



**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS**

SUPERVISORS
BOARD MEETING

November 15, 2012
7:00 P.M.

AGENDA

- 7:00 p.m.**
1. The Chairman will call the **November** meeting to order. 1
 2. Invocation 1
 3. **PUBLIC PARTICIPATION:** *Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.* 3
 4. Board of Supervisors Comments 5
 5. **Consent Agenda:**
 - a. Treasurer's Report: July 2012 7
 - b. Approval of Minutes: October 9, 2012 15
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 - c. Review of Accounts & Claims 49
 - d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved. 67
 - e. Erroneous Assessment: Patrick Henry Boys & Girls Plantation, Inc. 69
(Real Estate - \$6,338.88)
 - f. Appropriations 71
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 8. **County Administrator's Report:**
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 - b. Award of Engineering Contracts 81
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 - d. Courthouse Roof 83
 - e. Financial Impact of Piedmont Regional Jail 83
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 - a. Reassessment Committee
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 - a. Letter from VDACS, RE: Drought Disaster Designation 90
 - b. Letter from Shentel, RE: Internal Restructuring 91

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 15, 2012
Item No.: 1 & 2
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call to Order and Invocation

Summary: Chairman William G. Fore, Jr. will call to order the **November** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 15, 2012
Item No.: 3
Department: Board of Supervisors
Staff Contact:
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 15, 2012
Item No.: 4
Department: Board of Supervisors
Staff Contact:
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments: Protocol for Board of Supervisors Comments

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



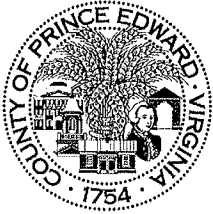
Mission Statement of the Board of Supervisors of the County of Prince Edward

To represent all citizens, provide leadership, create vision and set policy to accomplish effective change, planned growth and provide essential service, while maintaining and enhancing the quality of life in Prince Edward County.

PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during “Public Participation,” if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen’s concerns on matters of public interest.
- “*Board of Supervisors Comments*” is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member’s comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009
Re-Adopted: January 10, 2012



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 15, 2012
Item No.: 5-a
Department: Treasurer
Staff Contact: Mable Shanaberger
Issue: Consent Agenda - Treasurer's Report

Summary: The July 2012 Treasurer's Report is attached for Board review and approval.

Attachments: July 2012 Treasurer's Report

Recommendation:

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

**Prince Edward Co. Board of Supervisors
Depository Balances**

Checking Accounts:

Benchmark Community Bank	\$	292,156.07
Wachovia Bank	\$	147,382.41
BB&T	\$	-
Bank of America	\$	2,646,328.96

Total: **\$ 3,085,867.44**

Investment Accounts:

Benchmark Community Bank	\$	6,916,321.68
Wachovia Bank	\$	114,599.63
Citizens Bank & Trust Company	\$	35,000.00
BB&T	\$	1,492.94
Planters Bank & Trust	\$	200,000.00
Mentor Investments	\$	162,420.35
SNAP (State Non-Arbitrage Plan)	\$	-
Bank of America	\$	-

Total: **\$ 7,429,834.60**

Mable H. Shanabarger, Treasurer

Prince Edward County Board of Supervisors

*Of this \$7,382,898.51 in the General Fund, \$9,355,608.35 is encumbered for:			
Transfers In:			
	School Fund		8,106,652.00
	VPA Fund		550,547.02
	Water Fund		0.00
	Sewer Fund		0.00
	IDA Fund		23,528.98
	Retirement Benefits Fd		25,176.00
	Debt Obligations		649,704.35
	Total		9,355,608.35
This leaves an unencumbered balance of \$(1,972,709.84) in the General Fund.			

**Prince Edward Co. Board of Supervisors
Depository Balances**

Checking Accounts:

Benchmark Community Bank	\$ 466,375.65
Wachovia Bank	\$ 325,353.55
BB&T	\$ 152,860.52
Bank of America	\$ 2,847,690.70

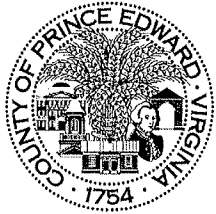
Total: **\$ 3,792,280.42**

Investment Accounts:

Benchmark Community Bank	\$ 6,416,212.23
Wachovia Bank	\$ 104,172.85
Citizens Bank & Trust Company	\$ 235,000.00
BB&T	\$ 1,490.91
Planters Bank & Trust	\$ 200,000.00
Mentor Investments	\$ 162,404.11
SNAP (State Non-Arbitrage Plan)	\$ -
Bank of America	\$ -

Total: **\$ 7,119,280.10**

Mable H. Shanaberger, Treasurer



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 15, 2012
Item No.: 5-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Consent Agenda - Approval of Minutes

Summary: Meeting minutes are attached for your review and approval.

Attachments: Minutes of the October 9, 2012 Board Meeting
Minutes of the October 23, 2012 Board Meeting

Recommendation: Approval.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	

October 9, 2012

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 9th day of October, 2012; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Carney, Economic Development Director; and Alecia Daves-Johnson, Planner.

Chairman Fore called the meeting to order. Supervisor McKay offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

Jennifer Bowen, 4-H Extension Agent, Virginia Cooperative Extension, introduced Caitlin Miller, the new Family and Consumer Sciences Agent. Ms. Miller thanked the Board for their continued support; she looks forward to creating programs that connect potential buyers with local producers and teaching the benefits of using local foods.

Allison Crews stated that October 24, 2012 is Food Day and requested the Board approve the proclamation of Food Day and to celebrate eating healthy in Prince Edward County.

Lydia Burijon, Longwood University, introduced her professor, Dr. Clark, and stated that the Social Problems & Social Policy Development classes are in attendance to observe firsthand the procedures taken to develop and enact social policies.

Chairman Fore welcomed the class to the Board meeting.

In Re: Board of Supervisors Comments

Supervisor Campbell stated there will be a meeting at the Prospect Post Office on November 13 (2012) regarding the future of the post office. He added that there are approximately 400 post offices in which closure of the post offices is being considered. Supervisor Jones added a meeting will be held in Rice for citizen input; Jenkins Blue & Gray has signed a contract with the post office to hold post office hours in their place of business.

Supervisor Cooper-Jones thanked Dr. Clark for bringing her class to the Board meeting.

Supervisor Wilck stated that he will not be able to attend the grand opening of Tri-Boro Rack & Storage. He also said discussion was held at the recent Town Council meeting regarding the collection of taxes twice yearly. Discussion followed regarding the County considering the same.

Supervisor Jones stated the Buggs Island Broadband Initiative was granted \$22 million from the Federal government to bring internet to rural areas in Southside Virginia, and that the deadline was September. He requested that someone research the status of the project. After some discussion, Chairman Fore requested a letter be drafted to the funding agencies for the status of the project.

In Re: Consent Agenda

On motion of Supervisor Simpson and carried:

Aye: Howard M. Campbell
 Pattie Cooper-Jones
 William G. Fore, Jr.
 Don C. Gantt, Jr.
 Robert M. Jones
 Charles W. McKay
 Howard F. Simpson
 Jim R. Wilck

Nay: None

the Board accepted the Treasurer's Report for June 2012; the minutes of the meetings held September 11, 2012 and September 26, 2012; Accounts and Claims; Salaries; and appropriations as follows:

		<u>FY 2013 Budget Amendment</u>	
		<u>Debit</u>	<u>Credit</u>
3-100-33010-0015	DMV Safety Grant		\$ 12,190
4-100-31200-1200	Salary & Wages Overtime Grant	\$ 9,200	
4-100-31200-2100	FICA	700	
4-100-31200-5540	Travel – Convention & Education	750	
4-100-31200-6018	Highway Safety Grant	1,540	
3-100-18990-0099	Miscellaneous Revenue		1570
4-100-11010-3160	Board of Supervisors – Professional Service	1570	
3-741-18990-0003	Misc Rev / Cognitive Behavior		800
4-741-97003-0001	Cognitive Behavior Materials	800	

June 2012

Fund balances were as follows:

General Fund	125,368.47	
General Fund Reserved for Investments	5,976,776.30	
		6,102,144.77
PPEA Fund		(1,529.57)
Industrial Development Authority Fund		144,749.90
Recreation Fund Reserved for Investments		27,116.38
Forfeited Assets Fund Reserved for Investments		84,614.80
School Capital Projects Fund - VPSA		(49,800.43)
Undistributed Local Sales Tax Fund		0.00
Underground Storage Tank Fund		20,000.00
Economic Development Fund		743,464.42
Board of Public Welfare Special Account		4,264.41
Piedmont ASAP Fund		336,808.62
QZAB Debt Services Fund		408,068.97
Landfill Construction Fund		1,199,041.21
PCS Fund		339,110.84
Revenue Sharing Fund		462,100.24

Retirement Benefits Fund	5,479.23
Granite Falls CDA Fund	(1,485.00)
Dare Donations Fund	2,942.38
School Cafeteria Fund	363,478.58
Prince Edward Community Development Fund	46,793.50
Water Fund	788,363.31
Sewer Fund	(94,604.28)
School Fund	0.00
	10,931,122.28

Cash accounts were as follows:

Cash in Office	1,000.00
Cash in Banks	3,477,823.69
Warrants Payable (School Fund)	0.00
General Fund Investments	5,976,776.30
VPSA Investments	0.00
QZAB01 Investments	0.00
Underground Storage Tank Fund	20,000.00
Recreation Fund Investments	27,116.38
QZAB02 Investments	0.00
Landfill Construction Fund for Investment	1,199,041.21
Forfeited Asset Fund for Investment	84,614.80
Industrial Development Authority for Investment	144,749.90
	10931.122.28

*Of this \$6,102,144.77 in the General Fund, \$175,789.81 is encumbered for:

Transfers in:	
School Fund	120,305.53
VPA Fund	2,554.69
Water Fund	0.00
Sewer Fund	0.00
IDA Fund	0.00
Retirement Benefits Fund	0.00
Debt Obligations	52,929.59
Total	175,789.81

This leaves an unencumbered balance of \$5,926,354.96 in the General Fund.

STATEMENT OF DEPOSITORY BALANCES

Balances as of May 2012:

Checking Accounts:

Benchmark Community Bank	283,896.22
Wachovia Bank	93,002.56
BB&T	0.00
Bank of America	3,148,683.61

3,525,582.39

Investment Accounts:

Benchmark Community Bank	6,899,129.94
Wachovia Bank	106,498.11
Citizens Bank & Trust Company	35,000.00
BB&T	1,492.78
Planters Bank & Trust	200,000.00
Mentor Investments	162,419.06
SNAP (State Non-Arbitrage Plan)	0.00
Bank of America	0.00

7,404,539.89

BOARD OF SUPERVISORS

Doyne-Burger-Davis Funeral Home	Burial expense	1,570.00
Business Card	Meals	43.35
Robert Russa Moton Museum	Table sponsor	300.00

COUNTY ADMINISTRATOR

Business Card	Postage	5.75
Pitney Bowes Financial Services	Postage meter lease	29.00
US Cellular	Phone	116.02
National Association of Counties	Dues	404.00
Diamond Springs	Water & equipment rental	22.85
Business Data of Virginia, Inc.	DreamWeaver software	425.00

TREASURER

ComputerPlus Sales & Service	Maintenance contract	1,075.35	
Pitney Bowes Financial Services	Equipment lease agreement	1,002.00	
Key Office Supply	Batteries	4.18	
	Ink cartridges	37.98	
	Laser cartridge	74.99	
	Copy paper	104.85	222.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	500.00
	Contract agreement	3,700.00

REGISTRAR

Dale L. Bolt	Refrigerator	83.96
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	<u>CIRCUIT COURT</u>	
Key Office Supply	Planner	12.99
Business Card	iPad	829.00
	<u>GENERAL DISTRICT COURT</u>	
US Cellular	Phone	25.38
	<u>SPECIAL MAGISTRATES</u>	
Virginia Magistrates Association	Dues (12-13)	75.00
	<u>CLERK OF THE CIRCUIT COURT</u>	
C. W. Warthen	Book preservation	4,845.00
Whitecom Systems	Monitor alarm system	258.00
CenturyLink	Phone	84.97
	<u>LAW LIBRARY</u>	
CenturyLink	Phone	39.58
LexisNexis	Online charges	239.00
	<u>SHERIFF</u>	
Express Care	Oil changes (8)	427.06
Wohlford's Radar	Calibrations	180.00
WFLO-Colonial Broadcasting	Back to School ads	55.00
U. S. Postal Service	Box rent	70.00
Carrington's Cellular	Cell phones	109.98
CenturyLink	VCIN	10.36
US Cellular	Phone	669.77
Cindy Eldridge	Academy meal allowance	287.00
Diamond Springs	Water & equipment rental	127.10
Pairet's, Inc.	Plaques	99.90
Staples Advantage	Credit	-10.68
	Ink cartridges / labels	314.82
Walmart	Office supplies	13.14
	Ammunition / range supplies	224.69
	Clothing	127.52
Southside Electric Cooperative	Virso rec center	801.78
East Coast Emergency	Emergency lights	2,248.45
Commtronics of Virginia	Remote speaker mic	79.47
Sirchie Finger Print Labs	Fingerprint supplies	609.57
Southern Police Equipment Company	Mag light	46.95
	Magazine / mace holder	45.50
	Radio belt loop	43.98
	Handcuff keys / holder	12.91
	Duty gear / insignia	86.50
	Name plate	34.98
	Shoes	126.80
	Duty belt	46.25
	Insignia	56.00
Quality Uniform Company, Inc.	Uniforms	499.87
Matthew Bender & Company, Inc.	Code 12 RVS 3A & 12	1,770.00
		61.89

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Glass master tool	181.00	
	Relay switch	139.27	320.27
Farmville Auto Parts	Nuts / bolts / cloths		18.22

RICE VOLUNTEER FIRE DEPARTMENT

VFIS	Portfolio insurance	2,270.00	
	Umbrella / excess insurance	188.00	2,458.00
Dominion Virginia Power	Electric service		403.29

PROSPECT VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Streamlight		99.99
CenturyLink	Phone		91.65
Pamplin Exxon	Fuel		185.22
Town of Farmville	Fuel		279.43

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Aluminum folding ladder		310.00
BB&T Financial, FSB	Trashcan / steel plate	103.70	
	Projector	303.40	407.10
C. W. Williams	Brackets		193.25
Darlington Heights Volunteer Fire Dept.	Steel door panel		863.26
Farmville Auto Parts	Fuel filters		180.50
Farmville Wholesale Electric	Wire / conduit / adapters		134.15
Hill & Davis, CPA, PC	Accounting work		39.00
NAPA of Farmville	Fuel tank filter		12.74
Taylor-Forbes Equipment Company	Filters / plugs / pin	41.06	
	Belt & oil	71.21	
	Generator parts	383.56	495.83
Verizon	Phone		137.32

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Commtronics of Virginia	Pager batteries / clip		104.42
Hampden Sydney College	Diesel	254.87	
	Postage	6.75	261.62
CenturyLink	Phone		50.15
Dominion Virginia Power	Electric service		302.90

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Repaired A/C	178.99	
	Diesel	1,757.05	1,936.04
US Cellular	Phone		117.67
Verizon	Phone		158.01
Dominion Virginia Power	Electric service		532.68

EMERGENCY SERVICES

Korman Signs	Road sign		56.49
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REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		1,080.00
Piedmont Regional			
Juvenile Detention Center	Juvenile detention		75.00

BUILDING OFFICIAL

US Cellular	Phone		25.38
Business Data of Virginia, Inc.	Norton Anti-Virus		29.95

ANIMAL CONTROL

Dominion Virginia Power	Electric service		96.95
US Cellular	Phone		50.76
Walmart	Dog food	181.76	
	Bleach	8.94	190.70

BIOSOLIDS MONITORING

US Cellular	Phone		25.38
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REFUSE DISPOSAL

Resource International	Miscellaneous work tasks	1,783.45	
	Storm water compliance	348.00	
	Groundwater monitoring	2,052.25	4,183.70
Mid-Atlantic Irrigation	Hand primer		125.00
Moore Scale Service - Western VA	Serviced scales		580.00
Arena Trucking Company	Trash collection		368.00
Southside Electric Cooperative	Darlington Heights site		58.00
Dominion Virginia Power	Leachate pump	156.77	
	Scalehouse	68.29	
	Cell C pump station	14.44	
	Green Bay site	42.19	
	Worsham site	41.96	
	Prospect site	59.42	
	Landfill site	27.00	410.07
AT&T	Phone		124.47
CenturyLink	Phone		234.55
US Cellular	Phone		25.38
Verizon	Phone		116.12
Prince Edward County Public Schools	Diesel		1,679.09
East End Motor Company, Inc.	Tire		219.50

GENERAL PROPERTIES

OK Termite & Pest Control	Exterminating service		150.00
Southside Electric Cooperative	SRR lights		30.94
Dominion Virginia Power	Roy Clark monument	14.48	
	Shop	28.75	
	Sheriff Department Shed	5.66	
	Worsham Clerk's Office	39.58	88.47
CenturyLink	Phone		76.94
US Cellular	Phone		80.29
Wilco, Inc.	Paper towels		24.95

Diamond Springs	Equipment rental	8.95
Prince Edward County Public Schools	Diesel	230.96
Business Card	A/C hose	117.59

CANNERY

Southside Electric Cooperative	Electric service	173.64
Ellington Energy Service	Fuel oil	1,396.00
US Cellular	Phone	25.38

COMPREHENSIVE SERVICES ACT

Family Preservation Services	Professional services	1,172.50
Grafton School, Inc.	Professional services	18,270.00
Letricia R. Logan	Foster care	666.00
Prince Edward County Department of Social Services	Foster care	23.59
Stepping Stones Day Care	Foster care	332.61
The Hughes Center	Professional services	4,356.00
Williamson's Pharmacy	Foster care	33.57

PLANNING

US Cellular	Phone	52.26
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ECONOMIC DEVELOPMENT

US Cellular	Phone	25.38
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TOURISM

Dominion Virginia Power	Electric service	394.83
Business Card	UPS	16.17
	Domain name renewals	54.52 70.69
CenturyLink	Phone	278.50
Virginia's Retreat	12-13 Support	4,500.00
Walmart	Coffee maker / tape	26.93
	Janitorial supplies	35.04
	Soft drinks	61.18
	Ice	7.84 130.99

COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone	102.30
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GENERAL EXPENSE

Lumos Networks	Phone	2759.82
Southern States Cooperative, Inc.	Gas	17,723.00
Anthem BCBS	Cobra insurance	560.00

CAPITAL PROJECTS

Compro Computers	Phone system hard drive	174.95
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DEBT SERVICE

Town of Farmville	Library-principal	146,220.72
	Library-interest	35,893.56 182,114.28

PIEDMONT COURT SERVICES

Dominion Virginia Power	Electric service	262.26
Pitney Bowes Financial Services	Postage meter lease	202.00
CenturyLink	Phone	94.02
Andy Mays	Mileage	88.80
Dayna Stanley	Mileage	136.53
VCCJA	Training registration	25.00
Sam's Club	Membership dues	35.00

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent	2,383.00
Page Hardy	Cleaning service	210.00

ADDENDUM BILL LIST

BOARD OF SUPERVISORS

Farmville Herald	Advertising	558.62
Ross Catering Services	Meals - School board joint meeting	305.87

COUNTY ADMINISTRATOR

Key Office Supply	Typewriter maintenance contract	192.00	
	Copier maintenance contract	707.00	
	Desk / file / chair	578.00	1,477.00
Farmville Printing	Business cards / invitations		90.80
Matthew Bender & Company, Inc.	Code Vols 8 & 9A	123.73	
	Virginia Advance Code Serv	70.89	194.62

COMMISSIONER OF REVENUE

Key Office Supply	Copier maintenance contract	552.00	
	Data binders	31.96	583.96
Treasurer of Virginia	Online service		78.77

TREASURER

Key Office Supply	Fax maintenance contract	171.00	
	Typewriter maintenance contracts	257.00	
	Copier maintenance contract	1,275.00	1,703.00
	Index tabs	3.30	
	4-Drawer file	1,149.00	2,855.30
Treasurer of Virginia	Online service		78.78

INFORMATION TECHNOLOGY

ComputerPlus Sales & Service	Printer maintenance contract	79.00
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ELECTORAL BOARD AND OFFICIALS

Unilect Corporation	Software support / fee	4,345.00
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REGISTRAR

U. S. Postal Service	Stamps	600.00
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CLERK OF THE CIRCUIT COURT

AT&T	Phone		43.10
Kinex Networking Solution	DSL		74.95
Key Office Supply	Copy paper	316.93	
	Envelopes	7.59	
	Laser cartridges	457.95	
	Canon cartridge	75.99	
	Toner	117.99	

COMMONWEALTH'S ATTORNEY

Purchase Power	Balance due		8.08
Commonwealth Solutions	Shredding service		15.00
Key Office Supply	Calendars / staples		137.81

VICTIM WITNESS ASSISTANCE PROGRAM

Kingsmill Resort	Conference lodging		320.00
VNVWC	Registration		175.00
Key Office Supply	Copy paper	34.99	
	Ink cartridges / pens	124.59	159.58

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		45.00
East End Motor Company, Inc.	Inspection		51.00
Farmville Wholesale Electric	Maintenance supplies	24.00	
	Halogen bulb	16.95	40.95
Key Office Supply	Tables		1,040.00
Southside Electric Cooperative	Electric service		570.06
Verizon	Phone		143.97

REGIONAL JAIL & DETENTION

Piedmont Regional Jail	Inmate per diem		3,881.90
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BUILDING OFFICIAL

Coy Leatherwood	Meal	7.26	
	Meeting registration	15.00	22.26

REFUSE DISPOSAL

Jimmy's Service Center	Truck maintenance (belts)		712.40
Southern States	Straps & gloves		30.83
Wright's Excavating, LLC	Landfill operation		48,093.75
STEPS, Inc.	Recycling fee		1,294.72
Dominion Virginia Power	Rice site		53.07
O. O. Stiff, Inc.	Monthly service		662.50

GENERAL PROPERTIES

East End Motor Company, Inc.	Inspection	16.00	
	Evacuate / recharge AC	119.89	
	Inspection / repair horn	89.34	225.23
Dominion Virginia Power	Lights at Rice		111.21
Town of Farmville	Water & sewer		264.36

O. O. Stiff, Inc.	Monthly service		100.00
Farmville Printing	Business cards		49.00
East End Chevron	Ice		14.00
Phelps Locksmith Service	Keys & service call		122.50
Price Supply Company, Inc.	Pressure gun / cartridges		81.17
Taylor-Forbes Equipment Company	Nuts / washers / bolts		3.43
East End Motor Company, Inc.	Bush hog wheel hub		108.37

CANNERY

Key Office Supply	Batteries / tape / toner		40.20
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COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional services		8,370.00
Centra Health	Professional services		9,656.00
North Spring Behavioral	Professional services		2,945.00
Treasurer of Bedford	Professional services		5,940.00
Don Wilhelm, L.C.S.W.	Professional services		720.00

ECONOMIC DEVELOPMENT

Key Office Supply	Paper clips / X-acto	3.87	
	X-acto knife / notebook	9.47	13.34

TOURISM

Town of Farmville	Water & sewer		47.65
Key Office Supply	Business cards / ink		37.96

WATER FUND

Town of Farmville	Water analysis		35
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,018.07
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REVENUE SHARING FUND - VDOT

Haymes Brothers, Inc.	Road construction		531,987.50
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PIEDMONT COURT SERVICES FUND

Lumos Networks	Phone		418.96
Julianna Ferrell	Mileage		25.52
Sandy Fox	Mileage		155.95
Sheena Franklin	Mileage		165.39
Sharon Gray	Mileage		204.76
Connie Stimpson	Mileage	90.44	
	Meeting refreshments	6.69	97.13
Renee T. Maxey	Mileage		33.85
Ashley Nash	Mileage		63.27

PCS SUPERVISION FEES EXPENDITURES

Erin's Village Eatery	PCCJB Meeting meals		332.33
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PCS DRUG TESTING FEES

Alere Toxicology Services, Inc.

Drug testing

75.44

In Re: Highway Matters

Supervisor Campbell stated there is still trash along Route 608 (Prospect Road) and Route 626 (Pin Oak Road); Route 649 has been cleaned up.

In Re: Request of Moton Museum – Appointment to Moton Museum Board

Mr. Bartlett stated a letter of request was received from the Moton Museum inviting the Board of Supervisors to make an appointment to its Board of Directors. Supervisor Howard Simpson currently serves on the Moton Board and has expressed his willingness to continue to serve at the pleasure of the Board.

Supervisor McKay made a motion to reappoint Supervisor Simpson to the Moton Museum Board of Directors; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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Supervisor Simpson was reappointed to the Moton Museum Board of Directors through December 31, 2013.

In Re: Public Hearing – Amendment to the Sandy River Reservoir Ordinance

Chairman Fore announced that this was the date and time scheduled for a public hearing on a proposed amendment to the County's *Ordinance to Regulate and Protect the Sandy River Reservoir and Adjacent County-Owned Property*. Notice of this hearing was advertised according to law in the Friday, September 21, 2012 and Friday, September 28, 2012 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Fore stated the proposed amendment would authorize waterfowl hunting at the Sandy River Reservoir without the need for a county-issued permit.

Chairman Fore opened the Public Hearing.

There being no one present wishing to speak, Chairman Fore closed the Public Hearing.

Supervisor Jones made a motion to adopt the amendment to the Ordinance to Regulate and Protect the Sandy River Reservoir and Adjacent County-Owned Property; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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Supervisor McKay stated those wishing to hunt waterfowl must possess a state hunting license.

**ORDINANCE TO REGULATE AND PROTECT THE
SANDY RIVER RESERVOIR AND ADJACENT COUNTY-OWNED PROPERTIES
IN ACCORDANCE WITH SECTION 15.1-13 OF THE
CODE OF VIRGINIA 1950, AS AMENDED**

Sec. 82-31.

- (a) The following activities are hereby declared to be unlawful in that part of Lockett Magisterial District of Prince Edward County known as Sandy River Reservoir and on any County-owned property surrounding the reservoir:
- (1) Presence of persons, boats, or other personal property at anytime in areas marked "No Trespassing," without the express written permission of the county administrator.
 - (2) Parking on any County-owned property surrounding the reservoir other than in the Sandy River Reservoir Public Use Area located off Route 640, at the end of Route 792, or in any other area specifically designated by the Prince Edward County Board of Supervisors as a Public Parking Area.
 - (3) Littering or dumping of any type, kind or description.
 - (4) Hunting or trapping of any type, kind or description without an express written permit issued by the County of Prince Edward, with the exception of duck hunting, which requires no county permit.
 - (5) Conducting fishing tournaments in which prizes are awarded without an express written permit issued by the County of Prince Edward and Department of Game and Inland Fisheries.

- (6) Diving, snorkeling or swimming of any type, kind or description.
- (7) Operation in or on the reservoir of any unlicensed watercraft or any type of watercraft propelled by an engine in excess of ten (10) horsepower.
- (8) Operation in or on the reservoir of a windsurfer, sailboard or any wind-propelled vessel, other than a sailboat, length of which shall not exceed sixteen (16) feet.
- (9) Operation in or on the reservoir of any jet ski.
- (10) Sale of any and all commodities or services anywhere in either the reservoir or the County-owned property surrounding the reservoir, as well as the posting of any kind of advertisement of any description, unless sanctioned by the County of Prince Edward.
- (11) Discharging any firearm, including but not limited to any weapon which propels a projectile by pneumatic means, unless sanctioned by the County of Prince Edward.
- (12) Possession of any type of alcoholic beverage while on the premises.
- (13) Presence on the reservoir or the County-owned property surrounding the reservoir by any person under the age of twelve (12) years, unless such person is accompanied by an individual who is at least twenty-one (21) years of age.
- (14) Camping and lighting or maintaining any kind of fire, unless such activity has been sanctioned or is sponsored by the County.
- (15) Use of any of the County-owned property surrounding the reservoir by any person riding any type of motorized or non-motorized vehicle, bicycle or horse and use of any part of the reservoir or such County-owned property for ice skating or sledding, unless any such use has been expressly sanctioned by the County.
- (16) The use of any of the County-owned property surrounding the reservoir, other than those areas specifically designated by the County as such, for boat access to and from the reservoir including, but not limited to construction of piers, docks and access roads.

Individuals owning property adjacent to the county buffer who have a county-approved and permitted boat access ramp shall continue to be responsible for the soil erosion and sedimentation measures and for the safe maintenance and upkeep of the ramp. The permit is not transferable to any future owners of the property. Permittee must carry liability insurance and show annual proof thereof.
- (17) Cutting, removing or altering any trees, brush or other vegetation now growing or hereafter established in the reservoir or on the County-owned property surrounding the reservoir and removing, altering or otherwise disturbing the reservoir or any County-owned land surrounding the reservoir.
- (18) Withdrawal of water for any purpose, with the exception that adjacent property owners with express written permission from Prince Edward County may withdraw reasonable amounts of water for irrigation and domestic purposes until such time as water therein is used for public water supply.
- (19) Stocking of any fish or other aquatic species in the reservoir or animal on the County-owned property, without written permission of Prince Edward County and the Department of Game and Inland Fisheries.

- (20) The siting of “sewerage systems” and “treatment works”, as defined by the State Board of Health Sewage Handling and Disposal Regulations, within five hundred (500) feet of the normal pool elevation of the reservoir.
 - (21) Discharging a firearm, as defined in paragraph 11 of this section, on any county-owned land, on or within 300 feet of a public parking area.
- (b) The Board of Supervisors may, by resolution, authorize the construction and maintenance of public utilities, including electrical supply lines, water and sewer treatment plants, water and sewer supply lines, and telecommunications transmission lines that benefit the public at large and are constructed and maintained by a public utility company, Prince Edward County, or by a public utility authority created pursuant to state law, on Sandy River Reservoir and on any County-owned property surrounding the Sandy River Reservoir. As a condition of said authorization, the entity responsible for the construction or maintenance of the public utility shall restore the affected property to the same condition as it existed on the date of the authorization, and shall maintain the area in that condition for the duration of the authorization, to the extent that is practical and consistent with prevailing utility maintenance practices in the Commonwealth of Virginia.
 - (c) Except for those activities specifically authorized by the Board of Supervisors pursuant to Paragraph (b), any person who shall knowingly commit any of the acts declared unlawful in (a) above, shall, on conviction of a first offense of a violation of this section, be guilty of a Class 1 misdemeanor as same as defined in Section 18.2-11 of the Code of Virginia, 1950, as amended. (Ord. of 7-9-96; Ord. of 11-12-98; Ord. of 9-14-99; Ord. of 10-10-00; Ord. 6-10-08; Ord. 11-12-08; Ord. 10-9-12.)

In Re: Citizen Volunteer Appointments – Local Emergency Planning Committee

Mrs. Sarah Elam Puckett, Assistant County Administrator, stated that at its August meeting, the Board authorized the creation of the Prince Edward County Local Emergency Planning Committee (LEPC) and also authorized advertising the two citizen positions for Citizen Volunteer. The LEPC will support emergency planning for chemical hazards as required by federal law. It will also serve in an advisory capacity for County emergency management planning.

Mrs. Puckett stated staff recommends appointing the positions for a two-year term.

A vote was taken on the candidates for the one-year term for the SVCC Advisory Board:

<u>Candidate</u>	<u>Vote</u>
Tracie A. Giles	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt Charles W. McKay Howard R. Simpson Jim R. Wilck

Barry W. Martin

Robert M. Jones

Gwendolyn J. Martin

William G. Fore, Jr.
Howard R. Simpson

Anthony T. Williams

Howard M. Campbell
Pattie Cooper-Jones
Don C. Gantt
Robert M. Jones
Charles W. McKay
Jim R. Wilck

Tracie A. Giles and Anthony T. Williams will be appointed to Local Emergency Planning Committee (LEPC) for a term of two years, January 1, 2013 – December 31, 2014.

In Re: Planning Department Report

Mrs. Alecia Daves-Johnson, Planner, stated Food Day is a nationwide celebration and a movement toward more healthy, affordable, and sustainable food. Food Day takes place annually on October 24 to address issues as varied as health and nutrition, hunger, agricultural policy, animal welfare, and farm worker justice. The ultimate goal of Food Day is to strengthen and unify the food movement in order to improve our nation's food policies. The Southside Virginia Chapter of Holistic Moms Network has asked the County Board of Supervisors to sign a proclamation recognizing October 24th as Food Day in Prince Edward County and to encourage citizens of Prince Edward County to participate in events in the area.

Supervisor Cooper-Jones made a motion to authorize the Chairman of the Board of Supervisors to sign the Proclamation recognizing October 24th as Food Day; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

FOOD DAY PROCLAMATION
October 24, 2012
Prince Edward County, Virginia

WHEREAS, the health and well-being of our citizens is a primary concern for Prince Edward County; and

WHEREAS, promoting safer, healthier diets is a critical factor in improving our citizens' overall health; and

WHEREAS, supporting sustainable family farms and local agriculture benefits the local economy; and

WHEREAS, optimizing environmental conditions for food and farm workers is beneficial for both the producer and consumer, so that the food we produce and consume is safe and fair for all; and

WHEREAS, expanding access to food and reducing hunger is of critical importance to aid those who live in food deserts; and

WHEREAS, citizens purchasing locally grown foods and farm products directly benefit our local economy; and

WHEREAS, the expansion of local processing facilities and food distribution infrastructure is critical to sustainable food systems for all;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia does hereby proclaim Wednesday, October 24, 2012 as **FOOD DAY** in Prince Edward County, and urges our citizens to participate in the benefits of local food.

Mrs. Daves-Johnson stated that the Agribusiness Grant Application is available from the Tobacco Commission. Prince Edward County staff has been working with several partners toward the expansion and development of the cannery as a Food Enterprise Center. The Board of Supervisors recently indicated their support of the expanded use of the cannery in a way which will incubate food business development in our region by contracting with Virginia Food Works to operate and manage the commercial aspects of the cannery and provide technical education to prospective food businesses. Through the past three years, several partnering organizations have expressed interest in the cannery project and have begun processing food products there, leading to the conclusion that an expansion is needed at the cannery building to house all of the needed equipment for expansion of commercial food business development facility.

This grant project would provide specific facility upgrades to the existing cannery space and a building expansion for aquaculture and agriculture opportunities. The upgrades to the existing processing

space include air tight doors and windows with a 'make-up air' ventilation system, exhaust hoods above the steam kettles, and an improved ceiling. The addition would offer a functional loading dock, refrigeration and freezing equipment space, and the development of a commercial kitchen which would allow for value-added processing of a multitude of products, not the least of which is aquaculture processing and packaging for retail markets. This expanded space would also invite Edamame processing equipment. Further inclusions in the grant proposal are the relocation of the septic drainfield to allow for the expansion, improvements to the side for the loading dock access, and a sign to identify the facility.

Match funds to the grant are available from Virginia Tech's Food Science program, the Virginia Aqua-Farmers Network, Virginia State University Department of Agriculture, Virginia Food Works, and in-kind match from Prince Edward County. The final application is still in progress; it is not anticipated that there will be any cash match required from local, public funds. The final grant request is yet to be determined, but is approximately \$825,000.

The County would serve as the applicant to the grant, per the suggestion of the Tobacco Commission during pre-application meetings, but would need to sub-contract a portion of the grant to the Virginia Tech Food Science Department. Mr. David Kuhn, a research professor in that department, would have the responsibility of researching, selecting, and overseeing installation of equipment related to the aquaculture product processing and set-up of the commercial kitchen facility components. In return for this sub-contract of the project, Mr. Kuhn and staff estimate being able to supply \$125,000 as in-kind match funds to the project. The Virginia Aqua-farmers Network has working capital match funds available by leveraging Value Added Producer Grant funds received from USDA to this project development. The improvements to the existing facility are based upon the recommendations of the feasibility study and the value of that study is anticipated as match funds.

Prior to the expenditures of any funds, including grant funds, a forecast of annual operating costs will be developed. The Board of Supervisors will be informed of those operating costs and a budget plan will be developed forecasting any cost to the County. The Board of Supervisors will have the opportunity at that time to make a final decision before the County would proceed with the project.

Discussion followed regarding a study being conducted by W. A. Stratton on the cost of a new building versus the cost to retrofit the existing Cannery.

Supervisor Wilck made a motion to authorize the submission of an Agri-Business Grant Application to the Tobacco Commission.

Supervisor Jones stated the Cannery must continue to offer its availability to home users. Discussion followed regarding relocation of the equipment.

Supervisor Wilck amended his motion to authorize the submission of an Agri-Business Grant Application to the Tobacco Commission, and to approve the Project Endorsement Resolution; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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**VIRGINIA TOBACCO INDEMNIFICATION AND
COMMUNITY REVITALIZATION COMMISSION
PROJECT ENDORSEMENT RESOLUTION**

WHEREAS, the Virginia Tobacco Indemnification and Community Revitalization Commission was created to help foster economic development in the tobacco dependent communities of Southside and Southeast Virginia; and

WHEREAS, the County of Prince Edward Board of Supervisors would like to submit a grant application for \$825,000 to the Virginia Tobacco Indemnification and Community Revitalization Commission utilizing the Agribusiness Grant Funds which are available through grant application; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia does hereby support a grant application to the Virginia Tobacco Indemnification and Community Revitalization Commission for building improvements to the Prince Edward Cannery to enable the facility to expand its use as a Regional Food Enterprise Center for Processing, Value-Adding and Marketing of Virginia Farm Products. It is anticipated that once complete, the Food Enterprise Center will encourage the development of new agricultural based businesses and the expansion of businesses that will have increased access to the market for their products, bringing economic development to an area that is struggling to take advantage of the available crop land and agricultural resources; and

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia does hereby authorize the Board of Supervisors Chairman and/or County Administrator to sign all necessary grant documents to execute the application, grant reports and grant contract.

In Re: County Administrator's Report

RFP for Reassessment Services - Mr. Bartlett reported that in accordance with Section 58.1-3252 of the *Code of Virginia*, it has been the practice of Prince Edward County to conduct its reassessment every six years. The reassessment must be completed by December 31st of the year prior to the year in which the new assessed values will be used to generate the land book. The reassessment is approximately an 18 month process. In 2007 the County issued an RFP for services regarding the reassessment for the 2009 General Reassessment. Following the County's normal cycle requires selection of an assessment firm in the spring of 2013 in order for the reassessment to be completed by December 31, 2014. There was discussion during the last reassessment cycle regarding the instructions that will be provided to the reassessment firm (i.e. – home sites on vacant parcels). If the Board desires to provide direction to the reassessment firm before it begins the process the Board may wish to appoint a committee to make recommendations to the full board.

Following some discussion, Chairman Fore appointed Supervisor Gantt, Supervisor Simpson, the Commissioner of Revenue Beverly M. Booth, and Marshall Thaxton to serve on the Reassessment Committee.

Supervisor McKay made a motion to authorize the issuance of an RFP for reassessment services; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Drought Watch Update – Mr. Bartlett stated that while DCR still has the Drought Watch in effect for the Appomattox Basin, two of the four requirements for a Drought Watch are no longer being met in Prince Edward County. The annual precipitation is almost caught up to the average amount and the flow in

the Appomattox River is now running over the 25th percentile. The groundwater level is still below normal and the water level in the Sandy River Reservoir is still below normal.

Supervisor Wilck made a motion to withdraw the Drought Watch declaration; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay:	None
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Route 786 Update – Mr. Bartlett advised the Board the Route 628 tie-in of existing 628 and 786 is progressing; work is being done on the Route 15 portion and it is estimated the work will be done before Thanksgiving. He stated there are major issues regarding the funding of the slope along the Davis property. The initial estimate for the slope was \$6,500-\$7,000 and after having met with the contractor to discuss the angle and the length that is necessary to meet VDOT regulations, the estimated cost is \$22,500. The cost can be absorbed from the proceeds from the sale of the land. Discussion followed.

Supervisor McKay made a motion to authorize a change-order for \$22,500, to be paid from funds from the sale of the land, for Haymes Brothers, Inc. to restore the land in front of the Davis property; the motion carried:

Aye:	William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay:	Howard M. Campbell Pattie Cooper-Jones
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Field of Dreams – Mr. Bartlett stated he and the Chairman and Vice-Chairman of the Board met with Farmville Town Council concerning improvements to the Field of Dreams. The Town has invited the County to participate in this project. County representatives have stated the improvements are needed and it is a worthwhile project, but similar needs at the County schools may be considered a higher priority by the full Board. All costs discussed were estimates as the exact scope of the work to be done has not been decided; an estimate was presented of \$1.5 million for the County's portion. The Town is proceeding to

develop a master plan for the Field of Dreams. After completion of the master plan, the Town will be in a better position to discuss the project with the County; they anticipate the plan to be complete in December.

Piedmont Regional Jail – Mr. Bartlett stated he received notice from Regional Jail Superintendent Ernest Toney that state funding will be reduced. Mr. Bartlett advised the Board that the reduced revenue stream will require localities to start paying for the jail, at a cost of approximately \$287,000. These reductions are due in part to being cut 100 federal inmates, medical staffing and prisoner release. U.S. Marshals inspected the jail and found that the main issues were the training of staff; to keep costs low, CNAs are in place while LPNs are necessary according to federal guidelines. Another issue was the number of staff on hand at any one time. The Jail Board has worked to correct those issues and there will be a re-inspection in November. Mr. Bartlett stated Prince Edward County houses 40% of the inmates.

In Re: Voting Credentials for the Annual Business Meeting

Chairman Fore asked for nominations for voting delegate and alternate for the VACo Annual Business Meeting.

Supervisor Gantt made a motion to designate Chairman Fore as voting delegate and Supervisor Simpson as alternate for the VACo Annual Business Meeting. The motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Personnel Committee Report

Mr. Bartlett stated the Personnel Committee met on October 3, 2012; the Committee is comprised of Supervisor Simpson, Chair; Supervisor Campbell; and Supervisor Wilck. Mr. Bartlett said he also was in attendance.

The Committee reviewed a proposal to increase the pay steps of the three employees who are responsible for the cleaning of the AG building by two steps. The duties of these three employees were

increased when the part-time employee who cleaned one-half of the building retired. That position will not be filled and the responsibility of the position was divided between the three full-time employees. Not filling the part-time position equates to an annual savings to the County of \$19,639.

With the increase in duties it is proposed to increase the three workers salary by two steps. This equates to approximately a 4.5% increase for each employee. The total cost increase for all three including benefits of the proposal is \$4,460. After this proposed increase the County would realize a net savings of \$15,179 annually. The Committee voted 3-0 to approve the request.

After some discussion, Supervisor Cooper-Jones made a motion to approve the increase the salary of three employees by approximately 4.5%; the motion failed:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Howard F. Simpson

Nay: Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Jim R. Wilck

The Committee reviewed the proposed holiday schedule for calendar year 2013. The proposed schedule contains the same number of days (16) as 2012. The Chairman of the Committee consulted with the Circuit Court Judge on the proposed days and the Judge had no objections to the days proposed. The Committee voted 3-0 to approve the calendar.

On motion of Supervisor Simpson and adopted by the following vote:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

the Prince Edward County Board of Supervisors approved the proposed holiday schedule for calendar year 2013.

New Year's Day

Tuesday, January 1 – Closed All Day

Lee-Jackson Day

Friday, January 18 – Closed All Day

Martin Luther King, Jr. Day

Monday, January 21 – Closed All Day

Washington's Birthday	Monday, February 18 – Closed All Day
Easter	Monday, April 1 – Closed All Day
Memorial Day	Monday, May 27 – Closed All Day
Independence Day	Thursday, July 4 – Closed All Day
Labor Day	Monday, September 2 – Closed All Day
Columbus Day	Monday, October 14 – Closed All Day
Veteran's Day	Monday, November 11 – Closed All Day
Thanksgiving	Wednesday, November 27 – Closed All Day Thursday, November 28 – Closed All Day Friday, November 29 – Closed All Day
Christmas	Monday, December 23 – Closed All Day Tuesday, December 24 – Closed All Day Wednesday, December 25 – Closed All Day

In Re: Legislative Committee Report

Supervisor McKay, Chairman of the Legislative Committee, provided a draft of the Legislative Priorities; discussion followed. Chairman Fore reminded the Board of the Legislative Luncheon to be held in Settle Hall, Hampden-Sydney College, on Thursday, October 23, 2012.

**County of Prince Edward, Virginia
2013 Legislative Priorities**

1. ***Taxing Authority*** – The Board of Supervisors of Prince Edward County urges the Virginia General Assembly to grant counties the same taxing authority as cities.
2. ***Appointments*** – The Board of Supervisors of Prince Edward County urges the Virginia General Assembly to give governing bodies that make appointments to local, authorities, boards and commissions, the authority to remove appointees.
3. ***Compensation Board Funding*** – The Board of Supervisors of Prince Edward County requests that the Virginia General Assembly require the Compensation Board to seek local governing body approval prior to authorizing personnel changes that affect localities financially.
4. ***Line of Duty Act*** – The Board of Supervisors of Prince Edward County strongly urges the Virginia General Assembly to take back the costs of the Line of Duty Act. Localities had no input

into the design of the benefits program, but are now burdened by the costs of the program, because expenditures exceed what the state wishes to pay.

5. ***Unfunded Mandates*** – The Board of Supervisors of Prince Edward County requests that the Virginia General Assembly require that all legislative mandates with a cost associated with them must also have a sunset clause. In the event state funding is eliminated, the mandate would sunset and no longer be binding on localities.
6. ***Funding for Law Enforcement*** – The Board of Supervisors of Prince Edward County requests that the Virginia General Assembly fully fund the State Compensation Board to a level as set out in Section 15.2-1609.1, Code of Virginia (1 deputy per 1500 population).
7. ***Continuing Contract Status*** – The Board of Supervisors of Prince Edward County encourages the Virginia General Assembly to study the need for further modifications of continuing contracts for K-12 employees.
8. The Prince Edward County Board of Supervisors also supports the Legislative Priorities of the Virginia Association of Counties.

In Re: Appointment – Crossroads Community Services Board

Chairman Fore stated that the expiration of the term of office of the County's citizen representative on the Crossroads Community Services Board will expire December 31, 2012. The appointment is for a three-year term.

Supervisor McKay made a motion to authorize advertisement of the vacancy for appointment for the Crossroads Community Services Board; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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In Re: Closed Session

Supervisor Cooper-Jones made a motion that the Board convene in Closed Session for the purpose of discussing the terms of a contract related to the County landfill, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the County, pursuant to the exemptions provided for in Section 2.2-3711(A)(29) of the *Code of Virginia*; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor McKay and adopted as follows:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

On motion of Supervisor Jones and carried by the following roll call vote:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of September 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of September 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the July 2012, August 2012 and September 2012 ridership reports from PERT and ordered them to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of September 2012, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of September 2012, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Gantt and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the meeting was adjourned at 9:30 p.m.

October 23, 2012

At a joint meeting of the Prince Edward County Board of Supervisors and Farmville Town Council held on Tuesday, the 23rd day of October, 2012, at 12:30 p.m., at Settle Hall, Hampden-Sydney College, there were present:

Board of Supervisors

William G. Fore, Jr. Chairman
Howard F. Simpson, Vice-Chairman
Howard M. Campbell
Don C. Gantt, Jr.
Charles M. McKay
Jim R. Wilck

Town Council

Sydnor C. Newman, Mayor
Dr. Edward I. Gordon
A. D. "Chuckie" Reid
Donald Hunter
David E. Whitus
J. J. Jamie Davis
Sally B. Thompson
Thomas B. Pairet

Absent: Pattie Cooper-Jones, Robert M. Jones

Also present: Susan F. Lascolette, Representative for Senator Tom Garrett; Delegate James Edmunds; Paul Hoffman, Representative for Congressman Robert Hurt; Wade Bartlett, County Administrator; Sarah Puckett, Assistant Administrator; Gerald J. Spates, Town Manager; Lisa Hricko, Town Clerk; Marge Connelly, President of Longwood University; Glenn Culley, Vice-President for Business Affairs and Finance; Dr. Dale Jones, Vice-President for Strategy, Administration and Board Affairs; Dr. David Smith, Division Superintendent of the Prince Edward County Public Schools; Russell Dove, School Board Chairman; Bill Bass, Chief Operating Officer, Centra Southside Community Hospital; and Will Rogers, Executive Director of Crossroads Community Services Board.

Chairman Fore welcomed those present and Supervisor McKay offered thanks over the meal.

In Re: 2013 Legislative Priorities

Following lunch, Chairman Fore called the Board of Supervisors to order as a recessed meeting for the Board of Supervisors and Mayor Newman called the Council to order. Chairman Fore stated the meeting was for presentation of the 2013 Legislative Priorities.

Chairman Fore introduced Marge Connelly, President of Longwood University.

Ms. Connelly stated the needs for Longwood University include a student-oriented research facility and a new and/or improved admissions office.

Chairman Fore introduced Glenn Culley, Vice President for Business Affairs and Finance, and Dr. Dale Jones, Vice-President for Strategy, Administration and Board Affairs with Hampden-Sydney College.

Dr. Jones stated Hampden-Sydney is concerned about the Federal Pell Grant Program. Since 1984, there has been an 83% increase in students receiving Pell Grants, which is a 210% increase in the total Pell Grant dollars awarded to Hampden-Sydney students. He added that 209 students (19% of students) would not be able to attend Hampden-Sydney without the grant to support their education. He requested support in the appropriation of additional funding for Pell Grants.

Dr. Jones also requested support for the Virginia Tuition Assistance Grants; 739 grants have been awarded for this academic year for a total of \$2,039,000. He strongly urged Governor McDonnell and the General Assembly to restore the undergraduate award amount to \$3,200 per individual.

Chairman Fore introduced Dr. David Smith, the Division Superintendent of the Prince Edward County Public Schools.

Dr. Smith reviewed the priorities of the School Board. He said the single most important factor in achieving high levels in student achievement is consistently high levels of instruction from the teaching staff. To that end, the School Board is interested in seeing the probationary contract term for new teachers extended from three years to five years. The School Board also recommends the extension of the probationary period from one year to two years for teachers who transfer from another school division. He said the School Board believes that the academic year should be the decision of the School Board and not the tourism industry and asks for the repeal of Section 22.1-79.1 of the *Code of Virginia* that mandates schools to open after Labor Day. The School Board also asks for legislative assistance in fully funding the Virginia Retirement System. Finally, the School Board asks for legislative assistance in lessening the ever-growing financial strain due to funding reductions.

Chairman Fore introduced Bill Bass, Chief Operating Officer of Centra Southside Community Hospital.

Mr. Bill Bass stated one of the main issues at the state level is indigent care; currently, Centra gives 5.5% (\$8.6 million) to indigent care. The other issue of concern is Medicaid and if the state is going to participate in the expanding health care programs that will come in 2014, by making it easier for people to get the assistance necessary.

Chairman Fore introduced Mr. Will Rogers, Executive Director of Crossroads Community Services Board.

Mr. Rogers requested legislative assistance obtaining more Medicaid waiver slots for persons with intellectual disabilities, along with an increase in the Medicaid rates. He added increased funding is necessary, whether it be through Medicaid expansion or other avenues, to provide outpatient services.

Chairman Fore introduced Gerald Spates, Farmville Town Manager.

Mr. Spates introduced the members of Town Council in attendance; Mr. Spates requested a change in the Virginia County Code to allow use of an impoundment in a county as a water supply without obtaining permission of the host county or DEQ.

Chairman Fore then introduced the Board of Supervisors members and county staff in attendance; he asked Mr. Bartlett, County Administrator to present the 2013 Legislative Priorities for the County.

Mr. Bartlett said the Board of Supervisors urges the Virginia General Assembly to grant counties the same taxing authorities as cities. He stated the Board of Supervisors urges the General Assembly to give governing bodies that make appointments to local authorities, boards and commissions the authority to remove such appointees. The Board of Supervisors also requests the Virginia General Assembly require the Compensation Board to seek local governing body approval prior to authorizing personnel changes that affect localities financially. The Board of Supervisors also strongly urges the Virginia General Assembly to take back the costs of the Line of Duty Act. The Board of Supervisors requests the Virginia General Assembly require all legislative mandates with a cost associated with them must also have a sunset clause; in the event state funding is eliminated, the mandate would sunset and no longer be binding on localities. The Board of Supervisors requests that the Virginia General Assembly fully fund the State Compensation Board to a level as set out in Section 15.2-1609.1, Code of Virginia (one deputy per 1,500 population). The Board encourages the General Assembly to study the need for further modifications of continuing contracts for K-12 employees. Finally, the Board of Supervisors supports the Legislative Priorities of the Virginia Association of Counties.

Chairman Fore introduced Susan Lascolette, Representative for Senator Garrett.

Ms. Lascolette stated many items brought up are issues of concern to Senator Garrett. He will support the VTAG program. He is concerned that DEQ and DCR may merge into one unit. He is also concerned about the Medicaid issue and the Affordable Care Act; November 1 is the deadline for the state

to let the federal government know what it will do. Ms. Lascolette appreciates the unfunded mandates sunset clause as proposed by the Board of Supervisors.

Delegate James Edmunds stated he will work to restore the TAG grants and that Medicare is important and he will advocate to restore funding. He stated he will work to make the changes the schools requested and will try to change the Composite Index but that will be difficult. Delegate Edmunds added that he supports changing the “Kings Dominion Law” – the repeal of Section 22.1-79.1 of the *Code of Virginia* that mandates schools to open after Labor Day. He added he supports all of the issues raised by the Board of Supervisors.

Chairman Fore asked for any questions or comments and thanked all for attending.

On motion of Supervisor Simpson and carried:

Aye:	William G. Fore, Jr. Howard M. Campbell Don C. Gantt, Jr. Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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Absent: Robert M. Jones, Pattie Cooper-Jones

the meeting was adjourned at 1:06 p.m.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 15, 2012
Item No.: 5-c
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Consent Agenda - Review of Accounts & Claims

Summary: The bill list for October 2012 is attached for your review.

Attachments: October 2012 Bill List

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

FROM DATE- 10/17/2012
TO DATE- 10/23/2012

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100		\$225,448.32
502	SEWER FUND	\$29.98
740	REVENUE SHARING-VDOT FUND	\$22,256.15
741	PIEDMONT COURT SERVICES FUND	\$770.31
	TOTAL	248,504.76

MAJOR#	ACCT#	MAJOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5810		23164	Dues & Association Member	12-13	DUES	75.00
			NACCTFO			75.00 *
						75.00 **
012510			INFORMATION TECHNOLOGY			
3160			Professional Services			
		11902	BUSINESS DATA OF VA, INC.	20101341	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	20101352	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	20101358	CONTRACT AGREEMENT	3,700.00
					ACCOUNT TOTAL	3,950.00 *
					MAJOR TOTAL	3,950.00 **
021200			GENERAL DISTRICT COURT			
3160		28228	Professional Services	13 0901	MEDIATION	1,211.25
			SEXTON JOYCE K			1,211.25 *
5230		30439	Telecommunications	816442183	PHONE	25.37
			US CELLULAR	1012		25.37 *
					ACCOUNT TOTAL	1,236.62 **
					MAJOR TOTAL	1,236.62 **
021300			SPECIAL MAGISTRATES			
6001		20600	Office Supplies	419644	INK CARTRIDGE	89.99
			KEY OFFICE SUPPLY			89.99 *
					ACCOUNT TOTAL	89.99 **
					MAJOR TOTAL	89.99 **
021600			CLERK OF THE CIRCUIT COURT			
5850			Jurors/Witnesses			
		999999	AITKEN HOLLY CHAPPELL	JUROR 1012	JUROR	30.00
		999999	ANDERS PAUL F	JUROR 1012	JUROR	60.00
		999999	BAILLY NICOLE S	JUROR 1012	JUROR	60.00
		999999	BROWN MARION	JUROR 1012	JUROR	30.00
		999999	CARRINGTON PERRY W	JUROR 1012	JUROR	30.00
		999999	COLEMAN ALICE H	JUROR 1012	JUROR	60.00
		999999	DICKERSON GARY K	JUROR 1012	JUROR	30.00
		999999	DUKER KENNETH W	JUROR 1012	JUROR	30.00
		999999	EAMES SHELIA	JUROR 1012	JUROR	30.00
		999999	EPPERSON DEBBIE D	JUROR 1012	JUROR	30.00
		999999	FENTRESS HARRIETT	JUROR 1012	JUROR	60.00
		999999	FISHER MELINDA R	JUROR 1012	JUROR	30.00
		999999	FOSTER ANGELA	JUROR 1012	JUROR	60.00
						30.00

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
		999999	GILFILLIAN SALLY	JUROR 1012	JUROR	30.00
		999999	GRISSOM MATTHEW L	JUROR 1012	JUROR	30.00
		999999	HALL CRAWLEIGH B JR	JUROR 1012	JUROR	60.00
		999999	HALLINENE FRANCES W	JUROR 1012	JUROR	60.00
		999999	HARWOOD SUSAN R	JUROR 1012	JUROR	60.00
		999999	HUBER KRISTEN L	JUROR 1012	JUROR	30.00
		999999	HUDDLESTON FRANCES T	JUROR 1012	JUROR	60.00
		999999	HULETT ALICE S	JUROR 1012	JUROR	60.00
		999999	JACOBS MARK T	JUROR 1012	JUROR	30.00
		999999	JAMERSON HEATHER F	JUROR 1012	JUROR	30.00
		999999	JENKINS PAUL R	JUROR 1012	JUROR	30.00
		999999	JENNINGS SHIRLEY	JUROR 1012	JUROR	30.00
		999999	JONES DEMPSEY	JUROR 1012	JUROR	30.00
		999999	KNIGHT-SWANN CAROLYN A	JUROR 1012	JUROR	30.00
		999999	LAWSON PEGGY B	JUROR 1012	JUROR	30.00
		999999	LEE ANDREA R	JUROR 1012	JUROR	30.00
		999999	LOGAN KADEEM J	JUROR 1012	JUROR	60.00
		999999	MABEY SHELIA M	JUROR 1012	JUROR	60.00
		999999	MCGLOCKLIN JANE T	JUROR 1012	JUROR	60.00
		999999	MESHEJIAN BRENDA M	JUROR 1012	JUROR	30.00
		999999	MOULTRIE CAROL A	JUROR 1012	JUROR	30.00
		999999	NANCE ANTWONE J	JUROR 1012	JUROR	30.00
		999999	NAPIER JESSICA L	JUROR 1012	JUROR	30.00
		999999	NEWMAN CURTIS L	JUROR 1012	JUROR	30.00
		999999	PINELLI STEPHEN M	JUROR 1012	JUROR	30.00
		999999	PUCKETT CHARLES D	JUROR 1012	JUROR	30.00
		999999	PLYE HOWARD E JR	JUROR 1012	JUROR	30.00
		999999	REDD GENE R	JUROR 1012	JUROR	30.00
		999999	REEVES WILLIAM E	JUROR 1012	JUROR	30.00
		999999	REGISTER CHRISTOPHER M	JUROR 1012	JUROR	30.00
		999999	RUCKER ALICE S	JUROR 1012	JUROR	30.00
		999999	STOKES AMESIA H	JUROR 1012	JUROR	30.00
		999999	SWAIN VIVIAN W	JUROR 1012	JUROR	30.00
		999999	WRIGHT LYNETTE	JUROR 1012	JUROR	30.00
6012			Books and Subscriptions			1,800.00 *
		22058	M&W PRINTERS INC	78863	BINDING LANDBOOK	607.73
						607.73 *
						2,407.73 **
021800	LAW LIBRARY					
5230			Telecommunications			
		10105	AT&T	315 0208 1012	PHONE	37.14
		21319	CENTURYLINK	309478607 1012	PHONE	39.66
6012			Books and Subscriptions			76.80 *
		21761	LEXISNEXIS	1209062140	ONLINE CHARGES	239.00
		22210	MATTHEW BENDER & CO INC	36655457	CODE 2012 VOL 8 & 9A	123.73
						362.73 *
						439.53 **
					ACCOUNT TOTAL	
					ACCOUNT TOTAL	
					MAJOR TOTAL	

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5210		30637	Postal Services U S POSTAL SERVICE	BOX RENT 1012	BOX RENT	110.00
5810		21775	Dues & Association Member LGA OF VA, INC	FY13 117	DUES	110.00 *
6012		22210	Books and Subscriptions MATTHEW BENDER & CO INC	35919868	CODE RULES 2012 RV11	350.00
022200			VICTIM WITNESS ASSISTANCE PROGRAM		ACCOUNT TOTAL	350.00 *
6001		15380	Office Supplies FARMVILLE PRINTING	VICTIM WIT 1012	BUSINESS CRDS/BROCHUR	216.51
031200			SHERIFF		ACCOUNT TOTAL	216.51 *
3311			Repairs & Maint-Auto & Eq		MAJOR TOTAL	676.51 **
		14300	EAST END MOTOR CO INC	89080	WRECKER SERVICE	149.15
		14300	EAST END MOTOR CO INC	90345	DOOR ACTUATOR	149.15 *
		14300	EAST END MOTOR CO INC	90558	STEERING SHAFTS	149.15 **
		14300	EAST END MOTOR CO INC	90598	INSPECTION	55.00
		14300	EAST END MOTOR CO INC	90636	OIL CHANGE	496.27
		14300	EAST END MOTOR CO INC	90902	INSPECT/ROTATE TIRES	645.85
		14300	EAST END MOTOR CO INC	90993	INSPECT/BRAKE LIGHT	16.00
		14300	EAST END MOTOR CO INC	91047	INSPECTION	37.25
		14300	EAST END MOTOR CO INC	91263	DOOR ACTUATOR	36.00
		14915	EXPRESS CARE	57644	INSPECTION/OIL CHG	213.81
		14915	EXPRESS CARE	57812	OIL CHANGE	16.00
		14915	EXPRESS CARE	58007	OIL CHANGE	507.96
		14915	EXPRESS CARE	58009	OIL CHANGE	57.00
		14915	EXPRESS CARE	58094	OIL CHANGE	71.94
		14915	EXPRESS CARE	58135	OIL CHANGE	57.97
		20323	KENBRIDGE TIRE & AUTO	57910	CALIBRATION	42.96
		20323	KENBRIDGE TIRE & AUTO	57937	CALIBRATIONS	64.94
		20323	KENBRIDGE TIRE & AUTO	58045	CALIBRATIONS	42.96
5210		11894	Postal Services BUSINESS CARD	0555 SHERFF1012	POSTAGE	44.97
5230		13325	Telecommunications TREASURER OF VIRGINIA	T251492	VCIN	25.00
		20904	KINEX NETWORKING SOLUTION	121001 0016	WEB HOST/DATA BACKUP	211.00
					ACCOUNT TOTAL	75.00
					ACCOUNT TOTAL	2,717.88 *
					ACCOUNT TOTAL	25.95
					ACCOUNT TOTAL	25.95 *
						54.05
						39.90

MAJOR#	ACCT#	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
5530		CENTURYLINK	309468839 1012	VCIN	10.36
		CENTURYLINK	309558628 1012	VCIN	7.97
		Travel-Subsistence & Lodg			112.28 *
		BUSINESS CARD	0555 SHERFF1012	MEALS & LODGING	780.64
		ELDRIDGE CINDY	NOVEMBER 2012	ACADEMY MEAL ALLOWNC	210.00
		GOLDMAN ROBERT	MEALS 1012	MEALS	9.66
		CUMMINGS BRANDON	MEALS 1012	MEALS	8.75
		YODER BRANDON	MEALS 1012	MEALS	9.89
		Travel-Convention and Edu			1,018.94 *
5540		CNTRL VA CRIMINAL JUSTICE	1738	FIREARMS TRAINING	250.00
5810		Dues & Association Member			250.00 *
		VA SHERIFFS ASSOCIATION	201301	DUES	1,434.00
		Office supplies			1,434.00 *
6001		BUSINESS CARD	0555 SHERFF1012	BUSINESS CARDS	27.08
		BUSINESS CARD	0555 SHERFF1012	PLAQUE	73.76
		FARMVILLE PRINTING	SHERIFF 1012	ENV/BUSINESS CARDS	339.74
		KEY OFFICE SUPPLY	419385	PEN REFILLS	3.98
		KEY OFFICE SUPPLY	419429	COPY PAPER	149.75
		KEY OFFICE SUPPLY	420363	EXECUTIVE CHAIR	370.00
		STAPLES ADVANTAGE	8023120860	OFFICE SUPPLIES	185.97
		STAPLES ADVANTAGE	8023187621	BATTERIES	89.99
		STAPLES ADVANTAGE	8023279277	OFFICE SUPPLIES	325.54
		Public Education/Crime Pr			1,565.81 *
6003		NATL NEIGHBORHOOD WATCH	1209084	NEIGHBOR WATCH SIGNS	140.00
		RDJ SPECIALTIES INC	47763	GLOW IN DRK WRISTBND	416.00
6004		Virso Comm Center Crime P			556.00 *
		SOUTHSIDE ELECTRIC COOP	526776002 1012	ELECTRIC SERVICE	9.35
		STIFF O O INC	VIRSO SITE	PORTA-JOHN RENTAL	50.00
		Vehicle & Powered Equip F			59.35 *
6008		BUSINESS CARD	0555 SHERFF1012	GAS	64.61
		Vehicle & Powered Equip S			64.61 *
6009		BUSINESS CARD	0555 SHERFF1012	TAGS	10.00
		EAST END MOTOR CO INC	91217	TIRES	1,099.84
		FARMVILLE AUTO PARTS	80925	ALTERNATOR/BATTERY	771.98
		GALLS LLC	38783	SEAT ORGANIZER	68.48
		GALLS LLC	53694	CONSOLES	680.00
		Police Supplies			2,630.30 *
6010		DMV	12272440	SPECIAL ID'S	30.00
		FIRE & SAFETY EQUIP CO	39382	FIRE EXT YRLY INSPCT	100.95
		MOORE MEDICAL LLC	97456532 RI	FIRST AID KITS	175.85

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6011		16101	Uniforms & Wearing Appare			
		28592	GALLS LLC	161884	HANDCUFFS	26.99
		28592	CREATIVE MONOGRAMMING	161919	LEG IRONS/HANDCUFFS	67.98
		28592	PREMIUM MARKETING & SALES	162319	TARGETS FOR RANGE	145.00
		28592	QUALITY UNIFORM CO INC	162350	BATON/HNDCCUFF/MAGLIT	300.00
		28592	SOUTHERN POLICE EQUIP CO		ACCOUNT TOTAL	846.77 *
		28592	SOUTHERN POLICE EQUIP CO			
		22210	Books & Subscriptions			
6012		22210	MATTHEW BENDER & CO INC	38793	GLOVES	34.00
				ML1469	HATS W/ LOGO	300.00
				OCT 8 2012	BADGES	178.95
				455	JACKET	92.50
				161838	INSIGNIA	6.99
				162350	SHOES & DUTY BELT	98.80
					ACCOUNT TOTAL	711.24 *
032200			VOLUNTEER FIRE DEPARTMENT			
				36649406	CODE 2012 VOL 8 & 9A	123.73
					ACCOUNT TOTAL	123.73 *
					MAJOR TOTAL	12,116.86 **
7003			Payment to Prospect VFD			
		11240	BENCHMARK COMMUNITY BANK	PROSPECT TRK #9	TRUCK PAYMENT	3,500.00
		15597	FERGUSON ENTERPRISES INC	2285071	CAUTION TAPE	46.29
		16658	GOODMAN TRUCK & TRACTOR	105462	INSPECTION & SERVICE	649.83
		29332	TOWN OF FARMVILLE	805 PROSPECT1012	FUEL	801.60
		31844	DOMINION VA POWER	6120897506 1012	ELECTRIC SERVICE	5.66
		31844	DOMINION VA POWER	7600812502 1012	ELECTRIC SERVICE	5.66
		31846	DOMINION VA POWER	7020850009 1012	ELECTRIC SERVICE	318.20
		31846	DOMINION VA POWER	8898799252 1012	ELECTRIC SERVICE	13.76
					ACCOUNT TOTAL	5,341.00 *
7004			Payment to Darlington VFD			
		12024	C W WILLIAMS	555195	AMP & BREAKER	79.75
		14700	ELLINGTON ENERGY SERVICE	121003	LP CYLINDER	111.60
		14700	ELLINGTON ENERGY SERVICE	82453	GAS	875.95
		14700	ELLINGTON ENERGY SERVICE	82454	DIESEL	896.72
		15150	FARMVILLE AUTO PARTS	81061	MARINE STA-BIL	41.96
		23248	NAPA OF FARMVILLE	95836	WIRE	60.00
		23248	NAPA OF FARMVILLE	96235	OIL	116.91
		31333	VERIZON WIRELESS	6790171941 1012	PHONE	60.07
		32146	WATKINS INSURANCE AGENCY	26076	PACKAGE INSURANCE	3,364.00
		32146	WATKINS INSURANCE AGENCY	26077	AUTO INSURANCE	5,034.00
		32146	WATKINS INSURANCE AGENCY	26078	UMBRELLA INSURANCE	750.00
					ACCOUNT TOTAL	11,390.96 *
7005			Payment to Hampden-Sydney			
		11492	ARCET EQUIPMENT CO	1815579	COMPRESSED AIR/OXYGN	112.84
		12741	CONCORD RESCUE SQUAD INC	101	2002 AMBULANCE BODY	14,000.00
		17139	HAMPDEN SYDNEY COLLEGE	112541 1012	FUEL	246.79
		21319	CENTURYLINK	31018773 1012	PHONE	50.23
		31844	DOMINION VA POWER	8350720002 1012	ELECTRIC SERVICE	277.53

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
7006		999999	VOLUNTEER MAIL SERVICE	3202	MAILINGS	19,973.47 *
			Payment to Pamplin VFD			
		11209	BATTERY BARN OF VA INC	195243	BATTERIES	389.03
		12024	C W WILLIAMS	554768	TRUCK REPAIRS	1,201.72
		15656	FIRE & SAFETY EQUIP CO	39114	ROAD FLARES	159.90
		25268	PATRIOT SAFETY SUPPLY	145	TRUCK REPAIRS	37.45
		31335	VERIZON	248 6100 1012	PHONE	63.27
		31335	VERIZON	248 6690 1012	PHONE	58.25
		31846	DOMINION VA POWER	4743517221 1012	ELECTRIC SERVICE	399.86
		31846	DOMINION VA POWER	6280980001 1012	ELECTRIC SERVICE	42.45
					ACCOUNT TOTAL	2,351.93 *
					MAJOR TOTAL	39,057.36 **
032500			EMERGENCY SERVICES			
3160		29280	Professional Service E-91 TIMMONS GROUP	148156	GIS ANNUAL MAINT	1,500.00 *
6014		21005	Other Operating Supplies KORMAN SIGNS	252015	SIGNS & HARDWARE	121.23
		21005	KORMAN SIGNS	252271	SIGNS & HARDWARE	428.40
					ACCOUNT TOTAL	549.63 *
					MAJOR TOTAL	2,049.63 **
033200			REGIONAL JAIL & DETENTION			
3196		18743	Purchase of Services - Ja IRONGATE BOUNDARY MNGT	KC 1012	ELECTRONIC MONITORIN	1,012.50
		18743	IRONGATE BOUNDARY MNGT	TM 1012	ELECTRONIC MONITORIN	405.00
					ACCOUNT TOTAL	1,417.50 *
					MAJOR TOTAL	1,417.50 **
034100			BUILDING OFFICIAL			
5230		30439	Telecommunications US CELLULAR	816442183 1012	PHONE	25.37 *
					ACCOUNT TOTAL	25.37 **
035100			ANIMAL CONTROL			
3110		20919	Vet Care KINGSLEY JENNIFER DVM	OCT 2012	VET SERVICE	50.00 *
5110		31844	Electrical Services DOMINION VA POWER	0890745003 1012	ELECTRIC SERVICE	57.58 *
5230		21319	Telecommunications CENTURYLINK	310119726 1012	PHONE	57.58 *
					ACCOUNT TOTAL	130.83

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001		30439	US CELLULAR	816442183 1012	PHONE	181.57 *
			Office Supplies			ACCOUNT TOTAL
6002		20919	KINGSLEY JENNIFER DVM	RECERTIFICATION	EUTHANASIA RECERTIFY	100.00 *
			Supplies for Shelter			ACCOUNT TOTAL
		11492	ARCET EQUIPMENT CO	1829696	GLOVES	10.80
		32138	WAL-MART COMMUNITY/GEGRB	2238 CO ADM1012	DOG FOOD	75.92
			Janitorial Supplies			ACCOUNT TOTAL
6005		32138	WAL-MART COMMUNITY/GEGRB	2238 CO ADM1012	CLEANING SUPPLIES	86.72 *
						ACCOUNT TOTAL
						MAJOR TOTAL
036100			BIOSOLIDS MONITORING			32.98
3311		29925	Repairs & Maint-Auto & Eq TRI-COUNTY FORD-MERCURY	94989	REPAIRED HEATER	32.98 *
5230		30439	Telecommunications US CELLULAR	816442183 1012	PHONE	508.85 **
						ACCOUNT TOTAL
						MAJOR TOTAL
042300			REFUSE DISPOSAL			944.13
3160		27191	Professional Services RESOURCE INTERNATIONAL	38778	MISC WORK TASKS	944.13 *
		27191	RESOURCE INTERNATIONAL	38779	STORM WTR COMPLIANCE	ACCOUNT TOTAL
3840		27191	Contract Landfill - POS RESOURCE INTERNATIONAL	38766	GROUNDWTR MONITORING	1,159.80 *
						ACCOUNT TOTAL
3841		14723	Purchase of Serv - Recy EMANUEL TIRE OF VIRGINIA	471420	TIRE RECYCLING	7,784.92
		14723	EMANUEL TIRE OF VIRGINIA	471434	TIRE RECYCLING	7,784.92 *
			Electrical Services			ACCOUNT TOTAL
5110		28640	SOUTHSIDE ELECTRIC COOP	114379001 1012	DH SITE	1,359.60
		28640	SOUTHSIDE ELECTRIC COOP	114379003 1012	VIRSO SITE	516.00
		31844	DOMINION VA POWER	5181167213 1012	LEACHATE PUMP	1,875.60 *
		31844	DOMINION VA POWER	8970737501 1012	SCALEHOUSE	ACCOUNT TOTAL
		31846	DOMINION VA POWER	0670040567 1012	CELL C PUMP STATION	13.05
		31846	DOMINION VA POWER	1144204110 1012	GREEN BAY SITE	47.56
		31846	DOMINION VA POWER	7471653571 1012	WORSHAM SITE	59.41
		31846	DOMINION VA POWER	8601161519 1012	PROSPECT SITE	74.89
		31846	DOMINION VA POWER	9176847250 1012	LANDFILL SITE	28.26
						ACCOUNT TOTAL
5230		10105	Telecommunications AT&T	248 5696 1012	PHONE	568.75 *
						ACCOUNT TOTAL
						MAJOR TOTAL
						36.64

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6008		10105	AT&T	392 3675	PHONE	38.57
		10105	AT&T	392 9223	PHONE	62.52
		10105	AT&T	574 4166	PHONE	37.14
		10105	AT&T	767 2769	PHONE	36.64
		21319	CENTURYLINK	309480181	PHONE	49.31
		21319	CENTURYLINK	309714661	PHONE	47.19
		21319	CENTURYLINK	310039285	PHONE	42.70
		30439	US CELLULAR	816442183	PHONE	25.37
		31335	VERIZON	248 5696	PHONE	47.48
		31335	VERIZON	736 2828	PHONE	71.13
					ACCOUNT TOTAL	494.69 *
6008		25782	Vehicle & Powered Equip F PRINCE EDWARD CO PBLC SCH	DIESEL SEPT 12	DIESEL	1,198.47
					ACCOUNT TOTAL	1,198.47 *
					MAJOR TOTAL	13,082.23 **
043200			GENERAL PROPERTIES			
3310		24086	Repairs/Maintenance OK TERMITE & PEST CONTROL	OCTOBER 2012	EXTERMINATING SERVIC	150.00
		29242	THYSSENKRUPP ELEVATOR	675741	SERV CONTRACT-OCT/DEC	2,374.13
					ACCOUNT TOTAL	2,524.13 *
5110		28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379002	SRR LIGHTS	30.60
		31844	DOMINION VA POWER	1230385005	ROY CLARK MONUMENT	15.57
		31844	DOMINION VA POWER	2786281903	COURTHOUSE	12,015.02
		31844	DOMINION VA POWER	9670710004	SHOP	24.20
		31846	DOMINION VA POWER	1545926683	SCOPE BLDG	142.46
		31846	DOMINION VA POWER	4951935099	SHERIFF DEPT SHED	5.66
		31846	DOMINION VA POWER	5856894620	WORSHAM CLERK OFFICE	13.32
		31846	DOMINION VA POWER	8105475944	AG BLDG	901.05
					ACCOUNT TOTAL	13,147.88 *
5230		10105	Telecommunications AT&T	223 8665	PHONE	37.12
		21319	CENTURYLINK	310262069	PHONE	52.85
		30439	US CELLULAR	816442183	PHONE	80.66
					ACCOUNT TOTAL	170.63 *
6001		11902	Office Supplies BUSINESS DATA OF VA, INC.	20101341	NORTON ANTI-VIRUS	29.95
					ACCOUNT TOTAL	29.95 *
6005		10719	Janitorial Supplies ARAMARK UNIFORM SERVICES	72304002	JANITORIAL SUPPLIES	268.28
		13367	DIAMOND PAPER COMPANY	410081276	HAND SOAP	338.31
		17312	HANDI-CLEAN PRODUCTS INC	SI 117165	JANITORIAL SUPPLIES	141.95
		21811	LOWE'S	909541	VACUUM BELT	6.64
					ACCOUNT TOTAL	755.18 *
6007		21811	Repairs and Maintenance S LOWE'S	901161	ROOF TAR/HITCH/PINS	36.24
		21811	LOWE'S	901661	DOOR LOCK KIT	29.81

PRINCE EDWARD
LISTING OF INVOICES FOR 10/17/2012 -- 10/23/2012

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6008		21811	LOWE'S	901790	EARPLUGS/SCREWDRIVER	17.50
		21811	LOWE'S	909541	DEADBOLT	28.47
		21811	LOWE'S	910965	KEYPAD DOOR KNOB	109.00
		21811	LOWE'S	911249	RETURN	109.00
		27922	CINTAS CORPORATION #524	524 09428 1012	UNIFORM RENTAL	460.68
			Vehicle & Powered Equip F			572.70 *
		25782	PRINCE EDWARD CO PBLC SCH	DIESEL SEPT 12	DIESEL	287.13
			Vehicle & Powered Equip S			287.13 *
6009		15721	FISHER AUTO PARTS, INC.	056 052149	BRAKE SYSTEM BATTERY	39.39
						39.39 *
						17,526.99 **
043400			CANNERY			
5110		28640	Electrical Services	44435001 1012	ELECTRIC SERVICE	132.79
			SOUTHSIDE ELECTRIC COOP			132.79 *
5230		21319	Telecommunications	310248529 1012	PHONE	176.98
		30439	CENTURYLINK	816442183 1012	PHONE	25.37
			US CELLULAR			202.35 *
6014		13108	Other Operating Supplies	EXPENSES 1012	2ND SATURDAY-APPLES	75.00
			DAVES-JOHNSON ALECIA			75.00 *
						410.14 **
052500			CHAPTER X BOARD			
5640		12928	Payment to Crossroad Ser	1ST QTR 1012	1ST QTR SUPPORT	15,660.75
		12928	CROSSROAD SERVICES BOARD	2ND QTR 1012	2ND QTR SUPPORT	15,660.75
						31,321.50 *
						31,321.50 **
053500			COMPREHENSIVE SERVICES ACT			
3160		11894	CSA Programs	OCTOBER 2012	FOSTER CARE	115.19
		14933	BUSINESS CARD	BAKA071196	PROFESSIONAL SERVICE	525.00
		14933	FAMILY PRESERVATION SERV	BOOL061997	PROFESSIONAL SERVICE	525.00
		14933	FAMILY PRESERVATION SERV	CARD120101	PROFESSIONAL SERVICE	350.00
		14933	FAMILY PRESERVATION SERV	RUSM041800 1012	PROFESSIONAL SERVICE	507.50
		16672	GRAFTON SCHOOL INC	1854 1012	PROFESSIONAL SERVICE	4,365.00
		16672	GRAFTON SCHOOL INC	2068 1012	PROFESSIONAL SERVICE	4,695.00
		16672	GRAFTON SCHOOL INC	3197 1012	PROFESSIONAL SERVICE	4,035.00
		16672	GRAFTON SCHOOL INC	5145 1012	PROFESSIONAL SERVICE	3,885.00
		21805	LOGAN LETRICIA R	OCTOBER 2012	FOSTER CARE	666.00

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
071100	5640	23872	NORTH SPRING BEHAVIORAL	715 0912	PROFESSIONAL SERVICE	2,945.00
		29152	THE HUGHES CENTER	5832	PROFESSIONAL SERVICE	4,840.00
		31326	VELEZ CHRISTINA	OCTOBER 2012	FOSTER CARE	69.00
		9999999	WILLIAMSON'S PHARMACY	OCTOBER 2012	FOSTER CARE	11.19
					ACCOUNT TOTAL	27,533.88 *
					MAJOR TOTAL	27,533.88 **
071100	5643	25825	PE/Farmville Youth Associ	12-13 SUPPORT	12-13 SUPPORT	24,000.00
			PRINCE ED-FARMVILLE YOUTH			24,000.00 *
		28696	Southside VA Family YMCA	12-13 CO PROGRM	12-13 SUPPORT	25,000.00
			SOUTHSIDE VA FAMILY YMCA			25,000.00 *
					ACCOUNT TOTAL	49,000.00 **
081100	3161		Planning Commission			
		12628	COLEMAN R SAMUEL	OCT 16 2012	COMMISSION MTG	100.00
		16183	GILFILLAN SALLY W	OCT 16 2012	COMMISSION MTG	100.00
		16195	GILLIAM DONALD B	OCT 16 2012	COMMISSION MTG	100.00
		17883	HUNT PRESTON	OCT 16 2012	COMMISSION MTG	100.00
		21525	LEATHERWOOD CLIFFORD JACK	OCT 16 2012	COMMISSION MTG	100.00
		22170	MASON ROBERT CHRISTOPHER	OCT 16 2012	COMMISSION MTG	100.00
		29386	TOWNSEND JOHN F III	OCT 16 2012	COMMISSION MTG	100.00
		32150	WATSON BRETT VON CANNON	OCT 16 2012	COMMISSION MTG	100.00
					ACCOUNT TOTAL	800.00 *
5230		30439	Telecommunications			
			US CELLULAR	816442183 1012	PHONE	55.50
						55.50 *
5510		12628	Travel-Mileage			
		13108	COLEMAN R SAMUEL	OCT 16 2012	MILEAGE	13.32
		16195	DAVES-JOHNSON ALECIA	EXPENSES 1012	MILEAGE-JUNE/OCT	203.02
		17883	GILLIAM DONALD B	OCT 16 2012	MILEAGE	22.20
		22170	HUNT PRESTON	OCT 16 2012	MILEAGE	22.20
		29386	MASON ROBERT CHRISTOPHER	OCT 16 2012	MILEAGE	9.99
			TOWNSEND JOHN F III	OCT 16 2012	MILEAGE	8.32
					ACCOUNT TOTAL	279.05 *
5530		13108	Travel-Subsistence & Lodg			
			DAVES-JOHNSON ALECIA	EXPENSES 1012	MEAL	27.30
						27.30 *
081500			ECONOMIC DEVELOPMENT			
5230		30439	Telecommunications			
			US CELLULAR	816442183 1012	PHONE	25.37
						25.37 *
					ACCOUNT TOTAL	1,161.85 **

MAJOR# ACCT# 5530	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001	11894	Travel-Subsistence & Lodg BUSINESS CARD	2078 CARNEY1012	MEALS	97.18 *
		Office Supplies			97.18 *
	11894	BUSINESS CARD	2078 CARNEY1012	EXPO SHOW SUPPLIES	150.59
	11894	BUSINESS CARD	2078 CARNEY1012	CALENDAR	9.96
				ACCOUNT TOTAL	160.55 *
				MAJOR TOTAL	283.10 **
081600		TOURISM			
5110	31846	Electrical Services	0675198071 1012	ELECTRIC SERVICE	201.58
	31846	DOMINION VA POWER	1059387447 1012	ELECTRIC SERVICE	64.78
				ACCOUNT TOTAL	266.36 *
5210	11894	Postal Services	0460PUCKETT1012	UPS	58.35
		BUSINESS CARD			58.35 *
6001	32138	Office Supplies	2238 CO ADM1012	REFUND	9.47-
		WAL-MART COMMUNITY/GECRB			9.47--*
				ACCOUNT TOTAL	315.24 **
091000		GENERAL EXPENSE			
5803	28597	Internal Fuel Account	81870	GAS	3,385.65
	28597	SOUTHERN STATES COOP INC	86728	GAS	3,575.11
	28597	SOUTHERN STATES COOP INC	91921	GAS	3,742.20
	28597	SOUTHERN STATES COOP INC	97450	GAS	3,704.74
				ACCOUNT TOTAL	14,407.70 *
				MAJOR TOTAL	14,407.70 **
094000		CAPITAL PROJECTS			
0002	11902	Computer System	20101348	LAPTOP	1,092.85
		BUSINESS DATA OF VA, INC.			1,092.85 *
0024	10730	Cannery	11487	WALK-IN FREEZER	1,200.00
		ARCTIC REFRIGERATION SERV			1,200.00 *
				ACCOUNT TOTAL	2,292.85 **
				MAJOR TOTAL	
				FUND TOTAL	225,448.32

AP375H
10/29/2012
FUND # - 502 SEWER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 10/17/2012 -- 10/23/2012

AFTER CHECKS
PAGE 13

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110	31846	Electrical Services DOMINION VA POWER	4148700281	SEWER PUMP	29.98
				ACCOUNT TOTAL	29.98 *
				MAJOR TOTAL	29.98 **
				FUND TOTAL	29.98

AP375H
 10/29/2012
 FUND # - 740

REVENUE SHARING-VDOT FUND

PRINCE EDWARD
 LISTING OF INVOICES FOR 10/17/2012 -- 10/23/2012

AFTER CHECKS
 PAGE 14

MAJOR#	VENDOR	NUMBER	INVOICE #	DESCRIPTION	AMOUNT
094000	REVENUE SHARING FUND - VDOT				
0789	Rt 786-Engineering	17925	30538	ENGINEERING-RT 786	22,256.15
	HURT & PROFFITT, INC				22,256.15 *
					22,256.15 **
				ACCOUNT TOTAL	
				MAJOR TOTAL	
				FUND TOTAL	22,256.15

MAJOR#	VENDOR	MAJOR#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME	INVT#	
021400	PIEDMONT COURT SERVICES			
5303	Flood Insurance			17.00
23790	W A WATSON & SONS INSURAN	PCS 1012	FLOOD INS-BAL DUE	17.00 *
097003	PCS COGNITIVE BEHAVIOR EXPENDITURES			17.00 **
0001	PCS Cognitive Behavior Ma	41104	CLASS WORKBOOKS	753.31
999999	NATIONAL CURRICULUM &			753.31 *
				753.31 **
			FUND TOTAL	770.31
			ACCOUNT TOTAL	17.00
			MAJOR TOTAL	17.00
			TOTAL DUE	248,504.76

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____

_____ Title _____ Date _____

_____ Title _____ Date _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 15, 2012
Item No.: 5-d
Department: County Administration
Staff Contact: Sheila Martin/Barbara Poulston
Issue: Consent Agenda - Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None.

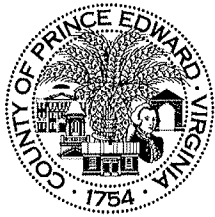
Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 15, 2012
Item No.: 5-e
Department: County Attorney/Commissioner of Revenue
Staff Contact: Beverly M. Booth
Issue: Erroneous Assessment

Summary: Attached is the Certificate of Refund submitted to the Board by the Commissioner of Revenue for the erroneous assessment listed below.

Attachments: Certificate of Refund – Patrick Henry Boys & Girls Plantation, Inc.

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

Office of the Commissioner of the Revenue
Prince Edward County

Certificate for Refund of Local Taxes Erroneously Assessed and Paid

Date: October 22, 2012

Pay To: Patrick Henry Boys and Girls Plantation Inc

Address: P O Box 1398

Brookneal VA 24528

Total
Refund: \$6,338.88

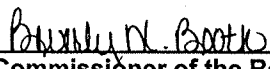
The above named taxpayer has duly filed application for the refund of Local Taxes assessed by the said Commissioner of the Revenue for the County of Prince Edward as follows:

<u>Subject of Taxation</u>	<u>Year</u>	<u>Page</u>	<u>Line</u>	<u>Value</u>	<u>Penalty/ Interest</u>	<u>Total Taxes</u>
Real Estate	2009	865	10	\$511,200	-0-	\$2,044.80
Real Estate	2010	874	2	\$511,200	-0-	\$2,147.04
Real Estate	2011	876	3	\$511,200	-0-	\$2,147.04

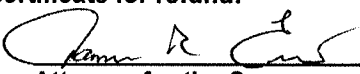
The foregoing assessment(s), having been paid and on evidence submitted, it is adjudged that the foregoing assessment(s) is/are erroneous for the following reason(s): Tax Exempt

<u>Subject of Taxation</u>	<u>Year</u>	<u>Value</u>	<u>Taxes</u>	<u>Penalty/ Interest</u>	<u>Total</u>	<u>Refund</u>
Real Estate	2009	\$511,200	\$2,044.80	-0-	\$2,044.80	\$2,044.80
Real Estate	2010	\$511,200	\$2,147.04	-0-	\$2,147.04	\$2,147.04
Real Estate	2011	\$511,200	\$2,147.04	-0-	\$2,147.04	\$2,147.04

Pursuant to Section 58.1-3981, Code of Virginia, I do hereby certify that the foregoing certificate for refund is correct to the best of my knowledge and belief:


Commissioner of the Revenue

I do hereby approve the foregoing certificate for refund:


Attorney for the Commonwealth

According to the foregoing certificate of refund as submitted by the Commissioner of the Revenue and approved by the Attorney for the Commonwealth, it is adjudged that the taxpayer is entitled to a refund in the amount of the difference between the taxes assessed and paid and the taxes which should have been assessed and paid, and that the Treasurer of this County is hereby directed to refund to Patrick Henry Boys and Girls Plantation Inc the excess taxes paid in the amount of \$ 6,338.88.

By order of the Board of Supervisors:

Date

Clerk, Board of Supervisors



**County of Prince Edward
 Board of Supervisors
 Agenda Summary**

Meeting Date: November 15, 2012
Item No.: 5-f
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Appropriations

Summary:

During the September 11, 2012 meeting the Board approved the sale of a total of .792 acres of land to VDOT for a total of \$152,400. The land was contained in 3 parcels fronting highway 15 and was needed by VDOT for the 15 expansion project they will commence in 2013. Two of the parcels in which the value of the land sold was \$100,260 are owned by the County, while one parcel is owned by the IDA and that land sold for \$52,140. During the October 9, 2012 meeting the Board authorized expending \$22,500 to restore land in front of the Davis property to as close to the original condition as possible. The actions below amends the budget placing \$100,260 in the General Fund with \$22,500 used to pay for the land restoration and \$77,760 being returned to the General Fund Fund balance and \$52,140 from the sale of land contained in the parcel owned by IDA being placed in the Economic Development Fund to be used as authorized by the Board for future projects.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY 2013 Budget Amendment						
3(Rcv)	100	18990	0050	Sale of Property		\$100,260
4(Exp)	100	81500	5899	Econ Dev/Special Projects	\$22,500	
4(Exp)	100	93000	0100	To General Fund Balance	\$77,760	
3(Rcv)	737	18990	0019	Sale of Property		\$ 52,140
4(Exp)	737	81500	5601	Econ Dev Fund/Econ Incentives	\$52,140	

Recommendation: Approve the above budget amendment and appropriate the same funds.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
 Second _____ Gantt _____ Jones _____ McKay _____
 Simpson _____ Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 15, 2012
Item No.: 6
Department: VDOT
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters

Summary: Kevin Wright, VDOT Residency Administrator will be present at the November meeting.

Attachments:

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 15, 2012
Item No.: 7
Department: Board of Supervisors
Staff Contact: Sarah Elam Puckett
Issue: Appointments: Old Dominion Resource Conservation & Development

Summary: Currently, Mildred B. Hampton is the Council Member representing Prince Edward County on the Old Dominion Resource Conservation & Development Council, and Sarah Elam Puckett is the Alternate. Both terms expire December 31, 2012.

Mrs. Hampton has indicated that she is not interested in continuing to serve as the County’s representative on the RC&D. Mrs. Puckett serves at the pleasure of the Board.

The Old Dominion RC&D comprises the Counties of Amelia, Brunswick, Buckingham, Charlotte, Cumberland, Halifax, Lunenburg, Mecklenburg, Nottoway and Prince Edward; three Soil & Water Conservation Districts – Lake Country, Piedmont and Southside; and two Planning District Commissions – Southside and CRC.

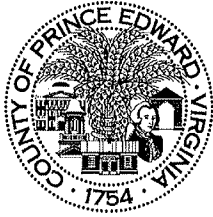
The mission of the RC&D is to initiate and coordinate resource development and conservation programs that enhance the social, economic and environmental quality of the region. The two primary projects of the RC&D are the regional Buy Fresh/Buy Local program and a bio-mass fuel program.

Historically, a member of the County staff has filled the alternate position, as the alternate only attends the meetings in the absence of the representative.

Attachments:

Recommendation: The Board will wish to consider advertising the RC&D representative and alternate positions as Citizen Volunteer Positions for appointment at the December board meeting.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
Simpson _____ Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 15, 2012
Item No.: 8-a
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Local Emergency Management Performance Grant (LEMPG)

Summary: The County was awarded an LEMPG grant from the Virginia Department of Emergency Management in the amount of \$9,436. This grant requires a local match of \$9,436. The grant provides for \$750 to purchase equipment and \$8,686 for salary expenses. The county historically used these funds to fund part of Mr. Pickett's salary for the work he performed regarding his emergency management duties. Both the grant funds and the match were charged to Mr. Pickett's salary. A non-supplanting certification form is part of the grant application. This forbids localities from using grant funds to supplant/replace local funds. The receipt of the grant does not increase the County's local costs.

I am also recommending that the Board appoint Mrs. Puckett as Acting Emergency Services Coordinator and Acting Hazardous Materials Coordinator. The salary adjustment and "acting" titles will be temporary until Mr. Pickett returns to duty.

Attachments: 2012 LEMPG Work Elements

Recommendations:

1. Appoint Mrs. Puckett as Acting Emergency Services Coordinator and Acting Hazardous Materials Coordinator; and
2. Increase Mrs. Puckett's salary by \$7,170 effective July 1, 2012 and approve the budget amendment below and appropriate the same funds.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY 2013 Budget Amendment						
3(Rev)	100	24040	0002	Emergency Services Grant		\$9,436
4(Exp)	100	12110	1100	Salary & Wages	\$7,170	
4(Exp)	100	12110	2100	FICA	\$ 548	
4(Exp)	100	12110	2210	VRS	\$ 877	
4(Exp)	100	12110	2400	Group Life Insurance	\$ 85	
4(Exp)	100	12110	2700	Workers Comp	\$ 6	
4(Exp)	100	32500	5022	Comm. Em. Response	\$ 750	

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
 Second _____ Gantt _____ Jones _____ McKay _____
 Simpson _____ Wilck _____



VIRGINIA DEPARTMENT OF EMERGENCY MANAGEMENT

Local Emergency Management Performance Grant (LEMPG)

2012 Work Elements

Program Period: July 1, 2012 – June 30, 2013

**Please sign back page and submit to your Regional Coordinator by
October 10, 2012**

To be eligible to receive funds from this program, locality must meet NIMS compliance requirements as established by the federal government and document NIMS compliance via NIMSCAST.

Planning

- 1. Local Emergency Operations Plan (EOP):** Locality must have a current Emergency Operations Plan. A current plan is defined by §44-146.19 (E) of the Code of Virginia as undergoing a comprehensive review and revision, and being adopted by the locality's governing body every four years. Local EOPs that were adopted prior to July 1, 2007 will be readopted within five years of the previous adoption, and every four years thereafter. Grant awards will not be made to localities that do not have a current EOP as of September 1, 2012.
- 2. College and University Coordination:** Each locality that has within its borders a public college or university, including community colleges, is required to coordinate planning with the institution, which includes collaboration with the designated emergency management point of contact. Each locality that has within its borders a private college or university is encouraged to coordinate planning with the institution.

Training and Exercises

1. FEMA Required Training:

- Current Coordinators and Deputy Coordinators and any EMPG Program funded personnel must have completed PDS certification by June 30, 2013. The PDS series is available entirely online. Proof of completion must be submitted.
- Current Coordinators and Deputy Coordinators and any EMPG Program funded personnel must have completed IS100, IS200, IS700 and IS800 by June 30, 2013. Proof of completion must be submitted.
- Coordinators and Deputy Coordinators new to their positions after January 1, 2013 will complete at least the following courses and submit proof of completion:
 - Principles of Emergency Management (FEMA IS 230)
 - Emergency Planning (FEMA IS 235)
 - IS100, IS200, IS700, IS800

2. Exercise Workshop: Localities will attend the annual Regional Exercise Workshop sponsored by VDEM.

- **Exercise Participation:** All EMPG Program funded localities shall participate in at least one exercise during the program year.
 - *Localities actively engaged in the regional exercise program for the current year either as hosts or participants will be deemed to have met this local exercise program requirement.*
 - *Emergency Planning Zone localities actively engaged in the North Anna or Surry exercises as jurisdictional participants for the current year will be deemed to have met this local exercise program requirement.*

3. Local Exercise Program: Localities are to submit to their Regional Coordinator a multi-year exercise program in accordance with the principles outlined in the Homeland Security Exercise and Evaluation Program (HSEEP), Volume I: HSEEP Overview and Exercise Program Management. More details regarding this program can be found on the HSEEP website, located at: https://hseep.dhs.gov/pages/1001_HSEEP7.aspx.

- Exercises are to use components of the local EOP as the basis for development, and exercises planned in a three year period are to be progressively more complex and challenging.
- Funded localities are to prepare a post-exercise After Action Review (AAR) that documents performance in terms of areas of

strength and areas requiring improvement. In addition, an Improvement Plan matrix must be completed and used to update plans and procedures.

Crisis Management System

1. **Trained Personnel:** Locality shall maintain a cadre of personnel who are trained in, and have account access to, the state's online crisis management system (currently WebEOC).



Capability Reporting

1. **Submit Updated Local Capability Assessment for Readiness (LCAR).** §44-146.19 (F) of the Code of Virginia requires all political subdivisions to provide an annually updated emergency management assessment to the State Coordinator of Emergency Management on or before July 1 of each year. Locality will submit an updated LCAR no later than June 30, 2013.

Program Updates

1. **Coordinator's Briefings:** The Local Emergency Management Coordinator and/or principle Deputy Emergency Management Coordinator are required to attend at least one of VDEM's Coordinator's Briefings. Each locality is responsible for monitoring VDEM calendar for schedule.

We agree to complete all work elements by June 30, 2012 and submit the required Final Report by July 15, 2013.

 _____ Dep. Coordinator of Emergency Management	<u>10-5-12</u> Date
 _____ County Administrator/Town/City Manager	<u>10-5-12</u> Date
_____ VDEM Regional Coordinator	_____ Date
_____ State Coordinator	_____ Date



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 15, 2012
Item No.: 8-b
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Annual Contracts for Engineering Services

Summary: The County issued an RFP for annual engineering services and received responses from 8 firms:

1. A. Morton Thomas and Associates, Inc. (AMT)
2. Draper Aden Associates
3. Hurt & Profitt Incorporated
4. Maxey & Associates
5. Resources International, LTD.
6. Timmons Group
7. WW Associates
8. Wiley/Wilson

Based on the following criteria, I reviewed all 8 proposals:

- (a) Project Team qualifications and experience, (b) Offeror's project management approach, (c) Representative projects, (d) Knowledge of Prince Edward County, and (e) References.

The County last awarded annual contracts to Draper Aden, Resource and Wiley/Wilson.

Recommendations: I recommend the Board authorize entering into annual contracts with Draper Aden, Hurt & Profitt, Resource, Maxey & Associates, and WW Associates.

Resource has served as the County's landfill engineers since 1983 and has done an excellent job of providing services. They have an excellent relationship with DEQ. Resource has provided all professional services associated with the landfill including construction design and oversight, groundwater and gas monitoring. They also have licensed surveyors on staff and considerable experience in design and engineering of water/wastewater facilities, site plans and stormwater issues. Draper Aden has served as the County's engineers for many years. Draper engineered the Industrial Park and have all the plans and a full understanding of the site, they have performed most of the work associated with the Sandy River Reservoir, the joint Town/County water supply plan, dam emergency action plan, the regional stormwater grant, site work for the Courthouse and the AG building, engineered the extension of the water system to serve the Industrial park and performed the engineering work associated with the PEA project. Hurt & Profitt has provided certain services to the County over the last 5 years with good results. This includes development of site plans for four industrial pads in the County's Industrial Park and the engineering for the Route 786 project. Additionally, they have extensive experience in Animal Shelter design, water/sewer facilities, master planning, stormwater management and other civil engineering services. Maxey & Associates are a local firm that has 33 years experience in the region. Their references were outstanding and they are partnering with Rummel, Klepper, and Kahl (RK&K) an engineering firm with over 226 engineers. This partnership provides a depth of experience not normally associated with a small firm. Richmond has RK&K under an annual services contract and RK&K has performed over 40 individual projects for the City. RK&K also is under an annual service contract for Charlottesville. WW Associates has extensive experience with site development, roadways, GIS, water/sewer improvements, dam safety issues. They serve as the town engineer for Amherst and have annual services contract with several other local governments in Virginia.

Motion _____
 Second _____

Campbell _____
 Gantt _____
 Simpson _____

Cooper-Jones _____
 Jones _____
 Wilck _____

Fore _____
 Mckay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 15, 2012
Item No.: 8-c, 8-d, 8-e
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator's Report

Summary:

- c. **Route 786 Update** – The VDOT inspection of Route 786 schedule for Friday, November 9, 2012 was rescheduled for Friday, November 16, 2012. The County Administrator is meeting with representatives from VDOT on Friday and will provide an update in the table pack.
- d. **Court House Roof** – Repeated attempts to stop all leaks in the roof of the Court House have not been successful. Various leaks have been located and repaired only to see new leaks develop quickly. We have been successful in reducing the volume of the leak in the Atrium but have not been able to completely stop the leak, because we have not been able to pinpoint its exact location. We have recently had two contractors inspect the roof to determine if a fix could be made. Both contractors stated the problem is the existing shingles are cracking and any fix would only be temporary. Both recommended replacement of the shingles, these contractors do not do reroofing. The estimated cost to reroof the courthouse is \$30,000 - \$50,000. Currently, we have stopped all known leaks with the exception of the one in the Atrium. Our two choices are replacing the roof now or waiting until the next budget year.
- e. **Jail Update** – The Jail is still losing money and at the current rate localities will have to start subsidizing the Jail operation by December. This week the Jail Board met with Robert Huff, the jail's auditor. He was instructed to conduct a complete review of various options regarding revenues and expenses and report back to the Jail Board by the end of November. I fully anticipate the County will begin to subsidize jail operations in December and the Board will have to amend the County budget to account for this unbudgeted expense.

Attachments:

Recommendations: To be determined.

Motion _____
 Second _____

Campbell _____
 Gantt _____
 Simpson _____

Cooper-Jones _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 15, 2012
Item No.: 9
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Committee Reports: Reassessment

Summary: The Reassessment Committee met October 23, 2012. The Committee comprises Supervisor Gantt – Chair, Supervisor Simpson and Marshall Thackston, citizen appointee and Beverly Booth, Commissioner of Revenue. Also present was County Administrator Wade Bartlett.

1. The Committee reviewed the letter sent to the Board of Supervisors from the Board of Equalization dated April 19, 2009, see attachment. The main point of discussion centered on the practice of placing a “home site” on unimproved parcels. The committee was informed approximately 1,085 parcels not located in Town limits or a subdivision had a home site placed on the parcel. The total taxable value of these sites was \$61,204. After review of the letter and discussion the committee voted unanimously to recommend eliminating the practice of placing a “home site” on unimproved tax parcels that are not in a subdivision or located in the Town limits.
2. The Commissioner of Revenue updated the Committee on the current sales ratio which for 2012 is 100% and for 2011 it was 95.4%. The sales ratio is calculated by the state and compares the tax assessment to the actual sales price of property. A ratio of 100% means the sales price matches the tax assessment while a ratio of less than 100% means the tax assessment is less than the sales price.
3. Committee members requested an RFP be issued for reassessment services. The committee was informed the Board of Supervisors had already approved the issuance of an RFP for these services.
4. The remainder of the conversation centered on specific valuation policies and the need of the County and the Board of Equalization to understand the policies used by the assessment firm. The Committee recommends that once the reassessment firm has been chosen the Board of Supervisors authorize the Committee to meet with the firm to discuss specific valuation policies and make recommendations to the Board of Supervisors.

Attachments: Letter dated April 17, 2009 from the Board of Equalization

Recommendations:

1. Only place “home sites” on unimproved parcels that are either located in the Town limits or in a subdivision.
2. Allow the Committee to meet with the selected reassessment firm to discuss specific valuation policies and make recommendations to the Board of Supervisors.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

The Board of Equalization
April 17, 2009

Wade Bartlett, **County Administrator**
Sarah Elam Puckett, **Assistant County Administrator**
William G. Fore, Jr., Howard F. Simpson, Sally W. Gilfillan, Robert M. Jones, Charles W. McKay, James C. Moore, Lacy B. Ward and Mattie P. Wiley, **Board of Supervisors**
P O Box 382
Farmville, VA 23901

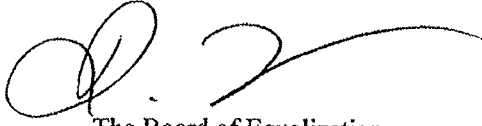
Dear Officers of the County:

The board wishes to express its gratitude in being given the opportunity to serve our community. The experience was both enjoyable and educational. However, in reviewing the assessments completed this year, we feel the need to address several issues that will hopefully aid in the completion of the next assessment.

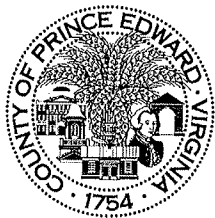
- ❖ The usage of the term “home sites” has been a major debate within our group. Not only were the home site rates inconsistent but, the criteria for adding this designation to parcels is not the same countywide. We propose that the County eliminate the use of this special assessment whether there is an actual home or the parcel is unimproved. For unimproved land, every acre would be assessed at a value reflective of the entire parcel.
- ❖ There were also quite a few general errors in square footage, topography, dwelling count, etc.; leaving us to question whether or not the assessor(s) had in fact traversed the property.
- ❖ We also feel that the values placed on well/septic and water/sewer are inaccurate and should reflect actual price points.
- ❖ Our session yesterday brought to light a severe inconsistency in commercial land value. In one particular instance, three parcels, within the same tract of land, were visited on three separate occasions by three different assessors, all of whom factored different prices per acre. One of those parcels was actually taxed per square foot despite it being a nine acre parcel.
- ❖ Accepting bids from other competent assessment firms should absolutely be considered for next term.
- ❖ Commissioning reassessment at least every three years as opposed to six.
- ❖ A group of individuals familiar with the County’s real estate, perhaps our own Board of Equalization, should be made available to consult with the assessment firm to ensure accuracy.

In closing, we reiterate our appreciation and hope that you take our concerns and suggestions into consideration.

Sincerely,

A handwritten signature in black ink, consisting of a large, stylized initial 'D' followed by a long, sweeping horizontal line that extends to the right.

The Board of Equalization
dwf



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 15, 2012
Item No.: 10
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Correspondence/Informational

Summary:

Attachments:

- a. Letter from VDACS, RE: Drought Disaster Designation
- b. Letter from Shentel, RE: Internal Restructuring

Recommendation: None.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
Simpson _____ Wilck _____



Matthew J. Lohr
Commissioner

COMMONWEALTH of VIRGINIA

Department of Agriculture and Consumer Services

PO Box 1163, Richmond, Virginia 23218

Phone: 804/786-3501 • fax: 804/371-2945 • Hearing Impaired: 800/828-1120

www.vdacs.virginia.gov

October 19, 2012

Mr. W. W. Bartlett
County Administrator
Prince Edward County
P.O. Box 382
Farmville, VA 23901

Dear Mr. Bartlett:

I am pleased to inform you that on October 17, 2012, United States Secretary of Agriculture Thomas Vilsack approved your locality's request to be designated a primary natural disaster area due to losses caused by drought and related disasters that occurred during the 2012 crop year. A copy of the Secretarial Natural Disaster Determination is enclosed.

Secretary Vilsack advised Governor McDonnell that the secretarial designation makes farm operators in both the primary and contiguous counties and independent cities eligible to be considered for low-interest emergency loans from the Farm Service Agency (FSA) of the United States Department of Agriculture, provided eligibility requirements are met. Your local FSA office can provide affected farmers with information concerning the loan application process.

If you need additional information regarding your designation, please contact your local FSA office.

Sincerely,

A handwritten signature in black ink that reads "Matthew J. Lohr".

Matthew J. Lohr
Commissioner

Enclosure

cc: The Honorable Todd Haymore, Secretary of Agriculture and Forestry
The Honorable Marla Graff Decker, Secretary of Public Safety
Julia Hammond, Governor's Policy Office
Michael M. Cline, State Coordinator, Department of Emergency Management
Calvin Parrish, State Executive Director, Farm Service Agency-Virginia

October 10, 2012

Prince Edward County
111 N South St
Post Office Box 382
Farmville, VA 23901

Re: Shentel Cable Company – Internal Restructuring

Dear Sir or Madam:

I am writing on behalf of Shentel Cable Company (“Shentel”), your cable franchisee, to advise you of our recent corporate restructuring. We undertook the restructuring to simplify our organization’s structure, thereby reducing unnecessary costs and processes. Rest assured that the restructuring does not involve any changes in the management or operation of the local cable system, and does not change the entity (Shenandoah Telecommunications Company) that is in ultimate control of the cable franchisee.

Effective August 1, 2012, Shentel was merged into Shenandoah Cable Television, LLC. All of the current assets of Shentel (including the franchise with your community) are now owned directly by Shenandoah Cable Television, LLC, which will continue to be a wholly-owned subsidiary of Shenandoah Telecommunications Company, a publicly traded company.

Because your franchise permits this sort of internal restructuring, no action on your part is required. If you have any questions, please do not hesitate to contact me at 540-984-5320 or Chris Kyle, our Vice President – Industry Affairs, at 540-984-5187.

Very truly yours,



Ann Flowers
General Counsel



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 15, 2012
Item No.: 11
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Monthly Reports

Summary:

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery
- d. PERT
- e. Prince Edward County Public Schools
- f. Tourism
- g. Virginia Cooperative Extension – Prince Edward

Recommendation: Acceptance.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



Animal Control Monthly Report

"October 2012"

Dogs

Surrendered	8
Picked Up	21
Claimed By Owner	10
Adopted	1
Died in Kennel	0
Euthanized	15
Transferred to SPCA	13
Dead on Arrival	1
Stolen	0

Wildlife

Handled	0
Euthanized	0
Rabies Case	0

Livestock

Returned to Owner	0
Died in Kennel	0
Adopted	0

Fees Collected \$0.00

Fees Collected \$365.00

Other Companion Animals

Returned to Owner 0

Cats

Surrendered	15
Picked Up	1
Claimed By Owner	1
Adopted	0
Euthanized	13
Died in Kennel	0
Transferred to SPCA	2
Dead on Arrival	0

Number of Calls to Shelter 120

Summons Issued 5

Subpoenas Served 0

Days in Court 1

Nuisance Dogs 10

Dangerous Dogs 0

Fees Collected \$45.00

Total Fees Collected \$410.00

Bill the Town of Farmville

0 Cats housed (7 days each)

Total \$0.00

S. Ray Foster, Animal Control Officer

Building Official

Permits Issued Report
10/01/2012 Through 10/31/2012

ADDITIONS	- Issued	3
	- Value	\$45,300.00
	- Permit Fees	\$279.90
	- 2.00% STATE TAX	\$5.60
	- Fees Collected	\$.00
COMMERCIAL	- Issued	1
	- Value	\$2,000.00
	- Permit Fees	\$100.00
	- 2.00% STATE TAX	\$2.00
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	3
	- Value	\$364,000.00
	- Permit Fees	\$1,107.40
	- 2.00% STATE TAX	\$22.15
	- Fees Collected	\$.00
ELECTRICAL	- Issued	10
	- Value	\$37,400.00
	- Permit Fees	\$470.00
	- 2.00% STATE TAX	\$9.40
	- Fees Collected	\$.00
MECHANICAL	- Issued	2
	- Value	\$.00
	- Permit Fees	\$100.00
	- 2.00% STATE TAX	\$2.00
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	2
	- Value	\$7,250.00
	- Permit Fees	\$100.00
	- 2.00% STATE TAX	\$2.00
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	2
	- Value	\$27,000.00
	- Permit Fees	\$208.00
	- 2.00% STATE TAX	\$4.16
	- Fees Collected	\$.00
PLUMBING	- Issued	5
	- Value	\$30,000.00
	- Permit Fees	\$250.00
	- 2.00% STATE TAX	\$5.00
	- Fees Collected	\$.00
IN LIEU OF SOIL & EROSION	- Issued	1
	- Value	\$.00
	- Permit Fees	\$25.00
	- Fees Collected	\$.00
Total Permits - Issued		29
Total Permits - Value		\$512,950.00
Total Permits - Permit Fees		\$2,640.30
Total Permits - 2% Tax		\$ 52.81
Total -		\$ 2693.11

PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road
Farmville, Virginia 23901

LENA HUDDLESTON

Cannery Manager
434-223-8664
Home 434-392-4218

October 2012 Cannery Report

The following numbers of cans were processed:

933 (qt.)	@	.48 =	447.84
172 (pt)	@	.40 =	68.80
100 (lbs) meat	@	.25 =	25.00
22 (gal)	@	1.25 =	27.50
27 Patrons usage	@	1.00 =	27.00
30 % out of county		=	<u>22.58</u>
TOTAL			\$618.72

L. Huddleston

kef

Prince Edward County Public Schools
2012-2013
Comparative Receipts and Expenditures
Year to Date

Month of October 2012

Receipts:	Fiscal 2012			Fiscal 2013			
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	Diff.
Sales Tax	2,757,852	897,485	32.54	2,777,205	919,203	33.10	0.56
Basic Aid	6,851,452	2,283,817	33.33	6,337,921	2,003,798	31.62	-1.72
Other State	5,224,640	985,677	18.87	5,139,072	1,058,715	20.60	1.74
Total State	14,833,944	4,166,979	28.09	14,254,198	3,981,716	27.93	-0.16
Federal Funds	3,754,691	571,116	15.21	2,849,940	764,569	26.83	11.62
Local Funds	8,106,652	2,267,132	27.97	8,106,652	1,851,745	22.84	-5.12
Other Funds	455,290	111,679	24.53	455,290	105,458	23.16	-1.37
Total Revenue	\$27,150,577	\$7,116,907	26.21	\$25,666,080	\$6,703,489	26.12	-0.09
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Instruction	20,602,749	5,182,916	25.16	19,413,030	4,945,615	25.48	0.32
Administration	1,704,215	419,254	24.60	1,686,308	444,761	26.37	1.77
Transportation	1,874,756	379,256	20.23	1,882,451	387,523	20.59	0.36
Maintenance	2,045,490	582,066	28.46	1,950,439	516,448	26.48	-1.98
Food Service	11,760	4,835	41.11	11,455	4,888	42.67	1.56
Facilities	150,000	26,693	17.80	150,000	13,786	9.19	-8.60
Debt Service	761,607	521,887	68.52	572,397	390,467	68.22	-0.31
Total Expenditures	\$27,150,577	\$7,116,907	26.21	\$25,666,080	\$6,703,489	26.12	-0.09

Prince Edward County Public Schools
Summary Financial Report
October 2012

<u>Revenues</u>	Current Month	Year to Date	Budget	Variance Actual Under (Over) Budget	YTD as a Percent of Budget
From the State:					
State Sales Tax	\$ 230,340	\$ 919,203	\$ 2,777,205	\$ 1,858,002	33.10
Basic School Aid	\$ 500,950	\$2,003,798	\$ 6,337,921	\$ 4,334,123	31.62
All Other	\$ 300,033	\$1,058,715	\$ 5,139,072	\$ 4,080,357	20.60
Total State	\$1,031,323	\$3,981,716	\$ 14,254,198	\$ 10,272,482	27.93
From the Federal Gov't.	\$ 214,687	\$ 764,569	\$ 2,849,940	\$ 2,085,371	26.83
General Fund (County)	\$ 648,206	\$1,851,745	\$ 8,106,652	\$ 6,254,907	22.84
Cash Book -Local	\$ 11,862	\$ 105,458	\$ 455,290	\$ 349,832	23.16
Total Revenues	\$1,906,077	\$6,703,489	\$ 25,666,080	\$ 18,962,591	26.12

<u>Expenditures</u>	Current Month	Year to Date	Outstanding Encumbrances	Budget	Expended & Encumbered (Over) Under Budget	Expen. & Encumbrance as a % of Budget
1000-Instruction	\$1,512,609	\$4,945,615	\$ 11,895,428	\$ 19,413,030	\$ 2,571,986	86.75
2000-Admin.,Health/Atten.	\$ 121,465	\$ 444,761	\$ 780,944	\$ 1,686,308	\$ 460,603	72.69
3000-Transportation	\$ 128,701	\$ 387,523	\$ 757,330	\$ 1,882,451	\$ 737,598	60.82
4000-Operation/Maintenance	\$ 142,340	\$ 516,448	\$ 593,260	\$ 1,950,439	\$ 840,731	56.90
5000-Food Service	\$ 962	\$ 4,888	\$ 962	\$ 11,455	\$ 5,605	51.07
6000-Facilities	\$ -	\$ 13,786	\$ 6,300	\$ 150,000	\$ 129,914	13.39
7000-Debt. Service	\$ -	\$ 390,467	\$ 178,930	\$ 572,397	\$ 3,000	99.48
Total Expenditures	\$1,906,077	\$6,703,489	\$ 14,213,154	\$ 25,666,080	\$4,749,437	81.50

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901

**2012-2013
Comparative Receipts and Expenditures
Food Service Department
Year to Date**

Month of October 2012

Receipts:	Fiscal 2012			Fiscal 2013			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	22,398	0	0.00	23,898	0	0.00	0.00
Fresh Fruit & Vegetable	70,000	0	0.00	65,000	13,231	0.00	0.00
Total State	92,398	0	0.00	88,898	13,231	14.88	14.88
Federal Reimbursement	750,000	165,098	22.01	750,000	161,458	21.53	-0.49
Cash Book - Local	244,672	91,905	37.56	248,172	80,419	32.40	-5.16
Total Revenue	\$1,087,070	\$257,003	23.64	\$1,087,070	\$255,108	23.47	-0.17
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	392,490	102,763	26.18	381,144	107,236	28.14	1.95
Fringe Benefits	147,000	34,804	23.68	171,306	35,510	20.73	-2.95
Purchased Services	31,375	12,186	38.84	20,200	13,806	68.34	29.50
Refunds	10	10	0.00	37	37	0.00	
Telephone	2,000	473	23.65	1,920	685	35.67	
Travel	500	27	5.40	2,500	294	11.74	
Materials & Supplies	54,000	14,200	26.30	54,769	11,913	21.75	-4.54
Food Supplies	440,200	106,449	24.18	436,200	106,682	24.46	0.28
Repairs & Maintenance	8,000	3,412	42.65	8,000	3,532	44.15	
Uniforms	2,000	137	0.00	1,500	0	0.00	0.00
Furniture/Equipment	9,495	1,325	13.95	9,495	1,047	11.03	-2.93
Total Expenditures	\$1,087,070	\$275,785	25.37	\$1,087,070	\$280,739	25.83	0.46

Prince Edward County Public Schools
2012-2013
Food Service Department
Summary Financial Report
October 31, 2012

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ -	\$ -	\$ 23,898	\$ 23,898	0.00
Fresh Fruit & Vegetable	\$ 6,937	\$ 13,231	\$ 65,000	\$ 51,770	20.35
Total State Funds	\$ 6,937	\$ 13,231	\$ 88,898	\$ 75,668	14.88
Federal Reimbursement	\$ 86,017	\$ 161,458	\$ 750,000	\$ 588,542	21.53
Cash Book - Local	\$ 28,226	\$ 80,419	\$ 248,172	\$ 167,753	32.40
Total Revenues	\$121,180	\$ 255,108	\$ 1,087,070	\$ 831,962	23.47

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 31,384	\$ 107,236	\$ 273,909	\$ 381,144	\$ -	100.00
Fringe Benefits	\$ 10,784	\$ 35,510	\$ 94,891	\$ 171,306	\$ 40,905	76.12
Purchased Services	\$ 10,543	\$ 13,806	\$ 1,347	\$ 20,200	\$ 5,047	75.01
Refunds	\$ 7	\$ 37	\$ -	\$ 37	-	100.00
Telephone	\$ 170	\$ 685	\$ -	\$ 1,920	\$ 1,235	35.67
Travel	\$ 5	\$ 294	\$ 95	\$ 2,500	\$ 2,111	15.54
Materials & Supplies	\$ 6,025	\$ 11,913	\$ 5,394	\$ 54,769	\$ 37,461	31.60
Food Supplies	\$ 43,993	\$ 106,682	\$ 53,732	\$ 436,200	\$ 275,787	36.78
Repairs & Maintenance	\$ 1,137	\$ 3,532	\$ -	\$ 8,000	\$ 4,468	44.15
Uniforms	\$ -	\$ -	\$ 1,193	\$ 1,500	\$ 307	0.00
Furniture/Equipment	\$ -	\$ 1,047	\$ 7,756	\$ 9,495	\$ 692	92.71
		\$ -	\$ -	\$ -	\$ -	-
Total Expenditures	\$104,047	\$ 280,739	\$ 438,316	\$ 1,087,070	\$368,014	66.15

**PERT RIDERSHIP
MONTH OF OCTOBER 2012**

WEEK	DATE	PASSENGER COUNT	BUS LINE
Monday	1	3	GREEN
Tuesday	2	15	ORANGE
Wednesday	3	17	ORANGE
Thursday	4	15	GREEN
Friday	5	13	ORANGE
Monday	8	3	GREEN
Tuesday	9	25	ORANGE
Wednesday	10	20	ORANGE
Thursday	11	11	GREEN
Friday	12	16	ORANGE
Monday	15	12	GREEN
Tuesday	16	19	ORANGE
Wednesday	17	20	ORANGE
Thursday	18	6	GREEN
Friday	19	22	ORANGE
Monday	22	10	GREEN
Tuesday	23	17	ORANGE
Wednesday	24	9	ORANGE
Thursday	25	12	GREEN
Friday	26	11	ORANGE
Monday	29	2	GREEN
Tuesday	30	(Closed due to weather)	ORANGE
Wednesday	31	12	ORANGE
TOTAL		290	

<u>BUS LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays, & Fridays

Tourism & Visitor Center Monthly Report for October 2011

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2012	2,604	787	92	3,483	348.3
2011	1,192	648	68	2,172	181.0

Total / 10 Months
Total / ALL of 2011

Stacked Arms Pins:
October: 63
YTD: 403

Requests for Information:

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Internet Sales	Monthly Totals:
October 2012	23	<u>1179</u>	31	<u>415</u>		1,648
October 2011	4	498	22	221	1	746
% Difference	400.00%	<u>136.75%</u>	40.91%	<u>87.78%</u>	-100.00%	<u>120.91%</u>

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Internet Sales	Monthly Totals:
TOTAL YTD	93	<u>16,587</u>	263	<u>3,483</u>	1	20,334
2012 YTD	48	11,976	252	1,968	3	14,247
% Difference	93.75%	<u>38.50%</u>	4.37%	<u>76.98%</u>	-66.67%	<u>42.72%</u>

Report to November Board of Supervisors:

- Prince Edward County representatives attended the Scenic Virginia Awards Gala, where High Bridge Trail received the Scenic Tourism award. That award will soon hang in the Visitor Center for the duration of the Willis Vail exhibit.
- High Bridge Trail State Park continues to be the largest draw for attendance at the Visitor Center. Year to date, over **165,000** people have used the trail.
- If not for Hurricane Sandy, the Visitor Center would have seen more visitors - but we are happy with ANOTHER month of 400+ visitors!
- Recent articles about High Bridge in Southern Living, Virginia Living, and the Richmond Times-Dispatch this Fall, created a nice bump in attendance numbers to the area.
- Two fulfillment requests this month: 40 information bags for a Cub Scout group who came to Prince Edward for High Bridge Trail. And, 50 information bags were requested by VA Extension Cooperative & VA Forest Landowner Education Program touring private, public & industry owned forestlands in Prince Edward County.

Virginia Cooperative Extension

A partnership of Virginia Tech and Virginia State University

 VirginiaTech
College of Agriculture
and Life Sciences



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October 8, 2012

TO: County Administration and Board of Supervisors

FR: 

Jennifer R. Bowen, Extension Agent, 4-H Youth Development and Unit Coordinator

RE: Third Quarterly Report – VCE Prince Edward County Office

The following are brief updates on Virginia Cooperative Extension programs for the third quarter of 2012:

Staffing Update:

- Interviews were held August 30 for the Family and Consumer Sciences Agent position. Four candidates were interviewed and Caitlin Miller, a recent VT graduate and Blacksburg native, was offered the position. She began work on September 25. The focus of this position will be on local foods systems.
- Eric Bowen transferred to the Specialized Food Safety and Security Agent position in September. He is housed in the Nottoway office and serves multiple counties (including Prince Edward) in the Central District.
- Agriculture and Natural Resources (ANR) calls and requests are being handled by neighboring agents: crop and soil questions will go to David Smith in Cumberland, animal science questions will go to Jennifer Ligon in Buckingham, and horticulture calls will be divided between David Smith and Stuart Sutphin in Danville. We do not have a timeline on when the ANR position will be filled.

4-H Program Updates – Jennifer Bowen, Extension Agent, 4-H Youth Development:

- The second annual Camp Loud and Clear for deaf and hard of hearing children was held in July at Holiday Lake 4-H Center. Camp was full with 20 campers and a short waiting list. A teen leadership component was added this year. This is the only camp of its kind offered in Virginia.
- Prince Edward 4-H partnered with Fuqua School to offer two camps (a forensic science camp and a cooking camp) as a part of their Beyond the Bell summer program.

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- Jesse Schrader, a senior at Longwood, completed the VCE summer intern program in the Prince Edward office. For this program, VT pays half and the locality pays half. The county's portion came from salary savings from the 3rd agent's position.
- VCE is partnering with PECHS for the independent study program. Madeline Buczek, a senior, will be working in the office 4 days a week. She is leading our after school Club BTP program.
- Registration for all of our after school programs is going very well. Several programs filled very quickly, including two cooking classes that filled in less than a week. A third class was added to accommodate youth on the waiting list. Jesse Schrader is offering a new science program beginning in November. We are offering a new Junior Master Gardener program called Literature in the Garden. It is led by members of the Heart of Virginia Master Gardeners. We are planning to add some additional workshops as volunteers are available (youth canning, gingerbread, and hopefully sewing).
- 4-H teens raised over \$400 with a car wash fundraiser at Tractor Supply. This will help offset the cost of taking additional (over and above required ratio) teens to camp. Nationally, Tractor Supply Company supports 4-H through its paper clover campaign. Locally, that money is used to support youth livestock programs and teen programming.
- Nine members of the Riding Star 4-H Horse and Pony Club competed at the state 4-H horse show in Lexington. Caroline Cumbea won champion in her division, a huge accomplishment at this level of competition. Cathy Duker is the long-time volunteer leader for this club.
- The Prince Edward 4-H Shooting Education Club continues monthly practices at Holiday Lake 4-H Center. This club is small and is actively recruiting new members ages 9 – 19. Two volunteers are registered to participate in shotgun instructors' certification at Holiday Lake 4-H Center in October. We will also submit an NRA Foundation grant application to support the shotgun program offered at Junior 4-H Camp.
- In school 4-H programs began in September. I will again be visiting all 4th grades classes at PECES for in-school clubs and science enrichment programming; all 6th and 7th graders at PECMS will be participating in the 4-H science fair program; we have expanded the financial management program for Fuqua's 7th graders to 12 sessions each semester.

FCS/ANR Program Updates – Eric Bowen, Extension Agent, FCS/ANR

- Held six cooking matters classes for families in collaboration with Habitat for Humanity. Habitat identified three families, three adults and eight youth that participated in the classes. Habitat identified thirty people who expressed interest in the classes but did not attend. The three families learned the importance of proper nutrition, cost savings of cooking at home, meal planning, shopping, eating more fruit and vegetables and eating as a family. This class was part of a collaboration to implement a community garden in the Virginia street area.
- I was invited by Crossroads to provide nutrition education at Camp Unity. Three classes were taught to seventy-five special needs individuals. The groups learned the importance of proper nutrition and classes specifically targeted healthy snacks.
- The two demonstration kitchens were completed in early September. The kitchens have been used in two 4-H camps and one is scheduled for a cooking demonstration for youth at the Farmville Farmers' market on October 20th. These two trailers represent an investment of over

\$12,000 by Virginia Cooperative Extension to teach food safety, food preservation and cooking with local foods in Central District.

- Prince Edward has ten livestock producers that have signed up for the livestock improvement grant. Producers are working towards improved livestock working facilities, improved pasture management and improved hay feeding efficiencies.
- Sign-ups have been sent to local producers so they may be listed in the first printing of the Buy Fresh, Buy Local flyer scheduled for this Fall.

