



**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS**

SUPERVISORS
BOARD MEETING

September 11, 2012
7:00 P.M.

A G E N D A

- 7:00 p.m.**
1. The Chairman will call the **September** meeting to order. 1
 2. Invocation 1
 3. **PUBLIC PARTICIPATION:** *Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.* 3
 4. Board of Supervisors Comments 5
 5. **Consent Agenda:**
 - a. Treasurer's Report 7
 - b. Approval of Minutes: August 14, 2012 9
 - c. Review of Accounts & Claims 41
 - d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved. 59
 - e. Appropriations 61
 6. Personal Property Tax Relief: 2012 Resolution 63
 7. Highway Matters 67
 8. Retirement of County Treasurer 69
- 7:30 p.m.**
9. **PUBLIC HEARING: Special Use Permit - David Simpson** – *The Board will hold a Public Hearing to gather citizen input prior to considering a Special Use Permit application in accordance with the Agricultural Conservation (A-1) Zoning District requirements to construct and operate a commercial kennel on a parcel identified as Tax Map Parcel 10-A-6 and located at 1371 Simpson Road near Prospect.* 71
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(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, September 11, 2012.)



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: September 11, 2012
Item No.: 1 & 2
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call to Order and Invocation

Summary: Chairman William G. Fore, Jr. will call to order the **September** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 11, 2012
Item No.: 3
Department: Board of Supervisors
Staff Contact:
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
Simpson _____ 3 _____ Wilck _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: September 11, 2012
Item No.: 4
Department: Board of Supervisors
Staff Contact:
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments: Protocol for Board of Supervisors Comments

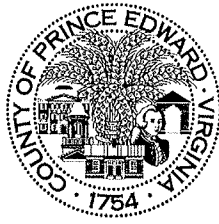
Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



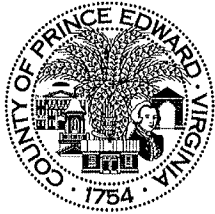
Mission Statement of the Board of Supervisors of the County of Prince Edward

To represent all citizens, provide leadership, create vision and set policy to accomplish effective change, planned growth and provide essential service, while maintaining and enhancing the quality of life in Prince Edward County.

PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during “Public Participation,” if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen’s concerns on matters of public interest.
- “*Board of Supervisors Comments*” is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member’s comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009
Re-Adopted: January 10, 2012



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 11, 2012
Item No.: 5-a
Department: Treasurer
Staff Contact: Mable Shanaberger
Issue: Consent Agenda - Treasurer's Report

Summary: A Treasurer's Report was not available for the Board Pack.

Attachments:

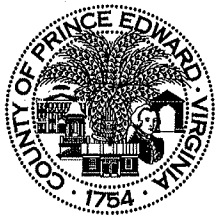
Recommendation:

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: September 11, 2012
Item No.: 5-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Consent Agenda - Approval of Minutes

Summary: Meeting minutes are attached for your review and approval.

Attachments: Minutes of the August 14, 2012 Board Meeting

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

August 14, 2012

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 14th day of August, 2012; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Carney, Economic Development Director; James Ennis, County Attorney; and Kevin Wright, VDOT.

Chairman Fore called the meeting to order. Supervisor McKay offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

Jane Schirmer, Executive Director, Southside Family YMCA, reported on the YMCA Summer Program. She thanked the Board for its partnership and said there were 116 children participated in the program this summer; compared to 33 last summer. She stated the YMCA could not have done the program without the support from the County, the schools, Longwood and the library.

Mary Beth Echeverria, Lockett District, expressed her concern regarding the noise ordinance and her right to quiet enjoyment of her property which is being infringed upon due to a neighbor's dog barking excessively. She asked for the assistance of the Board.

Roy Echeverria, Lockett District, also expressed his concern on the same topic.

Michele Schumacher, Lockett District, voiced her concern regarding the Granite Falls [Hotel and Conference Center] project and that the Board has taken a "moral obligation to replenish the Bond Reserve Fund." She questioned the time limit placed on the land reverting to the County if the deal does not go through and the dissolution of the Granite Falls CDA if the real estate has not be acquired by the purchaser or its designee within two years after the adoption of the ordinance. She also questioned the price received for the property, adding that the Board has the fiduciary duty to obtain the best price for the land. She stated the property should be marketed to more viable developers for development.

In Re: Board of Supervisors Comments

Supervisor Cooper-Jones stated she is impressed with the operation of the YMCA Summer Program. She also thanked Ms. Schumacher for her comments.

Supervisor Jones stated a citizen suggested a bus stop be set up on the new road to pick up the students to take them into the school campus for drop-off at the school, to alleviate more of the traffic from parents driving into the campus.

In Re: Consent Agenda

On motion of Supervisor Jones and carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the Board accepted the Treasurer's Report for May 2012; the minutes of the meetings held July 10, 2012, August 1, 2012 and August 6, 2012; Accounts and Claims; and Salaries; an event permit for the Five County Fair; and appropriations as follows:

<u>FY 2013 Budget Amendment</u>		<u>Debit</u>	<u>Credit</u>
3-100-41050-0100	From General Fund Balance		\$ 54,447
4-100-32200-7001	Farmville Volunteer Fire Department	\$ 6,623	
4-100-32200-7002	Rice Volunteer Fire Department	\$ 2,215	
4-100-32200-7003	Prospect Volunteer Fire Department	\$ 7	
4-100-32200-7004	Darlington Heights Volunteer Fire Department	\$13,613	
4-100-32200-7005	Hampden-Sydney Fire Department	\$31,965	
4-100-32200-7006	Pamplin Volunteer Fire Department	\$ 31	
4-100-32200-7007	Meherrin Volunteer Fire Department	\$ 103	

May 2012

Fund balances were as follows:

General Fund	119,542.63	
General Fund Reserved for Investments	7,975,676.10	8,095,218.73
PPEA Fund		(1,529.57)
Industrial Development Authority Fund		136,325.22
Recreation Fund Reserved for Investments		27,104.30
Forfeited Assets Fund Reserved for Investments		84,605.08
School Capital Projects Fund - VPSA		(49,800.43)
Undistributed Local Sales Tax Fund		0.00
Underground Storage Tank Fund		20,000.00
Economic Development Fund		743,464.42
Board of Public Welfare Special Account		9,139.62

Piedmont ASAP Fund	340,156.75
QZAB Debt Services Fund	408,068.97
Landfill Construction Fund	1,171,189.02
PCS Fund	390,277.84
Revenue Sharing Fund	647,528.58
Retirement Benefits Fund	7,650.52
Granite Falls CDA Fund	(1,485.00)
Dare Donations Fund	2,941.14
School Cafeteria Fund	408,669.59
Prince Edward Community Development Fund	46,793.50
Water Fund	788,803.31
Sewer Fund	(94,204.28)
School Fund	0.00
	13,180,917.31

Cash accounts were as follows:

Cash in Office	1,000.00
Cash in Banks	3,849,622.67
Warrants Payable (School Fund)	0.00
General Fund Investments	7,975,676.10
VPSA Investments	0.00
QZAB01 Investments	0.00
Underground Storage Tank Fund	20,000.00
Recreation Fund Investments	27,104.30
QZAB02 Investments	0.00
Landfill Construction Fund for Investment	1,171,189.02
Forfeited Asset Fund for Investment	136,325.22
Industrial Development Authority for Investment	
	13,180,917.31

*Of this \$8,095,218.73 in the General Fund, \$1,976,804.72 is encumbered for:

Transfers in:

School Fund	1,855,796.71
VPA Fund	37,576.21
Water Fund	0.00
Sewer Fund	0.00
IDA Fund	0.00
Retirement Benefits Fund	0.00
Debt Obligations	83,431.80

Total 1,976,804.72

This leaves an unencumbered balance of \$6,118,414.01 in the General Fund.

STATEMENT OF DEPOSITORY BALANCES

Balances as of May 2012:

Checking Accounts:

Benchmark Community Bank	327,018.40	
Wachovia Bank	134,197.61	
BB&T	72,287.90	
Bank of America	2,867,571.76	
		3,401,075.67

Investment Accounts:

Benchmark Community Bank	9,081,857.68	
Wachovia Bank	98,073.58	
Citizens Bank & Trust Company	235,000.00	
BB&T	1,492.63	
Planters Bank & Trust	200,000.00	
Mentor Investments	162,417.75	
SNAP (State Non-Arbitrage Plan)	0.00	
Bank of America	0.00	
		9,778,841.64

BOARD OF SUPERVISORS

VACORP	Liability insurance	300.00	
	Public liability insurance	2,354.00	2,654.00
William G. Fore, Jr.	Mileage		44.95
Robert M. Jones	Mileage		66.60
Charles M. McKay	Mileage		115.44
Howard F. Simpson	Mileage		410.15
James Robert Wilck	Mileage		18.48
Business Card	Lodging		773.64

COUNTY ADMINISTRATOR

VACORP	Workers compensation	77.75	
	Motor vehicle insurance	442.00	
	Public liability insurance	441.00	960.75
Pitney Bowes Financial Service	Postage meter lease		29.00
US Cellular	Phone		119.85
Business Card	Lodging		386.72
University of Virginia	FY 12-13 dues		1,000.00
Business Card	UPS		8.87
Diamond Springs	Water & equipment rental		15.90

Key Office Supply	Office supplies	44.56	
	Data binders	48.54	93.10
Reliable	Ink cartridges		142.10
Thompson Publishing Group	Subscription		438.50
<u>LEGAL SERVICES</u>			
VACORP	Workers compensation		10.00
<u>COMMISSIONER OF REVENUE</u>			
VACORP	Workers compensation	42.00	
	Dues	75.00	117.00
Key Office Supply	Ink cartridges		114.99
<u>TREASURER</u>			
VACORP	Workers compensation		50.00
Treasurer of Virginia	IBM charges		6.16
Virginia Employment Commission	Online access		100.00
<u>INFORMATION TECHNOLOGY</u>			
Business Data of Virginia, Inc.	Travel expenses		375.00
BAI Municipal Software	Technical support		7,902.00
<u>REGISTRAR</u>			
VACORP	Workers compensation		17.00
<u>CIRCUIT COURT</u>			
Halifax County	Temporary salary		2,153.00
<u>GENERAL DISTRICT COURT</u>			
US Cellular	Phone		24.04
<u>SPECIAL MAGISTRATES</u>			
Key Office Supply	Office supplies		774.88
<u>CLERK OF THE CIRCUIT COURT</u>			
VACORP	Workers compensation		69.00
Manatron, Inc.	Replacement battery		67.82
AT&T	Phone		43.10
CenturyLink	Phone		88.07
VALECO	Dues		125.00
Towanda Johnson	Witness		191.76
Caskie Graphics, Inc.	Casebinders		461.38
<u>LAW LIBRARY</u>			
AT&T	Phone		36.64
CenturyLink	Phone		40.44
LexisNexis	Online charges		239.00

COMMONWEALTH'S ATTORNEY

VACORP	Workers compensation	96.00
Virginia Association of Commonwealth's Attorneys	Training	50.00
Commonwealth Solutions	Shredding service	15.00
Farmville Herald	Advertising	308.00

VICTIM WITNESS ASSISTANCE PROGRAM

VACORP	Workers compensation	10.00
Treasurer of Virginia	Training	50.00

SHERIFF

VACORP	Workers compensation	3,257.00	
	Motor vehicle insurance	13,687.00	16,944.00
East End Motor Company, Inc.	PCM / plugs / coil / gasket	2,060.38	
	Inspections	32.00	
	Fuel pump / ball joint	796.47	
	Repair A/C & battery	284.17	
	Fuel pump / rotor / pads	1,566.65	
	Rotate tire	22.00	
	Tire	131.92	4,893.59
Express Care	Oil changes		389.74
Fourth Street Motor Company	Auto repairs		5,429.75
Third Street Wrecker Service	Towing	125.00	
	Tire change	100.00	
Soakers Car Wash	Complete detail		160.00
ID Networks	Livescan service contract		775.00
Business Card	Postage	35.00	
	Meals	132.21	
	Sheriff Association registration	225.00	
	Printer / business cards	340.07	
	Tracking equipment	2,797.63	3,529.91
UPS	Shipping		6.78
Treasurer of Virginia	VCIN		54.05
CenturyLink	Phone	10.36	
	VCIN	7.97	18.33
US Cellular	Phone		668.27
Doris Brown	Meals	78.71	
	Gas	10.01	88.72
Deloris Earley	Meals		13.49
Robert Goldman	Meals		7.12
Diamond Springs	Water & equipment rental		79.90
Walmart	Cups	12.66	
	Office supplies	63.13	
	Car mats / visor / fan	63.69	139.48
Monzy Faulkner	Neighbor Watch posts		73.40
Rockwell Audio	Keyless entry		157.49
Commtronics of Virginia	Mic & antenna		201.79
Moore Medical, LLC	OSHA kits / bio disposal		416.64
Sig Sauer, Inc.	Grip screw		37.95

Southern Police Equipment Company	Gun barrels	168.00
Town Police Supply - Richmond	Ammunition	739.32
Quality Uniform Company, Inc.	Uniforms	391.00
Matthew Bender & Company, Inc.	2012 Supp / Index / RV	407.81

SHERIFF - COURTS

VACORP	Workers compensation	903.00
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FARMVILLE VOLUNTEER FIRE DEPARTMENT

Farmville Volunteer Fire Department	Reimburse truck payment	34,604.77
Fire & Safety Equipment Company	Pressure valve	79.70

RICE VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Nozzles	1,007.00
Safe Air Systems, Inc.	Routine service	483.06
Dominion Virginia Power	Electric service	452.62

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment	3,500.00
C & L Machine & Welding	Grill repairs	35.70
Davis GMC Truck, Inc.	Inspection / oil change	48.95
Farmville Wholesale Electric	Light fixtures	51.42
Foster Fuels, Inc.	LP gas	466.73
	Set new LP tank	44.80
Pamplin Exxon	Fuel switch repair	211.46
	Oil change / inspection	154.36
Shanaberger & Sons	Serviced generator	365.82
Treasurer of Virginia	Weedeaters	12.00
	Disk	25.00
Dominion Virginia Power	Electric service	37.00
		396.05

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Commtronics of Virginia	Radio headset	345.00
Cyrus Pest Control Company	Exterminating service	45.00
Fidelity Engineering Corporation	Generator repairs	3,114.38
Price Supply Company, Inc.	Filters	37.08
Jack L Slagle Fire Equipment	Hose repair	107.91
Southside Electric Cooperative	Electric service	367.13
Prince Edward County Treasurer	Loan payment	25,650.00
Verizon	Phone	138.24
Watkins Insurance Agency	Accident insurance	3,628.00

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone	125.66
Commtronics of Virginia	Radio repair	253.37
Foster Fuels, Inc.	Propane	214.75
Treasurer of Virginia	Hand tools	300.00
Verizon	Phone	117.47
Dominion Virginia Power	Electric service	545.58

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Bank of Charlotte County	Truck loan	15,000.00
Parker Oil Company, Inc.	Diesel	958.74
US Cellular	Phone	153.49
Verizon	Phone	163.91
Dominion Virginia Power	Electric service	700.47

BURKEVILLE VOLUNTEER FIRE DEPARTMENT

Burkeville Volunteer Fire Department	12-13 Support	800.00
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FIRST RESPONDERS

Hampden-Sydney Volunteer Fire Department	12-13 Support	2,500.00
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PRINCE EDWARD FIREFIGHTERS ASSOCIATION

Prince Edward Area Firefighters Association	12-13 Support	3,000.00
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AMBULANCE & RESCUE SERVICES

Prince Edward Volunteer Rescue Squad	12-13 Support	15,000.00
Pamplin Volunteer Fire Department EMS	12-13 Support	2,000.00
Meherrin Fire & Rescue	12-13 Support	2,500.00
Old Dominion EMS Alliance	12-13 Support	2,000.00

EMERGENCY SERVICES

VACORP	Line of Duty coverage	21,945.00
Korman Signs	Signs & hardware	219.53

REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring	540.00
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BUILDING OFFICIAL

VACORP	Workers compensation	174.00	
	Motor vehicle insurance	442.00	
	Public liability insurance	147.00	763.00
US Cellular	Phone		24.04

ANIMAL CONTROL

VACORP	Workers compensation	218.00	
	Motor vehicle insurance	883.00	1,101.00
Business Card	Floor covering		2,071.69
Lowe's	Concrete	99.36	
	Roller covers / brush	23.64	
	Concrete / coveralls	79.77	
	Paint stripper / blades	50.35	253.12
Dominion Virginia Power	Electric service		125.06
CenturyLink	Phone		129.35
US Cellular	Phone		48.08
Walmart	Dog food / insect spray		103.08

BIOSOLIDS MONITORING

VACORP	Workers compensation	181.00	
	Motor vehicle insurance	442.00	623.00
Tri-County Ford-Mercury	Oil change		32.59
US Cellular	Phone		24.04

REFUSE DISPOSAL

VACORP	Workers compensation	2,489.00	
	Motor vehicle insurance	883.00	3,372.00
Resource International	Miscellaneous work tasks	2,990.75	
	Storm water compliance	287.00	
	Groundwater monitoring	3,221.45	6,499.20
Ayers Building & Supply Company	Lock / keys / glue		23.58
Leachator Pumping Services	Pump assembly		7,600.00
Lowe's	Wasp / hornet spray		10.40
C & L Machine & Welding	Repaired dumpster		2,885.00
East End Motor Company, Inc.	Inspection		51.00
Southern States	Grease gun / straps		32.54
Arena Trucking Company	Trash collection		374.00
Wright's Excavating	Landfill operation		96,187.50
Emanuel Tire of Virginia	Tire recycling		1,980.60
Southside Electric Cooperative	Darlington Heights site		48.55
Dominion Virginia Power	Leachate pump	130.96	
	Scalehouse	113.41	
	Cell C pump station	12.06	
	Green Bay site	52.75	
	Worsham site	46.38	
	Prospect site	76.19	
	Landfill site	32.68	464.43
AT&T	Phone		386.89
CenturyLink	Phone		289.23
US Cellular	Phone		24.04
Verizon	Phone		47.83
O. O. Stiff, Inc.	Monthly service		662.50

SANDY RIVER RESERVOIR

Draper Aden Associates	SRR O&M Application		21,590.00
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GENERAL PROPERTIES

VACORP	Workers compensation	1,267.00	
	Boiler insurance	1,722.00	
	Fire insurance	19,779.00	
	Motor vehicle insurance	2,649.00	25,417.00
Fire Sprinkler, LTD	Annual service contract		1,200.00
OK Termite & Pest Control	Exterminating service		150.00
Thyssenkrupp Elevator	Service contract - July/Sept		2,374.13
East End Motor Company, Inc.	Inspection	16.00	
	Trailer tire	100.92	116.92
Southside Electric Cooperative	SRR lights		30.26
Dominion Virginia Power	Roy Clark monument	16.94	

	Courthouse	13,315.07	
	Shop	34.80	
	SCOPE building	179.01	
	Sheriff Department Shed	5.66	
	Worsham Clerk's Office	94.89	
	Lights at Rice	111.28	
	Ag building	1,299.52	15,057.17
Town of Farmville	Water & sewer	145.23	
	Water / sewer / trash	33.65	178.88
AT&T	Phone		39.36
CenturyLink	Phone		136.57
US Cellular	Phone		93.62
O. O. Stiff, Inc.	Monthly service		100.00
Aramark Uniform Services	Janitorial supplies		403.05
Lowe's	Cleaning supplies	112.19	
	Saw blades / spray paint	44.72	
	Rubber straps	10.84	
	Wiring / wall box / cover	45.40	
	Hinge / pull handle	6.25	
	Cable ties / PVC / cord	33.64	
	Plumbing supplies	45.74	
	Data jacks	100.90	
	Pressure washer wand	56.98	456.66
Wilco, Inc.	Janitorial supplies		461.40
Ayers Building & Supply Company	Padlocks		17.98
Business Card	Desk key		9.00
Diamond Springs	Water & equipment rental		22.85
Farmville Wholesale Electric	Bulbs & ballasts		517.32
Price Supply Company	Tool	19.94	
	Toilet flapper	5.75	
	Valve assembly	7.71	33.40
	<u>CANNERY</u>		
VACORP	Workers compensation		182.00
Lowe's	Light fixtures / bulbs		75.47
Price Supply Company	Coupling		9.21
Town of Farmville	Water test kit		45.00
Southside Electric Cooperative	Electric service		197.12
Ellington Energy Service	Heating oil		1,196.00
CenturyLink	Phone		200.43
US Cellular	Phone		24.04
Key Office Supply	Ink cartridges / paper		89.07
Can Corporation of America, Inc.	Cans & lids		3,164.43
Hubert Company	Axle wheel / opener		73.80
Virginia Department of Taxation	Sales Use tax		147.18
	<u>COMPREHENSIVE SERVICES ACT</u>		
Crossroads Services Board	Professional services		1,000.00
Family Preservation Services	Professional services		1,216.25
Grafton School, Inc.	Professional services		19,830.00

Letricia R. Logan	Foster care	666.00
Williamson's Pharmacy	Foster care	23.46

OTHER WELFARE / SOCIAL SERVICES

SCOPE / Meals on Wheels	12-13 Support	2,500.00
Piedmont Senior Resources	12-13 Support	1,616.00
STEPS, Inc.	12-13 Support	27,232.00
Pamplin Community Center	12-13 Support	475.00
Jolly Glee Senior Center	12-13 Support	1,800.00
FACES, Inc.	12-13 Support	2,137.50
Special Olympics - Area 12	12-13 Support	1,000.00
Virginia Legal Aid Society, Inc.	12-13 Support	1,900.00
HOPE	12-13 Support	4,750.00
Tri-County Life Learners	12-13 Support	1,662.50
Southside Center for Violence Prevention, Inc.	12-13 Support	3,750.00
Longwood Center for Visual Arts	12-13 Support	1,247.00
Habitat for Humanity	12-13 Support	2,375.00
Prince Edward County		
High School After Prom Party	12-13 Support	950.00
Fuqua After Prom Party	12-13 Support	475.00

CONTRIBUTIONS TO COLLEGES

Southside Virginia Community College	12-13 Support	5,203.00
Longwood Small		
Business Development Center	12-13 Support	3,537.00

SUPERVISION OF PARKS & RECREATION

Southside Virginia Family YMCA	12-13 Summer program	20,000.00
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MUSEUMS

Robert Russa Moton Museum	12-13 Support	2,500.00
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PUBLIC LIBRARY

Farmville-Prince Edward Community Library	12-13 Support	48,039.00
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PLANNING

VACORP	Workers compensation	209.00
Wendy Phelps	Evaluate data	603.75
Business Card	Postage	10.46
US Cellular	Phone	49.08
Commonwealth Regional Council	12-13 Support	15,700.00
Key Office Supply	Hard drive / supplies	158.12

COMMUNITY DEVELOPMENT

Farmville Chamber of Commerce	12-13 Support	2,375.00
Town of Farmville (Airport)	12-13 Support	4,750.00
Piedmont Area Transit	12-13 Support	2,500.00

ECONOMIC DEVELOPMENT

VACORP	Workers compensation		247.00
Business Card	Postage	140.07	
	Meal	12.02	152.09
US Cellular	Phone		24.04
Key Office Supply	Hi-liters		4.74

TOURISM

VACORP	Workers compensation		9.00
Dominion Virginia Power	Electric service		583.21
Town of Farmville	Water / sewer / trash		69.21
Business Card	UPS		3.53
CenturyLink	Phone		272.11
Walmart	Bridge exhibit open house		102.69

SOIL & WATER CONSERVATION DISTRICT

Piedmont Soil & Water Conservation District	12-13 Support		2,960.00
Old Dominion RC&D	12-13 Support		1,775.00

COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone		106.12
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GENERAL EXPENSE

Lumos Networks	Phone		3,389.38
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CAPITAL PROJECTS

Business Card	Credit		-120.75
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DEBT SERVICE

Central Virginia Bank	YMCA Loan - interest	23,325.30	
	YMCA Loan - principal	100,000.00	123,325.30

GRANITE FALLS EXPENDITURES

VACORP	Liability insurance		1,545.00
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GENERAL PROPERTIES

Dominion Virginia Power	Sewer pump		31.55
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefits		1,051.29
Anthem BCBS	Retiree insurance		1,120.00

REVENUE SHARING FUND - VDOT

Haymes Brothers, Inc.	Road construction		284,778.60
Hurt & Proffitt, Inc.	Engineering		43,287.33

PIEDMONT COURT SERVICES

VACORP	Workers compensation		75.00
Southside Messenger	Advertising		30.00
Dominion Virginia Power	Electric service		288.83

AT&T	Phone	130.95
CenturyLink	Phone	5.53
Prince Edward County Treasurer	Fire insurance	75.00
Sheena Franklin	Mileage	327.45
Andy Mays	Mileage	76.59
Ashley Nash	Mileage	120.43
Dayna Stanley	Mileage	133.20
Quill Corporation	Pen refills	1.87

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent	2,383.00
Page Hardy	Cleaning service	315.00

ADDENDUM BILL LIST

MOTOR VEHICLE LICENSE TAXES

Town of Farmville	Decals	7,881.78
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BOARD OF SUPERVISORS

Farmville Herald	Advertising	630.38
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COUNTY ADMINISTRATOR

Farmville Printing	Office forms	263.67
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TREASURER

Treasurers Association of Virginia	Dues	205.00
	Legal support fee	150.00
		355.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	875.00
	Contract agreement	3,700.00
ComputerPlus Sales / Service	Monthly maintenance charge	270.00
		4,575.00

SPECIAL MAGISTRATES

Key Office Supply	Ink cartridges	104.99
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CLERK OF THE CIRCUIT COURT

Kinex Networking Solutions	DSL	74.95
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SHERIFF

CenturyLink	VCIN	7.97
Cindy Eldridge	Academy meal allowance	238.00
Business Data of Virginia, Inc.	Norton	149.75

RICE VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Suspender & gloves	60.71	
Farmville Wholesale Electric	Wiring	38.02	
Hometruster Bank	Truck payment	23,854.55	
Dominion Virginia Power	Electric service	9.01	

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Booster hose / coupling	1,773.00	
	Nozzle	705.00	2,478.00
Farmville Auto Parts	Oil filter	60.99	
	Carb kit & float	70.67	
	Air filter	22.59	154.25
Farmville Wholesale Electric	Tools		115.16
Verizon Wireless	Phone		60.07

REGIONAL JAIL & DETENTION

Piedmont Regional Jail	Inmate per diem		3,949.00
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ANIMAL CONTROL

Business Data of Virginia, Inc.	Norton		29.95
Farmville Printing	Equipment loan agreement		92.65

REFUSE DISPOSAL

Farmville Printing	Signs		180.00
Goodman Truck & Tractor	Replace bolts / align		1,137.97
Emanuel Tire of Virginia	Tire recycling		500.40
STEPS, Inc.	Recycling fee		2459.72
Southside Electric Cooperative	Virso site		80.57
Dominion Virginia Power	Rice site		38.18
AT&T	Phone		36.64
Prince Edward County Public Schools	Diesel		1,101.72

GENERAL PROPERTIES

Dominion Virginia Power	SCOPE building	256.53	
	Ag building	1,284.12	1,540.65
Aramark Uniform Services	Janitorial supplies		273.32
NAPA of Farmville	AHU belt		7.69
Cintas Corporation #524	Uniform rental		462.63
Prince Edward County Public Schools	Diesel		247.18
Fisher Auto Parts, Inc.	Oil & filter		67.99
Ellington Energy Service	Fuel oil		1,292.00
Farmville Printing	Receipt books		206.00

COMPREHENSIVE SERVICES ACT

Braley & Thompson, Inc.	Professional services		2,898.50
Centra Health	Professional services		1,725.00
North Spring Behavioral Healthcare	Professional services		6,510.00
The Hughes Center	Professional services		4,598.00
Don Wilhelm, L.C.S.W.	Professional services		640.00

	<u>GENERAL EXPENSE</u>	
Southern States Cooperative, Inc.	Gas	17,666.04
	<u>SEWER FUND</u>	
Dominion Virginia Power	Sewer pump	29.69
	<u>PIEDMONT COURT SERVICES FUND</u>	
Connie Stimpson	Postage	5.2
	Mileage	21.23
		6.21
		32.64
Sharon Gray	Mileage	199.22
Renee T. Maxey	Mileage	68.82
	<u>PCS DRUG TESTING FEES</u>	
Alere Toxicology Services, Inc.	Drug testing	58.44

In Re: Virginia Department of Forestry

Mr. Tom Zaebst, Assistant State Forest Manager, presented a check in the amount of \$ 24,758.62 for the County's share of the proceeds of timber sales in the Prince Edward-Galleon State Forest.

In Re: Highway Matters

Mr. Kevin Wright, Residency Administrator, VDOT-Dillwyn, introduced Scott Shipley, who will be working at the Dillwyn Residency.

Mr. Wright stated a Design Public Hearing regarding the Route 623 project at Twin Lakes State Park will be held on August 28; the bridge will remain open. A Design Public Hearing regarding Route 643, Back Hampden Sydney Road, will be held on September 25 at the Farmville Shop. Mr. Wright stated the design work for the Route 601 pave-in-place project (Aspen Hill Road) is progressing.

Supervisor Gantt stated he plans to attend the Public Hearing on August 28 from 4:00 – 6:00 p.m. at the Cedar Crest Conference Center and invited citizens to attend and discuss the bridge project or other projects.

Supervisor Simpson expressed his thanks for the completion of projects.

Supervisor Campbell requested a speed limit reduction at the intersection of Routes 626 and 657. Mr. Wright stated he will forward the request; a review of the area will be done within 60-90 days.

In Re: Route 786 Update

Mr. Wade Bartlett, County Administrator, stated the project continues to be ahead of schedule and appears it will be completed by the end of the calendar year, and could be completed as early as November. Mr. Bartlett added that discussion should begin shortly regarding adjustments in existing traffic patterns to maximize the beneficial impacts Route 786 will have on the existing problems through the school campus and congestion at the intersection of U.S. 15/Route 628.

Chairman Fore requested the committee comprise Supervisor Simpson (Chair); Supervisor Gantt, Russell Dove, School Board Chairman; Dr. Smith, Superintendent; Mr. Bartlett; and Mr. Wright, VDOT and any other VDOT employees deemed necessary by VDOT.

Supervisor Simpson made a motion to approve the recommended committee to work on the Route 786 traffic patterns; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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Mr. Wright stated Mr. Jerry Harder, Traffic Engineer and staff will review the area; the road will be a state-maintained road and VDOT will make the final decision.

In Re: Appointments – Citizen Volunteer Position

SVCC Advisory Board:

A vote was taken on the candidates for the one-year term for the SVCC Advisory Board:

<u>Candidate</u>	<u>Vote</u>
Roy Echeverria	Pattie Cooper-Jones
Whitfield Paige	(none)

Lisa Tharpe

Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt
Robert M. Jones
Charles W. McKay
Howard R. Simpson
Jim R. Wilck

Ms. Lisa Tharpe will be appointed to the SVCC Advisory Board to fill the unexpired term until June 30, 2013 and is eligible for reappointment to two additional four-year terms.

In Re: Prince Edward County Extension Leadership Council

Mrs. Sarah Elam Puckett, Assistant County Administrator, stated Jennifer Bowen, Prince Edward County Extension Office, requested the Board of Supervisors appoint a member of the Board to the Prince Edward County Extension Leadership Council (ELC). The Council meets quarterly.

Supervisor Jones agreed to serve as the Board representative on the Prince Edward County Extension Leadership Council; the Board concurred.

In Re: Transportation Enhancement Grant: Prospect Depot

Mrs. Sharon Lee Carney, Director, Economic Development, stated that in January 2011, the Board of Supervisors appropriated \$22,000 in addition to a previous \$45,000 appropriation to fulfill the architectural contract with CJMW for the development of building construction plans for the Prospect Depot. Finally in June 2012, the draft plans were sent to various agencies for review. This review phase involves expenses related to printing of plans, agency review fees and plan changes by the architect which have not been expensed before. It has been verified with VDOT that all of these expenses are eligible for reimbursement to the County. Mrs. Carney requested the Board of Supervisors appropriate \$40,000 to cover the costs mentioned.

Mrs. Carney then stated VDOT recently accepted the value of the Depot building site at \$44,958 towards the 20% match requirement to the Enhancement Grant funds. This releases approximately \$224,000 of Enhancement Grant Funds for the Depot Project. To date, \$64,891 in grant funds have been spent. The Prospect Historical Society and DCR have provided \$60,998 toward their match requirement. Total Enhancement Grant Funds awarded to the project are \$501,000 and the total match requirement is

\$125,250. Actual construction of the facility is not expected to begin until the entire required matching funds are approved by VDOT.

Chairman Fore stated Prince Edward County is currently functioning as fiscal agent for the funds and will request periodic reimbursement from VDOT, will review all expenditures, and oversee construction. Mrs. Carney added that to date, the County has been fully reimbursed by VDOT for all completed work.

Supervisor McKay made a motion to approve the budget amendment and appropriate the same funds of \$40,000 to cover the costs associated with preparation of plans for the final construction plan approval; the motion carried:

<p>Aye: Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck</p>	<p>Nay: None</p>
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FY 2012 Budget Amendment

		<u>Debit</u>	<u>Credit</u>
3-100-24040-0020	VDOT Transportation Grant		\$ 40,000
4-100-94000-0028	Capital Project / Prospect Depot	\$ 40,000	

In Re: Cannery – Request for Proposals

Mr. Bartlett stated that at its June 12, 2012 meeting, the Board of Supervisors approved the advertisement of a RFP for bids for contracting the commercial operations of the Cannery. The goal was to bring a greater entrepreneurial focus to the development of the commercial component of the Cannery and allow the Cannery to reach its full potential as a food business generator.

One proposal was received, which was from Virginia Food Works, Inc. The proposal fulfills the County’s stated desire of promoting agri-business in Prince Edward County. Virginia Food Works proposes to:

- Provide local producers with access to value-added foods market
- Assist in the development of food businesses
- Assist growers to maximize the potential of their land

- Create an entrepreneurial hub which will stimulate further development of businesses in our region: processors, growers, distributors, consumers (including restaurants)
- Provide a means to supply local foods to institutions and food bank operations
- Assist local growers and food business entrepreneurs comply with regulatory processes that are cumbersome and can be perceived as an obstacle
- Provide a Co-packing service to area growers

Strengths of Virginia Food Works:

- Partnerships with VDACS, VA Farm Bureau, VA Food System Council, VSU College of Agriculture and VT Department of Food Science & Technology, VA Cooperative Extension.
- Has included Cannery in a Feasibility Study sponsored by Virginia Department of Agriculture.
- Familiar with Prince Edward Cannery; has researched equipment needs, and processed over 6,500 jars at the facility
- Organized as a 501(c)3 non-profit entity with a mission to assist agricultural producers to maximize the potential of their land by fostering agribusiness development and offering easier entry in the food business market by assuming responsibility for many regulatory standards that are often prohibitive to industrial producers; to help social service organizations maintain adequate supplies of healthy food; and provide residents, schools, restaurants and institutions with access to safely-processed, state-inspected local foods.

Mr. Bartlett said that Virginia Food Works proposes to provide all management of commercial cannery operations and assist in the development of local food based businesses at a cost of \$35,000 for a one year contract to commence on a date to be determined by negotiation with the vendor with the option to renew for two one year periods.

This cost can be accommodated in the existing budget. Approximately \$13,100 in personnel cost currently budgeted for the Cannery will be saved by shifting management of the commercial cannery operation from in-house to a contracted service. Additionally, \$19,600 can be moved from the General Properties budget due to the resignation of a part-time employee whose duties will be absorbed by existing staff. These savings total \$32,700; the final \$2,300 can be funded from savings associated with the Director of Planning.

Ms. Allie Hill, Virginia Food Works, gave a brief presentation and stated 90% of all food in Virginia is imported or grown elsewhere, even though a tremendous amount is grown here, Virginia doesn't have a single freezing or canning facility for commercial production of Virginia produce.

Supervisor Simpson asked if this would affect existing staff; Mr. Bartlett said it will not.

Supervisor Jones asked for clarification that home canners will not be affected. Discussion followed on the existing and proposed schedule.

Supervisor Jones made a motion to award a contract for management of commercial operations of the Prince Edward Cannery to Virginia Food Works, and to authorize the Chairman and/or the County Administrator to develop and execute all necessary contract documents on behalf of the County.

Supervisor Gantt questioned the status of the insurance and Workers Compensation carried by the non-profit organization. Discussion followed on the inclusion of minimum limits, Products and Completed Operations Waiver and Workers Compensation added into the contract. Ms. Hill stated the insurance policies are based on the grocery stores and the schools; there is a \$2 million policy in place.

Chairman Fore restated Supervisor Jones' motion to award a contract for management of commercial operations of the Prince Edward Cannery to Virginia Food Works, and to authorize the Chairman and/or the County Administrator to develop and execute all necessary contract documents on behalf of the County; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Emergency Management Report

Mrs. Sarah Puckett, Assistant County Administrator, stated that following the July Board meeting and the interest expressed by members of the Board of Supervisors for the County to pursue grant funding for emergency generators, County staff learned of a grant opportunity which would help fund a generator for the County's primary emergency operations center (EOC). The Supplemental Emergency Management Performance Grant (SLEMPG) will provide up to \$50,000 in grant funding and has a 50/50 matching formula. Given that the grant deadline was July 20, 2012, the County Administrator authorized staff to pursue the funding, with the proviso that the Board of Supervisors would have to approve the matching funds, if the grant was awarded. The proposed grant request is for funding for a 150kW portable generator. The total cost of the generator project is \$105,450. The grant will fund up to \$50,000 and the county match

would be \$55,450. While more expensive than a fixed generator, the benefit of the proposed portable generator is that it can be moved to the location where it is most needed, in the event of an emergency.

Mrs. Puckett then stated that County staff is proposing the creation of a Prince Edward County Local Emergency Planning Committee (LEPC). In 1986, in the wake of the Bhopal, India disaster, Congress passed a law called the *Emergency Planning and Community Right to Know Act*, requiring every locality in the nation to form and maintain an LEPC. This group supports emergency planning for chemical hazards and provides the public with information about possible chemical hazards. It also serves in an advisory capacity for County emergency management planning. Historically, the County has participated in the Town's LEPC; however, the membership of the Town's LEPC does not cover all of the County's constituencies (e.g. the rural volunteer fire departments and EMS companies). Mrs. Puckett stated the Town has determined it will retain its current LEPC and is not interested in forming a joint LEPC. Therefore, the County will wish to form a County LEPC; the Board may wish to advertise for at-large citizen representation.

Discussion followed regarding the proposed LEPC and its oversight and advisory capacity.

Supervisor Cooper-Jones made a motion to authorize the creation of the Prince Edward County Local Emergency Planning Committee; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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Supervisor McKay made a motion to advertise for two at-large citizen representatives to serve on the Prince Edward County Local Emergency Planning Committee; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Special Use Permit - Simpson

Mr. Bartlett stated the Prince Edward County Planning Commission will hold a Public Hearing on Tuesday, August 21, 2012 to gather citizen input prior to considering an application by David Simpson for a Special Use Permit for Commercial Kennel Use in accordance with the A-1 Agricultural Conservation Zoning District requirements. The purpose of the request is to construct a commercial kennel on a parcel identified as Tax Map Parcel 10-A-6 and located at 1371 Simpson Road in Prospect.

The Commercial Kennel Use would be co-located with a barn (36' x 84') constructed for horse stables. Horse stables are permitted by-right in the Agricultural Conservation (A-1) District; however, commercial kennels require a Special Use Permit.

Supervisor Campbell made a motion to authorize the advertisement of a Public Hearing to be conducted at the September 11, 2012 meeting, or at the first meeting following preparation of a recommendation by the Planning Commission; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: County Attorney's Report

Mr. Jim Ennis, County Attorney, stated that at its June meeting, the Board of Supervisors requested staff research a provision for barking dogs (and other companion animals) in the County *Noise Ordinance*. He stated a review has been conducted of numerous ordinances for approximately 30 counties across Virginia and discussed options for the Board's consideration. He requested input from the Board to include content and conditions for the amendment.

Discussion followed regarding enforcement of the ordinance and regarding a committee to work with the County Attorney to amend the County Noise Ordinance. Chairman Fore suggested Supervisor Wilck (Chair), Supervisor Jones and Supervisor Campbell.

Supervisor Gantt made a motion to appoint the recommended committee, consisting of Supervisor Wilck (Chair), Supervisor Jones and Supervisor Campbell, to work with the County Attorney to amend the County Noise Ordinance to include a section on animals; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Subdivision Administrator

Mr. Bartlett stated Section 2-1 of the County's *Subdivision Ordinance* delegates the enforcement of the Subdivision Ordinance to the Subdivision Administrator. The County's practice for the last several decades has been that the County Administrator serves as the Subdivision Administrator.

The current contract of the County Administrator designates him as the zoning administrator but is silent as to subdivision administration. A review of County records and Board minutes has failed to produce action by the Board of Supervisors designating any person or position to serve as the subdivision administrator.

Supervisor McKay made a motion to appoint the County Administrator as the Subdivision Administrator, responsible for the enforcement of the Subdivision Ordinance; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Local Aid to State Government

Mr. Bartlett stated the General Assembly has again reduced state aid to local governments and mandated the local governments to decide how best to absorb this reduction. In Fiscal Year 2013, the total state reduction is \$50 million with Prince Edward County's portion calculated to be \$155,139. The Board appropriated \$178,000 in the FY13 budget for this expense.

Each locality must select a reduction strategy and notify the Department of Planning and Budget (DPB) of that strategy. Localities may (1) Designate the reductions be withheld from payments for various programs provided by DPB; (2) Make reimbursement payment directly to the Commonwealth or (3) Combination of reductions and reimbursement.

Since 2009, Prince Edward County has elected to reimburse the state for its share of the reduction. The original budget language in 2009 which initiated this process clearly stated that once a locality elected a reduction of funding in any affected program, that reduction would be considered permanent. To ensure there is no perception by the Commonwealth that Prince Edward County authorizes any funding reductions, Mr. Bartlett recommended the Board once again make direct reimbursement to the Commonwealth and not designate any reductions.

Supervisor Wilck made a motion to approve the option of direct reimbursement to the Commonwealth and authorize the County Administrator to sign all necessary documents to inform the Commonwealth of this election; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: County Administrator's Report

Timber Thinning at Landfill – Mr. Bartlett advised the Board that a representative of the Virginia Department of Forestry contacted the County stating it may be time for the County to consider thinning the stand of pines on the property adjoining the landfill. The County owns approximately 580 acres at the landfill, a portion of which is used for landfill operations. A meeting will be scheduled with the Department of Forestry; recommendations will be brought to the Board.

Duck Hunting Permits at Sandy River Reservoir – Mr. Bartlett stated that about ten years ago, the Board of Supervisors began allowing duck hunting at the Sandy River Reservoir. At that time, the Board

enacted a county duck hunting permit as a control measure to limit the number of permits that were issued annually; the permit is issued free of charge.

County staff contacted the Virginia Department of Game and Inland Fisheries (DGIF) to determine if they have any objections to the elimination of the duck hunting permit. County staff received no feedback from the Wildlife Division or the Law Enforcement Division; DGIF has no objections to the elimination of the permit. Briery Creek Lake Wildlife Management Area, which is owned by DGIF, allows duck hunting and does not require a permit.

Supervisor Gantt made a motion to approve the elimination of the county permit for duck hunting at the Sandy River Reservoir as hunters are still required to purchase a state hunting license, state migratory waterfowl conservation stamp and federal duck stamp; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Personnel Committee Report

Mr. Bartlett reported that the Personnel Committee, comprised of Supervisor Simpson (Chair), Supervisor Campbell and Supervisor Wilck, met on July 19, 2012; also present was the Commonwealth's Attorney and himself.

The Committee reviewed a request by the Commonwealth Attorney to be permitted to hire a new attorney for the open position as a Grade 21 Step 1 (\$52,583 with a total cost including benefits of \$70,517). The FY13 budget contains \$50,413 for the incumbent with a total cost of \$67,887. The request represents an increase in total cost to the County of \$2,630 which will be offset by vacancy savings. The Committee voted 3-0 to approve the request.

Mr. Bartlett then stated the Committee reviewed a request to temporarily increase the salary of the Planner from \$48,189 to \$53,037. The total increase to the County including benefits would be \$6,193 for a full year. The incumbent has assumed many of the duties of the Director of Planning & Community Development during his absence. The increase will be rescinded once the Director returns to employment.

Mr. Bartlett stated he also requested approval of a one-time payment of \$4,271 which is 20% of the difference in the salary of the two positions for the time already served fulfilling the additional duties. The additional costs will be more than offset by the placement of the Director of Planning & Community Development in a Leave Without Pay status which will reduce County expenses by approximately \$7,500 per month. The Committee voted 3-0 to approve the request.

Supervisor Simpson made a motion to approve the increase for the open position in the Commonwealth Attorney's office to Grade 21 Step 1 (\$52,583), and to approve the temporary salary increase of the Planner from \$48,189 to \$53,037, to include a one-time payment of \$4,271; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Drought Watch Update

Mr. Bartlett stated that earlier in the day, staff received word from the State that the Drought Watch has been elevated to a Drought Warning for the Appomattox River Basin in south-central Virginia. He stated no additional action must be taken; all water conservation measures are voluntary unless localities issue mandatory restrictions if appropriate.

Mr. Bartlett reported that the flow of the Appomattox River at Farmville was at 19 cubic feet per second; the monitoring well in Buckingham has fallen almost half a foot since July 31st; the Sandy River Reservoir fell more than eight inches; and precipitation for the area was more than 10 inches below normal for the year. He added the County staff will continue to monitor the drought indicators.

In Re: Closed Session

Supervisor Cooper-Jones made a motion that the Board convene in Closed Session for the purpose of discussing a prospective business, where no public announcement has been made, pursuant to the exemption provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*, and for consultation with legal

counsel pertaining to probably litigation, where such consultation in an open meeting will adversely affect the negotiating posture of the County, pursuant to the exemptions provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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The Board returned to regular session by motion of Supervisor McKay and adopted as follows:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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On motion of Supervisor Jones and carried by the following roll call vote:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies,

and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of July 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of July 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of July 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of July 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Virginia Cooperative Extension Quarterly Report

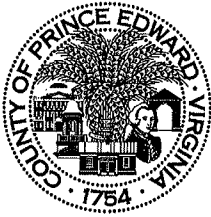
Ms. Jennifer R. Bowen, Extension Agent, 4-H Youth Development and Unit Coordinator, submitted the Second Quarterly Report (2012) – Virginia Cooperative Extension Prince Edward County Office, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor McKay and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the meeting was adjourned at 10:43 p.m

DRAFT



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 11, 2012
Item No.: 5-c
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Consent Agenda - Review of Accounts & Claims

Summary: The bill list for August 2012 is attached for your review.

Attachments: August 2012 Bill List

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

FROM DATE- 8/20/2012
TO DATE- 8/24/2012

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$223,633.40
501	WATER FUND	\$2,568.03
732	RETIREMENT BENEFIT FUND	\$2,171.29
741	PIEDMONT COURT SERVICES FUND	\$851.19
	TOTAL	229,223.91

AP375H
8/27/2012
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 8/20/2012 -- 8/24/2012

AFTER CHECKS
PAGE 1

MAJOR# ACCT# 011010 BOARD OF SUPERVISORS	VENDOR NUMBER NAME	INVOICE# INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
5510	28425 SIMPSON HOWARD F	APRIL-JUNE 2012	MILEAGE	310.25	310.25 *
5530	11894 BUSINESS CARD	0460 PUCKETT812	MEALS	92.15	32.36
	32138 WAL-MART COMMUNITY/GEGRB	2238 CO ADM 812	MTG REFRESHMENTS	124.51	434.76 **
012110	COUNTY ADMINISTRATOR				
5210	11894 BUSINESS CARD	0460 PUCKETT812	POSTAGE	1,119.66	
	25483 PITNEY BOWES FINANCL SERV	6804124-AU12	POSTAGE METER LEASE	29.00	1,148.66 *
5230	30439 US CELLULAR	816442183 812	PHONE	118.02	118.02 *
5530	11894 BUSINESS CARD	0460 PUCKETT812	MEAL	13.30	13.30 *
6001	11894 BUSINESS CARD	0460 PUCKETT812	ENVELOPES	163.75	
	12302 CLERK OF CIRCUIT COURT	NOTARY 812	NOTARY RENEWAL	10.00	
	13369 DIAMOND SPRINGS	11393100 812	WATER & EQUIP RENTAL	22.85	
	29592 TREASURER OF VIRGINIA	NOTARY 812	NOTARY RENEWAL	45.00	
	32138 WAL-MART COMMUNITY/GEGRB	2238 CO ADM 812	MARKERS	19.91	261.51 *
6012	22210 MATTHEW BENDER & CO INC	35053593	2012 ANNO CITATOR	70.89	70.89 *
012310	COMMISSIONER OF REVENUE				1,612.38 **
5230	13325 TREASURER OF VIRGINIA	T248862	ONLINE SERVICE	78.77	78.77 *
012410	TREASURER				78.77 **
3170	14691 ELLIOTT JAMES W ARTY	AUG 7 2012	ADVERTISING	488.25	488.25 *
3310	13553 DIEBOLD	50121335	SERVICE CALL	286.00	286.00 *

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5410	5230	13325	Telecommunications TREASURER OF VIRGINIA	C040783	VEC ACCESS	5.25
		13325	TREASURER OF VIRGINIA	T248862	ONLINE SERVICE	78.78
		13325	TREASURER OF VIRGINIA	W000366	MISC CHARGES	48.00
					ACCOUNT TOTAL	132.03 *
6001		25483	Lease/Rent Equipment PITNEY BOWES FINANCL SERV	6924195 AU12	POSTAGE METER LEASE	1,662.00
					ACCOUNT TOTAL	1,662.00 *
012510		20600	Office Supplies KEY OFFICE SUPPLY	416704	STORAGE BOXES	37.14
					ACCOUNT TOTAL	37.14 *
					MAJOR TOTAL	2,605.42 **
3160		11902	Professional Services BUSINESS DATA OF VA, INC.	20101292	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	20101295	TRAVEL EXPENSE	75.00
		11902	BUSINESS DATA OF VA, INC.	20101298	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	20101302	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	20101304	TRAVEL EXPENSE	125.00
					ACCOUNT TOTAL	575.00 *
					MAJOR TOTAL	575.00 **
013200		30550	Postal Services U S POSTAL SERVICE	POSTAGE 812	POSTAGE	715.00
					ACCOUNT TOTAL	715.00 *
5210		11406	Travel-Mileage BOLT DALE L	TRAINING 812	MILEAGE	82.14
		11406	BOLT DALE L	VRAY MTG 812	MILEAGE	103.23
		11406	BOLT DALE L	VRAY MTG 812	PARKING	8.00
					ACCOUNT TOTAL	193.37 *
5530		11406	Travel-Subsistance & Lodg BOLT DALE L	EXPENSES 812	MEAL	15.88
		11406	BOLT DALE L	TRAINING 812	MEAL	11.44
		11406	BOLT DALE L	VRAY MTG 812	LODGING	169.40
		11406	BOLT DALE L	VRAY MTG 812	MEALS	36.15
					ACCOUNT TOTAL	232.87 *
					MAJOR TOTAL	1,141.24 **
021100			CIRCUIT COURT			
6001		14781	Office Supplies EPPES MACHELLE J	EXPENSES 812	DRY CLEANING (ROBE)	12.00
		32505	WHITE KIMBERLEY	REIMB 812	JUDICIAL ROBE	398.20
					ACCOUNT TOTAL	410.20 *
					MAJOR TOTAL	410.20 **

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	12747	Telecommunications COMMWORLD	2074	PROGRAMMED PHONES	652.50
	30439	US CELLULAR	816442183 812	PHONE	25.38
				ACCOUNT TOTAL	677.88 *
				MAJOR TOTAL	677.88 **
021800	LAW LIBRARY				
5230	10105	Telecommunications AT&T	3185 0208 812	PHONE	36.64
	21319	CENTURYLINK	309478607 812	PHONE	39.58
				ACCOUNT TOTAL	76.22 *
6012	21761	Books and Subscriptions LEXISNEXIS	1207062334	ONLINE SERVICE	239.00
	22210	MATTHEW BENDER & CO INC	35064277	2012 ANNO CITATOR	70.89
				ACCOUNT TOTAL	309.89 *
				MAJOR TOTAL	386.11 **
022100	COMMONWEALTH'S ATTORNEY				
5510	11943	Travel-Mileage BUTLER BRIAN	SUMMER CONF2012	MILEAGE	209.79
	14746	ENNIS JAMES R	SUMMER CONF2012	MILEAGE	209.79
				ACCOUNT TOTAL	419.58 *
5530	11943	Travel-Subsistence & Lodg BUTLER BRIAN	SUMMER CONF2012	LODGING & PARKING	881.01
	11943	BUTLER BRIAN	SUMMER CONF2012	MEALS	138.62
	14746	ENNIS JAMES R	SUMMER CONF2012	LODGING & PARKING	985.60
	14746	ENNIS JAMES R	SUMMER CONF2012	MEALS	145.46
				ACCOUNT TOTAL	2,150.69 *
5899	12743	Miscellaneous COMMONWEALTH SOLUTIONS	10439	SHREDDING SERVICE	15.00
	25955	PURCHASE POWER	15434831887 812	FEEES	50.92
	29715	TREASURER OF VIRGINIA	13 C3089 VPN	ADMIN FEE FOR VPN-PC	192.00
				ACCOUNT TOTAL	257.92 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	416858	PEN REFILLS	2.59
	20600	KEY OFFICE SUPPLY	417313	FOLDERS/PENS/STAPLES	195.14
				ACCOUNT TOTAL	197.73 *
				MAJOR TOTAL	3,025.92 **
031200	SHERIFF				
3170	22347	Drug Testing MEDTOX LABORATORIES INC	07201294888	DRUG TESTING	50.00
				ACCOUNT TOTAL	50.00 *
3310	12742	Repairs/Maintenance COMMTRONICS OF VIRGINIA	204951	RADIO REPAIRS	167.51
				ACCOUNT TOTAL	167.51 *

MAJOR# ACCT# 3311	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
	14300	Repairs & Maint-Auto & Eq			
	14300	EAST END MOTOR CO INC	88495	DOOR MOTOR	522.97
	14915	EAST END MOTOR CO INC	88769	INSTALL BLOWER MOTOR	146.86
	14915	EXPRESS CARE	55806	OIL CHANGE	64.94
	14915	EXPRESS CARE	56061	OIL CHANGE	41.97
	14915	EXPRESS CARE	56288	OIL CHANGE	41.97
	14915	EXPRESS CARE	56306	OIL CHANGE	44.99
	14915	EXPRESS CARE	56444	OIL CHANGE	57.97
	15150	FARMVILLE AUTO PARTS	77870	REPLACE IDLER PULLEY	54.84
	16674	GRANT'S GLASS	63651	WINDSHIELD	291.24
	17403	HARRIS TRAVIS III	XHZ 9748 812	MOUNT/BALANCE TIRES	93.50
	17403	HARRIS TRAVIS III	XPX 3414 812	MOUNT TIRES/FLUIDS	48.62
	17403	HARRIS TRAVIS III	148 405L 812	BRAKE PAD/MOUNT TIRE	435.40
	17403	HARRIS TRAVIS III	148 408L 812	BRAKE PADS	246.48
	29199	THIRD ST WRECKER SERVICE	9383A	TOWING SERVICE	125.00
3600		Advertising		ACCOUNT TOTAL	2,216.75 *
	15240	FARMVILLE HERALD	SHERIFF DEPT812	ADVERTISING	307.50
5230		Telecommunications		ACCOUNT TOTAL	307.50 *
	20904	KINEX NETWORKING SOLUTION	120801 0015	WEBHOST/DATA BACKUP	39.90
	21319	CENTURYLINK	309468839 812	VCIN	10.36
5530		Travel-Subsistence & Lodg		ACCOUNT TOTAL	50.26 *
	12318	CNTRL VA CRIMINAL JUSTICE	1692	MEAL	17.50
	14501	ELDRIDGE CINDY	SEPT 2012	ACADEMY MEAL ALLOWNCE	238.00
	16653	GOLDMAN ROBERT	RIEMB 812	MEAL	7.14
6001		Office Supplies		ACCOUNT TOTAL	262.64 *
	20600	KEY OFFICE SUPPLY	416280	3 HOLE PUNCH	21.99
	20600	KEY OFFICE SUPPLY	416314	HD STAPLER & STAPLES	34.56
	20600	KEY OFFICE SUPPLY	416863	KEY TAGS	15.70
	20600	KEY OFFICE SUPPLY	417198	INK CARTRIDGES/CD	77.96
	28757	STAPLES ADVANTAGE	8022564614	INK CARTRIDGES	587.90
6009		Vehicle & Powered Equip S		ACCOUNT TOTAL	738.11 *
	10881	AUTO TRIM DESIGN/LYNCHBERG	11705	WINDOW TINT	185.00
	14300	EAST END MOTOR CO INC	88994	TIRE	141.71
	15150	FARMVILLE AUTO PARTS	77632	CABLE TIE	7.99
	17004	HALEY OF FARMVILLE INC	65543011	CLAMPS FOR VISOR	14.07
	17004	HALEY OF FARMVILLE INC	65543011	TAX EXEMPT	.67-
6010		Police Supplies		ACCOUNT TOTAL	348.10 *
	12318	CNTRL VA CRIMINAL JUSTICE	1692	CODE BOOK/TEMPLATE	55.83
	13012	DMV	12213421	ID CARDS	20.00
	16101	GALLS, AN ARAMARK COMPANY	512325591	FLASHLIGHT ASSEMBLY	74.44
	18984	INTOXIMETERS, INC	367929	DRYSGS	102.00
	28592	SOUTHERN POLICE EQUIP CO	160647	NAMEPLATE	17.98
	28592	SOUTHERN POLICE EQUIP CO	160671	BATON	96.99
				ACCOUNT TOTAL	367.24 *

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6011		12318	CNTRL VA CRIMINAL JUSTICE	1692	UNIFORMS	80.90
		16101	GALLS, AN ARAMARK COMPANY	5121115472	CREDIT	16.99-
		16101	GALLS, AN ARAMARK COMPANY	512346259	BOOTS	87.48
		26360	QUALITY UNIFORM CO INC	169	UNIFORMS	73.50
		26360	QUALITY UNIFORM CO INC	173	UNIFORMS	46.75
		28592	SOUTHERN POLICE EQUIP CO	160671	SHOES & BELT	76.80
					ACCOUNT TOTAL	348.44 *
					MAJOR TOTAL	4,856.55 **
032200			VOLUNTEER FIRE DEPARTMENT			
7002		12024	Payment to Rice VFD			
		31844	C W WILLIAMS	553340	HOSE & COUPLINGS	2,898.86
			DOMINION VA POWER	4500495009 812	ELECTRIC SERVICE	514.04
					ACCOUNT TOTAL	3,412.90 *
7003			Payment to Prospect VFD			
		10851	ATLANTIC EMERGENCY	KOS2475P	STREAMLIGHT	99.00
		11209	BATTERY BARN OF VA INC	191824	BATTERIES	147.74
		11240	BENCHMARK COMMUNITY BANK	PROSPECT TRK #7	TRUCK PAYMENT	3,500.00
		12430	CHESTERFIELD INSURERS	67515	ACCIDENT/HEALTH INS	6,177.00
		12742	COMMTRONICS OF VIRGINIA	204100	CLIP ASSEMBLY	29.40
		15150	FARMVILLE AUTO PARTS	78094	SEALED BEAM	12.95
		15656	FIRE & SAFETY EQUIP CO	38488	SCEA TESTING/REPAIR	39.00
		15908	FOSTER FUELS INC	0680134	SFTY VALVE ASSEMBLY	446.40
		25210	PAMPLIN EXXON	PROSPECT FD 812	FUEL	35.00
		25210	PAMPLIN EXXON	PROSPECT FD 812	BRAKE REPAIR	334.79
		29986	TRUMBULL SOFTWARE ASSOC	10013279	PAGER SUBSCRIPTION	300.00
		31369	VFIS	299026100	AUTO INSURANCE	3,889.00
		31369	VFIS	299029100	UMBRELLA/EXCESS INS	375.00
		31369	VFIS	299075100	PORTFOLIO INSURANCE	2,756.00
		31844	DOMINION VA POWER	6120897506 812	ELECTRIC SERVICE	5.66
		31844	DOMINION VA POWER	7600812502 812	ELECTRIC SERVICE	5.66
		31846	DOMINION VA POWER	7020850009 812	ELECTRIC SERVICE	390.32
		31846	DOMINION VA POWER	8898799252 812	ELECTRIC SERVICE	24.35
					ACCOUNT TOTAL	18,567.27 *
7005			Payment to Hampden-Sydney			
		11492	ARCET EQUIPMENT CO	1763469	COMPRESSED AIR/OXYGN	109.20
		12024	C W WILLIAMS	553005	CAMERA BATTERIES	338.75
		20360	KEPLINGER REPAIR SERV INC	11336	FOAM & BATTERIES	553.84
		21319	CENTURYLINK	310187773 812	PHONE	50.24
		31844	DOMINION VA POWER	8350720002 812	ELECTRIC SERVICE	322.00
		32146	WATKINS INSURANCE AGENCY	25960	INSURANCE	2,904.00
		35100	YOUR FIRST DUE INC	31684	WEBSITE HOSTING	299.40
					ACCOUNT TOTAL	4,577.43 *
7006			Payment to Pamplin VFD			
		10105	AT&T	248 6100 812	PHONE	47.06
		10105	AT&T	248 6690 812	PHONE	42.09
		19139	JAMERSON JE BLDG SUPPLY	247187	METAL HOSE REEL	99.99

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
7007		25246	PARKER OIL CO INC	562336	DIESEL	1,023.81 *
		25246	PARKER OIL CO INC	745430	15W40 OIL	1,084.44
		30439	US CELLULAR	811808312 812	PHONE	779.90
		31335	VERIZON	736 0633 812	PHONE	153.49
		31846	DOMINION VA POWER	0519881510 812	ELECTRIC SERVICE	165.46
		31846	DOMINION VA POWER	1913347348 812	ELECTRIC SERVICE	505.52
		31846	DOMINION VA POWER	2725824417 812	ELECTRIC SERVICE	33.59
		32146	WATKINS INSURANCE AGENCY	25922	PKG/AUTO/UMBRLLA INS	19.39
					ACCOUNT TOTAL	3,551.00 *
					MAJOR TOTAL	6,292.79 *
						33,874.20 **
032500			EMERGENCY SERVICES			
3160		29280	Professional Service E-91 TIMMONS GROUP	145908	ADDRESS ADDITIONS	411.10
					ACCOUNT TOTAL	411.10 *
					MAJOR TOTAL	411.10 **
033200			REGIONAL JAIL & DETENTION			
3196		18743	Purchase of Services - Ja IRONGATE BOUNDARY MNGT	JULY 1-31 2012	ELECTRONIC MONITORIN	1,046.25
		18743	IRONGATE BOUNDARY MNGT	JULY 2012	ELECTRONIC MONITORIN	1,046.25
		25375	PIEDMONT RGNL JUVENILE	1123	JUVENILE DETENTION	2,475.00
					ACCOUNT TOTAL	4,567.50 *
					MAJOR TOTAL	4,567.50 **
034100			BUILDING OFFICIAL			
3311		14287	Repairs & Maint-Auto EAST END CHEVRON	JULY 2012	OIL CHANGE	29.40
					ACCOUNT TOTAL	29.40 *
5230		30439	Telecommunications US CELLULAR	816442183 812	PHONE	25.38
					ACCOUNT TOTAL	25.38 *
5530		21498	Travel-Subsistence & Lodg LEATHERWOOD COY	EXPENSES 812	MEALS	15.53
					ACCOUNT TOTAL	15.53 *
5540		21498	Travel-Convention & Educa LEATHERWOOD COY	EXPENSES 812	MTG REGISTRATION	15.00
					ACCOUNT TOTAL	15.00 *
5810		29461	Dues & Association Member TREASURER OF VIRGINIA	2710014982 812	TRADESMAN LICENSE	90.00
					ACCOUNT TOTAL	90.00 *
					MAJOR TOTAL	175.31 **

MAJOR# ACCT# 035100	VENDOR NUMBER NAME ANIMAL CONTROL	INV#	DESCRIPTION	AMOUNT
3311	Repairs & Maint-Auto & Po 15150 FARMVILLE AUTO PARTS 15150 FARMVILLE AUTO PARTS	77003 77027	BRAKE PADS/ROTORS OIL & FILTERS	151.65 67.70 219.35 *
5110	Electrical Services 31844 DOMINION VA POWER	0890745003 812	ELECTRIC SERVICE	112.81 112.81 *
5230	Telecommunications 21319 CENTURYLINK 30439 US CELLULAR	310119726 812 816442183 812	PHONE PHONE	129.29 50.76 180.05 *
6002	Supplies for Shelter 32138 WAL-MART COMMUNITY/GEGRB	2238 CO ADM 812	DOG FOOD	75.92 75.92 *
6005	Janitorial Supplies 32138 WAL-MART COMMUNITY/GEGRB	2238 CO ADM 812	LYSOL & RAID	18.79 18.79 * 606.92 **
6100	BIOSOLIDS MONITORING			
5230	Telecommunications 30439 US CELLULAR	816442183 812	PHONE	25.38 25.38 * 25.38 **
042300	REFUSE DISPOSAL			
3160	Professional Services 27191 RESOURCE INTERNATIONAL 27191 RESOURCE INTERNATIONAL	38568 38571	MISC WORK TASKS STORM WTR COMPLIANCE	1,941.50 58.00 1,999.50 *
3310	Repairs/Maintenance 21811 LOWE'S 21811 LOWE'S 22468 MID-ATLANTIC IRRIGATION	901275 909935 184593	HORNET SPRAY HORNET SPRAY HOSE COUPLING	10.40 4.70 12.80 27.90 *
3311	Repairs & Maint-Auto & Eq 14300 EAST END MOTOR CO INC 14300 EAST END MOTOR CO INC 15150 FARMVILLE AUTO PARTS 19033 JIMMY'S SERVICECENTER 19033 JIMMY'S SERVICECENTER 22151 MARTIN SHEILA 28596 SOUTHERN STATES	89790 89938 76657 AUG 15 2012 AUG 15 2012A REIMB 812 86976	FLAT REPAIR FLAT REPAIR ANTIFREEZ/TARP STRAP HYDRAULIC HOSE OIL CHG/BRAKE PADS MAGNETIC TAPE RAKE & SHOVEL	38.99 34.00 48.35 150.00 1,080.20 19.48 75.96 1,446.98 *
3840	Contract Landfill - POS 27191 RESOURCE INTERNATIONAL	38613	GROUNDWTR MONITORING	3,530.75

MAJOR# ACCT#	VENDOR NUMBER NAME	INVOICE NUMBER DATE	DESCRIPTION	AMOUNT
3841	32950 WRIGHT'S EXCAVATING	SEPT 2012	LANDFILL OPERATION	48,093.75
			ACCOUNT TOTAL	51,624.50 *
5110	14723 EMANUEL TIRE OF VIRGINIA	471035	TIRE RECYCLING	469.20
			ACCOUNT TOTAL	469.20 *
	28640 ELECTRICAL SERVICES	114379001 812	DH SITE	57.71
	31844 SOUTHSIDE ELECTRIC COOP	5181167213 812	LEACHATE PUMP	139.32
	31844 DOMINION VA POWER	8970737501 812	SCALEHOUSE	92.99
	31846 DOMINION VA POWER	0670040567 812	CELL C PUMP STATION	12.15
	31846 DOMINION VA POWER	1144204110 812	GREEN BAY SITE	44.71
	31846 DOMINION VA POWER	7471653571 812	WORSHAM SITE	42.77
	31846 DOMINION VA POWER	8601161519 812	PROSPECT SITE	64.41
	31846 DOMINION VA POWER	9176847250 812	LANDFILL SITE	30.27
			ACCOUNT TOTAL	484.33 *
5230	Telecommunications			
	10105 AT&T	223 1595 812	PHONE	43.91
	10105 AT&T	392 3675 812	PHONE	38.06
	10105 AT&T	392 9223 812	PHONE	115.15
	10105 AT&T	574 4166 812	PHONE	39.16
	21319 CENTURYLINK	309480181 812	PHONE	49.23
	21319 CENTURYLINK	309714661 812	PHONE	47.22
	21319 CENTURYLINK	310039285 812	PHONE	41.25
	30439 US CELLULAR	816442183 812	PHONE	25.38
	31335 VERIZON	248 5696 812	PHONE	47.53
	31335 VERIZON	736 2828 812	PHONE	74.55
			ACCOUNT TOTAL	521.44 *
6008	Vehicle & Powered Equip F			
	25782 PRINCE EDWARD CO PBLC SCH	DIESEL JULY 12	DIESEL	1,644.76
			ACCOUNT TOTAL	1,644.76 *
6030	Non-Capital Equipment			
	21811 LOWE'S	901683	AIR-CONDITIONER	151.05
			ACCOUNT TOTAL	151.05 *
			MAJOR TOTAL	58,369.66 **
043200	GENERAL PROPERTIES			
3310	Repairs/Maintenance			
	17877 HUDSON-PAYNE ELECTRONICS	12081705	REPLACE SMOKE DETECT	222.25
	24086 OK TERMITE & PEST CONTROL	AUG 2012	EXTERMINATING SERVIC	150.00
			ACCOUNT TOTAL	372.25 *
3311	Repairs & Maint-Auto & Eq			
	14287 EAST END CHEVRON	JULY 2012	OIL CHANGE	12.00
	14300 EAST END MOTOR CO INC	89657	ALIGN/ROTATE/BALANCE	85.54
	15150 FARMVILLE AUTO PARTS	77027	OIL & FILTERS	36.28
			ACCOUNT TOTAL	133.82 *
5110	Electrical Services			
	28640 SOUTHSIDE ELECTRIC COOP	114379002 812	SRR LIGHTS	30.46
	31844 DOMINION VA POWER	1230385005 812	ROY CLARK MONUMENT	17.45

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230		10105	Telecommunications			
		21319	AT&T	223 8665 812	PHONE	36.63
		30439	CENTURYLINK	310252069 812	PHONE	52.86
			US CELLULAR	816442183 812	PHONE	80.27
					ACCOUNT TOTAL	169.76 *
6007		10257	Repairs and Maintenance S			
		13369	ALPHADOG SIGNS & GRAPHICS	12 8497	WELCOME BANNERS	775.00
		14287	DIAMOND SPRINGS	11393100 812	WATER & EQUIP RENTAL	29.80
		21811	EAST END CHEVRON	JULY 2012	ICE	12.00
		21811	LOWE'S	901437	TAPE MEASURE	8.53
		21811	LOWE'S	901729	MAINTENANCE SUPPLIES	10.84
		21811	LOWE'S	906183	GLUE	4.25
		21811	LOWE'S	909321	SPRAY PAINT	11.34
		29083	TAYLOR-FORBES EQUIP CO	IN11474	CABLE	22.70
					ACCOUNT TOTAL	874.46 *
6008		25782	Vehicle & Powered Equip F			
			PRINCE EDWARD CO PBLC SCH	DIESEL JULY 12	DIESEL	192.57
					ACCOUNT TOTAL	192.57 *
6009		15150	Vehicle & Powered Equip S			
		15150	FARMVILLE AUTO PARTS	77163	GREASE CAP	5.49
		15150	FARMVILLE AUTO PARTS	77926	CONNECTOR & OIL	13.68
		15150	FARMVILLE AUTO PARTS	78040	CAR WASH & MITT	24.98
		29083	TAYLOR-FORBES EQUIP CO	IN11688	GAS TREATMENT	17.50
					ACCOUNT TOTAL	61.65 *
					MAJOR TOTAL	16,823.45 **
043400			CANNERY			
3310		11894	Repairs & Maintenance			
		13664	BUSINESS CARD	0460 PUCKETT812	RETORT VALVE	184.60
		21811	DIXIE CANNER COMPANY	1556	TIMING COUNTER	73.90
		21811	LOWE'S	901628	PVC/COUPLING/ADAPTER	66.25
		21811	LOWE'S	911459	CREDIT	39.99-
					ACCOUNT TOTAL	284.76 *
5110		28640	Electrical Services			
			SOUTHSIDE ELECTRIC COOP	44435001 812	ELECTRIC SERVICE	207.48
					ACCOUNT TOTAL	207.48 *
5230		21319	Telecommunications			
		30439	CENTURYLINK	310248529 812	PHONE	176.76
			US CELLULAR	816442183 812	PHONE	25.38
					ACCOUNT TOTAL	202.14 *
6001		15777	Office Supplies			
			FISK MEDIA SERVICES	PE CANNERY 812	RADIO ADVERTISEMENTS	144.00
					ACCOUNT TOTAL	144.00 *

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
6005		17778	HUBERT CO Janitorial Supplies	926724	SOAP/BRUSHES/GLOVES	123.52	123.52 *
6014		12098	Other Operating Supplies CAN CORP OF AMERICA INC	90843698	CANS & LIDS	3,066.49	3,066.49
		13108	DAVES-JOHNSON ALECIA	EXPENSES 812	2ND SATURDAY SUPPLIE	185.97	185.97
		15961	FROG BOTTOM FARM	PEPPERS 812	2ND SATURDAY-PEPPERS	10.00	10.00
		29165	THISTLEDOWNE FARM	TOMATOES/JARS	2ND SAT-TOMATOES/JAR	149.00	149.00
		31564	VA DEPT OF TAXATION	SALE USE TAX812	SALE USE TAX ON CANS	140.83	140.83
					ACCOUNT TOTAL	3,552.29 *	3,552.29 *
					MAJOR TOTAL	4,514.19 **	4,514.19 **
053500			COMPREHENSIVE SERVICES ACT				
3160			CSA Programs				
		14939	FAMILY PRESERVATION SERV	77	PROFESSIONAL SERVICE	525.00	525.00
		14939	FAMILY PRESERVATION SERV	92	PROFESSIONAL SERVICE	700.00	700.00
		16672	GRAFTON SCHOOL INC	1854 812	PROFESSIONAL SERVICE	4,065.00	4,065.00
		16672	GRAFTON SCHOOL INC	2068 812	PROFESSIONAL SERVICE	4,725.00	4,725.00
		16672	GRAFTON SCHOOL INC	3197 812	PROFESSIONAL SERVICE	4,035.00	4,035.00
		16672	GRAFTON SCHOOL INC	5145 812	PROFESSIONAL SERVICE	3,825.00	3,825.00
		21805	LOGAN LETRICIA R	AUGUST 2012	FOSTER CARE	666.00	666.00
		28872	STEPPING STONES DAY CARE	AUGUST 2012	FOSTER CARE	51.00	51.00 *
					ACCOUNT TOTAL	18,592.00 *	18,592.00 *
					MAJOR TOTAL	18,592.00 **	18,592.00 **
081100			PLANNING				
3160			Professional Services				
		25345	PHELPS WENDY	AUGUST 22 2012	CORRIDOR OVERLAY	551.25	551.25
		25345	PHELPS WENDY	JULY 27 2012	EVALUATE DATA	420.00	420.00
			Planning Commission				
		12628	COLEMAN R SAMUEL	AUG 21 2012	COMMISSION MTG	100.00	100.00
		16183	GILFILLAN SALLY W	AUG 21 2012	COMMISSION MTG	100.00	100.00
		16195	GILLIAM DONALD B	AUG 21 2012	COMMISSION MTG	100.00	100.00
		17883	HUNT PRESTON	AUG 21 2012	COMMISSION MTG	100.00	100.00
		19875	JONES ROBERT M	AUG 21 2012	COMMISSION MTG	100.00	100.00
		21525	LEATHERWOOD CLIFFORD JACK	AUG 21 2012	COMMISSION MTG	100.00	100.00
		22170	MASON ROBERT CHRISTOPHER	AUG 21 2012	COMMISSION MTG	100.00	100.00
		29386	TOWNSEND JOHN F III	AUG 21 2012	COMMISSION MTG	100.00	100.00
		32150	WATSON BRETT VON CANNON	AUG 21 2012	COMMISSION MTG	100.00	100.00 *
			Postal Services				
		11894	BUSINESS CARD	0460 PUCKETT812	POSTAGE	15.90	15.90 *
5230			Telecommunications				
		30439	US CELLULAR	816442183 812	PHONE	51.51	51.51 *
					ACCOUNT TOTAL	900.00 *	900.00 *

MAJOR# ACCT# 5510	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
	12628 COLEMAN R SAMUEL Travel-Mileage	AUG 21 2012	MILEAGE	13.32
	16195 GILLIAM DONALD B	AUG 21 2012	MILEAGE	22.20
	17883 HUNT PRESTON	AUG 21 2012	MILEAGE	22.20
	19875 JONES ROBERT M	AUG 21 2012	MILEAGE	5.55
	22170 MASON ROBERT CHRISTOPHER	AUG 21 2012	MILEAGE	9.99
	29386 TOWNSEND JOHN F III	AUG 21 2012	MILEAGE	8.32
			ACCOUNT TOTAL	81.58 *
			MAJOR TOTAL	2,020.24 **
081200	COMMUNITY DEVELOPMENT			
5650	Farmville Area Bus TOWN OF FARMVILLE	12-13 BUS SPRT	12-13 SUPPORT	25,000.00
			ACCOUNT TOTAL	25,000.00 *
			MAJOR TOTAL	25,000.00 **
081500	ECONOMIC DEVELOPMENT			
3600	Advertising			
5210	21824 LONGWOOD SMALL BUSINESS	SBDC EXPO 2012	REGISTRATION	200.00
			ACCOUNT TOTAL	200.00 *
5230	11894 Postal Services BUSINESS CARD	2078 CARNEY 812	POSTAGE	146.39
			ACCOUNT TOTAL	146.39 *
5530	30439 Telecommunications US CELLULAR	816442183 812	PHONE	25.38
			ACCOUNT TOTAL	25.38 *
6001	11894 Travel-Subsistence & Lodg BUSINESS CARD	2078 CARNEY 812	MEALS	42.00
			ACCOUNT TOTAL	42.00 *
081600	TOURISM			
5110	15380 Office Supplies FARMVILLE PRINTING	ECO DEV 812	EZ MAPS	34.80
			ACCOUNT TOTAL	34.80 *
			MAJOR TOTAL	448.57 **
5210	31846 Electrical Services DOMINION VA POWER	0675198071 812	ELECTRIC SERVICE	324.14
		1059387447 812	ELECTRIC SERVICE	145.38
			ACCOUNT TOTAL	469.52 *
5898	11894 Postal Services BUSINESS CARD	0460 PUCKETT812	UPS	53.84
			ACCOUNT TOTAL	53.84 *
5899	10641 VTC Best Part Grant APPOMATTOX TOWN OF	856	POSTAGE-BEST PART GT	612.67
			ACCOUNT TOTAL	612.67 *
			MAJOR TOTAL	200.00 *
			MAJOR TOTAL	200.00 *
			MAJOR TOTAL	1,336.03 **

AP375H
8/27/2012
FUND # - 100

GENERAL FUND

PRINCE EDWARD

LISTING OF INVOICES FOR 8/20/2012 -- 8/24/2012

AFTER CHECKS
PAGE 12

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5803	091000	GENERAL EXPENSE				
			Internal Fuel Account			
		28597	SOUTHERN STATES COOP INC	35358	GAS	3,673.98
		28597	SOUTHERN STATES COOP INC	41107	GAS	3,156.58
		28597	SOUTHERN STATES COOP INC	44436	GAS	2,981.13
		28597	SOUTHERN STATES COOP INC	50166	GAS	3,004.31
					ACCOUNT TOTAL	12,816.00 *
					MAJOR TOTAL	12,816.00 **
094000	0002	CAPITAL PROJECTS				
			Computer System			
		11902	BUSINESS DATA OF VA, INC.	20101299	EQUIPMENT-COMM ATTY	7,187.96
		12726	COMPRO COMPUTERS	2013 0717	COMPUTERS & SOFTWARE	5,349.78
					ACCOUNT TOTAL	12,537.74 *
0009	0024	Jackson Estate Driveway				
		13006	D&A CONTRACTORS	DRIVEWAY 812	DRIVEWAY-JACKSON EST	2,019.50
					ACCOUNT TOTAL	2,019.50 *
0028	0028	Cannery				
		25457	PINECREST EQUIPMENT SALES	FREEZER 812	FREEZER	5,325.00
					ACCOUNT TOTAL	5,325.00 *
		12077	Prospect Depot VDOT Grant			
		12746	CJMW ARCHITECTURE	15131	CONSTRUCTION PLANS	1,750.00
		29405	COMMONWEALTH OF VIRGINIA	109	BLDG PLAN REVIEW	5,295.50
			TRASCO	R70591	PRINTING BLDG PLANS	1,320.88
					ACCOUNT TOTAL	8,366.38 *
					MAJOR TOTAL	28,248.62 **
					FUND TOTAL	223,633.40

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5130	043200	29332	GENERAL PROPERTIES			
			Water Service			
		29332	TOWN OF FARMVILLE	WATER TANK 612	WATER & SEWER	592.28
		29332	TOWN OF FARMVILLE	WATER TANK 712	WATER & SEWER	1,975.75
					ACCOUNT TOTAL	2,568.03 *
					MAJOR TOTAL	2,568.03 **
					FUND TOTAL	2,568.03

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110	31846	Electrical Service	4324962309 812	ELECTRIC SERVICE	67.99
	31846	DOMINION VA POWER	7218131923 812	ELECTRIC SERVICE	218.20
				ACCOUNT TOTAL	286.19 *
5530	999999	Travel - Subsistence & Lo	ANNUAL CONF 812	LODGING	520.00
		WILLIAMSBURG HOTEL &			520.00 *
5540	21776	Travel - Convention and E	TRAINING 812	TRAINING	30.00
		LIBRARY OF VIRGINIA			30.00 *
6001	15520	Office Supplies	PIED COURT SERV	REFILL EXTINGUISHER	15.00
		FARMVILLE VOL FIRE DEPT			15.00 *
				ACCOUNT TOTAL	851.19 **
				MAJOR TOTAL	851.19 **
				FUND TOTAL	851.19
				TOTAL DUE	229,223.91

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____

_____ Title _____ Date _____

_____ Title _____ Date _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: September 11, 2012
Item No.: 5-d
Department: County Administration
Staff Contact: Sheila Martin/Barbara Poulston
Issue: Consent Agenda - Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
 Board of Supervisors
 Agenda Summary**

Meeting Date: September 11, 2012
Item No.: 5-e
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Appropriations

Summary:

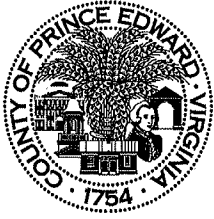
The Clerk of the Circuit Court received \$4,845 from the Library of Virginia to restore various deed and will books

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY 2013 Budget Amendment						
3(Rev)	100	24040	0080	Library of Virginia – Records Grant		\$4,845
4(Exp)	100	21600	3161	Clerk of Circuit Court/Preservation	\$4,845	

Recommendation:

Approve the acceptance of the funds and amend the FY13 budget as presented and appropriate the same funds in the accounts listed above.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: September 11, 2012
Item No.: 6
Department: Commissioner of Revenue
Staff Contact: Beverly M. Booth
Issue: 2012 Personal Property Tax Relief

Summary: The Commissioner of Revenue has computed the Personal Property Tax Relief Act (PPTRA) percentage of tax relief from the State for 2012 to be 40% of assessed value based upon guidelines provided by the State. (Note: the percentage for 2011 was 40.5%) A letter from the Commissioner of Revenue and the board resolution authorizing this percentage of refund are attached.

Attachments: Letter from Commissioner of Revenue
2012 PPTRA Resolution

Recommendation: Approval

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**OFFICE OF THE COMMISSIONER OF THE REVENUE
PRINCE EDWARD COUNTY, VIRGINIA**

Post Office Box 446
Farmville, Virginia 23901-0446
(434) 392-3231 • Fax (434) 392-7696

Beverly M. Booth
Commissioner

Priscilla V. Streat
Chief Deputy

August 27, 2012

Mr. Wade Bartlett
Prince Edward County Administrator
Courthouse Building
Farmville VA 23901

In Re: Personal Property Tax Relief

Dear Mr. Bartlett:

Please be advised that the Personal Property Tax Relief for the tax year 2012 is 40% of the assessed value. It is my understanding a board resolution is needed for approval.

Should you require additional information, do not hesitate to contact me.

Sincerely,

Beverly M. Booth
Commissioner of the Revenue

BOARD OF SUPERVISORS

WILLIAM G. FORE, JR.
CHAIRMAN

HOWARD F. SIMPSON
VICE-CHAIRMAN

HOWARD M. CAMPBELL
PATTIE COOPER-JONES
DON C. GANTT, JR.
ROBERT M. JONES
CHARLES W. MCKAY
JAMES R. WILCK



COUNTY ADMINISTRATOR
W.W. BARTLETT

POST OFFICE BOX 382
FARMVILLE, VA 23901

(434) 392-8837 VOICE
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US
WWW.CO.PRINCE-EDWARD.VA.US

COUNTY OF PRINCE EDWARD, VIRGINIA

PPTRA RESOLUTION FOR 2012
County of Prince Edward, Virginia

In accordance with the requirements set forth in *VA. CODE ANN. §58.1-3524 C.2. and §58.1-3912 E.*, as amended by *Chapter 1 of the Acts of Assembly (2004 Special Session I)* and as set forth in *Item 503.E. (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly*, any qualifying vehicle situated within the County of Prince Edward, Virginia commencing January 1, 2012, shall receive personal property tax relief in the following manner:

- Personal use vehicles with assessed value of \$1,000 or less will be eligible for 40% tax relief; and
- Personal use vehicles with assessed value of \$1,001 or more shall receive only 40% tax relief on the first \$20,000 in assessed value; and
- All other vehicles which do not meet the definition of “qualifying” (such as business use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program; and
- In accordance with *Item 503.D.1. of Chapter 951 of the 2005 Acts of Assembly*, the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1, 2006. Supplemental assessments for tax years 2005 and prior years that are made on or after September 1, 2006 shall be deemed “non-qualifying” for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of ___ in favor and ___ opposed, this 11th day of September, 2012.

William G. Fore, Jr., Chairman

ATTEST:

W.W. Bartlett, County Administrator

PRINCE EDWARD COUNTY BOARD OF SUPERVISORS

MISSION STATEMENT

TO REPRESENT ALL CITIZENS, PROVIDE LEADERSHIP, CREATE VISION AND SET POLICY TO ACCOMPLISH EFFECTIVE CHANGE, PLANNED GROWTH AND PROVIDE ESSENTIAL SERVICES WHILE MAINTAINING **65** ENHANCING THE QUALITY OF LIFE IN PRINCE EDWARD COUNTY.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: September 11, 2012
Item No.: 7
Department: VDOT
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters

Summary: No representative of VDOT will be present at the September meeting. Staff will report any road issues to Kevin Wright, Residency Administrator.

Attachments:

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 11, 2012
Item No.: 8
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Treasurer Resignation

Summary:

The Treasurer for Prince Edward County has submitted the attached retirement letter with an effective date of retirement of December 31, 2012. The following information is meant to inform the Board of the process to be followed to fill a vacancy in a Constitutional Office and is in no way meant to suggest or imply any course of action.

Per Section 24.2-228.1 of the *Code of Virginia*, upon notification of an officer's resignation as of a stated date, the governing body of the County may immediately petition the circuit court to issue a writ of election and the court may immediately issue the writ to call the election.

Per Section 24.2-682 of the *Code of Virginia*, at least 81 days must pass between the issuance of the writ of election and the date of the special election. All special elections must be held on a Tuesday. Assuming a writ of election is issued no later than September 19, 2012 a special election could be held on December 11, 2012, which is the second Tuesday in December.

Having the election prior to December 31, 2012 would allow the winner of the election to fill the office on January 1, 2013. If the election is not held until after December 31, 2012 the Court will have to appoint an interim Treasurer in accordance with Section 24.2-227 of the *Code of Virginia*. Such an appointment is determined by a majority of the judges in the Circuit, if a majority of the judges cannot reach agreement, the senior judge shall make the appointment.

Per the Registrar, election equipment must remain sealed for at least 10 days after the state board of elections certifies the Election to be held on November 6, 2012. This will occur on November 26th, meaning the equipment would not be available until December 6, 2012. The 10 day period is the time frame that allows for a recount or a contested election to be declared. If a recount/contested election is declared the equipment will most likely not be available for an Election on December 11th. In that event, if the Board still desires an election on December 11th, the County could hold the election using paper ballots. The registrar will be in attendance at the board meeting to answer any questions the Board may have.

Attachments: Letter from the Prince Edward County Treasurer dated August 28, 2012

Recommendation: The Board may wish to deliberate on the best course of action and make a recommendation to the Court. The Court has indicated it will consider a recommendation from the Board of Supervisor prior to making a decision on a course of action.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

Prince Edward County

OFFICE OF THE TREASURER

P.O. BOX 522

Farmville, Virginia 23901

MABLE H. SHANABERGER
TREASURER

Tel. (434) 392-3454

Fax (434) 392-3490

Email: treasurer@co.prince-edward.va.us



BARBARA R. LEE
DEPUTY TREASURER III

CAROL A. OVERSTREET
DEPUTY TREASURER II

Mr. William G. Fore
Chairman, Prince Edward County
Board of Supervisors

August 28, 2012

Dear Mr. Fore,

After much careful thought and consideration, I have determined that it would be in my best interest to retire at the end of this year due to health reasons.

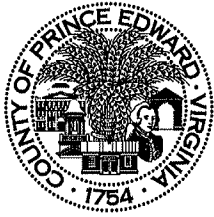
Therefore, I am giving my resignation as of December 31, 2012 as the Treasurer of Prince Edward County.

I have enjoyed my 31 years working in Treasurer's office with 21 years as Treasurer. I shall miss working with you and the citizens of Prince Edward County.

Sincerely,

Mable H. Shanaberger
Treasurer





**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 11, 2012
Item No.: 9
Department: Planning & Community Development
Staff Contact: Alecia Daves-Johnson
Issue: PUBLIC HEARING: David Simpson, Special Use Permit

Summary:

The Prince Edward County Planning Commission held a Public Hearing on Tuesday, August 21, 2012, at 7:30 p.m. to gather citizen input concerning an application by David Simpson for a Special Use Permit for Commercial Kennel Use in accordance with the A-1 Agricultural Conservation Zoning District requirements. The purpose of the request is to construct a commercial kennel on a parcel identified as Tax Map Parcel 10-A-6 and located at 1371 Simpson Rd. in Prospect.

The Commercial Kennel Use would be co-located with a barn (36' x 84') constructed primarily for horse stables. Horse Stables are permitted by-right in the Agricultural Conservation (A-1) District; however, commercial kennels require a Special Use Permit.

All adjoining landowners to the site were notified by certified mail prior to the Public Hearing. A complete copy of the Special Use Permit application has been available for public review in the office of the Prince Edward County Administrator, Department of Planning & Community Development and on the Prince Edward County website. There have been no calls or inquiries to the Dept. of Planning related to this application.

The Planning Commission voted unanimously in favor of a recommendation to the Board of Supervisors that the Special Use Permit Application be approved. The Applicant does not plan to erect any signs advertising the business.

Attachments: Public Hearing Notice
Special Use Permit Application and Preliminary Site Plan
Staff Report
Excerpt of Planning Commission Minutes

Recommendation: The Board will wish to hold the Public Hearing to consider public input, prior to acting on the Special Use Permit Application.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

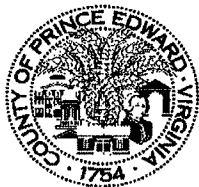
Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



August 15, 2012

Please publish the following public hearing notice in THE FARMVILLE HERALD on Friday, August 24, 2012 and Friday, August 31, 2012.



Notice of Public Hearing

The Prince Edward County Board of Supervisors will hold a Public Hearing on Tuesday, September 11, 2012, at 7:30 p.m. in the Board Room located on the 3rd floor of the Prince Edward County Courthouse, 111 South Street, Farmville, Virginia, to gather citizen input prior to considering an application by David Simpson for a Special Use Permit for a Commercial Kennel Use in accordance with the A-1 Zoning District requirements. The purpose of the request is to construct a commercial kennel on a parcel identified as Tax Map Parcel 10-A-6 and located at 1371 Simpson Road in Prospect.

A complete copy of the Special Use Permit application is available for public review in the office of the Prince Edward County Administrator, Department of Planning & Community Development, 111 South Street, 3rd Floor, Farmville, VA and on the Prince Edward County website: <http://co.prince-edward.va.us>

It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

By Order of the Board of Supervisors
of Prince Edward County, Virginia
W. W. Bartlett, County Administrator

COMMENTS: _____

PERMIT/APPLICATION NO. _____
ZONING DISTRICT A-1
MAGISTERIAL DISTRICT _____
DATE SUBMITTED 7.31.12

County of Prince Edward

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY
APPLICATION FOR SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION SPECIAL EXCEPTION REQUESTED: kennel
VIA: ZONING ADMINISTRATOR (Commercial use)

The undersigned owner of the following described property hereby applies for a Conditional Use permit as provided in Section 11-1-4 of Article 11 of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: DAVID SIMPSON
Applicant's Address: 1321 Simpson Rd Prospect VA 23960
Applicant's Telephone Number: (544) 392-3647 547-8647

Present Land Use: Agricultural Residential

Legal Description of Property with Deed Book and Page No. or Instrument No. OA-298-312
end of Simpson Rd North side

Tax Map # 10-A-6 Acreage: 116.0

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) kennel as part of stables will be constructed in a barn. noise, odors, and waste mat are consistent with agricultural setting.

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) kennel will be used located + distances from nearest neighbor. All surrounding properties are agricultural or low density residential

Height of Principal Building (s): Feet 36' X 54' Stories 1 story barn style

APPLICANT'S STATEMENT: (if not owner(s) of property):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

[Signature] _____
Signature of Applicant (if not property owner) Date

PROPERTY OWNER(S) STATEMENT:

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

[Signature] _____
Signature of Property Owner(s) Date 7-31-12

Signature of Property Owner(s) _____
Date _____

Signature of Property Owner(s) _____
Date _____

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee **\$300.00** Fee Received by _____ Date _____

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

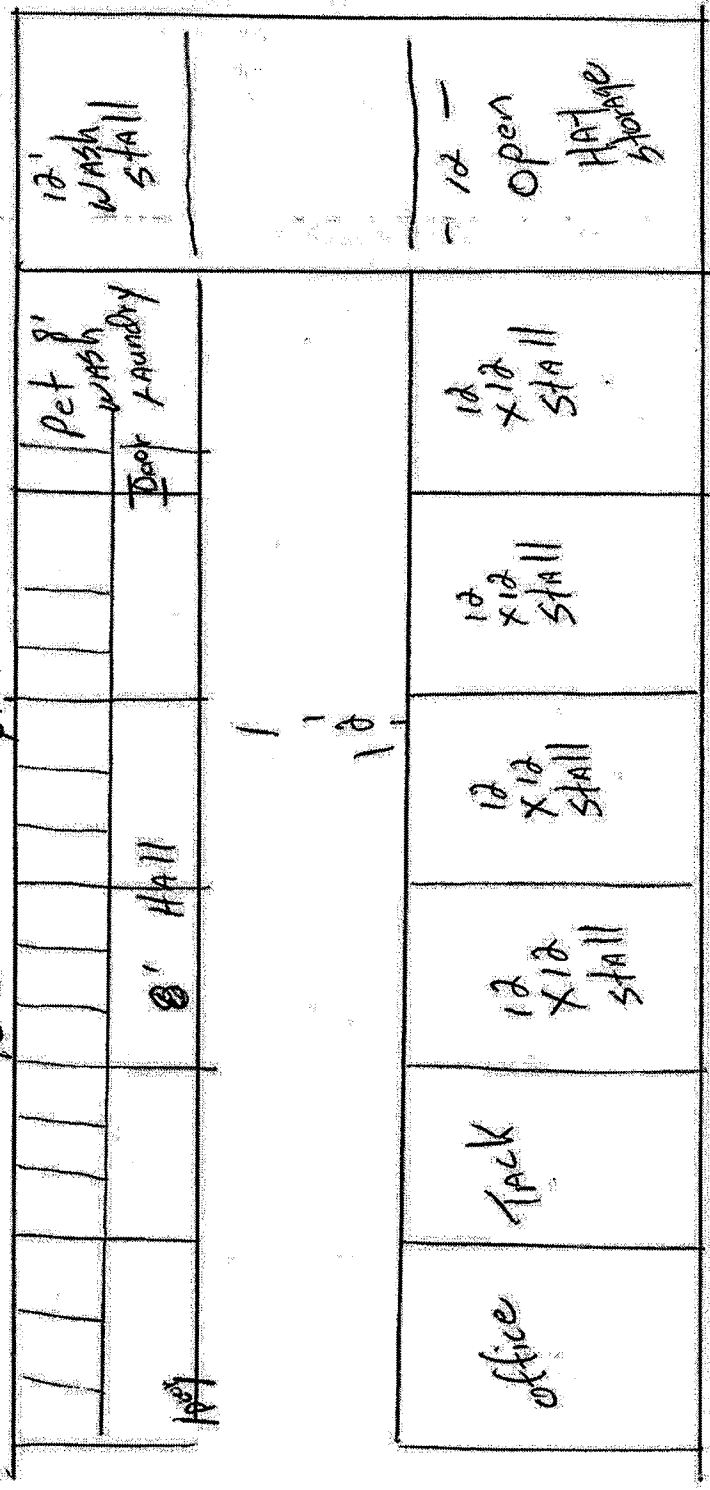
All checks for payment should be made payable to: **Treasurer, Prince Edward County, Virginia.**

Mail to: Department of Building & Zoning
P. O. Box 382
Farmville, VA 23901
(434) 392-8837

Willis Mountain Sales
Will provide Schedule F.

FARM
BARN

16 Kennel stalls 48x4 ← KENNEL REQUIRES S.U.P.



36

- 84 -

* CLIMATE CONTROLLED KENNELS

— ON Rt 645 SIMPSON ROAD
AT DAVID SIMPSON'S HOUSE

Board of Supervisors Meeting Sept 11, 2012

Prince Edward County Department of Planning & Community Development
Staff Report

PROJECT: Special Use Permit - David Simpson, Applicant
USE Request: Commercial Kennel

Summary of Request:

David Simpson has submitted a Special Use Permit (SUP) Application to operate a Commercial Kennel facility use in the A-1(Agricultural Conservation) Zoning District. This proposed facility would be accessed from 1371 Simpson Road in Prospect which is the last residential access on State Road 645. It is Tax Map Parcel 10-A-6 measuring 116 acres.

The facility would be a newly constructed building approximately 36 feet x 84 feet with sixteen indoor, climate controlled kennel stalls measuring 4' x 4'. The remainder of the barn building will be used for horse stalls, which are permitted by right. Dogs will be allowed outside in a secure, fenced area during the daytime and will be kept in interior quarters through the night, reducing any noise disturbance to neighbors.

Zoning and Existing Land-Use:

The site consists of one parcel totaling 116 acres and is zoned A-1. The existing site is set in a rural residential area at the end of Simpson Road. It is nestled into larger working agricultural lands owned by the applicant and members of his family.

The proposed site plan is situated near an existing residential dwelling surrounded by grazing lands. The entrance to the site will follow an existing residential driveway from Simpson Road. The applicant does not wish to place any signs for the business.

Adherence to Comprehensive Plan:

The application proposes an economic development opportunity and promotes the placement of a commercial kennel in an agricultural setting. Allowing the commercial kennel use in this location minimizes conflicts between existing and proposed land uses which is a Land Use Goal of the Comprehensive Plan.

Chapter VIII: Goal I: Economic Development: Objective #2: Promote the retention and growth of existing County businesses, and the location of new businesses in the County.. (p 74) *Mr. Simpson proposes this new business.*

Chapter VIII: Goal II: Land Use: Objective #4: Promote a diversified commercial base which I does not create significant impacts on residential area, prime agricultural lands, or public facilities. (p.79) *This location is well suited to this proposed use.*

Adjoining Properties and Land-Uses:

The properties surrounding the parcel are also zoned A-1. The proposed site development is separated from the nearest residence by 1/4 mile. The development of this site would be well buffered from adjoining residences by ample open space pasture and forest lands.

Exterior lights planned for the site are within acceptable lighting expectations, similar to farm and residential lighting fixtures.

Letters of Notification were sent by USPS certified mail to the adjoining landowners identified by the applicant and the Planning Department. There have been no complaints or calls of concern. All certified mail receipts have been returned.

Trip Generation

The trip generation of this use is expected to be minimal and consistent with the trips generated by the existing residential and agricultural uses along Simpson Rd. Therefore, the applicants were not required to perform a Transportation Study as part of their application.

Utilities

There is no public water or sewer available at this site. There is existing well water supply and electrical supply at the site.

Emergency Services Zone 806

This site will be served by the Prospect Volunteer Fire Department, the Farmville/ Prince Edward Rescue Squad, and the Prince Edward County Sheriff's Department. The nearest veterinarian's office is most likely Ridge Animal Hospital approximately 10 miles from the site.

Public Comments:

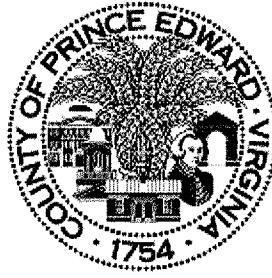
The office has received no calls concerning the proposed development.

Conclusion

It is the conclusion of the County Planner that this Commercial Kennel Use would be consistent with the A1 District and is a compliment to the goals of the Comprehensive Plan by providing a diversity of commercial businesses which do not create significant impacts on residential areas. Gravel access and parking is permitted.

Recommendation of the Planning Commission:

The Planning Commission conducted a Public Hearing for this SUP on August 21, 2012. Following their consideration of the application and the Public Hearing, the Planning Commission unanimously recommended the Board of Supervisors favorably consider the SUP application allowing a Commercial Kennel facility with sixteen kennel stalls. The applicant declined to include a sign.



**Prince Edward County Planning Commission
Meeting Minutes
August 21, 2012
7:30 pm**

Members Present: William Porterfield, Chairman Chris Mason, Vice Chairman
Sam Coleman Sally Gilfillan
Donald Gilliam Preston L. Hunt
Robert "Bobby" Jones John Townsend
Cannon Watson Jack Leatherwood

Staff Present: Alecia Daves-Johnson, Planner, Dept. of Planning & Community Dev.

The August 21, 2012 meeting was called to order by Chairman Porterfield.

Minutes:

Minutes of the June 26, 2012 meeting were circulated with the meeting packet. Chairman Porterfield called for additions or corrections. The Chairman declared the minutes as approved.

Public Hearing:

Chairman Porterfield called for comments from the public.

Mr. David Simpson described the Kennel Application; it will be a climate-controlled, indoor kennel, containing 12 pens with outdoor runs and will be included in the horse barn. It is located at the end of Simpson Road and is approximately one-half mile to the nearest neighbor. Mr. Simpson said there will be no signage. Some discussion followed.

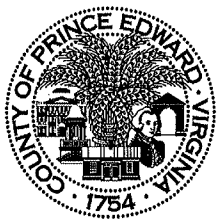
Chairman Porterfield declared the Public Hearing closed.

Commissioner Jones made a motion to recommend approval by the Board of Supervisors for the construction of a commercial kennel on a parcel identified as Tax Map Parcel 10-A-6 and located at 1371 Simpson Road, Prospect, Virginia. The vote was unanimous in favor of the motion.

Comprehensive Plan Update:

André Gilliam approached the podium to further discuss the Draft Phase II-B update to the Comprehensive Plan. Chairman Porterfield addressed a correction necessary to reflect the loss of population in the 1950s.

Review and discussion followed on the amendments necessary. Mr. Gilliam requested the Commissioners read Charters Five and Six independently and bring suggestions to the next meeting.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 11, 2012
Item No.: 10
Department: Economic Development
Staff Contact: Sharon Lee Carney, Director
Issue: Tobacco Commission Grant – Historic Prospect Depot Project

Summary: Opportunities for the 2013 Tobacco Commission Economic Development Grants are now open. Currently there is \$99,018.57 available for the Prince Edward County Community (\$21,232.57 is the balance of the 2012 Tobacco Commission allocation plus \$77,786 for the 2013 allocation). Receipt of these Economic Development Grant Funds for the Prospect Depot Project would complete the funding necessary to move forward with all the plan development, building construction and a well and septic system. Therefore, I am respectfully requesting the Board of Supervisors to authorize a Tobacco Commission Economic Development Grant application in the amount of \$99,018.57 to be used towards the Prospect Depot restoration. No matching funds to complete this project will be required from Prince Edward County.

Already the Depot Project has been awarded \$501,000 in VDOT Enhance Grants, and the Prospect Historical Society and the Department of Conservation and Recreation (DCR) have put up \$60,998 in match funds for the project. Match funds in the amount of \$125,250 are required to release the entire \$501,000 for the construction of the Depot facility. In 2010, the estimated total project cost was \$668,000, subtracting the \$501,000 grant the \$60,998 in existing match funds and the \$99,018.57 in Tobacco Commission Grant funds would leave a balance of \$6,983.43. It is anticipated contributions from various local businesses and citizens will reduce the actual bid price by more than \$7,000 eliminating the balance mentioned above.

The revitalization of the Prospect Community with the advent of the new High Bridge Trail State Park, is centered around the new Depot Trail Head. The adaptive reuse of this historic site was identified by the Virginia Department of Historic Resources (DHR), as a contributing structure of the village, making it the nucleus to the continued prosperity and revitalization of Prospect Village. The Depot will consist of a ranger office, fully functioning restroom facilities, a kitchen area, a community room and a parking area that will accommodate large vehicles such as horse trailers and recreation vehicles. Once complete, the Depot will be a premier rest-stop along the trail where visitors will congregate, relax and potentially enjoy cottage type businesses like sandwich shops, antique stores, gift shops, etc.

Attachments: Resolution

Recommendation:

- Authorize the submittal of a Tobacco Commission Economic Development Grant in the amount of \$99,018.57 for the Prospect Depot Project
- Approve the Resolution of Support required for grant application submittal
- Authorize the Board Chairman and/or County Administrator to sign any and all necessary documents.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

BOARD OF SUPERVISORS

WILLIAM G. FORE, JR.
CHAIRMAN

HOWARD F. SIMPSON
VICE-CHAIRMAN

HOWARD M. CAMPBELL
PATTIE COOPER-JONES
DON C. GANTT, JR.
ROBERT M. JONES
CHARLES W. MCKAY
JAMES R. WILCK



COUNTY ADMINISTRATOR
W.W. BARTLETT

POST OFFICE BOX 382
FARMVILLE, VA 23901

(434) 392-8837 VOICE
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US
WWW.CO.PRINCE-EDWARD.VA.US

COUNTY OF PRINCE EDWARD, VIRGINIA

A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA

VIRGINIA TOBACCO INDEMNIFICATION AND COMMUNITY
REVITALIZATION COMMISSION
PROJECT ENDORSEMENT RESOLUTION

WHEREAS, the Virginia Tobacco Indemnification and Community Revitalization Commission was created to help foster economic development in the tobacco dependent communities of Southside and Southeast Virginia; and

WHEREAS, the County of Prince Edward Board of Supervisors would like to submit a grant application for \$99,018.57 to the Virginia Tobacco Indemnification and Community Revitalization Commission utilizing the Southside Economic Development Tobacco Grant allocations, of which \$99,018.57 is currently available for Prince Edward County as of the June 2012 Southside Tobacco Grant Allocation; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby support a grant application to the Virginia Tobacco Indemnification and Community Revitalization Commission for building improvements to the historic Prospect Depot building to enable the facility to be used as a trail head and ranger office for the new High Bridge Trail State Park and as a small community area and museum exhibit space for the village of Prospect. It is anticipated that once complete, the Depot will encourage additional businesses and revitalization to the area that is struggling to take advantage of the tens of thousands of visitors that are currently utilizing the Trail, and

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia does hereby authorize the Board of Supervisors Chairman and/or County Administrator to sign all necessary grant documents to execute the application, grant reports and grant contract.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 11th day of September 2012.

William G. Fore, Jr., Chairman

ATTEST:

W. W. Bartlett, County Administrator



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 11, 2012
Item No.: 11
Department: Economic Development Office
Staff Contact: Sharon Lee Carney, Director
Issue: Tri-Boro Rack and Storage Products Development Incentives

Summary: Over the past 18 months, the Economic Development Office has been working with Fred DeMaio, President of Tri-Boro Shelving to help with the development of a new plant called Tri-Boro Rack and Storage Products. Tri-Boro Rack will manufacture a similar product to what is currently being made at Tri-Boro Shelving but at a much more industrial level. During this time there have been a number of potential development incentives offered to Mr. DeMaio but until now he has not felt comfortable in making a commitment meeting all the requirements for development incentives. Now that the plant is nearer to beginning operations, Mr. DeMaio has a much better evaluation for the potential of how the plant will operate in this current tedious economic climate and thus is willing to make a commitment for Local and State Incentives.

The Tri-Boro Rack facility will be 62,500 square feet, constructed at an approximate cost of \$1.5 million (land, improvements, architectural/engineering and site work). In addition there is approximately \$3 million in equipment being installed at the plant to fabricate the heavy gage metal shelving and storage products. Within 3 years it is estimated that there will be 25 new jobs with a minimum average wage of \$11.76 per hour, plus health and retirement 401-K benefits.

Attached is a Local Incentive Proposal that has been tentatively offered to Mr. DeMaio, subject to the Board of Supervisors and IDA approval. Most of the local incentives being offered are reimbursements that are revenue neutral and performance based. The award of any Tobacco Revitalization Opportunity Funds (TROF) and Governor's Opportunity Funds (GOF) will hold Prince Edward County liable in the event of a failure by Tri-Boro Rack to meet certain performance agreement provisions. To protect the County from any potential "claw-back" implications, Mr. DeMaio has agreed to provide a Letter of Credit or a Performance Bond suitable to the County, with Prince Edward County as the beneficiary in an amount equal to the amount of the grant awards. The Letter of Credit or Performance Bond will not be released until the County is released from any obligation for the TROF and/or GOF funds.

The acceptance of this proposal will continue the Board of Supervisors trend for creating a strong pro-business environment for Prince Edward County by not just attracting new business but helping existing industries to grow and prosper in these tough economic times.

Attachments: Local Incentives Summary

Recommendation:

- Approve the proposed Local Incentives for Tri-Boro Rack and Storage.
- Authorize the County Administrator and/or Board of Supervisors Chairman to sign any and all documents associated with executing an agreement for the proposed incentives.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

**TRI-BORO RACK AND STORAGE PRODUCTS
LOCAL INCENTIVE SUMMARY
County of Prince Edward, Virginia
September 11, 2012**

Project Assumptions Tri-Boro Rack:

- 25 full-time equivalent (FTE's) permanent jobs to be created within 36 months
- Estimate Real Estate Investment = \$1.5 million (62,500 sf. Bldg.)
- Estimate Machinery & Tools Investment = \$3 million new equipment
- Assume an average annual wage of \$11.76 per hour = an average annual payroll of \$611,520
- County nominal Real Estate Tax Rate=\$0.42/\$100 (FY 2013)
- County nominal Machinery & Tools Tax = \$4.20 (FY 2013)

County of Prince Edward Incentives		
Incentive	Value to Tri-Boro Rack	Value to County
1. Local Real Estate Reinvestment Grant: County IDA will provide a 5 year reinvestment grant equal to 50% of real estate taxes paid to the County. Estimated real estate investment of \$1.5 m: Tax on \$1.5m/100 X \$.42/2 = \$6,300 yr.	Year 1= \$3,150 Year 2= \$3,150 Year 3= \$3,150 Year 4= \$3,150 Year 5= \$3,150 <div style="text-align: right;">\$15,750</div>	Year 1= \$3,150 Year 2= \$3,150 Year 3= \$3,150 Year 4= \$3,150 Year 5= \$3,150 <div style="text-align: right;">\$15,750</div>
2. Local Machinery & Tools Reinvestment Grant: County IDA will provide a 5 year reinvestment grant equal to 50% of the machinery & tools taxes paid to the County. Estimated M&T investment Tax on \$3m/100 X 10% X \$4.20 = \$12,600/2 X 5yrs = \$6,300 yr.	Year 1 = \$6,300 Year 2 = \$6,300 Year 3 = \$6,300 Year 4 = \$6,300 Year 5 = \$6,300 <div style="text-align: right;">\$31,500</div>	Year 1 = \$6,300 Year 2 = \$6,300 Year 3 = \$6,300 Year 4 = \$6,300 Year 5 = \$6,300 <div style="text-align: right;">\$31,500</div>
3 Waiver of Building Permit Fee: County of Prince Edward will waive the cost of the building permit fee to construct a 62,500 sf building as part of the local EZ program incentive. Value of fee waiver is \$.08sf X 62,500 sf. plus 2 tax%:	\$4,070	
4. Grant Assistance: County of Prince Edward will assist Tri-Boro Rack in obtaining all potential financial assistance and grant funding available.	(i.e. TROF & GOF) Tri-Boro Rack will fully secure the County against non-fulfillment of any grant performance agreements awarded.	
5. Water/sewer Tap Fees: County will reimburse Tri-Boro Rack up to \$10,000 in Town water/sewer tap fees.	\$10,000	
6. Soil & Erosion Permit Fee: Mr. DeMaio has requested the Co. to reimburse the amount of the soil/erosion permit fee.	\$600	
Total of All County Incentives	\$61,920	\$47,250

STATE INCENTIVES		
1. Enterprise Zone	Real Property Improvement Grant	\$100,000
\$500 per new FTE created in excess of 4 FTE's for 5 years. 25 FTEs - 4=21 FTEs x \$500 @ X 5 years	Job Creation Grant	\$52,500
2. Tobacco Revitalization Opportunity Funds (TROF) as per Performance Agreement	Value quoted by Tob. Comm. Staff	\$120,000
3. Governor's Opportunity Funds		\$TBD
4. Workforce Training Funds		\$TBD
Total of All State Incentives		\$TBD

**These values are estimates and for discussion purposes only.*

Investment Agreement Acceptance

COMPANY NAME: TRI-BORO RACK AND STORAGE PRODUCTS

Title: Fred DeMaio Date

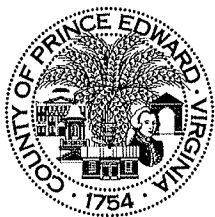
Title: Toni DeMaio Date

COUNTY OF PRINCE EDWARD, VIRGINIA

Title: William G. Fore, Jr., Chairman, Board of Supervisors Date

PRINCE EDWARD INDUSTRIAL DEVELOPMENT AUTHORITY

Title: Robert M. Showalter, Chairman Date



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 11, 2012
Item No.: 12
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Amendment to Sandy River Reservoir Ordinance

Summary: At its August meeting, the Board voted to eliminate the need for county-issued permits for duck hunting at the Sandy River Reservoir. As a follow up, the County Attorney is recommending an amendment to the County's *Ordinance to Regulate and Protect the Sandy River Reservoir and Adjacent County-Owned Property*. Attached is a copy of the County Ordinance showing the proposed amendment.

Attachments: *Ordinance to Regulate and Protect the Sandy River Reservoir and Adjacent County-Owned Property*, with proposed amendment.

Recommendation: Authorize advertising a Public Hearing for the October Board meeting on the proposed amendment to the County ordinance for the Sandy River Reservoir.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

NOTE: The proposed amendment is the underlined and italicized section of (4).

**ORDINANCE TO REGULATE AND PROTECT THE
SANDY RIVER RESERVOIR AND ADJACENT COUNTY-OWNED PROPERTIES
IN ACCORDANCE WITH SECTION 15.1-13 OF THE
CODE OF VIRGINIA 1950, AS AMENDED**

Sec. 82-31.

- (a) The following activities are hereby declared to be unlawful in that part of Lockett Magisterial District of Prince Edward County known as Sandy River Reservoir and on any County-owned property surrounding the reservoir:
- (1) Presence of persons, boats, or other personal property at anytime in areas marked "No Trespassing," without the express written permission of the county administrator.
 - (2) Parking on any County-owned property surrounding the reservoir other than in the Sandy River Reservoir Public Use Area located off Route 640, at the end of Route 792, or in any other area specifically designated by the Prince Edward County Board of Supervisors as a Public Parking Area.
 - (3) Littering or dumping of any type, kind or description.
 - (4) Hunting or trapping of any type, kind or description without an express written permit issued by the County of Prince Edward, with the exception of duck hunting, which requires no county permit.
 - (5) Conducting fishing tournaments in which prizes are awarded without an express written permit issued by the County of Prince Edward and Department of Game and Inland Fisheries.
 - (6) Diving, snorkeling or swimming of any type, kind or description.
 - (7) Operation in or on the reservoir of any unlicensed watercraft or any type of watercraft propelled by an engine in excess of ten (10) horsepower.
 - (8) Operation in or on the reservoir of a windsurfer, sailboard or any wind-propelled vessel, other than a sailboat, length of which shall not exceed sixteen (16) feet.
 - (9) Operation in or on the reservoir of any jet ski.
 - (10) Sale of any and all commodities or services anywhere in either the reservoir or the County-owned property surrounding the reservoir, as well as the posting of any kind of advertisement of any description, unless sanctioned by the County of Prince Edward.
 - (11) Discharging any firearm, including but not limited to any weapon which propels a projectile by pneumatic means, unless sanctioned by the County of Prince Edward.
 - (12) Possession of any type of alcoholic beverage while on the premises.
 - (13) Presence on the reservoir or the County-owned property surrounding the reservoir by any person under the age of twelve (12) years, unless such person is accompanied by an individual who is at least twenty-one (21) years of age.
 - (14) Camping and lighting or maintaining any kind of fire, unless such activity has been sanctioned or is sponsored by the County.

- (15) Use of any of the County-owned property surrounding the reservoir by any person riding any type of motorized or non-motorized vehicle, bicycle or horse and use of any part of the reservoir or such County-owned property for ice skating or sledding, unless any such use has been expressly sanctioned by the County.
- (16) The use of any of the County-owned property surrounding the reservoir, other than those areas specifically designated by the County as such, for boat access to and from the reservoir including, but not limited to construction of piers, docks and access roads. Individuals owning property adjacent to the county buffer who have a county-approved and permitted boat access ramp shall continue to be responsible for the soil erosion and sedimentation measures and for the safe maintenance and upkeep of the ramp. The permit is not transferable to any future owners of the property. Permittee must carry liability insurance and show annual proof thereof.
- (17) Cutting, removing or altering any trees, brush or other vegetation now growing or hereafter established in the reservoir or on the County-owned property surrounding the reservoir and removing, altering or otherwise disturbing the reservoir or any County-owned land surrounding the reservoir.
- (18) Withdrawal of water for any purpose, with the exception that adjacent property owners with express written permission from Prince Edward County may withdraw reasonable amounts of water for irrigation and domestic purposes until such time as water therein is used for public water supply.
- (19) Stocking of any fish or other aquatic species in the reservoir or animal on the County-owned property, without written permission of Prince Edward County and the Department of Game and Inland Fisheries.
- (20) The siting of “sewerage systems” and “treatment works”, as defined by the State Board of Health Sewage Handling and Disposal Regulations, within five hundred (500) feet of the normal pool elevation of the reservoir.
- (21) Discharging a firearm, as defined in paragraph 11 of this section, on any county-owned land, on or within 300 feet of a public parking area.
- (b) The Board of Supervisors may, by resolution, authorize the construction and maintenance of public utilities, including electrical supply lines, water and sewer treatment plants, water and sewer supply lines, and telecommunications transmission lines that benefit the public at large and are constructed and maintained by a public utility company, Prince Edward County, or by a public utility authority created pursuant to state law, on Sandy River Reservoir and on any County-owned property surrounding the Sandy River Reservoir. As a condition of said authorization, the entity responsible for the construction or maintenance of the public utility shall restore the affected property to the same condition as it existed on the date of the authorization, and shall maintain the area in that condition for the duration of the authorization, to the extent that is practical and consistent with prevailing utility maintenance practices in the Commonwealth of Virginia.
- (c) Except for those activities specifically authorized by the Board of Supervisors pursuant to Paragraph (b), any person who shall knowingly commit any of the acts declared unlawful in (a) above, shall, on conviction of a first offense of a violation of this section, be guilty of a Class 1 misdemeanor as same as defined in Section 18.2-11 of the Code of Virginia, 1950, as amended.

(Ord. of 7-9-96; Ord. of 11-12-98, Ord. of 9-14-99, Ord. of 10-10-00, Ord. 6-10-08, Ord. 11-12-08, Ord. 10-9-12).



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 11, 2012
Item No.: 13
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Posting County Land for No Hunting

Summary: Annually, the Board takes action to post the following County-owned property for "NO HUNTING", as follows:

- 1. County-owned property at the Prince Edward County Landfill;
- 2. County-owned property at the Prince Edward County Industrial Park; and
- 3. County-owned property adjoining the Piedmont Regional Jail.

The exception to this posting is for duck hunting at the Sandy River Reservoir.

Attachments: None

Recommendation: Authorize County Animal Control to post county-owned land for no hunting.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
 Simpson _____ Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 11, 2012
Item No.: 14
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Upcoming Board/Commission Appointments

Summary:

Attached is the draft public notice for the Board/Commission vacancies for which the Board of Supervisors will make appointments at the December Board meeting.

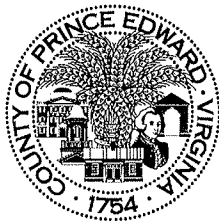
There are two members of the Planning Commission whose terms expire on December 31, 2012. They are: Donald Gilliam and Preston Hunt.

The term of office for one member of the Board of Zoning Appeals expires on December 31, 2012. That is William W. Porterfield.

Attachments: Draft Public Notice

Recommendation: Authorize advertising.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
Simpson _____ Wilck _____



Please publish the following Public Notice in the Friday, September 28, 2012 and Friday, November 2, 2012 editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.



NOTICE TO THE CITIZENS OF THE COUNTY OF PRINCE EDWARD

To provide the maximum opportunity for citizen participation in our local government, it is the policy of the Prince Edward County Board of Supervisors to advertise all vacancies on county boards, commissions and committees, etc., which call for citizen representation. Citizens interested in serving on a County board, commission or committee may complete a Citizen Volunteer Application, which will be reviewed by the Board during the appointment process.

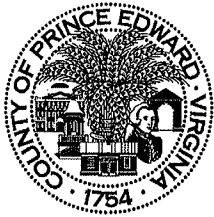
CURRENT VACANCIES

<u>Position</u>	<u>Term of Office</u>	<u># of Vacancies</u>
Prince Edward County Planning Commission	4 Years	2 County Positions*
Prince Edward County Board of Zoning Appeals	5 Years	1 Position**

Notes: **Individuals holding the County positions must live in Prince Edward County outside the limits of the Town of Farmville.*

*** For this position, the Board of Supervisors makes a recommendation to the Circuit Court Judge, who makes the appointment.*

Persons interested in being considered for appointment must submit a County Citizen Volunteer Application to the Prince Edward County Administrator's Office by not later than Friday, November 30, 2012. These appointments will be made at the December 11, 2012 Board meeting. Applications are available on the County's web site at www.co.prince-edward.va.us or in the County Administrator's Office, 111 South Street, 3rd Floor, P.O. Box 382, Farmville, Virginia 23901. For additional information about these or other citizen volunteer opportunities, please contact the County Administrator's Office at (434) 392-8837.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 11, 2012
Item No.: 15
Department: Planning & Community Development
Staff Contact: Alecia Daves-Johnson
Issue: Planning & Community Development Report - Cannery

Summary:

There is need to upgrade the electrical power service at the Prince Edward Cannery. The current single phase, 200 Amp service has reached capacity and must be upgraded prior to any further equipment installations. Additionally, much of the equipment that would be utilized for commercial food processing will require 3-phase electrical service. According to Southside Electric Cooperative (SEC), this upgrade will eventually provide a value to the County in terms of electrical utility costs. However, there are upfront costs associated with this request and a utility easement is needed to place a utility pole on the grounds of the cannery.

The following is a cost breakdown to bring the service to the Cannery:

SEC to install the 3-phase power to meter	\$15,000 *
SEC Program Discount for Customer	- 3,600
TICR Cannery Grant dedicated funds	<u>- 2,500</u>
Cost to County	<u>\$ 8,900</u>

**This cost can change depending on where the meter is placed and which party trenches the wire. There are additional costs related to the interior modifications, such as a CT Cabinet and modified electrical outlets; although a firm estimate was not available when preparing this report – it is estimated to be between \$500 and \$1,000. Our County employs certified personnel that can perform these components of the project.*

Once the three-phase power is installed, the cost per kW hour will be lower, however the billing system will change. There will be a baseline minimum monthly amount billed for electrical usage. This minimum amount is based on the average use of months June, July and August. An evaluation of the past three years indicates that there could be a slight increase in the net annual electrical expense. It is anticipated that as commercial processing increases, the amount of electricity used will increase, but at a lower rate per kWh using the 3-phase option.

Cannery - Seconds Saturday: On Saturday, August 11, twenty people participated in the Community Cannery Education program – processing Zesty Salsa from locally grown ingredients. 140 pints of salsa were processed in glass jars for personal consumption. A special thanks is extended to Jennifer Samuels who volunteered her time to assist Alecia Daves-Johnson with instructing the class. On Saturday, Sept 8, class participants will process locally-grown green beans into pint cans for personal consumption. Jennifer Samuels is again volunteering her time to assist Lena Huddleston with instructing the class.

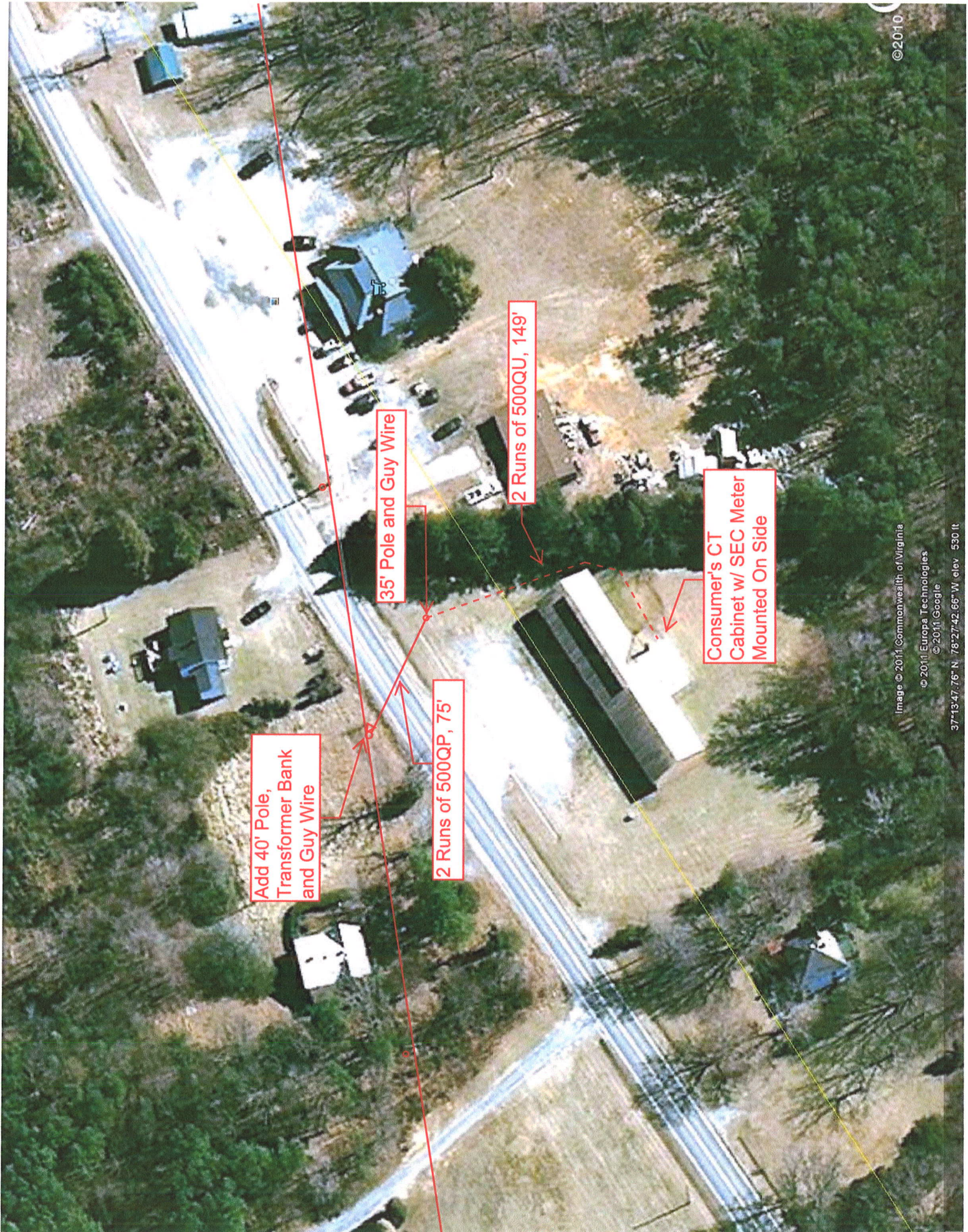
Attachments: Chart of Cannery Electrical Usage
 Aerial of Cannery showing Electric Service

Recommendation: Authorize the Chairman, County Administrator and County Attorney to execute the necessary contract and easement documents to enable Southside Electric to provide three-phase service to the Cannery.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	

Cannery - Historic Electrical Use in Months June, July, Aug

Month / Year	Elec Cost	AVG*12mos	Actual Annual Elec Cost
2009			
June 2009	81.16		
July 2009	148.75		
Aug 2009	116.75		
TOTAL 3 MOS	346.66		
AVERAGE	115.55	(\$1,386.64 YR)	(Actual 2009 Annual \$1371.79)
2010			
June 2010	141.87		
July 2010	190.34		
Aug 2010	167.74		
TOTAL 3 MOS	499.95		
AVERAGE	166.65	(\$1,999.80 YR)	(Actual 2010 Annual \$1,578.15)
2011			
June 2011	72.29		
July 2011	92.31		
Aug 2011	139.93		
TOTAL 3 MOS	304.53		
AVERAGE	\$101.51	(\$1,218.12/yr)	(Actual 2011 Annual \$2,157.19)



Add 40' Pole,
Transformer Bank
and Guy Wire

35' Pole and Guy Wire

2 Runs of 500QP, 75'

2 Runs of 500QU, 149'

Consumer's CT
Cabinet w/ SEC Meter
Mounted On Side



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: September 11, 2012
Item No.: 16
Department: County Attorney
Staff Contact: Jim Ennis
Issue: County Attorney's Report

Summary:

I am pleased to announce the hiring of Deputy Commonwealth's Attorney Bill Turner, who will join my office on Monday, September 10, 2012. He will replace Morgan Greer, who has taken a job with the City of Newport News.

I am requesting that the Board appoint Bill Turner to the position of Deputy County Attorney.

Attachments: None

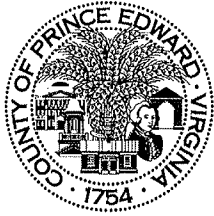
Recommendation: Approve the appointment of Bill Turner to the position of Deputy County Attorney.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 11, 2012
Item No.: 17-a
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: County Administrator’s Report - Storm Water Management Grant

Summary:

The 2012 General Assembly passed legislation mandating that all Virginia localities create local stormwater management programs. Such programs must include adoption of water quality standards for development and redevelopment that are equal to or more stringent than the state standards.

To assist in the development of such programs the Virginia Department of Conservation and Recreation (DCR) is making non-matching grants available to local governments to be used to develop local programs. Grant awards will range from \$10,000 – \$100,000, with larger grants available to regional requests. DCR held a webinar on August 17, 2012 concerning this program. County staff attended the webinar and learned required elements of the grant, eligible and non-eligible activities and the grant award timelines which are displayed below:

- September 10, 2012 – deadline for submitting applicants and proposals
- October 5, 2012 – target date for stormwater award decisions & public notice
- November 5, 2012 – public comment period closes
- December 1, 2012 – target date to begin executed Stormwater project agreements
- June 30, 2014 – target completion date for all project awards

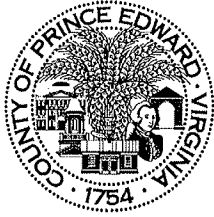
County staff contacted all neighboring counties except for Appomattox to ascertain their plans on this issue. No other County had decided on a plan of action. To investigate if our region would be interested in submitting a regional grant request to DCR, the Counties met on August 28, 2012 at the CRC and invited Draper Aden to provide information about this program and grant process.

At the conclusion of the meeting all the Counties agreed to work with Draper Aden to develop a regional grant proposal and that Prince Edward County would serve as the fiscal agent for the grant. Draper Aden is preparing the grant application at no charge since each County is a client of Draper Aden. Final decisions on the implementation of the stormwater management program will be made by each County during the local program development phase of the grant.

Attachments:

Recommendation: No action is required at this time.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: September 11, 2012
Item No.: 17-b
Department: County Administrator
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: County Administrator’s Report – Hazard Mitigation Grant

Summary:

As a result of the Presidential Disaster Declaration associated with the severe wind and storm event that occurred between June 29 and July 1, 2012, the Commonwealth of Virginia and its localities are eligible to apply for funding through the Hazard Mitigation Grant Program (HMGP). Included in the list of eligible activities is funding for “quick connects” (generator hook-ups) to facilitate the use of a generator in the event of a power outage.

Currently, the Prince Edward County Middle School is the county’s primary shelter facility. There is no generator or quick connect available at the Middle School. Therefore, staff is recommending that the County apply for funding through the HMGP for the needed quick connect and the professional electrician services needed for installation. There is limited funding available, and a conversation with our Hazard Mitigation Coordinator at the Virginia Department of Emergency Management indicates that a funding request for a generator is not viable.

The anticipated cost is \$30,000. The grant requires no local match.

Attachments:

Recommendation: Authorize the submission of a grant request to the Virginia Department of Emergency Management for the installation of a quick connect (generator hook-up) for the Prince Edward County Middle School.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
Simpson _____ Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 11, 2012
Item No.: 17-c
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: County Administrator's Report – Surplus Property

Summary:

Attached is a reporting of the disposition of the surplus vehicles that were sold at the surplus sale held on August 25, 2012 at the Prince Edward County Public Schools. All of the vehicles were purchased by Russell's Auto & Truck Parts in Petersburg.

Additionally, the County has approximately 35 old computers and monitors along with keyboard and mice that are being stored in the courthouse. These items are inoperable, have no value and are not usable by any non-profit, etc. I am advising the Board that they should be disposed of through the electronics recycling program at STEPS, Inc.

Attachments: Surplus Sale Summary

Recommendation: Board approval to declare the inoperable computer equipment as surplus and to authorize its appropriate disposal.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
Simpson _____ Wilck _____

Surplus Sale held with Prince Edward County School 08/25/2012

Administration desks and chairs

Chair	\$20.00
Desk and chair	\$30.00
Total	\$50.00

Administration Vehicles

1991 GMC Pickup 1GTEK14Z4R253240 119490 miles	\$1250.00
1991 GMC Pickup 1GTEK14Z6R555171 226877 miles	\$1200.00
1999 GMC Pickup 1GTEK19VXXE53022 241203 miles	\$875.00
Total	\$3325.00

Sheriff's Department Vehicles

2004 Ford Crown V 2FAHP71W94X11849 175671 miles	\$525.00
2006 Ford Crown V 2FAHP71WX6X110449 123815 miles	\$700.00
2004 Ford Crown V 2FAHP 71W74X118148 166803 miles	\$500.00
2004 Ford Crown V 2FAHP71W54X118150 152588 miles	\$500.00
Total	\$2225.00



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 11, 2012
Item No.: 17-d
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: County Administrator’s Report - Drought Watch Update

Summary:

On August 1, 2012 the Board of Supervisors declared a Drought Watch.

Per the Drought Response and Contingency Plan triggers for the declaration of a “Drought Watch” would be when at least two of the indicators meet the follow conditions:

- Precipitation levels are at or below normal precipitation;
- Stream flows fall between the 10th and 25th percentile;
- Ground water levels fall between the 10th and 25th percentile; and
- Sandy River Reservoir level is between 75% and 85% of total usable volume.

Precipitation through August is now 6.27 inches below normal for the year; it had been over 10 inches below normal through July. From September 1 – 4th 1.58 inches of rain was recorded which is almost one-half the total normal precipitation for September. With the forecast for more rain it appears rainfall will be greater than normal for September which will reduce the deficit even more. On September 5, 2012 streamflow in the Appomattox was at 106cfs, which exceeds the 25th percentile of 55cfs. Ground water levels as measured at the state monitoring well in Buckingham County is at 28.71 which is below the 25th percentile of 23.71. The Sandy River Reservoir is approximately 11.5 inches below normal which means the reservoir is holding approximately 93.4% of its total usable volume.

Attachments:

Recommendation: Two of the triggers still meet the measurements to enact a drought watch; however, it appears that the rainfall totals are on the rise and the flow Appomattox River is well over the 25th percentile. The Board may wish to evaluate if it wishes to lift the drought watch.

Motion _____
 Second _____

Campbell _____
 Gantt _____
 Simpson _____

Cooper-Jones _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 11, 2012
Item No.: 17-e
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Date of November Board Meeting

Summary: The November Board meeting is Tuesday, November 13. The Virginia Association of Counties annual meeting is scheduled for Sunday, November 11 through Tuesday, November 13, 2012. The Board will wish to consider changing the date of the November Board meeting, so as to avoid a conflict with the VACo meeting.

Attachments: None.

Recommendation: Staff has consulted with Chairman Fore and recommends setting the date of the November Board meeting for Thursday, November 15, 2012. The Board will wish to set the date and then authorize the advertisement of the change of the date of the November Board meeting.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 11, 2012
Item No.: 17-f
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: County Administrator's Report - Support for Buckingham County Grant

Summary:

Buckingham County is requesting the area counties to provide letters of support for an application to the Virginia Tobacco Commission for an agribusiness grant in the amount of \$500,000. The grant would support the Buckingham Agricultural Resource Network (BARN) project which is essentially the construction of a 160'X300' metal building. The Buckingham Cattlemen's Association would be the grant applicants. The building would be used to hold livestock sales, re-establish the Buckingham Farmer's Market and host various other shows (horse shows, rodeos, etc). The building would seat between 1,600-1,800.

The facility could assist citizens in Prince Edward by providing an additional livestock market which could save our producers transportation costs and reduce the amount of shrinkage of the livestock.

Attachments:

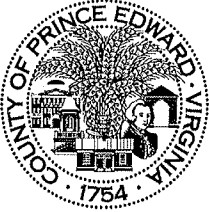
Recommendation: Authorize the Board Chairman to sign a letter of support.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wiick _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 11, 2012
Item No.: 18-a
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Committee Reports: Noise Ordinance

Summary:

The Noise Ordinance Committee met August 21, 2012. The Committee comprises Supervisor Jim Wilck – Chair, Supervisor Pete Campbell and Supervisor Bobby Jones. Also present were: County Attorney Jim Ennis, County Administrator Wade Bartlett, Sheriff Wesley Reed, Chief Animal Control Officer Ray Foster, and Assistant County Administrator Sarah Elam Puckett. Members of the public present were: Mike & Chris Smith, homeowners in the Hunter’s Ridge subdivision, and Lynn East, mother of a homeowner in the Hunter’s Ridge subdivision.

The Noise Ordinance Committee was charged with reviewing a request from Roy and Mary Beth Echevarria regarding excessive dog barking in their neighborhood, the Hunter’s Ridge subdivision. At the August 14, 2012 meeting of the Board of Supervisors, the Echevarrias asked the Board to consider amending the County Noise Ordinance to add barking dogs as a noise that could be deemed loud and disturbing. Other municipalities were also contacted regarding their ordinances.

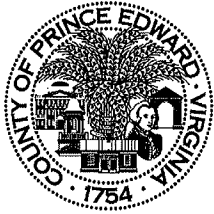
The Smiths and Mrs. East discussed with the committee the circumstances involving the dogs belonging to the immediate next-door neighbors of the Echevarrias. Additionally, it was noted that there are other dogs in the neighborhood, in close proximity to the Echevarrias. The committee reviewed all of the facts that had been presented regarding the situation in this neighborhood. The enforceability of an amended noise ordinance was also discussed with the County Attorney, Sheriff and Chief Animal Control Officer.

Based on all available information, the *Committee’s unanimous recommendation to the Board of Supervisors is that, at present, no amendment to the County Noise Ordinance regarding barking dogs or other animals is needed.*

Attachments:

Recommendation: At present, no amendment to the County Noise Ordinance regarding barking dogs or other animals is needed.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 11, 2012
Item No.: 18-b
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Committee Reports: Route 628

Summary: The Route 628 Committee met August 24, 2012 at the Prince Edward County School Board Office. The Committee comprises Supervisor Simpson – Chair, Supervisor Gantt, School Board Chairman Russell Dove, School Superintendent David Smith, Kevin Wright, Residency Administrator, VDOT-Dillwyn, and Gerry Harter, Lynchburg District Traffic Engineer. Assistant County Administrator Sarah Elam Puckett was present at the meeting representing Wade Bartlett, who had a meeting conflict with the Rt. 786 Progress Meeting. (He arrived later in the meeting.) Also present were: Richard Goode, Director of Support Services, and Lylton Crenshaw, Supervisor of Bus Transportation for the Prince Edward County Public Schools and Scot Shippee, Assistant Residency Administrator, VDOT-Dillwyn. Members of the public present were: Dan Andrews and Jack Houghton.

The Route 628 Committee was charged with making a recommendation to the Board of Supervisors regarding the future traffic pattern for Route 628. The Board of Supervisors would then make a recommendation to VDOT, who would have the final authority to determine the traffic pattern of the road. Because members of the public were present, Committee Chair Simpson called for public participation. Mr. Dan Andrews stated that dual turn lanes off of Rt. 15 and an extra lane at the west end of Zion Hill Road could help alleviate the traffic congestion. Mr. Jack Houghton stated that the congestion problem was only twice per day (early morning and early afternoon), not all day and only on Zion Hill Road. He stated that the Committee should explore why the County is building Rt. 786.

The Committee discussed the multiple causes of the traffic congestion on Rt. 628 and Rt. 15 and the safety concerns with students crossing Rt. 628 numerous times during the day. The Committee also discussed the multiple possible fixes for the congestion and the possible traffic patterns involving Rt. 786. The Committee agreed that the best immediate answer was to wait and see how traffic responds after the opening of the new road later this fall. In the meantime, VDOT encouraged the County to consider an educational campaign when the new road opens that encourages parents to use Rt. 786 when dropping their children in the morning. Additionally, VDOT will quantitatively measure the change in the traffic with the opening of Rt. 786.

The Committee will meet again on January 25, 2013 at 10:30 a.m.

Attachments:

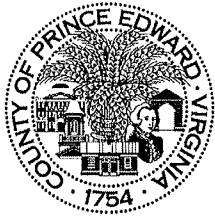
Recommendation: The Committee has no recommendation at this time.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 11, 2012
Item No.: 18-c
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Committee Reports: Legislative

Summary:

The Legislative Committee met August 14, 2012. The Committee comprises Supervisor McKay – Chair, Supervisor Gantt and Supervisor Wilck. Also present were County Administrator Wade Bartlett and Assistant County Administrator Sarah Elam Puckett.

The Legislative Committee has drafted the attached recommended priorities for Board consideration and approval. These will be presented to our legislators at the Legislative Luncheon. The Legislative Luncheon has been planned for Tuesday, October 23, 2012 at 12:00 noon in the Board Room of Settle Hall, Hampden-Sydney College. Confirmed are: Delegate James Edmunds, Senator Tom Garrett, and Congressman Robert Hurt or his designee, Paul Hoffman. The Committee also wishes to invite Senator Frank Ruff, the Governor, Lt. Governor, and the Attorney General. Invitations to community representatives include: the Prince Edward County School Board, the Farmville Town Council, Longwood University, Hampden-Sydney College, and Centra Southside Community Hospital.

Attachments: Draft 2013 Legislative Priorities

Recommendation: Board approval of the 2013 Legislative Priorities is requested.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward, Virginia 2013 Legislative Priorities

Approved: _____

1. ***Taxing Authority*** – The Board of Supervisors of the Prince Edward County urges the Virginia General Assembly to grant counties the same taxing authority as cities.
2. ***Appointments*** – The Board of Supervisors of Prince Edward County urges the Virginia General Assembly to give governing bodies that make appointments to local, authorities, boards and commission, the authority to remove appointees.
3. ***Compensation Board Funding*** – The Board of Supervisors of Prince Edward County requests that the Virginia General Assembly require the Compensation Board to seek local governing body approval prior to authorizing personnel changes that affect localities financially.
4. ***Line of Duty Act*** – The Board of Supervisors of Prince Edward County strongly urges the Virginia General Assembly to take back the costs of the Line of Duty Act. Localities had no input into the design of the benefits program, but are now burdened by the costs of the program, because expenditures exceed what the state wishes to pay.
5. ***Unfunded Mandates*** – The Board of Supervisors of Prince Edward County requests that the Virginia General Assembly require that all legislative mandates with a cost associated with them must also have a sunset clause. In the event state funding is eliminated, the mandate would sunset and no longer be binding on localities.
6. ***Funding for Law Enforcement*** – The Board of Supervisors of Prince Edward County requests that the Virginia General Assembly fully fund the State Compensation Board to a level as set out in Section 15.2-1609.1, Code of Virginia (1 deputy per 1500 population).
7. ***Continuing Contract Status*** – The Board of Supervisors of Prince Edward County encourages the Virginia General Assembly to study the need for further modifications of continuing contracts for K-12 employees.
8. The Prince Edward County Board of Supervisors also supports the Legislative Priorities of the Virginia Association of Counties.

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: September 11, 2012
Item No.: 19
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Correspondence/Informational

Summary:

Attachments:

- a. VDOT, RE: Rt. 643 Design Public Hearing
- b. VDOT, RE: Temporary Closure of Rt. 699-Carter Road for Bridge Work
- c. E-Mail, RE: Request for Input from Mandates Task Force
- d. Advertisement for Secretary/Admin. Assistant for Circuit Court Judge
- e. Amendments to Federal Agricultural Drought Disaster Process

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

4219 CAMPBELL AVENUE
LYNCHBURG, VIRGINIA 24501
VDOT.Virginia.gov

GREGORY A. WHIRLEY
COMMISSIONER

August 17, 2012

Notice of Design Public Hearing
Route 643 (Back Hampden-Sydney Road)
Project: 0643-073-214, P101, R201, M501
Federal Project: STP-014-3(016)
UPC: 80008
From: 0.38 Miles East of Route 644
To: 0.91 Miles East of Route 644

County Administrator
Prince Edward County
P.O. Box 382
Farmville, VA 23901

We are sending you a copy of the Notice and Map to hold a Design Public Hearing on the captioned project.

Should you desire additional information or have any questions or comments concerning this highway matter, please refer to the project number and description when you contact this office.

Sincerely,

A handwritten signature in cursive script that reads "Brian Casto".

Brian Casto, P.E.
VDOT, Location and Design Manager
(434) 947-6559

Attachments



**Route 643
(Back Hampden-Sydney Road)
Prince Edward County
Design Public Hearing**

Tuesday, September 25, 2012, 4 – 6 p.m.
Farmville VDOT Shop
1202 Andrews Drive
Farmville, VA 23901

Find out about the proposed improvements to Route 643, Back Hampden-Sydney Road from 0.35 miles east of Route 644 to 0.91 miles east of Route 644 in Prince Edward County.

Review the proposed project plans and the National Environmental Policy Act documentation in the form of a Programmatic Categorical Exclusion at the public hearing or at VDOT's Lynchburg District Office located at 4219 Campbell Avenue in Lynchburg, 434-947-6559 or TTY/TDD 711. Please call ahead to ensure the availability of personnel to answer your questions.

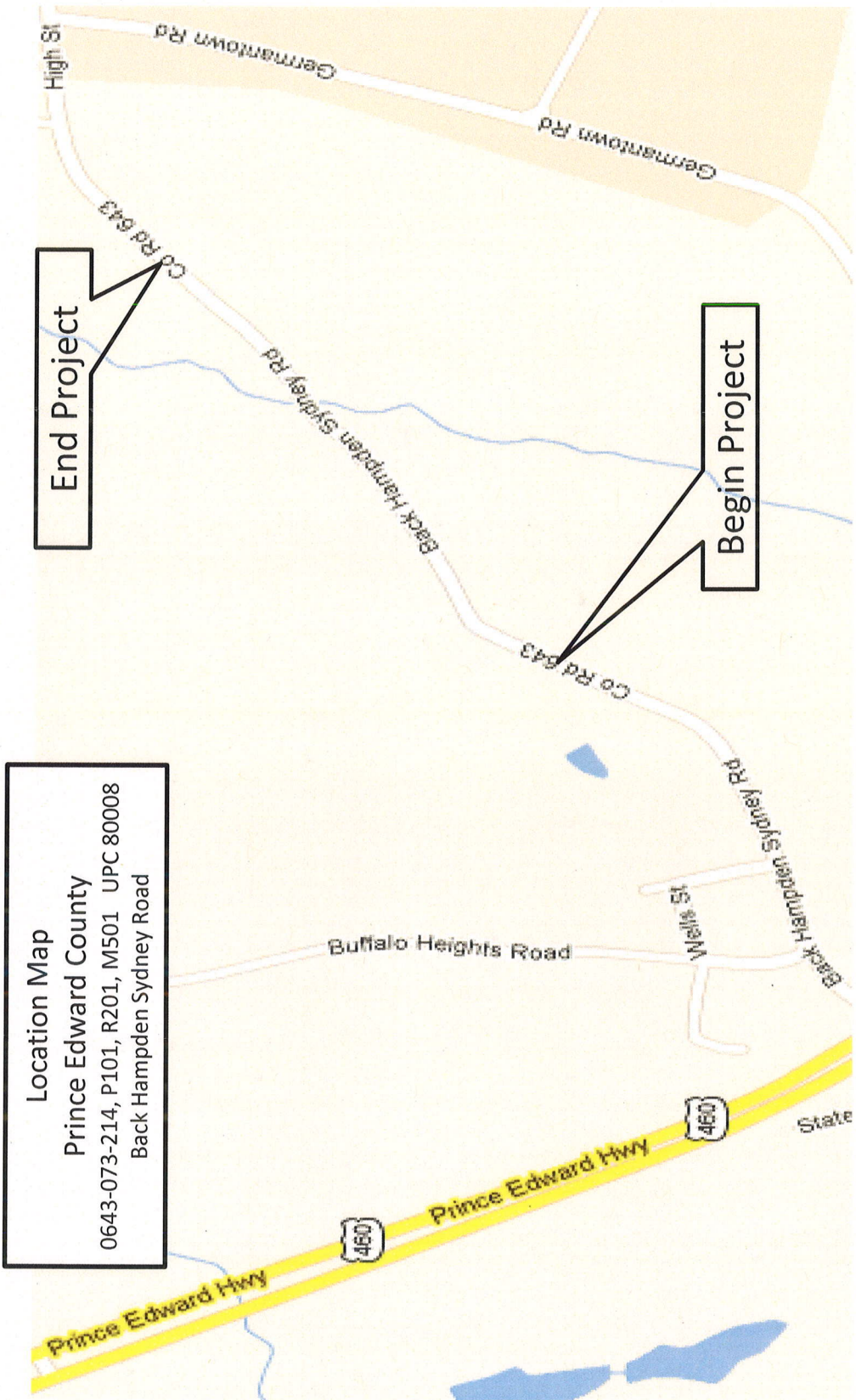
Property impact information, relocation assistance policies and tentative construction schedules are available for your review at the above address and will be available at the public hearing.

In compliance with the National Historic Preservation Act, Section 106 and 36 CFR Part 800, information concerning the potential effects of the proposed improvements on properties listed in or eligible for listing in the National Register of Historic Places are included in the National Environmental Policy Act documentation.

Give your written or oral comments at the hearing or submit them by October 5, 2012 to Laura Walton, Project Manager, Virginia Department of Transportation, 4219 Campbell Ave., Lynchburg, VA 24501. You may also e-mail your comments to lynchburginfo@VDOT.Virginia.gov. Please reference "Route 643 Design Public Hearing Comment" in the subject line.

VDOT ensures nondiscrimination and equal employment in all programs and activities in accordance with Title VI and Title VII of the Civil Rights Act of 1964. If you need more information or special assistance for persons with disabilities or limited English proficiency, contact the project manager listed above.

State Project: 0643-073-214, P101, R201, M501
Federal Project: STP-014-3(016) UPC 80008



Location Map
 Prince Edward County
 0643-073-214, P101, R201, M501 UPC 80008
 Back Hampden Sydney Road

End Project

Begin Project

**BRIDGE MAINTENANCE
ROUTE 699, CARTER ROAD
PRINCE EDWARD COUNTY**

Bridge maintenance work requiring a **temporary road closure** will take place on the Route 699 (Carter Road) over Carey Creek in Prince Edward County beginning September 24, 2012. Road closure will be in place approximately 14 weeks. A signed detour will be in place during the road closure.

Closure:

Route 699 (Carter Road) over Carey Creek will be closed from its intersection with Route 667 (Bloomfield Road) to its intersection with Route 666 (Douglas Church Road).

Signed Detour:

The signed detour route is approximately 6.9 miles in length and will use Route 667 south (Bloomfield Road) to Route 671 southeast (County Line Road) to Route 604 northwest (Abilene Road) to Route 666 (Douglas Church Road) and back to Route 699 (Carter Road).

Additional Information:

Project information may be viewed at VDOT's Lynchburg District Office located at 4219 Campbell Avenue in Lynchburg, Va. 24501 434- 947-6559, TDD/TTY 711. Please call Mr. Todd Moore, project contact, in advance to ensure the availability of appropriate personnel to answer questions.

Sarah Elam Puckett

From: County of Prince Edward [board@co.prince-edward.va.us]
Sent: Thursday, August 30, 2012 1:38 PM
To: Sarah Puckett
Subject: FW: Mandates Task Force: Your Input is Requested

Importance: High

From: DHCD-Mandate Relief [mailto:MandateRelief@dhcd.virginia.gov]
Sent: Thursday, August 30, 2012 10:26 AM
To: undisclosed-recipients:
Subject: Mandates Task Force: Your Input is Requested
Importance: High

Dear Local Government Official:

As next year's General Assembly session rapidly approaches, the Governor's Task Force for Local Government Mandate Review would like to give you an update on actions taken during the 2012 legislative session, provide a view as to where the Task Force is heading in the coming months, and to again provide you an opportunity to give us your thoughts.

Interim Report – Legislative and Administrative Relief. As a result of your input, the Task Force issued an Interim Report to Governor McDonnell on January 16, 2012, recommending more than 60 local mandates be eliminated. Of those recommended, 20 were placed into an Omnibus bill sponsored by Senator Newman and Delegate Byron, which ultimately eliminated 15 local mandates. Five additional mandates recommended by the Task Force were eliminated by other legislation. In addition, Governor McDonnell is currently reviewing a list of mandates from the Interim Report for potential elimination under the Administrative Process Act. While the results of the last legislative session were historic in terms of mandate repeal, much work is left to be done.

Task Force Direction. An overall goal of the Task Force is to raise the awareness of the implications of mandates placed on all local governments by the General Assembly. Even though new mandates were passed this past session, there were a record number of bills referred for fiscal impact analysis and other review because of their impact on local governments. It is this fundamental relationship between how services are provided and how they are funded that must be addressed for true mandate relief. This fact demonstrates an increased awareness in Richmond of the impact their decisions have on local government. While we will continue to raise issues with specific mandates that are suggested to us by local government officials, the Task Force will begin to take a broader look at the overall relationship between Richmond and local governments.

Your Input Is Important. The Task Force accomplished real and historically significant changes last year because of your input and recommendations. As we move into the coming months, we want your feedback again. Your day-to-day experiences with mandates are the most important piece of information we can gather. The information you submitted last year went a long way towards placing a real face to the issues created by local mandates.

Please take a moment to complete our online survey ([click here to take the survey](#)) to provide your thoughts and input on local mandates or you may write the Task Force at MandateRelief@dhcd.virginia.gov.

Comments received before COB on September 12, 2012 will be included for Task Force review at their meeting on September 17th. Comments received after that date will be assembled for Task Force review at their October and/or November meeting. It would be helpful to have all comments by October 15th.

You are also welcome to attend our September 17th meeting. It will take place beginning at 10:00 a.m. at the Virginia Aquarium and Marine Science Center, 717 General Booth Boulevard in Virginia Beach.

We look forward to continuing our work on behalf of the more than 300 local governments in Virginia. We look forward to receiving your feedback, and please do not hesitate to contact us should you have any questions. We also want to thank Governor McDonnell for his support and leadership in this area and the opportunity to make further progress.

Very truly yours,

The Honorable Patrick S. Herrity, Fairfax County Board of Supervisors
Chairman

The Honorable Joan Wodiska, Falls Church City School Board
Vice Chairman

The Honorable Bob Dyer, Virginia Beach City Council

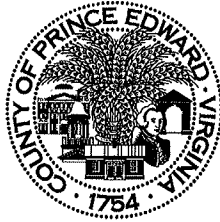
The Honorable Shaun Kenney, Fluvanna County Board of Supervisors

Kimball Payne, City Manager, City of Lynchburg

Government Reform Commission liaisons to the Task Force:

The Honorable Alicia Hughes, Alexandria City Council

The Honorable Suzy Kelly, Chesapeake City Council



Please publish the following classified advertisement in the **Friday, August 24, 2012** and **Friday, August 31, 2012** editions of The Farmville Herald.



SECRETARY – ADMINISTRATIVE ASSISTANT

The County of Prince Edward is accepting applications for a full-time Secretary-Administrative Assistant in the Circuit Court Judge's Office. This individual will perform a variety of secretarial and administrative functions. Computer experience with Microsoft Office/Windows environment software is required. This is a permanent full-time salaried position with full County benefits. Hours: 9:00 a.m.- 5:00 p.m. The application deadline is Friday, September 7, 2012 at 4:00 p.m. A County application should be submitted to: County Administrator's Office, P.O. Box 382, 111 South Street, 3rd Floor, Farmville, VA 23901. County applications and a complete job description are available on the County's web site at www.co.prince-edward.va.us or in the Prince Edward County Administrator's Office. TEL: (434) 392-8837 EOE



FACT SHEET

UNITED STATES DEPARTMENT OF AGRICULTURE
FARM SERVICE AGENCY

July 2012

Emergency Disaster Designation and Declaration Process

Overview

Agriculture-related disasters and disaster designations are quite common. One-half to two-thirds of the counties in the United States have been designated as disaster areas in each of the past several years, even in years of record crop production.

The Secretary of Agriculture is authorized to designate counties as disaster areas to make emergency loans (EM) to producers suffering losses in those counties and in counties that are contiguous to a designated county. In addition to EM eligibility, other emergency assistance programs, such as FSA disaster assistance programs, have historically used disaster designations as an eligibility requirement trigger.

The Farm Service Agency (FSA) streamlined the USDA Disaster Designation process to make assistance more readily available and with less burdensome paperwork.

Types of Disaster Designations

FSA administers four types

of disaster designations:

- USDA Secretarial disaster designation (This designation is most widely used).
- Presidential major disaster and Presidential emergency declarations,
- FSA Administrator's Physical Loss Notification and,
- Quarantine designation by the Secretary under the Plant Protection Act or animal quarantine laws as defined in § 2509 of the Food, Agriculture, Conservation and Trade Act of 1990 (mentioned in 7 CFR part 761, which includes a definition of "quarantine" in accordance with 7 U.S.C. 1961).

What Does a Disaster Designation Specify?

A disaster designation specifies:

- The disaster that resulted in the designation;
- The incidence period (dates) of that disaster;
- The specific counties included in the designation.

Procedures for Severe Drought

The streamlined process provides for nearly an automatic designation for any county in which drought conditions, as reported in the U.S. Drought Monitor (<http://droughtmonitor.unl.edu/>) when any portion of a county meets the D2 (Severe Drought) drought intensity value for eight consecutive weeks. A county that has a portion of its area in a drought intensity value of D3 (Extreme Drought) or higher at any time during the growing season also would be designated as a disaster area.

Benefits of the Streamlined Disaster Designation Process

The new process helps reduce paperwork and documentation requirements at the local FSA level, making the process more efficient and timely. Individual producer losses would still need to be documented for Emergency Loan (EM) Program eligibility.

FACT SHEET

Emergency Disaster Designation and Declaration Process

July 2012

Highlights of the New Rule Governing Secretarial Disaster Designations

- The new rule governing disaster designations:
 - Streamlines the USDA Secretarial designation process by eliminating steps from the current process;
 - Preserves the ability of a state governor or Indian Tribal Council to request a Secretarial Disaster Designation;
 - Removes the requirement that a request for a disaster designation be initiated only by a state governor or Indian Tribal Council;
 - Further streamlines the disaster designation process for severe drought occurrences by utilizing the U.S. Drought Monitor as a tool to automatically trigger disaster areas with no further documentation;
 - Does not impose any new requirements on producers or the public.
- For all other natural disaster occurrences and

those drought conditions that are not considered severe, the county must either show a 30 percent production loss of at least one crop or a determination must be made by surveying producers that other lending institutions will not be able to provide emergency financing.

Location of Regulation Governing Disaster Designation Process

The rule is contained in the Federal Register dated July 13, 2012, at <http://www.gpo.gov/fdsys/pkg/FR-2012-07-13/html/2012-17137.htm>.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, political beliefs, genetic information, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotope, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of Discrimination, write to USDA, Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW., Stop 9410, Washington, DC 20250-9410, or call toll-free at (866) 632-9992 (English) or (800) 877-8339 (TDD), or (866) 377-8642 (English Federal-relay), or (800) 845-6136 or. USDA is an equal opportunity provider and employer.

Why is the Farm Service Agency (FSA) amending the disaster designation process?

In November 2011, FSA published a proposed rule that would simplify procedures for designating USDA Secretarial disaster counties. The proposed rule did not amend or change the process to make any other disaster determinations nor did it amend the Presidential declarations made outside USDA. FSA sought comments on the rule and is now publishing the final rule to implement changes that will result in faster designations of disaster counties and assure more timely assistance to farmers and ranchers devastated by natural disasters.

When will FSA’s proposed changes take effect?

July 12, 2012.

What are the changes in the rule?

FSA is not modifying the criteria that determine disaster designation eligibility, only improving the process.

The new Secretarial Disaster Designation process:

- Nearly automatically qualifies a disaster county once it is categorized by the U.S. Drought Monitor as a severe drought for eight weeks; or extreme drought or higher at any time during the growing season of the affected crops that would be considered a disaster area.
- Streamlines the USDA Secretarial designation process – The new process reduces the average time it takes to designate a county by 40 percent from the previous process.
- Removes the requirement that a request for a disaster designation be initiated by a state governor or Indian tribal council. A state governor or Indian tribal council can still request a Secretarial Disaster Designation; however it is not a requirement.

What are the streamlined processes for severe drought?

The new process provides for nearly an automatic designation for any county in which drought conditions, as reported in the U.S. Drought Monitor (<http://www.drought.unl.edu/dm/monitor.html>), meet the drought intensity value of at least D2 (Drought-Severe) for eight consecutive weeks. Under the rule, once a county meets the D2 threshold for eight consecutive weeks, the Secretary will automatically designate the county a disaster area; no Loss Assessment Report (LAR) will be required. Any county that has a portion of its area in a drought intensity value of D3 (Drought – Extreme) or higher at any time during the growing season of the affected crops would be considered a disaster area.

How does streamlining the process for severe drought help farmers and producers?

The new process will help ensure all eligible disaster counties receive a designation.

Is there anything the public needs to do as a result of the rule?

The new process does not impose any new requirements on farmer or ranchers. It merely simplifies the process USDA uses to establish Secretarial disaster designations.

Where can I find more information on the new process?

The published rule is available on the FSA website at <http://www.fsa.usda.gov/FSA/federalNotices?area=home&subject=lare&topic=frd-ii>. To see the rule on public display on July 12 (before publication in the Federal Register) and for that day only, it can be viewed at <http://www.ofr.gov/inspection.aspx>.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 11, 2012
Item No.: 20
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Monthly Reports

Summary:

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery
- d. Prince Edward County Public Schools
- e. Tourism

Recommendation: Acceptance.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



Animal Control Monthly Report

"August 2012"

Dogs

Surrendered	10
Picked Up	34
Claimed By Owner	6
Adopted	6
Died in Kennel	0
Euthanized	10
Transferred to SPCA	22
Dead on Arrival	0
Stolen	0

Wildlife

Handled	0
Euthanized	0
Rabies Case	0

Livestock

Returned to Owner	0
Died in Kennel	0
Adopted	0

Fees Collected \$0.00

Fees Collected \$330.00

Other Companion Animals

Returned to Owner 0

Cats

Surrendered	32
Picked Up	0
Claimed By Owner	0
Adopted	0
Euthanized	6
Died in Kennel	0
Transferred to SPCA	26
Dead on Arrival	0

Number of Calls to Shelter 156

Summons Issued 4

Subpoenas Served 0

Days in Court 1

Nuisance Dogs 10

Dangerous Dogs 0

Fees Collected \$0.00

Total Fees Collected \$330.00

Bill the Town of Farmville

0 Cats housed (7 days each)

Total \$0.00

S. Ray Foster, Animal Control Officer

Permits Issued Report
8/01/2012 Through 8/31/2012

BI411

ADDITIONS	- Issued	3	
	- Value		\$82,900.00
	- Permit Fees		\$227.70
	- 2.00% STATE TAX		\$4.55
	- Fees Collected		\$.00
ONE & TWO FAMILY DWELLING	- Issued	3	
	- Value		\$672,000.00
	- Permit Fees		\$1,920.20
	- 2.00% STATE TAX		\$38.40
	- Fees Collected		\$.00
ELECTRICAL	- Issued	12	
	- Value		\$26,425.00
	- Permit Fees		\$570.00
	- 2.00% STATE TAX		\$11.40
	- Fees Collected		\$.00
MECHANICAL	- Issued	5	
	- Value		\$9,900.00
	- Permit Fees		\$459.00
	- 2.00% STATE TAX		\$9.18
	- Fees Collected		\$.00
MECHANICAL/GAS	- Issued	5	
	- Value		\$14,050.00
	- Permit Fees		\$250.00
	- 2.00% STATE TAX		\$5.00
	- Fees Collected		\$.00
PLUMBING	- Issued	3	
	- Value		\$.00
	- Permit Fees		\$150.00
	- 2.00% STATE TAX		\$3.00
	- Fees Collected		\$.00
POOL	- Issued	2	
	- Value		\$14,400.00
	- Permit Fees		\$70.00
	- 2.00% STATE TAX		\$1.40
	- Fees Collected		\$.00
Total Permits	- Issued	33	
Total Permits	- Value		\$819,675.00
Total Permits	- Permit Fees		\$3,646.90
Total Permits	- 2% Tax -		<u>\$ 72.94</u>
	Total -		\$ 3,719.84

PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road
Farmville, Virginia 23901

LENA HUDDLESTON
Cannery Manager
434-223-8664
Home 434-392-4218

August 2012 Cannery Report

The following numbers of cans were canned during the month of August.

1160 (qt.)	@	.48 =	556.80
411 (pt)	@	.40 =	164.40
64 (gal.)	@	1.25 =	80.00
39 Patrons usage	@	1.00 =	39.00
30 % out of county			<u>8.66</u>
TOTAL			\$848.86

L. Huddleston

kef

Prince Edward County Public Schools
2012-2013
Comparative Receipts and Expenditures
Year to Date

Month of August 2012

Receipts:	Fiscal 2012			Fiscal 2013			
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	Diff.
Sales Tax	2,757,852	455,059	16.50	2,777,205	465,387	16.76	0.26
Basic Aid	6,851,452	1,141,909	16.67	6,337,921	1,001,899	15.81	-0.86
Other State	5,224,640	500,044	9.57	5,139,072	493,847	9.61	0.04
Total State	14,833,944	2,097,012	14.14	14,254,198	1,961,132	13.76	-0.38
Federal Funds	3,754,691	193,884	5.16	2,849,940	102,999	3.61	-1.55
Local Funds	8,106,652	730,075	9.01	8,106,652	567,862	7.00	-2.00
Cash Book	455,290	33,502	7.36	455,290	81,912	17.99	10.63
Total Revenue	\$27,150,577	\$3,054,473	11.25	\$25,666,080	\$2,713,905	10.57	-0.68
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Instruction	20,602,749	1,903,907	9.24	19,413,030	1,719,477	8.86	-0.38
Administration	1,704,215	202,847	11.90	1,686,308	196,261	11.64	-0.26
Transportation	1,874,756	144,895	7.73	1,882,451	143,850	7.64	-0.09
Maintenance	2,045,490	263,724	12.89	1,950,439	247,101	12.67	-0.22
Food Service	11,760	2,859	24.31	11,455	2,964	25.88	1.56
Facilities	150,000	14,354	9.57	150,000	13,786	9.19	-0.38
Debt Service	761,607	521,887	68.52	572,397	390,467	68.22	-0.31
Total Expenditures	\$27,150,577	\$3,054,473	11.25	\$25,666,080	\$2,713,905	10.57	-0.68

Prince Edward County Public Schools
Summary Financial Report
August 2012

<u>Revenues</u>	Current <u>Month</u>	Year to <u>Date</u>	<u>Budget</u>	Variance Actual Under (Over) <u>Budget</u>	YTD as a Percent of <u>Budget</u>
From the State:					
State Sales Tax	\$ 247,749	\$ 465,387	\$ 2,777,205	\$ 2,311,818	16.76
Basic School Aid	\$ 500,950	\$1,001,899	\$ 6,337,921	\$ 5,336,022	15.81
All Other	\$ 245,474	\$ 493,847	\$ 5,139,072	\$ 4,645,225	9.61
Total State	\$ 994,172	\$1,961,132	\$ 14,254,198	\$ 12,293,066	13.76
From the Federal Gov't.	\$ 57,650	\$ 102,999	\$ 2,849,940	\$ 2,746,942	3.61
General Fund (County)	\$ 567,862	\$ 567,862	\$ 8,106,652	\$ 7,538,790	7.00
Cash Book -Local	\$ 18,393	\$ 81,912	\$ 455,290	\$ 373,378	17.99
Total Revenues	<u>\$1,638,076</u>	<u>\$2,713,905</u>	<u>\$ 25,666,080</u>	<u>\$ 22,952,175</u>	<u>10.57</u>

<u>Expenditures</u>	Current <u>Month</u>	Year to <u>Date</u>	Outstanding <u>Encumbrances</u>	<u>Budget</u>	Expended & Encumbered (Over) Under <u>Budget</u>	Expen. & Encumbrance as a % of <u>Budget</u>
1000-Instruction	\$1,404,654	\$1,719,477	\$ 14,727,270	\$ 19,413,030	\$ 2,966,284	84.72
2000-Admin.,Health/Atten.	\$ 114,976	\$ 196,261	\$ 980,318	\$ 1,686,308	\$ 509,730	69.77
3000-Transportation	\$ 100,628	\$ 143,850	\$ 880,525	\$ 1,882,451	\$ 858,076	54.42
4000-Operation/Maintenance	\$ 145,428	\$ 247,101	\$ 735,617	\$ 1,950,439	\$ 967,721	50.38
5000-Food Service	\$ 1,976	\$ 2,964	\$ 962	\$ 11,455	\$ 7,529	34.27
6000-Facilities	\$ 13,786	\$ 13,786	\$ -	\$ 150,000	\$ 136,214	9.19
7000-Debt. Service	\$ -	\$ 390,467	\$ 178,930	\$ 572,397	\$ 3,000	99.48
Total Expenditures	<u>\$1,781,448</u>	<u>\$2,713,905</u>	<u>\$ 17,503,622</u>	<u>\$ 25,666,080</u>	<u>\$5,448,553</u>	<u>78.77</u>

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901

**2012-2013
Comparative Receipts and Expenditures
Food Service Department
Year to Date**

Month of August 2012

Receipts:	Fiscal 2012			Fiscal 2013			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	22,398	0	0.00	23,898	0	0.00	0.00
Fresh Fruit & Vegetable	70,000	0	0.00	65,000	6,293	0.00	0.00
Total State	92,398	0	0.00	88,898	6,293	7.08	7.08
Federal Reimbursement	750,000	0	0.00	750,000	0	0.00	0.00
Cash Book - Local	244,672	23,970	9.80	248,172	28,858	11.63	1.83
Total Revenue	\$1,087,070	\$23,970	2.21	\$1,087,070	\$35,151	3.23	1.03
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	392,500	42,560	10.84	381,139	44,616	11.71	0.86
Fringe Benefits	147,000	12,981	8.83	171,311	13,953	8.14	-0.69
Purchased Services	31,375	2,498	7.96	20,200	1,516	7.50	-0.46
Refunds	10	0	0.00	29	0	0.00	
Telephone	2,000	317	15.85	1,920	345	17.96	
Travel	500	14	2.80	2,500	277	11.07	
Materials & Supplies	54,000	1,336	2.47	54,776	725	1.32	-1.15
Food Supplies	440,200	8,334	1.89	436,200	4,616	1.06	-0.83
Repairs & Maintenance	8,000	0	0.00	8,000	0	0.00	
Uniforms	2,000	137	0.00	1,500	0	0.00	0.00
Furniture/Equipment	9,495	0	0.00	9,495	120	1.26	1.26
Total Expenditures	\$1,087,080	\$68,177	6.27	\$1,087,070	\$66,167	6.09	-0.18

Prince Edward County Public Schools
2012-2013

**Food Service Department
Summary Financial Report
August 31, 2012**

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ -	\$ -	\$ 23,898	\$ 23,898	0.00
Fresh Fruit & Vegetable	\$ -	\$ 6,293	\$ 65,000	\$ 58,707	9.68
Total State Funds	\$ -	\$ 6,293	\$ 88,898	\$ 82,605	7.08
Federal Reimbursement	-	\$ -	\$ 750,000	\$ 750,000	0.00
Cash Book - Local	\$ 23,792	\$ 28,858	\$ 248,172	\$ 219,314	11.63
Total Revenues	\$ 23,792	\$ 35,151	\$ 1,087,070	\$ 1,051,919	3.23

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 34,810	\$ 44,616	\$ 336,523	\$ 381,139	\$ -	100.00
Fringe Benefits	\$ 11,689	\$ 13,953	\$ 123,512	\$ 171,311	\$ 33,845	80.24
Purchased Services	\$ 1,456	\$ 1,516	\$ 1,747	\$ 20,200	\$ 16,937	16.15
Refunds	\$ -	\$ -	\$ 29	\$ 29	-	100.00
Telephone	\$ 176	\$ 345	\$ 170	\$ 1,920	\$ 1,405	26.81
Travel	\$ 277	\$ 277	\$ 12	\$ 2,500	\$ 2,211	11.56
Materials & Supplies	\$ 151	\$ 725	\$ 5,164	\$ 54,776	\$ 48,887	10.75
Food Supplies	\$ 2,415	\$ 4,616	\$ 58,073	\$ 436,200	\$ 373,511	14.37
Repairs & Maintenance	\$ -	\$ -	\$ 2,395	\$ 8,000	\$ 5,605	29.93
Uniforms	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	0.00
Furniture/Equipment	\$ -	\$ 120	\$ 927	\$ 9,495	\$ 8,448	11.03
		\$ -	\$ -	\$ -	\$ -	-
Total Expenditures	\$ 50,974	\$ 66,167	\$ 528,553	\$ 1,087,070	\$492,350	54.71

Tourism & Visitor Center Monthly Report for August 2012

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2012	1,919	594	80	2,593	324.1
2011	1,192	648	68	2,172	181.0
Total / 8 Months					
Total / ALL of 2011					

Stacked Arms Pins:
August: 86
YTD: 262

Requests for Information:

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Internet Sales	Monthly Totals:
August 2012	12	1488	37	386	1	1,924
August 2011	8	1314	36	211		1,569
% Difference	50.00%	13.24%	2.78%	82.94%	100.00%	22.63%

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Internet Sales	Monthly Totals:
TOTAL YTD	53	12,977	200	2,593	1	Total YTD Inquiries: 15,771
2012 YTD	39	10,876	219	1,587	2	12,723
2011 YTD	35.90%	19.32%	-8.68%	63.39%	-50.00%	23.96%

Report to September Board of Supervisors:

- Visitation number were up 83% this August over last year, but still not as high as we had hoped. The very hot temperatures, coupled with the usual Back To School events, slowed things a little bit. However, we continue to maintain between 20% and 25% year to date increase this year over all of last year. The average visitors per month, calculating the whole calendar year to date, is still over 300 per month.
- The Virginia's Retreat Tourism Strategic Planning began in August. The company selected is Southeastern Institute of Research who has contracted portions to DecideSmart, led by Bob Holsworth and Lane Ramsey. Updates will be provided to the Board as they become available.
- Included in your packets is a copy of the brand new Virginia's Retreat Travel Guide which is found in all 11 Welcome Centers throughout the State, is hosted in all the Visitor Centers part of Virginia's Retreat, and most of the Chamber offices, and will be mailed to over 15,000 individual requests for information over the next year.

