



**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS
July 8, 2014**

A G E N D A

7:00 p.m.	1.	The Chairman will call to order the <u>July</u> meeting of the Board of Supervisors.	1
	2.	Invocation	1
	3.	<u>PUBLIC PARTICIPATION:</u> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	3
	4.	Board of Supervisors Comments	5
	5.	<u>Consent Agenda:</u>	
		a. Treasurer's Report: May 2014	7
		b. Approval of Minutes: June 10, 2014	11
		June 16, 2014	55
		c. Review of Accounts & Claims	69
		d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.	93
	6.	Highway Matters	95
	7.	<u>PUBLIC HEARING: Abandonment of Section of Rt. 605 & Rt. 606</u> – <i>The Board of Supervisors will consider public input prior to considering the abandonment the sections of Rt. 605 and Rt. 606 that are flooded by the Sandy River Reservoir.</i>	97
	8.	<u>PUBLIC HEARING: County Zoning Ordinance</u> – <i>The Board of Supervisors will consider public input prior to considering a proposed amendment to the Zoning Ordinance, which shall add Section 3-104 "Signs and Sign Placement". The purpose of the amendment is to develop policies and procedures to help reduce signage visual clutter, protect existing character of a community, enhance community identity and minimize negative effects of unregulated display of signs. The proposed amendment places controls on the location, type, size and height of signs in the zoning districts.</i>	103
	9.	Appointments: Prince Edward County School Board – District 101 (Farmville)	111
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(NOTE: Additional agenda items may be added to the Table Pack, available for review after 4:30 p.m. on Tuesday, July 8, 2014.)



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 8, 2014
Item No.: 1 & 2
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call To Order & Invocation

Summary: The Chairman will call to order the **July** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

Attachments:

Recommendation:

Motion _____
Second _____

Campbell _____
Cooper-Jones _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 8, 2014
Item No.: 3
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____	Campbell _____	McKay _____	Townsend _____
Second _____	Cooper-Jones _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 8, 2014
Item No.: 4
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Board of Supervisor Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments: Protocol for Board of Supervisors Comments

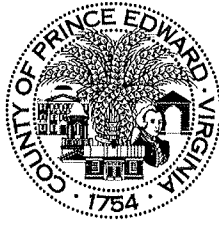
Recommendation: None.

Motion _____
Second _____

Campbell _____
Cooper-Jones _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



Mission Statement of the Board of Supervisors of the County of Prince Edward

To represent all citizens, provide leadership, create vision and set policy to accomplish effective change, planned growth and provide essential service, while maintaining and enhancing the quality of life in Prince Edward County.

PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during “Public Participation,” if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen’s concerns on matters of public interest.
- “*Board of Supervisors Comments*” is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member’s comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009
Re-Adopted: January 10, 2012



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 8, 2014
Item No.: 5-a
Department: Treasurer
Staff Contact: Donna Bowman Nunnally
Issue: Treasurer's Report

Summary: The May 2014 Treasurer's Report is attached.

Attachments: Treasurer's Report

Recommendation: Acceptance.

Motion _____
Second _____

Campbell _____
Cooper-Jones _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

Prince Edward Board of Supervisors Treasurer's Report - May 2014

Name of Bank	Bank Balance	Deposit in Transit/Adj.	Outstanding Checks	Available Balance
Benchmark Pooled Fund Account	\$ 9,216,327.92	\$ 76,483.95	\$ 330,673.91	\$ 8,962,137.96
Wells Fargo Social Services	\$ 192,843.69		\$ 110,269.99	\$ 82,573.70
Bank of America School Fund	\$ 1,297,981.74	\$ 0.33	\$ 562,080.61	\$ 735,901.46
Bank of America Food Service	\$ 96,779.82	\$ 309.94	\$ 13,786.01	\$ 83,303.75
Benchmark Food Service	\$ 289,118.05			\$ 289,118.05
TOTAL				\$ 10,153,034.92
Certificate of Deposits				
Benchmark				\$ 519,048.66
Citizens Bank Recreation				\$ 15,000.00
Citizens Bank Underground Storage				\$ 20,000.00
Planters Bank				\$ 200,000.00
Wells Fargo Advantage Fund				\$ 162,449.24
TOTAL				\$ 916,497.90
GRAND TOTAL				\$ 11,069,532.82

Prince Edward Board of Supervisors Treasurer's Report - May 2013

Name of Bank	Bank Balance	Deposit in Transit/Adj.	Outstanding Checks	Available Balance
Benchmark Pooled Fund Account	\$ 10,440,538.36	\$ 15,269.35	\$ 676,761.89	\$ 9,779,045.82
Wachovia Social Services	\$ 301,359.33	\$ -	\$ 127,551.77	\$ 173,807.56
Bank of America School Fund	\$ 1,487,330.89	\$ 205,514.60	\$ 797,907.90	\$ 894,937.59
Bank of America Food Service	\$ 153,587.56	\$ 4,703.35	\$ 17,371.84	\$ 140,919.07
Benchmark Food Service	\$ 331,406.19	\$ -	\$ 5,225.91	\$ 326,180.28
TOTAL				\$ 11,314,890.32
Certificate of Deposits				
Benchmark				\$ 522,614.96
Citizens Bank Recreation				\$ 16,224.37
Citizens Bank Underground Storage				\$ 20,000.00
Planters Bank				\$ 201,272.84
Wells Fargo Advantage Fund				\$ 162,436.41
TOTAL				\$ 922,548.58
GRAND TOTAL				\$ 12,237,438.90



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 8, 2014
Item No.: 5-b
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Minutes

Summary: Draft minutes for June Board of Supervisor meetings are attached.

Attachments: June 10, 2014 – Draft Minutes
June 16, 2014 – Draft Minutes

Recommendation: Acceptance.

Motion _____
Second _____

Campbell _____
Cooper-Jones _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

June 10, 2014

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 10th day of June, 2014; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Jim Ennis, County Attorney; and Kevin Wright, VDOT.

Chairman Simpson called the meeting to order. Supervisor Townsend offered the invocation.

Chairman Simpson read the following into the record:

“On June 9, 2014, the Personnel Committee of the Prince Edward County Board of Supervisors met to discuss the events of June 6, 2014 which involved the County Administrator, Wade Bartlett. After meeting with Mr. Bartlett, the Committee determined that more information is necessary before making any recommendation to the Board regarding the need for sanctions, if any. The Personnel Committee will continue to gather facts in order to determine what sanctions would be appropriate if found guilty of the current charge and whether or not sanctions would be justified regardless of the findings of the criminal justice system.”

In Re: Public Participation

Juanita Taylor, Farmville District, asked why the shops in town are closing and why the grocery stores raise their prices at the beginning of the month when seniors receive their Social Security or Disability checks. She also requested a bus shelter at the Greyhound station.

Sam Campbell, Prospect District, requested that new school board members are chosen for appointment and not reappointed. He stated the citizens will take action to change the selection of school board members to election instead of Board appointment. He then questioned Chairman Simpson on the “State of the County” speech.

Chairman Simpson said his attention has been on the budget; he may get to a speech as time allows.

Fred Floyd, Prospect District, requested the satellite landfill, which is currently closed on Tuesdays, to be open seven days a week. He said trash is left there when it is closed and it blows around.

Lowell Frye, Farmville District, stated he is in favor of fully funding the schools, library and Emergency Services.

Kenneth Jackson, Lockett District, expressed his thanks to the Finance Committee for their work, and stated the Committee did not call for teacher position cuts but level funding for the schools and stated the \$92,000 for debt service is money that is not needed; he asked that changes are made in the School Board membership. Mr. Jackson stated the citizens will not tolerate intoxication or cover-ups.

Southard Brumfield, Farmville District, stated:

Mr. Chairman, members of the Board, I'm Southard Brumfield and I appear before you today pursuant to Virginia Code 15.2-1245, to present a claim on behalf of Booth & Company for \$750,000, the amount which is still owed to Booth & Company, plus three percent interest for nine years, nine plus years, for a total of \$750,000 for the building of the sewer system under the – that serves the Manor Resort.

In November 19, 2008, the County adopted an ordinance which required that before any utility can be accepted into the County system, the owner had to demonstrate that all the contractors and builders had been paid in full. Less than a year later, the County entered

into an agreement with Herberton to do just that, accept waste from the system, without requiring Herberton showing Booth & Company had been paid in full.

But for the County's action, I believe, that Herberton would have had no choice but to see to it that contractors were paid, otherwise it could not have proceeded. Because the contractor -- the County violated its own ordinance, an ordinance adopted to protect contractors like Booth & Company. Booth & Company has implied private right of action against the County. The damages include the full amount which is still owed to Booth & Company for \$750,000.

Alternatively, Booth & Company would be willing to compromise its claim if the County will grant it whatever interest it has in the sewer system serving the Manor Resort per the terms of the settlement agreement which Booth & Company has prepared. Since the County has indicated via its Administrative Attorney that it has no ownership, such a resolution would seem to be a win-win. Booth & Company would be free to continue to pursue a claim against Herberton and the County would be free of this particular claim.

Thank ya'll for your time.

Richard Altice, Hampden District, expressed his concern regarding the County's financial investment of \$250,000 in the YMCA; he stated government should not fund special interest groups.

Henry Shelton, Prospect District, thanked Supervisor Timmons, Supervisor Cooper-Jones and Supervisor Jones for their work on the Finance Committee, and stated he hopes the cuts will be sensible and reasonable figure so taxes won't have to be increased as much.

Jane Schirmer, YMCA, requested the Board to reconsider providing the funding for the summer camp. She stated other organizations were either sustained or reduced, but not cut fully. Ms. Schirmer added the funding assists those families that are low-income to ensure all kids have an opportunity for summer camp and other activities.

Bemeché Hicks, Lockett District, expressed his concern regarding the condition of High Rock Road, and said there are many potholes and the road is sinking. He added Haskin Road is worse. Mr. Hicks said the trees have overgrown on High Rock Road; he asked that these issues be addressed.

Mr. Hicks then stated he hopes the Personnel Committee takes action regarding the DUI.

Mr. Hicks closed by stating when his organization requested funds from the Board of Supervisors, they had to show an itemized report; he requested that if the YMCA gets any funding, it must show an itemized report.

Donna Pride, Leigh District, President of the Virso Recreation Center, requested consideration of the approval of the \$10,000 appropriation to the Center. She stated Supervisor Townsend has been appointed to oversee and to ensure resources are not abused.

Brenda Gray, Leigh District, Virso Recreation Center, spoke in favor of the allocation to the Center as a place for the elders and youth.

Joyce Speakes, Buffalo District, thanked the Board for their work on the budget and thanked Supervisor Timmons for holding the Town Hall meeting each quarter. She said there has been improvement but the County still needs employment opportunities. She then requested the placement of signs directing people to Farmville from Route I-95. She also requested public transportation, such as a bus to Lynchburg.

In Re: Board of Supervisors Comments

Supervisor Timmons thanked all for their comments and recognized Jason Bowen, a Boy Scout working on his Life rank and Citizenship badge.

Supervisor Cooper-Jones thanked the citizens for attending the meeting. She said she takes their concerns seriously.

Supervisor Wilck requested Lowell Frye contact him so they may speak further about his concern regarding the schools.

In Re: Consent Agenda

On motion of Supervisor Jones and carried:

Aye:	Howard M. Campbell	Nay: None
	Pattie Cooper-Jones	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the Board accepted the Treasurer's Report for April 2014; the minutes of the meetings held May 6, 2014 and May 13, 2014; Accounts and Claims; and Salaries.

In Re: Appropriations

Mr. Bartlett stated the Clerk of Circuit Court will receive \$879 from the Technology Trust Fund; these funds will be used for Records Management and Case Imaging Systems.

Supervisor McKay made a motion, seconded by Supervisor Cooper-Jones, to approve appropriation as follows:

		<u>FY 2014 Budget Amendment</u>	<u>Debit</u>	<u>Credit</u>
3-100-23000-0080	Technology Trust Fund			\$ 879
4-100-21600-5880	Clerk / TTF		\$ 879	

The motion carried unanimously:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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Prince Edward Treasurer's Report - April 2014

<u>Name of Bank</u>	<u>Bank Balance</u>	<u>Deposit in Transit / Adj.</u>	<u>Outstanding Checks</u>	<u>Available Balance</u>
Benchmark Pooled Fund Account	10,416,146.73	84,217.98	486,574.62	10,013,790.09
Wachovia Social Services	172,042.79		78,563.96	93,478.83
Bank of America School Fund	1,297,981.74	0.33	753,568.41	544,413.66
Bank of America Food Service	60,863.45	309.94	13,070.47	48,102.92
Benchmark Food Service	336,675.54			336,675.54
TOTAL				11,036,461.04

Certificates of Deposit

Benchmark	519,048.66
Citizens Bank Recreation	15,000.00
Citizens Bank Underground Storage	20,000.00
Planners Bank	200,000.00
Wells Fargo Advantage Fund	162,447.94
TOTAL	<u>916,496.60</u>

GRAND TOTAL 11,952,957.64

MOTOR VEHICLE LICENSE TAXES

Town of Farmville	Decal reimbursement	61,015.13
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BOARD OF SUPERVISORS

Joyce Engineering, Inc.	Attend meeting - Stormwater	1,000.00
Farmville Herald	Advertising	3,587.51
News & Advance	Advertising	556.10
Richmond Times Dispatch	Advertising	547.80

COUNTY ADMINISTRATOR

Key Office Supply	Copier maintenance contract	729.00	
	Copy paper	299.94	
	Pencils	11.98	1,040.92
Pitney Bowes	Postage meter lease		29.00
US Cellular	Phone		136.88
Sheila Martin	Mileage		51.74
Diamond Springs Water, Inc.	Equipment rental	8.95	
	Water & equipment rental	22.85	31.80
Matthew Bender & Company, Inc.	Legislative summary		86.08

COMMISSIONER OF REVENUE

Farmville Herald	Advertising	199.89
Treasurer of Virginia	Online service	76.61
Key Office Supply	Samsung cartridge	72.99

ASSESSOR

Wampler-Eanes Appraisal	Reassessment	22,639.50
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TREASURER

Benchmark Community Bank	Payflow / PayPal	5.10
Treasurer of Virginia	Online service	76.61
Commonwealth of Virginia	Data share agreement	931.00

BAI Treasurers User Group	Membership dues	500.00
Key Office Supply	Ribbons & cartridges	479.24
M&W Printers, Inc.	Window envelopes	220.38

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expense	750.00	4,450.00
BAI Municipal Software	Software maintenance		4,301.00
ComputerPlus Sales & Service	Printer maintenance contract		79.00

ELECTORAL BOARD AND OFFICIALS

Unilect Corporation	Voter screen battery		921.87
Key Office Supply	Alpha tabs		5.90

REGISTRAR

Dale L. Bolt	Mileage	111.44	
	Meal	15.39	126.83
The Election Center	Recertification Class		99.00
Key Office Supply	Envelopes	8.59	
	Copy paper	29.95	38.54

CIRCUIT COURT

U. S. Postal Service	Postage		245.00
Hilton Oceanfront	Annual State Bar meeting		889.20

GENERAL DISTRICT COURT

US Cellular	Phone		23.41
Key Office Supply	CNM cartridge		165.99
Medimpex United, Inc.	Drug test cups		465.00

SPECIAL MAGISTRATES

VA Magistrates Association	Dues		75.00
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CLERK OF THE CIRCUIT COURT

CenturyLink	Phone		47.79
Jennifer Baldwin	Juror		30.00
Alvin Beasley	Juror		30.00
Peter Carter	Juror		30.00
Martin Gee	Juror		30.00
Jonathan Marken	Juror		30.00
Theresa Marsh	Juror		30.00
Wanda Thompson	Juror		30.00
Mathew R. Amos	Juror		30.00
Karen R. Bernier	Juror		30.00
Christopher M. Blondek	Juror		30.00
Shirley T. Booth	Juror		30.00
Stuart G. Carmichael	Juror		30.00
Linwood B. Chapman	Juror		30.00
Theresa A. Clark	Juror		30.00
David L. Ferrell	Juror		30.00

Moleeka D. Harris	Juror		30.00
La'Sonya A. Hill	Juror		30.00
Dorothy L. Holcomb	Juror		30.00
Jennifer L. Holladay	Juror		30.00
Steven W. Isaac	Juror		30.00
Willie M. Johnson	Juror		30.00
Alison F. Kendrick	Juror		30.00
Judith A. Kennedy	Juror		30.00
Donna S. Lacks	Juror		30.00
Larry K. Landis	Juror		30.00
George W. Lewis, III	Juror		30.00
Dermont A. Miller	Juror		30.00
Tonya N. Moring	Juror		30.00
Brandon T. Nuckols	Juror		30.00
James M. Price	Juror		30.00
Mona L. Rakestraw	Juror		30.00
Harold W. Rumpfelt	Juror		30.00
Brian D. Southall	Juror		30.00
Debra L. Tanner	Juror		30.00
Ruth A. Watkins	Juror		30.00
Cecil T. Watson	Juror		30.00
Garrell Webb	Juror		30.00
James H. White, Jr.	Juror		30.00
Lucie P. Zehner	Juror		30.00
Christopher Jenkins	Witness		458.70
Treasurer of Virginia	Record management system		14,750.00
Key Office Supply	Labels	59.97	
	Toner	42.00	
	Copy paper	147.96	
	Tabs / columnar book	55.99	
	Stackable trays	15.60	
	Desk tray	44.34	
	Color copy paper	6.99	
	Storage boxes	67.99	
	Paper	33.78	474.62
Longwood Printing Service	Copy plats		17.40
	<u>LAW LIBRARY</u>		
AT&T	Phone		42.62
CenturyLink	Phone		40.28
LexisNexis	Online charges		247.00
Matthew Bender & Company, Inc.	Legislative summary		86.08
	<u>COMMONWEALTH'S ATTORNEY</u>		
Treasurer of Virginia	IPad service		134.64
STEPS, Inc.	Shredding service		35.00
Key Office Supply	Tomboy corrections	14.95	
	Folders / call log	185.91	40.28
LexisNexis	Online charges		247.00

VICTIM WITNESS ASSISTANCE PROGRAM

Cindy Sams	Postage	11.80	
	Mileage & tolls	100.20	
	Meals	6.57	118.57
	<u>SHERIFF</u>		
Medtox Laboratories, Inc.	Drug testing		50.00
Burkeville Body Shop	Bumper		829.75
East End motor Company, Inc.	Tire rotation	20.00	
	Flat repair	178.50	
	Tire rotation / balance	22.00	220.50
Express Care	Oil changes		539.27
Farmville Auto Parts	Rotors / brake pads	834.70	
	Oil change / tire rotation	93.30	928.00
Auto Trim Design / Lynchburg	Tint dispatch window		140.00
Business Card	Postage & shipping	237.40	
	Meals & lodging	215.25	
	Gas	78.00	
	Blower motor	26.31	
	Gun case	18.94	575.90
Treasurer of Virginia	VCIN		52.57
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	VCIN		18.33
US Cellular	Phone		878.10
Brandon Yoder	Meals		42.03
Diamond Springs Water, Inc.	Water & equipment rental		93.40
Farmville Auto Parts	Battery		143.99
Tri-County Ford, Inc.	Motor		60.99
Walmart Community / GECRB	Auto cleaning supplies		85.25
Commtronics of Virginia	Belt clip		36.53
Town Police Supply - Richmond	Ammunition		140.00
Town Police Supply	Ammunition		292.32
Galls, LLC	Name tag		13.34
Creative Monogramming	Shirts		130.00
Premium Marketing & Sales	Badge - Sheriff	94.50	
	Badges	347.50	442.00
Quality Uniform Company, Inc.	Alter ballistic vest		55.00
Matthew Bender & Company, Inc.	Legislative summary		86.08
Sheehy Ford	AWD utility vehicle		27,603.00

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Blue Ridge Rescue Suppliers	Pant alterations		92.61
Fire & Safety Equipment Company	Gas meter repair		221.00
Fire Protection Equipment Company	Cylinder hydro-tests	711.75	
	HUD receiver	321.89	1,033.64
Key Office Supply	Chair mat		142.49
NAFECO, Inc.	Dress hats	324.13	
	Foam	877.00	1,201.13
Municipal Emergency Services	Duty pants		287.29

RICE VOLUNTEER FIRE DEPARTMENT

Farmville Wholesale Electric	LED lights & bracket	456.31
Dominion Virginia Power	Electric service	8.99
Zurich	Workers comp insurance	3,860.80

PROSPECT VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Camera battery	138.00	
	Valve & adapter	780.88	918.88
Benchmark Community Bank	Truck payments		7,000.00
Davis GMC Truck, Inc.	Tire sensor		94.71
Farmville Auto Parts	Car wash / glass cleaner		28.88
Farmville Printing	Report forms		72.00
Farmville Wholesale Electric	Light bulbs		54.44
NAPA of Farmville	Oil / filters / plugs		61.82
Pamplin Exxon	Fuel	492.80	
	Inspection & service	231.79	724.59
Prince Edward County Public Schools	Diesel		338.58
Prince Edward County Treasurer	Gas		333.08
Dominion Virginia Power	Electric service		282.10
VA State Firefighters Association	Dues		140.00

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		90.00
Darlington Heights Fire Department	Student manual	59.53	
	Steering box	1,088.43	
	Software	599.00	1,746.96
Davis GMC Truck, Inc.	Inspection		16.00
Ellington Energy Service	Diesel	877.86	
	Gas	756.69	1,634.55
Farmville Wholesale Electric	Extension cord		101.84
Long's Termite / Pest Control	Annual inspection		300.00
Southside Electric Cooperative	Electric service		598.11
Southside VA Vol. Firefighters Association	Dues		35.00
Verizon Wireless	Internet		65.09
Verizon	Phone		155.69

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Amelia Overhead Doors	Door repair	250.00
Fire & Safety Equipment Company	Road flares	411.98
Foster Fuels, Inc.	Propane	117.29
Goodman Specialized Vehicles	Vehicle maintenance	661.19
Prince Edward Overhead Doors	Door repair	170.00
Dominion Virginia Power	Electric service	219.99

PAMPLIN VOLUNTEER FIRE DEPARTMENT

Battery Barn of Virginia, Inc.	Batteries	304.00
Foster Fuels, Inc.	Propane	1,073.25
Prince Edward Overhead Doors	Door repair	185.00
Selective Insurance Company	Insurance	646.51
Verizon	Phone	247.85

Dominion Virginia Power	Electric service	418.25	
Fire-X Corporation	Extinguishers	705.84	

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Propane	368.72	
	Diesel	1,604.51	1,973.23
Verizon	Phone		184.28
Dominion Virginia Power	Electric service		318.76
Watkins Insurance Agency	Accident insurance		4,318.00

EMERGENCY SERVICES

Timmons Group	E-911 Addressing		45.00
Water Management Solutions	Pump rental		2,892.00
Korman Signs	Signs & hardware		299.92

REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		2,175.00
Piedmont Regional Jail	4th Quarter billing		223,049.88

BUILDING OFFICIAL

Farmville Auto Parts	Shocks	281.09	
	Universal joint	7.99	
	Starting fluid	2.99	
	Fuel cap	8.21	300.28
Rod & Staff Welding	Shocks	110.00	
	Muffler / exhaust pipe	259.89	369.89
US Cellular	Phone		23.41
Coy Leatherwood	Meals	13.80	
	Meeting registrations (2)	30.00	43.80
Uline	Laminating bags		122.83

ANIMAL CONTROL

East End Motor Company, Inc.	Flat repair		20.00
Dominion Virginia Power	Electric service		133.79
CenturyLink	Phone		166.67
US Cellular	Phone		46.82
Mark D. Cronk	Meals		202.45
Crater Criminal Justice	Training		500.00
Appomattox County	Boarding fee		80.00
M&W Printers	Dog tags		82.85
Southern States	Feed bags		75.00
Walmart Community / GEGRB	Dog food	167.82	
	Cleaning supplies	11.94	179.76
Vortech Pharmaceuticals	Fatal Plus Solution		468.58

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		20.00
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BIOSOLIDS MONITORING

US Cellular Phone 23.41

REFUSE DISPOSAL

Resource International	Misc. work tasks	2,635.60	
	Storm water compliance	1,160.00	
	Cell E bidding serv	1,217.50	
	Assessment monitoring	3,203.41	8,216.51
Farmville Wholesale Electric	Cleaner / wire / coupling		33.85
Flameless Specialties	Pipe tape / nipple		2.62
Leachator Pumping Systems	Line protector		120.00
Lowe's	Light bulbs		26.52
East End Motor Company, Inc.	Replace guide bolt	486.00	
	Flat repair	141.00	627.00
Grant's Glass	Windshield repair		50.00
Southern States	Rubber straps		29.90
Container First Services	Trash collection		414.00
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		2,167.80
STEPS, Inc.	Recycling fee		1,521.80
Synergy Recycling, LLC	Electronic recycling		1,447.92
Southside Electric Cooperative	Darlington Heights site	64.62	
	Virso site	125.28	189.90
Dominion Virginia Power	Leachate pump	200.11	
	Scalehouse	122.80	
	Rice site	66.29	
	Cell C pump station	29.07	
	Green Bay site	50.61	
	Worsham site	70.45	
	Prospect site	147.24	
	Landfill site	83.39	
AT&T	Phone		44.85
CenturyLink	Phone		384.89
US Cellular	Phone		23.91
Verizon	Phone		127.32
O. O. Stiff, Inc.	Monthly service		662.50
Prince Edward County Public Schools	Diesel		1,773.81
NAPA of Farmville	Telescopic blowgun	29.47	
	Chain hoist	47.99	
	Wiper blades	11.38	88.84

SANDY RIVER RESERVOIR

Schnabel Engineering, LLC Document review 1,458.00

GENERAL PROPERTIES

Dodson Brothers Exterminating	Pest control		237.00
Hudson-Payne Electronics	Alarm monitor contract		360.00
Davis GMC Truck, Inc.	Inspection		16.00
Southside Electric Cooperative	SRR		30.70
Dominion Virginia Power	Roy Clark monument	5.66	

	Courthouse	10,709.34	
	Shop	20.49	
	SCOPE building	163.95	
	Sheriff Department shed	5.66	
	Worsham Clerks Office	19.23	
	Lights at Rice	110.22	
	Ag building	1,040.67	12,075.22
Town of Farmville	Water & sewer		152.66
AT&T	Phone		42.61
CenturyLink	Phone		133.15
US Cellular	Phone		120.76
O. O. Stiff, Inc.	Monthly service		100.00
Aramark Uniform Services	Janitorial supplies		377.17
Diamond Paper Company	Janitorial supplies		379.23
Diamond Springs Water, Inc.	Equipment rental	8.95	
	Water & equipment rental	15.90	24.85
Farmville Auto Parts	AHU belts	91.22	
	Electric connector / splicer	5.68	96.90
Lowe's	Gas can / screws		20.86
Cintas Corporation #524	Uniform rental		323.08
Taylor-Forbes Equipment Company	Fuel line	7.76	
	2-Cycle oil	10.68	18.44
Prince Edward County Public Schools	Diesel		170.95
East End Motor Company, Inc.	Tire		77.30
	<u>CANNERY</u>		
Virginia Food Works	Contract payment		2,916.67
Farmville Wholesale Electric	Light bulbs	0.96	
	Fixture / bulbs / box	167.57	168.53
Grainger	Pipe & fittings	245.71	
	Adapters	8.53	254.24
Lowe's	Roof steel / screws	253.48	
	Rafter ties / nails	24.26	
	Lumber / wiring / gloves	430.47	
	PVC pipe / parts	89.61	
	Valve / coupling	13.56	
	Lumber	25.60	
	Water filter / valve	36.91	
	Elbow coupling	2.56	
	Valve / adapter / plug	11.28	
	Bleach	12.75	900.48
Town of Farmville	Water test kit		40.00
Southside Electric Cooperative	Electric service		249.02
CenturyLink	Phone		203.27
Walmart Community / GEGRB	Office supplies	44.36	
	Cleaning supplies	108.18	152.54
	<u>HEALTH DEPARTMENT</u>		
Prince Edward Health Department	3rd Quarter support	42,410.75	
	4th Quarter support	26,261.75	68,672.50

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service	8,370.00
Business Card	Foster care	49.00
Centra Health	Professional service	24,742.00
Teresa Dodson	Foster care	672.00
Elk Hill	Professional service	2,550.00
Family Preservation Services	Professional service	542.50
Grafton School, Inc.	Professional service	17,610.00
Ashley Long	Foster care	3,957.00
Northstar Academy, Inc.	Professional service	2,615.00
The Hughes Center	Professional service	4,598.00
Virginia Family Services	Professional service	810.00
VA Home for Boys & Girls	Professional service	1,694.40
Roberta White	Foster care	98.04

PLANNING

Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.40	122.40
Preston Hunt	Commission meeting	100.00	
	Mileage	22.40	122.40
Timothy Mark Jenkins	Commission meeting	100.00	
	Mileage	12.32	112.32
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.60	105.60
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	10.08	110.08
W. Parker Terry, Jr.	Commission meeting		100.00
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.40	108.40
Brett Von Cannon Watson	Commission meeting		100.00
Commonwealth Regional Council	Comprehensive Plan update		11,000.00
US Cellular	Phone		46.82

ECONOMIC DEVELOPMENT

Business Card	Printing	71.84	
	Postage	57.44	
	Meals	151.96	
	Office supplies	49.69	330.93
Key Office Supply	Copy paper	29.95	
	Ink cartridges / clips	99.67	
	Envelopes / pen refill	27.93	157.55

TOURISM

Dominion Virginia Power	Electric service	345.92
Town of Farmville	Water & sewer	47.65
Business Card	UPS	179.75
CenturyLink	Phone	330.61
Key Office Supply	Mailers	15.80

	Ink cartridges (3)	423.81	439.61
<u>COOPERATIVE EXTENSION OFFICE</u>			
CenturyLink	Phone		104.88
<u>GENERAL EXPENSE</u>			
Lumos Networks	Phone		5,536.35
James River Petroleum	Gas		13,923.81
<u>CAPITAL PROJECTS</u>			
Business Card	Routers		252.59
Business Data of Virginia, Inc.	Private network equipment		4,725.98
Allpax Products, Inc.	Retort temp testing		12,880.00
M. G. Newell Corporation	Pump assembly cart		10,833.29
<u>DEBT SERVICE</u>			
SCOPE / Meals on Wheels	Building payment		12,000.00
<u>WATER FUND</u>			
Town of Farmville	Water		43.05
<u>SEWER FUND</u>			
Dominion Virginia Power	Sewer pump		108.04
<u>RETIREMENT BENEFIT FUND</u>			
Vicki K. Johns	Retiree benefit		1,094.00
<u>PIEDMONT COURT SERVICES</u>			
Dominion Virginia Power	Electric service		339.78
CenturyLink	Phone		68.37
Lumos Networks	Phone		305.57
Julianna Ferrell	Mileage	115.31	
	Newspaper	1.00	116.31
Sheena Franklin	Mileage		99.68
Connie Stimpson	Mileage	87.21	
	Office supplies	26.96	
	CMS System program	49.00	163.17
Renee T. Maxey	Mileage		224.61
Andy Mays	Mileage	393.12	
	Meals	58.69	
	Lodging	588.30	1,040.11
Farmville Herald	Subscription		34.00
<u>PCS SUPERVISION FEES EXPENDITURES</u>			
SRP Corporation, LLC	Rent		2,500.00
Jessica Carrion	Mileage		14.56
Julianna Ferrell	Mileage		38.69
VCCJA	Training		200.00
Business Data of Virginia, Inc.	Printer		259.95

In Re: Highway Matters

Mr. Kevin Wright, VDOT, stated he will research the location mentioned by Mr. Hicks.

Mr. Wright said the projects are progressing on schedule; VDOT staff is busy with patching roads and mowing. He added the work on Route 15 near Lowe's is close to completion.

Supervisor Timmons reported high grass in the Darlington Heights area. Mr. Wright stated the staff is mowing as quickly as they can, but there is no funding for sub-contractors this year and it may take longer to accomplish.

Supervisor Timmons then thanked VDOT for resurfacing Five Forks Road, but the edge is now very high and in some places there is as much as two to three feet drop-off. Mr. Wright stated they are aware and crews will meet there tomorrow [June 11, 2014] to reshape the ditch and pull material to create a sloped shoulder.

Supervisor McKay stated in some areas, large sections of grass are not being cut by the mowers. Mr. Wright said he will advise the staff to check their mowers.

Supervisor Townsend said Walton's Road can be deleted from the list as it has already been paved.

Chairman Simpson asked where the state law sets forth a 35 mile per hour speed limit. Mr. Wright stated all unpaved roads are 35 mph; VDOT does not post signs for statutory speed limits.

Chairman Simpson then questioned who is responsible for providing "Watch for Children" signs. Mr. Wright stated information was presented to the County previously; VDOT does not post them any longer.

Supervisor Timmons questioned the process for a "Farmville" sign to be placed along Route 95 as suggested by Ms. Speakes. Mr. Wright stated signs only start if the town is on the corridor, such as on Route 45, Route 15, Route 460, and along Route 360 onto Route 307. He said he will inquire as to the size of the sign onto Route 307.

In Re: Public Hearing – Six-Year Plan

Chairman Simpson announced that this was the date and time scheduled for a joint Public Hearing with the Virginia Department of Transportation (VDOT), in accordance with Section 33.1-70.01 of the

Code of Virginia, to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2015 through 2020 in Prince Edward County and on the Secondary System Construction Budget for Fiscal Year 2015. Notice of this hearing was advertised according to law in the Friday, May 30, 2014 and Friday, June 6, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Kevin Wright, VDOT, stated the latest figures have not yet been received; however, the allocations have been reviewed and this fiscal year, the County will receive \$132,000. In 2017, the County will receive closer to \$300,000.

Mr. Wright then reviewed the Priority of Projects:

- Route 643, Back Hampden-Sydney Road
- Route 601, Aspen Hill Road, completed
- Route 725, Watson Boulevard
- Route 628, Campbell Crossing
- Route 705, Lakeside Road
- Route 691, Green Town Road
- Route 661, Nursery Road
- Route 613, Miller Lake Road
- Route 721, Dempsey Road
- Route 751, Hidden Lake Road
- Route 740, Copper Hill Road
- Route 619, Lockett Road, Dedicated bridge funding

Chairman Simpson opened the public hearing.

John Adams, Buffalo District, requested work be done on Route 661, Nursery Road. He stated it is about two miles long and has had no major work done in his lifetime. At least three businesses and big trucks for the irrigation and nursery companies use the road, along with thirteen families. He added there is a big culvert approximately 15 feet deep and no shoulders. There are no signs warning of the danger. He requested the project be taken care of quickly.

Betty Baskin, Hampden District, asked if Route 701 could be added to the Six Year Plan as the road is very bumpy, there are steep hills and curves and it is very dusty. She asked how much the community would have to put together for it to be paved, to match the state funds.

Mr. Wright said to pave a road, the cost is \$135,000 per mile; two miles would be approximately \$270,000. The road would have to meet the criteria for Rural Rustic but the County may be able to use Tele-fee funds as they are not subject to restriction. Discussion followed.

A citizen from the Hampden District questioned the dates on the Six Year Plan. Mr. Wright stated the dates will change and were set prior to funding becoming available.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the Resolution – Six-Year Road Plan and Construction Priority List as presented but with the deletion of Waltons Road; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA
SIX-YEAR ROAD PLAN AND CONSTRUCTION PRIORITY LIST**

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held at the Prince Edward County Courthouse, Board of Supervisors Room, Tuesday, June 10, 2014, at 7:00 p.m.

MEMBERS PRESENT: Chairman Howard F. Simpson
Vice Chairman Pattie Cooper-Jones
Howard M. Campbell
Robert M. Jones
Charles W. McKay
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim Wilck

MEMBERS ABSENT: None

WHEREAS, Sections 33.1-23.1 and 33.1-23.4 of the Code of Virginia, 1950, as amended, provide the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan and budget; and

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (FY 2015 through 2020), as well as the Construction Priority List (FY 2015) on June 10, 2014, after being

duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Kevin Wright, Residency Administrator, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (FY 2015 through 2020) and the Construction Priority List (FY 2015) for Prince Edward County;

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Prince Edward County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (FY 2015 through 2020) and Construction Priority List (FY 2015) are hereby approved as presented at the public hearing.

In Re: Public Hearing - Stormwater Management Ordinance

Chairman Simpson announced that this was the date and time scheduled for a Public Hearing to receive public comment on an amendment to the County's Stormwater Management Ordinance, which clarifies that the Town of Farmville will also be subject to the County's stormwater program. Notice of this hearing was advertised according to law in the Friday, May 30, 2014 and Friday, June 6, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated that at its April 8, 2014 meeting, The Board of Supervisors approved for the County to implement and manage its own stormwater management program instead of having DEQ administer the program. As part of that program, the Board approved a stormwater management ordinance. Since that approval, the Town of Farmville has decided to become subject to the stormwater management program operated by the County.

The County's consultant has recommended the County make a minor amendment to the stormwater management ordinance. The amendment to the ordinance is to Section 1-1(a), as follows:

“The purpose of this Ordinance is to ensure the general health, safety, and welfare of the citizens of Prince Edward County, Virginia, including the Town of Farmville, Virginia, and protect the quality and quantity of state waters from potential harm ...”

This amendment would clarify that the County's program includes the Town of Farmville.

Chairman Simpson opened the public hearing.

There being no one wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Jones made a motion, seconded by Supervisor Cooper-Jones, to approve the amendment to the County Stormwater Ordinance, to set forth the inclusion of the Town of Farmville, as follows: *“The purpose of this Ordinance is to ensure the general health, safety, and welfare of the citizens of Prince Edward County, Virginia, including the Town of Farmville, Virginia, and protect the quality and quantity of state waters from potential harm ...”*; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Public Hearing: School Board Appointments

Supervisor Timmons asked Mr. Peter Gur, School Board Candidate for District 101, to provide a brief background and asked why he wished to serve on the Prince Edward County School Board.

Mr. Gur reviewed his work experience as a teacher with Prince Edward County Public Schools, Liberty High School in Fauquier County, the Governors School, and Southside Virginia Community College; Mr. Gur stated he has become aware of the great diversity in Prince Edward County and wishes to ensure all receive a good education.

Supervisor Timmons questioned Mr. Gur on the changes he would wish to make in his role on the School Board. Mr. Gur said the cost per pupil is more than a private school where students are treated as customers. The students need improvement in English and math in the primary grades, and currently the students are taught to achieve high scores on the SOLs. He said their education must not improve artificially for the SOLs.

Supervisor Timmons then asked Ms. Linda Leatherwood how long she has been on the School Board and what she has helped change during her tenure. Ms. Leatherwood said she has been on the School Board for twelve years, and that she did not individually bring about any change because the entire

School Board must act to approve any change, she has 44 years' experience in teaching and has knowledge of the SOLs and remediation. She said her experience working with the students gives her the expertise to see the student as a whole.

Supervisor Timmons questioned Ms. Leatherwood about her experience in disciplinary matters. Ms. Leatherwood stated all decisions are difficult when dealing with a child's education.

Both candidates stated they did have children in the Prince Edward County Schools.

A vote was taken on the candidates for the four-year term of School Board representative for District 101.

<u>Candidate</u>	<u>Vote</u>
Peter Gur, Ph.D.	Pattie Cooper-Jones C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck
Linda Leatherwood	Howard M. Campbell Robert M. Jones Charles W. McKay Howard R. Simpson

There being a tie, Supervisor Timmons suggested if another vote is taken and it again results in a tie, he would like to see a committee formed to find more information on the candidates.

A vote was again taken on the candidates for the four-year term of School Board representative for District 101.

<u>Candidate</u>	<u>Vote</u>
Peter Gur, Ph.D.	Pattie Cooper-Jones C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck
Linda Leatherwood	Howard M. Campbell Robert M. Jones Charles W. McKay Howard R. Simpson

Supervisor Cooper-Jones agreed with Supervisor Timmons that there either be a decision or the Board should table the issue, and requested that the Board never "vote" by coin-toss again.

Chairman Simpson questioned Mr. Ennis on the matter. Mr. Ennis stated the Board bylaws are silent with regard to a tie.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Timmons, to table the issue; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	Robert M. Jones
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Supervisor Timmons made a motion, seconded by Supervisor Townsend, to vote on the School Board member for District 101, at the July 2014 Board of Supervisors meeting; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	Robert M. Jones
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A vote was taken on the candidates for the four-year term of School Board representative for District 801.

<u>Candidate</u>	<u>Vote</u>
Lawrence C. Varner, M.D.	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck

Dr. Lawrence C. Varner will serve a four-year term as the School Board representative for District 801, commencing July 1, 2014.

In Re: Appointment – Board of Appeals for Building Code

A vote was taken on the candidates for the five-year term of Board of Appeals for Building Code.

<u>Candidate</u>	<u>Vote</u>
Cornelius Jones	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck
Richard P. Watson	(None)

Mr. Cornelius Jones will be appointed to the Board of Appeals for Building Code for a term of five years beginning July 1, 2014 and ending June 30, 2019.

In Re: Appointment – Poplar Hill Community Development Authority

A vote was taken on the candidate for the one year term for the Board of Appeals for Building Code.

<u>Candidate</u>	<u>Vote</u>
Karen Schinabeck	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck
Richard P. Watson	Pattie Cooper-Jones C. Robert Timmons, Jr.
Mattie P. Wiley	Howard M. Campbell Robert M. Jones Charles W. McKay Howard R. Simpson Jerry R. Townsend Jim R. Wilck

Karen Schinabeck and Mattie P. Wiley will be appointed to the Poplar Hill Community Development Authority for a term of one year beginning July 1, 2014 and ending June 30, 2015.

In Re: Appointment – Prince Edward County Industrial Development Authority

A vote was taken on the candidates for the four-year terms for the Prince Edward County Industrial Development Authority:

Bemeché Hicks

Pattie Cooper-Jones
Jerry R. Townsend

Robert Showalter

Howard M. Campbell
Robert M. Jones
Charles W. McKay
Howard R. Simpson

Marshall Thackston

C. Robert Timmons, Jr.
Jim R. Wilck

Mr. Robert Showalter will be reappointed to the Prince Edward County Industrial Development Authority for a term of four years beginning July 1, 2014 and ending June 30, 2018.

In Re: Appointment – Social Services Board

A vote was taken on the candidate for the four-year term for the Prince Edward Social Services Board.

<u>Candidate</u>	<u>Vote</u>
Lanay S. Walker	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck

Ms. Lanay S. Walker will be appointed to the Social Services Board for a term of four years beginning July 1, 2014 and ending June 30, 2018.

In Re: Appointment – Central Virginia Regional Library Board

A vote was taken on the candidates for the four-year term for the Central Virginia Regional Library Board:

<u>Candidate</u>	<u>Vote</u>
Nancy K. Currie	Howard M. Campbell Robert M. Jones Charles W. McKay Howard R. Simpson Jerry R. Townsend

Richard P. Watson

Pattie Cooper-Jones
C. Robert Timmons, Jr.
Jim R. Wilck

Ms. Nancy K. Currie will be appointed to the Central Virginia Regional Library Board for a term of four years beginning July 1, 2014 and ending June 30, 2018.

In Re: Appointment of County Attorney and Deputy County Attorneys

Supervisor Timmons questioned the Board of Supervisors' policy to advertise an RFP for contract services.

Supervisor Wilck made a motion to table the issue for further information.

Mr. Bartlett advised the Board that an RFP would take longer to complete than the time until the appointments would expire. Discussion followed.

Supervisor Wilck amended his motion to approve the reappointment of James R. Ennis as County Attorney and the reappointment of Brian Butler, Morgan Greer and Robert Bauer as Deputy County Attorneys, effective July 1, 2014 to December 31, 2014, and to advertise an RFP for contract legal services; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Request from STEPS – Community Action Agency

Mr. Bartlett stated that with the de-designation of HOPE Community Services as the region's community action agency, there is currently no agency providing the much-needed assistance to the citizens of Prince Edward County that a Community Action Agency (CAA) normally provides. The mission of a CAA is to fight poverty and build self-sufficiency for strong families and communities. CAAs offer a broad range of anti-poverty programs and work collaboratively with business and other agencies to build a network of support.

Mr. Bartlett reported he spoke with the Director of the Office of Volunteerism and Community Service about the region's lack of service, at which time he was informed that in the near future, the Virginia Department of Social Services would be issuing a request for applications to start the process of designating a new organization to serve as the Community Action Agency for this region.

STEPS has a strong desire to serve as the region's CAA and has submitted a letter requesting that Prince Edward County support STEPS in this endeavor. The Boards of Supervisors for the Counties of Cumberland, Buckingham and Nottoway have already voted to support STEPS' request. Senator Ruff has also written a letter of support to the Commissioner of the Virginia Department of Social Services.

Supervisor Timmons asked if any other agencies have made application. Mr. Bartlett said no other agencies have and there is no other local agency in the six-county region serving the entire region.

Ms. Sharon Harrup requested the Board support only STEPS' application and said her concern regarding the Weatherization Program is that if STEPS is not selected as the Weatherization provider, the funding for this region will be carved up to include the host region. She wants to ensure that the funding allotted for this region stays in this six-county region. Ms. Harrup advised the Board STEPS currently is the local agency to handle applications for the Dominion Virginia Power VA Energy Shares which has provided approximately \$12,000 to assist with citizens' utility costs. Ms. Harrup asked for the support of the Board to be the Community Action Agency for the region and requested the Board to complete the resolution to be included in the application packet for the designation.

Supervisor Timmons expressed his disappointment over the last few years in the agencies that provide this type of services to the citizens, and that services are not currently available to citizens because of the actions of the other agencies. He requested assurance that STEPS would be there for the citizens in five years.

Ms. Harrup stated the citizens deserve a provider and reviewed several of the issues STEPS faced in the past. She said DHCD requested STEPS run the Homeless Prevention program in the region and STEPS had to have a good track record and successes to be selected to run the Dominion Virginia Power Energy Shares Program.

Ms. Harrup then explained the new software and accounting system STEPS obtained at a cost of \$40,000; VHDA provided approximately \$24,000. The accounting system enables STEPS to provide

intricate accounting of the different programs. She stated the control of the accounting has to be the cornerstone of whoever is chosen to be the Community Action Agency for this region. She elaborated on the capabilities of the system.

Ms. Harrup emphasized that if an agency is not selected to serve only this region, the funding will be lost to Lynchburg and to Tri-County, and when that happens, that money is added to the whole and is not segregated by County.

Supervisor Wilck requested assurance that the accounts for the different programs be kept separate. Ms. Harrup explained that the new system does exactly that; the programs require the funding be kept separately.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to support STEPS, Inc. request in their efforts to be the County's sole preference as the new designated Community Action Agency, and to authorize the Chairman and the County Administrator to sign all necessary documentation; the motion carried:

Aye:	Howard M. Campbell	Nay:	Pattie Cooper-Jones	Abstain:	Jim R. Wilck
	Robert M. Jones		C. Robert Timmons, Jr.		
	Charles W. McKay				
	Howard F. Simpson				
	Jerry R. Townsend				

In RE: Finance Committee Report

Supervisor Cooper-Jones stated that at the May 6, 2014 meeting of the Board of Supervisors, the Board was scheduled to approve the Resolution to adopt the Fiscal Year 2015 Prince Edward County Budget and approve the annual Ordinance to set the tax levies for the calendar year 2014. The Board declined to approve either; instead the Board established a Finance Committee to review the budget in greater detail with the goal of developing amendments to the proposed budget acceptable to the full board which would allow the budget to be approved. The Committee is comprised of Supervisor Cooper-Jones (Chair) and Supervisors Jones and Timmons.

The Finance Committee met four times. The Committee recommends amendments which reduce expenditures in the General Fund by \$482,230 and decrease revenues by \$35,877 from the budget amounts contained in the budget presented to the Board on March 25, 2014. The result of these changes decreased

expenditures to a total of \$21,447,154 and revenues to \$21,893,507. The decrease in revenues is due to the elimination of the use of any of the fund balance. The decrease in expenditures contains the amendments required by the change in the VRS and group life rates which has been discussed previously. Actual revenue line items were increased by \$74,515. If all of these amendments are approved the amended budget revenues would exceed expenditures by \$446,353.

The Finance Committee made no recommendation concerning this revenue surplus. There are three options regarding this revenue surplus. First, the Board could reduce the proposed tax rate or rates to reduce the revenues to match the expenditures, as an example the Board could reduce the proposed real estate tax rate from \$0.50 to \$0.47, second the Board could leave the revenue thus the tax rates the same as proposed with the additional revenues placed in the fund balance to be used to help offset the anticipated shortfall expected in FY 2016, or third, a combination of the first two options. The Committee's proposed changes are as follows:

1. Board of Supervisors - \$17,776 reduction. Reduce each Supervisor's salary by \$100 per month, reduce the advertising line by \$5,000 and reduce the three travel lines a total of \$1,986 to reflect a reduction of the number of Supervisors that will attend the annual VACO conference.
2. County Administrator - \$6,132 reduction. Reduction in professional service, repair/maintenance and non-capital equipment lines.
3. Legal Services - \$5,810 reduction.
4. Auditor - \$512 reduction.
5. Commissioner of Revenue - \$2,309 reduction. Reduced repairs/maintenance, maintenance service contract and advertising.
6. Treasurer - \$6,000 reduction. Reduced land sale expense, maintenance service contract, advertising, lease/rent of equipment and DMV Stop lines.
7. Information Technology - \$3,385 reduction. Reduced professional services.
8. Registrar - \$1,124 reduction. Reduced part-time.
9. Circuit Court - \$3,000 reduction. Reduced professional services.
10. General District Court - \$3,000 reduction. Reduced professional services.
11. Clerk of Circuit Court - \$13,195 reduction. Reduced professional services, repairs/maintenance, Jurors/witness and other operating supplies.
12. Commonwealth Attorney - reduced \$11,130. Reduced health insurance.
13. Victim Witness - \$348 reduction.
14. Sheriff - \$25,587 reduction. Reduced professional services, drug testing, repairs/maintenance, postal, travel, and fuel.
15. Sheriff-Courts - \$6,451 reduction. Reduced travel, dues, police supplies and uniforms.
16. Emergency Services - increased \$3,448. Increased budget to show grant match.
17. Regional Jail & Juvenile Detention - \$35,000 reduction.
18. Building Official - \$222 reduction.
19. Animal Control - \$519 reduction.
20. Biosolids - \$331 reduction.
21. Refuse - \$54,173 reduction. Reduced contract - landfill.
22. Sandy River Reservoir - \$5,100 reduction. Reduced repairs/maintenance.
23. General Properties - \$51,656 reduction. Reduced personnel line by not funding a vacant position. Reduced professional services and electrical services.
24. Planning - \$8,813 reduction. Reduced professional services and travel.

- 25. Economic Development - \$452 reduction.
- 26. Tourism - \$1,201 reduction. Reduced part-time.
- 27. Contingency - \$10,000 reduction.
- 28. Health Insurance Savings - \$68,448.
- 29. Transfer to VPA - \$8,621 reduction. Reduced due to decreased health insurance costs.
- 30. Donations - \$44,106 reduction.
- 31. Schools - \$92,000 reduction. Reduced to reflect the decrease in the debt service.

Mr. Bartlett stated the proposal is not to approve the budget this evening; further work on the budget needs to be accomplished. He recommended an additional meeting be scheduled prior to June 30.

Supervisor Timmons stated the Committee discussed the scenario that if once each line item is gone through and reduced, a concern remains that the department may need further funding. It was the Committee's desire to be made a standing committee and if an issue arises, it could be brought before the Committee which would research and make a recommendation to the full Board.

Discussion of line items followed.

Supervisor Wilck made a motion, seconded by Supervisor Townsend, that the Board of Supervisors salaries not be reduced by \$100 per month; the motion carried:

<p>Aye: Howard M. Campbell Charles W. McKay Howard F. Simpson Jerry R. Townsend Jim R. Wilck</p>	<p>Nay: Pattie Cooper-Jones Robert M. Jones C. Robert Timmons, Jr.</p>
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Supervisor Townsend stated many citizens speak about the school system and how the students are not achieving the academic standards; others speak about economic growth. The infrastructure of the County is not where it needs to be. A citizen stated the school system needs to be enhanced. Everyone wants to complain about the school system, yet it is being considered to take \$100,000 away from it. If the County wants to attract businesses, have economic growth, the County infrastructure needs to be improved. The children should not suffer. Supervisor Townsend stated he does not support taking away from the school system.

Supervisor Timmons stated the cost per student is \$12,000 which is ample money to provide a top notch quality education for the children in the county. Throwing money at a problem without fixing the problem doesn't do anything but just spend money.

Supervisor Cooper-Jones stated it is time to put the school funds back into categories where the money cannot be moved without prior approval by the Board of Supervisors. She added the \$92,000 in funding in question is debt service which is being paid off. The school will still receive the full funds that were allotted to them last year.

Following discussion regarding the list of items, Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to accept Items 2 through 29 as recommended by the Finance Committee; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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Supervisor Cooper-Jones made a motion to reduce \$92,000 from the School Budget to the County to reflect the decrease in the debt service, as recommended by the Finance Committee; the motion failed:

Aye:	Howard M. Campbell Pattie Cooper-Jones C. Robert Timmons, Jr. Jim R. Wilck	Nay:	Robert M. Jones Charles W. McKay Howard F. Simpson Jerry R. Townsend
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Supervisor Campbell stated he had heard the YMCA may be merging with another YMCA; he feels that money provided by the County should stay in the County.

Ms. Jane Schirmer, YMCA Executive Director, stated there is no merger. The YMCA is, however, sharing services such as banking services and the media market in order to save money. Discussion followed.

Supervisor McKay made a motion to reinstate \$23,000 to the Southside Family YMCA for the summer programs. Discussion followed.

Supervisor McKay called for the question, restating his motion to fund the \$23,000 for the summer program. After further discussion, Supervisor McKay withdrew his motion.

Supervisor Wilck made a motion, seconded by Supervisor Timmons, to reduce funding to the YMCA by \$23,000 as recommended by the Finance Committee. After some discussion, the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	Robert M. Jones Charles W. McKay Howard F. Simpson
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Following discussion regarding the Longwood Small Business Development Center, Supervisor Wilck made a motion to reduce their funding by \$7,500 and use those funds for the Free Clinic; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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Supervisor Wilck made a motion to donate \$7,500 to the Heart of Virginia Free Clinic; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	Robert M. Jones
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Supervisor Jones made a motion, seconded by Supervisor Townsend, to accept the recommendations of the Finance Committee regarding the Revenue amendments and with the previous alterations; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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Supervisor Cooper-Jones made a motion to accept all other donation request funding as recommended by the Finance Committee; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Mr. Bartlett stated that due to the changes made to reduce the net effect, he recommended waiting on the vote on the tax levies to allow for the budget impact. The Board concurred to table the issue until it meets again.

Chairman Simpson declared a ten minute recess at 10:32 p.m.

Chairman Simpson called the meeting back to order.

In Re: Emergency Management Report: Delta Response Team Resolution

Mrs. Sarah Elam Puckett, Assistant County Administrator, reported Delta Response Team is a medical transportation/ambulance service that provides Basic and Advanced Life Support Ambulance Transport throughout Central Virginia. They recently purchased Davis Ambulance and will operate in Prince Edward County.

Section 15.2-955 of the *Code of Virginia* states, “No volunteer rescue squad, emergency medical service organization or other organization providing similar type services, or volunteer fire-fighting organization shall be established in any locality on or after July 1, 1984, without the prior approval by resolution of the governing body.”

A draft resolution has been prepared for Board consideration to enable Delta Response Team to operate within the County of Prince Edward. Delta Response Team has mutual aid agreements with existing EMS agencies in Prince Edward County.

Supervisor Timmons asked how approving the resolution would affect the current emergency providers. Mrs. Puckett stated the Delta Response Team would step in if the existing volunteer departments are unable to respond; the Delta Response Team provides mutual aid to the Prince Edward County Rescue Squad. She assured the Board they will not usurp existing calls.

Supervisor Campbell made a motion, seconded by Supervisor Cooper-Jones, to approve the Resolution Authorizing Delta Response Team to Operate in the County of Prince Edward, Virginia; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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**A Resolution Authorizing Delta Response Team to Operate
In the County of Prince Edward, Virginia**

WHEREAS, Section 15.2-955 of the *Code of Virginia, 1950, as amended*, requires local governing body approval of any emergency medical service organization operating within that locality ; and

WHEREAS, Delta Response Team appeared before the Board of Supervisors of the County of Prince Edward, Virginia, on June 10, 2014 to request approval to provide Advanced Life Support services within Prince Edward County; and

WHEREAS, the Board of Supervisors of the County of Prince Edward, Virginia, has determined it to be in the best interest of the citizens of Prince Edward County for Delta Response Team to provide these services;

NOW THEREFORE, BE IT RESOLVED, the Board of Supervisors of the County of Prince Edward, Virginia, grants approval to Delta Response Team to provide these services and obtain agency license per approval of the Office of Emergency Medical Services of Virginia.

In Re: Local Emergency Planning Committee

Mrs. Puckett stated the Board of Supervisors previously authorized the establishment of the Prince Edward County Local Emergency Planning Committee (LEPC) and appointed two citizen representatives (Tony Williams / Tracie Giles). The purpose of the LEPC is to support emergency management planning

for chemical hazards / hazardous materials and provide the public access to information about possible chemical hazards in the community.

The membership of the LEPC is based on the requirements of the federal Emergency Planning and Community Right to Know Act, which requires elected state and local officials, law enforcement, emergency medical, fire, civil defense, and public health professionals, environment, transportation and hospital officials, facility representatives, citizens, community groups and media to be appointed to the committee.

Mrs. Puckett requested the Board make the initial appointments to the LEPC; these names will be submitted to the Virginia Emergency Response Council. In the future, the LEPC will self-populate.

Additionally, because there are numerous federal and state legal requirements that must be met by the LEPC, Mrs. Puckett requested the Board appoint Mr. Brian Butler, Captain of the Prince Edward Volunteer Rescue Squad, to be the initial Chairman of the LEPC. His legal background will help the county meet all requirements.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to appoint Supervisor Campbell as Board representative on the LEPC, and to accept the roster as presented, and to appoint Brian Butler as Chairman of the Committee; the motion carried:

Aye:	Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None	Abstain:	Howard M. Campbell
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Supervisor Jones made a motion to appoint Mr. Alfred Parker as Facility Manager; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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In Re: County Administrator's Report

Mr. Bartlett reviewed a Bid Summary from Resource International, the County's Landfill Engineers, for the Construction of Cell E. All bids exceeded both the Engineer's cost estimate and the amount budgeted. Mr. Bartlett stated the County is currently in negotiations with the apparent low bidder to determine if there are any steps that can be taken to lower the construction costs. Mr. Bartlett stated he initially recommended if lower costs cannot be negotiated, all bids be rejected.

Mr. Bartlett reported Resource received a revised bid from the low bidder, which decreases the cost to an amount less than the revised Engineer's opinion and very close to the amount contained in the FY15 budget. The reduction was achieved by reducing the size of the new landfill cell; however, the reduction in size to cost ratio is not proportionate.

Resource provided five recommendations; the primary recommendation is to reject all bids and rebid in early 2015. The recommendations are as follows:

- a) Allows the County's landfill operator to continue to excavate material out of the Cell E area until the end of November 2014.
- b) Perform a topographic survey of Cell E. This cost is contained in the existing refuse budget.
- c) Delete Line Item 18 of the Bid Form (Landfill Gas Monitoring Wells) and perform this work as part of Resources services in FY15.
- d) Drill borings to better define the extent of the rock.
- e) Rebid the project in February 2015.
- f) Reject all bids.

To complete items (b) and (c) will add \$14,500 to the FY15 budget. Doing both at the same time will allow the County to pay only one mobilization cost.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to approve the recommendations by Resource; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Mr. Bartlett then reviewed a letter received from the Executive Director of the Central Virginia Criminal Justice Academy detailing the need to make changes to the Charter Agreement. The County Attorney reviewed the agreement and has no comment.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the amended Charter Agreement for the Central Virginia Criminal Justice Academy; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

A RESOLUTION APPROVING THE AMENDED CHARTER AGREEMENT OF THE CENTRAL VIRGINIA CRIMINAL JUSTICE ACADEMY

WHEREAS, the Central Virginia Criminal Justice Academy (“Academy”) Board of Directors has recommended amendments to the Academy’s Charter Agreement that was adopted in 1990; and

WHEREAS, approval of the amendments by participating governmental units of the Academy is required by the Academy’s existing Charter Agreement;

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD THAT THE AMENDMENTS TO THE Academy’s Charter Agreement recommended by the Academy’s Board of Directors, dated May 5, 2014, are hereby approved, and the COUNTY hereby enters into the Charter Agreement attached hereto.

Mr. Bartlett stated that annually, the Chairman appoints a Legislative Committee that is tasked with updating the County’s Legislative Priorities for Board approval. These priorities will be communicated to legislators, VACO and the CRC for consideration in regional and statewide legislative priorities. The 2012 and 2013 Legislative Committee was comprised of Supervisors McKay, Gantt, and Wilck. Additionally, the Board may wish to consider hosting a legislative meeting as it did last fall.

After some discussion, Chairman Simpson appointed Supervisor McKay (Chair), Supervisor Wilck, and himself, Supervisor Simpson, to serve on the Legislative Committee.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the appointments as set forth by Chairman Simpson; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Finance Committee Report

Mr. Bartlett reported the Finance Committee is comprised of Supervisor Cooper-Jones (Chair), Supervisor Jones and Supervisor Timmons. The Committee was originally formed as an ad hoc committee tasked with the specific task of amending the proposed FY15 budget and bringing an amended budget back to the full Board for approval.

The Committee has completed that task. Due to the budgetary challenges faced by the County, the Committee desires to become a standing committee. Per the Board's Bylaws, if the Board designates a standing committee, the Board shall specify the name, composition, and function of the committee. In selecting members of the committee, the Chairman shall make nominations after soliciting from members of the Board their preferences. The Board may amend the Chairman's nominations and shall confirm assignment.

The Committee's function would be to meet each quarter and review the execution of the approved budget. The Committee would review revenues collected and spending in the expenditure lines to ascertain if budget forecasts were being achieved. This review would ensure the Board would have adequate time to make adjustments to the County's budget to respond to unexpected circumstances.

Supervisor Townsend recommended the Committee consist of four members.

Chairman Simpson appointed Supervisor Cooper-Jones, Supervisor Jones, Supervisor Timmons, and himself, Supervisor Simpson.

In Re: Virso Recreation and Community Center

Supervisor Townsend reported that during the April 15, 2014 budget work session, the Board had considerable discussion concerning the Virso Recreation and Community Center. The Center requested \$10,000; discussion followed during that meeting to provide \$8,000 with a required \$2,000 match. Supervisor Townsend said he was given the opportunity to develop an oversight capability to ensure County funds are expended properly and was placed on the Committee of the Center which will allow him oversight capabilities.

Supervisor Townsend made a motion to budget and appropriate \$8,000 from the Recreation Fund for use by the Virso Recreation and Community Center subject to a \$2,000 match which may be obtained from in-kind services.

After considerable discussion, Supervisor Townsend amended his motion to appropriate \$8,000 from the Recreation Fund for use by the Virso Recreation and Community Center subject to a \$2,000 match, to be included in FY14; the motion carried:

Aye: Howard M. Campbell
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jerry R. Townsend
Jim R. Wilck

Nay: Pattie Cooper-Jones
C. Robert Timmons, Jr.

In Re: State Budget Contingency Plan

Mr. Bartlett stated the General Assembly has not yet passed a state budget. With only 20 days left before the end of the current fiscal year, there is little time for the General Assembly to pass a budget and allow the Governor time to review and make amendments. With the recent revelation that revenues will be considerably less (as much as \$1.5 billion) than originally projected, each house of the General Assembly must revise their respective draft budgets. Then each house must vote on the other's budget which typically each rejects. Then a Budget Conference Committee must negotiate a final version of the budget which then must be approved on by both Houses of the General Assembly. The final approved budget is then sent to the Governor who has 30 days to either approve or propose amendments to the Budget. Once the Governor makes his decision if he proposes any amendments, the budget bill must go back to the House and Senate for a vote. You can see this is a long process that would be very difficult to complete by the

end of June. Recent events in the Senate seem to suggest the stalemate could be broken and a budget will be passed. The question is will it be completed by June 30, 2014 and will the Governor agree to any budget passed by the General Assembly.

Mr. Bartlett presented a spreadsheet displaying information concerning state funding and the impact of delayed funding.

Mr. Bartlett stated the revenues from the State Compensation Board are very stable fluctuating only slightly from month to month. Also reflected are state revenues for various activities and an estimate for the period of July through October of the revenues that are normally received by the County. These include state funds, local taxes collected by the State, State and Federal funds for both the Schools and Social Services, and Prince Edward's portion of the state funding for the Regional Jail.

Mr. Bartlett said that this shows that if the Commonwealth does not pass a budget, the County will not receive approximately \$2.2 million from the state for each month from July through October. These amounts are displayed in the row labeled "Grand Total Subject to Delay." Thus, the County will have to provide these funds from our Fund Balance. In addition to these funds the County typically expends more than it receives in revenues in each of these months. The amount of the cash outflow for the months of July through October for last fiscal year (FY13) is shown in the row labeled "FY13 Cash Outflow."

Without any delay in the receipt of state funds, the County should have more than \$5 million barring any unforeseen events at the end of October. That is a key month because the County's fund balance hits a low point in October and increases in November, December and January. Last fiscal year, the County's Fund Balance increased almost \$8.5 million over those three months from the receipt of Real Estate and Personal Property Taxes.

If the Commonwealth does not pass a budget, the County will run out of cash as soon as late September and definitely by October, with a deficit of approximately \$3.5 million if no action is taken. The County will be forced to borrow funds by using Revenue Anticipation Notes. These notes can be repaid in November and the fund balance restored in December. This cash reserve will be short lived as the County begins to draw down the cash reserves in February.

Knowing this possible scenario, it would be prudent to prepare to take actions to slow the expenditure of the County's cash reserves to minimize the need to borrow funds in September or October if

the General Assembly and the Governor fail to pass a budget. It appears now there is only a small chance this will occur. If the Board is comfortable that a budget will be passed by the end of August there is not an overriding need to make any adjustment in operations since the County's cash reserves can absorb the delay in the receipt of state funds for the first two months of the fiscal year. Whatever actions are taken should be short lived and those affected should be made whole. Indication is that governments will be reimbursed all delayed state funds once a state budget has been approved.

If the Board is concerned a state budget may not be passed by the end of September or October, then action should be taken to decrease spending. Some options to decrease spending are:

- 1) Delay all equipment and Capital purchases
- 2) Cease all non-mandated services by Social Services and CSA
- 3) Delay or eliminate the funding provided to outside organizations
- 4) Decrease the number of days and possibly hours the Convenience sites are open
- 5) Furlough various County employees which will result in reduced services to County residents – examples include a) reducing cannery hours, b) reducing the days the building official's office is open, c) reducing the time the receptionist is available, d) furloughing any County funded positions in the offices of the Constitutional Officers, e) decreasing / stopping mowing of certain County properties and f) temporarily reducing employee's salaries to include employees in the Constitutional Offices whose salary exceeds the state approved salary
- 6) Only appropriate on a month to month basis to allow the Board of Supervisors to maintain maximum control over the budget process

There are no easy ways to reduce spending in Prince Edward County. The preponderance of funds in the County budget is used for personnel expenses. To reduce spending by any measurable extent will require impact on the County's workforce. Impacts that should be reversible once state funds are once again flowing.

In Re: School Budget – Cafeteria

Mr. Bartlett stated Superintendent Smith requested the School Cafeteria budget be approved as no local dollars are contained.

Supervisor Jones made a motion, seconded by Supervisor Wilck, that the School Cafeteria Fund of \$1,075,034, of which \$0.00 is local revenue as a transfer from the County General Fund, be approved; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: Virginia Growth Alliance

Mr. Bartlett asked the Board to consider action on the possible participation in the Virginia Growth Alliance.

Supervisor Wilck made a motion, seconded by Supervisor Campbell, to not include the funding to participate in the Virginia Growth Alliance; the motion failed:

Aye: Howard M. Campbell
Pattie Cooper-Jones
C. Robert Timmons, Jr.
Jim R. Wilck

Nay: Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jerry R. Townsend

In Re: Date for Budget Meeting

Mr. Bartlett requested a date for the budget meeting.

After some discussion, it was determined the Finance Committee will meet Monday, June 16, at 5:00 p.m. in the Board of Supervisors Conference Room. The Board of Supervisors will meet on Monday, June 16, 2014 at 7:00 p.m. in the Board of Supervisors Meeting Room.

In Re: Closed Session

Supervisor Jones made a motion that the Board convene in Closed Session for consultation with legal counsel regarding threatened litigation and a specific legal matter related to the sewer lines at The Manor that requires the provision of legal advice by counsel, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*, the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor Jones and adopted as follows:

Aye: Howard M. Campbell
Pattie Cooper-Jones
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

On motion of Supervisor Cooper-Jones, seconded by Supervisor Jones, and carried by the following roll call vote:

Aye: Howard M. Campbell
Pattie Cooper-Jones
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of May 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of May 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial Report

Ms. Emily Wells, Commercial Manager, submitted a report for the month of May 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of May 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of May 2014, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Jones and adopted by the following vote:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the meeting was recessed at 12:46 a.m. until June 16, 2014 at 7:00 p.m. in the Board of Supervisors Room.

June 16, 2014

At a special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Monday, the 16th day of June, 2014; at 7:00 p.m., there were present:

Howard M. Campbell

Pattie Cooper-Jones

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Jim Ennis, County Attorney.

Chairman Simpson called the meeting to order as a reconvened meeting from June 10, 2014. Supervisor Townsend offered the invocation.

In Re: State Homeland Security Grant Fund

Mrs. Sarah Elam Puckett, Assistant County Administrator, report that grant funding is available through the State Homeland Security Grant Program in support of terrorism preparedness activities that may also simultaneously support preparedness for other hazards. All projects submitted must focus on sustaining response capabilities, not building new capabilities and must address one of the core capabilities identified in the state preparedness report, *Threat and Hazard Identification and Risk Assessment* (THIRA).

The Prince Edward Volunteer Rescue Squad (PEVRS) wishes to pursue up to \$50,000 of grant funding through this program to update and upgrade its mass casualty response trailer. Mass Casualty Incident Preparedness is one of the identified core capabilities.

The grant application from the PEVRS requires no local matching funds from the County. However, the County must serve as the grant applicant/grant administrator. The grant application deadline is June 25, 2014.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to authorize the County to submit a grant application for up to \$50,000 on behalf of the Prince Edward Volunteer Rescue Squad and authorize the County Administrator to execute all necessary documents; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Local Emergency Management Program Grant

Mr. Wade Bartlett, County Administrator, stated the County just received notification of the upcoming Local Emergency Management Program Grant (LEMPG). This is an annual grant which has been \$9,436 for at least the last nine years. The grant requires a dollar for dollar match which the County matches in-kind. The majority of the grant funds are used to supplement the salary of the County Emergency Management Coordinator to compensate the office holder for the 24-hour on-call duty status, additional work requirements, and the ongoing educational requirements; \$750 is used for the equipment/training needs of the Coordinator.

Mr. Bartlett said Mrs. Puckett assumed the full duties as the Emergency Management Coordinator in July 2013. She continues to complete FEMA and VDEM emergency management training and exercises, has developed a strong working relationship with our Volunteer Fire Departments, EMS agencies, law enforcement agencies, Hampden-Sydney College, VDEM, and our regional local government partners. Additionally, in the last year she has actively responded to hazardous material incidents in the County, monitored numerous storm events, a dam safety issue, and other hazards that could impact the county. The deadline for grant submissions is July 7, 2014; the funding is included in the budget.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Campbell, to authorize the County Administrator to submit all necessary documentation to VDEM to request the grant and to continue

to use the funds to supplement the salary of this position for the 24-hour per day/ 7 days per week on-call status and the required extra hours of work and for the equipment and training needs of the office; the motion carried:

Aye:	Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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In Re: VPSA Refunding

Mr. Bartlett reported that on May 15, 2014, Virginia Public School Authority (“VPSA”) issued its \$215,405,000 School Financing Refunding Bonds (1998 Resolution), Series 2014B for the purpose of refunding a portion of the outstanding amount of its School Financing Bonds (1997 Resolution), Series 2005D, School Financing Bonds (1997 Resolution), Series 2006A, and School Financing Bonds (1997 Resolution), Series 2006B (the “Prior VPSA Bonds”). Prince Edward is receiving this letter because one of the County’s local school bonds previously sold to VPSA was refunded as a result of the refunding of the Prior VPSA Bonds.

The savings achieved as a result of the refunding have been allocated over the remaining amortization period for the County’s local school bond affected by the refunding. A new amortization schedule for the County’s local school bond that was affected by the refunding shows the County’s existing amortization schedule, the credits resulting from the savings, and the new amortization schedule. In order to receive such credits, the County will be required to complete, execute and return a copy of the Certificate of Refunding Local Borrower, by July 15, 2014.

Mr. Bartlett stated the County’s credits are scheduled to begin on July 15, 2014. However, the County’s July 15, 2014 debt service payment must be made in the full amount and should not take the credit into consideration. The July 14, 2014 credit will be reimbursed by check after VPSA receives the Certificate of Refunding Local Borrower. No reimbursements will be processed prior to July 15, 2014.

Mr. Bartlett stated that provided the County's certificate is received, all future credits will be applied prior to invoicing, and the County may use the new amortization schedule for purposes of determining the amounts due on future payment dates.

Supervisor Cooper-Jones made a motion to authorize the Chairman and/or the County Administrator to sign all necessary documents in order to receive the refunding credits; the motion carried:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Ordinance to Set the 2014 Calendar Year Tax Rates

Supervisor Cooper-Jones stated the Finance Committee made a recommendation to set the Real Estate Tax and Mobile Home Tax rate at \$0.47 per \$100 of assessed valuation, with all other rates remaining the same.

Mr. Bartlett advised the Board the change from the proposed \$0.50 to \$0.47 would mean a decrease in real estate tax revenues by \$450,000 and would require a draw of \$90,190 from the General Fund Balance to balance the budget. He reviewed how the actions of the Board over the last several meetings affected the proposed budget.

Mr. Bartlett stated a tax rate of \$0.48 would provide a small surplus of \$59,810. Each one-cent increase would provide \$150,000 in revenue.

Supervisor Wilck stated he would prefer a little more of an increase this year and not need to "hit" the General Fund. Further discussion followed.

Supervisor Cooper-Jones left the meeting at this time.

Discussion followed regarding jail costs.

Supervisor Cooper-Jones returned to the meeting at this time.

Chairman Simpson said if the tax rate would be set at \$0.46, the County could get by without the General Fund Balance and it is uncertain if taxes will need to be raised next year.

Supervisor Cooper-Jones made a motion to set the real estate tax and mobile home tax rate at \$0.47 and to keep the remaining rates the same.

Chairman Simpson made a substitute motion to set the real estate tax and mobile home tax rate at \$0.46, to keep the other rates the same, and to use \$250,000 from the General Fund.

Chairman Simpson called for a vote on the substitute motion; the motion failed:

Aye: Charles W. McKay
Howard F. Simpson

Nay: Howard M. Campbell
Pattie Cooper-Jones
Robert M. Jones
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Chairman Simpson then called for a vote on Supervisor Cooper-Jones motion, to set the real estate tax and mobile home tax rate at \$0.47 and to keep the remaining rates the same; the motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
Robert M. Jones
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: Charles W. McKay
Howard F. Simpson

In Re: Adoption of FY15 School Budget

Supervisor Jones moved, seconded by Supervisor Wilck, that the FY 15 Prince Edward County School Budget be approved as follows:

School Fund – The total for the School Fund is \$24,844,956, of which \$8,346,800 is local revenue as a transfer from the County General Fund.

Supervisor Cooper-Jones requested an amendment to the motion, that the Board approve the School funds but that include the funds be put back into the categories to be appropriated. Mr. Bartlett stated that can be addressed later.

The motion carried:

Aye: Howard M. Campbell
Pattie Cooper-Jones
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Jerry R. Townsend
Jim R. Wilck

Nay: C. Robert Timmons, Jr.

In Re: Virginia Growth Alliance

Mr. Bartlett stated the Finance Committee voted unanimously (4-0) to approve the funding of the County's participation in the VGA and to be funded from the Economic Development Fund and not from the General Fund, at a cost of up to \$23,368. He stated the original agreement with the original six counties provided a termination clause that required a six month's written notice to the other jurisdictions to allow the County to leave the organization. Mr. Bartlett added that the Board will request that the funding will be reduced by the number of students from Longwood University and Hampden Sydney College. Senator Ruff and some members of the Board seem to support the County's efforts.

Following some discussion, Supervisor McKay made a motion to approve up to \$23,800 to remain a member of the Virginia's Growth Alliance; the motion carried:

Aye:	Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	Howard M. Campbell
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In Re: Adoption of the FY15 County Budget

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the Resolution to Approve the FY15 Prince Edward County Budget; the motion carried:

Aye:	Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	Howard M. Campbell
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A Resolution to Approve the FY 15 Prince Edward County Budget

WHEREAS, it is the responsibility of the Prince Edward County Board of Supervisors to approve and control the fiscal plan for the County of Prince Edward, Virginia for Fiscal Year 2015 (FY 15); and

WHEREAS, on March 25, 2014 the County Administrator submitted to the Board of Supervisors the Proposed FY 15 Budget; and

WHEREAS, the Board of Supervisors has conducted a total of nine meetings/work sessions on the FY 15 County Budget; and

WHEREAS, the Board of Supervisors has received citizen input on the proposed budget and proposed tax rates at a duly advertised Public Hearing held April 22, 2014; and

WHEREAS, it is the intent of the Board of Supervisors that departments and agencies shall adhere to the budgeted funds in accordance with departmental budgets presented by the County Administrator and amended by the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Prince Edward, that the FY 15 Budget for Prince Edward County of \$52,447,422 is hereby approved and effective July 1, 2014.

In Re: FY15 Budget Appropriations

Mr. Bartlett stated the funds appropriated for the School Fund are by lump sum and the School Fund will be allowed to maintain a fund balance if expenditures in the FY15 budget are less than revenues actually received. To allow a fund balance to accumulate in the School Fund will require the transfer of all funds from the General Fund as budgeted regardless of actual expenditures. In that way any savings would then accrue to the School Fund. To allow proper cash flow management a transfer schedule must be developed.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the annual resolution of appropriations for Fiscal Year 2015 as submitted; the motion carried:

Aye:	Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	(None)	Abstain:	Howard M. Campbell
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Mr. Bartlett reviewed the amendments previously approved.

Supervisor Jones made a motion, seconded by Supervisor Cooper-Jones, to approve the FY15 appropriations by department and fund, with amendments; the motion carried:

Aye:	Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	(None)	Abstain:	Howard M. Campbell
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**ANNUAL RESOLUTION OF APPROPRIATION OF THE COUNTY OF PRINCE EDWARD FOR
THE FISCAL YEAR ENDING JUNE 30, 2015**

A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 2015 for the operating budget and the Capital Improvements Program for the County of Prince Edward and to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.

The Prince Edward County Board of Supervisors does hereby resolve on this 16th day of June 2014 that, for the fiscal year beginning on July 1, 2014, and ending on June 30, 2015, the following sections are hereby adopted.

- Section 1. The cost centers shown on the attached letter labeled FY2014-2015 Appropriations are hereby appropriated from the designated estimated revenues as approved by the Board of Supervisors on June 16, 2014 for FY 2014-2015.
- Section 2. Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.
- Section 3. All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies and by Category for the Schools.
- Section 4. The Social Services Board is separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the Social Services Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within its respective funds in any amount.
- Section 5. The School Board is separately granted authority for implementation of the appropriated funds for their respective operations. Appropriations for the School Board are by Category. By this resolution the School Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within a category. Transfer of funds between categories requires prior approval of the Board of Supervisors.
- Section 6. The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to

another within the same Fund with the exception of Constitutional Officers for the efficient operation of government. Transfers into or out of a department of a Constitutional Officer requires prior approval of the Board of Supervisors.

- Section 7. All outstanding encumbrances, both operating and capital, at June 30, 2014 shall be re-appropriated to the FY2015 fiscal year to the same cost center and account for which they are encumbered in the previous year.
- Section 8. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects, or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee and submitted to the Board of Supervisors for final approval. Such funds must be applied to the purpose for which they were originally approved.
- Section 9. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance, resolution or other action changes or eliminates the appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2014 and appropriations as they are made in the FY 2015 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase of \$10,000.00 as long as funds are available from the funding sources and approve all change orders for reduction of contracts.
- Section 10. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate action, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between departments and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2014 and appropriations in the FY 2015 Budget.
- Section 11. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the Federal Government to the level approved by the responsible state or federal agency.
- Section 12. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds as deemed

necessary up to amounts budgeted or in accordance with any existing bond resolutions that specify the matter in which transfers are to be made.

- Section 13. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance. The Treasurer is authorized and directed to credit all interest received from the investment of all County funds to the General fund, with the exception of the School Fund (which will be allowed to maintain a fund balance) School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.
- Section 14. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing policy and applicable state statutes.
- Section 15. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.
- Section 16. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors for information not less frequently than monthly.
- Section 17. Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional and proportionate appropriations - the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.
- Section 18. All revenues received by an agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board without the consent of the Board of Supervisors being first obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.

Section 19. Allowances out of any of the appropriations made in this ordinance by any or all County departments, commissions, bureaus, or agencies under the financial control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the same rate as that established by the internal revenue service and shall be subject to change by the County Administrator from time to time to maintain like rates.

Section 20. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this ordinance shall be and the same are hereby repealed.

Section 21. This ordinance shall become effective July 1, 2014.

Listed below are the appropriations for each County Department and Fund:

	<u>FUND AND FUNCTION</u>	<u>AMOUNT</u>
	<u>General Fund</u>	
11010	Board of Supervisors	\$ 121,776
12110	County Administrator	521,427
12210	Legal Services	42,673
12240	Independent Auditor	42,988
12310	Commissioner of Revenue	288,819
12320	Assessor	31,000
12410	Treasurer	345,248
12510	Information Technology	78,615
13100	Electoral Board & Officials	28,495
13200	Registrar	98,774
21100	Circuit Court	51,914
21200	General District Court	9,150
21300	Magistrates	3,700
21600	Clerk of Circuit Court	502,547
21800	Law Library	6,300
22100	Commonwealth's Attorney	631,472
22200	Victim Witness Assistance Program	61,091
31200	Sheriff	1,873,720
31201	Sheriff – Courts	369,619
32200	Volunteer Fire Departments	534,600
32300	Ambulance & Rescue Squad	85,000
32400	Forest Fire Prevention	12,040
32500	Emergency Services	47,132
33200	Regional Jail/Juvenile Detention	1,460,000
34100	Building Official	99,502
35100	Animal Control	133,159
35300	Medical Examiner	500
36100	Biosolids Monitor	69,960
42300	Refuse Disposal	1,237,063
42600	Litter Control	7452
42610	Sandy River Reservoir	7,400

43200	General Properties	652,155
43400	Cannery	83,693
51100	Health Department	169,643
52500	Crossroads Services Board	60,000
53500	Comprehensive Services Act	851,000
53501	Other Welfare/Donations	66,350
68100	Contributions to Colleges	12,500
71100	Parks & Recreation	123,500
72200	Museums	11,000
73500	Public Library	204,663
81100	Planning	194,483
81200	Community Development	59,500
81500	Economic Development	96,890
81600	Tourism	90,035
82400	Soil & Water Conservation	13,740
83500	Cooperative Extension Office	62,591
91000	General Expense	102,750
93000	Transfers Out	8,930,442
94000	Capital Projects	74,900
95000	Debt Service	895,698

TOTAL GENERAL FUND \$ **21,558,669**

Forfeited Assets Fund \$ **250**
(To be expended only on order of the Board of Supervisors)

Recreation Fund \$ **50**
(To be expended only on order of the Board of Supervisors)

CDA Special Levy Fund \$ **0.00**
(To be expended only on request of the Poplar Hill CDA)

Granite Falls CDA \$ **0.00**
(To be expended only on order of the Granite Falls CDA)

D.A.R.E. Fund \$ **0.00**
(To be expended only on order of the Board of Supervisors)

Welfare Fund \$ **2,752,555**
(To be expended only on order of the Social Services Board)

School Fund
(To be expended only on order of the School Board)

61000 – Instruction	\$18,009,187
62000 – Administration, Health, Attendance	1,490,026
63000 – Pupil Transportation	2,005,291
64000 – Operation & Maintenance	1,730,860
66000 – Facilities	150,000
67000 – Debt Service	468,812
68000 – Technology	\$990,780

Total \$ **24,844,956**

<u>School Cafeteria Fund</u>	\$	1,075,034
(To be expended only on order of the School Board)		
<u>Landfill Construction Fund</u>	\$	1,212,000
(To be expended only on order of the Board of Supervisors)		
<u>Water Fund</u>	\$	299,764
<u>Sewer Fund</u>	\$	116,835
<u>Retiree Benefits Fund</u>	\$	13,320
(To be expended only on order of the Board of Supervisors)		
<u>Economic Development Fund</u>	\$	23,368
(To be expended only on order of the Board of Supervisors)		
<u>Revenue Sharing Fund – VDOT</u>	\$	0.00
(To be expended only on order of the Board of Supervisors)		
<u>Piedmont Court Services Fund</u>	\$	550,621
(To be expended only on order of the Board of Supervisors)		
TOTAL APPROPRIATIONS	\$	52,447,422

The Treasurer is authorized and directed to transfer from the General Fund to the Welfare Fund, School Fund, and Retiree Benefits Fund such sums as may be needed to meet the foregoing appropriations. The Treasurer is authorized and directed to credit all interest received from the investment of all county funds to the General Fund, with the exception of the School Fund (which will be allowed to maintain a fund balance), School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.

In Re: Ordinance to Impose Tax Levies for Calendar Year 2014

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to approve the Ordinance to Impose Tax Levies for Calendar Year 2014; the motion carried:

<p>Aye: Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck</p>	<p>Nay: (None)</p>
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An Ordinance to Impose Tax Levies For Calendar Year 2014

Whereas, the Board of Supervisors establishes the levies for the County of Prince Edward, Virginia; and

Whereas, for calendar year 2014 beginning January 1, 2014 and ending December 31, 2014, the Board of Supervisors has duly advertised and held a public hearing on the subject tax levies;

Now, Therefore, Be it Resolved, by the Board of Supervisors of the County of Prince Edward, that the following tax levies be, and they hereby are, imposed for the calendar year 2014:

Levy	Nominal Tax Rate (per \$100 of assessed valuation)	Value Used for Assessment Purposes	Effective Tax Rate (per \$100 of assessed valuation)
Real Estate	\$0.47	Fair Market Value	\$0.47
Mobile Homes	\$0.47	Fair Market Value	\$0.47
Merchant's Capital	\$0.70	100% of Original Cost	\$0.70
Tangible Personal Property – Motor Vehicles	\$4.50	N.A.D.A. Guide, Loan Value	\$4.50
Tangible Personal Property – Business Furniture & Fixtures	\$4.50	20% of Original Cost	\$0.90
Tangible Personal Property – Heavy Equipment	\$4.50	20% of Original Cost	\$0.90
Machinery & Tools	\$4.20	10% of Original Cost	\$0.42
Farm Machinery & Equipment	\$0.00	----	\$0.00

On motion of Supervisor Jones and adopted by the following vote:

Aye: Howard M. Campbell Pattie Cooper-Jones Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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the meeting was adjourned at 7:35 p.m.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 8, 2014
Item No.: 5-c
Department: County Administration
Staff Contact: Barbara N. Poulston
Issue: Accounts & Claims

Summary: The bill list for June 2014 is attached for your review.

Attachments: June 2014 Bill List

Recommendation: None.

Motion _____	Campbell _____	McKay _____	Townsend _____
Second _____	Cooper-Jones _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

6/30/2014

FROM DATE- 6/01/2014
TO DATE- 6/30/2014

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

PAGE 1

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$365,285.26
110	Expenditures - Recreation Fund	\$8,000.00
501	WATER FUND	\$399.45
502	SEWER FUND	\$258.01
732	RETIREMENT BENEFIT FUND	\$1,094.00
741	PIEDMONT COURT SERVICES FUND	\$5,999.59
	TOTAL	381,036.31

AP375H
6/30/2014
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/01/2014 -- 6/30/2014

AFTER CHECKS
PAGE 1

MAJOR# ACCT# 011010 BOARD OF SUPERVISORS	VENDOR NUMBER NAME	INVOICE NUMBER	DESCRIPTION	AMOUNT
3600	15240 FARMVILLE HERALD	CO ADM 614	ADVERTISING	676.51 *
5530	11894 Travel-Subsistence & Lodg BUSINESS CARD	0460 PUCKETT614	WATER & SOFT DRINKS	39.06 *
5540	11894 Travel-Convention & Educa BUSINESS CARD	0460 PUCKETT614	TRAINING	350.00
012110	COUNTY ADMINISTRATOR			350.00 *
5210	Postal Services			1,065.57 **
5210	11894 BUSINESS CARD	0460 PUCKETT614	POSTAGE	58.65
5210	25483 PITNEY BOWES	6804124 JN14	POSTAGE METER LEASE	29.00
5210	30500 U S POSTAL SERVICE	BOX RENT 614	BOX RENT	84.00
5210	30501 U S POSTAL SERVICE	35650761 ADM614	POSTAGE	230.00
5230	Telecommunications			401.65 *
5230	30440 US CELLULAR	816442183 614	PHONE	136.92
5810	Dues & Association Member			136.92 *
5810	15170 FARMVILLE CHAMBER OF COMMERCE	3569	DUES	250.00
5810	31423 VA ASSOC OF COUNTIES*	IVC0604090	FY14-15 DUES	4,888.00
6001	Office Supplies			5,138.00 *
6001	13369 DIAMOND SPRINGS WATER INC	11393100 614	EQUIPMENT RENTAL	8.95
6001	20600 KEY OFFICE SUPPLY	451191	BINDERS	162.24
6012	Books and Subscriptions			171.19 *
6012	22210 MATTHEW BENDER & CO INC	59252138	CODE RULES RV11	59.68
6012	22950 MUNICIPAL CODE CORP	243161	CODE ON INTERNET FEE	700.00
012310	COMMISSIONER OF REVENUE			759.68 *
5210	Postal Services			6,607.44 **
5210	11353 EMS DIRECT	POSTAGE 614	POSTAGE-PPTY FORMS	3,100.00
5210	11894 BUSINESS CARD	0460 PUCKETT614	UPS	6.20
5210	30520 U S POSTAL SERVICE	2014 BOX RENT	BOX RENT	140.00
5230	Telecommunications			3,246.20 *
5230	13325 TREASURER OF VIRGINIA	T272709	ONLINE SERVICE	76.61
5810	Dues & Association Member			76.61 *
5810	31095 VALECO	COMR REV 614	FY15 DUES	75.00

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	31188	VALTA	14-15	DUES	10.00
6014		Other Operating Supplies			85.00 *
	20600	KEY OFFICE SUPPLY	449722	INK CARTRIDGES	537.92
	20600	KEY OFFICE SUPPLY	449790	CHAIRMAT	399.00
	20600	KEY OFFICE SUPPLY	450510	OFFICE SUPPLIES	600.74
	20600	KEY OFFICE SUPPLY	451756	FILE CABINET	569.99
	22058	M&W PRINTERS INC	89602	REAL EST/PER PTY BKS	1,535.00
				ACCOUNT TOTAL	3,642.65 *
				MAJOR TOTAL	7,050.46 **
012320		ASSESSOR			
3160	32122	Professional Services WAMPLER-EAMES APPRAISAL	009 15	REASSESSMENT	13,945.50
				ACCOUNT TOTAL	13,945.50 *
				MAJOR TOTAL	13,945.50 **
012410		TREASURER			
3320	12762	Maintenance Service Contr COMPUTERPLUS SALES/SERVIC	MC0000175254	QTRLY MAINT CONTRACT	1,075.35
				ACCOUNT TOTAL	1,075.35 *
5210	30540	Postal Services U S POSTAL SERVICE	BOX RENT 614	BOX RENT	84.00
				ACCOUNT TOTAL	84.00 *
5230	11250	Telecommunications BENCHMARK COMMUNITY BANK	7596 TREAS 614	PAYFLOW/PAYPAL	17.90
	13325	TREASURER OF VIRGINIA	T272709	ONLINE SERVICE	76.61
				ACCOUNT TOTAL	94.51 *
5410	22079	Lease/Rent Equipment MAIL FINANCE	H4711444	QTRLY MAINT CONTRACT	1,592.55
				ACCOUNT TOTAL	1,592.55 *
5510	23965	Travel-Mileage NUNNALLY DONNA	EXPENSES 614	MILEAGE	324.80
				ACCOUNT TOTAL	324.80 *
5530	23965	Travel-Subsistence & Lodg NUNNALLY DONNA	EXPENSES 614	LODGING	229.53
				ACCOUNT TOTAL	229.53 *
6001		Office Supplies			
	20600	KEY OFFICE SUPPLY	449250	PENS	2.99
	20600	KEY OFFICE SUPPLY	449499	RING BINDERS	29.38
	20600	KEY OFFICE SUPPLY	449779	TAPE	5.99
	20600	KEY OFFICE SUPPLY	449822	CORRECTION FLUID	2.67
	20600	KEY OFFICE SUPPLY	449930	COPY PAPER	73.98
	20600	KEY OFFICE SUPPLY	449971	BACKUP TAPES	179.95
				ACCOUNT TOTAL	294.96 *
				MAJOR TOTAL	3,695.70 **

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012510	3160	Professional Services			
	11902	BUSINESS DATA OF VA, INC.	JUNE 2014	CONTRACT AGREEMENT	3,700.00
	11902	BUSINESS DATA OF VA, INC.	1144 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1147 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1147 2014	LODGING	99.95
	11902	BUSINESS DATA OF VA, INC.	1147 2014	MEAL	15.00
	11902	BUSINESS DATA OF VA, INC.	1148 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1150 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1153 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1158 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1159 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1181 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1184 2014	TRAVEL EXPENSE	125.00
				ACCOUNT TOTAL	4,939.95 *
3161	28330	Webpage Services	14259	WEBSITE HOST-3RD QTR	179.85 *
		SITEVISION INC			179.85 *
3320	12762	Maintenance Service	MC0000175255	PRINTER MAINT CNTRCT	79.00
		COMPUTERPLUS SALES/SERVIC			79.00 *
				ACCOUNT TOTAL	5,198.80 **
013100		ELECTORAL BOARD AND OFFICIALS			
1100		Salaries & wages			
	16180	GIBBS BETTY A	MAR-JUNE 2014	SALARY	1,032.32
	22152	MARTIN SAMUEL A JR	MAR-JUNE 2014	SALARY	516.16
	28445	SMITH GORDON V	MAR-JUNE 2014	SALARY	516.16
				ACCOUNT TOTAL	2,064.64 *
6001	11406	Office Supplies		UTILITY CART	103.48
		ECLT DALE L			103.48 *
				ACCOUNT TOTAL	2,168.12 **
021100		CIRCUIT COURT			
5540		Travel-Convention & Educa			
	32505	WHITE KIMBERLEY	EXPENSES 614	PARKING	24.00
	32505	WHITE KIMBERLEY	EXPENSES 614	MILEAGE	205.52
	32505	WHITE KIMBERLEY	EXPENSES 614	MEALS	132.00
				ACCOUNT TOTAL	361.52 *
				MAJOR TOTAL	361.52 **
021200		GENERAL DISTRICT COURT			
5230	30440	Telecommunications	816442183 614	PHONE	23.43
		US CELLULAR			23.43 *

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MAJOR#	VENDOR	INVOICE#	DESCRIPTION	AMOUNT
ACCT#	NAME			
6001	Office Supplies	2014 BOX RENT	BOX RENT	
6095	Office Supplies - Juv Pro	2014 BOX RENT	BOX RENT	58.00 *
				58.00 *
			MAJOR TOTAL	139.43 **
021600	CLERK OF THE CIRCUIT COURT			
5210	Postal Services	2014 BOX RENT	BOX RENT	84.00
	U S POSTAL SERVICE			84.00 *
5230	Telecommunications	309863799 614	PHONE	47.78
	CENTURYLINK			47.78 *
5850	Jurors/Witnesses	EXPENSES 614	COFFEE/SUGAR/CREAMER	6.94
	EPPE MACHELLE J	JUROR 614	JUROR	30.00
	AGEE LARRY S	JUROR 614	JUROR	30.00
	ALLEN DANVEL A	JUROR 614	JUROR	30.00
	BLAND WALLACE W JR	JUROR 614	JUROR	30.00
	BOLDEN WILLIE	JUROR 614	JUROR	30.00
	BROOKS MONICA N	JUROR 614	JUROR	30.00
	BROWN MOLLIE A	JUROR 614	JUROR	30.00
	CAMP JILL T	JUROR 614	JUROR	30.00
	CLARK FAMELA R	JUROR 614	JUROR	30.00
	DAVIS CIERRA R	JUROR 614	JUROR	30.00
	DOWDY GERALD	JUROR 614	JUROR	30.00
	EURE JOYCE H	JUROR 614	JUROR	30.00
	FILHART RITA T	JUROR 614	JUROR	30.00
	FITZGERALD GWENDOLYN D	JUROR 614	JUROR	30.00
	GEE MARTIN M	JUROR 614	JUROR	30.00
	HART TAYLOR W	JUROR 614	JUROR	30.00
	HASKINS PHYLLIS G	JUROR 614	JUROR	30.00
	HICKS EUGENE F	JUROR 614	JUROR	30.00
	HORST RUTH E	JUROR 614	JUROR	30.00
	HOWARD BARBARA N	JUROR 614	JUROR	30.00
	JONES MARY F	JUROR 614	JUROR	30.00
	KUEGLER II, WILLIAM E	JUROR 614	JUROR	30.00
	LEE DECHANTAL D	JUROR 614	JUROR	30.00
	LIPSCOMB MICHELLE D	JUROR 614	JUROR	30.00
	MORGAN JACQUELINE	JUROR 614	JUROR	30.00
	NASH W E	JUROR 614	JUROR	30.00
	RANDOLPH NORA E	JUROR 614	JUROR	30.00
	ROLDAN JR, RODRIGO C	JUROR 614	JUROR	30.00
	ROSE ANNISA R	JUROR 614	JUROR	30.00
	SIMON LISA	JUROR 614	JUROR	30.00
	SKIPWITH TAMMY C	JUROR 614	JUROR	30.00
	SMITH BRENDA L	JUROR 614	JUROR	30.00
				30.00

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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021800		LAW LIBRARY				
5230		10105	Telecommunications	0542720100 614	PHONE	42.62
		21319	CENTURYLINK	309478607 614	PHONE	40.28
					ACCOUNT TOTAL	82.90 *
6012		21761	Books and Subscriptions	1405059878	ONLINE CHARGES	254.00
		22210	MATTHEW BENDER & CO INC	52284919	CODE RULES 2014 RV11	59.68
					ACCOUNT TOTAL	313.68 *
					MAJOR TOTAL	396.58 **
022100		COMMONWEALTH'S ATTORNEY				
5210		25483	Postal Services	1679555 MY14	EQUIPMENT LEASE	102.00
		25955	PITNEY BOWES	15434831887 614	POSTAGE	1,020.99
					ACCOUNT TOTAL	1,122.99 *
5230		13325	Telecommunications	T273203	IPAD SERVICE	134.64
			TREASURER OF VIRGINIA			134.64 *
5810		29643	Dues & Association Member	14-15 DUES BAUE	DUES	270.00
		29643	TREASURER OF VIRGINIA	14-15 DUES BUTL	DUES	270.00
		29643	TREASURER OF VIRGINIA	14-15 DUES ENNI	DUES	270.00
		29643	TREASURER OF VIRGINIA	14-15 DUES GREE	DUES	270.00
					ACCOUNT TOTAL	1,080.00 *
5899		28866	Miscellaneous	11598	SHREDDING SERVICE	35.00
			STEPS, INC			35.00 *
6001		20600	Office Supplies	449139	LASER INK CARTRIDGES	670.96
		20600	KEY OFFICE SUPPLY	449446	INK CARTRIDGE/TAPE	143.83
					ACCOUNT TOTAL	814.79 *
6012		16177	Books and Subscriptions	11554	CASEFINDER RENEWAL	619.00
			GERONIMO DEVELOPMENT CORP			619.00 *

MAJOR#	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INV#	BARCODE	SCANNER	AMOUNT
6040	11894	ADP Equipment BUSINESS CARD		0460	PUCKETT614		186.95
031200	SHERIFF						186.95
3160	25840	Professional Services PRINCE EDWARD HEALTH DPT	HEPATITIS B VACCINE	SHERIFF 614			3,993.37
3311	11775	Repairs & Maint-Auto & Eq BURKEVILLE BODY SHOP	REAR BUMPER	29034			62.58
	14300	EAST END MOTOR CO INC	THROTTLE SNSR/INSPECT OIL	110274			62.58
	14300	EAST END MOTOR CO INC	INSPECTION	110570			550.50
	14300	EAST END MOTOR CO INC	BULB	110865			285.11
	15721	FISHER AUTO PARTS, INC.	TIE ROD/STABILIZER	111147			9.50
20323	20323	KENBRIDGE TIRE & AUTO	CALIBRATION	60791			16.00
20323	20323	KENBRIDGE TIRE & AUTO	CALIBRATION	60835			14.65
23289	23289	NAPIER TOWING	TOWING	SHERIFF 614			127.11
27770	27770	ROD & STAFF LLC	MOUNT/BALANCE TIRES	42999			25.00
29925	29925	TRI-COUNTY FORD INC	PATCHED TIRE	430731			25.00
29925	29925	TRI-COUNTY FORD INC	BATTERY RACK	40945			25.00
29925	29925	TRI-COUNTY FORD INC	LATCH ASSEMBLY	40950			25.00
32270	32270	WATTS INDUSTRIAL EQUIPMNT	ROTOR/S/RAKE KITS	41048			125.00
32270	32270	WATTS INDUSTRIAL EQUIPMNT	OIL CHG/CHECK FLUIDS	166301			30.00
32270	32270	WATTS INDUSTRIAL EQUIPMNT	FAN CLUTCH/BATTERY	166308			12.00
32270	32270	WATTS INDUSTRIAL EQUIPMNT	BRKE PADS/ROTORS	166313			119.95
32270	32270	WATTS INDUSTRIAL EQUIPMNT	INSTALL TIE ROD	166315			43.22
32270	32270	WATTS INDUSTRIAL EQUIPMNT	BRKE PADS/TURN ROTR	166322			377.88
32270	32270	WATTS INDUSTRIAL EQUIPMNT	BRKE PADS/ROTORS	166323			61.95
32270	32270	WATTS INDUSTRIAL EQUIPMNT	CHECK BRAKE WEAR	166328			282.90
32270	32270	WATTS INDUSTRIAL EQUIPMNT	OIL CHG/CHECK BRAKES	166346			243.45
32270	32270	WATTS INDUSTRIAL EQUIPMNT	OIL/FILTER CHG	166347			120.00
32270	32270	WATTS INDUSTRIAL EQUIPMNT	BALL JNT/TIE ROD/PAD	166350			182.83
32736	32736	WOHLFORD'S RADAR	REPAIR RADAR UNIT	247791			350.15
3312	32736	Repairs & Maintenance-Off WOHLFORD'S RADAR	REPAIR RADAR UNIT	247784			20.00
3320	13075	Maintenance Service Contr DAPROSYSTEMS INC	ANNUAL MAINTENANCE	16967			230.75
5210	11894	Postal Services BUSINESS CARD	POSTAGE	0555	SHERIFF614		52.65
5230	30666	U S POSTAL SERVICE	BOX RENT	BOX RENT 614			778.75
	13325	Telecommunications TREASURER OF VIRGINIA	VCIN	T273161			140.00
ACCOUNT TOTAL							4,249.35
ACCOUNT TOTAL							170.00
ACCOUNT TOTAL							170.00
ACCOUNT TOTAL							7,105.00
ACCOUNT TOTAL							7,105.00
ACCOUNT TOTAL							17.42
ACCOUNT TOTAL							58.00
ACCOUNT TOTAL							75.42
ACCOUNT TOTAL							52.57

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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5530	11894	20904	KINEX NETWORKING SOLUTION	140601 0012	REMOTE BACKUP	19.95
		21319	CENTURYLINK	309468839 614	VCIN	10.52
		21319	CENTURYLINK	309558628 614	VCIN	7.97
		30440	US CELLULAR	850361128 614	PHONE	41.18
		30440	US CELLULAR	918210747 614	PHONE	742.91
		30440	US CELLULAR	918210747 614A	PHONE	740.92
					ACCOUNT TOTAL	1,616.02 *
5810	12318	20600	Travel-Subsistence & Lodg BUSINESS CARD	0555 SHERIFF614	MEALS & LODGING	319.16
					ACCOUNT TOTAL	319.16 *
6001	13369	20600	Dues & Association Member CNTRL VA CRIMINAL JUSTICE	2391	FY 15 DUES	12,375.00
					ACCOUNT TOTAL	12,375.00 *
6003	13369	20600	Office Supplies DIAMOND SPRINGS WATER INC	27961300 614	WATER & EQUIP RENTAL	93.40
		15380	DIAMOND SPRINGS WATER INC	27961300 614A	WATER & EQUIP RENTAL	90.10
		20600	FARMVILLE PRINTING	SHERIFF 614	ENVELOPES	321.00
		20600	KEY OFFICE SUPPLY	448965	CANON CARTRIDGE	79.99
		20600	KEY OFFICE SUPPLY	449008	LASER CARTRIDGE	87.99
		20600	KEY OFFICE SUPPLY	449084	TAB DIVIDERS/PROICTR	8.36
		25120	KEY OFFICE SUPPLY	449190	CANON CARTRIDGE	92.99
		32138	PAIRT'S INC	21495	ENGRAVING	44.60
			WAL-MART COMMUNITY/GEGRB	2117 SHERIFF614	COFFEE/USB	96.37
					ACCOUNT TOTAL	914.80 *
6008	25912	11894	Public Education/Crime Pr PROFORMA	90M9603263	BUTTERMINTS	169.99
					ACCOUNT TOTAL	169.99 *
6009	14300	15945	Vehicle & Powered Equip F BUSINESS CARD	0555 SHERIFF614	GAS	133.01
					ACCOUNT TOTAL	133.01 *
		14300	Vehicle & Powered Equip S EAST END MOTOR CO INC	110824	TIRES	597.36
		14300	EAST END MOTOR CO INC	110860	TIRES	320.28
		14300	EAST END MOTOR CO INC	110876	TIRES	597.36
		14300	EAST END MOTOR CO INC	110991	TIRES	581.99
			FRANKLIN ROBBY	EXPENSES 614	AUTO LIGHTER/NOZZLE	7.31
					ACCOUNT TOTAL	2,104.30 *
6010	11894	28991	Police Supplies BUSINESS CARD	0555 SHERIFF614	LIFESVR BNDS/TRANSMIT	336.52
		13012	DMV	14150735	SPECIAL ID	20.00
		22590	MOORE MEDICAL LLC	982378861	FIRST AID KITS	235.61
		28991	STREICHER'S	1094423	AMMUNITION	114.00
		32138	WAL-MART COMMUNITY/GEGRB	2117SHERIFF614A	SUPPLIES FOR ACADEMY	44.36
					ACCOUNT TOTAL	750.49 *
6011	16101	26360	Uniforms & Wearing Appare GALLS LLC	1996923	PANTS	106.93
		26360	QUALITY UNIFORM CO INC	2528	UNIFORMS	241.00
		26360	QUALITY UNIFORM CO INC	2540	UNIFORMS	225.50
					ACCOUNT TOTAL	573.43 *

MAJOR#	VENDOR	INVOICE#	DESCRIPTION	AMOUNT
ACCT#	NAME	INV#	INTERVIEW RM EQUIPMT	ACCOUNT TOTAL
6040	ADP Equipment			MAJOR TOTAL
	ESITECH INC	1012EE		4,925.00 *
032200	VOLUNTEER FIRE DEPARTMENT			35,543.55 **
7001	Payment to Farmville VFD			
12024	C W WILLIAMS	573128	FUSION SHORTCUP	363.08
14527	ELECOM INC	342777	BATTERY PACK	48.95
15680	FIRE PROTECTION EQUIP CO	55465	HAND PUMP	71.60
15680	FIRE PROTECTION EQUIP CO	55466	HELMETS	1,845.00
15680	FIRE PROTECTION EQUIP CO	55635	FLOW TESTING	1,785.40
17637	HEROES APPAREL	30438	BRASS BUTTONS	30.68
22397	MES VIRGINIA	522975	NOZZLE	627.12
22397	MES VIRGINIA	523478	PIKEPOLE	84.85
23166	NAFECO INC	736965	BRASS BUTTONS	36.00
23166	NAFECO INC	737587	BRASS BUTTONS	63.00
23166	NAFECO INC	738580	CAP	55.74
			ACCOUNT TOTAL	4,811.42 *
7002	Payment to Rice VFD			
12024	C W WILLIAMS	574227	DROP TANK	994.00
18671	INDUSTRIAL REPAIR INC	23057	INSPECT/SERVICE TRK	956.33
18671	INDUSTRIAL REPAIR INC	23066	SERVICED TRUCK	1,043.20
18671	INDUSTRIAL REPAIR INC	23181	TRUCK REPAIR	322.50
19490	JOHN DEERE FINANCIAL	62292	DIESEL	131.14
19490	JOHN DEERE FINANCIAL	62293	GAS	381.26
31844	DOMINION VA POWER	4500495009 614	ELECTRIC SERVICE	235.11
31844	DOMINION VA POWER	4500495009 614A	ELECTRIC SERVICE	335.41
31846	DOMINION VA POWER	5487358649 614	ELECTRIC SERVICE	9.63
31846	DOMINION VA POWER	5487358649 614A	ELECTRIC SERVICE	9.01
32734	WITMER PUBLIC SAFETY GRP	1550376	FIRE BOOTS	119.94
36600	ZURICH	234463175 614	WORKERS COMP	2,688.50
			ACCOUNT TOTAL	7,226.03 *
7003	Payment to Prospect VFD			
12024	C W WILLIAMS	573499	SCBA INSPECT/REPAIR	1,311.47
13166	DAVIS GMC TRUCK INC	28283	INSPECTION	16.00
13166	DAVIS GMC TRUCK INC	28287	TIRE SENSOR	102.71
15721	FISHER AUTO PARTS, INC.	94409	OIL ABSORBENT	27.96
25782	PRINCE EDWARD CO PELC SCH		DIESEL	36.64
29440	PRINCE EDWARD CO TREAS		GAS	94.10
30673	U S POSTAL SERVICE		BOX RENT	60.00
31844	DOMINION VA POWER	6120897506 614	ELECTRIC SERVICE	5.66
31844	DOMINION VA POWER	7600812502 614	ELECTRIC SERVICE	6.42
31846	DOMINION VA POWER	7020850009 614	ELECTRIC SERVICE	217.27
31846	DOMINION VA POWER	8998799252 614	ELECTRIC SERVICE	23.99
			ACCOUNT TOTAL	1,902.22 *
7004	Payment to Darlington VFD			
12024	C W WILLIAMS	573622	SCBA TESTING	1,348.77

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7007		31333	VERIZON WIRELESS	9725692384	PHONE	60.07
		31335	VERIZON	248 6805 614	PHONE	159.11
			Payment to Meherrin VFD			1,567.95 *
		22812	MOTOROLA SOLUTIONS INC	91548763	SPEAKER/BATTERIES	262.90
		25246	PARKER OIL CO INC	234315	DIESEL	876.76
		31335	VERIZON	736 0633 614	PHONE	177.48
		31846	DOMINION VA POWER	0519881510 614	ELECTRIC SERVICE	255.45
		31846	DOMINION VA POWER	0519881510 614A	ELECTRIC SERVICE	407.04
		31846	DOMINION VA POWER	1913347348 614	ELECTRIC SERVICE	26.87
		31846	DOMINION VA POWER	1913347348 614A	ELECTRIC SERVICE	25.10
		31846	DOMINION VA POWER	2725824417 614	ELECTRIC SERVICE	13.76
		32146	WATKINS INSURANCE AGENCY	2725824417 614A	ELECTRIC SERVICE	13.76
				27477	AUTO/PKG/UMBRELLA	3,814.00
					ACCOUNT TOTAL	5,873.12 *
					MAJOR TOTAL	21,380.74 **
032500			EMERGENCY SERVICES			
6014			Other Operating Supplies			
		21005	KORMAN SIGNS	269884	SIGNS & HARDWARE	122.43
		28538	SOUTH CENTRAL VA VOAD	DUES 614	DUES	35.00
					ACCOUNT TOTAL	157.43 *
					MAJOR TOTAL	157.43 **
033200			REGIONAL JAIL & DETENTION			
3196			Purchase of Services - Ja			
		25375	PIEDMONT RGNL JUVENILE	1280	JUVENILE DETENTION	3,300.00
					ACCOUNT TOTAL	3,300.00 *
					MAJOR TOTAL	3,300.00 **
034100			BUILDING OFFICIAL			
3311			Repairs & Maint-Auto			
		15721	FISHER AUTO PARTS, INC.	94575	MUFFLER/EXHAUST PIPE	105.62
		15721	FISHER AUTO PARTS, INC.	95019	EXHAUST PIPE RETURN	44.24-
		15721	FISHER AUTO PARTS, INC.	95405	BATTERY	67.11
		15721	FISHER AUTO PARTS, INC.	95910	POWER STEERING FLUID	3.78
		27770	ROD & STAFF LLC	430680	POWER STEERING HOSE	91.73
		27770	ROD & STAFF LLC	430761	IGNITION COIL/PLUGS	311.92
					ACCOUNT TOTAL	535.92 *
5210			Postal Services			
		30501	U S POSTAL SERVICE	35650761 ADM614	POSTAGE	30.00
					ACCOUNT TOTAL	30.00 *
5230			Telecommunications			
		30440	US CELLULAR	816442183 614	PHONE	23.43
					ACCOUNT TOTAL	23.43 *
5510			Travel-Mileage			
		11766	BUCKINGHAM CO TREAS	MILEAGE 614	MILEAGE	21.00
					ACCOUNT TOTAL	21.00 *

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MAJOR#	VENDOR	MAJOR#	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME	NAME			
5530	21498	Travel-Subsistence & Lodg LEATHERWOOD COY	EXPENSES 614		MEAL	6.90 *
5540	21498	Travel-Convention & Educa LEATHERWOOD COY	EXPENSES 614		MTG REGISTRATION	15.00 *
035100		ANIMAL CONTROL				632.25 **
5110	31844	Electrical Services DOMINION VA POWER	0890745003 614		ELECTRIC SERVICE	96.57 *
5230	21319	Telecommunications CENTURYLINK	310119726 614		PHONE	166.67
	30440	US CELLULAR	816442183 614		PHONE	46.86
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	0460 PUCKETT614		LODGING	213.53 *
5899	10615	Miscellaneous APPOMATTOX COUNTY	BOARDING 614		BOARDING FEE	772.10 *
6002	32138	Supplies for Shelter WAL-MART COMMUNITY/GEGRB	2238 CO ADM 614		INSECT REPELLENT	40.00 *
	32138	WAL-MART COMMUNITY/GEGRB	2238 CO ADM 614		DOG FOOD	20.52
6005	32138	Janitorial Supplies WAL-MART COMMUNITY/GEGRB	2238 CO ADM 614		BLEACH	203.24
6011	28352	Uniforms and Wearing Appa SHERWIN WILLIAMS CO	40103		MASK/COVRALL/SHOECOV	223.76 *
036100		BIOSOLIDS MONITORING				17.88 *
3311	29925	Repairs & Maint-Auto & Eq TRI-COUNTY FORD INC	102621		BRAKES/ROTOR	85.88
5230	30440	Telecommunications US CELLULAR	816442183 614		PHONE	85.88 *
042300		REFUSE DISPOSAL				1,449.72 **
3160	27191	Professional Services RESOURCE INTERNATIONAL	40627		GROUNDWTR MONITORING	370.28 *
						370.28 *
						23.43
						23.43 *
						393.71 **
						4,960.01

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3310		27191	RESOURCE INTERNATIONAL	40634	MISC WORK TASKS	1,653.45
		27191	RESOURCE INTERNATIONAL	40635	STORM WTR COMPLIANCE	406.00
		27191	RESOURCE INTERNATIONAL	40636	CELL E BIDDING	2,118.75
					ACCOUNT TOTAL	9,138.21 *
		15721	Repairs/Maintenance			
		15721	FISHER AUTO PARTS, INC.	96550	OIL ABSORBENT	13.98
		16674	GRANT'S GLASS	67471	WINDOW GLASS/SILICON	15.05
		21811	LOWE'S	901408	LUMBER/WTL ROOF/GLOVE	124.72
		21811	LOWE'S	901802 614	LUMBER/CEMENT	169.29
		21811	LOWE'S	907887	HORNET SPRAY	5.20
		22468	MID-ATLANTIC IRRIGATION	189645	PUMP GASKET	17.00
		28596	SOUTHERN STATES	70285	WEED KILLER	95.90
					ACCOUNT TOTAL	441.14 *
3311			Repairs & Maint-Auto & Eq			
		12282	CAVALIER HOSE & FITTINGS	29127	HYDRAULIC OIL/HOSE	329.83
		19033	JIMMY'S SERVICECENTER	MAY 26 2014	CLUTCH ADJUSTMENT	45.00
		28596	SOUTHERN STATES	78866	RUBBER STRAPS	25.31
					ACCOUNT TOTAL	400.14 *
3840			Contract Landfill - POS			
		10254	ALLIED WASTE SERVICES 974	0974 000433609	TRASH COLLECTION	247.61
		10254	ALLIED WASTE SERVICES 974	974 000433610	TRASH COLLECTION	160.84
		10254	ALLIED WASTE SERVICES 974	974 000433611	TRASH COLLECTION	160.84
		12736	CONTAINER FIRST SERVICES	ROS 2014 557	TRASH COLLECTION	184.00
		12736	CONTAINER FIRST SERVICES	ROS 2014 559	TRASH COLLECTION	84.00
		12736	CONTAINER FIRST SERVICES	ROS 2014 556	TRASH COLLECTION	100.00
		32953	WRIGHT'S EXCAVATING LLC	JUNE 2014	LANDFILL OPERATION	48,093.75
					ACCOUNT TOTAL	49,031.04 *
3841			Purchase of Serv - Recyli			
		14723	EMANUEL TIRE OF VIRGINIA	475409	TIRE RECYCLING	402.00
		14723	EMANUEL TIRE OF VIRGINIA	475505	TIRE RECYCLING	1,144.50
		14723	EMANUEL TIRE OF VIRGINIA	475529	TIRE RECYCLING	436.80
		14723	EMANUEL TIRE OF VIRGINIA	475530	TIRE RECYCLING	502.80
		14723	EMANUEL TIRE OF VIRGINIA	475614	TIRE RECYCLING	598.80
		14723	EMANUEL TIRE OF VIRGINIA	475615	TIRE RECYCLING	472.80
		28866	STEPS, INC	MAY 2014	RECYCLING FEE	1,622.86
		29029	SYNERGY RECYCLING LLC	1400402	ELECTRONIC RECYCLING	1,667.24
					ACCOUNT TOTAL	6,847.80 *
5110			Electrical Services			
		28640	SOUTHSIDE ELECTRIC COOP	114379001 614	DH SITE	56.38
		28640	SOUTHSIDE ELECTRIC COOP	114379003 614	VIRSO SITE	91.46
		31844	DOMINION VA POWER	5181167213 614	LEACHATE PUMP	90.72
		31844	DOMINION VA POWER	8970737501 614	SCALEHOUSE	63.44
		31846	DOMINION VA POWER	0599507431 614	RICE SITE	49.86
		31846	DOMINION VA POWER	0670040567 614	CELL C PUMP STATION	12.19
		31846	DOMINION VA POWER	1144204110 614	GREEN BAY SITE	48.14
		31846	DOMINION VA POWER	7471653571 614	WORSHAM SITE	40.39
		31846	DOMINION VA POWER	860161519 614	PROSPECT SITE	49.95
		31846	DOMINION VA POWER	9176847250 614	LANDFILL SITE	27.70
					ACCOUNT TOTAL	530.23 *

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5330	10105	AT&T Telecommunications	0206193130 614	PHONE	45.53
	21319	CENTURYLINK	309326764 614	PHONE	46.95
	21319	CENTURYLINK	309326764 614A	PHONE	50.95
	21319	CENTURYLINK	309480181 614	PHONE	51.59
	21319	CENTURYLINK	309553498 614	PHONE	47.34
	21319	CENTURYLINK	309553498 614A	PHONE	41.89
	21319	CENTURYLINK	309615846 614	PHONE	47.55
	21319	CENTURYLINK	309615846 614A	PHONE	50.29
	21319	CENTURYLINK	309714661 614	PHONE	57.66
	21319	CENTURYLINK	310039285 614	PHONE	38.93
	30440	US CELLULAR	816442183 614	PHONE	26.88
	31335	VERIZON	248 5696 614	PHONE	48.08
	31335	VERIZON	736 2828 614	PHONE	78.93
	32139	WATKINS CHARLES	EXPENSES 614	BLUE TOOTH HEADSET	52.64
				ACCOUNT TOTAL	685.01 *
5440	28869	Portable Toilet Rental	3070	MONTHLY SERVICE	662.50
		STIFF O INC			662.50 *
6008	25782	Vehicle & Powered Equip F	DIESEL-MAY 2014	DIESEL	1,813.48
		PRINCE EDWARD CO PBLC SCH			1,813.48 *
6009	14300	Vehicle & Powered Equip S	110139	TIRE/BULB/INSPECTION	285.74
	14300	EAST END MOTOR CO INC	112320	TIRES	677.00
	23248	NAPA OF FARMVILLE	120559	HOOD VENTS	51.70
	32512	WHITE O.B., SR	EXPENSES 614	OIL	10.92
				ACCOUNT TOTAL	1,025.36 *
				MAJOR TOTAL	70,574.91 **
043200	GENERAL PROPERTIES				
3310		Repairs/Maintenance	T1-983102	EXTERMINATING-AG BLG	1,913.00
	13730	DODSON BROS EXTERMINATING	158003 614	PEST CONTROL-CANNERY	38.00
	13730	DODSON BROS EXTERMINATING	158005 614	PEST CONTROL-MORSHAM	38.00
	13730	DODSON BROS EXTERMINATING	158006 614	PEST CONTROL-SCOPE	38.00
	13730	DODSON BROS EXTERMINATING	158007 614	PEST CONTROL-CH	85.00
	13730	DODSON BROS EXTERMINATING	158010 614	PEST CONTROL-VIS CTR	38.00
	15686	FIRE SPRINKLER LTD	1890	ANNUAL SERV CONTRACT	1,200.00
	22322	DAIKIN APPLIED	3011174	CHILLER MAINT CNTRCT	2,881.00
				ACCOUNT TOTAL	6,231.00 *
3311	14300	Repairs & Maint-Auto & Eq	110525	FLAT REPAIR	10.50
		EAST END MOTOR CO INC	96744	BRAKE PADS/ROTORS	149.61
	15721	FISHER AUTO PARTS, INC.	67665	WINDOW GLASS	31.88
	16674	GRANT'S GLASS	16922	BRAKES & ROTORS	178.50
	25911	PRO AUTO LLC			370.49 *
				ACCOUNT TOTAL	30.70
5110	28640	Electrical Services	114379002 614	SRR LIGHTS	
		SOUTHSIDE ELECTRIC COOP			

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5130	31844	DOMINION VA POWER	1230385005 614	ROY CLARK MONUMENT	5.66
	31844	DOMINION VA POWER	2786281903 614	COURTHOUSE	12,802.20
	31844	DOMINION VA POWER	9670710004 614	SHOP	19.53
	31846	DOMINION VA POWER	1545926683 614	SCOPE BLDG	149.11
	31846	DOMINION VA POWER	4951935099 614	SHERIFF DEPT SHED	5.66
	31846	DOMINION VA POWER	5856894620 614	WORSHAM CLERK OFFICE	50.75
	31846	DOMINION VA POWER	6669158583 614	LIGHTS AT RICE	110.22
	31846	DOMINION VA POWER	8105475944 614	AG BLDG	1,027.99
				ACCOUNT TOTAL	14,201.82 *
5230	29332	Water & Sewer			
	29332	TOWN OF FARMVILLE	AG BLDG 614	WATER & SEWER	95.57
	29332	TOWN OF FARMVILLE	AG BLDG 614A	WATER & SEWER	160.07
	29332	TOWN OF FARMVILLE	CH IRRIG 614	WATER	10.75
	29332	TOWN OF FARMVILLE	CH IRRIG 614A	WATER	10.75
	29332	TOWN OF FARMVILLE	SCOPE BLDG 614	WATER & SEWER	33.65
	29332	TOWN OF FARMVILLE	SCOPE BLDG 614A	WATER & SEWER	33.65
				ACCOUNT TOTAL	344.44 *
5303	10105	Telecommunications			
	21319	AT&T	7305055660 614	PHONE	42.61
	21319	CENTURYLINK	310262069 614	PHONE	53.63
	21319	CENTURYLINK	310441360 614	PHONE	79.50
	21319	CENTURYLINK	310441360 614A	PHONE	79.50
	30440	US CELLULAR	816442183 614	PHONE	117.07
				ACCOUNT TOTAL	372.31 *
5440	15583	Flood Insurance			
		FEMA FLOOD PAYMENTS	3000182673 614	FLOOD INSURANCE	792.00
				ACCOUNT TOTAL	792.00 *
	28869	Portable Toilet Rental			
		STIFF O INC	3070	MONTHLY SERVICE	100.00
				ACCOUNT TOTAL	100.00 *
6005	10719	Janitorial Supplies			
	13367	ARAMARK UNIFORM SERVICES	792482070 614	JANITORIAL SUPPLIES	377.17
	32550	DIAMOND PAPER COMPANY	123325	TOILET TISSUE/TOWELS	253.24
		WILCO INC.	1263368 01	TRASHBAGS	274.50
				ACCOUNT TOTAL	904.91 *
6007	11492	Repairs and Maintenance S			
	12117	ARCET EQUIPMENT CO	2361366	FILTER	10.25
	12982	CAPITOL AWNING	23851	AWNING-VISITOR CENTR	1,280.00
	13369	CUMMINS ATLANTIC LLC	009 3218	GENERATE SERV CNTRCT	1,113.10
	13746	DIAMOND SPRINGS WATER INC	11393100 614	WATER & EQUIP RENTAL	29.80
	15560	DODSON PEST CONTROL	106482	OUTSIDE PROTECTANT	25.00
	16674	FARMVILLE WHSALE ELECTRIC	533347	LAMP GLOBE	17.00
	21811	GRANT'S GLASS	67751	GLASS	28.38
	21811	LOWE'S	901338	STRAP/CLAMP	8.15
	21811	LOWE'S	907887	MOUSE TRAP	7.10
27132	RANSON'S INC	10276628	RECORDER/CABLE	47.47	
27132	RANSON'S INC	70005741	RECORDER/SD CARD	49.99	
27922	CINTAS CORPORATION #524	524 09428 614	UNIFORM RENTAL	403.85	
28596	SOUTHERN STATES	70285	TREE SPRAY	60.76	
			ACCOUNT TOTAL	3,080.85 *	

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ACCT#	NAME			
6008	Vehicle & Powered Equip F PRINCE EDWARD CO PBLC SCH	DIESEL-MAY 2014	DIESEL	174.02 *
6009	Vehicle & Powered Equip S EAST END MOTOR CO INC	110532	TUBE	23.90
	FISHER AUTO PARTS, INC.	96548	OIL & FILTERS	126.94
			ACCOUNT TOTAL	174.02 *
			ACCOUNT TOTAL	23.90
			MAJOR TOTAL	150.84 *
			MAJOR TOTAL	26,722.68 **
043400	CANNERY			
3161	Professional Services-Can VIRGINIA FOOD WORKS	PEC 6/14	CONTRACT PAYMENT	2,916.67 *
3310	Repairs & Maintenance FARMVILLE WHSALE ELECTRIC	533557	BALLAST & BULBS	28.07
	GRAINGER	9476638029	FUSE	29.36
	LOWE'S	14248	CREDIT	35.93-
	LOWE'S	901440 614	PIPE/OUTLET/TAPE	26.20
	LOWE'S	906816	WTR HTR ELEMNT/WRENCH	33.49
	LOWE'S	907635	PIPE/ADAPTERS/ELEBOWS	5.67
	LOWE'S	910052	TUBING/REPAIR KIT	18.75
			ACCOUNT TOTAL	105.61 *
5110	Electrical Services SOUTHSIDE ELECTRIC COOP	44435001 614	ELECTRIC SERVICE	345.80
			ACCOUNT TOTAL	345.80 *
5120	Heating Services PARKER OIL COMPANY INC	230837	FUEL OIL	1,205.73
			ACCOUNT TOTAL	1,205.73 *
5230	Telecommunications CENTURYLINK	310248529 614	PHONE	203.27
			ACCOUNT TOTAL	203.27 *
6014	Other Operating Supplies CAN CORP OF AMERICA INC	828309	CANS & LIDS	6,105.68
	VA DEPT OF TAXATION	SALE USE TAX614	SALES USE TAX	323.59
			ACCOUNT TOTAL	6,429.27 *
			MAJOR TOTAL	11,206.35 **
052500	CHAPTER X BOARD			
5640	Payment to Crossroad Ser CROSSROAD SERVICES BOARD	4TH QTR 614	4TH QTR SUPPORT	15,660.75
			ACCOUNT TOTAL	15,660.75 *
			MAJOR TOTAL	15,660.75 **
053500	COMPREHENSIVE SERVICES ACT			
3160	CSA Programs BEAR CREEK ACADEMY	475	PROFESSIONAL SERVICE	9,765.00

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		11191	BEAR CREEK ACADEMY	484	PROFESSIONAL SERVICE	4,650.00
		11894	BUSINESS CARD	JUNE 2014	FOSTER CARE	146.47
		12280	CENTRA HEALTH	6222 614	PROFESSIONAL SERVICE	2,142.00
		12280	CENTRA HEALTH	6252 614	PROFESSIONAL SERVICE	2,480.00
		12280	CENTRA HEALTH	7912 614	PROFESSIONAL SERVICE	3,454.00
		12280	CENTRA HEALTH	7912 614A	PROFESSIONAL SERVICE	1,099.00
		12280	CENTRA HEALTH	8209 614	PROFESSIONAL SERVICE	3,454.00
		12280	CENTRA HEALTH	8209 614A	PROFESSIONAL SERVICE	1,099.00
		12280	CENTRA HEALTH	8360 614	PROFESSIONAL SERVICE	3,454.00
		12280	CENTRA HEALTH	8422 614	PROFESSIONAL SERVICE	3,454.00
		12280	CENTRA HEALTH	8422 614A	PROFESSIONAL SERVICE	1,099.00
		12280	CENTRA HEALTH	8674 614	PROFESSIONAL SERVICE	3,864.00
		12280	CENTRA HEALTH	8674 614A	PROFESSIONAL SERVICE	1,344.00
		12280	CENTRA HEALTH	8690 614	PROFESSIONAL SERVICE	3,864.00
		12280	CENTRA HEALTH	8690 614A	PROFESSIONAL SERVICE	1,344.00
		13749	DODSON TERESA	JUNE 2014	FOSTER CARE	179.20
		14933	FAMILY PRESERVATION SERV	IRVA081900 614	PROFESSIONAL SERVICE	280.00
		16672	GRAFTON SCHOOL INC	1854 614	PROFESSIONAL SERVICE	5,115.00
		16672	GRAFTON SCHOOL INC	2068 614	PROFESSIONAL SERVICE	6,026.25
		16672	GRAFTON SCHOOL INC	3197 614	PROFESSIONAL SERVICE	5,115.00
		16672	GRAFTON SCHOOL INC	7041 614	PROFESSIONAL SERVICE	4,845.00
		21807	LONG ASHLEY	JUNE 2014	FOSTER CARE	3,957.00
		23918	NORTHSTAR ACADEMY INC	12211	PROFESSIONAL SERVICE	3,225.00
		23918	NORTHSTAR ACADEMY INC	12302	PROFESSIONAL SERVICE	1,690.00
		29152	THE HUGHES CENTER	14688	PROFESSIONAL SERVICE	5,082.00
		31648	VIRGINIA FAMILY SERVICES	CJ 614	PROFESSIONAL SERVICE	420.00
		31648	VIRGINIA FAMILY SERVICES	GL 614	PROFESSIONAL SERVICE	180.00
		31648	VIRGINIA FAMILY SERVICES	HB 614	PROFESSIONAL SERVICE	150.00
		31648	VIRGINIA FAMILY SERVICES	HB 614A	PROFESSIONAL SERVICE	120.00
		31648	VIRGINIA FAMILY SERVICES	NL 614	PROFESSIONAL SERVICE	360.00
		31648	VIRGINIA FAMILY SERVICES	NL 614A	PROFESSIONAL SERVICE	90.00
		31664	VA HOME FOR BOYS & GIRLS	1170	PROFESSIONAL SERVICE	1,750.88
					ACCOUNT TOTAL	85,297.80 *
					MAJOR TOTAL	85,297.80 **
081100	PLANNING					
3160			Professional Services			
	19946		JUDY ELLINGTON DESIGN	3932	MAP REDESIGN	2,961.40
	19946		JUDY ELLINGTON DESIGN	3933	COUNTY MAPS	2,010.00
					ACCOUNT TOTAL	4,971.40 *
3161			Planning Commission			
	16195		GILLIAM DONALD B	JUNE 17 2014	COMMISSION MTG	100.00
	19875		JONES ROBERT W	JUNE 17 2014	COMMISSION MTG	100.00
	21525		LEATHERWOOD CLIFFORD JACK	JUNE 17 2014	COMMISSION MTG	100.00
	22170		MASON ROBERT CHRISTOPHER	JUNE 17 2014	COMMISSION MTG	100.00
	23133		TERRY W PARKER JR	JUNE 17 2014	COMMISSION MTG	100.00
	29386		TOWNSEND JOHN F III	JUNE 17 2014	COMMISSION MTG	100.00
	32150		WATSON BRETT VON CANNON	JUNE 17 2014	COMMISSION MTG	100.00
					ACCOUNT TOTAL	700.00 *

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MAJOR# ACCT# 3600	VENDOR NUMBER 15240	VENDOR NAME Advertising FARMVILLE HERALD	INV# CO ADM 614	DESCRIPTION ADVERTISING	AMOUNT
5210	11894 30501	Postal Services BUSINESS CARD U S POSTAL SERVICE	0460 PUCKETT614 35650761 ADM614	POSTAGE POSTAGE	276.76 * 276.76 *
5230	30440	Telecommunications US CELLULAR	816442183 614	PHONE	46.86 * 46.86 *
5510	16195 19875 22170 29386	Travel-Mileage GILLIAM DONALD B JONES ROBERT M MASON ROBERT CHRISTOPHER TOWNSEND JOHN F III	JUNE 17 2014 JUNE 17 2014 JUNE 17 2014 JUNE 17 2014	MILEAGE MILEAGE MILEAGE MILEAGE	22.40 5.60 10.08 8.40
081500	ECONOMIC DEVELOPMENT				46.48 *
MAJOR TOTAL					6,305.50 **
5210	11894	Postal Services BUSINESS CARD	2078 CARNEY 614	POSTAGE	114.00 114.00 *
5810	15170	Dues & Association Member FARMVILLE CHAMBER OF	3568	DUES	150.00 150.00 *
6001	11902 20600	Office Supplies BUSINESS DATA OF VA, INC. KEY OFFICE SUPPLY	1159 2014 450075	NORTON UPDATE COPY PAPER	29.95 5.99 35.94 *
081600	TOURISM				299.94 **
MAJOR TOTAL					299.94 **
5110	31846 31846	Electrical Services DOMINION VA POWER DOMINION VA POWER	0675198071 614 1059387447 614	ELECTRIC SERVICE ELECTRIC SERVICE	280.75 146.21 426.96 *
5130	29332 29332	Water & Sewer TOWN OF FARMVILLE TOWN OF FARMVILLE	MOORE BLDG 614 MOORE BLDG 614A	WATER & SEWER WATER & SEWER	47.65 51.50 99.15 *
5210	11894 30501	Postal Services BUSINESS CARD U S POSTAL SERVICE	0460 PUCKETT614 35650761 ADM614	UPS POSTAGE	100.92 500.00 600.92 *
5230	21319 21319	Telecommunications CENTURYLINK CENTURYLINK	310393238 614 310393238 614A	PHONE PHONE	337.37 347.25 684.62 *
MAJOR TOTAL					1,811.65 **

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083500	COOPERATIVE EXTENSION OFFICE				
3199	29913	Purchase of Service - Oth TREASURER VA TECH	4TH QTR 614	LOCAL SUPPORT	16,239.00
				ACCOUNT TOTAL	16,239.00 *
5210	30671	Postal Services U S POSTAL SERVICE	2014 BOX RENT	BOX RENT	84.00
				ACCOUNT TOTAL	84.00 *
5230	21319	Telecommunications CENTURYLINK	309520098 614	PHONE	104.86
	21319	CENTURYLINK	309520098 614A	PHONE	104.86
				ACCOUNT TOTAL	209.72 *
				MAJOR TOTAL	16,532.72 **
091000	GENERAL EXPENSE				
5230	23933	Internal Telecom Account LUMOS NETWORKS	165866886 614	PHONE	2,768.46
				ACCOUNT TOTAL	2,768.46 *
5803	19230	Internal Fuel Account JAMES RIVER PETROLEUM	S132237	GAS	3,630.01
	19230	JAMES RIVER PETROLEUM	S132945	GAS	3,194.40
	19230	JAMES RIVER PETROLEUM	S133615	GAS	3,772.29
	19230	JAMES RIVER PETROLEUM	S134409	GAS	3,217.64
	19230	JAMES RIVER PETROLEUM	S135145	GAS	4,065.60
				ACCOUNT TOTAL	17,879.94 *
				MAJOR TOTAL	20,648.40 **
094000	CAPITAL PROJECTS				
0002	11902	Computer System BUSINESS DATA OF VA, INC.	1160 2014	SOFTWARE	1,324.95
				ACCOUNT TOTAL	1,324.95 *
				MAJOR TOTAL	1,324.95 **
				FUND TOTAL	365,285.26

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5601	31782	Virso Recreation Center VIRSO RECREATION CENTER	DONATION 614	LOCAL SUPPORT	8,000.00
				ACCOUNT TOTAL	8,000.00 *
				MAJOR TOTAL	8,000.00 **
				FUND TOTAL	8,000.00

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MAJOR#	VENDOR	INV#	DESCRIPTION	AMOUNT
043200	GENERAL PROPERTIES			
5130	Water Service			
29332	TOWN OF FARMVILLE	WATER TANK 614	WATER	207.68
29332	TOWN OF FARMVILLE	WATER TANK 614A	WATER	191.77
			ACCOUNT TOTAL	399.45 *
			MAJOR TOTAL	399.45 **
			FUND TOTAL	399.45

AP375H
6/30/2014
FUND # - 502 SEWER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/01/2014 -- 6/30/2014

AFTER CHECKS
PAGE 20

MAJOR# ACCT# 043200	VENDOR NUMBER GENERAL	VENDOR NAME PROPERTIES	INV#	DESCRIPTION	AMOUNT
5110	31846	Electrical Services DOMINION VA POWER	4148700281	SEWER PUMP	258.01
				ACCOUNT TOTAL	258.01 *
				MAJOR TOTAL	258.01 **
				FUND TOTAL	258.01

AP375H
6/30/2014
FUND # - 732

RETIREMENT BENEFIT FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/01/2014 -- 6/30/2014

AFTER CHECKS
PAGE 21

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
002230	1101	LEOS Disbursements			
	25257	JOHNS VICKI K	JUNE 2014	RETIREE BENEFIT	1,094.00
				ACCOUNT TOTAL	1,094.00 *
				MAJOR TOTAL	1,094.00 **
				FUND TOTAL	1,094.00

AP375H
6/30/2014

PRINCE EDWARD
LISTING OF INVOICES FOR 6/01/2014 -- 6/30/2014

AFTER CHECKS
PAGE 22

FUND # - 741 PIEDMONT COURT SERVICES FUND

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021400	PIEDMONT COURT SERVICES				
3500	15380	Printing and Binding FARMVILLE PRINTING	PCS 614	FORMS & PAMPHLETS	500.40 *
5210	22079	Postal Services MAIL FINANCE	M13051098 614	POSTAGE METER LEASE	190.68 *
5230	21319	Telecommunications CENTURYLINK	310357807 614	PHONE	70.58
	23933	LUMOS NETWORKS	174057257 614	PHONE	301.90
6001	15649	Office Supplies FERRELL JULIANNA	EXPENSES 614	NEWSPAPER	1.00
	20600	KEY OFFICE SUPPLY	PCS 614	OFFICE SUPPLIES	834.63
	20904	KINEX NETWORKING SOLUTION	140602 0070	REMOTE BACKUP	120.00
	22072	MADON JENNIFER	EXPENSES 614	PEPPER SPRAY	99.50
	26525	QUILL CORPORATION	68143501	COPY PAPER/LOCK	108.14
				ACCOUNT TOTAL	1,163.27 *
				MAJOR TOTAL	2,226.83 **
097001	PCS SUPERVISION FEES EXPENDITURES				
5420	28724	PCS - Lease/Rent of Build SRP CORPORATION LLC	RENT 614	RENT	2,500.00
5510	12190	PCS - Travel-Mileage CARRION JESSICA	MILEAGE 614	MILEAGE	229.04
	14357	EDMONDS SHEILA	MILEAGE 614	MILEAGE	172.48
	15649	FERRELL JULIANNA	MILEAGE 614	MILEAGE	121.52
	15954	FRANKLIN SHEENA	MILEAGE 614	MILEAGE	99.68
	16682	GRAY SHARON	MILEAGE 614	MILEAGE	342.72
	16944	STIMPSON CONNIE	MILEAGE 614	MILEAGE	18.99
	22217	MAXEY RENEE T	MILEAGE 614	MILEAGE	238.61
	23340	NASH ASHLEY	MILEAGE 614	MILEAGE	30.24
				ACCOUNT TOTAL	1,253.28 *
				MAJOR TOTAL	3,753.28 **
097002	PCS DRUG TESTING FEES				
0001	28095	PCS Drug Testing Fees ALERE TOXICOLOGY SERV INC	262714	DRUG TESTING	19.48
				ACCOUNT TOTAL	19.48 *
				MAJOR TOTAL	19.48 **
				FUND TOTAL	5,999.59
				TOTAL DUE	381,036.31

Approved at meeting of _____ on _____.

Signed _____ Title _____ Date _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 8, 2014
Item No.: 5-d
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Cooper-Jones _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 8, 2014
Item No.: 6
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters

Summary: Kevin Wright, Residency Administrator, VDOT, will not be present at the April meeting. Staff will record any highway matters and convey them to VDOT.

Attachments:

Recommendation: To Be Determined

Motion _____
Second _____

Campbell _____
Cooper-Jones _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 8, 2014
Item No.: 7
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: PUBLIC HEARING – Abandonment of Sections of Rt. 605 & Rt. 606

Summary: At its May meeting, the Board authorized a Public Hearing on the abandonment of the sections of Route 605 and Route 606 flooded by the Sandy River Reservoir. As was previously discussed, in 1995 when the county filled the Sandy River Reservoir, a 0.45 mile section of State Route 605 and a 0.25 mile section of State Route 606 were permanently flooded and both roads were dead-ended on each side of the reservoir (See VDOT Maps – Attachments II-A and II-B).

VDOT is now asking the Board of Supervisors to take the necessary procedural actions to officially abandon the flooded sections of Rt. 605 and 606. Following the public hearing, the Board will wish to adopt the VDOT Resolution (ATTACHMENT III) and authorize the County Administrator and/or Chairman to execute VDOT Form AM-4.3 (ATTACHMENT IV).

This is a procedural issue to correct a deficiency in the official VDOT records. No additional roadway is being impacted by the Sandy River Reservoir. Once the abandonment is official, VDOT will change the state route number of the western portion of Route 605 (Gates-Bass Road) to State Route 799 and the western portion of Route 606 (Old Metcalf Road) to State Route 798.

Attachments: Attachment I – Public Hearing Notice
Attachment II-A and II-B - VDOT MAPS
Attachment III - VDOT Resolution
Attachment IV - VDOT Form AM-4.3

Recommendation: Following the public hearing, the Board will wish to adopt the VDOT Resolution (ATTACHMENT III) and authorize the County Administrator and/or Chairman to execute VDOT Form AM-4.3 (ATTACHMENT IV).

Motion _____	Campbell _____	McKay _____	Townsend _____
Second _____	Cooper-Jones _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



**County of Prince Edward, Virginia
Notice of Public Hearing**

ABANDONMENT OF SECTIONS OF ROUTE 605 AND ROUTE 606

The Prince Edward County Board of Supervisors will hold a public hearing on July 8, 2014 to hear public input regarding the following issue. The meeting will begin at 7:00 p.m. in the Board of Supervisors Meeting Room, 111 South Street, 3rd Floor, Farmville, VA. The Public Hearing will begin at 7:30 p.m.

County Order to Post Notice of Intent to Abandon a Road per §33.1-151, Code of Virginia

The Board of Supervisors of Prince Edward County, in regular meeting on the May 13, 2014 adopted the following:

Resolution – Route 605

WHEREAS, it appears to the Board of Supervisors of the County of Prince Edward, Virginia, that a portion of Secondary Route 605 (Gates Bass Road) beginning approximately 1.19 miles east of its intersection with Route 696 and for a distance of 0.45 miles was flooded by the Sandy River Reservoir and no longer serves public necessity as a roadway and is no longer necessary as a part of the Secondary System of State Highways;

NOW, THEREFORE, BE IT RESOLVED, that the Clerk of the Board of Supervisors of the County of Prince Edward, Virginia, is directed to post and publish notice of the Board's intent to abandon the aforesaid section of Route 605, pursuant to §33.1-151 of the *Code of Virginia* of 1950, as amended; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Commissioner of the Virginia Department of Transportation.

Resolution – Route 606

WHEREAS, it appears to the Board of Supervisors of the County of Prince Edward, Virginia, that a portion of Secondary Route 606 (Old Metcalf Road) beginning approximately 0.9 miles east of its intersection with Route 612 and for a distance of 0.25 miles was flooded by the Sandy River Reservoir and no longer serves public necessity as a roadway and is no longer necessary as a part of the Secondary System of State Highways;

NOW, THEREFORE, BE IT RESOLVED, that the Clerk of the Board of Supervisors of the County of Prince Edward, Virginia, is directed to post and publish notice of the Board's intent to abandon the aforesaid section of Route 606, pursuant to §33.1-151 of the *Code of Virginia* of 1950, as amended; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Commissioner of the Virginia Department of Transportation.

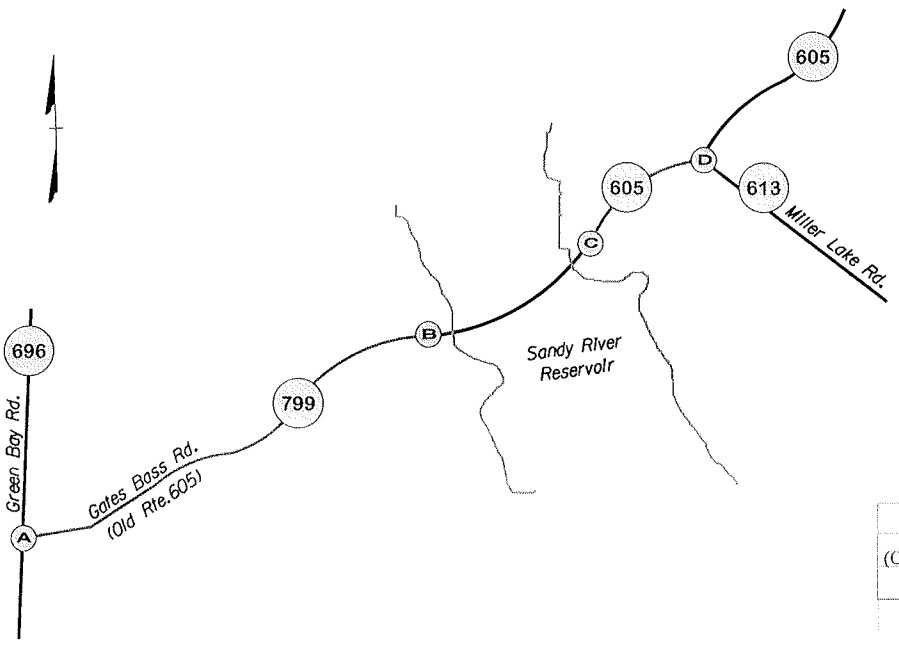
A Copy Teste: Howard F. Simpson, Chairman

Maps showing the sections of Route 605 and Route 606 that are proposed for abandonment are available for public review on the County's website at www.co.prince-edward.va.us or in the Prince Edward County Administrator's Office, 111 South Street, 3rd Floor, Farmville, VA. Special accommodation will be provided upon five days notice to the Office of the County Administrator at 434-392-8837.

By Order of the Board of Supervisors
W.W. Bartlett, County Administrator

SHEET 1 OF 1

Using the DACHS application please submit form AM-4.2 for each roadway segment and the entire project including the mileage and the pavement types, reflecting post-construction conditions.



Route	Action	Segment	Length
799 (Old 605)	Re-number	A-B	1.19 Mi.
605	Abandonment	B-C	0.45 Mi.
605	Data Correction	C-D	0.35 Mi.

Legend

PRINCE EDWARD COUNTY
Changes in the Primary and Secondary Systems due to relocation and construction on

Route 605, Abandonment

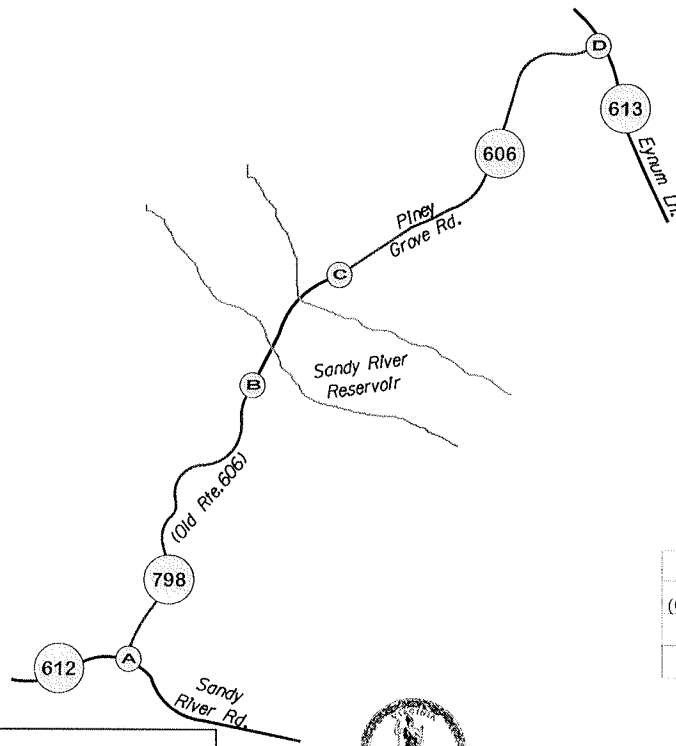
Segment(s) of Secondary Road location to be abandoned.

Data Correction - Adjustment to correct HTRIS records also applies to Route Re-Numbering, an Administrative change.



SHEET 1 OF 1

Using the DACHS application please submit form AM-4.2 for each roadway segment and the entire project including the mileage and the pavement types, reflecting post-construction conditions.



Route	Action	Segment	Length
798 (Old 606)	Re-number	A-B	0.90 Mi.
606	Abandonment	B-C	0.25 Mi.
606	Data Correction	C-D	1.05 Mi.

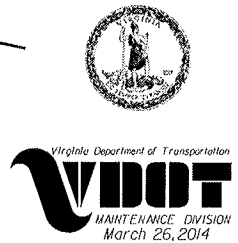
Legend

PRINCE EDWARD COUNTY
Changes In the Primary and Secondary Systems due to relocation and construction on

Route 606, Abandonment

Segment(s) of Secondary Road location to be abandoned

Data Correction - Adjustment to correct PTRIS records also applies to Route Re-Numbering, an Administrative change.



ATTACHMENT III – VDOT RESOLUTION

The Board of Supervisors of Prince Edward County, in regular meeting on the 8th day of July, 2014, adopted the following:

RESOLUTION

WHEREAS, upon its completion, the Sandy River Reservoir flooded segments of Secondary Route 605 and Secondary Route 606; and

WHEREAS, a public notice was posted as prescribed under §33.1-151, *Code of Virginia*, announcing a public hearing to receive comments concerning abandoning the sections of road described below from the secondary system of state highways; and

WHEREAS, the Commissioner of the Virginia Department of Transportation was provided the prescribed notice of this Board's intent to abandon the subject sections of road; and

WHEREAS, the sketches and VDOT Form(s) AM4.3, attached and incorporated herein as part of this resolution, define adjustments required in the Secondary System of State highways due to flooding caused by construction of the Sandy River Reservoir; and

WHEREAS, after considering all evidence available, the Board of Supervisors of the County of Prince Edward, Virginia, is satisfied that no public necessity exists for the continuance of the sections of Route 605 and Route 606 identified on the incorporated Forms AM4.3, and they appear to no longer serve the safety and welfare of the public and should be abandoned as a part of the Secondary System of State Highways;

NOW THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, hereby abandons the segments identified on the attached sketches and AM4.3 Forms as a part of the Secondary System of State Highways, pursuant to §33.1-151, *Code of Virginia*, 1950, as amended, and

BE IT FINALLY RESOLVED, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of ___ in favor and ___ opposed, this 8th day of July, 2014.

Howard F. Simpson, Chairman

ATTEST:

W.W. Bartlett, County Administrator

Recorded Vote

Moved by Supervisor:

Yeas:

Nays:

In the County of Prince Edward

By resolution of the governing body adopted July 8, 2014

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Testee

Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Project/Subdivision Sandy River Reservoir Flood

Type Change to the Secondary System of State Highways: Abandonment

The following facilities of the Secondary System of State Highways are hereby ordered abandoned, pursuant to the statutory authority cited:

Reason for Change: Non-Project - Section 33.1-151

Pursuant to Code of Virginia Statute: §33.1-151

Street Name and/or Route Number

◆ , State Route Number 606

Old Route Number: 0

-
- From: 0.9 miles east intersection rt 606 and rt 612 (Node B)

To: 1.05 miles west of intersection rt 606 and rt 613 (Node C), a distance of: 0.25 miles.

Street Name and/or Route Number

◆ , State Route Number 605

Old Route Number: 0

-
- From: Route 605 1.19 mi E intersection with rt 696 (node B)

To: Rt 605 0.35 mi W of intersection with Route 613 (node C), a distance of: 0.45 miles.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 8, 2014
Item No.: 8
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: PUBLIC HEARING: Amendment to Zoning Ordinance (Signs)

Summary:

Whether the setting is a commercial area, residential zone, agricultural region or highway corridor signs can play a large role in determining the appearance and attractiveness of a community. While signs are a form of expression protected by the Free Speech Clause of the Constitution, they pose distinctive problems that are subject to County control. Signs take up space and may obstruct views, distract motorists, displace alternative uses for land and pose other problems that legitimately call for regulation. To control or limit such negative impacts local governments may regulate physical characteristics of signs. The existing Zoning Ordinance when adopted had very limited information or regulations concerning signage. As the County has developed the Planning Commission has debated amending the Zoning Ordinance to provide more guidance and controls over signage.

The result of this discussion has been the drafting of a new section in the County’s Zoning Ordinance. The new section is Sec 3-104 and refers to signs and the placement of signs.

The amendment to the Zoning Ordinance attempts to:

1. List the type of signs which are allowed by right in the various zoning districts and the type which would be allowed after obtaining a special use permit.
2. Place restrictions on the height, and size of various signs.
3. Control the use of neon and illuminated signs.
4. Place controls on temporary signs.

The Planning Commission conducted a Public Hearing on June 17, 2014 to consider this proposed amendment to the Zoning Ordinance. No one spoke. The amendment would add Section 3-104 “Signs and Sign Placement.” The purpose of the amendment is to develop policies and procedures to help reduce signage visual clutter, protect existing character of a community, enhance community identity and minimize negative effects of unregulated display of signs.

Attachments:

1. Public Hearing Notice
2. Proposed Amendments to the Prince Edward County Zoning Ordinance

Recommendation:

1. Conduct the Public hearing to hear comments from the public.
2. Act on the Planning Commission’s recommendation to approve the amendment.

Motion _____	Campbell _____	McKay _____	Townsend _____
Second _____	Cooper-Jones _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



May 21, 2014

Please publish the following public hearing notice in THE FARMVILLE HERALD on Wednesday, June 25, 2014 and Wednesday, July 2, 2014.



Notice of Public Hearing

Notice is hereby given that the Board of Supervisors of Prince Edward County, Virginia (the "County") will hold a public hearing on Tuesday, July 8, 2014 at 7:30 p.m. in the Board room located on the 3rd floor of the Prince Edward County Courthouse, 111 South Street, Farmville, Virginia, to gather citizen input prior to considering a proposed amendment to the County Zoning Ordinance which shall add Section 3-104 "Signs and Sign Placement". The purpose of the amendment is to develop policies and procedures to help reduce signage visual clutter, protect existing character of a community, enhance community identity and minimize negative effects of unregulated display of signs. The proposed amendment places controls on the location, type, size and height of signs in the zoning districts.

A complete copy of the Special Use Permit application and the proposed amendment to the zoning ordinance is available for public review in the office of the Prince Edward County Administrator, 111 South Street, 3rd Floor, Farmville, VA, or on the county webpage at www.co.prince-edward.va.us.

It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

By Order of the Board of Supervisors
Of Prince Edward County, Virginia

ARTICLE III USE AND DESIGN STANDARDS

SEC. 3-104 SIGNS AND SIGN PLACEMENT

In general it is expected that an identifying sign will be associated with any commercial activity, and such signs are a permitted use within the design standards indicated in this section. Some types of signs require more detailed specification, and those are indicated as requiring a special-use permit. These regulations apply to all signs and their appurtenances that are visible from the outside of buildings. No sign shall be permitted which is not accessory to the business conducted on the property. In addition, public service noncommercial signs and markers such as highway signs and historical markers, and the flags of the United States and the Commonwealth of Virginia, are necessary or desirable in numerous locations, and the placement of those is not regulated by this section. Specific terms used in this section are defined in Section 6-100.

Sec. 3-104.1 Sign Placement and General Provisions

1. No sign may be placed within the right -of-way of a highway or street, other than duly authorized governmental signs.
2. No sign may be placed off the immediate platted lot of the business or civic use without a special use permit.
3. No sign may be placed so as to impair vision at an intersection or sharp highway curve.
4. All signs shall be maintained in good condition at all times. The pedestal of any sign may not be wood unless it is clad with vinyl or metal, painted, or stained.
5. No sign shall be painted on or attached to any trees, rocks, fence posts, utility poles, or similar structures or objects.
6. The light from any illuminated sign shall be so directed, shaded, or shielded that the light intensity or brightness shall not adversely affect surrounding or facing premises, nor interfere with the safe vision of operators of moving vehicles. Light shall not be permitted to shine or reflect on or into any residential structure.
7. Storefront windows: no more than 25% of the glass area may be covered by signs. (This is recommended by emergency response personnel to provide sight into building.)
8. Temporary signs are permitted in all districts as follows:
 - (a) Temporary signs warning of construction, excavation, or other hazard, for as long as the hazard shall exist;
 - (b) The official flag of a government, governmental agency, public institution, religious body, or other similar entity, or flags flown on a temporary basis for the purpose of honoring holidays. Flags may also be used as part of a permanently maintained entrance or inner design feature of a residential or commercial development, provided that the number of

flags is no more than three (3). Flagpoles must conform to the location and height requirements of the district in which they are located;

(c) Signs in the nature of seasonal decorations, clearly associated with a national, local, or religious holiday;

(d) Temporary signs such as event signs or political election signs must be removed within 15 days of the event or election.

9. Any business closing operations must remove its signs within 12 months.

Sec. 3-104.2 Section left blank intentionally

Sec. 3-104.3 Section left blank intentionally

Sec. 3-104.4 Section left blank intentionally

Sec. 3-104.5 Signs: Agricultural Conservation District

The Agricultural Conservation District encourages agriculture, forestry, very low density residential development, and related uses. It is not desirable to erect numerous signs in the pastoral setting provided in the Agricultural Conservation District.

For any commercial or civic-use activity by right or by special-use permit in the Agricultural Conservation District, sign uses are as in Sec. 3-104.1 above and as follows:

Permitted—

1. No more than two of the following may be used for a single business location
2. Monument signs not exceeding 4 feet in height and 24 sf in size, not more than one per business operation.
3. Storefront signs not exceeding 4 feet in height and 16 feet in width, not more than one per business operation.
4. Projecting signs not exceeding 24 square feet, not more than one per business operation.
5. Pole signs not exceeding 40 square feet placed with the bottom no more than 6 feet from the ground, not more than one per business operation.

Special use—

1. Illuminated signs.
2. Banner signs.

3. Animated, electronic, or air-filled signs.
4. Outdoor neon signs.
5. Pole signs with a maximum height exceeding 12 feet. No pole sign may have a maximum height more than 6 feet higher than the business building to which it relates.

Sec. 3-104.6 Section left blank intentionally

Sec. 3-104.7 Signs: Agricultural Residential District

This district is intended to be the location of most new residential development in the County. Agriculture, forestry and related uses are also allowed within A2 Districts.

For any commercial or civic-use activity by right or by special-use permit in the Agricultural Residential District, sign uses are:

Permitted—No more than two of the following may be used for a single business location:

1. Monument signs not exceeding 4 feet in height and 32 SF in area, not more than one per business operation. Monument signs which are integrated into a brick, stone, or wood architectural feature or an earthen berm, all of which shall be permanently landscaped, may exceed four feet in height to a maximum of seven feet.
2. Storefront signs not exceeding 4 feet in height and 16 feet in width, not more than one per business operation.
3. Projecting signs not exceeding 24 square feet, not more than one per business operation.

Special use—

1. Illuminated signs.
2. Banner signs.
3. Pole signs. No pole sign may have a maximum height more than 6 feet higher than the business building to which it relates.

Sec. 3-104.8 Section left blank intentionally

Sec. 3-104.9 Signs: Other Residential Districts (R1, R2, R3)

Sec. 3-104.10 Section left blank intentionally

No commercial uses are permitted in these districts (Gasoline Station and Convenience Store by special-use permit [SUP] only); accordingly, no commercial signs are allowed except by SUP and will be reviewed as part of the site plan for construction. However, civic-use signs such as those for community organizations, schools, or churches may be placed under the same conditions as those for the Agricultural Residential District in Sec. 3-103.2.

Large residential signs may be permitted at the main entrances to a subdivision, planned unit or multi-family development. One sign may be permitted on either side of the entrance if such sign is on private property. Signs shall not exceed 50 sqft in area. Sign should be an identification sign only, limited to the name of development on site.

Sec. 3-104.11 Signs: General Commercial District

For any commercial or civic-use activity by right or by special-use permit in the General Commercial District, sign uses are as permitted in Sec. 3-104.1 above and as follows:

Permitted – No more than two of the following may be used for a single business location.

1. Monument signs not exceeding 4 feet in height and 32 sqft in area, not more than one per business operation. Monument signs which are integrated into an attractive brick, stone, or wood architectural feature or an earthen berm, all of which shall be permanently landscaped, may exceed four feet in height to a maximum of seven feet;
2. Storefront signs not exceeding 6 feet in height and 24 feet in width, not more than one per business operation.
3. Projecting signs not exceeding 40 square feet, not more than one per business operation.
4. Pole signs not exceeding 40 square feet placed with the sign's bottom no more than 8 feet from the ground, not more than one per business operation. Signs exceeding 16' in height or the height of the building, whichever is less, require a Special Use Permit.
5. Directory signs may be utilized by a commercial complex subject to the same size requirements as monument or pole signs with each occupant being entitled to one directory panel.

Special use–

1. Illuminated signs.

2. Banner signs.
3. Animated or electronic signs.
4. Outdoor neon signs.
5. Pole signs with a maximum height exceeding 16 feet or the height of the building, whichever is less. No pole sign may have a maximum height more than 6 feet higher than the business building to which it relates.

Sec. 3-104.12 Section left blank intentionally

Sec. 3-104.13 Signs: General Industrial District

For any commercial or civic-use activity by right or by special-use permit in the General Industrial District, sign uses are as permitted in Sec. 3-104.1 above and as follows:

Permitted – No more than two of the following may be used for a single business location.

1. Monument signs not exceeding 4 feet in height and 32 sqft in area, not more than one per business operation. Monument signs which are integrated into an attractive brick, stone, or wood architectural feature or an earthen berm, all of which shall be permanently landscaped, may exceed four feet in height to a maximum of seven feet.
2. Storefront signs not exceeding 6 feet in height and 144 sqft in area, not more than one per business operation.
3. Projecting signs not exceeding 60 square feet, not more than one per business operation.
4. Pole signs not exceeding 40 square feet placed with the bottom no more than 6 feet from the ground, not more than one per business operation. Pole signs may not exceed a height of 16 feet except by Special Use Permit. No pole sign may have an overall height more than 6 feet higher than the building to which it relates.

Special use–

1. Illuminated signs.
2. Banner signs.
3. Animated or electronic signs.
4. Outdoor neon signs.
5. Pole signs with a maximum height exceeding 16 feet. No pole sign may have a maximum height more than 6 feet higher than the business building to which it relates.

Sec. 3-104.14 Section left blank intentionally

Sec. 3-104.15 Signs: College Residential District

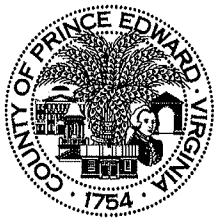
No commercial activity is permitted in the College Residential District, but acceptable sign uses for the college or other civic-use activity are:

Permitted—

1. Monument signs not exceeding 4 feet in height and 64 sqft in area.
2. Pole signs not exceeding 40 square feet placed with the bottom no more than 4 feet from the ground.
3. Athletic scoreboards.

Special use—

1. Illuminated signs.
2. Banner signs.
3. Animated or electronic signs.
4. Outdoor neon signs.
5. Pole signs with a maximum height exceeding 20 feet. No pole sign may have a maximum height more than 6 feet higher than the college building to which it relates.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 8, 2014
Item No.: 9
Department: Board of Supervisors
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: School Board Appointments

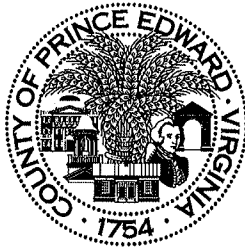
Summary: The Board will wish to make appointments to the Prince Edward County School Board for District 101 (Farmville). The candidates are as follows:

District 101: Peter Gur, Ph.D.
Linda Leatherwood

Attachments: Criteria for Selection of School Board Members
Citizen Volunteer Applications

Recommendation: The Board will wish to appoint a School Board member for Districts 101 for a term of office from July 8, 2014 – June 30, 2018.

Motion _____ Campbell _____ McKay _____ Townsend _____
Second _____ Cooper-Jones _____ Simpson _____ Wilck _____
Jones _____ Timmons _____

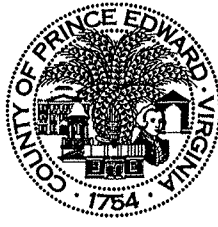


Adopted: November 13, 1984
Revised: August 10, 2004
Revised: January 13, 2009

CRITERIA FOR SELECTION OF SCHOOL BOARD MEMBERS

1. Each of the eight School Board members shall be appointed by a majority vote of the full Board of Supervisors when the School Board members' terms expire. This vote of the Board of Supervisors shall be by the show of hands.
2. The School Board members' terms of office shall commence on July 1.
3. The criteria for the appointment of School Board members are as follow:
 - a. Each year, the Supervisor from each election district in which a School Board member's term expires shall appoint a three (3) or five (5) member Citizens Committee to review and select candidate(s) for appointment to the School Board.
 - b. The membership of the Citizens Committee shall be announced at the Board of Supervisors meeting in February and published in a newspaper of general circulation, and the voters of the electoral district encouraged to submit nominations to the Chairman of the Committee.
 - c. For the March Board meeting, the County Administrator shall schedule and publish notice of a public hearing at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board. The members of the appointed Citizens Committee shall attend.
 - d. After the public hearing, the Citizens Committee shall interview and seriously consider all persons who are nominated and express willingness to serve, if appointed.
 - e. At the April Board meeting, the Citizens Committee shall report to the full Board of Supervisors a list of candidates for consideration. If the incumbent is requesting reappointment and is the only citizen expressing an interest, the Citizens Committee shall only be required to submit one name, the incumbent's, for consideration. If the incumbent is not requesting reappointment or is ineligible for reappointment, the Citizens Committee shall submit one or more names for consideration. The Citizens Committee shall also provide the Board biographical information on each candidate.
 - f. At the May Board meeting, a public hearing shall be held on the candidate(s) submitted at the April meeting.
 - g. At the June meeting, the Board, by a majority vote, shall appoint one candidate to the School Board.
 - h. The Citizens Committee, in selecting the candidates, shall consider the following:
 1. Person must be an eligible voter and resident of the election district;
 2. Person should be a freeholder;
 3. Person must be willing to serve on the School Board;
 4. Person should have at least a high school education;
 5. Person should be oriented to public service;
 6. Person should be involved, concerned, and dedicated to public education;
 7. Person should be independent (base decisions on factual matters rather than as a representative of a group or faction);
 8. Person should be able to perform the duties and obligations of School Board members;
 9. Person should be of integrity in all matters;
 10. Person should be above prejudice with regard to race, creed, sex, religion, age, and national origin.

###



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date January 16, 2014

Name Peter Gur

Home Address 1813 Woodland Trail

City Farmville State VA Zip Code 23901

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	<input checked="" type="checkbox"/>	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number (434) 391-1082 FAX _____

E-Mail Address petergur@msn.com

Present Employer Southside Virginia Community College

Business Address 109 Campus Drive

City Alberta State VA Zip Code 23821

Business Telephone Number (434) 949 1089 FAX _____

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation Adjunct Associate Professor

Former Occupation, If Retired Instructor, Governor's School of Southside Virginia

Education: High School Chung-kung HS in Taipei Year 1971

College/Technical School Soochow University in Taipei Year 1975

Graduate School Michigan State University, Ph.D. Year 1987

~~Military Service~~ Virginia Commonwealth University, MT Years 2000

Degrees/Other University of Virginia, Master of Art in Physics Edu. 200

Past Board, Commission, and Committee Assignments

Prince Edward Democratic committee: Treasure, 2010, 2011, 2012, 2013.

Professional, Civic, or Other Activities

Virginia Cooperative Extension: Master Gardener Volunteer,
Heart of Virginia Master Gardeners Association

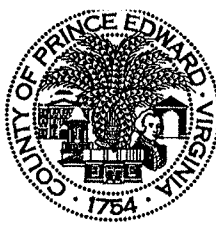
Retired physical and chemistry teacher from the Governor's School on 6/1/2011

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

VA Postgraduate Professional License; July 1, 2012 - June 30, 2017. PGP-524720

1. Help the Prince Edward County School Division meet all Federal Annual Measurable Objects (AMO).
2. Improve student retention and graduation rates.
3. Provide a safe learning environment.
4. Support all faculty and staffs.
5. Use the tax-payers' money wisely.

RECEIVED FEB - 4 2014



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

RECEIVED MAR 11 2014

Date 3-7-14

Name Linda Leatherwood

Home Address 517 Second St

City Farmville State Virginia Zip Code 23901

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	<u>✓</u>	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number 432-392-6252 FAX _____

E-Mail Address lleather @ embargmail.com

Present Employer _____

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home _____ Office _____

Optional Information Which May Prove Helpful:

Occupation Retired

Former Occupation, If Retired Teacher

Education: High School Marshall High School Year 1961

College/Technical School Longwood College Year 1965

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other graduate classes taken for renewal of license and required mandates

Past Board, Commission, and Committee Assignments

School Board - Prince Edward County

Professional, Civic, or Other Activities _____

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I believe that my forty-four (44) years on the ^{middle} high school classrooms give me a realistic view of the educational process. My previous years on the PE School Board show my support for both students and teachers, while keeping in mind the community we serve.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other(s) _____

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

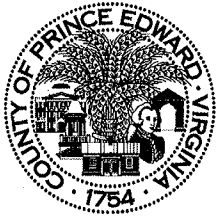
By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.

Linda Lentwood
Signature

3-7-14
Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 8, 2014
Item No.: 10
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: School Resource Officer Grant

Summary:

At its January 14, 2014 meeting, the Board of Supervisors authorized the submission of a grant application to DCJS that would fund a portion of the cost of a School Resource Officer for the Middle School. The Board placed no funding in the FY15 budget for the required local match opting instead to make any funding decisions at a later date. The County has received notification that the grant request has been approved. The Sheriff requests the salary for this position be up to \$35,500. The total personnel cost to include benefits would be \$49,997. Localities must apply for the grant each year. If awarded the grant in the out years the amount of reimbursement decreases each year until the locality funds the entire cost of the position. The chart below outlines the division of the cost, if the County is awarded the grant each year. If the County is not awarded the grant in a year it would be responsible for the entire cost of the position.

Year	County Cost	Grant	Total
1	16,325	33,675	50,000
2	21,325	28,675	50,000
3	28,825	21,175	50,000
4	41,325	8,675	50,000

In addition to the cost of the position the County will have to provide a vehicle which can be one of the Sheriff's surplus vehicles and purchase approximately \$3,000 in uniforms and equipment. The attached MOU requires the County schools be responsible for the Officer's uniforms and equipment.

Attachments:

Grant award letter dated June 12, 2014.
 Memorandum of Understanding between PECPS and the Sheriff

Recommendation:

The Board will need to determine if it would like to accept the grant. If it does the budget must be amended to include the grant revenues of \$33,675 with \$16,325 from the fund balance to pay for the additional expenditure of \$50,000.

Motion _____ Campbell _____ McKay _____ Townsend _____
 Second _____ Cooper-Jones _____ Simpson _____ Wilck _____
 Jones _____ Timmons _____



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

Francine C. Ecker
Director

June 16, 2014

1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
TDD (804) 386-8732

Mr. Wade Bartlett
County Administrator
Prince Edward County
P. O. Box 382
Farmville, VA 23901

Title: School Resource Officer/School Security Officer Grant Program

Dear Mr. Bartlett:

I am pleased to advise you that grant number **15-A3142FR15** for the above-referenced grant program has been approved in the amount of \$33,675.00 in State Special Funds and \$16,325.00 in Local Cash Match for a total award of \$50,000.00.

Enclosed you will find a Statement of Grant Award and a Statement of Grant Award Special Conditions. To indicate your acceptance of the award and conditions, please sign the award acceptance and return it to Janice Waddy, Grants Administrator, at the Department of Criminal Justice Services (DCJS). Please review the conditions carefully; as some require action on your part before we will disburse grant funds.

Also, enclosed are the Post Award Instructions and Reporting Requirements. Please refer to and read this information carefully as it contains details on processing financial and progress reports, as well as requesting awarded funds. ***Remember all financial and progress reports, budget amendment requests and request for funds must be processed through our online Grants Management Information System (GMIS).***

We appreciate your interest in this grant program and will be happy to assist you in any way we can to assure your project's success. If you have any questions, please call Heather Smolka at (804) 371-0635.

Sincerely,

A handwritten signature in black ink, appearing to read "Francine C. Ecker".

Francine C. Ecker

Enclosures

cc: The Hon. Wesley W. Reed, Sheriff
Ms. Donna Nunnally, County Treasurer
Ms. Heather Smolka, DCJS Monitor

Department of Criminal Justice Services

1100 Bank Street, 12th Floor, Richmond, VA 23219

Statement of Grant Award/Acceptance

Subgrantee: Prince Edward County

Date: June 16, 2014

Grant Period:

Grant Number:

From: 07/01/2014

Through: 06/30/2015

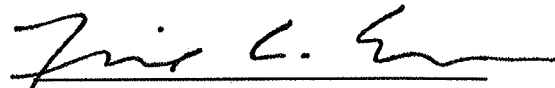
15-A3142FR15

Project Director	Project Administrator	Finance Officer
The Hon. Wesley W. Reed Sheriff Prince Edward County P. O. Box 25 Farmville, VA 23901 Phone: (434) 392-8101 Email: sheriff@co.prince-edward.va.us	Mr. Wade Bartlett County Administrator Prince Edward County P. O. Box 382 Farmville, VA 23901 Phone: (434) 392-8837 Email: wbartlett@co.prince-edward.va.us	Ms. Donna Nunnally County Treasurer Prince Edward County P. O. Box 522 Farmville, VA 23901 Phone: (434) 392-3454 Email: treasurer@co.prince-edward.va.us

Grant Award Budget

Budget Categories	DCJS Funds			Local	TOTALS
	Federal	General	Special		
Travel	\$0	\$0	\$0	\$0	\$0
Supplies/Other	\$0	\$0	\$0	\$0	\$0
Personnel	\$0	\$0	\$0	\$0	\$0
Indirect Cost	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0	\$0
Consultant	\$0	\$0	\$0	\$0	\$0
Totals	\$0	\$0	\$33,675	\$16,325	\$50,000

This grant is subject to all rules, regulations, and criteria included in the grant guidelines and the special conditions attached thereto.



Francine C. Ecker, Director

The undersigned, having received the Statement of Grant Award/Acceptance and the Conditions attached thereto, does hereby accept this grant and agree to the conditions pertaining thereto, this _____ day of _____, 20_____.

Signature: _____

Title: _____

MEMORANDUM OF UNDERSTANDING BETWEEN THE PRINCE
EDWARD COUNTY SHERIFF'S OFFICE AND THE PRINCE EDWARD
COUNTY PUBLIC SCHOOLS

SCHOOL RESOURCE OFFICER

A COOPERATIVE EFFORT BETWEEN THE PRINCE EDWARD COUNTY
PUBLIC SCHOOLS AND THE PRINCE EDWARD COUNTY SHERIFF'S
OFFICE.

The School Resource Officer assists the school staff in providing for the safe learning and working environment for students, teachers and administrators while promoting positive communication between the schools and the Sheriff's Office. The Prince Edward County Sheriff's Office shall provide for the employment and evaluation of the School Resource Officers. The officer is under the supervision of and reports directly to the Sheriff and/or designee as well as coordinates and communicates with the principal or designee of the school to which they are assigned. On days when the school is not in session, the School Resource Officer reports to the Sheriff's Office for general assignment. If there is a summer school in session one SRO will be assigned to summer school and will be present at the school during the days that summer school is in session.

The primary objectives of the School Resource Officer program include: assisting school administrators in fostering a safe, appropriate school environment: acting as an advocate for any student, teacher, administrator, school employee who may be a victim of suspected criminal activity: and promoting a relationship of trust while enhancing the lines of communication among the Prince Edward County Sheriff's Office, Prince Edward County Public Schools, students and parents. This program is preventive in nature with an objective of curbing potential school related violations by providing accurate legal information and counseling on campus by a law enforcement officer. The regular presence of a School Resource Officer on school grounds should serve as a positive deterrent as well. The Prince Edward County Sheriff's Office will provide a cruiser and it will meet the standards set in the Prince Edward County Sheriff's Office Policy and Procedure Manual in regards to operation and inspection of vehicles. The Prince Edward County Public Schools will be responsible for the funding of the School Resource Officer's uniforms and equipment. The Prince Edward County Sheriff's Office will order the uniforms and equipment and will submit the bills to the Prince Edward Public Schools.

The duties of the School Resource Officer (SRO) fall into the categories of prevention, investigation, communication, support, and enforcement.

PREVENTION:

1. The SRO works closely with school officials to help recognize and provide appropriate, preventative help and services to those juveniles who show delinquent tendencies.
2. If practical, the SRO periodically attends after school hours athletic events, dances, and other extracurricular functions as requested by the principal and authorized by the Sheriff who is given three weeks advanced notice of the event.
3. The SRO maintains rapport with community referral and resource agencies that offer treatment services for delinquent and/or troubled youths.
4. The SRO is responsible for coordinating with the Sheriff's Office and other agencies the use of narcotics dogs throughout the school year.
5. The SRO wears a regulation Sheriff's Office uniform including department issued duty gear during the assignment unless otherwise authorized for a specific purpose. This is to provide a visible deterrence of crime and to provide positive impression law enforcement in a non – confrontational setting.
6. The SRO will be based at Prince Edward County middle and high schools.

INVESTIGATION:

1. The SRO assists the school administration in the investigation of school law enforcement issues.
2. The SRO enforces Virginia State Law and Prince Edward County Ordinances in the Prince Edward County Public Schools. The SRO also investigates and takes appropriate actions for any suspected law violations which occur within the schools and/or in association with approved school activities.
3. The SRO assumes primary responsibility for handing calls for service from the schools and coordinates other law enforcement resources to the schools with the school principal or designee.

COMMUNICATION:

1. The SRO maintains and improves communication among school staff, faculty members, students, parents and law enforcement officers.
2. The SRO establishes constructive communication among students, officers, and other concerned and involved agencies.
3. The SRO provides students, faculty members and parents the opportunity to learn about law enforcement.
4. The SRO presents information on law enforcement and related criminal justice topics to classes, assemblies and school clubs.
5. The SRO makes presentations to PTA, civic, church, and other organizations regarding youths, the law, operation of the Sheriff's Office, and the School Resource Officer Program.

6. The SRO shall report all calls for service, including self – initiated calls, to the Sheriff's Office Dispatch.

SUPPORT:

1. The SRO may assist school administrators in the enforcement of policies established by the Prince Edward County School Board that do not conflict with the Policies or Procedures of the Prince Edward Sheriff's Office and/or the Virginia State Code.
2. The SRO assists the school staff in the interpretation of law as is related to law enforcement matters.
3. The SRO is responsible for assisting with training for school administrators in law enforcement and related areas.
4. The SRO keeps records of crimes and subsequent actions throughout the year.
5. The SRO attends and provides testimony for school expulsion hearings upon request.
6. The SRO disposes of illegal substances recovered by the school, which are not needed for prosecution in accordance with the Policies and Procedures of the Prince Edward County Sheriff's Office and the provisions of Virginia State Law.
7. The school administration and staff will provide appropriate space for the SRO to conduct their assigned duties, timely access to student directory information, and means for effective communication among the SRO, school administrators and the public.
8. The school principal or designee will provide a written evaluation of the SRO to the Sheriff on a form provided by the Sheriff's Office.
9. The principal will request in writing to the Sheriff or his designee any need for deputies or the SRO to work events at their school outside of normal school hours.

ENFORCEMENT:

1. The SRO is not a school disciplinarian, If the principal believes an incident constitutes a violation of law, the principal shall contact the SRO who shall then determine whether law enforcement action is appropriate.
2. The SRO shall take law enforcement action as necessary. As soon as practical, if not prohibited by confidentiality requirements of state law, the SRO will notify the principal about any law enforcement activity undertaken on that school's campus/property/event.
3. The SRO will take appropriate law enforcement action against intruders/trespassers that appear at school and school – related functions. Whenever practical, the SRO shall advise the principal when requesting additional enforcement assistance. This does not preclude other deputies from patrolling the school and/or school property.

NOTE:

The presence of the SRO does not diminish the authority or the responsibility of the school principal in any way, nor does it eliminate the need for school officials to investigate suspected violations of the Code of Student Conduct and enforce its provisions.

PRINCE EDWARD COUNTY SHERIFF'S OFFICE

BY: _____ DATE: _____
Wesley W. Reed, Sheriff

PRINCE EDWARD COUNTY PUBLIC SCHOOLS

BY: _____ DATE: _____
Dr. K. David Smith, Division Superintendent



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 8, 2014
Item No.: 11
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Resolution: Centennial Celebration of Virginia Cooperative Extension

Summary: Attached for your consideration is a resolution acknowledging the 100th Anniversary of Virginia Cooperative Extension and its service to Virginia's communities.

Attachments: Draft Resolution

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Cooper-Jones _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

BOARD OF SUPERVISORS

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PATTIE COOPER-JONES
VICE-CHAIR

HOWARD M. CAMPBELL
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CHARLES W. MCKAY
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JERRY R. TOWNSEND
JAMES R. WILCK



COUNTY ADMINISTRATOR
W.W. BARTLETT

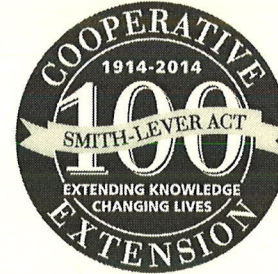
POST OFFICE BOX 382
FARMVILLE, VA 23901

(434) 392-8837 VOICE
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US
WWW.CO.PRINCE-EDWARD.VA.US

COUNTY OF PRINCE EDWARD, VIRGINIA

Recognizing 2014 as the Centennial of the National Cooperative Extension System



WHEREAS, Virginia Cooperative Extension of Prince Edward County is part of the nationwide Cooperative Extension System that is a partnership of federal, state and local governments and Virginia Tech and Virginia State University, the state's land-grant universities and;

WHEREAS, The Smith-Lever Act of 1914 established the Cooperative Extension Service, utilizing faculty serving as Extension Agents, who along with local staff and community-based resources, extend University research and knowledge to local communities and;

WHEREAS, Virginia Cooperative Extension provides wide-ranging educational programs and information in the areas of agriculture, natural resources, family and consumer sciences, 4-H youth development, food, nutrition and health, along with related areas of economic and workforce development across Virginia and;

WHEREAS, Virginia Cooperative Extension programs in Family and Consumer Sciences; Agriculture and Natural Resources; 4-H Youth Development, and Community Viability benefit many of the families, youth, schools and businesses in Prince Edward County;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Prince Edward County recognizes the work of Cooperative Extension in its 100th year and encourages Prince Edward County residents to take advantage of the programs and educational opportunities that Virginia Cooperative Extension offers to the community.

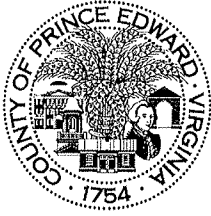
Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of ___ in favor and ___ opposed, this 8th day of July 2014.

Howard F. Simpson, Chairman

ATTEST:

W.W. Bartlett, County Administrator



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 8, 2014
Item No.: 12
Department: Economic Development
Staff Contact: Sharon Lee Carney, Director
Issue: Resolutions of Support – Utility Infrastructure Improvements

Summary:

Attached are draft Resolutions of Support for the Construction and Access of Natural Gas Pipelines, Increased ‘Last Mile’ Internet Connectivity, and Improved Cellular Telephone Service for the Board consideration.

If approved, the Resolutions will be sent along with other independent Resolutions adopted by the communities of the Virginia Growth Alliance, asking for legislative support on these three impediments to economic development in Prince Edward County and the VGA region.

Proposed Resolution recipients:

Office of the Secretary of Commerce and Trade -- Maurice Jones

Mark R. Warner, U.S. Senator, Virginia
 Tim Kaine, U.S. Senator, Virginia
 Virginia Congressional Delegation

Virginia State Senators
 Virginia House of Delegates

State Corporation Commission
 Utility and Railroad Safety Division
 Federal Energy Regulatory Commission, Kimberly D. Bose, Secretary

Attachments:

- Resolution of Support for the Construction and Access of Natural Gas Pipelines
- Resolution of Support for Increased ‘Last Mile’ Internet Connectivity
- Resolution of Support for Improved Cellular Telephone Service

Recommendation: Approval.

Motion _____
 Second _____

Campbell _____
 Cooper-Jones _____
 Jones _____

McKay _____
 Simpson _____
 Timmons _____

Townsend _____
 Wilck _____

BOARD OF SUPERVISORS

HOWARD F. SIMPSON
CHAIRMAN

PATTIE COOPER-JONES
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WWW.CO.PRINCE-EDWARD.VA.US

COUNTY OF PRINCE EDWARD, VIRGINIA

**A Resolution of Support for the Construction and Access
of Natural Gas Pipelines
in the County of Prince Edward, Virginia**

WHEREAS, the Commonwealth of Virginia has identified economic development as a critical element to improving the lives of our citizens; and

WHEREAS, Prince Edward County has identified the lack of the availability of, and access to, natural gas which has proven to be a critical hurdle impeding economic development in the County; and

WHEREAS, it is the understanding of Prince Edward County that a number of natural gas transmission lines are under consideration for construction in the Commonwealth; and

WHEREAS, the proposed routes of these transmission lines will cross many of the County Prince Edward County; and

WHEREAS, the planning stage for such transmission lines, which is underway, is the appropriate time to ensure that the County of Prince Edward is guaranteed maximum access to any transmission lines; and

WHEREAS, the construction of, and access to such lines will improve service reliability, and will alleviate heating source shortages as experienced in many parts of the United States during the winter of 2013-2014; and

WHEREAS, expanded capacity will allow better service to existing customers and more importantly will allow the addition of new customers, including businesses who decide to locate in the County of Prince Edward; and

THEREFORE, BE IT RESOLVED, that on July 8, 2014 the Board of Supervisors for the County of Prince Edward voted to support the construction of any and all natural gas pipelines in its locality and throughout Virginia in order that residents and businesses in the County of Prince Edward may access natural gas transmission lines; and

NOW BE IT FURTHER RESOLVED that the County of Prince Edward pledges to collaborate with any and all stakeholders, governing bodies, government agencies, contractors, service providers, and any and all other interested parties in order to guarantee access to such gas lines for the current and future businesses and residents of Prince Edward County.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia, at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of ____ in favor and ____ opposed, this 8th day of July 2014.

Howard F. Simpson, Chairman

ATTEST:

W. W. Bartlett, County Administrator

BOARD OF SUPERVISORS

HOWARD F. SIMPSON
CHAIRMAN

PATTIE COOPER-JONES
VICE-CHAIR

HOWARD M. CAMPBELL
ROBERT M. JONES
CHARLES W. MCKAY
C. ROBERT TIMMONS, JR.
JERRY R. TOWNSEND
JAMES R. WILCK



COUNTY ADMINISTRATOR
W.W. BARTLETT

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WWW.CO.PRINCE-EDWARD.VA.US

COUNTY OF PRINCE EDWARD, VIRGINIA

**A Resolution of Support for Increased “Last Mile”
Broadband Connectivity
in the County of Prince Edward, Virginia**

WHEREAS, the Commonwealth of Virginia has identified economic development as a critical element to improving the lives of our citizens; and

WHEREAS, the Virginia Tobacco Indemnification and Community Revitalization Commission has invested millions of dollars to develop and maintain a broadband backbone throughout the tobacco region of Virginia; and

WHEREAS, Mid-Atlantic Broadband Communities Corporation was established to bring high-speed Internet to underserved and unserved regions of rural Virginia; and

WHEREAS, access to the infrastructure developed by Mid Atlantic Broadband Communities Corporation is not possible for many businesses and residents of the Prince Edward County due to lack of internet providers; and

WHEREAS, the County has identified the lack of, and availability of “last mile” providers as a critical hurdle impeding economic development in the County of Prince Edward; and

WHEREAS, the use of broadband is becoming an increasingly important tool for education in the school systems; and

WHEREAS, many residents and business within Prince Edward County have no access to broadband or Wi-Fi; and

WHEREAS, expanded capacity and access to broadband and Wi-Fi will enhance the quality of life for the residents of the County of Prince Edward and support economic development; and

THEREFORE, BE IT RESOLVED, that on July 8, 2014 the Board of Supervisors for the County of Prince Edward voted to support efforts to increase “last mile” providers throughout Virginia in order that residents and businesses in the County Prince Edward may access broadband; and

NOW BE IT FURTHER RESOLVED that the County of Prince Edward pledges to collaborate with any and all stakeholders, governing bodies, government agencies, contractors, service providers, and any and all other interested parties in order to guarantee increased “last mile” access to as many residents and businesses as possible in the County of Prince Edward.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of ____ in favor and ____ opposed, this 8th day of July 2014.

Howard F. Simpson, Chairman

ATTEST:

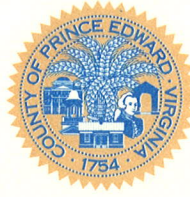
W. W. Bartlett, County Administrator

BOARD OF SUPERVISORS

HOWARD F. SIMPSON
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VICE-CHAIR

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JAMES R. WILCK



COUNTY ADMINISTRATOR
W.W. BARTLETT

POST OFFICE BOX 382
FARMVILLE, VA 23901

(434) 392-8837 VOICE
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US
WWW.CO.PRINCE-EDWARD.VA.US

COUNTY OF PRINCE EDWARD, VIRGINIA

**A Resolution of Support for The Development of Cellular Telephone Infrastructure
in the County of Prince Edward, Virginia**

WHEREAS, the Commonwealth of Virginia has identified economic development as a critical element to improving the lives of our citizens; and

WHEREAS, the use of cellular telephones is growing; and

WHEREAS, access to the infrastructure developed by national cellular providers is licensed and permitted by the State Corporation Commission; and

WHEREAS, the County has identified the lack of, and availability of access to, national cellular providers as a critical hurdle impeding economic development in Prince Edward County; and

WHEREAS, many residents and business within, and visitors to, the County of Prince Edward have no or limited access to cellular service; and

WHEREAS, the lack of service has a negative impact on the quality of life and is a potential life-safety issue; and

WHEREAS, expanded capacity and access to cellular service will enhance the quality of life for the residents of, and visitors to, the County of Prince Edward and support economic development; and

THEREFORE, BE IT RESOLVED, that on July 8, 2014 the Board of Supervisors for the County of Prince Edward voted to support efforts to increase infrastructure development throughout Virginia in order that residents and businesses in, and visitors to, the County Prince Edward may access national cellular networks; and

NOW BE IT FURTHER RESOLVED that the County of Prince Edward pledges to collaborate with any and all stakeholders, governing bodies, government agencies, contractors, service providers, and any and all other interested parties in order to guarantee increased cellular service access to as many residents and businesses as possible in the County of Prince Edward.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of ___ in favor and ___ opposed, this 8th day of July 2014.

Howard F. Simpson, Chairman

ATTEST:

W.W. Bartlett, County Administrator



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 8, 2014
Item No.: 13-a
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Sheriff's At-Will Overtime Program

Summary:

For Fiscal Year 2014 the County spent \$48,129 in overtime and \$3,682 in FICA for a total of \$51,811 in personnel cost for this program. An average cost of \$4,317.58 per month. An additional cost associated with this program is gasoline. It is difficult to determine with any degree of accuracy the fuel cost associated with this program. Fuel cost and usage fluctuates and records have not been kept measuring the amount of fuel used to operate this program. Fuel costs in FY13 were \$86,005 and with one month of expenses I estimate the fuel cost will be \$98,062 in FY14. This is a 14% increase in fuel cost. The price of a gallon of gas in FY13 was \$2.76409 while it increased to \$2,904 for FY14. This is a 5.06% increase. Assuming everything else is the same (obviously not accurate) between the two fiscal years it appears the At-Will program increased fuel cost by 8.94% which would be \$7,689. Therefore the cost of the program is estimated to cost between \$51,811 and \$59,500 depending on the allocation of the gasoline.

In FY 13 the County collected a total of \$104,181 in fines or an average of \$8,682 per month. For FY14 the County collected \$153,448 or an average of 12,787 per month. It often takes two months to collect on tickets written. Thus the first two months of the fiscal year will not reflect the impact of this program. In fact the final ten months of the FY saw collections of \$135,849 or an average of \$13,585 which when annualized would be \$163,018. This is an increase of \$58,837 in collections.

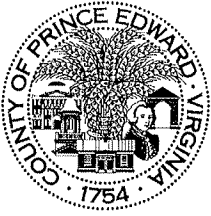
On a financial basis the program appears to essentially be breaking even. The Sheriff will be at the meeting to discuss other benefits of the program – decrease in speeding and an increase in safety, etc.

Attachments:

None

Recommendation: The Board will need to determine if it would like to allow the Sheriff to continue this program.

Motion _____	Campbell _____	McKay _____	Townsend _____
Second _____	Cooper-Jones _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 8, 2014
 Item No.: 14
 Department: County Administration
 Staff Contact: Sarah Elam Puckett
 Issue: Correspondence/Informational

Summary: Please see the attached correspondence and informational items for your review and consideration.

Attachments:

- a. E-mail, RE: Changes to Conflict of Interest Act Filing Requirements
- b. Commonwealth Regional Council, Meeting Agenda & Minutes

Recommendations: None.

Motion _____
 Second _____

Campbell _____
 Cooper-Jones _____
 Jones _____

McKay _____
 Simpson _____
 Timmons _____

Townsend _____
 Wilck _____

Wade Bartlett

From: Sacks, Margaret (GOV) <Margaret.Sacks@governor.virginia.gov>
Sent: Monday, June 16, 2014 3:49 PM
To: Sacks, Margaret (GOV)
Subject: Information about the changes to the Conflict of Interests Act

Good Afternoon,

As you may be aware, the General Assembly passed and the Governor signed into law changes to the Conflicts of Interests Act that go into effect July 1, 2014.

Prior to July 1, I plan to share more detailed information with you that clarifies the new requirements of the Act. On July 1, forms that include the new disclosure requirements will be available on the Secretary of the Commonwealth's website.

In the meantime, here is some top line information.

Individuals who file a Statement of Economic Interests or a Financial Disclosure with your office will be **required to file the form twice a year** on December 15 and June 15. The next semiannual filing deadline will be December 15, 2014, to report financial activity from January 1- October 31, 2014. The Disclosure of Real Estate Holdings remains an annual requirement, but will now be due on December 15.

For the time being, the process remains the same. In November, the SOC will distribute the notification memo with the most up-to-date forms to the localities for your office to distribute to those designated to file. We will repeat that process in May 2015 for the filing due June 15, 2015. After July 1, 2015, filers who currently submit the form to a clerk in a locality will file the Statement of Economic Interests or Financial Disclosure with the Virginia Conflict of Interest and Ethics Advisory Council housed in Legislative Services in the legislative branch of government.

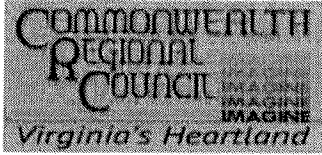
When you have a moment, kindly reply with the approximate number of disclosure forms that your office annually collects. Aside from the elected officials, I am not familiar with the number of employees and local board and commission citizen appointees that each locality designates to file either form so I do not have an appreciation of how many forms are submitted. This information will help in the transition of responsibilities from the SOC to the Ethics Commission.

Please feel free to contact me with any questions. I will be in touch with more details.

Thank You,

Margaret Sacks

Margaret D. Sacks
Conflict of Interests Director
Office of Governor Terry McAuliffe
Office of the Secretary of the Commonwealth
margaret.sacks@governor.virginia.gov | O: 804-692-0102 | F: 804-786-9549



IN PARTNERSHIP WITH
The Counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

Meeting Agenda

Thursday, July 3, 2014

12:00 Noon Regular Meeting (Light lunch will be provided)

Commonwealth Regional Council Office

One Mill Street, Suite 101, Farmville, Virginia 23901

- I. Welcome & Call to Order..... Chairman Stish
- II. Invocation
- III. Approval of Minutes of June 12, 2014 Meeting Secretary Bennett
- IV. Treasurers' Report – June Financial Statement, Attachment 1 Treasurer Timmons
- V. Report of Officers & Committees
 - A. Chairman's Report..... Chairman Stish
 - 1) Report on Chief Administrative Officers Meeting, Attachment 2
- VI. Scoping the Future – Discussion of Innovative/Regional Ideas..... Council Members
- VII. Old Business Chairman Stish
 - A. President & Staff Reports
 - 1) Staff Report – Submittal of CRC FEMA Mitigation Grant Application Todd Fortune
 - 2) Staff Report – Funding for Charlotte CH & Dillwyn Projects, Attachment 3 Melody Foster
 - 3) Staff Report – CRC Request to Members – Resolution of Support for the
Location of Natural Gas Pipeline in Region, Attachment 4 Mary Hickman
 - 4) Council Member Comments
- VIII. New Business..... Chairman Stish
 - A. President & Staff Reports
 - 1) Discussion of Member & Non-Member Participation and Project Cost Recovery
Policy, Attachment 5..... Mary Hickman
 - 2) Buckingham County Request – Interest in Regional Assessment
Staff, Attachment 6 Mary Hickman
 - 3) CRC Hosting VDOT Transportation Alternative Workshop, Attachment 7 Melody Foster
 - 4) CRC Hosting Regional Energy Performance Contractor Workshop..... Mary Hickman
 - 5) VAPDC 2014 Summer Conference, Attachment 8 Mary Hickman
 - 6) Upcoming Local Workshops, Attachment 9 Mary Hickman
 - 7) Governor's Announcement – Lunenburg County Jobs, Attachment 10..... Mary Hickman
 - 7) Council Member Comments
- IX. Commonwealth Intergovernmental Review Process (None)
- X. Council Member Comments
- XI. Other Business
- XII. Adjourn – Next Meeting Date – August 7, 2014

COMMONWEALTH REGIONAL COUNCIL
One Mill Street, Suite 101 | P.O. Box P
Farmville, VA 23901 | 434.392.6104 PHONE
www.virginiashheartland.org

**Commonwealth Regional Council
Farmville, VA 23901
June 12, 2014**

Welcome & Call to Order

The Chairman called the Meeting to order at 12:00 p.m. at the Commonwealth Regional Council Office located at One Mill Street, Suite 101, Farmville, Virginia.

Invocation

Mr. Bennett gave the invocation.

ROLL CALL**MEMBERS****PRESENT****ABSENT**

Amelia:

Mr. Ellsworth J. Bennett
*Mr. Ralph A. Whitaker, Jr.

Mr. Ellsworth J. Bennett
(Secretary)

Buckingham:

Ms. Cassandra Stish
*Ms. Rebecca Carter

Ms. Cassandra Stish
(Chairman)

Charlotte:

Mr. Gary Walker
*Mr. Haywood J. Hamlet

Mr. Gary Walker

Lunenburg:

Mr. David Wingold
* Ms. Beverley Hawthorne

Mr. David Wingold
(Vice-Chairman)

Prince Edward:

Mr. C.R. "Bob" Timmons, Jr.
*Mr. Charles W. McKay

Mr. C.R. "Bob" Timmons, Jr.
(Treasurer)

NOTE: *Denotes Alternates

STAFF

Ms. Mary Hickman, Acting President/CEO
Ms. Melody Foster, Regional Planner
Mr. Andre' Gilliam, Community Development Planner
Mr. Todd Fortune, Community Development Planner
Ms. Barbara Terry, Part-Time Planner

GUEST

None

Approval Of Minutes of May 1, 2014 Meeting

No action was taken.

Treasurer's Report

May Financial Statement: The Chairman stated the May Financial Statement was enclosed in the Council packet for review.

Mr. Timmons moved and Mr. Wingold seconded to accept the Financial Statement as presented. Motion carried.

New Business**President & Staff Reports****Report of Officers & Committees****Chairman's Report:**

Report on CRC FY 14-15 Budget Committee Meeting: The Chairman stated the CRC convened its final budget committee meeting prior to the Council meeting. The Chairman stated the proposed budget is balanced. The Chairman wanted to acknowledge the staffs hard work in putting together the budget. The Chairman stated this budget requires that the CRC part company with Ms. Barbara Terry, Part-Time Planner. The Chairman thanked Ms. Terry for her years of service to the CRC and stated the council members sorrow for having to eliminate the position.

Adoption of CRC FY 14-15 Budget: Mr. Timmons moved that the CRC FY14-15 Budget be approved as presented with the addition of: 1) a \$2500 Contingency Fund to be provided for unforeseen items not covered by the budget and will not require a special called meeting to occur to incur costs. 2) a Request for Proposals (RFP) be solicited to seek prices for Auditing Firms to prepare the CRC's next Audit. Motion carried.

The Chairman stated the CRC does have an urgent immediate need due to the CRC's server computer and back-up drive being struck by lightning which resulted in damage and the need to have the drives sent to a data recovery company for possible retrieval of data. The Acting President/CEO was requested to seek input from the CRC's Insurance Company for a possible filing of a claim for damage. Mr. Timmons moved that the Acting President/CEO be authorized to expend up to \$3,000 without a special meeting being called to address the computer damages. Motion carried.

The Chairman stated the CRC offices will be condensed to the south side of the current office space.

Mr. Timmons moved to authorize the Acting President/CEO to expend up to \$2000 toward moving costs to move office items from the North side of the current office space to the South side of the current office space that will become the permanent CRC office space in September 2014. Motion carried.

Mr. Wingold moved and Mr. Timmons second to hold an auction to sell surplus office equipment/furniture, etc. that will not be needed in future office space. Motion carried.

Mr. Timmons moved to present a Certificate of Appreciation for years of services to Barbara Terry. Motion carried.

VRS Resolution – FY 14-16 Biennium Employer Contribution Rate Election: The Chairman stated the CRC has received an Election of Contribution Rate from the VRS as to electing the Certified Rate of 18.44% or the Alternate Rate of 14.75%.

Mr. Timmons moved to adopt a Resolution to elect the Rate of 18.44% for the CRC VRS Employer Contribution Rate for FY14-16. Motion carried.

Report on Chief Administrative Officers (CAO) Meeting: The meeting was canceled due to the CRC's Scoping the Future meeting.

Report on CRC "Scoping the Future" Meeting: The Chairman stated she felt the meeting went well. The Chairman stated empowering the staff stood out as one notation. Mr. Timmons noted the CRC will need to market the services of the CRC by making ourselves visible often. Mr. Timmons also noted the developing relationship with Longwood and Hampden-Sydney. The Chairman stated she felt the CRC will need to continue dialogue on the Councils Vision for the future. As a result, the Chairman requested that the CRC's Agenda add an item each month to discuss innovative regional ideas to allow dialogue and discussion amongst members. There was discussion on the Scoping meeting held. Mr. Timmons noted that in order to represent the CRC in a more concise manner, the title of Ms. Hickman, Acting President/CEO needs to be changed to a permanent title that sends a better message to the public.

Mr. Timmons moved to change Ms. Hickman's title to President/CEO and then amended the motion at the request of Ms. Hickman to Executive Director to become effective immediately. Motion carried.

Old Business

President & Staff Reports:

CRC Letter to Senator Garrett & Delegate Fariss – Requesting Sponsorship of Bill to Provide PD14 Expanded Membership Option: The Chairman stated a copy of both letters was provided in the Council members packet for review. The Chairman stated with no further comments the letters will be signed and mailed out.

Status Report – VAPDC Regarding PD Membership: The Chairman as a result of Mr. Wood Harris participating in the Scoping meeting this agenda item did not need to continue to be addressed.

Staff Report – VDOT Public Hearing on Working Draft FY 15-20 SYIP Held in Lynchburg, VA: Ms. Foster stated that previously she had reported the Tentative listing of Transportation Alternative Projects had been released and included funding for only one of the three projects submitted on behalf of the localities. Due to the timing of the Public Hearing this year on the SYIP and the knowledge of a new CTB member being appointed by the Governor, a request was sent to all three localities, Buckingham, Charlotte Court House and Dillwyn to have someone appear at the Public Hearing on May 15, 2014 in Lynchburg, VA, along with CRC staff to support the local projects. Ms. Foster stated she attended the Public Hearing on May 15th and provided a handout on all three projects and support for the projects' funding. Ms. Foster stated the Town of Dillwyn had three representatives including the Town Mayor, Vice-Mayor and Clerk and the Town of Charlotte Court House had the Mayor in attendance, who all spoke very passionately for their projects. Ms. Foster stated the new CTB member, Ms. Shannon Valentine spoke with all of the representatives after the meeting and was very supportive of their projects. Ms. Foster reported since that time both the Town of Charlotte Court

House and Dillwyn have been contacted by VDOT to discuss funding of the projects. Ms. Foster stated she would be reporting in the future additional information as it became available.

Status Update-BARN/CRC AFID Application: Ms. Hickman gave an update on the BARN's progress towards support for a possible Agriculture and Forestry Industries and Development (AFID) Planning Grant Application. Cumberland County has agreed to donate \$3,000 to the project and Appomattox County has asked for representatives to come and speak with them in July. The BARN representatives feel after their meeting with Appomattox, which looks promising, they will be in position to submit an application for AFID funding in July. Ms. Hickman stated she is working with the BARN representatives on cost for grant administration services to be included in the project budget for submission. Ms. Hickman stated she will keep the CRC advised.

Staff Report – Center for Rural VA- Strategic Plans Assessment Focus Group Held for Region: Mr. Gilliam reported that on May 14, 2014 he attended the Strategic Plans Assessment held at SVCC by the Center for Rural Virginia. Mr. Gilliam stated at the request of the Tobacco Commission, the Center for Rural Virginia is conducting an Assessment in each of the nine planning districts within the Tobacco Region. The meetings bring together representatives of the planning district commissions, economic developers, marketing organizations, business leaders, education leaders and other stakeholders from across the region. Attendees participated in brainstorming exercises concerning economic drivers such as leadership & community capacity, infrastructure, education & workforce development, healthcare, etc. All information shared during the session was prioritized and recorded. A report will be provided to the PDC's once the nine Assessments are completed. Mr. Gilliam stated there 14 people in attendance at the Assessment held at SVCC including Senator Frank Ruff.

Council Member Comments: There were none.

New Business

President & Staff Reports

Town of Kenbridge Request for Grant Administration Assistance for VDOT Safe Routes to School Project (SRTS): Mr. Fortune stated the CRC assisted the Town of Kenbridge in applying for SRTS funding in 2012 that included three potential projects. This was the last year that funding was provided at 100% with no matching funds required. The Town received funding for one of the projects which entails walk signals and pedestrian signage on Broad Street at Main, Fifth, and Sixth Streets and the restoration of crosswalks on Broad Street at Main, Fifth and Sixth Streets. The Town has requested that the CRC provide Administrative and Technical Services for the funded project. The CRC will receive \$3,000 for these services.

Mr. Wingold moved to approve the Request for Grant Administration Assistance to the Town of Kenbridge and authorized Ms. Hickman to execute all documents necessary to move the project forward. Motion carried.

CRC/Town of Dillwyn Contract Amendment – VDOT T Transportation Alternative Project, Phase IV: Mr. Fortune stated due to delays in the project, an Amendment is needed for Phase IV of the Town of Dillwyn's Streetscape Improvement Project. The term of extension will be for 6 months with the scope of work and compensation remaining unchanged.

Mr. Timmons moved to approve the Contract Amendment as presented. Motion carried.

Town of Dillwyn Request for Grant Administration Assistance for VDOT Transportation Alternative Project, Phase IV Extended/Phase V: Mr. Fortune stated the Town of Dillwyn has requested the CRC provide administrative and technical assistance in implementing Dillwyn's Streetscape Project for Phase IV Extended and Phase V. This project is a continuation of earlier projects and therefore the agreement will be an Amendment to earlier contracts. The CRC will receive \$16,000 for these services.

Mr. Timmons moved to approve the Town of Dillwyn's Request for Grant Administration Assistance for VDOT Transportation Alternative Project – Phase IV Extended/Phase V. Motion carried.

Lunenburg Request – CRC Resolution in Support of the Location of Natural Gas Pipeline in Region: Ms. Hickman stated Ms. Tracy Gee, Lunenburg County Administrator contacted the CRC seeking assistance in putting together a Resolution of Support for the Proposed Dominion and Spectra Pipeline Projects. The CRC provided the Resolution Template and was also asked for the CRC to adopt a Regional Resolution of Support for the project. Ms. Hickman stated the Resolution was provided in the Council packet for review and comment.

Mr. Timmons moved that the CRC Adopt the Resolution of Support for the Location of a Natural Gas Pipeline in the Region and also asked that a copy of the Resolution be sent to the other localities of the region for their consideration as well. Motion carried.

Ms. Hickman stated the Adopted Resolution will be sent to Maurice Jones, Secretary of Commerce and Trade.

AFG Grant Award – Hampden-Sydney Volunteer Fire Department (VFD): Mr. Fortune announced that the Hampden-Sydney Volunteer Fire Department has been notified that their AFG Grant Proposal was funded. The CRC assisted the department in applying for \$56,796 in federal funding with a total project budget of \$59,785 to purchase 29 sets of turnout gear.

Ms. Foster stated that the CRC assisted 3 volunteer departments in submitting AFG applications last December. Ms. Foster stated funding announcements will continue in the future to all monies have been expended. There was discussion on ways to get more departments to apply in the future. Having the CRC hold a local workshop was discussed as well as appearing at a Firefighters Association meeting in the region. It was also mentioned to contact Virginia Fire Programs for assistance.

Next Round of FEMA Mitigation Grant Funding, CRC Regional Hazard Mitigation Plan Update: Mr. Fortune stated he has now heard from all of the regions localities contacted for participation in the Update to the Regional Hazard Mitigation Plan except for Cumberland County. Mr. Fortune stated while staff had been anticipating a Grant Round in the Fall for funding, the CRC was recently notified that the deadline for Grant Applications will be June 27, 2014. Therefore, the CRC will need to decide how they would like to structure the matching funds required for the application as it pertains to members and non-members. There was discussion on this matter.

Mr. Bennett moved for the CRC to submit an application for FEMA Mitigation Grant Funding and that member localities be allowed to provide in-kind services for matching purposes if allowed and that non-

member localities that wish to participate provide a cash match equal to 25% more than member localities. Motion carried.

Ms. Hickman was asked to put on the Agenda for the next meeting the CRC's Cost Recovery Plan to revisit costs for non-members.

Governor's Announcement – New Members to CTB: Ms. Foster stated included in the Council packet was an announcement by Governor McAuliffe naming six new members to the Commonwealth Transportation Board including a new member to the Lynchburg District, Ms. Shannon Valentine. Ms. Foster stated this was provided for information.

Council Member Comments: There were none.

Commonwealth Intergovernmental Review Process (CIRP): Mr. Wingold moved to give a level one comment to the following listed CIRP: Nutri-Blend permit medication, Amelia County. Motion carried.

Council Member Comments: The Chairman stated Buckingham County took action at their last meeting to support the CRC working on a Regional Assessment Initiative.

Other Business: Ms. Hickman stated that due to the action the CRC took in March to no longer be the contact for VEDP because the CRC no longer has an active marketing program and also because of the staff downsizing the office space, Ms. Hickman asked for direction of the storage of certain files. Ms. Hickman stated the CRC when formed, took ownership of the Heartland Authority and the Heartland Partnership files which includes two file cabinets and a bookshelf of information. Ms. Hickman inquired if the CRC would like for her to contact Virginia's Growth Alliance to take possession of the files. There was discussion. It was the consensus to have Ms. Hickman contact Virginia's Growth Alliance to arrange moving the files.

Ms. Hickman provided the members present a copy of "A Review of Boundaries of Virginia's Planning Districts" completed by the Virginia Department of Housing and Community Development in May 2014. Ms. Hickman noted that every 10 years after the Census is completed DHCD is required to conduct a Boundary Review of Planning Districts. Ms. Hickman stated there were no changes noted in the report to any of the boundaries of the 21 planning districts.

Ms. Foster stated the CRC received their annual VDOT Rural Transportation Planning Assistance Program Letter of Authorization for services for FY 14-15 after the packet had been mailed out. The CRC will need to execute the contract for the coming year and return to VDOT before the next meeting. Mr. Wingold moved to authorize Ms. Hickman to execute the agreement between VDOT and the CRC. Motion carried.

Adjournment: The meeting adjourned at 1:35 p.m.

Mr. David Wingold, Secretary



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 8, 2014
Item No.: 15
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports

Summary: Please see the attached monthly reports for your review and consideration.

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery – Home Users
- d. Cannery – Commercial
- e. Prince Edward County Public Schools
- f. Tourism

Recommendations: None.

Motion _____
Second _____

Campbell _____
Cooper-Jones _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



Animal Control Monthly Report

"June 2014"

Dogs		Wildlife	
Surrendered	1	Handled	0
Picked Up	11	Euthanized	0
Claimed By Owner	2	Rabies Case	0
Adopted	1		
Died in Kennel	0	Livestock	
Euthanized	1	Returned to Owner	0
Transferred to SPCA	8	Died in Kennel	0
Dead on Arrival	1	Adopted	0
Escaped from Shelter	1	Fees Collected	\$0.00
Seized	2		
Fees Collected	\$185.00	Other Companion Animals	
		Returned to Owner	0
Cats			
Surrendered	36	Number of Calls to Shelter	156
Picked Up	2	Summons Issued	6
Claimed By Owner	0	Warrants Served	1
Adopted	0	Days in Court	1
Euthanized	36	Nuisance Dogs	4
Died in Kennel	0	Dangerous Dogs	1
Transferred to SPCA	2		
Dead on Arrival	0		
Fees Collected	\$50.00	Total Fees Collected	\$235.00

Bill the Town of Farmville

1 cat housed (10 days each)

Total \$50.00

S. Ray Foster, Animal Control Officer

Building Official

Permits Issued Report
6/01/2014 Through 6/30/2014

BI41

ADDITIONS	- Issued	3
	- Value	\$20,500.00
	- Permit Fees	\$258.00
	- 2.00% STATE TAX	\$5.16
	- Fees Collected	\$.00
CHURCH (ADD/REN/E/P/M)	- Issued	1
	- Value	\$50,000.00
	- Permit Fees	\$160.00
	- 2.00% STATE TAX	\$3.20
	- Fees Collected	\$.00
DEMOLITIONS	- Issued	1
	- Value	\$.00
	- Permit Fees	\$50.00
	- 2.00% STATE TAX	\$1.00
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	4
	- Value	\$496,253.00
	- Permit Fees	\$1,278.00
	- 2.00% STATE TAX	\$45.53
	- Fees Collected	\$.00
ELECTRICAL	- Issued	16
	- Value	\$18,380.00
	- Permit Fees	\$785.00
	- 2.00% STATE TAX	\$15.70
	- Fees Collected	\$.00
MECHANICAL	- Issued	9
	- Value	\$9,236.00
	- Permit Fees	\$450.00
	- 2.00% STATE TAX	\$9.00
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	1
	- Value	\$575.00
	- Permit Fees	\$50.00
	- 2.00% STATE TAX	\$1.00
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	4
	- Value	\$228,058.43
	- Permit Fees	\$693.60
	- 2.00% STATE TAX	\$13.86
	- Fees Collected	\$.00
PLUMBING	- Issued	7
	- Value	\$.00
	- Permit Fees	\$350.00
	- 2.00% STATE TAX	\$7.00
	- Fees Collected	\$.00
Total Permits - Issued		46
Total Permits - Value		\$823,002.43
Total Permits - Permit Fees		\$4,074.60
- 2% Tax		<u>\$ 81.49</u>
Total -		\$4,156.09

PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road
Farmville, Virginia 23901

LENA HUDDLESTON
Cannery Manager
434-223-8664
Home 434-392-4218

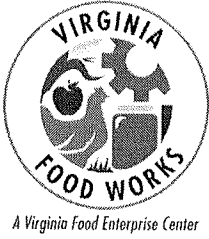
June 2014 Cannery Report

The cannery report for the hot month of June. The following number of cans were canned:

557 (qt.)	@	.48 =	267.36
59 (pt.)	@	.40 =	23.60
13 Patrons usage	@	1.00 =	13.00
30 % out of county			<u>8.04</u>
TOTAL			\$312.00

L. Huddleston

kef



Virginia Food Works

Commercial Management at Prince Edward County Cannery

Emily Wells
Commercial Manager
(434) 547-4280

June 2014 Summary

June has shown fresh commitment from clients as inspections are scheduled for new processors. One new client has successfully passed inspection and two more are scheduled to be reviewed in July.

Now that the Cannery has become more established as a commercial processing location, we will be imposing a new fee schedule in July. The increased rental rates in this fee schedule will make the Cannery a more sustainable venture for the County.

Interested parties: 7

Clients: 7

Facility tours: 1

Days used for commercial activity: 13

Products created:

- Blackberry Vinaigrette
- Marinade
- Strawberry Jam
- Barbeque Sauce
- Samples (Strawberry & Cherry Syrups)

Other services provided:

- Supervision of independent processors
- Tour of the facility for potential clients
- Facilitating & scheduling inspection of new clients

Prince Edward County Public Schools
2013-2014
Comparative Receipts and Expenditures
Year to Date

Month of June 2014

Receipts:	Fiscal 2013			Fiscal 2014			
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	Diff.
Sales Tax	2,777,205	2,768,320	99.68	2,812,502	2,699,380	95.98	-3.70
Basic Aid	6,337,921	5,939,042	93.71	5,997,516	5,871,886	97.91	4.20
Other State	5,139,072	4,919,507	95.73	5,249,510	5,113,846	97.42	1.69
Total State	14,254,198	13,626,869	95.60	14,059,528	13,685,112	97.34	1.74
Federal Funds	2,849,940	3,053,204	107.13	2,235,517	1,981,160	88.62	-18.51
Local Funds	8,106,652	8,083,056	99.71	8,346,800	8,312,046	99.58	-0.13
Cash Book	455,290	441,079	96.88	455,290	491,489	107.95	11.07
Total Revenue	\$25,666,080	\$25,204,208	98.20	\$25,097,135	\$24,469,807	97.50	-0.70
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Instruction	19,413,030	19,379,245	99.83	18,943,400	18,745,986	98.96	-0.87
Administration	1,686,308	1,527,454	90.58	1,714,393	1,599,655	93.31	2.73
Transportation	1,882,451	1,657,020	88.02	1,989,091	1,693,847	85.16	-2.87
Maintenance	1,950,439	1,921,362	98.51	1,726,854	1,709,319	98.98	0.48
Food Service	11,455	11,455	100.00	12,048	12,048	100.00	0.00
Facilities	150,000	137,274	91.52	150,000	150,000	100.00	8.48
Debt Service	572,397	570,396	99.65	561,348	558,952	99.57	-0.08
Total Expenditures	\$25,666,080	\$25,204,206	98.20	\$25,097,135	\$24,469,807	97.50	-0.70

Prince Edward County Public Schools
Summary Financial Report
June 30, 2014

<u>Revenues</u>	Current Month	Year to Date	Budget	Variance Actual Under (Over) Budget	YTD as a Percent of Budget
From the State:					
State Sales Tax	\$ 241,251	\$ 2,699,380	\$ 2,812,502	\$ 113,122	95.98
Basic School Aid	\$ 658,715	\$ 5,871,886	\$ 5,997,516	\$ 125,630	97.91
All Other	\$ 760,518	\$ 5,113,846	\$ 5,249,510	\$ 135,664	97.42
Total State	\$ 1,660,483	\$ 13,685,112	\$ 14,059,528	\$ 374,416	97.34
From the Federal Gov't.	\$ 123,791	\$ 1,981,160	\$ 2,235,517	\$ 254,357	88.62
General Fund (County)	\$ 2,040,682	\$ 8,312,046	\$ 8,346,800	\$ 34,754	99.58
Cash Book -Local	\$ 8,698	\$ 491,489	\$ 455,290	\$ (36,199)	107.95
Total Revenues	\$ 3,833,654	\$ 24,469,807	\$ 25,097,135	\$ 627,328	97.50

<u>Expenditures</u>	Current Month	Year to Date	Outstanding Encumbrances	Budget	Expended & (Over) Under Budget	Expen. & Encumbrance as a % of Budget
1000-Instruction	\$ 3,001,307	\$ 18,745,986	\$ 10,863	\$ 18,943,400	\$ 186,552	99.02
2000-Admin.,Health/Atten.	\$ 234,452	\$ 1,599,655	\$ 146	\$ 1,714,393	\$ 114,592	93.32
3000-Transportation	\$ 315,270	\$ 1,693,847	\$ 54	\$ 1,989,091	\$ 295,191	85.16
4000-Oper/Maintenance	\$ 229,432	\$ 1,709,319	\$ -	\$ 1,726,854	\$ 17,535	98.98
5000-Food Service	\$ -	\$ 12,048	\$ -	\$ 12,048	\$ -	100.00
6000-Facilities	\$ 53,192	\$ 150,000	\$ -	\$ 150,000	\$ -	100.00
7000-Debt. Service	\$ -	\$ 558,952	\$ 1	\$ 561,348	\$ 2,395	99.57
Total Expenditures	\$ 3,833,654	\$ 24,469,807	\$ 11,063	\$ 25,097,135	\$616,265	97.54

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901

2013-2014
Comparative Receipts and Expenditures
Food Service Department
Year to Date

Month of June, 2014

Receipts:	Fiscal 2013			Fiscal 2014			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	23,898	21,195	88.69	26,605	21,619	81.26	-7.43
Fresh Fruit & Vegetable	65,000	54,503	83.85	60,000	57,847	96.41	12.56
Total State	88,898	75,698	85.15	86,605	79,466	91.76	6.61
Federal Reimbursement	750,000	808,606	107.81	700,000	753,400	107.63	-0.19
Cash Book - Local	248,172	276,162	111.28	395,071	397,806	100.69	-10.59
Total Revenue	\$1,087,070	\$1,160,467	106.75	\$1,181,676	\$1,230,672	104.15	-2.61
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	382,317	382,317	100.00	403,004	403,004	100.00	0.00
Fringe Benefits	130,485	130,485	100.00	149,053	149,053	100.00	0.00
Purchased Services	25,505	25,505	100.00	31,986	31,986	100.00	0.00
Refunds	113	113	100.00	165	165	100.00	0.00
Telephone	2,071	2,071	100.00	358	358	100.00	0.00
Travel	1,132	1,132	100.00	3,696	3,696	100.00	0.00
Materials & Supplies	34,847	34,847	100.00	14,863	14,863	100.00	0.00
Food Supplies	481,499	481,499	100.00	490,458	482,777	98.43	-1.57
Repairs & Maintenance	10,150	10,150	100.00	81,034	81,034	100.00	0.00
Uniforms	1,193	1,193	100.03	0	0	0.00	0.00
Furniture/Equipment	17,758	17,758	100.00	7,059	7,059	100.00	0.00
Total Expenditures	\$1,087,070	\$1,087,070	100.00	\$1,181,676	\$1,173,995	99.35	-0.65

Prince Edward County Public Schools
2013-2014

**Food Service Department
Summary Financial Report
June 30, 2014**

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ 1,836	\$ 21,619	\$ 26,605	\$ 4,986	81.26
Fresh Fruit & Vegetable	\$ 899	\$ 57,847	\$ 60,000	\$ 2,153	96.41
Total State Funds	\$ 2,735	\$ 79,466	\$ 86,605	\$ 7,139	91.76
Federal Reimbursement	\$107,223	\$ 753,400	\$ 700,000	\$ (53,400)	107.63
Cash Book - Local	\$171,383	\$ 397,806	\$ 395,071	\$ (2,735)	100.69
Total Revenues	\$281,341	\$1,230,672	\$1,181,676	\$ (48,996)	104.15

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 57,342	\$ 403,004	\$ -	\$ 403,004	\$ -	100.00
Fringe Benefits	\$ 26,350	\$ 149,053	\$ -	\$ 149,053	\$ -	100.00
Purchased Services	\$ 2,922	\$ 31,986	\$ -	\$ 31,986	\$ -	100.00
Refunds	\$ 46	\$ 165	\$ -	\$ 165	\$ -	100.00
Telephone	\$ -	\$ 358	\$ -	\$ 358	\$ -	100.00
Travel	\$ 2,481	\$ 3,696	\$ -	\$ 3,696	\$ -	100.00
Materials & Supplies	\$ 621	\$ 14,863	\$ -	\$ 14,863	\$ -	100.00
Food Supplies	\$ 50,518	\$ 482,777	\$ (49)	\$ 490,458	\$ 7,730	98.42
Repairs & Maintenance	\$ 4,990	\$ 81,034	\$ -	\$ 81,034	\$ -	100.00
Uniforms	\$ -	\$ -	\$ -	\$ -	\$ -	-
Furniture/Equipment	\$ -	\$ 7,059	\$ -	\$ 7,059	\$ -	100.00
		\$ -	\$ -	\$ -	\$ -	-
Total Expenditures	\$145,270	\$1,173,995	\$ (49)	\$1,181,676	\$7,730	99.35

Tourism & Visitor Center Monthly Report for June 2014

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2014	2,019	291	72	2,382	397.0
2013	3,148	872	101	4,121	343.4
Total / 6 Months					
Total / ALL of 2013					
Virginia's Retreat Passport Program:					
Passports redeemed this month: 23					
Passports redeemed YTD: 51					

Requests for Information:					
Stacked Arms Pins: This Month: 314 YTD: 866					

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Tablet/Cell Web Hits	Monthly Totals:
June 2014	42	383	40	620	1233	2,318
June 2013	10	1809	34	456	1213	3,522
% Difference	320.00%	-78.83%	17.65%	35.96%	1.65%	-34.19%

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Tablet/Cell Web Hits	Monthly Totals:
TOTAL YTD						
2014 YTD	230	2,127	242	2,382	7,188	11,939
2013 YTD	158	6,271	199	1,875	1,950	10,453
% Difference	45.57%	-66.08%	21.61%	27.04%	268.62%	14.22%

Report to July Board of Supervisors:

- First reports from local Sesquicentennial events - visitation actually to the Visitor Center is tracked here:
- During the time period of June 13 - June 23, 11 days covering the first two Sesquicentennial events, including travel days, the Visitor Center hosted 262 visitors. 87 of these visitors - 33% - told us they were here because of the 150th events and subsequently following Lee's Retreat. One busload of 33 Europeans is included in this visitor total. They came from Ireland, England and Australia to take part in our history.
- Our requests for information coming through Virginia's Retreat and The Best Part of the Civil War ... The End campaigns are getting more specific. We are being asked for assistance with locating hotel rooms as everything in Farmville and Lynchburg is either already booked for that week in late March/early April or the rooms are being booked with no chance of a refund, even in the case of an emergency.
- We will receive the attendance reports from Petersburg National Park and Staunton River Battlefield Historical State Park; expected at August Regional Sesquicentennial Meeting at Twin Lakes State Park.