



PRINCE EDWARD COUNTY  
BOARD OF SUPERVISORS

SUPERVISORS  
BOARD MEETING

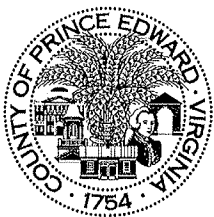
October 9, 2012  
7:00 P.M.

A G E N D A

|           |     |  |     |
|-----------|-----|--|-----|
| 7:00 p.m. | 1.  | The Chairman will call the <b>October</b> meeting to order.  | 1   |
|           | 2.  | Invocation   | 1   |
|           | 3.  | <b>PUBLIC PARTICIPATION:</b> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>  | 3   |
|           | 4.  | Board of Supervisors Comments  | 5   |
|           | 5.  | <u>Consent Agenda:</u>   |     |
|           | a.  | Treasurer's Report   | 7   |
|           | b.  | Approval of Minutes: September 11, 2012  | 9   |
|           |     | September 26, 2012   | 48  |
|           | c.  | Review of Accounts & Claims  | 53  |
|           | d.  | The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.   | 67  |
|           | e.  | Appropriations   | 69  |
|           | 6.  | Highway Matters  | 71  |
| 7:30 p.m. | 7.  | <b>PUBLIC HEARING: Amendment to Sandy River Ordinance</b> – <i>The Board will hold a Public Hearing to gather citizen input prior to considering an amendment to the County's Ordinance to Regulate and Protect the Sandy River Reservoir. The purpose of the proposed amendment is to allow waterfowl hunting without the requirement of a county permit.</i> | 73  |
|           | 8.  | Appointment: Moton Museum Board  | 77  |
|           | 9.  | Appointments: Local Emergency Planning Committee   | 81  |
|           | 10. | <u>Planning &amp; Community Development Report</u>   | 93  |
|           | 11. | <u>County Administrator's Report:</u>  | 97  |
|           | 12. | Voting Credentials for Annual VACo Meeting   | 99  |
|           | 13. | <u>Committee Reports:</u>  |     |
|           | a.  | Personnel Committee  | 103 |
|           | b.  | Legislative Committee  | 105 |

|     |   |     |
|-----|---|-----|
| 14. | <u>Closed Session:</u> 2.2-3711(A)(29), <i>Code of Virginia</i> – Contract Negotiations | 107 |
| 15. | <u>Correspondence/Informational:</u>  | 109 |
|     | a. CRC October Board Meeting Agenda   | 110 |
| 16. | <u>Monthly Reports:</u>   | 115 |
|     | a. Animal Control   | 116 |
|     | b. Building Official  | 117 |
|     | c. Cannery  | 118 |
|     | d. PERT   | 119 |
|     | e. Prince Edward County Public Schools  | 121 |
|     | f. Tourism  | 125 |

(NOTE: *Additional agenda items may be added to the Table Pack, which will be available for review after 4:30 p.m. on Tuesday, October 9, 2012.*)



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: October 9, 2012  
Item No.: 1 & 2  
Department: Board of Supervisors  
Staff Contact: W.W. Bartlett  
Issue: Call to Order and Invocation

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**Summary:** Chairman William G. Fore, Jr. will call to order the **October** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

**Attachments:** None.

**Recommendation:** None.

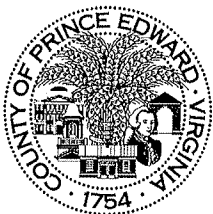
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:**           **October 9, 2012**  
**Item No.:**               **3**  
**Department:**         **Board of Supervisors**  
**Staff Contact:**  
**Issue:**                 **Public Participation**

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**Summary:**

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

**Attachments:**           **Public Participation Tracking Form**

**Recommendation:**   **None.**

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Campbell \_\_\_\_\_  
 Gantt \_\_\_\_\_  
 Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
 Jones \_\_\_\_\_  
 Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
 McKay \_\_\_\_\_

# PUBLIC INPUT TRACKING LOG

| ITEM NUMBER | CITIZEN REMARK | REMARK DATE | REPEAT REMARK | STATUS |
|-------------|----------------|-------------|---------------|--------|
| 1           |                |             | Y N           |        |
| 2           |                |             |               |        |
| 3           |                |             |               |        |
| 4           |                |             |               |        |
| 5           |                |             |               |        |
| 6           |                |             |               |        |
| 7           |                |             |               |        |
| 8           |                |             |               |        |
| 9           |                |             |               |        |
| 10          |                |             |               |        |
| 11          |                |             |               |        |
| 12          |                |             |               |        |
| 13          |                |             |               |        |
| 14          |                |             |               |        |



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:**            **October 9, 2012**  
**Item No.:**                **4**  
**Department:**           **Board of Supervisors**  
**Staff Contact:**  
**Issue:**                    **Board of Supervisors Comments**

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**Summary:**            The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

**Attachments:**            Protocol for Board of Supervisors Comments

**Recommendation:**    None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_







**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:**            **October 9, 2012**  
**Item No.:**                **5-a**  
**Department:**           **Treasurer**  
**Staff Contact:**         **Mable Shanaberger**  
**Issue:**                  **Consent Agenda - Treasurer's Report**

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**Summary:**        A Treasurer's Report was not available for the Board Pack.

**Attachments:**

**Recommendation:**

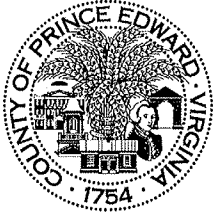
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:**        **October 9, 2012**  
**Item No.:**            **5-b**  
**Department:**        **County Administration**  
**Staff Contact:**      **Karin Everhart**  
**Issue:**                **Consent Agenda - Approval of Minutes**

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**Summary:**        Meeting minutes are attached for your review and approval.

**Attachments:**        Minutes of the September 11, 2012 Board Meeting  
                              Minutes of the September 26, 2012 Board Meeting

**Recommendation:**    Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_

September 11, 2012

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 11<sup>th</sup> day of September, 2012; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sharon Carney, Economic Development Director; and Brian Butler, Deputy County Attorney.

Chairman Fore called the meeting to order. Supervisor McKay asked for a moment of silence to remember those fallen in the September 11 tragedy and offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.*

**Officer Stuart Raybold**, Sheriff's Office, reported a grant from the Division of Motor Vehicles (DMV) was awarded to Prince Edward County Sheriff's Office, for Speed Enforcement (\$12,100) and Alcohol Enforcement (\$12,190).

Supervisor Campbell made a motion to approve expenditure of the DMV Grand funds; the motion carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

In Re: Board of Supervisors Comments

There were no Board of Supervisors comments.

In Re: Consent Agenda

Supervisor Wilck requested the Accounts and Claims be removed from the Consent Agenda for further discussion.

On motion of Supervisor Cooper-Jones and carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

the Board accepted the minutes of the meeting held August 14, 2012; Salaries; and appropriations as follows:

**FY 2013 Budget Amendment**

|                  |                                       | <u>Debit</u> | <u>Credit</u> |
|------------------|---------------------------------------|--------------|---------------|
| 3-100-24040-0080 | Library of Virginia – Records Grant   |              | \$ 4,845      |
| 4-100-21600-3161 | Clerk of Circuit Court / Preservation | \$ 4,845     |               |

| <u>BOARD OF SUPERVISORS</u> |                      |        |
|-----------------------------|----------------------|--------|
| Howard F. Simpson           | Mileage              | 310.25 |
| Business Card               | Meals                | 92.15  |
| Walmart                     | Meeting refreshments | 32.36  |

| <u>COUNTY ADMINISTRATOR</u>     |                          |          |
|---------------------------------|--------------------------|----------|
| Business Card                   | Postage                  | 1,119.66 |
|                                 | Meal                     | 13.30    |
|                                 | Envelopes                | 163.75   |
| Pitney Bowes Financial Services | Postage meter lease      | 29.00    |
| US Cellular                     | Phone                    | 118.02   |
| Clerk of Circuit Court          | Notary renewal           | 10.00    |
| Diamond Springs                 | Water & equipment rental | 22.85    |
| Treasurer of Virginia           | Notary renewal           | 45.00    |
| Walmart                         | Markers                  | 19.91    |
| Matthew Bender & Company, Inc.  | 2012 Anno Citator        | 70.89    |

| <u>COMMISSIONER OF REVENUE</u> |                |       |
|--------------------------------|----------------|-------|
| Treasurer of Virginia          | Online service | 78.77 |

| <u>TREASURER</u>                |                       |          |
|---------------------------------|-----------------------|----------|
| James W. Elliott, Attorney      | Advertising           | 488.25   |
| Diebold                         | Service call          | 286.00   |
| Treasurer of Virginia           | VEC access            | 5.25     |
|                                 | Online service        | 78.78    |
|                                 | Miscellaneous charges | 48.00    |
| Pitney Bowes Financial Services | Postage meter lease   | 1,662.00 |
| Key Office Supply               | Storage boxes         | 37.14    |

| <u>INFORMATION TECHNOLOGY</u>   |                 |        |
|---------------------------------|-----------------|--------|
| Business Data of Virginia, Inc. | Travel expenses | 575.00 |

| <u>REGISTRAR</u>     |         |        |
|----------------------|---------|--------|
| U. S. Postal Service | Postage | 715.00 |
| Dale L. Bolt         | Mileage | 185.37 |
|                      | Parking | 8.00   |
|                      | Meals   | 63.47  |
|                      | Lodging | 169.40 |
|                      |         | 426.24 |

| <u>CIRCUIT COURT</u> |                     |        |
|----------------------|---------------------|--------|
| Machelle J. Eppes    | Dry cleaning (robe) | 12.00  |
| Kimberley White      | Judicial robe       | 398.20 |

| <u>GENERAL DISTRICT COURT</u> |                   |        |
|-------------------------------|-------------------|--------|
| Commworld                     | Programmed phones | 652.50 |
| US Cellular                   | Phone             | 25.38  |

| <u>LAW LIBRARY</u> |       |       |
|--------------------|-------|-------|
| AT&T               | Phone | 36.64 |
| CenturyLink        | Phone | 39.58 |

|                                |                   |        |
|--------------------------------|-------------------|--------|
| LexisNexis                     | Online charges    | 239.00 |
| Matthew Bender & Company, Inc. | 2012 Anno Citator | 70.89  |

COMMONWEALTH'S ATTORNEY

|                        |                               |        |          |
|------------------------|-------------------------------|--------|----------|
| Brian Butler           | Mileage                       | 209.79 |          |
|                        | Lodging & parking             | 881.01 |          |
|                        | Meals                         | 138.62 | 1,229.42 |
| James R. Ennis         | Mileage                       | 209.79 |          |
|                        | Lodging & parking             | 985.60 |          |
|                        | Meals                         | 145.46 | 1,340.85 |
| Commonwealth Solutions | Shredding service             |        | 15.00    |
| Purchase Power         | Fees                          |        | 50.92    |
| Treasurer of Virginia  | Administrative fee for VPN-PC |        | 192.00   |
| Key Office Supply      | Pen refills                   | 2.59   |          |
|                        | Folders / pens / staples      | 195.14 | 197.73   |

SHERIFF

|  |                        |        |        |
|--|------------------------|--------|--------|
| MedTox Laboratories, Inc.                    | Drug testing           |        | 50.00  |
| Commtronics of Virginia                      | Radio repairs          |        | 167.51 |
| East End Motor Company, Inc.                 | Door motor             | 522.97 |        |
|  | Install blower motor   | 146.86 |        |
|  | Tire                   | 141.71 | 811.54 |
| Express Care                                 | Oil changes            |        | 251.84 |
| Farmville Auto Parts                         | Replace idler pulley   | 54.84  |        |
|  | Cable tie              | 7.99   | 62.83  |
| Grant's Glass                                | Windshield             |        | 291.24 |
| Travis Harris, III                           | Mount / balance tires  | 93.50  |        |
|  | Mount tires / fluids   | 48.62  |        |
|  | Brake pad / mount tire | 435.40 |        |
|  | Brake pads             | 246.68 | 824.20 |
| Third Street Wrecker Service                 | Towing service         |        | 125.00 |
| Farmville Herald                             | Advertising            |        | 307.50 |
| Kinex Networking Solutions                   | Web host / data backup |        | 39.90  |
| CenturyLink                                  | VCIN                   |        | 10.36  |
| Central Virginia<br>Criminal Justice Academy | Meal                   | 17.50  |        |
|  | Code book / template   | 55.83  |        |
|  | Uniforms               | 80.90  | 154.23 |
| Cindy Eldridge                               | Academy meal allowance |        | 238.00 |
| Robert Goldman                               | Meal                   |        | 7.14   |
| Key Office Supply                            | 3 Hole punch           | 21.99  |        |
|  | HD stapler & staples   | 34.56  |        |
|  | Key tags               | 15.70  |        |
|  | Ink cartridges / cd    | 77.96  | 150.21 |
| Staples Advantage                            | Ink cartridges         |        | 587.90 |
| Auto Trim Design of Lynchburg                | Window tint            |        | 185.00 |
| Haley of Farmville, Inc.                     | Clamps for visor       | 14.07  |        |
|  | Tax exempt             | -0.67  | 13.40  |
| DMV  | ID cards               |        | 20.00  |
| Galls, An Aramark Company                    | Flashlight assembly    | 74.44  |        |

|                                   |              |        |        |
|-----------------------------------|--------------|--------|--------|
|                                   | Credit       | -16.99 |        |
|                                   | Boots        | 87.48  | 144.93 |
| Intoximeters, Inc.                | Drygas       |        | 102.00 |
| Southern Police Equipment Company | Name plate   | 17.98  |        |
|                                   | Baton        | 96.99  |        |
|                                   | Shoes & belt | 76.80  | 191.77 |
| Quality Uniform Company, Inc.     | Uniforms     |        | 120.25 |

RICE VOLUNTEER FIRE DEPARTMENT

|                         |                  |  |          |
|-------------------------|------------------|--|----------|
| C. W. Williams          | Hose & couplings |  | 2,898.86 |
| Dominion Virginia Power | Electric service |  | 514.04   |

PROSPECT VOLUNTEER FIRE DEPARTMENT

|                                   |                             |          |          |
|-----------------------------------|-----------------------------|----------|----------|
| Atlantic Emergency                | Streamlight                 |          | 99.00    |
| Battery Barn of Virginia, Inc.    | Batteries                   |          | 147.74   |
| Benchmark Community Bank          | Truck payment               |          | 3,500.00 |
| Chesterfield Insurers             | Accident / health insurance |          | 6,177.00 |
| Commtronics of Virginia           | Clip assembly               |          | 29.40    |
| Farmville Auto Parts              | Sealed beam                 |          | 12.95    |
| Fire & Safety Equipment Company   | SCBA testing / repair       |          | 39.00    |
| Foster Fuels, Inc.                | Safety valve assembly       |          | 446.40   |
| Pamplin Exxon                     | Fuel                        | 35.00    |          |
|                                   | Brake repair                | 334.79   | 369.79   |
| Trumbull Software Associates, Inc | Pager subscription          |          | 300.00   |
| VFIS                              | Auto insurance              | 3,889.00 |          |
|                                   | Umbrella / excess insurance | 375.00   |          |
|                                   | Portfolio insurance         | 2,756.00 | 7,020.00 |
| Dominion Virginia Power           | Electric service            |          | 425.99   |

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

|                                |                         |  |          |
|--------------------------------|-------------------------|--|----------|
| Arcet Equipment Company        | Compressed air / oxygen |  | 109.20   |
| C. W. Williams                 | Camera batteries        |  | 338.75   |
| Keplinger Repair Service, Inc. | Foam & batteries        |  | 553.84   |
| CenturyLink                    | Phone                   |  | 50.24    |
| Dominion Virginia Power        | Electric service        |  | 322.00   |
| Watkins Insurance Agency       | Insurance               |  | 2,904.00 |
| Your First Due, Inc.           | Website hosting         |  | 299.40   |

PAMPLIN VOLUNTEER FIRE DEPARTMENT

|                                    |                     |        |        |
|------------------------------------|---------------------|--------|--------|
| AT&T                               | Phone               |        | 89.15  |
| J. E. Jamerson Building Supply     | Metal hose reel     |        | 99.99  |
| Pamplin Exxon                      | Fuel                | 351.40 |        |
|                                    | Vehicle maintenance | 120.20 | 471.60 |
| Trumbull Software Associates, Inc. | Paging subscription |        | 300.00 |
| Verizon                            | Phone               |        | 63.07  |

MEHERRIN VOLUNTEER FIRE DEPARTMENT

|                          |           |          |          |
|--------------------------|-----------|----------|----------|
| Parker Oil Company, Inc. | Diesel    | 1,084.44 |          |
|                          | 15W40 Oil | 779.90   | 1,864.34 |
| US Cellular              | Phone     |          | 153.49   |



|                          |                                     |          |  |
|--------------------------|-------------------------------------|----------|--|
| Verizon                  | Phone                               | 165.46   |  |
| Dominion Virginia Power  | Electric service                    | 558.50   |  |
| Watkins Insurance Agency | Package / auto / umbrella insurance | 3,551.00 |  |

EMERGENCY SERVICES

|               |                   |        |  |
|---------------|-------------------|--------|--|
| Timmons Group | Address additions | 411.10 |  |
|---------------|-------------------|--------|--|

REGIONAL JAIL & DETENTION

|  |                       |          |  |
|--|-----------------------|----------|--|
| Irongate Boundary Management                   | Electronic monitoring | 2,092.50 |  |
| Piedmont Regional<br>Juvenile Detention Center | Juvenile detention    | 2,475.00 |  |

BUILDING OFFICIAL

|                       |                      |       |       |
|-----------------------|----------------------|-------|-------|
| East End Chevron      | Oil change           | 29.40 |       |
| US Cellular           | Phone                | 25.38 |       |
| Coy Leatherwood       | Meals                | 15.53 |       |
|                       | Meeting registration | 15.00 | 30.53 |
| Treasurer of Virginia | Tradesman license    | 90.00 |       |

ANIMAL CONTROL

|                         |                     |        |        |
|-------------------------|---------------------|--------|--------|
| Farmville Auto Parts    | Brake pads / rotors | 151.65 |        |
|                         | Oil & filters       | 67.70  | 219.70 |
| Dominion Virginia Power | Electric service    |        | 112.81 |
| CenturyLink             | Phone               |        | 129.29 |
| US Cellular             | Phone               |        | 50.76  |
| Walmart                 | Dog food            | 75.92  |        |
|                         | Lysol & Raid        | 18.79  | 94.71  |

BIOSOLIDS MONITORING

|             |       |       |  |
|-------------|-------|-------|--|
| US Cellular | Phone | 25.38 |  |
|-------------|-------|-------|--|

REFUSE DISPOSAL

|                                |                          |          |           |
|--------------------------------|--------------------------|----------|-----------|
| Resource International         | Miscellaneous work tasks | 1,941.50 |           |
|                                | Storm water compliance   | 58.00    |           |
|                                | Groundwater monitoring   | 3,530.75 | 5,530.25  |
| Lowe's                         | Hornet spray             | 15.10    |           |
|                                | Air conditioner          | 151.05   | 166.15    |
| Mid-Atlantic Irrigation        | Hose coupling            |          | 12.80     |
| East End Motor Company, Inc.   | Flat repair              |          | 72.99     |
| Farmville Auto Parts           | Antifreeze / tarp strap  |          | 48.35     |
| Jimmy's Service Center         | Hydraulic hose           | 150.00   |           |
|                                | Oil change / brake pads  | 1,080.20 | 1,230.20  |
| Sheila Martin                  | Magnetic tape            |          | 19.48     |
| Southern States                | Rake & shovel            |          | 75.96     |
| Wright's Excavating            | Landfill operation       |          | 58,093.75 |
| Emanuel Tire of Virginia       | Tire recycling           |          | 469.20    |
| Southside Electric Cooperative | Darlington Heights site  |          | 57.71     |
| Dominion Virginia Power        | Leachate pump            | 139.32   |           |
|                                | Scalehouse               | 92.99    |           |
|                                | Cell C pump station      | 12.15    |           |

|                                     |                |       |          |
|-------------------------------------|----------------|-------|----------|
|                                     | Green Bay site | 44.71 |          |
|                                     | Worsham site   | 42.77 |          |
|                                     | Prospect site  | 64.41 |          |
|                                     | Landfill site  | 30.27 | 426.62   |
| AT&T                                | Phone          |       | 236.28   |
| CenturyLink                         | Phone          |       | 137.70   |
| US Cellular                         | Phone          |       | 25.28    |
| Verizon                             | Phone          |       | 122.08   |
| Prince Edward County Public Schools | Diesel         |       | 1,644.76 |

GENERAL PROPERTIES

|                                     |                          |           |           |
|-------------------------------------|--------------------------|-----------|-----------|
| Hudson-Payne Electronics            | Replace smoke detector   |           | 222.25    |
| OK Termite & Pest Control           | Exterminating service    |           | 150.00    |
| East End Chevron                    | Oil change               | 12.00     |           |
|                                     | Ice                      | 12.00     | 24.00     |
| East End Motor Company, Inc.        | Align / rotate / balance |           | 85.54     |
| Farmville Auto Parts                | Oil & filters            | 36.28     |           |
|                                     | Grease cap               | 5.49      |           |
|                                     | Connector & oil          | 13.68     |           |
|                                     | Car wash & mitt          | 24.98     | 80.43     |
| Southside Electric Cooperative      | SRR lights               |           | 30.46     |
| Dominion Virginia Power             | Roy Clark monument       | 17.45     |           |
|                                     | Courthouse               | 14,858.26 |           |
|                                     | Shop                     | 29.65     |           |
|                                     | Sheriff Department Shed  | 5.66      |           |
|                                     | Worsham Clerk's Office   | 77.46     | 14,988.48 |
| AT&T                                | Phone                    |           | 36.63     |
| CenturyLink                         | Phone                    |           | 52.86     |
| US Cellular                         | Phone                    |           | 80.27     |
| Alphadog Signs & Graphics           | Welcome banners          |           | 775.00    |
| Diamond Springs                     | Water & equipment rental |           | 29.80     |
| Lowe's                              | Tape measure             | 8.53      | 662.50    |
|                                     | Maintenance supplies     | 10.84     |           |
|                                     | Glue                     | 4.25      |           |
|                                     | Spray paint              | 11.34     | 34.96     |
| Taylor-Forbes Equipment Company     | Cable                    | 22.70     |           |
|                                     | Gas treatment            | 17.50     | 40.20     |
| Prince Edward County Public Schools | Diesel                   |           | 192.57    |

CANNERY

|                                  |                          |        |          |
|----------------------------------|--------------------------|--------|----------|
| Business Card                    | Retort valve             |        | 184.60   |
| Dixie Canner Company             | Timing counter           |        | 73.90    |
| Lowe's                           | PVD / coupling / adapter | 66.25  |          |
|                                  | Credit                   | -39.99 | 26.26    |
| Southside Electric Cooperative   | Electric service         |        | 207.48   |
| CenturyLink                      | Phone                    |        | 176.76   |
| US Cellular                      | Phone                    |        | 25.38    |
| Fisk Media Services              | Radio advertisements     |        | 144.00   |
| Hubert Company                   | Soap / brushes / gloves  |        | 123.52   |
| Can Corporation of America, Inc. | Cans & lids              |        | 3,066.49 |

|                                 |                               |        |
|---------------------------------|-------------------------------|--------|
| Alecia Daves-Johnson            | 2nd Saturday supplies         | 185.97 |
| Frog Bottom Farm                | 2nd Saturday - peppers        | 10.00  |
| Thistledowne Farm               | 2nd Saturday - tomatoes / jar | 149.00 |
| Virginia Department of Taxation | Sales use tax on cans         | 140.83 |

COMPREHENSIVE SERVICES ACT

|                              |                       |           |
|------------------------------|-----------------------|-----------|
| Family Preservation Services | Professional services | 1,225.00  |
| Grafton School, Inc.         | Professional services | 16,650.00 |
| Letricia R. Logan            | Foster care           | 666.00    |
| Stepping Stones Day Care     | Foster care           | 51.00     |

PLANNING

|                          |                    |        |        |
|--------------------------|--------------------|--------|--------|
| Wendy Phelps             | Corridor overlay   | 551.25 |        |
|                          | Evaluate data      | 420.00 | 971.25 |
| R. Samuel Coleman        | Commission meeting | 100.00 |        |
|                          | Mileage            | 13.32  | 113.32 |
| Sally W. Gilfillan       | Commission meeting |        | 100.00 |
| Donald B. Gilliam        | Commission meeting | 100.00 |        |
|                          | Mileage            | 22.20  | 122.20 |
| Preston Hunt             | Commission meeting | 100.00 |        |
|                          | Mileage            | 22.20  | 122.20 |
| Robert M. Jones          | Commission meeting | 100.00 |        |
|                          | Mileage            | 5.55   | 105.55 |
| Robert Christopher Mason | Commission meeting | 100.00 |        |
|                          | Mileage            | 9.99   | 109.99 |
| John F. Townsend, III    | Commission meeting | 100.00 |        |
|                          | Mileage            | 8.32   | 108.32 |
| Brett Von Cannon Watson  | Commission meeting |        | 100.00 |
| Business Card            | Postage            |        | 15.90  |
| US Cellular              | Phone              |        | 51.51  |

COMMUNITY DEVELOPMENT

|                   |               |           |
|-------------------|---------------|-----------|
| Town of Farmville | 12-13 Support | 25,000.00 |
|-------------------|---------------|-----------|

ECONOMIC DEVELOPMENT

|   |              |        |
|---|--------------|--------|
| Longwood Small<br>Business Development Center | Registration | 200.00 |
| Business Card                                 | Postage      | 146.39 |
|   | Meals        | 42.00  |
| US Cellular                                   | Phone        | 25.38  |
| Farmville Printing                            | EZ maps      | 34.80  |

TOURISM

|                         |                        |        |
|-------------------------|------------------------|--------|
| Dominion Virginia Power | Electric service       | 469.52 |
| Business Card           | UPS                    | 53.84  |
| Town of Appomattox      | Postage - Best Part GT | 612.67 |
| Farmville Herald        | High Bridge supplement | 200.00 |

GENERAL EXPENSE

|                                   |     |           |
|-----------------------------------|-----|-----------|
| Southern States Cooperative, Inc. | Gas | 12,816.00 |
|-----------------------------------|-----|-----------|

| <u>CAPITAL PROJECTS</u>                |                                   |          |
|--|-----------------------------------|----------|
| Business Data of Virginia, Inc.        | Equipment - Commonwealth Attorney | 7,187.96 |
| Compro Computers                       | Computers & software              | 5,349.78 |
| D&A Contractors                        | Driveway - Jackson est.           | 2,019.50 |
| Pinecrest Equipment Sales              | Freezer                           | 5,325.00 |
| CJMW Architecture                      | Construction plans                | 1,750.00 |
| Commonwealth of Virginia               | Building plan review              | 5,295.50 |
| Trasco                                 | Printing building plans           | 1,320.88 |
| <u>WATER FUND</u>                      |                                   |          |
| Town of Farmville                      | Water & sewer                     | 2,568.03 |
| <u>RETIREMENT BENEFIT FUND</u>         |                                   |          |
| Vicki K. Johns                         | Retiree benefits                  | 1,051.29 |
| Anthem BCBS                            | Retiree insurance                 | 1,120.00 |
| <u>PIEDMONT COURT SERVICES</u>         |                                   |          |
| Dominion Virginia Power                | Electric service                  | 286.19   |
| Williamsburg Hotel & Conference Center | Lodging                           | 520.00   |
| Library of Virginia                    | Training                          | 30.00    |
| Farmville Volunteer Fire Department    | Refill extinguisher               | 15.00    |
| <u>ADDENDUM BILL LIST</u>              |                                   |          |
| <u>BOARD OF SUPERVISORS</u>            |                                   |          |
| Doyne-Burger-Davis Funeral Home        | Cremation                         | 640.00   |
| Farmville Herald                       | Advertising                       | 379.26   |
| <u>COUNTY ADMINISTRATOR</u>            |                                   |          |
| VACORP                                 | Workers compensation              | 77.75    |
| Sarah E. Puckett                       | Mileage                           | 96.57    |
| Center for Transportation              | Meeting registration              | 95.00    |
| Key Office Supply                      | Envelopes                         | 42.43    |
|  | Easel pads                        | 114.58   |
|  | Markers/pens                      | 19.69    |
|  | Ink cartridges                    | 574.95   |
|  | Card stock paper                  | 28.78    |
|  | Copy paper                        | 269.70   |
| Matthew Bender & Company, Inc.         | 12 Rev 3A & 12 Spec               | 1,053.13 |
|  |                                   | 61.89    |
| <u>LEGAL SERVICES</u>                  |                                   |          |
| VACORP                                 | Workers compensation              | 10.00    |
| <u>INDEPENDENT AUDITOR</u>             |                                   |          |
| Robinson Farmver Cox Associates        | Cost Allocation Plan              | 3,500.00 |

|                                 |                                   |          |          |
|---------------------------------|-----------------------------------|----------|----------|
|                                 | <u>COMMISSIONER OF REVENUE</u>    |          |          |
| VACORP                          | Workers compensation              |          | 42.00    |
| Treasurer of Virginia           | Online service                    |          | 78.77    |
|                                 | <u>TREASURER</u>                  |          |          |
| VACORP                          | Workers compensation              |          | 50.00    |
| M&W Printers, Inc.              | Postage - Real Estate bills       | 3,004.95 |          |
|                                 | Postage - Personal Property bills | 4,387.11 | 7,392.06 |
| Treasurer of Virginia           | Online service                    |          | 78.78    |
|                                 | <u>INFORMATION TECHNOLOGY</u>     |          |          |
| Business Data of Virginia, Inc. | Travel expenses                   |          | 250.00   |
| BAI Municipal Software          | Tech support                      |          | 791.00   |
| ComputerPlus Sales & Service    | Maintenance contract              |          | 270.00   |
|                                 | <u>REGISTRAR</u>                  |          |          |
| VACORP                          | Workers compensation              |          | 17.00    |
| U. S. Postal Service            | Box rent                          |          | 110.00   |
| Key Office Supply               | Copy paper                        | 59.90    |          |
|                                 | Toner                             | 76.00    |          |
|                                 | Copier drum                       | 327.32   | 563.22   |
|                                 | <u>CIRCUIT COURT</u>              |          |          |
| U. S. Postal Service            | Box rent                          |          | 70.00    |
| Farmville Herald                | Advertising                       |          | 143.50   |
|                                 | <u>CLERK OF THE CIRCUIT COURT</u> |          |          |
| VACORP                          | Workers compensation              |          | 69.00    |
| AT&T                            | Phone                             |          | 43.10    |
| CenturyLink                     | Phone                             |          | 84.97    |
| Machelle J. Eppes               | Mileage                           | 71.67    |          |
|                                 | Lodging                           | 311.71   |          |
|                                 | Registration                      | 250.00   | 633.38   |
| Kinex Networking Solutions      | DSL                               |          | 74.95    |
| Key Office Supply               | Binder dividers                   | 1.94     |          |
|                                 | Toner                             | 42.00    |          |
|                                 | Planner                           | 16.99    | 60.93    |
| Ebeam Film, LLC                 | Microfilm orders                  |          | 100.00   |
|                                 | <u>LAW LIBRARY</u>                |          |          |
| AT&T                            | Phone                             |          | 36.64    |
| Matthew Bender & Company, Inc.  | 2012 RVS 3A&12 Supp               |          | 61.89    |
|                                 | <u>COMMONWEALTH'S ATTORNEY</u>    |          |          |
| VACORP                          | Workers compensation              |          | 96.00    |
| Pitney Bowes, Inc.              | Ink cartridge                     |          | 93.48    |
| Pitney Bowes Financial Services | Postage meter lease               |          | 195.48   |
| Commonwealth Solutions          | Shredding service                 |          | 15.00    |
| Key Office Supply               | Pen refills                       | 4.77     |          |
|                                 | Envelopes                         | 85.58    |          |

|                                |                      |      |        |
|--------------------------------|----------------------|------|--------|
|                                | Fan                  | 8.99 | 99.34  |
| Matthew Bender & Company, Inc. | 2012 Code supplement |      | 407.81 |

VICTIM WITNESS ASSISTANCE PROGRAM

|            |                      |  |       |
|------------|----------------------|--|-------|
| VACORP     | Workers compensation |  | 10.00 |
| Cindy Sams | Mileage              |  | 37.74 |

SHERIFF

|                                   |                             |          |           |
|-----------------------------------|-----------------------------|----------|-----------|
| VACORP                            | Workers compensation        |          | 3,257.00  |
| Farmville Auto Parts              | Brakes / rotors / caliper   |          | 1,223.28  |
| Business Card                     | Postage                     | 182.90   |           |
|                                   | Meals                       | 159.43   |           |
|                                   | Printer / business cards    | 184.57   |           |
|                                   | Gas                         | 47.00    |           |
|                                   | Camera lens                 | 179.95   | 753.85    |
| Treasurer of Virginia             | VCIN                        |          | 54.05     |
| Kinex Networking Solutions        | Web hosting / backup        |          | 39.90     |
| CenturyLink                       | Phone                       |          | 7.97      |
| US Cellular                       | Phone                       |          | 680.83    |
| David Wilmoth                     | Meals                       |          | 49.74     |
| Diamond Springs                   | Water & equipment rental    |          | 73.15     |
| Key Office Supply                 | Returned merchandise        | -36.57   |           |
|                                   | Ink cartridges / folders    | 98.05    |           |
|                                   | Folders / labels            | 503.55   |           |
|                                   | Labels                      | 174.76   |           |
|                                   | Day Minder / DVD            | 33.98    | 773.77    |
| Staples Advantage                 | Ink cartridges / envelopes  |          | 66.97     |
| Walmart                           | Office supplies             |          | 59.66     |
| Galls, LLC                        | Lights                      | 659.94   |           |
|                                   | Security partitions         | 1,279.98 |           |
|                                   | Lockout tools               | 220.45   |           |
|                                   | Boots                       | 92.48    | 2,252.85  |
| Kustom Signals, Inc.              | Antenna mounts              |          | 292.00    |
| Town Police Supply - Richmond     | Ammunition                  | 740.00   |           |
|                                   | Uniforms                    | 716.75   |           |
|                                   | Tact team equipment / light | 427.50   | 1,884.25  |
| Premium Marketing & Sales         | Badges                      |          | 312.95    |
| Southern Police Equipment Company | Shoes                       | 205.60   |           |
|                                   | Badge                       | 53.49    |           |
|                                   | Handcuff / mag cases        | 105.97   |           |
|                                   | Mace / mag holders          | 50.00    | 415.06    |
| Haley Automotive                  | 2012 Dodge Charger (2)      |          | 46,204.40 |

SHERIFF - COURTS

|        |                      |  |        |
|--------|----------------------|--|--------|
| VACORP | Workers compensation |  | 903.00 |
|--------|----------------------|--|--------|

FARMVILLE VOLUNTEER FIRE DEPARTMENT

|                                     |           |  |          |
|-------------------------------------|-----------|--|----------|
| Farmville Volunteer Fire Department | Insurance |  | 3,469.00 |
|-------------------------------------|-----------|--|----------|

RICE VOLUNTEER FIRE DEPARTMENT

|                         |                  |        |        |
|-------------------------|------------------|--------|--------|
| John Deere Financial    | Diesel           | 367.10 |        |
|                         | Gas              | 321.64 | 688.74 |
| Dominion Virginia Power | Electric service |        | 9.01   |

PROSPECT VOLUNTEER FIRE DEPARTMENT

|                          |                         |  |          |
|--------------------------|-------------------------|--|----------|
| Benchmark Community Bank | Truck payment           |  | 3,500.00 |
| Goodman Truck & Tractor  | Inspection / oil change |  | 485.27   |
| CenturyLink              | Phone                   |  | 93.93    |
| Town of Farmville        | Fuel                    |  | 948.34   |
| Dominion Virginia Power  | Electric service        |  | 400.64   |

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

|                                |                       |        |          |
|--------------------------------|-----------------------|--------|----------|
| Atlantic Emergency             | Charger / gallonage   | 922.50 |          |
|                                | Hose                  | 143.00 | 1,065.50 |
| Cyrus Pest Control Company     | Exterminating service |        | 45.00    |
| Jack L. Slagle Fire Equipment  | Foam                  |        | 141.75   |
| Southside Electric Cooperative | Electric service      |        | 536.83   |
| Verizon Wireless               | Phone                 |        | 60.07    |

PAMPLIN VOLUNTEER FIRE DEPARTMENT

|                         |                  |  |          |
|-------------------------|------------------|--|----------|
| AT&T                    | Phone            |  | 162.37   |
| Pamplin Exxon           | Fuel             |  | 262.14   |
| Philips Healthcare      | Defibrillators   |  | 3,142.23 |
| Verizon                 | Phone            |  | 58.41    |
| Dominion Virginia Power | Electric service |  | 474.37   |

AMBULANCE & RESCUE SERVICES

|                                      |               |  |           |
|--------------------------------------|---------------|--|-----------|
| Prince Edward Volunteer Rescue Squad | 12-13 Support |  | 15,000.00 |
| Meherrin Fire & Rescue               | 12-13 Support |  | 2,500.00  |

FOREST FIRE PREVENTION

|                |                     |  |           |
|----------------|---------------------|--|-----------|
| State Forester | Forest Fire control |  | 12,040.29 |
|----------------|---------------------|--|-----------|

REGIONAL JAIL & DETENTION

|                              |                       |  |          |
|------------------------------|-----------------------|--|----------|
| Irongate Boundary Management | Electronic monitoring |  | 742.50   |
| Piedmont Regional Jail       | Inmate per diem       |  | 4,042.50 |

BUILDING OFFICIAL

|        |                      |  |        |
|--------|----------------------|--|--------|
| VACORP | Workers compensation |  | 174.00 |
|--------|----------------------|--|--------|

ANIMAL CONTROL

|                    |                      |  |        |
|--------------------|----------------------|--|--------|
| VACORP             | Workers compensation |  | 218.00 |
| CenturyLink        | Phone                |  | 129.29 |
| M&W Printers, Inc. | Dog tags             |  | 750.11 |

BIOSOLIDS MONITORING

|        |                      |  |        |
|--------|----------------------|--|--------|
| VACORP | Workers compensation |  | 181.00 |
|--------|----------------------|--|--------|

REFUSE DISPOSAL

|                                |                           |        |          |
|--------------------------------|---------------------------|--------|----------|
| VACORP                         | Workers compensation      |        | 2,489.00 |
| Farmville Wholesale Electric   | Cord connector            |        | 7.15     |
| C&L Machine & Welding          | Repaired truck fender     |        | 1,628.00 |
| Jimmy's Service Center         | Oil change / adjust brake | 472.20 |          |
|                                | Repaired door             | 354.05 | 180.00   |
| Arena Trucking Company         | Trash collection          |        | 414.00   |
| Emanuel Tire of Virginia       | Tire recycling            |        | 2,330.10 |
| STEPS, Inc.                    | Recycling fee             |        | 1,280.81 |
| Synergy Recycling, LLC         | Electronic recycling      |        | 1,553.42 |
| Southside Electric Cooperative | Virso site                |        | 77.76    |
| Dominion Virginia Power        | Rice site                 |        | 35.39    |
| AT&T                           | Phone                     |        | 112.80   |
| CenturyLink                    | Phone                     |        | 176.57   |
| O. O. Stiff, Inc.              | Monthly service           |        | 662.50   |
| Treasurer of Virginia          | Annual fee                |        | 3,124.99 |
| East End Motor Company, Inc.   | Tires                     |        | 439.00   |
| Farmville Auto Parts           | Hydraulic fluid / hose    |        | 149.32   |
| NAPA of Farmville              | Hydraulic fluid           |        | 52.78    |

SANDY RIVER RESERVOIR

|                       |                |  |          |
|-----------------------|----------------|--|----------|
| Piedmont Soil & Water | Mowing Dam #12 |  | 2,400.00 |
|-----------------------|----------------|--|----------|

GENERAL PROPERTIES

|                                 |                              |           |           |
|---------------------------------|------------------------------|-----------|-----------|
| VACORP                          | Workers compensation         |           | 1,267.00  |
| Davis GMC Truck, Inc.           | Inspection                   |           | 16.00     |
| McQuay International            | Chiller maintenance contract |           | 2,602.00  |
| Taylor-Forbes Equipment Company | Mower blades                 | 81.25     |           |
|                                 | Air filter / plugs           | 13.21     | 94.46     |
| Dominion Virginia Power         | Courthouse                   | 15,236.61 |           |
|                                 | SCOPE building               | 235.46    |           |
|                                 | Lights at Rice               | 111.21    |           |
|                                 | Ag building                  | 1,301.28  | 16,884.56 |
| Town of Farmville               | Water & sewer                |           | 244.60    |
| AT&T                            | Phone                        |           | 36.63     |
| CenturyLink                     | Phone                        |           | 129.71    |
| O. O. Stiff, Inc.               | Monthly service              |           | 100.00    |
| Aramark Uniform Services        | Janitorial supplies          |           | 267.02    |
| Diamond Paper Company           | Towels / toilet tissue       |           | 1,030.02  |
| Handi-Clean Products, Inc.      | Janitorial supplies          |           | 339.64    |
| Lowe's                          | Cleaning supplies            | 70.60     |           |
|                                 | Rope                         | 15.16     |           |
|                                 | Stake / level / rope         | 12.45     |           |
|                                 | Door knob                    | 17.07     |           |
|                                 | Maintenance supplies         | 9.48      |           |
|                                 | Plugs & filter               | 13.26     | 138.02    |
| Wilco, Inc.                     | Trash bags / towels          |           | 458.55    |
| Farmville Auto Parts            | Handheld vacuum pump         | 62.49     |           |
|                                 | Battery / brake fluid        | 122.78    |           |
|                                 | Oil / filter                 | 76.00     |           |



|                              |                        |        |        |
|------------------------------|------------------------|--------|--------|
|                              | Brake line             | 32.27  |        |
|                              | Fittings / brake fluid | 16.77  |        |
|                              | Signal bulbs           | 4.68   | 314.99 |
| Farmville Wholesale Electric | Strap                  | 3.56   |        |
|                              | Ballast                | 368.00 | 371.56 |
| NAPA of Farmville            | Spray paint            |        | 10.47  |
| Price Supply Company, Inc.   | Capacitor motor        |        | 97.61  |
| Cintas Corporation #524      | Uniform rental         |        | 577.80 |
| Shanaberger & Sons           | Weed trimmer head      |        | 17.99  |

CANNERY

|             |                      |  |        |
|-------------|----------------------|--|--------|
| VACORP      | Workers compensation |  | 182.00 |
| Lowe's      | Coupling             |  | 4.32   |
| CenturyLink | Phone                |  | 176.48 |

COMPREHENSIVE SERVICES ACT

|                                    |                       |  |          |
|------------------------------------|-----------------------|--|----------|
| Bear Creek Academy                 | Professional services |  | 6,975.00 |
| Braley & Thompson, Inc.            | Professional services |  | 5,023.50 |
| Centra Health                      | Professional services |  | 4,352.00 |
| North Spring Behavioral Healthcare | Professional services |  | 6,510.00 |
| Treasurer of Bedford               | Professional services |  | 1,980.00 |
| Don Wilhelm, L.C.S.W.              | Professional services |  | 800.00   |

MUSEUMS

|                           |               |  |          |
|---------------------------|---------------|--|----------|
| Robert Russa Moton Museum | 12-13 Support |  | 2,500.00 |
|---------------------------|---------------|--|----------|

PUBLIC LIBRARY

|  |               |  |           |
|--|---------------|--|-----------|
| Farmville-Prince Edward<br>Community Library | 12-13 Support |  | 48,039.00 |
|--|---------------|--|-----------|

PLANNING

|                  |                      |  |        |
|------------------|----------------------|--|--------|
| VACORP           | Workers compensation |  | 209.00 |
| Farmville Herald | Advertising          |  | 225.50 |
| SWANA            | Dues                 |  | 189.00 |

COMMUNITY DEVELOPMENT

|                       |               |  |          |
|-----------------------|---------------|--|----------|
| Piedmont Area Transit | 12-13 Support |  | 2,500.00 |
|-----------------------|---------------|--|----------|

ECONOMIC DEVELOPMENT

|                    |                          |  |        |
|--------------------|--------------------------|--|--------|
| VACORP             | Workers compensation     |  | 247.00 |
| Farmville Printing | Business cards / notepad |  | 341.50 |
| Key Office Supply  | Ink cartridges           |  | 43.69  |

TOURISM

|                   |                      |       |        |
|-------------------|----------------------|-------|--------|
| VACORP            | Workers compensation |       | 9.00   |
| Town of Farmville | Water & sewer        |       | 47.65  |
| CenturyLink       | Phone                |       | 266.11 |
| Magi Van Eps      | Meals                | 25.00 |        |
|                   | Ribbon               | 3.56  |        |
|                   | Cling wrap           | 2.88  | 31.44  |

SOIL & WATER CONSERVATION DISTRICT

|  |               |          |
|--|---------------|----------|
| Piedmont Soil & Water<br>Conservation District | 12-13 Support | 2,960.00 |
|--|---------------|----------|

COOPERATIVE EXTENSION OFFICE

|             |       |        |
|-------------|-------|--------|
| CenturyLink | Phone | 102.30 |
|-------------|-------|--------|

GENERAL EXPENSE

|                |                 |          |
|----------------|-----------------|----------|
| Lumos Networks | Phone           | 3,101.84 |
| Anthem BCBS    | Cobra insurance | 560.00   |

CAPITAL PROJECTS

|                           |                 |          |
|---------------------------|-----------------|----------|
| Pinecrest Equipment Sales | Walk in freezer | 4,841.25 |
|---------------------------|-----------------|----------|

WATER FUND

|                   |               |          |
|-------------------|---------------|----------|
| Town of Farmville | Water & sewer | 1,171.65 |
|-------------------|---------------|----------|

SEWER FUND

|                         |            |       |
|-------------------------|------------|-------|
| Dominion Virginia Power | Sewer pump | 34.39 |
|-------------------------|------------|-------|

REVENUE SHARING - VDOT FUND

|                       |                   |            |
|-----------------------|-------------------|------------|
| Haymes Brothers, Inc. | Road construction | 235,208.97 |
| Hurt & Proffitt, Inc. | Engineering       | 6,601.34   |

PIEDMONT COURT SERVICES FUND

|                  |                      |        |
|------------------|----------------------|--------|
| VACORP           | Workers compensation | 75.00  |
| CenturyLink      | Phone                | 33.72  |
| Julianna Ferrell | Mileage              | 43.28  |
| Sheena Franklin  | Mileage              | 43.29  |
| Sharon Gray      | Mileage              | 224.75 |
| Connie Stimpson  | Mileage              | 25.61  |
| Renee T. Maxey   | Mileage              | 163.95 |
|                  | Office supplies      | 12.63  |
| Ashley Nash      | Mileage              | 76.59  |
| Dayna Stanley    | Mileage              | 276.28 |

PCS SUPERVISION FEES EXPENDITURES

|                      |                  |          |
|----------------------|------------------|----------|
| SRP Corporation, LLC | Rent             | 2,383.00 |
| Page Hardy           | Cleaning service | 210.00   |

PCS DRUG TESTING FEES

|                                 |              |        |
|---------------------------------|--------------|--------|
| Alere Toxicology Services, Inc. | Drug testing | 136.36 |
|---------------------------------|--------------|--------|

In Re: Accounts and Claims

Supervisor Wilck questioned an expenditure of \$21,590 to Draper Aden for the Sandy River Reservoir; Mr. Bartlett stated there had been an issue with a dam and the Maximum Precipitation Event, and the expenditure of up to \$25,000 had been authorized.

Supervisor Wilck then asked about the mileage reimbursements for Supervisor Simpson of \$410 and \$466; Supervisor Simpson stated the \$410 was mileage reimbursement for January through March [2012] and the \$466 was mileage reimbursement for April through June [2012].

Supervisor McKay made a motion to accept the Accounts and Claims; the motion carried:

|      |  |           |
|------|--|-----------|
| Aye: | Howard M. Campbell<br>Pattie Cooper-Jones<br>William G. Fore, Jr.<br>Don C. Gantt, Jr.<br>Robert M. Jones<br>Charles W. McKay<br>Howard F. Simpson<br>Jim R. Wilck | Nay: None |
|------|--|-----------|

In Re: 2012 Personal Property Tax Relief

Chairman Fore stated a letter has been received from Beverly M. Booth, Commissioner of Revenue, which set forth the Personal Property Tax Relief Act (PPTRA) percentage of tax relief from the State for 2012 to be 40% of assessed value upon guidelines provided by the State.

Supervisor Gantt made a motion to approve the Personal Property Tax Relief Act (PPTRA) Resolution for 2012; the motion carried:

|      |  |           |
|------|--|-----------|
| Aye: | Howard M. Campbell<br>Pattie Cooper-Jones<br>William G. Fore, Jr.<br>Don C. Gantt, Jr.<br>Robert M. Jones<br>Charles W. McKay<br>Howard F. Simpson<br>Jim R. Wilck | Nay: None |
|------|--|-----------|

**PPTRA RESOLUTION FOR 2012  
County of Prince Edward, Virginia**

In accordance with the requirements set forth in VA. CODE ANN. §58.1-3524 C.2. and §58.1-3912 E, as amended by Chapter 1 of the Acts of Assembly (2004 Special Session I) and as set forth in Item 503.E (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly, any qualifying

vehicle sitused within the County of Prince Edward, Virginia commencing January 1, 2012, shall receive personal property tax relief in the following manner:

- ❖ Personal use vehicles with assessed value of \$1,000 or less will be eligible for 40% tax relief; and
- ❖ Personal use vehicles with assessed value of \$1,001 or more shall receive only 40% tax relief on the first \$20,000 in assessed value; and
- ❖ All other vehicles which do not meet the definition of “qualifying” (such as business use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program; and
- ❖ In accordance with Item 503.D.1 of Chapter 951 of the 2005 Acts of Assembly, the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1, 2006. Supplemental assessments for tax years 2005 and prior years that are made on or after September 1, 2006 shall be deemed “non-qualifying” for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

In Re: Highway Matters

Supervisor Campbell stated timber is being cut on Route 675, Dry Bridge Road, and the road south of the bridge needs attention; north of the bridge, the road is “wallowed out” and needs to be re-graded and repaired. He said trash is scattered along Route 626 in Prospect.

Supervisor McKay said he takes issue with VDOT stating there are no funds yet a left turn lane has been built at Oxford Furnace and there is a “No U-Turn” sign and no cross street. He stated it seems VDOT is also resurfacing roads where it is not necessary.

Chairman Fore stated he has received telephone calls from constituents requesting the speed limit on Old Route 460, Pamplin Highway, be reduced to 45mph for its entire length. Chairman Fore said it is posted westbound 55mph for approximately one and one half miles and then decreases to 45mph.

In Re: Treasurer Resignation

Mr. Bartlett stated the Treasurer for Prince Edward County submitted a letter of retirement with an effective date of December 31, 2012. He reviewed the process necessary per Section 24.2-228.1 of the *Code of Virginia* which allows the Board to petition the circuit court to issue a writ of election in order to fill the vacancy in the Constitutional Office. Mr. Bartlett stated the Board may wish to deliberate and make a recommendation to the Court; the Court has indicated it will consider a recommendation from the Board of Supervisors prior to making a decision. He added at least 81 days must pass from the issuance of a Writ

of Election until the date of the election. If the Writ can be issued by September 19, the election could be held on December 11.

Supervisor Gantt stated that another option is to combine the Treasurer's office with the Commissioner of Revenue; he stated it would provide a savings to the County and the office would be run more efficiently. Supervisor Gantt stated a "Financial Director" could be in charge of both offices as both are heavily regulated. He then suggested a committee be set up to review options available to present to the Board at the next meeting; this would give the taxpayers an opportunity to decide.

Supervisor Jones stated a referendum would need to be held to implement this change; Chairman Fore advised the Board that such a change would require a petition with signatures equal to 20% of voters in the last Presidential election.

Supervisor Jones suggested proceeding with the election of the Treasurer which would give three years to research and get public input on this matter. Further discussion followed.

Supervisor Simpson made a motion, seconded by Supervisor Wilck, to recommend the circuit court to issue a writ of election for a Treasurer, to be held on December 11, 2012; the motion carried:

|      |                      |      |                   |
|------|----------------------|------|-------------------|
| Aye: | Howard M. Campbell   | Nay: | Don C. Gantt, Jr. |
|      | Pattie Cooper-Jones  |      |                   |
|      | William G. Fore, Jr. |      |                   |
|      | Robert M. Jones      |      |                   |
|      | Charles W. McKay     |      |                   |
|      | Howard F. Simpson    |      |                   |
|      | Jim R. Wilck         |      |                   |

Chairman Fore appointed a committee to look into the possibility of combining the Treasurer's office and the Commissioner of Revenue's office, comprising Supervisor Gantt-Chair, Supervisor Simpson, Supervisor Wilck, the Commissioner of Revenue, the County Attorney, the County Administrator and a representative from the Treasurer's office.

In Re: Public Hearing: David Simpson, Special Use Permit

Chairman Fore announced that this was the date and time scheduled for a public hearing on an application by David Simpson for a Special Use Permit for Commercial Kennel Use in accordance with the A-1 Agricultural Conservation Zoning District requirements. Notice of this hearing was advertised

according to law in the Friday, August 24, 2012 and Friday, August 31, 2012 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the Prince Edward County Planning Commission held a Public Hearing on Tuesday, August 21, 2012 at 7:30 p.m. to gather citizen input concerning an application by David Simpson for a Special Use Permit for Commercial Kennel Use in accordance with the A-1 Agricultural Conservation Zoning District requirements. The request is to construct a commercial kennel on a parcel identified as Tax Map Parcel 10-A-6 and located at 1371 Simpson Road in Prospect. Mr. Bartlett stated there was no opposition and the Planning Commission voted unanimously in favor of this request.

Chairman Fore opened the Public Hearing.

There being no one present wishing to speak, Chairman Fore closed the Public Hearing.

Supervisor Jones made a motion to approve the Special Use Permit application for a Commercial Kennel Use in accordance with the A-1 Agricultural Conservation Zoning District requirements; the motion carried:

|      |  |           |
|------|--|-----------|
| Aye: | Howard M. Campbell<br>Pattie Cooper-Jones<br>William G. Fore, Jr.<br>Don C. Gantt, Jr.<br>Robert M. Jones<br>Charles W. McKay<br>Howard F. Simpson<br>Jim R. Wilck | Nay: None |
|------|--|-----------|

In Re: Tobacco Commission Grant – Historic Prospect Depot Project

Mrs. Sharon Lee Carney, Director of Economic Development, stated opportunities for the 2013 Tobacco Commission Economic Development Grants are now open. Currently there is \$99,018.57 available for the Prince Edward County Community (\$21,232.57 is the balance of the 2012 Tobacco Commission allocation plus \$77,786 for the 2013 allocation). Receipt of these Economic Development Grant Funds for the Prospect Depot Project would complete the funding necessary to move forward with all the plan development, building construction and a well and septic system. Mrs. Carney requested the Board of Supervisors authorize a Tobacco Commission Economic Development Grant application in the amount of \$99,018.57 to be used towards the Prospect Depot restoration. She added that no matching funds to complete this project will be required from Prince Edward County.

Supervisor Cooper-Jones made a motion to authorize the submittal of a Tobacco Commission Economic Development Grant in the amount of \$99,018.57 for the Prospect Depot Project; the motion carried:

|      |  |           |
|------|--|-----------|
| Aye: | Howard M. Campbell<br>Pattie Cooper-Jones<br>William G. Fore, Jr.<br>Don C. Gantt, Jr.<br>Robert M. Jones<br>Charles W. McKay<br>Howard F. Simpson<br>Jim R. Wilck | Nay: None |
|------|--|-----------|

Supervisor McKay made a motion to approve the Virginia Tobacco Indemnification and Community Revitalization Commission Project Endorsement Resolution, and to authorize the Board Chairman and/or the County Administrator to sign any and all necessary documents; the motion carried:

|      |  |           |
|------|--|-----------|
| Aye: | Howard M. Campbell<br>Pattie Cooper-Jones<br>William G. Fore, Jr.<br>Don C. Gantt, Jr.<br>Robert M. Jones<br>Charles W. McKay<br>Howard F. Simpson<br>Jim R. Wilck | Nay: None |
|------|--|-----------|

**A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

**VIRGINIA TOBACCO INDEMNIFICATION AND COMMUNITY  
REVITALIZATION COMMISSION  
PROJECT ENDORSEMENT RESOLUTION**

**WHEREAS**, the Virginia Tobacco Indemnification and Community Revitalization Commission was created to help foster economic development in the tobacco dependent communities of Southside and Southeast Virginia; and

**WHEREAS**, the County of Prince Edward Board of Supervisors would like to submit a grant application for \$99,018.57 to the Virginia Tobacco Indemnification and Community Revitalization Commission utilizing the Southside Economic Development Tobacco Grant allocations, of which \$99,018.57 is currently available for Prince Edward County as of the June 2012 Southside Tobacco Grant Allocation; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby support a grant application to the Virginia Tobacco Indemnification and Community Revitalization Commission for building improvements to the

historic Prospect Depot building to enable the facility to be used as a trail head and ranger office for the new High Bridge Trail State park and as a small community area and museum exhibit space for the village of Prospect. It is anticipated that once complete, the Depot will encourage additional businesses and revitalization to the area that is struggling to take advantage of the tens of thousands of visitors that are currently utilizing the Trail, and

**BE IT FURTHER RESOLVED**, that the Board of Supervisors of the County of Prince Edward, Virginia does hereby authorize the Board of Supervisors Chairman and/or County Administrator to sign all necessary grant documents to execute the application, grant reports and grant contract.

In Re: Tri-Boro Rack and Storage Products Development Incentives

Mrs. Carney stated that over the past 18 months, the Economic Development Office has been working with Fred DeMaio, President of Tri-Boro Shelving to help with the development of a new plant called Tri-Boro Rack and Storage Products. Tri-Boro Rack will manufacture a similar product to what is currently being made at Tri-Boro Shelving. Mr. DeMaio is now ready to make a commitment to meet all the requirements for development of Local and State incentives.

Mrs. Carney stated the Tri-Boro Rack facility will be 62,500 square feet, constructed at an approximate cost of \$1.5 million (land, improvements, architectural/engineering and site work). In addition there is approximately \$3 million in equipment being installed at the plant to fabricate the heavy gage metal shelving and storage products. Within three years it is estimated that there will be 25 new jobs with a minimum average wage of \$11.76 per hour, plus health and retirement 401-K benefits.

Mrs. Carney advised the Board that most of the local incentives being offered are reimbursements that are revenue neutral and performance based. The award of any Tobacco Revitalization Opportunity Funds (TROF) and Governor's Opportunity Funds (GOF) will hold Prince Edward County liable in the event of a failure by Tri-Boro Rack to meet certain performance agreement provisions. To protect the County from any potential "claw-back" implications, Mr. DeMaio has agreed to provide a Letter of Credit or a Performance Bond suitable to the County, with Prince Edward County as the beneficiary in an amount equal to the amount of the grant awards. The Letter of Credit or Performance Bond will not be released until the County is released from any obligation for the TROF and/or GOF funds.

Discussion followed.



Supervisor Wilck made a motion to approve the proposed Local Incentives for Tri-Boro Rack and Storage contingent upon the provision of a Letter of Credit or a Performance Bond suitable to the County, to authorize the County Administrator and or Board of Supervisors Chairman to sign any and all documents associated with executing an agreement for the proposed incentives; the motion carried:

|      |  |           |
|------|--|-----------|
| Aye: | Howard M. Campbell<br>Pattie Cooper-Jones<br>William G. Fore, Jr.<br>Don C. Gantt, Jr.<br>Robert M. Jones<br>Charles W. McKay<br>Howard F. Simpson<br>Jim R. Wilck | Nay: None |
|------|--|-----------|

In Re: Amendment to the Sandy River Reservoir Ordinance

Mr. Bartlett stated that at its August meeting, the Board voted to eliminate the need for county-issued permits for duck hunting at the Sandy River Reservoir. The County Attorney recommends an amendment to the County's *Ordinance to Regulate and Protect the Sandy River Reservoir and Adjacent County-Owned Property*.

Supervisor McKay made a motion to authorize advertisement of a Public Hearing for the October Board meeting on the proposed amendment to the County ordinance for the Sandy River Reservoir; the motion carried:

|      |  |           |
|------|--|-----------|
| Aye: | Howard M. Campbell<br>Pattie Cooper-Jones<br>William G. Fore, Jr.<br>Don C. Gantt, Jr.<br>Robert M. Jones<br>Charles W. McKay<br>Howard F. Simpson<br>Jim R. Wilck | Nay: None |
|------|--|-----------|

**ORDINANCE TO REGULATE AND PROTECT THE  
SANDY RIVER RESERVOIR AND ADJACENT COUNTY-OWNED PROPERTIES  
IN ACCORDANCE WITH SECTION 15.1-13 OF THE  
CODE OF VIRGINIA 1950, AS AMENDED**

Sec. 82-31.

- (a) The following activities are hereby declared to be unlawful in that part of Lockett Magisterial District of Prince Edward County known as Sandy River Reservoir and on any County-owned property surrounding the reservoir:
- (1) Presence of persons, boats, or other personal property at anytime in areas marked "No Trespassing," without the express written permission of the county administrator.
  - (2) Parking on any County-owned property surrounding the reservoir other than in the Sandy River Reservoir Public Use Area located off Route 640, at the end of Route 792, or in any other area specifically designated by the Prince Edward County Board of Supervisors as a Public Parking Area.
  - (3) Littering or dumping of any type, kind or description.
  - (4) Hunting or trapping of any type, kind or description without an express written permit issued by the County of Prince Edward, with the exception of duck hunting, which requires no county permit.
  - (5) Conducting fishing tournaments in which prizes are awarded without an express written permit issued by the County of Prince Edward and Department of Game and Inland Fisheries.
  - (6) Diving, snorkeling or swimming of any type, kind or description.
  - (7) Operation in or on the reservoir of any unlicensed watercraft or any type of watercraft propelled by an engine in excess of ten (10) horsepower.
  - (8) Operation in or on the reservoir of a windsurfer, sailboard or any wind-propelled vessel, other than a sailboat, length of which shall not exceed sixteen (16) feet.
  - (9) Operation in or on the reservoir of any jet ski.
  - (10) Sale of any and all commodities or services anywhere in either the reservoir or the County-owned property surrounding the reservoir, as well as the posting of any kind of advertisement of any description, unless sanctioned by the County of Prince Edward.
  - (11) Discharging any firearm, including but not limited to any weapon which propels a projectile by pneumatic means, unless sanctioned by the County of Prince Edward.
  - (12) Possession of any type of alcoholic beverage while on the premises.
  - (13) Presence on the reservoir or the County-owned property surrounding the reservoir by any person under the age of twelve (12) years, unless such person is accompanied by an individual who is at least twenty-one (21) years of age.
  - (14) Camping and lighting or maintaining any kind of fire, unless such activity has been sanctioned or is sponsored by the County.

- (15) Use of any of the County-owned property surrounding the reservoir by any person riding any type of motorized or non-motorized vehicle, bicycle or horse and use of any part of the reservoir or such County-owned property for ice skating or sledding, unless any such use has been expressly sanctioned by the County.
- (16) The use of any of the County-owned property surrounding the reservoir, other than those areas specifically designated by the County as such, for boat access to and from the reservoir including, but not limited to construction of piers, docks and access roads.

Individuals owning property adjacent to the county buffer who have a county-approved and permitted boat access ramp shall continue to be responsible for the soil erosion and sedimentation measures and for the safe maintenance and upkeep of the ramp. The permit is not transferable to any future owners of the property. Permittee must carry liability insurance and show annual proof thereof.

- (17) Cutting, removing or altering any trees, brush or other vegetation now growing or hereafter established in the reservoir or on the County-owned property surrounding the reservoir and removing, altering or otherwise disturbing the reservoir or any County-owned land surrounding the reservoir.
  - (18) Withdrawal of water for any purpose, with the exception that adjacent property owners with express written permission from Prince Edward County may withdraw reasonable amounts of water for irrigation and domestic purposes until such time as water therein is used for public water supply.
  - (19) Stocking of any fish or other aquatic species in the reservoir or animal on the County-owned property, without written permission of Prince Edward County and the Department of Game and Inland Fisheries.
  - (20) The siting of “sewerage systems” and “treatment works”, as defined by the State Board of Health Sewage Handling and Disposal Regulations, within five hundred (500) feet of the normal pool elevation of the reservoir.
  - (21) Discharging a firearm, as defined in paragraph 11 of this section, on any county-owned land, on or within 300 feet of a public parking area.
- (b) The Board of Supervisors may, by resolution, authorize the construction and maintenance of public utilities, including electrical supply lines, water and sewer treatment plants, water and sewer supply lines, and telecommunications transmission lines that benefit the public at large and are constructed and maintained by a public utility company, Prince Edward County, or by a public utility authority created pursuant to state law, on Sandy River Reservoir and on any County-owned property surrounding the Sandy River Reservoir. As a condition of said authorization, the entity responsible for the construction or maintenance of the public utility shall restore the affected property to the same condition as it existed on the date of the authorization, and shall maintain the area in that condition for the duration of the authorization, to the extent that is practical and consistent with prevailing utility maintenance practices in the Commonwealth of Virginia.
- (c) Except for those activities specifically authorized by the Board of Supervisors pursuant to Paragraph (b), any person who shall knowingly commit any of the acts declared unlawful in (a) above, shall, on conviction of a first offense of a violation of this section, be guilty of a Class 1 misdemeanor as same as defined in Section 18.2-11 of the Code of Virginia, 1950, as amended. (Ord. of 7-9-96; Ord. of 11-12-98; Ord. of 9-14-99; Ord. of 10-10-00; Ord. 6-10-08; Ord. 11-12-08; Ord. 10-9-12.)

In Re: Posting County Land for No Hunting

Mr. Bartlett stated that the Board annually takes action to post the County-owned property at the Prince Edward County Landfill, the Prince Edward County Industrial Park, and adjoining the Piedmont Regional Jail for “NO HUNTING.” The exception to this posting is for duck hunting at the Sandy River Reservoir.

Supervisor Wilck made a motion to authorize County Animal Control to post county-owned land for no hunting, with the exception of duck hunting at the Sandy River Reservoir; the motion carried:

|      |  |           |
|------|--|-----------|
| Aye: | Howard M. Campbell<br>Pattie Cooper-Jones<br>William G. Fore, Jr.<br>Don C. Gantt, Jr.<br>Robert M. Jones<br>Charles W. McKay<br>Howard F. Simpson<br>Jim R. Wilck | Nay: None |
|------|--|-----------|

In Re: Upcoming Board/Commission Appointments

Mr. Bartlett advised the Board of two upcoming Board/Commission vacancies for which the Board will make appointments at the December Board meeting.

There are two members of the Planning Commission whose terms expire on December 31, 2012: Donald Gilliam and Preston Hunt.

The term of office for one member of the Board of Zoning Appeals expires on December 31, 2012: William W. Porterfield.

Supervisor Campbell made a motion to authorize the advertisement of the upcoming Board and Commission vacancies; the motion carried:

|      |  |           |
|------|--|-----------|
| Aye: | Howard M. Campbell<br>Pattie Cooper-Jones<br>William G. Fore, Jr.<br>Don C. Gantt, Jr.<br>Robert M. Jones<br>Charles W. McKay<br>Howard F. Simpson<br>Jim R. Wilck | Nay: None |
|------|--|-----------|

In Re: Planning & Community Development Report: Cannery

Mr. Bartlett reported that there is a need to upgrade the electrical power service at the Prince Edward Cannery. The current single phase, 200 Amp service has reached capacity and must be upgraded prior to any further equipment installations. Additionally, much of the equipment that would be utilized for commercial food processing will require 3-phase electrical service. According to Southside Electric Cooperative (SEC), this upgrade will eventually provide a value to the County in terms of electrical utility costs. However, there are upfront costs associated with this request and a utility easement is needed to place a utility pole on the grounds of the cannery.

The costs to bring the service to the Cannery are as follows:

|   |                |
|---|----------------|
| SEC to install the 3-phase power to the meter | \$15,000       |
| SEC Program Discount for Customer             | - 3,600        |
| TICR Cannery Grant dedicated funds            | - <u>2,500</u> |
| Cost to County                                | \$ 8,900       |

*\*This cost can change depending on where the meter is placed and which party trenches the wire. There are additional costs related to the interior modifications, such as a CT Cabinet and modified electrical outlets, which is estimated to cost between \$500 and \$1,000. Our County employs certified personnel that can perform these components of the project.*

Mr. Bartlett explained the potential savings in electric costs once this is complete.

Supervisor Campbell stated a transformer may be necessary inside the Cannery to accommodate the three-phase service.

Supervisor Cooper-Jones made a motion to authorize the Chairman, County Administrator and County Attorney to execute the necessary contract and easement documents to enable Southside Electric to provide three-phase service to the Cannery subject to a limit of \$8,900; the motion carried:

|      |                      |           |
|------|----------------------|-----------|
| Aye: | Howard M. Campbell   | Nay: None |
|      | Pattie Cooper-Jones  |           |
|      | William G. Fore, Jr. |           |
|      | Don C. Gantt, Jr.    |           |
|      | Robert M. Jones      |           |
|      | Charles W. McKay     |           |
|      | Howard F. Simpson    |           |
|      | Jim R. Wilck         |           |

In Re: County Attorney's Report

Chairman Fore stated that Mr. Jim Ennis, County Attorney hired a new Deputy Commonwealth's Attorney, Bill Turner.

On motion of Supervisor McKay and adopted by the following vote:

|      |                      |           |
|------|----------------------|-----------|
| Aye: | Howard M. Campbell   | Nay: None |
|      | Pattie Cooper-Jones  |           |
|      | William G. Fore, Jr. |           |
|      | Don C. Gantt, Jr.    |           |
|      | Robert M. Jones      |           |
|      | Charles W. McKay     |           |
|      | Howard F. Simpson    |           |
|      | Jim R. Wilck         |           |

the Prince Edward County Board of Supervisors approved the appointments of Bill Turner as Deputy County Attorney to fill the unexpired term, effective September 10, 2012 to June 30, 2013.

In Re: County Administrator's Report

Storm Water Management Grant

Mr. Bartlett stated the 2012 General Assembly passed legislation mandating that all Virginia localities create local stormwater management programs, which must include adoption of water quality standards for development and redevelopment that are equal to or more stringent than the state standards.

To assist in the development of such programs, the Virginia Department of Conservation and Recreation (DCR) is making non-matching grants available to local governments to be used to develop local programs. Grant awards will range from \$10,000-\$100,000, with larger grants available to regional requests. DCR held a webinar on August 17, 2012 concerning the program; County staff attended the webinar and learned required elements of the grant, eligible and non-eligible activities and the grant award timelines.

County staff contacted all neighboring counties except for Appomattox to ascertain their plans on this issue. No other county had decided on a plan of action. The Counties met with Draper Aden on August 28, 2012 at the Commonwealth Regional Council to secure information about the program and the grant process. At the conclusion of the meeting, all Counties agreed to work with Draper Aden to develop

a regional grant proposal and that Prince Edward County would serve as fiscal agent for the grant. Draper Aden is preparing the grant application at no charge since each County is a client of Draper Aden. Final decisions on the implementation of the stormwater management program will be made by each County during the local program development phase of the grant.

Chairman Fore questioned the date of the next meeting; Mr. Bartlett said the meeting of the counties has not been set. First it must be determined if the grant is awarded and the amount of the grant. He added that if the grant is awarded, the counties would have to advertise to determine who would help in developing the program.

#### Hazard Mitigation Grant

Mr. Bartlett stated that as a result of the Presidential Disaster Declaration associated with the severe wind and storm event that occurred between June 29 and July 1, 2012, the Commonwealth of Virginia and its localities are eligible to apply for funding through the Hazard Mitigation Grant Program (HMGP). Included in the list of eligible activities is funding for “quick connects” (generator hook-ups) to facilitate the use of a generator in the event of a power outage.

Mr. Bartlett stated the Prince Edward County Middle School is the county’s primary shelter facility; however, there is no generator or quick connect available at the Middle School. Therefore, staff recommended the County apply for funding through the HMGP for the needed quick connect and the professional electrician services needed for installation. There is limited funding available and a conversation with our Hazard Mitigation Coordinator at the Virginia Department of Emergency Management indicated a funding request for a generator is not viable.

Mr. Bartlett advised the Board the deadline is September 14 [2012]; there will be another opportunity for a generator later this year or early next year.

Supervisor Wilck made a motion to authorize the County Administrator to submit a grant request to the Virginia Department of Emergency Management for the installation of a quick connect for the Prince Edward County Middle School; the motion carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

Surplus Property

Mr. Bartlett stated surplus vehicles were sold at the surplus sale held on August 25, 2012 at the Prince Edward County Public Schools. All vehicles were purchased by Russell's Auto & Truck Parts in Petersburg, for \$5,550.

Mr. Bartlett reported the County has approximately 35 old computers and monitors along with keyboards and mice that are being stored in the courthouse. These items are inoperable, have no value and are not usable, and can be disposed of through the electronics recycling program at STEPS, Inc.

Supervisor Cooper-Jones made a motion to approve the declaration of the inoperable computer equipment as surplus and to authorize its appropriate disposal; the motion carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

Drought Watch Update

Mr. Bartlett said that on August 1, 2012 the Board of Supervisors declared a Drought Watch. Precipitation through August is still six inches below normal for the year; it had been over 10 inches below normal through July. From September 1-4, 1.58 inches of rain was recorded which is almost one-half the total normal precipitation for September. With the forecast for more rain it appears rainfall will be greater than normal for September which will reduce the deficit even more. On September 5, 2012, streamflow in the Appomattox was at 106cfs and earlier on this date (September 11, 2012) had fallen to 38cfs.



Following discussion, Supervisor Jones made a motion to keep the Drought Watch in effect and revisit the issue at next month's meeting; the motion carried:

|      |  |           |
|------|--|-----------|
| Aye: | Howard M. Campbell<br>Pattie Cooper-Jones<br>William G. Fore, Jr.<br>Don C. Gantt, Jr.<br>Robert M. Jones<br>Charles W. McKay<br>Howard F. Simpson<br>Jim R. Wilck | Nay: None |
|------|--|-----------|

Date of November Board Meeting

Mr. Bartlett advised the Board that the November Board meeting is Tuesday, November 13, which would conflict with the Virginia Association of Counties annual meeting, being held Sunday, November 11 through Tuesday, November 13, 2012.

Supervisor Jones made a motion to set the date of the November Board meeting for Thursday, November 15, 2012 and to authorize the advertisement of the change of the date of the November Board meeting; the motion carried:

|      |  |           |
|------|--|-----------|
| Aye: | Howard M. Campbell<br>Pattie Cooper-Jones<br>William G. Fore, Jr.<br>Don C. Gantt, Jr.<br>Robert M. Jones<br>Charles W. McKay<br>Howard F. Simpson<br>Jim R. Wilck | Nay: None |
|------|--|-----------|

Support for Buckingham County Grant

Mr. Bartlett said Buckingham County is requesting the area counties to provide letters of support for an application to the Virginia Tobacco Commission for an agribusiness grant in the amount of \$500,000. The grant would support the Buckingham Agricultural Resource Network (BARN) project which is essentially the construction of a 160'X300' metal building. The Buckingham Cattlemen's Association would be the grant applicants. The building would be used to hold livestock sales, re-establish the Buckingham Farmer's Market and host various other shows (horse shows, rodeos, etc.) and would seat between 1,600-1,800 people. The facility could assist citizens in Prince Edward County by providing an

additional livestock market which could save our producers transportation costs and reduce the amount of shrinkage of the livestock.

Supervisor Jones made a motion to authorize the Board Chairman to sign a letter of support for the Buckingham Agricultural Resource Network; the motion carried:

|      |  |           |
|------|--|-----------|
| Aye: | Howard M. Campbell<br>Pattie Cooper-Jones<br>William G. Fore, Jr.<br>Don C. Gantt, Jr.<br>Robert M. Jones<br>Charles W. McKay<br>Howard F. Simpson<br>Jim R. Wilck | Nay: None |
|------|--|-----------|

#### Recycle Bins

Mr. Bartlett advised the Board that the manager of the buildings by Walmart requested the removal of the recycle bins; they have been placed in the lot at Tractor Supply, Schewels, near the building that was Shoney's.

#### Sequestration

Mr. Bartlett said sequestration is a Federal process which is part of the Budget Control Act of 2011. In early summer, Congress delayed a decision regarding the debt ceiling, causing sequestration to occur, saving approximately \$109 billion in this current fiscal year. This would mean a \$300,000 reduction to Federal Aid to the schools, which is approximately a 9% cut. Little information has yet been received. Other dollars received from Federal Aid are exempt.

#### In Re: Committee Report – Noise Ordinance

Supervisor Wilck stated that the Noise Ordinance Committee met August 21, 2012. The Committee comprises Supervisor Jim Wilck, Chair; Supervisor Pete Campbell, Supervisor Bobby Jones. Also present were County Attorney Jim Ennis, County Administrator Wade Bartlett, Sheriff Wesley Reed, Chief Animal Control Officer Ray Foster, and Assistant County Administrator Sarah Elam Puckett. Members of the public present were Mike & Chris Smith, homeowners in the Hunter's Ridge subdivision, and Lynn East, mother of a homeowner in the Hunter's Ridge subdivision.

The Smiths and Mrs. East discussed the circumstances involving the dogs belonging to the immediate next-door neighbors of the Echevarrias. Additionally, it was noted that there are other dogs in the neighborhood in close proximity to the Echevarrias. The committee reviewed all facts presented regarding the situation in this neighborhood. The enforceability of an amended noise ordinance was also discussed with the County Attorney, Sheriff and Chief Animal Control Officer.

Supervisor Wilck stated that based on all available information, the Committee's unanimous recommendation to the Board of Supervisors is that, at present, no amendment to the County Noise Ordinance regarding barking dogs or other animals is necessary.

In Re: Committee Report - Route 628

Supervisor Simpson reported that the Route 628 Committee met August 24, 2012 at the Prince Edward County School Board Office. The Committee comprises Supervisor Simpson – Chair, Supervisor Gantt, School Board Chairman Russell Dove, School Superintendent David Smith, Kevin Wright, Residency Administrator, VDOT-Dillwyn, and Gerry Harter, Lynchburg District Traffic Engineer. Assistant County Administrator Sarah Elam Puckett was present at the meeting representing Wade Bartlett, who had a meeting conflict with the Rt. 786 Progress Meeting. Also present were Richard Goode, Director of Support Services, and Lytton Crenshaw, Supervisor of Bus Transportation for the Prince Edward County Public Schools, and Scot Shippee, Assistant Residency Administrator, VDOT-Dillwyn. Members of the public present were Dan Andrews and Jack Houghton.

The Route 628 Committee was charged with making a recommendation to the Board of Supervisors regarding the future traffic pattern for Route 628. After discussion and input from the public, it was determined that it would be best to hold a decision until after the road opens and may be studied; a meeting will be held Friday, January 25, 2013 at 10:30 a.m. for further discussion.

In Re: Committee Report – Legislative

Supervisor McKay stated the Legislative Committee met August 14, 2012. The Committee comprises Supervisor McKay-Chair, Supervisor Gantt and Supervisor Wilck. Also present were County Administrator Wade Bartlett and Assistant County Administrator Sarah Elam Puckett.

The Legislative Committee has drafted the 2013 Legislative Priorities to be presented to the legislators on Tuesday, October 23, 2012 at 12:00 noon in the Board Room of Settle Hall, Hampden-Sydney College. Delegate James Edmunds, Senator Tom Garrett, and Congressman Robert Hurt or his designee, Paul Hoffman, will attend. The Committee also wishes to invite Senator Frank Ruff, the Governor, Lt. Governor, and the Attorney General. Invitations to community representatives include the Prince Edward County School Board, the Farmville Town Council, Longwood University, Hampden-Sydney College and Centra Southside Community Hospital.

After some discussion, Supervisor McKay made a motion to approve the 2013 Legislative Priorities as recommended by the Legislative Committee; the motion carried:

|      |                      |           |
|------|----------------------|-----------|
| Aye: | Howard M. Campbell   | Nay: None |
|      | Pattie Cooper-Jones  |           |
|      | William G. Fore, Jr. |           |
|      | Don C. Gantt, Jr.    |           |
|      | Robert M. Jones      |           |
|      | Charles W. McKay     |           |
|      | Howard F. Simpson    |           |
|      | Jim R. Wilck         |           |

### **Draft 2013 Legislative Priorities**

***Taxing Authority*** – The Board of Supervisors of Prince Edward County urges the Virginia General Assembly to grant counties the same taxing authority as cities.

***Appointments*** – The Board of Supervisors of Prince Edward County urges the Virginia General Assembly to give governing bodies that make appointments to local, authorities, boards and commissions, the authority to remove appointees.

***Compensation Board Funding*** – The Board of Supervisors of Prince Edward County requests that the Virginia General Assembly require the Compensation Board to seek local governing body approval prior to authorizing personnel changes that affect localities financially.

***Line of Duty Act*** – The Board of Supervisors of Prince Edward County strongly urges the Virginia General Assembly to take back the costs of the Line of Duty Act. Localities had no input into the design of the benefits program, but are now burdened to pay by the costs of the program, because expenditures exceed what the state wishes to pay.

***Unfunded Mandates*** – The Board of Supervisors of Prince Edward County requests that the Virginia General Assembly require all legislative mandates with a cost associated with them must also have a sunset clause. In the event state funding is eliminated, the mandate would sunset and no longer be binding on localities.

***Funding for Law Enforcement*** – The Board of Supervisors of Prince Edward County requests that the Virginia General Assembly fully fund the State Compensation Board to

a level as set out in Section 15.2-1609.1, Code of Virginia (1 deputy per 1500 population).

**Continuing Contract Status** – The Board of Supervisors of Prince Edward County encourages the Virginia General Assembly to study the need for further modifications of continuing contracts for K-12 employees.

The Prince Edward County Board of Supervisors also supports the Legislative Priorities of the Virginia Association of Counties.

In Re: Madeline’s House

Mr. Bartlett stated that due to the state department project on Fort Pickett, the property that has been used by Madeline’s House will be sold and Madeline’s House will be forced to relocate. The organization has found a suitable replacement; Madeline’s House is asking each of the 12 participating counties to provide \$3,000 to fund the down payment for the new property. The current operating costs are very high due to the size and age of the current building; the new location is smaller and much more energy efficient which will allow the organization to afford the mortgage payments.

After some discussion, Supervisor Wilck made a motion to donate \$3,000 contingent upon the participation of the 11 other counties; the motion carried:

|      |  |           |
|------|--|-----------|
| Aye: | Howard M. Campbell<br>Pattie Cooper-Jones<br>William G. Fore, Jr.<br>Don C. Gantt, Jr.<br>Robert M. Jones<br>Charles W. McKay<br>Howard F. Simpson<br>Jim R. Wilck | Nay: None |
|------|--|-----------|

In Re: Naming of Route 786

Mr. Bartlett said all road plans approved by VDOT must include a plan for signage, which includes not only the location and size of the signs but also the name of any road. The plans approved by VDOT for Route 786 included the use of the name Granite Falls Boulevard. There will be four signs that must be ordered to arrive prior to the completion of the project. There will be two signs on the Mast Arms of the new traffic signal at the intersection with signage; these will be 3’ x 12’.

Supervisor Simpson made a motion to name Route 786 "Granite Falls Boulevard"; the motion carried:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: Pattie Cooper-Jones

In Re: Joint Meeting with School Board

Chairman Fore stated a joint meeting of the Board of Supervisors and the School Board will be held on Wednesday, September 26, 2012 at 5:00 p.m. at the Moton Museum in Farmville.

In Re: Closed Session

Supervisor Cooper-Jones made a motion that the Board convene in Closed Session for the purpose of discussing the disposition of county-owned property in the Prince Edward County Industrial Park, where discussion in an open meeting would adversely affect the negotiating strategy of the County, pursuant to the exemptions provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*, and for consultation with legal counsel pertaining to probable litigation, where such consultation in an open meeting will adversely affect the negotiating posture of the County, pursuant to the exemptions provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; the motion carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor Cooper-Jones and adopted as follows:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

On motion of Supervisor Jones and carried by the following roll call vote:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Gantt made a motion to accept the bid from VDOT to purchase 0.792 acres from Prince Edward County at the Industrial Park for the Route 15 project for \$152,400; the motion carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

Chairman Fore stated the property agreement with Mrs. Davis set forth that Prince Edward County would restore the portion of the property retained by Mrs. Davis that is not less than current condition; the slope is greater than it had been previously. Mrs. Davis is requesting the correction to make it easier and safer to mow. Chairman Fore added this can be done with an additional cost of approximately \$7,000 to decrease the slope from the drive to the property line.

Discussion followed.

Chairman Fore requested Mr. Bartlett meet with Mrs. Davis, representatives from VDOT and a contractor to resolve this issue.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of August 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of August 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of August 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of August 2012, which was reviewed and ordered to be filed with the Board papers.



On motion of Supervisor Cooper-Jones and adopted by the following vote:

|      |                      |           |
|------|----------------------|-----------|
| Aye: | Howard M. Campbell   | Nay: None |
|      | Pattie Cooper-Jones  |           |
|      | William G. Fore, Jr. |           |
|      | Don C. Gantt, Jr.    |           |
|      | Robert M. Jones      |           |
|      | Charles W. McKay     |           |
|      | Howard F. Simpson    |           |
|      | Jim R. Wilck         |           |

the meeting was recessed at 9:28 p.m. until Wednesday, September 26, 2012, at 5:00 p.m. at the Moton Museum, 900 Griffin Boulevard, Farmville.

DRAFT

September 26, 2012

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Robert Russa Moton Museum, 900 Griffin Boulevard, Farmville, Virginia, on Tuesday the 26<sup>th</sup> day of September, 2012; at 5:30 p.m., there were present:

Board of Supervisors

William G. Fore, Jr., Chairman  
Howard F. Simpson, Vice Chairman  
Howard M. Campbell  
Pattie Cooper-Jones  
Don C. Gantt  
Robert M. Jones  
Charles W. McKay

School Board

Russell L. Dove, Chairman  
Dr. Timothy W. Corbett, Sr.  
Susan S. Lawman  
Linda L. Leatherwood  
Dr. Ellery Sedgwick  
Darin Thomas  
Lawrence C. Varner

Absent: Jim R. Wilck, Board of Supervisors, Osa Sue Dowdy, School Board

Also present: Wade Bartlett, County Administrator; Dr. K. David Smith, Superintendent; Cindy Wahrman, Division Director of Finance; Angela Foster, Board Clerk; Dr. Mike Chandler, Facilitator; and Dr. Martha Walker, Facilitator.

Chairman Dove called the School Board meeting to order.

Chairman Fore called the special meeting to order as a joint meeting with the Prince Edward County School Board.

Chairman Dove offered opening remarks, stating that the School Board looks forward to engaging the entire community to address the concerns regarding the school system and to collectively take steps to enhance the educational opportunities of the children of Prince Edward County.

Chairman Fore offered opening remarks and thanked the School Board for meeting with the Board of Supervisors; he stated the Board of Supervisors and the School Board wish to identify steps and actions that can be taken to ensure the Prince Edward County Public Schools are capable of making a positive difference on behalf of the children and the community. He then turned the meeting over to Dr. Mike Chandler and Dr. Martha Walker, Facilitators.

Dr. Chandler gave an overview of the process taken by the Board of Supervisors and the School Board regarding the assessment exercises; both Boards endorse public education as being a primary function, purpose and

outcome of the interests to the citizens of Prince Edward County. Both Boards agreed that having a meeting would be the first order of business which establishes this as a priority to all.

Dr. Chandler and Dr. Walker reviewed the survey summary and discussion summary reports from the assessments, and encouraged comments from both the Board of Supervisors and the School Board.

The Board of Supervisors used the survey summary as a starting point for their conversation; topics included enhanced communication, accountability and performance management. Discussion during the assessment meeting included issues concerning public school enrollment factors; the question of parental involvement with the children and with the schools and community involvement; and creating a culture committed to academic excellence. Actions were identified: encourage the School Board to complete the assessment exercise; meet with the School Board; sponsorship of a community forum; alignment of the boards; and accountability standards (academic performance and excellence). The Board discussed creating a spotlight on education during each Board of Supervisors meeting; creating and assisting with a Teacher of the Month program and a Student Recognition program; committing to a school visitation policy; and the sponsorship of community forums.

The School Board identified positive attributes of the school system which include its dedicated and capable teachers; the students; the diversity of the curriculum; the extracurricular programs offered; and the positive momentum that is now present. The School Board identified some aspects which are not working well, including the lack of a positive public relations strategy; the need for addressing disciplinary issues; the need to keep excellent teachers; the need to create a better environment for better student performance; and the need for parental and community involvement in the public education system. Leading opportunities identified by the School Board are to establish a community engagement program; establish an incentive program for teachers and students; sponsor a community forum that focuses on public education in Prince Edward County; ensure that the public education system meets the needs of all students.

Discussion followed. Dr. Chandler suggested the boards set up a priority list and a schedule to meet each priority; he also suggested setting community forums in various locations around the county to engage the parents and community. Suggestions were made for ways to gather input from the parents, community and teachers. A plea was made for parents and the community to attend the regular School Board meetings; currently, participation is minimal and usually, it is the same few parents in attendance.

Dr. Walker stated that at a School Board meeting, the public is usually listening; during a forum, it is a dialogue. The officials become the ones that are listening, asking questions, and then assessing the answers at a later time.

Discussion followed regarding an anonymous survey to be returned to the School Board; a forum would then be held within a specified amount of time at a predetermined location for the parents and citizens to obtain answers to their questions. A series of strategies designed to facilitate as much civic involvement as possible is necessary; the survey will obtain their contribution to frame the dialogue and to give value to the goals of the School Board and the Board of Supervisors.

Dr. Walker then reviewed other topics brought up during the assessments, such as SOL scores; accountability, managing discipline issues; and public relations. Discussion followed on the improvement of the school property and the need for planning capital improvements. She then led the boards through priority setting.

Chairman Dove suggested that the boards appoint committees with members from both the School Board and the Board of Supervisors to discuss separate issues and then report back to the boards as a whole. A suggestion was made to compile the surveys. Discussion continued.

Dr. Walker suggested consideration of securing a trusted service to conduct the surveys to get a response from a percentage of the population. Discussion followed.

Chairman Fore stated that the Board of Supervisors is hearing what the School Board is not; he suggested a professional agency develop an in-depth community survey. Once the survey is complete, the School Board could develop policies to attack each area of concern. Chairman Fore added the Board of Supervisors needs to do all it can to assist the School Board to prioritize and fix the problems that are perceived by the public.

Dr. Chandler suggested the school implement the best ideas from a private school and implement them in the public school; he discussed the students taking a “Code of Conduct” or “Pledge” of things to bring to the classroom each day.

Chairman Fore thanked Dr. Chandler and Dr. Walker for their hard work; he said the Board of Supervisors and School Board have a huge job to do, and he thanked the School Board for their cooperation.

Chairman Dove adjourned the School Board meeting.

On motion of Supervisor Campbell and adopted by the following vote:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

the meeting was adjourned at 8:37 p.m.

DRAFT





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:**           **October 9, 2012**  
**Item No.:**               **5-c**  
**Department:**           **County Administration**  
**Staff Contact:**       **Barbara Poulston**  
**Issue:**                 **Consent Agenda - Review of Accounts & Claims**

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**Summary:**     The bill list for September 2012 is attached for your review.

**Attachments:**       September 2012 Bill List

**Recommendation:**   None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_

FROM DATE- 9/19/2012  
TO DATE- 9/27/2012

ACCOUNTS PAYABLE CHECKS  
PRINCE EDWARD

| FUND NO. | DESCRIPTION                  | \$\$\$ PAY \$\$\$ |
|----------|------------------------------|-------------------|
| 100      | GENERAL FUND                 | \$280,680.53      |
| 741      | PIEDMONT COURT SERVICES FUND | \$3,436.61        |
|          | TOTAL                        | 284,117.14        |



| MAJOR# | VENDOR NUMBER          | VENDOR NAME  | INV#            | DESCRIPTION           | AMOUNT      |
|--------|------------------------|--|-----------------|-----------------------|-------------|
| 011010 | BOARD OF SUPERVISORS   |  |                 |                       |             |
| 3160   | 13781                  | Professional Services<br>DOYNE-BURGER-DAVIS FUNERL     | VANDYKE R 912   | BURIAL EXPENSE        | 1,570.00 *  |
| 5530   | 11894                  | Travel-Subsistence & Lodg<br>BUSINESS CARD             | 0460 PUCKETT912 | MEALS                 | 43.35       |
|        | 27650                  | ROBERT RUSSA MOTON MUSEUM                              | BANQUET 912     | TABLE SPONSOR         | 300.00      |
|        |                        |  |                 | ACCOUNT TOTAL         | 1,570.00 *  |
|        |                        |  |                 | MAJOR TOTAL           | 1,913.35 ** |
| 012110 | COUNTY ADMINISTRATOR   |  |                 |                       |             |
| 5210   | 11894                  | Postal Services  | 0460 PUCKETT912 | POSTAGE               | 5.75        |
|        | 25483                  | PITNEY BOWES FINANCL SERV                              | 6804124 SP12    | POSTAGE METER LEASE   | 29.00       |
|        |                        |  |                 | ACCOUNT TOTAL         | 34.75 *     |
| 5230   | 30439                  | Telecommunications<br>US CELLULAR                      | 816442183 912   | PHONE                 | 116.02      |
| 5810   | 23413                  | Dues & Association Member<br>NATL ASSOC OF COUNTIES    | 86286           | DUES                  | 116.02 *    |
| 6001   | 13369                  | Office Supplies<br>DIAMOND SPRINGS                     | 11393100 912    | WATER & EQUIP RENTAL  | 404.00 *    |
| 6040   | 11902                  | ADP Equipment<br>BUSINESS DATA OF VA, INC.             | 20101334        | DREAM WEAVER SOFTWARE | 404.00 *    |
|        |                        |  |                 | ACCOUNT TOTAL         | 22.85       |
|        |                        |  |                 | ACCOUNT TOTAL         | 22.85 *     |
| 012410 | TREASURER              |  |                 |                       |             |
| 3320   | 12762                  | Maintenance Service Contr<br>COMPUTERPLUS SALES/SERVIC | MC00000166017   | MAINTENANCE CONTRACT  | 425.00      |
| 5410   | 25483                  | Lease/Rent Equipment<br>PITNEY BOWES FINANCL SERV      | 6924195 SP12    | EQUIP LEASE AGREEMNT  | 425.00 *    |
| 6001   | 20600                  | Office Supplies<br>KEY OFFICE SUPPLY                   | 417383          | BATTERIES             | 1,002.62 ** |
|        | 20600                  | KEY OFFICE SUPPLY                                      | 418467          | INK CARTRIDGES        | 425.00 *    |
|        | 20600                  | KEY OFFICE SUPPLY                                      | 418510          | LASER CARTRIDGE       | 425.00 *    |
|        | 20600                  | KEY OFFICE SUPPLY                                      | 419012          | COPY PAPER            | 1,002.62 ** |
|        |                        |  |                 | ACCOUNT TOTAL         | 1,002.00    |
|        |                        |  |                 | ACCOUNT TOTAL         | 1,002.00 *  |
| 012510 | INFORMATION TECHNOLOGY |  |                 |                       |             |
| 3160   | 11902                  | Professional Services<br>BUSINESS DATA OF VA, INC.     | 20101322        | TRAVEL EXPENSE        | 4.18        |
|        |                        |  |                 | ACCOUNT TOTAL         | 37.98       |
|        |                        |  |                 | ACCOUNT TOTAL         | 74.99       |
|        |                        |  |                 | ACCOUNT TOTAL         | 104.85      |
|        |                        |  |                 | MAJOR TOTAL           | 222.00 *    |
|        |                        |  |                 | MAJOR TOTAL           | 2,299.35 ** |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER           | VENDOR<br>NAME                                    | INV#            | DESCRIPTION          | AMOUNT                          |
|-----------------|----------------------------|---|-----------------|----------------------|---------------------------------|
| 013200          | REGISTRAR                  |   |                 |                      |                                 |
| 6030            | 11406                      | Non-Capital Equipment<br>BOLT DALE L              | REFRIG 912      | REFRIGERATOR         | 83.96<br>83.96 *<br>83.96 **    |
| 021100          | CIRCUIT COURT              |   |                 |                      |                                 |
| 6001            | 20600                      | Office Supplies<br>KEY OFFICE SUPPLY              | 420531          | PLANNER              | 12.99<br>12.99 *                |
| 6040            | 11894                      | ADP Equipment<br>BUSINESS CARD                    | 0460 PUCKETT912 | IPAD                 | 829.00<br>829.00 *<br>841.99 ** |
| 021200          | GENERAL DISTRICT COURT     |   |                 |                      |                                 |
| 5230            | 30439                      | Telecommunications<br>US CELLULAR                 | 816442183 912   | PHONE                | 25.38<br>25.38 *<br>25.38 **    |
| 021300          | SPECIAL MAGISTRATES        |   |                 |                      |                                 |
| 5810            | 31686                      | Dues & Association Member<br>VA MAGISTRATES ASSOC | 12-13 DUES AE   | DUES                 | 25.00                           |
|                 | 31686                      | VA MAGISTRATES ASSOC                              | 12-13 DUES KJ   | DUES                 | 25.00                           |
|                 | 31686                      | VA MAGISTRATES ASSOC                              | 12-13 DUES WN   | DUES                 | 25.00                           |
|                 |                            |   |                 |                      | 75.00 *<br>75.00 **             |
| 021600          | CLERK OF THE CIRCUIT COURT |   |                 |                      |                                 |
| 3161            | 12063                      | Professional Ser-Preserva<br>C W WARTHEN          | 50359           | BOOK PRESERVATION    | 4,845.00<br>4,845.00 *          |
| 3310            | 32515                      | Repairs/Maintenance<br>WHITECOM SYSTEMS           | 13644           | MONITOR ALARM SYSTEM | 258.00<br>258.00 *              |
| 5230            | 21319                      | Telecommunications<br>CENTURYLINK                 | 309863799 912   | PHONE                | 84.97<br>84.97 *<br>187.97 **   |
|                 |                            |   |                 |                      | ACCOUNT TOTAL                   |
|                 |                            |   |                 |                      | MAJOR TOTAL                     |

| MAJOR# | VENDOR NUMBER | VENDOR NAME               | INV#            | DESCRIPTION           | ACCOUNT TOTAL | AMOUNT     |
|--------|---------------|---------------------------|-----------------|-----------------------|---------------|------------|
| 021800 | 21319         | CENTURYLINK               | 309478607       | PHONE                 | 39.58         | 39.58 *    |
| 021800 | 21761         | LEXISNEXIS                | 1208062210      | ONLINE CHARGES        | 239.00        | 239.00 *   |
| 031200 |               | SHERIFF                   |                 |                       | 278.58        | 278.58 **  |
| 3311   | 14915         | Repairs & Maint-Auto & Eq |                 |                       |               |            |
|        | 14915         | EXPRESS CARE              | 56783           | OIL CHANGE            | 64.94         | 64.94      |
|        | 14915         | EXPRESS CARE              | 56840           | OIL CHANGE            | 42.96         | 42.96      |
|        | 14915         | EXPRESS CARE              | 56895           | OIL CHANGE            | 46.95         | 46.95      |
|        | 14915         | EXPRESS CARE              | 56984           | OIL CHANGE            | 41.97         | 41.97      |
|        | 14915         | EXPRESS CARE              | 57362           | OIL CHANGE            | 60.36         | 60.36      |
|        | 14915         | EXPRESS CARE              | 57365           | OIL CHANGE            | 80.96         | 80.96      |
|        | 14915         | EXPRESS CARE              | 57434           | OIL CHANGE            | 42.96         | 42.96      |
|        | 14915         | EXPRESS CARE              | 57485           | OIL CHANGE            | 45.96         | 45.96      |
|        | 32736         | WOHLFORD'S RADAR          | 22944           | CALIBRATIONS          | 180.00        | 180.00     |
| 3600   |               | Advertising               |                 |                       | 607.06        | 607.06 *   |
|        | 32400         | WFLO-COLONIAL BROADCAST   | 12 627          | BACK TO SCHOOL ADS    | 55.00         | 55.00      |
| 5210   |               | Postal Services           |                 |                       |               |            |
|        | 30666         | U S POSTAL SERVICE        | BOX 414 RENT912 | BOX RENT              | 70.00         | 70.00 *    |
| 5230   |               | Telecommunications        |                 |                       |               |            |
|        | 12188         | CARRINGTON'S CELLULAR     | 341             | CELL PHONES           | 109.98        | 109.98     |
|        | 21319         | CENTURYLINK               | 309468839 912   | VCIN                  | 10.36         | 10.36      |
|        | 30439         | US CELLULAR               | 918210747 912   | PHONE                 | 669.77        | 669.77     |
| 5530   |               | Travel-Subsistence & Lodg |                 |                       | 790.11        | 790.11 *   |
|        | 14501         | ELDRIDGE CINDY            | OCTOBER 2012    | ACADEMY MEAL ALLOWNCE | 287.00        | 287.00 *   |
| 6001   |               | Office Supplies           |                 |                       |               |            |
|        | 13369         | DIAMOND SPRINGS           | 27961300 912    | WATER & EQUIP RENTAL  | 127.10        | 127.10     |
|        | 25120         | PAIRET'S INC              | 12701           | PLAQUES               | 99.90         | 99.90      |
|        | 28757         | STAPLES ADVANTAGE         | 3158161221      | CREDIT                | 10.68         | 10.68 -    |
|        | 28757         | STAPLES ADVANTAGE         | 3177227905      | INK CARTRIDGE/LABELS  | 314.82        | 314.82     |
|        | 32138         | WAL-MART COMMUNITY/GEGRB  | 2117 SHERIFF912 | OFFICE SUPPLIES       | 13.14         | 13.14      |
| 6003   |               | Public Education/Crime Pr |                 |                       | 544.28        | 544.28 *   |
|        | 28640         | SOUTHSIDE ELECTRIC COOP   | 526776002 912   | VIRSO REC CENTER      | 801.78        | 801.78 *   |
| 6009   |               | Vehicle & Powered Equip S |                 |                       |               |            |
|        | 14278         | EAST COAST EMERGENCY      | 2608            | EMERGENCY LIGHTS      | 2,248.45      | 2,248.45 * |
|        |               |                           |                 |                       | 2,248.45      | 2,248.45 * |

| MAJOR# | ACCT# | VENDOR NUMBER             | VENDOR NAME               | INV#            | DESCRIPTION          | AMOUNT     |
|--------|-------|---------------------------|---------------------------|-----------------|----------------------|------------|
| 6010   |       | 12742                     | Police Supplies           |                 |                      |            |
|        |       | 28432                     | COMMTRONICS OF VIRGINIA   | 205066          | REMOTE SPEAKER MIC   | 79.47      |
|        |       | 28592                     | SIRCHIE FINGER PRINT LABS | 95007           | FINGERPRINT SUPPLIES | 609.57     |
|        |       | 28592                     | SOUTHERN POLICE EQUIP CO  | 161542          | MAGLITE              | 46.95      |
|        |       | 28592                     | SOUTHERN POLICE EQUIP CO  | 161601          | MAGAZINE/MACE HOLDER | 45.50      |
|        |       | 28592                     | SOUTHERN POLICE EQUIP CO  | 161610          | RADIO BELT LOOP      | 43.98      |
|        |       | 28592                     | SOUTHERN POLICE EQUIP CO  | 161672          | HANDCUFF KEYS/HOLDER | 12.91      |
|        |       | 32138                     | WAL-MART COMMUNITY/SECRB  | 2117 SHERIFF912 | AMMO/RANGE SUPPLIES  | 224.69     |
|        |       |                           |                           |                 | ACCOUNT TOTAL        | 1,063.07 * |
| 6011   |       | 26360                     | Uniforms & Wearing Appare |                 |                      |            |
|        |       | 26360                     | QUALITY UNIFORM CO INC    | 249             | UNIFORMS             | 1,628.00   |
|        |       | 28592                     | QUALITY UNIFORM CO INC    | 255             | UNIFORMS             | 142.00     |
|        |       | 28592                     | SOUTHERN POLICE EQUIP CO  | 161344          | DUTY GEAR/INSIGNIA   | 86.50      |
|        |       | 28592                     | SOUTHERN POLICE EQUIP CO  | 161520          | NAMEPLATE            | 23.99      |
|        |       | 28592                     | SOUTHERN POLICE EQUIP CO  | 161543          | SHOES                | 71.80      |
|        |       | 28592                     | SOUTHERN POLICE EQUIP CO  | 161601          | DUTY BELT            | 46.25      |
|        |       | 28592                     | SOUTHERN POLICE EQUIP CO  | 161716          | INSIGNIA             | 56.00      |
|        |       | 28592                     | SOUTHERN POLICE EQUIP CO  | 161764          | SHOES                | 55.00      |
|        |       | 28592                     | SOUTHERN POLICE EQUIP CO  | 161772          | NAMEPLATE            | 10.99      |
|        |       | 32138                     | WAL-MART COMMUNITY/SECRB  | 2117 SHERIFF912 | CLOTHING             | 127.52     |
|        |       |                           |                           |                 | ACCOUNT TOTAL        | 2,248.05 * |
| 58     |       | 22210                     | Books & Subscriptions     |                 |                      |            |
|        |       | 22210                     | MATTHEW BENDER & CO INC   | 35674571        | CODE 12 RVS 3A & 12  | 61.89      |
|        |       |                           |                           |                 | ACCOUNT TOTAL        | 61.89 *    |
| 032200 |       | VOLUNTEER FIRE DEPARTMENT |                           |                 |                      |            |
|        |       | 10851                     | Payment to Farmville VFD  |                 |                      |            |
|        |       | 10851                     | ATLANTIC EMERGENCY        | EOS6196         | GLASS MASTER TOOL    | 181.00     |
|        |       | 15150                     | ATLANTIC EMERGENCY        | ROS5059P        | RELAY SWITCH         | 139.27     |
|        |       |                           | FARMVILLE AUTO PARTS      | 79092           | NUTS/BOLTS/CLOTHS    | 18.22      |
|        |       |                           |                           |                 | ACCOUNT TOTAL        | 338.49 *   |
| 7002   |       | 31368                     | Payment to Rice VFD       |                 |                      |            |
|        |       | 31368                     | VFIS                      | 1498243902 912  | PORTFOLIO INSURANCE  | 2,270.00   |
|        |       | 31844                     | VFIS                      | 1498873902      | UMBRELLA/EXCESS INS  | 188.00     |
|        |       | 31846                     | DOMINION VA POWER         | 4500495009 912  | ELECTRIC SERVICE     | 397.19     |
|        |       | 31846                     | DOMINION VA POWER         | 5487358649 912  | ELECTRIC SERVICE     | 9.10       |
|        |       |                           |                           |                 | ACCOUNT TOTAL        | 2,864.29 * |
| 7003   |       | 10851                     | Payment to Prospect VFD   |                 |                      |            |
|        |       | 21319                     | ATLANTIC EMERGENCY        | KOS2496P        | STREAMLIGHT          | 99.99      |
|        |       | 25210                     | CENTURYLINK               | 309983930 912   | PHONE                | 91.65      |
|        |       | 29332                     | PAMPLIN EXXON             | PROSPECT FD 912 | FUEL                 | 185.22     |
|        |       |                           | TOWN OF FARMVILLE         | 805 PROSPECT912 | FUEL                 | 279.43     |
|        |       |                           |                           |                 | ACCOUNT TOTAL        | 656.29 *   |
| 7004   |       | 10851                     | Payment to Darlington VFD |                 |                      |            |
|        |       | 11263                     | ATLANTIC EMERGENCY        | EOS5936P        | ALUM FOLDING LADDER  | 310.00     |
|        |       | 11263                     | BB&T FINANCIAL, FSB       | 7841 DHVFD 912  | TRASHCAN/STEEL PLATE | 103.70     |
|        |       |                           | BB&T FINANCIAL, FSB       | 7841 DHVFD 912  | PROJECTOR            | 303.40     |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                      | INV#           | DESCRIPTION          | AMOUNT       |
|-----------------|------------------|---|----------------|----------------------|--------------|
| 7005            | 12024            | C W WILLIAMS  | 553572         | BRACKETS             | 193.25       |
|                 | 13083            | DARLINGTON HGT FIRE DEPT                            | REIMB CK 3018  | STEEL DOOR PANEL     | 863.26       |
|                 | 15150            | FARMVILLE AUTO PARTS                                | 78983          | FUEL FILTERS         | 180.50       |
|                 | 15560            | FARMVILLE WHSALE ELECTRIC                           | 483926         | WIRE/CONDUIT/ADAPTRS | 134.15       |
|                 | 17679            | HILL & DAVIS, CPA, PC                               | 9343           | ACCOUNTING WORK      | 39.00        |
|                 | 23248            | NAPA OF FARMVILLE                                   | 94533          | FUEL TANK FILTER     | 12.74        |
|                 | 29083            | TAYLOR-FORBES EQUIP CO                              | CR08981        | FILTERS/PLUGS/PIN    | 41.06        |
|                 | 29083            | TAYLOR-FORBES EQUIP CO                              | IN11807        | BELT & OIL           | 71.21        |
|                 | 29083            | TAYLOR-FORBES EQUIP CO                              | W056011        | GENERATOR PARTS      | 383.56       |
|                 | 31335            | VERIZON   | 248 6805 912   | PHONE                | 137.32       |
|                 |                  | Payment to Hampden-Sydney                           |                |                      | 2,773.15 *   |
|                 | 12742            | COMMTRONICS OF VIRGINIA                             | 205266         | PAGER BATTERIES/CLIP | 104.42       |
|                 | 17139            | HAMPDEN SYDNEY COLLEGE                              | 112541 912     | DIESEL               | 254.87       |
|                 | 17139            | HAMPDEN SYDNEY COLLEGE                              | 112541 912     | POSTAGE              | 6.75         |
|                 | 21319            | CENTURYLINK   | 310187773 912  | PHONE                | 50.15        |
|                 | 31844            | DOMINION VA POWER                                   | 8350720002 912 | ELECTRIC SERVICE     | 302.90       |
|                 |                  | Payment to Meherrin VFD                             |                |                      | 719.09 *     |
| 7007            | 25246            | PARKER OIL CO INC                                   | ACCT 63302A    | REPAIRED A/C         | 178.99       |
|                 | 25246            | PARKER OIL CO INC                                   | 577419         | DIESEL               | 955.35       |
|                 | 25246            | PARKER OIL CO INC                                   | 604427         | DIESEL               | 801.70       |
|                 | 30439            | US CELLULAR   | 811808312 912  | PHONE                | 117.67       |
|                 | 31335            | VERIZON   | 736 0633 912   | PHONE                | 158.01       |
|                 | 31846            | DOMINION VA POWER                                   | 0519881510 912 | ELECTRIC SERVICE     | 472.71       |
|                 | 31846            | DOMINION VA POWER                                   | 1913347348 912 | ELECTRIC SERVICE     | 29.65        |
|                 | 31846            | DOMINION VA POWER                                   | 2725824417 912 | ELECTRIC SERVICE     | 30.32        |
|                 |                  |   |                | ACCOUNT TOTAL        | 2,744.40 *   |
|                 |                  |   |                | MAJOR TOTAL          | 10,095.71 ** |
| 032500          |                  | EMERGENCY SERVICES                                  |                |                      |              |
| 6014            | 21005            | Other Operating Supplies<br>KORMAN SIGNS            | 251357         | ROAD SIGN            | 56.49        |
|                 |                  |   |                | ACCOUNT TOTAL        | 56.49 *      |
|                 |                  |   |                | MAJOR TOTAL          | 56.49 **     |
| 033200          |                  | REGIONAL JAIL & DETENTION                           |                |                      |              |
| 3196            | 18743            | Purchase of Services - Ja<br>IRONGATE BOUNDARY MNGT | AUG 1-31 2012  | ELECTRONIC MONITORIN | 1,046.25     |
|                 | 18743            | IRONGATE BOUNDARY MNGT                              | AUG 31 2012    | ELECTRONIC MONITORIN | 33.75        |
|                 | 25375            | PIEDMONT RGNL JUVENILE                              | 1131           | JUVENILE DETENTION   | 75.00        |
|                 |                  |   |                | ACCOUNT TOTAL        | 1,155.00 *   |
|                 |                  |   |                | MAJOR TOTAL          | 1,155.00 **  |
| 034100          |                  | BUILDING OFFICIAL                                   |                |                      |              |
| 5230            | 30439            | Telecommunications<br>US CELLULAR                   | 816442183 912  | PHONE                | 25.38        |
|                 |                  |   |                | ACCOUNT TOTAL        | 25.38 *      |

AP375H  
9/27/2012  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/19/2012 -- 9/27/2012

AFTER CHECKS  
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| MAJOR#<br>ACCT#<br>6040 | VENDOR<br>NUMBER<br>11902 | VENDOR<br>NAME<br>ADP Equipment<br>BUSINESS DATA OF VA, INC. | INV#<br>20101334 | DESCRIPTION<br>NORTON ANTI-VIRUS | AMOUNT<br>29.95<br>29.95 *<br>55.33 ** |
|-------------------------|---------------------------|--|------------------|----------------------------------|--|
| 035100                  |                           | ANIMAL CONTROL   |                  |                                  |  |
| 5110                    | 31844                     | Electrical Services<br>DOMINION VA POWER                     | 0890745003 912   | ELECTRIC SERVICE                 | 96.95<br>96.95 *                       |
| 5230                    | 30439                     | Telecommunications<br>US CELLULAR                            | 816442183 912    | PHONE                            | 50.76<br>50.76 *                       |
| 6002                    | 32138                     | Supplies for Shelter<br>WAL-MART COMMUNITY/GEGRB             | 457              | DOG FOOD                         | 181.76<br>181.76 *                     |
| 6005                    | 32138                     | Janitorial Supplies<br>WAL-MART COMMUNITY/GEGRB              | 457              | BLEACH                           | 8.94<br>8.94 *<br>338.41 **            |
| 6100                    |                           | BIOSOLIDS MONITORING   |                  |                                  |  |
| 5230                    | 30439                     | Telecommunications<br>US CELLULAR                            | 816442183 912    | PHONE                            | 25.38<br>25.38 *<br>25.38 **           |
| 042300                  |                           | REFUSE DISPOSAL  |                  |                                  |  |
| 3160                    | 27191                     | Professional Services<br>RESOURCE INTERNATIONAL              | 38657            | MISC WORK TASKS                  | 1,783.45                               |
|                         | 27191                     | RESOURCE INTERNATIONAL                                       | 38658            | STORM WTR COMPLIANCE             | 348.00<br>2,131.45 *                   |
| 3310                    | 22468                     | Repairs/Maintenance<br>MID-ATLANTIC IRRIGATION               | 184960           | HAND PRIMER                      | 125.00                                 |
|                         | 22669                     | MOORE SCALE SRV-WSTRN VA                                     | 4245             | SERVICED SCALES                  | 580.00<br>705.00 *                     |
| 3840                    | 10811                     | Contract Landfill - POS<br>ARENA TRUCKING COMPANY            | SEPT 2012        | TRASH COLLECTION                 | 368.00                                 |
|                         | 27191                     | RESOURCE INTERNATIONAL                                       | 38702            | GROUNDWTR MONITORING             | 2,052.25<br>2,420.25 *                 |
| 5110                    | 28640                     | Electrical Services<br>SOUTHSIDE ELECTRIC COOP               | 114379001 912    | DH SITE                          | 58.06                                  |
|                         | 31844                     | DOMINION VA POWER  | 5181167213 912   | LEACHATE PUMP                    | 156.77                                 |
|                         | 31844                     | DOMINION VA POWER  | 8970737501 912   | SCALEHOUSE                       | 68.29                                  |
|                         | 31846                     | DOMINION VA POWER  | 0670040567 912   | CELL C PUMP STATION              | 14.44                                  |
|                         | 31846                     | DOMINION VA POWER  | 1144204110 912   | GREEN BAY SITE                   | 42.19                                  |
|                         | 31846                     | DOMINION VA POWER  | 7471653571 912   | WORSHAM SITE                     | 41.96                                  |

| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME  | INV#            | DESCRIPTION          | AMOUNT                       |
|--------|-------|---------------|--|-----------------|----------------------|------------------------------|
| 5230   |       | 31846         | DOMINION VA POWER                                      | 8601161519 912  | PROSPECT SITE        | 59.42                        |
|        |       | 31846         | DOMINION VA POWER                                      | 9176847250 912  | LANDFILL SITE        | 27.00                        |
|        |       |               | Telecommunications                                     |                 |                      | 468.13 *                     |
|        |       | 10105         | AT&T   | 223 1595 912    | PHONE                | 51.19                        |
|        |       | 10105         | AT&T   | 392 9223 912    | PHONE                | 36.64                        |
|        |       | 10105         | AT&T   | 574 4166 912    | PHONE                | 36.64                        |
|        |       | 21319         | CENTURYLINK  | 309326764 912   | PHONE                | 51.84                        |
|        |       | 21319         | CENTURYLINK  | 309480181 912   | PHONE                | 49.23                        |
|        |       | 21319         | CENTURYLINK  | 309553498 912   | PHONE                | 41.66                        |
|        |       | 21319         | CENTURYLINK  | 309615846 912   | PHONE                | 44.71                        |
|        |       | 21319         | CENTURYLINK  | 309714661 912   | PHONE                | 47.11                        |
|        |       | 30439         | US CELLULAR  | 816442183 912   | PHONE                | 25.38                        |
|        |       | 31335         | VERIZON  | 248 5696 912    | PHONE                | 47.74                        |
|        |       | 31335         | VERIZON  | 736 2828 912    | PHONE                | 68.38                        |
| 6008   |       | 25782         | Vehicle & Powered Equip F<br>PRINCE EDWARD CO PBLC SCH | DIESEL AUG 2012 | DIESEL               | ACCOUNT TOTAL<br>500.52 *    |
| 6009   |       | 14300         | Vehicle & Powered Equip S<br>EAST END MOTOR CO INC     | 89979 912       | TIRE                 | ACCOUNT TOTAL<br>1,679.09 *  |
| 043200 |       |               | GENERAL PROPERTIES                                     |                 |                      | ACCOUNT TOTAL<br>219.50      |
| 3310   |       | 24086         | Repairs/Maintenance<br>OK TERMITE & PEST CONTROL       | SEPT 2012       | EXTERMINATING SERVIC | ACCOUNT TOTAL<br>219.50 *    |
| 5110   |       | 28640         | Electrical Services<br>SOUTHSIDE ELECTRIC COOP         | 114379002 912   | SRR LIGHTS           | ACCOUNT TOTAL<br>8,123.94 ** |
|        |       | 31844         | DOMINION VA POWER                                      | 1230385005 912  | ROY CLARK MONUMENT   | 150.00                       |
|        |       | 31844         | DOMINION VA POWER                                      | 9670710004 912  | SHOP                 | 150.00 *                     |
|        |       | 31846         | DOMINION VA POWER                                      | 4951935099 912  | SHERIFF DEPT SHED    | 30.94                        |
|        |       | 31846         | DOMINION VA POWER                                      | 5856894620 912  | WORSHAM CLERK OFFICE | 14.48                        |
| 5230   |       | 21319         | Telecommunications<br>CENTURYLINK                      | 310441360 912   | PHONE                | 28.75                        |
|        |       | 30439         | US CELLULAR  | 816442183 912   | PHONE                | 5.66                         |
| 6005   |       | 32550         | Janitorial Supplies<br>WILCO INC.                      | 1251523 02      | PAPER TOWELS         | ACCOUNT TOTAL<br>39.58       |
| 6007   |       | 13369         | Repairs and Maintenance S<br>DIAMOND SPRINGS           | 11393100 912    | EQUIP RENTAL         | ACCOUNT TOTAL<br>119.41 *    |
| 6008   |       | 25782         | Vehicle & Powered Equip F<br>PRINCE EDWARD CO PBLC SCH | DIESEL AUG 2012 | DIESEL               | ACCOUNT TOTAL<br>76.94       |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                 | INV#       | DESCRIPTION          | AMOUNT        |
|-----------------|------------------|--|------------|----------------------|---------------|
| 6009            | 11894            | Vehicle & Powered Equip S<br>BUSINESS CARD     | 0460       | A/C HOSE             | 117.59 *      |
|                 |                  |  |            |                      | 117.59 *      |
|                 |                  |  |            |                      | 809.09 **     |
| 043400          | CANNERY          |  |            |                      | ACCOUNT TOTAL |
|                 |                  |  |            |                      | MAJOR TOTAL   |
| 5110            | 28640            | Electrical Services<br>SOUTHSIDE ELECTRIC COOP | 44435001   | ELECTRIC SERVICE     | 173.64 *      |
|                 |                  |  |            |                      | 173.64 *      |
| 5120            | 14700            | Heating Services<br>ELLINGTON ENERGY SERVICE   | 81795      | FUEL OIL             | 1,396.00 *    |
|                 |                  |  |            |                      | 1,396.00 *    |
| 5230            | 30439            | Telecommunications<br>US CELLULAR              | 816442183  | PHONE                | 25.38         |
|                 |                  |  |            |                      | 25.38 *       |
|                 |                  |  |            |                      | 1,595.02 **   |
| 053500          |                  | COMPREHENSIVE SERVICES ACT                     |            |                      | ACCOUNT TOTAL |
|                 |                  |  |            |                      | MAJOR TOTAL   |
| 3160            |                  | CSA Programs                                   |            |                      | 490.00        |
|                 | 14933            | FAMILY PRESERVATION SERV                       | CARD120101 | PROFESSIONAL SERVICE | 682.50        |
|                 | 14933            | FAMILY PRESERVATION SERV                       | RUSM041800 | PROFESSIONAL SERVICE | 4,680.00      |
|                 | 16672            | GRAFTON SCHOOL INC                             | 1854       | PROFESSIONAL SERVICE | 4,980.00      |
|                 | 16672            | GRAFTON SCHOOL INC                             | 2068       | PROFESSIONAL SERVICE | 4,530.00      |
|                 | 16672            | GRAFTON SCHOOL INC                             | 3197       | PROFESSIONAL SERVICE | 4,080.00      |
|                 | 16672            | GRAFTON SCHOOL INC                             | 5145       | PROFESSIONAL SERVICE | 666.00        |
|                 | 21805            | LOGAN LETRICIA R                               | SEPT 2012  | FOSTER CARE          | 23.59         |
|                 | 25750            | PRINCE ED CO DEPT SOC SRV                      | SEPT 2012  | FOSTER CARE          | 332.61        |
|                 | 28872            | STEPPING STONES DAY CARE                       | SEPT 2012  | FOSTER CARE          | 4,356.00      |
|                 | 29152            | THE HUGHES CENTER                              | 5389       | PROFESSIONAL SERVICE | 33.57         |
|                 | 999999           | WILLIAMSON'S PHARMACY                          | SEPT 2012  | FOSTER CARE          | 24,854.27 *   |
|                 |                  |  |            |                      | 24,854.27 **  |
| 081100          |                  | PLANNING                                       |            |                      | ACCOUNT TOTAL |
|                 |                  |  |            |                      | MAJOR TOTAL   |
| 5230            | 30439            | Telecommunications<br>US CELLULAR              | 816442183  | PHONE                | 52.26 *       |
|                 |                  |  |            |                      | 52.26 *       |
|                 |                  |  |            |                      | 52.26 **      |
| 081500          |                  | ECONOMIC DEVELOPMENT                           |            |                      | ACCOUNT TOTAL |
|                 |                  |  |            |                      | MAJOR TOTAL   |
| 5230            | 30439            | Telecommunications<br>US CELLULAR              | 816442183  | PHONE                | 25.38         |
|                 |                  |  |            |                      | 25.38 *       |
|                 |                  |  |            |                      | 25.38 **      |



| MAJOR#<br>ACCT#<br>081600 | VENDOR<br>NUMBER<br>TOURISM | VENDOR<br>NAME                                    | INV#            | DESCRIPTION          | AMOUNT       |
|---------------------------|-----------------------------|---|-----------------|----------------------|--------------|
| 5110                      | 31846                       | Electrical Services<br>DOMINION VA POWER          | 0675198071 912  | ELECTRIC SERVICE     | 280.27       |
|                           | 31846                       | DOMINION VA POWER                                 | 1059387447 912  | ELECTRIC SERVICE     | 114.56       |
|                           |                             |   |                 | ACCOUNT TOTAL        | 394.83 *     |
| 5210                      | 11894                       | Postal Services<br>BUSINESS CARD                  | 0460 PUCKETT912 | UPS                  | 16.17        |
|                           |                             |   |                 | ACCOUNT TOTAL        | 16.17 *      |
| 5230                      | 21319                       | Telecommunications<br>CENTURYLINK                 | 310393238 912   | PHONE                | 278.50       |
|                           |                             |   |                 | ACCOUNT TOTAL        | 278.50 *     |
| 5897                      | 31903                       | Virginia's Retreat<br>VIRGINIA'S RETREAT          | 12-13 SUPPORT   | 12-13 SUPPORT        | 4,500.00     |
|                           |                             |   |                 | ACCOUNT TOTAL        | 4,500.00 *   |
| 6001                      | 11894                       | Office Supplies<br>BUSINESS CARD                  | 0460 PUCKETT912 | DOMAIN NAME RENEWALS | 54.52        |
|                           | 32138                       | WAL-MART COMMUNITY/GEGRB                          | 590             | COFFEE MAKER/TAPE    | 26.93        |
|                           | 32138                       | WAL-MART COMMUNITY/GEGRB                          | 6262            | JANITORIAL SUPPLIES  | 35.04        |
|                           | 32138                       | WAL-MART COMMUNITY/GEGRB                          | 7494            | SOFT DRINKS          | 61.18        |
|                           | 32138                       | WAL-MART COMMUNITY/GEGRB                          | 7496            | ICE                  | 7.84         |
|                           |                             |   |                 | ACCOUNT TOTAL        | 185.51 *     |
|                           |                             |   |                 | MAJOR TOTAL          | 5,375.01 **  |
| 083500                    |                             | COOPERATIVE EXTENSION OFFICE                      |                 |                      |              |
| 5230                      | 21319                       | Telecommunications<br>CENTURYLINK                 | 309520098 912   | PHONE                | 102.30       |
|                           |                             |   |                 | ACCOUNT TOTAL        | 102.30 *     |
|                           |                             |   |                 | MAJOR TOTAL          | 102.30 **    |
| 091000                    |                             | GENERAL EXPENSE                                   |                 |                      |              |
| 5230                      | 23933                       | Internal Telecom Account<br>LUMOS NETWORKS        | 165866886 912   | PHONE                | 2,759.82     |
|                           |                             |   |                 | ACCOUNT TOTAL        | 2,759.82 *   |
| 5803                      | 28597                       | Internal Fuel Account<br>SOUTHERN STATES COOP INC | 55699           | GAS                  | 3,487.79     |
|                           | 28597                       | SOUTHERN STATES COOP INC                          | 60785           | GAS                  | 3,337.14     |
|                           | 28597                       | SOUTHERN STATES COOP INC                          | 66303           | GAS                  | 3,491.83     |
|                           | 28597                       | SOUTHERN STATES COOP INC                          | 71442           | GAS                  | 3,633.32     |
|                           | 28597                       | SOUTHERN STATES COOP INC                          | 76742           | GAS                  | 3,772.92     |
|                           |                             |   |                 | ACCOUNT TOTAL        | 17,723.00 *  |
| 5804                      | 29937                       | COBRA Health Insurance<br>ANTHEM BCBS             | COBRA 912       | COBRA INSURANCE      | 560.00       |
|                           |                             |   |                 | ACCOUNT TOTAL        | 560.00 *     |
|                           |                             |   |                 | MAJOR TOTAL          | 21,042.82 ** |
| 094000                    |                             | CAPITAL PROJECTS                                  |                 |                      |              |
| 0002                      | 12726                       | Computer System<br>COMPRO COMPUTERS               | 2017 0717       | PHONE SYSTM HARD DRV | 174.95       |
|                           |                             |   |                 | ACCOUNT TOTAL        | 174.95 *     |
|                           |                             |   |                 | MAJOR TOTAL          | 174.95 **    |

| MAJOR# | VENDOR NUMBER | VENDOR NAME                              | INV#        | DESCRIPTION       | ACCOUNT TOTAL | AMOUNT       |
|--------|---------------|--|-------------|-------------------|---------------|--------------|
| 095000 | 0017          | Library - Principal<br>TOWN OF FARMVILLE | LIBRARY 912 | LIBRARY-PRINCIPAL | 146,220.72    | 146,220.72 * |
|        | 0018          | Library - Interest<br>TOWN OF FARMVILLE  | LIBRARY 912 | LIBRARY-INTEREST  | 35,893.56     | 35,893.56 *  |
|        |               |  |             |                   | 182,114.28    | **           |
|        |               |  |             |                   | FUND TOTAL    | 280,680.53   |

PIEDMONT COURT SERVICES FUND

| MAJOR#<br>ACCT#<br>021400 | VENDOR<br>NUMBER<br>PIEDMONT COURT SERVICES | VENDOR<br>NAME<br>PIEDMONT COURT SERVICES        | INV#           | DESCRIPTION          | AMOUNT      |
|---------------------------|---|--|----------------|----------------------|-------------|
| 5110                      | 31846                                       | Electrical Service<br>DOMINION VA POWER          | 4324962309 912 | ELECTRIC SERVICE     | 59.01       |
|                           | 31846                                       | DOMINION VA POWER                                | 7218131923 912 | ELECTRIC SERVICE     | 203.25      |
|                           |   |  |                | ACCOUNT TOTAL        | 262.26 *    |
| 5210                      | 25483                                       | Postal Services<br>PITNEY BOWES FINANCL SERV     | 6947601 SP12   | POSTAGE METER LEASE  | 202.00      |
|                           |   |  |                | ACCOUNT TOTAL        | 202.00 *    |
| 5230                      | 21319                                       | Telecommunications<br>CENTURYLINK                | 310357807 912  | PHONE                | 94.02       |
|                           |   |  |                | ACCOUNT TOTAL        | 94.02 *     |
| 5510                      | 22259                                       | Travel - Mileage<br>MAYS ANDY                    | MILEAGE 912    | MILEAGE              | 88.80       |
|                           | 28730                                       | STANLEY DAYNA                                    | MILEAGE 912    | MILEAGE              | 136.53      |
|                           |   |  |                | ACCOUNT TOTAL        | 225.33 *    |
| 5540                      | 31306                                       | Travel - Convention and E<br>VCCJA               | TRAINING 912   | TRAINING REGISTRATIO | 25.00       |
|                           |   |  |                | ACCOUNT TOTAL        | 25.00 *     |
| 5810                      | 28061                                       | Dues and Assoc. Membershi<br>SAM'S CLUB          | PCS 912        | MEMBERSHIP DUES      | 35.00       |
|                           |   |  |                | ACCOUNT TOTAL        | 35.00 *     |
|                           |   |  |                | MAJOR TOTAL          | 843.61 **   |
| 097001                    |   | PCS SUPERVISION FEES EXPENDITURES                |                |                      |             |
| 5420                      | 28724                                       | PCS - Lease/Rent of Build<br>SRP CORPORATION LLC | SEPT 2012      | RENT                 | 2,383.00    |
|                           |   |  |                | ACCOUNT TOTAL        | 2,383.00 *  |
| 6006                      | 17346                                       | PCS - Janitorial Services<br>HARDY PAGE          | SEPT 2012      | CLEANING SERVICE     | 210.00      |
|                           |   |  |                | ACCOUNT TOTAL        | 210.00 *    |
|                           |   |  |                | MAJOR TOTAL          | 2,593.00 ** |
|                           |   |  |                | FUND TOTAL           | 3,436.61    |
|                           |   |  |                | TOTAL DUE            | 284,117.14  |

65

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:**        **October 9, 2012**  
**Item No.:**            **5-d**  
**Department:**        **County Administration**  
**Staff Contact:**      **Sheila Martin/Barbara Poulston**  
**Issue:**                **Consent Agenda - Salaries**

---

**Summary:** The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**Attachments:**        None.

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: October 9, 2012  
 Item No.: 5-e  
 Department: County Administrator  
 Staff Contact: W.W. Bartlett  
 Issue: Appropriations

**Summary:**

The Sheriff's Department was awarded a DMV Selected Enforcement Grant of \$12,190. This grant requires a match of 50% or \$6,095. The match will be fulfilled by the use of that amount from the existing budget in fuel and maintenance for vehicles. The grant funds will be used to pay for 330 hours of overtime, training and LED Powerflares.

Additionally, the Sheriff had to handle an unclaimed body. The deceased had \$1,570 on his person which the Sheriff used to offset the cost of burial.

| REV/EXP                  | FUND | DEPT  | OBJECT | DESCRIPTION                       | DEBIT   | CREDIT   |
|--------------------------|------|-------|--------|-----------------------------------|---------|----------|
| FY 2013 Budget Amendment |      |       |        |                                   |         |          |
| 3(Rev)                   | 100  | 33010 | 0015   | DMV Safety Grant                  |         | \$12,190 |
| 4(Exp)                   | 100  | 31200 | 1200   | Salary & Wages Overtime Grant     | \$9,200 |          |
| 4(Exp)                   | 100  | 31200 | 2100   | FICA                              | 700     |          |
| 4(Exp)                   | 100  | 31200 | 5540   | Travel – Convention & Education   | 750     |          |
| 4(Exp)                   | 100  | 31200 | 6018   | Highway Safety Grant              | 1,540   |          |
| 3(Rev)                   | 100  | 18990 | 0099   | Miscellaneous Revenue             |         | \$ 1,570 |
| 4(Exp)                   | 100  | 11010 | 3160   | Board of Supervisors-Prof Service | \$1,570 |          |

**Recommendation:**

Approve the acceptance of the funds listed above and amend the FY13 budget as presented and appropriate the same funds in the accounts listed above.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

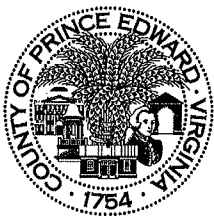
Campbell \_\_\_\_\_  
 Gantt \_\_\_\_\_  
 Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
 Jones \_\_\_\_\_  
 Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
 McKay \_\_\_\_\_







**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:**        **October 9, 2012**  
**Item No.:**            **6**  
**Department:**        **VDOT**  
**Staff Contact:**      **Sarah Elam Puckett**  
**Issue:**                **Highway Matters**

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**Summary:**        A representative of VDOT will not be present at the October meeting. Staff will report any road issues to Kevin Wright, Residency Administrator.

**Attachments:**

**Recommendation:**    None.

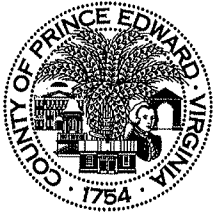
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:**            **October 9, 2012**  
**Item No.:**                 **7**  
**Department:**            **County Administrator**  
**Staff Contact:**         **W.W. Bartlett**  
**Issue:**                     **Amendment to Sandy River Reservoir Ordinance**

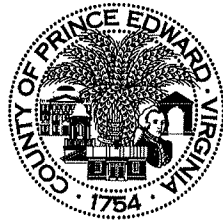
**Summary:** At its September meeting, the Board approved holding a public hearing on a proposed amendment to the County’s *Ordinance to Regulate and Protect the Sandy River Reservoir and Adjacent County-Owned Property*. The amendment would authorize waterfowl hunting at the Sandy River Reservoir without the need for a county-issued permit. Attached is a copy of the County Ordinance with the proposed amendment.

**Attachments:**            Public Hearing Notice

*Ordinance to Regulate and Protect the Sandy River Reservoir and Adjacent County-Owned Property*, with proposed amendment.

**Recommendation:** Following the Public Hearing, the Board will wish to consider the proposed amendment to authorize waterfowl hunting at Sandy River without the need for a county-issued permit.

|              |                |                    |             |
|--------------|----------------|--------------------|-------------|
| Motion _____ | Campbell _____ | Cooper-Jones _____ | Fore _____  |
| Second _____ | Gantt _____    | Jones _____        | McKay _____ |
|              | Simpson _____  | Wilck _____        |             |



Please publish the following Public Notice in the Friday, September 21, 2012 and Friday, September 28, 2012 editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.

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## NOTICE OF PUBLIC HEARING

**PUBLIC HEARING** – The Prince Edward County Board of Supervisors will hold a public hearing to receive citizen input prior to considering an amendment to the County's ***Ordinance To Regulate and Protect the Sandy River Reservoir and Adjacent County-Owned Properties***. The proposed amendment is to eliminate the need for a county-issued permit for waterfowl hunting. The public hearing is scheduled for Tuesday, October 9, 2012 at 7:30 p.m. in the Board of Supervisors Room, on the Third Floor of the Prince Edward County Courthouse, 111 South Street, Farmville, Virginia. A copy of the text of the proposed amendment is available for review in the Office of the County Administrator or on the County's web site at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact the County Administrator office at 434-392-8837, prior to October 5, 2012.

By Order of the Board of Supervisors  
W.W. Bartlett, County Administrator

**NOTE: The proposed amendment is the underlined and italicized section of (4).**

**ORDINANCE TO REGULATE AND PROTECT THE  
SANDY RIVER RESERVOIR AND ADJACENT COUNTY-OWNED PROPERTIES  
IN ACCORDANCE WITH SECTION 15.1-13 OF THE  
CODE OF VIRGINIA 1950, AS AMENDED**

Sec. 82-31.

- (a) The following activities are hereby declared to be unlawful in that part of Lockett Magisterial District of Prince Edward County known as Sandy River Reservoir and on any County-owned property surrounding the reservoir:
- (1) Presence of persons, boats, or other personal property at anytime in areas marked "No Trespassing," without the express written permission of the county administrator.
  - (2) Parking on any County-owned property surrounding the reservoir other than in the Sandy River Reservoir Public Use Area located off Route 640, at the end of Route 792, or in any other area specifically designated by the Prince Edward County Board of Supervisors as a Public Parking Area.
  - (3) Littering or dumping of any type, kind or description.
  - (4) Hunting or trapping of any type, kind or description without an express written permit issued by the County of Prince Edward, with the exception of waterfowl hunting, which requires no county permit.
  - (5) Conducting fishing tournaments in which prizes are awarded without an express written permit issued by the County of Prince Edward and Department of Game and Inland Fisheries.
  - (6) Diving, snorkeling or swimming of any type, kind or description.
  - (7) Operation in or on the reservoir of any unlicensed watercraft or any type of watercraft propelled by an engine in excess of ten (10) horsepower.
  - (8) Operation in or on the reservoir of a windsurfer, sailboard or any wind-propelled vessel, other than a sailboat, length of which shall not exceed sixteen (16) feet.
  - (9) Operation in or on the reservoir of any jet ski.
  - (10) Sale of any and all commodities or services anywhere in either the reservoir or the County-owned property surrounding the reservoir, as well as the posting of any kind of advertisement of any description, unless sanctioned by the County of Prince Edward.
  - (11) Discharging any firearm, including but not limited to any weapon which propels a projectile by pneumatic means, unless sanctioned by the County of Prince Edward.
  - (12) Possession of any type of alcoholic beverage while on the premises.
  - (13) Presence on the reservoir or the County-owned property surrounding the reservoir by any person under the age of twelve (12) years, unless such person is accompanied by an individual who is at least twenty-one (21) years of age.
  - (14) Camping and lighting or maintaining any kind of fire, unless such activity has been sanctioned or is sponsored by the County.

- (15) Use of any of the County-owned property surrounding the reservoir by any person riding any type of motorized or non-motorized vehicle, bicycle or horse and use of any part of the reservoir or such County-owned property for ice skating or sledding, unless any such use has been expressly sanctioned by the County.
- (16) The use of any of the County-owned property surrounding the reservoir, other than those areas specifically designated by the County as such, for boat access to and from the reservoir including, but not limited to construction of piers, docks and access roads. Individuals owning property adjacent to the county buffer who have a county-approved and permitted boat access ramp shall continue to be responsible for the soil erosion and sedimentation measures and for the safe maintenance and upkeep of the ramp. The permit is not transferable to any future owners of the property. Permittee must carry liability insurance and show annual proof thereof.
- (17) Cutting, removing or altering any trees, brush or other vegetation now growing or hereafter established in the reservoir or on the County-owned property surrounding the reservoir and removing, altering or otherwise disturbing the reservoir or any County-owned land surrounding the reservoir.
- (18) Withdrawal of water for any purpose, with the exception that adjacent property owners with express written permission from Prince Edward County may withdraw reasonable amounts of water for irrigation and domestic purposes until such time as water therein is used for public water supply.
- (19) Stocking of any fish or other aquatic species in the reservoir or animal on the County-owned property, without written permission of Prince Edward County and the Department of Game and Inland Fisheries.
- (20) The siting of “sewerage systems” and “treatment works”, as defined by the State Board of Health Sewage Handling and Disposal Regulations, within five hundred (500) feet of the normal pool elevation of the reservoir.
- (21) Discharging a firearm, as defined in paragraph 11 of this section, on any county-owned land, on or within 300 feet of a public parking area.
- (b) The Board of Supervisors may, by resolution, authorize the construction and maintenance of public utilities, including electrical supply lines, water and sewer treatment plants, water and sewer supply lines, and telecommunications transmission lines that benefit the public at large and are constructed and maintained by a public utility company, Prince Edward County, or by a public utility authority created pursuant to state law, on Sandy River Reservoir and on any County-owned property surrounding the Sandy River Reservoir. As a condition of said authorization, the entity responsible for the construction or maintenance of the public utility shall restore the affected property to the same condition as it existed on the date of the authorization, and shall maintain the area in that condition for the duration of the authorization, to the extent that is practical and consistent with prevailing utility maintenance practices in the Commonwealth of Virginia.
- (c) Except for those activities specifically authorized by the Board of Supervisors pursuant to Paragraph (b), any person who shall knowingly commit any of the acts declared unlawful in (a) above, shall, on conviction of a first offense of a violation of this section, be guilty of a Class 1 misdemeanor as same as defined in Section 18.2-11 of the Code of Virginia, 1950, as amended.

(Ord. of 7-9-96; Ord. of 11-12-98, Ord. of 9-14-99, Ord. of 10-10-00, Ord. 6-10-08, Ord. 11-12-08, Ord. 10-9-12).



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** October 9, 2012  
**Item No.:** 8  
**Department:** County Administrator  
**Staff Contact:** W.W. Bartlett  
**Issue:** Request of Moton Museum: Appointment to Moton Board

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**Summary:** Attached for your consideration is a letter of request from the Moton Museum inviting the Board of Supervisors to make an appointment to its Board of Directors. Supervisor Howard Simpson currently serves on the Moton Board and has expressed his willingness to continue to serve, at the pleasure of the Board.

**Attachments:** Letter from Robert Russa Moton Museum

**Recommendation:** The Board will wish to re-appoint Supervisor Simpson to the Moton Museum Board of Directors.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_



ROBERT RUSSA

MOTON MUSEUM

A Center for the Study of Civil Rights in Education

September 5, 2012

Mr. William Fore, Jr.  
Chair  
County Administration Office  
Post Office Box 382  
Farmville, Virginia 23901

Dear Mr. Fore:

The Robert Russa Moton Museum would like to recognize local groups with a strong connection to the Moton story via membership on the museum's board of directors.

Prince Edward County was selected as one of those organizations. We are hopeful that your organization will agree to accept this form of representation by appointing a member to our board.

The Moton Museum's bylaws are as follows:

#### Article IV - DIRECTORS AND OFFICERS

Section 1. *Board of Directors* - The Board of Directors shall be comprised of no more than twenty-five (25) voting members and no less than seventeen (17). Between seven (7) and fifteen (15) members shall serve as non-categorical members.

Ten (10) members shall serve as categorical members representing the following institutions/ community groups/governmental agencies (listed alphabetically): Farmville Area Chamber of Commerce, Fuqua School, Hampden-Sydney College, Longwood University, Martha E. Forrester Council, Prince Edward County, Prince Edward County Branch NAACP, Prince Edward County Public Schools, Town of Farmville, and Virginia's Retreat.

At present, Mr. Howard Simpson serves on behalf of your organization and his term on the board expires at the end of this calendar year, December 31, 2012. His term may be continued on the board at your discretion or you may choose to name a new representative to the board. You may also choose to not appoint a representative on behalf of your organization.

Please express your organization's desire in the space provided below.

Sincerely yours,

Robert L. Hamlin  
President



\_\_\_\_\_ Please extend Howard Simpson's term through the 2013 calendar year.

\_\_\_\_\_ Please accept \_\_\_\_\_ as a member of the Moton Museum board for the 2013 calendar year.

\_\_\_\_\_ We do not wish to appoint a member to the Moton Museum board for the 2013 calendar year.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Name and Title of Official





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** October 9, 2012  
**Item No.:** 9  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** Citizen Volunteer Appointments: Local Emergency Planning Committee

**Summary:**

At its August meeting, the Board authorized the creation of the Prince Edward County Local Emergency Planning Committee (LEPC) and also authorized advertising the two citizen positions for Citizen Volunteer. The LEPC will support emergency planning for chemical hazards, as required by federal law. It will also serve in an advisory capacity for County emergency management planning.

The County received four applications for the two positions, as follows:

1. Tracie A. Giles
2. Barry W. Martin
3. Gwendolyn J. Martin
4. Anthony T. Williams

**Attachments:** Citizen Volunteer Applications

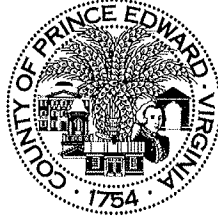
**Recommendation:** The Board will wish to fill the two citizen positions on the LEPC. Staff recommends making them two year appointments, January 1, 2013 – December 31, 2014.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Campbell \_\_\_\_\_  
 Gantt \_\_\_\_\_  
 Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
 Jones \_\_\_\_\_  
 Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
 McKay \_\_\_\_\_



Please publish the following Public Notice in the Wednesday, September 19, 2012 and Wednesday, September 26, 2012 editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.



**Notice To The Citizens of Prince Edward County**

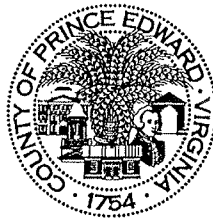
**- CITIZEN VOLUNTEER OPPORTUNITIES -**

To provide the maximum opportunity for citizen participation in our local government, it is the policy of the Prince Edward County Board of Supervisors to advertise vacancies on county boards, commissions and committees, etc., which call for citizen representation. Citizens interested in serving on a County board, commission or committee may complete a *Citizen Volunteer Application*, which will be reviewed by the Board during the appointment process. The following position has a vacancy:

| <u>Position</u>                                  | <u>Term of Office</u> | <u># of Vacancies</u> |
|--|-----------------------|-----------------------|
| <i>Local Emergency Planning Committee (LEPC)</i> | <i>2 Years</i>        | <i>2</i>              |

The LEPC comprises representatives of emergency management, law enforcement, fire, emergency medical services, schools, health care, transportation, business, citizens, faith-based organizations and other relevant groups in the community, and works with the County on public education and awareness efforts regarding emergency preparedness, planning and response for the County of Prince Edward.

Persons interested in being considered must submit a *Citizen Volunteer Application* to the Prince Edward County Administrator's Office not later than **Monday, October 1, 2012**. The appointments will be made at the Tuesday, October 9, 2012 Board of Supervisors meeting. Applications are available in the County Administrator's Office, 111 South Street, 3<sup>rd</sup> Floor, P.O. Box 382, Farmville, Virginia 23901 or on the County's web site at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). For additional information please contact the Prince Edward County Administrator's Office at (434) 392-8837.



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 10-1-12

Name Tracie A. Giles

Home Address 986 Hixburg Road

City Prospect State Virginia Zip Code 23960

|                    |               |       |               |                                     |
|--------------------|---------------|-------|---------------|-------------------------------------|
| Election District: | Buffalo       | _____ | Farmville 801 | _____                               |
|                    | Hampden       | _____ | Leigh         | _____                               |
|                    | Farmville 101 | _____ | Lockett       | _____                               |
|                    | Farmville 701 | _____ | Prospect      | <input checked="" type="checkbox"/> |

Home Telephone Number 434-574-2136 FAX \_\_\_\_\_

E-Mail Address traciegiles@gmail.com

Present Employer New Life Christian Academy

Business Address 9 Mahan Road

City Farmville State Virginia Zip Code 23901

Business Telephone Number 434-392-6236 FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

*Optional Information Which May Prove Helpful:*

Occupation Teacher (Middle School)

Former Occupation, If Retired N/A

Education: High School Cumberland High School Year 1988

College/Technical School Longwood College Year 1993 (BS in Psychology)

Graduate School Eastern Kentucky University Year Current Student

Military Service N/A Years \_\_\_\_\_

Degrees/Other Southside Virginia Community College (AAS in General Studies 1992)

Board, Commission, and Committee Assignments N/A

Professional, Civic, or Other Activities Prospect Volunteer Fire Dept. Auxiliary, Pamplin Volunteer Fire & EMS (EMT-B), served on the Board of Governors for the Virginia Association of Volunteer Rescue Squads

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I would like to take part in making Prince Edward safe by ensuring proper resources and planning for emergencies. As a graduate student majoring in Safety, Security, and Emergency Management I can offer knowledge obtained through the classes I have taken thus far. This would also be a great opportunity for me to learn as well.

OCT 1 2012

Received

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) Local Emergency Planning Committee (LEPC)

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

Gracie A. Giles  
Signature

10-1-12  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

**Tracie A. Giles**  
986 Hixburg Road  
Prospect, Virginia 23960  
(434) 574-2136h (434) 607-6486c  
[traciegiles@ymail.com](mailto:traciegiles@ymail.com)

**Education/Personal Development Courses and Certifications**

- Virginia Department of Emergency Medical Services/Virginia Department of Health  
Emergency Medical Technician-Basic
- Board of Governors Representative for Virginia Association of Volunteer Rescue Squads
- National Incident Management Systems 100,200,700,800
- An Introduction to Exercises (IS-00120.a)
- Exercise Evaluation and Improvement Planning (IS-00130)
- Diversity Awareness (IS-00020.11)
- Leadership and Influence (IS-00240.a)
- Developing and Managing Volunteers (IS-00244.a)
- Introduction of ICS for Schools (IS-100SCa)
- N.F.A. Incident Command
- N.F.A. Incident Safety Officer
- Virginia Department of Fire Programs Hazardous Materials Awareness
- Virginia Department of Fire Programs Emergency Vehicle Operations Course
- Community Emergency Response Team (CERT) (IS-317)
- Hazards and Threats to Homeland Security (HLS30)
- Research and Planning in Safety, Security, and Emergency Management (SSE880)
- Public Emergency Services (SSE829)
- Business Continuity (SSE890)
- Emergency Preparedness and Response (SSE826)
- Evolution of Emergency Management (SSE890)



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 9-30-12

Name BARRY W. MARTIN

Home Address 2148 PISGAH CHURCH ROAD

City RICE State VIRGINIA Zip Code 23966

|                    |               |       |               |                                     |
|--------------------|---------------|-------|---------------|-------------------------------------|
| Election District: | Buffalo       | _____ | Farmville 801 | _____                               |
|                    | Hampden       | _____ | Leigh         | _____                               |
|                    | Farmville 101 | _____ | Lockett       | <input checked="" type="checkbox"/> |
|                    | Farmville 701 | _____ | Prospect      | _____                               |

Home Telephone Number 434-392-6049 FAX \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Present Employer SELF EMPLOYED

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Telephone Number 910-622-0885 FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation CATTLE BREEDER / LANDLORD

Former Occupation, If Retired \_\_\_\_\_

Education: High School HERMITAGE HIGH SCHOOL Year 1974

College/Technical School N.V.C.C. Year 1975

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments \_\_\_\_\_

Professional, Civic, or Other Activities \_\_\_\_\_

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

HAVE INTEREST IN EMERGENCY PLANNING WITH BOTH POLICE + FIRE EXPERIENCE, 10+ YEARS EXP

**Received**

OCT 1 2012



Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors:

Other(s) LOCAL EMERGENCY PLANNING COMMITTEE

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.

*[Signature]*  
Signature

9-30-12  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



# CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 10/1/12

Name GWENDOLYN J. MARTIN

Home Address 248 Pisgah Church Road

City Rice State VA Zip Code 23966

|                    |               |       |               |                                     |
|--------------------|---------------|-------|---------------|-------------------------------------|
| Election District: | Buffalo       | _____ | Farmville 801 | _____                               |
|                    | Hampden       | _____ | Leigh         | _____                               |
|                    | Farmville 101 | _____ | Lockett       | <input checked="" type="checkbox"/> |
|                    | Farmville 701 | _____ | Prospect      | _____                               |

Home Telephone Number 434-392-6049 FAX \_\_\_\_\_

E-Mail Address stillwatersfarm@embargmail.com

Present Employer \_\_\_\_\_

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Telephone Number \_\_\_\_\_ FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation \_\_\_\_\_

Former Occupation, If Retired Supervisory IT Specialist Dept of Defense

Education: High School THOMAS DALE High School Year 1971

College/Technical School Richard Bland College Year only classes

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments \_\_\_\_\_

Professional, Civic, or Other Activities \_\_\_\_\_

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Have always been interested in Emergency Planning. Had training in IT ~~in~~ emergency procedures, planning and policy with DoD. Held Top Secret Security Clearance and understand security issues and responsibilities.

**Received**

OCT 1 2012

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors:

Other(s) LOCAL Emergency Planning Committee (LEPC)

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

*Guendolyne St Martin*  
Signature

10/1/12  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



## CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 9-30-12

Name Anthony T. Williams

Home Address 176 ST John's Rd

City Pamplin State VA Zip Code 23958

Election District: Buffalo  Farmville 801 \_\_\_\_\_  
Hampden \_\_\_\_\_ Leigh \_\_\_\_\_  
Farmville 101 \_\_\_\_\_ Lockett \_\_\_\_\_  
Farmville 701 \_\_\_\_\_ Prospect \_\_\_\_\_

Home Telephone Number 434 248 6585 FAX \_\_\_\_\_

E-Mail Address TOJO.WILLIAMS@AOL.COM

Present Employer Longwood University

Business Address 201 High St

City Farmville State VA Zip Code 23909

Business Telephone Number 434-395-2455 FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

### Optional Information Which May Prove Helpful:

Occupation Compliance/Safety Officer

Former Occupation, If Retired \_\_\_\_\_

Education: High School \_\_\_\_\_ Year \_\_\_\_\_  
College/Technical School \_\_\_\_\_ Year \_\_\_\_\_  
Graduate School \_\_\_\_\_ Year \_\_\_\_\_  
Military Service \_\_\_\_\_ Years \_\_\_\_\_  
Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments FDA - Current  
Board of Building Code Appeals

Professional, Civic, or Other Activities Pamplin Vol Fire Dept.

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Have served as the Chairman of the Dinwiddie County  
LEPC prior to the Longwood job.  
Teach various Fire, EMS, Emergency Management, & CERT  
Classes.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- \_\_\_\_\_ Board of Appeals for Building Code
- \_\_\_\_\_ Southside Virginia Community College Board
- \_\_\_\_\_ Crossroads Community Services Board
- \_\_\_\_\_ Poplar Hill Community Development Authority
- \_\_\_\_\_ Prince Edward County Industrial Development Authority
- \_\_\_\_\_ Central Virginia Regional Library Board
- \_\_\_\_\_ Prince Edward County Planning Commission
- \_\_\_\_\_ Prince Edward County School Board
- \_\_\_\_\_ Prince Edward County Social Services Board
- \_\_\_\_\_ Commonwealth Regional Council Committees
- \_\_\_\_\_ STEPS Board
- \_\_\_\_\_ Piedmont Regional Jail Board
- \_\_\_\_\_ Special Committee of the Board of Supervisors: \_\_\_\_\_

Other(s) LEPC

**APPOINTED BY CIRCUIT COURT:**

- \_\_\_\_\_ Electoral Board
- \_\_\_\_\_ Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

  
Signature

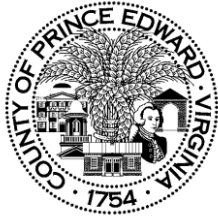
9-30-12  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

September 2010





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:**           **October 9, 2012**

**Item No.:**               **10**

**Department:**           **Planning & Community Development**

**Staff Contact:**       **Alecia Daves-Johnson**

**Issue:**                   **Planning Dept Report**

**Summary:**

**Food Enterprise Center:**   The Agribusiness Grant Application is available from the Tobacco Commission. Prince Edward County staff has been working with several partners toward the expansion and development of the cannery as a Food Enterprise Center. Recently the Board of Supervisors indicated their support of the expanded use of the cannery in a way which will incubate food business development in our region by contracting with Virginia Food Works to operate and manage the commercial aspects of the cannery and provide technical education to prospective food businesses. Through the past three years, several partnering organizations have expressed interest in the cannery project and have begun processing food products there, leading to the conclusion that an expansion is needed at the cannery building to house all of the needed equipment for expansion of commercial food business development facility.

The Board is asked to authorize the application to the Agribusiness Grant opportunity. This grant project would see specific facility upgrades to the existing cannery space and provide for an addition to the building which would expand opportunities to the aquaculture and agricultural producers in this region. The upgrades to the existing processing space include air tight doors and windows with a ‘make-up air’ ventilation system, exhaust hoods above the steam kettles, and an improved ceiling. The addition would offer a functional loading dock, refrigeration and freezing equipment space, and the development of a commercial kitchen which would allow for value-added processing of a multitude of products, not the least of which is aquaculture processing and packaging for retail markets. This expanded space would also invite Edamame processing equipment. Further inclusions in the grant proposal are the relocation of the septic drainfield to allow for the expansion, improvements to the site for the loading dock access, and a sign to identify the facility.

Match funds to the grant are available from Virginia Tech’s Food Science program, the Virginia Aqua-Farmers Network, Virginia State University Dept of Agriculture, Virginia Food Works, and in-kind match from Prince Edward County. The final application is still in progress at the time of this report preparation, however it is not anticipated that there will be any cash match required from local, public funds. *(look for more detail in the table packet)* The final grant request is yet to be determined, but is approximately \$485,000.

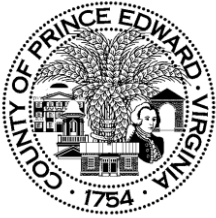
The County would serve as the applicant to the grant, per the suggestion of the Tobacco Commission during pre-application meetings, but would need to sub-contract a portion of the grant to the Virginia Tech Food Science Department. Mr. David Kuhn, a research professor in that department, would have the responsibility of researching, selecting, and overseeing installation of equipment related to the aquaculture product processing and set-up of the commercial kitchen facility components. In return for this sub-contract of the project, Mr. Kuhn and staff estimate being able to supply \$125,000 as in-kind match funds to the project. The Virginia Aqua-farmers Network has working capital match funds available by leveraging Value Added Producer Grant funds received from USDA to this project development. The improvements to the existing facility are based upon the recommendations of the feasibility study and the value of that study is anticipated as match funds.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

Prior to the expenditures of any funds, including grant funds, a forecast of annual operating costs will be developed. The Board of Supervisors will be informed of those operating costs and a budget plan will be developed forecasting any cost to the County. The Board of Supervisors will have the opportunity at that time to make a final decision before the County would proceed with the project.

**Recommendation:**

1. The Board of Supervisors is asked to authorize the submission of an Agri-business Grant Application to the Tobacco Commission.
2. The Board of Supervisors is asked to authorize Chairman Fore or County Administrator Bartlett to execute agreements necessary to participate in this grant application opportunity. The grant application is due October 15, 2012.

**Food Day:**

*Food Day is a nationwide celebration and a movement toward more healthy, affordable, and sustainable food. Food Day takes place annually on October 24 to address issues as varied as health and nutrition, hunger, agricultural policy, animal welfare, and farm worker justice. The ultimate goal of Food Day is to strengthen and unify the food movement in order to improve our nation's food policies.* The Southside Virginia Chapter of Holistic Moms Network has asked the County Board of Supervisors to sign a proclamation recognizing October 24<sup>th</sup> as Food Day in Prince Edward County and to encourage citizens of Prince Edward to participate in events in the area.

**Attachments:**

Proclamation

**Recommendation:**

Authorize the Chairman of the Board to sign the Proclamation recognizing Oct 24 as Food Day.

**Cannery - Seconds Saturday:**

Saturday, September 8<sup>th</sup> – fifteen people participated in the Community Cannery Education program – processing Green Beans from locally grown ingredients. More than 150 Pints of beans were processed in bi-metal cans jars for personal consumption. Special thanks to Jennifer Samuels who volunteered her time to assist Lena Huddleston with instructing the class.

Saturday, Oct 13<sup>th</sup> – class participants will process Virginia grown apples into 24 oz glass jars for personal consumption. Special thanks again to Jennifer Samuels who volunteered her time to assist Alecia Daves-Johnson with instructing the class. This event will be registered as a Food Day event celebration.

**Recommendation:** information only - no action except to join us to process applesauce!

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_



BOARD OF SUPERVISORS

WILLIAM G. FORE, JR.  
CHAIRMAN

HOWARD F. SIMPSON  
VICE-CHAIRMAN

HOWARD M. CAMPBELL  
PATTIE COOPER-JONES  
DON C. GANTT, JR.  
ROBERT M. JONES  
CHARLES W. MCKAY  
JAMES R. WILCK



COUNTY ADMINISTRATOR  
W.W. BARTLETT

POST OFFICE BOX 382  
FARMVILLE, VA 23901

(434) 392-8837 VOICE  
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US  
WWW.CO.PRINCE-EDWARD.VA.US

**COUNTY OF PRINCE EDWARD, VIRGINIA**

**- FOOD DAY PROCLAMATION -  
October 24, 2012  
Prince Edward County, Virginia**

**WHEREAS**, the health and well-being of our citizens is a primary concern for Prince Edward County; and

**WHEREAS**, promoting safer, healthier diets is a critical factor in improving our citizens' overall health; and

**WHEREAS**, supporting sustainable family farms and local agriculture benefits the local economy; and

**WHEREAS**, optimizing environmental conditions for food and farm workers is beneficial for both the producer and consumer, so that the food we produce and consume is safe and fair for all; and

**WHEREAS**, expanding access to food and reducing hunger is of critical importance to aid those who live in food deserts; and

**WHEREAS**, citizens purchasing locally grown foods and farm products directly benefit our local economy; and

**WHEREAS**, the expansion of local processing facilities and food distribution infrastructure is critical to sustainable food systems for all;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of the County of Prince Edward, Virginia does hereby proclaim Wednesday, October 24, 2012 as **FOOD DAY** in Prince Edward County, and urges our citizens to participate in the benefits of local food.

Certification

*I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 9<sup>th</sup> day of October, 2012.*

\_\_\_\_\_  
William G. Fore, Jr., Chairman

ATTEST:

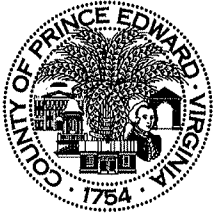
\_\_\_\_\_  
W.W. Bartlett, County Administrator

PRINCE EDWARD COUNTY BOARD OF SUPERVISORS

MISSION STATEMENT

TO REPRESENT ALL CITIZENS, PROVIDE LEADERSHIP, CREATE VISION AND SET POLICY TO ACCOMPLISH EFFECTIVE CHANGE, PLANNED GROWTH AND PROVIDE ESSENTIAL SERVICES WHILE MAINTAINING AND ENHANCING THE QUALITY OF LIFE IN PRINCE EDWARD COUNTY.





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:**           **October 9, 2012**  
**Item No.:**               **11**  
**Department:**         **County Administrator**  
**Staff Contact:**       **W.W. Bartlett**  
**Issue:**                 **County Administrator's Report**

**Summary:**

- a.     **RFP for Reassessment Services** -- In accordance with Section 58.1-3252 of the *Code of Virginia*, it has been the practice of Prince Edward County to conduct its reassessment every six years. The reassessment must be completed by December 31<sup>st</sup> of the year prior to the year in which the new assessed values will be used to generate the land book. The reassessment is approximately an 18 month process. In 2007 the County issued an RFP for services regarding the reassessment for the 2009 General Reassessment. Following the County's normal cycle requires selection of an assessment firm in the Spring of 2013 in order for the reassessment to be completed by December 31, 2014. There was discussion during the last reassessment cycle regarding the instructions that will be provided to the reassessment firm (i.e. – homesites on vacant parcels). If the Board desires to provide direction to the reassessment firm before it begins the process the Board may wish to appoint a committee to make recommendations to the full board.
  
- b.     **Drought Watch Update** -- The County Administrator will provide a verbal update which will allow more up to date information to be obtained.
  
- c.     **Route 786 Update** -- The County Administrator will provide a verbal update.
  
- d.     **Field of Dreams** -- The Chairman and Vice-Chair of the Board and the County Administrator met with the Farmville Town Council concerning improvements to the Field of Dreams. The Town has invited the County to participate in this project. County representatives have stated the improvements are needed and it is a worthwhile project, but like needs at the County schools may be considered a higher priority by the full Board. All costs discussed were estimates as the exact scope of the work to be done has not been decided. The Town is proceeding to develop a master plan for the Field of Dreams. After completion of the master plan the Town will be in a better position to discuss this project with the County.

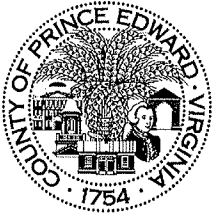
**Attachments:**           None

**Recommendation:**

- 1. Authorize the issuance of an RFP for reassessment services.
- 2. Consider the appointment of a Reassessment Committee.

|              |                |                    |             |
|--------------|----------------|--------------------|-------------|
| Motion _____ | Campbell _____ | Cooper-Jones _____ | Fore _____  |
| Second _____ | Gantt _____    | Jones _____        | Mckay _____ |
|              | Simpson _____  | Wilck _____        |             |





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:**            **October 9, 2012**  
**Item No.:**                **12**  
**Department:**           **County Administrator**  
**Staff Contact:**         **W.W. Bartlett**  
**Issue:**                   **Voting Credentials for Annual Business Meeting**

---

**Summary:**     The Board will wish to designate its voting delegate and alternate for the VACo Annual Business Meeting.

**Attachments:**         Letter, RE: VACo, Voting Credentials

**Recommendation:**    Designation of Voting Delegate and Alternate.

|              |                |                    |             |
|--------------|----------------|--------------------|-------------|
| Motion _____ | Campbell _____ | Cooper-Jones _____ | Fore _____  |
| Second _____ | Gantt _____    | Jones _____        | McKay _____ |
|              | Simpson _____  | Wilck _____        |             |

# Virginia Association of Counties



Connecting County Governments since 1934

**President**  
Catherine M. Hudgins  
Fairfax County

**President-Elect**  
John D. Miller  
Middlesex County

**First Vice President**  
Harrison A. Moody  
Dinwiddie County

**Second Vice President**  
Pablo Cuevas  
Rockingham County

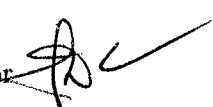
**Secretary-Treasurer**  
Penny Gross  
Fairfax County

**Immediate Past President**  
Robert R. Adkins  
Wise County

**Executive Director**  
James D. Campbell, CAE

**General Counsel**  
Phyllis A. Errico, Esq., CAE

**TO:** Chairs, County Board of Supervisors  
County Chief Administrative Officers

**FROM:** James D. Campbell, Executive Director 

**RE:** Voting Credentials for the Annual Business Meeting

**DATE:** September 6, 2012

The 2012 Annual Business Meeting of the Virginia Association of Counties will be held on Tuesday, November 13, from 10:15 a.m. to Noon at The Homestead in Bath County.

Article VI of the VACo ByLaws states that each county shall designate a representative of its board of supervisors to cast its vote(s) at the Annual Business Meeting. However, if a member of the board of supervisors cannot be present for this meeting, the Association's ByLaws allow a county to designate a non-elected official from your county or a member of a board of supervisors from another county to cast a proxy vote(s) for your county.

For your county to be certified to vote at the Annual Business Meeting, (1) your annual dues must be paid in full and (2) either a completed Voting Credentials Form or a Proxy Statement must be submitted to VACo by November 1, 2012. Alternatively, this information may be submitted to the Credentials Committee at its meeting on Monday, November 14, at 4:30 p.m. in the Monroe Room or to the conference registration desk before this meeting.

## NOMINATING COMMITTEE

The Nominating Committee will meet at 4:45 p.m. in the Wilson Room on Monday, November 14th during VACo's Annual Conference at the Homestead. The committee is charged to nominate a candidate for President-Elect, First Vice President, Second Vice President, and Secretary-Treasurer to be elected at the Annual Business Meeting. Please send your expressions of interest and nominations to the Committee or to VACo's Executive Director.

## REGIONAL DIRECTORS

Pursuant to VACo's By-Laws, "regional directors shall be selected at the Annual Meeting by the member counties located within the region which the director will represent." Regional caucuses will be scheduled during the Annual Meeting to select directors. Incumbent regional directors should chair the caucuses. Reports should be given to VACo's Executive Director by 6:00 p.m. on Monday, November 12th. The attached list shows the regional directors whom must be selected.

## Attachments

cc: VACo Board of Directors  
Nominations Committee

1207 E. Main St., Suite 300  
Richmond, Va. 23219-3627

Phone: 804.788.6652  
Fax: 804.788.0083

E-mail: [mail@vaco.org](mailto:mail@vaco.org)  
Web site: [www.vaco.org](http://www.vaco.org)

**VACo 2012 Annual Meeting  
Voting Credentials Form  
Form may be returned by mail or fax (804-788-0083)**

Voting Delegate:  
(Supervisor)

Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

Alternate Delegate:  
(Supervisor)

Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

Certified by:  
(Clerk of the Board)

Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

---

**VACo 2012 Annual Meeting  
Proxy Statement**

\_\_\_\_\_ County authorizes the following person to cast its vote at the 2012 Annual Meeting of the Virginia Association of Counties on November 13, 2012.

\_\_\_\_\_, a non-elected official of this county.

**-OR-**

\_\_\_\_\_ a supervisor from \_\_\_\_\_ County.

This authorization is:

Uninstructed. The proxy may use his/her discretion to cast \_\_\_\_\_ County's votes on any issue to come before the annual meeting.

Instructed. The proxy is limited in how he/she may cast \_\_\_\_\_ County's votes. The issues on which he/she may cast those votes and how he/she should vote are:  
(List issues and instructions on the back of this form)

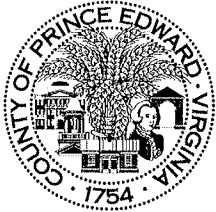
Certified by: Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

- Region 1.....Judy S. Lyttle (Surry County)
- Region 3.....Patricia S. O’Bannon (Henrico County)
- Region 5.....Constance Brennan (Nelson County)
- Region 6.....J. Michael Hobert (Clarke County)
- Region 7.....Wayne A. Acors (King George County)
- Region 8.....Gerry W. Hyland (Fairfax County)
- Region 8.....J. Walter Tejada (Arlington County)
- Region 8.....Sharon S. Bulova (Fairfax County)
- Region 8.....Scott K. York (Loudoun County)
- Region 10.....Hugh T. Pendleton, Jr. (Campbell County)
- Region 11.....Richard C. Flora (Roanoke County)
- Region 12.....Danny C. McDaniel (Wythe County)





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** October 9, 2012  
**Item No.:** 13 - a  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Committee Reports: Personnel

---

**Summary:**

The Personnel Committee met on October 3, 2012. The Committee is comprised of Supervisors Simpson – Chair, Supervisor Campbell and Supervisor Wilck. Also present was County Administrator Wade Bartlett.

The Committee reviewed a proposal to increase the pay steps of the three employees who are responsible for the cleaning of the AG building by two steps. The duties of these three employees were increased when the part-time employee who cleaned one-half of the building retired. That position will not be filled and the responsibility of the position was divided between the three full-time employees. Not filling the part-time position equates to an annual savings to the County of \$19,639.

With the increase in duties it is proposed to increase the three workers salary by two steps. This equates to approximately a 4.5% increase for each employee. The total cost increase for all three including benefits of the proposal is \$4,460. After this proposed increase the County would realize a net savings of \$15,179 annually. The Committee voted 3-0 to approve the request.

The Committee reviewed the proposed holiday schedule for calendar year 2013. The proposed schedule contains the same number of days (16) as 2012. The attachment contains the proposed schedule. The Chairman of the Committee consulted with the Circuit Court Judge on the proposed days and the Judge had no objections to the days proposed. The Committee voted 3-0 to approve the calendar.

**Attachments:**

Proposed 2013 Holiday Calendar.

**Recommendations:**

Approve the recommendations of the Personnel Committee.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_

# Commonwealth of Virginia 2013 Pay and Holiday Calendar

## January

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |

## February

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 |    |    |

## March

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |    |    |    |    |    |    |

## April

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 |    |    |    |    |

## May

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |    |

## June

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 |    |    |    |    |    |    |

## July

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |    |    |    |

## August

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

## September

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 |    |    |    |    |    |

## October

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |

## November

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

## December

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |

January 1 - New Year's Day  
 January 18 - Lee-Jackson Day  
 January 21 - Martin Luther King, Jr. Day  
 February 18 - George Washington Day  
 May 27 - Memorial Day  
 July 4 - Independence Day  
 September 2 - Labor Day  
 October 14 - Columbus Day  
 November 11 - Veterans Day  
 November 27 - Close at Noon  
 November 28 - Thanksgiving  
 November 29 - Day After Thanksgiving  
 December 24 - Offices Closed  
 December 25 - Christmas

Please note: In some agencies, the holiday and payday schedule may vary from what is shown here. If you have questions, see your agency human resources officer.

Denotes Payday   
 Denotes Holiday   
 Denotes Additional Time Off

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Virginia Department of  
**HUMAN RESOURCE  
 MANAGEMENT**



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:**           **October 9, 2012**  
**Item No.:**               **13-b**  
**Department:**         **County Administration**  
**Staff Contact:**       **W.W. Bartlett**  
**Issue:**                 **Committee Reports: Legislative**

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**Summary:**

Supervisor McKay, Chairman of the Legislative Committee, asked that the legislative agenda have a final review prior to the Legislative Luncheon. A copy is attached.

**Attachments:**           2013 Legislative Priorities

**Recommendation:**

Motion \_\_\_\_\_           Campbell \_\_\_\_\_           Cooper-Jones \_\_\_\_\_           Fore \_\_\_\_\_  
Second \_\_\_\_\_           Gantt \_\_\_\_\_           Jones \_\_\_\_\_           McKay \_\_\_\_\_  
  Simpson \_\_\_\_\_           Wilck \_\_\_\_\_



## County of Prince Edward, Virginia 2013 Legislative Priorities

1. ***Taxing Authority*** – The Board of Supervisors of the Prince Edward County urges the Virginia General Assembly to grant counties the same taxing authority as cities.
2. ***Appointments*** – The Board of Supervisors of Prince Edward County urges the Virginia General Assembly to give governing bodies that make appointments to local, authorities, boards and commission, the authority to remove appointees.
3. ***Compensation Board Funding*** – The Board of Supervisors of Prince Edward County requests that the Virginia General Assembly require the Compensation Board to seek local governing body approval prior to authorizing personnel changes that affect localities financially.
4. ***Line of Duty Act*** – The Board of Supervisors of Prince Edward County strongly urges the Virginia General Assembly to take back the costs of the Line of Duty Act. Localities had no input into the design of the benefits program, but are now burdened by the costs of the program, because expenditures exceed what the state wishes to pay.
5. ***Unfunded Mandates*** – The Board of Supervisors of Prince Edward County requests that the Virginia General Assembly require that all legislative mandates wish a cost associated with them must also have a sunset clause. In the event state funding is eliminated, the mandate would sunset and no longer be binding on localities.
6. ***Funding for Law Enforcement*** – The Board of Supervisors of Prince Edward County requests that the Virginia General Assembly fully fund the State Compensation Board to a level as set out in Section 15.2-1609.1, Code of Virginia (1 deputy per 1500 population).
7. ***Continuing Contract Status*** – The Board of Supervisors of Prince Edward County encourages the Virginia General Assembly to study the need for further modifications of continuing contracts for K-12 employees.
8. The Prince Edward County Board of Supervisors also supports the Legislative Priorities of the Virginia Association of Counties.

###



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: October 9, 2012  
Item No.: 14  
Department: County Administration  
Staff Contact: W.W. Bartlett  
Issue: Closed Session

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**Summary:** (*Sample Motion*)

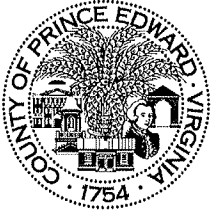
I move that the Prince Edward County Board of Supervisors convene in Closed Session for the purpose of discussing the terms of a contract related to the County landfill, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the County, pursuant to the exemptions provided for in Section 2.2-3711(A)(29) of the *Code of Virginia*.

**Attachments:**

**Recommendation:** Convene in Closed Session.

Motion \_\_\_\_\_ Campbell \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Fore \_\_\_\_\_  
Second \_\_\_\_\_ Gantt \_\_\_\_\_ Jones \_\_\_\_\_ McKay \_\_\_\_\_  
Simpson \_\_\_\_\_ Wilck \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: October 9, 2012  
Item No.: 15  
Department: County Administration  
Staff Contact: W.W. Bartlett/Sarah Elam Puckett  
Issue: Correspondence/Informational

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Summary:

Attachments:

- a. CRC Monthly Meeting Agenda and Minutes

Recommendation: None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_



IN PARTNERSHIP WITH  
The counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

**Don't Forget Meeting Date Change!**

MEETING AGENDA  
**Wednesday, October 3, 2012, 12 Noon (Light Lunch will be provided)**  
Commonwealth Regional Council Office  
One Mill Street, Suite 101, Farmville, Virginia 23901

- I. Welcome & Call to Order ..... Chairman Fore
- II. Invocation
- III. Approval of Minutes of September 6, 2012 Meeting..... Secretary Wingold
- IV. Treasurers' Report –September Financial Statement, **Attachment 1** ..... Acting President/  
CEO
- V. Report of Officers & Committees
  - A. Chairman's Report ..... Chairman Fore
    - 1) Report on Chief Administrative Officers Meeting, **Attachment 2**
- VI. Old Business ..... Chairman Fore
  - A. President & Staff Reports
    - 1) Status CRC Charter Amendments-Attorney General Opinion, ..... Chairman Fore
    - 2) Update -CRC Rural Transportation Planning Program, **Attachment 3**..... Melody Foster
    - 3) Update-Planning District 14 VA Locality Stormwater Program Development  
Project Proposal Submission (Applicant-Prince Edward County)..... Mary Hickman
    - 4) Council Member Comments
- VII. New Business..... Chairman Fore
  - A. President & Staff Reports
    - 1) FY 11-12 Audit Presentation, Larry Sneed, Burnett & Sneed, LLC (**separate attachment**)
    - 2) Grant Administration Services Request – Moton Museum Multi-Purpose  
Parking Lot & Pavilion Construction (Town of Farmville VDOT  
Enhancement Project), **Attachment 4**.....Mary Hickman
    - 3) VDHCD Review of Planning District Boundaries (Per Regional  
Cooperation Act of 1996, VA Code 36.139.7), **Attachment 5** .....Mary Hickman
    - 4) Staff Report: CRC Staff Presenter - Webinar on the Transportation Projects  
Prioritization Process-August 29, 2012 .....Melody Foster
    - 5) Staff Report: CRC Staff Presenter at VML Conference .....Todd Fortune
    - 6) VDOT Fall Public Meeting Schedule Comments on Projects and  
Programs to be Included in the FY 14-19 SYIP, **Attachment 6** .....Melody Foster
    - 7) Council Member Comments
- VIII. Commonwealth Intergovernmental Review Process, **Attachment 7**
- IX. Council Member Comments
- X. Other Business

\*A copy of the detailed financial expenditures report is available at the CRC offices for review.

COMMONWEALTH REGIONAL COUNCIL  
One Mill Street, Suite 101 | P.O. Box P  
Farmville, VA 23901 | 434.392.6104 PHONE

<http://www.virginiashheartland.org> ~ <http://tourism.virginiashheartland.org>



The possibilities...



**Commonwealth Regional Council  
Farmville, VA 23901  
September 6, 2012**

**Welcome & Call to Order**

The Chairman called the Meeting to order at 12:00 Noon at the Commonwealth Regional Council Office located at One Mill Street, Suite 101, Farmville, Virginia.

**Invocation**

Mr. Bennett gave the invocation.

**Approval Of Minutes Of June 7, 2012 Meeting**

Ms. Stish moved to approve the minutes as presented. Motion carried.

**ROLL CALL**

MEMBERS

PRESENT

ABSENT

Amelia:

Mr. Ellsworth J. Bennett  
\*Mr. Ralph A. Whitaker, Jr.

Mr. Ellsworth J. Bennett  
(Vice-Chairman)

Buckingham:

Ms. Cassandra Stish  
\*Ms. Rebecca Carter

Ms. Cassandra Stish

Charlotte:

Mr. Gary Walker  
\*Mr. Haywood J. Hamlet

Mr. Gary Walker

Lunenburg:

Mr. David Wingold  
\* Mr. T. Wayne Hoover

Mr. David Wingold  
(Secretary)

Prince Edward:

Mr. William G. Fore, Jr.  
\*Mr. Don C. Gantt

Mr. William G. Fore, Jr.  
(Chairman)

NOTE: \*Denotes Alternates

**STAFF**

Ms. Mary Hickman, Acting President/CEO  
Ms. Melody Foster, Regional Planner  
Mr. Todd Fortune, Community Development Planner  
Mr. Andre' Gilliam, Community Development Planner  
Ms. Barbara Terry, Part-Time Planner

**Treasurer's Report**

**June Financial Statements:** The Chairman stated the August Financial Statement was enclosed in

the Council packet for review.

Mr. Walker moved to accept the Financial Statement as presented. Motion carried.

### **Report of Officers & Committees**

#### **Chairman's Report**

**Report on Chief Administrative Officers Meeting:** Ms. Hickman stated a copy of the Chief Administrative Officers meeting agenda was provided in the Council packet for information. Ms. Hickman stated the meeting had perfect attendance. Mr. Walker asked if non-member counties are invited to the Chief Administrative Officers Meeting each month. Ms. Hickman stated the non-member county administrators are copied on the invitation and agenda each month.

#### **Old Business**

#### **President & Staff Reports:**

**Status Report – CRC Charter Amendments-Attorney General Opinion:** The Chairman stated the Prince Edward County Commonwealth's Attorney still has not received any notification from the Attorney General's office. The Chairman stated he will continue to monitor the issue.

**Update - CRC Rural Transportation Planning Program:** Ms. Foster stated the CRC will be holding a Transportation Committee Meeting on Friday, September 28, 2012 at the CRC offices. All of the Committee members have been notified of the upcoming meeting. Agenda items for the Committee include: CRC Road Project Ride-Along Day held in June; the CRC Public Transit Connectivity Study; Safe Routes to School Program; and the Comprehensive Plan – Required Transportation Elements. Ms. Foster stated the Safe Routes to School Program promotes providing safe routes to school, as well as exercise. Ms. Foster stated this region has not utilized this program very much in the past. with only Lunenburg County applying for funding. Ms. Foster stated the Committee will discuss this program and a planned Workshop or Webinar on the subject in the future to try and garner more involvement in the program from the school systems in the region.

**Council Member Comments:** None.

#### **New Business**

#### **President & Staff Reports**

**CRC Contract Amendment-Town of Victoria VDOT Enhancement Phase 1A:** Mr. Fortune stated the Victoria VDOT Enhancement Project is close to completion with one exception. Tree plantings by the subcontractor will need to be redone later in the Fall. Therefore, the CRC will need a contract extension. Mr. Fortune stated a copy of Amendment III is provided in the Council packet for review.

Ms. Stish moved that the Acting President/CEO be authorized to execute Amendment III to the Agreement for the CRC to Provide Administrative and Technical Assistance Services for the Town of Victoria VDOT Enhancement Project (Phase 1A). Motion carried.

**Buckingham County – Request for CRC Services to B.A.R.N. Committee and Letter of**

**Support:** Ms. Hickman stated the CRC has received a request from Buckingham County to assist the Buckingham Agricultural Resource Network (BARN) Committee with grant opportunities and grant compliance and implementation. Ms. Hickman stated Buckingham County has also requested that the CRC provide a Resolution of Support to the BARN Committee to include in their application for funding to the Virginia Tobacco Indemnification and Community Revitalization Commission. The BARN Committee will be submitting an application to the Tobacco Commission.

Mr. Bennett made a motion to approve the request of Buckingham County for the CRC to assist the BARN Committee with grant opportunities and grant compliance and implementation and to also provide a Resolution of Support for the BARN Committee's application to the Tobacco Commission. Motion carried.

**Virginia Tobacco Commission FY 13 Southside Economic Development Deadline:** Ms. Hickman stated enclosed in the council packet is the announcement of the Southside Economic Development Grant Program. Ms. Hickman stated the notice provides deadlines and allocations for localities in the Southside Tobacco Region. Ms. Hickman stated the deadline for submitting an application is Monday, October 15, 2012.

**CRC Resolution for Support for the 2012 Virginia Locality Stormwater Program**

**Development Grant Regional Proposal:** Ms. Hickman stated revisions to the Virginia Stormwater Management Regulations became effective September 13, 2011. Local governments will need to implement the new revised regulations beginning July 1, 2014. Local government programs must be developed and approved by the Virginia Soil and Water Conservation Board prior to implementation. In light of this information, the CRC hosted a Webinar for local governments conducted by the Department of Conservation and Recreation (DCR) on August 17, 2012 in the CRC office. DCR will be awarding Virginia Stormwater Grants ranging from \$10,000 to \$100,000 to cities, counties, planning district commissions, and soil & water conservation districts in support of projects developing local stormwater management programs. There is no match requirement. Applications are due September 10, 2012. Ms. Hickman stated in attendance at the Webinar were staff from the CRC, as well as staff from Prince Edward County. Ms. Hickman stated, as a result of the Webinar, Prince Edward County invited Planning District 14 localities to a meeting on August 28, 2012 at the CRC offices to discuss the State's new Stormwater Management Regulations and opportunities for regional cooperation and implementation. Representatives from Draper Aden Associates gave an overview of the new regulations, summarized local government responsibilities and discussed the opportunity of submitting a regional application for funding. Every county in the PD14 region was represented, as well as CRC staff. After much discussion, it was concluded that Prince Edward County would sponsor a regional application that would encompass all of the PD14 counties. Draper Aden will prepare the application at no charge due to the applicant (Prince Edward County) being a client of theirs. As a requirement for the application, each county was asked to provide a letter of support for the application.

Ms. Hickman stated as a Planning District Commission, one the of functions of the Commonwealth Regional Council is to encourage and facilitate local government cooperation and state-local cooperation in addressing on a regional basis problems of greater than local significance. In light of this, Ms. Hickman recommended that the CRC consider providing a resolution of support to further strengthen the regional application. A draft resolution of support was provided for discussion and consideration.

Ms. Hickman also posed the question as to whether the CRC would like to be a partner in the application along with the counties of PD14. This would involve in-kind staff time if the project is funded. This also would allow the CRC to remain involved in the project for potential opportunities in the future for the CRC to provide services for the project. The PD14 counties participating in the regional application sponsored by Prince Edward County includes Amelia, Buckingham, Charlotte, Cumberland, Lunenburg, Nottoway and Prince Edward. Ms. Hickman noted that only five counties of the PD14 region are active members of the CRC (Amelia, Buckingham, Charlotte, Lunenburg and Prince Edward).

As follow-up to the application Mr. Walker suggested that a letter be written to the Counties requesting that the Boards of Supervisors formally name a person to a committee to oversee the process of implementing the new Stormwater Regulations that will be headed up by the CRC. The Chairman stated he would speak to Mr. Bartlett regarding the matter.

There was discussion on the matter.

Mr. Walker moved to adopt CRC Resolution of Support for the 2012 Virginia Locality Stormwater Program Development Grant Regional Proposal Sponsored by Prince Edward County. Motion carried.

**FY 13 PDC/DHCD Finance Assistance Contract:** Ms. Hickman stated enclosed in the Council packet is the CRC's FY 13 PDC/DHCD Financial Assistance contract. The CRC's contract is for \$75,971. Ms. Hickman stated this amount was included in the CRC adopted FY 12-13 Budget.

Ms. Stish moved to authorize the Chairman and Acting President/CEO to execute the contract between DHCD and the CRC. Motion carried.

**Council Member Comments:** None

**Commonwealth Intergovernmental Review Process:** Ms. Foster stated the CRC received one CIRP for review:

- DHCD/Farmville-Moton 2011 "The Permanent Exhibition"

Council provided a Level One, no comment, on the listed CIRP.

**Council Member Comments:** None

**Other Business:** Ms. Hickman requested that the meeting date for the CRC October meeting be changed due to a VAPDC Training Conference that will be held for staff on the regular meeting date of October 4, 2012. It was the consensus of those present to change the meeting date for the CRC October meeting to Wednesday, October 3, 2012 at Noon.

**Adjournment:** The meeting adjourned at 12:40 p.m.

---

Mr. David Wingold, Secretary



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:**       **October 9, 2012**  
**Item No.:**           **16**  
**Department:**       **County Administration**  
**Staff Contact:**     **W.W. Bartlett/Sarah Puckett**  
**Issue:**              **Monthly Reports**

---

**Summary:**

**Attachments:**

- a. Animal Control
- b. Building Official
- c. Cannery
- d. PERT
- e. Prince Edward County Public Schools
- f. Tourism

**Recommendation:**   Acceptance.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_



## Animal Control Monthly Report

**"September 2012"**

|                                   |          |                                   |          |
|-----------------------------------|----------|-----------------------------------|----------|
| <b>Dogs</b>                       |          | <b>Wildlife</b>                   |          |
| Surrendered                       | 8        | Handled                           | 0        |
| Picked Up                         | 14       | Euthanized                        | 0        |
| Claimed By Owner                  | 1        | Rabies Case                       | 0        |
| Adopted                           | 3        |                                   |          |
| Died in Kennel                    | 0        | <b>Livestock</b>                  |          |
| Euthanized                        | 4        | Returned to Owner                 | 0        |
| Transferred to SPCA               | 14       | Died in Kennel                    | 0        |
| Dead on Arrival                   | 0        | Adopted                           | 0        |
| Stolen                            | 0        | <b>Fees Collected</b>             | \$0.00   |
| <b>Fees Collected</b>             | \$120.00 | <b>Other Companion Animals</b>    |          |
|                                   |          | Returned to Owner                 | 0        |
| <b>Cats</b>                       |          |                                   |          |
| Surrendered                       | 35       | <b>Number of Calls to Shelter</b> | 115      |
| Picked Up                         | 0        | <b>Summons Issued</b>             | 6        |
| Claimed By Owner                  | 0        | <b>Subpoenas Served</b>           | 1        |
| Adopted                           | 0        | <b>Days in Court</b>              | 1        |
| Euthanized                        | 29       | <b>Nuisance Dogs</b>              | 9        |
| Died in Kennel                    | 0        | <b>Dangerous Dogs</b>             | 0        |
| Transferred to SPCA               | 6        |                                   |          |
| Dead on Arrival                   | 0        |                                   |          |
| <b>Fees Collected</b>             | \$0.00   | <b>Total Fees Collected</b>       | \$120.00 |
| <b>Bill the Town of Farmville</b> |          |                                   |          |
| 0 Cats housed (7 days each)       |          |                                   |          |
| <b>Total</b>                      | \$0.00   |                                   |          |

*S. Ray Foster, Animal Control Officer*

## Building Official

Permits Issued Report  
9/01/2012 Through 9/30/2012

|                             |                   |  |                 |
|-----------------------------|-------------------|--|-----------------|
| ADDITIONS                   | - Issued          |  | 4               |
|                             | - Value           |  | \$55,200.00     |
|                             | - Permit Fees     |  | \$370.80        |
|                             | - 2.00% STATE TAX |  | \$7.42          |
|                             | - Fees Collected  |  | \$.00           |
| ONE & TWO FAMILY DWELLING   | - Issued          |  | 3               |
|                             | - Value           |  | \$649,000.00    |
|                             | - Permit Fees     |  | \$1,369.30      |
|                             | - 2.00% STATE TAX |  | \$27.38         |
|                             | - Fees Collected  |  | \$.00           |
| ELECTRICAL                  | - Issued          |  | 18              |
|                             | - Value           |  | \$8,500.00      |
|                             | - Permit Fees     |  | \$870.00        |
|                             | - 2.00% STATE TAX |  | \$17.40         |
|                             | - Fees Collected  |  | \$.00           |
| MECHANICAL                  | - Issued          |  | 3               |
|                             | - Value           |  | \$1,000.00      |
|                             | - Permit Fees     |  | \$150.00        |
|                             | - 2.00% STATE TAX |  | \$3.00          |
|                             | - Fees Collected  |  | \$.00           |
| MECHANICAL/GAS              | - Issued          |  | 4               |
|                             | - Value           |  | \$16,950.00     |
|                             | - Permit Fees     |  | \$200.00        |
|                             | - 2.00% STATE TAX |  | \$4.00          |
|                             | - Fees Collected  |  | \$.00           |
| MANUFACTURED HOMES          | - Issued          |  | 3               |
|                             | - Value           |  | \$52,800.00     |
|                             | - Permit Fees     |  | \$312.00        |
|                             | - 2.00% STATE TAX |  | \$6.24          |
|                             | - Fees Collected  |  | \$.00           |
| PLUMBING                    | - Issued          |  | 10              |
|                             | - Value           |  | \$3,500.00      |
|                             | - Permit Fees     |  | \$500.00        |
|                             | - 2.00% STATE TAX |  | \$10.00         |
|                             | - Fees Collected  |  | \$.00           |
| REMODELING                  | - Issued          |  | 4               |
|                             | - Value           |  | \$337,500.00    |
|                             | - Permit Fees     |  | \$1,199.10      |
|                             | - 2.00% STATE TAX |  | \$23.98         |
|                             | - Fees Collected  |  | \$.00           |
| Total Permits - Issued      |                   |  | 49              |
| Total Permits - Value       |                   |  | \$1,124,450.00  |
| Total Permits - Permit Fees |                   |  | \$4,971.20      |
| Total Permits - 2% Tax -    |                   |  | <u>\$ 99.42</u> |
| Total -                     |                   |  | \$ 5,070.62     |

# PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road  
Farmville, Virginia 23901

LENA HUDDLESTON  
Cannery Manager  
434-223-8664  
Home 434-392-4218

## September 2012 Cannery Report

The number of cans that were canned during the month:

|                                |   |        |                 |
|--------------------------------|---|--------|-----------------|
| 844 (qt.)                      | @ | .48 =  | 405.12          |
| 468 (pt)                       | @ | .40 =  | 187.20          |
| 40 (lbs) meat                  | @ | .20 =  | 10.00           |
| 18 Patrons usage               | @ | 1.00 = | 18.00           |
| 30 % out of county             |   | =      | 6.26            |
| Canning Beans in Canning Class |   | =      | 104.40          |
| Blackwood Cleaning Fish        |   | =      | <u>13.60</u>    |
| <b>TOTAL</b>                   |   |        | <b>\$744.58</b> |

L. Huddleston

kef



**PERT RIDERSHIP  
MONTH OF JULY 2012**

| <b>WEEK</b>  | <b>DATE</b> | <b>PASSENGER COUNT</b> | <b>BUS LINE</b> |
|--------------|-------------|------------------------|-----------------|
| Monday       | 2           | 2                      | GREEN           |
| Tuesday      | 3           | 14                     | ORANGE          |
| Wednesday    | 4           | 9                      | ORANGE          |
| Thursday     | 5           | 23                     | GREEN           |
| Friday       | 6           | 24                     | ORANGE          |
| Monday       | 9           | 14                     | GREEN           |
| Tuesday      | 10          | 18                     | ORANGE          |
| Wednesday    | 11          | 15                     | ORANGE          |
| Thursday     | 12          | 13                     | GREEN           |
| Friday       | 13          | 18                     | ORANGE          |
| Monday       | 16          | 5                      | GREEN           |
| Tuesday      | 17          | 12                     | ORANGE          |
| Wednesday    | 18          | 14                     | ORANGE          |
| Thursday     | 19          | 9                      | GREEN           |
| Friday       | 20          | 16                     | ORANGE          |
| Monday       | 23          | 8                      | GREEN           |
| Tuesday      | 24          | 17                     | ORANGE          |
| Wednesday    | 25          | 19                     | ORANGE          |
| Thursday     | 26          | 13                     | GREEN           |
| Friday       | 27          | 9                      | ORANGE          |
| Monday       | 30          | 9                      | GREEN           |
| Tuesday      | 31          | 13                     | ORANGE          |
| <b>TOTAL</b> |             | <b>294</b>             |                 |

| <b><u>BUS LINE</u></b> | <b><u>ROUTE</u></b>  | <b><u>DAYS OF OPERATION</u></b> |
|------------------------|----------------------|---------------------------------|
| GREEN                  | Prospect / Pamplin   | Mondays & Thursdays             |
| ORANGE                 | Meherrin / Green Bay | Tuesdays, Wednesdays, & Fridays |

**PERT RIDERSHIP  
MONTH OF AUGUST 2012**

| <b>WEEK</b>  | <b>DATE</b> | <b>PASSENGER COUNT</b> | <b>BUS LINE</b> |
|--------------|-------------|------------------------|-----------------|
| Wednesday    | 1           | 22                     | ORANGE          |
| Thursday     | 2           | 18                     | GREEN           |
| Friday       | 3           | 14                     | ORANGE          |
| Monday       | 6           | 17                     | GREEN           |
| Tuesday      | 7           | 24                     | ORANGE          |
| Wednesday    | 8           | 17                     | ORANGE          |
| Thursday     | 9           | 5                      | GREEN           |
| Friday       | 10          | 27                     | ORANGE          |
| Monday       | 13          | 11                     | GREEN           |
| Tuesday      | 14          | 20                     | ORANGE          |
| Wednesday    | 15          | 20                     | ORANGE          |
| Thursday     | 16          | 10                     | GREEN           |
| Friday       | 17          | 14                     | ORANGE          |
| Monday       | 20          | 5                      | GREEN           |
| Tuesday      | 21          | 18                     | ORANGE          |
| Wednesday    | 22          | 12                     | ORANGE          |
| Thursday     | 23          | 7                      | GREEN           |
| Friday       | 24          | 22                     | ORANGE          |
| Monday       | 27          | 10                     | GREEN           |
| Tuesday      | 28          | 11                     | ORANGE          |
| Wednesday    | 29          | 18                     | ORANGE          |
| Thursday     | 30          | 4                      | GREEN           |
| Friday       | 31          | 23                     | ORANGE          |
| <b>TOTAL</b> |             | <b>349</b>             |                 |

| <u>BUS LINE</u> | <u>ROUTE</u>         | <u>DAYS OF OPERATION</u>        |
|-----------------|----------------------|---------------------------------|
| GREEN           | Prospect / Pamplin   | Mondays & Thursdays             |
| ORANGE          | Meherrin / Green Bay | Tuesdays, Wednesdays, & Fridays |

Prince Edward County Public Schools  
**2012-2013**  
**Comparative Receipts and Expenditures**  
**Year to Date**

**Month of September 2012**

| <b>Receipts:</b>          | <b>Fiscal 2012</b>  |                    |              | <b>Fiscal 2013</b>  |                    |              |              |
|---------------------------|---------------------|--------------------|--------------|---------------------|--------------------|--------------|--------------|
|                           | Budgeted            | Rec. YTD           | Percent      | Budgeted            | Rec. YTD           | Percent      | Diff.        |
| Sales Tax                 | 2,757,852           | 669,414            | 24.27        | 2,777,205           | 688,863            | 24.80        | 0.53         |
| Basic Aid                 | 6,851,452           | 1,712,863          | 25.00        | 6,337,921           | 1,502,849          | 23.71        | -1.29        |
| Other State               | 5,224,640           | 741,076            | 14.18        | 5,139,072           | 758,682            | 14.76        | 0.58         |
| <b>Total State</b>        | <b>14,833,944</b>   | <b>3,123,353</b>   | <b>21.06</b> | <b>14,254,198</b>   | <b>2,950,393</b>   | <b>20.70</b> | <b>-0.36</b> |
| Federal Funds             | 3,754,691           | 507,195            | 13.51        | 2,849,940           | 549,883            | 19.29        | 5.79         |
| Local Funds               | 8,106,652           | 1,415,770          | 17.46        | 8,106,652           | 1,203,539          | 14.85        | -2.62        |
| Cash Book                 | 455,290             | 52,677             | 11.57        | 455,290             | 93,597             | 20.56        | 8.99         |
| <b>Total Revenue</b>      | <b>\$27,150,577</b> | <b>\$5,098,996</b> | <b>18.78</b> | <b>\$25,666,080</b> | <b>\$4,797,411</b> | <b>18.69</b> | <b>-0.09</b> |
| <br>                      |                     |                    |              |                     |                    |              |              |
| <b>Expenditures:</b>      | Budgeted            | Expended YTD       | Percent      | Budgeted            | Expended YTD       | Percent      | Diff.        |
| Instruction               | 20,602,749          | 3,571,265          | 17.33        | 19,413,030          | 3,433,007          | 17.68        | 0.35         |
| Administration            | 1,704,215           | 309,637            | 18.17        | 1,686,308           | 323,296            | 19.17        | 1.00         |
| Transportation            | 1,874,756           | 251,136            | 13.40        | 1,882,451           | 258,822            | 13.75        | 0.35         |
| Maintenance               | 2,045,490           | 419,150            | 20.49        | 1,950,439           | 374,108            | 19.18        | -1.31        |
| Food Service              | 11,760              | 3,847              | 32.71        | 11,455              | 3,926              | 34.27        | 1.56         |
| Facilities                | 150,000             | 22,074             | 14.72        | 150,000             | 13,786             | 9.19         | -5.53        |
| Debt Service              | 761,607             | 521,887            | 68.52        | 572,397             | 390,467            | 68.22        | -0.31        |
| <b>Total Expenditures</b> | <b>\$27,150,577</b> | <b>\$5,098,996</b> | <b>18.78</b> | <b>\$25,666,080</b> | <b>\$4,797,411</b> | <b>18.69</b> | <b>-0.09</b> |

Prince Edward County Public Schools  
**Summary Financial Report**  
**September 2012**

| <u>Revenues</u>         | Current<br>Month    | Year to<br>Date     | Budget               | Variance<br>Actual Under<br>(Over)<br>Budget | YTD as a<br>Percent of<br>Budget |
|-------------------------|---------------------|---------------------|----------------------|--|----------------------------------|
| From the State:         |                     |                     |                      |  |                                  |
| State Sales Tax         | \$ 223,476          | \$ 688,863          | \$ 2,777,205         | \$ 2,088,342                                 | 24.80                            |
| Basic School Aid        | \$ 500,950          | \$ 1,502,849        | \$ 6,337,921         | \$ 4,835,073                                 | 23.71                            |
| All Other               | \$ 264,835          | \$ 758,682          | \$ 5,139,072         | \$ 4,380,390                                 | 14.76                            |
| <b>Total State</b>      | <b>\$ 989,261</b>   | <b>\$ 2,950,393</b> | <b>\$ 14,254,198</b> | <b>\$ 11,303,805</b>                         | <b>20.70</b>                     |
| From the Federal Gov't. | \$ 446,884          | \$ 549,883          | \$ 2,849,940         | \$ 2,300,057                                 | 19.29                            |
| General Fund (County)   | \$ 635,678          | \$ 1,203,539        | \$ 8,106,652         | \$ 6,903,113                                 | 14.85                            |
| Cash Book -Local        | \$ 11,684           | \$ 93,597           | \$ 455,290           | \$ 361,693                                   | 20.56                            |
| <b>Total Revenues</b>   | <b>\$ 2,083,507</b> | <b>\$ 4,797,411</b> | <b>\$ 25,666,080</b> | <b>\$ 20,868,669</b>                         | <b>18.69</b>                     |

| <u>Expenditures</u>        | Current<br>Month    | Year to<br>Date     | Outstanding<br>Encumbrances | Budget               | Expended &<br>Encumbered<br>(Over) Under<br>Budget | Expen. &<br>Encumbrance<br>as a % of<br>Budget |
|----------------------------|---------------------|---------------------|-----------------------------|----------------------|--|--|
| 1000-Instruction           | \$ 1,713,530        | \$ 3,433,007        | \$ 13,199,868               | \$ 19,413,030        | \$ 2,780,156                                       | 85.68  |
| 2000-Admin.,Health/Atten.  | \$ 127,036          | \$ 323,296          | \$ 887,002                  | \$ 1,686,308         | \$ 476,009   | 71.77  |
| 3000-Transportation        | \$ 114,972          | \$ 258,822          | \$ 808,565                  | \$ 1,882,451         | \$ 815,065   | 56.70  |
| 4000-Operation/Maintenance | \$ 127,007          | \$ 374,108          | \$ 654,303                  | \$ 1,950,439         | \$ 922,028   | 52.73  |
| 5000-Food Service          | \$ 962              | \$ 3,926            | \$ 962                      | \$ 11,455            | \$ 6,567   | 42.67  |
| 6000-Facilities            | \$ -                | \$ 13,786           | \$ 6,300                    | \$ 150,000           | \$ 129,914   | 13.39  |
| 7000-Debt. Service         | \$ -                | \$ 390,467          | \$ 178,930                  | \$ 572,397           | \$ 3,000   | 99.48  |
| <b>Total Expenditures</b>  | <b>\$ 2,083,507</b> | <b>\$ 4,797,411</b> | <b>\$ 15,735,930</b>        | <b>\$ 25,666,080</b> | <b>\$5,132,739</b>                                 | <b>80.00</b>                                   |

Prince Edward County Public Schools  
35 Eagle Drive  
Farmville, Virginia 23901

**2012-2013**  
**Comparative Receipts and Expenditures**  
**Food Service Department**  
**Year to Date**

**Month of September 2012**

| Receipts:                 | Fiscal 2012        |                  |              | Fiscal 2013        |                  |              | Diff.        |
|---------------------------|--------------------|------------------|--------------|--------------------|------------------|--------------|--------------|
|                           | Budgeted           | Rec. YTD         | Percent      | Budgeted           | Rec. YTD         | Percent      |              |
| State School Food         | 22,398             | 0                | 0.00         | 23,898             | 0                | 0.00         | 0.00         |
| Fresh Fruit & Vegetable   | 70,000             | 0                | 0.00         | 65,000             | 6,293            | 0.00         | 0.00         |
| <b>Total State</b>        | <b>92,398</b>      | <b>0</b>         | <b>0.00</b>  | <b>88,898</b>      | <b>6,293</b>     | <b>7.08</b>  | <b>7.08</b>  |
| Federal Reimbursement     | 750,000            | 69,239           | 9.23         | 750,000            | 75,442           | 10.06        | 0.83         |
| Cash Book - Local         | 244,672            | 67,075           | 27.41        | 248,172            | 52,194           | 21.03        | -6.38        |
| <b>Total Revenue</b>      | <b>\$1,087,070</b> | <b>\$136,314</b> | <b>12.54</b> | <b>\$1,087,070</b> | <b>\$133,929</b> | <b>12.32</b> | <b>-0.22</b> |
|                           |                    |                  |              |                    |                  |              |              |
| Expenditures:             | Budgeted           | Expended YTD     | Percent      | Budgeted           | Expended YTD     | Percent      | Diff.        |
| Salary                    | 392,490            | 72,768           | 18.54        | 381,139            | 75,852           | 19.90        | 1.36         |
| Fringe Benefits           | 147,000            | 23,900           | 16.26        | 171,311            | 24,726           | 14.43        | -1.83        |
| Purchased Services        | 31,375             | 11,207           | 35.72        | 20,200             | 3,263            | 16.15        | -19.57       |
| Refunds                   | 10                 | 10               | 0.00         | 37                 | 29               | 0.00         |              |
| Telephone                 | 2,000              | 317              | 15.85        | 1,920              | 515              | 26.81        |              |
| Travel                    | 500                | 14               | 2.80         | 2,500              | 289              | 11.56        |              |
| Materials & Supplies      | 54,000             | 4,919            | 9.11         | 54,769             | 5,889            | 10.75        | 1.64         |
| Food Supplies             | 440,200            | 56,748           | 12.89        | 436,200            | 62,689           | 14.37        | 1.48         |
| Repairs & Maintenance     | 8,000              | 1,916            | 23.95        | 8,000              | 2,395            | 29.93        |              |
| Uniforms                  | 2,000              | 137              | 0.00         | 1,500              | 0                | 0.00         | 0.00         |
| Furniture/Equipment       | 9,495              | 0                | 0.00         | 9,495              | 1,047            | 11.03        | 11.03        |
| <b>Total Expenditures</b> | <b>\$1,087,070</b> | <b>\$171,936</b> | <b>15.82</b> | <b>\$1,087,070</b> | <b>\$176,693</b> | <b>16.25</b> | <b>0.44</b>  |

Prince Edward County Public Schools  
2012-2013

**Food Service Department  
Summary Financial Report  
September 30, 2012**

| <u>Revenues</u>         | <u>Current<br/>Month</u> | <u>Year to<br/>Date</u> | <u>Budget</u>       | <u>Variance<br/>Actual Under<br/>(Over)<br/>Budget</u> | <u>YTD as a<br/>Percent of<br/>Budget</u> |
|-------------------------|--------------------------|-------------------------|---------------------|--|---|
| From the State:         |                          |                         |                     |  |   |
| State School Food       | \$ -                     | \$ -                    | \$ 23,898           | \$ 23,898  | 0.00                                      |
| Fresh Fruit & Vegetable | \$ -                     | \$ 6,293                | \$ 65,000           | \$ 58,707  | 9.68                                      |
| Total State Funds       | \$ -                     | \$ 6,293                | \$ 88,898           | \$ 82,605  | 7.08                                      |
| Federal Reimbursement   | \$ 75,442                | \$ 75,442               | \$ 750,000          | \$ 674,558   | 10.06                                     |
| Cash Book - Local       | \$ 23,336                | \$ 52,194               | \$ 248,172          | \$ 195,978   | 21.03                                     |
| <b>Total Revenues</b>   | <b>\$ 98,778</b>         | <b>\$ 133,929</b>       | <b>\$ 1,087,070</b> | <b>\$ 953,141</b>                                      | <b>12.32</b>                              |

| <u>Expenditures</u>       | <u>Current<br/>Month</u> | <u>Year to<br/>Date</u> | <u>Outstanding<br/>Encumbrances</u> | <u>Budget</u>       | <u>Expended &amp;<br/>Encumbered<br/>(Over) Under<br/>Budget</u> | <u>Expen. &amp;<br/>Encumbrance<br/>as a % of<br/>Budget</u> |
|---------------------------|--------------------------|-------------------------|-------------------------------------|---------------------|--|--|
| Salary                    | \$ 31,236                | \$ 75,852               | \$ 305,216                          | \$ 381,139          | \$ 72  | 99.98  |
| Fringe Benefits           | \$ 10,772                | \$ 24,726               | \$ 105,668                          | \$ 171,311          | \$ 40,917  | 76.12  |
| Purchased Services        | \$ 1,747                 | \$ 3,263                | \$ 10,543                           | \$ 20,200           | \$ 6,394   | 68.34  |
| Refunds                   | \$ 29                    | \$ 29                   | \$ 7                                | \$ 37               | -  | 100.00   |
| Telephone                 | \$ 170                   | \$ 515                  | \$ 170                              | \$ 1,920            | \$ 1,235   | 35.67  |
| Travel                    | \$ 12                    | \$ 289                  | \$ 5                                | \$ 2,500            | \$ 2,206   | 11.74  |
| Materials & Supplies      | \$ 5,164                 | \$ 5,889                | \$ 6,031                            | \$ 54,769           | \$ 42,849  | 21.76  |
| Food Supplies             | \$ 58,073                | \$ 62,689               | \$ 43,986                           | \$ 436,200          | \$ 329,525   | 24.46  |
| Repairs & Maintenance     | \$ 2,395                 | \$ 2,395                | \$ 1,137                            | \$ 8,000            | \$ 4,468   | 44.15  |
| Uniforms                  | \$ -                     | \$ -                    | \$ -                                | \$ 1,500            | \$ 1,500   | 0.00   |
| Furniture/Equipment       | \$ 927                   | \$ 1,047                | \$ -                                | \$ 9,495            | \$ 8,448   | 11.03  |
|                           |                          | \$ -                    | \$ -                                | \$ -                | \$ -   | -  |
| <b>Total Expenditures</b> | <b>\$110,525</b>         | <b>\$ 176,693</b>       | <b>\$ 472,762</b>                   | <b>\$ 1,087,070</b> | <b>\$437,615</b>   | <b>59.74</b>   |

## Tourism & Visitor Center Monthly Report for September 2012

| VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS: |                    |                 |                    |              |                                |
|--|--------------------|-----------------|--------------------|--------------|--------------------------------|
|  | Virginia<br>Guests | Other<br>States | Other<br>Countries | Total Guests | Average Visitors per<br>Month: |
| YTD 2012   | 2,308              | 672             | 88                 | 3,068        | <b>340.9</b>                   |
| 2011   | 1192               | 648             | 68                 | 2172         | <b>181.0</b>                   |

Total / 9 Months  
Total / ALL of 2011

Stacked Arms Pins:  
August: 78  
YTD: 340

### Requests for Information:

|                  | Phone<br>Inquiries | Mail<br>Requests      | Emailed<br>Requests | Center<br>Visits      | Internet<br>Sales | Monthly Totals:       |
|------------------|--------------------|-----------------------|---------------------|-----------------------|-------------------|-----------------------|
| September 2012   | 17                 | <b><u>2431</u></b>    | 32                  | <b><u>475</u></b>     |                   | 2,955                 |
| September 2011   | 5                  | 602                   | 11                  | 160                   |                   | 778                   |
| % Difference     | 240.00%            | <b><u>303.82%</u></b> | 190.91%             | <b><u>196.88%</u></b> |                   | <b><u>279.82%</u></b> |
| <b>TOTAL YTD</b> |                    |                       |                     |                       |                   |                       |
| 2012 YTD         | 70                 | <b><u>15,408</u></b>  | 232                 | <b><u>3,068</u></b>   | 1                 | 18,709                |
| 2011 YTD         | 44                 | 11,478                | 230                 | 1,747                 | 2                 | 13,501                |
| % Difference     | 59.09%             | <b><u>34.24%</u></b>  | 0.87%               | <b><u>75.62%</u></b>  | -50.00%           | <b><u>38.57%</u></b>  |

### Report to October Board of Supervisors:

- **September was a tremendous month - all of our tracking showed substantial increases. The word is out! This is the place to be!** - 475 visitors in September! (included in the total number above) from Virginia Association for Parks were in town on September 13th, to see the exhibit at the Heartland Regional Visitor Center, walk High Bridge, and visit Sailor's Creek.
- We are averaging **well over 300 visitors a month**, and for the first time since the Visitor Center opened, we have exceeded 3,000 visitors in one year. Over 2,000 are Virginians coming for what VTC calls "staycations"; visiting destinations in your own "backyard", as it were.
- There was a brief article in September's Southern Living about High Bridge, and we have seen more than a dozen visitors who said they had come because of that article.
- We are starting to see more activity on requests for the Stacked Arms Lapel Pin - since it's a new venture, that was expected; but with the increase in traffic to see High Bridge, we believe this confirms that more people are seeing our ads.

