

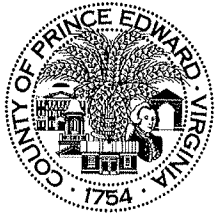


PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS
APRIL 9, 2013

AGENDA

5:00 p.m.	BUDGET WORK SESSION: Presentation of FY 14 School Budget	
7:00 p.m.	1. The Chairman will call the <u>April</u> meeting to order.	1
	2. Invocation	1
	3. <u>PUBLIC PARTICIPATION:</u> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	3
	4. Board of Supervisors Comments	5
	5. <u>Consent Agenda:</u>	
	a. Treasurer's Report	7
	b. Approval of Minutes: March, 5, 2013 March 12, 2013, March 26, 2013	9
	c. Review of Accounts & Claims	39
	d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.	63
	e. Appropriations	65
	6. Highway Matters	67
	7. Prince Edward County School Board: Announcement of Nominees	69
	8. Citizen Volunteer Vacancies: Prince Edward County Planning Commission Piedmont Senior Resources	73
	9. Summer Youth Program	75
	10. <u>Planning & Community Development Report</u>	77
	11. <u>County Attorney's Report</u>	79
	12. <u>County Administrator's Report</u>	81
	13. <u>Closed Session: 2.2-3711(A)(7)</u> -- Consultation with Legal Counsel	83
	14. <u>Correspondence/Informational</u>	85
	a. DHCD Letter, RE: Enterprise Zone Site Review	86
	b. Kroger Letter, RE: Store Closing	88
	c. Luck Stone Letters, RE: Changes to Name/Signage, Quarry Application	89
	d. Board of Zoning Appeals Public Hearing Notice	92
	15. <u>Monthly Reports:</u>	93
	a. Animal Control	94
	b. Building Official	95
	c. Prince Edward County Public Schools	96
	d. PERT	100
	e. Tourism	101

(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, April 9, 2013.)



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 9, 2013
Item No.: 1 & 2
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call to Order and Invocation

Summary: The Chairman will call to order the **April** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

Attachments: None.

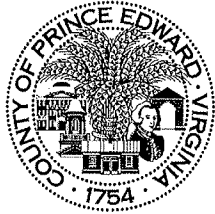
Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 9, 2013
Item No.: 3
Department: Board of Supervisors
Staff Contact:
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 9, 2013
Item No.: 4
Department: Board of Supervisors
Staff Contact:
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments: Protocol for Board of Supervisors Comments

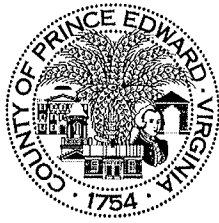
Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



Mission Statement of the Board of Supervisors of the County of Prince Edward

To represent all citizens, provide leadership, create vision and set policy to accomplish effective change, planned growth and provide essential service, while maintaining and enhancing the quality of life in Prince Edward County.

PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during “Public Participation,” if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen’s concerns on matters of public interest.
- “*Board of Supervisors Comments*” is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member’s comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009
Re-Adopted: January 10, 2012



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 9, 2013
Item No.: 5-a
Department: Treasurer
Staff Contact: Donna Bowman Nunnally
Issue: Consent Agenda - Treasurer's Report

Summary: The Treasurer's Report will be available in the Table Pack.

Attachments:

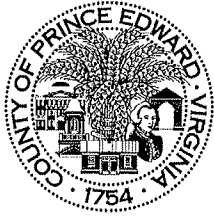
Recommendation:

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 9, 2013
Item No.: 5-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Consent Agenda - Approval of Minutes

Summary: Meeting minutes are attached for your review and approval.

Attachments: Minutes of the March 5, 2013
Minutes of the March 12, 2013
Minutes of the March 26, 2013

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

March 5, 2013

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Prince Edward County Career Technical Center, 1419 Zion Hill Road, Farmville, Virginia, on Tuesday the 5th day of March, 2013; at 5:30 p.m., there were present:

Board of Supervisors

William G. Fore, Jr., Chairman
Howard F. Simpson, Vice Chairman
Pattie Cooper-Jones
Robert M. Jones
Don C. Gantt
Charles W. McKay
Jim R. Wilck

School Board

Russell L. Dove, Chairman
Osa Sue Dowdy
Harriett Fentress
Susan S. Lawman
Linda L. Leatherwood
Dr. Ellery Sedgwick
Thomas M. Tillerson.
Lawrence C. Varner

Absent: Howard M. Campbell

Also present: Wade Bartlett, County Administrator; Dr. K. David Smith, Superintendent; and Cindy Wahrman, Division Director of Finance.

Chairman Fore called the special meeting to order as a joint meeting with the Prince Edward County School Board.

Ms. Cindy Wahrman, Division Director of Finance, reviewed the Conference Approved Budget and how the changes to the Governor's Proposed Budget affected the schools.

Ms. Wahrman then reviewed the Federal and State Funding reductions. She reported the net budget shortfall would be \$1,387,919.

Ms. Wahrman discussed the health insurance costs for the employees. Discussion followed.

Chairman Fore thanked Dr. Smith, the School Board members and the students for the meal.

On motion of Supervisor McKay and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

Absent: Howard M. Campbell

the meeting was adjourned at 6:50 p.m.

March 12, 2013

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 12th day of March, 2013; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Howard F. Simpson

Absent: Charles W. McKay, Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development; and Jim Ennis, County Attorney.

Chairman Fore called the meeting to order. Reverend Calvin Gray offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.

Henry Shelton, Prospect District, expressed his concern regarding the County telephone numbers being excluded from the most recent edition of the telephone book. He requested the County send a list of

all County office telephone numbers to all box-holders in the County since the County can mail items at no cost.

Mr. Shelton stated that County taxpayers are getting into the business of building a commercial system in the Cannery that will not be designed for County citizens; he then inquired if the taxpayers will share in the profits of the commercial Cannery. He said the Tobacco Indemnification and Community Revitalization Commission is funded by taxpayers.

Mr. Shelton questioned the Fire Department funds being misspent or misappropriated, and questioned which fire department made the expenditure of \$21,000 for a fire truck. Mr. Shelton added the local media doesn't keep the general public informed.

In Re: Board of Supervisors Comments

Supervisor Campbell thanked all that called and sent prayers for his recovery.

Supervisor Gantt stated the phone book is printed by the telephone provider. Mr. Bartlett added the book is printed by CenturyLink which is not a government entity. He said it was a surprise to all that the County office numbers were not included, and the process has been started to ensure they are in the book for the next printing. Mr. Bartlett said the government does not have free postage privileges.

Supervisor Gantt stated he closely reviewed the Fire Department Fund issue and said there has been no misappropriation of funds as was determined by the organization that provides the funds.

Mr. Bartlett added that there has been no fire truck purchased by any fire department for \$21,000.

Supervisor Jones stated he received a few complaints regarding the County numbers not being included in the telephone book, but the County saved over \$30,000 a year by switching carriers.

In Re: Consent Agenda

On motion of Supervisor Gantt and carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Howard F. Simpson	

Absent: Charles W. McKay, Jim R. Wilck

the Board accepted the Treasurer's Report for January 2013; the minutes of the meetings held February 12, 2013, and February 13, 2013; Accounts and Claims; Salaries; and appropriations as follows:

FY 2013 Budget Amendment

		<u>Debit</u>	<u>Credit</u>
3-100-33010-0012	Bullet Proof Vest Grant		\$ 13,935
3-100-41050-0100	General Fund Balance		2,635
4-100-31200-6021	Sheriff – Bullet Proof Vests	\$ 16,570	
3-100-41050-0100	General Fund Balance		\$ 11,000
4-100-81100-3160	Planning – Professional Services	\$ 11,000	

Prince Edward Treasurer's Report - January 2013

<u>Name of Bank</u>	<u>Bank Balance</u>	<u>Deposit in Transit / Adj.</u>	<u>Outstanding Checks</u>	<u>Available Balance</u>
Benchmark Pooled Fund Account	13,647,502.99	0.70	259,454.94	13,388,048.75
Wachovia Social Services	305,600.36		101,796.55	203,803.81
Bank of America School Fund	1,171,766.23	3,273.01	1,219,241.79	(44,202.55)
Bank of America Food Service	130,689.52	149.68	26,665.86	104,173.34
Benchmark Food Service	309,248.38	822.26		310,070.64
TOTAL				13,961,893.99
Certificates of Deposit				
Benchmark				519,048.66
Citizens Bank Recreation				15,000.00
Citizens Bank Underground Storage				20,000.00
Planners Bank				200,000.00
Wells Fargo Advantage Fund				162,428.95
TOTAL				916,477.61
GRAND TOTAL				14,878,371.60

BOARD OF SUPERVISORS

Central Virginia Cremation	Cremation	1,070.00
Farmville Herald	Advertising	568.88
Business Card	Homestead credit	-349.30
	Meeting refreshments	65.27

Meals	28.75	
Local Government Day	212.67	-42.61

COUNTY ADMINISTRATOR

Pitney Bowes Financial Services	Postage meter lease		29.00
US Cellular	Phone		128.99
Business Card	Local Government Day		45.00
Business Data of Virginia, Inc.	Norton Anti-virus		29.95
Diamond Springs	Water & equipment rental		22.85
Key Office Supply	Index tabs / Post-its	46.38	
	Binders	58.75	105.13
Visible	W2 / 1099 forms		242.19
Matthew Bender & Company, Inc.	Adv Crt Rules / Practi		84.89

INDEPENDENT AUDITOR

Robinson Farmer Cox Associates	Audit		31,500.00
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COMMISSIONER OF REVENUE

Farmville Herald	Advertising		502.25
Farmville Printing	Postage	515.00	
	Envelopes	62.95	577.95
M&W Printers, Inc.	Postage - Property forms	673.43	
	Printing - Property forms	3,423.66	4,097.09
Treasurer of Virginia	Online service		78.78
VAAO	Dues		20.00
Business Data of Virginia, Inc.	Norton Anti-virus		29.95

TREASURER

M&W Printers, Inc.	Postage - Delinquent bills	20.21	
	Postage - Delinquent property	2,733.60	
	Postage - Delinquent real estate	1,501.60	
	Receipt paper	610.73	4,866.14
Commworld	Reprogram phone		90.00
Treasurer of Virginia	Online service		78.77
Pitney Bowes Financial Services	Postage equipment lease		1,662.00
University of Virginia	Recertification fee		75.00
Farmville Printing	Business cards		17.00
Key Office Supply	Copy paper	73.98	
	Pad holder / thermal roll	11.59	
	Greenbar paper	211.96	
	File folders	15.98	
	Calculator ribbons	17.94	
	Backup tapes	193.14	
	Monthly planner	12.99	
	Pens	9.48	547.06
Farmville Herald	Subscription		38.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	750.00	
	Contract agreement	3,700.00	4,450.00

	<u>CIRCUIT COURT</u>	
Virginia Lawyers Weekly	Subscription	299.00

	<u>GENERAL DISTRICT COURT</u>	
US Cellular	Phone	25.36
Key Office Supply	Chair / Rolodex / glue	197.74
	Hanging file folders	13.18
	Calendars	33.57
	DVD disks	8.99
		253.48

	<u>CLERK OF THE CIRCUIT COURT</u>	
Larry Clements	Juror	30.00
Lori G. Davis	Juror	30.00
Barbara N. Eggleston	Juror	30.00
Casandra Harris	Juror	30.00
Kenneth R. Mann	Juror	30.00
Lisa C. Wilkerson	Juror	30.00
Key Office Supply	Stamper	75.87
Manatron	Plat scanning	130.00

	<u>LAW LIBRARY</u>	
AT&T	Phone	36.76
CenturyLink	Phone	39.60
LexisNexis	Online service	239.00

	<u>COMMONWEALTH'S ATTORNEY</u>	
Pitney Bowes Financial Services	Equipment lease	102.00
Treasurer of Virginia	iPad service	135.15
William B. Turner	Mileage	133.34
	Meals	82.94
		216.28
STEPS, Inc.	Shredding service	35.00
University of Virginia	LGA 2013 Handbook cd	155.00

	<u>VICTIM WITNESS ASSISTANCE PROGRAM</u>	
U. S. Postal Service	Box rent	54.00
Cindy Sams	Mileage	113.00
	Meal	10.50
		123.50
Key Office Supply	Files / storage boxes	41.87

	<u>SHERIFF</u>	
Medtox Laboratories, Inc.	Drug testing	50.00
Commtronics of Virginia	Radio repair	279.70
Sheehy Ford	Radio repair	175.75
Burkeville Body Shop	Auto repairs	1,430.01
East End Motor Company, Inc.	Tire rotation	20.00
	Battery / wrecker service	232.97
	Inspections (2)	32.00
	Wiper motor	273.17
	Oil change / check engine light	117.57

	Throttle	665.44	
	Check water in floor board	36.72	1,377.87
Express Care	Oil changes (8)		355.70
Travis Harris III	Mount / balance tires	333.04	
	Install brake pads	822.46	1,155.50
Kenbridge Tire & Auto	Calibration		25.00
Third Street Wrecker Service	Towing		100.00
Business Card	Postage	29.35	
	Cell phone accessory	39.99	69.34
Treasurer of Virginia	VCIN		54.05
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	Phone		18.33
US Cellular	Phone		725.74
Central Virginia Criminal Justice Academy	Graduation dinner		17.50
Robert Goldman	Meal reimbursement		20.32
Walmart	Meeting supplies	41.85	
	Office supplies	45.46	87.31
Brandon Yoder	Academy meal allowance	161.00	
	Meals	44.10	205.10
International Association for Property & Evidence	Dues - Sprague	50.00	
	Dues - Reed	50.00	
	Dues - Walker	50.00	
	Dues - Estes	50.00	200.00
Diamond Springs	Water & equipment rental		200.30
Farmville Printing	Office forms		144.12
Key Office Supply	DVDs	19.48	
	CD spindle	23.59	
	Copy paper	179.90	
	Hanging folders	18.90	
	Calendar / ink cartridge	66.18	
	Ink cartridges	85.16	
	USB flash 8GB	7.99	
	Notebooks	11.07	
	Credit	-149.75	262.52
Staples Advantage	Office supplies	260.65	
	Ink cartridges	403.94	664.59
Southside Electric Cooperative	Electric service		9.56
Prince Edward County Public Schools	Diesel		43.49
Town of Farmville	Diesel		86.40
Central Virginia Criminal Justice Academy	Code books	55.83	
	Academy shirts	80.90	136.73
Galls, LLC	Lockout tool kit	85.48	
	Maglite	34.99	
	Shipping	15.49	
	Shoes	143.47	279.43
Printech, Inc.	Traffic summons		624.36
Southern Police Equipment Company	Adaptor / charge unit	116.94	
	Magazine / mace holder	54.14	
	Shoes	192.58	363.66

Premium Marketing & Sales	Badge		64.50
Quality Uniform Company, Inc.	Shoulder patch	555.00	
	Uniforms	765.50	
	Jackets	255.00	1,575.50

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Davis GMC Truck, Inc.	Tahoe repairs		598.46
East End Motor Company, Inc.	Inspection		51.00
Fire & Safety Equipment Company	Disinfectant cleaner		143.52
Key Office Supply	Envelopes / file folders		18.98
United Communication Corporation	Radio repairs		819.93

RICE VOLUNTEER FIRE DEPARTMENT

C W Williams	Pump service / test (3)		2,076.83
Farmville Wholesale Electric	Firematic equipment		87.80
John Deere Financial	Gas		344.79
Curtis Nash	Radio narrowbanding		245.00
Southern States	Chain / link / utility tub		103.33
Dominion Virginia Power	Electric service		302.01
Watkins Insurance Agency	Accident insurance		3,563.26

PROSPECT VOLUNTEER FIRE DEPARTMENT

Ellington Energy Service	Diesel		315.56
Ferguson Enterprises, Inc.	Plumbing supplies		63.34
Foster Fuels, Inc.	Propane		123.13
Town of Farmville	Fuel		282.54
Dominion Virginia Power	Electric service		281.32

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Gloves		101.75
Cyrus Pest Control Company	Exterminating service		45.00
Ellington Energy Service	Propane		1,200.25
Mid-Atlantic Irrigation	Fittings		28.23
NAPA of Farmville	Absorbent		27.80
Southside Electric Cooperative	Electric service		277.18
Verizon Wireless	Phone		60.07
Verizon	Phone		144.14
Advance Auto Parts	Truck cleaning supplies		32.52

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Arcet Equipment Company	Compressed air		222.04
C. W. Williams	Fees	1.64	
	Pump service	1,050.90	
	Pump service / test	639.31	1,691.85
Davis GMC Truck, Inc.	Inspection		68.00
Foster Fuels, Inc.	LP gas		472.21
Hampden-Sydney College	Diesel		896.67
Keplinger Repair Service, Inc.	Halogen bulbs		38.00
CenturyLink	Phone		50.17
Richmond Alarm Company	Monitor set-up	125.00	

	Security system	380.00	505.00
Dominion Virginia Power	Electric service		289.02
Watkins Insurance Agency	Insurance		3,614.00

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		202.53
Battery Barn of Virginia, Inc.	Radio batteries		465.31
Carquest Appomattox	Truck cleaning supplies		98.36
Diversified Inspections	Ladder inspections		828.00
Farmville Wholesale Electric	Ballast / tape	197.06	
	Light bulbs / wire connectors	88.45	
	Ballast	12.64	
	Maintenance supplies	397.59	
	Credit	-129.42	566.32
Foster Fuels, Inc.	Propane		1,281.77
JE Jamerson Building Supply	Maintenance supplies		67.23
Pamplin Volunteer Fire Department	Insurance		14,400.00
Price Supply Company, Inc.	Plumbing supplies		14.39
Prince Edward Overhead Doors	Door repair		235.00
Verizon			173.26
Vest's Sales & Service, Inc.	Truck repair		2,577.50
Dominion Virginia Power	Electric service		359.96

MEHERRIN VOLUNTEER FIRE DEPARTMENT

US Cellular	Phone		130.35
Verizon	Phone		159.11
Dominion Virginia Power	Electric service		344.68
Watkins Insurance Agency	Insurance		3,547.00

AMBULANCE AND RESCUE SERVICES

Prince Edward Volunteer Rescue Squad	12-13 Support		15,000.00
Meherrin Fire & Rescue	12-13 Support		2,500.00

REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		573.75
Piedmont Regional			
Juvenile Detention Center	Juvenile detention		4,500.00
Piedmont Regional Jail	Inmate days - past due	23,197.42	
	Inmate days - Jan 2013	34,096.30	58,013.72

BUILDING OFFICIAL

US Cellular	Phone		25.36
Coy Leatherwood	Meal	8.78	
	Meeting registration	15.00	23.78
Farmville Auto Parts	Instand shudder fix		7.99
NAPA of Farmville	Hydraulic fluid		47.99

ANIMAL CONTROL

Dominion Virginia Power	Electric service		575.30
CenturyLink	Phone		130.58

US Cellular	Phone		50.72
Business Card	Drug license renewal		90.00
Mark D. Cronk	Rabies titer		62.00
Ray Foster	Rabies titer		62.00
Walmart	Dog food	179.82	
	Cleaning supplies	18.80	198.62

BIOSOLIDS MONITORING

US Cellular	Phone		25.36
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REFUSE DISPOSAL

Resource International	Misc work tasks	3,705.27	
	Storm water compliance	2,677.71	
	Groundwater monitoring	21,326.17	27,709.15
Farmville Wholesale Electric	Light bulbs	12.04	
	Thermostat	22.40	34.44
Lowe's	Halogen bulbs	13.26	
	Toilet tank lever / flap	11.32	24.58
Moore Scale Service - Western VA	50K SCA load cell		549.00
East End Motor Company, Inc.	Headlight / flat repair	69.60	
	Flat repair	41.03	
	Service call (flat)	129.52	
	Tires	691.52	931.67
Southern States	Gloves & straps		27.33
Emanuel Tire of Virginia	Tire recycling		1,387.20
STEPS, Inc.	Recycling fee		1,995.21
Southside Electric Cooperative	Darlington Heights site	128.64	
	Virso site	185.84	314.48
Dominion Virginia Power	Leachate pump	130.44	
	Scalehouse	158.13	
	Rice site	105.54	
	Cell C pump station	25.06	
	Green Bay site	98.91	
	Worsham site	145.11	
	Prospect site	134.79	
	Landfill site	95.30	
AT&T	Phone		229.03
CenturyLink	Phone		238.85
US Cellular	Phone		25.85
Verizon	Phone		124.45
O. O. Stiff, Inc.	Monthly service		662.50
Prince Edward County Public Schools	Diesel		1,091.64

GENERAL PROPERTIES

OK Termite & Pest Control	Exterminating service		150.00
Haley of Farmville, Inc.	Replace solenoid / heater		1,158.72
T&J Farm Equipment Sales, Inc.	Rod arm		358.00
Southside Electric Cooperative	SRR lights		30.30
Dominion Virginia Power	Roy Clark monument	19.06	
	Courthouse	10,086.67	

	Shop	49.81	
	SCOPE building	357.95	
	Sheriff Department shed	5.66	
	Worsham Clerk's office	190.84	
	Lights at Rice	111.26	
	Ag building	2,418.51	13,239.76
Ellington Energy Service	Fuel oil		12,709.66
Town of Farmville	Water & sewer		193.00
AT&T	Phone		36.75
CenturyLink	Phone		129.92
US Cellular	Phone		92.37
O. O. Stiff, Inc.	Monthly service		100.00
Ronald Van Eps	Pesticide training		40.00
Aramark Uniform Services	Janitorial supplies		321.96
Diamond Paper Company	Floor cleaner	56.15	
	Paper towels	545.90	602.05
Lowe's	Cleaning supplies	86.20	
	Earplugs / electric cover	15.95	
	Bulbs / cement / knife	24.67	
	Water pump / O-ring kit	17.50	
	Batteries	11.10	
	Return	-11.10	144.32
Ayers Building & Supply Company	Bits & screws	19.82	
	Masks	16.99	36.81
Diamond Springs	Water & equipment rental		36.75
Farmville Auto Parts	Shop towels	17.99	
	Brake pads	62.99	
	Brake rotors	92.62	
	Caliper compressor	50.49	
	Oil / filters / anti-freeze	117.87	341.96
Farmville Wholesale Electric	Cable ties	62.81	
	Saw blades	20.00	82.81
Grainger	Toilet repair kit		146.13
Ranson's, Inc.	Batteries		15.98
Cintas Corporation #524	Uniform rental		352.10
Southern States	Ice melt		149.80
Prince Edward County Public Schools	Diesel		164.34
Business Card	Tractor hub / axle pin		209.95
East End Motor Company, Inc.	Tire		63.59
Spaulding Equipment Company, Inc.	Hydraulic hose	33.55	
	Water pump / key	52.98	86.53
Taylor-Forbes Equipment Company	Linch & clip pins	2.28	
	Hydraulic hose	4.95	7.23
	<u>CANNERY</u>		
Farmville Wholesale Electric	Connectors / bushings	8.55	
	Power inlet / conduit	78.49	87.04
Buster's Radiator Service	Heater core repair		70.00
Southside Electric Cooperative	Electric service		210.88
Ellington Energy Service	Fuel oil		1,392.00

CenturyLink	Phone	176.57
US Cellular	Phone	25.36
Walmart	Cleaning supplies	31.72
Hobart Sales & Service	Guard	16.35

CHAPTER X BOARD

Crossroads Services Board	4th Quarter support	15,660.75
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COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service	8,835.00
Braley & Thompson, Inc.	Professional service	3,225.00
Centra Health	Professional service	10,710.00
Crossroads Services Board	Professional service	120.00
Elk Hill	Professional service	2,320.00
Family Preservation Services	Professional service	1,330.00
Grafton School, Inc.	Professional service	9,600.00
Intercept Youth Services	Professional service	3,355.29
Letricia R. Logan	Foster care	64.45
North Spring Behavioral	Professional service	3,255.00
The Hughes Center	Professional service	5,324.00
Treasurer of Bedford	Professional service	5,346.00
Andrea Vershaeve	Foster care	322.25
Don Wilhelm, L.C.S.W.	Professional service	800.00
Crystal E. Jones	Foster care	644.00
Youth Quest	Foster care	997.16
Crystal Jones	Foster care	581.84

MUSEUMS

Robert Russa Moton Museum	12-13 Support	2,500.00
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PUBLIC LIBRARY

Farmville-Prince Edward Community Library	12-13 Support	48,039.00
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PLANNING

Cameron Earls	GIS project intern	750.00
Samuel Coleman	Commission meeting	100.00
	Mileage	13.56
Sally W. Gilfillan	Commission meeting	100.00
Donald B. Gilliam	Commission meeting	100.00
	Mileage	22.60
Preston Hunt	Commission meeting	100.00
	Mileage	22.60
Robert M. Jones	Commission meeting	100.00
	Mileage	5.65
Clifford Jack Leatherwood	Commission meeting	100.00
Robert Christopher Mason	Commission meeting	100.00
	Mileage	10.17
John F. Townsend, III	Commission meeting	100.00
	Mileage	8.48

Brett Von Cannon Watson	Commission meeting	100.00
Farmville Herald	Advertising	369.00
Karen Fulcher	Postage reimbursement	5.65
US Cellular	Phone	60.23
Alecia Daves-Johnson	Mileage	312.17
	Parking & tolls	10.15
	Meals	47.31
	Notebooks	5.00
		374.63
SWANA	Recycling training	115.00
Farmville Printing	Copies	66.81
Dennis Creran	Reflective vests	8.37

COMMUNITY DEVELOPMENT

Piedmont Area Transit	12-13 Support	2,500.00
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ECONOMIC DEVELOPMENT

Business Card	Stamps	315.00
	Meals	55.86
US Cellular	Phone	25.36
McCain Printing Company, Inc.	EZ brochures	631.40
Farmville Herald	Subscription	38.00
Farmville Printing	Envelopes / EZ letters	293.20

TOURISM

Dominion Virginia Power	Electric service	288.70
Ellington Energy Service	Fuel oil	472.15
Town of Farmville	Water & sewer	47.65
Business Card	UPS	86.34
CenturyLink	Phone	593.88
Town of Appomattox	Postage	1,348.81
Highway Information Media	Welcome Center placement	990.00
Selena Strickler	Ad design	135.00
Magi Van Eps	Brita water system	33.47
	Filters	37.78
		71.25

SOIL & WATER CONSERVATION DISTRICT

Piedmont Soil & Water Conservation District	12-13 Support	2,960.00
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COOPERATIVE EXTENSION OFFICE

Treasurer, Virginia Tech	2nd Quarter support	8,804.79
CenturyLink	Phone	204.56

GENERAL EXPENSE

Lumos Networks	Phone	2,760.31
Southern States Cooperative, Inc.	Gas	14,828.31

CAPITAL PROJECTS

Business Data of Virginia, Inc.	Server - Sheriff's department	6,514.95
Kinex Networking Solutions	Server upgrade-Sheriff's department	750.00

Farmville Wholesale Electric	Wire / ground kit / lug kit	368.92	
	Electric meter	449.36	818.28
Prince Edward Health Department	Well / septic permit		525
Prince Edward County Treasurer	Building permit		204

LANDFILL CONSTRUCTION FUND

Apple Valley Scale Company	30% Deposit on scale		17925
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WATER FUND

Town of Farmville	Water		24.05
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SEWER FUND

Dominion Virginia Power	Sewer pump		59.45
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INDUSTRIAL DEVELOPMENT AUTHORITY FUND

Robinson Farmer Cox Associates	IDA audit		1,500.00
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,018.07
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REVENUE SHARING FUND - VDOT

Hurt & Proffitt, Inc.	Engineering - Route 786		0.00
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PIEDMONT COURT SERVICES

Dominion Virginia Power	Electric service		603.08
CenturyLink	Phone		123.89
Lumos Networks	Phone		531.38
CNA Surety	Surety bonds		212.63
Julianna Ferrell	Mileage		231.62
Sandy Fox	Mileage		75.70
Sheena Franklin	Mileage		76.84
Sharon Gray	Mileage		136.69
Connie Stimpson	Mileage	22.66	
	Batteries	4.97	27.63
Renee T. Maxey	Mileage	2.82	
	Office supplies	29.40	32.22
Charlotte Gazette	Subscription (1 year)		24.00
The Courier-Record	Subscription		24.00
Kinex Networking Solutions	Computer repair	37.50	
	Remote backup	10.00	
	Serviced computers	32.50	80.00

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent		2,383.00
Connie Stimpson	Paint		32.28
Page Hardy	Cleaning service		105.00

PCS DRUG TESTING FEES

Alere Toxicology Service, Inc.	Drug testing		58.44
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<u>CCA / PSA GRANT</u>			
Connie Stimpson	Meals		31.92
Renee T. Maxey	Meals	27.47	
	Lodging	86.70	114.17
Ashley Nash	Meals	32.59	
	Mileage	101.53	134.12

In Re: Highway Matters

Mr. Kevin Wright, VDOT, gave a brief update on the progress on projects around the County.

- Scott & Briery Roads intersection – pavement marking and sign changes, and install reflectors on Route 307
- Route 15 Project - March 2014 is set as the completion date; bids are due in March
- Route 601 – Pave in place: bids are in but not yet awarded; completion date of August 8, 2013
- Route 15 Project – Rework at the intersection of Route 786 and by Commerce Road to bring those areas up to grade

Mr. Wright stated the VDOT Responders will meet with the Emergency Responders on March 13, 2013; he then complimented the VDOT crews on their work on filling the potholes on Route 460 and stated the road will be re-evaluated again in the spring. He also reported bridge repairs are being done on Route 667, Bloomfield Road; they will reopen approximately June 1 [2013].

Mr. Wright then stated drainage easements are necessary for subdivision roads that are intended to be entered into the state system and these easements must be dedicated to Prince Edward County. He explained that it is no different than a utility easement; the property still belongs to the owner, but allows right of way to access and maintain the easement.

Supervisor Campbell thanked VDOT for the removal of the dead tree along Route 693 and questioned the protocol for evaluating trees along the roadways. He said there are 8-10 pines along Rosson Mill Road that are dead.

Mr. Wright stated each tree is looked at individually; VDOT will work with property owners to have the trees removed, which doesn't relieve property owners of their responsibilities. Discussion followed.

In Re: Public Hearing: School Board Appointments

Chairman Fore announced that this was the date and time scheduled for a public hearing on the School Board Appointments. Notice of this hearing was advertised according to law in the Friday, March 1, 2013 and Friday, March 8, 2013 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Fore stated the terms of the following School Board members expire June 30, 2013:

District 401 – Osa Sue Dowdy (Supervisor Charles McKay)
District 701 – Ellery Sedgwick (Supervisor Jim Wilck)

Chairman Fore thanked and announced the Citizen Committee for District 401:

Patsy Pelland, Chair
51 Ropp Road
Farmville, VA 23901
(434) 223.2182

John Eastby
1 Venable Lane
Farmville, VA 23901
(434) 223.8940

Pam Venable
7706 Abilene Road
Farmville, VA 23901
(434) 223.3644

Chairman Fore then welcomed and thanked the Citizen Committee for District 701:

Peggy Cave, Chair
1203 Fifth Avenue
Farmville, VA 23901
(434) 392.4422

Heather Edwards
1001 High Street
Farmville, VA 23901
(434) 392.3112

Laura French
802 Creekwood Trail
Farmville, VA 23901
(434) 392.3833

Melissa Gayles
1509 Fourth Avenue Ext.
Farmville, VA 23901
(434) 547.7737

Janet Gillian
803 Creekwood Trail
Farmville, VA 23901
(434) 392.3397

Chairman Fore opened the Public Hearing.

There being no one wishing to speak, Chairman Fore closed the Public Hearing.

Chairman Fore thanked the Committees for doing this very important job. The applicants will be named to the Board by the Committees during the April meeting.

In Re: Citizen Volunteer Appointments

Chairman Fore stated a number of Boards and Commissions have upcoming vacancies and/or expiring terms of office in June 2013:

Appointment	Term of Office	# of Terms Expiring or Vacancies	Individual Currently in Office
Board of Appeals for Building Code	5 Years	1	Parker Terry*
Poplar Hill Community Development Authority	1 Year	2 (Citizen Positions)	Mattie P. Wiley* Karen Schinabeck*
Poplar Hill Community Development Authority	2 Years	1 (Board Position)	Howard Simpson*
Prince Edward County Industrial Development Authority	4 Years	1	Virginia Price* Tony Williams*
Social Services Board <i>(To maintain the preferred geographic distribution of this board, this position should be filled by a resident living in the Abilene to Green Bay area of the County.)</i>	4 Years	1	Zachary T. Jackson
Southside Virginia Community College Board	4 Years	1	Lisa Frazier Tharpe*

***Eligible for re-appointment.**

Supervisor Cooper-Jones made a motion to advertise the upcoming citizen volunteer positions; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Howard F. Simpson

Nay: None

Absent: Charles W. McKay, Jim R. Wilck

In Re: Appointments – Old Dominion RC&D

Chairman Fore stated that at its February meeting, Supervisor Howard Simpson was appointed as the County’s interim representative to the Old Dominion RC&D Council and Sarah Puckett as the County’s alternate, until interested citizens could be found. The County received a Citizen Volunteer Application for the position.

Position	Term of Office	# of Terms Expiring or Vacancies	Individual Formerly Holding the Office	Citizen Volunteer Applicants
Old Dominion RC&D Council Member	2 Years January 1, 2013 – December 31, 2014	1 Position	Howard Simpson	Justine Young
Old Dominion RC&D Council Alternate	2 Years	1 Position	Sarah Elam Puckett	None were received.

Supervisor Cooper-Jones made a motion to approve the appointment of Justine Young for the position of representative to the Old Dominion RC&D:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Howard F. Simpson

Nay: None

Absent: Charles W. McKay, Jim R. Wilck

In Re: Request from Town of Farmville

Supervisor Simpson made a motion give a permit to the Town of Farmville to use Mottley Lake as an emergency water supply during droughts from March 12, 2013 until December 31, 2013 and to ensure that a permit be included in the December 2013 Board of Supervisors agenda to grant permission for the Town of Farmville to use Mottley Lake as an emergency water supply during droughts from January 1, 2014 until December 31, 2014.

Supervisor Cooper-Jones inquired as to the need to go back and change the approval given during the February Board of Supervisors meeting. Chairman Fore stated it is the Department of Environmental Quality (DEQ) policy to permit such emergency use for one year only, plus the Town had asked for an

extension of a permit which had already expired. This will give the permit for the remainder of the year and will put the Board in a position of warning for an extension for 2014.

After some discussion, the motion carried:

Aye: Howard M. Campbell
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Howard F. Simpson

Nay: Pattie Cooper-Jones

Absent: Charles W. McKay, Jim R. Wilck

In Re: County Administrator's Report

Route 786 Update – Mr. Bartlett stated the contractor finished the work on the road but work still remains to be done on the storm water basins. The Engineer must provide “as-builts” for the stormwater pond; the survey was done and those should be finished by the end of the week. He then said a quit-claim must be completed for the CenturyLink line that passes over the road which is off of Route 15 by about 100 yards. Once that is received, it will be turned around that day. The Lynchburg office will complete the paperwork and send it to Richmond to accept the road into the system. It is anticipated that the “as-builts” will be complete in a week or two.

Supervisor Jones thanked Mr. Bartlett and Mrs. Puckett for their work on securing information regarding the Buggs Island Telephone wireless internet. Mr. Bartlett stated Buggs Island did do a test run, but when the signal was turned on, it interfered with an existing carrier's signal in North Carolina; the FCC made Buggs Island shut it off until the interference is resolved. Discussion followed.

In Re: Request for Refund from Delinquent Tax Land Sale

Mr. James Ennis, County Attorney, stated a letter was received from Donna Nunnally, Treasurer, explaining the circumstances by which a 4.00-acre parcel of land was sold at the tax sale on October 25, 2010 and the parcel did not exist and has been absorbed into surrounding properties. The purchaser has requested a refund in the amount of \$3,500.

The Code of Virginia provides that the Board of Supervisors may issue a refund in an amount up to \$2,500. Any amount over that requires a court order from the Circuit Court Judge.

After some discussion, Supervisor Simpson made a motion to authorize the refund, and request that Judge White enter an order directing the Treasurer to issue a refund in the amount of \$3,500 to Mr. Carl Crigger, to authorize the Treasurer to remove the property from the delinquent tax records, and to request the Commissioner of the Revenue to remove this parcel from the land records; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Howard F. Simpson	Nay: None
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Absent: Charles W. McKay, Jim R. Wilck

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of February 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of February 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the February 2013 ridership report from PERT and ordered it to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of February 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of February 2013, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Simpson and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

Absent: Howard M. Campbell

the meeting was recessed at 7:58 p.m. until March 26, 2013 at 3:00 p.m. for a Budget Work Session.

DRAFT

March 26, 2013

At a special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 26th day of March, 2013; at 3:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; and Sarah Elam Puckett, Assistant County Administrator.

Chairman Fore called the meeting to order.

In Re: Meeting Schedule Amendment

Chairman Fore stated there is a scheduling conflict for the April 23 meetings as there will be several events held at the Moton Museum that day. He recommended changing the Board's scheduled meetings and public hearing to Monday, April 22, 2013 in order to keep with the budget schedule. After some discussion, the Board members concurred. Chairman Fore then recommended changing the meeting time on April 30 for the budget adoption to 3:00 p.m.; the Board concurred.

In Re: HVAC System at Ag Building

Mr. Wade Bartlett, County Administrator, said the HVAC system at the Ag building is broken. He stated the cooling coils could be replaced at a cost of \$5,000 or a new unit could be installed at a cost of \$8,351.

After some discussion, Supervisor McKay made a motion to appropriate \$8,351 for the replacement of the HVAC unit at the Ag building; the motion carried unanimously:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

In Re: Request from Social Services Department

Mr. Bartlett stated Roma Morris, Social Services Director, requested the conversion of a room in the Social Services department to two offices. He said the modifications will cost less than \$1,000.

Supervisor Cooper-Jones made a motion to approve the request from Social Services to convert one room into two offices at a maximum cost of \$1,000; the motion carried unanimously:

Aye: Howard M. Campbell
Pattie Cooper-Jones
William G. Fore, Jr.
Don C. Gantt, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jim R. Wilck

Nay: None

In Re: FY 14 County Budget

Mr. Bartlett presented his proposed FY 14 County Budget:

I am pleased to present to the Board of Supervisors my recommended budget for Prince Edward County for Fiscal Year 2014 (FY14). I am presenting a budget with no tax increases. I look forward to the Board's feedback and response to the many difficult decisions that will be required during this year's budgetary process. After several years of reducing funding to local governments it appears this year the General Assembly is increasing funding albeit only slightly. This slight increase does not replace the funding reductions local governments, to include schools and jails, have endured of the last five years. But it is a sign that the state's economy is rebounding, providing more revenues to the Commonwealth which hopefully will continue into the future.

Locally we are seeing a rise in revenues from the rebounding economy. Unemployment is down and it appears payrolls are increasing. The higher personal income is helping increase the collection rates which are a key factor in the amount of revenue collected. Additionally, new construction is increasing which is expanding the real estate tax base, sales of new vehicles is strong, driving personal property tax collections higher and the collection of local

sales tax is rising. While the increases are not dramatic they are cumulative and added together are significant.

While the increase in revenues is a positive sign we are also experiencing rising costs, some dramatically. The County's healthcare renewal increased 16%; expenses associated with the regional jail will be the most pressing issue in this budget and will represent a new expense costing several hundred thousand dollars. These two items alone will be greater than all the revenue increases.

Prince Edward is not the only County facing the pressure of increasing costs. Many of our neighboring Counties either raised taxes last year or are contemplating doing so this year. I am not recommending such actions.

FORECAST OF FY13 BUDGET RESULTS

Before discussing the new budget which starts on July 1, 2013, I think it is appropriate to review the current budget and to forecast the state of the County's finances at the start of the new fiscal year.

Enclosure (1) is a chart of projected fund balances for our major budgetary funds at the end of the current fiscal year. When totaling the funds together I predict the fund balance will increase by \$1,232,434 to a total of \$12,290,869. Of the amount in cash \$408,493 is contained in the School Cafeteria Fund and can only be used for costs associated with the operations of the cafeteria. An additional \$1,568,538 is found in the landfill construction fund which has historically been used to pay cash for the opening and closing of landfill cells. There is no mandatory requirement to pay such costs in cash, thus those funds are available for use at the discretion of the Board of Supervisors. It is anticipated a landfill cell will be closed in FY14 at a cost of \$1,150,500 which will decrease the fund balance a like amount.

The General Fund is our primary source of revenue and supports the majority of all County operations. I project the General Fund will end FY13 with a slight increase in the fund balance of \$133,068 and end with a cash reserve of \$7,660,623. While a slight increase, the result is much better than anticipated when the fiscal year began. The initial budget adopted for FY13 called for a draw from fund balance of \$500,597. During the course of the fiscal year the Board approved additional appropriations which increased the anticipated draw from the fund balance by \$303,375 to budgeted total of \$803,972. The largest of these appropriations were \$86,000 for jail expenses, \$65,000 for a match to a grant to purchase a generator, \$54,557 to carry over unexpended funds for the fire departments, and \$35,000 to conduct a community survey. The ability to absorb these expenditures will be the result of revenues exceeding forecasts by approximately \$140,000 and expenses being less than the budgeted amounts by almost \$797,000.

Collections of General Property taxes (\$190,839) and local sales tax (\$111,769) were the major drivers of the greater than expected revenues. The savings in expenses can primarily be found in CSA (\$173,000), refuse (\$67,000), planning (\$69,000) and general property (\$56,000) budgets being under expended.

Almost every department in the County has under-expended its budget. I want to commend all County employees and Constitutional Officers and their employees for the hard work necessary to achieve such a positive outcome. This fund balance increase will play an important role in the FY14 budget as explained below.

Another major revenue source is the Landfill Construction Fund. Revenues from customers of the landfill who are located outside Prince Edward County are placed in this fund and accumulated and then used to pay for the closure and construction of new landfill cells. The

balance in this fund will increase by \$269,497 to \$1,468,538 but as mentioned earlier the majority will be used in FY15 to close a landfill cell.

Water and Sewer fund balances will decrease a total of \$327,388 primarily due to debt payments but will still have a balance of \$366,371.

FY14 BUDGET

For FY14, the Board of Supervisors strongly indicated they did not want to see any tax increases, and at the same time they wanted to maintain the current level of services to our citizens. This proposed budget meets those goals. After deducting the transfers between funds, the proposed budget for all funds is \$44,353,590. The budget is balanced but requires the use of some of the reserves. I recommend using \$1,100,000 from the balance in the VDOT Revenue Sharing Fund (this is a reimbursement to the General Fund for an advance used to begin the Route 786 project), \$825,500 from the Landfill Construction Fund, \$239,783 from the Water Fund, \$91,113 from the Sewer Fund (both after deducting the noncash depreciation account), and \$73,993 from the Forfeited Assets and \$18,431 from the balance in the Piedmont Court Services account. The total decrease is \$2,112,756 and the majority can be funded from the \$1.2 million increase in the Fund Balance for FY13 mentioned above. Several major capital expenditures that will not be duplicated in the near future are responsible for the remaining need to draw funds from the various balances.

Enclosure (2) is a chart that shows the revenues, expenses and projected fund balances of the various funds at the end of FY14.

FACTORS SHAPING THE FY14 PROPOSED BUDGET

The FY14 proposed budget level funds the schools, holds the majority of charitable donations steady, provides a modest 2% pay increase, no increase in tax rates, and at the same time maintains core service levels.

The FY14 proposed budget process comes amid a slowly improving economy. One statistic which conveys the economic health of a locality is the unemployment rate. Unemployment in Prince Edward County fell to 8.9% in January 2013 after peaking at 10.2% in July 2012.

This improving economy, even if it is a slow recovery, bodes well for the future. Construction is increasing in the County, sales tax revenues are up and car sales are steadily increasing. We have just recently been informed by Luck Stone they have completed most of their DMME reviews and DMME will hold required public hearings this calendar year. If all regulatory hurdles are overcome it appears work on the property could begin in 2014 with the County collecting revenues from this project in Fiscal Year 2015. Finally, Longwood continues to see growth in its student population which will pump additional money into Prince Edward County.

Personal Property is always the most challenging revenue to estimate due to the transient nature of the cars and the annual changes in values of vehicles. I project we will collect \$3,167,708 during FY13 from this revenue source. I have projected collections of \$3,160,000 for FY14 but indications are this amount could be greater. It appears values for used cars are holding steady or possibly increasing and the Commissioner of Revenue has mailed out approximately 150 more tax applications this year than last. This is a strong indication assessments will increase, generating more revenues than contained in the proposed budget. Revenues from General Property taxes are projected to increase \$263,002 when compared to the same amount in last year's initial budget. Sheriff Reed has increased efforts associated with traffic enforcement; this is resulting in an increase in the collection of fines and forfeitures of \$45,000. Finally, the County should receive approximately \$70,000 more from

the Compensation Board due to the pay increase passed by the General Assembly for Constitutional Officers and their employees.

For FY14 to keep the same health insurance plan would require a 16.1% increase in cost of \$140,000. I did not budget such an increase. Instead I assumed a move from the current plan offered at County expense of the Key Advantage with Expanded Benefits to the Key Advantage 500 plan. This change will keep the County's cost stable. Employees could be given the opportunity to "buy up" to the Key Advantage 250 plan. At the same time we have bid out the County's Health insurance to determine if a more attractive alternative exists for the employees and the County. The bids are due on March 27, 2013. I anticipate a work session on this issue during the budget process. Additionally, the General Assembly during the 2012 session adopted a new retirement plan for new employees hired after January 1, 2014. This plan includes a new mandate for local governments to provide a new disability program but only for the new employees. The cost which must be paid by the local governments will be .91% of covered payroll. VRS is still developing implementation procedures for this new retirement and disability plan. While the disability plan is a new cost, the new retirement plan appears to be considerably less expensive for local governments. I anticipate the final cost to local governments will decrease. Because this change is only for new employees hired after January 1, 2014 it will have very little impact to the FY14 budget.

The County's engineers anticipate we will have to close a landfill cell during FY14. It is anticipated this will cost \$1,150,500.

Finally, \$700,000 has been budgeted as our share of the costs associated with the Regional Jail. There are still two major issues that must be resolved before the jail board can adopt their budget. These are (1) medical staffing and protocols and (2) revenues from participation by Chesapeake. Regarding medical issues the Jail is finalizing requirements with the Department of Justice and is hopeful that DOJ will accept certain protocols that can save hundreds of thousands of dollars. In addition, the Jail Board will advertise for medical services and are hopeful that the anticipated increase of \$400,000 can be lowered. Chesapeake has signed a contract with the Jail to house some of their prisoners. Chesapeake is still evaluating the number of prisoners they would like to house in the Jail. I have not anticipated nor budgeted for a decrease in the medical costs or an increase in Revenues for the Jail. Thus, any positive news on either topic will lower our cost. More should be known as we move through the budget process.

There are a number of outside factors that may still impact the FY14 budget. Final decisions and implementing instructions regarding the Commonwealth's budget have not been received. Thus, there is still uncertainty regarding the final disposition of State and Federal funding at the local level, but we must proceed with the information we have at hand. I have attempted to budget in a conservative manner. Positive news on any of the factors mentioned earlier will decrease costs to the County.

FY14 BUDGET DEVELOPMENT STRATEGIES

There are many demands on the Board to increase funding to various constituencies but to do so would have required a tax increase. While the Board of Supervisors recognizes the economy is improving slowly, they also recognize there are still many citizens who are struggling.

The 2% COLA will cost \$90,000 which does not include the employees of Social Services. The state is providing additional funds to Social Services for a pay increase and I am recommending the amount provided by the County for the operation of Social Services be maintained at the same level as in FY13 or \$578,943.

Enclosure (3) lists the capital/one-time purchases contained in the various funds. The total amount is \$1,587,787. The largest expenditures are \$1,150,500 for the closure of the landfill cell, \$200,000 for a new Garbage truck, and \$120,000 for vehicles.

Most outside agencies have been recommended to receive level funding. After discussion with the Director of the Health Department funding was reduced 2.5% from the requested amount which equates to a reduction of \$8,121 compared to FY13. I recommended funding for the Library be reduced to the level provided in FY11, \$166,559 a reduction of \$25,597. The Library's most recent audit is contained in your binders. I am recommending elimination of funding for Piedmont Senior Resources which is \$1,616 in FY13. I am recommending elimination of funding for HOPE, which is \$9,500 in FY13. I am recommending new funding of \$10,000 be provided to the DownTown Farmville Main Street Program.

To eliminate the confusion concerning the Fire Programs funding I am recommending the elimination of the practice of budgeting the Fire Programs funds during the initial budget process. It is estimated the Fire Programs funds provided in FY14 will be \$40,506. I am recommending a new procedure be established wherein when the Fire Program funds are received the Fire Association will be notified of the amount. The Fire Association will then provide the County with the division of the Fire Program funds by Company. The Companies will then provide the County with invoices at least equal to the amount of funding they have been allocated. The County will review the invoices to ensure they are valid expenditures in accordance with Fire Program regulations. Once verified the invoices will be paid from a new expenditure line contained in the Volunteer Fire Department portion of the budget and titled "Fire Program Funds." To ensure this process was budget neutral I recommend the funding to all the Companies with the exception of the Farmville Volunteer Fire Department be reduced from \$68,000 to \$61,249, decreasing expenditures by \$40,506. If the Fire Association divides the Fire Program funds equally among the six companies each will have \$68,000 to expend, the same amount as in the past. I am recommending the funding for the Farmville Volunteer Fire Department be reduced by \$24,403. This is the amount of Fire Program Funds they receive from the Town of Farmville. The Fire Association will have complete control on the allocation of the Fire Program Funds and can allocate a portion to the Farmville Department if they so desire. Additional information concerning the Fire Departments is contained in your binder.

The capital / one-time purchases account for 75% of the decrease in the fund balances. Subtracting those expenditures leaves approximately \$525,000 being drawn for operational purposes. With the increasing revenue streams and possible expenditure savings associated with the Jail this amount will be manageable in the out years.

The proposed budget includes a transfer of \$8,106,652 to the schools. This is the same amount as in the FY13 budget. Enclosures (4) and (5) display various data concerning state and local funding and the ADM. As stated at the joint meeting on March 5, 2013 the schools have anticipated the reduction in state funding in FY13 as a result of the decreasing ADM and have already taken action to reduce expenditures accordingly.

Tax Rates

I recommend all tax rates be maintained at their current rates.

Conclusion

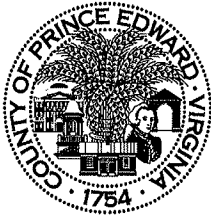
I look forward to our future work sessions and realize the Board may recommend changes to the proposed budget. That is understandable and expected. Thank you for this opportunity to present this budget for the citizens of Prince Edward County.

On motion of Supervisor Campbell and adopted by the following vote:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the meeting was recessed at 3:44 p.m. until April 2, 2013 at 2:00 p.m. for a Budget Work Session.

DRAFT



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 9, 2013
Item No.: 5-c
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Consent Agenda - Review of Accounts & Claims

Summary: The bill list for March 2013 is attached for your review.

Attachments: March 2013 Bill List

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

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FROM DATE- 3/13/2013
TO DATE- 3/28/2013

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

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FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$523,873.69
501	WATER FUND	\$60.11
502	SEWER FUND	\$31.98
732	RETIREMENT BENEFIT FUND	\$1,018.07
741	PIEDMONT COURT SERVICES FUND	\$5,774.53
	TOTAL	530,758.38

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MAJOR# ACCT# 012110	VENDOR NUMBER COUNTY ADMINISTRATOR	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
2700	31421	VACORP	6846 WK COMP4/4	Worker's Compensation	68.75 *
				ACCOUNT TOTAL	68.75 *
5210	11894	Postal Services	0460 PUCKETT313	POSTAGE	28.25
	25483	BUSINESS CARD	6804124 MRL3	POSTAGE METER LEASE	29.00
				ACCOUNT TOTAL	57.25 *
5230	30439	Telecommunications	816442183 313	PHONE	130.74
		US CELLULAR		ACCOUNT TOTAL	130.74 *
5530	11894	Travel-Subsistence & Lodg	0460 PUCKETT313	MEALS	28.58
		BUSINESS CARD		ACCOUNT TOTAL	28.58 *
6001	11894	Office Supplies	0460 PUCKETT313	OFFICE SUPPLIES	3.14
	13369	BUSINESS CARD	11393100 313	WATER & EQUIP RENTAL	15.90
	20600	DIAMOND SPRINGS	426718	BINDERS	126.00
		KEY OFFICE SUPPLY	427095	LABELS/BATTERIES	106.67
	20600	KEY OFFICE SUPPLY	427096	TONER	115.78
				ACCOUNT TOTAL	367.49 *
6012	15240	Books and Subscriptions	CO ADMR 313	SUBSCRIPTION	38.00
	22210	FARMVILLE HERALD	ACCT2325715001	VA ADV CRT RULES	85.89
	30378	MATTHEW BENDER & CO INC	2012 TAX RATES	2012 TAX RATES BOOK	31.00
		UNIVERSITY OF VIRGINIA		ACCOUNT TOTAL	154.89 *
				MAJOR TOTAL	807.70 **
012210		LEGAL SERVICES			
2700	31421	Worker's Compensation	6846 WK COMP4/4	WORKERS COMPENSATION	10.00
		VACORP		ACCOUNT TOTAL	10.00 *
				MAJOR TOTAL	10.00 **
012310		COMMISSIONER OF REVENUE			
2700	31421	Worker's Compensation	6846 WK COMP4/4	WORKERS COMPENSATION	42.00
		VACORP		ACCOUNT TOTAL	42.00 *
5230	13325	Telecommunications	T256435	ONLINE SERVICE	78.77
		TREASURER OF VIRGINIA		ACCOUNT TOTAL	78.77 *
6001	20600	Office Supplies	428067	INK CARTRIDGES	73.96
		KEY OFFICE SUPPLY		ACCOUNT TOTAL	73.96 *
6014	11902	Other Operating Supplies	20101505	VEHICLE ASSESSMENTS	3,226.00
		BUSINESS DATA OF VA, INC.		ACCOUNT TOTAL	3,226.00 *
				MAJOR TOTAL	3,420.73 **

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MAJOR# ACCT# 012410	VENDOR NUMBER TREASURER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
2700	31421	Worker's Compensation VACORP	6846 WK COMP4/4	WORKERS COMPENSATION	50.00 *
ACCOUNT TOTAL					50.00 *
3320	12762	Maintenance Service Contr COMPUTERPLUS SALES/SERVIC	MC0000167354	MAINTENANCE CONTRACT	1,075.35
	12762	COMPUTERPLUS SALES/SERVIC	MC0000168710	MAINTENANCE CONTRACT	1,075.35
ACCOUNT TOTAL					2,150.70 *
3600	15240	Advertising FARMVILLE HERALD	TREASURER 313	ADVERTISING	1,197.00
ACCOUNT TOTAL					1,197.00 *
5230	13325	Telecommunications TREASURER OF VIRGINIA	T256435	ONLINE SERVICE	78.78
ACCOUNT TOTAL					78.78 *
5540	30374	Travel-Convention & Educa UNIVERSITY OF VIRGINIA	14321	REGISTRATION FEE	65.00
	30374	UNIVERSITY OF VIRGINIA	14322	REGISTRATION FEE	65.00
	30374	UNIVERSITY OF VIRGINIA	14323	REGISTRATION FEE	65.00
	30374	UNIVERSITY OF VIRGINIA	14324	REGISTRATION FEE	65.00
ACCOUNT TOTAL					260.00 *
MAJOR TOTAL					3,736.48 **
012510	INFORMATION TECHNOLOGY				
3160	Professional Services				
	11902	BUSINESS DATA OF VA, INC.	20101504	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101508	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101513	CONTRACT AGREEMENT	3,700.00
	11902	BUSINESS DATA OF VA, INC.	20101516	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101519	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101527	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101534	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101538	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101539	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101540	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101544	TRAVEL EXPENSE	125.00
ACCOUNT TOTAL					4,950.00 *
3320	12762	Maintenance Service COMPUTERPLUS SALES/SERVIC	MC0000168604	PRINTER MAINT CNTRCT	13.00
ACCOUNT TOTAL					13.00 *
MAJOR TOTAL					4,963.00 **
013100	ELECTORAL BOARD AND OFFICIALS				
1100	Salaries & Wages				
	16180	GIBBS BETTY A	NOV 12-FEB 13	SALARY	1,002.32
	22152	MARTIN SAMUEL A JR	NOV 12-FEB 13	SALARY	501.16
	28445	SMITH GORDON V	NOV 12-FEB 13	SALARY	501.16
ACCOUNT TOTAL					2,004.64 *

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5210	16180	GIBBS BETTY A Printing	EXPENSES 313	COPIES	11.40 *
				ACCOUNT TOTAL	11.40 *
5510	16180	GIBBS BETTY A Postal Services	EXPENSES 313	STAMPS	25.65
				ACCOUNT TOTAL	25.65 *
				ACCOUNT TOTAL	116.56
				MAJOR TOTAL	2,158.25 **
013200	REGISTRAR				
2700	31421	VACORP Worker's Compensation	6846 WK COMP4/4	WORKERS COMPENSATION	17.00
				ACCOUNT TOTAL	17.00 *
6001	15240	FARMVILLE HERALD Office Supplies	REGISTRAR 313	SUBSCRIPTIONS	76.00
	20600	KEY OFFICE SUPPLY	426954	ENVELOPES	11.99
	20600	KEY OFFICE SUPPLY	427306	MAILERS/ENVELOPES	3.00
	20600	KEY OFFICE SUPPLY	427307	ENVELOPES	7.59
				ACCOUNT TOTAL	98.58 *
				MAJOR TOTAL	115.58 **
021100	CIRCUIT COURT				
2700	31421	VACORP Worker's Compensation	6846 WK COMP4/4	WORKERS COMPENSATION	9.00
				ACCOUNT TOTAL	9.00 *
				MAJOR TOTAL	9.00 **
021200	GENERAL DISTRICT COURT				
5230	30439	US CELLULAR Telecommunications	816442183 313	PHONE	25.36
				ACCOUNT TOTAL	25.36 *
6001	20600	KEY OFFICE SUPPLY Office Supplies	428143	FAX MACHINE	199.00
				ACCOUNT TOTAL	199.00 *
				MAJOR TOTAL	224.36 **
021600	CLERK OF THE CIRCUIT COURT				
2700	31421	VACORP Worker's Compensation	6846 WK COMP4/4	WORKERS COMPENSATION	69.00
				ACCOUNT TOTAL	69.00 *
3310	20600	KEY OFFICE SUPPLY Repairs/Maintenance	427424	SERV AGREEMNT-COPIER	395.00
	20600	KEY OFFICE SUPPLY	427426	SERV AGREEMNT-COPIER	750.00

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	KEY OFFICE SUPPLY	INV#	DESCRIPTION SERV AGREEMENT-FAX	AMOUNT
5230	10105	Telecommunications		427427		1,346.00 *
	10105	AT&T		392 5145 313	PHONE	43.24
	10105	AT&T		392 5145 313A	PHONE	43.24
	21319	CENTURYLINK		309863799 313	PHONE	84.99
	21319	CENTURYLINK		309863799 313A	PHONE	84.99
5850	999999	Jurors/Witnesses				256.46 *
		RUSSELL ASHLEY		WITNESS 313	WITNESS	71.14
5880	20904	Technology Trust Funds				71.14 *
		KINEX NETWORKING SOLUTION		130301 0034	DSL-FEB & MAR	149.90
6001	12267	Office Supplies				149.90 *
	20600	CASKIE GRAPHICS INC		21006	CASEBINDERS	464.12
	20600	KEY OFFICE SUPPLY		426704	COPY PAPER	278.94
	20600	KEY OFFICE SUPPLY		426942	ADD ROLLS	49.99
	20600	KEY OFFICE SUPPLY		427198	OFFICE SUPPLIES	568.12
	20600	KEY OFFICE SUPPLY		427738	LASER CARTRIDGE	139.99
021800		LAW LIBRARY				1,501.16 *
						3,393.66 **
5230	10105	Telecommunications				36.76
	21319	AT&T		315 0208 313	PHONE	39.60
		CENTURYLINK		309478607 313	PHONE	76.36 *
6012	21761	Books and Subscriptions				239.00
		LEXISNEXIS		1302061713 313	ONLINE CHARGES	239.00 *
022100		COMMONWEALTH'S ATTORNEY				315.36 **
2700	31421	Worker's Compensation				96.00 *
		VACORP		6846 WK COMP4/4	WORKERS COMPENSATION	96.00 *
5230	13325	Telecommunications				135.15
		TREASURER OF VIRGINIA		T256927	IPAD SERVICE	135.15 *
5899	28866	Miscellaneous				35.00 *
		STEPS, INC		10649	SHREDDING SERVICE	35.00 *
6001	20600	Office Supplies				2.49
	20600	KEY OFFICE SUPPLY		425503	PEN REFILLS	929.97
	20600	KEY OFFICE SUPPLY		427621	FILE CABINETS	932.46 *
						1,198.61 **

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GENERAL FUND

MAJOR# ACCT# 022200	VENDOR NUMBER VICTIM WITNESS ASSISTANCE PROGRAM	VENDOR NAME VICTIM WITNESS ASSISTANCE PROGRAM	INV#	DESCRIPTION	AMOUNT
2700	31421	Workmen's Compensation VACORP	6846 WK COMP4/4	WORKERS COMPENSATION	10.00 10.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	426789	FOLDERS/PENS	33.48 33.48 * 43.48 **
031200	SHERIFF				
2700	31421	Worker's Compensation VACORP	6846 WK COMP4/4	WORKERS COMPENSATION	3,257.00 3,257.00 *
3310	12742	Repairs/Maintenance COMMTRONICS OF VIRGINIA	207192	RADIO REPAIR	103.16 103.16 *
3311	14300	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	95696	REPAIR HEADLIGHT	32.03
	14300	EAST END MOTOR CO INC	95698	FIAT REPAIR	11.00
	14915	EXPRESS CARE	52842	OIL CHANGE	46.95
	14915	EXPRESS CARE	53063	OIL CHANGE	42.96
	14915	EXPRESS CARE	53185	OIL CHG/FLUSH TRANSM	183.91
	14915	EXPRESS CARE	53243	OIL CHANGE	67.94
	25210	PAMPLIN EXXON	24772	CHANGE/BALANCE TIRE	61.80
	29199	THIRD ST WRECKER SERVICE	10730	TOWING	125.00
	32736	WOHLFORD'S RADAR	22986	CALIBRATIONS	192.00 763.59 *
5210	11894	Postal Services BUSINESS CARD	0555SHERIFF313A	POSTAGE & SHIPPING	178.14 178.14 *
5230	13325	Telecommunications TREASURER OF VIRGINIA	T256890	VCIN	54.05
	20904	KINEX NETWORKING SOLUTION	130301 0015	REMOTE DATA BACKUP	19.95
	21319	CENTURYLINK	309468839 313	VCIN	10.36
	21319	CENTURYLINK	309558628 313	VCIN	7.97
	30439	US CELLULAR	918210747 313	PHONE	699.87 792.20 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	0555 SHERIFF313	MEALS	26.07
	16653	GOLDMAN ROBERT	MEALS 313	MEALS	14.74
	34410	YODER BRANDON	APRIL 2013	ACADEMY MEAL ALLOWNC	294.00 334.81 *
5540	11894	Travel-Convention and Edu BUSINESS CARD	0555 SHERIFF313	ASSOC CONFERENCE	300.00 300.00 *
5801	11894	Accreditation BUSINESS CARD	0555 SHERIFF313	SUBSCRIPTION	20.00

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001	11894	Office Supplies	0555SHERIFF313	LOCK FOR EVIDENCE RM	175.96
	11894	BUSINESS CARD	0555SHERIFF313A	SUGGESTION BOX	58.53
	13369	BUSINESS CARD	27961300 313	SECURITY CAMERA	550.00
	15380	DIAMOND SPRINGS	SHERIFF 313	FRAMES	79.14
	20600	FARMVILLE PRINTING	427452	ACCOUNT TOTAL	883.63 *
	20600	KEY OFFICE SUPPLY	428359		
	20600	KEY OFFICE SUPPLY	426597	FEES	37.98
	20600	KEY OFFICE SUPPLY	426637	BUSINESS CARDS	11.00
	20600	KEY OFFICE SUPPLY	427130	WATER & EQUIP RENTAL	82.35
	20600	KEY OFFICE SUPPLY	427167	OFFICE FORMS	167.25
	20600	KEY OFFICE SUPPLY	427232	LASER CARTRIDGE	89.99
	20600	KEY OFFICE SUPPLY	427390	CARTRIDGE/PEN REFILL	53.97
	20600	KEY OFFICE SUPPLY	427497	INK CARTRIDGE	38.99
	20600	KEY OFFICE SUPPLY	427867	EXPANDING FILE	20.28
	20600	KEY OFFICE SUPPLY	427868	INK CARTRIDGES	113.94
	20600	KEY OFFICE SUPPLY	428036	CALENDAR/PLANNER	27.78
	20600	KEY OFFICE SUPPLY	428156	BINDERS	8.44
	28757	STAPLES ADVANTAGE	8024791358	STAPLER	20.38
6004	28840	Virso Comm Center Crime P	526776002 313	FOLDERS/KEYBOARD	23.36
		SOUTHSIDE ELECTRIC COOP		PAINT MARKER	5.49
6008	11894	Vehicle & Powered Equip F	0555 SHERIFF313	FOLDERS	55.98
		BUSINESS CARD		INK CARTIDGE/SHARPIE	66.14
				TONER	229.35
				ACCOUNT TOTAL	1,052.67 *
6009	14300	Vehicle & Powered Equip S	95563	ELECTRIC SERVICE	9.19
	15150	EAST END MOTOR CO INC	87507	ACCOUNT TOTAL	9.19 *
	17004	FARMVILLE AUTO PARTS	65547358		
		HALEY OF FARMVILLE INC		GAS	56.01
				ACCOUNT TOTAL	56.01 *
6010	11894	Police Supplies	0555SHERIFF313A	TIRES	590.08
	13012	BUSINESS CARD	13059500	FUSE	3.49
	16101	DMV	421937	BULB	29.18
	16101	GALLS LLC	468244	ACCOUNT TOTAL	622.75 *
	32138	GALLS LLC	2117 SHERIFF313	AMMUNITION	75.47
	34410	WAL-MART COMMUNITY/GECRB	EXPENSES 313	SPECIAL ID	10.00
		YODER BRANDON		MAGLITE TRAFFIC WAND	15.20
				BATTERY	93.47
6011	22166	Uniforms & Wearing Appare	ML2118	INVESTIGATION SUPPLY	25.80
	26360	CREATIVE MONOGRAMMING	1035	EAR PROTECTION	36.74
	26360	QUALITY UNIFORM CO INC	1046	ACCOUNT TOTAL	256.68 *
	26360	QUALITY UNIFORM CO INC	952	HATS/SHIRTS/EMBROIDR	180.00
	26360	QUALITY UNIFORM CO INC	958	JACKET	140.00
				JACKET	140.00
				UNIFORMS	587.85
				UNIFORMS	174.00

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MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
031201	SHERIFF - COURTS			
2700	31421 VACORP	6846 WK COMPA/4	WORKERS COMPENSATION	903.00 *
			ACCOUNT TOTAL	903.00 *
			MAJOR TOTAL	903.00 **
032200	VOLUNTEER FIRE DEPARTMENT			
7001	Payment to Farmville VFD			
14300	EAST END MOTOR CO INC	95790	TIRES	2,022.96
14300	EAST END MOTOR CO INC	95952	TIRES	1,631.76
			ACCOUNT TOTAL	3,654.72 *
7002	Payment to Rice VFD			
12024	C W WILLIAMS	560216	REPAIRS TO TANKER 76	5,630.94
12024	C W WILLIAMS	560459	TANKER 76 REPAIRS	9,383.11
12024	C W WILLIAMS	560460	TANKER 76 REPAIRS	2,093.44
19490	JOHN DEERE FINANCIAL	16336	DIESEL	624.45
19490	JOHN DEERE FINANCIAL	16340	GASOLINE	398.44
19490	JOHN DEERE FINANCIAL	9022	PROPANE	512.68
22468	MID-ATLANTIC IRRIGATION	186006	4' DUMP TUBE	157.50
31369	VFIS	98814102 313	PORTFOLIO INSURANCE	2,279.00
31369	VFIS	98850102	UMBRELLA/EXCESS INS	188.00
31844	DOMINION VA POWER	4500495009 313	ELECTRIC SERVICE	217.64
31846	DOMINION VA POWER	5487358649 313	ELECTRIC SERVICE	9.13
			ACCOUNT TOTAL	21,494.33 *
7003	Payment to Prospect VFD			
10851	ATLANTIC EMERGENCY	EO86650P	GLOVES	92.00
13166	DAVIS GMC TRUCK INC	18941	OIL/FILTER CHANGE	32.95
14527	ELECOM INC	33489	PAGER BATTERIES	16.00
15150	FARMVILLE AUTO PARTS	86174	HOME LAMP	10.89
15150	FARMVILLE AUTO PARTS	88667	WIPERS/TOWELS/CLEANR	46.75
15560	FARMVILLE WHSALE ELECTRIC	495687	LIGHTBULBS	9.10
15597	FERGUSON ENTERPRISES INC	2334686	FAUCET REPLCE/REPAIR	102.46
15908	FOSTER FUELS INC	259932T	PROPANE	310.97
20600	KEY OFFICE SUPPLY	426769	INK CARTRIDGE/NOTEBK	35.97
25210	PAMPLIN EXXON	1435	FUEL	31.02
25210	PAMPLIN EXXON	1691RR	FUEL	56.02
25210	PAMPLIN EXXON	1692RR	FUEL	99.38
25782	PRINCE EDWARD CO PBLC SCH	DIESEL PVFD313	INSPECT/OIL CHANGE	99.38
29332	TOWN OF FARMVILLE	14129	DIESEL	83.97
29332	TOWN OF FARMVILLE	14176 PROSPECT	FUEL	240.81
31844	DOMINION VA POWER	6120897506 313	FUEL	487.67
			ELECTRIC SERVICE	5.66

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7004	12024	Payment to Darlington VFD C W WILLIAMS	559316	NITELIGHTER BULB	25.38
	12996	CYRUS PEST CONTROL CO	FEBRUARY 2013	EXTERMINATING SERVIC	45.00
	14300	EAST END MOTOR CO INC	95004	INSPECT/FILTER/PLUG	116.58
	14700	ELLINGTON ENERGY SERVICE	90785	PROPANE	294.12
	14700	ELLINGTON ENERGY SERVICE	91704	PROPANE	558.37
	28640	SOUTHSIDE ELECTRIC COOP	38156001 313	ELECTRIC SERVICE	309.55
	31335	VERIZON	248 6805 313	PHONE	137.59
				ACCOUNT TOTAL	1,901.33 *
7005	10291	Payment to Hampden-Sydney AMELIA OVERHEAD DOORS	82373	DOOR REPAIRS	259.00
	11492	ARCET EQUIPMENT CO	1941498	COMPRESSED AIR	121.52
	15150	FARMVILLE AUTO PARTS	87900	ANTI-FREEZE	33.90
	15653	FIRE & EMS VIRGINIA	HSVFD 313	SUBSCRIPTION	18.00
	15656	FIRE & SAFETY EQUIP CO	40812	CYLINDER HYDROTEST	157.50
	15656	FIRE & SAFETY EQUIP CO	41212	GLOVES	237.50
	15908	FOSTER FUELS INC	237155T	PROPANE	294.39
	15908	FOSTER FUELS INC	238929T	PROPANE	216.98
	15908	FOSTER FUELS INC	239022T	PROPANE	186.17
	15908	FOSTER FUELS INC	259849T	PROPANE	407.55
	16651	GOODMAN SPECIALIZED	10856G	INSPECT/MAINTENANCE	732.13
	16651	GOODMAN SPECIALIZED	10867G	INSPECT/MAINTENANCE	860.49
	16674	GRANT'S GLASS	64890	GMC VENT GLASS	222.80
	17144	HAMPDEN-SYDNEY COLLEGE	112541 313	FUEL	127.09
	17144	HAMPDEN-SYDNEY COLLEGE	112541 313A	FUEL & POSTAGE	326.11
	21319	CENTURYLINK	310187773 313	PHONE	53.85
	23345	NASH CURTIS	4	NARROWBND PROGRAMMING	185.00
	31844	DOMINION VA POWER	8350720002 313	ELECTRIC SERVICE	380.75
	32146	WATKINS INSURANCE AGENCY	26343	COMP/COLLISION	79.00
	32146	WATKINS INSURANCE AGENCY	26390	VEHICLE INSURANCE	420.00
				ACCOUNT TOTAL	5,319.73 *
7006	10105	Payment to Pamplin VFD AT&T	248 6100 313	PHONE	115.33
	10105	AT&T	248 6690 313	PHONE	129.37
	15908	FOSTER FUELS INC	237784T	PROPANE	171.68
	31335	VERIZON	248 6100 313	PHONE	62.49
	31846	DOMINION VA POWER	4743517221 313	ELECTRIC SERVICE	306.21
	31846	DOMINION VA POWER	6280980001 313	ELECTRIC SERVICE	69.93
	999999	GWA FIRE	274	REFILL EXTING/BRACKT	171.75
				ACCOUNT TOTAL	1,026.76 *
7007	25246	Payment to Meherrin VFD PARKER OIL CO INC	741006	PROPANE	329.23
	25246	PARKER OIL CO INC	743652	DIESEL	839.81
	25246	PARKER OIL CO INC	753254	PROPANE	286.38
	25246	PARKER OIL CO INC	758107	PROPANE	337.80

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
034100	BUILDING OFFICIAL			
2700	31421 Worker's Compensation VACORP	6846 WK COMP4/4	WORKERS COMPENSATION	174.00 *
5230	30439 Telecommunications US CELLULAR	816442183 313	PHONE	25.36 *
5530	21498 Travel-Subsistence & Lodg LEATHERWOOD COY	EXPENSES 313	MEAL	7.16
	21498 LEATHERWOOD COY	EXPENSES 313A	MEAL	7.60
5540	21498 Travel-Convention & Educa LEATHERWOOD COY	EXPENSES 313	MTG REGISTRATION	15.00
	21498 LEATHERWOOD COY	EXPENSES 313A	MTG REGISTRATION	15.00
6009	15150 Vehicle & Powered Equip S FARMVILLE AUTO PARTS	19680	TRANSMISSION FLUID	30.00 *
035100	ANIMAL CONTROL			
2700	31421 Worker's Compensation VACORP	6846 WK COMP4/4	WORKERS COMPENSATION	7.99 *
5110	31844 Electrical Services DOMINION VA POWER	0890745003 313	ELECTRIC SERVICE	7.99 *
5230	21319 Telecommunications CENTURYLINK	310119726 313	PHONE	252.11 **
	30439 US CELLULAR	816442183 313	PHONE	218.00 *
6001	32138 Office Supplies WAL-MART COMMUNITY/GEGRB	2238 CO ADM 313	OFFICE SUPPLIES	218.00 *
6002	32138 Supplies for Shelter WAL-MART COMMUNITY/GEGRB	2238 CO ADM 313	DOG FOOD	455.48 *
8202	15910 Equipment FOSTER RAY	REIMB TRAPS	TRAPS (CAT)	130.58
				51.44
				182.02 *
				6.20
				6.20 *
				45.37
				45.37 *
				149.95
				149.95 *
				1,057.02 **
			ACCOUNT TOTAL	
			MAJOR TOTAL	

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MAJOR# ACCT# 035300	VENDOR NUMBER MEDICAL EXAMINER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3110	29459	Professional Health Serv TREASURER OF VIRGINIA	MOSES ERIC R	CORONER	20.00 *
				ACCOUNT TOTAL	20.00 *
				MAJOR TOTAL	20.00 **
036100		BIOSOLIDS MONITORING			
2700	31421	Worker's Compensation VACORP	6846 WK COMP4/4	WORKERS COMPENSATION	181.00
				ACCOUNT TOTAL	181.00 *
3311	29925	Repairs & Maint-Auto & Eq TRI-COUNTY FORD INC	96567	OIL CHANGE	32.59
				ACCOUNT TOTAL	32.59 *
5230	30439	Telecommunications US CELLULAR	816442183 313	PHONE	25.36
				ACCOUNT TOTAL	25.36 *
				MAJOR TOTAL	238.95 **
042300		REFUSE DISPOSAL			
2700	31421	Worker's Compensation VACORP	6846 WK COMP4/4	WORKERS COMPENSATION	2,489.00
				ACCOUNT TOTAL	2,489.00 *
3160	27191	Professional Services RESOURCE INTERNATIONAL	39204	MISC WORK TASKS	1,612.00
				ACCOUNT TOTAL	1,612.00 *
3310	16671	Repairs/Maintenance GRAINGER	9082959785 313	CAPACITORS	134.78
	16671	GRAINGER	9089062013	CAPACITOR	61.52
	21830	LUCK STONE CORPORATION	1067490	STONE	329.74
				ACCOUNT TOTAL	526.04 *
3311	19033	Repairs & Maint-Auto & Eq JIMMY'S SERVICECENTER	MARCH 19 2013	TRUCK MAINTENANCE	484.25
				ACCOUNT TOTAL	484.25 *
3840	10811	Contract Landfill - POS ARENA TRUCKING COMPANY	MARCH 2013	TRASH COLLECTION	268.00
	27191	RESOURCE INTERNATIONAL	39194	GROUNDWTR MONITORING	8,943.06
	32953	WRIGHT'S EXCAVATING LLC	MARCH 2013	LANDFILL OPERATION	48,093.75
				ACCOUNT TOTAL	57,304.81 *
3841	14723	Purchase of Serv - Recycli EMANUEL TIRE OF VIRGINIA	472110	TIRE RECYCLING	1,039.50
	14723	EMANUEL TIRE OF VIRGINIA	472259	TIRE RECYCLING	1,042.80
	14723	EMANUEL TIRE OF VIRGINIA	472265	TIRE RECYCLING	1,273.50
	28866	STEPS, INC	FEBRUARY 2013	RECYCLING FEE	2,097.88
	29029	SYNERGY RECYCLING LLC	1300139	ELECTRONIC RECYCLING	996.41
				ACCOUNT TOTAL	6,450.09 *
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379001 313	DH SITE	120.98

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	28640	SOUTHSIDE ELECTRIC COOP	114379003 313	VIRSO SITE	166.62
	31844	DOMINION VA POWER	5181167213 313	LEACHATE PUMP	145.03
	31844	DOMINION VA POWER	8970737501 313	SCALEHOUSE	139.06
	31846	DOMINION VA POWER	0599507431 313	RICE SITE	104.21
	31846	DOMINION VA POWER	0670040567 313	CELL C PUMP STATION	21.27
	31846	DOMINION VA POWER	1144204110 313	GREEN BAY SITE	92.09
	31846	DOMINION VA POWER	7471653571 313	WORSHAM SITE	106.30
	31846	DOMINION VA POWER	8601161519 313	PROSPECT SITE	112.63
	31846	DOMINION VA POWER	9176847250 313	LANDFILL SITE	92.85
5230		Telecommunications		ACCOUNT TOTAL	1,101.05 *
	10105	AT&T	223 1595 313	PHONE	85.80
	10105	AT&T	248 5696 313	PHONE	36.76
	10105	AT&T	392 3675 313	PHONE	39.63
	10105	AT&T	392 9223 313	PHONE	36.76
	10105	AT&T	574 4166 313	PHONE	36.76
	10105	AT&T	767 2769 313	PHONE	36.76
	21319	CENTURYLINK	309326764 313	PHONE	48.08
	21319	CENTURYLINK	309480181 313	PHONE	49.25
	21319	CENTURYLINK	309553498 313	PHONE	40.04
	21319	CENTURYLINK	309615846 313	PHONE	44.73
	21319	CENTURYLINK	309714661 313	PHONE	48.66
	21319	CENTURYLINK	310039285 313	PHONE	44.10
	30439	US CELLULAR	816442183 313	PHONE	25.36
	31335	VERIZON	248 5696 313	PHONE	47.56
	31335	VERIZON	736 2828 313	PHONE	75.20
				ACCOUNT TOTAL	695.45 *
5440	28869	Portable Toilet Rental	2083	MONTHLY SERVICE	662.50
		STIFF O O INC		ACCOUNT TOTAL	662.50 *
6008	25782	Vehicle & Powered Equip F	DIESEL 313	DIESEL	1,103.63
		PRINCE EDWARD CO PBLC SCH		ACCOUNT TOTAL	1,103.63 *
				MAJOR TOTAL	72,428.82 **
043200		GENERAL PROPERTIES		ACCOUNT TOTAL	1,267.00 *
2700	31421	Worker's Compensation	6846 WK COMP4/4	WORKERS COMPENSATION	1,267.00 *
		VACORP		ACCOUNT TOTAL	1,267.00 *
3310	22322	Repairs/Maintenance	67527	CHILLER MAINT CNTRCT	2,680.00
	24086	MCQUAY INTERNATIONAL	MARCH 21 2013	EXTERMINATING SERVIC	150.00
	25960	OK TERMITTE & PEST CONTROL	29605	SERVICE HEAT PUMP	1,068.45
		PUTNEY MECHANICAL CO INC		ACCOUNT TOTAL	3,898.45 *
3311	29083	Repairs & Maint-Auto & Eq	IN15111	HYDRAULIC VALVE	749.70
	32050	TAYLOR-FORBES EQUIP CO	1645	MOWER HYDRAULIC PUMP	825.00
		WAGSTAFF SALES & SERVICE		ACCOUNT TOTAL	1,574.70 *

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MAJOR# ACCT# 5110	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	28640	Electrical Services	114379002 313	SRR LIGHTS	30.62
	31844	SOUTHSIDE ELECTRIC COOP	1230385005 313	ROY CLARK MONUMENT	12.11
	31844	DOMINION VA POWER	2786281903 313	COURTHOUSE	9,745.21
	31844	DOMINION VA POWER	9670710004 313	SHOP	42.36
	31846	DOMINION VA POWER	1545926683 313	SCOPE BLDG	331.64
	31846	DOMINION VA POWER	4951935099 313	SHERIFF DEPT SHED	5.66
	31846	DOMINION VA POWER	5856894620 313	WORSHAM CLERK OFFICE	154.77
	31846	DOMINION VA POWER	6669158583 313	LIGHTS AT RICE	111.26
	31846	DOMINION VA POWER	8105475944 313	AG BLDG	2,095.71
5130		Water & Sewer		ACCOUNT TOTAL	12,529.34 *
	29332	TOWN OF FARMVILLE	AG BLDG 313	WATER & SEWER	77.09
	29332	TOWN OF FARMVILLE	CH IRRIG 313	WATER	10.75
	29332	TOWN OF FARMVILLE	SCOPE 313	WATER & SEWER	33.65
5230		Telecommunications		ACCOUNT TOTAL	121.49 *
	10105	AT&T	223 8665 313	PHONE	36.75
	21319	CENTURYLINK	310262069 313	PHONE	52.96
	21319	CENTURYLINK	310441360 313	PHONE	76.96
	30439	US CELLULAR	816442183 313	PHONE	82.14
5440		Portable Toilet Rental		ACCOUNT TOTAL	248.81 *
	28869	STIFF O O INC	2083	MONTHLY SERVICE	100.00
6005		Janitorial Supplies		ACCOUNT TOTAL	100.00 *
	10719	ARAMARK UNIFORM SERVICES	792482070 313	JANITORIAL SUPPLIES	321.96
	13367	DIAMOND PAPER COMPANY	410092838	HAND TOWELS	491.31
	13367	DIAMOND PAPER COMPANY	410092842	TOWELS/TOILET TISSUE	689.39
	21811	LOWE'S	907549	CLEANING SUPPLIES	72.33
	32550	WILCO INC.	1255358 01	TRASH BAGS/TOWELS	728.65
6007		Repairs and Maintenance S		ACCOUNT TOTAL	2,303.64 *
	11408	BOLT MULCH	463851	MULCH	360.00
	11894	BUSINESS CARD	0460 PUCKETT313	UPS	4.46
	13369	DIAMOND SPRINGS	11393100 313	EQUIPMENT RENTAL	8.95
	15150	FARMVILLE AUTO PARTS	88883	AIR FILTER	23.90
	15560	FARMVILLE WHSALE ELECTRIC	496549	JUNCTION BOX/SWITCH	33.18
	15799	FLAMELESS SPECIALTIES	F006060	AIR FILTERS	13.64
	21811	LOWE'S	900001	CREDIT	32.74-
	21811	LOWE'S	901386	COAX TOOL/RODS/PLEXTI	68.02
	21811	LOWE'S	901827	ROOF SEALANT/FLANGE	31.92
	21811	LOWE'S	902597	ADHESIVE/SPRAY PAINT	20.73
	21811	LOWE'S	908867 313	BOLTS/SILICONE	27.48
	27922	CINTAS CORPORATION #524	524 09428 313	UNIFORM RENTAL	281.68
6008		Vehicle & Powered Equip F		ACCOUNT TOTAL	841.22 *
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL 313	DIESEL	140.96
				ACCOUNT TOTAL	140.96 *

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043400	CANNERY				
2700	31421	Worker's Compensation VACORP	6846 WK COMP4/4	WORKERS COMPENSATION	182.00 182.00 *
3161	31653	Professional Services-Can VIRGINIA FOOD WORKS	PEC 2/13 PEC 3/13	CONTRACT PAYMENT CONTRACT PAYMENT	2,916.67 2,916.67
3310	15560	Repairs & Maintenance FARMVILLE WMSALE ELECTRIC	496549	FUSE BLOCK/WIRE	36.65
	15560	FARMVILLE WMSALE ELECTRIC	496555	CONNECTORS/WASHERS	4.90
	15560	FARMVILLE WMSALE ELECTRIC	496827	FUSES	59.50
	15560	FARMVILLE WMSALE ELECTRIC	496874	CONDUIT STRAPS/TIES	19.35
	15560	FARMVILLE WMSALE ELECTRIC	497148	BREAKER BOX FILLERS	14.04
	15799	FLAMELESS SPECIALTIES	F006021	THERMOSTAT	80.86
	15799	FLAMELESS SPECIALTIES	F006189	FREIGHT-THERMOSTAT	10.12
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	44435001 313	ELECTRIC SERVICE	225.42 *
5230	21319	Telecommunications CENTURYLINK	310248529 313	PHONE	162.66 162.66 *
	30439	US CELLULAR	816442183 313	PHONE	176.57 25.36
051100	HEALTH DEPARTMENT				201.93 *
5610	25840	Payment To Local Health D PRINCE EDWARD HEALTH DPT	3RD QTR 313	3RD QTR SUPPORT	6,605.35 ** 30,740.50 30,740.50 **
053500	COMPREHENSIVE SERVICES ACT				
3160	11191	CSA Programs BEAR CREEK ACADEMY	339	PROFESSIONAL SERVICE	8,370.00
	11490	BRALEY & THOMPSON INC	231302C	PROFESSIONAL SERVICE	4,141.50
	12280	CENTRA HEALTH	6172 313	PROFESSIONAL SERVICE	2,040.00
	12280	CENTRA HEALTH	6173 313	PROFESSIONAL SERVICE	2,040.00
	12280	CENTRA HEALTH	7912 313	PROFESSIONAL SERVICE	2,584.00

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3180	12280	CENTRA HEALTH	8209 313	PROFESSIONAL SERVICE	2,584.00
	12280	CENTRA HEALTH	8360 313	PROFESSIONAL SERVICE	2,584.00
	12280	CENTRA HEALTH	8370 313	PROFESSIONAL SERVICE	2,584.00
	12929	CROSSROADS SERVICES BD	FAPT/CPMT 313	PROFESSIONAL SERVICE	1,210.00
	14575	ELK HILL	26849	PROFESSIONAL SERVICE	2,755.00
	14933	FAMILY PRESERVATION SERV	BAKA071196 313	PROFESSIONAL SERVICE	525.00
	14933	FAMILY PRESERVATION SERV	BOOL061997 313	PROFESSIONAL SERVICE	490.00
	14933	FAMILY PRESERVATION SERV	RUSM041800 313	PROFESSIONAL SERVICE	525.00
	16672	GRAFTON SCHOOL INC	1854 313	PROFESSIONAL SERVICE	4,410.00
	16672	GRAFTON SCHOOL INC	2068 313	PROFESSIONAL SERVICE	4,800.00
	16672	GRAFTON SCHOOL INC	3197 313	PROFESSIONAL SERVICE	4,410.00
	16672	GRAFTON SCHOOL INC	5145 313	PROFESSIONAL SERVICE	4,170.00
	18816	INTERCEPT YOUTH SERVICES	156024 YQ 0213	PROFESSIONAL SERVICE	5,526.36
	23872	NORTH SPRING BEHAVIORAL	673 0213	PROFESSIONAL SERVICE	3,100.00
	29152	THE HUGHES CENTER	7863	PROFESSIONAL SERVICE	4,840.00
	30415	UNITED METHODIST FAMILY	5973 313	PROFESSIONAL SERVICE	2,875.56
	30415	UNITED METHODIST FAMILY	5973 313A	PROFESSIONAL SERVICE	2,597.28
	32580	WILHELM DON L. C. S. W.	DR 313	PROFESSIONAL SERVICE	400.00
	999999	JONES CRYSTAL E	MARCH 2013	FOSTER CARE	644.00
	999999	YOUTH QUEST	MARCH 2013	FOSTER CARE	644.00
	999999	REDMOND SHANNON	MARCH 2013	FOSTER CARE	625.47
				ACCOUNT TOTAL	71,475.17 *
				ACCOUNT TOTAL	98.31
				MAJOR TOTAL	71,573.48 **
058100		OTHER LAW ENFORCEMENT			
5899	25385	Piedmont Regional Task Fo	STARTUP	CONTRIBUTION	2,500.00
		PIEDMONT REGIONAL TASK		MAJOR TOTAL	2,500.00 *
081100		PLANNING			
2700	31421	Worker's Compensation	6846 WK COMP4/4	WORKERS COMPENSATION	209.00
		VACORP		ACCOUNT TOTAL	209.00 *
3160	12745	Professional Services	COMP PLAN 313	COMP PLAN UPDATE	11,000.00
		COMMONWEALTH REGIONAL		ACCOUNT TOTAL	11,000.00 **
3161	12628	Planning Commission	MARCH 19 2013	COMMISSION MTG	100.00
	16195	COLEMAN R SAMUEL	MARCH 19 2013	COMMISSION MTG	100.00
	17883	GILLIAM DONALD B	MARCH 19 2013	COMMISSION MTG	100.00
	17883	HUNT PRESTON	MARCH 19 2013	COMMISSION MTG	100.00
	19875	JONES ROBERT M	MARCH 19 2013	COMMISSION MTG	100.00
	21525	LEATHERWOOD CLIFFORD JACK	MARCH 19 2013	COMMISSION MTG	100.00
	22170	MASON ROBERT CHRISTOPHER	MARCH 19 2013	COMMISSION MTG	100.00

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5230	30439	Telecommunications US CELLULAR	816442183 313	PHONE	50.97 *
5510	12628	Travel-Mileage COLEMAN R SAMUEL	MARCH 19 2013	MILEAGE	50.97 *
	16195	GILLIAM DONALD B	MARCH 19 2013	MILEAGE	13.56
	17883	HUNT PRESTON	MARCH 19 2013	MILEAGE	22.60
	19875	JONES ROBERT M	MARCH 19 2013	MILEAGE	22.60
	22170	MASON ROBERT CHRISTOPHER	MARCH 19 2013	MILEAGE	5.65
	29386	TOWNSEND JOHN F III	MARCH 19 2013	MILEAGE	10.17
6001	20600	Office Supplies KEY OFFICE SUPPLY	427836	NOTEBOOK & PAD	8.48
081500		ECONOMIC DEVELOPMENT			83.06 *
2700	31421	Worker's Compensation VACORP	6846 WK COMP4/4	WORKERS COMPENSATION	5.48
3160	13292	Professional Services DEMONT DESIGN	1298	UPDATE EZ BROCHURE	5.48 *
5210	11894	Postal Services BUSINESS CARD	2078 CARNEY 313	POSTAGE	12,148.51 **
5230	30439	Telecommunications US CELLULAR	816442183 313	PHONE	247.00
5540	31587	Travel-Convention & Educa VA ECONOMIC DEV ASSOC	VEDA CONF	REGISTRATION	247.00 *
5810	31587	Dues & Association Member VA ECONOMIC DEV ASSOC	2013 DUES	DUES	250.00
6001	20600	Office Supplies KEY OFFICE SUPPLY	426487	LABELS	250.00 *
	20600	KEY OFFICE SUPPLY	427822	LABELS	25.36
081600		TOURISM			25.36 *
2700	31421	Worker's Compensation VACORP	6846 WK COMP4/4	WORKERS COMPENSATION	225.00
					225.00 *
					200.00
					200.00 *
					10.79
					51.30
					62.09 *
					1,103.49 **
					9.00
					9.00 *

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
5110	31846	Electrical Services	0675198071 313	ELECTRIC SERVICE	258.23
	31846	DOMINION VA POWER	1059387447 313	ELECTRIC SERVICE	44.02
				ACCOUNT TOTAL	302.25 *
5130	29332	Water & Sewer	MOORE BLDG 313	WATER & SEWER	47.65
		TOWN OF FARMVILLE			47.65 *
5210	11894	Postal Services	0460 PUCKETT313	UPS	38.23
		BUSINESS CARD			38.23 *
5230	21319	Telecommunications	310393238 313	PHONE	298.08
		CENTURYLINK			298.08 *
5898	11894	VTC Best Part Grant	0460 PUCKETT313	UPS	19.34
	11894	BUSINESS CARD	0460 PUCKETT313	WELCOME CENTER BLITZ	171.51
	11894	BUSINESS CARD	0460 PUCKETT313	MARKETING RESEARCH	300.00
	20600	KEY OFFICE SUPPLY	427541	EASELS/FRAMES	159.94
	25045	PAGE ONE INC	42360	WEB ADVERTISING	1,500.00
	28987	STRICKLER SELENA	7655	REDESIGN BROCHURE	450.00
	28987	STRICKLER SELENA	7656	LOGO DESIGN	350.00
				ACCOUNT TOTAL	2,950.79 *
6001	20600	Office Supplies	426435	INK/MAP PINS	67.55
	20600	KEY OFFICE SUPPLY	427543	PAPER CLIPS/BANDS	5.88
	25120	PAIRET'S INC	14751	PLASTIC EASELS	27.50
				ACCOUNT TOTAL	100.93 *
				MAJOR TOTAL	3,746.93 **
083500		COOPERATIVE EXTENSION OFFICE			
5230	21319	Telecommunications	309520098 313	PHONE	102.32
		CENTURYLINK			102.32 *
				ACCOUNT TOTAL	102.32 **
091000		GENERAL EXPENSE			
5230	23933	Internal Telecom Account	165866886 313	PHONE	2,735.38
		LUMOS NETWORKS			2,735.38 *
5699	12753	Reimbursement to State	2013 REIMB STAF	REDUCTION IN AID	155,139.00
		COMMONWEALTH OF VIRGINIA			155,139.00 *
5803	28597	Internal Fuel Account	10014	GAS	3,241.20
	28597	SOUTHERN STATES COOP INC	5268	GAS	3,459.76
	28597	SOUTHERN STATES COOP INC	99747	GAS	3,827.90
				ACCOUNT TOTAL	10,528.86 *
				MAJOR TOTAL	168,403.24 **

AP375H
3/28/2013
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 3/13/2013 -- 3/28/2013

AFTER CHECKS
PAGE 17

MAJOR# ACCT# 094000	VENDOR NUMBER NAME CAPITAL PROJECTS	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
0002	12726 12726 12726	Computer System COMPRO COMPUTERS COMPRO COMPUTERS COMPRO COMPUTERS	2026 0717 2027 0717 2028 0717	EQUIPMENT/SOFTWARE COMPUTER/SOFTWARE LAPTOP/PRINTER/MONIT	1,028.95 1,098.90 1,703.75 3,832.60 *
0023	22462	Physical Plant MILLS HEATING & AIR	HEAT PUMP-AG	HEAT PUMP-AG BLDG	4,175.50 4,175.50 *
0024	24073	Cannery ODEN CORPORATION	CDEP 1096	FILLER	6,382.52 6,382.52 *
0028	29597	Prospect Depot VDOT Grant TREASURER OF VIRGINIA	DEPOT 313	PLAN REVIEWS BY BCOM	312.50 312.50 *
095000	DEBT SERVICE			MAJOR TOTAL	14,703.12 **
0018	29332	Library - Interest TOWN OF FARMVILLE	NOTE3140172 313	LIBRARY LOAN-INTERST	45,264.10 45,264.10 *
				MAJOR TOTAL	45,264.10 **
				FUND TOTAL	523,873.69

AP375H
 3/28/2013
 FUND # - 501 WATER FUND

PRINCE EDWARD
 LISTING OF INVOICES FOR 3/13/2013 -- 3/28/2013

AFTER CHECKS
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MAJOR# ACCT# 030000	VENDOR NUMBER CONTRACTUAL SERVICES	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3810	29332	Repairs & Maintenance TOWN OF FARMVILLE	WATER TEST 313	WATER ANALYSIS	40.00 40.00 * 40.00 **
043200		GENERAL PROPERTIES			ACCOUNT TOTAL MAJOR TOTAL
5130	29332	Water Service TOWN OF FARMVILLE	WATER TANK 313	WATER	20.11 20.11 * 20.11 **
					ACCOUNT TOTAL MAJOR TOTAL FUND TOTAL

AP375H
3/28/2013
FUND # - 502 SEWER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 3/13/2013 -- 3/28/2013

AFTER CHECKS
PAGE 19

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110	31846	Electrical Services DOMINION VA POWER	4148700281	SEWER PUMP	31.98
				ACCOUNT TOTAL	31.98 *
				MAJOR TOTAL	31.98 **
				FUND TOTAL	31.98

AP375H
 3/28/2013
 FUND # - 732 RETIREMENT BENEFIT FUND

PRINCE EDWARD
 LISTING OF INVOICES FOR 3/13/2013 -- 3/28/2013

AFTER CHECKS
 PAGE 20

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
1101	25257	LEOS Disbursements JOHNS VICKI K	MARCH 2013	RETIREE BENEFIT	1,018.07
				ACCOUNT TOTAL	1,018.07 *
				MAJOR TOTAL	1,018.07 **
				FUND TOTAL	1,018.07

AP375H
3/28/2013

PRINCE EDWARD
LISTING OF INVOICES FOR 3/13/2013 -- 3/28/2013

AFTER CHECKS
PAGE 21

FUND # - 741 PIEDMONT COURT SERVICES FUND

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021400	PIEDMONT COURT SERVICES				
2700	31421	Worker's Compensation VACORP	6846 WK COMP4/4	WORKERS COMPENSATION	75.00 *
				ACCOUNT TOTAL	75.00 *
5110	31846	Electrical Service	4324962309 313	ELECTRIC SERVICE	93.89
	31846	DOMINION VA POWER	7218131923 313	ELECTRIC SERVICE	164.72
				ACCOUNT TOTAL	258.61 *
5210	25483	Postal Services	6947601 MR13	POSTAGE METER LEASE	202.00
		PITNEY BOWES FINANCL SERV			202.00 *
				ACCOUNT TOTAL	202.00 *
5230	21319	Telecommunications	310357807 313	PHONE	58.45
		CENTURYLINK			58.45 *
				ACCOUNT TOTAL	58.45 *
5510	15936	Travel - Mileage			58.18
		FOX SANDY	MILEAGE 313	MILEAGE	75.71
		FRANKLIN SHEENA	MILEAGE 313	MILEAGE	116.93
		GRAY SHARON	MILEAGE 313	MILEAGE	9.85
		STIMPSON CONNIE	MILEAGE 313	MILEAGE	62.79
		MAXEY RENEE T	MILEAGE 313	MILEAGE	20.34
		NASH ASHLEY	MILEAGE 313	MILEAGE	343.80 *
				ACCOUNT TOTAL	343.80 *
6040	20904	ADP Equipment	130305 0011	REMOTE DATA BACKUP	10.00
		KINEX NETWORKING SOLUTION			10.00 *
				ACCOUNT TOTAL	947.86 **
097001	PCS SUPERVISION FEES EXPENDITURES				
3310	20600	PCS - Repairs and Mainten	429374	COPIER SERV CONTRACT	799.00
		KEY OFFICE SUPPLY			799.00 *
				ACCOUNT TOTAL	799.00 *
5420	28724	PCS - Lease/Rent of Build	RENT 313	RENT	2,383.00
		SRP CORPORATION LLC			2,383.00 *
				ACCOUNT TOTAL	2,383.00 *
5540	999999	PCS - Travel-Convention &	41885	TRAINING	90.00
		NATIONAL CURRICULUM &			90.00 *
				ACCOUNT TOTAL	90.00 *
6001	22217	PCS - Office Supplies	EXPENSES 313	PAINTING FOYER	95.00
		MAXEY RENEE T			95.00 *
				ACCOUNT TOTAL	95.00 *
6006	17346	PCS - Janitorial Services	MARCH 2013	CLEANING SERVICE	105.00
		HARDY PAGE			105.00 *
				ACCOUNT TOTAL	105.00 *
				MAJOR TOTAL	3,472.00 **
097002	PCS DRUG TESTING FEES				
0001	28095	PCS Drug Testing Fees	251018	DRUG TESTING	58.44
		ALERE TOXICOLOGY SERV INC			58.44 *
				ACCOUNT TOTAL	58.44 **
				MAJOR TOTAL	58.44 **

AP375H
3/28/2013
FUND # - 741

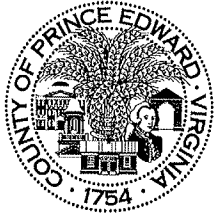
PIEDMONT COURT SERVICES FUND
PRINCE EDWARD
LISTING OF INVOICES FOR 3/13/2013 -- 3/28/2013

AFTER CHECKS
PAGE 22

MAJOR#	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
097003	097003	PCS COGNITIVE BEHAVIOR EXPENDITURES			
0001	999999	PCS Cognitive Behavior Ma NATIONAL CURRICULUM &	41885	TRAINING	397.23 *
				ACCOUNT TOTAL	397.23 *
				MAJOR TOTAL	397.23 **
097004	CCA/PSA GRANT				
5510	999999	CCA/PSA Grant NCTI	41844	TRAINING	899.00
				ACCOUNT TOTAL	899.00 *
				MAJOR TOTAL	899.00 **
				FUND TOTAL	5,774.53
				TOTAL DUE	530,758.38

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____
 _____ Title _____ Date _____
 _____ Title _____ Date _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 9, 2013
Item No.: 5-d
Department: County Administration
Staff Contact: Sheila Martin/Barbara Poulston
Issue: Consent Agenda - Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None.

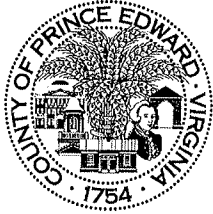
Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 9, 2013
 Item No.: 5-e
 Department: County Administrator
 Staff Contact: W.W. Bartlett
 Issue: Appropriations

Summary:

The Clerk of Circuit Court is requesting an appropriation of \$8,148. These funds will be provided from the Technology Trust Fund and will be used to pay the annual maintenance contract for the International Land Systems Indexing system.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY 2013 Budget Amendment						
3(Rcv)	100	23000	0080	Technology Trust Fund		\$8,148
4(Exp)	100	21600	3161	Clerk of Court/TTF	\$8,148	

Recommendation:

Approve the budget amendment displayed above and appropriate the same funds.

Motion _____
 Second _____

Campbell _____
 Gantt _____
 Simpson _____

Cooper-Jones _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 9, 2013
Item No.: 6
Department: VDOT
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters

Summary: Kevin Wright, VDOT, is not planning to attend the April Board meeting. Staff will report any highway matters to VDOT.

Attachments:

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 9, 2013
Item No.: 7
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: School Board Appointments

Summary: The terms of the following School Board members expire on June 30, 2013:

District 401 – Osa Sue Dowdy (Supervisor Charles McKay)
District 701 – Ellery Sedgwick (Supervisor Jim Wilck)

At the April Board meeting, the Citizen Committees for Districts 401 and 701 will present to the Board the nominee(s) for School Board for each district.

Attachments: School Board Selection Criteria
List of Citizen Committee Members

Recommendation: Following the presentation of School Board nominees by each Citizen Committee, the Board will wish to authorize a Public Hearing for the May 14, 2013 Board meeting on the nominees for Districts 401 and 701.

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
Simpson _____ Wilck _____

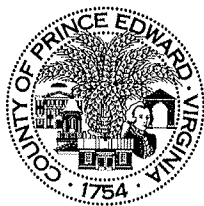


Adopted: November 13, 1984
Revised: August 10, 2004
Revised: January 13, 2009

CRITERIA FOR SELECTION OF SCHOOL BOARD MEMBERS

1. Each of the eight School Board members shall be appointed by a majority vote of the full Board of Supervisors when the School Board members' terms expire. This vote of the Board of Supervisors shall be by the show of hands.
2. The School Board members' terms of office shall commence on July 1.
3. The criteria for the appointment of School Board members are as follow:
 - a. Each year, the Supervisor from each election district in which a School Board member's term expires shall appoint a three (3) or five (5) member Citizens Committee to review and select candidate(s) for appointment to the School Board.
 - b. The membership of the Citizens Committee shall be announced at the Board of Supervisors meeting in February and published in a newspaper of general circulation, and the voters of the electoral district encouraged to submit nominations to the Chairman of the Committee.
 - c. For the March Board meeting, the County Administrator shall schedule and publish notice of a public hearing at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board. The members of the appointed Citizens Committee shall attend.
 - d. After the public hearing, the Citizens Committee shall interview and seriously consider all persons who are nominated and express willingness to serve, if appointed.
 - e. At the April Board meeting, the Citizens Committee shall report to the full Board of Supervisors a list of candidates for consideration. If the incumbent is requesting reappointment and is the only citizen expressing an interest, the Citizens Committee shall only be required to submit one name, the incumbent's, for consideration. If the incumbent is not requesting reappointment or is ineligible for reappointment, the Citizens Committee shall submit one or more names for consideration. The Citizens Committee shall also provide the Board biographical information on each candidate.
 - f. At the May Board meeting, a public hearing shall be held on the candidate(s) submitted at the April meeting.
 - g. At the June meeting, the Board, by a majority vote, shall appoint one candidate to the School Board.
 - h. The Citizens Committee, in selecting the candidates, shall consider the following:
 1. Person must be an eligible voter and resident of the election district;
 2. Person should be a freeholder;
 3. Person must be willing to serve on the School Board;
 4. Person should have at least a high school education;
 5. Person should be oriented to public service;
 6. Person should be involved, concerned, and dedicated to public education;
 7. Person should be independent (base decisions on factual matters rather than as a representative of a group or faction);
 8. Person should be able to perform the duties and obligations of School Board members;
 9. Person should be of integrity in all matters;
 10. Person should be above prejudice with regard to race, creed, sex, religion, age, and national origin.

###



2013 SCHOOL BOARD CITIZEN COMMITTEES

District 401 (Hampden), Charles W. McKay, Supervisor

Patsy Pelland, Chair
51 Ropp Road
Farmville, Virginia 23901
Phone: 434-223-2182

John Eastby
1 Venable Lane
Farmville, Virginia 23901
Phone: 434-223-8940

Pam Venable
7706 Abilene Road
Farmville, Virginia 23901
Phone: 434-223-3644

District 701 (Farmville) Jim Wilck, Supervisor

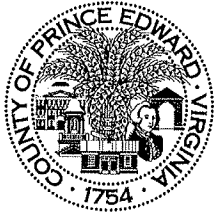
Peggy Cave, Chair
1203 Fifth Avenue
Farmville, Virginia 23901
Phone: 434-392-4422

Heather Edwards
1001 High Street
Farmville, Virginia 23901
Phone: 434-392-3112

Laura French
802 Creekwood Trail
Farmville, VA 23901
Phone: 434-392-3833

Melissa Gayles
1509 Fourth Avenue Ext.
Farmville, VA 23901
Phone: 434-547-7737

Janet Gillian
803 Creekwood Trail
Farmville, VA 23901
Phone: 434-392-3397



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 9, 2013
Item No.: 8
Department: County Administrator's Office
Staff Contact: W.W. Bartlett
Issue: Citizen Volunteer Vacancies

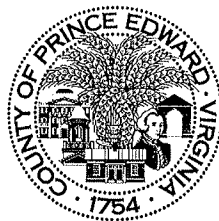
Summary: The Board has two additional Citizen Volunteer positions it will wish to consider advertising to receive applications from citizens, as follows:

- 1. Prince Edward Planning Commission Member Sally Gilfillan has submitted her resignation from the Planning Commission, effective immediately. Her term expires December 31, 2013. This is a "town position" on the Planning Commission.
- 2. Piedmont Senior Resources (PSR) Area Agency on Aging has contacted the County that they are adding an additional position on their Board for each member county. The County's current representative is Earl Townsend. PSR is asking each county to appoint an additional representative.

Attachments: Draft Public Notice

Recommendation: Authorize the advertisement of these two positions in conjunction with the other citizen volunteer positions that the Board authorized advertising last month. All of these appointments will be made at the June 11, 2013 Board meeting. (A draft public notice is attached.)

Motion _____ Campbell _____ Cooper-Jones _____ Fore _____
Second _____ Gantt _____ Jones _____ McKay _____
Simpson _____ Wilck _____



Please publish the following Public Notice in the Friday, April 26, 2013 and Friday, May 17, 2013 editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.



**Notice To The Citizens of Prince Edward County
- CITIZEN VOLUNTEER OPPORTUNITIES -**

To provide the maximum opportunity for citizen participation in our local government, it is the policy of the Prince Edward County Board of Supervisors to advertise all vacancies on county boards, commissions and committees, etc., which call for citizen representation. Citizens interested in serving on a County board, commission or committee may complete a *Citizen Volunteer Application*, which will be reviewed by the Board during the appointment process. The following positions have terms expiring June 30, 2013:

<u>Position</u>	<u>Term of Office</u>	<u># of Vacancies</u>
Prince Edward County Planning Commission <i>(Vacancy created by resignation.)</i>	Fill Unexpired Term to 12/31/13	1 Town Position**
Board of Appeals for Building Code	5 Years	1 *
Poplar Hill Community Development Authority	1 Year	2 *
Prince Edward County Industrial Development Authority	4 Years	2 *
Social Services Board <i>(Position to be filled by resident living in the Abilene-Green Bay area.)</i>	4 Years	1
Southside Virginia Community College Board	4 Years	1*
Piedmont Senior Resources Area Agency on Aging	3 Years	1

*Denotes that an incumbent is eligible for re-appointment.

** This position will be filled by an individual living in the Town of Farmville.

Persons interested in being considered must submit a *Citizen Volunteer Application* to the Prince Edward County Administrator's Office not later than **Friday, May 31, 2013**. Appointments will be made at the June 11, 2013 Board of Supervisors meeting.

Applications are available in the County Administrator's Office, 111 South Street, 3rd Floor, P.O. Box 382, Farmville, Virginia 23901 or on the County's web site at www.co.prince-edward.va.us. For additional information please contact the Prince Edward County Administrator's Office at (434) 392-8837.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 9, 2013
Item No.: 9
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: YMCA SUMMER PROGRAM

Summary:

On April 10, 2012 after a request from the YMCA the Board of Supervisors approved the expenditure of \$23,000 in Fiscal Year 2012 for the expansion of the Summer Youth Program . It was noted at that time these additional funds were not included in the Fiscal Year 2013 recommended budget. The Board asked for the YMCA to provide an update on the program once it had concluded for the summer. On August 14, 2012 the YMCA provided an update to the Board stating 116 children had been served compared to 33 the previous summer. The Board took no action at that time.

On April 2, 2013 the YMCA requested the Board of Supervisors once again provide \$23,000 to allow the operation of the expanded summer program.

Recommendations:

If the Board desires to fund the Summer Program it is recommended the budget amendment displayed below be approved and the funds be appropriated.

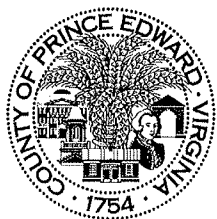
REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY 2013 Budget Amendment						
3(Rev)	100	41050	0100	General Fund Balance		\$23,000
4(Exp)	100	71100	5647	YMCA – PECS Summer Camp	\$23,000	

Motion _____
 Second _____

Campbell _____
 Gantt _____
 Simpson _____

Cooper-Jones _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 9, 2013
Item No.: 10
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Planning & Community Development Report

Summary: The Planning Commission is recommending a proposed amendment to the County’s zoning ordinance. The proposed amendment creates a new section in the ordinance that provides for a Highway Corridor Overlay District that would be applied to various sections of roadway in the County. The development of a Corridor Overlay is one of the goals contained in the County’s Comprehensive Plan (Comp Plan). Recommendations contained in the Comp Plan focus on access management, protection of viewsheds and the development of a corridor design policy manual to be used as a policy guide.

As stated in the proposed amendment, the intent of the Overlay District is to protect scenic beauty and viewsheds, enhance levels of transportation service along the major County access roads, and increase property values. Specific attention has been given to access management, multimodal transportation, landscaping and site design. An illustrated design guide, which has no legal force, has also developed.

The Overlay District does not change the underlying Zoning Map nor does it reduce the dwelling unit density. It also does not apply to permitted agricultural or residential uses.

Attachments: Proposed Highway Corridor Overlay District
Proposed Highway Corridor Overlay District Design Guide

Recommendations: The Board will wish to authorize a Public Hearing on the proposed Highway Corridor Overlay District, as an amendment to the Prince Edward County Zoning Ordinance, for the May 14, 2013 meeting of the Board of Supervisors.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	

Planning Commission DRAFT 12/19/2012 PUBLIC HEARING

Amendment to the Prince Edward County Zoning Ordinance

Section 2-1300 PRINCE EDWARD COUNTY HIGHWAY CORRIDOR OVERLAY

Sec. 2-1300.1 Statement of Intent

I. Intent

The Highway Corridor Overlay District is created to protect scenic beauty and viewsheds, enhance levels of transportation service along the major County access roads, and increase property values as specified in the overlay language below. Specific attention will be given to access management, multimodal transportation, landscaping, and site design. This overlay document is accompanied by an illustrated design guide, which has no legal force but will be helpful in early stages of site design.

Section 2-1300.3 Applicability

II. Applicability

- A. The following highway segments are designated as corridors for the purposes of this planning overlay:
1. The Route 15 Highway Corridor is hereby established to a depth of 1,000 feet from the right of way (as of the date of enactment or as subsequently modified) on both sides from
 - a) Farmville town limits (as US 15 Business and US 15) north to the Appomattox River,
 - b) Farmville town limits (as US 15) south to State Route 665 at Worsham.
 2. The Route 460 Highway Corridor is hereby established to a width of 1,000 feet from the right of way on both sides of US 460 for a distance of 1 mile in each direction from the centers of the following villages:
 - a) Pamplin (*US 460 Business Route from county line to intersection with Hwy 460*)
 - b) Prospect (intersection of SR 626 "Peaks Road" and "Prospect Road")
 - c) Rice (intersection of SR 600 "Gully Tavern Road" and "Rice's Depot Road")
 - d) Tuggle (*measured from intersection with State Route 695 "Tuggle Road"*)
 3. The Route 360 Highway Corridor is hereby established to a depth of 1,000 feet from the right of way on both sides of US 360 for a distance of 1 mile from the center of the following villages:
 - a) Green Bay (intersection of SR 696 "Green Bay Road")
 - b) Meherrin (intersection of SR 630 "Meherrin Road")
 - c) Virso (measured from Virso place-marker sign on Hwy 360)
 4. The Route 786 "Granite Falls Boulevard" corridor is hereby established to a width of 1,000 feet from the right of way on both sides from its intersection with Rt 15 "Farmville Road" to its intersection with SR 628 "Zion Hill Road".
- B. Relation to underlying zoning districts
1. The uses defined in the overlay corridors are as permitted in the underlying zoning district, whether by right (permitted) or special use.
 2. Where any conflict exists between requirements of the underlying zoning district and those of the overlay corridor, the more restrictive provision shall apply except as in section 3 immediately following.
 3. With respect to setbacks and required building spacing, topography can make conflicting requirements impossible to meet. Accordingly, the Zoning Administrator is authorized to grant variations up to 10% in setbacks or spacing if the administrator finds in writing that the conditions for a variance in Section 5-128.1(B) are met.
- C. Exemptions – The following are exempt from the requirements of this overlay designation:
1. Buildings associated with permitted agricultural use types or permitted residential use types.

2. Interior alterations to a building or structure having no effect on exterior appearance.
3. General maintenance where no change in design or material is proposed.

Sec. 2-1300.5 Design Standards

III. **Design Standards**

A. Access and Circulation

1. Access and circulation on-site for auto or truck traffic shall be designed to be convenient without impeding traffic on the primary road.
2. Access by any of the following means should be used to the greatest possible extent in the preparation of a site design for a commercial or civic use:
 - a) Provision of shared entrances, inter-parcel connections, or on-site service drives connecting adjacent properties.
 - b) Access from a secondary road or street as opposed to the corridor highway.
 - c) Access points located the greatest possible distance from any existing intersection.
 - d) Access from internal streets of a commercial or civic-use complex.
3. Developers of commercial or civic-use projects shall submit as part of the site plan an analysis of access and internal circulation traffic for the proposed project and for immediately adjacent areas, indicating access as in 2(a) above where possible.
4. Where required as part of the site plan review the developer shall dedicate the required property for interparcel connections and service roads.

B. Parking Lot Areas

1. Parking lots shall be located to the sides and rear of the buildings they serve to the greatest possible extent, and shall not dominate the image of the site from the corridor highway. Multiple parking lot pods can be used to provide required parking spaces. Parking lot layouts shall respond to existing topographic characteristics of the site.
2. Parking lots shall be designed to minimize impervious surfaces and mitigate stormwater runoff. All parking lots shall be paved with concrete, asphalt, or durable pervious paving material, except that areas provided beyond the minimum required by this ordinance in Section 4-300 should use materials designed to reduce total impervious surface and runoff quantity, and improve runoff quality.
3. Parking lots shall be interconnected with adjacent parcels wherever possible.
4. Recessed islands shall be provided at the end of any parking bay abutting an aisle or access way. Islands shall have a concrete or rolled-asphalt curb, with cuts to allow stormwater infiltration. Each island shall be at least 9 feet wide, extend the length of the adjacent parking space or bay, and shall be landscaped with grass, shrubs, or trees.
5. Stacking spaces provided for any use having a drive-through or pick-up area are consistent with the requirements listed in Section 4-300.19.
6. Minimum off-street parking space requirements may be reduced at the discretion of the Zoning Administrator or Planning Commission. Spaces for compact cars may comprise up to thirty (30) percent of required spaces.

C. Pedestrian Circulation

1. A continuous sidewalk not less than 5 feet wide shall be provided from any public sidewalk or the end of any parking-area crosswalk to all customer entrances of the building. Sidewalks shall be concrete or masonry pavers. The sidewalk design must provide for handicap accessibility.
2. Crosswalks and pedestrian access routes from parking-areas shall be clearly marked by the use of striping, contrasting paving materials, elevation change, or speed humps.

3. Sidewalk connections shall be provided between internal walkway networks and adjacent streets, multi-use paths, and adjacent property networks.

D. New or Redeveloped Building Design

1. The design and construction of new or redeveloped buildings for commercial or civic use shall be based on and coordinated with the scale, mass, height, materials, color, texture, construction methods, and orientation of nearby buildings, as suggested in the design guide.

2. Trademark buildings or design features shall be subject to these design standards and may require modification.

3. Prior to any demolition of an existing building for a project site plan within a highway corridor district, the applicant is encouraged to consult with the zoning administrator with respect to the overall design.

E. Landscaping

1. New commercial or civic-use development in a highway corridor district shall incorporate as much existing vegetation as possible, with particular reference to Section 4-200.9 of this ordinance.

2. Planting of major trees for stormwater management and heat-island reduction shall equal 10 percent of the aggregate parking area, in islands not less than 8 feet wide.

3. Plants shall not be used to screen utilities. All utilities including loading docks and service entrances shall be located within the building envelope or be screened by architectural elements such as walls or extended parapets.

4. A landscape plan shall be submitted as part of the site plan for any new development. The landscape plan shall be drawn to scale with distances indicated and shall include vehicle areas and, if applicable, any irrigation system proposed.

5. The owner is responsible for the maintenance, repair, or replacement of the required landscaping so that plant materials are kept in a healthy, growing condition and free from refuse and debris.

F. Utilities

1. All utility lines, including electric, telephone, CATV, and gas, shall be installed underground in the highway corridor district. This includes lines serving individual sites as well as lines serving an overall project.

2. Above-ground utilities must lie within the building envelope, as in III.E.3 above.

G. Signs

1. In addition to the general sign requirements of this ordinance (Section x.x), any commercial development having more than one business in a single building or in connected buildings must erect a single monument-style shared sign for all businesses, though each business may also have one building-mounted sign.

2. Each parcel of property occupied by a building shall be permitted one freestanding sign, which shall not exceed thirty (30) square feet on each face.

a. Automobile service stations shall be permitted an additional twenty (20) square feet on each face to advertise the price of fuel.

b. In instances where more than one (1) business is located in the same building or connected buildings, the businesses must share one (1) common ground mounted sign. Each business may still have an individual building-mounted sign.

3. Freestanding signs shall be mounted on bases a maximum of three (3) feet high. If the specific location of a sign requires a base of more than three feet to provide adequate visibility the Zoning Administrator or Planning Commission may approve a taller base. No freestanding sign shall exceed fifteen (15) feet from grade.

4. Freestanding signs for shopping centers shall be allowed ten (10) square feet of area per business establishment. An additional twenty-five (25) square feet shall be allowed to identify the shopping center as a whole. For the purposes of the Corridor Overlay District, a shopping center shall be defined as

- a. Groups of two or more stores, personal service shops or restaurants connected by party walls, partitions, canopies or similar features;
- b. Some or all of the stores, personal service shops or restaurants located in separate buildings designed as a single commercial group sharing common parking areas, vehicular travelways, and walkways designed to encourage customer interchange between the buildings and presenting the appearance of a continuous commercial area.

5. If the nearest point of a freestanding sign is located within five (5) feet of the street right-of-way, its location must be approved by VDOT or designee, who will evaluate the location for sight line and other traffic safety considerations.

6. Signs shall be appropriately scaled to the building or portion of the building served and should be coordinated with the architecture.

7. Types of signs: The following sign types shall be permitted in the Corridor Overlay District:

- a. Externally illuminated signs provided the light source is directed downward;
- b. Internally illuminated channel letters; and
- c. Internally illuminated cabinet signs if the background of the cabinet sign is opaque and appears black at night.
- d. Additional sign types fitting within the recommended materials as shown in the Design Guide may be considered. Animated or neon signs may be considered subject to a Special Use Permit.

8. No wall sign shall project beyond the surface of the building or above the roofline.

9. Inflatable figures or signs are not permitted in the Corridor Overlay District.

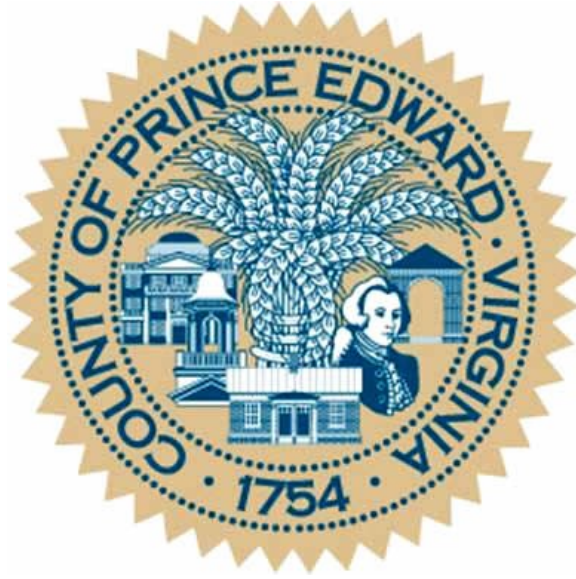
10. Banner signs may be permitted for temporary use only, but shall be displayed for a maximum of 30 days within any 90 day period.

H. Lighting

1. Exterior lighting shall be limited to that necessary for safety, security, and to complement architectural character.

2. No light shall spill onto an adjacent property or interfere with the character of the surrounding area.

3. All light sources must be down-shielded, and no light pylon shall be more than 24 feet high.



PRINCE EDWARD COUNTY
HIGHWAY CORRIDOR OVERLAY DISTRICT
DESIGN GUIDE

AUGUST 21, 2012

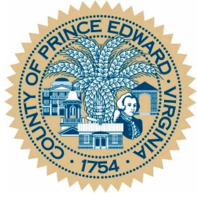


Table of Contents

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Design Standards	
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Introduction

Statement of Intent

The Highway Corridor Overlay District is intended to implement the comprehensive plan objective(s) of maintaining a high level of service, preserving the natural view-sheds, and enhancing the character of development along major County access roads. Specific attention shall be placed on access management, multimodal transportation, landscaping and site design.

This district is created in recognition of the need to provide suitable and sufficient road systems in the County and the need to protect existing and future highways from unsafe use and to enhance the aesthetics of the County's highway corridors.

Design Guide

This Design Guide is a companion piece to the Prince Edward County Highway Overlay District Zoning Ordinance. The visual examples herein are included to guide and inspire appropriate development along Prince Edward County's most traveled corridors.

Adopted: August 21, 2012



Sample Architecture—Local

The design of buildings shall be based on the scale, materials, and manner of near-by historic and cultural resources



<http://www.loftsatworshamschool.com>; <http://www.hsc.edu>



<http://collegeplanningadvisors.wordpress.com>



<http://www.longwood.edu/neighbors.htm>; <http://www.flickr.com>

Top Left: Re-purposed Lofts at Worsham School; **Top Right:** Hampden-Sydney College

Center Left and Right: Longwood University

Bottom Left: Farmville's Historic Main Street; **Bottom Right:** Prince Edward County Courthouse



Sample Architecture—Commercial

Trademark buildings and related features shall be modified to harmonize with nearby development and meet the standards outlined in this guide.



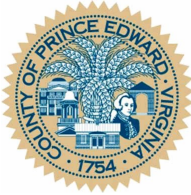
<http://www.co.rockbridge.va.us/departments/planning/designandconstructionmanual.htm>



<http://www.backbencher.org/page/2/> ; http://www.gravesdesigngroup.com/mcdonalds_hempfield.php



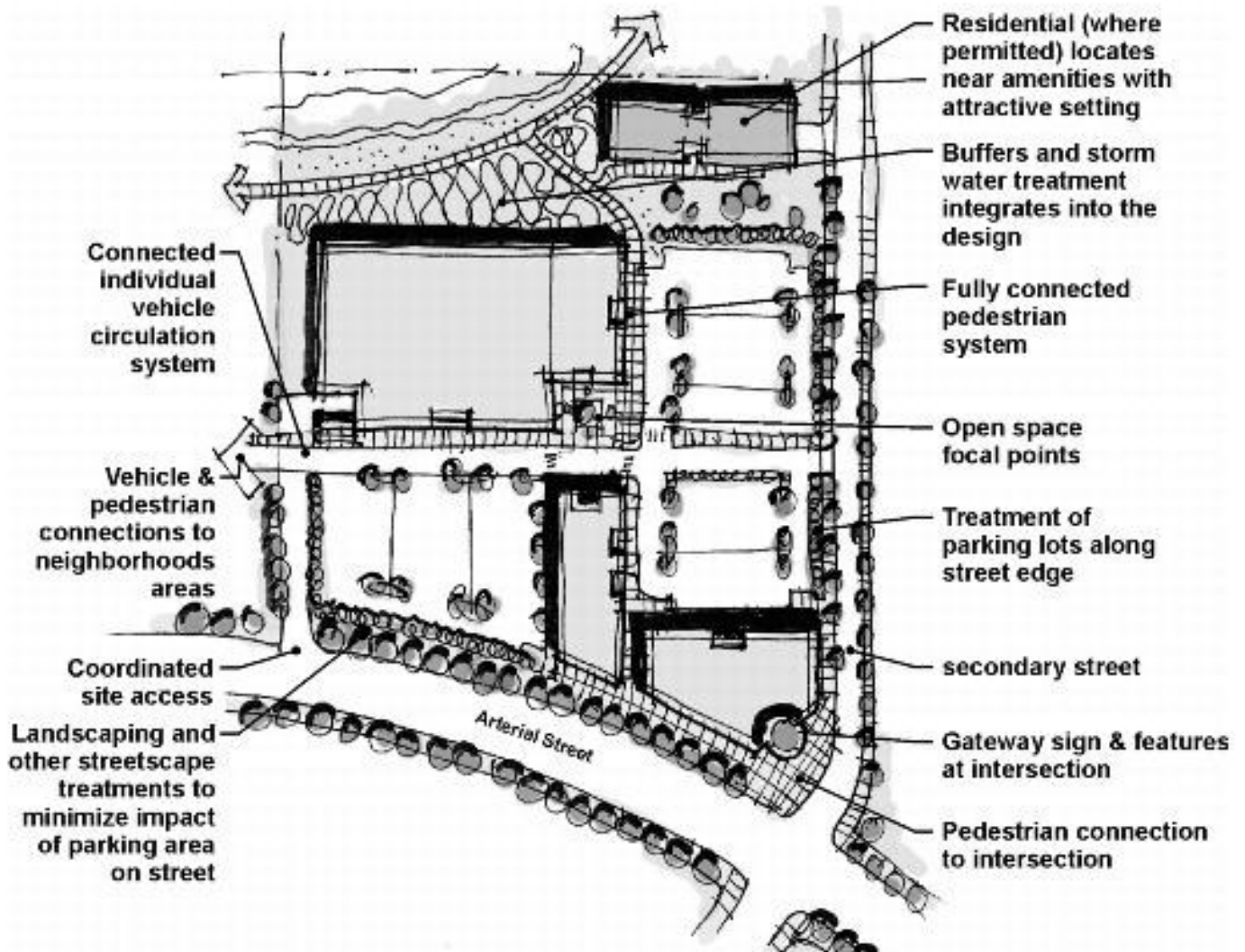
http://brownandcraig.com/projects/retail/annapolis_harbor_center/; <http://www.activeadultliving.com/VA/virginia/55-plus-communities/new-kent/>



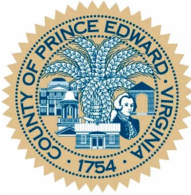
Access and Circulation

Access and circulation shall be designed to be safe and convenient without impeding traffic on the primary road.

	Encouraged Designs	Prohibited Designs
Access	Shared access Frontage roads	Individual driveways
Circulation	Inter-parcel connections Frontage roads	Disconnected parcels



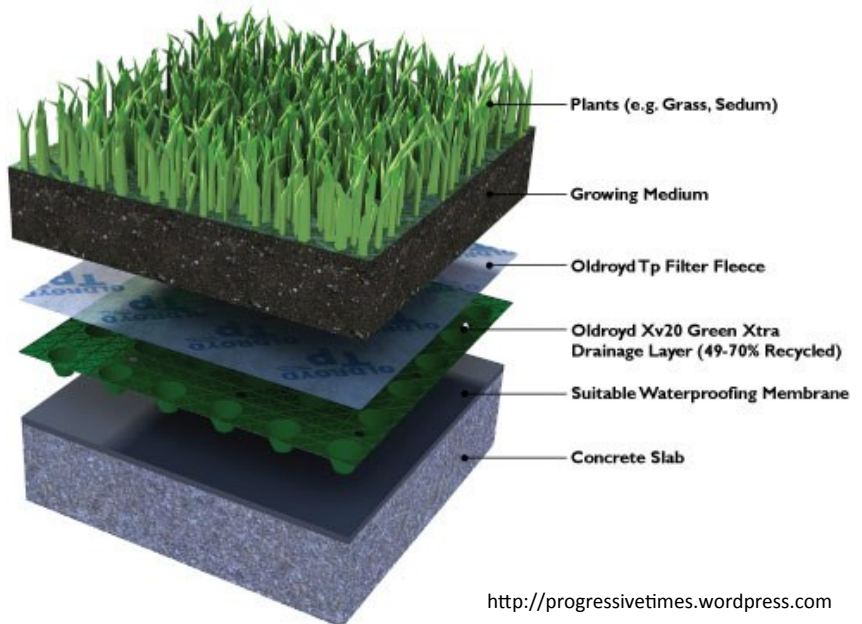
<http://www.codepublishing.com/wa/woodinville/html/Woodinville21/Woodinville2114.html>



Buildings

The design and construction of buildings shall be based on the scale, materials, color, texture, construction methods, orientation and manner of near-by historic and cultural resources.

	Encouraged Materials		Prohibited Materials
Exterior	Brick (plain or painted) Natural Stone Stucco	Wood Split-face block	Mirrored glass
Roof	Wood Terra cota Standing seam metal Shingles -Fiberglass -asphalt	Tar & gravel "Green" Solar panels	
Accessories/ Trim	Brick Metal Stone	Vinyl Wood Fabric Awnings	

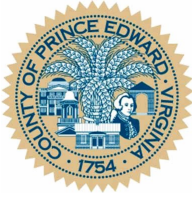


Above: Layers of a green roof.

Top left: Standing seam metal roof with solar panels.

Center left: Split face block adds texture to a building's façade.

Bottom left: Fabric awnings break up an expanse of brick.



Landscaping

New development in the Highway Corridor Overlay District shall incorporate as much of the existing plants as possible and incorporate major tree planting for stormwater management and to reduce the heat island effect.

Hardscape Elements

	Encouraged Materials	Prohibited Materials
Retaining Walls	Natural stone/rock Pressure treated timber Brick Pigmented concrete	
Fences	Wood (natural, stained, painted) Iron Brick Stone	Plain or colored chain link



<http://procutlandscaping.com>



<http://www.cityfence.com>

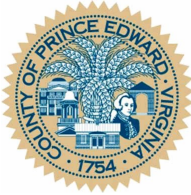


<http://www.hardyfence.com>

Vegetation

See http://www.dcr.virginia.gov/natural_heritage/documents/pied_nat_plants.pdf for native plant species.

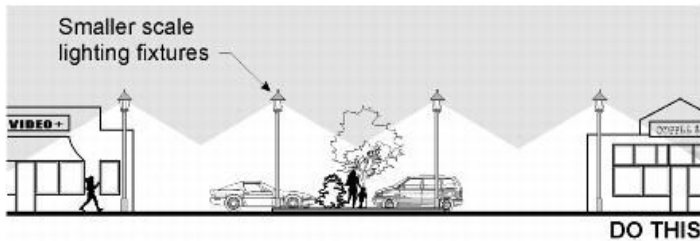
	Encouraged Materials	Prohibited Materials
Trees & Shrubs	Native species Low-water species Shade trees Using existing trees	Non-native, invasive species Water intensive plant species
Groundcover etc.	Native species Low water species	Non-native, invasive species Water intensive plant species



Lighting

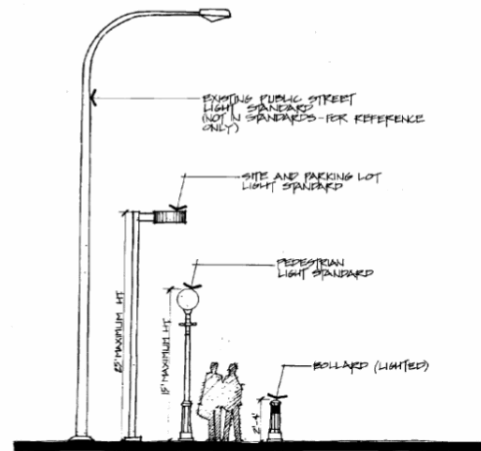
Lighting shall be down shielded and limited to that which is necessary for safety, security and to compliment architectural character.

	Encouraged Designs	Prohibited Designs
Free standing	Fixtures with down shields Pedestrian scale	Light-spill onto adjacent properties Fixtures out of scale with development
Building mounted	Architectural enhancements	Light-spill onto adjacent properties Lighting beyond what is needed for safety/architectural purposes



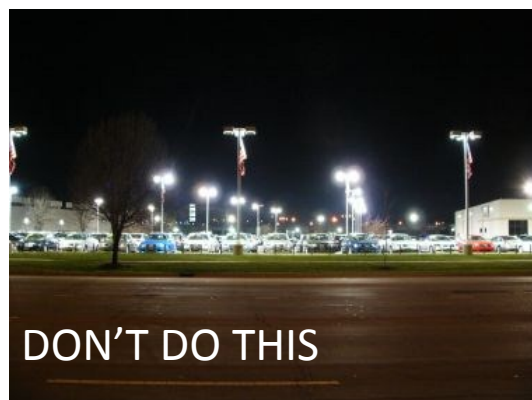
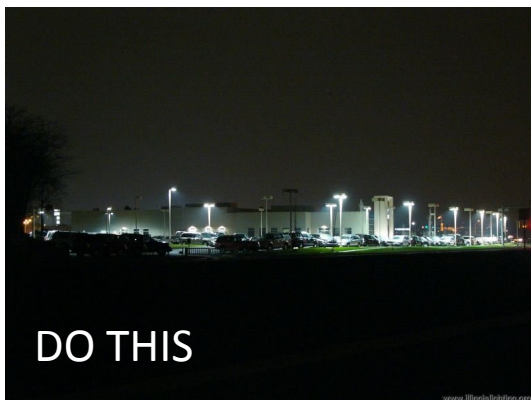
<http://www.codepublishing.com/wa/woodinville/html/Woodinville21/>

FIGURE 19-6



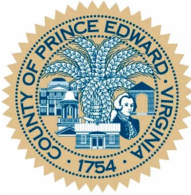
STREET AND SITE LIGHTING

http://www.coloradolighting.com/codes_lakewood.html



m

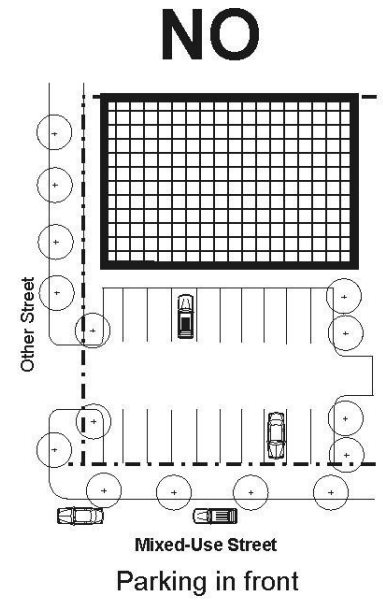
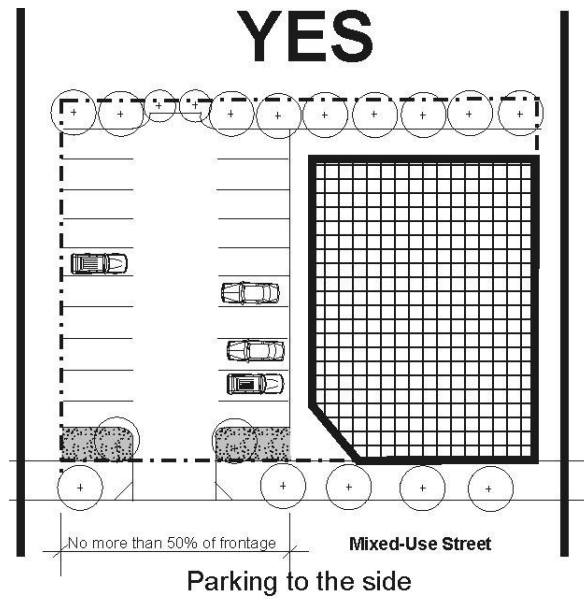
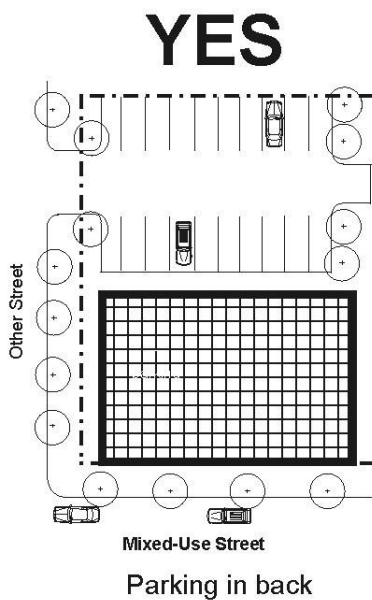
<http://www.illinoislighting.org/fixture4.html>



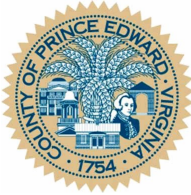
Parking Lots

Parking shall be located to the sides and rear of the buildings they serve, responding to existing topographic characteristics of the site. Parking lots shall be interconnected on adjacent parcels when applicable.

	Encouraged Materials & Designs	Prohibited Designs
Parking stalls and aisles	<ul style="list-style-type: none"> Asphalt Pervious pavers Porous concrete Concrete Shared parking by adjacent uses 	<ul style="list-style-type: none"> Excessive parking Locating all parking between building and road
Pedestrian walkways	<ul style="list-style-type: none"> Stamped concrete Brick Porous concrete Pervious pavers Continuous access from parking lot to building 	



<http://www.codepublishing.com/wa/sammamish/html/Sammamish21B/Sammamish21B30.html>



Parking Lots

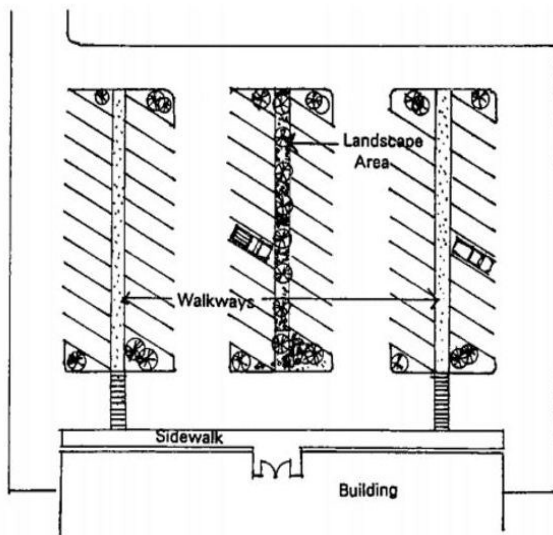
The following images illustrate the concepts laid out in the Parking Lot requirements section of the Prince Edward County Highway Corridor Overlay.



<http://www.cyburbia.org>



<http://urbanreviewstl.com/>



<http://www.codepublishing.com/wa/covington/>

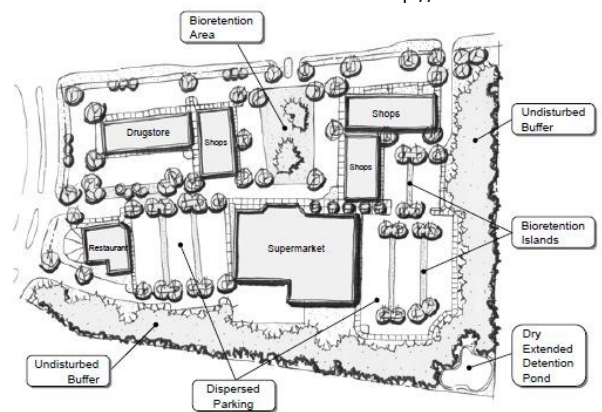


Figure 51: Commercial Development - Better Site Design
(Source: Georgia Stormwater Manual, 2001)

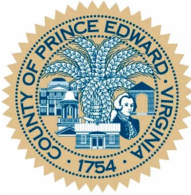
<http://www.atlantaregional.com/>



<http://brandiwhite.blogspot.com/>



<http://www.landscapeonline.com/research/article/14730/>



Signs

Signs must be appropriately scaled to the building or portion of the building served and should coordinate with the architectural style of the development.

	Encouraged Designs	Prohibited Designs
Free standing	Monument Signs -brick base -stucco base -stone base -wood	Pole mounted/pylon signs Brushed metal finishes Animated signs
Building mounted	Internally Illuminated -Channel Letters -Cabinet Signs	Neon Animated signs



<http://www.precisionsign.com>

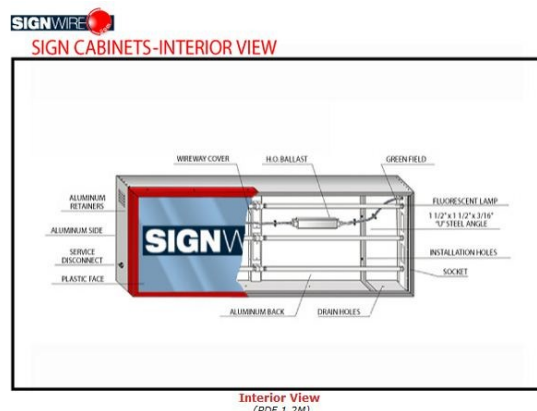
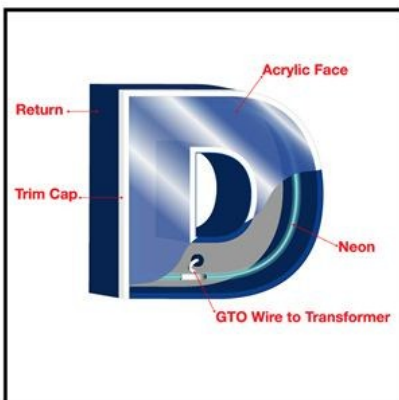


<http://foam-props.com>

Free Standing Signs

Left: Prohibited pylon sign.

Right: Encouraged monument type sign at a shopping center with multiple businesses.



Interior View (PDF, 1.2M)

<http://www.signwire.com/business-signs>

Building Mounted Signs

Left: Internally illuminated channel type letter sign.

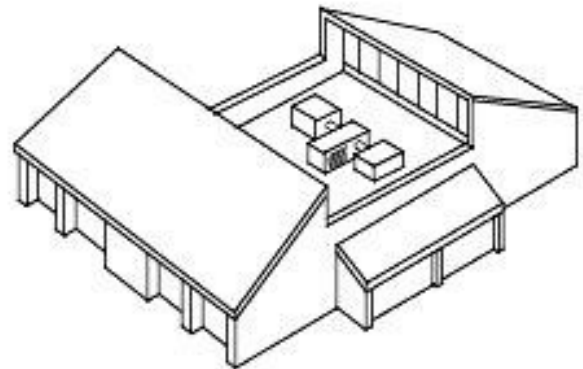
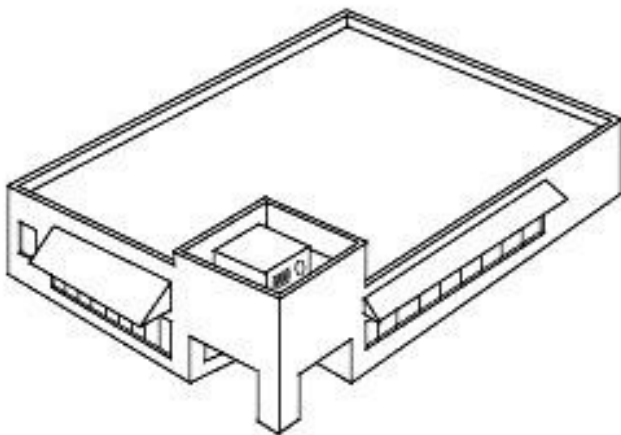
Right: Internally illuminated cabinet sign.



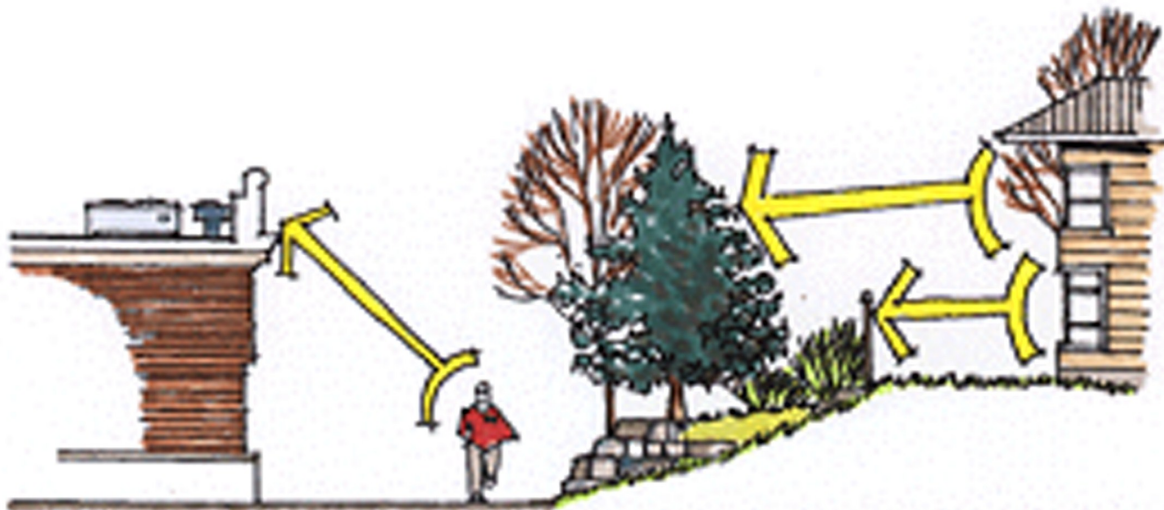
Utilities

All utility equipment shall be built into the building envelope or site design and be screened with architectural elements such as walls or extended parapets.

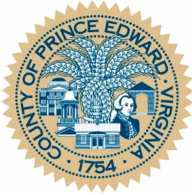
	Encouraged Designs	Prohibited Designs
Roof mounted utilities	Parapets Façade extensions	Unscreened utilities
On-ground utilities	Located within building envelope Screened with a wall or other architectural element	Unscreened utilities



<http://www.codepublishing.com/wa/sammamish/html/Sammamish21B/Sammamish21B30.html>



<http://library.municode.com/HTML/12226/images/AppA-22-13-i-iii.jpg>



Low Impact Design

Low Impact Design (LID) is an approach to land development that works with nature to manage stormwater as close to its source as possible. By implementing LID techniques, water is managed in a way that reduces the impact of built areas.

Low Impact Design Techniques

- 1) Bioretention
- 2) Green Roofs
- 3) Permeable Pavers
- 4) Rain Barrels & Cisterns
- 5) Soil Amendments
- 6) Tree Box Filters



<http://www.lid-stormwater.net/>



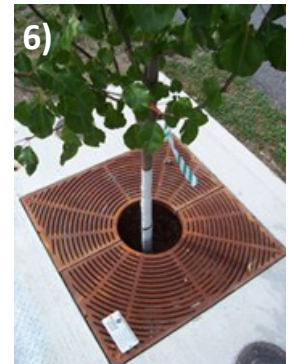
<http://walmartlanduse.pbworks.com/>



<http://sellevally.com/>

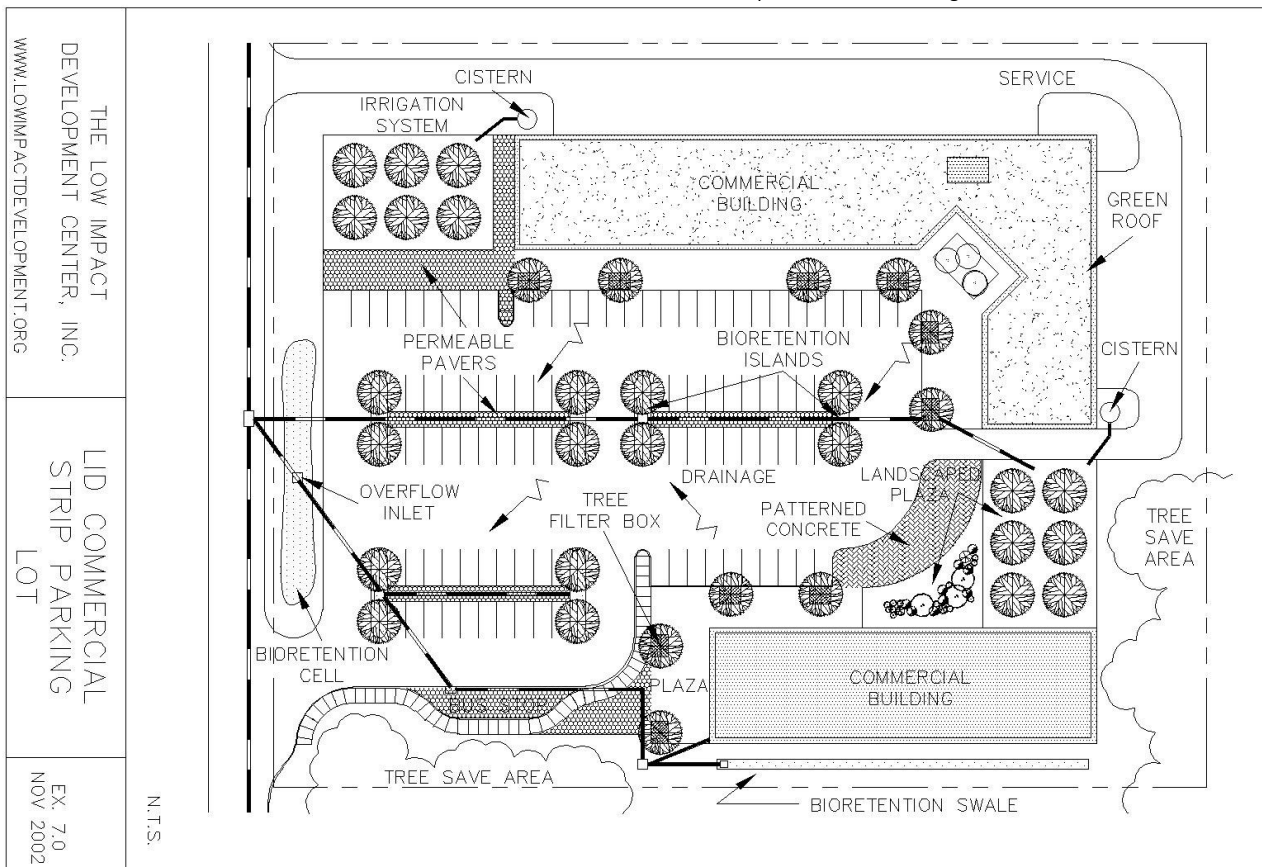


<http://www.sunset.com/garden>



<http://www.neponset.org/>

Bottom Image: A site plan showing a combination of multiple techniques to maximize stormwater benefits.





Resources

- Evans-Cowley, Jennifer. *Meeting the Big Box Challenge: Planning, Design & Regulatory Strategies*. American Planning Association, Planning Advisory Service Report No. 537. March 2006.
- Goochland County, Virginia. *Entrance Corridor and Village Center Overlay District*. http://library.municode.com/HTML/12226/level2/APXA_ZO_ART22ENCOVICEOVDI.html#TOPTITLE. September 2004.
- James River Association. *Building A Cleaner James River: Improving Local Building Codes and Ordinances to Protect the James River & Its Tributaries*. http://www.jamesriverassociation.org/what-we-do/watershed-restoration/docs/final_30jan07.pdf. January 2007.
- Prince George's County, Maryland. *Low-Impact Development Design Strategies: An Integrated Design Approach*. http://www.lowimpactdevelopment.org/pubs/LID_National_Manual.pdf June 1999.
- The Conservation Fund. *Better Models for Development in Virginia: Ideas for Creating, Maintaining and Enhancing Liveable Communities*. <http://www.conservationfund.org/node/565>. September 2001.
- Staunton City Code. Chapter 18.83 Entrance Corridor Overlay District. <http://www.codepublishing.com/VA/staunton.html>. August 2012.
- Virginia Department of Conservation & Recreation. "Native Plants: Virginia Piedmont Region," http://www.dcr.virginia.gov/natural_heritage/documents/pied_nat_plants.pdf. September 2011.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

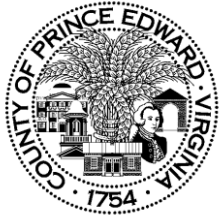
Meeting Date: April 9, 2013
Item No.: 11
Department: County Attorney
Staff Contact: James R. Ennis
Issue: Appointment of a Deputy County Attorney

Summary: As the Board is aware, Deputy Commonwealth’s Attorney Morgan Greer returned to the Prince Edward County Commonwealth Attorney’s Office effective April 1, 2013. As he has significant prior experience working on County legal issues, I am asking the Board to re-appoint Morgan as a Deputy County Attorney.

Attachments: None

Recommendation: Re-appoint Morgan Greer as a Deputy County Attorney.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	Mckay _____
	Simpson _____	Wilck _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 9, 2013
Item No.: 12
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator’s Report

Summary:

There has been no appreciable change in the status of the Route 786 Project since last month. Staff did meet with both representatives from the Construction Company and the Engineering Company and impressed upon both the dissatisfaction of the County in the delay in completing the remaining punch list items.

County Staff held discussions with representatives from VDOT concerning future development adjacent to Route 786 and the ability to relocate the storm water ponds if a developer’s preferred site plan called for such relocation. VDOT recommended the County maintain ownership of the storm water ponds if there is the possibility the ponds could be moved in the future. Once ownership of the ponds is transferred to VDOT it can take as much as a year to have the ownership reversed – if VDOT even agrees to such a request. Our engineer’s state there is little expense in the upkeep of the ponds once they are stabilized and there is minimum risk of a failure of the ponds. Currently, the County owns the storm water pond located on Dominion Drive. Our experience to date has shown there is little cost to the County in maintaining the ponds.

The advantage to owning the ponds would be it would allow greater flexibility for the County when dealing with any future developer and moving such ponds to the rear of any development would increase the developable property adjacent to the road. The risk of ownership is the annual maintenance (mowing) and the need to make any repairs.

Attachments:

Recommendations:

Discuss the various options.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 9, 2013
Item No.: 13
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator's Report

Summary: (Sample Motion)

I move that the Prince Edward County Board of Supervisors convene in Closed Session to consult with legal counsel regarding a specific legal matter requiring the provision of legal advice by such counsel concerning the enforcement of the provisions of the Route 786 Construction Contract, pursuant to the exemptions provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*

Attachments:

Recommendations:

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 9, 2013
Item No.: 14
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Correspondence/Informational

Summary:

Attachments:

- a. DHCD Letter, RE: Enterprise Zone Site Review
- b. Kroger Letter, RE: Store Closing
- c. Luck Stone Letter, RE: Changes to Name/Signage
- d. Board of Zoning Appeals Public Hearing Notice

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
Mckay _____



Robert F. McDonnell
Governor

James S. Cheng
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

William C. Shelton
Director

March 18, 2013

Ms. Sharon Carney
Local Enterprise Zone Administrator
P.O. Box 625
121 East Third Street
Farmville, VA 23901

Re: Zone Site Review

Dear Ms. Carney:

Thank you for your assistance and cooperation during the recent review of Enterprise Zone 48. I found the meeting to be very productive and I hope you found our discussion useful.

During our review we discussed the different components of Prince Edward's portion of Joint Zone 48. Overall, the zone is in good standing with steady state and local incentive qualification over the past 5 years. We also discussed several areas where marketing and outreach could be enhanced to increase participation in the program.

It is our recommendation that the County continue working closely with Charlotte County and Lunenburg County to increase EZ activity and to recruit and attract new investment in the region.

Please see the Site Review Summary Report for more information on our findings. If you have any questions concerning the Department's review of your zone please feel free to contact me by phone (804) 371-7066, or by e-mail at Alfred.Arzuaga@dhcd.virginia.gov.

As always, DHCD is committed to being a resource for your community.

Sincerely,

Alfred Arzuaga
Program Administrator
Virginia Enterprise Zone

Partners for Better Communities



www.dhcd.virginia.gov

Site Review Summary Report

ZONE NAME AND NUMBER: Prince Edward, #48
ATTENDEES: Ms. Sharon Carney, LZA Alfred Arzuaga, Program Administrator
SUMMARY: Prince Edward's EZ activity history was reviewed and the County is not in danger of losing its zones due to inactivity. During the review it was observed that: <ul style="list-style-type: none">• Enterprise Zone maps are up to date and accurate.• Enterprise Zone annual reports are current.• Enterprise Zone state grants are being used. Prince Edward County recently amended their EZ to include 485 acres that have been identified for redevelopment. These areas include 270.5 acres in Farmville and along the Route 15 corridor, 131 acres in the Rice area along Route 460, and approximately 84 acres along Route 360 through Green Bay, Meherrin, Virso and Keysville. The proposed addition along 460 through Rice will create Prince Edward's third noncontiguous area. The County's marketing materials have been revised to include information regarding the recent amendment and the website provides a good amount of information about the County's Enterprise Zone program.
CONCLUSION: The Zone is active and the local zone administrator is being aggressive in developing long term development and marketing strategies. DHCD recommends the following: <ol style="list-style-type: none">a. Develop an economic development strategy for the joint Enterprise Zone with the goal of increasing economic development activity and EZ grant qualifications.b. Continue working closely with the Counties of Charlotte and Lunenburg to increase EZ activity and to recruit and attract new investment in the region.
By: Alfred Arzuaga, Program Administrator Date: 3/18/2013



KROGER FOOD STORES
P.O. Box 14002, Roanoke, VA 24039-1002

March 19, 2013

The Honorable Sydnor C. Newman, Jr.
Mayor, Town of Farmville
The Honorable William G. Fore
Chair, Prince Edward County Board of Supervisors

Dear Mayor Newman and Chairman Fore:

I am writing to inform you of a difficult decision that Kroger has made to close the Farmville store on May 21. The store has been unprofitable for years. We kept it open to allow time for the situation to improve, but sadly, that has not happened.

Unfortunately, most of the 80 jobs in the store will be eliminated, according to the contract between Local 400, United Food and Commercial Workers and Kroger. We are allowing transfers to other stores that have openings, and we will assist employees with job placement. This is strictly a business decision and is not a reflection on our dedicated employees.

Kroger has been a contributing member of the Farmville store since we purchased this store from Harris Teeter in 1999, and we are grateful for the opportunity to be a part of the community. We lease the store, and if you have questions, please contact me at 540-563-3691. Thank you.

Sincerely,

Carl P. York
Public Affairs Manager



IGNITING HUMAN POTENTIAL

Dear Luck Stone Customer:

You might have noticed recent changes to our Luck Stone entrance signs. We wanted to take this opportunity to tell you about other changes you can expect to see and why we are updating our brand.

At Luck Stone, our reputation is built on delivering consistent quality material you count on for project and business success. We strive to continually innovate while keeping your crews on the job, on schedule and on budget. And we commit to unleashing the full potential in ourselves and you through inspired collaboration. We hope you agree that our new logo and tagline reflect our heritage of strength and stability as well as our aspiration to help you innovate and create value for you and your customers.

Additionally, the name of our parent company has changed from Luck Stone to Luck Companies. Marking a significant milestone for the company's 90-year history, we have also introduced a new Luck Companies' mission of "Igniting Human Potential through Values Based Leadership and positively impacting the lives of others around the world."

The mission and identity for Luck Companies and focus on the long-term growth success of our customers, associates and businesses resulted in streamlining the brand structure and identities of Luck Stone, Charles Luck, Luck Development Partners, and Har-Tru Sports. The new corporate brand structure now features unified and simplified brand identities that are closely connected to the Luck Companies mission.

Illuminating the importance of Values Based Leadership, the new brand structure ensures the alignment of the Luck Companies mission and the integration of Igniting Human Potential with Luck Stone and the rest of our business units.

Having a positive impact on the lives of others while adding value for our customers is as important today as it was in the founding days of our company. As we introduce our new identity and brand materials, ranging from updated business cards, stationery, and logos, to on-site signage, please know we remain deeply committed to your ongoing success and are grateful for your business.

Thank you for being a loyal customer and we look forward to our continued success and growth.

Sincerely,

A handwritten signature in black ink, appearing to read "Bob Grauer".

Bob Grauer
President, Luck Stone



LUCK COMPANIES™

IGNITING HUMAN POTENTIAL

April 4, 2013

Prince Edward County
Board Of Supervisors
Post Office Box 382
Farmville, Virginia 23901

RE: Luck Stone Application Update

Dear Board:

Luck Stone (Luck) has been asked to advise you of our plans for our future quarry site in Prince Edward County near the intersection of US Rts. 460 & 15.

Luck Stone anticipates that we will be applying for a mine permit with the Department of Mines Minerals and Energy (DMME) within the next 1 -2 weeks. This application will facilitate Luck's ability to begin removal of overburden material as soon as possible from this site in preparation for future mining activities. We will be providing DMME with an official application and suitable operations and drainage plans per our County Use Permit. As part of this process, we are also required to notify all landowners within 1,000 feet of the proposed permit boundary, any of whom may request a public hearing to be held and hosted by DMME. We have received indication that the DMME permitting process, as standard review, could take as long as 6 – 8 months before a permit would be issued. A brief summary of this process as well as other pertinent information can be found on the DMME web site: www.dmme.virginia.gov.

In addition to the DMME application, we are working with the Timmons Group (a local consulting engineering firm) and VDOT to design and permit our commercial entrance onto Rt. 460. We anticipate the design to be complete within the next 1-2 months but we will not be constructing this complete design until or unless we have been issued a mine permit and we are ready to begin mining activities on the site.



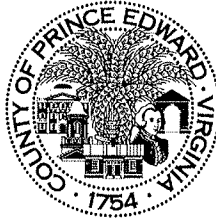
LUCK COMPANIES™

IGNITING HUMAN POTENTIAL

Luck is extremely excited about our site in Prince Edward and to be part of the community. We hope this timeline summary answers any questions that you may have about our current activities and plans with this site. If you have any additional questions or would like to meet and discuss further, please do not hesitate to contact me directly at (804) 640-7178.

Sincerely,

Benjamin A. Thompson,
Land Use & Development Leader
Luck Companies



Please publish in the Friday, April 5, 2013 and Friday, April 12, 2013 editions of *The Farmville Herald*.



NOTICE OF PUBLIC HEARING

PUBLIC HEARING – The Prince Edward County Board of Zoning Appeals will hold a public hearing to receive public input prior to considering the following:

A request by Michael C. Hargadon for a variance from Section 2-100.5(B) – Minimum Setback Requirements of the *Prince Edward County Zoning Ordinance*, to permit the construction of a garage and breezeway on Lot 9, Gates Pointe Subdivision, 186 Gates Pointe Drive, Rice, Virginia. This property is also identified as Tax Map Parcel #54-3-9 located in the Lockett District of Prince Edward County. The request is for a 26.38-foot side yard on one side of the dwelling. A 35- foot side yard is the minimum required by the *County Zoning Ordinance*.

The Board of Zoning Appeals has scheduled the public hearing for **Thursday, April 18, 2013 at 7:00 p.m.** in the Board of Supervisors Room, Third Floor, Prince Edward County Courthouse, 111 South Street, Farmville, Virginia. A copy of the Application for Variance is available for review in the Office of the County Administrator or on the County's web site at www.co.prince-edward.va.us. It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact the County Administrator office at 434-392-8837, prior to April 15, 2013.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 9, 2013
Item No.: 15
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports

Summary:

Attachments:

- a. Animal Control
- b. Building Official
- c. Prince Edward County Public Schools
- d. PERT
- e. Tourism

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



Animal Control Monthly Report

"March 2013"

Dogs

Surrendered	30
Picked Up	8
Claimed By Owner	3
Adopted	1
Died in Kennel	0
Euthanized	4
Transferred to SPCA	30
Dead on Arrival	0
Stolen	0

Wildlife

Handled	0
Euthanized	0
Rabies Case	0

Livestock

Returned to Owner	0
Died in Kennel	0
Adopted	0

Fees Collected \$0.00

Fees Collected \$150.00

Other Companion Animals

Returned to Owner 0

Cats

Surrendered	8
Picked Up	0
Claimed By Owner	0
Adopted	0
Euthanized	8
Died in Kennel	0
Transferred to SPCA	0
Dead on Arrival	0

Number of Calls to Shelter 92

Summons Issued 0

Subpoenas Served 0

Days in Court 0

Nuisance Dogs 6

Dangerous Dogs 0

Fees Collected \$0.00

Total Fees Collected \$150.00

Bill the Town of Farmville

0 Cats housed (7 days each)

Total \$0.00

S. Ray Foster, Animal Control Officer

Building Official

Permits Issued Report
3/01/2013 Through 3/31/2013

BI411

ADDITIONS	- Issued	10	
	- Value	\$138,347.20	
	- Permit Fees	\$1,605.00	
	- 2.00% STATE TAX	\$32.10	
	- Fees Collected	\$.00	
COMMERCIAL	- Issued	1	
	- Value	\$800.00	
	- Permit Fees	\$100.00	
	- 2.00% STATE TAX	\$2.00	
	- Fees Collected	\$.00	
ONE & TWO FAMILY DWELLING	- Issued	2	
	- Value	\$350,000.00	
	- Permit Fees	\$784.20	
	- 2.00% STATE TAX	\$15.68	
	- Fees Collected	\$.00	
ELECTRICAL	- Issued	12	
	- Value	\$3,440.00	
	- Permit Fees	\$585.00	
	- 2.00% STATE TAX	\$11.70	
	- Fees Collected	\$.00	
FARM BUILDINGS	- Issued	1	
	- Value	\$50,000.00	
	- Permit Fees	\$.00	
	- 2.00% STATE TAX	\$.00	
	- Fees Collected	\$.00	
MECHANICAL	- Issued	1	
	- Value	\$.00	
	- Permit Fees	\$50.00	
	- 2.00% STATE TAX	\$1.00	
	- Fees Collected	\$.00	
MECHANICAL/GAS	- Issued	5	
	- Value	\$10,450.00	
	- Permit Fees	\$250.00	
	- 2.00% STATE TAX	\$5.00	
	- Fees Collected	\$.00	
MANUFACTURED HOMES	- Issued	3	
	- Value	\$94,500.00	
	- Permit Fees	\$353.90	
	- 2.00% STATE TAX	\$7.07	
	- Fees Collected	\$.00	
PLUMBING	- Issued	4	
	- Value	\$.00	
	- Permit Fees	\$200.00	
	- 2.00% STATE TAX	\$4.00	
	- Fees Collected	\$.00	
REMODELING	- Issued	1	
	- Value	\$14,000.00	
	- Permit Fees	\$75.00	
	- 2.00% STATE TAX	\$1.50	
	- Fees Collected	\$.00	
Total Permits - Issued		40	
Total Permits - Value		\$661,537.20	
Total Permits - Permit Fees		\$4,003.10	
Total Permits - 2% Tax -		<u>\$ 80.06</u>	
Total -		\$ 4083.16	

Prince Edward County Public Schools
2012-2013
Comparative Receipts and Expenditures
Year to Date

Month of March 2013

Receipts:	Fiscal 2012			Fiscal 2013			
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	Diff.
Sales Tax	2,757,852	2,060,135	74.70	2,777,205	2,064,865	74.35	-0.35
Basic Aid	6,851,452	4,888,031	71.34	6,337,921	4,499,288	70.99	-0.35
Other State	5,224,640	3,166,334	60.60	5,139,072	3,222,406	62.70	2.10
Total State	14,833,944	10,114,499	68.18	14,254,198	9,786,559	68.66	0.47
Federal Funds	3,754,691	1,797,638	47.88	2,849,940	1,447,517	50.79	2.91
Local Funds	8,106,652	5,269,874	65.01	8,106,652	5,181,091	63.91	-1.10
Other Funds	455,290	425,107	93.37	455,290	343,609	75.47	-17.90
Total Revenue	\$27,150,577	\$17,607,118	64.85	\$25,666,080	\$16,758,776	65.30	0.45
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Instruction	20,602,749	13,286,545	64.49	19,413,030	12,802,416	65.95	1.46
Administration	1,704,215	1,007,951	59.14	1,686,308	1,031,180	61.15	2.01
Transportation	1,874,756	1,075,481	57.37	1,882,451	1,063,262	56.48	-0.88
Maintenance	2,045,490	1,352,249	66.11	1,950,439	1,245,725	63.87	-2.24
Food Service	11,760	9,775	83.12	11,455	9,698	84.66	1.54
Facilities	150,000	114,936	76.62	150,000	36,600	24.40	-52.22
Debt Service	761,607	760,181	99.81	572,397	569,896	99.56	-0.25
Total Expenditures	\$27,150,577	\$17,607,118	64.85	\$25,666,080	\$16,758,776	65.30	0.45

Prince Edward County Public Schools
Summary Financial Report
March 2013

<u>Revenues</u>	<u>Current</u> <u>Month</u>	<u>Year to</u> <u>Date</u>	<u>Budget</u>	Variance Actual Under (Over) <u>Budget</u>	YTD as a Percent of <u>Budget</u>
From the State:					
State Sales Tax	\$ 214,146	\$ 2,064,865	\$ 2,777,205	\$ 712,340	74.35
Basic School Aid	\$ 497,864	\$ 4,499,288	\$ 6,337,921	\$ 1,838,633	70.99
All Other	\$ 539,273	\$ 3,222,406	\$ 5,139,072	\$ 1,916,666	62.70
Total State	\$1,251,283	\$ 9,786,559	\$ 14,254,198	\$ 4,467,639	68.66
From the Federal Gov't.	\$ 246,627	\$ 1,447,517	\$ 2,849,940	\$ 1,402,423	50.79
General Fund (County)	\$ 461,500	\$ 5,181,091	\$ 8,106,652	\$ 2,925,561	63.91
Cash Book -Local	\$ 23,329	\$ 343,609	\$ 455,290	\$ 111,681	75.47
Total Revenues	\$1,982,739	\$ 16,758,776	\$ 25,666,080	\$ 8,907,304	65.30

<u>Expenditures</u>	<u>Current</u> <u>Month</u>	<u>Year to</u> <u>Date</u>	<u>Outstanding</u> <u>Encumbrances</u>	<u>Budget</u>	Expended & Encumbered (Over) Under <u>Budget</u>	Expen. & Encumbrance as a % of <u>Budget</u>
1000-Instruction	\$1,548,862	\$ 12,802,416	\$ 5,573,296	\$ 19,413,030	\$ 1,037,318	94.66
2000-Admin.,Health/Atten.	\$ 114,790	\$ 1,031,180	\$ 317,587	\$ 1,686,308	\$ 337,542	79.98
3000-Transportation	\$ 140,239	\$ 1,063,262	\$ 353,675	\$ 1,882,451	\$ 465,514	75.27
4000-Operation/Maintenance	\$ 177,658	\$ 1,245,725	\$ 300,081	\$ 1,950,439	\$ 404,633	79.25
5000-Food Service	\$ 962	\$ 9,698	\$ 962	\$ 11,455	\$ 795	93.06
6000-Facilities	\$ 229	\$ 36,600	\$ 48,751	\$ 150,000	\$ 64,649	56.90
7000-Debt. Service	\$ -	\$ 569,896	\$ 500	\$ 572,397	\$ 2,001	99.65
Total Expenditures	\$1,982,739	\$ 16,758,776	\$ 6,594,852	\$ 25,666,080	\$2,312,451	90.99

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901

**2012-2013
Comparative Receipts and Expenditures
Food Service Department
Year to Date**

Month of March 2013

Receipts:	Fiscal 2012			Fiscal 2013			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	22,398	16,345	72.98	23,898	15,834	66.26	-6.72
Fresh Fruit & Vegetable	70,000	45,133	0.00	65,000	35,298	0.00	0.00
Total State	92,398	61,478	66.54	88,898	51,132	57.52	-9.02
Federal Reimbursement	750,000	582,049	77.61	750,000	560,810	74.77	-2.83
Cash Book - Local	244,672	200,782	82.06	248,172	228,179	91.94	9.88
Total Revenue	\$1,087,070	\$844,309	77.67	\$1,087,070	\$840,121	77.28	-0.39
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	392,490	264,882	67.49	382,622	264,435	69.11	1.62
Fringe Benefits	147,000	90,242	61.39	160,515	89,444	55.72	-5.67
Purchased Services	30,764	22,958	74.63	21,352	21,352	100.00	25.37
Refunds	621	621	0.00	54	54	0.00	
Telephone	2,000	1,273	63.66	1,920	1,564	81.46	
Travel	500	447	89.48	2,500	554	22.15	
Materials & Supplies	54,000	50,298	93.15	54,649	28,161	51.53	-41.61
Food Supplies	440,200	314,257	71.39	436,200	354,708	81.32	9.93
Repairs & Maintenance	8,000	6,081	76.01	8,000	7,839	97.99	
Uniforms	2,000	375	0.00	1,500	1,193	0.00	0.00
Furniture/Equipment	9,495	3,395	35.76	17,758	17,758	100.00	64.24
Total Expenditures	\$1,087,070	\$754,830	69.44	\$1,087,070	\$787,061	72.40	2.96

Prince Edward County Public Schools
2012-2013

**Food Service Department
Summary Financial Report
March 31, 2013**

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ 1,512	\$ 15,834	\$ 23,898	\$ 8,064	66.26
Fresh Fruit & Vegetable	\$ 3,994	\$ 35,298	\$ 65,000	\$ 29,702	54.31
Total State Funds	\$ 5,506	\$ 51,132	\$ 88,898	\$ 37,766	57.52
Federal Reimbursement	\$ 85,198	\$ 560,810	\$ 750,000	\$ 189,190	74.77
Cash Book - Local	\$ 58,167	\$ 228,179	\$ 248,172	\$ 19,993	91.94
Total Revenues	\$148,872	\$ 840,121	\$ 1,087,070	\$ 246,949	77.28

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 30,831	\$ 264,435	\$ 114,435	\$ 379,611	\$ 742	99.80
Fringe Benefits	\$ 10,739	\$ 89,444	\$ 40,768	\$ 130,268	\$ 56	99.96
Purchased Services	\$ 1,914	\$ 21,352	\$ 1,046	\$ 24,887	\$ 2,489	90.00
Refunds	\$ 18	\$ 54	\$ 10	\$ 64	-	100.00
Telephone	\$ 350	\$ 1,564	\$ -	\$ 2,284	\$ 720	68.48
Travel	\$ 20	\$ 554	\$ 528	\$ 1,254	\$ 172	86.29
Materials & Supplies	\$ 2,863	\$ 28,161	\$ 4,511	\$ 38,348	\$ 5,676	85.20
Food Supplies	\$ 54,164	\$ 354,708	\$ 39,531	\$ 483,564	\$ 89,326	81.53
Repairs & Maintenance	\$ 1,471	\$ 7,839	\$ -	\$ 7,839	\$ -	100.00
Uniforms	\$ -	\$ 1,193	\$ -	\$ 1,193	\$ -	100.00
Furniture/Equipment	\$ -	\$ 17,758	\$ -	\$ 17,758	\$ -	100.00
		\$ -	\$ -	\$ -	\$ -	-
Total Expenditures	\$102,370	\$ 787,060	\$ 200,829	\$ 1,087,070	\$99,180	90.88

**PERT RIDERSHIP
MONTH OF MARCH 2013**

WEEK	DATE	PASSENGER COUNT	BUS LINE
Friday	1	18	
Monday	4	9	ORANGE
Tuesday	5	13	GREEN
Wednesday	6	SNOW - CLOSED	ORANGE
Thursday	7	9	ORANGE
Friday	8	13	GREEN
Monday	11	9	ORANGE
Tuesday	12	7	GREEN
Wednesday	13	16	ORANGE
Thursday	14	14	ORANGE
Friday	15	12	GREEN
Monday	18	11	ORANGE
Tuesday	19	18	GREEN
Wednesday	20	15	ORANGE
Thursday	21	4	ORANGE
Friday	22	17	GREEN
Monday	25	CLOSED - SNOW	ORANGE
Tuesday	26	17	GREEN
Wednesday	27	11	ORANGE
Thursday	28	13	ORANGE
Friday	29	17	GREEN
TOTAL		243	

<u>BUS LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays, & Fridays

Tourism & Visitor Center Monthly Report for March 2013

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2013	464	155	16	635	<u>211.7</u>
2012	2,965	852	100	3,917	<u>326.4</u>
Total / 3 Months Total / ALL of 2011					
Stacked Arms Pins:	Virginia's Retreat Passport Program:				
Mar: 12	Passports redeemed this month: 10				
YTD: 18	Passports redeemed YTD: 16				

Requests for Information:

	Phone	Mail Requests	Emailed Requests	Center Visits	Internet Sales	Monthly Totals:
March 2013	33	<u>1390</u>	30	<u>285</u>		1,738
March 2012	7	1250	37	277		1,571
% Difference	371.43%	11.20%	-18.92%	2.89%		<u>10.63%</u>

	Total YTD Inquiries:				
TOTAL YTD 2013 YTD	59	1,862	40	0	2,537
2012 YTD	7	<u>2,499</u>	92	<u>564</u>	3,163
% Difference	742.86%	-25.49%	-56.52%	12.59%	-100.00%
					<u>-19.79%</u>

Report to April Board of Supervisors:

- Despite multiple cold and snowy days; despite being closed for two days this month - once for snow and once for Easter Sunday Holiday, we still beat last March's numbers on visitation as well as requests for information. Our numbers are down year to date on the number of requests for information via email only - but it was enough to pull the total YTD inquiries number down.
- The Best Part of the Civil War ... The End and Virginia's Retreat, both marketing campaigns of which Prince Edward County is a member, have display tables set up at **Welcome Centers** for the month of April - **Virginia's Retreat is in Clear Brook** and **The Best Part is in Fredericksburg**. During 2013 these display tables will be found in a total of 12 Welcome Centers driving "captured visitors" - those visitors already in the state - to our locations. Additionally, both month long displays will encourage visitors to pick up the new Virginia's Retreat Passport or a keepsake 1862 Virginia \$100 currency, which invites them to redeem for a Stacked Arms Lapel Pin at the Visitor Center. Both marketing pieces will be found on both display tables, allowing cross marketing of our region.

