



**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS**

SUPERVISORS
BOARD MEETING

MARCH 12, 2013
7:00 P.M.

AGENDA

7:00 p.m.	1.	The Chairman will call the March meeting to order.	1
	2.	Invocation	1
	3.	<u>PUBLIC PARTICIPATION</u> : <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	3
	4.	Board of Supervisors Comments	5
	5.	<u>Consent Agenda</u> :	
		a. Treasurer's Report	7
		b. Approval of Minutes: February 12, 2013	9
		February 13, 2013	38
		c. Review of Accounts & Claims	41
		d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.	69
		e. Appropriations	71
	6.	Highway Matters	73
7:30 p.m.	7.	<u>PUBLIC HEARING – SCHOOL BOARD APPOINTMENTS</u> – <i>The Board will hold a public hearing at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board in Hampden District 401 (Supervisor McKay) and Farmville District 701 (Supervisor Wilck).</i>	75
	8.	Appointments: Authorize Advertising Citizen Volunteer Positions	79
	9.	Appointments: Old Dominion RC&D Council	81
	10.	Request from Town of Farmville: Use of Mottley Lake as Emergency Water Supply	87
	11.	<u>County Administrator's Report</u>	89
	12.	<u>Correspondence/Informational</u>	91
		a. News Article, RE: Buggs Island Telephone Corrective Action Plan	92
		b. Prince Edward County Department of Social Services FY 12 Profile Report	93
		c. CRC Meeting Agenda and Minutes	97
	13.	<u>Monthly Reports</u> :	105
		a. Animal Control	106
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		c. Prince Edward County Public Schools	108
		d. Tourism	112
		e. Prince Edward County Extension Year-End Report	113

(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, March 12, 2013.)



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 12, 2013
Item No.: 1 & 2
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call to Order and Invocation

Summary: The Chairman will call to order the **March** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____ **1**

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 12, 2013
Item No.: 3
Department: Board of Supervisors
Staff Contact:
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK Y N	STATUS
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 12, 2013
Item No.: 4
Department: Board of Supervisors
Staff Contact:
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments: Protocol for Board of Supervisors Comments

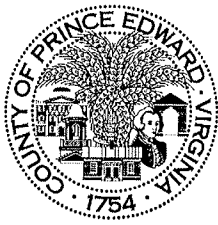
Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



Mission Statement of the Board of Supervisors of the County of Prince Edward

To represent all citizens, provide leadership, create vision and set policy to accomplish effective change, planned growth and provide essential service, while maintaining and enhancing the quality of life in Prince Edward County.

PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during “Public Participation,” if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen’s concerns on matters of public interest.
- “*Board of Supervisors Comments*” is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member’s comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009
Re-Adopted: January 10, 2012



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 12, 2013
Item No.: 5-a
Department: Treasurer
Staff Contact: Donna Bowman Nunnally
Issue: Consent Agenda - Treasurer's Report

Summary: The Treasurer's Report will be available in the Table Pack.

Attachments:

Recommendation:

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 12, 2013
Item No.: 5-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Consent Agenda - Approval of Minutes

Summary: Meeting minutes are attached for your review and approval.

Attachments: Minutes of the February 12, 2013
Minutes of the February 13, 2013

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

February 12, 2013

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 12th day of February, 2013; at 7:00 p.m., there were present:

Pattie Cooper-Jones

William G. Fore, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Absent: Howard M. Campbell, Don C. Gantt, Jr.

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development; Alecia Daves-Johnson, Planner; and Jim Ennis, County Attorney.

Chairman Fore called the meeting to order. Supervisor McKay offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

Dr. David Smith, Superintendent of the Prince Edward County Schools, read a letter to the Board that had been sent home with the students to their parents regarding an incident of perceived threat at the

high school on February 8, 2013. He assured the Board that all procedures and policies that guide investigations and emergencies were followed; at no time was there a sense that any Prince Edward students or staff members were in danger or at risk of harm.

Sam Campbell, Prospect District, expressed his concern regarding the Fire Program Fund which is operated by the state. A one percent surcharge is added to each fire insurance policy issued in the county for the fund; the Code of Virginia is specific about how these funds are to be used.

Chairman Fore then requested the Board to move to the agenda item regarding this issue.

Mr. Bartlett stated that in response to the budget amendment regarding the Fire Program Funds which was approved by the Board on December 11, 2012, the Virginia Department of Fire Programs received false allegations that Prince Edward County was using Fire Program Funds inappropriately. Information received by the Department of Fire Programs was incomplete in that it did not mention that the County had already appropriated the FY13 Fire Program Funds in the County's existing budget, which was critical in understanding the action taken by the county. Mr. Bartlett stated he was contacted Friday, February 8, 2013, by Mr. Rhonn James, the Grants & Local Aid Manager regarding the allegations. Mr. James agreed the FY 12 Funds had been spent appropriately; his concern was the FY 13 funds would be used to support the jail instead of the Fire Programs. Mr. Bartlett said he explained that was an incorrect assumption and that the FY 13 Funds had already been appropriated and budgeted, Mr. James withdrew the complaint, and agreed that the County had submitted the 2012 documentation which showed where the funds were expended, and it was proper.

Mr. Bartlett stated he then spoke with Mr. Shelton, Director of Fire Program Funds, and expressed his extreme displeasure that one of his employees would make such an allegation without first talking to the County of Prince Edward; Mr. Shelton was unaware of this issue, but after researching the issue, Mr. Shelton said that there was no problem, that the funds need to be used appropriately and they are.

Mr. Bartlett stated there will be changes in the Fire Program budget; the County will not budget Fire Program Funds in the future. There are only a few categories that the County can expend those funds and receive reimbursement: equipment, training, supplies, and materials. The County will require the Fire Departments to work together to come up with a list of expenditures, submit them to the County for approval; then and only then will the expenditures of those funds be allowed. The State has agreed there

has been no misuse of funds; they did not have that one piece of information that those funds had already been budgeted for FY 13.

Discussion followed. Mr. Bartlett said that those funds are budgeted in the original budget and are contained in the approximately \$480,000 that are dispersed to the fire departments.

Supervisor Gantt entered the meeting at this time.

Mr. Bartlett reiterated that the Board will change the way the funds are budgeted to the fire departments; the funds are contained in the original budgeting, and the funds from the Fire Program are within that budgeted amount. The new process will require the fire departments submit to the Administrator the items on which they wish to expend the funds to ensure enough money is expended in the appropriate categories. Each department receives \$68,000 per year, but it may change because of this new procedure.

Cornell Walker, Prospect District, expressed his concern about the budget and transparency.

In Re: Board of Supervisors Comments

Supervisor Gantt stated that in October 2012, he contacted the County Administrator regarding a copy of the budget and was given one immediately. If anyone requires the information, County staff provides it. The sole requirement was the number of clicks it took to find the budget on the web site; that's a ridiculous way to figure "transparency." Mr. Bartlett put a copy in his hands in ten seconds. The budget should be on the web site and it is on the web site.

Mr. Bartlett said the major factor this coalition used to grade the county was based upon the approved budget being on the web site and if citizens could get there with one click. The recommended budget was on the web site; also included on the web site is the budget presentation, the explanation of how citizen tax dollars were used, every individual fund was on there, all on the same page. The main reason the county got the "F" was because the approved budget wasn't on the web site; it was put on that day. There probably wasn't a 1% change between the recommended and approved budgets. That was on the web site the day the budget was presented to the board.

Mr. Bartlett then stated that he would rate the Virginia Coalition of Open Government an “F” on their grading system because they don’t care about the citizens who don’t have high speed internet. Those citizens count in Prince Edward County; the budget is at the library, the budget is in the Administrator’s office and it is given to those citizens that request it.

Supervisor Jones stated he recently went onto the web site; it took two clicks to get to the budget.

In Re: Consent Agenda

On motion of Supervisor McKay and carried:

<p>Aye: Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck</p>	<p>Nay: None</p>
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Absent: Howard M. Campbell

the Board accepted the Treasurer’s Report for December 2012; the minutes of the meetings held January 8, 2013, January 29, 2013 and February 1, 2013; Accounts and Claims; Salaries; and appropriations as follows:

		<u>FY 2013 Budget Amendment</u>	<u>Debit</u>	<u>Credit</u>
3-741-24040-0022	CCCA/PSA Training Fund			\$ 2,100
4-741-97004-5510	CCCA/PSA Training		\$ 2,100	
3-100-24040-0080	Library of Virginia Records Grant			\$19,814
4-100-21600-3161	Clerk of Court / Preservation Grant		\$19,814	

Prince Edward Treasurer's Report - December 2012

<u>Name of Bank</u>	<u>Bank Balance</u>	<u>Deposit in Transit/Adj.</u>	<u>Outstanding Checks</u>	<u>Available Balance</u>
Benchmark Pooled Fund Account	\$13,946,950.85	\$15,321.70	\$398,678.53	\$13,563,594.02
Wachovia Social Services	\$351,671.20		\$74,412.32	\$277,258.88
Bank of America School Fund	\$1,030,976.21	\$3,273.01	\$680,665.29	\$353,583.93
Bank of America Food Service	\$109,975.43	\$149.68	\$13,749.19	\$96,375.92
Benchmark Food Service	\$305,486.71			\$305,486.71
TOTAL				\$14,596,299.46

Certificates of Deposit		
Benchmark		\$519,048.66
Citizens Bank Recreation		\$15,000.00
Citizens Bank Underground Storage		\$20,000.00
Planners Bank		\$200,000.00
Wells Fargo Advantage Fund		\$162,427.66
TOTAL		<u>\$916,476.32</u>

BOARD OF SUPERVISORS

Pattie Cooper-Jones	Mileage		191.48
William G. Fore, Jr.	Mileage	197.03	
	Meals & tips	17.86	214.89
Robert M. Jones	Mileage		16.65
Charles W. McKay	Mileage	318.57	
	Tips	25.00	343.57
James Robert Wilck	Mileage	212.67	
	Tips	45.00	257.67

COUNTY ADMINISTRATOR

Pitney Bowes Financial Services	Postage meter lease		29.00
US Cellular	Phone		118.16
Sheila Martin	Mileage		18.08
Diamond Springs	Water & equipment rental		15.90
HR Direct	Attendance calendar		69.49

TREASURER

James W. Elliott, Attorney	Court costs	45.00	
	Bond fee	800.00	845.00
Barbara Lee	Mileage & tolls		85.81
Donna Nunnally	Mileage		39.83
Carol Overstreet	Mileage		18.65
Stephanie Bappert	Mileage		14.69
Sheridan Curtis	Mileage		5.08
Farmville Printing	Letterhead		57.00
M&W Printers, Inc.	Signature plate		102.43

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses		750.00
BAI Municipal Software	Tech support		8,476.00

REGISTRAR

VRAV	Dues		170.00
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	<u>CIRCUIT COURT</u>	
Matthew Bender & Company, Inc.	Case Finder 7th Edition	174.37

	<u>GENERAL DISTRICT COURT</u>	
US Cellular	Phone	25.36

	<u>SPECIAL MAGISTRATES</u>	
Key Office Supply	Ink cartridges / tape	325.45
	Ink cartridges / hooks	76.27
AT&T	Phone	43.24
CenturyLink	Phone	84.91
Diane Andrews	Juror	30.00
Faye C. Bohns	Juror	30.00
Sherry Southall Clark	Juror	30.00
Paul Kenneth Copeland, Jr.	Juror	30.00
James B. Gates, Jr.	Juror	30.00
Rawleigh Hurt	Juror	30.00
Jennifer Sandlin	Juror	30.00
Dale N. Allen	Juror	30.00
Jennifer M. Apperson	Juror	30.00
Ruth J. Ashbrook	Juror	30.00
Kathy L. Baldwin	Juror	30.00
Rebecca L. Brooks	Juror	30.00
Howard M. Bucknam	Juror	30.00
Patrick B. Carwile	Juror	30.00
Eddie Chaffin, Jr.	Juror	30.00
Sean C. Chapman	Juror	30.00
Elizabeth C. Chassey	Juror	30.00
Nancy B. Chernault	Juror	30.00
Lorraine R. Christ	Juror	30.00
Shelia M. Croner	Juror	30.00
Charlotte D. Cyrus	Juror	30.00
Bobbe R. Diels	Juror	30.00
Randall W. Edmonson	Juror	30.00
Jonelle S. Ennis	Juror	30.00
Lucille Eppes	Juror	30.00
Lennon Evans	Juror	30.00
Shelia S. Giuriceo	Juror	30.00
Barbara A. Good	Juror	30.00
Deboarah Michele Grimsley	Juror	30.00
Tammy M. Hines	Juror	30.00

	<u>LAW LIBRARY</u>	
AT&T	Phone	36.76
CenturyLink	Phone	39.60
LexisNexis	Online service	239.00
Matthew Bender & Company, Inc.	Jury Instru. Civil R13	253.73
	Rules Vol 11/12 Supp	16.97
		135.35

COMMONWEALTH'S ATTORNEY

Treasurer of Virginia	IPad Service		135.15
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VICTIM WITNESS ASSISTANCE PROGRAM

Key Office Supply	Ink cartridges / notes		77.94
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SHERIFF

Prince Edward Health Department	Flu / Hepatitis shots		182.31
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Commtronics of Virginia	Reprogram radios	924.00	
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	Repair handheld radio	101.46	
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	Handheld radio battery	141.91	1,167.37
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East End Motor Company, Inc.	Wrecker service / tire change	75.00	
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	Radiator / inspection	668.72	
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	Flat repair	21.60	765.32
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Express Care	Oil changes (7)		379.72
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Farmville Auto Parts	Battery (2)	259.98	
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	Capsule	11.39	
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	Oil change	57.98	
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	Bulb	4.59	333.94
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Grant's Glass	Windshield repair		291.52
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Kustom Signals, Inc.	Radar repair		120.00
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Pro Auto, LLC	Repair brake light		16.00
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Third Street Wrecker Service	Towing		125.00
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VES Auto Body	Repair / paint hood		642.60
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Business Card	Postage	28.48	
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	Meals	18.50	
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	Christmas cards	54.65	
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	Gas	31.00	
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	Uniforms	242.44	375.07
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Carrington's Cellular	Phone		99.99
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Treasurer of Virginia	VCIN		54.05
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Kinex Networking Solutions	Remote data backup		19.95
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CenturyLink	VCIN		10.52
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US Cellular	Phone		710.84
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Robby Franklin	Meal		7.84
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Joseph Sprague	Meals		26.48
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Brandon Yoder	Meal	33.42	
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	Academy meal allowance	413.00	446.42
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Central Virginia Criminal Justice Academy	Training		225.00
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Business Data of Virginia, Inc.	Norton Anti-virus		29.95
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Diamond Springs	Water & equipment rental		107.29
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Key Office Supply	Ink cartridges	59.98	
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	Folders	106.11	
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	Files	182.40	
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	Office supplies	7.75	
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	File folders	5.89	
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	Copy paper	149.75	
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	Folders / labels	33.40	
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	Credit	-3.62	541.66
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Staples Advantage	Toner / batteries / pens		1,059.92
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Walmart	Office supplies	97.11	
	Key holders	3.94	
	Auto detail supplies	26.28	127.33
National Neighborhood Watch	Signs		785.00
Southside Electric Cooperative	Electric service		9.08
Rockwell Audio	Install LED lights		55.00
Rod & Staff Welding	Tires		742.00
Moore Medical, LLC	Gloves		456.75
Sirchie Finger Print Labs	Tape / measuring wheel		506.84
Southern Police Equipment Company	Bullet-proof vest	850.00	
	Ties	128.80	
	Boots	140.99	1,119.79
DMV	Special ID		10.00
Quality Uniform Company, Inc.	Pants		239.50

RICE VOLUNTEER FIRE DEPARTMENT

John Deere Financial	LP fuel	380.60	
	Diesel	194.50	
	Gas	304.01	879.11
VFIS	Portfolio insurance	2,279.00	
	Umbrella insurance	188.00	2,467.00
Dominion Virginia Power	Electric service		269.70

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

NAPA of Farmville	Bulb	6.47	
	Service charge	0.50	6.97

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		95.01
Carquest Appomattox	Fuel pump	90.48	
	Barracade hose	7.20	97.68
Foster Fuels	Propane		240.97
Pamplin Exxon	Fuel	421.12	
	Parts	8.39	429.51
Verizon	Phone		116.12
Dominion Virginia Power	Electric service		347.72
GWA Fire	Inspect extinguishers		165.50

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Gas	834.57	
	Propane	1,494.37	
	Diesel	876.39	3,205.33
US Cellular	Phone		135.35
Verizon	Phone		164.54
Dominion Virginia Power	Electric service		343.73

REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		1,046.25
Piedmont Regional			
Juvenile Detention Center	Juvenile detention		3,525.00

Piedmont Regional Jail	Inmate days - past due	23,917.42	
	Inmate days - Dec 2012	52,184.94	76,102.36

BUILDING OFFICIAL

US Cellular	Phone		25.36
Treasurer of Virginia	2% Levy on permits		112.22

ANIMAL CONTROL

Dominion Virginia Power	Electric service		468.63
CenturyLink	Phone		130.58
US Cellular	Phone		50.97
Walmart	Boots		79.94

BIOSOLIDS MONITORING

US Cellular	Phone		25.86
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REFUSE DISPOSAL

Resource International	Misc work tasks	4,486.78	
	Storm water compliance	865.00	
	Groundwater monitoring	36,695.79	42,047.57
Ayers Building & Supply Company	Key		1.64
C & L Machine & Welding	Repaired dumpster		1,243.00
Emanuel Tire of Virginia	Tire recycling		2,187.00
Southside Electric Cooperative	DH site		122.61
Dominion Virginia Power	Leachate pump	144.70	
	Scalehouse	154.19	
	Rice site	116.16	
	Cell C pump station	24.78	
	Green Bay site	107.85	
	Worsham site	129.36	
	Prospect site	132.94	
	Landfill site	60.45	870.43
AT&T	Phone		168.86
CenturyLink	Phone		279.73
Ranson's, Inc.	Phones		39.98
US Cellular	Phone		25.61
Verizon	Phone		122.47

GENERAL PROPERTIES

OK Termite & Pest Control	Exterminating service		150.00
Buster's Radiator Service	Radiator repair		95.00
Southside Electric Cooperative	SRR lights		30.10
Dominion Virginia Power	Roy Clark monument	43.44	
	Courthouse	11,130.36	
	Shop	46.81	
	SCOPE	307.39	
	Sheriff Department shed	5.66	
	Worsham Clerk's office	133.44	
	Ag building	1,926.19	13,593.29
Parker Oil Company, Inc.	Heating oil		704.21

AT&T	Phone		36.75
CenturyLink	Phone		129.84
US Cellular	Phone		85.68
Business Data of Virginia, Inc.	Norton update		29.90
Grainger	Floor pads	251.30	
	Bolts	26.82	
Ayers Building & Supply Company	Salt-treated lumber	175.28	
	Concrete mix	10.40	185.68
Diamond Springs	Equipment rental		8.95
Ranson's, Inc.	Batteries		19.99

CANNERY

Valley Boiler, Inc.	Water pump		1,763.16
Southside Electric Cooperative	Electric service		202.76
CenturyLink	Phone		176.55
US Cellular	Phone		25.36

COMPREHENSIVE SERVICES ACT

Braley & Thompson, Inc.	Professional services		11,066.50
Centra Health	Professional services		9,384.00
Crossroads Services Board	Professional services		160.00
Family Preservation Services	Professional services		1,303.75
Grafton School, Inc.	Professional services		14,970.00
United Methodist Family Services	Professional services		2,875.56

OTHER WELFARE / SOCIAL SERVICES

Southside Center for Violence Prevention, Inc.	1x Contribution		3,000.00
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PLANNING

Samuel Coleman	Commission meeting	100.00	
	Mileage	13.56	113.59
Preston Hunt	Commission meeting	100.00	
	Mileage	22.60	122.20
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.65	105.65
Clifford Jack Leatherwood	Commission meeting	100.00	
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	10.17	110.17
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.48	108.48
Brett Von Cannon Watson	Commission meeting		100.00
US Cellular	Phone		56.48

ECONOMIC DEVELOPMENT

US Cellular	Phone		25.36
Business Card	Parking	8.00	
	Meals	180.07	188.07

	<u>TOURISM</u>	
Dominion Virginia Power	Electric service	281.05
Highway Information Media	Welcome Center blitz	3,000.00
Page One, Inc.	Advertising	1,500.00
	<u>GENERAL EXPENSE</u>	
Lumos Networks	Phone	2,716.32
Southern States Cooperative, Inc.	Gas	12,655.40
Anthem BCBS	Cobra insurance	560.00
	<u>CAPITAL PROJECTS</u>	
BAI Municipal Software	Software upgrade	1,500.00
Prince Edward Health Department	Well / septic permit	725.00
	<u>DEBT SERVICE</u>	
Central Virginia Bank	YMCA Loan - interest	22,123.04
	<u>WATER FUND</u>	
Town of Farmville	Water analysis	40.00
	Water	633.91 673.91
	<u>SEWER FUND</u>	
Dominion Virginia Power	Sewer pump	36.01
	<u>REVENUE SHARING FUND - VDOT</u>	
Haymes Brothers, Inc.	Route 786 construction	327,488.17
Hurt & Proffitt, Inc.	Engineering - Route 786	32,932.67
	<u>PIEDMONT COURT SERVICES</u>	
Connie Stimpson	Postage	7.80
	Mileage	16.96
Julianna Ferrell	Mileage	136.20
Sandy Fox	Mileage	16.38
Sheena Franklin	Mileage	111.53
Sharon Gray	Mileage	69.47
Renee T. Maxey	Mileage	25.99
Ashley Nash	Mileage	22.30
	<u>PCS SUPERVISION FEES EXPENDITURES</u>	
SRP Corporation, LLC	Rent	2,383.00
Page Hardy	Cleaning service	105.00

In Re: Highway Matters

Supervisor Jones expressed his concern regarding the potholes on Route 460. Mrs. Puckett stated she had been in touch with Mr. Kevin Wright, who indicated VDOT grades the quality of the roadways

annually; the section of Route 460 in question has been affected by the rain. She said Mr. Wright hopes that the score of the pavement at that area will be such that they will return to Prince Edward County and correct the problem permanently.

Supervisor Gantt questioned why the pine trees are permitted to lean across the roads countywide and asked if there is a way to work with VDOT to have those trees removed. Mrs. Puckett stated that VDOT has told her repeatedly that they cannot remove a tree on private property; until a tree falls on public property, they have no authority to remove that tree. Discussion followed.

Supervisor Cooper-Jones thanked Mr. Spates and Mr. Atkins for taking care of the roads in Farmville District.

In Re: Update from Commonwealth Regional Council (CRC)

Mary Hickman, Interim President and CEO of the CRC, provided a brief history and an update on the programs and activities of the Commonwealth Regional Council.

In Re: School Board Appointments

Chairman Fore stated the terms of the following School Board members expire June 30, 2013:

- District 401 – Osa Sue Dowdy (Supervisor Charles McKay)
- District 701 – Ellery Sedgwick (Supervisor Jim Wilck)

Supervisor McKay stated the Citizen Committee for District 401 comprises:

Patsy Pelland, Chair
51 Ropp Road
Farmville, VA 23901
(434) 223.2182

John Eastby
1 Venable Lane
Farmville, VA 23901
(434) 223.8940

Pam Venable
7706 Abilene Road
Farmville, VA 23901
(434) 223.3644

Supervisor Wilck announced the Citizen Committee for District 701 comprises:

Peggy Cave, Chair
1203 Fifth Avenue
Farmville, VA 23901
(434) 392.4422

Heather Edwards
1001 High Street
Farmville, VA 23901
(434) 392.3112

Laura French
802 Creekwood Trail
Farmville, VA 23901
(434) 392.3833

Melissa Gayles
1509 Fourth Avenue Ext.
Farmville, VA 23901
(434) 547.7737

Janet Gillian
803 Creekwood Trail
Farmville, VA 23901
(434) 392.3397

Supervisor McKay made a motion to authorize the advertisement of the Citizen Committees for the purpose of encouraging citizens to submit nominations to the Committees and to authorize the advertisement of a Public Hearing to be held on March 12, 2013, at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board; the motion carried:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Howard M. Campbell

In Re: Request from the Town of Farmville

Mr. Bartlett stated a letter was received from the Town of Farmville dated January 10, 2013, requesting a two-year extension on the County's approval to use Mottley Lake as a temporary emergency water supply, making the authorization valid until December 31, 2014. The initial approval ran through December 31, 2012; that approval has expired.

Supervisor Wilck made a motion to approve the request of the Town of Farmville to permit the extension of the use of Mottley Lake as a water source for the Town in the event of an emergency until December 31, 2014.

Aye: Pattie Cooper-Jones
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Jim R. Wilck

Nay: William G. Fore, Jr.
Howard F. Simpson

Absent: Howard M. Campbell

In Re: Agreement with School Board

Mr. Bartlett reviewed a Letter of Agreement from the School Board in response to the County's request for access to diesel fuel for the fire and EMS departments.

Chairman Fore stated the operational days and times set forth in the agreement may not work for the fire departments. Mr. Bartlett said someone must be in the school's transportation yard; the departments must ensure they are fueled prior to the weekend.

Supervisor McKay made a motion to approve the Letter of Agreement and to authorize the Chairman to sign on behalf of the Board of Supervisors; the motion carried:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Howard M. Campbell

In Re: Resolution Regarding Industrial Hemp Farming Act

Mrs. Sarah Puckett, Assistant County Administrator, stated contact had been made with Congressman Hurt's office. The draft resolution that was provided urges the 112th Congress to adopt the Industrial Hemp Farming Act; we are now in the 113th Congress, and according to Paul Hoffman, there has been no bill introduced before the 113th Congress regarding Industrial Hemp Farming. Congressman Hurt does not have a position on this issue.

Chairman Fore stated VACo is supporting Industrial Hemp Farming.

Supervisor Gantt made a motion to table this issue until the March 12, 2013 meeting; the motion carried:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Howard M. Campbell

**A RESOLUTION URGING THE 112TH CONGRESS
TO ADOPT THE INDUSTRIAL HEMP FARMING ACT**

WHEREAS, the industrial hemp industry has recently experienced a revitalization with worldwide hemp sales continuing to increase; and

WHEREAS, faltering agricultural economics in a number of states have created pressure to investigate alternative crops, including industrial hemp; and

WHEREAS, industrial hemp's three raw materials – fiber, hurds and seeds – can be used in more than 25,000 products, including textiles, rope cellulose plastics, resin, particle board, paper products, shampoo, vitamins and oil; and

WHEREAS, the histories of the United States and Virginia are replete with examples of the utility of and dependence on industrial hemp, which was legally cultivated in Virginia and many other states until the late 1930s; and

WHEREAS, although industrial hemp is derived from the Cannabis Sativa plant, it is distinctive from its better known relative in that it contains less than one percent of the chemical responsible for its psychoactive properties; and

WHEREAS, under the current United States drug policy, all Cannabis varieties, including hemp, are considered Schedule 1 controlled substances under the Controlled Substances Act and as such the growing of industrial hemp is controlled and strictly regulated by the U.S. Drug Enforcement Administration (DEA); and

WHEREAS, the growing of industrial hemp in the United States has been allowed only by a federal permit issued by the DEA, and the conditions of such a permit are so restrictive as to make the experimental cultivation of hemp essentially impossible; and

WHEREAS, the Virginia General Assembly has urged the federal government to revise the necessary regulations so as to permit the controlled experimental cultivation of industrial hemp in Virginia; and

WHEREAS, the National Farmers Union (NFU) has urged the President, Attorney General and Congress to direct the U.S. DEA to differentiate between industrial hemp and marijuana and adopt a policy to allow American farmers to grow industrial hemp under state law without requiring DEA licenses; and

WHEREAS, The National Association of State Departments of Agriculture support revisions to the federal rules and regulations authorizing commercial production

of industrial hemp and has urged the DEA to develop and adopt an official definition of industrial hemp that comports with definitions currently used by Countries producing hemp; and

WHEREAS, the Industrial Hemp Farming Act (House Resolution 1831), has been introduced in Congress with the intention of removing Industrial Hemp as a Schedule 1 controlled substance under the Controlled Substance Act and allowing the State Legislatures to license and regulate the commercial production of hemp as an industrial and agricultural commodity; and

WHEREAS, the Prince Edward County Board of Supervisors hereby supports the adoption of the Industrial Hemp Farming Act by Congress in order to facilitate the commercial cultivation of industrial hemp by granting the states the necessary authority to license and regulate the production of hemp as an industrial and agricultural commodity.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Prince Edward, Virginia that the Board of Supervisors hereby urges the 112th Congress to adopt the Industrial Hemp Farming Act and grant the states the authority to license and regulate the production of hemp as an industrial and agricultural commodity which in turn will open the market for farmers, businesses and entrepreneurs in the emerging and fast growing hemp industry.

In Re: Appointments: Old Dominion RC&D

At its December meeting, the Board authorized the re-advertisement of the two citizen volunteer vacancies for the Old Dominion RC&D Council. No applications were received.

Chairman Fore appointed Supervisor Howard Simpson to the RC& D Council and Sarah Puckett as Alternate, at least while the Board of Supervisors makes a determination as to whether the County still wishes to participate in the RC&D.

The Board concurred.

In Re: Prospect Depot Appropriation of TEA-21 Funds

Mrs. Sharon Lee Carney, Director of Economic Development, stated the Board of Supervisors was recently notified that the Prospect Depot Project was awarded \$99,019 in Southside Economic Development Funds from the Virginia Tobacco Indemnification and Community Revitalization Commission. The receipt of these funds will now meet the \$125,250 Enhancement Grant 20% match requirement. The Prospect Historical Society and DCR have already provided \$60,998 toward the project match and with the \$99,019 award the project total match is \$160,017.

Mrs. Carney said the project will be able to move immediately toward the bidding and construction phase once the review of plans by VDOT, BCOM and DHR is complete.

Supervisor Cooper-Jones made a motion to approve the budget amendment and appropriate funds to cover the remaining costs to rehabilitate the Historic Prospect Depot, as follows:

<u>FY 2013 Budget Amendment</u>		<u>Debit</u>	<u>Credit</u>
3-100-24040-0020	VDOT Transportation Grant		\$ 395,659
3-100-24040-0019	Tobacco Commission Grant		\$ 99,019
4-100-94000-0028	Prospect Depot	\$494,678	

The motion carried:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Howard M. Campbell

In Re: Planning & Community Development Report

Mrs. Alecia Daves-Johnson, Planner, reported that the Planning Commission met on January 22, 2013, during which an amendment was made to the By-Laws adding language to clarify the requirement of property owners consent to zoning applications. Board approval is requested.

Supervisor Jones made a motion to approve the By-Laws of the Planning Commission; the motion carried:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Howard M. Campbell

Mrs. Daves-Johnson updated the Board regarding the Tobacco Commission Agribusiness Grant application; the grant project, which had a budget of \$825,000 in grant funds, was tabled. The scope of the grant was for additional infrastructure at the existing cannery to expand the ability to process and freeze vegetables and to provide a separate space for the processing of fish and shellfish. The feasibility of whether the inherent problems with that building might not be overcome to meet the capacity needs of the proposed users and to meet all the state and federal approvals that are necessary to process food commercially became a topic. That grant application was tabled to allow the County to revisit the feasibility to construct a new facility or renovate an existing vacant facility. Staff is working on a schematic and the general cost of an upgrade to the existing facility versus a new facility. The Tobacco Indemnification and Community Revitalization Commission requested this by April, with a decision expected in May.

Mrs. Daves-Johnson gave an update on the current grant project which is upgrading the current cannery; the commercial use is gaining momentum. Commercial clients at the facility processed nearly 7,500 jars of product; earned process approval for at least 13 different recipes, including six different flavors of preserves, peach salsa, applesauce and seven varieties of barbeque sauces; the VDACS inspector met with at least three commercial clients to approve their processing methods. She then explained the process in gaining approval for a recipe.

Mrs. Daves-Johnson stated an extension to the current grant project has been requested. In 2013 increased use is anticipated of the co-packing service and increased assistance to the commercial food businesses.

Mrs. Daves-Johnson said there is a request from the Planning Department staff for the Board to consider a proposed application for planning grant funds from the Governor's Agriculture and Forestry Industries Development Fund (AFID). There is a 50/50 match requirement, of which in-kind match can only be 50% of the total match funds. The planning grant is needed to fund the pre-development work for the regional Food Enterprise Center, identifying the structure for constructing the facility, the long-term operation, identifying the partners and their levels of commitment, and estimating the whole economic impact of this project and its significance and positive impact on the local agricultural sector. A grant award of \$20,000 is sought.

Mrs. Alecia Daves-Johnson then reported the program and funds of the Governor's Agriculture and Forestry Industries Development Fund (AFID) will reside within the Virginia Department of Agriculture, with funding recommendations made by the Secretary of Agriculture and Forestry to the Governor. The Governor will make final award decisions.

She stated the application to this grant must be submitted by a locality; the locality must demonstrate participation from an agricultural work group or committee. There has been a committee of professionals serving in this capacity throughout the commercial cannery project. The Board is asked to formally recognize this work group for the purposes of the Food Enterprise Center project and this grant application. The work group must have the demonstrated support of the local government.

Mrs. Daves-Johnson said the locality must provide an equal local match; in kind donations, such as staff time or office space, are acceptable for up to 50% of the required match. The local match does not have to be in-hand at the time of application, but a commitment that it will be provided prior to project completion is required. The grant application budget is expected to be \$40,000. This requires a match of \$20,000 local funds to the \$20,000 requested grant award. Of the \$20,000 local match, \$10,000 can be in-kind, but \$10,000 must be a local cash match. Previously invested local funds may not be used as local match. Funds from the Tobacco Indemnification Commission may be used for up to half of the local cash match, but requires authorization from the Tobacco Indemnification and Community Revitalization Commission.

Mr. Bartlett stated other counties are looking to emulate Prince Edward County's cannery which is proving to the Tobacco Indemnification and Community Revitalization Commission that there is a need and earning potential for our farmers and entrepreneurs. The Tobacco Indemnification and Community Revitalization Commission is moving towards regional partnership; this planning grant will allow us to work to neighboring counties to determine the best location, how to develop the regional contract, and move forward from that point. Further discussion followed.

Supervisor Jones made a motion to approve the submission of an AFID Planning Grant application; the motion carried:

Aye: William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson

Nay: Pattie Cooper-Jones
Jim R. Wilck

Absent: Howard M. Campbell

Supervisor Gantt made a motion to recognize the Working Group associated with the Food Enterprise Center project; the motion carried:

Aye: William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson

Nay: Pattie Cooper-Jones
Jim R. Wilck

Absent: Howard M. Campbell

Supervisor McKay made a motion to authorize the Board Chairman or the County Administrator to sign the grant application materials; the motion carried:

Aye: William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson

Nay: Pattie Cooper-Jones
Jim R. Wilck

Absent: Howard M. Campbell

In Re: County Administrator's Report

Route 786 Update – Mr. Bartlett stated most of the punch list items have been resolved. Most of the remaining items are associated with work on State Route 15; the wet weather had been the primary reason for the delay in finishing the punch list. The contract runs until March 11, 2013.

Court House Roof – Mr. Bartlett reported that samples of the shingles have been collected and mailed to the manufacturer; a determination will be made if the problem was due to a product defect or installation.

Granite Falls – Mr. Bartlett stated the New Market Tax Credit program was extended by Congress. The U.S. Department of the Treasury is reviewing applications for allocations and plans to announce

allocation awards in April. Once a CDE is provided an allocation it will take 4-6 weeks for the CDE and Treasury to enter into an agreement. The agreement will state by major category (housing, job creation, etc.) how the CDE will use the funds. The CDEs will take another 4-6 weeks to select specific projects such as Granite Falls. The developer is working with several CDEs which traditionally receive allocations to provide partial financing for the project. Per the Engagement letter with McGuireWoods (which stated no billing would be due until legal fees exceeded \$75,000) they provided an invoice for \$76,290.66.

McGuireWoods agreed to reduce the amount due to \$50,000 which was paid from the funds provided by the developer and held by the County. The developer has provided Prince Edward \$50,000 to replenish the account. Additionally, McGuireWoods has agreed to hold the remaining \$26,290.66 until such time as the closing of the financing for the project and if the closing does not occur they will write off the remaining balance.

Appomattox River Authority – Mr. Bartlett stated that at the request of the Appomattox River Authority the Chairman and Vice-Chairman of the Board of Supervisors and the County Administrator met with the Executive Director of the Authority, Robert Wichser, and Roy Covington, Director of Utilities for Chesterfield County. The Authority is looking at all available sources of water which could be used as a supply during emergency situations. The Authority is interested in studying the release of water from Sandy River Reservoir and if such a release would be beneficial to the Authority. The Authority is interested in studying two test releases of between 30-50 million gallons of water per day to determine the impact on Lake Chesdin. The Board members informed the Authority representatives they would need to develop models estimating the impact on the Reservoir. Once these models were complete the Authority could then return and make a presentation to the Board of Supervisors, and the full Board would make a decision to allow the test releases or not.

Mr. Bartlett said the Appomattox River Authority requested the County authorize the release of data to their engineers to develop this impact model.

Supervisor Wilck stated he felt a special meeting should have been called for this topic, and that he will meet with the Appomattox River Authority.

Chairman Fore stated that those two representatives from the Appomattox River Authority requested a meeting with specific people and the County did exactly what they asked. He added that he

never made a decision for the Board in the past and does not intend to start now. But as Chairman, he can listen and offer instructions to someone who requests something of this Board for a decision to come back to the Board, to be made. Chairman Fore said they made a brief, not in-depth presentation; afterwards, he, Supervisor Simpson and Mr. Bartlett agreed that their engineers form a type of model to bring to the Board to make a thorough presentation for the Board to make a determination.

Chairman Fore then said that the Sandy River Reservoir and water in it belong to the people of Prince Edward County and the Town of Farmville. “I have said, I have maintained that everyone downstream from us is looking at that hole of water. For several years past, in succession, we have had extremely dry weather. We have been threatened with really severe drought. Everyone is looking at water sources, and they haven’t said anything yet – this time they did. This is the tip of the iceberg. In my opinion, if we let one gallon of water out of that reservoir headed for Lake Chesdin in the name of a test, that lets those folks – the Appomattox River Authority – in the door. And they will not stop until they own Prince Edward County’s water. That’s my opinion.”

Supervisor Gantt expressed his concern that the entire Board was not made aware of the meeting. Mr. Bartlett stated that various people request a meeting annually and never ask for anything; the request was not known until during the meeting.

Discussion followed.

Mr. Bartlett questioned if the Board wished to release the existing data to the Appomattox River Authority so they can develop a model to present to the Board of Supervisors.

Supervisor Gantt suggested a meeting with the Town of Farmville and bring this to the next meeting.

Supervisor Wilck made a motion to release the data on the Sandy River Reservoir to the Appomattox River Authority to allow their engineers to develop a model to present to the Board of Supervisors.

Supervisor McKay questioned if this is the data that was paid for by Prince Edward County, and suggested the Appomattox River Authority pay for the data.

Discussion followed.

Supervisor Wilck amended his motion to make the data available to the Appomattox River Authority with the caveat that, if at any point in the future they take the water from Prince Edward County involuntarily, that a severe penalty is imposed.

After further discussion, Supervisor Wilck rescinded his amended motion and returned to his original motion, to release the data regarding the Sandy River Reservoir to the Appomattox River Authority so their engineers may develop a model to present to the Board of Supervisors.

Supervisor Gantt made a substitute motion to table the issue for 30 days or until the next Board of Supervisors meeting.

Chairman Fore called for a vote on the substitute motion, to table the issue for 30 days or until the next Board of Supervisors meeting; the motion failed:

Aye: Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay

Nay: Pattie Cooper-Jones
William G. Fore, Jr.
Howard F. Simpson
Jim R. Wilck

Absent: Howard M. Campbell

Chairman Fore then called for a vote on the original motion, to release the data regarding the Sandy River Reservoir to the Appomattox River Authority so their engineers may develop a model to present to the Board of Supervisors; the motion carried:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Howard F. Simpson
Jim R. Wilck

Nay: Robert M. Jones
Charles W. McKay

Absent: Howard M. Campbell

Chairman Fore declared a 10-minute recess.

Chairman Fore called the meeting back to order.

Edamame Processing Facility – Virginia State University has had an ongoing research project, funded by the Tobacco Commission, regarding the production, processing and marketing of Edamame in Southside Virginia. It has been determined that production is feasible which could provide a new product

for area farmers to produce. The next step is establishing a processing facility. Virginia State University's project leader, Laban Rutto, PhD, is requesting the County allow the location of a metal building (18' x 41') behind the cannery. Mr. Bartlett reviewed a synopsis of the project regarding the placement of the building and the list of equipment to be housed in the building.

Mr. Bartlett said County staff studied the impact of the request on the existing infrastructure and the building would fit without impacting either drainfield. The equipment could be moved to any future facility, if there is a future facility.

Supervisor Jones made a motion to approve the placement of a metal building (18' x 41') behind the cannery to establish an Edamame processing facility and to negotiate the terms with Virginia State University; the motion carried:

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay:	None
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Absent: Howard M. Campbell

In Re: Board By-Laws Committee Report

Mr. Bartlett stated the Board By-Laws Committee met January 22, 2013. The Committee comprises Supervisor Gantt, Chair; Supervisor Jones; Supervisor Simpson; and Supervisor Wilck.

Supervisor Gantt stated the Committee's discussion of a "Code of Ethics" for the Board of Supervisors is still a work in progress. Supervisor Gantt said the Committee recommends requiring a second to any motion. The Committee also presented two items for further discussion: the merits of rotating the offices of Chairman and Vice-Chairman, and framing and displaying the mission statement of the Prince Edward County Board of Supervisors prominently in the courthouse. The Committee also discussed requiring the Board Chairman to present a statement for the citizens of Prince Edward County approximately 15 days prior to or 15 days after the presentation of the final County budget, to explain the reasoning for budget changes.

After some discussion, Supervisor Gantt made a motion to have the Board of Supervisors mission statement framed and hung prominently on each level in the County Courthouse; the motion carried:

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
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Absent: Howard M. Campbell

In Re: Personnel Committee Report

Mr. Bartlett said the Personnel Committee met on February 5, 2013. The Committee is comprised of Supervisor Simpson, Chair; Supervisor Campbell; and Supervisor Wilck. Also present was County Administrator Wade Bartlett and the Commonwealth's Attorney.

The Committee reviewed a request by the Commonwealth Attorney. The Chief Deputy has submitted a retirement letter with a retirement date of May 1, 2013. The deputy's last day at work will be February 13, 2013 as he is going out on medical leave; this will leave the Commonwealth Attorney's office short an attorney for two and a half months.

The Commonwealth Attorney is requesting to hire a new attorney with a start date of April 1, 2013. This will result in an overlap of one month between the date of hire and the retirement of the existing attorney; this will cost the County \$6,625 in local funds.

The retirement will trigger other personnel actions that will result in a net savings to the County of \$1,640.50 during May and June of 2013, and an annual savings beginning July 1, 2013 of between \$13,469 and \$19,430. There are two possible alternatives regarding the Deputy II position depending on the final action taken by the General Assembly during this year's legislative session.

Supervisor McKay made a motion to approve the request from the Commonwealth Attorney to hire a new attorney with the start date of April 1, 2013 at a salary of \$60,000; the motion carried:

Aye: Pattie Cooper-Jones
 William G. Fore, Jr.
 Don C. Gantt, Jr.
 Robert M. Jones
 Charles W. McKay
 Howard F. Simpson
 Jim R. Wilck

Nay: None

Absent: Howard M. Campbell

In Re: Appropriations

Mr. Bartlett stated the County received reimbursement from the state for the grant received and used to complete the mandated study to analyze modifications required for the Sandy River Reservoir (SRR) Dam to pass an appropriate amount of water in case of a maximum probable precipitation event without causing failure of the Dam. These funds have already been expended and are being returned to the General Fund balance.

At the Joint meeting of the Board of Supervisors and School Board on January 29, 2013, the Board of Supervisors approved the expenditure of \$35,000 to conduct a community survey; an appropriation is required.

Supervisor Simpson made a motion to approve the budget amendments as follows and appropriate the same funds:

		<u>FY 2013 Budget Amendment</u>	
		<u>Debit</u>	<u>Credit</u>
3-100-24040-0014	VRA Dam Safety Grant		\$ 12,000
4-100-93000-0100	General Fund Balance	\$ 12,000	
3-100-41050-0100	From General Fund Balance		\$ 35,000
4-100-11010-3160	Board of Supervisors / Professional Services	\$ 35,000	

The motion carried:

Aye: Pattie Cooper-Jones
 William G. Fore, Jr.
 Don C. Gantt, Jr.
 Robert M. Jones
 Charles W. McKay
 Howard F. Simpson
 Jim R. Wilck

Nay: None

Absent: Howard M. Campbell

In Re: Request from Town of Crewe

Mr. Bartlett stated he received a request from the Town Manager of the Town of Crewe for engineering information concerning the Sandy River Reservoir. He said the Town of Crewe received a Planning Grant from the Department of Health to study options for increasing the water supply to the citizens of Crewe.

Mr. Bartlett stated they have always been interested in use of the Sandy River Reservoir and it has always been a funding issue. They would now like to review this option. They hired Hurt & Proffitt as their consulting engineers.

Supervisor Jones made a motion to release the information to the Town of Crewe and Hurt & Proffitt; the motion carried:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Howard M. Campbell

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of January 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of January 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the January 2013 ridership report from PERT and ordered them to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of January 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of January 2013, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Simpson and adopted by the following vote:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

Absent: Howard M. Campbell

the meeting was recessed at 10:04 p.m.

February 13, 2013

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Farmville-Prince Edward Community Library, thereof, on Wednesday, the 13th day of February, 2013; at 12:00 noon, there were present:

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Absent: Howard M. Campbell

Also present: Wade Bartlett, County Administrator; Peggy Epperson, Director of the Farmville-Prince Edward Library; Gerry Spates, Farmville Town Manager; and members of Farmville Town Council.

The meeting was reconvened from Tuesday, February 12, 2013, for a presentation of Library Programs.

Ms. Peggy Epperson, Director, gave a brief history of the library and a presentation of Library Programs. She explained that the new programs offered and increased hours of operation have increased expenses. Ms. Epperson stated the library is open more hours than most in the state, and she could not find any open more hours. She stated the Library is facing a shortfall of approximately \$18,761.

Discussion followed on solutions to make up the shortfall; a suggestion was to charge for the use of the meeting rooms at the library. Another suggestion was made regarding fund-raisers.

Dr. Edward Gordon, Town Council member, asked if this is an additional budget request for \$18,761 from the Town and County. Ms. Epperson said it is, to be divided between the Town and County. Discussion followed.

Ms. Epperson said additional money given from the state is based on the formula that every dollar given from the locality, another \$0.40 is given in state aid.

Mr. Gerald Spates, Town Manager, stated the Library could be charged rent for the use of the building, and then increase the contribution to the library by that same amount to offset the rent payment. The increased contribution would allow the library to be eligible for more state funding. Further discussion followed on the time-frame of receiving the funding from the state and the categories to which the funding may be applied.

Discussion followed on private fund-raisers and private grants.

On motion of Supervisor Simpson and adopted by the following vote:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

the meeting was adjourned at 12:37 p.m.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 12 2013
Item No.: 5-c
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Consent Agenda - Review of Accounts & Claims

Summary: The bill list for February 2013 is attached for your review.

Attachments: February 2013 Bill List

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

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MAJOR# ACCT# 011010	VENDOR NUMBER BOARD OF SUPERVISORS	VENDOR NAME CENTRAL VA CREMATION & Advertising FARMVILLE HERALD Travel-Subsistence & Lodg BUSINESS CARD BUSINESS CARD BUSINESS CARD Travel-Convention & Educa BUSINESS CARD	INV#	DESCRIPTION	AMOUNT
3160	12325	Professional Services	100112313	CREMATION	1,070.00 *
				ACCOUNT TOTAL	1,070.00 *
3600	15240	Advertising	CO ADMR 213	ADVERTISING	568.88 *
				ACCOUNT TOTAL	568.88 *
5530	11894	Travel-Subsistence & Lodg	0460 PUCKETT213	HOMESTEAD CREDIT	349.30-
			0460 PUCKETT213	MTG REFRESHMENTS	65.27
			0460 PUCKETT213	MEALS	28.75
				ACCOUNT TOTAL	255.28-*
5540	11894	Travel-Convention & Educa	0460 PUCKETT213	LOCAL GOVT DAY	90.00
				ACCOUNT TOTAL	90.00 *
				MAJOR TOTAL	1,473.60 **
012110		COUNTY ADMINISTRATOR			
5210	25483	Postal Services	6804124 FB13	POSTAGE METER LEASE	29.00
				ACCOUNT TOTAL	29.00 *
5230	30439	Telecommunications	816442183 213	PHONE	128.99
				ACCOUNT TOTAL	128.99 *
5540	11894	Travel-Convention & Educa	0460 PUCKETT213	LOCAL GOVT DAY	45.00
				ACCOUNT TOTAL	45.00 *
6001	11902	Office Supplies	20101482	NORTON ANTI-VIRUS	29.95
		BUSINESS DATA OF VA, INC.	11393100 213	WATER & EQUIP RENTAL	22.85
	13659	DIAMOND SPRINGS	425884	INDEX TABS/POST-ITS	46.38
	20600	KEY OFFICE SUPPLY	425908	BINDERS	58.75
	20600	KEY OFFICE SUPPLY	188899709	W2/1099 FORMS	242.19
	31971	VISIBLE			400.12 *
				ACCOUNT TOTAL	400.12 *
6012	22210	Books and Subscriptions	4145099X	ADV CRT RULES/PRACTI	84.89
		MATTHEW BENDER & CO INC			84.89 *
				ACCOUNT TOTAL	84.89 *
				MAJOR TOTAL	688.00 **
012240		INDEPENDENT AUDITOR			
3120	27715	Accountings & Auditing Se	40746	AUDIT	31,500.00
		ROBINSON FARMER COX ASSOC			31,500.00 *
				ACCOUNT TOTAL	31,500.00 *
				MAJOR TOTAL	31,500.00 **
012310		COMMISSIONER OF REVENUE			
3600	15240	Advertising	COMR REV 213	ADVERTISING	502.25
		FARMVILLE HERALD			502.25 *

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5210	15380	Postal Services	COMR REV 213	POSTAGE	515.00
	22058	FARMVILLE PRINTING	78797	POSTAGE-PPTFY FORMS	673.43
				ACCOUNT TOTAL	1,188.43 *
5230	13325	Telecommunications	T255357	ONLINE SERVICE	78.78
		TREASURER OF VIRGINIA			78.78 *
5810	31448	Dues & Association Member	2013 DUES	DUES	20.00
		VAAO			20.00 *
6001	11902	Office Supplies	20101482	NORTON ANTI-VIRUS	29.95
	15380	BUSINESS DATA OF VA, INC.	COMR REV 213	ENVELOPES	62.95
		FARMVILLE PRINTING			92.90 *
6014	22058	Other Operating Supplies	78797	PRINTING-PPTY FORMS	3,423.66
		M&W PRINTERS INC			3,423.66 *
				ACCOUNT TOTAL	5,306.02 **
012410	TREASURER				
5210	22058	Postal Services	80920	POSTAGE-DELINQ BILLS	20.21
	22058	M&W PRINTERS INC	80920P	POSTAGE-DELINQ PP	2,733.60
	22058	M&W PRINTERS INC	80921P	POSTAGE-DELINQ RE	1,501.60
				ACCOUNT TOTAL	4,255.41 *
5230	12747	Telecommunications	3036	REPROGRAM PHONE	90.00
	13325	COMMORLD	T255357	ONLINE SERVICE	78.77
		TREASURER OF VIRGINIA			168.77 *
5410	25483	Lease/Rent Equipment	6924195 FB13	POSTAGE EQUIP LEASE	1,662.00
		PITNEY BOWES FINANCL SERV			1,662.00 *
5540	30378	Travel-Convention & Educa	BAPPERT 213	RECERTIFICATION FEE	75.00
		UNIVERSITY OF VIRGINIA			75.00 *
6001	15380	Office Supplies	TREAS 213	BUSINESS CARDS	17.00
	20600	FARMVILLE PRINTING	425096	COPY PAPER	73.98
	20600	KEY OFFICE SUPPLY	425382	PAD HLDR/THERML ROLL	11.59
	20600	KEY OFFICE SUPPLY	425408	GREENBAR PAPER	211.96
	20600	KEY OFFICE SUPPLY	425410	FILE FOLDERS	15.98
	20600	KEY OFFICE SUPPLY	425500	CALCULATOR RIBBONS	17.94
	20600	KEY OFFICE SUPPLY	425556	BACKUP TAPES	193.14
	20600	KEY OFFICE SUPPLY	425655	MONTHLY PLANNER	12.99
	20600	KEY OFFICE SUPPLY	425662	PENS	9.48
	22058	M&W PRINTERS INC	81332	RECEIPT PAPER	610.73
				ACCOUNT TOTAL	1,174.79 *
6012	15240	Books & Subscriptions	TREAS 213	SUBSCRIPTION	38.00
		FARMVILLE HERALD			38.00 *
				ACCOUNT TOTAL	7,373.97 **

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MAJOR# ACCT# 012510	VENDOR NUMBER INFORMATION TECHNOLOGY	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3160		Professional Services			
	11902	BUSINESS DATA OF VA, INC.	20101474	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101478	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101482	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101484	CONTRACT AGREEMENT	3,700.00
	11902	BUSINESS DATA OF VA, INC.	20101490	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101498	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101499	TRAVEL EXPENSE	125.00
				ACCOUNT TOTAL	4,450.00 *
3320		Maintenance Service			
	12762	COMPUTERPLUS SALES/SERVIC	MC0000168138	PRINTR MAINT CONTRACT	79.00
	12762	COMPUTERPLUS SALES/SERVIC	MC0000168138	PRINTR MAINT CONTRACT	79.00-
				MAJOR TOTAL	4,450.00 **
021100		CIRCUIT COURT			
6012		Books & Subscriptions			
	31675	VA LAWYERS WEEKLY	646443	SUBSCRIPTION	299.00
				ACCOUNT TOTAL	299.00 *
				MAJOR TOTAL	299.00 **
021200		GENERAL DISTRICT COURT			
5230		Telecommunications			
	30439	US CELLULAR	816442183 213	PHONE	25.36
				ACCOUNT TOTAL	25.36 *
6095		Office Supplies - Juv Pro			
	20600	KEY OFFICE SUPPLY	417534	CHAIR/ROLODEX/GLUE	197.74
	20600	KEY OFFICE SUPPLY	421022	HANGING FILE FOLDERS	13.18
	20600	KEY OFFICE SUPPLY	423566	CALENDARS	33.57
	20600	KEY OFFICE SUPPLY	425505	DVD DISKS	8.99
				ACCOUNT TOTAL	253.48 *
				MAJOR TOTAL	278.84 **
021600		CLERK OF THE CIRCUIT COURT			
5850		Jurors/Witnesses			
	999999	CLEMENTS LARRY	JUROR 213	JUROR	30.00
	999999	DAVIS LORI G	JUROR 213	JUROR	30.00
	999999	EGGLESTON BARBARA N	JUROR 213	JUROR	30.00
	999999	HARRIS CASANDRA	JUROR 213	JUROR	30.00
	999999	MANN KENNETH R	JUROR 213	JUROR	30.00
	999999	WILKERSON LISA C	JUROR 213	JUROR	30.00
				ACCOUNT TOTAL	180.00 *
6001		Office Supplies			
	20600	KEY OFFICE SUPPLY	425015	STAMPER	75.87
				ACCOUNT TOTAL	75.87 *

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6012	18663	MANATRON INC	60437	PLAT SCANNING	130.00 *
				ACCOUNT TOTAL	130.00 *
				MAJOR TOTAL	385.87 **
021800		LAW LIBRARY			
5230	10105	AT&T	315 0208 213	PHONE	36.76
	21319	CENTURYLINK	309478607 213	PHONE	39.60
6012	21761	LEXISNEXIS	1301061851	ONLINE SERVICE	76.36 *
				ACCOUNT TOTAL	239.00
				MAJOR TOTAL	239.00 *
022100		COMMONWEALTH'S ATTORNEY			
5210	25483	Postal Services	1679555 FB13	EQUIPMENT LEASE	102.00
5230	13325	Telecommunications	T255846	IPAD SERVICE	135.15
5510	29991	Travel-Mileage	DUI TRAINING213	MILEAGE	135.15 *
5530	29991	Travel-Subsistence & Lodg	DUI TRAINING213	MEALS	82.94
5899	28866	Miscellaneous	10601	SHREDDING SERVICE	82.94 *
6012	30380	Books and Subscriptions	PLGA1872	LGA 2013 HANDBOOK CD	35.00
				ACCOUNT TOTAL	35.00 *
022200		VICTIM WITNESS ASSISTANCE PROGRAM			
5210	30674	Postal Services	BOX RENT 2013	BOX RENT	54.00
5510	28060	Travel-Mileage	EXPENSES 213	MILEAGE	54.00 *
5530	28060	Travel-Subsistence & Lodg	EXPENSES 213	MEAL	113.00
				ACCOUNT TOTAL	113.00 *
				MAJOR TOTAL	113.00 *
				ACCOUNT TOTAL	10.50
				MAJOR TOTAL	10.50 *

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MAJOR# ACCT# 6001	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
031200	20600	Office Supplies KEY OFFICE SUPPLY	425920	FILES/STORAGE BOXES	41.87 41.87 * 219.37 **
3170	22347	Drug Testing MEDTOX LABORATORIES INC	012011394888	DRUG TESTING	50.00 50.00 *
3310	12742	Repairs/Maintenance COMMTRONICS OF VIRGINIA	206523	RADIO REPAIR	155.70
	12742	COMMTRONICS OF VIRGINIA	207155	RADIO REPAIR	124.00
	28304	SHEEHY FORD	NOHB9113000	RADIO REPAIR	175.75
3311	11775	Repairs & Maint-Auto & Eq BURKEVILLE BODY SHOP	27480	AUTO REPAIRS	1,430.01
	14300	EAST END MOTOR CO INC	94200	TIRE ROTATION	20.00
	14300	EAST END MOTOR CO INC	94621	BATTERY/WRECKER SERV	232.97
	14300	EAST END MOTOR CO INC	94658	INSPECTION	16.00
	14300	EAST END MOTOR CO INC	94683	WIPER MOTOR	273.17
	14300	EAST END MOTOR CO INC	94718	OIL CHG/CK ENG LIGHT	117.57
	14300	EAST END MOTOR CO INC	94864	THROTTLE	665.44
	14300	EAST END MOTOR CO INC	94959	CK WTR IN FLR BOARD	36.72
	14300	EAST END MOTOR CO INC	95107	INSPECTION	16.00
	14915	EXPRESS CARE	51823	OIL CHANGE	42.96
	14915	EXPRESS CARE	51938	OIL CHANGE	57.97
	14915	EXPRESS CARE	52083	OIL CHANGE	54.95
	14915	EXPRESS CARE	52088	OIL CHANGE	41.97
	14915	EXPRESS CARE	52137	OIL CHANGE	42.96
	14915	EXPRESS CARE	52176	OIL CHANGE	21.98
	14915	EXPRESS CARE	52493	OIL CHANGE	49.95
	14915	EXPRESS CARE	52529	OIL CHANGE	42.96
	17403	HARRIS TRAVIS III	XSG4636	MOUNT/BALANCE TIRES	96.04
	17403	HARRIS TRAVIS III	121	INSTALL BRAKE PADS	546.29
	17403	HARRIS TRAVIS III	131 380L	MOUNT/BALANCE TIRES	118.50
	17403	HARRIS TRAVIS III	148 404L	MOUNT/BALANCE TIRES	118.50
	17403	HARRIS TRAVIS III	166 967L	INSTALL BRAKE PADS	276.17
	20323	KENBRIDGE TIRE & AUTO	58503	CALIBRATION	25.00
	29199	THIRD ST WRECKER SERVICE	10557	TOWING	100.00
5210	11894	Postal Services BUSINESS CARD	0555 SHERIFF213	POSTAGE	4,444.08 *
5230	11894	Telecommunications BUSINESS CARD	0555 SHERIFF213	CELL PHONE ACCESSORY	29.35
	13325	TREASURER OF VIRGINIA	T255810	VCLN	39.99
	20904	KINEX NETWORKING SOLUTION	130201 0014	REMOTE DATA BACKUP	54.05
	21319	CENTURYLINK	309468839 213	PHONE	19.95
				ACCOUNT TOTAL	10.36

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT	
5530		21319	CENTURYLINK	309558628 213	PHONE	7.97	
		30439	US CELLULAR	9182210747 213	PHONE	725.74	
					ACCOUNT TOTAL	858.06 *	
5810		12318	Travel-Subsistence & Lodg	1848	GRADUATION DINNER	17.50	
		16553	CNTRL VA CRIMINAL JUSTICE	MEALS 213	MEAL REIMBURSEMENT	20.32	
		32138	GOLDMAN ROBERT	2117 SHERIFF213	MTG SUPPLIES	41.85	
		34410	WAL-MART COMMUNITY/GEGRB	MARCH 2013	ACADEMY MEAL ALLOWNWC	161.00	
		34410	YODER BRANDON	MEALS 213	MEALS	44.10	
					ACCOUNT TOTAL	284.77 *	
6001		18851	Dues & Association Member	101877	DUES-SPRAGUE	50.00	
		18851	INTERNATIONAL ASSOCIATION	101878	DUES-REED	50.00	
		18851	INTERNATIONAL ASSOCIATION	101879	DUES-WALKER	50.00	
		18851	INTERNATIONAL ASSOCIATION	102141	DUES-ESTES	50.00	
					ACCOUNT TOTAL	200.00 *	
6004		13369	Office Supplies	27961300 213	WATER & EQUIP RENTAL	120.40	
		13369	DIAMOND SPRINGS	27961300 213A	WATER & EQUIP RENTAL	79.90	
		15380	DIAMOND SPRINGS	SHERIFF 213	OFFICE FORMS	144.12	
		20600	FARMVILLE PRINTING	424963	DVD'S	19.48	
		20600	KEY OFFICE SUPPLY	424979	CD SPINDLE	23.59	
		20600	KEY OFFICE SUPPLY	424990	COPY PAPER	29.95	
		20600	KEY OFFICE SUPPLY	425137	HANGING FOLDERS	18.90	
		20600	KEY OFFICE SUPPLY	425363	COPY PAPER	149.95	
		20600	KEY OFFICE SUPPLY	425415	CALENDAR/INK CARTRID	66.18	
		20600	KEY OFFICE SUPPLY	425568	INK CARTRIDGES	85.16	
		20600	KEY OFFICE SUPPLY	426182	USB FLASH 8GB	7.99	
		20600	KEY OFFICE SUPPLY	426264	NOTEBOOKS	11.07	
		20600	KEY OFFICE SUPPLY	53585	CREDIT	149.75-	
		28757	STAPLES ADVANTAGE	8024328683	OFFICE SUPPLIES	260.65	
		28757	STAPLES ADVANTAGE	8024573553	INK CARTRIDGES	403.94	
		32138	WAL-MART COMMUNITY/GEGRB	2117 SHERIFF213	OFFICE SUPPLIES	45.46	
					ACCOUNT TOTAL	1,316.99 *	
6008		28640	Virso Comm Center Crime P	526776002 213	ELECTRIC SERVICE	9.56	
			SOUTHSIDE ELECTRIC COOP			9.56 *	
6010		25782	Vehicle & Powered Equip F	DIESEL 213	DIESEL	43.49	
		29332	PRINCE EDWARD CO PELC SCH	SHERIFF DEPT213	DIESEL	86.40	
			TOWN OF FARMVILLE			ACCOUNT TOTAL	129.89 *
		12318	Police Supplies	1848	CODE BOOKS	55.83	
		16101	CNTRL VA CRIMINAL JUSTICE	398906	LOCKOUT TOOL KIT	85.48	
		16101	GALLS LLC	409001	MAGLITE	34.99	
		16101	GALLS LLC	409001	SHIPPING	15.49	
		25900	GALLS LLC	29074	TRAFFIC SUMMONS	624.36	
		28592	PRINTTECH INC	165026	ADAPTOR/CHARGE UNIT	116.94	
		28592	SOUTHERN POLICE EQUIP CO	165205	MAGAZINE/MACE HOLDER	54.14	
		28592	SOUTHERN POLICE EQUIP CO			ACCOUNT TOTAL	987.23 *

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6011	12318	Uniforms & Wearing Appare	1848	ACADEMY SHIRTS	80.90
	16101	CNTRL VA CRIMINAL JUSTICE	377778	SHOES	68.48
	16101	GALLS LLC	409001	SHOES	74.99
	25608	GALLS LLC	FEB 4 2013	BADGE	64.50
	26360	PREMIUM MARKETING & SALES	869	SHOULDER PATCH	555.00
	26360	QUALITY UNIFORM CO INC	879	UNIFORMS	446.50
	26360	QUALITY UNIFORM CO INC	891	UNIFORMS	319.00
	26360	QUALITY UNIFORM CO INC	931	JACKETS	255.00
	28592	SOUTHERN POLICE EQUIP CO	165162	SHOES	64.80
	28592	SOUTHERN POLICE EQUIP CO	165331	SHOES	67.79
	28592	SOUTHERN POLICE EQUIP CO	165476	SHOES	59.99
				ACCOUNT TOTAL	2,056.95 *
				MAJOR TOTAL	10,822.33 **
032200		VOLUNTEER FIRE DEPARTMENT			
7001	13166	Payment to Farmville VFD	18054	TAHOE REPAIRS	598.46
	14300	DAVIS GMC TRUCK INC	94166	INSPECTION	51.00
	15656	EAST END MOTOR CO INC	40615	DISINFECTANT CLEANER	143.52
	20600	FIRE & SAFETY EQUIP CO	426193	ENVELOPES/FILE FLDRS	18.98
	30321	KEY OFFICE SUPPLY	788493	RADIO REPAIRS	386.48
	30321	UNITED COMMUNICATION CORP	789093	RADIO REPAIRS	433.45
				ACCOUNT TOTAL	1,631.89 *
7002	12024	Payment to Rice VFD	558799	PUMP SERVICE/TEST	658.68
	12024	C W WILLIAMS	558800	PUMP SERVICE/TEST	982.95
	12024	C W WILLIAMS	558820	PUMP SERVICE/TEST	435.20
	15560	FARMVILLE WHSALE ELECTRIC	495963	FIREMATIC EQUIPMENT	67.80
	15560	FARMVILLE WHSALE ELECTRIC	495970	FIREMATIC EQUIPMENT	20.00
	19490	JOHN DEERE FINANCIAL	88041	GAS	344.79
	23345	NASH CURTIS	2	RADIO NARROWBANDING	245.00
	28596	SOUTHERN STATES	54444	CHAIN/LINK/UTILITY TUB	103.33
	31844	DOMINION VA POWER	4500495009 213	ELECTRIC SERVICE	290.94
	31846	DOMINION VA POWER	5487358649 213	ELECTRIC SERVICE	11.07
	32146	WATKINS INSURANCE AGENCY	26406	ACCIDENT INSURANCE	3,563.26
				ACCOUNT TOTAL	6,723.02 *
7003	14700	Payment to Prospect VFD	89473	DIESEL	315.56
	15597	ELLINGTON ENERGY SERVICE	2321375	PLUMBING SUPPLIES	63.34
	15908	FERGUSON ENTERPRISES INC	246967T	PROPANE	123.13
	29332	FOSTER FUELS INC	805 PROSPECT213	FUEL	282.54
	31844	TOWN OF FARMVILLE	6120897506 213	ELECTRIC SERVICE	5.66
	31844	DOMINION VA POWER	7600812502 213	ELECTRIC SERVICE	5.66
	31846	DOMINION VA POWER	7020850009 213	ELECTRIC SERVICE	255.92
	31846	DOMINION VA POWER	8898799252 213	ELECTRIC SERVICE	14.08
				ACCOUNT TOTAL	1,065.89 *
7004	12024	Payment to Darlington VFD	558597	GLOVES	101.75
		C W WILLIAMS			

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	12996	CYRUS PEST CONTROL CO	JANUARY 2013	EXTERMINATING SERVIC	45.00
	14700	ELLINGTON ENERGY SERVICE	87751	PROPANE	380.08
	14700	ELLINGTON ENERGY SERVICE	89147	PROPANE	820.17
	22468	MID-ATLANTIC IRRIGATION	185661	FITTINGS	28.23
	23248	NAPA OF FARMVILLE	100801	ABSORBENT	27.80
	28640	SOUTHSIDE ELECTRIC COOP	38156001 213	ELECTRIC SERVICE	277.18
	31333	VERIZON WIRELESS	6842886039	PHONE	60.07
	31335	VERIZON	248 6805 213	PHONE	144.14
	999999	ADVANCE AUTO PARTS	2060234129187	TRK CLEANING SUPPLIE	32.52
7005		Payment to Hampden-Sydney			1,916.94 *
	11492	ARCET EQUIPMENT CO	1890418	COMPRESSED AIR	109.20
	11492	ARCET EQUIPMENT CO	1913457	COMPRESSED AIR	112.84
	11492	ARCET EQUIPMENT CO	1918664	FEES	1.64
	12024	C W WILLIAMS	558805	PUMP SERVICE	547.70
	12024	C W WILLIAMS	558808	PUMP SERVICE	503.20
	12024	C W WILLIAMS	558898	PUMP SERVICE/TEST	639.31
	13166	DAVIS GMC TRUCK INC	17555	INSPECTION	68.00
	15908	FOSTER FUELS INC	231296T	LP GAS	239.73
	15908	FOSTER FUELS INC	231553T	LP GAS	232.48
	17144	HAMPDEN-SYDNEY COLLEGE	112541 213	DIESEL	896.67
	20360	KEPLINGER REPAIR SERV INC	12105	HALOGEN BULBS	38.00
	21319	CENTURYLINK	310187773 213	PHONE	50.17
	27405	RICHMOND ALARM COMPANY	1583587	MONITOR SET-UP	125.00
	27405	RICHMOND ALARM COMPANY	1583588	SECURITY SYSTEM	380.00
	31844	DOMINION VA POWER	8350720002 213	ELECTRIC SERVICE	289.02
	32146	WATKINS INSURANCE AGENCY	26293	INSURANCE	3,614.00
7006		Payment to Pamplin VFD			7,846.96 *
	10105	AT&T	248 6100 213	PHONE	38.30
	10105	AT&T	248 6690 213	PHONE	164.23
	11209	BATTERY BARN OF VA INC	204688	RADIO BATTERIES	465.31
	12151	CARQUEST APPOMATTOX	93298	TRK CLEANING SUPPLIE	98.36
	13593	DIVERSIFIED INSPECTIONS/	219511 DIITL	LADDER INSPECTIONS	828.00
	15560	FARMVILLE WHSALE ELECTRIC	495324	BALLAST/TAPE	197.06
	15560	FARMVILLE WHSALE ELECTRIC	495652	LIGHTBULBS/WR CONNCT	88.45
	15560	FARMVILLE WHSALE ELECTRIC	496005	BALLAST	12.64
	15560	FARMVILLE WHSALE ELECTRIC	496734	MAINTENANCE SUPPLIES	397.59
	15560	FARMVILLE WHSALE ELECTRIC	496893	CREDIT	129.42-
	15908	FOSTER FUELS INC	246968T	PROPANE	251.44
	15908	FOSTER FUELS INC	259929T	PROPANE	184.10
	15908	FOSTER FUELS INC	259930T	PROPANE	846.23
	19139	JAMERSON JE BLDG SUPPLY	2719020	MAINTENANCE SUPPLIES	67.23
	25200	PAMPLIN VOL FIRE DEPT	INS CK 3976	INSURANCE	14,400.50
	25680	PRICE SUPPLY CO INC	821543	PLUMBING SUPPLIES	14.39
	25860	PRINCE EDWARD OVRHD DOORS	2557	DOOR REPAIR	235.00
	31335	VERIZON	248 6100 213	PHONE	61.63
	31335	VERIZON	248 6690 213	PHONE	54.67
	31335	VERIZON	248 6690 213A	PHONE	56.96

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7007	31359 VEST'S SALE & SERVICE INC	10196	TRUCK REPAIR	2,577.50
	31846 DOMINION VA POWER	4743517221 213	ELECTRIC SERVICE	320.30
	31846 DOMINION VA POWER	628098001 213	ELECTRIC SERVICE	39.66
	Payment to Meherrin VFD			21,270.13 *
	30439 US CELLULAR	811808312 213	PHONE	130.35
	31335 VERIZON	736 0633 213	PHONE	159.11
	31846 DOMINION VA POWER	0519881510 213	ELECTRIC SERVICE	291.70
	31846 DOMINION VA POWER	1913347348 213	ELECTRIC SERVICE	39.22
	31846 DOMINION VA POWER	2725824417 213	ELECTRIC SERVICE	13.76
	32146 WATKINS INSURANCE AGENCY	26314	INSURANCE	3,547.00
	ACCOUNT TOTAL			4,181.14 *
	MAJOR TOTAL			44,635.97 **
032300	AMBULANCE AND RESCUE SERVICES			
7005	25880 Prince Edward Rescue Squa	12-13 SUPPR4/4	12-13 SUPPORT	15,000.00
	PRINCE EDWARD VOL RESCUE			15,000.00 *
7008	22349 Meherrin Rescue Squad	12-13 SUPPR4/4	12-13 SUPPORT	2,500.00
	MEHERRIN FIRE & RESCUE			2,500.00 *
	ACCOUNT TOTAL			17,500.00 **
033200	REGIONAL JAIL & DETENTION			
3196	18743 Purchase of Services - Ja	RS 213	ELECTRONIC MONITORIN	303.75
	18743 IRONGATE BOUNDARY MNGT	WB 213	ELECTRONIC MONITORIN	270.00
	25375 PIEDMONT RGNL JUVENILE	1164	JUVENILE DETENTION	4,500.00
	ACCOUNT TOTAL			5,073.75 *
7001	25380 Piedmont Regional Jail-Pe	1957	INMATE DAYS-PAST DUE	23,917.42
	25380 PIEDMONT REGIONAL JAIL	1975	INMATE DAYS-JAN 2013	34,096.30
	ACCOUNT TOTAL			58,013.72 *
	MAJOR TOTAL			63,087.47 **
034100	BUILDING OFFICIAL			
5230	30439 Telecommunications	816442183 213	PHONE	25.36
	US CELLULAR			25.36 *
5530	21498 Travel-Subsistence & Lodg	EXPENSES 213	MEAL	8.78
	LEATHERWOOD COY			8.78 *
5540	21498 Travel-Convention & Educa	EXPENSES 213	MTG REGISTRATION	15.00
	LEATHERWOOD COY			15.00 *
6009	15150 Vehicle & Powered Equip S	87306	INSTANT SHUDDER FIX	7.99
	FARMVILLE AUTO PARTS			

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MAJOR# ACCT#	VENDOR NUMBER ACCT#	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
035100	23248	NAPA OF FARMVILLE	100866	HYDRAULIC FLUID	47.99
				ACCOUNT TOTAL	55.98 *
				MAJOR TOTAL	105.12 **
5110	31844	Electrical Services DOMINION VA POWER	0890745003 213	ELECTRIC SERVICE	575.30
				ACCOUNT TOTAL	575.30 *
5230	21319	Telecommunications CENTURYLINK	310119726 213	PHONE	130.58
	30439	US CELLULAR	816442183 213	PHONE	50.72
				ACCOUNT TOTAL	181.30 *
5899	11894	Miscellaneous BUSINESS CARD	0460 PUCKETT213	DRUG LICENSE RENEWAL	90.00
	12912	CRONK MARK D	EXPENSES 213	RABIES TITER	62.00
	15910	FOSTER RAY	EXPENSES 213	RABIES TITER	62.00
				ACCOUNT TOTAL	214.00 *
6002	32138	Supplies for Shelter WAL-MART COMMUNITY/GEOR	2238 CO ADM 213	DOG FOOD	179.82
				ACCOUNT TOTAL	179.82 *
6005	32138	Janitorial Supplies WAL-MART COMMUNITY/GEOR	2238 CO ADM 213	CLEANING SUPPLIES	18.80
				ACCOUNT TOTAL	18.80 *
				MAJOR TOTAL	1,169.22 **
036100		BIOSOLIDS MONITORING			
5230	30439	Telecommunications US CELLULAR	816442183 213	PHONE	25.36
				ACCOUNT TOTAL	25.36 *
				MAJOR TOTAL	25.36 **
042300		REFUSE DISPOSAL			
3160	27191	Professional Services RESOURCE INTERNATIONAL	39071	MISC WORK TASKS	3,705.27
	27191	RESOURCE INTERNATIONAL	39072	STORM WTR COMPLIANCE	2,677.71
				ACCOUNT TOTAL	6,382.98 *
3310	15560	Repairs/Maintenance FARMVILLE WHSALE ELECTRIC	494102	LIGHTBULBS	12.04
	15560	FARMVILLE WHSALE ELECTRIC	495319	THERMOSTAT	22.40
	21811	LOWE'S	901174	HALOGEN BULBS	13.26
	21811	LOWE'S	908633	TOILET TNK LEVR/FLAP	11.32
	22669	MOORE SCALE SRV-WSTRN VA	4339	50K SCA LOAD CELL	549.00
				ACCOUNT TOTAL	608.02 *
3311	14300	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	94757	HEADLIGHT/FLAT REPAIR	69.60
	14300	EAST END MOTOR CO INC	95172	FLAT REPAIR	41.03

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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
3840		14300	EAST END MOTOR CO INC	95564	SERVICE CALL (FLAT)	129.52
		28596	SOUTHERN STATES	63225	GLOVES & STRAPS	27.33
					ACCOUNT TOTAL	267.48 *
3841		10811	Contract Landfill - POS	FEBRUARY 2013	TRASH COLLECTION	293.00
		10811	ARENA TRUCKING COMPANY	JAN 2013	TRASH COLLECTION	224.00
		27191	RESOURCE INTERNATIONAL	39086	GRDWTR MONITORING	21,326.17
		32953	WRIGHT'S EXCAVATING LLC	FEB 2013	LANDFILL OPERATION	48,093.75
					ACCOUNT TOTAL	69,936.92 *
5110		14723	Purchase of Serv - Recycli	471951	TIRE RECYCLING	442.80
		14723	EMANUEL TIRE OF VIRGINIA	472011	TIRE RECYCLING	488.40
		14723	EMANUEL TIRE OF VIRGINIA	472012	TIRE RECYCLING	456.00
		28866	STEPS, INC	JAN 2013	RECYCLING FEE	1,995.21
					ACCOUNT TOTAL	3,382.41 *
5230		28640	Electrical Services	114379001	DH SITE	128.64
		28640	SOUTHSIDE ELECTRIC COOP	114379003	VIRSO SITE	185.84
		31844	DOMINION VA POWER	5181167213	LEACHATE PUMP	130.44
		31844	DOMINION VA POWER	8970737501	SCALEHOUSE	158.13
		31846	DOMINION VA POWER	0599507431	RICE SITE	105.54
		31846	DOMINION VA POWER	0670040567	CELL C PUMP STATION	25.06
		31846	DOMINION VA POWER	1144204110	GREEN BAY SITE	98.91
		31846	DOMINION VA POWER	7471653571	WORSHAM SITE	145.11
		31846	DOMINION VA POWER	8601161519	PROSPECT SITE	134.79
		31846	DOMINION VA POWER	9176847250	LANDFILL SITE	95.30
					ACCOUNT TOTAL	1,207.76 *
5440		10105	Telecommunications	223	PHONE	68.86
		10105	AT&T	248	PHONE	36.76
		10105	AT&T	392	PHONE	38.56
		10105	AT&T	392	PHONE	36.76
		10105	AT&T	574	PHONE	48.09
		10105	AT&T	767	PHONE	36.76
		21319	CENTURYLINK	309326764	PHONE	46.69
		21319	CENTURYLINK	309480181	PHONE	49.25
		21319	CENTURYLINK	309553498	PHONE	49.35
		21319	CENTURYLINK	309615846	PHONE	46.43
		21319	CENTURYLINK	309714661	PHONE	47.13
		30439	US CELLULAR	310039285	PHONE	48.48
		31335	VERIZON	816442183	PHONE	25.86
		31335	VERIZON	248	PHONE	49.62
				736	PHONE	74.83
					ACCOUNT TOTAL	703.43 *
5440		28869	Portable Toilet Rental	2050	MONTHLY SERVICE	662.50
			STIFF O O INC			662.50 *
6008		25782	Vehicle & Powered Equip F	DIESEL 213	DIESEL	1,091.64
			PRINCE EDWARD CO PBLC SCH			1,091.64 *

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MAJOR# ACCT# 6009	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INV#	AMOUNT
	14300	EAST END MOTOR CO INC	TIRES	93981	691.52
					691.52 *
					84,934.66 **
043200	GENERAL PROPERTIES				ACCOUNT TOTAL
3310	Repairs/Maintenance				MAJOR TOTAL
	24086	OK TERMITE & PEST CONTROL	EXTERMINATING SERVIC	FEB 20 2013	150.00
					150.00 *
3311	Repairs & Maint-Auto & Eq				ACCOUNT TOTAL
	17004	HALEY OF FARMVILLE INC	REPLACE SOLENOID/HTR	66691544	1,158.72
	29036	T&J FARM EQUIP SALES INC	ROD ARM	5969	358.00
					1,516.72 *
5110	Electrical Services				ACCOUNT TOTAL
	28640	SOUTHSIDE ELECTRIC COOP	SRR LIGHTS	114379002 213	30.30
	31844	DOMINION VA POWER	ROY CLARK MONUMENT	1230385005 213	19.06
	31844	DOMINION VA POWER	COURTHOUSE	2786281903 213	10,086.67
	31844	DOMINION VA POWER	SHOP	9670710004 213	49.81
	31846	DOMINION VA POWER	SCOPE BLDG	1545926683 213	357.95
	31846	DOMINION VA POWER	SHERIFF DEPT SHED	4951935099 213	5.66
	31846	DOMINION VA POWER	WORSHAM CLERK OFFICE	5856894620 213	190.84
	31846	DOMINION VA POWER	LIGHTS AT RICE	6669158583 213	111.26
	31846	DOMINION VA POWER	AG BLDG	8105475944 213	2,418.51
					13,270.06 *
5120	Heating Services				ACCOUNT TOTAL
	14700	ELLINGTON ENERGY SERVICE	FUEL OIL	602293	5,220.00
	14700	ELLINGTON ENERGY SERVICE	FUEL OIL	91376	529.66
	14700	ELLINGTON ENERGY SERVICE	FUEL OIL	91377	6,960.00
					12,709.66 *
5130	Water & Sewer				ACCOUNT TOTAL
	29332	TOWN OF FARMVILLE	WATER & SEWER	AG BLDG 213	82.85
	29332	TOWN OF FARMVILLE	WATER	CH IRRIG 213	76.50
	29332	TOWN OF FARMVILLE	WATER & SEWER	SCOPE 213	33.65
					193.00 *
5230	Telecommunications				ACCOUNT TOTAL
	10105	AT&T	PHONE	223 8665 213	36.75
	21319	CENTURYLINK	PHONE	310262069 213	52.96
	21319	CENTURYLINK	PHONE	310441360 213	76.96
	30439	US CELLULAR	PHONE	816442183 213	92.37
					259.04 *
5440	Portable Toilet Rental				ACCOUNT TOTAL
	28869	STIFF O O INC	MONTHLY SERVICE	2050	100.00
					100.00 *
5540	Travel-Convention & Educa				ACCOUNT TOTAL
	31202	VANEPS RONALD	PESTICIDE TRAINING	REIMB 213	40.00
					40.00 *
6005	Janitorial Supplies				ACCOUNT TOTAL
	10719	ARAMARK UNIFORM SERVICES	JANITORIAL SUPPLIES	72304002 213	321.96

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6007		10900	Repairs and Maintenance S			
		10900	AYERS BLDG. & SUPPLY CO	237276	BITS & SCREWS	19.82
		10900	AYERS BLDG. & SUPPLY CO	237372	MASKS	16.99
		13369	DIAMOND SPRINGS	11393100 213	WATER & EQUIP RENTAL	36.75
		15150	FARMVILLE AUTO PARTS	85962	SHOP TOWELS	17.99
		15560	FARMVILLE WHSALE ELECTRIC	494343	CABLE TIES	62.81
		15560	FARMVILLE WHSALE ELECTRIC	495320	SAW BLADES	20.00
		16671	GRAINGER	9053086253	TOILET REPAIR KIT	146.13
		21811	LOWE'S	901693	EARPLUGS/ELECT COVER	15.95
		21811	LOWE'S	906338	BULBS/CEMENT/KNIFE	24.67
		21811	LOWE'S	908019	WTR PUMP/O-RING KIT	17.50
		21811	LOWE'S	908633	BATTERIES	11.10
		21811	LOWE'S	911039	RETURN	11.10-
		27132	RANSON'S INC	10250038	BATTERIES	15.98
		27922	CINTAS CORPORATION #524	524 09428 213	UNIFORM RENTAL	352.10
		28596	SOUTHERN STATES	58956	ICE MELT	149.80
6008		25782	Vehicle & Powered Equip F			
			PRINCE EDWARD CO PBLC SCH	DIESEL 213	DIESEL	896.49 *
6009		11894	Vehicle & Powered Equip S			
			BUSINESS CARD	0460 PUCKETT213	TRACTOR HUB/AXLE PIN	164.34
		14300	EAST END MOTOR CO INC	94406	TIRE	164.34 *
		15150	FARMVILLE AUTO PARTS	85962	TRACTOR HUB/AXLE PIN	209.95
		15150	FARMVILLE AUTO PARTS	85969	TIRES	63.59
		15150	FARMVILLE AUTO PARTS	86029	BRAKE PADS	62.99
		15150	FARMVILLE AUTO PARTS	86947	BRAKE ROTORS	92.62
		28695	SPAULDING EQUIPMNT CO INC	IN69478	CALIPER COMPRESSOR	50.49
		28695	SPAULDING EQUIPMNT CO INC	IN69600	OIL/FILTERS/ANTI-FRZ	117.87
		29083	TAYLOR-FORBES EQUIP CO	IN14693	HYDRAULIC HOSE	33.55
		29083	TAYLOR-FORBES EQUIP CO	IN14778	WATER PUMP/KEY	52.98
043400	CANNERY				LINCH & CLIP PINS	2.28
					HYDRAULIC HOSE	4.95
					ACCOUNT TOTAL	691.27 *
					MAJOR TOTAL	31,000.79 **
3310		15560	Repairs & Maintenance			
		15560	FARMVILLE WHSALE ELECTRIC	495211	CONNECTORS/BUSHINGS	8.55
		999999	FARMVILLE WHSALE ELECTRIC	495906	POWER INLET/CONDUIT	78.49
			BUSTER'S RADIATOR SERVICE	729886	HEATER CORE REPAIR	70.00
5110		28640	Electrical Services			
			SOUTHSIDE ELECTRIC COOP	44435001 213	ELECTRIC SERVICE	157.04 *
5120		14700	Heating Services			
			ELLINGTON ENERGY SERVICE	91378	ELECTRIC SERVICE	210.88
					ACCOUNT TOTAL	210.88 *
					ACCOUNT TOTAL	1,392.00
					ACCOUNT TOTAL	1,392.00 *

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5230	21319	Telecommunications	310248529 213	PHONE	176.57
	30439	CENTURYLINK	8164442183 213	PHONE	25.36
		US CELLULAR			201.93 *
6005	32138	Janitorial Supplies	2238 CO ADM 213	CLEANING SUPPLIES	31.72
		WAL-MART COMMUNITY/GEGRB			31.72 *
6014	17721	Other Operating Supplies	WA2130730	GUARD	16.35
		HOBART SALES & SERVICE			16.35 *
					2,009.92 **
052500		CHAPTER X BOARD			
5640	12928	Payment to Crossroad Ser	4TH QTR 213	4TH QTR SUPPORT	15,660.75
		CROSSROAD SERVICES BOARD			15,660.75 *
					15,660.75 **
053500		COMPREHENSIVE SERVICES ACT			
3160		CSA Programs			
	11191	BEAR CREEK ACADEMY	330	PROFESSIONAL SERVICE	8,835.00
	11490	BRALEY & THOMPSON INC	231301C	PROFESSIONAL SERVICE	3,225.00
	12280	CENTRA HEALTH	6172 213	PROFESSIONAL SERVICE	510.00
	12280	CENTRA HEALTH	6173 213	PROFESSIONAL SERVICE	408.00
	12280	CENTRA HEALTH	7912 213	PROFESSIONAL SERVICE	2,448.00
	12280	CENTRA HEALTH	8209 213	PROFESSIONAL SERVICE	2,448.00
	12280	CENTRA HEALTH	8360 213	PROFESSIONAL SERVICE	2,448.00
	12280	CENTRA HEALTH	8370 213	PROFESSIONAL SERVICE	2,448.00
	12929	CROSSROADS SERVICES BD	FAPT/CPMT 213	PROFESSIONAL SERVICE	120.00
	14575	ELK HILL	26694	PROFESSIONAL SERVICE	2,320.00
	14933	FAMILY PRESERVATION SERV	BAKA071196 211	PROFESSIONAL SERVICE	525.00
	14933	FAMILY PRESERVATION SERV	BOOL061997 213	PROFESSIONAL SERVICE	665.00
	14933	FAMILY PRESERVATION SERV	RUSM041800 213	PROFESSIONAL SERVICE	140.00
	16672	GRAFTON SCHOOL INC	1854 213	PROFESSIONAL SERVICE	4,800.00
	16672	GRAFTON SCHOOL INC	2068 213	PROFESSIONAL SERVICE	5,130.00
	16672	GRAFTON SCHOOL INC	3197 213	PROFESSIONAL SERVICE	5,040.00
	16672	GRAFTON SCHOOL INC	5145 213	PROFESSIONAL SERVICE	4,560.00
	18816	INTERCEPT YOUTH SERVICES	156024 YQ 0113	PROFESSIONAL SERVICE	3,355.29
	21805	LOGAN LETRICIA R	JAN 2013	FOSTER CARE	64.45
	23872	NORTH SPRING BEHAVIORAL	673 0113	PROFESSIONAL SERVICE	3,255.00
	29152	THE HUGHES CENTER	7286	PROFESSIONAL SERVICE	5,324.00
	29417	TREASURER OF BEDFORD	DR 213	PROFESSIONAL SERVICE	5,346.00
	31353	VERSHAEVE ANDREA	JAN 2013	FOSTER CARE	322.25
	32580	WILHELM DON L.C.S.W.	DR 213	PROFESSIONAL SERVICE	800.00
	999999	JONES CRYSTAL E	FEB 2013	FOSTER CARE	644.00
	999999	YOUTH QUEST	FEB 2013	FOSTER CARE	644.00
	999999	JONES CRYSTAL	JAN 2013	FOSTER CARE	581.84

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072200	MUSEUMS			
5641	Robert R. Moton Museum ROBERT RUSSA MOTON MUSEUM	12-13 SUPPRT4/4	12-13 SUPPORT	2,500.00 *
			MAJOR TOTAL	2,500.00 **
073500	PUBLIC LIBRARY			
5640	Contribution To Library FARMVILLE-PE COMM LIBRARY	12-13 SUPPRT4/4	12-13 SUPPORT	48,039.00 *
			MAJOR TOTAL	48,039.00 **
081100	PLANNING			
3160	Professional Services EARLS CAMERON			750.00 *
3161	Planning Commission COLEMAN R SAMUEL GILFILLIAN SALLY W GILLIAM DONALD B HUNT PRESTON JONES ROBERT M LEATHERWOOD CLIFFORD JACK MASON ROBERT CHRISTOPHER TOWNSEND JOHN F III WATSON BRETT VON CANNON		GIS PROJECT INTERN	750.00 *
3600	Advertising FARMVILLE HERALD			100.00
5210	Postal Services FULCHER KAREN			100.00
5230	Telecommunications US CELLULAR			100.00
5510	Travel-Mileage COLEMAN R SAMUEL DAVES-JOHNSON ALECIA DAVES-JOHNSON ALECIA GILLIAM DONALD B HUNT PRESTON			100.00
			ACCOUNT TOTAL	900.00 *
			ACCOUNT TOTAL	369.00 *
			ACCOUNT TOTAL	369.00 *
			ACCOUNT TOTAL	5.65 *
			ACCOUNT TOTAL	5.65 *
			ACCOUNT TOTAL	60.23 *
			ACCOUNT TOTAL	60.23 *
				13.56
				312.17
				10.15
				22.60
				22.60

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5530		19875	JONES ROBERT M	FEB 19 2013	MILEAGE	5.65
		22170	MASON ROBERT CHRISTOPHER	FEB 19 2013	MILEAGE	10.17
		29386	TOWNSEND JOHN F III	FEB 19 2013	MILEAGE	8.48
			Travel-Subsistence & Lodg			405.38 *
		13108	DAVES-JOHNSON ALECIA	OCT 12 - JAN 13	MEALS	47.31
			Travel-Convention & Educa			47.31 *
		29015	SWANA	9763	RECYCLING TRAINING	115.00
			Office Supplies			115.00 *
6001		13108	DAVES-JOHNSON ALECIA	OCT 12 - JAN 13	NOTEBOOKS	5.00
		15380	FARMVILLE PRINTING	CO ADMR 213	COPIES	66.81
		999999	CRERAN DENNIS	VESTS	REFLECTIVE VESTS	8.37
						80.18 *
			COMMUNITY DEVELOPMENT			2,732.75 **
081200		25362	Piedmont Area Transit	12-13 SUPPRT4/4	12-13 SUPPORT	2,500.00
5652			PIEDMONT AREA TRANSIT			2,500.00 *
081500			ECONOMIC DEVELOPMENT			2,500.00 **
5210		11894	Postal Services	2078 CARNEY 213	STAMPS	315.00
			BUSINESS CARD			315.00 *
5230		30439	Telecommunications	816442183 213	PHONE	25.36
			US CELLULAR			25.36 *
5530		11894	Travel-Subsistence & Lodg	2078 CARNEY 213	MEALS	55.86
			BUSINESS CARD			55.86 *
5899		22264	Special Projects	21308	EZ BROCHURES	631.40
			MCCAIN PRINTING CO INC			631.40 *
6001		15240	Office Supplies	ECO DEV 213	SUBSCRIPTION	38.00
		15380	FARMVILLE HERALD	ECO DEV 213	ENVELOPES/EZ LETTERS	293.20
			FARMVILLE PRINTING			331.20 *
						1,358.82 **
081600			TOURISM			
5110		31846	Electrical Services	0675198071 213	ELECTRIC SERVICE	232.40
		31846	DOMINION VA POWER	1059387447 213	ELECTRIC SERVICE	56.30
						288.70 *

AP375H
2/28/2013
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 2/01/2013 -- 2/28/2013

AFTER CHECKS
PAGE 17

MAJOR# ACCT# 5120	VENDOR NUMBER 14700	VENDOR NAME Heating Service ELLINGTON ENERGY SERVICE	INV# 504718	DESCRIPTION FUEL OIL	AMOUNT 472.15 472.15 *
5130	29332	Water & Sewer TOWN OF FARMVILLE	MOORE BLDG 213	WATER & SEWER	47.65 47.65 *
5210	11894	Postal Services BUSINESS CARD	0460 PUCKETT213	UPS	9.35 9.35 *
5230	21319	Telecommunications CENTURYLINK	310393238 213	PHONE	292.40
	21319	CENTURYLINK	310393238 213A	PHONE	301.48
5898	10641	VTC Best Part Grant APPOMATTOX TOWN OF	870	POSTAGE	1,348.81
	11894	BUSINESS CARD	0460 PUCKETT213	UPS	25.68
	11894	BUSINESS CARD	0460 PUCKETT213	UPS	51.31
	17673	HIGHWAY INFORMATION MEDIA	2279	WELCOME CNTR PLACEMENT	990.00
	28987	STRICKLER SELENA	7650	AD DESIGN	135.00
6001	31199	Office Supplies VANEPS MAGI	EXPENSES 213	BRITA WATER SYSTEM	2,550.80 *
	31199	VANEPS MAGI	EXPENSES 213	FILTERS	33.47
					37.78
					71.25 *
					4,033.78 **
082400		SOIL & WATER CONSERVATION DISTRICT			
5641	25440	Donation - PS&WCD PIEDMONT SOIL & WATER	12-13 SUPPRT4/4	12-13 SUPPORT	2,960.00
					2,960.00 *
					2,960.00 **
083500		COOPERATIVE EXTENSION OFFICE			
3199	29913	Purchase of Service - Oth TREASURER VA TECH	2ND QTR 213	2ND QTR SUPPORT	8,804.79
					8,804.79 *
5230	21319	Telecommunications CENTURYLINK	309520098 213	PHONE	102.24
	21319	CENTURYLINK	309520098 213A	PHONE	102.32
					204.56 *
					9,009.35 **
091000		GENERAL EXPENSE			
5230	23933	Internal Telecom Account LUMOS NETWORKS	165866886 213	PHONE	2,760.31
					2,760.31 *

AP375H
2/28/2013
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 2/01/2013 -- 2/28/2013

AFTER CHECKS
PAGE 18

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5803	28597	Internal Fuel Account	71465	GAS	2,430.27
	28597	SOUTHERN STATES COOP INC	77411	GAS	3,315.58
	28597	SOUTHERN STATES COOP INC	81673	GAS	3,570.80
	28597	SOUTHERN STATES COOP INC	88176	GAS	2,763.11
	28597	SOUTHERN STATES COOP INC	92551	GAS	2,748.55
				ACCOUNT TOTAL	14,828.31 *
				MAJOR TOTAL	17,588.62 **
094000		CAPITAL PROJECTS			
0002	11902	Computer System	20101500	SERVER-SHERIFF DEPT	6,514.95
	20904	BUSINESS DATA OF VA, INC.	130214 0038	SERVER UPGRADE-SHRFF	750.00
				ACCOUNT TOTAL	7,264.95 *
0024	15560	Cannery	494815	WIRE/GRD KIT/LUG KIT	368.92
	15560	FARMVILLE WHSALE ELECTRIC	495378	ELECTRIC METER	449.36
				ACCOUNT TOTAL	818.28 *
0028	25840	Prospect Depot VDOT Grant		WELL/SEPTIC PERMIT	525.00
	29440	PRINCE EDWARD HEALTH DPT		BUILDING PERMIT	534.04
	29440	PRINCE EDWARD CO TREAS		BUILDING PERMIT	534.04-
	29440	PRINCE EDWARD CO TREAS		BUILDING PERMIT	204.00
				ACCOUNT TOTAL	729.00 *
				MAJOR TOTAL	8,812.23 **
				FUND TOTAL	490,179.59

AP375H
 2/28/2013
 FUND # - 331 LANDFILL CONSTRUCTION FUND

PRINCE EDWARD
 LISTING OF INVOICES FOR 2/01/2013 -- 2/28/2013

AFTER CHECKS
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
8001	10616	Equipment APPLE VALLEY SCALE CO	48052	30% DEPOSIT ON SCALE	17,925.00
				ACCOUNT TOTAL	17,925.00 *
				MAJOR TOTAL	17,925.00 **
				FUND TOTAL	17,925.00

AF375H
2/28/2013
FUND # - 501 WATER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 2/01/2013 -- 2/28/2013

AFTER CHECKS
PAGE 20

MAJOR#	VENDOR	NUMBER	VENDOR	INV#	DESCRIPTION	AMOUNT
043200	GENERAL	PROPERTIES				
5130	Water Service					
	29332	TOWN OF FARMVILLE				
					WATER TANK 213	
					WATER	
					ACCOUNT TOTAL	24.05 *
					MAJOR TOTAL	24.05 **
					FUND TOTAL	24.05

AP375H
 2/28/2013
 FUND # - 502 SEWER FUND

PRINCE EDWARD
 LISTING OF INVOICES FOR 2/01/2013 -- 2/28/2013

AFTER CHECKS
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
043200	31846	Electrical Services DOMINION VA POWER	4148700281	SEWER PUMP	59.45
					59.45 *
					59.45 **
				ACCOUNT TOTAL	59.45
				MAJOR TOTAL	59.45
				FUND TOTAL	59.45

AF375H
2/28/2013
FUND # - 710

INDUSTRIAL DEV AUTHORITY FUND
PRINCE EDWARD
LISTING OF INVOICES FOR 2/01/2013 -- 2/28/2013

AFTER CHECKS
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3160	27715	Professional Services ROBINSON FARMER COX ASSOC	40705	IDA AUDIT	1,500.00
				ACCOUNT TOTAL	1,500.00 *
				MAJOR TOTAL	1,500.00 **
				FUND TOTAL	1,500.00

AP375H
2/28/2013
FUND # - 732

PRINCE EDWARD
LISTING OF INVOICES FOR 2/01/2013 -- 2/28/2013

RETIREMENT BENEFIT FUND
AFTER CHECKS
PAGE 23

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
002230	25257	LEOS Disbursements JOHNS VICKI K	FEB 2013	RETIREE BENEFIT	1,018.07
				ACCOUNT TOTAL	1,018.07 *
				MAJOR TOTAL	1,018.07 **
				FUND TOTAL	1,018.07

AP375H
2/28/2013
FUND # - 740 REVENUE SHARING-VDOT FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 2/01/2013 -- 2/28/2013

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
094000	17925	Rt 786-Engineering	31418	ENGINEERING - RT 786	53,360.98
	17925	HURT & PROFFITT, INC	31418	ENGINEERING - RT 786	53,360.98

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021400	PIEDMONT COURT SERVICES				
5110		Electrical Service			
	31846	DOMINION VA POWER	4324962309 213	ELECTRIC SERVICE	93.11
	31846	DOMINION VA POWER	4324962309 213	ELECTRIC SERVICE	130.61
	31846	DOMINION VA POWER	7218131923 213	ELECTRIC SERVICE	173.85
	31846	DOMINION VA POWER	7218131923 213A	ELECTRIC SERVICE	205.51
				ACCOUNT TOTAL	603.08 *
5230		Telecommunications			
	21319	CENTURYLINK	310357807 213	PHONE	60.89
	21319	CENTURYLINK	310357807 213A	PHONE	63.00
	23933	LUMOS NETWORKS	174057257 213	PHONE	210.40
	23933	LUMOS NETWORKS	174057257 213A	PHONE	320.69
				ACCOUNT TOTAL	654.98 *
5306		Surety Bonds			
	12182	CNA SURETY	69499427	SURETY BONDS	212.63
				ACCOUNT TOTAL	212.63 *
5510		Travel - Mileage			
	15649	FERRELL JULIANNA	MILEAGE 213	MILEAGE	231.62
	15936	FOX SANDY	MILEAGE 213	MILEAGE	75.70
	15954	FRANKLIN SHEENA	MILEAGE 213	MILEAGE	76.84
	16682	GRAY SHARON	MILEAGE 213	MILEAGE	136.69
	16944	STIMPSON CONNIE	EXPENSES 213	MILEAGE	22.66
	22217	MAXEY RENEE T	EXPENSES 213	MILEAGE	2.82
				ACCOUNT TOTAL	546.33 *
6001		Office Supplies			
	16944	STIMPSON CONNIE	EXPENSES 213	BATTERIES	4.97
	22217	MAXEY RENEE T	EXPENSES 213	OFFICE SUPPLIES	29.40
				ACCOUNT TOTAL	34.37 *
6012		Books & Subscriptions			
	12350	CHARLOTTE GAZETTE	PCS 213	SUBSCRIPTION (1 YR)	24.00
	12925	THE COURIER-RECORD	PCS 213	SUBSCRIPTION	24.00
				ACCOUNT TOTAL	48.00 *
6040		ADP Equipment			
	20904	KINEX NETWORKING SOLUTION	130125 0039	COMPUTER REPAIR	37.50
	20904	KINEX NETWORKING SOLUTION	130205 0011	REMOTE BACKUP	10.00
	20904	KINEX NETWORKING SOLUTION	130221 0047	SERVICED COMPUTERS	32.50
				ACCOUNT TOTAL	80.00 *
				MAJOR TOTAL	2,179.39 **
097001	PCS SUPERVISION FEES EXPENDITURES				
5420		PCS - Lease/Rent of Build			
	28724	SRP CORPORATION LLC	RENT 213	RENT	2,383.00
				ACCOUNT TOTAL	2,383.00 *
6001		PCS - Office Supplies			
	16944	STIMPSON CONNIE	SUPPLIES 213	PAINT	32.28
				ACCOUNT TOTAL	32.28 *
6006		PCS - Janitorial Services			
	17346	HARDY PAGE	FEB 2013	CLEANING SERVICE	105.00
				ACCOUNT TOTAL	105.00 *
				MAJOR TOTAL	2,520.28 **

AE375H
2/28/2013
FUND # - 741

PIEDMONT COURT SERVICES FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 2/01/2013 -- 2/28/2013

AFTER CHECKS
PAGE 26

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
097002	097002	PCS DRUG TESTING FEES			
0001	28095	PCS Drug Testing Fees ALERE TOXICOLOGY SERV INC	249773	DRUG TESTING	58.44 *
				ACCOUNT TOTAL	58.44 *
				MAJOR TOTAL	58.44 **
097004	CCA/PSA GRANT				
5510	16944	CCA/PSA Grant STIMPSON CONNIE			
	22217	EXPENSES 213A MAXEY RENEE T		MEALS	31.92
	22217	EXPENSES 213A MAXEY RENEE T		MEALS	27.47
	23340	EXPENSES 213 NASH ASHLEY		LODGING	86.70
	23340	EXPENSES 213 NASH ASHLEY		MEALS	32.59
				MILEAGE	101.53
				ACCOUNT TOTAL	280.21 *
				MAJOR TOTAL	280.21 **
				FUND TOTAL	5,038.32
				TOTAL DUE	515,744.48

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____

_____ Title _____ Date _____

_____ Title _____ Date _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 12, 2013
Item No.: 5-d
Department: County Administration
Staff Contact: Sheila Martin/Barbara Poulston
Issue: Consent Agenda - Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None.

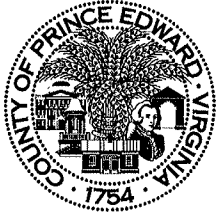
Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 12, 2013
Item No.: 5-e
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Appropriations

Summary:

In last Fiscal Year the Board of Supervisors approved the acceptance and appropriation of a grant in the amount of \$13,935 for the Sheriff that will reimburse the County 50% of the cost of purchasing bullet-proof vests. Last Fiscal Year the sheriff purchased \$11,300 of the vests at County expense which meets the majority of the required match. This Fiscal Year the remainder of the vests will be purchased and reimbursement will be received from the grant and require the remaining \$2,635 County match be expended.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY 2013 Budget Amendment						
3(Rcv)	100	33010	0012	Bullet Proof Vest Grant		\$13,935
3(Rcv)	100	41050	0100	General Fund Balance		2,635
4(Exp)	100	31200	6021	Sheriff – Bullet Proof Vests	\$16,570	

Recommendation:

Approve the budget amendment displayed above and appropriate the same funds.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 12, 2013
Item No.: 6
Department: VDOT
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters

Summary: Kevin Wright, VDOT, is planning to attend the March Board meeting.

Attachments:

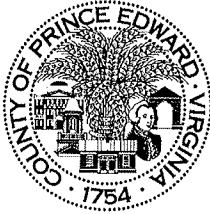
Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 12, 2013
Item No.: 7
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: PUBLIC HEARING: SCHOOL BOARD APPOINTMENTS

Summary: The terms of the following School Board members expire on June 30, 2013:

- District 401 – Osa Sue Dowdy (Supervisor Charles McKay)
- District 701 – Ellery Sedgwick (Supervisor Jim Wilck)

The purpose of tonight’s public hearing is to give citizens an opportunity to submit names of candidates to be considered for appointment to the School Board. After the Public Hearing, the Citizen Committee shall interview and seriously consider all individuals who are nominated and express willingness to serve.

Attachments: Public Hearing Notice
Criteria for Selection of School Board Members

Recommendations:

1. Supervisor McKay and Supervisor Wilck will wish to introduce the members of their Citizen Committees who attend the Public Hearing at the March Board meeting.
2. Hold the Public Hearing, at which citizens have an opportunity to submit names of candidates to be considered for appointment to the School Board.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
Simpson _____ Wilck _____



Please publish the following on Friday, March 1, 2013 and Friday, March 8, 2013 editions of The Farmville Herald. Please provide a Certificate of Publication to the County Administrator's Office.



PUBLIC HEARING NOTICE

Pursuant to Section 22.1-29.1 of the *Code of Virginia*, the Prince Edward County Board of Supervisors will hold a Public Hearing on **Tuesday, March 12, 2013, at 7:30 p.m.** in the Board of Supervisors Room, 3rd Floor, Prince Edward County Courthouse, 111 South Street, Farmville, Virginia. The purpose of this public hearing is to receive citizen input and recommendations on candidates to be considered for appointment to the Prince Edward County School Board from District 401 (Hampden) and District 701 (Farmville). Interested candidates are encouraged to attend. It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact W.W. Bartlett, County Administrator, at 434-392-8837, prior to March 8, 2013.

NOTICE TO THE CITIZENS OF ELECTION DISTRICTS 401(HAMPDEN) AND 701 (FARMVILLE)

APPOINTMENT OF PRINCE EDWARD COUNTY SCHOOL BOARD MEMBERS

The terms of office for the Prince Edward County School Board members for District 401 (Hampden) and District 701 (Farmville) expire effective June 30, 2013. To fill these vacancies, Citizen Committees for District 401 and District 701 have been appointed to review and select eligible candidates from their respective districts for consideration by the Board of Supervisors. The Citizen Committees are as follows:

**District 401 (Hampden),
Charles W. McKay, Supervisor**

Patsy Pelland, Chair
51 Ropp Road
Farmville, Virginia 23901
Phone: 434-223-2182

John Eastby
1 Venable Lane
Farmville, Virginia 23901
Phone: 434-223-8940

Pam Venable
7706 Abilene Road
Farmville, Virginia 23901
Phone: 434-223-3644

**District 701 (Farmville)
Jim Wilck, Supervisor**

Peggy Cave, Chair
1203 Fifth Avenue
Farmville, Virginia 23901
Phone: 434-392-4422

Heather Edwards
1001 High Street
Farmville, Virginia 23901
Phone: 434-392-3112

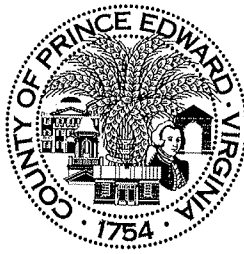
Laura French
802 Creekwood Trail
Farmville, VA 23901
Phone: 434-392-3833

Melissa Gayles
1509 Fourth Avenue Ext.
Farmville, VA 23901
Phone: 434-547-7737

Janet Gillian
803 Creekwood Trail
Farmville, VA 23901
Phone: 434-392-3397

Persons interested in serving on the School Board for District 401 or District 701 are asked to please contact a member of the Citizen Committee for your district and to submit a letter of interest with resume or a County Citizen Volunteer Application, which is available in the Prince Edward County Administrator's Office or on the county website at www.co.prince-edward.va.us. Should you have questions or need additional information, please call the County Administrator's office at 434-392-8837.

By order of the Board of Supervisors
W.W. Bartlett, County Administrator

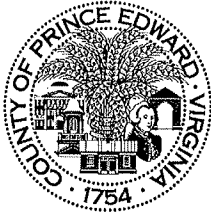


Adopted: November 13, 1984
Revised: August 10, 2004
Revised: January 13, 2009

CRITERIA FOR SELECTION OF SCHOOL BOARD MEMBERS

1. Each of the eight School Board members shall be appointed by a majority vote of the full Board of Supervisors when the School Board members' terms expire. This vote of the Board of Supervisors shall be by the show of hands.
2. The School Board members' terms of office shall commence on July 1.
3. The criteria for the appointment of School Board members are as follow:
 - a. Each year, the Supervisor from each election district in which a School Board member's term expires shall appoint a three (3) or five (5) member Citizens Committee to review and select candidate(s) for appointment to the School Board.
 - b. The membership of the Citizens Committee shall be announced at the Board of Supervisors meeting in February and published in a newspaper of general circulation, and the voters of the electoral district encouraged to submit nominations to the Chairman of the Committee.
 - c. For the March Board meeting, the County Administrator shall schedule and publish notice of a public hearing at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board. The members of the appointed Citizens Committee shall attend.
 - d. After the public hearing, the Citizens Committee shall interview and seriously consider all persons who are nominated and express willingness to serve, if appointed.
 - e. At the April Board meeting, the Citizens Committee shall report to the full Board of Supervisors a list of candidates for consideration. If the incumbent is requesting reappointment and is the only citizen expressing an interest, the Citizens Committee shall only be required to submit one name, the incumbent's, for consideration. If the incumbent is not requesting reappointment or is ineligible for reappointment, the Citizens Committee shall submit one or more names for consideration. The Citizens Committee shall also provide the Board biographical information on each candidate.
 - f. At the May Board meeting, a public hearing shall be held on the candidate(s) submitted at the April meeting.
 - g. At the June meeting, the Board, by a majority vote, shall appoint one candidate to the School Board.
 - h. The Citizens Committee, in selecting the candidates, shall consider the following:
 1. Person must be an eligible voter and resident of the election district;
 2. Person should be a freeholder;
 3. Person must be willing to serve on the School Board;
 4. Person should have at least a high school education;
 5. Person should be oriented to public service;
 6. Person should be involved, concerned, and dedicated to public education;
 7. Person should be independent (base decisions on factual matters rather than as a representative of a group or faction);
 8. Person should be able to perform the duties and obligations of School Board members;
 9. Person should be of integrity in all matters;
 10. Person should be above prejudice with regard to race, creed, sex, religion, age, and national origin.

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 12, 2013
Item No.: 8
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Citizen Volunteer Appointments

Summary: Listed below is a chart summarizing the boards and commissions which have upcoming vacancies and/or expiring terms of office in June 2013.

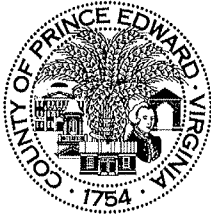
APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	CURRENTLY IN OFFICE
Board of Appeals for Building Code	5 Years	1	Parker Terry*
Poplar Hill Community Development Authority	1 Year	2 (Citizen Positions)	Mattie P. Wiley * Karen Schinabeck *
Poplar Hill Community Development Authority	2 Year	1 (Board Position)	Howard Simpson*
Prince Edward County Industrial Development Authority	4 Years	1	Virginia Price * Tony Williams*
Social Services Board <i>(To maintain the preferred geographic distribution of this board, this position should be filled by a resident living in the Abilene to Green Bay area of the County.)</i>	4 Years	1	Zachary T. Jackson
Southside Virginia Community College Board	4 Years	1	Lisa Frazier Tharpe*

***Eligible for re-appointment.**

Attachments:

Recommendation: Authorize advertising citizen volunteer positions. Appointments will be made at the Board's June meeting.

Motion _____ Campbell _____ Fore _____ Gantt _____
 Second _____ Jones _____ McKay _____ Simpson _____
 Wilck _____ Wiley _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 12, 2013
Item No.: 9
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Appointments: Old Dominion RC&D

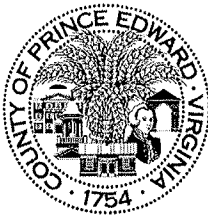
Summary: At its February meeting, the Chairman appointed Supervisor Howard Simpson as the County's interim representative to the Old Dominion RC&D Council and Sarah Puckett as the County's alternate, until interested citizens could be found. Attached is a Citizen Volunteer Application for the position.

Position	Term of Office	# of Terms Expiring or Vacancies	Individual Formerly Holding the Office	Citizen Volunteer Applicants
Old Dominion RC&D Council Member	2 Years January 1, 2013 – December 31, 2014	1 Position	Howard Simpson	Justine Young
Old Dominion RC&D Council Alternate	2 Years January 1, 2013 – December 31, 2014	1 Position	Sarah Elam Puckett	None were received.

Attachments: Citizen Volunteer Application – Justine Young

Recommendation: The Board will wish to consider the application of Justine Young for the position of representative to the Old Dominion RC&D.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
 Second _____ Gantt _____ Jones _____ McKay _____
 Simpson _____ Wilck _____



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name JUSTINE A. YOUNG Date FEB 13, 2013
Home Address 715 HARRIS CREEK RD
City PROSPECT State VA Zip Code 23960
Election District: Buffalo _____ Farmville 801 _____
Hampden _____ Leigh _____
Farmville 101 _____ Lockett _____
Farmville 701 _____ Prospect X
Home Telephone Number 434-547-2574 FAX _____
E-Mail Address justine.young@yahoo.com
Present Employer MASSEY CANCER CENTER
Business Address 111 SOUTH STREET
City FARMVILLE State VA Zip Code 23901
Business Telephone Number 434-414-3036 FAX _____
Which Address is Preferred for Mailings? Home X Office _____

Optional Information Which May Prove Helpful:

Occupation COMMUNITY HEALTH EDUCATOR, RN
Former Occupation, If Retired _____
Education: High School P.E. ACADEMY Year 1982
College/Technical School UNIV OF FLORIDA Year 1986
Graduate School LYNCHBURG COLLEGE MBA Year _____
Military Service CAPTAIN U.S. ARMY Years 6
Degrees/Other BSN, BA Poli Sci, MBA

Past Board, Commission, and Committee Assignments _____
Professional, Civic, or Other Activities See attached resume

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.
I am interested in this organization for its connection to rural living & farming. I grew up on a farm in P.E. County, still live on a farm, and produce products for public consumption. I believe my rural background is a nice complement to this position.

RECEIVED FEB 13 2013

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

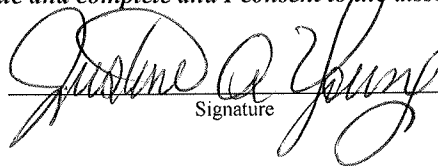
APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors:
- Other(s) Old Dominion Resource Conservation + New Council

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.


Signature

2-13-13
Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

▶ Justine A. Young

715 Harris Creek Road
Prospect, VA 23960

Phone: 434-547-2574

E-mail: Justine.young@yahoo.com

Objectives

To improve the healthcare resources for the Piedmont Health District and bring together healthcare organizations in rural Virginia

Education

Masters in Business Administration	1999 Lynchburg College
Bachelor of Science in Nursing	1994 Lynchburg College
Bachelor of Arts in Political Science	1986 University of Florida

Experience

Community Health Education Coordinator/Grant Writer November 2010-Current
Massey Cancer Center, VCU

Outreach program to rural underserved communities in Virginia. Completed a community cancer health assessment. Currently bringing resources to the community through grant writing and creating a health task force.

Accomplishments:

- Piedmont Health Task Force
- LIVESTRONG@ the Y Grant
- Komen Grant
- Brought first medical research projects to the community via VCU
- Community Cancer Health Assessment
- Cancer support group formed

Charge nurse-Intensive Care Unit May 1994-August 2011
Southside Community Hospital; Farmville, VA

Accomplishments:

- Chair of Bioethics Committee 1997-1999
- Contracted for an in-house bioethics consultant at significant savings
- ACLS certification
- EMT license obtained

Director of Nursing

October 1999-March 2009

Appomattox Health and Rehabilitation Center; Appomattox, VA

Accomplishments:

- 5 zero deficiency state surveys out of 10
- JACHO survey with a score of 98%. The highest score for our company with 31 facilities.
- Significantly increased staff ability to care for more acute patients by increasing nurse training and education
- The lowest or next to lowest turnover rate in nursing staff for the corporation for 10 years

Marketing Representative

October 1998-October 1999

Southside Community Hospital Home Health

Accomplishments:

- Staged a first time Hospice benefit that cleared over \$23,000 in this rural community
- Front page news coverage and a bi-monthly hospital column in the Farmville Herald

Office Manager and Sales Agent

September 1986-January 1990

Insurance Services of America, Inc

Professional Licensure/Certifications

- | | |
|---|--------------|
| ▶ Registered nurse with the Virginia State Board of Nursing | 1994-Present |
| ▶ ACLS Certification | 1995-Present |
| ▶ American Heart Association CPR Instructor | 2002-Present |

Volunteer Experience

Virginia Cancer Patient Navigation

Historian and Founding Board Member 12/6/12

Southside Area Health Education Council

Board member

3/2012-present

Cancer Action Coalition

8/2011-Present

Member

United States Army Reserves- Captain 2007-Present

Ana Nyame Memorial Clinic Fundraisers 2006 & 2007

Raised over \$30,000 for a clinic in Ghana, Africa

Medical Mission: Andra Pradesh, India 2006

To provide medical care following the tsunami

Meals on Wheels

2003 Benefit Committee

Honduras Medical Missions in 2001 and 2002

Gualcinse, Honduras

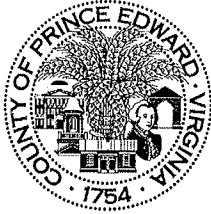
Heartland Productions, Inc
Board of Directors 1999-2003
President 2000-2001

Friends of the Library (Farmville-Prince Edward)
Board of Directors 1998-2003

Farmville Lions Club, 1999-2001
First Vice-president 2001
Second Vice-president 2000

Board Member of the Virginia Bioethics Network, Nov 1997-Oct 2000

Farmville Jaycees 1993-1997
Board member 1996
Presidential Award of Appreciation 1996-97



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 12, 2013
Item No.: 10
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Request from Town of Farmville

Summary: Supervisor Howard Simpson asked that the Town's request to use Mottley Lake as an emergency water supply be placed on the March agenda. Attached is a copy of the Town's letter to the County.

Attachments: Letter from Town of Farmville (January 10, 2013)

Recommendation:

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

TOWN OF FARMVILLE
Post Office Drawer 368
Farmville, Virginia 23901

Gerald J. Spates, Town Manager
Carol Anne Seal, Town Treasurer

434.392.5686
Fax 434.392.3160



COUNCIL
Sydnor C. Newman, Jr., Mayor
A. D. "Chuckie" Reid, Vice Mayor
David E. Whitus
Sally Thompson
Tommy Pairet
Donald L. Hunter
J.J. "Jamie" Davis
Edward I. Gordon, MD
Lisa Hricko, Clerk of Council

January 10, 2013

Chairman William Fore
Prince Edward County Board of Supervisors
PO Box 382
Farmville, VA 23901

Dear Mr. Fore,

I am writing in regards to your letter of August 1, 2012 whereby the Town of Farmville was granted approval to use Mottley Lake as a temporary emergency water supply until December 31, 2012.

The purpose of this letter is to request that Prince Edward County grant a two (2) year extension until December 31, 2014.

Thanking you in advance for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to be "Gerald J. Spates", written over a horizontal line.

Gerald J. Spates
Town Manager

GJS/lmh



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 12, 2013
Item No.: 11
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator's Report

Summary: The County Administrator will provide a verbal update to the Board on the Route 786 Project.

Attachments:

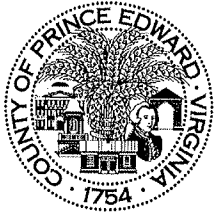
Recommendations:

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 12, 2013
Item No.: 12
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Correspondence/Informational

Summary:

Attachments:

- a. News Article, RE: Buggs Island Telephone Corrective Action Plan
- b. Prince Edward County Department of Social Services FY 12 Profile Report
- c. CRC Meeting Agenda and Minutes

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

From: Hoffman, Paul [Paul.Hoffman@mail.house.gov]
Sent: Thursday, February 21, 2013 9:40 AM
To: 'Wade Bartlett'; 'Sarah Elam Puckett'
Subject: The Latest News on BIT

BIT lays out corrective plan to reignite federal support

SoVaNow.com / February 20, 2013

Buggs Island Telephone (BIT) is seeking to get its project to bring high speed wireless internet to 15 counties in Southside Virginia back on track after filing a corrective action plan with the National Telecommunications & Information Administration (NTIA), the federal agency charged with oversight of the Broadband Technology Opportunities Program.

Network installation and payments were suspended by the NTIA on December 4 after NTIA grant officers decided that BIT was out of compliance with the terms and conditions of nearly \$19 million grant.

BIT was given 60 days to address nine deficiencies identified by the NTIA, including proof that BIT's networks were operational, were being marketed or could be by a date certain, and that BIT had taken the appropriate steps to rectify "interference issues" by filing a complaint with the Federal Communications Commission (FCC).

NTIA also demanded financial and organizational information including a complete accounting of BIT's sources and use of funds on this project, and resumes of all personnel involved with the project.

BIT's response is currently under review by NTIA grant officers. They have the authority to approve BIT's corrective action plan or terminate the grant.

On December 4, NTIA officials initiated one of the more severe enforcement actions against BIT — it suspended the grant awarded to BIT. According to NTIA officials, "Suspension of an award is used when grants officers determine that circumstances warrant temporarily stopping all activities under an award, including making payments to the recipient, pending the recipient taking corrective actions." The only penalty more severe is termination of the award.

In 2010, BIT's internet project was one of 233 funded under a plan to create a broadband technology network throughout the United States, particularly in underserved areas. The nearly \$19 million in stimulus money it received through the NTIA was accompanied by an additional \$4 million grant from the Virginia Tobacco Commission.

Both grants were to be used by BIT to install a broadband network in 15 counties in Southside Virginia by December 31, 2013. BIT claimed its network would provide "wireless broadband at speeds of up to 10 Mbps to as many as 100,000 households, 14,800 businesses, and 800 community anchor institutions, and promote broadband adoption by discounting the cost of the equipment necessary to subscribe at home."

BIT also proposed to "offer discounted rates to all critical community facilities and anchor institutions, including 73 fire departments and rescue squad facilities, and 47 police departments and sheriff offices, and provide enhanced telemedicine capabilities to healthcare professionals."

Despite spending over \$19 million by December 2012, and calling its project 80 percent complete, BIT had only 97 customers (2 businesses, 92 residences, and 3 community institutions). During an end of year presentation to the Virginia Tobacco Commission, BIT President Mickey Sims said the company plagued by problems with its WiMAX firmware and software optimization, and "interference problems" from existing equipment installed by other telecommunication providers in the area. Full implementation of the network would not take place until those concerns were addressed, according to Sims.

Once the grant officials complete their review, BIT could have less than eight months to deliver an operational broadband network to Southside Virginia.

Paul D. Hoffman
Field Representative
U.S. Rep. Robert Hurt (VA-5)
515 South Main Street

Local Department of Social Services Profile Report, SFY 2012

Locality Name: Prince Edward **FIPS:** 147 **Region:** Central
Agency Level: II (Two) **HR Policy:** Partial deviating **IT Support:** Full **Type of Agency Board:** Administrative

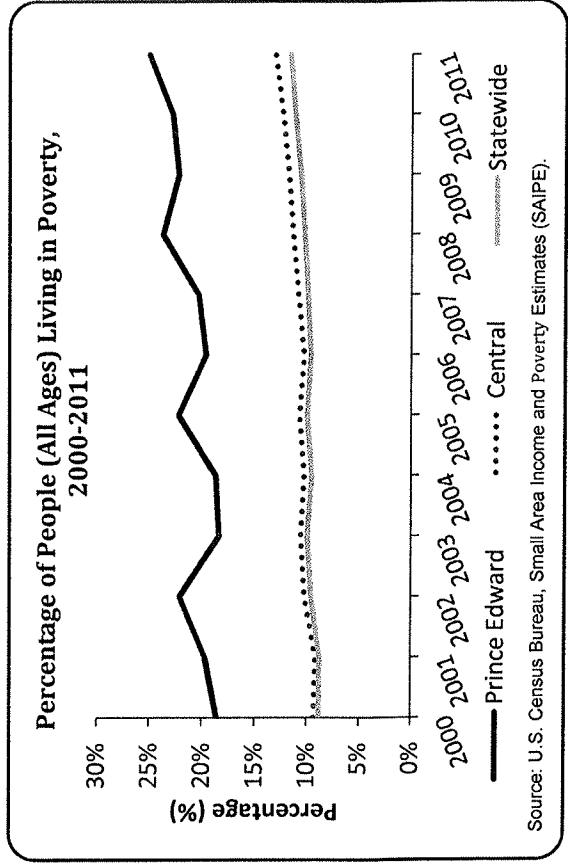
- ¹ Refers to the local agency's level or size, varying from I (one) to III (three), with III being the largest.
² The local department's HR policy either completely deviates from VDSS policies ("Jurisdiction-wide"), does not vary ("Non-deviating"), or is a mix of VDSS and local policies ("Partial deviating").
³ Refers to the local agency's level of IT support from VDSS.
⁴ Refers to whether the local agency has an administrative or advisory board. For agencies with advisory boards, administrative entity is underlined.

Population, 2011	Prince Edward		Central		Statewide	
	Count	Percent	Count	Percent	Count	Percent
Total Population	23,343					
<i>By Age</i>						
<i>Children (0-17 years)</i>	3,992	17%	23%	23%	23%	23%
<i>Adults 18-64 years</i>	16,036	69%	64%	65%	65%	65%
<i>Adult 65+ years</i>	3,315	14%	13%	12%	12%	12%
By Race/Ethnicity						
<i>White</i>	15,089	65%	65%	73%	73%	73%
<i>Black/African American</i>	7,894	34%	31%	21%	21%	21%
<i>Other race</i>	360	2%	4%	7%	7%	7%
<i>Hispanic/Latino</i>	544	2%	5%	8%	8%	8%

Source: Virginia Department of Health. Bridged race estimates come from the National Center for Health Statistics. "Other race" includes Asians, Hawaiians/Pacific Islanders, American Indians, and Alaskan Natives. Hispanic origin is not mutually exclusive of race.

4,748	Number of People (All Ages) living in Poverty in locality
25%	Percent of People (All Ages) living in Poverty in locality
1,069	Number of Children (< 18 years) living in Poverty in locality
27%	Percent of Children (< 18 years) living in Poverty in locality

Source: US Census Bureau, Small Area Income and Poverty Estimates (SAIPE). Estimates are for 2011.



Poverty Rate (%)	Prince Edward		Central		Statewide	
	All ages	Children	All ages	Children	All ages	Children
2000	18.6%	22.4%	9.3%	12.9%	8.9%	12.2%
2001	19.7%	20.2%	9.2%	11.8%	8.8%	11.2%
2002	22.1%	21.8%	10.2%	13.5%	9.6%	12.5%
2003	18.4%	23.4%	10.6%	14.7%	9.9%	13.6%
2004	18.7%	21.8%	10.3%	13.4%	9.5%	12.2%
2005	22.2%	26.0%	10.7%	14.7%	10.0%	13.3%
2006	19.6%	24.9%	10.3%	13.9%	9.6%	12.3%
2007	20.3%	23.9%	10.8%	14.7%	9.9%	12.9%
2008	23.7%	26.6%	11.4%	15.7%	10.2%	13.6%
2009	22.2%	25.6%	11.7%	16.0%	10.6%	14.0%
2010	22.8%	27.0%	12.3%	16.3%	11.1%	14.6%
2011	25.0%	27.3%	13.1%	17.6%	11.6%	15.6%

Source: U.S. Census Bureau, Small Area Income and Poverty Estimates (SAIPE).

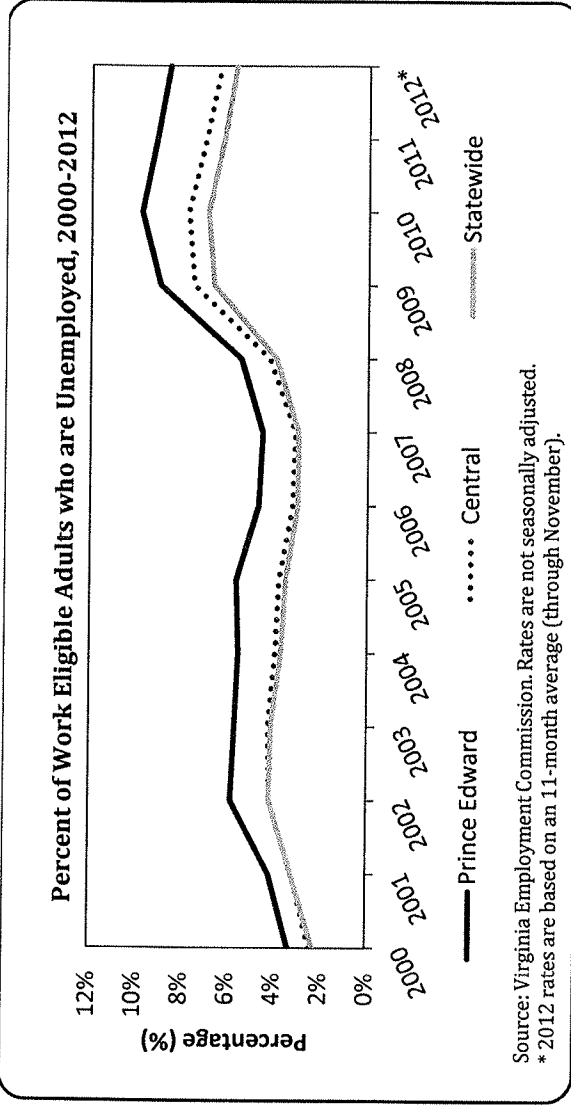
Local Department of Social Services Profile Report, SFY 2012

Locality Name: **Prince Edward**

FIPS: **147** Region: **Central**

Unemployment	Prince Edward		Central		Statewide	
	Number	Rate (%)	Rate (%)	Rate (%)	Rate (%)	Rate (%)
2000	473	3.3%	2.4%	2.3%		
2001	343	4.2%	3.2%	3.2%		
2002	485	5.8%	4.2%	4.2%		
2003	488	5.7%	4.2%	4.1%		
2004	467	5.5%	3.9%	3.7%		
2005	486	5.6%	3.8%	3.5%		
2006	421	4.7%	3.2%	3.0%		
2007	413	4.5%	3.1%	3.0%		
2008	528	5.5%	4.2%	3.9%		
2009	882	9.0%	7.5%	6.7%		
2010	1,002	9.8%	7.8%	6.9%		
2011	948	9.2%	7.0%	6.2%		
2012*	884	8.6%	6.4%	5.7%		

Source: Virginia Employment Commission. Rates are not seasonally adjusted.
 * 2012 rates are based on an 11-month average (through November).



Local Department of Social Services Profile Report, SFY 2012

Locality Name: **Prince Edward** FIPS: **147** Region: **Central**

Public Assistance Recipients, SFY 2012	Total Recipients	Children 0-17 years			Adults 18-64 years			Adults 65 years & older				
		White	Black	Other	White	Black	Other	White	Black	Other		
Number of Participants												
SNAP	5,286	616	1,222	176	1,038	1,826	133	79	182	14		
Medicaid ¹	4,638	785	1,494	210	607	1,007	26	164	339	8		
TANF	700	88	306	32	79	188	7	0	0	0		
Percent of Subpopulation ²												
SNAP	23%	29%	69%	100%	10%	36%	50%	4%	16%	78%		
Medicaid	20%	37%	84%	100%	6%	20%	10%	8%	31%	44%		
TANF	3%	4%	17%	42%	1%	4%	3%	0%	0%	0%		

Sources: VDSS, Data Warehouse, SFY ADAPT Client Analysis (SNAP, TANF); SFY MMIS Client Enrollee Analysis (Medicaid). "Other/multiracial" includes clients with invalid or missing race information.¹ Excludes clients enrolled in state mental health facilities. ² "Percent of subpopulation", which are based on population estimates, are sometimes > 100%. Percentages are capped at 100%.
³ Race was imputed for enrollees who indicated being "Spanish-American" and added to the race subtotals. Subtotals may not add up to the total number of Medicaid enrollees due to rounding error.

Public Assistance Clients Served by State Fiscal Year	Number of Clients			
	SNAP	TANF	Medicaid	Any Benefit Program
2009	4,162	729	4,025	5,837
2010	4,684	822	4,268	6,287
2011	5,034	795	4,509	6,425
2012	5,286	700	4,638	6,669

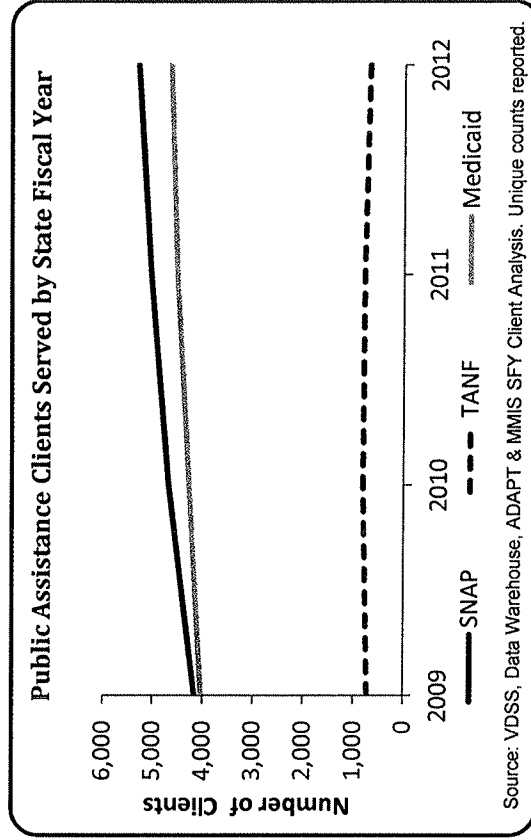
Source: VDSS, Data Warehouse, ADAPT & MMIS System Reporting. ¹ Medicaid count excludes clients enrolled in state mental health facilities (SFY MMIS Enrollee Analysis).

Child Welfare Recipients, SFY 2012	Total Recipients	Children (0-17 years)		
		White	Black	Other
Children in CPS referrals	197	94	81	13
Children in foster care	8	5	3	0
Receiving adoption assistance	37	18	13	6

Sources: Division of Family Services, VCWOR/OASIS reports. Note: Receiving Adoption Assistance is the number of children who received adoption services as of 11/1/2012.

Adult Services Recipients, SFY 2012	Total Recipients	Race/Ethnicity			Age Group (years)		
		White	Black	Other	18-40	41-60	> 60
Adult Protective Services Reports	64	37	23	4	8	17	39
Auxiliary Grant Cases	28	12	16	0	4	12	12

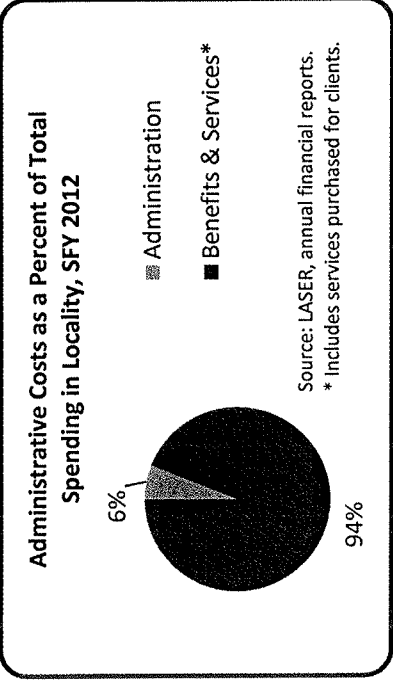
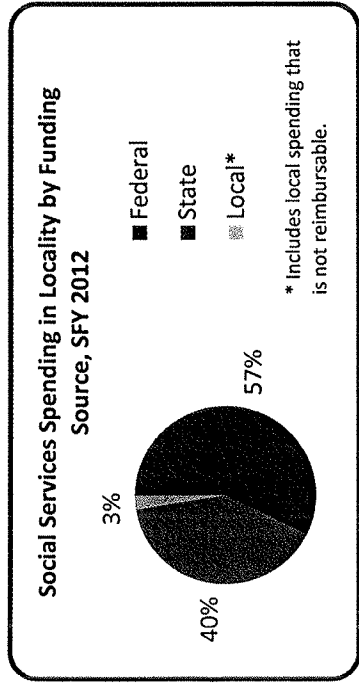
Source: Adult Services Adult Protective Services (ASAPS) system. "NA" = not available.



Source: VDSS, Data Warehouse, ADAPT & MMIS SFY Client Analysis. Unique counts reported.

Local Department of Social Services Profile Report, SFY 2012

Locality Name: **Prince Edward** FIPS: **147** Region: **Central**



Total Social Services Spending, SFY2012		Federal	State	Local*	Total
Administrative costs		\$547,725	\$264,767	\$313,889	\$1,126,381
Eligibility staff and operations		\$354,002	\$134,715	\$285,452	\$774,169
Services staff and operations		\$54,215	\$0	\$54,215	\$108,429
Other expenses		\$955,942	\$399,482	\$653,555	\$2,008,980
Total administrative costs		5%	3%	76%	6%
<i>Admin costs as percent of total</i>					
Services purchased for clients		\$202,151	\$74,236	\$31,751	\$308,138
<i>Services as a percent of total</i>		1.1%	0.6%	3.7%	0.9%
Client Benefits Spending					
Medicaid & FAMIS		\$12,034,682	\$11,877,089	\$0	\$23,911,771
SNAP		\$5,237,853	\$0	\$0	\$5,237,853
Energy Assistance		\$504,610	\$0	\$0	\$504,610
Foster care and adoption		\$122,761	\$855,510	\$149,627	\$1,127,899
TANF		\$183,016	\$194,019	\$0	\$377,035
Other Benefits		\$0	\$85,526	\$21,381	\$106,907
Total client benefits spending		\$18,082,922	\$13,012,144	\$171,008	\$31,266,074
<i>Benefits as a percent of total</i>		94%	96%	20%	93%
Total Social Services Spending		\$19,241,015	\$13,485,862	\$856,315	\$33,583,192
Percent by funding source		57%	40%	3%	100%

Source: VDSS, LASER, annual financial statements. "Local" includes expenses that are not eligible for reimbursement.

Total amount spent on Social Services contributed by the locality (SFY 2012)

\$856,315

Total amount spent on Social Services in the locality (SFY 2012)

\$33,583,192

Social Services Staffing (as of 9/30/2012)	Eligibility - Direct		Eligibility - Indirect		Other Indirect	NER	TOTAL	% of Total Positions
	Direct	Indirect	Direct	Indirect				
Number of Filled Positions	15	1	7	2	7	0	32	30.5%
Number of Unfilled Positions	24	0	19	1	29	0	73	69.5%
Total Number of Positions	39	1	26	3	36	0	105	100.0%
Percent of Positions Unfilled	62%	0%	73%	33%	81%	NA	70%	
Pct. of Positions Unfilled-Statewide	18%	11%	21%	11%	23%	30%	20%	

Source: LETS, Position Reimbursement And Status Report (as of 9/30/2012). Unduplicated counts are reported. Invalid filled positions are excluded. NER= Not eligible for reimbursement.



IN PARTNERSHIP WITH
The counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

MEETING AGENDA
Thursday, March 7, 2013, 12 Noon (Light Lunch will be provided)
Commonwealth Regional Council Office
One Mill Street, Suite 101, Farmville, Virginia 23901

- I. Welcome & Call to OrderChairman Fore
- II. Invocation
- III. Approval of Minutes of February 7, 2013 MeetingSecretary Wingold
- IV. Treasurers’ Report –February Financial Statement, **Attachment 1**.....Treasurer Stish
- V. Report of Officers & Committees
 - A. Chairman’s ReportChairman Fore
 - 1) Report on Chief Administrative Officers Meeting, **Attachment 2**
 - 2) Scheduling of CRC Budget Committee Meetings
- VI. Old BusinessChairman Fore
 - A. President & Staff Reports
 - 1) Status CRC Charter Amendments-Attorney General Opinion,Chairman Fore
 - 2) Update -CRC Website RedesignMary Hickman
Cassandra Stish
 - 3) Staff Update – Presentations of CRC FY 11-12 Annual Report, **Attachment 3**..Mary Hickman
 - 4) Staff Update – CRC FY 13-14 Budget Request.....Mary Hickman
 - 5) Staff Report on DHCD Continuum of Care Information Meeting Hosted
By CRC, **Attachment 4**Mary Hickman
 - 6) Council Member Comments
- VII. New Business.....Chairman Fore
 - A. President & Staff Reports
 - 1) Adoption of CRC FY 13-14 Rural Transportation Planning Scope of Work
And Resolution, **Attachment 5**Mary Hickman
 - 2) Adoption of 2013 Virginia CDBG Program Regional Priorities, **Attachment 6**..Barbara Terry
 - 3) Recommendations on Roadway Functional Classification (Lynchburg
Construction District Localities) – Comments, **Attachment 7**.....Mary Hickman
 - 4) Council Member Comments
- VIII. Commonwealth Intergovernmental Review Process, **Attachment 8**
- IX. Council Member Comments
- X. Other Business
- XI. Adjourn – Next Meeting Date – April 4, 2013

*A copy of the detailed financial expenditures report is available at the CRC offices for review.

COMMONWEALTH REGIONAL COUNCIL
One Mill Street, Suite 101 | P.O. Box P
Farmville, VA 23901 | 434.392.6104 PHONE

<http://www.virginiashheartland.org> ~ <http://tourism.virginiashheartland.org>



The possibilities...

**Commonwealth Regional Council
Farmville, VA 23901
February 7, 2013**

Welcome & Call to Order

The Chairman called the Meeting to order at 12:00 Noon at the Commonwealth Regional Council Office located at One Mill Street, Suite 101, Farmville, Virginia.

Invocation

Mr. Bennett gave the invocation.

Approval Of Minutes Of January 3, 2012 Meeting

Ms. Stish moved to approve the minutes as presented. Motion carried.

ROLL CALL

MEMBERS

PRESENT

ABSENT

Amelia:

Mr. Ellsworth J. Bennett
*Mr. Ralph A. Whitaker, Jr.

Mr. Ellsworth J. Bennett
(Vice-Chairman)

Buckingham:

Ms. Cassandra Stish
*Ms. Rebecca Carter

Ms. Cassandra Stish
(Treasurer)

Charlotte:

Mr. Gary Walker
*Mr. Haywood J. Hamlet

Mr. Gary Walker

Lunenburg:

Mr. David Wingold
* Ms. Beverley Hawthorne

Mr. David Wingold
(Secretary)

Prince Edward:

Mr. William G. Fore, Jr.
*Mr. Don C. Gantt

Mr. William G. Fore, Jr.
(Chairman)

NOTE: *Denotes Alternates

STAFF

Ms. Mary Hickman, Acting President/CEO
Ms. Melody Foster, Regional Planner
Mr. Todd Fortune, Community Development Planner
Mr. Andre' Gilliam, Community Development Planner
Ms. Barbara Terry, Part-Time Planner

GUESTS

Mr. Paul Hoffman, Congressman Hurt's Office

Treasurer's Report

January Financial Statements: The Treasurer stated the January Financial Statement was enclosed in the Council packet for review.

Mr. Bennett moved to accept the Financial Statement as presented. Motion carried.

Report of Officers & Committees

Chairman's Report

Report on Chief Administrative Officers Meeting: Ms. Hickman reported a copy of the Agenda for the January Chief Administrative Officer's meeting was included in the Council packet for review. Ms. Hickman stated the meeting was well attended.

Old Business

President & Staff Reports:

Status Report – CRC Charter Amendments-Attorney General Opinion: The Chairman stated he still has not received any notification from the Attorney General's office. The Chairman stated this issue will be kept on the Agenda until notification is received.

Submission of Kenbridge Safe Routes to School Infrastructure Application: Mr. Fortune stated the CRC contracted with the Town of Kenbridge to update their Safe Routes to School Travel Plan and also to submit a Safe Routes to School Infrastructure Grant. Mr. Fortune stated the Plan was updated in December 2012 and the Grant was submitted by the January 25, 2013 deadline. The Town is applying for \$390,080 for walk signals, pedestrian signage, restoration/new sidewalks and curb cuts in an area near Kenbridge Elementary. Mr. Fortune provided an office copy of the School Travel Plan and Grant Application to those present for review.

Submission of Town of Dillwyn & Buckingham County VDOT Enhancement Grant

Applications: Mr. Fortune stated the CRC assisted both the Town of Dillwyn and Buckingham County in submitting VDOT Enhancement Grant Applications. Mr. Fortune stated only applications for existing projects were accepted for this round of funding. Buckingham County is applying for \$209,354 in grant funds for Phase 4 of their Streetscape Project in the Courthouse Village, which, if funded, should complete the project. The Town of Dillwyn is applying for \$734,659 in grant funds for Phase 5 of their Streetscape project. This project if funded, may complete the project, depending on costs. Mr. Fortune stated both applications were submitted by the February 1, 2013 deadline. Copies of both submitted applications were provided at the meeting for review.

Update – CRC Website Request for Proposals: Ms. Foster stated at the January CRC meeting the CRC took action to reject all Request For Proposal (RFP) packages submitted and re-advertise the Web Site Redesign RFP. Ms. Foster stated the RFP was re-advertised with a deadline of February 4, 2013. Ms. Foster stated the CRC received the same 2 proposals that were submitted last time with the same pricing. A letter from Mr. Brian Ritchie, a local Web Designer, was received declining to submit a proposal due to the parameters laid out in the RFP. Convoy submitted the lowest price of \$12,500. There was discussion on the RFP's submitted. Mr. Walker moved that the CRC award a contract to

Convoy at the stated price of \$12,500, if a clarification could be made that RFP Proposal included specific language for making the website responsive for mobile web sites, at the same price. If not the matter would be brought to the Council for further discussion. Motion carried.

Update on CRC Rural Transportation Planning Program: Ms. Foster stated, provided in the Council members' packet, is a summary of the Governor's Road Package. Ms. Foster stated the General Assembly continues to wrestle with the issue of Transportation. Ms. Foster stated as of March 6th, the Senate had voted against the current Transportation Bill. Ms. Foster stated more information would be provided as it becomes available.

Ms. Foster stated the CRC is currently under contract to assist both Cumberland County and Prince Edward County in preparing updates to their respective Comprehensive Plans. As a part of this process the CRC staff will be assisting with updating the Transportation Element of the Comprehensive Plans to bring them both into compliance with the new Chapter 729 requirements of the Omnibus Transportation Bill HB1248/SB639 of 2012.

The CRC will also be hosting a VAPDC Transportation Committee meeting on Tuesday, February 19, 2013.

VDHCD Planning District Boundary Review Update: Ms. Hickman stated a copy of the response from DHCD to the November 14, 2012 CRC letter on the PD Boundary Review and requirement for PD localities to pay dues was included in the Council members' packet.

Ms. Hickman went over the response letter.

Ms. Hickman stated DHCD did not receive any negative comments on Planning District Boundaries and therefore will not be proposing to change any of the 21 Planning District boundaries and will not be holding any public hearings on the matter.

There was discussion on the matter.

The Chairman and Acting President/CEO were directed to continue to work with VAPDC concerning localities being paying members of Planning Districts.

Council Member Comments: None.

New Business

President & Staff Reports

CRC FY 11-12 Annual Report – Presentation Schedule: Ms. Hickman stated a copy of the schedule for presentations of the Annual Report to County Boards of Supervisors was included in the Council packet for information.

Report on CRC Regional Census Training Workshop: Ms. Foster stated the CRC hosted a Regional Census Training Workshop at the SVCC Workforce Development Center in Keysville, VA on January 25, 2013. Ms. Foster stated two localities sent staff to the workshop, as well as staff from the CRC. All in attendance were very pleased with the content and format.

Status Report on FY 13-14 CRC Budget Request (Membership): Ms. Hickman stated she has received budget request from both Buckingham and Prince Edward Counties and would be submitting the needed information in the coming week. Ms. Hickman stated she had determined during discussions at the January Chief Administrative Officers meeting that Lunenburg, Charlotte and Amelia do not send out budget request and therefore, she would be sending budget packages to them also in the coming weeks. Ms. Hickman stated, as she had reported previously, Cumberland County sent out a budget request in January. Ms. Hickman stated after Cumberland received the CRC's budget package, they requested that she appear before their Budget Committee at a budget committee workshop. Ms. Hickman indicated that the Chairman and herself would be meeting with the Cumberland Budget Committee on Wednesday, February 13th.

Report on VML/VACO/VAPDC Local Government Day at the Virginia General Assembly: Ms. Hickman stated Ms. Foster and herself attended the event in Richmond on January 31st. Ms. Hickman stated over 400 local government representatives attended Local Government Day. VACO and VML staff gave overviews of current bills in the General Assembly. Ms. Hickman stated the two keynote speakers were the Gubernatorial Candidates: Attorney General Ken Cuccinelli and Mr. Terry McAuliffe. Ms. Hickman stated following the meeting, they visited the legislators offices covering the region's localities and provided Annual Report brochures as well as business cards and requested their support of Planning District initiatives. Ms. Hickman also provided a handout to those present of the Money Committees Report on respective budget proposals as of February 1st in the General Assembly.

Ms. Hickman also reported that the Senate has a budget bill that would increase PD funding by 10%. The House does not have a similar budget bill and therefore it would have to be ironed out by the conferees.

Report on 2013 VAPDC Winter Conference: Ms. Hickman stated Ms. Foster and herself attended the event in Richmond on January 31st and February 1st. Ms. Hickman stated speakers included: the Honorable Dough Domenech, Virginia Department of Natural Resources, Mr. Andy Edmonds, Virginia Film Office, Ms. Tracey Smith, JLARC and Mr. Barry Duvall, VA Chamber of Commerce. Ms. Hickman provided a handout of the JLARC Fact Sheet that was provided at the meeting and encouraged members to review the entire presentation that was available on the JLARC website.

Status Report – CRC Projects (Grant Writing/Grant Administration Services): Ms. Hickman stated provided in the Council packet is the 6 month status report of the CRC Projects as of February 2013. Ms. Hickman stated the CRC has had several Grant Writing opportunities during this time period. Ms. Hickman stated the CRC has picked up 3 new projects this year that were not included in the FY 12-13 budget. However, Ms. Hickman noted that several of the current projects will be wrapped up by the end of the FY 12-13 fiscal year with currently only one project under contract that would continue into the FY 13-14 fiscal year. Ms. Hickman stated this is a concern for the FY 13-14 Budget.

Council Member Comments: None

Commonwealth Intergovernmental Review Process: Ms. Stish moved to provide a No Comment on the CIRP's listed:

- DRPT/Crossroad – Purchase three, 9 passenger vans with lifts.
- FAA – Environmental Assessment, Washington DC Optimization of Airspace and Procedures in the Metroplex Early Notification Letter (Cumberland & Amelia)

Motion carried.

Council Member Comments: Mr. Wingold reported good news for Lunenburg, The Pines Correctional Facility for Boys is going to open back up and will employ 100-125 people.

Ms. Stish reported on Wednesday, March 6, 2013 at 6:30 p.m. at the Heartland Regional Business Park, there will be a Growing Opportunity Farms to Fuels Workshop for landowners who have open acreage who would like to learn more about raising native warm season grasses to be used for Biomass Fuel Sources. Fred Circles Enterprise will be making a presentation on the subject. Ms. Stish invited anyone interested in the subject to attend.

Other Business:

Mr. Fortune reported that the CRC assisted the Town of Victoria in March of 2012 in applying for a CDBG Grant for Housing Rehabilitation. At that time, the grant was not funded. However, the Town was told that it was possible that the Town's project could be picked up with recaptured funds. On Tuesday, February 5, 2013, the Governor announced that six additional localities received CDBG funding, including the Town of Victoria. The Town received a grant award of \$480,902. Ms. Hickman also stated the CRC provided the Town an offer of contract services for administration of the grant that would be grant eligible.

Ms. Hickman stated she had been contacted by DHCD to assist with the coordination of a meeting to bring together agency heads of the region to learn about homelessness programs and hopefully identify a lead agency to take over providing services for the region. Currently there is no lead agency or community process for the region that would meet the standards of Continuum of Care/Planning Group to access funds available. The localities of PD 14 are currently lumped in with the Balance of State Continuum of Care services which includes 50 localities and is served by the lead agency, DCHD. The Continuum of Care/Planning Group is a collaborative and inclusive community-based process for planning and managing homeless assistance and prevention resources and services to reduce homelessness. The purpose of the Continuum of Care/Planning Group is to assist in the coordination, development, and evaluation of services and housing for homeless and at-risk of homeless persons with housing needs through planning, education and advocacy. This would be the means for which the community could apply for HUD Continuum of Care funds and also apply for State Homeless Assistance and Prevention Funds.

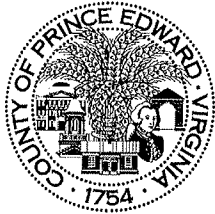
In the past these services were administered by HOPE, Inc. Ms. Hickman stated DHCD has indicated they are in the process of revoking HOPE's contract to provide these services due to financial concerns. There is an opportunity to apply for grant funds in March. Therefore, it is imperative that a new lead agency be located.

Ms. Hickman stated the CRC would only be hosting the meeting which would take place on February 25, 2013 in the Mill Room, with DHCD identifying the agencies of the region to attend. Ms. Hickman stated that one of the functions of a Planning District is to work as a liaison with State Agencies and assisting DHCD in this endeavor would accomplish this goal.

There was discussion on the matter. It was the consensus of the Council to approve the CRC hosting a meeting for DHCD to bring together agencies to learn about Homelessness funding.

Adjournment: The meeting adjourned at 1:10 p.m.

Mr. David Wingold, Secretary



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 12, 2013
Item No.: 13
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports

Summary:

Attachments:

- a. Animal Control
- b. Building Official
- c. Prince Edward County Public Schools
- d. Tourism
- e. Prince Edward County Extension Year-End Report

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



Animal Control Monthly Report

"February 2013"

Dogs		Wildlife	
Surrendered	9	Handled	0
Picked Up	13	Euthanized	0
Claimed By Owner	4	Rabies Case	0
Adopted	1		
Died in Kennel	0	Livestock	
Euthanized	4	Returned to Owner	0
Transferred to SPCA	13	Died in Kennel	0
Dead on Arrival	0	Adopted	0
Stolen	0	Fees Collected	\$0.00

Fees Collected	\$185.00	Other Companion Animals	
		Returned to Owner	0

Cats			
Surrendered	15		
Picked Up	0	Number of Calls to Shelter	101
Claimed By Owner	0	Summons Issued	0
Adopted	0	Subpoenas Served	0
Euthanized	15	Days in Court	1
Died in Kennel	0	Nuisance Dogs	6
Transferred to SPCA	0	Dangerous Dogs	0
Dead on Arrival	0		

Fees Collected	\$0.00	Total Fees Collected	\$185.00
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Bill the Town of Farmville
0 Cats housed (7 days each)

Total \$0.00

S. Ray Foster, Animal Control Officer

Building Official

Permits Issued Report
2/01/2013 Through 2/28/2013

BI411

ADDITIONS	- Issued	6
	- Value	\$147,500.00
	- Permit Fees	\$559.00
	- 2.00% STATE TAX	\$11.18
	- Fees Collected	\$.00
CELL TOWER	- Issued	1
	- Value	\$50,000.00
	- Permit Fees	\$500.00
	- 2.00% STATE TAX	\$10.00
	- Fees Collected	\$.00
COMMERCIAL	- Issued	1
	- Value	\$500,000.00
	- Permit Fees	\$200.00
	- 2.00% STATE TAX	\$4.00
	- Fees Collected	\$.00
DEMOLITIONS	- Issued	1
	- Value	\$.00
	- Permit Fees	\$50.00
	- 2.00% STATE TAX	\$1.00
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	3
	- Value	\$278,000.00
	- Permit Fees	\$864.00
	- 2.00% STATE TAX	\$17.28
	- Fees Collected	\$.00
ELECTRICAL	- Issued	10
	- Value	\$52,750.00
	- Permit Fees	\$570.00
	- 2.00% STATE TAX	\$11.40
	- Fees Collected	\$.00
MECHANICAL	- Issued	3
	- Value	\$500.00
	- Permit Fees	\$150.00
	- 2.00% STATE TAX	\$3.00
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	9
	- Value	\$21,160.00
	- Permit Fees	\$450.00
	- 2.00% STATE TAX	\$9.00
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	1
	- Value	\$200.00
	- Permit Fees	\$106.40
	- 2.00% STATE TAX	\$2.13
	- Fees Collected	\$.00
PLUMBING	- Issued	4
	- Value	\$500.00
	- Permit Fees	\$200.00
	- 2.00% STATE TAX	\$4.00
	- Fees Collected	\$.00
Total Permits - Issued		39
Total Permits - Value		\$1,050,610.00
Total Permits - Permit Fees		\$3,649.40
Total Permits - 2% Tax -		<u>\$72.98</u>
Total -		\$ 3722.38

Prince Edward County Public Schools
2012-2013
Comparative Receipts and Expenditures
Year to Date

Month of February 2013

Receipts:	Fiscal 2012			Fiscal 2013			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
Sales Tax	2,757,852	1,850,164	67.09	2,777,205	1,850,719	66.64	-0.45
Basic Aid	6,851,452	4,400,596	64.23	6,337,921	4,001,424	63.13	-1.09
Other State	5,224,640	2,536,064	48.54	5,139,072	2,683,133	52.21	3.67
Total State	14,833,944	8,786,824	59.23	14,254,198	8,535,276	59.88	0.64
Federal Funds	3,754,691	1,289,760	34.35	2,849,940	1,200,891	42.14	7.79
Local Funds	8,106,652	5,170,792	63.78	8,106,652	4,719,591	58.22	-5.57
Other Funds	455,290	395,945	86.97	455,290	320,280	70.35	-16.62
Total Revenue	\$27,150,577	\$15,643,320	57.62	\$25,666,080	\$14,776,037	57.57	-0.05
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Instruction	20,602,749	11,736,306	56.96	19,413,030	11,253,554	57.97	1.00
Administration	1,704,215	900,678	52.85	1,686,308	916,390	54.34	1.49
Transportation	1,874,756	938,540	50.06	1,882,451	923,023	49.03	-1.03
Maintenance	2,045,490	1,194,071	58.38	1,950,439	1,068,067	54.76	-3.62
Food Service	11,760	8,787	74.72	11,455	8,736	76.26	1.55
Facilities	150,000	104,759	69.84	150,000	36,371	24.25	-45.59
Debt Service	761,607	760,181	99.81	572,397	569,896	99.56	-0.25
Total Expenditures	\$27,150,577	\$15,643,320	57.62	\$25,666,080	\$14,776,037	57.57	-0.05

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901

2012-2013
Comparative Receipts and Expenditures
Food Service Department
Year to Date

Month of February 2013

Receipts:	Fiscal 2012			Fiscal 2013			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	22,398	15,058	67.23	23,898	14,321	59.93	-7.30
Fresh Fruit & Vegetable	70,000	37,576	0.00	65,000	31,305	0.00	0.00
Total State	92,398	52,634	56.96	88,898	45,626	51.32	-5.64
Federal Reimbursement	750,000	500,153	66.69	750,000	475,612	63.41	-3.27
Cash Book - Local	244,672	178,066	72.78	248,172	170,012	68.51	-4.27
Total Revenue	\$1,087,070	\$730,853	67.23	\$1,087,070	\$691,250	63.59	-3.64
Expenditures:	Fiscal 2012			Fiscal 2013			Diff.
	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	
Salary	392,490	234,746	59.81	382,622	233,604	61.05	1.24
Fringe Benefits	147,000	79,330	53.97	160,515	78,705	49.03	-4.93
Purchased Services	30,764	22,412	72.85	21,352	19,439	91.04	18.19
Refunds	621	621	0.00	54	37	0.00	
Telephone	2,000	1,273	63.66	1,920	1,214	63.24	
Travel	500	429	85.85	2,500	534	21.34	
Materials & Supplies	54,000	48,025	88.94	54,649	25,298	46.29	-42.64
Food Supplies	440,200	273,460	62.12	436,200	300,543	68.90	6.78
Repairs & Maintenance	8,000	4,260	53.25	8,000	6,368	79.60	
Uniforms	2,000	137	0.00	1,500	1,193	0.00	0.00
Furniture/Equipment	9,495	2,705	28.48	17,758	17,758	100.00	71.52
Total Expenditures	\$1,087,070	\$667,400	61.39	\$1,087,070	\$684,691	62.99	1.59

Prince Edward County Public Schools
Summary Financial Report
February 2013

<u>Revenues</u>	Current Month	Year to Date	Budget	Variance Actual Under (Over) Budget	YTD as a Percent of Budget
From the State:					
State Sales Tax	\$ 263,417	\$ 1,850,719	\$ 2,777,205	\$ 926,486	66.64
Basic School Aid	\$ 497,864	\$ 4,001,424	\$ 6,337,921	\$ 2,336,497	63.13
All Other	\$ 495,574	\$ 2,683,133	\$ 5,139,072	\$ 2,455,939	52.21
Total State	\$ 1,256,855	\$ 8,535,276	\$ 14,254,198	\$ 5,718,922	59.88
From the Federal Gov't.	\$ 81,754	\$ 1,200,891	\$ 2,849,940	\$ 1,649,050	42.14
General Fund (County)	\$ 644,956	\$ 4,719,591	\$ 8,106,652	\$ 3,387,061	58.22
Cash Book -Local	\$ 122,438	\$ 320,280	\$ 455,290	\$ 135,010	70.35
Total Revenues	\$ 2,106,002	\$ 14,776,037	\$ 25,666,080	\$ 10,890,043	57.57

<u>Expenditures</u>	Current Month	Year to Date	Outstanding Encumbrances	Budget	Expended & Encumbered (Over) Under Budget	Expen. & Encumbrance as a % of Budget
1000-Instruction	\$ 1,685,519	\$ 11,253,554	\$ 6,863,112	\$ 19,413,030	\$ 1,296,363	93.32
2000-Admin.,Health/Atten.	\$ 120,785	\$ 916,390	\$ 408,831	\$ 1,686,308	\$ 361,087	78.59
3000-Transportation	\$ 145,907	\$ 923,023	\$ 422,931	\$ 1,882,451	\$ 536,497	71.50
4000-Operation/Maintenance	\$ 142,663	\$ 1,068,067	\$ 382,578	\$ 1,950,439	\$ 499,794	74.38
5000-Food Service	\$ 962	\$ 8,736	\$ 962	\$ 11,455	\$ 1,757	84.66
6000-Facilities	\$ 10,165	\$ 36,371	\$ 48,980	\$ 150,000	\$ 64,649	56.90
7000-Debt. Service	\$ -	\$ 569,896	\$ 500	\$ 572,397	\$ 2,001	99.65
Total Expenditures	\$ 2,106,002	\$ 14,776,037	\$ 8,127,895	\$ 25,666,080	\$ 2,762,148	89.24

Prince Edward County Public Schools
2012-2013

**Food Service Department
Summary Financial Report
February 28, 2013**

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ 1,512	\$ 14,321	\$ 23,898	\$ 9,577	59.93
Fresh Fruit & Vegetable	\$ -	\$ 31,305	\$ 65,000	\$ 33,695	48.16
Total State Funds	\$ 1,512	\$ 45,626	\$ 88,898	\$ 43,272	51.32
Federal Reimbursement	\$ 79,493	\$ 475,612	\$ 750,000	\$ 274,388	63.41
Cash Book - Local	\$ 27,168	\$ 170,012	\$ 248,172	\$ 78,160	68.51
Total Revenues	\$108,173	\$ 691,250	\$ 1,087,070	\$ 395,820	63.59

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 30,656	\$ 233,604	\$ 145,007	\$ 382,622	\$ 4,011	98.95
Fringe Benefits	\$ 10,726	\$ 78,705	\$ 51,486	\$ 160,515	\$ 30,324	81.11
Purchased Services	\$ 1,818	\$ 19,439	\$ 1,914	\$ 21,352	\$ -	100.00
Refunds	\$ -	\$ 37	\$ 18	\$ 54	\$ -	100.00
Telephone	\$ 176	\$ 1,214	\$ 350	\$ 1,920	\$ 356	81.46
Travel	\$ 145	\$ 534	\$ 20	\$ 2,500	\$ 1,946	22.15
Materials & Supplies	\$ 3,697	\$ 25,298	\$ 2,863	\$ 54,649	\$ 26,488	51.53
Food Supplies	\$ 51,672	\$ 300,543	\$ 54,164	\$ 436,200	\$ 81,492	81.32
Repairs & Maintenance	\$ 221	\$ 6,368	\$ 1,471	\$ 8,000	\$ 161	97.99
Uniforms	\$ -	\$ 1,193	\$ -	\$ 1,500	\$ 307	0.00
Furniture/Equipment	\$ 8,955	\$ 17,758	\$ -	\$ 17,758	\$ -	100.00
		\$ -	\$ -	\$ -	\$ -	-
Total Expenditures	\$108,066	\$ 684,691	\$ 257,294	\$ 1,087,070	\$145,085	86.65

Tourism & Visitor Center Monthly Report for February 2013

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:						
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:	
YTD 2013	252	90	8	350	175.0	Total / 2 Months
2012	2,965	852	100	3,917	326.4	Total / ALL of 2012
Requests for Information:						
Stacked Arms Pins:						Virginia's Retreat Passport Program:
Feb: 11						Passports redeemed this month: 6
YTD: 15						Passports redeemed YTD: 6
	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Internet Sales	Monthly Totals:
February 2013	26	472	10	211	0	719
February 2012	0	546	15	171	1	733
% Difference	400.00%	-13.55%	-33.33%	23.39%	-100.00%	-1.91%
TOTAL YTD						
2013 YTD	45	806	29	350	0	Total YTD Inquiries: 1,185
2012 YTD	0	1,384	30	287	2	1,703
% Difference	4500.00%	-41.76%	-3.33%	21.95%	-100.00%	-30.42%

Report to March Board of Supervisors:

- Visitation has increased again! What a busy February - and that's despite up and down temps, ice, and snow. This sets the tone for the year!
- Virginia's Retreat Passport program is being very well received. Passports are being given out by all partners and we are receiving excited reports of visitors coming in for their stamps. The patches will be delivered in March - and the six redeemed this month will be mailed to the recipients.
- Virginia Tourism Corporation's advertising co-op opportunities are not providing sales leads as they have in the past - simply put, it's an extra expense the publishers do not wish to continue. Therefore, we will see potentially see fewer sales leads, and was the driver for creating the Passport Program. Being able to report on visitor conversion will continue to be a high priority.
- Virginia's Retreat hosted an event at Hampden-Sydney College in February where Southeastern Institute of Research, headed by John Martin, and Decide Smart, headed by Dr. Bob Holsworth and Lane Ramsey, presented to attendees from most of the 12 communities.

Virginia Cooperative Extension


A partnership of Virginia Tech and Virginia State University



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www.ext.vt.edu

January 15, 2013

TO: County Administration and Board of Supervisors

FR: 
Jennifer R. Bowen, Extension Agent, 4-H Youth Development and Unit Coordinator

RE: Fourth Quarter/Year End Reports – VCE Prince Edward County Office

The following are brief updates on Virginia Cooperative Extension programs for the fourth quarter:

Administrative Updates:

- A meeting of the Extension Leadership Council (ELC) was held on December 3, 2012. The ELC functions as an advisory group for VCE staff assisting with needs assessment, program planning, evaluation, and advocacy. Any Prince Edward County resident interested in being a part of the local ELC is encouraged to contact the Extension Office.
- Each Extension Office in the Central District participated in an internal (peer-review) audit of civil rights compliance files in November. The Prince Edward office files were found to be in good order with only minor additions and corrections needed. These corrections are required to be completed by June 2013. The Prince Edward files were used as a model for other area counties. The largest portion of the work completed for the audit was done by the Unit Administrative Assistant, Shelda Daniels.
- Agriculture and Natural Resources (ANR) calls and requests continue to be handled by neighboring agents: crop and soil questions by David Smith in Cumberland, animal science questions by Jennifer Ligon in Buckingham, and horticulture call by David Smith and Stuart Sutphin in Danville. We do not have a timeline on when the ANR position will be filled.

4-H Program Updates – Jennifer Bowen, Extension Agent, 4-H:

- The 4-H in-school science enrichment program continues in seven 4th grade classes and sixteen 6th and 7th grade classes.
- A number of our 4-H after-school programs began in October and will continue through the school year. These include:
 - Junior Master Gardener: Literature in the Garden (8 participants)
 - Junior Master Gardeners also participated in the Food Day celebration at the Farmer's Market in October with a vermiculture demonstration.
 - Cooking with Cloverbuds, ages 5 – 8 (16 participants)

www.ext.vt.edu

Extension is a joint program of Virginia Tech, Virginia State University, the U.S. Department of Agriculture, and state and local governments.

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- Fun with Foods, ages 9 – 13 (16 participants)
- Fun with Foods, ages 5 – 13 (overflow class for those on the waiting lists for CWC and FWF – 14 participants)
- Club BTP reading enrichment for K-2nd graders (8 participants)
- 4-H special interest workshops offered in the fall included:
 - Cranberry Cider Jelly Workshop (using a hot water bath canner – 5 participants)
 - Edible Ornaments Family Gingerbread Workshop – 20 participants)
- Jesse Schrader, a senior biology major at Longwood and a participant in VCE's summer internship program, developed the S3: Saturday Science Series program in order address some of the problem areas with which middle school science teachers have seen students struggle. Specifically, the program addresses experimental design, emphasizing the difference between a demonstration and an experiment and the identification of one independent variable and a measurable dependent variable. Sixteen youth in grades 4 – 6 enrolled in the program which began in November. The group meets once a month and focuses on a different project each month.

FCS Program Updates – Caitlin Miller, Extension Agent, FCS:

- The Buy Fresh Buy Local Heart of Virginia chapter released their first guide to an eleven county area. The chapter was also awarded \$29,410 by The Virginia Tobacco Indemnification and Community Revitalization Commission. We are currently taking applications for the spring 2013 guide.
- Participated in the Food Day event held at the Farmville Area Farmers Market by meeting and talking with farmers, residents and other organizations about the role of local foods in the community.
- Secured \$800 in external funding to utilize the mobile demonstration kitchen during the High Bridge Challenge event in June.
- Assisted with planning and participated in a strategic planning meeting for Virginia Food Works, a food-based non-profit and potential management of commercial operations for the Prince Edward County cannery.
- Taught 6 members of the Farmville AARP association about the benefits of consuming local foods and provided information on where to find local foods in Prince Edward County.
- Met with Bruce Davis, Director of Food Services for PEC schools and discussed procuring fresh fruits and vegetables from local producers to be used in the school cafeterias.

Each year in December and January, agents are required to complete a faculty report detailing their accomplishments for the year and a personal action plan outlining planned programs for the coming year. **Included as a year-end report are copies of the “Responsibilities and Accomplishments” section and one “Impact Statement” from each agent.** Full copies of agent faculty reports are available to members of the Board of Supervisors and County Administration upon request.

Year End Report – Jennifer Bowen, Extension Agent, 4-H Youth:

Responsibilities

The goal of the Prince Edward 4-H program, through both staff-led and volunteer-led efforts, is to meet the identified needs of youth in order to develop the awareness, knowledge, life skills, and behaviors that they need to become productive and successful citizens. Responsibilities include the development, implementation and evaluation of in-school and after-school programming, day camps, Junior 4-H Camp, leadership programs for volunteers, support of existing 4-H clubs and volunteers, and recruitment of new members and leaders. Additional responsibilities include provision of leadership to district programming including Central District Contests. Marketing of the local 4-H program and fundraising are also areas requiring attention. External service includes membership on the Board of Directors at Holiday Lake 4-H Educational Center, the Prince Edward Department of Social Services foster care review panel, and the School Health Advisory Board. Additionally, responsibilities of the Unit Coordinator include supervision of the UAA, submission of budgets to the county and the district office, and facilitation of communication between VCE and the local government.

Accomplishments

In 2012, the Prince Edward 4-H program buy-ins included animal science; communication and expressive arts; foods, nutrition, and health; science, engineering, and technology; leadership and personal development; and 4-H camping. Delivery modes included school enrichment programming, after-school programming, summer camps, workshops, and special interest clubs.

Prince Edward 4-H continued to benefit from a strong partnership with Prince Edward County Public Schools, with 4-H programming focusing largely on science enrichment. 4-H provided hands-on science programming for 4th graders through in-school clubs and to 6th and 7th graders through the science fair program. At the teachers' request, fourth grade lessons focused on energy, electricity, and magnetism. At the middle school, 6th and 7th grade lessons focused on the scientific method. A total of 345 students were prepared for participation in the science fair through hands-on lessons covering each aspect of the scientific method. Since implementation of the 4-H science fair program, progress has been seen in 8th grade science SOL scores. The pass rate improved from 87% in 2009 to 94% in 2010 to 95% in 2011. This puts the division ahead of the state as a whole, which has a pass rate of 92%.

In addition to science enrichment programming, 4th grade clubs followed the traditional format with elected officers and the use of parliamentary procedure. Officer elections and a model meeting introduced students to 4-H. All 4th graders participated in the 4-H presentations program in an effort to meet English SOL 4.1. Five classes also participated in the 4-H embryology program.

The school division's Director of Curriculum and Instruction contacted VCE regarding a partnership through their 21st Century grant. As a result, an average of 10 youth participated each week in a six week CSI science enrichment program based on the “Who Murdered the Mayor” kit from Carolina Biological. As a result of participating in this program, students indicated that they learned the following: how to use a microscope, how

to use evidence to solve a problem, how to type blood, how to recognize fingerprint patterns, and how to measure in millimeters. Three stated that their interest in science increased as a result of participating in the program and two stated that they were now interested in a career in forensics.

In 2012, the 4-H science enrichment program was expanded to include Fuqua School, a private, independent school serving approximately 500 students from 13 area counties. At the request of the 4th and 5th grade teachers, 4-H provided hands-on lessons on static electricity and magnetism to 60 students. A science teacher at Fuqua's middle school is also incorporating the 4-H Science Fair project book into her instruction for 6th – 8th graders in 2012-2013.

Programming at Fuqua also included a series of money management lessons for middle schoolers through the 7th grade consumer math class. VCE was initially asked to provide 8 lessons in the fall of 2010 for 6th and 7th graders in the math elective. As a result of the successful implementation of that program, the administration asked for 10 lessons in 2011 and 12 lessons in 2012. The program offered in 2012 – 2013 will provide lessons on budgeting, banking, credit, and investing to all of the school's 7th graders, nearly doubling the number of students participating in previous years. Each of the 20 participants in the fall 2012 program was able to design a budget that included spending money, short-term savings, long-term savings, and charitable giving. Given scenarios, 71% made appropriate choices for the use of income (ex: placing a percentage of money earned from a summer job into investments for college).

4-H offered a variety of after-school programs in 2012: Fun with Foods, Cooking with Cloverbuds, Junior Master Gardener, and a reading enrichment program called Club BTP. Fun with Foods is a series of cooking classes for youth ages 9 – 13 designed to build the following: knowledge of basic cooking terms, ability to demonstrate basic cooking skills (with a focus on measurement), ability to read and follow a recipe, and knowledge of basic food safety practices. Cooking with Cloverbuds is a similar program for youth ages 5 – 8. Both Fun with Foods and Cooking with Cloverbuds filled within days. In order to meet the demand for the program, a third class was implemented. These programs benefit from excellent volunteer support through Longwood University's Alpha Phi Omega service fraternity. The college students are able to provide help for students who have difficulty with following the recipe. (See also "Impact Statements.") The Junior Master Gardener program is a partnership between Prince Edward 4-H and the Heart of Virginia Master Gardeners. The basic JMG program had been successfully implemented for the past two years. In the spring, members offered their own community workshop on how to build and maintain a worm bin. Eight families participated in the workshop, each making a worm composting bin to take home. This fall, a new JMG program, Literature in the Garden, was implemented. Students and volunteers read stories about plants and activities cover plant parts and processes. Club BTP is a reading enrichment program based on the Between the Pages program developed by Extension educators in Minnesota. Eight youth in grades K-2 meet monthly to read a book and do crafts, games, and activities related to the story. This program is led by a Madeline Buczek, a teen leader who is completing an independent study class at the Extension Office in partnership with Prince Edward County High School.

Jesse Schrader, a senior biology major at Longwood and a participant in VCE's summer internship program, developed the S3: Saturday Science Series program in order address some of the problem areas with which middle school science teachers have seen students struggle. Specifically, the program addresses experimental design, emphasizing the difference between a demonstration and an experiment and the identification of one independent variable and a measurable dependent variable. Sixteen youth in grades 4 – 6 enrolled in the program. The group meets once a month and focuses on a different project each month. For the first meeting, volunteers taught participants how to build a film canister rocket. They then let each student choose how he or she wanted to turn the demonstration into an experiment. They also instructed participants to write down their question, hypothesis, data, and observations in lab notebooks. Videos were taken of the

demonstration and some of the experimental launches. These videos were used during science fair instruction with sixteen 6th and 7th grade classes at Prince Edward County Middle School, further broadening the impact of the Saturday program. Parent and teacher response to S3 has been extremely positive, with several commenting that they hope it will be offered in future years.

Summer programs included two overnight camps (Cloverbud Camp and Junior 4-H Camp) and four day camps (Between the Pages, Cloverbud Summer Experience, CSI: Farmville, and What's Cookin'). Prince Edward's delegation to Cloverbud Camp included 12 campers and 4 volunteers. The demand for spaces in Junior 4-H Camp remained strong. The fact that Prince Edward County had maintained a waiting list for camp for several years contributed to the decision by Holiday Lake 4-H Center administration to change the camping cluster arrangement in 2012. This change enabled us to take an additional 34 youth to camp. With 157 participants, we continued to maintain a waiting list. There were 5 former Prince Edward 4-H members on the staff at Holiday Lake during the summer. (See also "Impact Statements.") Between the Pages was a day camp for early readers. Activities focused around a different story each day. Cloverbud Summer Experience was a three-day program offered for youth ages 5 – 8 as an introduction to 4-H. Field trips and activities highlighted several curriculum areas. 4-H also partnered with Fuqua School to offer two community day camp programs: CSI: Farmville and What's Cookin', a program similar to Fun with Foods.

I served as the program director for Camp Loud and Clear. In 2012, this camp for deaf and hard-of-hearing youth filled with a waiting list. A teen leadership component was added. (See also "Impact Statements.") Lauren Lauderdale, a senior at Longwood University, completed an internship in the Prince Edward Extension Office. The focus of her work was the development of leadership and teambuilding activities for teens enrolled in Camp Loud and Clear.

Volunteers continued to manage special interest clubs this year. The Riding Star 4-H Horse and Pony Club continued its work throughout the year, with its leader participating in the Central District Horse Council. This club also successfully hosted a Central District Qualifying Show. Nine local youth participated in the State 4-H Horse and Pony Show in Lexington. A team of volunteers continued to work with the Shooting Education Club. An additional volunteer was certified as a shotgun instructor in the fall. The club submitted an NRA grant to expand into shotguns for older participants. If funded, the grant will also support the shotgun program at camp.

As Unit Coordinator, I worked to strengthen the unit's ELC. The group met quarterly and provided valuable ideas for programming relating to the county's local foods initiative. I provided quarterly reports on local VCE programming efforts to the county administration and board of supervisors. I also managed the hiring process for the UAA position, secured funding for the VCE summer intern program, and served on the interview panel for the new FCS position.

Impact Statement

Youth Develop Basic Cooking Skills in After-School 4-H Program

Relevance

According to a commentary in the May 12, 2010 issue of the Journal of the American Medical Association written by Drs. Alice Lichtenstein and David Ludwig, 35% of adolescents are overweight or obese. A factor that may contribute to this growing problem is the increasing consumption of fast food, take-out, and processed meals. According to Lichtenstein and Ludwig, many parents never learned to cook and rely on these foods to feed their families. With a combination of parent inexperience and fewer students required to take home economics classes, young people are not learning basic cooking skills.

Response

In addition to nutrition education programs offered both in the schools and in the community, Prince Edward 4-H offers after-school cooking programs for youth ages 5 – 13. Fun with Foods is offered in monthly sessions, November through February, for youth ages 9 – 13. The program is designed to build the following: knowledge of basic cooking terms, ability to demonstrate basic cooking skills (with a strong emphasis on measurement), ability to read and follow a recipe, and knowledge of basic food safety practices. Cooking with Cloverbuds is a similar program for youth ages 5-8. During each class, participants receive a recipe. Agents discuss the ingredients and new skills are demonstrated and terms are reviewed. Youth then make that recipe to take home to their families.

Results

Response to the Prince Edward 4-H cooking programs has been overwhelming. In the fall of 2012, both programs filled to capacity within a week. In order to accommodate the demand for the program, a third class was added covering a broader age range (5-13). Proper measurement has been a key concept discussed during each class. On a pre-test given to 14 youth in Fun with Foods, only 64% could properly identify abbreviations in a recipe. Just 28% knew that three teaspoons and one tablespoon are equivalent measurements. On a post-test, 100% of those same participants answered both sets of questions correctly. All participants in the three classes were able to demonstrate proper measurement of liquid and dry ingredients. Eighty-five percent were able to demonstrate how to properly hold a knife and to describe basic knife skills. One parent commented that her daughter was an extremely picky eater but since participating in the program she was much more likely to try new foods.

Year End Report – Caitlin Miller, Extension Agent, FCS:

Responsibilities

- Establish and build a thriving local food system.
- Build support, partnerships, and expand networks supporting the development of local food systems on the local and regional level.
- Teach residents how to incorporate local foods into their diets and promote production and availability of local food choices.
- Assist local producers with completion of registration and certification requirements to facilitate market access.
- Work with farmers market vendors to develop a larger market presence in the community.
- Help farmers and food entrepreneurs expand and find local vendors for their products
- Grow support of local foods among famers, residents, restaurants and grocery stores.
- Promote the expansion and creation of new products and market opportunities.

Accomplishments

On September 27 I began my journey with Cooperative Extension and Prince Edward County. My first day was riddled with excitement about things to come. Wide-eyed, I waited patiently in my office for instructions on how to proceed. I quickly realized that because my position is brand new, there would be no cookie-cutter approach for fulfilling my job responsibilities. It became clear to me that I am forging new ground. Breaking new ground, as any farmer or gardener will tell you, is never easy. It's often laborious and brings with it many challenges. But understanding that I am part of a new generation of food system professionals has filled me with as much excitement as the first day on the job. As one of only two local foods agents in the state, I possess the freedom to grow this program area as my Prince Edward County and I dream it. Working as a local foods Extension

agent is a true testament to the changing face of agriculture and I'm delighted to have a hand in creating a position that will hopefully be a part of Virginia Cooperative Extension for years to come. Of course, realizing this freedom comes with vast responsibility; so where does one go from here?

As I asked other agents about how to get started, the most common response I received was "get to know your county." The first few weeks gave way to a list of objectives that I trusted would give me a promising start. This list of objectives includes:

- To begin developing an understanding of the challenges facing the Prince Edward County community, as well as, the community's needs.
- To build positive relationships with the Prince Edward County community including residents, farmers, organizations, schools, businesses, and political actors.
- To take advantage of professional development opportunities that will increase and build upon my area knowledge and core competency skills.
- To familiarize myself with existing components of Prince Edward county's' local food system. To promote the economic, social, and environmental benefits of a localized food system.
-

So I began my journey like all other Extension agents; by making connections and building relationships with my community. My Unit Coordinator, of course, has been instrumental in providing history and background about Prince Edward County and introducing me to organizations, businesses and residents in the community. My achievements are largely focused on my efforts to introduce myself as a local foods agent and a new member of the community. I began at a Board of Supervisors meeting where I provided background on my journey to becoming an Extension agent, and of course, where I shared my excitement and thanked the Board for their continued support of the county's local foods initiative.

I participated in two radio interviews, one of which has led to permanent placement in a radio spot rotation. These radio broadcasts gave me the opportunity to reach the community at large; I spoke about my new role as a local foods Extension agent and the importance of supporting local farmers. I gave a similar presentation on the importance of healthy, local food choices to members of the Farmville AARP association. Also, I was invited to participate in the Food Day event held at the Farmville Area Farmers Market where I and other local organizations prepared educational displays and spoke with residents about our role in the local food system. "Second" Saturdays, an applesauce canning demonstration held at the local cannery allowed me to connect with residents interested in food preservation programming. I have been introduced as a resource to individuals of the Piedmont Soil and Water Conservation District, Farm Credit, Virginia Natural Fish Company, Farm Service Agency and the YMCA. During our Extension Leadership Council meeting I introduced myself and received ideas on how to grow my programming area. I have also met with the Farmville Farmers Market Association, Heart of Virginia Master Gardeners Association, the Rotary Club of Farmville, and the Piedmont Community Health Coalition all in order to provide an understanding of my role in the community, as well as to ask how Prince Edward Cooperative Extension can partner to support their associations' activities.

Several of these meetings have led to requests for support from Cooperative Extension. In October I began attending meetings for a local health group which has since evolved into the Piedmont Community Health Coalition. In December, the Piedmont Health District was awarded a VDH healthy eating, active living and obesity prevention mini-grant to create a community wide health campaign with the coalition acting largely as the grant coordinating body. This campaign includes three levels of engagement: 1. Targeted education aimed at small peer walking groups, 2. Consistent health messaging aimed at general population, and 3. Improvement of an existing local community health coalition. As a part of this grant, I have been asked to serve on the executive team responsible for facilitating grant activities, teach educational workshops on nutrition and local foods, and to organize cooking demonstrations at the High Bridge Trail State Park end of program event. Becoming an active member of the Piedmont Community Health Coalition is providing opportunities to

showcase Cooperative Extension programming, reach underserved audiences, and build relationships with other health organizations in the community. Prince Edward Extension is receiving \$800 from the VDH mini-grant to utilize the mobile kitchen for cooking demonstrations at the end of program event in June.

On my first visit to the Prince Edward County Cannery I was introduced to a food based businesses and non-profit that are attempting to make headway as a co-packing service and to provide development assistance to farmers, residents, and other small food businesses interested in creating a value-added products. Over the past three months I have been dedicated to assisting Virginia Food Works launch their non-profit. After countless conversations, it became clear that a stakeholder meeting was necessary to move forward.

Together, we developed a strategic planning meeting and invited representatives from the local government, VDACS, Virginia FAIRS and Cooperative Extension. In this meeting we discussed VFW and Homegrown Virginias strengths, weaknesses, opportunities and limitations and determined that currently their #1 priority is to create a solid business plan. When asked how the strategic planning meeting was beneficial, Allie Hill, business owner, said, "the meeting allowed us to focus our thoughts and ideas which will help the two entities begin to move towards success."

In fall 2012, Central District Extension agents partnered with Old Dominion Resource Conservation & Development to create the Heart of Virginia Buy Fresh Buy Local guides. In October, 1,100 guides were published and distributed among the 11 counties served including Amelia, Appomattox, Brunswick, Buckingham, Charlotte, Cumberland, Halifax, Lunenburg, Mecklenburg, Nottoway, and Prince Edward. 100 guides were distributed among Prince Edward County. The Heart of Virginia Buy Fresh Buy Local guides provide an opportunity for farmers and food businesses to advertise their products among an 11 county area. The goal of these guides is to increase consumer knowledge and consumption of local food products and to promote the Southside Virginia regional food system as a whole. The Buy Fresh Buy Local chapter was awarded \$29, 410 by The Virginia Tobacco Indemnification and Community to assist with the development of promotional materials.

In October I met with the YMCA director and discussed ways to partner in the future. Currently we are in the process of starting a community garden. To gauge interest from the community I have posted flyers in many locations around town. I have received a lot of positive response among Master Gardeners, YMCA members and other residents who have expressed interest in becoming community gardeners and a willingness to help plan and implement the garden. I will facilitate our first planning meeting in February.

In November I met with the director of food services for Prince Edward County School system who is interested in growing the farm-to-school program. Thus far, we have identified two local farmers who are interested in becoming GAP certified and selling fresh fruits and vegetables to Prince Edward County school food services.

Since October, I have seized eleven professional development opportunities. These opportunities cover a wide range of topics from Strengthening Your Facilitation Skills training to attending the Virginia Farm to Table conference. I chose professional development opportunities that I believe will help me to face the challenges of food system work and to become a better, more effective educator.

In order to support my fellow agents and to learn more about Extension area programming, I have participated in various programs including: Parent University (FCS), Poverty Simulation (FCS), Starting a Food Based Business workshop (FCS), Jelly Making Workshop (4-H), Reading Between the Pages (4-H), Fun with Foods (4-H), and Junior Master Gardeners (4-H). Several of these programs allowed me to begin teaching residents and potential food business owners about the importance and benefits of local foods. During the Starting a Food Based Business workshop I gave a presentation on safe post-harvest handling practices to benefit those who are growing their own produce for value-added products.

As mentioned before, navigating new territory is often challenging. Over the last three months I have devoted most of my time to establishing a rapport with members of the Prince Edward County community. Many have immediately responded to my presence and I trust that others will begin searching for ways to utilize my expertise over the next year. I am dedicated to assisting Prince Edward and the surrounding counties realize a more localized food system and I look forward to what's in store.

Impact Statement

Three Months Dedicated to Building Rapport

Relevance

As a Cooperative Extension agent it is my duty to deliver research-based information to my community through educational programming and to encourage my community to use that knowledge to improve the quality of their lives. Assessing what specific knowledge and information a community needs requires a lot of time and effort getting to know and building relationships with residents, organizations, businesses, and local government. This is incredibly important for new agents finding their way in a new place. Community is foundational to Cooperative Extension, without its support, I am told that programs often lack participation or fail entirely. When defining the 'community' that acts as a building block to VCE's success not only does it include residents, organizations, businesses, and local government but also fellow agents and staff, volunteers, specialists, and partner agencies. When envisioning how to begin building relationships and ultimately, community, everyone should be included.

Response

In order to introduce myself to the community and to provide an understanding of my role as a local foods Extension agent I have participated in various meetings over the course of the last three months including: Board of Supervisors, Heart of Virginia Buy Fresh Buy Local working group and executive committee, Virginia Food Works and Homegrown Virginia, Farmville Farmers Market Association, Prince Edward ELC, Piedmont Community Health Coalition, Farmville AARP, Heart of Virginia Master Gardeners Association, and The Rotary Club of Farmville. To introduce myself to the community at large and to share the importance of eating local, I took part in two radio interviews. I have met individuals from Farm Credit, YMCA, Farm Service Agency, Virginia Natural Fish Company, Heart of Virginia Free Clinic and Southern States Cooperative. Thus far, I have shown support for 4 of my fellow agents by assisting with their programming in various ways. I have reached out to 3 state specialists via email to encourage future collaboration.

Results

Many of my attempts to build relationships with the Prince Edward County and Extension community have spurred requests for partnership, future programming, or assistance in some way. I have been asked by the Piedmont Health District to be an executive committee member for a community wide health campaign. Also, as a part of this campaign I will be partnering with the Piedmont Health District WIC program coordinator to teach workshops on nutrition and local foods. The Southside Virginia Family YMCA has asked me to facilitate the planning and implementation of a community garden which will be open to both members and non-members. The Junior Master Gardener program volunteer and I are designing a seed saving program that will start in February. Virginia Food Works and Homegrown Virginia have asked me to serve on their advisory board and to assist with their regional marketing and outreach campaign. I am also working with Heart of Virginia Buy Fresh Buy Local chapter to promote membership and create the 2013 spring guide.

