



**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS
March 10, 2015**

A G E N D A

7:00 p.m.	1.	The Chairman will call the <u>March</u> meeting to order.	1
	2.	Invocation	1
	3.	Pledge of Allegiance	1
	4.	<u>PUBLIC PARTICIPATION</u> : <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	3
	5.	Board of Supervisors Comments	5
	6.	<u>Consent Agenda</u> :	
		a. Treasurer's Report: January 2015	7
		b. Approval of Minutes: February 10, 2015 @ 5:00 p.m.	11
		February 10, 2015 @ 7:00 p.m.	16
		c. Review of Accounts & Claims	39
		d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.	61
		e. Appropriations: Animal Friendly License Plate Funds	63
	7.	Highway Matters	65
	8.	Piedmont Court Services: Renee Trent Maxey, Director	67
7:30 p.m.	9.	<u>PUBLIC HEARING – SCHOOL BOARD APPOINTMENTS</u> – <i>The Board will hold a public hearing at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board in Lockett District 201 (Supervisor Jones) and Prospect District 601 (Supervisor Gray).</i>	69
	10.	Commonwealth Regional Council: Amendment to Charter Agreement	73
	11.	<u>County Administrator's Report</u> :	81
	12.	<u>Committee Reports</u> :	
		a. Finance Committee	83
	13.	<u>Correspondence/Informational</u> :	87
		a. CRC Meeting Agenda and Minutes	88
	14.	<u>Monthly Reports</u> :	95
		a. Animal Control	96
		b. Building Official	97
		c. Prince Edward County Public Schools	98
		d. Tourism	102

(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, March 10, 2015.)



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 10, 2015
Item No.: 1 & 2 & 3
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call To Order & Invocation & Pledge of Allegiance

Summary: The Chairman will call to order the **March** meeting of the Prince Edward County Board of Supervisors. The invocation and Pledge of Allegiance will follow.

Attachments:

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 10, 2015
Item No.: 4
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



**County of Prince Edward
Board of Supervisors
Agenda Summary**

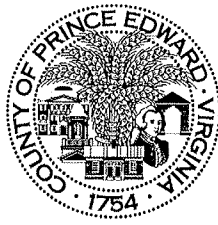
Meeting Date: March 10, 2015
Item No.: 5
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Board of Supervisor Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments: Protocol for Board of Supervisors Comments

Recommendation: None.

Motion _____ Cooper-Jones _____ McKay _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____



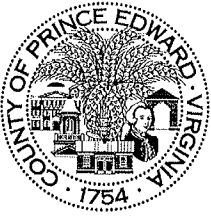
Mission Statement of the Board of Supervisors of the County of Prince Edward

To represent all citizens, provide leadership, create vision and set policy to accomplish effective change, planned growth and provide essential service, while maintaining and enhancing the quality of life in Prince Edward County.

PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during “Public Participation,” if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen’s concerns on matters of public interest.
- “*Board of Supervisors Comments*” is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member’s comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009
Re-Adopted: January 10, 2012



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 10, 2015
Item No.: 6-a
Department: Treasurer
Staff Contact: Donna Bowman Nunnally
Issue: Treasurer's Report

Summary: The January 2015 Treasurer's Report is attached.

Attachments: Treasurer's Report

Recommendation: Acceptance.

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

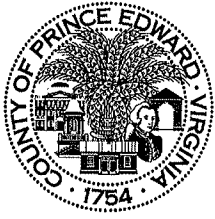
Townsend _____
Wilck _____

Prince Edward Board of Supervisors Treasurers Report - January 2015

Name of Bank	Bank Balance	Deposit in Transit/Adj.	Outstanding Checks	Available Balance
Benchmark Pooled Fund Account	\$ 12,836,149.12		\$ 394,385.99	\$ 12,441,763.13
Wells Fargo Social Services	\$ 357,226.81		\$ 75,594.02	\$ 281,632.79
Bank of America School Fund	\$ 1,110,753.44		\$ 906,764.19	\$ 203,989.25
Bank of America Food Service	\$ 148,350.84	\$ 309.94	\$ 11,103.78	\$ 137,557.00
Benchmark Food Service	\$ 166,166.39			\$ 166,166.39
TOTAL				\$ 13,231,108.56
Certificate of Deposits				
Benchmark				\$ 519,048.66
Citizens Bank Recreation				\$ 15,000.00
Citizens Bank Underground Storage				\$ 20,260.84
Farmers Bank				\$ 204,819.58
Wells Fargo Advantage Fund				\$ 162,459.47
TOTAL				\$ 921,588.55
GRAND TOTAL				\$ 14,152,697.11

Prince Edward Board of Supervisors Report - January 2014 Treasurer's Report

Name of Bank	Bank Balance	Deposit in Transit/Adj.	Outstanding Checks	Available Balance
Benchmark Pooled Fund Account	\$ 12,210,041.82	\$ 22,345.00	\$ 376,970.91	\$ 11,855,415.91
Wachovia Social Services	\$ 388,054.24		\$ 69,373.33	\$ 318,680.91
Bank of America School Fund	\$ 1,118,406.08	\$ 0.33	\$ 472,183.16	\$ 646,223.25
Bank of America Food Service	\$ 64,894.26	\$ 149.26	\$ 7,599.45	\$ 57,444.07
Benchmark Food Service	\$ 310,734.54	\$ 30,988.98		\$ 341,723.52
TOTAL				\$ 13,219,487.66
Certificate of Deposits				
Benchmark				\$ 519,048.66
Citizens Bank Recreation				\$ 15,000.00
Citizens Bank Underground Storage				\$ 20,000.00
Planners Bank				\$ 200,000.00
Wells Fargo Advantage Fund				\$ 162,444.23
TOTAL				\$ 916,492.89
GRAND TOTAL				\$ 14,135,980.55



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 10, 2015
Item No.: 6-b
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Minutes

Summary: The draft minutes of the February Board meetings are attached.

Attachments: February 10, 2015 @ 5:0 p.m.
February 10, 2015 @ 7:00 p.m.

Recommendation: Acceptance.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

February 10, 2015

At the reconvened meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 10th day of February, 2015; at 5:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Kevin Wright, Residency Administrator, VDOT.

Chairman Simpson called the reconvened meeting to order, stating its purpose is for a work session on the Six-Year Improvement Plan.

In Re: VDOT Six-Year Improvement Plan Work Session

Mr. Kevin Wright, VDOT, reviewed the current Secondary Six Year Plan and Priorities, and stated added projects will be on the list for FY 2021.

Mr. Wright reviewed current funding and estimated allocations. He stated the CTB-Unpaved State funds are designated solely for paving unpaved roads with greater than 50 vehicles per day (VPD). The TeleFee funds go to the Secondary Construction Plan and are used for any project, an unpaved road project with any kind of traffic count, or to start new projects. There is only about \$50,000 per year in that account, but these funds accumulate and there is no deadline for using them; these funds cannot be used as a match for Revenue Sharing. He stated that by 2021, Prince Edward County will have accumulated about \$300,000 of TeleFee funding, assuming level funding continues.

Mr. Wright reported House Bill 1887 is currently in the General Assembly which would completely re-figure the Secondary Six Year Plan and how funding is applied and distributed. Instead of the locality receiving the funding, the money would go to the Lynchburg District where localities would then apply for the funding. Projects would be submitted and scored on specified criteria, such as economic development, safety, and ease of congestion. Instead of waiting 15 years to get a project done, if the project scores well, it could be built within a quicker time-frame.

Supervisor Wilck questioned if this will funnel more of the funding to northern Virginia. Mr. Wright stated the funding is district specific. This will be applied to only general construction funding; he is unsure at this time if the Rural Rustic funding comes off the top first. He said there is a provision that special funds will come off the top and the rest will get distributed, but he is unsure about the unpaved road projects at this time.

Mrs. Sarah Puckett, Assistant County Administrator, announced House Bill 1887 passed the House on a vote of 96 to 2, and it is now in the Senate Transportation Committee.

Discussion followed on the projects and priorities and those to add when funds become available:

- Back Hampden Sydney Road (Route 643) – Relocation and reconstruction of utilities continues
- Aspen Hill Road (Route 601) – Complete
- Watson Boulevard (Route 725) – First priority, scheduled for summer 2015
- Campbell Crossing Road (Route 628) – Scheduled for 2015 or 2016
- Lakeside Road (Route 705) – Rural Rustic
- Green Town Road (Route 691) – Rural Rustic
- Nursery Road (Route 661)
- Millers Lake Road (Route 613)
- Dempsey Road (Route 721)
- Hidden Lake Road (Route 751) – Scheduled for the summer of 2019
- Copper Hill (Route 740)
- Locket Road (Route 619) – Bridge replacement, continues on schedule

Mr. Wright stated that once a better idea of the budget is available for existing Six-Year Plan projects, dates for the advertisements will be adjusted to match funding levels. He said VDOT plans to do all work in-house with their own crews. The cost estimates are high because they assume a contractor will do the work; if VDOT completes the work, the anticipated savings can be rolled onto the next project.

Mr. Wright asked the Board of Supervisors to propose projects to be added; an evaluation will be done on use, population, traffic counts and eligibility.

Supervisor Gray stated Church Road, Route 645, has high traffic to the church and is also a turning area for those that miss Tuggle Road. Mr. Wright said the road is three-tenths of a mile long and the count in 2008 was 50 VPD; unless counts went down, that would qualify. Supervisor Gray then suggested Campbell Hill Road, Route 693. Mr. Wright stated that is 1.6 miles; the first six-tenths of a mile shows 150 VPD, and from there back the mile to the dead end, it shows 60 VPD.

Chairman Simpson reported Green Town Road has a good base and is wide enough, and is in need of tar and gravel.

Supervisor Townsend stated Mill Creek Road (Route 628) is partially paved, and suggested Bolden-Flournoy Road (Route 702). Mr. Wright stated Bolden-Flournoy Road is at 80 [VPD] and Mill Creek is at 60 and 150 and would probably qualify. Supervisor Townsend stated Calhoun Drive has been damaged by loggers and debris has been left on the road and in the ditch line. Discussion followed on the responsibilities of the loggers. Mr. Bartlett stated Calhoun Drive is a private road; VDOT has no jurisdiction over that.

Supervisor Townsend stated that Oak Grove Road, (Route 742), off Calhoun Road, is an unpaved road and has debris left by loggers. Mr. Wright stated he will monitor that situation.

Supervisor Gray reported there are large potholes on Hidden Lake Road near the entrance to the convenience site.

Supervisor Timmons reported logging has been done off Darlington Heights Road between the firehouse and Abilene Road, and there is mud and debris.

Mr. Wright stated the House Bill 2, which deals with the primary projects, has passed; House Bill 1887, which deals with the secondary projects, takes a similar process and will take effect in FY 2021.

Mr. Wright stated he will research the projects presented and will return with the information for the Board to prioritize. VDOT will draft a plan from the Board's decision, a Public Hearing will be held and the list will be finalized and the Board will pass its Six Year Plan.

Supervisor Jones reported there are limbs overhanging Lockett Road that need to be removed.

Supervisor Timmons reported damage at the box culvert on Route 664, Morris Creek Road. Mr. Wright stated it is being monitored; a contractor will probably take care of it.

Supervisor Timmons then reported that at the same culvert, Southside Electric Cooperative's contractor cut trees and were left on the edge of the road. He added there is a section of Spring Creek Road that is missing pavement near the railroad tracks, and asked about the policy for a large sunken spot in the road that is still covered with asphalt. Mr. Wright stated it is treated like a pothole; Supervisor Timmons stated that on the way to the culvert mentioned previously, there are about 12 sunken areas or potholes.

Supervisor Townsend reported there are large bumps going onto and off of the bridge on Route 633 by Route 360 where the bridge crosses the railroad and asked what can be done.

Chairman Simpson reported the tar has broken off the side of the road on Germantown Road outside the town limits, and the culvert needs work.

Mr. Wright reported previous requests have been researched: Route 701, Washout Road, has a traffic count of 34 VPD and will not qualify; he will check on the counts on Route 668, Bell Road and for Route 714, Corner Road.

On motion of Supervisor Wilck, seconded by Supervisor Gray, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was adjourned at 6:19 p.m.

February 10, 2015

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 10th day of February, 2015; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development; Jim Ennis, County Attorney; and Dr. David Smith, Superintendent, Prince Edward County Schools.

Chairman Simpson called the meeting to order. Reverend Earl Wallace offered the invocation and led the Pledge of Allegiance.

In Re: Public Participation

Lauren Andrews, Field Representative for Congressman Robert Hurt, introduced herself and invited the Board and citizens to contact her at the Clark House for information or assistance.

Richard Altice, Hampden District, questioned if the proposed improvements at the Prince Edward County Schools will be put to competitive bid. Chairman Simpson stated Dr. Smith will address the full details in a few minutes.

Mr. Altice stated there needs to be competitive bid process. Supervisor Timmons repeated Dr. Smith will report on the process.

Betty Baskin, Hampden District, stated the specifications for getting Washout Road paved include a traffic count of 50 vehicles per day; she stated it is currently at 34. She reported she has appealed

to Delegate Edmund's office to revise the traffic count condition, and requested assistance on a resolution on getting the road [Route 701] paved.

In Re: Board of Supervisors Comments

Supervisor Gray welcomed the citizens and thanked the Board and Mr. Bartlett for their participation in the Local Government Day at the General Assembly. He expressed his appreciation for Mr. Bartlett for speaking on the issues faced by Prince Edward County. Supervisor Gray also thanked the Citizen Committee serving to find school board candidates.

Supervisor Timmons welcomed the citizens and expressed his appreciation for the many calls received from his constituents.

Chairman Simpson stated his appreciation to Supervisor Cooper-Jones for her attendance at the meeting.

Supervisor Cooper-Jones welcomed those in attendance and thanked God for being able to travel back to Prince Edward County for the meeting; she stated she is still recuperating from surgery and staying with family out of the area.

Supervisor Townsend welcomed the citizens.

In Re: Consent Agenda

On motion of Supervisor Gray, seconded by Supervisor Townsend, and carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the Board accepted the Treasurer's Report for December, 2014; the minutes of the meetings held January 13, 2015 at 5:30 p.m., January 13, 2015 at 7:00 p.m., January 27, 2015 and January 29, 2015; Accounts and Claims; and Salaries.

Supervisor Cooper-Jones stated she could only attest to the January 13, 2015 meetings as she was not able to attend the others.

Prince Edward Treasurer's Report - December 2014

Name of Bank	Bank Balance	Deposit in Transit / Adj.	Outstanding Checks	Available Balance
Benchmark Pooled Fund Account	13,864,931.21	4,295.21	989,450.08	12,879,776.34
Wachovia Social Services	384,186.22		64,717.19	319,469.03
Bank of America School Fund	1,040,257.31	0.33	510,767.01	529,490.63
Bank of America Food Service	144,101.72	309.94	4,106.48	140,305.18
Benchmark Food Service	120,757.14			120,757.14
TOTAL				13,989,798.32
 Certificates of Deposit				
Benchmark				519,048.66
Citizens Bank Recreation				15,000.00
Citizens Bank Underground Storage				20,260.84
Farmers Bank				204,819.58
Wells Fargo Advantage Fund				162,458.17
TOTAL				921,587.25
 GRAND TOTAL				 14,911,385.57

BOARD OF SUPERVISORS

Farmville Herald	Advertising		133.25
Pattie Cooper-Jones	Mileage		308.00
Calvin Gray	Mileage		118.72
Robert M. Jones	Mileage		22.40
Charles W. McKay	Mileage	196.56	
	Meals & tips	35.92	232.48
Howard F. Simpson	Mileage	737.52	
	Meals & tips	51.56	789.08
C. Robert Timmons, Jr.	Mileage		339.36
Jerry R. Townsend	Mileage	285.60	
	Meals & tips	30.00	315.60
James Robert Wilck	Mileage		104.04

COUNTY ADMINISTRATOR

US Cellular	Phone		273.74
Sheila Martin	Mileage		40.88
Business Data of Virginia, Inc.	Norton update	29.95	
	AP checks	1,270.86	1,300.81
Diamond Springs Water, Inc.	Water & equipment rental		24.85
Farmville Printing	Business cards / forms		731.60
HR Direct	Attendance cards / folders		128.42
Key Office Supply	Calendar refill	31.99	

	Index cards / pencils	11.17	43.16
Rochette's Florist	Ribbon		20.00
Visible	Window envelopes		63.51
Walmart Community / RFCSLLC	USB / charger	49.91	
	Scissors	44.91	94.82
Matthew Bender & Company, Inc.	Adv Crt Rules		91.08

INDEPENDENT AUDITOR

Robinson Farmer Cox Associates	FY14 Audit		33,000.00
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COMMISSIONER OF REVENUE

Farmville Herald	Advertising		369.00
Treasurer of Virginia	Online service		77.05
Key Office Supply	Binder / correction tape		28.08

TREASURER

James W. Elliott, Attorney	Bond fee		800.00
M&W Printers, Inc.	Prepay PP postage	2,310.00	
	Prepay RE postage	630.00	2,940.00
Benchmark Community Bank	Payflow / Paypal		10.60
Treasurer of Virginia	Online service		77.05
Barbara Lee	Mileage		9.20
Donna Nunnally	Mileage		28.47
Carol Overstreet	Mileage		12.65
Stephanie Bappert	Mileage		18.98
Sheridan Curtis	Mileage		5.18
Business Data of Virginia, Inc.	Norton updates		179.70
Key Office Supply	Batteries / ribbons		47.72
Farmville Herald	Subscription		38.00
STEPS, Inc.	Shredding service		35.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expenses	1,625.00	5,325.00
BAI Municipal Software	Technical support		9,297.00
ComputerPlus Sales / Service	Printer service contract		79.00

ELECTORAL BOARD AND OFFICIALS

Ralph A. Crawley	Set up 401 polls		50.00
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REGISTRAR

VRAV	Dues		170.00
Business Data of Virginia, Inc.	Norton update		29.95
Farmville Herald	Advertising		46.13
Key Office Supply	Planner / binder	48.15	
	Calendars	29.98	78.13

CIRCUIT COURT

Kimberley White	Meals / mileage / parking		301.90
Donald C. Blessing	Judicial robe		278.00

Farmville Printing	Letterhead / envelopes / cards	276.94
Virginia Bar Association	Dues	225.00
Virginia Lawyers Weekly	Subscription	299.00

GENERAL DISTRICT COURT

US Cellular	Phone	46.81
DMV	Secur-ID token	65.00

SPECIAL MAGISTRATES

Key Office Supply	Laser cartridge	98.99	
	Ink / batteries / tape	136.31	235.30

CLERK OF THE CIRCUIT COURT

CenturyLink	Phone	47.86
Virginia Court Clerk's Association	Registration	200.00
James W. Allen	Juror	30.00
Cheryl A. Baker	Juror	30.00
Michael W. Baldwin, Sr.	Juror	30.00
Nathaniel L. Barksdale	Juror	30.00
Gertrude E. Bass	Juror	30.00
Judith J. Bolt	Juror	30.00
Susan L. Booker	Juror	30.00
Willie F. Brown	Juror	30.00
Brian T. Burns	Juror	30.00
Henry O. Coates, Jr.	Juror	120.00
Givhonor D. Copeland	Juror	30.00
Rebecca F. Davis	Juror	30.00
Laura B. Dedmond	Juror	30.00
Susan M. Dowdy	Juror	30.00
Janice T. Fariss	Juror	30.00
Paul F. Giordano	Juror	30.00
David S. Harrison	Juror	30.00
Ruth Higgs-Allen	Juror	30.00
Beverly B. Hines	Juror	30.00
Josephine P. Holman	Juror	30.00
Eddie Hurt	Juror	30.00
Wesley R. Inge	Juror	30.00
Charles W. Ironmonger, Jr.	Juror	30.00
Amanda R. Jackson	Juror	30.00
Elizabeth J. Johnson	Juror	30.00
Brenda C. Jones	Juror	30.00
Nora E. O'Brien	Juror	30.00
David E. Pruitt	Juror	30.00
Janet W. Rogers	Juror	30.00
Scott H. Schrader	Juror	30.00
Richard Skipwith	Juror	30.00
Philip E. Somers	Juror	30.00
Franklin L. Stokes	Juror	30.00
Maureen J. Walls-McKay	Juror	30.00
James W. Allen	Juror	120.00

Cheryl A. Baker	Juror	30.00
Judith J. Bolt	Juror	30.00
Givhonor D. Copeland	Juror	30.00
Laura B. Dedmond	Juror	30.00
Delores H. Emert	Juror	30.00
Janice T. Fariss	Juror	30.00
Donald B. Gilliam	Juror	120.00
Paul F. Giordano	Juror	30.00
David S. Harrison	Juror	30.00
Beverly B. Hines	Juror	30.00
Randall S. Jenkins	Juror	30.00
Elizabeth J. Johnson	Juror	30.00
Brenda C. Jones	Juror	30.00
Janet W. Rogers	Juror	120.00
Brian E. Russell	Juror	120.00
Dorothy M. Saunders	Juror	30.00
Scott H. Schrader	Juror	30.00
Richard Skipwith	Juror	120.00
Philip E. Somers	Juror	30.00
Franklin L. Stokes	Juror	120.00
Maureen J. Walls-McKay	Juror	30.00
Toney O. White	Juror	120.00
James W. Allen	Juror	30.00
Cheryl A. Baker	Juror	30.00
Nathaniel L. Barksdale	Juror	30.00
Gertrude E. Bass	Juror	30.00
Judith J. Bolt	Juror	30.00
Susan L. Booker	Juror	30.00
Willie F. Brown	Juror	30.00
Lynn H. Chapman	Juror	30.00
David V. Chenault	Juror	30.00
Henry O. Coates, Jr.	Juror	30.00
Robert A. Cole	Juror	30.00
Givhonor D. Copeland	Juror	30.00
Rebecca F. Davis	Juror	30.00
Larry Edmonds	Juror	30.00
Carl Eggleston, Jr.	Juror	30.00
Delores H. Emert	Juror	30.00
Karen B. Falls	Juror	30.00
Catrina Garner	Juror	30.00
Donald B. Gilliam	Juror	30.00
Sondra A. Hicks	Juror	30.00
Ruth Higgs-Allen	Juror	30.00
Beverly B. Hines	Juror	30.00
Eddie V. Hurt	Juror	30.00
Wesley R. Inge	Juror	30.00
Betsy Jenkins	Juror	30.00
Randall S. Jenkins	Juror	30.00
Elizabeth J. Johnson	Juror	30.00
Brenda C. Jones	Juror	30.00

Ruth J. Mitchell	Juror		30.00
Nora E. O'Brien	Juror		30.00
James M. Perutelli, II	Juror		30.00
David E. Pruitt	Juror		30.00
Rachel Runion	Juror		30.00
Brian E. Russell	Juror		30.00
Jacqueline A. Sadler	Juror		30.00
Dorothy M. Saunders	Juror		30.00
David Schmidt	Juror		30.00
Scott H. Schrader	Juror		30.00
Philip E. Somers	Juror		30.00
Franklin L. Stokes	Juror		30.00
Toney O. White	Juror		30.00
Judy J. Witt	Juror		30.00
Christopher Jenkins	Witness		435.60
Tina Bridges	Witness		29.92
Key Office Supply	Copy paper	116.97	
	Calculator ribbons	15.54	132.51
<u>LAW LIBRARY</u>			
AT&T	Phone		41.99
CenturyLink	Phone		80.88
LexisNexis	Online service		254.00
Matthew Bender & Company, Inc.	VA Forms 2014 Supp	575.61	
	Jury Instr Civil R15	309.31	884.92
<u>COMMONWEALTH'S ATTORNEY</u>			
Key Office Supply	Printer repairs		228.99
Treasurer of Virginia	IPad service		131.22
STEPS, Inc.	Shredding service		70.00
Business Card	Mouse		72.66
Key Office Supply	Return	-17.18	
	Laser cartridge	169.99	
	Labels	51.98	
	Envelopes	63.98	
	Storage boxes / files	127.24	396.01
Virginia Lawyers Weekly	Annual subscription		369.00
<u>SHERIFF</u>			
East End Motor Company, Inc.	Oil changes	95.74	
	Repair rear defrost	38.15	
	Sensor / tie rod / align	346.92	
	Tires	531.04	1,011.85
Express Care	Oil change		501.62
Fourth Street Motor Company	Auto repairs		3,874.33
Treasurer of Virginia	VCIN		52.87
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	VCIN		7.97
US Cellular	Phone		1,124.83
Business Card	Meals & lodging	390.54	

	Business cards	113.99	
	Gas	79.00	
	AED batteries	395.00	978.53
Farmville Printing	Accreditation packets		408.50
Diamond Springs Water, Inc.	Water / equipment rental		170.00
Key Office Supply	Toner	179.99	
	Binder / stapler / pens	58.82	
	Pens	38.24	
	Tabs	8.29	
	Copy paper	9.00	
	Sharpie / indexes	77.16	
	Ink cartridges	83.98	455.48
Staples Advantage	Office supplies	184.41	
	Coffee / cups	160.90	345.31
Treasurer of Virginia	Notary renewal		45.00
Walmart Community / RFCSSLCC	Tableware / plates	17.36	
	Sugar / creamer	26.88	
	Camera	88.88	133.12
Fisher Auto Parts, Inc.	Rear window defogger		13.52
DMV	License plates	25.00	
	Special ID	10.00	35.00
Commtronics of Virginia	Speaker mic / battery		170.82
Intoximeters, Inc.	Mouthpieces		349.00
Printech, Inc.	Traffic summons books		926.53
Sirchie Finger Print Labs	Drug testing kits		110.71
Galls, LLC	Collar pins		11.48
Quality Uniform Company, Inc.	Jacket	135.00	
	Uniforms	602.75	
	Shoulder patches	597.00	
	Straw hat	83.00	1,417.75
Powerflare Distribution	Batteries		2,250.00
Surefire, LLC	Batteries		255.27

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Serviced compressor		1,364.81
C. W. Williams	Hose		300.66
Fire Protection Equipment Company	Flow testing		628.42
Grainger	Absorbent		67.40
Creative Monogramming	Shirts		1,319.00
NAFECO, Inc.	Shirt	34.10	
	Pants	60.06	94.16

RICE VOLUNTEER FIRE DEPARTMENT

CenturyLink	Phone		186.14
Dominion Virginia Power	Electric service		351.35

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment		3,500.00
Foster Fuels, Inc.	Propane		229.56
Pamplin Exxon	Fuel		74.05

Prince Edward County Public Schools	Diesel		486.22
Prince Edward County Treasurer	Gas		243.36
Dominion Virginia Power	Electric service		237.67

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Darlington Heights Vol. Fire Dept.	Workers comp insurance		4,121.00
Southside Electric Cooperative	Electric service		289.47
Verizon Wireless	Internet		65.09

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Arcet Equipment Company	Cylinder rental		117.60
Fire & Safety Equipment Company	Vests		774.70
Fire Programs	Web support		1,455.00
Foster Fuels, Inc.	Propane		280.98
Hampden-Sydney College	Gas	133.44	
	Diesel	374.29	
	Postage	3.94	511.67
Honeycutt & McGuire, PC	Prepare tax returns		1,000.00
CenturyLink	Phone		52.90
Dominion Virginia Power	Electric service		313.68

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		41.74
Pamplin Volunteer Fire Department	Insurance		708.48
Verizon	Phone		68.48

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company	Propane	1,312.16	
	Diesel	905.80	2,217.96
Verizon	Phone		368.01
Dominion Virginia Power	Electric service		386.89

EMERGENCY SERVICES

Korman Signs	Signs & hardware		461.08
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REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		1,147.50
Piedmont Regional Juvenile Detention Center	Juvenile detention		13,350.00
	Inmate days - 3rd quarter		305,227.86

BUILDING OFFICIAL

US Cellular	Phone		46.81
Coy Leatherwood	Meals	14.08	
	Meeting registration(s)	30.00	44.08
	Dues		25.00
Treasurer of Virginia	Permit levy - 2nd quarter		223.80

ANIMAL CONTROL

Price Supply Company	HVAC unit		717.00
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Dominion Virginia Power	Electric service		1,136.40
CenturyLink	Phone		74.23
US Cellular	Phone		93.62
Walmart Community / RFCSLLC	Dog / cat food	221.45	
	Boots	85.94	307.39

BIOSOLIDS MONITORING

US Cellular	Phone		46.81
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REFUSE DISPOSAL

Resource International	Assessment monitoring	3,176.70	
	Misc. work tasks	2,146.80	
	Storm water compliance	2,545.79	7,869.29
Farmville Wholesale Electric	Bulbs		2.00
C & L Machine & Welding	Repair oil leak		141.95
James P. Childress, Jr.	Repair tarp bar		125.00
Republic Services #974	Trash collection		434.62
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		1,087.20
STEPS, Inc.	Recycling fee		2,632.06
Synergy Recycling, LLC	Electronic recycling		1,846.75
Southside Electric Cooperative	Darlington Heights site	266.53	
	Virso site	171.04	437.57
Dominion Virginia Power	Rice site	138.89	
	Cell C pump station	27.28	
	Green Bay site	112.02	
	Leachate pump	68.26	
	Worsham site	300.65	
	Prospect site	286.88	
	Scalehouse	275.18	
	Landfill site	190.00	1,399.16
AT&T	Phone		41.99
CenturyLink	Phone		536.70
Ranson's, Inc.	Trimline phone		33.98
US Cellular	Phone		46.81
Verizon	Phone		271.67
O. O. Stiff, Inc.	Monthly service		662.50
Prince Edward County Public Schools	Diesel		2,953.56
Hampden-Sydney Exxon	Diesel		163.22
NAPA of Farmville	Gas treatment		32.74

GENERAL PROPERTIES

Davis GMC Truck, Inc.	Inspection		16.00
Dodson Brothers Exterminating	Pest control - Cannery	76.00	
	Pest control - Worsham	76.00	
	Pest control - SCOPE	76.00	
	Pest control - Courthouse	170.00	
	Pest control - Visitor Center	76.00	474.00
Daikin Applied	Chillr maintenance contract		3,025.00
Rohr Mechanical, LLC	Install air filter system		531.42

ThyssenKrupp Elevator	Service contract - Jan-Mar	2,606.88
Southside Electric Cooperative	SRR lights	63.28
Dominion Virginia Power	Roy Clark monument	6.59
	SCOPE building	371.03
	Courthouse	11,199.33
	Sheriff Dept. shed	13.18
	Worsham Clerk Office	410.89
	Lights at Rice	110.09
	Ag building	2,590.26
	Shop	97.91
		14,799.28
Ellington Energy Service	Heating oil	1,950.00
Town of Farmville	Water / sewer	123.80
AT&T	Phone	41.98
CenturyLink	Phone	213.24
US Cellular	Phone	244.60
O. O. Stiff, Inc.	Monthly service	100.00
Atco International	Gloves	35.54
Aramark Uniform Services	Janitorial supplies	749.22
Diamond Paper Company	Towels / tissue / soap	1,438.45
Grainger	Buffing pads	188.79
	Key blanks	6.30
	Entrance alert chime	113.82
		308.91
Handi-Clean Products, Inc.	Floor sealer / finish	493.10
Walmart Community / RFCSLLC	Cleaning supplies	85.52
Arcet Equipment Company	Gloves	16.60
Diamond Springs Water, Inc.	Water & equipment rental	31.80
Esitech, Inc.	Security cameras	365.00
Farmville Wholesale Electric	Christmas lights	46.00
	Ballast / bulbs	1,590.92
	Bulbs	210.48
		1,847.40
Fisher Auto Parts, Inc.	AHU belt	17.58
	Ignition coil	42.96
	Wiper blades	11.98
	Oil	10.98
		83.50
Lowe's	Bungee / rope	27.51
NAPA of Farmville	AHU belt	7.69
Price Supply Company, Inc.	Air filters	17.58
	Coupling	18.01
		35.59
Cintas Corporation #524	Uniform rental	323.08
Sherwin Williams Company	Paint / edger pad	419.08
	Edger pads / pail / tray	17.58
	Paint / edger	59.94
		496.60
Southern States	Ice melt	330.00
Prince Edward County Public Schools	Diesel	395.62
Rod & Staff, LLC	Trailer tire	98.50
	<u>CANNERY</u>	
Alecia Daves-Johnson	Hours worked	1,285.25
Virginia Food Works	Contract payment	2,916.67
Farmville Wholesale Electric	Light fixture	144.08

Grainger	Water gauge	79.13	
	Sight glass	38.89	118.02
Lowe's	Cord connect / bushing	7.18	
	Pipe seal / wall hooks	9.83	17.01
Southside Electric Cooperative	Electric service		583.29
Ellington Energy Service	Heating fuel		2,286.39
CenturyLink	Phone		204.01
Key Office Supply	Ink cartridge		32.99

COMPREHENSIVE SERVICES ACT

Accurate Interpretation	Foster care		615.00
Bear Creek Academy	Professional service		4,950.00
Blue Ridge Autism & Achievement Center	Professional service		4,060.00
Rescare / Braley & Thompson	Professional service		5,890.00
Centra Health	Professional service		14,145.00
ChildHelp, Inc.	Professional service		2,175.00
Elk Hill	Professional service		2,475.00
Family Preservation Services	Professional service		2,918.75
Grafton School, Inc.	Professional service		18,296.00
Ifetayo Imanchinello	Foster care		4,170.00
Ashley Long	Foster care		4,077.00
Mountain Youth	Professional service		2,625.00
Northstar Academy, Inc.	Professional service		2,354.00
United Methodist Family Services	Foster care	330.83	
	Professional service	2,991.00	3,321.83
Virginia Family Services	Professional service		732.50

PLANNING

Business Card	Certified mail		6.00
US Cellular	Phone		140.60
Walmart Community / RFCSLLC	Meeting refreshments		47.39

ECONOMIC DEVELOPMENT

Business Card	Meals		146.52
Key Office Supply	Toner	141.27	
	Color cartridges	346.29	487.56

TOURISM

Dominion Virginia Power	Electric service		526.85
Ellington Energy Service	Propane		450.36
Town of Farmville	Water & sewer		47.65
Business Card	UPS		23.38
CenturyLink	Phone		339.35
Key Office Supply	Calendar		3.99

SOIL & WATER CONSERVATION DISTRICT

Old Dominion RC&D	14-15 Support		203.00
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COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone		105.02
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	<u>GENERAL EXPENSE</u>	
Lumos Networks	Phone	5,141.08
Southern States Cooperative, Inc.	Gas	28,470.87
	<u>CAPITAL PROJECTS</u>	
Business Data of Virginia, Inc.	Computer	1,174.95
Compro Computers	Printer / power supply / hub	379.80
	<u>DEBT SERVICE</u>	
Citizens & Farmers Bank	YMCA Loan - interest	16,468.14
	<u>WATER FUND</u>	
Town of Farmville	Water	39.78
	<u>SEWER FUND</u>	
Dominion Virginia Power	Sewer pump	40.99
	<u>RETIREMENT BENEFIT FUND</u>	
Vicki K. Johns	Retiree benefit	1,094.00
	<u>PIEDMONT COURT SERVICES FUND</u>	
Dominion Virginia Power	Electric service	542.37
Mail Finance	Postage meter lease	190.68
CenturyLink	Phone	59.36
Lumos Networks	Phone	581.53
Jessica Carrion	Mileage	51.09
Sheila Edmonds	Mileage	59.02
Julianna Ferrell	Mileage	112.60
	Newspapers	1.00
Sheena Franklin	Mileage	38.59
Sharon Gray	Mileage	66.64
Connie Stimpson	Mileage	8.99
	Office supplies	3.96
Business Data of Virginia, Inc.	Norton update	149.75
Southern Copier Sales & Service	Copier	3,495.00
	<u>PCS SUPERVISION FEES EXPENDITURES</u>	
Southern Copier Sales & Service	Copier maintenance contract	500.00
SRP Corporation, LLC	Rent	2,500.00
	<u>PCS DRUG TESTING FEES</u>	
Alere Toxicology Services, Inc.	Drug testing	19.48

In Re: Update from Commonwealth Regional Council (CRC)

Mary Hickman, Executive Director of the Commonwealth Regional Council (CRC) presented an update on the programs and activities of the CRC. She reviewed the Annual Report and gave a brief history of the CRC. Ms. Hickman thanked the Board for its support and participation.

In Re: School Board Appointments

The terms of the following School Board members expire June 30, 2015:

District 201 – Susan Lawman (Supervisor Bobby Jones)
District 601 – Darin Thomas (Supervisor Calvin Gray)

Supervisor Jones stated the Citizen Committee for District 201 comprises:

Betsy Jenkins, Chair
465 Boot Hill Lane
Green Bay, VA 23942
(434) 390-3112

Richard Stoner
1174 Holly Farms Road
Rice, VA 23966
(434) 392-5364

Sonya Walker
456 Piney Grove Road
Rice, VA 23966
(434) 607-3312

Supervisor Gray announced the Citizen Committee for District 601 comprises:

Sam Campbell, Chair
288 Harvey Jones Lane
Pamplin, VA 23958
(434) 660-1663

David E. Hackney
2050 Tuggle Road
Farmville, VA 23901
(434) 390-3868

Dione Jennings
3343 Five Forks Road
Pamplin, VA 23958
(434) 390-4632

Patricia S. Kelsey
838 Simpson Road
Prospect, VA 23960
(434) 392-6286

Thomas Tillerson
318 Tuggle Road
Prospect, VA 23960

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to authorize the advertisement of the Citizen Committees for the purpose of encouraging citizens to submit nominations to the Committees and to authorize the advertisement of a Public Hearing to be held on March 10, 2015, at which time citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Schools Energy Performance Contract

Dr. David Smith, Superintendent of the Prince Edward County Schools, stated that during the joint meeting of the Board of Supervisors and the School Board, representatives of Honeywell gave a presentation regarding an Energy Performance Contract for the Schools. Honeywell has performed a “back of the envelope” study of the school facilities and has estimated \$212,949 in savings could be achieved annually for 15 years if certain renovations or upgrades were made to various facilities.

The following items could be completed at an estimated cost of \$4,987,735:

- Roof replacement (Middle School & Career Tech)
- Replace obsolete controls (High School)
- Upgrade HVAC controls for energy efficiency
- Replace HVAC Units (Middle School, Career Tech, Elementary)
- Chiller replacement (High School)
- Boiler replacement (Middle School)
- Domestic hot water replacement (High School)
- Lighting control (Elementary School)
- Enclose Fifth Grade wing entryway
- Athletic field lighting

The Technical audit could result in a different scope of work being recommended. Honeywell could finance the work over 15 years at a rate of 3%. The annual cost to the County for the first three years would be \$186,163, plus \$26,786 for assurance services. This cost could be offset from the annual savings mentioned above. In years 4-15, the debt service would increase an additional \$250,000 to about \$436,000

plus the \$26,786 for assurance services. It is proposed the additional amount could be funded from a scheduled reduction in debt service. The last payment of a VPSA bond is scheduled for July 15, 2017 in the amount of \$253,750.

Dr. Smith requested the School Board be allowed to authorize Honeywell to proceed and complete a technical energy audit at a cost of \$28,151. This technical audit would provide a detailed review of both the cost of the projects and the anticipated savings and would allow the proposed project to move to the bidding stage. If the County approves the project, the cost of the technical audit could be rolled into the cost of the project and paid through the financing of the project. If the County does not move forward with the Performance Contract, the County would have to pay for the cost of the technical review.

Dr. Smith stated the Performance Contracting rules, regulations and stipulations set forth that all firms that participate must be approved at the state level. Prince Edward County School Board requested proposals from four firms; one declined to participate immediately and another request was made to a fifth firm. The others declined to submit proposals; two firms explained their firms tend to work with larger scale projects and this project didn't meet their threshold. All firms were well within the time frames.

Supervisor Timmons questioned the number of firms to submit proposals; he said he has an issue with spending money without competitive bidding.

Dr. Smith explained the schools already have Honeywell HVAC equipment and they would like to stay with Honeywell and not have the expense of switching to another system. Dr. Smith stated every other area of the project will be subject to the full procurement requirement as set forth by the State of Virginia.

Mr. Wayne Verlander, representative for Honeywell, stated this is an energy program which enables the reallocation of utility funds to make improvements. He stated Honeywill will figure out the solutions, do the assessments, bring in the appropriate people to develop the program such as funding and financing. All elements are bid out. It is the role of Honeywell to compete on the School's behalf and present the information to the School Board for their input.

Supervisor Timmons asked if the School Board is privy to all documentation with regard to cost; Mr. Verlander stated they are, the prices are public.

Mr. Bartlett added Honeywell would be operating on behalf of the School Board to bring bids and prices back to the School Board.

Mr. Verlander stated the program would be built to self-fund. The requirement from the Energy Performance Contract Legislation states Honeywell must come within 85% of savings projection and 110% of cost that was given in the preliminary presentation or the County could walk away from the program with no breakage fee. The technical audit will refine the scope, if other things are found that are to be included or deleted; firm prices and firm energy savings are then sought and the end result will be a contractual document that records all of that information. Further discussion followed.

Mr. Bartlett questioned the procedure if the County finds better financing. Mr. Verlander stated Honeywell doesn't finance this directly but will facilitate or assist in finding the best financing for the School Board.

Supervisor Jones asked if the proposal is expected by April 10 [2015] and if the information will be available to the school; Mr. Verlander affirmed his questions.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to authorize assurance of the \$28,151 to the Schools to continue the Schools Energy Performance Contract; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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Supervisor Timmons asked about the policy for closing the school due to an issue such as the norovirus, which has closed Hampden-Sydney [College] and has been documented at Longwood University. Dr. Smith reviewed the normal instance of absences; he added there has only been one confirmed case of norovirus at the Prince Edward County Schools. Dr. Smith advised the Board the schools are cleaned and sanitized daily as a precaution. He then stated there is no "magic number" of absences, but they are in touch with the Department of Health regarding this issue.

In Re: STEPS – Community Action Agency

Ms. Sharon Harrup, CEO of STEPS, Inc., announced the airing of an episode of "Shark Tank" will include a product, Carry A Country, being produced at STEPS, Inc.; she stated two Virginia Tech

students began the venture to aid people in Third World countries and also disabled people here in the United States. The episode will air Friday, February 20 on ABC.

Ms. Harrup thanked the Board of Supervisors for their support and stated the Virginia Department of Social Services (VDSS) has selected STEPS to serve as the Community Action Agency (CAA) for our region. STEPS will serve the Counties of Amelia, Buckingham, Cumberland, Lunenburg, Nottoway and Prince Edward. Due to the problems of the previous organization and the de-designation of that organization, Prince Edward County and the region have not received the funding and services provided by a CAA for several years.

Ms. Harrup said the goal is to provide for emergency services and to move people from poverty. She said STEPS is asking the Board to take three actions: 1) provide contact information of citizens willing to assist in developing a needs assessment to understand the community's needs; 2) appoint a member to the new Tripartite Board of Directors which will oversee the operation of the CAA, hopefully seated by June 15 [2015]; and 3) appropriate \$14,487.92 to assist in providing the required 25% local match for the Community Services Block Grant funds. Ms. Harrup explained that the match of County dollars is required; she added that in addition to the annual budget request for the job training, STEPS will also request the match for the CSBG.

Supervisor Wilck asked if the funds must come from the County. Ms. Harrup stated the first two years are critical for the match funds, possibly in the future it could come from production or commercial revenue that's been generated, or building or office space. She said right now, STEPS needs to demonstrate the communities are fully behind the Community Action designation. The request will be \$14,488 for FY15, and the request will be the same next fiscal year as the same data is expected next year. She added STEPS operates on the State fiscal year.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to send the issue to the Finance Committee and to gather more information from Ms. Harrup; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Letter from Board of Equalization

Mr. Bartlett reported a letter has been received from the Board of Equalization regarding their wish to not be compensated for their public service. At its November 18, 2014 meeting, the Board of Supervisors established the stipend rate for the BOE members at \$100 per meeting. He stated no action was necessary.

Supervisor Timmons thanked the Board of Equalization for their service and dedication.

In Re: Enterprise Zone Boundary Adjustment

Mrs. Sharon Lee Carney, Economic Development Department Director, stated that in 2012, Prince Edward County was granted a boundary zone adjustment by the Virginia Department of Housing and Community Development (DHCD) for Prince Edward County's Enterprise Zone (#48). This represented a net increase of 210.128 acres +/-, for a grand total of 2,609 acres. There are still 1,231 acres remaining that can be added to the existing zone area. The original zone designation in 2000 was for 3,840 acres.

Over the past months there has been increased interest in properties for commercial and industrial use that are not currently within the Prince Edward Enterprise Zone. Businesses or industries, who want to locate on property not within the designated zone area, are not able to take advantage of the Virginia Enterprise Zone Program. Mrs. Carney presented a spreadsheet showing that businesses in Prince Edward County have received \$3,431,081.85 from this program from 2004 to 2013.

Mrs. Carney requested authorization from the Board of Supervisors to prepare a Boundary Zone Amendment application for 2015. She said authorization for a Public Hearing and recommendations of areas to be added will be required at a later date once the individual proposed properties have been identified. The Boundary Amendment application will then be submitted to DHCD for their final approval.

Mr. Bartlett stated that in the past, some confusion has arisen due to its name; the Enterprise Zone has to do with development and not zoning or the Corridor Overlay District. Mr. Bartlett said this is to allow businesses to avail themselves to the local incentives to foster economic development, the Real Property Investment Grant program and the Job Creation Grant program, they have to be included in the Enterprise Zone. The requested action is to begin the application process; people will be asked if they

would like to be in the Enterprise Zone and why, and then this will come to the Board and public hearings will be held; the Board will make its final decision at that time.

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to authorize the preparation of an Enterprise Zone Boundary Amendment application; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Mottley Lake

Chairman Simpson made a motion, seconded by Supervisor Cooper-Jones, to approve the Town of Farmville's use of Mottley Lake as a temporary emergency water supply for one year, effective January 1, 2015 through December 31, 2015, and to add the topic to the December 2015 Board of Supervisors agenda.

Supervisor Jones asked if DEQ had to give permission for the Town to use Mottley Lake as a temporary water source. Mr. Bartlett stated the Health Department controls and grants approval for its use as a water supply, and the DEQ controls if you can draw down a body of water. They are both involved, but the actual approval of a water supply is the Health Department.

Supervisor Jones asked if the Town has ever proceeded getting any of these approvals. Mr. Bartlett stated he is unaware of action by the Town, and that it is the Town's responsibility to obtain the approvals. Mr. Bartlett added that the State Code states that if one community develops a water supply that is located in a second community, the first community has to approve its use. After that, State regulations apply.

The motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Appropriations

Mr. Bartlett reported the Prince Edward County Schools received a School Safety and Security grant from the Department of Education in the amount of \$79,029. This grant requires a 25% local match which will be provided from funds already contained in the FY15 budget. Therefore, no additional local dollars need to be appropriated.

Supervisor McKay made a motion, seconded by Supervisor Jones, to approve the budget amendment and appropriate the same funds, as follows; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

		<u>Debit</u>	<u>Credit</u>
3-250-24020-0106	School Safety & Security Grant		\$79,029
4-250-66000-6020	School Safety & Security Grant	\$79,029	

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of January 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of January 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Commercial Cannery Report

Ms. Emily Wells, Commercial Manager, submitted a January 2015 report, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of January 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Cooperative Extension Report

Ms. Jennifer R. Bowen, Senior Extension Agent, submitted the Fourth Quarter/Year End Report (2014) for the VCE Prince Edward County Office, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the August 2014, September 2014, October 2014, November 2014 and December 2014 ridership reports from PERT and ordered them to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of January 2015, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Townsend, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was adjourned at 8:39 p.m.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 10, 2015
Item No.: 6-c
Department: County Administration
Staff Contact: Barbara N. Poulston
Issue: Accounts & Claims

Summary: The February bill list is attached for the Board's reviews.

Attachments: February 2015 Bill List

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

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FROM DATE- 2/01/2015
TO DATE- 2/28/2015

ACCOUNTS PAYABLE CHECKS
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FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$339,261.17
501	WATER FUND	\$73.22
502	SEWER FUND	\$36.19
732	RETIREMENT BENEFIT FUND	\$1,094.00
741	PIEDMONT COURT SERVICES FUND	\$1,394.71
	TOTAL	341,859.29

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3600	15240	Advertising FARMVILLE HERALD	CO ADM 215	ADVERTISING	488.13 *
				ACCOUNT TOTAL	488.13 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	0460 PUCKETT215	WATER	9.20
	11894	BUSINESS CARD	0460 PUCKETT215	MEALS	67.00
				ACCOUNT TOTAL	76.20 *
5540	11894	Travel-Convention & Educa BUSINESS CARD	0460 PUCKETT215	CO GOVT DAY	120.00
	11894	BUSINESS CARD	0460 PUCKETT215	CERTIFICATION PROGRAM	350.00
				ACCOUNT TOTAL	470.00 *
				MAJOR TOTAL	1,034.33 **
012110		COUNTY ADMINISTRATOR			
5230	30440	Telecommunications US CELLULAR	816442183 215	PHONE	136.86
				ACCOUNT TOTAL	136.86 *
5540	11894	Travel-Convention & Educa BUSINESS CARD	0460 PUCKETT215	CO GOVT DAY	40.00
				ACCOUNT TOTAL	40.00 *
6001	11902	Office Supplies BUSINESS DATA OF VA, INC.	1386 2014	NORTON UPDATE	29.95
				ACCOUNT TOTAL	29.95 *
				MAJOR TOTAL	206.81 **
012310		COMMISSIONER OF REVENUE			
3600	15240	Advertising FARMVILLE HERALD	COMR REV 215	ADVERTISING	184.50
				ACCOUNT TOTAL	184.50 *
5230	13325	Telecommunications TREASURER OF VIRGINIA	T281427	ONLINE SERVICE	77.05
				ACCOUNT TOTAL	77.05 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	460348	INK CARTRIDGES	459.45
	20600	KEY OFFICE SUPPLY	460411	TONER	69.99
	20600	KEY OFFICE SUPPLY	460443	TONER	69.99
	20600	KEY OFFICE SUPPLY	460910	CANON CARTRIDGE	95.99
	20600	KEY OFFICE SUPPLY	461739	FOLDERS/FINGER TIPS	34.22
	20600	KEY OFFICE SUPPLY	461740	RIBBONS	9.57
	20600	KEY OFFICE SUPPLY	461747	COPY PAPER	159.80
	20600	KEY OFFICE SUPPLY	461791	UMBRELLA/COAT RACK	95.99
				ACCOUNT TOTAL	995.00 *
				MAJOR TOTAL	1,256.55 **
012410		TREASURER			
5210	17379	Postal Services HASLER TOTALFUNDS BY	4329 TREAS 215	POSTAGE FOR METER	3,000.00
				ACCOUNT TOTAL	3,000.00 *

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001	11250	Telecommunications	7596	PAYFLOW/PAYPAL	22.50
	13325	BENCHMARK COMMUNITY BANK	TREAS 215	ONLINE SERVICE	77.05
		TREASURER OF VIRGINIA	T281427		99.55 *
	14552	Office Supplies	IN117009	POSTAGE MACHINE INK	152.00
	20600	ELECTRONIC SYSTEMS INC	460865	COUNTERFEIT PENS	15.96
	20600	KEY OFFICE SUPPLY	460992	GREENBAR PAPER	341.94
	22058	M&W PRINTERS INC	94436	ENVELOPES	332.46
				ACCOUNT TOTAL	842.36 *
				MAJOR TOTAL	3,941.91 **
012510		INFORMATION TECHNOLOGY			
3160	11902	Professional Services	FEBRUARY 2015	CONTRACT AGREEMENT	3,700.00
	11902	BUSINESS DATA OF VA, INC.	1386 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1389 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1394 2014	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1397 2014	TRAVEL EXPENSE	125.00
				ACCOUNT TOTAL	4,200.00 *
3320	12762	Maintenance Service	MC0000178351	PRINTER SERV CONTRCT	79.00
				ACCOUNT TOTAL	79.00 *
				MAJOR TOTAL	4,279.00 **
013100		ELECTORAL BOARD AND OFFICIALS			
1100	16180	Salaries & Wages	NOV 14-FEB 15	SALARY	1,032.32
	22152	GIBBS BETTY A	NOV 14-FEB 15	SALARY	516.16
	28445	MARTIN SAMUEL A JR	NOV 14-FEB 15	SALARY	516.16
		SMITH GORDON V			2,064.64 *
				ACCOUNT TOTAL	75.00
3161	999999	Election Official	TRAINING 215	TRAINING	75.00 *
		VANDEGRIFT BRIAN W			59.90
				ACCOUNT TOTAL	59.90 *
6001	20600	Office Supplies	460671	COPY PAPER	2,199.54 **
		KEY OFFICE SUPPLY			
				ACCOUNT TOTAL	735.00
				MAJOR TOTAL	735.00 *
013200		REGISTRAR			
5210	30550	Postal Services	POSTAGE 215	POSTAGE	33.57
		U S POSTAL SERVICE			33.57 *
				ACCOUNT TOTAL	768.57 **
6001	32961	Office Supplies	REIMB 215	FILE BOXES/USB CARDS	33.57
		WRIGHT LYNETTE			33.57 *
				ACCOUNT TOTAL	768.57 **

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MAJOR#	VENDOR NUMBER	VENDOR NAME	ACCT#	CIRCUIT COURT	INV#	DESCRIPTION	AMOUNT
6001	20600	Office Supplies KEY OFFICE SUPPLY			460419	WHITE OUT/CLIPS	4.84 4.84 * 4.84 **
						ACCOUNT TOTAL	
						MAJOR TOTAL	
021200		GENERAL DISTRICT COURT					
5230	30440	Telecommunications US CELLULAR			816442183 215	PHONE	23.40 23.40 * 23.40 **
						ACCOUNT TOTAL	
						MAJOR TOTAL	
021600		CLERK OF THE CIRCUIT COURT					
3310	20600	Repairs/Maintenance KEY OFFICE SUPPLY			460788	COPIER MAINT CONTRACT	772.50
	20600	KEY OFFICE SUPPLY			460789	FAX MAINT CONTRACT	201.00
						ACCOUNT TOTAL	973.50 *
5230	21319	Telecommunications CENTURYLINK			309863799 215	PHONE	47.93 47.93 *
5510	14781	Travel-Mileage EPPES MACHELLE J				MILEAGE	77.80 77.80 *
5530	14781	Travel-Subsistence & Lodg EPPES MACHELLE J				LODGING	282.12 282.12 *
5540	31475	Travel-Convention & Educa VA COURT CLERK'S ASSOC				TRAINING 215	200.00 200.00 *
5850		Jurois/Witnesses					
	999999	ALLEN KIMBERLY B			JUROR 215	JUROR	30.00
	999999	ATKINSON RACHEL N			JUROR 215	JUROR	30.00
	999999	BALDWIN CAROL B			JUROR 215	JUROR	30.00
	999999	BISAILLON STEVEN E			JUROR 215	JUROR	30.00
	999999	BOLT CHRISTOPHER L			JUROR 215	JUROR	30.00
	999999	BORDZUK WILLIAM			JUROR 215	JUROR	30.00
	999999	BOSWELL HANNAH S			JUROR 215	JUROR	30.00
	999999	CARSON DONALD E			JUROR 215	JUROR	30.00
	999999	CARTER VICTORIA E			JUROR 215	JUROR	30.00
	999999	CHALLENGER ALICE D			JUROR 215	JUROR	30.00
	999999	CLIFFORD SUSAN S			JUROR 215	JUROR	30.00
	999999	COPELAND SHAMIKA N			JUROR 215	JUROR	30.00
	999999	CROUSE BONNIE B			JUROR 215	JUROR	30.00
	999999	DUFFEY JESSICA D			JUROR 215	JUROR	30.00
	999999	EPPERSON SHANIKA R			JUROR 215	JUROR	30.00
	999999	ERDMAN FRANK J			JUROR 215	JUROR	30.00

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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001		999999	HALLADAY JENNIFER J	JUROR 215	JUROR	30.00
		999999	HASKINS DONNA M	JUROR 215	JUROR	30.00
		999999	HICKS PATRICIA P	JUROR 215	JUROR	30.00
		999999	JOHNSON CAMESHIA S	JUROR 215	JUROR	30.00
		999999	JONES TYNNIE D	JUROR 215	JUROR	30.00
		999999	JORDAN DOROTHY A	JUROR 215	JUROR	30.00
		999999	KIEWIET-DE-JONGE BARBARA	JUROR 215	JUROR	30.00
		999999	LAWSON BRANDON A	JUROR 215	JUROR	30.00
		999999	LEDGER JEFFREY W	JUROR 215	JUROR	30.00
		999999	MASON ALVIN P JR	JUROR 215	JUROR	30.00
		999999	PAPPAS BLAZE E	JUROR 215	JUROR	30.00
		999999	REDD KATHY S	JUROR 215	JUROR	30.00
		999999	REDDICK RASHAD E	JUROR 215	JUROR	30.00
		999999	REDMOND DALE J	JUROR 215	JUROR	30.00
		999999	REID MARVIN E	JUROR 215	JUROR	30.00
		999999	SAXTAN HAROLD A III	JUROR 215	JUROR	30.00
		999999	SOUTHALL ADAM W	JUROR 215	JUROR	30.00
		999999	STOLTZFUS KENDRA J	JUROR 215	JUROR	30.00
		999999	WATKINS BERNARD J JR	JUROR 215	JUROR	30.00
		999999	WELTON LESTER P	JUROR 215	JUROR	30.00
			Office Supplies			1,080.00 *
		20600	KEY OFFICE SUPPLY	460885	CD'S	23.39
		20600	KEY OFFICE SUPPLY	460887	COPY PAPER	179.85
						203.24 *
6012		29038	T&N PRINTING	191321	PRINTING PLATS	16.03
			Books and Subscriptions			16.03 *
						2,880.62 **
021800			LAW LIBRARY			
5230		10105	AT&T	315 0208 215	PHONE	41.99
		21319	CENTURYLINK	309478607 215	PHONE	40.46
						82.45 *
6012		21761	LEXISNEXIS	1501058987	ONLINE SERVICE	254.00
			Books and Subscriptions			254.00 *
			COMMONWEALTH'S ATTORNEY			336.45 **
022100						
5210		12364	CHARLTON CECELIA	EXPENSES 215	CERTIFIED MAIL	7.40
		12364	CHARLTON CECELIA	POSTAGE 215	CERTIFIED MAIL	7.61
						15.01 *
5230		13325	Telecommunications	T281910	IPAD SERVICE	131.22
			TREASURER OF VIRGINIA			131.22 *
						ACCOUNT TOTAL
						ACCOUNT TOTAL
						MAJOR TOTAL
						ACCOUNT TOTAL
						MAJOR TOTAL

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	28866	Miscellaneous			
	999999	STEPS, INC	10809	SHREDDING SERVICE	35.00
	999999	TREASURER, STATE OF NJ	COPY 215	CERTIFIED COPY	25.00
	999999	CAPITOL PROCESS SERVICES	15 118566	PROCESS SUBPOENA	65.00
6001	20600	Office Supplies		ACCOUNT TOTAL	125.00 *
	20600	KEY OFFICE SUPPLY	460693	BINDER	13.99
				ACCOUNT TOTAL	13.99 *
				MAJOR TOTAL	285.22 **
022200		VICTIM WITNESS ASSISTANCE PROGRAM			
5210	30674	Postal Services			
	30674	U S POSTAL SERVICE	BOX RENT 2015	BOX RENT	58.00
				ACCOUNT TOTAL	58.00 *
6001	20600	Office Supplies			
	20600	KEY OFFICE SUPPLY	461377	COPY PAPER	37.99
	20600	KEY OFFICE SUPPLY	461378	FOLDERS/INK/STAPLES	68.95
				ACCOUNT TOTAL	106.94 *
				MAJOR TOTAL	164.94 **
031200	SHERIFF				
3170	22347	Drug Testing			
	22347	MEDTOX LABORATORIES INC	1201594888	DRUG TESTING	50.00
				ACCOUNT TOTAL	50.00 *
3311		Repairs & Maint-Auto & Eq			
	11005	B & G AUTOMOTIVE	54085	BRAKE PADS	167.23
	11775	BURKEVILLE BODY SHOP	29651	AUTO REPAIRS	2,865.70
	14300	EAST END MOTOR CO INC	118783	ROTORS/RACK ASSEMBLY	1,262.74
	14300	EAST END MOTOR CO INC	119063	INSPECTION	16.00
	14300	EAST END MOTOR CO INC	119179	WRECKER SERVICE	131.00
	14300	EAST END MOTOR CO INC	119500	WINDOW MOTOR/REGULAT	406.98
	14300	EAST END MOTOR CO INC	119560	INSPECTION	16.00
	14300	EAST END MOTOR CO INC	119629	OIL CHANGE	54.91
	14915	EXPRESS CARE	15920	OIL CHANGE	72.94
	14915	EXPRESS CARE	15986	OIL CHANGE	41.97
	14915	EXPRESS CARE	16083	OIL CHANGE	82.15
	14915	EXPRESS CARE	16115	OIL CHANGE	93.80
	14915	EXPRESS CARE	16158	OIL CHANGE	91.96
	14915	EXPRESS CARE	16240	OIL CHANGE	66.95
	14915	EXPRESS CARE	16270	OIL CHANGE	41.97
	14915	EXPRESS CARE	16443	OIL CHANGE	92.13
	15920	FOURTH STREET MOTOR CO	35586	AUTO REPAIRS	1,212.90
				ACCOUNT TOTAL	6,717.33 *
5210	11894	Postal Services			
	11894	BUSINESS CARD	0555 SHERIFF215	POSTAGE	147.00
				ACCOUNT TOTAL	147.00 *
5230	13325	Telecommunications			
	13325	TREASURER OF VIRGINIA	T281871	VCIN	52.87

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5801		20904	KINEX NETWORKING SOLUTION	150201 0014	REMOTE DATA BACKUP	19.95
		21319	CENTURYLINK	309468839 215	VCIN (3 MO)	31.71
		21319	CENTURYLINK	309558628 215	VCIN	7.97
		30440	US CELLULAR	850361128 215	PHONE	55.81
		30440	US CELLULAR	918210747 215	PHONE	862.43
					ACCOUNT TOTAL	1,030.74 *
		31092	Accreditation VALEAC	2015 DUES	DUES	100.00
					ACCOUNT TOTAL	100.00 *
6001		12302	Office Supplies	NOTARY-SIMMONS	NOTARY	10.00
		20600	CLERK OF CIRCUIT COURT	460393	COPY PAPER	149.95
		20600	KEY OFFICE SUPPLY	460430	LABELS	41.98
		20600	KEY OFFICE SUPPLY	461384	LASER CARTRIDGE	94.99
		28757	STAPLES ADVANTAGE	8032972907	INK CARTRIDGES	750.39
					ACCOUNT TOTAL	1,047.31 *
6009		11894	Vehicle & Powered Equip S	0555 SHERIFF215	VEHICLE REGISTRATION	5.00
		14300	BUSINESS CARD	118758	TIRES	300.08
		14300	EAST END MOTOR CO INC	119383	TIRES	325.47
		15721	EAST END MOTOR CO INC	116362	BATTERY	136.97
		15721	FISHER AUTO PARTS, INC.	116362	SALES TAX	.40-
		27770	FISHER AUTO PARTS, INC.	45478	TIRES	886.52
		27770	ROD & STAFF LLC	45478	SALES TAX	44.52-
					ACCOUNT TOTAL	1,609.12 *
6010		16101	Police Supplies	3026845	MAGLITE TRAFFIC WAND	11.42
					ACCOUNT TOTAL	11.42 *
6011		26360	Uniforms & Wearing Appare	3284	UNIFORMS	925.00
		26360	QUALITY UNIFORM CO INC	3311	UNIFORMS	206.95
					ACCOUNT TOTAL	1,131.95 *
8205		16101	Motor Vehicles	3075847	CONSOLE	409.61
		16101	GALLS LLC	3092220	SIREN	251.95
		27767	GALLS LLC	5236	INSTALL LGHTS/SIREN	552.00
					ACCOUNT TOTAL	1,213.56 *
032200			VOLUNTEER FIRE DEPARTMENT		MAJOR TOTAL	13,058.43 **
7001			Payment to Farmville VFD			
		14527	ELECOM INC	34691	REPAIR LABOR	125.00
		15656	FIRE & SAFETY EQUIP CO	70234	CALIBRATION	35.00
		15656	FIRE & SAFETY EQUIP CO	70425	ALTAIR 4X4 GAS	875.00
		15656	FIRE & SAFETY EQUIP CO	70426	INSIGNIA PIN	19.00
		22166	FIRE & SAFETY EQUIP CO	ML4796	SHIRT W/LOGO	80.00
		23166	CREATIVE MONOGRAMMING	767727	FOAM	881.20
					ACCOUNT TOTAL	2,015.20 *

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MAJOR# ACCT# 7002	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
		Payment to Rice VFD			
	11240	BENCHMARK COMMUNITY BANK	DELETE RVFD 215	DELETE ENTRY	29,739.82-
	11240	BENCHMARK COMMUNITY BANK	RICE TRK 215	TRUCK LOAN	29,739.82
	11240	BENCHMARK COMMUNITY BANK	RICE 215 REVISE	TRUCK LOAN	7,962.50
	19490	JOHN DEERE FINANCIAL	38059	PROPANE	485.65
	31846	DOMINION VA POWER	4500495009 215	ELECTRIC SERVICE	315.12
	31846	DOMINION VA POWER	5487358649 215	ELECTRIC SERVICE	9.05
	32146	WATKINS INSURANCE AGENCY	28047	ACCIDENT INSURANCE	2,390.00
	32146	WATKINS INSURANCE AGENCY	28053	AUTO INSURANCE	3,778.00
	32146	WATKINS INSURANCE AGENCY	28054	PACKAGE INSURANCE	2,793.00
	32146	WATKINS INSURANCE AGENCY	28055	UMBRELLA INSURANCE	329.00
	36600	ZURICH-AMERICAN	5B878591 215	WORKERS COMP INSURAN	3,397.00
				ACCOUNT TOTAL	21,459.32 *
7003		Payment to Prospect VFD			
	11240	BENCHMARK COMMUNITY BANK	PROSPECT TRK#37	TRUCK PAYMENT	3,500.00
	14700	ELLINGTON ENERGY SERVICE	23623	FUEL OIL	304.90
	15721	FISHER AUTO PARTS, INC.	114175	TRK CLEANING SUPPLIE	48.90
	15908	FOSTER FUELS INC	318649T	PROPANE	668.17
	16658	GOODMAN TRUCK & TRACTOR	113632	SERVICE/REPAIR TRK	1,599.16
	31846	DOMINION VA POWER	7020850009 215	ELECTRIC SERVICE	236.28
	31846	DOMINION VA POWER	7600812502 215	ELECTRIC SERVICE	6.59
	31846	DOMINION VA POWER	8898799252 215	ELECTRIC SERVICE	14.58
	32146	WATKINS INSURANCE AGENCY	28047	ACCIDENT INSURANCE	2,390.00
	32146	WATKINS INSURANCE AGENCY	28053	AUTO INSURANCE	4,588.00
	32146	WATKINS INSURANCE AGENCY	28054	PACKAGE INSURANCE	2,976.00
	32146	WATKINS INSURANCE AGENCY	28055	UMBRELLA INSURANCE	329.00
				ACCOUNT TOTAL	16,661.58 *
7004		Payment to Darlington VFD			
	12996	CYRUS PEST CONTROL CO	JANUARY 2015	EXTERMINATING SERVIC	45.00
	13166	DAVIS GMC TRUCK INC	33863	INSPECTION	16.00
	14700	ELLINGTON ENERGY SERVICE	20774	PROPANE	577.09
	14700	ELLINGTON ENERGY SERVICE	20781	PROPANE	534.59
	14700	ELLINGTON ENERGY SERVICE	23076	PROPANE	417.86
	14700	ELLINGTON ENERGY SERVICE	23077	PROPANE	443.28
	28640	SOUTHSIDE ELECTRIC COOP	38156001 215	ELECTRIC SERVICE	294.72
	31333	VERIZON WIRELESS	9739346183 215	PHONE	60.07
	31335	VERIZON	248 6805 215	PHONE	336.25
	32146	WATKINS INSURANCE AGENCY	28047	ACCIDENT INSURANCE	2,390.00
	32146	WATKINS INSURANCE AGENCY	28053	AUTO INSURANCE	3,574.00
	32146	WATKINS INSURANCE AGENCY	28054	PACKAGE INSURANCE	3,069.00
	32146	WATKINS INSURANCE AGENCY	28055	UMBRELLA INSURANCE	329.00
				ACCOUNT TOTAL	12,086.86 *
7005		Payment to Hampden-Sydney			
	11491	ARCET EQUIPMENT CO	2546649	CYLINDER RENTAL	121.52
	12897	CREATIVE ELECTRIC CONTRCT	2827	ACCESSORY DRIVE BELT	217.68
	15656	FIRE & SAFETY EQUIP CO	69912	REFLEXITE TETRAS-RED	84.00
	15908	FOSTER FUELS INC	296426T	PROPANE	118.55
	15908	FOSTER FUELS INC	297156T	PROPANE	378.01
	15908	FOSTER FUELS INC	297855T	PROPANE	208.99

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT	
7006	15908	FOSTER FUELS INC	318107T	PROPANE	505.63	
	20360	KEPLINGER REPAIR SERV INC	15271	FOAM	533.40	
	21319	CENTURYLINK	310187773 215	PHONE	51.77	
	27405	RICHMOND ALARM COMPANY	41952	ANNUAL ALARM SUBSCRI	380.00	
	31846	DOMINION VA POWER	8350720002 215	ELECTRIC SERVICE	455.48	
	32146	WATKINS INSURANCE AGENCY	28047	ACCIDENT INSURANCE	2,963.00	
	32146	WATKINS INSURANCE AGENCY	28053	AUTO INSURANCE	5,204.00	
	32146	WATKINS INSURANCE AGENCY	28054	PACKAGE INSURANCE	2,713.00	
	32146	WATKINS INSURANCE AGENCY	28055	UMBRELLA INSURANCE	329.00	
			Payment to Pamplin VFD			14,264.03 *
		10105	At&T	0542850046 215	PHONE	44.26
		10105	At&T	0543343054 215	PHONE	41.72
		15656	FIRE & SAFETY EQUIP CO	70047	MASK DISINFECTANT	76.92
		25210	PAMPLIN EXXON	PAMPLIN VFD 215	FUEL	292.68
	25680	PRICE SUPPLY CO INC	853223	EVAP MOTOR/CAPACITOR	89.95	
	25680	PRICE SUPPLY CO INC	853226	HOLESAW	12.59	
	25680	PRICE SUPPLY CO INC	853247	FAUCET CONNECTOR	6.08	
	31335	VERIZON	248 6100 215	PHONE	68.59	
	31335	VERIZON	248 6690 215	PHONE	54.52	
	31335	VERIZON	248 6690 215A	PHONE	54.54	
	31359	VEST'S SALE & SERVICE INC	11156	FLASHLIGHTS	245.00	
	31359	VEST'S SALE & SERVICE INC	11157	LIGHTS	1,380.00	
	31846	DOMINION VA POWER	4743517221 215	ELECTRIC SERVICE	324.95	
	31846	DOMINION VA POWER	4743517221 215A	ELECTRIC SERVICE	288.90	
	31846	DOMINION VA POWER	6280980001 215	ELECTRIC SERVICE	56.63	
	31846	DOMINION VA POWER	6280980001 215A	ELECTRIC SERVICE	64.39	
		Payment to Meherrin VFD			3,101.72 *	
7007	12742	COMMTRONICS OF VIRGINIA	214570	REPEATER REPAIR	541.75	
	31846	DOMINION VA POWER	0519881510 215	ELECTRIC SERVICE	313.50	
	31846	DOMINION VA POWER	1913347348 215	ELECTRIC SERVICE	32.58	
	31846	DOMINION VA POWER	2725824417 215	ELECTRIC SERVICE	13.76	
	32146	WATKINS INSURANCE AGENCY	28047	ACCIDENT INSURANCE	3,706.00	
	32146	WATKINS INSURANCE AGENCY	28053	AUTO INSURANCE	6,831.00	
	32146	WATKINS INSURANCE AGENCY	28054	PACKAGE INSURANCE	5,145.00	
	32146	WATKINS INSURANCE AGENCY	28055	UMBRELLA INSURANCE	329.00	
			Fire Programs/ATL-Rice VF			16,912.59 *
		11240	BENCHMARK COMMUNITY BANK	DELETE RVFD 215	DELETE ENTRY	12,037.50-
		11240	BENCHMARK COMMUNITY BANK	RICE TRK 215	TRUCK LOAN	12,037.50
		11240	BENCHMARK COMMUNITY BANK	RICE 215 REVISE	TRUCK LOAN	12,037.50 *
			EMERGENCY SERVICES			98,538.80 **
	6014	21005	Other Operating Supplies			
		KORMAN SIGNS	277648	SIGNS & HARDWARE	859.29	

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MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
033200	REGIONAL JAIL & DETENTION	278189	MILE MARKERS	221.45
			ACCOUNT TOTAL	1,080.74 *
			MAJOR TOTAL	1,080.74 **
3196	Purchase of Services - Ja 18743 IRONGATE BOUNDARY MNGT 25375 PIEDMONT RGNL JUVENILE	WB 215 1343	ELECTRONIC MONITORIN JUVENILE DETENTION	573.75
			ACCOUNT TOTAL	5,925.00
			MAJOR TOTAL	6,498.75 *
			MAJOR TOTAL	6,498.75 **
034100	BUILDING OFFICIAL			
5230	Telecommunications 30440 US CELLULAR	816442183 215	PHONE	23.40
			ACCOUNT TOTAL	23.40 *
			MAJOR TOTAL	23.40 **
035100	ANIMAL CONTROL			
5110	Electrical Services 31846 DOMINION VA POWER	0890745003 215	ELECTRIC SERVICE	597.77
			ACCOUNT TOTAL	597.77 *
5230	Telecommunications 21319 CENTURYLINK 30440 US CELLULAR	310119726 215 816442183 215	PHONE PHONE	97.22
			ACCOUNT TOTAL	47.30
			MAJOR TOTAL	144.52 *
6001	Office Supplies 11894 BUSINESS CARD 32138 WALMART COMMUNITY/RFCSELLC	0460 PUCKETT215 2130	LICENSE RENEWAL INK CARTRIDGE	90.00
			ACCOUNT TOTAL	28.97
			MAJOR TOTAL	118.97 *
6002	Supplies for Shelter 32138 WALMART COMMUNITY/RFCSELLC	2253	DOG FOOD	127.29
			ACCOUNT TOTAL	127.29 *
6005	Janitorial Supplies 32138 WALMART COMMUNITY/RFCSELLC	2253	CLEANING SUPPLIES	23.30
			ACCOUNT TOTAL	23.30 *
6009	Vehicle & Powered Equip S 32138 WALMART COMMUNITY/RFCSELLC	2130	WINDSHIELD WASH	17.88
			ACCOUNT TOTAL	17.88 *
			MAJOR TOTAL	1,029.73 **
036100	BIOSOLIDS MONITORING			
3311	Repairs & Maint-Auto & Eq 29925 TRI-COUNTY FORD INC	105110	OIL CHANGE	33.24
			ACCOUNT TOTAL	33.24 *
5230	Telecommunications 30440 US CELLULAR	816442183 215	PHONE	23.40
			ACCOUNT TOTAL	23.40 *
			MAJOR TOTAL	56.64 **

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MAJOR# ACCT# 042300	VENDOR NUMBER REFUSE DISPOSAL	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3160	27191	Professional Services RESOURCE INTERNATIONAL	41377	ASSESSMENT MONITORIN	3,142.50
	27191	RESOURCE INTERNATIONAL	41396	MISC WORK TASKS	5,700.00
	27191	RESOURCE INTERNATIONAL	41397	STORM WATER COMPLIAN	1,591.50
				ACCOUNT TOTAL	10,434.00 *
3310	15560	Repairs/Maintenance FARMVILLE WHSALE ELECTRIC	550004	LIGHT FIXTURE/COVER	169.38
				ACCOUNT TOTAL	169.38 *
3311	19033	Repairs & Maint-Auto & Eq CHILDRESS JAMES P JR	FEB 25 2015	OIL CHANGE	501.40
	19033	CHILDRESS JAMES P JR	FEB 25 2015	SERVICE CALL	90.00
				ACCOUNT TOTAL	591.40 *
3840	10254	Contract Landfill - POS REPUBLIC SERVICES #974	450086	TRASH COLLECTION	187.71
	10254	REPUBLIC SERVICES #974	450087	TRASH COLLECTION	122.59
	10254	REPUBLIC SERVICES #974	450088	TRASH COLLECTION	122.59
	32953	WRIGHT'S EXCAVATING LLC	FEBRUARY 2015	LANDFILL OPERATION	48,093.75
				ACCOUNT TOTAL	48,526.64 *
3841	14723	Purchase of Serv - Recycli EMANUEL TIRE OF VIRGINIA	477261	TIRE RECYCLING	583.20
	14723	EMANUEL TIRE OF VIRGINIA	477267	TIRE RECYCLING	1,350.00
	14723	EMANUEL TIRE OF VIRGINIA	477336	TIRE RECYCLING	472.80
	14723	EMANUEL TIRE OF VIRGINIA	477369	TIRE RECYCLING	367.20
	28866	STEPS, INC	JANUARY 2015	RECYCLING FEE	2,479.52
	28866	STEPS, INC	NOVEMBER 2014	RECYCLING FEE	1,530.12
	29029	SYNERGY RECYCLING LLC	1500062	ELECTRONIC RECYCLING	1,705.03
				ACCOUNT TOTAL	8,487.87 *
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379001 215	DH SITE	150.95
	28640	SOUTHSIDE ELECTRIC COOP	114379003 215	VIRSO SITE	193.92
	31846	DOMINION VA POWER	0599507431 215	RICE SITE	127.48
	31846	DOMINION VA POWER	0670040567 215	CELL C PUMP STATION	13.32
	31846	DOMINION VA POWER	1144204110 215	GREEN BAY SITE	114.70
	31846	DOMINION VA POWER	7471653571 215	WORSHAM SITE	140.10
	31846	DOMINION VA POWER	8601161519 215	PROSPECT SITE	129.69
	31846	DOMINION VA POWER	8970737501 215	SCALEHOUSE	141.33
	31846	DOMINION VA POWER	9176847250 215	LANDFILL SITE	89.69
				ACCOUNT TOTAL	1,101.18 *
5230	10105	Telecommunications AT&T	0206193130 215	PHONE	43.82
	21319	CENTURYLINK	309480181 215	PHONE	52.23
	21319	CENTURYLINK	309714661 215	PHONE	51.64
	21319	CENTURYLINK	310039285 215	PHONE	40.22
	30440	US CELLULAR	816442183 215	PHONE	23.40
	31335	VERIZON	248 5696 215	PHONE	48.28
	31335	VERIZON	736 2828 215	PHONE	84.33
				ACCOUNT TOTAL	343.92 *

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5440	28869	Portable Toilet Rental STIFF O O INC	4412	MONTHLY SERVICE	662.50
				ACCOUNT TOTAL	662.50 *
5540	11894	Travel-Convention & Educa BUSINESS CARD	0460 PUCKETT215	TRAINING	475.00
				ACCOUNT TOTAL	475.00 *
6009	14300	Vehicle & Powered Equip S EAST END MOTOR CO INC	119267	TIRES	1,219.58
				ACCOUNT TOTAL	1,219.58 *
				MAJOR TOTAL	72,011.47 **
043200		GENERAL PROPERTIES			
3311	14287	Repairs & Maint-Auto & Eq EAST END CHEVRON	JANUARY 2015	OIL CHANGE	14.00
				ACCOUNT TOTAL	14.00 *
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379002 215	SRR LIGHTS	32.36
	31846	DOMINION VA POWER	1230385005 215	ROY CLARK MONUMENT	6.59
	31846	DOMINION VA POWER	1545926683 215	SCOPE BLDG	383.64
	31846	DOMINION VA POWER	2786281903 215	COURTHOUSE	10,209.75
	31846	DOMINION VA POWER	4951935099 215	SHERIFF DEPT SHED	6.59
	31846	DOMINION VA POWER	5856894620 215	WORSHAM CLERK OFFICE	289.55
	31846	DOMINION VA POWER	6669158583 215	LIGHTS AT RICE	110.03
	31846	DOMINION VA POWER	8105475944 215	AG BLDG	2,554.81
	31846	DOMINION VA POWER	9670710004 215	SHOP	46.04
				ACCOUNT TOTAL	13,639.36 *
5120	14700	Heating Services ELLINGTON ENERGY SERVICE	22601	FUEL OIL-COURTHOUSE	3,936.08
	14700	ELLINGTON ENERGY SERVICE	602956	FUEL OIL-COURTHOUSE	938.93
	14700	ELLINGTON ENERGY SERVICE	702017	FUEL OIL-SHOP	176.40
	25247	PARKER OIL COMPANY INC	482322	FUEL OIL-CH	3,963.19
	25247	PARKER OIL COMPANY INC	482430	FUEL OIL-CH	1,979.00
	25247	PARKER OIL COMPANY INC	482541	FUEL OIL-SHOP	366.31
				ACCOUNT TOTAL	11,359.91 *
5130	29332	Water & Sewer TOWN OF FARMVILLE	AG BLDG 215	WATER & SEWER	85.16
	29332	TOWN OF FARMVILLE	CH IRRIG 215	WATER	10.75
	29332	TOWN OF FARMVILLE	SCOPE BLDG 215	WATER & SEWER	33.65
				ACCOUNT TOTAL	129.56 *
5230	10105	Telecommunications AT&T	7305055660 215	PHONE	41.98
	21319	CENTURYLINK	310262069 215	PHONE	53.78
	30440	US CELLULAR	816442183 215	PHONE	117.37
				ACCOUNT TOTAL	213.13 *
5440	28869	Portable Toilet Rental STIFF O O INC	4412	MONTHLY SERVICE	100.00
				ACCOUNT TOTAL	100.00 *
6005	10719	Janitorial Supplies ARAMARK UNIFORM SERVICES	792482070 215	JANITORIAL SUPPLIES	507.10

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6007	13367	DIAMOND PAPER COMPANY	135381 1	PAPER TOWELS	319.70
	13367	DIAMOND PAPER COMPANY	136377	GLOVES/LINERS/TOWELS	637.97
				ACCOUNT TOTAL	1,464.77 *
	12747	Repairs and Maintenance S	7722	RE-ROUTE PHONE #	90.00
	12982	COMMORLD CENTRAL VA	009 10878	HEATER FOR GENERATOR	316.72
	15560	CUMMINS ATLANTIC LLC	550012	BATTERIES	15.96
	16671	FARMVILLE WHSALE ELECTRIC	9656320596	RELIEF VALVE	317.99
	21811	LOWE'S	901285	TAPE MEASURE/WD-40	39.67
	21811	LOWE'S	901779 215	DOOR/NAILS/QTRND	130.19
	21811	LOWE'S	901829	SHEETROCK/INSULATION	215.92
	21811	LOWE'S	909656	HEATER	62.48
	21811	LOWE'S	909769	GLOVES/RAGS	38.34
	22462	MILLS HEATING & AIR	S S9094	BOILER MAINTENANCE	601.00
	23248	NAPA OF FARMVILLE	132755	ALTERNATOR BELT	10.99
	27922	CINTAS CORPORATION #524	524 09428 215	UNIFORM RENTAL	403.85
	28352	SHERWIN WILLIAMS CO	32676	BRUSH/THINNER/KNIFE	24.36
	28352	SHERWIN WILLIAMS CO	32684	BRUSH	11.30
	31167	VALLEY BOILER INC	17551	OIL CYLINDERS	1,697.89
				ACCOUNT TOTAL	3,976.66 *
6008	14700	Vehicle & Powered Equip F	HS EXXON 215	DIESEL	12.20
		ELLINGTON ENERGY SERVICE			12.20 *
				ACCOUNT TOTAL	24.40
6009	15721	Vehicle & Powered Equip S	116680	OIL & FILTER	32.42
	15721	FISHER AUTO PARTS, INC.	117402	BATTERY CLNR/TERMINL	7.37
	15721	FISHER AUTO PARTS, INC.	117526	OIL & FILTER	69.01
	15721	FISHER AUTO PARTS, INC.	117736	BATTERY	107.36
	15721	FISHER AUTO PARTS, INC.	117756	GREASE	29.90
	27770	ROD & STAFF LLC	45569	TIRES/ALIGNMENT/BOLT	636.77
				ACCOUNT TOTAL	882.83 *
				MAJOR TOTAL	31,792.42 **
043400	CANNERY				
3161	31653	Professional Services-Can	PEC 2/15	CONTRACT PAYMENT	2,916.67
		VIRGINIA FOOD WORKS			2,916.67 *
				ACCOUNT TOTAL	2,916.67 *
5110	28640	Electrical Services	44435001 215	ELECTRIC SERVICE	242.26
		SOUTHSIDE ELECTRIC COOP			242.26 *
				ACCOUNT TOTAL	484.52
5120	14700	Heating Services	23635	FUEL OIL	792.00
	14700	ELLINGTON ENERGY SERVICE	702016	FUEL OIL	1,010.70
				ACCOUNT TOTAL	1,802.70 *
5230	21319	Telecommunications	310248529 215	PHONE	204.01
		CENTURYLINK			204.01 *
				ACCOUNT TOTAL	408.02
				MAJOR TOTAL	5,165.64 **

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053500	3160	COMPREHENSIVE SERVICES ACT			
		CSA Programs			
	10120	ACCURATE INTERPRETATION	FEBRUARY 2015	FOSTER CARE	400.00
	11191	BEAR CREEK ACADEMY	538	PROFESSIONAL SERVICE	5,610.00
	11306	BLUE RIDGE AUTISM &	6081	PROFESSIONAL SERVICE	5,220.00
	11490	RESCARE/BRALEY & THOMPSON	13115DK	PROFESSIONAL SERVICE	2,728.00
	11490	RESCARE/BRALEY & THOMPSON	13115EK	PROFESSIONAL SERVICE	1,581.00
	11490	RESCARE/BRALEY & THOMPSON	13115FK	PROFESSIONAL SERVICE	1,581.00
	12280	CENTRA HEALTH	4010 215	PROFESSIONAL SERVICE	5,440.00
	12280	CENTRA HEALTH	8422 215	PROFESSIONAL SERVICE	3,960.00
	12280	CENTRA HEALTH	8847 215	PROFESSIONAL SERVICE	2,860.00
	12280	CENTRA HEALTH	8871 215	PROFESSIONAL SERVICE	3,111.00
	12452	CHILDHELP INC	142092 12015	PROFESSIONAL SERVICE	145.00
	14575	ELK HILL	34977	PROFESSIONAL SERVICE	2,310.00
	14924	FAMILY & COMMUNITY SUPPRT	H-VL 215	PROFESSIONAL SERVICE	80.00
	14933	FAMILY PRESERVATION SERV	BELS050603 995	PROFESSIONAL SERVICE	847.50
	14933	FAMILY PRESERVATION SERV	CAMH091100 997	PROFESSIONAL SERVICE	640.00
	14933	FAMILY PRESERVATION SERV	DICH050901 1002	PROFESSIONAL SERVICE	516.25
	14933	FAMILY PRESERVATION SERV	DYEJ120898 1003	PROFESSIONAL SERVICE	26.25
	14933	FAMILY PRESERVATION SERV	JOHK101001 1010	PROFESSIONAL SERVICE	250.00
	14933	FAMILY PRESERVATION SERV	MORA032403 731	PROFESSIONAL SERVICE	220.00
	14933	FAMILY PRESERVATION SERV	WILM042298 739	PROFESSIONAL SERVICE	577.50
	16672	GRAFTON SCHOOL INC	1854 215	PROFESSIONAL SERVICE	4,456.00
	16672	GRAFTON SCHOOL INC	2068 215	PROFESSIONAL SERVICE	4,806.00
	16672	GRAFTON SCHOOL INC	3197 215	PROFESSIONAL SERVICE	4,956.00
	16672	GRAFTON SCHOOL INC	7041 215	PROFESSIONAL SERVICE	6,598.00
	18667	IMANCHINELLO IFETAVO	FEBRUARY 2015	FOSTER CARE	2,085.00
	20662	KEYSTONE NEWPORT NEWS LLC	83926	PROFESSIONAL SERVICE	3,150.00
	21807	LONG ASHLEY	FEBRUARY 2015	FOSTER CARE	4,077.00
	22932	MOUNTAIN YOUTH	28314	PROFESSIONAL SERVICE	2,500.00
	23918	NORTHSTAR ACADEMY INC	12960	PROFESSIONAL SERVICE	3,229.00
	31648	VIRGINIA FAMILY SERVICES	1088	PROFESSIONAL SERVICE	249.00
	31648	VIRGINIA FAMILY SERVICES	1089	PROFESSIONAL SERVICE	210.00
	31648	VIRGINIA FAMILY SERVICES	1090	PROFESSIONAL SERVICE	120.00
	31664	VA HOME FOR BOYS & GIRLS	1328	PROFESSIONAL SERVICE	300.00
		Administrative			
3180	11894	BUSINESS CARD	0460 PUCKETT215	CONFERENCE REGISTRAT	150.00
					150.00 *
					74,989.50 **
081100	PLANNING				
		Planning Commission			
3161	17883	HUNT PRESTON	FEB 24 2015	COMMISSION MTG	100.00
	19458	JENKINS TIMOTHY MARK	FEB 24 2015	COMMISSION MTG	100.00
	21525	LEATHERWOOD CLIFFORD JACK	FEB 24 2015	COMMISSION MTG	100.00
	22170	MASON ROBERT CHRISTOPHER	FEB 24 2015	COMMISSION MTG	100.00

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MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
5210	11894 Postal Services BUSINESS CARD	0460 PUCKETT215	CERTIFIED MAIL	6.21
				6.21 *
5230	30440 Telecommunications US CELLULAR	816442183 215	PHONE	72.81
				72.81 *
5510	17883 Travel-Mileage HUNT PRESTON	FEB 24 2015	MILEAGE	23.00
	19458 JENKINS TIMOTHY MARK	FEB 24 2015	MILEAGE	12.65
	22170 MASON ROBERT CHRISTOPHER	FEB 24 2015	MILEAGE	10.35
	25309 PEERY JOHN W JR	FEB 24 2015	MILEAGE	1.72
	25607 PRENGAMAN JOHN C	FEB 24 2015	MILEAGE	5.75
	29386 TOWNSEND JOHN F III	FEB 24 2015	MILEAGE	8.62
				62.09 *
6001	11902 Office Supplies BUSINESS DATA OF VA, INC.	1389 2014	NORTON UPDATE	29.95
	32138 WALMART COMMUNITY/RFCSLLC	4013	CAMERA CARD	14.88
				44.83 *
				985.94 **
081500	ECONOMIC DEVELOPMENT			
3160	13292 Professional Services DEMONT DESIGN	1531	EZ BROCHURE UPDATE	45.00
				45.00 *
5210	11894 Postal Services BUSINESS CARD	9475 CARNEY 215	POSTAGE	63.45
				63.45 *
5510	11894 Travel-Mileage BUSINESS CARD	9475 CARNEY 215	PARKING	9.00
				9.00 *
5530	11894 Travel-Subsistence & Lodg BUSINESS CARD	9475 CARNEY 215	MEAL	12.40
	11894 BUSINESS CARD	9475 CARNEY 215	MEALS	35.23
				47.63 *
6001	15240 Office Supplies FARMVILLE HERALD	ECO DEV 215	SUBSCRIPTION	38.00
	22264 MCCAIN PRINTING CO INC	22383	EZ BROCHURES	589.44
				627.44 *
				792.52 **
081600	TOURISM			
5110	31846 Electrical Services DOMINION VA POWER	0675198071 215	ELECTRIC SERVICE	167.65
				167.65 *

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MAJOR# ACCT# 5130	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	29332	Water & Sewer TOWN OF FARMVILLE	MOORE BLDG 215	WATER & SEWER	47.65 *
	11894	Postal Services BUSINESS CARD	0460 PUCKETT215	UPS	183.57
	5230	Telecommunications CENTURYLINK	310393238 215	PHONE	183.57 *
	21319	CENTURYLINK	310393238 215A	PHONE	344.36
	5530	Travel-Subsistence & Lodg VANEPS MAGI	EXPENSES 215	LUNCH MEETING	359.04
	083500	COOPERATIVE EXTENSION OFFICE			703.40 *
	3199	Purchase of Service - Oth TREASURER VA TECH	2ND QTR 215	LOCAL SUPPORT	91.38
	5230	Telecommunications CENTURYLINK	309520098 215	PHONE	91.38 *
					1,193.65 **
				ACCOUNT TOTAL	14,556.20
				MAJOR TOTAL	14,556.20 *
				ACCOUNT TOTAL	105.16
				MAJOR TOTAL	105.16 *
				FUND TOTAL	14,661.36 **
					339,261.17

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
043200	29332	GENERAL PROPERTIES			
	5130	Water Service			
		TOWN OF FARMVILLE			
			WATER TANK 215	WATER	73.22
				ACCOUNT TOTAL	73.22 *
				MAJOR TOTAL	73.22 **
				FUND TOTAL	73.22

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
043200	31846	Electrical Services DOMINION VA POWER	4148700281 215	SEWER PUMP	36.19
				ACCOUNT TOTAL	36.19 *
				MAJOR TOTAL	36.19 **
				FUND TOTAL	36.19

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FUND # - 732

RETIREMENT BENEFIT FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 2/01/2015 -- 2/28/2015

AFTER CHECKS
PAGE 18

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
002230	25257	LEOS Disbursements JOHNS VICKI K	FEBRUARY 2015	RETIREE BENEFIT	1,094.00
1101					1,094.00 *
					1,094.00 **
				ACCOUNT TOTAL	
				MAJOR TOTAL	
				FUND TOTAL	1,094.00

AP375H
2/27/2015
FUND # - 741

PRINCE EDWARD
LISTING OF INVOICES FOR 2/01/2015 -- 2/28/2015

AFTER CHECKS
PAGE 19

MAJOR#	VENDOR NUMBER	VENDOR NAME	IN#	DESCRIPTION	AMOUNT
021400	PIEDMONT COURT SERVICES				
5110	31846	Electrical Service	4324962309 215	ELECTRIC SERVICE	122.68
	31846	DOMINION VA POWER	7218131923 215	ELECTRIC SERVICE	191.24
				ACCOUNT TOTAL	313.92 *
5230	21319	Telecommunications	310357807 215	FAX LINE	65.60
		CENTURYLINK			65.60 *
5306	12182	Surety Bonds	69499427 215	SURETY BONDS	212.63
		CNA SURETY			212.63 *
5510	12190	Travel - Mileage	MILEAGE 215	MILEAGE	107.52
	15954	CARRION JESSICA	MILEAGE 215	MILEAGE	78.20
	22217	FRANKLIN SHEENA	MILEAGE 215	MILEAGE	261.46
		MAXEY RENEE T			447.18 *
6001	11902	Office Supplies	1386 2014	NORTON UPDATE	89.85
		BUSINESS DATA OF VA, INC.			89.85 *
6012	15649	Books & Subscriptions	MILEAGE 215	NEWSPAPER	.50
		FERRELL JULIANNA			.50 *
097001		PCS SUPERVISION FEES EXPENDITURES			1,129.68 **
5510	15649	PCS - Travel-Mileage	MILEAGE 215	MILEAGE	89.69
	16682	FERRELL JULIANNA	MILEAGE 215	MILEAGE	114.40
	16944	GRAY SHARON	MILEAGE 215	MILEAGE	19.55
	22217	STIMPSON CONNIE	MILEAGE 215	MILEAGE	21.91
		MAXEY RENEE T			245.55 *
				ACCOUNT TOTAL	245.55 **
097002		PCS DRUG TESTING FEES			1,394.71
0001	28095	PCS Drug Testing Fees	266166	DRUG TESTING	19.48
		ALERE TOXICOLOGY SERV INC			19.48 *
				ACCOUNT TOTAL	19.48 **
				FUND TOTAL	1,394.71
				TOTAL DUE	341,859.29

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 10, 2105
Item No.: 6-d
Department: County Administration
Staff Contact: Sheila Martin/Barbara N. Poulston
Issue: Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None

Recommendation: None

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 10, 2015
Item No.: 6-e
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Appropriations – Animal Friendly License Plate Funds

Summary:

The County received \$260.23 from the DMV from the sale of Animal Friendly Licenses Plates that must be used to support dog and cat sterilization. The County does not operate a sterilization program, thus the funds must be transferred to an agency that does. The County’s practice has been to provide these funds to the Southside SPCA. These funds then become pass-through funds with no impact on the County’s budget or fund balance.

Attachments:

Recommendation: Approve the budget amendment and appropriate the same funds as displayed below.

FY15 BUDGET AMENDMENT

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3(Rev)	100	24040	0060	Spay/Neuter		\$260.23
4(Exp)	100	35100	5899	Animal Control- Misc.	\$260.23	

Motion _____ Cooper-Jones _____ McKay _____ Townsend _____
 Second _____ Gray _____ Simpson _____ Wilck _____
 Jones _____ Timmons _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 10, 2015
Item No.: 7
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters

Summary: Kevin Wright, Residency Administrator, VDOT, will not be present at the Board meeting; however, County staff will report any Highway Matters to VDOT.

Attachments:

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

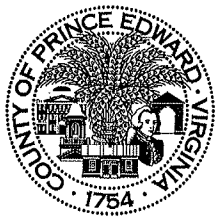
Meeting Date: March 10, 2015
Item No.: 8
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Update from Piedmont Court Services

Summary: Director Renee Trent Maxey will be present to provide the Board an update on the programs and activities of Piedmont Court Services.

Attachments: PCS Annual Report (*in front pocket.*)

Recommendation:

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 10, 2015
Item No.: 9
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: PUBLIC HEARING: SCHOOL BOARD APPOINTMENTS

Summary: The terms of the following School Board members expire on June 30, 2015:

- District 201 – Susan S. Lawman (Supervisor Robert M. Jones)
- District 601 – Darin E. Thomas (Supervisor Calvin L. Gray)

The purpose of tonight’s public hearing is to give citizens an opportunity to submit names of candidates to be considered for appointment to the School Board. Following the Public Hearing, each Citizen Committee shall interview and seriously consider all individuals who are nominated and express willingness to serve.

Attachments: Public Hearing Notice
Criteria for Selection of School Board Members

Recommendations:

1. Supervisor Jones and Supervisor Gray may wish to introduce the members of their respective Citizen Committees who attend the Public Hearing at the March Board meeting.
2. Hold the Public Hearing, at which citizens have an opportunity to submit names of candidates to be considered for appointment to the School Board.

Motion _____	Campbell _____	McKay _____	Townsend _____
Second _____	Cooper-Jones _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



Please publish the following on Wednesday, February 25, 2015 and Wednesday, March 3, 2015 editions of The Farmville Herald. Please provide a Certificate of Publication to the County Administrator's Office.



PUBLIC HEARING NOTICE

Pursuant to Section 22.1-29.1 of the *Code of Virginia*, the Prince Edward County Board of Supervisors will hold a Public Hearing on **Tuesday, March 10, 2015, at 7:30 p.m.** in the Board of Supervisors Room, 3rd Floor, Prince Edward County Courthouse, 111 South Street, Farmville, Virginia. The purpose of this public hearing is to receive citizen input and recommendations on candidates to be considered for appointment to the Prince Edward County School Board from District 201 (Lockett) and District 601 (Prospect). Citizens interested in being a candidate for the School Board are encouraged to attend. It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact W.W. Bartlett, County Administrator, at 434-392-8837, prior to March 6, 2015.

NOTICE TO THE CITIZENS OF ELECTION DISTRICTS 201 (LOCKETT) AND 601 (PROSPECT)

APPOINTMENT OF PRINCE EDWARD COUNTY SCHOOL BOARD MEMBERS

The terms of office for the Prince Edward County School Board members for District 201 (Lockett) and District 601 (Prospect) expire effective June 30, 2015. To fill these vacancies, Citizen Committees for District 201 and District 601 have been appointed to review and select eligible candidates from their respective districts for consideration by the Board of Supervisors. The Citizen Committees are as follows:

District 201 (Lockett)
Robert M. Jones, Supervisor

Betsy Jenkins, Chair
465 Boot Hill Lane
Green Bay, Virginia 23942
Phone: 434-390-3112

Richard Stoner
1174 Holly Farms Road
Rice, Virginia 23966
Phone: 434-392-4795

Sonya Walker
456 Piney Grove Road
Rice, Virginia 23966
Phone: 434-547-2940

District 601 (Prospect)
Calvin L. Gray, Supervisor

Sam Campbell, Chair
288 Harvey Jones Lane
Pamplin, VA 23958
434-660-1663

Dorothy Bruce
P.O. Box 437
Prospect, VA 23960
434-664-7588

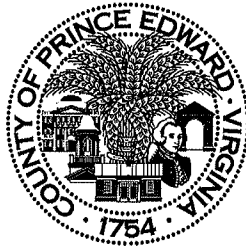
Dione Jennings
3343 Five Forks Road
Pamplin, VA 23958
434-390-4632

Peggy S. Kelsey
838 Simpson Road
Prospect, VA 23960
434-392-6286

Thomas Tillerson
318 Tuggle Road
Prospect, VA 23960
434-392-4660

Persons interested in serving on the School Board for District 201 or District 601 are asked to please contact a member of the Citizen Committee for your district and to submit a letter of interest with resume or a County Citizen Volunteer Application, which is available in the Prince Edward County Administrator's Office or on the county website at www.co.prince-edward.va.us. Should you have questions or need additional information, please call the County Administrator's office at 434-392-8837.

By order of the Board of Supervisors
W.W. Bartlett, County Administrator



Adopted: November 13, 1984
Revised: August 10, 2004
Revised: January 13, 2009

CRITERIA FOR SELECTION OF SCHOOL BOARD MEMBERS

1. Each of the eight School Board members shall be appointed by a majority vote of the full Board of Supervisors when the School Board members' terms expire. This vote of the Board of Supervisors shall be by the show of hands.
2. The School Board members' terms of office shall commence on July 1.
3. The criteria for the appointment of School Board members are as follow:
 - a. Each year, the Supervisor from each election district in which a School Board member's term expires shall appoint a three (3) or five (5) member Citizens Committee to review and select candidate(s) for appointment to the School Board.
 - b. The membership of the Citizens Committee shall be announced at the Board of Supervisors meeting in February and published in a newspaper of general circulation, and the voters of the electoral district encouraged to submit nominations to the Chairman of the Committee.
 - c. For the March Board meeting, the County Administrator shall schedule and publish notice of a public hearing at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board. The members of the appointed Citizens Committee shall attend.
 - d. After the public hearing, the Citizens Committee shall interview and seriously consider all persons who are nominated and express willingness to serve, if appointed.
 - e. At the April Board meeting, the Citizens Committee shall report to the full Board of Supervisors a list of candidates for consideration. If the incumbent is requesting reappointment and is the only citizen expressing an interest, the Citizens Committee shall only be required to submit one name, the incumbent's, for consideration. If the incumbent is not requesting reappointment or is ineligible for reappointment, the Citizens Committee shall submit one or more names for consideration. The Citizens Committee shall also provide the Board biographical information on each candidate.
 - f. At the May Board meeting, a public hearing shall be held on the candidate(s) submitted at the April meeting.
 - g. At the June meeting, the Board, by a majority vote, shall appoint one candidate to the School Board.
 - h. The Citizens Committee, in selecting the candidates, shall consider the following:
 1. Person must be an eligible voter and resident of the election district;
 2. Person should be a freeholder;
 3. Person must be willing to serve on the School Board;
 4. Person should have at least a high school education;
 5. Person should be oriented to public service;
 6. Person should be involved, concerned, and dedicated to public education;
 7. Person should be independent (base decisions on factual matters rather than as a representative of a group or faction);
 8. Person should be able to perform the duties and obligations of School Board members;
 9. Person should be of integrity in all matters;
 10. Person should be above prejudice with regard to race, creed, sex, religion, age, and national origin.

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 10, 2015
Item No.: 10
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Commonwealth Regional Council Charter Amendment

Summary: Attached for your consideration is a letter from CRC Executive Director Mary Hickman regarding a proposed amendment to the Charter of the Commonwealth Regional Council. The amendment is to Article V, Section 5.1 and concerns the dues structure for members of the organization.

Attachments: Letter from CRC
Proposed Amended CRC Charter
Draft Resolution

Recommendation: Should the Board wish to affirm the proposed amendment to the CRC Charter, it will wish to adopt the draft resolution.

Motion _____ Cooper-Jones _____ McKay _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____



IN PARTNERSHIP WITH

The Counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

February 23, 2015

Mr. Wade Bartlett
County Administrator
P.O. Box 382
Farmville, Virginia 23901

RE: Commonwealth Regional Council (CRC) - Charter Amendment

Dear Mr. Bartlett,

For the past year, the Commonwealth Regional Council (CRC) has been discussing the desire to have participation by all eligible members and future partners located within the region on the Council. During these discussions, the Council determined that flexibility in the dues structure of the CRC could be beneficial in the future.

As such, at its January 12, 2015 Meeting, the Council reviewed and authorized a proposed Charter Amendment for presentation to current members in good standing relating to the dues structure (Page 2 of enclosed Charter Amendment). As a current member in good standing of the Commonwealth Regional Council, it is requested that this proposed Charter Amendment be brought before your governing body for consideration as soon as possible. This Charter Amendment can be accepted by the Council only after concurring resolutions have been adopted by the governing bodies of two-thirds of the member localities and institutions. A sample resolution is also enclosed for your convenience.

If you should have any questions relating to this, please feel free to contact the Council's Chairman (Cassandra Stish, Buckingham County CRC Representative) or your locality's respective CRC Representative (C. R. "Bob" Timmons). Thank you for your prompt attention to this request.

Sincerely,

Mary S. Hickman
Executive Director

Enclosures: CRC Proposed Charter Amendment
Sample Resolution

C: Mr. C. R. "Bob" Timmons, Prince Edward County BOS/CRC Representative
Mr. Charles W. McKay, Prince Edward County BOS/CRC Alternate

COMMONWEALTH REGIONAL COUNCIL
One Mill Street, Suite 101 | P.O. Box P
Farmville, VA 23901 | 434.392.6104 PHONE
www.virginiashartland.org

PROPOSED AMENDMENT

CHARTER AGREEMENT of the COMMONWEALTH REGIONAL COUNCIL

Acting by their governing bodies pursuant to the provisions of the Regional Cooperation Act, Title 15.2, Chapter 42, of the Code of Virginia, as amended, the localities embracing at least 45 percent of the population within planning district 14, along with certain institutions of higher education within planning district 14, hereby organize a planning district commission for the purposes and under the name hereinafter designated.

Article I – Name

1.1. The name of the planning district shall be the Commonwealth Planning District, and the name of the planning district commission shall be the Commonwealth Regional Council (hereinafter referred to as “the Council”).

Article II - Purposes and Powers

2.1. It is the purpose of the Council to perform the planning and other functions provided by the Regional Cooperation Act, Title 15.2, Chapter 42, of the Code of Virginia, as amended, including, but not limited to, encouraging and facilitating local government cooperation and state-local cooperation in addressing, on a regional basis, problems of greater than local significance, and promoting the orderly and efficient development of the physical, social and economic elements of the district by planning, and encouraging and assisting localities to plan, for the future. The Council shall not have a legal obligation to perform the functions necessary to implement the plans and policies established by it or to furnish governmental services to the district.

2.2. The Council shall have the powers provided by the Regional Cooperation Act, Title 15.2, Chapter 42, of the Code of Virginia, as amended, to perform the planning and other functions provided in paragraph 2.1, and all other powers incidental thereto.

Article III – Principal Office

3.1. The principal office of the Council shall be located in the Town of Farmville, Virginia.

Article IV – Members

4.1. The affairs of the Council shall be managed by the Council members. The initial number of members of the Council shall be ten (10).

4.2. The composition of the membership of the Council shall be as follows:

(a) Each locality that is a party to the charter agreement shall appoint, in writing, one member and one alternate member. Both the member and alternate member appointed by each locality shall be elected officials of the governing body of the locality, and their terms of office shall be coincident with their elected term of office or such shorter term as their appointing governing body shall determine.

(b) Longwood University, Hampden-Sydney College, and Southside Virginia Community College, each of which is a higher education institution, shall each appoint, in writing, one member and one alternate member. The member and alternate member appointed by each institution of higher education shall be the President of the institution or a cabinet level representative, and his or her term of office shall be determined by the appointing institution and coincident with his or her appointment with the institution.

Article V – Dues

5.1. The Council shall determine at or before the first meeting of each calendar year the annual dues to be paid by the member localities, and institutions. ~~In no event, except as otherwise provided herein, shall any locality or institution be required to pay annual dues in an amount greater than any other member locality or institution.~~ Annual dues shall be paid on or before August 31 of each year.

5.2. Any member locality that transferred, or caused to be transferred, its pro rata shares of the assets of the former Piedmont Planning District Commission to the Council shall

commence paying annual dues in July of 2006. The member institutions of higher education shall commence paying annual dues in July of 2005.

5.3. If any member locality, or institution fails to timely pay its annual dues in full, after written notice from the Secretary of the Council, then that locality's appointed member to the Council shall not be permitted to vote on any matters before the Council unless and until the dues payment is made in full. However, its nonpayment of dues notwithstanding, a locality's, member to the Council shall not be excluded from Council meetings and discussions.

5.4. Any locality or institution of higher education that is admitted to the Council pursuant to paragraph 9.1 shall pay a one-time assessment immediately upon its admission to the Council in an amount equal to its pro rata share of the fair market value of the Council's assets as of the date of admission. If the Council and the locality or institution are not able to promptly agree on the fair market value of the assets, the same shall be determined by an appraisal prepared by a qualified appraiser selected and compensated by the Council.

5.5. An additional assessment may be made upon a member locality, or institution for additional services that are provided in response to a request by such member locality or institution and that are not included in the Work Program adopted by the Council. Such assessment shall be agreed upon by and between the Council and the requesting member locality, or institution.

Article VI – Officers

6.1. The officers of the Council shall be a Chairman, Vice Chairman, Secretary, and Treasurer. All officers of the Council shall be members of the Council, and they shall be elected by a majority vote of the members.

6.2. The term of office for each officer shall be one year, or until his or her successor is elected, whichever shall first occur.

6.3. The officers of the Council, with the exception of the Treasurer, shall serve no more than two (2) one year consecutive terms. The Treasurer may serve more than two (2) one year consecutive terms.

6.4. The Council shall appoint an Executive Director. The Executive Director shall be an employee of the Council and shall serve at the pleasure of the Council under a written employment agreement.

6.5. The Executive Director as authorized by the Council shall hire staff necessary and appropriate to fulfill the purpose and exercise the powers of the Council.

Article VII – Voting Rights

7.1. Each member of the Council shall have one equal, non-weighted vote on all matters before the Council.

7.2. To exercise a vote on a matter before the Council, a member must be in attendance at the meeting during which the vote is called, and shall otherwise vote in the fashion prescribed in the Council’s Bylaws.

Article VIII – Amendments

8.1. This Charter Agreement may be amended, supplemented, or superseded only after concurring resolutions have been adopted by the governing bodies of two-thirds of the member localities and institutions.

8.2. All proposed amendments to this Charter Agreement shall be submitted to the Council, in writing, for review and comment to the member localities and institutions.

Article IX – Addition or Withdrawal of Localities or Institutions of Higher Education

9.1. Any locality, or institution of higher education located within planning district 14 that is not a party to this Charter Agreement may petition the Council for membership, and shall be admitted as a member locality, or institution, upon (1) a majority vote of acceptance by the Council members, (2) execution of the Charter Agreement by the locality or institution of higher education, and (3) payment of the initial assessment as provided in paragraph 5.4.

9.2. Any member locality, or institution of higher education may withdraw from the Council by submitting to the Council, in writing, at least 90 days before the end of the Council's current fiscal year, a notice of intent to withdraw. Such withdrawal shall not become effective until the end of the current fiscal year.

Article X – Dissolution

10.1. The Council may be dissolved at any time, but only after concurring resolutions for dissolution have been adopted by the governing bodies of a majority of the member localities. Upon the dissolution or termination of the Council, it shall, after paying or making provisions for the payment of its liabilities, distribute its assets to its member localities, pro rata, based upon the formula used to determine annual dues to the Council.

Article XI – Effective Date of Organization

11.1. The effective date of the organization of the Council shall be July 1, 2005.

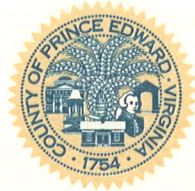
WITNESS the following signatures, which have been duly authorized by the governing bodies of the respective member localities and institutions of higher education.

BOARD OF SUPERVISORS

HOWARD F. SIMPSON
CHAIRMAN

PATTIE COOPER-JONES
VICE-CHAIR

CALVIN L. GRAY
ROBERT M. JONES
CHARLES W. MCKAY
C. ROBERT TIMMONS, JR.
JERRY R. TOWNSEND
JAMES R. WILCK



COUNTY ADMINISTRATOR
W.W. BARTLETT

POST OFFICE BOX 382
FARMVILLE, VA 23901

(434) 392-8837 VOICE
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US
WWW.CO.PRINCE-EDWARD.VA.US

COUNTY OF PRINCE EDWARD, VIRGINIA

**Resolution of the Board of Supervisors
of the
County of Prince Edward, Virginia**

WHEREAS, the County of Prince Edward, Virginia, is a current member of good standing of the Commonwealth Regional Council, and

WHEREAS, the Commonwealth Regional Council has been discussing the desire to have participation by all eligible members and future partners located within the region; and

WHEREAS, the Commonwealth Regional Council has determined that flexibility in the dues structure could be beneficial in the future as it relates to participation by all eligible members and future partners; and

WHEREAS, the current Charter of the Commonwealth Regional Council states that in no event, shall any locality or institution be required to pay annual dues in an amount greater than any other member locality or institution, and

WHEREAS, the Commonwealth Regional Council has presented current members of good standing with a Charter Amendment which would give the Council the flexibility to determine the annual dues.

NOW, THEREFORE BE IT RESOLVED, that having reviewed the proposed Charter Amendment, copy attached, and having no objections thereto, the Board of Supervisors of the County of Prince Edward, Virginia, recommends, and deems it to be in the best interest of the Council and its Members, and

FURTHERMORE, BE IT RESOLVED, as a current Commonwealth Regional Council Charter Member in good standing, the Board of Supervisors of the County of Prince Edward, Virginia, hereby directs or authorizes its representative to the Commonwealth Regional Council to adopt the Bylaws accordingly to reflect these Amendments.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia, at which a quorum was present and that same was passed by a vote of ___ in favor and ___ opposed, this 10th day of March, 2015.

Howard F. Simpson, Chairman

CERTIFIED TRUE COPY

A Copy Teste:

W.W. Bartlett, County Administrator



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 10, 2015
Item No.: 11
Department: County Administrator
Staff Contact: W. W. Bartlett
Issue: County Administrator's Report

Summary:

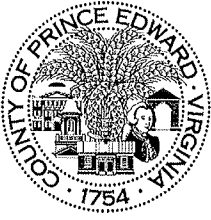
The Federal Energy Regulatory Commission (FERC) is scheduled to hold a scoping meeting at Prince Edward County High School on March 17, 2015. The purpose of the FERC meeting is to gather relevant issues of major projects, pursuant to NEPA. Affected property owners and other stakeholders can provide comments and the meeting is open to the general public. FERC staff will describe the environmental review process, provides relevant information and answer procedural questions. Dominion Power will be present and typically gives a summary of the project and is available before and after the meeting to answer questions. The scoping meetings are recorded and become part of the formal record of the project.

Attachments:

Recommendations:

The Board will wish to appoint a representative of the County to speak at the meeting to explain why the Board of Supervisors supports the project. The primary reason is to assist in the economic development of the region. Natural gas is now the fuel of choice for most economic development projects and for residential use. Without any possible access to natural gas, Prince Edward County is unable to compete for many economic development projects, thus depriving our citizens of the chance to compete for these new jobs. Additionally, access to natural gas increases competition and lowers fuel prices. Finally, the revenues generated ease the tax burden on our citizens.

Motion _____ Cooper-Jones _____ McKay _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 10, 2015 – Finance Committee
Item No.: 12-a
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Finance Committee Report

Summary:

The Prince Edward County Board of Supervisors referred STEPS’ funding request of \$14,487.92 to the Finance Committee during its February 10, 2015 meeting. This request represents Prince Edward County’s portion of the required 25% match of the Community Services Block Grant (CSBG) which STEPS was recently awarded when they were designated as the Community Action Agency (CAA) for our region. The CSBG is \$318,000 with a required match of \$79,499.75. The recommendation of the division of the local match between the six counties STEPS will serve is contained in Attachment 1.

The Finance Committee met with representatives of STEPS on March 2, 2015 to review the request. The President/CEO of STEPS, Sharron Harrup, introduced Jane Little to the Committee. Mrs. Little is a CPA and has been recently hired to serve as the Chief Financial Officer (CFO) of STEPS. The Committee learned Mrs. Little has extensive experience in public accounting and in particular Community Action Agency operations.

As you will recall, the February Board packet contained an informational memo from the U.S. Department of Health and Human Services describing the responsibilities and primary functions of the Tripartite Boards that govern entities such as STEPS that are designated as the CAA for a region. Per the Virginia Department of Social Services web site the mission of a CAA is:

.... to address the issues of poverty and to increase the self-sufficiency of low-income families. They offer a broad range of anti-poverty programs and work collaboratively with businesses and other agencies to build a network of support for Virginia's most vulnerable populations. Some of the CSBG programs are:

Education, employment, child care, community and economic development, employment, head start, health and nutrition, housing and related services, special populations (including the elderly, ex-offenders and the homeless), and transportation.

This program’s main goal is to decrease poverty not by just providing money to those in need, but to build the capacity of low-income individuals so they can work their way out of poverty and stay out. It was explained that the function of CSBG monies are to fund the central management and core activities of the CAA which allows the CAA to mobilize additional resources to combat the central causes of poverty in the region served. CSBG is a categorical grant not a program grant. Program grants are the funds that are used to provide direct services to individuals/families.

-more-

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

STEPS plan is to hire a community planner/grant writer. The first activity planned is to conduct a community-wide needs assessment to determine what programs are needed in each county to build the self-sufficiency of families in order to take them out of poverty. Once the needs assessment is completed, STEPS will then locate funding streams to fund programs to fill the needs identified in the needs assessment.

For many years Prince Edward County provided funds for HOPE and before that CPAC, to assist those organizations in meeting the CSBG match. Every dollar of local match allows our community to receive four dollars of federal funding to assist those in poverty. Due to, and since the de-designation of HOPE the citizens of our region have not been receiving services provided by a CAA.

The Boards of Supervisors in Amelia and Buckingham have already approved STEPS' funding request for the current fiscal year. The designation of STEPS as a CAA is a long-term commitment by the state and federal government to provide funding to assist citizens of our region. The local match requirement is also a long-term commitment because without the match the federal funds will not be provided.

The request for \$14,488 can be funded without a withdrawal from the fund balance. There is \$178,000 in a capital line item to purchase a garbage truck. The bids have been received for the truck and the low bid for a truck that matched our specifications is \$145,783, or \$32,217 less than the amount budgeted and appropriated.

Attachments: STEPS Funding Ratio Spreadsheet

RECOMMENDATION

The Finance Committee unanimously voted to recommend the Board of Supervisors approve providing \$14,488 to STEPS for Prince Edward County's portion of the local match and those funds be transferred from the existing capital line item used to pay for the garbage truck displayed below.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
<u>FY 2015 Budget Amendment</u>						
4(Exp)	100	42300	8206	Refuse Depart/construction vehicle		\$14,488
4(Exp)	100	53501	5615	STEPS – Community Action	\$14,488	

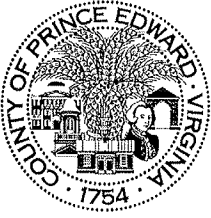
Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

	Poverty Rate - Individuals	Ratio	\$79,500 local match required of a \$318,000 CSBG	Current Year Request
Amelia	10.10%	9.343200740055500%	\$7,427.84	\$7,428.00
Buckingham	24.70%	22.849213691026800%	\$18,165.11	\$18,165.00
Cumberland	14.40%	13.320999074930600%	\$10,590.12	\$10,590.00
Lunenburg	22.40%	20.721554116558700%	\$16,473.59	\$16,474.00
Nottoway	16.80%	15.541165587419100%	\$12,355.17	\$12,355.00
Prince Edward	19.70%	18.223866790009300%	\$14,487.92	\$14,488.00
	108.10%	100.00%	\$79,499.75	\$79,500.00



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 10, 2015
Item No.: 13
Department: County Administrator
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Correspondence/Informational

Summary:

Attachments:

- a. CRC Meeting Agenda and Minutes

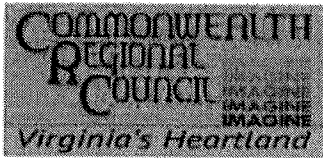
Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



IN PARTNERSHIP WITH
The Counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

Meeting Agenda

Thursday, March 5, 2015

12:00 Noon (Light lunch will be provided)

Commonwealth Regional Council Office

One Mill Street, Suite 101, Farmville, Virginia 23901

- I. Welcome & Call to Order..... Chairman Stish
- II. Invocation
- III. Approval of Minutes of February 12, 2015 Meeting Secretary Bennett
- IV. Treasurers’ Report – February Financial Statement, **Attachment 1**..... Treasurer Timmons
- V. Report of Officers & Committees
 - A. Chairman’s Report..... Chairman Stish
 - 1) Report on Chief Administrative Officers Meeting, **Attachment 2**
 - 2) CRC Legislation for Expansion of Membership (Delegate Fariss and Senator Garrett)
 - 2) Scheduling of April FY 15-16 Budget Committee Meeting
- VI. Scoping the Future – Discussion of Innovative/Regional Ideas..... Council Members
- VII. Old Business Chairman Stish
 - A. Staff Reports
 - 1) Status Update- FY 15-16 CRC Budget Request Mary Hickman
 - 2) Staff Update – CRC Charter Amendment Mary Hickman
 - 3) CRC FY13-14 Annual Report Presentation Schedule, **Attachment 3**..... Mary Hickman
 - 4) Old Dominion RC&D Request, Heart of VA BFBL Chapter, (Tabled in January)
Attachment 4 Mary Hickman
 - 5) Staff Update – FY16 Transportation Alternative Program Application
Update, **Attachment 5** Melody Foster
 - 6) Staff Update-HB2 Prioritization Process Stakeholders Meeting, **Attachment 6** Melody Foster
 - 7) Council Member Comments
- VIII. New Business..... Chairman Stish
 - A. Staff Reports
 - 1) Adoption of CRC FY15-16 Rural Transportation Planning Work Program
& Resolution, **Attachment 7**..... Melody Foster
 - 2) Adoption of 2015 VCDBG Program Regional Priorities, **Attachment 8**..... Todd Fortune
 - 3) Council Member Comments
- IX. Commonwealth Intergovernmental Review Process, **Attachment 9**
- X. Other Business
- XI. Council Member Comments
- XII. Adjourn – Next Meeting Date – April 2, 2015

COMMONWEALTH REGIONAL COUNCIL
One Mill Street, Suite 101 | P.O. Box P
Farmville, VA 23901 | 434-392-6104 PHONE
www.virginiashheartland.org

**Commonwealth Regional Council
Farmville, VA 23901
February 12, 2015**

Welcome & Call to Order

The Vice-Chairman called the Meeting to order at 12:00 Noon at the Commonwealth Regional Council Office located at One Mill Street, Suite 101, Farmville, Virginia.

Invocation

Mr. Bennett gave the invocation.

ROLL CALL

MEMBERS

PRESENT

ABSENT

Amelia:

Mr. Ellsworth J. Bennett
*Mr. Ralph A. Whitaker, Jr.

Mr. Ellsworth J. Bennett
(Secretary)

Buckingham:

Ms. Cassandra Stish
*Ms. Rebecca Carter

Ms. Cassandra Stish
(Chairman)

Charlotte:

Mr. Gary Walker
*Mr. Haywood J. Hamlet

Mr. Gary Walker

Lunenburg:

Mr. David Wingold
* Ms. Beverley Hawthorne

Mr. David Wingold
(Vice-Chairman)

Prince Edward:

Mr. C.R. "Bob" Timmons, Jr.
*Mr. Charles W. McKay

Mr. C.R. "Bob" Timmons, Jr.
(Treasurer)

NOTE: *Denotes Alternates

STAFF

Ms. Mary Hickman, Executive Director
Ms. Melody Foster, Regional Planner
Mr. Andre' Gilliam, Community Development Planner
Mr. Todd Fortune, Community Development Planner

GUEST

There were none.

Approval of Minutes of January 8, 2015 Meeting

Mr. Walker moved that the minutes be approved as presented. Motion carried.

Treasurer's Report

January Financial Statement: The Treasurer stated the January Financial Statement was in order.

Mr. Timmons moved that the January Financial Statement be approved as presented. Motion carried.

Report of Officers & Committees

Chairman's Report:

Report on Chief Administrative Officers (CAO) Meeting: Ms. Hickman stated the Agenda for the January CAO meeting was included in the Council Members packet for review. Ms. Hickman stated Mr. Gary Christie, Executive Director of Region 2000 Local Government Council was the guest speaker. Mr. Christie discussed Region 2000's awarded AFID Planning Grant for the development of a Strategic Plan for the Agriculture and Forestry Economy in Virginia's Region 2000.

Scoping the Future – Discussion of Innovative/Regional Ideas: None at this time.

Old Business

President & Staff Reports:

Staff Update-CRC Legislation for Expansion of Membership (Delegate Fariss and Senator Garrett): Ms. Hickman stated enclosed in the Council Members packet was a copy of the Introduced Legislation to for expanded membership in planning district commissions. Ms. Hickman did note the CRC had requested the legislation specifically for the CRC. However, Senator Garrett's office proposed the legislation to include all planning district commissions and not just the CRC. Ms. Hickman stated she had learned at the VAPDC conference in Richmond that the legislation had been stricken from the docket. Ms. Hickman stated Ms. Stish had spoken directly with Senator Garrett's office concerning this matter and unfortunately was ill and unable to attend the CRC meeting to relay the concerns. However, Ms. Hickman stated her understanding of the issues from other PDC Directors were relating to the majority of member issue that could be created by expanding the membership and how this could affect program funding that requires the majority of members be from certain areas. Ms. Hickman stated Ms. Stish could provide more information at the March CRC Meeting.

Status Update-FY15-16 CRC Budget Request: Ms. Hickman stated she had received budget request from Buckingham and Prince Edward. Budget request packets will be sent out to both of these by the end of the week. The rest of the budget request packets will be mailed out in the coming week. This year's CRC Budget Request includes an increase of CRC Membership Dues from \$15,700 to \$17,000.

Report on 2015 VACO/VAPDC County Government Day & VAPDC Winter Conference: Ms. Hickman provided a copy of the handout from the 2015 VACO/VAPDC County Government Day that outlined legislation and its status in the General Assembly. Ms. Hickman also provided handouts from the VAPC Winter Conference. Ms. Hickman provided an overview of the speakers comments and

events from the two day event.

CRC FY13-14 Annual Report Presentation Schedule: Ms. Hickman provided a copy of the outlined schedule for Annual Report Presentations at the upcoming Board of Supervisors meetings in February and March.

Status Report – CRC Projects: Ms. Hickman stated enclosed in the Council packet was as Status Report on CRC Projects as of February 2015. Ms. Hickman noted the CRC has been very active in grant writing services with eight listed. Ms. Hickman also noted two projects for consideration at today's meeting, the Buckingham County Transportation Alternatives Program Project-Phase IV-Final and the CRC BARN Agriculture and Forestry Industries Development Fund (AFID) Planning Grant. Ms. Hickman stated she felt projects were on target as proposed in the budget.

Council Member Comments: Mr. Timmons inquired on the Request from the Old Dominion RC&D to take over the Buy Fresh Buy Local Initiative. Ms. Hickman stated the item was tabled in January until March in order for the group to provide more specific information. Ms. Hickman stated she has been in contact with the group and provided the deadline for receiving the information in order to include it in the March CRC packet.

New Business

President & Staff Reports

CRC/Buckingham County Contract Amendment-VDOT Enhancement Project (Phase IV): Mr. Fortune stated the CRC has been assisting Buckingham County with their ongoing Transportation Project. Phases I thru III have been completed. Buckingham County is preparing to proceed with Phase IV and has requested the CRC's assistance with this phase as well. The County would like to amend the current contract with the CRC to cover Phase IV as well.

Mr. Timmons moved that the CRC/Buckingham County Contract Amendment for the VDOT Enhancement Project Phase IV be approved as presented. Motion carried.

Town of Victoria Request for Technical Assistance on Procurement: Mr. Fortune stated the Town of Victoria received a planning grant from the Virginia Department of Health, Office of Drinking Water for the development of a PER for the Town's water system. The Town is required to go through the procurement process to hire an engineer for this project. The Town has requested the assistance of the CRC to provide administrative and technical assistance to procure the consultant for this planning grant. The CRC will not be involved in the selection itself, but to simply assist the Town in completing needed steps to procure the consultant per state guidelines.

Mr. Walker moved that the Town of Victoria's Request for Technical Assistance on Procurement be approved as presented. Motion carried.

Virginia Department of Forestry Volunteer Fire Assistance (VFA) Grant Program: Ms. Foster stated the Virginia Department of Forestry Volunteer Fire Assistance Grant Program will be open from February 15 thru March 31, 2015. This program can provide funding to Volunteer Fire Departments for equipment. Notices were sent to Fire Departments in region.

Mr. Timmons moved that due to time constraints, any requests for CRC grant writing assistance from Volunteer Fire Departments be approved contingent on staff availability. Motion carried.

Mr. Timmons inquired on the issue of Darlington Heights VFD completing tasks to be eligible to apply for federal assistance. There was discussion on the CRC providing assistance to the Department to complete the needed tasks.

MOU Between CRC & AFID for BARN Project: Mr. Gilliam stated the CRC has been awarded a Planning Grant from the VA Department of Agriculture and Consumer Services AFID Fund for the Buckingham Agricultural Resource Network (BARN) for \$35,000. The project will entail completing the interior of the Kitchen in the BARN facility. Mr. Gilliam stated the MOU between the CRC and Virginia Department of Agriculture and Consumer Services was enclosed in the Council packet.

Mr. Walker moved to authorize the Executive Director to execute the MOU between the CRC and Virginia Department of Agriculture and Consumer Services for the award of the AFID Planning Grant for the BARN Project and also to execute an agreement between the CRC and Buckingham to administer the project. Motion carried.

Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program: Ms. Foster stated the Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program opened on February 9th and will close on March 6, 2015. This program provides 100% Grant Funding for hiring of firefighter for a 2 year period or recruitment of firefighters. Ms. Foster stated some fire departments that have firefighters who are also classified as rescue personnel (EMT, Paramedic, etc) could apply for this funding to fund rescue personnel as long as the majority of their duties was firefighting. Notices were sent to Fire Departments in region.

Mr. Bennett moved that due to time constraints, any requests for CRC grant writing assistance from Volunteer Fire Departments be approved contingent on staff availability. Motion carried.

Next Round Announced – Rescue Squad Assistance Fund (RSAF): Ms. Foster stated the Rescue Squad Assistance Fund opened on February 1st and will close on March 16, 2015. Ms. Foster stated this program has two funding rounds per year. Ms. Foster stated this Program has been very successful in the region. Notices were sent to Rescue Squad Departments in the region.

Mr. Walker moved that due to time constraints, any requests for CRC grant writing assistance from Volunteer Rescue Squad Departments be approved contingent on staff availability. Motion carried.

Staff Update-CRC Rural Transportation Planning Program: Ms. Foster stated in 2014 HB2 Legislation was passed that mandates that the Commonwealth Transportation Board (CTB) undertake a prioritization process for funding transportation projects. VDOT has been holding Stakeholder Outreach Sessions to seek input on the process for determining prioritization. Ms. Foster stated she has attended several stakeholder sessions to provide input from the rural region of the State. Ms. Foster stated after participating in several sessions and having conversations with other PDC's she would like to propose two formal comments be provided to the CTB on the HB2 Process:

- The Commonwealth Regional Council would like for the Commonwealth Transportation Board to consider in the definition of "Regional Networks" to consider Rural Areas of the State.

Therefore, the definition of Regional Networks should include Routes that are Major Collectors as relative to the traffic in the region. These Routes could be Secondary Roads.

- **6 Factor Areas:** Regarding measuring the Key Factor of Safety, the Commonwealth Regional Council would like for the Commonwealth Transportation Board to consider reducing the total number of crashes and not just reducing the total number of crashes with fatalities.

Mr. Walker moved that the provided comments be sent to the CTB on the HB2 process. Motion carried.

Ms. Foster encouraged members to attend additional Input Sessions that will be held to provide input from the rural area.

2015 VA CDBG Program: Ms. Hickman stated the 2015 Virginia Community Development Block Grant (VCDBG) Program opened on January 1, 2015 and will continue until September 30, 2014 or until all of the funding is committed. The 2015 Competitive CDBG Program deadline is March 25, 2015. Ms. Hickman stated the VCDBG Program provides funding to eligible units of local government for planning and implementing projects that address critical community development needs, including housing, infrastructure and economic development. The goal of the VCDBG Program is to improve the economic and physical environment in Virginia's communities through activities which primarily benefit low-and moderate-income persons, prevent or eliminate slums and blighting conditions, or meet urgent needs which threaten the welfare of citizens. A copy of the 2014 Income Limits by locality (or MSA) was also provided. Ms. Hickman provided a summary of projects by locality that have been completed with CRC assistance over the last 25 years. Ms. Hickman noted the CRC staff is available to discuss a potential project.

2014 Population Estimates for VA Counties & Cities: Ms. Hickman stated a copy of the 2014 Population Estimates for VA Counties and Cities produced by the Weldon Cooper Center for Public Service Demographics Research Group was provided for information.

Governor's Announcement-Building Collaborative Communities Projects Awarded: Ms. Hickman stated enclosed in the Council packet is the Governor's Announcement of funding for Building Collaborative Communities. \$200,000 in funding was awarded to five projects. The Virginia's Growth Alliance was awarded \$48,450 for a Economic Development Blueprint Project. Ms. Hickman stated this was provided for information.

Council Member Comments: There were none.

Commonwealth Intergovernmental Review Process (CIRP): Ms. Foster stated there was one listed CIRP: Supplemental Draft Environmental Impact Statement for Foreign Affairs Security Training Center, Nottoway County, VA.

Mr. Walker moved to give a level one comment to the listed CIRP. Motion carried.

Other Business: There was none.

Council Member Comments: Mr. Walker suggested compiling a list of successful grants to be mailed directly to Board of Supervisor members in Cumberland, Nottoway, Blackstone and Farmville to

make them aware of the success the CRC has had in providing services. A copy can be sent to the County Administrators/Town Managers.

Adjournment: The meeting adjourned at 1:05 p.m.

Mr. Ellsworth Bennett, Secretary



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 10, 2015
Item No.: 14
Department: County Administrator
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports

Summary:

Attachments:

- a. Animal Control
- b. Building Official
- c. Prince Edward County Public Schools
- d. Tourism

Recommendation:

Motion _____ Cooper-Jones _____ McKay _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____



Animal Control Monthly Report

"February 2015"

Dogs		Wildlife	
Surrendered	12	Handled	0
Picked Up	9	Euthanized	0
Claimed By Owner	5	Rabies Case	0
Adopted	2		
Died in Kennel	0	Livestock	
Euthanized	3	Returned to Owner	0
Transferred to SPCA	11	Died in Kennel	0
Dead on Arrival	0	Adopted	1
Escaped from Shelter	0	Fees Collected	\$0.00
Seized	0		
Fees Collected	\$175.00	Other Companion Animals	
		Returned to Owner	0
Cats			
Surrendered	6	Number of Calls to Shelter	139
Picked Up	0	Summons Issued	4
Claimed By Owner	0	Warrants Served	0
Adopted	0	Days in Court	1
Euthanized	6	Nuisance Dogs	11
Died in Kennel	0	Dangerous Dogs	0
Transferred to SPCA	0		
Dead on Arrival	0		
Fees Collected	\$0.00	Total Fees Collected	\$175.00
Bill the Town of Farmville			
0 cats housed			
Total	\$0.00		

S. Ray Foster, Animal Control Officer

BUILDING OFFICIAL

Permits Issued Report
2/01/2015 Through 2/28/2015

BI41

DEMOLITIONS	- Issued	1
	- Value	\$500.00
	- Permit Fees	\$50.00
	- 2.00% STATE TAX	\$1.00
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	3
	- Value	\$520,000.00
	- Permit Fees	\$914.60
	- 2.00% STATE TAX	\$18.30
	- Fees Collected	\$.00
ELECTRICAL	- Issued	13
	- Value	\$17,200.00
	- Permit Fees	\$685.00
	- 2.00% STATE TAX	\$13.70
	- Fees Collected	\$.00
FARM BUILDINGS	- Issued	1
	- Value	\$2,500.00
	- Permit Fees	\$108.00
	- 2.00% STATE TAX	\$2.16
	- Fees Collected	\$.00
MECHANICAL	- Issued	2
	- Value	\$1,000.00
	- Permit Fees	\$100.00
	- 2.00% STATE TAX	\$2.00
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	1
	- Value	\$500.00
	- Permit Fees	\$50.00
	- 2.00% STATE TAX	\$1.00
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	1
	- Value	\$50,000.00
	- Permit Fees	\$210.00
	- 2.00% STATE TAX	\$4.20
	- Fees Collected	\$.00
PLUMBING	- Issued	6
	- Value	\$3,000.00
	- Permit Fees	\$300.00
	- 2.00% STATE TAX	\$6.00
	- Fees Collected	\$.00
REMODELING	- Issued	2
	- Value	\$72,000.00
	- Permit Fees	\$264.00
	- 2.00% STATE TAX	\$5.28
	- Fees Collected	\$.00
Total Permits - Issued		30
Total Permits - Value		\$666,700.00
Total Permits - Permit Fees		\$2,681.60
Total Permits - Sales Tax 2%		\$ 53.64
		\$ 2,735.24

INSPECTIONS FOR FEBRUARY 37

Prince Edward County Public Schools
2014-2015
Comparative Receipts and Expenditures
Year to Date

Month of February 2015

Receipts:	Fiscal 2014			Fiscal 2015			
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	Diff.
Sales Tax	2,812,502	1,824,008	64.85	2,851,560	1,946,577	68.26	3.41
Basic Aid	5,997,516	3,791,397	63.22	6,347,663	4,060,054	63.96	0.75
Other State	<u>5,249,510</u>	<u>2,765,906</u>	52.69	<u>5,098,964</u>	<u>2,507,931</u>	49.19	-3.50
Total State	14,059,528	8,381,311	59.61	14,298,187	8,514,562	59.55	-0.06
Federal Funds	2,235,517	1,334,262	59.68	1,784,679	646,049	36.20	-23.48
Local Funds	8,346,800	4,891,126	58.60	8,346,800	4,718,334	56.53	-2.07
Cash Book	<u>455,290</u>	<u>199,905</u>	43.91	<u>494,319</u>	<u>258,004</u>	52.19	8.29
Total Revenue	\$25,097,135	\$14,806,604	59.00	\$24,923,985	\$14,136,950	56.72	-2.28
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Instruction	18,943,400	11,100,911	58.60	18,009,187	10,174,264	56.49	-2.11
Administration	1,714,393	1,019,696	59.48	1,490,026	853,439	57.28	-2.20
Transportation	1,989,091	957,036	48.11	2,005,291	973,872	48.57	0.45
Maintenance	1,726,854	1,073,089	62.14	1,730,860	1,091,277	63.05	0.91
Food Service	12,048	8,994	74.65	0	0	0.00	-74.65
Facilities	150,000	87,927	0.00	229,029	78,397	34.23	34.23
Debt Service	561,348	558,952	99.57	468,812	466,412	99.49	-0.09
Technology	<u>0</u>	<u>0</u>	0.00	<u>990,780</u>	<u>499,288</u>	50.39	50.39
Total Expenditures	\$25,097,135	\$14,806,605	59.00	\$24,923,985	\$14,136,950	56.72	-2.28

Saved as February 14-15 Expense Compare

Prince Edward County Public Schools
Summary Financial Report
February 2015

<u>Revenues</u>	Current Month	Year to Date	Budget	Variance Actual Under (Over) Budget	YTD as a Percent of Budget
From the State:					
State Sales Tax	\$ 284,493	\$ 1,946,577	\$ 2,851,560	\$ 904,983	68.26
Basic School Aid	\$ 487,924	\$ 4,060,054	\$ 6,347,663	\$ 2,287,609	63.96
All Other	\$ 481,129	\$ 2,507,931	\$ 5,098,964	\$ 2,591,033	49.19
Total State	\$ 1,253,546	\$ 8,514,562	\$14,298,187	\$ 5,783,625	59.55
From the Federal Gov't.	\$ -	\$ 646,049	\$ 1,784,679	\$ 1,138,630	36.20
General Fund (County)	\$ 496,983	\$ 4,718,334	\$ 8,346,800	\$ 3,628,466	56.53
Cash Book -Local	\$ 7,618	\$ 258,004	\$ 494,319	\$ 236,315	52.19
Total Revenues	\$ 1,758,147	\$ 14,136,950	\$24,923,985	\$10,787,035	56.72

<u>Expenditures</u>	Current Month	Year to Date	Outstanding Encumbrances	Budget	Expended & Encumbered (Over) Under Budget	Expen. & Encumbrance as a % of Budget
1000-Instruction	\$ 1,319,765	\$ 10,174,264	\$ 6,185,984	\$18,009,187	\$ 1,648,939	90.84
2000-Admin.,Health/Atten.	\$ 104,425	\$ 853,439	\$ 312,337	\$ 1,490,026	\$ 324,250	78.24
3000-Transportation	\$ 133,109	\$ 973,872	\$ 423,440	\$ 2,005,291	\$ 607,979	69.68
4000-Operation/Maintenance	\$ 154,173	\$ 1,091,277	\$ 274,547	\$ 1,730,860	\$ 365,036	78.91
6000-Facilities	\$ -	\$ 78,397	\$ 129,441	\$ 229,029	\$ 21,191	90.75
7000 - Debt. Service	\$ -	\$ 466,412	\$ 0	\$ 468,812	\$ 2,400	99.49
8000 - Technology	\$ 46,674	\$ 499,288	\$ 256,714	\$ 990,780	\$ 234,779	76.30
Total Expenditures	\$ 1,758,147	\$ 14,136,950	\$ 7,582,462	\$24,923,985	\$3,204,573	87.14

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901

2014-2015
Comparative Receipts and Expenditures
Food Service Department
Year to Date

Month of February 2015

Receipts:	Fiscal 2014			Fiscal 2015			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	26,605	14,274	53.65	23,710	12,904	54.42	0.77
Fresh Fruit & Vegetable	60,000	37,775	62.96	60,000	30,977	0.00	-62.96
Total State	86,605	52,049	60.10	83,710	43,881	52.42	-7.68
Federal Reimbursement	700,000	427,391	61.06	750,000	449,798	59.97	-1.08
Cash Book - Local	395,071	164,392	41.61	241,324	143,635	59.52	17.91
Total Revenue	\$1,181,676	\$643,832	54.48	\$1,075,034	\$637,314	59.28	4.80
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	407,597	246,751	60.54	364,718	213,829	58.63	-1.91
Fringe Benefits	143,344	89,025	62.11	163,203	71,040	43.53	-18.58
Purchased Services	24,050	22,007	91.51	60,331	56,993	94.47	2.96
Refunds	103	103	99.61	159	112	70.29	-29.33
Telephone	358	358	100.00	0	0	0.00	0.00
Travel	2,500	592	23.68	2,500	434	17.34	-6.34
Materials & Supplies	22,000	9,930	45.14	25,000	17,037	68.15	23.01
Food Supplies	498,000	298,132	59.87	420,000	298,884	71.16	11.30
Repairs & Maintenance	75,454	74,669	98.96	7,561	7,561	100.00	1.04
Uniforms	1,500	0	0.00	0	0	0.00	0.00
Furniture/Equipment	6,769	7,059	104.28	31,562	31,562	100.00	-4.28
Total Expenditures	\$1,181,676	\$748,626	63.35	\$1,075,034	\$697,451	64.88	1.52

Prince Edward County Public Schools
2014-2015

**Food Service Department
Summary Financial Report
February 28, 2015**

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ 1,199	\$ 12,904	\$ 23,710	\$ 10,806	54.42
Fresh Fruit & Vegetable	\$ -	\$ 30,977	\$ 60,000	\$ 29,023	51.63
Total State Funds	\$ 1,199	\$ 43,881	\$ 83,710	\$ 39,829	52.42
Federal Reimbursement	\$ 76,524	\$ 449,798	\$ 750,000	\$ 300,202	59.97
Cash Book - Local	\$ 15,516	\$ 143,635	\$ 241,324	\$ 97,689	59.52
Total Revenues	\$ 93,239	\$ 637,314	\$ 1,075,034	\$ 437,720	59.28

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 28,481	\$ 213,829	\$ 137,328	\$ 364,718	\$ 13,561	96.28
Fringe Benefits	\$ 9,895	\$ 71,040	\$ 48,315	\$ 163,203	\$ 43,847	73.13
Purchased Services	\$ 2,778	\$ 56,993	\$ 3,338	\$ 60,331	\$ -	100.00
Refunds	\$ -	\$ 112	\$ 47	\$ 159	\$ -	100.00
Travel	\$ 119	\$ 434	\$ -	\$ 2,500	\$ 2,066	17.34
Materials & Supplies	\$ 1,699	\$ 17,037	\$ 1,307	\$ 25,000	\$ 6,656	73.38
Food Supplies	\$ 35,188	\$ 298,884	\$ 42,800	\$ 420,000	\$ 78,316	81.35
Repairs & Maintenance	\$ 965	\$ 7,561	\$ -	\$ 7,561	\$ -	100.00
Furniture/Equipment	\$ -	\$ 31,562	\$ -	\$ 31,562	\$ -	100.00
		\$ -	\$ -	\$ -	\$ -	-
Total Expenditures	\$ 79,125	\$ 697,451	\$ 233,136	\$ 1,075,034	\$ 144,446	86.56

Tourism & Visitor Center Monthly Report for February 2015

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2015	455	16	1	472	236.0
2014	4,120	610	166	4,896	408.0
					Total / 2 Months
					Total / ALL of 2014

Stacked Arms Pins: This Month: 77 YTD: 211	Requests for Information:	Virginia's Retreat Passport Program: Passports redeemed this month: 10 Passports redeemed YTD: 10
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	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Tourism Web Hits	Monthly Totals:
February 2015	68	483	42	208	1658	2,459
February 2014	30	311	32	175	783	1,331
% Difference	126.67%	55.31%	31.25%	18.86%	111.75%	84.75%

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Tourism Web Hits	Monthly Totals:
TOTAL YTD	122	801	56	473	3,399	4,851
2015 YTD	62	583	62	352	1,956	3,015
% Difference	96.77%	37.39%	-9.68%	34.38%	73.77%	60.90%

Report to March Board of Supervisors:

- Despite weather that closed the Visitor Center multiple days, our visitors exceeded last years' numbers again in February. Already 34% above YTD last year.
- March 28 & 29 is the beginning of the final 150th events being commemorated. That weekend, reenactors will come to Sailor's Creek, High Bridge and the Town of Farmville, including Generals Robert E. Lee and Ulysses S. Grant. 10 days later the events at Appomattox will take place. Expect overflow of visitors to come to Farmville and Prince Edward County to eat, sleep and shop.
- Last Stand flyers are created and inserted in Farmville water bills; scheduled for insertion in 6,000 Farmville Herald; 9,550 insertions in the 4 papers owned by Southside Messenger, and up to 12,000 for Cumberland and Powhatan Today papers. Flyers will be available for download on all partner websites, too.
- Additionally, The Heart of Your Adventure partners are spreading the word using their individual social media formats.
- The 1865-2015 map brochure showing where all the activities will take place, is in final stages of printing, as is the Paroled Prisoner Pass which will be used to track visitation - every time a visitor gets their Pass stamped, it will be counted.
- Requests for information are increasing as we get closer, as exhibited by the Phone Inquiries, and the Mailed and Emailed Requests on this report.