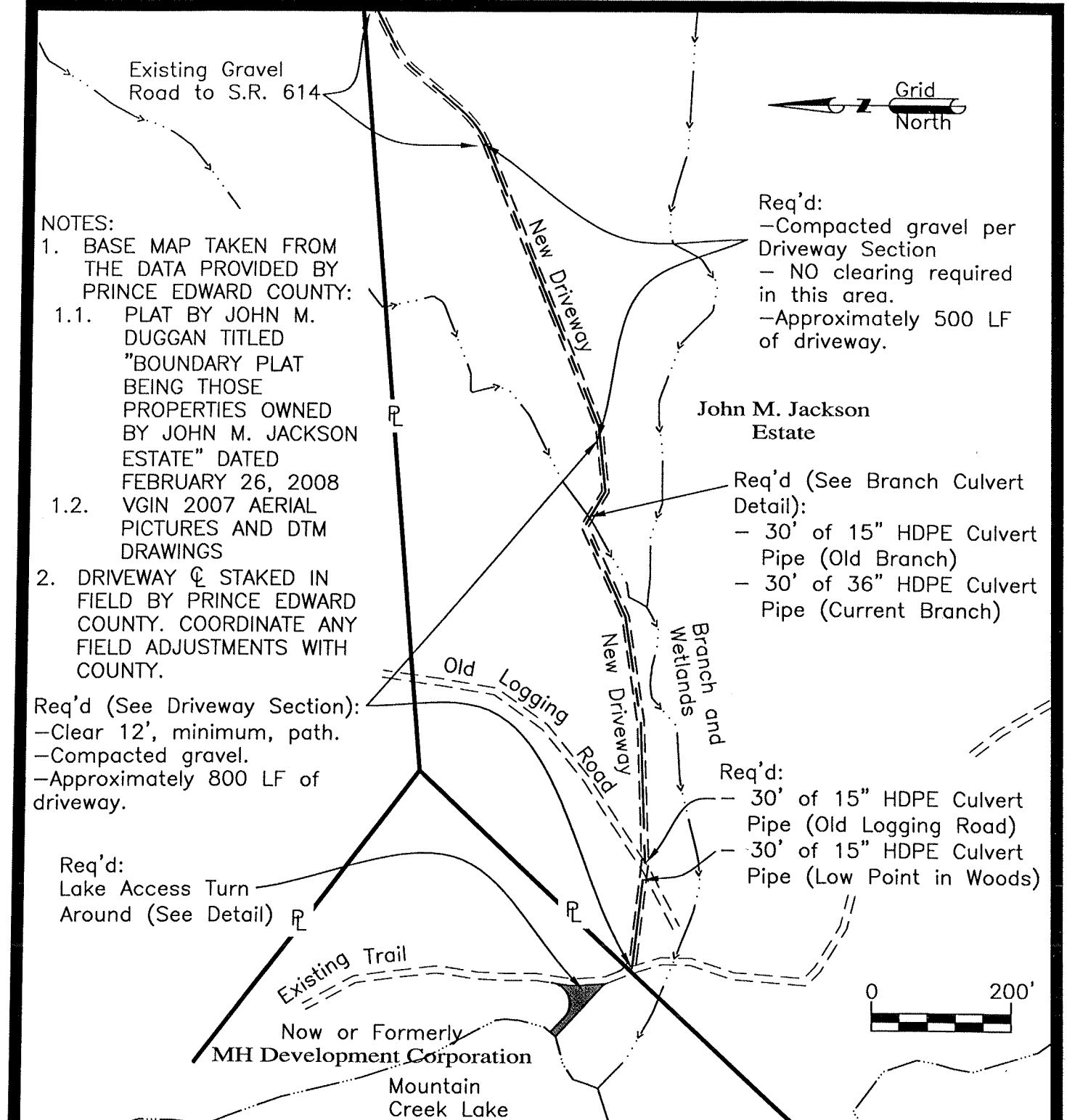
DATE:
May 14, 2012

ATTACHMENT TO:

COMM. NO.
12E0008

DWG. NO.:

C2



- NOTES:
1. BASE MAP TAKEN FROM THE DATA PROVIDED BY PRINCE EDWARD COUNTY:
 - 1.1. PLAT BY JOHN M. DUGGAN TITLED "BOUNDARY PLAT BEING THOSE PROPERTIES OWNED BY JOHN M. JACKSON ESTATE" DATED FEBRUARY 26, 2008
 - 1.2. VGIN 2007 AERIAL PICTURES AND DTM DRAWINGS
 2. DRIVEWAY ϕ STAKED IN FIELD BY PRINCE EDWARD COUNTY. COORDINATE ANY FIELD ADJUSTMENTS WITH COUNTY.

Req'd:
 -Compacted gravel per Driveway Section
 - NO clearing required in this area.
 -Approximately 500 LF of driveway.

John M. Jackson Estate

Req'd (See Branch Culvert Detail):
 - 30' of 15" HDPE Culvert Pipe (Old Branch)
 - 30' of 36" HDPE Culvert Pipe (Current Branch)

Req'd (See Driveway Section):
 -Clear 12', minimum, path.
 -Compacted gravel.
 -Approximately 800 LF of driveway.

Req'd:
 - 30' of 15" HDPE Culvert Pipe (Old Logging Road)
 - 30' of 15" HDPE Culvert Pipe (Low Point in Woods)

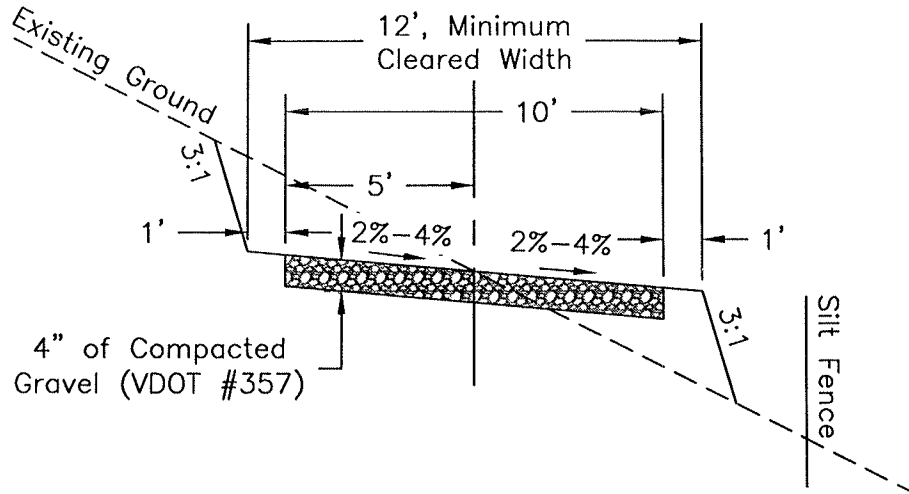
Req'd:
 Lake Access Turn Around (See Detail)



DRAWING TITLE: Site Plan Sketch		PROJECT: William Bowen Driveway Prince Edward County, Virginia	
Maxey & Associates, P.C. P.O. Box 90, Farmville, Virginia 23901 Tel:434-392-8827	DRAWN BY:	ATTACHMENT TO:	DWG. NO.:
	DATE: May 14, 2012	COMM. NO. 12E0008	C3

Driveway Cross- Section

N.T.S.



PERMANENT SEEDING SPECIFICATIONS APPLY SEED AT A RATE OF 200 LBS. / ACRE

	SPECIES	% BY WEIGHT
<u>GENERAL SLOPE (3:1 OR LESS)</u>	K-31 FESCUE OR TURF-TYPE TALL FESCUE*	85%
	RED TOP GRASS OR CREEPING RED FESCUE	2%
	SEASONAL NURSE CROP**	13%

* When selecting varieties of turfgrass, use the Virginia Crop Improvement Association (VCIA) recommended turfgrass variety list. Quality seed will bear a label indicating that they are approved by VCIA. A current turfgrass variety list is available at the local County Extension office or through VCIA at 804-746-4884 or at <http://sudan.cses.vt.edu/html/Turf/turf/publications/publications2.html>

** Use seasonal nurse crop in accordance with seeding dates as stated below:

FEBRUARY 16th THROUGH APRIL	ANNUAL RYE
MAY 1st THROUGH AUGUST 15th	FOXTAIL MILLET
AUGUST 16th THROUGH OCTOBER	ANNUAL RYE
NOVEMBER THROUGH FEBRUARY 15th	WINTER RYE

MULCH SHALL BE APPLIED TO THE ENTIRE AREA. UNLESS OTHERWISE INDICATED. STRAW MULCH SHALL BE APPLIED TO THE ENTIRE AREA AND SHALL BE SPREAD EVENLY AT THE RATE OF 2 TONS PER ACRE OR ABOUT HALF OF THE GROUND AREA IS COVERED BY ABOUT 1 IN. OF STRAW.

Fertilizer & Lime

WITH ABSENCE OF SOIL TEST USE THE FOLLOWING RATES:

- Apply 10-10-10 fertilizer at a rate of 500 lbs./acre (or 12 lbs./1,000 sq. ft.)
- Apply Pulverized Agricultural Limestone at a rate of 2 tons/acres (or 90 lbs./1,000 sq. ft.)

DRAWING TITLE:

Details

PROJECT:

**William Bowen Driveway
Prince Edward County, Virginia**

Maxey & Associates, P.C.
P.O. Box 90, Farmville, Virginia 23901
Tel:434-392-8827

DRAWN BY:

DATE:
May 14, 2012

ATTACHMENT TO:

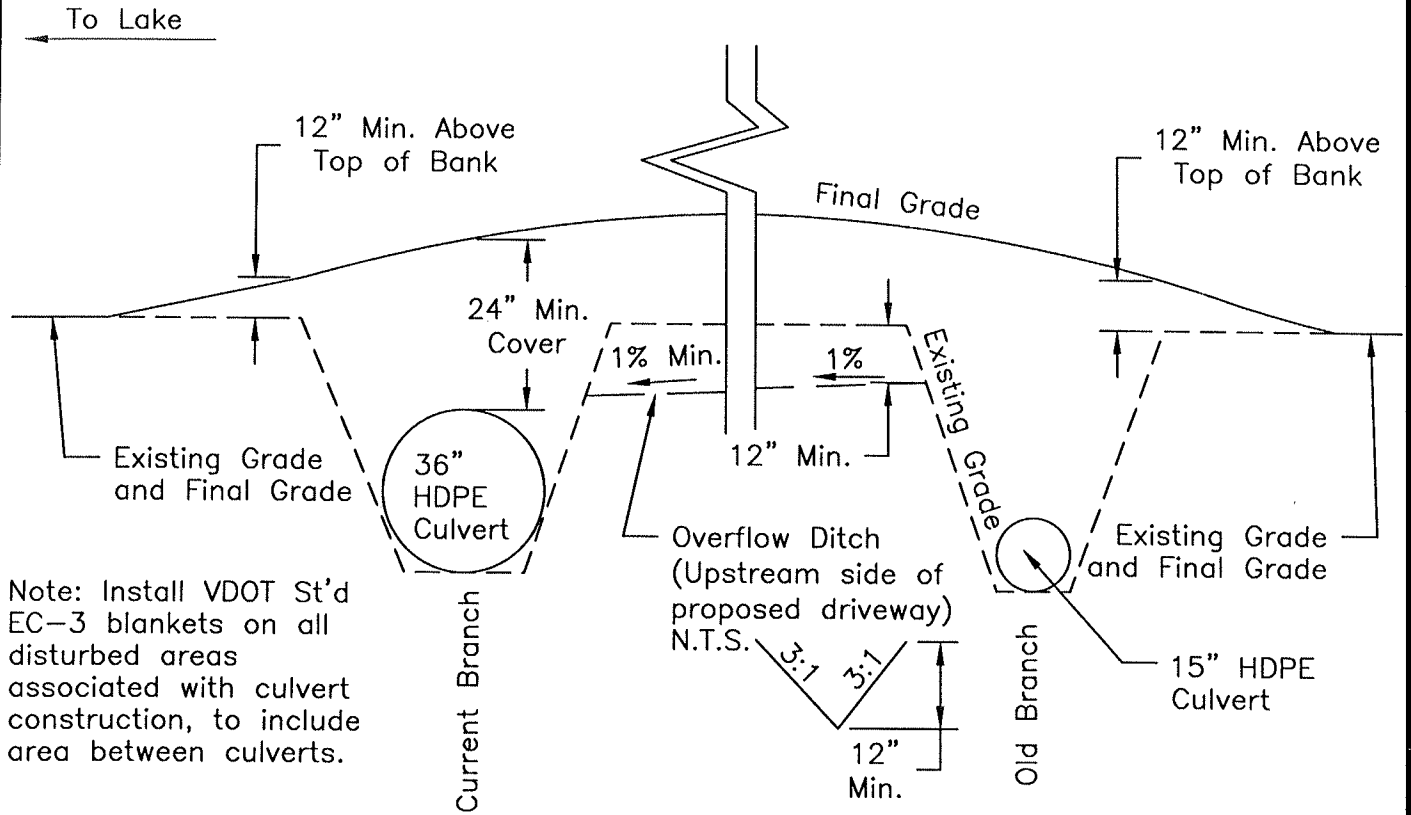
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DWG. NO.:

C4

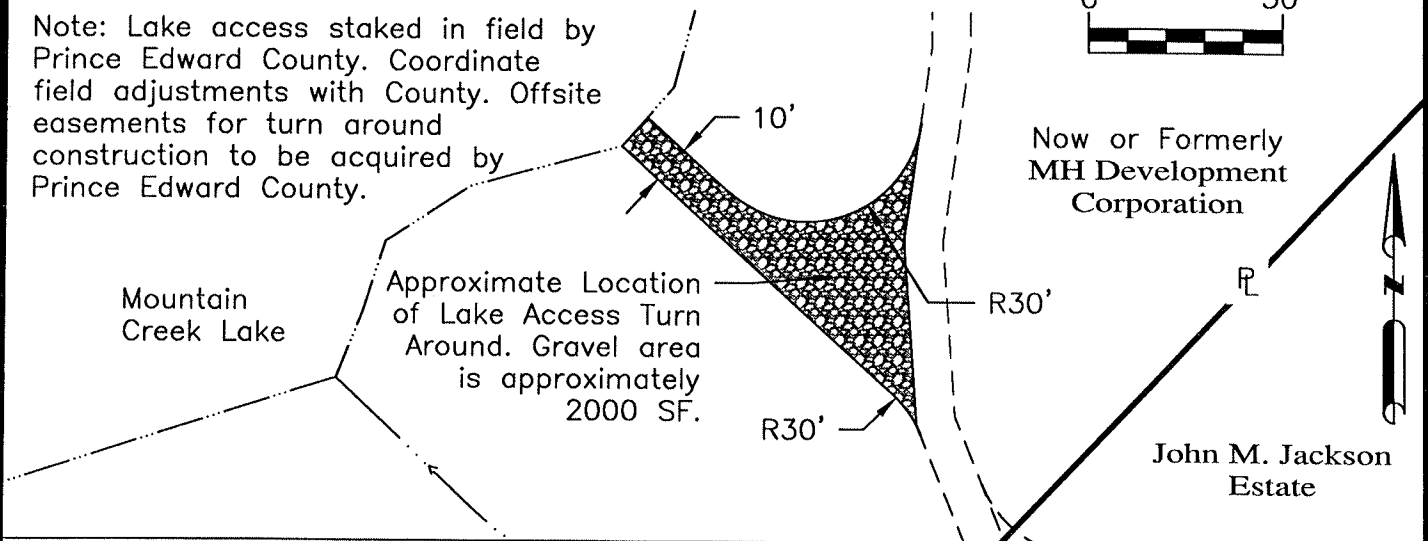
Branch Culverts Detail

N.T.S.



Lake Access Turn Around Detail

Note: Lake access staked in field by Prince Edward County. Coordinate field adjustments with County. Offsite easements for turn around construction to be acquired by Prince Edward County.



DRAWING TITLE:
Details

PROJECT:
**William Bowen Driveway
Prince Edward County, Virginia**

Maxey & Associates, P.C.
P.O. Box 90, Farmville, Virginia 23901
Tel:434-392-8827

DRAWN BY:
DATE:
May 14, 2012

ATTACHMENT TO:
COMM. NO.
12E0008

DWG. NO.:
C5



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 12, 2012
Item No.: 15
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: UTILITY LINE CONSTRUCTION

Summary: Various Supervisors have expressed interest in obtaining cost estimates to construct water and sewer lines running parallel to the new Route 786. The premise is the construction of such a line would be more economical now when the road is being built than later. Such lines could foster development of the land the County purchased from Glad Hill and the remaining Glad Hill Property depending on where the lines would be located.

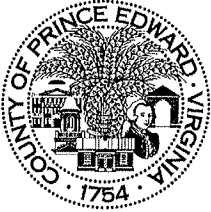
I obtained cost estimates from two engineering firms to run a 12 inch water line along Route 786 with three options, all such options assume the water line would commence from the existing line near Highway 15. Option A – run the line midway through the Glad Hill Property. The engineering cost of such a line is estimated at \$20,000 - \$30,000 with a construction of \$100,000 - \$120,000. Option B – run the line to the entrance of Granite Falls. The engineering cost would be \$50,000 - \$60,000 with a construction cost of \$350,000 - \$400,000. Option C – run a line to the intersection of 786 and 628. The engineering cost would be \$60,000 - \$70,000 with a construction cost of \$400,000 - \$500,000.

The preferred method of constructing sewer lines is to build gravity lines versus force mains due to the long-term maintenance and operational costs associated with the pump station required with a force main. Since no plans currently exist to develop the property along Route 786 it is impossible to ascertain the proper elevations for a gravity sewer line. I would not recommend the construction of sewer lines at this time.

The current elevations appear to show the most economical option to provide sewer service to the eastern most portion of the Glad Hill property that the County purchased would be a gravity line running east to the Granite Falls project then tying into the line serving Granite Falls that then empties into the existing pump station. This would require the upsizing of the sewer line serving Granite Falls. It is estimated the engineering cost of that project would be \$5,000-\$6,000 with an increase in construction cost of \$30,000 - \$40,000. The engineering and construction cost of a sewer line running from route 786 to the Granite Falls project would be \$300,000 - \$350,000.

Recommendation: Determine which options are of greatest interest, if any, and authorize a change order to the current contract with Hurt & Profitt to complete the engineering. This would not obligate the County to expend any funds on construction but would provide a better cost estimate at which time a decision could be made.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 12, 2012
Item No.: 16
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Rt. 786 Update

Summary: The project is slightly ahead of schedule and in budget except for inspection, which is discussed below. Storm water structures have been completed, rough grading is nearing completion, in the next two weeks installation of the stone base, under drains and curbs will commence. Movement of the electrical lines has commenced and all utilities should be moved in the next two months. Once the underground utilities are relocated work will commence on the Highway 15 portion of the project.

During the Board of Supervisors meeting on February 14, 2012, the Board appropriated \$3,694,600 for the 786 project. This amount consisted of \$2,677,477 for construction, \$572,541 for property acquisition, \$160,000 for inspection, \$2,088 for utility relocation and \$282,494 in contingency. Final cost for property acquisition will exceed the budgeted amount by \$44,720 which will be expended from the contingency.

Due to a change in inspection requirements by VDOT for the construction of Rt. 786, it is anticipated the inspection cost will increase by \$120,000. This increase will be deducted from the contingency. After deducting the funds required for the property acquisition and the inspection a total of \$117,774 will be left in the contingency.

When H&P developed cost estimates in 2010, VDOT had previously allowed part-time inspection on Locally Administered Revenue Sharing funded projects and H&P developed their fees based on this understanding. The part-time inspection fee of \$100,000 was covered under H&P's original fee proposal. With the addition of the work on the intersection an additional \$60,000 was budgeted for inspection bringing the total to \$160,000 as appropriated in February 2012. VDOT is now requiring full-time inspection causing an increase of \$120,000 for a total final inspection cost of \$280,000.

A review of the contract with H&P found the need to approve a change order increasing the cost from the original amount of \$100,000 by \$180,000 to \$280,000, which includes the \$60,000 for the intersection which had already been appropriated and the \$120,000 listed above which will be expended from the contingency.

Attachments: Proposed Change Order

Recommendation:

- Authorize a Change Order to increase the current engineering contract with H&P which includes the inspections from a lump sum \$100,000 to \$280,000.
- Authorize the County Administrator to sign the necessary contract change order.
- Authorize the Board Chairman or County Administrator to sign future change orders if funds are available in the Contingency.

Motion _____
 Second _____

Campbell _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____
 Wiley _____

Gantt _____
 Simpson _____

SUGGESTED FORMAT
(for use with E-510, 2002 Edition)

This is **EXHIBIT J**, consisting of 3 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated May 26, 2010.

AMENDMENT No. 2 TO OWNER-ENGINEER AGREEMENT

1. Background Data

- a. Effective Date of Owner-Engineer Agreement: May 26, 2010
- b. Owner: Prince Edward County
- c. Engineer: Hurt & Proffitt, Inc.
- d. Project: Alternate Route 628 (H&P Proj # 20100181)

2. Nature of Amendment

- Additional Services to be performed by Engineer
- Modifications to Services of Engineer
- Modifications to Payment to Engineer

3. Description of Modifications


Attachment 1, "Modifications"

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is March 29, 2012.

OWNER:

ENGINEER:

By: _____
Title: _____
Date Signed: _____

By: 
Title: Shannon Cotulla, Department Manager
Date Signed: 6/07/2012

AGENCY CONCURRENCE

Agency: Not applicable
By (Signature): _____
Typed Name: _____
Title: _____
Date: _____

This is **Attachment 1**, consisting of 1 pages, to Amendment No. 2, dated March 29, 2012.

1. The Scope of Services currently authorized to be performed by Engineer in accordance with the Agreement and previous amendments, if any, is modified as follows:

Full Time Construction Inspection Services:

The initial scope of work covered under our fee proposal included a lump sum fee of \$100,000.00 for part time inspection of the construction of Alternate Route 628. At that time our team member for inspection work NXL, Inc. had performed part time inspection services on Locally Administered projects that VDOT had accepted. Unfortunately since that time there have been some changes within VDOT and the Local Assistance Program. The current requirement is that the project be inspected as if it were a VDOT project. This requires that we add considerable manpower to the construction inspection of the project in order to meet VDOT's requirements.

This change, in addition to the increased scope of the project from the inclusion of the turn lanes on US Route 15, has resulted in an increased cost for the Resident Project Representative Services. In an effort to minimize the impact of this change, we propose to change from a Lump Sum of method of payment for these services, as set up in the current contract, to a standard hourly rate plus expenses.

2. For the additional Services or the modifications to services set forth above, Owner shall pay Engineer the following additional or modified compensation:

Full Time Construction Inspection Services:

The original contract amount was a lump sum of \$100,000, which will be increased by \$180,000 to an amount of \$280,000.00 billed at standard hourly rates plus expenses. This estimated amount is based on the construction being completed by November 30, 2012.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: June 12, 2012
Item No.: 17
Department: Planning & Community Development
Staff Contact: Alecia Daves-Johnson
Issue: Planning & Community Development Report

Summary:

A public hearing was conducted by the Planning Commission at its May 15, 2012 meeting to consider an application for a Special Use Permit submitted by Greater Purpose, LLC to operate General Offices Use in accordance with the Office Use Type of the A-1 Zoning District. This Special Use Permit Application is proposed for a parcel identified as Tax Map Parcel 41-19-5, located near 24478 Prince Edward Highway in Rice. A complete copy of the Special Use Permit Application is available for public review in the Department of Planning & Community Development.

One citizen spoke at the public hearing to express opposition about the group homes associated with the business proposing to construct the general offices. Group homes are permitted by-right in the A-1 zone and were not part of this application. To date, the Department of Planning and Community Development has not received any expressions of objection to the General Offices Application.

Attachments: Special Use Permit Application

Recommendation: The Board will wish to authorize a Public Hearing to consider the Special Use Permit Application from Greater Purpose, LLC at the regularly scheduled Board of Supervisors meeting on July 10, 2012.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

COMMENTS: OFFICE USE
TYPE: GENERAL
OFFICES

PERMIT/APPLICATION NO. _____
ZONING DISTRICT A-1
MAGISTERIAL DISTRICT RICE-LOCKPORT
DATE SUBMITTED 4/24/12

County of Prince Edward

PLEASE PRINT OR TYPE

PRINCE EDWARD COUNTY
APPLICATION FOR SPECIAL USE PERMIT

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION SPECIAL EXCEPTION REQUESTED: GENERAL OFFICES
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Conditional Use permit as provided in Section 11-1-4 of Article 11 of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: GREATER PURPOSE LLC
Applicant's Address: 2447B PRINCE EDWARD HWY, RICE, VA 23966
Applicant's Telephone Number: (434) 392-9276

Present Land Use: VACANT

Legal Description of Property with Deed Book and Page No. or Instrument No. SEE ATTACHED
INSTRUMENT # 201001303

Tax Map # 41.19.5 Acreage: 3.89

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) NONE

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) ADJACENT PARCEL IS ALSO A METAL SHELL BUILDING TO THE EAST, WILL UTILIZE EXISTING COMMERCIAL ENTRANCE, POTENTIAL

Height of Principal Building (s): Feet 30 FT Stories 2 PARKING LOT LIGHT

APPLICANT'S STATEMENT: (if not owner(s) of property):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

Michael Date 4/24/12
Signature of Applicant (if not property owner) Date

PROPERTY OWNER(S) STATEMENT:

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

Michael Date 4/24/12
Signature of Property Owner(s) Date

Signature of Property Owner(s) Date

Signature of Property Owner(s) Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00 Fee Received by AM Date 4/24/12

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Building & Zoning
P. O. Box 382
Farmville, VA 23901
(434) 392-8837

"SCHEDULE A"

TRACT ONE: ALL THAT CERTAIN LOT, piece or parcel of land, with all improvements thereon and appurtenances thereto belonging, lying and being in Lockett Magisterial District, Prince Edward County, Virginia, located on U. S. Highway 460, and being Lot 2, containing 13.47 acres, all as shown on a plat of survey entitled "Rice's Bend Farms" made by Elisha E. Hodges, III, L.S., dated July 8, 2004, which plat is recorded in the Clerk's Office of the Circuit Court of Prince Edward County, Virginia, as Instrument #200403069 (Plat Cabinet A, Slide 314), and to which plat reference is hereby made for a more particular description of the real estate hereby conveyed.

TOGETHER WITH the non-exclusive right to use that certain 50 foot right of way following along the northern boundary line of Lot 3 as access to and from U. S. Highway 460 to and from Lot 2 conveyed herein.

Tax Map #041-19-2

IT BEING IDENTICAL to that property conveyed to 524 Pisgah Church Road, LLC by Deed recorded in the Clerk's Office of the Circuit Court of Prince Edward County, Virginia, as Instrument #200802670.

TRACT TWO: ALL THAT CERTAIN LOT, piece or parcel of land, with all improvements thereon and appurtenances thereto belonging, lying and being in Lockett Magisterial District, Prince Edward County, Virginia, located on U. S. Highway 460, and being Lot 3, containing 3.29 acres, all as shown on a plat of survey entitled "Rice's Bend Farms" made by Elisha E. Hodges, III, L.S., dated July 8, 2004, which plat is recorded in the Clerk's Office of the Circuit Court of Prince Edward County, Virginia, as Instrument #200403069 (Plat Cabinet A, Slide 314), and to which plat reference is hereby made for a more particular description of the real estate hereby conveyed.

Tax Map #041-19-3

IT BEING IDENTICAL to that property conveyed to Life's Direction, LLC, by Deed recorded in the Clerk's Office of the Circuit Court of Prince Edward County, Virginia, as Instrument #200802671.

TRACT THREE: ALL THAT CERTAIN LOT, piece or parcel of land, with all improvements thereon and appurtenances thereto belonging, lying and being in Lockett Magisterial District, Prince Edward County, Virginia, located on U. S. Highway 460, and being Lot 4, containing 1.50 acres and Lot 5 containing 3.89 acres, all as shown on a plat of survey entitled "Rice's Bend Farms" made by Elisha E. Hodges, III, L.S., dated July 8, 2004, which plat is recorded in the Clerk's Office of the Circuit Court of Prince Edward County, Virginia, as Instrument #200403069 (Plat Cabinet A, Slide 314), and to which plat reference is hereby made for a more particular description of the real estate hereby conveyed.

Tax Map #041-19-4

IT BEING IDENTICAL to that property conveyed to Greater Purpose, LLC, by Deed recorded in the Clerk's Office of the Circuit Court of Prince Edward County, Virginia, as Instrument #200802672.

MF
ED

Greater Purpose adjoining landowners :

41-19-4&5 APPLICANT	Greater Purpose LLC 24478 Prince Edward Hwy Rice VA 23966
41-A-56	Christopher & Katie Chapman 24603 W Prince Edward Hwy Rice, VA 23966
41-A-57A	John R. Nance P O Box 4605 Charlottesville, VA 22905
41-A-57B	Bryant & Hazel Reedy 24457 Prince Edward Hwy Rice, VA 23966
41-A-78	Eugene & Stephanie Hall 486 Pisgah Church Rd. Rice, VA 23966
41-19-2	524 Pisgah Church Road, LLC 24478 Prince Edward Hwy. Rice, VA 23966
41-19-3	Life's Direction, LLC 24478 Prince Edward Hwy. Rice, VA 23966
55-A-41A	James & Joyce Trent 24832 E Prince Edward Hwy. Rice, VA 23966
55-5-6	Peter & Wanda Canney P O Box 23 Rice, VA 23966
55-5-7	James & Evangelia Martin TRS 7415 Jervis Street Springfield, VA 22151

55-5-6
 → 19. AC BARRY + GWENDOLYN MARTIN
 248 PISGAH CHURCH ROAD RICE 23966
 → 1.83 AC ROBERT P. JONES
 24532 PRINCE ED. HWY
 RICE VA 23966

INSTR# 200403069 SLIDE A-314 A

I, Ertha E. Hodges, III, U.S. do hereby certify that as shown on this plat contains 99.38 acres, in 7 lots, and is that lot which was conveyed to Clayton C. Bryant, Sr. and recorded as Instrument #200401072 and Instrument #200402185.

Land Surveyor
 Date 11/14

Owners Consent
 This subdivision known as Rice's Bend Farms containing 99.38 acres in 7 lots is with the consent and in accordance with the desire of the undersigned owner(s).
 Date 11-3-04

Notary
 State of Virginia
 County/City of Stafford
Clayton C. Bryant, Sr.
 a Notary Public, in and for the County/City and State aforementioned, do hereby certify that:
Ertha E. Hodges, III
 whose name(s) is/are signed above has/have on the 3rd day of November, 2004 acknowledged the same before me.
Ertha E. Hodges, III
 Notary Public
 My Commission expires: 11-30-06

This subdivision is approved for individual onsite sewage systems in accordance with the State Sanitation Regulations, and the Sewage Handling and Disposal Regulations (12 VAC 5-610-70 et seq., the "Regulations")
 This subdivision was submitted to the Health Department for review pursuant to § 321-183.5 of the Code of Virginia which requires the applicant to submit to the Health Department a site plan and a site plan report in accordance with the Code of Virginia and the Regulations. The Health Department is not required to perform a field check of such evaluations. The Health Department is certified as being in compliance with the Board of Health, Robert E. McClellan, Jr., ACSW #025 Telephone #804748-8925.
 This subdivision approval is issued in reliance upon that certification. Pursuant to § 306 of the Regulations this approval is not an assurance of compliance. The Health Department will be issued for any lot or lots which are not in compliance with the Regulations on an approved site for an onsite sewage disposal system, and unless the conditions and circumstances are present at the time of application for a permit are present at the time of this approval. This subdivision approval has not been approved for any other use or uses.
 This subdivision approval is issued in reliance upon the certification that approved lots are suitable for "individual systems." The actual system designs may be different of the time construction permits are issued.

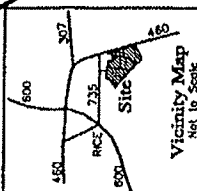
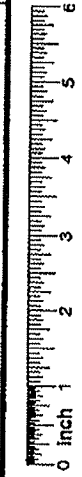
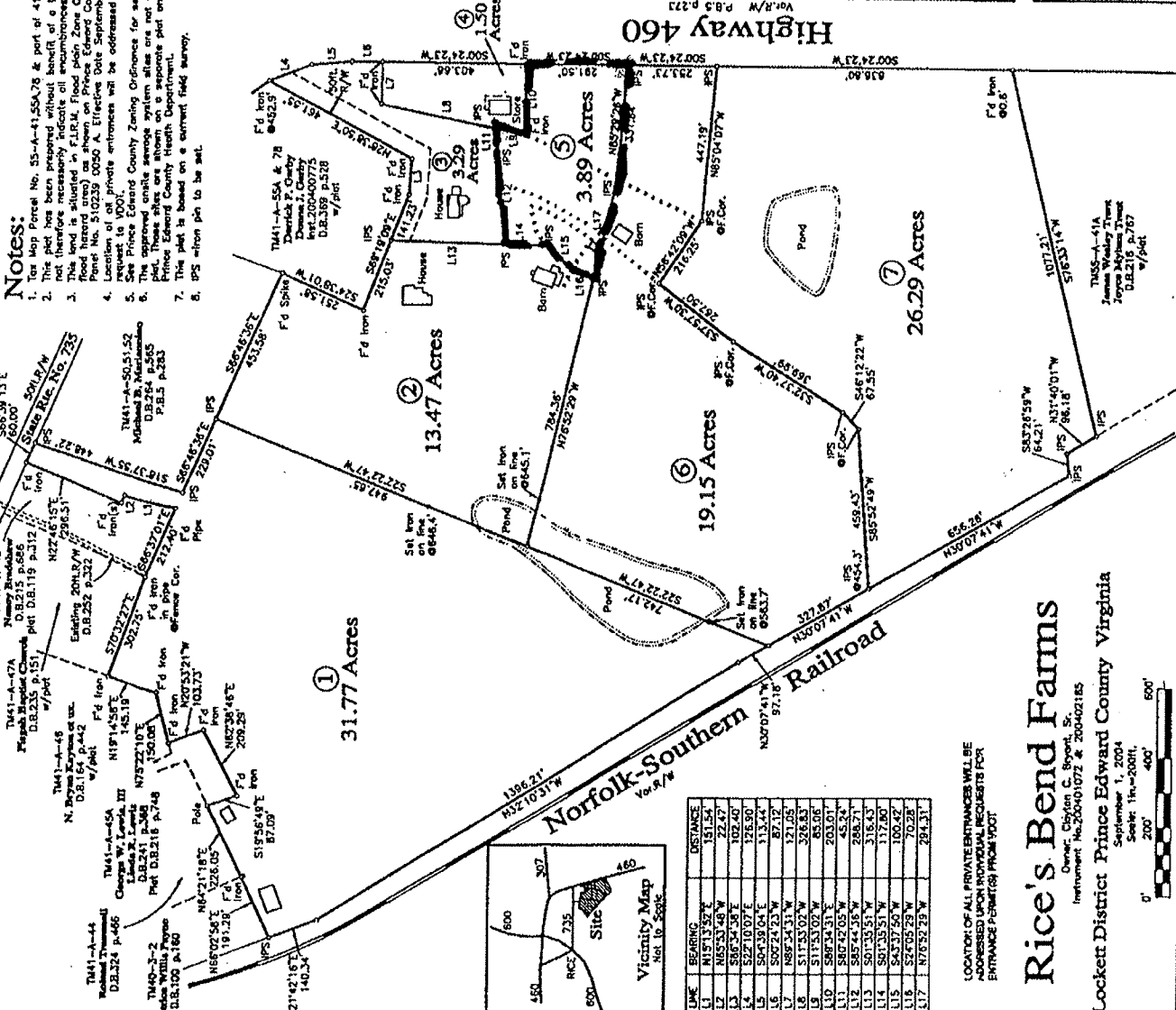
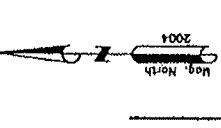
This map was recorded in the Clerk's Office of the Circuit Court of Prince Edward County, Virginia on the 11th day of November, 2004.
 This map was received and approved to record in the Clerk's Office of the Circuit Court of Prince Edward County, Virginia on the 11th day of November, 2004.
 Title: Farms, P. Hodges, III
 Clerk of Circuit Court

This subdivision known as Rice's Bend Farms is in accordance with the provisions of the applicable regulations and may be certified to record.
 Date 11/14/04
 Date 11/14/04
 Date 11/14/04

Maxey-Hines & Associates, P.C.
 Land Surveyors • Engineers • Planners • Consultants
 P.O. Box 90 • Farmville • Virginia • 22901 • Tel: 541-392-8827

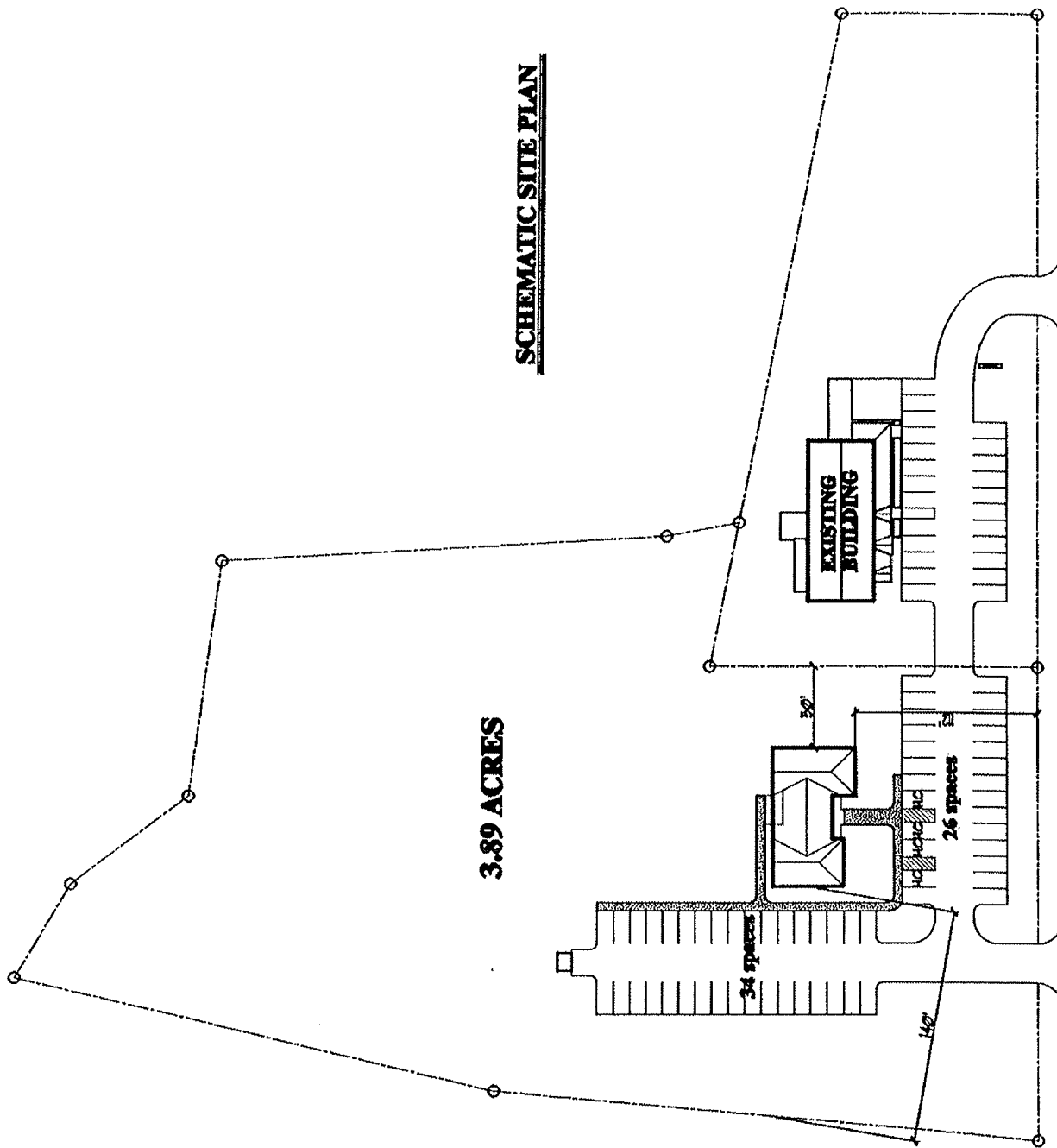
COMMISSION OF THE COMMONWEALTH OF VIRGINIA
 ERTHA E. HODGES, III
 Notary Public
 My Commission Expires 11/30/06

- Notes:**
1. This plat has been prepared without benefit of a title report and does not purport to show any encumbrances on the property.
 2. This land is situated in Stafford County, Virginia.
 3. This land is situated in Stafford County, Virginia.
 4. Location of all private entrances will be addressed upon individual subdivision.
 5. See Prince Edward County Zoning Ordinance for setback lines.
 6. The approved onsite sewage disposal system is shown on this plat. These sites are shown on a separate plat on file in the Prince Edward County Health Department.
 7. This plat is based on a current field survey.
 8. IPS - when pin to be set.

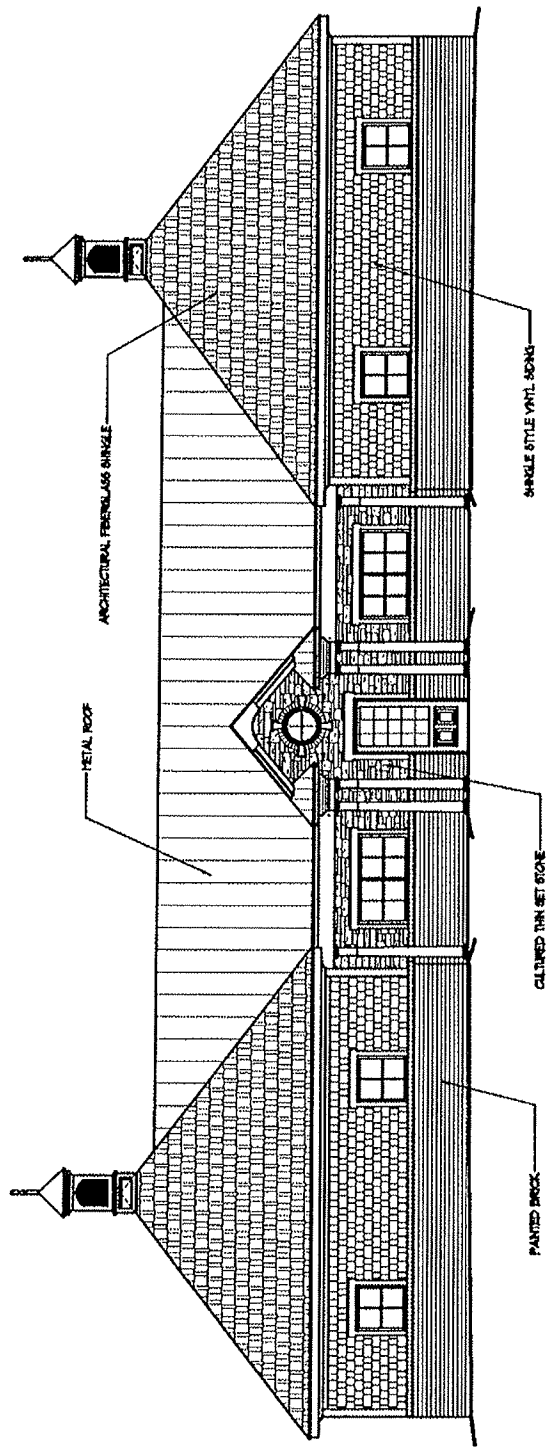


LINE	BEARING	DISTANCE
L1	N151°52'W	131.54
L2	N65°53'48"W	22.47
L3	S66°54'58"E	102.40
L4	S72°10'07"E	126.90
L5	S94°39'04"E	313.44
L6	S90°24'23"W	87.12
L7	N88°24'31"W	121.05
L8	S11°53'02"W	326.83
L9	S89°24'31"E	85.06
L10	S89°24'31"E	203.01
L11	S89°24'05"W	45.94
L12	S89°24'05"W	298.71
L13	S89°24'05"W	318.43
L14	S89°24'05"W	118.43
L15	S89°24'05"W	100.92
L16	S74°09'29"W	70.28
L17	N75°52'29"W	204.31

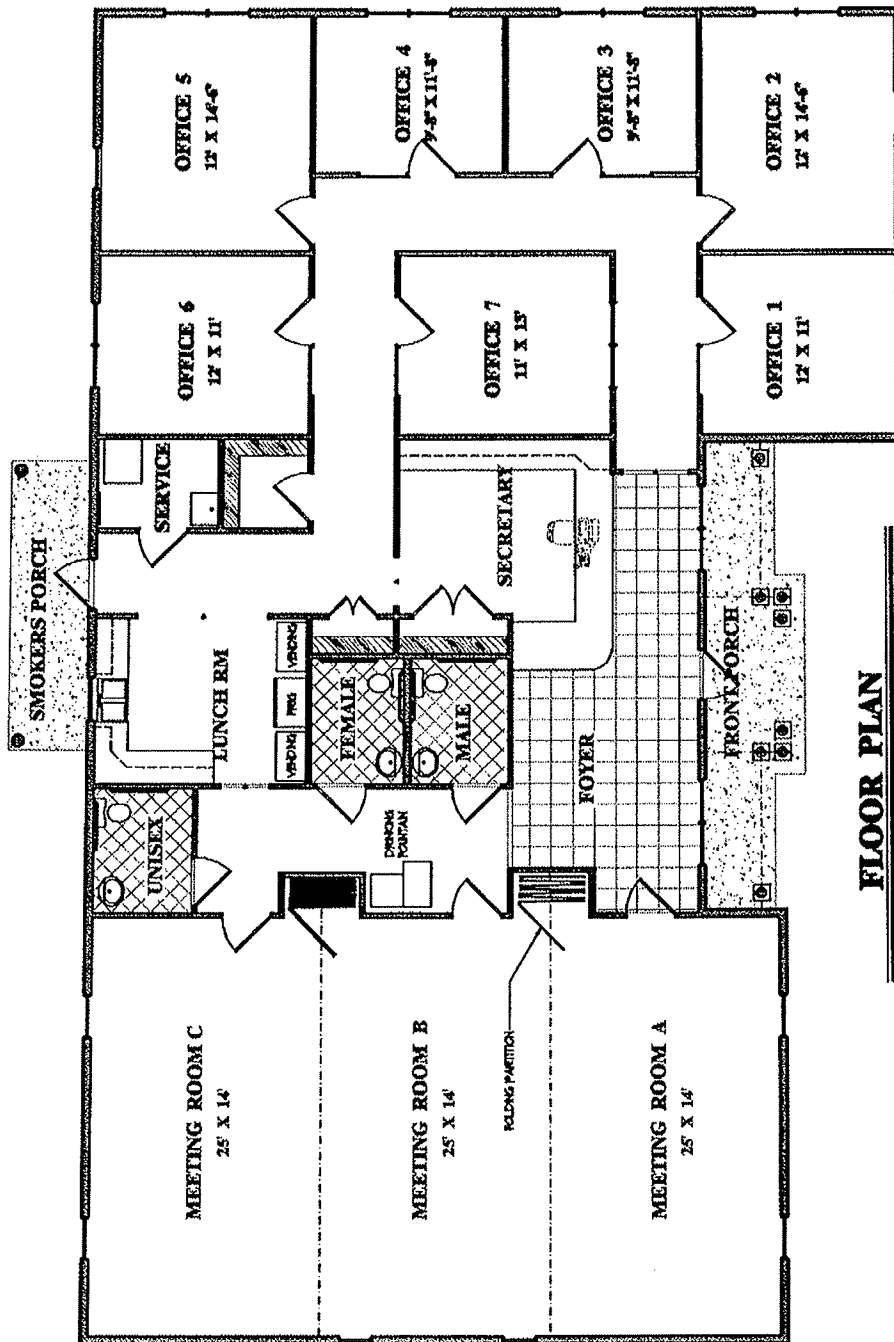
Rice's Bend Farms
 Owner: Clayton C. Bryant, Sr.
 Instrument: No. 200401072 & 200402185
 Lockett District Prince Edward County Virginia
 September 1, 2004
 Scale: 1"=200ft.
 0' 200' 400' 600'



SCHEMATIC SITE PLAN



FRONT ELEVATION



FLOOR PLAN

SCALE: 1/4" = 1'-0" 3614 SQUARE FEET



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 12, 2012
Item No.: 18-a
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: i-Flow Grant

Summary: Since the May Board meeting, the County was approached by the Piedmont Soil and Water Conservation District about participating with them in a grant application to the Virginia Dam Safety, Flood Prevention & Protection Assistance Fund. The purpose of the grant would be to help fund and install “i-flow” devices at one or more of the watershed dams in the County for public safety purposes. An “i-flow” is a monitoring device which consists of water level and precipitation station equipment. The grant application proposes that one be installed on three (3) High Hazard Dams and one (1) Significant Hazard Dam in Prince Edward County. Sandy River Reservoir (Bush #12) is owned by Prince Edward County and three dams (Buffalo #4, Buffalo #5 and Bush #4B) are owned by Piedmont Soil & Water Conservation District (PSWCD) with Prince Edward County being a co-sponsor. All sites have staff gages installed that requires a person on site to read the gage and monitor conditions. IFLOWS are needed on these dams because either access to monitor the dams in a storm event is unsafe and/or loss of life and property due to dam overtopping or flooding could occur.

This is a 50/50 matching grant and the application was due June 1. The application requests funding for four i-flow systems, which would total \$86,120 (\$43,060 – state, \$43,060 – local); however, due to the limited amount of state funding, we do not anticipate the grant being fully funded.

I have attached a copy of the grant application. No Board action is required at this time. After grant awards are announced, the Board will wish to consider if it wishes to pursue, in partnership with the District, the installation of i-flow devices on one or more of the higher hazard dams in the County.

Attachments: Dam Safety Program Grant Application

Recommendations: No action is needed at this time.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
Simpson _____ Wilck _____

D. 2012 Simplified Grant Application Form

- Applications are due by 5 pm, June 1, 2012.
- Please limit each application to one project.
- Submit three (3) copies of each completed application to:

Virginia Department of Conservation and Recreation
Attention: Dam Safety, Flood Prevention & Protection Assistance Fund
Division of Dam Safety and Floodplain Management
203 Governor Street, Suite 206, Richmond, Virginia 23219
Phone: (804) 371-6095; Fax: (804) 371-2630
Email: jacqueline.hall@dcr.virginia.gov

Name of Applicant: Wade Bartlett

Organization: Prince Edward County and Piedmont Soil & Water Conservation District
Address: PO Box 382, Farmville, VA 23901
Telephone Number: (434) 392-8837
E-mail: wbartlett@co.prince-edward.va.us

Contact Person (if different): For District owned dams contact Deanna Fehrer, Piedmont SWCD
Address: 100B Dominion Drive, Farmville, VA 23901
Telephone Number: (434) 392-3782 ext 108
E-mail: pswcdedu@moonstar.com

Project Category (check one): Dam Safety Flood Prevention & Protection

Type of Applicant (check one): Public Government Entity Private Entity

Project Type (check one):

Dam Safety (for government and private entities)

- Dam Break Inundation Zone Analysis, Mapping and Digitization
- Emergency Action Plan Development
- Incremental Damage Analysis
- Engineering for Dam Repairs

Flood Prevention and Protection (for government entities):

- Locality Flood Warning and Response Systems such as Reverse 911 and IFLOWS
- Improvements to Locality Floodplain Program and Acceptance in Community Rating System
- Locality Floodplain Information and Educational Programs

Title of Project: IFLOW monitoring Prince Edward County & Piedmont SWCD dams

Description of Project: Grant funds will provide IFLOW monitoring devices on three (3) High Hazard Dams and one (1) Significant Hazard Dam in Prince Edward County. Sandy River Reservoir (Bush

#12) is owned by Prince Edward County and three dams (Buffalo #4, Buffalo #5 and Bush #4B) are owned by Piedmont Soil & Water Conservation District (PSWCD) with Prince Edward County being a co-sponsor. All sites have staff gages installed that requires a person on site to read the gage and monitor conditions. IFLOWS are needed on these dams because either access to monitor the dams in a storm event is unsafe and/or loss of life and property due to dam overtopping or flooding could occur. The IFLOW system consists of water level and precipitation station equipment, FCC licensing, installation, calibration and one year maintenance of the system. It also includes a radio repeater (site inspection to determine if signal is sufficient) and MT-IV monitoring software for emergency services management and dam owners. Computer hardware is provided by the users.

Prince Edward County Owned Dam:

Sandy River Reservoir Bush #12, Inventory #14735, classified as High Hazard and located in the eastern part of Prince Edward County, was constructed in the 1980's to serve multiple purposes including providing a public water supply and recreational facilities for the citizens of the county as well as constituting an integral part of the flood control project for the Bush River Watershed. The reservoir is a 740 acre lake and the impoundment is 3 miles from US 460, a major highway in Southside Virginia. The flood inundation study and mapping has been completed and the modeling shows 80 miles of potential impact areas downstream, with the end of the breach flood area located approximately 1 mile upstream of Lake Chesdin headwaters. Within the potential flood area, 10 bridge crossings (including US 460 and US 360), 44 addresses, and over 1200 parcels of property could be affected. While there is easier access to the lake for monitoring, the potential for major flooding, loss of lives, and property is catastrophic.

PSWCD Owned Dams:

Buffalo #4 Spring Creek Dam, Inventory # 14703, classified as High Hazard, is located on Spring Creek in the western part of Prince Edward County in the Buffalo Creek watershed. The location is the most western point for the series of dams in the Buffalo Watershed and is the largest impoundment (70 acres) in the watershed. A residence is located approximately 100 yards from the outlet pipe of the dam. Upstream of the dam is an industrial waste pond that served a former mining operation that discharges into the lake. The area has been reclaimed. The impoundment, owned by Kyanite Mining Corporation, has auxiliary spillway capacity to meet a 100 year storm event. Access to the staff gage and lake would require entering the site from the downstream side of the dam. In addition to the residence that would be flooded, overtopping of six secondary roadways would occur. Additional flooding of US 15/460 Business (West Third Street, a primary roadway in the Town of Farmville) could occur and inundate commercial structures. Third Street is a primary thoroughfare to the Centra Southside Hospital.

Buffalo #5 Buffalo Creek Lake, Inventory Number 14707, is located on Morris Creek in the western part of Prince Edward County in the Buffalo Creek watershed. Access to the staff gage and lake would require entering the site from the downstream side of the dam. This dam has been classified as Significant Hazard due to the overtopping of several secondary roadways and possible flooding of US15/460 Business (West Third Street) in Farmville.

The Buffalo watershed dams were installed in the 1960's to provide flood control and, after the recent completed inundation studies, were reclassified as High and Significant Hazard. Buffalo #4 & #5 are part of the 9 flood control structures for the Buffalo Creek Watershed. Installing a remote monitoring device on 2 structures in the Buffalo watershed would give the dam owners and emergency services

staff, an indication of possible rising water levels during storm events at the other 7 sites in the Buffalo watershed. The additional seven sites are classified as Significant Hazard. The FEMA Flood Insurance Study provides detailed information for the downstream reach of Buffalo Creek at the confluence of the Appomattox River in Farmville. The downstream flow conditions in the Buffalo Creek are significantly influenced by coinciding peak flows in the Appomattox River. Dam overtopping will exacerbate the flooding in this area (US15/460 Business Third Street, Farmville).

Bush #4B Mountain Creek Lake, Inventory #14741, is located on Mountain Creek in the eastern part of Prince Edward County in the Bush River watershed. Access to the 100 acre lake is by a forest service road approximately 1 mile long. It is most probable that the road would not be accessible due to the many trees that would fall in a storm. The inundation study for this dam is in the process of being performed. It is expected to be reclassified as High Hazard as was the case with the 4 other dams located in the Bush River watershed. The High Hazard classification is due to possible flooding that would inundate areas of US 460 (a major highway), several secondary roads in Prince Edward County, and several commercial structures.

Location of Project (list address, nearby roads, town, city, county as applicable):

All dams are located in Prince Edward County. The Buffalo dams are approximately 18 miles upstream of the Town of Farmville and the Bush Dams are upstream of US 460. Both watersheds drain into the Appomattox River.

Buffalo #4 – Heights School Road

Buffalo #5 – Bell Road

Bush #4B – Green Bay Road

Sandy River Reservoir Bush 12 – Reservoir Road

General Questions:

Has this project already been completed? **NO.**

Can this project be completed in 12 months? **YES.**

Has the applicant previously received a grant from this Fund? **NO.**

If yes, was the grant for the same project?

For Dam Safety projects, please answer the following: N/A

Name and ID Number of Dam?

Hazard Classification (High, Significant, Low)?

How many lives are at risk if this dam fails?

How many residential units are in the dam break inundation zone?

Are any of the following located in the dam break inundation zone (public roads, public utilities, schools, hospitals, commercial structures)?

What is the use of the impoundment structure (public water supply, public recreational access, no public access, flood control)?

Has the dam owner complied with all annual inspection and reporting requirements during the last 5 years?

For Flood Prevention & Protection projects (government only), please answer the following:

Is the applicant a participant in the National Flood Insurance Program (NFIP) and not currently under suspension or probation? **Prince Edward County is a participant and is not in any violation.**

Does the local jurisdiction in which the project is located have a local floodplain ordinance and history of enforcement? **Not presently**

Does the applicant have a hazard mitigation plan? **Yes**

Does the proposed project conform to the state and local hazard mitigation plans? **Yes**

How many residential units are subject to flooding in the project area?

Buffalo #4 – one home approximately 100yards from the dam.

Buffalo #5 – zero.

Downstream of both dams approximately 25 addresses are subject to flooding on US 15/460 Business (West Third Street, Farmville).

Bush #4B – Inundation study has not been completed. No known residences downstream.

Sandy River Reservoir – Over 44 addresses and 1200 parcels of property.

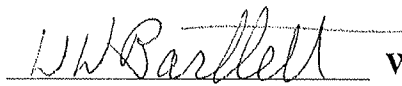
US 460 a major highway would be impacted by Bush #4B and Sandy River Reservoir.

Grants from the fund require a minimum 50 percent match by the recipient and are reimbursed after payment by recipient. Please provide the following:

Amount to be Paid by Applicants: **\$43,060 (divided between applicants)**

Amount of Grant Funds Requested: **\$43,060**

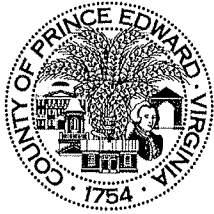
Total Cost of Project: **\$86,120**


Signature

Wade Bartlett
Printed Name

PE County Administrator
Position

May 24, 2012
Date



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: June 12, 2012
Item No.: 18-b
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Dominion Power Easement

Summary: The Route 15 Project requires that Dominion Power move one power pole, which is located at the intersection of Rt. 15 and Dominion Drive. Attached for your consideration is the proposed Right-of-Way Plat that shows the additional easement from the County that is required by Dominion Power.

Attachments: Dominion Power Right-of-Way Plat

Recommendations: The Board will wish to approve conveying the right-of-way to Dominion Power and authorize the Chairman and/or County Administrator to execute all necessary documents for the conveyance.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

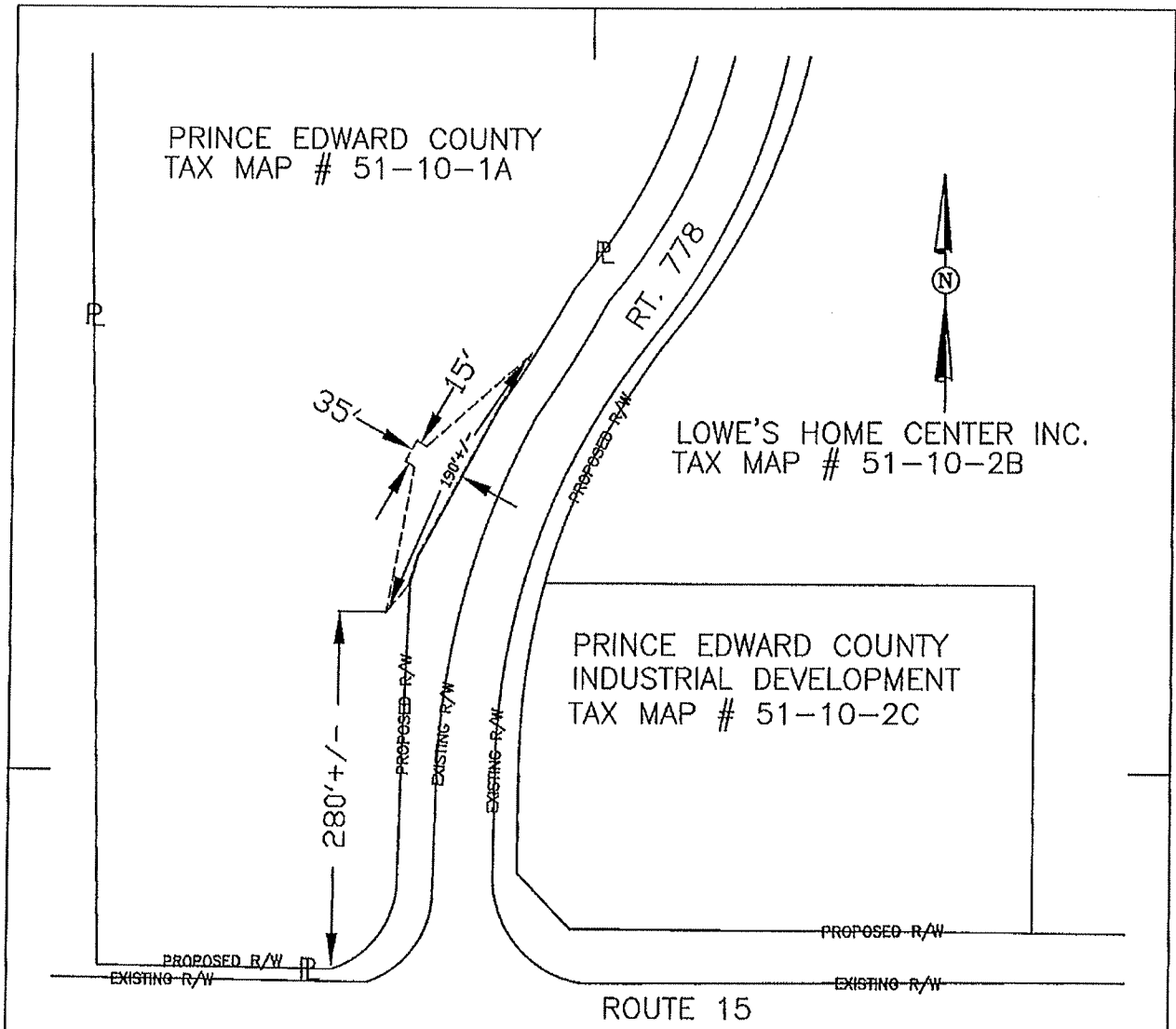
Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

PRINCE EDWARD COUNTY
TAX MAP # 51-10-1A

LOWE'S HOME CENTER INC.
TAX MAP # 51-10-2B

PRINCE EDWARD COUNTY
INDUSTRIAL DEVELOPMENT
TAX MAP # 51-10-2C



OWNER'S INITIAL'S

Legend

- - - - - Location of Boundary Lines of Right-of-Way VARIABLE Width.
- ==e== Indicates Property Line is Right-of-Way Boundary XXXXX in Width.

<i>Plat to Accompany Right-of-Way Agreement</i>		
VIRGINIA ELECTRIC AND POWER COMPANY doing business as Dominion Virginia Power OH		
District FARMVILLE		
District-Township-Borough FARMVILLE	County-City PRINCE EDWARDVA	State
Office CENTRAL	Plat Number 00-11-0364	
Estimate Number 7332762	Grid Number L0236	
Date 11/21/11	By M.ALLEN	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 12, 2012
Item No.: 18-c
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Surplus County Vehicles

Summary: Listed below are the county vehicles from the Sheriff's Department that are out of service. Ron VanEps has evaluated the vehicles and determined that two are appropriate for continued use.

1. 2006 Ford Crown Victoria -125312 miles (VIN2FAHP71W66X110450) - Runs and drives OK.
2. 2003 Ford Crown Victoria - 190398 miles (VIN2FAHP71W63X135304) - Runs and drives OK.
3. 2004 Ford Crown Victoria - 166803 miles (VIN2FAHP71W74X118148) - Runs but hesitates at about 45 mph.
4. 2004 Ford Crown Victoria - 152586 miles (VIN2FAHP71W54X118150) - Run but miss fires can only do 40 mph.

Attachments: None.

Recommendations: Declare the vehicles surplus and authorize the County Administrator to properly dispose of each vehicle and donate two to the Piedmont Regional Jail.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 12, 2012
Item No.: 18-d
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Request from Appomattox Baptist Association

Summary: Attached for your consideration is a letter from the Appomattox Baptist Association requesting that the Board of Supervisors consider waiving the building permit fee for a home improvement project being conducted in conjunction with a mission camp in July. The Building Office contacted the Association and learned that the project is: deck removal and replacement, and siding and gutter repair. The anticipated cost of the Building Permit is \$75.00.

Attachments: Letter from Appomattox Baptist Association

Recommendations: The Board will wish to consider the request of the Appomattox Baptist Association.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

Appomattox Baptist Association

IMPACTING OUR WORLD FOR JESUS

Rev. Mitchell C. Luckie
Director of Missions and Ministries
Domissions04@aol.com

Rev. Abel G. Sanchez
Pastor, Hispanic Ministry

May 17, 2012

Board of Supervisors of Prince Edward County
Appomattox, Virginia

Dear Members of the Board of Supervisors,

The Appomattox Baptist Association, in partnership with the Virginia Baptist Mission Board of the Baptist General Association of Virginia (Richmond, Virginia), is sponsoring a mission camp entitled "Impact Virginia" on July 8-14, 2012.

Virginia Baptist teens and adult leaders from across Virginia will come to Appomattox for a week of building handicap ramps, painting, room renovation, roof repair, and more for people in our area who cannot afford these renovations. The goal of Impact Virginia is to make these homes warm, safe, and dry. These teens will do the work under very capable supervision from hand-picked leaders in the area of construction.

The Appomattox Baptist Association is coordinating funding for building materials, organizing lodging (at Grace Hills Baptist Church), meals at work sites, bathroom facilities, ice, and various other needs. We anticipate 12 – 14 projects for Impact Virginia with some of them in Prince Edward County as well as Appomattox, Campbell, and Charlotte Counties. While some projects may not require a building permit, we want to obtain Prince Edward County permits for projects requiring them. We are asking the Prince Edward County Board of Supervisors to consider waiving the building permit fee to help reduce the cost of this mission camp to provide home improvements for our residents.

If you have questions, please call Rev. Mitch Luckie at 434-610-3224.

Please notify us of your decision at Appomattox Baptist Association, Attention: Rev. Mitch Luckie, 122 Countryside Drive, Appomattox, Virginia 24522.

Thank you for considering our request.

Sincerely,



Rev. Mitch Luckie
The Mission Team of Appomattox Baptist Association

Office: 434-352-5806
Cell phone: 434-610-3224



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 12, 2012
Item No.: 18-e
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Request from Echeverrias

Summary: Attached for your consideration is a letter from Dr. and Mrs. Echeverria who are requesting assistance with solving a nuisance dog barking problem. At present, the County has no enforcement opportunity with which to solve a problem like this. One possible solution would be for the Board to consider an amendment to the County Noise Ordinance. Dr. and Mrs. Echeverria are unavailable to attend a Board meeting until August; however, we did ask them to send a letter to give the Board the opportunity to consider the problem and a solution.

Attachments: Letter from Dr. and Mrs. Echeverrias

Recommendations: The Board will wish to give the County Administrator guidance on responding to the request from Dr. and Mrs. Echeverria.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	

May 14, 2012

Prince Edward County Board of Supervisors
c/o W.W. Bartlett, County Administrator
Post Office Box 382
Farmville, Virginia 23901

Dear Members of the Board of Supervisors:

After lengthy discussions with the Sheriff's Department, the Commonwealth's Attorney, the Animal Warden, and the County Administrator's office, we are dismayed to find that there is presently no ordinance in effect in Prince Edward County to protect citizens from nuisance barking. My family is asking that the Board of Supervisors consider a nuisance law in subdivisions within Prince Edward County in order to address the torment we continue to endure.

My family resides in Hunter's Ridge, a platted subdivision in Rice where we have lived happily since 2001. However, over the past few years we have suffered interruptions of normal life undertakings by neighboring dogs who bark at any activity in our yard and at other environmental stimuli. Not only does the barking inhibit our outside activities, but the noise is often audible inside our home waking us and our house guests from sleep in the early morning hours or impeding study and online course work. We have documented nearly 50 instances of sustained barking of over 20 minutes and over 100 total events over the past three years. We have lacked the energy to document all experiences.

We cannot partake in normal activities inside or outside of our home without intrusion. We are held hostage by a pack of dogs. Even our beagle is relegated to one side of our yard. As a result of this continued nuisance, our quality of life has deteriorated. We are also gravely concerned about the possible adverse impact on property value and our ability to resell should we need or want to relocate. We respectfully request that you protect us and other citizens of Prince Edward County who may suffer emotional stress from similar plight.

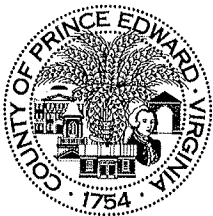
We are unavailable to address the Board in public participation until August 2012; however, we respectfully request that you consider limiting disturbances caused by dogs in subdivided housing areas where dwellings are considerably closer to one another.

We look forward to your response to our request.

Sincerely,



Dr. and Mrs. Roy (Mary Beth) Echeverria



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 12, 2012
Item No.: 18-f
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: SERVICE CHARGE IN LIEU OF REAL PROPERTY TAXATION

Summary:

Section 58.1, Chapter 34 of the *Code of Virginia* authorizes localities to impose service charges on otherwise tax exempt property. In 1981, the General Assembly restricted the use of the service charge on real estate owned by the Commonwealth to only those localities where such property – excluding state owned hospitals, educational institutions, roadway property or property held for future roadway construction – exceeds 3% of the value of all real estate located within the locality. That is a very high hurdle to clear and for Prince Edward County would require the state to own real estate valued at approximately \$57,566,678 excluding the property defined above.

County staff has begun the slow tedious process of determining if this threshold can be met in order to levy a service charge on real estate owned by the Commonwealth. Work completed to date has determined approximately 660 tax parcels must be examined to determine which parcels can be used to meet the 3% threshold. The County Attorney and the Commissioner of Revenue are providing substantial assistance in this project.

Currently, both Longwood University/Real Estate Foundation and Hampden-Sydney College are paying real estate taxes on some of the land they own. The Commissioner of the Revenue is researching. Additionally, the County Attorney is researching the *Code of Virginia* to determine the appropriate legal interpretations of the specific *Code* sections that apply to Prince Edward County, and if previous Attorney General opinions and/or court decisions on the correct interpretation have been made either by Attorney General or actual court cases.

Attachments: None

Recommendation: None

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
Simpson _____ Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 12, 2012
Item No.: 19
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Committee Reports: Personnel

Summary:

The Personnel Committee met on May 30, 2012. The Committee comprises of Supervisor Simpson – Chair, Supervisor Campbell and Supervisor Wilck. Also present was County Administrator Wade Bartlett.

The Committee reviewed a request by the Clerk of Circuit Court to increase the salary for the Clerk’s Chief Deputy. The request was to increase the salary from the current amount of \$46,286 which equates to a grade 16 step 7 to \$49,945 or a grade 16 step 10. The Clerk based the request on the fact that the work load of the Chief Deputy has increased since the resignation of the administrative associate for the Circuit Court Judge. When the administrative associate resigned the workload fell onto the Chief Deputy. Additionally, due to the vacancy of the judgeship new tasks are being performed by the Chief Deputy that never had to be performed when there was a sitting judge. These new tasks involve the coordination of the various Circuit Judges that now preside in Farmville with each other, the Commonwealth Attorney and the Sheriff, and the delivery of various documents to the appropriate judges. Attachment 1 contains a list of duties of the Chief Deputy prior to the resignation and the additional duties added.

Upon review of the position it was found that the Clerk’s Chief Deputies salary was not in line with the salaries of the Chief Deputies of the Sheriff and Commonwealth’s Attorney. When compared to the Constitutional Officer the Chief Deputies of the Sheriff and Commonwealth’s Attorney are both approximately 59% of the amount of the respective Constitutional Officer. The Chief Deputy of the Clerk is only at 43% of the Clerk’s salary.

The total net increase, when including benefits, would increase personnel cost by \$4,769. The Clerk is willing to reduce the budget for Repairs and Maintenance by an equivalent amount to make this request revenue neutral in the FY13 budget. When the Clerk’s budget is constructed it is not known if the state will provide and Technology Trust Fund (TTF) money to the localities. Thus, this line item contains enough funds to pay all necessary costs without any TTF funding. Since the budget was approved we have learned TTF funds will be approximately the same as the current FY. This will allow the decrease in the Repairs and Maintenance line to ensure this action is revenue neutral in FY13.

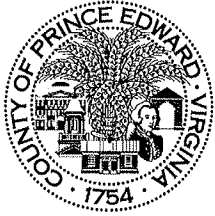
The Committee voted 2-0 to approve the request. Chairman Simpson abstained

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
 Board of Supervisors
 Agenda Summary**

- Attachments:** 1. List of Chief Deputies Duties
 2. Spreadsheet comparing salaries of Chief Deputies

Recommendations:

Approve the personnel committee's recommendation and the budget adjustment shown below

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY 2013 Budget Amendment						
3(Exp)	100	21600	3310	Repairs and Maintenance		\$ 4,769
4(Exp)	100	21600	1100	Salaries and Wages	\$ 4,006	
4(Exp)	100	21600	2100	FICA	\$ 306	
4(Exp)	100	21600	2210	VRS Retirement	\$ 405	
4(Exp)	100	21600	2400	Group Life Insurance	\$ 49	
4(Exp)	100	21600	2700	Workers Comp	\$ 3	

Motion _____
 Second _____

Campbell _____
 Gantt _____
 Simpson _____

Cooper-Jones _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____

Chief Deputy Duties

Duties prior to September 2011:

- 1) Serve as Chief Deputy to the Clerk
- 2) Perform accounting duties and maintain courts checking account
- 3) Maintain funds held by the Court for the benefit of others
- 4) Maintain funds held by the Court deposited for delinquent tax sales
- 5) General Office Management
- 6) Supervise and assign duties to other Deputy Clerk's
- 7) Train Deputies for daily procedures
- 8) Provide guidance to other deputies
- 9) Maintain Official County Records (Land records, Wills, Judgments, etc.)
- 10) Perform probate duties
- 11) Prepare reports due to Clerk, Commonwealth's Attorney, State Board of Elections, Supreme Court of Virginia, Bureau of Vital Statistics, State Police, Sheriff's Department, Police Department, State Treasurer
- 12) Initiate & maintain Criminal, Civil and Juvenile cases
- 13) Issue Marriage License & Certificates of Assumed name
- 14) Accept and process Concealed Weapon Permit Applications and Notary Applications
- 15) Assist Citizens on a daily basis
- 16) Prepare Correspondence for Clerk
- 17) Interviews job applicants and makes recommendation to Clerk
- 18) Perform long-range planning to ensure preservation of court records
- 19) Assist Clerk in preparing budget for State & County
- 20) Issue Oaths
- 21) Take notes during Court proceedings
- 22) Accept payments for Fines, Costs, & Restitution

Additional Duties since September 2011:

- 1) Prepare the Court's calendar for Criminal cases, Civil Cases, Jury Trials, Juvenile Cases, Adoption Cases, Settlement Conferences, Depositions, etc.
- 2) Prepare Court Orders for Judge Osborn or another Judge upon request
- 3) Maintain court dates for Judge Osborn, Judge Warren, and Judge Cunningham for Prince Edward County Cases
- 4) Coordinate Judge Osborn's and Judge Warren's dates with Commonwealth's Attorney Office
- 5) Prepare Court Schedule for Sheriff's Department
- 6) Process Court Orders endorsed by Judges
- 7) Coordinate with all Attorneys (local and out-of-town) regarding setting court dates
- 8) Prepare dockets for Civil cases for Judge Osborn, Judge Warren or Judge Cunningham
- 9) Prepare correspondence for Judge Osborn or Judge Warren

The Chief Deputy is performing the duties that the former Secretary for the Judge performed, in addition to her "normal" duties. The Chief Deputy has come in on weekends, or at night, to make sure that all of her duties are complete and that there is no confusion for the Clerk's office or the Judge's office here in Prince Edward County. I feel that the Chief Deputy is deserving of an increase in her salary.

COMPARISON OF CHIEF DEPUTIES

POSITION	PEC SALARY	STATE SALARY	PERCENT OF OFFICER	PERCENT OF STATE
Commonwealth's Attorney	128,544	113,760		
Chief Deputy	75,775	60,627	58.95%	124.99%
<hr/>				
Sheriff	85,474	80,209		
Chief Deputy	51,044	48,044	59.72%	106.24%
<hr/>				
Clerk of Circuit Court	106,718	103,419		
Chief Deputy	46,286	44,938	43.37%	103.00%
PROPOSED NEW SALARY	49,945		46.80%	111.14%
<hr/>				
FY13 TOTAL COST AFTER INCREASE		71,908		
<u>FY13 TOTAL COST PRE INCREASE</u>		<u>67,139</u>		
TOTAL NET INCREASE		4,769		



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: June 12, 2012
Item No.: 20
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Correspondence/Informational

Summary:

Attachments:

- a. Leadbetter Letter, RE: School Board Appointments
- b. Prince Edward Development Letter, RE: Granite Falls Project
- c. FEMA Letter, RE: Regional Hazard Mitigation Plan
- d. Agenda/Minutes of CRC Meeting
- e. County Debt Service

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

Dear Mr. Fore and Your Fellow P.E. Supervisors,

I am writing concerning the appointment of school board members. As I am sure you know our local public school system has been in a long downhill spiral. The individuals capable of stopping this spiral are the school board members however they have failed to do so. There have been warning signs for years that our school system is troubled but the school board members have ignored these signs and let the school continue to disintegrate to its present level of dysfunction. According to the Virginia Dept. of Education (VDOE) the following is true; only 4% of the Virginia public schools are less than fully accredited and Prince Edward High is one of the 4% that has lost full accreditation, enrollment at PECPS is steadily dropping while safety problems are increasing, the PECPS drop-out rate, in particular for black males, is increasing and our school system for several years has had so few students pass the SOLs that the school is termed "in improvement" which is the lowest rating the VDOE gives.

As you are also aware the school board has failed to address the fact that because of both the economy and the drop in enrollment state funding has dropped. Instead of making sure the superintendent had a viable back-up plan for funding the schools, the school board chose to ignore the financial difficulties that have been going on for several years in hopes that the Board of Supervisors would bail them out with a significant financial contribution. This was short sighted and irresponsible of the school board.

It is time for change in our school board leadership. Appointing the same individuals over and over to the school board leads to the same thought and when the thought is poor, as it is now, the same mistakes are repeated. In a successful organization change starts at the top and I am hoping the same will be true for the school board. Mr. Russell Dove has been chairperson of the PECPS school board for several years now and it is under his watch that this total disintegration of the public school system has occurred. While Mr. Dove might be personable and agreeable to serve his leadership is ineffective. He has failed to deal with the schools lack of full accreditation, financial difficulties, and safety issues realistically. It is time to thank him for his public service and replace him with a stronger leader. Please do this for our children, for the people that fought so hard in the 60s to have a public school system, and for the future of Prince Edward County. Without adequate education we only move backwards and backwards is not a place we want to go.

I have enclosed Prince Edward High statistics that are found under "school report card" on the Virginia Department of Education website for your verification of how terrible our school system has become in recent years under Mr. Dove's ineffective leadership. The same type of dismal statistics can be found for PECES and PECMS.

Again, for the sake of our children and our future please thank Mr. Dove for his service but replace him with somebody who will provide the direction Mr. Dove has failed to and lead our school out of the terrible quagmire it is currently in.

Sincerely yours,

A handwritten signature in black ink that reads "James Leadbetter". The signature is written in a cursive style with a large, stylized initial "J".

Prince Edward High School (from the Virginia Dept. of Education website)

Dropout Information

Schools report annually on the number of students in grade 7-12 who drop out. Dropout percentages represent the number of dropouts for a given school year divided by the membership on September 30th of that school year.

School - Dropout Information

Count / Percentage	2008-2009	2009-2010	2010-2011
Student Subgroup			
All Students	33 / 4.1%	46 / 5.65%	44 / 5.8%
Female	<	21 / 5.3%	14 / 3.86%
Male	24 / 5.81%	25 / 5.98%	30 / 7.58%
Black	27 / 5.28%	33 / 6.46%	35 / 7.66%

School - School Safety

Virginia's accreditation standards require school report cards to include information about school safety. The Offense Categories that are listed are the same as the offense categories defined in the Safe Schools Information Resource (SSIR) available on the VDOE Web site.

School - School Safety

Offense Category	2008-2009	2009-2010	2010-2011
Weapons Offenses	1	4	7
Offenses Against Student	6	12	19
Offenses Against Staff	8	14	14
Other Offenses Against Persons	76	67	67
Alcohol, Tobacco, and Other Drug Offenses	16	34	33
Property Offenses	5	8	10
Behavior Offenses Disorderly/Disruptive	190	143	230

School - Summary

	2009-2010	2010-2011	2011-2012
Student Population	814	759	697
AYP Status	Did Not Make AYP	Did Not Make AYP	Did Not Make AYP
Accreditation Status	Fully Accredited	Fully Accredited	Provisionally Accredited ← PECHS

2011-2012 Accreditation Ratings of all Virginia Schools

Accreditation Rating	Number of Schools	Percent of All Schools
Fully Accredited	1,771	96%

2011-2012 Accreditation Ratings

Accreditation Rating	Number of Schools	Percent of All Schools
Accredited with Warning	30	2%
Accreditation Denied	3	<1%
Provisionally Accredited	27	2%
Conditionally Accredited (Reconstituted)	2	<1%
Conditionally Accredited (New Schools)	5	<1%
Total Schools	1,838	100%

PRINCE EDWARD DEVELOPMENT, LLC

P.O. BOX 385
FARMVILLE, VA 23901

May 28, 2012

Mr. Robert Jones
3286 Poorhouse Road
Rice, VA 23966

Re: Granite Falls Project

Dear Bobby,

I have received a copy of a letter from a Ms. Schumacher regarding the Granite Falls project. The letter makes many false assertions and comes to several incorrect conclusions. It appears that Ms. Schumacher wasn't even a resident of the County until 2009 so she seems hardly competent to opine on events occurring prior to that. Below are some of my comments regarding the contents of the letter.

- The Poplar Hill project was conceived and promoted by a group of local businessmen and community leaders. The County's only involvement in that project was creating the Poplar Hill CDA at the request of the Poplar Hill landowner. Three private development entities undertook the residential component and the CDA pursued the golf and hotel/conference center. After creating that CDA, the County had no involvement in that project's development efforts.
- The Poplar Hill CDA Project, as we all know, is just a golf course. A conference center was originally planned but never financed or constructed. It was not my project, but my firm did serve as financial advisor to the CDA from 2000 to 2007 and assisted in arranging the financing for the golf course.
- There is no correlation between the success or failure of a golf course/residential project and a hotel /conference center project. The golf course's financial feasibility was based in part on the residential development of the surrounding lands and development of a hotel/conference center, both of which would have augmented local golf play. As we are all painfully aware, neither the residential nor hotel/conference center projects were ever developed.
- Since 2000, a variety of hospitality experts have examined the Farmville area and have unanimously opined that a hotel/conference center in the County would be successful. In 2001 as the Poplar Hill CDA pursued development of its hotel, there were many in the community who questioned whether there was sufficient demand in the Farmville area

to support additional hotels. One only has to look at the success of the Hampton Inn which opened in 2005 to receive that answer.

- I am not aware of the conference center referred to by Ms. Schumacher. The 252-room Hilton Hotel and Conference Center opened in Short Pump in 2010. Also, the Westin Hotel at Reynolds Crossing recently undertook a major expansion of its meeting space. The Boars Head Inn and Conference Center in Charlottesville recently undertook a major renovation and expansion of its meeting space. To my knowledge all of these hotel/conference centers are a success.
- The County is not being asked to fund the “reserve fund”, they are being asked to replenish it if there is a draw and the Hotel fails to replenish the fund. The Bonds are being repaid from taxes, not net revenues of the hotel. Most of the taxes (transient occupancy & food/beverage) are paid by customers of the hotel, not the hotel itself.
- Anyone who follows the hospitality industry knows that room and occupancy rates vary annually depending, among other things, general economic conditions. In Farmville, the Great Recession caused room revenues to drop. Revenues in 2008 and 2009 dropped from 2007 levels. In 2010 and 2011 revenues increased over 2009 levels. If the same rate of increase occurs for 2012, room revenues should reach the levels achieved in 2007.
- It appears that Ms. Schumacher’s entire legal career was a corporate attorney for an insurance company in New Jersey. The practice of municipal securities law is a specialty and there is no indication that she has any experience in municipal securities law.
- If there is a draw on the reserve and the Hotel and any of Granite Falls’ lenders or investors fail to replenish during the following 6 months, the County would be asked to replenish the draw. The Board of Supervisors sitting at the time of the request will have to agree to appropriate the replenishment. This “subject to appropriation” caveat is the difference between the County’s “general” and “moral obligation”.
- There is no basis for the contention that the County’s moral obligation to replenish will result in higher property taxes. Six months after a County replenishment, the County can conduct a tax sale of the Hotel. The Hotel is currently appraised at \$27 million upon completion of construction. The proceeds from the tax sale will first be applied to reimburse the County for its replenishment. In addition, the County will be receiving a portion of the incremental taxes generated by the Hotel. Initially, the County’s annual share of incremental taxes is estimated to approximate \$300,000.
- The plan of finance calls for the CDA bonds will be issued only after the Hotel equity and debt is in place. I doubt that the Hotel financings will close if those lenders and investors believe that it is “a project doomed to fail from the start”. There seems to be

a misconception that the County will proceed with issuing the Bonds and building the conference center if the Hotel were not financed at the same time.

- A preliminary limited offering memorandum (LOM) is one of the documents that will be presented for preliminary approval at the next CDA board meeting. This is a roughly 400 page document with detailed information on the Project, the Bonds, the Financing Plan, the Special Assessments, the Developer and the Landowner. The Bond Underwriter and its counsel will prepare the LOM and determine the content of disclosure. The LOM will disclose potential risk factors, one of which being the County "appropriation risk" and will include a copy of the independent Appraisal Report on the hotel.

I hope this letter helps correct the false statements, conclusions and inaccuracies contained in Ms. Schumacher's letter.

Sincerely yours,

/s/ Robert D. Fowler

Robert D. Fowler
Manager

cc: Prince Edward County Board of Supervisors



FEMA

William G. Fore, Jr.
Chairman of the Board of Supervisors
Prince Edward County
Post Office Box 382
Farmville, Virginia 23901

MAY 14 2012

Dear Mr. Fore:

Prince Edward County's adoption of the Commonwealth Regional Council Hazard Mitigation Plan dated February 14, 2012 has been received by the Federal Emergency Management Agency (FEMA). The plan is now approved with the receipt and acceptance of the formal adoption resolution. As such, Prince Edward County is now eligible to apply for federal disaster assistance until the Commonwealth Regional Council Hazard Mitigation Plan expires on April 30, 2017.

We reviewed the plan based on the criteria contained in 44 Code of Federal Regulations (CFR), Part 201, as authorized by the Disaster Mitigation Act of 2000 (DMA2K). These criteria address the planning process, risk assessment (including hazard identification), mitigation strategy and plan maintenance process requirements.

The Commonwealth Regional Council Hazard Mitigation Plan received a "satisfactory" rating for all required criteria. However, the DMA2K also includes a provision to encourage communities to continuously strive to improve their plans and resulting mitigation actions. Therefore, the plan must be reviewed, revised if appropriate, and resubmitted for approval within five years of the initial approval date of April 30, 2012 in order to continue to be eligible for federal disaster assistance.

We encourage you to participate in the expansion and documentation of the plan's assessment and analysis of mitigation measures. We also encourage you to follow the schedule for regular evaluation, updating, and monitoring, and have enclosed a list of specific recommendations for improving the plan.

If you have questions, please contact Matthew Wall, Virginia State Hazard Mitigation Officer, at (804) 897-6500.

I commend you for your dedication demonstrated in preparing and adopting a strategy to reduce future disaster losses.

Sincerely,

A handwritten signature in black ink, appearing to read "Eugene K. Gruber".

Eugene K. Gruber
Mitigation Division Director

Enclosure

cc: Matthew Wall, Virginia State Hazard Mitigation Officer

Recommendations for Improvements
Local Hazard Mitigation Plan
Virginia – Region III

Commonwealth Regional PDC,
Prince Edward County, Virginia
Hazard Mitigation Plan

1. The lowest floor elevation of the most vulnerable structures could be determined and kept as an annex to the plan.
2. The planning committee should consider using social media outlets to obtain additional public participation in the next updated plan.
3. A complete analysis of the NFIP in each jurisdiction should be included in the next plan update. Items to consider include: how new construction is inspected to ensure compliance with the local floodplain ordinance, how residents and others are assisted with mapping questions, how violations are dealt with.
4. Vulnerability described in potential dollar losses for flood is noted as a high priority for each jurisdiction. The planning committee should require each jurisdiction to provide this data. This information should be included in the next plan update.
5. A thorough reporting on the progress to implement mitigation projects should be included in the next updated plan.
6. The committee should consider developing additional mitigation strategies and include these new strategies in the next plan update.



IN PARTNERSHIP WITH
The counties of Amelia | Buckingham | Charlotte | Cumberland | Lunenburg | Prince Edward

MEETING AGENDA

Thursday, June 7, 2012, 12 Noon (Light Lunch will be provided)

Commonwealth Regional Council Office
One Mill Street, Suite 101, Farmville, Virginia 23901

BUDGET COMMITTEE MEETING – 11:00 A.M. (Separate Attachment Enclosed)

- I. Welcome & Call to Order Chairman Fore
- II. Invocation
- III. Approval of Minutes of May 3, 2012 Meetings..... Secretary Wingold
- IV. Treasurers' Report –May Financial Statement, **Attachment 1**..... Treasurer Wheeler
- V. Report of Officers & Committees
 - A. Chairman's Report..... Chairman Fore
 - 1) Cumberland FY 12-13 Membership, **Attachment 2**
 - 2) FY 12-13 CRC Budget Adoption, **Attachment 3**
 - 2a) VRS Resolution – Employer Contribution Rate Election, **Attachment 4**
 - 2b) VRS Resolution – Member Contribution Election, **Attachment 5**
 - 2) Election of FY 12-13 CRC Officers, Nominating Committee
 - 3) Report on Chief Administrative Officers Meeting, **Attachment 6**
- VI. Old Business..... Chairman Fore
 - A. President & Staff Reports
 - 1) Status CRC Charter Amendments-Attorney General Opinion, Chairman Fore
 - 2) Update on CRC Rural Transportation Planning Program, **Attachment 7**..... Melody Foster
 - 3) Status of CRC Regional Hazard Mitigation Plan Update Todd Fortune
 - 4) Council Member Comments
- VII. New Business..... Chairman Fore
 - A. President & Staff Reports
 - 1) Adoption of Rural Transportation Planning Assistance Program, FY13
SPR Agreement & Letter of Authorization, **Attachment 8** Melody Foster
 - 2) Assistance to Firefighters Grant Program Notice, **Attachment 9** Melody Foster
 - 3) Prince Edward County-Request for Grant Administration Assistance
For VA Tobacco Commission Grant to Virginias Retreat, **Attachment 10**..... Mary Hickman
 - 4) CRC Regional Workshop, Building Stronger Communities, **Attachment 11** . Mary Hickman
 - 5) Council Member Comments
- VIII. Commonwealth Intergovernmental Review Process, **Attachment 12**
- IX. Council Member Comments
- X. Other Business
- XI. Adjourn – Next Meeting Date –July 5, 2012

*A copy of the detailed financial expenditures report is available at the CRC offices for review.

COMMONWEALTH REGIONAL COUNCIL
One Mill Street, Suite 101 | P.O. Box P
Farmville, VA 23901 | 434.392.6104 PHONE

<http://www.virginiashartland.org> ~ <http://tourism.virginiashartland.org>



The possibilities...

**Commonwealth Regional Council
Farmville, VA 23901
May 3, 2012**

Welcome & Call to Order

The Vice-Chairman called the Meeting to order at 12:00 p.m. at the Commonwealth Regional Council Office located at One Mill Street, Suite 101, Farmville, Virginia.

Invocation

Mr. Bennett gave the invocation.

Approval Of Minutes Of April 5, 2012 Meeting

Ms. Stish moved to approve the minutes as presented. Motion carried.

ROLL CALL

MEMBERS

PRESENT

ABSENT

Amelia:

Mr. Ellsworth J. Bennett
*Mr. Ralph A. Whitaker, Jr.

Mr. Ellsworth J. Bennett
(Vice-Chairman)

Buckingham:

Ms. Cassandra Stish
*Ms. Rebecca Carter

Ms. Cassandra Stish

Charlotte:

Mr. Gary Walker
*Mr. Haywood J. Hamlet

Mr. Gary Walker

Cumberland:

Mr. Parker Wheeler
*Mr. Bret Schardein

Mr. Parker Wheeler
(Treasurer)

Lunenburg:

Mr. David Wingold
* Mr. T. Wayne Hoover

Mr. David Wingold
(Secretary)

Prince Edward:

Mr. William G. Fore, Jr.
*Mr. Don C. Gantt

Mr. William G. Fore, Jr.
(Chairman)

NOTE: *Denotes Alternates

STAFF

Ms. Mary Hickman, Acting President/CEO
Ms. Melody Foster, Regional Planner
Mr. Todd Fortune, Community Development Planner

Mr. Andre' Gilliam, Community Development Planner
Ms. Barbara Terry, Part-Time Planner

GUEST

Ms. Megan Harris, *The Farmville Herald*
Mr. Jeff Edwards, Center for Rural Virginia Trustee

Center for Rural Virginia Presentation: Mr. Jeff Edwards, President & CEO of Southside Electric Cooperative and also Board of Trustee Member of the Center for Rural Virginia gave a presentation on the Center for Rural Virginia. Mr. Edwards stated a copy of the presentation would be sent to Ms. Hickman to be forwarded to anyone interested.

Treasurer's Report

February Financial Statements: The Vice-Chairman stated the April Financial Statement was enclosed in the Council packet for review. Ms. Stish moved to accept the Financial Statement as presented. Motion carried.

Report of Officers & Committees

Budget Committee Report: The Vice-Chairman stated the Budget Committee met prior to the CRC meeting and will continue to work on the budget.

Appointment of FY 12-13 Nominating Committee: The Vice-Chairman appointed the entire CRC Council as the Nominating Committee.

Executive Committee Report: Ms. Hickman stated Ms. Debra Crowder, Executive Director of the South Central Workforce Investment Board (SCWIB), contacted the CRC and requested action on a time sensitive matter. The SCWIB is applying for a \$50,000 incentive grant to hire a facilitator for a strategic planning process for the WIB area. The process would help identify local occupations in demand in real time as defined by local employers and economic development directors. Ms. Crowder has requested that the CRC serve as a Partner in the program by having the Acting President/CEO participate in planning sessions and assist in notifying localities of participation in the process. This would allow the SCWIB to count time spent as an in-kind contribution by the CRC towards to grant request. Ms. Hickman stated only staff time would be utilized as the in-kind contribution towards the project. Ms. Hickman stated the request was received on April 25th with the SCWIB needing an answer by Friday, April 27, 2012.

Ms. Hickman stated she had contacted the CRC Executive Committee to request authorization to approve the request for staff time in-kind contribution towards the SCWIB project due to the time constraints. The Executive Committee unanimously approved the request.

Report on Chief Administrative Officers Meeting: Ms. Hickman stated a copy of the Chief Administrative Officers meeting agenda was provided in the Council packet for information.

Old Business

President & Staff Reports:

Status Report – CRC Charter Amendments-Attorney General Opinion: Ms. Hickman stated the CRC had not received any additional information as of this date.

May Presentations of CRC FY10-11 Annual Report: Ms. Hickman stated the staff will be wrapping up the Annual Report presentations in the month of May. Ms. Hickman stated she will be attending Town Council meetings in Dillwyn and Blackstone in May of 2012.

Status –CRC FY 12-13 Budget Request: Ms. Hickman stated FY 12-13 Budget Requests have been sent to all current CRC member entities as well as Nottoway County, the Town of Farmville, Town of Blackstone, Longwood University and Hampden-Sydney. Ms. Hickman stated she had not received a response from Hampden-Sydney, Farmville or Blackstone concerning the request. Ms. Hickman clarified with Mr. Wingold that the CRC's budget request was in Lunenburg County's budget. Ms. Hickman stated localities are in different stages of approving their budgets for the upcoming fiscal year.

Update on CRC Rural Transportation Planning Program: Ms. Foster reported as part of the Rural Planning Program, VDOT has requested the CRC host a Road Project Ride Along Day in the district. Ms. Foster stated staff reviewed the CRC's Projects of Regional Significance that was adopted on February 2, 2012 to select three projects that were representative of the region for the event. The projects selected were: 1) VA Primary 307 (Amelia, Nottoway & Prince Edward), 2) VA Secondary 610 (Cumberland & Buckingham) and 3) VA Primary 40 (Lunenburg & Charlotte). Participants invited would include a County staff or Board member, CTB member (covering this area), VDOT Resident Administrator, and a CRC Staff member. Ms. Foster stated the day-long event would take place on May 17, 2012. Ms. Foster stated it is hoped that by having a site visit to locations that includes locality representatives, VDOT and CTB members; relationships could be built to understand the problems/solutions first hand.

Status of CRC Regional Hazard Mitigation Plan Update: Mr. Fortune stated all of the localities have adopted Resolutions of approval of the CRC Regional Hazard Mitigation Plan Update. The Update has been submitted to FEMA for final approval. Once final approval from FEMA has been received, the project will be closed out.

Submission of Town of Victoria Recreational Trail Grant Application: Mr. Fortune stated the CRC submitted, on behalf of the Town of Victoria, a Recreational Trail Grant to the Virginia Department of Conservation and Recreation. The Town is requesting funds to expand the Town's Trail network towards the Lunenburg Airport. The ultimate goal, once the entire network is completed, is to connect to the Tobacco Heritage Trail near the Airport. The Town is requesting \$55,000 in funds, with the grant program requiring an 80/20 match.

Council Member Comments: There were none.

New Business

President & Staff Reports

CRC Contract Amendment-Town of Victoria Safe Routes to School Project: Mr. Fortune stated due to unavoidable delays in the project it has become necessary to request an extension of the CRC's contract with the Town of Victoria to provide administrative and technical assistance services for the Town of Victoria's Safe Routes to School Project. Mr. Fortune stated the CRC is requesting that the

contract be extended for twelve months. Ms. Stish moved and Mr. Wingold seconded to authorize Ms. Hickman to sign all necessary documents to extend the CRC's contract with Victoria for the Safe Routes to School project. Motion carried.

2012 Tentative VDOT Enhancement Allocations FY13: Mr. Gilliam stated enclosed in the Council members packet is a listing of Tentative VDOT Enhancement Allocations for FY2013. Mr. Gilliam stated three projects were listed from the region including the following: Buckingham Streetscape Project, Town of Farmville, Robert Russa Moton Museum Project, and the Town of Dillwyn Streetscape Project. Ms. Hickman noted the CRC assisted the Town of Dillwyn and Buckingham County in applying for funds. The CRC did not assist the Town of Farmville in applying for funds for the Moton Museum project; however the CRC did submit a proposal for grant administration.

Governor's Announcement-Submission of Phase II Chesapeake Bay Watershed

Implementation Plan: Ms. Hickman stated the CRC assisted impacted localities within PD 14 in January 2012 in gathering information for the submission of the Chesapeake Bay Watershed Implementation Plan. Ms. Hickman stated the State has announced a 60-day public comment period on the submitted Phase II Chesapeake Bay Watershed Implementation Plan that will run through May 31st. Ms. Hickman stated localities in the CRC region that are affected by the Chesapeake Bay include: Amelia, Buckingham, Cumberland, Nottoway and Prince Edward.

Virginia Association of Planning District Commission (VAPDC) Survey: Ms. Hickman stated she sent each CRC member a notification of a survey the VAPDC is conducting to request input from stakeholders for a Strategic Plan. Ms. Hickman stated this was just a reminder for council members to complete the survey.

Council Member Comments: None

Commonwealth Intergovernmental Review Process: Ms. Foster stated the CRC received two CIRPs for review after the packet had been mailed and requested that review on the following:

- DEQ/Yogaville – Reissuance of VPDES Permit for Satchidananda Ashram Yogaville WWTP
- DEQ/Dillwyn-Reissuance of VPDES Permit for Buckingham County Water System/Dillwyn STP

Council provided Level One, no comment on listed CIRPs.

Council Member Comments: None

Other Business: None

Adjournment: The meeting adjourned at 12:50 p.m.

Mr. David Wingold, Secretary



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: June 12, 2012
Item No.: 21
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Monthly Reports

Summary:

Attachments:

- a. Animal Control
- b. Building Official
- c. Prince Edward County Public Schools
- d. PERT
- e. Tourism

Recommendation: Acceptance.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



Animal Control Monthly Report

"May 2012"

Dogs

Surrendered	23
Picked Up	25
Claimed By Owner	5
Adopted	2
Died in Kennel	0
Euthanized	16
Transferred to SPCA	24
Dead on Arrival	0
Stolen	0

Wildlife

Handled	0
Euthanized	0
Rabies Case	0

Livestock

Returned to Owner	0
Died in Kennel	0
Adopted	1

Fees Collected \$0.00

Fees Collected \$565.00

Other Companion Animals

Returned to Owner 0

Cats

Surrendered	39
Picked Up	1
Claimed By Owner	0
Adopted	0
Euthanized	33
Died in Kennel	0
Transferred to SPCA	7
Dead on Arrival	0

Number of Calls to Shelter 174

Summons Issued 10

Subpoenas Served 2

Days in Court 1

Nuisance Dogs 10

Dangerous Dogs 1

Fees Collected \$0.00

Total Fees Collected \$565.00

Bill the Town of Farmville

1 Cat housed (7 days each)

Total \$35.00

S. Ray Foster, Animal Control Officer

Building Official

Permits Issued Report
5/01/2012 Through 5/31/2012

BI411

ADDITIONS	- Issued		4
	- Value	\$39,010.00	
	- Permit Fees	\$328.50	
	- 2.00% STATE TAX	\$7.11	
	- Fees Collected	\$.00	
COMMERCIAL	- Issued		1
	- Value	\$5,000.00	
	- Permit Fees	\$150.00	
	- 2.00% STATE TAX	\$3.00	
	- Fees Collected	\$.00	
ONE & TWO FAMILY DWELLING	- Issued		2
	- Value	\$275,000.00	
	- Permit Fees	\$673.60	
	- 2.00% STATE TAX	\$13.47	
	- Fees Collected	\$.00	
ELECTRICAL	- Issued		19
	- Value	\$7,780.00	
	- Permit Fees	\$1,070.00	
	- 2.00% STATE TAX	\$21.40	
	- Fees Collected	\$.00	
FARM BUILDINGS	- Issued		1
	- Value	\$1,500,000.00	
	- Permit Fees	\$.00	
	- 2.00% STATE TAX	\$.00	
	- Fees Collected	\$.00	
MECHANICAL	- Issued		9
	- Value	\$11,500.00	
	- Permit Fees	\$600.00	
	- 2.00% STATE TAX	\$12.00	
	- Fees Collected	\$.00	
MANUFACTURED HOMES	- Issued		4
	- Value	\$339,000.00	
	- Permit Fees	\$755.20	
	- 2.00% STATE TAX	\$14.30	
	- Fees Collected	\$.00	
PLUMBING	- Issued		10
	- Value	\$460.00	
	- Permit Fees	\$600.00	
	- 2.00% STATE TAX	\$12.00	
	- Fees Collected	\$.00	
REMODELING	- Issued		3
	- Value	\$370,400.00	
	- Permit Fees	\$650.00	
	- 2.00% STATE TAX	\$13.00	
	- Fees Collected	\$.00	
Total Permits - Issued			53
Total Permits - Value		\$2,548,150.00	
Total Permits - Permit Fees		\$4,827.30	
2% Tax -		<u>\$ 96.55</u>	
Total -			\$ 4,923.85

Prince Edward County Public Schools
Summary Financial Report
May 31, 2012

<u>Revenues</u>	Current Month	Year to Date	Budget	Variance Actual Under (Over) Budget	YTD as a Percent of Budget
From the State:					
State Sales Tax	\$ 248,054	\$ 2,512,649	\$ 2,757,852	\$ 245,203	91.11
Basic School Aid	\$ 481,117	\$ 5,853,424	\$ 6,851,452	\$ 998,028	85.43
All Other	\$ 626,391	\$ 4,310,937	\$ 5,224,640	\$ 913,703	82.51
Total State	\$1,355,563	\$ 12,677,010	\$ 14,833,944	\$ 2,156,934	85.46
From the Federal Gov't.	\$ 390,434	\$ 2,313,126	\$ 3,754,691	\$ 1,441,565	61.61
General Fund (County)	\$ 431,524	\$ 6,323,078	\$ 8,106,652	\$ 1,783,574	78.00
Cash Book -Local	\$ 28,362	\$ 481,181	\$ 455,290	\$ (25,891)	105.69
Total Revenues	\$2,205,883	\$ 21,794,395	\$ 27,150,577	\$ 5,356,182	80.27

<u>Expenditures</u>	Current Month	Year to Date	Outstanding Encumbrances	Budget	Expended & Encumbered (Over) Under Budget	Expen. & Encumbrance as a % of Budget
1000-Instruction	\$1,789,105	\$ 16,664,250	\$ 2,979,885	\$ 20,602,749	\$ 958,614	95.35
2000-Admin.,Health/Atten.	\$ 125,501	\$ 1,248,677	\$ 254,997	\$ 1,704,215	\$ 200,542	88.23
3000-Transportation	\$ 138,148	\$ 1,395,117	\$ 317,607	\$ 1,874,756	\$ 162,032	91.36
4000-Operation/Maintenance	\$ 152,142	\$ 1,599,484	\$ 339,165	\$ 2,045,490	\$ 106,841	94.78
5000-Food Service	\$ 988	\$ 11,751	\$ -	\$ 11,760	\$ 9	99.92
6000-Facilities	\$ -	\$ 114,936	\$ 33,720	\$ 150,000	\$ 1,344	99.10
7000-Debt. Service	\$ -	\$ 760,181	\$ 1,001	\$ 761,607	\$ 425	99.94
Total Expenditures	\$2,205,883	\$ 21,794,395	\$ 3,926,375	\$ 27,150,577	\$1,429,807	94.73

Prince Edward County Public Schools
2011-2012
Comparative Receipts and Expenditures
Year to Date

Month of May 2012

Receipts:	Fiscal 2011			Fiscal 2012			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
Sales Tax	2,559,727	2,411,849	94.22	2,757,852	2,512,649	91.11	-3.11
Basic Aid	7,291,446	6,715,219	92.10	6,851,452	5,853,424	85.43	-6.66
Other State	5,598,256	4,618,477	82.50	5,224,640	4,310,937	82.51	0.01
Total State	15,449,429	13,745,545	88.97	14,833,944	12,677,010	85.46	-3.51
Federal Funds	3,469,805	2,333,522	67.25	3,754,691	2,313,126	61.61	-5.65
Local Funds	7,913,044	4,751,971	60.05	8,106,652	6,323,078	78.00	17.95
Cash Book	455,290	491,747	108.01	455,290	481,181	105.69	-2.32
Total Revenue	\$27,287,568	\$21,322,786	78.14	\$27,150,577	\$21,794,395	80.27	2.13
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Instruction	21,075,222	15,998,273	75.91	20,602,749	16,664,250	80.88	4.97
Administration	1,539,615	1,282,706	83.31	1,704,215	1,248,677	73.27	-10.04
Transportation	1,793,634	1,514,282	84.43	1,874,756	1,395,117	74.42	-10.01
Maintenance	1,930,175	1,622,931	84.08	2,045,490	1,599,484	78.20	-5.89
Food Service	11,436	11,268	98.53	11,760	11,751	99.92	1.39
Facilities	142,967	102,119	71.43	150,000	114,936	76.62	5.20
Debt Service	794,519	791,207	99.58	761,607	760,181	99.81	0.23
Total Expenditures	\$27,287,568	\$21,322,786	78.14	\$27,150,577	\$21,794,395	80.27	2.13

Prince Edward County Public Schools
2011-2012

**Food Service Department
Summary Financial Report
May 31, 2012**

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ 1,286	\$ 18,274	\$ 22,398	\$ 4,124	81.59
Fresh Fruit & Vegetable	\$ 8,321	\$ 57,434	\$ 70,000	\$ 12,566	0.00
Total State Funds	\$ 9,607	\$ 75,708	\$ 92,398	\$ 16,690	81.94
Federal Reimbursement	\$ 74,466	\$ 750,178	\$ 750,000	\$ (178)	100.02
Cash Book - Local	\$ 17,327	\$ 242,431	\$ 244,672	\$ 2,241	99.08
Total Revenues	\$101,400	\$1,068,318	\$1,087,070	\$ 18,752	98.27

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 30,243	\$ 325,263	\$ 52,183	\$ 381,109	\$ 3,663	99.04
Fringe Benefits	\$ 10,920	\$ 112,073	\$ 19,881	\$ 134,565	\$ 2,611	98.06
Purchased Services	\$ 4,401	\$ 29,607	\$ 161	\$ 33,299	\$ 3,531	89.40
Refunds	\$ -	\$ 621	\$ -	\$ 621	\$ -	100.00
Telephone	\$ 161	\$ 1,758	\$ -	\$ 2,000	\$ 242	87.88
Travel	\$ 112	\$ 573	\$ 1,619	\$ 2,209	\$ 16	99.27
Materials & Supplies	\$ 2,848	\$ 57,189	\$ 10,003	\$ 69,047	\$ 1,855	97.31
Food Supplies	\$ 40,720	\$ 409,773	\$ 34,572	\$ 451,068	\$ 6,723	98.51
Repairs & Maintenance	\$ -	\$ 6,081	\$ -	\$ 6,081	\$ -	100.00
Uniforms	\$ -	\$ 375	\$ -	\$ 375	\$ (0)	0.00
Furniture/Equipment	\$ 2,715	\$ 6,367	\$ 328	\$ 6,695	\$ -	100.00
		\$ -	\$ -	\$ -	\$ -	-
Total Expenditures	\$ 92,119	\$ 949,682	\$ 118,746	\$1,087,070	\$18,642	98.29

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901

2011-2012
Comparative Receipts and Expenditures
Food Service Department
Year to Date

Month of May 2012

Receipts:	Fiscal 2011			Fiscal 2012			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	87,988	82,034	93.23	22,398	18,274	81.59	-11.64
Fresh Fruit & Vegetable	0	0	0.00	70,000	57,434	0.00	0.00
Total State	87,988	82,034	93.23	92,398	75,708	81.94	-11.30
Federal Reimbursement	750,000	703,836	93.84	750,000	750,178	100.02	6.18
Cash Book - Local	261,171	233,735	89.50	244,672	242,431	99.08	9.59
Total Revenue	\$1,099,159	\$1,019,605	92.76	\$1,087,070	\$1,068,318	98.27	5.51
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	380,723	307,468	80.76	381,109	325,263	85.35	4.59
Fringe Benefits	138,350	110,990	80.22	134,565	112,073	83.29	3.06
Purchased Services	53,775	15,517	28.85	33,299	29,607	88.91	60.06
Refunds	0	0	0.00	621	621	0.00	0.00
Telephone	1,544	1,071	69.37	2,000	1,758	87.88	18.51
Travel	512	512	100.00	2,209	572	25.91	-74.09
Materials & Supplies	66,566	28,340	42.57	69,047	57,189	82.83	40.25
Food Supplies	440,194	386,027	87.69	451,068	409,773	90.85	3.15
Repairs & Maintenance	8,000	3,491	43.64	6,081	6,081	100.00	56.36
Uniforms	0	0	0.00	375	375	0.00	0.00
Furniture/Equipment	9,495	3,463	36.47	6,695	6,367	95.11	58.64
Total Expenditures	\$1,099,159	\$856,879	77.96	\$1,087,070	\$949,681	87.36	9.40

**PERT RIDERSHIP
MONTH OF APRIL 2012**

WEEK	DATE	PASSENGER COUNT	BUS LINE
Monday	2	12	
Tuesday	3	18	GREEN
Wednesday	4	13	ORANGE
Thursday	5	10	ORANGE
Friday	6	17	GREEN
Monday	9	11	ORANGE
Tuesday	10	15	GREEN
Wednesday	11	17	ORANGE
Thursday	12	6	ORANGE
Friday	13	22	GREEN
Monday	16	7	ORANGE
Tuesday	17	10	GREEN
Wednesday	18	16	ORANGE
Thursday	19	4	ORANGE
Friday	20	20	GREEN
Monday	23	6	ORANGE
Tuesday	24	24	GREEN
Wednesday	25	16	ORANGE
Thursday	26	2	ORANGE
Friday	27	17	GREEN
Monday	30	13	ORANGE
			GREEN
TOTAL		276	

<u>BUS LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays, & Fridays

**PERT RIDERSHIP
MONTH OF MAY 2012**

WEEK	DATE	PASSENGER COUNT	BUS LINE
Tuesday	1	30	ORANGE
Wednesday	2	15	ORANGE
Thursday	3	16	GREEN
Friday	4	24	ORANGE
Monday	7	7	GREEN
Tuesday	8	27	ORANGE
Wednesday	9	14	ORANGE
Thursday	10	9	GREEN
Friday	11	27	ORANGE
Monday	14	9	GREEN
Tuesday	15	17	ORANGE
Wednesday	16	11	ORANGE
Thursday	17	19	GREEN
Friday	18	18	ORANGE
Monday	21	12	GREEN
Tuesday	22	16	ORANGE
Wednesday	23	10	ORANGE
Thursday	24	6	GREEN
Friday	25	15	ORANGE
Monday	28	5	GREEN
Tuesday	29	7	ORANGE
Wednesday	30	12	ORANGE
Thursday	31	6	GREEN
TOTAL		332	

<u>BUS LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays, & Fridays

Tourism & Visitor Center Monthly Report for May 2012

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2012	1,116	198	28	1,342	<u>268.4</u>
2011	1,192	648	68	2,172	<u>181.0</u>

Total / 5 Months
Total / ALL of 2011

Stacked Arms Pins:

May: 43

YTD: 68

Requests for Information:

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Internet Sales	Monthly Totals:
May 2012	5	<u>2336</u>	20	<u>421</u>	2	2,784
May 2011	4	1408	35	277	0	1,724
% Difference	25.00%	<u>65.91%</u>	-42.86%	<u>51.99%</u>	200.00%	<u>61.48%</u>

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Internet Sales	Monthly Totals:
TOTAL YTD	20	<u>7,806</u>	113	<u>1,342</u>	2	Total YTD Inquiries: <u>9,263</u>
2012 YTD						6,364
2011 YTD	12	5,374	140	836	2	<u>45.55%</u>
% Difference	66.67%	<u>45.25%</u>	-19.29%	<u>60.53%</u>	0.00%	

Report to June Board of Supervisors:

- **OVER 400 VISITORS IN ONE MONTH - FOR THE FIRST TIME EVER!!!!** Visitation & Mailed Requests up 60% YTD and 45% YTD respectively!
- VERY successful Virginia State Park commercial shoot at High Bridge! Part Two of the "Love, Virginia" ad campaign. Ads will air in 2013.
- The Willis Vail High Bridge exhibit was fully installed at the Heartland Regional Visitor Center in May. There is a digital display showing all of the purchased glass negative photos, along with photos taken throughout the reconstruction of the bridge - including pictures since the bridge opened.
- We saw our 1,000th visitor of the year on May 7th; it took until nearly the end of June to see 1,000 visitors last year.
- Fulfilled 300 information bags for conference held at Hampden-Sydney College in May.
- Board of Supervisors will receive invitations to High Bridge Dedication set for June 26, 2012; immediately after there will be an Open House to view the Willis Vail exhibit at the Heartland Regional Visitor Center.

It's going to be a tremendous summer!!!