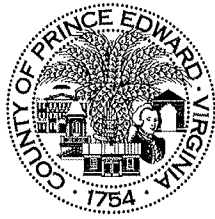




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(NOTE: *Additional agenda items may be added to the Table Pack, available for review after 4:30 p.m. on Tuesday, June 9, 2015.*)



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 6:30 p.m.  
**Department:** Planning and Community Development  
**Staff Contact:** Rob Fowler  
**Issue:** JOINT PUBLIC HEARING -- Special Use Permit-Ellington Energy Services, Inc.

**Summary:**

The Board of Supervisor and the Planning Commission will conduct a JOINT Public Hearing on June 9, 2015 to consider a request from Ellington Energy Services, Inc. to permit the installation of one internally lighted free-standing sign with LED digital display located at 3810 West Third Street on Tax Map Parcel 022-A-70A1 owned by Cheun Hampton. The parcel is located in the C1, General Commercial District; the installation of the internally lighted signs requires a Special Use Permit.

**Special Use Permit:**

The County has received a special use permit application to permit the installation of one internally lighted free-standing sign with LED digital display located at 3810 W. Third Street on Tax Map Parcel 022-A-70A1.

The free-standing sign will be approximately 40 square feet in area and 22 feet in height and will replace the existing free-standing sign if approved.

The property is currently being used as a convenience store which is an allowed use in the C1, General Commercial District. Section 3-104.11 of the Prince Edward County Zoning Ordinance permits internally lighted signs by Special Use Permit.

**Attachments:**

1. Public Hearing Notice
2. Special Use Permit Application
3. Sample letter sent to adjoining property owners.
4. List of adjoin property owners notified of Special Use Application
5. Plat of Tax Parcel

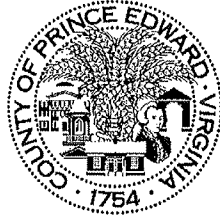
**Recommendation:** Staff will be recommending approval of the Special Use Permit request.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

McKay \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



Please publish in the **Wednesday, May 27, 2015** and **Wednesday, June 3, 2015** editions of *The Farmville Herald*.

---



### NOTICE OF JOINT PUBLIC HEARING

**PUBLIC HEARING** – The Prince Edward County Board of Supervisors and the Prince Edward County Planning Commission will hold a joint public hearing on Tuesday, June 9, 2015 at 6:30 p.m. in the Board of Supervisors Room of the Prince Edward County Courthouse, 111 South Street, Third Floor, Farmville, Virginia, to gather citizen input on the following special use permit application:

*Request of Ellington Energy Services, Inc. for a Special Use Permit to install one lighted free-standing sign with LED digital reader in a C-1, General Commercial District, and further described as Tax Map Parcel #022-A-70A1. The site is located at 3810 West Third Street, Farmville, VA (Pump & Pantry).*

A copy of the application is available for public review on the County's website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us) or in the County Administrator's Office, located on the 3<sup>rd</sup> Floor of the Prince Edward County Courthouse, 111 South Street, Farmville. TEL: 434-392-8837. It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you require special accommodations, please contact the County Administrator's Office prior to June 5, 2015.

By Order of the Board of Supervisors  
W.W. Bartlett, County Administrator

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT/APPLICATION NO \_\_\_\_\_  
ZONING DISTRICT \_\_\_\_\_  
MAGISTERIAL DISTRICT \_\_\_\_\_  
DATE SUBMITTED \_\_\_\_\_

**County of Prince Edward**

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY APPLICATION  
FOR SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION      SPECIAL EXCEPTION REQUESTED:  
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: ELINGTON ENERGY SERVICES, INC  
Applicant's Address: 187A West 3rd Street Farmville VA  
Applicant's Telephone Number: (804) 392-3176

Present Land Use: SERVICE STATION

Legal Description of Property with Deed Book and Page No. or Instrument No. 201401956

Tax Map # 022-A-70A1      Acreage: 1.88

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.)

NONE

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.)

Height of Principal Building(s): Feet 20'      Stories 1

APPLICANT'S STATEMENT: (if not owner(s) of property):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

Jeff Shorvalen      5-6-15  
Signature of Applicant (if not property owner)      Date

PROPERTY OWNER(S) STATEMENT:

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

A. P. Pava      5-6-15  
Signature of Property Owner(s)      Date

\_\_\_\_\_  
Signature of Property Owner(s)      Date

\_\_\_\_\_  
Signature of Property Owner(s)      Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00      Fee Received by Karen Hill      Date 5/15/15

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

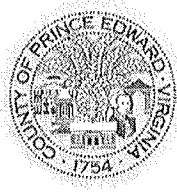
Mail to: Department of Planning &  
Community Development  
P. O. Box 382  
Farmville, VA 23901  
(434) 392-8837

BOARD OF SUPERVISORS

HOWARD E. SIMPSON  
CHAIRMAN

PATHEL COOPER-JONES  
VICE CHAIRMAN

CALVIN L. GRAY  
ROBERT M. JONES  
CHARLES W. PICKAY  
C. ROBERT TIMMONS, JR.  
JERRY R. TOWNSEND  
JAMES R. WILCK



COUNTY ADMINISTRATOR  
W.W. BARTLETT

POST OFFICE BOX 382  
FARMVILLE, VA 23901

(434) 392-8837 VOICE  
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US

**COUNTY OF PRINCE EDWARD, VIRGINIA**

May 18, 2015

RE: Special Use Permit Application at 1812 W. Third Street

To Whom It May Concern:

The Prince Edward County Planning Commission has scheduled a joint Public Hearing on Tuesday, June 9, 2015 at 6:30 p.m. with the Board of Supervisors to consider a Special Use Permit Application for Ellington Energy Services, Inc. The meeting will be held in the Board Room on the Third Floor of the Prince Edward County Courthouse. A public hearing give the Planning Commission and the Board of Supervisors the opportunity to gather citizen input prior to considering the special use request.

The Special Use Permit application is a request to install one lighted freestanding sign with a LED digital reader for the Pump N Pantry located at 1812 W. Third Street, identified as Tax Map Parcel 022-A-70A1. This request is a use that is allowed in the CI, General Commercial District by a Special Use Permit.

You are receiving this notice because you own land adjacent to this parcel. The Special Use Permit application is available for review in the Prince Edward County Department of Planning and Community Development and on the county web page at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). If you have any questions about this meeting or the permit application, I encourage you to contact me by calling 434-392-8837 or electronically at [rfowler@co.prince-edward.va.us](mailto:rfowler@co.prince-edward.va.us).

Sincerely,

Robert S. Fowler  
Director  
Planning and Community Development

Prince Edward County

Special Use Permit

Applicant: Ellington Energy Services, Inc.  
1812 W Third Street  
Farmville, VA 23901

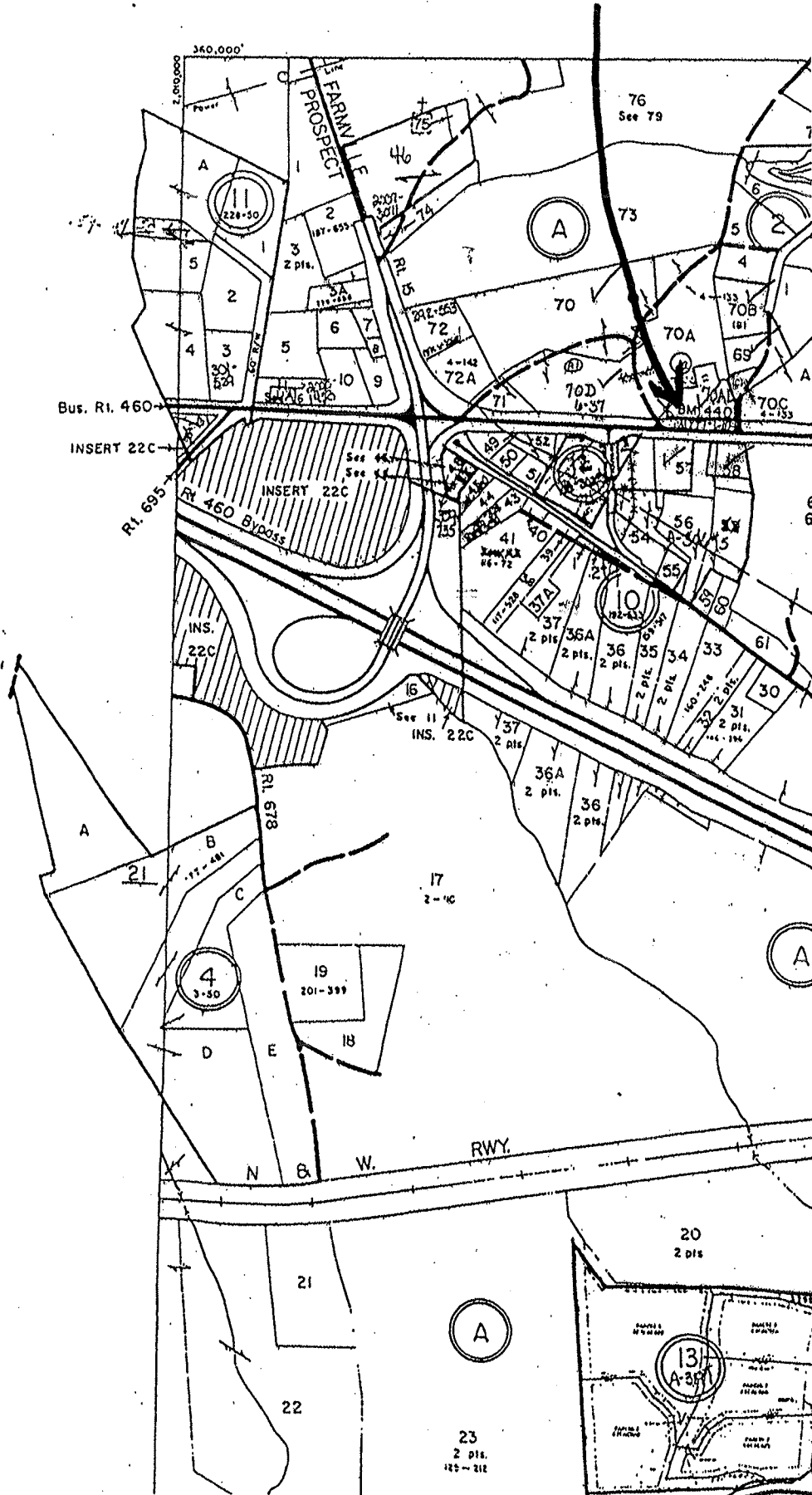
Date: May 19, 2015

**Schedule B**

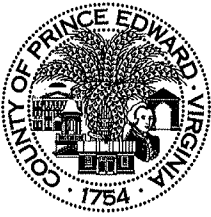
List of property owners and mailing addresses adjoin the parcel proposed for Special Use.

Parcel ID	Owner	Address	Note
022-A-70D	Vicki Terry-Rundstrom	938 Gates Bass Road Rice VA 23966	
022-A-69A, 022-A-70B	L B Burke Properties, LLC	P.O. Box M Farmville, VA 23901	
022-A-70A1	Chen Hampton	241 Oak Hill Road Petersburg,, VA 23805	
022-A-70	Lindsay Hardwoods Inc.	P. O. Box 343 Farmville, VA 23901	
022-A-57	Anthony Sacco	P.O. Box 852 Oakhurst, NJ 07755	
022-A-58	Nellie Dowdy	3767 Third Street Farmville, VA 23901	

1812 W. THIRD ST







**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 1 & 2 & 3  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Call To Order & Invocation & Pledge of Allegiance

---

**Summary:** The Chairman will call to order the **June** meeting of the Prince Edward County Board of Supervisors. The invocation and Pledge of Allegiance will follow.

**Attachments:**

**Recommendation:**

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ McKay \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Gray \_\_\_\_\_ Simpson \_\_\_\_\_ Wilck \_\_\_\_\_  
Jones \_\_\_\_\_ Timmons \_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 4  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Public Participation

---

**Summary:**

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

**Attachments:** Public Participation Tracking Form

**Recommendation:** None.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

# PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 5  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Board of Supervisor Comments

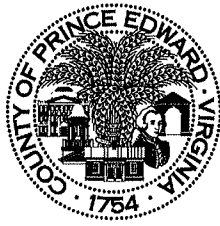
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**Summary:** The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

**Attachments:** Protocol for Board of Supervisors Comments

**Recommendation:** None.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



*Mission Statement of the Board of Supervisors of the County of Prince Edward*

*To represent all citizens, provide leadership, create vision and set policy to accomplish effective change, planned growth and provide essential service, while maintaining and enhancing the quality of life in Prince Edward County.*

**PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS**

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during "Public Participation," if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen's concerns on matters of public interest.
- "Board of Supervisors Comments" is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member's comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009  
Re-Adopted: January 10, 2012



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: June 9, 2015  
Item No.: 6-a  
Department: Treasurer  
Staff Contact: Donna Bowman Nunnally  
Issue: Treasurer's Report

---

Summary: The April Treasurer's Report is attached.

Attachments: April Treasurer's Report

Recommendation:

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

McKay \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**Prince Edward Board of Supervisors Treasurer's Report - April 2015**

<b>Name of Bank</b>				<b>Available Balance</b>
Benchmark Pooled Fund Account	\$ 9,425,367.69			\$ 9,425,367.69
Wells Fargo Social Services	\$ 317,158.29			\$ 317,158.29
Bank of America School Fund	\$ 1,024,045.15			\$ 1,024,045.15
Bank of America Food Service	\$ 1,112.11			\$ 1,112.11
Benchmark School Fund	\$ 1,000,000.00			\$ 1,000,000.00
Benchmark Food Service	\$ 125,446.01			\$ 125,446.01
<b>TOTAL</b>				<b>\$ 11,893,129.25</b>
<b>Certificate of Deposits</b>				
Benchmark				\$ 519,048.66
Citizens Bank Recreation				\$ 16,518.43
Citizens Bank Underground Storage				\$ 20,260.84
Farmers Bank				\$ 204,819.58
Wells Fargo Advantage Fund				\$ 162,463.17
<b>TOTAL</b>				<b>\$ 923,110.68</b>
<b>GRAND TOTAL</b>				<b>\$ 12,816,239.93</b>



**Prince Edward Board of Supervisors Treasurer's Report - April 2014**

<b>Name of Bank</b>	<b>Bank Balance</b>	<b>Deposit in Transit/Adj.</b>	<b>Outstanding Checks</b>	<b>Available Balance</b>
Benchmark Pooled Fund Account	\$ 10,416,146.73	\$ 84,217.98	\$ 486,574.62	\$ 10,013,790.09
Wachovia Social Services	\$ 172,042.79		\$ 78,563.96	\$ 93,478.83
Bank of America School Fund	\$ 1,297,981.74	\$ 0.33	\$ 753,568.41	\$ 544,413.66
Bank of America Food Service	\$ 60,863.45	\$ 309.94	\$ 13,070.47	\$ 48,102.92
Benchmark Food Service	\$ 336,675.54			\$ 336,675.54
<b>TOTAL</b>				<b>\$ 11,036,461.04</b>
<b>Certificate of Deposits</b>				
Benchmark				\$ 519,048.66
Citizens Bank Recreation				\$ 15,000.00
Citizens Bank Underground Storage				\$ 20,000.00
Planners Bank				\$ 200,000.00
Wells Fargo Advantage Fund				\$ 162,447.94
<b>TOTAL</b>				<b>\$ 916,496.60</b>
<b>GRAND TOTAL</b>				<b>\$ 11,952,957.64</b>





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: June 9, 2015  
Item No.: 6-b  
Department: County Administration  
Staff Contact: W.W. Bartlett/Sarah Elam Puckett  
Issue: Minutes

---

**Summary:** The draft minutes of May Board meetings are attached.

**Attachments:** May 12, 2015  
May 21, 2015

**Recommendation:** Acceptance.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

McKay \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

May 12, 2015

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 12<sup>th</sup> day of May, 2015; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development; Jim Ennis, County Attorney; and Rob Fowler, Director of Planning and Community Development.

Chairman Simpson called the May meeting to order. Dr. Thomas Robinson offered the invocation and led the Pledge of Allegiance.

In Re: Public Participation

**Sam Campbell**, Prospect District, requested the State of the County address from Chairman Simpson. Chairman Simpson stated information will be presented. Discussion followed.

Mr. Bartlett stated all that information was given in the March 24, 2015 budget presentation letter. Supervisor Timmons said he will work with Mr. Bartlett and Chairman Simpson to present a report.

**Justin Meadows**, Farmville District, requested a Town Hall meeting with Chairman Simpson for an overview and outlook for District 101.

In Re: Board of Supervisors Comments

Supervisor Gray thanked all for attending the meeting, and offered congratulations to any graduates and parents in the audience. Supervisor Gray announced a Community Meeting will be held June 1, 2015 at 6:30 p.m. in the Prospect Fire Station.

Supervisor Townsend announced a Town Hall meeting for residents of Leigh District will be held at the Meherrin Fire Hall on Saturday, May 16, 2015, from 9:00 – 11:00 a.m.; a light breakfast will be served. All citizens of Prince Edward County are invited to attend.

Supervisor Wilck congratulated Sheriff Wesley Reed on being selected by the Governor to serve on a 30 person panel to look into the ABC actions at the University of Virginia and other places. He stated the panel is made up of senators, delegates, police and citizens.

In Re: Consent Agenda

On motion of Supervisor Gray, seconded by Supervisor McKay, and carried:

Aye: Pattie Cooper-Jones  
Calvin L. Gray  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

the Board accepted the Treasurer's Report for March 2015; the minutes of the meetings held April 7, 2015, April 14, 2015 at 3:00 p.m., April 14, 2015 at 7:00 p.m., April 21, 2015 at 3:00 p.m., April 21, 2015 at 7:00 p.m., and April 30, 2015; Accounts and Claims; and Salaries.

**Prince Edward Treasurer's Report - March 2015**

<u>Name of Bank</u>	<u>Bank Balance</u>	<u>Deposit in Transit / Adj.</u>	<u>Outstanding Checks</u>	<u>Available Balance</u>
Benchmark Pooled Fund Account	10,700,126.04		238,862.55	10,461,263.49
Wachovia Social Services	460,222.12		90,086.98	370,135.14
Bank of America School Fund	1,951,328.49		916,068.60	1,035,259.89
Bank of America Food Service	73,969.75		6,997.30	66,972.45
Benchmark Food Service	186,334.18			186,334.18
TOTAL				12,119,965.15

**Certificates of Deposit**

Benchmark	519,048.66
Citizens Bank Recreation	16,518.43
Citizens Bank Underground Storage	20,260.84
Farmers Bank	204,819.58
Wells Fargo Advantage Fund	162,461.92
<b>TOTAL</b>	<u>923,109.43</u>

**GRAND TOTAL**

13,043,074.58

BOARD OF SUPERVISORS

Oliver & Eggleston Funeral Home	Cremation	1,295.00
Farmville Herald	Advertising	322.88
Calvin Gray	Mileage & parking	179.66
Robert M. Jones	Mileage	80.50
Charles W. McKay	Mileage	115.00
C. Robert Timmons, Jr.	Mileage	560.63
Jerry R. Townsend	Mileage	322.00
Business Card	Water / soda	73.12

COUNTY ADMINISTRATOR

Business Card	Fed Ex	39.15
	Meeting refreshments	10.97
US Cellular	Phone	136.88
Virginia Emergency Management Assn	Dues	75.00
Diamond Springs Water, Inc.	Equipment rental / water	42.75
Key Office Supply	Ink cartridges	359.97
	Copy paper	267.74
	Office supplies	63.04
	Tab dividers	4.55
	Binders	81.12
	Tabs	20.99
	Composition books	11.90
	Calculator	74.99
	Copy paper / laminate	39.25
University of Virginia	2014 Tax Rates	923.55
		33.00

COMMISSIONER OF REVENUE

Beverly M. Booth	Certified mail	8.03
Treasurer of Virginia	Online service	77.05
VAAO	Dues	30.00
Business Data of Virginia, Inc.	Norton update (2)	59.90
	DMV book	375.00
Key Office Supply	Ink cartridge	75.99
		9.75

	<u>ASSESSOR</u>		
Wampler-Eanes Appraisal	Reassessment		23,424.60
	<u>TREASURER</u>		
Marshall Ellett	Proof of claim fee		50.00
Farmville Herald	Advertising		215.25
Benchmark Community Bank	Payflow / PayPal		3.50
Treasurer of Virginia	Online service		77.05
Treasurers Association of Virginia	Registration		235.00
Business Data of Virginia, Inc.	Norton update		29.95
Electronic Systems, Inc.	Sealing kit		119.25
M&W Printers, Inc.	Print delinquent real estate bills		384.57
	<u>INFORMATION TECHNOLOGY</u>		
Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expenses	1,450.00	5,150.00
ComputerPlus Sales / Service	Printer service contract		79.00
	<u>REGISTRAR</u>		
Lynette Wright	Mileage	66.12	
	Training	198.00	264.12
Key Office Supply	Letter tray / supplies	20.84	
	Ink cartridges	178.56	199.40
	<u>CIRCUIT COURT</u>		
Virginia Lawyers Weekly	Subscription - 1 year		369.00
	<u>GENERAL DISTRICT COURT</u>		
US Cellular	Phone		23.41
	<u>SPECIAL MAGISTRATES</u>		
Key Office Supply	Ink cartridges		443.09
	<u>CLERK OF THE CIRCUIT COURT</u>		
Key Office Supply	Printer repairs	84.64	
	Copy paper	38.99	
	Office supplies	68.58	
	Toner	141.78	333.99
Treasurer of Virginia	Computer / monitor / scanner		950.00
CenturyLink	Phone		47.91
Machelle J. Eppes	Lodging		282.12
Virginia Court Clerk's Association	Dues		445.00
Tina Bridges	Witness		29.70
Baylis Brown	Witness		82.50
Philip Spiess	Witness		88.00
T&N Printing	Printing plats		10.50
	<u>LAW LIBRARY</u>		
AT&T	Phone		42.19

CenturyLink	Phone	40.49	
LexisNexis	Online service	254.00	

COMMONWEALTH'S ATTORNEY

Robert Bauer	Postage	42.60	
	Portable speakers	96.90	
	Mileage	78.66	
	Parking	25.00	
	Meals	46.66	289.82
Cecelia Charlton	Postage		11.52
Treasurer of Virginia	IPad service		131.22
Brian Butler	Mileage	147.20	
	Lodging/parking	435.09	
	Meals	44.24	626.53
James R. Ennis	Mileage	80.50	
	Lodging/parking	593.12	
	Meals	162.45	836.07
Morgan Greer	Mileage	79.93	
	Lodging/parking	443.09	
	Meals	167.01	
	Registration	50.00	740.03
National District Attorney Association	Dues		171.00
Virginia Association of Commonwealth Attorneys	Dues		1,400.00
STEPS, Inc.	Shredding service		709.00
Key Office Supply	Post-its	63.86	
	Message books / envelopes / tape	74.77	
	Staples	63.56	
University of Virginia	LGA 2015 Handbook		155.00

VICTIM WITNESS ASSISTANCE PROGRAM

Cindy Sams	Mileage	23.00	
	Meal	11.88	34.88

SHERIFF

Commtronics of Virginia	Radio battery	74.50	
	Radio repair	171.15	245.65
Burkeville Body Shop	Auto repairs		2,907.30
East End Motor Company, Inc.	Repair door lock	76.00	
	Oil / filter change	66.35	142.35
Express Care	Oil changes		610.90
Fourth Street Motor Company	Auto repairs		5,118.49
Grant's Glass	Windshield repair		50.00
Rockwell Audio	Install radar	69.00	
	Flashing relay system	146.97	215.97
Wohlford's Radar	Repair radar		70.00
Galls, LLC	Shipping charges	1.55	
	Lockout tool kits	206.97	
	Nameplate	12.00	
	Lights & sirens	437.75	658.27



UPS	Shipping charges		30.80
Treasurer of Virginia	VCIN		52.87
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	Phone	10.36	
	VCIN	7.97	18.33
US Cellular	Phone		1,643.76
Business Card	Lodging	577.85	
	Grant write training	910.00	
	Business cards / newspaper	79.89	
	Visor lights	280.38	1,848.12
Sarah Coen	Meals		71.17
Children's Advocacy	Training		50.00
Taser International	Training cartridges		956.96
Business Data of Virginia, Inc.	Norton update	59.90	
	PC / printer / software	2,274.95	2,334.85
Diamond Springs Water, Inc.	Water & equipment rental	103.60	103.60
	Water / cups / equipment rental	86.65	190.25
Key Office Supply	Hi-Liters	12.19	
	Notary seal	24.00	
	Toner	199.98	
	Frames / organizer / pen	176.25	
	Copy paper	149.75	
	Flash drive	38.99	601.16
Staples Advantage	Supplies / batteries		229.12
Walmart Community / RFCSSLCC	Coffee supplies	95.04	
	De-icer / snow brushes	37.53	132.57
Southern Police Equipment Company	Mag charger	97.00	
	Belt	24.11	
	Badge holder	8.08	
DMV	Special ID		10.00
Quality Uniform Company, Inc.	Uniforms		514.40
Matthew Bender & Company, Inc.	Legislative summary		91.08
ID Networks	Livescan upgrade		2,815.00
Elecom, Inc.	Install radio equipment	1,892.87	
	LED Flasher module	45.00	1,937.87
Rod & Staff, LLC	Mount light brackets		110.00
Strobes-R-Us, Inc.	Lights & brackets		372.18

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Key Office Supply	Return ink cartridge	-25.99	
	Copy paper	29.95	
	Ink cartridge	51.98	
	Printer	99.99	155.93
Municipal Emergency Service	Zstrut Combo system		4,885.36
Kussmaul Electronics	Bench test		73.54
TSI Incorporated	Calibrate test machine		699.84

RICE VOLUNTEER FIRE DEPARTMENT

Goodman Truck & Tractor	Truck maintenance		514.63
Industrial Repair, Inc.	Truck repairs		765.50

John Deere Financial	LP fuel	726.49
Dominion Virginia Power	Electric service	535.06

PROSPECT VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment	3,500.00
Foster Fuels, Inc.	Propane	578.82
Mid-Atlantic Irrigation	Repair vehicles	688.22
Pamplin Exxon	Fuel	273.77
	Inspections	32.00
	Tires	650.00
Prince Edward County Treasurer	Gas	179.28
Dominion Virginia Power	Electric service	245.33

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service	45.00
Darlington Heights Vol. Fire Dept.	Exede Wildblue	87.43
Southside Electric Cooperative	Electric service	284.59
Verizon Wireless	Internet	65.09
Verizon	Phone	69.55

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Fire & Safety Equipment Company	LED Safety light	80.00
Foster Fuels, Inc.	LP gas	414.18
Hampden Sydney College	Diesel	137.08
	Postage	3.62
CenturyLink	Phone	62.18
Dominion Virginia Power	Electric service	428.24

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone	133.26
Commtronics of Virginia	Radio repair	498.13
Foster Fuels, Inc.	Propane	1,484.26
Benjamin H. Johnson, CPA	Accounting service	1,550.00
Verizon	Phone	197.08
Dominion Virginia Power	Electric service	328.17

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Propane	609.87
	Diesel	781.67
Verizon	Phone	369.19
Dominion Virginia Power	Electric service	294.65

EMERGENCY SERVICES

Timmons Group	E911 Addressing	230.00
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REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention	7,500.00
Piedmont Regional Jail	Inmate days - 4th quarter	297,781.83

BUILDING OFFICIAL

East End Chevron	Oil change		37.69
US Cellular	Phone		23.41
Coy Leatherwood	Meals	14.36	
	Meeting registrations	30.00	44.36
Treasurer of Virginia	Permit levy - 3rd quarter		157.72
Meherrin Fire & Rescue	14-15 Support		

ANIMAL CONTROL

Lowe's	Bolts / bits / washers	113.83	
	Lumber / roof sheets	904.92	1,018.75
Dominion Virginia Power	Electric service		849.29
CenturyLink	Phone		97.38
US Cellular	Phone		46.82
Walmart Community / RFCSLLC	Dog food	143.82	
	Cleaning supplies	30.23	
	Shoes	85.94	259.99

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		40.00
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BIOSOLIDS MONITORING

US Cellular	Phone		23.66
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REFUSE DISPOSAL

Resource International	Misc. work tasks	8,901.05	
	Storm water compliance	607.50	
	Groundwater monitoring	5,527.50	15,036.05
Mid-Atlantic Irrigation	Plumbing parts		21.72
C & L Machine & Welding	Weld tarp tower		150.00
James P. Childress, Jr.	Truck maintenance		740.26
Southern States	Gloves		5.38
Republic Services #974	Trash collection		415.86
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		939.60
STEPS, Inc.	Recycling fee		2,687.84
Synergy Recycling, LLC	Electronic recycling		1,409.47
Southside Electric Cooperative	Darlington Heights site	97.95	
	Virso site	158.52	256.47
Dominion Virginia Power	Rice site	111.73	
	Cell C pump station	16.35	
	Green Bay site	66.60	
	Leachate pump	211.12	
	Worsham site	227.59	
	Prospect site	214.23	
	Scalehouse	206.02	
	Landfill site	126.71	1,180.35
AT&T	Phone		82.83
CenturyLink	Phone		436.67
US Cellular	Phone		23.41

Verizon	Phone	144.70
O. O. Stiff, Inc.	Monthly service	662.50
Prince Edward County Public Schools	Diesel	1,736.50
East End Motor Company, Inc.	Tires	868.00
NAPA of Farmville	Fuel filter	27.49
Old Hickory Buildings, LLC	Utility sheds	4,557.20

GENERAL PROPERTIES

Dodson Brothers Exterminating	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	
	Pest control - SCOPE	38.00	
	Pest control - Courthouse	85.00	
	Pest control - Visitor's Center	38.00	237.00
ThyssenKrupp Elevator	Service contract - April-June		2,606.88
Baldwin's Small Engine Repair	Sharpen blades		29.00
Davis GMC Truck, Inc.	Fuel injection pump		1,930.06
Rod & Staff, LLC	Wheel bearing	211.17	
	Ball joints	203.86	415.03
Southside Electric Cooperative	SRR lights		32.36
Dominion Virginia Power	Cell C pump station	14.97	
	Roy Clark monument	6.59	
	SCOPE building	262.65	
	Courthouse	11,021.31	
	Sheriff Department shed	13.18	
	Worsham Clerk Office	309.52	
	Lights at Rice	110.03	
	Ag building	1,523.27	
	Shop	111.57	13,373.09
Ellington Energy Service	Fuel oil - Courthouse		6,450.00
Town of Farmville	Water & sewer		133.04
AT&T	Phone		42.18
CenturyLink	Phone		213.45
US Cellular	Phone		117.27
O. O. Stiff, Inc.	Monthly service		100.00
Aramark	Janitorial supplies		559.94
Diamond Paper Company	Cleaning supplies		1,004.80
Air Conditioning Equipment	Actuator motor		273.00
Arcet Equipment Company	Respirator mask / gloves		46.35
Business Card	Metal detector	225.75	
	X-ray machine	56.25	282.00
CommWorld Central VA	VPN connection	50.00	
	Phone repair	281.25	331.25
Diamond Springs Water, Inc.	Equipment rental		8.95
Farmville Wholesale Electric	Light bulbs	245.76	
	Ballast	32.85	
	Ballast / wire	50.32	
	Electronic eye / bulbs	161.49	
	Cable ties	29.79	520.21
Lowe's	Screws / bolts / nuts	23.60	
	Hangers	6.63	

	Sheetrock mud	14.20	
	Speed square	18.98	
	Rake / lopper / shovel	74.04	
	Clock & batteries	24.65	162.10
Price Supply Company, Inc.	Screwdriver		12.15
Cintas Corporation #524	Uniform rental		323.08
Southern States	Ice melt	74.90	
	Gloves	9.99	84.89
Ronald Van Eps	Hydraulic oil	29.99	
	Gas	30.01	60.00
A Pensa Modern Movers	Moving service		3,500.00
East End Chevron	Diesel		50.00
Prince Edward County Public Schools	Diesel		232.54
Fisher Auto Parts, Inc.	Oil / filter		32.99
NAPA of Farmville	Battery		41.99
Taylor-Forbes Equipment Company	Oil / filter / gas treatment		54.13

CANNERY

Virginia Food Works	Contract payment		2,916.67
Price Supply Company, Inc.	Low water cutoff		162.20
Southside Electric Cooperative	Electric service		225.24
CenturyLink	Phone		204.20
Lowe's	Paper towels		9.48

HEALTH DEPARTMENT

Prince Edward Health Department	Local support		73,172.50
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COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		5,940.00
Blue Ridge Autism & Achievement Center	Professional service		5,800.00
Rescare / Braley & Thompson	Professional service		5,890.00
Centra Health	Professional service		25,200.00
Elk Hill	Professional service		10,100.00
Family & Community Support	Professional service		1,580.00
Family Preservation Services	Professional service		2,470.50
Grafton School, Inc.	Professional service		22,103.00
Ifetayo Imanchinello	Foster care		2,085.00
Keystone Newport News, LLC	Professional service		3,850.00
Ashley Long	Foster care		4,222.00
Mountain Youth	Professional service		2,625.00
Northstar Academy, Inc.	Professional service		3,802.00
United Methodist Family Services	Professional service		12,063.70
Virginia Family Services	Professional service		540.00
Amy Wynne	Foster care		1,003.00

PLANNING

Farmville Herald	Advertising		194.76
Business Card	Certified letters		48.00
US Cellular	Phone		80.08
Rob Fowler	Mileage		69.00

Key Office Supply	Office supplies	3.59	
	Name plates	19.98	
	Pre-ink stamps	37.00	60.57
Walmart Community / RFCSLLC	Return credit		-2.00

ECONOMIC DEVELOPMENT

Business Card	Postage	111.48	
	Parking	20.00	
	Meals	87.67	219.15
Sharon Lee Carney	Postage	22.65	
	Meals	75.00	97.65

TOURISM

Dominion Virginia Power	Electric service		668.48
Town of Farmville	Water & sewer		47.65
U. S. Postal Service	Box rent		140.00
CenturyLink	Phone		351.74
Business Card	UPS		78.01
Key Office Supply	Office supplies		32.06
Walmart Community / RFCSLLC	Office supplies		42.90

COOPERATIVE EXTENSION OFFICE

Treasurer, Virginia Tech	Local support		14,919.88
CenturyLink	Phone		105.12

GENERAL EXPENSE

Lumos Networks	Phone		5,219.25
Southern States Cooperative, Inc.	Gas		13,395.64

CAPITAL PROJECTS

Business Data of Virginia, Inc.	Norton update	29.95	
	Laptops	1,550.00	1,579.95
Compro Computers	PC / printer / software		1,164.85

DEBT SERVICE

US Bank	2011B Bond - interest (415A)	49,162.50	
	2011B Bond - interest (415)	50,445.44	99,607.94

WATER FUND

Town of Farmville	Water test	40.00	
	Water	24.71	64.71
US Bank	2011B Bond - interest		65,740.88

SEWER FUND

Dominion Virginia Power	Sewer pump		45.19
US Bank	2011B Bond - interest		24,526.18

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,094.00
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PIEDMONT COURT SERVICES FUND

1-Step Detect Associates	Alcohol tests	122.00
Dominion Virginia Power	Electric service	440.18
Connie Stimpson	Postage	10.16
Mail Finance	Postage meter lease	190.68
CenturyLink	Phone	62.27
Lumos Networks	Phone	584.83
VCCJA	Training	675.00
CMI, Inc.	Alco-Sensor mouthpiece	37.50
Quill Corporation	Office supplies	115.56
Farmville Herald	Subscription	34.00
Julianna Ferrell	Newspapers	2.58
PAS Systems	Calibrate PAS VR	42.16

PCS SUPERVISION FEES EXPENDITURES

CompuCom Systems, Inc.	VCIN software maintenance	45.00
Farmville Herald	Advertising	48.60
SRP Corporation, LLC	Rent	2,500.00
Jessica Carrion	Mileage	115.00
Sheila Edmonds	Mileage	94.87
Julianna Ferrell	Mileage	306.45
Sheena Franklin	Mileage	81.65
Sharon Gray	Mileage	121.30
Connie Stimpson	Mileage	19.55
	PCCJB Dinner meeting	339.17
Renee T. Maxey	Mileage	165.60

PCS DRUG TESTING FEES

Alere toxicology Services, Inc.	Drug testing	38.96
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In Re: Re-Appropriation of Prospect Depot Grant Funds

Mr. Bartlett stated that after many months of developing the plans for the Prospect Depot and obtaining comments from the various government agencies involved, the Prospect Depot was finally put out to bid in December 2013. Unfortunately, the bid prices came in drastically over budget. Due to grant guidelines, negotiations with the lowest bidder were not acceptable, resulting in the building design having to be reworked.

Mr. Bartlett said a proposal was submitted to change the scope of work for the Depot. Due to the non-existence of remaining artifacts of the original building as a result of a devastating fire, the change in

the scope of work would allow for the building to be reconstructed with traditional modern materials instead of historically accurate materials and design.

In order to change the scope of work of the proposed design and materials, the concept needed to be approved by several agencies: Prospect Historical Society; VDOT; Tobacco Commission; Department of Conservation & Recreation (DCR); Bureau of Capital Oversight Management (BCOM); Department of Historic Resources (DHR) and lastly the Federal Highway Administration (FHWA). Finally, the scope of work change request, along with an outline of the proposed changes, was submitted by VDOT to the FHWA on April 9, 2015. Currently the County is awaiting authorization to proceed from FHWA.

Completion is anticipated for no later than June 30, 2016. As of this date, the following funds are still available:

<b>Grantor</b>	<b>Grant Award</b>	<b>Expenditures</b>	<b>Balance</b>
VDOT Enhancement Grant	\$501,000	\$124,634.26	\$376,365.74
Tobacco Commission Grant	\$99,019	\$ 5,673.67	\$ 93,345.33
Total Grant Funds	\$600,019	\$130,307.93	\$469,711.07

As of April 21, 2015, Prince Edward County is currently up to date on all outstanding reimbursements. There is one invoice still outstanding to CJMW Architects in the amount of \$11,734.44 for 60% plan revision for inclusion in the scope of work outline submittal.

Prince Edward County has not committed any County funds to be expended for this project. It is still not expected to require any County funds. The action required is revenue neutral to Prince Edward County.

Supervisor Timmons asked if a schedule for the project was available. Mrs. Sharon Carney, Director of Economic Development, stated there is no set schedule due to the various agency approvals. After some discussion, it was determined the project could begin building in the fourth quarter of this year.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to re-appropriate \$469,711 to the 2015 Budget for the Prospect Depot Project by approving the budget amendment and appropriating the same funds, as follows:

<b>REV/EXP</b>	<b>FUND</b>	<b>DEPT</b>	<b>OBJECT</b>	<b>DESCRIPTION</b>	<b>DEBIT</b>	<b>CREDIT</b>
3 (Rev)	100	24040	0019	Tobacco Grant		\$ 93,345
3 (Rev)	100	24040	0020	VDOT Grant		\$ 376,366
4 (Exp)	100	94000	0028	Prospect Depot	\$469,711	



The motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Highway Matters

Chairman Simpson stated a public hearing must be scheduled for the Draft Six-Year Plan.

Mr. Bartlett stated there are no changes since the work session with Mr. Wright.

In Re: Public Hearing - School Board Appointments

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the Prince Edward County School Board Appointments. Notice of this hearing was advertised according to law in the Friday, May 1, 2015 and Friday, May 8, 2015 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

At its April 14, 2015 meeting, the Board of Supervisors authorized a public hearing on the candidates for School Board for Districts #201 and #601:

Lockett District 201: Robert R. Burke  
Chapman Hood Frazier

Prospect District 601: Darin E. Thomas

Mr. Bartlett stated that John A. Young and Cindy Koether removed their names from consideration for the Prince Edward County School Board.

Supervisor Jones stated Chapman Hood Frazier and Bob Burke were under consideration.

Mr. Frazier gave a brief review of his qualifications for the position and expressed his desires for the direction of the Schools. Some discussion followed regarding issues at the schools.

Supervisor Gray introduced Darin Thomas; Mr. Thomas stated he has the same concerns as the Board, adding that “one person can stir the pot, but they can’t do it themselves.”

Discussion followed regarding the decline of academic performance, the summer school curriculum, and the goals of accreditation.

Chairman Simpson opened the public hearing.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

Chairman Simpson stated the Board will appoint School Board members at its June 9, 2015 meeting.

In Re: Highway Matters (Cont.)

Mr. Bartlett stated there are no changes in the Six-Year Plan, and because the House Bill 1887 has not yet been finalized, there is no allocation for paved roads for FY21. There is also about \$300,000 needed for a few of Prince Edward County’s last projects, and no additional projects will be added to this year’s plan. The House Bill would regionalize VDOT funds by district; Lynchburg District will be the arbitrator for the distribution of funds for our district. Mr. Bartlett added it will be extremely difficult for rural counties with low vehicle counts to compete for funding in the future.

Supervisor Jones made a motion, seconded by Supervisor Wilck, to authorize advertisement of a Public Hearing on the Draft Six-Year Plan at the Tuesday, June 9, 2015 meeting; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Poplar Hill Community Development Authority Special Levy

Mr. Bartlett stated a resolution has been received from the Poplar Hill Community Development Authority for the Board’s consideration, requesting that the Board set the 2015 CDA District Special Levy

at \$1.00. As the Board will recall, an earlier resolution had requested the levy be set at \$0.25. The Board has acted on that request.

Mr. Jim Ennis, County Attorney, stated the Poplar Hill CDA made the request and following a review of the document pre-consent to a special tax levy in an amount up to \$1.00. This is not retained by the County; the County is simply the collection agent. It is billed as part of the real estate tax as a special assessment; the collected funds are remitted to the Poplar Hill CDA.

Supervisor Timmons questioned the County's responsibility for the dispersal of funds. Mr. Ennis stated the County's sole responsibility is to effect the collection and remit the funds to the CDA; there are statutes that govern what the money can be expended on by the CDA, such as infrastructure. There are four authorized expenditures set forth in the *Code of Virginia*.

Supervisor McKay made a motion, seconded by Supervisor Cooper-Jones, to authorize advertisement of a Public Hearing regarding an amendment to the County *Tax Levy Ordinance* to be held at the June 9, 2015 Board meeting; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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In Re: Contract for Landfill Operations

Mr. Bartlett stated the County's existing contract with the Contractor for landfill operation services expires on June 30, 2015. The contract allows the County to negotiate up to two additional one-year renewals.

Mr. Bartlett recommended the contract be extended for the following reasons:

- By focusing on compacting the trash to a greater extent than normal and the effective use of the daily cover, and the willingness to work in the restrictive airspace at the top of the highest cell, the Contractor has greatly extended the life of the landfill.
- During the last advertisement the only contractor willing to obtain a Class II Certified Waste Management Facility Operator's License was the current operator.
- The Contractor has full knowledge of Virginia Solid Waste Management Regulations, the County's Facility Permit issued and approved by DEQ and the County's operation manual.

- The Contractor has a long history of working at the County Landfill which provides it specific knowledge of the soils, types of refuse deposited, specific requirements imposed by DEQ and the County’s Engineers and the County itself.
- DEQ has found no flaws in the operations conducted by the Contractor.
- DEQ has stated the Contractor is proactive, not reactive, which ensures small problems are resolved before DEQ must issue any notice of non-compliance.
- The Contractor has a long history of working with County residents and meeting their needs and expectations.
- The Contractor has provided services not contained in the contract for no additional cost – collecting water samples, clearing land for a new cell, etc.
- The current Contractor has not issued a single change order nor billed the County for the additional work mentioned above.

Mr. Bartlett stated that if for any reason the contractor fails to provide the same level of service, the existing contract allows the County to terminate the Contract with 90 days’ notice with or without cause.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to negotiate a one-year contract extension in accordance with the existing contract and authorize the Chairman of the Board of Supervisors and the County Administrator to sign all necessary documents after review by the County Attorney.

Supervisor Wilck questioned the use of competitive bid. Mr. Bartlett stated during the last competitive bid process, two of the three interested companies did not have a license to run a landfill.

Following some discussion, the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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In Re: Cannery Operations

Mr. Bartlett reported several changes to the operation of the Prince Edward County Cannery for the upcoming canning season as it relates to Home Users. “Home Users” are County residents who bring fresh fruits and vegetables to the Cannery and process it into containers for personal consumption.

A review of historic Cannery use patterns found minimal and inconsistent use of the Cannery at the beginning and end of the harvest season. This unpredictable and scattered use has caused high operating costs in relation to the service provided. To solve that problem, the Cannery will be open by appointment only during the off-season months of May, June, November, December and January. These off-season appointments must be made at least two days prior to the processing day and there must be a minimum of one bushel of produce to process. Two or more users may combine their efforts in order to reach the one-bushel minimum. The Cannery will not operate during the months of February, March and April.)

Mr. Bartlett said that during the months of July, August, September and October, the Cannery will be open three days per week for Home Users, as has been the practice for the last several years. For 2015, the days for Home Users will be Monday, Wednesday and Saturday. These days were selected in response to the following issues: 1) County residents who work a traditional work-week schedule of Monday – Friday have asked the Cannery to be available on Saturday mornings; 2) Residents have also requested the Cannery be open on the days following the Southside Produce Auction in Charlotte County, which is held on Tuesdays and Fridays.

As has been the practice for years, the Cannery will open at 7:00 a.m. with no new produce accepted after 10:00 a.m. Produce must be prepared (i.e. beans already snapped and apples already peeled) before arrival.

To meet another citizen request, the County is researching the feasibility of allowing home users to use glass jars for the home canning. This will save our citizens money as glass jars can be reused. Examples include the glass Mason and Ball-type quart and pint jars; additional information concerning glass jars will be disseminated once the County completes testing.

Mr. Bartlett stated the County will advertise this information throughout the community with local news media and will also post it on our website in order to notify residents of these changes.

In Re: Planning & Community Development Report

Mr. Fowler stated the April 22, 2015 meeting of the Planning Commission was canceled after the scheduled public hearing item was withdrawn by the applicant.

Mr. Fowler reported the Planning Commission is scheduled to hold a Public Hearing on May 19, 2015 to hear a request by Grace Chapel Ministries to install a freestanding sign with an electronic message board, located at 45 Simpson Road. If approved, this matter will be scheduled for the Board of Supervisors meeting on June 9, 2015.

Mr. Fowler then stated two additional requests have been received from local businesses wishing to install lighted signs on their commercially-zoned properties. One business is under an extremely tight deadline to install the lighted sign in order to comply with his franchise agreement. Mr. Fowler requested the Board consider holding a joint meeting with the Planning Commission to conduct a public hearing prior to the scheduled June 9, 2015 Board of Supervisors meeting to expedite the request.

Mr. Fowler said that the Planning Commission will look at revisions to the Zoning Ordinance to allow lighted signs in the Commercial zones, by right.

Supervisor Jones made a motion, seconded by Supervisor Gray, to hold a joint meeting with the Prince Edward County Planning Commission Tuesday, June 9, 2015 at 6:30 p.m. for a joint public hearing on this Special Use Permit application; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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In Re: County Administrator's Report

Mr. Bartlett stated the Honeywell Financing project is progressing; the bids for financing will be received by the County financial advisor on May 15. The financial advisor will review the bids and recommended a meeting for May 21, 2015, which will be a joint meeting with the School Board. The contract will also contain a reimbursement resolution in the event the County may have to front-fund some of the cost; the reimbursement resolution will allow the County to reimburse itself from the financing. A public hearing will need to be held on May 21 [2015] regarding the contract and budget amendments for the lease financing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to authorize a joint meeting with the Prince Edward County School Board on Thursday, May 21, 2015 at 7:00 p.m. and to authorize a public hearing on proposed FY15 and FY16 Budget Amendments; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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In Re: Closed Session

Supervisor Cooper-Jones made a motion, seconded by Supervisor McKay, that the Board convene in Closed Session for discussion of the disposition of publicly held real property in the Prince Edward County Industrial Park, where discussion in an open meeting would adversely affect the negotiating strategy of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; and for consultation with legal counsel regarding the specific legal matters requiring the provision of legal advice by such counsel concerning the sewer lines at The Manor, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Supervisor Townsend, and adopted as follows:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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On motion of Supervisor Jones and seconded by Supervisor Gray, and carried by the following roll call vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of April 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of April 2015, which was reviewed and ordered to be filed with the Board papers.



In Re: Cooperative Extension Report

Ms. Jennifer R. Bowen, Senior Extension Agent, submitted the First Quarterly Report for the VCE Prince Edward County Office, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of April 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of April 2015, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor McKay, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was recessed at 8:48 p.m. until Thursday, May 21, 2015, at 7:00 p.m. in the Prince Edward County Board of Supervisors Room.

May 21, 2015

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Thursday, the 21st day of May, 2015; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Jimmy Sanderson, Davenport & Company; Wayne Verlander, Honeywell Building Solutions; Dr. David Smith, Superintendent, Prince Edward County Schools; Cindy Wahrman, Division Director of Finance; Dr. Lawrence Varner, School Board; Beulah Womack, School Board; Sherry Honeycutt, School Board; Susan Southall Lawman, School Board; Darin Thomas, School Board; and Dr. Peter Gur, School Board.

Chairman Simpson called the reconvened meeting to order.

In Re: Presentation by County Financial Advisor

Mr. James Sanderson, Davenport & Company, reviewed a presentation regarding bank solicitation results for the Lease Agreement for the Honeywell Project. He stated the Board of Supervisors authorized the issuance of an RFP to obtain bids for lease-financing to fund the school renovations spelled out in the technical energy audit performed by Honeywell on April 30, 2015.

Mr. Sanderson stated five lending institutions responded; these were reviewed and recommended the County accept the proposal received from Hancock Bank, which is a major regional bank primarily located in Alabama, Florida, Louisiana, Mississippi and Texas. Hancock Bank provided the lowest cost financing package with a fixed interest rate of 2.35% over 15 years. The debt service associated with Hancock's proposal is lower than the estimated costs associated with this project.

Mr. Sanderson reviewed the proposed amortization schedule. He stated the revenues associated with the operation savings and the drop in debt service will be greater than the total annual cost. He said the next steps, if the Board wishes to move forward, would be to approve the Reimbursement Resolution to allow the County to reimburse itself from financing proceeds if the County finds it necessary to advance funds to begin the project before the financing documents are finalized and the funds are available. The proposal is good if accepted at this time and financing could close in early June.

Following some discussion, Supervisor Timmons made a motion, seconded by Supervisor Townsend, to adopt the Resolution of the Board of Supervisors of the County of Prince Edward, Virginia Declaring Intention to Reimburse Itself from the Proceeds of One or More Financings for Capital Projects for Public School Purposes; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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**RESOLUTION OF THE BOARD OF SUPERVISORS OF  
THE COUNTY OF PRINCE EDWARD, VIRGINIA DECLARING ITS INTENTION  
TO REIMBURSE ITSELF FROM THE PROCEEDS OF ONE OR MORE  
FINANCINGS FOR CAPITAL PROJECTS FOR PUBLIC SCHOOL PURPOSES**

The Board of Supervisors of the County of Prince Edward, Virginia (the "County") has determined that it may be necessary or desirable to advance money to pay the costs of certain energy savings, capital projects and roof replacements for public school purposes (the "Projects").

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE  
COUNTY OF PRINCE EDWARD, VIRGINIA:**

1. The Board of Supervisors adopts this declaration of official intent under Treasury Regulations Section 1.150-2.
2. The Board of Supervisors reasonably expects to reimburse advances made or to be made by the County or the School Board to pay the costs of the Projects from the proceeds of its debt or other financings. The maximum amount of debt or other financing expected to be issued in one or more series for the Projects is \$5,200,000.
3. This resolution shall take effect immediately upon its adoption.

Mr. Bartlett stated McGuire Woods, the County's bond attorney, prepared the resolution authorizing the lease-financing of energy conservation and other improvements at the schools. He said the Board may choose to accept contract proposal of Hancock Bank, if it is the desire of the Board of Supervisors. He said the amount stated on the resolution which includes the fees by the Bond Attorney and Davenport & Company does not have to be dollar-specific on this document; it is unknown at this time what those fees will be. He said this is an IRS requirement for tax exempt purposes.

Mr. Sanderson stated the amount to specify is the dollar amount that will be borrowed and choosing who will hold the financing; it authorizes the Chairman and County Administrator to execute the documents on behalf of the Board. Mr. Bartlett stated the lease documents from the bank chosen will spell out the dollar amount, approximately \$5,125,482.

Supervisor Gray made a motion, seconded by Supervisor Cooper-Jones, to adopt the Resolution of the Board of Supervisors of the County of Prince Edward, Virginia Authorizing the Lease Financing of Certain Energy Conservation and Other Improvements for Prince Edward County Schools; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY  
OF PRINCE EDWARD, VIRGINIA AUTHORIZING THE LEASE  
FINANCING OF CERTAIN ENERGY CONSERVATION AND OTHER  
IMPROVEMENTS FOR PRINCE EDWARD COUNTY SCHOOLS**

**WHEREAS**, the Board of Supervisors (the "Board") of the County of Prince Edward, Virginia (the "County") has determined that it is necessary or advisable to finance the cost of the acquisition, construction and installation of certain energy conservation improvements and other improvements for the County's schools (the "Equipment") through a financing lease or other financing agreement providing financing for the cost of acquisition, construction and installation of the Equipment; and

**WHEREAS**, the Equipment will be constructed and installed in various County schools in accordance with an Agreement between the School Board of the County and Honeywell International, Inc., or an affiliate.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA:**

- 1. Acceptance of Proposal:** Authorization and Execution of Documents. The proposal of \_\_\_\_\_ (the “Lessor”) to provide lease financing for the Equipment is accepted. The County Administrator and the Chairman of the Board, or either of them, and such officers as either of them may designate are authorized to execute and deliver on behalf of the County an equipment lease purchase agreement or other similar financing agreement (the “Lease”) with the Lessor providing financing for costs of the Equipment in the maximum principal amount of \$5,090,482 plus such amount as is necessary to pay the costs of preparation of the Lease and other financing documents. The County Administrator and the Chairman of the Board, or either of them, and such officers as either of them may designate are authorized to execute and deliver such instruments, agreements, documents or certificates, including an escrow or acquisition fund agreement governing the deposit of proceeds of the Lease, and to do and perform such things and acts, as they shall deem necessary or appropriate to carry out the transactions authorized by this Resolution; and all of the foregoing, previously done or performed by such officers or agents of the County, are in all respects approved, ratified and confirmed.
- 2. Nature of Obligations.** The obligation of the County to make payments under the Lease will be subject to appropriation each year by the Board. Nothing in this Resolution or the Lease shall constitute a debt or a pledge of the faith and credit of the County.
- 3. Bank Qualification.** The Board of Supervisors designates the Lease as a “qualified tax-exempt obligation” eligible for the exception from the disallowance of the deduction of interest by financial institutions allocable to the cost of carrying tax-exempt obligations in accordance with the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended. The County does not reasonably anticipate that it and any “subordinate entities” will issue more than \$10,000,000 in tax exempt obligations during calendar year 2015 and the County will not designate more than \$10,000,000 of qualified tax-exempt obligations pursuant to such Section 265(b)(3) in calendar year 2015.
- 4. Effective Date.** This Resolution shall take effect immediately.

In Re: Public Hearing – Amendment to FY15 County Budget

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the proposed amendment to the FY15 County General Fund Budget to reflect the receipt of up to \$5,200,000 of bank-qualified lease financing for a Prince Edward County Public School renovation project. Notice of this hearing was advertised according to law in the Friday, May 15, 2015 edition of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Simpson opened the Public Hearing.

Mr. Bartlett stated the proposed amendments to the Fiscal Year 2015 and Fiscal Year 2016 budgets will reflect the receipt of up to \$5,200,000 of bank-qualified lease financing for a Prince Edward County Public School renovation project. The project will begin in FY15 and continue into FY16.

Mr. Sanderson stated when the loan closes, the full amount will be drawn down; if the money is not spent or is left over at the end of construction, typically it is set aside to pay the next debt service payment.

Mr. Bartlett said left-over funds could be spent on other school-related renovation projects or change orders.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to amend the FY15 County Budget; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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Supervisor Jones made a motion, seconded by Supervisor Gray, to approve the amendments to the FY15 budget as follows and appropriate the same funds in the FY 15 Budget to allow the School Board to enter into an agreement with Honeywell for the construction and installation of certain energy conservation improvements and other school improvements:

**FISCAL YEAR 2015 & 2016**

<b>REV/EXP</b>	<b>FUND</b>	<b>DEPT</b>	<b>OBJECT</b>	<b>DESCRIPTION</b>	<b>DEBIT</b>	<b>CREDIT</b>
3 (Rev)	301	41040	0008	2015 Lease Financing		\$5,122,982
4 (Exp)	301	94000	0100	Energy Audit – Admin	\$ 11,337	
4 (Exp)	301	94000	0101	Energy Audit – High School	\$ 781,257	
4 (Exp)	301	94000	0102	Energy Audit – Middle School	\$2,592,959	
4 (Exp)	301	94000	0103	Energy Audit – Elem. School	\$ 465,361	
4 (Exp)	301	94000	0104	Energy Audit – C&T Center	\$ 937,109	
4 (Exp)	301	94000	0105	Energy Audit – Maintenance	\$ 126,512	
4 (Exp)	301	94000	0106	Energy Audit – Transportation	\$ 18,527	
4 (Exp)	301	94000	0107	Energy Audit – Perf/Pmt Bond	\$ 23,122	
4 (Exp)	301	94000	0108	Energy Audit – Assurance Serv	\$ 34,298	

4 (Exp)	301	94000	0109	Energy Audit – Contingency	\$ 100,000	
4 (Exp)	301	94000	0110	Energy Audit – Cost Issuance	\$ 32,500	

The motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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In Re: Public Hearing – Amendment to FY16 County Budget

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the proposed amendment to the FY16 County General Fund Budget to reflect the residual amount of up to \$5,200,000 of bank-qualified lease financing for a Prince Edward County Public School renovation project. Notice of this hearing was advertised according to law in the Friday, May 15, 2015 edition of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Simpson opened the public hearing.

There being no one wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the proposed amendments in the FY16 Budget to be appropriated once the carry-over is determined at the conclusion of FY15; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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In Re: Actions by the Prince Edward County School Board

Dr. David Smith, Superintendent, Prince Edward County Schools, stated the School Board unanimously approved the resolution to amend Sections of the Honeywell contract.

Supervisor Timmons raised several concerns regarding the contract with Honeywell. He stated that Article 6.2.2 of the contract sets forth that “If a payment is past due for any reason, Honeywell has the right to charge interest beginning 30 days after the due date.” Supervisor Timmons requested it be amended to “charge interest beginning 30 days after the request for payment has been approved.” He requested the same change be made in Article 8.6.1. Discussion followed.

Supervisor Timmons stated there is nothing in the contract regarding retainage and suggested the Board that it be included in the contract; he said typically it is set at 10%. Mr. Verlander stated typically in Virginia it is set at 5%; he asked that it would be released when that energy conservation work is complete and signed off as accepted by the School Board.

Supervisor Timmons then questioned the School Board how the contract with Honeywell will be managed or administered. Dr. Smith stated Honeywell will manage it; a project manager hasn't yet been appointed.

Mr. Bartlett said the retainage would be held until the School Board approved the completion of that portion of work; someone will need to make the approval. If necessary, someone will need to be hired.

Supervisor Timmons stated Honeywell is the contractor and is doing the work, and approving their own payments; this places them in an unfair position. He suggested we must find an entity that understands the work to be done to serve as the County's representative to make sure the material and work meet the specifications. It would be prudent on our part to spend extra money to make certain the materials and work meet all specifications by hiring an entity to perform that work for the County.

Following some discussion, the Board agreed to fund the cost out of the excess savings identified by Davenport.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Townsend, and adopted by the following vote:



Aye: Pattie Cooper-Jones  
Calvin L. Gray  
Robert M. Jones  
Charles W. McKay  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

the meeting was recessed at 7:47 p.m. until Tuesday, June 9, 2015, at 6:30 p.m. in the Prince Edward County Board of Supervisors Room for a joint public hearing with the Prince Edward County Planning Commission.

DRAFT





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 6-c  
**Department:** County Administration  
**Staff Contact:** Barbara N. Poulston  
**Issue:** Accounts & Claims

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**Summary:** The May bill list is attached for the Board's reviews.

**Attachments:** May 2015 Bill List

**Recommendation:**

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

FROM DATE- 5/01/2015  
 TO DATE- 5/28/2015

ACCOUNTS PAYABLE CHECKS  
 PRINCE EDWARD

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$270,797.09
502	SEWER FUND	\$36.72
732	RETIREMENT BENEFIT FUND	\$1,094.00
741	PIEDMONT COURT SERVICES FUND	\$4,462.28
	TOTAL	276,390.09

AP375H  
5/27/2015  
FUND # - 100

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2015 -- 5/28/2015

AFTER CHECKS  
PAGE 1

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
013030	999999	Zoning and Subdivision Permits and Other Licenses	PERMIT REFUND	PERMIT REFUND	300.00
0007		FRAZIER CHAPMAN HOOD			300.00 *
011010		BOARD OF SUPERVISORS			300.00 **
3600	15240	Advertising FARMVILLE HERALD	CO ADM 515	ADVERTISING	2,788.00
5510	28425	Travel-Mileage SIMPSON HOWARD F	JAN-MARCH 2015	MILEAGE	2,788.00 *
5530	11894	Travel-Subsistence & Lodging BUSINESS CARD	3722 PUCKETT515	MEALS	619.27
5540	11894	Travel-Convention & Education BUSINESS CARD	3722 PUCKETT515	MTG REGISTRATION	619.27 *
012110		COUNTY ADMINISTRATOR			229.64
6012	22210	Books and Subscriptions MATTHEW BENDER & CO INC	70532419	LEGISLATIVE SUMMARY	229.64 *
012310	22210	MATTHEW BENDER & CO INC	71352732	CODE RULES RV11	350.00
5230	13325	Telecommunications TREASURER OF VIRGINIA	T284667	ONLINE SERVICE	350.00 *
5810	12752	Dues & Association Member COMMISSIONER OF REV ASSOC	2015-2016 DUES	MEMBERSHIP DUES	3,986.91 **
6001	20600	Office Supplies KEY OFFICE SUPPLY	464890	INK CARTRIDGE	91.08
012410		TREASURER			61.68
3320	31659	Maintenance Service Contractor VA EMPLOYMENT COMMISSION	CR 15 PPD 0018	VEC ANNUAL FEE	152.76 *
					152.76 **
					77.05
					77.05 *
					240.00
					240.00 *
					73.59
					73.59 *
					390.64 **
					931.00
					931.00 *

MAJOR#	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INVOICE#	AMOUNT
3600	15240	FARMVILLE HERALD	Advertising	TREAS 515	1,197.00 *
5230	11250	Telecommunications			5.00
	13325	BENCHMARK COMMUNITY BANK	PAYFLOW/PAYPAL	7596 TREAS 515	77.05
		TREASURER OF VIRGINIA	ONLINE SERVICE	T284667	82.05 *
5810	11015	Dues & Association Member			500.00
		BAI TREASURERS USER GROUP	DUES	FY16 DUES	500.00 *
6001	15380	Office Supplies			20.00
	20600	FARMVILLE PRINTING	BUSINESS CARDS	TREAS 515	359.97
	20600	KEY OFFICE SUPPLY	INK CARTRIDGES	463296	59.94
	20600	KEY OFFICE SUPPLY	RIBBONS	464134	82.99
	20600	KEY OFFICE SUPPLY	CART	465488	227.96
	20600	KEY OFFICE SUPPLY	GREENBAR PAPER	465491	15.59
	20600	KEY OFFICE SUPPLY	FOLDERS/ADD TAPE	465492	24.94
	20600	KEY OFFICE SUPPLY	USB MOUSE/CABLE	465521	73.98
	20600	KEY OFFICE SUPPLY	COPY PAPER	465920	4.36
	20600	KEY OFFICE SUPPLY	PEN REFILLS	465951	869.73 *
6014	28866	Other Operating Supplies			35.00
		STEPS, INC	DOCUMENT SHREDDING	11016	35.00 *
012510		INFORMATION TECHNOLOGY			3,614.78 **
3160	11902	Professional Services			3,700.00
	11902	BUSINESS DATA OF VA, INC.	CONTRACT AGREEMENT	MAY 2015	125.00
	11902	BUSINESS DATA OF VA, INC.	TRAVEL EXPENSE	1105 2015	125.00
	11902	BUSINESS DATA OF VA, INC.	TRAVEL EXPENSE	1109 2015	125.00
	11902	BUSINESS DATA OF VA, INC.	TRAVEL EXPENSE	1116 2015	125.00
	11902	BUSINESS DATA OF VA, INC.	TRAVEL EXPENSE	1121 2015	125.00
	11902	BUSINESS DATA OF VA, INC.	TRAVEL EXPENSE	1122 2015	125.00
3320	11537	Maintenance Service			4,325.00 *
	12762	BAI MUNICIPAL SOFTWARE	SOFTWARE MAINTENANCE	20150501008	4,516.00
		COMPUTERPLUS SALES/SERVIC	PRINTER SERV CONTRCT	MC0000179270	79.00
013200	REGISTRAR				4,595.00 *
6001	15240	Office Supplies			8,920.00 **
	20600	FARMVILLE HERALD	SUBSCRIPTIONS	REGISTRAR 515	76.00
	20600	KEY OFFICE SUPPLY	FOLDERS/PAPER	464929	10.98
	20600	KEY OFFICE SUPPLY	COPY PAPER	464930	59.90
	20600	KEY OFFICE SUPPLY	LABELS	464958	19.98

AP375H  
5/27/2015  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2015 -- 5/28/2015

AFTER CHECKS  
PAGE 3

MAJOR#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
021100		CIRCUIT COURT			
6001	20600	KEY OFFICE SUPPLY	464959	CHAIRMATS	79.90
	20600	KEY OFFICE SUPPLY	465915	BATTERY BACKUP	86.99
	20600	KEY OFFICE SUPPLY	466099	PRINTER REPAIR	78.92
				ACCOUNT TOTAL	412.67 *
				MAJOR TOTAL	412.67 **
6030	20600	KEY OFFICE SUPPLY	465850	TAPE/SHARPIE/HIGHLTR	12.81
	20600	KEY OFFICE SUPPLY	465884	PENS	39.98
				ACCOUNT TOTAL	52.79 *
021600	16772	Non-Capital Equipment GREEN FRONT FURNITURE	295831	CHAIR & TABLE	768.00
				ACCOUNT TOTAL	768.00 *
				MAJOR TOTAL	820.79 **
5210	22079	Postal Services	N5287424	EQUIPMENT LEASE	407.13
	23798	NEOFUNDS BY NEOPOST	6828 515	POSTAGE	1,500.00
				ACCOUNT TOTAL	1,907.13 *
5230	21319	Telecommunications CENTURYLINK	309863799 515	PHONE	47.97
				ACCOUNT TOTAL	47.97 *
5810	31475	Dues and Assoc Membership VA COURT CLERK'S ASSOC	15-16 DUES 515	FY16 DUES	25.00
				ACCOUNT TOTAL	25.00 *
5850	999999	Jurors/Witnesses CASE BARBARA	JUROR 515	JUROR	30.00
	999999	GARRETT JOAN	JUROR 515	JUROR	30.00
	999999	GEARHEART FRED R III	JUROR 515	JUROR	30.00
	999999	NASH DEANNA	JUROR 515	JUROR	30.00
	999999	REED KYLOR	JUROR 515	JUROR	30.00
	999999	THACKSTON MITZI	JUROR 515	JUROR	30.00
	999999	WILEY MATTIE	JUROR 515	JUROR	30.00
	999999	BALDWIN EDITH O	JUROR 515A	JUROR	30.00
	999999	BISHOP TERESA A	JUROR 515A	JUROR	30.00
	999999	BRUSH PAULA H	JUROR 515A	JUROR	30.00
	999999	CAPATI TIFFANY A	JUROR 515A	JUROR	30.00
	999999	CAPPS GERRI J	JUROR 515A	JUROR	30.00
	999999	CASPER ROBERT H JR	JUROR 515A	JUROR	30.00
	999999	DRUMMOND DAVID C	JUROR 515A	JUROR	30.00
	999999	EVANS WILLIAM E JR	JUROR 515A	JUROR	30.00
	999999	FERGUSON HODGES A JR	JUROR 515A	JUROR	30.00
	999999	GANTT JAMES L	JUROR 515A	JUROR	30.00
	999999	GRISOM DELANE R	JUROR 515A	JUROR	30.00
	999999	HARRIS HAROLD M JR	JUROR 515A	JUROR	30.00

AP375H  
5/27/2015  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2015 -- 5/28/2015

AFTER CHECKS  
PAGE 4

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	999999	HICKS ANN E	JUROR 515A	JUROR	30.00
	999999	HURLEY CAROL G	JUROR 515A	JUROR	30.00
	999999	LIED GARY R	JUROR 515A	JUROR	30.00
	999999	MILLER MEGAN P	JUROR 515A	JUROR	30.00
	999999	ODOM ALICIA L	JUROR 515A	JUROR	30.00
	999999	OLIVER RENEE W	JUROR 515A	JUROR	30.00
	999999	ROBINSON HAROLD D	JUROR 515A	JUROR	30.00
	999999	ROUSCH PATRICIA R	JUROR 515A	JUROR	30.00
	999999	SERVAIS ANTONE M	JUROR 515A	JUROR	30.00
	999999	SHEPHERDSON TYSHA R	JUROR 515A	JUROR	30.00
	999999	SILEO MICHAEL	JUROR 515A	JUROR	30.00
	999999	SIMPSON ANN F	JUROR 515A	JUROR	30.00
	999999	SOUTHALL WALTER D JR	JUROR 515A	JUROR	30.00
	999999	TARPLEY PEGGY L	JUROR 515A	JUROR	30.00
	999999	TRAN HUNG N	JUROR 515A	JUROR	30.00
	999999	WAHRMAN NICOLE E	JUROR 515A	JUROR	30.00
	999999	WILSON EMMA L	JUROR 515A	JUROR	30.00
6001		Office Supplies			1,080.00 *
	14781	EPPE MACHELLE J	EXPENSES 515	RECHARGEABLE BATTERIES	21.04
	20600	KEY OFFICE SUPPLY	465132	COPY PAPER	147.96
	20600	KEY OFFICE SUPPLY	465487	LASER CARTRIDGE	139.99
	20600	KEY OFFICE SUPPLY	465674	HAND TOWELS	32.99
				ACCOUNT TOTAL	341.98 *
				MAJOR TOTAL	3,402.08 **
021800		LAW LIBRARY			
5230		Telecommunications			
	10105	AT&T	0542720100 515	PHONE	42.19
				ACCOUNT TOTAL	42.19 *
6012		Books and Subscriptions			
	21761	LEXISNEXIS	1504058698	ONLINE SERVICE	254.00
				ACCOUNT TOTAL	254.00 *
				MAJOR TOTAL	296.19 **
031200		SHERIFF			
3170		Drug Testing			
	22347	MEDTOX LABORATORIES INC	04201594888	DRUG TESTING	50.00
				ACCOUNT TOTAL	50.00 *
3311		Repairs & Maint-Auto & Eq			
	14300	EAST END MOTOR CO INC	121852	FLAT REPAIR	23.00
	14300	EAST END MOTOR CO INC	122629	OIL CHANGE	59.52
	14915	EXPRESS CARE	188617	OIL CHANGE	63.95
	14915	EXPRESS CARE	188657	OIL CHANGE	60.97
	14915	EXPRESS CARE	188900	OIL CHANGE	104.94
	14915	EXPRESS CARE	189085	OIL CHANGE	49.44
	14915	EXPRESS CARE	189209	OIL CHANGE	41.97



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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3600	15240	Advertising FARMVILLE HERALD	471133	CALIBRATION	25.00
			589408	CALIBRATION	25.00
			62082	CALIBRATION	25.00
			62247	CALIBRATION	25.00
			62250	CALIBRATIONS	50.00
			62261	CALIBRATION	25.00
			62272	CALIBRATIONS	225.00
			62311	CALIBRATION	25.00
			46279	BRAKE PADS/ROTORS	175.17
				ACCOUNT TOTAL	1,003.96 *
5210	11894	Postal Services BUSINESS CARD	SHERIFF 515	ADVERTISING	502.25
				ACCOUNT TOTAL	502.25 *
5230	11894	Telecommunications BUSINESS CARD	0555 SHERIFF515	SHIPPING	9.01
				ACCOUNT TOTAL	9.01 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	0555 SHERIFF515	PHONE HOLDER	19.94
			T285110	VCIN	52.87
			150501 0013	REMOTE DATA BACKUP	19.95
			309468839 515	VCIN	10.36
			309558628 515	PHONE	7.97
			850361128 515	PHONE	40.81
				ACCOUNT TOTAL	151.90 *
5540	11894	Travel-Convention and Edu BUSINESS CARD	0555 SHERIFF515	MEALS & LODGING	323.17
			MEALS 515	MEALS	20.42
				ACCOUNT TOTAL	343.59 *
5801	11894	Travel-Convention and Edu BUSINESS CARD	0555 SHERIFF515	TRAINING	50.00
			505	TRAINING	350.00
				ACCOUNT TOTAL	400.00 *
5810	20600	Accreditation KEY OFFICE SUPPLY	465707	OFFICE SUPPLIES	13.29
				ACCOUNT TOTAL	13.29 *
6001	18600	Dues & Association Member IAPE	M15 33417	MEMBERSHIP DUES	50.00
				ACCOUNT TOTAL	50.00 *
6009	15380	Office Supplies FARMVILLE PRINTING	SHERIFF 515	OFFICE FORMS	68.80
			465586	INK CARTRIDGE	199.98
			8034070773	OFFICE SUPPLIES	116.21
				ACCOUNT TOTAL	384.99 *
6010	11894	Vehicle & Powered Equip S BUSINESS CARD	0555 SHERIFF515	LIGHT CASING	93.78
			056 124239	BATTERY	131.15
				ACCOUNT TOTAL	224.93 *
				ACCOUNT TOTAL	3,006.20
				ACCOUNT TOTAL	3,006.20 *

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MAJOR# ACCT# 6011	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INV#	DESCRIPTION	AMOUNT
	13012	DMV	Uniforms & Wearing Appare	15120733	SPECIAL ID	10.00
						10.00 *
8205	11894	BUSINESS CARD	Motor Vehicles	0555 SHERIFFS15	VEHICLE LIGHTS	2,562.69
	11894	BUSINESS CARD		0555 SHERIFFS15	CREDIT	219.99-
	16101	GALLS LLC		3428925	CONSOLE CUP HOLDER	101.03
						2,443.73 *
						8,593.85 **
032200			VOLUNTEER FIRE DEPARTMENT		ACCOUNT TOTAL	
					MAJOR TOTAL	
7001			Payment to Farmville VFD			
	11317	BLUE RIDGE RESCUE SUPPLRS	HEM PATCH	35424		69.98
	14916	EXTENDO BED	ROLL-OUT CART	214585		5,546.00
	15560	FARMVILLE WHSALE ELECTRIC	BATTERIES	557454		306.30
	15560	FARMVILLE WHSALE ELECTRIC	BATTERIES	558036		306.30
	15656	FIRE & SAFETY EQUIP CO	SENSOR	71629		232.00
	15680	FIRE PROTECTION EQUIP CO	FLOW TEST	90264		1,238.67
	22397	MUNICIPAL EMERGENCY SERV	AXE HANDLE	623835 SNV		67.43
	32734	WITMER PUBLIC SAFETY GRP	BATTERY PACK	E1335135		163.35
						7,930.03 *
7002			Payment to Rice VFD			
	14527	ELECOM INC	RADIO REPAIR	34809		147.90
	31846	DOMINION VA POWER	ELECTRIC SERVICE	5487358649 515		9.17
						157.07 *
7003			Payment to Prospect VFD			
	11240	BENCHMARK COMMUNITY BANK	TRUCK PAYMENT	PROSPECT TRK#40		3,500.00
	25210	PAMPLIN EXXON	FUEL	PROSPECT FD 515		304.15
	29440	PRINCE EDWARD CO TREAS	GAS	GAS-APR 15		109.18
	31846	DOMINION VA POWER	ELECTRIC SERVICE	7020850009 515		202.51
	31846	DOMINION VA POWER	ELECTRIC SERVICE	7600812502 515		6.59
	31846	DOMINION VA POWER	ELECTRIC SERVICE	8898799252 515		22.49
						4,144.92 *
7004			Payment to Darlington VFD			
	11263	BB&T	INTERNET/PHONE	7841 DHVFD 515		87.56
	15693	FIRE STATION SOFTWARE LLC	ANNUAL MAINTENANCE	20150161		90.00
	28640	SOUTHSIDE ELECTRIC COOP	ELECTRIC SERVICE	38156001 515		312.85
						490.41 *
7007			Payment to Meherrin VFD			
	22812	MOTOROLA SOLUTIONS INC	REMOTE SPKR/CHARGER	91819277		199.46
	25246	PARKER OIL CO INC	FUEL	567061		226.16
	31846	DOMINION VA POWER	ELECTRIC SERVICE	0519881510 515		226.70
	31846	DOMINION VA POWER	ELECTRIC SERVICE	1913347348 515		27.20
	31846	DOMINION VA POWER	ELECTRIC SERVICE	2725824417 515		13.76
						693.28 *
						13,415.71 **
032500			EMERGENCY SERVICES		ACCOUNT TOTAL	
					MAJOR TOTAL	
3160	29280	Professional Service E-91 TIMMONS GROUP	E911 ADDRESSING	169169		815.00
						815.00 *

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
033200	25375	Purchase of Services - Ja PIEDMONT RGNL JUVENILE	1364	JUVENILE DETENTION	9,900.00 *
				ACCOUNT TOTAL	9,900.00 *
				MAJOR TOTAL	9,900.00 **
035100		ANIMAL CONTROL			
3310		Repairs/Maintenance			
	21811	LOWE'S	901334	ROOFING/SCREWS	303.40
	21811	LOWE'S	901374	CAULK/SCREWS	118.04
	21811	LOWE'S	901947	CONCRETE PATCH/TUB	31.54
	21811	LOWE'S	908168	ACID/STEEL WOOL/GLVS	32.12
	21811	LOWE'S	909799	PAINT/SPRAY GRIP	25.08
	21811	LOWE'S	910816	PAINT/BRUSH	137.73
	21811	LOWE'S	914481	FENCING	112.10
	28352	SHERWIN WILLIAMS CO	29528	SEALER	101.95
	28352	SHERWIN WILLIAMS CO	31904	PAINT/MASKS	138.94
	28352	SHERWIN WILLIAMS CO	32118	PAINT	167.46
				ACCOUNT TOTAL	1,168.36 *
5230		Telecommunications			
	21319	CENTURYLINK	310119726	PHONE	97.38
				ACCOUNT TOTAL	97.38 *
				MAJOR TOTAL	1,265.74 **
035300		MEDICAL EXAMINER			
3110		Professional Health Serv			
	29459	TREASURER OF VIRGINIA	CLAYTOR RONALD	CORONER	20.00
				ACCOUNT TOTAL	20.00 *
				MAJOR TOTAL	20.00 **
042300		REFUSE DISPOSAL			
3160		Professional Services			
	27191	RESOURCE INTERNATIONAL	41623	GROUNDWTR MONITORING	1,695.00
	27191	RESOURCE INTERNATIONAL	41632	MISC WORK TASKS	1,325.00
	27191	RESOURCE INTERNATIONAL	41633	STORM WTR COMPLIANCE	899.00
				ACCOUNT TOTAL	3,919.00 *
3311		Repairs & Maint-Auto & Eq			
	12032	C & L MACHINE & WELDING	166909	REPAIR TARP LIFT ARM	763.60
	12032	C & L MACHINE & WELDING	166927	TARP REPAIR	131.25
				ACCOUNT TOTAL	894.85 *
3840		Contract Landfill - POS			
	10254	REPUBLIC SERVICES #974	455988	TRASH COLLECTION	180.76
	10254	REPUBLIC SERVICES #974	455989	TRASH COLLECTION	118.05
	10254	REPUBLIC SERVICES #974	455990	TRASH COLLECTION	118.05
	32953	WRIGHT'S EXCAVATING LLC	MAY 2015	LANDFILL OPERATION	48,093.75
				ACCOUNT TOTAL	48,510.61 *

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3841	14723	Purchase of Serv - Recycli EMANUEL TIRE OF VIRGINIA	477873	TIRE RECYCLING	1,602.00
	14723	EMANUEL TIRE OF VIRGINIA	477953	TIRE RECYCLING	523.20
	14723	EMANUEL TIRE OF VIRGINIA	477954	TIRE RECYCLING	542.40
	14723	EMANUEL TIRE OF VIRGINIA	478016	TIRE RECYCLING	489.60
	28866	STEPS, INC	APRIL 2015	RECYCLING FEE	1,558.50
	29029	SYNERGY RECYCLING LLC	1500366	ELECTRONIC RECYCLING	1,529.36
				ACCOUNT TOTAL	6,245.06 *
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379003 515	VIRSO SITE	93.04
	31846	DOMINION VA POWER	0599507431 515	RICE SITE	94.86
				ACCOUNT TOTAL	187.90 *
5230	10105	Telecommunications AT&T	0206193130 515	PHONE	42.20
	21319	CENTURYLINK	309615846 515	PHONE	50.49
	21319	CENTURYLINK	310039285 515	PHONE	71.55
				ACCOUNT TOTAL	164.24 *
5440	28869	Portable Toilet Rental STIFF O O INC	4605	MONTHLY SERVICE	662.50
				ACCOUNT TOTAL	662.50 *
6008	25782	Vehicle & Powered Equip F PRINCE EDWARD CO PBLC SCH	DIESEL-APR 15	DIESEL	1,950.92
				ACCOUNT TOTAL	1,950.92 *
6009	14300	Vehicle & Powered Equip S EAST END MOTOR CO INC	122229	TIRE/INSPECTION	379.50
	23248	NAPA OF FARMVILLE	137156	PLUG/BLOW GUN	9.98
				ACCOUNT TOTAL	389.48 *
6030	12281	Non-Capital Equipment CAVALIER EQUIPMENT CORP	84353	TRASH CONTAINERS (3)	11,416.00
	21811	LOWE'S	910426	AIR-CONDITIONER	122.55
				ACCOUNT TOTAL	11,538.55 *
043200		GENERAL PROPERTIES		MAJOR TOTAL	74,463.11 **
3310	13730	Repairs/Maintenance DODSON BROS EXTERMINATING	158003 515	PEST CONTROL-CANNERY	38.00
	13730	DODSON BROS EXTERMINATING	158005 515	PEST CONTROL-WORSHAM	38.00
	13730	DODSON BROS EXTERMINATING	158006 515	PEST CONTROL-SCOPE	38.00
	13730	DODSON BROS EXTERMINATING	158007 515	PEST CONTROL-CH	85.00
	13730	DODSON BROS EXTERMINATING	158010 515	PEST CONTROL-VIS CTR	38.00
				ACCOUNT TOTAL	237.00 *
5110	31846	Electrical Services DOMINION VA POWER	1545926683 515	SCOPE BLDG	228.00
	31846	DOMINION VA POWER	2786281903 515	COURTHOUSE	11,591.34
	31846	DOMINION VA POWER	6669158583 515	LIGHTS AT RICE	110.03
	31846	DOMINION VA POWER	8105475944 515	AG BLDG	850.15
				ACCOUNT TOTAL	12,779.52 *
5130	29332	Water & Sewer TOWN OF FARMVILLE	AG BLDG 515	WATER/SEWER	119.81

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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230		10105	AT&T	7305055660	PHONE	42.18
		21319	CENTURYLINK	310262069	PHONE	53.81
		28869	Portable Toilet Rental STIFF O O INC	4605	MONTHLY SERVICE	95.99 *
5440		10719	Janitorial Supplies ARAMARK	792482070	JANITORIAL SUPPLIES	140.00 *
		13367	DIAMOND PAPER COMPANY	142314	JANITORIAL SUPPLIES	1,543.63
		21811	LOWE'S	909454	DUSTERS/SCOUR PADS	43.23
6007		15560	Repairs and Maintenance S FARMVILLE WHSALE ELECTRIC	557253	BULBS	202.44
		15560	FARMVILLE WHSALE ELECTRIC	557429	MAINTENANCE SUPPLIES	12.65
		16671	GRAINGER	9724202180	TIEDOWNS	41.76
		21811	LOWE'S	901486	PLUNGER/DRANO	17.54
		21811	LOWE'S	901574	SINK DRAINS	15.22
		21811	LOWE'S	901613	TIEDOWNS/TRIM STRING	88.17
		21811	LOWE'S	907786	METAL CUTTING DISC	18.92
		27922	CINTAS CORPORATION #524	524 09428	UNIFORM RENTAL	403.85
		29083	TAYLOR-FORBES EQUIP CO	34588	WERDEATER LINE	43.90
		31202	VANEPS RONALD	EXPENSES 515	LODGING	125.35
		31202	VANEPS RONALD	EXPENSES 515	TOLLS	73.60
		31202	VANEPS RONALD	EXPENSES 515	TRUCK RENTAL	659.24
6008		11894	Vehicle & Powered Equip F BUSINESS CARD	3722 PUCKETTS15	GAS	1,702.64 *
		14287	EAST END CHEVRON	APRIL 30 2015	GAS & DIESEL	360.55
		25782	PRINCE EDWARD CO PBLC SCH	DIESEL-APR 15	DIESEL	32.71
6009		11894	Vehicle & Powered Equip S BUSINESS CARD	3722 PUCKETTS15	VEHICLE REGISTRATION	631.84 *
		15721	FISHER AUTO PARTS, INC.	124074	FREON/DOOR SWITCH	5.00
		15721	FISHER AUTO PARTS, INC.	125313	HEADLIGHTS	71.83
		15721	FISHER AUTO PARTS, INC.	125324	DOOR SWITCH	32.78
		15721	FISHER AUTO PARTS, INC.	126120	FREON/STOP LEAK	43.03
		23248	NAPA OF FARMVILLE	136731	FREON/AIR FRESHNER	38.73
		29083	TAYLOR-FORBES EQUIP CO	33932	OIL & FILTERS	26.48
043400	CANNERY				ACCOUNT TOTAL	46.58
					MAJOR TOTAL	264.43 *
						18,162.43 **
3161		31653	Professional Services-Can VIRGINIA FOOD WORKS	PEC 5/15	CONTRACT PAYMENT	2,916.67
					ACCOUNT TOTAL	2,916.67 *

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
3310	15560	15560	Repairs & Maintenance	557118	BULBS	8.12
	15560	15560	FARMVILLE WHSALE ELECTRIC	557492	BULB COVERS	18.20
						26.32 *
			Telecommunications			
5230	21319	21319	CENTURYLINK	310248529	PHONE	204.20
						204.20 *
						3,147.19 **
052500			CHAPTER X BOARD			
			Payment to Crossroad Ser			
5640	12928	12928	CROSSROAD SERVICES BOARD	4TH QTR 515	4TH QTR REPORT	15,000.00
						15,000.00 *
						15,000.00 **
053500			COMPREHENSIVE SERVICES ACT			
			CSA Programs			
3160	11191	11191	BEAR CREEK ACADEMY	565	PROFESSIONAL SERVICE	3,300.00
	11306	11306	BLUE RIDGE AUTISM &	6405	PROFESSIONAL SERVICE	4,640.00
	11490	11490	RESCARE/BRALEY & THOMPSON	43015DK	PROFESSIONAL SERVICE	2,640.00
	11490	11490	RESCARE/BRALEY & THOMPSON	43015EK	PROFESSIONAL SERVICE	1,530.00
	11490	11490	RESCARE/BRALEY & THOMPSON	43015FK	PROFESSIONAL SERVICE	1,530.00
	12277	12277	CENTER FOR PEDIATRIC	PEC201BR	PROFESSIONAL SERVICE	80.00
	12280	12280	CENTRA HEALTH	4010 515	PROFESSIONAL SERVICE	5,440.00
	12280	12280	CENTRA HEALTH	6353 513	PROFESSIONAL SERVICE	120.00
	12280	12280	CENTRA HEALTH	8422 515	PROFESSIONAL SERVICE	3,740.00
	12280	12280	CENTRA HEALTH	8847 515	PROFESSIONAL SERVICE	3,740.00
	12280	12280	CENTRA HEALTH	8871 515	PROFESSIONAL SERVICE	3,111.00
	12280	12280	CENTRA HEALTH	8970 515	PROFESSIONAL SERVICE	3,740.00
	14575	14575	ELK HILL	35989	PROFESSIONAL SERVICE	2,890.00
	14575	14575	ELK HILL	36024	PROFESSIONAL SERVICE	2,890.00
	14575	14575	ELK HILL	36117	PROFESSIONAL SERVICE	2,805.00
	14933	14933	FAMILY PRESERVATION SERV	BEL5050603	PROFESSIONAL SERVICE	1,300.00
	14933	14933	FAMILY PRESERVATION SERV	CAMH091100	PROFESSIONAL SERVICE	10.00
	14933	14933	FAMILY PRESERVATION SERV	DICH050901	PROFESSIONAL SERVICE	245.00
	14933	14933	FAMILY PRESERVATION SERV	DYBJ120898	PROFESSIONAL SERVICE	428.75
	14933	14933	FAMILY PRESERVATION SERV	WILM042298	PROFESSIONAL SERVICE	210.00
	16672	16672	GRAFTON SCHOOL INC	1854 515	PROFESSIONAL SERVICE	4,942.00
	16672	16672	GRAFTON SCHOOL INC	2068 515	PROFESSIONAL SERVICE	5,197.00
	16672	16672	GRAFTON SCHOOL INC	3197 515	PROFESSIONAL SERVICE	5,312.00
	16672	16672	GRAFTON SCHOOL INC	7041 515	PROFESSIONAL SERVICE	6,567.00
	18667	18667	IMANCHINELLO IPETAYO	MAY 2015	FOSTER CARE	2,085.00
	20662	20662	KEYSTONE NEWPORT NEWS LLC	86927	PROFESSIONAL SERVICE	3,500.00
	21807	21807	LONG ASHLEY	MAY 2015	FOSTER CARE	4,222.00
	22932	22932	MOUNTAIN YOUTH	29269	PROFESSIONAL SERVICE	125.00
	23918	23918	NORTHSTAR ACADEMY INC	13274	PROFESSIONAL SERVICE	2,807.00
	32987	32987	WYNNE AMY	MAY 2015	FOSTER CARE	1,003.00
						80,149.75 *
						80,149.75 **

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MAJOR# ACCT# 081100 PLANNING	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
3161	Planning Commission GILLIAM DONALD B HUNT PRESTON JENKINS TIMOTHY MARK JONES ROBERT M MASON ROBERT CHRISTOPHER PEERY JOHN W JR PRENGAMAN JOHN C TOWNSEND JOHN F III	MAY 19 2015 MAY 19 2015 MAY 19 2015 MAY 19 2015 MAY 19 2015 MAY 19 2015 MAY 19 2015 MAY 19 2015	COMMISSION MTG COMMISSION MTG COMMISSION MTG COMMISSION MTG COMMISSION MTG COMMISSION MTG COMMISSION MTG COMMISSION MTG	100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00
3600	Advertising FARMVILLE HERALD	CO ADM 515	ADVERTISING	ACCOUNT TOTAL 194.76 194.76 *
5210	Postal Services BUSINESS CARD BUSINESS CARD	3722 PUCKETT515 3722 PUCKETT515	POSTAGE SHIPPING	36.00 29.00 ACCOUNT TOTAL 65.00 *
5510	Travel-Mileage GILLIAM DONALD B HUNT PRESTON JENKINS TIMOTHY MARK JONES ROBERT M MASON ROBERT CHRISTOPHER PEERY JOHN W JR PRENGAMAN JOHN C TOWNSEND JOHN F III	MAY 19 2015 MAY 19 2015 MAY 19 2015 MAY 19 2015 MAY 19 2015 MAY 19 2015 MAY 19 2015 MAY 19 2015	MILEAGE MILEAGE MILEAGE MILEAGE MILEAGE MILEAGE MILEAGE MILEAGE	23.00 23.00 12.65 5.75 10.35 1.72 5.75 8.62 ACCOUNT TOTAL 90.84 * MAJOR TOTAL 1,150.60 **
081500	ECONOMIC DEVELOPMENT			
5210	Postal Services BUSINESS CARD	9475 CARNEY 515	POSTAGE	ACCOUNT TOTAL 98.00 98.00 *
5530	Travel-Subsistence & Lodg BUSINESS CARD	9475 CARNEY 515	MEALS	ACCOUNT TOTAL 17.86 17.86 * MAJOR TOTAL 115.86 **
081600	TOURISM			
5130	Water & Sewer TOWN OF FARMVILLE	MOORE BLDG 515	WATER/SEWER	ACCOUNT TOTAL 51.50 51.50 *
5210	Postal Services BUSINESS CARD	3722 PUCKETT515	UPS	ACCOUNT TOTAL 203.63 203.63 *

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MAJOR# ACCT# 5230	VENDOR NUMBER 21319	VENDOR NAME Telecommunications CENTURYLINK	INV# 310393238 515	DESCRIPTION PHONE	AMOUNT 356.21 356.21 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	464772	COPY PAPER	59.95
	20600	KEY OFFICE SUPPLY	465060	TONER	487.56
	20600	KEY OFFICE SUPPLY	465309	ENVELOPES	49.99
				ACCOUNT TOTAL	597.50 *
				MAJOR TOTAL	1,208.84 **
083500		COOPERATIVE EXTENSION OFFICE			
5230	21319	Telecommunications CENTURYLINK	309520098 515	PHONE	105.24 105.24 * 105.24 **
094000		CAPITAL PROJECTS			
0002	11902	Computer System BUSINESS DATA OF VA, INC.	1119 2015	BACKUP EQUIPMENT	7,239.80
	12726	COMPRO COMPUTERS	2076 0717	PC/SOFTWARE	1,747.15
				ACCOUNT TOTAL	8,986.95 *
				MAJOR TOTAL	8,986.95 **
095000		DEBT SERVICE			
0020	28097	SCOPE Building SCOPE/MEALS ON WHEELS	SCOPE BLDG 515	BLDG PAYMENT	12,000.00 12,000.00 * 12,000.00 **
				ACCOUNT TOTAL	12,000.00
				MAJOR TOTAL	12,000.00 **
				FUND TOTAL	270,797.09



AP375H  
5/27/2015  
FUND # - 502 SEWER FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2015 -- 5/28/2015

AFTER CHECKS  
PAGE 13

MAJOR# ACCT# 043200	VENDOR NUMBER GENERAL	VENDOR NAME PROPERTIES	INV#	DESCRIPTION	AMOUNT
5110	31846	Electrical Services DOMINION VA POWER	4148700281	515 SEWER PUMP	36.72 36.72 * 36.72 **
				ACCOUNT TOTAL	36.72
				MAJOR TOTAL	36.72 **
				FUND TOTAL	36.72

AP375H  
5/27/2015  
FUND # - 732

RETIREMENT BENEFIT FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2015 -- 5/28/2015

AFTER CHECKS  
PAGE 14

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
00230	25257	LEOS Disbursements JOHNS VICKI K	MAY 2015	RETIREE BENEFIT	1,094.00
				ACCOUNT TOTAL	1,094.00 *
				MAJOR TOTAL	1,094.00 **
				FUND TOTAL	1,094.00

PIEDMONT COURT SERVICES FUND

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3600		15240	Advertising FARMVILLE HERALD	PCS 515	ADVERTISING	48.60
		999999	WOMACK PUBLISHING CO INC	49996	ADVERTISING	50.80
					ACCOUNT TOTAL	99.40 *
5210		16944	Postal Services STIMPSON CONNIE	EXPENSES 515	POSTAGE	19.15
					ACCOUNT TOTAL	19.15 *
5230		21319	Telecommunications CENTURYLINK	310357807-515	PHONE	62.86
					ACCOUNT TOTAL	62.86 *
5540		31306	Travel - Convention and E VCCJA	TRAINING 515	TRAINING	50.00
					ACCOUNT TOTAL	50.00 *
6001		16944	Office Supplies STIMPSON CONNIE	EXPENSES 515	OFFICE SUPPLIES	16.24
		20904	KINEX NETWORKING SOLUTION	150512 0026	REPAIR REMOTE BACKUP	65.00
		22217	MAXEY RENEE T	EXPENSES 515	APPT BOOK/STAPLER	23.62
		28866	STEPS, INC	11010	DOCUMENT SHREDDING	102.00
		999999	CAREY GROUP PUBLISHING	2015 0862 A	OFFICE SUPPLIES	70.00
					ACCOUNT TOTAL	276.86 *
6012		12190	Books & Subscriptions CARRION JESSICA	EXPENSES 515	NEWSPAPERS	1.50
		15649	FERRELL JULIANNA	EXPENSES 515	NEWSPAPERS	2.58
					ACCOUNT TOTAL	4.08 *
6040		12386	ADP Equipment CHECK IN SYSTEMS INC	2015113	ANNUAL SFTWARE MAINT	399.00
		28587	SOUTHERN COPIER SALES &	63443	COPIER MAINT CONTRCT	300.00
					ACCOUNT TOTAL	699.00 *
					MAJOR TOTAL	1,211.35 **
097001			PCS SUPERVISION FEES EXPENDITURES			
5420		28724	PCS - Lease/Rent of Build SRP CORPORATION LLC	RENT 515	RENT	2,500.00 *
					ACCOUNT TOTAL	2,500.00 *
5510		12190	PCS - Travel-Mileage CARRION JESSICA	MILEAGE 515	MILEAGE	78.20
		14357	EDMONDS SHEILA	MILEAGE 515	MILEAGE	59.80
		15649	FERRELL JULIANNA	MILEAGE 515	MILEAGE	217.33
		15954	FRANKLIN SHEENA	MILEAGE 515	MILEAGE	97.75
		16682	GRAY SHARON	MILEAGE 515	MILEAGE	68.41
		16944	STIMPSON CONNIE	MILEAGE 515	MILEAGE	20.93
		22217	MAXEY RENEE T	MILEAGE 515	MILEAGE	132.24
		22259	MAYS ANDY	MILEAGE 515	MILEAGE	17.83
					ACCOUNT TOTAL	692.49 *
					MAJOR TOTAL	3,192.49 **

AP375H  
5/27/2015  
FUND # - 741

PIEDMONT COURT SERVICES FUND  
PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2015 -- 5/28/2015

AFTER CHECKS  
PAGE 16

MAJOR#	VENDOR	INV#	DESCRIPTION	AMOUNT
097002	PCS DRUG TESTING FEES			
0001	PCS Drug Testing Fees			
28095	ALERE TOXICOLOGY SERV INC	L017461	DRUG TESTING	58.44
				58.44 *
				58.44 **
				4,462.28
				276,390.09
			ACCOUNT TOTAL	58.44 *
			MAJOR TOTAL	58.44 **
			FUND TOTAL	4,462.28
			TOTAL DUE	276,390.09

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_.

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 6-d  
**Department:** County Administration  
**Staff Contact:** Sheila Martin/Barbara N. Poulston  
**Issue:** Salaries

---

**Summary:** The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**Attachments:** None

**Recommendation:** None

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

McKay \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: June 9, 2015  
 Item No.: 6-e  
 Department: County Administration  
 Staff Contact: W.W. Bartlett  
 Issue: Appropriations

**Summary:**

The Sheriff received a Byrne Justice Assistance Grant (JAG) in the amount of \$1,547 which requires a local match of \$172. The sheriff will use funds already contained in his budget for the match. The acceptance of this grant will have no impact on local funds. The grant funds will be used to purchase small equipment items such as tasers, radios etc.

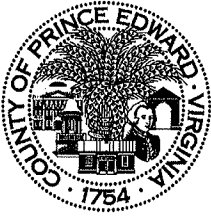
REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
<u>FY 2015 Budget Amendment</u>						
3(Rev)	100	33010	0013	Byrne JAG Grant		\$1,547
4(Exp)	100	31200	6017	Byrne JAG Grant	\$1,547	

**Recommendation:** Approve the budget amendment above and appropriate the same funds.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ McKay \_\_\_\_\_ Townsend \_\_\_\_\_  
 Second \_\_\_\_\_ Gray \_\_\_\_\_ Simpson \_\_\_\_\_ Wilck \_\_\_\_\_  
 Jones \_\_\_\_\_ Timmons \_\_\_\_\_







**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 7  
**Department:** County Administrator  
**Staff Contact:** W.W. Bartlett  
**Issue:** Adoption of FY16 Prince Edward County Budget

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**Summary:**

On April 30, 2015 the Board of Supervisors approved the FY16 Budget for Prince Edward County. The resolution adopted on that date had an incorrect amount of \$51,277,461. The original resolution was increased by \$300,000 to reflect the addition of that amount to the School Budget. That amount should have been \$600,000 to also reflect the \$300,000 increase in the General Fund for the additional transfer to the School Fund which brings the budgeted amount to \$51,577,461.

THE BUDGET ADOPTED BY THE BOARD IS NOT BEING CHANGED; THE RESOLUTION IS MERELY BEING CORRECTED.

Attachment (1) is the annual resolution to approve the FY16 Prince Edward County Budget, as corrected.

Attachment (2) is the annual resolution of appropriations for the County of Prince Edward for the fiscal year ending June 30, 2016.

Attachment (3) is the listing of the amount of funds to be specifically appropriated by the Board of Supervisors by Department or Fund.

**Attachments:**

1. FY16 Budget Resolution
2. Annual Resolution of FY16 Appropriations
3. Listing of FY16 appropriations by department/fund

**Recommendation:**

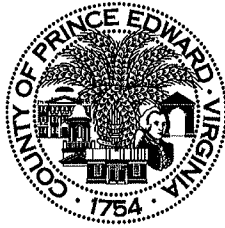
1. Approve the FY 16 Budget Resolution, as corrected.
2. Approve the Annual Resolution of FY 16 appropriations.
3. Appropriate the FY 16 Budget for each County Department and Fund.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

McKay \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



*A Resolution to Approve the FY 16 Prince Edward County Budget*

**WHEREAS**, it is the responsibility of the Prince Edward County Board of Supervisors to approve and control the fiscal plan for the County of Prince Edward, Virginia for Fiscal Year 2016 (FY 16); and

**WHEREAS**, on March 24, 2015 the County Administrator submitted to the Board of Supervisors the Proposed FY 16 Budget; and

**WHEREAS**, the Board of Supervisors has conducted a total of nine meetings/work sessions on the FY 16 County Budget; and

**WHEREAS**, the Board of Supervisors has received citizen input on the proposed budget and proposed tax rates at a duly advertised Public Hearing held April 21, 2015; and

**WHEREAS**, it is the intent of the Board of Supervisors that departments and agencies shall adhere to the budgeted funds in accordance with departmental budgets presented by the County Administrator and amended by the Board of Supervisors;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of the County of Prince Edward, that the FY 16 Budget for Prince Edward County of \$51,577,461 is hereby approved and effective July 1, 2015.

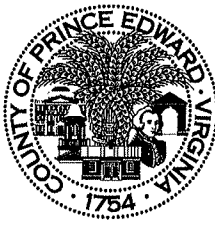
**Certification**

*I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of \_\_\_\_ in favor and \_\_\_\_ opposed, this 9<sup>th</sup> day of June, 2015.*

\_\_\_\_\_  
Howard F. Simpson, Chairman

ATTEST:

\_\_\_\_\_  
W.W. Bartlett, County Administrator



ANNUAL RESOLUTION OF APPROPRIATION OF THE COUNTY OF PRINCE EDWARD FOR THE FISCAL YEAR ENDING JUNE 30, 2016

*A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 2016 for the operating budget and the Capital Improvements Program for the County of Prince Edward and to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.*

The Prince Edward County Board of Supervisors does hereby resolve on this 9<sup>th</sup> day of June 2015 that, for the fiscal year beginning on July 1, 2015, and ending on June 30, 2016, the following sections are hereby adopted.

- Section 1. The cost centers shown on the attached letter labeled FY 2015-2016 Appropriations are hereby appropriated from the designated estimated revenues as approved by the Board of Supervisors on June 9, 2015 for FY 2015-2016.
- Section 2. Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors, only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.
- Section 3. All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies and by Category.
- Section 4. The Social Services Board is separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the Social Services Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within its respective funds in any amount.
- Section 5. The School Board is separately granted authority for implementation of the appropriated funds for their respective operations. Appropriations for the School Board are by Category. By this resolution the School Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within or between a category.
- Section 6. The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to another within the same Fund with the exception of Constitutional Officers for the efficient operation of government. Transfers into or out of a department of a Constitutional Officer requires prior approval of the Board of Supervisors.
- Section 7. All outstanding encumbrances, both operating and capital, at June 30, 2015 shall be re-appropriated to the FY2016 fiscal year to the same cost center and account for which they are encumbered in the previous year.

- Section 8. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects, or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee and submitted to the Board of Supervisors for final approval. Such funds must be applied to the purpose for which they were originally approved.
- Section 9. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance, resolution or other action changes or eliminates the appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2015 and appropriations as they are made in the FY 2016 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase of \$10,000.00 as long as funds are available from the funding sources and approve all change orders for reduction of contracts.
- Section 10. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate action, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between departments and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2015 and appropriations in the FY 2016 Budget.
- Section 11. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the Federal Government to the level approved by the responsible state or federal agency.
- Section 12. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds as deemed necessary up to amounts budgeted or in accordance with any existing bond resolutions that specify the matter in which transfers are to be made.
- Section 13. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance. The

Treasurer is authorized and directed to credit all interest received from the investment of all County funds to the General fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.

- Section 14. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing policy and applicable state statutes.
- Section 15. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.
- Section 16. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors for information not less frequently than monthly.
- Section 17. Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional and proportionate appropriations - the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.
- Section 18. All revenues received by an agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board without the consent of the Board of Supervisors being first obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.
- Section 19. Allowances out of any of the appropriations made in this resolution by any or all County departments, commissions, bureaus, or agencies under the financial control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal

automobiles in the discharge of their official duties shall be paid at the same rate as that established by the internal revenue service and shall be subject to change by the County Administrator from time to time to maintain like rates.

Section 20. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this resolution shall be and the same are hereby repealed.

Section 21. This resolution shall become effective on July 1, 2015.

***Certification***

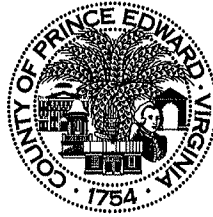
*I hereby certify the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed, this 9<sup>th</sup> day of June, 2015.*

\_\_\_\_\_  
Howard F. Simpson, Chairman

**CERTIFIED A TRUE COPY**

Attest:

\_\_\_\_\_  
W.W. Bartlett, County Administrator



June 9, 2015

To: Prince Edward County Board of Supervisors  
 From: W. W. Bartlett, County Administrator  
 Subject: FY 2015-2016 Appropriations

Listed below are the appropriations for each County Department and Fund:

	<u>FUND AND FUNCTION</u>		<u>AMOUNT</u>
	<b><u>General Fund</u></b>		
11010	Board of Supervisors	\$	123,462
12110	County Administrator		517,924
12210	Legal Services		45,780
12240	Independent Auditor		42,988
12310	Commissioner of Revenue		284,338
12320	Assessor		17,000
12410	Treasurer		334,555
12510	Information Technology		82,615
13100	Electoral Board & Officials		37,059
13200	Registrar		86,847
21100	Circuit Court		55,213
21200	General District Court		8,682
21300	Magistrates		3,600
21600	Clerk of Circuit Court		509,461
21800	Law Library		6,300
22100	Commonwealth's Attorney		637,647
22200	Victim Witness Assistance Program		67,032
31200	Sheriff		1,951,123
31201	Sheriff – Courts		366,451
32200	Volunteer Fire Departments		536,600
32300	Ambulance & Rescue Squad		85,000
32400	Forest Fire Prevention		12,000
32500	Emergency Services		37,814
33200	Regional Jail/Juvenile Detention		1,340,736
34100	Building Official		95,803
35100	Animal Control		129,121
35300	Medical Examiner		500
36100	Biosolids Monitor		3,874
42300	Refuse Disposal		1,234,579

42600	Litter Control	7,452
42610	Sandy River Reservoir	12,400
43200	General Properties	689,495
43400	Cannery	78,630
51100	Health Department	162,734
52500	Crossroads Services Board	60,000
53500	Comprehensive Services Act	851,000
53501	Other Welfare/Donations	80,838
68100	Contributions to Colleges	12,500
71100	Parks & Recreation	153,000
72200	Museums	11,000
73500	Public Library	204,663
81100	Planning	189,495
81200	Community Development	59,500
81500	Economic Development	93,406
81600	Tourism	85,008
82300	Flood & Erosion Control	6,000
82400	Soil & Water Conservation	11,840
83500	Cooperative Extension Office	64,344
91000	General Expense	225,855
93000	Transfers Out	9,274,201
94000	Capital Projects	122,000
95000	Debt Service	880,661

**TOTAL GENERAL FUND** \$ 21,990,126

**Forfeited Assets Fund** \$ 150  
(To be expended only on order of the Board of Supervisors)

**Recreation Fund** \$ 6,500  
(To be expended only on order of the Board of Supervisors)

**CDA Special Levy Fund** \$ 27,985  
(To be expended only on request of the Poplar Hill CDA)

**Granite Falls CDA** \$ 1,546  
(To be expended only on order of the Granite Falls CDA)

**D.A.R.E. Fund** \$ 0.00  
(To be expended only on order of the Board of Supervisors)

**Welfare Fund** \$ 2,814,667  
(To be expended only on order of the Social Services Board)

**School Fund**  
(To be expended only on order of the School Board)

61000 – Instruction	\$17,316,356
62000 – Administration, Health, Attendance	1,519,865
63000 – Pupil Transportation	2,039,627
64000 – Operation & Maintenance	1,814,303
66000 – Facilities	150,000
67000 – Debt Service	458,763
68000 – Technology	1,038,512



<b>Total</b>	<b>\$</b>	<b>24,337,426</b>
<b><u>School Cafeteria Fund</u></b>	<b>\$</b>	<b>1,088,427</b>
(To be expended only on order of the School Board)		
<b><u>Landfill Construction Fund</u></b>	<b>\$</b>	<b>297,000</b>
(To be expended only on order of the Board of Supervisors)		
<b><u>Water Fund</u></b>	<b>\$</b>	<b>299,460</b>
<b><u>Sewer Fund</u></b>	<b>\$</b>	<b>115,922</b>
<b><u>Retiree Benefits Fund</u></b>	<b>\$</b>	<b>13,390</b>
(To be expended only on order of the Board of Supervisors)		
<b><u>Economic Development Fund</u></b>	<b>\$</b>	<b>23,368</b>
(To be expended only on order of the Board of Supervisors)		
<b><u>Revenue Sharing Fund – VDOT</u></b>	<b>\$</b>	<b>0.00</b>
(To be expended only on order of the Board of Supervisors)		
<b><u>Piedmont Court Services Fund</u></b>	<b>\$</b>	<b>561,494</b>
(To be expended only on order of the Board of Supervisors)		
<b>TOTAL APPROPRIATIONS</b>	<b>\$</b>	<b>51,577,461</b>

*The Treasurer is authorized and directed to transfer from the General Fund to the Welfare Fund, School Fund, and Retiree Benefits Fund such sums as may be needed to meet the foregoing appropriations. The Treasurer is authorized and directed to credit all interest received from the investment of all county funds to the General Fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.*





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 8  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** Highway Matters

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**Summary:** Kevin Wright, Residency Administrator, VDOT, will be present at the June Board meeting for the discussion of any road issues.

**Attachments:**

**Recommendation:**

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 9  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** PUBLIC HEARING: Six-Year Plan

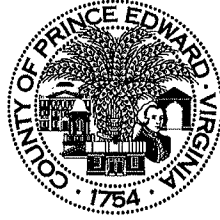
**Summary:** Kevin Wright from VDOT will be present to participate in the County’s Public Hearing on the Six-Year Plan for FY16 through FY21 and the FY16 Construction Program for Prince Edward County.

Attached for your information is a copy of the Public Hearing Notice, Draft Six-Year Plan and a draft resolution for the Board’s consideration.

**Attachments:** Public Hearing Notice  
 Draft Six-Year Plan  
 Draft Resolution

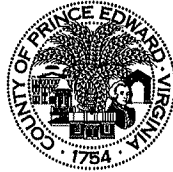
**Recommendations:** Following the Public Hearing, the Board will wish to adopt on the attached resolution approving the FY16 - FY21 Six-Year Plan and the FY16 Construction Program for Prince Edward County

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



Please publish the following Notice of Public Hearing in the Friday, May 29, 2015 and Friday, June 5, 2015 editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.

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### NOTICE OF PUBLIC HEARING

The Board of Supervisors of Prince Edward County and the Virginia Department of Transportation (VDOT), in accordance with Section 33.1-70.01 of the *Code of Virginia*, will conduct a joint public hearing in the Board of Supervisors Meeting Room, Prince Edward County Courthouse, 111 South Street, 3rd Floor, Farmville, Virginia, at 7:30 p.m. on Tuesday, June 9, 2015. The purpose of this public hearing is to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2016 through 2021 in Prince Edward County and on the Secondary System Construction Budget for Fiscal Year 2016.

Copies of the proposed Plan and Budget may be reviewed at the Dillwyn Residency VDOT Office, located at 3400 Rosney Road, Dillwyn, Va. 23936, the Lynchburg District VDOT Office, located at 4219 Campbell Ave., Lynchburg, Va., 24501, at the Prince Edward County Administrator's office located at 111 South Street, 3rd Floor, Farmville, VA, 23901 or on the County's website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us).

All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds. It is the County's intent to comply with the Americans with Disabilities Act. Persons requiring special assistance to attend and participate in the hearing should contact the County Administrator's Office at 434-392-8837, prior to June 5, 2015.

By Order of the Board of Supervisors  
W.W. Bartlett, County Administrator

Secondary System  
Prince Edward County  
Construction Program  
Estimated Allocations

Fund	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	Total
CTB Formula - Unpaved State	\$168,998	\$206,310	\$235,829	\$254,162	\$244,270	\$0	\$1,109,569
Secondary Unpaved Roads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TeleFee	\$49,016	\$49,016	\$49,016	\$49,016	\$49,016	\$49,016	\$294,096
Residue Parcels	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STP Converted from IM	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP - Bond Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Formula STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MG Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BR Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other State Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$218,014</b>	<b>\$255,326</b>	<b>\$284,845</b>	<b>\$303,178</b>	<b>\$293,286</b>	<b>\$49,016</b>	<b>\$1,403,665</b>

Board Approval Date: \_\_\_\_\_

Residency Administrator \_\_\_\_\_ Date \_\_\_\_\_

County Administrator \_\_\_\_\_ Date \_\_\_\_\_

## SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

District: Lynchburg  
 County: Prince Edward County

Board Approval Date: 2016-17 through 2020-21

Route	Road Name Project # Description FROM TO Length	Estimated Cost Ad Date	Previous Funding SSYP Funding Other Funding Total	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS					Balance to complete	Traffic Count Scope of Work FHWA # Comments
					2015-16	2016-17	2017-18	2018-19	2019-20		
RL0643	BACK HAMPDEN-SYDNEY ROAD	PE \$480,848	\$2,523,471		\$46,864	\$46,864	\$19,653	\$0	\$0	\$0	1271 Reconstruction w/o Added Capacity
80008	RAAP CONTRACT	RW \$605,913	\$85,872		\$0	\$0	\$0	\$0	\$0	\$0	14004 REGULAR CONSTRUCTION
SIP	RTE 643 - RECONSTRUCTION	CON \$1,625,963	\$2,889,343	\$113,281	\$46,864	\$46,864	\$19,653	\$0	\$0	\$0	
Minimum Plan	0.359 MILE EAST OF RTE 644	Total \$2,722,724									
0001.01	0.899 MILE EAST OF RTE 644	2/10/2015									
RL0601	ASPEN HILL ROAD	PE \$81,392	\$81,655		\$0	\$0	\$0	\$0	\$0	\$0	60 Resurfacing
87917	RAAP CONTRACT	RW \$16,217	\$23,979		\$0	\$0	\$0	\$0	\$0	\$0	16005 UNPAVED CONSTRUCTION
S	RTE 601 - PAVE IN PLACE (SURFACE TREAT NON-HARD SURFACE)	CON \$677,466	\$705,634	(\$30,559)	\$0	\$0	\$0	\$0	\$0	\$0	UNPAVED CONSTRUCTION COMPLETE
No Plan	0.020 MILE NORTH OF RTE 460	Total \$675,075									
0002.01	0.010 MILE SOUTH OF RTE 619	1/8/2013									
RL0725	WATSON BOULEVARD	PE \$0	\$97,173		\$0	\$0	\$0	\$0	\$0	\$0	175 Resurfacing
104998	RAAP CONTRACT	RW \$0	\$28,009		\$0	\$0	\$0	\$0	\$0	\$0	16005 UNPAVED CONSTRUCTION
STATE FORCESHIRED EQUIPMENT	RTE 725 - PAVE IN PLACE (SURFACE TREAT NON-HARD SURFACE)	CON \$125,182	\$28,009	\$97,173	\$0	\$0	\$0	\$0	\$0	\$0	
No Plan	RTE 15	Total \$125,182									
0002.02	DEAD END	8/1/2015									
RL0628	CAMPBELL CROSSING ROAD	PE \$0	\$73,977		\$90,906	\$90,906	\$0	\$0	\$0	\$0	244 Resurfacing
-13738	RAAP CONTRACT	RW \$0	\$3,292		\$0	\$0	\$0	\$0	\$0	\$0	16005 UNPAVED CONSTRUCTION
STATE FORCESHIRED EQUIPMENT	RTE 628 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	CON \$168,175	\$3,292	\$164,883	\$0	\$0	\$0	\$0	\$0	\$0	
No Plan	RTE 662	Total \$168,175									
0002.03	0.850 MILE NORTH OF RTE 662	8/1/2015									
RL0705	LAKESIDE ROAD	PE \$0	\$0		\$117,556	\$117,556	\$112,444	\$0	\$0	\$0	100 Resurfacing
106254	RAAP CONTRACT	RW \$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	16005 UNPAVED CONSTRUCTION
STATE FORCESHIRED EQUIPMENT	RTE 705 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	CON \$230,000	\$0	\$230,000	\$0	\$0	\$0	\$0	\$0	\$0	
No Plan	RTE 604	Total \$230,000									
0002.04	DEAD END	8/1/2017									
1.5											



## SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

District: Lynchburg  
 County: Prince Edward County

Board Approval Date: 2016-17 through 2020-21

Route	Project #	Description	FROM	TO	Length	Ad Date	Estimated Cost	Previous Funding	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS					Balance to complete	Traffic Count	Scope of Work	FHWA #	Comments			
										2015-16	2016-17	2017-18	2018-19	2019-20						2020-21		
RL0691	106255	GREEN TOWN ROAD	PE																			
		0691073P01	RW				\$0	\$0														
		STATE FORCESHIRED EQUIPMENT	CON				\$155,000	\$0														
			Total				\$155,000	\$0	\$155,000													
No Plan	0002.05	DEAD END				8/1/2018																
RL0661	-15321	NURSERY ROAD	PE																			
		0661073P01	RW				\$0	\$0														
		STATE FORCESHIRED EQUIPMENT	CON				\$275,000	\$0														
			Total				\$275,000	\$0	\$275,000													
No Plan	0002.06	RTE 660				8/1/2019																
RL0613	-15323	MILLERS LAKE ROAD	PE																			
		0613073P01	RW				\$0	\$0														
		STATE FORCESHIRED EQUIPMENT	CON				\$215,000	\$0														
			Total				\$215,000	\$0	\$215,000													
No Plan	0002.08	RTE 612				8/1/2020																
RL0721	-15324	DEMPSEY ROAD	PE																			
		0721073P01	RW				\$0	\$0														
		STATE FORCESHIRED EQUIPMENT	CON				\$117,500	\$0														
			Total				\$117,500	\$0	\$117,500													
No Plan	0002.09	DEAD END				8/1/2020																
RL0751	-15325	HIDDEN LAKE ROAD	PE																			
		0751073P01	RW				\$0	\$0														
		STATE FORCESHIRED EQUIPMENT	CON				\$192,500	\$0														
			Total				\$192,500	\$0	\$192,500													
No Plan	0002.10	RTE 665				8/1/2020																

## SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

District: Lynchburg  
 County: Prince Edward County  
 Board Approval Date: 2016-17 through 2020-21

Route	Road Name	Estimated Cost	Previous Funding	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS					Balance to complete	Traffic Count	
					2015-16	2016-17	2017-18	2018-19	2019-20			2020-21
R1.0740	COPPER HILL ROAD											
-15326	0740073P01	PE \$0	\$0		\$0	\$0	\$0	\$0	\$0	\$15,728	70	Resurfacing
STATE	RTE 740 - RURAL RUSTIC	RW \$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0		16005
FORCESHIRE	(SURFACE TREAT NON-HARD	CON \$133,682	\$0		\$0	\$0	\$0	\$0	\$0	\$15,728		
EQUIPMENT	SURFACE)	Total \$133,682	\$0	\$133,682	\$0	\$0	\$0	\$0	\$0	\$117,954		UNPAVED CONSTRUCTION
No Plan	RTE 636											
0002.11	DEAD END	8/1/2021										
	0.7											
R1.0619	LOCKETT ROAD											
87900	0619073569	PE \$458,121	\$0		\$0	\$0	\$0	\$0	\$0	\$0	151	Bridge Replacement w/o Added Capacity
RAAP CONTRACT	RTE 619 - BRIDGE & APPR	RW \$5,000	\$325,000		\$485,448	\$0	\$0	\$0	\$0	\$0		
BROS	OVER SAYLERS CREEK FED	CON \$1,778,773	\$325,000	\$998,866	\$0	\$0	\$0	\$0	\$0	\$0		
Minimum Plan	ID (13933)	Total \$2,241,894	\$325,000	\$998,866	\$485,448	\$0	\$0	\$0	\$0	\$0		
0003.01	0.023 MILE WEST OF SAYLERS CREEK	12/8/2015		\$1,809,314								
	0.027 MILE EAST OF SAYLERS CREEK											
	0.1											
R1.4005	1204005	PE \$0	\$15,000		\$0	\$0	\$0	\$0	\$0	\$0	0	Preliminary Engineering
100082	COUNTY-WIDE ENGINEERING & SURVEY	RW \$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	16015	MINOR SURVEY & PRELIMINARY ENGINEERING FOR BUDGET ITEMS AND INCIDENTAL TYPE WORK.
S	VARIOUS LOCATIONS IN COUNTY	CON \$250,000	\$15,000	\$235,000	\$0	\$0	\$0	\$0	\$0	\$235,000		
0006.01	VARIOUS LOCATIONS IN COUNTY	3/1/2011										
R1.4008	1204008	PE \$0	\$134,445		\$0	\$0	\$0	\$0	\$0	\$0	0	Right of Way
100321	COUNTY-WIDE RIGHT OF WAY ENGR.	RW \$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	16016	USE WHEN IMPRACTICAL TO OPEN A PROJECT. ATTORNEY FEES AND ACQUISITION COST.
S	VARIOUS LOCATIONS IN COUNTY	CON \$250,000	\$0	\$115,555	\$0	\$0	\$0	\$0	\$0	\$115,555		
0006.02	VARIOUS LOCATIONS IN COUNTY	1/30/2011										
R1.4007	1204007	PE \$0	\$91,618		\$0	\$0	\$0	\$0	\$0	\$0	0	Safety
99845	COUNTY-WIDE TRAFFIC SERVICES	RW \$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	16021	TRAFFIC SERVICES INCLUDE SECONDARY SPEED ZONES, SPEED STUDIES, OTHER NEW SECONDARY SIGNS
S	VARIOUS LOCATIONS IN COUNTY	CON \$250,000	\$0	\$158,382	\$0	\$0	\$0	\$0	\$0	\$158,382		
0006.03	VARIOUS LOCATIONS IN COUNTY	3/1/2011										

**A RESOLUTION OF THE  
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA  
SIX-YEAR ROAD PLAN AND CONSTRUCTION PRIORITY LIST**

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held at the Prince Edward County Courthouse, Board of Supervisors Room, Tuesday, June 9, 2015, at 7:00 p.m.

MEMBERS PRESENT: Chairman Howard F. Simpson  
Vice Chairman Pattie Cooper-Jones  
Calvin L. Gray  
Robert M. Jones  
Charles W. McKay  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim Wilck

MEMBERS ABSENT: None

On a motion of Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_, and carried by the following vote:

Aye: Chairman Howard F. Simpson  
Vice Chairman Pattie Cooper-Jones  
Calvin L. Gray  
Robert M. Jones  
Charles W. McKay  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim Wilck

Nay: None

**WHEREAS**, Sections 33.1-23.1 and 33.1-23.4 of the *Code of Virginia*, 1950, as amended, provide the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan and budget; and

**WHEREAS**, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (FY 2016 through 2021), as well as the Construction Priority List (FY 2016) on June 9, 2015, after being duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

**WHEREAS**, Kevin Wright, Residency Administrator, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (FY 2016 through 2021) and the Construction Priority List (FY 2016) for Prince Edward County;

**NOW, THEREFORE, BE IT RESOLVED** that since said Plan appears to be in the best interests of the Secondary Road System in Prince Edward County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (FY 2016 through 2021) and Construction Priority List (FY 2016) are hereby approved as presented at the public hearing.

Certification

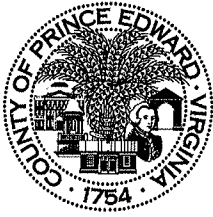
*I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 9<sup>th</sup> day of June, 2015.*

\_\_\_\_\_  
Howard F. Simpson, Chairman

CERTIFIED TRUE COPY

\_\_\_\_\_  
W.W. Bartlett, County Administrator





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 10  
**Department:** Planning and Community Development  
**Staff Contact:** Rob Fowler  
**Issue:** PUBLIC HEARING - Special Use Permit-Grace Chapel Ministries, Inc.

**Summary:** The Planning Commission conducted a public hearing at its May 19, 2015 meeting to consider a request from Grace Chapel Ministries, Inc. to permit the installation of one electronic sign located at 45 Simpson Road on Tax Map Parcel 021-A-10C owned by Grace Chapel Ministries, Inc. The parcel is located in the A1, Agricultural Conservation District; the installation of the electronic signs requires a Special Use Permit. No one spoke at the public hearing.

**Special Use Permit:** The County has received a special use permit application to permit the installation of one electronic sign located at 45 Simpson Road on tax map parcel 021-A-10C owned by Grace Chapel Ministries, Inc. The sign will be approximately 15 feet in height, 40 square feet in area and contain a 32 square foot electronic message board. The sign will be located at the corner of U.S. 460 and Simpson Road. The property is currently being used as a church which is an allowed use in the A1, Agricultural Conservation District. Section 3-104.5 of the Prince Edward County Zoning Ordinance permits electronic signs by Special Use Permit.

**The Planning Commission unanimously approved a recommendation that the Board of Supervisors favorably approve the Special Use Permit request.**

**Attachments:**

1. Public Hearing Notice
2. Special Use Permit Application
3. Sample letter sent to adjoining property owners.
4. List of adjoining property owners notified of Special Use Application
5. Plat of Tax Parcel
6. Planning Commission Minutes (Draft)

**Recommendation:** Staff recommends approval of the Special Use Permit request with the following conditions approved by the Planning Commission:

1. The sign comply with *Virginia Code Title 33.2 Highways and Other Surface Transportation Systems Section 33.2-1216.*
2. The sign must have at a minimum a Four Second cycle before changing the sign message.
3. The sign must have automatic dimming capabilities
4. The sign must only display messages that pertain to the current permitted uses of the building.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
 Gray \_\_\_\_\_  
 Jones \_\_\_\_\_

McKay \_\_\_\_\_  
 Simpson \_\_\_\_\_  
 Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_



March 2, 2015

Please publish the following public hearing notice in THE FARMVILLE HERALD on Wednesday, May 27, 2015 and Wednesday, June 3, 2015.

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### Notice of Public Hearing

The Prince Edward County Board of Supervisors will hold a public hearing on Tuesday, June 9, 2015 at 7:30 p.m. in the Board of Supervisors Room located on the 3<sup>rd</sup> Floor of the Prince Edward County Courthouse, 111 South Street, Farmville, Virginia, to receive citizen input prior to considering a recommendation of the Prince Edward County Planning Commission on the following:

*Request by Grace Chapel Ministries, Inc. for a Special Use Permit to install one freestanding electronic sign on property identified as Tax Map Parcel 021-A-10C, located at 45 Simpson Road, Prince Edward County, VA. This is an A1, Agricultural Conservation District.*

A complete copy of the Special Use Permit application is available for public review in the office of the Prince Edward County Administrator, 111 South Street, 3<sup>rd</sup> Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

COMMENTS: FEE PAID  
\$300.00

PERMIT/APPLICATION NO \_\_\_\_\_  
ZONING DISTRICT A1  
MAGISTERIAL DISTRICT \_\_\_\_\_  
DATE SUBMITTED 4-30-15

**County of Prince Edward**

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY APPLICATION  
FOR SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION      SPECIAL EXCEPTION REQUESTED:  
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: GRACE CHAPEL MINISTRIES, INC.  
Applicant's Address: P.O. Box M Farmville, VA 23901  
Applicant's Telephone Number: (434) 392-3647

Present Land Use: \_\_\_\_\_

Legal Description of Property with Deed Book and Page No. or Instrument No. \_\_\_\_\_

Church sign

Tax Map # 021-A-106      Acreage: 1.3

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) LED sign

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) 45 Simpson Rd.

Height of Principal Building (s): Feet 14'      Stories 8'

**APPLICANT'S STATEMENT: (if not owner(s) of property):**

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

[Signature]      Date 4-30-15

**PROPERTY OWNER(S) STATEMENT:**

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

[Signature]      Date 4-30-15

Signature of Property Owner(s)      Date

Signature of Property Owner(s)      Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00      Fee Received by [Signature]      Date 4/30/15

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

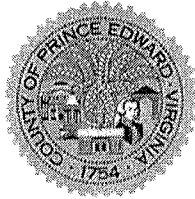
Mail to: Department of Planning & Community Development  
P. O. Box 382  
Farmville, VA 23901  
(434) 392-8837

BOARD OF SUPERVISORS

HOWARD F. SIMPSON  
CHAIRMAN

PATTIE COOPER-JONES  
VICE CHAIRMAN

CALVIN L. GRAY  
ROBERT M. JONES  
CHARLES W. MCKAY  
C. ROBERT TIMMONS, JR.  
JERRY R. TOWNSEND  
JAMES R. WILCK



COUNTY ADMINISTRATOR  
W.W. BARTLETT

POST OFFICE BOX 382  
FARMVILLE, VA 23901

(434) 392-8837 VOICE  
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US

**COUNTY OF PRINCE EDWARD, VIRGINIA**

May 1, 2015

RE: Special Use Permit Application at 45 Simpson Road

To Whom It May Concern:

The Prince Edward County Planning Commission has scheduled a Public Hearing on Tuesday, May 19, 2015 at 7:00 p.m. to consider a Special Use Permit Application by Grace Chapel Ministries, Inc. The Planning Commission meeting will be held in the Board Room on the Third Floor of the Prince Edward County Courthouse. A public hearing gives the Planning Commission the opportunity to gather citizen input prior to considering the special use permit.

This Special Use Permit application is a request to install one freestanding sign with an electronic message board for Grace Chapel Ministries, Inc. located 45 Simpson Road, identified as Tax Map Parcel 021-A-10C. This request is a use that is allowed in the A1, Agriculture Conservation District by Special Use Permit.

You are receiving this notice because you own land adjacent to this parcel. The Special Use Permit application is available for review in the Prince Edward County Department of Planning and Community Development and on the county web page at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). If you have any questions about this meeting or the permit application, I encourage you to contact me by calling 434-392-8837 or electronically at [rfowler@co.prince-edward.va.us](mailto:rfowler@co.prince-edward.va.us).

Sincerely,

Robert S. Fowler  
Director  
Planning and Community Development



Prince Edward County  
Special Use Permit

Applicant: Grace Chapel Ministries, Inc.

Date: May 5, 2015

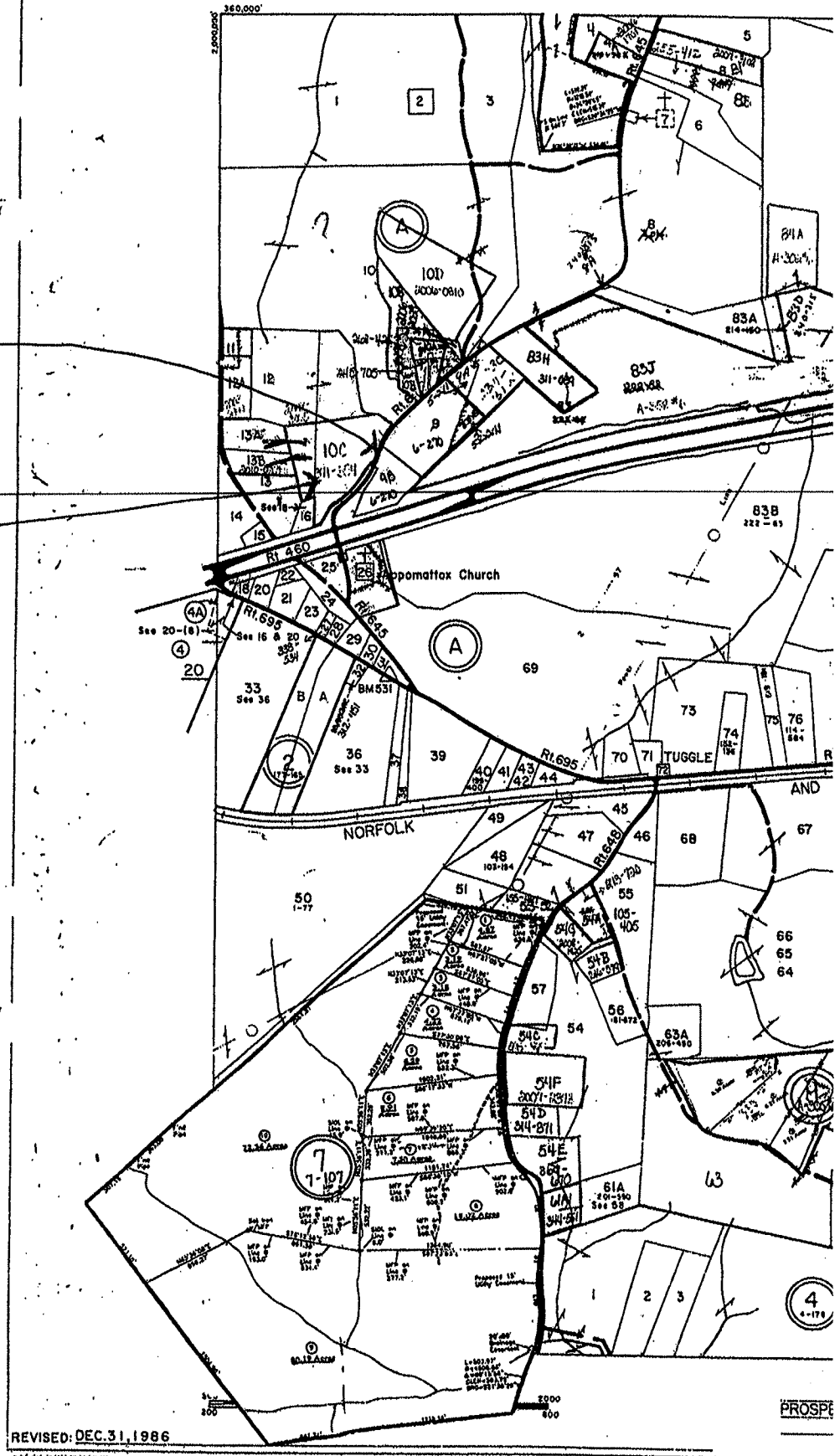
**Schedule B**

List of property owners and mailing addresses adjoin the parcel proposed for Special Use.

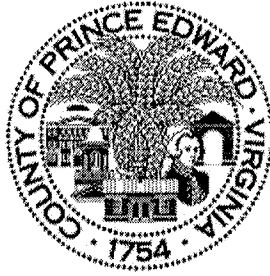
<b>Parcel ID</b>	<b>Owner</b>	<b>Address</b>	<b>Note</b>
021-A-12	Joshua & Kelly Simpson	127 Simpson Road Prospect, VA 23960	
021-A-26	Appomattox Presbyterian Church	198 Church Road Prospect, VA 23960	
021-A-25	Melvin & Charity Dove, SR	10486 Prince Edward Highway Prospect, VA 23960	
021-A-13	Anna Davis	614 Lynn Street, Apt 211 Danville, VA 24541	
021-A-16, 021-A-9	David & Robyn Simpson	1369 Simpson Road Prospect, VA 23960	
021-A-10	Averett Simpson, JR	261 Scufflin Acres Lane Prospect, VA 23960	

SIMPSON ROAD

GRACE CHAPEL  
45 SIMPSON RD



REVISED: DEC. 31, 1986



**Prince Edward County Planning Commission  
Meeting Minutes  
May 19, 2015  
7:00 pm**

Members Present: John Townsend, Chairman Chris Mason, Vice Chairman  
Donald Gilliam Preston L. Hunt  
Mark Jenkins Robert "Bobby" Jones  
John "Jack" W. Peery, Jr. John Prengaman

Absent: Jack Leatherwood Cannon Watson

Staff Present: Rob Fowler, Director of Planning & Community Development

Chairman Townsend called the May 19, 2015 meeting to order at 7:00 p.m.

**Approval of Minutes: March 17, 2015:**

Chairman Townsend requested any changes or corrections be made known.

Chairman Townsend made a motion to approve the March 17, 2015 minutes as presented; the motion carried:

Aye: Preston C. Hunt Nay: (None)  
Donald Gilliam  
Mark Jenkins  
Robert M. Jones  
Chris Mason  
John "Jack" W. Peery, Jr.  
John Prengaman  
John Townsend, III

Absent: Clifford Jack Leatherwood, Cannon Watson

**In Re: Public Hearing – Special Use Permit, Grace Chapel Ministries, Inc.**

Chairman Townsend said this is the time and date advertised for a Public Hearing to receive citizen input prior to considering a request for a Special Use Permit to install one freestanding electronic sign on property identified as Tax Map Parcel 021-A-10C, located at 45 Simpson Road, Prospect, VA. This is an A1, Agricultural Conservation District. Notice of this public hearing was advertised according to law in the Wednesday, May 6, 2015 and Wednesday, May 13, 2015 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Townsend opened the public hearing.

Mr. Rob Fowler, Director of Planning and Community Development, stated the County has received a Special Use Permit application to permit the installation of one electronic sign located at 45 Simpson Road on Tax Map Parcel 021-A-10C, owned by Grace Chapel Ministries, Inc. The sign will be approximately 15 feet in height, 40 square feet in area and contain a 32 square foot electronic message board. The sign will be located at the corner of Highway 460 and Simpson Road. Mr. Fowler stated the property is currently being used as a church which is an allowed use in the A1, Agricultural Conservation District; Section 3-104.5 of the Prince Edward County Zoning Ordinance permits electronic signs by Special Use Permit.

Mr. Fowler stated there are no staff objections and no opposition from surrounding property owners; there was one inquiry as to its location. Mr. Fowler stated the *Code of Virginia*, Title 33.2 – Highways and Other Surface Transportation Systems, Section 33.2-1216 sets forth several conditions: there must be at least a four-second message cycle restriction, the sign must have an auto-dimming capability, and the sign may only display messages that pertain to the current permitted uses of the building.

Discussion followed on the date of installation. Mr. Fowler stated that, if approved, the issue will go before the Board of Supervisors at the June 9 meeting; following that approval, the permit can be obtained the next day.

There being no one further wishing to speak, Chairman Townsend closed the public hearing.

Commissioner Prengaman made a motion to approve with conditions the Special Use Permit to allow Grace Chapel Ministries to install one electronic sign on property identified as Tax Map Parcel #021-A-10C, located at 45 Simpson Road, Prospect, Virginia, and commonly known as Grace Chapel Ministries, Inc.; the motion carried:

Aye:	Preston C. Hunt	Nay:	(None)
	Donald Gilliam		
	Mark Jenkins		
	Robert M. Jones		
	Chris Mason		
	John "Jack" W. Peery, Jr.		
	John Prengaman		
	John Townsend, III		

Absent: Clifford Jack Leatherwood, Cannon Watson

**Review of Board of Supervisors Actions**

Mr. Fowler advised the Commissioners the amended Bylaws of the Planning Commission were approved by the Board of Supervisors. He stated the Special Use Permit for The Executive Inn was approved and the sign is being manufactured.

**Old Business**

(None)

**New Business**

Mr. Fowler announced there is a joint meeting of the Planning Commission and the Board of Supervisors for a public hearing regarding a Special Use Permit application for Ellington Energy Services, Inc. at the Pump & Pantry for a lighted sign. He said renovations are in progress and the public hearing has been scheduled for June 9, 2015 at 6:30 p.m. to meet time constraints set by the franchise.

Mr. Fowler suggested the sign regulations in the A1 and A2 districts remain the same, requiring the Special Use Permits, and proposed amendments be worked on regarding signs in the Commercial and Industrial districts. Discussion followed.

Mr. Fowler then stated there has been an on-going violation regarding junk cars on Hard Times Road; the property owner has complied and the case has been dropped. This property will be inspected from time to time to ensure it is maintained according to code.

Chairman Townsend made a motion, seconded by Commissioner Prengaman and adopted by the following vote:

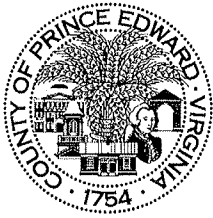
Aye:	Preston C. Hunt Donald Gilliam Mark Jenkins Robert M. Jones Chris Mason John "Jack" W. Peery, Jr. John Prengaman John Townsend, III	Nay: (None)
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Absent: Clifford Jack Leatherwood, Cannon Watson

the meeting was recessed at 7:15 p.m. until June 9, 2015 at 6:30 p.m. in the Board of Supervisors Room.

**Next Meeting: June 9, 2015**





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 9, 2015  
**Item No.:** 11  
**Department:** County Administrator  
**Staff Contact:** W. W. Bartlett/Sarah Elam Puckett  
**Issue:** Poplar Hill Community Development Authority Special Levy

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**Summary:** As the Board will recall, the Poplar Hill Community Development Authority (CDA) has requested by resolution that the Board set the 2015 CDA District Special Levy at \$1.00/\$100. The CDA had previously requested the levy be set at \$0.25/\$100, which was the levy that was advertised and approved. To facilitate this request to increase the CDA Special Levy to \$1.00/\$100, the Board authorized a Public Hearing on the proposed amendments to the County's *Ordinance to Impose Tax Levies for Calendar Year 2015* (copy attached).

**Attachments:** Public Hearing Notice  
*Ordinance to Impose Tax Levies for Calendar Year 2015 (Showing Proposed Amendments)*

**Recommendation:** Following the Public Hearing, consider the amendment to the County *Tax Levy Ordinance* to set the 2015 CDA District Special Levy at \$1.00.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



**Please publish in the Friday, May 29 and Friday, June 5 editions of The Farmville Herald.**



**PUBLIC HEARING NOTICE**

**AMENDMENT TO ORDINANCE FOR THE CALENDAR YEAR 2015 TAX LEVIES**

The Board of Supervisors of the County of Prince Edward will hold a public hearing on Tuesday, June 9, 2015 at 7:30 p.m. in the Board of Supervisors Room, Prince Edward County Courthouse, 111 South Street, 3rd Floor, Farmville, Virginia, at which time the Board will receive citizen input regarding a proposed amendment to the County's *Ordinance for the Calendar Year 2015 Tax Levies*. The amendment is to increase the Special Levy in the Poplar Hill Community Development Authority (CDA) District from \$0.25/\$100 of assessed valuation to \$1.00/\$100 of assessed valuation, as shown below:

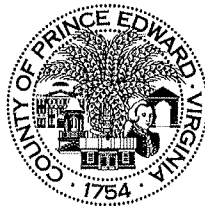
<b>Additional Special Levy – Poplar Hill CDA District Only</b>			
<b>Levy</b>	<b>Nominal Tax Rate (per \$100 of assessed valuation)</b>	<b>Value Used for Assessment Purposes</b>	<b>Effective Tax Rate (per \$100 of assessed valuation)</b>
Poplar Hill CDA District	\$0.25	Fair Market Value	\$0.25
Real Estate Special Levy	\$1.00		\$1.00

For additional information or questions concerning the proposed amendment and the CDA District tax levy, please contact the Prince Edward County Administrator's Office at 434-392-8837. Information is also available on the County web site: [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us).

It is the County's intent to comply with the Americans with Disabilities Act. Persons requiring special assistance to attend and participate in the hearing should contact the County Administrator's Office at 434-392-8837, prior to June 5, 2015.

By Order of the Board of Supervisors  
W.W. Bartlett, County Administrator





*An Ordinance to Impose Tax Levies For Calendar Year 2015*

**Whereas**, the Prince Edward County Board of Supervisors establishes the levies for the County of Prince Edward, Virginia; and

**Whereas**, for calendar year 2015, beginning January 1, 2015 and ending December 31, 2015, the Board of Supervisors has duly advertised and on April 21, 2015 and June 9, 2015 held public hearings on the subject tax levies;

**Now, Therefore, Be It Resolved**, by the Board of Supervisors of the County of Prince Edward that the following tax levies be, and hereby are, imposed for the calendar year 2015:

Levy	Nominal Tax Rate (per \$100 of assessed valuation)	Value Used for Assessment Purposes	Effective Tax Rate (per \$100 of assessed valuation)
Real Estate	\$0.49	Fair Market Value	\$0.49
Mobile Homes	\$0.49	Fair Market Value	\$0.49
Merchant's Capital	\$0.70	100% of Original Cost	\$0.70
Tangible Personal Property – Motor Vehicles	\$4.50	N.A.D.A. Guide, Loan Value	\$4.50
Tangible Personal Property – Business Furniture & Fixtures	\$4.50	20% of Original Cost	\$0.90
Tangible Personal Property – Heavy Equipment	\$4.50	20% of Original Cost	\$0.90
Machinery & Tools	\$4.20	10% of Original Cost	\$0.42
Farm Machinery & Equipment	\$0.00	----	\$0.00

**Additional Special Levy – Poplar Hill CDA District Only**

Levy	Nominal Tax Rate (per \$100 of assessed valuation)	Value Used for Assessment Purposes	Effective Tax Rate (per \$100 of assessed valuation)
Poplar Hill CDA Real Estate Special Levy	\$0.25 \$1.00	Fair Market Value	\$0.25 \$1.00

**Certification**

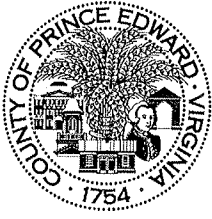
*I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of \_\_\_ in favor and \_\_\_ opposed, this 9<sup>th</sup> day of June, 2015.*

\_\_\_\_\_  
Howard F. Simpson, Chairman

ATTEST:

\_\_\_\_\_  
W.W. Bartlett, County Administrator





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 12  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** School Board Appointments

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**Summary:** At its May 12, 2015 meeting, the Board of Supervisors held a public hearing on the following candidates for School Board for Districts #201 and #601. They are as follows:

- |                         |   |
|-------------------------|---|
| Lockett District # 201: | Robert R. Burke<br>Chapman Hood Frazier |
| Prospect District #601: | Darin E. Thomas                         |

**Attachments:** Criteria for Selection of School Board Members  
Citizen Volunteer Applications

**Recommendation:** The Board will wish to appoint School Board members for Districts #201 and #601.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

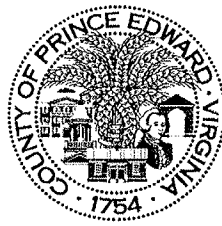


Adopted: November 13, 1984  
Revised: August 10, 2004  
Revised: January 13, 2009

### CRITERIA FOR SELECTION OF SCHOOL BOARD MEMBERS

1. Each of the eight School Board members shall be appointed by a majority vote of the full Board of Supervisors when the School Board members' terms expire. This vote of the Board of Supervisors shall be by the show of hands.
2. The School Board members' terms of office shall commence on July 1.
3. The criteria for the appointment of School Board members are as follow:
  - a. Each year, the Supervisor from each election district in which a School Board member's term expires shall appoint a three (3) or five (5) member Citizens Committee to review and select candidate(s) for appointment to the School Board.
  - b. The membership of the Citizens Committee shall be announced at the Board of Supervisors meeting in February and published in a newspaper of general circulation, and the voters of the electoral district encouraged to submit nominations to the Chairman of the Committee.
  - c. For the March Board meeting, the County Administrator shall schedule and publish notice of a public hearing at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board. The members of the appointed Citizens Committee shall attend.
  - d. After the public hearing, the Citizens Committee shall interview and seriously consider all persons who are nominated and express willingness to serve, if appointed.
  - e. At the April Board meeting, the Citizens Committee shall report to the full Board of Supervisors a list of candidates for consideration. If the incumbent is requesting reappointment and is the only citizen expressing an interest, the Citizens Committee shall only be required to submit one name, the incumbent's, for consideration. If the incumbent is not requesting reappointment or is ineligible for reappointment, the Citizens Committee shall submit one or more names for consideration. The Citizens Committee shall also provide the Board biographical information on each candidate.
  - f. At the May Board meeting, a public hearing shall be held on the candidate(s) submitted at the April meeting.
  - g. At the June meeting, the Board, by a majority vote, shall appoint one candidate to the School Board.
  - h. The Citizens Committee, in selecting the candidates, shall consider the following:
    1. Person must be an eligible voter and resident of the election district;
    2. Person should be a freeholder;
    3. Person must be willing to serve on the School Board;
    4. Person should have at least a high school education;
    5. Person should be oriented to public service;
    6. Person should be involved, concerned, and dedicated to public education;
    7. Person should be independent (base decisions on factual matters rather than as a representative of a group or faction);
    8. Person should be able to perform the duties and obligations of School Board members;
    9. Person should be of integrity in all matters;
    10. Person should be above prejudice with regard to race, creed, sex, religion, age, and national origin.

###



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

RECEIVED APR 22 2015

Name Robert R. Burke Date 4/22/15

Home Address 938 Gates Bass Rd.

City Rice State VA Zip Code 23966

Election District: Buffalo \_\_\_\_\_ Farmville 801 \_\_\_\_\_  
 Hampden \_\_\_\_\_ Leigh \_\_\_\_\_  
 Farmville 101 \_\_\_\_\_ Lockett ✓  
 Farmville 701 \_\_\_\_\_ Prospect \_\_\_\_\_

Home Telephone Number 434 315-3914 FAX \_\_\_\_\_

E-Mail Address pzadude@yahoo.com

Present Employer Wal-Mart

Business Address 1800 Peery Dr.

City Farmville State VA Zip Code 23901

Business Telephone Number 434 392 5344 FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home ✓ Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation ASSISTANT Manager

Former Occupation, If Retired \_\_\_\_\_

Education: High School TS WOOTTON Year 1979

College/Technical School George Washington Univ Year 1983

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments \_\_\_\_\_

Professional, Civic, or Other Activities past member Rotary Club, Chamber of Commerce, PRESIDENT Heart of Virginia Soccer Club

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Interested in serving on PE County School Board

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*



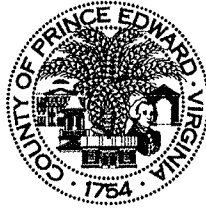
Signature

4/22/15

Date

**Please Return Application To:**  
**Prince Edward County Administrator's Office**  
 Post Office Box 382  
 111 South Street, 3<sup>rd</sup> Floor  
 Farmville, Virginia 23901  
 Tel: 434-392-8837 -- FAX: 434-392-6683  
 e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 3-4-15

Name Chapman Hood Frazier

Home Address 71 Sunrise Lane

City Rice State VA Zip Code 23966

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	<u>X</u>
	Farmville 701	_____	Prospect	_____

Home Telephone Number 434-390-6709 FAX \_\_\_\_\_

E-Mail Address hoodfrazier51@yahoo.com

Present Employer James Madison University (Part Time)

Business Address MSC 6912

City Harrisonburg State VA Zip Code \_\_\_\_\_

Business Telephone Number \_\_\_\_\_ FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

**Optional Information Which May Prove Helpful:**

Occupation Professor in Residence

Former Occupation, If Retired Professor Middle and Secondary Education

Education: High School Parkersburg High School Year 1969

College/Technical School West Virginia University Year 1973

Graduate School WVU, Longwood College, UVA Year 1978

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other MA in English, MS in Reading, PhD in English Ed.

Past Board, Commission, and Committee Assignments Chairman of Board at Crossroads

Waldorf School in Charlottesville, Chairman Mountain Springs Farm & Heritage Center

Professional, Civic, or Other Activities President, VP, of Virginia Association

of Teachers of English, Chair of Virginia Council of English Educators,

Coordinator for English of Content Teaching Academy,

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I have a strong interest in promoting quality education and have worked with it at both the high school and university levels. For 5 years in Charlottesville, I taught "AT RISK" students at Wolcott High School, taught for 12 years at Southside VA Community College and have taught in Virginia and Maine at the university levels in teacher education. As a new member to the Community, I would like to provide support for education that supports the students, teachers, and citizens of Prince Edward.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

*No*

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

*No*

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

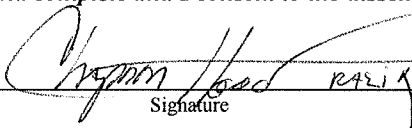
**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*



Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please Return Application To:**  
**Prince Edward County Administrator's Office**  
 Post Office Box 382  
 111 South Street, 3<sup>rd</sup> Floor  
 Farmville, Virginia 23901  
 Tel: 434-392-8837 -- FAX: 434-392-6683  
 e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.





**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date March 9, 2015

Name Darin E. Thomas

Home Address 550 Hixburg Road

City Prospect State Virginia Zip Code 23960

Election District: Buffalo \_\_\_\_\_ Farmville 801 \_\_\_\_\_  
Hampden \_\_\_\_\_ Leigh \_\_\_\_\_  
Farmville 101 \_\_\_\_\_ Lockett \_\_\_\_\_  
Farmville 701 \_\_\_\_\_ Prospect X

Home Telephone Number 434-574-2537 FAX \_\_\_\_\_

E-Mail Address darint@hsc.edu

Present Employer Frito Lay, Inc

Business Address 5500 International Trade Drive

City Richmond State VA Zip Code 23231

Business Telephone Number 434-547-7140 FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home X Office \_\_\_\_\_

*Optional Information Which May Prove Helpful:*

Occupation Route Sales Representative

Former Occupation, If Retired \_\_\_\_\_

Education: High School Prince Edward County High School Year 1983

College/Technical School Central Virginia Community College Year 1987

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other Associate Degree in Applied Science - Management

Past Board, Commission, and Committee Assignments Current member of the Prince Edward County School Board. Serving on the renovation subcommittee and the finance committee.

Professional, Civic, or Other Activities Prospect Volunteer Fire Department Auxiliary member. Past softball and baseball coach for PEFYA. Current umpire for PEFYA baseball and softball leagues. Past Cub Scout troop leader. Current adult leader for Boy Scout Troop 6516 serving as treasurer for 4 years. Treasurer of the Olive Branch Cemetery Association. Member of Olive Branch United Methodist Church serving as Chairman of the Parsonage Trustees, and member of the finance committee.

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I currently serve as the Prospect District representative on the Prince Edward County School Board and feel I am making positive contributions to the educational needs of our county school children.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

N/A

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

N/A

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

Darin E. Thomas  
Signature

3/9/15  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

**Darin E. Thomas**  
**550 Hixburg Road**  
**Prospect, VA 23960**  
**434-574-2537**  
**darint@hsc.edu**

**EDUCATION:**

**Central Virginia Community College** Lynchburg, VA May 1987  
Associate of Applied Science in Management  
Concentration: Business Management and Marketing

**WORK EXPERIENCE:**

**Frito Lay, Inc** Richmond, VA July 1997 - Present

**Route Sales Specialist** February 2004 – Present

- Upgrade and replace equipment in stores
- Assist route sales representative with sales development
- Assist District Sales Leader in obtaining growth contracts
- Participate in store re-sets
- New hire mentor and trainer
- District safety point person
- Serves as vacation relief for thirteen route sales representatives
- Assist District Sales Leader in projects as assigned
- Knowledge of route operations to include: SMAC, PRE-PICK, UDS, and Merchandiser

**Route Sales Representative** July 1997 – February 2004

- Provide customer service to stores on sales route
- Maintained inventory control

**Food Lion, Inc** Farmville, VA August 1988 – July 1997

**Store Manager**

- Worked my way up from stock crew member to store manager from 1988-1993
- Supervised store employees
- Provided and promoted excellent customer service
- Responsible for store operations and inventory control
- Hired and trained new employees

**Personal interest:**

School Board Member for the Prince Edward County Public Schools system  
Member of the Prospect Volunteer Fire Department Auxiliary  
Adult leader for Boy Scouts of America Troop 6516  
Current umpire and previous softball coach for Prince Edward/Farmville Youth Association

Darin E. Thomas  
550 Hixburg Road  
Prospect, VA 23960

March 9, 2015

Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901

Dear Members of the Prince Edward County Board of Supervisors,

I am writing to notify you that I am seeking a second term as the Prospect District representative for the Prince Edward County School Board.

During my first term, the school board has accomplished many great things, and many more are currently in the works. I feel I have made positive contributions not only during our monthly discussions, but outside of our scheduled meeting times as well.

I have visited each school system multiple times over the past 3 years. During my visits, I would sit in on class instructional time to observe both the teachers and students. I visited with teachers during their planning periods, listening to their comments and concerns. I then took this information back to my fellow board members, so we could collectively address any issues.

I have worked diligently these past 3 years to help support our public school systems. I have spoken with countless numbers of parents, students, teachers, and non-affiliated community members. I take everyone's opinion seriously, and relay any concerns that need to be addressed to the appropriate party, whether it is school board members, or school administration.

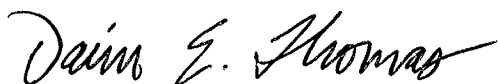
At no point during my term has anyone contacted me, or the school board office, of their disapproval of how I perform my duties as the school board representative for the Prospect District. I believe this is a testimony to my hard work and commitment in helping to improve our public school systems.

It would be both a pleasure, and an honor to be reappointed to the Prince Edward County School Board. I am asking for your support, and vote in my reappointment.

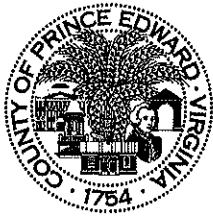
After reviewing my application, if additional information is needed, please feel free to contact me at [darint@hsc.edu](mailto:darint@hsc.edu) or 434-547-7140. I look forward to hearing from you.

Thank you for your time and consideration.

Sincerely,



Darin E. Thomas



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 13  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Citizen Volunteer Appointments

**Summary:** Listed below is a chart summarizing the boards and commissions which have upcoming vacancies and/or expiring terms of office in June 2015. Also attached is a copy of a Citizen Volunteer Application for each applicant.

APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	CURRENTLY IN OFFICE	CITIZEN VOLUNTEER APPLICANTS
Board of Appeals for Building Code	5 Years	1	Anthony T. Williams	None
Poplar Hill CDA	2 Year	2 (Board Position)	Howard F. Simpson	Howard F. Simpson
Poplar Hill CDA	1 Year	2 (Citizen Positions)	Mattie P. Wiley Karen Schinabeck	Mattie P. Wiley Karen Schinabeck
Prince Edward County IDA	4 Years	2	Ken Copeland Edgar Jones	Ken Copeland Edgar Jones Tyrone Mosby
Social Services Board <i>(Position to be filled by resident living in the Hampden-Sydney/Darlington Heights area.)</i>	4 Years	1	Pauly Hollingsworth	Eva Allen Bland Pauly Hollingsworth
Social Services Board <i>(Position to be filled by resident living in the Green Bay-Meherrin area.)</i>	To fill unexpired term until 6/30/17	1	Vacant	Ida A. Miley
Central Va. Regional Library Board	4 Years	2	Sandy Wilcox Myra Green	Brian Burns Eunice Carwile Wayne McWee May Reed Janet Southall

*\*Eligible for re-appointment.*

**Attachments:** Citizen Volunteer Applications

**Recommendation:**

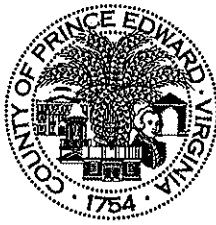
1. Make appointments for position with applicants.
2. Determine how to fill vacancies with no applicants.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
 Gray \_\_\_\_\_  
 Jones \_\_\_\_\_

McKay \_\_\_\_\_  
 Simpson \_\_\_\_\_  
 Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 6/1/15

Name Karen Schinabeck

Home Address 49 Lake Dr.

City Farmville State VA Zip Code 23901

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number 434-390-0379 FAX \_\_\_\_\_

E-Mail Address Schinabeckkm@longwood.edu

Present Employer Retired

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Telephone Number \_\_\_\_\_ FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation \_\_\_\_\_

Former Occupation, If Retired Director of Financial Aid, Longwood University

Education: High School P.E. Academy Year 1969

College/Technical School Smithfield-Massey Bus. Coll. Year 1971

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments Social Services Board, CVRL Bd., CVRL local Bd., CVRL Friends Board

Professional, Civic, or Other Activities \_\_\_\_\_

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I am currently serving the remainder of the term on the CDA for someone who withdrew. I have enjoyed serving my community in this position. I think retirement should be all about giving back!

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Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

no

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

no

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*



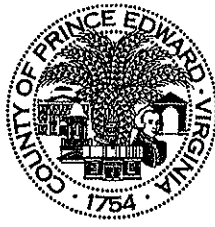
Signature

6/1/15

Date

**Please Return Application To:**  
**Prince Edward County Administrator's Office**  
 Post Office Box 382  
 111 South Street, 3<sup>rd</sup> Floor  
 Farmville, Virginia 23901  
 Tel: 434-392-8837 -- FAX: 434-392-6683  
 e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 06/01/2015

Name Mattie P. Wiley

Home Address 205 S. Virginia St.

City Farmville State Virginia Zip Code 23901

Election District:	Buffalo	_____	Farmville 801	<input checked="" type="checkbox"/>
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number 434-607-1783 FAX \_\_\_\_\_

E-Mail Address mattiewiley@yahoo.com

Present Employer Retired

Business Address N/A

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Telephone Number N/A FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation Volunteer Eligibility Worker Heart of Virginia Free Clinic

Former Occupation, If Retired Child Care Owner / Provider

Education: High School Prince Ed. / Port Washington Public School Year 1973

College/Technical School Southside Virginia Community College Year 1999

Graduate School \_\_\_\_\_ Year N/A

Military Service \_\_\_\_\_ Years N/A

Degrees/Other Junior yr Liberty University BA Degree (Business)

Past Board, Commission, and Committee Assignments Crossroads Service Board, Personal Committee, YMCA Board, PE Planning Commission, Past Farmville Town Council

Professional, Civic, or Other Activities Church member, NAACP Life member, YMCA member, enjoy gossip singing, love attending most benefit programs. Very active in the community

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I feel the exposure and experience I have from being involved in the development of this project give me some knowledge of how the citizens of this county would like to see if the growth could continue and if so how it would provide proper prospective opportunities that could bring revenue into the area to lessen the possibility of increasing taxes here in PEC. I also believe that I communicate well with the citizens and will be an access to the CDA Board in serving the citizen.

RECEIVED JUN 02 2015



Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

N/A

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

N/A

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

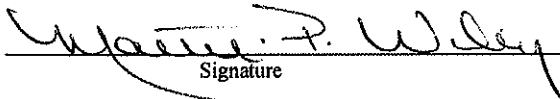
**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*


07/02/2015  
 \_\_\_\_\_  
 Signature Date

**Please Return Application To:**  
 Prince Edward County Administrator's Office  
 Post Office Box 382  
 111 South Street, 3<sup>rd</sup> Floor  
 Farmville, Virginia 23901  
 Tel: 434-392-8837 -- FAX: 434-392-6683  
 e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



RECEIVED APR 24 2015

### CITIZEN VOLUNTEER APPLICATION FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Ken Copeland Date 4/20/15

Home Address 310 Barwood Dr.

City Farmville State VA Zip Code 23901

Election District: Buffalo \_\_\_\_\_ Farmville 801 \_\_\_\_\_  
 Hampden \_\_\_\_\_ Leigh \_\_\_\_\_  
 Farmville 101 \_\_\_\_\_ Lockett \_\_\_\_\_  
 Farmville 701 \_\_\_\_\_ Prospect \_\_\_\_\_

Home Telephone Number 434 390 4603 FAX \_\_\_\_\_

E-Mail Address copelanpk@longwood.edu

Present Employer LONGWOOD U.

Business Address 201 HBT ST.

City FARMVILLE State VA Zip Code 23909

Business Telephone Number 434 395 2016 FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home \_\_\_\_\_ Office

Optional Information Which May Prove Helpful:

Occupation CPA

Former Occupation, If Retired \_\_\_\_\_

Education: High School \_\_\_\_\_ Year 1984  
 College/Technical School \_\_\_\_\_ Year 1989  
 Graduate School \_\_\_\_\_ Year 2003  
 Military Service \_\_\_\_\_ Years \_\_\_\_\_  
 Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments PE County COA, PE County IDA

Professional, Civic, or Other Activities Chamber Board, FAES Board, Active member of Farmville Baptist Church

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I would like to continue serving on the IDA.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain. NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.


**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

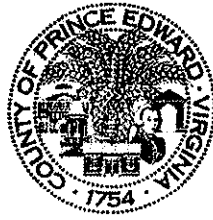
*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

  
 \_\_\_\_\_  
 Signature

4/20/15  
 \_\_\_\_\_  
 Date

**Please Return Application To:**  
**Prince Edward County Administrator's Office**  
 Post Office Box 382  
 111 South Street, 3<sup>rd</sup> Floor  
 Farmville, Virginia 23901  
 Tel: 434-392-8837 -- FAX: 434-392-6683  
 e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Edgar Jones Date 4-17-15

Home Address 1600 Price Dr.

City Farmville State VA Zip Code 23901

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number 434-603-1578 FAX \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Present Employer State Farm Agent - self

Business Address 1510 Graham Rd

City Farmville State VA Zip Code 23901

Business Telephone Number 434-392-4357 FAX 434-392-4056

Which Address is Preferred for Mailings? Home \_\_\_\_\_ Office X

Optional Information Which May Prove Helpful:

Occupation Insurance & Financial Services

Former Occupation, If Retired \_\_\_\_\_

Education: High School PE County Year 99

College/Technical School Virginia Tech Year 02

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments

IDA Board

Professional, Civic, or Other Activities Heritage Baptist Church Deacon & Treasurer

leader of Cub Scout Pack 6296,

Lions Club member, PEFYA coach & sponsor

Trustee of Central VA library endowment.

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Involvement in economic growth for  
P.E. County is important to me as  
a business owner and community member

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

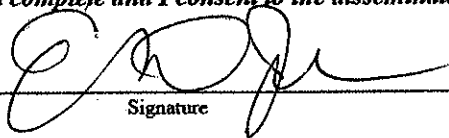
**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

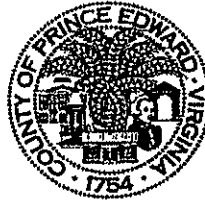


Signature

4-17-15  
Date

**Please Return Application To:**  
 Prince Edward County Administrator's Office  
 Post Office Box 382  
 111 South Street, 3<sup>rd</sup> Floor  
 Farmville, Virginia 23901  
 Tel: 434-392-8837 -- FAX: 434-392-6683  
 e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



### CITIZEN VOLUNTEER APPLICATION FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 4-21-15

Name Tyrone Mosby

Home Address 170 Brauntown Rd

City Prospect State VA Zip Code 23960

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	<u>X</u>

Home Telephone Number (434) 574-2673 FAX \_\_\_\_\_

E-Mail Address coachmosby@yahoo.com

Present Employer CMC Rebar

Business Address 300 SMI Way

City Farmville State VA Zip Code 23901

Business Telephone Number (434) 391-8704 ~~Cell~~ (Cell) 434-603-0802

Which Address is Preferred for Mailings? Home X Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation AutoCAD / Drafting

Former Occupation, If Retired \_\_\_\_\_

Education: High School \_\_\_\_\_ Year \_\_\_\_\_

College/Technical School Southside Community College Year 2001

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments none - N/A

Professional, Civic, or Other Activities Teacher at Cumberland County Public Schools 2007-2010. Head Boys Basketball Coach J.V. & Varsity 2004 - Present.

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I would like to learn more about what the responsibilities and duties are for the school board. I would like to have an input on decisions being made throughout the Prospect / Prince Edward County area.

RECEIVED APR 21 2015

Page Two

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No.

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.


**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

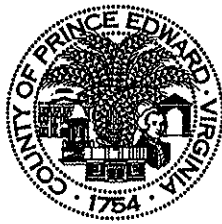
By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.


4-21-15  
 \_\_\_\_\_  
 Signature Date

**Please Return Application To:**  
 Prince Edward County Administrator's Office  
 Post Office Box 382  
 111 South Street, 3<sup>rd</sup> Floor  
 Farmville, Virginia 23901  
 Tel: 434-392-8837 -- FAX: 434-392-6683  
 e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

September 2010



CITIZEN VOLUNTEER APPLICATION  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 03/23/2015

Name EVA V Allen Bland

Home Address 499 Stokes Road

City Farmville State VA Zip Code 23901

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	<input checked="" type="checkbox"/>	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number 434-3926409 FAX Ø

E-Mail Address lab308Embaramail.com

Present Employer Trinity Mission of Farmville LLC

Business Address 1575 Scott Drive

City Farmville State VA Zip Code 23901

Business Telephone Number 434-3928806 FAX Ø

Which Address is Preferred for Mailings? Home 499 Stokes Rd Office Ø

Optional Information Which May Prove Helpful:

Occupation Licensed Practical Nurse

Former Occupation, If Retired \_\_\_\_\_

Education: High School  Year 1957

College/Technical School  Year 1999

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments Ø

Professional, Civic, or Other Activities Nursing, VFW Past Auxiliary President  
Church Treasurer

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment. Interested in being involve in the

Community plans and care, to work productively and respectfully. Work with the group toward positive solutions to achieve common goals as a group. Agree or disagree on ways to assist on the care needed for all citizens of Prince Edward County social services, I have held several leadership positions on my job, organizations and churches.

RECEIVED MAR 23 2015



Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

*Rev Raymond Dowdy - brother-in-law, is planning to resign from this position, reason being moving from this area.*

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

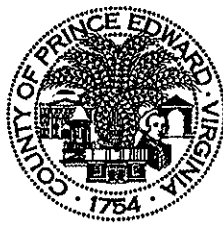
**By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.**

*Gra A Bland* 03/23/15  
Signature Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

REC'D 4/15/15



# CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 4-15-15

Name Esther W. (Pau) Hollingsworth

Home Address 150 Buffalo Heights Rd.

City Farmville State Virginia Zip Code 23901

Election District:

Buffalo	<input type="checkbox"/>	Farmville 801	<input type="checkbox"/>
Hampden	<input checked="" type="checkbox"/>	Leigh	<input type="checkbox"/>
Farmville 101	<input type="checkbox"/>	Lockett	<input type="checkbox"/>
Farmville 701	<input type="checkbox"/>	Prospect	<input type="checkbox"/>

Home Telephone Number 434-392-4675 FAX \_\_\_\_\_

E-Mail Address pauyed@embaxgmail.com

Present Employer retired

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Telephone Number \_\_\_\_\_ FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation \_\_\_\_\_

Former Occupation, If Retired teacher, Prince Edward County

Education: High School King George High School Year 1963

College/Technical School Longwood College Year 1967

Graduate School Longwood College Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other B.S.

Past Board, Commission, and Committee Assignments Prince Edward County Social Services Board 2011-2015

Professional, Civic, or Other Activities Poll election officer from 2008 to present

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I have served on the Board of Social Services Board for the last four years and would like to continue for another term. Having taught school in Prince Edward County for thirty-four years, I feel very familiar with the people and needs of this community. I have enjoyed serving my county and would be delighted to continue to serve.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain. *No*

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? *No*

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

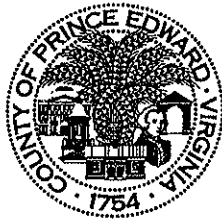
- Electoral Board
- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

*Shirley W. Hollingsworth* *4-15-15*  
 \_\_\_\_\_  
 Signature Date

**Please Return Application To:**  
 Prince Edward County Administrator's Office  
 Post Office Box 382  
 111 South Street, 3rd Floor  
 Farmville, Virginia 23901  
 Tel: 434-392-8837 -- FAX: 434-392-6683  
 e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 3-24-15

Name Ida A. Miley

Home Address 10911 Farmville Road

City Farmville State Va Zip Code 23901

Election District:	Buffalo	<input type="checkbox"/>	Farmville 801	<input type="checkbox"/>
	Hampden	<input checked="" type="checkbox"/>	Leigh	<input type="checkbox"/>
	Farmville 101	<input type="checkbox"/>	Lockett	<input type="checkbox"/>
	Farmville 701	<input type="checkbox"/>	Prospect	<input type="checkbox"/>

Home Telephone Number 434 223-4336 FAX —

E-Mail Address —

Present Employer Prince Edward Co Public School

Business Address 35 Eagle Drive

City Farmville State Va Zip Code 23901

Business Telephone Number — FAX —

Which Address is Preferred for Mailings? Home  Office

Optional Information Which May Prove Helpful:

Occupation Substitute Teacher Part/Time

Former Occupation, If Retired New York Transit Authority Retired

Education: High School Grad Year 1958

College/Technical School \_\_\_\_\_ Year \_\_\_\_\_

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments \_\_\_\_\_

Professional, Civic, or Other Activities \_\_\_\_\_

2014-2015 Superintendents Community Advisory Council

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

As a resident of The Hampton District, I would like to be of help in this County. I am interested in keeping this County safe and moving forward.

KEUD 3/24/2015

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

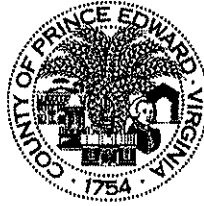
*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

*Alta A. Miley*  
Signature

*3-24-15*  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

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**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date May 26, 2015

Name Brian Burns

Home Address PO Box 153

City Hampden Sydney State VA Zip Code 23943

Election District: Buffalo \_\_\_\_\_ Farmville 801 \_\_\_\_\_  
Hampden X Leigh \_\_\_\_\_  
Farmville 101 \_\_\_\_\_ Lockett \_\_\_\_\_  
Farmville 701 \_\_\_\_\_ Prospect \_\_\_\_\_

Home Telephone Number 434.223.8800 FAX \_\_\_\_\_

E-Mail Address bburns@hsc.edu

Present Employer Hampden-Sydney College

Business Address Box 7 - 257 Via Sacra

City Hampden Sydney State VA Zip Code 23943

Business Telephone Number 434.223.7225 FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home X Office \_\_\_\_\_

*Optional Information Which May Prove Helpful:*

Occupation Librarian

Former Occupation, If Retired \_\_\_\_\_

Education: High School South Allegheny Jr./Sr. High School Year 1985

College/Technical School Indiana University of Pennsylvania Year 1989

Graduate School Indiana University of Pennsylvania - M. Ed. Year 1991

Graduate School University of South Florida - MLIS Year 1998

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments \_\_\_\_\_

Professional, Civic, or Other Activities Member of the Virginia Library Association,  
Member Consortium of College & University Media Centers (elected to Board of  
Directors for four years), St. Theresa Parish Council member (twice)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

As a professional librarian for 17 years, I believe I have experiences and knowledge that may be beneficial to our community library. As my niche of expertise within the library field is technology, I may be somewhat uniquely suited to assist as we move deeper into the 21<sup>st</sup> Century. I grew up poor, so I know the value of a community library, but I also realize that even well-off families may not have access to the university and college libraries. A public community library has a responsibility to provide access and services to a wide ranging community and it must do so at a high level. So I would ask: how can we do it better here?

**Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.**

No

**Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?**

No

**I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.**

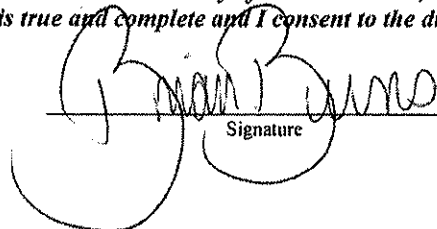
***APPOINTED BY THE BOARD OF SUPERVISOR:***

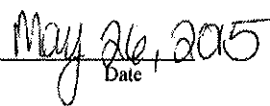
- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

***APPOINTED BY CIRCUIT COURT:***

- Electoral Board
- Board of Zoning Appeals

**By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.**

  
Signature

  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

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**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date May 18, 2015

Name Eunice W. Carwile  
Home Address 209 Lakeside Dr.  
City Farmville State VA Zip Code 23901  
Election District: Buffalo X Farmville 801 \_\_\_\_\_  
Hampden \_\_\_\_\_ Leigh \_\_\_\_\_  
Farmville 101 \_\_\_\_\_ Lockett \_\_\_\_\_  
Farmville 701 \_\_\_\_\_ Prospect \_\_\_\_\_  
Home Telephone Number 434-392-8456 FAX \_\_\_\_\_  
E-Mail Address eufayc@yahoo.com  
Present Employer Hampden-Sydney College  
Business Address 1 College Rd.  
City Hampden-Sydney State VA Zip Code 23943  
Business Telephone Number 434-223-6144 FAX \_\_\_\_\_  
Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

*Optional Information Which May Prove Helpful:*

Occupation Grants writer, program developer, and grant funding manager  
Former Occupation, If Retired \_\_\_\_\_  
Education: High School Kenston-Forest School, Brackstone Year 1969  
College/Technical School Hampden-Sydney College Year 1992  
Graduate School Longwood University, MA Year 2003  
Military Service \_\_\_\_\_ Years \_\_\_\_\_  
Degrees/Other \_\_\_\_\_

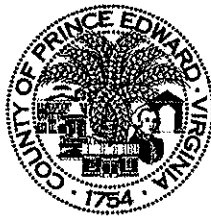
Past Board, Commission, and Committee Assignments \_\_\_\_\_

Professional, Civic, or Other Activities \_\_\_\_\_

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

*I have lived in Prince Edward County for 45 years. All of my post-secondary education has taken place here! At HSC for 30 years, for the last 18, I have helped to develop programs and written grants to raise money for initiatives and capital projects. I'm proud to say that I helped to raise significant funding for a new library. My real love is for books. My undergraduate degree in English and a Master's in English literature indicate I believe Farmville's Public Library and the regional library system are great boons to this area.*





**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name WAYNE E. McWEE Date 5/27/15

Home Address 3384 RICE CREEK ROAD

City FARMVILLE State VA Zip Code 23901

Election District: Buffalo \_\_\_\_\_ Farmville 801 \_\_\_\_\_  
 Hampden \_\_\_\_\_ Leigh X  
 Farmville 101 \_\_\_\_\_ Lockett \_\_\_\_\_  
 Farmville 701 \_\_\_\_\_ Prospect \_\_\_\_\_

Home Telephone Number 434-223-8655 FAX \_\_\_\_\_

E-Mail Address Mcweewe@longwood.edu

Present Employer Longwood UNIVERSITY

Business Address 201 HIGH STREET

City FARMVILLE State VA Zip Code 23909

Business Telephone Number 434-390-1340 FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home X Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation COLLEGE PROFESSOR

Former Occupation, If Retired \_\_\_\_\_

Education: High School YALE HIGH SCHOOL Year 1965

College/Technical School CENTRAL Mich. UNIV. Year 1969 B.S. 1972 M.S.

Graduate School UNIVERSITY NORTHERN COLORADO Year 1982

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other B.S., M.S., Ed.D.

Past Board, Commission, and Committee Assignments \_\_\_\_\_

Professional, Civic, or Other Activities PEFYA

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

As a life time educator I believe that reading is essential. Libraries make reading material available to all residents at affordable costs.

RECEIVED MAY 28 2015

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

*NO*

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

*NO*

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- \_\_\_\_\_ Board of Appeals for Building Code
- \_\_\_\_\_ Southside Virginia Community College Board
- \_\_\_\_\_ Crossroads Community Services Board
- \_\_\_\_\_ Poplar Hill Community Development Authority
- \_\_\_\_\_ Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- \_\_\_\_\_ Prince Edward County Planning Commission
- Prince Edward County School Board
- \_\_\_\_\_ Prince Edward County Social Services Board
- \_\_\_\_\_ Commonwealth Regional Council Committees
- \_\_\_\_\_ STEPS Board
- \_\_\_\_\_ Piedmont Regional Jail Board
- \_\_\_\_\_ Special Committee of the Board of Supervisors: \_\_\_\_\_
- \_\_\_\_\_ Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- \_\_\_\_\_ Electoral Board
- \_\_\_\_\_ Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

*Wayne E McNeel*  
Signature

*5/27/15*  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name May S. Reed Date 5/15/15  
Home Address 1810 Price Dr.  
City Farmville State VA Zip Code 23901  
Election District: Buffalo \_\_\_\_\_ Farmville 801 \_\_\_\_\_  
Hampden \_\_\_\_\_ Leigh \_\_\_\_\_  
Farmville 101 ✓ Lockett \_\_\_\_\_  
Farmville 701 \_\_\_\_\_ Prospect \_\_\_\_\_  
Home Telephone Number Cell 434 603-0031 FAX \_\_\_\_\_  
E-Mail Address mreed@hsc.edu  
Present Employer Hampden-Sydney College  
Business Address 488 College Road  
City H-S State VA Zip Code 23943  
Business Telephone Number 434-223-7077 FAX \_\_\_\_\_  
Which Address is Preferred for Mailings? Home ✓ Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation Assistant Director of the Wilson Center  
Former Occupation, If Retired Realtor  
Education: High School Salem Academy Year 1981  
College/Technical School Salem College BA Year 1985  
Graduate School \_\_\_\_\_ Year \_\_\_\_\_  
Military Service \_\_\_\_\_ Years \_\_\_\_\_  
Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments PEFYA, College Church Session, Leadership Farmville  
Professional, Civic, or Other Activities PEFYA, Virginia Association of Realtors, South Central Association of Realtors, Jr. Women's Club of Farmville

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I am a firm believer that a strong public library is vital to a community. I would like to bring my knowledge and experience to the Board for the library.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain. no

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? no

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

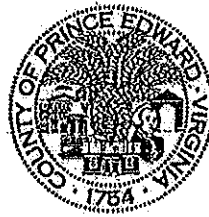
*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

Umay Rueda  
Signature

5/15/15  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

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**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date May 26, 2015

Name Janett Y. Southall

Home Address 149 Ridgeway Drive

City Farmville State VA Zip Code 23901

Election District:	<u>Buffalo</u>	<u>_____</u>	<u>Farmville 801</u>	<u>_____</u>
	<u>Hampden</u>	<u>_____</u>	<u>Leigh</u>	<u><input checked="" type="checkbox"/></u>
	<u>Farmville 101</u>	<u>_____</u>	<u>Lockett</u>	<u>_____</u>
	<u>Farmville 701</u>	<u>_____</u>	<u>Prospect</u>	<u>_____</u>

Home Telephone Number 434-392-9628 FAX \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Present Employer Davenport & Company LLC

Business Address 101 N. Main St.

City Farmville State VA Zip Code 23901

Business Telephone Number 434-392-9813 FAX 866-932-6461

Which Address is Preferred for Mailings? Home X Office \_\_\_\_\_

*Optional Information Which May Prove Helpful:*

Occupation Sales Assistant

Former Occupation, If Retired \_\_\_\_\_

Education: High School Prince Edward Academy Year 1977

College/Technical School Longwood College Year 1977-1980

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments \_\_\_\_\_

Professional, Civic, or Other Activities Farmville Baptist Church member and deacon

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I became aware of this vacancy through a friend and thought this would be a good place to volunteer my time and effort. I feel my background in business may be of help.

RECEIVED MAY 28 2015

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.



Signature

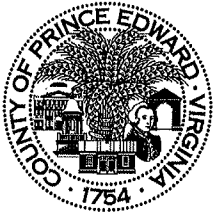
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

September 2010





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 14  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** Appointments: County Attorney/Deputy County Attorneys

---

**Summary:** The appointment of James R. Ennis as County Attorney and the appointments of Brian Butler, Morgan Greer and Robert Bauer as Deputy County Attorneys expire June 30, 2015.

**Attachments:** None

**Recommendation:** With the upcoming transition in the Commonwealth Attorney’s Office, it is recommended to reappoint James R. Ennis as County Attorney and reappoint Brian Butler, Morgan Greer and Robert Bauer as Deputy County Attorneys, effective July 1, 2015 to December 31, 2015.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 9, 2015  
**Item No.:** 15  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Appointment - STEPS Tripartite Board

**Summary:**

As the Board is aware, the Virginia Department of Social Services (VDSS) has selected STEPS, Inc. to serve as the Community Action Agency (CAA) for our region. STEPS will serve the Counties of Amelia, Buckingham, Cumberland, Lunenburg, Nottoway and Prince Edward. The program’s main goal is to decrease poverty not by just providing money to those in need, but by also building the capacity of low-income individuals so they can work their way out of poverty and stay out. By federal law, the composition of the Tripartite Board must represent three constituencies: (1) Low Income Individuals and Families; (2) Elected Officials or “Their Representative”; and (3) Major Groups and Interests in the Community Served (e.g. business, industry, labor, religious, law enforcement, education or other major groups in the community).

**STEPS is asking the Board of Supervisors to appoint a member of the Prince Edward County Board of Supervisors to the new Tripartite Board of Directors which will oversee the operation of the CAA. The Board may also appoint an alternate, who does not have to be a member of the Board of Supervisors.**

**Attachment:**

**Recommendation:** Appointment a member of the Board of Supervisors (and an alternate, if desired) to the STEPS Board.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 9, 2015  
**Item No.:** 16  
**Department:** Economic Development Department  
**Staff Contact:** Sharon Lee Carney, Director  
**Issue:** Enterprise Zone Boundary Amendment

---

**Summary:** At its February 10, 2015 meeting, the Board of Supervisors approved the preparation of an Enterprise Zone Boundary Amendment application to the Virginia Department of Housing and Community Development (VDHCD). Since then, the Economic Development Office has identified approximately 19 properties that would benefit from inclusion in the state’s Enterprise Zone Grant Program.

At this time, 11 of the identified properties consisting of approximately 236.58 +/- acres have agreed to become part of Prince Edward County’s Enterprise Zone Program. Responses to letters sent on April 24, 2015 to the 8 remaining property owners are still pending. Efforts to gain permission from the pending property owners for inclusion in the Zone Boundary Amendment will continue up until the date of the Enterprise Zone Public Hearing. The pending properties consist of approximately 17 +/- additional acres. All 19 properties being considered are in the Prospect District. The Town of Farmville has notified the Economic Development Office that they have no requests for boundary adjustments at this time.

Therefore, I respectfully request the Prince Edward County Board of Supervisors authorize the advertisement of a Public Hearing to be held at its July 14, 2015 meeting for the submittal of an application to VDHCD to expand the Prince Edward County Enterprise Zone.

**Attachments:** List of Proposed Properties with Tax Maps

**Recommendation:** Authorize the advertisement of a Public Hearing for the July 14, 2015 Board of Supervisors Meeting for a Prince Edward County Enterprise Zone Boundary Amendment.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



### Enterprise Zone Boundary Amendment - Prospect District / 460 West

Plat #	# Acres	Owner Name	Property Address	Co. Name	Mailing Address
		Rick James, Jr.		Adams Construction	523 Rutherford Ave. N. E. Roanoke, VA 24016
		Robert Adkins		W. C. Newman Concrete	406 West Third St. Farmville, VA 23901
19A-A-6	1.46	Naeem Umer	8983 Prince Edward Hwy. Prospect, VA 23960	Prospect Convenience Mart	85 Railroad Ave. Prospect VA 23960
19A-A-21	.330	Stanley Cheyne	81 Prospect Rd.	Stanley Cheyne	31 Oliver Lane Farmville, VA 23901
19A-A-22	.19	Kenneth Perkins	Prospect, VA 23960		P. O. Box 50 Prospect, VA 23960
19A-A-32	1.0	Prospect Historical Society	Catalpa Lane Prospect, VA 23960	Prospect Historical Society	P. O. Box 50 Prospect, VA 23960
19A-A-34	.25	Gordon Johnson & Alecia Johnson	373 Catalpa Lane Prospect, VA 23960		1853 Chinquapin Rd. Prospect, Va 23960
19A-A-35A	.65				
19A-62-A	.386	Gary Paris	226 Prospect Rd. Prospect, VA 23960	Village Cabinets Company	P. O. Box 204 Prospect, VA 23960.
19A-A 66	1.0	John Campbell			155 Campbell Hill Rd. Prospect, VA 23960
19-A-67	.75	Biju Varghese	152 Prospect Rd. Prospect, VA 23960		1705 Redington La. Charlottesville, VA 22901
20-A-20	.73	Wessel & Janet Campbell	2464 Oliver Rd. Prospect, VA 23960		413 Wadsworth St. Lynchburg, VA 24501
20-A-21	1.9	Jody & Stella Bishop	9024 Prince Edward Hwy. Prospect, VA 23960		5530 Omies Drive Chesterfield, VA 23832
20-A-54	5.0	Oliver Stiff	87 Stiff Drive Prospect, VA 23960	Stiff Septic	P. O. Box 278 Prospect, VA 23960
20-8-4	24.28	Eli Troyer	10316 Prince Edward Hwy. Prospect, VA 23960	Wilks Lake Sheds	1635 Paradise Rd. Farmville, VA 23901
21-A-9B	2.79	David Simpson	46 Simpson Road Prospect, VA 23960	Simpson Insurance	1371 Simpson Rd. Prospect, VA 23960
21-A-10A	4.74	Raymond Kelsey	213 Simpson Road	Kelsey's Cabinets	191 Simpson Road





21-A-18	.25	Alan Lipscomb	Prospect, VA 23960 10398 Prince Edward Hwy. Prospect, VA 23960	Prospect, VA 23960 3106 Duke Rd. Powhatan, VA 23139
21-A-83B	156.57	Garrick Hudson & Lynette Pope	Prince Edward Hwy. Prospect, VA 23960	1311 Tuggle Road Farmville, VA 23901
21-A-83J	33,12	David & Robyn Simpson	1369 Simpson Road Prospect, VA 23960	1371 Simpson Road Prospect, VA 23960

**Total Acreage for Prospect/460 West Corridor: +/- 236.58 acres**

Key:

Black type: Property Owner consented

Red type: Property Owner has not consented



# Enterprise Zone Boundary Amendment - Prospect District / 460 West

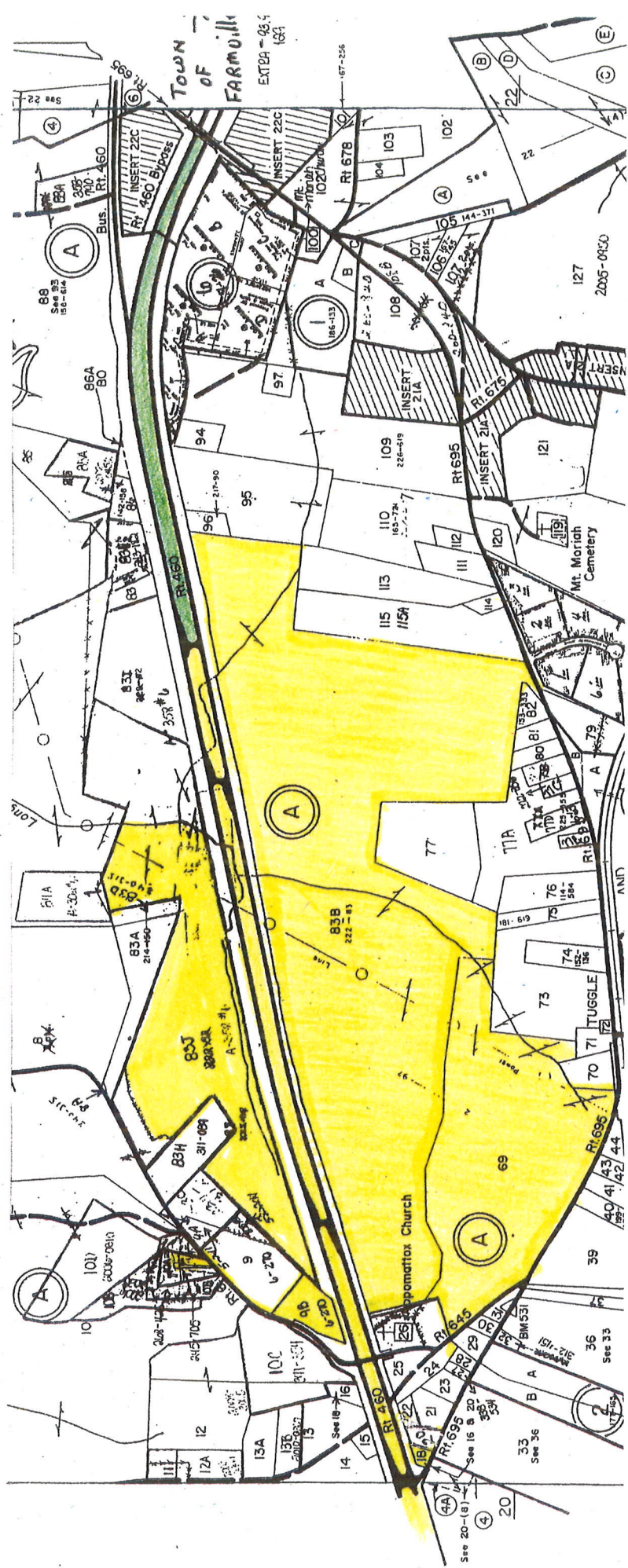
## SECTION INSERT #21

Plat #	# Acres	Owner Name	Property Address	Co. Name	Mailing Address
21-A-9B	2.79	David Simpson	46 Simpson Road Prospect, VA 23960	Simpson Insurance	1371 Simpson Rd. Prospect, VA 23960
21-A-10A	4.74	Raymond Kelsey	213 Simpson Road Prospect, VA 23960	Kelsey's Cabinets	191 Simpson Road Prospect, VA 23960
21-A-18	.25	Alan Lipscomb	10398 Prince Edward Hwy. Prospect, VA 23960		3106 Duke Rd. Powhatan, VA 23139
21-A-83B	156.57	Garrick Hudson & Lynette Pope	Prince Edward Hwy. Prospect, VA 23960		1311 Tuggle Road Farmville, VA 23901
21-A-83J	33.12	David & Robyn Simpson	1369 Simpson Road Prospect, VA 23960		1371 Simpson Road Prospect, VA 23960

**Key:**

Black type: Property Owner consented

Red type: Property Owner has not consented





Enterprise Zone Boundary Amendment - Prospect District / 460 West

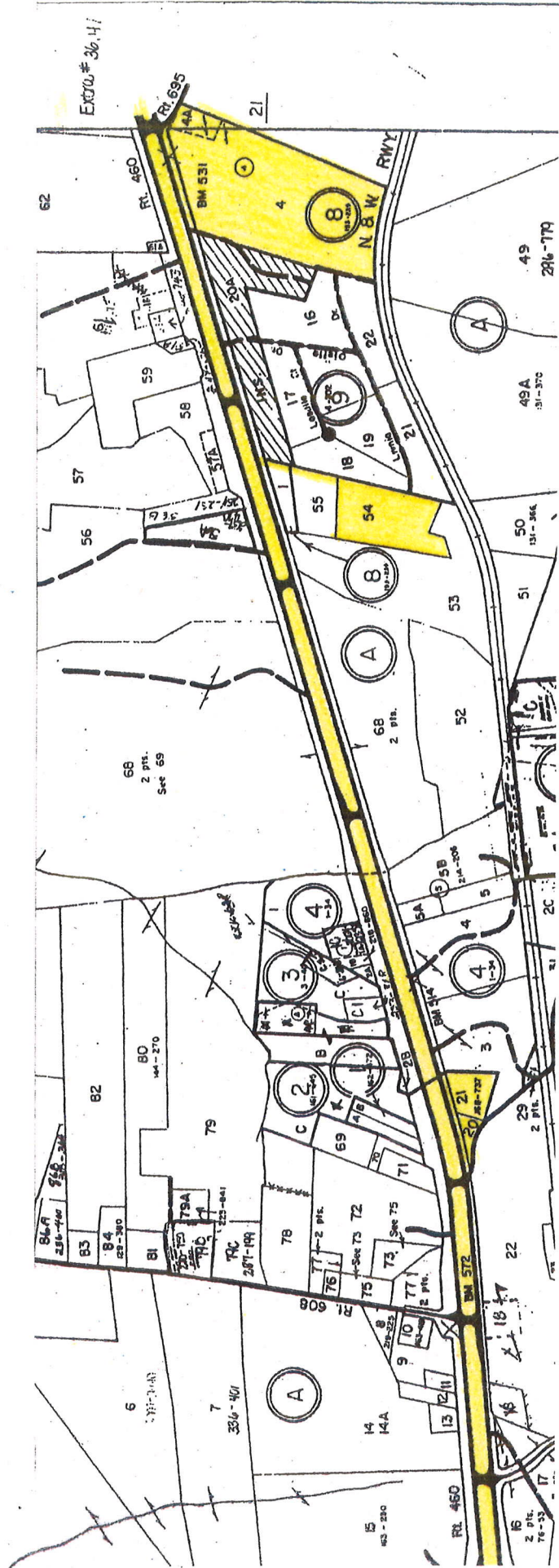
SECTION INSERT # 20

Plat #	# Acres	Owner Name	Property Address	Co. Name	Mailing Address
20-A-20	.73	Wessel & Janet Campbell	2464 Oliver Rd. Prospect, VA 23960		413 Wadsworth St. Lynchburg, VA 24501
20-A-21	1.9	Jody & Stella Bishop	9024 Prince Edward Hwy. Prospect, VA 23960		5530 Onnies Drive Chesterfield, VA 23832
20-A-54	5.0	Oliver Stiff	87 Stiff Drive Prospect, VA 23960	Stiff Septic	P. O. Box 278 Prospect, VA 23960
20-8-4	24.28	Eli Troyer	10316 Prince Edward Hwy. Prospect, VA 23960	Wilks Lake Sheds	1635 Paradise Rd. Farmville, VA 23901

Key:

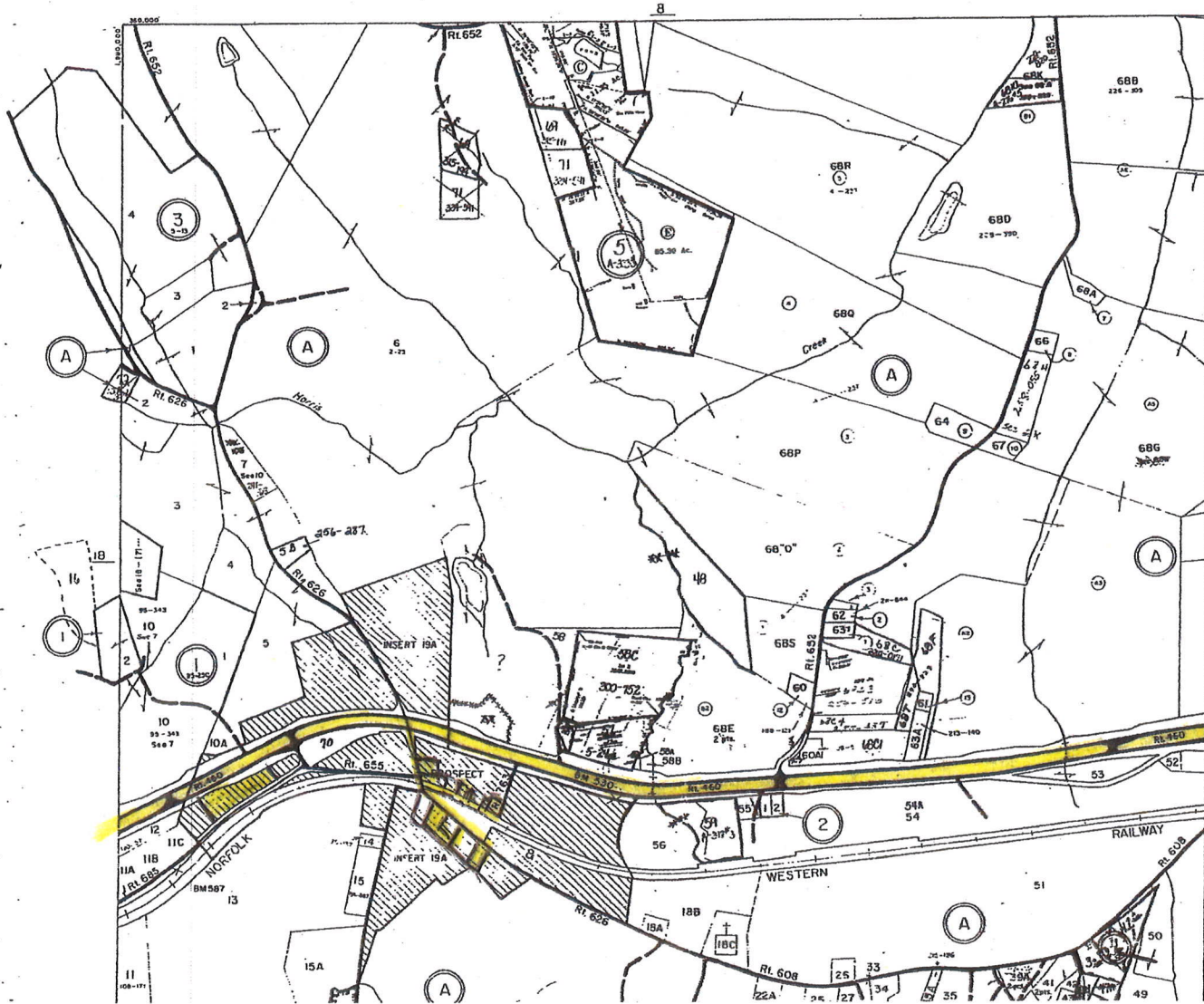
Black type: Property Owner consented

Red type: Property Owner has not consented





PRINCE EDWARD COUNTY



SECTION 19  
INSERT





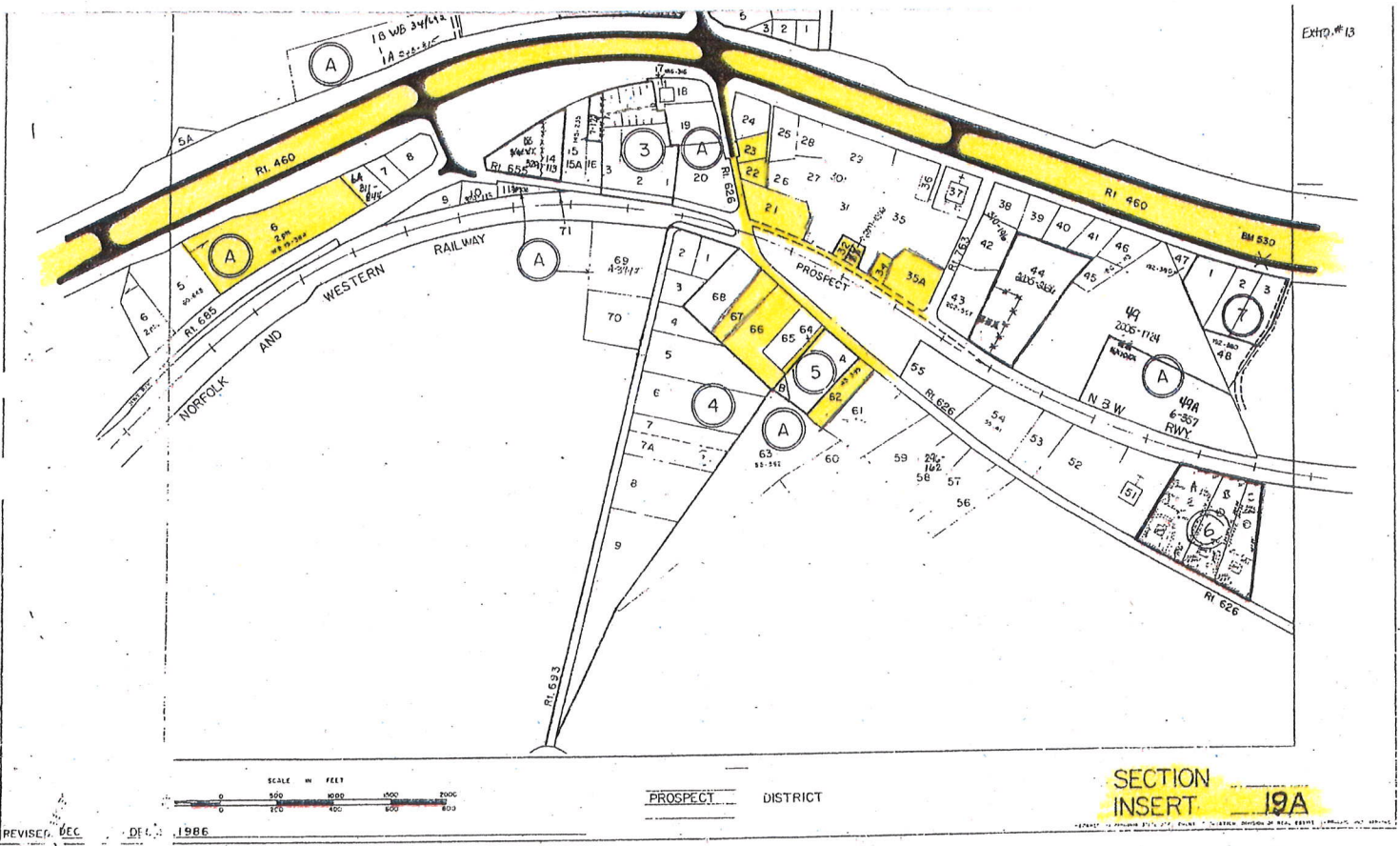
PROSPECT VILLAGE - PROSPECT DISTRICT

19A-A-6	1.46	Nacem Umer	8983 Prince Edward Hwy. Prospect, VA 23960	Prospect Convenience Mart	85 Railroad Ave. Prospect VA 23960
19A-A-21 19A-A-22	.330 .19	Stanley Cheyne	81 Prospect Rd. Prospect, VA 23960	Stanley Cheyne	31 Oliver Lane Farmville, VA 23901
19A-A-23	.19	Kenneth Perkins			P. O. Box 50 Prospect, VA 23960
19A-A-32	1.0	Prospect Historical Society	Catalpa Lane Prospect, VA 23960	Prospect Historical Society	P. O. Box 50 Prospect, VA 23960
19A-A-34 19A-A-35A	.25 .65	Gordon Johnson & Alecia Johnson	373 Catalpa Lane Prospect, VA 23960		1853 Chinquapin Rd. Prospect, Va 23960
19A-62-A	.386	Gary Paris	226 Prospect Rd. Prospect, VA 23960	Village Cabinets Company	P. O. Box 204 Prospect, VA 23960.
19A-A 66	1.0	John Campbell			155 Campbell Hill Rd. Prospect, VA 23960
19-A-67	.75	Biju Varghese	152 Prospect Rd. Prospect, VA 23960		1705 Redington La. Charlottesville, VA 22901

Key:

Black type: Property Owner consented

Red type: Property Owner has not consented







**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 17-a  
**Department:** Emergency Management  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** Joint LEPC (Local Emergency Planning Committee)

---

**Summary:** The Board of Supervisors has previously authorized the establishment of the Prince Edward County Local Emergency Planning Committee (LEPC). The purpose of the LEPC is to support emergency management planning for chemical hazards/hazardous materials and provide the public access to information about possible chemical hazards in the community. An LEPC can also function in an advisory capacity for all-hazards emergency management planning.

As was discussed at the March 26, 2015 meeting with Farmville Town Council, the creation of a Joint Farmville-Prince Edward LEPC is one opportunity for the County and Town to work together. The creation of a joint LEPC can facilitate improved coordination, communications, planning and response for the citizens of Farmville and Prince Edward County.

The membership of the LEPC is based on the requirements of the federal *Emergency Planning and Community Right to Know Act*, which requires: Elected state and local officials; Law enforcement, emergency medical, fire, civil defense, and public health professionals; Environment, transportation, and hospital officials; Facility representatives; Citizens, community groups and media. Most of these positional appointments have already been made. The County and Town will need to review their respective rosters to determine if additional appointments are needed.

**Attachments:**

**Recommendation:** The Board will wish to authorize the creation of a joint LEPC with the Town of Farmville and the dissolution of the Prince Edward County LEPC.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 17-b  
**Department:** Emergency Management  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** Storm Ready Community Program

---

**Summary:** As was discussed at the March 26, 2015 meeting with Farmville Town Council, participation in the National Weather Service Storm Ready Community Program is an opportunity for the County and Town to work together.

To be Storm Ready, a community must:

- Establish a 24-hour warning point and emergency operations center;
- Have more than one way to receive weather warnings and forecasts to alert the public;
- Create a system that monitors weather conditions locally;
- Promote the importance of public readiness through community seminars; and
- Develop a formal hazardous weather plan, which includes training sever weather spotters and holding emergency exercises.

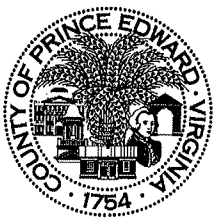
The Storm Ready Community Program encourages communities to take a proactive approach to improving local hazardous weather operations, which will help the County better prepare for an mitigate the effects of extreme weather related events.

**Attachments:**

**Recommendation:** The Board will wish to authorize the County’s participation in the Storm Ready program.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 18  
**Department:** County Administrator  
**Staff Contact:** W. W. Bartlett  
**Issue:** County Administrator's Report

---

**Summary:**

- a. Request from Treasurer – Attached is a request from the Treasurer for authorization to close an account at Wells Fargo bank. A resolution of authorization is also attached for your consideration.
  
- b. Legislative Committee – Annually, a Legislative Committee of the Board is appointed to draft the County's Legislative Agenda and plan the annual legislative luncheon. Last year the Members were Supervisors McKay (Chairman), Simpson and Wilck.
  
- c. Personnel Matters – I regret to inform the Board that Sheila Martin has tendered her resignation, effective June, 30, 2015. She and her family are moving out of state. I will be moving immediately to fill this vacancy. This position is responsible for Payroll and HR functions, served as the County Liaison with our Insurance Company and managed the County's CSA program.

**Attachments:** Letter from Treasurer  
Draft Resolution Authorizing Closure of Wells Fargo Account

**Recommendations:**

- a. Adopt the resolution of authorization, as requested by the Treasurer.
- b. The Chairman will wish to appoint the Legislative Committee.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

Prince Edward County  
OFFICE OF THE TREASURER  
P.O. BOX 522  
Farmville, Virginia 23901

DONNA B. NUNNALLY  
TREASURER

Tel. (434) 392-3454

Fax (434) 392-3490

Email: [treasurer@co.prince-edward.va.us](mailto:treasurer@co.prince-edward.va.us)



BARBARA R. LEE  
DEPUTY TREASURER III

STEPHANIE M. BAPPERT  
DEPUTY TREASURER II

June 9, 2015

Howard F. Simpson, Chairman  
Pattie Cooper-Jones, Vice-Chair  
Robert M. Jones  
Jerry R. Townsend  
Charles W. McKay  
C. R. Timmons, Jr.  
Calvin L. Gray  
Jim Wilck

RE: Closing of Bank Account at Wells Fargo  
Acct # 1751-3501393

Dear Members of the Board of Supervisors:

Upon review of the Prince Edward County bank accounts, it has come to my attention that we have an account at Wells Fargo that provides the County with very little interest income. The balance of this account as of April 30, 2015 is \$162,463.17. I would like to move these funds to another account or to Certificates of Deposit, either of which would provide a greater yield.

I hereby request that the Board of Supervisors draft a resolution authorizing the closing of this account.

Thank you for your assistance in this matter.

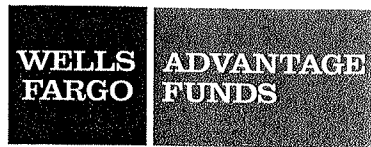
Sincerely,

Donna B. Nunnally  
Prince Edward County Treasurer



# Monthly Account Statement

April 1, 2015 through April 30, 2015



P.O. Box 8266 • Boston, MA 02266

000105 SH WFR3PA01



PRINCE EDWARD COUNTY  
PO BOX 522  
FARMVILLE VA 23901-0522

**Account Number:** 1751-3501393  
**Investor Services:** 1-800-222-8222  
24 hours a day, 7 days a week  
**Automated line:** 1-800-368-7550  
**Web site:** [www.wellsfargo.com/advantagefunds](http://www.wellsfargo.com/advantagefunds)

## ▶ Wells Fargo Advantage Funds: Regular

Government Mny Mkt-I

### TOTAL ACCOUNT VALUE

As of April 30, 2015 **\$162,463.17**

### CHANGES IN YOUR ACCOUNT VALUE

Beginning Balance (4-1-15)	\$162,461.92
Deposits	0.00
Withdrawals	0.00
Total Income	1.25
Change In Value	0.00
<b>Ending Balance (4-30-15)</b>	<b>\$162,463.17</b>

### INCOME SUMMARY

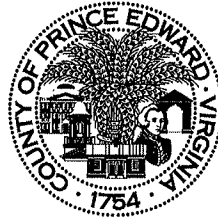
	This Period	Year-to-Date
<b>Dividends</b>		
Taxable	\$1.25	\$5.00
Tax-Exempt/Deferred	0.00	0.00
<b>Capital Gains (paid by holdings)</b>		
Short-Term	0.00	0.00
Long-Term	0.00	0.00
<b>Total Income</b>	<b>\$1.25</b>	<b>\$5.00</b>

### CURRENT HOLDINGS

	Account Number	Symbol	Cost Basis	Value on 4-1-15	Value on 4-30-15
<b>Money Market Funds</b>					
Government Mny Mkt-I	1751-3501393	GVIXX	N/A	\$162,461.92	\$162,463.17
7-Day Current Yield as of 4-30-15 is 0.01%					
7-Day Effective Yield as of 4-30-15 is 0.01%					

(cont'd on back)

Page 1 of 3



**A RESOLUTION OF THE  
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA  
WELLS FARGO ACCOUNT # 1751-3501393**

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held at the Prince Edward County Courthouse, Board of Supervisors Room, Tuesday, June 9, 2015, at 7:00 p.m.:

MEMBERS PRESENT: Chairman Howard F. Simpson  
Vice Chair Pattie Cooper-Jones  
Calvin L. Gray  
Robert M. Jones  
Charles W. McKay  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim Wilck

MEMBERS ABSENT: None

On a motion of Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_, and carried by the following vote:

Aye: Chairman Howard F. Simpson  
Vice Chairman Pattie Cooper-Jones  
Calvin L. Gray  
Robert M. Jones  
Charles W. McKay  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim Wilck  
Nay: None

**WHEREAS**, Donna B. Nunnally, Treasurer, has requested authorization from the Board of Supervisors of the County of Prince Edward, Virginia to close out **WELLS FARGO ACCOUNT # 1751-3501393**, with a balance as of April 30, 2015 of \$162,463.17, plus accrued interest;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of the County of Prince Edward, Virginia does hereby authorize such action by Donna B. Nunnally, Treasurer.

*Certification*

*I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 9<sup>th</sup> day of June, 2015.*

\_\_\_\_\_  
Howard F. Simpson, Chairman

CERTIFIED TRUE COPY

\_\_\_\_\_  
W.W. Bartlett, County Administrator



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 19  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Closed Session

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**Summary:**

I move that the Prince Edward County Board of Supervisors convene in Closed Session:

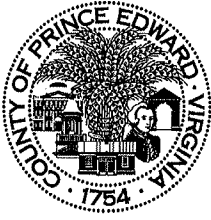
- For discussion of the disposition of publicly held real property in the Prince Edward County Industrial Park, where discussion in an open meeting would adversely affect the negotiating strategy of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; and
- Consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel concerning the sewer lines at The Manor, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*.

**Attachments:**

**Recommendation:** Convene in Closed Session.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 20  
**Department:** County Administrator  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Informational

---

**Summary:**

**Attachments:**

- a. Press Release: VT Alumni Award for Excellence in Extension
- b. Commonwealth Regional Council, Monthly Meeting Agenda and Minutes

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

McKay \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

## Jennifer Bowen receives 2015 Alumni Award for Excellence in Extension

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**Contact:**

- [Mark Owczarski](#)<sup>(1)</sup>
- 540-231-5223
- [maowczar@vt.edu](mailto:maowczar@vt.edu)

---

BLACKSBURG, Va., May 1, 2015 – Jennifer Bowen of Farmville, Virginia, senior Extension agent in 4-H youth development and unit coordinator for Prince Edward County, Virginia, received Virginia Tech's 2015 Alumni Award for Excellence in Extension.

Sponsored by the Virginia Tech Alumni Association, the Alumni Award for Excellence in Extension is presented annually to two Virginia Cooperative Extension faculty members who have made outstanding contributions to the land-grant mission of the university. One award goes to an Extension specialist, and the other is given to an Extension agent. Each award winner receives \$2,000.

Bowen started her career as 4-H associate Extension agent for Prince Edward County in 2000. She was promoted to Extension agent, 4-H youth development, in 2005 and to senior agent in 2013.

Throughout her career with Virginia Cooperative Extension, Bowen has worked hard to develop and strengthen relationships with local schools, educators, parents, and children in Prince Edward County and to implement programs designed to meet local needs.

Under her leadership, 4-H programs have grown and become stronger. She is recognized as an outstanding educator and a leader among her peers, and the positive relationship she has maintained with local school systems has been instrumental in the growth of 4-H programs.

For example, one of her after-school programs, the Fun with Foods cooking class, has served nearly 200 youth. Parents said the program improved their children's abilities to read and follow directions and to measure correctly. Other after-school programs developed and led by Bowen have focused on natural resources education, science, engineering, technology, and plant and soil science.

In addition, Bowen manages between five and seven special interest clubs each year and works with 10 to 15 volunteer leaders who manage those clubs. She ensures they are aware of and following policies and procedures and that the youth are having positive educational and life-skill building experiences.

Throughout her career in Extension, Bowen has worked to make 4-H programs accessible to the underserved. For example, she has secured more than \$11,000 from the United Way for camp scholarships.

She also worked with volunteers and professionals to develop and implement Camp Loud and Clear, an overnight camping program for deaf and hard-of-hearing children.

"Mrs. Bowen's drive to include this often overlooked section of our society and provide them with an

*Invent the Future*

opportunity all other children have is a perfect example of the 4-H mission," Jennifer Kingsley, a parent of a child who participated in Camp Loud and Clear, wrote in a letter of support. "Deaf and hard-of-hearing youth are perfectly capable of becoming self-directing, contributing, and productive members of society if encouraged and accommodated appropriately. This is exactly what Mrs. Bowen has done."

Through grant submissions, fundraisers, programming awards, and donations, Bowen has raised more than \$81,000 for the Prince Edward County 4-H program in the past 14 years. She has also received more than \$15,000 in in-kind donations and services.

Bowen received her bachelor's and master's degrees from Longwood University.

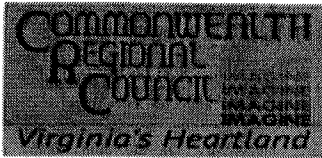
Dedicated to its motto, *Ut Prosim* (That I May Serve), [Virginia Tech](#)<sup>[2]</sup> takes a hands-on, engaging approach to education, preparing scholars to be leaders in their fields and communities. As the commonwealth's most comprehensive university and its leading research institution, Virginia Tech offers 240 undergraduate and graduate degree programs to more than 31,000 students and manages a research portfolio of \$513 million. The university fulfills its land-grant mission of transforming knowledge to practice through technological leadership and by fueling economic growth and job creation locally, regionally, and across Virginia.



Jennifer Bowen

## Related Links

- [Martha Walker receives 2015 Alumni Award for Excellence in Extension](#)<sup>[3]</sup>



IN PARTNERSHIP WITH  
The Counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

**Meeting Agenda**  
**Thursday, June 4, 2015**  
**12:00 Noon**

(Light lunch will be provided)  
Commonwealth Regional Council Office  
One Mill Street, Suite 101, Farmville, Virginia 23901

- I. Welcome & Call to Order .....Chairman Stish
- II. Invocation
- III. Approval of Minutes of May 7, 2015 Meeting .....Secretary Bennett
- IV. Treasurers' Report – May Financial Statement, **Attachment 1**..... Treasurer Timmons
- V. Report of Officers & Committees
  - A. Chairman's Report.....Chairman Stish
    - 1) CRC FY 15-16 Nominating Committee Report, **Attachment 2**
    - 2) Appointment of Charter/Bylaws Overall Review Committee
    - 3) Report on Chief Administrative Officers Meeting, **Canceled**
    - 4) Amelia FY15-16 Membership Investment Dues, **Attachment 3**
    - 5) Lunenburg Request on Service Fees/Questions
- VI. Scoping the Future – Discussion of Innovative/Regional Ideas, **Attachment 4**.....Council Members
- VII. Old Business .....Chairman Stish
  - A. Staff Reports
    - 1) Status Update- FY 15-16 CRC Budget Request .....Mary Hickman
    - 2) CRC FY13-14 Annual Report Presentation Schedule, **Attachment 5** .....Mary Hickman
    - 3) Old Dominion RC&D Request, Heart of VA Buy Fresh Buy Local (BFBL) Chapter (tabled previously) .....Beverley Hawthorne
    - 4) Staff Report – **Copier Quotes, Attachment 6** .....Melody Foster
    - 5) Council Member Comments
- VIII. New Business .....Chairman Stish
  - A. Staff Reports
    - 1) Town of Dillwyn Request – Technical Assistance for Dillwyn Comprehensive Plan Update, **Attachment 7** ..... Todd Fortune
    - 2) Town of Phenix Request – Agreement for New Round of Income Surveys for USDA Grant, **Attachment 8** ..... Todd Fortune
    - 3) Staff Report on VTrans2040 Multimodal Transportation Plan Regional Forum, **Attachment 9** .....Melody Foster
    - 4) 2014 Assistance to Firefighters Grant Program Funding Announcements Have Begun.....Melody Foster
    - 5) CRC Hosting Regional VDOT Transportation Alternative Program Workshop, **Attachment 10** .....Melody Foster
    - 6) Governor's Announcement – New Executive Director for Virginia Tobacco Commission, **Attachment 11** .....Mary Hickman
    - 7) Council Member Comments
- IX. Commonwealth Intergovernmental Review Process, **Attachment 12**
- X. Other Business
- XI. Council Member Comments
- XII. Adjourn – Next Meeting Date – July 2, 2015

**COMMONWEALTH REGIONAL COUNCIL**  
One Mill Street, Suite 101 | P.O. Box P  
Farmville, VA 23901 | 434-392-6104 PHONE  
[www.virginiashartland.org](http://www.virginiashartland.org)



**Commonwealth Regional Council  
Farmville, VA 23901  
May 7, 2015**

**Budget Committee Meeting – 11:00 a.m.**

**Welcome & Call to Order**

The Vice-Chairman called the Meeting to order at 12:00 p.m. (immediately preceding the Budget Committee Meeting) at the Commonwealth Regional Council Office located at One Mill Street, Suite 101, Farmville, Virginia.

**Invocation**

Mr. Walker gave the invocation.

**ROLL CALL**

**MEMBERS**

**PRESENT**

**ABSENT**

**Amelia:**

Mr. Ellsworth J. Bennett  
\*Mr. Ralph A. Whitaker, Jr.

Mr. Ellsworth J. Bennett  
(Secretary)

**Buckingham:**

Ms. Cassandra Stish  
\*Ms. Rebecca Carter

Ms. Cassandra Stish  
(Chairman)

**Charlotte:**

Mr. Gary Walker  
\*Mr. Haywood J. Hamlet

Mr. Gary Walker

**Lunenburg:**

Mr. David Wingold  
\* Ms. Beverley Hawthorne

Mr. David Wingold  
(Vice-Chairman)

**Prince Edward:**

Mr. C.R. "Bob" Timmons, Jr.  
\*Mr. Charles W. McKay

Mr. C.R. "Bob" Timmons, Jr.  
(Treasurer)

NOTE: \*Denotes Alternates

**STAFF**

Ms. Mary Hickman, Executive Director  
Ms. Melody Foster, Regional Planner  
Mr. Andre' Gilliam, Community Development Planner  
Mr. Todd Fortune, Community Development Planner

**GUEST**

There were none.

**Approval of Minutes of April 2, 2015 Meeting**

Mr. Walker moved that the minutes be approved as presented. Motion carried.

**Treasurer's Report**

**April Financial Statement:** The Treasurer stated the April Financial Statement was in order.

Mr. Walker moved that the April Financial Statement be approved as presented. Motion carried.

**Report of Officers & Committees**

**Chairman's Report:**

**CRC FY 15-16 Budget Committee Meeting Report:** The Vice-Chairman stated the Budget Committee reviewed the draft budget earlier during the Budget Committee meeting.

Mr. Timmons stated the Budget Committee discussed earlier the need to seek quotes for a new copy machine as the current one is old and not functioning well. The Executive Director was asked to seek quotes for a new copy machine.

The Executive Director was asked to request in writing from Amelia County what amount they approved for CRC Membership Dues in the Amelia FY 15-16 Approved Budget. It was stated once this has been received in writing, the Council would send a letter to address the issue.

Mr. Walker moved that the CRC FY15-16 Budget be approved as presented. Motion carried.

**Appointment of CRC FY15-16 Nominating Committee:** This matter was tabled until the June meeting due to two members being absent.

**Report on Chief Administrative Officers (CAO) Meeting:** Ms. Hickman stated the Agenda for the April CAO meeting was included in the Council Members packet for review.

**Scoping the Future – Discussion of Innovative/Regional Ideas:** The Executive Director stated an attachment has been added for the monthly item at the request of the Council to list ideas that have been discussed previously.

**Old Business**

**Staff Update-FY15-16 CRC Budget Request:** Ms. Hickman stated the Budget Committee discussed earlier to include in the FY15-16 CRC Budget, \$17,000 for all CRC Member Investment Dues. Ms. Hickman stated several member counties have already passed their budget and the others will be passing their budgets in the coming weeks.

**Adoption of CRC Charter As Amended:** Ms. Hickman stated the CRC has received adopted

Resolutions from all five current member counties in good standing. This meets the CRC Charter guidelines for amending the charter, which requires 2/3 majority vote. Ms. Hickman stated the Amended Charter changes language in Article V to remove language that no member locality or institution shall pay annual dues in an amount greater than any other. The new language gives the Council the flexibility to set the member dues prior to the upcoming fiscal year.

Mr. Timmons moved and Mr. Walker seconded to Adopt the CRC Charter as amended effective May 7, 2015. Motion carried.

**Adoption of CRC Bylaws As Amended:** Ms. Hickman stated now that the CRC Charter has been amended the CRC Bylaws likewise need to be amended as well. The same change to remove language Article XVIII-Annual Dues and Assessments, 18.1 Annual Dues) that no member locality or institution shall pay annual dues in an amount greater than any other will be amended in the Bylaws.

Mr. Walker moved and Mr. Timmons seconded to Adopt the CRC Bylaws as amended effective May 7, 2015. Motion carried.

**CRC FY13-14 Annual Report Presentation Schedule:** Ms. Hickman stated the schedule for the CRC Annual Report Presentations was included in the Council Members packet for their information. Ms. Hickman stated staff visited the Towns of Keysville, Phenix, Blackstone and Kenbridge in the month of April to provide the Annual Report Presentation and will be visiting the Town of Victoria in May and the final presentation will be made to the Town of Dillwyn in June.

**Council Member Comments:** There were none.

### **New Business**

### **President & Staff Reports**

**Media Presentation – Robert Russa Moton Museum Project Status:** Mr. Gilliam gave a Media Presentation on the status of the Robert Russa Moton Museum Project. Mr. Gilliam stated the Permanent Exhibition includes 6 galleries that tell the civil rights in education story. The CRC's involvement was to administer the grants and assist with monitoring the job creation process. The Museum needs to create eight jobs with five of them being for low-and-moderate income (LMI) individuals. They currently have four and half LMI created jobs. Mr. Gilliam stated once the Pavilion is completed the Museum will be in the position to advertise for the final position.

Mr. Gilliam stated the Pavilion and Parking Lot Project was originally two separate applications but was bid as one project. The project includes the construction of the Pavilion (replica of Tar Paper Shack) to include: office space, storage, bathrooms, kitchen/prep, patio furniture, and landscaping. The Parking lot includes fourteen spaces and a bus pull-off. The bids were higher than the cost estimate and therefore, bathrooms, patio furniture and landscaping were excluded from the project. The bathrooms were roughed in but not completed. A mural will be painted on one side of the Pavilion by the Artist – Hamilton Glass.

The completion of these projects will make the Moton Museum a trailhead destination for tourist near and far.

**Staff Report on CRC Regional Informational Meeting on UDA Designation:** Ms. Foster stated the CRC Regional Informational Meeting on Designated Growth Areas/UDA's was held on Friday, April 17, 2015 in the lower level Mill Conference Room. Ms. Foster stated attendance was very good with representatives from all five member localities. Speakers included Rick Youngblood with VDOT and over the web remotely; Kelli Nash, Office of Intermodal Planning and Investment (OIPI) and David Jackson, Cambridge Systematics, Inc. (State On-Call Consultant). Ms. Foster stated the main reason for the CRC hosting this event was due to HB2 Project Prioritization. One of the stipulations in HB2 Legislation states that candidate projects shall be screened to determine whether they are consistent with either (or all) a Corridor of Statewide Significance, Regional Network or Improvements to Urban Development Areas (UDA's). Ms. Foster stated in Planning District 14, there is only one Corridor of Statewide Significance (U.S. 460), by the current definition of Regional Networks as networks within urbanized areas; the region has none and very few if any UDAs. Ms. Foster stated the State has recognized the few number of UDA's and has offered, through the OIPI office, assistance in establishing new ones or updating the localities current comprehensive plan to recognize growth areas to meet the current code. The CRC received several inquiries from localities on why they would need to establish a Urban Development Area because of the rural nature of the region. Because of the inquiries and the significance of HB2 Legislation tie-in, the Workshop was developed. Ms. Foster stated she felt the localities now have the information they need to address the issues surrounding HB2 and UDAs.

**Staff Report on Attendance at Lynchburg FY 16-21 VDOT SYIP Public Hearing:** Ms. Foster stated a copy of her comments made at the Lynchburg Public Hearing were included in the Council members' packet. Ms. Foster stated she focused on commenting on the HB2 Prioritization Process. Ms. Foster stated she brought attention to the fact that in order to be eligible to apply for State funding through the HB2 process a project must address at least one of the three travel markets: Corridors of Statewide Significance (COSS), Regional Networks and Urban Development Areas (UDA). Ms. Foster stated she pointed out that because of the rural nature of Planning District 14; the region only had one COSS – Route 460, no Regional Networks as defined by the HB2 Implementation Policy Guide and no defined UDAs. Ms. Foster stated she pointed out these definitions would hurt all rural areas and encouraged the CTB to refine the definitions to be inclusive of rural areas. Ms. Foster stated following the comment period she did receive acknowledgement from CTB Member, Shannon Valentine and the Secretary of Transportation, Aubrey Layne, Jr. thanking her for bringing this to their attention.

**Tentative VDOT FY2016 Transportation Alternative Program Awards:** Mr. Fortune stated the Commonwealth Transportation Board recently released the Tentative Awards for the FY2016 Transportation Alternative Program. Mr. Fortune stated the CRC assisted Amelia County and the Town of Dillwyn in applying for Transportation Alternative Funds in November of 2014. The Town of Dillwyn received a Tentative Allocation of \$244,481 (the amount requested) to complete Phase V and hopefully complete their Downtown Streetscape Improvements Project. Amelia County did not receive a Tentative Allocation but scored well in the process.

**CRC Submission of RFP Proposal for Amelia Comprehensive Plan:** Ms. Hickman stated the CRC submitted a Proposal in response to the February Request for Proposals from Amelia County to perform an Update to the Amelia County Comprehensive Plan. Ms. Hickman stated the Proposal was hand delivered on April 24, 2015 (deadline). Ms. Hickman provided a copy for the members to review at the meeting. Ms. Hickman stated the CRC is currently assisting Buckingham County with an update to their Comprehensive Plan and previously assisted them in 2008 for a complete re-write. The CRC has also assisted Cumberland County, Lunenburg County and Prince Edward County and several Towns in

updating their Comprehensive Plans.

Ms. Hickman stated the CRC is available to assist its members with updates of their comprehensive plans. Ms. Hickman stated member localities can directly request assistance from the CRC without going through the RFP process. This option saves the locality time and money. Ms. Hickman stated she has not received a response from Amelia County yet on the RFP.

**Council Member Comments:** There were none.

**Commonwealth Intergovernmental Review Process (CIRP):** Ms. Foster stated there were no local CIRPS.

**Other Business:** Ms. Hickman stated information on the Buy Fresh Buy Local (BFBL) was not received in time to include it in the Council members' packet (received May 7, 2015). Ms. Hawthorne stated in an email that she had hoped to report on things that have happened vs things they are still waiting on. Ms. Hawthorne stated they have applied to the SCC as a non-profit organization and are awaiting their application being approved. Ms. Hawthorne stated BFBL is still researching for a sponsor to handle the everyday contacting, etc. as described earlier to the CRC. They are also waiting on funds from the Tobacco Commission to close out the grant. The Food Guide has been sent for printing and hopefully will be ready in a couple of weeks for distribution. They are anticipating that the Old Dominion RC&D will officially close operations this month. Ms. Hawthorne requested that the CRC keep an open mind about helping the BFBL is possible in the future, but at this time they are not sure what that help will be. Ms. Hawthorne apologized that she could not be here to answer questions but would try to be at the June CRC meeting with more information and a specific request of the CRC.

Ms. Hickman stated a letter will need to be drafted to respond to the letter received from Lunenburg County. Ms. Hickman reminded Council Members the letter from Lunenburg was sent out to Council Members in a separate mailing due to not being received in time to be included in the Council Members Packet. The letter from Lunenburg County requested the CRC review and consider revision to the fee schedule for services to 501(c) 3 non-profit organizations within the member localities. The letter also posed two questions to the CRC; 1) If a non-member locality contracts CRC services, would the non-member charges be such that they would save money by becoming a member? and 2) how many times per fiscal year are non-member jurisdictions paying for services? Ms. Hickman referred to the cover letter she sent to CRC Members with the Lunenburg Letter that provide information on these questions.

Mr. Timmons moved and Mr. Walker seconded that Lunenburg County be sent a response that states in order to keep membership dues at a minimum the CRC charges everyone the same.

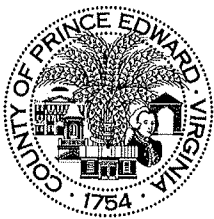
**Council Member Comments:** There were none.

**Adjournment:** The meeting adjourned at 12:45 p.m.

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Mr. Ellsworth Bennett, Secretary





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: June 9, 2015  
Item No.: 21  
Department: County Administrator  
Staff Contact: W.W. Bartlett/Sarah Elam Puckett  
Issue: Monthly Reports

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Summary:

Attachments:

- a. Animal Control
- b. Building Official
- c. Prince Edward County Public Schools
- d. Tourism

Recommendation:

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

McKay \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



## Animal Control Monthly Report

"May 2015"

<b>Dogs</b>		<b>Wildlife</b>	
Surrendered	11	Handled	1 from town
Picked Up	20	Euthanized	1
Claimed By Owner	5	Rabies Case	0
Adopted	1		
Died in Kennel	0	<b>Livestock</b>	
Euthanized	14	Returned to Owner	0
Transferred to SPCA	11	Died in Kennel	0
Dead on Arrival	0	Adopted	0
Escaped from Shelter	0	<b>Fees Collected</b>	\$0.00
Seized	0		
<b>Fees Collected</b>	<b>\$160.00</b>	<b>Other Companion Animals</b>	
		Returned to Owner	0
<b>Cats</b>			
Surrendered	0	<b>Number of Calls to Shelter</b>	83
Picked Up	1	<b>Summons Issued</b>	0
Claimed By Owner	0	<b>Warrants Served</b>	0
Adopted	0	<b>Days in Court</b>	2
Euthanized	0	<b>Nuisance Dogs</b>	4
Died in Kennel	0	<b>Dangerous Dogs</b>	0
Transferred to SPCA	1		
Dead on Arrival	0		
<b>Fees Collected</b>	<b>\$0.00</b>	<b>Total Fees Collected</b>	<b>\$160.00</b>

**Bill the Town of Farmville**  
1 cat housed (7 days)

**Total** \$35.00

*S. Ray Foster, Animal Control Officer*



# BUILDING OFFICIAL

Permits Issued Report  
5/01/2015 Through 5/31/2015

BI43

ADDITIONS	- Issued	4
	- Value	\$90,880.00
	- Permit Fees	\$405.00
	- 2.00% STATE TAX	\$8.10
	- Fees Collected	\$0.00
COMMERCIAL	- Issued	1
	- Value	\$200,000.00
	- Permit Fees	\$940.80
	- 2.00% STATE TAX	\$18.82
	- Fees Collected	\$0.00
DEMOLITIONS	- Issued	1
	- Value	\$1,500.00
	- Permit Fees	\$50.00
	- 2.00% STATE TAX	\$1.00
	- Fees Collected	\$0.00
ONE & TWO FAMILY DWELLING	- Issued	7
	- Value	\$882,800.00
	- Permit Fees	\$2,254.60
	- 2.00% STATE TAX	\$45.10
	- Fees Collected	\$0.00
ELECTRICAL	- Issued	16
	- Value	\$14,500.00
	- Permit Fees	\$850.00
	- 2.00% STATE TAX	\$17.00
	- Fees Collected	\$0.00
MECHANICAL	- Issued	8
	- Value	\$6,000.00
	- Permit Fees	\$400.00
	- 2.00% STATE TAX	\$8.00
	- Fees Collected	\$0.00
MECHANICAL/GAS	- Issued	1
	- Value	\$500.00
	- Permit Fees	\$50.00
	- 2.00% STATE TAX	\$1.00
	- Fees Collected	\$0.00
MANUFACTURED HOMES	- Issued	2
	- Value	\$107,000.00
	- Permit Fees	\$239.00
	- 2.00% STATE TAX	\$4.78
	- Fees Collected	\$0.00
PLUMBING	- Issued	10
	- Value	\$7,000.00
	- Permit Fees	\$550.00
	- 2.00% STATE TAX	\$11.00
	- Fees Collected	\$0.00
POOL	- Issued	1
	- Value	\$8,000.00
	- Permit Fees	\$35.00
	- 2.00% STATE TAX	\$.70
	- Fees Collected	\$0.00
REMODELING	- Issued	1
	- Value	\$4,000.00
	- Permit Fees	\$75.00
	- 2.00% STATE TAX	\$1.50
	- Fees Collected	\$0.00
TANK REMOVAL	- Issued	1
	- Value	\$2,500.00
	- Permit Fees	\$50.00
	- 2.00% STATE TAX	\$1.00
	- Fees Collected	\$0.00
SIGN	- Issued	1
	- Value	\$500.00
	- Permit Fees	\$40.00
	- 2.00% STATE TAX	\$.80
	- Fees Collected	\$0.00
IN LIEU OF SOIL & EROSION	- Issued	1
	- Value	\$0.00
	- Permit Fees	\$0.00
	- Fees Collected	\$0.00
Total Permits - Issued		55
Total Permits - Value		\$1,325,180.00
Total Permits - Permit Fees		\$5,939.40
Total Permits - Sales Tax 2%		<u>\$ 118.80</u>
		<b>\$ 6,058.20</b>

Prince Edward County Public Schools  
**2014-2015**  
**Comparative Receipts and Expenditures**  
**Year to Date**

**Month of May 2015**

<b>Receipts:</b>	<b>Fiscal 2014</b>			<b>Fiscal 2015</b>			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
Sales Tax	2,812,502	2,458,129	87.40	2,851,560	2,597,884	91.10	3.70
Basic Aid	5,997,516	5,213,171	86.92	6,347,663	5,523,824	87.02	0.10
Other State	<u>5,249,510</u>	<u>4,353,328</u>	82.93	<u>5,098,964</u>	<u>3,989,779</u>	78.25	-4.68
<b>Total State</b>	14,059,528	12,024,628	85.53	14,298,187	12,111,488	84.71	-0.82
Federal Funds	2,235,517	1,857,369	83.08	1,784,679	1,556,843	87.23	4.15
Local Funds	8,346,800	6,271,365	75.13	8,346,800	5,633,933	67.50	-7.64
Cash Book	<u>455,290</u>	<u>482,791</u>	106.04	<u>494,319</u>	<u>511,864</u>	103.55	-2.49
<b>Total Revenue</b>	<b>\$25,097,135</b>	<b>\$20,636,153</b>	<b>82.23</b>	<b>\$24,923,985</b>	<b>\$19,814,128</b>	<b>79.50</b>	<b>-2.73</b>
<b>Expenditures:</b>	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Instruction	18,943,400	15,744,679	83.11	18,009,187	14,392,090	79.92	-3.20
Administration	1,714,393	1,365,203	79.63	1,490,026	1,156,510	77.62	-2.02
Transportation	1,989,091	1,378,577	69.31	2,005,291	1,379,749	68.81	-0.50
Maintenance	1,726,854	1,479,887	85.70	1,730,860	1,468,907	84.87	-0.83
Food Service	12,048	12,048	100.00	0	0	0.00	0.00
Facilities	150,000	96,808	0.00	229,029	184,515	80.56	80.56
Debt Service	561,348	558,952	99.57	468,812	466,412	99.49	-0.09
Technology	<u>0</u>	<u>0</u>	0.00	<u>990,780</u>	<u>695,261</u>	70.17	70.17
<b>Total Expenditures</b>	<b>\$25,097,135</b>	<b>\$20,636,153</b>	<b>82.23</b>	<b>\$24,923,985</b>	<b>\$19,743,444</b>	<b>79.21</b>	<b>-3.01</b>

Saved as May 14-15 Expense Compare

Prince Edward County Public Schools  
**Summary Financial Report**  
**May 2015**

<u>Revenues</u>	Current Month	Year to Date	Budget	Variance Actual Under (Over) Budget	YTD as a Percent of Budget
From the State:					
State Sales Tax	\$ 246,935	\$ 2,597,884	\$ 2,851,560	\$ 253,676	91.10
Basic School Aid	\$ 487,924	\$ 5,523,824	\$ 6,347,663	\$ 823,839	87.02
All Other	\$ 486,591	\$ 3,989,779	\$ 5,098,964	\$ 1,109,185	78.25
<b>Total State</b>	<b>\$ 1,221,449</b>	<b>\$ 12,111,488</b>	<b>\$ 14,298,187</b>	<b>\$ 2,186,699</b>	<b>84.71</b>
From the Federal Gov't.	\$ 700,372	\$ 1,556,843	\$ 1,784,679	\$ 227,836	87.23
General Fund (County)	\$ -	\$ 5,633,933	\$ 8,346,800	\$ 2,712,867	67.50
Cash Book -Local	\$ 70,453	\$ 511,864	\$ 494,319	\$ (17,545)	103.55
<b>Total Revenues</b>	<b>\$ 1,992,275</b>	<b>\$ 19,814,128</b>	<b>\$ 24,923,985</b>	<b>\$ 5,109,857</b>	<b>79.50</b>

<u>Expenditures</u>	Current Month	Year to Date	Outstanding Encumbrances	Budget	Expended & Encumbered (Over) Under Budget	Expen. & Encumbrance as a % of Budget
1000-Instruction	\$ 1,473,745	\$ 14,392,090	\$ 2,787,008	\$ 18,009,187	\$ 830,089	95.39
2000-Admin.,Health/Atten.	\$ 118,891	\$ 1,156,510	\$ 89,859	\$ 1,490,026	\$ 243,657	83.65
3000-Transportation	\$ 140,075	\$ 1,379,749	\$ 180,772	\$ 2,005,291	\$ 444,770	77.82
4000-Operation/Maintenanc	\$ 99,856	\$ 1,468,907	\$ 144,669	\$ 1,730,860	\$ 117,284	93.22
6000-Facilities	\$ 46,440	\$ 184,515	\$ 39,061	\$ 229,029	\$ 5,454	97.62
7000 - Debt. Service	\$ -	\$ 466,412	\$ 0	\$ 468,812	\$ 2,400	99.49
8000 - Technology	\$ 42,583	\$ 695,261	\$ 205,839	\$ 990,780	\$ 89,680	90.95
<b>Total Expenditures</b>	<b>\$ 1,921,591</b>	<b>\$ 19,743,444</b>	<b>\$ 3,447,208</b>	<b>\$ 24,923,985</b>	<b>\$1,733,333</b>	<b>93.05</b>

Prince Edward County Public Schools  
35 Eagle Drive  
Farmville, Virginia 23901

**2014-2015**  
**Comparative Receipts and Expenditures**  
**Food Service Department**  
**Year to Date**

**Month of May 2015**

Receipts:	Fiscal 2014			Fiscal 2015			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	26,605	19,783	74.36	23,710	16,500	69.59	-4.77
Fresh Fruit & Vegetable	60,000	56,948	94.91	60,000	40,552	67.59	-27.33
<b>Total State</b>	<b>86,605</b>	<b>76,731</b>	<b>88.60</b>	<b>83,710</b>	<b>57,052</b>	<b>68.15</b>	<b>-20.44</b>
Federal Reimbursement	700,000	646,176	92.31	750,000	653,366	87.12	-5.20
Cash Book - Local	395,071	226,423	57.31	241,324	198,531	82.27	24.96
<b>Total Revenue</b>	<b>\$1,181,676</b>	<b>\$949,330</b>	<b>80.34</b>	<b>\$1,075,034</b>	<b>\$908,949</b>	<b>84.55</b>	<b>4.21</b>
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	404,017	345,662	85.56	358,255	299,208	83.52	-2.04
Fringe Benefits	142,606	122,703	86.04	120,068	100,721	83.89	-2.16
Purchased Services	30,887	29,064	94.10	68,252	64,843	95.01	0.91
Refunds	120	120	100.00	159	159	100.00	0.00
Telephone	358	358	100.00	0	0	0.00	0.00
Travel	3,696	1,215	32.87	2,500	434	17.34	-15.53
Materials & Supplies	18,889	14,241	75.39	25,000	19,264	77.05	1.66
Food Supplies	498,000	432,259	86.80	461,678	408,465	88.47	1.68
Repairs & Maintenance	76,044	76,044	100.00	7,561	7,561	100.00	0.00
Uniforms	0	0	0.00	0	0	0.00	0.00
Furniture/Equipment	7,059	7,059	100.00	31,562	31,562	100.00	0.00
<b>Total Expenditures</b>	<b>\$1,181,676</b>	<b>\$1,028,725</b>	<b>87.06</b>	<b>\$1,075,034</b>	<b>\$932,217</b>	<b>86.72</b>	<b>-0.34</b>

Prince Edward County Public Schools  
2014-2015

**Food Service Department  
Summary Financial Report  
May 29, 2015**

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ 1,199	\$ 16,500	\$ 23,710	\$ 7,210	69.59
Fresh Fruit & Vegetable	\$ -	\$ 40,552	\$ 60,000	\$ 19,448	67.59
<b>Total State Funds</b>	<b>\$ 1,199</b>	<b>\$ 57,052</b>	<b>\$ 83,710</b>	<b>\$ 26,658</b>	<b>68.15</b>
Federal Reimbursement	\$ 72,410	\$ 653,366	\$ 750,000	\$ 96,634	87.12
Cash Book - Local	\$ 17,513	\$ 198,531	\$ 241,324	\$ 42,793	82.27
<b>Total Revenues</b>	<b>\$ 91,121</b>	<b>\$ 908,949</b>	<b>\$ 1,075,034</b>	<b>\$ 166,085</b>	<b>84.55</b>

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended &amp; Encumbered (Over) Under Budget</u>	<u>Expen. &amp; Encumbrance as a % of Budget</u>
Salary	\$ 28,094	\$ 299,208	\$ 52,170	\$ 358,255	\$ 6,877	98.08
Fringe Benefits	\$ 9,866	\$ 100,721	\$ 18,652	\$ 120,068	\$ 694	99.42
Purchased Services	\$ 1,915	\$ 64,843	\$ 3,408	\$ 68,252	\$ 0	100.00
Refunds	\$ -	\$ 159	\$ -	\$ 159	\$ -	100.00
Travel	\$ -	\$ 434	\$ -	\$ 2,500	\$ 2,066	17.34
Materials & Supplies	\$ 135	\$ 19,264	\$ 250	\$ 25,000	\$ 5,487	78.05
Food Supplies	\$ 29,475	\$ 408,465	\$ 44,227	\$ 461,678	\$ 8,986	98.05
Repairs & Maintenance	\$ -	\$ 7,561	\$ -	\$ 7,561	\$ -	100.00
Furniture/Equipment	\$ -	\$ 31,562	\$ -	\$ 31,562	\$ -	100.00
		\$ -	\$ -	\$ -	\$ -	-
<b>Total Expenditures</b>	<b>\$ 69,486</b>	<b>\$ 932,217</b>	<b>\$ 118,708</b>	<b>\$ 1,075,034</b>	<b>\$24,110</b>	<b>97.76</b>

## Tourism & Visitor Center Monthly Report for May 2015

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2015	1,745	614	5	2,364	472.8
2014	4,120	610	166	4,896	408.0
Total / 5 Months Total / ALL of 2014					
<b>Stacked Arms Pins:</b>					
This Month:	315				
YTD:	1,893				
<b>Requests for Information:</b>					
Virginia's Retreat Passport Program:					
Passports redeemed this month: 34					
Passports redeemed YTD: 85					
<b>Monthly Totals:</b>					

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Tablet/Cell Web Hits
May 2015	61	145	30	493	1596
May 2014	47	221	50	670	1253
% Difference	29.79%	-34.39%	-40.00%	-26.42%	27.37%
<b>188</b>					

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Tablet/Cell Web Hits
TOTAL YTD	417	1,407	162	2,364	8,854
2015 YTD	188	1,744	202	1,762	2,426
% Difference	121.81%	-19.32%	-19.80%	34.17%	264.96%
<b>Total YTD Inquiries:</b>					
					13,204
					6,322
					108.86%

### Report to June Board of Supervisors:

- May kicks off summer with 2 tour vans and a group of 33 bicyclists heading to Oregon. High Bridge continues to be the number one reason for visitation followed by a tie between Civil War Travelers followers now that the Sesquicentennial is over and shopping in downtown Farmville.
- Virginia's Retreat will be presenting the marketing plan to the voting member Boards of Supervisors over June and July. The plan was worked out and approved in early May. Once approved at Board of Supervisor level, the new leadership team will then begin to implement the plan over the new fiscal year.
- The Best Part of the Civil War ... The End will meet in June to see how to capitalize on a very successful Sesquicentennial, as there will be visitors coming all summer long to take part in following Lee's Retreat now that the crowds attending the 150th, are gone.
- The Heart of Your Adventure will continue working as both Farmville Downtown Partnership and the Chamber work to replace their Executive Directors. With the two new partners on board, we will be ready for the next phase of marketing Farmville-Prince Edward County.