



PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS
April 14, 2015

A G E N D A

3:00 p.m.	Budget Work Session	
7:00 p.m.	1. The Chairman will call the <u>April</u> meeting to order.	1
	2. Invocation	1
	3. Pledge of Allegiance	1
	4. <u>PUBLIC PARTICIPATION</u> : <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	3
	5. Board of Supervisors Comments	5
	6. <u>Consent Agenda</u> :	
	a. Treasurer's Report: February 2015	7
	b. Approval of Minutes: March 10, 2015	11
	March 24, 2015	32
	March 26, 2015	40
	March 27, 2015	50
	March 31, 2015	54
	c. Review of Accounts & Claims	59
	d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.	85
	e. Appropriations	87
	7. Highway Matters	89
7:30 p.m.	8. <u>PUBLIC HEARING – SPECIAL USE PERMIT</u> – <i>Request by Coy Garris to install one internally lighted free-standing sign and two internally lighted wall-mounted signs which will replace the existing signs on property identified as Tax Map Parcel 22-A-72A, located at 4070 W. Third Street, Farmville, VA, and commonly known as The Executive Inn. This is a C1, General Commercial District.</i>	91
	9. Prince Edward County School Board: Announcement of Nominees	105
	10. Citizen Volunteer Appointments	107
	11. <u>Planning & Community Development Report</u>	111
	12. Request from Piedmont Regional Jail	115
	13. <u>County Administrator's Report</u>	119
	14. <u>Closed Session</u> : Section 2.2-3711(A)(7), <i>Code of Virginia – Consultation with Legal Counsel</i>	121
	15. <u>Monthly Reports</u> :	123
	a. Animal Control	124
	b. Building Official	125
	c. Cannery (Commercial)	126
	d. Prince Edward County Public Schools	127
	e. Tourism	131

RECESS: Until Tuesday, April 21, 2015 at 3:00 p.m.

(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, April 14, 2015.)



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 14, 2015
Item No.: 1 & 2 & 3
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call To Order & Invocation & Pledge of Allegiance

Summary: The Chairman will call to order the **April** meeting of the Prince Edward County Board of Supervisors. The invocation and Pledge of Allegiance will follow.

Attachments:

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 14, 2015
Item No.: 4
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____ Cooper-Jones _____ McKay _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



**County of Prince Edward
Board of Supervisors
Agenda Summary**

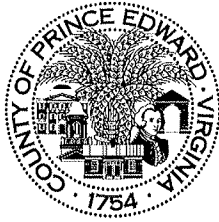
Meeting Date: April 14, 2015
Item No.: 5
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Board of Supervisor Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments: Protocol for Board of Supervisors Comments

Recommendation: None.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



Mission Statement of the Board of Supervisors of the County of Prince Edward

To represent all citizens, provide leadership, create vision and set policy to accomplish effective change, planned growth and provide essential service, while maintaining and enhancing the quality of life in Prince Edward County.

PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during “Public Participation,” if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen’s concerns on matters of public interest.
- “*Board of Supervisors Comments*” is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member’s comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009
Re-Adopted: January 10, 2012



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 14, 2015
Item No.: 6-a
Department: Treasurer
Staff Contact: Donna Bowman Nunnally
Issue: Treasurer's Report

Summary: The February 2015 Treasurer's Report is attached.

Attachments: Treasurer's Report

Recommendation: Acceptance.

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

Prince Edward Board of Supervisors Treasurer's Report - February 2015

Name of Bank	Bank Balance	Deposit in Transit/Adj.	Outstanding Checks	Available Balance
Benchmark Pooled Fund Account	\$ 11,832,338.34		\$ 395,195.97	\$ 11,437,142.37
Wells Fargo Social Services	\$ 512,371.06		\$ 66,403.49	\$ 445,967.57
Bank of America School Fund	\$ 1,802,022.23		\$ 665,150.39	\$ 1,136,871.84
Bank of America Food Service	\$ 113,488.94		\$ 11,103.78	\$ 102,385.16
Benchmark Food Service	\$ 213,703.90			\$ 213,703.90
TOTAL				\$ 13,336,070.84
Certificate of Deposits				
Benchmark				\$ 519,048.66
Citizens Bank Recreation				\$ 16,518.43
Citizens Bank Underground Storage				\$ 20,260.84
Farmers Bank				\$ 204,819.58
Wells Fargo Advantage Fund				\$ 162,460.64
TOTAL				\$ 923,108.15
GRAND TOTAL				\$ 14,259,178.99

Prince Edward Board of Supervisors Report - February 2014 Treasurer's Report

Name of Bank	Bank Balance	Deposit in Transit/Adj.	Outstanding Checks	Available Balance
Benchmark Pooled Fund Account	\$ 11,644,595.92	\$ 24,960.00	\$ 450,810.36	\$ 11,218,745.56
Wachovia Social Services	\$ 359,867.30		\$ 74,191.99	\$ 285,675.31
Bank of America School Fund	\$ 1,696,330.71	\$ 0.33	\$ 568,577.79	\$ 1,127,753.25
Bank of America Food Service	\$ 66,836.94	\$ 149.26	\$ 12,937.06	\$ 54,049.14
Benchmark Food Service	\$ 292,636.39	\$ 1,803.50		\$ 294,439.89
TOTAL				\$ 12,980,663.15
Certificate of Deposits				
Benchmark				\$ 519,048.66
Citizens Bank Recreation				\$ 15,000.00
Citizens Bank Underground Storage				\$ 20,000.00
Farmer's Bank				\$ 200,000.00
Wells Fargo Advantage Fund				\$ 162,445.40
TOTAL				\$ 916,494.06
GRAND TOTAL				\$ 13,897,157.21



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 14, 2015
Item No.: 6-b
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Minutes

Summary: The draft minutes of the March Board meetings are attached.

Attachments: March 10, 2015
March 24, 2015
March 26, 2015
March 27, 2015
March 31, 2015

Recommendation: Acceptance.

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

March 10, 2015

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 10th day of March, 2015; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development; Jim Ennis, County Attorney; and Dr. David Smith, Superintendent, Prince Edward County Schools.

Chairman Simpson called the meeting to order. Reverend Walter Fells offered the invocation and led the Pledge of Allegiance.

In Re: Public Participation

Sam Campbell, Prospect District, stated that last year, the Board voted to increase real estate taxes by 12%, which was, according to Mr. Bartlett, to offset increased costs for Piedmont Regional Jail. He said since a large part of these costs have been resolved, he requested Chairman Simpson prepare a State of the County Address to advise citizens of the financial state of the County prior to beginning the budget process. He added that since Chairman Simpson is on the Finance Committee, would Chairman Simpson recommend a tax cut equal to the savings to the County from the Piedmont Regional Jail.

Chairman Simpson stated that it would be dependent upon the budget outcome.

Mr. Bartlett stated he isn't sure where it was stated that the jail costs had decreased considerably, but they have not. He said the Jail's draft budget request was just received and it is down a bit but not significantly.

Mr. Campbell said he must have gotten bad information but requested a State of the County Address from Chairman Simpson.

Chairman Simpson stated if it is needed, he will.

Linda Campbell, Prospect District, stated her support for Darin Thomas on the School Board and requested the Board approve his reappointment to the School Board.

Wilkie Chaffin, Buffalo District, asked about the allocation to the STEPS Grant. He stated the total funding divided among the six counties served is based on the poverty rate in the county. The poverty rate suggests that Prince Edward County will pay 18% of the cost, and asked if that is the expected return from the grant.

Mr. Bartlett stated the assumption is because the grant is to help raise people out of poverty, the funding formula is based on that poverty level. How the grant funds are spent will be determined by the needs assessment, what programs are then delivered and who applies for those. The assumption is that those with the higher level of poverty would receive more services, because that is who it is focused for. There is no definitive percentage in each county.

Mr. Chaffin then asked if it wouldn't have been more logical to divide the cost based on number of poor people versus the rate of poverty. Mr. Bartlett stated the population was taken into account and it was figured by a ratio. Discussion followed.

In Re: Board of Supervisors Comments

Supervisor Timmons welcomed the new citizens in attendance and expressed his appreciation for the turnout.

Supervisor Cooper-Jones welcomed those in attendance, stating it is encouraging to see new faces.

Supervisor Townsend thanked the citizens for their attendance.

Supervisor Wilck stated he was glad to see Supervisor Cooper-Jones and the progress she is making since her surgery.

In Re: Consent Agenda

On motion of Supervisor Cooper-Jones, seconded by Supervisor Gray, and carried:

Aye: Pattie Cooper-Jones
 Calvin L. Gray
 Robert M. Jones
 Charles W. McKay
 Howard F. Simpson
 C. Robert Timmons, Jr.
 Jerry R. Townsend
 Jim R. Wilck

Nay: None

the Board accepted the Treasurer's Report for December, 2014; the minutes of the meetings held February 10, 2015 at 5:30 p.m., and February 10, 2015 at 7:00 p.m.; Accounts and Claims; Salaries; and appropriations as follows:

<u>FY 2015 Budget Amendment</u>		<u>Debit</u>	<u>Credit</u>
3-100-24040-0060	Spay / Neuter		\$ 260.23
4-100-35100-5899	Animal Control – Misc.	\$ 260.23	
3-105-41050-0105	Transfer from Forfeited Asset Fund Balance		\$4,000.00
4-105-31700-6010	Police Supplies – Sheriff	\$4,000.00	

Prince Edward Treasurer's Report - January 2015

<u>Name of Bank</u>	<u>Bank Balance</u>	<u>Deposit in Transit / Adj.</u>	<u>Outstanding Checks</u>	<u>Available Balance</u>
Benchmark Pooled Fund Account	12,836,149.12		394,385.99	12,441,763.13
Wachovia Social Services	357,226.81		75,594.02	281,632.79
Bank of America School Fund	1,110,753.44		906,764.19	203,989.25
Bank of America Food Service	148,350.84	309.94	11,103.78	137,557.00
Benchmark Food Service	166,166.39			166,166.39
TOTAL				13,231,108.56
Certificates of Deposit				
Benchmark				519,048.66
Citizens Bank Recreation				15,000.00
Citizens Bank Underground Storage				20,260.84
Farmers Bank				204,819.58
Wells Fargo Advantage Fund				162,459.47
TOTAL				921,588.55
GRAND TOTAL				14,152,697.11

BOARD OF SUPERVISORS

Farmville Herald	Advertising		488.13
Business Card	Water	9.20	
	Meals	67.00	
	County Government Day	120.00	
	Certification program	350.00	546.20

COUNTY ADMINISTRATOR

US Cellular	Phone		136.86
Business Card	County Government Day		40.00
Business Data of Virginia, Inc.	Norton update		29.95

COMMISSIONER OF REVENUE

Farmville Herald	Advertising		184.50
Treasurer of Virginia	Online service		77.05
Key Office Supply	Ink cartridges	459.45	
	Toner	139.98	
	Canon cartridge	95.99	
	Folders / finger tips	34.22	
	Ribbons	9.57	
	Copy paper	159.80	
	Umbrella / coat rack	95.99	995.00

TREASURER

Hasler TotalFunds by	Postage for meter		3,000.00
Benchmark Community Bank	Payflow / Paypal		22.50
Treasurer of Virginia	Online service		77.05
Electronic Systems, Inc.	Postage machine ink		152.00
Key Office Supply	Counterfeit pens	15.96	
	Greenbar paper	341.94	357.90
M&W Printers, Inc.	Envelopes		332.46

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expenses	500.00	4,200.00
ComputerPlus Sales / Service	Printer service contract		79.00

ELECTORAL BOARD AND OFFICIALS

Betty A. Gibbs	Salary		1,032.32
Samuel A. Martin, Jr.	Salary		516.16
Gordon V. Smith	Salary		516.16
Brian W. Vandegrift	Training		75.00
Key Office Supply	Copy paper		59.90

REGISTRAR

U. S. Postal Service	Postage		735.00
Lynette Wright	File boxes / USB cards		33.57

CIRCUIT COURT

Key Office Supply	White-out / clips		4.84
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GENERAL DISTRICT COURT

US Cellular	Phone		23.40
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CLERK OF THE CIRCUIT COURT

Key Office Supply	Copier maintenance contract	772.50	
	Fax maintenance contract	201.00	973.50
CenturyLink	Phone		47.93
Machelle J. Eppes	Mileage	77.80	
	Lodging	282.12	359.92
VA Court Clerk's Association	Certification course		200.00
Kimberly B. Allen	Juror		30.00
Rachel N. Atkinson	Juror		30.00
Carol B. Baldwin	Juror		30.00
Steven E. Bisailon	Juror		30.00
Christopher L. Bolt	Juror		30.00
William Bordzuk	Juror		30.00
Hanna S. Boswell	Juror		30.00
Donald E. Carson	Juror		30.00
Victoria E. Carter	Juror		30.00
Alice D. Challender	Juror		30.00
Susan S. Clifford	Juror		30.00
Shamika N. Copeland	Juror		30.00
Bonnie B. Crouse	Juror		30.00
Jessica D. Duffey	Juror		30.00
Shanika R. Epperson	Juror		30.00
Frank J. Erdman	Juror		30.00
Jennifer J. Halladay	Juror		30.00
Donna M. Haskins	Juror		30.00
Patricia P. Hicks	Juror		30.00
Cameshia S. Johnson	Juror		30.00
Tynnie D. Jones	Juror		30.00
Dorothy A. Jordan	Juror		30.00
Barbara Kiewiet-De-Jonge	Juror		30.00
Brandon A. Lawson	Juror		30.00
Jeffrey W. Ledger	Juror		30.00
Alvin P. Mason, Jr.	Juror		30.00
Blaze E. Pappas	Juror		30.00
Kathy S. Redd	Juror		30.00
Rashad E. Reddick	Juror		30.00
Dale J. Redmond	Juror		30.00
Marvin E. Reid	Juror		30.00
Harold A. Saxtan, III	Juror		30.00
Adam W. Southall	Juror		30.00
Kendra J. Stoltzfus	Juror		30.00
Bernard J. Watkins, Jr.	Juror		30.00
Lester P. Welton	Juror		30.00
Key Office Supply	CDs	23.39	
	Copy paper	179.85	203.24

T&N Printing	Printing plats		16.03
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LAW LIBRARY

AT&T	Phone		41.99
CenturyLink	Phone		40.46
LexisNexis	Online service		254.00

COMMONWEALTH'S ATTORNEY

Cecelia Charlton	Certified mail		15.01
Treasurer of Virginia	IPad service		131.22
STEPS, Inc.	Shredding service		35.00
Treasurer, State of NJ	Certified copy		25.00
Capitol Process Services	Process subpoena		65.00
Key Office Supply	Binder		13.99

VICTIM WITNESS ASSISTANCE PRGRAM

U. S. Postal Service	Box rent		58.00
Key Office Supply	Copy paper	37.99	
	Folders / ink / staples	68.95	106.94

SHERIFF

Medtox Laboratories, Inc.	Drug testing		50.00
B & G Automotive	Brake pads		167.23
Burkeville Body Shop	Auto repairs		2,865.70
East End Motor Company, Inc.	Rotors / rack assembly	1,262.74	
	Inspections	32.00	
	Wrecker service	131.00	
	Window motor / regulator	406.98	
	Tires	625.55	2,458.27
Express Care	Oil changes		583.87
Fourth Street Motor Company	Auto repairs		1,212.90
Business Card	Postage	147.00	
	Vehicle registration	5.00	152.00
Treasurer of Virginia	VCIN		52.87
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	VCIN		39.68
US Cellular	Phone		918.24
VALEAC	Dues		100.00
Clerk of Circuit Court	Notary		10.00
Key Office Supply	Copy paper	149.95	
	Labels	41.98	
	Laser cartridge	94.99	286.92
Staples Advantage	Ink cartridges		750.39
Fisher Auto Parts, Inc.	Battery	136.97	
	Sales tax	-0.40	136.57
Rod & Staff, LLC	Tires	886.52	
	Sales tax	-44.52	842.00
Galls, LLC	Maglite traffic wand	11.42	
	Console	409.61	
	Siren	251.95	672.98

Quality Uniform Company, Inc.	Uniforms		1,131.95
Rockwell Audio	Install lights / siren		552.00

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Elecom, Inc.	Repair labor		125.00
Fire & Safety Equipment Company	Calibration	35.00	
	Altair 4X4 gas	875.00	
	Insignia pin	19.00	929.00
Creative Monogramming	Shirt w/ logo		80.00
NAFECO, Inc.	Foam		881.20

RICE VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Delete entry	-29,739.82	
	Truck loan	29,739.82	
	Truck loan	7,962.50	7,962.50
John Deere Financial	Propane		485.65
Dominion Virginia Power	Electric service		324.17
Watkins Insurance Agency	Accident insurance	2,390.00	
	Auto insurance	3,778.00	
	Package insurance	2,793.00	
	Umbrella insurance	329.00	9,290.00
Zurich-American	Workers comp insurance		3,397.00

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment		3,500.00
Ellington Energy Service	Fuel oil		304.90
Fisher Auto Parts, Inc.	Truck cleaning supplies		48.90
Foster Fuels, Inc.	Propane		668.17
Goodman Truck & Tractor	Service / repair truck		1,599.16
Dominion Virginia Power	Electric service		257.45
Watkins Insurance Agency	Accident insurance	2,390.00	
	Auto insurance	4,588.00	
	Package insurance	2,976.00	
	Umbrella insurance	329.00	10,283.00

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		45.00
Davis GMC Truck, Inc.	Inspection		16.00
Ellington Energy Service	Propane		1,972.82
Southside Electric Cooperative	Electric service		294.72
Verizon Wireless	Phone		60.07
Verizon	Phone		336.25
Watkins Insurance Agency	Accident insurance	2,390.00	
	Auto insurance	3,574.00	
	Package insurance	3,069.00	
	Umbrella insurance	329.00	9,362.00

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Arcet Equipment Company	Cylinder rental		121.52
Creative Electric Contractors	Accessory drive belt		217.68

Fire & Safety Equipment Company	Reflexite tetras - red		84.00
Foster Fuels, Inc.	Propane		1,211.18
Keplinger Repair Service, Inc.	Foam		533.40
CenturyLink	Phone		51.77
Richmond Alarm Company	Annual alarm subscription		380.00
Dominion Virginia Power	Electric service		455.48
Watkins Insurance Agency	Accident insurance	2,963.00	
	Auto insurance	5,204.00	
	Package insurance	2,713.00	
	Umbrella insurance	329.00	11,209.00

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		85.98
Fire & Safety Equipment Company	Mask disinfectant		76.92
Pamplin Exxon	Fuel		292.68
Price Supply Company, Inc.	Evap motor / capacitor	89.95	
	Holesaw	12.59	
	Faucet connector	6.08	108.62
Verizon	Phone		177.65
Vest's Sales & Service, Inc.	Flashlights	245.00	
	Lights	1,380.00	1,625.00
Dominion Virginia Power	Electric service		734.87

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Commtronics of Virginia	Repeater repair		541.75
Dominion Virginia Power	Electric service		359.84
Watkins Insurance Agency	Accident insurance	3,706.00	
	Auto insurance	6,831.00	
	Package insurance	5,145.00	
	Umbrella insurance	329.00	16,011.00

FIRE PROGRAMS - ATL-RICE VF

Benchmark Community Bank	Delete entry	-12,037.50	
	Truck loan	12,037.50	
	Truck loan	12,037.50	12,037.50

EMERGENCY SERVICES

Korman Signs	Signs & hardware	859.29	
	Mile markers	221.45	1,080.74

REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		573.75
Piedmont Regional Juvenile Detention Center	Juvenile detention		5,925.00

BUILDING OFFICIAL

US Cellular	Phone		23.40
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ANIMAL CONTROL

Dominion Virginia Power	Electric service		597.77
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CenturyLink	Phone		97.22
US Cellular	Phone		47.30
Business Card	License renewal		90.00
Walmart Community / RFCSLLC	Ink cartridge	28.97	
	Dog food	127.29	
	Cleaning supplies	23.30	
	Windshield wash	17.88	197.44

BIOSOLIDS MONITORING

Tri-County Ford, Inc.	Oil change		33.24
US Cellular	Phone		23.40

REFUSE DISPOSAL

Resource International	Assessment monitoring	3,142.50	
	Misc. work tasks	5,700.00	
	Storm water compliance	1,591.50	10,434.00
Farmville Wholesale Electric	Light fixture / cover		169.38
James P. Childress, Jr.	Oil change	501.40	
	Service call	90.00	591.40
Republic Services #974	Trash collection		432.89
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		2,773.20
STEPS, Inc.	Recycling fee		4,009.64
Synergy Recycling, LLC	Electronic recycling		1,705.03
Southside Electric Cooperative	Darlington Heights site	150.95	
	Virso site	193.92	344.87
Dominion Virginia Power	Rice site	127.48	
	Cell C pump station	13.32	
	Green Bay site	114.70	
	Worsham site	140.10	
	Prospect site	129.69	
	Scalehouse	141.33	
	Landfill site	89.69	756.31
AT&T	Phone		43.82
CenturyLink	Phone		144.09
US Cellular	Phone		23.40
Verizon	Phone		132.61
O. O. Stiff, Inc.	Monthly service		662.50
Business Card	Training		475.00
East End Motor Company, Inc.	Tires		1,219.58

GENERAL PROPERTIES

East End Chevron	Oil change		14.00
Southside Electric Cooperative	SRR lights		32.36
Dominion Virginia Power	Roy Clark monument	6.59	
	SCOPE building	383.64	
	Courthouse	10,209.75	
	Sheriff Dept. shed	6.59	
	Worsham Clerk Office	289.55	
	Lights at Rice	110.03	

	Ag building	2,554.81	
	Shop	46.04	13,607.00
Ellington Energy Service	Fuel oil - Courthouse	4,875.01	
	Fuel oil - shop	176.40	
	Diesel	12.20	5,063.61
Parker Oil Company, Inc.	Fuel oil - Courthouse	5,942.19	
	Fuel oil - shop	366.31	6,308.50
Town of Farmville	Water & sewer		129.56
AT&T	Phone		41.98
CenturyLink	Phone		53.78
US Cellular	Phone		117.37
O. O. Stiff, Inc.	Monthly service		100.00
Aramark Uniform Services	Janitorial supplies		507.10
Diamond Paper Company	Paper towels	319.70	
	Gloves / liners / towels	637.97	957.67
Commworld Central VA	Re-route phone number		90.00
Cummins Atlantic, LLC	Heater for generator		316.72
Farmville Wholesale Electric	Batteries		15.96
Grainger	Relief valve		317.99
Lowe's	Tape measure / WD-40	39.67	
	Door / nails / quarter-round	130.19	
	Sheetrock / insulation	215.92	
	Heater	62.48	
	Gloves / rags	38.34	486.60
Mills Heating & Air	Boiler maintenance		601.00
NAPA of Farmville	Alternator belt		10.99
Cintas Corporation #524	Uniform rental		403.85
Sherwin Williams Company	Brush / thinner / knife	24.36	
	Brush	11.30	35.66
Valley Boiler, Inc.	Oil cylinders		1,697.89
Fisher Auto Parts, Inc.	Oil & filter	101.43	
	Battery cleaner / terminal	7.37	
	Battery	107.36	
	Grease	29.90	246.06
Rod & Staff, LLC	Tires / alignment / bolt		636.77
	<u>CANNERY</u>		
Virginia Food Works	Contract payment		2,916.67
Southside Electric Cooperative	Electric service		242.26
Ellington Energy Service	Fuel oil		1,802.70
CenturyLink	Phone		204.01

COMPREHENSIVE SERVICES ACT

Accurate Interpretation	Foster care	400.00
Bear Creek Academy	Professional service	5,610.00
Blue Ridge Autism & Achievement Center	Professional service	5,220.00
Rescare / Braley & Thompson	Professional service	5,890.00
Centra Health	Professional service	15,371.00
ChildHelp, Inc.	Professional service	145.00
Elk Hill	Professional service	2,310.00

Family & Community Support	Professional service	80.00
Family Preservation Services	Professional service	3,077.50
Grafton School, Inc.	Professional service	20,816.00
Ifetayo Imanchinello	Foster care	2,085.00
Keystone Newport News, LLC	Professional service	3,150.00
Ashley Long	Foster care	4,077.00
Mountain Youth	Professional service	2,500.00
Northstar Academy, Inc.	Professional service	3,229.00
Virginia Family Services	Professional service	579.00
VA Home for Boys & Girls	Professional service	300.00
Business Card	Conference registration	150.00

PLANNING

Preston Hunt	Commission meeting	100.00	
	Mileage	23.00	123.00
Timothy Mark Jenkins	Commission meeting	100.00	
	Mileage	12.65	112.65
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	10.35	110.35
John W. Peery, Jr.	Commission meeting	100.00	
	Mileage	1.72	101.72
John C. Prengaman	Commission meeting	100.00	
	Mileage	5.75	105.75
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.62	108.62
Brett Von Cannon Watson	Commission meeting		100.00
Business Card	Certified mail		6.21
US Cellular	Phone		72.81
Business Data of Virginia, Inc.	Norton update		29.95
Walmart Community / RFCSLLC	Camera card		14.88

ECONOMIC DEVELOPMENT

Demont Design	EZ Brochure update		45.00
Business Card	Postage	63.45	
	Parking	9.00	
	Meals	47.63	120.08
Farmville Herald	Subscription		38.00
McCain Printing Company, Inc.	EZ brochures		589.44

TOURISM

Dominion Virginia Power	Electric service		167.65
Town of Farmville	Water & sewer		47.65
Business Card	UPS		183.57
CenturyLink	Phone		703.40
Magi Van Eps	Lunch meeting		91.38

COOPERATIVE EXTENSION OFFICE

Treasurer Virginia Tech	Local support		14,556.20
CenturyLink	Phone		105.16

	<u>WATER FUND</u>	
Town of Farmville	Water	73.22
	<u>SEWER FUND</u>	
Dominion Virginia Power	Sewer pump	36.19
	<u>RETIREMENT BENEFIT FUND</u>	
Vicki K. Johns	Retiree benefit	1,094.00
	<u>PIEDMONT COURT SERVICES FUND</u>	
Dominion Virginia Power	Electric service	313.92
CenturyLink	Phone	65.60
CNA Surety	Surety bonds	212.63
Jessica Carrion	Mileage	107.52
Sheena Franklin	Mileage	78.20
Renee T. Maxey	Mileage	261.46
Business Data of Virginia, Inc.	Norton update	89.85
Julianna Ferrell	Newspaper	0.50
	<u>PCS SUPERVISION FEES EXPENDITURES</u>	
Julianna Ferrell	Mileage	89.69
Sharon Gray	Mileage	114.40
Connie Stimpson	Mileage	19.55
Renee T. Maxey	Mileage	21.91
	<u>PCS DRUG TESTING FEES</u>	
Alere Toxicology Services, Inc.	Drug testing	19.48

In Re: Highway Matters

Supervisor McKay stated some of the dirt roads are in terrible shape; he said he spoke with Bill Bailey who stated he will get to those as soon as the ground dries out enough.

Supervisor Timmons expressed his appreciation to Sheriff Reed and his deputies who went out on Darlington Heights Road to speak to a logger that was causing mud build-up on the road and causing a safety issue. He added the issues he has brought up for the past three months are still continuing and have not been addressed.

Supervisor Jones stated Watson Road and Persimmon Tree Fork Road, and the dirt portion of Millers Lake Road are rough and asked for VDOT to look at those for repair.

In Re: Update from Piedmont Court Services

Renee Trent Maxey, Director of Piedmont Court Services, presented an update on the programs and activities of Piedmont Court Services (PCS). She stated PCS is in its 32nd year of providing services, and listed the various organizations that provide community service opportunities for the offenders. Ms. Maxey stated nearly \$25,000 has been collected from the offenders in FY13-14, and the offenders have performed over 24,000 hours of community service in FY13-14. PCS success rate for FY13-14 was 83%; the statewide success rate was 71%. Last year there were 930 case closures, with 770 of them successfully completing all requirements. During FY13-14, 1,041 new cases were supervised. She stated to incarcerate the misdemeanants and felons that were supervised during that fiscal year for just 30 days, it would have cost \$1,577,000. Ms. Maxey added the success rate so far this fiscal year is at 86%.

Supervisor Timmons questioned the procedure for cases deemed unsuccessful. Ms. Maxey stated the Court deems cases unsuccessful when the offenders do not complete community service, do not pay restitution or do not complete the classes ordered. The Judge may give them time to serve.

Supervisor Townsend asked if the recidivism rate of 14% is for new crimes or violations; Ms. Maxey stated it is for a new crime.

Supervisor Gray asked if the number of probation officers increased due to these cases; Ms. Maxey stated the probation officers do a good job with their case load.

Supervisor Townsend then asked if the probation officers facilitate the Anger Management class and if it is evidence-based. Ms. Maxey said everything they do must be evidence-based. When the probation officers do classes in house, they do not do Anger Management but do Financial Management, Job Seeking Skills, Shoplifting and Promotion of Responsible Behavior which focuses on alcohol and drug use.

Supervisor Gray asked if the workload is manageable for the probation officers. Ms. Maxey said they are able to stay on top of the workload; in some cases, an officer's caseload is reduced to allow them time to catch up and stay on top of things.

Mr. Bartlett said there is a state recommended caseload for each probation officer. They are below that threshold.

In Re: Public Hearing - School Board Appointments

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the School Board Appointments. Notice of this hearing was advertised according to law in the Wednesday, February 25, 2015 and Wednesday, March 3, 2015 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Simpson stated the terms of the following School Board members expire June 30, 2015:

District 201 – Susan Lawman (Supervisor Bobby Jones)
District 601 – Darin Thomas (Supervisor Calvin Gray)

Chairman Simpson opened the public hearing.

Supervisor Jones stated the Citizen Committee for District 201 comprises:

Betsy Jenkins, Chair
465 Boot Hill Lane
Green Bay, VA 23942
(434) 390-3112

Richard Stoner
1174 Holly Farms Road
Rice, VA 23966
(434) 392-5364

Sonya Walker
456 Piney Grove Road
Rice, VA 23966
(434) 607-3312

Supervisor Gray announced the Citizen Committee for District 601 comprises:

Sam Campbell, Chair
288 Harvey Jones Lane
Pamplin, VA 23958
(434) 660-1663

Dorothy Bruce
PO Box 437
Prospect, VA 23960
(434) 664-7588

Dione Jennings
3343 Five Forks Road
Pamplin, VA 23958
(434) 390-4632

Peggy S. Kelsey
838 Simpson Road
Prospect, VA 23960
(434) 392-6286

Thomas Tillerson
318 Tuggle Road
Prospect, VA 23960
(434) 392-4660

Bemeché Hicks, Lockett District, asked the Board and the Committee to consider Mr. Chapman Hood Frazier; he would be an asset to the School Board because of his background and his vision.

There being no one further wishing to speak, Chairman Simpson closed the Public Hearing.

The applicants will be named to the Board by the Committees during the April meeting.

In Re: Commonwealth Regional Council Charter Amendment

Supervisor Timmons stated a letter was received from Commonwealth Regional Council (CRC) Executive Director Mary Hickman regarding a proposed amendment to the Charter of the Commonwealth Regional Council. The amendment is to Article V, Section 5.1 and concerns the dues structure for members of the organization.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to approve the proposed amendment to the Commonwealth Regional Council Charter, Section 5.1; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

Supervisor Wilck made a motion, seconded by Supervisor Gray, to adopt the Resolution amending the Bylaws of the Commonwealth Regional Council; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

**Resolution of the Board of Supervisors
of the
County of Prince Edward, Virginia**

WHEREAS, the County of Prince Edward, Virginia, is a current member of good standing of the Commonwealth Regional Council, and

WHEREAS, The Commonwealth Regional Council has been discussing the desire to have participation by all eligible members and future partners located within the region; and

WHEREAS, the Commonwealth Regional Council has determined that flexibility in the dues structure could be beneficial in the future as it relates to participation by all eligible members and future partners; and

WHEREAS, the current Charter of the Commonwealth Regional Council states that in no event shall any locality or institution be required to pay annual dues in an amount greater than any other member locality or institution, and

WHEREAS, the Commonwealth Regional Council has presented current members of good standing with a Charter Amendment which would give the Council the flexibility to determine the annual dues.

NOW, THEREFORE BE IT RESOLVED, that having reviewed the proposed Charter Amendment, copy attached, and having no objections thereto, the Board of Supervisors of the County of Prince Edward, Virginia, recommends, and deems it to be in the best interest of the Council and its Members, and

FURTHERMORE, BE IT RESOLVED, as a current Commonwealth Regional Council Charter Member in good standing, the Board of Supervisors of the County of Prince Edward, Virginia, hereby directs or authorizes its representative to the Commonwealth Regional Council to adopt the Bylaws accordingly to reflect these Amendments.

In Re: County Administrator's Report

Mr. Bartlett reported the Federal Energy Regulatory Commission (FERC) is scheduled to hold a scoping meeting at Prince Edward County High School on March 17, 2015. The purpose of the FERC meeting is to gather relevant issues of major projects, pursuant to NEPA. Affected property owners and other stakeholders can provide comments and the meeting is open to the general public. FERC staff will describe the environmental review process, provide relevant information and answer procedural questions. Dominion Power will be present and typically gives a summary of the project and is available before and after the meeting to answer questions. The scoping meetings are recorded and become part of the formal record of the project.

Mr. Bartlett stated the Board may wish to appoint a representative of the County to speak at the meeting to explain why the Board of Supervisors supports the project. The primary reason is to assist in the economic development of the region. Natural gas is now the fuel of choice for most economic development projects and for residential use. Without any possible access to natural gas, Prince Edward County is unable to compete for many economic development projects, depriving our citizens of the chance to compete for these new jobs. Additionally, access to natural gas increases competition and lowers fuel prices. Finally, the revenues generated ease the tax burden on our citizens.

Supervisor Jones made a motion, seconded by Supervisor Gray, to appoint Supervisor Timmons to represent Prince Edward County at the meeting held by the Federal Energy Regulatory Commission on March 17, 2015; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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In Re: Finance Committee Report

Mr. Bartlett reported The Prince Edward County Board of Supervisors referred STEPS' funding request of \$14,487.92 to the Finance Committee during its February 10, 2015 meeting. This request represents Prince Edward County's portion of the required 25% match of the Community Services Block Grant (CSBG) which STEPS was recently awarded when they were designated as the Community Action Agency (CAA) for our region. The CSBG is \$318,000 with a required match of \$79,499.75. The recommendation of the division of the local match between the six counties STEPS will serve is [contained in Attachment 1].

The Finance Committee met with representatives of STEPS on March 2, 2015 to review the request. The President/CEO of STEPS, Sharon Harrup, introduced Jane Little to the Committee. Mrs. Little is a CPA and has been recently hired to serve as the Chief Financial Officer (CFO) of STEPS. The

Committee learned Mrs. Little has extensive experience in public accounting and in particular Community Action Agency operations.

The Virginia Department of Social Services web site sets forth the following mission statement of a Community Action Agency (CAA):

...to address the issues of poverty and to increase the self-sufficiency of low-income families. They offer a broad range of anti-poverty programs and work collaboratively with businesses and other agencies to build a network of support for Virginia's most vulnerable populations. Some of the CSBG programs are:

- *Education, employment, child care, community and economic development, head start, health and nutrition, housing and related services, special populations (including the elderly, ex-offenders and the homeless), and transportation.*

This program's main goal is to decrease poverty not just by providing money to those in need, but to build the capacity of low-income individuals so they can work their way out of poverty and stay out. It was explained that the function of CSBG monies are to fund the central management and core activities of the CAA which allows the CAA to mobilize additional resources to combat the central causes of poverty in the region served. CSBG is a categorical grant and not a program grant. Program grants are the funds that are used to provide direct services to individuals and families.

STEPS' plan is to hire a community planner/grant writer. The first activity planned is to conduct a community-wide needs assessment to determine what programs are needed in each county to build the self-sufficiency of families in order to take them out of poverty. Once the needs assessment is completed, STEPS will then locate funding streams to fund programs to fill the needs identified in the needs assessment.

Mr. Bartlett stated that for many years, Prince Edward County provided funds for HOPE and before that, CPAC, to assist those organizations in meeting the CSBG match. Every dollar of local match allows our community to receive four dollars of federal funding to assist those in poverty. Due to, and since the de-designation of HOPE, the citizens of our region have not been receiving services provided by a CAA.

Mr. Bartlett stated the Boards of Supervisors in Amelia and Buckingham Counties have already approved STEPS' funding request for the current fiscal year. The designation of STEPS as a CAA is a long-term commitment by the state and federal government to provide funding to assist citizens of our

region. The local match requirement is also a long-term commitment because without the match, the federal funds will not be provided.

Mr. Bartlett said the request for \$14,488 can be funded without a withdrawal from the fund balance. There is \$178,000 in a capital line item to purchase a garbage truck. The bids have been received for the truck and the low bid for a truck that matched our specifications is \$145,783, or \$32,217 less than the amount budgeted and appropriated.

Mr. Bartlett said the Finance Committee unanimously voted to recommend the Board of Supervisors approve providing \$14,488 to STEPS for Prince Edward County’s portion of the local match and those funds be transferred from the existing capital line item used to pay for the garbage truck.

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to approve providing \$14,488 to STEPS for Prince Edward County’s portion of the local match and those funds be transferred from the existing capital line item used to pay for the garbage truck as follows:

		<u>FY 2015 Budget Amendment</u>	<u>Debit</u>	<u>Credit</u>
4-100-42300-8206	Refuse Department / construction vehicle			\$ 14,488
4-100-53501-5615	STEPS – Community Action		\$ 14,488	

In Re: Animal Warden’s Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of February 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official’s Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of February 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of February 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of February 2015, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor McKay, seconded by Supervisor Gray, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was recessed at 7:48 p.m. until 5:30 p.m. on Tuesday, March 17, 2015 for the Joint Meeting with the School Board.

March 17, 2015

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Prince Edward County Career Technical Center, 1419 Zion Hill Road, Farmville, thereof, on Tuesday, the 17th day of March, 2015; at 5:30 p.m., there were present:

Board of Supervisors

Howard F. Simpson, Chairman
Pattie Cooper-Jones, Vice Chairman
Calvin L. Gray
Robert M. Jones
Charles W. McKay
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

School Board

Russell L. Dove, Chairman
Sherry Honeycutt
Susan Southall Lawman
Linda L. Leatherwood
Thomas M. Tillerson
Beulah M. Womack

Absent: Dr. Timothy W. Corbett, Sr.; Dr. Lawrence C. Varner

Also present: Wade Bartlett, County Administrator; Dr. K. David Smith, Superintendent; and Cindy Wahrman, Division Director of Finance.

Chairman Simpson called the special meeting to order as a joint meeting with the Prince Edward County School Board.

Chairman Dove called the School Board meeting to order.

The Pledge to the Flag was recited and Supervisor Gray led the invocation and blessing of the food.

Chairman Simpson announced there must be a change in the Board of Supervisors meeting date scheduled for April 28, 2015; after some discussion, he announced the Tuesday, April 28, 2015 meeting at 7:00 p.m. will be changed to Thursday, April 30, at 7:00 p.m.

Dr. K. David Smith, Superintendent, stated there were two items of discussion on the agenda, the first being the Prince Edward County Public School budget proposal for FY 2015-2016, and second, a presentation by Honeywell and an opportunity for question and answers about the renovation project.

Ms. Cindy Wahrman, Division Director of Finance, stated the Board has been busy working on goals and the development of the FY15-16 Budget. She presented a summary of the changes over the past six years.

Ms. Wahrman stated that prior to the winter break, the schools and departments were asked to go through their budgets and list their needs for the following fiscal year. The following list represents the requests for the FY15-16 school year. She added only one item (the transportation purchase of three replacement buses) is currently in the budget.

2015-2016 Budget Goals	
Two-tier teacher salary schedule	33,000 *
Transportation – purchase of 3 replacement buses	300,000
Transportation – fourth camera on all school buses	12,180 *
Transportation – GPS system on all school vehicles	24,000 *
Career Technical Center – greenhouse replacement	18,000 *
Elementary kindergarten classroom aides (9)	270,000 *
2015-2015 Requests	
Maintenance	5,231 *
Technology – webpage design service	18,500 *
2014-2015 Unfunded Items	
Middle School Bookkeeper	44,260 *

*Not currently included in the 2015-2016 proposed budget development

Ms. Wahrman reviewed the 2015-2016 Conference Proposed Budget; she stated the current budget is based on 2,135 ADM and there is a proposed ADM of 2,035 for the 2015-2016 school year, which is based on declining enrollment.

Ms. Wahrman then outlined the Preliminary 2015-2016 Budget Projections based on the 2,035 ADM:

A. Preliminary Funding Reductions:

State Funds	(481,808)	
		(481,808)

B. Net Preliminary Funding Increases / Reductions

C. Preliminary Expenditure Increases

Salary Increase 1.5% for all employees	277,211
Health Insurance Premium Increase, 0% increase	<u>0</u>
Total Preliminary Expenditure Increase	277,211

D. Preliminary Expenditure Reductions

Virginia Retirement System, projected .44% rate decrease	(51,861)
Debt Service	<u>(10,049)</u>
Total Preliminary Expenditure Reductions	(61,910)

E. Net Preliminary Expenditure Increases / Reductions 215,301

F. Net Preliminary Revenue Shortfall (\$697,109)

Chairman Simpson questioned the source of the proposed 1.5% salary increase. Ms. Wahrman stated \$111,330 will be coming from State revenues to help offset that 1.5% increase.

Mr. Bartlett asked the effective date of the salary increase. Ms. Wahrman stated it would be for the full 2015-2016 fiscal year, from July 1 for 12-month employees and August 1 for teachers and the rest of the staff.

Chairman Simpson then asked if it would be only 1.5%. Ms. Wahrman stated the \$277,211 would be a 1.5% increase for every employee starting with their contract; there would be no other numbers. She stated she is working to show the decrease in revenues, the increase in expenditures, and then she will present the School Division's reductions to have level funding from the county. She said this will show how all employees will get the 1.5% increase. Chairman Simpson asked if the school employees received an increase last year; Ms. Wahrman stated they received a 2% increase.

Chairman Simpson then asked if the County employees received an increase last year. Mr. Bartlett stated they did not.

Ms. Wahrman discussed the Proposed Priority Reduction List for the FY2015-2016 Budget to accommodate the \$697,109.

Proposed Priority Reduction List – 2015-2016 Budget

Two elementary school teachers	136,280
Two middle school teachers	136,280
One high school teacher	68,140
Two special education teachers, division wide	136,280
Two special education instructional aides, division wide	60,000
Special Education purchase services – Vision	30,000
Jail expenditure reductions	22,082
Early Reading Specialist	20,288
Materials Division Wide	57,759
<u>Unemployment insurance</u>	<u>30,000</u>
Total Proposed Priority Reduction List	697,109
Net Preliminary Revenue Shortfall	\$0
Capital Improvement Request	\$300,000
Purchase three replacement buses	

Ms. Wahrman stated several special education/instructional aide positions were not filled and those funds will be used to help balance the budget for next year; no one will lose their job, it has been through attrition. She said that years ago, a division teacher was on staff, and that teacher went to surrounding counties and served those students for vision services. When that teacher left, that position was unfilled. Prince Edward County Schools became the responsible division for paying the bill that the company gives for Prince Edward County and all surrounding counties; the other counties reimbursed Prince Edward County. The surrounding counties will now pay their bill to the company directly, which will show reduced expenditures of \$30,000. Dr. Smith explained the calculation on that item will have a small impact on the per pupil expenditure calculation because it is a reduction in expenditures for Prince Edward County Schools. He stated this arrangement that has been in place for a few years, which was a transitional plan; this arrangement artificially inflated Prince Edward County’s per pupil expenditures. This way the other counties carry their own. This doesn’t speak to the revenue side; it is a wash there, but in calculations of expenditures, this helps clean up that calculation. Mr. Bartlett stated it artificially increased that cost approximately \$15 per student.

Ms. Wahrman stated as the enrollment has been declining, the materials and supply budgets have not been decreased. The students have been receiving the materials and supplies needed. It has been

determined that cuts to Materials can be made division-wide by \$57,759. This will be the first reduction in the Materials and Supplies budget since there has been a reduction in the student population.

Ms. Wahrman stated with those reductions set forth, Prince Edward County Schools are at a zero-balance and have cut \$697,109 from the budget for next year. She added that three replacement buses have been added, not with the regular school budget but as a Capital Improvement request.

Ms. Wahrman stated the preliminary revenue 2015-2016 budget is \$24,363,148, plus the budget for Capital Improvement for the three replacement buses.

Ms. Wahrman stated the food service fund stands alone; that department is self-supporting without local appropriations for quite some time. The 1.5% salary increase is also included for the Food Service Supervisor and the Food Service cafeteria staff.

Mr. Bartlett said a 2% salary increase was given last year at a cost of approximately \$369,000. He said no additional funds were given from the Board of Supervisors. Ms. Wahrman stated the last time the Board gave a salary increase which helped with health insurance and the Early Reading Specialist was in 2013-2014, and cost \$240,000. She said that in 2012-2013, a 6% salary increase was given to offset the 5% VRS.

Mrs. Womack expressed concern regarding the need to take teaching assistants out of the budget. She said the kindergarten students are expected to work on the first grade level; all 17 children in the class are not on the same level. She requested consideration of teaching assistants for the classrooms; if the children in kindergarten are promoted to first grade and they are behind, they cannot catch up.

Dr. Smith stated the bus fleet is getting into a condition where it's getting difficult to be assured the buses are able to be on the road every day. The mechanics and transportation staff do a wonderful job; this past year, two buses were pulled from the spare lineup and put back on regular routes. Two needed remanufactured diesel engines; one was \$21,000. Repair costs on older buses are high. He said this is a serious need in terms of the safety of the children. He stated other localities have turned to leasing buses; he then reviewed information about leasing buses from one company as an example. He said this may be one way of extending the funds to get the bus fleet on a bit more solid ground.

Supervisor Gray asked what other bus companies were contacted. Dr. Smith said a competitive proposal has not been done; this was just to get an idea of costs. He added that the transportation

department asked that the schools continue to use the Thomas body buses instead of switching to another brand name like Blue Bird or International. Their concern is with parts inventory and known difficulties with Blue Bird buses in the past. Dr. Smith said other dealers that handle Thomas body buses can be contacted for further information. Supervisor Gray asked for information from other companies for competitive price information.

Supervisor Jones asked if the leased buses come with the optional equipment; Dr. Smith stated options may be specified which in turn cost more for the lease. He said it is a lease-purchase. Discussion followed.

Supervisor Timmons stated that last year, he asked how many teachers were anticipated to retire and could be replaced with new teachers at a lower salary, and at that time there may have been six or seven. The actual number was 20-21. He requested the same information for this year. If there is a \$15,000 cost differential between the new teacher salary and the one that is retiring, there's a \$300,000 savings that would be realized in the budget. Supervisor Timmons asked if that \$300,000 could be used to offset the additional teachers in K-3, or to offset the cost of requested buses. Dr. Smith said that if it is known that every position would be replaced with an entry-level teacher, that could be planned. Dr. Smith said that sometimes the best candidate is an experienced teacher. The best candidate from the applicant pool is sought out as the first criteria. Supervisor Timmons asked for the historical data on that savings realized over the past few years, and asked where that money typically goes.

Ms. Wahrman said that there are times when the funding level is reduced on the caboose bill because of declining enrollment or something the state has to do, that is where those funds are used to offset that revenue not received. Supervisor Timmons stated the budget is based upon those reduced numbers, and that number could be or should be used for these items. He asked for that information by the next meeting to include the last five years. He said that if there can be a potential savings identified, it may be helpful to the County's budget.

Supervisor Wilck stated that over the last five years, Prince Edward County student numbers have decreased by 455; 100 just this year. He questioned why students are leaving and what can be done to stop it. Dr. Smith said a lot of families are leaving the area to go to the Tidewater area or out of state, and there are not as many coming in. Supervisor Wilck stated he has noticed out-of-county buses picked up students

living in Prince Edward County to take them to other counties. He said people don't leave because they dislike the English teacher, it's something more than that and discipline seems to be the thing that comes up most. Supervisor Wilck said that isn't something that the Board of Supervisors can do anything about, it has to come from within the school. He offered to make telephone calls to the families that left to find out their reasons, and stated the decline began about five years ago.

Dr. Smith said the decline in enrollment began about ten years ago.

Chairman Dove said he would provide numbers for the past ten years. Supervisor Wilck stated the year with the highest ADM was 2003-2004 with 2,744 students. Prior to that, in 1992 it was 2,575 and rose to 2,744 and then began to decline.

Dr. Smith said homeschooling is increasing everywhere and one reason parents look at private schools is due to the SOL testing. Supervisor Wilck stated he is most concerned about the buses coming to Prince Edward County's border from other counties to pick up students. Discussion followed.

Supervisor Timmons then asked for clarification of the Sample Bus Lease information. Discussion followed.

In Re: Honeywell - Energy Performance Contracting and School Renovation

Representatives from Honeywell presented an Energy Performance Contracting update, reviewed the Technical Energy Audit Process and Capital Improvement Scope, and an example of a Honeywell finance option.

Following the presentation, Supervisor Timmons asked how long it would take if the County would secure financing for the project. Mr. Bartlett stated to go out for a bank qualified loan, it would take approximately one month.

Supervisor Timmons then asked the Honeywell representative the length of time to secure financing through Honeywell. Discussion followed.

Dr. Smith thanked Mr. [Donald] McClelland and the students for fixing the wonderful meal.

On motion of Supervisor McKay, and seconded by Supervisor Gray, and adopted by the following vote:

Aye:	Howard M. Campbell	Nay:	None
	Pattie Cooper-Jones		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the meeting was recessed at 6:49 p.m. until Tuesday, March 24, 2015 at 3:00 p.m. for a budget work session and presentation of the County Administrator's budget.

DRAFT

March 24, 2015

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 24th day of March, 2015, at 3:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Absent: Robert M. Jones

Also present: Wade Bartlett, County Administrator; and Sarah Elam Puckett, Assistant County Administrator.

Chairman Simpson called the meeting to order as a reconvened meeting.

In Re: Appointment – Citizen Volunteer Vacancy

Mrs. Sarah Elam Puckett, Assistant County Administrator, stated Dr. Raymond Dowdy has notified members of the Board of Supervisors and the Director of Social Services that he will be resigning from the Social Services Board effective the end of April, 2015.

Mrs. Puckett stated in order to fill the vacancy immediately, it will need to be advertised for Citizen Volunteers and the Board could fill the position at the May 12, 2015 Board meeting. The Board could wait and advertise it with other vacancies to be made at the June Board meeting.

Following some discussion, Supervisor Cooper-Jones made a motion, seconded by Supervisor Gray, to advertise the citizen volunteer vacancy for appointment at the June 2015 Board meeting; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck
Absent: Robert M. Jones
Nay: None

In Re: Upcoming Meetings & Events

Mrs. Puckett distributed an updated Meetings and Events calendar and pointed out several meeting dates that were changed.

Mrs. Puckett stated the County received a letter from Congressman Hurt regarding the Elected Officials' Appreciation Breakfast to be held on Wednesday, April 1, at 8:00 a.m. She said she will take RSVPs to report to the Congressman's office.

Mrs. Puckett then said she received a telephone call from Mr. Kevin Wright, VDOT Residency Administrator, requesting the Board members to contact him directly via his cell phone or his main office number, and not to contact the Hampden-Sydney area headquarters. Mrs. Puckett stated the Board members may also contact her or Mr. Bartlett with their VDOT concerns and they will be passed along to Mr. Wright in a timely manner.

In Re: Update on Honeywell Project

Mr. Bartlett stated the Virginia Public School Authority offers a spring and fall bond issuance. The deadline for application is April 10 [2015] and the applicant had to know the maximum amount of the project. From previous discussions, the County was to receive the information prior to that date, but Honeywell informed the County that it will not be received until May [2015]. Mr. Bartlett stated the project may be started with interim bridge financing until the application period again in the fall.

Supervisor Wilck stated the Town of Farmville and Buckingham County received grant funding of \$200,000 for their police departments and asked if Prince Edward County received funding. Mr. Bartlett stated the grant funds are from the AG's office; due to personnel changes in the Sheriff's office, the deadline to apply slipped by. There may be another round coming up.

Chairman Simpson said he was questioned regarding grants available for security measures and if the County has a grant writer. Mr. Bartlett stated the first step is discovering how much is needed for the project; the Sheriff completed his review and will meet with two vendors in the near future for prices for the required specifications. He said the Security Committee will review the information and report to the full Board of Supervisors. Mr. Bartlett said the cost could be in the tens of thousands of dollars. He added there may be funding from the State. Mr. Bartlett said security and access management decisions will impact all citizens of the county regarding access to the Courthouse. Discussion followed.

In Re: Presentation of County Administrator's Budget

Mr. Wade Bartlett, County Administrator, reviewed the budget documents, the process for the budget approval, and then presented the Draft FY16 County Budget to the Board of Supervisors:

INTRODUCTION

I am pleased to present to the Board of Supervisors my recommended budget for Prince Edward County for Fiscal Year 2016 (FY16). I look forward to the feedback and questions the Board will have as you consider my recommendations and make adjustments as you move through the budget process, eventually agreeing on a final budget. The development of the budget is the single most important function the County staff completes during any year. The budget is the County's chief decision-making document detailing both the revenue generation decisions of the Board and the allocation of those resources. I could not have presented the budget today without the help of the Constitutional Officers, Department Directors and my staff in the County Administrator's office. I would like to thank each of them for their assistance.

The budget initially approved by the Board of Supervisors for FY15 served as the starting point for the development of the FY16 budget. In developing the FY16 budget I maintained the spending reductions recommended by the Finance Committee and approved by the Board of Supervisors during last year's budget development process. Before developing the FY16 budget I had to understand the current financial position of the County and project how that position may change during the course of the current fiscal year. In other words, what will Prince Edward's FY16 financial starting point be on July 1, 2016?

FORECAST OF FY15 BUDGET RESULTS

Enclosure (1) is a chart of projected fund balances at the end of FY15 for our major budgetary funds. When totaling the funds together I predict the fund balance will increase by \$545,368 to \$11,002,244. Of that amount \$346,122 is contained in the School Cafeteria Fund and can only be used for costs associated with the operations of the cafeteria. An additional \$2,088,902 is found in the landfill construction fund which has historically been

used to pay cash for the opening and closing of landfill cells. There is no mandatory requirement to pay such costs in cash, thus those funds are available for use at the discretion of the Board of Supervisors. It is predicted the Forfeited Asset Fund will contain \$51,632 at the end of FY15. Assuming the cash in those three funds cannot be used, the unrestricted cash balance for Prince Edward County at the end of FY15 is predicted to be \$8,515,588. The last two fiscal years in the County's cash has decreased almost 42% from the end of June until it hit its low point which was either in September or October. Assuming cash needs will follow the same pattern the County's cash balance will drop to about \$4.9 million sometime in September or October. This is a good but not overly large amount and would allow the County to withstand any unforeseen emergency or provide the ability to respond to any opportunity that may appear.

It had been forecast the County's fund balance would actually decrease in FY15. That would have indeed been the case except for one item – we did not have to open a new cell at the landfill. That expense is estimated to cost at least \$1.2 million. We will have to open a new cell in the near future with its associated expense. I will discuss that later in this document.

The General Fund is our primary source of revenue and supports the majority of all County operations. The General Fund will end FY15 with an increase in the fund balance of \$623,842 and end with a cash reserve of \$7,730,108. The result is much better than anticipated. The initial budget adopted for FY15 called for a draw from fund balance of \$90,190. During the course of the fiscal year the Board approved two additional appropriations totaling \$291,000 which increased the anticipated draw from the fund balance to a total of \$381,191. The first appropriation was \$81,000 and represented the reappropriation of funds that the Volunteer Fire Departments had not spent in FY14. The second appropriation for \$210,000 was made to allow the purchase of a new garbage truck. This has been accomplished at a cost of only \$146,000.

After deducting the revenue we will receive from the sale of land to VDOT, revenues in the General Fund will be approximately \$550,247 greater than originally budgeted. Almost \$120,000 of that amount is the result of receiving grant funds that were not in the original budget. Subtracting those funds means the ongoing revenues were about \$430,000 greater than budgeted. While a large number, it only represents a 2% increase over the budgeted amounts.

General Property taxes are estimated to generate \$147,000 more than contained in the budget. Personal Property Tax (\$52,000), Public Service Corporation taxes (\$57,000) and interest charges on late payments (\$23,000) account for most of this amount. The local portion of the Sales Tax is expected to generate \$93,000 more than budgeted while Permits/Licenses and Recovered Costs will be \$41,000 and \$68,000 more respectively.

Expenditures in the General Fund are forecast to be \$455,000 less than budgeted. The largest expenditure savings can primarily be found in Jail Costs (\$195,000), Planning Department (\$126,000), Refuse (\$40,000), Comprehensive Services (\$40,000) and the Building Official Department (\$30,000). Almost every department in the County is projected to under-expend its budget. I want to commend all County employees and Constitutional Officers and their employees for the hard work necessary to achieve such a positive outcome.

Another major revenue source is the Landfill Construction Fund. Revenues from customers of the landfill who are located outside Prince Edward County are placed in this fund and accumulated and then used to pay for the closure and construction of new landfill cells. The balance in this fund will increase by \$304,516 to \$2,088,902, the reason for the increase as mentioned earlier was not having to open a new landfill cell as originally thought.

Water and Sewer fund balances will decrease a total of \$323,000 primarily due to debt payments.

For FY16, after deducting the transfers between funds and including the preliminary school budget of \$24,663,148, the budget for all funds is \$42,498,260. The budget is balanced but requires a draw from the General Fund balance of \$708,352. That amount is \$163,000 greater than the projected fund balance increase for FY15. In other words most of this draw from the fund balance is paid for from savings in FY15.

The reassessment of real estate has resulted in a decrease in the assessed values of almost 8%. To equalize the real estate tax rate I am recommending a real estate tax rate of \$0.51. Because of the tax increase last year, the reassessment this year and comments from several members of the Board, I did not entertain any tax increases to offset the deficit. I am recommending all other tax rates remain the same. Using this creates a real estate tax levy of \$7,502,401 as compared to \$7,491,126 for FY15. A difference of only \$11,275 or 0.15%. In summary, there is no tax increase in the County Administrator's budget. What I am recommending is an adjustment in the tax rate to equalize the value caused by the decrease in assessed values.

I am not recommending the cost of opening a new cell at the landfill be included in the FY16 budget. We will conduct a topographic survey of the landfill in November 2015. That survey could indicate the need to build a new landfill cell toward the end of FY16. If that is the case we will amend the budget.. Even if we can hold off another year we have to build a new cell in FY17 at a cost of at least \$1.2 million. Knowing that we should not rely on the cash contained and generated in the Landfill Construction Fund to cover day to day operating expenses in the rest of the County's funds.

After adjusting for the non-cash expense of depreciation, to balance the water and sewer funds required the transfer from the General Fund of \$236,560 to the water fund and \$89,170 to the sewer fund.

The total anticipated decrease of the General Fund balance for FY15 is \$708,352 while the Landfill Construction Fund balance will see an increase of \$297,000.

Enclosure (2) is a chart that shows the anticipated revenues, expenses and projected fund balances of the various funds at the end of FY16.

FACTORS SHAPING THE FY16 PROPOSED BUDGET

The dominant factor in developing the FY16 budget was how to solve a beginning budget deficit of more than \$750,000 in the General Fund and about \$320,000 in the Water/Sewer Funds. The positive cash flow in the Landfill Construction Fund of slightly more than

\$300,000 offsets the deficit in the Water/Sewer Funds. But the long-term forecast of revenues and expenses in the Landfill Construction Fund anticipate the use of the entire cash balance by approximately 2023. As we all will recall, the current budget was balanced by the use of a transfer of \$664,286 from the IDA fund and a draw from the fund balance of the General Fund of \$90,190. The sale of land to VDOT allowed the transfer from the IDA; a like event has not happened and is not expected to happen in FY16. All things being equal the FY16 General Fund budget started with a \$754,476 deficit. As described above revenues exceeding budgeted amounts and expenditures being less than budgeted covered a large part of that deficit in the current Fiscal Year. But such positive results cannot be counted on to happen again.

The overriding theme of the FY16 proposed budget is level funding of expenses and slow growth in revenues. With very few exceptions all expenses have been held at level funding. This includes the schools, charitable donations and County departments. The County's health insurance premiums will decrease 5.2% saving about \$25,000 in the General Fund, \$9,000 in Social Services and \$3,000 for Piedmont Court Services. Our Workers Comp modification rate is decreasing from 1.11 to 0.75; this will decrease our premiums by \$11,000.

I am recommending a 3% pay increase for all County employees effective September 1, 2015. That date is the same date the state proposes to implement the increase they approved. This will cost the County \$127,605 for the 10 months in FY16 that it is effective and will be an annual increase of \$153,126.

The regional jail continues to be a driving factor and will remain so for the foreseeable future. While improvement has been made at the jail in regard to revenues these have been largely offset by increased expenditures. New federal and state mandates have increased expenditures, while the age of the buildings and HVAC systems are to the point that maintenance costs are rising. Both of these factors are largely offsetting the increased revenues. But one positive factor is that the County's ratio of prisoners in the facility is decreasing. This is decreasing Prince Edward County's share of the expenses. The FY16 budget contains \$1,255,736 for the regional jail. This is a decrease of \$129,264 or 9.3% from the initial FY15 budgeted amount.

The state and local economies are improving but at a very slow rate. The unemployment rate for Prince Edward County at the end of January 2015 was 7.1% as compared to 8.7% in January 2014. Construction appears to be steady with 10 building permits issued for single family dwellings from November 2014 – February 2015. The Commissioner of Revenue informed me she mailed 472 more personal property tax application forms this year than last. This is an indication the County will see an increase in personal property tax collections in FY16. The Commissioner still has much work to accomplish before a more definitive estimate of revenues from personal property can be made. Therefore the initial budget assumes collections from Personal Property will increase but only slightly for FY16. Luck Stone continues to move forward with the development of its quarry, but I did not include any anticipated revenue from this project in the FY16 budget. Finally, Longwood continues to see growth in its student population which will pump additional money into Prince Edward County's economy.

Revenues from General Property taxes are projected to increase \$212,759 or almost 2% when compared to the same amount in last year's initial budget. Revenues from other local

taxes are estimated to increase \$118,068 or 3% when compared to FY15 initial estimates. These increases are considered the normal growth in local revenues from the construction of new buildings and the increase in the local workforce. The proposed 3% salary increase for employees of Constitutional Offices will provide the County slightly more than an additional \$63,000 from the Compensation Board. Totaling all of the revenue increases and decreases shows that the beginning of FY16, General Fund revenues are \$537,000 greater than the beginning FY15 revenues. As long as the economy does not fall back into recession and we continue to control spending growth there is a good possibility that we can grow our way out of the current deficit we are experiencing.

There are a number of outside factors that may still impact the FY16 budget. Final decisions and implementing instructions regarding the Commonwealth's budget have not been received. Thus, there is still uncertainty regarding the final disposition of State and Federal funding at the local level, but we must proceed with the information we have at hand. I have attempted to budget in a conservative manner. Positive news on any of the factors mentioned earlier will either decrease costs or increase revenues to the County.

FY16 BUDGET DEVELOPMENT STRATEGIES

While our revenues are not growing we still must invest in various capital investments. Enclosure (3) lists the capital / one-time purchases contained in the various funds, these total \$283,000. Most of the Constitutional officers requested a pay increase of 5% for their employees. I am recommending a 3% pay increase for all County employees. That figure was derived by adding the Cost of Living increases given the last two years to recipients of Social Security. County employees did not receive any raise last year.

Retirements and other personnel changes resulted in several offices seeing their personnel budgets decline. These include the Treasurer, the Commissioner of Revenue, and the Registrar.

With the election of a new Commonwealth's Attorney, I made the assumption the new office holder would be paid \$125,000. Assuming the Commonwealth does provide a 2% salary increase that amount could be reduced to as low as \$121,513. But as usual I wanted to be conservative in my calculations and provide the Board some flexibility.

Most outside agencies have been recommended to receive level funding. The one exception is the reduction of the amount provided to Crossroads by \$10,000. This is recommended in order to stay revenue neutral after Crossroads decided to no longer pay real estate taxes.

The personnel costs in the Sheriff's office will increase but that is the result of transferring the position and related funding of the School Resource Officer in the High School to the Sheriff's budget and the hiring of the School Resource Officer in the Middle School to be partially paid by a grant.

With the changes in the Biosolids program where the waste is now treated and classified as Class A, that position is being eliminated. While the expense is being eliminated, so too are most of the revenues. The end result will be a neutral impact to the budget.

Finally, I am recommending the operation of the home user part of the Cannery be contracted to the same organization operating the commercial operations. Enclosure (4) is the proposal I received from Virginia Food Works. I am recommending the County accept this proposal. This change in operation will provide the opportunity for more efficient operation of the Cannery and the potential for operational cost savings.

The proposed budget includes a transfer of \$8,317,182 to the schools. This is the same amount contained in the current FY15 budget. It is less than the amount requested by the Schools because the schools did not reduce their request to reflect the transfer of funds to pay for the school resource officer at the High School.

Conclusion

I look forward to our future work sessions and realize the Board may make changes to the proposed budget. That is understandable and expected. Thank you for the opportunity to present this budget for the citizens of Prince Edward County.

Supervisor Wilck questioned the practice of paying for prisoners from Cumberland. Mr. Bartlett stated there are usually only a few at any time, usually no more than two. The Court where a prisoner is tried and convicted determines which County is charged. That is a decision made by the Commonwealth Attorneys of the Counties involved.

Mr. Bartlett reviewed the Capital One-Time Expenditures for FY16 from the General Fund:

DEPARTMENT	AMOUNT	DESCRIPTION
Sheriff	8,000	Dispatch FF&E
	108,000	Vehicles
Court House	15,000	Circuit Court Clerk Renovations
	20,000	Front Walk
	5,000	Various Maintenance Items
	6,000	Replace carpet
	54,000	Security upgrades
General Properties	40,000	¾ Ton Truck
Sandy River Reservoir	5,000	Fishing Pier Repairs
Various	22,000	ADP Equipment

Supervisor Gray mentioned several other facilities in the County require work. Mr. Bartlett stated the Worsham Clerk’s Office needs to be repainted this year, as well as the Debtor’s Prison. He said a new

roof is needed on the Courthouse and two new sheds are needed at the Worsham and Prospect convenience sites this year, along with compactor bins. These projects will be completed this fiscal year.

Chairman Simpson suggested a dumpster level with the ground for citizens to more easily unload limbs and other natural debris. Mr. Bartlett stated the sites are not large enough to allow for that, but they may be able to build a ramp at the Rice and Prospect sites. Discussion followed.

Mr. Bartlett stated a proposal has been received from Virginia Food Works for Comprehensive Cannery Management for both the commercial and the home-user clients. He reviewed the proposal and its potential benefits to the County and its users.

Supervisor Wilck asked if the Cannery should remain open. Mr. Bartlett stated it is a decision the Board needs to make; he added the Tobacco Indemnification and Community Revitalization Commission has provided \$350,000 over the last few years for the Cannery operations and if it is closed, that money may need to be returned.

Supervisor Wilck asked if the facility could be sold to a commercial enterprise. Mr. Bartlett said it is possible, but the current operator knows the revenues and it would not be profitable now. However, the revenues have quadrupled. He said it may not ever pay for itself but many government operations do not. He added if the Virginia Food Works operates the Cannery for both home users and commercial operations, there would be several cost saving measures and they could provide a more efficient operation. He recommended accepting this proposal as electricity costs, fuel costs, and staffing costs will be reduced and it would offer a more efficient operation.

Mr. Bartlett then discussed the Distribution of Equalized Tax Rates, recommending a tax rate of \$0.51 due to the reduction in assessments. He said 62% of the residential parcels will pay less tax with the equalized rate.

Mr. Bartlett then reviewed the PowerPoint presentation to highlight several key points in the proposed budget.

Mr. Bartlett closed his presentation by stating the time to complete the budget process will seem shorter this year as the General Assembly passed their budget; the School Budget must be complete by April 30 and the County Budget needs to be complete at the same time.

Supervisor Cooper-Jones stated the County's web site was commended at the Supervisor's Training Program she attended; the County had the best budget on their web site. She stated Mike Chandler said Prince Edward County does a fantastic job with the content on the web site and it goes above and beyond the State requirements for transparency. Mr. Bartlett stated County staff members Magi Van Eps and Karin Everhart do all the work on the web site and are to be commended.

Supervisor Timmons called a Finance Committee meeting to be held on March 26 at 3:00 p.m.

On motion of Supervisor Wilck, seconded by Supervisor Gray, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		
Absent:	Robert M. Jones		

the meeting was recessed at 4:13 p.m. until 5:00 p.m. on Thursday, March 26, 2015 for the Joint Meeting with the Town Council in the Farmville Emergency Operations Center, 116 North Main Street, Second Floor, Farmville, VA.

March 26, 2015

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Thursday, the 26th day of March, 2015, at 5:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; David Whitus, Mayor of Farmville; Gerald Spates, Farmville Town Manager; A. D. "Chuckie" Reid, Vice-Mayor; Thomas Pairet, Town Council Member; Daniel E. Dwyer, Town Council Member; Greg Cole, Town Council Member; Sally Thompson, Town Council Member; Donald Hunter, Town Council Member; and J. J. "Jamie" Davis, Town Council Member.

Chairman Simpson called the meeting to order as a reconvened meeting.

Mr. Gerald Spates, Farmville Town Manager, updated the Board of Supervisors on several projects the Town of Farmville has been working on.

- The new CVS is under construction and is scheduled to open Sunday, May 17, 2015, and have requested the Town Council and the Board of Supervisors hold a ribbon cutting on Monday, May 18, 2015 at 9:00 a.m. Two storefronts in the new out building now have leases, Springleaf Financial and Pizza Hut.
- Another project on Main Street and Milnwood Road will add two lanes, one southbound and one northbound, to add protected turn lanes to turn onto Milnwood Road and into the shops at Tractor Supply. It will probably be 12-18 months before that project comes to fruition.
- Town Council is working with a developer on the hotel/motel site at the Lutheran Church on South Main Street to get that project underway. A conditional use permit has been issued and the developers have proposals out for design, and are working with engineers and architects on that project.
- Greenfront is remodeling their original store downtown. They are also remodeling for a microbrewery and sandwich shop that will be going under Charlie's [Waterfront Café]; this will take place next year.

- Southern States building will be converted into apartments; they have also purchased the W.C. Newman Company and Buffalo Shook properties. Plans are to lease the W.C. Newman Company in the interim to them and to tear down Buffalo Shook.
- It was announced in the newspaper there will be a reduction in water and sewer connection fees for residents and businesses in town for 18 months.
- It will be a busy weekend in Farmville: the Easter Egg Hunt will be held at the County Schools; the Sesquicentennial will be held in the Town of Farmville Saturday, March 28 and Sunday, March 29.
- A tour is scheduled of the 911 Center after the meeting.
- Grading has begun at the Burn Building site, water and sewer is hooked up at the site, and it will be available for all the fire departments in the County for training by August 2015.
- Work has continued on the Boundary Adjustment request.
- The Town and County have been working together to get storm preparations in order and a joint LEPC (Local Emergency Planning Committee).

Mr. Spates then turned the meeting over to Mr. Wade Bartlett, County Administrator.

Mr. Bartlett stated a new business is coming to the County and is anticipated to hire approximately 20 employees; more information will be announced in the near future. There is an Energy Performance Contract being done by Honeywell at the Prince Edward County Schools; projects there include roof replacement, HVAC, other energy efficiency work is proposed. He said the County is working on the budget; the new equalized tax value that he proposed, which has not yet been adopted by the Board of Supervisors, is \$0.51. The assessed values of all real estate went down at approximately 8%. He said the analysis shows that 62.1% of residential tax parcels will actually see a tax decrease based on the \$0.51 tax rate and further explained the reasoning for the proposed rate.

Sally Thompson, Town Council, proposed the Town and the County join together to have a Community Christmas Tree, to be placed in front of the Courthouse; she proposed ornaments would be sold to honor people, and a Community Lighting Service would be held with choirs. Discussion followed. Mayor Whitus suggested the Board form a committee to work with the Town's committee on the details.

Chairman Simpson appointed Supervisor Cooper-Jones, Supervisor Gray, and Supervisor Wilck to the Community Christmas Tree Committee.

Chairman Simpson stated the Boundary Adjustment Committee needs to meet with the Town's Committee.

Supervisor Gray stated he looks forward to working with the Town of Farmville for the betterment of the County and community as a whole; he said he feels great things can be accomplished.

Supervisor Townsend stated all present are citizens of Prince Edward County and it is important to create that “one-ness” to move the County forward. He stated more collaboration is necessary to move forward.

Council member Thomas Pairet stated the collaboration between the committees of both the Town and County for more in-depth conversations to benefit the County and the Town of Farmville. He added resources may be able to be combined to save the taxpayers money and to help spur more economic growth within the community.

Mr. Spates stated the Town Emergency Operations Center is available to the County whenever there is a need; for example, there are showers in the back in the event a long stay is required. The 911 Center is across the hall.

Mrs. Sarah Elam Puckett, Assistant County Administrator, reported on several opportunities for the County and the Town to work together:

- The Local Emergency Planning Committee (LEPC) – The Town and the County each have a LEPC and primarily revolve around how to track and provide information to its citizens about chemical hazards. Opportunities exist to expand the program to include all hazards. With exception of the law enforcement officers, the majority of emergency responders in Prince Edward County are volunteers; the creation of a joint Farmville/Prince Edward LEPC will improve the coordination, communication, planning and response for the citizens of Prince Edward County and the Town of Farmville in the event of an incident. Over the winter, the County and the Town have begun to coordinate to let citizens know when there is inclement weather and how they should respond, where water can be obtained and what to do during power outages. Both of the bodies were created by their governing bodies; it would take action of the Board of Supervisors and Town Council to create a joint LEPC.
- A program has been created through the National Weather Service called Storm Ready; nearly 90% of all presidentially declared natural disasters in the United States are weather related events. It is a free program and packages the resources that are currently being used in our community in a way that better coordinates these resources. The only requirement is that there are weather band radios in certain facilities (Courthouse, 911 Center, schools). Longwood University and Hampden-Sydney College are interested in partnering with the County and the Town in this program. There are legal requirements that must be met once the joint committee is formed; there is no deadline for filing an application. Discussion followed on the steps required.

Town Council adjourned their meeting.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Wilck, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was recessed at 5:55 p.m. until Tuesday, March 31, 2015 at 5:00 p.m. for the presentation of the School Budget, to be held in the Board of Supervisors Room of the Courthouse, 111 South Street, Third Floor, Farmville, Virginia.

DRAFT

March 31, 2015

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 31st day of March, 2015, at 5:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Dr. K. David Smith, Superintendent of Prince Edward County Schools; Cindy Wahrman, Division Director of Finance; and School Board members.

Chairman Simpson called the meeting to order as a reconvened meeting.

In Re: Presentation of the Requested School Budget

Dr. K. David Smith, Superintendent, reviewed information regarding the requested school budget; the items on the priority list include a salary increase, salary schedule adjustment, purchase of three replacement buses, installation of a fourth camera on all school buses, installation of GPS on all school buses, greenhouse replacement at the Career Technical Center, and nine Elementary kindergarten classroom aides.

Dr. Smith reviewed the Operating Fund Revenues and Expenditure Projections. He stated the State Funds are projected to decrease by \$556,941 and Federal Funds are projected to remain level. An increase of \$35,771 in Local Funds would be required to maintain level funding. Debt service will decrease \$10,049. Dr. Smith stated the proposed total decrease in operating expenditures is \$531,219. Staffing and fringe benefits will decrease by \$302,300, and non-personnel costs will decrease by \$228,919 which is directly related to the reduction of state funds for purchased services and materials.

Dr. Smith stated the Budget Constants include online courses from Virtual Virginia which are offered during the school day and provide advanced placement classes. Hybrid courses are offered with Longwood University; 15 students per year may continue taking classes at Hampden-Sydney College, tuition free, as seats are available. He said Advanced Placement and Dual Enrollment classes continue at the high school. The Industrial Certification Program prepares students for the local workforce; the program will continue to expand at the Career and Technical Center. Teacher training and student support programs will continue. He added maintaining a safe and secure learning environment is vital.

Dr. Smith stated State Funds and State Sales Tax comprise 56% of the Operating Budget. The Federal Funds are approximately 7.3%, and Local Funds are approximately 32%. He stated that approximately 80% of the budget is personnel costs.

Dr. Smith stated the Food Service Program is self-sustaining. Efforts are being made to increase participation in the breakfast, lunch, and summer lunch programs.

Dr. Smith reviewed the decreases in State Funding and the State Basic Aid per pupil; they are ADM based. He stated State Grant Revenue shows a decrease due to the Security Equipment Grant being expended; it was a one-year grant. The school may reapply but it may receive a lower priority due to having received it last year.

Dr. Smith then stated the Debt Service is declining and reviewed the schedule of repayments. He reviewed the Capital Improvement Plan and stated it is up to date, based on the performance contracting project and its scope of work, the School Board will make adjustments following approval for the renovation project. He then stated due to the mileage and age of the school buses, some of the buses that are not safe need to be replaced. Other options for that replacement are being reviewed.

Supervisor Gray asked if the salary tier schedule is comparable to other localities. Dr. Smith said in the surrounding counties, beginning teacher salaries are comparable, but not in the metropolitan areas. They are requesting to move from a three-tier schedule to a two-tier schedule; he explained the benefit of providing incentive in the salary scale. One of the changes that helps add importance to rely on that scale is the change in the continuing contract designation in the Law of Virginia that moves it from three years to five years; when the plan was put in place, a teacher had to complete three years satisfactorily to be

awarded the continuing contract status and they must now complete five years satisfactorily. There is a cost which is dependent on funding.

Supervisor Wilck asked how the students are selected to go to summer school. Dr. Smith stated they encourage those scoring the lowest levels on the SOLs but any can attend. Most are not offering repeat classes at the high school level; remedial classes are offered for the elementary students.

Supervisor Wilck then asked the attendance rate. Dr. Smith said it is usually 50% and that 50%-75% is the goal.

Supervisor Cooper-Jones questioned the addition of aides for the kindergarten classes. Dr. Smith stated funding does not appear possible; he stated the schools have been reviewing the Federal Funding programs to find a way to transfer the necessary funds for the additional aides.

Supervisor Cooper-Jones expressed her concern for the lack of aides in the kindergarten. She stated the foundation of the student's education begins in the lower grades and is built upon. Supervisor Gray agreed; he stated the teacher to student ratio is disturbing and if the goal is to better the school system, efficient teachers cannot be cut if a better result is required.

Supervisor Wilck asked how many students will be recommended for summer school this year. Dr. Smith stated approximately 250 are going to be recommended to attend summer school.

Supervisor Townsend stated he is in agreement with Supervisors Cooper-Jones and Gray. He said he spoke with an instructor that stated there is a need for assistance in the classroom. Supervisor Townsend stated the foundation is in that grade level.

Supervisor Timmons questioned current class sizes. Dr. Smith stated approximately the ratio in the high school is 10 students to one teacher; in middle school, it is approximately 18 or 19 students to one teacher; and in elementary school, it is approximately 18 to 19 students to one teacher. Discussion followed on the number of para-professionals (aides) and the ratio with 2,035 students, 181 teachers and 31 para-professionals. Supervisor Timmons requested specific information regarding those numbers.

Supervisor Timmons also questioned the savings from the retirement of teachers and hiring of new teachers. Dr. Smith said based on retirees over the past four years, the average savings was \$85,400 per year, but it varied from \$34,000 to \$155,000. He said there is no pattern or way to predict the savings. Discussion followed.

Mr. Bartlett questioned the reduction in the Operating Fund Expenditure Projection regarding staffing and fringe benefits. Dr. Smith stated a reduction of teachers and aides is projected.

Mr. Bartlett then asked if that is part of savings from the retirees. Dr. Smith stated the staff members that have left are from all ages and experience levels. Not all positions are replaced. As there is movement at the end of the school year, there is a need to re-balance teachers, numbers and specific certifications; because of certification requirements, all teachers are not interchangeable. The schools consistently try to hire the highest qualified person; sometimes the replacement staff person is more expensive.

Mr. Bartlett then asked about the number of contractual employees. Dr. Smith said part of the numbers are because of program improvement; Special Education rate was at 23%, and because of the improved program and proper identification of the need and not misidentified as a behavior problem, the Special Education rate dropped to 12%, which is equal with the State average. He said many had teachers with just one or two students, and as the Special Education numbers dropped, those teachers were “dropped off” as well. Discussion followed.

Chairman Simpson declared a ten minute break.

Chairman Simpson called the meeting back to order.

Mr. Bartlett reviewed documents indicating the Actual Required Local Effort (RLE) for the Standards of Quality Compared to Actual Local Expenditures for Operations; the State has an amount based on the composite index of what the local effort is required to achieve the standards of quality for each local district in the state. Prince Edward County’s is approximately \$4.2 million; the actual expenditure by the County is approximately \$8.3 million, which is 95.62% above the RLE. He stated historically, Prince Edward County provides more than necessary. Mr. Bartlett then reviewed the School Funding History – Operations and FY13 Per Pupil Expenditures for Operations.

Mr. Bartlett reminded the Board of several upcoming meetings and events.

On motion of Supervisor Timmons, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

the meeting was recessed at 6:04 p.m. until 2:00 p.m. on Tuesday, April 7, 2015, for a budget work session.

DRAFT



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 14, 2015
Item No.: 6-c
Department: County Administration
Staff Contact: Barbara N. Poulston
Issue: Accounts & Claims

Summary: The March bill list is attached for the Board's reviews.

Attachments: March 2015 Bill List

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

3/31/2015

FROM DATE- 3/01/2015
TO DATE- 3/31/2015

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$568,542.09
105	FORFEITED ASSETS FUND	\$14,584.04
501	WATER FUND	\$39.78
502	SEWER FUND	\$35.99
732	RETIREMENT BENEFIT FUND	\$1,094.00
741	PIEDMONT COURT SERVICES FUND	\$6,775.76
	TOTAL	591,071.66

AP375H
3/31/2015
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 3/01/2015 -- 3/31/2015

AFTER CHECKS
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
011010	BOARD OF SUPERVISORS					
3160	31980	Professional Services VEPGA	35165	ENERGY NEGOTIATIONS	164.00	164.00 *
3600	15240	Advertising FARMVILLE HERALD	CO ADMR 315	ADVERTISING	384.38	384.38 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	3722 PUCKETT315	MEALS	120.51	120.51 *
012110	COUNTY ADMINISTRATOR					
2700	31421	Worker's Compensation VACORP	9315 WK COMP4/4	WORKERS COMPENSATION	89.25	89.25 *
5230	30440	Telecommunications US CELLULAR	816442183 315	PHONE	136.88	136.88 *
6001	Office Supplies					
13369	DIAMOND SPRINGS WATER INC					
15380	FARMVILLE PRINTING					
20600	KEY OFFICE SUPPLY					
20600	KEY OFFICE SUPPLY					
20600	KEY OFFICE SUPPLY					
20600	KEY OFFICE SUPPLY					
20600	KEY OFFICE SUPPLY					
20600	KEY OFFICE SUPPLY					
20600	KEY OFFICE SUPPLY					
20600	KEY OFFICE SUPPLY					
20600	KEY OFFICE SUPPLY					
20600	KEY OFFICE SUPPLY					
6012	15240	Books and Subscriptions FARMVILLE HERALD	CO ADMR 315A	SUBSCRIPTION	38.00	38.00 *
012210	LEGAL SERVICES					
2700	31421	Worker's Compensation VACORP	9315 WK COMP4/4	WORKERS COMPENSATION	9.75	9.75 *
012310	COMMISSIONER OF REVENUE					
2700	31421	Worker's Compensation VACORP	9315 WK COMP4/4	WORKERS COMPENSATION	9.75	9.75 *
ACCOUNT TOTAL					1,249.83	**
MAJOR TOTAL					1,249.83	**
ACCOUNT TOTAL					47.75	*
MAJOR TOTAL					47.75	*

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LISTING OF INVOICES FOR 3/01/2015 -- 3/31/2015

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MAJOR# ACCT# 3600	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	15240	Advertising FARMVILLE HERALD	COMR REV 315	ADVERTISING	123.00 *
5210	22058	Postal Services M&W PRINTERS INC	92559	POSTAGE ON PP FORMS	1,886.81 *
5230	13325	Telecommunications TREASURER OF VIRGINIA	T282510	ONLINE SERVICE	1,886.81 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	461843	FLOOR MAT	77.05 *
6014	11902 22058	Other Operating Supplies BUSINESS DATA OF VA, INC. M&W PRINTERS INC	1018 2015 92559	VEHICLE ASSESSMENT PERSONAL PRPTY FORMS	3,217.07 3,875.28 7,092.35 *
012410	TREASURER			MAJOR TOTAL	9,277.95 **
2700	31421	Worker's Compensation VACORP	9315 WK COMP4/4	WORKERS COMPENSATION	51.00 51.00 *
3320	12762	Maintenance Service Contr COMPUTERPLUS SALES/SERVIC	MC0000178706	EQUIP MAINT CONTRACTS	1,075.35 1,075.35 *
3600	15240	Advertising FARMVILLE HERALD	TREAS 315	ADVERTISING	71.75 71.75 *
5210	11353	Postal Services BMS DIRECT	94944	FEDEX CHARGES	15.21 15.21 *
5230	11250 13325	Telecommunications BENCHMARK COMMUNITY BANK TREASURER OF VIRGINIA	7596 TREAS 315 T282510	PAYFLOW/PAYPAL ONLINE SERVICE	3.80 77.05 80.85 *
5410	22079	Lease/Rent Equipment MAIL FINANCE	H5189284	POSTAGE MACHINE LEAS	1,592.55 1,592.55 *
5540	30378 30378 30378	Travel-Convention & Educa UNIVERSITY OF VIRGINIA UNIVERSITY OF VIRGINIA UNIVERSITY OF VIRGINIA	22848 22854 22859	DISTRICT MTG DISTRICT MTG DISTRICT MTG	70.00 70.00 70.00
6001	17009 20600 20600	Office Supplies H BECKER KEY OFFICE SUPPLY KEY OFFICE SUPPLY	21040 461996 461997	RIBBON COPY PAPER POST-ITS STEP SORTER	210.00 * 60.50 77.98 6.99 10.79

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PRINCE EDWARD
LISTING OF INVOICES FOR 3/01/2015 -- 3/31/2015

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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
		22058	M&W PRINTERS INC	93688	PRINT DELINQ BILLS	875.68
					ACCOUNT TOTAL	1,031.94 *
					MAJOR TOTAL	4,128.65 **
012510			INFORMATION TECHNOLOGY			
3160			Professional Services			
		11902	BUSINESS DATA OF VA, INC.	MARCH 2015	CONTRACT AGREEMENT	3,700.00
		11902	BUSINESS DATA OF VA, INC.	1005 2015	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	1010 2015	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	1017 2015	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	1033 2015	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	1035 2015	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	1039 2015	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	1047 2015	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	1049 2015	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	1052 2015	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	1056 2015	TRAVEL EXPENSE	125.00
					ACCOUNT TOTAL	4,950.00 *
3161		28330	Webpage Services SITEVISION INC	15645	WEBHOST-2ND QTR	179.85
					ACCOUNT TOTAL	179.85 *
3320		12762	Maintenance Service COMPUTERPLUS SALES/SERVIC	MC0000178707	PRINTER SERV CONTRCT	79.00
					ACCOUNT TOTAL	79.00 *
					MAJOR TOTAL	5,208.85 **
013100			ELECTORAL BOARD AND OFFICIALS			
5210		16180	Postal Services GIBBS BETTY A	EXPENSES 315	POSTAGE	53.90
					ACCOUNT TOTAL	53.90 *
5510		16180	Mileage GIBBS BETTY A	MILEAGE 315	MILEAGE	114.24
					ACCOUNT TOTAL	114.24 *
6001		16180	Office Supplies GIBBS BETTY A	EXPENSES 315	LETTERS & ENVELOPES	63.80
					ACCOUNT TOTAL	63.80 *
					MAJOR TOTAL	231.94 **
013200			REGISTRAR			
2700		31421	Worker's Compensation VACORP	9315 WK COMP4/4	WORKERS COMPENSATION	18.25
					ACCOUNT TOTAL	18.25 *
6001		20600	Office Supplies KEY OFFICE SUPPLY	462031	HOLE PUNCH/BINDERS	47.16
					ACCOUNT TOTAL	47.16 *
					MAJOR TOTAL	65.41 **

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PRINCE EDWARD
LISTING OF INVOICES FOR 3/01/2015 -- 3/31/2015

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MAJOR# ACCT# 021100	VENDOR NUMBER CIRCUIT COURT	VENDOR NAME	INVOICE #	DESCRIPTION	AMOUNT
2700	31421	Worker's Compensation VACORP	9315 WK COMP4/4	WORKERS COMPENSATION	8.00 8.00 * 8.00 **
021200		GENERAL DISTRICT COURT			ACCOUNT TOTAL MAJOR TOTAL
5230	30440	Telecommunications US CELLULAR	816442183 315	PHONE	23.41 23.41 *
6095	20600	Office Supplies - Juv Pro KEY OFFICE SUPPLY	462617	POST- ITS/PENS/ENV	8.17 8.17 * 31.58 **
021600		CLERK OF THE CIRCUIT COURT			ACCOUNT TOTAL MAJOR TOTAL
2700	31421	Worker's Compensation VACORP	9315 WK COMP4/4	WORKERS COMPENSATION	83.50 83.50 *
3310	20600	Repairs/Maintenance KEY OFFICE SUPPLY	462265	COPIER SERV CONTRACT	395.00 395.00 *
5230	21319	Telecommunications CENTURYLINK	309863799 315	PHONE	47.91 47.91 *
5850	29715	Jurors/Witnesses TREASURER OF VIRGINIA	15 147C JMS	QUESTIONNAIRE POSTAG	875.00
	29715	TREASURER OF VIRGINIA	15 147C JMS	QUESTIONNAIRE FORMS	808.00
	999999	ALLEN HUGH D	JUROR 315	JUROR	30.00
	999999	ALLEN KIMBERLY B	JUROR 315	JUROR	60.00
	999999	ATKINSON RACHEL N	JUROR 315	JUROR	120.00
	999999	BOLT CHRISTOPHER L	JUROR 315	JUROR	30.00
	999999	BOLT CHRISTOPHER L	JUROR 315	JUROR	120.00
	999999	BORDZUK WILLIAM	JUROR 315	JUROR	30.00
	999999	BORDZUK WILLIAM	JUROR 315	JUROR	120.00
	999999	BROWDER MICHAEL H	JUROR 315	JUROR	30.00
	999999	BROWN DALE M	JUROR 315	JUROR	30.00
	999999	CARSON DONALD E	JUROR 315	JUROR	30.00
	999999	CARSON DONALD E	JUROR 315	JUROR	30.00
	999999	CHALLENGER ALICE D	JUROR 315	JUROR	60.00
	999999	CLIFFORD SUSAN S	JUROR 315	JUROR	30.00
	999999	CROUSE BONNIE B	JUROR 315	JUROR	120.00
	999999	EPPELSON SHANIKA R	JUROR 315	JUROR	30.00
	999999	ERDMAN FRANK J	JUROR 315	JUROR	60.00
	999999	FOX DENISE G	JUROR 315	JUROR	30.00
	999999	FOX DENISE G	JUROR 315	JUROR	30.00

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	999999	GLENN III DANIEL E	JUROR 315	JUROR	30.00
	999999	GLENN III DANIEL E	JUROR 315	JUROR	30.00
	999999	HALLADAY JENNIFER J	JUROR 315	JUROR	30.00
	999999	HALLADAY JENNIFER J	JUROR 315	JUROR	120.00
	999999	HASKINS DONNA M	JUROR 315	JUROR	60.00
	999999	HASKINS DONNA M	JUROR 315	JUROR	30.00
	999999	HICKS PATRICIA P	JUROR 315	JUROR	60.00
	999999	HICKS PATRICIA P	JUROR 315	JUROR	120.00
	999999	JOHNSON CAMESHIA S	JUROR 315	JUROR	30.00
	999999	JONES TYNNIE D	JUROR 315	JUROR	60.00
	999999	JORDAN DOROTHY A	JUROR 315	JUROR	60.00
	999999	JORDAN DOROTHY A	JUROR 315	JUROR	60.00
	999999	KIEWIET-DE-JONGE BARBARA	JUROR 315	JUROR	30.00
	999999	KIEWIET-DE-JONGE BARBARA	JUROR 315	JUROR	60.00
	999999	LAWSON BRANDON A	JUROR 315	JUROR	30.00
	999999	LEDGER JEFFREY W	JUROR 315	JUROR	30.00
	999999	LEDGER JEFFREY W	JUROR 315	JUROR	30.00
	999999	LEE CHERYL A	JUROR 315	JUROR	30.00
	999999	MASON JR ALVIN P	JUROR 315	JUROR	60.00
	999999	MASON JR ALVIN P	JUROR 315	JUROR	30.00
	999999	NORRIS RYAN T	JUROR 315	JUROR	30.00
	999999	PAPPAS BLAZE E	JUROR 315	JUROR	120.00
	999999	REDDICK RASHAD E	JUROR 315	JUROR	120.00
	999999	REDDICK RASHAD E	JUROR 315	JUROR	30.00
	999999	REDMOND DALE J	JUROR 315	JUROR	120.00
	999999	REDMOND DALE J	JUROR 315	JUROR	30.00
	999999	RICE SAVANNAH T	JUROR 315	JUROR	30.00
	999999	ROBINSON NELLIE F	JUROR 315	JUROR	30.00
	999999	SAXTAN III HAROLD A	JUROR 315	JUROR	60.00
	999999	SHELTON JOHN C	JUROR 315	JUROR	30.00
	999999	SHELTON JOHN C	JUROR 315	JUROR	30.00
	999999	SOUTHALL ADAM W	JUROR 315	JUROR	30.00
	999999	SPRAGUE ERMA	JUROR 315	JUROR	30.00
	999999	SPRAGUE ERMA	JUROR 315	JUROR	60.00
	999999	STOLTZFUS KENDRA J	JUROR 315	JUROR	30.00
	999999	TILLERSON PHYLLIS S	JUROR 315	JUROR	30.00
	999999	WATKINS JR BERNARD J	JUROR 315	JUROR	60.00
	999999	WATKINS JR BERNARD J	JUROR 315	JUROR	30.00
	999999	WELTON LESTER P	JUROR 315	JUROR	30.00
	999999	WELTON LESTER P	JUROR 315	JUROR	30.00
		Office Supplies			4,563.00 *
6001	15380	FARMVILLE PRINTING	CLERK 315	RECORDING LABELS	51.00
	20600	KEY OFFICE SUPPLY	462112	EMBOSSER	18.99
	20600	KEY OFFICE SUPPLY	462196	COPY PAPER	113.97
	20600	KEY OFFICE SUPPLY	462204	TONER/FASTENERS	495.96
	20600	KEY OFFICE SUPPLY	462219	FASTENERS	15.99
	20600	KEY OFFICE SUPPLY	462410	MAGNIFYING GLASS	12.99
	20600	KEY OFFICE SUPPLY	462851	STORAGE BOXES	142.98
				ACCOUNT TOTAL	851.88 *
				MAJOR TOTAL	5,941.29 **

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PRINCE EDWARD
LISTING OF INVOICES FOR 3/01/2015 -- 3/31/2015

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MAJOR# ACCT# 021800 LAW LIBRARY	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
5230	Telecommunications 10105 AT&T 21319 CENTURYLINK	0542720100 315 309478607 315	PHONE PHONE	41.99 40.46
6012	Books and Subscriptions 21761 LEXISNEXIS	1502058902	ONLINE SERVICE	82.45 *
022100	COMMONWEALTH'S ATTORNEY			254.00 254.00 * 336.45 **
2700	Worker's Compensation 31421 VACORP	9315 WK COMP4/4	WORKERS COMPENSATION	105.75 105.75 *
5210	Postal Services 25483 PITNEY BOWES	1679555 FB15	EQUIPMENT LEASE	153.00 153.00 *
5230	Telecommunications 13325 TREASURER OF VIRGINIA	T282993	IPAD SERVICE	131.22 131.22 *
5899	Miscellaneous 28866 STEPS, INC	10874	SHREDDING SERVICE	35.00 35.00 *
6001	Office Supplies 20600 KEY OFFICE SUPPLY	462566	TAPE/ENV/NOTES/DUSTR	101.61 101.61 * 526.58 **
022200	VICTIM WITNESS ASSISTANCE PROGRAM			
2700	Workmen's Compensation 31421 VACORP	9315 WK COMP4/4	WORKERS COMPENSATION	11.75 11.75 * 11.75 **
031200	SHERIFF			
2700	Worker's Compensation 31421 VACORP	9315 WK COMP4/4	WORKERS COMPENSATION	3,812.25 3,812.25 *
3311	Repairs & Maint-Auto & Eq 11005 B & G AUTOMOTIVE 11005 B & G AUTOMOTIVE 14300 EAST END MOTOR CO INC 14300 EAST END MOTOR CO INC 14300 EAST END MOTOR CO INC 14300 EAST END MOTOR CO INC	54301 54456 119728 119807 119981 119996	SERPENTINE BELT TRANSMISSION OIL CHANGE OIL CHANGE BRAKE PADS & ROTORS PADS/ROTORs/CALIPERS	110.66 3,211.00 58.42 66.41 993.98 409.98

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PRINCE EDWARD
LISTING OF INVOICES FOR 3/01/2015 -- 3/31/2015

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5210	14300	EAST END MOTOR CO INC	120143	ALTERNATOR	510.99
	14915	EXPRESS CARE	16738	OIL CHANGE	62.57
	14915	EXPRESS CARE	17094	OIL CHANGE	96.80
	14915	EXPRESS CARE	17369	OIL CHANGE	64.94
	14915	EXPRESS CARE	17371	OIL CHANGE	41.97
	27767	ROCKWELL AUDIO	5270	ILLUMINATION WIRE	39.00
	32736	WOHLFORD'S RADAR	965855	CALIBRATIONS	216.00
				ACCOUNT TOTAL	5,882.72 *
	11894	Postal Services			
	17903	BUSINESS CARD	0555 SHERIFF315	POSTAGE & SHIPPING	156.91
	30402	HURAK RICHARD	SHIPPING 315	SHIPPING	8.86
		UPS	RY9495075	SHIPPING	23.83
				ACCOUNT TOTAL	189.60 *
5230	13325	Telecommunications			
	20904	TREASURER OF VIRGINIA	T282954	VCIN	52.87
	21319	KINEX NETWORKING SOLUTION	150301 0013	REMOTE BACKUP	19.95
	21319	CENTURYLINK	309468839 315	VCIN	10.36
	30440	CENTURYLINK	309558628 315	VCIN	7.97
	30440	US CELLULAR	850361128 315	PHONE	40.81
	30440	US CELLULAR	918210747 315	PHONE	983.93
				ACCOUNT TOTAL	1,115.89 *
5530	34410	Travel-Subsistence & Lodg			
		YODER BRANDON	MEALS 315	MEALS	104.06
				ACCOUNT TOTAL	104.06 *
5540	11894	Travel-Convention and Edu			
	999999	BUSINESS CARD	0555 SHERIFF315	TRAINING	400.00
		GRANT WRITING USA	166705872726617	TRAINING	455.00
				ACCOUNT TOTAL	855.00 *
5801	20600	Accreditation			
		KEY OFFICE SUPPLY	463265	PLANNER/PAPER/BINDER	43.41
				ACCOUNT TOTAL	43.41 *
6001	11894	Office Supplies			
	13369	BUSINESS CARD	0555 SHERIFF315	FEES	35.03
	20600	DIAMOND SPRINGS WATER INC	27961300 315	WATER & EQUIP RENTAL	73.15
	20600	KEY OFFICE SUPPLY	461958	HOOKS	17.60
	20600	KEY OFFICE SUPPLY	462036	TABS/INK CARTRIDGES	83.16
	20600	KEY OFFICE SUPPLY	462466	TONER	72.99
	20600	KEY OFFICE SUPPLY	463065	INK CARTRIDGES	157.93
	20600	KEY OFFICE SUPPLY	463135	INK CARTRIDGE	92.00
	28757	STAPLES ADVANTAGE	8033340288	OFFICE SUPPLIES	215.00
	32138	WALMART COMMUNITY/RFCSLLC	10	RETURN	12.88-
	32138	WALMART COMMUNITY/RFCSLLC	5583	SYMPATHY CARDS	7.54
				ACCOUNT TOTAL	741.52 *
6009	14300	Vehicle & Powered Equip S			
	14300	EAST END MOTOR CO INC	120095	TIRES	533.36
	23248	EAST END MOTOR CO INC	120294	TIRES	448.52
		NAPA OF FARMVILLE	134133	CUSHION/WINDOW WASH	15.18
				ACCOUNT TOTAL	997.06 *
6010	13012	Police Supplies			
		DMV	15058682	SPECIAL ID	10.00

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6011	22590	MOORE MEDICAL LLC	985443851	GLOVES	361.19
	32138	WALMART COMMUNITY/RFCSLLC	2040	CAMERA	78.88
	999999	PROJECT LIFESAVER INC	15 9064 195	TRANSMITTER/BATTERY	639.84
				ACCOUNT TOTAL	1,089.91 *
8203	16101	Uniforms & Wearing Appare	3224320	SHOES	77.00
	26360	GALLS LLC	3383	SHIRT/RAINCOAT	167.50
	28592	QUALITY UNIFORM CO INC	178482	BADGE	54.00
	28592	SOUTHERN POLICE EQUIP CO	178613	DUTY BELT/CUFFS	130.15
	28592	SOUTHERN POLICE EQUIP CO	178897	SHOES	68.00
				ACCOUNT TOTAL	496.65 *
8205	16172	Communications Equipment	33492	CAD INTERFACE	14,655.00
		GEOCOMM INC			14,655.00 *
				ACCOUNT TOTAL	14,655.00 *
031201	12118	Motor Vehicles	SHERIFF 315	2014 DODGE CHARGER	26,788.50
	17004	CAPITAL AUTO GROUP, INC	F15508	2015 DODGE CHARGER	24,352.30
	27767	HALEY AUTO MALL	5507	INSTALL RADIO	1,311.00
				ACCOUNT TOTAL	52,451.80 *
				MAJOR TOTAL	82,434.87 **
2700	31421	Worker's Compensation	9315 WK COMP4/4	WORKERS COMPENSATION	1,199.00
		VACORP			1,199.00 *
				ACCOUNT TOTAL	1,199.00 **
032200	10851	Payment to Farmville VFD	1036GROS	FITTING	68.38
	15680	ATLANTIC EMERGENCY	56698	VOICE AMP	220.31
	17637	FIRE PROTECTION EQUIP CO	34265	PINS	32.68
	23166	HEROES APPAREL	770210	HAT	44.50
		NAFECO INC			365.87 *
				ACCOUNT TOTAL	683.79
7002	19490	Payment to Rice VFD	57598	DIESEL	260.93
	19490	JOHN DEERE FINANCIAL	57605	GAS	827.40
	19490	JOHN DEERE FINANCIAL	68210	LP FUEL	9.16
	31846	JOHN DEERE FINANCIAL	5487358649 315	ELECTRIC SERVICE	1,761.28 *
		DOMINION VA POWER			
				ACCOUNT TOTAL	3,500.00
7003	11240	Payment to Prospect VFD	PROSPECT TRK#38	TRUCK PAYMENT	90.60
	25782	BENCHMARK COMMUNITY BANK	DIESEL-JAN 15	DIESEL	114.07
	29440	PRINCE EDWARD CO PBLC SCH	GAS-FEB 2015	GAS	3,704.67 *
				ACCOUNT TOTAL	3,704.67 *
7004	11263	Payment to Darlington VFD	7841 DHVFD 315	INTERNET/PHONE	194.14
		BB&T			

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7005	11263	BB&T	7841 DHVFD 315	ROUTER/CABLE	157.92	
	12996	CYRUS PEST CONTROL CO	FEBRUARY 2015	EXTERMINATING SERVIC	45.00	
	12996	CYRUS PEST CONTROL CO	MARCH 2015	EXTERMINATING SERVIC	45.00	
	13166	DAVIS GMC TRUCK INC	34004	INSPECTION	51.00	
	14700	ELLINGTON ENERGY SERVICE	24545	PROPANE	488.26	
	14700	ELLINGTON ENERGY SERVICE	24547	PROPANE	432.93	
	14700	ELLINGTON ENERGY SERVICE	26363	PROPANE	302.27	
	14700	ELLINGTON ENERGY SERVICE	606752	PROPANE	504.68	
	25120	PAIRET'S INC	23222	PLAQUE/ENGRAVING	42.28	
	28640	SOUTHSIDE ELECTRIC COOP	38156001 315	ELECTRIC SERVICE	335.77	
	31333	VERIZON WIRELESS	9741036470 315	INTERNET	65.09	
				ACCOUNT TOTAL	2,664.34 *	
	7006	11491	Payment to Hampden-Sydney			
		11491	ARCET EQUIPMENT CO	2575809	CYLINDER RENTAL	121.52
		13166	ARCET EQUIPMENT CO	2604445	CYLINDER RENTAL	109.76
		13166	DAVIS GMC TRUCK INC	32193	SPEEDOMETER ADAPTER	205.79
		13166	DAVIS GMC TRUCK INC	32939	INSPECTION/FILTER	57.45
13166		DAVIS GMC TRUCK INC	33094	INSPECT/REPLACE LENS	68.80	
15560		FARMVILLE WHSALE ELECTRIC	552451	FLUORESCENT BULBS	91.89	
15560		FARMVILLE WHSALE ELECTRIC	553538	BATTERY	30.61	
15656		FIRE & SAFETY EQUIP CO	70543	HYDROSTATIC TEST	665.00	
15908		FOSTER FUELS INC	289091T	PROPANE	526.56	
15908		FOSTER FUELS INC	289169T	PROPANE	250.77	
15908		FOSTER FUELS INC	316287T	PROPANE	437.07	
17139		HAMPDEN SYDNEY COLLEGE	112541 315	DIESEL	222.61	
17139		HAMPDEN SYDNEY COLLEGE	112541 315	GAS	56.08	
17139		HAMPDEN SYDNEY COLLEGE	112541 315	POSTAGE	20.02	
21319		CENTURYLINK	310187773 315	PHONE	51.75	
29199		THIRD ST WRECKER SERVICE	13748	TOWING	175.00	
31846		DOMINION VA POWER	8350720002 315	ELECTRIC SERVICE	390.76	
				ACCOUNT TOTAL	3,481.44 *	
7006		10105	Payment to Pamplin VFD			
		10105	AT&T	0542850046 315	PHONE	41.99
		10105	AT&T	0543343054 315	PHONE	41.99
		15908	FOSTER FUELS INC	289411T	PROPANE	329.82
	15908	FOSTER FUELS INC	316137T	PROPANE	454.33	
	15908	FOSTER FUELS INC	318600T	LP GAS	641.94	
	31335	VERIZON	248 6100 315	PHONE	69.14	
	31335	VERIZON	248 6690 315	PHONE	55.49	
	31846	DOMINION VA POWER	4743517221 315	ELECTRIC SERVICE	275.44	
	31846	DOMINION VA POWER	6280980001 315	ELECTRIC SERVICE	55.75	
	32146	WATKINS INSURANCE AGENCY	28172	AUTO INSURANCE	7,758.00	
	999999	PHELPS GARAGE INC	10688	TOWING	225.00	
				ACCOUNT TOTAL	9,948.89 *	
	7007	25246	Payment to Meherrin VFD			
		25246	PARKER OIL CO INC	472418	PROPANE	280.08
		25246	PARKER OIL CO INC	476030	DIESEL	295.87
		25246	PARKER OIL CO INC	476038	GAS	171.50
25246		PARKER OIL CO INC	491214	PROPANE	473.01	

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	29414 TRAVELERS - RMD	5B890893	WORKERS COMPENSATION	11,843.00
	31335 VERIZON	736 0633 315	PHONE	178.25
	31846 DOMINION VA POWER	0519881510 315	ELECTRIC SERVICE	317.23
	31846 DOMINION VA POWER	1913347348 315	ELECTRIC SERVICE	36.35
	31846 DOMINION VA POWER	2725824417 315	ELECTRIC SERVICE	13.76
			ACCOUNT TOTAL	13,609.05 *
			MAJOR TOTAL	35,535.54 **
032300	AMBULANCE AND RESCUE SERVICES			
7005	Prince Edward Rescue Squa			
	25880 PRINCE EDWARD VOL RESCUE	14-15 SUPPRT4/4	14-15 SUPPORT	16,500.00
			ACCOUNT TOTAL	16,500.00 *
7008	Meherrin Rescue Squad			
	22349 MEHERRIN FIRE & RESCUE	14-15 SUPPRT4/4	14-15 SUPPORT	3,250.00
			ACCOUNT TOTAL	3,250.00 *
			MAJOR TOTAL	19,750.00 **
033200	REGIONAL JAIL & DETENTION			
3196	Purchase of Services - Ja			
	25375 PIEDMONT RGNL JUVENILE	1351	JUVENILE DETENTION	3,900.00
			ACCOUNT TOTAL	3,900.00 *
			MAJOR TOTAL	3,900.00 **
034100	BUILDING OFFICIAL			
2700	Worker's Compensation			
	31421 VACORP	9315 WK COMP4/4	WORKERS COMPENSATION	251.25
			ACCOUNT TOTAL	251.25 *
5230	Telecommunications			
	30440 US CELLULAR	816442183 315	PHONE	23.41
			ACCOUNT TOTAL	23.41 *
5530	Travel-Subsistence & Lodg			
	21498 LEATHERWOOD COY	EXPENSES 215	MEAL	8.18
			ACCOUNT TOTAL	8.18 *
5540	Travel-Convention & Educa			
	21498 LEATHERWOOD COY	EXPENSES 215	MTG REGISTRATION	15.00
	31293 VBCOA	MID-YR CONF 315	REGISTRATION	75.00
			ACCOUNT TOTAL	90.00 *
5810	Dues & Association Member			
	31293 VBCOA	33636	2015 DUES	40.00
			ACCOUNT TOTAL	40.00 *
			MAJOR TOTAL	412.84 **
035100	ANIMAL CONTROL			
2700	Worker's Compensation			
	31421 VACORP	9315 WK COMP4/4	WORKERS COMPENSATION	305.75
			ACCOUNT TOTAL	305.75 *

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MAJOR# ACCT# 3311	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	DESCRIPTION	AMOUNT
	25911	PRO AUTO LLC	20094	INSPECTION	16.00 *
		Telecommunications			16.00 *
5230	21319	CENTURYLINK	310119726 315	PHONE	97.22
	30440	US CELLULAR	816442183 315	PHONE	46.82
		Miscellaneous			144.04 *
5899	25840	PRINCE EDWARD HEALTH DPT	RABIES TITER315	RABIES TITER	22.00
	25840	PRINCE EDWARD HEALTH DPT	RABIES TITER315	RABIES TITER	22.00
	28700	SOUTHSIDE SPCA	SPAY/NEUTER 315	ANIMAL FRIEND PLATES	260.23
	999999	KDAS	RABIES TITER315	RABIES TITER	40.00
	999999	KDAS	RABIES TITER315	RABIES TITER	40.00
				ACCOUNT TOTAL	384.23 *
				MAJOR TOTAL	850.02 **
036100		BIOSOLIDS MONITORING			
2700	31421	Worker's Compensation VACORP	9315 WK COMP4/4	WORKERS COMPENSATION	264.25
				ACCOUNT TOTAL	264.25 *
5230	30440	Telecommunications US CELLULAR	816442183 315	PHONE	23.41
				ACCOUNT TOTAL	23.41 *
				MAJOR TOTAL	287.66 **
042300		REFUSE DISPOSAL			
2700	31421	Worker's Compensation VACORP	9315 WK COMP4/4	WORKERS COMPENSATION	3,647.75
				ACCOUNT TOTAL	3,647.75 *
3160	27191	Professional Services RESOURCE INTERNATIONAL	41453	MISC WORK TASKS	3,968.75
	27191	RESOURCE INTERNATIONAL	41454	STORM WTR COMPLIANCE	377.00
	27191	RESOURCE INTERNATIONAL	41461	GROUNDWTR MONITORING	24,317.66
				ACCOUNT TOTAL	28,663.41 *
3310	15560	Repairs/Maintenance FARMVILLE WHSALE ELECTRIC	553394	CONTACT CLEANER	14.14
	15560	FARMVILLE WHSALE ELECTRIC	553802	EXTENSION CORDS	104.09
	15560	FARMVILLE WHSALE ELECTRIC	553945	SWITCH	115.77
	15560	FARMVILLE WHSALE ELECTRIC	553965	HEATER/THERMOSTAT	170.16
	15560	FARMVILLE WHSALE ELECTRIC	554072	LIGHT BULBS	8.12
	15560	FARMVILLE WHSALE ELECTRIC	554113	CONTACT BLOCK	47.60
	21811	LOWE'S	901018A	INSULATION/TAPE	77.31
	29015	SWANA	907138 315	MEMBERSHIP DUES	200.00
				ACCOUNT TOTAL	737.19 *
3311	14300	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	120244	FUEL FILTERS	298.65
	19033	CHILDRESS JAMES P JR	MARCH 18 2015	BRAKE REPAIRS	239.75

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3840	19033	CHILDRESS JAMES P JR	MARCH 9 2015	OIL/FILTER CHANGE	444.72
	27770	ROD & STAFF LLC	45614	DUMPSTER REPAIR	1,067.20
	27770	ROD & STAFF LLC	45638	DUMPSTER REPAIR	1,067.20
	28596	SOUTHERN STATES	79484	NETTING	119.98
	28596	SOUTHERN STATES	82327	GLOVES & STRAPS	26.31
				ACCOUNT TOTAL	3,263.81 *
3841	10254	Contract Landfill - POS		TRASH COLLECTION	182.76
	10254	REPUBLIC SERVICES #974	451989	TRASH COLLECTION	119.36
	10254	REPUBLIC SERVICES #974	451990	TRASH COLLECTION	119.36
	32953	WRIGHT'S EXCAVATING LLC	451991	TRASH COLLECTION	119.36
			MARCH 2015	LANDFILL OPERATION	48,093.75
				ACCOUNT TOTAL	48,515.23 *
5110	14723	Purchase of Serv - Recylin		TIRE RECYCLING	1,191.00
	14723	EMANUEL TIRE OF VIRGINIA	477466	TIRE RECYCLING	894.00
	28866	STEPS, INC	477524	RECYCLING FEE	699.42
	29029	SYNERGY RECYCLING LLC	FEBRUARY 2015	ELECTRONIC RECYCLING	1,689.81
			1500141	ACCOUNT TOTAL	4,474.23 *
5230	28640	Electrical Services		DH SITE	144.02
	28640	SOUTHSIDE ELECTRIC COOP	114379001 315	VIRSO SITE	186.66
	31846	SOUTHSIDE ELECTRIC COOP	114379003 315	RICE SITE	138.54
	31846	DOMINION VA POWER	0599507431 315	GREEN BAY SITE	98.11
	31846	DOMINION VA POWER	1144204110 315	LEACHATE PUMP	6.76
			5181167213 315	ACCOUNT TOTAL	574.09 *
5440	10105	Telecommunications		PHONE	53.67
	21319	AT&T	0206193130 315	PHONE	54.67
	21319	CENTURYLINK	309326764 315	PHONE	42.04
	21319	CENTURYLINK	309553498 315	PHONE	49.00
	21319	CENTURYLINK	309615846 315	PHONE	50.11
	21319	CENTURYLINK	309714661 315	PHONE	44.46
	30440	US CELLULAR	310039285 315	PHONE	23.41
	31335	VERIZON	816442183 315	PHONE	48.33
	31335	VERIZON	248 5696 315	PHONE	81.70
			736 2828 315	ACCOUNT TOTAL	447.39 *
6008	28869	Portable Toilet Rental		MONTHLY SERVICE	662.50
		STIFF O INC	4473	ACCOUNT TOTAL	662.50 *
6009	25782	Vehicle & Powered Equip F		DIESEL	1,220.08
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL-FEB 15	DIESEL	1,506.98
			DIESEL-JAN 15	ACCOUNT TOTAL	2,727.06 *
	23248	Vehicle & Powered Equip S		FILTERS/WRENCH/FLUID	68.95
	23248	NAPA OF FARMVILLE	134644	DIESEL ADDITIVE	8.99
	23248	NAPA OF FARMVILLE	134645	ACCOUNT TOTAL	77.94 *
				MAJOR TOTAL	93,790.60 **

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MAJOR# ACCT# 043200	VENDOR NUMBER GENERAL PROPERTIES	VENDOR NAME GENERAL PROPERTIES	INV#	DESCRIPTION	AMOUNT
2700	31421	Worker's Compensation VACORP	9315 WK COMP4/4	WORKERS COMPENSATION	1,246.75 1,246.75 *
3310		Repairs/Maintenance			
	13730	DODSON BROS EXTERMINATING	158003 315	PEST CONTROL-CANNERY	38.00
	13730	DODSON BROS EXTERMINATING	158005 315	PEST CONTROL-WORSHAM	38.00
	13730	DODSON BROS EXTERMINATING	158006 315	PEST CONTROL-SCOPE	38.00
	13730	DODSON BROS EXTERMINATING	158007 315	PEST CONTROL-CH	85.00
	13730	DODSON BROS EXTERMINATING	158010 315	PEST CONTROL-VIS CTR	38.00
	13746	DODSON PEST CONTROL	R1 983102 05	ANNUAL FEE-AG BLDG	150.00
	22322	DAIKIN APPLIED	3040340	CHILLR MAINT CONTRACT	3,025.00
				ACCOUNT TOTAL	3,412.00 *
3311	29199	Repairs & Maint-Auto & Eq THIRD ST WRECKER SERVICE	14373	TOWING	107.00 107.00 *
5110		Electrical Services			
	28640	SOUTHSIDE ELECTRIC COOP	114379002 315	SRR LIGHTS	32.36
	31846	DOMINION VA POWER	1230385005 315	ROY CLARK MONUMENT	6.59
	31846	DOMINION VA POWER	1545926683 315	SCOPE BLDG	483.37
	31846	DOMINION VA POWER	2786281903 315	COURTHOUSE	10,051.50
	31846	DOMINION VA POWER	6669158583 315	LIGHTS AT RICE	110.03
	31846	DOMINION VA POWER	8105475944 315	AG BLDG	3,189.52
				ACCOUNT TOTAL	13,873.37 *
5130		Water & Sewer			
	29332	TOWN OF FARMVILLE	AG BLDG 315	WATER & SEWER	87.47
	29332	TOWN OF FARMVILLE	CH IRRIG 315	WATER	10.75
	29332	TOWN OF FARMVILLE	SCOPE BLDG 315	WATER & SEWER	33.65
				ACCOUNT TOTAL	131.87 *
5230		Telecommunications			
	10105	AT&T	7305055660 315	PHONE	41.98
	21319	CENTURYLINK	310262069 315	PHONE	53.78
	21319	CENTURYLINK	310441360 315	PHONE	79.76
	30440	US CELLULAR	816442183 315	PHONE	115.53
				ACCOUNT TOTAL	291.05 *
5440	28869	Portable Toilet Rental STIFF O O INC	4473	MONTHLY SERVICE	100.00 100.00 *
6005		Janitorial Supplies			
	10719	ARAMARK	792482070 315	JANITORIAL SUPPLIES	529.71
	13367	DIAMOND PAPER COMPANY	138083	TOWELS/TISSUE/SOAP	620.36
				ACCOUNT TOTAL	1,150.07 *
6007		Repairs and Maintenance S			
	10900	AYERS BLDG. & SUPPLY CO	268346	CLEAR GLOSS MINWAX	18.49
	10900	AYERS BLDG. & SUPPLY CO	268584	DOOR KNOB	22.49
	10900	AYERS BLDG. & SUPPLY CO	268727	WOOD CHISELS	20.98
	11491	ARCET EQUIPMENT CO	2615361	GLOVES	16.60
	13369	DIAMOND SPRINGS WATER INC	11393100 315	EQUIP RENTAL & WATER	22.85

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6008	15721	FISHER AUTO PARTS, INC.	119088	TOWELS/WD40/HNDCLEAN	48.92
	15721	FISHER AUTO PARTS, INC.	119771	GREASE GUN/WSHRFLUID	22.58
	15721	FISHER AUTO PARTS, INC.	120188	HANDSOAP	6.09
	17139	HAMPDEN SYDNEY COLLEGE	BULB DISPOSAL315	BULB DISPOSAL	981.52
	21811	LOWE'S	901369	SCREWS/BITS/DRIVER	29.86
	21811	LOWE'S	901745	TAPE/PLUGS	27.33
	21811	LOWE'S	901796	PIPE/PHONE JACK	20.17
	21811	LOWE'S	901928	SCREWDRIVER/HANDLE	9.75
	21811	LOWE'S	901998	CABLE/PLIERS	36.98
	25680	PRICE SUPPLY CO INC	854629	PRESSURE REDUCE VALV	58.19
	27922	CINTAS CORPORATION #524	524 09428 315	UNIFORM RENTAL	323.08
	28352	SHERWIN WILLIAMS CO	11492	PAINT THINNER	11.38
				ACCOUNT TOTAL	1,677.26 *
6009	14287	Vehicle & Powered Equip F			
	25782	EAST END CHEVRON	MARCH 1 2015	DIESEL	95.20
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL-FEB 15	DIESEL	96.34
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL-JAN 15	DIESEL	244.62
				ACCOUNT TOTAL	436.16 *
603400	15721	Vehicle & Powered Equip S			
	15721	FISHER AUTO PARTS, INC.	119063	IGNITION COIL	55.82
	15721	FISHER AUTO PARTS, INC.	119088	OIL & FILTERS	34.42
	15721	FISHER AUTO PARTS, INC.	119771	BATTERY	122.36
	15721	FISHER AUTO PARTS, INC.	119835	BATTERY CORE RETURN	15.00-
				ACCOUNT TOTAL	197.60 *
				MAJOR TOTAL	22,623.13 **
2700	31421	Worker's Compensation			
	31421	VACORP	9315 WK COMP4/4	WORKERS COMPENSATION	134.25
				ACCOUNT TOTAL	134.25 *
3161	31653	Professional Services-Can			
	31653	VIRGINIA FOOD WORKS	PEC 3/15	CONTRACT PAYMENT	2,916.67
				ACCOUNT TOTAL	2,916.67 *
3310	15560	Repairs & Maintenance			
	16671	FARMVILLE WMSALE ELECTRIC	554153	SCREWS/WASHERS	12.20
	31167	GRAINGER	9689370428	PRESSURE REGULATOR	364.53
			17630	CUT OFF VALVE	212.50
				ACCOUNT TOTAL	589.23 *
5110	28640	Electrical Services			
	28640	SOUTHSIDE ELECTRIC COOP	44435001 315	ELECTRIC SERVICE	223.75
				ACCOUNT TOTAL	223.75 *
5230	21319	Telecommunications			
	21319	CENTURYLINK	310248529 315	PHONE	204.01
				ACCOUNT TOTAL	204.01 *
				MAJOR TOTAL	4,067.91 **
052500	CHAPTER X BOARD				
5640	12928	Payment to Crossroad Ser			
	12928	CROSSROAD SERVICES BOARD	3RD QTR 315	3RD QTR SUPPORT	15,000.00
				ACCOUNT TOTAL	15,000.00 *
				MAJOR TOTAL	15,000.00 **

AP375H
3/31/2015
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 3/01/2015 -- 3/31/2015

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
053500	3160	COMPREHENSIVE SERVICES ACT			
		CSA Programs			
	10120	ACCURATE INTERPRETATION	MARCH 2015	FOSTER CARE	490.00
	11191	BEAR CREEK ACADEMY	547	PROFESSIONAL SERVICE	4,290.00
	11306	BLUE RIDGE AUTISM &	6186	PROFESSIONAL SERVICE	5,510.00
	11490	RESCARE/BRALEY & THOMPSON	22815DK	PROFESSIONAL SERVICE	2,464.00
	11490	RESCARE/BRALEY & THOMPSON	22815EK	PROFESSIONAL SERVICE	1,428.00
	11490	RESCARE/BRALEY & THOMPSON	22815FK	PROFESSIONAL SERVICE	1,428.00
	12280	CENTRA HEALTH	4010 315	PROFESSIONAL SERVICE	4,160.00
	12280	CENTRA HEALTH	8422 315	PROFESSIONAL SERVICE	2,860.00
	12280	CENTRA HEALTH	8847 315	PROFESSIONAL SERVICE	2,860.00
	12280	CENTRA HEALTH	8871 315	PROFESSIONAL SERVICE	2,196.00
	12280	CENTRA HEALTH	8970 315	PROFESSIONAL SERVICE	2,420.00
	13749	DODSON TERESA	MARCH 2015	FOSTER CARE	250.75
	14575	ELK HILL	35311	PROFESSIONAL SERVICE	2,310.00
	14924	FAMILY & COMMUNITY SUPPRT	01 2015	PROFESSIONAL SERVICE	160.00
	14924	FAMILY & COMMUNITY SUPPRT	02 2015	PROFESSIONAL SERVICE	395.00
	14933	FAMILY PRESERVATION SERV	BEL9050603 315	PROFESSIONAL SERVICE	1,500.00
	14933	FAMILY PRESERVATION SERV	CAMH091100 315	PROFESSIONAL SERVICE	90.00
	14933	FAMILY PRESERVATION SERV	DICH050901 315	PROFESSIONAL SERVICE	560.00
	14933	FAMILY PRESERVATION SERV	DYEV120898 315	PROFESSIONAL SERVICE	183.75
	14933	FAMILY PRESERVATION SERV	MORA032403 315	PROFESSIONAL SERVICE	100.00
	14933	FAMILY PRESERVATION SERV	WILM042298 315	PROFESSIONAL SERVICE	498.75
	16672	GRAFTON SCHOOL INC	1854 315	PROFESSIONAL SERVICE	3,241.00
	16672	GRAFTON SCHOOL INC	2068 315	PROFESSIONAL SERVICE	3,561.00
	16672	GRAFTON SCHOOL INC	3197 315	PROFESSIONAL SERVICE	3,771.00
	16672	GRAFTON SCHOOL INC	7041 315	PROFESSIONAL SERVICE	5,899.00
	16991	HAGAN LEIGH D PHD PC	MARCH 2015	FOSTER CARE	3,450.00
	18667	IMANCHINELLO IFETAYO	MARCH 2015	FOSTER CARE	2,085.00
	20662	KEYSTONE NEWSPORT NEWS LLC	84903	PROFESSIONAL SERVICE	3,150.00
	21807	LONG ASHLEY	MARCH 2015	FOSTER CARE	4,367.00
	22932	MOUNTAIN YOUTH	28512	PROFESSIONAL SERVICE	2,375.00
	23918	NORTHSTAR ACADEMY INC	13034	PROFESSIONAL SERVICE	2,927.00
	31648	VIRGINIA FAMILY SERVICES	1091	PROFESSIONAL SERVICE	124.50
	32987	WYNNE AMY	MARCH 2015	FOSTER CARE	1,576.14
	999999	CAPTAIN KIDDS DAY CARE	MARCH 2015	FOSTER CARE	1,045.00
				ACCOUNT TOTAL	73,725.89 *
				MAJOR TOTAL	73,725.89 **
053501		OTHER WELFARE/SOCIAL SERVICES			
	5610	STEPS Inc.			
	28866	STEPS, INC	14-15 SUPPRT4/4	14-15 SUPPORT	6,250.00 *
				ACCOUNT TOTAL	6,250.00 *
5615	28866	STEPS-Community Action Pr	COMM ACTION 315	COMMUNITY ACTION PRG	14,488.00
				ACCOUNT TOTAL	14,488.00 *
				MAJOR TOTAL	20,738.00 **

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MAJOR# ACCT# 072200 MUSEUMS	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
5641	Robert R. Moton Museum 27650 ROBERT RUSSA MOTON MUSEUM	14-15 SUPPRT4/4	14-15 SUPPORT	2,500.00 2,500.00 * 2,500.00 **
073500	PUBLIC LIBRARY			ACCOUNT TOTAL MAJOR TOTAL
5640	Contribution To Library 15400 FARMVILLE-PE COMM LIBRARY	14-15 SUPPRT4/4	14-15 SUPPORT	51,165.75 51,165.75 * 51,165.75 **
081100	PLANNING			ACCOUNT TOTAL MAJOR TOTAL
2700	Worker's Compensation 31421 VACORP	9315 WK COMP4/4	WORKERS COMPENSATION	292.75 292.75 *
3161	Planning Commission 16195 GILLIAM DONALD B 17883 HUNT PRESTON 19458 JENKINS TIMOTHY MARK 21525 LEATHERWOOD CLIFFORD JACK 22170 MASON ROBERT CHRISTOPHER 25309 PEERY JOHN W JR 25607 PRENGAMAN JOHN C 29386 TOWNSEND JOHN F III 32150 WATSON BRETT VON CANNON	MARCH 17 2015 MARCH 17 2015 MARCH 17 2015 MARCH 17 2015 MARCH 17 2015 MARCH 17 2015 MARCH 17 2015 MARCH 17 2015 MARCH 17 2015	COMMISSION MTG COMMISSION MTG COMMISSION MTG COMMISSION MTG COMMISSION MTG COMMISSION MTG COMMISSION MTG COMMISSION MTG COMMISSION MTG	100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00
5210	Postal Services 11894 BUSINESS CARD	3722 PUCKETT315	POSTAGE	60.00 60.00 *
5230	Telecommunications 30440 US CELLULAR	816442183 315	PHONE	75.32 75.32 *
5510	Travel-Mileage 16195 GILLIAM DONALD B 17883 HUNT PRESTON 19458 JENKINS TIMOTHY MARK 22170 MASON ROBERT CHRISTOPHER 25309 PEERY JOHN W JR 25607 PRENGAMAN JOHN C 29386 TOWNSEND JOHN F III	MARCH 17 2015 MARCH 17 2015 MARCH 17 2015 MARCH 17 2015 MARCH 17 2015 MARCH 17 2015 MARCH 17 2015	MILEAGE MILEAGE MILEAGE MILEAGE MILEAGE MILEAGE MILEAGE	23.00 23.00 12.65 10.35 1.72 5.75 8.62
5540	Travel-Convention & Educa 11894 BUSINESS CARD	3722 PUCKETT315	TRAINING	85.09 *
6001	Office Supplies 15380 FARMVILLE PRINTING	CO ADM 315	BUSINESS CARDS	78.00 78.00 * 49.00 49.00 * 1,540.16 **
				ACCOUNT TOTAL MAJOR TOTAL

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MAJOR# ACCT# 081200	VENDOR NUMBER COMMUNITY DEVELOPMENT	VENDOR NAME COMMUNITY DEVELOPMENT	INV#	DESCRIPTION	AMOUNT
5652	25362	Piedmont Area Transit PIEDMONT AREA TRANSIT	14-15 SUPPRT4/4	14-15 SUPPORT	2,500.00 2,500.00 *
5655	13763	Downtown Farmville DOWNTOWN FARMVILLE	14-15 SUPPRT4/4	14-15 SUPPORT	2,500.00 2,500.00 * 5,000.00 **
081500		ECONOMIC DEVELOPMENT			
2700	31421	Worker's Compensation VACORP	9315 WK COMP4/4	WORKERS COMPENSATION	360.00 360.00 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	9475 CARNEY 315	MEAL	8.94 8.94 * 368.94 **
081600		TOURISM			
2700	31421	Worker's Compensation VACORP	9315 WK COMP4/4	WORKERS COMPENSATION	11.00 11.00 *
5130	29332	Water & Sewer TOWN OF FARMVILLE	MOORE BLDG 315	WATER & SEWER	47.65 47.65 *
5210	11894	Postal Services BUSINESS CARD	3722 PUCKETT315	UPS	20.04 20.04 *
5899	11894 29332	Special Projects BUSINESS CARD TOWN OF FARMVILLE	3722 PUCKETT315 BROCHURES 315	WEBSITE HOSTING BROCHURES/BAGS	47.88 2,000.00 2,047.88 * 2,126.57 **
082400		SOIL & WATER CONSERVATION DISTRICT			
5641	25440	Donation - PS&WCD PIEDMONT SOIL & WATER	14-15 SUPPRT4/4	14-15 SUPPORT	2,960.00 2,960.00 * 2,960.00 **
083500		COOPERATIVE EXTENSION OFFICE			
5230	21319	Telecommunications CENTURYLINK	309520098 315	PHONE	105.12 105.12 * 105.12 **

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PRINCE EDWARD
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MAJOR# ACCT# 091000	VENDOR NUMBER GENERAL EXPENSE	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	23933	Internal Telecom Account LUMOS NETWORKS	165866886	PHONE	2,665.76
				ACCOUNT TOTAL	2,665.76 *
5803	28597	Internal Fuel Account SOUTHERN STATES COOP INC	43110	GAS	3,242.76
	28597	SOUTHERN STATES COOP INC	48158	GAS	3,485.52
	28597	SOUTHERN STATES COOP INC	53276	GAS	3,183.57
	28597	SOUTHERN STATES COOP INC	57784	GAS	3,478.05
	28597	SOUTHERN STATES COOP INC	64576	GAS	3,795.52
	28597	SOUTHERN STATES COOP INC	70033	GAS	3,713.07
	28597	SOUTHERN STATES COOP INC	75688	GAS	3,185.01
	28597	SOUTHERN STATES COOP INC	80697	GAS	2,774.17
				ACCOUNT TOTAL	26,857.67 *
				MAJOR TOTAL	29,523.43 **
094000		CAPITAL PROJECTS			
0005	27015	Motor Vehicles R K CHEVROLET INC	D01731706	2015 CHEV TAHOE	31,598.00
				ACCOUNT TOTAL	31,598.00 *
				MAJOR TOTAL	31,598.00 **
095000		DEBT SERVICE			
0018	29332	Library - Interest TOWN OF FARMVILLE	LIBRARY 315	LOAN-INTEREST	39,641.74
				ACCOUNT TOTAL	39,641.74 *
				MAJOR TOTAL	39,641.74 **
				FUND TOTAL	568,542.09

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FUND # - 105

FORFEITED ASSETS FUND

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
031700	29048	Police Supplies - Sheriff TASER INTERNATIONAL	S11390956	TASERS	10,576.23
6010	13267	Commonwealth Attorney Exp DELL MARKETING LP	XJMX7T683	LAPTOP	946.41
6020	13267	DELL MARKETING LP	XJMX768J4	MONITOR	213.80
	28526	SOFTWARE UNLIMITED CORP	5	CASE MNGT SOFTWARE	2,847.60
				ACCOUNT TOTAL	4,007.81 *
				MAJOR TOTAL	14,584.04 **
				ACCOUNT TOTAL	10,576.23 *
				MAJOR TOTAL	10,576.23 *
				FUND TOTAL	14,584.04

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3/31/2015
FUND # - 501 WATER FUND

PRINCE EDWARD
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5130	29332	Water Service TOWN OF FARMVILLE			
			WATER TANK 315	WATER	39.78
				ACCOUNT TOTAL	39.78 *
				MAJOR TOTAL	39.78 **
				FUND TOTAL	39.78

AP375H
3/31/2015
FUND # - 502 SEWER FUND

PRINCE EDWARD
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MAJOR#	VENDOR	INVT#	DESCRIPTION	AMOUNT
ACCT#	NUMBER			
043200	GENERAL PROPERTIES			
5110	Electrical Services			
	31846 DOMINION VA POWER	4148700281 315	SEWER PUMP	35.99
				35.99 *
				35.99 **
			ACCOUNT TOTAL	
			MAJOR TOTAL	
			FUND TOTAL	35.99

AP375H
3/31/2015
FUND # - 732

RETIREMENT BENEFIT FUND

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
002230	25257	LEOS Disbursements JOHNS VICKI K	MARCH 2015	RETIREE BENEFIT	1,094.00
				ACCOUNT TOTAL	1,094.00 *
				MAJOR TOTAL	1,094.00 **
				FUND TOTAL	1,094.00

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3/31/2015
FUND # - 741

PRINCE EDWARD
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PIEDMONT COURT SERVICES FUND

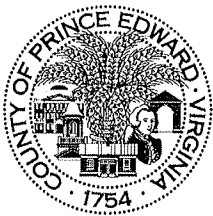
MAJOR#	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
021400	PIEDMONT COURT SERVICES				
2700	31421	Worker's Compensation VACORP	9315	WORKERS COMPENSATION	86.00 *
3199	10090	Purchase of Services - Ot			86.00 *
	27159	1-STEP DETECT ASSOCIATES	29743	ALCOHOL TESTS	45.00
		REDWOOD TOXICOLOGY LAB	504523	DRUG TESTS	517.44
5230		Telecommunications			562.44 *
	21319	CENTURYLINK	310357807	PHONE	63.14
	23933	LUMOS NETWORKS	174057257	PHONE	294.77
6012		Books & Subscriptions			357.91 *
	15649	FERRELL JULIANNA		NEWSPAPERS	1.00
	17007	HR SPECIALIST		SUBSCRIPTION	107.00
	999999	ADMINISTRATIVE		SUBSCRIPTION	60.00
					168.00 *
				ACCOUNT TOTAL	1,174.35 **
097001		PCS SUPERVISION FEES EXPENDITURES			
5420		PCS - Lease/Rent of Build			
	28724	SRP CORPORATION LLC		RENT	2,500.00
	28724	SRP CORPORATION LLC		RENT	2,500.00
				ACCOUNT TOTAL	5,000.00 *
5510		PCS - Travel-Mileage			
	12190	CARRION JESSICA		MILEAGE	75.90
	14357	EDMONDS SHEILA		MILEAGE	118.45
	15649	FERRELL JULIANNA		MILEAGE	240.33
	15954	FRANKLIN SHEENA		MILEAGE	58.65
	16682	GRAY SHARON		MILEAGE	90.83
	16944	STIMPSON CONNIE		MILEAGE	17.25
				ACCOUNT TOTAL	601.41 *
				MAJOR TOTAL	5,601.41 **
				FUND TOTAL	6,775.76
				TOTAL DUE	591,071.66

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____

_____ Title _____ Date _____

_____ Title _____ Date _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 14, 2015
Item No.: 6-d
Department: County Administration
Staff Contact: Sheila Martin/Barbara N. Poulston
Issue: Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None

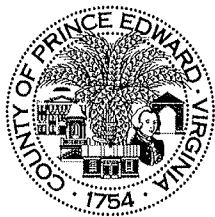
Recommendation: None

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 14, 2015
Item No.: 6-e
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Appropriations

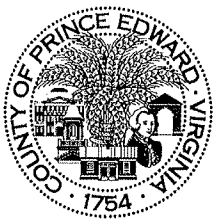
Summary:

The Commonwealth Attorney authorized the transfer of \$2,500 from State Forfeited Assets dedicated to his office to the Sheriff's budget. These funds will be used for Crime Prevention in the Virso area. In October 2014 the Board approved a budget amendment/appropriation of these moneys in the Forfeited Asset Fund. Therefore, only the General Fund needs to be amended. This action simply transfers the dollars to the Sheriff's budget in the General Fund.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
<u>FY 2015 Budget Amendment</u>						
3(Rev)	100	41050	0105	From Forfeited Asset Fund		\$2,500
4(Exp)	100	31200	6003	Sheriff/ Virso Crime Prevention	\$2,500	

Recommendation: Approve the budget amendment above and appropriate the same funds.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 14, 2015
Item No.: 7
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters

Summary: Kevin Wright, Residency Administrator, VDOT, will be present at the Board meeting to discuss with the Board any Highway Matters.

Attachments:

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 14, 2015
Item No.: 8
Department: Planning and Community Development
Staff Contact: Rob Fowler
Issue: PUBLIC HEARING: Special Use Permit-Coy Garris (Executive Inn)

Summary: The Planning Commission conducted a public hearing at the March 17, 2015 meeting of the Planning Commission to consider a request from Coy Garris to permit the installation of one internally lighted free standing sign and two internally lighted wall signs located at 4070 W. Third Street on Tax Map Parcel 22-A-72A owned by N&N of Virginia, Inc. The parcel is located in the C1, General Commercial District; the installation of the internally lighted signs requires a Special Use Permit. No one spoke at the public hearing.

Special Use Permit: The County has received a special use permit application to permit the installation of one internally lighted free standing sign and two internally lighted wall signs located at 4070 W. Third Street on tax map parcel 22-A-72A owned by N & N of Virginia, Inc. The free standing sign will be approximately 15’ in height, a 32 square foot message board and a working neon vacancy sign. The wall sign located on the exterior wall facing State Route 15 will be a total of 32 square feet and the wall sign on the front of the building on W. Third Street will be a total of 4 square feet in area. The existing free standing and wall signs will be removed if the request is granted.

The property is currently being used as a motel which is an allowed use in the C1, General Commercial District. Section 3-104.11 of the Prince Edward County Zoning Ordinance permits internally lighted signs by Special Use Permit.

The Planning Commission unanimously approved a recommendation that the Board of Supervisors favorably approve the Special Use Permit request.

Attachments:

1. Public Hearing Notice
2. Special Use Permit Application
3. List of adjoin property owners notified of Special Use Application
4. Sample letter sent to adjoining property owners.
5. Plat of Tax Parcel
6. Planning Commission Minutes (Draft)

Recommendation: Staff recommends approval of the Special Use Permit request.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



March 24, 2015

Please publish the following public hearing notice in THE FARMVILLE HERALD on Wednesday, April 1, 2015 and Wednesday, April 8, 2015.



**Notice of Public Hearing
Special Use Permit – The Executive Inn**

The Prince Edward County Board of Supervisors will hold a Public Hearing on Tuesday, April 14, 2015 at 7:30 p.m. in the Board of Supervisors Room, Prince Edward County Courthouse, 111 South Street, 3rd Floor, Farmville, Virginia, to receive citizen input prior to considering the recommendations of the Prince Edward County Planning Commission on the following:

Request by Coy Garris for a Special Use Permit to install one internally lighted free standing sign and two internally lighted wall signs which will replace the existing signs on property identified as Tax Map Parcel 22-A-72A, located at 4070 W. Third Street, Farmville, VA, commonly known as The Executive Inn. This is a C1, General Commercial District.

A complete copy of the Special Use Permit application is available for public review in the office of the Prince Edward County Administrator, 111 South Street, 3rd Floor, Farmville, VA, or on the county website at www.co.prince-edward.va.us. It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

By Order of the Board of Supervisors
of Prince Edward County, Virginia

4070 W. 3RD

COMMENTS: _____

PERMIT/APPLICATION NO _____
ZONING DISTRICT _____
MAGISTERIAL DISTRICT _____
DATE SUBMITTED _____

Dipak Patel
Phone # 547-8745
OWNER

County of Prince Edward

PLEASE PRINT OR TYPE

PRINCE EDWARD COUNTY APPLICATION
FOR SPECIAL USE PERMIT

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION SPECIAL EXCEPTION REQUESTED:
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: Coy Garris
Applicant's Address: 4250 Pierce Rd. Powhatan Va 23139
Applicant's Telephone Number: 501 398 0150

Present Land Use: Remove old signs install new ones

Legal Description of Property with Deed Book and Page No. or Instrument No. _____

Tax Map # 22-A-77A Acreage: 2.00

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) Improvement of Property (Sign, with Internal LED lights) at Executive Inn (NBDN of Virginia, Inc) 4070 W. 3rd St Farmville VA 23901 1 FRESH PAINTING 2 WALL SIGNS

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) _____

Height of Principal Building (s): Feet 30' Stories 1

APPLICANT'S STATEMENT: (if not owner(s) of property):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

Coy Garris 1-22-15
Signature of Applicant (if not property owner) Date

PROPERTY OWNER(S) STATEMENT:

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

Dee Antice 2/5/15
Signature of Property Owner(s) Date

Signature of Property Owner(s) Date

Signature of Property Owner(s) Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00 Fee Received by _____ Date _____

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Planning &
Community Development
P. O. Box 382
Farmville, VA 23901
(434) 392-8837

Prince Edward County
Special Use Permit

Applicant: Coy Garris
4250 Pierce Road
Powhatan, VA 23139

Date: March 3, 2015

Schedule B

List of property owners and mailing addresses adjoin the parcel proposed for Special Use.

The Greek alphabet

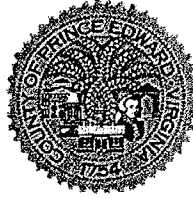
Parcel ID	Owner	Address	Note
022-A-7 022-A-8	Chauncey & Irene Stokes	123 Sheppards Road Farmville, VA 23901	
022-A-9	David & Robyn Simpson	P.O. Box M Farmville, VA 23901	
022-A-72	Lindsay Hardwoods, Inc.	P.O. Box 343 Farmville, VA 23901	
022-A-70D	Vicki Terry-Rundstrom	185 Moomba Lake Road Farmville, VA 23901	
022-A-71	Piedmont Alcohol Safety Action	P.O. Box 442 Farmville, VA 23901	
022-A-49	Zaki & Mohammad Homayoon	1812 Woodland Trail Farmville, VA 23901	
022-A-48	Jonathan Voitko	201 Brickett Road Farmville, VA 23901	
022-A-50	Sam Scott	880 Piedmont Drive SE Winter Haven, FL 33880	
022-A-52	MKR Investments, Inc.	3931 Third Street Farmville, VA 23901	
022C-A-7 022C-A-7A 022-A-8	Frances Slayton Anderson	2342 Tuggle Road Farmville, VA 23901	

BOARD OF SUPERVISORS

HOWARD F. SIMPSON
CHAIRMAN

PATTIE COOPER-JONES
VICE CHAIRMAN

CALVIN L. GRAY
ROBERT M. JONES
CHARLES W. MCKAY
C. ROBERT TIMMONS, JR.
JERRY R. TOWNSEND
JAMES R. WILCK



COUNTY ADMINISTRATOR
W.W. BARTLETT

POST OFFICE BOX 382
FARMVILLE, VA 23901

(434) 392-8837 VOICE
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US

COUNTY OF PRINCE EDWARD, VIRGINIA

February 25, 2015

RE: Special Use Permit Application at 4070 W. Third Street

To Whom It May Concern:

The Prince Edward County Planning Commission has scheduled a Public Hearing on Tuesday, March 17, 2015 at 7:00 p.m. to consider a Special Use Permit Application by Coy Garris. The Planning Commission meeting will be held in the Board Room on the Third Floor of the Prince Edward County Courthouse. A public hearing gives the Planning Commission the opportunity to gather citizen input prior to considering the special use request.

This Special Use Permit application is a request to install one internally lighted freestanding sign and two internally lighted wall signs for the Executive Inn located at 4070 W. Third Street, identified as Tax Map Parcel 22-A-72A. This request is a use that is allowed in the C1, General Commercial District by a Special Use Permit.

You are receiving this notice because you own land adjacent to this parcel. The Special Use Permit application is available for review in the Prince Edward County Department of Planning and Community Development and on the county web page at www.co.prince-edward.va.us. If you have any questions about this meeting or the permit application, I encourage you to contact me by calling 434-392-8837 or electronically at rfowler@co.prince-edward.va.us

Sincerely,

Robert S. Fowler
Director
Planning and Community Development



(DOWDY'S CORNER)

76
See 79

FARMVILLE
PROSPECT

U.S. 15

2
187-655

2007-3011
74



73

3A
720-556

6 7
8

292-553
72

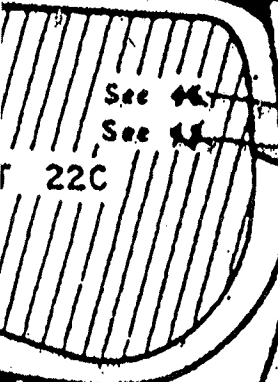
70

70A

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181

THE EXECUTIVE
INN
(PARCEL 72-A)

10 9

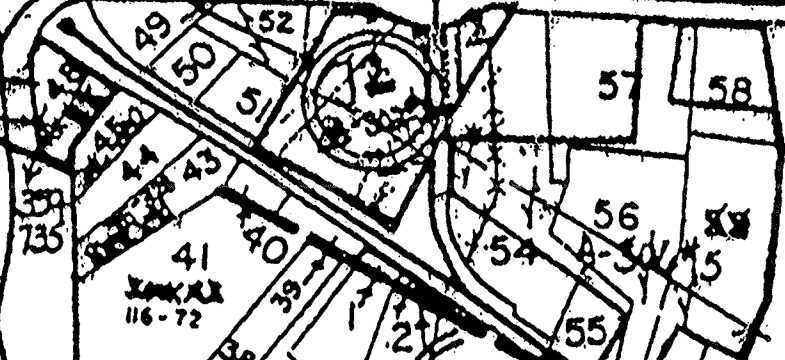


22C

71
70D
10-37

70A
BMI 440

US 460/15 BUS.



41
116-72

10
192-553

37
2 pfs.

36
2 pfs.

35
2 pfs.

34
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33

16
See 11
INS. 22C

37
2 pfs.

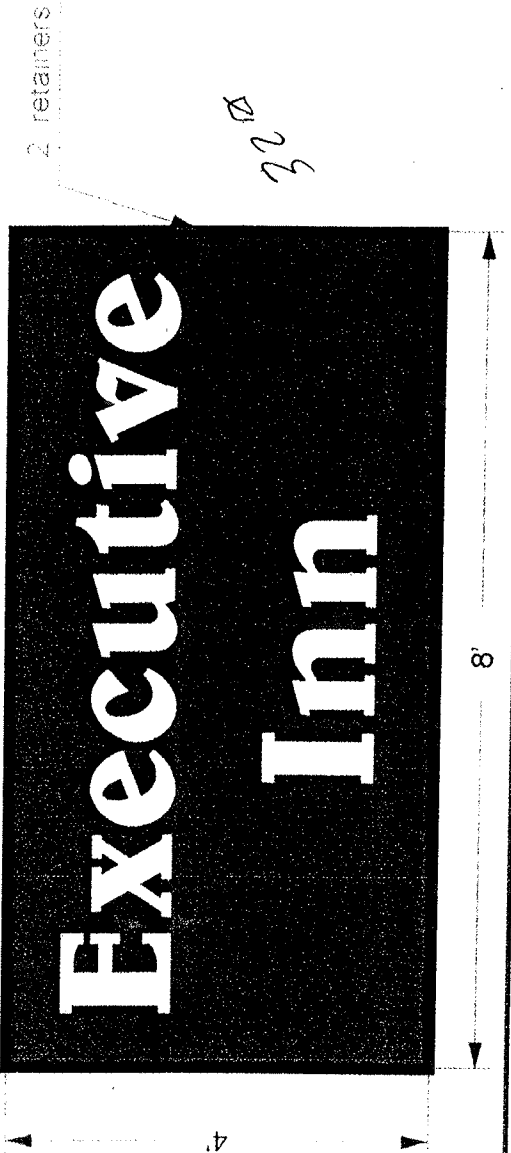
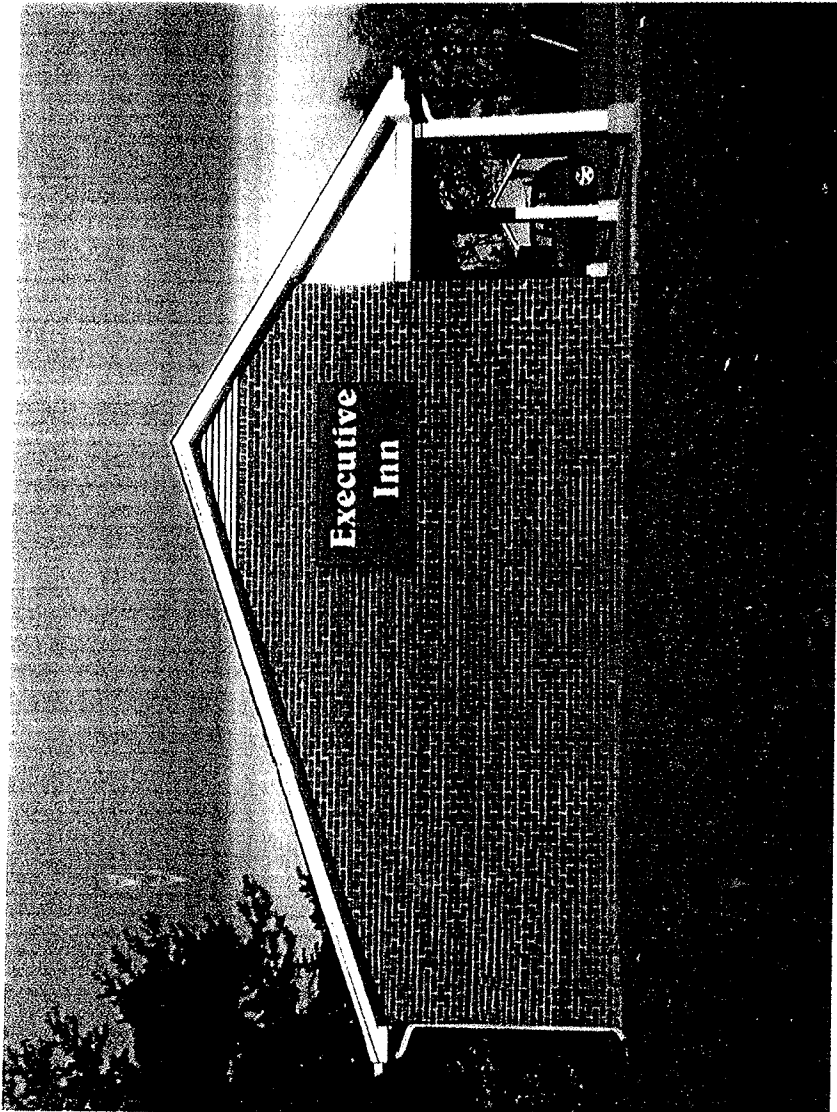
36A
2 pfs.

36
2 pfs.

US 460-BYPASS

17
2-11C

96



Game Signs

ALL SERVICE SIGN SHOP

LEBB & NOON
SPECIALISTS

Light box sign,
illuminated with LED

Approved by: _____

Date of Approval: _____

DESIGNED: MAMUD
DATE: 9/29/2014

UL Underwriters Laboratories Inc.

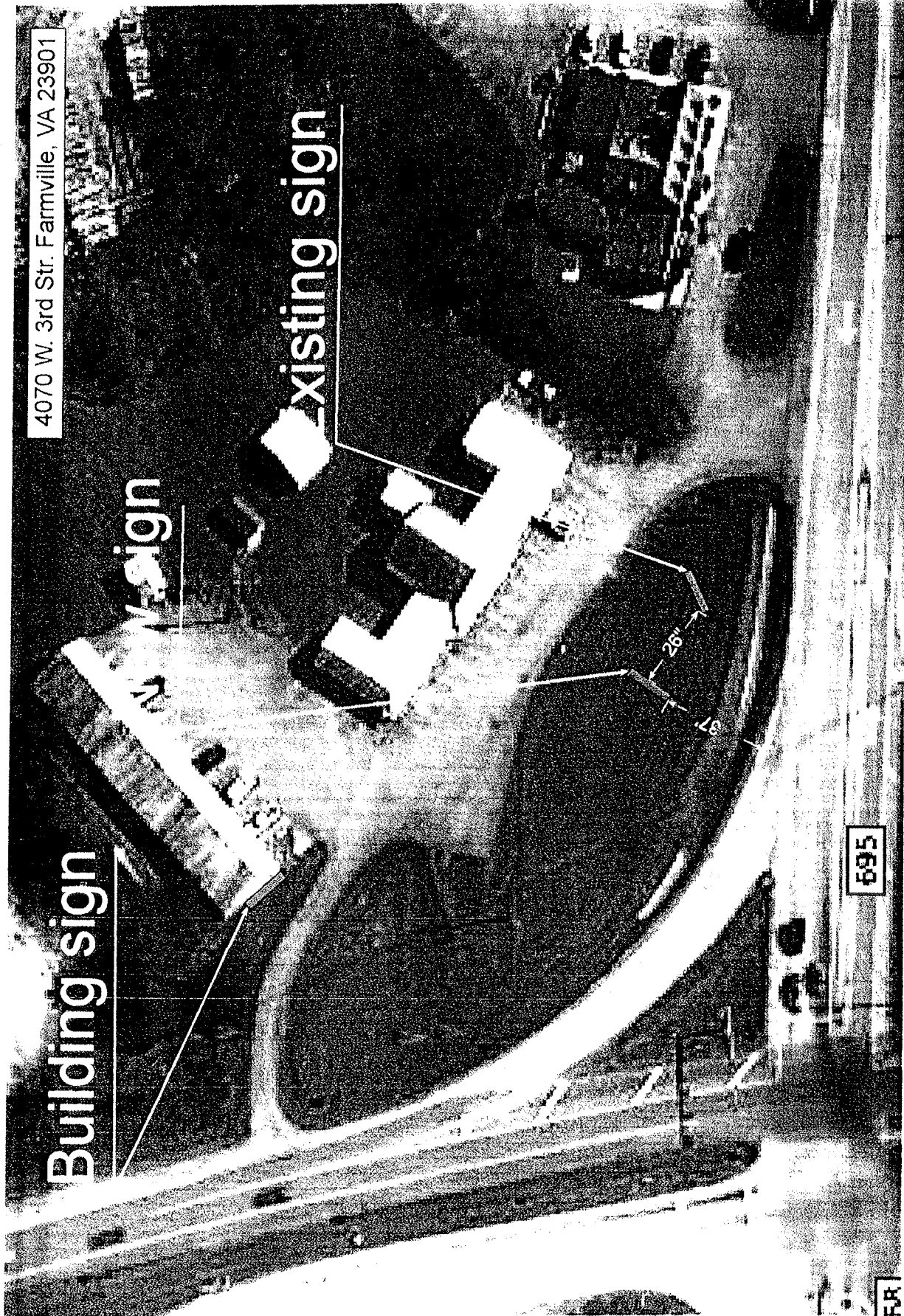
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32

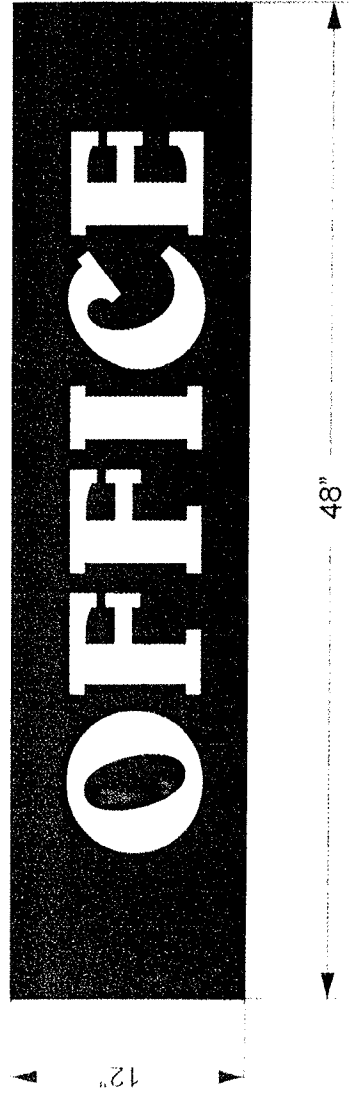
4070 W. 3rd Str. Farmville, VA 23901

Building sign

W V sign

Existing sign





48

	<p>Call (800) 333-0150</p>	<p>24 HOUR SERVICE SIGN SHOP</p>	<p>Light box sign, illuminated with LED.</p>	<p>Approved by:</p>	<p>Date of Approval:</p>	<p>DESIGNER: Mavivid DATE: 11/20/2014</p> <p>This is the original and unpublished property of Ganis Signs and may not be copied, reproduced, or transmitted in any form or by any means, electronic or mechanical, including photocopying, recording, or by any information storage and retrieval system.</p>	<p>UL Underwriters Laboratories Inc. LISTED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE</p>
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250 Parkway Pl., Independence, Mo. 64110
 Phone: (816) 328-0150
 Fax: (816) 328-0884
 Email: GarrisSigns@earthlink.net

FULL SERVICE SIGN SHOP
SPECIALISTS

Pylon sign,
 illuminated with LED
 with working
 NO VACANCY sign.

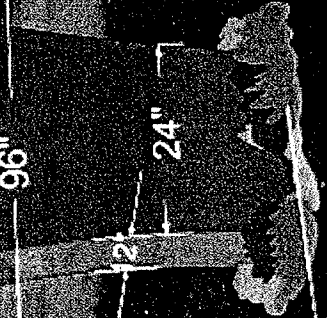
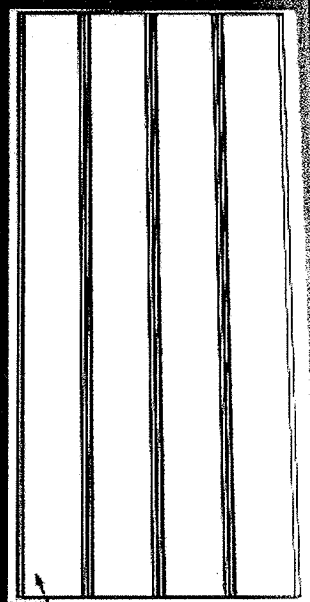
Approved by:

Date of Approval:

This is the original and unpublised property
 of Garris Signs and may not be copied,
 duplicated or exhibited in any way without
 written approval of Garris Signs.

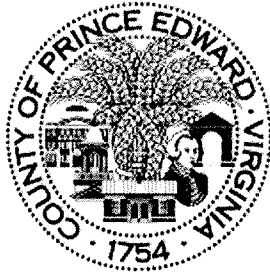


10 FT x 12 FT
 120 FT² 82 Sq Ft



183"
 4" ROWS

S
 S



**Prince Edward County Planning Commission
Meeting Minutes
March 17, 2015
7:30 pm**

Members Present: John Townsend, Chairman Chris Mason, Vice Chairman
 Donald Gilliam Preston L. Hunt
 Mark Jenkins Jack Leatherwood
 John "Jack" W. Peery, Jr. John Prengaman
 Cannon Watson

Absent: Robert "Bobby" Jones

Staff Present: Rob Fowler, Director of Planning & Community Development

Chairman Townsend called the March 17, 2015 meeting to order at 7:00 p.m.

Approval of Minutes: February 24, 2015:

Chairman Townsend requested any changes or corrections be made known. He stated the date the Board of Supervisors approved the operating hours and conditions of the Sandy River Outdoor Adventure needed to be corrected.

Chairman Townsend made a motion to approve the February 24, 2015 minutes as corrected; the motion carried:

Aye: Preston C. Hunt Nay: (None)
 Donald Gilliam
 Mark Jenkins
 Clifford Jack Leatherwood
 Chris Mason
 John "Jack" W. Peery, Jr.
 John Prengaman
 John Townsend, III
 Cannon Watson

Absent: Robert M. Jones

In Re: Public Hearing – Special Use Permit, Executive Inn

Chairman Townsend said this is the time and date advertised for a Public Hearing to receive citizen input prior to considering a request for a Special Use Permit to install one internally lighted free-standing sign and two internally lighted wall signs which will replace the existing signs on property identified as Tax Map Parcel #22-A-72A, located at 4070 West Third Street, Farmville, Virginia, and commonly known as The Executive Inn. This is a C1, General Commercial District. Notice of this public hearing was advertised according to law in the Wednesday, March 4, 2015 and Wednesday, March 11, 2015 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Townsend opened the public hearing.

Mr. Rob Fowler, Director of Planning and Community Development, stated the County has received a Special Use Permit application to permit the installation of one internally lighted free-standing sign and two internally lighted wall signs located at 4070 West Third Street, on Tax Map Parcel #22-A-72A, owned by N & N of Virginia, Inc. He said the free-standing sign will be approximately 15' in height, a 32 square foot message board and a working neon vacancy sign. The wall sign located on the exterior wall facing State Route 15 will be a total of 32 square feet and the wall sign on the front of the building facing West Third Street will be a total of 4 square feet in area. The existing free-standing and wall signs will be removed if the request is granted. Mr. Fowler stated the property is currently being used as a motel which is an allowed use in the C1, General Commercial district; Section 3-104.11 of the Prince Edward County Zoning Ordinance permits internally lighted signs by Special Use Permit.

Mr. Fowler stated there are no staff objections and no opposition from surrounding property owners.

Chairman Townsend stated that there are three signs to be replaced; one will be 15' tall, another on the back wall will be updated and a Vacancy/No Vacancy sign that does not flash will be updated. All are internally lighted. Discussion followed.

There being no one further wishing to speak, Chairman Townsend closed the public hearing.

Commissioner Peery made a motion, seconded by Commissioner Jenkins, to approve the Special Use Permit to allow The Executive Inn to install one internally lighted free-standing sign and two internally lighted wall signs which will replace the existing signs on property identified as Tax Map Parcel #22-A-72A, located at 4070 West Third Street, Farmville, Virginia, and commonly known as The Executive Inn; the motion carried:

Aye:	Preston C. Hunt	Nay:	(None)
	Donald Gilliam		
	Mark Jenkins		
	Clifford Jack Leatherwood		
	Chris Mason		
	John "Jack" W. Peery, Jr.		
	John Prengaman		
	John Townsend, III		
	Cannon Watson		
Absent:	Robert M. Jones		

Mr. Fowler asked the Commissioners to consider the process for signs in the Industrial and Commercial districts. Discussion followed on the Special Use Permit application process and the process to obtain a sign.

Mr. Fowler then questioned the Commissioner on the meeting packet delivery for feedback. Discussion followed.

Mr. Fowler asked the Commissioners to review the Family Subdivision section for better wording.

Review of Board of Supervisors Actions

(None)

Old Business

Commissioner Mason asked if the letter has been drafted or sent to the neighbor of Sandy River Outdoor Adventure, LLC. Mr. Fowler stated Mr. Bartlett is consulting with the County Attorney and contact has been made with the complainant, but the letter is not yet complete.

Commissioner Mason stated his telephone number on the Commissioners contact list needed correction.

New Business

(None)

Chairman Townsend made a motion, seconded by Commissioner Watson and adopted by the following vote:

Aye:	Preston C. Hunt Donald Gilliam Mark Jenkins Clifford Jack Leatherwood Chris Mason John "Jack" W. Peery, Jr. John Prengaman John Townsend, III Cannon Watson	Nay: (None)
Absent:	Robert M. Jones	

the meeting was adjourned at 7:25 p.m.

Next Meeting: TBD



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 14, 2015
Item No.: 9
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Appointment to Prince Edward County School Board

Summary: The terms of the following School Board members expire June 30, 2015:

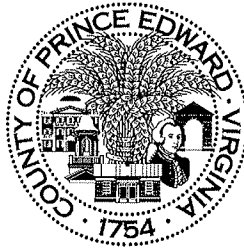
- District 201 – Susan S. Lawman (Supervisor Robert M. Jones)
- District 601 – Darin E. Thomas (Supervisor Calvin L. Gray)

At the April Board meeting, the Citizen Committees for District 201 and District 601 will present to the Board of Supervisors the nominee(s) for School Board for each district.

Attachments: School Board Selection Criteria

Recommendation: Following the presentation of School Board nominees by each Citizen Committee, the Board will wish to authorize a Public Hearing for the May 12, 2015 Board meeting on the nominees for Districts 201 and 601.

Motion _____	Campbell _____	McKay _____	Townsend _____
Second _____	Cooper-Jones _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



Adopted: November 13, 1984
Revised: August 10, 2004
Revised: January 13, 2009

CRITERIA FOR SELECTION OF SCHOOL BOARD MEMBERS

1. Each of the eight School Board members shall be appointed by a majority vote of the full Board of Supervisors when the School Board members' terms expire. This vote of the Board of Supervisors shall be by the show of hands.
2. The School Board members' terms of office shall commence on July 1.
3. The criteria for the appointment of School Board members are as follow:
 - a. Each year, the Supervisor from each election district in which a School Board member's term expires shall appoint a three (3) or five (5) member Citizens Committee to review and select candidate(s) for appointment to the School Board.
 - b. The membership of the Citizens Committee shall be announced at the Board of Supervisors meeting in February and published in a newspaper of general circulation, and the voters of the electoral district encouraged to submit nominations to the Chairman of the Committee.
 - c. For the March Board meeting, the County Administrator shall schedule and publish notice of a public hearing at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board. The members of the appointed Citizens Committee shall attend.
 - d. After the public hearing, the Citizens Committee shall interview and seriously consider all persons who are nominated and express willingness to serve, if appointed.
 - e. At the April Board meeting, the Citizens Committee shall report to the full Board of Supervisors a list of candidates for consideration. If the incumbent is requesting reappointment and is the only citizen expressing an interest, the Citizens Committee shall only be required to submit one name, the incumbent's, for consideration. If the incumbent is not requesting reappointment or is ineligible for reappointment, the Citizens Committee shall submit one or more names for consideration. The Citizens Committee shall also provide the Board biographical information on each candidate.
 - f. At the May Board meeting, a public hearing shall be held on the candidate(s) submitted at the April meeting.
 - g. At the June meeting, the Board, by a majority vote, shall appoint one candidate to the School Board.
 - h. The Citizens Committee, in selecting the candidates, shall consider the following:
 1. Person must be an eligible voter and resident of the election district;
 2. Person should be a freeholder;
 3. Person must be willing to serve on the School Board;
 4. Person should have at least a high school education;
 5. Person should be oriented to public service;
 6. Person should be involved, concerned, and dedicated to public education;
 7. Person should be independent (base decisions on factual matters rather than as a representative of a group or faction);
 8. Person should be able to perform the duties and obligations of School Board members;
 9. Person should be of integrity in all matters;
 10. Person should be above prejudice with regard to race, creed, sex, religion, age, and national origin.

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 14, 2015
Item No.: 10
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Citizen Volunteer Appointments

Summary: Listed below is a chart summarizing the boards and commissions which have upcoming vacancies and/or expiring terms of office in June 2015. Also attached is a copy of a Citizen Volunteer Application.

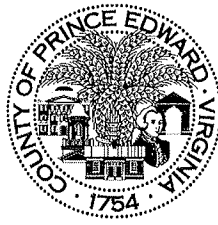
APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	CURRENTLY IN OFFICE
Board of Appeals for Building Code	5 Years	1	Anthony T. Williams *
Poplar Hill Community Development Authority	2 Year	2 (Board Positions)	Howard F. Simpson *
Poplar Hill Community Development Authority	1 Year	2 (Citizen Positions)	Mattie P. Wiley * Karen Schinabeck *
Prince Edward County Industrial Development Authority	4 Years	2	Edgar Jones * Ken Copeland *
Social Services Board <i>(Position to be filled by resident living in the Hampden-Sydney/Darlington Heights area.)</i>	4 Years	1	Pauly Hollingsworth *
Social Services Board <i>(Position to be filled by resident living in the Green Bay-Meberrin area.)</i>	To fill unexpired term until 6/30/17	1	Vacant
Central Virginia Regional Library Board	4 Years	2	Sandy Wilcox Myra Green *

****Eligible for re-appointment.***

Attachments: Citizen Volunteer Application

Recommendation: Authorize advertising citizen volunteer positions.

Motion _____ Cooper-Jones _____ McKay _____ Townsend _____
 Second _____ Gray _____ Simpson _____ Wilck _____
 Jones _____ Timmons _____



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date _____

Name _____

Home Address _____

City _____ State _____ Zip Code _____

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number _____ FAX _____

E-Mail Address _____

Present Employer _____

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home _____ Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired _____

Education: High School _____ Year _____

College/Technical School _____ Year _____

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments _____

Professional, Civic, or Other Activities _____

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- _____ Board of Appeals for Building Code
- _____ Southside Virginia Community College Board
- _____ Crossroads Community Services Board
- _____ Poplar Hill Community Development Authority
- _____ Prince Edward County Industrial Development Authority
- _____ Central Virginia Regional Library Board
- _____ Prince Edward County Planning Commission
- _____ Prince Edward County School Board
- _____ Prince Edward County Social Services Board
- _____ Commonwealth Regional Council Committees
- _____ STEPS Board
- _____ Piedmont Regional Jail Board
- _____ Special Committee of the Board of Supervisors: _____
- _____ Other(s) _____

APPOINTED BY CIRCUIT COURT:

- _____ Electoral Board
- _____ Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.

Signature Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 14, 2015
Item No.: 11
Department: Planning and Community Development
Staff Contact: Rob Fowler
Issue: Planning Commission Items

Summary:

1. During the February 24, 2015 Planning Commission organization meeting the members approved an amendment to the By-Laws (Section 1) to change the meeting time to 7:00 p.m. on the Third Tuesday of every month. In order for this amendment to be effective the Board of Supervisors must approve and adopt the change.

2. The Planning Commission is scheduled to hold a Public Hearing on April 22, 2015 to hear a request by Chapman Hood Frazier to operate a Family Day Home for up to twelve (12) children located at 71 Sunrise Lane. If approved this matter will be scheduled for the Board of Supervisors meeting on May 12, 2015

Attachments: Planning Commission By-Laws

Recommendation:

1. Staff recommends approving the change to the Planning Commission By-Laws.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

**Bylaws Of
Prince Edward County Planning Commission**

- 7:00 →
- 1) Meetings shall be held on a monthly basis, normally on the third Tuesday of the month at 7:30 P.M. in the Board of Supervisor's room. The schedule may be altered at any regularly scheduled meeting. Meetings may be cancelled due to lack of business, but the Commission shall meet at least every two months.
 - 2) Additional meetings may be held at any time upon the call of the chairman, or by a majority of the members of the commission, or upon request of the Board of Supervisors following at least twenty-four hours' notice to each member of the commission.
 - 3) The commission at its regular meeting in January of each year shall elect a chairman and vice-chairman. The recording secretary shall be the Director of Planning and Community Development or a designated alternate, who shall make an audiotape of the proceedings of each meeting and prepare minutes for the permanent records of the commission.
 - 4) The duties and powers of the officers of the planning commission shall be as follows:
 - A. Chairman
 - Preside at all meetings of the commission.
 - Call special meetings of the commission in accordance with the bylaws.
 - Sign documents of the commission.
 - See that all actions of the commission are properly taken.
 - B. Vice-Chairman

During the absence, disability, or disqualification of the chairman, the vice-chairman shall exercise or perform all duties and be subject to all the responsibilities of the chairman.
 - C. Recording Secretary
 - Prepare an audiotape of the proceedings of each meeting of the commission.
 - Prepare minutes from the audiotape of each meeting in detail sufficient to include the tenor of public comments and the commission's reasoning underlying each decision or recommendation.
 - Circulate a copy of the minutes to each member of the commission before the next meeting.
 - Prepare the agenda for all commission meetings.
 - Be custodian of commission records.
 - Inform the commission of correspondence relating to business of the commission and attend to such correspondence.
 - Handle funds allocated to the commission in accordance with its directives, state law, and county ordinances.
 - Sign official documents of the commission.
 - 5) All maps, plats, site plans, and other materials submitted to the commission shall be filed in the office of the Director of Planning and Community Development and maintained for public access until the project to which they relate has been completed or vacated. Minutes of the commission's meetings shall be permanently filed in the office of the planner and maintained for public access.

- 6) Matters referred to the commission by the Board of Supervisors shall be placed on the calendar for consideration and possible action at the first meeting of the commission after the referral and appropriate public notification.
- 7) A majority of the members of the commission shall constitute a quorum for the transaction of business, but no quorum shall be required for informational meetings at which no action is to be taken.
- 8) Reconsideration of any decision of the commission may be taken when the interested party for such reconsideration makes a showing satisfactory to the chairman that, without fault or deliberate omission on his own part, essential facts were not presented to the chairman.
- 9) *Roberts Rules of Order for Committees* shall govern the commission's proceedings in all cases not specifically ordered by these bylaws.
- 10) Order of consideration of agenda items in a public hearing:
 - Director of Planning and Community Development or other staff member presents report including summary of all comments (written, electronic and verbal) received from interested parties and makes a recommendation.
 - Commission members may question the staff member on the presentation.
 - Proponent(s) of the agenda item make presentations as appropriate.
 - Opponent(s) of the agenda item make presentations as appropriate.
 - Applicant make rebuttal of objections not previously covered.
 - Commission members may question applicant, proponents, or opponents or may offer comments on the agenda item.
 - Commission may opt to gather additional information about the matter and take action at a future meeting, or vote on recommendation, whether approving or denying request, to Board of Supervisors.
- 11) Any member of the commission who has any personal or financial interest in any matter before the commission shall declare the nature of that interest and shall if the interest constitutes a legal conflict of interest by Virginia law recuse him/herself from the deliberations on that matter, including lobbying other members, participating in the discussions, or voting on the matter. In cases where the interests do not raise to the level of legal conflict of interest by Virginia law, a member may voluntarily recuse him/herself in the interest of avoiding the appearance of conflict. All commission members shall be sensitive to the importance of impartiality and shall endeavor to always avoid any actual or appearance of conflict of interest.
- 12) Each member of the commission who has knowledge that he/she will be unable to attend a scheduled meeting of the commission shall notify the County Administrator's office at the earliest opportunity. The Director of Planning and Community Development shall notify the chairman if projected absences will produce a lack of quorum. Members who are absent from three consecutive meetings, or who are absent from more than half of the commission's meetings during a calendar year, will be referred to the Prince Edward County Board of Supervisors for possible replacement.
- 13) The vice-chairman shall succeed the chairman if he vacates his office before his term is completed. A new vice-chairman shall be elected at the next regular meeting.
- 14) These bylaws may be recommended for amendment at any meeting having a quorum present by a majority vote, provided that notice of such proposed amendment has been given to each member in writing at least two weeks prior to its consideration. If

recommended for approval, proposed amendments must then be adopted by the Board of Supervisors before becoming effective.

- 15) Planning Commission members are strongly encouraged to attend a Virginia Certified Planning Commissioner's Training Program within two years of their appointment to the Planning Commission. This certification course will provide a basic foundation of planning law, history, and technical expertise needed by planning commissioners to maximize their competency and ability to render legally defensible decisions and recommendations. Costs associated with the program will normally be paid by Prince Edward County.

Revision adopted during May 11, 2010 Board of Supervisors meeting.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 14, 2015
Item No.: 12
Department: County Administrator
Staff Contact: W. W. Bartlett
Issue: Request from Piedmont Regional Jail

Summary:

Due to the requirements imposed by the Justice Department and new mandates contained in the Prison Rape Elimination Act (PREA) there may be a need to build a new booking/intake facility, additional suicide watch cells and nearby medical unit. The cost of the proposed project is \$4.2 but does not add additional bed space. The Jail Board is requesting the Virginia Department of Corrections allow this project to be treated as a Minor Renovation Project which allows a less intensive (a.k.a. less expensive) Jail Planning Study be completed, Attachment (1).

Additionally, because the cost of the proposed project is estimated to be \$4.2 million, which is below the threshold requiring value engineering. The Jail Board is requesting the Department of Corrections waive the need to conduct value engineering on the project which is estimated to cost \$50,000 and not add that much value to the project, attachment (2).

For these requests to be acted on by the Department of Corrections each member jurisdiction of a regional facility must agree to these request and pass the attached resolution authenticating the approval, attachment (3).

Attachments:

- (1) Letter dated March 16, 2015 concerning use of Minor Renovation Project Standards
- (2) Letter dated March 16, 2015 requesting a waiver to conduct value engineering.
- (3) Draft Resolution

Recommendations: Approve the resolution and authorize the Chairman to execute the resolution on behalf of the County of Prince Edward.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



Piedmont Regional Jail

P. O. DRAWER 368
FARMVILLE, VIRGINIA 23901



SERVING THE COUNTIES OF:

- AMELIA
- BUCKINGHAM
- CUMBERLAND
- LUNENBURG
- NOTTOWAY
- PRINCE EDWARD

ADMINISTRATION

Telephone
(434) 392-1601
Fax (434) 392-1099

JAMES W. GARNETT, JR.
Chairman

DONALD L. HUNTER
Superintendent

March 16, 2015

Mr. Robert Casey
Local Facilities Section
Virginia Department of Corrections
6900 Atmore Drive
Richmond, Virginia 23225

Re: Planning Study for the Construction of Booking Area

Dear Mr. Casey:

On behalf of the Piedmont Regional Jail Board, I am requesting approval to use the Jail Standards, Article 4-Minor Renovation Projects method for this Jail Planning Study. This renovation project is for the addition of the intake booking area and will not add bed space to the Regional Jail. Although this project exceeds the \$200,000 limit for the use of the Minor Renovation Projects method, it is believed that due to the type of addition project planned, the Minor Renovation method fits more readily. Much of the information required for the Planning Study, such as staffing, operational costs, life cycle costs, does not apply to this project. A complete study will add substantial cost to the locality and the state and will provide no added benefit.

Thank you for your consideration and assistance. Should you have any questions, please contact me at (434-392-1601), or the Jail's consultant Taylor Muniz (804-794-7555). This project is important to us and we stand ready to meet or discuss our plans with you as needed to assist you in moving this project to the Board of Corrections.

Respectfully Submitted,

James W. Garnett, Jr.
Chairman
Piedmont Regional Jail Board



Piedmont Regional Jail

P. O. DRAWER 368
FARMVILLE, VIRGINIA 23901



SERVING THE COUNTIES OF:

AMELIA
BUCKINGHAM
CUMBERLAND
LUNENBURG
NOTTOWAY
PRINCE EDWARD

March 16, 2015

Mr. Robert Casey
Local Facilities Section
Virginia Department of Corrections
6900 Atmore Drive
Richmond, Virginia 23225

Re: For the Construction of Booking Area

Dear Mr. Casey;

On behalf of Piedmont Regional Jail, I am requesting approval to waive the required Value Management Assessment (VMA) for the construction of a booking/intake facility at the Piedmont Regional Jail. The cost of this project is \$4.2 million, which falls below the value engineering (VE) range of \$5 million, which the State of Virginia uses as a qualification to require value engineering. In addition, the estimated cost to conduct the VMA would be approximately \$50,000, which would add to the cost of this small project, with any savings found being far less than the cost of the VMA itself. This would add cost to the project for both the State and the Board instead of saving costs.

This project is operating on a very limited budget. If bonds were issued specifically for this project, the subsequent cost estimate for the envisioned project would far exceed the budget. As a result the Jail staff conducted a complete review of the plans and value engineered out a large number of peripheral items, in essence we have already done the VMA in-house.

Thank you for your consideration and assistance. Should you have any questions, please contact Mr. Donald L. Hunter at (434) 392-1601, or the Jail's consultant, Taylor Muniz at (804) 794-7555. This project is important to us and we stand ready to meet or discuss our plans with you as needed to assist you in moving this project to the Board of Corrections.

Respectfully Submitted,

James W. Garnett, Jr.
Chairman
Piedmont Regional Jail Board

ADMINISTRATION

Telephone
(434) 392-1601
Fax (434) 392-1099

JAMES W. GARNETT, JR.
Chairman

DONALD L. HUNTER
Superintendent

RESOLUTION

WHEREAS, the Piedmont Regional Jail Board is in the process of having Moseley Architects, Inc. prepare a Jail Planning Study for submittal to the Virginia Department of Corrections (VDOC) for the construction of an Intake/Booking area; and

WHEREAS, the Piedmont Regional Jail Board requests the Jail Planning Study be per VDOC Board of Corrections Standards for Planning, Design, Construction and Reimbursement of Local Correctional Facilities dated July 1, 1994, Article 4- Minor Renovation Projects, due to the fact there are no additional beds being added to the jail and the small cost of the project; and

WHEREAS, the Piedmont Regional Jail Board is requesting 50% reimbursement of the eligible cost of the project; and

WHEREAS, this project will be a relatively minor renovation which will be at a cost which does not lend itself to value engineering, and cost of the Value Management Assessment would in all likelihood be more than the benefits of the study, thus the cost of the value engineering study is considered an eligible cost, the cost would be shared equally by the Commonwealth and the Board;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, authorizes the Piedmont Regional Jail Board to request the Board of Corrections grant this request of this Jail Planning Study being a Minor Renovation Project; and approve the planning study for 50% reimbursement and waiver that a value management assessment will not be conducted.

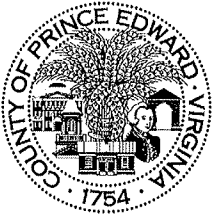
Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia, at which a quorum was present and that same was passed by a vote of ___ in favor and ___ opposed, this 14th day April, 2015.

Howard F. Simpson, Chairman

CERTIFIED TRUE COPY
A Copy Teste:

W.W. Bartlett, County Administrator



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 14, 2015
Item No.: 13
Department: County Administrator
Staff Contact: W. W. Bartlett
Issue: County Administrator's Report

Summary: The County Administrator has no additional items or issues to report on at this time. If any arise, he will provide a verbal or addendum update to the Board.

Attachments:

Recommendations:

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 14, 2015
Item No.: 14
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Closed Session

Summary:

I move that the Prince Edward County Board of Supervisors convene in Closed Session to discuss:

- Consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel concerning the sewer lines at The Manor, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*.

Attachments:

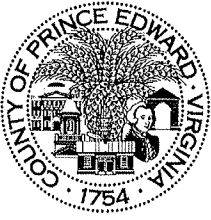
Recommendation: Convene in Closed Session.

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 14, 2015
Item No.: 15
Department: County Administrator
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports

Summary:

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery (Commercial)
- d. Prince Edward County Public Schools
- e. Tourism

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



Animal Control Monthly Report

"March 2015"

Dogs		Wildlife	
Surrendered	8	Handled	0
Picked Up	13	Euthanized	0
Claimed By Owner	4	Rabies Case	0
Adopted	0		
Died in Kennel	0	Livestock	
Euthanized	4	Returned to Owner	0
Transferred to SPCA	13	Died in Kennel	0
Dead on Arrival	0	Adopted	1
Escaped from Shelter	0	Fees Collected	\$0.00
Seized	0		
Fees Collected	\$100.00	Other Companion Animals	
		Returned to Owner	0
Cats			
Surrendered	3	Number of Calls to Shelter	116
Picked Up	0	Summons Issued	2
Claimed By Owner	0	Warrants Served	0
Adopted	0	Days in Court	3
Euthanized	3	Nuisance Dogs	5
Died in Kennel	0	Dangerous Dogs	0
Transferred to SPCA	0		
Dead on Arrival	0		
Fees Collected	\$0.00	Total Fees Collected	\$100.00
Bill the Town of Farmville			
0 cats housed			
Total	\$0.00		

S. Ray Foster, Animal Control Officer

BUILDING OFFICIAL

Permits Issued Report
3/01/2015 Through 3/31/2015

BI41

ADDITIONS	- Issued	1
	- Value	\$10,000.00
	- Permit Fees	\$115.20
	- 2.00% STATE TAX	\$2.30
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	4
	- Value	\$791,000.00
	- Permit Fees	\$1,690.00
	- 2.00% STATE TAX	\$33.80
	- Fees Collected	\$.00
ELECTRICAL	- Issued	16
	- Value	\$20,985.00
	- Permit Fees	\$835.00
	- 2.00% STATE TAX	\$16.70
	- Fees Collected	\$.00
MECHANICAL	- Issued	7
	- Value	\$40,850.00
	- Permit Fees	\$350.00
	- 2.00% STATE TAX	\$7.00
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	6
	- Value	\$6,349.00
	- Permit Fees	\$300.00
	- 2.00% STATE TAX	\$6.00
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	3
	- Value	\$72,000.00
	- Permit Fees	\$327.20
	- 2.00% STATE TAX	\$6.54
	- Fees Collected	\$.00
PLUMBING	- Issued	7
	- Value	\$9,000.00
	- Permit Fees	\$350.00
	- 2.00% STATE TAX	\$7.00
	- Fees Collected	\$.00
POOL	- Issued	1
	- Value	\$5,000.00
	- Permit Fees	\$35.00
	- 2.00% STATE TAX	\$.70
	- Fees Collected	\$.00
TANK REMOVAL	- Issued	2
	- Value	\$1,000.00
	- Permit Fees	\$100.00
	- 2.00% STATE TAX	\$2.00
	- Fees Collected	\$.00
IN LIEU OF SOIL & EROSION	- Issued	2
	- Value	\$.00
	- Permit Fees	\$.00
	- Fees Collected	\$.00
Total Permits - Issued		49
Total Permits - Value		\$956,184.00
Total Permits - Permit Fees		\$4,102.40
Total Permits - Sales Tax 2%		\$ 82.04
		\$ 4,184.44



Virginia Food Works

Commercial Management at Prince Edward County Cannery

Emily Wells
Commercial Manager
(434) 547-4280

February & March 2015 Summary

Virginia Food Works is preparing for harvest season with a food business workshop on April 24th. The workshop will be hosted here in Farmville and currently has over 90 registrants. This event will give entrepreneurs an opportunity to connect with industry professionals and obtain resources critical to starting a successful food business. Event registration will continue until April 17th.

In other news, we have fielded calls and emails from six different Virginia localities about building facilities similar to the Cannery! We encourage each of these areas to commit to feasibility studies and advertise the Prince Edward County Cannery to their residents in the meantime.

February revenue: N/A

Interested parties: 5

Clients: N/A

Days used for commercial activity: N/A

Other services provided:

- Providing facility tours
- Educating 4-H on food processing at the Cannery

March revenue: \$330.50

Interested parties: 79

Clients: 4

Days used for commercial activity: 4

Products created:

- Barbecue Sauce
- Applesauce
- Tomato Salsa
- Strawberry Preserves
- Strawberry Syrup

Other services provided:

- Supervision of independent processors
- Organizing upcoming workshop
- Advertising at conferences

Prince Edward County Public Schools
2014-2015
Comparative Receipts and Expenditures
Year to Date

Month of March 2015

Receipts:	Fiscal 2014			Fiscal 2015			
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	Diff.
Sales Tax	2,812,502	2,028,671	72.13	2,851,560	2,150,446	75.41	3.28
Basic Aid	5,997,516	4,265,322	71.12	6,347,663	4,547,977	71.65	0.53
Other State	<u>5,249,510</u>	<u>3,259,542</u>	62.09	<u>5,098,964</u>	<u>3,017,629</u>	59.18	-2.91
Total State	14,059,528	9,553,535	67.95	14,298,187	9,716,053	67.95	0.00
Federal Funds	2,235,517	1,378,523	61.66	1,784,679	850,896	47.68	-13.99
Local Funds	8,346,800	5,503,146	65.93	8,346,800	5,033,427	60.30	-5.63
Cash Book	<u>455,290</u>	<u>218,064</u>	47.90	<u>494,319</u>	<u>392,818</u>	79.47	31.57
Total Revenue	\$25,097,135	\$16,653,268	66.36	\$24,923,985	\$15,993,194	64.17	-2.19
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Instruction	18,943,400	12,585,196	66.44	18,009,187	11,561,117	64.20	-2.24
Administration	1,714,393	1,129,633	65.89	1,490,026	941,867	63.21	-2.68
Transportation	1,989,091	1,092,283	54.91	2,005,291	1,104,451	55.08	0.16
Maintenance	1,726,854	1,186,073	68.68	1,730,860	1,246,221	72.00	3.32
Food Service	12,048	10,012	83.10	0	0	0.00	-83.10
Facilities	150,000	91,120	0.00	229,029	98,521	43.02	43.02
Debt Service	561,348	558,952	99.57	468,812	466,412	99.49	-0.09
Technology	<u>0</u>	<u>0</u>	0.00	<u>990,780</u>	<u>574,606</u>	58.00	58.00
Total Expenditures	\$25,097,135	\$16,653,268	66.36	\$24,923,985	\$15,993,194	64.17	-2.19

Saved as March 14-15 Expense Compare

Prince Edward County Public Schools
Summary Financial Report
March 2015

<u>Revenues</u>	Current Month	Year to Date	Budget	Variance Actual Under (Over) Budget	YTD as a Percent of Budget
From the State:					
State Sales Tax	\$ 203,869	\$ 2,150,446	\$ 2,851,560	\$ 701,114	75.41
Basic School Aid	\$ 487,924	\$ 4,547,977	\$ 6,347,663	\$ 1,799,686	71.65
All Other	\$ 509,698	\$ 3,017,629	\$ 5,098,964	\$ 2,081,335	59.18
Total State	\$ 1,201,490	\$ 9,716,053	\$ 14,298,187	\$ 4,582,134	67.95
From the Federal Gov't.	\$ 204,847	\$ 850,896	\$ 1,784,679	\$ 933,783	47.68
General Fund (County)	\$ 315,094	\$ 5,033,427	\$ 8,346,800	\$ 3,313,373	60.30
Cash Book -Local	\$ 134,814	\$ 392,818	\$ 494,319	\$ 101,501	79.47
Total Revenues	\$ 1,856,245	\$ 15,993,194	\$ 24,923,985	\$ 8,930,791	64.17

<u>Expenditures</u>	Current Month	Year to Date	Outstanding Encumbrances	Budget	Expended & Encumbered (Over) Under Budget	Expen. & Encumbrance as a % of Budget
1000-Instruction	\$ 1,386,853	\$ 11,561,117	\$ 4,969,314	\$ 18,009,187	\$ 1,478,756	91.79
2000-Admin.,Health/Atten.	\$ 88,428	\$ 941,867	\$ 233,924	\$ 1,490,026	\$ 314,235	78.91
3000-Transportation	\$ 130,579	\$ 1,104,451	\$ 344,895	\$ 2,005,291	\$ 555,945	72.28
4000-Operation/Maintenance	\$ 154,944	\$ 1,246,221	\$ 201,239	\$ 1,730,860	\$ 283,400	83.63
6000-Facilities	\$ 20,124	\$ 98,521	\$ 118,350	\$ 229,029	\$ 12,159	94.69
7000 - Debt. Service	\$ -	\$ 466,412	\$ 0	\$ 468,812	\$ 2,400	99.49
8000 - Technology	\$ 75,318	\$ 574,606	\$ 218,531	\$ 990,780	\$ 197,643	80.05
Total Expenditures	\$ 1,856,245	\$ 15,993,194	\$ 6,086,254	\$ 24,923,985	\$ 2,844,537	88.59

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901

2014-2015
Comparative Receipts and Expenditures
Food Service Department
Year to Date

Month of March 2015

Receipts:	Fiscal 2014			Fiscal 2015			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	26,605	16,110	60.55	23,710	14,103	59.48	-1.07
Fresh Fruit & Vegetable	60,000	42,964	71.61	60,000	40,552	0.00	-71.61
Total State	86,605	59,074	68.21	83,710	54,654	65.29	-2.92
Federal Reimbursement	700,000	502,266	71.75	750,000	497,268	66.30	-5.45
Cash Book - Local	395,071	180,551	45.70	241,324	164,473	68.15	22.45
Total Revenue	\$1,181,676	\$741,890	62.78	\$1,075,034	\$716,396	66.64	3.86
Expenditures:	Fiscal 2014			Fiscal 2015			Diff.
	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	
Salary	407,597	279,833	68.65	363,599	242,158	66.60	-2.05
Fringe Benefits	143,344	100,259	69.94	161,725	80,924	50.04	-19.91
Purchased Services	24,050	23,348	97.08	62,928	60,331	95.87	-1.21
Refunds	103	103	99.61	159	159	100.00	0.39
Telephone	358	358	100.00	0	0	0.00	0.00
Travel	2,500	1,004	40.16	2,500	434	17.34	-22.82
Materials & Supplies	22,000	12,331	56.05	25,000	18,345	73.38	17.33
Food Supplies	498,000	327,343	65.73	420,000	341,685	81.35	15.62
Repairs & Maintenance	75,454	74,669	98.96	7,561	7,561	100.00	1.04
Uniforms	1,500	0	0.00	0	0	0.00	0.00
Furniture/Equipment	6,769	7,059	104.28	31,562	31,562	100.00	-4.28
Total Expenditures	\$1,181,676	\$826,308	69.93	\$1,075,034	\$783,156	72.85	2.92

Prince Edward County Public Schools
2014-2015

**Food Service Department
Summary Financial Report
March 31, 2015**

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ 1,199	\$ 14,103	\$ 23,710	\$ 9,607	59.48
Fresh Fruit & Vegetable	\$ 9,575	\$ 40,552	\$ 60,000	\$ 19,448	67.59
Total State Funds	\$ 10,773	\$ 54,654	\$ 83,710	\$ 29,056	65.29
Federal Reimbursement	\$ 47,470	\$ 497,268	\$ 750,000	\$ 252,732	66.30
Cash Book - Local	\$ 20,838	\$ 164,473	\$ 241,324	\$ 76,851	68.15
Total Revenues	\$ 79,082	\$ 716,396	\$ 1,075,034	\$ 358,638	66.64

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 28,329	\$ 242,158	\$ 108,942	\$ 363,599	\$ 12,499	96.56
Fringe Benefits	\$ 9,884	\$ 80,924	\$ 38,428	\$ 161,725	\$ 42,374	73.80
Purchased Services	\$ 3,338	\$ 60,331	\$ 2,328	\$ 62,928	\$ 269	99.57
Refunds	\$ 47	\$ 159	\$ -	\$ 159	\$ -	100.00
Travel	\$ -	\$ 434	\$ -	\$ 2,500	\$ 2,066	17.34
Materials & Supplies	\$ 1,307	\$ 18,345	\$ 616	\$ 25,000	\$ 6,039	75.84
Food Supplies	\$ 42,800	\$ 341,685	\$ 26,469	\$ 420,000	\$ 51,847	87.66
Repairs & Maintenance	\$ -	\$ 7,561	\$ -	\$ 7,561	\$ -	100.00
Furniture/Equipment	\$ -	\$ 31,562	\$ -	\$ 31,562	\$ -	100.00
		\$ -	\$ -	\$ -	\$ -	-
Total Expenditures	\$ 85,705	\$ 783,156	\$ 176,783	\$ 1,075,034	\$ 115,095	89.29

Tourism & Visitor Center Monthly Report for March 2015

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:						
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:	
YTD 2015	882	298	3	1,183	394.3	Total / 3 Months
2014	4,120	610	166	4,896	408.0	Total / ALL of 2014
Requests for Information:						
Stacked Arms Pins: This Month: 427 YTD: 638				Virginia's Retreat Passport Program: Passports redeemed this month: 25 Passports redeemed YTD: 35		

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Tourism Web Hits	Monthly Totals:
March 2015	140	254	42	710	2323	3,469
March 2014	38	408	42	260	1289	2,037
% Difference	268.42%	-37.75%	0.00%	173.08%	80.22%	70.30%

TOTAL YTD	2015 YTD	2014 YTD	% Difference	Total YTD Inquiries:
	262	1,055	98	5,722
	100	991	104	2,462
	162.00%	6.46%	-5.77%	93.30%
				132.41%
				8,320
				4,269
				94.89%

Report to April Board of Supervisors:

- Last Stand: The Civil War Comes to Farmville was a solid success. The partnership, The Heart Of Your Adventure tracked approximately 1,900 visitors. The Tactical Demonstration held at Sailor's Creek the day before brought 2,000 visitors to their park. High Bridge Trail State Park reports they had 1,200 visitors to their programs and to their park over Sunday. Now we begin tracking the visitation due to the final events at Appomattox.
- The weekend of Last Stand, the Visitor Center saw 259 visitors. They came from NJ, NC, FL, GA, MD, OH, MI, WI, CA and IN as well as from all over Virginia
- Marketing included Last Stand flyers in nearly 50,000 regional newspapers and free marketing by way of virginia.org and virginiacivilwar.org, the website of the VA Sesquicentennial Commission. Also on the Prince Edward Tourism page, The Best Part of the Civil War. The End website and the new THOYA site.
- Financial donors included The Friends of High Bridge Trail State Park, the Farmville-Prince Edward Historical Society and Southside Electric Cooperative as well as the partners of The Heart of Your Adventure strongly led by the Town of Farmville. This was a true community effort.
- The Heart of Your Adventure unveiled the joint website - TheHeartOfYourAdventure.com which promoted the events for Last Stand and will continue to promote events throughout Farmville/Prince Edward County.

