



**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS**

SUPERVISORS
BOARD MEETING

August 14, 2012
7:00 P.M.

A G E N D A

- 7:00 p.m.**
1. The Chairman will call the **August** meeting to order. 1
 2. Invocation 1
 3. **PUBLIC PARTICIPATION**: *Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.* 3
 4. Board of Supervisors Comments 5
 5. Consent Agenda:
 - a. Treasurer's Report 7
 - b. Approval of Minutes: July 10, 2012 9
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 - c. Review of Accounts & Claims 55
 - d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved. 79
 - e. Event Permit: Five County Fair 81
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- 7:30 p.m.**
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 - a. Subdivision Administrator

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(NOTE: *Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, August 14, 2012.)*



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 14, 2012
Item No.: 1 & 2
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call to Order and Invocation

Summary: Chairman William G. Fore, Jr. will call to order the **August** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

Attachments: None.

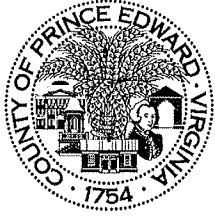
Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 14, 2012
Item No.: 3
Department: Board of Supervisors
Staff Contact:
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____
Second _____

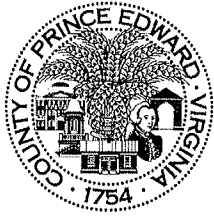
Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



County of Prince Edward
Board of Supervisors
Agenda Summary

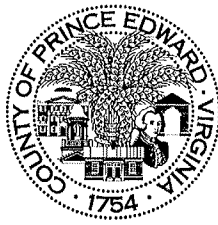
Meeting Date: August 14, 2012
Item No.: 4
Department: Board of Supervisors
Staff Contact:
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments: Protocol for Board of Supervisors Comments

Recommendation: None.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
Simpson _____ Wilck _____



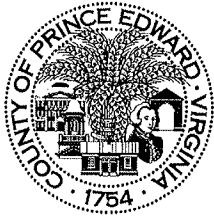
Mission Statement of the Board of Supervisors of the County of Prince Edward

To represent all citizens, provide leadership, create vision and set policy to accomplish effective change, planned growth and provide essential service, while maintaining and enhancing the quality of life in Prince Edward County.

PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during “Public Participation,” if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen’s concerns on matters of public interest.
- “*Board of Supervisors Comments*” is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member’s comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009
Re-Adopted: January 10, 2012



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 14, 2012
Item No.: 5-a
Department: Treasurer
Staff Contact: Mable Shanaberger
Issue: Consent Agenda - Treasurer's Report

Summary: A Treasurer's Report is anticipated for the Table Pack

Attachments:

Recommendation:

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 14, 2012
Item No.: 5-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Consent Agenda - Approval of Minutes

Summary: Meeting minutes are attached for your review and approval.

Attachments: Minutes of the July 10, 2012 Board Meeting
Minutes of the August 1, 2012 Board Meeting

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

July 10, 2012

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 10th day of July, 2012; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Carney, Economic Development Director; James Ennis, County Attorney; and Alecia Daves-Johnson, Planner.

Chairman Fore called the meeting to order. Supervisor McKay offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

Sam Campbell, Prospect District, expressed his concerns regarding Alternate Route 628 being constructed for the Granite Falls project and the \$4 million cost to the taxpayers. He also asked for clarification on the purpose for the Alternate Route 628.

Mr. Wade Bartlett, County Administrator, stated the Alternate Route 628 project is to relieve traffic congestion at the schools, adding that at the meeting in August 2011, he'd said the hotel may or may not be built. Mr. Bartlett stated a letter had been sent to VDOT in 1999 concerning the congestion on the road from the County Administrator at that time, and a conceptual drawing was prepared in 2007. The Board voted to build that road to relieve congestion on the existing Route 628, knowing full well that the hotel may or may not be built. Mr. Bartlett then stated the cost to the County taxpayers for the road would be approximately \$1.4 million.

Henry Shelton, Prospect District, expressed his concern that the Board has sought to discredit things that have been published in recent months pertaining to the Granite Falls project. He questioned the developing partners in the Granite Falls project, asked how many on the Board have a financial interest, and stated Mr. Fowler was also involved in the Poplar Hills project. He then stated this area does not and will not have a viable industry attraction for any meetings, retreats, conferences, or vacation traffic that would pay off the loans in a reasonable time span.

In Re: Board of Supervisors Comments

Supervisor Campbell stated he votes on issues the way his constituents want him to vote.

Supervisor Cooper-Jones stated she is impressed with the YMCA Summer Program; there are quite a few children attending and it is well organized and working very well. She added the program includes field trips.

Supervisor Simpson stated that, in reference to Mr. Sam Campbell's question, the road project has been a concern of the Board for a long time, adding that he has served on the Board of Supervisors for 20 years, seven months and one of the first issues he faced was the complaints from the school staff regarding the safety and traffic concerns along that road.

Supervisor Gantt expressed his gratitude to the Meherrin Fire Department for opening the Cooling Station and for the fireworks show.

Supervisor Jones stated he was glad to hear the YMCA Summer Program is going well.

In Re: Consent Agenda

On motion of Supervisor Campbell and carried:

<p>Aye: Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck</p>	<p>Nay: None</p>
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the Board accepted the Treasurer’s Report for April 2012; the minutes of the meeting held June 12, 2012; Accounts and Claims; and Salaries; and appropriations as follows:

FY 2012 Budget Amendment

		<u>Debit</u>	<u>Credit</u>
3-741-41050-0741	PCS Fund Balance		\$ 15,232
4-741-21400-6040	PCS / ADP Equipment	\$ 11,000	
4-741-97001-6040	PCS / Supervision Fees / ADP Equipment	\$ 4,232	

April 2012

Fund balances were as follows:

General Fund	118,963.21	
General Fund Reserved for Investments	8,432,762.09	
		8,551,725.30
PPEA Fund		(1,529.57)
Industrial Development Authority Fund		309,973.16
Recreation Fund Reserved for Investments		27,103.10
Forfeited Assets Fund Reserved for Investments		72,454.17
School Capital Projects Fund - VPSA		0.00
Undistributed Local Sales Tax Fund		0.00
Underground Storage Tank Fund		20,000.00
Economic Development Fund		743,464.42
Board of Public Welfare Special Account		11,564.62
Piedmont ASAP Fund		346,341.53
QZAB Debt Services Fund		408,068.97
Landfill Construction Fund		1,145,601.56

PCS Fund	315,687.49
Revenue Sharing Fund	623,087.98
Retirement Benefits Fund	9,761.81
Granite Falls CDA Fund	(1,485.00)
Dare Donations Fund	2,939.90
School Cafeteria Fund	399,364.89
Prince Edward Community Development Fund	46,793.50
Water Fund	788,886.80
Sewer Fund	(94,137.75)
School Fund	0.00
	13,725,666.88

Cash accounts were as follows:

Cash in Office	1,000.00
Cash in Banks	4,026,745.96
Warrants Payable (School Fund)	0.00
General Fund Investments	8,432,762.09
VPSA Investments	0.00
QZAB01 Investments	0.00
Underground Storage Tank Fund	20,000.00
Recreation Fund Investments	27,103.10
QZAB02 Investments	0.00
Landfill Construction Fund for Investment	1,145,601.56
Forfeited Asset Fund for Investment	72,454.17
Industrial Development Authority for Investment	
	13,725,666.88

*Of this \$8,551,725.30 in the General Fund, \$3,232,973.55 is encumbered for:

Transfers in:	
School Fund	2,907,288.17
VPA Fund	242,253.58
Water Fund	0.00
Sewer Fund	0.00
IDA Fund	0.00
Retirement Benefits Fund	0.00
Debt Obligations	83,431.80
Total	3,232,973.55

This leaves an unencumbered balance of \$5,317,751.75 in the General Fund.

STATEMENT OF DEPOSITORY BALANCES

Balances as of April 2012:

Checking Accounts:

Benchmark Community Bank	332,007.87
Wachovia Bank	229,734.71
BB&T	72,360.72
Bank of America	2,243,441.14

2,877,544.44

Investment Accounts:

Benchmark Community Bank	9,976,491.83
Wachovia Bank	271,721.68
Citizens Bank & Trust Company	235,000.00
BB&T	1,492.47
Planters Bank & Trust	200,000.00
Mentor Investments	162,416.46
SNAP (State Non-Arbitrage Plan)	0.00
Bank of America	0.00

10,847,122.44

BOARD OF SUPERVISORS

Business Card	POW flag / ribbon / water	117.39
Rochette's Florist	Standing spray	100.00

COUNTY ADMINISTRATOR

Business Card	Postage	16.00
Pitney Bowes Financial Services	Postage meter lease	29.00
US Cellular	Phone	116.00
Matthew Bender & Company, Inc.	Code rules 2012 RV11	51.89

COMMISSIONER OF REVENUE

M&W Printers, Inc.	Postage - Property forms	2,750.00
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TREASURER

Pitney Bowes Financial Services	Equipment lease	1,002.00
VALECO	FY2013 Dues	75.00

ELECTORAL BOARD AND OFFICIALS

Ruby F. Amos	Official	100.00
	Training	25.00
		125.00

Barbara Barnes	Official	100.00	
	Training	25.00	125.00
Robert L. Barnes	Official	90.00	
	Training	25.00	115.00
Mary L. Baylis	Official		90.00
Wendell Brown	Official		90.00
Peggy S. Cave	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	5.00	175.00
Ralph A. Crawley	Set up polls		50.00
Rachael E. Dove	Official		90.00
Sheila Eames	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	5.00	175.00
Lynn H. East	Official	100.00	
	Training	25.00	125.00
Vincent Eanes	Official		90.00
Dean Farmer, Jr.	Set up polls		50.00
Nancy D. Fawcett	Official	100.00	
	Training	25.00	125.00
Emmett L. Ferguson	Official		90.00
Linda Finch	Official	90.00	
	Mileage	50.00	140.00
Moses Ford	Official		90.00
Beth M. Fore	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	5.00	175.00
Jean G. Fowlkes	Official		90.00
Yolanda Gladden	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Mileage	5.00	155.00
Jennifer J. Halladay	Official		90.00
Esther W. Hollingsworth	Official	100.00	
	Training	25.00	125.00
Brian N. Hulsizer	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	185.00
Frances D. Jasper	Official	100.00	
	Training	25.00	125.00
John Jennings	Official		90.00
Donald B. Kellum, Jr.	Official		90.00

Peggy Kelsey	Official		90.00
Cindy H. Koether	Official		90.00
James Junior Lee	Official		90.00
Jean W. Lee	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	185.00
Morgan Tola	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	10.00	180.00
Lee J. Owens	Official		90.00
Nancy Phaup	Official	100.00	
	Training	25.00	125.00
Rebecca L. Randolph	Official	100.00	
	Training	25.00	125.00
Mary G. Reed	Official		90.00
Rosalie B. Robertson	Official	100.00	
	Training	25.00	125.00
Henry O. Shelton	Official		90.00
Bertha E. Shepperson	Official		90.00
Claudia Somers	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	10.00	180.00
J. Scott Simms	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	185.00
Phillip Somers	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	185.00
Margaret Stockton	Official	100.00	
	Training	25.00	125.00
James B. Towler	Official		100.00
Crystal Glenn Townsend	Official		90.00
Kasie R. Wright	Official	100.00	
	Training	25.00	125.00
Lucie Lehner	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	185.00
Darlington Heights Fire Department	Rent		200.00

Elks Lodge #269	Rent	200.00
Farmville Volunteer Fire Department	Rent	200.00
Hampden-Sydney Fire Department	Rent	200.00
Mt. Zion Second Baptist Church	Rent	200.00
Prospect Volunteer Fire Department	Rent	200.00
Rice Volunteer Fire Department	Rent	200.00
Mt. Pleasant Church	Rent	200.00

CIRCUIT COURT

Mecklenburg County	Temporary salary	2,000.00
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GENERAL DISTRICT COURT

US Cellular	Phone	25.37
Key Office Supply	Repair Judge's chair	20.00
U. S. Postal Service	Box rent	48.00

SPECIAL MAGISTRATES

Key Office Supply	Binders	17.48	
	Index cards	0.99	
	Ink cartridge / stamp	114.98	133.45

CLERK OF THE CIRCUIT COURT

Manatron, Inc.	Anti-virus (3 year)	600.75	
	APC battery	68.51	669.26
Key Office Supply	Copier maintenance contract		1,240.00
U. S. Postal Service	Box rent		70.00
Dale N. Allen	Juror		30.00
Nannie L. Bethea	Juror		30.00
Michael L. Ehman	Juror		30.00
Brenda D. Gray	Juror		30.00
Elizabeth A. Hagopian	Juror		30.00
Rebecca L. Haigh	Juror		30.00
Scott M. Harwood	Juror		30.00
Carolyn F. Haskins	Juror		60.00
Penny Haskins	Juror		60.00
Heidi N. Hulsizer	Juror		30.00
Penny V. Huskey	Juror		30.00
Linda G. Jarrett	Juror		60.00
Anita L. Johnson	Juror		60.00
George R. Jones	Juror		60.00
Mildred L. Jones	Juror		60.00
Japheth Kaczor	Juror		30.00
Donald B. Kellum, Jr.	Juror		30.00
Charles e. Kinzer	Juror		30.00
Denise Lapread	Juror		60.00
Dorothy M. Ligon	Juror		30.00
Melissa M. Long	Juror		30.00
Andrew O. Meeks, Jr.	Juror		60.00
Donald A. Merkle	Juror		60.00
Patricia S. Montague	Juror		60.00

Kathryn B. Morgan	Juror		60.00
Arlene W. Oliver	Juror		60.00
Melissa M. Pyle	Juror		60.00
Darlene L. Quinlan	Juror		60.00
Irvin M. Robertson	Juror		60.00
Jamie C. Ruff	Juror		60.00
helen M. Rush	Juror		60.00
Rhonda A. Rutledge	Juror		60.00
Ann J. Tomlin	Juror		60.00
Melissa P. Vanromondt	Juror		60.00
Kinex Networking Solutions	DSL		74.95
Key Office Supply	Return	-229.98	
	Calculator	149.95	
	Columnar pads	10.20	
	Copy paper	215.94	
	Office supplies	591.75	
	Copy machine	4,999.00	5,736.86
<u>LAW LIBRARY</u>			
CenturyLink	Phone		37.32
LexisNexis	Online charges		239.00
<u>COMMONWEALTH'S ATTORNEY</u>			
Commonwealth Solutions	Shredding service		15.00
Geronimo Development Corporation	Casefinder subscription		619.00
<u>VICTIM WITNESS ASSISTANCE PROGRAM</u>			
Cindy Sams	Mileage	66.60	
	Meal	10.56	77.16
<u>SHERIFF</u>			
Express Care	Oil change / air filter	151.85	
	Oil change	132.87	
	Oil change / wiper blades	125.90	410.62
Travis Harris III	Transmission work	267.83	
	Brake & A/C repair	446.88	
	Clean window residue	72.74	
	Replace belt drive	256.80	
	Repair A/C & brakes	1,063.75	2,108.00
CenturyLink	Phone	10.36	
	VCIN	7.97	18.33
Central Virginia Criminal Justice Academy	Dues		11,385.00
Staples Advantage	Printer ink		657.20
RDJ Specialties	Frisbees		695.36
DMV	Special IDs		40.00
Streicher's	Ammunition		182.00
<u>RICE VOLUNTEER FIRE DEPARTMENT</u>			
Elecom, Inc.	Pagers		1,845.00
Goodman Truck & Tractor	Inspection		190.59

Dominion Virginia Power	Electric service		348.75
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DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Folding step		177.45
NAPA of Farmville	Battery cable	10.97	
	Brake booster	274.00	
	Credit	-50.00	234.97

EMERGENCY SERVICES

Timmons Group	Address additions		630.00
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REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		11,100.00
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BUILDING OFFICIAL

Pro Auto, LLC	Inspection		16.00
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GENERAL FUND

US Cellular	Phone		25.37
Pro Auto, LLC	Tires		429.33

ANIMAL CONTROL

Sherwin Williams Company	Paint		414.03
CenturyLink	Phone		128.68
US Cellular	Phone		50.74
Walmart	Dog food / bleach	165.68	
	Boots	89.74	255.42

BIOSOLIDS MONITORING

US Cellular	Phone		25.37
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REFUSE DISPOSAL

Resource International	Storm water compliance	290.80	
	Groundwater monitoring	6,274.47	6,565.27
Jimmy Whirley / Powerwash	Washed Mack truck		75.00
Jimmy's Service Center	Truck maintenance		396.75
Emanuel Tire of Virginia	Tire recycling		456.00
Southside Electric Cooperative	Darlington Heights site		61.97
Dominion Virginia Power	Green Bay site		46.28
AT&T	Phone		45.87
CenturyLink	Phone		84.31
US Cellular	Phone		25.37
Verizon	Phone		122.73
East End Motor Company, Inc.	Tires	1,431.32	
	Flat repair	29.00	1,460.32

GENERAL PROPERTIES

Cummins Atlantic, LLC	Coolant heater	517.40	
	Serviced generator	1,062.16	1,579.56

Southside Electric Cooperative	SRR lights		30.24
Dominion Virginia Power	Roy Clark monument	16.94	
	Courthouse	13,249.16	13,266.10
AT&T	Phone		37.12
CenturyLink	Phone		50.59
US Cellular	Phone		76.15
Aramark Uniform Services	Janitorial supplies		267.02
East End Chevron	Ice		22.00
Sherwin Williams Company	Trim brush		14.99

CANNERY

Business Card	Ball valve		158.55
Southside Electric Cooperative	Electric service		112.38
CenturyLink	Phone		120.74
US Cellular	Phone		26.12
Walmart	Cleaning supplies		216.86
Hobart Sales & Service	Saw blades		62.35

COMPREHENSIVE SERVICES ACT

Business Card	Foster care		63.17
Centra Health	Professional services		4,080.00
Crossroads Services Board	Professional services		660.00
Family Preservation Services	Professional services		1,356.25
Grafton School, Inc.	Professional services		19,830.00
North Spring Behavioral	Professional services		155.00
The Hughes Center	Professional services		5,566.00

OTHER WELFARE / SOCIAL SERVICES

Commonwealth Regional Council	Grant assistance		6,000.00
Trane U.S., Inc.	STEPS roofing system		344,000.00
Longwood Center for Visual Arts	Arts Challenge grant		2,494.00

PLANNING

Business Card	Postage		5.30
US Cellular	Phone		60.23

ECONOMIC DEVELOPMENT

US Cellular	Phone		25.37
Business Card	Meals	394.04	
	Lodging	288.96	683.00
Beverly P. Hawthorne	Lodging reimbursement		77.90
Farmville Printing	Copies		38.28

TOURISM

Dominion Virginia Power	Electric service		122.14
Business Card	Shipping	23.35	
	Red / white / blue drape	154.75	178.10

COOPERATIVE EXTENSION OFFICE

U. S. Postal Service	Box rent		70.00
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Treasurer, Virginia Tech	4th Quarter support	9,812.81
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CAPITAL PROJECTS

Business Card	Lodging	244.50
Virginia Forklift, Inc.	Hand truck	3,390.00

RETIREMENT BENEFIT FUND

Anthem BCBS	Retiree insurance	1,120.00
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REVENUE SHARING FUND - VDOT

Haymes Brothers, Inc.	Road construction	85,140.23
Hurt & Proffitt, Inc.	Engineering	100,172.21

PIEDMONT COURT SERVICES

Farmville Herald	Advertising	399.60
Renee T. Maxey	Mileage	51.56
	Office supplies	766.61
VCCJA	Training	50.00
Quill Corporation	Key tags	6.53
	Phone shoulder holders	98.91
	Credit	-20.00
	Pens / card file	87.94
		173.38

ADDENDUM BILL LIST

BOARD OF SUPERVISORS

Farmville Herald	Advertising	1,342.78
Howard M. Campbell	Mileage	195.36
Howard F. Simpson	Mileage	422.91
	Meal & tips	43.44
		466.35

COUNTY ADMINISTRATOR

Sarah E. Puckett	Mileage	220.33
Virginia Local Government Management Association	Dues	500.00
Business Data of Virginia, Inc.	Norton updates	59.90
Diamond Springs	Water & equipment rental	15.90
Farmville Printing	Envelopes	109.65
Key Office Supply	HP cartridge / ribbons	408.42
	Copy paper	224.95
	Storage boxes	47.49
	Office supplies	117.37
	Toner	124.00
Matthew Bender & Company, Inc.	Code 12 Supp / Index	922.23
		407.81

COMMISSIONER OF REVENUE

Farmville Printing	Postage	440.00	
UPS	Shipping	8.87	
Treasurer of Virginia	Online service	77.33	
Beverly M. Booth	Mileage	73.03	
	Meals	28.80	101.83
Farmville Printing	Envelopes		137.95
Key Office Supply	Paper / cartridges / pen	777.35	
	Chair	189.00	966.35

ASSESSOR

Wampler-Eanes Appraisal	Assess new construction		6,025.00
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TREASURER

Treasurer of Virginia	Online service		77.34
Mable Shanaberger	Mileage	113.90	
	Lodging	346.08	459.98
University of Virginia	Meeting registration		100.00
Key Office Supply	Data binders	305.94	
	Ink cartridges / binders	779.66	1,085.60
M&W Printers, Inc.	Printing tax bills	6,050.00	
	Receipt paper	1,164.40	7,214.40

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	1,000.00	
	Contract agreement	3,700.00	4,700.00
ComputerPlus Sales / Service	Monthly maintenance charge		270.00

ELECTORAL BOARD AND OFFICIALS

Betty A. Gibbs	Salary	1,169.32	
	Printing	13.80	
	Postage	31.05	
	Mileage	166.52	1,380.69
Samuel A. Martin, Jr.	Salary		584.68
Gordon V. Smith	Salary		584.68

REGISTRAR

Dale L. Bolt	Mileage	68.82	
	Meals & lodging	204.00	272.82
Commonwealth Solutions	Shredding service		39.30
Key Office Supply	Business cards / binders	42.29	
	Ethernet cable	14.00	56.29

GENERAL DISTRICT COURT

Joyce K. Sexton	Mediation services		855.00
Key Office Supply	Bookcases		550.00

CLERK OF THE CIRCUIT COURT

AT&T	Phone		43.70
CenturyLink	Phone		79.31

Kinex Networking Solutions	DSL		74.95
Key Office Supply	Laser cartridge		139.99

LAW LIBRARY

Matthew Bender & Company, Inc.	Code Rules 2012 Rv11	51.89	
	Code 12 Supp / Index	407.81	459.70

COMMONWEALTH'S ATTORNEY

Cecelia Charlton	Postage		22.03
Purchase Power	Postage		419.99
Treasurer of Virginia	Dues		1,080.00
Farmville Herald	Advertising		153.60
			445.00

SHERIFF

Kenbridge Tire & Auto	Calibration		25.00
Farmville Herald	Advertising		666.94
Business Card	Postage	7.59	
	Meals & lodging	166.41	
	Gas	65.20	
	Defibrillation pads	196.90	436.10
Treasurer of Virginia	VCIN		53.06
Kinex Networking Solutions	Web host / data backup		79.80
US Cellular	Phone		717.63
Lynnaeus Carr	Meals		13.05
Deloris Earley	Meals	16.32	
	Gas	20.00	36.32
Robert Goldman	Meals		13.07
Joseph Sprague	Meal		17.95
Farmville Printing	Policy manuals		1,225.00
Key Office Supply	Binders	298.00	
	Chairs	2,640.00	2,938.00
Diamond Springs	Water & equipment rental		66.40
Walmart	Phone & binders	17.88	
	Crayons	18.80	
	Academy materials	20.76	57.44
Great North American Company	Crayons		119.95
National Neighborhood Watch	Neighbor Watch signs		389.00
Anderson Tire Company, Inc.	Tires		5,987.52
Farmville Auto Parts	Battery		125.99
Galls, An Aramark Company	Traffic cones		586.46
Sig Sauer, Inc.	Firearms (2)		1,290.00
Sirchie Finger Print Labs	Fingerprint supplies		437.08
Southern Police Equipment Company	Cell light ring	7.99	
	Holster	84.99	92.98
Town Police Supply - Richmond	Ammunition		1,175.92

SHERIFF - COURTS

Business Card	Shoes		41.98
Galls, An Aramark Company	Boots	112.48	
	Uniforms	84.98	197.46

Quantum Graphics / Uniforms	Uniforms		499.50
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FARMVILLE VOLUNTEER FIRE DEPARTMENT

Davis GMC Truck, Inc.	Repair GMC truck	1,084.67	
	Inspection	16.00	
	Repair Tahoe	602.97	1,703.64
East End Motor Company, Inc.	Inspection / mount charger	164.68	
	Inspection	16.00	180.68
Farmville Auto Parts	Car wash		53.45
Key Office Supply	Markers	9.52	
	File cabinet frames	7.50	
	Wall pockets	12.49	
	Hanging file folders	7.59	37.10
NAFECO, Inc.	Foam		1,460.00
Jack L. Slagle Fire Equipment	Wrench & pike poles		280.92

RICE VOLUNTEER FIRE DEPARTMENT

Goodman Truck & Tractor	Inspection & maintenance		1,429.00
John Deere Financial	Diesel	211.97	
	Gas	56.59	268.56
VFIS	Package insurance	2,270.00	
	Umbrella / excess insurance	188.00	2,458.00
Dominion Virginia Power	Electric service		8.52

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Truck repairs		1,180.97
Cyrus Pest Control Company	Exterminating service		45.00
Ellington Energy Service	Finance charge	1.47	
	Gas	599.81	
	Diesel	896.40	1,497.68
Jack L. Slagle Fire Equipment	Expansion ring / gasket		28.95
Southside Electric Cooperative	Electric service		309.34
Taylor-Forbes Equipment Company	Generator		850.00
Verizon Wireless	Internet		60.07
Verizon	Phone		137.10
Golden Thread Embroidery	Reflective tape		52.50
			16.00

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

BB&T Governmental Finance	Truck loan		33,263.62
Arcet Equipment Company	Oxygen		112.84

EMERGENCY SERVICES

Korman Signs	Diecut numbers		101.00
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REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		8,700.00
Piedmont Regional Jail	Inmate per diem		4,393.40

	<u>BUILDING OFFICIAL</u>		
Coy Leatherwood	Mileage	28.69	
	Meal	7.60	
	Meeting registration	15.00	51.29
Treasurer of Virginia	2% Levy on permits		236.72
Farmville Printing	Office forms		71.50
	<u>ANIMAL CONTROL</u>		
Sherwin Williams Company	Block filler	109.94	
	Coveralls / safety glass	72.03	181.97
Dominion Virginia Power	Electric service		88.96
	<u>MEDICAL EXAMINER</u>		
Treasurer of Virginia	Coroner		20.00
	<u>REFUSE DISPOSAL</u>		
Resource International	Miscellaneous work tasks		2,824.45
Ayers Building & Supply Company	Lock	12.95	
	Padlock	12.95	25.90
Farmville Wholesale Electric	Switch		142.61
Pairet's, Inc.	Signs		350.00
East End Motor Company, Inc.	Repair flat		29.00
Price Supply Company, Inc	Tool		9.97
Arena Trucking Company	Trash collection		368.00
STEPS, Inc.	Recycling fee		4,164.72
Southside Electric Cooperative	Virso site		71.93
Dominion Virginia Power	Leachate pump	177.31	
	Scalehouse	56.40	
	Electric service	40.00	
	Cell C pump station	13.00	
	Worsham site	42.94	
	Prospect site	68.88	
	Landfill site	26.77	425.30
AT&T	Phone		195.96
CenturyLink	Phone		179.74
O. O. Stiff, Inc.	Monthly service		662.50
	<u>SANDY RIVER RESERVOIR</u>		
Draper Aden Associates	SRR O&M Application		95.00
	<u>GENERAL PROPERTIES</u>		
OK Termite & Pest Control	Exterminating service		150.00
Dominion Virginia Power	Shop	27.22	
	Sheriff Department shed	5.66	
	Worsham Clerk Office	18.61	
	Lights at Rice	111.75	163.24
Town of Farmville	Water & sewer		299.70
CenturyLink	Phone		71.28
O. O. Stiff, Inc.	Monthly service		100.00
Michael Townsend	Phone cover		19.99

Diamond Paper Company	Paper products		1,030.02
Handi-Clean Products, Inc.	Janitorial supplies		278.65
Ayers Building & Supply Company	Wasp / hornet spray	3.89	
	Gloves / washers / line	24.87	28.76
Diamond Springs	Water & equipment lease		8.95
East End Chevron	Ice		16.00
Farmville Wholesale Electric	Light bulbs	118.32	
	Switch	84.06	
	Breaker / electric tape	23.42	
	Wire	150.00	375.80
Hudson-Payne Electronics	Smoke detector		457.75
Rod & Staff Welding	Steel plate		26.80
Cintas Corporation #524	Uniform rental		476.38
Shanaberger & Sons	Safety glasses	12.95	
	Mower filter / gasket	11.41	24.36
Sherwin Williams Company	Roller covers	20.38	
	Paint	191.20	211.58
Farmville Auto Parts	Fuse kit		4.47

CANNERY

Farmville Wholesale Electric	Electric box & cord		23.44
Hal Smith	Mileage	158.77	
	Cleaning supplies	58.26	
	Spoon set & pitchers	8.40	225.43

COMPREHENSIVE SERVICES ACT

Braley & Thompson, Inc.	Professional services		2,805.00
Business Card	Foster care		265.41
Shirley Hicks	Foster care		22.20
Letricia R. Logan	Foster care		666.00
North Spring Behavioral Healthcare	Professional services		6,510.00
Phillip & Jessica Sterling	Foster care		433.55
The Hughes Center	Professional services		5,082.00
Don Wilhelm, L.C.S.W.	Professional services		640.00
Prince Edward County Department of Social Services	Foster care		65.96

PLANNING

R. Samuel Coleman	Commission meeting	100.00	
	Mileage	13.32	113.32
Sally W. Gilfillan	Commission meeting		100.00
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.20	122.20
Preston Hunt	Commission meeting	100.00	
	Mileage	22.20	122.20
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.55	105.55
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	9.99	109.99

John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.32	108.32
Brett Von Cannon Watson	Commission meeting		100.00
Business Data of Virginia, Inc.	Laptop screen		104.52

ECONOMIC DEVELOPMENT

Parker Knight	Professional service	880.00	
	Printing & postage	27.20	907.20
Virginia Economic Development Association	Luncheon	50.00	
	Dues	150.00	200.00
Business Data of Virginia, Inc.	Norton update		29.95
Key Office Supply	Toner & ink		327.00

TOURISM

Dominion Virginia Power	Electric service		351.47
Town of Farmville	Water & sewer		62.23
CenturyLink	Phone		273.53
Chocklett Press	Civil War brochure		3,976.00
Virginia's Retreat	Travel guide ad		100.00
Selena Strickler	Ad - Virginia Retreat brochure		120.00
Business Data of Virginia, Inc.	Norton update	29.95	
	Adobe software	139.00	168.95

COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone		95.44
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GENERAL EXPENSE

Lumos Networks	Phone		2,774.28
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CAPITAL PROJECTS

Business Data of Virginia, Inc.	Server		4,048.13
Key Office Supply	Wireless mouse		24.99
Haymes Brothers, Inc.	Waterline sleeve - Lacy		8,400.00
W. A. Stratton Construction	Gas pump canopy		17,815.00
Hal Smith	Air compressor		885.55

WATER FUND - EXPENDITURES

VACORP	Liability / public official insurance		400.00
Town of Farmville	Water analysis		40.00

SEWER FUND

VACORP	Liability / public official insurance		400.00
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,051.29
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REVENUE SHARING FUND - VDOT

Southern States	Grass seed blanket		115.90
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PIEDMONT COURT SERVICES FUND

Key Office Supply	Copier maintenance contract	824.00	
	Toner & ink cartridges	1,848.27	
	Chair	179.99	2,852.26
Farmville Printing	Reports / pamphlets / cards		967.30
Farmville Herald	Advertising		44.40
Dominion Virginia Power	Electric service		256.22
AT&T	Phone		114.81
CenturyLink	Phone		203.58
Sheena Franklin	Mileage		280.64
Sharon Gray	Mileage		191.46
Connie Stimpson	Mileage	66.85	
	Computer cart / pens	82.81	
	Domain name	250.00	399.66
Renee T. Maxey	Mileage	46.56	
	Office supplies	72.40	118.96
Ashley Nash	Mileage		69.92
Dayna Stanley	Mileage		97.67
Fred Pryor Seminars	Training		258.00
Commworld	Phone system	8,877.00	
	Phone system cabling	2,123.00	11,000.00
Kinex Networking Solutions	Email		6.00

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent		2,383.00
Page Hardy	Cleaning service		210.00
Commworld	Phone system		4,231.24

PCS DRUG TESTING FEES

Alere Toxicology Services, Inc.	Drug testing		58.44
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In Re: Highway Matters

There were no issues to report to VDOT.

In Re: FY 13 Crossroads Performance Contract

Mr. Wade Bartlett, County Administrator, stated that it is annually necessary for the Board of Supervisors to approve the Crossroads Community Services Board Performance Contract.

Supervisor Jones made a motion to approve the FY 2013 Crossroads Performance Contract; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

In Re: Appointments – Boards and Commissions

Board of Appeals for Building Code:

A vote was taken on the candidates for the one-year term for the Board of Appeals for Building Code:

<u>Candidate</u>	<u>Vote</u>
Henry Booth	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard R. Simpson Jim R. Wilck

Henry Booth will be appointed to the Board of Appeals for Building Code for a term of five years beginning July 1, 2012 and ending June 30, 2017.

Central Virginia Regional Library Board

A vote was taken on the candidates for the four-year term for the Central Virginia Regional Library Board:

<u>Candidate</u>	<u>Vote</u>
Karen Schinabeck	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard R. Simpson Jim R. Wilck Mattie P. Wiley

Karen Schinabeck will be appointed to the Central Virginia Regional Library Board for a term of four years beginning July 1, 2012 and ending June 30, 2016.

Poplar Hill Community Development Authority:

Chairman Fore stated a letter was received from Karen Schinabeck asking for consideration for the position on the Poplar Hill Community Development Authority.

A vote was taken on the candidates for the one-year term for the Poplar Hill Community Development Authority:

<u>Candidate</u>	<u>Vote</u>
Karen Schinabeck	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard R. Simpson Jim R. Wilck

Karen Schinabeck will be appointed to the Poplar Hill Community Development Authority for a term of one year beginning July 1, 2012 and ending June 30, 2013.

Chairman Fore stated the County has received the resignation of Mr. Brad Watson, who served as Prince Edward County's representative on the Advisory Board of the Southside Virginia Community College (SVCC). Mr. Watson was appointed in July 2009 for a four-year term that expires June 30, 2013. His replacement can fulfill his unexpired term and is eligible for two additional four-year terms.

Supervisor McKay made a motion to authorize advertisement of the vacancy for the Board of Southside Virginia Community College; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Planning & Community Development Report – iFlow Grant

Mrs. Daves-Johnson stated the Virginia Soil & Water Board met June 28, 2012 and approved a list of grantees for Dam Safety Grants. Prince Edward County and the Piedmont Soil & Water Conservation District grant application was awarded \$8,500; \$43,560 was requested. Grants from the fund require a minimum 50% match by the recipient and are reimbursed after payment by the recipient. The PSWCD Board of Directors has agreed to provide 25% of the match for the grant and 25% match for the annual maintenance of the iFLOWS equipment. Mrs. Daves-Johnson stated the grant funding will provide enough to install one iFLOW System. Discussion followed on the details of the iFLOWS equipment.

In Re: Sandy River Reservoir Dam – Alternatives Assessment

Mrs. Daves-Johnson stated that at its July 2011 meeting, the Board authorized an expanded contract with Draper Aden & Associates to complete an “Alternatives Analysis” for the Sandy River Reservoir Dam (Bush #12). This Alternatives Analysis was required by Virginia Dam Safety Regulations because the Dam Breach Inundation Zone (BIZ) Study found the dam could not pass the Probable Maximum Flood without overtopping.

In order to receive a “Certificate of Operation and Maintenance” the dam must be brought into compliance with the new regulations. Presently the dam is operating under a (temporary) Conditional Certificate which was renewed in November 2011. In the case of the Sandy River Reservoir Dam, “compliance with the new regulations” means that alternatives to the dam must be considered, and one selected and constructed. The dam could then qualify for a Certificate again instead of a Conditional Certificate.

The Alternatives Assessment has been completed, and staff has reviewed the document and made suggestions to the consultant. Alternatives to address overtopping of the embankment dam were evaluated, including:

- Lowering the Auxiliary Spillway (“Emergency Spillway”) crest
- Widening the Auxiliary Spillway Control Section
- Armoring the embankment (“dam”) to allow overtopping (e.g. Roller Compacted Concrete surface treatment)
- Raising the embankment 3.9’ with an earthen addition to provide retention of the additional 2.8’ of water projected in the flood modeling. The document did not include consideration of a parapet wall.

Mrs. Daves-Johnson stated that based on probable construction cost estimates, raising the embankment was identified as having the lowest cost of the technically feasible alternatives. The construction cost to raise the embankment as proposed is approximately \$600,000 - \$800,000. However, there are consequences of this option which need further consideration. One is an elevated flood pool on adjoining properties which would result from this increase in elevation at the top of the dam. The other consideration is that, until the change in regulations, the Sandy River Reservoir Dam met compliance with regulations and has passed inspections and maintenance standards.

Mrs. Daves-Johnson stated the dam is not considered to be in poor condition, so the cost to construct an alternatives option will be an expensive solution to comply with a change in regulations but will provide protection for a flood event which has a small probability of occurring. The dam is presently designed and operational for protection from the events with higher probability of occurrence.

Further evaluation is necessary to determine the flood pool effects on adjoining properties if the top of the dam elevation is raised. Staff suggests that the County request Planning & Design Assistance from the USDA Natural Resources Conservation Services. Planning & Design Assistance from NRCS will ensure that any dam improvements required by the State regulations are also in concert with the NRCS regulations. This cooperation with NRCS would also indicate to the state that the County is taking steps necessary to comply with the regulations. NRCS has cost-share available for the dam construction, but applicants are ranked based on several factors, one being the condition of the dam and another being the degree of risk associated with the current design and operation of the dam. It is unlikely that the Sandy River Reservoir Dam would rank as a priority project.

Per Virginia Dam Safety regulations, the dam will continue to operate on a Conditional Certificate of Operation and Maintenance instead of a full certificate until the dam meets regulations.

Following some discussion, Supervisor Gantt made a motion to authorize staff to request Planning & Design Assistance from NRCS; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

In Re: Public Hearing: Enterprise Zone Boundary Adjustment

Chairman Fore announced that this was the date and time scheduled for a public hearing on the Enterprise Zone Boundary Adjustment. Notice of this hearing was advertised according to law in the Friday, June 29, 2012 and Wednesday, July 4, 2012 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mrs. Sharon Lee Carney, Director of Economic Development, stated that since March 2012, the Economic Development Office and the Enterprise Zone Committee have been working to determine potential properties to be added to or deleted from the County's existing Enterprise Zone area.

Following the Public Hearing at the June 12, 2012 Board meeting, the Enterprise Zone Committee (Supervisors Fore, Simpson and Jones) met to review the additional properties recommended.

Mrs. Carney stated the County currently has 1,442 acres remaining of its original 3,840 acre Enterprise Zone designation. The Committee's recommendation to the Board of Supervisors is to approve the net increase of 210.129 acres +/-, which will bring the total zone size to 2,609 acres and leave a balance of 1,231 acres for future development areas.

Chairman Fore opened the Public Hearing.

There being no one wishing to speak, Chairman Fore closed the Public Hearing.

Supervisor Gantt made a motion to approve the Committee's recommendation to add the 210.129 acres +/- to the Prince Edward County Enterprise Zone, to approve the Resolution of Support, and to approve the submittal of a Boundary Amendment Application and authorize the Chairman of the Board and/or the County Administrator to sign all necessary documents for the Boundary Amendment application; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

**RESOLUTION OF SUPPORT
FOR THE AMENDMENT OF THE
PRINCE EDWARD COUNTY ENTERPRISE ZONE**

WHEREAS, the County of Prince Edward is a member of a joint regional Enterprise Zone #48 with the Counties of Charlotte, Lunenburg and Prince Edward; and

WHEREAS, the County of Prince Edward is seeking to expand its Enterprise Zone boundary by an amount not to exceed 211+/- acres in Farmville/Route 15 corridor, the Rice area, Green Bay/Meherrin/Virso/Keysville 360 corridor;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Prince Edward, Virginia that this resolution authorizes the County of Prince Edward to submit an application to the Virginia Department of Housing and Community Development which will amend Prince Edward County's portion of Enterprise Zone #48 effective commencing January 1, 2012; and

BE IT RESOLVED FURTHER, that the Board of Supervisors of the County of Prince Edward authorizes the County Administrator and/or Chairman of the Board of Supervisors to execute and submit all documents necessary to apply for an amendment to Prince Edward County's Enterprise Zone boundary and to meet all other program administrative and reporting requirements.

In Re: PUBLIC HEARING – Special Use Permit Application: Greater Purpose, LLC

Chairman Fore announced that this was the date and time scheduled for a public hearing on the Special Use Permit Application submitted by Greater Purpose, LLC. Notice of this hearing was advertised according to law in the Friday, June 22, 2012 and Friday, June 29, 2012 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mrs. Alecia Daves-Johnson, Planner, stated a public hearing was conducted by the Planning Commission at its May 15, 2012 meeting to consider an application for a Special Use Permit submitted by Greater Purpose, LLC for a General Offices Use in accordance with the Office Use Type of the A-1 Zoning

District. This Special Use Permit Application is proposed for a parcel identified as Tax Map Parcel 41-19-5, located near 24478 Prince Edward Highway in Rice.

Mrs. Daves-Johnson stated one person spoke at the public hearing to express opposition about the group homes associated with the business proposing to construct the general offices. Group homes are permitted by-right in the A-1 zone and were not part of this application. The Department of Planning has not received any expressions of objection to the General Offices Use Application.

The applicant presented a preliminary site plan to the Planning Commission. The Commissioners required the applicant present a site plan to the Planning Department for the Board of Supervisors which depicted a full build-out concept for the building not to exceed 5,000SF; location and style of exterior, downward shielded lighting; location of signs and monument style only, buffer planting along parking lot. With these items reflected on a Site Plan, the Planning Commission recommended approval of the Special Use Permit for General Office Use.

Mr. Bartlett asked if the Planning Commission knew there may be a second story on the building; Mrs. Daves-Johnson said the Planning Commission is aware, but the building is set to a 5,000SF footprint.

Supervisor Gantt questioned screening procedures for residents of the building and if there are plans for more residential housing. Mrs. Daves-Johnson stated this is just office space; this is not residential housing. Additional residential housing has been discussed and is permitted by right through the County's Zoning Ordinance. Discussion followed.

Chairman Fore opened the Public Hearing.

Mr. Rob Anderson spoke regarding the site plans; he stated the nearest resident is approximately 1,000 feet from the site.

Discussion followed regarding the types of group residential programs and that each of those programs are licensed and regulated by the state.

Mr. Anderson stated the project will permit an additional 60 jobs.

Supervisor Campbell asked if residents have walked from the group home; Ms. Diana Shores stated that regulations state that anytime a resident cannot be seen, it must be reported. Some residents do not recognize the danger and must wear bands to protect them.

Supervisor Cooper-Jones made a motion to approve the Special Use Permit Application from Greater Purpose, LLC, for a General Offices Use with a Site Plan, which depicts a building not to exceed 5,000SF, location of downward shielded exterior lighting, location of signs (limited to monument style), and buffer planting along the parking lot; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Responses to Citizen's Questions

Mr. Bartlett stated the draft responses to Ms. Schumacher's questions were submitted to the Board members for review and requested input on the draft from the Board.

Supervisor Wilck requested two changes be made in two of the responses to state "the majority of the Board" instead of "The Board of Supervisors is of the opinion" and "The Board of Supervisors is of the view".

Supervisor Jones made a motion to amend the draft to include the changes requested by Supervisor Wilck and then submit the final answers to Ms. Schumacher; the motion carried:

Aye:	William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson	Nay: Howard M. Campbell Pattie Cooper-Jones Jim R. Wilck
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1. A current feasibility study on the project, including the hotel and the conference center, and the name of independent financial expert and his report who has reviewed same to ensure that the information is accurate and reasonable.

Answer - The County is not in possession of any such document, further more it is not the intention of the County to pay the \$20,000 - \$30,000 cost of such a feasibility study. During this entire process the Board of Supervisors has made it clear to the developer that the bond to be issued by the CDA would have to be the final financing piece. In other words the owners would have to have their equity, the New Market Tax Investors would have to be in place and the owners would have to have their bank loan in place. Then and only then would the CDA and Board of Supervisors issue any bonds. It is the view of the County's financial advisor and bond counsel that such a process provides adequate assurances as to the project's viability without the need for the County to procure a separate feasibility study and the Board of Supervisors agrees with that assessment. The bank, the new market tax investors, the purchasers of the bond, the hotel management group and the hotel company will all make

their own independent assessment of the project before agreeing to risk millions of dollars on this project. It is the opinion of the Board of Supervisors that each of these entities, who are in the business of assessing the feasibility of projects and the ability of a developer to fulfill all obligations, are the best judges of the feasibility of this project.

- 2. Adequate assurances that Prince Edward Development LLC is a financially viable entity and has the funds in place to construct this project and fulfill its obligations as outlined.***

Answer – See the answer above.

- 3. What consideration has been paid by Prince Edward Development LLC to the County and/or IDA for the extensions to the option to purchase the land?***

Answer – Prince Edward Development, LLC has provided the County with \$75,000.

- 4. What is the current appraisal value of the land being sold to Prince Edward Development LLC taking into account that there is now direct road access to the property?***

Answer – No such document exists. The only appraisal in the County's possession was completed in 2009 before the construction of the road commenced. That appraisal by an independent appraiser valued the property at \$4,000 per acre. The implications of a potential road were not considered as part of the appraisal because the road was speculative at that time. The appraisal did note the land being considered for development by Prince Edward Development, LLC was extremely challenging with "severe physical features of the subject tract (steeply rolling terrain, swales, pits from former quarry operations, etc.).... Reviewing the conceptual topographic map for the proposed development, about 15 acres appears to comprise the project area (effectively reflecting a unit price of \$24,000 per acre for the developable area). The remaining land area would likely remain in its natural state, with possibly walking trails, etc., installed. This would appear to reflect a practical utilization of the tract, considering its severe topographic features."

The developer has agreed to pay the appraised price of \$4,000 per acre for the approximately 94 acres at a total price of \$376,000. Additionally, the developer has agreed to pay up to 55% of the cost of the new road. Assuming this amount is equal to the amount borrowed to construct the road and the inflation rate is the same as the interest rate on the borrowed funds the Developer will reimburse the County almost \$2 million dollars which will reimburse the County for the cost of the road. Adding this \$2 million to the \$376,000 for the purchase of the 94 acres totals \$2,376,000 or \$25,276.60 per acre. The majority of the Board of Supervisors is of the opinion this agreement results in a final price for the land that more than reflects the increase in value of the land due to the construction of the road given the severe topographic challenges of the land. This amount compares favorably to the \$28,704.33 per acre the County paid for the additional 13.383 acres from Glad Hill, LLC which contained 195 feet of road frontage on US 15.

- 5. What will it cost the County of Prince Edward should the project be a complete failure, in other words: What is the cost to the County in a worst case scenario?***

Answer – The majority of the Board of Supervisors is of the view that the financing structure being utilized substantially mitigates the risk to the County of Prince Edward in a worst case scenario, as more fully explained below. As stated above, all other financing must be in place before the CDA/Board of Supervisors will issue the CDA bonds. As such, all funds will be in place for the construction of the Hotel/Conference Center. Private entities, such as the private lenders and tax credit investors will monitor the construction of the Project to make sure it stays on time and in budget. Thus, once the construction begins, there is little chance construction will not be completed. The repayment of all the debt has been structured in such a way as to lower debt service during the first few years of operation as the hotel builds a sustainable operational budget. Once the hotel is built and becomes operational, the financing plan outlined at the CDA/Board meeting on March 27, 2012 is structured to protect the interests of the CDA and County. Given this structure, the CDA and Board of

Supervisors unanimously voted to move forward contingent on the financing as presented being developed. It is the view of the County's consultants and the Board that the financing structure provides protections to the County so as to limit the risk that the County will not be able to sell the Hotel and recoup any cost to the County if the initial developer is unable to meet all of his debt obligations. It should be noted that the final form and documentation of other Project participants (e.g. New Market Tax Credit Investors, Construction Lender, Equity Participation) has not been finally completed and our analysis is subject to reviewing the final form and participation of these components. Final approval of the CDA's and County's participation will not come until these elements are in final form.

In Re: Landfill Contract

Mr. Bartlett stated that the Board of Supervisors authorized the advertisement of a Request for Proposals (RFP) for Landfill Operations as the contract expired June 30, 2012. The public notice advertising the RFP was published in the *Farmville Herald* on June 1 and June 6, 2012 and placed on the County's web site. A mandatory pre-bid meeting was held on June 8, 2012 with proposals due by June 22, 2012. Two out-of-state firms requested information about the RFP. Two Virginia firms attended the pre-bid meeting. The County only received one actual bid. That bid was from the current operator, Wright's Excavating.

The bid was for \$1,731,375 over the 36 month term of the contract. This is an annual cost of \$477,125 or a 14% increase of the current price. The increase represents an annual average increase of 2.8% when spread over the five years that have passed since the last award in 2007. The contract is for an initial three year period with the option to renew for two one-year periods.

The annual cost of the contract will increase \$70,875. After deducting revenues received from the Town of Farmville, which are fixed by a contract between the Town and County, the County would have to increase the current tipping fees by 10% to generate enough revenue to offset this cost increase. This would cause an increase in tipping fees from \$35/ton to \$38.50/ton for in-county waste and an increase from \$40.00 to \$44.00 for out of County waste.

Supervisor Jones made a motion to approve award of the Landfill Contract to Wright's Excavating and to authorize the Chairman and/or County Administrator to execute all contract documents on behalf of the County; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

After some discussion, Supervisor Simpson made a motion to approve an increase in the landfill tipping fees to \$38.50/ton for In-County and \$44.00/ton for Out-of-County, to take effect September 1, 2012; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Supervisor Simpson made a motion to approve an adjustment to the FY13 budget as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-16080-0005	Landfill Charges		\$ 70,875
4-100-42300-3840	Refuse Disposal / Contract Landfill	\$ 70,875	

The motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

In Re: Salary Scale Adjustment

Mr. Bartlett stated that the Board of Supervisors adopted a 3.6% COLA increase for FY13 and a pay adjustment of 5.7% due to the state mandated change forcing employees to begin paying 5% of their salary into VRS.

Mr. Bartlett recommended the County's salary scale should be amended due to these adjustments, adding that the scale be increased by the 3.6% COLA but not to include the 5.7% pay adjustment. The COLA reflects the impact of inflation and was the same increase approved in January for military and federal civilian retirees, survivor benefit annuitants, disabled veterans and Social Security recipients.

Increasing the scale by the amount of the COLA ensures the purchasing power of new hires is the same as current employees which keeps the County salary structure competitive. Mr. Bartlett did not recommend increasing the salary scale by the 5.7% pay adjustment for two reasons: first, it allows salary separation between current employees and new hires, and helps eliminate salary compression issues where new employees are earning the same as employees with several years of service. Second, it more closely resembles the practice in private industry where employees either must pay part of their salary into the business run retirement plan or a 401k-like plan.

If adopted, the new scale will mean the take-home pay of new employees will be about 2.1% less than under the old salary scale. It will also result in the County saving approximately 5% on each new employee due to shifting that cost onto the new employee without a corresponding adjustment in salary.

Supervisor Simpson made a motion to approve the proposed salary scale effective July 1, 2012; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Piedmont Soil & Water Conservation District Floodplain Ordinance

Mr. Bartlett stated a letter was received from the Piedmont Soil and Water Conservation District offering assistance to the County with the development of a floodplain ordinance, in response to the completion of the downstream inundation mapping for 11 of the 14 dams located in Prince Edward County. He recommended referring this issue to the Planning Commission to research and develop a Floodplain Ordinance.

Supervisor Gantt made a motion to refer to the Planning Commission the research and development of a Floodplain Ordinance for Prince Edward County; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Update – Daily Bread

Mr. Bartlett stated he received a telephone call from Mrs. Darlene Hartley, Director of Daily Bread, regarding a \$56,500 reduction in funding next year to her program which provides meals to needy citizens. This cut is in addition to a cut of \$11,000 for FY12.

Mrs. Hartley stated Daily Bread serves seven counties (Amelia, Buckingham, Charlotte, Cumberland, Lunenburg, Nottoway and Prince Edward) and provides 100,000 meals a year to citizens in those seven counties. In Prince Edward County, the senior citizens have been served at the SCOPE building for 21 years. She requested that, in light of the recent budget cuts, the \$150/month rent be waived.

Mrs. Hartley stated if the reduced funding would affect people receiving in the home service; there are 45 homebound citizens in Prince Edward County currently receiving five meals a week with 12 more citizens on a waiting list, and 20-24 people come to the SCOPE building to receive a meal once a week. She stated the program at SCOPE also provides education and socialization for the senior citizens.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to forego the monthly \$150 rent; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Citizen Volunteer Position Vacancy – Piedmont Regional Jail Board Alternate

Chairman Fore stated the County has received the resignation of Mr. James H. Davis, who serves as Prince Edward County’s representative as the Alternate to the Piedmont Regional Jail Board. Mr. Davis was appointed in October of 2011 for a term that expires December 31, 2014. His replacement is eligible for additional four-year terms.

Chairman Fore stated that as the population at the jail has declined, the income has also declined and the County may be required to subsidize the jail at a possible cost of \$280,000. In light of this, Chairman Fore recommended the appointment of Mr. Bartlett as the Alternate to attend the meetings representing the County.

Supervisor Gantt made a motion to appoint Mr. Wade Bartlett as Piedmont Regional Jail Board Alternate; the motion carried:

Aye: William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: Howard M. Campbell
Pattie Cooper-Jones

In Re: Resolution – Drought Disaster Declaration

Supervisor Jones made a motion to approve the 2012 Drought Disaster Resolution; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

~ 2012 DROUGHT DISASTER ~

WHEREAS, an analysis of crop and livestock conditions in the County of Prince Edward has determined that insufficient rainfalls, coupled with the extremely high temperatures during the months of June and July, have caused significant losses to many crops; and

WHEREAS, there are substantial economic losses to the County's corn, hay, tobacco and soybean crops; and

WHEREAS, it is incumbent upon the Board of Supervisors of the County of Prince Edward, Virginia to request that the Governor of Virginia declare the County of Prince Edward a drought disaster area;

NOW THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward does hereby direct the County Administrator to file with the Governor of Virginia a request that the County of Prince Edward be declared a drought disaster area.

In Re: Awarding the Annual Contract for County Financial Advisor

Mr. Bartlett stated Davenport & Company has served as Prince Edward County's financial advisor since March of 2009. At that time, Prince Edward County entered into an annual contract, with two one-year renewals. At the January 12, 2012 meeting of the Board of Supervisors, the Board approved the Issuance of a Request for Qualifications (RFQ) to solicit proposals to select a Financial Advisor. We received responses from two firms – Davenport & Company and Springsted Incorporated. A committee comprised of the Commissioner of Revenue and the County Administrator reviewed the proposals and interviewed representatives of the two firms. The Committee judged Davenport to be the firm best able to serve as the County's Financial Advisor.

Following some discussion, Supervisor Simpson made a motion to accept the recommendation of the committee for engagement of Davenport & Company as the County's Financial Advisor under an annual contract, with two one-year renewals at the option of the County, and that the contract will not contain a retainer, and payment for services rendered will be on a project by project basis; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

In Re: Deputy Animal Control Officer – Full Time Position

Mr. Bartlett advised the Board that the vacancy for the full-time Deputy Animal Control Officer position has been posted internally, meaning it is open to all county employees and the employees of the Constitutional Officers. If an acceptable candidate is not found internally, the position will be advertised to the public.

In Re: Indoor Plumbing Program Update

Mr. Bartlett stated the Department of Housing and Community Development has notified localities that the Indoor Plumbing Rehabilitation Loan Program for FY13 will be available in the near future. For FY12 the Federal Government had changed certain criteria to make the program requirements so onerous that the Commonwealth had no program in FY12. Those changes have been rescinded and the guidelines that existed in FY11 have been reinstated.

Mr. Bartlett said that for FY13, grants will be available for the rehabilitation of homes whose occupants have no indoor plumbing and must utilize a pit privy, or meet DHCD's definition of having a failed septic system. Any citizen who thinks they meet one or both of these criteria are asked to contact the office of the County Administrator. Grant funds are provided on a first-come first-served basis.

Mr. Bartlett then said that in 2008, the County changed the administrators of the program to the Southside Outreach Group located in Halifax County; this change has proved beneficial to County citizens with \$203,265 being spent just in FY11.

In Re: Update – Storm and Power Outage

Mr. Bartlett reported that during the evening of June 29, 2012, severe thunderstorms with high winds struck much of the Commonwealth of Virginia to include Prince Edward County. Widespread areas

of the County lost power on June 29, 2012. Dominion Power, VDOT and a number of the County Volunteer Fire Departments responded as soon as it was safe to do so. In most cases, roads were reopened fairly quickly but that was not the case with electrical power.

On Saturday morning when it became clear that power would not be restored quickly, coupled with the extreme heat conditions, the County staff began working with the County's emergency providers to open cooling shelters. Pamplin, Meherrin and Rice Volunteer Fire Departments and the Prince Edward Rescue Squad agreed to open their facilities as cooling shelters. A press release was issued notifying the public of the various cooling centers. Approximately 50 citizens used the Fire Department shelters on Saturday. No one used the Rescue Squad, probably because the Town of Farmville had electrical power. A number of citizens indicated they needed shelter for Saturday night. As the Schools had power, the School Superintendent was contacted and he agreed to allow the use of the Middle School Cafetorium as an overnight shelter. Social Services was contacted and activated a team to man the School shelter. County staff provided bottled water and coolers and the School provided ice for the coolers. County staff contacted the Hospital who provided 32 cots for use. A press release was issued at 5:30 p.m. informing the public the school would be opened for overnight use. The cooling shelters were closed at approximately 7:00 p.m. and attendees were instructed to go to the middle school if they needed overnight accommodations. At 9:00 p.m. no one had reported to the middle school for overnight accommodations and the shelter was closed. The Pamplin and Meherrin Volunteer Fire Departments opened their facilities on Sunday but few people used the shelters as most areas of the County had power restored by Sunday night.

The County expended few actual dollars responding to this emergency as all County staff who responded were exempt employees not eligible for over-time pay, and volunteers manned the VFD shelter facilities. The County did not expend the \$5,000 minimum required to seek reimbursement; no local emergency declaration is required.

Mr. Bartlett thanked all who responded to the emergency: the Pamplin, Rice and Meherrin Volunteer Fire Departments, the Rescue Squad, Social Services, the schools, the hospital and the local radio stations – WFLO, WVHL and WXJK. Mr. Bartlett also thanked the Town of Farmville and Town Manager Gerry Spates and the 911 center.

Discussion followed regarding the need for generators at various locations around the County to provide power during future possible emergency situations.

In Re: Legislative Committee

Mr. Bartlett stated that annually, the Chairman appoints a Legislative Committee that is tasked with updating the County's Legislative Priorities for Board approval. These priorities will be communicated to our legislators, VACo and the CRC for consideration in regional and statewide legislative priorities.

Chairman Fore stated the Committee comprised Supervisors McKay, Gantt and Wilck in 2011, and he wished to appoint the same for 2012. The Board concurred; the Legislative Committee for 2012 comprises Supervisors McKay, Gantt and Wilck.

Chairman Fore then stated a program for the 2012 Legislative Meeting needs to be developed. Discussion followed.

In Re: Water Lines

Mr. Bartlett stated an email was received from Hurt & Proffitt stating the engineering of a 12-inch water line approximately 1,230 feet that would parallel the new road at a cost of \$15,000. A letter PER must be approved from VDH; the design would be completed and it would go to bid. Haymes Brothers would need to bring in different equipment; there would not be much of a savings doing it now as opposed to later.

Mr. Bartlett stated that Haymes Brothers is moving quickly; curbing is being installed.

After some discussion, the Board concurred remaining with the project as it stands and to not install the additional water lines.

In Re: Closed Session

Supervisor Cooper-Jones made a motion that the Board convene in Closed Session for the purpose of discussing the performance of specific public appointees, namely the Prince Edward County School

Board, pursuant to the exemption provided for in Section 2.2-3711(A)(1) of the *Code of Virginia*. The motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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The Board returned to regular session by motion of Supervisor McKay and adopted as follows:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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On motion of Supervisor Jones and carried by the following roll call vote:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies,

and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of June 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of June 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the June 2012 ridership report from PERT and ordered them to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of June 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of June 2012, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Wilck and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the meeting was adjourned at 10:10 p.m

August 1, 2012

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Wednesday, the 1st day of August, 2012; at 4:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Alecia Daves-Johnson, Planner; and Scott Kudlas, Director of Water Supply, Virginia Department of Environmental Quality (DEQ).

Chairman Fore called the meeting to order.

In Re: Declaration of Drought Watch

Chairman Fore thanked the Board members for their response to the call for this special meeting. He stated that we are in the middle of a similar period of time that occurred ten years ago, in the matter of a drought in this County. In accordance with State Code Section 15.2-5122, and the flow of the Appomattox River, and the fact that the Town of Farmville may have to use Motley Lake as a water supply, the Board of Supervisors is required to give permission for the Town of Farmville to use Motley Lake as a source of water due to the drought conditions; the use of Motley Lake as an emergency water source is additionally outlined in the County Drought Response and Contingency Plan. Chairman Fore stated this proactive action is necessary for the Town to withdraw water from Motley Lake as a temporary emergency water supply for the Town of Farmville.

Mr. Wade Bartlett, County Administrator, stated that on September 13, 2011, the Board of Supervisors adopted a Drought Response and Contingency Plan for those areas in the County not served by the Town of Farmville’s water system. As set forth in that Plan, County staff is advising the Board of Supervisors of the status of the four drought indicators – precipitation, stream flow, ground water levels, and reservoir level. He stated the declaration of a “Drought Watch” would be triggered when at least two of the indicators meet the following conditions:

- Precipitation levels are at or below normal precipitation;
- Stream flows fall between 10th and 25th percentile;
- Ground water levels fall between the 10th and 25th percentile; and
- The water level in the Sandy River Reservoir is between 75% and 85% of total usable volume.

Mr. Bartlett stated three of the “Drought Watch” indicators have been met:

- Precipitation is more than 10” below normal for the year (WFLO, the local national Weather Cooperative Observer has reported that the Farmville area rain deficit is now 10.37” for the year. July 2012 saw only 0.83” of rain and is the second driest month ever recorded.);
- The flow in the Appomattox River has consistently been below the 25th percentile, has for several days been below the 10th percentile, and has fallen as low as 1.15 percentile. Even with the rainfall last night, the flow of the river as read by USGS GAUGE #01039500 00060 – APPOMATTOX RIVER AT FARMVILLE was at 12 cfs (cubic feet per second) at 2:45 p.m. on August 1, 2012. This represents a flow that was below the 25th percentile.
- Ground water levels, as measured at the state monitoring well in Buckingham County, were at 27.44 feet, which is between the 10th and 25th percentile.
- The water level of the Sandy River Reservoir has fallen about 7 inches, which represents less than a 4% reduction in total usable volume.

Mr. Bartlett stated that staff is closely monitoring the drought indicators in the event that a Drought Warning is triggered. He added that the Drought Watch is voluntary and only applies to the County outside of the Town of Farmville; the County “piggy-backs” the Town of Farmville ordinance for those in the County that are served by Town water.

Supervisor McKay made a motion to declare a Drought Watch for the County of Prince Edward; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Consideration of Motley Lake as Emergency Water Supply

Mr. Bartlett stated that over the last two week period, the flow in the Appomattox River at the USGS Farmville gauge has consistently been at levels lower than in 2002, and in fact, has been as low as 1%. The flow recorded during the evening of July 31, 2012 at 12:45 p.m. was 4.7 cubic feet per second (cfs), which is the lowest flow for 2012. Over the last 86 years, the previous minimum flow for July 31 had been 14 cfs. The minimum flow recorded August 1, 2012 was almost 67% lower than the previous all time low.

Mr. Bartlett said Section 15.2-4122 of the *Code of Virginia* states “No locality or authority shall construct, provide or operate outside its boundaries any water supply impoundment system without first obtaining the consent of the governing body of the locality in which such system is to be located.” He stated that given that requirement and in an effort to be proactive, he recommended the Board of Supervisors approve the use of Motley Lake as a temporary emergency water supply for the Town of Farmville. Such approval by the Board will enable the Town of Farmville to obtain an emergency Virginia Water Protection permit from DEQ.

Mr. Bartlett then introduced Mr. Scott Kudlas, Director of Water Supply, Virginia Department of Environmental Quality (DEQ).

Chairman Fore asked what limitations will the DEQ place on the use of Motley Lake as an emergency water supply, and specifically, how much water will the Town be able to release to supplement the flow of the Appomattox [River].

Mr. Scott Kudlas, DEQ, stated that normally, this particular section of the Code is handled during the permit process. The DEQ does not currently have a permit application from the Town of Farmville. He stated the Town’s consultants have approached the DEQ regarding the options available under the permitting program in order to use Motley Lake as an emergency supply. The first option is an Emergency VWP permit, for a drought emergency. Certain conditions must be met and when those conditions are met, DEQ has seven days to turn around a permit and five days for agency consultation. The action today would ensure that process could go forward smoothly. Once that happens, however, the applicant must within 14 days, apply for a new VWP permit to deal with that additional storage over the long term so these situations can be avoided as best as possible in the future. Under that scenario, DEQ would have to do modeling and some additional evaluation of the storage within Motley Lake and how far it could be drawn down in order

to protect in-stream beneficial uses (the fish that live there, etc.) Under the emergency scenario, DEQ would look at that but most of that would be cursory and would be addressed at a later date.

Chairman Fore asked if the draft letter is a requirement for the application for a permit; Mr. Kudlas said it is.

Supervisor Jones asked if this is only for a temporary permit; Mr. Bartlett stated the draft letter specifies a time period from August 1, 2012 through October 31, 2012.

Supervisor Jones then questioned the necessity of the Town to create a long-term plan to use Motley Lake, and if the Town would then have to return to the Board of Supervisors and again ask for permission to use Motley Lake as a long-term supply. Mr. Kudlas stated that based on the wording of the draft letter, the Town would have to return. He added that once the formal application was received, DEQ would then ask that the Board would again consent as a long-term option.

Supervisor Wilck questioned if the Town of Farmville has 14 days from the date of receipt of the application; Mr. Kudlas confirmed that and stated the permit can be good for up to one year or until the specified date of expiration is reached, or until a new permit is in place.

Supervisor Jones asked how much water may be drawn from a body of water; Mr. Kudlas stated the amount is specific to that body of water, and he could not answer that question without completing the modeling of the lake.

Supervisor Wilck stated the engineers reported there are 60 million usable gallons of water in Wilcks Lake, and 100 million usable gallons of water in Motley Lake. Mr. Kudlas stated those amounts are the expectations if the lakes were pumped dry, and that isn't something that can be approved under the State Water Control Law. Often the expectations the applicant has is different than what DEQ actually finds in their analysis.

Discussion followed on the procedure necessary for withdrawing water from any water source, as they are considered waters of the state.

Mr. Bartlett asked for clarification on the seven-day turnaround period for the request from the Town for an emergency [permit]. Mr. Kudlas stated the permit must be issued within seven days; but within 14 days from submitting the emergency application, the applicant must submit a new application to deal with it long-term.

Supervisor Jones stated farmers use lakes and ponds for irrigation and asked if those would be controlled by the DEQ also. Mr. Kudlas stated that dependent upon the amount of water that is being withdrawn from those ponds, and dependent upon the location of those ponds, there is a condition in the regulations that related to whether or not it is an upland pond or a pond that is within the bed of a perennial or an ephemeral stream, in which case, and there is enough water being withdrawn from it, then a permit would be necessary. Discussion followed.

Supervisor Simpson made a motion to approve the draft letter with an effective date of August 1, 2012 until October 31, 2012, and to authorize the Chairman to sign on behalf of the Board and cause it to be delivered to the Town of Farmville and DEQ.

Supervisor Wilck suggested the expiration date in the draft letter be extended from October 31, 2012 to December 31, 2012. Discussion followed.

Supervisor Jones asked for assurance that the temporary permit would in no way affect the agricultural activity around Motley Lake. After receiving that assurance from Mr. Kudlas, Supervisor Jones then stated he hopes this action will reopen talks with the Town of Farmville regarding the Water Authority.

Supervisor Simpson amended his motion to approve the letter with an expiration date of December 31, 2012 and to authorize the Chairman to sign on behalf of the Board and cause it to be delivered to the Town of Farmville and DEQ; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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Supervisor Wilck stated he spoke with a representative in the office of Congressman Robert Hurt who stated the Congressman would be delighted to provide a letter of endorsement for grants for generators for the County. Supervisor Wilck also stated a date needs to be scheduled for the Legislative Day as Congressman Hurt will soon be campaigning.

Chairman Fore reminded the Board members of the upcoming meeting on Monday, August 6, 2012, 9:00 a.m.

On motion of Supervisor Simpson and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the meeting was adjourned at 4:41 p.m

DRAFT



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 14, 2012
Item No.: 5-c
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Consent Agenda - Review of Accounts & Claims

Summary: The bill list for July 2012 is attached for your review.

Attachments: July 2012 Bill List

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

FROM DATE- 7/12/2012
TO DATE- 8/01/2012

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

FUND NO.	DESCRIPTION	\$\$\$	PAY	\$\$\$
100	GENERAL FUND		\$717,412.88	
120	EXPENDITURES - GRANITE FALLS CDA		\$1,545.00	
502	SEWER FUND		\$31.55	
732	RETIREMENT BENEFIT FUND		\$2,171.29	
740	REVENUE SHARING-VDOT FUND		\$328,065.93	
741	PIEDMONT COURT SERVICES FUND		\$3,962.85	
	TOTAL		1,053,189.50	

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5307		31421	Public Official Liability			
		31421	VACORP	POPL HILL CDA12	LIABILITY INSURANCE	300.00
		31421	VACORP	12 13 5187	PUBLIC LIABILITY INS	2,354.00
					ACCOUNT TOTAL	2,654.00 *
5510			Travel-Mileage			
		15897	FORE WILLIAM G JR	APRIL-JUNE 2012	MILEAGE	44.95
		19875	JONES ROBERT M	APRIL-JUNE 2012	MILEAGE	66.60
		22287	MCKAY CHARLES W	APRIL-JUNE 2012	MILEAGE	115.44
		28425	SIMPSON HOWARD F	JAN-MARCH 2012	MILEAGE	410.15
		32539	WILCK JAMES ROBERT	APRIL-JUNE 2012	MILEAGE	18.48
					ACCOUNT TOTAL	655.62 *
5530		11894	Travel-Subsistence & Lodg			
		11894	BUSINESS CARD	0460 PUCKETT712	LODGING	773.64
					ACCOUNT TOTAL	773.64 *
					MAJOR TOTAL	4,083.26 **
012110			COUNTY ADMINISTRATOR			
2700			Worker's Compensation			
		31421	VACORP	6843 WK COMP712	WORKERS COMPENSATION	77.75
					ACCOUNT TOTAL	77.75 *
5210		25483	Postal Services			
		25483	PITNEY BOWES FINANCL SERV	6804124 JY12	POSTAGE METER LEASE	29.00
					ACCOUNT TOTAL	29.00 *
5230		30439	Telecommunications			
		30439	US CELLULAR	816442183 712	PHONE	119.85
					ACCOUNT TOTAL	119.85 *
5305		31421	Motor Vehicle Insurance			
		31421	VACORP	12 13 5187	MOTOR VEHICLE INS	442.00
					ACCOUNT TOTAL	442.00 *
5307		31421	Public Official Liability			
		31421	VACORP	12 13 5187	PUBLIC LIABILITY INS	441.00
					ACCOUNT TOTAL	441.00 *
5530		11894	Travel-Subsistence & Lodg			
		11894	BUSINESS CARD	0460 PUCKETT712	LODGING	386.72
					ACCOUNT TOTAL	386.72 *
5810		31668	Dues & Association Member			
		31668	UNIVERSITY OF VIRGINIA	11760 FY13 DUES	FY 12-13 DUES	1,000.00
					ACCOUNT TOTAL	1,000.00 *
6001			Office Supplies			
		11894	BUSINESS CARD	0460 PUCKETT712	UPS	8.87
		13369	DIAMOND SPRINGS	11393100 712	WATER & EQUIP RENTAL	15.90
		20600	KEY OFFICE SUPPLY	416793	OFFICE SUPPLIES	44.58
		20600	KEY OFFICE SUPPLY	416817	DATA BINDERS	48.54
		27181	RELIABLE	CX338700	INK CARTRIDGES	142.10
					ACCOUNT TOTAL	259.99 *
6012		29235	Books and Subscriptions			
		29235	THOMPSON PUBLISHING GROUP	FAIR LABOR 712	SUBSCRIPTION	438.50
					ACCOUNT TOTAL	438.50 *
					MAJOR TOTAL	3,194.81 **

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	MAJOR TOTAL	AMOUNT
2700	012210	31421	Worker's Compensation VACORP	6843 WK COMP712	WORKERS COMPENSATION	10.00	10.00	10.00 *
012310			COMMISSIONER OF REVENUE					
2700		31421	Worker's Compensation VACORP	6843 WK COMP712	WORKERS COMPENSATION	42.00	42.00	42.00 *
5810		31095	Dues & Association Member VALECO	COMR REV 712	DUES	75.00	75.00	75.00 *
6001		20600	Office Supplies KEY OFFICE SUPPLY	417211	INK CARTRIDGE	114.99	114.99	114.99 *
012410			TREASURER			231.99	231.99	231.99 **
2700		31421	Worker's Compensation VACORP	6843 WK COMP712	WORKERS COMPENSATION	50.00	50.00	50.00 *
5230		13325	Telecommunications TREASURER OF VIRGINIA	CO40647	IBM CHARGES	6.16	6.16	6.16
		31659	VA EMPLOYMENT COMMISSION	CR 12 02065	ONLINE ACCESS	100.00	100.00	100.00 *
012510			INFORMATION TECHNOLOGY			106.16	106.16	106.16 *
3160		11902	Professional Services BUSINESS DATA OF VA, INC.	20101253	TRAVEL EXPENSE	125.00	125.00	125.00
		11902	BUSINESS DATA OF VA, INC.	20101261	TRAVEL EXPENSE	125.00	125.00	125.00
		11902	BUSINESS DATA OF VA, INC.	20101262	TRAVEL EXPENSE	375.00	375.00	375.00 *
3320		11537	Maintenance Service BAI MUNICIPAL SOFTWARE	WATS201352 1	TECHNICAL SUPPORT	7,902.00	7,902.00	7,902.00 *
013200			REGISTRAR			7,902.00	7,902.00	7,902.00 *
2700		31421	Worker's Compensation VACORP	6843 WK COMP712	WORKERS COMPENSATION	17.00	17.00	17.00 *
						17.00	17.00	17.00 **

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT MAJOR	AMOUNT
1300	16999	Part-time Salaries & Wage HALIFAX COUNTY		TEMPORARY SALARY	ACCOUNT TOTAL MAJOR TOTAL	2,153.00 2,153.00 *
021200		GENERAL DISTRICT COURT		SECY SALARY		
5230	30439	Telecommunications US CELLULAR	816442183 712	PHONE	ACCOUNT TOTAL MAJOR TOTAL	24.04 24.04 *
021300		SPECIAL MAGISTRATES				
6001	20600	Office Supplies KEY OFFICE SUPPLY	415942	OFFICE SUPPLIES	ACCOUNT TOTAL MAJOR TOTAL	774.88 774.88 *
51600		CLERK OF THE CIRCUIT COURT				
2700	31421	Worker's Compensation VACORP	6843 WK COMP712	WORKERS COMPENSATION	ACCOUNT TOTAL	69.00
3310	18663	Repairs/Maintenance MANATRON INC	59357	REPLACEMENT BATTERY	ACCOUNT TOTAL	67.82
5230	10105	Telecommunications AT&T	392 5145 712	PHONE		43.10
	21319	CENTURYLINK	309863799 712	PHONE	ACCOUNT TOTAL	88.07 131.17 *
5810	31095	Dues and Assoc Membership VALECO	DUES 712	DUES	ACCOUNT TOTAL	125.00 125.00 *
5850	999999	Jurors/Witnesses JOHNSON TOWANDA	WITNESS 712	WITNESS	ACCOUNT TOTAL	191.76 191.76 *
6001	12267	Office Supplies CASKIE GRAPHICS INC	26395	CASEBINDERS	ACCOUNT TOTAL MAJOR TOTAL	461.38 461.38 *
021800		LAW LIBRARY				1,046.13 **
5230	10105	Telecommunications AT&T	315 0208 712	PHONE		36.64
	21319	CENTURYLINK	309478607 712	PHONE	ACCOUNT TOTAL	40.44 77.08 *

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
6012	21761	Books and Subscriptions LEXISNEXIS	1206062390	ONLINE CHARGES	239.00	239.00 *
					239.00 *	316.08 **
022100		COMMONWEALTH'S ATTORNEY				
2700	31421	Worker's Compensation VACORP	6843 WK COMP712	WORKERS COMPENSATION	96.00	96.00 *
5540	31411	Travel-Convention & Educa VA ASSOC OF COMM ATTY	TRAINING 712	TRAINING	50.00	50.00 *
5899	12743	Miscellaneous COMMONWEALTH SOLUTIONS	10412	SHREDDING SERVICE	15.00	15.00
	15240	FARMVILLE HERALD	COMM ATTY 712	ADVERTISING	308.00	308.00
					323.00 *	469.00 **
022200		VICTIM WITNESS ASSISTANCE PROGRAM				
60	31421	Workmen's Compensation VACORP	6843 WK COMP712	WORKERS COMPENSATION	10.00	10.00 *
5540	29456	Travel-Convention & Educa TREASURER OF VIRGINIA	TRAINING 712	TRAINING	50.00	50.00 *
					50.00 *	60.00 **
031200		SHERIFF				
2700	31421	Worker's Compensation VACORP	6843 WK COMP712	WORKERS COMPENSATION	3,257.00	3,257.00 *
3311	14300	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	87068	PCM/PLUGS/COIL/GASKT	2,060.38	2,060.38
	14300	EAST END MOTOR CO INC	87511	INSPECTION	16.00	16.00
	14300	EAST END MOTOR CO INC	87669	INSPECTION	16.00	16.00
	14300	EAST END MOTOR CO INC	87691	FUEL PUMP/BALL JOINT	796.47	796.47
	14300	EAST END MOTOR CO INC	88109	REPAIR A/C & BATTERY	284.17	284.17
	14300	EAST END MOTOR CO INC	88140	FUEL PUMP/ROTOR/PADS	1,566.65	1,566.65
	14300	EAST END MOTOR CO INC	88200	ROTATE TIRE	22.00	22.00
	14915	EXPRESS CARE	56785	OIL CHANGE	75.97	75.97
	14915	EXPRESS CARE	57084	OIL CHANGE	78.95	78.95
	14915	EXPRESS CARE	57261	OIL CHANGE	56.97	56.97
	14915	EXPRESS CARE	57350	OIL CHANGE	40.97	40.97
	14915	EXPRESS CARE	57415	OIL CHANGE	48.97	48.97
	14915	EXPRESS CARE	57470	OIL CHANGE	41.96	41.96
	14915	EXPRESS CARE	57517	OIL CHANGE	45.95	45.95

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3320		15920	FOURTH STREET MOTOR CO	4292 712	AUTO REPAIRS	4,226.23
		15920	FOURTH STREET MOTOR CO	4294 712	AUTO REPAIRS	1,203.52
		29199	THIRD ST WRECKER SERVICE	9336	TOWING	125.00
		29199	THIRD ST WRECKER SERVICE	9384	TIRE CHANGE	100.00
		999999	SOAKERS CAR WASH	1709	COMPLETE DETAIL	160.00
					ACCOUNT TOTAL	10,966.16 *
3320		18661	Maintenance Service Contr ID NETWORKS	166359	LIVESCAN SERV CNTRCT	775.00
					ACCOUNT TOTAL	775.00 *
5210		11894	Postal Services BUSINESS CARD	0555 SHERIFF712	POSTAGE	35.00
		30402	UPS	RY9495292	SHIPPING	6.78
					ACCOUNT TOTAL	41.78 *
5230		13325	Telecommunications TREASURER OF VIRGINIA	T249319	VCIN	54.05
		21319	CENTURYLINK	309468839 712	PHONE	10.36
		21319	CENTURYLINK	309558628 712	VCIN	7.97
		30439	US CELLULAR	918210747 712	PHONE	668.27
					ACCOUNT TOTAL	740.65 *
5305		31421	Motor Vehicle Insurance VACORP	12 13 5187	MOTOR VEHICLE INS	13,687.00
					ACCOUNT TOTAL	13,687.00 *
5530		11650	Travel-Subsistence & Lodg BROWN DORIS	EXPENSES 712	MEALS	78.71
		11894	BUSINESS CARD	0555 SHERIFF712	MEALS	132.21
		13771	EARLEY DELORIS	MEALS 712	MEALS	13.49
		16653	GOLDMAN ROBERT	MEALS 712	MEALS	7.12
					ACCOUNT TOTAL	231.53 *
5540		11894	Travel-Convention and Edu BUSINESS CARD	0555 SHERIFF712	SHERIFF ASSOC REGIST	225.00
					ACCOUNT TOTAL	225.00 *
6001		11894	Office Supplies BUSINESS CARD	0555 SHERIFF712	PRINTER/BUSINESS CRD	340.07
		13369	DIAMOND SPRINGS	27961300 712	WATER & EQUIP RENTAL	52.90
		13369	DIAMOND SPRINGS	27961300 712	WATER	27.00
		32138	WAL-MART COMMUNITY/GEGRB	2117 SHERIFF712	CUPS	12.66
		32138	WAL-MART COMMUNITY/GEGRB	2117 SHERIFF712	OFFICE SUPPLIES	63.13
					ACCOUNT TOTAL	495.76 *
6003		999999	Public Education/Crime Pr FAULKNER MONZY	SIGN POSTS 712	NEIGHBOR WATCH POSTS	73.40
					ACCOUNT TOTAL	73.40 *
6008		11650	Vehicle & Powered Equip F BROWN DORIS	EXPENSES 712	GAS	10.01
					ACCOUNT TOTAL	10.01 *
6009		14300	Vehicle & Powered Equip S EAST END MOTOR CO INC	87415	TIRE	131.92
		27767	ROCKWELL AUDIO	1241	KEYLESS ENTRY	157.49
		32138	WAL-MART COMMUNITY/GEGRB	2117 SHERIFF712	CAR MATS/VISOR/FAN	63.69
					ACCOUNT TOTAL	353.10 *

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6011	6010	11894	Police Supplies	0555 SHERIFF712	TRACKING EQUIPMENT	2,797.63
		12758	BUSINESS CARD	204208	MIC & ANTENNA	201.79
		22590	COMMTRONICS OF VA	97317902	OSHA KITS/BIO DISPSL	416.64
		28415	MOORE MEDICAL LLC	1327505	GRIP SCREW	37.95
		28592	SIG SAUER INC	160048	GUN BARRELS	168.00
		29342	SOUTHERN POLICE EQUIP CO	R76253	AMMUNITION	146.62
		29342	TOWN POLICE SUPPLY-RCHMND	R76269	AMMUNITION	592.70
		29342	TOWN POLICE SUPPLY-RCHMND			4,361.33 *
		26360	Uniforms & Wearing Appare			
		26360	QUALITY UNIFORM CO INC	110	UNIFORMS	70.00
		26360	QUALITY UNIFORM CO INC	84	UNIFORMS	321.00
6012		22210	Books & Subscriptions	33423342	2012 SUPP/INDEX/RV	391.00 *
031201			MATTHEW BENDER & CO INC			
2700			Worker's Compensation			
		31421	VACORP	6843 WK COMP712	WORKERS COMPENSATION	407.81
						407.81 *
						36,016.53 **
032200			VOLUNTEER FIRE DEPARTMENT			
7001		15520	Payment to Farmville VFD		REIMB TRUCK PAYMENT	34,604.77
		15656	FARMVILLE VOL FIRE DEPT	TRUCK PAYMNT712	PRESSURE VALVE	79.70
			FIRE & SAFETY EQUIP CO	38243		34,684.47 *
7002		12024	Payment to Rice VFD			
		27867	C W WILLIAMS	552678	NOZZLES	1,007.00
		31844	SAFE AIR SYSTEMS INC	S013939	ROUTINE SERVICE	483.06
			DOMINION VA POWER	4500495009 712	ELECTRIC SERVICE	452.62
						1,942.68 *
7003		11240	Payment to Prospect VFD			
		12032	BENCHMARK COMMUNITY BANK	PROSPECT TRK #6	TRUCK PAYMENT	3,500.00
		13166	C & L MACHINE & WELDING	161582	GRILL REPAIRS	35.70
		15560	DAVIS GMC TRUCK INC	13844	INSPECTION/OIL CHG	48.95
		15908	FARMVILLE WHSALE BLECTRIC	479122	LIGHT FIXTURES	51.42
		15908	FOSTER FUELS INC	226081T	LP GAS	466.73
		25210	FOSTER FUELS INC	679828	SET NEW LP TANK	44.80
		25210	PAMPLIN EXXON	22594	FUEL SWITCH REPAIR	211.46
		28224	PAMPLIN EXXON	22839	OIL CHG/INSPECTION	154.36
		29501	SHANABERGER & SONS	74919	SERVICED GENERATOR	372.94
		29501	TREASURER OF VIRGINIA	SW08341	WEEDEATERS	12.00
		31844	TREASURER OF VIRGINIA	W24474	DISK	25.00
		31844	DOMINION VA POWER	6120897506 712	ELECTRIC SERVICE	5.66

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
7004		31844	DOMINION VA POWER	7600812502	ELECTRIC SERVICE	5.66
		31846	DOMINION VA POWER	7020850009	ELECTRIC SERVICE	314.08
		31846	DOMINION VA POWER	8898799252	ELECTRIC SERVICE	70.65
			Payment to Darlington VFD			5,319.41 *
		12758	COMTRONICS OF VA	203230	RADIO HEADSET	345.00
		12996	CYRUS PEST CONTROL CO	JULY 2012	EXTERMINATING SERVIC	45.00
		15650	FIDELITY ENGINEERING CORP	528427	GENERATOR REPAIRS	3,114.38
		25680	PRICE SUPPLY CO INC	812460	FILTERS	37.08
		28446	SLAGLE JACK L FIRE EQUIP	10039443	HOSE REPAIR	107.91
		28640	SOUTHSIDE ELECTRIC COOP	38156001	ELECTRIC SERVICE	367.13
		29440	PRINCE EDWARD CO TREAS	DHPD LOAN 712	LOAN PAYMENT	25,650.00
		31335	VERIZON	248 6805	PHONE	138.24
		32146	WATKINS INSURANCE AGENCY	25895	ACCIDENT INSURANCE	3,628.00
			Payment to Pamplin VFD			33,432.74 *
7006		10105	AT&T	248 6100	PHONE	53.36
		10105	AT&T	248 6690	PHONE	72.30
		12742	COMTRONICS OF VIRGINIA	204099	RADIO REPAIR	120.30
		12742	COMTRONICS OF VIRGINIA	204180	RADIO REPAIR	133.07
		15908	FOSTER FUELS INC	228523T	PROPANE	214.75
		29501	TREASURER OF VIRGINIA	SW08342	HAND TOOLS	300.00
		31335	VERIZON	248 6100	PHONE	59.67
		31335	VERIZON	248 6690	PHONE	57.80
		31846	DOMINION VA POWER	4743517221	ELECTRIC SERVICE	496.36
		31846	DOMINION VA POWER	6280980001	ELECTRIC SERVICE	49.22
			Payment to Meherrin VFD			1,556.83 *
7007		11153	BANK OF CHARLOTTE COUNTY	LOAN 23599	TRUCK LOAN	15,000.00
		25246	PARKER OIL CO INC	535016	DIESEL	958.74
		30439	US CELLULAR	811808312	PHONE	153.49
		31335	VERIZON	736 0633	PHONE	163.91
		31846	DOMINION VA POWER	0519881510	ELECTRIC SERVICE	657.41
		31846	DOMINION VA POWER	1913347348	ELECTRIC SERVICE	25.93
		31846	DOMINION VA POWER	2725824417	ELECTRIC SERVICE	17.13
			Payment to Burkeville VFD			16,976.61 *
7008		11779	BURKEVILLE VOL FIRE DEPT	12-13	SUPPORT	800.00
			First Responders			800.00 *
7010		17776	HAMPDEN-SYDNEY VOL FIRE	12-13	SUPPORT	2,500.00
			PE Firefighters Assoc			2,500.00 *
8010		25720	PRINCE EDWARD AREA FIRE-	12-13	SUPPORT	3,000.00
			AMBULANCE AND RESCUE SERVICES			3,000.00 *
			Prince Edward Rescue Squa			100,212.74 **
032300		25880	PRINCE EDWARD VOL RESCUE	12-13	SUPPORT	15,000.00
			AMBULANCE AND RESCUE SERVICES			15,000.00 *
7005			PRINCE EDWARD VOL RESCUE	12-13	SUPPORT	15,000.00
			AMBULANCE AND RESCUE SERVICES			15,000.00 *

MAJOR# ACCT# 7006	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
7008	25201	Pamplin Rescue Squad PAMPLIN VOL FIRE DEPT EMS	12-13 SUPPRT1/2	12-13 SUPPORT	2,000.00	2,000.00 *
7013	22349	Meherrin Rescue Squad MEHERRIN FIRE & RESCUE	12-13 SUPPRT1/4	12-13 SUPPORT	2,500.00	2,500.00 *
	24087	Old Dominion EMS-Leigh Mt OLD DOMINION EMS ALLIANCE	12-13 SUPPORT	12-13 SUPPORT	2,000.00	2,000.00 *
032500		EMERGENCY SERVICES			21,500.00	21,500.00 **
2800	31421	Line of Duty VACORP	12 13 LODA 60	LINE OF DUTY COVERAG	21,945.00	21,945.00 *
6014	21005	Other Operating Supplies KORMAN SIGNS	249087	SIGNS & HARDWARE	219.53	219.53 *
643200		REGIONAL JAIL & DETENTION			22,164.53	22,164.53 **
3196	18743	Purchase of Services - Ja IRONGATE BOUNDARY MNGT	JUNE 14-30 2012	ELECTRONIC MONITORIN	540.00	540.00 *
034100		BUILDING OFFICIAL			540.00	540.00 **
2700	31421	Worker's Compensation VACORP	6843 WK COMP712	WORKERS COMPENSATION	174.00	174.00 *
5230	30439	Telecommunications US CELLULAR	816442183 712	PHONE	24.04	24.04 *
5305	31421	Auto Insurance VACORP	12 13 5187	MOTOR VEHICLE INS	442.00	442.00 *
5307	31421	Public Official's Liabili VACORP	12 13 5187	PUBLIC LIABILITY INS	147.00	147.00 *
035100		ANIMAL CONTROL			787.04	787.04 **
2700	31421	Worker's Compensation VACORP	6843 WK COMP712	WORKERS COMPENSATION	218.00	218.00 *

MAJOR# ACCT# 3310	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	11894	Repairs/Maintenance BUSINESS CARD	0460 PUCKETT712	FLOOR COVERING	2,071.69
	21811	LOWE'S	901382	CONCRETE	25.00
	21811	LOWE'S	901395	ROLLER COVERS/BRUSH	23.64
	21811	LOWE'S	901899	CONCRETE/COVERALLS	79.77
	21811	LOWE'S	907446	PAINT STRIPPR/BLADES	50.35
	21811	LOWE'S	909253	CONCRETE	74.36
5110		Electrical Services		ACCOUNT TOTAL	2,324.81 *
	31844	DOMINION VA POWER	0890745003 712	ELECTRIC SERVICE	125.06
5230		Telecommunications		ACCOUNT TOTAL	125.06 *
	21319	CENTURYLINK	310119726 712	PHONE	129.35
	30439	US CELLULAR	816442183 712	PHONE	48.08
5305		Motor Vehicle Insurance		ACCOUNT TOTAL	177.43 *
	31421	VACORP	12 13 5187	MOTOR VEHICLE INS	883.00
6002		Supplies for Shelter		ACCOUNT TOTAL	883.00 *
	32138	WAL-MART COMMUNITY/GEGRB	2238 CO ADM 712	DOG FOOD/INSECTSPRAY	103.08
036100		BIOSOLIDS MONITORING		ACCOUNT TOTAL	103.08 *
2700		Worker's Compensation		MAJOR TOTAL	3,831.38 **
	31421	VACORP	6843 WK COMP712	WORKERS COMPENSATION	181.00
3311		Repairs & Maint-Auto & Eq		ACCOUNT TOTAL	181.00 *
	29925	TRI-COUNTY FORD-MERCURY	93725	OIL CHANGE	32.59
5230		Telecommunications		ACCOUNT TOTAL	32.59 *
	30439	US CELLULAR	816442183 712	PHONE	24.04
5305		Auto Insurance		ACCOUNT TOTAL	24.04 *
	31421	VACORP	12 13 5187	MOTOR VEHICLE INS	442.00
042300		REFUSE DISPOSAL		ACCOUNT TOTAL	442.00 *
2700		Worker's Compensation		MAJOR TOTAL	679.63 **
	31421	VACORP	6843 WK COMP712	WORKERS COMPENSATION	2,489.00
3160		Professional Services		ACCOUNT TOTAL	2,489.00 *
	27191	RESOURCE INTERNATIONAL	38491	MISC WORK TASKS	2,990.75
	27191	RESOURCE INTERNATIONAL	38493	STORM WTR COMPLIANCE	287.00
3310		Repairs/Maintenance		ACCOUNT TOTAL	3,277.75 *
	10900	AYERS BLDG. & SUPPLY CO	228705	LOCK/KEYS/GLUE	23.58

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
3311		21447	LEACHATOR PUMPING SYSTEMS	19744	PUMP ASSEMBLY	7,600.00
		21811	LOWE'S	901226	WASP/HORNET SPRAY	10.40
					ACCOUNT TOTAL	7,633.98 *
3340		12032	Repairs & Maint-Auto & Eq	161584	REPAIRED DUMPSTER	2,885.00
		14300	C & L MACHINE & WELDING	88669	INSPECTION	51.00
		28596	EAST END MOTOR CO INC	70439	GREASE GUN/STRAPS	32.54
			SOUTHERN STATES			
			Contract Landfill - POS			
		10811	ARENA TRUCKING COMPANY	JULY 2012	TRASH COLLECTION	374.00
		27191	RESOURCE INTERNATIONAL	38502	GROUNDWTR MONITORING	3,221.45
		32950	WRIGHT'S EXCAVATING	AUG 2012	LANDFILL OPERATION	48,093.75
		32950	WRIGHT'S EXCAVATING	JULY 2012	LANDFILL OPERATION	48,093.75
			Purchase of Serv - Recycli			
3841		14723	EMANUEL TIRE OF VIRGINIA	470838	TIRE RECYCLING	460.80
		14723	EMANUEL TIRE OF VIRGINIA	470839	TIRE RECYCLING	496.80
		14723	EMANUEL TIRE OF VIRGINIA	470853	TIRE RECYCLING	1,023.00
			Electrical Services			
5110		28640	SOUTHSIDE ELECTRIC COOP	114379001 712	DH SITE	48.55
		31844	DOMINION VA POWER	5181167213 712	LEACHATE PUMP	130.96
		31844	DOMINION VA POWER	8970737501 712	SCALEHOUSE	113.41
		31846	DOMINION VA POWER	0670040567 712	CELL C PUMP STATION	12.06
		31846	DOMINION VA POWER	1144204110 712	GREEN BAY SITE	52.75
		31846	DOMINION VA POWER	7471653571 712	WORSHAM SITE	46.38
		31846	DOMINION VA POWER	8601161519 712	PROSPECT SITE	76.19
		31846	DOMINION VA POWER	9176847250 712	LANDFILL SITE	32.68
			Telecommunications			
5230		10105	AT&T	223 1595 712	PHONE	512.98 *
		10105	AT&T	392 3675 712	PHONE	231.25
		10105	AT&T	392 9223 712	PHONE	40.26
		10105	AT&T	574 4166 712	PHONE	42.10
		10105	AT&T	767 2769 712	PHONE	36.64
		21319	CENTURYLINK	309326764 712	PHONE	36.64
		21319	CENTURYLINK	309480181 712	PHONE	49.20
		21319	CENTURYLINK	309553498 712	PHONE	50.34
		21319	CENTURYLINK	309615846 712	PHONE	40.12
		21319	CENTURYLINK	309714661 712	PHONE	57.47
		21319	CENTURYLINK	310039285 712	PHONE	47.64
		30439	US CELLULAR	816442183 712	PHONE	44.46
		31335	VERIZON	248 5696 712	PHONE	24.04
		31335	VERIZON	736 2828 712	PHONE	47.83
			Motor Vehicle Insurance			
5305		31421	VACORP	12 13 5187	MOTOR VEHICLE INS	823.15 *
					ACCOUNT TOTAL	883.00
5440		28869	Stiff O O INC	1808	MONTHLY SERVICE	883.00 *
					ACCOUNT TOTAL	662.50
					MAJOR TOTAL	662.50 *
					MAJOR TOTAL	121,014.45 **

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	MAJOR TOTAL	AMOUNT
3310	042610	13779	Repairs/Maintenance DRAPER ADEN ASSOCIATES	2012030557	SRR O&M APPLICATION	21,590.00	21,590.00	21,590.00
043200			GENERAL PROPERTIES					
2700		31421	Worker's Compensation VACORP	6843 WK COMP712	WORKERS COMPENSATION	1,267.00	1,267.00	1,267.00
3310		15686	Repairs/Maintenance FIRE SPRINKLER LTD	401	ANNUAL SERV CONTRACT	1,200.00		1,200.00
		24086	OK TERMITTE & PEST CONTROL	JULY 2012	EXTERMINATING SERVIC	150.00		150.00
		29242	THYSSENKRUPP ELEVATOR	655316	SERV CONTRCT-JUL/SEP	2,374.13		2,374.13
3311		14300	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	88502	INSPECTION	16.00		16.00
5110		28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379002 712	SRR LIGHTS	30.26		30.26
		31844	DOMINION VA POWER	1230385005 712	ROY CLARK MONUMENT	14.92		14.92
		31844	DOMINION VA POWER	2786281903 712	COURTHOUSE	13,315.07		13,315.07
		31844	DOMINION VA POWER	9670710004 712	SHOP	34.80		34.80
		31846	DOMINION VA POWER	1545926683 712	SCOPE BLDG	179.01		179.01
		31846	DOMINION VA POWER	4951935099 712	SHERIFF DEPT SHED	5.66		5.66
		31846	DOMINION VA POWER	5856894620 712	WORKSHAM CLERK OFFICE	94.89		94.89
		31846	DOMINION VA POWER	6669158583 712	LIGHTS AT RICE	111.28		111.28
		31846	DOMINION VA POWER	8105475944 712	AG BLDG	1,299.52		1,299.52
5130			Water & Sewer					
		29332	TOWN OF FARMVILLE	AG BLDG 712	WATER & SEWER	78.23		78.23
		29332	TOWN OF FARMVILLE	CH IRRIG 712	WATER	67.00		67.00
		29332	TOWN OF FARMVILLE	SCOPE BLDG 712	WATER/SEWER/TRASH	33.65		33.65
5230			Telecommunications					
		10105	AT&T	223 8665 712	PHONE	39.36		39.36
		21319	CENTURYLINK	310262069 712	PHONE	56.53		56.53
		21319	CENTURYLINK	310441360 712	PHONE	80.04		80.04
		30439	US CELLULAR	816442183 712	PHONE	93.62		93.62
5301		31421	Boiler Insurance VACORP	12 13 5187	BOILER INSURANCE	269.55		269.55
5302		31421	Fire Insurance VACORP	12 13 5187	FIRE INSURANCE	1,722.00		1,722.00
		31421	VACORP	12 13 5187	FIRE INSURANCE	1,722.00		1,722.00
		31421	VACORP	12 13 5187	FIRE INSURANCE	14,417.00		14,417.00
		31421	VACORP	12 13 5187	FIRE INSURANCE	4,673.00		4,673.00
		31421	VACORP	12 13 5187	FIRE INSURANCE	689.00		689.00
					ACCOUNT TOTAL	19,779.00		19,779.00

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
5440	5305	31421	Auto Insurance VACORP	12 13 5187	MOTOR VEHICLE INS	2,649.00 *	2,649.00 *
6005		28869	Portable Toilet Rental STIFF O O INC	1808	MONTHLY SERVICE	100.00 *	100.00 *
6007		10719	Janitorial Supplies ARAMARK UNIFORM SERVICES	72304002 712	JANITORIAL SUPPLIES	403.05	403.05
		21811	LOWE'S	907446	CLEANING SUPPLIES	112.19	112.19
		32550	WILCO INC.	1250307 01	JANITORIAL SUPPLIES	250.00	250.00
		32550	WILCO INC.	1250585 01	JANITORIAL SUPPLIES	211.40	211.40
					ACCOUNT TOTAL	976.64 *	976.64 *
6009		10900	Repairs and Maintenance S AYERS BLDG. & SUPPLY CO	224451	PADLOCKS	17.98	17.98
		11894	BUSINESS CARD	0460 PUCKETT712	DESK KEY	9.00	9.00
		13369	DIAMOND SPRINGS	11393100 712	WATER & EQUIP RENTAL	22.85	22.85
		15560	FARMVILLE WHSALE ELECTRIC	481318	BULBS & BALLASTS	517.32	517.32
		21811	LOWE'S	901026	SAW BLADES/SPRAY PNT	44.72	44.72
		21811	LOWE'S	901727	RUBBER STRAPS	10.84	10.84
		21811	LOWE'S	901830	WIRING/WALL BOX/COVR	45.40	45.40
		21811	LOWE'S	901997	HINGE/PULL HANDLE	6.25	6.25
		21811	LOWE'S	906068	CABLE TIES/PVC/CORD	33.64	33.64
		21811	LOWE'S	907362	PLUMBING SUPPLIES	45.74	45.74
		21811	LOWE'S	907445	DATA JACKS	100.90	100.90
		21811	LOWE'S	909953	PRESSURE WASHER WAND	56.98	56.98
		25680	PRICE SUPPLY CO INC	812632	TOOL	19.94	19.94
		25680	PRICE SUPPLY CO INC	812655	TOILET FLAPPER	5.75	5.75
		25680	PRICE SUPPLY CO INC	812704	VALVE ASSEMBLY	7.71	7.71
					ACCOUNT TOTAL	945.02 *	945.02 *
043400		14300	Vehicle & Powered Equip S EAST END MOTOR CO INC	88379	TRAILER TIRE	100.92	100.92
					ACCOUNT TOTAL	100.92 *	100.92 *
					MAJOR TOTAL	46,813.55 **	46,813.55 **
2700		31421	Worker's Compensation VACORP	6843 WK COMP712	WORKERS COMPENSATION	182.00	182.00 *
3310		21811	Repairs & Maintenance LOWE'S	908586	LIGHT FIXTURES/BULBS	75.47	75.47
		25680	PRICE SUPPLY CO INC	812632	COUPLING	9.21	9.21
		29332	TOWN OF FARMVILLE	WATER TEST KIT	WATER TEST KIT	45.00	45.00
					ACCOUNT TOTAL	129.68 *	129.68 *
5110		28640	Electrical Services SOUTHSIDE ELECTRIC COOP	44435001 712	ELECTRIC SERVICE	197.12	197.12
5120		14700	Heating Services ELLINGTON ENERGY SERVICE	80646	HEATING OIL	197.12	197.12 *
					ACCOUNT TOTAL	1,196.00	1,196.00 *
					ACCOUNT TOTAL	1,196.00 *	1,196.00 *

MAJOR# ACCT# 5230	VENDOR NUMBER VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001	21319 30439 Telecommunications CENTURYLINK US CELLULAR	310248529 712 816442183 712	PHONE PHONE	200.43 24.04 224.47 *
	20600 Office Supplies KEY OFFICE SUPPLY	416168	INK CARTRIDGES/PAPER	89.07 89.07 *
6014	12098 17778 31564 Other Operating Supplies CAN CORP OF AMERICA INC HUBERT CO VA DEPT OF TAXATION	90835337 879162 SALE USE TAX712	CANS & LIDS AXLE WHEEL/OPENER SALES USE TAX	3,164.43 73.80 147.18 3,385.41 * 5,403.75 **
053500	COMPREHENSIVE SERVICES ACT			
3160	12929 14933 14933 16672 16672 16672 21805 999999 CSA Programs CROSSROADS SERVICES BD FAMILY PRESERVATION SERV FAMILY PRESERVATION SERV GRAFTON SCHOOL INC GRAFTON SCHOOL INC GRAFTON SCHOOL INC LOGAN LETRICIA R WILLIAMSON'S PHARMACY	FAPT/CPMT 712 52 67 1854 712 2068 712 3197 712 5145 712 JULY 2012 JULY 2012	PROFESSIONAL SERVICE PROFESSIONAL SERVICE PROFESSIONAL SERVICE PROFESSIONAL SERVICE PROFESSIONAL SERVICE PROFESSIONAL SERVICE FOSTER CARE FOSTER CARE	1,000.00 525.00 691.25 4,980.00 5,610.00 4,710.00 4,530.00 666.00 23.46 22,735.71 * 22,735.71 **
053501	OTHER WELFARE/SOCIAL SERVICES			
5608	28097 SCOPE/Meals on Wheels SCOPE/MEALS ON WHEELS	12-13 SUPPRT1/2	12-13 SUPPORT	2,500.00 2,500.00 *
5609	25400 Piedmont Senior Resources PIEDMONT SR RESOURCES	12-13 SUPPORT	12-13 SUPPORT	1,616.00 1,616.00 *
5610	28866 STEPS Inc. STEPS, INC	12-13 SUPPORT	12-13 SUPPORT	27,232.00 27,232.00 *
5612	25160 Pamplin Community Center PAMPLIN COMMUNITY CENTER	12-13 SUPPORT	12-13 SUPPORT	475.00 475.00 *
5613	19750 Jolly Glee Senior Citizen JOLLY GLEE SENIOR CENTER	12-13 SUPPORT	12-13 SUPPORT	1,800.00 1,800.00 *
5637	15140 FACES FACES, INC	12-13 SUPPRT1/2	12-13 SUPPORT	2,137.50 2,137.50 *

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5640	28704	Special Olympics Area 12	12-13 SUPPORT	12-13 SUPPORT	ACCOUNT TOTAL	1,000.00 *
5645	31677	SPECIAL OLYMPICS-AREA 12	12-13 SUPPORT	12-13 SUPPORT	ACCOUNT TOTAL	1,000.00 *
5646	17759	VA Legal Aid Society	12-13 SUPPRT1/2	12-13 SUPPORT	ACCOUNT TOTAL	4,750.00 *
5650	29931	HOPE	12-13 SUPPRT1/2	12-13 SUPPORT	ACCOUNT TOTAL	4,750.00 *
5651	28604	HOPE	12-13 SUPPRT1/2	12-13 SUPPORT	ACCOUNT TOTAL	1,662.50
5653	21808	Tri-County Life Learners	12-13 SUPPRT1/2	12-13 SUPPORT	ACCOUNT TOTAL	1,662.50 *
5654	17006	TRI-COUNTY LIFE LEARNERS	12-13 SUPPRT1/2	12-13 SUPPORT	ACCOUNT TOTAL	3,750.00
5655	25818	Southside Center for Viol	12-13 SUPPRT1/2	12-13 SUPPORT	ACCOUNT TOTAL	3,750.00 *
5656	15992	SOUTHSIDE CENTER FOR	12-13 SUPPRT1/2	12-13 SUPPORT	ACCOUNT TOTAL	1,247.00
068100		Longwood Center for Visua	12-13 SUPPRT1/2	12-13 SUPPORT	ACCOUNT TOTAL	1,247.00 *
5640	28960	Habitat for Humanity	12-13 SUPPRT1/2	12-13 SUPPORT	ACCOUNT TOTAL	2,375.00
5643	21824	HABITAT FOR HUMANITY	12-13 SUPPRT1/2	12-13 SUPPORT	ACCOUNT TOTAL	2,375.00 *
071100		P E After Prom Party	12-13 SUPPORT	12-13 SUPPORT	ACCOUNT TOTAL	950.00
5647	28696	PRINCE EDWARD CO HIGH SCH	12-13 SUPPORT	12-13 SUPPORT	ACCOUNT TOTAL	950.00 *
072200		Fuqua After Prom Party	12-13 SUPPORT	12-13 SUPPORT	ACCOUNT TOTAL	475.00
5641	27650	MUSEUMS	12-13 SUPPRT1/4	12-13 SUPPORT	ACCOUNT TOTAL	475.00 *
		ROBERT RUSSA MOTON MUSEUM	12-13 SUPPRT1/4	12-13 SUPPORT	ACCOUNT TOTAL	53,870.00 **
		CONTRIBUTIONS TO COLLEGES			MAJOR TOTAL	
		Payment To Community Coll	12-13 SUPPORT	12-13 SUPPORT	ACCOUNT TOTAL	5,203.00
		SOUTHSIDE VA COMM COLLEGE	12-13 SUPPORT	12-13 SUPPORT	ACCOUNT TOTAL	5,203.00 *
		Longwood Small Bus Dev Ce	12-13 SUPPRT1/2	12-13 SUPPORT	ACCOUNT TOTAL	3,537.00
		LONGWOOD SMALL BUSINESS	12-13 SUPPRT1/2	12-13 SUPPORT	ACCOUNT TOTAL	3,537.00 *
		SUPERVISION OF PARKS & RECREATION			MAJOR TOTAL	8,740.00 **
		YMCA-Summer Program	12-13 SUMMR PRG	12-13 SUMMER PROGRAM	ACCOUNT TOTAL	20,000.00
		SOUTHSIDE VA FAMILY YMCA	12-13 SUMMR PRG	12-13 SUMMER PROGRAM	ACCOUNT TOTAL	20,000.00 *
		MUSEUMS			MAJOR TOTAL	20,000.00 **
		Robert R. Moton Museum	12-13 SUPPRT1/4	12-13 SUPPORT	ACCOUNT TOTAL	2,500.00
		ROBERT RUSSA MOTON MUSEUM	12-13 SUPPRT1/4	12-13 SUPPORT	ACCOUNT TOTAL	2,500.00 *
					MAJOR TOTAL	2,500.00 **

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5640		15400	Contribution To Library FARMVILLE-PE COMM LIBRARY	12-13 SUPPRT1/4	12-13 SUPPORT	48,039.00
					ACCOUNT TOTAL	48,039.00 *
					MAJOR TOTAL	48,039.00 **
081100			PLANNING			
2700		31421	Worker's Compensation VACORP	6843 WK COMP712	WORKERS COMPENSATION	209.00
					ACCOUNT TOTAL	209.00 *
3160		25345	Professional Services PHELPS WENDY	JULY 10 2012	EVALUATE DATA	603.75
					ACCOUNT TOTAL	603.75 *
5210		11894	Postal Services BUSINESS CARD	0460 PUCKETT712	POSTAGE	10.60
					ACCOUNT TOTAL	10.60 *
5230		30439	Telecommunications US CELLULAR	816442183 712	PHONE	49.08
					ACCOUNT TOTAL	49.08 *
5640		12745	Commonwealth Regional Cou COMMONWEALTH REGIONAL	12-13 SUPPORT	12-13 SUPPORT	15,700.00
					ACCOUNT TOTAL	15,700.00 *
6001		20600	Office Supplies KEY OFFICE SUPPLY	416339	HARDDRIVE/SUPPLIES	158.12
					ACCOUNT TOTAL	158.12 *
					MAJOR TOTAL	16,730.55 **
081200			COMMUNITY DEVELOPMENT			
5647		15170	Chamber of Commerce FARMVILLE CHAMBER OF	12-13 SUPPRT1/2	12-13 SUPPORT	2,375.00
					ACCOUNT TOTAL	2,375.00 *
5648		29332	Farmville Airport TOWN OF FARMVILLE	12-13 SUPPRT1/2	12-13 SUPPORT	4,750.00
					ACCOUNT TOTAL	4,750.00 *
5652		25362	Piedmont Area Transit PIEDMONT AREA TRANSIT	12-13 SUPPRT1/4	12-13 SUPPORT	2,500.00
					ACCOUNT TOTAL	2,500.00 *
					MAJOR TOTAL	9,625.00 **
081500			ECONOMIC DEVELOPMENT			
2700		31421	Worker's Compensation VACORP	6843 WK COMP712	WORKERS COMPENSATION	247.00
					ACCOUNT TOTAL	247.00 *
5210		11894	Postal Services BUSINESS CARD	2078 CARNEY 712	POSTAGE	4.60

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230		11894	BUSINESS CARD	2078 CARNEY 712	POSTAGE	92.17
		11894	BUSINESS CARD	2078 CARNEY 712	POSTAGE	43.30
			Telecommunications			140.07 *
		30439	US CELLULAR	816442183 712	PHONE	24.04
			Travel-Subsistence & Lodg			24.04 *
5530		11894	BUSINESS CARD	2078 CARNEY 712	MEAL	12.02
			Office supplies			12.02 *
6001		20600	KEY OFFICE SUPPLY	416336	HI-LITERS	4.74
						4.74 *
						427.87 **
081600			TOURISM			
2700		31421	Worker's Compensation	6843 WK COMP712	WORKERS COMPENSATION	9.00
						9.00 *
5110		31846	Electrical Services	0675198071 712	ELECTRIC SERVICE	399.99
		31846	DOMINION VA POWER	1059387447 712	ELECTRIC SERVICE	183.22
						583.21 *
5130		29332	Water & Sewer	MOORE BLDG 712	WATER/SEWER/TRASH	69.21
			TOWN OF FARMVILLE			69.21 *
5210		11894	Postal Services	0460 PUCKETT712	UPS	3.53
			BUSINESS CARD			3.53 *
5230		21319	Telecommunications	310393238 712	PHONE	272.11
			CENTURYLINK			272.11 *
5899		32138	Special Projects	2238 CO ADM 712	BRIDGE EXHBT OPENHSE	102.69
			WAL-MART COMMUNITY/GEGRB			102.69 *
						1,039.75 **
082400			SOIL & WATER CONSERVATION DISTRICT			
5641		25440	Donation - PS&WCD	12-13 SUPPRT1/4	12-13 SUPPORT	2,960.00
			PIEDMONT SOIL & WATER			2,960.00 *
5642		24089	Donation - RC&D	12-13 SUPPORT	12-13 SUPPORT	1,775.00
			OLD DOMINION RC&D			1,775.00 *
						4,735.00 **
083500			COOPERATIVE EXTENSION OFFICE			
5230		21319	Telecommunications	309520098 712	PHONE	106.12
			CENTURYLINK			106.12 *
						106.12 **

MAJOR#	ACCT#	091000	VENDOR NUMBER	VENDOR NAME	GENERAL EXPENSE	INV#	DESCRIPTION	AMOUNT
5230			23933	Internal Telecom Account LUMOS NETWORKS		165866886 712	PHONE	3,389.38
								3,389.38 *
								3,389.38 **
								ACCOUNT TOTAL
								MAJOR TOTAL
094000				CAPITAL PROJECTS				
0024			11894	Cannery BUSINESS CARD		0460 PUCKETT712	CREDIT	120.75-
								120.75 *
								120.75 - **
								ACCOUNT TOTAL
								MAJOR TOTAL
095000				DEBT SERVICE				
0006			12360	Interest Expense (YMCA) CENTRAL VIRGINIA BANK		24743759 712	YMCA LOAN - INTEREST	23,325.30
								23,325.30 *
								ACCOUNT TOTAL
								MAJOR TOTAL
0016			12360	Principal - YMCA Loan CENTRAL VIRGINIA BANK		24743759 712	YMCA LOAN-PRINCIPAL	100,000.00
								100,000.00 *
								123,325.30 **
								ACCOUNT TOTAL
								MAJOR TOTAL
								FUND TOTAL
								717,412.88

AP375H
8/01/2012
FUND # - 120

EXPENDITURES - GRANITE FALLS CDA
LISTING OF INVOICES FOR 7/12/2012 -- 8/01/2012

AFTER CHECKS
PAGE 18

MAJOR#	VENDOR	NUMBER	VENDOR	NAME	INV#	DESCRIPTION	AMOUNT
012110	GRANITE FALLS EXPENDITURES						
5307	Insurance						
	31421	VACORP					
			CDA LIABILITY12			LIABILITY INSURANCE	
						ACCOUNT TOTAL	1,545.00
						MAJOR TOTAL	1,545.00 *
						FUND TOTAL	1,545.00 **

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110	043200	31846	Electrical Services			31.55
			DOMINION VA POWER	4148700281	SEWER PUMP	31.55 *
						31.55 **
					ACCOUNT TOTAL	31.55
					MAJOR TOTAL	31.55
					FUND TOTAL	31.55

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
1101	002230	25257	LEOS Disbursements JOHNS VICKI K	AUG 2012	RETIREE BENEFITS	1,051.29	1,051.29 *
1102	002230	29937	Retirees Insurance ANTHEM BCBS	AUGUST 2012	RETIREE INSURANCE	1,120.00	1,120.00 *
						MAJOR TOTAL	2,171.29 **
						FUND TOTAL	2,171.29

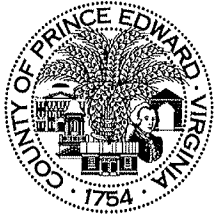
MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	REVENUE SHARING FUND - VDOT	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
0788		17333	Rt 786 Construction HAYMES BROTHERS INC		5	ROAD CONSTRUCTION	284,778.60	284,778.60 *
0789		17925	Rt 786-Engineering HURT & PROFFITT, INC		30009	ENGINEERING	43,287.33	43,287.33 *
							328,065.93	328,065.93 **
							FUND TOTAL	328,065.93

MAJOR# ACCT# 021400	VENDOR NUMBER PIEDMONT COURT SERVICES	VENDOR NAME PIEDMONT COURT SERVICES	INV#	DESCRIPTION	AMOUNT
2700	31421	Worker's Compensation VACORP	6843 WK COMP712	WORKERS COMPENSATION	75.00 75.00 *
3600	28652	Advertising SOUTHSIDE MESSENGER	1850 PCS	ADVERTISING	30.00 30.00 *
5110	31846 31846	Electrical Service DOMINION VA POWER DOMINION VA POWER	4324962309 712 7218131923 712	ELECTRIC SERVICE ELECTRIC SERVICE	70.98 217.85 288.83 *
5230	10105 21319	Telecommunications AT&T CENTURYLINK	392 8161 712 310357807 712	PHONE PHONE	130.95 5.53 136.48 *
5302	29440	Fire Insurance PRINCE EDWARD CO TREAS	FIRE INS 712	FIRE INSURANCE	75.00 75.00 *
5510	15954 22259 23340 28730	Travel - Mileage FRANKLIN SHEENA MAYS ANDY NASH ASHLEY STANLEY DAYNA	MILEAGE 712 MILEAGE 712 MILEAGE 712 MILEAGE 712	MILEAGE MILEAGE MILEAGE MILEAGE	327.45 76.59 120.43 133.20 657.67 *
6001	26525	Office Supplies QUILL CORPORATION	4432531	PEN REFILLS	1.87 1.87 * 1,264.85 **
097001		PCS SUPERVISION FEES EXPENDITURES			
5420	28724	PCS - Lease/Rent of Build SRP CORPORATION LLC	RENT 712	RENT	2,383.00 2,383.00 *
6006	17346	PCS - Janitorial Services HARDY PAGE	JULY 2012	CLEANING SERVICE	315.00 315.00 * 2,698.00 **
				FUND TOTAL	3,962.85
				TOTAL DUE	1,053,189.50

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____

_____ Title _____ Date _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 14, 2012
Item No.: 5-d
Department: County Administration
Staff Contact: Sheila Martin/Barbara Poulston
Issue: Consent Agenda - Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 14, 2012
Item No.: 5-e
Department: Planning & Community Development
Staff Contact: W.W. Bartlett
Issue: Event/Festival Permit Application – Five County Fair

Summary: The Five County Fair Association is requesting to hold the Five County Fair at the Fairgrounds from September 18 – 22, 2012.

Attachments: Event Permit Application

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

APPLICATION FOR EVENT / FESTIVAL PERMIT
PRINCE EDWARD COUNTY

Organization / Agency Conducting Event: Five Co. Fair Assoc. Inc.

Person (s) Representing Organization: Auburn Estes

EVENT

Type: County Fair

Location: 209 Fairgrounds Rd. Farmville, VA 23901

Date(s): Sept. 18-22, 2012 Time(s): _____

of Tickets for Sale: 6,500 Estimated # of Persons to Attend: 12,000

Name(s) / Address(es) / Phone # of Promoters: Same as above

Financial backing of the event: Self

Name of all persons or groups that will perform: Bruiser Wrestling Federation
Local talent contest

Name and Address of property owner which event is to be held: Same as above

Nature and interest of applicant(s) in the property on which the event is to be held (if any):
Five Co. fair - youth agricultural and family events

Detailed plan for adequate sanitation facilities / garbage and trash disposal (must be approved by the county health inspector): On site restrooms & Arena Trucking Co.

Plan for providing food, water, and lodging for persons at event (must be approved by the county health inspector): Carnival - Well - local organizations / Rice Fire Dept. VFW

Plan for adequate medical facilities for persons at the event (must be approved by the county health inspector): local rescue squads

Plan for adequate parking facilities and traffic control in and around event:
15 acres - paid parking attendants & security

Plan for adequate fire protection (must be approved by the county forestry warden):

Local fire departments

Statement specifying whether any outdoor lights or lighting are to be utilized, (if so, a plan showing the location of such lights and shielding devices or other equipment to prevent unreasonable glow beyond the property on which the event is held:

no lighting unreasonable beyond property

Statement that no music shall be played, either by mechanical device or live performance, in such a manner that the sound emanating therefrom shall be unreasonably audible beyond the property on which the event is located:

event closed by 11:30pm each night

Applications must be filed in duplicate with the Clerk of the Board, at least twenty-one (21) days prior to the event date.

Music shall not be rendered nor entertainment provided for more than eight (8) hours in any twenty-four (24) hour period, such twenty-four (24) hours to be measured from the beginning of the first performance at the event.

~~No person under the age of eighteen (18) years of age shall be admitted unless accompanied by a parent or guardian, the parent or guardian to remain with the person at all times.~~ does not apply

Specific reference is hereby made to Section 6 - 66-71, et. Seq., of the Code of Prince Edward County, Virginia, which provisions are incorporated herein by reference.

Date

8-1-12

Signature of Applicant(s)

[Handwritten Signature]

Date

Approval by

County Administrator
Clerk of the Board

Fee \$ 50

Fee Paid By

Auburn Estes

Date Received

8/1/12



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 14, 2012
Item No.: 6
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Virginia Department of Forestry

Summary: Tom Zaebst, Assistant State Forest Manager, will present the Board the annual check for the county's share of the proceeds of timber sales in the Prince Edward-Galleon State Forest.

Attachments:

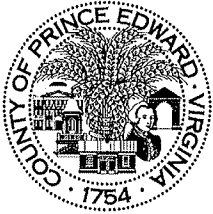
Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 14, 2012
Item No.: 7
Department: VDOT
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters

Summary: Kevin Wright, Residency Administrator, VDOT-Dillwyn will be present at the August Board meeting.

Attachments: Note: There are two correspondence of interest from VDOT under Item 20, that Board members will wish to review.

Recommendation: None.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 14, 2012
Item No.: 8
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Route 786 Update

Summary:

The project continues to be ahead of schedule and appears it will be completed by the end of the calendar year and could be completed as early as November. As the primary purpose of this road is to ease traffic pressures on Route 628 through the school campus and congestion at the intersection of U.S. 15/Route 628 adjustments in existing traffic patterns could possibly maximize the beneficial impacts Route 786 will have on these existing problems.

With project completion being possibly only 3 months in the future a discussion of various alternatives should begin shortly.

Attachments: None.

Recommendation: The Chairman will wish to appoint a committee that should include representatives from the Board of Supervisors, Schools, County staff and VDOT. The Committee will be charged with developing options, listing the pro/cons of each and making a recommendation to VDOT and the Board of Supervisors.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 14, 2012
Item No.: 9
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Appointment: Citizen Volunteer Position – SVCC Board

Summary:

With the resignation of Mr. Brad Watson, who served as Prince Edward County’s representative on the Advisory Board of the Southside Virginia Community College (SVCC), the Board will wish to consider making an appointment to fill his unexpired term until June 30 2013. His successor is also eligible for re-appointment to two additional four-year terms. Attached is information provided by SVCC regarding the Advisory Board position.

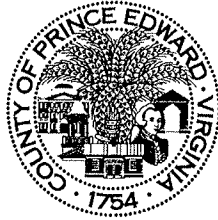
APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	CURRENTLY IN OFFICE	APPLICANTS
SVCC Advisory Board	4 Years*	1	Brad Watson	Roy Echeverria Whitfield Paige Lisa Tharpe

**The appointee will fill the unexpired term until June 30, 2013 and is eligible for re-appointment to two additional four-year terms.*

Attachments: Public Notice
 Citizen Volunteer Applications
 Information about the Community College Board Position

Recommendation: Make the appointment to the Board of Southside Virginia Community College.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
 Second _____ Gantt _____ Jones _____ McKay _____
 Simpson _____ Wilck _____



Please publish the following Public Notice in the Friday, July 20, 2012 and Friday, July 27, 2012 editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.



Notice To The Citizens of Prince Edward County
- CITIZEN VOLUNTEER OPPORTUNITIES -

To provide the maximum opportunity for citizen participation in our local government, it is the policy of the Prince Edward County Board of Supervisors to advertise vacancies on county boards, commissions and committees, etc., which call for citizen representation. Citizens interested in serving on a County board, commission or committee may complete a *Citizen Volunteer Application*, which will be reviewed by the Board during the appointment process. The following position has a vacancy:

<u>Position</u>	<u>Term of Office</u>	<u># of Vacancies</u>
Southside Virginia Community College Board	1 Year*	1

* *This appointment will fill a vacancy with an unexpired term until June 30, 2013. The appointee is also eligible for reappointment to two additional four-year terms.*

Persons interested in being considered must submit a *Citizen Volunteer Application* to the Prince Edward County Administrator's Office not later than **Wednesday, August 1, 2012**. The appointment will be made at the August 14, 2012 Board of Supervisors meeting.

Applications are available in the County Administrator's Office, 111 South Street, 3rd Floor, P.O. Box 382, Farmville, Virginia 23901 or on the County's web site at www.co.prince-edward.va.us. For additional information please contact the Prince Edward County Administrator's Office at (434) 392-8837.

REC'D 7-31-12



CITIZEN VOLUNTEER APPLICATION FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 7/31/12

Name Roy Echeverria

Home Address 103 Sandy LN

City Rice State VA Zip Code 23966

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	<input checked="" type="checkbox"/>
	Farmville 701	_____	Prospect	_____

Home Telephone Number (401) 368-5631 FAX _____

E-Mail Address Royech@gmail.com

Present Employer PE County Public Schools

Business Address 35 Eagle Dr.

City Farmville State VA Zip Code 23901

Business Telephone Number 434-315-2100 FAX (434) 372-1911

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation School Division Administrator/Director

Former Occupation, If Retired _____

Education: High School Alfonzo Guillen Zelaya Year 1980

College/Technical School _____ Year _____

Graduate School Virginia Tech Year 2006

Military Service _____ Years _____

Degrees/Other B.S., M.S., Ph.D.

Past Board, Commission, and Committee Assignments _____

N/A

Professional, Civic, or Other Activities American Educational Research Assoc.;
American Evaluation Assoc.; Virginia Evaluation Assoc.

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I am committed to contributing to the improvement of educational quality and opportunities at all levels. I have a doctorate in Educational Research & Evaluation, and extensive national & international experience in the field of education.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other(s): _____

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

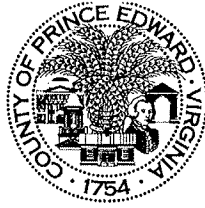
By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.


Signature

7/31/12
Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Whitfield Moman Page Date 8-1-12
Home Address P.O. BOX 561
City Farmville State VA. Zip Code 23901

Election District: Buffalo _____ Farmville 801 _____
Hampden _____ Leigh _____
Farmville 101 _____ Lockett _____
Farmville 701 _____ Prospect

Home Telephone Number 434-574-2243 FAX _____

E-Mail Address NAMOM2K1@YAHOO.COM

Present Employer RETIRED

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired TELECOMMUNICATION ENGINEER / PLN'IC

Education: High School _____ Year 1968

College/Technical School _____ Year 1980, 2001/2012

Graduate School _____ Year _____

Military Service _____ Years 24 RETIRED

Degrees/Other MASS COMMUNICATIONS / BUSINESS Mgmt

Past Board, Commission, and Committee Assignments Western Carolina Engineering, East Carolina Engineering Club, VFW, R.R. Moton Review Committee,

Professional, Civic, or Other Activities North Carolina Society of Engineers.

(Continued on Back)

Received

AUG - 1 2012

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I have always wanted to give back to my community/county since I retired and moved back to the area. I feel my past experiences in the various positions, with other clubs, committees and the military, to also include over 37 yrs in Tele-communications has provided some of the qualities for an appointment.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- 1 Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- 6 Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- 4 Prince Edward County Planning Commission
- 2 Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- 5 Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- 3 Special Committees of the Board of Supervisors: County Web Site Committee

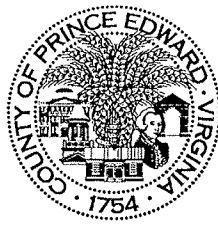
APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837
FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Received 7.30.12

Name LISA FRAZIER THARPE Date 7-27-12

Home Address 1815 Price Drive

City Farmville State VA Zip Code 23901

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	<input checked="" type="checkbox"/>	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number 434-392-1800 FAX _____

E-Mail Address ltharpe1800@yahoo.com

Present Employer Strategies That Move, LLC.

Business Address 1815 Price Drive

City Farmville State VA Zip Code 23901

Business Telephone Number 434-547-3900 FAX _____

Which Address is Preferred for Mailings? Home Office same

Optional Information Which May Prove Helpful:

Occupation Event Planning - Marketing Consultant

Former Occupation, If Retired _____

Education: High School Bluestone High School Year 1984

College/Technical School Avelett University Year 1988

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments YMCA Board of Director
Jayces -

(Current) Professional, Civic, or Other Activities Lions Club - LCVA Board at

Longwood University - Farmville Area Chamber of Commerce

Secretary/Executive Board of Director - Motor Museum -

VA Natural Dish Company - marketing manager / marketing manager

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I would love to use my skills to help SVCC
in anyway needed. I can offer them many
ideas and strategies to increase student enrollment
and retaining students currently enrolled.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain. no

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? no

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other(s) _____

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.

Lisa J. Sharpe
Signature

7-27-12
Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

SOUTHSIDE VIRGINIA COMMUNITY COLLEGE BOARD
DUTIES AND RESPONSIBILITIES

The Board shall perform such duties with respect to the operation of the college as may be delegated to it by the State Board for Community Colleges. In general, the Board is responsible for assuring that the College is responsive to the needs existing within its service region within the statewide policies, procedures, and regulations of the State Board for Community Colleges. The SVCC Board shall:

- (a) Elect a chairman and other such officers from its membership as it deems necessary and shall adopt such rules and regulations as are considered necessary to conduct its business in an orderly manner.
- (b) Serve as a channel of communication between the State Board for Community Colleges and the governing bodies of the local political subdivisions.
- (c) Shall provide recommendations to the State Board for Community Colleges on the development of the site plan and on the design and construction of facilities for the college.
- (d) Participate with the Chancellor of the Community College System and the State Board for Community Colleges in the selection, evaluation and removal of the president of the college.

- (e) Participate, with the college president, the Chancellor and the State Board for Community Colleges, in the development and evaluation of the college's instructional program.
- (f) Be responsible for eliciting community participation in program planning and development, establishing local citizens' advisory committees for specialized programs and curricula, and approving the appointing of all members of these committees.
- (g) Review all new curricular proposals for the college and recommend those proposals that it supports to the State Board for Community Colleges.
- (h) Review proposals for the discontinuation of instructional programs and communicate its recommendations on such proposals to the State Board for Community Colleges.
- (i) Oversee the development and evaluation of the community service program for the college.
- (j) Review and make recommendations concerning the biennial budget Program Proposal for the college as prepared by the president and submit this Program Proposal to the State Board for Community Colleges for action.
- (k) Review and approve a detailed local funds budget for the college as prepared by the president within State Board guidelines.
- (l) Be responsible for reviewing and approving local regulations on student conduct developed by the president.

b. **Duties of the Ad Hoc Committee**

The ad hoc committee shall determine the following items for recommendation to the governing bodies of the participating political subdivisions:

- I. The number of members (between nine and fifteen members) on the community college board.
- II. The allocation of these members among the local political subdivision(s) sponsoring the community college.
- III. The initial local financial support for the community college and the allocation of these funds among the local political subdivision(s) sponsoring the college.

Implementation of these recommendations shall be contingent upon the approval by the governing bodies of the participating political subdivisions.

3. **Appointment of Local College Boards**

- a. A minimum of nine persons shall be appointed to the college board and shall include at least one person from each political subdivision sponsoring the college. Generally, the maximum number of persons on the college board shall not exceed fifteen persons.
- b. Each local political subdivision sponsoring the community college shall appoint its board members as allocated by the ad hoc committee within the guidelines of the State Board.
- c. The members of the college board shall be residents of the region to be served by the community college and shall include persons from various businesses, industries, and professions in the region being served by the community college. No elected members of either the General Assembly or of a local governing body shall be eligible to serve on the college board; however, elected town officials shall not be prohibited from serving on a college board so long as such town is not a participating political subdivision sponsoring the college. All members of the college board shall be deemed members at large charged with the responsibility of serving the best interests of the whole region being served by the community college.

2A-18
11/91

P.001

TEL: 804 819 4760

MAR - 23 01 (PRI) 14:53 VCCS CHANCELLOR

Table 2A-1

CATEGORIES for COMMUNITY COLLEGE BOARD MEMBERSHIP

Agriculture	Machinery & Equipment
Air Conditioning & Heating	Meat, Dairy, Poultry & Fish Products
Allied Health	Medical Equipment & Supplies
Aluminum	Medicine
Architect	Metal, Mining & Refining
Associations - Public Service	Military Personnel
Associations - Trade	Mineral Oil Industry
Automobile Industry	Musical Instruments & Merchandise
Beverages	Office Appliances, Equipment, & Stationery
Broadcasting Service	Optical Goods & Services
Building Materials	Osteopathy
Business Service	Paints, Oils, & Decoration
Chemical Industry	Paper Industry
Clothing Industry	Pharmacy
Coal Industry	Photography
Communication Service	Plastics Industry
Construction Service	Plumbing
Dentistry	Power Production Equipment & Supplies
Dry Goods & General Merchandise	Printing & Publishing
Education	Public Relations & Advertising
Electrical Industry & Electronics	Public Utilities and/or Service
Engineering	Pure Science
Entertainment	Real Estate
Exhibitions	Recreation
Finance	Refrigeration
Fire Fighting & Prevention	Religion
Firearms & Explosives	Retired
Food Industry	Rubber Industry
Funeral	Ships & Nautical Equipment
Furniture & Home Furnishings	Shoe Industry
Gas Industry	Stone Industry
Glass Industry	Storage
Government	Textile Fibers
Hardware	Tobacco Industry
Homemaking	Transportation
Horticulture	Vehicle Industry
Hotels, Resorts, & Restaurants	Veterinary Medicine
Institutions & Hospitals	Wood Industry
Insurance	
Iron & Steel Industry	
Jewelry	
Laundry, Cleaning and Dyeing	
Law	
Law Enforcement	

2A-16
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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 14, 2012
Item No.: 10
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Prince Edward County Extension Leadership Council

Summary: Attached for your consideration is an invitation from Jennifer Bowen, Prince Edward County Extension Office, for the Board of Supervisors to appoint a member of the Board to the **Prince Edward County Extension Leadership Council (ELC)**. Attached is an e-mail from Jennifer and a position description for the ELC. The council meets quarterly.

Attachments: E-mail from Jennifer Bowen with attached ELC Position Description

Recommendation: The Chairman will wish to consider appointing a member of the Board to the Prince Edward County Extension Leadership Council.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

Sarah Elam Puckett

From: Bowen, Jennifer [jebowen1@vt.edu]
Sent: Wednesday, July 25, 2012 2:38 PM
To: 'Sarah Elam Puckett'
Subject: RE: Extension Leadership Council
Attachments: Position Description for ELC members.doc

Thank you! Please see the attached position description. Currently, our ELC functions mainly as an advisory group, providing input on local needs and suggestions for VCE programs to help meet those needs. We meet quarterly. Our next meeting is scheduled for September 24 at 7:00 p.m. I try really hard to keep the meetings to an hour. Occasionally we may form a special committee to work on a project (i.e. the upcoming farm tour).

Membership consists of volunteers from each program area and representatives from partnering agencies. Current members include:

Beverly Hines
Bruce Davis (PECPS)
DaQuan Johnson (Youth Member)
Deanna Fehrer (PSWCD)
Dr. Alex Samuel (Piedmont Health District)
Josie Fletcher (Master Gardeners, 4-H volunteer)
Scott Schrader
Theresa Hall (Farm Credit)
Cindy Clark
Roz Goin (Farmer's Market)

From: Sarah Elam Puckett [<mailto:spuckett@co.prince-edward.va.us>]
Sent: Wednesday, July 25, 2012 9:57 AM
To: Bowen, Jennifer
Subject: Extension Leadership Council

Jennifer – Can you provide me a brief summary of the Extension Leadership Council (e.g. function, membership, meeting schedule, etc.) and we will take that to the Board to recruit a Board representative. Thanks! Sarah

Sarah Elam Puckett
Assistant County Administrator
County of Prince Edward
434-392-8837
spuckett@co.prince-edward.va.us

Member, Unit Extension Leadership Council Position Description

Members of the Prince Edward County Extension Leadership Council will be involved in the following functions:

- Identifying community problems, issues and concerns which Extension can and should address, and prioritizing according to need and available resources.
- Assessing current programs and activities of Extension and deciding which ones should be continued, eliminated, or modified in order to more effectively address the identified needs.
- Identifying other community organizations/agencies that are concerned and working with some of the identified needs and looking for opportunities for cooperation and collaboration (not duplication).
- Designing and implementing resource plans to ensure the appropriate level of support for needed unit programs.
- Developing and implementing resource plans to ensure the appropriate level of support for needed unit programs.
- Monitoring program efforts and recommending adjustments when needed.
- Reporting program results, issues, and concerns to the appropriate group, i.e., any area planning group, state Extension Council, funding sources, and residents.
- Being an advocate for Extension, its programs and the results of those programs.

Members of the Extension Leadership Council may be asked to:

- attend quarterly meetings
- give oral and written reports on progress toward goals as needed
- make presentations on behalf of Cooperative Extension at meetings of community groups such as service clubs, community and government groups, etc.
- be an advisor to a major educational program
- volunteer to assist with a major educational program
- organize a community group to explore solutions/options to community problems
- represent extension on interagency or community groups that are concerned with similar problems that may be addressed by Cooperative Extension
- write reports, publicity releases, notices of meetings, etc.
- serve as a volunteer for events and educational programs
- recruit volunteers for events and educational programs
- serve on a nominating committee for new members of the Unit Extension Leadership Council
- serve on a Budget and Resource Development Committee
- assist in securing resources



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 14, 2012
Item No.: 11
Department: Economic Development
Staff Contact: Sharon Lee Carney, Director
Issue: Transportation Enhancement Grant: Prospect Depot

Summary:

In January 2011 the Board of Supervisors appropriated \$22,000 in addition to a previous \$45,000 appropriation to fulfill the architectural contract with CJMW for the development of building construction plans for the Prospect Depot. Over the last 18 months, the Prospect Depot Restoration project has been moving along with the preparation of construction plans by CJMW. Finally in June 2012, the draft plans were sent to various agencies for review: Bureau of Capital Outlay Management (BCOM); VA Dept. of Historic Resources (DHR), VA Dept. of Transportation (VDOT) and the County Building Official. This first round of reviews is nearly complete. Changes will be made by CJMW as recommended and then resubmitted for final approval to the agencies. The review phase involves expenses related to printing of plans, agency review fees and plan changes by the architect which have not been expensed before. It has been verified with VDOT that all these expenses are eligible for reimbursement to the County. Therefore I am requesting the Board of Supervisors appropriate \$40,000 to cover costs listed above.

Recently VDOT has accepted the value of the Depot building site at \$44,958 towards the 20% match requirement to the Enhancement Grant funds. This releases approximately \$224,000 of Enhancement Grant Funds for the Depot Project. To date \$64,891 in grant funds have been spent. The Prospect Historical Society and DCR have provided \$60,998 toward their match requirement. Total Enhancement Grant Funds awarded to the project are \$501,000 and the total match requirement is \$125,250. Actual construction of the facility is not expected to begin until the entire required matching funds are approved by VDOT.

Prince Edward County is currently functioning as the physical agent for the funds and will request periodic reimbursements from VDOT, will review all expenditures, and oversee construction. To date the county has been fully reimbursed by VDOT for the work so far.

Attachments: VDOT Letter

Recommendation: Approve the budget amendment below and appropriate the same funds (\$40,000) to cover costs associated preparing plans for final construction plan approval.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY 2013 Budget Amendment						
3(Rev)	100	24040	0020	VDOT Transportation Grant		\$40,000
4(Exp)	100	94000	0028	Capital Project/Prospect Depot	\$40,000	

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
 Second _____ Gantt _____ Jones _____ McKay _____
 Simpson _____ Wilck _____



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
1401 EAST BROAD STREET
RICHMOND, VIRGINIA 23219-2000

GREGORY A. WHIRLEY
COMMISSIONER

July 25, 2012

Ms. Sharon Lee Carney
Office of Economic Development
Prince Edward County
P.O. Box 625
Farmville, Virginia 23901

SUBJECT: EN01-073-116, P101, R201, C501 (UPC 59780)
County of Prince Edward
Transmittal of Appendix A

Dear Ms. Carney:

I have received the County's in-kind match documentation dated June 15, 2012. After review at the Central Office, it has been determined that the provided documentation is sufficient for use as in-kind match in the amount of \$44,958. The County has received a total of \$501,000 in federal allocations. The \$44,958 will go towards the County's 20% match (\$125,250).

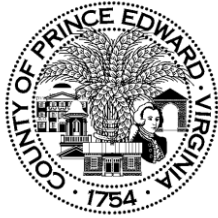
Please do not hesitate to call me at (804) 786-7399 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Ciara Williams", with a long, sweeping underline.

Ciara Williams
Federal Programs Manager
Local Assistance Division

Cc: Ms. Sharon White



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 14, 2012
Item No.: 12
Department: Planning & Community Development
Staff Contact: Wade Bartlett
Issue: CANNERY Request for Proposals

Summary:

At its June 12, 2012 meeting the Board of Supervisors approved the advertisement of a RFP for bids for contracting the commercial operations of the Cannery. The goal was to bring a greater entrepreneurial focus to the development of the commercial component of the Cannery and allow the Cannery to reach its full potential as a food business generator.

One proposal was received from Virginia Food Works, Inc. The proposal fulfills the County's stated desire of promoting agri-business in Prince Edward County. Virginia Food Works proposes to

- Provide local producers with access to value-added foods market
- Assist in the development of food businesses
- Assist growers to maximize the potential of their land
- Create an entrepreneurial hub which will stimulate further development of businesses in our region: processors, growers, distributors, consumers (inc restaurants)
- Provides a means to supply local foods to institutions and food bank operations
- Assists local growers and food business entrepreneurs comply with regulatory processes that are cumbersome and can be perceived as an obstacle
- Provide a Co-packing service to area growers

Strengths of Virginia Food Works:

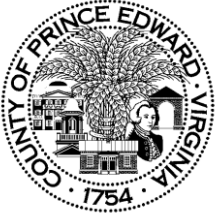
- Partnerships with VDACS, VA Farm Bureau, VA Food System Council, VSU College of Agriculture and VT Department of Food Science & Technology, VA Cooperative Extension.
- Has included Cannery in a Feasibility Study sponsored by Virginia Dept of Agriculture.
- Familiar with Prince Edward Cannery; has researched equipment needs, and processed over 4,000 jars at the facility
- Organized as a 501(c)3 non-profit entity with a mission to assist agricultural producers to maximize the potential of their land by fostering agribusiness development and offering easier entry in the food business market by assuming responsibility for many regulatory

Motion _____
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Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

standards that are often prohibitive to individual producers; to help social service organizations maintain adequate supplies of healthy food; and provide residents, schools, restaurants and institutions with access to safely-processed, state-inspected local foods.

Virginia Food Works proposes to provide all management of commercial cannery operations and assist in the development of local food based businesses at a cost of \$35,000 for a 1 year contract to commence on a date to be determined by negotiation with the vendor with the option to renew for two one year periods.

This cost can be accommodated in the existing budget. Approximately \$13,100 in personnel cost currently budgeted for the Cannery will be saved by shifting management of the commercial cannery operations from in-house to a contracted service. Additionally, \$19,600 can be moved from the General Properties budget due to the resignation of a part-time employee whose duties will be absorbed by existing staff. These savings total \$32,700. The final \$2,300 can be funded from savings associated with the Director of Planning.

Attachments:

- (1) Advertisement in The Farmville Herald newspaper
- (2) Proposal submitted by *Virginia Food Works*
- (3) Taste of Virginia label
- (4) Display at Rebecca's Natural Food

Recommendation:

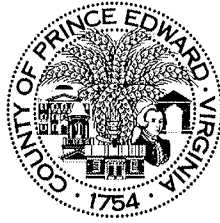
- 1 Award a contract for management of commercial operations of the Prince Edward Cannery to Virginia Food Works.
- 2. Authorize the Chairman and/or County Administrator to develop and execute all necessary contract documents on behalf of the County.

Motion _____
Second _____

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Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



Please publish as a classified advertisement in the **Friday, July 6, 2012** edition of *The Farmville Herald*. Please provide a certificate of publication to the Prince Edward County Administrator's Office. Thank you.

**COUNTY OF PRINCE EDWARD, VIRGINIA
REQUEST FOR PROPOSALS
Commercial Cannery Operations**

Due to the State of Emergency declared by Governor McDonnell in response to severe weather that affected the Commonwealth on June 30 and continued widespread power outages, the County of Prince Edward, Virginia will extend the deadline to accept proposals until **Monday, July 16, 2012 at 2:00 p.m. EST**, for general services related to the commercial cannery operations of the Prince Edward Cannery as may be required for a period of one year, with an option to extend the contract for additional one-year periods. Submittals, with one (1) original and two (2) copies, may be delivered or mailed to: County of Prince Edward, ATTN: W.W. Bartlett, County Administrator, Post Office Box 382, 111 South Street, 3rd Floor, Farmville, Virginia 23901.

The County of Prince Edward reserves the right to reject any or all proposals submitted. A complete copy of the Request for Proposal may be requested by contacting the Prince Edward County Administrator's Office at 434-392-8837 and is available at www.co.prince-edward.va.us. EOE.

Refer Questions and Billing To:

Alecia Daves-Johnson
County Planner
County of Prince Edward
Post Office Box 382
Farmville, Virginia 23901
TEL: 434-392-8837
FAX: 434-392-6683
adaves-johnson@co.prince-edward.va.us



A Virginia Food Enterprise Center

PROPOSAL FOR COMMERCIAL CANNERY OPERATIONS

Submitted by *Virginia Food Works*

INTRODUCTION

Virginia Food Works is pleased to submit this proposal for Commercial Cannery Operations of the Prince Edward County Cannery. Food Works is willing and able to provide all commercial cannery operations management services required by the County. Pending approval of this proposal and a mutually agreed upon contract, we are available to commence operations of the contract on July 31st, 2012.

BID: Virginia Food Works proposes to assume commercial cannery operations for Prince Edward County for a 1-year contract of \$35,000, pending approval of a final contract.

SUMMARY OF QUALIFICATIONS AND EXPERIENCE

Virginia Food Works, a 501(c)3 non-profit operation, proposes to fully and independently manage commercial operations of the Prince Edward Cannery in a manner consistent with the Scope of Services as indicated in the Request for Proposals, dated June 13, 2012. Virginia Food Works was conceived in 2010 in a generalized attempt to address the absence of locally-grown and locally-processed Virginia food products available to consumers through traditional retail venues. Virginia Food Works has initiated steps to specifically address some of the issues which appeared to prohibit the availability of local foods. Examples of these issues include the confusion surrounding regulatory standards, location of potential processing facilities, lack of assistance to growers who wish to enter the retail market. At present, Virginia Food Works strives to: assist agricultural producers to maximize the potential of their land; develop food businesses; help social service organizations maintain adequate supplies of healthy food on pantry shelves throughout the year; and provide residents, schools, restaurants, and institutions with access to safely-processed, state-regulated local foods. In addition, it is the intent of Food Works to uniquely provide nutritious, locally-grown products which are currently commercially unavailable in sustained quantities and to foster agribusiness development for agricultural growers in the region by assuming responsibility for the many regulatory standards that are often prohibitive to individual growers.

Most growers and potential food producers interviewed have request that Virginia Food Works provide Contract Packing or "Co-packing" Services. Providing an established Co-packing service allows growers to continue production during peak harvest season while contracting a food processing service to complete recipe and label approvals, container selection and procurement, actual food production, post-processing labeling and boxing. Food Works plans to provide this Co-packing Service, but will also support independent food producers who are interested in using the Cannery's equipment and kitchen to process foods themselves.

Virginia Food Works has worked diligently within the past two years to establish the groundwork that will enable successful commercial operation of the Prince Edward Cannery. Specific tasks accomplished to-date illustrate the necessary commitment and experience that will enhance and expedite commercial operations:

- Created Value-Added food products at the existing Prince Edward County Cannery, processing over 4,000 jars for several independent clients.
- Developed non-proprietary recipes and the *Taste Virginia* label that farmers can use as an easy entrance into the Value-Added food market. If desired, each food product created at the Cannery can have the name of Prince Edward County included as the place of manufacture (**attachment: *Taste Virginia* label**).
- Completed Phase I of a Virginia Department of Agriculture sponsored Feasibility Study analyzing the need for a Co-packing service at the Prince Edward Cannery. Phase I included a supply and demand survey that was found to be very positive and thus Phase II is underway. Phase II includes summarizing necessary regulatory requirements, equipment and facility improvements and operation guidance.
- Created a partnership with Virginia State University's School of Agriculture to create and approve recipes; approve labels with VDACS; and identify growers interested in using the facility's services.
- Created a partnership with Virginia Tech's Food Innovations Program to develop a training program at the facility during the off-season of harvest and determine the proper equipment certifications and inspections.
- Compiled and submitted a USDA Farm to School grant application, partnering with Amelia, Appomattox, Charlotte and Prince Edward County School Systems.
- Received a grant of \$20,000 from JR Albert Foundation to purchase much needed cold and freezer storage at the existing facility.
- Met with both large and small agricultural growers to determine specific services most needed to facilitate maximum utilization of the facility.
- Advertised the facility and its services at 5 Local Food Events around Virginia with a poster presentation and flyers. Sent out a press release to newspapers, magazines and radio stations to advertise that Prince Edward County is hosting Virginia's only local food processing facility.
- Coordinated and conducted meetings with Virginia Cooperative Extension Agents in 9 counties and VDACS' Agriculture Marketing Staff in 4 regions to discuss facility and available services.
- Met with Virginia's Secretary of Agriculture and state government representatives to discuss project's potential.
- Met with local food aggregators, retail markets, and both public and private institutions to assess demand for local food products available for processing at the facility.
- Developed a relationship with Prince Edward County Public School's Nutrition Director in an effort to collaborate on creating bulk foods for use in the cafeteria. Pending approval and receipt of Farm To School grant funding, VFW anticipates working closely with the Nutrition Director to deliver quality foods and provide educational opportunities for elementary schools.
- Established on-going partnerships with the Virginia Farm Bureau, the Virginia Food System Council, the Society of St. Andrew gleaning operation supporting Food Banks, the Piedmont Environmental Council, the Virginia State University College of Agriculture, VDACS

Agribusiness Development Department, and the Longwood Small Business Development Association.

- Retained legal counsel to develop the paperwork necessary to create a 501(c)3, non-profit entity for operating the co-packing service.
- Featured Cannery facility and potential services available as the topic of 6 different research projects for various graduate courses at the University of Virginia.
- Assisted with research of new equipment for the facility, including fillers, cold and freezer storage, pallet jacks and processing equipment.
- Worked with FACES Food Bank to plan a pilot project where local, donated fresh produce can be processed at the facility to be distributed by FACES.
- Retained a Food Safety student from Virginia Tech to create a plan to ensure safe food production at the facility. Tasks to be completed include equipment testing of retorts, developing HACCP plans for each recipe, and developing a quality control food testing set of standards.
- Developed position description for Cannery Manager detailing duties and responsibilities for all aspects of commercial Cannery operations including administrative duties, processing responsibilities, and agribusiness development objectives.

The aforementioned accomplishments to-date are reflective of the overall intent, capabilities, and potential of Virginia Food Works. In addition, experience gained during the completion of these tasks has provided numerous practical lessons that will be extremely useful as commercial operations expand. The addition of a full-time employee with extensive experience in agribusiness development to assist the Director with overall operations promises continued growth and task-oriented work that will expedite the delivery of services to area agricultural growers. (*attachment: resumes of key personnel*). Position descriptions that cite detailed responsibilities are included for the Director and Cannery Manager (*attachment*). References are available upon request from the Virginia Food Enterprise Center, Virginia Farm Bureau, clients using the co-packing service and others.

Technical support and guidance is available from two land-grant universities, Virginia Tech and Virginia State University, with whom partnerships have been firmly established. In addition, other technical resources readily available include the retainer of Process Authority, Jack Van Ness, to provide new recipe approvals, the approval of 6 recipes ready for commercial production, and a potential Cannery Manager with Better Process Control Certification. Future collaboration with Virginia Farm Bureau, the Virginia Department of Agriculture and Consumer Services (VDACS) and the Virginia Cooperative Extension is likewise anticipated.

ORGANIZATIONAL STRUCTURE

Virginia Food Works is a non-profit 501(c)3 entity staffed by the Director, Allie Hill, and the Cannery Operations Manager, Linda Wallace. All communication between Food Works and Prince Edward County relative to the delivery of the Scope of Services is the responsibility of the Director. Day-to-day oversight and operation of the Cannery is the responsibility of the Cannery Operations Manager. Educational and business development relative to agriculture growers is the combined responsibility of the Director and the Manager, coordinating and utilizing available resources of collaborative partners.

COMMERCIAL CANNERY OPERATIONS APPROACH

Virginia Food Works is committed to working with other users of the Cannery, creating a synergy that will enhance and promote the individualized interests and goals of each group. We are eager to work with the existing “home user” manager, Lena Rose Huddleston, and vow to respect all existing home user hours and operations at the Cannery. We also look forward to working with the Virginia Aqua-Farmers Network, making sure that each of our commercial operations will have designated times for processing in an effort to insure maximum utilization of the facility while maintaining strict sanitation protocols.

If awarded the Commercial Management Contract, significant effort initially will be devoted to the organization of administrative files and establishment of an office. Existing and new resources necessary for safe food production and operation need to be acquired, summarized and organized. Adequate and appropriate record-keeping and documentation will also be essential as the contract is fully implemented and actual processing increases. Likewise, significant effort will be expended initially to address food safety issues and adherence and compliance of all food-safety regulations and standards. Several operational issues, such as refrigeration/freezer capacity/storage, will also demand immediate attention and resolution.

The following “Plan of Work” is provided to illustrate proposed operational management and compliance with the Scope of Services.. Activities for each quarter are designated as Operational, Processing, Educational/Business Development, and Market Development.

AUG/SEPT/OCT

- *Operational:* inventory equipment and supplies; create operational manual, including safety and sanitation protocols; organize relative files, paperwork, and licenses; identify suppliers or distributors of needed materials; obtaining pest-free storage units; development of Sanitation Standards, HACCP, Quality Control and Assurance protocol and testing plan for each food product created; secure freezer storage; examine options for refrigeration capacity
- *Processing:* confirm and complete tentative requests for services, including having a Process Authority to advise on-site to advise on Food Safety issues as well as completing recipe approvals
- *Educational/Business Development/Market Development:*
 - Utilize ALL media sources to announce Food Works assuming operation of Cannery, announcing PEC’s support of Virginia’s local food and agriculture initiatives
 - Host a fall Open House at PEC Cannery (public awareness, community education, promotion of local foods)
 - Design of a “how to” brochure for distribution to growers
 - Design of a promotional brochure, detailing services available at Cannery
- *Other:* monitor grant funding sources and seek eligible funding
- Quarterly meeting with all collaborative partners/agencies

NOV/DEC/JAN (Primarily dedicated to Agribusiness Development)

- *Operational:* on-going development of operational manual and protocols; research additional equipment needs and facility improvements; seek approval for food labels for each new recipe obtained
- *Processing:* test batches of new products; obtaining new commercial recipe approvals that can be used by growers; processing of contracted services
- *Education/Business Development*
 - Host Grower seminars: Minimum of six (6) educational meetings will be scheduled, four of which will be conducted within the tobacco-dependent region. Meetings will encourage participation from producers representing multi-county areas and will be centrally located when reasonable. The presentation of educational topics and discussions will involve collaborative effort of all partners, including VDACS, Virginia Cooperative Extension, Virginia Tech and Virginia State. Topics may include food safety, regulatory requirements, marketing techniques, Good Agriculture Practices (GAP), product label design and distribution options
 - Schedule individual meetings with growers: As needed, Food Works will consult with individual growers to discuss overall development of a viable food product, assist with the creation of an individualized business plan, facilitate the commercial processing of product, and assist with market development if desired. Significant effort will be made to insure that interested agriculture growers have ready access to all information, resources, and assistance available through collaborative partners.
 - Meet with food purchasers of bulk and retail foods, assessing the demand for local food products. Work with project partners to find growers able to supply the foods to meet the demand.
- *Market Development:* recruit co-packing clients; complete annual visit to existing clients; attend industry trade shows/conferences/etc.; promote Cannery services through media and personal appearances
- Quarterly meeting with all collaborative partners/agencies

FEB MAR/APR

- *Operational:* formulate plan for adequate storage of incoming product; implement additional equipment needs and facility improvements; partner with area distributors to assist with sales and marketing of foods produced
- *Processing:* on-going; coordinate and schedule anticipated processing dates with growers
- *Educational/Business Development:*
 - Host Grower seminars: complete scheduled meetings and provide additional meetings if necessary due to increased interest
 - Plan Grower visits: Site visits to all interested growers to discuss and verify acreage/varieties to be planted/estimated yield/estimated harvest time/etc. Plan ahead for storage, etc.
 - Spring Open-house at PEC Cannery to promote public awareness, community education and the promotion of local foods

- *Market Development:* develop mailing list of potential clients; mail promotional brochures; represent Food Works and Prince Edward Cannery at food and agriculture workshops and events
- Quarterly meeting with all collaborative partners/agencies

MAY/JUNE/JULY

- *Operational:* Coordinate food production- including delivery and storage for containers and raw food products, storage and distribution of end product.
- *Processing:* provide large volume co-packing services for clients in both retails and bulk sized containers
- *Educational/Business Development:* continually meet with growers to develop recipes and processes for approval and assist with market development; meet with new buyers (distributors, institutions and grocers), assessing demand for additional products.
- *Market Development:* continue to advertise facility's services via print media (press releases, flyers and posters) and through on-line resources (websites, monthly email updates to contacts, and blog posts)
- Quarterly meeting with all collaborative partners/agencies

SUMMARY

Virginia Food Works is eager to work with Prince Edward County, helping the County make a name for itself in agribusiness development and support of the local economy. Food Works looks forward to a strong and successful partnership. Please see www.virginiafoodworks.org for additional information, but do not hesitate to contact us with any additional questions or comments.

Email: VirginiaFoodWorks@gmail.com


Phone: (434) 960-8958

- *Educational/Business Development:* continually meet with growers to develop recipes and processes for approval and assist with market development; meet with new buyers (distributors, institutions and grocers), assessing demand for additional products.
- *Market Development:* continue to advertise facility's services via print media (press releases, flyers and posters) and through on-line resources (websites, monthly email updates to contacts, and blog posts)
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SUMMARY

Virginia Food Works is eager to work with Prince Edward County, helping the County make a name for itself in agribusiness development and support of the local economy. Food Works looks forward to a strong and successful partnership. Please see www.virginiafoodworks.org for additional information, but do not hesitate to contact us with any additional questions or comments.

I duly authorize Linda Faye Wallace to sign this proposal and submit on behalf of Virginia Food Works. Further, I authorize Linda Faye Wallace to execute the Certificate of No Collusion and obtain the required Notary Seal.



Date: 7/16/2012

Allie M. Hill
Director, Virginia Food Works
Email: VirginiaFoodWorks@gmail.com
Phone: (434) 960-8958

Education

- BS Civil Engineering, NCSU, 1998
- BS Environmental Engineering, NCSU, 1998
- MS Structural Engineering, NCSU, 2002

Experience

- Project Director 2010-Present
Virginia Food Works, Charlottesville, VA
- Owner and Operator 2009-Present
Homegrown Virginia, Charlottesville, VA
- Licensed Structural Engineer 2002-2007
DMWPV, Charlottesville, VA
- Structural Engineer 1998-2001
Hazen and Sawyer, Raleigh, NC

Volunteer Experience

- Assisted with JABA's Virginia Flash Freezing Facility Feasibility Study 2010-2011
- Assisted with VAFAIR's Virginia Canning Facility Feasibility Study 2011-Present
- Executive Council Member of the Virginia Food System Council 2011-Present

Interests

- Ultimate Frisbee
- Racquetball
- Chasing her three young children!

Linda F. Wallace

122 Wards Road
Keyesville, Virginia 23947

M: (434) 470-9465
E-mail: Orad1925@yahoo.com

RELEVANT WORK EXPERIENCE

Position: Agricultural Development Director (April, 2001 – December, 2010)
County of Halifax

- Direction and oversight of all programs/activities/budget of the Agricultural Development Office
- Identification and development of markets for Halifax agricultural products
- Identification of and receipt of grant resources for development of regional livestock initiative resulting in \$4.2 million economic impact of cattle industry in Southern Virginia
- Identification and receipt of USDA-FMPP grant resulting in \$10,645 investment in local Farmers' Market
- Participation in research for alternative commodities including application and receipt of grants for meat goat production/marketing (\$15,000) and establishment of switchgrass as alternative forage and potential energy crop (\$50,000)
- Establishment and management of Southern Virginia Beef Alliance, a feeder cattle marketing group serving a five-county region within Southern Virginia
- Monitoring and evaluation of local, state, and federal policies and regulations relevant to agriculture
- Liaison to local, state, and national agencies/organizations; support existing ag infrastructure and agri-business

Position: Program Support Technician (August, 1997 – April, 2001)
Halifax Soil and Water Conservation District

- Management all financial records of District, including operational accounts, money market accounts, and agricultural cost-share account
- Recruitment and administration of various state grants, including Water Quality Improvement Funds, Impaired Waters Grant, VCE Mini-Grant, and the Birch Creek Septic Maintenance Grant
- Provision of environmental education programs for area youths, including game food patch contest, Ecology Team, and Conservation Youth Camp
- Development and implementation of curriculum for first annual Environmental Field School, conducted 8/2000 at Staunton River Battlefield Park
- Planning, organization, and coordination of district's annual farm tour and awards banquet

EDUCATION

Longwood College, 1977-1981/82
Farmville, Virginia 23901
Bachelor of Science, Therapeutic Recreation/Psychology

ACTIVITIES/HONORS/MEMBERSHIPS

- Economic Development Council, Halifax County (2001-2010)
- Virginia Agribusiness Council (2001-2012)
- Virginia Pesticide Control Board (gubernatorial appointment, 2007)
- Associate Director, Halifax Soil and Water Conservation District (2001-2010)
- Director, Southside Soil and Water Conservation District (elected, 2007-2011)
- Manager, Southern Virginia Beef Alliance, LLC (2002-2007)
- Member, Ontario Christian Church

Position: Director, Virginia Food Works

Administration:

- Fiscal oversight of contract and operations
- Oversight of all personnel recordkeeping and payroll
- Liaison to all regulatory agencies as well as Prince Edward County
- Identify grant resources and assist/complete grant applications
- Represent Virginia Food Works within industry and maintain professional memberships
- Attend regularly scheduled meetings with representative from Prince Edward County to review progress and discuss potential improvements to Cannery operations
- Direct supervision of Commercial Cannery Manager

Processing/Operations:

- Establish and enable Quality Assurance/Control Committee
- Provide general oversight and strict adherence to all applicable regulations
- Assist with processing for food product when necessary
- General oversight and direction of Quality Control Plans

Market Development:

- Provide oversight, supervision, and be actively engaged in all aspect of business and market development.
 - Assist with planning and implementation of all business development strategies and marketing activities
-

Position: Commercial Cannery Manager

Administration:

- Management/procurement/proper storage of supplies
- Scheduling of processing
- Maintenance of processing records (recipes, processing schedules, invoices)
- Billing/receipt of payment for processing
- Identify grant resources and assist/complete grant applications
- Coordinate additional hourly personnel as needed
- Scheduled maintenance/sanitation of equipment and facility

Processing/Operations:

- Complete Process and Recipe approvals
- Ensure Sanitation Standard Operating Procedures (SSOP) - HACCP
- Utilize and monitor Good Manufacturing Practices
- Maintain Better Process Control Certification
- Coordinate and maintain current kitchen inspection by VDACS
- Adhere to food labeling guidelines
- Maintain and revise quality control testing plan as needed
- Establish methodology and maintain tracking system for foods produced

Market Development:

- Identify agricultural producers with interest in processing
- Coordinate and conduct informational meetings with producers (collective)
- Meet with potential producers to discuss available services
- Develop, print and distribution promotional materials
- Serve as media contact for Food Works
- Represent Food Works at appropriate trade-shows, conventions, etc
- Identify and utilize local resources when appropriate (Virginia Cooperative Extension, SWCDs, local Farmers' Markets, etc.)

COMMON POLICY DECLARATIONS

**SENECA SPECIALTY INSURANCE
COMPANY**
160 Water Street
New York, NY 10038

POLICY NUMBER
BAG-1012797

RENEWAL OF:
NEW

1. NAMED INSURED AND MAILING ADDRESS:

Virginia Food Works
DBA:
811 Old Turner Mountain Ln
Charlottesville VA-22901

PRODUCER:

Commonwealth Underwriters Ltd.
2112 W. Laburnum Ave. Ste. 105C
RICHMOND VA-23227

2. POLICY PERIOD: From 04-23-2012 to 04-23-2013 12:01 A.M. Standard Time at your Mailing Address above.

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL OF THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

3. THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED. THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

COVERAGE PARTS	PREMIUM
Commercial General Liability Coverage Part	\$ 650.00
Commercial Property Coverage Part	Not Covered
Commercial Inland Marine Coverage Part	Not Covered
Commercial Garage Coverage Part	Not Covered
Owners and Contractors Protective Liability Coverage Part	Not Covered
Coverage for Certified Acts of Terrorism Rejected; Exclusion attached.	<input checked="" type="checkbox"/>
State Tax	\$ 17.10
Policy Fee	\$ 100.00
Premium shown is payable at inception.	Total Policy Premium: \$ 767.10

4. FORMS APPLICABLE TO ALL COVERAGES:

See Schedule of Forms and Endorsements – SB001

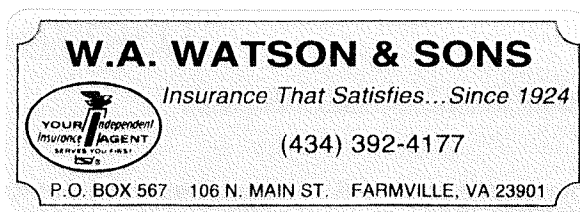
5. BUSINESS DESCRIPTION: Food Packing Service

Countersigned: 05-02-2012
Date

By:



Barry Scott
Authorized representative





STRAWBERRY PRESERVES

Net wt
8 fl oz (227 g)

These preserves were produced by Virginia Food Works using fresh strawberries from Virginia's Chase City Berry Farm. Located in beautiful Prince Edward County, Virginia Food Works is a full-service, non-profit processing facility that also offers production under a common label, *Taste Virginia*.

Virginia Food Works
7916 Abilene Rd. Farmville, VA
23901

www.virginiafoodworks.org

Ingredients: strawberries, cane sugar, lemon juice, pectin.

\$5.00

taste
Virginia



Let Crater
Almond



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 14, 2012
Item No.: 13
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Emergency Management Report

Summary:

1. Following the July Board meeting and the interest expressed by members of the Board of Supervisors for the County to pursue grant funding for emergency generators, County staff learned of a grant opportunity which would help fund a generator for the County’s primary emergency operations center (EOC). The Supplemental Emergency Management Performance Grant (SLEMPG) will provide up to \$50,000 in grant funding and has a 50/50 matching formula. Given that the grant deadline was July 20, 2012, the County Administrator authorized staff to pursue the funding, with the proviso that the Board of Supervisors would have to approve the matching funds, if the grant was awarded. The proposed grant request is for funding for a 150 kW portable generator. The total cost of the generator project is \$105,450. The grant will fund up to \$50,000 and the county match would be \$55,450. While more expensive than a fixed generator, the benefit of the proposed portable generator is that it can be moved to the location where it is most needed, in the event of an emergency.

(Note: The County has not yet heard from the Virginia Department of Emergency Management regarding grant awards.)

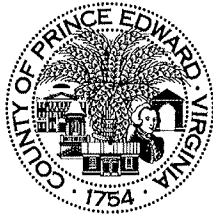
2. County staff is proposing the creation of a Prince Edward County Local Emergency Planning Committee (LEPC). In 1986, in the wake of the Bhopal, India disaster, Congress passed a law called the *Emergency Planning and Community Right to Know Act*, requiring every locality in the nation to form and maintain an LEPC. This group supports emergency planning for chemical hazards and provides the public with information about possible chemical hazards. It also serves in an advisory capacity for County emergency management planning. Historically, the County has participated in the Town’s LEPC, however, the membership of the Town’s LEPC does not cover all of the County’s constituencies (e.g. the rural volunteer fire departments and EMS companies). We met with the Town to determine if they were interested in forming a joint LEPC. The Town has determined it will retain its current LEPC. Therefore, the County will wish to form a County LEPC.

Attachments: None

Recommendation:

1. Pending an award, no action is necessary at this time on the generator grant.
2. Authorize the creation of the Prince Edward County Local Emergency Planning Committee.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 14, 2012
Item No.: 14
Department: Planning & Community Development
Staff Contact: Alecia Daves-Johnson, Planner
Issue: Special Use Permit – Simpson

Summary: The Prince Edward County Planning Commission will hold a Public Hearing on Tuesday, August 21, 2012 to gather citizen input prior to considering an application by David Simpson for a Special Use Permit for Commercial Kennel Use in accordance with the A-1 Agricultural Conservation Zoning District requirements. The purpose of the request is to construct a commercial kennel on a parcel identified as Tax Map Parcel 10-A-6 and located at 1371 Simpson Rd. in Prospect.

The Commercial Kennel Use would be co-located with a barn (36' x 84') constructed for horse stables. Horse Stables are permitted by-right in the Agricultural Conservation (A-1) District, however commercial kennels require a Special Use Permit.

A complete copy of the Special Use Permit application is available in the office of the Prince Edward County Administrator, Department of Planning & Community Development and on the Prince Edward County website: <http://co.prince-edward.va.us>.

Attachments: Draft Public Hearing Notice

Recommendation: The Board will wish to authorize the advertisement of a Public Hearing to be conducted at the September 11, 2012 meeting, or at the first meeting following preparation of a recommendation by the Planning Commission.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



August 15, 2012

Please publish the following public hearing notice in THE FARMVILLE HERALD on Friday, August 24, 2012 and Friday, August 31, 2012.



Notice of Public Hearing

The Prince Edward County Board of Supervisors will hold a Public Hearing on Tuesday, September 11, 2012, at 7:30 p.m. in the Board Room located on the 3rd floor of the Prince Edward County Courthouse, 111 South Street, Farmville, Virginia, to gather citizen input prior to considering an application by David Simpson for a Special Use Permit for a Commercial Kennel Use in accordance with the A-1 Zoning District requirements. The purpose of the request is to construct a commercial kennel on a parcel identified as Tax Map Parcel 10-A-6 and located at 1371 Simpson Road in Prospect.

A complete copy of the Special Use Permit application is available for public review in the office of the Prince Edward County Administrator, Department of Planning & Community Development, 111 South Street, 3rd Floor, Farmville, VA and on the Prince Edward County website: <http://co.prince-edward.va.us>.

It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

By Order of the Board of Supervisors
of Prince Edward County, Virginia
W. W. Bartlett, County Administrator



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 14, 2012
Item No.: 15
Department: County Attorney
Staff Contact: Jim Ennis
Issue: County Attorney's Report

Summary:

At its June meeting, the Board of Supervisors requested staff research a provision for barking dogs (and other companion animals) in the County *Noise Ordinance*. I have reviewed numerous ordinances for counties across Virginia and am prepared to discuss with the Board options for its consideration.

Attachments: None

Recommendation: To be determined.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 14, 2012
Item No.: 16-a
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Subdivision Administrator

Summary:

Section 2-1 of the County's *Subdivision Ordinance* delegates the enforcement of the subdivision ordinance to the Subdivision Administrator. The County's practice for the last several decades has been that the County Administrator serves as the Subdivision Administrator.

The current contract of the County Administrator designates him as the zoning administrator but is silent as to subdivision administration. A review of County records and Board minutes has failed to produce action by the Board of Supervisors designating any person or position to serve as the subdivision administrator.

Attachments: None.

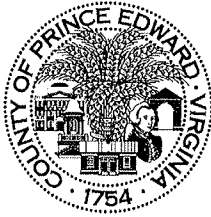
Recommendations: Appoint the County Administrator as the Subdivision Administrator responsible for the enforcement of the subdivision ordinance.

Motion _____
 Second _____

Campbell _____
 Gantt _____
 Simpson _____

Cooper-Jones _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 14, 2012
Item No.: 16-b
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Local Aid to State Government

Summary:

As has been the case since Fiscal Year 2009, the General Assembly once again reduced state aid to local governments and mandated the local governments to decide how best to absorb this reduction. In Fiscal Year 2013 the total state reduction is \$50 million with Prince Edward County's portion calculated to be \$155,139. The Board appropriated \$178,000 in the FY13 budget for this expense.

Each locality must select a reduction strategy and notify the Department of Planning and Budget (DPB) of that strategy. Localities may (1) Designate the reductions be withheld from payments for various programs provided by DPB, see attachment. (2) Make reimbursement payment directly to the Commonwealth or (3) Combination of reductions and reimbursement.

Since 2009 Prince Edward County has elected to reimburse the state for its share of the reduction. The original budget language in 2009 which initiated this process clearly stated that once a locality elected a reduction of funding in any affected program, that reduction would be considered permanent. To ensure there is no perception by the Commonwealth that Prince Edward County authorizes any funding reductions I recommend we once again make direct reimbursement to the Commonwealth and not designate any reductions.

Attachments:

Recommendations: Approve the option of direct reimbursement to the Commonwealth and authorize the County Administrator to sign all necessary documents to inform the Commonwealth of this election.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 14, 2012
Item No.: 16-c
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: County Administrator's Report – Timber Thinning at Landfill

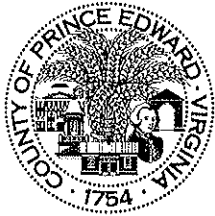
Summary:

A representative of the Virginia Department of Forestry contacted the County and advised us that he felt it may be time for the County to consider thinning the stand of pines on the property adjoining the landfill. The County owns approximately 580 acres at the landfill, a portion of which is used for landfill operations.

Attachments: None

Recommendation: No action is needed at this time. County staff will set up a meeting with the Department of Forestry and bring a recommendation for action to the Board at its September meeting.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
Simpson _____ Wilck _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 14, 2012
Item No.: 16-d
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: County Administrator’s Report – Duck Hunting Permits at SRR

Summary: About ten years ago, the Board of Supervisors began allowing duck hunting at the Sandy River Reservoir. At that time, the Board enacted a county duck hunting permit as a control measure to limit the number of permits that were issued annually. The permit is issued free of charge.

Over the last five years, the County has issued the following number of permits:

- July 1, 2007 – June 30, 2008 -- 19
- July 1, 2008 – June 30, 2009 -- 22
- July 1, 2009 – June 30, 2010 -- 25
- July 1, 2010 – June 30, 2011 -- 24
- July 1, 2011 – June 30, 2012 -- 32

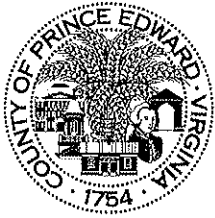
County staff contacted the Virginia Department of Game and Inland Fisheries (DGIF) to determine if they have any objections to the elimination of the duck hunting permit. We received feedback from both the Wildlife Division and the Law Enforcement Division. DGIF has no objections to the elimination of the permit. In fact, we learned that Briery Creek Lake Wildlife Management Area, which is owned by DGIF, allows duck hunting and does not require a permit.

The Board of Supervisors is always encouraging staff to find ways to eliminate unnecessary permits and paperwork burdens for our citizens. Given the low number of permits that are issued, I am recommending that the Board give consideration to eliminating the duck hunting permit. It can be re-enacted if the need arises.

Attachments: None

Recommendation: Approve the elimination of the county permit for duck hunting at the Sandy River Reservoir. Duck hunting will still be allowed at Sandy River and duck hunters are still required to purchase a state hunting license, state migratory waterfowl conservation stamp and federal duck stamp.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 14, 2012
Item No.: 17
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Committee Reports: Personnel

Summary:

The Personnel Committee met on July 19, 2012. The Committee is comprised of Supervisor Simpson – Chair, Supervisor Campbell and Supervisor Wilck. Also present was County Administrator Wade Bartlett and the Commonwealth’s Attorney.

The Committee reviewed a request by the Commonwealth Attorney to be allowed to hire a new attorney for the open position as a Grade 21 Step 1 = \$52,583 with a total cost including benefits of \$70,517. The FY13 budget contains \$50,413 for the incumbent with a total cost of \$67,887. The request represents an increase in total cost to the County of \$2,630 which will be offset by vacancy savings. For each month the position is unfilled the County will save \$1,492 in salary and benefit cost. The Committee voted 3-0 to approve the request.

The Committee reviewed a request by the County Administrator to temporarily increase the salary of the Planner from \$48,189 to \$53,037. The total increase to the County including benefits would be \$6,193 for a full year. The incumbent has assumed many of the duties of the Director of Planning & Community Development during his absence. Chief among the increased responsibilities has been the development, and administration of all Planning Commission meetings, review of all plats and subdivision requests and all zoning issues. Section 4.9 of the Personnel Manual allows an employee to have their salary temporarily increased when assuming additional duties. The increase will be rescinded once the Director returns to employment. The County Administrator also requested approval of a one-time payment of \$4,271 which is 20% of the difference in the salary of the two positions for the time already served fulfilling the additional duties. The additional costs will be more than offset by the placement of the Director of Planning & Community Development in a Leave Without Pay status which will reduce County expenses by approximately \$7,500 per month. The Committee voted 3-0 to approve the request.

Attachments:

Recommendations: Approve the recommendations of the Personnel Committee.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 14, 2012
Item No.: 18
Department: County Administration
Staff Contact: W.W. Bartlett/James R. Ennis
Issue: Closed Session

Summary: (*Sample Motion*)

I move that the Prince Edward County Board of Supervisors convene in Closed Session for the purpose of discussing a prospective business, where no public announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*; and for consultation with legal counsel pertaining to probable litigation, where such consultation in an open meeting will adversely affect the negotiating posture of the County, pursuant to the exemptions provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*.

Attachments:

Recommendation: Convene in Closed Session.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 14, 2012
Item No.: 19
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Correspondence/Informational

Summary:

Attachments:

- a. Letter from Sec. of Ag., RE: Drought Disaster Declaration
- b. VDOT Letter, RE: Rt. 623 (Twin Bridges Road) Design Public Hearing
- c. VDOT Letter, RE: New Lynchburg District Administrator
- d. CRC Meeting Agenda and Minutes

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



COMMONWEALTH of VIRGINIA

Office of the Governor

Todd P. Haymore
Secretary of Agriculture and Forestry

July 18, 2012

Mr. W.W. Bartlett
County Administrator
County of Prince Edward
P.O. Box 382
Farmville, VA 23901

Dear Mr. Bartlett:

Thank you for sending Governor McDonnell the resolution adopted by the County of Prince Edward Board of Supervisors requesting disaster designation due to drought conditions that caused significant agricultural damage in the county.

By copy of this letter, I am sending your request to Calvin Parrish, State Executive Director (SED), USDA's Farm Service Agency (FSA) in Virginia. Mr. Parrish and his staff will coordinate the preparation of an official loss assessment report (LAR) for your locality to determine if it meets the minimum required loss threshold of 30% for a single crop. If your county's agricultural losses meet this threshold, the SED will forward the LAR for your county to U.S. Secretary of Agriculture Tom Vilsack requesting that Prince Edward County be designated a primary disaster area.

We will make sure that you are notified as soon as Governor McDonnell receives notice of Secretary Vilsack's decision regarding disaster designation for your county.

Thank you again for bringing your county's agricultural emergency to our attention.

Sincerely,

A handwritten signature in black ink, appearing to read "Todd P. Haymore", with a long horizontal flourish extending to the right.

Todd P. Haymore
Secretary of Agriculture and Forestry

cc: The Honorable Marla Graff Decker, Secretary of Public Safety
Julia Hammond, Office of the Governor
Matt Lohr, Commissioner, Virginia Department of Agriculture and Consumer Services
Michael M. Cline, State Coordinator, Department of Emergency Management
Calvin Parrish, State Executive Director, Farm Service Agency-Virginia



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
4219 CAMPBELL AVENUE
LYNCHBURG, VIRGINIA 24501
VDOT.Virginia.gov

GREGORY A. WHIRLEY
COMMISSIONER

July 25, 2012

Route 623 Twin Bridges Road (Prince Edward County)

From: 0.005 M. E. Rte. 360 MILE EAST ROUTE 360

To: 0.170 M. E. Rte. 360 MILE EAST ROUTE 360

Proj: 0623-073-210, P101, R201, C501, B642

Federal Proj: BROS-073-3(027)

UPC #77308

Design Public Hearing

A Design Public Hearing utilizing an open forum will be held for the above-mentioned project between 4:00 p.m. and 6:00 p.m. on Tuesday, August 28, 2012 at:

Cedar Crest Conference Center
Twin Lakes State Park
22 Cedar Crest Road
Green Bay, VA 23942

Representatives of the Virginia Department of Transportation (VDOT) will be present with maps and displays to explain the project to all interested individuals. Verbal comments will be taken at the hearing. Written comments and other exhibits relative to the proposed project may also be submitted at the public hearing or to the Department at any time within 10 days after the hearing (September 7, 2012).

Should you have any questions about this hearing, contact Mr. Renard Yeatts, Project Manager, at 4219 Campbell Ave., Lynchburg, VA or at 1-800-367-7623.

Sincerely,

A handwritten signature in cursive script that reads "Brian Casto".

Brian J. Casto, P.E.
Lynchburg District
Location and Design Engineer

WE KEEP VIRGINIA MOVING



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

4219 CAMPBELL AVENUE
LYNCHBURG, VIRGINIA 24501
VDOT.Virginia.gov

GREGORY A. WHIRLEY
COMMISSIONER

July 13, 2012

Mr. W. W. Bartlett
County Administrator
County of Prince Edward
Post Office Box 382
Farmville, VA 23901

Dear Mr. Bartlett:

My five years as VDOT's Lynchburg District Administrator have been a rewarding professional experience and it has been extremely gratifying to work with the outstanding professionals across the District, as well as with countless citizens and local, state, and federal elected officials. During this time, I have been highly impressed by the dedication of the VDOT staff and of our partners in local, state, and federal governments in providing outstanding services to citizens.

I have decided to accept an opportunity to serve as VDOT's Salem District Administrator. On July 30, 2012, the current Salem District Administrator Richard Caywood, P.E., will be coming to Lynchburg as the new district administrator. Richard has been in the Salem role for eight years and brings a wealth of knowledge and experience that will serve the District well. Richard grew up in the Lynchburg area and is looking forward to working with each of you to continue the outstanding public service that is the hallmark of this region. I know that Richard will be a welcome addition as a leader in the area and that you can count on his support and dedication to carrying out VDOT's mission and in assisting you in achieving the goals of your community.

It has been my sincere honor to work with you and to serve as VDOT's Lynchburg District Administrator. I wish you continued professional success as well as prosperity for those that we have served together.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert H. Cary".

Robert H. Cary, PE, LS
District Administrator



IN PARTNERSHIP WITH
The counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

MEETING AGENDA

Thursday, August 2, 2012, 12 Noon (Light Lunch will be provided)

Commonwealth Regional Council Office
One Mill Street, Suite 101, Farmville, Virginia 23901

- I. Welcome & Call to Order Chairman Fore
- II. Invocation
- III. Approval of Minutes of June 7, 2012 Meeting..... Secretary Wingold
- IV. Treasurers’ Report –June Financial Statement, **Attachment 1**..... Acting President/
CEO
- V. Report of Officers & Committees
 - A. Chairman’s Report..... Chairman Fore
 - 1) Election of FY 12-13 CRC Treasurer
 - 2) Executive Committee Report
 - a) Town of Farmville – Grant Writing Services for Moton Museum
(2012 Local Innovation Fund CDBG Application), **Attachment 2**
 - b) Cumberland County – Grant Writing Services for Randolph Fire
Department (Assistance to Firefighters E-Grant Application), **Attachment 3**
 - 3) Report on Chief Administrative Officers Meeting, **Attachment 4**
- VI. Old Business Chairman Fore
 - A. President & Staff Reports
 - 1) Status CRC Charter Amendments-Attorney General Opinion, Chairman Fore
 - 2) CRC Rural Transportation Planning Program – Report on CRC Road
Project Ride-Along Day, **Attachment 5** Mary Hickman
 - 3) Report on CRC Regional Workshop Held “Building Stronger
Communities: VDOT & VDHCD”, **Attachment 6**..... Mary Hickman
 - 4) Council Member Comments
- VII. New Business..... Chairman Fore
 - A. President & Staff Reports
 - 1) FY 12 Community Development Block Grant Awards, **Attachment 7** Andre’ Gilliam
 - 2) 2013 Final VDOT Enhancement Allocations, **Attachment 8** Todd Fortune
 - 3) MAP-21(Federal Transportation Bill), **Attachment 9**..... Mary Hickman
 - 4) CRC Project Status Report, **Attachment 10**..... Mary Hickman
 - 5) Status Report-South Central Workforce Investment Board Incentive Grant
Proposal (Regional Coordination – CRC) Mary Hickman
 - 6) Governors News – Legislation Signed to Reduce Mandates on
Local Governments, **Attachment 11**..... Mary Hickman
 - 7) Council Member Comments
- VIII. Commonwealth Intergovernmental Review Process, **Attachment 12**
- IX. Council Member Comments
- X. Other Business
- XI. Adjourn – Next Meeting Date –September 6, 2012

*A copy of the detailed financial expenditures report is available at the CRC offices for review.

COMMONWEALTH REGIONAL COUNCIL
One Mill Street, Suite 101 | P.O. Box P
Farmville, VA 23901 | 434.392.6104 PHONE

<http://www.virginiashartland.org> ~ <http://tourism.virginiashartland.org>



The possibilities...

**Commonwealth Regional Council
Farmville, VA 23901
June 7, 2012**

Welcome & Call to Order

The Chairman called the Meeting to order at 12:00 Noon at the Commonwealth Regional Council Office located at One Mill Street, Suite 101, Farmville, Virginia.

Invocation

Mr. Bennett gave the invocation.

Approval Of Minutes Of May 3, 2012 Meeting

Mr. Parker moved to approve the minutes as presented. Motion carried.

ROLL CALL

MEMBERS

PRESENT

ABSENT

Amelia:

Mr. Ellsworth J. Bennett
*Mr. Ralph A. Whitaker, Jr.

Mr. Ellsworth J. Bennett
(Vice-Chairman)

Buckingham:

Ms. Cassandra Stish
*Ms. Rebecca Carter

Ms. Cassandra Stish

Charlotte:

Mr. Gary Walker
*Mr. Haywood J. Hamlet

Mr. Gary Walker

Cumberland:

Mr. Parker Wheeler
*Mr. Bret Schardein

Mr. Parker Wheeler
(Treasurer)

Lunenburg:

Mr. David Wingold
* Mr. T. Wayne Hoover

Mr. David Wingold
(Secretary)

Prince Edward:

Mr. William G. Fore, Jr.
*Mr. Don C. Gantt

Mr. William G. Fore, Jr.
(Chairman)

NOTE: *Denotes Alternates

STAFF

Ms. Mary Hickman, Acting President/CEO
Ms. Melody Foster, Regional Planner
Mr. Todd Fortune, Community Development Planner

Mr. Andre' Gilliam, Community Development Planner
Ms. Barbara Terry, Part-Time Planner

Treasurer's Report

May Financial Statements: The Treasurer stated the May Financial Statement was enclosed in the Council packet for review. Mr. Parker moved to accept the Financial Statement as presented. Motion carried.

Report of Officers & Committees

Cumberland FY 12-13 Membership: The Chairman stated enclosed in the Council packet was a letter from Cumberland County announcing their intention of withdrawing their membership from the Council for FY 12-13. The Chairman stated the Council will be contacting the Legislature to assist the CRC in this matter. Mr. Walker stated he wanted the record to show that the CRC hopes Cumberland County will reconsider their decision and maintain their membership with the CRC.

FY 12-13 CRC Budget Adoption: The Chairman stated the Budget Committee met at 11:00 a.m., prior to the Council meeting to review and discuss the FY 12-13 Budget. The Budget Committee recommended approval of the FY 12-13 CRC Budget as presented. Mr. Parker moved that the FY 12-13 Budget be approved as presented. Motion carried.

VRS Resolution – Employer Contribution Rate Election: Ms. Hickman stated as proposed in the now adopted CRC FY 12-13 Budget, the CRC will utilize the VRS Employer Rate of 16.77% as certified by the VRS Board of Trustees for the 2012-2014 time period. This rate will take effect July 1, 2012.

Mr. Bennett moved that the VRS Resolution-Employer Contribution Rate Election of 16.77% be adopted. Motion carried.

VRS Resolution-Member Contribution Election: Ms. Hickman stated all employees will begin paying the 5% VRS member rate as required by Chapter 822 of the 2012 Acts of Assembly (SB 497). All Plan 1 and Plan 2 members (employees) will pay the 5% rate as of July 1, 2012 as well as any future employees hired after July 1, 2012. This payment will be collected as a payroll deduction.

Mr. Walker moved that the VRS Resolution-Member Contribution Election of 5% be adopted. Motion carried.

Election of FY 12-13 CRC Officers -Nominating Committee Report: The Chairman stated the Nominating Committee recommended that all officers be re-elected for FY 12-13. Ms. Hickman stated officers are allowed to serve 2 consecutive terms and the current officers have only served one term. New officer terms will begin July 1, 2012. However, with Cumberland County stating their intent to withdraw their membership July 1, the CRC will need to seek a new Treasurer, as the current Treasurer is Mr. Parker Wheeler of Cumberland County.

Mr. Walker moved to reelect the Chairman, Vice-Chairman and Secretary to serve another term beginning July 1, 2102 and to approach Ms. Cassandra Stish (not present) to serve as the Treasurer. Motion carried.

Mr. Walker stated if Cumberland chooses to stay a member then Mr. Wheeler could remain the

Treasurer. It was stated that currently the Chairman and the Acting President/CEO are authorized to sign checks and this can continue until the issue of the office of the Treasurer is resolved.

Report on Chief Administrative Officers Meeting: Ms. Hickman stated a copy of the Chief Administrative Officers meeting agenda was provided in the Council packet for information. Ms. Hickman stated the guest speaker for the meeting was Ms. Justine Young with the Piedmont Health District.

Old Business

President & Staff Reports:

Status Report – CRC Charter Amendments-Attorney General Opinion: The Chairman stated the Prince Edward County Commonwealth's Attorney has not received any notification as of yet from the Attorney General's office. Ms. Hickman stated the letter was mailed in March 2012. The Chairman stated he will continue to monitor the issue.

Update on CRC Rural Transportation Planning Program: Ms. Foster stated the CRC will be hosting a Road Project Ride-Along Day on June 18, 2012. Ms. Foster stated the trip was originally planned for May but had to be rescheduled for June 18, 2012 due to lack of participation. Ms. Foster stated she has received a commitment from the Honorable Mark Peake, Commonwealth Transportation Board member out of Lynchburg District to attend the event. However, Mr. Peake has a time constraint of needing to leave the area by 12:30 noon. Ms. Foster stated due to this time constraint the proposed route for the day may be modified depending on participation.

Status of CRC Regional Hazard Mitigation Plan Update: Mr. Fortune reported the CRC has completed the Plan and received Final Approval from FEMA. The CRC will be distributing final copies of the Plan to all participating localities.

Council Member Comments: There were none.

New Business

President & Staff Reports

Adoption of Rural Transportation Planning Assistance Program, FY 13 SPR Agreement & Letter of Authorization: Ms. Foster stated enclosed in the Council packet was the Rural Transportation Planning Assistance Program, FY 13 SPR Agreement & Letter of Authorization. Ms. Foster stated these documents fulfill the annual contract with VDOT for the Rural Planning Program funds. Ms. Foster stated the Annual Work Program was adopted by the CRC earlier in the year.

Mr. Wheeler moved that Ms. Hickman be authorized to execute the FY 13 SPR Agreement and Letter of Authorization. Motion carried.

Assistance to Firefighters Grant Program Notice: Ms. Foster stated she has received notice that the Assistance to Firefighters Grant Program will begin accepting applications in the June/July timeframe. Ms. Foster stated she has sent notices to all of the localities, council members and with the assistance of the Virginia Fire Programs local office to Fire Departments as well in the region of the

upcoming application period. Ms. Foster stated the notice also contained information on the CRC's grant writing services.

Prince Edward County Request for Grant Administration Assistance for VA Tobacco

Commission Grant to Virginia's Retreat: Ms. Hickman stated the CRC assisted VA's Retreat (Prince Edward County was the applicant) last summer in applying for a Virginia Tobacco Commission Special Project Grant that was funded. The County has now requested on behalf of Virginia's Retreat that the CRC provide grant administration assistance for the funded grant. Ms. Hickman stated she has drafted a proposal that Virginia's Retreat is reviewing and will be making a decision on at their June 29, 2012 meeting.

Mr. Wheeler moved that the Prince Edward/Virginia's Retreat request for grant administration services be approved. Motion carried.

CRC Regional Workshop, Building Stronger Communities: Ms. Hickman stated on June 22, 2012 the CRC will be providing an opportunity for local governments, non profits and other entities to attend a workshop on Building Stronger Communities. Ms. Hickman stated the intent of the workshop is for local governments and non profits to learn about funding opportunities from The Virginia Department of Housing and Community Development (VDHCD) and the Virginia Department of Transportation (VDOT). The workshop will be from 9:00 – 12:00 Noon in the Mill Room located in the basement of the CRC office building. Ms. Hickman stated the CRC has sent out notifications to the CRC members, local governments, higher education institutions, chambers of commerce and non profits in the CRC region. Ms. Hickman encouraged members present to share the notice with anyone who may have interest in attending.

Council Member Comments: None

Commonwealth Intergovernmental Review Process: Ms. Foster stated the CRC received three CIRPs for review after the packet had been mailed and requested that review on the following:

- DEQ/Nottoway-Alternative Fuel Biomass Facility, Piedmont Geriatric Hospital
- DEQ/Dillwyn-Sprouses Corner, LLC, Reissuance of Permit for STP in Buckingham County
- Nottoway High School, Reissuance of Permit for 4 years for STP

Mr. Walker moved that the Council provided a Level One, no comment, on the listed CIRPs. Motion carried.

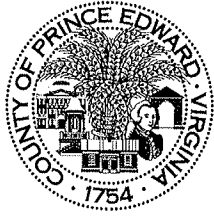
Council Member Comments: None

Other Business: It was discussed that the Chairman and Acting President/CEO will confer on whether to cancel the July 5, 2012 meeting if there is no pressing business. Members will be notified.

Mr. Wheeler thanked the Council for the opportunity to serve on the CRC for Cumberland County.

Adjournment: The meeting adjourned at 12:30 p.m.

Mr. David Wingold, Secretary



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 14, 2012
Item No.: 20
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Monthly Reports

Summary:

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery
- d. Prince Edward County Public Schools
- e. Tourism
- f. Virginia Cooperative Extension Quarterly Report

Recommendation: Acceptance.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



Animal Control Monthly Report

"July 2012"

Dogs		Wildlife	
Surrendered	20	Handled	2
Picked Up	28	Euthanized	2
Claimed By Owner	6	Rabies Case	0
Adopted	1		
Died in Kennel	0	Livestock	
Euthanized	9	Returned to Owner	0
Transferred to SPCA	32	Died in Kennel	0
Dead on Arrival	0	Adopted	0
Stolen	0	Fees Collected	\$0.00
Fees Collected	\$290.00	Other Companion Animals	
		Returned to Owner	0
Cats			
Surrendered	19	Number of Calls to Shelter	152
Picked Up	0	Summons Issued	0
Claimed By Owner	0	Subpoenas Served	0
Adopted	0	Days in Court	1
Euthanized	9	Nuisance Dogs	11
Died in Kennel	0	Dangerous Dogs	0
Transferred to SPCA	10		
Dead on Arrival	0		
Fees Collected	\$0.00	Total Fees Collected	\$290.00
 Bill the Town of Farmville			
		0 Cats housed (7 days each)	
Total	\$0.00		

S. Ray Foster, Animal Control Officer

Building Official

Permits Issued Report
7/01/2012 Through 7/31/2012

ADDITIONS	- Issued		5
	- Value		\$37,000.00
	- Permit Fees		\$526.00
	- 2.00% STATE TAX		\$10.52
	- Fees Collected		\$.00
ONE & TWO FAMILY DWELLING	- Issued		3
	- Value		\$485,000.00
	- Permit Fees		\$1,132.60
	- 2.00% STATE TAX		\$22.65
	- Fees Collected		\$.00
ELECTRICAL	- Issued		16
	- Value		\$36,402.00
	- Permit Fees		\$800.00
	- 2.00% STATE TAX		\$16.00
	- Fees Collected		\$.00
MECHANICAL	- Issued		4
	- Value		\$10,000.00
	- Permit Fees		\$200.00
	- 2.00% STATE TAX		\$4.00
	- Fees Collected		\$.00
MECHANICAL/GAS	- Issued		2
	- Value		\$.00
	- Permit Fees		\$100.00
	- 2.00% STATE TAX		\$2.00
	- Fees Collected		\$.00
MANUFACTURED HOMES	- Issued		1
	- Value		\$12,000.00
	- Permit Fees		\$100.00
	- 2.00% STATE TAX		\$2.00
	- Fees Collected		\$.00
PLUMBING	- Issued		7
	- Value		\$.00
	- Permit Fees		\$350.00
	- 2.00% STATE TAX		\$7.00
	- Fees Collected		\$.00
REMODELING	- Issued		2
	- Value		\$60,000.00
	- Permit Fees		\$175.00
	- 2.00% STATE TAX		\$3.50
	- Fees Collected		\$.00
IN LIEU OF SOIL & EROSION	- Issued		1
	- Value		\$.00
	- Permit Fees		\$25.00
	- Fees Collected		\$.00
Total Permits - Issued			41
Total Permits - Value			\$640,402.00
Total Permits - Permit Fees			\$3,408.60
2% Tax -			<u>\$ 68.17</u>
Total -			\$ 3,476.77

PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road
Farmville, Virginia 23901

LENA HUDDLESTON

Cannery Manager

434-223-8664

Home 434-392-4218

July 2012 Cannery Report

The cannery report for the hot month of July:

2339 (qt.)	@	.48 =	1,122.72
328 (pt)	@	.40 =	131.20
106 (gal)	@	1.25 =	132.50
120 Patrons usage	@	1.00 =	120.00
30 % out of county			<u>17.44</u>
TOTAL			\$1,523.86

L. Huddleston

kef

Prince Edward County Public Schools
Summary Financial Report
July 2012

<u>Revenues</u>	Current Month	Year to Date	Budget	Variance Actual Under (Over) Budget	YTD as a Percent of Budget
From the State:					
State Sales Tax	\$ 217,638	\$ 217,638	\$ 2,777,205	\$ 2,559,567	7.84
Basic School Aid	\$ 500,950	\$ 500,950	\$ 6,337,921	\$ 5,836,972	7.90
All Other	\$ 248,373	\$ 248,373	\$ 5,139,072	\$ 4,890,699	4.83
Total State	\$ 966,960	\$ 966,960	\$ 14,254,198	\$ 13,287,238	6.78
From the Federal Gov't.	\$ 45,349	\$ 45,349	\$ 2,849,940	\$ 2,804,591	1.59
General Fund (County)	\$ -	\$ -	\$ 8,106,652	\$ 8,106,652	0.00
Cash Book -Local	\$ 63,520	\$ 63,520	\$ 455,290	\$ 391,770	13.95
Total Revenues	\$1,075,829	\$1,075,829	\$ 25,666,080	\$ 24,590,251	4.19

<u>Expenditures</u>	Current Month	Year to Date	Outstanding Encumbrances	Budget	Expended & Encumbered (Over) Under Budget	Expen. & Encumbrance as a % of Budget
1000-Instruction	\$ 317,782	\$ 317,782	\$ 2,332,947	\$ 19,413,030	\$ 16,762,300	13.65
2000-Admin.,Health/Atten.	\$ 82,846	\$ 82,846	\$ 848,644	\$ 1,686,308	\$ 754,818	55.24
3000-Transportation	\$ 43,221	\$ 43,221	\$ 286,026	\$ 1,882,451	\$ 1,553,203	17.49
4000-Operation/Maintenance	\$ 101,673	\$ 101,673	\$ 627,738	\$ 1,950,439	\$ 1,221,028	37.40
5000-Food Service	\$ 988	\$ 988	\$ 988	\$ 11,455	\$ 9,479	17.25
6000-Facilities	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	0.00
7000-Debt. Service	\$ 390,467	\$ 390,467	\$ 178,930	\$ 572,397	\$ 3,000	99.48
Total Expenditures	\$ 936,978	\$ 936,978	\$ 4,275,274	\$ 25,666,080	\$20,453,828	20.31

Prince Edward County Public Schools
2012-2013
Comparative Receipts and Expenditures
Year to Date

Month of July 2012

Receipts:	Fiscal 2012			Fiscal 2013			
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	Diff.
Sales Tax	2,757,852	210,895	7.65	2,777,205	217,638	7.84	0.19
Basic Aid	6,851,452	570,954	8.33	6,337,921	500,950	7.90	-0.43
Other State	5,224,640	259,013	4.96	5,139,072	248,373	4.83	-0.12
Total State	14,833,944	1,040,862	7.02	14,254,198	966,960	6.78	-0.23
Federal Funds	3,754,691	177,089	4.72	2,849,940	45,349	1.59	-3.13
Local Funds	8,106,652	0	0.00	8,106,652	0	0.00	0.00
Cash Book	455,290	26,565	5.83	455,290	63,520	13.95	8.12
Total Revenue	\$27,150,577	\$1,244,517	4.58	\$25,666,080	\$1,075,829	4.19	-0.39
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Instruction	20,602,749	331,319	1.61	19,413,030	317,782	1.64	0.03
Administration	1,704,215	83,765	4.92	1,686,308	82,846	4.91	0.00
Transportation	1,874,756	37,375	1.99	1,882,451	43,221	2.30	0.30
Maintenance	2,045,490	105,086		1,950,439	101,673		
Food Service	11,760	953	8.10	11,455	988	8.63	0.52
Facilities	150,000	0		150,000	0		
Debt Service	761,607	520,562	68.35	572,397	390,467	68.22	-0.13
Total Expenditures	\$27,150,577	\$1,079,059	3.97	\$25,666,080	\$936,978	3.65	-0.32

Prince Edward County Public Schools
2012-2013

**Food Service Department
Summary Financial Report
July 31, 2012**

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ -	\$ -	\$ 23,898	\$ 23,898	0.00
Fresh Fruit & Vegetable	\$ 6,293	\$ -	\$ 65,000	\$ 65,000	0.00
Total State Funds	\$ 6,293	\$ 6,293	\$ 88,898	\$ 82,605	7.08
Federal Reimbursement	-	-	\$ 750,000	\$ 750,000	0.00
Cash Book - Local	\$ 5,066	\$ 5,066	\$ 248,172	\$ 243,106	2.04
Total Revenues	\$ 11,359	\$ 11,359	\$ 1,087,070	\$ 1,075,711	1.04

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 9,806	\$ 9,806	\$ 86,414	\$ 401,300	\$ 305,080	23.98
Fringe Benefits	\$ 2,264	\$ 2,264	\$ 23,252	\$ 151,150	\$ 125,634	16.88
Purchased Services	\$ 60	\$ 60	\$ 339	\$ 20,200	\$ 19,801	1.97
Telephone	\$ 169	\$ 169	\$ -	\$ 1,920	\$ 1,751	8.78
Travel	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	0.00
Materials & Supplies	\$ 574	\$ 574	\$ 59	\$ 54,805	\$ 54,172	1.16
Food Supplies	\$ 2,201	\$ 2,201	\$ 1,110	\$ 436,200	\$ 432,889	0.76
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000	0.00
Uniforms	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	0.00
Furniture/Equipment	\$ 120	\$ 120	\$ -	\$ 9,495	\$ 9,375	1.26
		\$ -	\$ -	\$ -	\$ -	-
Total Expenditures	\$ 15,194	\$ 15,194	\$ 111,175	\$ 1,087,070	\$960,702	11.62

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901

2012-2013
Comparative Receipts and Expenditures
Food Service Department
Year to Date

Month of July 2012

Receipts:	Fiscal 2012			Fiscal 2013			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	22,398	0	0.00	23,898	0	0.00	0.00
Fresh Fruit & Vegetable	70,000	0	0.00	65,000	6,293	0.00	0.00
Total State	92,398	0	0.00	88,898	6,293	7.08	7.08
Federal Reimbursement	750,000	0	0.00	750,000	0	0.00	0.00
Cash Book - Local	244,672	412	0.17	248,172	5,066	2.04	1.87
Total Revenue	\$1,087,070	\$412	0.04	\$1,087,070	\$11,359	1.04	1.01
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	392,500	9,165	2.34	401,300	9,806	2.44	0.11
Fringe Benefits	147,000	2,009	1.37	151,150	2,264	1.50	0.13
Purchased Services	31,375	0	0.00	20,200	60	0.30	0.30
Telephone	2,000	161	8.04	1,920	169	8.78	
Travel	500	0	0.00	2,500	0	0.00	
Materials & Supplies	54,000	0	0.00	54,805	574	1.05	1.05
Food Supplies	440,200	142	0.03	436,200	2,201	0.50	0.47
Repairs & Maintenance	8,000	0	0.00	8,000	0	0.00	
Uniforms	2,000	0	0.00	1,500	0	0.00	0.00
Furniture/Equipment	9,495	0	0.00	9,495	120	1.26	1.26
Total Expenditures	\$1,087,070	\$11,476	1.06	\$1,087,070	\$15,194	1.40	0.34

Tourism & Visitor Center Monthly Report for July 2012

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2012	1,655	483	69	2,207	315.3
2011	1192	648	68	2172	181.0

Total / 7 Months
Total / ALL of 2011

Stacked Arms Pins:
July: 45
YTD: 176

Requests for Information:

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Internet Sales	Monthly Totals:
July 2012	6	1223	18	<u>385</u>	0	1,632
July 2011	9	1071	20	265	0	1,365
% Difference	-33.33%	14.19%	-10.00%	<u>45.28%</u>		<u>19.56%</u>

TOTAL YTD						Total YTD Inquiries:
2012 YTD	41	<u>11,489</u>	163	<u>2,207</u>	0	13,859
2011 YTD	31	9,562	183	1,376	2	11,154
% Difference	32.26%	<u>20.15%</u>	-10.93%	<u>60.39%</u>	-100.00%	<u>24.25%</u>

Report to August Board of Supervisors:

- **Despite very hot temps we still saw nearly 400 visitors at the Visitor Center.** Our Visitor Center guests are up over 60%!!!
We are slowly but steadily giving away the stacked arms pins to folks who brought one of our ads into the Visitor Center which helps us track how well our advertising and grant dollars are being spent.
- **Eric Hougland reported first half of 2012 saw 92,439 visitors to High Bridge Trail State Park beating 2011's whole year seeing 86,110 visitors!**
- The Best Part of the Civil War ... The End marketing campaign started working with Virginia Tourism Corporation on Welcome Center Blitz'. We shipped brochures, a banner, Civil War Trails and Lee's Retreat road signs, along with a digital program showcasing our region to Bracey (one of the highest referral rates for visitors comes from Bracey). August and September will have us in different Welcome Centers.

Virginia Cooperative Extension

A partnership of Virginia Tech and Virginia State University



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Farmville, VA 23901
434/392-4246 Fax: 434/392-4734
E-mail: jebowen1@vt.edu
www.ext.vt.edu

July 19, 2012

TO: County Administration and Board of Supervisors

FR: 

Jennifer R. Bowen, Extension Agent, 4-H Youth Development and Unit Coordinator

RE: Second Quarterly Report – VCE Prince Edward County Office

The following are brief updates on Virginia Cooperative Extension programs for the second quarter of 2012:

Staffing Update:

- A new state-funded Food Safety and Security position was proposed and approved for the Central District. Eric Bowen, FCS/ANR Extension Agent for Prince Edward County will transfer to this position in the fall. Advertisement for a new FCS (Local Foods) Extension Agent for Prince Edward County began July 1.
- Jesse Schrader, a Longwood senior from Prince Edward County, was hired through VCE's summer intern program. He will work a total of 400 hours over the summer to support local extension programs, primarily 4-H programs. There were 6 applications for the position.
- Jennifer Bowen submitted the first draft of the application for promotion to Senior Extension Agent. The completed dossier is due October 1st.

General Update:

- Virginia Tech installed a Polycom teleconferencing system in the conference room at the Natural Resources and Agriculture building. This system will allow for speakers to present interactive educational programs to groups in real time from any location.
- The Extension Leadership Council continues quarterly meetings. Currently, members are assisting with plans for a local foods/local farms tour in the fall. Participation from a member of the BOS would be valuable and appreciated. Please contact Jennifer Bowen for meeting dates and time.

www.ext.vt.edu

Extension is a joint program of Virginia Tech, Virginia State University, the U.S. Department of Agriculture, and state and local governments.

Virginia Cooperative Extension programs and employment are open to all, regardless of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, or marital or family status. An equal opportunity/affirmative action employer.

4-H Program Updates – Jennifer Bowen, Extension Agent, 4-H Youth Development:

- A basic financial management series was offered to sixth and seventh graders enrolled in Fuqua School's Math-In-Action class. This program covered basics of banking and investments.
- Five classes at PECES participated in the Beginning of Life embryology project, hatching chicks in the classroom.
- Youth from Fuqua School and Prince Edward County Middle School participated in Natural Resource Education (NRE) field trips to Holiday Lake 4-H Center through a grant from the Walter Payne Foundation.
- A home study was completed for a Prince Edward County family interested in serving as a host family for the 4-H Japanese exchange program. A student will be placed in their home for the summer. This family has also agreed to host a student from Kazakhstan for the upcoming school year through the 4-H International Exchange Program. The student will attend PECHS. I will serve as the local contact for this program.
- Eight families participated in a vermiculture workshop hosted by the 4-H Junior Master Gardeners and leaders from the Heart of Virginia Master Gardeners. Each family constructed a worm composting bin to take home.
- Twelve youth participated in a strawberry jam workshop in May. These youth made jam using a hot water bath canner.
- The 4-H Shooting Education Club continues monthly practices at Holiday Lake 4-H Center. New members have participated and leaders are planning to apply for additional funding through the Friends of the NRA program in the fall.
- Prince Edward 4-H member Andrew Clark showed in the beef show at the annual Piedmont Area Junior Livestock Show and Sale held in Blackstone in May.
- The Riding Star 4-H Horse and Pony Club successfully hosted the Central District 4-H Qualifying Horse Show at GLC in Farmville in May. This event drew youth from across the district who plan to attend the State 4-H Championship Horse Show in Lexington in September. The club also hosted a horse camp for youth in June with plans for a second in August.
- Eight youth participated in Between the Pages, a 4-H day camp designed for early readers.
- A total of 12 campers and 4 adult volunteers from Prince Edward participated in the overnight Cloverbud Camp at Holiday Lake 4-H Center in June.
- A total of 157 campers, teen leaders, and adult leaders from Prince Edward County participated in Junior 4-H Camp at Holiday Lake 4-H Center in June. The spaces allotted to Prince Edward filled quickly. We were able to take approximately 20 spaces that Buckingham did not immediately fill, giving Prince Edward County about 66% of the total participants. Several youth remained on the waiting list.
- There are 5 former Prince Edward 4-H members currently on staff (in both full time and summer staff positions) at Holiday Lake 4-H Center.
- In addition, I participated in 4 equine training and management clinics, produced 2 radio programs for WFLO, and assisted with Fuqua School's science fair program, Urban Ag Day at Lynchburg Grows, and Reality Store at Heritage High School.

FCS\ANR Program Updates – Eric Bowen, Extension Agent, FCS/ANR:

- Met with Nottoway and Cumberland County Farm Bureau Boards to explain what the Heart of Virginia Buy Fresh, Buy Local Chapter will be and its goals and mission. The meeting was in response to a request for funding. Nottoway Farm Bureau contributed \$500.
- On April 6th, we hosted a focus group to assist with a feasibility study regarding cannery commercial operations. The meeting was attended by 8 producers representing four counties.
- Assisted the Southern Piedmont AREC with Ag days on April 17th and 18th. Ag days is designed to meet Va. SOL's to introduce school youth to agriculture and science.
- Assisted with the Piedmont Livestock show on May 19th.
- Attended state impact team training on April 25th in Richmond.
- The Central Virginia Livestock Improvement Program began accepting applications on May 7. Prince Edward filled nine of their fifteen available slots.
- Summer Food Preservation series classes were held on June 7, 12, 19, and 21st. 35 participants learned how to preserve produce from their garden safely by home canning or utilizing the Prince Edward County Cannery. At the beginning of the series, participants were surveyed about safe canning methods. 80% of participants believed that all of their produce could be canned utilizing the Boiling Water Bath method. At the end of the series, participants demonstrated an increase in knowledge and understood only high-acid and acidified foods could be canned using a Boiling Water Bath. Additionally, the surveys indicated that participants were concerned about using a pressure canner due to stories they have heard about pressure cookers exploding due to improper use but had not personally experienced such an incident.
- Worked with the Buy Fresh, Buy Local steering committee from the Buy Fresh, Buy Local Chapter and set-up an internet file sharing site for effective collaboration and sharing of Chapter materials.
- Worked with Alecia Daves-Johnson on a local food implementation plan.
- Assisted Prince Edward landowners with questions brought to the Extension office.
- Field work and visits addressed pond issues, pasture management issues, landscape issues, food production issues, and evaluating land for new agriculture ventures.
- Assisted Va. Food Works with pilot canning trials for applesauce and jam.
- Worked with Va. Tech specialists to assist Va. Food Works with questions regarding the applesauce pilot test batch.
- Assisted three local food producers and connected them with Va. Food Works and help them to understand regulations regarding food processing and resale of processed acidified foods.
- Worked with Southside Produce Auction and Bob Jones, Charlotte County Extension Agent, during the establishment and opening of the auction
- Assisted homeowners with food safety and food preservation questions. Three home visits were conducted to help with food preservation issues.
- Work began on two Central District Mobile kitchens to help Extension agents meet the growing educational needs in respect to food safety, health and nutrition, food preservation and cooking with local foods. The mobile kitchens will be finished by August.
- Fifteen Master Gardeners graduated in May and began working towards completing their 50 hours of service projects.