



**PRINCE EDWARD COUNTY  
BOARD OF SUPERVISORS  
June 10, 2014**

**AGENDA**

7:00 p.m.	1.	The Chairman will call to order the <u>June</u> meeting of the Board of Supervisors.	1
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	3.	<b><u>PUBLIC PARTICIPATION:</u></b> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	3
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	8.	<b><u>PUBLIC HEARING: County Stormwater Ordinance</u></b> -- <i>The Board will receive citizen input prior to considering a proposed amendment to the County Stormwater Ordinance clarifying that properties located within the corporate limits of the Town of Farmville will be subject to the County stormwater program.</i>	79
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*(NOTE: Additional agenda items may be added to the Table Pack, available for review after 4:30 p.m. on Tuesday, June 10, 2014.)*



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: June 10, 2014  
Item No.: 1 & 2  
Department: Board of Supervisors  
Staff Contact: W.W. Bartlett  
Issue: Call To Order & Invocation

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**Summary:** The Chairman will call to order the **June** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

**Attachments:**

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_

McKay \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 10, 2014  
**Item No.:** 3  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Public Participation

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**Summary:**

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

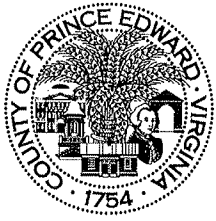
**Attachments:** Public Participation Tracking Form

**Recommendation:** None.

Motion \_\_\_\_\_ Campbell \_\_\_\_\_ McKay \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Simpson \_\_\_\_\_ Wilck \_\_\_\_\_  
Jones \_\_\_\_\_ Timmons \_\_\_\_\_

# PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: June 10, 2014  
Item No.: 4  
Department: Board of Supervisors  
Staff Contact: W.W. Bartlett  
Issue: Board of Supervisor Comments

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**Summary:** The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

**Attachments:** Protocol for Board of Supervisors Comments

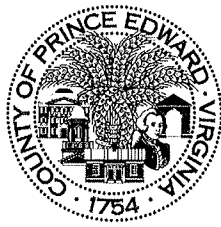
**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_

McKay \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



*Mission Statement of the Board of Supervisors of the County of Prince Edward*

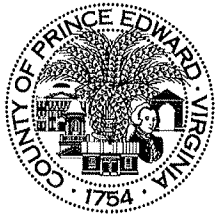
*To represent all citizens, provide leadership, create vision and set policy to accomplish effective change, planned growth and provide essential service, while maintaining and enhancing the quality of life in Prince Edward County.*

**PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS**

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during “Public Participation,” if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen’s concerns on matters of public interest.
- “*Board of Supervisors Comments*” is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member’s comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009  
Re-Adopted: January 10, 2012





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 10, 2014  
**Item No.:** 5-a  
**Department:** Treasurer  
**Staff Contact:** Donna Bowman Nunnally  
**Issue:** Treasurer's Report

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**Summary:** The April 2014 Treasurer's Report is attached.

**Attachments:** April 2014/April 2013 Treasurer's Reports

**Recommendation:** Acceptance.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_

McKay \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

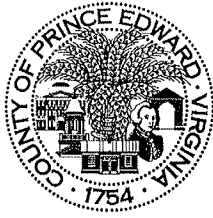
**Prince Edward Board of Supervisors Treasurer's Report - April 2014**

<b>Name of Bank</b>	<b>Bank Balance</b>	<b>Deposit in Transit/Adj.</b>	<b>Outstanding Checks</b>	<b>Available Balance</b>
Benchmark Pooled Fund Account	\$ 10,416,146.73	\$ 84,217.98	\$ 486,574.62	\$ 10,013,790.09
Wachovia Social Services	\$ 172,042.79		\$ 78,563.96	\$ 93,478.83
Bank of America School Fund	\$ 1,297,981.74	\$ 0.33	\$ 753,568.41	\$ 544,413.66
Bank of America Food Service	\$ 60,863.45	\$ 309.94	\$ 13,070.47	\$ 48,102.92
Benchmark Food Service	\$ 336,675.54			\$ 336,675.54
<b>TOTAL</b>				<b>\$ 11,036,461.04</b>
<b>Certificate of Deposits</b>				
Benchmark				\$ 519,048.66
Citizens Bank Recreation				\$ 15,000.00
Citizens Bank Underground Storage				\$ 20,000.00
Planners Bank				\$ 200,000.00
Wells Fargo Advantage Fund				\$ 162,447.94
<b>TOTAL</b>				<b>\$ 916,496.60</b>
<b>GRAND TOTAL</b>				<b>\$ 11,952,957.64</b>

**Prince Edward Board of Supervisors Treasurer's Report - April 2013**

<b>Name of Bank</b>	<b>Bank Balance</b>	<b>Deposit in Transit/Adj.</b>	<b>Outstanding Checks</b>	<b>Available Balance</b>
Benchmark Pooled Fund Account	\$ 11,611,932.05	\$ 15,269.35	\$ 339,180.99	\$ 11,288,020.41
Wachovia Social Services	\$ 32,438.33	\$ 374.15	\$ 44,613.12	\$ (11,800.64)
Bank of America School Fund	\$ 931,495.14	\$ 3,000.06	\$ 624,013.84	\$ 310,481.36
Bank of America Food Service	\$ 135,277.58	\$ 149.29	\$ 10,688.32	\$ 124,738.55
Benchmark Food Service	\$ 331,406.19			\$ 331,406.19
<b>TOTAL</b>				<b>\$ 12,042,845.87</b>
<b>Certificate of Deposits</b>				
Benchmark				\$ 519,048.66
Citizens Bank Recreation				\$ 15,000.00
Citizens Bank Underground Storage				\$ 20,000.00
Planners Bank				\$ 200,000.00
Wells Fargo Advantage Fund				\$ 162,435.12
<b>TOTAL</b>				<b>\$ 916,483.78</b>
<b>GRAND TOTAL</b>				<b>\$ 12,959,329.65</b>





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: June 10, 2014  
Item No.: 5-b  
Department: Board of Supervisors  
Staff Contact: W.W. Bartlett  
Issue: Minutes

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**Summary:** Draft minutes for April Board of Supervisor meetings are attached.

**Attachments:** May 6, 2014 – Draft Minutes  
May 13, 2014 – Draft Minutes

**Recommendation:** Acceptance.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_

McKay \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

May 6, 2014

At a special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 6<sup>th</sup> day of May, 2014; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator.

Chairman Simpson called the reconvened meeting to order at 7:00 p.m. Supervisor Townsend offered the invocation.

In Re: Resolution Affirming Declaration of Local Emergency

Supervisor Wilck made a motion to approve the Resolution of Affirmation of Declaration of Local Emergency; the motion carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay:

Mr. Bartlett stated that at 4:30 p.m. on April 29, 2014, due to the recent storm, he declared a local State of Emergency because the private dam at Morris Creek Road was in danger of failing. This State of Emergency was lifted May 1, 2014, at 1:30 p.m. Mr. Bartlett reported that the declaration of a state of

emergency is required in order to obtain Federal funds to assist with a catastrophic event. He added the owner is responsible for the cost of the pumps.

**RESOLUTION  
AFFIRMATION OF DECLARATION OF LOCAL EMERGENCY**

**WHEREAS**, at 4:30 p.m. on April 29, 2014, as a result of the rainfall storm event, W.W. Bartlett, County Administrator, as the Director of Emergency Management of the County of Prince Edward, found that the County of Prince Edward, Virginia, faced an emergency conditions caused by the overtopping of a private dam that placed in peril the lives and property of citizens of the County which could have threatened and constituted a disaster, and made a Declaration of Local Emergency; and

**WHEREAS**, at 1:30 p.m. on May 1, 2014, W.W. Bartlett, County Administrator, as the Director of Emergency Management of the County of Prince Edward, Virginia, found that the conditions of peril to life and property had abated and therefore the Declaration of Local Emergency was rescinded; and

**WHEREAS**, Section 44-146.21 of the *Code of Virginia* requires that such Declaration of Local Emergency be approved and confirmed by the Board of Supervisors, as the governing body of the County of Prince Edward, Virginia;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of the County of Prince Edward, Virginia, that the Declaration of Local Emergency, dated April 29, 2014, attached hereto and incorporated herein fully by reference, be, and the same hereby is approved and confirmed; and

**BE IT FURTHER RESOLVED**, and affirmed by the Board of Supervisors of the County of Prince Edward, Virginia, that the Declaration of local Emergency was rescinded effective 1:30 p.m. on May 1, 2014.

In Re: Approval of An Ordinance to Impose Tax Levies for Calendar Year 2014

Supervisor Jones stated:

*After the public hearing two weeks ago, I've done a lot of thinking and have asked Mr. Bartlett to gather the information for me to hopefully help answer people's questions about our budget and why we're proposing an eight cent increase.*

*The increase of one item is overwhelmingly the reason why we need to increase County revenues and that's Piedmont Regional Jail. Mr. Bartlett warned us last year that the jail was not going to continue to be self-supporting as it has been for many years due to the loss of certain income revenues. The County Administrator has spelled out the reasons why the jail will now need \$1.4 million from the County budget where it used to be nothing. And that is more money than the eight cent increase we proposed will generate.*

*I hate to see us have to increase real estate taxes, and it will probably affect me more than any other Board member as far as the tax increase. People need to understand the jail has hit some hard times and the County will have to help financially until they can correct their problems which they're working on diligently.*

*Some of the reasons they have the reduced income is reduced state funding by over 50% which caused a million dollar loss in revenue; loss of Dinwiddie and Mecklenburg prisoners due to those two counties building their own regional jail; loss of detainees to the Farmville ICE Center.*

*Even with these losses in income, the jail still has one of the lowest costs per inmate day of any of the 66 regional jails in the state.*

*Some speakers at the hearing mentioned our local government should be run more efficiently to avoid a tax increase. Let's look at the numbers. Each year the Auditor of Public Accounts compiles data from annual audits of counties, cities and towns and publishes the information in a report titled, "Comparative Report of Local Government Revenues and Expenditures." The report shows that Prince Edward's per capita spending on operation and maintenance is lower than all but two counties in the state of Virginia. There are 95 counties of which 94 report data. That means 91 counties are spending more per capita than Prince Edward. That includes all of our neighboring counties. The state average per capita spending on operation and maintenance is \$3,025 while Prince Edward is \$1,922, 63.5% of state average. The average of our neighboring counties is \$2,298.*

*Our County Administration has two positions that have been open and not filled, holding off on filling these vacancies have probably saved the County over \$100,000.*

*The same report of Local Government Spending contains the annual debt payment for 94 counties listed; again Prince Edward is one of the lowest. Only five counties have a lower per capita debt payment than Prince Edward.*

*Another concern expressed during the public hearing was over our schools and their performance. The web site SchoolDigger.com shows that our schools have made big increases in test scores and graduation rates in the last few years. Our budget proposed level funding for the schools. How can we cut funding for something that is making progress?*



*Some questions were asked of concern about our Economic Development. In her annual report, Mrs. Carney told us her office of Economic Development was working with five businesses: Tri-Boro Rack and Storage Products, an expansion creating 25 jobs with an investment of a million and a half dollars; Luck Stone, a new company, creating 35 jobs with a \$20 million investment; Tharpe Trucking, a relocation, creating 25 new jobs with a \$2 million investment; Helton House, an expansion with the creation of 28 jobs with a \$1.25 million investment; Lappe Metals Associates, with a relocation, creating five new jobs. And then also, with the sale of the land out at the Industrial Park to the Department of Transportation.*

*There were other questions about the Biosolids Department and the \$71,000, I believe, expenditure there. But the State refunds this locality almost all of that.*

*We've looked at the budget very closely for years, and have run a tight ship. And that is why our real estate tax rate has been one of the lowest in the state. I don't see how we can fund the necessary operations of our county without an eight cent increase in our County real estate taxes. If any other Supervisor or citizen has any means of telling us how to not do this increase, I'd love to hear it because I know we've looked at this budget very, very diligently.*

*Again, if you look at the jail situation, \$1.4 million – that explains almost the whole reason why we have to have an eight cent increase.*

*We do want to keep our County to where when we get audited each year and we have a good audit report and we've dipped into our fund balance this year already to do the jail situation, and to do it again, another year, I'm beginning to wonder if the auditor might throw up a red flag on us.*

*Thank you.*

Supervisor Jones then stated the Board should have taken Mr. Bartlett's advice last year and done a little increase last year to help offset what the extra jail cost has been this past year and obviously will be again for another year. He added the County may receive additional tax revenue from properties after the reassessment is complete.

Supervisor Jones made a motion to approve the Ordinance to Impose Tax Levies for Calendar Year 2014 as advertised, as follows:

<b>Levy</b>	<b>Nominal Tax Rate (per \$100 of assessed valuation)</b>	<b>Value Used for Assessment Purposes</b>	<b>Effective Tax Rate (per \$100 of assessed valuation)</b>
Real Estate	\$0.50	Fair Market Value	\$0.50
Mobile Homes	\$0.42	Fair Market Value	\$0.42
Merchant's Capital	\$0.70	100% of Original Cost	\$0.70
Tangible Personal Property – Motor Vehicles	\$4.50	N.A.D.A. Guide, Loan Value	\$4.50
Tangible Personal Property – Business Furniture & Fixtures	\$4.50	20% of Original Cost	\$0.90
Tangible Personal Property – Heavy Equipment	\$4.50	20% of Original Cost	\$0.90
Machinery & Tools	\$4.20	10% of Original Cost	\$0.42
Farm Machinery & Equipment	\$0.00	----	\$0.00

Supervisor Timmons requested a roll-call vote.

The motion failed:

Aye: Robert M. Jones

Nay: Howard M. Campbell  
Pattie Cooper-Jones  
Charles W. McKay  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Supervisor Timmons made a motion that the Board establishes a Finance Committee to review the budget in greater detail, which would then come back to the full Board with a recommended budget that can be passed by the Board. He offered to serve on the Committee and suggested Supervisor Cooper-Jones and Supervisor Wilck.

Chairman Simpson recommended Supervisor Timmons, Supervisor Cooper-Jones and Supervisor Jones to serve on the Finance Committee.

The Board then voted on Supervisor Timmons' motion to establish a Finance Committee; the motion carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay:

Supervisor Jones requested the meeting date for the Finance Committee; after some discussion, the Finance Committee meeting will be held Thursday, May 9, 2014 at 7:00 p.m.

Supervisor Campbell asked if the State is any closer to approving the State budget. Mr. Bartlett said not to his knowledge and there has been no movement.

On motion of Supervisor Wilck and adopted by the following vote:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay:

the meeting was adjourned at 7:21 p.m.

May 13, 2014

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 13<sup>th</sup> day of May, 2014; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Jim Ennis, County Attorney.

Chairman Simpson called the meeting to order. Supervisor Townsend offered the invocation.

In Re: Public Participation

**Reinhardt Gray**, Park Manager, High Bridge Trail State Park, stated approximately 194,000 people attended the State Park and the High Bridge Trail over the past year and it is estimated the revenue provided was more than \$3.1 million to the Counties served. He presented an overview of the project, adding the work is being done to complete the Pamplin and Burkeville areas. He expressed his appreciation of the County's support in this project.

Supervisor Campbell inquired about the maintenance at the park; Mr. Gray stated the staff will begin cutting grass soon, but due to the lack of a state budget, they are unable to hire additional staff.

**Jack Houghton**, Farmville District, expressed his opposition to a 19% increase in the real estate tax rate and commended the Board on its creation of the Finance Committee to review ways to address the proposed increase and find alternatives. Mr. Houghton requested the Board review the County's health

insurance benefits, adding the current plan is considered a “Cadillac plan” and the County may face a penalty in the future.

**Henry Shelton**, Prospect District, expressed his opposition to the proposed tax increase just for the purpose of enhancing the County department heads salary and insurance benefits along with special projects; he stated the public doesn’t know what the money is going for. He praised Supervisor Timmons for his work.

**Sam Campbell**, Prospect District, thanked the Board for voting down the tax increase at the previous meeting and for creating the Finance Committee. He then questioned the purpose of the line item, “Parks, Recreation and Cultural” for \$158,350. Mr. Bartlett stated that is a combination of items to outside agencies which includes PEFYA, the YMCA and others.

Mr. Campbell then stated the disparity between what citizens in the county are facing with their costs in coverage in health insurance and what county employees are paying and the benefits is tremendous. He said the costs for the insurance for employees represent more than 10% of the real estate tax receipts, he requested the Board revisit this and bring costs down.

**Richard Altice**, Hampden District, expressed his concern regarding the County’s health insurance plan for its employees stating it is far above what the County can afford. He requested the Board seek out and cut duplicate functions and extraneous expenditures, to reduce regulations to “get out of the way of businesses” trying to open in the County, and to not use County money to subsidize businesses. He stated the Board should study how to improve Prince Edward County’s suitability and attractiveness to businesses without dipping into the citizens’ pocketbooks. Mr. Altice then requested that Supervisor McKay schedule a Town Meeting at the Hampden-Sydney firehouse.

Supervisor McKay said he will check his calendar but he is not prepared to set a date at this time.

**Kenneth Jackson**, Lockett District, expressed his concern regarding the proposed tax increase and the information presented previously regarding job creation in the county. He added that no one has moved to bring jobs or real revenue to boost the County’s economy. Mr. Jackson stated the County needs new schools and cannot compare itself to areas such as Chesterfield and Henrico, as they have growth. Mr. Jackson stated Halifax and Wytheville have grown. He encouraged the Board to revamp the agricultural industry.

**Earl Wallace**, Lockett District, praised the Sheriff's department and the response time; he said the County and citizens should do everything possible to support them.

In Re: Board of Supervisors Comments

Supervisor Campbell announced he is planning a Town Meeting in Prospect and plans to also hold a Neighborhood Watch in the Tuggle and Prospect areas.

Supervisor Timmons recognized Craig Burns, Boy Scout from Troop 6596, who is working on his Community Service and Citizenship merit badges. Supervisor Timmons then announced he is holding a Neighborhood Watch and a Town Hall Meeting on the third Monday in July in the Buffalo district.

Chairman Simpson stated the tax rates for the previous years were as follows: in 1991, the tax rate was \$0.42; then for a few years it went to \$0.45; in 1994 it was raised to \$0.59, a 14 cent increase. Then it was \$0.50, then \$0.59, then in 2003 it dropped to \$0.43, then \$0.50, then \$0.57, then \$0.58 and \$0.57, then in 2009 it was \$0.40. In 2010 it was \$0.42 and has been that to the present.

Supervisor Cooper-Jones thanked the citizens for attending the meeting. She stated it was interesting to read the budget and is hopeful the Finance Committee can find a way to avoid raising the taxes. She stated VACo is holding classes for Supervisors on budgeting and encouraged all to attend; they are being held May 29 and July 29.

Supervisor Wilck stated the previous Chairman had presented a "State of the County" speech each year. Supervisor Wilck requested Chairman Simpson to present such a presentation in the near future.

In Re: Consent Agenda

On motion of Supervisor Jones and carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the Board accepted the Treasurer's Report for March 2014; the minutes of the meetings held April 1, 2014 at 1:00 p.m., April 1, 2014 at 2:00 p.m. with correction, April 1, 2014 at 5:30 p.m., April 8, 2014 at 3:00

p.m., April 8, 2014 at 5:00 p.m., April 8, 2014 at 7:00 p.m., April 15, 2014, and April 22, 2014; Accounts and Claims; and Salaries.

**Prince Edward Treasurer's Report - March 2014**

<b>Name of Bank</b>	<b>Bank Balance</b>	<b>Deposit in Transit / Adj.</b>	<b>Outstanding Checks</b>	<b>Available Balance</b>
Benchmark Pooled Fund Account	11,644,595.92	84,217.98	375,904.11	11,352,909.79
Wachovia Social Services	273,059.67		78,563.96	194,495.71
Bank of America School Fund	1,816,313.70	0.33	303,444.23	1,512,869.80
Bank of America Food Service	90,081.20	149.26	13,089.18	77,141.28
Benchmark Food Service	284,892.06			284,892.06
<b>TOTAL</b>				<b>13,422,308.64</b>
<b>Certificates of Deposit</b>				
Benchmark				519,048.66
Citizens Bank Recreation				15,000.00
Citizens Bank Underground Storage				20,000.00
Planners Bank				200,000.00
Wells Fargo Advantage Fund				162,446.69
<b>TOTAL</b>				<b>916,494.35</b>
<b>GRAND TOTAL</b>				<b>14,338,803.99</b>

**BOARD OF SUPERVISORS**

VEPGA	Energy negotiations		166.00
Farmville Herald	Advertising		994.26
Howard M. Campbell	Mileage		151.76
Robert M. Jones	Mileage		50.40
Charles W. McKay	Mileage		127.68
Howard F. Simpson	Mileage / Tolls / Tips		492.24
C. Robert Timmons, Jr.	Mileage		367.36
Jerry R. Townsend	Mileage		464.80
Business Card	Soft drinks / water	46.94	
	Meeting refreshments	13.90	
	Meals	109.70	170.54

**COUNTY ADMINISTRATOR**

Business Card	Fed Ex	38.85	
	Certified mail	18.63	
	Budget PowerPoint	212.61	270.09
Pitney Bowes	Postage meter lease		29.00
US Cellular	Phone		136.88
VA Emergency Management Association	2014-2015 Dues		75.00

Grainger	Cups		182.08
Key Office Supply	Folders	25.98	
	Folders / inserts	62.89	
	Copier drum	180.99	
	Laser cartridge	89.99	
	Calculator tape	3.60	
	Ink cartridges	157.98	
	View binders	51.48	572.91
Reliable	Time cards		49.44

COMMISSIONER OF REVENUE

Treasurer of Virginia	Online service		76.61
Commissioner of Revenue Association	Dues		240.00
Business Data of Virginia, Inc.	Processing DMV book		225.00
Key Office Supply	Ink cartridges		195.87

ASSESSOR

Wampler-Eanes Appraisal	Reassessment		22,567.50
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TREASURER

James W. Elliott, Attorney	Bond fee		400.00
Totalfunds by Hasler	Postage		3,000.00
Benchmark Community Bank	Payflow / PayPal fee		6.70
Treasurer of Virginia	Online service		76.61
Donna Nunnally	Mileage	121.41	
	Lodging	219.80	341.21
Treasurers Association of Virginia	Meeting registration		235.00
University of Virginia	District meeting - Nunnally	70.00	
	District meeting - Overstreet	70.00	
	District meeting - Lee	70.00	
	District meeting - Bappert	70.00	280.00
Key Office Supply	Pens / Dust Off air	26.47	
	Adding machine tape	13.39	
	Post It flags / pencils	15.08	
	Notebook	35.96	90.90

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expense	1,500.00	5,200.00
ComputerPlus Sales & Service	Printer maintenance contract		79.00

GENERAL DISTRICT COURT

Joyce K. Sexton	Mediation		926.25
US Cellular	Phone		23.41
Key Office Supply	Toner		132.99
Southern Copier Sales & Service	Copier		3,495.00

SPECIAL MAGISTRATES

Key Office Supply	Ink cartridge / stamp	99.95	
	Ink cartridge	90.99	190.94



CLERK OF THE CIRCUIT COURT

CenturyLink	Phone		21.05
Virginia Court Clerk's Association	Dues		470.00
Gail A. Acampora	Juror		30.00
Lisa M. Barton	Juror		30.00
Barbara W. Berg	Juror		30.00
Charles A. Boll	Juror		30.00
Elizabeth T. Carter	Juror		30.00
Deborah J. Dowell	Juror		30.00
Joann C. Eppes	Juror		30.00
Janice E. Green	Juror		30.00
William R. Harbour	Juror		30.00
Anita T. Harris	Juror		30.00
Teresa A. Harris	Juror		30.00
Deborah A. Holohan	Juror		30.00
Frances D. Jasper	Juror		30.00
Jacquelyn H. Lehman	Juror		30.00
Cornell J. Little, Sr.	Juror		30.00
Joyce S. Mitchell	Juror		30.00
Helen A. Person	Juror		30.00
Charles V. Seaborn, Jr.	Juror		30.00
Nan Lewis J. Simmons	Juror		30.00
Kimberly P. Skinner	Juror		30.00
Lashaunda M. Smith	Juror		30.00
Pamela S. Southall	Juror		30.00
Cathy C. Steward	Juror		30.00
Natasha S. Vaughan	Juror		30.00
Georgia A. Viers	Juror		30.00
Key Office Supply	Laser cartridges	629.94	
	Copy paper	73.98	
	Pens	100.44	804.36

LAW LIBRARY

AT&T	Phone		42.62
CenturyLink	Phone		40.28
LexisNexis	Online charges		247.00

COMMONWEALTH'S ATTORNEY

Treasurer of Virginia	IPad service		134.64
Robert Bauer	Mileage	123.20	
	Lodging	303.54	
	Meals	222.04	
	Parking	16.00	664.78
Brian Butler	Mileage	157.92	
	Lodging	310.38	
	Meals	137.00	
	Parking	39.00	644.30
James R. Ennis	Mileage	157.92	
	Lodging	413.84	

	Meals	190.74	
	Parking	51.00	813.50
Morgan Greer	Mileage	183.68	
	Lodging	310.38	
	Meals	178.26	
	Parking	48.00	720.32
Virginia Association of Commonwealth Attorneys	Annual dues		625.00
STEPS, Inc.	Shredding service		35.00
Key Office Supply	Yellow cartridge	172.99	
	Toner	79.99	252.98
	<u>SHERIFF</u>		
Commtronics of Virginia	Radio repair		152.20
Burkeville Body Shop	Bumper repair		580.00
East End Motor Company, Inc.	Balance / rotate tires	64.80	
	Tires	573.08	637.88
Express Care	Oil changes		338.73
Kenbridge Tire & Auto	Calibrations		200.00
Wohlford's Radar	Radar repair		250.00
Farmville Herald	Advertising		328.00
Treasurer of Virginia	VCIN		52.57
Kinex Networking Solutions	Remote data backup		39.90
CenturyLink	VCIN	10.36	
	Phone	7.97	18.33
US Cellular	Phone		799.09
Business Card	Meals	23.65	
	Training	420.00	
	In-car camera DVD	59.96	
William Cary	Meals		65.71
Diamond Springs Water, Inc.	Water / equipment rental		110.35
Key Office Supply	Folders / tape	20.68	
	CD cases	53.30	
	Copy paper	149.75	
	Ink cartridge	69.99	293.72
Staples Advantage	Ink / batteries		297.06
Walmart Community / GEGRB	Coffee supplies		39.16
Anderson Tire Company, Inc.	Tires		598.16
Farmville Auto Parts	Sensor	30.67	
	Wiper blades	48.78	
	Battery / wiper blades	192.77	
	Antifreeze / resistor	40.70	
	Return	-18.03	294.89
DMV	Special ID - Wallace		10.00
Galls, LLC	Car unlock wedge	173.60	
	Belt	41.46	
	Boots	165.98	381.04
Town Police Supply - Richmond	Duty holsters	148.00	
	Bullet-proof vest	539.00	
	Ammunition	691.44	

	Gun & holster	430.00	1,808.44
Quality Uniform Company, Inc.	Pants / shirts	411.50	
	Uniforms	134.00	545.50
Southern Police Equipment Company	Duty cases for belt	93.31	
	Ties	90.00	183.31

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Commtronics of Virginia	Radio repair		576.17
Elecom, Inc.	Radio / warranty / speaker		958.60
Farmville Volunteer Fire Department	Remove lettering / tint		1,030.00
Fire Protection Equipment Company	Spec kit elite		91.18
Heroes Apparel	Responder parkas		3,679.27
Key Office Supply	Copy paper		29.95
Taylor-Forbes Equipment Company	Saw chain		42.10

RICE VOLUNTEER FIRE DEPARTMENT

Elecom, Inc.	Radios & pagers		2,281.20
Fire & Safety Equipment Company	Recharge extinguisher		25.95
Industrial Repair, Inc.	Repair axle hub seal		331.54
John Deere Financial	Diesel	217.74	
	Propane	384.41	602.15
Dominion Virginia Power	Electric service		205.37
Witmer Public Safety Group	Pressure wtr exting	240.97	
	Traffic cones	263.88	504.85

PROSPECT VOLUNTEER FIRE DEPARTMENT

Elecom, Inc.	Batteries / antenna		243.91
Prince Edward County Treasurer	Gas		263.09
Dominion Virginia Power	Electric service		217.46

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

BB&T	LED light / ink cartridge		527.75
Cyrus Pest Control Company	Exterminating service		45.00
Ellington Energy Service	Propane		739.07
Southside Electric Cooperative	Electric service		249.14
Verizon Wireless	Internet		60.07
Verizon	Phone		156.79
BMC Rock, Inc.	Gravel		660.10
Golden Thread Embroidery	Reflective tape		431.73

EMERGENCY SERVICES

Timmons Group	E-911 Addressing		405.00
Korman Signs	Sign / post / hardware		157.99

REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		1,282.50
Piedmont Regional Juvenile Detention Center	Juvenile detention		6,450.00

BUILDING OFFICIAL

East End Chevron	Oil change		29.40
US Cellular	Phone		23.41
Treasurer of Virginia	3rd Quarter permit levy		230.18

ANIMAL CONTROL

Ray Foster	Vehicle registration		5.00
Dominion Virginia Power	Electric service		302.67
CenturyLink	Phone		166.67
US Cellular	Phone		46.82
Lowe's	Hose & nozzle		33.12
Walmart Community / GEGRB	Dog food	135.84	
	Bleach	23.85	159.69
Pairet's, Inc.	Vinyl lettering		15.00

BIOSOLIDS MONITORING

US Cellular	Phone		23.41
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REFUSE DISPOSAL

Resource International	Misc. work tasks	2,678.15	
	Storm water compliance	711.50	
	Cell E bidding	210.00	
	Groundwater monitoring	18,671.86	18,671.86
Treasurer of Virginia	VPDES Stormwater permit		500.00
Business Card	Motor starter		552.72
Farmville Auto Parts	Grease fitting / WD40		58.54
Lowe's	Batteries		10.42
East End Motor Company, Inc.	Hydraulic pump	2,673.92	
	Oil / filter change	478.22	3,152.14
Container First Services	Trash collection		742.00
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		4,128.90
Synergy Recycling, LLC	Electronic recycling		1,523.54
Southside Electric Cooperative	Darlington Heights site	95.14	
	Virso site	142.68	237.82
Dominion Virginia Power	Rice site	105.27	
	Green Bay site	72.03	
	Worsham site	83.84	261.14
AT&T	Phone		51.37
CenturyLink	Phone		149.86
US Cellular	Phone		23.41
Verizon	Phone		129.92
O. O. Stiff, Inc.	Monthly service		662.50
Prince Edward County Public Schools	Diesel		1,593.66
NAPA of Farmville	Hydraulic fluid / oil	81.66	
	Core return credit	-15.00	
	Halogen lamp	10.99	77.65
Reliable	Time clocks		479.98

SANDY RIVER RESERVOIR

Schnabel Engineering, LLC Document review 1,242.00

GENERAL PROPERTIES

Business Card	Amplifier / mixer	1,342.79	
	Bearings	597.00	1,939.79
Dodson Brothers Exterminating	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	
	Pest control - SCOPE	38.00	
	Pest control - Courthouse	85.00	
	Pest control - Visitor Center	38.00	237.00
ThyssenKrupp Elevator	Service contract - April/June		2,524.82
Southside Electric Cooperative	SRR lights		30.34
Dominion Virginia Power	Roy Clark monument	5.66	
	Courthouse	9,439.43	
	Shop	23.69	
	SCOPE building	207.75	
	Sheriff Department shed	5.66	
	Worsham Clerks Office	34.49	
	Lights at Rice	110.22	
	Ag building	2,110.38	11,937.28
Ellington Energy Service	Heating fuel - courthouse		9,690.00
Parker Oil Company	Balance due		140.08
Town of Farmville	Water / sewer		130.73
AT&T	Phone		42.61
CenturyLink	Phone		53.63
US Cellular	Phone		126.50
O. O. Stiff, Inc.	Monthly service		100.00
Aramark Uniform Services	Janitorial supplies		379.19
Walmart Community / GEGRB	Janitorial supplies		67.42
Farmville Auto Parts	Shop towels / washer fluid	18.28	
	Gloves	15.95	34.23
Farmville Wholesale Electric	Light bulb	2.40	
	Cable ties	12.84	
	Light bulbs / ballasts	103.26	118.50
Lowe's	Concrete	29.88	
	Battery	6.05	
	Cement / PVC / adapter	11.49	
	Inverter / coupling / PVC	37.14	
	Pipe seal & tape	16.18	100.74
Pairt's, Inc.	County seal decals		120.00
Cintas Corporation #524	Uniform rental		321.43
Taylor-Forbes Equipment Company	Replace pull rope		57.08
Prince Edward County Public Schools	Diesel		228.98
Pro Auto, LLC	Ball joints / alignment		539.00

CANNERY

Virginia Food Works	Contract payment	2,916.67	
	Jars & lids	655.82	3,572.49
Farmville Wholesale Electric	Electric wire / conduit	93.12	

	Conduit / PVC / elbow	14.36	107.48
Grainger	Plug / adapters / valve		212.24
Lowe's	Entry door knob	89.24	
	Pipe / fitting / elbow	24.45	
	Anchors	14.30	127.99
Southside Electric Cooperative	Electric service		257.64
Parker Oil Company, Inc.	Balance due		232.26
CenturyLink	Phone		203.27

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		6,510.00
Centra Health	Professional service		18,834.00
Elk Hill	Professional service		2,700.00
Family Preservation Services	Professional service		787.50
Grafton School, Inc.	Professional service		20,137.50
Ashley Long	Foster care		3,957.00
North Spring Behavioral	Professional service		4,945.00
Northstar Academy, Inc.	Professional service		2,815.00
The Hughes Center	Professional service		5,082.00
Virginia Family Services	Professional service		1,350.00
VA Home for Boys & Girls	Professional service		1,750.88
Business Card	Lodging		235.80

OTHER WELFARE / SOCIAL SERVICES

Longwood Center for Visual Arts	Arts challenge grant		2,494.00
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SUPERVISION OF PARKS & RECREATION

Southside Virginia Family YMCA	2014 Summer Camp		23,000.00
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PLANNING

Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.40	122.40
Preston Hunt	Commission meeting	100.00	
	Mileage	22.40	122.40
Timothy Mark Jenkins	Commission meeting	100.00	
	Mileage	12.32	112.32
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.60	105.60
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	10.08	110.08
W. Parker Terry, Jr.	Commission meeting		100.00
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.40	108.40
Brett Von Cannon Watson	Commission meeting		100.00

TOURISM

Dominion Virginia Power	Electric service		258.62
Ellington Energy Service	Propane		476.48
Town of Farmville	Water / sewer		47.65

Business Card	UPS		634.83
U. S. Postal Service	Box rent		140
CenturyLink	Phone		317.23
Business Data of Virginia, Inc.	Norton Anti-Virus		29.95
Key Office Supply	Toner	63.75	
	Yellow toner	141.27	
	Envelopes / hole reinforcements	35.38	240.40
<u>FLOOD &amp; EROSION CONTROL</u>			
Joyce Engineering	Stormwater grant		19,122.72
<u>COOPERATIVE EXTENSION OFFICE</u>			
Treasurer - Virginia Tech	Local support		14,194.49
CenturyLink	Phone		104.84
<u>GENERAL EXPENSE</u>			
Lumos Networks	Phone		3781.93
James River Petroleum	Gas		13,868.07
<u>DEBT SERVICE</u>			
US Bank	Go Refunding-Interest	53,262.50	
	2011 Lease Rev-Interest	52,312.99	105,575.49
<u>FORFEITED DRUG ASSETS</u>			
Elecom, Inc.	Install equipment		3,062.21
<u>SEWER FUND</u>			
Dominion Virginia Power	Sewer pump		31.72
US Bank	Bond Series 11-Interest		25,434.19
<u>WATER FUND</u>			
Town of Farmville	Water		20.11
US Bank	Bond Series 11-Interest		68,174.70
<u>RETIREMENT BENEFIT FUND</u>			
Vicki K. Johns	Retiree benefit		1,094.00
<u>PIEDMONT COURT SERVICES</u>			
Amelia Bulletin Monitor	Advertising		38.50
Kenbridge Victoria Dispatch	Advertising		36.00
Nottoway Publishing Company	Advertising		40.00
Southside Messenger	Advertising		30
Dominion Virginia Power	Electric service		287.65
Mail Finance	Postage machine lease		190.68
CenturyLink	Phone		62.20
Lumos Networks	Phone		303.15
Julianna Ferrell	Mileage	178.64	
	Newspapers	1.50	180.14
Sheena Franklin	Mileage		132.16
Sharon Gray	Mileage		281.68

Connie Stimpson	Mileage	24.34	
	Office supplies	11.80	36.14
Renee T. Maxey	Mileage		66.42
VCCJA	Training		325.00
STEPS, Inc.	Shredding service		96.00
HR Specialist	Subscription		161.00
Administrative Professional	Subscription		79.00

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent		2,500.00
Connie Stimpson	PCCJB Dinner meeting		372.16

PCS DRUG TESTING FEES

Alere Toxicology Service, Inc.	Drug testing		19.48
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In Re: Highway Matters

Mr. Kevin Wright, Residency Administrator, VDOT, stated the Six Year Plan includes work to be done on Route 643, Route 601, Route 725, Route 628, and Route 619. He stated funding has been allocated for unpaved roads; VDOT took the information from the workshop with the Board and reviewed the areas of concern such as the number of houses and the traffic count in those areas to prepare a prioritized list, as follows:

- Route 725 and Route 628 (Watson and Campbell Crossing)
- Route 705, Lakeside Road
- Route 691, Green Town Road
- Route 661, Nursery Road
- Route 752, Walton Road
- Route 613, Millers Lake Road
- Route 721, Dempsey Road
- Route 751, Hidden Lake Road

Mr. Wright stated there may be a deficit on Back Hampden-Sydney Road and Copper Hill Road may not be added to the list.

Supervisor Townsend requested the status of Mills Creek, Route 628 off Route 360; he suggested that since Route 752 (Walton Road) is already paved, Mills Creek may be able to take its place in the priority list.



Supervisor McKay made a motion to authorize advertisement of the final Draft Plan for a public hearing in June; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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Mr. Wright stated that in 1995, when the county filled the Sandy River Reservoir, a 0.45 mile section of State Route 605 and a 0.25 mile section of State Route 606 were permanently flooded and both roads were dead-ended on each side of the reservoir. VDOT is now asking the Board of Supervisors to take the necessary procedural actions to officially abandon the flooded sections of Routes 605 and 606. This is procedural action to correct a deficiency in the official VDOT records. No additional roadway is being impacted by the Sandy River Reservoir. Once the abandonment is official, VDOT will change the state route number of the western portion of Route 605 (Gates-Bass Road) to State Route 799 and the western portion of Route 606 (Old Metcalf Road) to State Route 798.

Supervisor McKay made a motion to authorize advertisement of the draft Notice for Public Hearing at its July 8, 2014 meeting regarding the abandonment of Route 605 and Route 606; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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Supervisor McKay made a motion to adopt VDOT Resolution 1 for Route 605 and to adopt VDOT Resolution 1 for Route 606; the motion carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

#### **VDOT RESOLUTION #1-605**

**WHEREAS**, it appears to the Board of Supervisors of the County of Prince Edward, Virginia, that a portion of Secondary Route 605 (Gates Bass Road) beginning approximately 1.19 miles east of its intersection with Route 696 and for a distance of 0.45 miles was flooded by the Sandy River Reservoir and no longer serves public necessity as a roadway and is no longer necessary as a part of the Secondary System of Highways;

**NOW, THEREFORE, BE IT RESOLVED**, that the Clerk of the Board of Supervisors of the County of Prince Edward, Virginia, is directed to post and publish notice of the Board's intent to abandon the aforesaid section of Route 605, pursuant to §33.1-151 of the Code of Virginia of 1950, as amended; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Commissioner of the Virginia Department of Transportation.

#### **VDOT RESOLUTION #1-606**

**WHEREAS**, it appears to the Board of Supervisors of the County of Prince Edward, Virginia, that a portion of Secondary Route 606 (Old Metcalf Road) beginning approximately 0.9 miles east of its intersection with Route 612 and for a distance of 0.25 miles was flooded by the Sandy River Reservoir and no longer serves public necessity as a roadway and is no longer necessary as a part of the Secondary System of Highways;

**NOW, THEREFORE, BE IT RESOLVED**, that the Clerk of the Board of Supervisors of the County of Prince Edward, Virginia, is directed to post and publish notice of the Board's intent to abandon the aforesaid section of Route 606, pursuant to §33.1-151 of the Code of Virginia of 1950, as amended; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Commissioner of the Virginia Department of Transportation.

Supervisor Timmons stated there are numerous large potholes on Five Forks Road, and asked for VDOT to place gravel in the holes. Mr. Wright stated the construction company is currently laying asphalt and will fix them in the near future.

In Re: Public Hearing: School Board Appointments

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the Prince Edward County School Board Appointments. Notice of this hearing was advertised according to law in the Friday, May 2, 2014 and Friday, May 9, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

At the April Board meeting, the Board authorized a public hearing on the candidates for School Board for Districts 101 and 801:

District 101 – Peter Gur, Ph.D.  
Linda Leatherwood

District 801 – Lawrence C. Varner, M.D.

Chairman Simpson opened the public hearing.

Richard Altice, Hampden District, requested the Board closely consider the appropriateness of the School Board members to be appointed. Mr. Altice compared the costs per pupil between private schools and Prince Edward County Schools; he suggested the use of vouchers. He then requested that no one on the school board be reappointed and that all should be replaced.

Sam Campbell, Prospect District, expressed his disappointment that the schools performance rates are lower than the standard and Prince Edward County spends more money per pupil than most schools. He stated the problem must be the lack of performance by the school board, the school administration and the superintendent. He said enrollment is decreasing but the schools are requesting more than \$1 million. He requested the Board not reappoint anyone to the School Board currently serving because of poor performance. Mr. Campbell stated it may be time for the citizens to begin the process for elected school board members.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

Chairman Simpson stated the Board will appoint School Board members at its June 10, 2014 meeting.

Supervisor Timmons requested a time to speak with the candidates. Discussion followed; the Chairman said he will request all prospective School Board members attend the June 10 meeting.

In Re: Virginia Retirement System Rate

Mr. Bartlett reported that during the 2012 General Assembly session they approved legislation that offered localities and schools some budget relief by allowing local governments to choose to pay an alternate (lower) rate than the actuarially determined and VRS Board certified rate. At that time, the Board decided to pay the full certified rate, which was 12.25%.

For the FY 2015-2016 biennium, the County's certified rate is 11.4%, which is a reduction of .85% over the current rate. Counties again are offered the opportunity to select an alternate VRS rate. That alternative rate is 10.11%. The selection of the lower rate would save the County \$50,355 which includes Piedmont Court Services.

As of June 30, 2012, the most recent actuarial valuation date, the County's retirement plan was 70.39% funded while the school's was 79.83% funded. VRS cautions if you are considering using the alternative rate, be aware that doing so will:

- Reduce contributions to your employer account and the investment earnings they would have generated, which means there will be fewer assets available for benefits;
- Result in a lower funded ratio when the next Actuarial Valuation is performed and, thus, a higher calculated contribution rate at that time;
- And require that you include the Net Pension Obligation (NPO) under the Governmental Accounting Standards Board (GASB) Standards in your financial statements.

Choosing the lower rate will guarantee the County's VRS rate will be higher in the future than it would be otherwise. As an example, in 2012, Lunenburg County chose the lower rate of 9.84% instead of the certified rate of 14.42%. Their renewal rates are now either 15.25% for the certified rate or 12.2% for the alternate rate. While there are many factors that impact the VRS rate for a locality, the amount of funds available to be invested is probably the most important. Reducing that amount robs the County of the ability to earn a return on those investments or the compounding of those investments which eventually the County must repay.

Supervisor Timmons made a motion to adopt the Resolution of Employer Contribution Rates for Counties, Cities, Towns, School Divisions and Other Political Subdivisions with a Certified Rate of 11.4%; the motion carried:

Aye: Howard M. Campbell  
Pattie Cooper-Jones  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

**EMPLOYER CONTRIBUTION RATES FOR COUNTIES, CITIES,  
TOWNS, SCHOOL DIVISIONS AND OTHER POLITICAL SUBDIVISIONS  
(IN ACCORDANCE WITH THE 2014 APPROPRIATION ACT ITEM 468(H))**

**RESOLUTION**

**BE IT RESOLVED**, that the [Locality, School Division, or Other Political Subdivision Name] [employer code] does hereby acknowledge that its contribution rates effective July 1, 2014 shall be based on the higher of a) the contribution rate in effect for FY 2014, or b) eighty percent of the results of the June 30, 2013 actuarial valuation of assets and liabilities as approved by the Virginia Retirement System Board of Trustees for the 2014-2016 biennium (the "Alternate Rate") provided that, at its option, the contribution rate may be based on the employer contribution rates certified by the Virginia Retirement System Board of Trustees pursuant to Virginia Code § 51.1-145(I) resulting from the June 30, 2013 actuarial Value of assets and liabilities (the "Certified Rate")' and

**BE IT ALSO RESOLVED**, that the [Locality, School Division, or Other Political Subdivision Name] [employer code] does hereby certify to the Virginia Retirement System Board of Trustees that it elects to pay the following contribution rate effective July 1, 2014:

**(Check only one box)**

The Certified Rate of 11.4%

The Alternate Rate of \_\_\_\_\_%; and

**BE IT ALSO RESOLVED**, that the [Locality, School Division, or Other Political Subdivision Name] [employer code] does hereby certify to the Virginia Retirement System Board of Trustees that it has reviewed and understands the information provided to the Virginia Retirement System outlining the potential future fiscal implications of any election made under the provisions of this resolution; and

**NOW, THEREFORE**, the officers of [Locality, School Division, or Other Political Subdivision Name] [employer code] are hereby authorized and directed in the name of the [Locality Name, School Division Name, or both] to carry out the provisions of this resolution, and said officers of the [Locality, School Division, or Other Political Subdivision Name] are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by the [Locality, School Division, or Other Political Subdivision Name] for this purpose.

In Re: County Administrator's Report

Mrs. Sarah Elam Puckett, Assistant County Administrator, stated the County received a telephone call from Dominion Power regarding a proposed wholesale natural gas pipeline from West Virginia to

Fayetteville, North Carolina, that would potentially impact property owners in the eastern portion of Prince Edward County. She stated information will be mailed to those impacted property owners on or around Friday, May 16<sup>th</sup>. Mrs. Puckett said the proposed 36"- 40" pipeline will follow a straight line from Wintergreen to Fort Pickett, and Dominion Power owns approximately 33% capacity of the Colonial Pipeline.

Supervisor McKay questioned the ability for Prince Edward County to tap into the pipeline; Mrs. Puckett stated the Dominion Power representative said that for a price, localities can purchase a T-connection pipe to be installed. At a later date, if the local natural gas distribution company wished to do gas distribution in this locality, the connection point would already be there. The local distribution company is Columbia Gas; the County would have to work through Columbia Natural Gas Company to access the line. Mrs. Puckett said she encouraged Dominion Power to come to the County to hold an informational meeting soon.

In Re: Appropriations

Mr. Bartlett reported the Clerk of the Court will receive \$14,665 from the Technology Trust Fund. These funds will be used to pay for the server, computers, monitors and scanners purchased to implement the new records management and case imaging system. The Clerk is requesting the Board appropriate \$14,665.

Mr. Bartlett then stated that on February 12, 2014, during one of the winter snowstorms, a citizen ran into one of the Sheriff's vehicles, a 2008 Ford Explorer. The vehicle was totaled. The Sheriff is requesting the County allow him to purchase an SUV to replace this vehicle. The cost of the new vehicle and all the accoutrements will be approximately \$32,603. The County has received a total of \$10,642 from the insurance company for the totaled vehicle; the County has received a total of \$16,745 in insurance recoveries through the end of April. These funds have not been budgeted or appropriated and can be used to help fund this purchase. Additionally, the County has received more revenues than budgeted in the taxes received from Public Service Corporation; these additional revenues can also be budgeted and used to assist in making this purchase.

Supervisor Jones made a motion to approve the budget amendment and appropriate the funds as follows:

		<u>FY 2014 Budget Amendment</u>	<u>Debit</u>	<u>Credit</u>
3-100-23000-0080	Technology Trust Fund			\$14,665
4-100-21600-5880	Clerk / TTF		\$14,665	
3-100-19020-0006	Insurance Recoveries			\$16,745
3-100-11020-2013	Public Service Corp.			\$15,858
4-100-31200-8205	Sheriff / Motor Vehicle		\$32,603	

The motion carried unanimously:

<p>Aye: Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck</p>	<p>Nay: None</p>
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In Re: 2014/2015 County Health Insurance Program

Mr. Bartlett stated the Prince Edward County Finance Committee is requesting the Board of Supervisors revisit the County Health insurance program in an effort to reduce or eliminate the proposed real estate tax increase. While the deadline for informing Local Choice of the County’s desire concerning Health Insurance has passed, the Program Manager for the Local Choice Program will allow the County to make adjustments to the plan if we so request. The Committee is requesting the Board consider adopting one of the following two options regarding health insurance.

The first option is to leave the plans offered as they are (Key Advantage Expanded and Key Advantage 250) but the County would provide 90% of the cost of the Key Advantage Expanded (\$585) and the employee would pay the remainder of the plan cost. This would be \$65 if the employee chose the Key Advantage Expanded option and \$17 if the employee chose the Key Advantage 250 plan. The payment by the employee would be from pre-taxed dollars. Such a plan would decrease the County’s cost for Health Insurance by approximately \$58,562 in the General Fund, \$24,180 in the Social Services fund and \$7,020 in the Piedmont Court Services Fund for a total of \$89,762. Per the program manager, this would be the least disruptive way in which to change the County’s plan at this late date. The Program Manager stated he

would “need the data sheet back in the next two weeks or we won’t be able to guarantee timely processing.”

The second option has previously been discussed by the entire Board, which would be to change the plan funded 100% by the County to the Key Advantage 500 plan at a cost to the County of \$555 per month per employee, which would reduce the County’s cost by \$122,532. To help defray the increase in costs to the employees, the County would issue a \$250 Health Reimbursement Card that could be used after an employee has met the first \$250 of the deductible. That card would cost the County \$27,250. The County would also hire Mrs. Grasso’s firm to manage the program at a cost of \$5,000. The net savings to the County would be \$90,282. The second plan offered by the County would be the Key Advantage 250 plan. If an employee chose that plan, the County would provide \$555 for each employee and the employee would have to pay \$47 monthly.

Concern was expressed regarding the denial of claims affecting credit reports and about the insurance not covering claims due to the late date of this program change. After some discussion regarding those concerns, Supervisor Timmons stated Mrs. Grasso’s firm would make sure payments are made. Questions were raised regarding the out of pocket expenses to the employees.

Supervisor Timmons made a motion to amend the County’s Health Insurance plan to the Key Advantage 500 plan to include the \$250 Health Reimbursement Card that could be used after an employee met the first \$250 of the deductible; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	Charles W. McKay	Abstain:	Howard M. Campbell
	Robert M. Jones		Howard F. Simpson		
	C. Robert Timmons, Jr.		Jerry R. Townsend		
	Jim R. Wilck				

Supervisor McKay stated he received a lot of telephone calls regarding changing the insurance plan; he told the callers that he would vote against the change this year, but would not be able to say that again next year.

In Re: Animal Warden’s Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of April 2014, which was reviewed and ordered to be filed with the Board papers.



In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of April 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial Report

Ms. Emily Wells, Commercial Manager, submitted a report for the month of April 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Cooperative Extension Report

Ms. Jennifer R. Bowen, Senior Extension Agent, submitted the First Quarterly Report (2014) for the VCE Prince Edward County Office, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of April 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of April 2014, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Wilck and adopted by the following vote:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the meeting was adjourned at 8:42 p.m.





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 10, 2014  
**Item No.:** 5-c  
**Department:** County Administration  
**Staff Contact:** Barbara N. Poulston  
**Issue:** Accounts & Claims

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**Summary:** The bill list for May 2014 is attached for your review.

**Attachments:** May 2014 Bill List

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_

McKay \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

FROM DATE- 5/01/2014  
 TO DATE- 5/30/2014

ACCOUNTS PAYABLE CHECKS  
 PRINCE EDWARD

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$717,318.77
501	WATER FUND	\$43.05
502	SEWER FUND	\$108.04
732	RETIREMENT BENEFIT FUND	\$1,094.00
741	PIEDMONT COURT SERVICES FUND	\$5,459.68
	TOTAL	724,023.54

MAJOR# ACCT# 012050	VENDOR NUMBER 29332	VENDOR NAME Motor Vehicle Licenses-20 TOWN OF FARMVILLE	INV# DECALS 514	DESCRIPTION DECAL REIMBURSEMENT	AMOUNT 61,015.13 61,015.13 * 61,015.13 **
011010	BOARD OF SUPERVISORS				
3160	19928	Professional Services JOYCE ENGINEERING INC	02021441	ATTEND MTG-STRMWTR	1,000.00 1,000.00 *
3600	15240	Advertising FARMVILLE HERALD	CO ADM 514	ADVERTISING	3,587.51
	23841	NEWS & ADVANCE	3253816 0413	ADVERTISING	556.10
	27497	RICHMOND TIMES DISPATCH	22983 0413	ADVERTISING	547.80
				ACCOUNT TOTAL	4,691.41 *
				MAJOR TOTAL	5,691.41 **
012110	COUNTY ADMINISTRATOR				
3320	20600	Maintenance Service Contr KEY OFFICE SUPPLY	449057	COPIER MAINT CONTRACT	729.00 729.00 *
5210	25483	Postal Services PITNEY BOWES	6804124 MY14	POSTAGE METER LEASE	29.00 29.00 *
5230	30440	Telecommunications US CELLULAR	816442183 514	PHONE	136.88 136.88 *
5510	22151	Travel-Mileage MARTIN SHEILA	MILEAGE 514	MILEAGE	51.74 51.74 *
6001	13369	Office Supplies DIAMOND SPRINGS WATER INC	11393100 514	EQUIPMENT RENTAL	8.95
	13369	DIAMOND SPRINGS WATER INC	11393100 514A	WATER & EQUIP RENTAL	22.85
	20600	KEY OFFICE SUPPLY	449995	COPY PAPER	299.94
	20600	KEY OFFICE SUPPLY	449996	PENCILS	11.98
				ACCOUNT TOTAL	343.72 *
6012	22210	Books and Subscriptions MATTHEW BENDER & CO INC	58625828	LEGISLATIVE SUMMARY	86.08 86.08 *
				ACCOUNT TOTAL	86.08 *
				MAJOR TOTAL	1,376.42 **
012310	COMMISSIONER OF REVENUE				
3600	15240	Advertising FARMVILLE HERALD	COMR REV 514	ADVERTISING	199.89 199.89 *

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	13325	Telecommunications TREASURER OF VIRGINIA	T271621	ONLINE SERVICE	76.61 *
				ACCOUNT TOTAL	76.61 *
6014	20600	Other Operating Supplies KEY OFFICE SUPPLY	447841	SAMSUNG CARTRIDGE	72.99 *
				ACCOUNT TOTAL	72.99 *
				MAJOR TOTAL	349.49 **
012320	ASSESSOR				
3160	32122	Professional Services WAMPLER-EANES APPRAISAL	008 15	REASSESSMENT	22,639.50 *
				ACCOUNT TOTAL	22,639.50 *
				MAJOR TOTAL	22,639.50 **
012410	TREASURER				
5230	11250	Telecommunications BENCHMARK COMMUNITY BANK	7596 TREAS 514	PAYFLOW/PAYPAL	5.10
	13325	TREASURER OF VIRGINIA	T271621	ONLINE SERVICE	76.61
	999999	COMMONWEALTH OF VIRGINIA	DATA AGREEMENT	DATA SHARE AGREEMENT	931.00
				ACCOUNT TOTAL	1,012.71 *
5810	11015	Dues & Association Member BAI TREASURERS USER GROUP	FY15 DUES	MEMBERSHIP DUES	500.00 *
				ACCOUNT TOTAL	500.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	447585	RIBBONS & CARTRIDGES	479.24
	22058	M&W PRINTERS INC	88963	WINDOW ENVELOPES	220.38
				ACCOUNT TOTAL	699.62 *
				MAJOR TOTAL	2,212.33 **
012510	INFORMATION TECHNOLOGY				
3160	11902	Professional Services BUSINESS DATA OF VA, INC.	MAY 2014	CONTRACT AGREEMENT	3,700.00
	11902	BUSINESS DATA OF VA, INC.	1114 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1115 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1127 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1129 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1139 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1141 2014	TRAVEL EXPENSE	125.00
				ACCOUNT TOTAL	4,450.00 *
3320	11537	Maintenance Service BAI MUNICIPAL SOFTWARE	20140501008	SOFTWARE MAINTENANCE	4,301.00
	12762	COMPUTERPLUS SALES/SERVIC	MC0000174729	PRINTER MAINT CNTRCT	79.00
				ACCOUNT TOTAL	4,380.00 *
				MAJOR TOTAL	8,830.00 **
013100	ELECTORAL BOARD AND OFFICIALS				
6001	20214	Office Supplies UNILECT CORPORATION	14 1555	VOTER SCREEN BATTERY	921.87

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
013200	REGISTRAR					
5510		11406	Travel-Mileage BOLT DALE L	449155	MILEAGE	111.44 *
5530		11406	Travel-Subsistance & Lodg BOLT DALE L		MEAL	15.39 *
5540		29129	Travel-Convention & Educa THE ELECTION CENTER	354963	RECERTIFICATION CLS	99.00 *
6001		20600	Office Supplies KEY OFFICE SUPPLY	447887	ENVELOPES	8.59
		20600	KEY OFFICE SUPPLY	448855	COPY PAPER	29.95
					ACCOUNT TOTAL	38.54 *
					MAJOR TOTAL	264.37 **
021100	CIRCUIT COURT					
5210		30545	Postal Services U S POSTAL SERVICE		POSTAGE	245.00
					ACCOUNT TOTAL	245.00 *
5540		999999	Travel-Convention & Educa HILTON OCEANFRONT		ANNUAL MTG 2014	889.20
					ACCOUNT TOTAL	889.20 *
					MAJOR TOTAL	1,134.20 **
021200	GENERAL DISTRICT COURT					
5230		30440	Telecommunications US CELLULAR	816442183	PHONE	23.41
					ACCOUNT TOTAL	23.41 *
6001		20600	Office Supplies KEY OFFICE SUPPLY	447962	CNM CARTRIDGE	165.99
					ACCOUNT TOTAL	165.99 *
6024		22343	Drug Kits MEDIMPEX UNITED INC	MUI 14823	DRUG TEST CUPS	465.00
					ACCOUNT TOTAL	465.00 *
					MAJOR TOTAL	654.40 **
021300	SPECIAL MAGISTRATES					
5810		31686	Dues & Association Member VA MAGISTRATES ASSOC	14-15 DUES	DUES	25.00
		31686	VA MAGISTRATES ASSOC	14-15 DUES EN	DUES	25.00

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021600	31686	VA MAGISTRATES ASSOC	14-15	DUES KJ	25.00 *
					75.00 *
					75.00 **
					ACCOUNT TOTAL
					MAJOR TOTAL
5230	21319	Telecommunications CENTURYLINK	309863799	PHONE	47.79 *
5850		Jurors/Witnesses			
	999999	BALDWIN JENNIFER	JUROR 514	JUROR	30.00
	999999	BEASLEY ALVIN	JUROR 514	JUROR	30.00
	999999	CARTER PETER	JUROR 514	JUROR	30.00
	999999	GEE MARTIN	JUROR 514	JUROR	30.00
	999999	MARKEN JONATHAN	JUROR 514	JUROR	30.00
	999999	MARSH THERESA	JUROR 514	JUROR	30.00
	999999	THOMPSON WANDA	JUROR 514	JUROR	30.00
	999999	AMOS MATHEW R	JUROR 514A	JUROR	30.00
	999999	BERNIER KAREN R	JUROR 514A	JUROR	30.00
	999999	BLONDEK CHRISTOPHER M	JUROR 514A	JUROR	30.00
	999999	BOOTH SHIRLEY T	JUROR 514A	JUROR	30.00
	999999	CARMICHAEL STUART G	JUROR 514A	JUROR	30.00
	999999	CHAPMAN LINWOOD B	JUROR 514A	JUROR	30.00
	999999	CLARK THERESA A	JUROR 514A	JUROR	30.00
	999999	FERRELL DAVID L	JUROR 514A	JUROR	30.00
	999999	HARRIS MOLEKA D	JUROR 514A	JUROR	30.00
	999999	HILL LA'SONYA A	JUROR 514A	JUROR	30.00
	999999	HOLCOMB DOROTHY L	JUROR 514A	JUROR	30.00
	999999	HOLLADAY JENNIFER L	JUROR 514A	JUROR	30.00
	999999	ISAAC STEVEN W	JUROR 514A	JUROR	30.00
	999999	JOHNSON WILLIE M	JUROR 514A	JUROR	30.00
	999999	KENDRICK ALISON F	JUROR 514A	JUROR	30.00
	999999	KENNEDY JUDITH A	JUROR 514A	JUROR	30.00
	999999	LACKS DONNA S	JUROR 514A	JUROR	30.00
	999999	LANDIS LARRY K	JUROR 514A	JUROR	30.00
	999999	LEWIS III GEORGE W	JUROR 514A	JUROR	30.00
	999999	MILLER DERMONT A	JUROR 514A	JUROR	30.00
	999999	MORING TONYA N	JUROR 514A	JUROR	30.00
	999999	NUCKOLS BRANDON T	JUROR 514A	JUROR	30.00
	999999	PRICE JAMES M	JUROR 514A	JUROR	30.00
	999999	RAKESTRAM MONA L	JUROR 514A	JUROR	30.00
	999999	RUMFELT HAROLD W	JUROR 514A	JUROR	30.00
	999999	SOUTHALL BRIAN D	JUROR 514A	JUROR	30.00
	999999	TANNER DEBRA L	JUROR 514A	JUROR	30.00
	999999	WATKINS RUTH A	JUROR 514A	JUROR	30.00
	999999	WATSON CECIL T	JUROR 514A	JUROR	30.00
	999999	WEBB GARRELL	JUROR 514A	JUROR	30.00
	999999	WHITE JR JAMES H	JUROR 514A	JUROR	30.00
	999999	ZEHNER LUCIE P	JUROR 514A	JUROR	30.00



MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
5880		29715	Technology Trust Funds TREASURER OF VIRGINIA	14 PRIRMS 0885	RECORD MNGT SYSTEM	14,750.00 *
6001		20600	Office Supplies	448308	LABELS	59.97
		20600	KEY OFFICE SUPPLY	448582	TONER	42.00
		20600	KEY OFFICE SUPPLY	449006	COPY PAPER	73.98
		20600	KEY OFFICE SUPPLY	449151	TABS/COLUMNER BOOK	55.99
		20600	KEY OFFICE SUPPLY	449531	STACKABLE TRAYS	15.60
		20600	KEY OFFICE SUPPLY	449559	DESK TRAY	44.34
		20600	KEY OFFICE SUPPLY	449690	COPY PAPER	73.98
		20600	KEY OFFICE SUPPLY	449852	COLOR COPY PAPER	6.99
		20600	KEY OFFICE SUPPLY	449865	STORAGE BOXES	67.99
		20600	KEY OFFICE SUPPLY	449866	PAPER	33.78
					ACCOUNT TOTAL	474.62 *
6012		21828	Books and Subscriptions LONGWOOD PRINTING SERVICE	42214	COPY PLATS	17.40
					ACCOUNT TOTAL	17.40 *
					MAJOR TOTAL	16,918.51 **
021800			LAW LIBRARY			
5230		10105	Telecommunications AT&T	0542720100 514	PHONE	42.62
		21319	CENTURYLINK	309478607 514	PHONE	40.28
					ACCOUNT TOTAL	82.90 *
6012		21761	Books and Subscriptions LEXISNEXIS	1404059987	ONLINE CHARGES	247.00
		22210	MATTHEW BENDER & CO INC	5863598X	LEGISLATIVE SUMMARY	86.08
					ACCOUNT TOTAL	333.08 *
					MAJOR TOTAL	415.98 **
022100			COMMONWEALTH'S ATTORNEY			
5230		13325	Telecommunications TREASURER OF VIRGINIA	T272115	IPAD SERVICE	134.64
					ACCOUNT TOTAL	134.64 *
5899		28866	Miscellaneous STEPS, INC	11535	SHREDDING SERVICE	35.00
					ACCOUNT TOTAL	35.00 *
6001		20600	Office Supplies KEY OFFICE SUPPLY	448295	TOMBOY CORRECTIONS	14.95
		20600	KEY OFFICE SUPPLY	448319	FOLDERS/CALL LOG	185.91
					ACCOUNT TOTAL	200.86 *
					MAJOR TOTAL	370.50 **
022200			VICTIM WITNESS ASSISTANCE PROGRAM			
5210		28060	Postal Services SAMS CINDY	POSTAGE 514	POSTAGE	11.80
					ACCOUNT TOTAL	11.80 *

AP375H  
5/30/2014  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2014 -- 5/30/2014

AFTER CHECKS  
PAGE 6

MAJOR# ACCT# 5510	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	28060	Travel-Mileage SAMS CINDY	EXPENSES 514	MILEAGE & TOLLS	100.20
				ACCOUNT TOTAL	100.20 *
5530	28060	Travel-Subsistence & Lodg SAMS CINDY	EXPENSES 514	MEAL	6.57
				ACCOUNT TOTAL	6.57 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	448314	INK CARTRIDGES/FOLDR	183.19
				ACCOUNT TOTAL	183.19 *
				MAJOR TOTAL	301.76 **
031200	SHERIFF				
3170	22347	Drug Testing MEDTOX LABORATORIES INC	04201494888	DRUG TESTING	50.00
				ACCOUNT TOTAL	50.00 *
3311	11775	Repairs & Maint-Auto & Eq BURKEVILLE BODY SHOP	28920	BUMPER	829.75
	14300	EAST END MOTOR CO INC	109483	TIRE ROTATION	20.00
	14300	EAST END MOTOR CO INC	109627	FLAT REPAIR	87.50
	14300	EAST END MOTOR CO INC	109685	FLAT REPAIR	91.00
	14300	EAST END MOTOR CO INC	109904	TIRE ROTATION/BALANC	22.00
	14915	EXPRESS CARE	8494	OIL CHANGE	91.80
	14915	EXPRESS CARE	8505	OIL CHANGE	56.95
	14915	EXPRESS CARE	8734	OIL CHANGE	46.95
	14915	EXPRESS CARE	8928	OIL CHANGE	76.80
	14915	EXPRESS CARE	8931	OIL CHANGE	66.95
	14915	EXPRESS CARE	9043	OIL CHANGE	42.96
	14915	EXPRESS CARE	9078	OIL CHANGE	42.96
	14915	EXPRESS CARE	9108	OIL CHANGE	41.97
	14915	EXPRESS CARE	9210	OIL CHANGE	71.93
	15150	FARMVILLE AUTO PARTS	108773	ROTORS/BRAKE PADS	834.70
	15150	FARMVILLE AUTO PARTS	109125	OIL CHG/TIRE ROTATIO	93.30
				ACCOUNT TOTAL	2,517.52 *
3312	10881	Repairs & Maintenance-Off AUTO TRIM DESIGN/LYNCHBERG	16388	TINT DISPATCH WINDOW	140.00
				ACCOUNT TOTAL	140.00 *
5210	11894	Postal Services BUSINESS CARD	0555 SHERIFF514	POSTAGE & SHIPPING	237.40
				ACCOUNT TOTAL	237.40 *
5230	13325	Telecommunications TREASURER OF VIRGINIA	T272072	VCIN	52.57
	20904	KINEX NETWORKING SOLUTION	140501 0015	REMOTE DATA BACKUP	19.95
	21319	CENTURYLINK	309468839 514	VCIN	10.36
	21319	CENTURYLINK	309558628 514	VCIN	7.97
	30440	US CELLULAR	0034961702 514	PHONE	41.18
	30440	US CELLULAR	918210747 514	PHONE	836.92
				ACCOUNT TOTAL	968.95 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	0555 SHERIFF514	MEALS & LODGING	215.25

AP375H  
5/30/2014  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2014 -- 5/30/2014

AFTER CHECKS  
PAGE 7

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
6001	34410 YODER BRANDON Office Supplies DIAMOND SPRINGS WATER INC	MEALS 514	MEALS	42.03
			ACCOUNT TOTAL	257.28 *
6008	13369 Vehicle & Powered Equip F BUSINESS CARD	27961300 514	WATER & EQUIP RENTAL	93.40
			ACCOUNT TOTAL	93.40 *
6009	11894 Vehicle & Powered Equip S BUSINESS CARD	0555 SHERIFF514	GAS	78.00
			ACCOUNT TOTAL	78.00 *
6010	11894 Police Supplies BUSINESS CARD	0555 SHERIFF514	BLOWER MOTOR	26.31
	12742 COMMTRONICS OF VIRGINIA	102891	BATTERY	143.99
	29342 TOWN POLICE SUPPLY-RCHMND	40399	MOTOR	60.99
	29342 TOWN POLICE SUPPLY	2117 SHERIFF514	AUTO CLEAN SUPPLIES	85.25
	29342 TOWN POLICE SUPPLY	R78108	AMMUNITION	146.16
			ACCOUNT TOTAL	316.54 *
6011	16101 Uniforms & Wearing Appare GALLS LLC	1813303	GUN CASE	18.94
	22166 CREATIVE MONOGRAMMING	ML3696	BELT CLIP	36.53
	25608 PREMIUM MARKETING & SALES	R78057	AMMUNITION	140.00
	25608 PREMIUM MARKETING & SALES	R78107	AMMUNITION	146.16
	26360 QUALITY UNIFORM CO INC	R78108	AMMUNITION	146.16
			ACCOUNT TOTAL	487.79 *
6012	22210 Books & Subscriptions MATTHEW BENDER & CO INC	58633235	NAMETAG	13.34
			SHIRTS	130.00
			BADGE-SHERIFF	94.50
			BADGES	347.50
			ALTER BALLISTIC VEST	55.00
			ACCOUNT TOTAL	640.34 *
8205	28304 Motor Vehicles SHEEHY FORD	2014 AWD VEHICL	LEGISLATION SUMMARY	86.08
			ACCOUNT TOTAL	86.08 *
032200	VOLUNTEER FIRE DEPARTMENT		AWD UTILITY VEHICLE	27,603.00
			ACCOUNT TOTAL	27,603.00 *
			MAJOR TOTAL	33,476.30 **
7001	Payment to Farmville VFD		PANT ALTERATIONS	92.61
	11317 BLUE RIDGE RESCUE SUPPLRS	32726	GAS METER REPAIR	221.00
	15656 FIRE & SAFETY EQUIP CO	65910	CYLINDER HYDRO-TESTS	711.75
	15680 FIRE PROTECTION EQUIP CO	55423	HUD RECEIVER	321.89
	20600 KEY OFFICE SUPPLY	57771	CHAIRMAT	142.49
	23166 NAFECO INC	448536	DRESS HATS	324.13
	23166 NAFECO INC	732403	FOAM	877.00
	999999 MUNICIPAL EMERGENCY SERV	735372	DUTY PANTS	287.29
		512464 SNV	ACCOUNT TOTAL	2,978.16 *
7002	Payment to Rice VFD		LED LIGHTS & BRACKET	456.31
	15560 FARMVILLE WHSALE ELECTRIC	530985		

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MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
7003	31846 DOMINION VA POWER	5487358649 514	ELECTRIC SERVICE	8.99
	36600 ZURICH	2344G3175 514	WK COMP INSURANCE	731.50
	36600 ZURICH	2344G3175 514A	WK COMP INSURANCE	1,332.00
			ACCOUNT TOTAL	2,528.80 *
	Payment to Prospect VFD			
	10851 ATLANTIC EMERGENCY	EOSO8838P	CAMERA BATTERY	138.00
	10851 ATLANTIC EMERGENCY	KOS2924 BP	VALVE & ADAPTER	780.88
	11240 BENCHMARK COMMUNITY BANK	PROSPECT TRK#28	TRUCK PAYMENT	3,500.00
	11240 BENCHMARK COMMUNITY BANK	PROSPECT TRK#29	TRUCK PAYMENT	3,500.00
	13166 DAVIS GMC TRUCK INC	27642	TIRE SENSOR	94.71
	15150 FARMVILLE AUTO PARTS	108549	CAR WASH/GLASS CLEAN	28.88
	15380 FARMVILLE PRINTING	PROSPECT FD 514	REPORT FORMS	72.00
	15560 FARMVILLE WHSALE ELECTRIC	529139	LIGHTBULBS	30.44
	15560 FARMVILLE WHSALE ELECTRIC	530388	LIGHTBULBS	24.00
	23248 NAPA OF FARMVILLE	119187	OIL/FILTERS/PLUGS	49.85
	23248 NAPA OF FARMVILLE	119188	OIL	11.97
	25210 PAMPLIN EXXON	PROSPECT FD 514	FUEL	362.30
	25210 PAMPLIN EXXON	PROSPECT FD 514	INSPECTION & SERVICE	231.79
	25210 PAMPLIN EXXON	PROSPECT FD514A	FUEL	130.50
	25782 PRINCE EDWARD CO PBLC SCH	DIESEL-APR 14	DIESEL	280.57
	25782 PRINCE EDWARD CO PBLC SCH	DIESEL-MAR 14A	DIESEL	58.01
	29440 PRINCE EDWARD CO TREAS	GAS-APR 14	GAS	201.82
	29440 PRINCE EDWARD CO TREAS	GAS-MAR 2014	GAS	131.26
	31844 DOMINION VA POWER	6120897506 514	ELECTRIC SERVICE	5.66
	31844 DOMINION VA POWER	7600812502 514	ELECTRIC SERVICE	6.24
	31846 DOMINION VA POWER	7020850009 514	ELECTRIC SERVICE	242.54
	31846 DOMINION VA POWER	8898799252 514	ELECTRIC SERVICE	27.66
	31904 VA STATE FIREFIGHTRS ASSOC	14-15 DUES	DUES	140.00
			ACCOUNT TOTAL	10,049.08 *
7004	Payment to Darlington VFD			
	12996 CYRUS PEST CONTROL CO	APRIL 2014	EXTERMINATING SERVIC	45.00
	12996 CYRUS PEST CONTROL CO	MAY 2014	EXTERMINATING SERVIC	45.00
	13083 DARLINGTON HGT FIRE DEPT	CK 3087	STUDENT MANUAL	59.53
	13083 DARLINGTON HGT FIRE DEPT	CK 3088	STEERING BOX	1,088.43
	13083 DARLINGTON HGT FIRE DEPT	REIMB CK 3091	SOFTWARE	599.00
	13166 DAVIS GMC TRUCK INC	27708	INSPECTION	16.00
	14700 ELLINGTON ENERGY SERVICE	11506	DIESEL	877.86
	14700 ELLINGTON ENERGY SERVICE	11507	GAS	756.69
	15560 FARMVILLE WHSALE ELECTRIC	529882	EXTENSION CORD	101.84
	21806 LONG'S TERMITTE/PEST CNTRL	APRIL 21 2014	ANNUAL INSPECTION	300.00
	28640 SOUTHSIDE ELECTRIC COOP	38156001 514	ELECTRIC SERVICE	270.31
	28640 SOUTHSIDE ELECTRIC COOP	38156001 514A	ELECTRIC SERVICE	327.80
	28697 SOUTHSIDE VA VOL FIRE-	DHVPD DUES FY15	DUES	35.00
	31333 VERIZON WIRELESS	9723980737	INTERNET	65.09
	31335 VERIZON	248 6805 514	PHONE	155.69
			ACCOUNT TOTAL	4,743.24 *
7005	Payment to Hampden-Sydney			
	10291 AMELIA OVERHEAD DOORS	90823	DOOR REPAIR	250.00
	15656 FIRE & SAFETY EQUIP CO	65992	ROAD FLARES	411.98

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7006	11209	Payment to Pamplin VFD			
	15908	BATTERY BARN OF VA INC	278824T	PROPANE	304.00
	15908	FOSTER FUELS INC	278805T	PROPANE	522.56
	15908	FOSTER FUELS INC	278806T	PROPANE	550.69
	25860	PRINCE EDWARD OVRHD DOORS	2806	DOOR REPAIR	185.00
	28212	SELECTIVE INSURANCE CO	933 693 940 514	INSURANCE	646.51
	31335	VERIZON	248 6100 514	PHONE	66.61
	31335	VERIZON	248 6100 514A	PHONE	66.64
	31335	VERIZON	248 6690 514	PHONE	56.62
	31335	VERIZON	248 6690 514A	PHONE	57.98
	31846	DOMINION VA POWER	4743517221 514	ELECTRIC SERVICE	353.84
	31846	DOMINION VA POWER	6280980001 514	ELECTRIC SERVICE	64.41
	999999	FIRE-X CORPORATION	553806	EXTINGUISHERS	705.84
				ACCOUNT TOTAL	3,580.70 *
7007	25246	Payment to Meherrin VFD			
	25246	PARKER OIL CO INC	163418	PROPANE	368.72
	25246	PARKER OIL CO INC	179304	DIESEL	914.09
	25246	PARKER OIL CO INC	207240	DIESEL	690.42
	31335	VERIZON	736 0633 514	PHONE	184.28
	31846	DOMINION VA POWER	0519881510 514	ELECTRIC SERVICE	278.87
	31846	DOMINION VA POWER	1913347348 514	ELECTRIC SERVICE	26.13
	31846	DOMINION VA POWER	2725824417 514	ELECTRIC SERVICE	13.76
	32146	WATKINS INSURANCE AGENCY	27429	ACCIDENT INSURANCE	4,318.00
				ACCOUNT TOTAL	6,794.27 *
				MAJOR TOTAL	32,504.70 **
032500		EMERGENCY SERVICES			
3160	29280	Professional Service E-91	160313	E911 ADDRESSING	45.00
	32140	TIMMONS GROUP	968	PUMP RENTAL	2,892.00
				ACCOUNT TOTAL	2,937.00 *
6014	21005	Other Operating Supplies	269086	SIGNS & HARDWARE	299.92
		KORMAN SIGNS			299.92 *
				ACCOUNT TOTAL	3,236.92 **
033200		REGIONAL JAIL & DETENTION			
3196	25375	Purchase of Services - Ja	1272	JUVENILE DETENTION	2,175.00
		PIEDMONT RGNL JUVENILE			2,175.00 *
7001	25380	Piedmont Regional Jail-Pe	2265	4TH QTR BILLING	220,874.88
		PIEDMONT REGIONAL JAIL			220,874.88 *
				ACCOUNT TOTAL	223,049.88 **

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	IN#	DESCRIPTION	AMOUNT
3311		15150	Repairs & Maint-Auto			
		15150	FARMVILLE AUTO PARTS	108682	SHOCKS	281.09
		15150	FARMVILLE AUTO PARTS	108806	UNIVERSAL JOINT	7.99
		15150	FARMVILLE AUTO PARTS	109073	STARTING FLUID	2.99
		27770	ROD & STAFF WELDING	42760	SHOCKS	110.00
		27770	ROD & STAFF WELDING	43010	MUFFLER/EXHAUST PIPE	259.89
					ACCOUNT TOTAL	661.96 *
5230		30440	Telecommunications			
			US CELLULAR	816442183 514	PHONE	23.41
					ACCOUNT TOTAL	23.41 *
5530		21498	Travel-Subsistence & Lodg			
			LEATHERWOOD COY	EXPENSES 514	MEAL	6.90
			LEATHERWOOD COY	EXPENSES 514A	MEAL	6.90
					ACCOUNT TOTAL	13.80 *
5540		21498	Travel-Convention & Educa			
			LEATHERWOOD COY	EXPENSES 514	MTG REGISTRATION	15.00
			LEATHERWOOD COY	EXPENSES 514A	MTG REGISTRATION	15.00
					ACCOUNT TOTAL	30.00 *
6001		30398	Office Supplies			
			ULINE	58612923	LAMINATING BAGS	122.83
					ACCOUNT TOTAL	122.83 *
6009		15150	Vehicle & Powered Equip S			
			FARMVILLE AUTO PARTS	109296	FUEL CAP	8.21
					ACCOUNT TOTAL	8.21 *
					MAJOR TOTAL	860.21 **
035100			ANIMAL CONTROL			
3311		14300	Repairs & Maint-Auto & Po			
			EAST END MOTOR CO INC	110160	FLAT REPAIR	20.00
					ACCOUNT TOTAL	20.00 *
5110		31844	Electrical Services			
			DOMINION VA POWER	0890745003 514	ELECTRIC SERVICE	133.79
					ACCOUNT TOTAL	133.79 *
5230		21319	Telecommunications			
			CENTURYLINK	310119726 514	PHONE	166.67
			US CELLULAR	816442183 514	PHONE	46.82
					ACCOUNT TOTAL	213.49 *
5530		12312	Travel-Subsistence & Lodg			
			CRONK MARK D	EXPENSES 514	MEALS	202.45
					ACCOUNT TOTAL	202.45 *
5540		12883	Travel-Convention & Educa			
			CRATER CRIMINAL JUSTICE	734	TRAINING	500.00
					ACCOUNT TOTAL	500.00 *
5899		10615	Miscellaneous			
			APPOMATTOX COUNTY	BOARDING DOGS14	BOARDING FEE	80.00
					ACCOUNT TOTAL	80.00 *

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	IN#	DESCRIPTION	AMOUNT
6001		22058	M&W PRINTERS INC	88853	DOG TAGS	82.85 *
					ACCOUNT TOTAL	82.85 *
6002		28596	Supplies for Shelter	61096	FEED BAGS	75.00
		32138	SOUTHERN STATES	2238 CO ADM 514	DOG FOOD	167.82
			WAL-MART COMMUNITY/GEGRB		ACCOUNT TOTAL	242.82 *
6005		32138	Janitorial Supplies	2238 CO ADM 514	CLEANING SUPPLIES	11.94
			WAL-MART COMMUNITY/GEGRB		ACCOUNT TOTAL	11.94 *
8202		31983	Equipment	106470	FATAL PLUS SOLUTION	468.58
			VORTECH PHARMACEUTICALS		ACCOUNT TOTAL	468.58 *
					MAJOR TOTAL	1,955.92 **
035300			MEDICAL EXAMINER			
3110		29459	Professional Health Serv	WILLIAMS RODNEY	CORONER	20.00
			TREASURER OF VIRGINIA		ACCOUNT TOTAL	20.00 *
					MAJOR TOTAL	20.00 **
036100			BIOSOLIDS MONITORING			
5230		30440	Telecommunications	816442183 514	PHONE	23.41
			US CELLULAR		ACCOUNT TOTAL	23.41 *
					MAJOR TOTAL	23.41 **
042300			REFUSE DISPOSAL			
3160			Professional Services			
		27191	RESOURCE INTERNATIONAL	40529	MISC WORK TASKS	2,635.60
		27191	RESOURCE INTERNATIONAL	40530	STORM WTR COMPLIANCE	1,160.00
		27191	RESOURCE INTERNATIONAL	40531	CELL E BIDDING SERV	1,217.50
		27191	RESOURCE INTERNATIONAL	40544	ASSESSMENT MONITORIN	3,203.41
					ACCOUNT TOTAL	8,216.51 *
3310			Repairs/Maintenance			
		15560	FARMVILLE WHSALE ELECTRIC	529651	CLEANER/WIRE/COUPLIN	33.85
		15799	FLAMELESS SPECIALTIES	F010416	PIPE TAPE/NIPPLE	2.62
		21447	LEACHATOR PUMPING SYSTEMS	23257	LINE PROTECTOR	120.00
		21811	LOWE'S	902584	LIGHTBULBS	26.52
					ACCOUNT TOTAL	182.99 *
3311			Repairs & Maint-Auto & Eq			
		14300	EAST END MOTOR CO INC	109414	REPLACE GUIDE BOLT	486.00
		14300	EAST END MOTOR CO INC	110145	FLAT REPAIR	141.00
		16674	GRANT'S GLASS	67378	WINDSHIELD REPAIR	50.00
		28596	SOUTHERN STATES	59437	RUBBER STRAPS	29.90
					ACCOUNT TOTAL	706.90 *

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3840	12736	Contract Landfill - POS			
	12736	CONTAINER FIRST SERVICES	RO4 2014 553	TRASH COLLECTION	125.00
	12736	CONTAINER FIRST SERVICES	RO4 2014 554	TRASH COLLECTION	184.00
	32953	CONTAINER FIRST SERVICES	RO4 2014 556	TRASH COLLECTION	105.00
		WRIGHT'S EXCAVATING LLC	MAY 2014	LANDFILL OPERATION	48,093.75
				ACCOUNT TOTAL	48,507.75 *
3841	14723	Purchase of Serv - Recycli			
	14723	EMANUEL TIRE OF VIRGINIA	475160	TIRE RECYCLING	487.20
	14723	EMANUEL TIRE OF VIRGINIA	475216	TIRE RECYCLING	477.60
	14723	EMANUEL TIRE OF VIRGINIA	475280	TIRE RECYCLING	1,203.00
	28866	STEPS, INC	APRIL 2014	RECYCLING FEE	1,521.80
	29029	SYNERGY RECYCLING LLC	1400221	ELECTRONIC RECYCLING	1,447.92
				ACCOUNT TOTAL	5,137.52 *
5110	28640	Electrical Services			
	28640	SOUTHSIDE ELECTRIC COOP	114379001 514	DH SITE	64.62
	31844	DOMINION VA POWER	114379003 514	VIRSO SITE	125.28
	31844	DOMINION VA POWER	5181167213 514	LEACHATE PUMP	69.98
	31844	DOMINION VA POWER	5181167213 514A	LEACHATE PUMP	130.13
	31844	DOMINION VA POWER	8970737501 514	SCALEHOUSE	76.52
	31846	DOMINION VA POWER	8970737501 514A	SCALEHOUSE	46.28
	31846	DOMINION VA POWER	0599507431 514	RICE SITE	66.29
	31846	DOMINION VA POWER	0670040567 514	CELL C PUMP STATION	14.17
	31846	DOMINION VA POWER	0670040567 514A	CELL C PUMP STATION	14.90
	31846	DOMINION VA POWER	1144204110 514	GREEN BAY SITE	50.61
	31846	DOMINION VA POWER	7471653571 514	WORSHAM SITE	70.45
	31846	DOMINION VA POWER	8601161519 514	PROSPECT SITE	90.03
	31846	DOMINION VA POWER	8601161519 514A	PROSPECT SITE	57.21
	31846	DOMINION VA POWER	9176847250 514	LANDFILL SITE	54.92
	31846	DOMINION VA POWER	9176847250 514A	LANDFILL SITE	28.47
				ACCOUNT TOTAL	959.86 *
5230	10105	Telecommunications			
	10105	AT&T	0206193130 514	PHONE	42.61
	21319	CENTURYLINK	0543316065 514	PHONE	2.24
	21319	CENTURYLINK	309326764 514	PHONE	49.80
	21319	CENTURYLINK	309480181 514	PHONE	51.86
	21319	CENTURYLINK	309480181 514A	PHONE	59.32
	21319	CENTURYLINK	309553498 514	PHONE	42.24
	21319	CENTURYLINK	309615846 514	PHONE	50.51
	21319	CENTURYLINK	309714661 514	PHONE	86.55
	30440	US CELLULAR	310039285 514	PHONE	44.61
	31335	VERIZON	816442183 514	PHONE	23.91
	31335	VERIZON	248 5696 514	PHONE	48.20
			736 2828 514	PHONE	79.12
				ACCOUNT TOTAL	580.97 *
5440	28869	Portable Toilet Rental			
		STIFF O C INC	3029	MONTHLY SERVICE	662.50
				ACCOUNT TOTAL	662.50 *
6008	25782	Vehicle & Powered Equip F			
		PRINCE EDWARD CO PBLC SCH	DIESEL-APR 14	DIESEL	1,773.81
				ACCOUNT TOTAL	1,773.81 *



MAJOR# ACCT# 6009	VENDOR NUMBER NAME	DESCRIPTION	IN#	AMOUNT
	23248 NAPA OF FARMVILLE	TELESCOPIC BLOWGUN	119453	29.47
	23248 NAPA OF FARMVILLE	CHAIN HOIST	119869	47.99
	23248 NAPA OF FARMVILLE	WIPER BLADES	120260	11.38
		ACCOUNT TOTAL		88.84 *
		MAJOR TOTAL		66,817.65 **
042610	SANDY RIVER RESERVOIR			
3160	Professional Services 28092 SCHNABEL ENGINEERING LLC	DOCUMENT REVIEW	8000901	1,458.00 *
		ACCOUNT TOTAL		1,458.00 *
		MAJOR TOTAL		1,458.00 **
043200	GENERAL PROPERTIES			
3310	Repairs/Maintenance 13730 DODSON BROS EXTERMINATING	PEST CONTROL	158003 514	38.00
	13730 DODSON BROS EXTERMINATING	PEST CONTROL	158005 514	38.00
	13730 DODSON BROS EXTERMINATING	PEST CONTROL	158006 514	38.00
	13730 DODSON BROS EXTERMINATING	PEST CONTROL	158007 514	85.00
	13730 DODSON BROS EXTERMINATING	PEST CONTROL	158010 514	38.00
	17877 HUDSON-PAYNE ELECTRONICS	ALARM MONITOR CNTRCT	14050515	360.00
		ACCOUNT TOTAL		597.00 *
3311	Repairs & Maint-Auto & Eq 13166 DAVIS GMC TRUCK INC	INSPECTION	28218	16.00
		ACCOUNT TOTAL		16.00 *
5110	Electrical Services 28640 SOUTHSIDE ELECTRIC COOP	SRR	114379002 514	30.70
	31844 DOMINION VA POWER	ROY CLARK MONUMENT	1230385005 514	5.66
	31844 DOMINION VA POWER	COURTHOUSE	2786281903 514	10,709.34
	31844 DOMINION VA POWER	SHOP	9670710004 514	20.49
	31846 DOMINION VA POWER	SCOPE BLDG	1545926683 514	163.95
	31846 DOMINION VA POWER	SHERIFF DEPT SHED	4951935099 514	5.66
	31846 DOMINION VA POWER	WORSHAM CLERK OFFICE	5858894620 514	19.23
	31846 DOMINION VA POWER	LIGHTS AT RICE	6669158583 514	110.22
	31846 DOMINION VA POWER	AG BLDG	8105475944 514	1,040.67
		ACCOUNT TOTAL		12,105.92 *
5130	Water & Sewer 29332 TOWN OF FARMVILLE	WATER & SEWER	AG BLDG 514	108.26
	29332 TOWN OF FARMVILLE	WATER	CH IRRIG 514	10.75
	29332 TOWN OF FARMVILLE	WATER & SEWER	SCOPE BLDG 514	33.65
		ACCOUNT TOTAL		152.66 *
5230	Telecommunications 10105 AT&T	PHONE	7305055660 514	42.61
	21319 CENTURYLINK	PHONE	310262069 514	53.63
	21319 CENTURYLINK	PHONE	310441360 514	79.52
	30440 US CELLULAR	PHONE	816442183 514	120.76
		ACCOUNT TOTAL		296.52 *

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MAJOR# ACCT# 5440	VENDOR NUMBER	VENDOR NAME	IN#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
	28869	Portable Toilet Rental STIFF O O INC	3029	MONTHLY SERVICE	100.00	100.00 *
6005	10719	Janitorial Supplies ARAMARK UNIFORM SERVICES	792482070 514	JANITORIAL SUPPLIES	377.17	377.17
	13367	DIAMOND PAPER COMPANY	119277	JANITORIAL SUPPLIES	348.78	348.78
	13367	DIAMOND PAPER COMPANY	119277 1	JANITORIAL SUPPLIES	30.45	30.45
				ACCOUNT TOTAL	756.40	756.40 *
6007		Repairs and Maintenance S				
	13369	DIAMOND SPRINGS WATER INC	11393100 514	EQUIPMENT RENTAL	8.95	8.95
	13369	DIAMOND SPRINGS WATER INC	11393100 514A	WATER & EQUIP RENTAL	15.90	15.90
	15150	FARMVILLE AUTO PARTS	109375	AHU BELTS	91.22	91.22
	21811	LOWE'S	901803A	GAS CAN/SCREWS	20.86	20.86
	27922	CINTAS CORPORATION #524	524 09428 514	UNIFORM RENTAL	323.08	323.08
	29083	TAYLOR-FORBES EQUIP CO	IN25715	FUEL LINE	7.76	7.76
	29083	TAYLOR-FORBES EQUIP CO	IN25716	2-CYCLE OIL	10.68	10.68
				ACCOUNT TOTAL	478.45	478.45 *
6008	25782	Vehicle & Powered Equip F PRINCE EDWARD CO PBLSC SCH	DIESEL-APR 14	DIESEL	170.95	170.95 *
6009	14300	Vehicle & Powered Equip S EAST END MOTOR CO INC	109928	TIRE	77.30	77.30
	15150	FARMVILLE AUTO PARTS	109062	ELECT CONNECTR/SPLIC	5.68	5.68
				ACCOUNT TOTAL	82.98	82.98 *
				MAJOR TOTAL	14,756.88	14,756.88 **
043400	CANNERY					
3161	31653	Professional Services-Can VIRGINIA FOOD WORKS	PEC 5/14	CONTRACT PAYMENT	2,916.67	2,916.67 *
3310	15560	Repairs & Maintenance FARMVILLE WHSALE ELECTRIC	529554	LIGHTBULBS	.96	.96
	15560	FARMVILLE WHSALE ELECTRIC	529559	FIXTURE/BULBS/BOX	167.57	167.57
	16671	GRAINGER	9371215329 514	PIPE & FITTINGS	245.71	245.71
	16671	GRAINGER	9422497173	ADAPTERS	8.53	8.53
	21811	LOWE'S	901168	ROOF STEEL/SCREWS	253.48	253.48
	21811	LOWE'S	901283	RAFTER TIES/NAILS	24.26	24.26
	21811	LOWE'S	901348	LUMBER/WIRING/GLOVES	430.47	430.47
	21811	LOWE'S	901358A	PVC PIPE/PARTS	89.61	89.61
	21811	LOWE'S	901497A	VALVE/COUPLING	13.56	13.56
	21811	LOWE'S	901923	LUMBER	25.60	25.60
	21811	LOWE'S	905776	WATER FILTER/VALVE	36.91	36.91
	21811	LOWE'S	906360	ELBOW/COUPLING	2.56	2.56
	21811	LOWE'S	909595	VALVE/ADAPTER/PLUG	11.28	11.28
	29332	TOWN OF FARMVILLE	TEST KIT 514	WATER TEST KIT	40.00	40.00
				ACCOUNT TOTAL	1,350.50	1,350.50 *
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	44435001 514	ELECTRIC SERVICE	249.02	249.02
				ACCOUNT TOTAL	249.02	249.02 *

AP375H  
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FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2014 -- 5/30/2014

AFTER CHECKS  
PAGE 15

MAJOR#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
5230	21319	Telecommunications CENTURYLINK	310248529	PHONE	203.27
				ACCOUNT TOTAL	203.27 *
6001	32138	Office Supplies WAL-MART COMMUNITY/GEGRB	2238 CO ADM	OFFICE SUPPLIES	44.36
				ACCOUNT TOTAL	44.36 *
6005	21811	Janitorial Supplies LOWE'S	909636	BLEACH	12.75
	32138	WAL-MART COMMUNITY/GEGRB	2238 CO ADM	CLEANING SUPPLIES	108.18
				ACCOUNT TOTAL	120.93 *
				MAJOR TOTAL	4,884.75 **
051100		HEALTH DEPARTMENT			
5610	25840	Payment To Local Health D PRINCE EDWARD HEALTH DPT	3RD QTR	3RD QTR SUPPORT	42,410.75
	25840	PRINCE EDWARD HEALTH DPT	4TH QTR	4TH QTR SUPPORT	26,261.75
				ACCOUNT TOTAL	68,672.50 *
				MAJOR TOTAL	68,672.50 **
053500		COMPREHENSIVE SERVICES ACT			
3160	11191	CSA Programs BEAR CREEK ACADEMY	466	PROFESSIONAL SERVICE	8,370.00
	11894	BUSINESS CARD	APRIL 2014	FOSTER CARE	49.00
	12280	CENTRA HEALTH	6222	PROFESSIONAL SERVICE	2,142.00
	12280	CENTRA HEALTH	7912	PROFESSIONAL SERVICE	2,400.00
	12280	CENTRA HEALTH	8209	PROFESSIONAL SERVICE	3,454.00
	12280	CENTRA HEALTH	8360	PROFESSIONAL SERVICE	3,454.00
	12280	CENTRA HEALTH	8422	PROFESSIONAL SERVICE	3,454.00
	12280	CENTRA HEALTH	8674	PROFESSIONAL SERVICE	3,192.00
	12280	CENTRA HEALTH	8690	PROFESSIONAL SERVICE	3,192.00
	13749	DODSON TERESA	APRIL 2014	FOSTER CARE	224.00
	13749	DODSON TERESA	MAY 2014	FOSTER CARE	448.00
	14575	ELK HILL	31701	PROFESSIONAL SERVICE	2,550.00
	14933	FAMILY PRESERVATION SERV	IRVA081900	PROFESSIONAL SERVICE	280.00
	14933	FAMILY PRESERVATION SERV	WILD090906	PROFESSIONAL SERVICE	262.50
	16672	GRAFTON SCHOOL INC	1854	PROFESSIONAL SERVICE	4,341.25
	16672	GRAFTON SCHOOL INC	2068	PROFESSIONAL SERVICE	4,791.25
	16672	GRAFTON SCHOOL INC	3197	PROFESSIONAL SERVICE	4,341.25
	16672	GRAFTON SCHOOL INC	7041	PROFESSIONAL SERVICE	4,136.25
	21807	LONG ASHLEY	MAY 2014	FOSTER CARE	3,957.00
	23918	NORTHSTAR ACADEMY INC	12123	PROFESSIONAL SERVICE	2,615.00
	29152	THE HUGHES CENTER	14111	PROFESSIONAL SERVICE	4,598.00
	31648	VIRGINIA FAMILY SERVICES	CJ	PROFESSIONAL SERVICE	330.00
	31648	VIRGINIA FAMILY SERVICES	GL	PROFESSIONAL SERVICE	90.00
	31648	VIRGINIA FAMILY SERVICES	HB	PROFESSIONAL SERVICE	120.00
	31648	VIRGINIA FAMILY SERVICES	NL	PROFESSIONAL SERVICE	270.00

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FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2014 -- 5/30/2014

AFTER CHECKS  
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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
		31664	VA HOME FOR BOYS & GIRLS	1071	PROFESSIONAL SERVICE	1,694.40
		32513	WHITE ROBERTA	MAY 2014	FOSTER CARE	98.04
					ACCOUNT TOTAL	68,307.94 *
					MAJOR TOTAL	68,307.94 **
081100	PLANNING					
3160		12745	Professional Services COMMONWEALTH REGIONAL	COMP PLAN 514	COMP PLAN UPDATE	11,000.00
3161		16195	Planning Commission GILLIAM DONALD B	MAY 20 2014	COMMISSION MTG	100.00
		17883	HUNT PRESTON	MAY 20 2014	COMMISSION MTG	100.00
		19458	JENKINS TIMOTHY MARK	MAY 20 2014	COMMISSION MTG	100.00
		19875	JONES ROBERT M	MAY 20 2014	COMMISSION MTG	100.00
		21525	LEATHERWOOD CLIFFORD JACK	MAY 20 2014	COMMISSION MTG	100.00
		22170	MASON ROBERT CHRISTOPHER	MAY 20 2014	COMMISSION MTG	100.00
		29133	TERRY W PARKER JR	MAY 20 2014	COMMISSION MTG	100.00
		29386	TOWNSEND JOHN F III	MAY 20 2014	COMMISSION MTG	100.00
		32150	WATSON BRETT VON CANNON	MAY 20 2014	COMMISSION MTG	100.00
					ACCOUNT TOTAL	900.00 *
5230		30440	Telecommunications US CELLULAR	816442183 514	PHONE	46.82
5510		16195	Travel-Mileage GILLIAM DONALD B	MAY 20 2014	MILEAGE	46.82 *
		17883	HUNT PRESTON	MAY 20 2014	MILEAGE	22.40
		19458	JENKINS TIMOTHY MARK	MAY 20 2014	MILEAGE	22.40
		19875	JONES ROBERT M	MAY 20 2014	MILEAGE	12.32
		22170	MASON ROBERT CHRISTOPHER	MAY 20 2014	MILEAGE	5.60
		29386	TOWNSEND JOHN F III	MAY 20 2014	MILEAGE	10.08
					ACCOUNT TOTAL	81.20 *
					MAJOR TOTAL	12,028.02 **
081500	ECONOMIC DEVELOPMENT					
3160		11894	Professional Services BUSINESS CARD	2078 CARNEY 514	PRINTING	71.84
5210		11894	Postal Services BUSINESS CARD	2078 CARNEY 514	POSTAGE	71.84 *
		11894	BUSINESS CARD	2078 CARNEY514A	POSTAGE	42.88
					ACCOUNT TOTAL	14.56
5530		11894	Travel-Subsistence & Lodg BUSINESS CARD	2078 CARNEY514A	MEALS	57.44 *
6001		11894	Office Supplies BUSINESS CARD	2078 CARNEY514A	OFFICE SUPPLIES	151.96
		20600	KEY OFFICE SUPPLY	448426	COPY PAPER	151.96 *
					ACCOUNT TOTAL	49.69
					MAJOR TOTAL	29.95

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5/30/2014  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2014 -- 5/30/2014

AFTER CHECKS  
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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
081600	TOURISM					
5110		31846	Electrical Services	0675198071 514	ELECTRIC SERVICE	245.93
		31846	DOMINION VA POWER	1059387447 514	ELECTRIC SERVICE	99.99
					ACCOUNT TOTAL	345.92 *
5130		29332	Water & Sewer	MOORE BLDG 514	WATER & SEWER	47.65
			TOWN OF FARMVILLE			47.65 *
5210		11894	Postal Services	0460 PUCKETT514	UPS	179.75
			BUSINESS CARD			179.75 *
5230		21319	Telecommunications	310393238 514	PHONE	330.61
			CENTURYLINK			330.61 *
6001		20600	Office Supplies	447375	MAILERS	15.80
		20600	KEY OFFICE SUPPLY	448852	INK CARTRIDGE	141.27
		20600	KEY OFFICE SUPPLY	449658	INK CARTRIDGE	141.27
		20600	KEY OFFICE SUPPLY	449726	INK CARTRIDGE	141.27
					ACCOUNT TOTAL	439.61 *
					MAJOR TOTAL	1,343.54 **
083500	COOPERATIVE EXTENSION OFFICE					
5230		21319	Telecommunications	309520098 514	PHONE	104.88
			CENTURYLINK			104.88 *
					ACCOUNT TOTAL	104.88 **
091000	GENERAL EXPENSE					
5230		23933	Internal Telecom Account	165866886 514	PHONE	2,749.15
		23933	LUMOS NETWORKS	165866886 514A	PHONE	2,787.20
					ACCOUNT TOTAL	5,536.35 *
5803		19230	Internal Fuel Account	S120609	GAS	3,195.85
		19230	JAMES RIVER PETROLEUM	S130721	GAS	3,484.80
		19230	JAMES RIVER PETROLEUM	S130958	GAS	3,322.75
		19230	JAMES RIVER PETROLEUM	S131583	GAS	3,920.41
					ACCOUNT TOTAL	13,923.81 *
					MAJOR TOTAL	19,460.16 **

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
0002	094000	11894	Computer System BUSINESS CARD	0460	ROUTERS	252.59
		11902	BUSINESS DATA OF VA, INC.	1110 2014	PRIVATE NETWRK EQUIP	4,725.98
					ACCOUNT TOTAL	4,978.57 *
0024		10256	Cannery ALLPAX PRODUCTS INC	7119	RETORT TEMP TESTING	12,880.00
		22025	M G NEWELL CORPORATION	PS1170289	PUMP ASSEMBLY CART	10,833.29
					ACCOUNT TOTAL	23,713.29 *
					MAJOR TOTAL	28,691.86 **
095000			DEBT SERVICE			
0020		28097	SCOPE Building SCOPE/MEALS ON WHEELS	SCOPE BLDG 514	BLDG PAYMENT	12,000.00
					ACCOUNT TOTAL	12,000.00 *
					MAJOR TOTAL	12,000.00 **
					FUND TOTAL	717,318.77

AP375H  
5/30/2014  
FUND # - 501 WATER FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2014 -- 5/30/2014

AFTER CHECKS  
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5130	29332	Water Service TOWN OF FARMVILLE	WATER TANK 514	WATER	43.05
				ACCOUNT TOTAL	43.05 *
				MAJOR TOTAL	43.05 **
				FUND TOTAL	43.05

AP2375H  
5/30/2014  
FUND # - 502 SEWER FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2014 -- 5/30/2014

AFTER CHECKS  
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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110	043200	31846	Electrical Services DOMINION VA POWER	4148700281 514	SEWER PUMP	108.04
					ACCOUNT TOTAL	108.04 *
					MAJOR TOTAL	108.04 **
					FUND TOTAL	108.04



AP375H  
5/30/2014  
FUND # - 732

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2014 -- 5/30/2014

RETIREMENT BENEFIT FUND  
RETIREMENT BENEFIT FUND

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
1101	25257	LEOS Disbursements JOHNS VICKI K	MAY 2014	RETIREE BENEFIT	1,094.00
				ACCOUNT TOTAL	1,094.00 *
				MAJOR TOTAL	1,094.00 **
				FUND TOTAL	1,094.00

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110	021400	PIEDMONT COURT SERVICES				
			Electrical Service			
		31846	DOMINION VA POWER	4324962309 514	ELECTRIC SERVICE	59.16
		31846	DOMINION VA POWER	4324962309 514A	ELECTRIC SERVICE	51.03
		31846	DOMINION VA POWER	7218131923 514	ELECTRIC SERVICE	112.85
		31846	DOMINION VA POWER	7218131923 514A	ELECTRIC SERVICE	116.74
					ACCOUNT TOTAL	339.78 *
5230			Telecommunications			
		21319	CENTURYLINK	310357807 514	PHONE	68.37
		23933	LUMOS NETWORKS	174057257 514	PHONE	305.57
					ACCOUNT TOTAL	373.94 *
5510			Travel - Mileage			
		15649	FERRELL JULIANNA	EXPENSES 514	MILEAGE	115.31
		15954	FRANKLIN SHEENA	MILEAGE 514	MILEAGE	99.68
		16944	STIMPSON CONNIE	EXPENSES 514	MILEAGE	87.21
		22217	MAXEY RENEE T	MILEAGE 514	MILEAGE	224.61
		22259	MAYS ANDY	EXPENSES 514	MILEAGE	393.12
		23340	NASH ASHLEY	MILEAGE 514	MILEAGE	54.88
					ACCOUNT TOTAL	974.81 *
5530			Travel - Subsistence & Lo			
		22259	MAYS ANDY	EXPENSES 514	MEALS	58.69
		22259	MAYS ANDY	EXPENSES 514	LODGING	588.30
					ACCOUNT TOTAL	646.99 *
6001			Office Supplies			
		16944	STIMPSON CONNIE	EXPENSES 514	OFFICE SUPPLIES	26.96
		16944	STIMPSON CONNIE	EXPENSES 514A	CMS SYSTEM PROGRAM	49.00
					ACCOUNT TOTAL	75.96 *
6012			Books & Subscriptions			
		15240	FARMVILLE HERALD	PCS 514	SUBSCRIPTION	34.00
		15649	FERRELL JULIANNA	EXPENSES 514	NEWSPAPER	1.00
					ACCOUNT TOTAL	35.00 *
					MAJOR TOTAL	2,446.48 **
097001			PCS SUPERVISION FEES EXPENDITURES			
5420			PCS - Lease/Rent of Build			
		28724	SRP CORPORATION LLC	RENT 514	RENT	2,500.00
					ACCOUNT TOTAL	2,500.00 *
5510			PCS - Travel-Mileage			
		12190	CARRION JESSICA	MILEAGE 514	MILEAGE	14.56
		15649	FERRELL JULIANNA	EXPENSES 514	MILEAGE	38.69
					ACCOUNT TOTAL	53.25 *
5540			PCS - Travel-Convention &			
		31306	VCCJA	TRAINING 514	TRAINING	200.00
					ACCOUNT TOTAL	200.00 *
6040			PCS - ADP Equipment			
		11902	BUSINESS DATA OF VA, INC.	1132 2014	PRINTER	259.95
					ACCOUNT TOTAL	259.95 *
					MAJOR TOTAL	3,013.20 **
					FUND TOTAL	5,459.68



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 10, 2014  
**Item No.:** 5-d  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Salaries

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**Summary:** The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**Attachments:** None.

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_

McKay \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 10, 2014  
**Item No.:** 5-e  
**Department:** County Administrator  
**Staff Contact:** W.W. Bartlett  
**Issue:** Appropriations

**Summary:**

1. The Clerk of Circuit Court will receive \$879 from the Technology Trust Fund. These funds will be used for Records Management and Case Imaging Systems. The Clerk is requesting the Board appropriate \$879 to the account listed below.

**Attachments:**

**Recommendation:**

Approve the budget amendment and appropriate the same funds as displayed below.

**FY14 BUDGET AMENDMENT**

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3(Rev)	100	23000	0080	Technology Trust Fund		\$879
4(Exp)	100	21600	5880	Clerk/TTF	\$879	

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Campbell \_\_\_\_\_  
 Cooper-Jones \_\_\_\_\_  
 Jones \_\_\_\_\_

McKay \_\_\_\_\_  
 Simpson \_\_\_\_\_  
 Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: June 10, 2014  
Item No.: 6  
Department: County Administration  
Staff Contact: Sarah Elam Puckett  
Issue: Highway Matters

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**Summary:** Kevin Wright, Residency Administrator, VDOT, will be present at the June meeting to discuss Highway Matters with the Board of Supervisors.

**Attachments:**

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

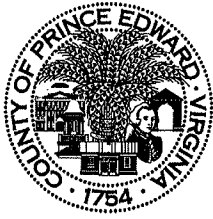
Campbell \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_

McKay \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_







**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 10, 2014  
**Item No.:** 7  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** PUBLIC HEARING: Six-Year Plan

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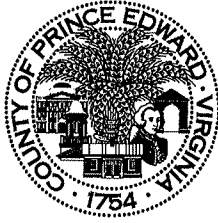
**Summary:** Kevin Wright from VDOT will be present to participate in the County’s Public Hearing on the Six-Year Plan for FY 15 through FY 20 and the FY 15 Construction Program for Prince Edward County.

Attached for your information is a copy of the Public Hearing Notice, Draft Six-Year Plan and a draft resolution for the Board’s consideration.

**Attachments:** Public Hearing Notice  
Draft Six-Year Plan  
Draft Resolutions

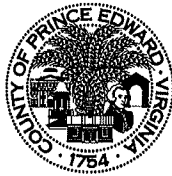
**Recommendations:** Following the Public Hearing, the Board will wish to consider the attached draft resolution regarding the approval of the Six Year Plan.

Motion \_\_\_\_\_ Campbell \_\_\_\_\_ McKay \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Simpson \_\_\_\_\_ Wilck \_\_\_\_\_  
Jones \_\_\_\_\_ Timmons \_\_\_\_\_



Please publish the following Notice of Public Hearing in the Friday, May 30, 2014 and Friday, June 6, 2014 editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.

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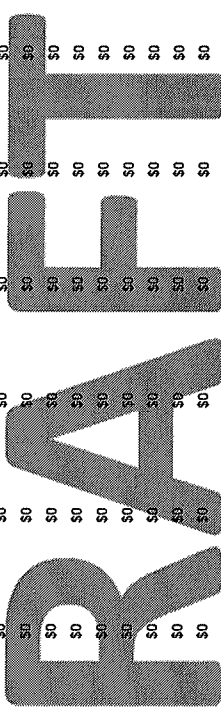
### NOTICE OF PUBLIC HEARING

The Board of Supervisors of Prince Edward County and the Virginia Department of Transportation (VDOT), in accordance with Section 33.1-70.01 of the *Code of Virginia*, will conduct a joint public hearing in the Board of Supervisors Meeting Room, Prince Edward County Courthouse, 111 South Street, 3rd Floor, Farmville, Virginia, at 7:30 p.m. on Tuesday, June 10, 2014. The purpose of this public hearing is to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2015 through 2020 in Prince Edward County and on the Secondary System Construction Budget for Fiscal Year 2015. Copies of the proposed Plan and Budget may be reviewed at the Dillwyn Residency VDOT Office, located at 3400 Rosney Road, Dillwyn, Va. 23936, the Lynchburg District VDOT Office, located at 4219 Campbell Ave., Lynchburg, Va., 24501 or at the Prince Edward County Administrator's office located at 111 South Street, 3rd Floor, Farmville, VA, 23901. All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds. It is the County's intent to comply with the Americans with Disabilities Act. Persons requiring special assistance to attend and participate in this hearing should contact the Prince Edward County Administrator's Office at 434-392-8837, prior to June 6, 2014.

By Order of the Board of Supervisors  
W.W. Bartlett, County Administrator

Secondary System  
Prince Edward County  
Construction Program  
Estimated Allocations

Fund	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	Total
CTB Formula - Unpaved State	\$96,511	\$180,568	\$263,937	\$267,517	\$287,661	\$278,369	\$1,374,563
Secondary Unpaved Roads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TeleFee	\$46,864	\$46,864	\$46,864	\$46,864	\$46,864	\$46,864	\$281,184
Residue Parcels	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STP Converted from IM	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP - Bond Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Formula STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MG Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BR Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other State Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$143,375</b>	<b>\$227,432</b>	<b>\$310,801</b>	<b>\$314,381</b>	<b>\$354,525</b>	<b>\$325,233</b>	<b>\$1,655,747</b>



Board Approval Date:

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Residency Administrator

Date

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County Administrator

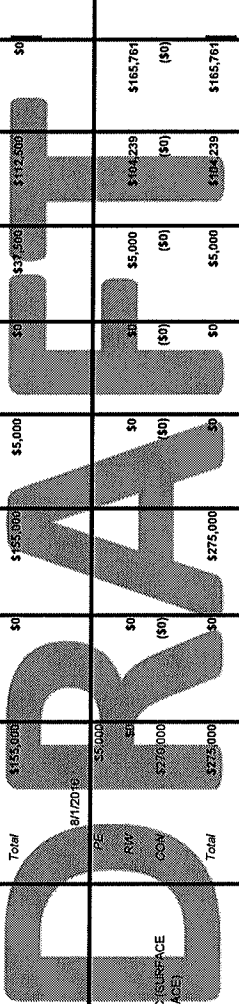
Date

**SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)**

District: Lynchburg  
 County: Prince Edward County  
 Board Approval Date: 2015-16 through 2019-20

Route	Road Name	Estimated Cost	Previous Funding	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS						Balance to complete	Traffic Count		
					2014-15	2015-16	2016-17	2017-18	2018-19	2019-20				
RL0643	BACK HAMPODEN-STONEY ROAD	PE \$450,848												
80008	0643073214	RW \$658,910	\$2,478,378		\$46,864	\$46,864	\$0	\$0	\$0	\$0			1271	
RAAP CONTRACT	RT 643 - RECONSTRUCTION	CON \$1,600,177	\$85,872		(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)			Reconstruction w/o Added Capacity	
STP	0.359 MILE EAST OF RTE 644	Total \$2,749,935	\$2,564,250	\$185,685	\$46,864	\$46,864	\$0	\$0	\$0	\$0			14004	
Minimum Plan	0.899 MILE EAST OF RTE 644												REGULAR CONSTRUCTION	
0001.01	0.5	2/10/2015												
RL0601	ASPEN HILL ROAD	PE \$81,382												
87917	0601073P70	RW \$16,217	\$681,655		\$0	\$0	\$0	\$0	\$0	\$0			50	
RAAP CONTRACT	RT 601 - PAVE IN PLACE (SURFACE TREAT NON-HARD SURFACE)	CON \$57,466	\$23,978		(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)			Resurfacing	
No Plan	0.020 MILE NORTH OF RTE 601	Total \$33,583	\$705,634	(\$20,558)	\$0	\$0	\$0	\$0	\$0	\$0			16005	
0002.01	0.010 MILE SOUTH OF RTE 619	1/8/2013											UNPAVED CONSTRUCTION	
2.0													CONSTRUCTION COMPLETE	
RL0725	WATSON BOULEVARD	PE \$5,000												
104998	0725073P01	RW \$0	\$0		\$39,857	\$0	\$0	\$0	\$0	\$0			175	
STATE FORCESHIRED EQUIPMENT	RT 725 - PAVE IN PLACE (SURFACE TREAT NON-HARD SURFACE)	CON \$120,182	(\$0)		(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)			Resurfacing	
No Plan	RT 15	Total \$125,182	\$0	\$125,182	\$39,857	\$0	\$0	\$0	\$0	\$0			16005	
0002.02	DEAD END	6/29/2018											UNPAVED CONSTRUCTION	
0.6														
RL0628	CAMPBELL CROSSING ROAD	PE \$5,000												
-13738	0628073P01	RW \$0	\$3,292		\$144,897	\$21,215	\$0	\$0	\$0	\$0			244	
STATE FORCESHIRED EQUIPMENT	RT 628 - PAVE IN PLACE (SURFACE TREAT NON-HARD SURFACE)	CON \$163,175	(\$0)		(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)			Resurfacing	
No Plan	RT 662	Total \$168,175	\$3,292	\$164,883	\$144,897	\$21,215	\$0	\$0	\$0	\$0			16005	
0002.03	0.850 MILE NORTH OF RTE 662	7/31/2019											UNPAVED CONSTRUCTION	
0.9														

RL0705 -15427 STATE FORCES/HIRED EQUIPMENT	LAKESIDE ROAD 0705073P01 RTE 705 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	PE RW CON Total	\$5,000 \$0 \$225,000 \$230,000	\$0 (\$0) \$0	\$230,000	\$5,000 (\$0) \$5,000	\$0 (\$0) \$0	\$195,222 (\$0) \$195,222	\$25,776 (\$0) \$25,776	\$0 (\$0) \$0	\$0 (\$0) \$0	\$0 (\$0) \$0	80 Resurfacing 16005	UNPAVED CONSTRUCTION
No Plan 0002.04 1.5		8/1/2016												
RL0681 -15315 STATE FORCES/HIRED EQUIPMENT	GREEN TOWN ROAD 0681073P01 RTE 691 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	PE RW CON Total	\$5,000 \$0 \$150,000 \$155,000	\$0 (\$0) \$0	\$155,000	\$5,000 (\$0) \$5,000	\$0 (\$0) \$0	\$37,500 (\$0) \$37,500	\$112,500 (\$0) \$112,500	\$0 (\$0) \$0	\$0 (\$0) \$0	\$0 (\$0) \$0	80 Resurfacing 16005	UNPAVED CONSTRUCTION
No Plan 0002.05 1.0		8/1/2016												
RL0681 -15321 STATE FORCES/HIRED EQUIPMENT	NURSERY ROAD 0681073P01 RTE 661 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	PE RW CON Total	\$5,000 \$0 \$270,000 \$275,000	\$0 (\$0) \$0	\$275,000	\$0 (\$0) \$0	\$5,000 (\$0) \$5,000	\$104,239 (\$0) \$104,239	\$165,761 (\$0) \$165,761	\$0 (\$0) \$0	\$0 (\$0) \$0	\$0 (\$0) \$0	80 Resurfacing 16005	UNPAVED CONSTRUCTION
No Plan 0002.06 1.8		8/1/2017												
RL0752 -15322 STATE FORCES/HIRED EQUIPMENT	WALTONS ROAD 0752073P01 RTE 752 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	PE RW CON Total	\$5,000 \$0 \$42,000 \$47,000	\$0 (\$0) \$0	\$47,000	\$0 (\$0) \$0	\$5,000 (\$0) \$5,000	\$11,000 (\$0) \$11,000	\$31,000 (\$0) \$31,000	\$0 (\$0) \$0	\$0 (\$0) \$0	\$0 (\$0) \$0	80 Resurfacing 16005	UNPAVED CONSTRUCTION
No Plan 0002.07 0.3		8/1/2018												
RL0613 -15323 STATE FORCES/HIRED EQUIPMENT	MILLERS LAKE ROAD 0613073P01 RTE 613 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	PE RW CON Total	\$5,000 \$0 \$210,000 \$215,000	\$0 (\$0) \$0	\$215,000	\$0 (\$0) \$0	\$0 (\$0) \$0	\$5,000 (\$0) \$5,000	\$98,764 (\$0) \$98,764	\$111,236 (\$0) \$111,236	\$0 (\$0) \$0	\$0 (\$0) \$0	90 Resurfacing 16005	UNPAVED CONSTRUCTION
No Plan 0002.08 1.4		8/1/2018												



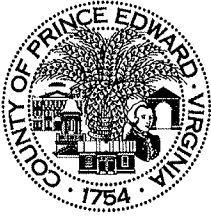
RL0721	DEMPSEY ROAD	PE	\$5,000																	130	Resurfacing		
-15324	072-1073P01	RW	\$0																		16005	UNPAVED CONSTRUCTION	
STATE	RTE 721 - RURAL RUSTIC (SURFACE	CON	\$112,500																				
EQUIPMENT	TREAT NON-HARD SURFACE	Total	\$117,500																				
No Plan	DEAD END		\$0																				
0002.09	RTE 634		\$0																				
	0.8																						
RL0751	HIDDEN LAKE ROAD	PE	\$5,000																				
-15325	075-1073P01	RW	\$0																				
STATE	RTE 751 - RURAL RUSTIC (SURFACE	CON	\$187,500																				
EQUIPMENT	TREAT NON-HARD SURFACE	Total	\$192,500																				
No Plan	0.900 MILE NORTH OF RTE 655		\$0																				
0002.10	RTE 685		\$0																				
	1.3																						
RL0740	COPPER HILL ROAD	PE	\$5,000																				
-15326	0740073P01	RW	\$0																				
STATE	RTE 740 - RURAL RUSTIC (SURFACE	CON	\$123,882																				
EQUIPMENT	TREAT NON-HARD SURFACE	Total	\$133,882																				
No Plan	DEAD END		\$0																				
0002.11	RTE 636		\$0																				
	0.7																						
RL0619	LOCKETT ROAD	PE	\$408,121																				
87900	0619073689	RW	\$48,916																				
RAAP CONTRACT	RTE 619 - BRIDGE & APPROACHES OVER	CON	\$1,356,245																				
	SAYLERS CREEK	Total	\$1,793,282																				
BROS	0.022 MILE WEST OF SAYLERS CREEK		\$408,122																				
Minimum Plan	0.021 MILE EAST OF SAYLERS CREEK		\$0																				
0003.01	0.0																						
RL4005		PE	\$0																				
100082	1204005	RW	\$0																				
COUNTY-WIDE ENGINEERING & SURVEY		CON	\$250,000																				
S	VARIOUS LOCATIONS IN COUNTY	Total	\$250,000																				
0006.01	VARIOUS LOCATIONS IN COUNTY																						

RL4008	1204008	PE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0	Right of Way
100321	COUNTYWIDE RIGHT OF WAY ENGR.	RW	\$0	\$134,445	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	16016	USE WHEN IMPRACTICAL TO OPEN A PROJECT. ATTORNEY FEES AND ACQUISITION COST.
S	VARIOUS LOCATIONS IN COUNTY	CON	\$250,000	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)		
	VARIOUS LOCATIONS IN COUNTY	Total	\$250,000	\$134,445	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
0006.02		1/30/2011															
RL4007	1204007	PE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0	Safety
99945	COUNTYWIDE TRAFFIC SERVICES	RW	\$0	\$91,618	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	16021	TRAFFIC SERVICES INCLUDE SECONDARY SPEED ZONES, SPEED STUDIES, OTHER NEW SECONDARY SIGNS
S	VARIOUS LOCATIONS IN COUNTY	CON	\$250,000	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)		
	VARIOUS LOCATIONS IN COUNTY	Total	\$250,000	\$91,618	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
0006.03		3/1/2011															

DRAFT







County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 10, 2014  
**Item No.:** 8  
**Department:** County Administrator  
**Staff Contact:** W.W. Bartlett  
**Issue:** Stormwater Management Ordinance

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**Summary:**

At its April 8, 2014 meeting the Board of Supervisors approved for the County to implement and manage our own stormwater management program instead of having DEQ administer the program. As part of that program the Board approved a stormwater management ordinance. Since that approval the Town of Farmville has decided to become subject to the stormwater management program operated by the County.

The County’s consultant has recommended the County make a minor amendment to our stormwater management ordinance. The amendment to the ordinance is shown below and is underlined. The amendment would merely change the Section 1-1 (a) to read as follows:

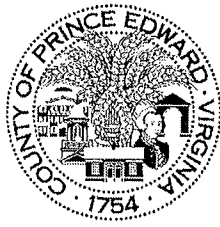
“The purpose of this Ordinance is to ensure the general health, safety, and welfare of the citizens of Prince Edward County, Virginia, including the Town of Farmville, Virginia, and protect the quality and quantity of state waters from potential harm....”

This amendment would clarify that the County’s program includes the Town of Farmville.

**Attachments:** Public Hearing Notice  
 Excerpt of County Stormwater Management Ordinance

**Recommendation:** Following the Public Hearing, the Board will wish to approve the amendment to the County Stormwater Ordinance.

Motion _____	Campbell _____	McKay _____	Townsend _____
Second _____	Cooper-Jones _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



Please publish the following on Friday, May 30, 2014, and Friday June 6, 2014. Please provide a Certificate of Publication to the County Administrator's Office

NOTICE OF PUBLIC HEARING  
PROPOSED STORMWATER MANAGEMENT ORDINANCE

Notice is hereby given that the Board of Supervisors of the County of Prince Edward, Virginia (the "County") will hold a public hearing on an amendment to the County's Stormwater Management Ordinance. The amendment clarifies that the Town of Farmville will also be subject to the County's stormwater program

A complete copy of the proposed amended Ordinance is on file in the Prince Edward County Administrator's office, 111 South Street, 3<sup>rd</sup> Floor, Farmville, VA and also on the County's web site at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). The public hearing, which may be continued or adjourned, will be held at 7:30 p.m. or as soon thereafter as the matter may be heard, on Tuesday, June 10, 2014 in the Board of Supervisors' Meeting Room, Prince Edward County Courthouse Annex, 111 South Street, 3<sup>rd</sup> Floor, Farmville, Virginia.

It is the County's intent to comply with the requirements of the Americans with disabilities Act. Should you need special accommodations, please contact W.W. Bartlett, County Administrator, at 434-392-8837, prior to June 6, 2014.

By Order of the Board of Supervisors  
W.W. Bartlett, County Administrator

**AN ORDINANCE TO ADOPT REGULATIONS RELATED TO  
STORMWATER MANAGEMENT IN ORDER TO PROTECT WATER QUALITY AND  
QUANTITY AND TO COMPLY WITH STATE LAW REQUIREMENTS**

**Section 1-1. PURPOSE AND AUTHORITY.**

- (a) The purpose of this Ordinance is to ensure the general health, safety, and welfare of the citizens of Prince Edward County, Virginia, including the Town of Farmville, Virginia, and protect the quality and quantity of state waters from the potential harm of unmanaged stormwater, including protection from land disturbing activities causing unreasonable degradation of properties, water quality, stream channels, and other natural resources, and to establish procedures whereby stormwater requirements related to water quality and quantity shall be administered and enforced.
- (b) This Ordinance is adopted pursuant to Article 2.3 (§ 62.1-44.15:24 et seq.) of Chapter 3.1 of Title 62.1 of the Code of Virginia.

**Section 1-2. DEFINITIONS.**

In addition to the definitions set forth in 9VAC25-870-10 of the Virginia Stormwater Management Regulations, as amended, which are expressly adopted and incorporated herein by reference, the following words and terms used in this Ordinance have the following meanings unless otherwise specified herein. Where definitions differ, those incorporated herein shall have precedence.

*"Administrator"* means the County Administrator [or the E&S Program Administrator] for Prince Edward County who is authorized to delegate duties and responsibilities set forth in this Ordinance to qualified technical personnel, plan examiners, inspectors, and other employees or third-parties.

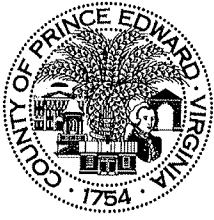
*"Agreement in lieu of a stormwater management plan"* means a contract between the County and the owner or permittee that specifies methods that shall be implemented to comply with the requirements of a VSMP for the construction of a single-family residence; such contract may be executed by the County in lieu of a stormwater management plan.

*"Applicant"* means any person submitting an application for a permit or requesting issuance of a permit under this Ordinance.

*"Best management practice"* or "BMP" means schedules of activities, prohibitions of practices, including both structural and nonstructural practices, maintenance procedures, and other management practices to prevent or reduce the pollution of surface waters and groundwater systems from the impacts of land-disturbing activities.

*"Board"* means the Board of Supervisors of Prince Edward County, Virginia.





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 10, 2014  
**Item No.:** 9  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** School Board Appointments

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**Summary:** The Board will wish to make appointments to the Prince Edward County School Board for District 101 (Farmville) and District 801 (Farmville). The candidates are as follows:

District 101 – Peter Gur, Ph.D.  
Linda Leatherwood

District 801 – Lawrence C. Varner, M.D.

Additionally, each of the candidates has been contacted and asked to be present at the June 10, 2014 Board of Supervisors meeting.

**Attachments:** Criteria for Selection of School Board Members  
Citizen Volunteer Applications

**Recommendation:** The Board will wish to appoint School Board members for Districts 101 and 801 for a term of office from July 1, 2014 – June 30, 2018.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_

McKay \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

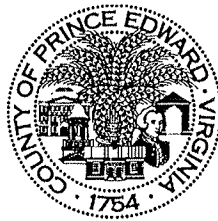


Adopted: November 13, 1984  
Revised: August 10, 2004  
Revised: January 13, 2009

CRITERIA FOR SELECTION OF SCHOOL BOARD MEMBERS

1. Each of the eight School Board members shall be appointed by a majority vote of the full Board of Supervisors when the School Board members' terms expire. This vote of the Board of Supervisors shall be by the show of hands.
2. The School Board members' terms of office shall commence on July 1.
3. The criteria for the appointment of School Board members are as follow:
  - a. Each year, the Supervisor from each election district in which a School Board member's term expires shall appoint a three (3) or five (5) member Citizens Committee to review and select candidate(s) for appointment to the School Board.
  - b. The membership of the Citizens Committee shall be announced at the Board of Supervisors meeting in February and published in a newspaper of general circulation, and the voters of the electoral district encouraged to submit nominations to the Chairman of the Committee.
  - c. For the March Board meeting, the County Administrator shall schedule and publish notice of a public hearing at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board. The members of the appointed Citizens Committee shall attend.
  - d. After the public hearing, the Citizens Committee shall interview and seriously consider all persons who are nominated and express willingness to serve, if appointed.
  - e. At the April Board meeting, the Citizens Committee shall report to the full Board of Supervisors a list of candidates for consideration. If the incumbent is requesting reappointment and is the only citizen expressing an interest, the Citizens Committee shall only be required to submit one name, the incumbent's, for consideration. If the incumbent is not requesting reappointment or is ineligible for reappointment, the Citizens Committee shall submit one or more names for consideration. The Citizens Committee shall also provide the Board biographical information on each candidate.
  - f. At the May Board meeting, a public hearing shall be held on the candidate(s) submitted at the April meeting.
  - g. At the June meeting, the Board, by a majority vote, shall appoint one candidate to the School Board.
  - h. The Citizens Committee, in selecting the candidates, shall consider the following:
    1. Person must be an eligible voter and resident of the election district;
    2. Person should be a freeholder;
    3. Person must be willing to serve on the School Board;
    4. Person should have at least a high school education;
    5. Person should be oriented to public service;
    6. Person should be involved, concerned, and dedicated to public education;
    7. Person should be independent (base decisions on factual matters rather than as a representative of a group or faction);
    8. Person should be able to perform the duties and obligations of School Board members;
    9. Person should be of integrity in all matters;
    10. Person should be above prejudice with regard to race, creed, sex, religion, age, and national origin.

###



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date January 16, 2014

Name Peter Gur

Home Address 1813 Woodland Trail

City Farmville State VA Zip Code 23901

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	<input checked="" type="checkbox"/>	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number (434) 391-1082 FAX \_\_\_\_\_

E-Mail Address petergur@msn.com

Present Employer Southside Virginia Community College

Business Address 109 Campus Drive

City Alberta State VA Zip Code 23821

Business Telephone Number (434) 949 1089 FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation Adjunct Associate Professor

Former Occupation, If Retired Instructor, Governor's School of Southside Virginia

Education: High School Chung-Kung HS in Taipei Year 1971

College/Technical School Soochow University in Taipei Year 1975

Graduate School Michigan State University, Ph.D. Year 1987

~~Military Service~~ Virginia Commonwealth University, MT Years 2000

Degrees/Other University of Virginia, Master of Art in Physics Edu. 200

Past Board, Commission, and Committee Assignments

Prince Edward Democratic Committee: Treasure, 2010, 2011, 2012, 2013.

Professional, Civic, or Other Activities

Virginia Cooperative Extension: Master Gardener Volunteer,

Heart of Virginia Master Gardeners Association

Retired physical and chemistry teacher from the Governor's School on 6/1/201

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and

any special qualities that qualify you for this appointment.

VA Postgraduate Professional License; July 1, 2012 - June 30, 2017. PGP-524720

1. Help the Prince Edward County School Division meet all Federal Annual Measurable Objects (AMO).
2. Improve student retention and graduation rates.
3. Provide a safe learning environment.
4. Support all faculty and staffs.
5. Use the tax-payers' money wisely.

RECEIVED FEB - 4 2014







**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

RECEIVED MAR 11 2014

Date 3-7-14

Name Linda Leatherwood

Home Address 517 Second St

City Farmville State Virginia Zip Code 23901

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	<input checked="" type="checkbox"/>	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number 432-392-6252 FAX \_\_\_\_\_

E-Mail Address lleather @ embargmail.com

Present Employer \_\_\_\_\_

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Telephone Number \_\_\_\_\_ FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home \_\_\_\_\_ Office \_\_\_\_\_

**Optional Information Which May Prove Helpful:**

Occupation Retired

Former Occupation, If Retired Teacher

Education: High School Marshall High School Year 1961

College/Technical School Longwood College Year 1965

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other graduate classes taken for renewal of license and required mandates

Past Board, Commission, and Committee Assignments  
School Board - Prince Edward County

Professional, Civic, or Other Activities \_\_\_\_\_

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I believe that my forty-four (44) years in the <sup>middle</sup> high school classrooms give me a realistic view of the educational process. My previous years on the PE School Board show my support for both students and teachers, while keeping in mind the community we serve.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

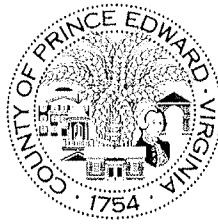
*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

*Linda Lestwood*  
Signature

3-7-14  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 1/17/2014

Name LAWRENCE C. VARNER

Home Address 902 MILNWOOD ROAD

City FARMVILLE State Va Zip Code 23901

Election District: Buffalo \_\_\_\_\_ Farmville 801   
Hampden \_\_\_\_\_ Leigh \_\_\_\_\_  
Farmville 101 \_\_\_\_\_ Lockett \_\_\_\_\_  
Farmville 701 \_\_\_\_\_ Prospect \_\_\_\_\_

Home Telephone Number 434-392-4921 FAX 434-392-1003

E-Mail Address lcvarner@kinex.net

Present Employer SELF

Business Address 400 LONGWOOD AVE

City FARMVILLE State Va. Zip Code 23901

Business Telephone Number 434-392-6101 FAX 434-392-1003

Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation Family PHYSICIAN

Former Occupation, If Retired \_\_\_\_\_

Education: High School CUMBERLAND Year 1974

College/Technical School RANDOLPH-MACON COLLEGE Year 1978

Graduate School MEDICAL COLLEGE OF VA Year 1982

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other MD, FELLOW AMERICAN ACADEMY FAMILY PHYSICIANS

Past Board, Commission, and Committee Assignments PRINCE EDWARD COUNTY SCHOOL BOARD

Professional, Civic, or Other Activities MEMBER FARMVILLE UNITED METHODIST CHURCH; CLINICAL ASSOCIATE

PROFESSOR OF MEDICINE at UVA teaching MEDICAL STUDENTS in my office; MEDICAL DIRECTOR LONGWOOD UNIVERSITY STUDENT HEALTH; Team Physician FOR PRINCE EDWARD for many years; ENJOY WOODWORKING & CAMPING

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I HAVE ALWAYS BEEN A STRONG SUPPORTER OF OUR PUBLIC SCHOOL SYSTEM. MY FOUR CHILDREN COMPLETED THEIR ENTIRE K-12 EDUCATION AT PE AND ALL HAVE DONE WELL. I HAVE ENJOYED MY TIME ON THE BOARDS AND HAVE REMAINED DEDICATED. I TRY TO LOOK AT THE ENTIRE PICTURE AND NOT MAKE RASH DECISIONS. I AM A GOOD LISTENER BUT AT THE SAME TIME TRY TO BRING THE DISCUSSION BACK TO THE MATTER AT HAND INSTEAD OF DEBATING INCASSANTLY. AS A BUSINESS OWNER I KNOW ABOUT BUDGET CONSTRAINTS. AS A PHYSICIAN I HAVE COMPASSION FOR STUDENTS, TEACHERS, ADMINISTRATORS & STAFF. PATIENTS

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

*NO*

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

*NO*

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

***APPOINTED BY THE BOARD OF SUPERVISOR:***

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

***APPOINTED BY CIRCUIT COURT:***

- Electoral Board
- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

*L E Tamer, MD*      *3/17/2014*

Signature

Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 10, 2014  
**Item No.:** 10  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Appointments – Citizen Volunteer Vacancies

**Summary:** Listed below is a chart summarizing the boards and commissions which have Citizen Volunteer vacancies and/or expiring terms of office as of June 30, 2014. Also attached is a copy of the Citizen Volunteer Application for each applicant.

APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	CURRENTLY IN OFFICE	CITIZEN VOLUNTEER APPLICANTS
Board of Appeals for Building Code	5 Years	1	Cornelius Jones*	Cornelius Jones Richard P. Watson
Poplar Hill Community Development Authority	1 Year	2 (Citizen Positions)	Karen Schinabeck* Mattie P. Wiley*	Karen Schinabeck Richard P. Watson Mattie P. Wiley
Prince Edward County Industrial Development Authority	4 Years	1	Robert Showalter*	Bemeche Hicks Robert Showalter Marshall A. Thackston
Social Services Board <i>(Position to be filled by resident living in the Prospect area.)</i>	4 Years	1	Lanay S. Walker*	Lanay S. Walker
Central Virginia Regional Library Board	4 Years	1	Nancy K. Currie*	Nancy K. Currie Richard P. Watson

***\*Eligible for re-appointment.***

**Attachments:** Public Notice  
 Citizen Volunteer Applications

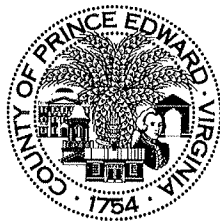
**Recommendation:** Make appointments.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Campbell \_\_\_\_\_  
 Cooper-Jones \_\_\_\_\_  
 Jones \_\_\_\_\_

McKay \_\_\_\_\_  
 Simpson \_\_\_\_\_  
 Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_



Please publish the following Public Notice in the Friday, April 25, 2014 and Friday, May 16, 2014 editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.



**Notice To The Citizens of Prince Edward County  
- CITIZEN VOLUNTEER OPPORTUNITIES -**

To provide the maximum opportunity for citizen participation in our local government, it is the policy of the Prince Edward County Board of Supervisors to advertise all vacancies on county boards, commissions and committees, etc., which call for citizen representation. Citizens interested in serving on a County board, commission or committee may complete a *Citizen Volunteer Application*, which will be reviewed by the Board during the appointment process. The following positions have terms expiring June 30, 2014:

<u>Position</u>	<u>Term of Office</u>	<u># of Vacancies</u>
Board of Appeals for Building Code	5 Years	1 *
Poplar Hill Community Development Authority	1 Year	2 *
Prince Edward County Industrial Development Authority	4 Years	1 *
Social Services Board	4 Years	1 *
<i>(Position to be filled by resident living in the Prospect area.)</i>		
Central Virginia Regional Library Board	4 Years	1 *

*\*Denotes that an incumbent(s) is eligible for re-appointment.*

Persons interested in being considered must submit a *Citizen Volunteer Application* to the Prince Edward County Administrator's Office not later than **Friday, May 30, 2014**. Appointments will be made at the June 10, 2014 Board of Supervisors meeting.

Applications are available in the County Administrator's Office, 111 South Street, 3<sup>rd</sup> Floor, P.O. Box 382, Farmville, Virginia 23901 or on the County's web site at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). For additional information please contact the Prince Edward County Administrator's Office at (434) 392-8837.



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 6/3/14

Name Cornelius Jones

Home Address 1277 Saylers Creek Rd.

City Rice State VA Zip Code 23966

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	<u>05</u>
	Farmville 701	_____	Prospect	_____

Home Telephone Number 434-392-6880 FAX N/A

E-Mail Address N/A

Present Employer Jones Construction

Business Address 1277 Saylers Creek Rd.

City Rice State VA Zip Code 23966

Business Telephone Number 434-390-8163 FAX N/A

Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation Contractor

Former Occupation, If Retired \_\_\_\_\_

Education: High School \_\_\_\_\_ Year \_\_\_\_\_

College/Technical School \_\_\_\_\_ Year \_\_\_\_\_

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments Board of Appeals, for Building Code

Professional, Civic, or Other Activities Electrician, Plumbing

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Already serving, wish to be reappointed.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

N/A

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

N/A

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

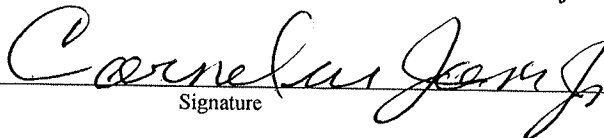
**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

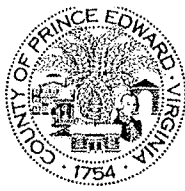

6 3 14

Signature
Date

**Please Return Application To:**  
 Prince Edward County Administrator's Office  
 Post Office Box 382  
 111 South Street, 3<sup>rd</sup> Floor  
 Farmville, Virginia 23901  
 Tel: 434-392-8837 -- FAX: 434-392-6683  
 e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.





### CITIZEN VOLUNTEER APPLICATION FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Richard P. Watson Date 4-19-2014  
 Home Address 1003 Sixth Ave.  
 City Farmville State VA Zip Code 22901  
 Election District: Buffalo \_\_\_\_\_ Farmville 801 \_\_\_\_\_  
                           Hampden \_\_\_\_\_ Leigh \_\_\_\_\_  
                           Farmville 101 \_\_\_\_\_ Lockett \_\_\_\_\_  
                           Farmville 701  Prospect \_\_\_\_\_  
 Home Telephone Number 804-929-7628 FAX \_\_\_\_\_  
 E-Mail Address rpw1206@hotmail.com  
 Present Employer Stay-at-home dad  
 Business Address Same as home  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Business Telephone Number \_\_\_\_\_ FAX \_\_\_\_\_  
 Which Address is Preferred for Mailings?  Home \_\_\_\_\_ Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation \_\_\_\_\_  
 Former Occupation, if Retired Public School Teacher  
 Education: High School Woodrow Wilson H.S. WDC Year 1989  
                   College/Technical School Mary Washington College Year \_\_\_\_\_  
                   Graduate School Simmons College, VCU Year 2000 + 2008  
 Military Service N/A. Years \_\_\_\_\_  
 Degrees/Other H.S. Diploma, B.A., M.A., Post-Mark's cert 'K' in Ed. Leadership

Past Board, Commission, and Committee Assignments \_\_\_\_\_  
none  
 Professional, Civic, or Other Activities none as of yet, I recently moved to Farmville,

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

As an experienced educator in Virginia, I believe I have skills and knowledge that could be put to good use for Prince Edward County. I am new to the community and I wish to become involved in civic life, etc.

RECEIVED APR 22 2014

Richard P. Watson  
1003 Sixth Ave.  
Farmville, VA  
23901

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

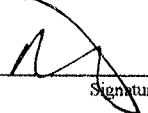
**APPOINTED BY THE BOARD OF SUPERVISOR:**

- 7 ✓ Board of Appeals for Building Code
- 2 ✓ Southside Virginia Community College Board
- 4 ✓ Crossroads Community Services Board
- 5 ✓ Poplar Hill Community Development Authority
- \_\_\_\_\_ Prince Edward County Industrial Development Authority
- 3 ✓ Central Virginia Regional Library Board
- 6 ✓ Prince Edward County Planning Commission
- 1 ✓ Prince Edward County School Board
- \_\_\_\_\_ Prince Edward County Social Services Board
- \_\_\_\_\_ Commonwealth Regional Council Committees
- \_\_\_\_\_ STEPS Board
- ✓ Piedmont Regional Jail Board
- \_\_\_\_\_ Special Committee of the Board of Supervisors: \_\_\_\_\_
- \_\_\_\_\_ Other(s): \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- 8 ✓ Electoral Board
- \_\_\_\_\_ Board of Zoning Appeals

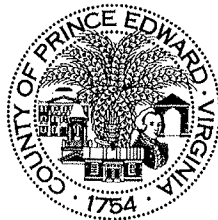
*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*


4/19/14  
 \_\_\_\_\_  
 Signature Date

**Please Return Application To:**  
 Prince Edward County Administrator's Office  
 Post Office Box 382  
 111 South Street, 3<sup>rd</sup> Floor  
 Farmville, Virginia 23901  
 Tel: 434-392-8837 -- FAX: 434-392-6683  
 e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

September 2010



# CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

RECEIVED APR 18 2014

Date 4/14/14

Name Karen Schinabeck

Home Address 49 Lake Dr.

City Farmville State VA Zip Code 23901

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	<input checked="" type="checkbox"/>	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number 434-390-0379 FAX \_\_\_\_\_

E-Mail Address Schinabeckkm@longwood.edu

Present Employer retired

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Telephone Number \_\_\_\_\_ FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation \_\_\_\_\_

Former Occupation, If Retired \_\_\_\_\_

Education: High School \_\_\_\_\_ Year \_\_\_\_\_

College/Technical School \_\_\_\_\_ Year 1978

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments Social Services Bd., (Library) Bd., CDA Bd.

Professional, Civic, or Other Activities \_\_\_\_\_

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I was appointed to finish out the term of Ken Copeland. I now wish to be appointed to another term.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

  
Signature

4/14/19  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



### CITIZEN VOLUNTEER APPLICATION FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Richard P. Watson Date 4-19-2014  
 Home Address 1003 Sixth Ave.  
 City Farmville State VA Zip Code 22901  
 Election District: Buffalo \_\_\_\_\_ Farmville 801 \_\_\_\_\_  
                           Hampton \_\_\_\_\_ Leigh \_\_\_\_\_  
                           Farmville 101 \_\_\_\_\_ Lockett \_\_\_\_\_  
                           Farmville 701  Prospect \_\_\_\_\_  
 Home Telephone Number 804-929-7628 FAX \_\_\_\_\_  
 E-Mail Address rpw1206@hotmail.com  
 Present Employer Stay-at-home dad  
 Business Address Same as home  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Business Telephone Number \_\_\_\_\_ FAX \_\_\_\_\_  
 Which Address is Preferred for Mailings? Home Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation \_\_\_\_\_  
 Former Occupation, if Retired Public School Teacher  
 Education: High School Woodrow Wilson H.S. WDC Year 1989  
                   College/Technical School Mary Washington College Year \_\_\_\_\_  
                   Graduate School Simmons College, VCU Year 2000 + 2008  
                   Military Service N/A. Years \_\_\_\_\_  
                   Degrees/Other H.S. Diploma, B.A., M.A., Post-Mark's Cerh'Kack in Ed. Leadership

Past Board, Commission, and Committee Assignments \_\_\_\_\_  
None  
 Professional, Civic, or Other Activities none as of yet, I recently moved to Farmville.

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

As an experienced educator in Virginia, I believe I have skills and knowledge that could be put to good use for Prince Edward County. I am new to the community and I wish to become involved in civic life, etc.

RECEIVED APR 22 2014

Richard P. Watson  
1003 Sixth Ave.  
Farmville, VA  
23901

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- 7 ✓ Board of Appeals for Building Code
- 2 ✓ Southside Virginia Community College Board
- 4 ✓ Crossroads Community Services Board
- 5 ✓ Poplar Hill Community Development Authority
- \_\_\_\_\_ Prince Edward County Industrial Development Authority
- 3 ✓ Central Virginia Regional Library Board
- 6 ✓ Prince Edward County Planning Commission
- 1 ✓ Prince Edward County School Board
- \_\_\_\_\_ Prince Edward County Social Services Board
- \_\_\_\_\_ Commonwealth Regional Council Committees
- \_\_\_\_\_ STEPS Board
- ✓ Piedmont Regional Jail Board
- \_\_\_\_\_ Special Committee of the Board of Supervisors: \_\_\_\_\_
- \_\_\_\_\_ Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

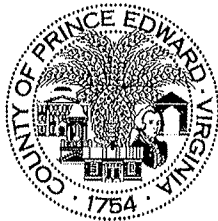
- 8 ✓ Electoral Board
- \_\_\_\_\_ Board of Zoning Appeals

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4/19/14  
 \_\_\_\_\_  
 Signature Date

**Please Return Application To:**  
 Prince Edward County Administrator's Office  
 Post Office Box 382  
 111 South Street, 3<sup>rd</sup> Floor  
 Farmville, Virginia 23901  
 Tel: 434-392-8837 -- FAX: 434-392-6683  
 e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

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### CITIZEN VOLUNTEER APPLICATION FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 04/13/2014

Name Mattie P. Wiley

Home Address 205 S. Virginia St.

City Farmville State Virginia Zip Code 23901

Election District:	Buffalo	_____	Farmville 801	<input checked="" type="checkbox"/>
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number (434)398-4608 FAX N/A

E-Mail Address mattiewiley@yahoo.com

Present Employer N/A

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Telephone Number \_\_\_\_\_ FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

*Optional Information Which May Prove Helpful:*

Occupation Retired

Former Occupation, If Retired licensed child care provider (self employed)

Education: High School Port Washington High, Long Island NY Year 1973

College/Technical School Southside Virginia Community Year 1999

Graduate School Completing BA Degree Business Adm Year 2015

Military Service N/A Years \_\_\_\_\_

Degrees/Other Early Child Hood

Past Board, Commission, and Committee Assignments Past member Farmville Town Council,

Past Board Member, Planning Committee, Crossroads Service Board Member

Professional, Civic, or Other Activities Life member NAACP, member Triumph

Baptist Church, Volunteer Eligibility Worker Free Clinic

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

See attachment page 3

RECEIVED APR 24 2014

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

N/A

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

N/A

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.


**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*


4/13/2014  
 \_\_\_\_\_  
 Signature Date

**Please Return Application To:**  
 Prince Edward County Administrator's Office  
 Post Office Box 382  
 111 South Street, 3<sup>rd</sup> Floor  
 Farmville, Virginia 23901  
 Tel: 434-392-8837 -- FAX: 434-392-6683  
 e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

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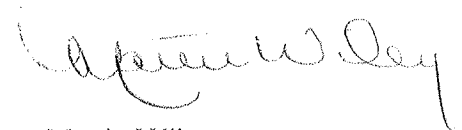


April 23, 2014

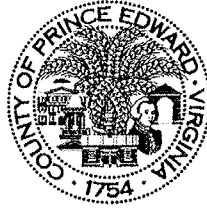
Re: Interest and Reason for appointment

My name is Mattie Wiley. I am a former Prince Edward County Board Member. I am seeking the position of Poplar Hill Development Authority (CDA) because I feel the exposure and experience I have from being involved in the development of this project within the last six years give me some knowledge of how the citizens of this county would like to see if the growth could continue and if so how it would provide prospective opportunities that could bring revenue into the area to lessen the possibility of increasing the taxes here in Prince Edward County. I also believe that I communicate well with the citizens and will be an access to the CDA board in serving the citizens. Your consideration in the selection of my serving will be greatly appreciated.

Thank you,

A handwritten signature in cursive script that reads "Mattie Wiley". The signature is written in black ink and is positioned above the printed name.

Mattie Wiley



RECEIVED APR 17 2014

### CITIZEN VOLUNTEER APPLICATION FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 04 16 2014

Name Bemeche T. Hicks

Home Address 317 High Rock Road

City Rice State Virginia Zip Code 23966-2719

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	<u>X</u>
	Farmville 701	_____	Prospect	_____

Home Telephone Number 434 392 6433 FAX \_\_\_\_\_

E-Mail Address bemeche44@comcast.net

Present Employer Retired

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Telephone Number \_\_\_\_\_ FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home \_\_\_\_\_ Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation musician

Former Occupation, if Retired Regional Account Executive in Marketing

Education: High School Prince Edward County Year \_\_\_\_\_

College/Technical School \_\_\_\_\_ Year \_\_\_\_\_

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments N/A

Professional, Civic, or Other Activities minister of music, gospel

singer, music director, youth and citizen advocate

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

life long resident and property owner of PE County  
I believe that I have the ability to work with  
staff and other board members to bring economic  
growth to PE County

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.


**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

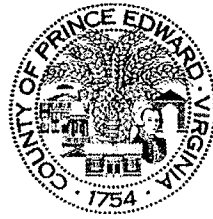
- Electoral Board
- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

 4-15-2014  
 Signature Date

**Please Return Application To:**  
 Prince Edward County Administrator's Office  
 Post Office Box 382  
 111 South Street, 3<sup>rd</sup> Floor  
 Farmville, Virginia 23901  
 Tel: 434-392-8837 -- FAX: 434-392-6683  
 e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



RECEIVED MAY 06 2014

## CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date MAY 5, 2014

Name ROBERT MARSHALL SLOWALTER

Home Address 312 COOK-JOHNSON ROAD (P.O. BOX 37)

City PROSPECT State VA. Zip Code 23960

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	<input checked="" type="checkbox"/>

Home Telephone Number 434-574-6504 FAX 0

E-Mail Address the carpet house @ kixx . net

Present Employer THE CARPET HOUSE

Business Address 2690 A WEST THIRD STREET

City Farmville State VA. Zip Code 23901

Business Telephone Number 434-392-6000 FAX 434-392-2221

Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

*Optional Information Which May Prove Helpful:*

Occupation OWNER - THE CARPET HOUSE

Former Occupation, If Retired \_\_\_\_\_

Education: High School \_\_\_\_\_ Year 1960

College/Technical School \_\_\_\_\_ Year \_\_\_\_\_

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years 1963-1970 NG

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments \_\_\_\_\_

PRINCE EDWARD Co. IDA - POPULAR HILL CDA

Professional, Civic, or Other Activities FORMER JC - LIONS CLUB -

FUGUA SCHOOL BOARD - WOODLAND BOARD - FORMER MEMBER

AND CHAIRMAN (13 YEARS) OF SOUTHWEST COMMUNITY HOSPITAL

BOARD - RETIRED MEMBER BBT BANK BOARD -

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

HAVE ALWAYS HAD STRONG INTEREST IN INDUSTRIAL  
DEVELOPMENT AUTHORITY AS IT RELATES TO COMMUNITY  
GROWTH - HAVE SERVED APPROXIMATELY 25 YEARS  
ON THIS BOARD, MOST OF THESE YEARS AS CHAIRMAN.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

RO M. Sheward  
Signature

MAY 5 2014  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

5/23/2014

Name Marshall A. Thackston Date 05/22/2014

Home Address 6 Morris Creek Rd.

City Charlotte C.H. State Virginia Zip Code 23923

Election District: Buffalo X Farmville 801 \_\_\_\_\_  
 Hampden \_\_\_\_\_ Leigh \_\_\_\_\_  
 Farmville 101 \_\_\_\_\_ Lockett \_\_\_\_\_  
 Farmville 701 \_\_\_\_\_ Prospect \_\_\_\_\_

Home Telephone Number 434-542-4133 FAX 434-392-3546

E-Mail Address marshall@vastatewiderealty.com

Present Employer State Wide Realty

Business Address 311 E. Third St.

City Farmville State VA Zip Code 23901

Business Telephone Number 434-392-6163 FAX 434-392-3546

Which Address is Preferred for Mailings? Home \_\_\_\_\_ Office X

*Optional Information Which May Prove Helpful:*

Occupation Real Estate Sales and Development; Associate Broker; Auctioneer; Farmer

Former Occupation, If Retired Installment Loan Manager, Virginia National Bank

Education: High School \_\_\_\_\_ Year 1959

College/Technical School \_\_\_\_\_ Year \_\_\_\_\_

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments Board of Equalization

Professional, Civic, or Other Activities President of South Central Association of Realtors,  
 Treasurer of Bethlehem Presbyterian Church, Member of Farmville Area Chamber  
 of Commerce, Managing Member of Farmville Mini-Storage, LLC

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

My interest is to see Prince Edward Co. move forward into the future in a positive manner.  
 The board needs to stop reappointing the same committee, Board or Authority members  
 after their expired terms.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

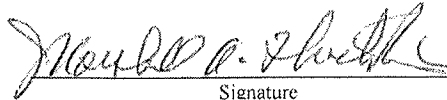
**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.



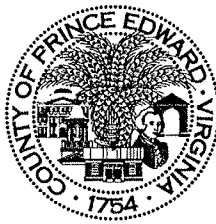
Signature

5/22/14

Date

**Please Return Application To:**  
**Prince Edward County Administrator's Office**  
 Post Office Box 382  
 111 South Street, 3<sup>rd</sup> Floor  
 Farmville, Virginia 23901  
 Tel: 434-392-8837 -- FAX: 434-392-6683  
 e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



### CITIZEN VOLUNTEER APPLICATION FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 5/5/14

Name Lanay S. Walker

Home Address 339 Oak Hill Road

City Prospect State VA Zip Code 23960

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	<input checked="" type="checkbox"/>

Home Telephone Number 434-390-7204 FAX 434-392-5932

E-Mail Address lanay.walker@yahoo.com

Present Employer Piedmont Regional Jail

Business Address P.O. Drawer 388

City Farmville State VA Zip Code 23901

Business Telephone Number 434-392-1601 FAX 434-392-5932

Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation Captain - Jail Operations

Former Occupation, If Retired n/a

Education: High School Prince Edward County High School Year 1991

College/Technical School Ferrum College Year 2007

Graduate School Liberty University Year 2009

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other Bachelor's - Criminal Justice Master's - Human Services

Past Board, Commission, and Committee Assignments Vice-President - Prince Edward Social Services Board

Professional, Civic, or Other Activities Volunteer for Habitat for Humanity's Member - NAACP, Member of Delta Sigma Theta Sorority, Inc

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I am currently serving my first term on the P.E. Social Services board. I have been the Vice President for the past year. I have enjoyed serving on this board which oversees a department that helps so many citizens. I am excited about the operation of our Department of Social Services.

RECEIVED MAY 13 2014



Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

*no*

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

*no*

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

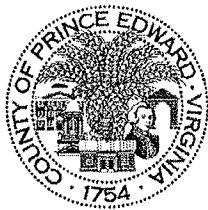
*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

*Lanay Walker*  
Signature

*5/5/14*  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



CITIZEN VOLUNTEER APPLICATION  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

RECD APRIL 11 2014

Date 4/10/14

Name Nancy K. Currie

Home Address 1205 Sixth Ave

City Farmville State VA Zip Code 23901

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number 392-8005 FAX \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Present Employer Prince Edward Public Schools

Business Address 1428 Zion Hill Rd

City Farmville State VA Zip Code 23901

Business Telephone Number 315-2130 x3345 FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

*Optional Information Which May Prove Helpful:*

Occupation Librarian

Former Occupation, If Retired \_\_\_\_\_

Education: High School Whetstone High School Year 1969

College/Technical School Georgetown College Year 1973

Graduate School University of Kentucky Year 1974

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments CVRL Bd.

Professional, Civic, or Other Activities \_\_\_\_\_

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Reappointment to CVRL Board with three years of experience on the board and continued interest in the libraries - Buckingham & Prince Edward / Farmville, and their impact on their communities.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

*NO*

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

*NO*

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

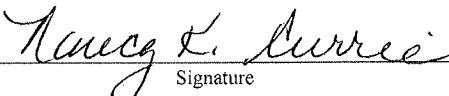
**APPOINTED BY THE BOARD OF SUPERVISOR:**

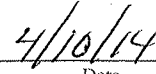
- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

  
 \_\_\_\_\_  
 Signature

  
 \_\_\_\_\_  
 Date

**Please Return Application To:**  
 Prince Edward County Administrator's Office  
 Post Office Box 382  
 111 South Street, 3<sup>rd</sup> Floor  
 Farmville, Virginia 23901  
 Tel: 434-392-8837 -- FAX: 434-392-6683  
 e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

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### CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Richard P. Watson Date 4-19-2014  
 Home Address 1003 Sixth Ave.  
 City Farmville State VA Zip Code 27901  
 Election District: Buffalo \_\_\_\_\_ Farmville 801 \_\_\_\_\_  
 Hampden \_\_\_\_\_ Leigh \_\_\_\_\_  
 Farmville 101 \_\_\_\_\_ Lockett \_\_\_\_\_  
 Farmville 701  Prospect \_\_\_\_\_

Home Telephone Number 804-929-7628 FAX \_\_\_\_\_  
 E-Mail Address rpw1206@hotmail.com  
 Present Employer Stay-at-home dad  
 Business Address Same as home  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Business Telephone Number \_\_\_\_\_ FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation \_\_\_\_\_  
 Former Occupation, if Retired Public School Teacher  
 Education: High School Woodrow Wilson H.S. WDC Year 1989  
 College/Technical School Mary Washington College Year \_\_\_\_\_  
 Graduate School Simmons College, VCU Year 2000 + 2008  
 Military Service N/A. Years \_\_\_\_\_  
 Degrees/Other H.S. Diploma, B.A., M.A., Post-Mark's Certificate in Ed. Leadership

Past Board, Commission, and Committee Assignments none

Professional, Civic, or Other Activities none as of yet, I recently moved to Farmville.

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

As an experienced educator in Virginia, I believe I have skills and knowledge that could be put to good use for Prince Edward County. I am new to the community and I wish to become involved in civic life, etc.

RECEIVED APR 22 2014

Richard P. Watson  
1003 Sixth Ave.  
Farmville, VA  
23901

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

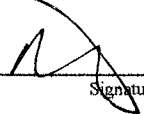
**APPOINTED BY THE BOARD OF SUPERVISOR:**

- 7 ✓ Board of Appeals for Building Code
- 2 ✓ Southside Virginia Community College Board
- 4 ✓ Crossroads Community Services Board
- 5 ✓ Poplar Hill Community Development Authority
- 3 ✓ Prince Edward County Industrial Development Authority
- 3 ✓ Central Virginia Regional Library Board
- 6 ✓ Prince Edward County Planning Commission
- 2 ✓ Prince Edward County School Board
- \_\_\_\_\_ Prince Edward County Social Services Board
- \_\_\_\_\_ Commonwealth Regional Council Committees
- \_\_\_\_\_ STEPS Board
- ✓ Piedmont Regional Jail Board
- \_\_\_\_\_ Special Committee of the Board of Supervisors: \_\_\_\_\_
- \_\_\_\_\_ Other(s): \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- 8 ✓ Electoral Board
- \_\_\_\_\_ Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.


4/19/14  
 \_\_\_\_\_  
 Signature Date

**Please Return Application To:**  
 Prince Edward County Administrator's Office  
 Post Office Box 382  
 111 South Street, 3<sup>rd</sup> Floor  
 Farmville, Virginia 23901  
 Tel: 434-392-8837 -- FAX: 434-392-6683  
 e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

September 2010





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 10, 2014  
**Item No.:** 11  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** Appointments: County Attorney/Deputy County Attorneys

---

**Summary:** The appointment of James R. Ennis as County Attorney and the appointments of Brian Butler, Morgan Greer and Robert Bauer as Deputy County Attorneys expire June 30, 2014.

**Attachments:** None

**Recommendation:** Reappoint James R. Ennis as County Attorney and reappoint Brian Butler, Morgan Greer and Robert Bauer as Deputy County Attorneys, effective July 1, 2014 to June 30, 2015.

Motion \_\_\_\_\_ Campbell \_\_\_\_\_ McKay \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Simpson \_\_\_\_\_ Wilck \_\_\_\_\_  
Jones \_\_\_\_\_ Timmons \_\_\_\_\_







**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 10, 2014  
**Item No.:** 12  
**Department:** County Administration  
**Staff Contact:** Wade Bartlett  
**Issue:** Request from STEPS – Community Action Agency

---

**Summary:**

With the de-designation of HOPE Community Services as the regions community action agency there is currently no agency providing the much needed assistance to the citizens of Prince Edward County that a Community Action Agency (CAA) normally provides. The mission of a CAA is to fight poverty and build self-sufficiency for strong families and communities. CAAs offer a broad range of anti-poverty programs and work collaboratively with business and other agencies to build a network of support.

I have spoken to the Director of the Office of Volunteerism and Community Service about our regions lack of service. I was informed in the near future the Virginia Department of Social Services would be issuing a request for applications to start the process of designating a new organization to serve as the Community Action Agency for our region.

STEPS has a strong desire to serve as our regions CAA. Attached is a letter from STEPS requesting that Prince Edward County support STEPS in this endeavor. The Boards of Supervisors for the Counties of Cumberland, Buckingham and Nottoway have already voted to support STEPS request. Senator Ruff has also written a letter of support to the Commissioner of the Virginia Department of Social Services.

**Attachments:**

1. STEPS letter dated May 30, 2014
2. Governor’s letter dated March 31, 2014

**Recommendation:**

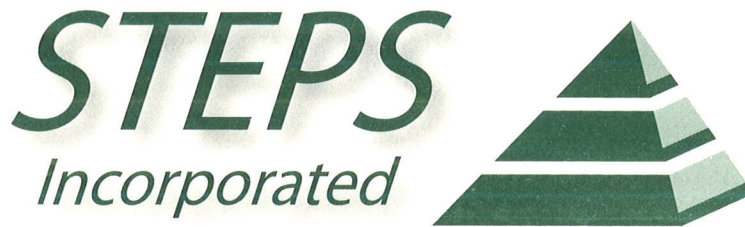
Review STEPS request

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Campbell \_\_\_\_\_  
 Cooper-Jones \_\_\_\_\_  
 Jones \_\_\_\_\_

McKay \_\_\_\_\_  
 Simpson \_\_\_\_\_  
 Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_



Administrative Offices • 225 Industrial Park Road • Farmville, Virginia 23901  
(434) 315-5909 • Fax: (434) 315-0246

May 30, 2014

Mr. Wade Bartlett, County Administrator  
Prince Edward County  
Post Office Box 382  
Farmville, VA 23901

Dear Mr. Bartlett:

STEPS continues to strategically build our capacity in order to meet the needs of citizens in our region. Historically our focus has been on providing job training and employment opportunities to individuals with disabilities and those with barriers to employment. Workforce Development will continue to be one of our strategic service pillars, but as you know, we have been designing and implementing other programs to meet the needs of citizens in Planning District 14. Housing Services is our newest service pillar as we are now providing homeless intervention services and serving as the Dominion VA Power Energy Shares partner for their heating and cooling assistance programs. We envision an Education pillar as we move toward responding to the call for a local entity to become the Head Start operator in our region.

From an infrastructure perspective, we recognize that such strategic growth may strain our current systems. Therefore, on July 1, 2014, STEPS will be launching a new accounting system. The MIP system is widely recognized as one of the most flexible, yet accurate systems used by both non-profit and for profit agencies. While we recognize the launch may present short term challenges, the ability to cost allocate and generate daily reporting will be a benefit we have never had in our current system. It is imperative that any entity entrusted with public funds to provide specific services, does so in the most cost efficient, equitable and transparent manner possible.

I share this information with you for a targeted reason. We remain steadfast in our interest to become this region's designated community action program. With Governor McAuliffe's decision on March 31, 2014, to de-designate HOPE Community Services, this gives our region the opportunity to weigh in on the selection of a new entity to fulfill this much needed role. While the Virginia Department of Social Services has yet to release their process for the selection to occur, I would appreciate the Board of Supervisors supporting this proactive request that Prince Edward County go on record stating that STEPS, Inc. would be your locality's preference as the new designated community action program.

I welcome the opportunity to appear before your Board of Supervisors at their meeting on June 10, 2014 to officially present this request. I look forward to hearing from you.

Most sincerely,

A handwritten signature in blue ink, appearing to read "Sharon", with a long horizontal flourish extending to the right.

Sharon L. Harrup, MS  
STEPS, Inc.



# COMMONWEALTH of VIRGINIA

Office of the Governor

March 31, 2014

Terence R. McAuliffe  
Governor

Mr. Ellsworth Bennett, Board Chair  
HOPE Community Services  
103 South Main Street  
Farmville, Virginia 23901

Dear Mr. Bennett:

As provided in the *Code of Virginia*, Section 2.2-5407D and pursuant to the recommendation of William A. Hazel Jr., MD, Secretary of Health and Human Resources, and in response to the decision rendered by the Virginia Department of Social Services concerning the de-designation of HOPE Community Services as a community action agency for failure to comply with the CSBG Virginia State Plan standards or requirements, I hereby rescind HOPE Community Service's designation as the community action agency serving the counties of Amelia, Buckingham, Cumberland, Lunenburg, Nottoway, and Prince Edward. This rescission is effective immediately.

Sincerely,

A handwritten signature in black ink, appearing to read "Terence R. McAuliffe".

Terence R. McAuliffe

TRM/es

cc: The Honorable William A. Hazel Jr., MD, Secretary of Health and Human Resources  
Margaret Ross Schultze, Commissioner, Virginia Department of Social Services  
Wade Bartlett, County Administrator, County of Prince Edward  
A. Taylor Harvie, III, County Administrator, County of Amelia  
Rebecca S. Carter, County Administrator, County of Buckingham  
Vivian Giles, County Administrator, County of Cumberland  
Tracy M. Gee, County Administrator, County of Nottoway  
Ronald E. Roark, County Administrator, County of Nottoway





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 10, 2014  
**Item No.:** 13-a  
**Department:** County Administration  
**Staff Contact:** Wade Bartlett  
**Issue:** Committee Report - Finance

**Summary:**

At the May 6, 2014 meeting of the Board of Supervisors the Board was scheduled to approve the Resolution to adopt the Fiscal Year 2015 Prince Edward County Budget and approve the annual Ordinance to set the tax levies for the calendar year 2014. The Board declined to approve either, instead the Board established a Finance Committee to review the budget in greater detail with the goal of developing amendments to the proposed budget acceptable to the full board which would allow the budget to be approved. The Committee is comprised of Supervisor Cooper-Jones – Chair and Supervisors Jones and Timmons.

The Finance Committee met a total of four times. The Committee recommends the amendments contained in attachment (1) be approved. These amendments reduce expenditures in the General Fund by \$482,230 and decrease revenues by \$35,877 from the budget amounts contained in the budget presented to the Board on March 25, 2014. The result of these changes decreased expenditures to a total of \$21,447,154 and revenues to \$21,893,507. The decrease in revenues is due to the elimination of the use of any of the fund balance. The decrease in expenditures contains the amendments required by the change in the VRS and group life rates which has been discussed previously. Actual revenue line items were increased by \$74,515, attachment (2). If all of these amendments are approved the amended budget revenues would exceed expenditures by \$446,353.

The Finance Committee made no recommendation concerning this revenue surplus. There are three options regarding this revenue surplus. First, the Board could reduce the proposed tax rate or rates to reduce the revenues to match the expenditures, as an example the Board could reduce the proposed real estate tax rate from \$.50 to \$.47, second the Board could leave the revenue thus the tax rates the same as proposed with the additional revenues placed in the fund balance to be used to help offset the anticipated budget shortfall expected in FY 2016, or third a combination of the first two options. The Committee’s proposed changes are summarized below:

1. Board of Supervisors – \$17,320 reduction. Reduce each Supervisor’s salary by \$100 per month, reduce the advertising line by \$5,000 and reduce the three travel lines a total of \$1,986 to reflect a reduction of the number of Supervisors that will attend the annual VACO conference.
2. County Administrator - \$6,132 reduction. Reduction in professional service, repair/maintenance and non-capital equipment lines.
3. Legal Services - \$5,810 reduction.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Campbell \_\_\_\_\_  
 Cooper-Jones \_\_\_\_\_  
 Jones \_\_\_\_\_

McKay \_\_\_\_\_  
 Simpson \_\_\_\_\_  
 Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

4. Auditor - \$512 reduction.
5. Commissioner of Revenue – \$2,309 reduction. Reduced repairs/maintenance, maintenance service contract and advertising.
6. Treasurer - \$6,000 reduction. Reduced land sale expense, maintenance service contract, advertising, lease/rent of equip and DMV Stop lines.
7. Information Technology – \$3,385 reduction. Reduced professional services.
8. Registrar - \$1,124 reduction. Reduced part-time.
9. Circuit Court - \$2,733 reduction. Reduced travel-convention & education and non-capital equip.
10. General District Court - \$3,000 reduction. Reduced professional services.
11. Clerk of Circuit Court - \$13,195 reduction. Reduced professional services, repairs/maintenance, Jurors/witness and other operating supplies.
12. Commonwealth Attorney – reduced \$11,130. Reduced health insurance.
13. Victim Witness - \$348 reduction.
14. Sheriff - \$25,587 reduction. Reduced professional services, drug testing, repairs/maintenance, postal, travel, and fuel.
15. Sherriff - Courts- \$6451 reduction. Reduced travel, dues, police supplies and uniforms.
16. Emergency Services – increased \$3,448. Increased budget to show grant match.
17. Regional Jail & Juvenile Detention - \$35,000 reduction.
18. Building Official - \$222 reduction.
19. Animal Control - \$519 reduction.
20. Biosolids - \$331 reduction.
21. Refuse – \$54,173 reduction. Reduced contract - landfill.
22. Sandy River Reservoir - \$5,100 reduction. Reduced repairs/maintenance.
23. General Properties – \$51,656 reduction. Reduced personnel line by not funding a vacant position. Reduced professional services and electrical services.
24. Planning – \$8,813 reduction. Reduced professional services and travel.
25. Economic Development - \$452 reduction.
26. Tourism – \$1,201 reduction. Reduced part-time.
27. Contingency - \$10,000 reduction.
28. Health Insurance savings - \$68,448.
29. Transfer to VPA- \$8,621 reduction. Reduced due to decreased health insurance costs.
30. Donations – \$44,106 reduction, see attached spreadsheet.
31. Schools - \$92,000 reduction. Reduced to reflect the decrease in the debt service.

**Attachments:**

1. Finance Committee Recommended Budget Amendments.
2. Finance Committee Detailed Revenue Amendments.
3. Donation Requests

**Recommendation:**

Review and take action on the Finance Committee recommendations

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_

McKay \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

## FINANCE COMMITTEE BUDGET AMENDMENTS

Description	29-May-14
Board of Supervisors	17,320
County Administrator	6,132
Legal Services	5,810
Auditor	512
Commissioner of Revenue	2,309
Assessor	-
Treasurer	6,000
Information Technology	3,385
Electoral Board	-
Registrar	1,124
Circuit Court	2,733
General District Court	3,000
Clerk of Circuit Court	13,195
Commonwealth Attorney	11,130
Victim Witness	348
Sheriff	25,587
Sheriff-Courts	6,451
Emergency Services	(3,448)
Jail	35,000
Building Official	222
Animal Control	519
Biosolids	331
Refuse	54,173
Sandy River Reservoirs	5,100
General Properties	51,656
Planning	8,813
Economic Development	452
Tourism	1,201
Contingency	10,000
<hr/>	
Subtotal	269,055
<hr/>	
Health Insurance	68,448
<hr/>	
Transfer to VPA Fund (VRs/Life)	8,621
<hr/>	
Donations	44,106
<hr/>	
Schools	92,000
<hr/>	
Subtotal	482,230
REVENUE ADJUSTMENTS	
Revenue Increases	74,515
Revenue Decrease	-110,392
<hr/>	
Net Revenue Adjustment	-35,877
TOTAL BUDGET ADJUSTMENT	446,353

# FINANCE COMMITTEE RECOMMENDATIONS

## REVENUE

Department	Object	Description	Increase/ (Decrease)
	11060 0001	Penalties	\$ 1,015
	12020 0001	Consumer utility Tax	\$ 5,000
	12020 0002	Communications Sales & Use Tax	\$ 5,000
	12050 2015	Motor Vehicle License Tax	\$ 10,000
	12070 0001	Grantor's Tax on Deeds	\$ 5,000
	12070 0003	Grantees Recordation Tax (local)	\$ 15,000
	13030 0008	Building Permits	\$ 5,000
	14010 0001	Court Fines & Forfeitures	\$ 10,000
	16010 0015	Courthouse Security Fund	\$ 3,000
	18990 0013	Cannery Commercial Fees	\$ 3,500
	18990 0099	Miscellaneous Revenue	\$ 2,000
	22010 0003	Motor Vehicle Carrier Tax	\$ 5,000
	22010 0006	Grantor's Recordation Tax (state)	\$ 5,000
	41050 0100	Fund Balance	\$ (110,392)
ADJUSTMENT TOTAL			\$ (35,877)
County Administrator Recommended FY15 Budget			\$ 21,929,384
<b>ADJUSTED FY15 BUDGET</b>			<b>\$ 21,893,507</b>



## DONATION REQUESTS

Code	Agency/Organization/Department	FY 10-11	FY 11-12	FY12-13	FY 13-14	Average	Requested FY14-15	Included in	
								Proposed Budget	Suggested Amount
53501-5645	Virginia Legal Aid	1,900	1,900	1,900	1,900	1,900	1,976	1,900	1,500
53501-5610	STEPS	27,232	27,232	27,232	27,232	27,232	37,000	27,232	25,000
52500-5640	Crossroads Community Services	62,643	62,643	62,643	62,643	62,643	75,000	62,643	60,000
68100-5643	Longwood Small Business	7,074	7,074	7,074	15,000	9,056	15,000	15,000	10,000
71100-5640	PE-FA Youth Association	24,000	24,000	24,000	24,000	24,000	25,000	24,000	24,000
53501-5654	Habitat for Humanity	4,750	4,750	4,750	4,750	4,750	5,000	4,750	4,000
53501-5651	Madeline's House	4,750	4,750	10,000	7,500	6,750	7,500	7,500	6,000
81200-5647	Farmville Chamber of Commerce	4,750	4,750	4,750	6,350	5,150	6,750	6,750	5,000
81200-5655	Downtown Farmville	10,000	10,000	10,000	10,000	10,000	30,000	10,000	10,000
53501-5647	New Horizons				0	0	10,000	0	0 State Decertified
73500-5640	Farmville/Prince Edward Library	166,559	186,559	192,156	204,663	187,484	219,723	204,663	204,663
71100-5642	Heart of Virginia Festival	2,850	2,850	2,850	2,850	2,850	2,860	2,850	2,500
72200-5641	RR Moton Museum	10,000	10,000	10,000	10,000	10,000	102,000	10,000	10,000
82400-5641	Piedmont Soil & Water District	9,690	11,840	11,840	11,840	11,303	11,840	11,840	11,840
82400-5462	Old Dominion RC&D	1,775	1,775	1,775	2,103	1,857	2,103	2,103	1,900
53501-5608	SCOPE/Meals on Wheels	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
53501-5637	FACES	4,275	4,275	4,275	4,275	4,275	5,000	4,275	4,275
71100-5647	YMCA -- Summer Program	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
71100-5643	YMCA -- County Program	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
71100-5648	YMCA -- Summer Camp	0	23,000	23,000	23,000	17,250	23,000	23,000	0
81200-5652	Piedmont Area Transit	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
53501-5609	Special Olympics	200	200	1,000	1,000	600	1,000	1,000	1,000
53501-5609	Piedmont Senior Resources	1,616	1,616	1,616	0	1,212	2,018	2,018	2,000
53501-5652	Heart of Virginia Free Clinic	0	0	0	0	0	25,000	0	0 New Funding
53501-5653	Longwood Visual Arts	2,494	2,494	2,494	2,494	2,494	2,494	2,494	2,000
53501-5612	Pamplin Community Center	475	475	475	475	475	475	475	250
32300-7006	Pamplin Volunteer EMS	4,000	4,000	4,000	7,000	4,750	12,000	7,700	5,000
32200-7010	Hampton-Sydney 1st Responders	5,000	5,000	5,000	5,000	5,000	15,000	5,500	5,000
32200-7008	Burkeville VFD	800	800	800	800	800	1,200	0	0
32300-7013	Chesterfield County Med-Flight	500	0	0	0	125	2,500	0	0 New Funding
32300-7013	Old Dominion EMS Alliance	2,000	2,000	2,000	2,000	2,000	2,000	2,000	1,000 Duplicated
53501-5655	P.E. After Prom	950	950	950	950	950	950	950	950
53501-5656	Fuqua After-Prom	475	475	475	475	475	475	475	475
53501-5650	Tri-County Life Learners	3,325	3,325	3,325	3,325	3,325	3,325	3,325	3,325
53501-5613	Jolly Glee Sr. Citizens	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,400
81100-5640	Commonwealth Regional Council	15,700	15,700	15,700	15,700	15,700	15,700	15,700	15,700
68100-5640	SVCC	6,956	5,203	5,203	5,014	5,594	5,441	5,441	5,000
53501-5649	American Red Cross	0	0	0	0	0	4,000	0	0 New Funding
71100-5644	Heart of Virginia Fireworks	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,000
	Virginia Growth Alliance (VGA)	0	0	0	0	0	23,368	0	0
	Subtotal	451,039	493,936	505,583	526,639	494,299	760,998	529,884	485,778
32500-5024	Town of Farmville 911 Center	0	0	0	0	0	563,000	0	0 New Funding
	Total	451,039	493,936	505,583	526,639	494,299	1,323,998	529,884	485,778

RECOMMENDED REDUCTION

44,106





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 10, 2014  
**Item No.:** 13-b  
**Department:** County Administrator  
**Staff Contact:** W.W. Bartlett  
**Issue:** Adoption of FY15 School Budget

---

**Summary:**

There is no proposal to reduce local operational funding for our schools. The original budget recommendation provided for level funding for the Schools with no reduction for the decrease in debt service of \$92,536. The Finance Committee recommendation merely calls for a decrease of \$92,000 which is the reduction in the debt service. It leaves intact the same local funding for operations that exists in the current fiscal year. The budget challenges the Schools are facing for FY15 are due to the reduction in Federal funding and increases in the VRS and health insurance rates. Federal funds are being reduced by almost \$500,000 while the increase in the VRS rate of 3.11% will cause an expenditure increase of more than \$400,000 and the health insurance premium increase will cost almost \$130,000.

While the General Assembly has yet to approve a budget the differences between the House and Senate versions is less than \$90,000. This difference is primarily due to the fact the Senate provides almost \$113,000 more for the Virginia Preschool Initiative than the House budget. The Schools have indicated if the smaller House budget is passed they would reduce the preschool program to reflect the reduced funding.

The attachment provides a sample motion to approve the School budget. Approving the School budget will allow the School Board to plan and offer contracts to their employees. No amounts are contained in the motion, they will be determined after the Board decides the if they will make any changes to the proposed budget.

**Attachments:**

1. Sample Motion to approve the school budget

**Recommendation:**

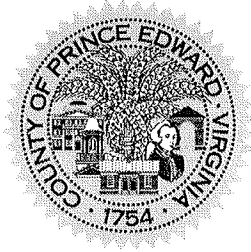
Determine the amount of local funding to be allocated to the School, then pass the schools budget.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Campbell \_\_\_\_\_  
 Cooper-Jones \_\_\_\_\_  
 Jones \_\_\_\_\_

McKay \_\_\_\_\_  
 Simpson \_\_\_\_\_  
 Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_



**Approval of FY 15 School Budget**

**SAMPLE MOTION:**

*I move that the FY 15 Prince Edward County School Budget be approved as follows:*

*School Fund – The total for the School Fund is \$ \_\_\_\_\_ of which \$ \_\_\_\_\_ is local revenue as a transfer from the County General Fund.*

*School Cafeteria Fund – The total for the School Cafeteria Fund is **\$1,075,034**, of which \$0.00 is local revenue as a transfer from the County General Fund.*

*This provides for an overall FY 15 Prince Edward County School Budget in the amount of \$ \_\_\_\_\_ .*



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 10, 2014  
**Item No.:** 13-c  
**Department:** County Administrator  
**Staff Contact:** W.W. Bartlett  
**Issue:** Ordinance To Set The 2014 Calendar Year Tax Rates

---

**Summary:**  
Attached is the Ordinance to set the tax rates for calendar year 2014. The rates reflect the amounts required to fund the original proposed budget. If the Board makes any amendments to the budget these rates could be changed to reflect those amendments. The public hearing on this ordinance was held in conjunction with the County Budget on April 22, 2014.

**Attachments:** Tax Levy Ordinance for calendar year 2014

**Recommendation:** Adopt the Ordinance to impose tax levies for Calendar Year 2014.

Motion \_\_\_\_\_ Campbell \_\_\_\_\_ McKay \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Simpson \_\_\_\_\_ Wilck \_\_\_\_\_  
Jones \_\_\_\_\_ Timmons \_\_\_\_\_

*An Ordinance to Impose Tax Levies For Calendar Year 2014*

**Whereas**, the Board of Supervisors establishes the levies for the County of Prince Edward, Virginia; and

**Whereas**, for calendar year 2014 beginning January 1, 2014 and ending December 31, 2014, the Board of Supervisors has duly advertised and held a public hearing on the subject tax levies;

**Now, Therefore, Be it Resolved**, by the Board of Supervisors of the County of Prince Edward, that the following tax levies be, and they hereby are, imposed for the calendar year 2014:

<b>Levy</b>	<b>Nominal Tax Rate (per \$100 of assessed valuation)</b>	<b>Value Used for Assessment Purposes</b>	<b>Effective Tax Rate (per \$100 of assessed valuation)</b>
Real Estate	\$0.50	Fair Market Value	\$0.50
Mobile Homes	\$0.50	Fair Market Value	\$0.50
Merchant's Capital	\$0.70	100% of Original Cost	\$0.70
Tangible Personal Property – Motor Vehicles	\$4.50	N.A.D.A. Guide, Loan Value	\$4.50
Tangible Personal Property – Business Furniture & Fixtures	\$4.50	20% of Original Cost	\$0.90
Tangible Personal Property – Heavy Equipment	\$4.50	20% of Original Cost	\$0.90
Machinery & Tools	\$4.20	10% of Original Cost	\$0.42
Farm Machinery & Equipment	\$0.00	----	\$0.00

**Certification**

*I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of \_\_\_ in favor and \_\_\_ opposed, this 10<sup>th</sup> day of June, 2014.*

\_\_\_\_\_  
Howard F. Simpson, Chairman

ATTEST:

\_\_\_\_\_  
W.W. Bartlett, County Administrator



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 10, 2014  
**Item No.:** 14-a  
**Department:** Emergency Management  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** Emergency Management Report: Delta Response Team Resolution

---

**Summary:** Delta Response Team is a medical transportation/ambulance service that provides Basic and Advanced Life Support Ambulance Transport throughout Central Virginia. They recently purchased Davis Ambulance and will operate in Prince Edward County.

Section 15.2-955 of the Code of Virginia states: *No volunteer rescue squad, emergency medical service organization or other organization providing similar type services, or volunteer fire-fighting organization shall be established in any locality on or after July 1, 1984, without the prior approval by resolution of the governing body.*

Attached is a draft resolution for Board consideration to enable Delta Response Team to operate within the County of Prince Edward.

Mr. Tom Walton, Vice President of Delta Response Team, will be present at the Board meeting to answer any questions the Board may have. Additionally, it is my understanding that Delta Response Team has mutual aid agreements with existing EMS agencies in Prince Edward County.

**Attachments:** Draft Resolution

**Recommendation:** Approval.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Campbell \_\_\_\_\_  
 Cooper-Jones \_\_\_\_\_  
 Jones \_\_\_\_\_

McKay \_\_\_\_\_  
 Simpson \_\_\_\_\_  
 Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_

BOARD OF SUPERVISORS

HOWARD F. SIMPSON  
CHAIRMAN

PATTIE COOPER-JONES  
VICE-CHAIR

HOWARD M. CAMPBELL  
ROBERT M. JONES  
CHARLES W. MCKAY  
C. ROBERT TIMMONS, JR.  
JERRY R. TOWNSEND  
JAMES R. WILCK



COUNTY ADMINISTRATOR  
W.W. BARTLETT

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FARMVILLE, VA 23901

(434) 392-8837 VOICE  
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WBARTLETT@CO.PRINCE-EDWARD.VA.US  
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COUNTY OF PRINCE EDWARD, VIRGINIA

*A Resolution Authorizing Delta Response Team to Operate  
in the County of Prince Edward, Virginia*

**WHEREAS**, Section 15.2-955 of the *Code of Virginia, 1950, as amended*, requires local governing body approval of any emergency medical service organization operating within that locality; and

**WHEREAS**, Delta Response Team appeared before the Board of Supervisors of the County of Prince Edward, Virginia, on June 10, 2014 to request approval to provide Advanced Life Support services within Prince Edward County; and

**WHEREAS**, the Board of Supervisors of the County of Prince Edward, Virginia, has determined it to be in the best interest of the citizens of Prince Edward County for Delta Response Team to provide these services;

**NOW THEREFORE, BE IT RESOLVED**, the Board of Supervisors of the County of Prince Edward, Virginia, grants approval to Delta Response Team to provide these services and obtain agency license per approval of the Office of Emergency Medical Services of Virginia.

**Certification**

*I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of \_\_\_ in favor and \_\_\_ opposed, this 10<sup>th</sup> day of June, 2014.*

\_\_\_\_\_  
Howard F. Simpson, Chairman

ATTEST:

\_\_\_\_\_  
W.W. Bartlett, County Administrator



BOARD OF SUPERVISORS

HOWARD F. SIMPSON  
CHAIRMAN

PATTIE COOPER-JONES  
VICE-CHAIR

HOWARD M. CAMPBELL  
ROBERT M. JONES  
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COUNTY OF PRINCE EDWARD, VIRGINIA

*A Resolution Authorizing Delta Response Team to Operate  
in the County of Prince Edward, Virginia*

**WHEREAS**, Section 15.2-955 of the *Code of Virginia, 1950, as amended*, requires local governing body approval of any emergency medical service organization operating within that locality; and

**WHEREAS**, Delta Response Team appeared before the Board of Supervisors of the County of Prince Edward, Virginia, on June 10, 2014 to request approval to provide Advanced Life Support services within Prince Edward County; and

**WHEREAS**, the Board of Supervisors of the County of Prince Edward, Virginia, has determined it to be in the best interest of the citizens of Prince Edward County for Delta Response Team to provide these services;

**NOW THEREFORE, BE IT RESOLVED**, the Board of Supervisors of the County of Prince Edward, Virginia, grants approval to Delta Response Team to provide these services and obtain agency license per approval of the Office of Emergency Medical Services of Virginia.

**Certification**

*I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of \_\_\_ in favor and \_\_\_ opposed, this 10<sup>th</sup> day of June, 2014.*

\_\_\_\_\_  
Howard F. Simpson, Chairman

ATTEST:

\_\_\_\_\_  
W.W. Bartlett, County Administrator





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 10, 2014  
**Item No.:** 14-b  
**Department:** Emergency Management  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** Emergency Management Report: Local Emergency Planning Committee

---

**Summary:** The Board of Supervisors has previously authorized the establishment of the Prince Edward County Local Emergency Planning Committee (LEPC) and appointed two citizen representatives (Tony Williams/Tracie Giles). The purpose of the LEPC is to support emergency management planning for chemical hazards/hazardous materials and provide the public access to information about possible chemical hazards in the community.

The membership of the LEPC is based on the requirements of the federal *Emergency Planning and Community Right to Know Act*, which requires:

- Elected state and local officials
- Law enforcement, emergency medical, fire, civil defense, and public health professionals
- Environment, transportation, and hospital officials
- Facility representatives
- Citizens, community groups and media

I am asking the Board to make the initial appointments to the LEPC (See LEPC Roster - Attachment I). As required by the state, these names will also be submitted to the Virginia Emergency Response Council. In the future, the LEPC will self-populate.

Additionally, because there are numerous federal and state legal requirements that must be met by the LEPC, I am also asking that the Board appoint Mr. Brian Butler, Captain of the Prince Edward Volunteer Rescue Squad, to be the initial Chairman of the LEPC. His legal background will help the county meet all of these requirements.

**Attachments:** LEPC Roster

**Recommendation:** Make appointments.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Campbell \_\_\_\_\_  
 Cooper-Jones \_\_\_\_\_  
 Jones \_\_\_\_\_

McKay \_\_\_\_\_  
 Simpson \_\_\_\_\_  
 Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_

## Prince Edward County LEPC Roster

State Elected Official – Sheriff Wesley Reed

Local Elected Official – ***Member of the Board of Supervisors***

Law Enforcement – Jeff Brown, Director of Public Safety/Chief of Police, Hampden-Sydney College

Emergency Medical – Brian Butler, Captain, Prince Edward Volunteer Rescue Squad

Fire – Chris Morgan, Deputy Chief, Prospect Volunteer Fire Department (Designated by Association)

Civil Defense – Sarah Elam Puckett, Coordinator of Emergency Management

Public Health – David Martin, Local Health Emergency Coordinator, Piedmont Health District

Environment – Mike Cholko, Virginia Department of Environmental Quality  
Deanna Fehrer – Piedmont Soil & Water Conservation District

Transportation – Kevin Wright, Virginia Department of Transportation

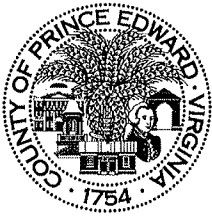
Hospital – Claudia Meinhard, Chief Nursing Officer, Centra Southside Community Hospital

Citizens – Tony Williams, Tracie Giles

Media – Rob Chapman, The Farmville Herald

Facility Representatives – Pending (*I have calls into 2 facilities that submit Tier 2 reports to the County.*)

Community Group – Ginger Weaver, Red Cross



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: June 10, 2014  
Item No.: 15  
Department: County Administrator  
Staff Contact: W.W. Bartlett  
Issue: County Administrator's Report

---

**Summary:**

- A. Landfill Construction Bids – Attached is a Bid Summary from Resource International, our Landfill Engineers, for the Construction of cell E. All bids exceeded both the Engineer's cost estimate and the amount budgeted. We are currently in negotiations with the apparent low bidder to determine if there are any steps that can be taken to lower the construction costs. If that is not possible I would recommend all bids be rejected.
- B. Central Virginia Criminal Justice Academy Charter Agreement - Attached is a letter from the Executive Director of the Academy detailing the need to make changes to the Charter Agreement. The County Attorney has reviewed the agreement and has no comment
- C. Legislative Committee – Annually, the Chairman appoints a Legislative Committee that is tasked with updating the County's Legislative Priorities for Board approval. These priorities will be communicated to legislators, VACO and the CRC for consideration in regional and statewide legislative priorities. The 2012 and 2013 Legislative Committee was comprised of Supervisors McKay, Gantt, and Wilck. Additionally, the Board may wish to consider hosting a legislative meeting as it did last fall. Recommend the Chairman appoint a Legislative Committee.

**Attachments:**

1. Resource International, LTD's bid summary letter
2. Letter from Central Virginia Criminal Justice Academy
3. Resolution approving the amended Charter Agreement for the Academy
4. Amended Charter Agreement for the Academy

**Recommendation:**

1. Adopt the Resolution approving the amended Charter for the Academy.
2. Appoint a Legislative Committee.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_

McKay \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



ENGINEERS • SCIENTISTS • SURVEYORS • PLANNERS

Direct Dial (804) 550-9245  
E-Mail: [ehollos@resourceintl.com](mailto:ehollos@resourceintl.com)  
<http://www.resourceintl.com>

June 3, 2014

P.N. 90094\*35

Sarah Puckett  
Assistant County Administrator  
Prince Edward County  
P.O. Box 382  
Farmville, VA 23901

**RE: Bid Summary for the Construction of Cell E  
Prince Edward County Landfill  
Bids received on May 15, 2014**

Dear Ms. Puckett:

Bids were received and opened publicly May 15, 2014, in accordance with the advertisement for bids. A Detailed Bid Tabulation of the bid results is attached.

The apparent low bidder is Global Containment Solutions, LLC with a bid of \$1,368,700. Upon review of their respective qualifications, it is Resource's opinion that they are qualified to perform the construction services required for the construction of Cell E. The original budget figure for the Cell E Construction was \$1,210,550.

The County staff has suggested that an option is to have all bids rejected based upon budgetary constraints and the project re-bid early next year. If the County decides to reject all bids and re-bid the construction of Cell E, it is recommended that the County consider the following course of action:

- Allow the County's Landfill Contract Operator to continue to excavate material out of the Cell E Area until the end of November 2014;
- In December 2014, perform a topographic survey of the Cell E Area to define the earthwork remaining to be performed to reach the base grade of the landfill;
- Drill about three or four borings within the Cell E Area to better define the extent of the "competent" saprolite ("rock") to give prospective bidders a firmer basis for the bidding of this earthwork from the standpoint of "rock" vs. soil;
- Re-bid the project in February 2015, receive bids in March and look to award the contract in May.

This approach will require some additional engineering services cost which was reported to the County in the recent Engineering Services Budget for FY 2015. In addition, it is important to understand that there is no guarantee that there will be any construction saving in the second



9560 Kings Charter Drive • P.O. Box 6160 • Ashland, VA 23005-6160  
(804) 550-9200 • Fax (804) 550-9259  
[www.resourceintl.com](http://www.resourceintl.com)

Ms. Sarah Puckett  
P.N. 90094.35  
June 3, 2014  
Page 2

round of bidding, especially as the economy recovers and if fuel prices increase. However, it does allow the County to push most of the cost of the project to FY 2016. Because of the downturn in the amount of wastes being brought to the landfill under the current waste collection climate, this should not negatively impact the operations of the landfill relative to the remaining airspace.

The County can also consider negotiating with the low bidder to see if there are alternatives that can be considered to lower the construction costs. Based upon discussions between Resource and Wade Bartlett on May 27th, Resource was authorized to reach out to the low bidder, Global Containment Solutions, Inc. (Global). In a conference call on June 2, 2014 Global indicated that they would review their bid, the project specifics, and provide Resource with a response by the end of business on June 5, 2014. At that point Resource will review Global's follow-up proposal and advise the County of its merits or issues.

If you have any questions, please call me at (804) 550-9200. If I am not available, ask for Mike Fiore.

Sincerely,



Edward J. Hollos  
Project Manager

/aw

Attachment

cc: Wade Bartlett, Prince Edward County

**Summary of Bids Received for the Construction of Cell E, Prince Edward County, Virginia**  
**Bid Opening @ 3:00 PM; May 15, 2014**

Page 1 of 1

Bidder's Name and Address	Total Extended Amount of Bid	Bid Bond (Certified Check or Bond)	Acknowledgement of all Addenda	Contractor's Qualifications Statement (Experience)	Equipment List	List of Sub-Contractors	Non-Discrimination Statement
Sargent Corporation 378 Bennoch Road PO Box 435 Stillwater, Maine 04489	\$1,726,230	X (Bid Bond)	X	X	X	X	X
R.M. Soderquist, Inc. 7209 Locust Dale Road Locust Dale, Virginia 22948	\$1,378,541	X (Bid Bond)	X	I (Banking and credit references to be provided if low bid*)	X	X	X
Global Containment Solutions, LLC PO Box 2042 East Peoria, Illinois 61611	\$1,368,700	X (Bid Bond)	X	I (Several Items in the CQS to be provided if low bid**)	X	X	Could not find in the Bid Document Submitted.

"X" means these required attachments to the bid were provided with the bid.

"I" means these attachments were provided with the bid, but they were incomplete for the reason stated.

\*To be provided if R. M. Soderquist is the low bidder: Banking and Credit References.

\*\*To be provided if Global Containment Solutions, LLC is the low bidder: 1) Co-Partnership information; 2) List of current un-completed contracts; 3) Information on largest dollar volume of work in any one year; 4) Banking and credit references.

The Engineer's Opinion of Probable Cost: \$1,210,550



Prince Edward County Landfill Cell E Construction Bid Tabulation\*  
 Bids Received at 3:00 PM on May 15, 2014

Bid Item	Item Description	Global Containment	R. M. Soderquist	Sargent	Engineer's Opinion
1	Mobilization / Demobilization	130,000	76,935	107,250	77,000
2	Clearing and Grubbing	20,000	13,800	48,100	8,800
3	Controlled Subgrade (Cut / Fill)	394,000	156,975	350,000	137,500
4	GCL/HDPE Liner System	197,300	229,224	205,350	308,000
5	Liner System Tie-in with Cell D	7,000	12,003	8,375	3,300
6	Cushion Geotextile	35,200	39,243	45,100	49,500
7	Leachate Collection Layer	306,000	516,765	582,815	374,000
8	Leachate Collection Piping	20,000	33,104	40,900	16,500
9	Leachate Collection Cleanouts	10,000	11,206	8,600	8,800
10	Filter Geotextile	27,000	33,209	37,150	59,400
11	Phase Berm Flap and Weld	21,200	7,357	16,350	15,400
12	Rain Cap System	59,000	78,835	61,800	77,000
13	EC-3 Lined Ditches	10,000	17,750	12,200	7,700
14	Rip-Rap Lined Ditches	37,000	21,722	76,400	1,650
15	Storm Sewer and Drop Inlet	15,000	31,564	87,200	19,800
16	Erosion and Sediment Control	40,000	40,889	12,700	11,000
17	Verification and Record Surveys	20,000	28,750	4,100	16,500
18	Landfill Gfas Monitoring Wells	20,000	29,210	21,840	18,700
<b>Total of Bid:</b>		<b>1,368,700</b>	<b>1,378,541</b>	<b>1,726,230</b>	<b>1,210,550</b>

\*Compiled May 19, 2014 by Resource International, LTD.

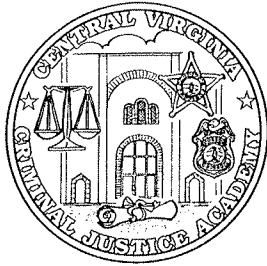
**Engineer's Opinion of Probable Construction Cost**

May 14, 2014

Resource International, LTD.

**Total: \$1,210,550**

Item No.	ITEM DESCRIPTION	UNIT	LUMP SUM PRICE
1	Mobilization/Demobilization	LS	\$ 77,000
2	Clearing and Grubbing (Cell E)	LS	\$ 8,800
3	Controlled Subgrade (Excavation and Embankment)	LS	\$137,500
4	GCL/HDPE Liner System	LS	\$308,000
5	HDPE Liner System Tie-In with Cell D	LS	\$ 3,300
6	Cushion Geotextile	LS	\$ 49,500
7	18" Leachate Collection Layer and Berm	LS	\$374,000
8	Leachate Collection System Piping	LS	\$ 16,500
9	Leachate Collection Clean-out	LS	\$ 8,800
10	Filter Geotextile	LS	\$ 59,400
11	Phase Berm Flap and Weld	LS	\$ 15,400
12	Rain Cap System	LS	\$ 77,000
13	Surface Water Diversion Ditches (EC-3 Lining)	LS	\$ 7,700
14	Surface Water Diversion Ditches (Rip-Rap)	LS	\$ 1,650
15	Storm Sewer System with Drop-Inlet	LS	\$ 19,800
16	Erosion and Sediment Control	LS	\$ 11,000
17	Verification and Record Surveys	LS	\$ 16,500
18	Landfill Gas Monitoring Wells	LS	\$ 18,700



# CENTRAL VIRGINIA CRIMINAL JUSTICE ACADEMY

P. O. Box 287  
1200 Church St.  
Lynchburg, VA 24505-0287  
(434) 455-6190  
Fax (434) 847-1478  
Website [www.cvcja.org](http://www.cvcja.org)

## BOARD OF DIRECTORS

Chief Norman J. Hudson, Chairman  
Chief Parks H. Snead, Vice-Chairman  
Sheriff Thomas D. Jones  
Sheriff Ronald L. Gillispie  
Sheriff Steve A. Hutcherson  
Sheriff Brian K. Roberts  
Sheriff Darrell L. Hodges  
Chief C. Doug Bradley, Ex-officio  
Administrator Timothy E. Trent, Ex-officio  
Director Shawn P. Walker, Ex-officio

## MEMBER AGENCIES

Alberta Police Department  
Altavista Police Department  
Amherst County Sheriff's Office  
Amherst County Emergency Operations Center  
Amherst Police Department  
Appomattox County Sheriff's Office  
Appomattox County E-911  
B&W Police Department  
Bedford County Sheriff's Office  
Bedford County 911  
Blackstone Police Department  
Blue Ridge Regional Jail Authority  
Brodnax Police Department  
Brookneal Police Department  
Brunswick County Sheriff's Office  
Buckingham County Sheriff's Office  
Buena Vista Police Department  
Burkeville Police Department  
Campbell County Sheriff's Office  
Campbell County 911  
CVCC Police Department  
Charlotte County Sheriff's Office  
Chase City Police Department  
Clarksville Police Department  
Crewe Police Department  
Cumberland County Sheriff's Office  
Dillwyn Police Department  
Drakes Branch Police Department  
Farmville Emergency Communications Center  
Farmville Police Department  
Halifax County Sheriff's Office  
Halifax County 911 Communications Center  
Halifax Police Department  
Hampden-Sydney College Police Department  
Hurt Police Department  
Kenbridge Police Department  
LaCrosse Police Department  
Lawrenceville Police Department  
Liberty University Police Department  
Longwood University Police Department  
Louisa Police Department  
Lunenburg County Sheriff's Office  
Lynchburg City Sheriff's Office  
Lynchburg Department of Emergency Communications  
Lynchburg Police Department  
Lynchburg Regional Airport Police Department  
Mecklenburg County Sheriff's Office  
Mecklenburg County 911  
Meherrin River Regional Jail  
Nelson County Department of Emergency Services  
Nelson County Sheriff's Office  
Nottoway County Sheriff's Office  
Piedmont Regional Jail  
Piedmont Geriatric Hospital Police Department  
Prince Edward County Sheriff's Office  
South Boston Police Department  
South Hill Police Department  
Victoria Police Department  
Virginia ABC Board  
Wintergreen Police Department

May 14, 2014

Mr. Wade Barlett  
Administrator, County of Prince Edward  
P O Box 382  
Farmville, VA 23901

Dear Mr. Barlett:

The Board of Directors of the Central Virginia Criminal Justice Academy (CVCJA) submits herewith recommended amendments to the Charter Agreement for the Academy. All members of the Board of Directors, including the representatives from your planning district, have approved the recommended amendments as presented.

Provisions of the current Charter Agreement require approval of such amendments by three-fourths of the participating jurisdictional governing bodies.

Accordingly, the Board of Directors respectfully request consideration and action on the included resolution by the governing body of your political entity.

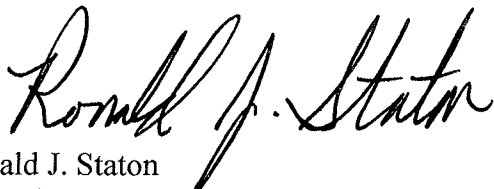
The Charter Agreement is a document required by the Code of Virginia setting forth the aims, policies, rules and procedures agreed upon by the participating localities and criminal justice agencies joining to create a regional training academy. The current agreement dates from the creation of the Academy in 1975 and amended in 1990. The Board of Directors is of the opinion that the current Charter Agreement no longer adequately addresses the operational and management needs of the Academy.

The recommended amendments are designed to more accurately define the policies, rules and procedures in keeping with present and future needs of the Academy. The purpose

*A State Certified Academy  
Established 1975*

for the Charter revisions is to make clear that the Academy has all the powers, authority, attributes and immunities as specified in the Title 15.2, chapter 17, Article 5 of the Code of Virginia (Va. Code § 15.2-1747 et seq.), which is part of the Virginia Code that created the regional criminal justice academies in 1993. The CVCJA was originally formed pursuant to the authority of former Va. Code § 15.1-21 (now § 15.2-1300, which allowed political subdivisions to exercise their powers jointly and form regional association. In view of the need for the Board of Directors to meet certain specified deadlines, please return your adopted resolution by August 1, 2014.

Sincerely,



Ronald J. Staton  
Executive Director

cc: Sheriff Wesley Reed

Enc.

Please return adopted resolution to:

Ronald J. Staton  
Executive Director  
Central Virginia Criminal Justice Academy  
P O Box 287  
Lynchburg, VA 24505

**A RESOLUTION APPROVING THE AMENDED CHARTER AGREEMENT  
OF THE CENTRAL VIRGINIA CRIMINAL JUSTICE ACADEMY**

WHEREAS, the Central Virginia Criminal Justice Academy (“Academy”) Board of Directors has recommended amendments to the Academy’s Charter Agreement that was adopted in 1990; and

WHEREAS, approval of the amendments by participating governmental units of the Academy is required by the Academy’s existing Charter Agreement;

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD THAT THE AMENDMENTS TO THE Academy’s Charter Agreement recommended by the Academy’s Board of Directors, dated May 5, 2014, are hereby approved, and the COUNTY hereby enters into the Charter Agreement attached hereto.

ADOPTED: this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

CERTIFIED: \_\_\_\_\_

BY: \_\_\_\_\_

**CENTRAL VIRGINIA CRIMINAL JUSTICE ACADEMY  
CHARTER AGREEMENT**  
(amended May 5, 2014)

**SECTION 1. CREATION/ACADEMY NAME**

Pursuant to Va. Code § 15.2-1747, the governmental units specified in the attached Resolutions hereby create the Central Virginia Criminal Justice Academy (hereinafter called the "Academy") which shall have all the powers, authority, attributes and immunities as specified in Title 15.2, Chapter 17, Article 5 of the Code of Virginia (Va. Code § 15.2-1747 et seq.) as amended from time to time. The Academy exists under and is subject to the terms and conditions of this Charter Agreement, which shall be deemed to constitute the agreement required by § 15.2-1747. The Academy was originally formed by agreement dated October 20, 1975, as amended in 1990, pursuant to the authority of former Va. Code § 15.1-21 (now § 15.2-1300), and was originally known as the Central Virginia Criminal Justice Training Center. The Academy being created hereunder is a continuation of the original Academy; accordingly, the effective date of the organization of the Academy is October 20, 1975. The actions taken by the Academy and its predecessor entities since its inception in 1975 are hereby ratified.

Other criminal justice agencies as defined and regulated by the Virginia Department of Criminal Justice Services may join the Academy by two-thirds vote of the Academy's board of directors. The principal office of the Academy shall be located in the City of Lynchburg, Virginia. All participating jurisdictions and agencies shall be assigned to one of three Planning Districts as established by the Board. If an agency joins that is not within the geographical boundaries of the three established Planning Districts, such agency will be assigned to the closest Planning District.

**SECTION 2. PURPOSE**

The purpose of the Academy is to establish and conduct training for law enforcement and correctional officers, those being trained to be law enforcement and correctional officers, and other personnel who assist or support such officers.

### **SECTION 3. DURATION**

This agreement shall exist in perpetuity unless amended or terminated by two-thirds vote of the Academy's board of directors. A governmental unit and other criminal justice agencies as defined and regulated by the Virginia Department of Criminal Justice Services may withdraw from the Academy only in accordance with the procedure specified in Va. Code § 15.2-1747D.

### **SECTION 4. BOARD OF DIRECTORS**

#### **A. Selection and Composition**

There is hereby created a Board of Directors (hereinafter called the "Board") which shall be the governing body of the Academy. The Board will be composed of no more than seven members, with each member having one vote. There shall be two elected representatives from each of the participating planning districts. Members of the Board shall be elected from each of the planning districts by the heads of the law enforcement agencies in that particular district, each agency having one vote. If a head of a law enforcement agency cannot be present for a scheduled election, he may be represented by a proxy of his choosing. The head of the law enforcement agency of the jurisdiction that serves as fiscal agent shall hold a non-elective standing position on the Board. The majority of the Board of the Academy shall be composed of heads of law enforcement agencies of member departments and chief executives of local political subdivisions. Each planning district shall have at least one Board member who is the elected head of a law enforcement agency. Additional members shall come from the Criminal Justice System. Ex-officio member positions may be appointed by the Board as deemed necessary by the Board. Such appointments are for a period of one year, from July 1 through June 30. Selections shall be made during the Spring meeting for the coming year. These ex-officio members shall be voting positions.

#### **B. Terms**

Each Board member's term will be three years and will begin on January 1. Election of new Board members will occur in the fall of the year in which the incumbents' terms expire. A Board member may serve successive terms if duly elected. The Board members in place in 2014 will remain the same and will continue with the remainder of their terms of office. If a Board member cannot fulfil the obligation of office for the full term for any reason, the heads of the law

enforcement agencies of that particular planning district shall at their earliest convenience elect a new member to complete that term. If any Board member misses three consecutive Board meetings, the heads of the law enforcement agencies of his/her planning district shall be notified. Upon petition by the majority of the heads of law enforcement agencies of a planning district, the Academy's Executive Director shall schedule a special election for the purpose of refilling such Board member's position for the remainder of the term.

**C. Meetings**

The Board shall meet in the Spring of each year to adopt a proposed operating budget for the Academy for the ensuing fiscal year. The Board shall fix such other meeting times as it deems necessary. Written minutes of meetings shall be kept.

**D. Officers**

The Board shall elect a chairman and vice-chairman for the following calendar year during their fall meeting. The chairman and vice-chairman shall be from different planning districts. The Chairman's duties are as follows:

1. To preside over all meetings of the Board.
2. To provide guidance to the Director.
3. To appoint special committees to consider matters of special interest to the Board.
4. To represent the Board in public and private matters.

The Vice-Chairman's duties are as follows:

1. To preside at meetings in the absence of the Chairman.
2. To perform other duties as assigned by the Chairman or as directed by the Board.

**E. Powers**

The Board shall have the following powers and duties:

1. To develop and approve the Academy's curriculum in cooperation with, and subject to review by the Department of Criminal Justice Services.
2. To approve the operating policy including the expenditure of such funds as may be available in any year's appropriation, in such manner as the Board deems most appropriate.
3. To oversee and be responsible for the operation of the Academy, giving due consideration to the needs of the participating jurisdictions for recruiting and in-service training, for fixing length and frequency of training, and to service demand in fixing operations and staffing levels of the Academy.



4. To appoint a Director who shall serve at the will and pleasure of the Board. The Board shall approve such other positions as necessary and fix the compensation, powers and responsibilities of the Director and the staff members. Also, the Board will evaluate the Director on an annual basis.

5. To contract with participating jurisdictions for necessary administrative and maintenance services.

6. To promulgate a schedule in each year of fixed costs for maintenance of the Academy, equipment, basic staff and of the costs of operation depending on student population; and to promulgate an annual fee per authorized officer and other non-sworn personnel requiring training per department.

7. To provide for the training of students not employed by a participating jurisdiction, based upon a pre-arranged fee between the student's department head and the Academy Director.

8. To render decisions on referred student disciplinary matters that cannot be resolved between the Academy Director and the head of the student's agency. If acceptable disposition cannot be reached, the Director shall refer the matter to the Board for resolution.

9. Such additional powers as are permitted by Title 15.2, Chapter 17, Article 5 of the Code of Virginia (Va. Code § 15.2-1747 et seq.) as amended from time to time.

## **SECTION 5. DIRECTOR OF THE ACADEMY**

The duties of the Director shall include:

1. Act as the Academy's fiscal officer.
2. Prepare the Academy's annual budget.
3. Act as the Academy's purchasing agent.
4. Advertise, hire, and train support staff.
5. Evaluate, discipline, terminate support staff.
6. Establish support staff work schedules.
7. Prepare Academy governing body meeting agenda in cooperation with the Academy Board chairperson.
8. Advertise Academy governing body meetings.
9. Provide liaison to Academy governing body members and other officials.
10. Develop and continually review Academy curriculum.
11. Schedule Academy courses and programs.
12. Review instructor lesson plans and tests.

13. Ensure that faculty and students comply with Academy bylaws.
14. Review Academy bylaws.
15. Monitor Academy courses and programs.
16. Select and evaluate faculty performance.
17. Prepare and submit Annual Report to the Academy governing body.
18. Prepare and distribute Academy training calendar.
19. Instruct as needed.
20. Enter into contracts as needed.
21. Assure satellite training as authorized by the Academy governing body.
22. Ensure compliance with applicable laws and regulations governing Academy operations and programs.
23. To be responsible for the supervision and discipline of the students, and to ensure their compliance with the rules and regulations of the Academy during their attendance at the Academy.
24. Schedule Board elections and notify the heads of the law enforcement agencies of the planning district.
25. Such additional duties as are given to the Director from time to time by the Board.

## **SECTION 6. FINANCING AND BUDGET**

### **A. Capital Assets and Expenditures**

To accomplish the Academy's purpose, the Board shall have the authority to incur debt, to acquire and own real estate, to secure obligations by placing deeds of trust upon its property, to contract for its location needs and to execute all necessary instruments and documents. Any indebtedness so incurred shall not be indebtedness of any participating local jurisdiction or agency.

### **B. Operating Expenses**

The total operating expense of the Academy will be funded by the state and participating jurisdictions and agencies. The local share of expenditures shall be determined by the total number of authorized sworn personnel. Each participant shall contribute annually the cost per officer times its number of employees requiring training, as determined by the guidelines of the Department of Criminal Justice Services. The Board shall determine when the appropriation of each participant is to be made to the Academy. Any new participant, after being approved by the Board, shall be assessed the standard fee per authorized officer based on a prorated quarterly basis.

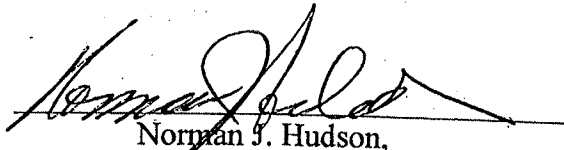
**SECTION 7. TERMINATION**

In the event this Agreement is terminated in its entirety, all property of the Academy shall be scheduled and valued by or at the direction of the Board and distributed in kind to the participants as nearly as is feasible in the same proportion as they contributed to acquiring the property. The word "termination" in this section applies only to the complete dissolution of the Academy in accordance with Section 3 of this Charter Agreement, and does not include those situations in which a participating jurisdiction or agency withdraws its membership.

**SECTION 8. AMENDMENTS**

The Board may recommend amendments to this Charter. Such amendments shall become effective upon approval by any two of the participating governmental units.

This Charter Agreement is approved by the Board this 5<sup>th</sup> day of May, 2014:

  
Norman J. Hudson,  
Chairman, Board of Directors





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 10, 2014  
**Item No.:** 16  
**Department:** County Administration  
**Staff Contact:** Wade Bartlett  
**Issue:** Committee Report - Finance

---

**Summary:**

The Finance Committee is comprised of Supervisor Cooper-Jones – Chair and Supervisors Jones and Timmons. The Committee was originally formed as an ad hoc committee tasked with the specific task of amending the proposed FY15 budget and bringing an amended budget back to the full Board for approval.

The Committee has completed that task. Due to the budgetary challenges faced by the County the Committee desires to become a standing committee. Per the Board’s BYLAWS if the Board designates a standing committee the Board shall specify the name, composition, and function of the committee. In selecting members of the committee, the Chairman shall make nominations after soliciting from members of the Board their preferences. The Board may amend the Chairman’s nominations and shall confirm assignment.

The Committee’s function would be to meet each quarter and review the execution of the approved budget. The Committee would review revenues collected and spending in the expenditure lines to ascertain if budget forecasts were being achieved. This review would ensure the Board would have adequate time to make adjustments to the County’s budget to respond to unexpected circumstances.

**Attachments:**

**Recommendation:**

1. Designate the Finance Committee as a standing committee. The function to be as described above.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Campbell \_\_\_\_\_  
 Cooper-Jones \_\_\_\_\_  
 Jones \_\_\_\_\_

McKay \_\_\_\_\_  
 Simpson \_\_\_\_\_  
 Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 10, 2014  
**Item No.:** 17  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** Correspondence/Informational

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**Summary:** Please see the attached correspondence and informational items for your review and consideration.

**Attachments:**

- a. E-mail, RE: Rice Waste Collection Site

**Recommendations:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Campbell \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_

McKay \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

## Sarah Puckett

---

**From:** Wade Bartlett <[wbartlett@co.prince-edward.va.us](mailto:wbartlett@co.prince-edward.va.us)>  
**Sent:** Saturday, May 17, 2014 1:45 PM  
**To:** [spuckett@co.prince-edward.va.us](mailto:spuckett@co.prince-edward.va.us)  
**Subject:** FW: A job well done

**From:** Maureen Green [<mailto:monjimgreen11@gmail.com>]  
**Sent:** Saturday, May 17, 2014 10:44 AM  
**To:** [wbartlett@co.prince-edward.va.us](mailto:wbartlett@co.prince-edward.va.us)  
**Subject:** A job well done

Dear Mr. Bartlett,

This is a happy note about our waste site in Rice which I affectionately refer to as "The Dump".

I noticed the green vests that the employees now wear. When I asked about the reason for the new apparel I was told that the dump employees are now required to wear them and they are required to be outside whenever someone comes in to empty their trash. I guess that you had a complaint from someone about something and made this adjustment.

Well, here at our Rice dump, they have always come out to say hello and to see what I am doing and help me and everyone else who comes in. Always. They are kind, courteous, and know their job. They make sure the trash goes into the proper bins. I once heard a "customer" be rude and disrespectful to one of the employees who responded with authoritative politeness and a smile. I was impressed.

I brag to my sister in Florida about our dump, about how I have a good time during my visits, and about how clean they keep the area. She's jealous.

My only disappointment is that I can no longer set something to the side that may be a treasure to the next customer. I don't know if this has always been the policy, but it sure worked before. The employees were discreet and choosy about this and handled it well. Last week I had three boxes of unused canning jars and had I been able to set them to the side, they would have been gone within an hour and not ended up in the landfill. I'm sure there are good reasons for this policy so it's really no big deal.

You and the employees working at the Rice Dump are doing an exceptional job. Thank you.

Sincerely,

Maureen Green, Rice.





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 10, 2014  
**Item No.:** 18  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Monthly Reports

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**Summary:** Please see the attached monthly reports for your review and consideration.

**Attachments:**

- a. Animal Control
- b. Building Official
- c. Cannery – Commercial
- d. Prince Edward County Public Schools
- e. Tourism

**Recommendations:** None.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Campbell \_\_\_\_\_  
 Cooper-Jones \_\_\_\_\_  
 Jones \_\_\_\_\_

McKay \_\_\_\_\_  
 Simpson \_\_\_\_\_  
 Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_



## Animal Control Monthly Report

**"May 2014"**

<b>Dogs</b>		<b>Wildlife</b>	
Surrendered	17	Handled	0
Picked Up	13	Euthanized	0
Claimed By Owner	0	Rabies Case	0
Adopted	2		
Died in Kennel	1	<b>Livestock</b>	
Euthanized	9	Returned to Owner	0
Transferred to SPCA	18	Died in Kennel	0
Dead on Arrival	0	Adopted	0
Escaped from Shelter	0	<b>Fees Collected</b>	\$0.00

<b>Fees Collected</b>	\$50.00	<b>Other Companion Animals</b>	
		Returned to Owner	0

<b>Cats</b>			
Surrendered	9		
Picked Up	2	<b>Number of Calls to Shelter</b>	141
Claimed By Owner	0	<b>Summons Issued</b>	4
Adopted	0	<b>Subpoenas Served</b>	0
Euthanized	6	<b>Days in Court</b>	0
Died in Kennel	0	<b>Nuisance Dogs</b>	0
Transferred to SPCA	5	<b>Dangerous Dogs</b>	0
Dead on Arrival	0		

<b>Fees Collected</b>	\$0.00	<b>Total Fees Collected</b>	\$50.00
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**Bill the Town of Farmville**

2 cats housed (7 days each)

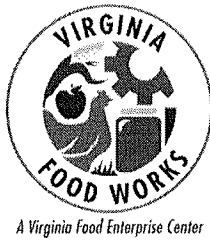
**Total** \$70.00

*S. Ray Foster, Animal Control Officer*

## Building Official

Permits Issued Report  
5/01/2014 Through 5/31/2014

ADDITIONS	- Issued	4
	- Value	\$216,500.00
	- Permit Fees	\$613.80
	- 2.00% STATE TAX	\$12.27
	- Fees Collected	\$.00
DEMOLITIONS	- Issued	2
	- Value	\$94,600.00
	- Permit Fees	\$100.00
	- 2.00% STATE TAX	\$2.00
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	2
	- Value	\$490,000.00
	- Permit Fees	\$1,043.40
	- 2.00% STATE TAX	\$20.86
	- Fees Collected	\$.00
ELECTRICAL	- Issued	10
	- Value	\$4,590.00
	- Permit Fees	\$505.00
	- 2.00% STATE TAX	\$10.10
	- Fees Collected	\$.00
FARM BUILDINGS	- Issued	3
	- Value	\$758,000.00
	- Permit Fees	\$35.00
	- 2.00% STATE TAX	\$.70
	- Fees Collected	\$.00
MECHANICAL	- Issued	6
	- Value	\$2,500.00
	- Permit Fees	\$350.00
	- 2.00% STATE TAX	\$7.00
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	3
	- Value	\$800.00
	- Permit Fees	\$150.00
	- 2.00% STATE TAX	\$3.00
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	2
	- Value	\$98,900.00
	- Permit Fees	\$260.00
	- 2.00% STATE TAX	\$5.20
	- Fees Collected	\$.00
PLUMBING	- Issued	6
	- Value	\$.00
	- Permit Fees	\$350.00
	- 2.00% STATE TAX	\$7.00
	- Fees Collected	\$.00
REMODELING	- Issued	1
	- Value	\$167,000.00
	- Permit Fees	\$100.00
	- 2.00% STATE TAX	\$2.00
	- Fees Collected	\$.00
Total Permits - Issued		39
Total Permits - Value		\$1,832,890.00
Total Permits - Permit Fees		\$3,507.20
- 2% Tax		<u>\$ 70.14</u>
Total -		\$3,577.34



# Virginia Food Works

## *Commercial Management at Prince Edward County Cannery*

Emily Wells  
Commercial Manager  
(434) 547-4280

### ***May 2014 Summary***

Our schedule at the Cannery is starting to fill as we enter summer months! Clients from 2013 are returning with fresh produce to be processed into value-added foods such as jams, sauces, and syrups. Meanwhile, new clients are using our assistance to file regulatory paperwork with state and federal government as they prepare to produce their recipes at the Cannery.

As interest in commercial production grows, we are weighing commercial production expansion options outside of the Cannery. We hope to receive a planning grant in order to evaluate potential sites in Prince Edward County.

Interested parties: 8

Clients: 5

Facility tours: 1

Days used for commercial activity: 9

Products created:

- Tomato Jam
- Strawberry Jam
- Raspberry Jam
- Haitian Coleslaw
- Hot Sauce
- Barbeque Sauce

Other services provided:

- Supervision of independent processors
- Tour of the facility for potential clients

Prince Edward County Public Schools  
35 Eagle Drive  
Farmville, Virginia 23901

**2013-2014  
Comparative Receipts and Expenditures  
Food Service Department  
Year to Date**

**Month of May, 2014**

<b>Receipts:</b>	<b>Fiscal 2013</b>			<b>Fiscal 2014</b>			<b>Diff.</b>
	<b>Budgeted</b>	<b>Rec. YTD</b>	<b>Percent</b>	<b>Budgeted</b>	<b>Rec. YTD</b>	<b>Percent</b>	
State School Food	23,898	18,859	78.91	26,605	19,783	74.36	-4.56
Fresh Fruit & Vegetable	65,000	48,743	74.99	60,000	56,948	94.91	19.92
<b>Total State</b>	<b>88,898</b>	<b>67,602</b>	<b>76.04</b>	<b>86,605</b>	<b>76,731</b>	<b>88.60</b>	<b>12.55</b>
Federal Reimbursement	750,000	722,280	96.30	700,000	646,176	92.31	-3.99
Cash Book - Local	248,172	271,269	109.31	395,071	226,423	57.31	-51.99
<b>Total Revenue</b>	<b>\$1,087,070</b>	<b>\$1,061,151</b>	<b>97.62</b>	<b>\$1,181,676</b>	<b>\$949,330</b>	<b>80.34</b>	<b>-17.28</b>
<b>Expenditures:</b>	<b>Budgeted</b>	<b>Expended YTD</b>	<b>Percent</b>	<b>Budgeted</b>	<b>Expended YTD</b>	<b>Percent</b>	<b>Diff.</b>
Salary	379,611	325,784	85.82	404,017	345,662	85.56	-0.26
Fringe Benefits	130,268	110,898	85.13	142,606	122,703	86.04	0.91
Purchased Services	24,887	23,544	94.60	30,887	29,064	94.10	-0.50
Refunds	75	75	99.47	120	120	100.00	0.53
Telephone	2,284	1,729	75.69	358	358	100.00	24.31
Travel	1,254	1,132	90.27	3,696	1,215	32.87	-57.40
Materials & Supplies	37,137	32,672	87.98	18,889	14,241	75.39	-12.58
Food Supplies	483,098	441,076	91.30	498,000	432,259	86.80	-4.50
Repairs & Maintenance	9,503	9,503	100.00	76,044	76,044	100.00	0.00
Uniforms	1,193	1,193	100.03	0	0	0.00	0.00
Furniture/Equipment	17,758	17,758	100.01	7,059	7,059	100.00	-0.01
<b>Total Expenditures</b>	<b>\$1,087,070</b>	<b>\$965,365</b>	<b>88.80</b>	<b>\$1,181,676</b>	<b>\$1,028,725</b>	<b>87.06</b>	<b>-1.75</b>

Prince Edward County Public Schools  
**2013-2014**  
**Comparative Receipts and Expenditures**  
**Year to Date**

**Month of May 2014**

<b>Receipts:</b>	<b>Fiscal 2013</b>			<b>Fiscal 2014</b>			<b>Diff.</b>
	<b>Budgeted</b>	<b>Rec. YTD</b>	<b>Percent</b>	<b>Budgeted</b>	<b>Rec. YTD</b>	<b>Percent</b>	
Sales Tax	2,777,205	2,519,387	90.72	2,812,502	2,458,129	87.40	-3.32
Basic Aid	6,337,921	5,495,015	86.70	5,997,516	5,213,171	86.92	0.22
Other State	<u>5,139,072</u>	<u>4,229,904</u>	82.31	<u>5,249,510</u>	<u>4,353,328</u>	82.93	0.62
<b>Total State</b>	<b>14,254,198</b>	<b>12,244,306</b>	<b>85.90</b>	<b>14,059,528</b>	<b>12,024,629</b>	<b>85.53</b>	<b>-0.37</b>
Federal Funds	2,849,940	2,338,514	82.05	2,235,517	1,857,369	83.08	1.03
Local Funds	8,106,652	5,937,408	73.24	8,346,800	6,271,364	75.13	1.89
Cash Book	<u>455,290</u>	<u>391,217</u>	85.93	<u>455,290</u>	<u>482,791</u>	106.04	20.11
<b>Total Revenue</b>	<b>\$25,666,080</b>	<b>\$20,911,446</b>	<b>81.48</b>	<b>\$25,097,135</b>	<b>\$20,636,153</b>	<b>82.23</b>	<b>0.75</b>
<b>Expenditures:</b>	<b>Budgeted</b>	<b>Expended YTD</b>	<b>Percent</b>	<b>Budgeted</b>	<b>Expended YTD</b>	<b>Percent</b>	<b>Diff.</b>
Instruction	19,413,030	16,105,802	82.96	18,943,400	15,744,679	83.11	0.15
Administration	1,686,308	1,278,286	75.80	1,714,393	1,365,203	79.63	3.83
Transportation	1,882,451	1,375,800	73.09	1,989,091	1,378,577	69.31	-3.78
Maintenance	1,950,439	1,526,330	26.48	1,726,854	1,479,887	85.70	59.22
Food Service	11,455	11,455	100.00	12,048	12,048	100.00	0.00
Facilities	150,000	43,876	9.19	150,000	96,808	64.54	55.35
Debt Service	<u>572,397</u>	<u>569,896</u>	99.56	<u>561,348</u>	<u>558,952</u>	99.57	0.01
<b>Total Expenditures</b>	<b>\$25,666,080</b>	<b>\$20,911,446</b>	<b>81.48</b>	<b>\$25,097,135</b>	<b>\$20,636,153</b>	<b>82.23</b>	<b>0.75</b>

Prince Edward County Public Schools  
2013-2014

**Food Service Department  
Summary Financial Report  
May 31, 2014**

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ 1,836	\$ 19,783	\$ 26,605	\$ 6,822	74.36
Fresh Fruit & Vegetable	\$ 7,090	\$ 56,948	\$ 60,000	\$ 3,052	94.91
<b>Total State Funds</b>	<b>\$ 8,926</b>	<b>\$ 76,731</b>	<b>\$ 86,605</b>	<b>\$ 9,874</b>	<b>88.60</b>
Federal Reimbursement	\$ 79,842	\$ 646,176	\$ 700,000	\$ 53,824	92.31
Cash Book - Local	\$ 21,147	\$ 226,423	\$ 395,071	\$ 168,648	57.31
<b>Total Revenues</b>	<b>\$109,915</b>	<b>\$ 949,330</b>	<b>\$ 1,181,676</b>	<b>\$ 232,346</b>	<b>80.34</b>

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended &amp; Encumbered (Over) Under Budget</u>	<u>Expen. &amp; Encumbrance as a % of Budget</u>
Salary	\$ 32,887	\$ 345,662	\$ 54,298	\$ 404,017	\$ 4,058	99.00
Fringe Benefits	\$ 11,220	\$ 122,703	\$ 19,832	\$ 142,606	\$ 71	99.95
Purchased Services	\$ 3,897	\$ 29,064	\$ 1,823	\$ 30,887	\$ -	100.00
Refunds	\$ 16	\$ 120	\$ -	\$ 120	\$ -	100.00
Telephone	\$ -	\$ 358	\$ -	\$ 358	\$ -	100.00
Travel	\$ -	\$ 1,215	\$ 2,481	\$ 3,696	\$ -	100.00
Materials & Supplies	\$ 1,231	\$ 14,241	\$ 507	\$ 18,889	\$ 4,141	78.08
Food Supplies	\$ 73,227	\$ 432,259	\$ 45,628	\$ 498,000	\$ 20,112	95.96
Repairs & Maintenance	\$ 1,375	\$ 76,044	\$ -	\$ 76,044	\$ -	100.00
Uniforms	\$ -	\$ -	\$ -	\$ -	\$ -	-
Furniture/Equipment	\$ -	\$ 7,059	\$ -	\$ 7,059	\$ -	100.00
		\$ -	\$ -	\$ -	\$ -	-
<b>Total Expenditures</b>	<b>\$123,854</b>	<b>\$1,028,725</b>	<b>\$ 124,568</b>	<b>\$ 1,181,676</b>	<b>\$28,382</b>	<b>97.60</b>

Prince Edward County Public Schools  
**Summary Financial Report**  
**May 31, 2014**

<u>Revenues</u>	<u>Current</u> <u>Month</u>	<u>Year to</u> <u>Date</u>	<u>Budget</u>	Variance Actual Under (Over) <u>Budget</u>	YTD as a Percent of <u>Budget</u>
From the State:					
State Sales Tax	\$ 227,652	\$ 2,458,129	\$ 2,812,502	\$ 354,373	87.40
Basic School Aid	\$ 473,925	\$ 5,213,171	\$ 5,997,516	\$ 784,345	86.92
All Other	\$ 600,150	\$ 4,353,328	\$ 5,249,510	\$ 896,182	82.93
Total State	<u>\$ 1,301,726</u>	<u>\$ 12,024,629</u>	<u>\$ 14,059,528</u>	<u>\$ 2,034,899</u>	<u>85.53</u>
From the Federal Gov't.	\$ 478,845	\$ 1,857,369	\$ 2,235,517	\$ 378,148	83.08
General Fund (County)	\$ 158,173	\$ 6,271,364	\$ 8,346,800	\$ 2,075,436	75.13
Cash Book -Local	\$ 158,135	\$ 482,791	\$ 455,290	\$ (27,501)	106.04
<b>Total Revenues</b>	<b><u>\$ 2,096,880</u></b>	<b><u>\$ 20,636,153</u></b>	<b><u>\$ 25,097,135</u></b>	<b><u>\$ 4,460,982</u></b>	<b><u>82.23</u></b>

<u>Expenditures</u>	<u>Current</u> <u>Month</u>	<u>Year to</u> <u>Date</u>	<u>Outstanding</u> <u>Encumbrances</u>	<u>Budget</u>	Expended & Encumbered (Over) Under <u>Budget</u>	Expen. & Encumbrance as a % of <u>Budget</u>
1000-Instruction	\$ 1,701,272	\$ 15,744,679	\$ 2,852,093	\$ 18,943,400	\$ 346,628	98.17
2000-Admin.,Health/Atten.	\$ 116,470	\$ 1,365,203	\$ 221,213	\$ 1,714,393	\$ 127,978	92.54
3000-Transportation	\$ 148,241	\$ 1,378,577	\$ 275,667	\$ 1,989,091	\$ 334,847	83.17
4000-Oper/Maintenance	\$ 129,879	\$ 1,479,887	\$ 187,113	\$ 1,726,854	\$ 59,854	96.53
5000-Food Service	\$ 1,018	\$ 12,048	\$ -	\$ 12,048	\$ -	100.00
6000-Facilities	\$ -	\$ 96,808	\$ 27,997	\$ 150,000	\$ 25,195	83.20
7000-Debt. Service	\$ -	\$ 558,952	\$ 1	\$ 561,348	\$ 2,395	99.57
<b>Total Expenditures</b>	<b><u>\$ 2,096,880</u></b>	<b><u>\$ 20,636,153</u></b>	<b><u>\$ 3,564,084</u></b>	<b><u>\$ 25,097,135</u></b>	<b><u>\$ 896,899</u></b>	<b><u>96.43</u></b>



## Tourism & Visitor Center Monthly Report for May 2014

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:				
	Virginia Guests	Other States	Other Countries	Total Guests
YTD 2014	1,526	204	32	1,762
YTD: 2013	3,148	872	101	4,121
<b>Requests for Information:</b>				
Stacked Arms Pins: This Month: 258 YTD: 552	Virginia's Retreat Passport Program: Passports redeemed this month: 8 Passports redeemed YTD: 28			

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Tablet/Cell Web Hits	Monthly Totals:
167 May 2014	47	221	50	<u>670</u>	1253	2,241
May 2013	35	956	42	404	978	2,415
% Difference	34.29%	-76.88%	19.05%	65.84%	28.12%	-7.20%

TOTAL YTD	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Tablet/Cell Web Hits	Total YTD Inquiries:
2014 YTD	188	1,744	202	1,762	5,955	9,663
2013 YTD	148	4,462	165	1,419	1,715	7,909
% Difference	27.03%	-60.91%	22.42%	24.17%	247.23%	22.18%

**Report to June Board of Supervisors:**

- In 2013 The Best Part of the Civil War ... The End had three videos developed through WLSL in Roanoke, VA. We are excited to report the Sailor's Creek Battlefield Historical State Park video was just nominated for an Emmy! WLSL will receive the award, but it was our story made that nomination possible! - I checked our records and this is the highest single month visitation number we've recorded since we opened in 2006. May was very busy and exciting!
- Visitation is starting to really increase - between the visitors, increasing mobile and tablet hits to our websites, and increasing requests for information, regarding Sesquicentennial events both over this summer and through next spring, we believe we are going to have a very busy summer!
- Virginia Tourism Corporation brought 25 office staffers and Welcome Center staffers here in May to see Moton, Downtown and High Bridge. The Welcome Center staff in particular will take what they experienced back to their centers, helping to guide their 1,000,000 average visitors per Welcome Center, to Farmville. These staffers have all made plans for repeat visits to our region, as they found this to be a dynamic and exciting place to visit.

