



PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS
April 8, 2014

AGENDA

3:00 p.m.	BUDGET WORK SESSION: FY 15 County Budget	
5:00 p.m.	BUDGET WORK SESSION: Presentation of FY 15 School Budget	
7:00 p.m.	1. The Chairman will call to order the <u>April</u> meeting of the Board of Supervisors.	1
	2. Invocation	1
	3. <u>PUBLIC PARTICIPATION:</u> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	3
	4. Board of Supervisors Comments	5
	5. <u>Consent Agenda:</u>	
	a. Treasurer's Report: February 2014	7
	b. Approval of Minutes: March 11, 2014	11
	March 13, 2014	50
	March 25, 2014	53
	c. Review of Accounts & Claims	59
	d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.	89
	6. Protocol for Public Participation	91
	7. Highway Matters	93
	8. Prince Edward County School Board: Announcement of Nominees	95
	9. <u>PUBLIC HEARING – FIRE & RESCUE DISTRICT AND DISTRICT LEVY ORDINANCE</u> – <i>The Board of Supervisors has <u>CANCELLED</u> this public hearing.</i>	97
	10. <u>PUBLIC HEARING – ORDINANCE PROHIBITING HUNTING WITH A FIREARM ON OR WITHIN THE SIDE DITCHES OF STATE ROADS</u> – <i>The Board of Supervisors will consider public input prior to considering a proposed County Ordinance which shall prohibit hunting or the attempt to hunt, with a firearm, while on any primary or secondary state maintained highway and within the side ditches of such highway in the County, as provided for in Section 29.1-526 of the Code of Virginia, 1950, as amended.</i>	101
	11. <u>PUBLIC HEARING – COUNTY STORMWATER MANAGEMENT ORDINANCE</u> -- <i>The Board of Supervisors will consider public input prior to considering a proposed County Stormwater Management Ordinance, which shall establish that the County will implement its own stormwater program based on the regulations of the Commonwealth of Virginia.</i>	105
	12. Budget Request: Buckingham Cattlemen's Association	131
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14.	Appointment: Workforce Investment Board	155
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	a. Landfill Cell Construction – Authorize Issuance of IFB	
	b. Environmental Impact – Proposed Dillwyn Residency Relocation	
	c. Request from STEPS, Inc.	
18.	<u>Correspondence/Informational:</u>	167
	a. Governor's Letter: RE: De-designation of HOPE Community Services	
	b. E-mail: RE: De-designation of HOPE Community Services	
	c. CRC Meeting Agenda and Minutes	
19.	<u>Monthly Reports:</u>	179
	a. Animal Control	180
	b. Building Official	181
	c. Cannery - Commercial	182
	d. Tourism	183

(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, April 8, 2014.)



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 8, 2014
Item No.: 1 & 2
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call To Order & Invocation

Summary: The Chairman will call to order the **April** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

Attachments:

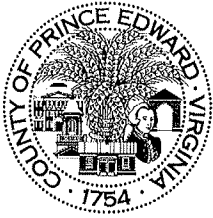
Recommendation:

Motion _____
Second _____

Campbell _____
Cooper-Jones _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 8, 2014
Item No.: 3
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____
Second _____

Campbell _____
Cooper-Jones _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 8, 2014
Item No.: 4
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Board of Supervisor Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments: Protocol for Board of Supervisors Comments

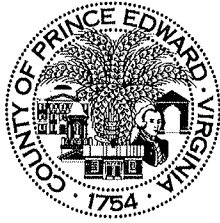
Recommendation: None.

Motion _____
Second _____

Campbell _____
Cooper-Jones _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



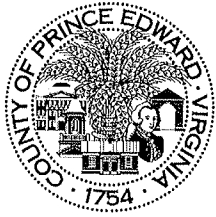
Mission Statement of the Board of Supervisors of the County of Prince Edward

To represent all citizens, provide leadership, create vision and set policy to accomplish effective change, planned growth and provide essential service, while maintaining and enhancing the quality of life in Prince Edward County.

PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during “Public Participation,” if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen’s concerns on matters of public interest.
- “*Board of Supervisors Comments*” is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member’s comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009
Re-Adopted: January 10, 2012



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 8, 2014
Item No.: 5-a
Department: Treasurer
Staff Contact: Donna Bowman Nunnally
Issue: Treasurer's Report

Summary: The February 2014 Treasurer's Report is attached.

Attachments: February 2014/February 2013 Treasurer's Reports

Recommendation: Acceptance.

Motion _____
Second _____

Campbell _____
Cooper-Jones _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

Prince Edward Board of Supervisors Report - February 2014 Treasurer's Report

Name of Bank	Bank Balance	Deposit in Transit/Adj.	Outstanding Checks	Available Balance
Benchmark Pooled Fund Account	\$ 11,644,595.92	\$ 24,960.00	\$ 450,810.36	\$ 11,218,745.56
Wachovia Social Services	\$ 359,867.30		\$ 74,191.99	\$ 285,675.31
Bank of America School Fund	\$ 1,696,330.71	\$ 0.33	\$ 568,577.79	\$ 1,127,753.25
Bank of America Food Service	\$ 66,836.94	\$ 149.26	\$ 12,937.06	\$ 54,049.14
Benchmark Food Service	\$ 292,636.39	\$ 1,803.50		\$ 294,439.89
TOTAL				\$ 12,980,663.15
Certificate of Deposits				
Benchmark				\$ 519,048.66
Citizens Bank Recreation				\$ 15,000.00
Citizens Bank Underground Storage				\$ 20,000.00
Farmer's Bank				\$ 200,000.00
Wells Fargo Advantage Fund				\$ 162,445.40
TOTAL				\$ 916,494.06
GRAND TOTAL				\$ 13,897,157.21

Prince Edward Board of Supervisors Treasurer's Report - February 2013

Name of Bank	Bank Balance	Deposit in Transit/Adj.	Outstanding Checks	Available Balance
Benchmark Pooled Fund Account	\$ 13,141,381.97	\$ 87,108.63	\$ 468,279.69	\$ 12,760,210.91
Wachovia Social Services	\$ 284,703.50		\$ 105,634.18	\$ 179,069.32
Bank of America School Fund	\$ 1,601,438.72	\$ 3,656.16	\$ 1,441,169.36	\$ 163,925.52
Bank of America Food Service	\$ 153,599.07	\$ 149.68	\$ 30,999.70	\$ 122,749.05
Benchmark Food Service	\$ 290,006.77	\$ 2,110.84	\$ 145.00	\$ 291,972.61
TOTAL				\$ 13,517,927.41
Certificate of Deposits				
Benchmark				\$ 519,048.66
Citizens Bank Recreation				\$ 15,000.00
Citizens Bank Underground Storage				\$ 20,000.00
Planners Bank				\$ 200,000.00
Wells Fargo Advantage Fund				\$ 162,430.12
TOTAL				\$ 916,478.78
GRAND TOTAL				\$ 14,434,406.19



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 8, 2014
Item No.: 5-b
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Minutes

Summary: Draft minutes for the three March Board of Supervisor meetings are attached.

Attachments: March 11, 2014 – Draft Minutes
March 13, 2014 – Draft Minutes
March 25, 2014 – Draft Minutes

Recommendation:

Motion _____
Second _____

Campbell _____
Cooper-Jones _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

March 11, 2014

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 11th day of March, 2014; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development; and Jim Ennis, County Attorney.

Chairman Simpson called the meeting to order. Supervisor McKay offered the invocation.

Supervisor Townsend made a motion to suspend the Board of Supervisors Bylaws for the purpose of amending the agenda, to discuss Item #23: Proposed Amendment to Public Participation Protocol.

Following some discussion of the proposed amendments, Supervisor Timmons questioned the ability for the public to express disagreement with the Board of Supervisors if the proposed amendments would be accepted.

Mr. Jim Ennis, County Attorney, stated the proposed amendments do not limit criticism or discussion of issues, but it does limit the language used in the public forum. To bring a legitimate issue before the Board, express opinion, whether the citizen agrees or disagrees with the Board decision is different than a personal attack of a board member, a member of the staff or an employee of the county. He stated everyone can disagree on issues; it's the manner in which the disagreement is voiced is what this attempts to address. Further discussion followed.

Supervisor Wilck asked who the arbiter is to decide what is "insulting."

Mr. Ennis stated that according to the Board protocol, the Chair generally entertains decorum but any board member who believes that language has been insulting or it constitutes an attack on a Board member, staff member or employee of the County is free to make a motion for the Chair to enforce the protocol.

Following further discussion, Mr. Ennis stated the motion currently on the floor is not regarding the amendments to the Public Participation Protocol but to suspend the Board Bylaws to amend the agenda.

Supervisor Townsend repeated his motion to suspend the Board of Supervisors Bylaws for the purpose of amending the agenda, to discuss Item #23: Proposed Amendment to Public Participation Protocol; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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Supervisor Townsend made a motion to amend the Public Participation Protocol, Bullet Point #4 and Bullet Point #14 to read (amendments underlined):

- *Citizens may ask questions of the Board or individual Board members; however, Public Participation is not designed to allow debate between Board members and citizens nor shall it be used as a forum for personal attacks on Board members, staff or employees of the County.*
- *The use of profane, vulgar obscene, insulting, or threatening speech is not permitted and can result in removal from the meeting.*

Supervisor Timmons stated the proposed amendments are too restrictive; it could be perceived as a personal attack if someone disagrees. He said while he supports the concept, a better definition is needed.

Supervisor Timmons made a substitute motion to request the County Attorney and staff to amend the language so it doesn't restrict any citizen comments, good or bad, and bring it back to the Board next month.

After some discussion, Supervisor Wilck made a substitute motion to table the issue. After some discussion, he rescinded his motion.

A vote was taken on Supervisor Timmons's motion to have the County staff and County Attorney redraft the language of the Public Participation Protocol; the motion failed:

Aye:	Howard M. Campbell	Nay:	Robert M. Jones
	Pattie Cooper-Jones		Charles W. McKay
	C. Robert Timmons, Jr.		Howard F. Simpson
	Jim R. Wilck		Jerry R. Townsend

Supervisor Townsend restated his motion to approve the Public Participation Protocol as presented; the motion failed:

Aye:	Robert M. Jones	Nay:	Howard M. Campbell
	Charles W. McKay		Pattie Cooper-Jones
	Howard F. Simpson		C. Robert Timmons, Jr.
	Jerry R. Townsend		Jim R. Wilck

Supervisor Timmons made a motion to request staff and the County Attorney review the Public Participation Protocol and to distribute it to the Board members within the next two weeks for review prior to the April Board meeting. Following some discussion, the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Supervisor Wilck made a motion to return to the agenda; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Public Participation

Jimmy Garnett, Lockett District, expressed his disappointment when he read the newspaper article regarding the Public Participation during the February Board of Supervisors meeting. He said things don't get done by being derogatory; he stated he doesn't know one person that cares more for Prince Edward County than Howard Simpson. Mr. Garnett stated citizens may disagree with the Board of Supervisors, but it is not too much to expect for people who disagree with the Board to do it in a respectful way.

Robert McRae, Washout Road, Keysville, stated there are two roads designated as "Route 701" in the county; the east side is paved and the west side is not. He requested the western section of Route 701 be paved as the road is in poor condition. He added traffic from the WMA is also deteriorating the road.

Jasper Hendricks, New Horizons Community Partnership, thanked the Board for its support and stated the agency is being rebuilt. He reviewed programs hosted by the agency including assistance for the homeless, tutoring, and many others. Mr. Hendricks stated the agency board meetings are open to the public and invited all to attend.

Sam Campbell, Prospect District, stated he had made an email request for information regarding any expenses incurred for which Mr. Bartlett requested reimbursement from the County.

Mr. Bartlett stated that county staff has responded to the request.

Sam Coleman, Leigh District, expressed his support for the Buckingham Cattlemen's Association's request for assistance from the Board of Supervisors for the building project, and introduced Jennifer Ligon who would speak later in the agenda.

Supervisor Timmons questioned the number of members in the Buckingham Cattlemen's Association that are from Prince Edward County; Mr. Coleman stated there are 13.

Kenneth Jackson, Lockett District, expressed his concern regarding the proposed amendments to the Public Participation Protocol and how it will restrict the citizens' ability to speak. He said not all will agree with things the Board is doing. Mr. Jackson also voiced his concern regarding the lack of new businesses coming to the county and asked that the Board not fund private companies such as the YMCA and STEPS and concentrate on helping the people of Prince Edward County and fixing the roads that need to be fixed, schools that need to be repaired and books that need to be purchased for the students. Mr.

Jackson stated that if the Board members do not do what the citizens want them to do, the Board members will be removed at the next election, and if the employees will not do what the citizens need them to do, the citizens will ask for their removal.

Bemeché Hicks, Lockett District, stated his displeasure at learning of the no-interest loan to the YMCA for \$50,000 each year for three years and asked for a repeal of the loan agreement. He stated the taxes should not fund the YMCA as it is a national organization, citing the allocation of \$40,000 for the YMCA's summer program and learning many students were not able to get into the summer program. He then stated the school has been licensed for 200 children for a summer program and it was not used. Mr. Hicks then expressed his concern regarding businesses building in the county.

David Wood, Leigh District, voiced his opposition on the proposed county ordinance regarding hunting on or near highways, and questioned the 1,000' clearance. Supervisor Timmons stated the proposed ordinance will be "ditch to ditch."

Supervisor Timmons said the state statute sets forth that you can hunt but cannot discharge a firearm onto, across or down a primary or secondary highway.

Betty Baskin, Hamden District, requested the Board review the stipulations and criteria for paving roads, adding unpaved roads are a thing of the past. She asked the Board to look into getting Route 701, Washout Road, paved.

In Re: Board of Supervisors Comments

Supervisor Campbell stated that while he appreciated the invitation to the Town Hall meeting on February 20th; he had already committed to attend another meeting that evening.

Supervisor Cooper-Jones thanked all in attendance and stated it is important for the Board to know the citizens' opinions.

Supervisor Townsend stated the Public Participation Protocol is in place to allow citizens to voice their opinions and the Board wishes to encourage the citizens to do so, but as mature adults, we need to conduct ourselves decently and in order, not to be insulting or embarrassing, and no personal attacks on any of our Board members or the staff. If someone has a personal agenda with any member, it needs to be

addressed outside of this setting. That is the intent, not to hinder. It needs to be done professionally, decently and in order.

In Re: Consent Agenda

On motion of Supervisor Cooper-Jones, seconded by Supervisor Wilck and carried:

<p>Aye: Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck</p>	<p>Nay: None</p>
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the Board accepted the Treasurer’s Report for January 2014; the minutes of the meetings held February 11, 2014 at 5:00 p.m., February 11, 2014 at 7:00 p.m. with corrections, and February 18, 2014; Accounts and Claims; Salaries; a refund to Ellington Energy Services, Inc. for fees paid for an unused electrical permit in the amount of \$40.80; and appropriations as follows:

FY 2014 Budget Amendment

		<u>Debit</u>	<u>Credit</u>
3-100-41050-0100	General Fund Balance		\$51,000
4-100-11010-5530	Board of Supervisors Travel & Subsistence	\$1,000	
4-100-71100-5650	YMCA – 2014 Loan	\$50,000	
3-100-24040-0012	Fire Program Funds		\$38,311
4-100-32200-7020	Fire Program Funds	\$38,311	
3-105-33010-0052	Federal Forfeited Assets		\$13,533
4-105-31700-6030	Commonwealth Attorney – Federal Assets	\$13,533	
3-100-14010-0001	Court Fines & Forfeitures		\$55,000
4-100-31200-1205	O/T – At Will Program	\$55,000	

Prince Edward Treasurer's Report - January 2014

<u>Name of Bank</u>	<u>Bank Balance</u>	<u>Deposit in Transit / Adj.</u>	<u>Outstanding Checks</u>	<u>Available Balance</u>
Benchmark Pooled Fund Account	12,210,041.82	22,345.00	376,970.91	11,855,415.91
Wachovia Social Services	388,054.24		69,373.33	318,680.91
Bank of America School Fund	1,118,406.08	0.33	472,183.16	646,223.25
Bank of America Food Service	64,894.26	149.26	7,599.45	57,444.07
Benchmark Food Service	310,734.54	30,988.98		341,723.52
TOTAL				<u>13,219,487.66</u>

Certificates of Deposit

Benchmark	519,048.66
Citizens Bank Recreation	15,000.00
Citizens Bank Underground Storage	20,000.00
Planners Bank	200,000.00
Wells Fargo Advantage Fund	162,444.23
TOTAL	<u>916,492.89</u>

GRAND TOTAL

14,135,980.55

BOARD OF SUPERVISORS

Farmville Herald	Advertising	1,004.53
Don C. Gantt, Jr.	Mileage	224.00
Howard F. Simpson	Mileage	423.18
	Meals & gratuities	43.18
C. Robert Timmons, Jr.	Mileage	322.00
Business Card	Lodging	793.38
	Meals	93.22
	Water & soft drinks	22.92
	Conference registration	590.00
NAACP	Local Government Day	135.00
	Banquet sponsor	1,634.52
		1,000.00

COUNTY ADMINISTRATOR

Business Card	Postage	1,470.00
	Parking	17.00
	Local Government Day	45.00
	Envelopes	114.30
Pitney Bowes	Postage meter lease	29.00
US Cellular	Phone	136.88
Diamond Springs Water, Inc.	Water & equipment rental	15.90
Farmville Printing	Letterhead / business cards	214.50
STEPS, Inc.	Secure destruction	38.40

COMMISSIONER OF REVENUE

M & W Printers, Inc.	Postage - Property forms	3,153.35
Treasurer of Virginia	Online service	76.61
Farmville Printing	Letterhead	159.50

ASSESSOR

Wampler-Eanes Appraisal	Reassessment	12,735.00
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TREASURER

Treasurer of Virginia	Online service	76.61
Key Office Supply	Labels	49.98
	Date stamps	11.96

Extension cord	19.99	
Planner	13.50	
Receipt books	33.87	
Counterfeit pens	19.96	
Ink cartridge	69.99	
Greenbar paper	334.74	
Pens	30.96	
Ink cartridges / index	86.34	
Shredder	1,499.00	2,170.29

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expense	375.00	4,075.00
ComputerPlus Sales & Service	Printer maintenance contract		79.00

REGISTRAR

Key Office Supply	Desk calendars	27.98	
	Date stamp / tape	11.32	
	Batteries / pens / badge	29.38	
	Copier repairs	271.29	339.97

GENERAL DISTRICT COURT

US Cellular	Phone		23.41
Key Office Supply	Toner		42.00

CLERK OF THE CIRCUIT COURT

Treasurer of Virginia	Audit 1-12 / 9-13		2,919.09
Key Office Supply	Copier service contracts (2)	1,500.00	
	Fax service contract	201.00	
	Copy paper	224.95	1,925.95
AT&T	Phone		49.14
CenturyLink	Phone		87.55
George Carter, Jr.	Juror		30.00
Martha Cook	Juror		30.00
Rachel Dove	Juror		30.00
Barbara Jones	Juror		30.00
Tolama Paige	Juror		30.00
Charles Pierson, Jr.	Juror		30.00
Geraldine Wiley	Juror		30.00
Kinex Networking Solutions	DSL		74.95
Longwood Printing Service	Copy plats		26.10

LAW LIBRARY

AT&T	Phone		42.54
CenturyLink	Phone		40.26
LexisNexis	Online service		247.00

COMMONWEALTH'S ATTORNEY

Morgan Greer	Postage		11.45
Treasurer of Virginia	I-Pad service	134.64	

	Gas	105.25	
	Lodging & meals	369.36	
	Car rental	207.90	817.15
Farmville Printing	Business cards		25.00
STEPS, Inc.	Shredding service		125.30
Key Office Supply	Copy paper	341.94	
	Folders / batteries	132.95	474.89
University of Virginia	LGA 2014 Handbook CD		155.00
Dell Marketing, LP	Server		3,719.43

VICTIM WITNESS ASSISTANCE PROGRAM

U. S. Postal Service	Box rent		58.00
Cindy Sams	Mileage	119.84	
	Meal	11.92	131.76
Farmville Printing	Envelopes		50.00
Key Office Supply	Ink cartridge	179.00	
	Folders	73.98	252.98

SHERIFF

Medtox Laboratories, Inc.	Drug testing		50.00
Elecom, Inc.	Radio antenna	765.00	
	Install console/light (2)	4,633.12	
	Vehicle lights	329.46	5727.58
East End Motor Company, Inc.	Inspection / wipers / bulbs	65.80	
	Inspections	32.00	
Express Care	Oil changes (7)		417.45
Farmville Auto Parts	Rotors / calipers	815.00	
	Pad indicator	74.30	
	Calipers	139.64	
	Alternator	237.00	
	Stop leak / antifreeze	20.97	
	Window motor / regulator	332.38	
	Window switch / backlight	260.96	
	Brake pads / rotors	419.19	
	Pads / rotors / blower motor	473.26	
	Battery	43.22	
	Windshield wash	2.39	
	Floor mats	48.99	
	Wipers	48.78	2,916.08
Robert Goldman	Tinted durango windows	175.00	
	Meals	20.07	195.07
Grant's Glass	Window weather stripping		75.00
Kenbridge Tire & Auto	Calibration		25.00
Farmville Herald	Advertising		143.50
Business Card	Postage	2.32	
	Meals	164.23	
	Lodging	289.86	
	Business cards	79.21	
	Gas	49.57	
	Camera battery charger	229.57	

	Uniforms	66.61	881.37
Kevin Randolph	Postage		8.86
Treasurer of Virginia	VCIN		52.57
CenturyLink	Phone	20.88	
	VCIN	7.97	28.85
US Cellular	Ipad service	53.56	
	Phone	743.85	797.41
Brandon Yoder	Meal		11.23
Farmville Printing	Banquet invitations		220.10
Key Office Supply	Ink cartridge	77.97	
	Ink cartridge / labels	63.58	
	Labels	7.49	
	Office supplies	26.98	
	Lateral file	454.99	
	Hanging folders	79.92	710.93
Dekeace Morton	Banquet - catering		1,350.00
Prince Edward County Public Schools	Use of facility		290.00
Rochette's Florist	Fern rental / flowers		132.50
Ross Catering Services	Folding chairs		250.00
US Cellular	Ipad & accessories		593.87
Prince Edward County Food Service	Banquet - food service		140.00
GCA Services Group	Banquet - custodial		101.92
IAPE	Annual membership		200.00
VALEAC	Dues		100.00
Diamond Springs Water, Inc.	Water & equipment rental		90.10
Staples Advantage	Office supplies		406.21
Walmart Community / GECRB	Creamer / sugar		7.30
Southside Electric Cooperative	Electric service		9.55
Calvin Walker	Gas		25.00
Fire & Safety Equipment Company	Inspect extinguisher		50.80
Galls / Quartermaster	Whistles /chains	78.78	
	Boots	103.98	182.76
Southern Police Equipment Company	Maglite / battery	118.20	
	Shoes	264.32	
	Badge	166.00	548.52
Quality Uniform Company, Inc.	Shirts	145.50	
	Uniforms	431.50	577.00

FARMVILLE VOLUNTEER FIRE DEPARTMENT

C W Williams	Boots		271.85
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RICE VOLUNTEER FIRE DEPARTMENT

C W Williams	Turn-out gear		5,520.98
Emergency Apparatus	Battery charger repair	408.41	
	Auto-eject repair	77.98	486.39
Dominion Virginia Power	Electric service		8.99

PROSPECT VOLUNTEER FIRE DEPARTMENT

VFIS	Auto insurance	3,631.00	
	Umbrella / excess insurance	375.00	

	Portfolio insurance	2,499.00	6,505.00
Ellington Energy Service	Cylinder	85.00	
	Propane	2,511.19	2,596.19
Farmville Wholesale Electric	Pullchain fan		141.02
Francis Electric	Generator battery		251.00
Pairet's, Inc.	Plaques	197.85	
	Engraving	3.5	201.35
Verizon Wireless	Internet		65.51
Verizon	Phone		154.76

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Foster Fuels, Inc.	Propane		271.45
Dominion Virginia Power	Electric service		274.54

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		115.04
Foster Fuels, Inc.	Propane		3,399.96
GWA Fire	Fire extinguisher maintenance		41.50
JE Jamerson Builidng Supply	Bulb		54.99
Pamplin Exxon	Fuel		326.54
Prince Edward Overhead Doors	Door repair		170.00
Verizon	Phone		127.17
Dominion Virginia Power	Electric service		396.04

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Motorola Solutions, Inc.	Battery / charger		320.48
Parker Oil Company, Inc.	Propane		411.87
Watkins Insurance Agency	Umbrella insurance		240.00

EMERGENCY SERVICES

Timmons Group	E 911 Addressing		270.00
Korman Signs	Signs & posts		592.39

REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		9,011.50
Piedmont Regional Juvenile Detention Center	Juvenile detention		2,700.00

BUILDING OFFICIAL

US Cellular	Phone		23.41
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ANIMAL CONTROL

Dominion Virginia Power	Electric service		676.70
CenturyLink	Phone		166.61
US Cellular	Phone		46.82
Business Card	License renewal		90.00
Southside SPCA	Animal Friend plates		243.88

BIOSOLIDS MONITORING

Tri-County Ford, Inc.	Oil changes (7)		32.59
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US Cellular	Phone		23.41
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REFUSE DISPOSAL

Resource International	Storm water compliance	295.00	
	Misc work tasks	3,390.00	
	Assessment monitoring	1,733.75	5,418.75
Farmville Wholesale Electric	Heater / thermostat		94.13
Lowe's	Sheet panel / lumber		74.14
Farmville Auto Parts	Tarp straps		18.53
Container First Services	Trash collection		414.00
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		487.20
STEPS, Inc.	Recycling fee		1,778.88
Southside Electric Cooperative	Virso site		191.09
Dominion Virginia Power	Rice site	113.68	402.08
	Green Bay site	108.18	
	Worsham site	154.17	
AT&T	Phone		316.48
CenturyLink	Phone		180.04
US Cellular	Phone		23.41
Verizon	Phone		127.49
O. O. Stiff, Inc.	Monthly service		662.50
East End Motor Company, Inc.	Tire		331.50
NAPA of Farmville	Batteries	409.50	
	Alternator	199.00	608.50

GENERAL PROPERTIES

Dodson Brothers Exterminating	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	
	Pest control - SCOPE	38.00	
	Pest control - Courthouse	85.00	
	Pest control - Visitor Center	38.00	237.00
Fire Sprinkler, LTD	Test backflow prevention		197.00
Putney Mechanical Company, Inc.	Replace thermostat		284.95
Carter's Garage	Truck repairs		2,281.52
East End Motor Company, Inc.	Inspection / wipers / bulbs		57.75
Farmville Auto Parts	Fuel filter	23.98	
	Sparkplugs	25.60	
	Transmission fluid	60.94	
	Antifreeze	11.21	
	AHU belt	8.29	
Dominion Virginia Power	Roy Clark monument	5.66	
	Courthouse	9,304.90	
	Shop	52.96	
	SCOPE building	308.13	
	Sheriff Department shed	5.66	
	Worsham Clerks Office	231.88	
	Lights at Rice	110.21	
	Ag building	3,245.29	13,264.69
Parker Oil Company, Inc.	Heating oil - shop		808.24

Town of Farmville	Water & sewer	114.56
AT&T	Phone	42.54
CenturyLink	Phone	133.13
US Cellular	Phone	129.27
O. O. Stiff, Inc.	Monthly service	100.00
Aramark Uniform Services	Janitorial supplies	369.60
Diamond Paper Company	Disinfect / carpet freshener	166.39
Handi-Clean Products, Inc.	Floor sealer / stripper	316.84
Lowe's	Janitorial supplies	13.26
	Breaker	4.09
	Torch head / graphite	47.01
	Maintenance supplies	61.95
	Trowel	12.69
	Cable / wall plates	64.17
	Paint / batteries / WD40	305.1
	Pipe cap	17.55
	PVC / cement / coupling	10.88
Diamond Springs Water, inc.	Equipment rental	8.95
Farmville Wholesale Electric	Circuit breaker	19.91
Grainger	Tile	33.35
	Tile cutter	68.67
	Filter	49.05
	Key blanks	24.28
		175.35
Pairet's, Inc.	Signs	125.00
Cintas Corporation #524	Uniform rental	397.60
Sherwin Williams Company	Paint brushes	24.10
Taylor-Forbes Equipment Company	Kubota key	7.71
Haley Auto Mall	Vent hose	35.04
	<u>CANNERY</u>	
Virginia Food Works	Contract payment	2,916.67
Lowe's	Baseboard / hooks / screws	38.83
Parker Oil Company, Inc.	Heating oil	1,268.35
	<u>CHAPTER X BOARD</u>	
Crossroad Services Board	3rd Quarter support	15,660.75
	<u>COMPREHENSIVE SERVICES ACT</u>	
Bear Creek Academy	Professional service	5,115.00
Business Card	Foster care	25.53
Centra Health	Professional service	17,253.00
Elk Hill	Professional service	2,400.00
Family Preservation Services	Professional service	805.00
Grafton School, Inc.	Professional service	15,858.75
Ashley Long	Foster care	3,957.00
North Spring Behavioral	Professional service	4,515.00
The Hughes Center	Professional service	5,324.00
Christina Velez	Foster care	105.84
Virginia Family Services	Professional service	1,230.00
VA Home for Boys & Girls	Professional service	1,750.88

Business Card	Conference registration	125.00
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SUPERVISION OF PARKS & RECREATION

Southside Virginia Family YMCA	Annual loan	50,000.00
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PLANNING

Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.40	122.40
Preston Hunt	Commission meeting	100.00	
	Mileage	22.40	122.40
Timothy Mark Jenkins	Commission meeting	100.00	
	Mileage	12.32	112.32
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.60	105.60
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	10.08	110.08
W. Parker Terry, Jr.	Commission meeting		100.00
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.40	108.40
Brett Von Cannon Watson	Commission meeting		100.00
Farmville Herald	Advertising	271.63	
	Ad - Planning director	82.00	353.63
Business Card	Postage		42.00
US Cellular	Phone		46.82

ECONOMIC DEVELOPMENT

Business Card	Postage	12.16	
	Meals	183.99	
	Meeting refreshments	31.19	227.34

TOURISM

Dominion Virginia Power	Electric service		215.91
Town of Farmville	Water & sewer		47.65
Business Card	Postage		40.48
CenturyLink	Phone		308.19
Weider History Group	Advertising		2,700.00
Key Office Supply	Ink cartridge	138.99	
	Calendar / refill	15.38	154.37

FLOOD & EROSION CONTROL

Joyce Engineering, Inc.	Stormwater grant	28,345.00
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COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone	104.88
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CAPITAL PROJECTS

Compro Computers	Software / printers	804.90
Beachy Masonry, Inc.	Enlarged front door	3,000.00
Crest Food Service Equipment	Dishwasher / processor	15,254.59

Ecklund-Harrison	Thermocouples	646.70
Ronald Gulick	Bell pepper corer	195.00
CJMW Architecture	Depot - bid proposal	4,177.58
<u>FORFEITED DRUG ASSETS</u>		
Haley Auto Mall	2014 Dodge Durango	29,553.00
<u>WATER FUND</u>		
Town of Farmville	Water	20.11
<u>SEWER FUND</u>		
Dominion Virginia Power	Sewer pump	58.16
<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit	1,094.00
<u>PIEDMONT COURT SERVICES</u>		
Commworld	Phone maintenance	45.00
CenturyLink	Fax line	60.92
CAN Surety	Surety bonds	212.63
Julianna Ferrell	Mileage	191.52
	Newspapers	1.50
Sharon Gray	Mileage	202.16
Connie Stimpson	Mileage	11.92
	Office supplies	105.94
Ashley Nash	Mileage	58.24
Dean Farmer, Jr.	CPR training	175.00
Renee T. Maxey	Tablet cover / keyboard	69.99
<u>PCS SUPERVISION FEES EXPENDITURES</u>		
SRP Corporation, LLC	Rent	2,500.00
National Curriculum & Training Institute	Training	899.00
Lowe's	Janitorial supplies	234.02
<u>PCS DRUG TESTING FEES</u>		
Alere Toxicology Service, Inc.	Drug testing	38.96

In Re: Budget Request – Buckingham Cattlemen’s Association

On September 11, 2012, the Board of Supervisors approved a request from Buckingham County to provide a letter of support for an application to the Tobacco Commission by the Buckingham Cattlemen’s Association for an Agribusiness grant in the amount of \$550,000. This grant was awarded and will be used to build a 160’ X 300’ metal building. The building would be used to hold livestock sales and host other events such as 4-H programs, farmers market, fairs, festivals and rodeos.

Prince Edward County has now received a request from Buckingham Cattlemen’s Association for a one-time donation of \$5,000 or an amount the County finds justifiable, to be used to make this organization eligible to receive multi-jurisdictional grants.

Ms. Jennifer Ligon stated of the 235 members of the Buckingham Cattlemen’s Association, thirteen are residents of Prince Edward County. She said the members coming for the events would bring people to Prince Edward County for fuel, lodging, restaurants and other needs. It will add jobs and bring revenue to the County. She requested \$5,000 or an amount found suitable to the Board.

Supervisor Timmons questioned the expected date of completion and the amount of the grant. Ms. Ligon said there is no deadline for the construction; she added the grant is providing \$35,000.

Supervisor Timmons asked if the requested \$5,000 is the entire amount for the co-funding. Ms. Ligon stated there is a 10% matching funds requirement for the grant; Buckingham County is giving \$15,000 but to be eligible for regional grants, the Association must receive funding from other counties.

Supervisor Timmons suggested she cycle through the other counties to see what they provide.

Supervisor Campbell asked when they expect to begin construction; Ms. Ligon stated the land is being graded, and it is located on Route 60 just west of the courthouse.

Supervisor Timmons made a motion to table this issue for 30 days; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Highway Matters

There were no recommendations or concerns to present to VDOT.

In Re: Update from Commonwealth Regional Council (CRC)

Chairman Simpson introduced Ms. Mary Hickman, Interim President and CEO of the Commonwealth Regional Council.

Ms. Hickman provided an update on the programs and activities of the Commonwealth Regional Council. She thanked Supervisor McKay and Supervisor Timmons, who has taken on the role as treasurer for the CRC.

In Re: Public Hearing: School Board Appointments

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the School Board Appointments. Notice of this hearing was advertised according to law in the Friday, February 28, 2014 and Friday, March 7, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Simpson stated the terms of the following School Board members expire June 30, 2014:

District 101 – Linda Leatherwood (Supervisor Howard Simpson)
District 801 – Lawrence C. Varner, M.D. (Supervisor Pattie Cooper-Jones)

Supervisor Simpson thanked the Citizen Committee for District 101:

Karen Shinabeck, Chair
49 Lake Drive
Farmville, VA 23901
(434) 390-0379

Kate Shorter
1812 Greenhouse Road
Farmville, VA 23901
(434) 392-5364

Shirley Taylor
3735-A Back Hampden-Sydney Road
Farmville, VA 23901
(434) 607-3312

Supervisor Cooper-Jones welcomed the Citizen Committee for District 801:

Mickey Carrington, Chair
615 Griffin Blvd.
Farmville, VA 23901
(434) 392-5599

Robert Glenn
306-A First Avenue
Farmville, VA 23901
(434) 392-5483

Nancy Phaup
1100 Milnwood Road
Farmville, VA 23901
(434) 392-3351

Chairman Simpson opened the public hearing.

Kenneth Jackson, Lockett District, stated although he is not in the districts in which candidates are being sought, he wished to speak on behalf of Mr. Peter Gur, candidate in District 101, He said Mr. Gur is an excellent educator and would be a boon and benefit to the School Board.

There being no one further wishing to speak, Chairman Simpson closed the Public Hearing.

Chairman Simpson thanked the Committees for doing this very important job. The applicants will be named to the Board by the Committees during the April meeting.

In Re: Public Hearing: Ordinance Creating the Granite Falls CDA

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the Amendment to the Ordinance Creating the Granite Falls Community Development Authority. Notice of this hearing was advertised according to law in the Friday, February 14, 2014, Friday, February 21, 2014 and Friday, February 28, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

At its February 11, 2014 meeting, the Board of Supervisors approved advertising a public hearing for the amendment of the Ordinance Creating the Granite Falls Community Development Authority. The Ordinance for the Creation for the Granite Falls CDA contains a section with a sunset date which states the CDA shall be dissolved, if the developer had not acquired the real estate within two years after adoption of the ordinance. Per advice from our Bond Attorney and Section 15.2-5109 of the Code of Virginia, the sunset provision in the ordinance does not automatically terminate the CDA. Per 15.2-5109, both the CDA and the Board of Supervisors must adopt resolutions of dissolution and then the Board must file articles of termination with the State Corporation Commission. These actions have not been taken.

Mr. Bartlett recommended the sunset provision of the ordinance be deleted.

Chairman Simpson opened the public hearing.

Kenneth Jackson, Lockett District, questioned the purpose of the CDA since the Granite Falls hotel project fell through.

Supervisor Timmons stated the ordinance would need to be amended by either deleting or amending the dissolution date. Last month the Board agreed that after the budget work is completed, the Board will review the need for the CDA, and if it is needed, it will review the make-up of the members of

the CDA. Supervisor Timmons added that since the budget is so time-consuming, in order to give it proper attention, the Board plans to review the issue in July.

There being no one wishing to speak, Chairman Simpson closed the Public Hearing.

Supervisor Timmons made a motion to adopt the Amending Ordinance which will amend the Ordinance Creating the Granite Falls Community Development Authority and remove the language regarding the dissolution of the CDA; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

AN ORDINANCE AMENDING THE ORDINANCE CREATING THE GRANITE FALLS COMMUNITY DEVELOPMENT AUTHORITY

WHEREAS, the Board of Supervisors of the County of Prince Edward, Virginia (the "Board of Supervisors") authorized the creation of the Granite Falls Community Development Authority (the "CDA") by ordinance entitled "Ordinance Creating the Granite Falls Community Development Authority", adopted November 17, 2009 (the "Ordinance") and amended on March 8, 2010; and

WHEREAS, a public hearing has been held on March 11, 2014, by the Board of Supervisors on the adoption of this Ordinance and notice has been duly published in accordance with the requirements of Section 15.2-5156 of the *Code of Virginia of 1950*, as amended (the "Act"); and

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of the County of Prince Edward, Virginia as follows:

1. Amendment of Paragraph 8 of Ordinance. The Ordinance is hereby amended so that Paragraph 8 of the Ordinance is hereby deleted, as follows:
~~8. Dissolution. The CDA shall be dissolved if the Real Estate has not been acquired by the Purchaser, or its designee, within two years after the date of adoption of this Ordinance.~~
2. Articles of Incorporation. The County Administrator is authorized and directed to execute and file Articles of Incorporation with the State Corporation Commission in substantially the form on file with the County Administrator with such changes or corrections as the County Administrator may approve prior to filing.

3. Recordation of Ordinance. In accordance with Section 15.2-5157 of the Act, a copy of this Amending Ordinance, together with the Ordinance, shall be recorded in the land records of the Clerk's Office of the Circuit Court of the County of Prince Edward for each tax map parcel in the CDA District and the CDA District shall be noted on the land records of the County.
4. Effective Date. This Ordinance shall take effect immediately upon its adoption.

Adopted at a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia held on March 11, 2014.

In Re: Public Hearing: Special Use Permit – Radio Tower, Dr. Stephenson & Elesa Bynum

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the Special Use Permit – Radio Tower, Dr. Stephenson & Elesa Bynum, Tax Parcel 68-A-13. Notice of this hearing was advertised according to law in the Wednesday, February 26, 2014 and Wednesday, March 5, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The Planning Commission conducted a public hearing at the February 18, 2014 meeting of the Planning Commission to consider a request from Dr. Stephenson and Elesa Bynum to erect a radio tower on Tax Parcel 68-A-13 located at 132 Bynum Lane, Rice, Virginia 23906, owned by the Bynums. This 19.12 acre parcel is located in the Agricultural Conservation District (A-1); the placement of the Radio Tower requires a Special Use Permit. The Tower will not be lit; no one spoke at the public hearing.

Dr. Stephenson and Elesa Bynum are requesting a Special Use Permit to erect a guyed tower measuring 80 feet above ground. The tower will be used to house a radio antenna to be located 22 meters or approximately 72 feet above ground. The antenna is 10 feet in length. The Tower will be stabilized by three guy wires. The Tower is a triangular lattice type tower with each side measuring 11 ¼ inches and a height of 9 ¾ inches from the base to the apex of the triangle. The purpose of the tower is to allow operation of a radio station from the existing single family residence located on the property. The home occupation is allowed by right per Section 2-100.3 of the County's Zoning Ordinance.

The Planning Commission unanimously approved a recommendation that the Board of Supervisors favorably approve the Special Use Permit.

Chairman Simpson opened the public hearing.

Jim Podlesni stated he spoke with Dr. Bynum regarding the proposed tower and concerns that television reception would be affected. Mr. Podlesni requested time to try the antenna for quality of signal prior to the tower being in operation.

Dr. Stephenson Bynum stated the tower has a horizontal antenna and is best in non-interrupting frequency; he described in detail the properties of the broadcast signal from the tower. He mentioned several other towers in the area that do interrupt or have the potential to interrupt signal.

After some discussion, Dr. Bynum and Mr. Podlesni came to an agreement that if Mr. Podlesni's television antenna signal would be compromised, Dr. Bynum would provide a device to minimize interference. Dr. Bynum agreed he would not light the tower to respect the community.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Cooper-Jones made a motion to approve the Special Use Permit for the Radio Tower with the conditions set forth and recommended by the Planning Commission, and with the provision that if the signal interferes with television reception, a device would be provided to alleviate the issue; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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In Re: Public Hearing: Amendment of Prince Edward County's Comprehensive Plan

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the Amendments to the County Comprehensive Plan, as required by Section 15.2-2230 of the *Code of Virginia*, are proposed to all of the chapters of the Plan to correct grammatical structure. Additionally, in Chapter IV, the Demographics Analysis was updated to reflect the data of the 2010 Census and in Chapter V, Community Facilities and Services is being expanded significantly to meet new requirements imposed by the 2012 General Assembly, which include the expansion of information concerning transportation resources, the Six-Year Improvement Plan and the Long-Range Transportation Plan. Notice of this hearing

was advertised according to law in the Wednesday, February 26, 2014 and Wednesday, March 5, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Per Section 15.2-2230, the Prince Edward County Comprehensive Plan is to be reviewed every five years. The Board of Supervisors requested the Commonwealth Regional Council (CRC) assist in performing this review in September 2011. Over the last two and one-half years the CRC and the Planning Commission have reviewed the Comprehensive Plan.

The Planning Commission conducted a Public Hearing at the February 18, 2014 meeting of the Planning Commission to hear public comment on the proposed amendments to the Comprehensive Plan. There was no public input.

The Planning Commission unanimously approved a recommendation that the Board of Supervisors favorably approve the amendments to the Comprehensive Plan.

Chairman Simpson opened the public hearing.

Mr. Andre Gilliam, Commonwealth Regional Council, reviewed revisions made to the Comprehensive Plan.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Townsend made a motion to approve the amendments recommended by the Planning Commission to Prince Edward County's Comprehensive Plan; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Public Hearing: Amendment of Prince Edward County's Zoning Ordinance

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the Amendments to the County Zoning Ordinance; proposed amendments include adding additional uses in most of the zoning districts that are allowed either "by-right" or with a Special Use Permit; requiring minimum setback requirements for accessory structures in the Agricultural Conservation (A-1) District and

the Agricultural Residential (A-2) District; and amending Section 4-300.11 to allow pervious paving materials as a special condition for off-street parking. Notice of this hearing was advertised according to law in the Wednesday, February 26, 2014 and Wednesday, March 5, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Supervisor Jones stated the Planning Commission conducted a Public Hearing on February 18, 2014 to consider amendments to the Zoning Ordinance. The existing Zoning Ordinance has been in existence for over six years with only minimal changes. The Planning Commission has reviewed the existing Ordinance and is proposing changes that will result in a document that will more closely reflect the uses desired by the citizens of Prince Edward County.

The amendments include adding additional uses in most of the zoning districts that are allowed either “by-right” or with a special use permit; requiring minimum setback requirements for accessory structures in the Agricultural Conservation (A-1) District and the Agricultural Residential (A-2) District; and amending Section 4-300.11 to allow pervious paving materials as a condition for off-street parking.

Supervisor Jones stated the Planning Commission unanimously approved a recommendation that the Board of Supervisors favorably approve the amendments to the Zoning Ordinance.

Chairman Simpson opened the public hearing.

There being no one wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Wilck made a motion to approve the amendments recommended by the Planning Commission to Prince Edward County’s Zoning Ordinance; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Weatherization Assistance Program

Mr. Bartlett reported that the Virginia Department of Housing and Community Development (DHCD) is now accepting applications from nonprofits and local governments to serve as providers of

weatherization services to income-eligible households throughout the Commonwealth to include Prince Edward County. The Weatherization Assistance Program (WAP) provides funds to install measures that reduce residential heating and cooling costs for low-income families and enhance the health and safety of residents. The program provides repairs and improvements to home heating and cooling systems and provides for the installation of energy-saving measures in the house, such as insulation and air sealing. The goal is to increase energy efficiency of housing occupied by low-income persons and reduce their total residential energy expenditures.

This program was administered by HOPE; since DHCD rescinded HOPE's designation as the provider of services, Prince Edward has not had a designated provider. The County has received requests from three separate non-profits wishing to become the provider of this service for Prince Edward County. These are (1) Project:Homes located in Richmond; (2) STEPS located in Prince Edward County; and (3) Telamon located in Richmond, which runs its weatherization programs out of South Hill.

Each is asking for a letter of support from Prince Edward County. DHCD has allocated approximately \$52,000 in WAP funds for Prince Edward County. Once a service provider is selected for a County, the funds for all Counties that the provider services are lumped together and the provider can expend these funds as it sees fit throughout its service area. There is no obligation for the provider to expend funds allocated for Prince Edward County in Prince Edward County.

Project:Homes has been in existence for 20 years. Project:Homes' letter states it will partner with New Horizons which will provide intake services. In-house crews from Project:Homes will perform the work required except electrical, HVAC and roofing which will be contracted out. Project:Homes will be the lead organization and receive the grant.

STEPS has been in existence for 32 years. STEPS is partnering with Total Action in Progress (TAP) located in Roanoke. TAP has been in existence for 49 years, has a staff of 300 and serves 11 other localities in Virginia. The plan is to have STEPS provide intake and eligibility verification services to determine if a local citizen qualifies for the program. Local contractors will be hired to perform the weatherization upgrades to homes of local citizens. Finally, TAP will build STEPS capacity so STEPS can take over and run this program for Prince Edward County in the future.

Telamon has provided weatherization services for 33 years in Mecklenburg and Brunswick Counties. It plans to conduct intake services by phone and through the mail. The program will be run out of South Hill. In-house work crews from South Hill will provide energy audits, job estimating, weatherization measures and general construction. Work such as HVAC, minor electrical, plumbing and roofing will be subcontracted to contractors.

Chairman Simpson asked representatives from Project:Homes to present information to the Board regarding their agency.

Ms. Carrie Walker and Ms. Pam Palmore reported they currently cover District 15 which borders on Prince Edward County. They presented a brief history of the agency.

Supervisor Wilck questioned the allocation of the \$52,000 for Prince Edward County being applied to those in need in Prince Edward County. Ms. Walker stated the funds go into the district's pool; the funds would be distributed to the applicants based upon the criteria set forth by DHCD.

Supervisor Wilck questioned the number of counties in District 14; Ms. Palmore stated District 14 is made up of seven counties.

Supervisor Timmons questioned the process for the selection of the agency to host the Weatherization program. Ms. Walker said Project: House would like to administer the program but that it's just important that the citizens will be served.

Supervisor Timmons questioned the experience of the organization and its employees. Ms. Palmore said she has been working with Weatherization for over 35 years; she reviewed the organizations' procedures for the Weatherization program.

Supervisor Timmons then questioned who is responsible for auditing the program; Ms. Palmore said DHCD does technical and financial monitoring twice a year.

Supervisor Timmons asked about internal controls to ensure the money is being spent where it should be spent. Ms. Palmore stated a report goes to DHCD every month and all intake is processed through their website. Supervisor Timmons stated he wants to ensure there will be no more "shenanigans" in Prince Edward County. Ms. Palmore invited him to tour the organization's offices.

Supervisor Wilck made a motion to provide a letter of support to all three agencies for Weatherization Program services for Prince Edward County.

Ms. Sharon Harrup, STEPS, Inc., stated the funding that is to come to this region would be lumped together. For this region, there is \$320,000 – the largest allocation is under \$70,000 and that goes to Buckingham. She added STEPS would be hiring local, buying local and intakes are going to be done locally. She stated they would not ask folks to just come to Farmville to apply; they would go to the other five counties from which they are requesting letters of support, to take applications in those counties.

After some discussion, Supervisor Wilck amended his motion to support Project:Homes and STEPS, Inc.; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Request for Low Income Housing Tax Credits

Mr. Bartlett stated Prince Edward County has received notice from the Virginia Housing Development Authority (VHDA) that VHDA has received indications that two projects may submit for a reservation of Low Income Housing Credits, County Estates located at 402 Cedar Avenue, Farmville, VA and A&W Heritage Place which is to be built on Watson Estate Drive, off Green Bay Road.

Country Estates is an existing low income apartment complex consisting of 24 units. Country Estates wishes to spend approximately \$840,000 to rehab the apartment complex. Country Estates is requesting a real estate abatement for the project. The request is that the assessed value of the property not change until the construction is completed. The plan is to start construction in the middle of 2015 with a completion sometime in 2016. If the Board approves the request, the result will be an abatement of real estate taxes for only one year (2015). At current rates, this abatement will be worth approximately \$3,200. The County has provided such abatements in the past.

A&W Heritage Place is a proposed low income complex that will cater to the elderly. This project was originally approved by the Board of Supervisors in May 2004. The current concept of this project consists of 14 stacked duplexes. We have not received any request from the A&W Heritage Place.

Supervisor Cooper-Jones made a motion to approve the request from Country Estates for a real estate tax abatement for the rehabilitation project, and to authorize the County Administrator to sign the Letter of Support; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Proposed Ordinance – No Hunting with Firearm On or Near Highway

Members of the Board have been contacted by citizens expressing concerns regarding individuals who are hunting along or in state roadways in rural parts of the county. An ordinance was drafted that would prohibit hunting “ditch to ditch” on state roads in Prince Edward County. The proposed ordinance, drafted by the County Attorney.

The Board of Supervisors is granted the authority under Section 29.1-526 of the *Code of Virginia*, to prohibit by ordinance hunting with a firearm within 100 yards of any primary or secondary highway.

Currently, Section 18.2-286 of the *Code of Virginia* prohibits the discharge of a firearm or archery tackle in or across or within the right-of-way of any public road. The County Ordinance uses the broader terms “hunt” or “attempt to hunt” which includes the acts of taking, hunting, pursuing, chasing or shooting and assisting any person who is taking, hunting, pursuing, chasing or shooting.

In order for a local ordinance to be enforced during the next hunting season, the Director of the Virginia Department of Game and Inland Fisheries must be notified by registered mail no later than May 1 of the year in which the ordinance is to take effect. If the Board wishes to move forward with the proposed ordinance, a public hearing would need to be held at the April 8, 2014 meeting in order to meet the statutory deadline.

Supervisor Timmons clarified the reasoning for the proposed ditch to ditch restriction, stating it would eliminate driving on roads with hunters who have loaded guns standing on the roads. The hunters would need to park their trucks, go to the other edge of the ditch to hunt. He added the hunt clubs would need to police their own and the Game Wardens would have the authority to keep the hunters off the road.

Supervisor Timmons made a motion to authorize advertisement of a public hearing on the proposed ordinance prohibiting hunting with a firearm on or near the highway to be held at the April 8, 2014 meeting; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

**PROPOSED ORDINANCE PROHIBITING HUNTING
WITH A FIREARM ON OR NEAR HIGHWAY**

Section 62-1 Hunting with firearm on or near highway.

- a) It shall be unlawful to hunt or attempt to hunt, with a firearm, any game bird or game animal while such person is on any primary or secondary state maintained highway and within the side ditches of such highway in the County. For the purpose of this section, the term “hunt” or “attempt to hunt” shall include the act of or the attempted act of taking, hunting, pursuing, chasing, or shooting birds or animals, and assisting any person who is hunting, pursuing, chasing or shooting any such bird or animal or attempting to do so, regardless of whether or not birds or animals are actually taken, but shall not include the necessary crossing of such highways for the bona fide purpose of going into or leaving a lawful hunting area.
- b) Any violation of this section shall be a class 3 misdemeanor and shall be punishable by a fine of not more than \$500.00.
- c) Firearm shall be defined as set forth in Section 29.1-100 of the Code of Virginia, 1950, as amended, and is incorporated herein by reference thereto.

State law reference – Authority for above section, Code of Virginia, Sec. 29.1-526

In Re: Emergency Operations Plan Update

Mrs. Puckett stated the Commonwealth of Virginia Emergency Services and Disaster Laws of 2000 (Section 44-146.19 of the Code of Virginia) requires that local governments develop and maintain a current Emergency Operations Plan (EOP) to enable the county to be prepared to respond to hazards such as flooding, hurricanes, winter storms, tornadoes, hazardous materials incidents, terrorism, etc. Every four years, local governments must conduct a comprehensive review and revision of its EOP to ensure that it remains current. The revised EOP must then be formally adopted by the local governing body by resolution. Prince Edward County's last EOP was adopted in March of 2010.

The Prince Edward County EOP is an all-hazards plan that establishes a single, comprehensive framework for the management of major emergencies and disasters in our County. The plan outlines the roles and responsibilities of the County and other agencies in responding to disasters and emergencies. The successful implementation of the plan is contingent upon a collaborative approach between the County and other responding agencies that provide crucial support during emergency operations. The plan recognizes the significant role these partner agencies and organizations perform during emergencies and disasters. In addition, it specifies their roles and responsibilities. Separate memoranda of understanding will be established with these organizations.

Mrs. Puckett explained the revised EOP consists of:

- Basic Plan, which provides an overview of the management structure, key responsibilities and emergency assignments during and immediately after an incident;
- Appendices, which define authorities, terms and additional supplemental information used in the EOP;
- Emergency Support Functions (ESF), which outlines the scope of responsibilities associated with specific emergency operations functions and describes expected mission execution activities;
- Support Annexes, which describes actions to coordinate and execute common emergency management strategies;
- And Hazard Specific Annexes, which describes unique considerations for response and recovery from likely hazards.

Mrs. Puckett stated there is no direct budget impact resulting from this revised EOP and reviewed further details of the Incident Management System and chain of command.

Supervisor Campbell questioned the location of the Prince Edward County Operation Center. Mrs. Puckett stated the Courthouse is designated as the Operation Center with a back-up location of the Natural Resource Building.

Supervisor Campbell made a motion to adopt the Resolution to Update and Re-Adoption of the Prince Edward County Emergency Operations Plan; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD**

Update and Re-Adoption of the Prince Edward County Emergency Operations Plan

WHEREAS, the Board of Supervisors of the County of Prince Edward, Virginia, recognizes the need to prepare for, respond to, and recover from natural and man-made disasters; and

WHEREAS, the County of Prince Edward has a responsibility to provide for the safety and well-being of its citizens and visitors; and

WHEREAS, the Board of Supervisors of the County of Prince Edward has established and appointed a Director and Coordinator of Emergency Management; and

WHEREAS, the Emergency Operations Plan provides that the County Administrator is the Director of Emergency Management and the Assistant County Administrator is the Deputy Director of Emergency Management and Coordinator of Emergency Management;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Prince Edward County, Virginia, the Prince Edward County Emergency Operations Plan, as revised, is officially adopted, and

BE IT FURTHER RESOLVED AND ORDERED, that the Director of Emergency Management and Coordinator of Emergency Management are tasked and authorized to maintain and revise, as necessary, this document over the next four (4) year period or until such time as the Board of Supervisors may order further review or revision of the Plan, as required by Section 44-146.19.E of the *Code of Virginia*, as amended.

In Re: County Administrator's Report

Mr. Bartlett stated the Moton Museum is planning a strike reenactment with high school students from Fuqua and Prince Edward High Schools. Participants will meet at the Moton Museum and will walk the sidewalks to the Courthouse where there will be a prayer and a speaker present for approximately 20 minutes. They will obtain a Town Parade Permit. The event may be held on April 23 but there is no date set at this time.

In Re: Library Committee Report

Supervisor Wilck reported the Library Committee met on February 24, 2014 with the Town of Farmville's library committee and representatives of the Library Board. The Committee is comprised of Supervisor Wilck (Chair) and Supervisor Simpson. Also present were Sally Thompson and Donald Hunter (Town Council members), Patty Pugh and Robin Sedgwick (representatives of the Library) and Mr. Gerry Spates, Wade Bartlett and Lisa Hricko.

The Board of Supervisors and the Town Council have agreed that proceeds from the rental of the former library building will be placed in an escrow account (also known as the Library Capital Improvement Fund) and those funds will be controlled by the Joint County/Town Library Committee.

The escrow account had a balance of \$10,830 on January 29, 2014.

The Joint Library Committee unanimously approved the expenditure of \$9,000 from the Library Capital Improvement Fund to purchase five computers and to assist in the purchase of a security camera system and if any funds remained, to assist in the purchase of an informational kiosk.

In Re: Personnel Committee Report

Supervisor Timmons stated the Personnel Committee met on March 4, 2014; the Committee is comprised of Supervisor Simpson (Chair), Supervisor Timmons and Supervisor Townsend. Also present were Supervisors Campbell, Cooper-Jones and Wilck. Those three attended as citizens and did not participate in any of the discussions. Additionally, the County Administrator, Wade Bartlett; the County Attorney, Jim Ennis and several employees were in attendance. The Committee heard a presentation by

Nancy Grasso, a health insurance consultant with the company Digital Benefit Advisors. The Committee reviewed the various plans offered in Local Choice, the cost of each plan and the impact on employees.

Mrs. Grasso provided information that if the County moved to the Key Advantage 250 Plan, the savings to the County would be approximately \$63,000 and the maximum out of pocket expense In-network for employees would increase from \$1,000 to \$2,000. Offering the Key Advantage 500 plan would save approximately \$122,000 and the maximum out of pocket would increase from \$1,000 to \$3,000. Offering the Key Advantage 1000 plan would save \$167,000 and the maximum out of pocket would increase from \$1,000 to \$4,000. There was discussion of providing a Health Reimbursement Account (HRA) for employees. Such an account is essentially a debit card that could be used to defray out of pocket expenses if the County moved to another plan option in local Choice. Discussion centered on providing a \$750 HRA for each employee which would have a potential cost to the County of \$81,750 if all 109 employees on the Health Insurance Plan spent all \$750. Offering a \$750 HRA and the Key Advantage 1000 plan result in a guaranteed savings of approximately \$85,000 but would subject employees that had a major medical procedure to an additional \$2,250 compared to the current plan.

Supervisor Campbell declared that while he is on the County's health insurance, he pays 100% of the cost and is able to participate in the above identified transaction fairly, objectively and in the public interest.

Supervisor Timmons made a motion to request an extension to return the Local Choice Data Sheet from April 1 to May 1, 2014; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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In Re: Fire / EMS Funding Committee Report

Supervisor McKay stated the Fire / EMS Committee, comprising himself (Chair), Supervisor Campbell and Supervisor Townsend, met on Thursday, February 27, 2014 and Thursday, March 6, 2014.

At its March 6 meeting, it also met with representatives of each of the Fire / EMS agencies in the County. The Committee has not completed its work, but made two recommendations to the Board.

Supervisor McKay stated the Committee unanimously recommends that the Board establish a Fire / EMS District and Levy, pursuant to Section 27023.1 of the Code of Virginia. The Committee asked that the County Attorney's office draft the necessary local ordinance.

Supervisor Wilck left the meeting at this time.

Supervisor McKay made a motion to authorize advertisement of a Public Hearing on the Draft Ordinance for a Fire/EMS District and Levy to be held at the April 8 meeting.

Supervisor Timmons stated he feels there is a better way and this would hurt the fire departments, and that the budget can be worked out with the departments. He stated he sees it as a tax increase under the guise of the Fire Departments.

Supervisor Campbell stated in 1975 or 1976, funds generated from county decals were to go to the Fire Departments but was put into the General Fund. Once this Fire/EMS District and Levy is established, according to Section 27-23.1 of the *Code of Virginia*, the funds will go to the Fire Departments and a tax rate can be set each year. Discussion followed.

Supervisor Wilck returned to the meeting at this time.

After some discussion, Supervisor McKay called for the question and restated his motion, to authorize advertisement of a Public Hearing on the Draft Ordinance for a Fire/EMS District and Levy; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jerry R. Townsend
Jim R. Wilck

Nay: C. Robert Timmons, Jr.

Chapter 50. Fire Prevention and Protection

Article III

Sec. 50-34. Prince Edward County fire and rescue district established.

There is hereby created a Prince Edward County fire and rescue district that follow the boundaries of Prince Edward County, and which fire and rescue district includes all real and personal property located within the boundaries of Prince Edward County, a political subdivision of the Commonwealth of Virginia.

Sec. 50-35. Fire and rescue district levy.

The board of supervisors may annually levy a tax on the assessed value of all property real and personal within the Prince Edward County fire and rescue district, which tax shall be extended and collected in the same manner as real and personal property taxes are extended and collected in the county.

Sec. 50-36. Use of fire and rescue district levy

The Prince Edward County treasurer shall keep all amounts realized from any levy made pursuant to Sec. 50-35 of this chapter in a fund separate from all other monies of the county and such funds shall be applied to no other purpose than the maintenance and operation of the following fire departments and rescue squads:

1. Farmville Volunteer Fire Department
2. Hampden-Sydney Volunteer Fire Department
3. Pamplin Volunteer Fire Department & EMS
4. Prospect Volunteer Fire Department
5. Meherrin Volunteer Fire and Rescue
6. Darlington Heights Volunteer Fire Department
7. Rice Volunteer Fire Department
8. Prince Edward Volunteer Rescue Squad

Authority Section 27-23.1, Code of Virginia, 1950, as amended.

In Re: Distribution of Fire Programs Funding to Volunteer Fire Departments

Mr. Bartlett reported a letter was received from the Prince Edward Area Firefighters Association regarding the distribution of the funding the County receives from the Virginia Department of Fire Programs (also known as Aid to Localities – ATL). The letter stated that all members were in agreement that the Fire Programs/ATL monies should be distributed to the four fire departments within Prince Edward County: Prospect, Rice, Hampden Sydney and Darlington Heights Fire Departments. The three other departments in the Association receive their fire programs money from their respective jurisdictions.

Mr. Bartlett stated the Virginia Fire Programs Fund is derived from one percent of fire-related insurance coverage. Approximately 75 percent of the total fund goes directly to counties, cities and

incorporated towns within the Commonwealth as Aid to Localities (ATL). ATL provides Virginia cities, towns and counties with funds to pay for training, construction of training centers, firefighting equipment and protective clothing; allocations are population-based.

Supervisor Cooper-Jones made a motion to distribute the Aid to Localities funds to the Prospect, Rice, Hampden Sydney and Darlington Heights Fire Departments as requested by the Prince Edward Area Firefighters Association; the motion carried:

Aye:	Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None	Abstain:	Howard M. Campbell
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In Re: Stormwater

Mr. Bartlett reported that due to an overwhelming concern from most of the local governments in the Commonwealth, the General Assembly has revised the state code to allow local governments in this region to have the option to enforce stormwater regulations themselves or have DEQ enforce the stormwater regulations for the localities. This change has been overwhelmingly approved by both the House and Senate.

Mr. Bartlett reviewed a list of benefits and drawbacks to having Prince Edward County manage its own stormwater program. He stated it appears there is no real difference in the cost to developers if Prince Edward County runs the program or DEQ.

Following some discussion, Supervisor Wilck made a motion to approve authorization of an advertisement of a Public Hearing for April 8, 2014 concerning adoption of the Draft Ordinance to Adopt Regulations to Stormwater Management in Order to Protect Water Quality and Quantity and To Comply With State Law Requirements; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: Closed Session

Supervisor Cooper-Jones made a motion that the Board convene in Closed Session for the purpose of discussing a prospective industry, where no previous announcement has been made and for consultation with the County Attorney regarding a specific legal matter requiring the provision of legal advice by the County Attorney, pursuant to the exemptions provided for in Sections 2.2-3711(A)(5) and (7) of the *Code of Virginia*; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor Wilck and adopted as follows:

Aye: Howard M. Campbell
Pattie Cooper-Jones
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

On motion of Supervisor McKay and carried by the following roll call vote:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Townsend made a motion to nominate Chairman Simpson to the Virginia Growth Alliance Board; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of January 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of January 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of January 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the November 2013/January 2014 ridership reports from PERT and ordered them to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of January 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of January 2014, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Cooper-Jones and adopted by the following vote:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the meeting was recessed at 11:26 p.m. until Thursday, March 13, 2014 at 5:30 p.m.

March 13, 2014

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Prince Edward County Career Technical Center, 1419 Zion Hill Road, Farmville, thereof, on Tuesday, the 13th day of March, 2014; at 5:30 p.m., there were present:

Board of Supervisors

Howard F. Simpson, Chairman
Pattie Cooper-Jones, Vice Chairman
Howard M. Campbell
Pattie Cooper-Jones
Charles W. McKay
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

School Board

Russell L. Dove, Chairman
Dr. Timothy W. Corbett, Sr.
Sherry Honeycutt
Susan Southall Lawman
Linda L. Leatherwood
Thomas M. Tillerson
Lawrence C. Varner
Beulah M. Womack

Also present: Wade Bartlett, County Administrator; Dr. K. David Smith, Superintendent; and Cindy Wahrman, Division Director of Finance.

Chairman Simpson called the special meeting to order as a joint meeting with the Prince Edward County School Board.

Chairman Dove called the School Board meeting to order.

Dr. K. David Smith, Superintendent, expressed thanks to Mr. [Donald] McClelland and the culinary arts students for preparing the meal.

Dr. Smith then reviewed the highlights of the Budget Presentation. He stated all localities and schools are “in limbo” in terms of the legislature; when this occurred before, it was well into June when the state budget was passed which had a huge impact on local governments all across the state. Dr. Smith stated the “limit of the unknowns” is due to the range of difference between the Governor’s budget, the House budget and the Senate budget, which equals a difference of \$94,175.

Supervisor Timmons questioned the ADM numbers and their correlation to the costs. Dr. Smith said in arriving at the current total budget figure, the School Board had to take into account all of the operational costs that continue to increase regardless of student enrollment. Transportation costs, health insurance costs, and the VRS continue to increase. This reduction does incorporate everywhere in the

operation that can be affected without stopping the critical services. There is a limit to how reductions can be applied at a time when the requirements and accountability are continuing to increase on a state and federal level.

Mr. Wade Bartlett, County Administrator, said the cost per student was \$11,660 in 2010; it's \$11,826 currently. Less is provided from federal and state funds and more from the locality.

Ms. Cindy Wahrman, Division Director of Finance, reviewed the 2014-2015 Governor's proposed budget, reviewed a comparison of the budgets presented by the House and the Senate, and then presented a summary of the Preliminary 2014-2015 Budget. She stated that at its February 19, 2014 work session, the School Board determined the top priorities to be funded for the next school year:

- State and Federal revenue decrease of \$252,179
- Virginia Retirement System rate increase – projected 3.11% (\$413,200)
- Estimated health insurance costs increasing – expected 8.2% (\$129,450)
- Salary increase, proposed 2% to all employees (\$371,900)
- Kindergarten aides (5) (\$150,000)
- One pre-school teacher (\$68,140)
- One pre-school teacher aide (\$30,000)
- Place current teachers on correct salary scale (\$50,761)
- Career & Technical Center requested increase (\$33,416)
- Transportation, purchase of one replacement bus (\$100,000)

Ms. Wahrman reviewed the changes in the Federal, State and local funds, and the Food Service Total Budget.

Supervisor Jones questioned the cost of the 2% salary increase for the employees in food service. Ms. Wahrman stated there is a supervisor, a secretary, and approximately 20 employees; many are part time employees and it is a minimal increase.

Supervisor McKay asked how many special needs students are attending Prince Edward County from other counties. Dr. Smith said he isn't aware of any that live in other counties; he said a few go from Prince Edward County schools to Fuqua and another private school that get special education services. Discussion followed.

Supervisor Timmons questioned the cost of \$800 more to \$2,400 more per student as compared to surrounding counties. Dr. Smith stated differences will come in the way programs are structured and staffed. Discussion followed.

Supervisor Townsend asked if the salary requested for the kindergarten aide is comparable to the salaries provided to aides in the surrounding counties. Dr. Smith said the figure includes benefits to the total cost and is not just the base salary.

Supervisor Cooper-Jones stated the people are very much affected by the closing of the schools even though it was three generations ago; she asked for a number of school buses that have been purchased in the past 10 years and a list of the buses that need to be replaced. She also expressed disappointment that Black History Month has been cancelled.

Supervisor Townsend requested the actual mileage of the buses also be included on the report regarding the school buses. Dr. Smith said the Department of Education didn't make mileage a requirement because it would have implied a level of funding; the Department of Education made a strong recommendation to replace buses after 15 years of use.

Dr. Smith stated possible changes to the Capital Improvements Plan have not been shared; one was developed last year and as the School Board is talking about the possibility of renovations within Performance Contracting, as those energy audits are completed, the CIP list is likely to be reorganized, reprioritized, but the School Board is working on that revision currently. Discussion followed.

Chairman Simpson stated there is no one else in attendance at the meeting that was there when the schools were closed, adding the school has come a long way for the students. He said it is necessary to look at the things that are needed to help the schools instead of arguing about how to cut everything. He said people forget that people paid taxes for those younger to get their education, but now they don't want to pay for the following generation. Supervisor Timmons stated he wants to know why it costs more per student in Prince Edward County than other surrounding counties.

On motion of Supervisor McKay and adopted by the following vote:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the meeting was recessed at 7:05 p.m. until Thursday, March 25, 2014 at 3:00 p.m.

March 25, 2014

At a special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 25th day of March, 2014; at 3:00 p.m., there were present:

Howard M. Campbell

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Absent: Pattie Cooper-Jones

Also present: Wade Bartlett, County Administrator; and Sarah Elam Puckett, Assistant County Administrator.

Chairman Simpson called the meeting to order as a reconvened meeting.

Supervisor Cooper-Jones entered the meeting at this time.

In Re: Presentation of County Administrator's Budget

Mr. Wade Bartlett, County Administrator, reviewed the budget documents, the process for the budget approval, and then presented the draft FY15 County Budget to the Board of Supervisors:

I am pleased to present to the Board of Supervisors my recommended budget for Prince Edward County for Fiscal Year 2015 (FY15). I look forward to the Board's feedback and response to the many difficult decisions that will be required during this year's budgetary process. The failure of the General Assembly to pass a budget has left many unanswered questions regarding the amount of revenue local governments can expect to receive from the Commonwealth. I developed the County budget under the most conservative assumption – that revenues from the Commonwealth would not increase. Once the General Assembly passes a budget and it is found to contain additional funding for Prince Edward, the Board can adjust the budget to reflect those additional revenues.

Locally, revenues are flat. Prior to any tax rate adjustments I forecast total local revenues for FY15 to be \$15,840,195, a decrease of \$63,942 or four-tenths of one percent (0.4%). It appears the closing of several businesses over the course of the last year (Kroger,

Roses, Country Cooking, etc.) has had only a modest impact on local revenues. The County's unemployment rate for January 2014, the most current month reported by the Virginia Employment Commission, was 8.2%. This is a slight improvement over the January 2013 rate of 8.9%.

As was the case last fiscal year, the most difficult issue will be the increase in expenses associated with the regional jail. When last year's budget was developed, there were several unresolved issues at the regional jail. That is no longer the case but the end result has been an increase in the costs associated with the jail. The proposed budget contains an expense of \$1,400,000 for the regional jail. The Board will need to expect this to be an on-going expense.

The increased cost associated with the jail, the flat revenue stream and the failure of the General Assembly to adopt a budget made the development of the budget very challenging. To balance this year's budget I am recommending an increase in the Real Estate Tax rate of eight cents (\$0.08). Prince Edward is not the only County facing the pressure of increasing costs. Many of our neighboring Counties either raised taxes last year or are contemplating doing so this year.

FORECAST OF FY14 BUDGET RESULTS

Before discussing the new budget which starts on July 1, 2014. I think it is appropriate to review the current budget and to forecast the state of the County's finances at the start of the new fiscal year. Enclosure (1) is a chart of projected fund balances for our major budgetary funds at the end of the current fiscal year. When totaling the funds together I predict the fund balance will decrease by \$1,016,857 to a total of \$10,137,449. Of the amount in cash, \$478,187 is contained in the School Cafeteria Fund and can only be used for costs associated with the operations of the cafeteria. An additional \$1,754,903 is found in the Landfill Construction Fund which has historically been used to pay cash for the opening and closing of landfill cells. There is no mandatory requirement to pay such costs in cash, thus those funds are available for use at the discretion of the Board of Supervisors. It is anticipated a landfill cell will be partially closed and a new cell constructed beginning late in FY14 with most of the work being completed in FY15 at a cost of \$1,212,000 which will decrease the fund balance a like amount.

The General Fund is our primary source of revenue and supports the majority of all County operations. I project the General Fund will end FY14 with a decrease in the fund balance of \$773,470 and end with a cash reserve of \$6,622,880. While this is a significant decrease, the result is much better than anticipated. The existing budget anticipated a use of more than \$1.3 million from the fund balance. The initial budget adopted for FY14 called for a draw from the fund balance of \$251,688. During the course of the fiscal year, the Board approved additional appropriations which increased the anticipated draw from the fund balance. The largest of these appropriations were \$700,000 for jail expenses, \$179,569 to reappropriate funds for grants and capital projects that began in FY13 and carried over into FY14, \$65,600 to increase funding for the Volunteer Fire Departments and Rescue Squads, \$50,000 for the YMCA loan and \$40,500 for a new case management system for the Commonwealth's Attorney. The ability to absorb approximately one-half of these expenditures is the result of savings in expenditure lines as projected revenues closely match initial budgeted revenues.

While projected revenues, in total, are expected to match budgeted revenues, some revenue streams exceeded expectations while others did not. Collections of General Property taxes are expected to exceed FY14 budget estimates by \$220,737. This is mainly the result of collections in personal property taxes exceeding the budget by almost \$88,000, Public Service Corporation taxes being almost \$50,000 greater than budgeted, and real estate having a

positive variance of almost \$38,000. Collection in local sales tax is expected to fall about 3.7% (\$99,338) below our budget estimate and is probably the result of the business closings mentioned earlier. A major loss of revenue has occurred in landfill charges. It is anticipated collections will be almost \$230,000 less than budgeted. This is the result of the company that purchased Arena Trucking using their own landfill to dump the waste they collect. This loss of revenue is expected to continue into FY15. A positive aspect of this development will be a decrease in the amount of trash placed in our landfill. This decrease will extend the life of our cells. The largest expenditure savings can primarily be found in planning (\$118k), CSA (\$92k), refuse (\$54k), general property (\$44k), and juvenile detention (\$30k) budgets being under expended.

Almost every department in the County has under-expended its budget. I want to commend all County employees and Constitutional Officers and their employees for the hard work necessary to achieve such a positive outcome.

Another major revenue source is the Landfill Construction Fund. Revenues from customers of the landfill who are located outside Prince Edward County are placed in this fund and accumulated and then used to pay for the closure and construction of new landfill cells. The balance in this fund will increase by \$299,559 to \$1,754,903 but as mentioned earlier the majority will be used in FY15 to close a landfill cell and open a new cell.

Water and Sewer fund balances will decrease a total of \$325,000 primarily due to debt payments.

FY15 BUDGET

For FY15, after deducting the transfers between funds, the proposed budget for all funds is \$43,839,565. The budget is balanced but requires an increase in the real estate tax rate of eight cents from \$0.42 to \$0.50 which is anticipated to increase revenues by \$1,200,000. In addition I recommend transferring \$664,286 from the IDA fund to the General Fund and use \$110,392 from the cash reserves of the General Fund. The transfer from the IDA fund represents payment from the sale of land in the business park (\$640,000) and payment from businesses for various loans made to assist the business in expansion and job creation.

As mentioned above, we must open a new landfill cell during FY15. This cost is estimated to be \$1,212,000 and I recommend \$973,857 be used from the fund balance of the landfill construction fund to pay for this project. This will still leave a fund balance of \$781,046 in the Landfill Construction fund.

After adjusting for the non-cash expense of depreciation, to balance the water and sewer funds required the use of \$236,987 and \$90,980 from the fund balance. This is an ongoing issue that will need to be addressed in the next budget cycle.

The total anticipated decrease in fund balance for FY15 is \$1,411,916. Almost 70% of that decrease is associated with the landfill construction fund and the opening of a new cell. This expense will not reoccur in FY16.

Enclosure (2) is a chart that shows the revenues, expenses and projected fund balances of the various funds at the end of FY15.

FACTORS SHAPING THE FY15 PROPOSED BUDGET

The \$1,400,000 expense from the regional jail and the loss of \$230,000 in landfill revenues were the primary factors driving the development of the FY15 budget. The overriding theme of the FY15 proposed budget is level funding. With very few exceptions all expenses have been held at level funding. This includes the schools, charitable donations and County departments. No pay increase is proposed. The County's health insurance premiums did not increase thus, those are also held steady.

The state and local economies are improving but at a very slow rate. Construction appears to be increasing with 19 building permits issued for single family dwellings from November 2013 – February 2014 compared with 12 for the same period one year earlier. The Commissioner of Revenue informed me she mailed 161 more personal property tax collections in FY15. The Commissioner still has much work to accomplish before a more definitive estimate of revenues from personal property can be made. Therefore the initial budget assumes collections from Personal Property will remain flat for FY15. Luck Stone continues to move forward with the development of its quarry, but I did not include any anticipated revenue from this project in the FY15 budget. Finally, Longwood continues to see growth in its student population which will pump additional money into Prince Edward County's economy.

Revenues from General Property taxes are projected to increase \$206,071 when compared to the same amount in last year's initial budget. This is offset by the decrease in revenues from landfill charges which are projected to be \$203,098 less than the FY14 initial budget amount. Various other revenues are forecast to see minor changes with the final result that projected FY15 local revenues will be about \$64,000 less than the beginning FY14 budgeted amounts.

The County's engineers anticipate we will have to close a landfill cell during FY15. It is anticipated this will cost \$1,212,000.

There are a number of outside factors that may still impact the FY15 budget. Final decisions and implementing instructions regarding the Commonwealth's budget have not been received. Thus, there is still uncertainty regarding the final disposition of State and Federal funding at the local level, but we must proceed with the information we have at hand. I have attempted to budget in a conservative manner. Positive news on any of the factors mentioned earlier will either decrease costs or increase revenues to the County.

FY15 BUDGET DEVELOPMENT STRATEGIES

As stated before the overriding factor in developing the FY budget was how to fund the \$1,400,000 expense for the regional jail. This is a mandated cost which cannot be avoided. The second major factor to overcome was the loss of about \$230,000 in revenue from landfill charges.

Enclosure (3) lists the capital/one-time purchases contained in the various funds. The total amount is \$1,422,900. The largest expenditure is the \$1,212,000 required to close/open a landfill cell. Repairs to the Courthouse roof are estimated to be \$50,000 and the Sheriff is requesting \$90,000 to purchase three new vehicles, \$29,000 for mapping system for dispatch and \$5,000 for a camera and audio system for the interview room.

Most of the Constitutional Officers requested a pay increase of 5% for their employees and the Sheriff requested an increase for one of his employees. I did not recommend any pay increases for any employees.

Most outside agencies have been recommended to receive level funding. The exceptions are the volunteer fire departments and the rescue squads which requested additional funding. Over the last few years the Board has demonstrated a strong desire to fund these agencies requests. Therefore I recommend the 10% increase requested by the Firefighters Association be honored. This will increase expenses for fire and rescue by \$100,506 when compared to the initial budget amount approved in FY14.

The only other outside agency recommended for an increase is the Piedmont Senior Resources (PSR). It is recommended that funding be restored to this agency. Funding was suspended to PSR in FY14 due to the turmoil in the program. Since that time a new board has been seated, a new director hired and the program has been completely revamped. They

have greatly expanded the number of citizens they have served and have also expanded the programs being offered. Due to the positive results I recommend the budget request of \$2,018 be honored.

The proposed budget includes a transfer of \$8,346,800 to the schools. This is the same amount contained in the approved FY14 budget. The School Board requested an additional \$960,672 in local revenues. To honor the schools request would require an increase in the real estate tax rate of \$0.064, over and above the \$0.08 I am recommending. I recommend the real estate tax rate be increased by \$0.08 to \$0.50.

Conclusion

I look forward to our future work sessions and realize the Board may make changes to the proposed budget. That is understandable and expected. Thank you for the opportunity to present this budget for the citizens of Prince Edward County.

Mr. Bartlett then reviewed the PowerPoint presentation to highlight several key points in the proposed budget. He stated there may be changes in the budget when the General Assembly adopts a budget and when there is more data collected regarding the personal property tax on motor vehicles. Mr. Bartlett distributed information from David Smith, Superintendent of Schools, outlining issues if level funding for the school occurs. Mr. Bartlett stated the proposed tax increase is the first major increase since he began with the County in 2007.

Supervisor Townsend questioned if the proposed Fire/EMS levy is included in this proposed budget; Mr. Bartlett said it is not included.

Supervisor Wilck asked where information on the Debt Service can be located. Mr. Bartlett stated it is at the end of the General Fund, and is approximately \$895,000.

Supervisor Jones asked if the Landfill Fund Balance appears to be about \$300,000 more this year and asked if that is normal. Mr. Bartlett stated it is normal but one large customer no longer uses the County's landfill which reduced revenues in the General Fund by \$230,000. It is planned to move the revenues of three or four smaller companies into the General Fund from the Landfill Construction Fund. Discussion followed regarding the landfill cells and upcoming costs associated with the closing of a cell and opening another landfill cell.

Supervisor Jones then commended Mr. Bartlett on the savings in the Planning Department and his having assumed those responsibilities.

Supervisor Campbell questioned the existence of methane at the landfill; Mr. Bartlett stated two companies have looked at it and both report it is feasible, it meets minimum requirements to make it cost-effective, but the problem is getting it onto a grid. There is not enough electric presence that runs by the landfill to get it onto the grid. Discussion followed.

Mr. Bartlett stated the Insurance Committee was interested in looking at the insurance issue further; he then queried the Board regarding a work session regarding the insurance. Supervisor Timmons said Ms. Grasso was going to provide information regarding what to do to reduce the cost to the county and keep costs for employees the same. Discussion followed regarding scheduling a meeting with the insurance representative before the Donation Requests on April 1.

On motion of Supervisor McKay and adopted by the following vote:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the meeting was recessed at 3:58 p.m. until Tuesday, April 1, 2014 at 1:00 p.m.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 8, 2014
Item No.: 5-c
Department: County Administration
Staff Contact: Barbara N. Poulston
Issue: Accounts & Claims

Summary: The bill list for March 2014 is attached for your review.

Attachments: March 2014 Bill List

Recommendation: None.

Motion _____
Second _____

Campbell _____
Cooper-Jones _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

3/26/2014

FROM DATE- 3/01/2014
TO DATE- 3/26/2014

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

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FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$589,704.14
105	FORFEITED ASSETS FUND	\$3,549.90
501	WATER FUND	\$60.11
502	SEWER FUND	\$22.85
732	RETIREMENT BENEFIT FUND	\$1,094.00
737	ECONOMIC DEVELOPMENT FUND	\$880.00
741	PIEDMONT COURT SERVICES FUND	\$7,149.76
	TOTAL	602,460.76

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FUND # - 100

PRINCE EDWARD
LISTING OF INVOICES FOR 3/01/2014 -- 3/26/2014

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MAJOR# ACCT# 013030	VENDOR NUMBER PERMITS AND OTHER LICENSES	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
0008	999999	Building Permits ELLINGTON ENERGY SERVICES	REFUND 314	PERMIT REFUND	40.80 40.80 * 40.80 **
011010		BOARD OF SUPERVISORS			ACCOUNT TOTAL MAJOR TOTAL
3160	12302 24104	Professional Services CLERK OF CIRCUIT COURT OLIVER & EGGLESTON FUNERL	RECORD FEE 314 ANDERSON ARTHUR	RECORDING FEE PROFESSIONAL SERVICE	45.00 1,170.00 1,215.00 *
3600	15240	Advertising FARMVILLE HERALD	CO ADMR 314	ADVERTISING	1,209.51 1,209.51 *
5510	28425	Travel-Mileage SIMPSON HOWARD F	CHAIR TRAINING	MILEAGE/TOLLS/TIPS	86.20 86.20 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	0460 PUCKETT314	MEALS	108.85 108.85 *
5540	11894	Travel-Convention & Educa BUSINESS CARD	0460 PUCKETT314	TRAINING	350.00 350.00 * 2,969.56 **
012110		COUNTY ADMINISTRATOR			ACCOUNT TOTAL MAJOR TOTAL
2700	31421	Worker's Compensation VACORP	WRKCOMP4/4	WORKERS COMPENSATION	78.25 78.25 *
5210	11894 25483	Postal Services BUSINESS CARD PITNEY BOWES	0460 PUCKETT314 6804124 MR14	POSTAGE EQUIPMENT LEASE	14.00 29.00 43.00 *
5230	30440	Telecommunications US CELLULAR	816442183 314	PHONE	136.92 136.92 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	0460 PUCKETT314	MEALS	33.75 33.75 *
6001	12063 13369 20600 20600 20600 20600	Office Supplies C W WARTHEN DIAMOND SPRINGS WATER INC KEY OFFICE SUPPLY KEY OFFICE SUPPLY KEY OFFICE SUPPLY KEY OFFICE SUPPLY	51252 11393100 314 27459 443390 443631 443885	SUPERVISOR MINUTE BK WATER & EQUIP RENTAL CARTRIDGE RETURN FOLDERS/STOCK PAPER LAMINATING/PAPER BINDERS	813.51 15.90 337.96- 21.97 14.58 40.56

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6012	15240	Books and Subscriptions FARMVILLE HERALD	444466	FILE FOLDERS/PENCILS	17.92
			444491	BINDERS/CARD STOCK	84.87
			444713	COPY PAPER	299.94
			445512	BATTERIES	25.98
			445513	COPY PAPER	117.98
			445647	INK CARTRIDGE/FOLDRS	71.32
			445676	INK CARTRIDGE	49.89
			445740	FOLDERS	35.38
				ACCOUNT TOTAL	1,271.84 *
				ACCOUNT TOTAL	38.00
				MAJOR TOTAL	38.00 *
				MAJOR TOTAL	1,601.76 **
012210		LEGAL SERVICES		SUBSCRIPTION	
2700	31421	Worker's Compensation VACORP	WRKCOMP4/4	WORKERS COMPENSATION	9.75
				ACCOUNT TOTAL	9.75 *
				MAJOR TOTAL	9.75 **
012240		INDEPENDENT AUDITOR			
3120	27715	Accountings & Auditing Se ROBINSON FARMER COX ASSOC	44030	FY13 AUDIT	32,500.00
				ACCOUNT TOTAL	32,500.00 *
				MAJOR TOTAL	32,500.00 **
012310		COMMISSIONER OF REVENUE			
2700	31421	Worker's Compensation VACORP	WRKCOMP4/4	WORKERS COMPENSATION	41.00
				ACCOUNT TOTAL	41.00 *
3600	15240	Advertising FARMVILLE HERALD	COMR REV 314	ADVERTISING	123.00
				ACCOUNT TOTAL	123.00 *
5230	13325	Telecommunications TREASURER OF VIRGINIA	T269443	ONLINE SERVICE	76.61
				ACCOUNT TOTAL	76.61 *
5810	31448	Dues & Association Member VAAO	DUES 2014	DUES	20.00
				ACCOUNT TOTAL	20.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	27347	CREDIT	5.00-
			443727	FILE CABINET	478.00
			443753	CHAIRMATS	151.97
			443835	PADDED MAILERS	4.14
			444173	CD DISKS/SLEEVES	17.99
			444324	TONER	78.99

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MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
6014	20600 KEY OFFICE SUPPLY	444816	COPY PAPER	184.95
	20600 KEY OFFICE SUPPLY	444901	RUBBERBANDS	3.58
			ACCOUNT TOTAL	914.62 *
012320	11902 Other Operating Supplies	1048 2014	VEHICLE ASSESSMENT	3,163.01
	BUSINESS DATA OF VA, INC.		ACCOUNT TOTAL	3,163.01 *
			MAJOR TOTAL	4,338.24 **
012320	ASSESSOR			
3160	32122 Professional Services	006 15	REASSESSMENT	15,588.00
	WAMPLER-EANES APPRAISAL		ACCOUNT TOTAL	15,588.00 *
			MAJOR TOTAL	15,588.00 **
012410	TREASURER			
2700	31421 Worker's Compensation	WRKCOMP4/4	WORKERS COMPENSATION	44.00
	VACORP		ACCOUNT TOTAL	44.00 *
3320	12762 Maintenance Service Contr	MC0000173909	QTRLY MAINT CONTRACT	1,075.35
	COMPUTERPLUS SALES/SERVIC		ACCOUNT TOTAL	1,075.35 *
3600	15240 Advertising	TREAS 314	ADVERTISING	1,197.00
	FARMVILLE HERALD		ACCOUNT TOTAL	1,197.00 *
5210	22058 Postal Services	87162	POSTAGE	14.86
	M&W PRINTERS INC	87163	POSTAGE	15.38
			ACCOUNT TOTAL	30.24 *
5230	11250 Telecommunications	7596 TREAS 314	PAYFLOW/PAYPAL FEE	15.20
	BENCHMARK COMMUNITY BANK	7596 TREAS 314A	PAYFLOW/PAYPAL FEE	14.50
	11250 BENCHMARK COMMUNITY BANK	T269443	ONLINE SERVICE	76.61
	13325 TREASURER OF VIRGINIA		ACCOUNT TOTAL	106.31 *
5410	22079 Lease/Rent Equipment	H4506132	POSTAGE EQUIP LEASE	1,592.55
	MAIL FINANCE		ACCOUNT TOTAL	1,592.55 *
5510	23965 Travel-Mileage	MILEAGE 314	MILEAGE	121.41
	NUNNALLY DONNA		ACCOUNT TOTAL	121.41 *
5530	23965 Travel-Subsistence & Lodg	LODGING 314	LODGING	245.80
	NUNNALLY DONNA		ACCOUNT TOTAL	245.80 *
5540	30378 Travel-Convention & Educa	RCERT12705	TRAINING	150.00
	UNIVERSITY OF VIRGINIA	RCERT12706	TRAINING	125.00
	30378 UNIVERSITY OF VIRGINIA		ACCOUNT TOTAL	275.00 *
6001	14552 Office Supplies	INV2276038	INK-POSTAGE MACHINE	152.00
	ELECTRONIC SYSTEMS INC			

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6030	20600	KEY OFFICE SUPPLY	27541	CREDIT	129.57-
	20600	KEY OFFICE SUPPLY	444350	LASER CARTRIDGES	179.98
	20600	KEY OFFICE SUPPLY	444447	DATA BINDERS	103.08
	20600	KEY OFFICE SUPPLY	445548	COPY PAPER	110.97
	22058	M&W PRINTERS INC	87162	PROCESS PPTY BILLS	1,312.71
	22058	M&W PRINTERS INC	87163	PROCESS RE BILLS	444.61
				ACCOUNT TOTAL	2,173.78 *
	23965	Non-Capital Equipment NUNNALLY DONNA	REFRIG 314	REFRIGERATOR	50.00
				ACCOUNT TOTAL	50.00 *
				MAJOR TOTAL	6,911.44 **
012510		INFORMATION TECHNOLOGY			
3160		Professional Services			
	11902	BUSINESS DATA OF VA, INC.	MARCH 2014	CONTRACT AGREEMENT	3,700.00
	11902	BUSINESS DATA OF VA, INC.	1025 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1031 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1035 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1043 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1047 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1049 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1055 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1056 2014	TRAVEL EXPENSE	125.00
				ACCOUNT TOTAL	4,700.00 *
3161	28330	Webpage Services SITEVISION INC	13870	WEBSITE HOSTING-2QTR	179.85
				ACCOUNT TOTAL	179.85 *
3320	12762	Maintenance Service COMPUTERPLUS SALES/SERVIC	MC0000173910	PRINTER MAINT CNTRCT	79.00
				ACCOUNT TOTAL	79.00 *
				MAJOR TOTAL	4,958.85 **
013100		ELECTORAL BOARD AND OFFICIALS			
1100		Salaries & Wages			
	16180	GIBBS BETTY A	NOV 13-FEB 14	SALARY	1,032.32
	22152	MARTIN SAMUEL A JR	NOV 13-FEB 14	SALARY	516.16
	28445	SMITH GORDON V	NOV 13-FEB 14	SALARY	516.16
				ACCOUNT TOTAL	2,064.64 *
				MAJOR TOTAL	2,064.64 **
013200		REGISTRAR			
2700	31421	Worker's Compensation VACORP	WRKCOMP4/4	WORKERS COMPENSATION	15.75
				ACCOUNT TOTAL	15.75 *
5810	31033	Dues & Association Member VRAY	2014 DUES	DUES	170.00
				ACCOUNT TOTAL	170.00 *

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001	15240	Office Supplies FARMVILLE HERALD	REGISTR 314 SUB	SUBSCRIPTIONS	76.00
	15380	FARMVILLE PRINTING	REGISTRAR 314	ENVELOPES	109.00
				ACCOUNT TOTAL	185.00 *
				MAJOR TOTAL	370.75 **
021100		CIRCUIT COURT			
2700	31421	Worker's Compensation VACORP	WRKCOMP4/4	WORKERS COMPENSATION	6.75
				ACCOUNT TOTAL	6.75 *
				MAJOR TOTAL	6.75 **
021200		GENERAL DISTRICT COURT			
5230	30440	Telecommunications US CELLULAR	816442183 314	PHONE	23.43
				ACCOUNT TOTAL	23.43 *
				MAJOR TOTAL	23.43 **
021300		SPECIAL MAGISTRATES			
6001	20600	Office Supplies KEY OFFICE SUPPLY	443046	INK CARTRIDGE	90.99
				ACCOUNT TOTAL	90.99 *
				MAJOR TOTAL	90.99 **
021600		CLERK OF THE CIRCUIT COURT			
2700	31421	Worker's Compensation VACORP	WRKCOMP4/4	WORKERS COMPENSATION	68.25
				ACCOUNT TOTAL	68.25 *
3310	20600	Repairs/Maintenance KEY OFFICE SUPPLY	444659	COPIER MAINT CONTRCT	395.00
				ACCOUNT TOTAL	395.00 *
5230	10105	Telecommunications AT&T	0207589897 314	PHONE	35.96
	21319	CENTURYLINK	309863799 314	PHONE	87.51
				ACCOUNT TOTAL	123.47 *
5850	999999	Jurors/Witnesses ACAMPORA GAIL A	JUROR 314	JUROR	30.00
	999999	BERG BARBARA W	JUROR 314	JUROR	30.00
	999999	BOLL CHARLES A	JUROR 314	JUROR	30.00
	999999	CARTER ELIZABETH T	JUROR 314	JUROR	30.00
	999999	DALTON PATRICIA R	JUROR 314	JUROR	30.00
	999999	DEMUTH ANTHONY M JR	JUROR 314	JUROR	30.00
	999999	GAYLES MELISSA W	JUROR 314	JUROR	30.00
	999999	GREEN JANICE E	JUROR 314	JUROR	30.00
	999999	HARBOUR WILLIAM R	JUROR 314	JUROR	30.00

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MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
	999999 HARRIS ANITA T	JUROR 314	JUROR	30.00
	999999 HOLOHAN DEBORAH A	JUROR 314	JUROR	30.00
	999999 LEHMAN JACQUELYN H	JUROR 314	JUROR	30.00
	999999 LITTLE CORNELL J SR	JUROR 314	JUROR	30.00
	999999 MAXIE ARNOLD E	JUROR 314	JUROR	30.00
	999999 MITCHELL JOYCE S	JUROR 314	JUROR	30.00
	999999 PERSON HELEN A	JUROR 314	JUROR	30.00
	999999 SIMMONS NAN LEWIS J	JUROR 314	JUROR	30.00
	999999 SKINNER KIMBERLY P	JUROR 314	JUROR	30.00
	999999 SOUTHALL PAMELA S	JUROR 314	JUROR	30.00
	999999 SOWERS CHARLES T JR	JUROR 314	JUROR	30.00
	999999 THOMAS SHERIE M	JUROR 314	JUROR	30.00
	999999 VAUGHAN NATASHA S	JUROR 314	JUROR	30.00
	999999 VIERS GEORGIA A	JUROR 314	JUROR	30.00
	999999 WAGNER PAMELA G	JUROR 314	JUROR	30.00
	999999 WELTON JAMES L	JUROR 314	JUROR	30.00
	999999 WILLIAMS CLINTON M	JUROR 314	JUROR	30.00
	999999 WILLIAMS SHIRLEY W	JUROR 314	JUROR	30.00
6001	Office Supplies			810.00 *
	20600 KEY OFFICE SUPPLY	444710	INK CARTRIDGES/PENS	517.91
	20600 KEY OFFICE SUPPLY	445199	COPY PAPER	73.98
			ACCOUNT TOTAL	591.89 *
			MAJOR TOTAL	1,988.61 **
021800	LAW LIBRARY			
5230	Telecommunications			
	10105 AT&T	0542720100 314	PHONE	42.54
	21319 CENTURYLINK	309478607 314	PHONE	40.26
			ACCOUNT TOTAL	82.80 *
6012	Books and Subscriptions			
	21761 LEXISNEXIS	1402060261	ONLINE CHARGES	247.00
	22210 MATTHEW BENDER & CO INC	ACCT 6068570001	VA FORMS 2013 SUPP	487.39
			ACCOUNT TOTAL	734.39 *
			MAJOR TOTAL	817.19 **
022100	COMMONWEALTH'S ATTORNEY			
2700	Worker's Compensation			
	31421 VACORP	WRKCOMP4/4	WORKERS COMPENSATION	113.00
			ACCOUNT TOTAL	113.00 *
5210	Postal Services			
	25483 PITNEY BOWES	1679555 FB14	EQUIPMENT LEASE	102.00
	25955 PURCHASE POWER	15434831887 314	POSTAGE	420.99
			ACCOUNT TOTAL	522.99 *
5230	Telecommunications			
	13325 TREASURER OF VIRGINIA	T269942	IPAD SERVICE	134.64
			ACCOUNT TOTAL	134.64 *

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MAJOR# ACCT# 5899	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	28866	Miscellaneous	11385	SHREDDING SERVICE	35.00
	999999	STEPS, INC	1687776	SEARCH WARRANT	50.00
		VERIZON WIRELESS		ACCOUNT TOTAL	85.00 *
6001		Office Supplies			
	20600	KEY OFFICE SUPPLY	444581	ENVELOPES/SHARPIES	88.94
	20600	KEY OFFICE SUPPLY	444991	STORAGE BOXES	59.98
	20600	KEY OFFICE SUPPLY	445752	FILE CABINETS	649.98
	20600	KEY OFFICE SUPPLY	445753	LASER CARTRIDGE	134.99
	25482	PITNEY BOWES INC	506881	INK	93.48
				ACCOUNT TOTAL	1,027.37 *
6040		ADP Equipment			
	28526	SOFTWARE UNLIMITED CORP	2	CRIM CASE MNGT SYSTM	24,172.20
				ACCOUNT TOTAL	24,172.20 *
				MAJOR TOTAL	26,055.20 **
022200		VICTIM WITNESS ASSISTANCE PROGRAM			
2700		Workmen's Compensation			
	31421	VACORP	WRKCOMP4/4	WORKERS COMPENSATION	10.25
				ACCOUNT TOTAL	10.25 *
5510		Travel-Mileage			
	28060	SAMS CINDY	MILEAGE 314	MILEAGE	36.40
				ACCOUNT TOTAL	36.40 *
6001		Office Supplies			
	20600	KEY OFFICE SUPPLY	444606	HOLE PUNCH	42.88
				ACCOUNT TOTAL	42.88 *
				MAJOR TOTAL	89.53 **
031200		SHERIFF			
2700		Worker's Compensation			
	31421	VACORP	WRKCOMP4/4	WORKERS COMPENSATION	3,931.50
				ACCOUNT TOTAL	3,931.50 *
3160		Professional Services			
	25840	PRINCE EDWARD HEALTH DPT	SHERIFF 314	HEPATITIS B VACCINE	62.58
				ACCOUNT TOTAL	62.58 *
3311		Repairs & Maint-Auto & Eq			
	14300	EAST END MOTOR CO INC	107480	TIRE ROTATION	32.40
	14300	EAST END MOTOR CO INC	107692	TIRE ROTATION	20.00
	14915	EXPRESS CARE	6813	OIL CHANGE	41.97
	14915	EXPRESS CARE	6867	OIL CHANGE	46.95
	14915	EXPRESS CARE	6982	OIL CHANGE	57.97
	14915	EXPRESS CARE	7144	OIL CHANGE	46.95
	14915	EXPRESS CARE	7270	OIL CHANGE	46.95
	14915	EXPRESS CARE	7557	OIL CHANGE	46.95
	15150	FARMVILLE AUTO PARTS	106151	OIL CHG/REPAIR DEFRS	84.24
	15150	FARMVILLE AUTO PARTS	106459	HEATER CORE/HEADLGT	237.22
	15150	FARMVILLE AUTO PARTS	106777	OIL CHG/TIRE ROTATIO	113.86

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	15150	FARMVILLE AUTO PARTS	106886	OIL CHANGE	71.96
	15150	FARMVILLE AUTO PARTS	107096	WHEEL BRG ASSY	301.90
	15150	FARMVILLE AUTO PARTS	107172	OIL CHG/HEADLIGHT	81.69
	15920	FOURTH STREET MOTOR CO	36752	VEHICLE REPAIR	3,120.29
	16674	GRANT'S GLASS	68371	REPAIR WINDSHIELD	289.99
	32736	WOHLFORD'S RADAR	247760	TEST/REPAIR RADAR	110.00
	32736	WOHLFORD'S RADAR	247761	TEST RADAR/ANTENNA	190.00
	32736	WOHLFORD'S RADAR	247763	TEST/REPAIR RADAR	120.00
	32736	WOHLFORD'S RADAR	247769	CALIBRATE TUNING FRK	216.00
5210		Postal Services			5,277.29 *
	11894	BUSINESS CARD	0555 PUCKETT314	POSTAGE	17.00
5230		Telecommunications			17.00 *
	13325	TREASURER OF VIRGINIA	T269900	VCIN	52.57
	20904	KINEX NETWORKING SOLUTION	140301 0012	REMOTE DATA BACKUP	19.95
	21319	CENTURYLINK	309468839 314	VCIN	10.36
	21319	CENTURYLINK	309558628 314	VCIN	7.97
	30440	US CELLULAR	850361128 314	PHONE	71.18
	30440	US CELLULAR	918210747 314	PHONE	747.83
5530		Travel-Subsistence & Lodg			909.86 *
	11894	BUSINESS CARD	0555 PUCKETT314	MEALS	38.36
5540		Travel-Convention and Edu			38.36 *
	11894	BUSINESS CARD	0555 PUCKETT314	TRAINING	545.00
6001		Office Supplies			545.00 *
	13369	DIAMOND SPRINGS WATER INC	27961300 314	WATER & EQUIP RENTAL	93.40
	15380	FARMVILLE PRINTING	SHERIFF 314	EVALUATION FORMS	106.20
	20600	KEY OFFICE SUPPLY	444611	LASER CARTRIDGE	87.99
	20600	KEY OFFICE SUPPLY	444694	CANON CARTRIDGE	90.99
	20600	KEY OFFICE SUPPLY	445219	USB	15.29
	20600	KEY OFFICE SUPPLY	445603	PENS/FOLDERS/INK	195.01
	28757	STAPLES ADVANTAGE	8028758711	INK CARTRIDGES	209.98
	28757	STAPLES ADVANTAGE	8028835574	OFFICE SUPPLIES	142.34
	28757	STAPLES ADVANTAGE	8028923820	TONER/INK CARTRIDGES	1,016.41
	32138	WAL-MART COMMUNITY/GEGRB	2117 SHERIFF314	COFFEE/UTENSILS/USB	146.82
6008		Vehicle & Powered Equip F			2,104.43 *
	11894	BUSINESS CARD	0555 PUCKETT314	GAS	185.01
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL-FEB 2014	DIESEL	158.75
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL-JAN 2014	DIESEL	70.52
6009		Vehicle & Powered Equip S			414.28 *
	10622	ANDERSON TIRE CO INC	179321	TIRES	529.04
	10622	ANDERSON TIRE CO INC	179415	TIRES	524.00
	11894	BUSINESS CARD	0555 PUCKETT314	WIPER BLADES	28.41
	14300	EAST END MOTOR CO INC	107479	WIPER BLADES	28.06

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6010		15150	FARMVILLE AUTO PARTS	106281	BULB	5.99
		15150	FARMVILLE AUTO PARTS	107095	WIPER BLADES	19.25
			Police Supplies		ACCOUNT TOTAL	1,134.75 *
		11894	BUSINESS CARD	0555	AED BATTERIES	525.00
		12128	CARPET HOUSE	121974	PAINT CANS	13.00
		13012	DMV	14059681	SPECIAL ID	10.00
		14968	EVIDENT CRIME SCENE PRDCT	83225A	COVERALLS	326.00
		16101	GALLS LLC	1660092	NAMETAG	16.74
		28432	SIRCHIE FINGER PRINT LABS	154734	ROLLER MEASURE WHEEL	86.98
		28432	SIRCHIE FINGER PRINT LABS	155581	GLASS COLLECTION JAR	64.96
		28592	SOUTHERN POLICE EQUIP CO	173152	BADGE	52.00
		29342	TOWN POLICE SUPPLY-RCHMND	5662	GUN & HOLSTER	443.00
			Uniforms & Wearing Appare		ACCOUNT TOTAL	1,537.68 *
6011		16101	GALLS LLC	1658139	BOOTS	134.51
		16101	GALLS LLC	16622173	YRS SERVICE PLATE	16.73
		22166	CREATIVE MONOGRAMMING	ML3462	CAPS	360.00
		26360	QUALITY UNIFORM CO INC	2065	PANTS	38.50
		28592	SOUTHERN POLICE EQUIP CO	173183	SHOES/DUTY BELT	131.98
		32138	WAL-MART COMMUNITY/GEGRB	2117	PANTS	35.92
					ACCOUNT TOTAL	717.64 **
					MAJOR TOTAL	16,690.37 **
031201			SHERIFF - COURTS			
2700		31421	VACORP	WRKCOMP4/4	WORKERS COMPENSATION	
					ACCOUNT TOTAL	1,224.75 *
					MAJOR TOTAL	1,224.75 **
032200			VOLUNTEER FIRE DEPARTMENT			
7001			Payment to Farmville VFD			
		10851	ATLANTIC EMERGENCY	E0S08682P	DRAEGER/DOCK STATION	2,290.00
		10851	ATLANTIC EMERGENCY	E0S08683P	INTAKE VALVE	1,222.00
		15680	FIRE PROTECTION EQUIP CO	58787	SCBA CYLINDER TEST	275.10
		20600	KEY OFFICE SUPPLY	445825	INK CARTRIDGES	83.96
					ACCOUNT TOTAL	3,871.06 *
7002			Payment to Rice VFD			
		19490	JOHN DEERE FINANCIAL	5972	PROPANE	1,494.36
		19490	JOHN DEERE FINANCIAL	73862	PROPANE	445.46
		19490	JOHN DEERE FINANCIAL	99750	DIESEL	358.35
		19490	JOHN DEERE FINANCIAL	99751	GAS	296.80
		31369	VFIS	239582104	PORTFOLIO INSURANCE	2,345.00
		31369	VFIS	239608104	UMBRELLA/EXCESS INS	188.00
		31844	DOMINION VA POWER	4500495009 314	ELECTRIC SERVICE	306.33
		31844	DOMINION VA POWER	4500495009 314A	ELECTRIC SERVICE	203.01
		31846	DOMINION VA POWER	5487358649 314	ELECTRIC SERVICE	11.84

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7003		31846	DOMINION VA POWER	5487358649 314A	ELECTRIC SERVICE	11.62
		32146	WATKINS INSURANCE AGENCY	27223	ACCIDENT INSURANCE	3,838.00
		32734	WITMER PUBLIC SAFETY GRP	E1171879	HELMET SHIELDS/LTRS	204.99
			Payment to Prospect VFD			9,703.76 *
		13166	DAVIS GMC TRUCK INC	25894	REPAIR TIRE SENSOR	97.10
		13166	DAVIS GMC TRUCK INC	26206	REPAIR WINDOW & SERV	185.37
		15908	FOSTER FUELS INC	279300T	PROPANE	267.53
		16658	GOODMAN TRUCK & TRACTOR	110293	INSPECT & SERVICE	625.00
		25210	PAMPLIN EXXON	PROSPECT VFD314	FUEL/INSPECT & SERV	159.71
		25782	PRINCE EDWARD CO PBLC SCH	DIESEL-FEB 2014	DIESEL	331.56
		31844	PRINCE EDWARD CO PBLC SCH	DIESEL-JAN 2014	DIESEL	119.07
		31844	DOMINION VA POWER	6120897506 314	ELECTRIC SERVICE	5.66
		31844	DOMINION VA POWER	7600812502 314	ELECTRIC SERVICE	5.66
		31846	DOMINION VA POWER	7020850009 314	ELECTRIC SERVICE	203.41
		31846	DOMINION VA POWER	8898799252 314	ELECTRIC SERVICE	13.76
			Payment to Darlington VFD			2,013.83 *
7004		12024	C W WILLIAMS	570150	CHROME LEVER	52.24
		12996	CYRUS PEST CONTROL CO	FEBRUARY 2014	EXTERMINATING SERVIC	45.00
		14700	ELLINGTON ENERGY SERVICE	7413	PROPANE	1,162.23
		14700	ELLINGTON ENERGY SERVICE	7421	PROPANE	989.85
		14700	ELLINGTON ENERGY SERVICE	8323	PROPANE	328.80
		14700	ELLINGTON ENERGY SERVICE	8330	PROPANE	171.87
		23248	NAPA OF FARMVILLE	115802	OIL	151.92
		23248	NAPA OF FARMVILLE	116078	OIL FILTER/CAR WASH	54.59
		28640	SOUTHSIDE ELECTRIC COOP	38156001 314	ELECTRIC SERVICE	310.44
		31333	VERIZON WIRELESS	9720551597	INTERNET	60.49
		31335	VERIZON	248 6805 314	PHONE	159.06
			Payment to Hampden-Sydney			3,486.49 *
7005		11492	ARCET EQUIPMENT CO	2257514	CYLINDER LEASE	109.76
		13166	DAVIS GMC TRUCK INC	26386	REPAIR LOW BEAM	97.98
		15908	FOSTER FUELS INC	298499T	PROPANE	422.44
		16651	GOODMAN SPECIALIZED	11856G	CHASSIS SERV/INSPECT	805.34
		16651	GOODMAN SPECIALIZED	11859G	CHASSIS SERV/INSPECT	856.35
		17144	HAMPDEN-SYDNEY COLLEGE	112541 2/6/14	GAS	84.75
		17144	HAMPDEN-SYDNEY COLLEGE	112541 2/6/14	DIESEL	72.38
		17144	HAMPDEN-SYDNEY COLLEGE	112541 3/5/14	POSTAGE	6.24
		21319	CENTURYLINK	310187773 314	PHONE	58.17
		31844	DOMINION VA POWER	8350720002 314	ELECTRIC SERVICE	277.12
			Payment to Pamplin VFD			2,790.53 *
7006		10105	AT&T	248 6100 314	PHONE	42.54
		10105	AT&T	248 6690 314	PHONE	50.73
		15656	FIRE & SAFETY EQUIP CO	65305	AIRPACK HYDROTEST	225.00
		15908	FOSTER FUELS INC	281590T	PROPANE	859.70
		15908	FOSTER FUELS INC	299298T	PROPANE	416.85
		25210	PAMPLIN EXXON	PAMPLIN FD 314	FUEL	382.48

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7007	31335	VERIZON	248 6690 314	PHONE	58.87
	31846	DOMINION VA POWER	4743517221 314	ELECTRIC SERVICE	384.61
	31846	DOMINION VA POWER	6280980001 314	ELECTRIC SERVICE	55.99
				ACCOUNT TOTAL	2,476.77 *
	12024	C W WILLIAMS	571339	WHEEL TRKS & HOLDERS	588.02
	25246	PARKER OIL CO INC	118129	PROPANE	706.72
	25246	PARKER OIL CO INC	121309	PROPANE	549.19
	25246	PARKER OIL CO INC	121841	DIESEL	969.42
	25246	PARKER OIL CO INC	137521	PROPANE	486.74
	25246	PARKER OIL CO INC	150705	DIESEL	702.90
	25246	PARKER OIL CO INC	153428	PROPANE	521.66
	31335	VERIZON	736 0633 314	PHONE	172.56
	31335	VERIZON	736 0633 314A	PHONE	178.88
	31846	DOMINION VA POWER	0519881510 314	ELECTRIC SERVICE	293.87
	31846	DOMINION VA POWER	0519881510 314A	ELECTRIC SERVICE	233.82
	31846	DOMINION VA POWER	1913347348 314	ELECTRIC SERVICE	34.64
	31846	DOMINION VA POWER	1913347348 314A	ELECTRIC SERVICE	27.45
	31846	DOMINION VA POWER	2725824417 314	ELECTRIC SERVICE	13.76
	31846	DOMINION VA POWER	2725824417 314A	ELECTRIC SERVICE	13.76
				ACCOUNT TOTAL	5,493.39 *
8010	25720	PE Firefighters Assoc PRINCE EDWARD AREA FIRE-	FY14 SUPPORT	FY14 SUPPORT	6,000.00
				ACCOUNT TOTAL	6,000.00 *
				MAJOR TOTAL	35,835.83 **
032300		AMBULANCE AND RESCUE SERVICES			
7005	25880	Prince Edward Rescue Squa	FY14 SUPPORT	FY14 SUPPORT	6,000.00
	25880	PRINCE EDWARD VOL RESCUE	13-14 SUPPRT4/4	13-14 SUPPORT	15,000.00
				ACCOUNT TOTAL	21,000.00 *
7006	25201	Pamplin Rescue Squad	FY14 SUPPORT	FY14 SUPPORT	3,000.00
		PAMPLIN VOL FIRE DEPT EMS			3,000.00 *
7008	22349	Meherrin Rescue Squad	FY14 SUPPORT	FY14 SUPPORT	3,000.00
	22349	MEHERRIN FIRE & RESCUE	13-14 SUPPRT4/4	13-14 SUPPORT	2,500.00
				ACCOUNT TOTAL	5,500.00 *
				MAJOR TOTAL	29,500.00 **
032500		EMERGENCY SERVICES			
3160	29280	Professional Service E-91 TIMMONS GROUP	159065	E911 ADDRESSING	225.00
				ACCOUNT TOTAL	225.00 *
				MAJOR TOTAL	225.00 **
033200		REGIONAL JAIL & DETENTION			
3196	18743	Purchase of Services - Ja IRONGATE BOUNDARY MNGT	DS 314	ELECTRONIC MONITORIN	945.00

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	18743	IRONGATE BOUNDARY MNGT	JP 314	ELECTRONIC MONITORIN	945.00
	25375	PIEDMONT RGNL JUVENILE	1256	JUVENILE DETENTION	2,100.00 *
				ACCOUNT TOTAL	3,990.00 *
				MAJOR TOTAL	3,990.00 **
034100		BUILDING OFFICIAL			
2700	31421	Worker's Compensation VACORP	WRKCOMP4/4	WORKERS COMPENSATION	217.50
				ACCOUNT TOTAL	217.50 *
3311	14287	Repairs & Maint-Auto EAST END CHEVRON	FEB 2014	OIL CHANGE	29.40
				ACCOUNT TOTAL	29.40 *
5230	30440	Telecommunications US CELLULAR	816442183 314	PHONE	23.43
				ACCOUNT TOTAL	23.43 *
5510	21498	Travel-Mileage LEATHERWOOD COY	MILEAGE 314	MILEAGE	60.48
				ACCOUNT TOTAL	60.48 *
5530	21498	Travel-Subsistence & Lodg LEATHERWOOD COY	EXPENSES-FEB 14	MEAL	7.18
			EXPENSES-MAR 14	MEALS	6.90
				ACCOUNT TOTAL	14.08 *
5540	21498	Travel-Convention & Educa LEATHERWOOD COY	EXPENSES-FEB 14	MTG REGISTRATION	15.00
			EXPENSES-MAR 14	MTG REGISTRATION	15.00
				ACCOUNT TOTAL	30.00 *
6009	15150	Vehicle & Powered Equip S FARMVILLE AUTO PARTS	106103	WIPER BLADES	20.78
				ACCOUNT TOTAL	20.78 *
				MAJOR TOTAL	395.67 **
035100		ANIMAL CONTROL			
2700	31421	Worker's Compensation VACORP	WRKCOMP4/4	WORKERS COMPENSATION	264.25
				ACCOUNT TOTAL	264.25 *
3110	20919	Vet Care KINGSLEY JENNIFER DVM	FEB 20 2014	VET SERVICE	85.00
			MARCH 13 2014	VET SERVICE	60.00
				ACCOUNT TOTAL	145.00 *
5110	31844	Electrical Services DOMINION VA POWER	0890745003 314	ELECTRIC SERVICE	515.90
				ACCOUNT TOTAL	515.90 *
5230	21319	Telecommunications CENTURYLINK	310119726 314	PHONE	166.61
			816442183 314	PHONE	46.86
				ACCOUNT TOTAL	213.47 *
6002	32138	Supplies for Shelter WAL-MART COMMUNITY/GECRB	2238 CO ADM 314	DOG FOOD	138.66
				ACCOUNT TOTAL	138.66 *

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6005	21811	Janitorial Supplies LOWE'S	909996	SQUEEGE/BRUSH HANDLE	38.85 *
				ACCOUNT TOTAL	38.85 *
6009	32138	Vehicle & Powered Equip S WAL-MART COMMUNITY/GEGRB	2238 CO ADM314A	WIPERS	18.94 *
				ACCOUNT TOTAL	18.94 *
6011	32138	Uniforms and Wearing Appa WAL-MART COMMUNITY/GEGRB	2238 CO ADM314A	BOOTS	85.94 *
				ACCOUNT TOTAL	85.94 *
				MAJOR TOTAL	1,421.01 **
036100		BIOSOLIDS MONITORING			
2700	31421	Worker's Compensation VACORP	WRKCOMP4/4	WORKERS COMPENSATION	228.75 *
				ACCOUNT TOTAL	228.75 *
5230	30440	Telecommunications US CELLULAR	816442183 314	PHONE	23.43 *
				ACCOUNT TOTAL	23.43 *
				MAJOR TOTAL	252.18 **
042300		REFUSE DISPOSAL			
2700	31421	Worker's Compensation VACORP	WRKCOMP4/4	WORKERS COMPENSATION	3,528.50 *
				ACCOUNT TOTAL	3,528.50 *
3160	27191	Professional Services RESOURCE INTERNATIONAL	40350	MISC WORK TASKS	1,429.02
			40351	STORMWTR COMPLIANCE	1,349.51
			40352	CELL C BIDDING	7,050.50
				ACCOUNT TOTAL	9,829.03 *
3310	11894	Repairs/Maintenance BUSINESS CARD	0460 PUCKETT314	REBUILT COMPACTR MTR	1,200.00
			525239	LIGHTBULBS/PHOTOCELL	49.60
			525655	LIGHTBULBS	17.52
			4604	SERVICED SCALES	200.00
			2015 907138	DUES-RON VANEPS	195.00
				ACCOUNT TOTAL	1,662.12 *
3840	27191	Contract Landfill - POS RESOURCE INTERNATIONAL	40323	ASSESSMENT MONITORIN	10,599.18
			MARCH 2014	LANDFILL OPERATION	48,093.75
				ACCOUNT TOTAL	58,692.93 *
3841	14723	Purchase of Serv - Recycli EMANUEL TIRE OF VIRGINIA	474617	TIRE RECYCLING	1,393.50
			474754	TIRE RECYCLING	442.80
			474815	TIRE RECYCLING	542.40
			474828	TIRE RECYCLING	560.40
			FEBRUARY 2014	RECYCLING FEE	2,471.22 *
				ACCOUNT TOTAL	5,410.32 *

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110		Electrical Services			
	28640	SOUTHSIDE ELECTRIC COOP	114379001 314	DH SITE	135.16
	28640	SOUTHSIDE ELECTRIC COOP	114379001 314A	DH SITE	117.04
	28640	SOUTHSIDE ELECTRIC COOP	114379003 314	VIRSO SITE	181.06
	31844	DOMINION VA POWER	5181167213 314	LEACHATE PUMP	5.83
	31844	DOMINION VA POWER	5181167213 314A	LEACHATE PUMP	5.91
	31844	DOMINION VA POWER	8970737501 314	SCALEHOUSE	157.65
	31844	DOMINION VA POWER	8970737501 314A	SCALEHOUSE	117.81
	31846	DOMINION VA POWER	0595507431 314	RICE SITE	96.42
	31846	DOMINION VA POWER	0670040567 314	CELL C PUMP STATION	14.26
	31846	DOMINION VA POWER	0670040567 314A	CELL C PUMP STATION	13.52
	31846	DOMINION VA POWER	1144204110 314	GREEN BAY SITE	78.69
	31846	DOMINION VA POWER	7471653571 314	WORSHAM SITE	111.64
	31846	DOMINION VA POWER	8601161519 314	PROSPECT SITE	154.81
	31846	DOMINION VA POWER	8601161519 314A	PROSPECT SITE	120.54
	31846	DOMINION VA POWER	9176847250 314	LANDFILL SITE	104.26
	31846	DOMINION VA POWER	9176847250 314A	LANDFILL SITE	82.18
				ACCOUNT TOTAL	1,496.78 *
5230		Telecommunications			
	10105	AT&T	0206193130 314	PHONE	45.45
	10105	AT&T	0542719737 314	PHONE	1.74
	10105	AT&T	0543316065 314	PHONE	50.34
	21319	CENTURYLINK	309326764 314	PHONE	54.14
	21319	CENTURYLINK	309480181 314	PHONE	51.57
	21319	CENTURYLINK	309480181 314A	PHONE	42.70
	21319	CENTURYLINK	309553498 314	PHONE	46.79
	21319	CENTURYLINK	309553498 314A	PHONE	48.95
	21319	CENTURYLINK	309615846 314	PHONE	48.39
	21319	CENTURYLINK	309615846 314A	PHONE	50.98
	21319	CENTURYLINK	309714661 314	PHONE	51.73
	21319	CENTURYLINK	309714661 314A	PHONE	40.37
	21319	CENTURYLINK	310039285 314	PHONE	23.43
	30440	US CELLULAR	816442183 314	PHONE	50.05
	31335	VERIZON	248 5696 314	PHONE	84.01
	31335	VERIZON	736 2828 314	PHONE	742.21 *
5440		Portable Toilet Rental			
	28869	STIFF O O INC	2576 314	MONTHLY SERVICE	662.50
				ACCOUNT TOTAL	662.50 *
6008		Vehicle & Powered Equip F			
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL-FEB 2014	DIESEL	1,514.30
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL-JAN 2014	DIESEL	1,420.27
				ACCOUNT TOTAL	2,934.57 *
				MAJOR TOTAL	84,958.96 **
043200		GENERAL PROPERTIES			
2700		Worker's Compensation			
	31421	VACORP	WRKCOMP4/4	WORKERS COMPENSATION	1,222.25
				ACCOUNT TOTAL	1,222.25 *

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
3310	13730	Repairs/Maintenance			
	13730	DODSON BROS EXTERMINATING	158003 314	PEST CONTROL-CANNERY	38.00
	13730	DODSON BROS EXTERMINATING	158005 314	PEST CONTROL-WORSHAM	38.00
	13730	DODSON BROS EXTERMINATING	158006 314	PEST CONTROL-SCOPE	38.00
	13730	DODSON BROS EXTERMINATING	158007 314	PEST CONTROL-CH	85.00
	13730	DODSON BROS EXTERMINATING	158010 314	PEST CONTROL-VIS CTR	38.00
	22322	DAIKIN APPLIED	83413	CHILLER MAINT CNTRCT	2,881.00
				ACCOUNT TOTAL	3,118.00 *
3311	14300	Repairs & Maint-Auto & Eq			
	14300	EAST END MOTOR CO INC	107602	FLAT REPAIR	12.00
				ACCOUNT TOTAL	12.00 *
5110	28640	Electrical Services			
	28640	SOUTHSIDE ELECTRIC COOP	114379002 314	SRR LIGHTS	30.34
	31844	SOUTHSIDE ELECTRIC COOP	114379002 314A	SRR LIGHTS	30.34
	31844	DOMINION VA POWER	1230385005 314	ROY CLARK MONUMENT	5.66
	31844	DOMINION VA POWER	2786281903 314	COURTHOUSE	9,564.29
	31844	DOMINION VA POWER	9670710004 314	SHOP	42.80
	31846	DOMINION VA POWER	1545326683 314	SCOPE BLDG	251.48
	31846	DOMINION VA POWER	4951935099 314	SHERIFF DEPT SHED	5.66
	31846	DOMINION VA POWER	5856894620 314	WORSHAM CLERK OFFICE	123.58
	31846	DOMINION VA POWER	6669158583 314	LIGHTS AT RICE	110.22
	31846	DOMINION VA POWER	8105475944 314	AG BLDG	2,879.09
				ACCOUNT TOTAL	13,043.46 *
5120	14700	Heating Services			
	14700	ELLINGTON ENERGY SERVICE	9171	HEATING FUEL-SHOP	358.50
				ACCOUNT TOTAL	358.50 *
5130	29332	Water & Sewer			
	29332	TOWN OF FARMVILLE	AG BLDG 314	WATER/SEWER	79.40
	29332	TOWN OF FARMVILLE	CH IRRIG 314	WATER	10.75
	29332	TOWN OF FARMVILLE	SCOPE BLDG 314	WATER/SEWER	33.65
				ACCOUNT TOTAL	123.80 *
5230	10105	Telecommunications			
	10105	AT&T	7305055660 314	PHONE	42.54
	12747	COMMORLD	5628	PHONE LINE REPAIR	135.00
	21319	CENTURYLINK	310262069 314	PHONE	53.61
	21319	CENTURYLINK	310441360 314	PHONE	79.48
	21319	CENTURYLINK	310441360 314A	PHONE	79.48
	30440	US CELLULAR	816442183 314	PHONE	121.34
				ACCOUNT TOTAL	511.45 *
5440	28869	Portable Toilet Rental			
	28869	STIFF O INC	2576 314	MONTHLY SERVICE	100.00
				ACCOUNT TOTAL	100.00 *
6001	20600	Office Supplies			
	20600	KEY OFFICE SUPPLY	444848	PRINTER RIBBON	4.99
				ACCOUNT TOTAL	4.99 *
6005	10719	Janitorial Supplies			
	10719	ARAMARK UNIFORM SERVICES	792482070 314	JANITORIAL SUPPLIES	392.44
	13367	DIAMOND PAPER COMPANY	116382	TOWELS/TOILET TISSUE	791.30
	17312	HANDI-CLEAN PRODUCTS INC	SI 125185	DISINFECTANT	132.51

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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
6007		32138	WAL-MART COMMUNITY/GEGRB	2238 CO ADM 314	CLEANING SUPPLIES	30.62
		32550	WILCO INC.	1261252 01	JANITORIAL SUPPLIES	184.95
		32550	WILCO INC.	1261252 02	TRASHEAGS	549.00
					ACCOUNT TOTAL	2,080.82 *
6008		11492	Repairs and Maintenance S	2250961	CYLINDER RENTAL	125.00
		13369	ARCET EQUIPMENT CO	11393100 314	EQUIP RENTAL	8.95
		14287	DIAMOND SPRINGS WATER INC	FEB 2014	GLOVES	6.25
		15150	EAST END CHEVRON	106105	AHU BELT	11.94
		15560	FARMVILLE AUTO PARTS	524633	BALLAST	48.40
		15560	FARMVILLE WHSALE ELECTRIC	525599	LIGHTBULBS	16.24
		15560	FARMVILLE WHSALE ELECTRIC	526072	ELECTRICAL SUPPLIES	28.98
		15560	FARMVILLE WHSALE ELECTRIC	526295	BALLAST	242.00
		21811	FARMVILLE WHSALE ELECTRIC	526498	WIRE MARKER	17.98
		21811	LOWE'S	901487	TARP STRAPS	18.88
		21811	LOWE'S	901644	GLUE	4.73
		21811	LOWE'S	901874	MAINTENANCE SUPPLIES	5.15
		21811	LOWE'S	902984	LUMBER	24.51
		21811	LOWE'S	906880	MAINTENANCE SUPPLIES	40.12
		21811	LOWE'S	911068	CREDIT	17.55-
		25680	PRICE SUPPLY CO INC	837166	GASKETS/O-RINGS	4.31
		27922	CINTAS CORPORATION #524	524 09428 314	UNIFORM RENTAL	323.08
		28352	SHERWIN WILLIAMS CO	10171	ROLLER COVERS	22.59
		28596	SOUTHERN STATES	12826	GLOVES	22.48
		28596	SOUTHERN STATES	36756	ICE MELT	26.45
					ACCOUNT TOTAL	980.49 *
6009		14287	Vehicle & Powered Equip F	FEB 2014	DIESEL	37.45
		25782	EAST END CHEVRON	DIESEL-FEB 2014	DIESEL	190.81
		25782	PRINCE EDWARD CO PBLC SCH	DIESEL-JAN 2014	DIESEL	207.59
					ACCOUNT TOTAL	435.85 *
043400	CANNERY	14287	Vehicle & Powered Equip S	FEB 2014	OIL	15.00
		14300	EAST END CHEVRON	108532	TIRES	500.72
		15150	EAST END MOTOR CO INC	106094	TIRE GAUGE/AIR CHUCK	50.40
		15150	FARMVILLE AUTO PARTS	106150	CAR WASH/BRUSH	42.44
					ACCOUNT TOTAL	608.56 *
					MAJOR TOTAL	22,600.17 **
2700		31421	Worker's Compensation	WRKCOMP4/4	WORKERS COMPENSATION	202.50
			VACORP		ACCOUNT TOTAL	202.50 *
3161		31653	Professional Services-Can	PEC 3/14	CONTRACT PAYMENT	2,916.67
			VIRGINIA FOOD WORKS		ACCOUNT TOTAL	2,916.67 *
3310		16671	Repairs & Maintenance	9389020059	DRAIN O-RING	14.00
			GRAINGER			

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5110	23792	W C NEWMAN CO INC	13169	CONCRETE	524.30
	23792	W C NEWMAN CO INC	13173	CONCRETE	153.86
				ACCOUNT TOTAL	692.16 *
5120	28640	Electrical Services	44435001 314	ELECTRIC SERVICE	316.53
	28640	SOUTHSIDE ELECTRIC COOP	44435001 314A	ELECTRIC SERVICE	226.84
				ACCOUNT TOTAL	543.37 *
5230	14700	Heating Services	9170	HEATING FUEL	956.00
		ELLINGTON ENERGY SERVICE			956.00 *
		Telecommunications			
	21319	CENTURYLINK	310248529 314	PHONE	203.22
	21319	CENTURYLINK	310248529 314A	PHONE	203.22
				ACCOUNT TOTAL	406.44 *
				MAJOR TOTAL	5,717.14 **
051100		HEALTH DEPARTMENT			
5610	25840	Payment To Local Health D	2ND QTR 314	2ND QTR SUPPORT	42,410.75
		PRINCE EDWARD HEALTH DPT			42,410.75 *
				ACCOUNT TOTAL	42,410.75 **
053500		COMPREHENSIVE SERVICES ACT			
3160		CSA Programs			
	11191	BEAR CREEK ACADEMY	448	PROFESSIONAL SERVICE	8,370.00
	12280	CENTRA HEALTH	6222 314	PROFESSIONAL SERVICE	2,040.00
	12280	CENTRA HEALTH	6252 314	PROFESSIONAL SERVICE	2,240.00
	12280	CENTRA HEALTH	7912 314	PROFESSIONAL SERVICE	2,826.00
	12280	CENTRA HEALTH	8209 314	PROFESSIONAL SERVICE	2,826.00
	12280	CENTRA HEALTH	8360 314	PROFESSIONAL SERVICE	2,826.00
	12280	CENTRA HEALTH	8370 314	PROFESSIONAL SERVICE	2,355.00
	12280	CENTRA HEALTH	8422 314	PROFESSIONAL SERVICE	2,826.00
	12280	CENTRA HEALTH	8674 314	PROFESSIONAL SERVICE	3,024.00
	14575	ELK HILL	30960	PROFESSIONAL SERVICE	2,700.00
	14933	FAMILY PRESERVATION SERV	IRVA081900 314	PROFESSIONAL SERVICE	280.00
	14933	FAMILY PRESERVATION SERV	WILD090906 314	PROFESSIONAL SERVICE	525.00
	16672	GRAFTON SCHOOL INC	1854 314	PROFESSIONAL SERVICE	4,536.25
	16672	GRAFTON SCHOOL INC	2068 314	PROFESSIONAL SERVICE	4,951.25
	16672	GRAFTON SCHOOL INC	3197 314	PROFESSIONAL SERVICE	4,601.25
	16672	GRAFTON SCHOOL INC	7041 314	PROFESSIONAL SERVICE	4,282.50
	21807	LONG ASHLEY	MARCH 2014	FOSTER CARE	3,957.00
	23872	NORTH SPRING BEHAVIORAL	877 0214	PROFESSIONAL SERVICE	4,300.00
	23918	NORTHSTAR ACADEMY INC	11704	PROFESSIONAL SERVICE	2,030.00
	23918	NORTHSTAR ACADEMY INC	11775	PROFESSIONAL SERVICE	2,320.00
	23918	NORTHSTAR ACADEMY INC	11814	PROFESSIONAL SERVICE	1,160.00
	23918	NORTHSTAR ACADEMY INC	11904	PROFESSIONAL SERVICE	2,465.00
	29152	THE HUGHES CENTER	13179	PROFESSIONAL SERVICE	4,840.00

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	31648	VIRGINIA FAMILY SERVICES	CJ 314	PROFESSIONAL SERVICE	300.00
	31648	VIRGINIA FAMILY SERVICES	GL 314	PROFESSIONAL SERVICE	90.00
	31648	VIRGINIA FAMILY SERVICES	HB 314	PROFESSIONAL SERVICE	240.00
	31648	VIRGINIA FAMILY SERVICES	NL 314	PROFESSIONAL SERVICE	180.00
	31664	VA HOME FOR BOYS & GIRLS	MARCH 2014	FOSTER CARE	55.00
	31664	VA HOME FOR BOYS & GIRLS	892	PROFESSIONAL SERVICE	1,581.44
				ACCOUNT TOTAL	74,727.69 *
				MAJOR TOTAL	74,727.69 **
068100		CONTRIBUTIONS TO COLLEGES			
5643	21824	Longwood Small Bus Dev Ce LONGWOOD SMALL BUSINESS	13-14 SUPPRT4/4	13-14 SUPPORT	3,750.00
				ACCOUNT TOTAL	3,750.00 *
				MAJOR TOTAL	3,750.00 **
073500		PUBLIC LIBRARY			
5640	15400	Contribution To Library FARMVILLE-PE COMM LIBRARY	13-14 SUPPRT4/4	13-14 SUPPORT	51,165.75
				ACCOUNT TOTAL	51,165.75 *
				MAJOR TOTAL	51,165.75 **
081100		PLANNING			
2700	31421	Worker's Compensation VACORP	WRKCOMP4/4	WORKERS COMPENSATION	567.00
				ACCOUNT TOTAL	567.00 *
5230	30440	Telecommunications US CELLULAR	816442183 314	PHONE	46.86
				ACCOUNT TOTAL	46.86 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	443854	BINDERS/SHEET PROTECT	18.96
				ACCOUNT TOTAL	18.96 *
				MAJOR TOTAL	632.82 **
081200		COMMUNITY DEVELOPMENT			
5652	25362	Piedmont Area Transit PIEDMONT AREA TRANSIT	13-14 SUPPRT4/4	13-14 SUPPORT	2,500.00
				ACCOUNT TOTAL	2,500.00 *
5655	13763	Downtown Farmville DOWNTOWN FARMVILLE	13-14 SUPPRT4/4	13-14 SUPPORT	2,500.00
				ACCOUNT TOTAL	2,500.00 *
				MAJOR TOTAL	5,000.00 **
081500		ECONOMIC DEVELOPMENT			
2700	31421	Worker's Compensation VACORP	WRKCOMP4/4	WORKERS COMPENSATION	312.25
				ACCOUNT TOTAL	312.25 *

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5510	12122	Travel-Mileage CARNEY SHARON LEE	EXPENSES 314	MILEAGE	385.22 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	2078 CARNEY 314	MEALS	68.57
	12122	CARNEY SHARON LEE	EXPENSES 314	MEAL	15.00
5810	31323	Dues & Association Member VEDA	30000087	DUES	83.57 *
5899	17925	Special Projects HURT & PROFFITT, INC	35347	LAYOUT INFO-13 ACRES	225.00
	21824	LONGWOOD SMALL BUSINESS	EXHIBITOR 314	EXHIBITOR FEE	225.00 *
6001	15240	Office Supplies FARMVILLE HERALD	ECO DEV 314 SUB	SUBSCRIPTION	4,021.52
081600	TOURISM			ACCOUNT TOTAL	150.00
				ACCOUNT TOTAL	4,171.52 *
2700	31421	Worker's Compensation VACORP	WRKCOMP4/4	WORKERS COMPENSATION	38.00
5110	31846	Electrical Services DOMINION VA POWER	0675198071 314	ELECTRIC SERVICE	38.00 *
	31846	DOMINION VA POWER	1059387447 214	ELECTRIC SERVICE	38.00 *
	31846	DOMINION VA POWER	1059387447 314	ELECTRIC SERVICE	5,215.56 **
5130	29332	Water & Sewer TOWN OF FARMVILLE	MOORE BLDG 314	WATER/SEWER	38.00
5230	21319	Telecommunications CENTURYLINK	310393238 314	PHONE	38.00 *
082400	SOIL & WATER CONSERVATION DISTRICT			ACCOUNT TOTAL	47.65
5641	25440	Donation - PS&WCD PIEDMONT SOIL & WATER	13-14 SUPPRT4/4	13-14 SUPPORT	47.65 *
083500	COOPERATIVE EXTENSION OFFICE			ACCOUNT TOTAL	319.86
5230	21319	Telecommunications CENTURYLINK	309520098 314	PHONE	319.86 *
				ACCOUNT TOTAL	795.54 **
				ACCOUNT TOTAL	2,960.00
				MAJOR TOTAL	2,960.00 *
				MAJOR TOTAL	2,960.00 **
				ACCOUNT TOTAL	106.30
				MAJOR TOTAL	106.30 *
				MAJOR TOTAL	106.30 **

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MAJOR# ACCT# 091000	VENDOR NUMBER GENERAL	VENDOR NAME EXPENSE	INV#	DESCRIPTION	AMOUNT
5230	23933	Internal Telecom Account	165866886	PHONE	1,717.13 *
5803		LUMOS NETWORKS			1,717.13 *
		Internal Fuel Account			
19230		JAMES RIVER PETROLEUM	S116813	GAS	2,468.41
19230		JAMES RIVER PETROLEUM	S117882	GAS	2,904.29
19230		JAMES RIVER PETROLEUM	S119003	GAS	3,339.61
19230		JAMES RIVER PETROLEUM	S119846	GAS	2,890.93
19230		JAMES RIVER PETROLEUM	S121051	GAS	3,197.88
19230		JAMES RIVER PETROLEUM	S122245	GAS	3,194.40
19230		JAMES RIVER PETROLEUM	S123327	GAS	3,330.89
19230		JAMES RIVER PETROLEUM	S124122	GAS	3,631.45
19230		JAMES RIVER PETROLEUM	S125122	GAS	4,356.00
				ACCOUNT TOTAL	29,313.86 *
				MAJOR TOTAL	31,030.99 **
094000		CAPITAL PROJECTS			
0002	12726	Computer System	2053	COMPUTR/UPGRADE-TREA	434.90
		COMPRO COMPUTERS	0717		434.90 *
0005	12739	Motor Vehicles	22577	PICKUP-ANIMAL CONTRL	23,946.03
	21752	COLONIAL TRUCK SALES INC	54003858	SHELL & INSTALLATION	1,349.00
		LEONARD BLG/TRK ACCESSORY	01		25,295.03 *
				ACCOUNT TOTAL	25,295.03 *
0024	24073	Cannery	863	SHIPPING	46.25
		ODEN MACHINERY INC	BALANCE		46.25 *
				ACCOUNT TOTAL	46.25 *
				MAJOR TOTAL	25,776.18 **
095000		DEBT SERVICE			
0018	29332	Library - Interest	LIBRARY 314	LOAN-INTEREST	42,895.99
		TOWN OF FARMVILLE			42,895.99 *
				ACCOUNT TOTAL	42,895.99 *
				MAJOR TOTAL	42,895.99 **
				FUND TOTAL	589,704.14

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6020	13267	Commonwealth Attorney Exp DELL MARKETING LP	XJCP824N2	COMPUTERS	3,549.90
				ACCOUNT TOTAL	3,549.90 *
				MAJOR TOTAL	3,549.90 **
				FUND TOTAL	3,549.90

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MAJOR# ACCT# 030000	VENDOR NUMBER CONTRACTUAL SERVICES	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3810	29332	Repairs & Maintenance TOWN OF FARMVILLE	WATER TEST 314	WATER ANALYSIS	40.00 40.00 * 40.00 **
043200		GENERAL PROPERTIES			ACCOUNT TOTAL MAJOR TOTAL
5130	29332	Water Service TOWN OF FARMVILLE	WATER TANK 314	WATER	20.11 20.11 * 20.11 **
					ACCOUNT TOTAL MAJOR TOTAL FUND TOTAL
					60.11

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
043200	5110	Electrical Services			
	31846	DOMINION VA POWER	4148700281	SEWER PUMP	22.85
				ACCOUNT TOTAL	22.85 *
				MAJOR TOTAL	22.85 **
				FUND TOTAL	22.85

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RETIREMENT BENEFIT FUND

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
002230	25257	LEOS Disbursements JOHNS VICKI K	MARCH 2014	RETIREE BENEFIT	1,094.00
				ACCOUNT TOTAL	1,094.00 *
				MAJOR TOTAL	1,094.00 **
				FUND TOTAL	1,094.00

MAJOR#	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
0010	17925	786 Property HURT & PROFFITT, INC	35346	ENGINEERING SERVICE	880.00
				ACCOUNT TOTAL	880.00 *
				MAJOR TOTAL	880.00 **
				FUND TOTAL	880.00

MAJOR# ACCT#	VENDOR NUMBER NAME	INVT#	DESCRIPTION	AMOUNT
2700	31421 Worker's Compensation VACORP	WRKCOMP4/4	WORKERS COMPENSATION	73.75 *
			ACCOUNT TOTAL	73.75 *
5110	31846 Electrical Service DOMINION VA POWER	4324962309 314	ELECTRIC SERVICE	195.83
	31846 DOMINION VA POWER	7218131923 314	ELECTRIC SERVICE	217.00
			ACCOUNT TOTAL	412.83 *
5210	30583 Postal Services U S POSTAL SERVICE	POSTAGE 314	POSTCARDS	950.00
			ACCOUNT TOTAL	950.00 *
5230	21319 Telecommunications CENTURYLINK	310357807 314	PHONE	63.38
	23933 LUMOS NETWORKS	174057257 314	PHONE	307.03
			ACCOUNT TOTAL	370.41 *
5510	15649 Travel - Mileage FERRELL JULIANNA	EXPENSES 314	MILEAGE	127.68
	15954 FRANKLIN SHEENA	MILEAGE 314	MILEAGE	115.36
	16944 STIMPSON CONNIE	EXPENSES 314	MILEAGE	16.08
	22217 MAXEY RENEE T	MILEAGE 314	MILEAGE	130.68
	23340 NASH ASHLEY	MILEAGE 314	MILEAGE	19.04
			ACCOUNT TOTAL	408.84 *
5540	16944 Travel - Convention and E STIMPSON CONNIE	EXPENSES 314	TRAINING	20.00
	31306 VCCJA	TRAINING 314	TRAINING	75.00
			ACCOUNT TOTAL	95.00 *
6001	16944 Office Supplies STIMPSON CONNIE	EXPENSES 314	OFFICE SUPPLIES	5.80
	25266 PAS SYSTEMS	9781	CALIBRATE ALCO-SENSR	41.52
	25278 PATTERSON MEDICAL SUPPLY	41787256	OFFICE SUPPLIES	28.40
			ACCOUNT TOTAL	75.72 *
6012	15649 Books & Subscriptions FERRELL JULIANNA	EXPENSES 314	NEWSPAPER	.50
			ACCOUNT TOTAL	.50 *
8202	16178 Furniture and Fixtures COMPUCOM SYSTEMS INC	20163337	G-LINK SERV AGREEMNT	45.00
	25266 PAS SYSTEMS	9781	CALIBRATE ALCO-SENSR	.28
			ACCOUNT TOTAL	45.28 *
			MAJOR TOTAL	2,432.33 **
097001	PCS SUPERVISION FEES EXPENDITURES			
3310	20600 PCS - Repairs and Mainten KEY OFFICE SUPPLY	446003	COPIER SERV CONTRACT	799.00
			ACCOUNT TOTAL	799.00 *
5420	28724 PCS - Lease/Rent of Build SRP CORPORATION LLC	RENT 314	RENT	2,500.00
			ACCOUNT TOTAL	2,500.00 *

AP375H
3/26/2014
FUND # - 741

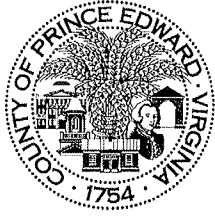
PIEDMONT COURT SERVICES FUND
PRINCE EDWARD
LISTING OF INVOICES FOR 3/01/2014 -- 3/26/2014

AFTER CHECKS
PAGE 27

MAJOR#	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
5540	999999	PCS - Travel-Convention & NATIONAL CURRICULUM &	TRAINING 314	TRAINING	899.00 *
6040	11902	PCS - ADP Equipment BUSINESS DATA OF VA, INC.	1052 2014	APPLE IPAD	499.95 * 499.95 * 4,697.95 **
097002		PCS DRUG TESTING FEES			
0001	28095	PCS Drug Testing Fees ALERE TOXICOLOGY SERV INC	260704	DRUG TESTING	19.48 19.48 * 19.48 **
				ACCOUNT TOTAL	19.48
				MAJOR TOTAL	19.48 **
				FUND TOTAL	7,149.76
				TOTAL DUE	602,460.76

Approved at meeting of _____ on _____.

Signed _____ Title _____ Date _____
 _____ Title _____ Date _____
 _____ Title _____ Date _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 8, 2014
Item No.: 5-d
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Cooper-Jones _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 8, 2014
Item No.: 6
Department: Board of Supervisors
Staff Contact: James R. Ennis
Issue: Public Participation Protocol – Proposed Amendments

Summary: Attached for your consideration are the proposed amendments to the County’s Public Participation Protocol. Only one member of the Board recommended changes, so the proposed amendments are presented in their original draft form for further Board discussion and action. The proposed amendments are underlined.

Attachments: Public Participation Protocol – Proposed Amendments

Recommendation: Board action is requested.

Motion _____	Campbell _____	McKay _____	Townsend _____
Second _____	Cooper-Jones _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



DRAFT

Mission Statement of the Board of Supervisors of the County of Prince Edward

To represent all citizens, provide leadership, create vision and set policy to accomplish effective change, planned growth and provide essential service, while maintaining and enhancing the quality of life in Prince Edward County.

PROTOCOL FOR PUBLIC PARTICIPATION

- The Board of Supervisors sets aside twenty (20) minutes near the beginning of each regular board meeting for citizen comment.
- This regular agenda item is termed "Public Participation". During this period the Board receives comment from any citizen of Prince Edward County on any matter not scheduled for a public hearing. Citizens are encouraged to express their concerns and voice their opinions to the Board.
- This is an opportunity for citizens to speak and the Board to listen carefully to citizen expressions of concern and opinion.
- Citizens may ask questions of the Board or individual Board members; however, Public Participation is not designed to allow debate between Board members and citizens nor shall it be used as a forum for personal attacks on Board members, staff or employees of the County.
- Citizens are expected to conduct research on topics prior to Board meetings and this forum provides citizens with an opportunity to inform elected officials of their findings and positions on matters of public interest and concern.
- Citizens wishing to speak during Public Participation are asked to please sign the Public Participation register prior to the beginning of the meeting.
- Citizens are respectfully requested to state their full name and address for the record.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Citizens shall speak for a maximum of five (5) minutes, unless more time is granted by the Chair.
- In the event that more than four (4) speakers wish to be heard during citizen's time, the Chairman shall allocate the twenty (20) minutes among speakers in an equitable manner. An extension to the twenty (20) minute limit can be granted by the Chair.
- Comments from citizens who are not residents of Prince Edward County will be entertained once all County residents are heard.
- Signs, placards, posters or like material are not permitted in the Board Chamber, adjoining areas or County offices.
- The Board asks that citizens remain seated during the meeting unless called upon to stand for recognition as a speaker, official duties, physical necessity, or to enter or leave the meeting.
- The use of profane, vulgar, obscene, derogatory, disrespectful or threatening speech is not permitted and can result in removal from the meeting.
- Citizens are requested to turn off or deactivate the sound from all cell phones, pagers, or other electronic communication devices.
- Should you require special accommodations in order to participate in a Board meeting, please contact the Prince Edward County Administrator's Office at 434-392-8837.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 8, 2014
Item No.: 7
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters

Summary: Kevin Wright, Residency Administrator, VDOT, will not be present at the April meeting. Staff will record any highway matters and convey them to VDOT.

Attachments:

Recommendation: To Be Determined

Motion _____
Second _____

Campbell _____
Cooper-Jones _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 8, 2014
Item No.: 8
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: School Board Appointments

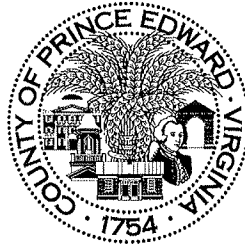
Summary: The terms of the following School Board members expire on June 30, 2014:
District 101 – Linda Leatherwood (Supervisor Howard Simpson)
District 801 – Lawrence Varner, MD (Supervisor Pattie Cooper-Jones)

At the April Board meeting, the Citizen Committees for Districts 101 and 801 will present to the Board the nominee(s) for School Board for each district.

Attachments: School Board Selection Criteria

Recommendation: Following the presentation of School Board nominees by each Citizen Committee, the Board will wish to authorize a Public Hearing for the May 13, 2014 Board meeting on the nominees for Districts 101 and 801.

Motion _____ Campbell _____ McKay _____ Townsend _____
Second _____ Cooper-Jones _____ Simpson _____ Wilck _____
Jones _____ Timmons _____



Adopted: November 13, 1984
Revised: August 10, 2004
Revised: January 13, 2009

CRITERIA FOR SELECTION OF SCHOOL BOARD MEMBERS

1. Each of the eight School Board members shall be appointed by a majority vote of the full Board of Supervisors when the School Board members' terms expire. This vote of the Board of Supervisors shall be by the show of hands.
2. The School Board members' terms of office shall commence on July 1.
3. The criteria for the appointment of School Board members are as follow:
 - a. Each year, the Supervisor from each election district in which a School Board member's term expires shall appoint a three (3) or five (5) member Citizens Committee to review and select candidate(s) for appointment to the School Board.
 - b. The membership of the Citizens Committee shall be announced at the Board of Supervisors meeting in February and published in a newspaper of general circulation, and the voters of the electoral district encouraged to submit nominations to the Chairman of the Committee.
 - c. For the March Board meeting, the County Administrator shall schedule and publish notice of a public hearing at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board. The members of the appointed Citizens Committee shall attend.
 - d. After the public hearing, the Citizens Committee shall interview and seriously consider all persons who are nominated and express willingness to serve, if appointed.
 - e. At the April Board meeting, the Citizens Committee shall report to the full Board of Supervisors a list of candidates for consideration. If the incumbent is requesting reappointment and is the only citizen expressing an interest, the Citizens Committee shall only be required to submit one name, the incumbent's, for consideration. If the incumbent is not requesting reappointment or is ineligible for reappointment, the Citizens Committee shall submit one or more names for consideration. The Citizens Committee shall also provide the Board biographical information on each candidate.
 - f. At the May Board meeting, a public hearing shall be held on the candidate(s) submitted at the April meeting.
 - g. At the June meeting, the Board, by a majority vote, shall appoint one candidate to the School Board.
 - h. The Citizens Committee, in selecting the candidates, shall consider the following:
 1. Person must be an eligible voter and resident of the election district;
 2. Person should be a freeholder;
 3. Person must be willing to serve on the School Board;
 4. Person should have at least a high school education;
 5. Person should be oriented to public service;
 6. Person should be involved, concerned, and dedicated to public education;
 7. Person should be independent (base decisions on factual matters rather than as a representative of a group or faction);
 8. Person should be able to perform the duties and obligations of School Board members;
 9. Person should be of integrity in all matters;
 10. Person should be above prejudice with regard to race, creed, sex, religion, age, and national origin.

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 8, 2014
Item No.: 9
Department: Board of Supervisors
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: PUBLIC HEARING: Fire & Rescue District & District Levy Ordinance

Summary: On the unanimous recommendation of the Fire/EMS Funding Committee, the Board of Supervisors voted at its April 1, 2014 meeting to cancel the April 8th Public Hearing on the proposed ordinance to create the Prince Edward County Fire & Rescue District and Levy. The cancellation of the public hearing has been advertised. In order to close out discussion on the ordinance, the Board may wish to consider voting to Table the ordinance.

Attachments: Notice of Cancellation of Public Hearing
Proposed Ordinance

Recommendation: The Board may wish to consider action to Table the proposed ordinance.

Motion _____	Campbell _____	McKay _____	Townsend _____
Second _____	Cooper-Jones _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



Please publish the following in the FRIDAY, APRIL 4, 2014 edition of The Farmville Herald.
Please provide a Certificate of Publication to the County Administrator's Office.

**- THIS PUBLIC HEARING HAS BEEN CANCELLED, BY
ORDER OF THE BOARD OF SUPERVISORS -**



NOTICE OF PUBLIC HEARING
PROPOSED ORDINANCE ESTABLISHING THE
PRINCE EDWARD COUNTY FIRE & RESCUE DISTRICT AND DISTRICT LEVY

Notice is hereby given that the Board of Supervisors of the County of Prince Edward, Virginia (the "County") will hold a public hearing on a proposed ordinance which establishes the Prince Edward County Fire and Rescue District, and allows the Board of Supervisors to consider a District Levy, as provided for in Section 27-23.1 of *Code of Virginia*, 1950, as amended.

A complete copy of the proposed Ordinance is on file in the Prince Edward County Administrator's office, 111 South Street, 3rd Floor, Farmville, VA and also on the County's web site at www.co.prince-edward.va.us. The public hearing, which may be continued or adjourned, will be held at 7:30 p.m. or as soon thereafter as the matter may be heard, on Tuesday, April 8, 2014 in the Board of Supervisors' Meeting Room, Prince Edward County Courthouse Annex, 111 South Street, 3rd Floor, Farmville, Virginia.

It is the County's intent to comply with the requirements of the Americans with disabilities Act. Should you need special accommodations, please contact W.W. Bartlett, County Administrator, at 434-392-8837, prior to April 4, 2014.

By Order of the Board of Supervisors
W.W. Bartlett, County Administrator

Chapter 50. Fire Prevention and Protection

Article III

Sec. 50-34. Prince Edward County fire and rescue district established.

There is hereby created a Prince Edward County fire and rescue district that follow the boundaries of Prince Edward County, and which fire and rescue district includes all real and personal property located within the boundaries of Prince Edward County, a political subdivision of the Commonwealth of Virginia.

Sec. 50-35. Fire and rescue district levy.

The board of supervisors may annually levy a tax on the assessed value of all property real and personal within the Prince Edward County fire and rescue district, which tax shall be extended and collected in the same manner as real and personal property taxes are extended and collected in the county.

Sec. 50-36. Use of fire and rescue district levy

The Prince Edward County treasurer shall keep all amounts realized from any levy made pursuant to Sec. 50-35 of this chapter in a fund separate from all other monies of the county and such funds shall be applied to no other purpose than the maintenance and operation of the following fire departments and rescue squads:

1. Farmville Volunteer Fire Department
2. Hampden-Sydney Volunteer Fire Department
3. Pamplin Volunteer Fire Department & EMS
4. Prospect Volunteer Fire Department
5. Meherrin Volunteer Fire and Rescue
6. Darlington Heights Volunteer Fire Department
7. Rice Volunteer Fire Department
8. Prince Edward Volunteer Rescue Squad

Authority Section 27-23.1, Code of Virginia, 1950, as amended.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 8, 2014
Item No.: 10
Department: Board of Supervisors
Staff Contact: Sarah Elam Puckett/James R. Ennis
Issue: PUBLIC HEARING: Ordinance Prohibiting Hunting With A Firearm On Or Within The Side Ditches Of State Roads

Summary: Attached for your consideration is the proposed ordinance that would prohibit hunting “ditch to ditch” on state roads in Prince Edward County. The proposed ordinance, drafted by the County Attorney, is an effort to eliminate hunting in or near state roads in the County.

The Board of Supervisors is granted the authority under Section 29.1-526 of the *Code of Virginia* (copy attached), to prohibit by ordinance hunting with a firearm within 100 yards of any primary or secondary highway.

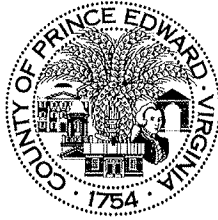
Currently, Section 18.2-286 of the *Code of Virginia* (copy attached) prohibits the discharge of a firearm or archery tackle in or across or within the right-of-way of any public road. The County ordinance uses the broader terms “hunt” or “attempt to hunt” which includes the acts of taking, hunting, pursuing, chasing or shooting and assisting any person who is taking, hunting, pursuing, chasing or shooting.

In order for a local ordinance to be enforced during the next hunting season, the Director of the Virginia Department of Game and Inland Fisheries must be notified by registered mail no later than May 1 of the year in which the ordinance is to take effect. Therefore, if the Board wishes to move forward with the proposed ordinance, a public hearing would need to be held at the April 8, 2014 meeting in order to meet the statutory deadline.

Attachments: Public Hearing Notice
Proposed Ordinance Prohibiting Hunting with a Firearm on or Near Highway
Section 29.1-526 of the *Code of Virginia*
Section 18.2-286 of the *Code of Virginia*

Recommendation: Following the Public Hearing, the Board will wish to consider the proposed ordinance.

Motion _____ Campbell _____ McKay _____ Townsend _____
Second _____ Cooper-Jones _____ Simpson _____ Wilck _____
Jones _____ Timmons _____



Please publish the following on Wednesday, March 26, 2014 and Wednesday, April 2, 2014 editions of The Farmville Herald. Please provide a Certificate of Publication to the County Administrator's Office.



NOTICE OF PUBLIC HEARING
PROPOSED ORDINANCE PROHIBITING HUNTING
WITH A FIREARM ON OR WITHIN THE SIDE DITCHES OF STATE ROADS

Notice is hereby given that the Board of Supervisors of the County of Prince Edward, Virginia (the "County") will hold a public hearing on a proposed County Ordinance which shall prohibit hunting or the attempt to hunt, with a firearm, while *on any primary or secondary state maintained highway and within the side ditches of such highway in the County*, as provided for in Section 29.1-526 of the *Code of Virginia*, 1950, as amended.

A complete copy of the proposed Ordinance is on file in the Prince Edward County Administrator's office, 111 South Street, 3rd Floor, Farmville, VA and also on the County's web site at www.co.prince-edward.va.us. The public hearing, which may be continued or adjourned, will be held at 7:30 p.m. or as soon thereafter as the matter may be heard, on Tuesday, April 8, 2014 in the Board of Supervisors' Meeting Room, Prince Edward County Courthouse Annex, 111 South Street, 3rd Floor, Farmville, Virginia.

It is the County's intent to comply with the requirements of the Americans with disabilities Act. Should you need special accommodations, please contact W.W. Bartlett, County Administrator, at 434-392-8837, prior to April 4, 2014.

By Order of the Board of Supervisors
W.W. Bartlett, County Administrator

[prev](#) | [next](#)

§ 29.1-526. Counties and cities may prohibit hunting or trapping near primary and secondary highways.

The governing body of any county or city may prohibit by ordinance the hunting, with a firearm, of any game bird or game animal while the hunting is on or within 100 yards of any primary or secondary highway in such county or city and may provide that any violation of the ordinance shall be a Class 3 misdemeanor. In addition, the governing body of any county or city may prohibit by ordinance the trapping of any game animal or furbearer within fifty feet of the shoulder of any primary or secondary highway in the county or city and may provide that any violation of the ordinance shall be a Class 3 misdemeanor. No such ordinance shall prohibit such trapping where the written permission of the landowner is obtained. It shall be the duty of the governing body enacting an ordinance under the provisions of this section to notify the Director by registered mail no later than May 1 of the year in which the ordinance is to take effect. If the governing body fails to make such notice, the ordinance shall be unenforceable.

For the purpose of this section, the terms "hunt" and "trap" shall not include the necessary crossing of highways for the bona fide purpose of going into or leaving a lawful hunting or trapping area.

(1962, c. 141, § 29-144.5; 1964, c. 549; 1977, c. 377; 1982, c. 194; 1987, c. 488; 1989, c. 421.)

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[prev](#) | [next](#)

§ 18.2-286. Shooting in or across road or in street.

If any person discharges a firearm, crossbow or bow and arrow in or across any road, or within the right-of-way thereof, or in a street of any city or town, he shall, for each offense, be guilty of a Class 4 misdemeanor.

The provisions of this section shall not apply to firing ranges or shooting matches maintained, and supervised or approved, by law-enforcement officers and military personnel in performance of their lawful duties.

(Code 1950, § [33.1-349](#); 1970, c. 322; 1975, cc. 14, 15; 1993, c. 322; 1994, c. [18](#).)

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 8, 2014
Item No.: 11
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Stormwater Management Ordinance

Summary:

At its March 11, 2014 meeting the Board of Supervisors approved advertising a Public Hearing for the adoption of a stormwater management ordinance.

The County and in fact the entire Commonwealth has been wrestling with the Local Stormwater Management Program. When this process began last summer state law required local governments to develop and run their own stormwater management programs. During the current session of the General Assembly changes were made to the state code to allow localities the choice of running their own stormwater management programs or leaving the management of such programs with the Virginia Department of Environmental Quality (DEQ) as is currently the case. DEQ is requesting that Counties provide DEQ a resolution by April 30, 2014 stating the localities decision to administer the Stormwater Management Program or have DEQ administer the program.

The County partnered with Amelia, Buckingham, Charlotte, Cumberland, Lunenburg and Nottoway Counties to apply for a Water Quality Improvement Fund (WQIF) and Virginia Non-Point Source Implementation Grant from the Department of Conservation and Recreation (DCR). Prince Edward served as the grant applicant and received a grant of \$100,000. The purpose of the grant was to develop and implement a regional stormwater management program in the Counties listed.

An RFP was issued and the partnership engaged Joyce Engineering to assist in the development of this program. A stormwater ordinance was developed along with fee schedules, policies and procedures, funding and staffing plans, BMP maintenance agreements, various administrative forms and flow charts. On October 15, 2013 a work session was held with the Board of Supervisors where representatives from Joyce Engineering reviewed the program requirements and presented a draft stormwater ordinance, fee schedule and staffing plan. On October 24, 2013 the Board of Supervisors approved the draft ordinance, the fee structure and staffing plan which called for program administration and enforcement to be completed by Prince Edward County and to contract out plan review and inspection services. Once adopted these draft items were submitted to DEQ as required for DEQ review and approval.

The partnership decided that there would not be enough projects for each county to justify hiring a staff person with the qualifications to conduct plan review and site inspection. It was felt it would be more cost effective to develop a regional contract for these services. Amelia County developed

Motion _____ Campbell _____ McKay _____ Townsend _____
Second _____ Cooper-Jones _____ Simpson _____ Wilk _____
Jones _____ Timmons _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

and issued an RFP requesting responses for the provision of plan review and of site inspection services for projects falling within the Virginia stormwater management program (VSMP).

Because of the complexity and cost of running such a program a mass lobbying effort was launched by most local governments and their associations, VML and VACO, to make changes to the state ordinance. The two major changes requested were (1) allow local governments the option of running the stormwater program of leave it with DEQ and (2) allow an agreement in lieu of a plan for single family residences. Both changes, at least to some extent, were approved and have now been signed into law.

With this change Charlotte, Cumberland, Lunenburg and Nottoway have decided to let DEQ continue to run the stormwater program in their counties. Amelia has decided to run its own program and Buckingham has yet to make a final decision. Because of this upheaval the decision to hire a firm to complete plan review and provide site inspection services has been tabled.

The decision for Prince Edward is to decide to implement our own stormwater program or let DEQ control the Program. If the decision is to have county staff then we must adopt (1) a local stormwater ordinance, (2) a permit fees schedule and (3) develop various administrative forms. Attachment (1) is the proposed ordinance and Attachment (2) contains the proposed fee schedule. Attachment (3) contains a list of Pros and Cons developed by our consultant of the County or DEQ running the program. This assumes the County has certified staff on board, which we currently do not. We may be able to partner with a neighboring community to obtain this expertise. One Con for the County running its own program would be possible fines if DEQ determined the County was not running the program in accordance to state requirements. The estimate of the net cost to Prince Edward County to run this program ranges from \$5,000 to \$2,000 annually.

The election to run or not run our own local program can be changed in the future. Specific language in the state code directs DEQ to “provide an annual schedule by which localities can submit applications to implement a VSMP.” Conversely, DEQ is to “establish procedures to be followed when a locality that operates a VSMP wishes to transfer administration of the VSMP to the Department.”

With the changes in the state code just adopted there are still many unanswered questions. One item involves single family residences. While the adopted legislation included an Agreement in Lieu of a Stormwater Management Plan for single family residences disturbing more than 1 acre of land. An Agreement in Lieu of a Plan is defined in the code as “a contract between the VSMP authority and the owner or permittee that specifies methods that shall be implemented to comply with the requirements of a VSMP for the construction of a single-family residence; such contract may be executed by the VSMP authority in lieu of a stormwater management plan.”

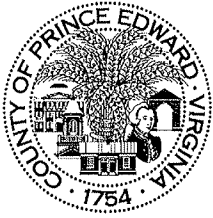
This definition does not explicitly relieve a single family from having to meet the technical criteria of the VSMP program. In other words, the single family citizen is not relieved from performing the

Motion _____
Second _____

Campbell _____
Cooper-Jones _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

runoff reduction method calculations or preparing a pollution prevention plan. If Prince Edward runs its own plan we would have to have someone on staff to do these calculations or hire a consultant.

But if a locality does opt to run its own VSMP program, DEQ has indicated the locality will potentially be able to include provisions in that contract (i.e., in the Agreement in Lieu of a Plan) such that single families will not have to actually perform the runoff reduction method calculation and prepare a pollution prevention plan. Depending on what our local provisions are in the agreement DEQ may object to the agreement. Thus, the burden is going to be on the locality to develop an agreement in lieu of a plan that includes provisions in such a way that DEQ does not object to them. If the locality is successful, then single family development will not be required to prepare a stormwater management plan, a pollution prevention plan, or do the engineering calculations. That may not be the case if DEQ runs the program.

Attachments:

1. Public Hearing Notice
2. Proposed Stormwater Management Ordinance
3. Proposed Fee Schedule
4. Pros & Cons of County Operating the VSMP

Recommendation:

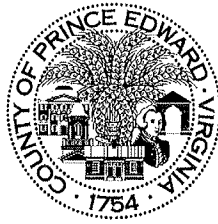
1. Conduct the Public Hearing to hear comments from the public.
2. Decide to run the Stormwater Program or have DEQ administer the program. If decide to run the program must adopt the proposed ordinance and fee schedule.

Motion _____
Second _____

Campbell _____
Cooper-Jones _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



Please publish the following on Wednesday, March 26, 2014 and Wednesday, April 2, 2014 editions of The Farmville Herald. Please provide a Certificate of Publication to the County Administrator's Office.



NOTICE OF PUBLIC HEARING PROPOSED STORMWATER MANAGEMENT ORDINANCE

Notice is hereby given that the Board of Supervisors of the County of Prince Edward, Virginia (the "County") will hold a public hearing on a proposed County Stormwater Management Ordinance which shall establish that the County will implement its own stormwater program based on the regulations of the Commonwealth of Virginia.

A complete copy of the proposed Ordinance is on file in the Prince Edward County Administrator's office, 111 South Street, 3rd Floor, Farmville, VA and also on the County's web site at www.co.prince-edward.va.us. The public hearing, which may be continued or adjourned, will be held at 7:30 p.m. or as soon thereafter as the matter may be heard, on Tuesday, April 8, 2014 in the Board of Supervisors' Meeting Room, Prince Edward County Courthouse Annex, 111 South Street, 3rd Floor, Farmville, Virginia.

It is the County's intent to comply with the requirements of the Americans with disabilities Act. Should you need special accommodations, please contact W.W. Bartlett, County Administrator, at 434-392-8837, prior to April 4, 2014.

By Order of the Board of Supervisors
W.W. Bartlett, County Administrator

**AN ORDINANCE TO ADOPT REGULATIONS RELATED TO
STORMWATER MANAGEMENT IN ORDER TO PROTECT WATER QUALITY AND
QUANTITY AND TO COMPLY WITH STATE LAW REQUIREMENTS**

Section 1-1. PURPOSE AND AUTHORITY.

- (a) The purpose of this Ordinance is to ensure the general health, safety, and welfare of the citizens of Prince Edward County, Virginia and protect the quality and quantity of state waters from the potential harm of unmanaged stormwater, including protection from land disturbing activities causing unreasonable degradation of properties, water quality, stream channels, and other natural resources, and to establish procedures whereby stormwater requirements related to water quality and quantity shall be administered and enforced.
- (b) This Ordinance is adopted pursuant to Article 2.3 (§ 62.1-44.15:24 et seq.) of Chapter 3.1 of Title 62.1 of the Code of Virginia.

Section 1-2. DEFINITIONS.

In addition to the definitions set forth in 9VAC25-870-10 of the Virginia Stormwater Management Regulations, as amended, which are expressly adopted and incorporated herein by reference, the following words and terms used in this Ordinance have the following meanings unless otherwise specified herein. Where definitions differ, those incorporated herein shall have precedence.

"Administrator" means the County Administrator [or the E&S Program Administrator] for Prince Edward County who is authorized to delegate duties and responsibilities set forth in this Ordinance to qualified technical personnel, plan examiners, inspectors, and other employees or third-parties.

"Agreement in lieu of a stormwater management plan" means a contract between the County and the owner or permittee that specifies methods that shall be implemented to comply with the requirements of a VSMP for the construction of a single-family residence; such contract may be executed by the County in lieu of a stormwater management plan.

"Applicant" means any person submitting an application for a permit or requesting issuance of a permit under this Ordinance.

"Best management practice" or *"BMP"* means schedules of activities, prohibitions of practices, including both structural and nonstructural practices, maintenance procedures, and other management practices to prevent or reduce the pollution of surface waters and groundwater systems from the impacts of land-disturbing activities.

"Board" means the Board of Supervisors of Prince Edward County, Virginia.

"Common plan of development or sale" means a contiguous area where separate and distinct construction activities may be taking place at different times on difference schedules.

For the purpose of this Ordinance, the term shall not include individual lots within existing residential, commercial or industrial site plans and subdivision plans that were platted prior to July 1, 2004, and which are considered separate land-disturbing activities.

"Control measure" means any best management practice or stormwater facility, or other method used to minimize the discharge of pollutants to state waters.

"Clean Water Act" or "CWA" means the federal Clean Water Act (33 U.S.C §1251 et seq.), formerly referred to as the Federal Water Pollution Control Act or Federal Water Pollution Control Act Amendments of 1972, Public Law 92-500, as amended by Public Law 95-217, Public Law 95-576, Public Law 96-483, and Public Law 97-117, or any subsequent revisions thereto.

"Department" or "DEQ" means the Virginia Department of Environmental Quality.

"Development" means land disturbance and the resulting landform associated with the construction of residential, commercial, industrial, institutional, recreation, transportation or utility facilities or structures or the clearing of land for non-agricultural or non-silvicultural purposes.

"General permit" means the state permit titled GENERAL PERMIT FOR DISCHARGES OF STORMWATER FROM CONSTRUCTION ACTIVITIES found in 9VAC25-880-1 et seq. of the Regulations authorizing a category of discharges under the CWA and the Act within a geographical area of the Commonwealth of Virginia.

"Land disturbance" or "land-disturbing activity" means a man-made change to the land surface that potentially changes its runoff characteristics including clearing, grading, or excavation except that the term shall not include those exemptions specified in Section 1-3 (b) of this Ordinance.

"Minor modification" means an amendment to an existing permit before its expiration not requiring extensive review and evaluation including, but not limited to, changes in EPA promulgated test protocols, increasing monitoring frequency requirements, changes in sampling locations, and changes to compliance dates within the overall compliance schedules. A minor permit modification or amendment does not substantially alter permit conditions, substantially increase or decrease the amount of surface water impacts, increase the size of the operation, or reduce the capacity of the facility to protect human health or the environment.

"Operator" means the owner or operator of any facility or activity subject to regulation under this Ordinance.

"Permittee" means the person to whom the Stormwater Management Permit is issued.

"Person" means any individual, corporation, partnership, association, state, municipality, commission, or political subdivision of a state, governmental body, including federal, state, or local entity as applicable, any interstate body or any other legal entity.

"Regulations" means the Virginia Stormwater Management Program (VSMP) Permit Regulations, 9VAC25-870-60, as amended.

"Site" means the land or water area where any facility or land-disturbing activity is physically located or conducted, including adjacent land used or preserved in connection with the facility or land-disturbing activity.

"State" means the Commonwealth of Virginia.

"State Board" or *"SWCB"* means the State Water Control Board.

"State Water Control Law" means Chapter 3.1 (§62.1-44.2 et seq.) of Title 62.1 of the Code of Virginia.

"State waters" means all water, on the surface and under the ground, wholly or partially within or bordering the Commonwealth or within its jurisdiction, including wetlands.

"Stormwater" means precipitation that is discharged across the land surface or through conveyances to one or more waterways and that may include stormwater runoff, snow melt runoff, and surface runoff and drainage.

"Stormwater Management Permit" or *"VSMP Authority Permit"* means an approval to conduct a land-disturbing activity issued by the Administrator for the initiation of a land-disturbing activity, in accordance with this Ordinance, and which may only be issued after evidence of General permit coverage has been provided by the Department.

"Stormwater management plan" means a document or compilation of documents containing materials meeting the requirements of Section 1-6 of this Ordinance.

"Stormwater Pollution Prevention Plan" or *"SWPPP"* means a document or compilation of documents meeting the requirements of Section 1-5 of this Ordinance, and which include at minimum, an approved erosion and sediment control plan, an approved stormwater management plan, and a pollution prevention plan.

"Subdivision" means the same as defined in Section 7 [Definitions] of Appendix A [Subdivisions] of the Prince Edward County, Virginia, Code of Ordinances.

"Total maximum daily load" or *"TMDL"* means the sum of the individual wasteload allocations for point sources, load allocations for nonpoint sources, natural background loading and a margin of safety. TMDLs can be expressed in terms of either mass per time, toxicity, or other appropriate measure. The TMDL process provides for point versus nonpoint source trade-offs.

"Virginia Stormwater Management Act" or *"Act"* means Article 2.3 (§62.1-44.14:24 et seq.) of Chapter 3.1 of Title 62.1 of the Code of Virginia.

"Virginia Stormwater BMP Clearinghouse website" means a website that contains detailed design standards and specifications for control measures that may be used in Virginia to

comply with the requirements of the Virginia Stormwater Management Act and associated regulations.

"Virginia Stormwater Management Program," "VSMP," or "Stormwater Management Program" means the program established by the County to manage the quality and quantity of runoff resulting from land-disturbing activities in accordance with state law, and which has been approved by the SWCB.

"Virginia Stormwater Management Program authority" or "VSMP authority" means the County.

Section 1-3. STORMWATER PERMIT REQUIREMENT; EXEMPTIONS.

- (a) Except as provided herein, no person may engage in any land-disturbing activity until a Stormwater Management Permit has been issued by the Administrator in accordance with the provisions of this Ordinance.
- (b) Notwithstanding any other provisions of this Ordinance, the following activities are exempt, unless otherwise required by federal law:
 - (1) Permitted surface or deep mining operations and projects, or oil and gas operations and projects conducted under the provisions of Title 45.1 of the Code of Virginia;
 - (2) Clearing of lands specifically for agricultural purposes and the management, tilling, planting, or harvesting of agricultural, horticultural, or forest crops, livestock feedlot operations, or as additionally set forth by the State Board in regulations, including engineering operations as follows: construction of terraces, terrace outlets, check dams, desilting basins, dikes, ponds, ditches, strip cropping, lister furrowing, contour cultivating, contour furrowing, land drainage, and land irrigation; however, this exception shall not apply to harvesting of forest crops unless the area on which harvesting occurs is reforested artificially or naturally in accordance with the provisions of Chapter 11 (§ 10.1-1100 et seq.) of Title 10.1 of the Code of Virginia or is converted to bona fide agricultural or improved pasture use as described in Subsection B of § 10.1-1163 of Article 9 of Chapter 11 of Title 10.1 of the Code of Virginia;
 - (3) Single-family residences separately built and disturbing less than one acre and not part of a larger common plan of development or sale, including additions or modifications to existing single-family detached residential structures;
 - (4) Land disturbing activities that disturb less than one acre of land area, and which are not part of a larger common plan of development or sale that is one acre or greater of disturbance;
 - (5) Discharges to a sanitary sewer or a combined sewer system;
 - (6) Activities under a State or federal reclamation program to return an abandoned property to an agricultural or open land use;

- (7) Routine maintenance that is performed to maintain the original line and grade, hydraulic capacity, or original construction of the project. The paving of an existing road with a compacted or impervious surface and reestablishment of existing associated ditches and shoulders shall be deemed routine maintenance if performed in accordance with this Subsection; and
- (8) Conducting land-disturbing activities in response to a public emergency where the related work requires immediate authorization to avoid imminent endangerment to human health or the environment. In such situations, the Administrator shall be advised of the disturbance within seven days of commencing the land-disturbing activity and compliance with the requirements of Section 1-7 of this Ordinance is required within 30 days of commencing the land-disturbing activity.

**Section 1-4. STORMWATER MANAGEMENT PROGRAM ESTABLISHED;
SUBMISSION AND APPROVAL OF PLANS; PROHIBITIONS.**

- (a) Pursuant to § 62.1-44.15:27 of the Code of Virginia, the County hereby establishes a Stormwater Management Program for land-disturbing activities and adopts the applicable Regulations that specify standards and specifications for such programs promulgated by the State Board for the purposes set out in Section 1-1 of this Ordinance. The Board hereby designates the County Administrator [or the E&S Program Administrator] of Prince Edward County as the Administrator of the Stormwater Management Program. The program and regulations provided for in this Ordinance shall be made available for public inspection at the Administrator's office.
- (b) No stormwater management permit shall be issued by the Administrator, until the following items have been submitted to and approved by the Administrator as prescribed herein:
 - (1) A permit application that includes a General permit registration statement which, among other things, certifies that a Stormwater Pollution Prevention Plan (SWPPP) has been prepared in accordance with state law;
 - (2) An erosion and sediment control plan approved in accordance with Article III [Erosion and Sedimentation Control], of Chapter 46, of the Prince Edward County, Virginia, Code of Ordinances, also known as the "Prince Edward County Erosion & Sediment Ordinance," and;
 - (3) A stormwater management plan or an executed agreement in lieu of a Stormwater Management Plan that meets the requirements of Section 1-6 of this Ordinance.
- (c) No stormwater management permit shall be issued until evidence of General permit coverage is obtained from DEQ.
- (d) No stormwater management permit shall be issued until the fees required to be paid pursuant to Section 1-14, are received, and a reasonable performance bond required pursuant to Section 1-15 of this Ordinance has been received.

- (e) No stormwater management permit shall be issued unless and until the stormwater management permit application and attendant materials and supporting documentation demonstrate that all land clearing, construction, disturbance, land development and drainage will be done according to the approved stormwater management plan.
- (f) No grading, building or other local permit shall be issued for a property unless a stormwater management permit has been issued by the Administrator, and the Applicant provides a certification that all land clearing, construction, disturbance, land development and drainage will be done according to the approved permit conditions.
- (g) As a condition of permit approval, a construction record drawing for permanent stormwater management facilities shall be submitted to the Administrator upon completion of construction. The construction record drawing shall be appropriately sealed and signed by a professional registered in the Commonwealth of Virginia, certifying that the stormwater management facilities have been constructed in accordance with the approved plan. Construction record drawings may not be required for stormwater management facilities for which maintenance agreements are not required pursuant to Section 1-10 (b).
- (h) Notwithstanding the foregoing requirements or any other requirements of this Ordinance, for construction activity involving a single-family detached residential structure, within or outside a common plan of development or sale, no General Permit registration statement is required nor is payment of the Department portion of the permit fee, provided that all state regulatory requirements are met. The land disturbing remains subject to the remaining provisions of this Ordinance, including but not limited to the SWPPP requirements set forth in Section 1-5 and Section 1-8, except as otherwise provided by law.

Section 1-5. STORMWATER POLLUTION PREVENTION PLAN; CONTENTS OF PLANS.

- (a) The Stormwater Pollution Prevention Plan (SWPPP) that is required to be prepared before a registration statement for General permit coverage may be submitted to DEQ for approval (as referenced in Section 1-4(b)(1)) shall include the content specified by 9VAC25-870-54, 9VAC25-880-70, and any other applicable regulations including, but not limited to i) a stormwater management plan that meets the requirements of this Ordinance, ii) a County-approved Erosion and Sediment Control plan, and 3.) a pollution prevention plan that meets the requirements of 9VAC25-870-56.
- (b) The SWPPP shall be amended by the operator whenever there is a change in design, construction, operation, or maintenance that has a significant effect on the discharge of pollutants to state waters which is not addressed by the existing SWPPP. The SWPPP shall also be amended by the operator, if an inspection reveals that the SWPPP is inadequate to satisfy applicable regulations. All amendments must be approved by the Administrator, as required.

(c) The SWPPP must be maintained by the operator at a central location onsite for use by those identified as having responsibilities under the SWPPP whenever they are on the construction site. If an on-site location is unavailable to store the SWPPP when no personnel are present, notice of the SWPPP's location must be posted near the main entrance of the construction site. The SWPPP must be made available for public review in an electronic format or in hard copy as required by the Regulations..

(d)

Section 1-6. STORMWATER MANAGEMENT PLAN; CONTENTS OF PLAN.

(a) The Stormwater Management Plan, required in Section 1-4(b)(3) of this Ordinance, must apply the stormwater management technical criteria set forth in Section 1-8 of this Article to the entire land-disturbing activity. Individual lots in new residential, commercial or industrial developments shall not be considered separate land-disturbing activities. A stormwater management plan shall consider all sources of surface runoff and all sources of subsurface and groundwater flows converted to surface runoff, and include the following information:

- (1) Contact information including the name, address, and telephone number of the owner and the tax reference number and parcel number of the property or properties affected;
- (2) Information on the type and location of stormwater discharges; information on the features to which stormwater is being discharged including surface waters or karst features, if present, and the predevelopment and postdevelopment drainage areas;
- (3) A narrative that includes a description of current site conditions and final site conditions;
- (4) A general description of the proposed stormwater management facilities and the mechanism through which the facilities will be operated and maintained after construction is complete;
- (5) Information on the proposed stormwater management facilities, including:
 - (i) The type of facilities;
 - (ii) Location, including geographic coordinates;
 - (iii) Acres treated; and
 - (iv) The surface waters or karst features, if present, into which the facility will discharge.
- (6) Hydrologic and hydraulic computations, including runoff characteristics;
- (7) Documentation and calculations verifying compliance with the water quality and quantity requirements of Section 1-7 of this Ordinance.
- (8) A map or maps of the site that depicts the topography of the site and includes:

- (i) All contributing drainage areas;
 - (ii) Existing streams, ponds, culverts, ditches, wetlands, other water bodies, and floodplains;
 - (iii) Soil types, geologic formations if karst features are present in the area, forest cover, and other vegetative areas;
 - (iv) Current land use including existing structures, roads, and locations of known utilities and easements;
 - (v) Sufficient information on adjoining parcels to assess the impacts of stormwater from the site on these parcels;
 - (vi) The limits of clearing and grading, and the proposed drainage patterns on the site;
 - (vii) Proposed buildings, roads, parking areas, utilities, and stormwater management facilities; and
 - (viii) Proposed land use with tabulation of the percentage of surface area to be adapted to various uses, including but not limited to planned locations of utilities, roads, and easements.
- (b) Individual lots in new residential, commercial or industrial developments shall not be considered separate land-disturbing activities.
- (c) If an operator intends to meet the water quality and/or quantity requirements set forth in Section 1-7 of this Ordinance through the use of off-site compliance options, where applicable, then a letter of availability from the off-site provider must be included. Approved off-site options must achieve the necessary nutrient reductions prior to the commencement of the applicant's land-disturbing activity except as otherwise allowed by § 62.1-44.15:35 of the Code of Virginia.
- (d) Elements of a stormwater management plan that include activities regulated under Chapter 4 (§54.1-400 et seq.) of Title 54.1 of the Code of Virginia shall be appropriately sealed and signed by a professional registered in the Commonwealth of Virginia pursuant to Article 1 (§ 54.1-400 et seq.) of Chapter 4 of Title 54.1 of the Code of Virginia.

Section 1-7. REVIEW OF STORMWATER MANAGEMENT PLANS.

- (a) The Administrator shall review stormwater management plans and shall approve or disapprove such plans as follows:
- (1) The Administrator shall determine the completeness of a plan in accordance with Section 1-6 of this Ordinance, and shall notify the applicant, in writing, of such determination, within 15 calendar days of receipt. If the plan is deemed to be incomplete, the above written notification shall contain the reasons the plan is deemed incomplete.
 - (2) The Administrator shall have an additional 60 calendar days from the date of the communication of completeness to review the plan, except that if a determination of completeness is not made within the time prescribed in subdivision (1), then plan

shall be deemed complete and the Administrator shall have 60 calendar days from the date of submission to review the plan.

- (3) The Administrator shall review any plan that has been previously disapproved, within 45 calendar days of the date of resubmission.
- (4) During the review period, the plan shall be approved or disapproved and the decision communicated in writing to the person responsible for the land-disturbing activity or his designated agent. If the plan is not approved, the reasons for not approving the plan shall be provided in writing. Approval or denial shall be based on the plan's compliance with the requirements of this Ordinance.
- (5) If a plan meeting all requirements of this Ordinance is submitted and no action is taken within the time provided above in subdivision (2) for review, the plan shall be deemed approved.

(b) Approved stormwater management plans may be modified as follows:

- (1) Modifications to an approved stormwater management plan shall be allowed only after review and written approval by the Administrator. The Administrator shall have 60 calendar days to respond in writing either approving or disapproving such request.
- (2) The Administrator may require that an approved stormwater management plan be amended, within a time prescribed by the Administrator, to address any deficiencies noted during inspection.

(c) The Administrator shall require the submission of a construction record drawing for permanent stormwater management facilities once construction is completed. The Administrator may elect not to require construction record drawings for stormwater management facilities for which recorded maintenance agreements are not required pursuant to Section 1-10 (b).

Section 1-8. TECHNICAL CRITERIA FOR REGULATED LAND DISTURBING ACTIVITIES.

- (a) To protect the quality and quantity of state water from the potential harm of unmanaged stormwater runoff resulting from land-disturbing activities, the County hereby adopts the technical criteria for regulated land-disturbing activities set forth in Part II B of the Regulations, as amended, which shall apply to all land-disturbing activities regulated pursuant to this Ordinance, except as expressly set forth in Subsection (b) of this Section.
- (b) Notwithstanding the foregoing, any land-disturbing activity proposed to occur pursuant to i) a plan of development proffered as part of a condition rezoning and approved by the governing body; ii) any other plan of development or site plan approved by the County, including any plan approved pursuant to a rezoning request, a variance request, or a request for a special use permit; iii) an approved final subdivision plat or iv) an approved preliminary plat where the applicant has diligently pursued final plat approval within a reasonable period of time under the circumstances in accordance with § 15.2-2307 of the

Code of Virginia was approved by the County prior to July 1, 2012, and for which no coverage under the general permit has been issued prior to July 1, 2014, shall be considered grandfathered and shall not be subject to the technical criteria of Part II B [of the Regulations], but shall be subject to the technical criteria of Part II C [of the Regulations] for those areas that were included in the approval, provided that the Administrator, finds that the following criteria apply:

- (1) The plat includes conceptual drawing(s) sufficient to provide for the specified stormwater management facilities required at the time of approval;
 - (2) The resulting land-disturbing activity will be compliant with the requirements of Part II C [of the Regulations]; and
 - (3) In the event that the approved plat is subsequently modified or amended in a manner such that there is no increase over the previously approved plat in the amount of phosphorus leaving each point of discharge of the land-disturbing activity through stormwater runoff, and such that there is no increase over the previously approved plat or plan in the volume or rate of runoff, the grandfathering shall continue as before.
- (c) For local, state, and federal projects for which there has been an obligation of local, state, or federal funding, in whole or in part, prior to July 1, 2012, or for which the Virginia Department of Conservation of Recreation has approved a stormwater management plan prior to July 1, 2012, such projects shall be considered grandfathered by the County and shall be subject to the technical requirements of Part II C of the Regulations for those areas that were included in the approval.
- (d) For land-disturbing activities grandfathered Sections (b) or (c) of this Section, construction must be completed by June 30, 2019, or portions of the project not under construction shall become subject to the technical requirements of Subsection (a) above.
- (e) In cases where governmental bonding or public debt financing has been issued for a project prior to July 1, 2012, such project shall be subject to the technical requirements Part IIC of the Regulations, as adopted by the County in Subsection (b) of this Section.

Section 1-9. EXCEPTIONS TO TECHNICAL CRITERIA.

- (a) In approving a Stormwater Management Plan as set forth in Sec. 1-8 of this Ordinance, the Administrator may grant exceptions to the technical requirements of Part II B or Part II C of the Regulations, provided the Administrator finds the following:
- (1) The exception is the minimum necessary to afford relief;
 - (2) Reasonable and appropriate conditions are imposed so that the intent of the Act, the Regulations, and this Ordinance are preserved;

- (3) Granting the exception will not confer any special privileges that are denied in other similar circumstances, and;
 - (4) The exception requests is not based upon conditions or circumstances that are self-imposed or self-created. Economic hardship alone is not sufficient reason to grant an exception from the requirements of this Ordinance.
- (b) Exceptions to the requirement that the land-disturbing activity obtain a required stormwater management permit shall not be given by the Administrator, nor shall the Administrator approve the use of a BMP not found on the Virginia Stormwater BMP Clearinghouse Website, or any other control measure duly approved by the Director of DEQ.
 - (c) Exceptions to requirements for phosphorus reductions shall not be allowed unless offsite options otherwise permitted pursuant to 9VAC25-870-69 have been considered and found not available.
 - (d) Nothing in this Section shall preclude an operator from constructing to a more stringent standard at the operator's discretion.

Section 1-10. LONG-TERM MAINTENANCE OF PERMANENT STORMWATER FACILITIES.

- (a) The Administrator shall require the provision of long-term responsibility for and maintenance of stormwater management facilities and other techniques specified to manage the quality and quantity of runoff. Such requirements shall be set forth in an instrument recorded in the local land records prior to general permit termination or earlier as required by the Administrator and shall at a minimum:
 - (1) Be submitted to the Administrator for review and approval prior to the approval of the stormwater management plan;
 - (2) Recite that they are intended to "run with the land";
 - (3) Provide for all necessary access to the property for purposes of maintenance and regulatory inspections;
 - (4) Provide for inspections and maintenance and the submission of inspection and maintenance reports to the Administrator; and
 - (5) Be enforceable by all appropriate governmental parties.
- (b) At the discretion of the Administrator, such recorded instruments need not be required for stormwater management facilities designed to treat stormwater runoff primarily from an individual residential lot on which they are located, provided it is demonstrated to the satisfaction of the Administrator that future maintenance of such facilities will be addressed through an enforceable mechanism at the discretion of the Administrator.

- (c) If a recorded instrument is not required pursuant to Subsection 1-10 (b), the Administrator shall develop a strategy for addressing maintenance of stormwater management facilities designed to treat stormwater runoff primarily from an individual residential lot on which they are located. Such a strategy may include periodic inspections, homeowner outreach and education, or other method targeted at promoting the long-term maintenance of such facilities. Such facilities shall not be subject to the requirement for an inspection to be conducted by the Administrator.

Section 1-11. MONITORING AND INSPECTIONS.

- (a) The Administrator, or the District, shall inspect the land-disturbing activity during construction for:
 - (1) Compliance with the approved erosion and sediment control plan;
 - (2) Compliance with the approved stormwater management plan;
 - (3) Development, updating, and implementation of a pollution prevention plan; and
 - (4) Development and implementation of any additional control measures necessary to address any TMDL.
- (b) The Administrator may require monitoring and reports from the permittee to ensure compliance with the Stormwater Management Permit and to determine whether the measures required in the permit provide effective stormwater management.
- (c) The Administrator may, at reasonable times and under reasonable circumstances, enter any building or upon any property, public or private, for the purpose of obtaining information or conducting surveys or investigations necessary in the enforcement of the provisions of this Ordinance.
- (d) In accordance with a performance bond with surety, cash escrow, letter of credit, any combination thereof, or such other legal arrangement or instrument, the Administrator may also enter any building or upon any property, public or private, for the purpose of initiating or maintaining appropriate actions which are required by the permit conditions associated with a land-disturbing activity when a permittee, after proper notice, has failed to take acceptable action within the time specified.
- (e) In accordance with § 62.1-44.15:40 of the Code of Virginia, the Administrator may require every stormwater management permit applicant or permittee, or any such person subject to stormwater management permit requirements under this Ordinance, to furnish when requested such application materials, plans, specifications, and other pertinent information as may be necessary to determine the effect of such person's discharge on the quality of state waters, or such other information as may be necessary to accomplish the purposes of this Ordinance.

- (f) Post-construction inspections of stormwater management facilities required by the provisions of this Ordinance shall be conducted pursuant to the County's adopted and State Board approved inspection program, and shall occur, at minimum, once within the first years of completion, and then once every five years thereafter, except as may otherwise be provided for in Section 1-10. The County may utilize the inspection reports of the Owner if the inspection is conducted by a person who is licensed as a professional engineer, architect, landscape architect, or land surveyor pursuant to Article 1 (§ 54.1-400 et seq.) of Chapter 4 of Title 54.1; a person who works under the direction and oversight of the licensed professional engineer, architect, landscape architect, or land surveyor; or a person who holds an appropriate certificate of competence from the State Board.
- (g) If the Administrator determines that there is a failure to comply with the conditions of a Stormwater Management Permit, notice shall be served upon the permittee or person responsible for carrying out the permit conditions by registered or certified mail to the address specified in the permit application, or by delivery at the site of the development activities to the agent or employee supervising such activities. The notice shall specify the measures needed to comply with the permit conditions and shall specify the time within which such measures shall be completed. Upon failure to comply within the time specified, a stop work order may be issued in accordance with subsection (b) of this Section by the Administrator, or the permit may be revoked. The Administrator may pursue enforcement in accordance with Section 1-13 of this Ordinance.
 - (1) If a permittee fails to comply with a notice issued in accordance with subsection (g) above, within the time specified, the Administrator may issue an order requiring the owner, permittee, person responsible for carrying out an approved plan, or the person conducting the land-disturbing activities without an approved plan or required permit to cease all land-disturbing activities until the violation of the permit has ceased, or an approved plan and required permits are obtained, and specified corrective measures have been completed. Such orders shall be issued in accordance with the County's local enforcement procedures, and shall become effective upon service on the person by certified mail, return receipt requested, sent to his address specified in the land records of the locality, or by personal delivery by an agent of the County.
 - (2) If the Administrator determines that any such violation is grossly affecting or presents an imminent and substantial danger of causing harmful erosion of lands or sediment deposition in waters within the watersheds of the Commonwealth or otherwise substantially impacting water quality, it may issue, without advance notice or hearing, an emergency order directing such person to cease immediately all land-disturbing activities on the site and shall provide an opportunity for a hearing, after reasonable notice as to the time and place thereof, to such person, to affirm, modify, amend, or cancel such emergency order.
 - (3) If a person who has been issued an order is not complying with the terms thereof, the Administrator may institute an injunctive proceeding in accordance with Section 1-14, in addition to any other administrative and/or judicial proceedings initiated.

Section 1-12. APPEALS.

Any permit applicant or permittee who is aggrieved by a permit or enforcement decision of the County, is entitled to judicial review thereof by the Circuit Court of Prince Edward County, provided an appeal is filed within 30 days from the date of the decision being appealed.

Section 1-13. ENFORCEMENT.

- (a) Any person who violates any provision of this Ordinance or who fails, neglects or refuses to comply with any order of the County shall be subject to a civil penalty not to exceed \$32,500 for each violation within the discretion of the court. Each day of violation of each requirement shall constitute a separate offense.
- (b) Violations for which a penalty may be imposed under this subsection shall include but not be limited to the following:
 - (1) Failing to have a general permit registration;
 - (2) Failing to prepare a SWPPP;
 - (3) Having an incomplete SWPPP;
 - (4) Not having a SWPPP available for review as required by law;
 - (5) Failing to have an approved erosion and sediment control plan;
 - (6) Failing to install stormwater BMPs or erosion and sediment controls as required by this Ordinance and/or state law;
 - (7) Having stormwater BMPs or erosion and sediment controls improperly installed or maintained;
 - (8) Operational deficiencies;
 - (9) Failure to conduct required inspections, or having incomplete, improper, or missed inspections.
- (c) The County may issue a summons for collection of the civil penalty and the action may be prosecuted in the appropriate circuit court. In imposing a civil penalty pursuant to this subsection, the court may consider the degree of harm caused by the violation and also the economic benefit to the violator from noncompliance.
 - (1) With the consent of any person who has violated or failed, neglected or refused to obey any provision of this Ordinance, any condition of a permit or state permit, any regulation or order of the County, the County may provide, in an order issued against such person, for the payment of civil charges for violations in specific sums, not to exceed the limit specified in this section. Such civil charges shall be instead of any appropriate civil penalty that could be imposed under this section.

(2) Any civil charges collected shall be paid to the locality or state treasury pursuant to subsection (d) of this Section.

- (d) Any civil penalties assessed by a court as a result of a summons issued by the County shall be paid into the treasury of the County to be used for the purpose of minimizing, preventing, managing, or mitigating pollution of the waters of the locality and abating environmental pollution therein in such manner as the court may, by order, direct.
- (e) Notwithstanding any other civil or equitable remedy provided by this section, any person who willfully or negligently violates any provision of this Ordinance, any order of the County, any condition of a permit, or any order of a court shall be guilty of a misdemeanor punishable by confinement in jail for not more than 12 months and a fine of not less than \$2,500 nor more than \$32,500, either or both.
- (f) Any person who knowingly violates any provision of this Ordinance, any regulation or order of the VSWCB or the County, any condition of a permit or any order of a court as herein provided, or who knowingly makes any false statement in any form required to be submitted under this chapter or knowingly renders inaccurate any monitoring device or method required to be maintained under this chapter, shall be guilty of a felony punishable by a term of imprisonment of not less than one year nor more than three years, or in the discretion of the jury or the court trying the case without a jury, confinement in jail for not more than 12 months and a fine of not less than \$5,000 nor more than \$50,000 for each violation. Any defendant that is not an individual shall, upon conviction of a violation under this subsection, be sentenced to pay a fine of not less than \$10,000. Each day of violation of each requirement shall constitute a separate offense.
- (g) Any person who knowingly violates any provision of this Ordinance, and who knows at that time that he thereby places another person in imminent danger of death or serious bodily harm, shall, upon conviction, be guilty of a felony punishable by a term of imprisonment of not less than two years nor more than 15 years and a fine of not more than \$250,000, either or both. A defendant that is not an individual shall, upon conviction of a violation under this subsection, be sentenced to pay a fine not exceeding the greater of \$1 million or an amount that is three times the economic benefit realized by the defendant as a result of the offense. The maximum penalty shall be doubled with respect to both fine and imprisonment for any subsequent conviction of the same person under this subsection.
- (h) Any person violating or failing, neglecting, or refusing to obey any rule, regulation, ordinance, order, or any permit condition issued by the Locality or any provisions of this chapter may be compelled in a proceeding instituted in any appropriate court by the Locality to obey same and to comply therewith by injunction, mandamus or other appropriate remedy. Any person violating or failing, neglecting, or refusing to obey any injunction, mandamus, or other remedy obtained pursuant to this section shall be subject, in the discretion of the court, to a civil penalty as set forth in subsection (a) of this Section.

- (i) In any action to enjoin a violation or a threatened violation of the provision of this Ordinance, the County may apply to the appropriate court in any jurisdiction wherein the land lies and is not required to show that an adequate remedy at law does not exist.

1-14. FEES

- (a) Fees for coverage under the general Permit shall be imposed by the County in accordance with Table 1 of the County's Stormwater Management Fee Schedule. Sites purchased for development within a previously permitted common plan of development or sale shall be subject to fees in accordance with the disturbed acreage of the site or sites according to Table 1.
- (b) Fees for permit modifications (not including minor modifications) or transfer of registration statements from the general Permit shall be imposed in accordance with Table 2 of the County's Stormwater Management Fee Schedule. The fee assessed shall be based on the total disturbed acreage of the site, in accordance with Table 2.
- (c) Fees for annual permit maintenance shall be imposed in accordance with Table 3 of the County's Stormwater Management Fee Schedule, including fees imposed on expired permits that have been administratively continued. The maintenance fees shall apply until the permit coverage is terminated.
 - a. General permit coverage maintenance fees shall be paid annually to the County by the anniversary date of general permit coverage. No permit will be reissued or automatically continued without payment of the required fee. General permit coverage maintenance fees shall be applied until a Notice of Termination is effective.
- (d) No permit application fees will be assessed to:
 - a. Permittees who request minor modifications to permits, however any such permit modification that results in any change to an approved stormwater management plan that requires additional review by the Administrator shall not be exempt pursuant to this section.
 - b. Permittees whose permits are modified or amended at the request of the Department, excluding errors in the registration statement identified by the Administrator or errors related to the acreage of the site.
- (e) All incomplete payments will be deemed as nonpayments, and the applicant shall be notified of any incomplete payments. Interest may be charged for late payments at the underpayment rate set forth in §58.1-15 of the Code of Virginia and is calculated on a monthly basis at the applicable periodic rate. A 10% late payment fee shall be charged to any delinquent (over 90 days past due) account. The County shall be entitled to all remedies available under the Code of Virginia in collecting any past due amount.

- (f) The Stormwater Management Fee Schedule shall be adopted by the Board by Resolution, and may be amended by the Board, from time to time, in the same manner, provided that the amount of fees charged shall conform to state law requirements.
- (g) The Administrator shall not review any stormwater management plan for coverage or modification until the fees required by this Section are paid as required by the County.

1-15. Performance Bond.

Prior to issuance of any permit, if required the Applicant shall be required to submit a reasonable performance bond with surety, cash escrow, letter of credit, any combination thereof, or such other legal arrangement acceptable to the County Attorney, to ensure that measures could be taken by Prince Edward County at the Applicant's expense should he fail, after proper notice, within the time specified to initiate or maintain appropriate actions which may be required of him by the permit conditions as a result of his land disturbing activity. If Prince Edward County takes such action upon such failure by the Applicant, the County may collect from the Applicant for the difference should the amount of the reasonable cost of such action exceed the amount of the security held, if any. Within 60 days of the completion of the requirements of the permit conditions, such bond, cash escrow, letter of credit or other legal arrangement, or the unexpended or unobligated portion thereof, shall be refunded to the Applicant or terminated. Notwithstanding the foregoing provisions, at the discretion of the Administrator, a performance bond need not be required for stormwater management facilities designed to treat stormwater runoff primarily from an individual owner-occupied residential lot on which they are located, provided it is demonstrated to the satisfaction of the Administrator that measures could be taken by Prince Edward County at the Applicant's expense to initiate or maintain such facilities.

1-16. Severability.

If any court of competent jurisdiction invalidates any provision of this Ordinance, the remaining provisions shall not be effected and shall continue in full force and effect.

STORMWATER MANAGEMENT PERMIT FEE SCHEDULE

Table 1: Fees for permit coverage issuance

Fee type	Total fee to be paid by Applicant (includes both VSMP authority and Department portions where applicable)	Locality portion of “total fee to be paid by Applicant” (based on 72% of total fee paid)	Department portion of “total fee to be paid by Applicant” (based on 28% of total fee paid)
General / Stormwater Management - Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance acreage less than 1 acre, or land disturbance acreage equal to or greater than 1 acre and less than 5 acres for a single family detached residential structure.)	\$290	\$209	\$81
General / Stormwater Management - Small Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 1 acre and less than 5 Acres)	\$2,700	\$1,944	\$756
General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 5 acres and less than 10 acres)	\$3,400	\$2,448	\$952
General / Stormwater Management – Large Construction Activity/Land Clearing [Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 10 acres and less than 50 acres]	\$4,500	\$3,240	\$1,260
General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 50 acres and less than 100 acres)	\$6,100	\$4,392	\$1,708
General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 100 acres)	\$9,600	\$6,912	\$2,688

Notes to Table 1:

- (a) When a site or sites has been purchased for development within a previously permitted common plan of development or sale, the Applicant shall be subject to fees in accordance with the disturbed acreage of their site or sites according to Table 1, column 1, "Total fee to be paid by applicant."
- (b) Construction activity involving a single-family detached residential structure, within or outside a common plan of development or sale, is not subject to the Department portion of the state permit fee.

Table 2: Fees for the modification or transfer of registration statements for the General Permits

Type of Permit	Fee Amount
General / Stormwater Management – Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance acreage less than 1 acre)	\$20
General / Stormwater Management – Small Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 1 and less than 5 acres)	\$200
General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 5 acres and less than 10 acres)	\$250
General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 10 acres and less than 50 acres)	\$300
General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 50 acres and less than 100 acres)	\$450
General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 100 acres)	\$700

Notes to Table 2:

- (a) Transfers of General Permit registration statements and modifications to stormwater management plans (other than minor modifications) shall be subject to the fees imposed in Table 2. The fee assessed shall be based on the total disturbed acreage of the site. In addition to the modification fee set forth in Table 2, modifications resulting in an increase in total disturbed acreage shall pay the difference in the initial permit fee paid and the permit fee that would have applied for the total disturbed acreage in Table 1. **[NOTE: Fees specified in this Subsection go to the locality.]**

Table 3: Permit Maintenance Fees

Type of Permit	Fee Amount
General / Stormwater Management – Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance acreage less than 1 acre)	\$50
General / Stormwater Management – Small Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance equal to or greater than 1 acre and less than 5 acres)	\$400
General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 5 acres and less than 10 acres)	\$500
General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 10 acres and less than 50 acres)	\$650
General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater than 50 acres and less than 100 acres)	\$900
General / Stormwater Management – Large Construction Activity/Land Clearing (Sites or areas within common plans of development or sale with land disturbance acreage equal to or greater 100 acres)	\$1,400

PROS & CONS OF THE COUNTY OPERATING THE STORMWATER PROGRAM

Pros of Prince Edward County implementing VSMP locally (& cons of DEQ implementation):

- The VSMP will be completely integrated with plan reviews and inspections for the E&SC Program. If, however, DEQ implements the program, it will take considerable effort on both sides to coordinate the plan reviews for VSMP & E&SC, since local staff will continue to review plans for E&SC. (Developers will need to send additional sets of plans to DEQ for review of the VSMP component).
- Plan reviews will likely be done in a more timely manner locally, and local requests for expediting certain plan reviews can more easily be met. (This will depend on how well staffed and funded DEQ becomes in this program.) However, DEQ will still have to meet the deadlines for plan reviews contained in the regulations (15 days for completeness reviews, 45 days for plan reviews, and likely an additional 45 days to review revised plans).
- If “field changes” are requested during construction, it will be easier to get those changes reviewed and approved with a locally implemented program.
- When stormwater management practices are installed, it is more likely that a local inspector can be there to ensure it is being installed correctly. A *post*-installation inspection by DEQ may reveal construction errors that will be more costly to correct than if the problem was discovered earlier.
- If the state administers Prince Edward’s program, to the extent there have been concerns in the past that the state has been unable to effectively administer and enforce construction general permits locally, these concerns may continue, even with DEQ at the reigns. We will have to wait and see.
- Fees intended to cover the costs of program implementation will come to the County. If DEQ implements the program, all fees will go to DEQ. Developers will pay the same fee regardless.
- If Prince Edward implements locally, they can opt to change the fee as long as DEQ gets their administrative share. Changing the fees may not be as critical since the legislation reduced the financial impact to residential single family construction projects.
- The legislation allows an Agreement in Lieu of a Plan for residential single family projects, but exactly how or with whom an Agreement in Lieu of a Plan will be made if DEQ is running the Program has still got to be worked out.
- If Prince Edward chooses to administer the program locally, and if it doesn’t seem to be working out, the County may later request that DEQ administer it.

Pros of DEQ implementing VSMP (& cons of local implementation):

- If DEQ implements, there will be less administrative coordination through the County to ensure developers receive required state permit coverage. (However, Prince Edward County will still need to inform applicants of state permit coverage requirements, and must report regularly to DEQ about land disturbing activities of 1 acre or greater.)
- It will be easier for Prince Edward County to deflect complaints about the program and its requirements.
- There will be no need to train staff for new program implementation (technical & administrative training) or for your staff to take on additional responsibilities.
- Enforcement actions will be the responsibility of DEQ.
- Long term inspections and maintenance issues will be handled by DEQ.
- If Prince Edward chooses to opt out and have DEQ implement, the County may change its mind at a later date.

Jenny Johnson | Senior Technical Manager – Environmental Services |

JOYCE ENGINEERING

Richmond, VA - Greensboro, NC - Charlotte, NC - Charleston, SC | 1604 Ownby Lane, Richmond, VA 23220 |
tel: (804) 355-4520 | direct: (804) 980-7462 | cell: (804) 357-0697 | fax: (804) 355-4282 | JoyceEngineering.com



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 8, 2014
Item No.: 12
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Budget Request – Buckingham Cattlemen’s Association

Summary: Attached for your information is supplemental information regarding the request from the Buckingham Cattlemen’s Association for a one-time donation of \$5,000 or an amount the County finds justifiable. These funds will be used to make this organization eligible to receive multi-jurisdictional grants.

Additionally, a representative of the Buckingham Cattleman’s Association will be present to update the Board on the status of matching funds from other counties and to answer any questions the Board may have.

Attachments: E-mail from Jennifer Ligon, with Attachments

Recommendation: Review and consider the request as part of the FY 15 County Budget.

Motion _____	Porterfield _____	Hunt _____	Jones _____
Second _____	Mason _____	Gilliam _____	Watson _____
	Townsend _____	Leatherwood _____	Terry _____

Sarah Puckett

From: Ligon, Jennifer <jligon@exchange.vt.edu>
Sent: Monday, March 24, 2014 4:22 PM
To: spuckett@co.prince-edward.va.us
Cc: Kelly Snoddy; Jim Myers; chmorris1952@yahoo.com
Subject: Buckingham Cattlemen's Association BARN project information
Attachments: BARN Powerpoint_Mar 2014_corrected.pptx; Local and Regional Benefits of BARN facility.docx

Dear Ms. Puckett,

I am writing in follow up to the presentation given at the March 11th Board of Supervisors meeting. There was a request for the Board members to receive the power point presentation. It is attached. Please let me know if you wish for me to mail copies of it for each board member. Also attached is the financial benefits of the BARN facility. There was a question about the monetary match for the VDACS grant. I misspoke by quoting the Tobacco Indemnification and Community Revitalization Commission's match by accident, which was 10%. The VDACS grant requires a dollar for dollar match. A multijurisdictional grant would make the BARN project eligible for the \$35,000 grant. The Buckingham County Board of Supervisor's has generously put \$15,000 towards this opportunity. We were advised that we could match Buckingham County's support with the Tobacco grant funds we received as other matching in-kind funds. That would leave the \$5000, as requested, for surrounding county support.

Please let me know if there is any other questions or information you may have or need. If the Board would like for a representative to be present at the April board of Supervisor's meeting, please let me know and I will arrange someone to be there. Thank you for your time.

Sincerely,

Jennifer Ligon
Agricultural Extension Agent
Buckingham County
(434) 969-4261

Local and Regional impact of BARN

The Buckingham Cattlemen's Association currently pays Lynchburg Livestock Market (LLM) \$5.00/head for their annual feeder calf sale. In 2011, over a two day period, the BCA sold 1765 head of cattle, equaling about \$8,825. The LLM assists in weighing, penning, and loading out half of the actual cattle in the sale. Over the years that the BCA has partnered with the LLM in the working and loading out of our cattle, the BCA has noted errors in handling such as calves being on the wrong load or calves missing which has been attributed to the large number of cattle coming in on the one or two days that must be penned in certain lots and then loaded out correctly. Mistakes like this have cost the BCA and its members close to \$1000 per calf and hurt the reputation of the BCA. In discussions with the LLM on how to improve these efforts, they have expressed their full support of the BCA using them as custodial if the BCA had a local facility to handle the cattle load out. If this arrangement were to work, and if the BCA contracted with LLM for \$1/head to be the custodial of the cattle sales, the BCA could use \$7060 to go towards local jobs for weighing, penning and loading of the calves. This would provide four full 12 hour days of work at \$10/hour to 14 people or bring more money back to the producers who volunteer. Through the use of a local working facility, the BCA could also extend the load out of the cattle over a full week or more allowing for a more closely monitored, correct, and efficient load out of their cattle. This will reduce penning and loading errors, thus reducing additional costs to the BCA producers due to those errors. The full week of load out would also reduce the constraints of the buyers who use only one truck, allowing them to purchase multiple loads of cattle.

The BCA's annual heifer sale is also held at LLM. During this sale the LLM receives 5% of the total sales in the sale, with 1% of that going to the auctioneer. If the BCA were able to hold the auction at a Buckingham facility location, still paying 1% to the auctioneer and 1% to the LLM for their custodial account support, that would bring in over \$3043 to Buckingham County through the use of local residents to work the sale or back to the producer. Numbers are based on 2011 figures. With prices continuing to rise, this can only bring positive economic dividends to the BCA and Buckingham County. Holding the BCA's annual heifer sale at this local working facility would supply a full 12 hour day's work at \$10/hr to 25 people or bring more money back to the producers. The BCA currently does not have to have a custodial for this sale, so there is potential to bring that additional 1% back into the county as well, making the total profit coming back to Buckingham approximately \$4000.

The above mentioned details concern the two sales alone. In addition to these details is the cost to the producers to travel to LLM. Some farms participate in both sales and make multiple trips in order to deliver all their enrolled cattle; others may only make one trip. With an average of 25 farms participating in the feeder calf sale and 6 farms participating in the heifer sale, and some of those making multiple trips, it is estimated that each farm makes three trips to the LLM at an average distance of 62.5 miles one way, or a 125 mile roundtrip. 25 farms make three trips a year, estimating their farm trucks to get 8.5 miles per gallon, with an average price of \$3.90/gallon of fuel; it can be estimated that those farmers spend \$58.78 for each trip. Three trips to LLM would cost one producer, \$176.19/year. \$176.19/year with 25 producers is \$4404.71. If a local working facility was available to the BCA, that \$4404.71 could remain in the county and in the producer's wallet. In addition to fuel costs, labor costs must be evaluated for that trip. Rated at \$10/hr. and having the roundtrip average 3 hours, that is \$90 per farm per year and with 25 farms, that is \$2250 in labor costs and 225 hours of lost time.

The effects on the cattle must be taken into consideration, as well. Each year there is an amount of weight that the feeder calves lose due to the stress of handling and hauling, along with the length of hauling time which includes a lack of feed and water. This weight loss is referred to as "shrink"; the BCA cattle that are loaded out at the market are estimated to have a 4% shrink. Some farms load out on separate days due to the ease of one or two farm loads, and it has been noted that their cattle are estimated to have a 2% shrink, therefore out of 146,135 lbs there is a loss of 2,922.7lbs. 653,825 lbs of cattle left from Buckingham and surrounding counties to be loaded out at the LLM on a 4% shrink, this equated to a loss of 26,153 lbs. With cattle prices at an average of \$1.323/lb, the monetary loss would be equal to \$34,600.42 for those cattle with a 4% shrink and \$3866.73 for those cattle with a 2% shrink, totaling \$38,467.15 of monetary loss from weight loss due to the long haul before weighing and load out. This loss can only be expected to increase as prices continue to

Local and Regional impact of BARN

increase, since prices are almost \$0.20/lb more presently than at the time of the BCA's August sale, equating to an additional \$5000 in over a month's time.

With the BCA sales alone the agricultural facility would bring in \$56,181.86 (\$38,467.15 shrink + \$2250 labor + \$4404.71 fuel + \$4000 Heifer sale + \$7060 Feeder Calf sale) more dollars to Buckingham and surrounding communities per year; and there is potential for that amount to increase as the facility will be planned with room for expansion for additional BCA sales and other small livestock sales.

With the vision of this local working facility looming closer, the BCA members have also discussed potential opportunities to use it outside of the traditional two sales per year. Such as the addition of an annual cull cow sale, with LLM providing the custodial responsibilities, which could feasibly almost double the feeder calf figures. Along with that opportunity, the Buckingham Cattlemen's Association could also plan to finish out a number of steers and have a sale of locally and safely grown beef cattle directly to the consumer. At this time, this can be accomplished without a certified USDA facility as long as the sale of the animal occurs prior to slaughter.

As the BCA and cattle sales in this facility increase and become more profitable, an opportunity for another enterprise to be introduced into the County, would be a USDA inspected processing facility. According to the October 2004, feasibility study prepared by James Matson of Matson Consulting for the Central Virginia Cattlemen's Association, the most economically feasible location for this USDA facility was a renovated building in Buckingham County. With the area already showing potential to support a processing facility, the BARN facility would only strengthen the enticement for more economic growth in our community.

Community input shows that there is also a need for local farmers to have an outlet for hay sales. Varying weather patterns provide our producers with productive years and non-productive years. A central location to organize a market for the sale of good quality hay would alleviate some of the pressure from the producers as they search for an avenue to buy or sell hay. There are a few very successful hay auctions around the state, but none in this central area. This venue could be a wonderful place for hay and feed auctions to be held, assisting local producers in acquiring or selling hay without the added expense of long distance travel.

One additional problem the Buckingham Cattlemen's Association and other groups face in Buckingham County is the lack of facilities to accommodate large numbers of people during meetings, banquets, educational programs, and community events. There are no agricultural facilities to accommodate large numbers of producers for educational workshops and quality assurance program certification, such as Beef Quality Assurance and Virginia Quality Assurance programs. The BARN facility would provide a central location for local agriculture producers to attend educational trainings and events that will assist them in the promotion and growth of their livestock operations as well as all groups in the region to have a place to gather, boosting local food, fuel, and local shop sales. This facility can provide many opportunities in Central Virginia and it is the hope of the BARN committee to see this facility constructed for our community.

The B.A.R.N. Facility would allow for a Farmer's Market to be established in Buckingham again. The previous attempt failed due to poor location and a lack of a central agricultural hub in the county. This could also bring in vendors from surrounding counties as well as providing a permanent vending location for local producers. Having a permanent under cover venue would save the new vendor the expense of buying tents and would save established local producers fuel and time. This location would provide plenty of parking as well as permanent restroom facilities. There are many other benefits to this local facility, such as the possibility to have cooking demonstrations, using local food in the commercial kitchen. The Farmer's Market group could also incorporate students from the culinary arts program at the Buckingham County High School for local food cooking demonstrations and cook offs. Use of the walk-in freezer would be extremely beneficial, so that local and outside vendors would not have to run gas/propane fueled freezers or coolers with the risk that one might fail during the day.

Local and Regional impact of BARN

Generally the Market Manager is a volunteer position, however with the introduction of cooking demonstrations, food festivals, and other local food related events, there will be a need for a paid manager and the possibility that some of the producers would have to hire additional farm employees to help increase production for sales at the market. Producers would be expanding their operations, building fence, and buying supplies from local outlets to increase and improve their operations. The county would also see an increase in sales tax revenue from the Market.

Vendors spend approximately 2 hours (approximately 100 miles roundtrip) per day, 5 to 6 days a week April through October (an average season) traveling for Farmer's Markets. With vehicles only getting 16 mpg at the most, this approximates 16,800 miles in one season with 1050 gallons of gas at \$3.70 equaling \$3,885 in fuel costs alone, not to mention that the travel time takes away from the field time needed to produce more products.

Initially it is estimated that a weekly farmers market is too much to expect for Buckingham. Plans are to have Farmer's market special events, until a good customer base is acquired and the location becomes well known. All special events that are hosted at this building will have available vendor space where vendors can market their products during events such as cattle sales, horse shows, food festivals, beef festivals, educational programs and demonstrations, Agricultural days, and other festivals. Special event days have really had an impact on local Farmer's Market producers. On average a normal Farmer's Market day brings in only \$300 or \$400. On special event days the producers can bring in close to \$1500/day, increasing their profits, sales tax in the area, and the enjoyment of all those attending the Event.

Local agencies in Buckingham County, such as Virginia Cooperative Extension; Agriculture and 4-H, Peter Francisco Soil & Water Conservation District, Buckingham Farm Bureau, and the Buckingham Chamber of Commerce have expressed that this facility would be beneficial to them for dinner meetings and educational programs, as there is no other facility in the county that can accommodate large groups of people.

We have also gained support from the Commonwealth Regional Council, Senator Thomas A. Garrett, Jr., and 59th District Delegate Matt Fariss, who also co-owns and co-operates Lynchburg Livestock Market, whom the BCA has and will continue to partner with.

It would also make people aware of the potential of cattle sale premiums by using a health program when selling cattle. Increase membership in the BCA and participation in the feeder calf sale and other sales. In 2011, the feeder calf sale participants brought in \$1,581,495.04 from their cattle sale. That was \$129,233.99 in premiums sales at the local market due to their marketing and health program. With additional members, sale participants, and additional sales there is opportunity to drastically increase those numbers.

The benefits to the BCA sales, hay sales, Farmer's Market, and the educational knowledge the producers bring back can increase profits to each farm approximately \$15,000/farm/year. Total direct economic benefit to 120 participating farms would be \$1,800,000. For every \$1 million generated in agricultural sales, it is estimated that approximately 13-17 jobs will be created. This project could produce as many as 25 jobs in the region.

Buckingham Agricultural Resource Network (BARN) Facility

PAK
5-24-11
Dana, CA

The BARN Facility Project

- The BARN will be an agricultural hub and education center for our communities and producers
- Buckingham Cattlemen's Association (BCA) will oversee the facility

BARN Committee Members:

Roger Morris
Alvin Thomas
Jim Myers
Jennifer Ligon
Brett Stratton

Terry Hudgins
Sherry Ragland
Kelly Snoddy

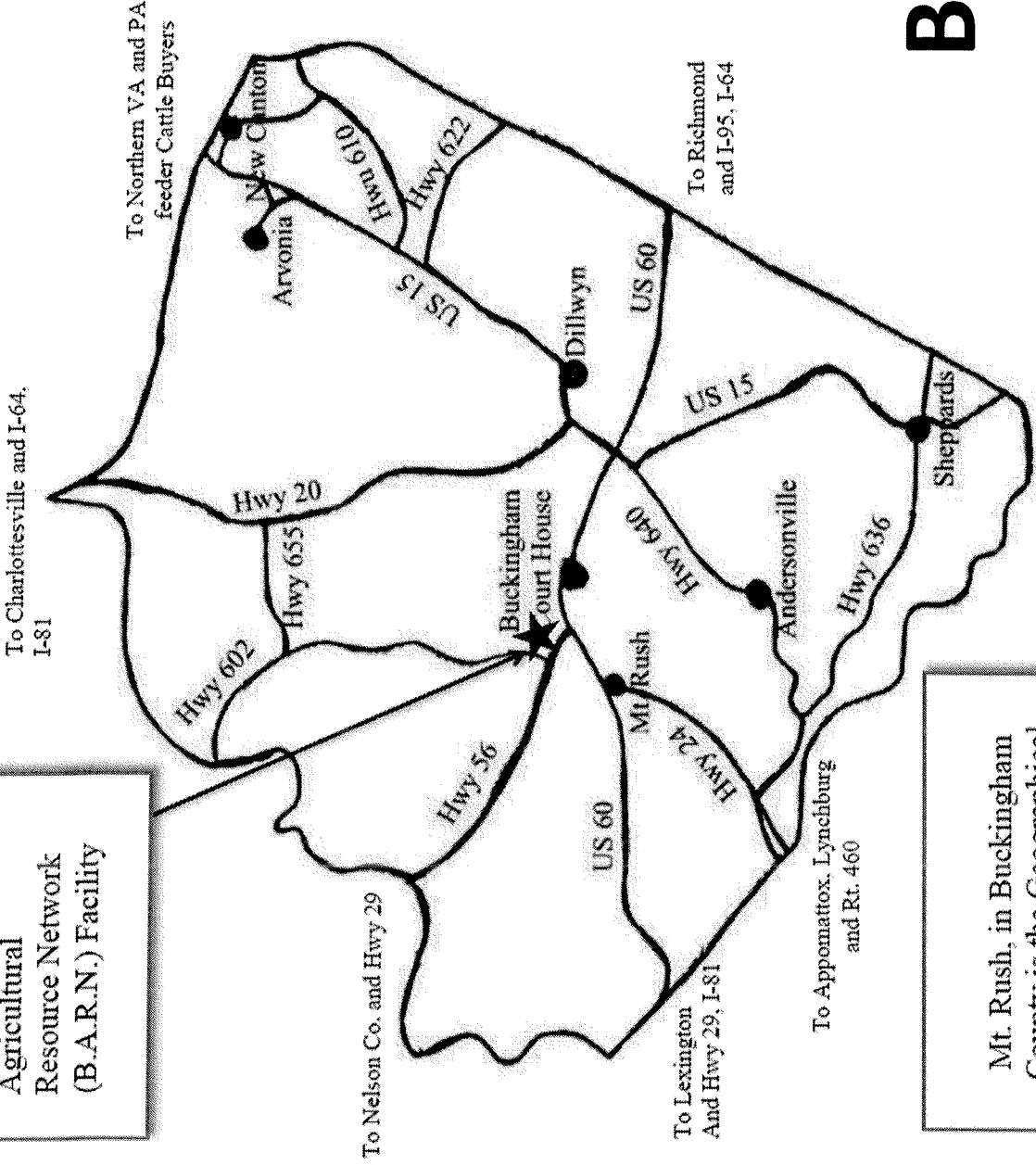
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5-29-11
Dana R. CA

The BARN Facility, cont'd

- 80' x 200' metal building with a large meeting room (can accommodate 200 people), industrial kitchen, and cattle working facilities
- Location: On Route 60, West of the Buckingham Courthouse near Route 56
- Project cost: \$718,748.99 of which \$550,311 has been obtained through the Tobacco Indemnification Grant
- The BCA and BARN committee has solicited \$168,438 of in-kind donations for the project

12/2
5/24/11
David C. CA

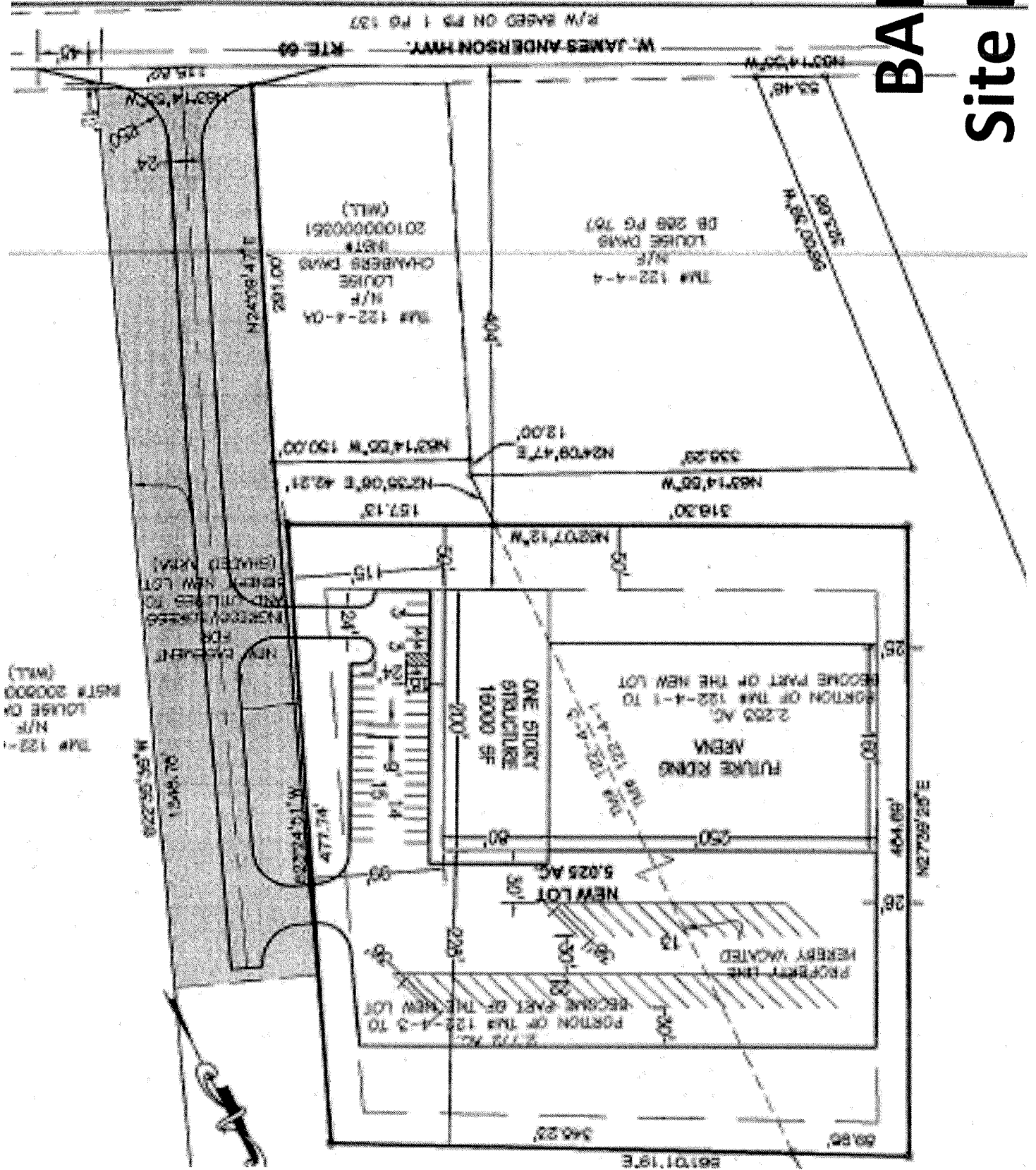
★ Buckingham
Agricultural
Resource Network
(B.A.R.N.) Facility



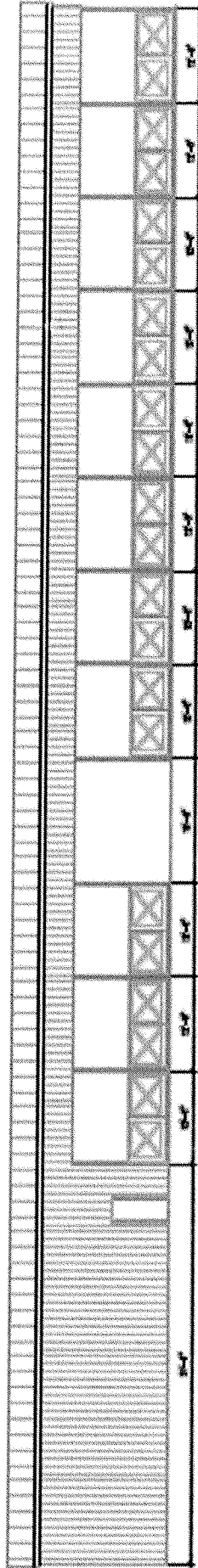
Mt. Rush, in Buckingham
County is the Geographical
Center of the State of
Virginia.

BARN Location

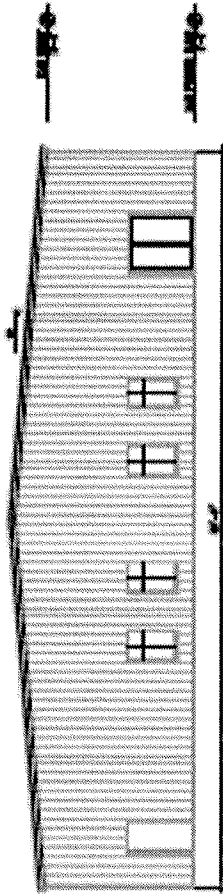
BARN Site Plan



BARN Side View, Front View



LONGITUDINAL ELEVATION



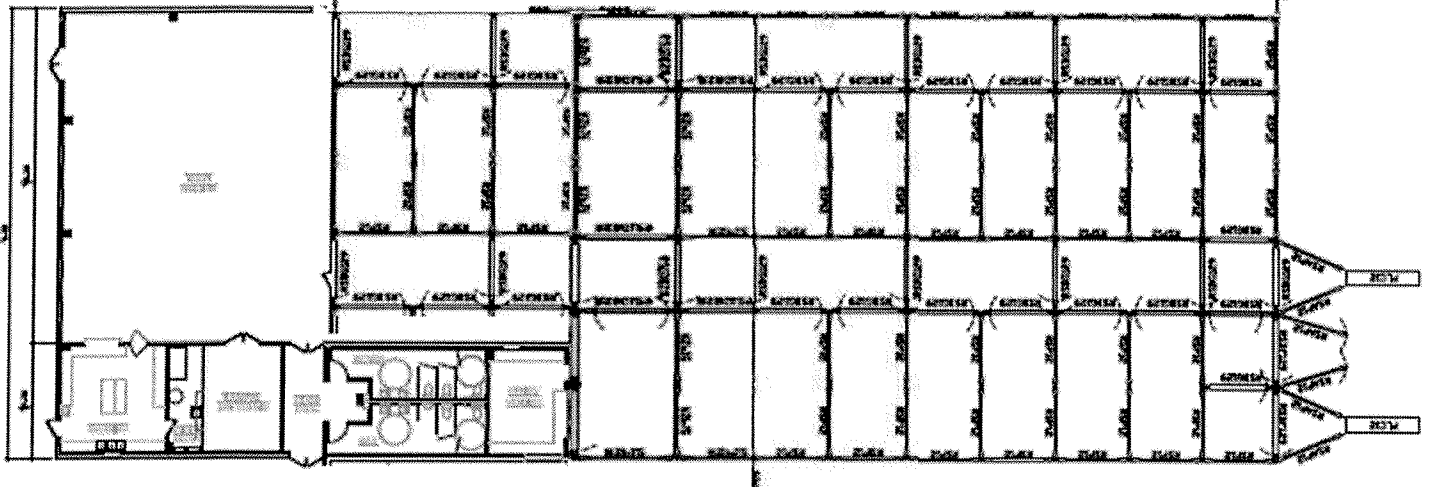
LATERAL ELEVATION

ALL DIMENSIONS IN FEET AND INCHES
UNLESS OTHERWISE SPECIFIED

BARN Floor Plan

150' X 250'

EXIT TO WARNUP



The Buckingham Cattlemen's Association Background

- The Buckingham Cattlemen's Association (BCA) is a volunteer run organization
 - Board of Directors consists of a President, Vice President, Secretary, Treasurer, and six directors
- 234 members from 20 counties
- Quarterly educational meetings for members
- BCA membership provides support in mineral purchases, veterinary services, vaccination protocols and discounts, artificial insemination services and discounts, premium marketing of heifers and feeder calves

Feb
5-27-11
Davi/CA

BCA Members by County

County	Members
Albemarle	4
Alleghany	1
Amherst	1
Appomattox	15
Botetourt	1
Buckingham	139
Campbell	2
Charlotte	6
Cumberland	39
Dinwiddie	1

County	Members
Floyd	1
Fluvanna	2
Franklin	1
Lunenburg	2
Mecklenburg	1
Nelson	3
Prince Edward	13
Southampton	1
Stafford	1
Wythe	1

Members Total

235 in 20 Counties, 1 in KY

Uses for the BARN Facility:

- Educational programming (Private, Cooperating State and Federal Agencies)
- Markets/Festivals/Fairs
- Auctions and Sales: hay, livestock, vegetables, etc.
- Veterinary calls/appointments
- BCA Heifer and Feeder Calf sales
- Banquets/Catering
- Any and all agriculture related event or purpose

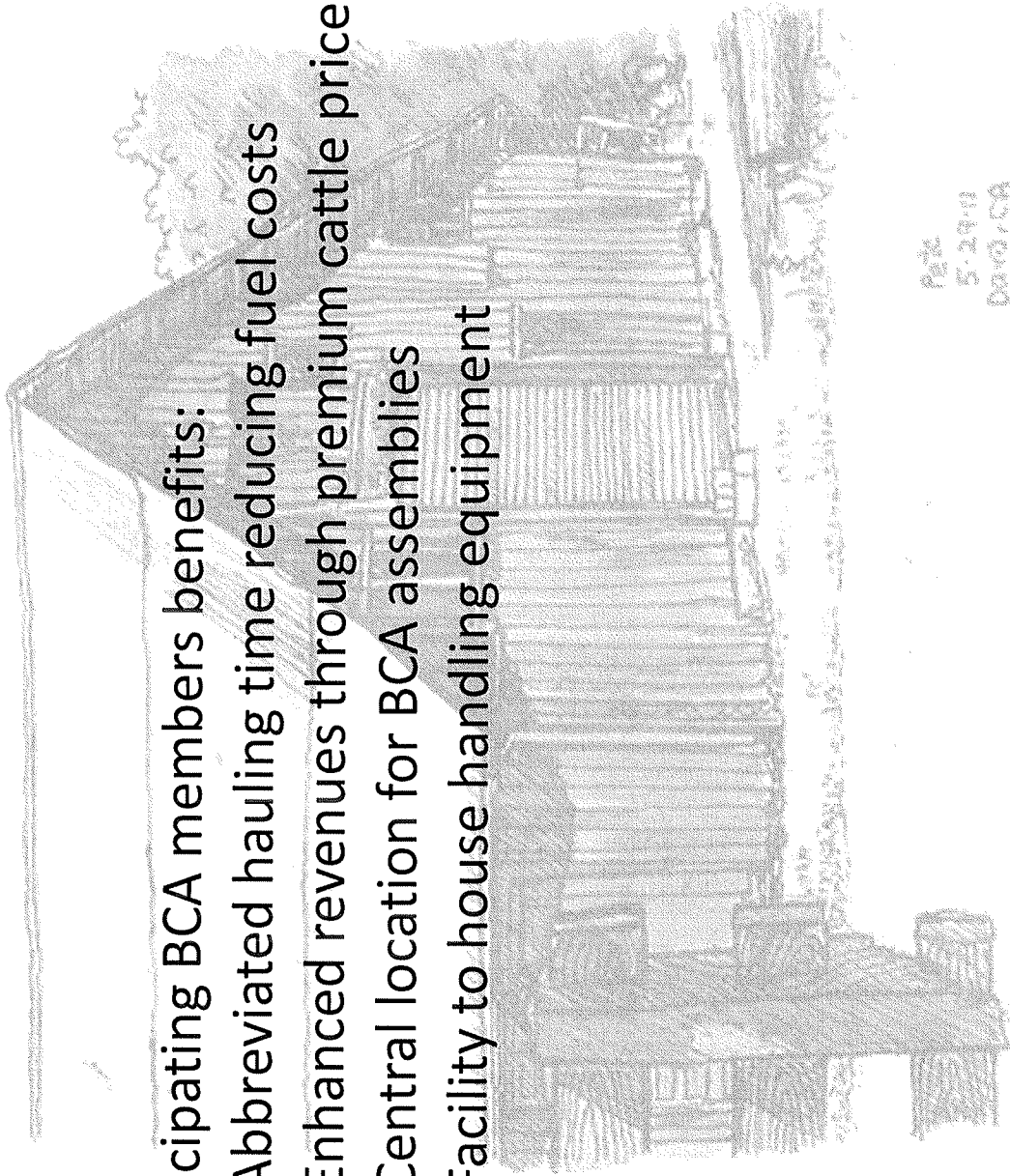
File
5-29-11
D.M.CA

Regional Benefits

- Potential to produce up to 25 part-time jobs in the region
- Agricultural sales anticipate an increase in profits to producers at approximately \$15,000 per farm each year
- Raise public awareness of agriculture programs available to farmers and producers i.e. herd health
- Enable the area to host events promoting agri-tourism
- Enhance area businesses revenues through the sales of fuel, food, lodging, supplies, and services
- Increase membership in the BCA and participation in the feeder calf sale and other sales.

Regional Benefits, cont'd

- Participating BCA members benefits:
 - Abbreviated hauling time reducing fuel costs
 - Enhanced revenues through premium cattle prices
 - Central location for BCA assemblies
 - Facility to house handling equipment



Page
5-29-11
David, CA

Project to Date

- \$550,311 has been awarded to the BCA by the Tobacco Indemnification and Community Revitalization Commission
- \$15,000 has been approved by the Buckingham County Board of Supervisors
- \$168,438 of in-kind donations have been obtained on this project
- Land acquired on Rt. 60 and is currently being graded
- Building has been purchased and is being stored off site
- Building is projected to be in use Fall 2014

PEA
5-27-11
D&D, CA

BARN Potential

Community and BCA Members

A collaborative effort by all will get this building up and operating, and maintaining itself!

149

Please see a BARN planning committee member for ideas, donations, and volunteer opportunities!

Contact for BCA:

Jennifer Ligon, Agriculture and Natural Resources Agent
Virginia Cooperative Extension

P.O. Box 227 Buckingham VA 23921

434-969-4261

jligon@vt.edu

PER
5-29-11
DAM/CA



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 8, 2014
Item No.: 13
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Appointments – Citizen Volunteer Vacancies

Summary: Listed below is a chart summarizing the boards and commissions which have upcoming vacancies and/or expiring terms of office in June 2014. Also attached is a copy of a Citizen Volunteer Application.

APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	CURRENTLY IN OFFICE
Board of Appeals for Building Code	5 Years	1	Cornelius Jones*
Poplar Hill Community Development Authority	1 Year	2 (Citizen Positions)	Mattie P. Wiley* Karen Schinabeck*
Prince Edward County Industrial Development Authority	4 Years	1	Robert M. Showalter*
Social Services Board <i>(Position to be filled by resident living in the Rice area.)</i>	4 Years	1	Lanay S. Walker*
Central Virginia Regional Library Board	4 Years	1	Nancy K. Currie*

**Eligible for re-appointment.*

Attachments: Citizen Volunteer Application

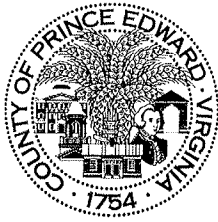
Recommendation: Authorize advertising citizen volunteer positions.

Motion _____
 Second _____

Campbell _____
 Cooper-Jones _____
 Jones _____

McKay _____
 Simpson _____
 Timmons _____

Townsend _____
 Wilck _____



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date _____

Name _____

Home Address _____

City _____ State _____ Zip Code _____

Election District:	Buffalo _____	Farmville 801 _____
	Hampden _____	Leigh _____
	Farmville 101 _____	Lockett _____
	Farmville 701 _____	Prospect _____

Home Telephone Number _____ FAX _____

E-Mail Address _____

Present Employer _____

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home _____ Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired _____

Education: High School _____ Year _____

College/Technical School _____ Year _____

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments _____

Professional, Civic, or Other Activities _____

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- _____ Board of Appeals for Building Code
- _____ Southside Virginia Community College Board
- _____ Crossroads Community Services Board
- _____ Poplar Hill Community Development Authority
- _____ Prince Edward County Industrial Development Authority
- _____ Central Virginia Regional Library Board
- _____ Prince Edward County Planning Commission
- _____ Prince Edward County School Board
- _____ Prince Edward County Social Services Board
- _____ Commonwealth Regional Council Committees
- _____ STEPS Board
- _____ Piedmont Regional Jail Board
- _____ Special Committee of the Board of Supervisors: _____
- _____ Other(s) _____

APPOINTED BY CIRCUIT COURT:

- _____ Electoral Board
- _____ Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.

Signature Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 8, 2014
Item No.: 14
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Appointment: Workforce Investment Board

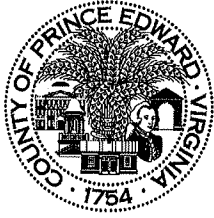
Summary: Currently, Sharon Carney represents the County of Prince Edward as an Economic Development representative on the South Central Workforce Investment Board. Sharon’s term expires June 30, 2014.

To keep County representation on the WIB, the Board of Supervisors will wish to consider recommending the re-appointment of Sharon Carney. The Board’s recommendation is forwarded to the Chief Local Elected Officials Board (CLEO), which makes the appointments.

Attachments: None

Recommendation: Recommend the re-appointment of Sharon L. Carney to the Workforce Investment Board to the Chief Local Elected Officials Board of the South Central Workforce Investment Council for a term of July 1, 2014 – June 30, 2016.

Motion _____	Campbell _____	McKay _____	Townsend _____
Second _____	Cooper-Jones _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

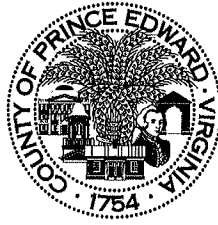
Meeting Date: April 8, 2014
Item No.: 15
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Resolution: Line of Duty Act

Summary: Attached for the Board's consideration is a draft resolution which clarifies for the purposes of the Line of Duty Act (LODA), which fire and ems agencies are recognized by the Prince Edward County Board of Supervisors. This is in response to some confusion taking place in another county regarding the eligibility of benefits. This will ensure that the members of the fire and emergency medical services agencies for Prince Edward County are eligible for the benefits. The County submitted this resolution for legal review to our insurance company, VACoRP, which provides the County's LODA coverage.

Attachments: Draft LODA Resolution

Recommendation: Approval

Motion _____	Campbell _____	McKay _____	Townsend _____
Second _____	Cooper-Jones _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



**A Resolution of the Board of Supervisors
of the County of Prince Edward, Virginia**

LINE OF DUTY ACT

WHEREAS, Section 9.1-400 et. seq. of the *Code of Virginia*, known as the *Line of Duty Act*, affords specific benefits for certain public safety officers and emergency responders, as defined in the *Line of Duty Act*; and

WHEREAS, the *Line of Duty Act*, requires that, in order for this coverage to be afforded to members of emergency response agencies, the governing body of the County must recognize the fire companies and rescue squads as an integral part of the official safety program of the County of Prince Edward, Virginia;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Prince Edward, Virginia, that the following fire companies and rescue squads are hereby recognized as an integral part of the official safety program of the County of Prince Edward, Virginia:

In-County Departments:

Farmville Volunteer Fire Department
Hampden-Sydney Volunteer Fire Department
Prospect Volunteer Fire Department
Darlington Heights Volunteer Fire Department
Rice Volunteer Fire Department
Prince Edward Volunteer Rescue Squad

Out-of-County Departments:
(*Only while responding to calls
within Prince Edward County*)

Pamplin Volunteer Fire Department & EMS
Meherrin Volunteer Fire and Rescue

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of ___ in favor and ___ opposed, this 8th day of April, 2014.

Howard F. Simpson, Chairman

ATTEST:

W. W. Bartlett, County Administrator



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 8, 2014
Item No.: 16
Department: County Administration
Staff Contact: W. W. Bartlett
Issue: 2014 / 2015 Anthem Renewal

Summary:

The County has received a renewal with the Local Choice Program for the provision of health insurance for county employees for the 2014-2015 fiscal year. The County will experience no increase in rates. The County can only select two plans to offer the employees. The table below shows the new rates for the two plans that the county has historically offered to the employees. Attachment (1) shows the rates for all plans offered through local choice. Attachment (2) displays the plan costs if no changes are made, various plan options with associated savings and the total cost of various amounts provided in a Health Reimbursement Account. Various other information has been provided in previous work sessions and Board members are encouraged to bring those to the April meeting.

<u>Active Employees</u>	<u>Single</u>	<u>Dual</u>	<u>Family</u>
Key Advantage Expanded	\$650	\$1203	\$1755
Key Advantage 250	\$602	\$1114	\$1625
<u>Retirees Not Eligible for Medicare</u>	<u>Single</u>	<u>Dual</u>	<u>Family</u>
Key Advantage Expanded	\$1300	\$2405	\$3510
Key Advantage 250	\$1204	\$2227	\$3251
Retirees with Medicare	Advantage 65		\$160 (no change)

For those employees who have dual or family coverage, the cost (pre-taxed) for dependent coverage to the employee will be as follows per pay period:

	<u>Key Advantage Expanded</u>	<u>Key Advantage 250</u>
Dual	\$ 553.00	\$ 512.00
Family	\$1,105.00	\$1,023.00

Attachments:

1. FY15 Health Insurance Spreadsheet displaying all plans available and the rates.
2. Health Insurance Spreadsheet.

Recommendation:

Board is requested to select the two plans that will be offered to employees and the contribution rate the County will provide, the minimum rate is 80%. Approve the County Administrator to submit all necessary documents to local choice.

Motion _____	Campbell _____	McKay _____	Townsend _____
Second _____	Cooper-Jones _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

The Local Choice Health Benefits Program

Prince Edward County

Proposed Rates Effective from
July 1, 2014 through June 30, 2015

	<u>Single</u>	<u>Dual</u>	<u>Family</u>
<u>ACTIVE EMPLOYEES</u>			
* Key Advantage Expanded	\$650	\$1,203	\$1,755
* Key Advantage 250	\$602	\$1,114	\$1,625
Key Advantage 500	\$555	\$1,027	\$1,499
Key Advantage 1000	\$521	\$964	\$1,407
High Deductible Health Plan	\$460	\$851	\$1,242
<u>RETIREES NOT ELIGIBLE FOR MEDICARE</u>			
* Key Advantage Expanded	\$1,300	\$2,405	\$3,510
* Key Advantage 250	\$1,204	\$2,227	\$3,251
Key Advantage 500	\$1,110	\$2,054	\$2,997
Key Advantage 1000	\$1,042	\$1,928	\$2,813
High Deductible Health Plan	\$920	\$1,702	\$2,484
<u>RETIREES WITH MEDICARE</u>			
* Advantage 65	\$160		
Advantage 65 and Dental/Vision	\$190		

* Benefit Plans Currently Offered

Coverage under The Local Choice Key Advantage and HDHP contracts is for:

- Active Employees and their Dependents
- Retirees not eligible for Medicare and their Dependents not eligible for Medicare, and/or
- Dependents of Medicare eligible Retirees who are not Medicare eligible.

If coverage is offered to Medicare eligible retirees and their Medicare eligible Dependents,
it must be obtained through one of our Medicare Supplemental contracts which require
participation in both Parts A and B of Medicare to receive maximum benefits.

HEALTH INSURANCE

CURRENT HEALTH INSURANCE PLAN

Plan Offered	Participants	Employer Monthly Cost	Employer Annual Cost
Key Advantage Expanded	106	\$650	\$826,800
Key Advantage 250	3	\$602	\$21,672
Total Current Plan Cost for Prince Edward			\$848,472

PLAN OPTIONS

Plan Offered	Participants	Employer Monthly Cost	Employer Annual Cost	Cost Savings
Key Advantage 250	109	\$602	\$787,416	\$61,056
Key Advantage 500	109	\$555	\$725,940	\$122,532
Key Advantage 1,000	109	\$521	\$681,468	\$167,004

COST OF HEALTH REIMBURSEMENT ACCOUNT

Account Amount Per Employee	Participants	Employer Annual Cost
\$250	109	\$27,250
\$500	109	\$54,500
\$750	109	\$81,750
\$1,000	109	\$109,000

ADDITIONAL PLAN OPTIONS

County offers Key Advantage 250 plan and pays 95% of the cost, no HRA - Savings = \$100,296

County offers Key Advantage 250 plan and pays 10% of the cost, no HRA - Savings = \$140,036



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 8, 2014
Item No.: 17
Department: County Administration
Staff Contact: W. W. Bartlett
Issue: County Administrator’s Report

Summary:

- A. Landfill Cell Construction – Our landfill engineers have calculated the remaining landfill space based on the reduced tonnage we are receiving. The new estimate is 2.5 years of remaining life. This represents full build-out of the entire lined footprint and does not account for the difficult geometrics of working at the very top of the landfill and the limited maneuverability of waste hauling trucks and heavy equipment in such a confined space. The engineers estimate there are about 18 months of practicable working space left at the landfill. This translates to September 2015. To be conservative in case monthly tonnage increases or DEQ is slow in issuing the Permit to Operate the new cell, they recommend having construction completed by the spring or early summer of 2015. Due to better construction weather in the summer and early fall they recommend starting construction in June/July of 2014. The engineers are recommending the County proceed with the issuance of an IFB (Invitation For Bid).
- B. VDOT has completed their Environmental Impact Report to construct a 6,000 square foot office building and associated parking spaces and the possible construction of a shop building for maintenance and repair of vehicles on the land VDOT purchased in the County’s business park. Attached is a summary of environmental impacts. The full 56 page report can be reviewed at the County Administration office.
- C. On April 30, 2013 the Board of Supervisors approved STEPS to act on behalf of Prince Edward County in the provision of rapid re-housing, prevention and shelter services. These services were provided via an Emergency Solutions Grant (ESG) awarded to STEPS by the Department of Housing and Community Development. Since last fall STEPS has served 56 households and a total of 106 individuals. STEPS is requesting Prince Edward County once again support its application for this grant.

Attachments:

- 1. Summary of Environmental effects of the proposed Dillwyn Residency Relocation
- 2. Certification of Local Government Approval for ESG Funds.

Recommendation:

- 1. Authorize the issuance of the IFB.
- 2. No Action Required.
- 3. Approve STEPS request to act on behalf of Prince Edward County in the provision of emergency housing services to our citizens and authorize the Chairman of the Board or County Administrator to sign the attached certification form and any other necessary documents.

Motion _____
 Second _____

Campbell _____
 Cooper-Jones _____
 Jones _____

McKay _____
 Simpson _____
 Timmons _____

Townsend _____
 Wilck _____

Table 1 Summary of Environmental Effects of the Proposed Dillwyn Residency Relocation

Resource	Potential Impact(s)	Proposed Mitigation
Topography	Slight	None
Geology	None	None
Soils	Slight	None
Hydrology	None	None
Biological Resources	None	None
Cultural Resources	None	None
Hazardous Materials	Slight	None
Land Use and Zoning	Slight	None
Community Facilities	Slight	None
Transportation and Access	Slight	None
Air Quality	Slight	None
Noise	Slight	None

**CERTIFICATION OF LOCAL GOVERNMENT APPROVAL
FOR NONPROFIT ORGANIZATIONS
RECEIVING ESG FUNDS FROM STATE SUBRECIPIENTS**

I, _____ (*name and title*), duly authorized to
act on behalf of the _____ (*name of jurisdiction*), hereby approve
STEPS, Inc. to provide the following services for our citizens in need:

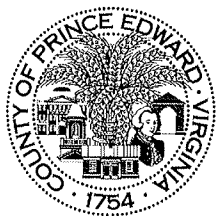
- Rapid Re-housing
- Prevention
- Shelter Services

By: _____
Signature and Date

Typed or Written Name of Signatory Local Official

Title

Note: This certification does NOT need to be completed annually for the same activities funded the previous year. The State only needs to document that it has offered the local government the opportunity to withdraw its previous approval.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 8, 2014
Item No.: 18
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Correspondence/Informational

Summary: Please see the attached correspondence and informational items for your review and consideration.

Attachments:

- a. Governor's Letter: RE: De-designation of HOPE Community Services
- b. E-mail: RE: De-designation of HOPE Community Services
- c. CRC Meeting Agenda and Minutes

Recommendations: None.

Motion _____
Second _____

Campbell _____
Cooper-Jones _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



COMMONWEALTH of VIRGINIA

Office of the Governor

March 31, 2014

Terence R. McAuliffe
Governor

Mr. Ellsworth Bennett, Board Chair
HOPE Community Services
103 South Main Street
Farmville, Virginia 23901

Dear Mr. Bennett:

As provided in the *Code of Virginia*, Section 2.2-5407D and pursuant to the recommendation of William A. Hazel Jr., MD, Secretary of Health and Human Resources, and in response to the decision rendered by the Virginia Department of Social Services concerning the de-designation of HOPE Community Services as a community action agency for failure to comply with the CSBG Virginia State Plan standards or requirements, I hereby rescind HOPE Community Service's designation as the community action agency serving the counties of Amelia, Buckingham, Cumberland, Lunenburg, Nottoway, and Prince Edward. This rescission is effective immediately.

Sincerely,

A handwritten signature in black ink, appearing to read 'Terence R. McAuliffe', written over a large, light-colored scribble.

Terence R. McAuliffe

TRM/es

cc: The Honorable William A. Hazel Jr., MD, Secretary of Health and Human Resources
Margaret Ross Schultze, Commissioner, Virginia Department of Social Services
Wade Bartlett, County Administrator, County of Prince Edward
A. Taylor Harvie, III, County Administrator, County of Amelia
Rebecca S. Carter, County Administrator, County of Buckingham
Vivian Giles, County Administrator, County of Cumberland
Tracy M. Gee, County Administrator, County of Nottoway
Ronald E. Roark, County Administrator, County of Nottoway

Wade Bartlett

From: Taylor Harvie <Taylor.harvie@ameliacova.com>
Sent: Wednesday, April 02, 2014 5:14 PM
To: 'nottoway@nottoway.org'; vgiles@cumberlandcounty.virginia.gov; Wade Bartlett; Rebecca Carter; 'tgee@lunenburgva.net'
Subject: FW: HOPE De-Designation Decision

FYI

From: Inge, Fran (VDSS) [<mailto:fran.inge@dss.virginia.gov>]
Sent: Wednesday, April 02, 2014 9:57 AM
To: Taylor Harvie
Subject: RE: HOPE De-Designation Decision

One and the same-- The letter went to HOPE Community Services because the last contract VDSS had with the organization was with HOPE Community Services. The organization changed their name on their own accord without notifying the state or seeking approval to change their name. Feel free to call me if you still have questions....
Fran

Fran Inge
Director, Office on Volunteerism and Community Service
Virginia Department of Social Services
801 East Main Street, 15th Floor
Richmond, VA 23219

Phone: (804) 726-7644
Fax: (804) 726-7088
E-Mail: fran.inge@dss.virginia.gov
Web: www.vaservice.org



VIRGINIA DEPARTMENT OF
SOCIAL SERVICES

From: Taylor Harvie [<mailto:Taylor.harvie@ameliacova.com>]
Sent: Wednesday, April 02, 2014 9:40 AM
To: Inge, Fran (VDSS)
Subject: RE: HOPE De-Designation Decision

Hello Ms. Inge - Thank you for the heads up. Just wanted to verify, the Governor's letter does not mention New Horizons but they and HOPE are one and the same as far as this decision is concerned. Please let me know. Thanks for your work on this. Taylor

From: Inge, Fran (VDSS) [<mailto:fran.inge@dss.virginia.gov>]
Sent: Wednesday, April 02, 2014 9:10 AM

To: 'Tracey Gee'; Taylor Harvie; Becky Carter; Vivan Giles; Ronnie Roark; Wade Bartlett

Subject: HOPE De-Designation Decision

All,

Attached is communication from Governor McAuliffe concerning the de-designation of HOPE Community Services (New Horizons Community Action Partnership). I appreciate your involvement throughout this process. Moving forward, I will be in contact with you concerning our process of identifying and recommending to the Governor an agency to serve as your locality's community action program. As always, if you have questions please feel free to contact me.

Fran

Fran Inge

Director, Office on Volunteerism and Community Service

Virginia Department of Social Services

801 East Main Street, 15th Floor

Richmond, VA 23219

Phone: (804) 726-7644

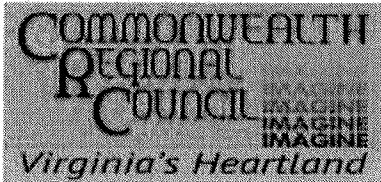
Fax: (804) 726-7088

E-Mail: fran.inge@dss.virginia.gov

Web: www.vaservice.org



VIRGINIA DEPARTMENT OF
SOCIAL SERVICES



IN PARTNERSHIP WITH
The counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

MEETING AGENDA

Thursday, April 3, 2014, 11:00 a.m. – Budget Work Session –Separate Insert
12:00 Noon Regular Meeting (Light lunch will be provided)
Commonwealth Regional Council Office
One Mill Street, Suite 101, Farmville, Virginia 23901

- I. Welcome & Call to Order Chairman Stish
- II. Invocation
- III. Approval of Minutes of March 6, 2014 Meeting..... Secretary Bennett
- IV. Treasurers’ Report - March Financial Statement, **Attachment 1** Treasurer Timmons
- V. Report of Officers & Committees
 - A. Chairman’s Report Chairman Stish
 - 1) Report on CRC FY 14-15 Budget Committee Meeting
 - 2) Appointment of CRC FY 14-15 Nominating Committee
 - 3) Report on Chief Administrative Officers Meeting, **Meeting Canceled**
- VI. Old Business..... Chairman Stish
 - A. President & Staff Reports
 - 1) Status CRC Charter Amendments-Attorney General Opinion, Chairman Stish
 - 2) Status Report - VAPDC Regarding PD Membership Chairman Stish
 - 3) Status Update – FY14-15 CRC Budget Request (Membership Fees) Mary Hickman
 - 4) Status Update – Regional Hazard Mitigation Plan Todd Fortune
 - 5) Update - VA FY14-16 Biennial Budget – PDC Funding Mary Hickman
 - 6) Annual Report Presentation Schedule for April/May, **Attachment 2**..... Mary Hickman
 - 7) Staff Report – Free Census Bureau Hands On Regional Training Workshop..... Melody Foster
 - 8) Notification Regarding CRC No Longer Serving as VEDP
Contact, **Attachment 3**..... Mary Hickman
 - 9) Status Update-BARN/CRC AFID Application Mary Hickman
 - 10) Council Member Comments
- VII. New Business Chairman Stish
 - A. President & Staff Reports
 - 1) Adoption of CRC FY14-15 Rural Transportation Planning Work
Program & Resolution, **Attachment 4**..... Melody Foster
 - 2) Council Member Comments
- VIII. Commonwealth Intergovernmental Review Process, **Attachment 5**
- IX. Council Member Comments
- X. Other Business
- XI. Adjourn – Next Meeting Date, Budget Committee
Meeting prior to Regular Meeting – May 1, 2014

COMMONWEALTH REGIONAL COUNCIL
One Mill Street, Suite 101 | P.O. Box P
Farmville, VA 23901 | 434.392.6104 PHONE
www.virginiashheartland.org

**Commonwealth Regional Council
Farmville, VA 23901
March 6, 2014**

Welcome & Call to Order

The Chairman called the Meeting to order at 12:00 p.m. at the Commonwealth Regional Council Office located at One Mill Street, Suite 101, Farmville, Virginia.

Invocation

Mr. Bennett gave the invocation.

ROLL CALL**MEMBERS****PRESENT****ABSENT**

Amelia:

Mr. Ellsworth J. Bennett
*Mr. Ralph A. Whitaker, Jr.

Mr. Ellsworth J. Bennett
(Secretary)

Buckingham:

Ms. Cassandra Stish
*Ms. Rebecca Carter

Ms. Cassandra Stish
(Chairman)

Charlotte:

Mr. Gary Walker
*Mr. Haywood J. Hamlet

Mr. Gary Walker

Lunenburg:

Mr. David Wingold
* Ms. Beverley Hawthorne

Mr. David Wingold
(Vice-Chairman)

Prince Edward:

Mr. C.R. "Bob" Timmons, Jr.
*Mr. Charles W. McKay

Mr. C.R. "Bob" Timmons, Jr.
(Treasurer)

NOTE: *Denotes Alternates

STAFF

Ms. Mary Hickman, Acting President/CEO
Ms. Melody Foster, Regional Planner
Mr. Andre' Gilliam, Community Development Planner
Mr. Todd Fortune, Community Development Planner
Ms. Barbara Terry, Part-Time Planner

GUEST

Mr. Jordan Miles, *The Farmville Herald*
Ms. Jennifer Ligon, Buckingham Agricultural Resource Network (BARN)
Ms. Sherry Ragland, Buckingham Agricultural Resource Network (BARN)
Ms. Kelly Snoddy, Buckingham Agricultural Resource Network (BARN)

Approval Of Minutes of January 2, 2014 Meeting

Mr. Walker moved to approve the minutes as presented. Motion carried.

Treasurer's Report

January & February Financial Statements: The Chairman stated the January & February Financial Statements were enclosed in the Council packet for review.

Mr. Bennett moved and Mr. Wingold seconded to accept the Financial Statement as presented. Motion carried.

New Business**President & Staff Reports**

Buckingham County Requests CRC to be Applicant for BARN AFID Funding: Ms. Ligon gave media presentation on the Buckingham Agricultural Resource Network (BARN) Facility Project. Ms. Ligon stated the BARN Facility will consist of a 80' x 200' metal building with a large meeting room, industrial kitchen, and cattle working facilities. It will be located on Route 60, West of Buckingham Courthouse near Route 56. The Project is estimated to cost \$718,748.00 of which \$550,311 has been obtained through a Tobacco Indemnification Grant, and in-kind donations of \$168,438 have been solicited. The Buckingham Cattlemen's Association (BCA) will oversee the facility. The BCA currently has 234 members from 20 counties and 1 member from Kentucky. The BARN facility can be used for educational programming, markets/festivals/fairs, auctions and sales, veterinary calls/appointments, BCA Heifer and Feeder Calf sales, banquets/catering and any and all agriculture related event or purpose. Potential regional benefits include producing 25 part-time jobs in the region, increase membership in the BCA and participation in the feeder calf sale and other sales, and enhancing area businesses revenues through the sale of fuel, food, lodging, supplies and services.

Ms. Ligon stated costs have gone up since the inception of this project and the BARN Committee has been looking for additional grant opportunities. Currently, the BARN Committee is seeking funding from the Virginia Agriculture and Forestry Development Services for a Agriculture and Forestry Industries and Development Fund (AFID) Planning Grant. The BARN Committee first went to Buckingham County to request that they serve as the applicant for a \$35,000 multi-jurisdictional application. Buckingham County has agreed to approve \$15,000 towards the BARN project; however, Buckingham is already applying for funding and cannot be the Applicant for the BARN Project. Therefore, Buckingham has requested that the CRC be the applicant for the multi-jurisdictional project application. Ms. Ligon stated the BARN Committee has a commitment from Buckingham County and now needs at least one more county to commit funding and support to the project for the application to proceed and also for the CRC to be the Applicant for the Project.

Ms. Hickman stated the BARN Committee also made a presentation before the Chief Administrator's Officers meeting held on February 25, 2014. The County Administrator's suggested that the BARN Committee attend Boards of Supervisors Meetings to provide information on the project and present their funding request for the application.

There was discussion on the proposed project.

Mr. Walker moved and Mr. Wingold seconded for the CRC to be the Applicant for the BARN Project, Agriculture and Forestry Industries and Development (AFID) Planning Grant application and also administer the project if funded. Motion carried.

Report of Officers & Committees

Chairman's Report:

Report on Chief Administrative Officers (CAO) Meeting: Ms. Hickman stated a copy of the Agenda for the CAO meeting was included in the Council packet for information.

Old Business

President & Staff Reports:

Status Report – CRC Charter Amendments-Attorney General Opinion: The Chairman stated she would be contacting the new Attorney General once the General Assembly has concluded.

Update on Submission of Berkley Group/Chandler Planning/CRC RFP Proposal for Buckingham Comprehensive Plan/Subdivision & Zoning Ordinance Update: Ms. Hickman stated the CRC partnered with the Berkley Group and Chandler Planning to submit a proposal in response to a Request For Proposals (RFP) solicited by Buckingham County for the Buckingham Comprehensive Plan, Subdivision & Zoning Ordinance Update for a total of \$75,305, with the CRC's portion for the Comprehensive Plan components totaling \$16,506. Ms. Hickman stated the partnership team participated in an interview with a County Sub-Committee on January 27, 2014. The County did receive one other proposal in response to the RFP.

Ms. Hickman stated the CRC has received notification from the County that the County Subcommittee did recommend the hiring of the partnership team (CRC, Berkley Group, Chandler Planning). However, the Buckingham Board of Supervisors made the final decision to conduct the project internally.

There was discussion on the matter.

Status Report – Letter to VAPDC Regarding PD Membership: The Chairman stated the CRC sent a letter to the VAPDC in January of 2014 regarding PDC membership. The Chairman stated the CRC's request was on the Agenda of the VAPDC's Board of Directors Meeting on February 6, 2014, which was held during the VAPDC Winter Conference in Richmond, Virginia. Ms. Stish stated she and Ms. Foster were in attendance. Ms. Hickman stated she was unable to attend the VAPDC meeting in Richmond, due to a family medical issue.

The Chairman provided those present a written summary of the meeting as well as her thoughts for moving forward. The Chairman requested that members read the summary and contact her if they would like to discuss any of her ideas further.

The Chairman stated the meeting went very well and she stated the CRC was very well received by the VAPDC members present and the VAPDC Chairman. The VAPDC has indicated they would like to assist the CRC by investing their time, effort and resources to try and bring the non-members back to the

table.

The Chairman stated there has apparently been a decade of uncertainty and possibly hurt feelings by some that needs to be discussed by all involved. The Chairman stated she would like to bring everyone back to the table to discuss how the CRC can serve everyone in the region. The Chairman stated she had some other ideas and thoughts that could be discussed at a later time.

There was discussion on the matter.

CRC Resolution to Preserve our Virginia Rural Way of Life: The Chairman stated the issue is a mute point now that the General Assembly has passed the law allowing hunting on Sunday. No action was taken.

Status Update – FY14-15 CRC Budget Request (Membership Fees): Ms. Hickman stated all CRC member localities have been sent a budget request package. Ms. Hickman stated the Chairman and herself met with Cumberland officials in mid-January to present a budget package request. Cumberland County solicits budget request in January each year. Ms. Hickman stated the Chairman and herself will be scheduling meetings with Nottoway, Blackstone and Farmville in March. Ms. Hickman requested guidance from the CRC Members as to whether they would also like a budget request package to be hand delivered to the eligible higher education members. There was discussion on the matter. The Chairman stated that in light of the current relations with non-members it would not be prudent to hand deliver budget request at this time, therefore they will be mailed instead.

Report on 2014 VACO/VML/VAPDC Local Government Day: Ms. Foster gave a report on the 2014 VACO/VML/VAPDC Local Government Day meeting that was held on February 5, 2014 in Richmond. Ms. Foster stated the event was well attended with over 400 participants. Ms. Foster stated the Governor was the keynote speaker with a focus of working together. Ms. Foster stated she visited the General Assembly and the offices of Virginia Delegates, Farriss, Edmunds, Wright and Tyler as well as Senators Martin, Ruff & Garrett to present copies of the CRC's Annual Report and request support of PDC's.

Report on 2014 VAPDC Winter Conference: Ms. Foster gave a report on the 2014 VAPDC Winter Conference that was held February 6 & 7, 2014. Ms. Foster stated speakers included the Virginia Secretary of Commerce and Trade, Maurice Jones; Virginia Secretary of Transportation, Aubrey Layne and DEQ Director of Water Division, Melanie Davenport.

Status Report – CRC Projects: Ms. Hickman stated a Status Report on CRC Active Projects as of February 2014 was provided in the Council Members packet for information. Ms. Hickman stated the CRC has picked up two new administrative contracts; Buckingham County VDOT Enhancement Project (Phase II/III) and the Town of Victoria VDOT Enhancement Project (Phase IB) which are both continuation projects.

Status Update – Regional Hazard Mitigation Plan: Mr. Fortune stated in January he sent out a request for interest from localities to pursue funding through the Pre-Disaster Mitigation Grant Program to complete an update to the CRC Regional Hazard Mitigation Plan. Mr. Fortune stated, Buckingham, Prince Edward, Nottoway and Farmville have all indicated they are interested in moving forward. Mr. Fortune stated he still has not heard from Amelia, Charlotte, Lunenburg, or Cumberland and will be contacting these localities again to find out their interest in proceeding.

VA FY15-16 Biennial Budget – PDC Funding (Regional Cooperation Act): Ms. Hickman stated the House Appropriations Committee Budget includes an amendment to restore PDC funding of \$70,000, however the Senate approved Budget did not include the restoration. Ms. Hickman stated if the PDC funding is not restored, the CRC would be looking at a reduction of \$3,038.84 in State Funding per the Regional Cooperation Act annually. Ms. Hickman stated the House and Senate Conference Committee began working this past weekend to iron out budget differences. Ms. Hickman stated today is the last day to put bills in conference with tomorrow being only conference reports and certain joint resolutions being considered. Ms. Hickman stated the General Assembly has until March 8, 2014 to act on the Budget pending heading into a Special Session on the Budget which is looking very likely.

Council Member Comments: Mr. Walker stated that the CRC no longer has a active marketing program. Mr. Walker stated a Virginia Economic Development Partnership (VEDP) board member contacted him to notify him the CRC is still listed by the VEDP as the contact for the region and would need a letter from the CRC requesting it no longer be listed at the primary contact. Mr. Walker stated the Virginia Growth Alliance should probably be the primary contact for VEDP as they are the only regional marketing group that is active at this time. Mr. Walker stated VEDP needs to be notified by letter. It was stated VEDP could still contact the CRC for demographic data; however, if they have a prospect they should be contacting either Virginia Growth Alliance or an individual locality. It was the consensus of the members present for the CRC to send a letter to VEDP notifying them that the CRC will no longer be the primary marketing contact for the region.

New Business

President & Staff Reports

Adoption of 2014 VCDBG Program Regional Priorities: Ms. Terry stated each year the Virginia Department of Housing and Community Development contacts the CRC to request Regional Priorities for the Community Development Grant Program. Ms. Terry stated localities in the region are contacted to provide their input, the CRC received 10 responses. This information was then utilized to formulate the Regional Priorities for the region.

Mr. Wingold moved and Mr. Walker seconded to adopt the Resolution of the CRC Ratifying Community Development Block Grant Regional Priorities for Planning District 14 for Program Year 2014-2015 as presented. Motion carried.

VA Community Development Block Grant Program (VCDBG): Ms. Hickman stated the Virginia Community Development Block Grant (VCDBG) Program has been utilized by many of the localities in the region over the years very successfully. This Program provides eligible local governments funding opportunities for planning and implementing projects that address critical community development needs, including housing, infrastructure and economic development. The goal of the VCDBG program is to improve the economic and physical environment in Virginia's communities through activities which primarily benefit low-and-moderate persons. Ms. Hickman provided a summary of the various grant programs as well as a listing of successful projects that have been implemented over the past 25 years that have received assistance from the CRC (or previously the PPDC). Ms. Hickman also provided the most recent VCDBG income limits for the various localities in the region. Ms. Hickman noted if any member would like more information on any of the various programs offered by DHCD to contact the staff.

Town of Dillwyn/CRC Amendment to Agreement for CDBG Business District Revitalization Project: Mr. Fortune stated the Town of Dillwyn was the recipient of a Virginia Community Development Block Grant for the Town of Dillwyn Business District Revitalization Project in August of 2011. The CRC is administering this project for the Town of Dillwyn. There has been various delays on the project that has necessitated the Town receiving an extension through May 31, 2014. The CRC will need to amend the CRC's contract with the Town of Dillwyn to extend the CRC's services for 12 months from the date of execution.

Mr. Walker moved and Mr. Bennett seconded to authorize Ms. Hickman to execute the Amendment I for an Extension of the Agreement for the CRC to Provide Administrative and Technical Services for the Town of Dillwyn Business District Revitalization Project for an additional 12 months from the date of execution. Motion carried.

CRC Regional Funding Priorities for the VDOT SYIP: Ms. Foster stated each year VDOT contacts the CRC to request regional funding priorities for the VDOT Six Year Improvement Program. The CRC has submitted for the past two years the Projects of Regional Significance that were approved by the CRC with input from the localities through the CRC's Regional Long Range Transportation Plan Process. Ms. Foster stated a copy of these Projects were forwarded to the counties of the PDC region and comments were solicited to inquire if any changes should be warranted this year. None were received. The information was also discussed at the Chief Administrative Officer's meeting last week with no additional comments. Ms. Foster stated the CRC would probably be looking at developing a process next year for prioritizing regional projects for inclusion in the Six Year Improvement Program.

Mr. Bennett moved that the CRC adopt the Project of Regional Significance as presented to be submitted to VDOT for inclusion in the Six Year Improvement Program process. Motion carried.

Rescue Squad Assistance Fund Grant Program (RSAF): Ms. Foster stated the CRC sent out notifications to the Rescue Squads in the region of the notice for the RSAF Grant Program grant cycle that began on January 31, 2014 and closes on March 17, 2014. Ms. Foster stated Rescue Squads were also notified that the CRC was available to assist them with grant writing for this program. Ms. Foster stated the CRC has successfully assisted several Rescue Squads in the past in receiving these funds. Ms. Foster stated she had not received any requests for assistance as of this date.

CRC FY 12-13 Annual Report Presentation Schedule: Ms. Hickman stated a schedule of the CRC FY 12-13 Annual Report Presentations for various County Board of Supervisor and Town Council meetings was included in the Council Packet for information. Ms. Hickman did noted the Drakes Branch Town Council Meeting presentation will be rescheduled to April 7, 2014 due to inclement weather. The Town of Charlotte Court House presentation will also be rescheduled to April 21st due to inclement weather.

2013 Population Estimates for Virginia Counties & Cities: Ms. Hickman stated the CRC received the 2013 Official Population Estimates for Virginia Counties and Cities in Virginia. Ms. Hickman stated a copy is provided in the Council Members packet. The Estimates are prepared annually. The Estimates as based on changes since 2010 in housing stock, school enrollment, births, deaths and drivers' license issuances. Most importantly, they are used by state and local government agencies in revenue sharing, funding allocations, planning and budgeting.

CRC Hosting Free Census Bureau Hands-On Training for CRC Member Localities: Ms. Foster stated the CRC will be hosting a free Census Bureau Hands-On Training Workshop of the American FactFinder Website for member localities. The Workshop will be held at the Keysville campus of Southside Virginia Community College on March 14, 2014 from 9:30-12:30 p.m.

Mr. Walker stated he would like the non-member localities to also be invited to attend the workshop. Ms. Foster stated she would send a notice to the non-member localities.

Council Member Comments: There were none.

Commonwealth Intergovernmental Review Process (CIRP): Mr. Walker moved to give a level one comment on the following listed CIRP's: DRPT/Crossroads purchase of two 9 passenger vans with lifts and one multi-passenger bus with lift; DEQ/US Army Corps of Engineers scoping of U.S. Army Corps of Engineers Environmental Assessment for the Update to the Shoreline Management Plan for the John H. Kerr Reservoir located in Charlotte, Halifax and Mecklenburg counties. Motion carried.

Council Member Comments: There were none.

Other Business: Mr. Fortune stated the Town of Dillwyn has been awarded a CDBG Planning Grant from the Virginia Department of Housing and Community Development for initial planning activities geared toward a possible housing rehabilitation project within the Town. The Town has requested the CRC assist them in completing the needed activities for the Planning Grant for a fee of \$3,000.

Mr. Timmons moved that the CRC approve the Request from the Town of Dillwyn for assistance in completing needed activities for the CDBG Planning Grant for a fee of \$3,000 and authorize Ms. Hickman to execute the Agreement between the CRC and the Town of Dillwyn. Motion carried.

Ms. Hickman stated she noted in reviewing the VML Newsletter, that the Virginia Department of Mines, Minerals and Energy (DMME) was reaching out to local units of government and Planning Districts to ask them to host Regional Workshops on Energy Performance Contracting. Ms. Hickman stated she contacted DMME and learned that the Local Energy Alliance Program (LEAP) will be conducting the workshops through a grant that will cover all costs. Ms. Hickman stated she has offered to LEAP that the CRC could coordinate with them to provide a space for the regional workshop in the conference room located in the basement of the CRC office building. The grant will be covering all costs, the CRC will just be responsible for getting the word out to localities to attend and coordinating with LEAP to hold the Workshop.

Mr. Wingold moved for the CRC to Coordinate with LEAP to hold a Regional Energy Performance Contracting Work Session for the region in the basement conference room of the CRC office building. Motion carried.

The Chairman noted the Budget Committee will meet one hour prior at 11:00 a.m. to the next meeting on April 3, 2014.

Adjournment: The meeting adjourned at 1:40 p.m.

Mr. David Wingold, Secretary



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 8, 2014
Item No.: 19
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports

Summary: Please see the attached monthly reports for your review and consideration.

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery - Commercial
- d. Tourism

Recommendations: None.

Motion _____
Second _____

Campbell _____
Cooper-Jones _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wick _____



Animal Control Monthly Report

"March 2014"

Dogs

Surrendered	7
Picked Up	26
Claimed By Owner	3
Adopted	1
Died in Kennel	0
Euthanized	7
Transferred to SPCA	22
Dead on Arrival	0
Escaped from Shelter	0

Wildlife

Handled	0
Euthanized	0
Rabies Case	0

Livestock

Returned to Owner	0
Died in Kennel	0
Adopted	0

Fees Collected \$0.00

Fees Collected \$120.00

Other Companion Animals

Returned to Owner 0

Cats

Surrendered	6
Picked Up	1
Claimed By Owner	0
Adopted	0
Euthanized	7
Died in Kennel	0
Transferred to SPCA	0
Dead on Arrival	0

Number of Calls to Shelter 130

Summons Issued 2

Subpoenas Served 0

Days in Court 0

Nuisance Dogs 7

Dangerous Dogs 0

Fees Collected \$0.00

Total Fees Collected \$120.00

Bill the Town of Farmville

1 cat housed (7 days each)

Total \$35.00

S. Ray Foster, Animal Control Officer

Building Official

Permits Issued Report
3/01/2014 Through 3/31/2014

BI411

ADDITIONS	- Issued	2
	- Value	\$26,300.00
	- Permit Fees	\$238.20
	- 2.00% STATE TAX	\$4.76
	- Fees Collected	\$.00
CELL TOWER	- Issued	1
	- Value	\$7,500.00
	- Permit Fees	\$750.00
	- 2.00% STATE TAX	\$15.00
	- Fees Collected	\$.00
COMMERCIAL	- Issued	1
	- Value	\$1,000.00
	- Permit Fees	\$150.00
	- 2.00% STATE TAX	\$3.00
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	4
	- Value	\$650,000.00
	- Permit Fees	\$1,299.20
	- 2.00% STATE TAX	\$25.98
	- Fees Collected	\$.00
ELECTRICAL	- Issued	18
	- Value	\$32,312.00
	- Permit Fees	\$935.00
	- 2.00% STATE TAX	\$18.70
	- Fees Collected	\$.00
MECHANICAL	- Issued	8
	- Value	\$7,000.00
	- Permit Fees	\$400.00
	- 2.00% STATE TAX	\$8.00
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	2
	- Value	\$8,250.00
	- Permit Fees	\$100.00
	- 2.00% STATE TAX	\$2.00
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	1
	- Value	\$98,900.00
	- Permit Fees	\$161.60
	- 2.00% STATE TAX	\$3.23
	- Fees Collected	\$.00
PLUMBING	- Issued	6
	- Value	\$.00
	- Permit Fees	\$300.00
	- 2.00% STATE TAX	\$6.00
	- Fees Collected	\$.00
REMODELING	- Issued	6
	- Value	\$107,798.94
	- Permit Fees	\$480.00
	- 2.00% STATE TAX	\$9.60
	- Fees Collected	\$.00
Total Permits - Issued		49
Total Permits - Value		\$939,060.94
Total Permits - Permit Fees		\$4,814.00
- 2%Tax		\$96.28
Total -		\$4,910.28



Virginia Food Works

Commercial Management at Prince Edward County Cannery

Emily Wells
Commercial Manager
(434) 547-4280

March 2014 Summary

We are getting ready for harvest season! A number of farmers have registered their food processing operations with VDACS in preparation for production during the summer months. Entrepreneurs are also gearing up—we are excited to be entering the planning stages for bottling products from two Farmville restaurants!

Interested parties: 18

Clients: 4

Facility tours: 1

Days used for commercial activity: 5

Quantity processed: 696 jars of various sizes

Products created:

- Barbecue Sauce
- Strawberry Jams (Lavender, Balsamic, Vanilla)
- Applesauce
- Pepper sauce

Other services provided:

- Supervision of independent processors
- Tour of the facility for potential clients
- Attended several conferences and workshops to promote Cannery

Tourism & Visitor Center Monthly Report for March 2014

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2014	546	54	12	612	204.0
2013	3,148	872	101	4,121	343.4
Total / 3 Months					
Total / ALL of 2013					
Virginia's Retreat Passport Program:					
Stacked Arms Pins: This Month: 48 YTD: 49	Passports redeemed this month: 2				3
Passports redeemed YTD: 3					

Requests for Information:

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Tourism Web Hits	Monthly Totals:
March 2014	38	408	42	260	1289	2,037
March 2013	33	1390	30	285	774	2,512
% Difference	15.15%	-70.65%	40.00%	-8.77%	66.54%	-18.91%

TOTAL YTD	2014 YTD	2013 YTD	% Difference	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Tourism Web Hits	Total YTD Inquiries:
	100	991	612	3,524	5,231				
	78	2,196	635	1,511	4,479				
	28.21%	-54.87%	-3.62%	133.22%	16.79%				

Report to April Board of Supervisors:

- March weather didn't just start out like a lion; it roared all month long for the whole country! Visitor Center closed one day with two more "snow events" until nearly the end of the month. However, the vast majority of the country suffered, too. Speaking with tourism professionals from Georgia through Pennsylvania and points west, leisure travel was down. Virginia Welcome Centers report substantially low March numbers, too.
- The Heart of Your Adventure brochures arrived mid-March and were distributed to the eleven Welcome Centers and the other 67 Certified Visitor Centers around the Commonwealth. Additionally, through volunteers, many of the businesses will also promote this brochure to their visitors helping business grow throughout the region. A copy is in each Board pack.
- The Best Part of the Civil War begins year long campaigns with both the Sesquicentennial History Mobile and TripAdvisor to help drive visitors our way.
- We are now one year away from "our" Sesquicentennial. Petersburg National Park and Staunton River Battlefield State Park are gearing up for their events this June. We will watch the impact these first signature events have on our region as we prepare for April 2015.

