

PRINCE EDWARD COUNTY  
BOARD OF SUPERVISORS

August 5, 2013

AGENDA

7:00 p.m.	1.	The Chairman will call the <u>August</u> meeting to order.	1
	2.	Invocation	1
	3.	<b><u>PUBLIC PARTICIPATION:</u></b> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	3
	4.	Board of Supervisors Comments	5
	5.	<u>Consent Agenda:</u>	
	a.	Treasurer's Report	7
	b.	Approval of Minutes: June 11, 2013	9
		July 9, 2013 @ 5:00 p.m.	56
		July 9, 2013 @ 7:00 p.m.	59
	c.	Review of Accounts & Claims	87
	d.	The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.	111
	e.	Appropriations	113
	6.	Highway Matters	115
	7.	County Reassessment: Gary L. Eanes, ASA, Wampler-Eanes Appraisal Group	117
7:30 p.m.	8.	Budget Request: Prince Edward County NAACP	119
	9.	Appointments: Citizen Volunteer Position	121
	10.	Commonwealth Regional Council Request: Day to Serve Resolution	129
	11.	Granite Falls Hotel and Conference Center	131
	12.	<u>County Administrator's Report</u>	135
	13.	<u>Correspondence/Informational</u>	137
	a.	Column from <i>Virginia Town &amp; City</i>	138
	b.	Letter, R.R. Moton Museum	139
	c.	CRC, Meeting Agenda and Minutes	141
	d.	HOPE News Release and Meeting Agenda	146
	14.	<u>Monthly Reports:</u>	149
	a.	Animal Control	150
	b.	Building Official	151
	c.	Cannery	152
	d.	Prince Edward County Extension (Quarterly Report)	153
	e.	Prince Edward County Public Schools	156
	f.	Tourism	160

(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, August 13, 2013.)





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: August 13, 2013  
Item No.: 1 & 2  
Department: Board of Supervisors  
Staff Contact: W.W. Bartlett  
Issue: Call to Order and Invocation

---

**Summary:** Chairman Fore will call to order the **August** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

**Attachments:** None.

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2013  
**Item No.:** 3  
**Department:** Board of Supervisors  
**Staff Contact:**  
**Issue:** Public Participation

---

**Summary:**

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

**Attachments:** Public Participation Tracking Form

**Recommendation:** None.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	

# PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** August 13, 2013  
**Item No.:** 4  
**Department:** Board of Supervisors  
**Staff Contact:**  
**Issue:** Board of Supervisors Comments

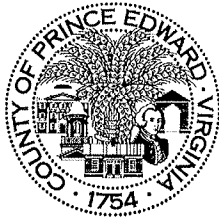
---

**Summary:** The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

**Attachments:** Protocol for Board of Supervisors Comments

**Recommendation:** None.

Motion \_\_\_\_\_ Campbell \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Fore \_\_\_\_\_  
Second \_\_\_\_\_ Gantt \_\_\_\_\_ Jones \_\_\_\_\_ McKay \_\_\_\_\_  
Simpson \_\_\_\_\_ Wilck \_\_\_\_\_



*Mission Statement of the Board of Supervisors of the County of Prince Edward*

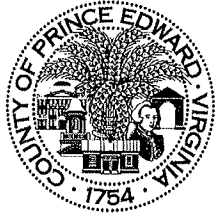
*To represent all citizens, provide leadership, create vision and set policy to accomplish effective change, planned growth and provide essential service, while maintaining and enhancing the quality of life in Prince Edward County.*

**PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS**

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during “Public Participation,” if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen’s concerns on matters of public interest.
- “*Board of Supervisors Comments*” is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member’s comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009  
Re-Adopted: January 10, 2012





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2013  
**Item No.:** 5-a  
**Department:** Treasurer  
**Staff Contact:** Donna Bowman Nunnally  
**Issue:** Consent Agenda - Treasurer's Report

---

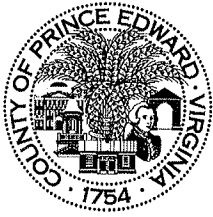
**Summary:** The Treasurer's Report will be presented in the Table Pack.

**Attachments:**

**Recommendation:**

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2013  
**Item No.:** 5-b  
**Department:** County Administration  
**Staff Contact:** Karin Everhart  
**Issue:** Consent Agenda - Approval of Minutes

---

**Summary:** Meeting minutes are attached for your review and approval.

**Attachments:** Minutes of June 11, 2013  
Minutes of July 9, 2013

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_

June 11, 2013

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 11<sup>th</sup> day of June, 2013; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Jim Ennis, County Attorney; Sharon Lee Carney, Economic Development Director; and Alecia Daves-Johnson, Planner.

Chairman Fore called the meeting to order. Reverend Earl Wallace, Pisgah Baptist Church, offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.*

**Frank Earley**, Hampden District, expressed concerns regarding the administration of the survey sent out by the School Board and questioned why some citizens didn't receive the survey.

**Dr. Wilkie Chaffin**, Buffalo District, reported several unsafe areas on Five Forks Road and east of Stockton Lake Estates.

**Geri Morton**, Coordinator for the 100+ Mile Yard Sale, reported the third annual 100+ Mile Yard Sale will take place on Saturday, July 6 and requested the support from the Board of Supervisors, the Sheriff's Department and VDOT as there will be increased traffic. She stated vendors are coming from all over the United States.

**Cornell Walker**, Prospect District, requested the Board give serious consideration to the request from the Robert Russa Moton Museum. He stated it would provide intangible benefits and the museum is the only of its kind in the nation.

In Re: Board of Supervisors Comments

Supervisor Campbell announced that Gerry Spates, Farmville Town Manager, and Town Councilman Mr. "Chuck" Reid, were in attendance.

Supervisor Cooper-Jones expressed her appreciation for the number of citizens that were in attendance and stated that this shouldn't be the only time they attend.

Supervisor Gantt stated the Meherrin Volunteer Fire Department is holding a Fourth of July party; all are welcome to attend.

In Re: Consent Agenda

On motion of Supervisor Simpson and carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

the Board accepted the Treasurer's Report for April 2013; the minutes of the meetings held April 22, 2013 and May 14, 2013; Accounts and Claims; Salaries; and appropriations as follows:

FY 2013 Budget Amendment

		<u>Debit</u>	<u>Credit</u>
3-100-18990-0099	Miscellaneous Revenue		\$ 5,662
4-100-12410-5410	Treasurer / Lease-Rent Equipment	\$ 5,662	
3-100-24040-0140	Regional Stormwater Grant		\$100,000
4-100-82300-5460	Stormwater Grant	\$100,000	

**Prince Edward Treasurer's Report - April 2013**

<u>Name of Bank</u>	<u>Bank Balance</u>	<u>Deposit in Transit / Adj.</u>	<u>Outstanding Checks</u>	<u>Available Balance</u>
Benchmark Pooled Fund Account	11,611,932.05	15,269.35	339,180.99	11,288,020.41
Wachovia Social Services	32,438.33	374.15	44,613.12	(11,800.64)
Bank of America School Fund	931,495.14	3,000.06	624,013.84	310,481.36
Bank of America Food Service	135,277.58	149.29	10,688.32	124,738.55
Benchmark Food Service	331,406.19	0.00	0.00	331,406.19
<b>TOTAL</b>				<u>12,042,845.87</u>
Certificates of Deposit				
Benchmark				519,048.66
Citizens Bank Recreation				15,000.00
Citizens Bank Underground Storage				20,000.00
Planners Bank				200,000.00
Wells Fargo Advantage Fund				162,435.12
<b>TOTAL</b>				<u>916,483.78</u>
<b>GRAND TOTAL</b>				<u><u>12,959,329.65</u></u>

BOARD OF SUPERVISORS

VEPGA	Energy negotiations	166.00
Farmville Herald	Advertising	3,349.20
Howard F. Simpson	Mileage	283.63
Business Card	Meals	205.24

COUNTY ADMINISTRATOR

Business Card	Postage	1,150.00
	Envelopes	251.50
Pitney Bowes	Postage meter lease	1,401.50
		29.00

US Cellular	Phone		137.73
Virginia Emergency Management Association	13-14 Dues		75.00
Business Data of Virginia, Inc.	Norton		29.95
Diamond Springs	Water & equipment rental	21.90	
	Equipment rental / water	15.90	37.80
Key Office Supply	Calculator ribbon	5.98	
	Laser cartridges	352.96	
	Color cartridges	263.96	
	Toner	309.98	
	HP cartridge	79.99	
	Envelopes	15.99	
	Pencils / binder clips	13.94	
	Certificate covers	47.15	1,089.95
Walmart Community / GECRB	Scissors		17.20

COMMISSIONER OF REVENUE

Treasurer of Virginia	Online service		78.77
Key Office Supply	CDs	8.99	
	Toner	74.99	
	Pens	143.28	227.26
Compro Computers	Printer		194.95

TREASURER

Treasurer of Virginia	Online service		157.56
Virginia Employment Commission	Online access agreement		931.00
Pitney Bowes	Equipment lease settlement		5,328.00
Donna Nunnally	Lodging reimbursement		445.50
Key Office Supply	Envelopes	7.29	
	Greenbar paper	317.94	
	Ledger sheets	20.99	
	Stamp pad	3.99	
	Printer ribbon	82.74	
	Copy paper	73.98	
	Backup tapes	321.90	

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	750.00	
	Contract agreement	3,700.00	4,450.00
BAI Municipal Software	Network software maintenance		2,520.00
ComputerPlus Sales / Service	Printer maintenance contract		79.00

ELECTORAL BOARD AND OFFICIALS

Battery Barn of Virginia, Inc.	Batteries		131.80
--------------------------------	-----------	--	--------

REGISTRAR

U. S. Postal Service	Stamps		250.00
Dale L. Bolt	Mileage		73.45
VRAV	Meeting registration		165.00
Key Office Supply	Copy paper / ribbon		63.57

CIRCUIT COURT

Matthew Bender & Company, Inc. Law of Evidence 292.01

GENERAL DISTRICT COURT

Key Office Supply	Copier maintenance contract	695.00	
	Toner / cartridge	224.00	919.00
US Cellular	Phone		23.42
DMV	Online access agreement		65.00

SPECIAL MAGISTRATES

Virginia Magistrates Association Dues 75.00

CLERK OF THE CIRCUIT COURT

Manatron, Inc.	APC backup battery		155.71
AT&T	Phone		43.04
CenturyLink	Phone		84.95
Virginia Court Clerk's Association	Dues		445.00
Wanda B. Adams	Juror		30.00
Shelby Atkins	Juror		30.00
George F. Bagby, Jr.	Juror		30.00
Victoria B. Bailey	Juror		30.00
Lucy B. Brightwell	Juror		30.00
Guy E. Brochard	Juror		30.00
Caroline P. Bryant	Juror		30.00
Doris A. Bryant	Juror		30.00
Megan L. Buchanan	Juror		30.00
Gale E. Carter	Juror		30.00
Charles A. Carwile	Juror		30.00
Sean C. Chapman	Juror		30.00
Lucinda S. Davis	Juror		30.00
Peter O. Davis	Juror		30.00
Jessica N. Dedmond	Juror		30.00
Sheila W. Eanes	Juror		30.00
Larry Eppes	Juror		30.00
Jonathan C Folz	Juror		30.00
Stuart D. Ford	Juror		30.00
Billy A. Franklin, Jr.	Juror		30.00
Diane T. Garlick	Juror		30.00
Harold M. Garrett	Juror		30.00
Ruth E. Gowin	Juror		30.00
Alicia D. Graham	Juror		30.00
Iyesha M. Haskins	Juror		30.00
Shirley T. Huskey	Juror		30.00
Margaret M. Jackson	Juror		30.00
Deborah H. Lacks	Juror		30.00
Mary C. Lambert	Juror		30.00
Cheryl A. Lee	Juror		30.00
Larry Lovelace	Juror		30.00
Deborah Timberlake Lundeen	Juror		30.00



Robert S. Metcalf	Juror		30.00
Miriam Miller	Juror		30.00
Andrea L. O'York	Juror		30.00
Pravinbhai G. Patel	Juror		30.00
Marcus H. Pendergrass	Juror		30.00
Jerry W. Roach	Juror		30.00
Susan A. Robinson	Juror		30.00
Calvin E. Scott	Juror		30.00
Jane M. Sileo	Juror		30.00
Harlan D. Sisler	Juror		30.00
Joanne M. Starnes	Juror		30.00
Shirley M. Watson	Juror		30.00
Joshua A. Whirley	Juror		30.00
Jane W. Wright	Juror		30.00
Kinex Networking Solutions	DSL		74.95
Key Office Supply	Stamp	14.50	
	Copy paper	73.98	
	Legal copy paper	55.99	
	Pens	23.88	
	Pencil leads	14.16	
	Hole punch	28.99	211.50
Manatron, Inc.	Plat scanning	60.00	
	Microfilm packaging	10.00	70.00
<u>LAW LIBRARY</u>			
AT&T	Phone		36.58
CenturyLink	Phone		39.57
LexisNexis	Online service		239.00
Matthew Bender & Company, Inc.	Legislative summary	79.89	
	Code Rules 2013 RV11	53.39	133.28
<u>COMMONWEALTH'S ATTORNEY</u>			
Patricia D. Scales	Mileage		20.34
DMV	Special ID		10.00
STEPS, Inc.	Shredding service		35.00
<u>SHERIFF</u>			
East End Motor Company, Inc.	Coil & plugs	797.68	
	Tire rotation	40.00	
	Brake rotor / pads	359.90	
	Flat repair	20.00	
	Mount / balance tire	24.30	
	Inspection	16.00	1,257.88
Farmville Auto Parts	Oil / filter change		81.80
Kenbridge Tire & Auto	Calibration		25.00
Business Card	Postal service	15.39	
	Meals & lodging	333.46	348.85
Treasurer of Virginia	VCIN		54.05
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	Phone	10.36	

	VCIN	7.97	18.33
US Cellular	Phone		707.83
Universal Licensing Service	FCC license fee		60.00
Brandon Cummings	Tolls		6.00
CVCJA	Meals		35.00
Robby Franklin	Meals		25.47
Robert Goldman	Meals		13.60
Walmart Community / GEGRB	Meeting materials	42.85	
	Office supplies	49.20	
	Jump starter	108.94	485.30
David Wilmoth	Meals		7.13
Brandon Yoder	Academy meal allowance		182.00
Central Virginia Criminal Justice Academy	Training		225.00
Esitech, Inc.	Secure camera monitor		360.20
Key Office Supply	Frames	119.56	
	Thumb drive	29.99	
	Ink / color cartridges	139.96	
	CDs	18.38	
	DVD	21.79	
	Krazy Glue	3.99	
	Copy paper	149.75	
	Color cartridge	65.99	
	Copy machine	349.00	898.41
Pairet's, Inc.	Brass plates / engraving		20.80
Business Card	Federal law poster	38.22	
	Gas	75.01	113.23
Business Data of Virginia, Inc.	Norton		29.95
Diamond Springs	Water & equipment rental		66.40
Farmville Printing	Envelopes		585.42
Staples Advantage	Batteries / pens / forks		61.69
Southside Electric Cooperative	Electric service		9.33
Farmville Auto Parts	Halogen sealed beam	11.95	
	Wiper blades	50.97	
	Battery	143.99	206.91
DMV	Special IDs		20.00
Fire & Safety Equipment Company	Fire extinguishers		281.70
Galls, LLC	Safety vest		29.78
Moore Medical, LLC	First aid kits		113.64
Sirchie Finger Print Labs	Fingerprint supplies		670.15
Southern Police Equipment Company	Radio case	20.69	
	Badge case	12.99	
	Insignia	6.50	40.18
Town Police Supply - Richmond	Ammunition		292.32
Matthew Bender & Company, Inc.	2013 Session Summary		79.89

FARMVILLE VOLUNTEER FIRE DEPARTMENT

East End Motor Company, Inc.	Mount / balance tires		80.99
Elecom, Inc.	Pager repair		53.95
Key Office Supply	Toner	139.09	

	Copy paper	29.95	
	Folders	27.00	196.04
NAPA of Farmville	Cable		26.38
Fire.com	Pager repair		120.00

RICE VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Gloves		421.00
Dominion Virginia Power	Electric service		215.64
Zurich	Workers comp		3126

PROSPECT VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Calibration kit	875.00	
	Coupling	359.00	
	Hose / clamp	42.28	1,276.28
Ferguson Enterprises, Inc.	Tie straps		25.14
Fire & Safety Equipment Company	Recharge fire extinguisher		40.95
Town of Farmville	Fuel		166.13
Dominion Virginia Power	Electric service		264.26

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

East End Motor Company, Inc.	Inspections		32.00
Farmville Wholesale Electric	Exterior light		18.24
Long's Termite/Pest Control	Annual inspection		300.00
Southside Training Association	2013 Dues		200.00
Verizon Wireless	Internet service		60.07

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Arcet Equipment Company	Cylinder rental		121.52
C. W. Williams	Pump test engine 2-2	441.00	
	Pump test - ladder truck	200.00	
	Pump test engine 2-1	200.00	841.00
East End Motor Company, Inc.	Inspection / repair signal		31.58
Foster Fuels, Inc.	Propane	341.24	
	Fuel filters	1,220.03	1,561.27
Hampden-Sydney College	Gas	31.04	
	Diesel	394.02	
	Postage	464.60	889.66
Key Office Supply	Envelopes		15.78
Southside Training Association	Dues		200.00
Dominion Virginia Power	Electric service		132.27

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		130.42
J.E. Jamerson Building Supply	Entry lever / bit set		214.33
Dominion Virginia Power	Electric service		376.71
Your First Due, Inc.	Internet		24.95

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Diesel	926.59	
	Gas	421.67	

	Propane	320.14	
Verizon	Phone		164.01
Dominion Virginia Power	Electric service		291.09

AMBULANCE AND RESCUE SERVICES

Meherrin Fire & Rescue	LUCAS		13,200.00
Pamplin Volunteer Fire Department EMS	LUCAS		13,200.00
Prince Edward Volunteer Rescue Squad	LUCAS		13,200.00

REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		742.50
Piedmont Regional Juvenile Detention Center	4th Quarter estimate		187,175.14

BUILDING OFFICIAL

East End Chevron	Oil change		33.40
Farmville Auto Parts	Battery terminal		5.98
US Cellular	Phone		23.42
Coy Leatherwood	Meal	7.60	
	Meeting registration	15.00	22.60

ANIMAL CONTROL

Sherwin Williams Company	Block filler / paint	895.88	
	Paint pail / tape	32.30	
	Tax credit	-44.20	883.98
Dominion Virginia Power	Electric service		51.89
CenturyLink	Phone		130.45
US Cellular	Phone		46.84
Prince Edward Health Department	Rabies shots		450.56

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		20.00
-----------------------	---------	--	-------

BIOSOLIDS MONITORING

US Cellular	Phone		23.42
-------------	-------	--	-------

REFUSE DISPOSAL

Department of Environmental Quality	Amend liner design		3,260.00
Resource International	Misc work tasks	10,745.29	
	Storm water compliance	116.00	
	Groundwater monitoring	3,857.98	14,719.27
Apple Valley Scale Company	Service call		817.00
Commonwealth Engineering	Leachate level sensor		1,530.00
Lowe's	Ant spray	11.28	
	Quik-Crete / washers	6.17	17.45
SWANA	Dues		195.00
East End Motor Company, Inc.	Oil / filter change	519.91	
	Flat tire repair	35.10	
	Tires / inspection	1,729.38	2,284.39
Southern States	Rubber straps		14.95

Arena Trucking Company	Trash collection		563.00
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		3,737.10
STEPS, Inc.	Recycling fee		3,400.70
Synergy Recycling, LLC	Electronic recycling		1,306.20
Southside Electric Cooperative	Darlington Heights site	60.25	
	Virso site	120.92	181.17
Dominion Virginia Power	Leachate pump	144.83	
	Scalehouse	79.65	
	Rice site	65.40	
	Cell C pump station	13.33	
	Green Bay site	43.70	
	Worsham site	59.54	
	Prospect site	74.58	
	Landfill site	28.94	509.97
AT&T	Phone		274.33
CenturyLink	Phone		271.58
US Cellular	Phone		23.42
Verizon	Phone		123.53
O. O. Stiff, Inc.	Monthly service		662.50
Prince Edward County Public Schools	Diesel		1,193.60
Farmville Auto Parts	Hydraulic fluid / wipers	69.97	
	Fuel cap	5.39	
	Hydraulic fluid	51.99	127.35

LITTER CONTROL

SWANA	Dues		0.00
-------	------	--	------

GENERAL PROPERTIES

Engineers Plus PC	Specs - generator / dock		2,332.12
Hudson-Payne Electronics	Alarm monitor contract		360.00
OK Termite & Pest Control	Exterminating service		150.00
Davis GMC Truck, Inc.	Inspection / alignment		182.23
Southside Electric Cooperative	SRR Lights		30.48
Dominion Virginia Power	Roy Clark monument	11.32	
	Courthouse	11,757.89	
	Shop	21.14	
	SCOPE building	178.37	
	Sheriff Department shed	5.66	
	Worsham Clerk's office	18.53	
	Lights at Rice	111.26	
	Ag building	937.22	13,041.39
Town of Farmville	Water & sewer		136.49
CenturyLink	Phone		129.85
US Cellular	Phone		129.21
O. O. Stiff, Inc.	Monthly service		100.00
East End Chevron	Ice	4.00	
	Oil & oil mix	22.15	26.15
Aramark Uniform Services	Janitorial supplies		321.96
Ayers Building & Supply Company	Broom / dust pan	14.38	

	Key blanks / rings	10.29	24.67
Diamond Paper Company	Towels / toilet tissue		718.30
Walmart Community / GECCRB	Cleaning supplies		45.57
Diamond Springs	Water & equipment rental		37.80
Grainger	AHU belts	37.78	
	Restroom sign	66.51	
	Fence post / chain tie	97.92	202.21
Lowe's	Sheetrock / screws	156.82	
	Insulation / sheetrock	90.92	
	Coaxial compression tool	74.85	
	Hand sander / vac. cart	105.67	
	Gloves	18.97	
	Air filter / clipboard	39.94	
	Padlock / nuts / bolts	20.71	
	Bits / air tool oil	24.46	
	Wire / couplings / cable	42.65	
	Gloves / wasp spray	17.03	592.02
Phelps Locksmith Service	Lock cylinder & keys		121.00
Cintas Corporation #524	Uniform rental		286.63
Taylor-Forbes Equipment Company	Primer bulb	11.39	
	Weed eater line / oil	16.20	27.59
Prince Edward County Public Schools	Diesel		83.97
Farmville Auto Parts	Brake pads / oil / filter	106.65	
	Oil	11.98	118.63
	<u>CANNERY</u>		
Virginia Food Works	Contract payment		2,916.67
C & L Machine & Welding	Potato peeler bolts		5.00
Grainger	Valve		164.48
Lowe's	Floor paint / rollers	163.44	
	Muriatic acid / mop	56.70	220.14
Southside Electric Cooperative	Electric service		186.32
CenturyLink	Phone		176.40
Key Office Supply	Ink cartridge		32.99
Town of Farmville	Water sample kits		80.00

HEALTH DEPARTMENT

Prince Edward Health Department	4th Quarter support		28,708.50
---------------------------------	---------------------	--	-----------

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		7,440.00
Braley & Thompson, Inc.	Professional service		6,638.30
Centra Health	Professional service		18,159.34
Crossroads Services Board	Professional service		2,350.00
Elk Hill	Professional service		2,465.00
Family Preservation Services	Professional service		1,951.25
Grafton School, Inc.	Professional service		20,430.00
Intercept Youth Services	Professional service		5,921.10
Crystal E. Jones	Foster care		644.00
Liberty Point Behavioral	Professional service		5,104.00

North Spring Behavioral	Professional service		2,790.00
Park School	Professional service		233.40
Shannon Redmond	Foster care		651.15
The Hughes Center	Professional service		4,598.00
United Methodist Family Services	Professional service		2,782.80
Youth Quest	Foster care		644.00
Business Card	Lodging		216.96
Sheila Martin	Mileage	103.96	
	Parking	12.00	115.96

OTHER WELFARE / SOCIAL SERVICES

Longwood Center for the Visual Arts	Arts challenge grant		2,494.00
--	----------------------	--	----------

PLANNING

Samuel Coleman	Commission meeting	100.00	
	Mileage	13.56	113.59
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.60	122.60
Preston Hunt	Commission meeting	100.00	
	Mileage	22.60	122.20
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.65	105.65
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	10.17	110.17
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.48	108.48
Brett Von Cannon Watson	Commission meeting		100.00
Plan Virginia	Seminar registration		140.00
Business Card	Postage		124.30
US Cellular	Phone		46.84
Key Office Supply	Dictating cassettes		47.80
Office Max	Projector		433.26
Duncan Parnell, Inc.	GIS equipment / software		998.42

ECONOMIC DEVELOPMENT

Business Data of Virginia, Inc.	Norton		29.95
Key Office Supply	Envelopes returned	-16.00	
	Envelopes	29.59	13.59

TOURISM

Town of Appomattox	Postage		1,015.04
Chocklett Press	Best Part brochures		3,463.36
Key Office Supply	Paper		30.59
McMurry, Inc.	Magazine insert		2,500.00
Dominion Virginia Power	Electric service		299.87
Town of Farmville	Water & sewer		48.42
Business Card	UPS		73.33
CenturyLink	Phone		289.41

Magi Van Eps	Meal	12.80	
	Felt material	16.59	29.39
Paul Jackson	Helicopter filming		250.00
Key Office Supply	Carbonless book	10.82	
	HP cartridges	76.96	
	Color copier	3,937.00	
	Fax machine	159.00	4,183.78
			302.02
	<u>FLOOD &amp; EROSION CONTROL</u>		
Richmond Times Dispatch	Stormwater ad		214.00
	<u>COOPERATIVE EXTENSION OFFICE</u>		
CenturyLink	Phone		102.28
	<u>GENERAL EXPENSE</u>		
Lumos Networks	Phone		2,777.73
Southern States Cooperative, Inc.	Gas		12,447.62
	<u>CAPITAL PROJECTS</u>		
Business Data of Virginia, Inc.	Scanner / printer		224.44
Compro Computers	Monitor	150.90	
	Laptop	1,483.90	1,634.80
	<u>DEBT SERVICE</u>		
SCOPE / Meals on Wheels	Building payment		12,000.00
	<u>WATER FUND</u>		
Town of Farmville	Water		42.39
	<u>SEWER FUND</u>		
Dominion Virginia Power	Sewer pump		36.80
	<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit		1,018.07
	<u>PIEDMONT COURT SERVICES</u>		
STEPS, Inc.	Shredding service		120.00
Farmville Printing	Business cards		14.79
Dominion Virginia Power	Electric service		151.06
Renee T. Maxey	Postage	4.50	
	Mileage	43.50	
	Office supplies	269.44	317.44
CenturyLink	Fax line		69.99
Lumos Networks	Phone		312.62
Julianna Ferrell	Mileage		201.68
Sandy Fox	Mileage		42.36
Sheena Franklin	Mileage		154.24
Connie Stimpson	Mileage	91.59	
	Copy paper / binders	294.93	386.52
Ashley Nash	Mileage		30.51



Compucom Systems, Inc.	G-Link / VCIN		45.00
Key Office Supply	Rubber stamps / nameplate		47.49
Quill Corporation	Copy paper	60.00	
	Toner cartridges	77.67	137.67
HR Specialist	Subscription		109.00
Office Technology Today	Subscription		48.00
Kinex Networking Solutions	Remote data backup		10.00

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent		2,383.00
----------------------	------	--	----------

PIEDMONT COURT SERVICES FUND

Page Hardy	Cleaning service		105.00
------------	------------------	--	--------

PCS DRUG TESTING FEES

Alere Toxicology Service, Inc.	Drug testing		19.48
--------------------------------	--------------	--	-------

In Re: FY14 County Budget

Mr. Bartlett, County Administrator, stated that at its April 30, 2013 meeting, the Board of Supervisors approved the County Ordinance setting the 2013 tax rates and the FY14 County Budget. These set forth the appropriations for the County of Prince Edward for the fiscal year ending June 30, 2014 and the funds to be specifically appropriated by the Board of Supervisors by department or fund.

Mr. Bartlett said that last year, the Board of Supervisors voted to allow the School Fund to maintain a fund balance if expenditures in the FY13 budget are less than revenues actually received. To allow a fund balance to accumulate in the School Fund will require the transfer of all funds from the General Fund as budgeted regardless of actual expenditures. In that way, any savings would then accrue to the School Fund. To allow proper cash flow management, a transfer schedule must be developed. If the Board of Supervisors allows the creation of a fund balance in the School Fund, Mr. Bartlett recommended that only the amounts required to balance expenditures in the School Fund be transferred from the General Fund for the first six months of the Fiscal Year (July-December). Then the remaining balance can be transferred in equal amounts monthly from January through June or as agreed upon by the Superintendent and the County Administrator.

Supervisor McKay made a motion to approve the annual budget resolution and the appropriations by department or fund, as submitted totaling \$53,656,838; the motion carried:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: Pattie Cooper-Jones

**ANNUAL RESOLUTION OF THE APPROPRIATION OF THE COUNTY OF PRINCE  
EDWARD FOR THE FISCAL YEAR ENDING JUNE 30, 2014**

A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 2014 for the operating budget and the Capital Improvements Program for the County of Prince Edward and to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.

The Prince Edward County Board of Supervisors does hereby resolve on this 11<sup>th</sup> day of June 2013 that, for the fiscal year beginning on July 1, 2013, and ending on June 30, 2014, the following sections are hereby adopted:

- Section 1. The cost centers shown on the attached letter labeled FY2013-2014 Appropriations are hereby appropriated from the designated estimated revenues as approved by the Board of Supervisors on April 30, 2013 for FY 2013-2014.
- Section 2. Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.
- Section 3. All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies and by Lump Sum for the Schools.
- Section 4. The Social Services Board is separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the Social Services Board is authorized to approve the transfer of any unencumbered balance of portion thereof from one classification of expenditure to another within its respective funds in any amount.
- Section 5. The School Board is separately granted authority for implementation of the appropriated funds for their respective operations. Appropriations for the School Board are by Lump Sum. By this resolution the School Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within or between a category.
- Section 6. The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to another within the same Fund with the exception of Constitutional Officers for the efficient operation of government. Transfers into or out of a department of a Constitutional Officer requires prior approval of the Board of Supervisors.
- Section 7. All outstanding encumbrances, both operating and capital, at June 30, 2013 shall be re-appropriated to the FY2014 fiscal year to the same cost center and account for which they are encumbered in the previous year.

- Section 8. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects, or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee and submitted to the Board of Supervisors for final approval. Such funds must be applied to the purpose for which they were originally approved.
- Section 9. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance, resolution or other action changes or eliminates the appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2013 and appropriations as they are made in the FY 2014 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase of \$10,000.00 as long as funds are available from the funding sources and approve all change orders for reduction of contracts.
- Section 10. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate action, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between departments and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2013 and appropriations in the FY 2014 Budget.
- Section 11. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the Federal Government to the level approved by the responsible state or federal agency.
- Section 12. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds as deemed necessary up to amounts budgeted or in accordance with any existing bond resolutions that specify the matter in which transfers are made.
- Section 13. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance. The Treasurer is authorized and directed to credit all interest received from the investment of all County funds to the General fund, with the exception of the School Fund (which will be allowed to maintain a fund balance). School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.
- Section 14. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing policy and applicable state statutes.

- Section 15. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.
- Section 16. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors for information not less frequently than monthly.
- Section 17. Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional and proportionate appropriations – the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.
- Section 18. All revenues received by an agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board without the consent of the Board of Supervisors being first obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.
- Section 19. Allowances out of any of the appropriations made in this ordinance by any or all County departments, commissions, bureaus, or agencies under the financial control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the same rate as that established by the internal revenue service and shall be subject to change by the County Administrator from time to time to maintain like rates.
- Section 20. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this ordinance shall be and the same are hereby repealed.
- Section 21. This ordinance shall become effective on July 1, 2013.

Listed below are the appropriations for each County Department and Fund:

	<u>FUND AND FUNCTION</u>		<u>AMOUNT</u>
	<u>General Fund</u>		
11010	Board of Supervisors	\$	125,580
12110	County Administrator		527,681
12210	Legal Services		49,018
12240	Independent Auditor		43,500

12310	Commissioner of Revenue	288,583
12320	Assessor	213,000
12410	Treasurer	349,323
12510	Information Technology	85,000
13100	Electoral Board & Officials	29,655
13200	Registrar	98,666
21100	Circuit Court	53,827
21200	General District Court	9,500
21300	Magistrates	3,650
21600	Clerk of Circuit Court	495,091
21800	Law Library	6,300
22100	Commonwealth's Attorney	623,609
22200	Victim Witness Assistance Program	60,295
31200	Sheriff	1,730,444
31201	Sheriff – Courts	372,519
32200	Volunteer Fire Departments	447,294
32300	Ambulance & Rescue Squad	76,000
32400	Forest Fire Prevention	12,040
32500	Emergency Services	36,000
33200	Regional Jail/Juvenile Detention	795,000
34100	Building Official	98,187
35100	Animal Control	136,519
35300	Medical Examiner	500
36100	Biosolids Monitor	69,364
42300	Refuse Disposal	1,476,018
42600	Litter Control	3,300
42610	Sandy River Reservoir	17,500
43200	General Properties	696,229
43400	Cannery	79,692
51100	Health Department	169,643
52500	Crossroads Services Board	62,643
53500	Comprehensive Services Act	851,000
53501	Other Welfare/Donations	63,670
68100	Contributions to Colleges	20,014
71100	Parks & Recreation	97,350
72200	Museums	11,000
73500	Public Library	204,663
81100	Planning	202,977
81200	Community Development	60,850
81500	Economic Development	95,727
81600	Tourism	88,407
82400	Soil & Water Conservation	13,943
83500	Cooperative Extension Office	61,177
91000	General Expense	305,200
93000	Transfers Out	8,938,325
94000	Capital Projects	62,000
95000	Debt Service	912,868

**TOTAL GENERAL FUND** \$ **21,330,341**

**Forfeited Assets Fund** \$ **74,543**

(To be expended only on order of the Board of Supervisors)

**Recreation Fund** \$ **100**

(To be expended only on order of the Board of Supervisors)

<b><u>CDA Special Levy Fund</u></b>	\$	<b>0.00</b>
(To be expended only on request of the Poplar Hill CDA)		
<b><u>Granite Falls CDA</u></b>	\$	<b>1,545</b>
(To be expended only on order of the Granite Falls CDA)		
<b><u>D.A.R.E. Fund</u></b>	\$	<b>40</b>
(To be expended only on order of the Board of Supervisors)		
<b><u>Welfare Fund</u></b>	\$	<b>2,761,176</b>
(To be expended only on order of the Social Services Board)		
<b><u>School Fund</u></b>		
(To be expended only on order of the School Board)		
61000 – Instruction	\$18,943,400	
62000 – Administration, Health, Attendance	1,714,393	
63000 – Pupil Transportation	1,989,091	
64000 – Operation & Maintenance	1,726,855	
65000 – School Food Service	12,048	
66000 – Facilities	150,000	
97000 – Debt Service	561,348	
<b>Total</b>	\$	<b>25,097,135</b>
<b><u>School Cafeteria Fund</u></b>	\$	<b>1,181,676</b>
(To be expended only on order of the School Board)		
<b><u>Landfill Construction Fund</u></b>	\$	<b>1,150,500</b>
(To be expended only on order of the Board of Supervisors)		
<b><u>Water Fund</u></b>	\$	<b>265,560</b>
<b><u>Sewer Fund</u></b>	\$	<b>117,757</b>
<b><u>Retiree Benefits Fund</u></b>	\$	<b>12,582</b>
(To be expended only on order of the Board of Supervisors)		
<b><u>Economic Development Fund</u></b>	\$	<b>0.00</b>
(To be expended only on order of the Board of Supervisors)		
<b><u>Revenue Sharing Fund – VDOT</u></b>	\$	<b>1,100,000</b>
(To be expended only on order of the Board of Supervisors)		
<b><u>Piedmont Court Services Fund</u></b>	\$	<b>563,883</b>
(To be expended only on order of the Board of Supervisors)		
<b>TOTAL APPROPRIATIONS</b>	\$	<b>53,656,838</b>

*The Treasurer is authorized and directed to transfer from the General Fund to the Welfare Fund, School Fund, and Retiree Benefits Fund such sums as may be needed to meet the foregoing appropriations. The Treasurer is authorized and directed to credit all interest received from the investment of all county funds to the General Fund, with the*

*exception of the School Fund (which will be allowed to maintain a fund balance), School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.*

In Re: Highway Matters

Mr. Kevin Wright, VDOT, reviewed updates to the ongoing road projects and stated mowing is complete on the primary roadways and has begun on the secondary roads.

Mr. Wright reviewed the Rural Rustic Road Resolution for Route 725; he stated it has been added to the Six-Year Plan as “Rural Rustic” and the resolution is a formality. The funding will be available in a few years.

Supervisor Wilck made a motion to approve the Resolution for the Rural Rustic Road, Route 725 (Watson Boulevard); the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

**RURAL RUSTIC ROAD RESOLUTION  
ROUTE 725 (WATSON BOULEVARD)**

**WHEREAS**, Section 33.1-70.1 of the Code of Virginia, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a Rural Rustic Road; and

**WHEREAS**, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

**WHEREAS**, the Board of Supervisors of Prince Edward County, Virginia desires to consider whether Route 725, Watson Boulevard, from Route 15 to Dead End, should be designated a Rural Rustic Road; and

**WHEREAS**, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

**WHEREAS**, the Board believes that this road should be so designated due to its qualifying characteristics; and

**WHEREAS**, this road is in the Board's six-year plan for improvements to the secondary system of state highways.

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

**BE IT FURTHER RESOLVED**, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

Supervisor Jones asked about the work to be done on Route 633; Mr. Wright stated there will be a complete bridge replacement.

Supervisor Gantt stated there is a stand of trees along Route 630 that are in bad shape due to pine bark beetles; Mr. Wright said that has been passed on to the proper department. He said that there are a lot of trees in bad shape; anyone that sees a tree that could fall across the road can report it directly to VDOT at 1-800-367-ROAD (7623), which is the Customer Service Hotline and they will report it directly to the Roadside Department.

Supervisor Simpson questioned the project on the Twin Bridges in Green Bay. Mr. Wright stated both bridges are to be replaced in 2014.

Supervisor Campbell stated there are poor drainage issues on Dry Bridge Road; he thanked the VDOT crew for the pot-hole repairs.

In Re: Request for Use of County Land

Mr. Bartlett stated a request was received from Branscome, Inc. in Richmond, the contractor who will be working on the widening of Route 15, to use county land for staging and placement of an office trailer on the parcel containing the water tower. He said he contacted Mr. Gerry Spates who stated he has no issue with this but asks that they coordinate with the Town of Farmville on the location.

Discussion followed regarding the use of potential sites.

Supervisor Wilck made a motion to authorize the County Administrator to negotiate locations and compensation with Branscome, Inc., for the temporary use of County/IDA land; and for the County



Administrator and County Attorney to prepare a Release of Liability and that the contractor be required, in writing, to restore the property, as nearly as is practicable, to its original condition; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay:	None
------	--	------	------

In Re: Public Hearing – Six-Year Plan

Chairman Fore announced that this was the date and time scheduled for a public hearing on the Six-Year Plan for Secondary Highways. Notice of this hearing was advertised according to law in the Friday, May 31, 2013 and Friday, June 7, 2013 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Fore opened the Public Hearing.

Mr. Wright reviewed the proposed Six-Year Plan for Secondary Highways. He stated the allocation of \$49,000 must go to projects already in the Plan; by 2017, the Governor's Transportation Bill will include formula funds for Secondary unpaved roads. Mr. Wright stated once the cost is figured for the existing projects, there may be funds left and revenues may increase to allow the addition of projects.

**Supervisor Simpson** asked if Green Town Road may be included on the Plan; Mr. Wright stated there is no funding this year but it is a good candidate for next year.

**Joseph Nutter**, Hampden District, presented a petition to pave Lakeside Road. The road is approximately 1.5 miles long; 19 of the residents along the road signed the petition. One refused to sign and the remaining five could not be reached.

A citizen questioned the meaning of Rural Rustic; Mr. Wright stated Rural Rustic is a classification of an existing road that will have as little improvement as possible, which is basically surface treatment the existing road, with minimal land disturbance or widening. The road must have only local traffic, there must be no anticipated growth in the area and must meet the low-volume traffic requirement. It will have no curves or hills. He added that this is for existing state roads and only tar and gravel will be used.

There being no one further wishing to speak, Chairman Fore closed the public hearing.

Supervisor Cooper-Jones made a motion to approve the Resolution for the Six-Year Road Plan and Construction Priority List; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

**A RESOLUTION OF THE  
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA  
SIX-YEAR ROAD PLAN AND CONSTRUCTION PRIORITY LIST**

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held at the Prince Edward County Courthouse, Board of Supervisors Room, Tuesday, June 11, 2013 at 7:00 p.m.

**WHEREAS**, Sections 33.1-23.1 and 33.1-23.4 of the Code of Virginia, 1950, as amended, provide the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan and budget; and

**WHEREAS**, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2014 through 2019) as well as the Construction Priority List (2014) on June 11, 2013, after being duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

**WHEREAS**, Kevin Wright, Residency Administrator, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (2014 through 2019) and the Construction Priority List (2014) for Prince Edward County;

**NOW, THEREFORE, BE IT RESOLVED** that since said Plan appears to be in the best interests of the Secondary Road System in Prince Edward County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2014 through 2019) and Construction Priority List (2014) are hereby approved as presented at the public hearing.

In Re: Public Hearing – Tharpe Rezoning Request

Chairman Fore announced that this was the date and time scheduled for a public hearing on a request of J.R. Tharpe Trucking Company to rezone from A-1, Agricultural Conservation, to C-1, General

Commercial, a 10.99 acre parcel located at 401 Pisgah Church Road, and further described as Tax Map parcel #41-A-59 A. The purpose of the request is to permit a Truck Yard (by Special Use Permit) and Construction Sales & Services uses to locate on the property. Notice of this hearing was advertised according to law in the Friday, May 29, 2013 and Friday, June 5, 2013 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the Planning Commission conducted a Public Hearing at the May 21, 2013 Planning Commission meeting to consider a request from J.R. Tharpe Trucking Company to operate a Truck Yard Use and Construction Sales & Services Use. The Truck Yard Use necessitates the consideration of a Request for Rezoning the proposed site from A-1 to C-1.

Mr. Bartlett stated that at the May 21<sup>st</sup> meeting, the Planning Commission unanimously recommended that the Board of Supervisors favorably consider the request by J. R. Tharpe Trucking Company. The Planning Commission further defined the purpose of the request for rezoning as to permit a Truck Yard (by Special Use Permit) and Construction Sales & Services uses to locate on the property. On the basis of the Public Hearing held by the Planning Commission on May 21, 2013, the Planning Commission recommended the Board of Supervisors, if the Board chooses to conditionally rezone the property, then approve the Special Use Permit for the Truck Yard which is the use for which the rezoning is envisioned.

Mr. Bartlett added that the approval of the Conditional Rezoning Request would negate the need for a Special Use Permit for the truck yard use.

Chairman Fore opened the public hearing.

**Andy Ellington, Jimmy Garnett, Reverend Earl Wallace, Pastor Whit Mayton, and Butch Jones/Johns** expressed their support for the approval of the rezoning request and stated Mr. Tharpe is a good neighbor and is willing to work to alleviate any problems that may arise. They stated Mr. Tharpe also runs a professional, safe truck company and keeps the operation clean with state of the art equipment.

**Mr. Tim Tharpe**, Vice President and Manager of the Burkeville branch of Tharpe Trucking, stated that in 2011, Tharpe Trucking had been approved to operate the truck yard on 15 acres in Rice. The Evergreen Seed property had not been available for purchase at that time and it is a much better location; he stated there are no issues with the entrance but will make any alterations necessary. He stated the traffic

threshold is well below the VDOT limit. Mr. Tharpe assured the Board that unless there was a delivery to be made in the town of Rice, the trucks would not enter the town.

Chairman Fore read a letter from Eugene and Stephanie Hall regarding their concerns regarding safety, lighting and noise from the proposed Tharpe Trucking business.

There being no one further wishing to speak, Chairman Fore closed the public hearing.

Supervisor Wilck made a motion, seconded by Supervisor Simpson, to approve the rezoning request of J.R. Tharpe Trucking Company to rezone the parcel located at 401 Pisgah Church Road from A-1, Agricultural Conservation, to C-1, General Commercial, for the purpose of permitting a Truck Yard (by Special Use Permit) and Construction Sales & Services uses to locate on the property; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

Supervisor Jones made a motion, seconded by Supervisor Wilck, to approve the Conditional Use Permit as the Special Use Permit for the Truck Yard which is the use for which the rezoning was envisioned, with the following conditions:

- The sign will be similar to the size and monument style of the existing sign on site
- Any additional lighting added to the site or improvements to existing lighting will provide downward, shielded lighting to reduce any light pollution and mitigate any light spillover onto other properties
- The gravel parking lot can remain gravel; applicant has agreed to make improvements to install a concrete entrance apron
- Dust Control will be the responsibility of the operator and shall be conducted to prevent dust pollution to neighbors, SR 735 and Hwy 460

The motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

In Re: Public Hearing – Greenland (US Cellular) Special Use Permit Request

Chairman Fore announced that this was the date and time scheduled for a public hearing on the request of Greenland Development Group for US Cellular to construct a 195-foot Wireless Communication Monopole (Cellular Tower) on a 5.04 acre parcel at 412 Holiday Hills, Pamplin, Virginia, and further described as Tax Map Parcel # 45-5-10. A 4-foot lightning rod will bring the total height to 199-feet. A pre-fabricated concrete building will house the radio equipment at the base of the tower. Notice of this hearing was advertised according to law in the Friday, May 29, 2013 and Friday, June 5, 2013 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Fore opened the public hearing.

Supervisor Jones stated that several speakers were in favor of this project; none spoke against it.

Mr. Bartlett stated an inquiry was made by another cellular service that wishes to co-locate on the tower.

Supervisor Jones made a motion to approve the Special Use Permit application from Greenland Development Group to construct a 195-foot Wireless Communication Monopole (Cellular Tower) on a 5.04 acre parcel at 412 Holiday Hills, Pamplin, Virginia, and further described as Tax Map Parcel # 45-5-10, to include a 4-foot lightning rod which will bring the total height to 199-feet.

Supervisor Campbell asked if emergency services will have use of the tower.

Tom Scorotto, US Cellular representative, stated some emergency services use other US Cellular towers; a structural analysis must be completed. Each tower can hold four carriers; Mr. Scorotto wasn't aware of the cost to install an antenna on the tower, and stated this tower is to offload a tower three miles away to improve signal and increase speed of signal.

After some discussion, Supervisor Campbell suggested tabling the issue until this can be determined. Discussion followed.

Supervisor Gantt made a motion to approve the Special Permit application; he then withdrew the motion as the public hearing was not yet closed.

Supervisor Jones withdrew his motion.

There being no one further wishing to speak, Chairman Fore closed the public hearing.

Supervisor Gantt made a motion, seconded by Supervisor Wilck, to approve the Special Use Permit application with the condition that a continuous agreement from US Cellular or future owner to allow collocation of antennae and equipment from other providers during the life of the tower; the motion carried:

Aye: Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

Abstain: Howard M. Campbell

In Re: Appointments – Prince Edward County School Board

A vote was taken on the candidates for the four-year term of School Board representative for District 401.

<u>Candidate</u>	<u>Vote</u>
Beulah M. Womack	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard R. Simpson Jim R. Wilck

Beulah M. Womack will serve a four-year term as the School Board representative for District 401, commencing July 1, 2013.

Supervisor Wilck said, “The Selection Committee I charged to interview all these people and to make a recommendation back to me and I said I would carry that recommendation to the Board, and that was for Ellery Sedgwick. And now everybody’s entitled to their vote.”

A vote was then taken on the candidates for the four-year term of School Board representative for District 701.

<u>Candidate</u>	<u>Vote</u>
James C. Dummering, Ed.D	(none)
Sherry Honeycutt	William G. Fore, Jr. Robert M. Jones Don C. Gantt Howard R. Simpson
Ellery Sedgwick, PhD.	Howard M. Campbell Pattie Cooper-Jones Charles W. McKay Jim R. Wilck

Due to a tie vote, a second vote was taken as follows:

<u>Candidate</u>	<u>Vote</u>
Sherry Honeycutt	William G. Fore, Jr. Robert M. Jones Don C. Gantt Howard R. Simpson
Ellery Sedgwick, PhD.	Howard M. Campbell Pattie Cooper-Jones Charles W. McKay Jim R. Wilck

As there was a second tie vote, Supervisor McKay made a motion to use a coin toss for selection of a candidate; the motion carried:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay:	Pattie Cooper-Jones
------	---	------	---------------------

Supervisor Simpson declared “heads” would represent Sherry Honeycutt and “tails” would represent Ellery Sedgwick. Reverend Earl Wallace announced “heads”; Ms. Sherry Honeycutt will serve a four-year term as the School Board representative for District 701, commencing July 1, 2013.

In Re: Appointments – Boards and Commissions

Prince Edward County Planning Commission

A vote was taken on the candidate to fill the unexpired vacancy until December 31, 2013 on the Prince Edward County Planning Commission.

Candidate

Vote

W. Parker Terry, Jr.

Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt  
Robert M. Jones  
Charles W. McKay  
Howard R. Simpson  
Jim R. Wilck

W. Parker Terry, Jr. will be appointed to the Prince Edward County Planning Commission to fill the unexpired term ending December 31, 2013.

Board of Appeals for Building Code

A vote was taken on the candidate for the five year term for the Board of Appeals for Building Code.

Candidate

Vote

W. Parker Terry, Jr.

Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt  
Robert M. Jones  
Charles W. McKay  
Howard R. Simpson  
Jim R. Wilck

W. Parker Terry, Jr. will be appointed to the Board of Appeals for Building Code for a term of five years beginning July 1, 2013 and ending June 30, 2018.

Poplar Hill Community Development Authority

A vote was taken on the candidate for the five year term for the Board of Appeals for Building Code.

Candidate

Vote

Karen Schinabeck

Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt  
Robert M. Jones  
Charles W. McKay  
Howard R. Simpson  
Jim R. Wilck



Mattie P. Wiley

Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt  
Robert M. Jones  
Charles W. McKay  
Howard R. Simpson  
Jim R. Wilck

Karen Schinabeck and Mattie P. Wiley will be appointed to the Poplar Hill Community Development Authority for a term of one year beginning July 1, 2013 and ending June 30, 2014.

Prince Edward County Industrial Development Authority

A vote was taken on the candidates for the four-year terms for the Prince Edward County Industrial Development Authority; the Board was instructed to choose two.

<u>Candidate</u>	<u>Vote</u>
Virginia Price	Pattie Cooper-Jones William G. Fore, Jr. Charles W. McKay Howard R. Simpson Jim R. Wilck
Timothy R. Tharpe	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard R. Simpson Jim R. Wilck
Bradley Watson	Don C. Gantt
Tony Williams	Howard M. Campbell Robert M. Jones

Virginia Price and Timothy R. Tharpe will be appointed to the Prince Edward County Industrial Development Authority for a term of four years beginning July 1, 2013 and ending June 30, 2017.

Social Services Board

A vote was taken on the candidate for the four-year term for the Prince Edward Social Services Board.

<u>Candidate</u>	<u>Vote</u>
Raymond E. Dowdy	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard R. Simpson Jim R. Wilck

Raymond E. Dowdy will be appointed to the Social Services Board for a term of four years beginning July 1, 2013 and ending June 30, 2017.

Southside Virginia Community College Board

A vote was taken on the candidate for the four-year term for the Southside Virginia Community College Board.

<u>Candidate</u>	<u>Vote</u>
Lisa F. Tharpe	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard R. Simpson Jim R. Wilck

Lisa F. Tharpe will be appointed to the Southside Virginia Community College Board for a term of four years beginning July 1, 2013 and ending June 30, 2017.

Piedmont Senior Resources Area Agency on Aging

A vote was taken on the candidate for the three-year term for the Piedmont Senior Resources Area Agency on Aging.

<u>Candidate</u>	<u>Vote</u>
Steven R. Kerns	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard R. Simpson Jim R. Wilck

Steven R. Kerns will be appointed to the Piedmont Senior Resources Area Agency on Aging for a term of three years beginning July 1, 2013 and ending June 30, 2016.

Poplar Hill Community Development Authority – Board Position

A vote was taken on the candidate for the two-year term for the Poplar Hill Community Development Authority – Board Position.

<u>Candidate</u>	<u>Vote</u>
Howard F. Simpson	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard R. Simpson Jim R. Wilck

Howard F. Simpson will be appointed to the Poplar Hill Community Development Authority – Board Position for a term of two years beginning July 1, 2013 and ending June 30, 2015.

In Re: Appointment of County Attorney and Deputy County Attorneys

On motion of Supervisor McKay and adopted by the following vote:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

the Prince Edward County Board of Supervisors approved the reappointment of James R. Ennis as County Attorney and the reappointment of Brian Butler, Morgan Greer and Bill Turner as Deputy County Attorneys, effective July 1, 2013 to June 30, 2014.

In Re: Budget Request – Robert Russa Moton Museum

Mr. Bartlett stated a letter was received from Lacy Ward, Jr. requesting an annual appropriation of \$102,000 for five years to fund the *Children of the “Lock Out” Generation Docent Program* at the Robert Russa Moton Museum.

Mr. Ward and Ms. Dorothy Holcomb reviewed the purpose and specifics of the program.

Chairman Fore stated that the request has merit, but due to the economic times and the difficulty with the tight, fixed budget, it would be hard to consider at this time.

Supervisor Jones concurred with Chairman Fore, stating that the schools were denied \$1 million and the fire departments’ request for further funding was put on hold until December. He suggested putting it to the Board next budget year.

Supervisor Jones made a motion to table the request until the next budget year.

After further discussion, the motion carried:

Aye: Howard M. Campbell William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Jim R. Wilck	Nay: Pattie Cooper-Jones	Abstain: Howard F. Simpson
---	--------------------------	----------------------------

In Re: Historic Register – Pleasant Shade

Mrs. Sarah E. Puckett stated a request was received from the Virginia Department of Historic Resources (DHR) regarding the nomination of Pleasant Shade (Robert R. Moton’s Boyhood Home) to the Virginia Landmarks Register and for recommendation to the National Register of Historic Places.

Supervisor Cooper-Jones made a motion to authorize the County Administrator to transmit to the Department of Historic Resources the favorable consideration of the Board of Supervisors for the nomination; the motion carried unanimously:

Aye: Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
---	-----------

In Re: Tourism Marketing Grant Application

Mr. Bartlett stated that the Virginia Tourism Corporation offers an annual Marketing Grant opportunity that enables localities to leverage local dollars used for tourism development marketing. The County is partnering with the Town of Farmville, the Farmville Downtown Partnership and the Farmville Area Chamber of Commerce on a marketing program entitled “Adventures Start Here!”

He said the partners are coming together for a joint application to be filed by the Town of Farmville and providing a total of \$5,000 to match a \$5,000 grant from VTC; the County’s portion of the match will be \$2,000. These funds will be used for three key items:

- The development of new brochures promoting all the amenities in the Farmville/Prince Edward community;
- A LOVE Works permanent display – the word LOVE in large letters and promoted on the Virginia.org website;
- Joint fulfillment bags to be used for conference attendees and reunions in our region; and
- A travelling table top display promoting Adventures Start Here!

Supervisor Jones made a motion, seconded by Supervisor Wilck, to authorize the County’s participation in a VTC Marketing Grant project with the Town of Farmville, the Farmville Area Chamber of Commerce and Farmville Downtown Partnership; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

In Re: Cannery

Mr. Bartlett stated an advertisement was placed in *The Farmville Herald* to notify the public of the Prince Edward Cannery and Commercial Kitchen hours for the 2013 season. The cannery opened Monday, June 3 to “Home Users.” There has been a continuous stream of commercial users with increased interest since the distribution of an informational flyer about the Cannery & Commercial Kitchen.

Mr. Bartlett stated there have been 20 inquiries; six potential clients and two new clients booked just this week. A participating Virginia producer who prepares 2,000 cases of 12 units each, per week, that is now outsourcing outside of Virginia has contacted the County; it would stretch our capacity to do that

volume. This producer would like our co-packer to source all their ingredients, which would be a large potential for our area farmers to grow. It is uncertain as to whether our facility can handle that type of demand. This would, however, support our existing grant application to the Tobacco Commission which was tabled. This would produce approximately 24,000 quarts per week. Mr. Bartlett stated the reason this project was started was to provide a market to the local growers and the land that has been out of production for various reasons.

In Re: County Administrator's Report

Route 786 – Mr. Bartlett stated that after an inspection by VDOT officials on May 21, 2013 the County was informed on May 29, 2013 that all aspects of construction was deemed acceptable and the project was ready for acceptance into the State system. As discussed during the April 9, 2013 Board of Supervisors meeting a decision must be made regarding ownership of all the stormwater ponds. VDOT recommends the County maintain ownership of the storm water ponds if there is the possibility the ponds could be moved in the future. Once ownership of the ponds is transferred to VDOT it can take as much as a year to have the ownership reversed – if VDOT even agrees to such a request. The County's engineers state there is little expense in the upkeep of the ponds once they are stabilized and there is minimum risk of a failure of the ponds. Currently the County owns the storm water pond located on Dominion Drive. To date, experience has shown that there is little cost to the County in maintaining the ponds. The advantage to owning the ponds would be it would allow greater flexibility for the County when dealing with any future developer and moving such ponds to the rear of any development would increase the developable property adjacent to the road. The risk of ownership is the annual maintenance (mowing) and the need to make any repairs.

After some discussion, Supervisor Simpson made a motion to maintain Board control of the two stormwater ponds on the south side of Route 15 and request VDOT to take control of the three ponds on the north side of Route 15. Discussion followed.

Supervisor Wilck stated that with consideration of the cost of maintenance on the ponds, he suggested VDOT take control of all five ponds. Discussion followed.

Supervisor McKay called for the motion.

Chairman Fore restated Supervisor Simpson's motion, to retain Board control of the two ponds on the south side of Route 15 and request VDOT take control of the three ponds on the north side of Route 15; the motion failed:

Aye:	Howard M. Campbell Pattie Cooper-Jones Don C. Gantt, Jr. Jim R. Wilck	Nay:	William G. Fore, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson
------	--	------	--

Discussion followed.

Supervisor Wilck made a motion that control of all five stormwater ponds be given to VDOT; the motion failed:

Aye:	Howard M. Campbell Jim R. Wilck	Nay:	Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson
------	------------------------------------	------	--

Supervisor Jones made a motion to request VDOT maintain the three stormwater ponds on the north side of Route 15 and the County retain control of the two stormwater ponds on the south side of Route 15.

Supervisor Gantt made a substitute motion to request VDOT maintain stormwater ponds #4 and #5 and for the County to maintain stormwater ponds #1, #2, and #3, which are described as the southern ponds and the pond adjoining the Glad Hill property.

Chairman Fore called for a vote to see which motion is the main motion.

Supervisor Wilck requested the following be inserted verbatim into the minutes:

Supervisor Wilck: In order for us to sell property out in that area, according to the engineers I've talked to, there's going to have to be a second lane added to the lanes that are already out there. That guarantees that there will be a restudy of the water problem out there, and that guarantees there will probably be a rebuild and possible relocation of those stormwater things there, so there is going to be cost and that's almost 100% guarantee. But I'd like to have that in the record.

Chairman Fore restated the motion to see which motion is the main motion; he restated the substitute motion, to request VDOT maintain stormwater ponds #4 and #5 and for the County to maintain

stormwater ponds #1, #2, and #3, which are described as the southern ponds and the pond adjoining the Glad Hill property; the motion carried:

Aye: William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: Howard M. Campbell  
Pattie Cooper-Jones

Chairman Fore stated that is the main motion. He then called for a vote on that motion, to request VDOT maintain stormwater ponds #4 and #5 and for the County to maintain stormwater ponds #1, #2, and #3, which are described as the southern ponds and the pond adjoining the Glad Hill property; the motion carried:

Aye: William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson

Nay: Howard M. Campbell  
Pattie Cooper-Jones  
Jim R. Wilck

In Re: Supervision Fees charged by Piedmont Court Services

Mr. Bartlett stated that over the past six years, the amount of the DCJS grant to operate this program has remained the same. During that same time, costs, especially insurance and retirement have increased significantly and other operating expenses have increased at a slower rate. Even with these cost increases the revenues generated from the grant and the supervision fees have provided enough funds to operate the program with no contribution from Prince Edward County or any of the Counties in which the program operates. For FY14, that will no longer be true. The FY14 budget could only be balanced with a budgeted withdrawal of \$18,431 from the fund balance. It is projected this shortfall will continue to grow in the future due to increases in normal operating costs and increases in personnel costs. Due to the shortfall the Director of Piedmont Court Services is requesting an increase in the amount of the Supervision Fees charged to offenders from \$100 to \$125 (the maximum allowed by the state is \$150) and from \$30 to \$37.50 for cases involving indigents (receiving SNAP/Welfare or on disability). This represents an increase of 25% and will raise approximately \$18,000 annually.



Supervisor Jones made a motion to increase the Piedmont Court Services Supervision Fees to offenders from \$100 to \$125 and from \$30 to \$37.50 for cases involving indigents; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

In Re: Personnel Committee Report

Mr. Bartlett stated the Personnel Committee met on May 21, 2013; the committee is comprised of Supervisor Simpson – Chair, Supervisor Campbell and Supervisor Wilck. Also present was Sheriff Wesley Reed, Commonwealth Attorney Jim Ennis, Chief Deputy David Eppes, Sgt. Richard Raybold and County Administrator Wade Bartlett.

Mr. Bartlett stated the Committee reviewed a request by the Sheriff requesting “At Will – Traffic Enforcement Overtime Program,” which would allow Sheriff Deputies to work traffic enforcement “at will” for overtime. The program will be an enforcement need-based program. The two current grant programs that fund overtime – Alcohol and DMV Speed Enforcement – are restricted as to the time the deputies can work. High traffic volume times such as morning commuting times and weekend morning hours are not covered. Mr. Bartlett added that often when staff is working under the grant funding, they become involved in situations that are not traffic-related such as handling calls for service, and traffic enforcement does not occur. The “At Will” program will provide additional staff on duty during the busiest periods of enforcement, thus allowing faster response to calls for service.

Mr. Bartlett stated increased enforcement will increase safety in the County, provide badly needed additional manpower while the additional cost will be covered by the additional enforcement; Amelia, Charlotte and Cumberland are successfully using this program.

The Sheriff is requesting that the entire state traffic code be incorporated into the County code, that the Board allow the Sheriff to institute the “at-will” enforcement program, and that part-time employees be paid an overtime rate equal to the lowest amount paid to full-time deputies (\$28.38/hour) if they participate in the program.

Sgt. Raybold stated calls for service take precedence over traffic stops; he stated revenues from fines cover the costs.

Supervisor Simpson questioned the number of hours the officers will be permitted to work. Sgt. Raybold said during the trial period approximately 20-25 hours will be allotted to each member taking part in the program. He said this is restricted to road officers; not all road officers are interested in participating.

Sheriff Reed stated some of the investigators are certified to also work traffic division. He stated it would benefit the County because while crime rates are up, traffic stops would also get drugs off the street and would allow apprehension of felons; this program would also permit more County coverage. He stated routine patrol generated over \$80,000.

Supervisor Gantt made a motion to approve a six-month trial of the "At Will" Traffic Enforcement Overtime Program to begin immediately, to permit participating road officers to work a maximum of 25 hours per month, per road deputy, with the stipulation that if it is not beneficial to the County it will be discontinued after that time; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

In Re: Amendment to Section 74-3 of the County Code

County Attorney James R. Ennis stated an amendment to Section 74-3, which is the local ordinance that incorporates the provisions of Title 46.2 Code of Virginia, which is the traffic provisions as well as 18.2-266 of the Code of Virginia, which is the Driving Under the Influence statute. He said the previous Section 74-3 excluded not only offenses which constituted a felony but they also excluded Class I and Class II misdemeanors that are contained in the traffic code. This amendment would still exclude offenses that are felonies, but would now include offenses which are Class I and Class II misdemeanors. The inclusion of these offenses will entitle defendants charged with Class I and II misdemeanors to court-appointed lawyers, and it will be the County's responsibility to compensate those court-appointed lawyers.

The cost is \$122 per offense; if found guilty, the cost is covered by the offender. If there is no request for jail time and only a fine is sentenced, it removes the need for a court appointed attorney.

Supervisor McKay made a motion to authorize a public hearing for the July 2013 Board of Supervisors meeting on the proposed amendment of the County Code; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

**Proposed Amended Section 74-3 of the Code of Prince Edward County**

Section 74-3. Adoption of State Law

- (a) That pursuant to the authority of *Code of Virginia*, 1950, as amended, Section 46.2-1313, all of the provisions and the requirements of the laws of the state contained in Title 46.2 of the *Code of Virginia* as in force and effect on July 1, 2013, except those provisions and requirements the violation of which constitutes a felony, and except those provisions and requirements which, by their very nature, can have no application to or within the county, are hereby adopted and incorporated in this article by reference and made applicable within the county. References to highways of the state contained in the provisions and requirements adopted in this section shall be deemed to refer to the streets, highways and other public ways within the county. Such provisions and requirements are hereby adopted, mutatis mutandis, and made a part of this article as fully as though set forth at length herein, and it shall be unlawful for any person within the county to violate or fail, neglect or refuse to comply with any provision of Title 46.2 or of Article 2 (Section 18.20266 et seq.) of Chapter 7 of Title 18.2 of the *Code of Virginia*. Amendments to such state law hereafter adopted shall be incorporated herein on their respective dates unless specifically rejected by the governing body of the county.
- (b) All definitions or words and phrases contained in the state law adopted to this section shall apply to such words and phrases when used in this article unless clearly indicated to the contrary.
- (c) The penalties imposed for the violation of any provision or requirement adopted by this article are:
  - (1) As provided by general law for similar reference under Title 46.2 or under Article 2 (Section 18.2-266 et seq.) of Chapter 7 of Title 18.2 of the *Code of Virginia*; or Title 19.2 Criminal Procedure Chap. 20 Taxation and Allowance of Costs, Sections 19.2-328-19.2-338

In Re: Back-Up Generator and Transfer Switch Grants

Mr. Bartlett stated that late last fall, the County was awarded a \$50,000 Supplemental Local Emergency Management Grant (SLEMPG) through the Virginia Department of Emergency Management (VDEM). The grant was a 50/50 matching grant (\$50,000 state funds and \$50,000 local funds) for the purpose of providing back-up power for the facility that will be used as the County's emergency operation center – the County Ag Building. This spring the County issued two Invitations for Bid: one for the purchase of the generator and one for the purchase and installation of the transfer switch.

Mr. Bartlett reported that one bid was received for a 100kW, trailer-mounted generator from Carter Machinery Company for \$66,782. For the Invitation for Bid for the Transfer Switch and Installation, the County received two bids: from Creative Electric - \$15,745 and from Avis Electric - \$16,800. Mr. Bartlett recommended acceptance of the bids from Carter Machinery Company and Creative Electric.

Supervisor Wilck suggested the acceptance of bids be tabled for 30 days to contact other vendors for additional prices. Discussion followed.

Supervisor McKay made a motion to accept the bid from Carter Machinery Company for the generator, and the bid from Creative Electric for the purchase and installation of the transfer switch; the motion carried:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson

Nay: Pattie Cooper-Jones  
Jim R. Wilck

In Re: Stormwater Management Program

Mr. Bartlett stated that at the December 11, 2012 meeting, the Board of Supervisors authorized the advertisement of a Request for Proposals for Professional Consulting Stormwater Services for a regional partnership consisting of the Counties of Planning District 14. This proposal is to select a consultant to provide the deliverables of a 2012 Virginia Locality Stormwater Program Development grant awarded through the Virginia Department of Conservation and Recreation.

Mr. Bartlett said seven proposals were received; a review panel consisting of representatives from each county reviewed the proposals and three firms were selected for further review. The interviews were completed on Friday, June 7, 2013 by the same panel of representatives of each of the partnership counties.

Mr. Bartlett reported the panel recommends Joyce Engineering be hired for the project; Joyce Engineering is willing to sign a fixed fee contract that will not exceed the amount of grant funds provided by the state.

Supervisor Jones made a motion, seconded by Supervisor Wilck, to authorize the County Administrator to execute a contract with Joyce Engineering for regional stormwater services in an amount not to exceed \$100,000, with the understanding that if a contract acceptable to all regional partners cannot be developed with Joyce Engineering, the County Administrator is authorized to negotiate and execute a contract with the second highest rated firm; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

In Re: In The Line of Duty Memorial Committee Report

Mr. Bartlett stated that the *In the Line of Duty Memorial Committee* met on June 4, 2013; the Committee is comprised of Supervisor Simpson – Chair, and Supervisor Campbell. Also present were Wade Bartlett, Sarah Puckett, Magi Van Eps and Ron Van Eps.

Mr. Bartlett stated the Committee met to review the death of Thomas Harrison Dickinson, former Sheriff of Prince Edward County, who was killed by a train on September 30, 1915 in Pamplin, Virginia.

The Committee made the following recommendations to the Board of Supervisors:

1. Add Sheriff Thomas Harrison Dickinson to the County's *In the Line of Duty Memorial*.
2. Authorize the scheduling of an event to be held on Wednesday, September 11, 2013 to add Sheriff Dickinson's plaque to the Memorial.
3. Approve a project budget of \$3,500. The County will have to open a new memorial wall, which will require a bronze county seal and lettering.
4. Rearrangement of the memorial plaques by leaving the law enforcement officers on the existing wall (left-hand side) and placing the fire fighters on the right-hand wall, facing the Commonwealth Attorney's office.

5. Amend the Criteria for Inclusion by having the date of death of the individuals who are qualified as commencing on January 1, 1900.

Supervisor Simpson made a motion to approve the recommendations by the In the Line of Duty Committee; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

In Re: Health Care Reform Act

Mr. Bartlett reported Congress will be making changes to the Health Care Reform Act and recommended a work session be scheduled to meet with consultants regarding the changes. Discussion followed.

Chairman Fore declared a five-minute recess.

Chairman Fore called the meeting back to order.

In Re: Closed Session

Supervisor Wilck made a motion that the Board convene in Closed Session to consult with legal counsel regarding legal matters concerning the library and the courthouse roof and which require the provision of legal advice by such counsel, pursuant to the exemptions provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

The Board returned to regular session by motion of Supervisor McKay and adopted as follows:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

On motion of Supervisor Jones, seconded by Supervisor Gantt and carried by the following roll call vote:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor McKay made a motion to accept the offer by GAF, shingle manufacturer, for a cash settlement of \$2,940.30, and to authorize the County Administrator to procure bids for the Courthouse Roof replacement with either shingle roofing or metal, in the next 30 days, and to authorize the County Administrator to sign all necessary forms and documents; the motion carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of May 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of May 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the May 2013 ridership report from PERT and ordered it to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of May, 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of May 2013, which was reviewed and ordered to be filed with the Board papers.



On motion of Supervisor McKay and adopted by the following vote:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

the meeting was adjourned at 11:08 p.m.

DRAFT

July 9, 2013

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 9<sup>th</sup> day of July, 2013; at 5:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Absent: Don C. Gantt, Jr.

Also present: Wade Bartlett, County Administrator; Sharon Lee Carney, Economic Development Director; Charles J. Gregorski, Intern; Kevin Wright, VDOT, and Scot E. Shippee, VDOT.

Chairman Fore called the special meeting to order.

In Re: Closed Session

Supervisor Cooper-Jones made a motion that the Board convene in Closed Session to discuss the disposition of public held real property in the County Industrial Park, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*, and for discussion concerning a prospective business where no previous announcement has been made, pursuant to the exemption provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*; the motion carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

Absent: Don C. Gantt, Jr.

Supervisor Gantt entered the meeting during Closed Session.

The Board returned to regular session by motion of Supervisor Cooper-Jones and adopted as follows:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

On motion of Supervisor McKay and carried by the following roll call vote:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Simpson made a motion to accept the County incentives for Lapp Associates, LLC, as follows:

<b>County of Prince Edward Incentives</b>	
<b>Incentive</b>	<b>Value</b>
1. <b>Local Real Estate Reinvestment Grant:</b> Co. IDA will provide a 3 yr. reinvestment grant equal to 50% of the real estate taxes paid to the County. Based on the current assessment rate, the estimated value of this incentive is:	Year 1= \$8,117.55 Year 2= \$8,117.55 Year 3= \$8,117.55  \$24,352.65
2. <b>Waiver of Building Permit Fee:</b> Prince Edward Co. will waive the building permit fee to up-fit the building. The estimated value of this cost saving is:	\$TBD
3. <b>Grant Assistance:</b> Prince Edward Co. will help LAPP Metals obtain all potential financial assistance and grant funding available.	\$TBD
<u>Total of All County Incentives</u>	<b>\$24,352.65</b>

The motion carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

Chairman Fore recessed the meeting at 6:31p.m., and will reconvene in the Board of Supervisors Room, Tuesday, July 9, 2013 at 7:00 p.m.

July 9, 2013

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 9<sup>th</sup> day of July, 2013; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Jim Ennis, County Attorney; Sharon Lee Carney, Economic Development Director; and Alecia Daves-Johnson, Planner.

Chairman Fore called the meeting to order as a reconvened meeting. Supervisor McKay offered the invocation.

In Re: Public Participation

Chairman Fore read the Public Participation Policy, adopted at the September 2009 meeting:

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff immediately correct any factual error that might occur.*

**Henry Shelton**, Prospect District, expressed his concern regarding taxpayers supporting the Manor Golf Course. He stated the IDA giving \$50,000 to the Manor Golf Course will not benefit the taxpayers. Mr. Shelton then stated the “Road to Nowhere” could have been avoided by staggering the starting times of the schools.

In Re: Board of Supervisors Comments

Supervisor Jones stated the report on WRIC news from Richmond left information out of the report; on February 10, 2004, the Board unanimously voted to apply \$500,000 of Revenue Sharing Funds for the engineering and construction of the new Route 628 for the safety of the school children. One former supervisor now criticizing the project was one that voted for the \$500,000 to be spent in 2004 for the engineering and construction of Route 628. He stated as long as he has been on the Board of Supervisors, beginning in 2000, there has always been discussion of building this alternate route. The county didn't purchase the property where the proposed Granite Falls is slated to be built until 2005 and no way could the Board in 2004 could have foreseen that there would even potentially be a hotel on that site. Also, there was no mention of the serious accidents - three fatalities on Route 15, created by congestion on Route 628. At one time, the Board looked at building an overpass for the children; that was found to be expensive and the Board had already discussed the alternate route to alleviate the traffic. Supervisor Jones stated there was a comment made in the news report about how the entrance way was built for \$48,000 for the proposed hotel. The County didn't build the entrance way for the hotel; it's County property and it was built for anyone who would come forward to purchase that property. He said Mr. Fowler does have that option but if he doesn't exercise that option, the entrance way is still there for whomever might want to purchase that property. He added that he looked back at the criticism received about the road and the purchase of the land from Mr. Lacy, and found it very similar to the criticism to the purchase of the land for the Prince Edward County Industrial Park. The land was bought for \$275,000; one lot was sold to Lowe's for \$1.1 million. But at the time the County bought it, everyone wondered why the County would buy that land. He said it was the foresight of the Board at the time, just as it's the foresight of the current Board to build the supposed “Road to Nowhere”, which is to ease the traffic around the schools and has also given the County the potential for development in the County and to increase the County's tax base.

Supervisor Simpson stated he agrees with Supervisor Jones' comments, adding conversation regarding this road has been ongoing for 20 years.

Supervisor Cooper-Jones stated if there had been a safety issue at the school, she wouldn't object to the road. She added that VDOT stated the road was not necessary and recommended changing signage or possibly the times the schools begin and the problems could be alleviated at a minimal cost. She stated paying \$4 million for the road doesn't benefit taxpayers.

Supervisor Campbell stated folks don't realize that the \$2 million in Revenue Sharing Funds are taxpayer dollars which maybe could have been spent on improving dirt roads.

In Re: Consent Agenda

Supervisor Cooper-Jones made a motion to remove the minutes from the June 11, 2013 meeting from the Consent Agenda; the motion carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

On motion of Supervisor Simpson and carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

the Board accepted the Treasurer's Report for May 2013; Accounts and Claims; Salaries; and appropriations as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-41050-0100	From General Fund Balance		\$ 39,316
4-100-32200-7001	Farmville Volunteer Fire Department	\$ 0	
4-100-32200-7002	Rice Volunteer Fire Department	\$ 58	
4-100-32200-7003	Prospect Volunteer Fire Department	\$ 319	

4-100-32200-7004	Darlington Heights Volunteer Fire Department	\$ 5,019	
4-100-32200-7005	Hampden-Sydney Volunteer Fire Department	\$ 5,975	
4-100-32200-7006	Pamplin Volunteer Fire Department	\$ 21,952	
4-100-32200-7007	Meherrin Volunteer Fire Department	\$ 5,993	
3-100-41050-0100	General Fund Balance		\$3,500
4-100-11010-3132	In The Line of Duty Memorial	\$3,500	
<u>FY 2013 Budget Amendment</u>			
3-100-23000-0080	Technology Trust Fund		\$4,739
4-100-21600-5880	Clerk Circuit Court / TTF	\$4,739	

**Prince Edward Treasurer's Report - May 2013**

<u>Name of Bank</u>	<u>Bank Balance</u>	<u>Deposit in Transit / Adj.</u>	<u>Outstanding Checks</u>	<u>Available Balance</u>
Benchmark Pooled Fund Account	10,440,538.36	15,269.35	676,761.89	9,779,045.82
Wachovia Social Services	301,359.33	0.00	127,551.77	173,807.56
Bank of America School Fund	1,487,330.89	205,514.60	797,907.90	894,937.59
Bank of America Food Service	153,587.56	4,703.35	17,371.84	140,919.07
Benchmark Food Service	331,406.19	0.00	5,225.91	326,180.28
TOTAL				11,314,890.32
Certificates of Deposit				
Benchmark				522,614.96
Citizens Bank Recreation				16,224.37
Citizens Bank Underground Storage				20,000.00
Planners Bank				201,272.84
Wells Fargo Advantage Fund				162,436.41
TOTAL				922,548.58
GRAND TOTAL				12,237,438.90



MOTOR VEHICLE LICENSE TAXES

Town of Farmville                      Decal reimbursement                      64,413.39

BOARD OF SUPERVISORS

Farmville Herald                      Advertising                      1,495.34  
Puckett Funeral Home, Inc.                      Cremation                      1,380.00  
Farmville Chamber of Commerce                      Luncheon                      30.00  
Walmart Community/GEGRB                      Soft drinks                      43.78

COUNTY ADMINISTRATOR

East End Motor Company, Inc.                      Inspection                      16.00  
Business Card                      Postage                      34.60  
   Seminar                      25.00                      59.60  
Pitney Bowes                      Postage meter lease                      29.00  
U. S. Postal Service                      Box rent                      78.00  
US Cellular                      Phone                      128.88  
Sarah E. Puckett                      Mileage                      193.79  
Virginia Association of Counties                      13-14 Dues                      5,144.00  
Business Data of Virginia, Inc.                      Norton update                      59.90  
Diamond Springs Water, Inc.                      Equipment rental                      8.95  
Farmville Printing                      Letterhead / tickets                      412.10  
Matthew Bender & Company, Inc.                      Code Rules FV11                      53.39  
Municipal Code Corporation                      Code on Internet Fee                      700.00

INDEPENDENT AUDITOR

Robinson Farmer Cox Associates                      Treasurer turnover audit                      7,500.00

COMMISSIONER OF REVENUE

BMS Direct                      Prepay Property forms                      4,776.40  
U. S. Postal Service                      Box rent                      130.00  
Business Data of Virginia, Inc.                      Norton update                      59.90  
Key Office Supply                      Toner                      89.99  
   Lexmark ribbon                      15.29                      105.28

TREASURER

ComputerPlus Sales & Service                      Maintenance contract                      1,075.35  
U. S. Postal Service                      Box rent                      78.00  
Mail Finance                      Postage equipment lease                      1,592.55  
University of Virginia                      Delinquent collection course                      175.00  
VAI Treasurers User Group                      Annual develop fees                      400.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.                      Contract agreement                      3,700.00  
   Travel expense                      1,375.00                      5,075.00  
ComputerPlus Sales & Service                      Printer maintenance contract                      79.00

ELECTORAL BOARD AND OFFICIALS

Betty A. Gibbs                      Salary                      1,002.32  
   Printing                      10.60  
   Postage                      23.85                      1,036.77

Samuel A. Martin, Jr.	Salary	501.16	
	Mileage	50.85	552.01
Gordon V. Smith	Salary		501.16
Ruby F. Amos	Official	100.00	
	Training	25.00	125.00
Barbara Barnes	Official	100.00	
	Training	25.00	125.00
Robert L. Barnes	Official	90.00	
	Training	25.00	115.00
Mary L. Baylis	Official	100.00	
	Training	25.00	125.00
William E. Brandt, Sr.	Official		90.00
Wendell Brown	Official		90.00
Rachael E. Dove	Official	100.00	
	Training	25.00	125.00
Sheila Eames	Official		90.00
Lynn H. East	Official	100.00	
	Training	25.00	125.00
Sarah Edmondson	Official		90.00
Vincent Eanes	Official		90.00
Nancy D. Fawcett	Official	100.00	
	Training	25.00	125.00
Linda Finch	Official	90.00	
	Mileage	50.00	140.00
Moses Ford	Official		90.00
Beth M. Fore	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	5.00	175.00
Jean G. Fowlkes	Official	100.00	
	Training	25.00	125.00
Yolanda Gladden	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Mileage	5.00	155.00
Jennifer J. Halladay	Official		90.00
Edward Lee Helton, Jr.	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	5.00	175.00
Michael L. Helton	Official	100.00	
	Training	25.00	125.00
Jane Newman Hollingsworth	Official		115.00
Esther W. Hollingsworth	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	5.00	175.00

Brian N. Hulsizer	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Frances D. Jasper	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
John Jennings	Official		90.00
Donald B. Kellum, Jr.	Official		90.00
Unilect Corporation	Training	85.90	
	Ballot artwork	570.60	
	Absentee ballot cards	265.04	921.54
Peggy Kelsey	Official		90.00
James Junior Lee	Official		90.00
Jean W. Lee	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Lora P. McElhenie	Official		90.00
Tola Morgan	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	10.00	180.00
Rebecca L. Randolph	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Mary G. Reed	Official		90.00
Rosalie B. Robertson	Official	100.00	
	Training	25.00	125.00
Henry O. Shelton	Official		90.00
Bértha E. Shepperson	Official		90.00
Claudia Somers	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	10.00	180.00
Phillip Somers	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Lynn Skakum	Official		90.00
Margaret Stockton	Official	100.00	

	Training	25.00	125.00
Linda Timmons	Official		90.00
James B. Towler	Official		90.00
Michael Scott Warner	Official		90.00
Virginia H. Wilson	Official		90.00
Kasie R. Wright	Official	100.00	
	Training	25.00	125.00
Darlington Heights Fire Department	Rent		200.00
Elks Lodge #269	Rent		200.00
Farmville Volunteer Fire Department	Rent		200.00
Hampden-Sydney Fire Department	Rent		200.00
Mt Zion Second Baptist Church	Rent		200.00
Prospect Volunteer Fire Department	Rent		200.00
Rice Volunteer Fire Department	Rent		200.00
Mt Pleasant Church	Rent		200.00

REGISTRAR

Farmville Herald	Advertising		92.25
------------------	-------------	--	-------

CIRCUIT COURT

Homestead	Lodging	181.75	
	Bar Association meeting	1,000.00	1,181.75

GENERAL DISTRICT COURT

US Cellular	Phone		24.61
U. S. Postal Service	Box rent		108.00

SPECIAL MAGISTRATES

Key Office Supply	Batteries / supplies	66.69	
	Laser cartridge	99.89	
	Cannon cartridges	252.67	
	Cartridges / drawer file	110.75	

CLERK OF THE CIRCUIT COURT

U. S. Postal Service	Box rent		78.00
AT&T	Phone		43.04
CenturyLink	Phone		84.95
Sue Ann Fitz	Witness mileage		48.40
Manatron, Inc.	Online data host fee	5,300.72	
	Credit	-562.50	4,738.22
Kinex Networking Solutions	DSL		74.95
Key Office Supply	Fax machine		699.00

LAW LIBRARY

AT&T	Phone		36.58
CenturyLink	Phone		39.57
LexisNexis	Online service		247.00

COMMONWEALTH'S ATTORNEY

Pitney Bowes	Leasing charge		102.00
--------------	----------------	--	--------

Purchase Power	Postage	419.99
Treasurer of Virginia	IPad service	135.15
Richmond Times Dispatch	Software RFP	154.60
STEPS, Inc.	Shredding service	35.00
Key Office Supply	Envelopes	105.66
	Signature stamps	37.00
	Laser cartridge	154.99
Geronimo Development Corporation	Case Finder subscription	297.65
		619.00
	<u>SHERIFF</u>	
Commtronics of Virginia	Radio repairs	70.00
East End Motor Company, Inc.	Inspections	32.00
	Wiper motor	254.61
	Axle / bearing / seal	680.31
	Inspection / oil change	83.96
Farmville Auto Parts	Brake rotors / pads	501.01
	AA batteries	16.94
	Bulb	5.59
Napier Towing	Towing	523.54
Business Card	Shipping charges	125.00
	FCC license / battery	5.20
	Meals / lodging	104.80
	Credit	163.36
	Gas	-300.00
	Digital cameras	68.03
U. S. Postal Service	Box rent	524.95
Treasurer of Virginia	VCIN	566.34
Kinex Networking Solutions	VCIN System upgrade	54.00
	Remote backup	108.10
	VCIN	19.95
CenturyLink	Phone	18.33
US Cellular	Meals	1,456.74
Joseph Sprague	Catering	49.26
Dekeace Morton	Inspection	289.50
	Plate / engraving	16.00
Pairet's, Inc.		1,257.88
Central Virginia		5.70
Criminal Justice Academy	Dues	11,040.00
Diamond Springs	Water & equipment rental	79.90
Diamond Springs Water, Inc.	Water & equipment rental	90.10
Key Office Supply	Canon cartridge	91.89
	Frame	29.89
	Ink cartridge / labels	65.97
	HP cartridges	130.97
	Avery tabs	260.37
	Binders	16.18
Staples Advantage	Office supplies	595.27
Walmart Community / GEGRB	Office supplies	675.59
	Staplers / tool boxes	64.14
	Evidence bags	116.64
Southside Electric Cooperative	Electric service	13.38
		194.16
		9.08

Monzy Faulkner	Sign posts		188.69
Ellington Energy Service	Gas		36.00
Fire & Safety Equipment Company	Fire extinguisher		15.95
Galls, LLC	Merchandise returned	-15.96	
	Balance due	0.06	
	Safety vests	159.43	
	Maglite traffic wand	20.40	163.93
Richard Hurak	Bungees / tarps		27.05
Southern Police Equipment Company	Leg irons / handcuffs	209.95	
	Credit	-60.98	
	Radio holder belt loop	43.98	
	Holster	114.58	
	Belt buckle	5.39	312.92
Quality Uniform Company, Inc.	Uniform pants	85.00	
	Pants	87.00	
	Raincoat	260.00	432.00

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Davis GMC Truck, Inc.	Inspection / repair lights		150.48
Fire Protection Equipment Company	Facepiece / voice amp	6,780.00	
	SCBA flow test / hose	608.68	7,388.68
Key Office Supply	Printer		129.99
MES Virginia	Hose		10,159.39
Piedmont Fleet Service	Serviced Engine 1-2		498.76

PROSPECT VOLUNTEER FIRE DEPARTMENT

Commonwealth Regional Council	Grant assistance		1,350.00
Davis GMC Truck, Inc.	Inspection / change oil		91.90
Foster Fuels, Inc.	Propane		229.98
Pamplin Exxon	Fuel	107.80	
	Inspection / tires	717.83	825.63
Prince Edward County Public Schools	Diesel		25.79
Southside Training Association	Dues		200.00
Town of Farmville	Fuel		594.64
Dominion Virginia Power	Electric service		214.56
VA State Firefighters Association	13-14 Dues		160.00

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Advance Auto Parts	Mower battery & oil		74.50
Atlantic Emergency	Hooks / pike pole		114.00
C. W. Williams	Upgrade camera	5,032.50	
	SCBA flow test	2,028.20	7,060.70
Cyrus Pest Control Company	Exterminating service		90.00
Farmville Wholesale Electric	Wiring supplies		707.29
Prince Edward County		42.28	1,276.28
Firefighters Association	Dues		20.00
Southside Electric Cooperative	Electric service		604.23
Taylor-Forbes Equipment Company	Fuel line assembly		39.90
Verizon Wireless	Phone		60.07
Verizon	Phone		299.47

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Repair thermal camera		5,040.00
CenturyLink	Phone		56.60
Prince Edward Area			200.00
Firefighters Association	Dues		20.00

PAMPLIN VOLUNTEER FIRE DEPARTMENT

Commtronics of Virginia	Radio repair		170.25
Fire & Safety Equipment Company	SCBA hydrotest		50.00
J.E. Jamerson Building Supply	Maintenance supplies		193.33
Pamplin Exxon	Vehicle maintenance	32.96	
	Fuel	591.42	624.38
Prince Edward Area			
Firefighters Association	Dues		20.00
Southside Training Association	Dues		200.00
Verizon	Phone		174.11
Dominion Virginia Power	Electric service		382.91

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Diesel		750.46
Verizon	Phone		164.12
Dominion Virginia Power	Electric service		439.75
Watkins Insurance Agency	Auto / package / umbrella insurance		3,604.00

EMERGENCY SERVICES

Timmons Group	E911 addressing		2,185.00
Business Card	IPad		729.00
Korman Signs	Signs		203.91

REGIONAL JAIL & DETENTION

Piedmont Regional			
Juvenile Detention Center	Juvenile detention		3,450.00

BUILDING OFFICIAL

Pro Auto, LLC	Inspection		16.00
US Cellular	Phone		24.61
Coy Leatherwood	Meal	6.37	
	Meeting registration	15.00	21.37
Farmville Auto Parts	Drain plug		4.19

ANIMAL CONTROL

Jennifer Kingsley, DVM	Vet service		90.00
Lowe's	Paint stripper	56.94	
	Light fixture / bulbs	19.91	
	Roundup / insect spray	35.09	
	Tank sprayer / nozzle	15.15	127.09
East End Motor Company, Inc.	Hydraulic control / pads		1,414.13
Dominion Virginia Power	Electric service		88.40
CenturyLink	Phone		131.53

US Cellular	Phone		49.22
Walmart Community / GEGRB	Dog food	159.84	
	Cleaning supplies	41.44	201.28
Vortech Pharmaceuticals	Fatal Plus solution		232.59

BIOSOLIDS MONITORING

Tri-County Ford, Inc.	Change oil / check AC		130.46
US Cellular	Phone		24.61

REFUSE DISPOSAL

Resource International	Misc work tasks	2,951.75	
	Storm water compliance	87.00	
	Groundwater monitoring	7,931.42	10,970.17
Lowe's	Halogen bulbs	13.26	
	Bulbs	26.52	39.78
East End Motor Company, Inc.	Flat tire repair	34.02	
	Tire	726.95	760.97
Southern States	Straps / gloves		25.23
Arena Trucking Company	Trash collection		368.00
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		3,572.40
STEPS, Inc.	Recycling fee		1,516.74
Synergy Recycling, LLC	Electronic recycling		1,380.74
Southside Electric Cooperative	Darlington Heights site	49.82	
	Virso site	80.51	130.33
Dominion Virginia Power	Leachate pump	103.09	
	Scalehouse	87.09	
	Rice site	55.77	
	Cell C pump station	13.53	
	Green Bay site	51.80	
	Worsham site	51.47	
	Prospect site	57.95	
	Landfill site	28.22	448.92
AT&T	Phone		232.19
CenturyLink	Phone		276.55
US Cellular	Phone		24.61
Verizon	Phone		122.26
O. O. Stiff, Inc.	Monthly service		662.50
Prince Edward County Public Schools	Diesel		1,475.50
NAPA of Farmville	Hydraulic fluid / funnel		50.98

GENERAL PROPERTIES

Cummins Atlantic, LLC	Generator service contract		1,082.70
Fire Sprinkler, LTD	Annual service contract		1,200.00
Hudson-Payne Electronics	Fire alarm test contract		650.00
McQuay International	Chiller maintenance contract		2,680.00
OK Termite & Pest Control	Exterminating service		150.00
East End Motor Company, Inc.	Flat tire repair		20.00
Southside Electric Cooperative	SRR lights		29.72
Dominion Virginia Power	Roy Clark monument	11.73	



	Courthouse	12,281.77	
	Shop	30.95	
	SCOPE building	210.50	
	Sheriff Department shed	5.66	
	Worsham Clerk's office	16.64	
	Lights at Rice	111.26	
	Ag building	1,158.97	13,827.48
Town of Farmville	Water & sewer		131.87
AT&T	Phone		36.57
CenturyLink	Phone		129.85
US Cellular	Phone		116.96
FEMA Flood Payments	Flood insurance		754.00
O. O. Stiff, Inc.	Monthly service		100.00
Aramark Uniform Services	Janitorial supplies		321.96
Diamond Paper Company	Paper towels		640.00
Lowe's	Cleaning supplies	86.80	
	Electric box / spotlight	34.07	
	Terminal kit	15.70	
	Concrete	9.94	
	Weatherstrip	4.55	
	Earplugs	14.19	
	Soldering kit / battery	56.04	
	Threadlocker	5.67	
	Wrench set	5.68	
	Rake / hoe / fork	90.17	
	Nuts / bolts	6.42	
	Door sweep / adapters	74.44	
	Coupling / elbows	2.87	
	Paint / roller / tape	41.30	447.84
Wilco, Inc.	Janitorial supplies		655.20
Arcet Equipment Company	Argon / gloves / glasses		78.95
Business Card	Filters / throttle handle		97.58
Diamond Springs Water, Inc.	Equipment rental		8.95
Farmville Wholesale Electric	Ballast	137.16	
	Bulbs / ballast	103.12	240.28
Grainger	Restroom sign	66.51	
	V-belts	109.24	
	Door sign	2.39	178.14
Midtown Mailboxes	Blueprint drawings		17.97
Cintas Corporation #524	Uniform rental		363.50
Prince Edward County Public Schools	Diesel		191.94
Farmville Auto Parts	Wiper blades / bulbs	21.97	
	Fuel stabilizer / WD40	38.77	60.74
Taylor-Forbes Equipment Company	2-Cycle oil / treatment	35.38	
	Saw chain / oil	49.09	84.47
	<u>CANNERY</u>		
B & B Consultants, Inc.	Water sample / test		133.00
Virginia Food Works	Contract payment		2,916.67
Lowe's	Door sweep / adapters	74.44	

	Coupling / elbows	2.87	
	Paint / roller / tape	41.30	
Southside Electric Cooperative	Electric service		199.88
CenturyLink	Phone		176.40
Business Data of Virginia, Inc.	Norton update		29.95
Walmart Community / GEGRB	Office supplies	71.03	
	Cleaning supplies	213.56	284.59
Your Safety Company	First aid supplies		113.89
Grainger	Buffer solution	14.15	
	Brushes / dispenser	166.87	181.02
Business Card	Knives / brushes / apron		560.76
Can Corporation of America, Inc.	Cans		5,506.46
Diamond Paper Company	Cleaning supplies		736.17
Virginia Department of Taxation	Sale use tax on cans		275.31

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		11,625.00
Braley & Thompson, Inc.	Professional service		7,666.00
Business Card	Foster care		253.87
Centra Health	Professional service		20,128.00
Crossroads Services Board	Professional service		1,520.00
Elk Hill	Professional service		3,190.00
Family Preservation Services	Professional service		2,957.50
Grafton School, Inc.	Professional service		21,360.00
Intercept Youth Services	Professional service		6,118.47
Crystal E. Jones	Foster care		644.00
Liberty Point Behavioral	Professional service		5,336.00
Park School	Professional service		3,617.70
The Hughes Center	Professional service		5,324.00
United Methodist Family Services	Professional service		3,418.06
Youth Quest	Foster care		644.00

PLANNING

Samuel Coleman	Commission meeting	100.00	
	Mileage	13.56	113.59
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.60	122.60
Preston Hunt	Commission meeting	100.00	
	Mileage	22.60	122.20
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	10.17	110.17
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.48	108.48
Brett Von Cannon Watson	Commission meeting		100.00
Farmville Herald	Advertising		435.63
Business Card	Postage		5.85
US Cellular	Phone		49.22

ECONOMIC DEVELOPMENT

Business Card	Gas	12.01	
	Meals	47.08	
	Lodging	164.05	223.14
Farmville Chamber of Commerce	Luncheon		15.00
Business Data of Virginia, Inc.	Norton update		29.95

TOURISM

Recreation News	Recreation news ad	1,699.00	
	Best Part ad	1,699.00	
WLSL TV	Best Part ads		3,000.00
Dominion Virginia Power	Electric service		435.23
Town of Farmville	Water / sewer		49.96
Business Card	UPS	163.12	
	Frames / mats	52.96	
	Leaflet displays	101.86	317.94
CenturyLink	Phone		292.13
Key Office Supply	Dictating cassettes		47.80
Office Max	Projector		433.26
Duncan Parnell, Inc.	GIS equipment / software		998.42
Selena Strickler	Ad resizing		60.00
Farmville Printing	Business cards		49.00
Magi Van Eps	Meeting supplies		95.32

COOPERATIVE EXTENSION OFFICE

Treasurer, Virginia Tech	4th Quarter support		10,804.79
U. S. Postal Service	Box rent		78.00
CenturyLink	Phone		102.28

GENERAL EXPENSE

Lumos Networks	Phone		2,777.46
Southern States Cooperative, Inc.	Gas		17,615.74

CAPITAL PROJECTS

Oden Corporation	Filler - partial payment		6,614.42
Ronald Van Eps	Freight on filler		147.54

WATER FUND

Town of Farmville	Water analysis	40.00	
	Water	48.29	88.29

SEWER FUND

Dominion Virginia Power	Sewer pump		37.99
-------------------------	------------	--	-------

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,018.07
----------------	-----------------	--	----------

REVENUE SHARING FUND - VDOT

Haymes Brothers, Inc.	Rt. 786 Construction		176,484.91
Hurt & Proffitt, Inc.	Engineering - Rt. 786		39,100.62

PIEDMONT COURT SERVICES

Mail Finance	Postage meter lease		190.68
Pitney Bowes	Postage meter lease		202.00
Julianna Ferrell	Mileage / cab / flight	924.98	
	Meals / lodging	447.94	1,372.92
Key Office Supply	Laser cartridges		154.97
Kinex Networking Solutions	Remote backup		130.00
Baudville	Shining star trophy		68.45

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent		2,383.00
Julianna Ferrell	Lodging		66.88
Page Hardy	Cleaning service		105.00
CommWorld	Upgrade for VCIN		975.00

PCS DRUG TESTING FEES

Alere Toxicology Service, Inc.	Drug testing		58.44
--------------------------------	--------------	--	-------

CCA / PSA GRANT

Julianna Ferrell	Lodging		270.79
------------------	---------	--	--------

In Re: Minutes

Supervisor Cooper-Jones stated a correction to the vote on the coin toss was necessary; she had voted “Nay” to the use of the coin toss; discussion followed.

Supervisor Gantt requested Supervisor Wilck’s comments prior to the vote for the School Board member for District 701 be inserted.

Chairman Fore stated the minutes will be corrected as requested and will be presented at next month’s meeting for approval.

In Re: Highway Matters

Supervisor Campbell thanked VDOT for all their hard work through the storms that the County has experienced recently.

In Re: Presentation of Real Virginia – Virginia Farm Bureau: Cannery

Mrs. Alecia Daves-Johnson presented a video excerpt from a television program called “Real Virginia”, prepared by the Virginia Farm Bureau; this program was shown on television on July 1 [2013] and highlighted the Prince Edward County Cannery.

In Re: Public Hearing – Amendment to Section 74-3 of the County Code

Chairman Fore announced that this was the date and time scheduled for a public hearing on the proposed amendment to Section 74-3 of the Prince Edward County Code. Notice of this hearing was advertised according to law in the Friday, June 28, 2013 and Friday, July 5, 2013 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. James Ennis, County Attorney, stated that at the June meeting, the Board of Supervisors authorized advertisement of the amendment of Section 74-3 of the County Code. The proposed amendment expands the County’s Code to incorporate Title 46.2 of the Code of Virginia, except those provisions and requirements the violation of which constitutes a felony, and except those provisions and requirements which, by their very nature, can have no application to or within the County of Prince Edward.

Chairman Fore opened the Public Hearing.

**Stuart Raybold** questioned if language is included in the amendment to incorporate future changes to the State Code. Mr. James Ennis, County Attorney, stated that language is included in the amendment.

There being no one further wishing to speak, Chairman Fore closed the public hearing.

Supervisor Simpson made a motion to approve the amendment to Section 74-3 of the Code of Prince Edward County; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	

**Proposed Amended Section 74-3 of the Code of Prince Edward County**

Section 74-3. Adoption of State Law

- (a) That pursuant to the authority of *Code of Virginia*, 1950, as amended, Section 46.2-1313, all of the provisions and the requirements of the laws of the state contained in Title 46.2 of the *Code of Virginia* as in force and effect on July 1, 2013, except those provisions and requirements the violation of which constitutes a felony, and except those provisions and requirements which, by their very nature, can have no application to or within the county, are hereby adopted and incorporated in this article by reference and made applicable within the county. References to highways of the state contained in the provisions and requirements adopted in this section shall be deemed to refer to the streets, highways and other public ways within the county. Such provisions and requirements are hereby adopted, mutatis mutandis, and made a part of this article as fully as though set forth at length herein, and it shall be unlawful for any person within the county to violate or fail, neglect or refuse to comply with any provision of Title 46.2 or of Article 2 (Section 18.20266 et seq.) of Chapter 7 of Title 18.2 of the *Code of Virginia*. Amendments to such state law hereafter adopted shall be incorporated herein on their respective dates unless specifically rejected by the governing body of the county.
- (b) All definitions or words and phrases contained in the state law adopted to this section shall apply to such words and phrases when used in this article unless clearly indicated to the contrary.
- (c) The penalties imposed for the violation of any provision or requirement adopted by this article are:
  - (1) As provided by general law for similar reference under Title 46.2 or under Article 2 (Section 18.2-266 et seq.) of Chapter 7 of Title 18.2 of the *Code of Virginia*; or Title 19.2 Criminal Procedure Chap. 20 Taxation and Allowance of Costs, Sections 19.2-328-19.2-338

In Re: Appointments: Citizen Volunteer Position

Mr. Bartlett stated that in March, the County was contacted by Ms. Justine Young, Executive Director of Piedmont Senior Resources Area Agency on Aging (PSR) regarding the appointment of a second representative by the Board of Supervisors to serve on this agency Board. At that time, Ms. Young indicated that the term of the County's current representative, Mr. Earl Townsend, would expire in November.

The citizen volunteer position for the second representative was advertised and at its June meeting, the Board of Supervisors appointed Mr. Steve Kerns, whose three-year term commenced July 1, 2013.

Ms. Young again contacted Mr. Bartlett and indicated that new information has been discovered regarding the terms of office of current PSR Board members. Mr. Townsend's term of office expired May 31, 2013 and Prince Edward County again has a vacancy on this agency Board.

Mr. Bartlett added that this agency is in a period of new management and transition, which helps explain the confusion regarding the appointments and terms of Board members.

Supervisor Cooper-Jones made a motion to authorize the advertisement of the citizen volunteer vacancy on the Board of Piedmont Senior Resources Area Agency on Aging; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

In Re: Helton House, Inc.

Mrs. Sharon Lee Carney, Director of Economic Development, stated Helton House, Inc. plans to expand their Rice, Virginia facility over a period of 36 months. The expansion will enable Helton House to enhance their assisted living and day programs, while also improving the training facilities for the area's mentally challenged individuals. This expansion shall replace services lost upon the closing of the Central Virginia Training Center to disabled persons.

Mrs. Carney stated the expansion will consist of five elements:

- Expansion of Helton House's psycho-social day program within a 5,000 square foot addition to the existing facility in Rice. The Board of Supervisors approved the construction of a new building up to 5,000 square foot at their July 10, 2012 meeting.
- The area previously occupied by the day program will be renovated to accommodate offices for mental health supporters.
- Two homes purchased in 2013 will be appropriately renovated to accommodate challenged individuals.
- A residential four-bedroom home in the Pamplin/Prospect area of Prince Edward County for use as a group home.
- Two new homes are scheduled to be built as the needs of individuals increase.

Mrs. Carney added 40 new full time, permanent positions will be added to their current staff of 66-70 employees; these new positions will be created within 36 months with wages ranging from \$9.07 to \$14.23 per hour.

Mrs. Carney stated the incentives include a Real Estate Investment Grant, which would be a 50% grant incentive back to Helton House for three years; the value of that is \$14,534.10. This only applies to the increased value over what they currently have. The tangible personal property would be a 50% reinvestment grant for three years on the \$250,000 for the eight new vehicles. A waiver of building permit fees is part of the Enterprise Zone package and local contribution. Until specifics are received on the properties, an amount cannot be determined. They have also met the threshold required for Tobacco Region Opportunity Funds (TROF); she requested authorization to apply for a TROF grant for Helton House. Mrs. Carney stated they are eligible for Enterprise Zone Real Property Grant; the maximum they can be awarded is \$100,000. The investment per job for these 40 new jobs will be \$785 per job over a three year span of time.

Chairman Fore inquired about a clawback in the event that they do not meet some of this criteria; Mrs. Carney stated there are 90 days to negotiate a clawback and as yet, there is no known amount.

Supervisor Simpson made a motion to approve the proposed Local Incentives for Helton House, Inc. and to authorize the County Administrator and/or the Board of Supervisors Chairman to sign any and all documents associated with implementing the proposed incentives; the motion carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

In Re: Emergency Management Report

Mrs. Sarah Puckett, Assistant County Administrator, reported that at its November 15, 2012 meeting, the Board of Supervisors appointed her to the positions of Acting Emergency Service Coordinator and Acting Hazardous Materials Coordinator. Mrs. Puckett provided a FY13 Summary and a proposed FY14 Work Plan for the County's emergency management program.



**FY 13 Summary:**

- Monitor / Assess / Respond / Report – multiple weather events in Prince Edward County.
- FEMA required training in NIMS (National Incident Management System) – listed below.
- Professional Development Series Certification coursework through the Emergency Management Institute, as required by VDEM – listed below.
- Provide emergency management updates to Prince Edward Firefighters Association.
- Homeland Security Exercise and Evaluation Program (HSEEP).
- Piedmont Soil & Water Conservation District Dam Safety TTX on Buffalo Structure #4.
- Training for the state's online crisis management system (WebEOC) and filing of Situation Reports from Storm/Weather events, as required.
- County's Local Capability Assessment for Readiness, as required by § 44-146.19 of the Code of Virginia.
- VDEM Coordinator's Briefing, as required by the State.
- County EOC generator grant.
- VDOT Highway Incident Response Quarterly Meetings.
- Coordination of Colonial Pipeline Safety Training for First Responders.
- Dominion Power / Southside Electric Cooperative Critical Infrastructure Updates.
- Participation in Virginia Organizations Active in Disaster (VOAD).
- 2012 MINSCAST Rollup.

**Proposed FY 14 Work Plan:**

- Update of County Emergency Operations Plan (March 2014 deadline).
- Continued coordination with county first responders.
- Activation of Local Emergency Planning Committee (LEPC).
- Participation in the National Weather Service Storm Ready Community Program.
- Additional FEMA/VDEM Training and ISC 400.
- Coordination with Hampden-Sydney College.
- Shelter Strategy for Prince Edward County.
- WebEOC Training for County Staff.
- Emergency Operations Center Staffing Plan.
- 2013 NIMSCAST Rollup.
- Participation in the State's HSEEP Program.
- Additional Grant Program Funding, if available.

Mrs. Puckett reported on the Emergency Service Response and the activities incurred during and after the line of severe thunderstorms hit Prince Edward County on June 13, 2013. She stated over 100 9-1-1 calls were received and dispatched, and she reviewed the calls forwarded to the various fire departments and First Responders. She stated that the three volunteer fire departments that submitted their incident summaries for that evening reported they worked over 250 man-hours. Mrs. Puckett said the same scenarios were taking place all over Prince Edward County with trees and power lines down, fires and

vehicle accidents. She stated various locations such as the YMCA, Darlington Heights Fire Department and Pamplin Fire Department offered showers, water, ice and shelter for those who lost power; Pamplin Fire Department also provided a generator to a 92-year old resident until her power was restored. She stated the Emergency Services Response in this county is prepared to provide for the citizens; the majority of the response is from the well-trained volunteer fire and EMS agencies and is supplemented by the non-governmental agencies like the YMCA and other volunteer organizations such as the Red Cross.

Supervisor McKay thanked all volunteer fire departments for the help they provided during the storm recovery.

In Re: Agriculture & Forestry Industries Development Planning Grant (AFID)

Mrs. Alecia Daves-Johnson stated that on May 8, 2013, Governor McDonnell announced that the County's "Southside Food Enterprise Center for Production, Marketing, and Education of Value-Added Food Processing Servicing Virginia Farm-Based Producers" was awarded a \$20,000 Planning Grant through the Agriculture and Forestry Industries Development Fund. This grant requires a 50/50 match to the \$20,000 award.

Mrs. Daves-Johnson stated that in June, VDACS provided a draft Memorandum of Agreement (MOA) and asked the grant recipients to sign this agreement to begin the use of the grant funds. The MOA outlines the period of performance, reimbursement process, project budget and scope of work.

Mrs. Daves-Johnson reported that Mr. Bartlett sent a request to all adjoining counties on May 24 to inquire about their interest in this endeavor. The neighboring counties were afforded two options to become involved: 1) Identify any buildings or building lots suitable for consideration and the county's willingness to share in the in-kind or cash match, and 2) if not interested in contributing to the match requirement, then provide a letter of support. Mrs. Daves-Johnson stated most counties have offered a letter of support for the facility being constructed in Prince Edward County; Lunenburg County has offered in-kind match (staff hours) with a possible \$2,000 cash match. Therefore, it is suggested that the work-plan be revised to develop the facility plan based on the potential users and then conduct a search for the appropriate facility based on the construction design specifications. Lastly, offer the adjoining counties another opportunity to support the project when sources of capital support are being identified based on a

completed development and operations plan. This change in the work-plan would also expedite the completion of the Planning Grant deliverables which could in turn help meet the next approaching Tobacco Commission grant application deadline in October.

Discussion followed.

Chairman Fore questioned where the potential customers are and what guarantee the County has for the use of the facility. Mrs. Daves-Johnson stated Virginia Food Works has been managing the facility had seven clients; three clients in June used the Home Grown Virginia Co-Packing service. They are contacted often from other commercial clients that are interested in the process. She said the demand is there; the facility is needed to meet the demand. She added the grant will provide answers to many questions that have been posed.

Supervisor Wilck stated he is concerned about the building being built or renovated and the users do not come. Supervisor Jones stated this will cost \$10,000 to find the answers. Mrs. Daves-Johnson added Lunenburg will provide \$2,000 and staff time.

Supervisor Jones made a motion to authorize the suggested changes to the work-plan, to authorize the County to enter into the Memorandum of Agreement with VDACS, thereby accepting the grant and to authorize the County Administrator to sign the Memorandum of Agreement and execute the grant deliverables, and to authorize the advertisement of an RFP and execution of contractual agreements with a consultant per the Scope of Work and budget of the grant; the motion carried:

Aye: Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson

Nay: Howard M. Campbell  
Jim R. Wilck

In Re: Case Management System

Mr. Jim R. Ennis, County Attorney, stated the Commonwealth's Attorney's office is requesting an appropriation of \$40,500; these funds are needed to purchase a new case management system. The current case management system is approximately nine years old and is based on a Lotus Notes platform, which is obsolete and is no longer supported by IBM. Technical support is currently provided by an employee of Commonwealth's Attorney Service Council, a state agency; this sole employee of the Council who

provides this technical support for the program will retire this year. The Council has notified the Commonwealth's Attorney that when this employee retires they will no longer be able to provide support for the existing case management system to include migration to a new case management system. To ensure continuity of service the implementation of a new case management must occur before the retirement of the employee providing technical support.

Mr. Ennis stated an RFP was advertised and only one response was submitted which met all necessary criteria; he entered negotiations with this company which would provide the hardware, software, installation, training and a second operating system, and licenses. He has negotiated a reduced purchase price for approximately 500 licenses across the state; discussion followed concerning possible funding from the Attorney General's office.

Supervisor Gantt made a motion to authorize the budget amendment but not an appropriation of \$40,500 for the negotiations for a Case Management System, as follows:

		<u>FY 2014 Budget Amendment</u>	<u>Debit</u>	<u>Credit</u>
3-100-41050-0100	General Fund Balance			\$40,500
4-100-22100-6040	ADP Equip		\$40,500	

The motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

In Re: County Administrator's Report

Piedmont Court Services (PCS) Lease – Mr. Bartlett stated the lease agreement between PCS and SRP Corporation expired on June 30, 2013. The lease contains an option to renew for five additional years. Both parties wish to renew the lease with minor changes, including a 4.9% increase in the lease payment which is the first increase in ten years.

Supervisor McKay made a motion to authorize the County Administrator to execute the proposed Lease Agreement; the motion carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: None

Legislative Committee – Mr. Bartlett stated that annually, the Chairman appoints a Legislative Committee that is tasked with updating the County’s Legislative Priorities for Board approval. These priorities will be communicated to legislators, VACo, and the CRC for consideration in regional and statewide legislative priorities. The 2012 Legislative Committee was comprised of Supervisors McKay, Gantt and Wilck. Additionally, the Board may wish to consider hosting a Legislative meeting as it did last fall.

Chairman Fore reappointed Supervisor McKay (chair), Supervisor Gantt and Supervisor Wilck.

Local Government Challenge Grant – Mr. Bartlett stated the Virginia Commission for the Arts notified Prince Edward County it was awarded a Local Government Challenge Grant in the amount of \$2,494 for FY14. Annually, the County applies for and receives the grant which is provided to the Longwood Center for the Visual Arts. As required by the grant agreement the County must provide a matching amount. Both the grant and the County’s match are contained in the approved budget.

Virginia Aqua-Farmers Network Contract – Mr. Bartlett stated Prince Edward County has obtained a walk-in freezer using grant funds to store food products at the Cannery. The freezer is being used by various commercial vendors with the Virginia Aqua-Farmers Network, LLC being the primary user. The Network is concerned with loss of inventory in the event the Cannery loses power and the product thaws. The Network has attempted to obtain insurance for the loss but cannot because it does not own the freezer. The County researched the possibility of obtaining insurance with the Network reimbursing the County for the cost of the insurance. The County cannot obtain insurance because if the product is lost the County does not suffer any actual loss. To break from this cycle VACORP recommended the County sign a contract with the Network, in which the County would be responsible for reimbursing the Network for any loss due to spoilage. The County would recoup the cost of the insurance policy (approximately \$75 for \$50,000 of coverage).

After some discussion, Supervisor Gantt made a motion to authorize the County Administrator to execute a contract with the Virginia Aqua-Farmers Network, LLC whereby the County assumes liability for the loss of any food inventory stored in the County's walk-in freezer and obtain a liability insurance plan from VACORP to cover such a loss, with the Virginia Aqua-Farmers Network, LLC paying the premium and any deductible assessed by VACORP; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

Virginia Local Disability Program – Mr. Bartlett reported that a new local Disability Program offered through VRS is a mandatory part of the new hybrid retirement plan that will apply to most new employees hired on or after January 1, 2014. Local governments can opt out of the program but must provide a comparable employer-paid program. Local governments who wish not to have VRS administer this program have until September 1, 2013 to pass an opt-out resolution but can ask for an extension until November 1, 2013. A regional information session is being planned for the near future to provide attendees information about both the new Healthcare laws and an alternative Disability program developed by VACORP which local governments may choose instead of the VRS program. The time and date of this information session has not been established.

Supervisor Jones made a motion to authorize the County Administrator to request an extension until November 1, 2013 to provide the opt-out resolution to VRS; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones William G. Fore, Jr. Don C. Gantt, Jr. Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck	Nay: None
------	--	-----------

LEMPG Grant – Mr. Bartlett advised the Board that Prince Edward County received an e-mail on July 1, 2013 advising the County of the upcoming FY 14 Local Emergency Management Program Grant

(LEMPG). This is an annual grant which has been \$9,436 for at least the last eight years. The grant requires a dollar for dollar match which can be in-kind. The majority of the grant funds have been used to supplement the salary of the Local Emergency Service Coordinator to compensate the office holder for the additional work requirements, the 24-hour on-call duty status, and the ongoing educational requirements. Mrs. Puckett assumed the duties as the Acting Emergency Services Coordinator in November 2012. As was reported earlier, she has completed all of the FEMA and VDEM required training (with the exception of IS 400, which has a six-month required wait), has developed a strong working relationship with our Emergency First Responder, namely the Volunteer Fire Departments, local law enforcement, the Prince Edward Volunteer Rescue Squad, Centra Southside Community Hospital, Hampden-Sydney College, VDEM, and our regional local government partners. Additionally, she has outlined an extensive list of priority items that need to be completed in FY14 such as the EOP update, development of a COOP, activation of the LEPC, among others. The deadline for grant submissions is August 9, 2013.

Supervisor McKay made a motion to appoint Mrs. Puckett as County Emergency Services Coordinator, and to authorize the County Administrator to submit all necessary documentation to VDEM to request the grant and use the funds to supplement the salary of this position for the required extra hours of work; the motion carried:

Aye: Howard M. Campbell  
William G. Fore, Jr.  
Don C. Gantt, Jr.  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
Jim R. Wilck

Nay: Pattie Cooper-Jones

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of June 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of June 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the June 2013 ridership report from PERT and ordered it to be filed with the Board papers.

In Re: Prince Edward County Public Schools

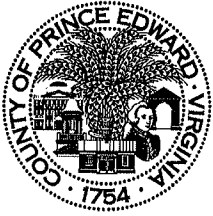
Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of June, 2013, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of June 2013, which was reviewed and ordered to be filed with the Board papers.

Chairman Fore adjourned the meeting at 8:47 p.m.





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** August 13, 2013  
**Item No.:** 5-c  
**Department:** County Administration  
**Staff Contact:** Barbara Poulston  
**Issue:** Consent Agenda - Review of Accounts & Claims

---

**Summary:** The bill list for July 2013 is attached for your review.

**Attachments:** July 2013 Bill List

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_

FROM DATE- 7/01/2013  
 TO DATE- 7/31/2013

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$769,701.67
501	WATER FUND	\$33.22
502	SEWER FUND	\$39.02
732	RETIREMENT BENEFIT FUND	\$1,074.02
741	PIEDMONT COURT SERVICES FUND	\$8,329.72
	TOTAL	779,177.65

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3600	15240	Advertising FARMVILLE HERALD	CO ADMR 713	ADVERTISING	399.75 *
5307	31421	Public Official Liability VACORP	POPL HILL CDA13	LIABILITY INSURANCE	300.00 *
5510	12084	Travel-Mileage CAMPBELL HOWARD M	APRIL-JUNE 2013	MILEAGE	135.60
	15897	FORE WILLIAM G JR	APRIL-JUNE 2013	MILEAGE	17.51
	19875	JONES ROBERT M	APRIL-JUNE 2013	MILEAGE	39.55
	22287	MCKAY CHARLES W	APRIL-JUNE 2013	MILEAGE	99.44
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	0460 PUCKETT713	MEALS	292.10 *
	11894	BUSINESS CARD	0460 PUCKETT713	HOMESTEAD DEPOSIT	121.30
					785.92
				ACCOUNT TOTAL	907.22 *
				MAJOR TOTAL	1,899.07 **
012110		COUNTY ADMINISTRATOR			
5210	11894	Postal Services BUSINESS CARD	0460 PUCKETT713	POSTAGE	5.85
	25483	PITNEY BOWES	6804124 JY13	POSTAGE METER LEASE	29.00
				ACCOUNT TOTAL	34.85 *
5230	30439	Telecommunications US CELLULAR	816442183 713	PHONE	136.88
				ACCOUNT TOTAL	136.88 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	0460 PUCKETT713	HOMESTEAD DEPOSIT	392.96 *
5810	31681	Dues & Association Member VA LOCAL GOVT MNGT ASSOC	BARTLETT 713	DUES	317.10
	31681	VA LOCAL GOVT MNGT ASSOC	PUCKETT 713	DUES	219.94
				ACCOUNT TOTAL	537.04 *
6001	11902	Office Supplies BUSINESS DATA OF VA, INC.	20101409	NORTON	29.95
	11902	BUSINESS DATA OF VA, INC.	20130225	NORTON UPDATE	29.95
	12899	CREATIVE BUSINESS SOLUTNS	1003	A/P CHECKS	1,040.80
	27181	RELIABLE	DSN52200	TIME CARDS	49.44
				ACCOUNT TOTAL	1,150.14 *
6012	22210	Books and Subscriptions MATTHEW BENDER & CO INC	47161892	2013 SUPP/INDEX/RV	415.07
				ACCOUNT TOTAL	415.07 *
				MAJOR TOTAL	2,666.94 **
012310		COMMISSIONER OF REVENUE			
5230	13325	Telecommunications TREASURER OF VIRGINIA	T260748	ONLINE SERVICE	78.77
				ACCOUNT TOTAL	78.77 *

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5810	31095	Dues & Association Member VALECO	COMR REV 713	FY14 DUES	75.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	433039	LASER CARTRIDGE	89.99
	20600	KEY OFFICE SUPPLY	433788	COPY PAPER/SUPPLIES	239.21
				ACCOUNT TOTAL	75.00 *
				ACCOUNT TOTAL	89.99
				MAJOR TOTAL	329.20 *
					482.97 **
012410	TREASURER				
5230	13325	Telecommunications TREASURER OF VIRGINIA	T260748	ONLINE SERVICE	78.78
5510	23965	Travel-Mileage NUNNALLY DONNA	MILEAGE 713	MILEAGE	78.78 *
5810	29395	Dues & Association Member TREASURERS ASSOC OF VA	13-14 DUES	DUES	138.99
	29395	TREASURERS ASSOC OF VA	13-14 LEGAL	LEGAL FEES	138.99 *
				ACCOUNT TOTAL	205.00
6001	20600	Office Supplies KEY OFFICE SUPPLY	433653	SHREDDER OIL	7.49
	20600	KEY OFFICE SUPPLY	433992	DRYLINE CORRECTION	5.98
	20600	KEY OFFICE SUPPLY	434129	OFFICE SUPPLIES	1,595.74
				ACCOUNT TOTAL	1,609.21 *
				MAJOR TOTAL	2,181.98 **
012510	INFORMATION TECHNOLOGY				
3160	11902	Professional Services BUSINESS DATA OF VA, INC.	20100957	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101409	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20101411	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20130212	CONTRACT AGREEMENT	3,700.00
	11902	BUSINESS DATA OF VA, INC.	20130221	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20130225	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20130226	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20130227	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20130228	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20130230	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20130232	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20130238	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20130241	TRAVEL EXPENSE	125.00
				ACCOUNT TOTAL	5,200.00 *
3320	12762	Maintenance Service COMPUTERPLUS SALES/SERVIC	MC0000170535	PRINTR MAINT CONTRCT	79.00
				ACCOUNT TOTAL	79.00 *
				MAJOR TOTAL	5,279.00 **

AP375H  
7/31/2013  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 7/01/2013 -- 7/31/2013

AFTER CHECKS  
PAGE 3

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
013100	6001	ELECTORAL BOARD AND OFFICIALS			
		Office Supplies			
	20600	KEY OFFICE SUPPLY	433143	ELECTION SUPPLIES	26.26 *
				ACCOUNT TOTAL	26.26 **
				MAJOR TOTAL	26.26 **
013200	REGISTRAR				
5510	11406	Travel-Mileage			
		BOLT DALE L	EXPENSES 713	MILEAGE	72.89 *
				ACCOUNT TOTAL	72.89 *
5530	11406	Travel-Subsistance & Lodg			
		BOLT DALE L	EXPENSES 713	MEALS	61.51
		BOLT DALE L	EXPENSES 713	LODGING	188.08
				ACCOUNT TOTAL	249.59 *
				MAJOR TOTAL	322.48 **
021100	CIRCUIT COURT				
6012	22210	Books & Subscriptions	46876413	CASE FINDER SUPPLEMT	95.29
		MATTHEW BENDER & CO INC			95.29 *
				ACCOUNT TOTAL	95.29 **
021200	GENERAL DISTRICT COURT				
3160	28228	Professional Services	13 004	MEDIATION SERVICES	997.50
		SEXTON JOYCE K			997.50 *
5230	30439	Telecommunications	816442183 713	PHONE	23.41
		US CELLULAR			23.41 *
6001	20600	Office Supplies	433004	METAL COPY STANDS	59.78
		KEY OFFICE SUPPLY			59.78 *
6095	20600	Office Supplies - Juv Pro	432942	COPY STAND	11.99
		KEY OFFICE SUPPLY			11.99 *
				ACCOUNT TOTAL	1,092.68 **
				MAJOR TOTAL	
021600	CLERK OF THE CIRCUIT COURT				
5850	999999	Jurors/Witnesses	JUROR 713	JUROR	30.00
		BOLT DALE	JUROR 713	JUROR	30.00
		BOTH BEVERLY	JUROR 713	JUROR	30.00
		JACKSON CAROLYN J	JUROR 713	JUROR	30.00
		MOORE KERBY	JUROR 713	JUROR	30.00
		MYERS DORIS FRANCIS	JUROR 713	JUROR	30.00

AP375H  
7/31/2013  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 7/01/2013 -- 7/31/2013

AFTER CHECKS  
PAGE 4

MAJOR# ACCT#	VENDOR NUMBER NAME	INVOICE NUMBER INVOICE#	DESCRIPTION	AMOUNT
5880	999999 PACK CATHERINE G 999999 WATSON BRET V	JUROR 713 JUROR 713	JUROR JUROR	30.00 30.00 210.00 *
	Technology Trust Funds			
6012	20904 KINEX NETWORKING SOLUTION	130701 0033	DSL	74.95 74.95 *
	Books and Subscriptions			
	18663 MANATRON INC	61449	PLAT SCANNING	60.00 60.00 * 344.95 **
021800	LAW LIBRARY			
5230	Telecommunications			
	10105 AT&T	315 0208 713	PHONE	41.72
	21319 CENTURYLINK	309478607 713	PHONE	40.54
6012	Books and Subscriptions			
	21761 LEXISNEXIS	1306060532	ONLINE CHARGES	247.00
	22210 MATTHEW BENDER & CO INC	47210575	2013 SUPP/INDEX	395.31 642.31 * 724.57 **
022100	COMMONWEALTH'S ATTORNEY			
5230	Telecommunications			
	13325 TREASURER OF VIRGINIA	T261240	IPAD SERVICE	135.15 135.15 *
5510	Travel-Mileage			
	29991 TURNER WILLIAM B	EXPENSES 713	MILEAGE	181.93 181.93 *
5530	Travel-Subsistence & Lodg			
	29991 TURNER WILLIAM B	EXPENSES 713	MEAL	12.63 12.63 *
5810	Dues & Association Member			
	29643 TREASURER OF VIRGINIA	13-14 DUES BUTL	DUES	270.00
	29643 TREASURER OF VIRGINIA	13-14 DUES ENNI	DUES	270.00
	29643 TREASURER OF VIRGINIA	13-14 DUES GREE	DUES	270.00
	29643 TREASURER OF VIRGINIA	13-14 DUES TURN	DUES	270.00 1,080.00 *
5899	Miscellaneous			
	28866 STEPS, INC	10871	SHREDDING SERVICE	35.00 35.00 *
6001	Office Supplies			
	20600 KEY OFFICE SUPPLY	432661	TONER	167.99 167.99 * 1,612.70 **
022200	VICTIM WITNESS ASSISTANCE PROGRAM			
5810	Dues & Association Member			
	23468 NATIONAL CNTR FOR VICTIMS	DUES 713	DUES	95.00

AP375H  
7/31/2013  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 7/01/2013 -- 7/31/2013

AFTER CHECKS  
PAGE 5

MAJOR# ACCT#	VENDOR NUMBER NAME	INVOICE# INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
031200	SHERIFF	DUES 713	DUES	MAJOR TOTAL	125.00 **
3170	22347	06201394888	DRUG TESTING	ACCOUNT TOTAL	50.00 *
3311	14915	53578	OIL CHANGE		68.36
	14915	53880	OIL CHANGE		54.95
	14915	53893	OIL CHANGE		36.99
	14915	53924	OIL CHANGE		42.96
	14915	54241	OIL CHANGE		46.95
	14915	54308	OIL CHANGE		64.96
	14915	54377	OIL CHANGE		46.95
	14915	54545	OIL CHANGE		42.96
	14915	54666	OIL CHANGE		42.96
	14915	55136	OIL CHANGE		46.95
	14915	55171	OIL CHANGE		57.97
	14915	55246	OIL CHANGE		46.95
	14915	55272	OIL CHANGE		41.97
	14915	55463	OIL CHANGE		42.96
	14915	55739	OIL CHANGE		46.95
	14915	55797	OIL CHANGE		42.96
	14915	55918	OIL CHANGE		75.97
	15150	94119	BRAKES PADS/ROTOR		767.00
	15150	94685	PLUGS/FILTER/OIL CHG		349.62
	15150	94686	SIREN REPAIR		58.00
	17004	66698410	CHECKED BRAKES		39.60
	20323	59444	CALIBRATION		25.00
	29199	10786	TOWING		125.00
3320	13075	16729	ANNUAL MAINTENANCE	ACCOUNT TOTAL	2,214.94 *
	13075	16729	SYSTEM UPDATE		7,105.00
5210	30402	RY9495263	SHIPPING CHARGES	ACCOUNT TOTAL	12,105.00 *
5230	13325	T261204	VCIN	ACCOUNT TOTAL	6.89
	20904	130701 0013	REMOTE DATA BACKUP		6.89 *
	21319	309468839 713	PHONE		1,040.32
	21319	309558628 713	PHONE		19.95
5801	11894	0555 SHERIFF713	DEFIBRILLATION PADS	ACCOUNT TOTAL	10.52
					7.97
					1,078.76 *
					551.40

AP375H  
7/31/2013  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 7/01/2013 -- 7/31/2013

AFTER CHECKS  
PAGE 6

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001		11894	BUSINESS CARD	0555 SHERIFF713	LODGING-ACCRED TEAM	99.68
		15380	FARMVILLE PRINTING	SHERIFF 713	RULES & REGULATIONS	716.50
		20600	KEY OFFICE SUPPLY	432656	TONER	131.08
		20600	KEY OFFICE SUPPLY	432715	INDEXES	124.45
		20600	KEY OFFICE SUPPLY	432820	STORAGE BOXES	57.58
		20600	KEY OFFICE SUPPLY	433330	INDEXES	2.45
		20600	KEY OFFICE SUPPLY	433402	FILING CRATES	101.94
		20600	KEY OFFICE SUPPLY	433540	STAMP PAD	14.97
		20600	KEY OFFICE SUPPLY	433560	LEGAL PADS/POST NOTE	24.28
		20600	KEY OFFICE SUPPLY	433607	WIRELESS MOUSE	24.99
					ACCOUNT TOTAL	1,849.32 *
6004		28757	Office Supplies STAPLES ADVANTAGE	8026173660	OFFICE SUPPLIES	1,513.48
					ACCOUNT TOTAL	1,513.48 *
6008		28640	Virso Comm Center Crime P SOUTHSIDE ELECTRIC COOP	526776002 713	ELECTRIC SERVICE	8.89
					ACCOUNT TOTAL	8.89 *
6009		14700	Vehicle & Powered Equip F ELLINGTON ENERGY SERVICE	959212	GAS	47.00
					ACCOUNT TOTAL	47.00 *
6010		15150	Vehicle & Powered Equip S FARMVILLE AUTO PARTS	94612	BATTERY	136.99
		15150	FARMVILLE AUTO PARTS	94725	BULB	3.99
					ACCOUNT TOTAL	140.98 *
6012		11894	Police Supplies BUSINESS CARD	0555 SHERIFF713	BUCKETS	7.29
		16101	GALLS LLC	705902	CONCEALMENT SPEAKER	113.48
		28432	SIRCHIE FINGER PRINT LABS	127741	EVIDENCE COLLECTION	166.82
		28592	SOUTHERN POLICE EQUIP CO	168005	HOLSTER	79.49
		28592	SOUTHERN POLICE EQUIP CO	168293	MAGLITE	87.00
		28592	SOUTHERN POLICE EQUIP CO	168334	HOLSTER/KNIFE	71.95
					ACCOUNT TOTAL	526.03 *
6021		22210	Books & Subscriptions MATTHEW BENDER & CO INC	4719829X	VA CODE 13 SUPP/INDX	395.31
		26360	Bullet-Proof Vests Grant QUALITY UNIFORM CO INC	1414	BULLET-PROOF VESTS	395.31 *
					ACCOUNT TOTAL	3,964.60
					ACCOUNT TOTAL	3,964.60 *
					MAJOR TOTAL	23,901.20 **
7002		032200	VOLUNTEER FIRE DEPARTMENT			
		31368	Payment to Rice VFD VFIS	98816102	PORTFOLIO INS	2,279.00
		31368	VFIS	98851102	UMBRELLA/EXCESS INS	188.00
		31844	DOMINION VA POWER	4500495009 713	ELECTRIC SERVICE	363.42
		999999	ROHR MECHANICAL LLC	2005	GENERATOR REPAIR	212.47
					ACCOUNT TOTAL	3,042.89 *
7003		11240	Payment to Prospect VFD BENCHMARK COMMUNITY BANK	PROSPECT TRK#18	TRUCK PAYMENT	3,500.00



MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT		
7004		12024	C W WILLIAMS	562872	ANNUAL SCBA INSPECT	1,215.40		
		15150	FARMVILLE AUTO PARTS	94430	FLUORESCENT PAINT	31.80		
		16658	GOODMAN TRUCK & TRACTOR	108233	TRK REPAIR/CAM SENS	644.35		
		20600	KEY OFFICE SUPPLY	432894	COPY PAPER/INK	40.98		
		25210	PAMPLIN EXXON	PROSPECT FD 713	FUEL	767.50		
		25782	PRINCE EDWARD CO PBLC SCH	DIESEL 713	DIESEL	41.99		
		29332	TOWN OF FARMVILLE	PROSPECT FD 713	FUEL	350.45		
		31844	DOMINION VA POWER	6120897506 713	ELECTRIC SERVICE	5.66		
		31844	DOMINION VA POWER	7600812502 713	ELECTRIC SERVICE	5.66		
		31846	DOMINION VA POWER	7020850009 713	ELECTRIC SERVICE	290.44		
		31846	DOMINION VA POWER	8898799252 713	ELECTRIC SERVICE	36.02		
					ACCOUNT TOTAL		6,930.25 *	
					REIMB CK 3051	AXLE REPAIRS	334.75	
					95424	AXLE SHAFT/AUTO WASH	120.18	
			DHFD LOAN 713	LOAN PAYMENT	25,826.60			
			9707003152 713	PHONE	60.07			
				ACCOUNT TOTAL	26,341.60 *			
7005			Payment to Hampden-Sydney					
		11492	ARCET EQUIPMENT CO	2017459	COMPRESSED AIR/OXYGN	117.60		
		12024	C W WILLIAMS	562871	SCBA TESTING	2,025.96		
		15656	FIRE & SAFETY EQUIP CO	42529	SCBA TESTING	39.00		
		17144	HAMPDEN-SYDNEY COLLEGE	112541 5/22/13	GAS	31.79		
		17144	HAMPDEN-SYDNEY COLLEGE	112541 5/22/13A	DIESEL	461.01		
		17144	HAMPDEN-SYDNEY COLLEGE	112541 6/3/13	POSTAGE	10.80		
		21319	CENTURYLINK	310187773 713	PHONE	50.98		
		31844	DOMINION VA POWER	8350720002 713	ELECTRIC SERVICE	230.57		
					ACCOUNT TOTAL		2,967.71 *	
					Payment to Pamplin VFD			
				10105	AT&T	248 6100 713	PHONE	41.41
				10105	AT&T	248 6690 713	PHONE	40.68
				12024	C W WILLIAMS	562669	SCBA TESTING	1,232.57
		31335	VERIZON	248 6100 713	PHONE	62.04		
		31335	VERIZON	248 6690 713	PHONE	54.80		
			ACCOUNT TOTAL		1,431.50 *			
7007			Payment to Meherrin VFD					
		25246	PARKER OIL CO INC	703952	VALVE/SENSOR/IGNITOR	520.27		
		25246	PARKER OIL CO INC	892414	DIESEL	926.34		
		31335	VERIZON	736 0633 713	PHONE	165.64		
		31846	DOMINION VA POWER	0519881510 713	ELECTRIC SERVICE	397.31		
		31846	DOMINION VA POWER	1913347348 713	ELECTRIC SERVICE	24.06		
		31846	DOMINION VA POWER	2725824417 713	ELECTRIC SERVICE	20.36		
		999999	WATTS' TOWING	5504	TOWING	195.00		
					ACCOUNT TOTAL		2,248.98 *	
					Payment to Burkeville VFD			
		11779	BURKEVILLE VOL FIRE DEPT	13-14 SUPPORT	800.00			
			ACCOUNT TOTAL		800.00 *			
7010			First Responders					
		17776	HAMPDEN-SYDNEY VOL FIRE	13-14 SUPPRT1/2	13-14 SUPPORT	2,500.00		
			ACCOUNT TOTAL		2,500.00 *			

AP375H  
7/31/2013  
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 7/01/2013 -- 7/31/2013  
PRINCE EDWARD

AFTER CHECKS  
PAGE 8

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
8010	25720	PE Firefighters Assoc PRINCE EDWARD AREA FIRE-	13-14 SUPPRT1/2	13-14 SUPPORT	3,000.00
				ACCOUNT TOTAL	3,000.00 *
				MAJOR TOTAL	49,262.93 **
032300		AMBULANCE AND RESCUE SERVICES			
7005	25880	Prince Edward Rescue Squa PRINCE EDWARD VOL RESCUE	13-14 SUPPRT1/4	13-14 SUPPORT	15,000.00
				ACCOUNT TOTAL	15,000.00 *
7006	25201	Pamplin Rescue Squad PAMPLIN VOL FIRE DEPT EMS	13-14 SUPPRT1/2	13-14 SUPPORT	2,000.00
				ACCOUNT TOTAL	2,000.00 *
7008	22349	Meherrin Rescue Squad MEHERRIN FIRE & RESCUE	13-14 SUPPRT1/4	13-14 SUPPORT	2,500.00
				ACCOUNT TOTAL	2,500.00 *
7013	24087	Old Dominion EMS-Leigh Mt OLD DOMINION EMS ALLIANCE	13-14 SUPPORT	13-14 SUPPORT	2,000.00
				ACCOUNT TOTAL	2,000.00 *
				MAJOR TOTAL	21,500.00 **
033200		REGIONAL JAIL & DETENTION			
3196	25375	Purchase of Services - Ja PIEDMONT RGNL JUVENILE	1201	JUVENILE DETENTION	1,650.00
				ACCOUNT TOTAL	1,650.00 *
7001	25380	Piedmont Regional Jail-Pe PIEDMONT REGIONAL JAIL	2055	1ST QTR BILLING	207,559.37
				ACCOUNT TOTAL	207,559.37 *
				MAJOR TOTAL	209,209.37 **
034100		BUILDING OFFICIAL			
3311	14287	Repairs & Maint-Auto EAST END CHEVRON	JUNE 2013	OIL CHANGE	29.40
				ACCOUNT TOTAL	29.40 *
5230	30439	Telecommunications US CELLULAR	816442183 713	PHONE	23.41
				ACCOUNT TOTAL	23.41 *
5880	29642	2% Blg Permit Surcharge TREASURER OF VIRGINIA	PERMIT LEVY 713	4TH QTR PERMIT LEVY	265.02
				ACCOUNT TOTAL	265.02 *
6001	15380	Office Supplies FARMVILLE PRINTING	CO ADMR 713	OCCUPANCY CERTIFICAT	150.60
				ACCOUNT TOTAL	150.60 *
				MAJOR TOTAL	468.43 **
035100		ANIMAL CONTROL			
3310	21811	Repairs/Maintenance LOWE'S	910703	AIR VENTS	12.32
				ACCOUNT TOTAL	12.32 *

MAJOR#	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
5110	31844	Electrical Services DOMINION VA POWER	0890745003 713	ELECTRIC SERVICE	135.95 135.95 *
5230	21319 30439	Telecommunications CENTURYLINK US CELLULAR	310119726 713 816442183 713	PHONE PHONE	132.17 46.82 178.99 *
5540	31399	Travel-Convention & Educa VACA	CONF-CRONK 713	REGISTRATION	45.00 45.00 * 372.26 **
036100		BIOSOLIDS MONITORING			
5230	30439	Telecommunications US CELLULAR	816442183 713	PHONE	23.41 23.41 * 23.41 **
042300		REFUSE DISPOSAL			
3160	27191	Professional Services RESOURCE INTERNATIONAL	39572	MISC WORK TASKS	1,541.00
	27191	RESOURCE INTERNATIONAL	39573	STORM WTR COMPLIANCE	487.40
3310	10616	Repairs/Maintenance APPLE VALLEY SCALE CO	49564	COMPUTER CABLE	2,028.40 *
3311	12032	Repairs & Maint-Auto & Eq C & L MACHINE & WELDING	163823	REPAIR DUMPSTER	269.10 269.10 *
3840	27191	Contract Landfill - POS RESOURCE INTERNATIONAL	39578	GRDWTR MONITORING	11,617.70
	32953	WRIGHT'S EXCAVATING LLC	JULY 2013	LANDFILL OPERATION	48,093.75
3841	14723	Purchase of Serv - Recycli EMANUEL TIRE OF VIRGINIA	472990	TIRE RECYCLING	59,711.45 *
	14723	EMANUEL TIRE OF VIRGINIA	473013	TIRE RECYCLING	546.00
	14723	EMANUEL TIRE OF VIRGINIA	473106	TIRE RECYCLING	458.40
	14723	EMANUEL TIRE OF VIRGINIA	473107	TIRE RECYCLING	577.20
	28866	STEPS, INC	JUNE 2013	RECYCLING FEE	620.40
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379001 713	DH SITE	1,874.78
	28640	SOUTHSIDE ELECTRIC COOP	114379003 713	VIRSO SITE	4,076.78 *
	31844	DOMINION VA POWER	5181167213 713	LEACHATE PUMP	51.35
	31844	DOMINION VA POWER	8970737501 713	SCALEHOUSE	73.89
	31846	DOMINION VA POWER	0599507431 713	RICE SITE	45.84
	31846	DOMINION VA POWER	0670040567 713	CELL C PUMP STATION	78.11
					66.39
					14.68

AP375H  
7/31/2013  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 7/01/2013 -- 7/31/2013

AFTER CHECKS  
PAGE 10

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230			Telecommunications			
		10105	AT&T	223 1595 713	PHONE	42.59
		10105	AT&T	248 5696 713	PHONE	36.58
		10105	AT&T	392 3675 713	PHONE	41.77
		10105	AT&T	767 2769 713	PHONE	38.40
		21319	CENTURYLINK	309480181 713	PHONE	51.93
		21319	CENTURYLINK	309714661 713	PHONE	49.55
		21319	CENTURYLINK	310039285 713	PHONE	37.42
		30439	US CELLULAR	816442183 713	PHONE	23.66
		31335	VERIZON	248 5696 713	PHONE	48.27
		31335	VERIZON	736 2828 713	PHONE	76.25
					ACCOUNT TOTAL	501.32 *
5440			Portable Toilet Rental			
		28869	STIFF O O INC	2239	MONTHLY SERVICE	662.50
					ACCOUNT TOTAL	662.50 *
6008			Vehicle & Powered Equip F			
		25782	PRINCE EDWARD CO PBLC SCH	DIESEL 713	DIESEL	1,514.50
					ACCOUNT TOTAL	1,514.50 *
6030			Non-Capital Equipment			
		27181	RELIABLE	DSN52202	TIME CLOCKS	539.97
					ACCOUNT TOTAL	539.97 *
					MAJOR TOTAL	69,848.44 **
043200			GENERAL PROPERTIES			
3310			Repairs/Maintenance			
		25960	PUTNEY MECHANICAL CO INC	30300	A/C REPAIR	422.45
		25960	PUTNEY MECHANICAL CO INC	30306	A/C REPAIR	552.40
		29242	THYSSENKRUPP ELEVATOR	737396	SERV CONTRCT-JUL/SEP	2,445.35
					ACCOUNT TOTAL	3,420.20 *
5110			Electrical Services			
		28640	SOUTHSIDE ELECTRIC COOP	114379002 713	SRR LIGHTS	29.22
		31844	DOMINION VA POWER	1230385005 713	ROY CLARK MONUMENT	7.91
		31844	DOMINION VA POWER	2786281903 713	COURTHOUSE	14,363.18
		31844	DOMINION VA POWER	9670710004 713	SHOP	25.77
		31846	DOMINION VA POWER	1545926683 713	SCOPE BLDG	172.55
		31846	DOMINION VA POWER	4951935099 713	SHERIFF DEPT SHED	5.66
		31846	DOMINION VA POWER	5856894620 713	WORSHAM CLERK OFFICE	29.55
		31846	DOMINION VA POWER	6669158583 713	LIGHTS AT RICE	111.26
		31846	DOMINION VA POWER	8105475944 713	AG BLDG	1,133.28
					ACCOUNT TOTAL	15,878.38 *
5120			Heating Services			
		14700	ELLINGTON ENERGY SERVICE	96441	HEATING OIL	9,411.53
					ACCOUNT TOTAL	9,411.53 *

AP375H  
7/31/2013  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 7/01/2013 -- 7/31/2013

AFTER CHECKS  
PAGE 11

MAJOR# ACCT# 5130	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	29332	Water & Sewer TOWN OF FARMVILLE	AG BLDG 713	WATER/SEWER	117.50
	29332	TOWN OF FARMVILLE	CH IRRIG 713	WATER	10.75
	29332	TOWN OF FARMVILLE	SCOPE BLDG 713	WATER/SEWER	33.65
				ACCOUNT TOTAL	161.90 *
5230	10105	Telecommunications AT&T	223 8665 713	PHONE	41.72
	21319	CENTURYLINK	310262069 713	PHONE	53.58
	30439	US CELLULAR	816442183 713	PHONE	124.56
				ACCOUNT TOTAL	219.86 *
5440	28869	Portable Toilet Rental STIFF O O INC	2239	MONTHLY SERVICE	100.00
				ACCOUNT TOTAL	100.00 *
6005	10719	Janitorial Supplies ARAMARK UNIFORM SERVICES	792482070 713	CLEANING SUPPLIES	483.70
	13367	DIAMOND PAPER COMPANY	101889	TOWELS/TOILET TISSUE	942.30
	17312	HANDI-CLEAN PRODUCTS INC	SI 121423	JANITORIAL SUPPLIES	524.83
	21811	LOWE'S	909837	CLEANING SUPPLIES	7.58
	32550	WILCO INC.	1257423 01	DEODORIZING GRANULES	160.95
	32550	WILCO INC.	1257425 0001 01	TRASH BAGS	129.85
	32550	WILCO INC.	1510665 0001 01	RETURNED MERCHANDISE	227.50-
				ACCOUNT TOTAL	2,021.71 *
6007	14287	Repairs and Maintenance S EAST END CHEVRON	JUNE 2013	ICE	12.00
	16671	GRAINGER	9177880334	V-BELTS	30.78
	16671	GRAINGER	9182508151	KEY BLANKS	13.26
	16671	GRAINGER	9186296829	PUMP/GASKET SET	664.07
	16671	GRAINGER	9188531280 713	PUMP	799.20
	16671	GRAINGER	9193239556 713	CAPACITOR	76.24
	17877	HUDSON-PAYNE ELECTRONICS	13070319	SMOKE DETECTORS/PRGM	1,034.03
	21811	LOWE'S	901318	CABINET LOCKS	8.39
	21811	LOWE'S	902082	EPOXY/GLOVES/GLASSES	22.79
	21811	LOWE'S	909837	HASP/CABLE TIES/WSHR	22.20
	21811	LOWE'S	909905	DUCT TAPE/EPOXY	10.23
	27922	CINTAS CORPORATION #524	524 09428 713	UNIFORM RENTAL	290.08
	29083	TAYLOR-FORBES EQUIP CO	IN19141	MOWER BLADES/OIL	101.50
				ACCOUNT TOTAL	3,084.77 *
6008	25782	Vehicle & Powered Equip F PRINCE EDWARD CO PBLC SCH	DIESEL 713	DIESEL	146.35
				ACCOUNT TOTAL	146.35 *
6009	15150	Vehicle & Powered Equip S FARMVILLE AUTO PARTS	94303	ALTERNATOR	196.34
	15150	FARMVILLE AUTO PARTS	94415	FUSE KIT	9.95
				ACCOUNT TOTAL	206.29 **
				MAJOR TOTAL	34,650.99 **
043400	CANNERY				
3161	31653	Professional Services-Can VIRGINIA FOOD WORKS	PEC 7/13	CONTRACT PAYMENT	2,916.67
				ACCOUNT TOTAL	2,916.67 *

MAJOR#	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INV#	AMOUNT
3310	16671	Repairs & Maintenance GRAINGER	FUSE HOLDER	9193027209	8.50 *
			ACCOUNT TOTAL		8.50 *
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	ELECTRIC SERVICE	44435001 713	234.89
			ACCOUNT TOTAL		234.89 *
5120	14700	Heating Services ELLINGTON ENERGY SERVICE	HEATING OIL	96442	1,159.68
			ACCOUNT TOTAL		1,159.68 *
5230	21319	Telecommunications CENTURYLINK	PHONE	310248529 713	200.44
			ACCOUNT TOTAL		200.44 *
6001	11902	Office Supplies BUSINESS DATA OF VA, INC.	NORTON UPDATE	20130238	29.95
	15380	FARMVILLE PRINTING	BUSINESS CARDS	CO ADMR 713	33.00
			ACCOUNT TOTAL		62.95 *
6014	13367	Other Operating Supplies DIAMOND PAPER COMPANY	TRASH CAN/HAIR NETS	100105	124.65
	13367	DIAMOND PAPER COMPANY	TRASH CAN	101716	38.87
	13367	DIAMOND PAPER COMPANY	TRASH CAN LIDS	101716 1	17.81
	999999	HILL ALLIE	DIGITAL THERMOMETER	REIMB 713	46.00
			ACCOUNT TOTAL		227.33 *
			MAJOR TOTAL		4,810.46 **
053500		COMPREHENSIVE SERVICES ACT			
3160		CSA Programs			
	11490	BRALEY & THOMPSON INC	PROFESSIONAL SERVICE	231306C	2,805.00
	11490	BRALEY & THOMPSON INC	PROFESSIONAL SERVICE	841306B	467.40
	11894	BUSINESS CARD	FOSTER CARE	JULY 2013	244.95
	11894	BUSINESS CARD	FOSTER CARE	JULY 2013A	30.79
	12093	CAMPERLENGO VANESSA MD PC	FOSTER CARE	JULY 2013	250.00
	12280	CENTRA HEALTH	PROFESSIONAL SERVICE	6172 713	2,040.00
	12280	CENTRA HEALTH	PROFESSIONAL SERVICE	6173 713	2,040.00
	12929	CROSSROADS SERVICES BD	PROFESSIONAL SERVICE	FAPT/CPMT 713	1,580.00
	14575	ELK HILL	PROFESSIONAL SERVICE	28046	2,755.00
	14933	FAMILY PRESERVATION SERV	PROFESSIONAL SERVICE	BOWN071801	691.25
	14933	FAMILY PRESERVATION SERV	PROFESSIONAL SERVICE	IRVA081900 713	201.25
	14933	FAMILY PRESERVATION SERV	PROFESSIONAL SERVICE	LONT080503 713	673.75
	14933	FAMILY PRESERVATION SERV	PROFESSIONAL SERVICE	LONT111299 713	621.25
	14933	FAMILY PRESERVATION SERV	PROFESSIONAL SERVICE	RUM041800 713	350.00
	14933	FAMILY PRESERVATION SERV	PROFESSIONAL SERVICE	WILD090906 713	463.75
	16672	GRAFTON SCHOOL INC	PROFESSIONAL SERVICE	1854 713	4,635.00
	16672	GRAFTON SCHOOL INC	PROFESSIONAL SERVICE	2068 713	4,965.00
	16672	GRAFTON SCHOOL INC	PROFESSIONAL SERVICE	3197 713	4,875.00
	16672	GRAFTON SCHOOL INC	PROFESSIONAL SERVICE	5145 713	4,575.00
	18816	INTERCEPT YOUTH SERVICES	PROFESSIONAL SERVICE	156024 YQ 0613	5,921.10
	19806	JONES CRYSTAL E	FOSTER CARE	JULY 2013	644.00
	21778	LIBERTY POINT BEHAVIORAL	PROFESSIONAL SERVICE	8195	4,640.00

AP375H  
7/31/2013  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 7/01/2013 -- 7/31/2013

AFTER CHECKS  
PAGE 13

MAJOR#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
	29152	THE HUGHES CENTER	193 3	PROFESSIONAL SERVICE	11,805.00
	29152	THE HUGHES CENTER	9661	PROFESSIONAL SERVICE	4,840.00
	30415	UNITED METHODIST FAMILY	5937 713	PROFESSIONAL SERVICE	507.50
	30415	UNITED METHODIST FAMILY	5973 713A	PROFESSIONAL SERVICE	3,277.70
	35750	YOUTH QUEST	JULY 2013	FOSTER CARE	644.00
	999999	ADKINS CHARLES JR DDS	JULY 2013	FOSTER CARE	32.00
				ACCOUNT TOTAL	66,575.69 *
				MAJOR TOTAL	66,575.69 **
053501		OTHER WELFARE/SOCIAL SERVICES			
5608	28097	SCOPE/Meals on Wheels	13-14 SUPPRT1/2	13-14 SUPPORT	2,500.00
		SCOPE/MEALS ON WHEELS			2,500.00 *
5610	28866	STEPS Inc.	13-14 SUPPRT1/2	13-14 SUPPORT	13,616.00
		STEPS, INC			13,616.00 *
5612	25160	Pamplin Community Center	13-14 SUPPORT	13-14 SUPPORT	475.00
		PAMPLIN COMMUNITY CENTER			475.00 *
5613	19750	Jolly Glee Senior Citizen	13-14 SUPPORT	13-14 SUPPORT	1,800.00
		JOLLY GLEE SENIOR CENTER			1,800.00 *
5637	15140	FACES	13-14 SUPPRT1/2	13-14 SUPPORT	2,137.50
		FACES, INC			2,137.50 *
5640	28704	Special Olympics Area 12	13-14 SUPPORT	13-14 SUPPORT	1,000.00
		SPECIAL OLYMPICS-AREA 12			1,000.00 *
5645	31677	VA Legal Aid Society	13-14 SUPPORT	13-14 SUPPORT	1,900.00
		VA LEGAL AID SOCIETY INC			1,900.00 *
5650	29931	Tri-County Life Learners	13-14 SUPPRT1/2	13-14 SUPPORT	1,662.50
		TRI-COUNTY LIFE LEARNERS			1,662.50 *
5651	28604	Southside Center for Viol	13-14 SUPPRT1/2	13-14 SUPPORT	3,750.00
		SOUTHSIDE CENTER FOR			3,750.00 *
5653	21808	Longwood Center for Visua	13-14 SUPPRT1/2	13-14 SUPPORT	1,247.00
		LONGWOOD CNTR FOR VISUAL			1,247.00 *
5654	17006	Habitat for Humanity	13-14 SUPPRT1/2	13-14 SUPPORT	2,375.00
		HABITAT FOR HUMANITY			2,375.00 *
5655	25818	P E After Prom Party	13-14 SUPPORT	13-14 SUPPORT	950.00
		PRINCE EDWARD CO HIGH SCH			950.00 *
5656	15992	Fuqua After Prom Party	13-14 SUPPORT	13-14 SUPPORT	475.00
		FUQUA AFTER PROM PARTY			475.00 *
				ACCOUNT TOTAL	33,888.00 **

AP375H  
7/31/2013  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 7/01/2013 -- 7/31/2013

AFTER CHECKS  
PAGE 14

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
068100	CONTRIBUTIONS TO COLLEGES				
5640	28960	Payment To Community Coll SOUTHSIDE VA COMM COLLEGE	13-14 SUPPORT	13-14 SUPPORT	5,014.00 *
5643	21824	Longwood Small Bus Dev Ce LONGWOOD SMALL BUSINESS	13-14 SUPPRTL/4	13-14 SUPPORT	3,750.00 *
				ACCOUNT TOTAL	8,764.00 **
072200	MUSEUMS				
5641	27650	Robert R. Moton Museum ROBERT RUSSA MOTON MUSEUM	13-14 SUPPORT	13-14 SUPPORT	10,000.00
				ACCOUNT TOTAL	10,000.00 *
073500	PUBLIC LIBRARY				
5640	15400	Contribution To Library FARMVILLE-PE COMM LIBRARY	13-14 SUPPRTL/4	13-14 SUPPORT	10,000.00 **
				ACCOUNT TOTAL	10,000.00 **
081100	PLANNING				
3161	12628	Planning Commission COLEMAN R SAMUEL	JULY 16 2013	COMMISSION MTG	51,165.75
	16195	GILLIAM DONALD B	JULY 16 2013	COMMISSION MTG	100.00
	17883	HUNT PRESTON	JULY 16 2013	COMMISSION MTG	100.00
	21525	LEATHERWOOD CLIFFORD JACK	JULY 16 2013	COMMISSION MTG	100.00
	22170	MASON ROBERT CHRISTOPHER	JULY 16 2013	COMMISSION MTG	100.00
	29133	TERRY W PARKER JR	JULY 16 2013	COMMISSION MTG	100.00
	29386	TOWNSEND JOHN F III	JULY 16 2013	COMMISSION MTG	100.00
	32150	WATSON BRETT VON CANNON	JULY 16 2013	COMMISSION MTG	100.00
				ACCOUNT TOTAL	800.00 *
5230	30439	Telecommunications US CELLULAR	816442183 713	PHONE	46.82
				ACCOUNT TOTAL	46.82 *
5510	12628	Travel-Mileage COLEMAN R SAMUEL	JULY 16 2013	MILEAGE	13.56
	13108	DAVES-JOHNSON ALECIA	FEB-JUNE 2013	MILEAGE	593.48
	16195	GILLIAM DONALD B	JULY 16 2013	MILEAGE	22.60
	17883	HUNT PRESTON	JULY 16 2013	MILEAGE	22.60
	22170	MASON ROBERT CHRISTOPHER	JULY 16 2013	MILEAGE	10.17
	29386	TOWNSEND JOHN F III	JULY 16 2013	MILEAGE	8.48
				ACCOUNT TOTAL	670.89 *
5530	13108	Travel-Subsistence & Lodg DAVES-JOHNSON ALECIA	FEB-JUNE 2013	MEALS	118.17



AP375H  
7/31/2013  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 7/01/2013 -- 7/31/2013

AFTER CHECKS  
PAGE 15

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	13108	DAVES-JOHNSON ALECIA	FEB-JUNE 2013	LODGING	134.47
5540		Travel-Convention & Educa			252.64 *
	13108	DAVES-JOHNSON ALECIA	FEB-JUNE 2013	REGISTRATION	15.00
5640		Commonwealth Regional Cou			15.00 *
	12745	COMMONWEALTH REGIONAL	13-14 SUPPORT	13-14 SUPPORT	15,700.00
6001		Office Supplies			15,700.00 *
	13108	DAVES-JOHNSON ALECIA	FEB-JUNE 2013	TAPE	7.96
081200		COMMUNITY DEVELOPMENT			7.96 *
	15170	Chamber of Commerce FARMVILLE CHAMBER OF	13-14 SUPPRT1/2	13-14 SUPPORT	17,493.31 **
5648		Farmville Airport			3,175.00
	29332	TOWN OF FARMVILLE	13-14 SUPPRT1/2	13-14 SUPPORT	3,175.00 *
5652		Piedmont Area Transit			4,750.00
	25362	PIEDMONT AREA TRANSIT	13-14 SUPPRT1/4	13-14 SUPPORT	4,750.00 *
5655		Downtown Farmville			2,500.00
	13763	DOWNTOWN FARMVILLE	13-14 SUPPRT1/4	13-14 SUPPORT	2,500.00 *
081500		ECONOMIC DEVELOPMENT			2,500.00
	11894	Travel-Subsistence & Lodg BUSINESS CARD	2078 CARNEY 713	MEALS	2,500.00 *
5530		Office Supplies			12,925.00 **
6001		KEY OFFICE SUPPLY			79.41
081600		TOURISM			79.41 *
	31846	Electrical Services			5.47
5110		DONIMION VA POWER			5.47 *
	31846	DONIMION VA POWER	0675198071 713	ELECTRIC SERVICE	84.88 **
5130		Water & Sewer	1059387447 713	ELECTRIC SERVICE	324.12
	29332	TOWN OF FARMVILLE	MOORE BLDG 713	WATER/SEWER	146.93
5210		Postal Services			471.05 *
	11894	BUSINESS CARD	0460 PUCKETT713	UPS	56.12
					56.12 *
					3.64
					3.64 *

AP375H  
7/31/2013  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 7/01/2013 -- 7/31/2013

AFTER CHECKS  
PAGE 16

MAJOR# ACCT# 5898	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	11894	VTC Best Part Grant	0460 PUCKETT713	UPS	175.99
	11894	BUSINESS CARD	0460 PUCKETT713	UPS	46.35
	20600	KEY OFFICE SUPPLY	432609	INVITATIONS	30.99
	20600	KEY OFFICE SUPPLY	433193	PARCHMENT	61.98
6001		Office Supplies		ACCOUNT TOTAL	315.31 *
	11902	BUSINESS DATA OF VA, INC.	20130217	COMPUTER SPEAKERS	14.99
	11902	BUSINESS DATA OF VA, INC.	20130221	NORTON UPDATE	29.95
	22268	MCCLINTOCK RICHARD	3D VIEWER 713	3D VIEWER	35.63
	32138	WAL-MART COMMUNITY/GEGRB	2238 CO ADM 713	COFFEEMAKER	17.88
				ACCOUNT TOTAL	98.45 *
				MAJOR TOTAL	944.57 **
082400		SOIL & WATER CONSERVATION DISTRICT			
5641	25440	Donation - PS&WCD	13-14 SUPPRT1/4	13-14 SUPPORT	2,960.00
				ACCOUNT TOTAL	2,960.00 *
5642	24089	Donation - RC&D	13-14 SUPPRT1/2	13-14 SUPPORT	1,051.50
				ACCOUNT TOTAL	1,051.50 *
				MAJOR TOTAL	4,011.50 **
091000		GENERAL EXPENSE			
5803		Internal Fuel Account			
	28597	SOUTHERN STATES COOP INC	10513	GAS	3,092.44
	28597	SOUTHERN STATES COOP INC	1058	GAS	2,445.10
	28597	SOUTHERN STATES COOP INC	5681	GAS	2,957.95
	28597	SOUTHERN STATES COOP INC	95575	GAS	3,221.53
				ACCOUNT TOTAL	11,717.02 *
				MAJOR TOTAL	11,717.02 **
094000		CAPITAL PROJECTS			
0028	12746	Prospect Depot VDOT Grant			
		COMMONWEALTH OF VIRGINIA		BLDG PLAN REVIEW	375.00
				ACCOUNT TOTAL	375.00 *
				MAJOR TOTAL	375.00 **
095000		DEBT SERVICE			
0006	12360	Interest Expense (YMCA)			
		CENTRAL VIRGINIA BANK	24743759 713	YMCA LOAN-INTEREST	20,855.57
				ACCOUNT TOTAL	20,855.57 *
0016	12360	Principal - YMCA Loan			
		CENTRAL VIRGINIA BANK	24743759 713	YMCA LOAN-PRINCIPAL	100,000.00
				ACCOUNT TOTAL	100,000.00 *
				MAJOR TOTAL	120,855.57 **
				FUND TOTAL	769,701.67

AP375H

7/31/2013

FUND # - 100 GENERAL FUND

PRINCE EDWARD

LISTING OF INVOICES FOR 7/01/2013 -- 7/31/2013

AFTER CHECKS  
PAGE 17

MAJOR#	VENDOR	VENDOR
ACCT#	NUMBER	NAME

INV#

DESCRIPTION

AMOUNT

AP375H  
7/31/2013  
FUND # - 501 WATER FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 7/01/2013 -- 7/31/2013

AFTER CHECKS  
PAGE 18

MAJOR#	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER			
043200	GENERAL PROPERTIES			
5130	Water Service			
	29332 TOWN OF FARMVILLE			
		WATER TANK 713	WATER	33.22
			ACCOUNT TOTAL	33.22 *
			MAJOR TOTAL	33.22 **
			FUND TOTAL	33.22

AP375H  
7/31/2013  
FUND # - 502 SEWER FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 7/01/2013 -- 7/31/2013

AFTER CHECKS  
PAGE 19

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
043200	31846	Electrical Services DOMINION VA POWER	4148700281	SEWER PUMP	39.02
				ACCOUNT TOTAL	39.02 *
				MAJOR TOTAL	39.02 **
				FUND TOTAL	39.02

AP375H  
7/31/2013  
FUND # - 732

RETIREMENT BENEFIT FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 7/01/2013 -- 7/31/2013

AFTER CHECKS  
PAGE 20

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
002230	25257	LEOS Disbursements JOHNS VICKI K	JULY 2013	RETIREE BENEFIT	1,074.02
1101					1,074.02 *
				ACCOUNT TOTAL	1,074.02 **
				MAJOR TOTAL	
				FUND TOTAL	1,074.02

PIEDMONT COURT SERVICES FUND

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021400	PIEDMONT COURT SERVICES				
3500	15380	Printing and Binding FARMVILLE PRINTING	PCS 713	ANNUAL REPRT/PAMPHLT	770.45 *
				ACCOUNT TOTAL	770.45 *
5110	31846	Electrical Service DOMINION VA POWER	4324962309 713	ELECTRIC SERVICE	52.49
	31846	DOMINION VA POWER	7218131923 713	ELECTRIC SERVICE	174.04
				ACCOUNT TOTAL	226.53 *
5230	21319	Telecommunications CENTURYLINK	310357807 713	FAX LINE	61.35
	23933	LUMOS NETWORKS	174057257 713	PHONE	315.55
				ACCOUNT TOTAL	376.90 *
6001	15954	Office Supplies FRANKLIN SHEENA	MILEAGE 713A	MILEAGE	85.65
	16944	STIMPSON CONNIE	EXPENSES 713	MILEAGE	24.25
	16944	STIMPSON CONNIE	EXPENSES 713	OFFICE SUPPLIES	3.87
	20600	KEY OFFICE SUPPLY	PCS 713	OFFICE SUPPLIES	1,600.00
	22205	MASUNE COMPANY	22669373	BIOHAZARD BAGS	27.91
	22217	MAXEY RENEE T	EXPENSES 713	OFFICE SUPPLIES	471.87
	23340	NASH ASHLEY	MILEAGE 713	MILEAGE	23.16
	26525	QUILL CORPORATION	56631655	OFFICE SUPPLIES	166.79
	999999	BAUDVILLE	2578186	EXCELLENCE AWARD	89.45
				ACCOUNT TOTAL	2,492.95 *
				MAJOR TOTAL	3,866.83 **
097001	PCS SUPERVISION FEES EXPENDITURES				
5210	22079	PCS - Postal Services MAIL FINANCE	N4057179	POSTAGE METER LEASE	190.68
				ACCOUNT TOTAL	190.68 *
5420	28724	PCS - Lease/Rent of Build SRP CORPORATION LLC	RENT 713	RENT	2,500.00
				ACCOUNT TOTAL	2,500.00 *
5510	15649	PCS - Travel-Mileage FERRELL JULIANNA	MILEAGE 713	MILEAGE	172.30
	15936	FOX SANDY	MILEAGE 713	MILEAGE	49.71
	15954	FRANKLIN SHEENA	MILEAGE 713	MILEAGE	66.90
	16682	GRAY SHARON	MILEAGE 713	MILEAGE	360.42
	22217	MAXEY RENEE T	MILEAGE 713	MILEAGE	144.63
				ACCOUNT TOTAL	793.96 *
6040	13325	PCS - ADP Equipment TREASURER OF VIRGINIA	T261466	JUNIPER BOX	939.29
				ACCOUNT TOTAL	939.29 *
				MAJOR TOTAL	4,423.93 **
097002	PCS DRUG TESTING FEES				
0001	28095	PCS Drug Testing Fees ALERE TOXICOLOGY SERV INC	254844	DRUG TESTING	38.96
				ACCOUNT TOTAL	38.96 *
				MAJOR TOTAL	38.96 **
				FUND TOTAL	8,329.72

TOTAL DUE 779,177.65

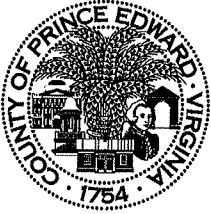
Approved at meeting of \_\_\_\_\_ On \_\_\_\_\_.

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2013  
**Item No.:** 5-d  
**Department:** County Administration  
**Staff Contact:** Sheila Martin/Barbara Poulston  
**Issue:** Consent Agenda - Salaries

---

**Summary:** The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**Attachments:** None.

**Recommendation:** None.

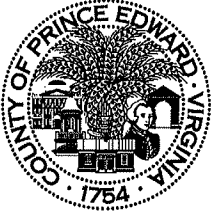
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: August 13, 2013  
 Item No.: 5-e  
 Department: County Administrator  
 Staff Contact: W.W. Bartlett  
 Issue: Appropriations

**Summary:**

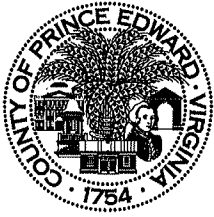
The Circuit Court Clerk has received a grant of \$11,087 from the Library of Virginia. These funds are to be used to restore deed books. There is no County match.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY 2014 Budget Amendment						
3(Rev)	100	24040	0080	Library of VA records Grant		\$ 11,087
4(Exp)	100	21600	3161	Professional Services – Preservation	\$11,087	

**Recommendation:** Approve the budget amendment displayed above and appropriate the same funds.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: August 13, 2013  
Item No.: 6  
Department: VDOT  
Staff Contact: Sarah Elam Puckett  
Issue: Highway Matters

---

**Summary:** Kevin Wright with VDOT will not be attending the August Board meeting. Staff will report to VDOT any highway matters that require their attention.

**Attachments:**

**Recommendation:**

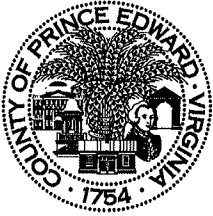
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2013  
**Item No.:** 7  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** County Reassessment

---

**Summary:** As the Board will recall, Wampler-Eanes Appraisal Group has been hired to conduct the County's reassessment. Gary Eanes will be present at the August Board meeting to discuss with the Board the schedule for the reassessment and to answer any questions the Board may have.

Additionally, Mr. Eanes will be meeting with the Board Reassessment Committee (Supervisor Gantt-Chair, Supervisor Simpson, Marshall Thackston, Beverly Booth, Wade Bartlett) prior to the Board meeting.

**Attachments:**

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

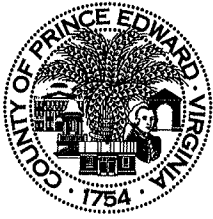
Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_







County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** August 13, 2013  
**Item No.:** 8  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Budget Request – Prince Edward County Branch NAACP

---

**Summary:** Attached for your consideration is a letter of request from James Ghee, President of the Prince Edward County Branch of the NAACP.

**Attachments:** Letter from James Ghee

**Recommendation:** Board consideration of the request.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_



NAACP

PRINCE EDWARD COUNTY BRANCH

NATIONAL ASSOCIATION FOR THE ADVANCEMENT OF COLORED PEOPLE

July 29, 2013

William W. Bartlett, Administrator  
COUNTY OF PRINCE EDWARD  
P.O. Box 382  
Farmville, VA 23901

**RE: APPRECIATION BANQUET**

Dear Mr. Bartlett:

The Prince Edward County Branch NAACP will be hosting a banquet on Thursday, September 12, 2013, 6:00 p.m., at the Steps Building in Farmville to honor all retired school teachers and administrators of the Prince Edward County Public Schools, to acknowledge them for the work they have performed to improve the quality of life in our community. The speaker for this banquet will be Dr. Mary H. Futrell, Dean of the Graduate School of Education of George Washington University, former President of the National Education Association and the Virginia Education Association and a native of Lynchburg, Virginia. To this end we are asking the County to be a sponsor of this event, with a One Thousand Dollar (\$1,000.00) contribution to assist with the cost of this affair.

Your sponsorship will be listed in our program, it will be acknowledged during the banquet and you will receive eight (8) banquet tickets.

Your immediate attention to this request would be greatly appreciated.

Sincerely,

  
James E. Ghee, President  
(434) 391-1195  
jeghee@embarqmail.com

P. O. BOX 88, FARMVILLE, VA 23901



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2013  
**Item No.:** 9  
**Department:** County Administrator's Office  
**Staff Contact:** W.W. Bartlett  
**Issue:** Citizen Volunteer Vacancies

**Summary:** Attached for your consideration are three Citizen Volunteer Applications for the position on the Board of the Piedmont Senior Resources Area Agency on Aging. As the Board will recall, Piedmont Senior Resources has been restructuring its Board, so that now each participating county has two representatives. In May the Board appointed Mr. Steve Kerns to fill the first position.

APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	CURRENTLY IN OFFICE	APPLICANTS
Piedmont Senior Resources Area Agency on Aging	3 Years (July 1 2013 – June 30, 2016)	1	No Incumbent	Bessie O. Daughtery James Y. Simms, Jr. Pauline Stokes

**Attachments:** Public Notice  
 Citizen Volunteer Applications

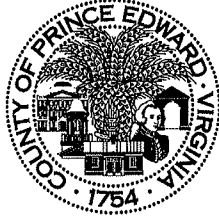
**Recommendation:** The Board will wish to fill the vacancy on the Piedmont Senior Resources Board.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Campbell \_\_\_\_\_  
 Gantt \_\_\_\_\_  
 Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
 Jones \_\_\_\_\_  
 Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
 McKay \_\_\_\_\_



Please publish the following Public Notice in the Friday, July 19, 2013 and Friday, July 26, 2013 editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.



## Notice To The Citizens of Prince Edward County

### - CITIZEN VOLUNTEER OPPORTUNITIES -

To provide the maximum opportunity for citizen participation in our local government, it is the policy of the Prince Edward County Board of Supervisors to advertise vacancies on county boards, commissions and committees, etc., which call for citizen representation. Citizens interested in serving on a County board, commission or committee may complete a *Citizen Volunteer Application*, which will be reviewed by the Board during the appointment process. The following position is available for citizen volunteers:

<u>Position</u>	<u>Term of Office</u>	<u># of Vacancies</u>
<b>Piedmont Senior Resources Area Agency on Aging</b>	<b>3 Years</b>	<b>1</b>

Persons interested in being considered must submit a *Citizen Volunteer Application* to the Prince Edward County Administrator's Office not later than **Friday, August 2, 2013**. Appointment will be made at the August 13, 2013 Board of Supervisors meeting.

Applications are available in the County Administrator's Office, 111 South Street, 3<sup>rd</sup> Floor, P.O. Box 382, Farmville, Virginia 23901 or on the County's web site at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). For additional information please contact the Prince Edward County Administrator's Office at (434) 392-8837.



### CITIZEN VOLUNTEER APPLICATION FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 7-15/13

Name BESSIE O. DAUGHTORY

Home Address 102 Reed St.

City FARMVILLE State VA. Zip Code 23901

Election District:	Buffalo _____	Farmville 801 _____
	Hampden _____	Leigh _____
District # <u>45</u>	Farmville 101 _____	Lockett _____
	Farmville 701 _____	Prospect _____

Home Telephone Number 434-392-8593 FAX \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Present Employer \_\_\_\_\_

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Telephone Number \_\_\_\_\_ FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home \_\_\_\_\_ Office \_\_\_\_\_

*Optional Information Which May Prove Helpful:*

Occupation Retired

Former Occupation, if Retired OFFICE MANAGER

Education: High School R. R. MOTON Year 1955

College/Technical School \_\_\_\_\_ Year \_\_\_\_\_

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments MARY E. BRANCH, MOTON MUSEMUS, MARIA E FORGSTER

Professional, Civic, or Other Activities \_\_\_\_\_

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Big Promotor for SENIOR CITIZENS

Page Two

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

*NO*

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

*NO*

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) *PSR BOARD*

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.

*Bessie Daugherty* 7/15/13  
Signature Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3rd Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



# CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 08/01/13

Name James Y Simms, Jr

Home Address P.O. Box 192

City Hampden Sydney State VA Zip Code 23943

Election District:

Buffalo	<input type="checkbox"/>	Farmville 801	<input type="checkbox"/>
Hampden	<input checked="" type="checkbox"/>	Leigh	<input type="checkbox"/>
Farmville 101	<input type="checkbox"/>	Lockett	<input type="checkbox"/>
Farmville 701	<input type="checkbox"/>	Prospect	<input type="checkbox"/>

Home Telephone Number 434-223-8164 FAX \_\_\_\_\_

E-Mail Address j.simms@hsc.edu

Present Employer Hampden Sydney College - part time

Business Address same

City Hampden Sydney State VA Zip Code 23943

Business Telephone Number 434-223-6227 FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home  Office

Optional Information Which May Prove Helpful:

Occupation Professor

Former Occupation, If Retired Professor

Education: High School  Year \_\_\_\_\_

College/Technical School  Year \_\_\_\_\_

Graduate School  Year \_\_\_\_\_

Military Service USMC Years \_\_\_\_\_

Degrees/Other BA MA PhD

Past Board, Commission, and Committee Assignments none

Professional, Civic, or Other Activities Dept Chairman, Faculty Committees

Soccer Coach, Director Military Leadership Program at

Wilson Center, HSC, Director Alumni Summer College Wilson Center, HSC

Chairman Faculty Affairs Committee

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Semi-retired, like to commit more time to

public service

Page Two

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

close relationship with employee of Piedmont Senior Resources

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

no

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- #2  Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- #3  Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- #4  Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors:
- #1  Other(s) Piedmont Senior Resources

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.

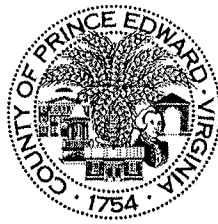
Signature: James J. Durkin Jr. Date: 8/2/2013

Please Return Application To: Prince Edward County Administrator's Office, Post Office Box 382, 111 South Street, 3rd Floor, Farmville, Virginia 23901. Tel: 434-392-8837 -- FAX: 434-392-6683. e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

September 2010





**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date July 3, 2013

Name Pauline Stokes

Home Address P.O. Box 42

City Meherrin State VA Zip Code 23954

Election District: Buffalo \_\_\_\_\_ Farmville 801 \_\_\_\_\_  
Hampden \_\_\_\_\_ Leigh X  
Farmville 101 \_\_\_\_\_ Lockett \_\_\_\_\_  
Farmville 701 \_\_\_\_\_ Prospect \_\_\_\_\_

Home Telephone Number 434-321-9817 FAX \_\_\_\_\_

E-Mail Address pstokes@vt.edu or stksmissionpaul@aol.com

Present Employer Virginia Cooperative Extension-Prince Edward County

Business Address P.O. Box 322

City Farmville State VA Zip Code 23901

Business Telephone Number 434-392-4246 FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home X Office \_\_\_\_\_

***Optional Information Which May Prove Helpful:***

Occupation Nutrition Outreach Instructor

Former Occupation, If Retired \_\_\_\_\_

Education: High School Prince Edward County Year 1974

College/Technical School South-side Virginia College Year 1996

Graduate School Saint Paul College, Lawrenceville Va Year 2007

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other Associate-Human Service, Bachelor-Business Administration

Past Board, Commission, and Committee Assignments Meals on Wheels, Farmville

Professional, Civic, or Other Activities Ordained Baptist Minister

Member or Bluestone Harmony Association Clergy Association, Piedmont Health Coalition

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Passion working with seniors and over 10 of experience working with them.

Advocate for the need of the senior population .

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- \_\_\_\_\_ Board of Appeals for Building Code
- \_\_\_\_\_ Southside Virginia Community College Board
- \_\_\_\_\_ Crossroads Community Services Board
- \_\_\_\_\_ Poplar Hill Community Development Authority
- \_\_\_\_\_ Prince Edward County Industrial Development Authority
- \_\_\_\_\_ Central Virginia Regional Library Board
- \_\_\_\_\_ Prince Edward County Planning Commission
- \_\_\_\_\_ Prince Edward County School Board
- \_\_\_\_\_ Prince Edward County Social Services Board
- \_\_\_\_\_ Commonwealth Regional Council Committees
- \_\_\_\_\_ STEPS Board
- \_\_\_\_\_ Piedmont Regional Jail Board
- \_\_\_\_\_ Special Committee of the Board of Supervisors: \_\_\_\_\_
- \_\_\_\_\_ 1 Other(s) Piedmont Senior Resources Agency on Aging

**APPOINTED BY CIRCUIT COURT:**

- \_\_\_\_\_ Electoral Board
- \_\_\_\_\_ Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

*Pauline Stokes*

July 3, 2013

Signature

Date

**Please Return Application To:**  
**Prince Edward County Administrator's Office**  
**Post Office Box 382**  
**111 South Street, 3<sup>rd</sup> Floor**  
**Farmville, Virginia 23901**  
**Tel: 434-392-8837 -- FAX: 434-392-6683**  
**e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)**

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2013  
**Item No.:** 10  
**Department:** County Administrator's Office  
**Staff Contact:** W.W. Bartlett  
**Issue:** Commonwealth Regional Council Request: Day to Serve Resolution

---

**Summary:** The Commonwealth Regional Council has asked each of its member localities to consider the adoption of a Day to Serve Resolution. Attached for your consideration is a draft resolution.

**Attachments:** Draft Day to Serve Resolution

**Recommendation:** The Board will wish to consider adoption of the Day to Serve Resolution.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_

BOARD OF SUPERVISORS

WILLIAM G. FORE, JR.  
CHAIRMAN

HOWARD F. SIMPSON  
VICE-CHAIRMAN

HOWARD M. CAMPBELL  
PATTIE COOPER-JONES  
DON C. GANTT, JR.  
ROBERT M. JONES  
CHARLES W. MCKAY  
JAMES R. WILCK



COUNTY ADMINISTRATOR  
W.W. BARTLETT

POST OFFICE BOX 382  
FARMVILLE, VA 23901

(434) 392-8837 VOICE  
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US  
WWW.CO.PRINCE-EDWARD.VA.US

COUNTY OF PRINCE EDWARD, VIRGINIA

Board of Supervisors of the County of Prince Edward, Virginia

Resolution of Support  
"Day to Serve"

WHEREAS, the Governors of Virginia, Maryland and West Virginia and the Mayor of Washington D.C., have come together to support "Day to Serve"; and

WHEREAS, "Day to Serve" is a unique event that has inspired a diverse group of people to set aside their political, religious and cultural differences to strengthen our collective communities by coming together to "feed the hungry, protect and enhance the environment, as well as strengthening our communities"; and

WHEREAS, the Governor of Virginia has issued a proclamation encouraging all citizens of Virginia to participate in a day of service, between September 15-29, 2013; and

WHEREAS, since the inaugural "Day to Serve" in 2012, this remarkable and unprecedented event swept from the state capital to local churches, schools, neighborhoods and families and resulted in over 750 community events with more than 14,000 volunteers, culminating in 26,000 hours of service rendered, resulting in over 600,000 pounds of food being donated to local food banks; and

WHEREAS, these events also helped to improve the environment through planting trees, cleaning up parks and streams, and "adopt a road" campaigns; and

WHEREAS, the Governor of Virginia has asked Virginians re-double our efforts for 2013;

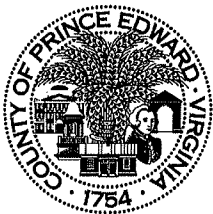
NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward Virginia, supports the Governor on this observance and calls upon all educational institutions, faith-based organizations, community organizations and Prince Edward County residents to participate in a "Day to Serve" in our community.

Certification

I hereby certify the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed, this 13<sup>th</sup> day of August, 2013.

William G. Fore, Jr., Chairman

W.W. Bartlett, County Administrator



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2013  
**Item No.:** 11  
**Department:** Economic Development Office  
**Staff Contact:** Sharon Lee Carney, Director  
**Issue:** Granite Falls Hotel and Conference Center

**Summary:** On August 6, 2013, as the Secretary for the IDA, I received via e-mail a letter (see attached) from Robert D. Fowler, Manager of Prince Edward Development, LLC. The letter states:

*It appears we won't be successful in obtaining sufficient New Market Tax Credit allocation from the current round to begin construction of the Granite Falls Project. Since the Project can't be financed without NMTCs and the next opportunity for allocation doesn't occur until after expiration of the Contract, pursuant to Section 13(g) we are terminating the Real Estate Contract originally dated July 21, 2009, effective immediately.*

Section 13, Item (g) of the Real Estate Contract dated July 21, 2009, as amended, between the Prince Edward County Industrial Development Authority and Prince Edward Development, LLC, states:

Purchaser Contingencies: *'The Purchasers' obligations are expressly conditioned upon the satisfaction of each of the following contingencies in the sole determination of the Purchaser. If any one of the following contingencies cannot be met the Purchaser may unilaterally terminate this Contract and receive an immediate return of the Deposit . . . (iii) Purchaser shall obtain financing commitments in an amount and on terms satisfactory to Purchaser.'*

Additionally, ARTICLE I (DEVELOPERS COMMITMENTS) of the Economic Development Grant and Performance Agreement, dated January 16, 2013, between Prince Edward Development, LLC., Prince Edward County and the Prince Edward County Industrial Development Authority, states:

*Should the Developer fail to purchase the Land within one year after the date of this Agreement, the obligations of the County and the Authority under this Agreement shall immediately cease and terminate.*

Note: To date, the County has only received an e-mail copy of the letter of termination. Mr. Fowler has mailed the original letter via United States Postal Service, as required in the contract. It is expected the County will receive this original letter by the date of the Board of Supervisors meeting.

**Attachments:**

- Prince Edward Development, LLC Real Estate Purchase Contract termination notification letter dated August 6, 2013.
- Excerpt of Real Estate Contract dated July 21, 2009, as amended.
- Excerpt of Economic Development Grant and Performance Agreement, dated January 16, 2013.

**Recommendation:** Based on a review of the contract documents by the County Attorney, it is recommended that the Board acknowledge receipt of the letter dated August 6, 2013 from Robert D. Fowler, Manager, Prince Edward Development, LLC terminating the Real Estate Contract dated July 21, 2009, effective immediately, which thereby causes an automatic termination of the Economic Development Grant and Performance Agreement dated January 16, 2013.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Campbell \_\_\_\_\_  
 Gantt \_\_\_\_\_  
 Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
 Jones \_\_\_\_\_  
 Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
 McKay \_\_\_\_\_

8048 Ryder Lane  
Hummelstown, PA 17036-9459  
Phone: 717 503-8993



---

PRINCE EDWARD DEVELOPMENT, LLC

August 6, 2013

Ms. Sharon Lee Carney, Secretary  
Prince Edward County Industrial Development Authority  
121 East Third Street  
Farmville, VA 23901

Re: Granite Falls Project – Real Estate Contract

Dear Sharon:

It appears we won't be successful in obtaining sufficient New Market Tax Credit allocation from the current round to begin construction of the Granite Falls Project. Since the Project can't be financed without NMTCs and the next opportunity for allocation doesn't occur until after expiration of the Contract, pursuant to Section 13(g) we are terminating the Real Estate Contract originally dated July 21, 2009, effective immediately.

We have not abandoned the Project and will seek an allocation of NMTCs in the next round expected to be awarded in April of 2014. If successful, we will be back in contact with you to see if the Property is still available.

Please express my sincere appreciation to the individual Authority board members for their years of patience and support as we endeavor to bring this project to fruition.

Sincerely yours,

*Robert D. Fowler*

Robert D. Fowler  
Manager

**ECONOMIC DEVELOPMENT GRANT  
AND PERFORMANCE AGREEMENT**

This ECONOMIC GRANT AND PERFORMANCE AGREEMENT dated this 16 day of JAN, 2013 (THIS "Agreement"), by and among PRINCE EDWARD DEVELOPMENT, LLC or an affiliate formed by it (the "Developer"), the COUNTY OF PRINCE EDWARD, VIRGINIA (the "County") and the INDUSTRIAL DEVELOPMENT AUTHORITY OF PRINCE EDWARD COUNTY, VIRGINIA, (the "Authority").

**RECITALS:**

The purpose of this Agreement is to describe certain obligations of the Developer and incentives to be provided by the County and the Authority to the Developer in connection with the development of hospitality and conference/training facilities in the County, to be known as Granite Falls Hotel & Conference Center (the "Project") and to utilize Section 58.1-3851.1 of the Code of Virginia, 1950, as amended to facilitate the use of certain tax revenues for the Project.

The County is authorized to execute and deliver this Agreement and to make the grant payments described herein to the Authority pursuant to Sections 15.2-935(B) and 58.1-3851.1 of the Code of Virginia, 1950, as amended (the "Virginia Code").

The Authority is authorized to execute and deliver this Agreement to fulfill its obligations hereunder pursuant to Sections 15.2-4905(12) and 15.2-4905(13) of the Virginia Code.

This Agreement terminates all rights, obligations and time limits imposed by previous Economic Development Grant and Performance Agreements executed dated January 16, 2012 and February 17, 2012, and is executed for the purpose of revising and extending the time limits imposed by the prior agreement.

The County and the Authority anticipate numerous benefits to the County and its residents as a result of the development of the Project, including increased tax base for the County, additional employment and training opportunities, promotion of tourism, and enhanced economic strength of the County.

NOW, THEREFORE, for and inconsideration of the mutual promises and covenants contained in this Agreement, the parties agree as follows:

**ARTICLE I  
DEVELOPER'S COMMITMENTS**

In consideration of the assistance being provided to the County and the Authority under the terms of this Agreement, the Developer agrees as follows, contingent on upon the Developer purchasing certain land in Prince Edward County, Virginia consisting of approximately 92 acres described in Exhibit A, attached hereto, (the "Land"). Should the Developer fail to purchase the Land within one year after the date of this Agreement or should the Developer notify the County and the Authority in writing of its intention to not acquire the Land, the obligations of the County and the Authority under this Agreement shall immediately cease and terminate.

**1.01 Development of Project**

The Developer agrees to acquire the Land, construct or cause to be constructed, develop or cause to be developed and operate or cause to be operated the Granite Falls Hotel & Conference Center consisting of approximately 176 guestrooms, an approximately 3400 square foot spa, an approximately 55,000 square foot conference and training center and all required public infrastructure in support thereof.

(1) **Special Warranty Deed.** Seller shall execute and deliver a Special Warranty Deed, fully executed and acknowledged by Seller, conveying good fee simple title to the Property to Purchaser free and clear of all encumbrances, tenancies, and liens (for taxes or otherwise), subject only to the Permitted Exceptions, any Title Objections waived by Purchaser, and any liens created in connection with Purchaser's financing.

(2) **Other Instruments.** Seller, at Purchaser's expense, shall execute and deliver such other documents as are customarily executed in Virginia by a Seller in connection with the conveyance of real property, including all required closing statements, releases, affidavits, evidences of authority to execute the documents, and any other instruments that may be required by the Title Company.

(3) **Possession.** Seller shall deliver possession of the Property to Purchaser at Closing. All risk of loss or damage to the property by fire, windstorm, casualty, or other cause is assumed by Seller until Closing. In the event of substantial loss or damage to the Property before Closing, Purchaser will have the option of terminating this Agreement and receiving a refund of its deposit.

d. **Purchaser's Obligations At Closing.** At the Closing, Purchaser shall pay the Purchase Price as provided in paragraph 3, subject to any adjustments for prorations and other credits provided for in this Contract.

e. **Prorations.** All real estate taxes relating to the Property for the year of the Closing shall be prorated as of the date of Closing between Seller and Purchaser. If the amount of taxes due for that year is not known at the time of Closing, the prorations shall be based on an estimate of the taxes for the year of Closing, and when the tax information becomes available, Seller or Purchaser shall reimburse the other party for any excess amount charged to that party at the Closing. If this sale or Purchaser's use of the Property after Closing results in additional taxes, penalties, or interest (assessments) for periods before Closing, the assessments will be the obligation of Purchaser. The obligations stated in this paragraph shall survive the Closing.

f. **Closing Costs.** The Purchaser agrees to pay all the costs of Closing.

→ g. **Purchaser Contingencies.** The Purchaser's obligations are expressly conditioned upon the satisfaction of each of the following contingencies in the sole determination of the Purchaser. If any one of the following contingencies cannot be met the Purchaser may unilaterally terminate this Contract and receive an immediate return of the Deposit. Prior to Closing, Purchaser shall have received the following (i) Prince Edward County shall provide evidence that it will construct or cause to be constructed a new public road from the intersection of US 15 and Dominion Drive to the current SR 628 at a point south of the Poplar Forest Apartments (the "SR 628 Relocation Project"); (ii) approval and notice from the appropriate governmental authorities of all necessary permits and licenses required to authorize the use, construction, and operation of the Property for Purchaser's intended use all according to the Purchaser's plans and specifications; (iii) Purchaser shall obtain financing commitments in an amount and on terms satisfactory to Purchaser;





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2013  
**Item No.:** 12  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** County Administrator's Report

---

**Summary:** The County Administrator has no additional items to report at this time.

**Attachments:**

**Recommendations:**

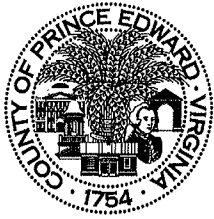
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2013  
**Item No.:** 13  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Correspondence/Informational

---

**Summary:**

**Attachments:**

- a. Column from *Virginia Town & City*
- b. Letter, R.R. Moton Museum
- c. CRC, Meeting Agenda and Minutes
- d. HOPE News Release and Meeting Agenda

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_

# Taxes: It's déjà vu all over again

**L**OCAL OFFICIALS MUST feel that they are channeling Yogi Berra when they hear that Virginia's gubernatorial candidates are focusing on the elimination of a local tax – again.

In 1997, it was Republican Jim Gilmore and Democrat Don Beyer and the focus was on the personal property tax. This year, it's Ken Cuccinelli and Terry McAuliffe who have set their sights on the local business, professional and occupational license (BPOL) tax.

Here's a suggestion for both candidates: If you want to focus on the elimination of a local tax, try serving on a city council, town council or county board of supervisors and figure out how you balance the budget while eliminating a significant revenue source. It's really not very difficult to blithely suggest eliminating a tax without taking responsibility for making service cuts or finding a revenue replacement.

To give the two campaigns some credit, both say that revenue neutral replacement is a goal, but from the perspective of local governments, the devil is definitely in the details. One big detail is whether this revenue replacement would be under the control of the locality – or some kind of pass through from the state that would then be subject to a grab by state budget writers down the road. Local governments have every reason to be concerned. Cities, towns and counties remain disgruntled over the anemic growth of the telecommunications tax, the disappearance of shared ABC profits and the machinations that surrounded implementation of the car tax reimbursement program.

BPOL taxes generated about \$683 million in fiscal year 2012. Replacing these revenues with real estate taxes would create a heavy burden: On average, cities would have to raise real estate tax rates by about 11 cents to

make up for BPOL, towns by 7 cents and counties by 5 cents.

Instead of focusing on eliminating local taxes, candidates – and members of the legislature – instead could try eliminating some of the reasons localities have to raise taxes.

For one, legislators could stop ordering localities to provide tax relief on the local dime. The most recent example is the property tax exemption for disabled veterans. It's not that this worthy group is undeserving. For legislators, however, to decide that some other level of government should be the one to provide disabled veterans tax relief is simply hypocritical.

The state could stop putting additional costly requirements on how local governments conduct business. Candidate Cuccinelli should take special note of this, since he promoted legislation in 2005 that requires payment of overtime for police officers in excess of federal standards. The result has been millions of dollars in additional overtime costs and a rash of costly law suits.

The state can stop balancing the budget with local revenues. A recent case in point is the requirement that local fines and fees be paid into the state treasury, accompanied by a state grab of some of the fines collected by selected localities.

The state can stop balancing its budget by shifting required costs to localities. As a recent example, when state revenues tanked, the state decided that it would no longer pay the cost of liability insurance for constitutional officers and instead, localities could be responsible for those expenses. And to make it even worse, localities have to obtain the insurance through the state, even though they are responsible for the entire bill. The free market concept apparently applies only at the convenience of the state.


But the most important step the state could take would be to pay for a

reasonable share of the cost of public education.

In FY09, the state provided per pupil funding of \$5,274. That amount is projected to be only \$4,804 in FY13. The estimate for FY14 is \$4,880.

At the same time, the state has ramped up its accountability requirements under the Standards of Accreditation and Standards of Learning.

Since 2009 the state has instituted requirements for a personal finance course, the use of a graduation and completion index for accreditation, and for the next school year, the development of a career and academic plan for every student. Standards of learning for English, math and science have been strengthened, a move that the Superintendent of Public Instruction acknowledged would have a “dramatic” effect on accreditation. In her 2012 report on the state of public education, Superintendent Pat Wright says “that this will be an indication that we are now expecting more of students, not that they are learning less.” Local officials just wish the state would come up with its share of paying for the additional costs associated with those high aspirations instead of just relying on localities to bear the burden.

It's no wonder that local officials would love to see legislators and gubernatorial candidates follow the medical profession principle that states “first, do no harm.” Doing so would restore some predictability to managing local government finances, an essential ingredient for the long-term economic health of a community. 



#### About the author

Mary Jo Fields is director of research for VML.



ROBERT RUSSA

MOTON MUSEUM A Center for the Study of Civil Rights in Education

July 16, 2013

Prince Edward County Board of Supervisors  
County Administration Office  
Post Office Box 382  
Farmville, Virginia 23901

Dear Supervisors:

Thank you for the opportunity to appear before you at your June 11, 2013 meeting, and thank you for entertaining the Robert Russa Moton Museum's request to fund the "Children of the Lockout Generation Docent Program."

Chairman Fore, we were most pleased with your comments relative to the merits of the program.

The Commonwealth of Virginia and Prince Edward County have in the years since that fateful decision of June 2, 1959 come to acknowledge the profound impact that decisions of the past have on our community even until this day.

Education and economic development challenges persist and are directly linked to our unique Civil Rights Era history – the long-term closure of our public schools.

The Commonwealth has sponsored both the creation of the Virginia Civil Rights Memorial and the Brown v. Board Scholarship Fund in recognition of the negative impact of state policy decisions from so many years ago.

Prince Edward County sponsored the Light of Reconciliation and has in the years since selling the Moton School to the Martha E. Forester Council returned to the museum in annual appropriations nearly the entire \$300,000 sale price.

Funded reconciliation efforts by the Commonwealth have done much to address the educational and economic harm inflicted on the community during the closings. Funded reconciliation efforts by the county would have a similarly positive effect.

Funding employment opportunities for children of the "lockout" generation who will then share their personal histories with tourists will have both economic and educational benefit for the county.

That these positions would be staffed by residents who were school-aged between 1959 and 1964 and who either: 1. remained in the county and received no formal education, 2.

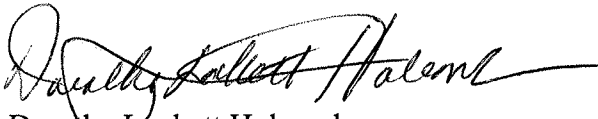
remained in the county receiving a private school education, or 3. left the county to pursue their education, ensures a complete and balanced presentation of the era.

We were most encouraged by your resolve to consider this matter again in the coming budget year, and would welcome the opportunity at your earliest convenience to explore in greater detail the possibilities for funding this meritorious program in the near future.

Such a reconciliation effort is one which all Prince Edwardians would surely take pride in.

With kind regards, I am

Sincerely yours,

A handwritten signature in black ink, appearing to read "Dorothy Lockett Holcomb". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Dorothy Lockett Holcomb  
Chair, Moton Museum Council



IN PARTNERSHIP WITH  
The counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

A Group Picture will be taken  
of the CRC Representatives &  
Officers.

MEETING AGENDA  
**Thursday, August 1, 2013, 11:00**  
Commonwealth Regional Council Office  
One Mill Street, Suite 101, Farmville, Virginia 23901

**\*\*Changing of the Gavel – Past Chairman Fore to Current Chairman Stish\*\***

- I. Welcome & Call to Order .....Chairman Stish
- II. Invocation
- III. Approval of Minutes of June 6, 2013 Meeting.....Secretary Bennett
- IV. Treasurers’ Report –July Financial Statement, **Attachment 1** .....Treasurer Fore
- V. Report of Officers & Committees
  - A. Chairman’s Report .....Chairman Stish
    - 1) Report on Chief Administrative Officers Meeting, **Attachment 2**
- VI. Old Business .....Chairman Stish
  - A. President & Staff Reports
    - 1) Status CRC Charter Amendments-Attorney General Opinion, .....Chairman Stish
    - 2) Staff Update, CRC Website Redesign.....Melody Foster
    - 3) Staff Update - Blueprint VA Regional Forum Held, **Attachment 3** .....Mary Hickman
    - 4) FY14 Final VDOT Transportation Alternatives Allocations, **Attachment 4**.....Todd Fortune
    - 5) CRC Project Status Report, **Attachment 5**.....Mary Hickman
    - 6) VEDP Colt Location Update.....Mary Hickman
    - 7) Council Member Comments
- VII. New Business.....Chairman Fore
  - A. President & Staff Reports
    - 1) FY14 Revenue Sharing Program Allocations, **Attachment 6** .....Melody Foster
    - 2) Buckingham FY14 VDOT (Phase II & III) Enhancement Implementation  
Request for CRC Assistance, **Attachment 7**.....Todd Fortune
    - 3) Victoria Request for CRC Assistance for Phase IB of the Town’s VDOT  
Enhancement Project, **Attachment 8** .....Todd Fortune
    - 4) Local Government Regional Information Meeting on Health Care Reform &  
VLDP, August 8, 2013, **Attachment 9** .....Mary Hickman
    - 5) Council Member Comments
- VIII. Commonwealth Intergovernmental Review Process, **Attachment 10**
- IX. Council Member Comments
- X. Other Business
- XI. Recess Meeting to Charley’s Restaurant for Rural Center Presentation, **Attachment 11**
- XII. Adjourn – Next Meeting Date- September 5, 2013

COMMONWEALTH REGIONAL COUNCIL  
One Mill Street, Suite 101 | P.O. Box P  
Farmville, VA 23901 | 434.392.6104 PHONE

\*A copy of the detailed financial  
expenditures report is available at  
the CRC offices for review.



**Commonwealth Regional Council  
Farmville, VA 23901  
June 6, 2013**

**Welcome & Call to Order**

The Chairman called the Meeting to order at 12:00 Noon at the Commonwealth Regional Council Office located at One Mill Street, Suite 101, Farmville, Virginia.

**Invocation**

Mr. Bennett gave the invocation.

**Approval Of Minutes Of May 2, 2013 Meeting**

Ms. Stish moved to approve the minutes as presented. Motion carried.

**ROLL CALL**

<u>MEMBERS</u>	<u>PRESENT</u>	<u>ABSENT</u>
Amelia: Mr. Ellsworth J. Bennett *Mr. Ralph A. Whitaker, Jr.	Mr. Ellsworth J. Bennett (Vice-Chairman)	
Buckingham: Ms. Cassandra Stish *Ms. Rebecca Carter	Ms. Cassandra Stish (Treasurer)	
Charlotte: Mr. Gary Walker *Mr. Haywood J. Hamlet	Mr. Gary Walker	
Lunenburg: Mr. David Wingold * Ms. Beverley Hawthorne	Mr. David Wingold (Secretary)	
Prince Edward: Mr. William G. Fore, Jr. *Mr. Don C. Gantt	Mr. William G. Fore, Jr. (Chairman)	

NOTE: \*Denotes Alternates

**STAFF**

Ms. Mary Hickman, Acting President/CEO  
Ms. Melody Foster, Regional Planner  
Mr. Andre' Gilliam, Community Development Planner  
Mr. Todd Fortune, Community Development Planner  
Ms. Barbara Terry, Part-Time Planner

**GUESTS**

Mr. Paul Hoffman, Congressman Hurt's Office



### **Treasurer's Report**

**May Financial Statements:** The Treasurer stated the May Financial Statement was enclosed in the Council packet for review. Ms. Hickman stated there were several pending projects that would be invoiced and revenues received before the fiscal year ended.

Ms. Stish moved to accept the Financial Statement as presented. Motion carried.

### **Report of Officers & Committees**

#### **Chairman's Report**

**Report on Chief Administrative Officers Meeting:** Ms. Hickman stated a copy of the Chief Administrative Officer's Meeting Agenda was provided for information.

**FY 13-14 CRC Budget Adoption:** A copy of the proposed FY 13-14 CRC Budget was included in the Council members' packet. There was discussion on the subject.

Ms. Stish moved and Mr. Wingold seconded to approve the FY 13-14 CRC Budget as presented. Motion carried.

**Report of CRC FY 13-14 Nomination Committee:** The Chairman stated all of the officers except for the Treasurer were up for election due to the CRC's Bylaws that allows officers (except for the Treasurer) to serve only two one year consecutive terms. The Chairman also stated he would not be seeking reelection in Prince Edward County and therefore would be going off the Board of Supervisors in December 2013. There was discussion on the matter.

Mr. Walker moved and Mr. Wingold seconded to offer the following CRC slate of officers FY 13-14 (July 1, 2013): Chairman – Cassandra Stish, Treasurer-William Fore, Secretary-Jim Bennett, Vice-Chairman-David Wingold. Motion carried.

It was also added that Mr. Fore's position of CRC Treasurer would be open again in January of 2014.

**Executive Committee Report-VDMME Letter of Support:** Ms. Hickman stated the CRC was contacted by the Virginia Department of Mines, Minerals and Energy (VDMME) Division of Geology and Mineral Resources seeking a letter of support for a grant request. VDMME is seeking funds from the National Earthquake Hazards Reduction Program to reduce the risk of loss from earthquakes in Virginia. The proposed project will involve producing and distributing educational materials about earthquake risks within the Central Virginia Seismic Zone. Much of PD14 is within the Central Virginia Seismic Zone, an area of historic earthquake activity. The deadline for the grant application was June 6th, therefore the Executive Committee took action to approve the request in order that the letter of support could be included in their grant submittal. Ms. Hickman stated a copy of the letter of request, grant information and support letter were included in the member's packet.

### **Old Business**

#### **President & Staff Reports:**

**Status Report – CRC Charter Amendments-Attorney General Opinion:** The Chairman stated he still has not received any notification from the Attorney General's office. The Chairman stated this

issue will be kept on the Agenda until notification is received.

**Report on CRC Website Redesign:** Ms. Foster previewed a mock-up display of the progress of the Consultant's work on the CRC Website Redesign. New features on the site will be sign-up for the CRC Newsletter, social media links, news, etc. Ms. Stish stated the work is progressing and should be complete in the next couple of months. It was the consensus of the CRC members present to include pictures of localities that are not currently members of the CRC but are located in the PD 14 region on the website.

**Blueprint VA Regional Forum:** Ms. Hickman stated, action was taken at the May 2, 2013 meeting for the CRC to be a co-sponsor of the June 10, 2013 Blueprint VA Regional Forum that will be held at Longwood University. Ms. Hickman stated a copy of the flyer for the event was included in the CRC members packet. Ms. Hickman noted that this event was a good opportunity for the CRC to partner with other stakeholders in the region to encourage collaboration in the region. Ms. Hickman stated as of this date 50 people were registered through the Farmville Area Chamber of Commerce to attend the event. Ms. Hickman encouraged members to attend if possible to provide representation of elected officials at the event. Ms. Hickman stated Blueprint Regional Forums are being held around the State and will conclude in the fall. All information gathered will be included in a report that will be presented to the new Governor in 2014.

**Staff Report-Draft VA Rural Center Flyer Invitation:** Ms. Hickman stated enclosed in the CRC packet was a Draft of the Invitation for the August 1, 2013 Virginia Rural Center, Education and Workforce Skill Development Presentation that will be hosted by the CRC at Charley's Waterfront Cafe. Ms. Hickman stated the Invitation will be sent to all localities and to leaders in the education and workforce development including PreK-12, the Community College, the Workforce Development Board, Higher Education, Private Industry Training Centers and Colleges and Universities in the region.

There was discussion on whether to hold the regular monthly CRC meeting before or after the presentation. It was the consensus of the members to meet at 11:00 a.m. at the CRC offices and hold the regular CRC meeting, then reconvene at 12:00 Noon at Charley's for the Presentation and lunch.

**Council Member Comments:** There were none.

### **New Business**

### **President & Staff Reports**

**Adoption of Rural Transportation Planning Assistance Program, FY 14 SPR Agreement & Letter of Authorization:** Ms. Foster stated enclosed in the CRC members packet was a copy of the FY 14 SPR Agreement and letter of authorization for the VDOT Rural Transportation Program.

Mr. Bennett moved to authorize the Acting President/CEO to execute the FY 14 SPR Agreement and letter of authorization received from VDOT. Motion carried.

**Tentative FY 2014 VDOT Enhancement Awards:** Mr. Fortune stated enclosed in the CRC members packet was the listing of Tentative Awards for the FY 2014 VDOT Enhancement Program. Mr. Fortune stated the Town of Dillwyn has tentatively been awarded \$325,000 of the \$734,659 requested. This award would be utilized for Phase V of the Town's Streetscape project. Buckingham

County had applied for \$209,354 but did not receive funding. Mr. Fortune stated however, that VDOT has indicated if Buckingham continues to progress in their current streetscape project, they would look favorably at a future application request for funding. Mr. Fortune stated the Commonwealth Transportation Board will make the Final awards in the coming months.

**Governor's Announcement-Agriculture & Forestry Industries Development Fund (AFID) Planning Grant Awards:** Ms. Hickman stated the Governor had announced Agriculture and Forestry Industries Development Fund Planning Grant Recipients. Prince Edward County was a recipient of \$20,000 for the Southside Food Enterprise Center for Production, Marketing, and Education of Value-Added Food Processing Serving Virginia Farm-Based Producers project. This funding will be used to develop an operational plan for the facility.

Ms. Hickman noted each month the staff meet with the Chief Administrative Officers (CAO) to discuss programs and opportunities for the region. At the September 2012 CAO meeting, Mr. Stephen Versen, AFID Program Contact, gave a presentation on this new program the same day the Governor announced the program. Therefore, this information shared at the CAO meeting was utilized by one of the CRC member localities to successfully receive funding for a project.

**Council Member Comments:** None

**Commonwealth Intergovernmental Review Process:** Ms. Foster stated there were none.

**Council Member Comments:** None

**Other Business:**

It was the consensus of the Council members present to cancel the July 4, 2013 meeting due the Holiday. The next meeting date of the CRC will be August 1, 2013.

**Adjournment:** The meeting adjourned at 1:15 p.m.

---

Mr. David Wingold, Secretary

**HOPE COMMUNITY SERVICES, INC.**

**Phone:** 434.315.8990 **Fax:** 434.392.4164  
P.O. Box 887 Farmville, VA 23901  
[hopecsva@gmail.com](mailto:hopecsva@gmail.com)

## ***NEWS RELEASE***

The HOPE Community Services Board held its Annual meeting on Thursday, July 25, 2013. The Board accepted the resignations of 4 previous Board members and the expired terms of 2 other Board members. At that meeting, the Board seated 7 new Board members and it plans to add 4 new members shortly, which will make a total of 18 Board members. The Board also voted to retain the designation as the Community Action Agency for the six (6) counties – Amelia, Buckingham, Cumberland, Lunenburg, Nottoway and Prince Edward.

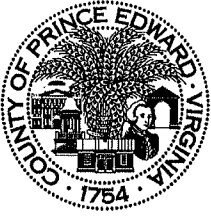
Dr. Henry Featherston was appointed on July 25, 2013, as the Interim Executive Director of HOPE to bring unity to the Board and to move the agency forward. He has 45 years of experience as an administrator and over 30 years of experience working with Community Action Programs and is well known by citizens in all six counties. He plans to promote Community Action Programs and other activities aimed at the alleviation of the causes and conditions of poverty, such as job placement, work experience, health and nutrition, outreach and motivation to better the general welfare of the people of the member counties and such other contiguous counties, which wish to become associated with the program, the inclusion of which will promote the objectives of the Agency, subject to the approval of the Board of Directors.

Any assistance that you can provide the Agency will be greatly appreciated. The next Board meeting will be held on Thursday, August 8, 2013, at 6:00 pm at the Prince Edward-Farmville Library, 1303 West 3rd Street, Farmville, Virginia 23901-1301. The public is invited to attend.

**HOPE Community Services Governing Board  
Tentative Agenda (Subject to Change)  
August 8, 2013  
6:00 PM**

- A. Call to Order**
- B. Invocation and Pledge of Allegiance**
- C. Review Agenda**
- D. Approve Minutes of July 25, 2013**
- E. Receive Public Comments (limit 3 Minutes)**
- F. Action Items**
  - 1. Financial Committee Report**
  - 2. Planning and Evaluation Committee Report**
- G. President's Report**
- H. Executive Director's Report**
- I. Closed Session (Requires 2/3 Vote)**
  - 1. Personnel Discussions**
  - 2. Legal Discussions**
- J. Next Meeting – August 22, 2012 PE/Farmville Public Library**
- K. Adjournment**





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2013  
**Item No.:** 14  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Monthly Reports

---

**Summary:**

**Attachments:**

- a. Animal Control
- b. Building Official
- c. Cannery
- d. Prince Edward County Extension (Quarterly Report)
- e. Prince Edward County Public Schools
- f. Tourism

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Gantt \_\_\_\_\_  
Simpson \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Wilck \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_



## Animal Control Monthly Report

**"July 2013"**

<b>Dogs</b>		<b>Wildlife</b>	
Surrendered	9	Handled	0
Picked Up	14	Euthanized	0
Claimed By Owner	6	Rabies Case	0
Adopted	3		
Died in Kennel	0	<b>Livestock</b>	
Euthanized	6	Returned to Owner	0
Transferred to SPCA	8	Died in Kennel	0
Dead on Arrival	0	Adopted	0
Stolen	0	<b>Fees Collected</b>	\$0.00
<b>Fees Collected</b>	<b>\$245.00</b>	<b>Other Companion Animals</b>	
		Returned to Owner	0
<b>Cats</b>			
Surrendered	20	<b>Number of Calls to Shelter</b>	144
Picked Up	1	<b>Summons Issued</b>	3
Claimed By Owner	0	<b>Subpoenas Served</b>	3
Adopted	0	<b>Days in Court</b>	1
Euthanized	10	<b>Nuisance Dogs</b>	13
Died in Kennel	2	<b>Dangerous Dogs</b>	0
Transferred to SPCA	9		
Dead on Arrival	0		
<b>Fees Collected</b>	<b>\$0.00</b>	<b>Total Fees Collected</b>	<b>\$245.00</b>
 <b>Bill the Town of Farmville</b>			
0 Cats housed (7 days each)			
<b>Total</b>	<b>\$0.00</b>		

*S. Ray Foster, Animal Control Officer*



## Building Official

Permits Issued Report  
7/01/2013 Through 7/31/2013

BI4

ADDITIONS	- Issued		4
	- Value		\$606,848.00
	- Permit Fees		\$233.40
	- 2.00% STATE TAX		\$4.67
	- Fees Collected		\$.00
ONE & TWO FAMILY DWELLING	- Issued		2
	- Value		\$523,508.00
	- Permit Fees		\$1,125.60
	- 2.00% STATE TAX		\$22.51
	- Fees Collected		\$.00
ELECTRICAL	- Issued		15
	- Value		\$408,643.75
	- Permit Fees		\$720.00
	- 2.00% STATE TAX		\$14.40
	- Fees Collected		\$.00
FARM BUILDINGS	- Issued		1
	- Value		\$.00
	- Permit Fees		\$.00
	- 2.00% STATE TAX		\$.00
	- Fees Collected		\$.00
MECHANICAL	- Issued		3
	- Value		\$7,000.00
	- Permit Fees		\$150.00
	- 2.00% STATE TAX		\$3.00
	- Fees Collected		\$.00
MECHANICAL/GAS	- Issued		5
	- Value		\$16,630.00
	- Permit Fees		\$200.00
	- 2.00% STATE TAX		\$4.00
	- Fees Collected		\$.00
MANUFACTURED HOMES	- Issued		2
	- Value		\$51,000.00
	- Permit Fees		\$235.20
	- 2.00% STATE TAX		\$4.70
	- Fees Collected		\$.00
PLUMBING	- Issued		6
	- Value		\$7,000.00
	- Permit Fees		\$235.00
	- 2.00% STATE TAX		\$4.70
	- Fees Collected		\$.00
POOL	- Issued		3
	- Value		\$66,000.00
	- Permit Fees		\$185.00
	- 2.00% STATE TAX		\$3.70
	- Fees Collected		\$.00
Total Permits - Issued			41
Total Permits - Value			\$1,686,629.75
Total Permits - Permit Fees			\$3,084.20
Total Permits - Fees Collected			\$.00
2% Tax -			<u>\$61.68</u>
Total -			<u>\$3,145.88</u>

# PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road  
Farmville, Virginia 23901

LENA HUDDLESTON  
Cannery Manager  
434-223-8664  
Home 434-392-4218

## July 2013 Cannery Report

The cannery report for the hot month of July:

2136 (qt.)	@	.48 =	1,025.28
68 (pt)	@	.40 =	27.20
50 Patrons usage	@	1.00 =	50.00
30 % out of county			<u>20.02</u>
<b>TOTAL</b>			<b>\$1,122.50</b>

L. Huddleston

kef

July 3, 2013

TO: County Administration and Board of Supervisors

FR: 

Jennifer R. Bowen, Extension Agent, 4-H Youth Development and Unit Coordinator

RE: Second Quarterly Report – VCE Prince Edward County Office

The following are brief updates on Virginia Cooperative Extension programs for the second quarter of 2013:

**Staffing Update:**

- Rachael Winston, a Christopher Newport University junior, was hired through VCE's summer intern program. She will work a total of 400 hours over the summer to support local extension programs, primarily 4-H programs. Rachael grew up as an active member of Prince Edward 4-H. She is the daughter of Greg and Kathleen Winston of Green Bay.
- The Agriculture and Natural Resources Agent position for Prince Edward County was advertised and closed on June 20. There were 20 applications for the position. The first round of interviews is on-campus (often via telephone) and the second round is local. We anticipate having someone in place by late August or early September.

**4-H Program Updates – Jennifer Bowen, Extension Agent, 4-H Youth Development:**

- Five classes at PECES participated in the Beginning of Life embryology project, hatching chicks in the classroom. Fertile eggs are donated to 4-H by Brickland Hatchery in Blackstone.
- Seventh grade youth from Prince Edward County Middle School participated in Natural Resource Education (NRE) field trips to Holiday Lake 4-H Center through a grant from the Walter Payne Foundation.
- For the first time, 4<sup>th</sup> and 5<sup>th</sup> grade students from Fuqua School participated in the 4-H Presentations Contests.
- The Quick family hosted an exchange student from Kazakhstan through the 4-H International Exchange Program. She recently participated in graduation ceremonies at PECHS.

*Invent the Future*

VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY

Extension is a joint program of Virginia Tech, Virginia State University, the U.S. Department of Agriculture, and state and local governments.

Virginia Cooperative Extension programs and employment are open to all, regardless of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, genetic information, marital, family, or veteran status, or any other basis protected by law. An equal opportunity/affirmative action employer.

- The Summer Junior Master Gardener program began in June. Youth presented a vermiculture program at the Cumberland Public Library. There were 26 participants in the program who worked together to construct a worm composting bin. The bin was donated to the library by the Junior Master Gardeners.
- Junior Master Gardeners, under the direction of Josie Fletcher, installed two small gardens at the Extension Office. These gardens will be used for educational purposes and produce donated to FACES.
- Four Prince Edward 4-H members participated in the annual Piedmont Area Junior Livestock Show and Sale held in Blackstone in May. Wade Jenkins, Eric Stewart, Jacquelyn and Daniel Simpson also plan to show animals through the 4-H program at the State Fair. They are members of the new Prince Edward 4-H Livestock Club under the direction of Betsy Jenkins and Amy Stewart.
- The Riding Star 4-H Horse and Pony Club successfully hosted the Central District 4-H Qualifying Horse Show at GLC in Farmville in May. This event drew youth from across the district who plan to attend the State 4-H Championship Horse Show in Lexington in September. The club also hosted a horse camp for youth in June with plans for a second in August. Eight members of the club will represent Prince Edward County in the State 4-H Horse and Pony Show in Lexington in September.
- Seven youth participated in Between the Pages, a 4-H day camp designed for early readers.
- Kathryn Dimaano was the Prince Edward delegate to State 4-H Congress held on campus at Virginia Tech in June.
- A total of 13 campers and 4 adult volunteers from Prince Edward participated in the overnight Cloverbud Camp at Holiday Lake 4-H Center in June.
- A total of 145 campers, teen leaders, and adult leaders from Prince Edward County participated in Junior 4-H Camp at Holiday Lake 4-H Center in June. The total number from Prince Edward and Buckingham combined were 235 campers, teens, and adult volunteers. This was the largest camp the Center has had so far this summer.

#### **FCS Updates – Caitlin Miller, Extension Agent, FCS**

- We are partnering with the YMCA and Heart of Virginia Master Gardeners Association to start a community garden. To date, we have constructed 5 raised beds and with the help of the YMCA kids summer camp filled the beds with soil and compost. Also, a shed to hold garden tools and other supplies has been constructed at the garden.
- Karen Townsend, WIC Coordinator and I held 5 classes on nutrition education for 26 Piedmont Out Walking (POW) participants in April. These classes featured information about the benefits of eating local food and where to find local products in the area. In June, the POW program came to a close with the High Bridge Trail Community Health Challenge. This event was hosted at the HBT and Farmville Area Farmers Market. With the help of a local chef, we conducted a local food cooking demonstration using the mobile kitchen.

- The Heart of Virginia Buy Fresh Buy Local chapter worked with the Longwood University Design Lab to develop the 2013 spring and summer guide. The BFBL guide was completed and copies were distributed over an 11 county area, including Prince Edward.
- In May, a former Extension Homemakers Club now called the Serendipity Club hosted a local food program. We discussed the components of a local food system, the importance of eating local and where local food can be found in the area. The program concluded with a dedication to Eunice Mottley, a former Extension agent, at the Farmville Area Farmers Market.
- The Extension Office is now host to a Local Food Library. As of now, we have 14 titles spanning a variety of topics. These topics include understanding local food systems, beginning a sustainable farm business and farm business handbook, starting a CSA, gardening and cooking with local food.

#### **Area Food Safety/Security Program Updates – Eric Bowen, Extension Agent, FCS**

- The Demonstration Kitchen was utilized at the High Bridge trail event to showcase local and healthy foods. It was also used during the outdoor cooking program during Junior 4-H Camp.

#### Programs in planning stage:

- **Cooking for Crowds:** A three hour food safety course for temporary food vendors. Temporary food vendors are typically local organizations fund raising or entrepreneurs selling food at local events, fairs, bazaars, etc. The course prepares food vendors how to handle food safely, maintain sanitary conditions, set up booths to handle food safely, proper cooking temperatures, food holding protocols, and other food safety topics.
- **Wildlife Food Safety:** This course teaches hunters how to safely handle wildlife in the field, in transport, and butchering to help ensure a safe meat product. I will be attending a Wildlife Food Safety program at Penn State on September 28<sup>th</sup>. Extension partners with Va. Department of Game and Wildlife and local hunting groups to offer the class. Participants will learn proper butchering techniques, food preservation options, and field dressing techniques. When viable, a venison lunch is served.

Prince Edward County Public Schools  
35 Eagle Drive  
Farmville, Virginia 23901

2013-2014  
Comparative Receipts and Expenditures  
Food Service Department  
Year to Date

Month of July 2013

Receipts:	Fiscal 2013			Fiscal 2014			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	23,898	0	0.00	26,605	0	0.00	0.00
Fresh Fruit & Vegetable	65,000	6,293	0.00	60,000	0	0.00	0.00
<b>Total State</b>	<b>88,898</b>	<b>6,293</b>	<b>7.08</b>	<b>86,605</b>	<b>0</b>	<b>0.00</b>	<b>-7.08</b>
Federal Reimbursement	750,000	0	0.00	700,000	0	0.00	0.00
Cash Book - Local	248,172	5,066	2.04	395,071	1,503	0.38	-1.66
<b>Total Revenue</b>	<b>\$1,087,070</b>	<b>\$11,359</b>	<b>1.04</b>	<b>\$1,181,676</b>	<b>\$1,503</b>	<b>0.13</b>	<b>-0.92</b>
Expenditures:	Fiscal 2013			Fiscal 2014			Diff.
	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	
Salary	401,300	9,806	2.44	422,829	9,945	2.35	-0.09
Fringe Benefits	151,150	2,264	1.50	138,537	2,286	1.65	0.15
Purchased Services	20,200	60	0.30	24,050	8,080	33.60	33.30
Refunds	0	0	0.00	100	0	0.00	
Telephone	1,920	169	8.78	2,160	0	0.00	
Travel	2,500	0	0.00	2,500	0	0.00	
Materials & Supplies	54,805	574	1.05	32,000	0	0.00	-1.05
Food Supplies	436,200	2,201	0.50	510,000	0	0.00	-0.50
Repairs & Maintenance	8,000	0	0.00	0	0	0.00	
Uniforms	1,500	0	0.00	1,500	0	0.00	0.00
Furniture/Equipment	9,495	120	1.26	48,000	0	0.00	-1.26
<b>Total Expenditures</b>	<b>\$1,087,070</b>	<b>\$15,194</b>	<b>1.40</b>	<b>\$1,181,676</b>	<b>\$20,311</b>	<b>1.72</b>	<b>0.32</b>

Prince Edward County Public Schools  
**2013-2014**  
**Comparative Receipts and Expenditures**  
**Year to Date**

**Month of July 2013**

<b>Receipts:</b>	<b>Fiscal 2013</b>			<b>Fiscal 2014</b>			
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	Diff.
Sales Tax	2,777,205	217,638	7.84	2,812,502	217,667	7.74	-0.10
Basic Aid	6,337,921	500,950	7.90	5,997,516	473,925	7.90	0.00
Other State	<u>5,139,072</u>	<u>248,373</u>	4.83	<u>5,249,510</u>	<u>236,363</u>	4.50	-0.33
Total State	14,254,198	966,960	6.78	14,059,528	927,955	6.60	-0.18
Federal Funds	2,849,940	45,349	1.59	2,235,517	79,480	3.56	1.96
Local Funds	8,106,652	0	0.00	8,346,800	0	0.00	0.00
Cash Book	<u>455,290</u>	<u>63,520</u>	13.95	<u>455,290</u>	<u>81,767</u>	17.96	4.01
<b>Total Revenue</b>	<b>\$25,666,080</b>	<b>\$1,075,829</b>	<b>4.19</b>	<b>\$25,097,135</b>	<b>\$1,089,202</b>	<b>4.34</b>	<b>0.15</b>
<b>Expenditures:</b>	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Instruction	19,413,030	317,782	1.64	18,943,400	222,382	1.17	-0.46
Administration	1,686,308	82,846	4.91	1,714,393	89,244	5.21	0.29
Transportation	1,882,451	43,221	2.30	1,989,091	32,026	1.61	-0.69
Maintenance	1,950,439	101,673		1,726,854	62,691		
Food Service	11,455	988	8.63	12,048	1,924	15.97	7.34
Facilities	150,000	0		150,000	0		
Debt Service	572,397	390,467	68.22	561,348	387,221	68.98	0.76
<b>Total Expenditures</b>	<b>\$25,666,080</b>	<b>\$936,978</b>	<b>3.65</b>	<b>\$25,097,135</b>	<b>\$795,489</b>	<b>3.17</b>	<b>-0.48</b>

Prince Edward County Public Schools  
**2013-2014**  
**Food Service Department**  
**Summary Financial Report**  
**July 31, 2013**

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ -	\$ -	\$ 26,605	\$ 26,605	0.00
Fresh Fruit & Vegetable	\$ -	\$ -	\$ 60,000	\$ 60,000	0.00
Total State Funds	\$ -	\$ -	\$ 86,605	\$ 86,605	0.00
Federal Reimbursement	-	\$ -	\$ 700,000	\$ 700,000	0.00
Cash Book - Local	\$ 1,503	\$ 1,503	\$ 395,071	\$ 393,568	0.38
<b>Total Revenues</b>	<b>\$ 1,503</b>	<b>\$ 1,503</b>	<b>\$ 1,181,676</b>	<b>\$ 1,180,173</b>	<b>0.13</b>

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended &amp; Encumbered (Over) Under Budget</u>	<u>Expen. &amp; Encumbrance as a % of Budget</u>
Salary	\$ 9,945	\$ 9,945	\$ 88,123	\$ 422,829	\$ 324,762	23.19
Fringe Benefits	\$ 10,366	\$ 10,367	\$ 23,501	\$ 138,537	\$ 104,670	24.45
Purchased Services	\$ -	\$ -	\$ 239	\$ 24,050	\$ 23,811	0.99
Refunds	\$ -	\$ -	\$ 5	\$ 100	\$ 95	4.85
Telephone	\$ -	\$ -	\$ 182	\$ 2,160	\$ 1,978	8.42
Travel	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	0.00
Materials & Supplies	\$ -	\$ -	\$ 111	\$ 32,000	\$ 31,889	0.35
Food Supplies	\$ -	\$ -	\$ 3,531	\$ 510,000	\$ 506,469	0.69
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	0.00
Uniforms	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	0.00
Furniture/Equipment	\$ -	\$ -	\$ 8,557	\$ 48,000	\$ 39,443	17.83
		\$ -	\$ -	\$ -	\$ -	-
<b>Total Expenditures</b>	<b>\$ 20,310</b>	<b>\$ 20,311</b>	<b>\$ 124,248</b>	<b>\$ 1,181,676</b>	<b>\$1,037,117</b>	<b>12.23</b>



Prince Edward County Public Schools  
**Summary Financial Report**  
**July 2013**

<u>Revenues</u>	Current <u>Month</u>	Year to <u>Date</u>	<u>Budget</u>	Variance	YTD as a
				Actual Under (Over) <u>Budget</u>	Percent of <u>Budget</u>
From the State:					
State Sales Tax	\$ 217,667	\$ 217,667	\$ 2,812,502	\$ 2,594,835	7.74
Basic School Aid	\$ 473,925	\$ 473,925	\$ 5,997,516	\$ 5,523,591	7.90
All Other	\$ 236,363	\$ 236,363	\$ 5,249,510	\$ 5,013,147	4.50
Total State	\$ 927,955	\$ 927,955	\$ 14,059,528	\$ 13,131,573	6.60
From the Federal Gov't.	\$ 79,480	\$ 79,480	\$ 2,235,517	\$ 2,156,037	3.56
General Fund (County)	\$ -	\$ -	\$ 8,346,800	\$ 8,346,800	0.00
Cash Book -Local	\$ 81,767	\$ 81,767	\$ 455,290	\$ 81,767	17.96
<b>Total Revenues</b>	<b>\$1,089,202</b>	<b>\$1,089,202</b>	<b>\$ 25,097,135</b>	<b>\$ 24,007,933</b>	<b>4.34</b>

<u>Expenditures</u>	Current <u>Month</u>	Year to <u>Date</u>	Outstanding <u>Encumbrances</u>	<u>Budget</u>	Expended &	Expen. &
					(Over) Under <u>Budget</u>	as a % of <u>Budget</u>
1000-Instruction	\$ 222,382	\$ 222,382	\$ 2,488,586	\$ 18,943,400	\$ 16,232,432	14.31
2000-Admin.,Health/Atten.	\$ 89,244	\$ 89,244	\$ 917,395	\$ 1,714,393	\$ 707,754	58.72
3000-Transportation	\$ 32,026	\$ 32,026	\$ 298,347	\$ 1,989,091	\$ 1,658,719	16.61
4000-Operation/Maintenance	\$ 62,691	\$ 62,691	\$ 379,123	\$ 1,726,854	\$ 1,285,040	25.58
5000-Food Service	\$ 1,924	\$ 1,924	\$ 962	\$ 12,048	\$ 9,162	23.95
6000-Facilities	\$ -	\$ -	\$ 56,247	\$ 150,000	\$ 93,753	37.50
7000-Debt. Service	\$ 387,221	\$ 387,221	\$ 171,231	\$ 561,348	\$ 2,895	99.48
<b>Total Expenditures</b>	<b>\$ 795,489</b>	<b>\$ 795,489</b>	<b>\$ 4,311,890</b>	<b>\$ 25,097,135</b>	<b>\$19,989,756</b>	<b>20.35</b>

## Tourism & Visitor Center Monthly Report for July 2013

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:						
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:	
YTD 2013	1,905	440	39	2,384	340.6	
2012	2,965	852	100	3,917	326.4	
Total / 7 Months						
Total / ALL of 2012						
<b>Requests for Information:</b>						
Stacked Arms Pins:	Virginia's Retreat Passport Program:					
July: 350	Passports redeemed this month: 21					
YTD: 536	Passports redeemed YTD: 75					
	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Internet Sales	Monthly Totals:
July 2013	41	957	20	509	0	1,527
July 2012	6	1223	18	385	0	1,632
% Difference	583.33%	-21.75%	11.11%	32.21%		-6.43%
<b>TOTAL YTD</b>						
2013 YTD	180	6,894	200	2,384	0	Total YTD Inquiries: 9,478
2012 YTD	28	9,714	181	1,496	2	11,421
% Difference	542.86%	-29.03%	10.50%	59.36%	-100.00%	-17.01%

**Report to August Board of Supervisors:**

- **Visitation numbers are up substantially! Good weather and great promotional stuff is part of the reason!**
- The Best Part of the Civil War ... The End marketing campaign contracted with WLS out of Roanoke for 3 marketing segments promoting the three communities of The Best Part region. All three have aired now, and we have seen a bump in traffic to our region.
- There have been a variety of media opportunities recently. Virginia Tourism Corporation aired a video of Virginia for the Japanese market - and High Bridge was part of this video! Candace Smith of Sandy River Outdoor Adventure Park was approached by Richmond Magazine to do a story on her adventure park. She recommended they check out all we have to offer and sent them to the Moton Museum and Downtown Farmville. The story is a regional piece. The Gettysburg magazine is out with an ad placed by Virginia's Retreat - and Virginia's Retreat has advertised in both the Washington Nationals and the Washington Redskins programs for their seasonal home games during 2013.
- Dramatic increase in visitors collecting the Stacked Arms pins for The Best Part of the Civil War ... The End!

- A brand new opportunity for tourism in Farmville/Prince Edward County is:



- Prince Edward County has partnered with the Town of Farmville, the Farmville Area Chamber of Commerce and the Farmville Downtown Partnership to form a new marketing consortium called The Heart of Your Adventure. Our goal is to combine our funding, developing a partnership allowing us to leverage these funds in a way we never could independently. As partners, we believe we all win when we work together for the future of our community. We applied for, and were awarded, a matching \$5,000 grant from Virginia Tourism Corporation because of our strong dedication to developing a comprehensive marketing program for our community. The grant will be used for the following:
- Develop a new branding logo to be used on all marketing pieces moving forward (above).
  - Create a portal website using our new branded name to "push" virtual visitors to our existing websites where they have the opportunity to see how this partnership promotes the whole community.
  - Create Request for Information bags using this new logo. These fulfillment bags will be used jointly by all four entities promote our community.
  - Develop a new brochure promoting our region and bragging about all we have to offer to visitors. Because of the Certified Visitor Center status at the Heartland Regional Visitor Center, this brochure will be hosted, at no charge, in the eleven Welcome Centers in Virginia as well as the other 60 Certified Visitor Centers.
  - Create a table top display using our new brand. This table top display will be used at trade shows and events where one or more of the partners will have the opportunity to promote our community.
  - Create an artisan's competition developing a LOVE Works display to be placed in a prominent location in Farmville. This LOVE Works will be marketed to visitors through [virginia.org](http://virginia.org) website and through our own marketing efforts. Visitors come from around the country taking their pictures - in effect, collecting - pictures of themselves in front of these displays. While here, we will have the opportunity to entice them to stay longer and spend some money in our community.
  - This is only Phase One of this partnership - we see this as a long-term marketing partnership.