



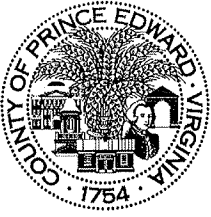
**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS
September 9, 2014**

A G E N D A

- 5:30 p.m.** **SPECIAL MEETING** – *Dominion Power’s Atlantic Coast Pipeline Project.*
Representatives of Dominion Power will give a presentation on the proposed natural gas pipeline that could pass through the County. There will be an opportunity for questions from Prince Edward County residents/landowners only. Location: Prince Edward County Circuit Courtroom, 3rd Floor, Prince Edward County Courthouse, Farmville, VA.
- 7:00 p.m.**
1. The Chairman will call to order the September meeting of the Board of Supervisors. 1
 2. Invocation 1
 3. Pledge of Allegiance 1
 4. **PUBLIC PARTICIPATION:** *Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.* 3
 5. Board of Supervisors Comments 5
 6. Consent Agenda:
 - a. Treasurer’s Report: July 2014 7
 - b. Approval of Minutes: August 12, 2014 @ 6:00 p.m. 11
August 12, 2014 @ 7:00 p.m. 14
August 21, 2014 37
 - c. Review of Accounts & Claims 41
 - d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved. 65
 - e. Appropriations 67
 7. Highway Matters: Kevin Wright, VDOT 69
 8. Reassessment Update: Gary Eanes, Wampler-Eanes Appraisal Group 71
 9. Board of Equalization 73
 10. Personal Property Tax Relief: Resolution 77
 11. Citizen Volunteer Appointments 81
 12. Posting County Land for No Hunting 83
 13. Acceptance of Wastewater at County Pump Station 85
 14. County Administrator’s Report 101
 15. Committee Reports:
 - a. Legislative Committee 111

16.	<u>Upcoming:</u>	113
	a. Moton Community Banquet	114
	b. VDOT Open House & Public Hearing – FY15-20 SYIP (Six-Year Plan)	117
	c. Conflict of Interest Act Webinar	120
17.	<u>CLOSED SESSION:</u> 2.2-3711(A)(3) and 2.2-3711(A)(7), <i>Code of Virginia</i>	121
18.	<u>Correspondence/Informational:</u>	123
	a. CRC Grant Announcement – Prospect Volunteer Fire Department	124
	b. Letter, Piedmont Soil & Water Conservation District	125
	c. Commonwealth Regional Council, Meeting Agenda & Minutes	126
19.	<u>Monthly Reports:</u>	133
	a. Animal Control	134
	b. Building Official	135
	c. Cannery – Home Users	136
	d. Prince Edward County Public Schools	137
	e. PERT	141
	f. Tourism	147

(NOTE: Additional agenda items may be added to the Table Pack, available for review after 4:30 p.m. on Tuesday, September 9, 2014.)



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 9, 2014
Item No.: 1 & 2 & 3
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call To Order & Invocation & Pledge of Allegiance

Summary: The Chairman will call to order the **September** meeting of the Prince Edward Board of Supervisors. The invocation and Pledge of Allegiance will follow.

Attachments:

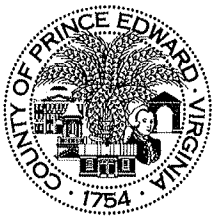
Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 9, 2014
Item No.: 4
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



**County of Prince Edward
Board of Supervisors
Agenda Summary**

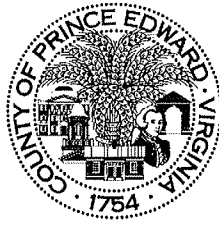
Meeting Date: September 9, 2014
Item No.: 5
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Board of Supervisor Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments: Protocol for Board of Supervisors Comments

Recommendation: None.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



Mission Statement of the Board of Supervisors of the County of Prince Edward

To represent all citizens, provide leadership, create vision and set policy to accomplish effective change, planned growth and provide essential service, while maintaining and enhancing the quality of life in Prince Edward County.

PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during “Public Participation,” if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen’s concerns on matters of public interest.
- “*Board of Supervisors Comments*” is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member’s comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009
Re-Adopted: January 10, 2012



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: September 9, 2014
Item No.: 6-a
Department: Treasurer
Staff Contact: Donna Bowman Nunnally
Issue: Treasurer's Report

Summary: The July 2014 Treasurer's Report is attached.

Attachments: Treasurer's Report

Recommendation: Acceptance.

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

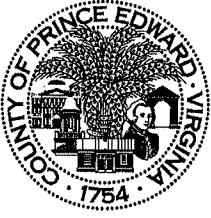
Townsend _____
Wilck _____

Prince Edward Board of Supervisors Treasurer's Report - July 2014

Name of Bank	Bank Balance	Deposit in Transit/Adj.	Outstanding Checks	Available Balance
Benchmark Pooled Fund Account	\$ 7,796,843.97	\$ 738.00	\$ 283,712.53	\$ 7,513,869.44
Wells Fargo Social Services	\$ 367,824.62		\$ 85,763.68	\$ 282,060.94
Bank of America School Fund	\$ 1,232,331.23	\$ 0.33	\$ 585,449.63	\$ 646,881.93
Bank of America Food Service	\$ 102,148.70	\$ 309.94	\$ 12,667.28	\$ 89,791.36
Benchmark Food Service	\$ 256,739.96		\$ 200.00	\$ 256,539.96
TOTAL				\$ 8,789,143.63
Certificate of Deposits				
Benchmark				\$ 519,048.66
Citizens Bank Recreation				\$ 15,000.00
Citizens Bank Underground Storage				\$ 20,000.00
Farmers Bank				\$ 200,000.00
Wells Fargo Advantage Fund				\$ 162,451.76
TOTAL				\$ 916,500.42
GRAND TOTAL				\$ 9,705,644.05

Prince Edward Board of Supervisors Report - July 2013 Treasurer's Report

Name of Bank	Bank Balance	Deposit in Transit/Adj.	Outstanding Checks	Available Balance
Benchmark Pooled Fund Account	\$ 7,855,028.47	\$ 23,794.00	\$ 284,522.09	\$ 7,594,300.38
Wachovia Social Services	\$ 192,881.41		\$ 84,593.78	\$ 108,287.63
Bank of America School Fund	\$ 1,552,030.26		\$ 429,455.14	\$ 1,122,575.12
Bank of America Food Service	\$ 94,355.94	\$ 149.29	\$ 15,043.25	\$ 79,461.98
Benchmark Food Service	\$ 369,387.04		\$ 37.75	\$ 369,349.29
TOTAL				\$ 9,273,974.40
Certificate of Deposits				
Benchmark				\$ 519,048.66
Citizens Bank Recreation				\$ 15,000.00
Citizens Bank Underground Storage				\$ 20,000.00
Planners Bank				\$ 200,000.00
Wells Fargo Advantage Fund				\$ 162,438.95
TOTAL				\$ 916,487.61
GRAND TOTAL				\$ 10,190,462.01



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 9, 2014
Item No.: 6-b
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Minutes

Summary: The August Board meeting draft minutes are attached.

Attachments: August 12, 2014 at 6:00 p.m. Draft Minutes
August 12, 2014 at 7:00 p.m. Draft Minutes
August 21, 2014 Draft Minutes

Recommendation: Acceptance.

Motion _____ Cooper-Jones _____ McKay _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____

August 12, 2014

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 12th day of August, 2014; at 6:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sharon Lee Carney, Economic Development Director; and Jim Ennis, County Attorney.

Chairman Simpson called the special meeting to order and stated its purpose is to hold a closed session.

In Re: Closed Session

Supervisor Cooper-Jones made a motion that the Board convene in Closed Session to discuss the disposition of publicly held real property in the County Industrial Park, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

The Board returned to regular session by motion of Supervisor Timmons and adopted as follows:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

On motion of Supervisor Cooper-Jones and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

On motion of Supervisor McKay and adopted by the following vote:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

the meeting was adjourned at 6:51 p.m.

August 12, 2014

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 12th day of August, 2014; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Lee Carney, Economic Development Director; and Jim Ennis, County Attorney.

Chairman Simpson called the August meeting to order. Chairman Simpson welcomed Supervisor Calvin Gray, who then offered the invocation and led the Pledge of Allegiance.

Vice-Chairman Cooper-Jones presented a Resolution of Respect to Mrs. Linda Campbell in honor of her late husband, Howard Meredith "Pete" Campbell.

Supervisor Cooper-Jones then read the Resolution of Respect and presented a copy to Mrs. Campbell and her daughter, Meredith Campbell.

Mrs. Campbell thanked the Board and stated Mr. Campbell felt it was a great honor to serve the Prospect District on the Board of Supervisors.

**A RESOLUTION OF RESPECT
HOWARD MEREDITH "PETE" CAMPBELL
DECEMBER 8, 1950 – JULY 8, 2014**

WHEREAS, Howard M. "Pete" Campbell, a native of Prospect and lifelong resident of the County of Prince Edward, Virginia, died July 9, 2014; and

WHEREAS, Howard M. "Pete" Campbell served as a member of the Board of Supervisors of the County of Prince Edward from January 1, 2010 until his untimely death; and

WHEREAS, during his tenure on the Board of Supervisors, Supervisor Campbell established a reputation for his pursuit of efficient and effective government for the residents of Prince Edward County and proudly served the citizens of the Prospect District with uncommon devotion and commitment; and

WHEREAS, since June 4, 1970, Howard M. "Pete" Campbell devoted immeasurable hours to ensure the safety of his fellow citizens as a member of the Prospect Volunteer Fire Department; and

WHEREAS, known for his unflagging dedication to the Prospect Volunteer Fire Department and the Prospect community, Howard M. "Pete" Campbell served as President and in numerous other leadership positions in the Department, worked diligently to ensure the best training and equipment for the County's volunteer fire fighters, and responded personally to countless calls; and

WHEREAS, Howard M. "Pete" Campbell will be greatly missed and fondly remembered by his family and friends, as a husband of 39 years, a loving father, a friend to all, and a selfless community leader in Prince Edward County; now

THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, hereby notes with great sadness the passing of a fine Virginian, Howard M. "Pete" Campbell, and, be it

RESOLVED FURTHER, that a copy of this resolution be prepared for presentation to the family of Howard M. "Pete" Campbell as an expression of the respect in which his memory is held by the members of the Board of Supervisors of the County of Prince Edward, Virginia.

In Re: Public Participation

Sam Campbell, Prospect District, asked the Board to determine a standard time limit for the public to speak during Public Participation. He then asked Chairman Simpson for the "State of the County" presentation.

Chairman Simpson stated he will prepare one as time allows.

In Re: Board of Supervisors Comments

Supervisor Gray stated he is looking forward to serving the County as interim representative of the Prospect District, and he fully comprehends the enormous responsibility that comes with the post. He added the County has great potential but it will not be fully realized until the importance of working together for the good of the County is understood. He expressed his deep sadness about the transition.

Supervisor McKay, Supervisor Townsend and Supervisor Jones welcomed Supervisor Gray to the Board.

Supervisor Cooper-Jones thanked the citizens for attending and for their participation; she expressed her thanks for the invitation to the meeting held August 11.

In Re: Consent Agenda

On motion of Supervisor Jones, seconded by Supervisor Gray, and carried:

<p>Aye: Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck</p>	<p>Nay: None</p>
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the Board accepted the Treasurer's Report for June 2014; the minutes of the meetings held July 8, 2014 and July 15, 2014; Accounts and Claims; Salaries; and appropriations as follows:

<u>FY 2015 Budget Amendment</u>		<u>Debit</u>	<u>Credit</u>
3-100-41050-0100	From General Fund balance		\$ 81,001
4-100-32200-7001	Farmville Volunteer Fire Department	\$ 7,531	
4-100-32200-7002	Rice Volunteer Fire Department	3,774	
4-100-32200-7003	Prospect Volunteer Fire Department	867	
4-100-32200-7004	Darlington Heights Volunteer Fire Department	4,190	
4-100-32200-7005	Hampden-Sydney Volunteer Fire Department	13,812	
4-100-32200-7006	Pamplin Volunteer Fire Department	45,852	
4-100-32200-7007	Meherrin Volunteer Fire Department	4,975	

Prince Edward Treasurer's Report - June 2014

<u>Name of Bank</u>	<u>Bank Balance</u>	<u>Deposit in Transit / Adj.</u>	<u>Outstanding Checks</u>	<u>Available Balance</u>
Benchmark Pooled Fund Account	9,177,237.66	58,185.00	256,963.19	8,978,459.47
Wachovia Social Services	66,798.12	100,000.00	110,077.99	56,720.13
Bank of America School Fund	1,297,714.03	0.33	678,401.83	619,312.53
Bank of America Food Service	143,647.88	309.95	13,153.72	130,804.11
Benchmark Food Service	256,518.25		7,190.73	249,327.52
TOTAL				<u>10,034,623.76</u>

Certificates of Deposit		
Benchmark		519,048.66
Citizens Bank Recreation		15,000.00
Citizens Bank Underground Storage		20,000.00
Planners Bank		200,000.00
Wells Fargo Advantage Fund		162,450.48
TOTAL		<u>916,499.14</u>
GRAND TOTAL		<u><u>10,951,122.90</u></u>

BOARD OF SUPERVISORS

Farmville Herald	Advertising		517.63
VACORP	Liability insurance		300.00
Robert M. Jones	Mileage	67.20	
Charles W. McKay	Mileage	118.72	
C. Robert Timmons, Jr.	Mileage	487.20	
Jerry R. Townsend	Mileage	196.00	
	Meals	100.00	296.00
James Robert Wilck	Mileage	61.92	
	Meals	58.36	120.28
Business Card	Homestead reservations		800.64

COUNTY ADMINISTRATOR

Business Card	Postage	16.80	
	Phone cases	83.94	
	Homestead reservations	287.73	388.47
US Cellular	Phones	399.99	
	Monthly service	136.88	536.87
Sarah E. Puckett	Mileage		345.52
University of Virginia	FY15 dues		1,000.00
VA Local Government Management Association	Dues		547.78
Business Data of Virginia, Inc.	Norton update		59.90
Farmville Printing	Landfill weight tickets		528.00
Matthew Bender & Company, Inc.	VA Code Supp / 14 index		383.24

COMMISSIONER OF REVENUE

Treasurer of Virginia	Online service		76.61
Business Data of Virginia, Inc.	Norton update	59.90	
	All-in-1 printer / fax	409.90	469.80

ASSESSOR

Wampler-Eanes Appraisal	Reassessment		4,540.50
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		<u>TREASURER</u>	
Key Office Supply	Copier maintenance contract	1,275.00	
	Fax maintenance contract	176.00	
	Ribbons	74.93	
	Pens	17.59	
	Green bar paper	334.74	
	File cabinet / supplies	2,002.03	3,880.29
Treasurer of Virginia	Online service		76.61
University of Virginia	Training	175.00	
	Conference registration	110.00	285.00
Farmville Printing	Office information forms		95.70
Matthew Bender & Company, Inc.	Taxation 14 Supplement		45.44
M&W Printers, Inc.	Receipt paper		1,168.97
STEPS, Inc.	Shredding service		35.00

		<u>INFORMATION TECHNOLOGY</u>	
Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expenses	750.00	4,450.00
ComputerPlus Sales / Service	Printer maintenance contract		79.00

		<u>ELECTORAL BOARD AND OFFICIALS</u>	
Unilect Corporation	Voter screen batteries		1,366.00

		<u>REGISTRAR</u>	
Key Office Supply	Office supplies		531.05

		<u>CIRCUIT COURT</u>	
Key Office Supply	Return	-179.90	
	Toner returned	-119.85	
	Office supplies	159.90	
	Stapler / letter opener	12.98	
	Toner / pens / envelopes	296.59	
	Pens	17.49	187.21
Matthew Bender & Company, Inc.	Case Finder 2014 Supp	56.44	
	Dom Rel Case Finder	86.08	142.52
Business Card	IPad		829.00

		<u>GENERAL DISTRICT COURT</u>	
US Cellular	Phone		23.41
Key Office Supply	Mobile files		294.95
Southern Copier Sales & Service	Copier maintenance contract		480.00

		<u>SPECIAL MAGISTRATES</u>	
Key Office Supply	Ink cartridge	181.98	
	Canon cartridge	79.95	
	Office supplies	697.88	959.81

CLERK OF THE CIRCUIT COURT

CenturyLink	Phone		47.78
Key Office Supply	Toner	169.99	
	Legal paper	56.99	
	Laser cartridges	525.97	
	Pens	58.50	
	Copy paper	36.99	848.44

LAW LIBRARY

AT&T	Phone		42.31
LexisNexis	Online charges		254.00
Matthew Bender & Company, Inc.	Code 14 Supp / Index		383.24

COMMONWEALTH'S ATTORNEY

Robert Bauer	Certified mail		63.54
Morgan Greer	Certified mail		12.99
Treasurer of Virginia	IPad service		134.64
STEPS, Inc.	Shredding service		35.00
Cook & Wiley, Inc.	Transcript		54.00
Key Office Supply	Copy paper	295.92	
	Printers	897.00	
	Office supplies	2,672.52	
	Files / staples / batteries	98.00	
	Hole punch	19.99	

SHERIFF

Prince Edward Health Department	Hepatitis B vaccine		61.89
East End Motor Company	Inspections	32.00	
	Repair flat tire	20.00	
	Alignments (2)	139.29	191.29
Express Care	Oil changes (16)		926.34
Kenbridge Tire & Auto	Calibration		25.00
Watts Industrial Equipment	Wires & plugs	205.00	
	Water pump	471.35	
	Oil change	62.95	739.30
ID Networks	Software maintenance		775.00
Southern Copier Sales & Service	Copier maintenance contract		396.98
Business Card	Postage	7.19	
	Shoes	105.30	112.49
Treasurer of Virginia	VCIN		52.57
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	VCIN		7.97
US Cellular	Phone		1,139.07
Michael Jackson	Meals		8.80
Key Office Supply	Copy paper		149.75
Staples Advantage	Office supplies	1,154.67	
	Batteries	119.99	1,274.66
Walmart Community / GEGRB	Office supplies	49.62	
	Auto detail supplies	32.31	81.93
Galls, LLC	Safety vests	77.13	

	Boots / name tag	118.93	196.06
Sirchie Finger Print Labs	Evidence bags		180.74
Premium Marketing & Sales	Badges		541.00
Quality Uniform Company, Inc.	Blazers	550.00	
	Shirt	56.25	606.25
Southern Police Equipment Company	Shoes		154.82
Matthew Bender & Company, Inc.	14 Supp / Index / RV		383.24

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Valve / condenser dryer		131.89
C W Williams	Turnout gear wash		148.57
Municipal Emergency Service	Hose		1,283.67
Taylor-Forbes Equipment Company	Filters		156.99
Star City Communications	Pagers		1,864.80

RICE VOLUNTEER FIRE DEPARTMENT

Elecom, Inc.	Batteries / antenna		245.01
Fisher Auto Parts, Inc.	Batteries		430.03
VFIS	Portfolio insurance	2,345.00	
	Umbrella / excess insurance	188.00	2,533.00
Dominion Virginia Power	Electric service		425.02
			19.95

PROSPECT VOLUNTEER FIRE DEPARTMENT

Prince Edward County Public Schools	Diesel		219.82
Prince Edward County Treasurer	Gas		173.09

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		45.00
Darlington Heights Volunteer Fire Dept.	Strip / wax floors		495.00
Southside Electric Cooperative	Electric service		330.86
Verizon Wireless	Phone		65.30
Verizon	Phone		165.75

FIRST RESPONDERS

Hampden-Sydney Volunteer Fire Dept.	14-15 Support		2,500.00
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PRINCE EDWARD FIREFIGHTERS ASSOCIATION

Prince Edward Area Firefighters Association	14-15 Support		3,000.00
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MEHERRIN VOLUNTEER FIRE DEPARTMENT

Prince Edward Volunteer Rescue Squad	14-15 Support		16,500.00
Pamplin Volunteer Fire Dept/EMS	14-15 Support		2,500.00
Meherrin Fire & Rescue	14-15 Support		3,250.00
Old Dominion EMS Alliance	14-15 Support		1,000.00

EMERGENCY SERVICES

Timmons Group	E-911 Addressing		360.00
Business Card	IPad		729.00

REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring	270.00
Piedmont Regional		
Juvenile Detention Center	Juvenile detention	1,125.00

BUILDING OFFICIAL

US Cellular	Phone	23.41
Coy Leatherwood	Meal	6.90
	Meeting registration	15.00
Treasurer of Virginia	4th Quarter permit levy	261.98
Haley Auto Mall	Spare tire holder	21.25
International Code Council	Electrical handbook	163.00

ANIMAL CONTROL

Lowe's	Screws / nuts / bolts	7.33
CenturyLink	Phone	166.58
US Cellular	Monthly service	46.82
Fisher Auto Parts, Inc.	Oil & filters	60.31

MEDICAL EXAMINER

Treasurer of Virginia	Coroner	20.00
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BIOSOLIDS MONITORING

US Cellular	Phone	23.41
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REFUSE DISPOSAL

Resource International	Groundwater / gas monitoring	11,930.70	
	Misc work tasks	1,972.50	
	Storm water compliance	1,410.75	
	Cell E bid services	1,537.50	16,851.45
Lowe's	Valve / gauge / tee	27.96	
	Valve / elbow	24.86	52.82
Southern States	Net fencing		109.98
Jimmy Whirley / Powerwash	Washed trash truck		75.00
James P. Childress, Jr.	Truck maintenance	575.34	
	Truck repair	195.81	
	Oil change / repair light	468.40	1,239.55
Allied Waste Services 974	Trash collection		886.65
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		543.60
STEPS, Inc.	Recycling fee		2,086.74
Southside Electric Cooperative	DH Site	61.38	
	Virso site	84.26	145.64
Dominion Virginia Power	Rice site	31.53	
	Green Bay site	51.46	82.99
AT&T	Phone		42.29
CenturyLink	Phone		99.28
US Cellular	Phone		23.41
Verizon	Phone		132.27
O. O. Stiff, Inc.	Monthly service		662.50

Prince Edward County Public Schools	Diesel		1,691.36
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GENERAL PROPERTIES

Dodson Brothers Exterminating	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	
	Pest control - SCOPE	38.00	
	Pest control - Courthouse	85.00	
	Pest control - Visitor Center	38.00	237.00
Putney Mechanical	Ag building A/C repair		2,679.95
ThyssenKrupp Elevator	Service contract - July-Sept		2,524.82
Southside Electric Cooperative	SRR lights		30.70
Dominion Virginia Power	Roy Clark monument	5.66	
	Courthouse	15,216.15	
	SCOPE building	223.90	
	Lights at Rice	110.22	
	Ag building	1,418.19	16,974.12
AT&T	Phone		42.31
CenturyLink	Phone		53.73
US Cellular	Phone		117.27
O. O. Stiff, Inc.	Monthly service		100.00
Aramark Uniform Services	Janitorial supplies		568.78
Diamond Paper Company	Trash bags / hand soap	1,989.75	
	Janitorial supplies	146.78	
	Vacuum	425.00	
	Paper towels	164.50	
	Merchandise return	-61.88	2,664.15
Fisher Auto Parts, inc.	Towels	27.99	
	Tire repair kit	14.38	42.37
Grainger	Data jacks		8.08
Lowe's	Rope / pulleys	36.52	
	Carpet / adhesive	155.14	
	Two-ton power pull	37.87	
	Pulleys / batteries	23.68	253.21
Rod & Staff, LLC	Steel bar		44.52
Cintas Corporation #524	Uniform rental		325.03
Prince Edward County Public Schools	Diesel		199.97
Taylor-Forbes Equipment Company	Oil & filter		26.79

CANNERY

Virginia Food Works	Contract payment		2,916.67
Grainger	Buffer solution		80.82
Lowe's	Applied in error		36.93
Southside Electric Cooperative	Electric service		471.86
CenturyLink	Phone		204.74
Diamond Paper Company	Janitorial supplies	188.18	
	Gloves	179.74	367.92

COMPREHENSIVE SERVICES ACT

Centra Health	Professional service		2,542.00
Grafton School, Inc.	Professional service		20,775.00

Ashley Long	Foster care	4,077.00
The Hughes Center	Professional service	5,082.00
VA Home for Boys & Girls	Professional service	1,694.40

OTHER WELFARE / SOCIAL SERVICES

SCOPE / Meals on Wheels	14-15 Support	2,500.00
Piedmont Senior Resources	14-15 Support	2,000.00
STEPS, Inc.	14-15 Support	6,250.00
Pamplin Community Center	14-15 Support	250.00
Jolly Glee Senior Center	14-15 Support	1,400.00
FACES, Inc.	14-15 Support	2,137.50
Special Olympics - Area 12	14-15 Support	1,000.00
Virginia Legal Aid Society, Inc.	14-15 Support	1,500.00
Tri-County Life Learners	14-15 Support	1,500.00
Southside Center for Violence Prevention	14-15 Support	3,000.00
Heart of Virginia Free Clinic	14-15 Support	3,750.00
Longwood Center for Visual Arts	14-15 Support	2,000.00
Habitat for Humanity	14-15 Support	2,000.00
Prince Edward County		
High School After Prom Party	14-15 Support	950.00
Fuqua After Prom Party	14-15 Support	475.00

CONTRIBUTIONS TO COLLEGES

Southside Virginia Community College	14-15 Support	5,000.00
Longwood Small Business		
Development Center	14-15 Support	3,750.00

MUSEUMS

Robert Russa Moton Museum	14-15 Support	2,500.00
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PUBLIC LIBRARY

Farmville - Prince Edward		
Community Library	14-15 Support	51,165.75

PLANNING

Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.40	122.40
Preston Hunt	Commission meeting	100.00	
	Mileage	22.40	122.40
Timothy Mark Jenkins	Commission meeting	100.00	
	Mileage	12.32	112.32
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.60	105.60
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	10.08	110.08
W. Parker Terry, Jr.	Commission meeting		100.00
Brett Von Cannon Watson	Commission meeting		100.00
Business Card	Postage		72.00
US Cellular	Monthly service		46.82
Commonwealth Regional Council	14-15 Support		15,700.00

COMMUNITY DEVELOPMENT

Farmville Chamber of Commerce	14-15 Support	2,500.00	
Town of Farmville	14-15 Support - Airport	4,750.00	
Piedmont Area Transit	14-15 Support	2,500.00	
Downtown Farmville	14-15 Support	2,500.00	

ECONOMIC DEVELOPMENT

Business Card	Postage	17.95	
	Meals	34.06	52.01

TOURISM

Dominion Virginia Power	Electric service		325.93
Business Card	UPS		84.95
Business Data of Virginia, Inc.	Norton update		29.95
Farmville Printing	Business cards		49.00
Key Office Supply	Color copies	1,613.98	
	Printer maintenance contract	424.00	2,037.98

SOIL & WATER CONSERVATION DISTRICT

Piedmont Soil & Water Conservation District	14-15 Support		2,960.00
Old Dominion RC&D	14-15 Support		1,900.00

GENERAL EXPENSE

James River Petroleum	Gas		13,347.08
Rochette's Florist	Flowers - Campbell's service		204.00
Digital Insurance, Inc.	Consulting fee		5,000.00

DEBT SERVICE

Citizens & Farmers Bank	YMCA loan - interest	18,632.43	
Citizens & Farmers Bank	YMCA loan - principal	100,000.00	118,632.43

FORFEITED DRUG ASSETS

Compro Computers	Laptop & software		1,279.89
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WATER FUND

Town of Farmville	Chlorine test		24.03
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SEWER FUND

Dominion Virginia Power	Sewer pump		32.99
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,094.00
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PIEDMONT COURT SERVICES

Dominion Virginia Power	Electric service		204.27
CenturyLink	Phone		67.96
Lumos Networks	Phone		315.16
Jessica Carrion	Mileage		112.00

Sheila Edmonds	Mileage		88.48
Julianna Ferrell	Mileage	90.72	
	Newspapers	1.00	91.72
Sheena Franklin	Mileage		57.12
Connie Stimpson	Mileage	16.08	
	Training	25.00	41.08
Andy Mays	Mileage		68.32

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent		2,500.00
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In Re: Highway Matters

Supervisor Timmons stated there are several areas in Darlington Heights where the trees are growing over into the roadways and highways. He requested staff contact a VDOT representative to contact him for the locations.

In Re: Memorandum of Understanding

Jennifer Bowen, Prince Edward County Extension Office Unit Coordinator, reviewed the proposed update to the Memorandum of Understanding between the County and Virginia Cooperative Extension (Prince Edward County Extension Office). She stated the major difference is regarding the summer intern position; she added a correction to Section #5 should read “as funding permits,” and not “requires.”

Supervisor Timmons questioned the timing of the requested funding. Ms. Bowen stated it is built into the 2016 budget request.

Supervisor Gray asked if the 50% of the salary that Prince Edward County is to pay is consistent; Ms. Bowen answered the cost is a requirement across the state and that Virginia Tech pays 50% if the locality pays 50% of the intern’s salary, but if the County does not pay, there is no summer intern position.

Supervisor Jones made a motion, seconded by Supervisor McKay, to approve the updated Memorandum of Understanding; the motion carried:

<p>Aye: Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck</p>	<p>Nay: None</p>
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Memorandum of Understanding
between
Virginia Cooperative Extension
(Virginia Tech and Virginia State University)
and the
County of Prince Edward, Virginia

Introduction

Established in 1914, Cooperative Extension was designed as a partnership of the U.S. Department of Agriculture, the Land-Grant Universities, and local governments. Today, Virginia Cooperative Extension provides research based educational programs to the people of the Commonwealth through Extension Agents in 106 county and city offices. Local citizens are engaged in helping Extension agents design, implement and evaluate educational programs in the areas of Agriculture and Natural Resources, 4-H Youth Development, Family and Consumer Sciences, and Community Viability to address the educational needs of local residents.

Agriculture and Natural Resources

Agriculture and natural resources (ANR) programs help sustain the profitability of agricultural and forestry production and enhance and protect the quality of our land and water resources. We help the agriculture industry use the most current technology and management practices to develop strong businesses that prosper in today's economy. We deliver programs that help put research-based knowledge to work for Virginia's agriculture industry.

4-H Youth Development

4-H is a community of young people across America who are learning leadership, citizenship, and life skills. 4-H, the largest comprehensive youth development program in the nation, educates young people, ages 5-18, through a variety of experiential techniques that encourage hands-on, active learning.

Family and Consumer Services

Virginia Cooperative Extension views the family unit as the cornerstone of a healthy community. We strive to improve the well-being of Virginia families through programs that help participants put research-based knowledge to work in their lives in the areas of family financial management, family and human development, and nutrition education.

Community Viability

Community viability programs are dedicated to strengthening communities and their economic viability by creating innovative programs that allow citizens and local governments to respond to local issues. Our faculty can assess community needs, design a plan of action, and determine the appropriate delivery method suitable for various programs.

I. Purpose of Memorandum

The purpose of the memorandum of understanding is to establish a mutual agreement between Virginia Cooperative Extension and the County of Prince Edward related to Extension's administration, programs, personnel, and financial arrangement.

II. Administrative Responsibility

Extension faculty (Agents and Unit Coordinators) in the County Extension office will report administratively to the Virginia Cooperative Extension District Director.

The District Director will appoint a Unit Coordinator for the County office after consultation with local government. The Unit Coordinator will supervise the support staff in the County Extension Office, and is responsible for office operations. Also, the Unit Coordinator is responsible for those additional assignments which are mutually agreed to by Virginia Cooperative Extension and the County. Appointment of the Unit Coordinator may require a local interview when multiple faculty members express interest in this role.

III. Program Responsibility

Programs will be developed in accordance with the Virginia Cooperative Extension programming. This process involves citizens in the determination and implementation of programs that will address their needs. Supervision of the total program will be under Virginia Cooperative Extension with the expectation that there will be close program coordination and collaboration with local government, and other key agencies and organizations. Reports of Extension programs and program impacts will be provided to the local government at least quarterly, or on a schedule preferred by the locality.

IV. Personnel

There may be two types of employees within a Virginia Cooperative Extension office. These are employees of Virginia Cooperative Extension and employees of the County assigned to Virginia Cooperative Extension.

Virginia Cooperative Extension employees are those employees who are pay-rolled by Virginia Cooperative Extension and may be funded 100 percent by the County, or funded jointly by Virginia Cooperative Extension and the County. These employees will be employed through the procedures by the Commonwealth of Virginia and the Virginia Tech EEO/Affirmative Action Program. A minimum of one-third combined local funding is required for funding extension agents.

Local government input will be sought on the selection of Virginia Cooperative Extension personnel and on their annual performance evaluation. The District Director will work with local government to secure this input.

Any employees pay-rolled by the County and assigned to Virginia Cooperative Extension will be employed in accordance with the local government's established hiring procedures. Virginia Cooperative Extension is not liable for actions of the County employees and the County is not liable for actions of Virginia Cooperative Extension employees.

Virginia Cooperative Extension agents are faculty of the University and subject to the guidelines of the Faculty Handbook. Virginia Cooperative Extension employees who are members of the State of Virginia Personnel Classification System are subject to system guidelines, including salaries and employee benefits. Wage employees pay-rolled by Virginia Cooperative Extension are subject to the applicable state and university guidelines. Wage employees pay-rolled by the County and assigned to Virginia Cooperative Extension are subject to applicable County guidelines.

The title of Extension Agent is reserved for the employees of Virginia Cooperative Extension. No County employee can assume the title of Extension Agent.

V. Financial Arrangement

Virginia Cooperative Extension will annually submit a formal budget request for County funds to support the Extension program. The guidelines for the budget are:

Salaries and Employee Benefits

VCE Employees

Virginia Cooperative Extension will payroll all Extension employees and will bill the County for the locality's portion of salaries and benefits on a quarterly basis. Virginia Cooperative Extension will pay employee benefit costs on the state portion of salaries. The percentage of employee benefits to be applied to salary costs will be requested in the local budget document.

This includes Virginia Cooperative Extension (VCE) employees funded 100 percent by VCE, funding 100 percent by the County, or funded jointly by VCE and the County.

Salary adjustments for Extension Agents are based on an annual evaluation. The local government will be asked by the District Director to provide input into Extension Agents' evaluations. The County is responsible for the local portion of the approved salary increase. Any salary increases designated by the University Board of Visitors for Extension employees will occur on November 25th unless the University Board of Visitors or the Governor of Virginia designate additional salary increases during the course of the fiscal year. By contrast, when the locality provides a raise to their employees, this does not apply to Virginia Cooperative Extension employees.

Staff Support

Virginia Cooperative Extension agrees to provide Faculty Specialist assistance from Virginia Tech and Virginia State University, base level secretarial support, university laboratory services both fee based and non-fee based, office equipment, publications, travel funds, office supplies, postage budget, personal computers, in-service education, and program development support to the extent of budget limitations.

The County agrees to provide office space and appropriate insurance, custodian services, and telephone service. The County agrees, as funding permits, to provide additional secretarial service, printing, equipment, supplies, training opportunities, information technology support and travel funds not furnished by Virginia Cooperative Extension and approved by the County.

VI. Amendment

This memorandum supersedes all previous versions. It may be further amended upon written consent of the parties involved. However, before the memorandum can be terminated by either party, a three month notice must be given in writing to the appropriate party.

The following representatives of Virginia Cooperative Extension and the County agree to the above MOU and attached Appendices.

Appendix 1 Specific Arrangements between Virginia Cooperative Extension and the County

A. Administrative Responsibility

Virginia Cooperative Extension Agents will provide support to the Prince Edward County Emergency Operations Team. VCE agents will inform the local governing bodies whenever agricultural conditions are present which would warrant assistance and will provide farmers and local governing bodies with information on federal and state disaster assistance. In addition, VCE agents will work with the appropriate agencies to complete a comprehensive agricultural damage assessment and coordinate efforts to provide the public with information regarding food safety and security in times of crisis. VCE agents may also assist with planning a safe, environmentally sound and efficient response

to livestock and equine related emergencies including the identification of farms and facilities within or outside the county in the event that animals need to be moved in preparation for an emergency. VCE Agents may also assist in other aspects of emergency planning and response as directed by the County Administration.

B. Program Responsibility

Program responsibilities shall be as outlined in Section III of the Memorandum of Understanding.

C. Personnel

The following Extension Agents are housed in the County Extension Office: 4-H Youth Development, Family and Consumer Sciences (FCS), and Agriculture and Natural Resources (ANR).

Prince Edward County receives support from the Area Food Safety and Security Extension Agent. This agent serves the localities of Dinwiddie, Nottoway, Charlotte, Prince Edward, and Lunenburg and is housed in the Nottoway County Extension Office.

D. Financial Arrangement

The specific funding arrangements for agents housed in the Prince Edward County Office are as follows:

- 4-H Agent – 66.66% State funding, 33.34% County funding
- FCS Agent - 66.66% State funding, 33.34% County funding
- ANR Agent - 66.66% State funding, 33.34% County funding
- Area Food Safety and Security Agent - 66.66% State funding, 33.34% local funding. Prince Edward County contributes 5% of the local funding (or $.05\% \times .3334 = .0165$ of the total)

As funding allows, Prince Edward County also pays 50% of the salary and FICA for the Virginia Cooperative Extension Summer Intern position.

Virginia Cooperative Extension provides 100% of the funding for a Unit Administrative Assistant. Staff in the FNP/SNAP-Ed program area are funded by Virginia Cooperative Extension through federal grant programs.

In Re: Festival / Event Permit

Mr. Bartlett reported the Appomattox Young Farmers organization is requesting an event permit for Saturday, August 30, 2014 (with a rain date of Sunday, August 31, 2014) for a Truck & Tractor Pull at the Five County Fairground.

Supervisor Wilck asked if there were any problems last year; Chief Deputy Wilmoth stated there were not.

Supervisor Jones made a motion, seconded by Supervisor Wilck, to approve the event permit application submitted by the Appomattox Young Farmers organization for a Truck & Tractor Pull to be held August 30, 2014; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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In Re: Resolution: Citizen Volunteer Appointment – Old Dominion RC & D

Mr. Bartlett stated a letter was received from the Chairman of the Old Dominion RC&D regarding the appointment of a council representative for Prince Edward County. Currently, the County's RC&D representative is Ms. Justine Young. Her term expires September 30, 2014. Ms. Young has been contacted to determine if she is interested in being reappointed; she is not. The alternate is Sarah Puckett, and serves at the pleasure of the Board.

Mrs. Sarah E. Puckett, Assistant County Administrator, advised the Board that finding a volunteer may prove to be difficult as several advertisements had been placed prior to finding a volunteer. She stated it may be best to wait to see what the organization will do in its restructuring prior to advertising, and if the Board wishes, the position could be advertised in the December appointment cluster.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Gray, to appoint Mr. Wade Bartlett as representative and Mrs. Sarah E. Puckett as alternate until the direction of the RC&D is established and it may be advertised in the December cluster; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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In Re: Appointments for Board Members

Mr. Bartlett stated that vacancies now exist on the County Local Emergency Planning Committee (LEPC), the Fire-EMS Funding Committee, and the Piedmont Alcohol Safety Action Program (ASAP) due to the passing of Supervisor Howard M. "Pete" Campbell.

Mrs. Puckett reviewed the function of the LEPC and stated it is a federally required seat.

Supervisor Timmons volunteered to fill the vacancy on the LEPC and the Fire-EMS Funding Committee. The Board concurred.

Mrs. Puckett reviewed the function of the Piedmont ASAP and stated their Board will meet and seek an individual to fill the position and will return to the Board of Supervisors to request the appointment. No action is necessary at this time.

In Re: Public Hearing – Special Use Permit, Southside Electric Cooperative

Chairman Simpson announced that this was the date and time scheduled for a Public Hearing to hear citizen input regarding a request of Southside Electric Cooperative to construct a wireless substation communication tower (140' in height) which will replace an existing 76' monopole located at 789 Loman Road, and will be located approximately eight-tenths of a mile east of Highway 15 on the North side of Loman Road on parcels owned by Southside Electric Cooperative, and identified as Tax Map Parcel 92-A-9 and 92-A-10. Notice of this hearing was advertised according to law in the Wednesday, July 30, 2014 and Wednesday, August 6, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the County received a special use permit application for the construction of a wireless communication tower on Tax Map Parcel 92-A-9A, further identified as 789 Loman Road. The parcels are owned by Southside Electric Cooperative and comprise a total of 16.69 acres. The tower will be located inside the grounds of an existing substation. It is a lattice type tower measuring 139.7 feet in height with a base 15.25' wide. At the top, but not extending above the top of the tower will be a six-foot disk shaped antenna. A representative from Southside Electric was the only person to speak at the public hearing held by the Planning Commission. The Planning Commission unanimously approved recommending the approval of the Special Use Permit.

Supervisor Wilck questioned its use. Mr. Bartlett stated it allows for data to be provided to the home office and substations and will be a microwave which will provide more data capability; there will be space for emergency communications to be placed in the future. Mr. Wilck added it is off a dirt road and surrounded by trees.

Supervisor Gray questioned any interference with flight patterns; Mr. Bartlett stated anything lower than 199 feet high, there is no need to have FCC clearance.

Chairman Simpson opened the public hearing.

There being no one wishing to speak, Chairman Simpson closed the public hearing.

Supervisor McKay made a motion, seconded by Supervisor Wilck, to approve the Special Use Request of Southside Electric Cooperative for the construction of a wireless communication tower located on Tax Map Parcel 92-A-9A; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: Public Hearing – Special Use Permit, Stanley A. Lyles

Chairman Simpson announced that this was the date and time scheduled for a Public Hearing to receive public comment on a Special Use Permit request of Stanley A. Lyles for expansion of the Briery Creek Lake Getaway RV Park on land owned by Mr. Stanley Lyles and identified as Tax Map Parcel 91-A-23A. Notice of this hearing was advertised according to law in the Wednesday, July 30, 2014 and Wednesday, August 6, 2014 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the County received a Special Use Permit application requesting the expansion of the Briery Creek Lake Getaway RV Park on land owned by Mr. Stanley Lyles and identified as Tax Map Parcel 91-A-23A. The property encompasses 11.97 acres of land. The expansion will allow the addition of up to six primitive campsites for use of tents and pop-up campers. In addition, two bathrooms and two shower houses will be installed.

The original Special Use Permit allowing the operation of the RV Park was approved by the Prince Edward County Board of Supervisors on October 14, 2008. This is a Recreational Use which is allowed in the A1, Agricultural Residential District by Special Use Permit.

Mr. Bartlett reported that only Mr. Lyles spoke at the Public Hearing held by the Planning Commission; the Planning Commission unanimously recommended the Special Use Permit be approved.

Chairman Simpson opened the public hearing.

There being no one wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Wilck made a motion, seconded by Supervisor Gray, to approve the Special Use Permit of Stanley A. Lyles for the expansion of the Briery Creek Lake Getaway RV Park located on Tax Map Parcel 91-A-23A, owned by Stanley A. Lyles; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: County Administrator's Report

Mr. Bartlett reported the County received a request from a non-profit organization called "In God We Trust – America, Inc." They are requesting the County approve the placement of the national motto, IN GOD WE TRUST, in the Courthouse. In addition, they request the Board pass a resolution.

The Town of Farmville recently passed this same resolution.

Supervisor McKay suggested if approved, it should be placed on the first floor of the Courthouse, and requested the staff design it.

Mr. Bartlett stated there may be enough in the maintenance fund to cover the cost.

Supervisor McKay made a motion, seconded by Supervisor Gray, to approve placement of "IN GOD WE TRUST" in the Courthouse and to authorize the Chairman of the Board to sign the resolution; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

**BOARD OF SUPERVISORS
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

IN GOD WE TRUST

WHEREAS, “In God We Trust” became the United States national motto on July 30, 1956, shortly after our nation led the world through the trauma of World War II; and

WHEREAS, the words have been used on United States currency since 1864; and

WHEREAS, the same inspiring slogan is engraved above the entrance to the United States Senate Chamber, as well as above the Speaker’s dais in the United States House of Representatives; and

WHEREAS, in both war and peace, these words have been a profound source of strength and guidance to many generations of Americans; and

WHEREAS, the County of Prince Edward desires to display this patriotic motto as a way to solemnize public occasions and express confidence in our society;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors of the County of Prince Edward does hereby determine that the historic and patriotic words of our national motto, “*In God We Trust*,” shall be displayed in the Prince Edward County Courthouse and the adoption of this resolution shall be entered into the minutes book of the Board of Supervisors.

Mr. Bartlett reported he was informed by Piedmont Regional Jail that they will be accepting up to 50 additional prisoners from a federal client which will provide a net increase in revenue of approximately \$700,000 for the Jail. These inmates will be able to be housed with no additional staff; there will be additional food and minimal utility costs. He said the State approved eleven additional positions which would be an additional \$352,000 of State revenue. Overall, this will be approximately \$1 million which would lower everyone’s cost.

Supervisor Timmons requested information regarding the recertification of the monitor. Mr. Bartlett stated the report will be received from the monitor on or around August 27.

Supervisor Wilck congratulated Chief Deputy Wilmoth on the capture of the prisoners. Mr. Bartlett stated they were escaped from the Juvenile Justice and there will be an After Action report issued from Juvenile Justice.

In Re: IT Upgrades in Board Room

Supervisor Timmons stated he has received comments from constituents regarding not being able to see the same documents as seen by the Board members during the discussions in the meetings. He suggested installing big screen televisions and a laptop to show what the Board members are discussing.

After some discussion, Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to have staff investigate costs for the visual aids to be used during the meetings; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Chairman Simpson announced the Hampden-Sydney Volunteer Fire Department has been notified they have successfully received full federal funding of \$59,796 to purchase 29 sets of Turnout Gear. The CRC assisted the Hampden-Sydney Volunteer Fire Department in applying to the FEMA, Assistance to Firefighters Grant Program.

Supervisor Timmons stated almost six months have passed and the YMCA review of its financial status is about due. Supervisor Jones thanked Supervisor Timmons for the reminder and will meet with Mr. Bartlett to obtain the information for review.

Supervisor Gray stated Miss Virginia is from Pamplin and should be recognized by the Board for her achievement. Chairman Simpson asked Mrs. Puckett to research and bring the information back to the Board.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of July 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of July 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of July 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial Report

Ms. Emily Wells, Commercial Manager, submitted a report for the month of July 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of July 2014, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of July 2014, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor McKay, seconded by Supervisor Townsend, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the meeting was adjourned at 7:50 p.m.

August 21, 2014

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Thursday, the 21st day of August, 2014; at 11:30 a.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jim R. Wilck

Absent: Robert M. Jones and Jerry R. Townsend

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; David Whitus, Mayor of Farmville; Gerald Spates, Farmville Town Manager; A. D. "Chuckie" Reid, Vice-Mayor; Thomas Pairet, Town Council Member; Greg Cole, Town Council Member; Sally Thompson, Town Council Member; Donald Hunter, Town Council Member; J. J. "Jamie" Davis, Town Council Member; Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator; and Ms. Cindy Morris, Farmville Town Planner.

Chairman Simpson called the special meeting to order.

In Re: Presentation of Joint Tourism Efforts

Mrs. Magi Van Eps and Ms. Cindy Morris presented information regarding The Heart of Your Adventure, with cooperation between the Town of Farmville, Prince Edward County, Downtown Farmville and the Chamber of Commerce. The projects included the Sesquicentennial commemorations, The Heart of Your Adventure logo, the Loves Works sculpture, and showed two marketing videos produced in partnership with Longwood University Communications interns.

Mr. Gerald Spates, Farmville Town Manager, reported that Al Buczek, the artist and craftsman for the Love Works sculpture, expects the sculpture to be complete in November 2014.

In Re: Piedmont Regional Jail Boundary Adjustment Request

The Town of Farmville Council meeting was called to order by Mayor David Whitus at 12:00 noon.

Supervisor Gray presented the invocation.

Mr. Wade Bartlett, County Administrator, reviewed a memo regarding the Piedmont Regional Jail and their request of Prince Edward County and the Town of Farmville to adopt a voluntary boundary adjustment which would place the Regional Jail within the borders of the Town of Farmville. This action would allow the Jail to receive in-town water and sewer rates, thereby saving the Jail approximately \$90,000 to \$100,000 each year. The proposed area of consideration was reviewed; the adjustment would add approximately 396 parcels to the Town, of which 334 were taxable.

Mr. Bartlett recommended the proposed boundary adjustment not be approved for three reasons. First, he stated it is unfair to the citizens of Prince Edward County to shoulder the entire economic impact of the actions required to reduce expenses for the Piedmont Regional Jail. Inmates convicted in Prince Edward County account for approximately 40% of the inmate population for the regional jail. Therefore the County's responsibility would be approximately \$40,000. To approve a boundary adjustment that would bring the regional jail into the Town of Farmville will cause the Town's water and sewer revenues to be reduced by the same amount as the savings the jail will realize (\$90,000-\$100,000). These funds will have to be replaced or the Town will be forced to absorb this revenue loss. To replace these revenues requires the entire burden to fall on the citizens of Prince Edward County. The actions will increase the costs to the citizens of Prince Edward County by approximately \$90,000 while only saving \$40,000.

Second, while the proposal will replace the revenue the Town will lose, the County will see its revenues decrease more than the savings it will experience. While the loss is calculated at \$35,412, the taxes and fees that will not be able to be calculated will increase that amount over the \$40,000 in savings the County will experience by bringing the jail into the Town limits.

Third, the controversy and opposition caused by such a large boundary adjustment is not worth what is essentially a break-even proposition.

Mr. Bartlett then stated two property owners have also requested being taken into the Town limits, but the Code of Virginia stipulates a process which must be followed. The Board of Supervisors will start a discussion regarding a boundary adjustment involving those two properties once official notification from Town council is received. Discussion followed.

Chairman Simpson stated residents of Lake Drive have requested water and sewer service.

Supervisor Gray questioned the economic impact of the two parcels being considered if annexed. Mr. Spates stated that by allowing them into the town because they want the services would encourage development.

The Board of Supervisors and Town Council broke for lunch.

Mr. Spates requested the Board of Supervisors reconsider funding for the 911 Center, and reviewed the Master plan for the Southgate Shopping Center and the Town hydrant color code.

Supervisor McKay announced a Legislative Luncheon will be held at Hampden Sydney College this fall.

Mr. Hunter asked for a YMCA update; Mr. Bartlett stated there will be a YMCA financial review within the next month.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Wilck, and adopted by the following vote:

Aye:	Pattie Cooper-Jones Calvin L. Gray Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jim R. Wilck	Nay: None
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Absent: Robert M. Jones
Jerry R. Townsend

the meeting was adjourned at 12:48 p.m.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 9, 2014
Item No.: 6-c
Department: County Administration
Staff Contact: Barbara N. Poulston
Issue: Accounts & Claims

Summary: The August bill list is attached for the Board's reviews.

Attachments: August 2014 Bill List

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

8/26/2014

FROM DATE- 8/01/2014
TO DATE- 8/30/2014

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$851,965.30
501	WATER FUND	\$1,343.32
502	SEWER FUND	\$430.09
732	RETIREMENT BENEFIT FUND	\$1,094.00
741	PIEDMONT COURT SERVICES FUND	\$4,556.42
	TOTAL	859,389.13

AP375H
8/26/2014
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 8/01/2014 -- 8/30/2014

AFTER CHECKS
PAGE 1

MAJOR# ACCT# 011010	VENDOR NUMBER BOARD OF SUPERVISORS	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3600	15240	Advertising FARMVILLE HERALD	CO ADM 814	ADVERTISING	497.13 *
5307	31421	Public Official Liability VACORP	6644	PUBLIC OFFICIAL LIAB	497.13 *
5510	12084 28425	Travel-Mileage CAMPBELL HOWARD M SIMPSON HOWARD F	APR-JUNE 2014 APR-JUNE 2014	MILEAGE MILEAGE	2,454.00 2,454.00 *
5540	11894	Travel-Convention & Educa BUSINESS CARD	0460 PUCKETT814	REGISTRATION	ACCOUNT TOTAL 140.00 389.20 529.20 *
012110		COUNTY ADMINISTRATOR			ACCOUNT TOTAL 350.00 350.00 * MAJOR TOTAL 3,830.33 **
2700	31421	Worker's Compensation VACORP	WORKER COMP 1/4	WORKERS COMPENSATION	ACCOUNT TOTAL 89.25 89.25 *
3310	20600	Repairs/Maintenance KEY OFFICE SUPPLY	451838	TYPWTR MAINT CNTRCT	ACCOUNT TOTAL 192.00 192.00 *
5210	11894	Postal Services BUSINESS CARD	0460 PUCKETT814	POSTAGE	ACCOUNT TOTAL 58.80 58.80 *
5230	30440	Telecommunications US CELLULAR	816442183 814	PHONE	ACCOUNT TOTAL 136.92 136.92 *
5305	31421	Motor Vehicle Insurance VACORP	6644	MOTOR VEHICLE INS	ACCOUNT TOTAL 464.00 464.00 *
5307	31421	Public Official Liability VACORP	6644	PUBLIC OFFICIAL LIAB	ACCOUNT TOTAL 460.00 460.00 *
6001	11894 13369 15380 15380 20600 20600 20600	Office Supplies BUSINESS CARD DIAMOND SPRINGS WATER INC FARMVILLE PRINTING FARMVILLE PRINTING KEY OFFICE SUPPLY KEY OFFICE SUPPLY KEY OFFICE SUPPLY	0460 PUCKETT814 11393100 814 BD OF SUP 814 BD OF SUP 814 451739 452765 452777	RED INK CARTRIDGE EQUIPMENT RENTAL LETTERHEAD BUSINESS CARDS OFFICE SUPPLIES NOTEBOOK OFFICE SUPPLIES	140.22 8.95 92.10 118.00 2,616.94 2.89 53.53 3,032.63 *
6012	22210	Books and Subscriptions MATTHEW BENDER & CO INC	62226568	2014 ANNO CITATOR	ACCOUNT TOTAL 83.08 83.08 * MAJOR TOTAL 4,516.68 **

AP375H
8/26/2014
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 8/01/2014 -- 8/30/2014

AFTER CHECKS
PAGE 2

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	MAJOR TOTAL	AMOUNT
2700	31421	Worker's Compensation VACORP	WORKER COMP 1/4	WORKERS COMPENSATION	9.75	9.75 *	9.75 **
012310		COMMISSIONER OF REVENUE					
2700	31421	Worker's Compensation VACORP	WORKER COMP 1/4	WORKERS COMPENSATION	47.75	47.75 *	
5230	13325	Telecommunications TREASURER OF VIRGINIA	T274891	ONLINE SERVICE	77.05	77.05 *	124.80 **
012320		ASSESSOR					
3160	32122	Professional Services WAMPLER-EANES APPRAISAL	011 15	REASSESSMENT	5,508.54	5,508.54 *	5,508.54 **
012410		TREASURER					
2700	31421	Worker's Compensation VACORP	WORKER COMP 1/4	WORKERS COMPENSATION	51.00	51.00 *	
5210	22058	Postal Services M&W PRINTERS INC	90626P	POSTAGE-PRSNL PRPTY	4,830.00	4,830.00	
	22058	M&W PRINTERS INC	90627P	POSTAGE-RE BILLS	3,234.00	3,234.00	
5230	13325	Telecommunications TREASURER OF VIRGINIA	T274891	ONLINE SERVICE	8,064.00	8,064.00 *	
6001	20600	Office Supplies KEY OFFICE SUPPLY	452771	TONER	77.05	77.05 *	
	28866	STEPS, INC	11737	SHREDDING SERVICE	159.98	159.98	
012510		INFORMATION TECHNOLOGY					
3160	11902	Professional Services BUSINESS DATA OF VA, INC.	AUGUST 2014	CONTRACT AGREEMENT	3,700.00	3,700.00	
	11902	BUSINESS DATA OF VA, INC.	1213 2014	TRAVEL EXPENSE	125.00	125.00	
	11902	BUSINESS DATA OF VA, INC.	1217 2014	TRAVEL EXPENSE	125.00	125.00	
	11902	BUSINESS DATA OF VA, INC.	1219 2014	TRAVEL EXPENSE	125.00	125.00	

AP375H
8/26/2014
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 8/01/2014 -- 8/30/2014

AFTER CHECKS
PAGE 3

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3320	11902	Maintenance Service	1220 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1223 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1229 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1234 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1236 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1238 2014	TRAVEL EXPENSE	125.00
				ACCOUNT TOTAL	4,825.00 *
	11537	BAI MUNICIPAL SOFTWARE	WATS2015 1	TECHNICAL SUPPORT	8,911.00
	12762	COMPUTERPLUS SALES/SERVIC	MC0000175965	PRINTER MAINT CNTRCT	79.00
				ACCOUNT TOTAL	8,990.00 *
				MAJOR TOTAL	13,815.00 **
013100		ELECTORAL BOARD AND OFFICIALS			
5510	16180	Mileage	EXPENSES 814	MILEAGE	78.40
		GIBBS BETTY A			78.40 *
6001	16180	Office Supplies	EXPENSES 814	MEALS & LODGING	119.34
		GIBBS BETTY A			119.34 *
				ACCOUNT TOTAL	197.74 **
013200		REGISTRAR			
2700	31421	Worker's Compensation	WORKER COMP 1/4	WORKERS COMPENSATION	18.25
		VACORP			18.25 *
5510	11406	Travel-Mileage	EXPENSES 814	MILEAGE	103.60
		BOLT DALE L			103.60 *
5530	11406	Travel-Subsistance & Lodg	EXPENSES 814	MEALS & LODGING	306.95
		BOLT DALE L			306.95 *
				ACCOUNT TOTAL	428.80 **
021100		CIRCUIT COURT			
2700	31421	Worker's Compensation	WORKER COMP 1/4	WORKERS COMPENSATION	8.00
		VACORP			8.00 *
				ACCOUNT TOTAL	8.00 **
021200		GENERAL DISTRICT COURT			
5230	30440	Telecommunications	816442183 814	PHONE	23.43
		US CELLULAR			23.43 *
				ACCOUNT TOTAL	23.43 **

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021600	CLERK OF THE CIRCUIT COURT				
2700	31421	Worker's Compensation VACORP	WORKER COMP 1/4	WORKERS COMPENSATION	83.50 *
5230	21319	Telecommunications CENTURYLINK	309863799 814	PHONE	83.50 *
6001	15380	Office Supplies FARMVILLE PRINTING	CLERK 814	BUSINESS/APPT CARDS	47.89 *
	20600	KEY OFFICE SUPPLY	452625	COPY PAPER	47.89 *
	20600	KEY OFFICE SUPPLY	452707	KEYBOARDS	96.00
					25.16
					119.90
					241.06 *
					372.45 **
021800	LAW LIBRARY				
5230	10105	Telecommunications AT&T	0542720100 814	PHONE	41.86
	21319	CENTURYLINK	309478607 814	PHONE	40.39
	21319	CENTURYLINK	309478607 814A	PHONE	40.36
6012	21761	Books and Subscriptions LEXISNEXIS	1407059594	ONLINE CHARGE	122.61 *
022100	COMMONWEALTH'S ATTORNEY				
2700	31421	Worker's Compensation VACORP	WORKER COMP 1/4	WORKERS COMPENSATION	254.00
5210	25955	Postal Services PURCHASE POWER	15434831887 814	POSTAGE	254.00 *
5230	13325	Telecommunications TREASURER OF VIRGINIA	T275379	IPAD SERVICE	376.61 **
5510	11190	Travel-Mileage BAUER ROBERT	SUMMER CONF 814	MILEAGE	105.75
	11943	BUTLER BRIAN	SUMMER CONF 14	MILEAGE	105.75 *
	14746	ENNIS JAMES R	SUMMER CONF 14	MILEAGE	41.18
	16819	GREER MORGAN	SUMMER CONF 14	MILEAGE	41.18 *
	16819	GREER MORGAN	SUMMER CONF 14	TOLLS & PARKING	131.22
5530	11190	Travel-Subsistence & Lodg BAUER ROBERT	SUMMER CONF 814	LODGING	131.22 *
	11190	BAUER ROBERT	SUMMER CONF 814	MEALS	142.24
	11943	BUTLER BRIAN	SUMMER CONF 14	LODGING	185.92
					191.52
					265.55
					54.50
					839.73 *
					663.52
					163.53
					961.08

AP375H
8/26/2014
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 8/01/2014 -- 8/30/2014

AFTER CHECKS
PAGE 5

MAJOR#	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
5540	14746	Travel-Convention & Educa	2014 SUMMR CONF	REGISTRATION	300.00
	29466	ENNIS JAMES R	ENNIS 814	REGISTRATION	50.00
				ACCOUNT TOTAL	350.00 *
5899	15380	Miscellaneous	COMM ATTY 814	OFFICE FORMS	36.30
	28866	FARMVILLE PRINTING	11735	SHREDDING SERVICE	35.00
	999999	STEPS, INC	19973702	RECORDS REQUEST	64.60
				ACCOUNT TOTAL	135.90 *
6001	20600	Office Supplies	451712	APPOINTMENT BOOKS	101.94
		KEY OFFICE SUPPLY			101.94 *
				ACCOUNT TOTAL	203.88 *
022200		VICTIM WITNESS ASSISTANCE PROGRAM			5,339.79 **
2700	31421	Workmen's Compensation	WORKER COMP 1/4	WORKERS COMPENSATION	11.75
		VACORP			11.75 *
6001	15380	Office Supplies	VICTIM WIT 814	BROCHURES	115.30
		FARMVILLE PRINTING			115.30 *
				ACCOUNT TOTAL	230.60 *
031200		SHERIFF			127.05 **
2700	31421	Worker's Compensation	WORKER COMP 1/4	WORKERS COMPENSATION	3,812.25
		VACORP			3,812.25 *
3170	22347	Drug Testing	7201494888	DRUG TESTING	50.00
		MEDTOX LABORATORIES INC			50.00 *
3311	11775	Repairs & Maint-Auto & Eq	29177	AUTO REPAIRS	2,174.39
	14300	BURKEVILLE BODY SHOP	112087	SENSOR	90.00
	14300	EAST END MOTOR CO INC	112232	WRECKER SERVICE	85.00
	14300	EAST END MOTOR CO INC	112438	HEADLIGHT BULB	29.99
	14300	EAST END MOTOR CO INC	112582	REPAIR FUEL DOOR	54.50
	14300	EAST END MOTOR CO INC	112621	WRECKER SERVICE	90.00
	14300	EAST END MOTOR CO INC	112993	TIRE ROTATION	20.00
	14300	EAST END MOTOR CO INC	113140	MOUNT/BALANCE TIRES	267.52
	32736	WOHLFORD'S RADAR	247708	RADAR REPAIR	150.00
				ACCOUNT TOTAL	2,961.40 *
5210	11894	Postal Services	0555 SHERIFF814	POSTAGE	98.00
		BUSINESS CARD			98.00 *

AP375H
8/26/2014
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 8/01/2014 -- 8/30/2014

AFTER CHECKS
PAGE 6

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	13325	Telecommunications	T275339	VCIN	52.87
	20904	TREASURER OF VIRGINIA	140801 0010	REMOTE DATA BACKUP	19.95
	21319	KINEX NETWORKING SOLUTION	309468839 814	VCIN	10.52
	21319	CENTURYLINK	309558628 814	VCIN	7.97
	30440	US CELLULAR	850361128 814	PHONE	41.18
5305	31421	Motor Vehicle Insurance	6644	MOTOR VEHICLE INS	132.49 *
		VACORP			15,775.00
5510	11894	Travel-Mileage	0555 SHERIFF814	PARKING	15,775.00 *
		BUSINESS CARD			5.00
5530	11894	Travel-Subsistence & Lodg	0555 SHERIFF814	MEALS	5.00 *
	14936	BUSINESS CARD	0555 SHERIFF814	MEALS	137.87
	14936	FARLEY JIMMY	MEALS 814	MEALS	19.55
	16653	GOLDMAN ROBERT	MEALS 814	MEALS	15.53
	34410	YODER BRANDON	MEALS 814	MEALS	24.11
5540	11894	Travel-Convention and Edu	0555 SHERIFF814	CONFERENCE/TRAINING	197.06 *
		BUSINESS CARD			325.00
5801	28410	Accreditation	2816	ACCREDITATION SEALS	325.00 *
		SIGNS@WORK INC			315.00
6001	11902	Office Supplies	1229 2014.	NORTON UPDATE	315.00 *
	13369	BUSINESS DATA OF VA, INC.	27961300 814	WATER & SUPPLIES	29.95
	20600	DIAMOND SPRINGS WATER INC	451557	TONER	100.15
	20600	KEY OFFICE SUPPLY	451746	TONER	79.99
	20600	KEY OFFICE SUPPLY	451844	THUMB DRIVE	99.99
	20600	KEY OFFICE SUPPLY	451932	FOLDERS	5.95
6003	23214	Public Education/Crime Pr	FC6984	FINANCE CHARGE	78.09
	23214	NATL NEIGHBORHOOD WATCH	1406177	BOOKLETS	394.12 *
6008	11894	Vehicle & Powered Equip F	0555 SHERIFF814	GAS	2.22
	14700	BUSINESS CARD	567572	GAS	193.00
		ELLINGTON ENERGY SERVICE			195.22 *
6009	14300	Vehicle & Powered Equip S	112645	TIRES/BRAKE PADS	125.08
	15721	EAST END MOTOR CO INC	100951	BATTERY	78.01
	23248	FISHER AUTO PARTS, INC.	124801	CUSHION	203.09 *
		NAPA OF FARMVILLE			875.51
6010	12046	Police Supplies	801114	DRY OXYGEN TANK	128.96
	12318	CMI INC	2480	ACADEMY SUPPLIES	12.99
		CNTRL VA CRIMINAL JUSTICE			1,017.46 *
					173.08
					155.98

AP375H
8/26/2014
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 8/01/2014 -- 8/30/2014

AFTER CHECKS
PAGE 7

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
6011	12742 COMMTRONICS OF VIRGINIA	213287	REPLC SPKR MIC SCREW	30.25
	16101 GALLS LLC	2231242	HOLSTER/HNDCUFF CASE	124.43
	16101 GALLS LLC	2248354	LOCKOUT TOOL KIT	152.54
	16101 GALLS LLC	2248355	RECHARGEABLE BATTERY	80.36
	22590 MOORE MEDICAL LLC	982817431	GLOVES	249.81
	22590 MOORE MEDICAL LLC	98289081	GLOVES	167.07
	22590 MOORE MEDICAL LLC	98291890	BIOHAZARD BOXES	25.90
	28592 SOUTHERN POLICE EQUIP CO	175406	MAGCHARGER	91.50
	28592 SOUTHERN POLICE EQUIP CO	175522	BADGE CASE	17.50
			ACCOUNT TOTAL	1,268.42 *
6040	Uniforms & Wearing Appare		SHIRTS	456.00
	22166 CREATIVE MONOGRAMMING	ML3982	UNIFORMS	748.25
	26360 QUALITY UNIFORM CO INC	2422	UNIFORMS	664.00
	26360 QUALITY UNIFORM CO INC	2747	UNIFORMS	1,868.25 *
			ACCOUNT TOTAL	1,868.25 *
8205	ADP Equipment		UPGRD/ROUTR/PWR SPLY	704.99
	12726 COMPRO COMPUTERS	2060 0717	UPGRD/ROUTR/PWR SPLY	704.99 *
			ACCOUNT TOTAL	704.99 *
	Motor Vehicles		VEHICLE EQUIPMENT	2,572.42
	14527 ELECOM INC	34351	VEHICLE EQUIPMENT	2,572.42 *
			ACCOUNT TOTAL	2,572.42 *
			MAJOR TOTAL	31,895.17 **
031201	SHERIFF - COURTS			
2700	Worker's Compensation		WORKERS COMPENSATION	1,199.00
	31421 VACORP		WORKER COMP 1/4	1,199.00 *
			ACCOUNT TOTAL	1,199.00 *
			MAJOR TOTAL	1,199.00 **
032200	VOLUNTEER FIRE DEPARTMENT			
7001	Payment to Farmville VFD		TRUCK PAYMENT	34,604.77
	15520 FARMVILLE VOL FIRE DEPT	TRK PAYMENT 814	HYDRAULIC FLUID/TOOL	516.17
	22397 MUNICIPAL EMERGENCY SERV	540625	SHIRTS	409.31
	22397 MUNICIPAL EMERGENCY SERV	540664	SHIRTS	35,530.25 *
			ACCOUNT TOTAL	35,530.25 *
7002	Payment to Rice VFD		TRUCK PAYMENT	23,854.55
	17738 HOMETRUST BANK	2468015926 814	TRUCK MAINTENANCE	1,022.96
	18671 INDUSTRIAL REPAIR INC	23078	DIESEL	835.00
	19490 JOHN DEERE FINANCIAL	8277	GAS	302.09
	19490 JOHN DEERE FINANCIAL	8279	ELECTRIC SERVICE	448.27
	31844 DOMINION VA POWER	4500495009 814	ELECTRIC SERVICE	9.28
	31846 DOMINION VA POWER	5487358649 814	ELECTRIC SERVICE	98.48
	32734 WITMER PUBLIC SAFETY GRP	1557021	LBD STREAMLIGHT	26,570.63 *
			ACCOUNT TOTAL	26,570.63 *
7003	Payment to Prospect VFD		TRUCK PAYMENT	3,500.00
	11240 BENCHMARK COMMUNITY BANK	PROSPECT TRX#31	OIL CHG/INSPECTION	49.95
	13166 DAVIS GMC TRUCK INC	29846	OIL CHG/INSPECTION	49.95

AP375H
8/26/2014
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 8/01/2014 -- 8/30/2014

AFTER CHECKS
PAGE 8

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
7004	15656	FIRE & SAFETY EQUIP CO	67540	TROUSERS	56.25
	25210	PAMPLIN EXXON	PROSPECT FD 814	FUEL	147.79
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL-JULY 14	TRUCK MAINTENANCE	723.10
	29440	PRINCE EDWARD CO TREAS	GAS-JULY 2014	DIESEL	398.57
				GAS	172.10
				ACCOUNT TOTAL	5,047.76 *
7005	12024	Payment to Darlington VFD	575213	LED LIGHTS	256.28
	12996	C W WILLIAMS	AUGUST 2014	EXTERMINATING SERVIC	45.00
	12996	CYRUS PEST CONTROL CO	JULY 2014	EXTERMINATING SERVIC	45.00
	28640	SOUTHSIDE ELECTRIC COOP	38156001 814	ELECTRIC SERVICE	517.33
	29440	PRINCE EDWARD CO TREAS	DHFD LOAN 814	LOAN PAYMENT	25,826.60
	31333	VERIZON WIRELESS	9729112913	INTERNET	60.07
	31335	VERIZON	248 6805 814	PHONE	159.91
	32146	WATKINS INSURANCE AGENCY	27666	ACCIDENT INSURANCE	4,434.00
				ACCOUNT TOTAL	31,344.19 *
7005	11212	Payment to Hampden-Sydney	HSVFD TRK 814	TRUCK PAYMENT	33,263.62
	15656	BB&T GOVERNMENTAL FINANCE	67645	AMERICAN FLAG	70.00
	16658	FIRE & SAFETY EQUIP CO	365658	PULLEY	185.09
				ACCOUNT TOTAL	33,518.71 *
7006	12742	Payment to Pamplin VFD	212536	RADIO REPAIR	280.00
	15150	COMTRONICS OF VIRGINIA	101035	CARB KIT & CLEANER	154.08
	25860	FARMVILLE AUTO PARTS	2896	BAY DOOR REPAIRS	140.00
	31335	PRINCE EDWARD OVRHD DOORS	248 6690 814	PHONE	54.12
	31359	VERIZON	10932	K48 SPANNER TOOL	181.54
	31846	VEST'S SALE & SERVICE INC	4743517221 814	ELECTRIC SERVICE	397.83
	31846	DOMINION VA POWER	6280980001 814	ELECTRIC SERVICE	42.50
	999999	DOMINION VA POWER	872593	AIR FILTER/DEGREASER	30.98
				ACCOUNT TOTAL	1,281.05 *
7007	25246	Payment to Meherin VFD	264514	DIESEL	976.47
	31335	PARKER OIL CO INC	736 0633 814	PHONE	177.07
	31846	VERIZON	0519881510 814	ELECTRIC SERVICE	500.06
	31846	DOMINION VA POWER	1913347348 814	ELECTRIC SERVICE	24.00
	31846	DOMINION VA POWER	2725824417 814	ELECTRIC SERVICE	18.69
	32146	DOMINION VA POWER	27645	PKG/AUTO/UMBRELLA	3,814.00
				ACCOUNT TOTAL	5,510.29 *
032500	EMERGENCY SERVICES			MAJOR TOTAL	138,802.88 **
2800	31421	Line of Duty	LINE OF DUTY814	LINE OF DUTY COVERAG	18,506.00
		VACORP		ACCOUNT TOTAL	18,506.00 *
033200	REGIONAL JAIL & DETENTION			MAJOR TOTAL	18,506.00 **
3196	18743	Purchase of Services - Ja	DS 814	ELECTRONIC MONITORIN	1,046.25

AP375H
8/26/2014
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 8/01/2014 -- 8/30/2014

AFTER CHECKS
PAGE 9

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
7001	25380	Piedmont Regional Jail-pe PIEDMONT REGIONAL JAIL	2324	INMATE DAYS-1ST QTR	359,640.16 *
034100		BUILDING OFFICIAL			361,125.16 **
2700	31421	Worker's Compensation VACORP	WORKER COMP 1/4	WORKERS COMPENSATION	251.25
3311	27770	Repairs & Maint-Auto ROD & STAFF LLC	431225	BALANCED TIRES	15.00 *
5230	30440	Telecommunications US CELLULAR	816442183 814	PHONE	23.43
5305	31421	Auto Insurance VACORP	6644	MOTOR VEHICLE INS	23.43 *
5307	31421	Public Official's Liabili VACORP	6644	PUBLIC OFFICIAL LIAB	464.00 *
5810	29461	Dues & Association Member TREASURER OF VIRGINIA	2710014982 814	TRADESMAN LICENSE	154.00 *
035100		ANIMAL CONTROL			90.00
2700	31421	Worker's Compensation VACORP	WORKER COMP 1/4	WORKERS COMPENSATION	90.00 *
3310	21811	Repairs/Maintenance LOWE'S	901534	CONCRETE	997.68 **
	21811	LOWE'S	909741	BRUSH/MURIATIC ACID	305.75
	28352	SHERWIN WILLIAMS CO	67989	ROLLER COVERS/BRUSH	305.75 *
5110	31844	Electrical Services DOMINION VA POWER	0890745003 814	ELECTRIC SERVICE	37.50
	31844	DOMINION VA POWER	0890745003 814A	ELECTRIC SERVICE	21.44
5230	21319	Telecommunications CENTURYLINK	310119726 814	PHONE	24.65
	30440	US CELLULAR	816442183 814	PHONE	83.59 *
				ACCOUNT TOTAL	133.89
				ACCOUNT TOTAL	101.08
				ACCOUNT TOTAL	234.97 *
				ACCOUNT TOTAL	167.64
				ACCOUNT TOTAL	46.86
				ACCOUNT TOTAL	214.50 *

AP375H
8/25/2014
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 8/01/2014 -- 8/30/2014

AFTER CHECKS
PAGE 10

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5305	31421	Motor Vehicle Insurance VACORP	6644	MOTOR VEHICLE INS	928.00 *
6002	21811	Supplies for Shelter LOWE'S	910090	TANK SPRAYER	28.44
	32138	WALMART COMMUNITY/FRCSLLC	2238 CO ADM 814	DOG FOOD/BLEACH/TRAP	142.89
6011	32138	Uniforms and Wearing Appa WALMART COMMUNITY/FRCSLLC	2238 CO ADM 814	BOOTS	171.33 *
035300		MEDICAL EXAMINER			42.97
3110	29459	Professional Health Serv TREASURER OF VIRGINIA		CORONER	42.97 *
					1,981.11 **
036100		BIOSOLIDS MONITORING			20.00
2700	31421	Worker's Compensation VACORP		WORKERS COMPENSATION	20.00 *
3311	29925	Repairs & Maint-Auto & Eq TRI-COUNTY FORD INC			20.00 **
5230	30440	Telecommunications US CELLULAR			ACCOUNT TOTAL
5305	31421	Auto Insurance VACORP			32.59
6009	14300	Vehicle & Powered Equip S EAST END MOTOR CO INC			32.59 *
042300		REFUSE DISPOSAL			23.43
2700	31421	Worker's Compensation VACORP			23.43 *
3160	27191	Professional Services RESOURCE INTERNATIONAL			464.00
	27191	RESOURCE INTERNATIONAL			464.00 *
	27191	RESOURCE INTERNATIONAL			296.64
3310	21811	Repairs/Maintenance LOWE'S			296.64 *
					1,080.91 **
					ACCOUNT TOTAL
					3,647.75
					3,647.75 *
					1,305.00
					1,449.15
					2,854.00
					5,608.15 *
					ACCOUNT TOTAL
					178.27

AP375H
8/26/2014
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 8/01/2014 -- 8/30/2014

AFTER CHECKS
PAGE 11

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	21811	LOWE'S	901913	LIGHTBULBS	75.90
	21811	LOWE'S	910245	LIGHTBULBS	26.52
				ACCOUNT TOTAL	280.69 *
3311		Repairs & Maint-Auto & Eq			
	12032	C & L MACHINE & WELDING	165595	BEARINGS	46.90
	12032	C & L MACHINE & WELDING	165801	REPAIR COMPACTORS	5,875.00
	12032	C & L MACHINE & WELDING	165802	HYDRAULIC HOSE	420.00
	14300	EAST END MOTOR CO INC	113098	INSPECTION	51.00
	19030	JIMMY WHIPLEY/POWERWASH	JULY 16 2014	CLEANED ROLLOFFS	75.00
	19033	CHILDRESS JAMES P JR	AUG 6 2014	TRUCK MAINTENANCE	290.08
				ACCOUNT TOTAL	6,757.98 *
3840		Contract Landfill - POS			
	10254	ALLIED WASTE SERVICES 974	974 000437853	TRASH COLLECTION	187.72
	10254	ALLIED WASTE SERVICES 974	974 000437854	TRASH COLLECTION	122.59
	10254	ALLIED WASTE SERVICES 974	974 000437855	TRASH COLLECTION	122.59
	32953	WRIGHT'S EXCAVATING LLC	AUGUST 2014	LANDFILL OPERATION	48,093.75
				ACCOUNT TOTAL	48,526.65 *
3841		Purchase of Serv - Recylin			
	14723	EMANUEL TIRE OF VIRGINIA	475791	TIRE RECYCLING	448.80
	14723	EMANUEL TIRE OF VIRGINIA	475801	TIRE RECYCLING	1,495.50
	14723	EMANUEL TIRE OF VIRGINIA	475968	TIRE RECYCLING	354.00
	14723	EMANUEL TIRE OF VIRGINIA	475969	TIRE RECYCLING	470.40
	14723	EMANUEL TIRE OF VIRGINIA	476018	TIRE RECYCLING	445.20
	28866	STEPS, INC	JULY 2014	RECYCLING FEE	1,538.44
	29029	SYNERGY RECYCLING LLC	1400502	ELECTRONIC RECYCLING	1,403.14
				ACCOUNT TOTAL	6,155.48 *
5110		Electrical Services			
	28640	SOUTHSIDE ELECTRIC COOP	114379001 814	DH SITE	60.55
	28640	SOUTHSIDE ELECTRIC COOP	114379003 814	VIRSO SITE	82.39
	31844	DOMINION VA POWER	5181167213 814	LEACHATE PUMP	140.86
	31844	DOMINION VA POWER	5181167213 814A	LEACHATE PUMP	118.25
	31844	DOMINION VA POWER	8970737501 814	SCALEHOUSE	69.64
	31844	DOMINION VA POWER	8970737501 814A	SCALEHOUSE	54.80
	31846	DOMINION VA POWER	0599507431 814	RICE SITE	36.71
	31846	DOMINION VA POWER	0670040567 814	CELL C PUMP STATION	11.92
	31846	DOMINION VA POWER	0670040567 814A	CELL C PUMP STATION	12.09
	31846	DOMINION VA POWER	1144204110 814	GRENN BAY SITE	47.35
	31846	DOMINION VA POWER	7471653571 814	WORSHAM SITE	46.24
	31846	DOMINION VA POWER	7471653571 814A	WORSHAM SITE	33.84
	31846	DOMINION VA POWER	8601161519 814	PROSPECT SITE	48.88
	31846	DOMINION VA POWER	8601161519 814A	PROSPECT SITE	59.50
	31846	DOMINION VA POWER	9176847250 814	LANDFILL SITE	32.09
	31846	DOMINION VA POWER	9176847250 814A	LANDFILL SITE	24.50
				ACCOUNT TOTAL	879.61 *
5230		Telecommunications			
	10105	AT&T	0206193130 814	PHONE	53.55
	21319	CENTURYLINK	309326764 814	PHONE	51.51
	21319	CENTURYLINK	309480181 814	PHONE	52.18
	21319	CENTURYLINK	309553498 814	PHONE	44.14

AP375H
8/26/2014
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 8/01/2014 -- 8/30/2014

AFTER CHECKS
PAGE 12

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
5305	31421 Motor Vehicle Insurance VACORP	6644	MOTOR VEHICLE INS	928.00 *
5440	28869 Portable Toilet Rental STIFF O INC	4032	MONTHLY SERVICE	928.00 *
5601	29503 Annual Landfill Permit TREASURER OF VIRGINIA	902958	ANNUAL FEE	662.50 662.50 *
6008	25782 Vehicle & Powered Equip F PRINCE EDWARD CO PBLC SCH	DIESEL-JULY 14	DIESEL	2,798.29 2,798.29 *
6009	14300 Vehicle & Powered Equip S EAST END MOTOR CO INC	113465	TIRE	1,673.05
	23248 NAPA OF FARMVILLE	124976	ANTIFREEZE	1,673.05 *
043200	GENERAL PROPERTIES			218.50
2700	31421 Worker's Compensation VACORP		WORKERS COMPENSATION	27.98 246.48 *
3310	13730 Repairs/Maintenance DODSON BROS EXTERMINATING	158003 814	PEST CONTROL-CANNERY	78,679.62 **
	13730 DODSON BROS EXTERMINATING	158005 814	PEST CONTROL-WORHSAM	1,246.75
	13730 DODSON BROS EXTERMINATING	158006 814	PEST CONTROL-SCOPE	1,246.75 *
	13730 DODSON BROS EXTERMINATING	158007 814	PEST CONTROL-CH	38.00
	13730 DODSON BROS EXTERMINATING	158010 814	PEST CONTROL-VIS CTR	38.00
	17877 HUDSON-PAYNE ELECTRONICS	14080404	FIRE ALRM TEST CNTRT	85.00 650.00 887.00 *
3311	25911 Repairs & Maint-Auto & Eq PRO AUTO LLC	17604	INSPECTION/BALL JNT	ACCOUNT TOTAL 198.75
5110	28640 Electrical Services SOUTHSIDE ELECTRIC COOP	114379002 814	SRR LIGHTS	ACCOUNT TOTAL 198.75 *
	31844 DOMINION VA POWER	1230385005 814	ROY CLARK MONUMENT	30.70
	31844 DOMINION VA POWER	2786281903 814	COURTHOUSE	6.14
	31844 DOMINION VA POWER	9670710004 814	SHOP	13,528.99
	31844 DOMINION VA POWER	9670710004 814A	SHOP	20.21
	31846 DOMINION VA POWER	1545926683 814	SCOPE BLDG	18.83
	31846 DOMINION VA POWER	4951935099 814	SHERIFF DEPT SHED	211.51 5.66

AP375H
8/26/2014
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 8/01/2014 -- 8/30/2014

AFTER CHECKS
PAGE 13

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5130		31846	DOMINION VA POWER	4951935099 814A	SHERIFF DEPT SHED	6.26
		31846	DOMINION VA POWER	5856894620 814	WORSHAM CLERK OFFICE	95.22
		31846	DOMINION VA POWER	5856894620 814A	WORSHAM CLERK OFFICE	54.40
		31846	DOMINION VA POWER	6669158583 814	LIGHTS AT RICE	110.22
		31846	DOMINION VA POWER	8105475944 814	AG BLDG	1,066.89
					ACCOUNT TOTAL	15,155.03 *
		29332	Water & Sewer			
		29332	TOWN OF FARMVILLE	AG BLDG 814	WATER & SEWER	103.64
		29332	TOWN OF FARMVILLE	CH IRRIG 814	WATER	10.75
		29332	TOWN OF FARMVILLE	MOORE BLDG 814	WATER & SEWER	51.50
		29332	TOWN OF FARMVILLE	SCOPE BLDG 814	WATER & SEWER	33.65
					ACCOUNT TOTAL	199.54 *
5230			Telecommunications			
		10105	AT&T	7305055660 814	PHONE	41.86
		21319	CENTURYLINK	310262069 814	PHONE	53.71
		21319	CENTURYLINK	310441360 814	PHONE	79.72
		30440	US CELLULAR	816442183 814	PHONE	121.08
					ACCOUNT TOTAL	296.37 *
5301		31421	Boiler Insurance	6644	BOILER INSURANCE	1,639.00
			VACORP			1,639.00 *
5302		31421	Fire Insurance	6644	FIRE INSURANCE	14,919.00
		31421	VACORP	6644	FIRE INSURANCE	4,909.00
		31421	VACORP	6644	FIRE INSURANCE	705.00
					ACCOUNT TOTAL	20,533.00 *
5305		31421	Auto Insurance	6644	MOTOR VEHICLE INS	2,320.00
			VACORP			2,320.00 *
5440		28869	Portable Toilet Rental	4032	MONTHLY SERVICE	100.00
			STIFF O O INC			100.00 *
6005		10719	Janitorial Supplies	792482070	JANITORIAL SUPPLIES	377.17
		21811	ARAMARK UNIFORM SERVICES	901559	SWIFFER REFILL	22.71
		21811	LOWE'S	901635	VACUUM FILTER	13.28
		21811	LOWE'S	908548	EUREKA VACUUM CLEANR	160.55
					ACCOUNT TOTAL	573.71 *
6007		10900	Repairs and Maintenance S	261538	FLOOR LEVEL	15.68
		13369	AYERS BLDG. & SUPPLY CO	11393100 814	WATER & EQUIP RENTAL	50.65
		15721	DIAMOND SPRINGS WATER INC	101936	AHU BELTS	34.12
		16671	FISHER AUTO PARTS, INC.	949257676	AHU BELTS	49.68
		16671	GRAINGER	9513820739	DOOR HINGES	50.27
		17877	HUDSON-PAYNE ELECTRONICS	14071611	SPRINKLER MODULE	278.13
		21811	LOWE'S	901559	CABLE/COUPLRS & ENDS	37.97
		21811	LOWE'S	901635	LUMBER/SCREWS	98.80
		21811	LOWE'S	901719 814	KNEE PADS	47.48
		21811	LOWE'S	902593	PRIMER BULB	9.48

AP375H
8/26/2014
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 8/01/2014 -- 8/30/2014

AFTER CHECKS
PAGE 14

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
6008	25782 Vehicle & Powered Equip F PRINCE EDWARD CO PBLC SCH	907132 910142 911501 524 09428 814	CABLE TIES RETURN RETURN UNIFORM RENTAL	7.77 42.19- 13.24- 405.80 1,030.40 *
		DIESEL-JULY 14	DIESEL	268.66 268.66 * 44,448.21 **
043400	CANNERY			
2700	31421 Worker's Compensation VACORP	WORKER COMP 1/4	WORKERS COMPENSATION	134.25 134.25 *
3161	31653 Professional Services-Can VIRGINIA FOOD WORKS	PEC 8/14	CONTRACT PAYMENT	2,916.67 2,916.67 *
3310	15721 Repairs & Maintenance FISHER AUTO PARTS, INC. 21811 LOWE'S 21811 LOWE'S	101035 901818 909597	MEAT SAW BELT LUMBER INSULATION/SLEEVE	11.87 16.86 10.97 39.70 *
5110	28640 Electrical Services SOUTHSIDE ELECTRIC COOP	44435001 814	ELECTRIC SERVICE	403.67 403.67 *
5120	25247 Heating Services PARKER OIL COMPANY INC	275828	FUEL OIL	1,233.49 1,233.49 *
5230	21319 Telecommunications CENTURYLINK	310248529 814	PHONE	203.70 203.70 *
6001	20600 Office Supplies KEY OFFICE SUPPLY	452362	INK CARTRIDGE	30.99 30.99 *
052500	CHAPTER X BOARD			4,962.47 **
5640	12928 Payment to Crossroad Ser CROSSROAD SERVICES BOARD	1ST QTR 814	1ST QTR SUPPORT	15,000.00 15,000.00 * 15,000.00 **
053500	COMPREHENSIVE SERVICES ACT			
3160	11894 CSA Programs BUSINESS CARD 12280 CENTRA HEALTH	JULY 2014 6222 814	FOSTER CARE PROFESSIONAL SERVICE	31.32 2,520.00

AP375H
8/26/2014
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 8/01/2014 -- 8/30/2014

AFTER CHECKS
PAGE 15

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	12280	CENTRA HEALTH	8422 814	PROFESSIONAL SERVICE	1,000.00
	12452	CHILDEHELP INC	142092 72014	PROFESSIONAL SERVICE	435.00
	16672	GRAFTON SCHOOL INC	1854 814	PROFESSIONAL SERVICE	5,072.00
	16672	GRAFTON SCHOOL INC	2068 814	PROFESSIONAL SERVICE	5,657.00
	16672	GRAFTON SCHOOL INC	3197 814	PROFESSIONAL SERVICE	5,202.00
	16672	GRAFTON SCHOOL INC	7041 814	PROFESSIONAL SERVICE	4,707.00
	21807	LONG ASHLEY	AUGUST 2014	FOSTER CARE	4,077.00
	29152	THE HUGHES CENTER	16293	PROFESSIONAL SERVICE	4,598.00
	31648	VIRGINIA FAMILY SERVICES	1007	PROFESSIONAL SERVICE	210.00
	31648	VIRGINIA FAMILY SERVICES	1009	PROFESSIONAL SERVICE	120.00
	31648	VIRGINIA FAMILY SERVICES	1010	PROFESSIONAL SERVICE	240.00
	31648	VIRGINIA FAMILY SERVICES	1011	PROFESSIONAL SERVICE	450.00
	31664	VA HOME FOR BOYS & GIRLS	1375	PROFESSIONAL SERVICE	2,664.14
	999999	DIVENUITI SALLIE	AUGUST 2014	FOSTER CARE	187.02
				ACCOUNT TOTAL	37,170.48 *
				MAJOR TOTAL	37,170.48 **
071100		SUPERVISION OF PARKS & RECREATION			
5647		YMCA-Summer Program			
	28696	SOUTHSIDE VA FAMILY YMCA	14-15 SUMMR PRG	14-15 SUMMER PROGRAM	20,000.00
				ACCOUNT TOTAL	20,000.00 *
				MAJOR TOTAL	20,000.00 **
081100		PLANNING			
2700		Worker's Compensation			
	31421	VACORP	WORKER COMP 1/4	WORKERS COMPENSATION	292.75
				ACCOUNT TOTAL	292.75 *
3161		Planning Commission			
	16195	GILLIAM DONALD B	AUGUST 19 2014	COMMISSION MTG	100.00
	17883	HUNT PRESTON	AUGUST 19 2014	COMMISSION MTG	100.00
	19458	JENKINS TIMOTHY MARK	AUGUST 19 2014	COMMISSION MTG	100.00
	21525	LEATHERWOOD CLIFFORD JACK	AUGUST 19 2014	COMMISSION MTG	100.00
	22170	MASON ROBERT CHRISTOPHER	AUGUST 19 2014	COMMISSION MTG	100.00
	29133	TERRY W PARKER JR	AUGUST 19 2014	COMMISSION MTG	100.00
	29386	TOWNSEND JOHN F III	AUGUST 19 2014	COMMISSION MTG	100.00
	32150	WATSON BRETT VON CANNON	AUGUST 19 2014	COMMISSION MTG	100.00
				ACCOUNT TOTAL	800.00 *
3600		Advertising			
	15240	FARMVILLE HERALD	CO ADM 814	ADVERTISING	266.50
				ACCOUNT TOTAL	266.50 *
5210		Postal Services			
	11894	BUSINESS CARD	0460 PUCKETT814	POSTAGE	12.00
				ACCOUNT TOTAL	12.00 *
5230		Telecommunications			
	30440	US CELLULAR	816442183 814	PHONE	46.86
				ACCOUNT TOTAL	46.86 *
5510		Travel-Mileage			
	16195	GILLIAM DONALD B	AUGUST 19 2014	MILEAGE	22.40

AP375H
8/26/2014
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 8/01/2014 -- 8/30/2014

AFTER CHECKS
PAGE 16

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
081200		COMMUNITY DEVELOPMENT			
5650	29332	Farmville Area Bus TOWN OF FARMVILLE	AUGUST 19 2014 AUGUST 19 2014 AUGUST 19 2014 AUGUST 19 2014	MILEAGE MILEAGE MILEAGE MILEAGE	22.40 12.32 10.08 8.40
			14-15 BUS SPERT	14-15 SUPPORT	75.60 *
					1,493.71 **
081500		ECONOMIC DEVELOPMENT			
2700	31421	Worker's Compensation VACORP	WORKER COMP 1/4	WORKERS COMPENSATION	25,000.00
					25,000.00 *
					25,000.00 **
081600		TOURISM			
2700	31421	Worker's Compensation VACORP	WORKER COMP 1/4	WORKERS COMPENSATION	360.50
					360.50 *
					360.50 **
5110	31846	Electrical Services DOMINION VA POWER	0675198071 814	ELECTRIC SERVICE	11.00
					11.00 *
5210	11894	Postal Services BUSINESS CARD	0460 PUCKETT814	UPS	287.50
					287.50 *
5230	21319	Telecommunications CENTURYLINK	310393238 814	PHONE	134.97
					134.97 *
5897	31903	Virginia's Retreat VIRGINIA'S RETREAT	14-15 SUPPORT	14-15 SUPPORT	357.92
					357.92 *
082300		FLOOD & EROSION CONTROL			
5460	10287	Regional Stormwater Grant AMELIA COUNTY TREASURER	REIMB 814	ENGINEERING COSTS	4,500.00
					4,500.00 *
					5,291.39 **
083500		COOPERATIVE EXTENSION OFFICE			
5230	21319	Telecommunications CENTURYLINK	309520098 814	PHONE	1,000.00
					1,000.00 *
					1,000.00 **

AP375H
8/26/2014
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 8/01/2014 -- 8/30/2014

AFTER CHECKS
PAGE 17

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
5230	23933	Internal Telecom Account LUMOS NETWORKS	165866886	PHONE	2,727.20	2,727.20 *
5803	28597	Internal Fuel Account SOUTHERN STATES COOP INC	11485	GAS	3,188.17	3,188.17
	28597	SOUTHERN STATES COOP INC	16616	GAS	3,220.06	3,220.06
	28597	SOUTHERN STATES COOP INC	21113	GAS	2,542.32	2,542.32
	28597	SOUTHERN STATES COOP INC	25996	GAS	2,936.78	2,936.78
	28597	SOUTHERN STATES COOP INC	5890	GAS	2,460.15	2,460.15
				ACCOUNT TOTAL	14,347.48	14,347.48 *
094000		CAPITAL PROJECTS		MAJOR TOTAL	17,074.68	17,074.68 **
0002	12747	Computer System COMMORLID CENTRAL VA	6047	IT UPGRADE/FIREWALL	2,705.25	2,705.25 *
				ACCOUNT TOTAL	2,705.25	2,705.25 *
				MAJOR TOTAL	2,705.25	2,705.25 **
				FUND TOTAL	851,965.30	851,965.30

AP375H
8/26/2014
FUND # - 501 WATER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 8/01/2014 -- 8/30/2014

AFTER CHECKS
PAGE 18

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
012110	WATER FUND - EXPENDITURES				
5305	31421	Auto Insurance VACORP	6662	AUTO INSURANCE	75.00 *
5307	31421	Liability Insurance VACORP	6662	PUBLIC OFFICIAL LIAB	325.00 *
030000	CONTRACTUAL SERVICES				400.00 **
3810	29332	Repairs & Maintenance TOWN OF FARMVILLE	14977	WATER ANALYSIS	40.00 *
043200	GENERAL PROPERTIES				40.00 **
5130	29332	Water Service TOWN OF FARMVILLE	WATER TANK 814	WATER	903.32
ACCOUNT TOTAL					903.32 *
MAJOR TOTAL					903.32 **
FUND TOTAL					1,343.32

AP375H
8/26/2014
FUND # - 502 SEWER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 8/01/2014 -- 8/30/2014

AFTER CHECKS
PAGE 19

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
012110	SEWER FUND - EXPENDITURES				
5305	31421	Auto Insurance VACORP	6662	AUTO INSURANCE	75.00 *
5307	31421	Liability Insurance VACORP	6662	PUBLIC OFFICIAL LIAB	325.00 *
043200	GENERAL PROPERTIES				400.00 **
5110	31846	Electrical Services DOMINION VA POWER	4148700281	SEWER PUMP	30.09 *
				ACCOUNT TOTAL	30.09 *
				MAJOR TOTAL	30.09 **
				FUND TOTAL	430.09

AP375H
8/26/2014
FUND # - 732

RETIREMENT BENEFIT FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 8/01/2014 -- 8/30/2014

AFTER CHECKS
PAGE 20

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
002230	25257	LEOS Disbursements JOHNS VICKI K	AUGUST 2014	RETIREE BENEFIT	1,094.00
				ACCOUNT TOTAL	1,094.00 *
				MAJOR TOTAL	1,094.00 **
				FUND TOTAL	1,094.00

MAJOR# ACCT# 021400	VENDOR NUMBER PIEDMONT COURT SERVICES	VENDOR NAME PIEDMONT COURT SERVICES	INV#	DESCRIPTION	AMOUNT
2700	31421	Worker's Compensation VACORP	WORKER COMP 1/4	WORKERS COMPENSATION	86.00 86.00 *
5110	31846	Electrical Service DOMINION VA POWER	4324962309 814	ELECTRIC SERVICE	62.14
	31846	DOMINION VA POWER	7218131923 814	ELECTRIC SERVICE	152.56 214.70 *
5230	21319	Telecommunications CENTURYLINK	310357807 814	PHONE	61.62
	23933	LUMOS NETWORKS	174057257 814	PHONE	305.55 367.17 *
5302	29440	Fire Insurance PRINCE EDWARD CO TREAS	FIRE INS 814	FIRE INSURANCE	75.00 75.00 *
5510	12190	Travel - Mileage CARRION JESSICA	MILEAGE 814	MILEAGE	97.44
	14357	EDMONDS SHEILA	MILEAGE 814	MILEAGE	58.24
	15649	FERRELL JULIANNA	MILEAGE 814	MILEAGE	46.48
	15954	FRANKLIN SHEENA	MILEAGE 814	MILEAGE	141.12
	16682	GRAY SHARON	MILEAGE 814	MILEAGE	260.96
	16944	STIMPSON CONNIE	MILEAGE 814	MILEAGE	23.24
	22217	MAXEY RENEE T	EXPENSES 814	MILEAGE	66.08 693.56 *
5530	999999	Travel - Subsistence & Lo THE HYATT DULLES	LODGING 814	CONFERENCE LODGING	577.92 577.92 *
6001	16944	Office Supplies STIMPSON CONNIE	MILEAGE 814	OFFICE SUPPLIES	3.13
	22217	MAXEY RENEE T	EXPENSES 814	OFFICE SUPPLIES	18.96 22.09 *
6012	15649	Books & Subscriptions FERRELL JULIANNA	MILEAGE 814	NEWSPAPER	.50 .50 * 2,036.94 **
097001	PCS SUPERVISION FEES EXPENDITURES				
5420	28724	PCS - Lease/Rent of Build SRP CORPORATION LLC	RENT 814	RENT	2,500.00 2,500.00 * 2,500.00 **
097002	PCS DRUG TESTING FEES				
0001	28095	PCS Drug Testing Fees ALERE TOXICOLOGY SERV INC	263995	DRUG TESTING	19.48 19.48 * 19.48 **
				FUND TOTAL	4,556.42
				TOTAL DUE	859,389.13



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: September 9, 2014
Item No.: 6-d
Department: County Administration
Staff Contact: Sheila Martin/Barbara N. Poulston
Issue: Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None

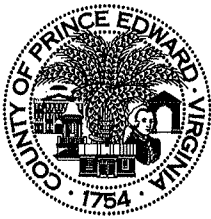
Recommendation: None

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wick _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 9, 2014
Item No.: 6-e
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Appropriations

Summary:

The first item is a reappropriation of funds from the FY14 budget into the FY15 budget in the amount of \$210,000. The request includes the purchase of a roll-on garbage truck and a vehicle for County Administration. The garbage truck to be replaced is a 2000 model with 260,000 miles and is leaking oil. We attempted to find a contract from another local government in order to “piggy back” on that contract. We were not able to find one that matched exactly the specifications we need (hook verse cable). We have a contract and will modify to meet our needs, the original budgeted amount was \$200,000 but after research we are able to lower that to \$180,000. In addition to the garbage truck, funds were appropriated in FY14 to replace the 2005 Ford Explorer. We are experiencing increasing maintenance issues with the current vehicle and believe it is important to have a reliable administrative vehicle.

The second item is a reimbursement from the museum of the confederacy for postage paid to ship “Best Part” brochures and is being placed back in the postage account of the Tourism Office.

The third item is a DCJS Byrne JAG grant which the Sheriff’s department received.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
<u>FY 2015 Budget Amendment</u>						
3(Rev)	100	41050	0100	Transfer From Gen. Fund Bal		\$210,000
4(Exp)	100	42300	8206	Refuse Disposal/Vehicle	\$180,000	
4(Exp)	100	94000	0005	Capital/Motor Vehicle	\$ 30,000	
3(Rev)	100	19020	0001	Recovered Cost-Other		\$ 117
4(Exp)	100	81600	5210	Tourism/ Postal Services	\$ 117	
3(Rev)	100	33010	0013	Federal/Byrne Grant		\$ 1,218
4(Exp)	100	31200	6017	Sheriff/Byrne Grant	\$ 1,218	

Recommendation: Approve the budget amendments above and appropriate the same funds.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 9, 2014
Item No.: 7
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters

Summary: Kevin Wright, Residency Administrator, VDOT, will be present at the September 9, 2014 Board meeting.

Attachments:

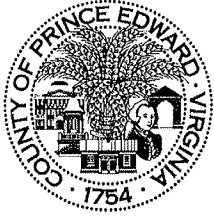
Recommendation: To Be Determined

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 9, 2014
Item No.: 8
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Reassessment Update

Summary: Every six years, a general reassessment of real estate is conducted in Prince Edward County, in accordance with Section 58.1-3252 of the *Code of Virginia*. An appraisal firm is hired by the Board of Supervisors to re-appraise every parcel at its fair market value, which is based upon a sales study completed by the appraisal company. These assessments are effective for six years unless a change is made such as boundary adjustment, division of property, change in zoning, court orders, and new construction. The County's reassessment of real estate, which began in the summer of 2013, will become effective on January 1, 2015.

Mr. Gary Eanes with the Wampler-Eanes Appraisal Group will be present at the Board meeting to update the Board on the status of the reassessment and the upcoming schedule related to the reassessment.

Attachments:

Recommendation: To Be Determined

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 9, 2014
Item No.: 9
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Board of Equalization

Summary: Pursuant to Section 58.1-3370 of the *Code of Virginia*, the Board of Supervisors will need to recommend appointees to the Circuit Court for the Board of Equalization (BOE). The BOE is appointed by the Circuit Court after the completion a general reassessment. Members, made up of Prince Edward County residents, are to be broadly representative of the community with a majority being freeholders, and at least 30 percent being current or former professionals in the real estate, construction, financial, or legal fields. The BOE shall be composed of not less than three, nor more than five members.

The BOE is tasked with the following:

- To hear or receive complaints concerning the fair market value or uniformity of real estate assessments from any taxpayer or his agent;
- To correct any errors or omissions;
- To correct any known duplication or omissions in the assessment roll.
- To make public advertisement of its meetings and keep minutes of such meetings.

In all cases brought before the BOE, the valuation determined by the assessor is presumed to be correct. The taxpayer bears the burden of proving that the property is valued at more than its fair market value, that the assessment is not uniform in its application, or that the assessment is otherwise not equalized.

In 2009, the County’s Board of Equalization comprised the following members: Wilkie Chaffin, Doris, Farrar, James Garnett, Jr., Marshall Thackson and Cheryl Whirley. This Board did an outstanding job for the County and staff highly recommends the Board consider these individuals. Between now and end of the year, the Board of Supervisors will wish to make recommendations to the Circuit Court Judge for the membership of the BOE. If the Board wishes, staff can contact these individuals and see if they are willing to continue to serve. Any vacancies would be filled according to the requirements of the *Code of Virginia*.

Additionally, the *Code of Virginia* provides for the optional appointment of alternates, if requested by the Board. Staff’s recommendation would be for Board members to speak with former members of the BOE to see if they feel alternates should also be appointed.

Attachments: Sections 58.1-3370 & 58.1-3374, *Code of Virginia*

Recommendation: To Be Determined

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

§ 58.1-3370. Appointment.

A. The circuit court having jurisdiction within each city and each county other than those counties operating under § [58.1-3371](#) shall, in each tax year immediately following the year a general reassessment or annual or biennial assessment is conducted in such city or county, appoint for such city or county a board of equalization of real estate assessments, unless such county or city has a permanent board of equalization appointed according to law. In addition, at the request of the local governing body, the circuit court may appoint alternate members as provided in subsection B of § [58.1-3373](#), and the provisions of that subsection shall apply mutatis mutandis.

B. The term of any board of equalization appointed under the authority of this section shall expire one year after the effective date of the assessment for which they were appointed.

(Code 1950, § 58-895; 1975, c. 575; 1979, c. 577; 1983, c. 304; 1984, cc. 273, 675; 1991, c. 240; 2014, c. [19](#).)

[prev](#) | [next](#) | [new search](#) | [table of contents](#) | [home](#)

§ 58.1-3374. Qualifications of members; vacancies.

Except as provided in § [58.1-3371](#) or [58.1-3373](#), every board of equalization shall be composed of not less than three nor more than five members. In addition to such regular members, at the request of the local governing body, the circuit court for any locality shall appoint one alternate member in the case of a three-member board and two alternate members in the case of a five-member board. The qualifications, terms and compensation of alternate members shall be the same as those of regular members. A regular member when he knows he will be absent from or will have to abstain from any proceeding at a meeting shall notify the chairman of the board of equalization at least 24 hours prior to the meeting of such fact. The chairman may select an alternate to serve in the absent or abstaining member's place and the records of the board shall so note. Such alternate member may vote on any proceeding in which a regular member is absent or abstains.

All members of every board of equalization, including alternate members, shall be residents, a majority of whom shall be freeholders, in the county or city for which they are to serve and shall be selected from the citizens of the county or city. Appointments to the board of equalization shall be broadly representative of the community. Thirty percent of the members of the board shall be commercial or residential real estate appraisers, other real estate professionals, builders, developers, or legal or financial professionals, and at least one such member shall sit in all cases involving commercial, industrial or multi-family residential property, unless waived by the taxpayer. No member of the board of assessors shall be eligible for appointment to the board of equalization for the same reassessment. In order to be eligible for appointment, each prospective member of such board shall attend and participate in the basic course of instruction given by the Department of Taxation under § [58.1-206](#). In addition, at least once in every four years of service on a board of equalization, each member of a board of equalization shall take continuing education instruction provided by the Tax Commissioner pursuant to § [58.1-206](#). Any vacancy occurring on any board of equalization shall be filled for the unexpired term by the authority making the original appointment.

On any board or panel thereof considering appeals of commercial or multi-family residential property in a locality with a population exceeding 100,000, 30 percent of the members of such board or panel shall be commercial or multi-family residential real estate appraisers who are licensed and certified by the Virginia Real Estate Appraiser Board to serve as general real estate appraisers, other commercial or multi-family real estate professionals or licensed commercial or multi-family real estate brokers, builders, developers, active or retired members of the Virginia State Bar, or other legal or financial professionals whose area of practice requires or required knowledge of the valuation of property, real estate transactions, building costs, accounting, finance, or statistics. For the purposes of this section, commercial or multi-family residential property shall be defined as any property that is either operated as or zoned for use as commercial, industrial or multi-family residential rental property.

(Code 1950, § 58-899; 1979, c. 577; 1983, c. 304; 1984, c. 675; 1995, c. 24; 2003, c. [1036](#); 2009, c. [25](#); 2010, c. [552](#); 2011, c. [10](#); 2013, c. [197](#).)



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: September 9, 2014
Item No.: 10
Department: County Administration
Staff Contact: W.W. Bartlett/Beverly Booth
Issue: Personal Property Tax Relief

Summary: The Commissioner of Revenue has computed the *Personal Property Tax Relief Act* (PPTRA) percentage of tax relief from the Commonwealth for 2014 to be 40% of assessed value based upon guidelines provided by the State. (Note: the percentage for 2013 was 40%) A letter from the Commissioner of Revenue and the board resolution authorizing this percentage of refund are attached.

Attachments: Letter from Commissioner of Revenue
2014 PPTRA Resolution

Recommendation: Approval

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**OFFICE OF THE COMMISSIONER OF THE REVENUE
PRINCE EDWARD COUNTY, VIRGINIA**

Post Office Box 446
Farmville, Virginia 23901-0446
(434) 392-3231 • Fax (434) 392-7696

Beverly M. Booth
Commissioner

Deputies:

Catrina N. Garner
Edna T. Goldman
Barbara H. Kenny
Priscilla V. Streat

September 2, 2014

Mr. Wade Bartlett
Prince Edward County Administrator
Courthouse Building
Farmville VA 23901

In Re: Personal Property Tax Relief

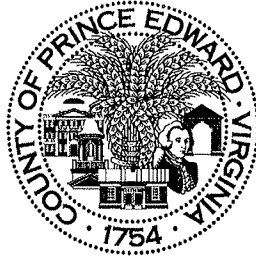
Dear Mr. Bartlett:

Please be advised that the Personal Property Tax Relief (PPTR) for the 2014 tax year is 40% of the assessed value. It is my understanding a board resolution is needed for approval.

Should you require additional information, do not hesitate to contact me.

Sincerely,

Beverly M. Booth
Commissioner of the Revenue



DRAFT

PPTRA RESOLUTION FOR 2014 County of Prince Edward, Virginia

In accordance with the requirements set forth in V.A. CODE ANN. §58.1-3524 C.2. and §58.1-3912 E., as amended by *Chapter 1 of the Acts of Assembly* (2004 Special Session I) and as set forth in *Item 503.E. (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly*, any qualifying vehicle situated within the County of Prince Edward, Virginia commencing January 1, 2014, shall receive personal property tax relief in the following manner:

- Personal use vehicles with assessed value of \$1,000 or less will be eligible for 40% tax relief; and
- Personal use vehicles with assessed value of \$1,001 or more shall receive only 40% tax relief on the first \$20,000 in assessed value; and
- All other vehicles which do not meet the definition of “qualifying” (such as business use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program; and
- In accordance with *Item 503.D.1. of Chapter 951 of the 2005 Acts of Assembly*, the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1, 2006. Supplemental assessments for tax years 2005 and prior years that are made on or after September 1, 2006 shall be deemed “non-qualifying” for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

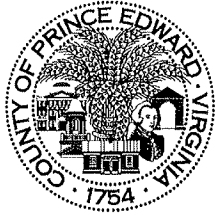
Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of ___ in favor and ___ opposed, this 9th day of September, 2014.

Howard F. Simpson, Chairman

ATTEST:

W.W. Bartlett, County Administrator



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 9, 2014
Item No.: 11
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Citizen Volunteer Appointments

Summary: Attached is the draft public notice for the Board/Commission vacancies for which the Board of Supervisors will make appointments at the December Board meeting. Historically, the Board has asked that Planning Commission vacancies be advertised for 90 days, which typically requires the publication of more than one public notice. Given the current budget's limited advertising budget, staff is asking for the Board's guidance on the number of published notices the Board would like to have for these vacancies.

There are four members of the Planning Commission whose terms expire on December 31, 2014, as follows:

- County Representative: W.W. Porterfield
- Town Representatives: Jack Leatherwood
Parker Terry, Jr.
Cannon Watson

The term of office for one member of the Board of Zoning Appeals expires on December 31, 2014, as follows:

Charlotte R. Green

Attachments: Draft Public Notice

Recommendation: Authorize advertising. Specify number of published notices.

Motion _____ Cooper-Jones _____ McKay _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____



Please publish the following Public Notice in the _____ and _____ editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator’s Office.



NOTICE TO THE CITIZENS OF THE COUNTY OF PRINCE EDWARD

To provide the maximum opportunity for citizen participation in our local government, it is the policy of the Prince Edward County Board of Supervisors to advertise all vacancies on county boards, commissions and committees, etc., which call for citizen representation. Citizens interested in serving on a County board, commission or committee may complete a Citizen Volunteer Application, which will be reviewed by the Board during the appointment process.

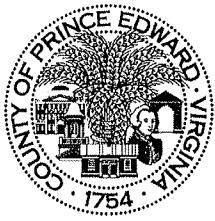
CURRENT VACANCIES

<u>Position</u>	<u>Term of Office</u>	<u># of Vacancies</u>
Prince Edward County Planning Commission	4 Years	1-County Positions ¹ 3-Town Positions ²
Prince Edward County Board of Zoning Appeals	5 Years	1 Position ³

Notes:

1. Individuals holding a County position must live in Prince Edward County outside the corporate limits of the Town of Farmville.
2. Individuals holding a Town position must live in Prince Edward County within the corporate limits of the Town of Farmville.
3. For position on the BZA, the Board of Supervisors makes a recommendation to the Circuit Court Judge, who makes the appointment.

Persons interested in being considered for appointment must submit a County Citizen Volunteer Application to the Prince Edward County Administrator’s Office by not later than Wednesday, November 26, 2014. These appointments will be made at the December 9, 2014 Board meeting. Applications are available on the County’s web site at www.co.prince-edward.va.us or in the County Administrator’s Office, 111 South Street, 3rd Floor, P.O. Box 382, Farmville, Virginia 23901. For additional information about these or other citizen volunteer opportunities, please contact the County Administrator’s Office at (434) 392-8837.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 9, 2014
Item No.: 12
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Posting County Land for No Hunting

Summary: Annually, the Board takes action to post the following County-owned property for “NO HUNTING”, as follows:

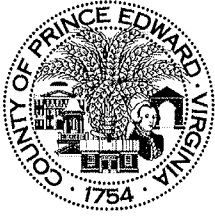
1. County-owned property at the Prince Edward County Landfill;
2. County-owned property at the Prince Edward County Industrial Park; and
3. County-owned property adjoining the Piedmont Regional Jail.

The exception to this posting is for duck hunting at the Sandy River Reservoir.

Attachments: None

Recommendation: Authorize County Animal Control to post county-owned land for no hunting.

Motion _____ Cooper-Jones _____ McKay _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: September 9, 2014
Item No.: 13
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Acceptance of Wastewater at the County Pump Station

Summary:

Chairman Simpson has requested the Board of Supervisors review the County’s position to not accept additional wastewater flow into the County’s wastewater pump station located at The Manor development.

In 2009 the Herberton Group requested the County accept the transfer of ownership of the wastewater lines and easements located at The Manor resort, attachment 1 & 2. The County declined this request, attachment 3. Instead the County executed an agreement for the acceptance of the wastewater into the County’s utility system, attachment 4 & 5.

This agreement was for one year. The Board of Supervisors voted not to renew this agreement in 2010, attachment 6. Since that time the County has not allowed any additional flow into the County wastewater pump station.

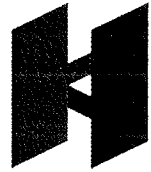
Attachments:

- 1. Letter from Herberton Virginia Development, LLC. dated August 5, 2009
- 2. Letter from Harlan L. Horton dated September 2, 2009
- 3. Excerpt of Board of Supervisors minutes of September 8, 2009
- 4. Excerpt of Board of Supervisors minutes of September 22, 2009
- 5. Agreement with Herberton Virginia Development, LLC dated September 22, 2009
- 6. Excerpt of Board of Supervisors minutes of April 13, 2010.

Recommendation:

The Board will wish to review the current policy of not allowing additional wastewater flow to enter into the County’s pump station.

Motion _____ Cooper-Jones _____ McKay _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____



August 5, 2009

W.M. Bartlett
County Administrator
Prince Edward County
Post Office Box 382
Farmville, Virginia 23901

200 North Main Street
Farmville
Virginia 23901
P. +434.392.4430
F. +434.392.4016
eFax. +404.506.9212

www.herbertoncompanies.com

Reference: The Manor Resort – provision of water and sewer services and conveyance of sewer infrastructure to Prince Edward County Water Authority.

Dear Mr. Bartlett:

Herberton Virginia Development, LLC, General Partner for the owners of The Manor Resort Spa & Residential Estate, is now in a position to convey existing water and sewer infrastructure on its property (the "System") to the newly formed Heartland Water and Sewer Authority (the "Authority").

The System is currently comprised of approximately 23, 000 feet of sewer lines, and approximately 85 manhole covers to form a fully functional System ready to be activated by the Authority upon our request and in line with our development and construction requirements and timelines. As you know, we engaged Draper Aden to conduct a comprehensive review of the System at your request and in order to obtain a PE certificate of condition necessary for the conveyance to the Authority. Draper Aden concluded the study and determined that "overall the System was built in general conformance with the contract plans and specifications and should operate as designed". However, they noted some typical defects and observations that need to be addressed prior to conveyance. Please see attached letter from Draper Aden certifying the condition of the System and outlining a punch list agreed to by you of items which we will correct prior to conveyance.

INVESTMENT
DEVELOPMENT
MANAGEMENT

The timely acceptance of the System by the Authority is imperative to the success of our project and investment in this County; now over \$15,000,000.00. It is also imperative in order for us to be able to activate the System and receive water and sewer services from the Authority as a large customer in September. This is in line with the current construction of our first pod of cottage suites which are a part of the roll out of the Manor Resort Inn and Cottage Suites, a portion of our project comprised of 110 suites in Phase I and the restoration of the historic Manor House. Occupancy of the first of these suites is

planned for October 1, 2009 in time for the return of students, families and faculty to both colleges, and Hampden Sydney College in particular. In addition to the cottage suites construction, we are ready to begin development of the road, water and sewer infrastructure for the build out of The Manor Heights subdivision and commence building of homes and close sales. Again, we will need full assurance of water and sewer service in order to continue our development and close sales with full buyer disclosure and confidence that we will have these services.

We have contracted with Booth and Company to construct the roads and lines to connect to the current system and the firm is currently working on-site under contract. We also plan to contract with Booth and Company for the construction of infrastructure for the Manor Heights subdivision. In addition to our current contract with Booth and Company for \$99,066 we have paid that firm \$106,133.00 in contracts thus far in 2009 alone. With the outstanding balance on work to be finished on our Cottages of \$84,098 and an estimate received today from Booth and Company for the Manor Heights infrastructure of \$284,434.00, we will have paid Booth and Company total contracts of over \$474,000 through the next 60-90 days.

I bring this to your attention as I understand that there are questions concerning our relationship with Booth and Company and unpaid amounts to that firm by The Manor Resort. Firstly, The Manor Resort is in good standing with Booth and Company as outlined above and evidenced by current work in progress on site. Secondly, Booth and Company installed portions of the sewer system around 2005 for the Poplar Hill Community Development Authority (the "CDA") and did so with the full knowledge and understanding that they would not be paid until some time in the future and that the CDA had no known source of funds from which to pay the firm. The Manor Resort acquired the residential and hospitality property components of the Manor Resort in 2007 and leased the golf course property from the CDA. The Manor Resort subsequently acquired the golf course from the CDA in 2008 in exchange for the assumption of the CDA's construction debt totaling \$9.8 Million. It was clear to all associated with our acquisition of the property that had we not acquired the golf course it would have gone into foreclosure within months perhaps even weeks. At the time of the lease The Manor Resort also agreed to pay certain other of the CDA creditors when and only when it had the funds from profitable operations. This was communicated in writing to all parties including Booth and Company. Clearly profitability has not yet happened, and in fact the golf course is operating at a significant loss annually. Given the worst real estate, banking and global economic down turn in living memory this should not be surprising.

In order to assist Booth and Company we continue to provide opportunities for work on site. Additionally, in spite of the difficult financial times we are in, we offered financial assistance to Booth and Company again as late as last week, which was not accepted by them. We will continue to work constructively with the firm provided that they continue to perform and that they not act in any way that will harm our progress and efforts to convey the sewer system to the Authority as planned from the outset of our discussions over a year ago.

We have acted in good faith in our dealings with your office and Prince Edward County, providing openness and clarity with regard to our plans for development and construction. We fully expect the County and the Authority to act in a similar manner with respect to acceptance of our System. Such acceptance we believe is for the betterment of The Manor Resort Project, the Authority and Prince Edward County. Failure to accept our

System and provide utilities timely to our project will have a devastating financial impact on our construction program, the opening of our Cottage program at the end of September and our overall investment in Prince Edward County.

We respectfully ask for your full cooperation and implementation of the plans and discussions between us over the last 12 months, I am available to you to answer any questions and provide any information that will help your process.

Respectfully yours,


Michael Heffernan
Manager

Enclosed: Draper Aden PE Letter of Certification

Cc: Frank Duignan, Manager Herberton Virginia Development, LLC;
Southard Brumfield, Booth and Company;
Harlan L. Horton Esq.

Harlan L. Horton, P.C.

Harlan L. Horton, Esquire
Kristin W. Gee, Esquire
Attorneys At Law

Harlan L. Horton
hlhesq@kinex.net

113-B Second Street
Post Office Box 605
Farmville, Virginia 23901
Telephone 434.391.1014
Facsimile 434.391.1016

September 2, 2009

Mr. Wade W. Bartlett
County Administrator
Post Office Box 382
Farmville, Virginia 23901

**Re: The Manor Resort, Spa and Residential Estate
 Conveyance of sewer infrastructure to Prince Edward County**

Dear Mr. Bartlett:

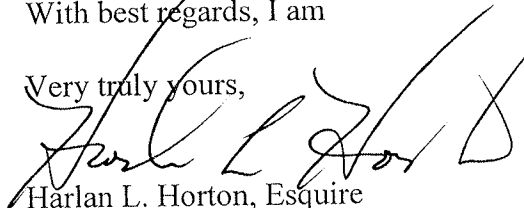
I write to you on behalf of my clients, the ownership entities comprising The Manor Resort, Spa and Residential Estate at Historic Poplar Hill Farm ("The Manor Resort"). The General Partner for the ownership entities, Herberon Virginia Development, LLC, is now in a position to transfer existing sewer infrastructure, along with easements for access and maintenance, (the "System") and all of its right, title and interest in the sewer pump station, if any, located at The Manor Resort to Prince Edward County (the "County") pursuant to Section 15.2-2122 and 15.2-1800 of the Code of Virginia. By this letter The Manor Resort is requesting that the Board of Supervisors of the County (the "Board") accept the System as soon as possible. Acceptance at the earliest possible time will allow The Manor Resort to continue development as planned and on the construction timetable which provides for completion of the first Hospitality Cottage by October 1, 2009. The Manor Resort believes that such acceptance will benefit Prince Edward County by enabling future development within The Manor Resort complex and throughout the Highway 15 South corridor.

The System is comprised of 23,000 linear feet of sewer lines and 86 manhole covers to form a fully functional System ready to be activated by the County upon the request of The Manor Resort and in line with its development and construction requirements and timelines. As you know, The Manor Resort engaged Draper Aden to conduct a comprehensive review of the System at your request and in order to obtain a PE certificate of condition necessary for the conveyance to the County. Draper Aden concluded the study and determined that overall the System is in very good condition. However, they noted several issues that need to be corrected, all of which The Manor Resort will have corrected prior to conveyance. Please see attached letter from Draper Aden certifying the condition of the system and outlining a punch list agreed to by you of items which The Manor Resort agreed to correct.

The Manor Resort respectfully requests that the Board accept the System at its regularly scheduled meeting on September 8, 2009 or as soon thereafter as may be practicable for the Board members. I am available to you to answer any questions and provide any information that will help your process.

With best regards, I am

Very truly yours,

A handwritten signature in black ink, appearing to read "Harlan L. Horton". The signature is fluid and cursive, with a large initial "H" and "L".

Harlan L. Horton, Esquire
For The Manor Resort

Enclosure: Draper Aden PE Letter of Certification

Cc: Frank Duignan, Manager Herberton Virginia Development, LLC
Michael Heffernan, Manager Herberton Virginia Development, LLC

September 8, 2009

The following is an excerpt of the minutes of the regular meeting of the Prince Edward County Board of Supervisors held September 8, 2009.

In Re: Request from Herberton Virginia Development, LLC; Acceptance of Sewer Lines

Mr. Bartlett said the owners of Manor Resort requested Prince Edward County accept the transfer of the existing sewer infrastructure, with easements for access and maintenance, (The System) located on the property. This request is pursuant to Sections 14.2-2122 and 14.2-1800 of the Code of Virginia. Section 14.2-1800 allows any locality to acquire property by gift or bequest, and Section 15.2-2122 allows any locality to operate and maintain a sewer system.

Mr. Bartlett said The System includes 23,000 feet of sewer lines and 86 manholes. The Manor Resort had The System inspected by an engineering firm. The inspection determined The System was constructed in conformance with the plans and specifications and should operate as designed. After the inspection, a punch list of recommended repairs was developed. Mr. Bartlett recommended The Manor provide the Board certification the repairs have been made, and that The Manor be required to provide the County any maps and designs that exist of The System. Mr. Bartlett added that the County Attorney recommended The Manor be required to indemnify the County concerning any possible claims arising from ownership of The System.

Supervisor Simpson asked if all documentation has been received. Mr. Bartlett said it has not yet received anything concerning the easements, the indemnification for the County, the maps and designs of the system; but they have sent an email concerning the punch list and the work is complete.

Supervisor Simpson made a motion to decline acceptance of The System until the County has received the appropriate easements, the maps and designs of the system, and the documents indemnifying the County from any claim arising from the ownership of the lines. The motion carried:

Aye:	Sally W. Gilfillan	Nay:	William G. Fore, Jr.
	James C. Moore		Robert M. Jones
	Howard F. Simpson		Charles W. McKay
	Lacy B. Ward		
	Mattie P. Wiley		

CERTIFIED TRUE COPY


W. W. Bartlett
County Administrator

September 22, 2009

The following is an excerpt of the minutes of the special meeting of the Prince Edward County Board of Supervisors held September 22, 2009.

In Re: Agreement Regarding Sewer Lines at The Manor Resort

Mr. Wade Bartlett, County Administrator, said that in order to resolve the current issue surrounding the sewer lines The Manor is proposing to continue to own and maintain the sewer lines and wishes to reach an agreement whereby the County will accept wastewater flow into the County's pump station for subsequent processing.

Mr. Bartlett said that The Manor agrees to abide by all requirements contained in the Water and Sewer Ordinance and will allow inspection of any future work on the sewer lines to ensure such work meets the County's standards to ensure the system is not compromised. He added a facility fee will be charged which will be equal to one-half of the charge of the connection fee as put forth in the Water and Sewer Ordinance, and he recommended an amendment to the agreement to limit that reduction to a period of two years. He said the limit would be a motivating factor to build more facilities on the property. He said he recommends an amendment inserted into Article 2, Item 2, as follows: "Such charge will be paid on each and every connection to the Sewer lines in the Collection System and will be paid prior to the issuance of a Certificate of Occupancy." Mr. Bartlett recommended adding a second amendment to Article II, as follows: "[Item] 10. This agreement shall remain in full force and affect for a period of one year from the date hereof and shall renew automatically for additional periods of one year unless notice of intent to cancel is delivered to the County or the General Managing Partner of the Herberton Group not less than ninety (90) days prior to the annual termination date. This agreement can be amended at any time with mutual consent of both parties."

Mr. Bartlett said County Attorney James Ennis and Gloria Freye, an attorney with Maguire Woods, reviewed the agreement and said the County has the authority to provide service under multiple state codes including the Public Private Partnership. He said Item 10 would put a time limit on the agreement and how the agreement can be renewed, terminated, and amended; this agreement will only cover the items The Manor owns. Mr. Bartlett said individual homes will be developed by independent developers who will pay the connection fees for the residential homes; the reduction does not apply to the residential homes. Discussion followed.

Supervisor Ward questioned the timing for the meeting and asked about the urgency for the meeting. Mr. Bartlett said the time for the meeting was driven by a number of factors: some Board members were going out of town or had previous engagements; this action was necessary for The Manor to proceed and The Manor desires the delivery of sewage service as soon as possible for the cottages as they would like to open them on October 1.

Supervisor Wiley asked if there was anything in the agreement that would allow the County to be sued. Mr. Ennis said there is a very remote possibility, as nothing is changing at this time in regard to the ownership; the County would not be liable for the lines. Mr. Ennis added that this agreement simply allows the transfer of sewage into the County system, the service for which The Manor will pay. He said the County has the ability to provide service for one year, and the County can serve notice to terminate 91 days ahead of the anniversary date if the Board no longer wishes to operate under this arrangement. It acts as a motivator for The Manor to affect a dedication of the lines within a year's time. He said those terms would be negotiated at that time. Mr. Ennis said he could see no grounds for a suit. He said the County is a middle-man in this arrangement; the County owns the pump station and the water main.

Further discussion followed.

Supervisor Simpson asked about permits that the county may need to obtain from the state to operate; he asked further if there is a problem with a line, will the state come to the county to remedy the situation. Mr. Bartlett said there are no permits issued for sewer lines; a permit is necessary to construct one, but not to use. He said a Certificate to Operate is necessary for the pump station, which is issued by the DEQ. Supervisor Simpson then asked about changing availability of the service. Mr. Bartlett said service can be terminated for non-payment of their bill, health related issues such as spillage, and the like. Further discussion followed.

Supervisor Simpson then asked who will charge and collect for the water usage. Mr. Bartlett said the County charges and has already begun the process with "Maxine's," a restaurant. Supervisor Simpson asked who is charged if 25 houses are built. Mr. Bartlett said each individual residence will be a metered customer and they will pay for their own service. He added each developer will be responsible for paying for the connection fees and sewer lines to the residences. Further discussion followed.

Supervisor Jones made a motion to accept the Agreement for the acceptance of wastewater into the County of Prince Edward's Utility System, with amendments as follows:

- Article 2, Item 2, as follows: "During the initial term hereof and during the first annual renewal period, the owner agrees to pay to the County a Facility Fee equal to one-half of the cost of the

sewer connection charge contained in the County's Water and Sewer Ordinance. At the expiration thereof, the Facility Fee will equal the cost of the sewer connection charge contained in the County's Water and Sewer Ordinance. Such charge will be paid on each and every connection to the Sewer lines in the Collection System and will be paid prior to the issuance of a Certificate of Occupancy.”

- “[Item] 10. This agreement shall remain in full force and affect for a period of one year from the date hereof and shall renew automatically for additional periods of one year unless notice of intent to cancel is delivered to the County of the General Managing Partner of the Herberton Group not less than ninety (90) days prior to the annual termination date. This agreement can be amended at any time with mutual consent of both parties.”

After some discussion, Supervisor Ward made a substitute motion to delay voting on the agreement until the next regular Board meeting or until such time as a meeting could be scheduled that would be more convenient to the public. The motion failed:

Aye: Lacy B. Ward

Nay: William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Mattie P. Wiley

Chairman Fore then returned to the main motion made by Supervisor Jones, to accept the Agreement for the acceptance of wastewater into the County of Prince Edward’s Utility System, with amendments as stated above; the motion carried:

Aye: William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Mattie P. Wiley

Nay: Lacy B. Ward

**Agreement for the acceptance of wastewater into
the County of Prince Edward’s Utility System**

This Agreement (“Agreement”) is made and entered into this _____ day of _____, 2009, by and between the County of Prince Edward, Virginia, a political subdivision of the Commonwealth of Virginia (“County”) and Herberton Poplar Hill Residential I, LLLP, a Virginia Registered limited liability limited partnership, Herberton Poplar Hill Residential II, LLLP, a Virginia Registered limited liability limited partnership, Herberton Poplar Hill Hospitality, LLLP, a Virginia Registered limited liability limited partnership, and Herberton Poplar Hill Recreation, LLLP, a Virginia Registered limited liability limited partnership all of who have the same General Managing Partner and are collectively known as the “Owner.”

WITNESSETH

Whereas, the County presently owns and operates a utility system which includes a Force Main and Pump Station, and

Whereas, the County desires to support future development in the Highway 15 corridor,
and

Whereas, in order to clearly define the responsibilities of both parties hereto, the parties enter into this Agreement regarding, among other things, ownership, use, operation, maintenance and expansion of the existing wastewater collection system currently owned by the Owner, and

Whereas, in order to clearly define the rates and fees the "County" will charge the Owner for the ability to deliver wastewater to the County's pump station for subsequent treatment;

Now Therefore, in consideration of the mutual covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

ARTICLE 1 DEFINITIONS

BILLING PERIOD means a bimonthly period imposed upon each water user having a wastewater connection that eventually flows to the County's utility system.

COLLECTION SYSTEM means a wastewater pipe or system of pipes, manholes or laterals whose flow eventually enters the County's utility system.

ARTICLE 2 AGREEMENT

1. Acceptance of the Agreement is acknowledged by the execution of this document.
2. The owner agrees to pay the County a facility fee equal to two-thirds the cost of the Sewer connection charge contained in the County's Water and Sewer ordinance.
3. The owner or any individual customer whose wastewater flows to the County's pump station agrees to pay the County a bimonthly sewer charge as contained in the County's Water and Sewer ordinance.
4. The owner will be responsible to maintain and operate the Collection System in accordance with all requirements contained in the County's Water and Sewer ordinance.
5. The County Administrator or his designated representative shall be permitted to enter all premises where an effluent source or treatment system is located at any reasonable time for the purpose of inspection, observation, measurement, sampling and/or copying records of the wastewater discharge to ensure that discharge is in accordance with the County's Water and Sewer ordinance.
6. The County Administrator or his designated representative shall be permitted to enter all private property for the purposes of inspection, observation, measurement and sampling to ensure all construction and maintenance is in accordance with the County's Water and Sewer Ordinance.
7. The Owner shall notify the County when any new connection, construction, and/or maintenance is performed on the Collection System. Any such work must be performed in accordance with the County's Water and Sewer ordinance. The owner shall allow the County to inspect such work to ensure compliance with the County's Water and Sewer ordinance.
8. If flow to the pump station in any one month exceeds the metered water use by 20% the County will assume there is an Inflow and Infiltration issue. The County Administrator will contact the Owner and request the Owner for an explanation of the excess flow. If no adequate explanation is received the County Administrator at his discretion will take the necessary action required to determine the cause of the excess flow and bill the owner for the cost of such inspection and repair. Such action may include the temporary termination of sewer service at any private lateral connection to protect the County's Utility System. Sewer service shall be restored after corrective actions are complete or by agreement between the County Administrator and the Owner/customer.
9. The County and Owner do hereby agree to execute such other future documents as may be deemed necessary in order to give full force and effect to this agreement.
10. This agreement shall remain in full force and effect for a period of one year from the date hereof and shall renew automatically for additional periods of one year unless notice of intent to cancel is delivered to the County or the General managing partner not less than ninety (90) days prior to the annual termination date.

WITNESS the following signature and seals

BOARD OF SUPERVISORS OF THE COUNTY
OF PRINCE EDWARD, VIRGINIA

Chairman, Board of Supervisors

ATTEST

Clerk

HERBERTON POPLAR HILL RESIDENTIAL I LLLP
By: HEBERTON VIRGINIA DEVELOPMENT, LLC,
A VIRGINIA LIMITED LIABILITY COMPANY

Michael Heffernan, Manager

ATTEST

CERTIFIED TRUE COPY



W. W. Bartlett
County Administrator

Agreement for the acceptance of wastewater into the County of Prince Edward's Utility System

This agreement ("Agreement") is made and entered into this 22 day of September, 2009 by and between the County of Prince Edward, Virginia, a political subdivision of the Commonwealth of Virginia ("County") and Herberton Poplar Hill Residential I, LLLP, a Virginia Registered limited liability limited partnership, Herberton Poplar Hill Residential II, LLLP, a Virginia Registered limited liability limited partnership, Herberton Poplar Hill Recreation, LLLP, a Virginia Registered limited liability limited partnership, and Herberton Poplar Hill Hospitality, LLLP, a Virginia Registered limited liability limited partnership, all of whom have the same General Partner and are herein collectively referred to as "Owner".

WITNESSETH:

WHEREAS, the County presently owns and operates a utility system which includes a Force Main and Pump Station, and

WHEREAS, Owner presently owns a wastewater collection system situate on property located along the Highway 15 corridor; and

WHEREAS, the County desires to support future development in the Highway 15 corridor, and

WHEREAS, in order to clearly define the responsibilities of the County and the Owner and enter into this Agreement regarding, among other things, ownership, use, operation, maintenance and expansion of Owner's existing wastewater collection system, and

WHEREAS, in order to clearly define the rates and fees the County will charge the Owner for the right to deliver wastewater to the County's Pump Station for subsequent processing; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

ARTICLE I DEFINITIONS

"Billing Period" means a bi-monthly period imposed upon each water user having a wastewater connection that eventually flows to the County's utility system.

"Collection System" means a wastewater collection pipe or system of pipes, manholes or laterals whose wastewater flow eventually enters the County's utility system.

ARTICLE II AGREEMENT

1. Acceptance of this Agreement is acknowledged by the execution of this Agreement.
2. During the initial term hereof and during the first annual renewal period the Owner agrees to pay to the County a facility fee equal to one-half of the cost of

the Sewer Connection Charge contained in the County's Water and Sewer Ordinance. At the expiration thereof; the facility fee will equal the cost of the sewer connection charge in the County's Water and Sewer Ordinance. Such charge will be paid on each and every connection to the Sewer lines in the Collection System and will be paid prior to the issuance of a Certificate of Occupancy.

3. Any customer of the County Water System who connects to the Collection System agrees to pay the County a bimonthly sewer charge as contained in the County's Water and Sewer Ordinance.
4. Owner shall maintain and operate the Collection System in accordance with all requirements contained in the County's Water and Sewer Ordinance.
5. The County Administrator or his designated representative shall be permitted to enter all premises where an effluent source or treatment system is located at any reasonable time for the purpose of inspection, observation, measurement, sampling and/or copying records of the wastewater discharge to ensure that discharge is in accordance with the County's Water and Sewer Ordinance.
6. The County Administrator or his designated representative shall be permitted to enter all private property for the purposes of inspection, observation, measurement and sampling to ensure all construction and maintenance is in accordance with the County's Water and Sewer Ordinance.
7. Owner shall notify the County when any new connection, construction, and/or maintenance is performed on the Collection System. Any such connection, construction and/or maintenance must be performed in accordance with the County's Water and Sewer Ordinance. Owner shall permit the County to inspect such work to ensure compliance with the County's Water and Sewer Ordinance.
8. If flow to the Pump Station in any one month exceeds the metered water use by 30%, the County will assume there is an Inflow and Infiltration issue. The County Administrator will notify the Owner and request that the Owner provide an explanation of the excess flow. If the County Administrator determines that the explanation provided is not adequate, the County Administrator shall so notify Owner in writing setting forth the basis of the County Administrator's determination. Owner shall have fifteen (15) days, or such additional time as the parties may agree to, after receipt of the County Administrator's notice to provide the County with an inspection report indicating the absence of an Inflow and Infiltration issue. If the Owner is unable to provide the County with such inspection report, the Owner shall within thirty (30) days after the date upon which it first receive notice from the County that its explanation of excess flow was inadequate to provide the County with evidence of the repair of the Collection System sufficient to eliminate any Inflow and Infiltration issue. If after such thirty (30) day period Owner has failed to take reasonable steps to complete repairs, the County Administrator may, at Owner's expense, take all such action as is reasonably necessary to determine the cause of the excess flow and make reasonably required repairs. Such action by the County Administrator may include the temporary termination of sewer service at any private lateral connection for the reasonable protection of the County's Utility System. Sewer


service shall be restored as soon as is reasonably possible considering the nature of any corrective action.

9. The County and Owner do hereby agree to execute such other future documents as may be deemed necessary in order to give full force and effect to this Agreement.
10. This agreement shall remain in full force and effect for a period of one year from the date hereof and shall renew automatically for additional periods of one year unless notice of intent to cancel is delivered to the County or the General Managing Partner of the Herberton Group not less than ninety (90) days prior to the annual termination date. This agreement can be amended at any time with mutual consent of both parties.

BOARD OF SUPERVISORS OF
THE COUNTY OF PRINCE EDWARD
VIRGINIA

By: 
Chairman, Board of Supervisor

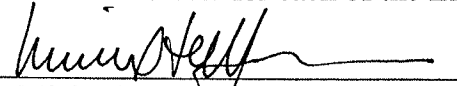
Attest:


Clerk

Herberton Poplar Hill Residential I, LLLP
Herberton Poplar Hill Residential II, LLLP
Herberton Poplar Hill Recreation, LLLP
Herberton Poplar Hill Hospitality, LLLP

(the Limited Partnerships)

By: Herberton Virginia Development, LLC
General Partner for each of the Limited Partnerships

By: 
Michael Heffernan, Manager

April 13, 2010

The following is an excerpt of the minutes of the regular meeting of the Prince Edward County Board of Supervisors held April 13, 2010.

In Re: Wastewater Agreement with Herberton Virginia Development, LLC

Supervisor Simpson made a motion to notify Herberton Virginia Development, LLC of the Board's decision to not renew the wastewater agreement between Herberton Virginia Development, LLC and the County of Prince Edward.

Supervisor Wilck said that while all involved must be paid, there is more to the issue to consider. He said numerous companies who have mechanics liens against Herberton Group; the County taxes and bondholders have gone unpaid also. He suggested having Herberton approach the County as it affects many and this action would be a way to get them to the table.

Further discussion followed regarding the responsibilities of the County to intervene. Mr. Bartlett said declining to renew the agreement would shut them down, and would affect 37 employees that work in the restaurant and golf course. He said once someone is allowed onto the system, they may not be able to be denied use of the system, but future connections can be denied.

Supervisor Campbell called for the question.

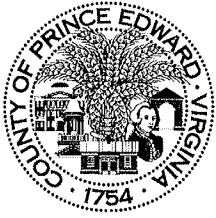
Supervisor Simpson stated he did not intend to deny access to existing customers or those who connect before the contract ends on September 22, 2010. His intention was to not allow any new connections by not renewing the Wastewater Agreement.

Supervisor Simpson restated his motion to notify Herberton Virginia Development, LLC of the Board's decision to deny any future connections to the County wastewater treatment plant by not renewing the Wastewater Agreement; the motion carried:

Aye:	Howard M. Campbell	Nay: None
	William G. Fore, Jr.	
	Don C. Gantt, Jr.	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	Jim R. Wilck	
	Mattie P. Wiley	

CERTIFIED TRUE COPY


W. W. Bartlett
County Administrator



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 9, 2014
Item No.: 14
Department: County Administrator
Staff Contact: W. W. Bartlett
Issue: County Administrator's Report

Summary:

1. The candidate that accepted the position of Director of Planning and Community Development has withdrawn his acceptance. The reason provided was a recent death in the family which would cause a significant increase in child care cost if he were to accept the position and an increase in health insurance cost for family coverage. The Personnel Committee recommended I readvertise the position. I agree with that recommendation and will readvertise in the near future. I hope to interview in October and bring the finalist to the Personnel Committee at the end of October. No action required.
2. CenturyLink has requested the SCC allow CenturyLink to establish a competitive test. This test will determine if CenturyLink's retail services are competitive. The purpose is for CenturyLink prices to no longer be regulated by the SCC and instead allow the competitive market to set prices and services, attachment 1.
3. The Board requested staff investigate the cost of installing visual aids in the Board of Supervisors room. This would allow citizens to be able to view documents as seen by the Board members. County staff could install and operate such a system. The estimated cost would be \$2,500 to install two 60" screens and required equipment for operations, \$3,300 for two 65" screens and equipment and \$4,000 for two 70" screens and equipment. This expense can be paid from the contingency line and would not require a budget increase. The Board will need to decide (1) if it would like to install such a system and (2) if the decision is to install then what size screen should be purchased.
4. The representative of Miss Virginia was contacted and has responded. She is not able to attend the September Board meeting because she is competing in the Miss America pageant. If not selected as Miss America they are willing to accept our invitation and will try to be available at the October meeting.

Attachments:

1. Letter from CenturyLink dated August 21, 2014

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



August 21, 2014

VIA U.S. MAIL

The Honorable Howard F. Simpson, Chariman
Prince Edward County Board of Supervisors
P.O. Box 382
Farmville, VA 23901

Re: Virginia State Corporation Commission Case No.
PUC-2014-00034 - Public Notice

Dear Mr. Simpson:

On behalf of Central Telephone Company of Virginia d/b/a CenturyLink and United Telephone Southeast LLC d/b/a CenturyLink (collectively, "CenturyLink"), enclosed please find a copy of an Order for Notice and Comment ("Order") issued by the Virginia State Corporation Commission ("Commission") in Case No. PUC-2014-00034 concerning CenturyLink's request to establish a competitive test. By its terms, CenturyLink is required to provide a copy of this Order to local government officials in areas where CenturyLink provides service. The Order contains information about CenturyLink's request. Should you have any further questions about this matter, please contact me at (804) 616-4460.

Sincerely yours,

A handwritten signature in blue ink that reads "Rich Schollmann".

Rich Schollmann

COMMONWEALTH OF VIRGINIA
STATE CORPORATION COMMISSION
AT RICHMOND, JULY 30, 2014

APPLICATION OF

CENTRAL TELEPHONE COMPANY OF VIRGINIA
D/B/A CENTURYLINK AND
UNITED TELEPHONE SOUTHEAST LLC
D/B/A CENTURYLINK

CASE NO. PUC-2014-00034

To establish a competitive test

ORDER FOR NOTICE AND COMMENT

On July 14, 2014, Central Telephone Company of Virginia d/b/a CenturyLink and United Telephone Southeast LLC d/b/a CenturyLink (collectively, "CenturyLink") filed an application with the State Corporation Commission ("Commission") pursuant to § 56-235.5 E and F of the Code of Virginia ("Code") requesting that the Commission establish a competitive test and associated administrative processes to allow certain retail services of CenturyLink to be found to be competitive on an exchange-by-exchange basis ("Application").¹ CenturyLink further requests that the Commission adopt safeguards pursuant to § 56-235.5 H of the Code to protect consumers and competitive markets in each of the CenturyLink exchanges in which it is determined that competition or the potential for competition can be an effective regulator of the price of telephone services in accordance with § 56-235.5 F of the Code.² Finally, CenturyLink requests that the Commission determine that its bundled service offerings and directory assistance services are competitive on a statewide basis without further administrative filings.³

¹ Application at 1-2.

² *Id.* at 2, 18-21.

³ *Id.* at 13-16.

Section 56-235.5 E of the Code provides that "[t]he Commission shall have the authority, after notice to all affected parties and an opportunity for hearing, to determine whether any telephone service of a telephone company is subject to competition and to provide, either by rule or case-by-case determination, for deregulation...or modified regulation determined by the Commission to be in the public interest for such competitive services."

NOW THE COMMISSION, upon consideration of the Application, is of the opinion and finds that CenturyLink's Application should be docketed; that CenturyLink should give notice to the public of its Application; that interested persons should have an opportunity to comment and request a hearing on CenturyLink's Application; and that the Staff of the Commission ("Staff") should conduct an investigation of the Application and present its findings and recommendations in a report ("Staff Report").

Accordingly, IT IS ORDERED THAT:

(1) This case is docketed and assigned Case No. PUC-2014-00034.

(2) As provided by § 12.1-31 of the Code and 5 VAC 5-20-120 of the Commission's Rules of Practice and Procedure, 5 VAC 5-20-10 *et seq.* ("Rules of Practice"), a Hearing Examiner is appointed to consider any motion for a protective order and to rule on any discovery matter that may arise in this proceeding.

(3) On or before August 22, 2014, CenturyLink shall complete publication of the following notice to be published on one (1) occasion, as classified advertising, in newspapers having general circulation throughout CenturyLink's service territory in Virginia:

NOTICE TO THE PUBLIC OF AN APPLICATION BY
CENTRAL TELEPHONE COMPANY OF VIRGINIA D/B/A CENTURYLINK AND
UNITED TELEPHONE SOUTHEAST LLC D/B/A CENTURYLINK
TO ESTABLISH A COMPETITIVE TEST

CASE NO. PUC-2014-00034

On July 14, 2014, Central Telephone Company of Virginia d/b/a CenturyLink and United Telephone Southeast LLC d/b/a CenturyLink (collectively, "CenturyLink") filed an application with the State Corporation Commission ("Commission") pursuant to § 56-235.5 E and F of the Code of Virginia ("Code") requesting that the Commission establish a competitive test and associated administrative processes to allow certain retail services of CenturyLink to be found to be competitive on an exchange-by-exchange basis ("Application"). Allowing services to be found to be competitive means they may be deregulated or subject to modified regulation as determined by the Commission. For example, the Commission could find that the prices for such services would no longer be regulated and instead would be subject to competition. CenturyLink further requests that the Commission adopt safeguards pursuant to § 56-235.5 H of the Code to protect consumers and competitive markets in the CenturyLink exchanges in which it is determined that competition or the potential for competition can be an effective regulator of the price of telephone services in accordance with § 56-235.5 F of the Code. Finally, CenturyLink requests that the Commission determine that its bundled service offerings and directory assistance services are competitive on a statewide basis without further administrative filings.

Copies of the Application are available for public inspection between the hours of 8:15 a.m. and 5 p.m., Monday through Friday, excluding holidays, in the Commission's Document Control Center located on the first floor of the Tyler Building, 1300 East Main Street, Richmond, Virginia 23219. Copies of the Application also may be downloaded from the Commission's website: <http://www.scc.virginia.gov/case> or may be obtained from CenturyLink's counsel, Jeanne W. Stockman, Senior Corporate Counsel, CenturyLink, 14111 Capital Boulevard, Mailstop NCWKFR0313, Wake Forest, North Carolina 27587.

On or before September 12, 2014, any person desiring to comment on CenturyLink's Application may do so by directing such comments in writing to the Clerk of the Commission at the address set forth below. Interested persons desiring to submit

comments electronically may do so by following the instructions on the Commission's website: <http://www.scc.virginia.gov/case>.

On or before September 12, 2014, any person may request a hearing on CenturyLink's Application. If not filed electronically, an original and fifteen (15) copies of the request for hearing shall be submitted to the Clerk of the Commission at the address set forth below. Requests shall include: (i) a precise statement of the interest of the filing party; (ii) a statement of the specific action sought, to the extent then known; (iii) a statement of the legal basis for such action; and (iv) a precise statement why a hearing should be conducted in the matter. Persons filing a request for hearing shall serve a copy of their request upon CenturyLink's counsel at the address set forth above, on or before September 12, 2014.

Any interested person may participate as a respondent in this proceeding by filing a notice of participation on or before September 12, 2014, in accordance with 5 VAC 5-20-140, *Filing and service*, and 5 VAC 5-20-150, *Copies and format*, of the Commission's Rules of Practice and Procedure ("Rules of Practice"). If not filed electronically, an original and fifteen (15) copies of the notice of participation shall be filed with the Clerk of the Commission at the address set forth below. Any interested person also shall serve a copy of the notice of participation upon CenturyLink's counsel at the address set forth above. Pursuant to 5 VAC 5-20-80 B, *Participation as a respondent*, of the Rules of Practice, any notice of participation shall set forth: (i) a precise statement of the interest of the respondent; (ii) a statement of the specific action sought to the extent then known; and (iii) the factual and legal basis for the action.

All written communications to the Commission concerning CenturyLink's Application should be directed to Joel H. Peck, Clerk, State Corporation Commission, c/o Document Control Center, P.O. Box 2118, Richmond, Virginia 23218, and shall refer to Case No. PUC-2014-00034.

CENTRAL TELEPHONE COMPANY OF VIRGINIA
D/B/A CENTURYLINK AND
UNITED TELEPHONE SOUTHEAST LLC
D/B/A CENTURYLINK

(4) On or before August 22, 2014, CenturyLink shall serve a copy of this Order on the chairman of the board of supervisors of each county and the mayor or manager of every city and

town (or equivalent officials in the counties, cities, and towns having alternative forms of government) in which CenturyLink provides service in the Commonwealth of Virginia. Service shall be made by first class mail or personal delivery to the customary place of business or residence of the person served.

(5) On or before September 12, 2014, CenturyLink shall file with the Clerk of the Commission proof of notice and service as required in Ordering Paragraphs (3) and (4), including the name, title, and address of each official served.

(6) Any person desiring to comment on CenturyLink's Application may do so by directing such comments in writing, on or before September 12, 2014, to Joel H. Peck, Clerk, State Corporation Commission, c/o Document Control Center, P.O. Box 2118, Richmond, Virginia 23218. Interested persons desiring to submit comments electronically may do so by following the instructions on the Commission's website: <http://www.scc.virginia.gov/case>. All comments shall refer to Case No. PUC-2014-00034.

(7) On or before September 12, 2014, any person may request a hearing on CenturyLink's Application. If not filed electronically, an original and fifteen (15) copies of the request for hearing shall be submitted to the Clerk of the Commission at the address set forth in Ordering Paragraph (6). Written requests for hearing shall refer to Case No. PUC-2014-00034 and shall include: (i) a precise statement of the interest of the filing party; (ii) a statement of the specific action sought, to the extent then known; (iii) a statement of the legal basis for such action; and (iv) a precise statement why a hearing should be conducted in the matter. A copy of any request for hearing, whether submitted in writing or electronically, also shall be served on CenturyLink's counsel, Jeanne W. Stockman, Senior Corporate Counsel, CenturyLink, 14111 Capital Boulevard, Mailstop NCWKFR0313, Wake Forest, North Carolina 27587.

(8) Any interested person may participate as a respondent in this proceeding by filing a notice of participation on or before September 12, 2014, in accordance with 5 VAC 5-20-140, *Filing and service*, and 5 VAC 5-20-150, *Copies and format*, of the Rules of Practice. If not filed electronically, an original and fifteen (15) copies of the notice of participation shall be filed with the Clerk of the Commission at the address set forth in Ordering Paragraph (6). Any interested person also shall serve a copy of the notice of participation upon CenturyLink's counsel at the address set forth in Ordering Paragraph (7). Pursuant to 5 VAC 5-20-80 B, *Participation as a respondent*, of the Rules of Practice, any notice of participation shall set forth: (i) a precise statement of the interest of the respondent; (ii) a statement of the specific action sought to the extent then known; and (iii) the factual and legal basis for the action. All filings shall refer to Case No. PUC-2014-00034.

(9) Within five (5) business days of receipt of a notice of participation as a respondent, CenturyLink shall serve upon such respondent a copy of this Order for Notice and Comment and a copy of the Application, unless these materials already have been provided to the respondent.

(10) The Staff shall analyze CenturyLink's Application and present its findings and recommendations in a Staff Report to be filed on or before September 26, 2014.

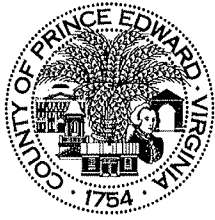
(11) On or before October 17, 2014, CenturyLink may file responses to the Staff Report or to any comments or requests for hearing filed with the Commission. If not filed electronically, an original and fifteen (15) copies of any responses shall be submitted to the Clerk of the Commission at the address set forth in Ordering Paragraph (6). A copy of any response filed shall be served upon the Staff and any respondents in this proceeding.

(12) CenturyLink shall respond to written interrogatories or data requests within seven (7) calendar days after the receipt of the same. Except as so modified, discovery shall be in accordance with Part IV of the Commission's Rules of Practice, 5 VAC 5-20-240 *et seq.*

(13) CenturyLink shall respond promptly to requests from interested persons for copies of the Application and shall provide one copy free of charge. Copies also are available for public inspection between the hours of 8:15 a.m. and 5 p.m., Monday through Friday, excluding holidays, in the Commission's Document Control Center located on the first floor of the Tyler Building, 1300 East Main Street, Richmond, Virginia 23219. Copies of the Application also may be downloaded from the Commission's website: <http://www.scc.virginia.gov/case>.

(14) This matter is continued generally.

AN ATTESTED COPY hereof shall be sent by the Clerk of the Commission to: Jeanne W. Stockman, Senior Corporate Counsel, CenturyLink, 14111 Capital Boulevard, Mailstop NCWKFR0313, Wake Forest, North Carolina 27587; and C. Meade Browder, Jr., Senior Assistant Attorney General, Division of Consumer Counsel, Office of the Attorney General, 900 East Main Street, Second Floor, Richmond, Virginia 23219. A copy also shall be delivered to the Commission's Office of General Counsel and Division of Communications.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 9, 2014
Item No.: 15
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Committee Report: Legislative Committee

Summary:

The Legislative Committee met August 26, 2014. The Committee comprises Supervisor McKay – Chair, Supervisor Simpson and Supervisor Wilck. Also present were County Administrator Wade Bartlett and Assistant County Administrator Sarah Elam Puckett.

The Legislative Committee has drafted the attached recommended priorities for Board consideration and approval. These will be presented to our legislators at the Legislative Luncheon. The Legislative Luncheon has been planned for (date pending) late October 2014 at Hampden-Sydney College.

Invitees include: Delegate James Edmunds, Senator Tom Garrett, and Congressman Robert Hurt (or designee). Community organizations to be invited are limited to: the Prince Edward County School Board, the Town of Farmville, the Town of Pamplin, Longwood University, Hampden-Sydney College, Centra Southside Community Hospital.

Attachments: Draft 2015 Legislative Priorities

Recommendation: Board approval of the 2015 Legislative Priorities is requested.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

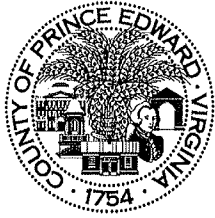


**County of Prince Edward, Virginia
2015 Legislative Priorities**

1. ***Animal Control*** – The Board of Supervisors of Prince Edward County urges the Virginia General Assembly to establish or require the establishment of model regulations for the construction, maintenance and operation of publicly-owned animal pounds.
2. ***Voting Machines*** – The Board of Supervisors of Prince Edward County opposes any efforts by the Virginia General Assembly to eliminate the use of direct record electronically (DRE) voting machines.
3. ***Appointments*** – The Board of Supervisors of Prince Edward County urges the Virginia General Assembly to give local governing bodies the authority to remove appointees from those local authorities, boards or commissions, if originally appointed by that governing body.
4. ***Enterprise Zone*** – The County of Prince Edward opposes any legislation that proposes amendments to the State Enterprise Zone Program that would disenfranchise rural Virginia from being a competitive applicant for a state enterprise zone; specifically, the County opposes legislation that would base the distress factors on the area of the proposed zone, rather than in the entire locality.
5. The Prince Edward County Board of Supervisors also supports the Legislative Priorities of the Virginia Association of Counties (VACo).

###

Approved: _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 9, 2014
Item No.: 16
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Upcoming

Summary:

- a. Moton Community Banquet: The Board will wish to decide if it plans to attend the Moton Community Banquet and at what level of participation. See the attached information. The Banquet is scheduled for Thursday, October 2, 2014 at 6:00 at Hampden-Sydney College.
- b. VDOT Six-Year Plan Meeting: Please see the attached letter from VDOT concerning the upcoming meeting about the statewide Six-Year Improvement Plan (SYIP). Please let staff know if you plan to attend.
- c. Conflict of Interest Act Webinar: Please see attached flyer concerning a free webinar about the Virginia Conflict of Interest Act. There are changes to the Virginia’s conflict of interest laws that will affect local government officials.

Attachments: Moton Community Banquet Information
 Letter from VDOT
 Conflict of Interest Act Webinar Flyer

Recommendation: Decide if the Board wishes to participate in the Moton Community Banquet.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

Sarah Puckett

From: Justin Reid <info@motonmuseum.org>
Sent: Friday, August 15, 2014 9:31 AM
To: spuckett@co.prince-edward.va.us
Subject: You're invited! 4th Annual Moton Community Banquet Oct. 2



THE ROBERT RUSSA MOTON MUSEUM

Fourth Annual Moton Community Banquet

**Thursday, October 2nd. 6:00-8:30p.
Hampden-Sydney College Kirby Field House**

**2014 event to commemorate *Brown* and *Griffin* anniversaries,
honor former state senator Henry L. Marsh**

To purchase tickets, advertise and/or sponsor:

- Call (434) 315-8775 ext 0 or visit the Moton Store, noon-4p, Mon-Sat,
- Download (pdf) and mail in order form, or
- Make a secure online payment (online processing fee applies)

Deadline is September 15. Seating is limited and arranged according to purchase date.

Visit www.motonmuseum.org/banquet2014 for more details.

Three Ways to Help

Sponsorship, Advertising, Ticket Sales

Sponsorship Levels

Return the enclosed form to make your donation. Sponsors will be recognized as listed below.

Deadline for orders: September 15, 2014.

TITLE SPONSOR \$5,000 LEVEL

24 tickets to event (3 tables)
Sponsorship profile in program
Name and logo on all event publications
(invitation, program, and signage)
Full page color ad in program
Name and logo on website
Recognition from podium
Video recognition at banquet

COMMUNITY SPONSOR \$2,500 LEVEL

16 tickets to event (2 tables)
Name and logo on all event publications
(invitation, program, and signage)
Name and logo on website
Full page black and white ad in program
Recognition from podium
Video recognition at banquet

EVENT SPONSOR \$1,000 LEVEL

8 tickets to event (1 table)
Recognition from podium
Half page black and white ad in program
Video recognition at banquet

TABLE SPONSOR \$350 LEVEL

8 tickets to event (1 table)
Listing in program

HALF-TABLE SPONSOR \$175 LEVEL

4 tickets to event (1/2 table)
Listing in program

Advertising in the Banquet Program

FULL PAGE B&W, \$150
Ad size 7.5 x 10" vertical

HALF PAGE B&W, \$100
Ad size 7.5 x 4.75" horizontal

QUARTER PAGE B&W, \$75
Ad size 3.5 x 4.75" vertical

**Return the enclosed form to make reservation and payment.
Submit ads by September 15, 2014 to jmarken@lamppostpublicity.com.**

File Format: Camera-ready pdf's are preferred, but other formats may be accepted. Please take care that your ads, especially those with graphics, have been created for print, not the web, and include a minimum resolution of 300 dpi.

For more information call Jon Marken at (434) 223-1666; we will be happy to assist you.

BANQUET TICKETS \$35

To reserve your tickets,
please return the enclosed form

TITLE
SPONSORS



COUNTY OF
PRINCE EDWARD



CENTRA
Southside Community Hospital



Sponsorship, Advertising, and Tickets—Fourth Annual Community Banquet

• SPONSORSHIP LEVELS—Please check your level of support:

- Title Sponsor\$5,000 Level
- Community Sponsor\$2,500 Level
- Event Sponsor.....\$1,000 Level
- Table Sponsor\$350 Level
- Half-Table Sponsor \$175 Level

• BANQUET PROGRAM ADVERTISING—Please check the ad size:

- Full page b/w, \$150
- Half page b/w, \$100
- Quarter page b/w, \$75

• TICKETS, \$35 EACH—Please enter the number you would like: _____

Primary Contact Information

Name _____
 Phone Number _____
 Email Address _____

Organization/Company Information

Name _____
 Mailing Address _____

The Moton Museum can accept payment by check, MasterCard, Visa, Discover or American Express. Checks should be written to the Moton Museum and attached to this form. For credit card information please fill out the following information. Thank you for your support!

Please charge \$ _____ .00 to my credit card for the items checked above.

My card is Visa Master Card Discover AMEX

Card #: _____ - _____ - _____ - _____

Expiration Date: _____ Security Code: _____

Print Name on Card _____ Signature _____

**Return this form by September 15, 2014, to
 Robert Russa Moton Museum, P.O. Box 908, Farmville, VA 23901**

Contributions to Robert Russa Moton Museum are exempt from federal income tax as described in Section 501 (c)(3) of the Internal Revenue Service Code. The Moton Museum's Tax ID Number is 54-1867789.

**TITLE
 SPONSORS**



COUNTY OF
 PRINCE EDWARD



CENTRA
 Southside Community Hospital





COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

4219 CAMPBELL AVENUE
LYNCHBURG, VIRGINIA 24501
VDOT.Virginia.gov

CHARLES A. KILPATRICK, P.E.
COMMISSIONER

August 26, 2014

Mr. W. W. Bartlett
County Administrator
County of Prince Edward
Post Office Box 382
Farmville, VA 23901

Dear Mr. Bartlett:

The Commonwealth Transportation Board (CTB) will conduct a joint public hearing and meeting in your area to give citizens the opportunity to review and provide comments on the working draft of the Revised Fiscal Year 2015-2020 Six-Year Improvement Program (FY15-20 SYIP). The FY15-20 SYIP adopted by the CTB in June 2014 is being revised to reflect revised revenue estimates and anticipated implementation of the statewide prioritization process, commonly known as House Bill 2. The Revised FY15-20 SYIP will be presented to the CTB for adoption in November 2014. Comments will also be accepted for the FY16-21 SYIP and statewide prioritization.

I invite you to attend a special public officials' briefing from 5 p.m. to 6 p.m. before the public meeting. This will be an opportunity for you to learn more about initiatives of VDOT and DRPT, as well as the working draft of the Revised FY15-20 SYIP. VDOT and DRPT representatives will be on hand to provide information and answer your questions. I would truly appreciate your attendance at this session. This meeting will be held at the Holiday Inn Downtown Lynchburg.

An open house and opportunity for general discussion will start at 5:30 p.m. on Tuesday, September 23, 2014 at the Holiday Inn Downtown Lynchburg. Starting at 6:30 p.m., I, along with Secretary of Transportation Aubrey Layne and our CTB member Shannon Valentine will moderate a public hearing to provide our citizens and stakeholders the opportunity for public comment. Written comments may be submitted during this session, or they may be mailed or e-mailed afterwards. Meeting materials will be available on the web at <http://www.virginiadot.org/2014fallmeetings> starting September 23. The Fall Transportation Meeting Schedule for all nine meetings is attached.

Page Two
August 26, 2014

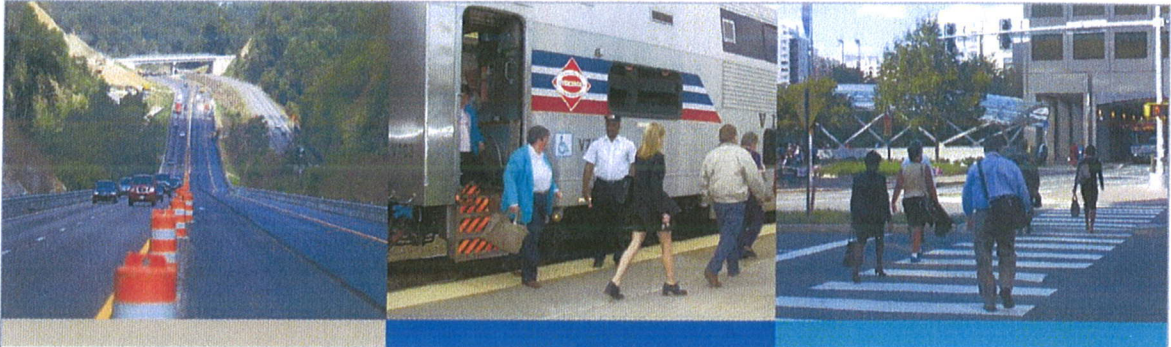
Representatives from the Virginia Department of Transportation (VDOT), Virginia Department of Rail and Public Transportation (DRPT), and Office of Intermodal Planning and Investment (OIP) will attend the open house and provide information on current initiatives. Also, Metropolitan Planning Organizations have been invited to participate with displays highlighting their regional long-range transportation planning efforts as well as their regional transportation improvement programs.

I encourage you to come and speak with our agency representatives. If you cannot attend the meeting, you may send your comments to Program Management Director at 1401 E. Broad Street, Richmond, VA 23219 or e-mail them to Six-YearProgram@vdot.virginia.gov. Comments on rail and public transportation initiatives may be sent to DRPT Public Information Officer at 600 East Main Street, Suite 2102, Richmond, VA 23219 or e-mailed to drptpr@drpt.virginia.gov. Comments will be received until October 30, 2014. If you have any questions prior to the meeting, please contact Paula Jones at 434-856-8176.

Sincerely,

A handwritten signature in black ink, appearing to read 'C. Winstead', with a stylized flourish at the end.

Christopher L. Winstead, P.E.
District Engineer



Driving Virginia's Economy

<http://www.virginiadot.org/2014fallmeetings>

Fall Transportation Meeting Dates and Locations

Tuesday, September 23, 2014
 Holiday Inn Downtown Lynchburg
 601 Main Street
 Lynchburg, VA 24504

Thursday, September 25, 2014
 Hampton Roads Planning District
 Commission
 723 Woodlake Drive
 Chesapeake, VA 23320

Wednesday, October 1, 2014
 VDOT Central Office Auditorium
 1221 E. Broad Street
 Richmond, VA 23219

Thursday, October 2, 2014
 Germanna Community College
 Center for Workforce & Community
 Education
 10000 Germanna Point Drive
 Fredericksburg, VA 22408

Wednesday, October 8, 2014
 Blue Ridge Community College
 Plecker Center for Continuing Education
 Box 80, One College Lane
 Weyers Cave, VA 24486

Thursday, October 9, 2014
 Daniel Technology Center
 Germanna Community College
 18121 Technology Drive
 Culpeper, VA 22701

Thursday, October 16, 2014
 VDOT Northern Virginia District
 Office
 Potomac Conference Room
 4975 Alliance Drive
 Fairfax, VA 22030

Tuesday, October 21, 2014
 Northside High School
 6758 Northside High School Road
 Roanoke, VA 24019

Wednesday, October 22, 2014
 Holiday Inn Bristol Conference
 Center
 3005 Linden Drive
 Bristol, VA 24202

CONFLICT OF INTERESTS ACT

What it is, what's new and how to stay out of trouble

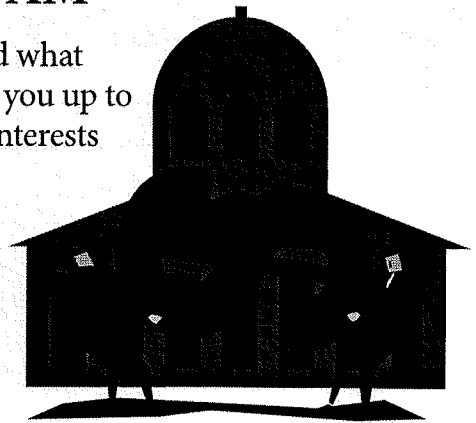
FREE WEBINAR

Thursday, September 25, 2014

10:00 AM – 11:30 AM

As an elected or appointed official, do you understand what qualifies as a gift? Do you know how to report it? Are you up to date on the State and Local Government Conflict of Interests Act (COIA) changes?

Join us for a FREE and informative webinar about COIA presented by a panel of state and local government attorneys, including Chief Deputy Attorney General, Cynthia Hudson.



TOPICS AND SPEAKERS

Overview of Conflicts of Interests Act

Bradford A. King, Esq. – Sands Anderson PC

2014 Legislative Changes and New Ethics Rules

Phyllis A. Errico, Esq., CAE – Virginia Association of Counties

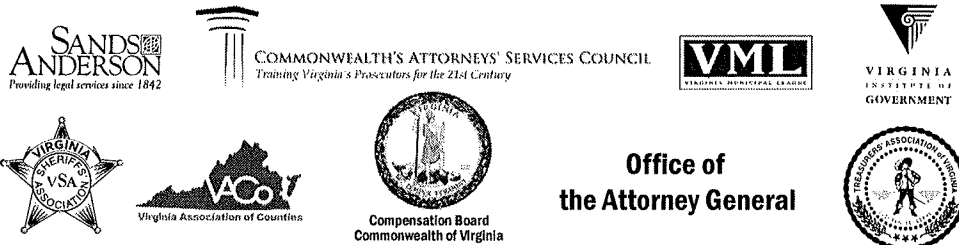
Mark Flynn, Esq. – Virginia Municipal League

How to Fill Out the Forms

Cynthia Hudson, Esq. – Chief Deputy Attorney General

Advisory Opinions

Michael R. Doucette, Esq. – Commonwealth's Attorneys' Services Council



For registration information e-mail Marketing@SandsAnderson.com



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 9, 2014
Item No.: 17
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Closed Session

Summary:

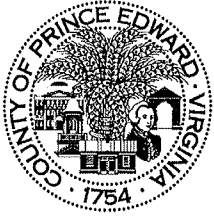
I move that the Prince Edward County Board of Supervisors convene in Closed Session to discuss:

1. The disposition of publicly-held real property in the Prince Edward County Industrial Park, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*;
2. Consultation with legal counsel regarding a specific legal matter requiring the provision of legal advice by such counsel concerning an investigation, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; and
3. Consultation with legal counsel pertaining to probable litigation concerning the sewer lines at The Manor, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*.

Attachments:

Recommendation:

Motion _____ Cooper-Jones _____ McKay _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 9, 2014
Item No.: 18
Department: County Administrator
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Correspondence/Informational

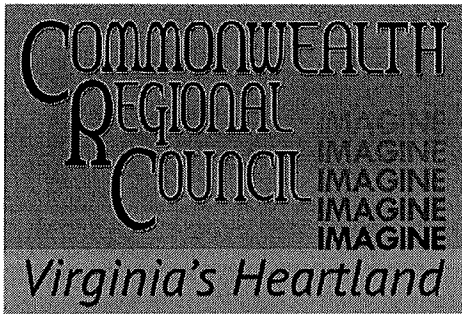
Summary:

Attachments:

- a. CRC Grant Announcement – Prospect Volunteer Fire Department
- b. Letter, Piedmont Soil & Water Conservation District
- c. Commonwealth Regional Council, Meeting Agenda & Minutes

Recommendation:

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



IN PARTNERSHIP WITH

The Counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

August 28, 2014

Announcement To the Prince Edward Board of Supervisors

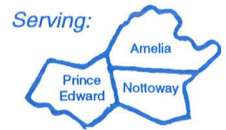
At the request of Prince Edward County, the Commonwealth Regional Council (CRC) assisted the Prospect Volunteer Fire Department in applying to the FEMA, Assistance to Firefighters Grant Program.

Prospect Volunteer Fire Department has been notified they have successfully received federal funding of \$67,260 to purchase 27 sets of Turnout Gear and related items.

The CRC would like to Congratulate Prospect Volunteer Fire Department on their successful Application. The CRC would also like to thank Prince Edward County for the opportunity to assist in this initiative.



Piedmont
Soil & Water Conservation District
100-B Dominion Drive
Farmville, Virginia 23901
(434) 392-3782



The Mission of the Piedmont Soil and Water Conservation District is to provide technical, educational and financial resources to the citizens of Prince Edward, Nottoway and Amelia Counties in order to promote the wise use and conservation of soil, water and related resources. The PSWCD is an organization of elected and appointed volunteers and trained staff that guides decision-makers and stakeholders in the conservation of soil and water.

August 27, 2014

Wade Bartlett
Prince Edward County Administrator
PO Box 382
Farmville, VA 23901

Dear Mr. Bartlett:

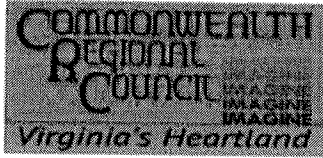
The Piedmont Soil & Water Conservation District's funding grant agreement with the Department of Conservation and Recreation states that the District should inform the local governing body regarding the status of the At-Large Director position on our board.

Currently the position is held by Juan Whittington of Amelia County with the term ending December 31, 2014. At our August board meeting it was voted that Mr. Whittington be nominated to fill this position for a four year term beginning January 1, 2015. The nomination will be put forth to the Virginia Soil and Water Board for approval.

Please contact our office if you have any questions. Thank you for your continued support.

Sincerely,

Larkin Moyer,
Chairman



IN PARTNERSHIP WITH
The Counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

Meeting Agenda
Thursday, September 4, 2014
12:00 Noon Regular Meeting (Light lunch will be provided)
Commonwealth Regional Council Office
One Mill Street, Suite 101, Farmville, Virginia 23901

- I. Welcome & Call to Order.....Chairman Stish
- II. Invocation
- III. Approval of Minutes of August 7, 2014 MeetingSecretary Bennett
- IV. Treasurers’ Report – August Financial Statement, **Attachment 1**.....Treasurer Timmons
- V. Report of Officers & Committees
 - A. Chairman’s Report.....Chairman Stish
 - 1) Report on Chief Administrative Officers Meeting, **Attachment 2**
- VI. Scoping the Future – Discussion of Innovative/Regional IdeasCouncil Members
- VII. Old BusinessChairman Stish
 - A. President & Staff Reports
 - 1) Staff Update – CRC Request to Members, Interest in Regional Reassessment,
Speaker – Mr. Jason Hughes, Senior Property Appraisal Consultant,
Virginia Department of TaxationMary Hickman
 - 2) Member & Non-Member Participation and Project Cost Recovery
Policies Review, **Attachment 3**Mary Hickman
 - 3) Rescheduling of DMME Opportunities with Energy Savings Performance
Contracting – An Energy Manager’s Perspective WorkshopMary Hickman
 - 4) Council Member Comments
- VIII. New BusinessChairman Stish
 - A. President & Staff Reports
 - 1) Grant Award Announcement – Prospect VFD, **Attachment 4**.....Melody Foster
 - 2) CRC Hosting, Virginia Tobacco Commission’s – Research & Development
Grant Program Information Session, **Attachment 5**Melody Foster
 - 3) Staff Report – Longwood Community Breakfast AttendedMary Hickman
 - 4) VDOT Joint Public Hearing on Revised FY 15-20 SYIP, **Attachment 6**Melody Foster
 - 4) Upcoming Opportunities/Workshops, **Attachment 7**Andre’ Gilliam
 - 5) Council Member Comments
- IX. Commonwealth Intergovernmental Review Process, **Attachment 8**
- X. Council Member Comments
- XI. Other Business
- XII. Adjourn – Next Meeting Date – October 2, 2014

COMMONWEALTH REGIONAL COUNCIL
One Mill Street, Suite 101 | P.O. Box P
Farmville, VA 23901 | 434.392.6104 PHONE
www.virginiasheartland.org

**Commonwealth Regional Council
Farmville, VA 23901
August 7, 2014**

Welcome & Call to Order

The Chairman called the Meeting to order at 12:00 p.m. at the Commonwealth Regional Council Office located at One Mill Street, Suite 101, Farmville, Virginia.

Invocation

Mr. Bennett gave the invocation.

ROLL CALL

MEMBERS

PRESENT

ABSENT

Amelia:

Mr. Ellsworth J. Bennett
*Mr. Ralph A. Whitaker, Jr.

Mr. Ellsworth J. Bennett
(Secretary)

Buckingham:

Ms. Cassandra Stish
*Ms. Rebecca Carter

Ms. Cassandra Stish
(Chairman)

Charlotte:

Mr. Gary Walker
*Mr. Haywood J. Hamlet

Mr. Gary Walker

Lunenburg:

Mr. David Wingold
* Ms. Beverley Hawthorne

Mr. David Wingold
(Vice-Chairman)

Prince Edward:

Mr. C.R. "Bob" Timmons, Jr.
*Mr. Charles W. McKay

Mr. C.R. "Bob" Timmons, Jr.
(Treasurer)

NOTE: *Denotes Alternates

STAFF

Ms. Mary Hickman, Executive Director
Ms. Melody Foster, Regional Planner
Mr. Andre' Gilliam, Community Development Planner
Mr. Todd Fortune, Community Development Planner

GUEST

None

Approval of Minutes of July 3, 2014 Meeting

Mr. Bennett moved to approve the minutes as presented. Motion carried.

Treasurer's Report

July Financial Statement: The Chairman stated the July Financial Statement was enclosed in the Council packet for review. The Chairman noted that July had three pay-periods; therefore, expenses were a little higher than normal. The Chairman stated Ms. Hickman had inquired how the Council wanted the moving expenses, approved at the June 12th meeting, coded in the CRC Financials. It was the consensus to create a new category under Officer Operations for Moving Office Expenses. The Council approved up to \$2,000 towards moving expenses.

New Business

President & Staff Reports

Report of Officers & Committees

Chairman's Report:

Report on Chief Administrative Officers (CAO) Meeting: A copy of the CAO's agenda was provided for information. Ms. Hickman stated after attending a meeting this past May, local officials had shown an interest in discussing developing a Continuity of Operations Plan (COOP). The staff invited Ms. Donna Pletch, Manager for the State Planning Assistance Branch Preparedness Division of the Virginia Department of Emergency Management to discuss developing a COOP. Ms. Hickman stated this was one example of how the CAO meetings generate discussion and potential speakers on topics.

The Chairman stated her deep sympathy for the loss of Ms. Catherine "Sissy" Pack (VEDP Business Expansion Manager). Ms. Pack passed away while on a family vacation in Costa Rica.

Scoping the Future – Discussion of Innovative/Regional Ideas: The Chairman stated this item was added to the agenda to allow for discussion of innovative and regional ideas. The Chairman opened the floor to Council Members for discussion.

Mr. Timmons stated Prince Edward County has an Emergency Medical Services (EMS) issue for the remote areas of the County in that the County is served by Volunteer EMS. Therefore, when calls come in and volunteers are not available it may take some time before an adjoining EMS takes over the call. Mr. Timmons stated the County is looking at possibly providing a full-time EMS Team to provide better coverage in the more remote areas of the county. There was discussion on possible grant opportunities for paid EMS Personnel. It was also pointed out this is a issue shared by all the localities and should be discussed regionally. It was suggested to seek a speaker from the state level to come and speak at the Chief Administrative Officer's meeting on the matter.

Ms. Foster stated the staff noted from the Scoping Meeting in May that the staff should promote the CRC and the value of the services provided. Ms. Foster stated in light of this, the staff will now be producing Announcements of successful grant applications which will be sent to the County Administrator/Town Manager and requested that the Announcement be placed on the Board of Supervisors/Town Councils agenda. This will bring attention to the CRC's role in the process and also remind localities that this is a service the CRC provides. A copy of three announcements was passed

out to members present: Lunenburg County & Town of Kenbridge – Kenbridge Volunteer Fire Departments AFG Award and Prince Edward County – Hampden-Sydney Volunteer Fire Department AFG Award. Ms. Foster stated she received feedback from the Announcement that it should also be sent not only to the locality receiving the award but the other localities as well as eligible non-members to keep them informed of the CRC's success and services available. CRC members also suggested that staff also seek photo opportunities with successful applicants to be covered by the media.

Old Business

President & Staff Reports:

Staff Report – CRC Request to Members, Interest in Regional Reassessment: Ms. Hickman stated the CRC requested at their July 3rd meeting for the Buckingham County request for interest in Regional Assessment Staff to be forwarded to member localities to be discussed at their Boards of Supervisors meeting to indicate interest in the idea. Ms. Hickman stated member localities were sent the information in early July. Thus far Charlotte, Lunenburg and Prince Edward all interested in researching the concept. Ms. Hickman stated she was unclear where Amelia stood on the issue. Mr. Bennett stated it had not been on the Amelia agenda yet for discussion. Mr. Walker suggested having one of the other County Administrators call Mr. Harvie to discuss the idea.

Ms. Hickman stated also in early July she had contacted other PDC's to find out whether any locality within their regions had looked at partnering with another locality for reassessment activities. Ms. Martha Shickel, Northern Shenandoah Valley Regional Commission indicated that three of her localities; Page, Warren and Shenandoah participated in a cooperative effort to procure out-sourced assessment services. She stated she believed they were very pleased with the process and rates received. She also indicated that Frederick County hired in-house assessment staff.

Ms. Hickman stated the Regional Reassessment Concept was also initially discussed by CRC members in 2005. At that time, two PDC's had addressed the concept in different ways. Mount Rogers PDC provided services by assisting its localities in the procurement services for assessment within their jurisdictions. In 2001, Middle Peninsula Planning District Commission (MPPDC) undertook a \$25,000 *Regional Reassessment Options Planning Study for the Virginia Middle Peninsula*, funded by local funds. By design, this was a definitive study to determine, legal, fiscal and technical feasibility to put the member Boards of Supervisors in a position to make a decision of whether and how to go forward with a regional approach. The consultant hired, completed the study and found the idea to be legally, fiscally and technically feasible and developed a range of alternatives for the counties to consider. A total of five options were identified. According to Lewie Lawrence, Executive Director of the MPPDC, at the time of the regional study, options presented were technically feasible and cost effective, but the concept did not advance. It was difficult to get off-cycle localities on board who were either finished or currently conducting assessment. There were a critical number of parcels needed to make the program work. Based on the Study Options, without "X" number of localities the concept could not advance. Furthermore, in the Fall of 2003, Tri-County Appraisals, offered an unsolicited proposal for MPPDC for the establishment of a regional reassessment office. The proposal was based on the hiring of a regional reassessment director/coordinator and clerical support for that position. After review and discussion it also did not advance due to lack of interest. Mr. Lawrence did state that several MPPDC localities are still exploring the possibility of partnering.

Ms. Hickman also stated that during the July Chief Administrative Officers meeting, discussion was

continued on the concept and interest was expressed by the Committee to have someone from the Virginia Department of Taxation to speak on the issue. Ms. Foster indicated she had contacted Mr. Jason Hughes with the Virginia Department of Taxation to make a presentation at the August CAO meeting. The CRC members will be invited to the presentation. There was discussion on the matter.

Discussion of Member & Non-Member Participation and Project Cost Recovery Policy: Ms. Hickman passed out a copy of the CRC's current Project Cost Recovery Policy for services that was adopted in October 2008. This Policy was designed to recoup costs associated with services provided by the staff to assist in providing funding for the CRC's operations. Ms. Hickman stated this was supposed to be included in the Council Members packet but somehow was not copied. There was discussion at June and July CRC meetings to develop a Policy regarding participation costs by non-members in a CRC sponsored regional project/study. Included in the packet was an example of a Non-Member Participation Policy in a CRC Sponsored Regional Project/Study. The example was created to facilitate discussion. Ms. Hickman stated this proposed policy came about as the result of the recent submission of the CRC's Regional Hazard Mitigation Plan grant submission due to members and non-members participating possibly in the Plan.

There was discussion on the current Project Cost Recovery Policy. It was the consensus of the members present to change the CRC's Project Cost Recovery Policy fee from costs plus 5% - 15% to costs plus 25% and also include in the language that the non-member will utilize the CRC for administration of the grant if successful. Ms. Hickman was requested to poll the non-members to seek their feeling on this change and revisit the matter at the September CRC meeting.

There was discussion on the Example of a Non-Member Participation Policy in a CRC Sponsored Regional Project/Study provided in the packet. It was the consensus of those present to change the examples first paragraph to read as follows:

- a) A non-member participation fee of 25 percent plus the required match, if required, will be charged to a Commonwealth Regional Council (CRC) non-member locality if a non-member locality desires to be a participating locality in a CRC sponsored regional project/study. If a match is not required, a flat non-member participation cash fee will be assessed at \$1500.

Ms. Hickman was asked to make this change and provide a copy of the change.

(The following item was moved up in the agenda due to Mr. Timmons needing to leave the meeting for a funeral)

Commonwealth Intergovernmental Review Process (CIRP): Ms. Foster stated there were two listed CIRP's:

- DEQ/Brunswick County, Prevention of Significant Deterioration Permit Application for the Virginia Electric and Power Company, Brunswick County Power Stations
- DEQ/Synagro Central, LLC, Amelia County, Initiated Modification of existing permits to allow land application of biosolids in Amelia County

Ms. Foster recommended a level one, no comment. Mr. Walker moved to give a level one comment to the listed CIRP's. Motion carried.

Staff Report – VDOT Transportation Alternative Program Workshop Held: Ms. Foster stated the CRC hosted a VDOT Transportation Alternative Program Workshop on July 22, 2014 in the Mill Room of the CRC's office building. Ms. Foster stated approximately 25 people attended the workshop. However, in comparison to the past several years attendance was down and therefore could indicate this would be a good year for localities to submit an application for potential funding. A notification was sent to member localities regarding the upcoming November 1st deadline for applications as well as the availability of CRC staff to assist in grant applications.

Staff Report – 2014 IRF How-to-Apply Workshop Held: Ms. Hickman stated on July 15th she attended the Virginia Department of Housing and Community Development's, 2015 Industrial Revitalization Fund (IRF) How to Apply Workshop that was held at Longwood University. Ms. Hickman stated the IRF Program focuses on leveraging local and private resources to achieve market-driven redevelopment of vacant and deteriorated structures that: are no longer suited for their former use; deter future economic opportunity in surrounding area and region; and once redeveloped could become catalyst for employment opportunities and ongoing revitalization. Two million dollars is available for funding statewide with maximum funding of \$600,000 per project. The program is reimbursable program. Ms. Hickman stated funds cannot be used for site remediation nor used solely for acquisition and demolition without a market based plan and commitment for redevelopment. One hundred percent match is required. The deadline for applications is October 1, 2014.

Ms. Hickman stated in thinking of possible eligible properties in the region it occurred to her there are multiple vacant school facilities across the region. Ms. Hickman stated she contacted DHCD after the meeting to see if this would be considered an eligible project. Ms. Hickman stated Mr. Matt Weaver of DHCD stated a vacant school could be an eligible project if the end use is tied to economic development and job creation. However, getting to the end use is often the most challenging part and unfortunately, IRF funds nor CDBG funds can be used to develop the end use. Ms. Hickman stated if a school is located within a Downtown of a designated Main Street Community, a Virginia Main Street Feasibility Grant might be an option to determine the viability of the building and the potential end uses. However, Ms. Hickman noted she was not aware of any vacant school properties located within a Designated Main Street Community. Ms. Hickman further stated Ms. Joy Rumley with DHCD noted CDBG Planning Grants have been used in the past to look at the viability of a vacant school being used for elderly housing. Also, if the use were for housing of low to moderate income or senior living facilities, etc., the Virginia Housing Development Authority may have some project planning products available. Ms. Hickman stated if any community has active developers that would be interested in a development; there are possibilities through the Virginia Community Development Corporation.

Staff Report – DMME Opportunities with Energy Savings Performance Contracting – An Energy Manager's Perspective Workshop Rescheduled: Ms. Hickman stated due to lack of participation the workshop will be rescheduled for possibly late September or October.

Council Member Comments: There were none.

New Business

President & Staff Reports

CRC Project Status Report: Ms. Hickman stated enclosed in the council member's packet was a Project Status Report on Projects as of August 2014. This was provided for information.

FY 2015 VDOT Revenue Sharing Allocations Approved: Ms. Foster stated enclosed in the Council Member's packet is a listing of FY 2015 VDOT Revenue Sharing allocations approved. Ms. Foster stated this was provided for information on the program and to give members ideas on possible revenue sharing projects.

CRC Sponsoring Department of Conservation & Recreation – Natural Heritage Program's Natural Heritage Data Explorer Training at SVCC: Mr. Fortune stated the CRC is hosting a Training Workshop for the Virginia Department of Conservation and Recreation (DCR) on the Natural Heritage Program's Natural Heritage Data Explorer website. The workshop will be at SVCC on August 14, 2014 from 10-12 p.m. Mr. Fortune stated DCR's Natural Heritage Data Explorer website is used if you have federal funded projects and need to conduct environmental reviews. The website was updated over the past year and now requires that you receive training on the website before you can gain access. The CRC solicited DCR to hold a workshop locally to cut down on travel and to provide localities access to the workshop. DCR is inviting localities of the CRC region as well as Southside PDC, Crater PDC and Region 2000. Registration is required.

Council Member Comments: There were none.

Other Business: None

Adjournment: The meeting adjourned at 1:25 p.m.

Mr. Ellsworth Bennett, Secretary



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: September 9, 2014
Item No.: 19
Department: County Administrator
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports

Summary:

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery – Home Users
- d. Prince Edward County Public Schools
- e. PERT – February – July
- f. Tourism

Recommendation:

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



Animal Control Monthly Report

"August 2014"

Dogs		Wildlife	
Surrendered	5	Handled	0
Picked Up	13	Euthanized	0
Claimed By Owner	3	Rabies Case	0
Adopted	0		
Died in Kennel	0	Livestock	
Euthanized	3	Returned to Owner	0
Transferred to SPCA	12	Died in Kennel	0
Dead on Arrival	0	Adopted	0
Escaped from Shelter	0	Fees Collected	\$0.00
Seized	0		
Fees Collected	\$115.00	Other Companion Animals	
		Returned to Owner	0
Cats			
Surrendered	6	Number of Calls to Shelter	151
Picked Up	2	Summons Issued	3
Claimed By Owner	0	Warrants Served	0
Adopted	0	Days in Court	0
Euthanized	8	Nuisance Dogs	6
Died in Kennel	0	Dangerous Dogs	0
Transferred to SPCA	0		
Dead on Arrival	0		
Fees Collected	\$0.00	Total Fees Collected	\$115.00
 Bill the Town of Farmville			
2 cats housed			
Total	\$70.00		

S. Ray Foster, Animal Control Officer

BUILDING OFFICIAL

Permits Issued Report
8/01/2014 Through 8/31/2014

BI411

ADDITIONS	- Issued	9
	- Value	\$208,350.00
	- Permit Fees	\$1,649.80
	- 2.00% STATE TAX	\$32.99
	- Fees Collected	\$.00
CELL TOWER	- Issued	1
	- Value	\$30,000.00
	- Permit Fees	\$500.00
	- 2.00% STATE TAX	\$10.00
	- Fees Collected	\$.00
COMMERCIAL	- Issued	1
	- Value	\$20,000.00
	- Permit Fees	\$100.00
	- 2.00% STATE TAX	\$2.00
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	4
	- Value	\$780,820.00
	- Permit Fees	\$1,934.00
	- 2.00% STATE TAX	\$38.68
	- Fees Collected	\$.00
ELECTRICAL	- Issued	23
	- Value	\$42,750.00
	- Permit Fees	\$1,170.00
	- 2.00% STATE TAX	\$23.40
	- Fees Collected	\$.00
MECHANICAL	- Issued	7
	- Value	\$2,500.00
	- Permit Fees	\$710.00
	- 2.00% STATE TAX	\$14.20
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	1
	- Value	\$500.00
	- Permit Fees	\$50.00
	- 2.00% STATE TAX	\$1.00
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	3
	- Value	\$153,200.00
	- Permit Fees	\$421.70
	- 2.00% STATE TAX	\$8.43
	- Fees Collected	\$.00
PLUMBING	- Issued	12
	- Value	\$5,500.00
	- Permit Fees	\$600.00
	- 2.00% STATE TAX	\$12.00
	- Fees Collected	\$.00
TANK REMOVAL	- Issued	1
	- Value	\$500.00
	- Permit Fees	\$50.00
	- 2.00% STATE TAX	\$1.00
	- Fees Collected	\$.00
Total Permits	- Issued	62
Total Permits	- Value	\$1,244,120.00
Total Permits	- Permit Fees	\$7,185.50
Total Permits	- Sales Tax 2%	<u>\$ 143.70</u>
		\$ 7,329.20

INSPECTIONS FOR AUGUST 67

PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road
Farmville, Virginia 23901

LENA HUDDLESTON
Cannery Manager
434-223-8664
Home 434-392-4218

August 2014 Cannery Report

The cannery report for the hot month of August:

2938 (qt.)	@	.48 =	1,410.24
183 (pt.)	@	.40 =	73.20
15 (gal)	@	1.25 =	18.75
50 Patrons usage	@	1.00 =	50.00
30 % out of county			<u>19.02</u>
TOTAL			\$1,571.21

L. Huddleston

kef

Prince Edward County Public Schools
2014-2015
Comparative Receipts and Expenditures
Year to Date

Month of August 2014

Receipts:	Fiscal 2014			Fiscal 2015			
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	Diff.
Sales Tax	2,812,502	459,493	16.34	2,851,560	485,569	17.03	0.69
Basic Aid	5,997,516	947,849	15.80	6,347,663	1,028,069	16.20	0.39
Other State	<u>5,249,510</u>	<u>494,531</u>	9.42	<u>5,098,964</u>	<u>485,962</u>	9.53	0.11
Total State	14,059,528	1,901,873	13.53	14,298,187	1,999,599	13.98	0.46
Federal Funds	2,235,517	133,075	5.95	1,784,679	163,971	9.19	3.23
Local Funds	8,346,800	688,771	8.25	8,346,800	413,914	4.96	-3.29
Cash Book	<u>455,290</u>	<u>97,009</u>	21.31	<u>415,290</u>	<u>116,077</u>	27.95	6.64
Total Revenue	\$25,097,135	\$2,820,728	11.24	\$24,844,956	\$2,693,561	10.84	-0.40
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Instruction	18,943,400	1,828,543	9.65	18,009,187	1,620,154	9.00	-0.66
Administration	1,714,393	237,949	13.88	1,490,026	208,171	13.97	0.09
Transportation	1,989,091	146,013	7.34	2,005,291	150,512	7.51	0.17
Maintenance	1,726,854	211,167	12.23	1,730,860	235,808	13.62	1.40
Food Service	12,048	2,886	23.95	0	0	0.00	-23.95
Facilities	150,000	6,449	0.00	150,000	32,201	21.47	21.47
Debt Service	561,348	387,721	69.07	468,812	322,947	68.89	-0.18
Technology	<u>0</u>	<u>0</u>	0.00	<u>990,780</u>	<u>123,769</u>	12.49	12.49
Total Expenditures	\$25,097,135	\$2,820,728	11.24	\$24,844,956	\$2,693,561	10.84	-0.40

Saved as August 14-15 Expense Compare

IV. B. - 1

Prince Edward County Public Schools
Summary Financial Report
August 2014

<u>Revenues</u>	Current Month	Year to Date	Budget	Variance Actual Under (Over) Budget	YTD as a Percent of Budget
From the State:					
State Sales Tax	\$ 254,936	\$ 485,569	\$ 2,851,560	\$ 2,365,991	17.03
Basic School Aid	\$ 514,034	\$ 1,028,069	\$ 6,347,663	\$ 5,319,594	16.20
All Other	\$ 241,878	\$ 485,962	\$ 5,098,964	\$ 4,613,002	9.53
Total State	\$ 1,010,848	\$ 1,999,599	\$ 14,298,187	\$ 12,298,588	13.98
From the Federal Gov't.	\$ -	\$ 163,971	\$ 1,784,679	\$ 1,620,708	9.19
General Fund (County)	\$ 413,914	\$ 413,914	\$ 8,346,800	\$ 7,932,886	4.96
Cash Book -Local	\$ 7,834	\$ 116,077	\$ 415,290	\$ 299,213	27.95
Total Revenues	\$ 1,432,596	\$ 2,693,561	\$ 24,844,956	\$ 22,151,395	10.84

<u>Expenditures</u>	Current Month	Year to Date	Outstanding Encumbrances	Budget	Expended & Encumbered (Over) Under Budget	Expen. & Encumbrance as a % of Budget
1000-Instruction	\$ 1,308,946	\$ 1,620,154	\$ 13,616,148	\$ 18,009,187	\$ 2,772,885	84.60
2000-Admin.,Health/Atten.	\$ 125,142	\$ 208,171	\$ 913,298	\$ 1,490,026	\$ 368,557	75.27
3000-Transportation	\$ 112,764	\$ 150,512	\$ 923,326	\$ 2,005,291	\$ 931,454	53.55
4000-Operation/Maintenance	\$ 114,434	\$ 235,808	\$ 382,688	\$ 1,730,860	\$ 1,112,364	35.73
6000-Facilities	\$ 9,616	\$ 32,201	\$ 19,379	\$ 150,000	\$ 98,420	34.39
7000 - Debt. Service	\$ -	\$ 322,947	\$ 142,915	\$ 468,812	\$ 2,950	99.37
8000 - Technology	\$ 70,935	\$ 123,769	\$ 505,863	\$ 990,780	\$ 361,149	63.55
Total Expenditures	\$ 1,741,836	\$ 2,693,561	\$ 16,503,617	\$ 24,844,956	\$ 5,647,778	77.27

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901

2014-2015
Comparative Receipts and Expenditures
Food Service Department
Year to Date

Month of August 2014

Receipts:	Fiscal 2014			Fiscal 2015			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	26,605	0	0.00	23,710	0	0.00	0.00
Fresh Fruit & Vegetable	60,000	0	0.00	60,000	0	0.00	0.00
Total State	86,605	0	0.00	83,710	0	0.00	0.00
Federal Reimbursement	700,000	0	0.00	750,000	0	0.00	0.00
Cash Book - Local	395,071	30,840	7.81	241,324	31,964	13.25	5.44
Total Revenue	\$1,181,676	\$30,840	2.61	\$1,075,034	\$31,964	2.97	0.36

Expenditures:	Fiscal 2014			Fiscal 2015			Diff.
	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	
Salary	422,829	47,523	11.24	405,900	40,057	9.87	-1.37
Fringe Benefits	138,537	21,659	15.63	164,765	10,989	6.67	-8.96
Purchased Services	24,050	239	0.99	20,000	2,823	14.12	13.12
Refunds	100	5	0.00	100	46	46.35	
Telephone	2,160	182	8.43	0	0	0.00	
Travel	2,500	0	0.00	2,500	0	0.00	
Materials & Supplies	32,000	111	0.35	25,000	694	2.78	2.43
Food Supplies	510,000	3,531	0.69	420,000	4,748	1.13	0.44
Repairs & Maintenance	0	0	0.00	6,769	0	0.00	
Uniforms	1,500	0	0.00	0	0	0.00	0.00
Furniture/Equipment	48,000	8,557	17.83	30,000	6,145	20.48	2.66
Total Expenditures	\$1,181,676	\$81,806	6.92	\$1,075,034	\$65,504	6.09	-0.83

Prince Edward County Public Schools
2014-2015

**Food Service Department
Summary Financial Report
August 30, 2014**

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ -	\$ -	\$ 23,710	\$ 23,710	0.00
Fresh Fruit & Vegetable	\$ -	\$ -	\$ 60,000	\$ 60,000	0.00
Total State Funds	\$ -	\$ -	\$ 83,710	\$ 83,710	0.00
Federal Reimbursement	-	\$ -	\$ 750,000	\$ 750,000	0.00
Cash Book - Local	\$ 24,257	\$ 31,964	\$ 241,324	\$ 209,360	13.25
Total Revenues	<u>\$ 24,257</u>	<u>\$ 31,964</u>	<u>\$ 1,075,034</u>	<u>\$ 1,043,070</u>	2.97

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 33,613	\$ 40,057	\$ 316,446	\$ 405,900	\$ 49,396	87.83
Fringe Benefits	\$ 9,725	\$ 10,989	\$ 102,130	\$ 164,765	\$ 51,646	68.65
Purchased Services	\$ 2,595	\$ 2,823	\$ 2,564	\$ 20,000	\$ 14,613	26.93
Refunds	\$ 46	\$ 46	\$ 29	\$ 100	\$ 25	75.35
Travel	\$ -	\$ -	\$ 315	\$ 2,500	\$ 2,185	12.58
Materials & Supplies	\$ 494	\$ 694	\$ 3,171	\$ 25,000	\$ 21,135	15.46
Food Supplies	\$ 4,748	\$ 4,748	\$ 35,299	\$ 420,000	\$ 379,953	9.54
Repairs & Maintenance	\$ -	\$ -	\$ 3,794	\$ 6,769	\$ 2,975	56.05
Furniture/Equipment	\$ 6,145	\$ 6,145	\$ -	\$ 30,000	\$ 23,855	20.48
		\$ -	\$ -	\$ -	\$ -	-
Total Expenditures	<u>\$ 57,367</u>	<u>\$ 65,504</u>	<u>\$ 463,747</u>	<u>\$ 1,075,034</u>	<u>\$545,783</u>	49.23

**PERT RIDERSHIP
MONTH OF February 2014**

WEEK	DATE	PASSENGER COUNT	BUS LINE
Monday	3	15	GREEN
Tuesday	4	18	ORANGE
Wednesday	5	13	ORANGE
Thursday	6	10	GREEN
Friday	7	11	ORANGE
Monday	10	13	GREEN
Tuesday	11	12	ORANGE
Wednesday	12	12	ORANGE
Thursday	13	SNOW	GREEN
Friday	14	SNOW	ORANGE
Monday	17	2	GREEN
Tuesday	18	8	ORANGE
Wednesday	19	2	ORANGE
Thursday	20	9	GREEN
Friday	21	7	ORANGE
Monday	24	8	GREEN
Tuesday	25	2	ORANGE
Wednesday	26	6	ORANGE
Thursday	27	5	GREEN
Friday	28	12	ORANGE
TOTAL		165	

DUG LINE**ROUTE****DAYS OF OPERATION**

GREEN

Prospect / Pamplin

Mondays & Thursdays

ORANGE

Meherrin / Green Bay

Tuesdays, Wednesdays & Fridays

**PERT RIDERSHIP
MONTH OF March 2014**

WEEK	DATE	PASSENGER COUNT	BUS LINE
Monday	3	SNOW	GREEN
Tuesday	4	SNOW	ORANGE
Wednesday	5	12	ORANGE
Thursday	6	8	GREEN
Friday	7	SNOW	ORANGE
Monday	10	12	GREEN
Tuesday	11	5	ORANGE
Wednesday	12	11	ORANGE
Thursday	13	7	GREEN
Friday	14	16	ORANGE
Monday	17	SNOW	GREEN
Tuesday	18	SNOW	ORANGE
Wednesday	19	6	ORANGE
Thursday	20	7	GREEN
Friday	21	10	ORANGE
Monday	24	9	GREEN
Tuesday	25	5	ORANGE
Wednesday	26	3	ORANGE
Thursday	27	6	GREEN
Friday	28	13	ORANGE
Monday	31	8	GREEN
TOTAL		138	

<u>BUS LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays & Fridays

**PERT RIDERSHIP
MONTH OF April 2014**

WEEK	DATE	PASSENGER COUNT	BUS LINE
Tuesday	1	13	ORANGE
Wednesday	2	8	ORANGE
Thursday	3	2	GREEN
Friday	4	5	ORANGE
Monday	7	7	GREEN
Tuesday	8	18	ORANGE
Wednesday	9	8	ORANGE
Thursday	10	11	GREEN
Friday	11	17	ORANGE
Monday	14	4	GREEN
Tuesday	15	17	ORANGE
Wednesday	16	7	ORANGE
Thursday	17	9	GREEN
Friday	18	14	ORANGE
Monday	21	4	GREEN
Tuesday	22	9	ORANGE
Wednesday	23	4	ORANGE
Thursday	24	12	GREEN
Friday	25	7	ORANGE
Monday	28	6	GREEN
Tuesday	29	6	ORANGE
Wednesday	30	15	ORANGE

TOTAL 203

<u>LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays & Fridays

**PERT RIDERSHIP
MONTH OF May 2014**

WEEK	DATE	PASSENGER COUNT	BUS LINE
Thursday	1	13	GREEN
Friday	2	10	ORANGE
Monday	5	9	GREEN
Tuesday	6	11	ORANGE
Wednesday	7	12	ORANGE
Thursday	8	7	GREEN
Friday	9	8	ORANGE
Monday	12	7	GREEN
Tuesday	13	5	ORANGE
Wedmesday	14	10	ORANGE
Thursday	15	6	GREEN
Friday	16	13	ORANGE
Monday	19	9	GREEN
Tuesday	20	17	ORANGE
Wednesday	21	8	ORANGE
Thursday	22	9	GREEN
Friday	23	16	ORANGE
Monday	26	4	GREEN
Tuesday	27	13	ORANGE
Wednesday	28	4	ORANGE
Thursday	29	3	GREEN
Friday	30	9	ORANGE

TOTAL 203

<u>LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays & Fridays

**PERT RIDERSHIP
MONTH OF June 2014**

WEEK	DATE	PASSENGER COUNT	BUS LINE
Monday	2	11	GREEN
Tuesday	3	12	ORANGE
Wednesday	4	7	ORANGE
Thursday	5	11	GREEN
Friday	6	8	ORANGE
Monday	9	11	GREEN
Tuesday	10	12	ORANGE
Wednesday	11	7	ORANGE
Thursday	12	12	GREEN
Friday	13	4	ORANGE
Monday	16	6	GREEN
Tuesday	17	14	ORANGE
Wednesday	18	2	ORANGE
Thursday	19	7	GREEN
Friday	20	10	ORANGE
Monday	23	8	GREEN
Tuesday	24	15	ORANGE
Wednesday	25	4	ORANGE
Thursday	26	5	GREEN
Friday	27	20	ORANGE
Monday	30	3	ORANGE

TOTAL 189

<u>LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays & Fridays

**PERT RIDERSHIP
MONTH OF July 2014**

WEEK	DATE	PASSENGER COUNT	BUS LINE
Tuesday	1	6	ORANGE
Wednesday	2	7	ORANGE
Thursday	3	11	GREEN
Friday	4	3	ORANGE
Monday	7	18	GREEN
Tuesday	8	15	ORANGE
Wednesday	9	17	ORANGE
Thursday	10	12	GREEN
Friday	11	20	ORANGE
Monday	14	6	GREEN
Tuesday	15	16	ORANGE
Wednesday	16	10	ORANGE
Thursday	17	8	GREEN
Friday	18	26	ORANGE
Monday	21	4	GREEN
Tuesday	22	12	ORANGE
Wednesday	23	7	ORANGE
Thursday	24	5	GREEN
Friday	25	12	ORANGE
Monday	28	4	GREEN
Tuesday	29	10	ORANGE
Wednesday	30	4	ORANGE
Thursday	31	5	GREEN
TOTAL		238	

<u>LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays & Fridays

Tourism & Visitor Center Monthly Report for August 2014

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2014	3,000	430	104	3,534	441.8
2013	3,148	872	101	4,121	343.4
					Total / 8 Months
					Total / ALL of 2013

Stacked Arms Pins:	Virginia's Retreat Passport Program:
This Month: 335	Passports redeemed this month: 25
YTD: 1,575	Passports redeemed YTD: 90

Requests for Information:

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Tablet/Cell Web Hits	Monthly Totals:
August 2014	86	1587	36	524	1405	3,638
August 2013	29	787	26	428	1071	2,341
% Difference	196.55%	101.65%	38.46%	22.43%	31.19%	55.40%

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Tablet/Cell Web Hits	Monthly Totals:
TOTAL YTD	414	4,013	310	3,534	10,095	17,952
2014 YTD	414	4,013	310	3,534	10,095	17,952
2013 YTD	228	8,015	245	2,812	1,808	13,108
% Difference	81.58%	-49.93%	26.53%	25.68%	458.35%	36.95%

Report to September Board of Supervisors:

- Tour PrinceEdward YouTube page has been created for the videos approved by the Town and County at the recent Joint Meeting and are now available to view and to use. Some uses: increase visitation to the area; business recruitment by both the Town and County; student and faculty recruitment by Longwood University and Hampden-Sydney College; for recruitment by the local schools, hospitals and other businesses in the region.
- The Regional Sesquicentennial meeting was held at Twin Lakes State Park in August. 45 tourism professionals, including the Sesquicentennial Help Desk & Virginia Tourism Corporation, came together discussing the Sesquicentennial events to date in Petersburg and Staunton River Battlefield State Park. We also discussed the plans for the events coming to Sailor's Creek and High Bridge, through Farmville culminating in Appomattox in March and April 2015.
- Virginia's Retreat is meeting with Chamber Directors and Executive Directors of the Downtowns in our region, to work out a plan for a Music Trail modeled on the Crooked Road. Virginia State Parks will be growing their existing concert series where visitors to those events will come into the local towns for lodging, dining, shopping and other amenities. Additionally, many local venues are already offering music as part of their experience. Virginia's Retreat will help to pull these components together into "a string of pearls" which will be marketed along with the other amenities in the Virginia's Retreat region.

