



PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS

August 11, 2015

AGENDA

6:30 p.m.	Briefing by Prince Edward Volunteer Rescue Squad on Emergency Response Capabilities – <i>Parking Lot Behind Courthouse</i>	
7:00 p.m.	1. The Chairman will call to order the <u>August</u> meeting of the Board of Supervisors.	1
	2. Invocation	1
	3. Pledge of Allegiance	1
	4. <u>PUBLIC PARTICIPATION:</u> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	3
	5. Board of Supervisors Comments	5
	6. <u>Consent Agenda:</u>	
	a. Treasurer’s Report: June 2015	7
	b. Approval of Minutes: July 14, 2015	11
	c. Review of Accounts & Claims	47
	d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.	73
	e. Appropriations	75
	7. Festival/Event Permits: Farmville Rotary Club, Wilderness Discovery	77
	8. Tom Zaebst, Assistant State Forest Manager, Virginia Department of Forestry	83
	9. <u>Highway Matters:</u>	85
	a. House Bill 2 Projects: Authorize Public Hearing	
	b. FY 2017 VDOT Revenue Sharing Program	
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	a. Legislative Priorities	92
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	13. <u>Closed Session:</u> Disposition of Real Property (Section 2.2-3711(A)(3), <i>Code of Virginia</i>)	123
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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 11, 2015
Item No.: 1 & 2 & 3
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call To Order & Invocation & Pledge of Allegiance

Summary: The Chairman will call to order the **August** meeting of the Prince Edward County Board of Supervisors. The invocation and Pledge of Allegiance will follow.

Attachments:

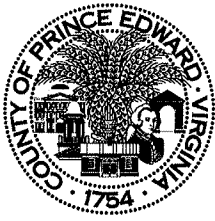
Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 11, 2015
Item No.: 4
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____
 Second _____

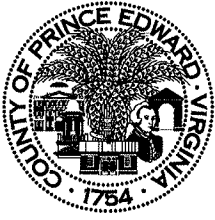
Cooper-Jones _____
 Gray _____
 Jones _____

McKay _____
 Simpson _____
 Timmons _____

Townsend _____
 Wilck _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 11, 2015
Item No.: 5
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Board of Supervisor Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments: Protocol for Board of Supervisors Comments

Recommendation: None.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



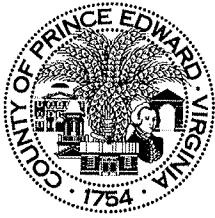
Mission Statement of the Board of Supervisors of the County of Prince Edward

To represent all citizens, provide leadership, create vision and set policy to accomplish effective change, planned growth and provide essential service, while maintaining and enhancing the quality of life in Prince Edward County.

PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during “Public Participation,” if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen’s concerns on matters of public interest.
- “*Board of Supervisors Comments*” is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member’s comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009
Re-Adopted: January 10, 2012



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 11, 2015
Item No.: 6-a
Department: Treasurer
Staff Contact: Donna Bowman Nunnally
Issue: Treasurer's Report

Summary: The Treasurer's Report is attached.

Attachments: June Treasurer's Report

Recommendation:

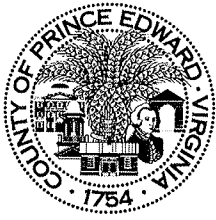
Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

Prince Edward Board of Supervisors Treasurer's Report - June 2015

Name of Bank	Bank Balance		Available Balance
Benchmark Pooled Fund Account	\$ 9,364,036.61		\$ 9,364,036.61
Wells Fargo Social Services	\$ 152,446.34		\$ 152,446.34
Bank of America School Fund	\$ 735,809.60		\$ 735,809.60
Bank of America Food Service	\$ 4,425.06		\$ 4,425.06
Benchmark School Fund	\$ 330,296.04		\$ 330,296.04
Benchmark Food Service	\$ 391,944.51		\$ 391,944.51
TOTAL			\$ 10,978,958.16
Certificate of Deposits			
Benchmark			\$ 519,048.66
Citizens Bank Recreation			\$ 16,518.43
Citizens Bank Underground Storage			\$ 20,260.84
Farmers Bank			\$ 204,819.58
TOTAL			\$ 760,647.51
GRAND TOTAL			\$ 11,739,605.67

Prince Edward Board of Supervisors Treasurer's Report - June 2014

Name of Bank	Bank Balance	Deposit in Transit/Adj.	Outstanding Checks	Available Balance
Benchmark Pooled Fund Account	\$ 9,177,237.66	\$ 58,185.00	\$ 256,963.19	\$ 8,978,459.47
Wells Fargo Social Services	\$ 66,798.12	\$ 100,000.00	\$ 110,077.99	\$ 56,720.13
Bank of America School Fund	\$ 1,297,714.03	\$ 0.33	\$ 678,401.83	\$ 619,312.53
Bank of America Food Service	\$ 143,647.88	\$ 309.95	\$ 13,153.72	\$ 130,804.11
Benchmark Food Service	\$ 256,518.25		\$ 7,190.73	\$ 249,327.52
TOTAL				\$ 10,034,623.76
Certificate of Deposits				
Benchmark				\$ 519,048.66
Citizens Bank Recreation				\$ 15,000.00
Citizens Bank Underground Storage				\$ 20,000.00
Farmers Bank				\$ 200,000.00
Wells Fargo Advantage Fund				\$ 162,450.48
TOTAL				\$ 916,499.14
GRAND TOTAL				\$ 10,951,122.90



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 11, 2015
Item No.: 6-b
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Minutes

Summary: The draft minutes of July Board meetings are attached.

Attachments: July 14, 2015

Recommendation: Acceptance.

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

July 14, 2015

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 14th day of July, 2015; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development; and Jim Ennis, County Attorney.

Chairman Simpson called the July meeting to order. Supervisor Gray offered the invocation and led the Pledge of Allegiance.

In Re: Special Recognition

Supervisor Gray presented a Letter of Appreciation to Mrs. Jennifer R. Bowen:

We, the undersigned members of the Board of Supervisors of the County of Prince Edward, wish to extend to you our sincere congratulations on receiving the Virginia Tech 2015 Alumni Award for Excellence in Extension. The Board also wishes to express its sincere appreciation for your fifteen years of service to the County of Prince Edward as an Extension Agent for 4-H Youth Development and as the Unit Coordinator with the Prince Edward County Extension Office.

The County of Prince Edward is well served by our citizen leaders who strive to bring our community to its highest potential. Prince Edward County Extension and the citizens it serves, especially our children, are fortunate beneficiaries of your leadership and dedicated professionalism. Those of us who have had the pleasure of working with you can attest to your well-earned reputation as thoughtful, dedicated and tireless. Your programs and accomplishments over the past fifteen years, and those in the future, will leave a lasting legacy to your community.

The Board of Supervisors is honored to salute you for your award of recognition, and we wish to express to you our high regard and profound gratitude for your service to the people of the County of Prince Edward, Virginia. We believe your public service as an Extension Agent with the Virginia Cooperative Extension Service exemplifies the best of what the Board of Supervisors wants for our citizens.

Supervisor Townsend presented a Letter of Appreciation to Ms. Jessica R. Whirley:

We, the undersigned members of the Board of Supervisors of the County of Prince Edward, wish to extend to you our sincere congratulations on being awarded the 2014 Conservation Police Officer of the Year by the Virginia Department of Game and Inland Fisheries and the 2015 Wildlife Officer of the Year for the North American Wildlife Enforcement Officers Association. The Board also wishes to express its appreciation for your eight years of service to the County of Prince Edward and surrounding counties as a Senior Conservation Police Officer with the Virginia Department of Game and Inland Fisheries.

The County of Prince Edward is well served by our citizen leaders who strive to bring our community to its highest potential. Both our citizens and our natural resources are the fortunate beneficiaries of your leadership and dedicated professionalism. Your accomplishments as a dedicated and tireless law enforcement officer will leave a lasting legacy to our community.

The Board of Supervisors is honored to salute you for your awards of recognition, and we wish to express to you our high regard and profound gratitude for your service to the people of the County of Prince Edward, Virginia. We believe your public service as a Conservation Police Officer with the Virginia Department of Game and Inland Fisheries exemplifies the best of what the Board of Supervisors wants for our citizens.

In Re: Public Participation

Cindy Koether, Lockett District, stated that Section 22.1-93 of the Code of Virginia now includes a requirement by law which took effect July 1, 2015, that all School Boards post their budgets on their web site in line item form. She stated it is on their site but difficult to find and is not in line item form. She asked the Board of Supervisors to require the School Board to be in compliance with this new law.

Richard Altice, Hampden District, said citizens are concerned about the lack of high speed internet service in the county; he asked about the company that had begun a program regarding bringing internet to the rural areas and how much money has Prince Edward County invested.

Chairman Simpson stated the issue will be researched.

Carol Caruso, Keysville, requested assistance regarding issues in the Piedmont Court Services office. Supervisor Timmons said it sounded like a personnel issue and that may not be discussed in an open Board meeting. He requested Ms. Caruso speak with Mr. Bartlett about her issues. Then after that, give it 30 days and meet back with Mr. Bartlett to see the progress he has made. If he has done nothing, you can come back to the Board of Supervisors and tell us he has done nothing. He said her presence at the meeting says volumes.

In Re: Board of Supervisors Comments

Supervisor Gray thanked all for being in attendance at the meeting and requested a moment of silence for those involved in the tragedy at the South Carolina church.

Supervisor Cooper-Jones thanked the citizens for attending and commended the employees for standing up for themselves.

Supervisor Townsend thanked the citizens for attending the meeting.

In Re: Consent Agenda

On motion of Supervisor Jones, seconded by Supervisor Wilck, and carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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the Board accepted the Treasurer’s Report for May 2015; the minutes of the meetings held June 9, 2015 at 6:30 p.m. and June 9, 2015 at 7:00 p.m.; Accounts and Claims; Salaries; and appropriations as follows:

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	125	18999	0001	Dare Donations		\$850
4 (Exp)	125	31299	0001	Dare Expenditures	\$850	

Prince Edward Treasurer's Report - May 2015

Name of Bank	Bank Balance	Deposit in Transit / Adj.	Outstanding Checks	Available Balance
Benchmark Pooled Fund Account	9,546,474.87			9,546,474.87
Wells Fargo Social Services	214,803.44			214,803.44
Bank of America School Fund	1,687,170.33			1,687,170.33
Bank of America Food Service	3,462.59			3,462.59
Benchmark School Fund	545,168.34			545,168.34
Benchmark Food Service	201757.39			201,757.39
TOTAL				12,198,836.96
Certificates of Deposit				
Benchmark				519,048.66
Citizens Bank Recreation				16,518.43
Citizens Bank Underground Storage				20,260.84
Farmers Bank				204,819.58
Wells Fargo Advantage Fund				162,464.47
TOTAL				923,111.98
GRAND TOTAL				13,121,948.94

BOARD OF SUPERVISORS

Farmville Herald	Advertising	1,240.28
Business Card	Soft drinks	10.72

COUNTY ADMINISTRATOR

Business Card	Car wash	7.00
	Postage	6.42
	Meals	76.01
	USB drives	25.21
Key Office Supply	Copier service contract	750.00
	Ink cartridges	673.94
	Tape / legal pads	36.30
	Batteries	11.29
U. S. Postal Service	Box rent	88.00
US Cellular	Phone (2)	273.76
Virginia Association of Counties	FY 15-16 dues	4,885.00
Business Data of Virginia, Inc.	Norton update	59.90
Diamond Springs Water, Inc.	Water & equipment rental	31.75
Farmville Printing	Business cards	49.00
Municipal Code Corporation	Online code hosting	700.00

COMMISSIONER OF REVENUE

M&W Printers, Inc.	Postage - Property forms	2,800.00	
	Personal property forms	1,500.00	
	Real estate & property books	1,500.00	5,800.00
U. S. Postal Service	Box rent		144.00
Treasurer of Virginia	Online service		77.05
Business Data of Virginia, Inc.	Norton update		89.85

TREASURER

James W. Elliott, Attorney	Attorney fees - delinquent tax		1,000.00
ComputerPlus Sales / Service	Equipment service contracts		515.55
BMS Direct	2015 Tax bill postage		900.00
U. S. Postal Service	Box rent		88.00
Benchmark Community Bank	Payflow / Paypal		4.30
Treasurer of Virginia	Online service		77.05
Mail Finance	Equipment lease		1,592.55
Electronic Systems, Inc.	Postage machine ink		430.00
Farmville Printing	Letterhead		47.00
Key Office Supply	Labels	53.18	
	Calculator	74.99	128.17
Compro Computers	Printer & cables		952.47

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expenses	1,875.00	5,575.00
Sitevision, Inc.	Webhosting - 3rd quarter		179.85
ComputerPlus Sales / Service	Printer service contract		79.00

ELECTORAL BOARD AND OFFICIALS

Gwendolyn Akers-Booker	Salary		1,032.32
Samuel A. Martin, Jr.	Salary		516.16
Gordon V. Smith	Salary		516.16
Patricia Adams	Official		90.00
Edward L. Bailey	Official		90.00
Karel Bailey	Official		90.00
Barbara Barnes	Official	100.00	
	Training	25.00	125.00
Robert L. Barnes	Official	90.00	
	Training	25.00	115.00
Mary L. Baylis	Official	100.00	
	Training	25.00	125.00
Wendell Brown	Official		90.00
Elizabeth Calhoun	Official		90.00
Ralph A. Crawley	Official	90.00	
	Training	25.00	115.00
Rachael E. Dove	Official		90.00
Sheila Eames	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	

	Mileage	5.00	175.00
Lynn H. East	Official	100.00	
	Training	25.00	125.00
Sarah Edmondson	Official	100.00	
	Training	25.00	125.00
Vincent Eames	Official		90.00
Dean Farmer, Jr.	Set up polls		100.00
Nancy D. Fawcett	Official	100.00	
	Training	25.00	125.00
Maria Fernandez	Official		90.00
Moses Ford	Official		90.00
Beth M. Fore	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	5.00	175.00
Jean G. Fowlkes	Official		90.00
Hayley E. Grey	Official	100.00	
	Training	25.00	125.00
Jennifer J. Halladay	Official		90.00
Jane Newman Hines	Official		90.00
Esther W. Hollingsworth	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	5.00	175.00
Frances D. Jasper	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	5.00	175.00
Donald B. Kellum, Jr.	Official		90.00
Peggy Kelsey	Official		90.00
Cindy H. Koether	Official	100.00	
	Training	25.00	125.00
James Junior Lee	Official		90.00
Jean W. Lee	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Ida M. Marcellin	Official		90.00
Lora P. McElhenie	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Nadine Messerschmidt	Official		90.00
Tola Morgan	Official	115.00	
	Training	25.00	

	Phone	10.00	
	Ballots	20.00	
	Mileage	10.00	180.00
Whitfield Moman Paige	Official		90.00
Nancy Phaup	Official	100.00	
	Training	25.00	125.00
Rebecca L. Randolph	Official	100.00	
	Training	25.00	125.00
Rosalie B. Robertson	Official	100.00	
	Training	25.00	125.00
Henry O. Shelton	Official		90.00
Bertha E. Shepperson	Official		90.00
Claudia Somers	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	10.00	180.00
J. Scott Sims	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Margaret Stockton	Official	100.00	
	Training	25.00	125.00
Linda Timmons	Official		90.00
Cindy Watson	Official		90.00
Kasie R. Wright	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Mileage	5.00	155.00
Lucie Zehner	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Farmville Herald	Advertising		233.80
Darlington Heights Fire Department	Rent		200.00
Elks Lodge #269	Rent		200.00
Farmville Volunteer Fire Department	Rent		200.00
Hampden-Sydney Fire Department	Rent		200.00
Mt. Zion Second Baptist Church	Rent		200.00
Prospect Volunteer Fire Department	Rent		200.00
Rice Volunteer Fire Department	Rent		200.00
Mt. Pleasant Church	Rent		200.00
	<u>REGISTRAR</u>		
Lynette Wright	Postage	5.95	
	P. O. Box key	9.00	14.95
Key Office Supply	Labels	24.38	
	Copier service contract	468.00	

Copier & cabinet	2,854.00	3,346.38
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CIRCUIT COURT

U. S. Postal Service	Postage		147.00
Matthew Bender & Company, Inc.	Case Finder supp		91.08

GENERAL DISTRICT COURT

US Cellular	Phone		46.82
Mail Finance	Equipment lease		376.17
STEPS, Inc.	Shredding service		270.75
U. S. Postal Service	Box rent - 6 months	30.00	
	Box rent (Juv Pro)	60.00	90.00

CLERK OF THE CIRCUIT COURT

Mail Finance	Equipment lease		407.13
U. S. Postal Service	Box rent		88.00
CenturyLink	Phone		47.95
Stephanie D. Avent	Juror		30.00
Judy H. Black	Juror		30.00
Gwendolyn Booker	Juror		30.00
Thomas Borum, Sr.	Juror		30.00
Southard Brumfield	Juror		30.00
Tiffany A. Capati	Juror		30.00
Gerri J. Capps	Juror		30.00
Earl Carter, Jr.	Juror		30.00
Billie Jo Chernault	Juror		30.00
Rosemary I. Chonko	Juror		30.00
Angela Eanes	Juror		30.00
John H. Eastby	Juror		30.00
Hodges A. Ferguson, Jr.	Juror		30.00
James L. Gantt	Juror		30.00
Lisa K. Gantt	Juror		30.00
James Garnett, Jr.	Juror		30.00
Delane Grissom	Juror		30.00
Harold M. Harris, Jr.	Juror		30.00
Ann E. Hicks	Juror		30.00
Matthew D. Hurley	Juror		30.00
Alicia L. Odom	Juror		30.00
Renee W. Oliver	Juror		30.00
Antone M. Servais	Juror		30.00
Tysha R. Sherperdson	Juror		30.00
Michael Sileo	Juror		30.00
Ann F. Simpson	Juror		30.00
Whitney Simpson	Juror		30.00
Hung N. Tran	Juror		30.00
Nicole E. Wahrman	Juror		30.00
Theresa A. Watson	Juror		30.00
Key Office Supply	Copy paper	110.97	
	Ink cartridges	319.98	
	Pens	230.88	661.83

LAW LIBRARY

CenturyLink	Phone	80.98
LexisNexis	Online service	254.00
Matthew Bender & Company, Inc.	Code Rules RV11	61.68

COMMONWEALTH'S ATTORNEY

Pitney Bowes, Inc.	Ink cartridge	99.64	
	Equipment lease	153.00	252.64
Purchase Power	Postage		469.09
Treasurer of Virginia	IPad service	131.22	
	15-16 Dues	885.00	1,016.22
STEPS, Inc.	Shredding service		219.50
Capitol Process Services	Subpoenas		65.00
Key Office Supply	Chairs		377.00
Geronimo Development Corporation	Case finder subscription		619.00

VICTIM WITNESS ASSISTANCE PROGRAM

Key Office Supply	Office supplies	191.29	
	Binders / dividers	19.48	210.77

SHERIFF

Commtronics of Virginia	Radio repairs		201.00
Rockwell Audio	Radio repairs	207.00	
	Remove equipment	759.00	
	Labor charge	69.00	1,035.00
Express Care	Oil change		175.87
Rod & Staff, LLC	Fuel pump		416.66
Third Street Wrecker Service	Towing service		100.00
Wohlford's Radar	Antenna cable / repair		100.00
ID Networks	Annual maintenance		7,105.00
Business Card	Postage	155.45	
	Meals & lodging	823.31	
	Credit	-207.46	
	Linear strobe / tape	141.35	912.65
UPS	Shipping		8.86
U. S. Postal Service	Box rent		60.00
Treasurer of Virginia	VCIN		52.87
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	VCIN		18.33
US Cellular	Phone		1,662.72
Walmart Community / RFCSLLC	Training meeting meals	30.51	
	Office supplies	69.65	100.16
Mike Jackson	Meal		6.32
Chris Joyner	Meals		25.77
Central Virginia Criminal Justice Assn	FY16 Membership dues		12,375.00
Business Data of Virginia, Inc.	Norton update	89.95	
	PCs for mapping	3,404.70	3,494.65
Diamond Springs Water, Inc.	Water & equipment rental		110.35
Farmville Printing	Envelopes		336.85

Key Office Supply	Ink cartridges	269.97	
	Cord coupler	3.19	
	USB cable	9.95	
	Power strip	39.99	
	Rolodex	29.99	
	Desk & credenza	1,600.00	
	Desk	549.00	2,502.09
Staples Advantage	Ink cartridges		867.44
East End Motor Company	Tires		2,286.51
Town Police Supply - Richmond	Guns		567.60
Galls, LLC	Belt	41.95	
	Boots	98.95	
	Insignia	67.95	
	Light bracket	248.95	
	Consoles	1,046.43	
	Security screen	517.54	2,021.77
Quality Uniform Company, Inc.	Uniforms		1,420.30
Southern Police Equipment Company	Uniforms		252.88
GeoComm, Inc.	Mapping system		9,825.00
Haley Auto Mall	2015 Dodge Charger		24,352.50
R. K. Chevrolet, Inc.	2015 Chev Tahoe		33,480.50

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Elecom, Inc.	Radio repair		130.00
Fire & Safety Equipment Company	Chin straps		116.92
Fire Protection Equipment Company	Helmets		954.00
Fisher Auto Parts, Inc.	Latex gloves		82.09

RICE VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Coats / pants / boots		4,254.19
Industrial Repair, Inc.	Inspection & repairs		185.00
John Deere Financial	Diesel	354.00	
	Gas	152.03	
	Motor blower / capacitor	275.00	781.03
Municipal Emergency Services	Electric blower	1,474.20	
	Battery for camera	210.60	1,684.80
Dominion Virginia Power	Electric service		687.77

PROSPECT VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Pump repairs		1,463.51
Benchmark Community Bank	Truck payment		7,000.00
C. W. Williams	Airpack testing		1,273.07
Davis GMC Truck, Inc.	Inspection		16.00
NAPA of Farmville	Battery		115.69
Pamplin Exxon	Fuel		74.00
U. S. Postal Service	Box rent		68.00
Dominion Virginia Power	Electric service		227.80

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

BB&T	Phone / internet		87.56
Cyrus Pest Control Company	Exterminating service		45.00
Darlington Heights Vol Fire Department	Clean / wax floors		380.00
Ellington Energy Service	Diesel	485.04	
	Gas	386.32	871.36
Southside Electric Cooperative	Electric service		309.45

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		126.57
Dodson Pest Control	Exterminating service		684.00
Fire & Safety Equipment Company	Airpack maintenance		142.90
Hurtsville Heavy Duty, LLC	Truck maintenance		708.00
Pamplin Exxon	Repairs & maintenance	94.80	
	Fuel	320.31	415.11
Verizon	Phone		186.41
Vest's Sales & Service, Inc.	Firefighting equipment	130.21	
	Labels	100.00	230.21
Dominion Virginia Power	Electric service		663.06

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Diesel		588.28
Verizon	Phone		180.51

EMERGENCY SERVICES

Treasurer of Virginia	Line of Duty administration fee		1,575.00
Timmons Group	E911 Addressing		360.00

REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		4,275.00
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BUILDING OFFICIAL

East End Chevron	Oil change		37.69
Rod & Staff, LLC	Repaired AC		55.00
US Cellular	Phone		46.82
Coy Leatherwood	Meals	14.36	
	Meeting registrations	30.00	44.36

ANIMAL CONTROL

Lowe's	Paint		7.38
Sherwin Williams Company	Paint / roller covers		395.72
Dominion Virginia Power	Electric service		142.24
CenturyLink	Phone		97.86
US Cellular	Phone		93.89
Walmart Community / RFCSLLC	Ink cartridge	28.97	
	Dog food	144.30	
	Cleaning supplies	34.36	207.63
Rod & Staff, LLC	Trap repairs		167.50

	<u>MEDICAL EXAMINER</u>	
Treasurer of Virginia	Coroner	40.00

	<u>BIOSOLIDS MONITORING</u>	
US Cellular	Phone	46.82

	<u>REFUSE DISPOSAL</u>	
Resource International	Assessment monitoring	6,942.57
	Misc work tasks	2,495.00
	Storm water compliance	631.00
		10,068.57
Lowe's	Paint / washers / screws	14.24
	Air conditioner	236.51
	Toilet valve	18.99
		269.74
Moore Scale Service - Western VA	Serviced scales	200.00
Rod & Staff, LLC	Repair dumpster	669.88
Southern States	Grass seed	6.95
	Gloves & straps	23.32
		30.27
C & L Machine & Welding	Repair tarp roller	825.75
Jimmy Whirley / Powerwash	Washed rolloff	65.00
James P. Childress, Jr.	Truck maintenance	486.55
	Service call - truck brakes	75.00
		561.55
NAPA of Farmville	Truck maintenance supplies	24.87
	Backup lamp / grommet	9.38
		34.25
Republic Services #974	Trash collection	413.74
Wright's Excavating, LLC	Landfill operation	48,093.75
Emanuel Tire of Virginia	Tire recycling	3,293.40
STEPS, Inc.	Recycling fee	2,044.36
Synergy Recycling, LLC	Electronic recycling	3,085.80
Southside Electric Cooperative	Darlington Heights site	132.23
	Virso site	83.39
		215.62
Dominion Virginia Power	Rice site	50.16
	Cell C pump station	25.85
	Green Bay site	118.68
	Leachate pump	259.75
	Worsham site	113.08
	Prospect site	113.21
	Scalehouse	109.26
	Landfill site	55.37
		845.36
AT&T	Phone	53.88
CenturyLink	Phone	415.94
US Cellular	Phone	49.83
Verizon	Phone	263.93
O. O. Stiff, Inc.	Monthly service	702.50
Ronald Van Eps	Truck registration	5.00
Cavalier Equipment Corporation	2015 International Trash truck	145,783.00

	<u>LITTER CONTROL</u>	
Lemunyah Family Trailer	2011 Cargo trailer	2,250.00

GENERAL PROPERTIES

Dodson Brothers Exterminating	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	
	Pest control - SCOPE	38.00	
	Pest control - Courthouse	85.00	
	Pest control - Visitor's Center	38.00	237.00
Hudson-Payne Electronics	Alarm monitor contract	360.00	
	Smoke / photo detector	727.06	1,087.06
Daikin Applied	Chillr maintenance contract		3,025.00
Davis GMC Truck, Inc.	Cleaned fuel pump		130.00
Southside Electric Cooperative	SRR lights		64.72
Dominion Virginia Power	Roy Clark monument	13.18	
	SCOPE building	130.27	
	Courthouse	13,240.67	
	Sheriff Department shed	13.18	
	Worsham Clerk Office	134.30	
	Lights at Rice	110.03	
	Ag building	869.97	
	Shop	48.45	
Town of Farmville	Water / sewer		166.52
AT&T	Phone		42.18
CenturyLink	Phone		133.65
US Cellular	Phone		232.55
FEMA Flood Payments	Flood insurance		1,120.00
O. O. Stiff, Inc.	Monthly service		100.00
Aramark	Janitorial supplies		559.94
Diamond Paper Company	Janitorial supplies		1,402.45
Ayers Building & Supply Company	Drain opener		14.18
Diamond Springs Water, Inc.	Water & equipment rental		38.70
East End Chevron	Ice		14.00
Farmville Wholesale Electric	Ballast		9.68
Flameless Specialities	Plumbing supplies		13.15
Grainger	No Parking signs	33.06	
	Two-way radio	170.56	
	Key blanks	37.66	
	Cordless drill / driver	219.00	460.28
Lowe's	Toolbar	47.44	
	Garden soil / mulch	31.43	78.87
Cintas Corporation #524	Uniform rental		323.08
Sherwin Williams Company	Paint / rollers / handle		132.87
Taylor-Forbes Equipment Company	Tie down		20.96
Fisher Auto Parts, Inc.	Serpentine belt	62.82	
	Drive belt	14.76	77.58
NAPA of Farmville	Injector cleaner		9.99
Rod & Staff, LLC	Tires	590.00	
	Valve stem	12.00	602.00
	<u>CANNERY</u>		
Virginia Food Works	Contract payment		2,916.67
DB Walker Contracting, LLC	Replace fan motor		233.97

Southside Electric Cooperative	Electric service		730.10
CenturyLink	Phone		204.20
Key Office Supply	Ink cartridge		33.69
Can Corporation of America, Inc.	Cans & lids		5,063.72
Grainger	Thermometers	78.80	
	Pressure gauge	278.88	357.68
Virginia Department of Taxation	Sales use tax on cans		268.36

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		6,600.00
Blue Ridge Autism & Achievement Center	Professional service		5,800.00
Rescare / Braley & Thompson	Professional service		5,890.00
Captain Kidds Childcare	Foster care		540.00
Center for Pediatric Dentistry	Professional service		860.00
Centra Health	Professional service		23,920.00
Elk Hill	Professional service		22,110.00
Family & Community Support	Professional service		3,650.00
Family Preservation Services	Professional service		2,860.00
Grafton School, Inc.	Professional service		24,206.00
Harbor Point Behavioral	Professional service		2,040.00
Viola Hines	Foster care		39.00
Ifetayo Imanchinello	Foster care		3,233.67
Keystone Newport News, LLC	Professional service		3,500.00
Ashley Long	Foster care		4,222.00
Northstar Academy, Inc.	Professional service		5,341.00
United Methodist Family Services	Professional service		6,081.70
Amy Wynne	Foster care		1,003.00
A Plus Tutorial	Foster care		300.00

PLANNING

Donald B. Gilliam	Commission meeting	100.00	
	Mileage	23.00	123.00
Preston Hunt	Commission meeting	100.00	
	Mileage	23.00	123.00
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	10.35	110.35
John W. Peery, Jr.	Commission meeting	100.00	
	Mileage	1.72	101.72
John C. Prengaman	Commission meeting	100.00	
	Mileage	5.75	105.75
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.62	108.62
Brett Von Cannon Watson	Commission meeting		100.00
Farmville Herald	Advertising		276.75
Business Card	Postage		60.00
US Cellular	Phone		179.17

<u>ECONOMIC DEVELOPMENT</u>		
Longwood Small Business	Exhibit booth	150.00
Business Card	Meals	216.16
	Office supplies	50.35
Key Office Supply	Colored pencils	6.05
<u>TOURISM</u>		
Dominion Virginia Power	Electric service	401.54
Town of Farmville	Water & sewer	52.27
Business Card	UPS	51.14
CenturyLink	Phone	342.29
Business Data of Virginia, Inc.	Norton update	29.95
<u>FLOOD & EROSION CONTROL</u>		
Stormwater Solutions & Services, LLC	Stormwater plan review	2,333.00
<u>COOPERATIVE EXTENSION OFFICE</u>		
Treasurer Virginia Tech	Local support	16,919.88
U. S. Postal Service	Box rent	88.00
CenturyLink	Phone	106.58
<u>GENERAL EXPENSE</u>		
Lumos Networks	Phone	2,602.82
Southern States Cooperative, Inc.	Gas	16,175.85
<u>CAPITAL PROJECTS</u>		
Business Data of Virginia, Inc.	Monitors	337.50
Compro Computers	Computers & software	1,315.75
CJMW Architecture	Architectural design	11,734.44
<u>DARE FUND</u>		
We Understand Youth	DARE Event at Moton	500.00
<u>WATER FUND</u>		
Town of Farmville	Water	123.53
<u>SEWER FUND</u>		
Dominion Virginia Power	Sewer pump	32.65
<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit	1,094.00
<u>PIEDMONT COURT SERVICES FUND</u>		
Redwood Toxicology Lab	Drug tests	264.40
Farmville Printing	Annual reports / pamphlet	94.10
Farmville Herald	Advertising	49.80
Dominion Virginia Power	Electric service	129.54
Connie Stimpson	Postage	12.50
	Office supplies	247.25
U. S. Postal Service	Post cards	475.00

CenturyLink	Fax line	62.79
Lumos Networks	Phone	290.74
National Curriculum & Training Institute	Training	899.00
Business Data of Virginia, Inc.	IPads & stands	887.50
Key Office Supply	Cartridges / ribbons	85.45
	Printer cartridges	116.98
	Cartridge	84.95
		287.38
CMI, Inc.	Alco-sensor repair	168.24
Kinex Networking Solution	Remote backup	120.00

PCS SUPERVISION FEES EXPENDITURES

Redwood Toxicology Lab	Drug tests	507.02
Dominion Virginia Power	Electric service	182.97
SRP Corporation, LLC	Rent	2,500.00
Jessica Carrion	Mileage	124.77
	Newspapers	1.5
Sheila Edmonds	Mileage	144.90
Julianna Ferrell	Mileage	344.40
	Newspapers	3.08
Sharon Gray	Mileage	123.03
Connie Stimpson	Mileage	14.26
Renee T. Maxey	Mileage	82.22
	Towels / Brite liner	35.96

PCS DRUG TESTING FEES

Alere Toxicology Services, Inc.	Drug testing	38.96
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In Re: Highway Matters

Supervisor Timmons reported a tree leaning over Darlington Heights Road, approximately 200 yards east of Moore Road; he stated half of the tree fell and the other half needs to be removed. It is about three feet in diameter and rotten.

Supervisor Townsend asked staff to remind Mr. Wright about the speed study to be done on Twin Bridges Road, as the vehicles exit the bridge towards the community.

Supervisor Jones reported that on Route 636 where two culverts were previously replaced, they have potholes. He said the locations are approximately one-quarter mile off Route 460 and approximately two miles up Route 636.

In Re: Public Hearing – Enterprise Zone Boundary Adjustment

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the Prince Edward County Enterprise Zone Boundary Adjustment. Notice of this hearing was advertised according to law in the Friday, June 26, 2015 and Friday, July 3, 2015 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Simpson opened the public hearing.

Mrs. Sharon Lee Carney, Economic Development Director, stated the Economic Development office has been working to determine potential properties to be added or deleted to the County's existing Enterprise Zone area. As a result of this survey, the owners of 21 properties, consisting of 231.01 acres +/-, have given permission to be added to the Prince Edward County Enterprise Zone. There are no properties recommended for deletion and there are no recommended changes to properties within the Farmville Town limits.

With the approval of this proposed Boundary Amendment, Prince Edward County will have approximately 1,231 acres remaining to designate for future development from the original designation of 3,840 acres. Prince Edward County's Enterprise Zone designation, awarded by the Virginia Department of Housing & Community Development (DHCD) in 2000, will expire in 2020.

Supervisor Jones stated two great examples of the Enterprise Zone benefits are in Tharpe Trucking and the Farmer's Daughter in the Rice area.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Jones made a motion, seconded by Supervisor Gray, to approve the submittal of a Boundary Amendment Application, to approve the Resolution of Support, and to authorize the Chairman of the Board and/or the County Administrator to sign all necessary documents for the Boundary Amendment application; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

**A RESOLUTION OF SUPPORT FOR THE AMENDMENT OF THE
PRINCE EDWARD COUNTY ENTERPRISE ZONE**

WHEREAS, the County of Prince Edward is a member of a joint regional Enterprise Zone #48 with the Counties of Charlotte, Lunenburg and Prince Edward; and

WHEREAS, the County of Prince Edward is seeking to expand its Enterprise Zone boundaries by 20 properties consisting of 230.01+/- acres (19 properties in the Prospect area and 1 property in the Rice area), whose owners have agreed to be added to the Prince Edward County's Enterprise Zone Program in Prince Edward County;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Prince Edward, Virginia that this Resolution authorizes the County of Prince Edward to submit the above referenced application to the Virginia Department of Housing and Community Development effective January 1, 2015; and

BE IT RESOLVED FURTHER, that the Board of Supervisors of the County of Prince Edward authorizes the County Administrator and/or Chairman of the Board of Supervisors to submit all necessary information to apply for an amendment to Prince Edward County's Enterprise Zone Boundary and to meet all other program administrative and reporting requirements.

In Re: State of the County

The Board of Supervisors presented the State of the County:

2015 State of the County

WELCOME

Tonight the entire Board will assist in presenting the State of The County Address. Each Board member will present a section of the Address. It takes participation from the entire Board to shape the policies adopted by the Board. Thus, it is only fitting that each Board member participates in this presentation. On behalf of my fellow board members and the administrative staff of Prince Edward County, I hope you will find this report informative.

INTRODUCTION

Prince Edward County is 261 years old. Our early settlers were hard working people, planting seeds they hoped would yield crops to provide for their families. They faced adversity and conquered many obstacles. But by working together and being creative they built a prosperous community. The ingredients of sustaining a successful community are the same. We must embrace and welcome change, develop new approaches in order to remain relevant and prosperous as we move further into the 21st century. We must work together, not just within our own County but within our region and our Commonwealth to avail ourselves of the new opportunities and to collectively solve problems.

Across the Nation, the Commonwealth and even in our adjacent Counties, some communities are struggling while their leaders wait hopelessly on an ever shrinking supply of federal and state

dollars to meet transportation, education and infrastructure needs. In some communities that has meant reducing or eliminating important public services.

Here in Prince Edward County the Board of Supervisors has taken steps to make County government more efficient and effective, in order to serve residents at the lowest possible cost to you, the taxpayer. That has meant holding fast to a simple principle: address the needs of today, without leaving problems and bills for the future. We have been resolute about taking action that will benefit the long-term interests of Prince Edward County and our citizens.

FINANCIAL ANALYSIS

Having a strong financial position, utilizing sound financial principals, which includes having adequate reserves and controlled debt and matching operational expenses to current revenue streams, is critical to good governance. A strong financial position is not a goal unto itself. The financial position of a County, in and of itself provides no services or benefits to our citizens. What it does allow is the ability to fund such services and benefits i.e. – public safety, education and quality of life factors.

The challenge for the Board of Supervisors is weighing the competing constituencies. Balancing the desire by some for increased services with equally important demand from others to maintain or even reduce our tax rates.

County revenues, especially for education and Social Services, are impacted by the economic health at the federal and state level; we must be cognizant of these impacts. Reduced Federal and State revenues over the last several years have produced our greatest challenges and the greatest impacts on our citizens. The loss of state funds is one of the primary reasons Prince Edward County is faced with an expense for housing local prisoners that exceeds \$1 million annually when it was zero only three years ago. The Schools have also seen significant losses in state and federal revenues which have negatively impacted our educational system.

To help respond to this lost revenue the Board of Supervisors formed a Finance Committee. Last fiscal year this committee reviewed in great detail the County's revenues and expenses. The results were that expenses were reduced by almost \$500,000 and revenues increased almost \$100,000. These adjustments were carried forward into the current Fiscal Year.

The County is in a solid financial position. The cash balance on June 30, 2015 was approximately \$10.4 million. But of that amount almost \$8 million is needed for either cash-flow purposes or is contained in various funds whose cash is restricted. Additionally, approximately \$1 million of the reserve is used to balance the FY16 budget. Subtracting these amounts from the cash balance leaves only \$1.4 million of unrestricted cash on June 30, 2016. Addressing the structural imbalance of the FY16 budget, must be a priority over the course of the next year.

ECONOMIC DEVELOPMENT

The only ways to solve our budgetary imbalance are by increasing revenues, decreasing expenses or a combination of the two. Decreasing expenses on top of the decreases that have already occurred will impact the ability of County departments to serve our citizens and could possibly mean less funding for our schools.

For our citizens the most advantageous way to solve the budget imbalance is to increase revenues. Not by increasing taxes but by increasing the County's economic base. In other words by growing our way out of this problem. This process has already begun. We can all see the increased construction activity within the Town and County. These construction projects are pumping millions of dollars into the local economy.

We have several businesses that have already announced expansions but have either not completed construction or have just recently opened and have not been included on our tax rolls or expanded their workforce. Some of these are Centra, Tharpe Trucking, Luck Stone, Adams

Construction (Asphalt Plant), Lapp Metals, Wilck's Lake Sheds, Walk to Campus and Power Secure.

Last year the County, to include the Town of Farmville, saw 245 net new jobs created and 7 net new businesses. Four businesses received job creation grants and two received real property investment grants from the state. This expansion trend is continuing. In FY15 we submitted 19 business proposals from referrals obtained from the Virginia Economic Development Partnership, Virginia Growth Alliance and direct contact with Prince Edward County. Several of these prospects are still being worked. This was the greatest level of activity since at least 2007.

I would be remiss if I didn't mention the benefits provided to Prince Edward County and our citizens by being the home of Longwood University, Hampden-Sydney College and Centra Southside Hospital. Having these three entities as anchors to our economy provides great stability and growth potential to our County. All three have on-going construction projects that are pumping millions of dollars into our local economy, which will continue into the future.

MANOR

Another positive development recently completed was a County-led resolution of various legal entanglements surrounding The Manor development. As with most development projects when things don't go as planned, the various participants scramble to protect their own interests. This often results in judgements, liens and lawsuits which only serve to further stifle development. This has been the scenario of The Manor for the last six years. While The Manor is a private development, the Board of Supervisors realized only the County was in a position to bring all the parties together to reach a compromise to resolve the legal issues which would allow development to move forward. The Board directed the County Attorney to represent the County and mediate between all the parties to resolve the issues hampering development of the land. Mr. Ennis is to be commended for his work. With these issues resolved we can be hopeful this land will see the development initially envisioned which will add to the expansion of the tax base. Even before all of the agreements have been finalized people are talking about construction and a "For Sale Sign" has been erected on the property.

The other good news is that the issue of the Golf Course ownership has also been resolved, which will create more stability for The Manor development and bodes well for the future.

PUBLIC SAFETY

The safety of our citizens is a top priority for the Board of Supervisors. We expend almost \$3.5 million of County funds on the various departments tasked with ensuring the safety of our citizens. To obtain the greatest bang for the taxpayer's buck, the County has long cultivated partnerships with the volunteer fire departments and the volunteer rescue squads. There are approximately 200 volunteer firefighters and 80 EMS members serving Prince Edward County. These departments serve a vital function for our community and by the use of volunteers provide a higher level of service at less cost than if the County provided these services with paid staff. In recognition of that contribution the County provides over \$600,000 to the seven Volunteer Fire Departments and the four Rescue Squads to help ensure they have the training and equipment they need.

The Fire departments respond to approximately 900 – 1,000 calls each year. The rescue squads respond to almost 4,000 calls (with an average response time of eleven minutes.) Our fellow citizens dedicate a considerable amount of time, not only running calls but also training to ensure they are able to provide a high level of service. Each Fire Department conducts from 120 – 240 hours of in-house training each year. This is in addition to the 146 hours required to become a Class 1 firefighter. Many firefighters have taken other training such as hazardous materials operation, technical rescue and vehicle extrication. The training requirements for rescue squad volunteers are even greater. A basic EMT must have a minimum of 150 hours of training and a paramedic must have 1,000 hours.

The Sheriff's Department received their initial accreditation status in 2014. There are 34 staff members in the Sheriff's office which consists of 32 sworn full-time employees, 3 sworn part-time employees and 1 part-time personnel member provided by the Commonwealth of Virginia Workforce Project. The volume of work for the Sheriff is hard to believe. In 2014 they answered 8,152 calls for service, made 3,875 arrests, served 2,736 Uniform Summons, 2,735 Traffic Summons, 8,587 Civil papers and ran 446 transports.

The Sheriff believes in building bonds with the citizens and provides support and services through character building programs such as DARE, Class Action, and drug awareness events. Other community programs include Project Lifesaver, Highway Safety Events, Senior Safety, TRIAD and Neighborhood Watch Programs.

In FY14 the Board approved the Sheriff's request to fund an At-Will over-time program. This program has been an overwhelming success. It is a self-funding program that not only has increased traffic safety but also frees deputies from routine traffic duties to concentrate on crime prevention, solving crimes and increasing visibility and availability of officers throughout the County. It effectively increases the number of deputies on each shift. The result has been a 33% drop in break-ins from 2012 – 2014. In the first half of 2015 there has been an additional drop in break-ins of 28.5%.

Piedmont Regional Jail

Prior to FY13 the County did not have to pay for the housing of our prisoners in the regional jail. This was due to the fact the jail housed approximately 330 illegal immigrants. When those detainees were moved from the Jail that loss of revenue coupled with the state decreasing the inmate per diem from \$28 per day to \$12 per day, has caused the jail to go from a revenue generator to a major expense item. In FY16, it is estimated the County will expend almost \$1.3 million to house our prisoners. This amount would be substantially greater if not for the hard work of the Jail Superintendent. The Superintendent has been able to increase the number of inmates from outside the regional partners to generate revenue. We are currently housing about 130 Federal inmates, 85 from Culpepper and 50 from Powhatan. The Superintendent is constantly searching for additional inmates to house.

It is estimated revenues will increase by almost \$800,000 for FY16. While that is good news, it is almost exactly offset by increased costs. The cost increases are primarily the result of increased medical and pharmaceutical expenses. Even with the cost increases the Piedmont Regional Jail has the lowest cost per inmate day of any jail in the Commonwealth. The per inmate day average cost statewide is \$75, while the cost for Piedmont Regional Jail is \$44.

LANDFILL & WASTE COLLECTION

Prince Edward County owns its own Sanitary Landfill and contracts the operation to a local business. Sanitary Landfills are disposal sites for non-hazardous solid waste. Hazardous materials are not allowed in our landfill. We take seriously our duty to protect the environment surrounding the landfill. We meet all DEQ regulations and work closely with an environmental engineering firm to ensure the safe operation of our Landfill. In addition to the landfill the County operates 7 convenience/recycling sites where our citizens can take their trash and recyclables.

Due to ever stricter environmental regulations, the cost to construct and operate Landfills has increased dramatically over the last 20 years. The County spends about \$1.2 million each year operating the landfill and convenience sites. Traditionally the County has to construct a new landfill cell every 3 or 4 years. But because of lower waste volumes caused by the downturn in the economy coupled with better compaction rates and better oversight of daily ground cover by the operator it will be almost 8 years since the last time we built a new cell. The new cell will need to be built next summer at a cost of approximately \$1.4 million. These funds are available in a separate budget fund called the Landfill Construction Fund.

On June 30, 2015 that fund had about \$2.1 million in cash. Thus, there should be no impact on the tax payers for the construction cost of the new cell. Looking down the road at the next ten years the County will have to expend several million dollars to complete final closure on three landfill cells. It is estimated by 2023 we will have expended all of the reserves of the Landfill Construction Fund and will actually need an additional \$1.1 million which will increase to almost \$4 million by 2027. We are monitoring this situation and will develop a plan to handle this cost.

REASSESSMENT

Every six years the County conducts a reassessment of all real estate in the County. The County hires a professional assessment firm to conduct the reassessment. That process was started in 2013 and was completed in 2014. The only remaining item is for the Board of Equalization to complete their review of any requests they receive from citizens.

The results of the reassessment are that in total, Real Estate values in the County fell almost 8%. In General the value of residential properties declined the most followed by agricultural land. Commercial properties actually saw an increase of almost 7%. Because of this decrease an equalized tax rate would have been \$.51. The Board realized that many citizens are still being impacted by the recession that gripped the Country. As a result the Board only approved a tax rate of \$.49 for calendar year 2015. That rate is actually a tax decrease and will result in the County collecting \$300,000 less in real estate tax this Fiscal Year than last year. Almost 70% of residential properties will see a tax decrease while almost 60% of agricultural parcels will see a tax decrease.

PLANNING & COMMUNITY DEVELOPMENT

After several years of flux the Planning Office is beginning to stabilize. A new Director of Planning & Community Development began work this year. Mr. Rob Fowler has over 25 years of experience in planning. His last position was with the City of Lynchburg. He has started a review of the County zoning and subdivision ordinances to ensure they are in compliance with the recent changes adopted by the General Assembly.

Last year the County implemented state mandated stormwater regulations pertaining to plan review and inspections. Most of the Counties in the Commonwealth abdicated those responsibilities to DEQ but Prince Edward County has partnered with the Town of Farmville and is running our own program. We believe by running our own program we will be seen as more business friendly than those communities relying on DEQ. This will allow us to review and inspect construction plans instead of forcing developers to submit plans to DEQ and then having to wait for the state to complete their review.

VDOT

Over the last year VDOT has completed several road maintenance projects and bridge repairs. The bridges on Darlington Heights and Twin Bridges Road have been reconstructed while a new bridge was constructed on Mt. Pleasant Road. Current conditions record that 92% of the pavement on roads in the County are in fair or better condition pavement conditions are at 92%, VDOT's goal is 82%. Ninety-two and a half percent (92.5%) of the County's 134 Bridges are rated as either non-deficient or needing some repair but are not structurally deficient while 7.5% (10) are rated as structurally deficient but are safe for travel, VDOT's goal is 92%. VDOT rates the ride quality of the roads in Prince Edward County at 97% while the goal is 85%. Ride quality refers to the irregularities or roughness of the pavement.

The General Assembly passed two pieces of legislation that will dramatically change how transportation dollars are spent. House Bill Two (HB2) will change how funding controlled by the Commonwealth Transportation Board (CTB) will be dispersed. Projects will be scored according to key factors, which are: congestion mitigation, economic development, accessibility, safety, environmental quality and land use. The second bill is HB1887. This bill applies the same factors mentioned above to District funding. This allows projects to compete against others only within the Lynchburg District.

Projects can be submitted if they are located along a Corridor of statewide significance (there are only a few), regional networks and urban development areas. Prince Edward is fortunate to have one of the few Corridors of statewide significance - Route 460; this will allow Prince Edward to compete for funding. The regional network definition is still being developed and there are no urban development areas in the County.

In the near future the following construction projects will be started: (1) Route 643, Back Hampden-Sydney road – it is currently under construction and is estimated to be completed in May 2016, (2) Route 725, Watson Blvd – is currently being planned with construction later this summer and (3) Route 632, Falkland Road – the bridge over Bush River will be replaced beginning in early 2016, the road will be closed approximately 3 months.

The County is continuing to work with VDOT to eliminate unpaved roads. On July 1, 2003 VDOT initiated the Rural Rustic Road Programs which reserved state funding to pave state roads that are unpaved. Prince Edward County has two roads that will be paved using this program. Route 725, Watson Blvd will be paved this summer and Route 628, Campbell Crossing will be paved next summer.

Several areas will be resurfaced. Various locations in Prospect, Tuggle, Farmville and Rice are scheduled for 2015. All ramps of the Farmville Bypass will be resurfaced in 2016 and 2.3 miles of Green Bay Road will also be resurfaced in 2016.

Finally, approximately 100 lane miles will be resurfaced in 2015 and 64 miles in 2016.

SCHOOLS

There is no question the Prince Edward County Public Schools have failed to reach the level of achievement we would like. Currently, all three of the schools are accredited with warning and the Middle School is designated a focus school.

The High School met all accreditation Benchmarks except for one – mathematics. Math scores missed the benchmark by one point.

The Middle School met two of the accreditation benchmarks – History and Science but did not for two others – English and Math. The English benchmark was missed by 7 points. The Math benchmark was missed by 6 points. Being designated a Focus School means one or more proficiency gap groups did not meet expectations in reading and math.

The Elementary School met two of the accreditation benchmarks – History and Science but did not for – English and Math. For English the Benchmark was missed by 9 points. For Math the Benchmark was missed by 4 points.

But the School system has made strides in improving academic performance. Attached is a summary of some of the actions taken by the School Board to improve performance. Its detail and length precludes reading it completely tonight but I urge our citizens to read this document, it will be posted on the County's web site. I will draw attention to some of the highlights.

To improve the learning climate and student discipline various programs have been implemented. The Leader in me program has been implemented in the Elementary and Middle Schools. This program is intended to develop a more positive learning environment. The Positive Behavior Interventions and Supports (PBIS) program which addresses bullying and aggressive behaviors has been adopted and a School Resource Officer has been assigned to the Middle School.

Actions taken to improve academic performance include: realignment of Middle School math classes to focus more attention on basic math skills, reassignment of teachers to better match their skills to class needs, targeted professional development for teachers, strengthening the afterschool

remediation and tutoring programs, providing a more focused summer remediation program, reducing the amount of testing to allow more time for teaching students, hiring math and reading coaches to support teachers at the Middle School and the use of new benchmark tests that are better aligned with the SOLs.

At the Career and Technical School the number of students earning industry certifications increased from 110 to 180, a 39% increase. In 2013 the school division earned full accreditation by AdvancedED. This accreditation is only held by 40 of the 132 school divisions in Virginia.

The Prince Edward County Public Schools are actively partnering with Longwood University. The attachment lists 14 ongoing examples of partnership programs with Longwood University.

Since 2013 the High School graduation rate has improved from 76% to 87% and drop outs have decreased from 18.3% to 9.8%

Over the last 10 years student enrollment has declined by 565 students. The loss of students, reduced state support for education and reduced federal funding have caused a reduction of over \$4 million in the School budget. To compensate for this loss of revenue 78 positions have been eliminated in the last 6 years. The reduction in staff has caused a reduction in programs and services provided to students.

While state and federal funds have been reduced the amount of funds provided by the Board of Supervisors has actually increased the past 5 years by \$348,616. This amount combined with the decrease in debt service of \$335,329 over the same period means the School Board has an additional \$668,945 of local funds it can use for operations.

The public can be assured the Board of Supervisors is deeply concerned with the performance of the Schools. We stand ready to assist the School Board in raising the level of performance.

CONCLUSION

This has been a lengthy presentation. The responsibilities of County Government are numerous and often complex. The citizens of Prince Edward County deserve an accounting of the State of The County and this was an attempt to provide information to our citizens. We realize this report was not all encompassing it merely touched on the highlights. There is simply not enough time to discuss every aspect of County operations.

If you have a question that was not answered tonight we encourage you to contact the County Administrator or your Board member with your question. We will ensure you receive a response. Thank you for your patience.

In Re: County Administrator's Report

Sheriff's Office At-Will Overtime Program

Mr. Bartlett stated that at the January 13, 2015 meeting, the Board approved a 12-month extension of the "At-Will" traffic enforcement program with updates every six months. For the second half of FY15, this program has cost a total of \$20,571 to include FICA costs. This program was instituted at the start of FY14 thus the FY13 revenues serve as the base year for revenue collection. During FY13 collections

averaged \$8,265 per month or \$49,590 for six months. Collections for the second half of FY15 have been \$86,647. This is an increase of \$37,057 when compared to the base year and exceeds expenses by \$16,486.

Mr. Bartlett stated on a financial basis the program funds itself. This program provides benefits other than financial and traffic enforcement. It frees deputies from routine traffic duties to concentrate on other law enforcement duties – crime prevention, solving crimes and increasing visibility and availability of law enforcement personnel throughout the County. It is a no-cost program that effectively increases the number of deputies on shift.

Supervisor Timmons asked for an assessment from the Sheriff’s Office on the program.

Major David Wilmoth stated there is great benefit to the public regarding safety issues and is not a financial burden to the County. He added the program brought in approximately \$200,000 in fines and has also been a deterrent to break-ins in the County. Some discussion followed.

Supervisor Gray commended the Sheriff’s Department for their quick action.

Request from Prince Edward County School Board:

Mr. Bartlett stated the County received a letter from the School Board requesting a donation to support a naming dedication ceremony for three school locations.

Following some discussion, Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to call a meeting of the Finance Committee to consider supporting the naming dedication ceremony, “Honoring Our Legacy”, with a donation greater than the \$200 requested; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

Executive Mansion Holiday Ornament

Mr. Bartlett stated the County received a letter from VACo with information from The Executive Mansion requesting that each county, city and town across Virginia donate a handmade ornament

representing that locality for the 2015 Executive Mansion Christmas Tree. County staff recommends the Board authorize the following process for the selection of the Prince Edward County Christmas Ornament:

- i. Artisans must follow The Executive Mansion Guidelines regarding size, materials, etc.
- ii. The “theme” of the winning ornament must in some way represent the County of Prince Edward.
- iii. A panel of judges from Prince Edward County and the arts community will select the final ornament from the eligible submissions.
- iv. Eligible artisans must be 18 years or older, and a resident of Prince Edward County or a full-time “resident student” of Longwood University or Hampden-Sydney College.
- v. Based on these parameters, County staff will develop “guidelines” for distribution throughout the community.
- vi. Ornaments not selected could be displayed in the Visitor Center for the 2015 holiday season or returned to the artisan.
- vii. Deadline for submissions: September 30, 2015.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to approve the recommended process for selection of the Prince Edward County Christmas Ornament; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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Strategic Planning Session

Mr. Bartlett stated that during conversations about the State of the County, many Board members discussed the need for updating the Board’s strategic vision for the County. The Board may wish to consider scheduling a strategic planning session in late 2015; this could serve as guidance for the budget discussions next spring.

In Re: Finance Committee Report

Mr. Bartlett stated the Finance Committee met June 15, 2015 to discuss the request from the Town of Farmville for assistance in funding the annual Fourth of July Fireworks even known as “Fireworks After

Dark” held at the Farmville Airport. The Committee is comprised of Supervisor Cooper-Jones (Chair), Supervisor Jones, Supervisor Simpson and Supervisor Timmons.

The Town provided the Committee a summary of the cost of the event and an advertisement describing the various entertainment activities. The total cost for the event is \$19,450. No estimate of revenues from Donations was provided but at the June 9, 2015 meeting of the Board of Supervisors, it was stated that donations were raised from local people and businesses. There is a \$5 per vehicle charge at the gate; this fee is collected by the Boy Scouts who are allowed to keep 25% of the gate fee. The Town Manager estimated \$2,800 is collected.

The Committee noted that \$9,200 remained in the FY15 contingency line. The Committee unanimously approved a recommendation to the full Board that \$4,600 be provided to the Town from the Contingency line from the FY15 budget to help support the 2015 Fireworks After Dark event. Additionally, the Committee recommends the remainder of the FY15 Contingency fund (\$4,600) be re-appropriated into FY16. If that is approved it will be accomplished when the remainder of the re-appropriations are submitted to the Board of Supervisors.

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to approve provision of \$4,600 to the Town of Farmville from the Contingency line from the FY15 budget to help support the 2015 Fireworks After Dark event; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Incentives for Community College Assistance

Chairman Simpson requested a committee be formed to review a process for incentives to be given for financial aid to students going on to a community college. He appointed Supervisor Gray, Supervisor McKay and himself to set up a fund for financial aid to a community college for Prince Edward County graduates who wish to study trades, such as mechanics, nursing or other trades.

Supervisor Timmons stated more information is necessary regarding bylaws and other operating regulations, and a cost associated with this project.

In Re: PERT Committee Report

Supervisor Townsend stated the PERT Committee met June 23, 2015 at the Farmville Area Bus to discuss possible amendments to the routes of the Prince Edward Rural Transit (PERT) bus service. The PERT has an Orange Line that serves the Meherrin-Green Bay areas and a Green Line that serves the Tuggle-Prospect-Pamplin areas. The Committee is comprised of Supervisor Townsend (Chair), Supervisor Gray and Supervisor Timmons. Also present at the meeting were Wade Bartlett, County Administrator; Gerry Spates, Farmville Town Manager; Julie Adams, Farmville Area Bus Manager; and Sarah Elam Puckett, Assistant County Administrator.

The Committee recommended no changes to the Green Line; and amendments to the Orange Line to expand ridership along Leigh Mountain Road and Meherrin Road, to include a proposed revised schedule, as developed by the staff of the Farmville Area Bus. The only cost to the County will be approximately \$350 for the printing of new Orange Line bus schedules. To allow the Farmville Area Bus time to develop new schedules and maps and to distribute that information to the regular ridership, Julie Adams recommends that the changes to the Orange Line be implemented effective September 1, 2015.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to approve the proposed amendments of the PERT Committee, to amend the Orange Line to expand ridership along Leigh Mountain and Meherrin Road; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Event / Festival Permits

Mr. Bartlett stated two event permit applications were received, the Cruiser Club Boy Scout Fund Raiser and the Five County Fair.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Gray, to approve the Cruiser Club Boy Scout Fundraiser Event Permit Application, to be held September 19, 2015 from 6:00 p.m. until 10:00 p.m. at 209 Fairgrounds Road, Farmville; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the Five County Fair Permit Application, to be held September 22 through 26, 2015, at 209 Fairgrounds Road, Farmville; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Request from Albemarle County – Broadband Connectivity

Mr. Bartlett stated an email was received from Albemarle County Board Chair, Jane Dittmar, and a letter was received from the Albemarle County IT Director regarding federal funding through the FCC that is available to CenturyLink to bring expanded broadband to certain counties, including Prince Edward County. The “Connect America” allocation to CenturyLink for Prince Edward County is \$353,536.

Albemarle County is asking Prince Edward County and other counties to contact CenturyLink and encourage them to accept the FCC funding to enhance and expand broadband access in Virginia localities.

Discussion followed.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to authorize the County Administrator to contact CenturyLink and state and federal legislators on behalf of the Prince Edward County Board of Supervisors to encourage the acceptance of the FCC funds to enhance and expand broadband access in Virginia localities; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Regional Hazard Mitigation Plan

Mr. Bartlett stated the Commonwealth Regional Council has received grant funding from FEMA through the Virginia Department of Emergency Management to assist counties in the region with the update of our Regional Hazard Mitigation Plan. The current plan was adopted by the Board in February 2012 and approved by FEMA in May 2012. The Stafford Act, which requires localities to have a Hazard Mitigation Plan, also mandates their update every five years.

The purpose of mitigation planning is to identify policies and actions that can be implemented over the long term to reduce risk and future losses. Mitigation Plans form the foundation for a community's long-term strategy to reduce disaster losses and break the cycle of disaster damage, reconstruction, and repeated damage.

As indicated in a memorandum from the CRC, the grant funding requires a local match, which can be in-kind (staff time). The exact match will not be known until it is determined who the regional partners will be. This is a multi-year effort, so the project will have no budget impact for FY16. If the County's in-kind match is inadequate to meet the threshold for its local match requirement, there is the possibility of a budget impact in FY17.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to authorize the County's participation in the Regional Hazard Mitigation Plan Update, to authorize the in-kind or cash match that will be required (\$1,774-\$3,339) to match the FEMA grant funds, and to designate Sarah Puckett,

Emergency Management Coordinator, to serve as the County's representative on the Project Management Team; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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In Re: Tobacco Special Projects Grant Program

Mr. Bartlett stated that on July 7, 2015, the Industrial Park Committee discussed the need to build the access road that would run between Lots 7A/B and Lot 12 (VDOT). Such a road would open development of the back part of the Industrial Park, specifically Lots 11, 13A and 13B.

Mr. Bartlett said he was informed via e-mail on Thursday, July 9, 2015 that the deadline to apply for the Special Grants Projects Program is July 31, 2015. Researching grants that were awarded in prior years, he discovered requests to fund access roads in industrial/business parks have been approved. With the recent changes by the General Assembly effective July 1, 2015, it was unsure if such projects were still eligible. He received confirmation prior to the meeting that such projects are eligible.

Effective July 1, 2015, all Tobacco Commission grant programs require a dollar for dollar match with no more than 25% of the match to be in-kind contributions. Mr. Bartlett asked the Tobacco Commission if VDOT funds from the Revenue Sharing or Economic Development Access Programs could be used to fulfill the match requirement; he received confirmation that such VDOT funds could be used for the match.

Mr. Bartlett requested the Board of Supervisors approve the County staff to research in greater detail the feasibility of applying for a Special Projects Grant for the road. If it is found to be feasible, he requested authorization that the County submit an application to the Tobacco Commission and VDOT requesting grant funds from their programs using the VDOT funds as the required match. These will be applications only and will not commit the County to expend any funds at this time. If the County's application is approved, the Board of Supervisors will have the opportunity to accept or decline the grant

funds at that time. That will provide the Board of Supervisors the opportunity to understand any impact on the County and make a final decision to move forward or not.

Supervisor McKay made a motion, seconded by Supervisor Gray, to authorize the Chairman of the Board of Supervisors and the County Administrator to take the necessary actions to submit a Special Projects Grant application to the Tobacco Commission and to VDOT for an Economic Development Access Grant for the access road to run between Lots 7A/B and Lot 12; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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In Re: Closed Session

Supervisor Cooper-Jones made a motion, seconded by Supervisor Timmons, that the Board convene in Closed Session for discussion of the disposition of publicly held real property in the Prince Edward County Industrial Park, where discussion in an open meeting would adversely affect the negotiating strategy of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Supervisor Timmons, and adopted as follows:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

On motion of Supervisor Timmons and seconded by Supervisor Gray, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Land Development Committee

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to accept the recommendation of the Industrial Park Committee regarding the negotiations with Tri-Boro and the Committee recommends the Board designate the Committee as a standing committee and name it "Land Development Committee", which will help manage and look after the development of County-owned

properties, research development issues, and meet with developers, and bring recommendations to the full Board for consideration; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of June 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of June 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Ms. Patty Gulick, Cannery Manager, submitted a report for June 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of June 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

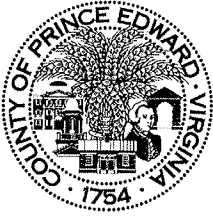
Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of June 2015, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor McKay, seconded by Supervisor Townsend, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was adjourned at 9:40 p.m.

DRAFT



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 11, 2015
Item No.: 6-c
Department: County Administration
Staff Contact: Barbara N. Poulston
Issue: Accounts & Claims

Summary: The July bill list is attached for the Board's reviews.

Attachments: July 2015 Bill List

Recommendation:

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

7/31/2015

FROM DATE- 7/01/2015
TO DATE- 7/31/2015

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$1,007,319.43
120	EXPENDITURES - GRANITE FALLS CDA	\$1,551.00
301	SCHOOL CONSTRUCTION FUND	\$2,800.00
501	WATER FUND	\$483.71
502	SEWER FUND	\$437.71
732	RETIREMENT BENEFIT FUND	\$1,129.00
741	PIEDMONT COURT SERVICES FUND	\$3,799.74
	TOTAL	1,017,520.59

AP375H
7/31/2015
FUND # - 100

GENERAL FUND

LISTING OF INVOICES FOR 7/01/2015 -- 7/31/2015

AFTER CHECKS
PAGE 1

MAJOR#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
011010	BOARD OF SUPERVISORS				
3600	15240	Advertising FARMVILLE HERALD	CO ADMR 715	ADVERTISING	ACCOUNT TOTAL 881.53 881.53 *
5510	16679	Travel-Mileage GRAY CALVIN	APR-JUN 2015	MILEAGE	73.02
	19875	JONES ROBERT M	APR-JUN 2015	MILEAGE	40.25
	22287	MCKAY CHARLES W	APR-JUN 2015	MILEAGE	90.85
	29269	TIMMONS C ROBERT JR	APR-JUNE 2015	MILEAGE	370.30
	29368	TOWNSEND JERRY R	APR-JUN 2015	MILEAGE	209.87
	32539	WILCK JAMES ROBERT	APR-JUN 2015	MILEAGE	27.14
5530		Travel-Subsistence & Lodg BUSINESS CARD	3722PUCKETT715A 7049	LODGING WATER	ACCOUNT TOTAL 863.19 10.96 874.15 *
5540	11894	Travel-Convention & Educa BUSINESS CARD	3722PUCKETT715A	TRAINING	ACCOUNT TOTAL 350.00 350.00 *
012110	COUNTY ADMINISTRATOR				MAJOR TOTAL 2,917.11 **
5210	11894	Postal Services BUSINESS CARD	3722 PUCKETT715	UPS	ACCOUNT TOTAL 5.65 5.65 *
5230	30440	Telecommunications US CELLULAR	816442183 715	PHONE	ACCOUNT TOTAL 125.38 125.38 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	3722 PUCKETT715	MEALS	ACCOUNT TOTAL 89.52 89.52 *
5810	31668	Dues & Association Member UNIVERSITY OF VIRGINIA	24237	FY16 DUES	1,000.00
	31681	VA LOCAL GOVT MNGT ASSOC	BARTLETT 715	FY15-16 DUES	323.44
	31681	VA LOCAL GOVT MNGT ASSOC	PUCKETT 715	FY15-16 DUES	200.00
6001	13369	Office Supplies DIAMOND SPRINGS WATER INC	11393100 715	WATER & EQUIP RENTAL	ACCOUNT TOTAL 1,523.44 *
	32138	WALMART COMMUNITY/RFCSELLC	7919	FLASHDRIVE/ADAPTER	22.85 116.63 139.48 *
6012	22210	Books and Subscriptions MATTHEW BENDER & CO INC	72613130	SUPP PKG/INDEX/VOLS	ACCOUNT TOTAL 489.71 489.71 *
012310	COMMISSIONER OF REVENUE				MAJOR TOTAL 2,373.18 **
5230	13325	Telecommunications TREASURER OF VIRGINIA	T286821	ONLINE SERVICE	77.05

AP375H
7/31/2015
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 7/01/2015 -- 7/31/2015

AFTER CHECKS
PAGE 2

MAJOR# ACCT#	VENDOR NUMBER NAME	INVOICE NUMBER DESCRIPTION	INVOICE DATE	AMOUNT
5810	13325	TREASURER OF VIRGINIA	T287895	153.91 *
		Dues & Association Member		
	31188	VALTA	15-16 DUES	10.00 *
6001		Office Supplies		10.00 *
	20600	KEY OFFICE SUPPLY	467546	342.17
	20600	KEY OFFICE SUPPLY	468385	246.94
	20600	KEY OFFICE SUPPLY	468418	239.84
	20600	KEY OFFICE SUPPLY	468564	5.59
	20600	KEY OFFICE SUPPLY	468777	900.75
				1,735.29 *
012410		TREASURER		1,899.20 **
3320		Maintenance Service Contr		
	20600	KEY OFFICE SUPPLY	467761	1,313.00
	20600	KEY OFFICE SUPPLY	467773	176.00
				1,489.00 *
5230		Telecommunications		
	11250	BENCHMARK COMMUNITY BANK	7596 TREAS 715	12.60
	13325	TREASURER OF VIRGINIA	T286821	77.05
	13325	TREASURER OF VIRGINIA	T287895	76.86
				166.51 *
5510		Travel-Mileage		
	23965	NUNNALLY DONNA	MILEAGE 615	129.84
5530		Travel-Subsistence & Lodg		
	23965	NUNNALLY DONNA	LODGING 615	129.84 *
5810		Dues & Association Member		
	29395	TREASURERS ASSOC OF VA	2015-2016	285.12
6001		Office Supplies		
	20600	KEY OFFICE SUPPLY	467634	5.88
	20600	KEY OFFICE SUPPLY	468992	1,896.39
				1,902.27 *
6014		Other Operating Supplies		
	28866	STEPS, INC	11150	175.00
				175.00 *
				4,547.74 **
012510		INFORMATION TECHNOLOGY		
3160		Professional Services		
	11902	BUSINESS DATA OF VA, INC.	JULY 2015	3,700.00
	11902	BUSINESS DATA OF VA, INC.	1169 2015	125.00
	11902	BUSINESS DATA OF VA, INC.	1170 2015	125.00

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MAJOR# ACCT#	VENDOR NUMBER NAME	INVOICE NUMBER DATE	DESCRIPTION	AMOUNT
3320	Maintenance Service			
	12762 COMPUTERPLUS SALES/SERVIC	MC0000179965	PRINTER SERV CONTRACT	79.00
				79.00 *
				4,378.95 **
013100	ELECTORAL BOARD AND OFFICIALS			
3161	Election Official			
	25920 PROSPECT VOL FIRE DEPT	ELECT BD 715	PRIMARY PREPARATION	150.00
				150.00 *
5210	Postal Services			
	10173 AKERS-BOOKER GWENDOLYN	EXPENSES 715	POSTAGE	24.50
				24.50 *
5510	Mileage			
	10173 AKERS-BOOKER GWENDOLYN	MILEAGE 715	MILEAGE	72.80
				72.80 *
6001	Office Supplies			
	10173 AKERS-BOOKER GWENDOLYN	EXPENSES 715	LETTERS	10.00
	18808 INTAB LLC	143518A	"I VOTED" STICKERS	159.00
	18808 INTAB LLC	15545	I VOTED STICKERS	159.00
	20600 KEY OFFICE SUPPLY	469027	SHELVING	208.58
	25905 PRINTELECT	3699	POLLING PLACE SIGNS	199.62
				736.20 *
				983.50 **
013200	REGISTRAR			
5510	Travel-Mileage			
	32961 WRIGHT LYNETTE	MILEAGE 715	MILEAGE	202.40
				202.40 *
5530	Travel-Subsistance & Lodg			
	10173 AKERS-BOOKER GWENDOLYN	LODGING 715	LODGING	282.12
	32961 WRIGHT LYNETTE	LODGING 715	LODGING	282.12
				564.24 *
5540	Travel-Convention & Educa			
	32961 WRIGHT LYNETTE	ANNUAL MTG 715	REGISTRATION	195.00
				195.00 *
6001	Office Supplies			
	20600 KEY OFFICE SUPPLY	467965	PAPER/FILES/BRACKET	29.09
	20600 KEY OFFICE SUPPLY	468928	USB EXTENSION CABLE	9.99
	20600 KEY OFFICE SUPPLY	468929	COPY PAPER	89.90
	20600 KEY OFFICE SUPPLY	468932	MARKERS	2.25
	20600 KEY OFFICE SUPPLY	469029	OFFICE SUPPLIES	39.42
	32961 WRIGHT LYNETTE	REIMB 615	SCREWDRIVER SET	9.46
				180.11 *
				1,141.75 **

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MAJOR# ACCT# 021100	VENDOR NUMBER CIRCUIT COURT	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001	20600	Office Supplies KEY OFFICE SUPPLY	467547	FILE FOLDRS/LTR PADS	13.88 13.88 *
6012	22210	Books & Subscriptions MATTHEW BENDER & CO INC	7233505X	CASE FINDR 2015 SUPP	67.08 67.08 * 80.96 **
021200		GENERAL DISTRICT COURT			
5230	30440	Telecommunications US CELLULAR	816442183 715	PHONE	17.66 17.66 *
6001	20600 28866	Office Supplies KEY OFFICE SUPPLY STEPS, INC	464991 11147	CALCULATOR/SUPPLIES SHREDDING SERVICE	100.45 35.00 135.45 * 153.11 **
021600		CLERK OF THE CIRCUIT COURT			
5230	21319	Telecommunications CENTURYLINK	309863799 615A	PHONE	47.95 47.95 *
6001	20600 20600 20600 29038	Office Supplies KEY OFFICE SUPPLY KEY OFFICE SUPPLY KEY OFFICE SUPPLY T&N PRINTING	468504 468507 468704 205293	LABELS COPY PAPER ENVELOPES COPIES OF PLATS	53.98 193.88 27.57 38.95 314.38 * 362.33 **
021800		LAW LIBRARY			
5230	10105 21319	Telecommunications AT&T CENTURYLINK	0542720100 715 309478607 715	PHONE-2 MO PHONE	84.27 40.91 125.18 *
6012	21761 22210	Books and Subscriptions LEXISNEXIS MATTHEW BENDER & CO INC	1506058471 72657928	ONLINE SERVICE SUPP PKG/INDEX/VOLS	254.00 489.71 743.71 * 868.89 **
022100		COMMONWEALTH'S ATTORNEY			
5210	25955	Postal Services PURCHASE POWER	15434831887 715	POSTAGE	520.99 520.99 *

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MAJOR# ACCT# 5230	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	13325	Telecommunications TREASURER OF VIRGINIA	T285149	IPAD SERVICE	131.22
	13325	TREASURER OF VIRGINIA	T287300	IPAD SERVICE	131.22
	13325	TREASURER OF VIRGINIA	T288371	IPAD SERVICE	131.22
				ACCOUNT TOTAL	393.66 *
5810	29643	Dues & Association Member TREASURER OF VIRGINIA	15-16 DUES BAUE	15-16 DUES	295.00
				ACCOUNT TOTAL	295.00 *
5899	28866	Miscellaneous STEPS, INC	11148	SHREDDING SERVICE	35.00
				ACCOUNT TOTAL	35.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	468580	OFFICE SUPPLIES	55.83
	20600	KEY OFFICE SUPPLY	468827	DRY ERASE BD/TAPE	26.41
	20600	KEY OFFICE SUPPLY	468958	FILE CABINETS/PENS	1,900.00
				ACCOUNT TOTAL	1,982.24 *
				MAJOR TOTAL	3,226.89 **
031200	SHERIFF				
3170	22345	Drug Testing MEDTOX DIAGNOSTICS INC	447442	DRUG TESTING KITS	491.09
				ACCOUNT TOTAL	491.09 *
3310	12742	Repairs/Maintenance-Radio COMMTRONICS OF VIRGINIA	216251	REPAIR RADIO ANTENNA	100.96
				ACCOUNT TOTAL	100.96 *
3311		Repairs & Maint-Auto & Eq			
	14300	EAST END MOTOR CO INC	123925	CALIPER/ROTORS	614.83
	14300	EAST END MOTOR CO INC	124063	A/C VALVE/OIL CHG	333.92
	14300	EAST END MOTOR CO INC	124080	INSPECTION/TIE ROD	314.49
	14300	EAST END MOTOR CO INC	124114	ALTERNATOR	299.99
	14300	EAST END MOTOR CO INC	124205	OIL CHG/TIRE ROTATIO	88.87
	14300	EAST END MOTOR CO INC	124247	BRAKE PADS/ROTORS	740.81
	14300	EAST END MOTOR CO INC	124565	INSTRUMENT CLUSTER	618.99
	14300	EAST END MOTOR CO INC	124639	A/C COMPRESSOR	1,024.18
	14300	EAST END MOTOR CO INC	124771	TRANSMISSION	2,770.30
	14300	EAST END MOTOR CO INC	124958	BRAKE PADS/ROTORS	412.98
	14300	EAST END MOTOR CO INC	125014	INSPECTION	16.00
	16674	GRANT'S GLASS	70115	REPAIR WINDSHIELD	287.50
	27767	ROCKWELL AUDIO	6143	INSTALL RADIO/SIREN	1,153.59
	27767	ROCKWELL AUDIO	6269	INSTALL EQUIPMENT	1,177.96
	29083	TAYLOR-FORBES EQUIP CO	W062583	INSPECTION	16.00
	32736	WOHLFORD'S RADAR	965885	REPAIR RADAR UNIT	75.00
				ACCOUNT TOTAL	9,945.41 *
3320	18661	Maintenance Service Contr ID NETWORKS	269632	LIVESCAN ANNUAL SERV	775.00
				ACCOUNT TOTAL	775.00 *
5210	11894	Postal Services BUSINESS CARD	0555SHERIFF615A	POSTAGE	49.00
				ACCOUNT TOTAL	49.00 *

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	13325	Telecommunications	T287261	VCIN	52.87
	20904	TREASURER OF VIRGINIA	150701 0013	REMOTE DATA BACKUP	19.95
	21319	KINEX NETWORKING SOLUTION	309468839 715	PHONE	10.52
	21319	CENTURYLINK	309558628 715	VCIN	7.97
	28703	CENTURYLINK	REIMB 715	CELL PHONE REPAIR	84.24
	30440	SPRAGUE JOSEPH	850361128 615A	PHONE	40.81
	30440	US CELLULAR	918210747 715	PHONE	849.37
5530		Travel-Subsistence & Lodg		ACCOUNT TOTAL	1,065.73 *
	28703	SPRAGUE JOSEPH	MEALS 615	MEALS	35.63
	999999	JACKSON MIKE	EXPENSES 715	MEAL	4.09
5540		Travel-Convention and Edu		ACCOUNT TOTAL	39.72 *
	11894	BUSINESS CARD	0555SHERIFF615A	CONFERENCE REGISTRAT	225.00
	999999	VHIA	2015 CONFERENCE	TRAINING	300.00
6001		Office Supplies		ACCOUNT TOTAL	525.00 *
	13369	DIAMOND SPRINGS WATER INC	27961300 615A	WATER & EQUIP RENTAL	133.90
	20600	KEY OFFICE SUPPLY	468120	INK CARTRIDGES	199.98
	20600	KEY OFFICE SUPPLY	468153	BROCHURE PAPER/ENV	28.29
	20600	KEY OFFICE SUPPLY	468206	LAMINATION POUCHES	19.39
	20600	KEY OFFICE SUPPLY	468345	COPY PAPER	144.75
	20600	KEY OFFICE SUPPLY	468554	COMPOSITION BOOK	2.48
	20600	KEY OFFICE SUPPLY	468651	FOLDERS	43.00
	20600	KEY OFFICE SUPPLY	468774	RECORD BOOK	42.99
	28757	STAPLES ADVANTAGE	8035142777	OFFICE SUPPLIES	121.89
6008		Vehicle & Powered Equip F		ACCOUNT TOTAL	736.67 *
	999999	JACKSON MIKE	EXPENSES 715	GAS	20.00
6009		Vehicle & Powered Equip S		ACCOUNT TOTAL	20.00 *
	11894	BUSINESS CARD	0555SHERIFF615A	BRACKETS	59.28
	14300	EAST END MOTOR CO INC	123333	INSPECTION/TIRES	356.52
	14300	EAST END MOTOR CO INC	123936	INSPECTION/TIRES	283.52
	14300	EAST END MOTOR CO INC	124730	TIRES	597.76
	14300	EAST END MOTOR CO INC	124749	BATTERY	130.99
6010		Police Supplies		ACCOUNT TOTAL	1,428.07 *
	10853	ATLANTIC TACTICAL	SI 80522452	MAGAZINE POUCH	25.70
	10853	ATLANTIC TACTICAL	SI 80523061	HOLSTER	74.31
	28592	SOUTHERN POLICE EQUIP CO	180605	HOLSTER	86.00
6011		Uniforms & Wearing Appare		ACCOUNT TOTAL	186.01 *
	11894	BUSINESS CARD	0555SHERIFF615A	SHOES	69.17
	16101	GALLS LLC	3728468	SHOES	97.50
	16102	GALLS LLC	3760367	INSIGNIA	24.00
	22166	CREATIVE MONOGRAMMING	ML5452	HATS	384.00
	25608	PREMIUM MARKETING & SALES	FEB 19 2015	BADGES	291.00

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6012	22210	Books & Subscriptions MATTHEW BENDER & CO INC	7264804X	SUPP PKG/INDEX/VOLS	1,712.56 *
6017	12742	Byrne JAG Grant	216678	BATTERIES	489.71
	28432	COMMTRONICS OF VIRGINIA	215251	NARCOTIC TEST KITS	489.71 *
	28592	SOUTHERN POLICE EQUIP CO	180638	XP AIR CARTRIDGE	207.90
8205	28410	Motor Vehicles SIGNS@WORK INC	3071	SUPPLY/INSTALL DECAL	402.75
032200		VOLUNTEER FIRE DEPARTMENT			280.50
7001	23248	Payment to Farmville VFD NAFA OF FARMVILLE	401425	FUNNELS	891.15 *
	29083	TAYLOR-FORBES EQUIP CO	IN36640	MOTOMIX OIL	750.00 *
	29083	TAYLOR-FORBES EQUIP CO	IN36675	MOTOMIX OIL	750.00 *
7002	31846	Payment to Rice VFD DOMINION VA POWER	4500495009 715	ELECTRIC SERVICE	169.50 *
	31846	DOMINION VA POWER	5487358649 715	ELECTRIC SERVICE	385.74
	36600	ZURICH	2344G3175 715	WORKERS COMP	9.02
7003		Payment to Prospect VFD			3,398.00
	11209	BATTERY BARN OF VA INC	265821	FLASHLIGHT BATTERIES	3,792.76 *
	11240	BENCHMARK COMMUNITY BANK	PROSPECT TRK#43	TRUCK PAYMENT	206.29
	12032	C & L MACHINE & WELDING	167139	TRUCK REPAIR	3,500.00
	15656	FIRE & SAFETY EQUIP CO	72375	FACESHIELDS	26.27
	20600	KEY OFFICE SUPPLY	468869	INK CARTRIDGES	520.10
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL-JUN 15	DIESEL	53.97
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL-MAY 15	DIESEL	184.22
	28697	SOUTHSIDE VA VOL FIRE-	PROSPECT FY16	DUES	207.47
	29440	PRINCE EDWARD CO TREAS	GAS-JUNE 2015	GAS	35.00
	29440	PRINCE EDWARD CO TREAS	GAS-MAY 2015	GAS	163.48
	31846	DOMINION VA POWER	7020850009 715	ELECTRIC SERVICE	129.86
	31846	DOMINION VA POWER	7600812502 715	ELECTRIC SERVICE	233.25
	31846	DOMINION VA POWER	8838799252 715	ELECTRIC SERVICE	6.59
7004		Payment to Darlington VFD			51.94
	11263	BB&T	7841 DHVFD 715	INTERNET/WEDEATER	5,318.44 *
	12024	C W WILLIAMS	583694	SCBA FLOW TESTS	371.73
					1,993.53

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MAJOR# ACCT#	VENDOR NUMBER NAME	INVOICE NUMBER DATE	DESCRIPTION	AMOUNT
7007	12996 CYRUS PEST CONTROL CO	JUNE 2015	EXTERMINATING SERV	45.00
	28640 SOUTHSIDE ELECTRIC COOP	38156001 715	ELECTRIC SERVICE	396.94
	28697 SOUTHSIDE VA VOL FIRE-	DHVED DUES FY16	DUES	35.00
			ACCOUNT TOTAL	2,842.20 *
7010	Payment to Meherrin VFD			
	25246 PARKER OIL CO INC	604430	DIESEL	205.83
	31335 VERIZON	736 0633 715	PHONE	184.92
	31846 DOMINION VA POWER	0519881510 715	ELECTRIC SERVICE	351.67
	31846 DOMINION VA POWER	1913347348 715	ELECTRIC SERVICE	23.62
	31846 DOMINION VA POWER	2725824417 715	ELECTRIC SERVICE	13.76
			ACCOUNT TOTAL	779.80 *
8010	First Responders			
	17776 HAMPDEN-SYDNEY VOL FIRE	15-16 SUPPRT1/2	15-16 SUPPORT	2,500.00
			ACCOUNT TOTAL	2,500.00 *
	PE Firefighters Assoc			
	25720 PRINCE EDWARD AREA FIRE-	15-16 SUPPRT1/2	15-16 SUPPORT	4,000.00
			ACCOUNT TOTAL	4,000.00 *
			MAJOR TOTAL	19,402.70 **
032300	AMBULANCE AND RESCUE SERVICES			
7005	Prince Edward Rescue Squ			
	25880 PRINCE EDWARD VOL RESCUE	15-16 SUPPRT1/4	15-16 SUPPORT	16,500.00
			ACCOUNT TOTAL	16,500.00 *
7006	Pamplin Rescue Squad			
	25201 PAMPLIN VOL FIRE DEPT EMS	15-16 SUPPRT1/2	15-16 SUPPORT	2,500.00
			ACCOUNT TOTAL	2,500.00 *
7008	Meherrin Rescue Squad			
	22349 MEHERRIN FIRE & RESCUE	15-16 SUPPRT1/4	15-16 SUPPORT	3,250.00
			ACCOUNT TOTAL	3,250.00 *
7013	Old Dominion EMS-Leigh Mt			
	24087 OLD DOMINION EMS ALLIANCE	15-16 SUPPORT	15-16 SUPPORT	1,000.00
			ACCOUNT TOTAL	1,000.00 *
			MAJOR TOTAL	23,250.00 **
032500	EMERGENCY SERVICES			
2800	Line of Duty			
	31421 VACORP	LODA15 16 49	LINE OF DUTY COVERAG	19,027.00
			ACCOUNT TOTAL	19,027.00 *
3160	Professional Service E-91			
	29280 TIMMONS GROUP	170922	E911 ADDRESSING	315.00
			ACCOUNT TOTAL	315.00 *
6014	Other Operating Supplies			
	11894 BUSINESS CARD	3722 PUCKETT715	RADIOS	748.28
			ACCOUNT TOTAL	748.28 *
			MAJOR TOTAL	20,090.28 **
033200	REGIONAL JAIL & DETENTION			
7001	Piedmont Regional Jail-Pe			
	25380 PIEMONT REGIONAL JAIL	2563	INMATE DAYS-1ST QTR	316,714.55
			ACCOUNT TOTAL	316,714.55 *
			MAJOR TOTAL	316,714.55 **

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MAJOR# ACCT# 034100	VENDOR NUMBER BUILDING OFFICIAL	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	30440	Telecommunications US CELLULAR	816442183 715	PHONE	17.66 *
5530	21498	Travel-Subsistence & Lodg LEATHERWOOD COY	EXPENSES 715	MEAL	17.66 *
5540	21498	Travel-Convention & Educa LEATHERWOOD COY	EXPENSES 715	MTG REGISTRATION	7.96 *
035100		ANIMAL CONTROL			15.00 *
3310		Repairs/Maintenance			15.00 *
	21811	LOWE'S	901190 715	BOARD & SCREWS	40.62 **
	21811	LOWE'S	901336 715	BOARDS & ROOF TIN	108.72
	21811	LOWE'S	901497 715	BOARDS & ROOF TIN	107.61
	21811	LOWE'S	910370	ROLLER HANDLE/BRUSH	120.86
	28352	SHERWIN WILLIAMS CO	48049	PAINT	18.94
	28352	SHERWIN WILLIAMS CO	48593	PAINT	151.26
5110	31846	Electrical Services DOMINION VA POWER	0890745003 715	ELECTRIC SERVICE	100.84 *
5230	21319	Telecommunications CENTURYLINK	310119726 715	PHONE	608.23 *
6005	30440	US CELLULAR	816442183 715	PHONE	106.93
	21811	Janitorial Supplies LOWE'S	910342	CLEANING SUPPLIES	106.93 *
035300		MEDICAL EXAMINER			98.13
3110	29459	Professional Health Serv TREASURER OF VIRGINIA	BENBOW JANE	CORONER	35.57
042300		REFUSE DISPOSAL			133.70 *
3160		Professional Services			55.58
	27191	RESOURCE INTERNATIONAL			55.58 *
	27191	RESOURCE INTERNATIONAL			904.44 **
	27191	RESOURCE INTERNATIONAL			20.00
		MISC WRK TASKS			20.00 *
		STORM WTR COMPLIANCE			20.00 **
		GROUNDWTR MONITORING			20.00 **
					2,347.50
					870.00
					31,092.72
					34,310.22 *

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MAJOR# ACCT# 3310	VENDOR NUMBER NAME	DESCRIPTION	INV#	AMOUNT
	15560	Repairs/Maintenance		
	15560	FARMVILLE WHSALE ELECTRIC	561093	1,200.83
	15560	FARMVILLE WHSALE ELECTRIC	561213	151.75
	15560	FARMVILLE WHSALE ELECTRIC	561233	34.20
	15799	FLAMELESS SPECIALTIES	F014450	7.94
	28596	SOUTHERN STATES	56194	99.98
				ACCOUNT TOTAL
3311		Repairs & Maint-Auto & Eq		1,426.30 *
	12032	C & L MACHINE & WELDING	167447	726.90
	14300	EAST END MOTOR CO INC	125274	35.50
	15721	FISHER AUTO PARTS, INC.	129805	29.90
	16658	GOODMAN TRUCK & TRACTOR	114972	6,059.52
	27770	ROD & STAFF LLC	43924	317.06
	28596	SOUTHERN STATES	55690	9.99
				ACCOUNT TOTAL
3840		Contract Landfill - POS		7,178.87 *
	10254	REPUBLIC SERVICES #974	459572	180.44
	10254	REPUBLIC SERVICES #974	459573	117.84
	10254	REPUBLIC SERVICES #974	459574	117.84
	32953	WRIGHT'S EXCAVATING LLC	JULY 2015	48,093.75
				ACCOUNT TOTAL
3841		Purchase of Serv - Recycli		48,509.87 *
	28866	STEPS, INC	JUNE 2015	2,513.32
				ACCOUNT TOTAL
5110		Electrical Services		
	28640	SOUTHSIDE ELECTRIC COOP	114379001 715	65.50
	28640	SOUTHSIDE ELECTRIC COOP	114379003 715	76.70
	31846	DOMINION VA POWER	0599507431 715	47.25
	31846	DOMINION VA POWER	0670040567 715	13.31
	31846	DOMINION VA POWER	1144204110 715	61.24
	31846	DOMINION VA POWER	5181167213 715	103.19
	31846	DOMINION VA POWER	7471653571 715	40.79
	31846	DOMINION VA POWER	8601161519 715	55.80
	31846	DOMINION VA POWER	8970737501 715	62.53
	31846	DOMINION VA POWER	9176847250 715	34.10
				ACCOUNT TOTAL
5230		Telecommunications		560.41 *
	10105	AT&T	0206193130 715	61.47
	21319	CENTURYLINK	309326764 615A	54.28
	21319	CENTURYLINK	309480181 715	53.78
	21319	CENTURYLINK	309553498 615A	43.55
	21319	CENTURYLINK	309615846 615A	47.57
	21319	CENTURYLINK	309714661 715	50.55
	21319	CENTURYLINK	310039285 715	47.62
	30440	US CELLULAR	816442183 715	20.66
	31335	VERIZON	248 5696 715	48.99
	31335	VERIZON	736 2828 715	82.28
	32138	WALMART COMMUNITY/RFCSLLC	9520	28.76
				ACCOUNT TOTAL

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
5440	28869	Portable Toilet Rental STIFF O O INC	4773	MONTHLY SERVICE	702.50	702.50 *
6008	25782	Vehicle & Powered Equip F PRINCE EDWARD CO PBLC SCH	DIESEL-JUN 15	DIESEL	1,984.14	1,984.14
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL-MAY 15	DIESEL	2,023.40	2,023.40
6009	14300	Vehicle & Powered Equip S EAST END MOTOR CO INC	125230	TIRE	301.50	301.50
	14300	EAST END MOTOR CO INC	125678	TIRE	323.50	323.50
	14300	EAST END MOTOR CO INC	125904	TIRES	966.46	966.46
	23248	NAPA OF FARMVILLE	140008	COUPLER	8.78	8.78
	23248	NAPA OF FARMVILLE	140262	FITTING	12.99	12.99
	23248	NAPA OF FARMVILLE	140514	EXHAUST FLUID	19.98	19.98
	31202	VANEPS RONALD	REIMB 715	TRAILER REGISTRATION	5.00	5.00
6030	21811	Non-Capital Equipment LOWE'S	901718 715	SHEETROCK/INSULATION	1,638.21	1,638.21 *
8206	12281	Construction Vehicles CAVALIER EQUIPMENT CORP	108411	ROLLER & TARP	318.98	318.98 *
043200	GENERAL	PROPERTIES			852.83	852.83 *
					102,558.56	102,558.56 **
3310	12982	Repairs/Maintenance CUMMINS ATLANTIC LLC	009 15313	SERVICED CH GENERATR	1,145.77	1,145.77
	12994	CUSTOM FLOORS	72315	INSTALL CARPET/TILE	3,592.00	3,592.00
	13730	DODSON BROS EXTERMINATING	158003 715	PEST CONTROL-CANNERY	38.00	38.00
	13730	DODSON BROS EXTERMINATING	158005 715	PEST CONTROL-WORSHAM	38.00	38.00
	13730	DODSON BROS EXTERMINATING	158006 715	PEST CONTROL-SCOPE	38.00	38.00
	13730	DODSON BROS EXTERMINATING	158007 715	PEST CONTROL-CH	85.00	85.00
	15686	FIRE SPRINKLER LTD	158010 715	PEST CONTROL-VIS CTR	38.00	38.00
	17737	HOLMAN MASONRY INC	2904	ANNUAL SERV CONTRACT	1,500.00	1,500.00
	22322	DAIKIN APPLIED	2465	BRICK REPAIR-VIS CTR	2,250.00	2,250.00
	22322	DAIKIN APPLIED	3056036	REPLACE SHAFT	4,969.00	4,969.00
	22322	DAIKIN APPLIED	3056040	REPLACE BEARINGS	3,686.00	3,686.00
	29242	THYSSENKRUPP ELEVATOR	3001955452	SERV CONTRACT-JUL/SEP	2,606.88	2,606.88
3311	13166	Repairs & Maint-Auto & Eq DAVIS GMC TRUCK INC	36700	INSPECT/REPAIR LIGHT	19,986.65	19,986.65 *
	15721	FISHER AUTO PARTS, INC.	129009	OIL & FILTERS	56.11	56.11
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379002 715	SRR LIGHTS	123.07	123.07 *
	31846	DOMINION VA POWER	1230385005 715	ROY CLARK MONUMENT	32.36	32.36
	31846	DOMINION VA POWER	2786281903 715	COURTHOUSE	6.59	6.59
	31846	DOMINION VA POWER	4951935099 715	SHERIFF DEPT SHED	14,810.61	14,810.61
					6.69	6.69

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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5130		29332	Water & Sewer			
		29332	TOWN OF FARMVILLE	AG BLDG 615A	WATER & SEWER	90.95
		29332	TOWN OF FARMVILLE	CH IRRIG 615A	WATER	10.75
		29332	TOWN OF FARMVILLE	SCOPE BLDG 615A	WATER & SEWER	33.65
					ACCOUNT TOTAL	135.35 *
5230			Telecommunications			
		10105	AT&T	7305055660 715	PHONE	42.07
		21319	CENTURYLINK	310262069 715	PHONE	54.12
		21319	CENTURYLINK	310441360 615A	PHONE	79.84
		30440	US CELLULAR	816442183 715	PHONE	133.39
					ACCOUNT TOTAL	309.42 *
5440		28869	Portable Toilet Rental			
			STIFF O O INC	4773	MONTHLY SERVICE	100.00
					ACCOUNT TOTAL	100.00 *
6005			Janitorial Supplies			
		10719	ARAMARK	792482070 715	JANITORIAL SUPPLIES	839.91
		13367	DIAMOND PAPER COMPANY	147385	JANITORIAL SUPPLIES	267.32
		17312	HANDI-CLEAN PRODUCTS INC	SI 136189	JANITORIAL SUPPLIES	275.18
					ACCOUNT TOTAL	1,382.41 *
6007			Repairs and Maintenance S			
		13369	DIAMOND SPRINGS WATER INC	11393100 715	EQUIP RENTAL	8.95
		14287	EAST END CHEVRON	JUNE 27 2015	ICE	10.00
		15560	FARMVILLE WHSALE ELECTRIC	561100	BIT	23.27
		15560	FARMVILLE WHSALE ELECTRIC	561646	ELECTRIC BOXES/COVRS	5.13
		15560	FARMVILLE WHSALE ELECTRIC	562187	BALLASTS/SCREWDRIVER	75.39
		15560	FARMVILLE WHSALE ELECTRIC	562454	BULBS/BALLASTS	798.44
		16671	GRAINGER	9795180232	BATTERIES	44.06
		16671	GRAINGER	9795180240	BATTERY	24.57
		21811	LOWE'S	901028	ADAPTER & CORD	54.09
		21811	LOWE'S	901044	CABLE & ENDS	38.37
		21811	LOWE'S	901190 715	BATTERIES/NAIILS/BITS	42.12
		21811	LOWE'S	901378 715	PLASTIC/VAC FILTER	56.01
		21811	LOWE'S	901497 715	BATTERIES	37.88
		21811	LOWE'S	901625	ROPE	9.84
		21811	LOWE'S	907665	SAW BLADES/DRILL BIT	45.47
		27922	CINTAS CORPORATION #524	524 09428 715	UNIFORM RENTAL	357.24
					ACCOUNT TOTAL	1,630.83 *
6008			Vehicle & Powered Equip F			
		25782	PRINCE EDWARD CO PBLC SCH	DIESEL-JUN 15	DIESEL	256.70
		25782	PRINCE EDWARD CO PBLC SCH	DIESEL-MAY 15	DIESEL	262.14
					ACCOUNT TOTAL	518.84 *
6009		14300	Vehicle & Powered Equip S			
			EAST END MOTOR CO INC	125577	PATCH TUBE	14.50
					ACCOUNT TOTAL	14.50 *

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MAJOR# ACCT# 6030	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	21270	Non-Capital Equipment LAND & COATES INC	47532	BUSH HOG	6,600.00
				ACCOUNT TOTAL	6,600.00 *
				MAJOR TOTAL	46,986.02 **
043400		CANNERY			
3161	31653	Professional Services-Can VIRGINIA FOOD WORKS	PEC 7/15	CONTRACT PAYMENT	2,916.67
3310		Repairs & Maintenance			2,916.67 *
	21811	LOWE'S	901044	PIPE	19.53
	21811	LOWE'S	902608	ROOF VENT	148.24
	21811	LOWE'S	911630	RETURN	11.38-
	29332	TOWN OF FARMVILLE	WTR TEST KIT715	WATER TEST KIT	40.00
				ACCOUNT TOTAL	196.39 *
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	44435001 715	ELECTRIC SERVICE	461.07
				ACCOUNT TOTAL	461.07 *
5120	14700	Heating Services ELLINGTON ENERGY SERVICE	803087	HEATING FUEL	716.13
				ACCOUNT TOTAL	716.13 *
5230	21319	Telecommunications CENTURYLINK	310248529 715	PHONE	235.40
				ACCOUNT TOTAL	235.40 *
				MAJOR TOTAL	4,525.66 **
051100		HEALTH DEPARTMENT			
5610	25840	Payment To Local Health D PRINCE EDWARD HEALTH DPT	1ST QTR 715	LOCAL SUPPORT	40,683.50
				ACCOUNT TOTAL	40,683.50 *
				MAJOR TOTAL	40,683.50 **
053500		COMPREHENSIVE SERVICES ACT			
3160		CSA Programs	JULY 2015	FOSTER CARE	595.00
	10120	ACCURATE INTERPRETATION	587	PROFESSIONAL SERVICE	660.00
	11191	BEAR CREEK ACADEMY	6620	PROFESSIONAL SERVICE	3,480.00
	11306	BLUE RIDGE AUTISM & RESCARE/BRALEY & THOMPSON	63015DK	PROFESSIONAL SERVICE	2,640.00
	11490	RESCARE/BRALEY & THOMPSON	63015EK	PROFESSIONAL SERVICE	1,530.00
	11490	RESCARE/BRALEY & THOMPSON	63015FK	PROFESSIONAL SERVICE	1,530.00
	12277	CENTER FOR PEDIATRIC	PEC101BR 715	PROFESSIONAL SERVICE	320.00
	12277	CENTER FOR PEDIATRIC	PEC201BR 715	PROFESSIONAL SERVICE	240.00
	12280	CENTRA HEALTH	PEC301BR 715	PROFESSIONAL SERVICE	400.00
	12280	CENTRA HEALTH	4010 715	PROFESSIONAL SERVICE	4,160.00
	12280	CENTRA HEALTH	8422 715	PROFESSIONAL SERVICE	2,200.00
	12280	CENTRA HEALTH	8847 715	PROFESSIONAL SERVICE	2,200.00

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	12280	CENTRA HEALTH	8871 715	PROFESSIONAL SERVICE	3,294.00
	12280	CENTRA HEALTH	8970 715	PROFESSIONAL SERVICE	2,200.00
	14924	FAMILY & COMMUNITY SUPPRT	062015DJ	PROFESSIONAL SERVICE	800.00
	14924	FAMILY & COMMUNITY SUPPRT	062015KO	PROFESSIONAL SERVICE	325.00
	14924	FAMILY & COMMUNITY SUPPRT	062015KR	PROFESSIONAL SERVICE	130.00
	14924	FAMILY & COMMUNITY SUPPRT	062015LH	PROFESSIONAL SERVICE	335.00
	14933	FAMILY PRESERVATION SERV	062015OO	PROFESSIONAL SERVICE	292.50
	14933	FAMILY PRESERVATION SERV	DYEJ120898 715	PROFESSIONAL SERVICE	87.50
	14933	FAMILY PRESERVATION SERV	MORA032403 715	PROFESSIONAL SERVICE	100.00
	16672	GRAFTON SCHOOL INC	WILM042298 715	PROFESSIONAL SERVICE	52.50
	16672	GRAFTON SCHOOL INC	1854 715	PROFESSIONAL SERVICE	5,493.00
	16672	GRAFTON SCHOOL INC	2068 715	PROFESSIONAL SERVICE	6,098.00
	16672	GRAFTON SCHOOL INC	3197 715	PROFESSIONAL SERVICE	6,248.00
	16672	GRAFTON SCHOOL INC	7041 715	PROFESSIONAL SERVICE	7,443.00
	16672	GRAFTON SCHOOL INC	8374 715	PROFESSIONAL SERVICE	5,168.00
	17328	HARBOR POINT BEHAVIORIAL	CF 715	PROFESSIONAL SERVICE	1,920.00
	18667	IMANCHINELLO IFETAYO	JULY 2015	FOSTER CARE	2,085.00
	20662	KEYSTONE NEWPORT NEWS LLC	88910	PROFESSIONAL SERVICE	3,500.00
	21807	LONG ASHLEY	JULY 2015	FOSTER CARE	4,222.00
	30415	UNITED METHODIST FAMILY	5973 715	PROFESSIONAL SERVICE	2,991.00
	32987	WYNNE AMY	JULY 2015	FOSTER CARE	1,003.00
				ACCOUNT TOTAL	73,742.50 *
				MAJOR TOTAL	73,742.50 **
053501		OTHER WELFARE/SOCIAL SERVICES			
5608	28097	SCOPE/Meals on Wheels	15-16 SUPPRT1/2	15-16 SUPPORT	2,500.00
		SCOPE/MEALS ON WHEELS			2,500.00 *
5609	25400	Piedmont Senior Resources	15-16 SUPPORT	15-16 SUPPORT	2,000.00
		PIEDMONT SR RESOURCES			2,000.00 *
5610	28866	STEPS Inc.	15-16 SUPPRT1/4	15-16 SUPPORT	6,250.00
		STEPS, INC			6,250.00 *
5612	25160	Pamplin Community Center	15-16 SUPPORT	15-16 SUPPORT	250.00
		PAMPLIN COMMUNITY CENTER			250.00 *
5613	19750	Jolly Glee Senior Citizen	15-16 SUPPORT	15-16 SUPPORT	1,400.00
		JOLLY GLEE SENIOR CENTER			1,400.00 *
5615	28866	STEPS-Community Action Pr	15-16 CAP 1/4	15-16 SUPPORT	3,622.00
		STEPS, INC			3,622.00 *
5637	15140	FACES	15-16 SUPPRT1/2	15-16 SUPPORT	2,137.50
		FACES, INC			2,137.50 *
5640	28704	Special Olympics Area 12	15-16 SUPPORT	15-16 SUPPORT	1,000.00
		SPECIAL OLYMPICS-AREA 12			1,000.00 *

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MAJOR# ACCT# 5645	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5650	31677	VA Legal Aid Society VA LEGAL AID SOCIETY INC	15-16 SUPPORT	15-16 SUPPORT	ACCOUNT TOTAL 1,500.00 *
5651	29931	Tri-County Life Learners TRI-COUNTY LIFE LEARNERS	15-16 SUPPRT1/2	15-16 SUPPORT	ACCOUNT TOTAL 1,500.00 *
5652	28604	Southside Center for Viol SOUTHSIDE CENTER FOR	15-16 SUPPRT1/2	15-16 SUPPORT	ACCOUNT TOTAL 3,000.00 *
5653	17481	Heart of Virginia Free Cl HEART OF VIRGINIA FREE	15-16 SUPPRT1/2	15-16 SUPPORT	ACCOUNT TOTAL 3,750.00 *
5654	21808	Longwood Center for Visua LONGWOOD CNTR FOR VISUAL	15-16 SUPPORT	15-16 SUPPORT	ACCOUNT TOTAL 2,000.00 *
5654	17006	Habitat for Humanity HABITAT FOR HUMANITY	15-16 SUPPRT1/2	15-16 SUPPORT	ACCOUNT TOTAL 2,000.00 *
5655	25818	P E After Prom Party PRINCE EDWARD CO HIGH SCH	15-16 SUPPORT	15-16 SUPPORT	ACCOUNT TOTAL 950.00
5656	15992	Fuqua After Prom Party FUQUA AFTER PROM PARTY	15-16 SUPPORT	15-16 SUPPORT	ACCOUNT TOTAL 950.00 *
068100		CONTRIBUTIONS TO COLLEGES			ACCOUNT TOTAL 475.00
5640	28960	Payment To Community Coll SOUTHSIDE VA COMM COLLEGE	15-16 SUPPORT	15-16 SUPPORT	ACCOUNT TOTAL 475.00 *
5643	21824	Longwood Small Bus Dev Ce LONGWOOD SMALL BUSINESS	15-16 SUPPRT1/2	15-16 SUPPORT	ACCOUNT TOTAL 5,000.00 *
072200		MUSEUMS			ACCOUNT TOTAL 3,750.00 *
5640	28352	Worsham Clerk's Office SHERWIN WILLIAMS CO	53718	PAINT	ACCOUNT TOTAL 8,750.00 **
5641	27650	Robert R. Moton Museum ROBERT RUSSA MOTON MUSEUM	15-16 SUPPRT1/4	15-16 SUPPORT	ACCOUNT TOTAL 2,500.00
073500		PUBLIC LIBRARY			ACCOUNT TOTAL 2,500.00 *
5640	15400	Contribution To Library FARMVILLE-PE COMM LIBRARY	15-16 SUPPRT1/4	15-16 SUPPORT	ACCOUNT TOTAL 3,227.18 **
					ACCOUNT TOTAL 51,165.75
					ACCOUNT TOTAL 51,165.75 *
					ACCOUNT TOTAL 51,165.75 **

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MAJOR# ACCT# 081100 PLANNING	VENDOR NUMBER PLANNING	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3161		Planning Commission			
	16195	GILLIAM DONALD B	JULY 28 2015	COMMISSION MTG	100.00
	17883	HUNT PRESTON	JULY 28 2015	COMMISSION MTG	100.00
	19875	JONES ROBERT M	JULY 28 2015	COMMISSION MTG	100.00
	21525	LEATHERWOOD CLIFFORD JACK	JULY 28 2015	COMMISSION MTG	100.00
	22170	MASON ROBERT CHRISTOPHER	JULY 28 2015	COMMISSION MTG	100.00
	25309	PEERY JOHN W JR	JULY 28 2015	COMMISSION MTG	100.00
	25607	PRENGAMAN JOHN C	JULY 28 2015	COMMISSION MTG	100.00
	29386	TOWNSEND JOHN F III	JULY 28 2015	COMMISSION MTG	100.00
5230		Telecommunications			800.00 *
	30440	US CELLULAR	816442183 715	PHONE	76.58
5510		Travel-Mileage			76.58 *
	16195	GILLIAM DONALD B	JULY 28 2015	MILEAGE	23.00
	17883	HUNT PRESTON	JULY 28 2015	MILEAGE	23.00
	19875	JONES ROBERT M	JULY 28 2015	MILEAGE	5.75
	22170	MASON ROBERT CHRISTOPHER	JULY 28 2015	MILEAGE	10.35
	25309	PEERY JOHN W JR	JULY 28 2015	MILEAGE	1.72
	25607	PRENGAMAN JOHN C	JULY 28 2015	MILEAGE	5.75
	29386	TOWNSEND JOHN F III	JULY 28 2015	MILEAGE	8.62
5640		Commonwealth Regional Cou			78.19 *
	12745	COMMONWEALTH REGIONAL	15-16 SUPPORT	15-16 SUPPORT	17,000.00
081200		COMMUNITY DEVELOPMENT			17,000.00 *
5647		Chamber of Commerce			17,954.77 **
	15170	FARMVILLE CHAMBER OF	15-16 SUPPRT1/2	15-16 SUPPORT	2,500.00
5648		Farmville Airport			2,500.00 *
	29332	TOWN OF FARMVILLE	15-16 SUPPRT1/2	15-16 SUPPRT-AIRPORT	4,750.00
5650		Farmville Area Bus			4,750.00 *
	29332	TOWN OF FARMVILLE	15-16 BUS SPPT	15-16 SUPPORT	25,000.00
5652		Piedmont Area Transit			25,000.00 *
	25362	PIEDMONT AREA TRANSIT	15-16 SUPPRT1/4	15-16 SUPPORT	2,500.00
5655		Downtown Farmville			2,500.00 *
	13763	DOWNTOWN FARMVILLE	15-16 SUPPRT1/4	15-16 SUPPORT	2,500.00 *
081500		ECONOMIC DEVELOPMENT			2,500.00
5210		Postal Services			2,500.00 *
	11894	BUSINESS CARD	9475 CARNEY 715	POSTAGE	37,250.00 **
				ACCOUNT TOTAL	61.54
				ACCOUNT TOTAL	61.54 *

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
530	11894	Travel-Subsistence & Lodg BUSINESS CARD	9475 CARNEY 715	MEALS	232.72 *
				ACCOUNT TOTAL	232.72 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	467501	GLUE STICK	3.50
				ACCOUNT TOTAL	3.50 *
				MAJOR TOTAL	297.76 **
081600		TOURISM			
3600	15240	Advertising FARMVILLE HERALD	CO ADMR 715	ADVERTISING	51.25
				ACCOUNT TOTAL	51.25 *
5110	31846	Electrical Services DOMINION VA POWER	0675198071 715	ELECTRIC SERVICE	267.87
				ACCOUNT TOTAL	267.87 *
5120	14700	Heating Service ELLINGTON ENERGY SERVICE	30765	PROPANE	297.00
				ACCOUNT TOTAL	297.00 *
5130	29332	Water & Sewer TOWN OF FARMVILLE	MOORE BLDG 615A	WATER & SEWER	49.96
				ACCOUNT TOTAL	49.96 *
5210	11894	Postal Services BUSINESS CARD	3722 PUCKETT715	UPS	50.56
				ACCOUNT TOTAL	50.56 *
5230	21319	Telecommunications CENTURYLINK	310393238 715	PHONE	393.14
				ACCOUNT TOTAL	393.14 *
5530	31199	Travel-Subsistence & Lodg VANEPS MAGI	MEALS 715	MEALS	37.01
				ACCOUNT TOTAL	37.01 *
6001	11894	Office Supplies BUSINESS CARD	3722PUCKETT715A	DOMAIN RENEWAL	18.17
				BUSINESS CARDS	39.00
				PKG TAPE/RUBBERBANDS	29.16
				PENS	2.98
				COPY PAPER/PENS	31.44
				VISITOR CNTR SIGNAGE	40.00
				ACCOUNT TOTAL	160.75 *
				MAJOR TOTAL	1,307.54 **
082400		SOIL & WATER CONSERVATION DISTRICT			
5641	25440	Donation - PS&WCD PIEDMONT SOIL & WATER	15-16 SUPPRT1/4	15-16 SUPPORT	2,960.00
				ACCOUNT TOTAL	2,960.00 *
				MAJOR TOTAL	2,960.00 **
083500		COOPERATIVE EXTENSION OFFICE			
5230	21319	Telecommunications CENTURYLINK	309520098 715	PHONE	106.58
				ACCOUNT TOTAL	106.58 *
				MAJOR TOTAL	106.58 **

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MAJOR# ACCT# 091000	VENDOR NUMBER GENERAL EXPENSE	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	23933	Internal Telecom Account LUMOS NETWORKS	1658866886	PHONE	2,604.33 *
5803	28597	Internal Fuel Account SOUTHERN STATES COOP INC	36896	GAS	3,090.49
	28597	SOUTHERN STATES COOP INC	42633	GAS	3,534.65
	28597	SOUTHERN STATES COOP INC	47309	GAS	3,290.45
	28597	SOUTHERN STATES COOP INC	52683	GAS	2,760.95
	28597	SOUTHERN STATES COOP INC	59135	GAS	3,161.16
	28597	SOUTHERN STATES COOP INC	63508	GAS	3,346.47
	28597	SOUTHERN STATES COOP INC	68691	GAS	2,767.27
	28597	SOUTHERN STATES COOP INC	74427	GAS	2,838.86
5807	29332	Contingency TOWN OF FARMVILLE	FWKS/DARK 2015	FIREWORKS AFTER DARK	24,850.30 *
094000		CAPITAL PROJECTS		ACCOUNT TOTAL	4,600.00
0002	11902	Computer System BUSINESS DATA OF VA, INC.	1174 2015	PRINTER	4,600.00 *
0028	12077	Prospect Depot VDOT Grant CJMW ARCHITECTURE	17212	ARCHITECTURAL DESIGN	289.95
095000		DEBT SERVICE		ACCOUNT TOTAL	289.95 *
0006	12540	Interest Expense (YMCA) CITIZENS & FARMERS BANK	3759 YMCA 715	YMCA LOAN-INTEREST	10,350.00
0016	12540	Principal - YMCA Loan CITIZENS & FARMERS BANK	3759 YMCA 715	YMCA LOAN-PRINCIPAL	10,350.00 *
				ACCOUNT TOTAL	16,212.25
				ACCOUNT TOTAL	16,212.25 *
				ACCOUNT TOTAL	100,000.00
				ACCOUNT TOTAL	100,000.00 *
				ACCOUNT TOTAL	116,212.25 **
				FUND TOTAL	1,007,319.43

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FUND # - 120 EXPENDITURES - GRANITE FALLS CDA

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
012110	31421	Insurance VACORP	7364	GFALLS CDA LIABILITY INSURANCE	1,551.00
5307					1,551.00 *
					1,551.00 **
				ACCOUNT TOTAL	1,551.00
				MAJOR TOTAL	1,551.00
				FUND TOTAL	1,551.00

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MAJOR# ACCT# 094000	VENDOR NUMBER CAPITAL PROJECTS	VENDOR NAME PROJECTS	INV#	DESCRIPTION	AMOUNT
0100	30421	Energy Audit-Admin US BANK	4007309	BOND ISSUANCE COSTS	1,500.00
0111	13724	Energy Audit-Inspections DUNLAP & PARTNERS	18406	ROOFING INSPECTION	1,300.00
				ACCOUNT TOTAL	1,500.00 *
				ACCOUNT TOTAL	1,300.00 *
				MAJOR TOTAL	2,800.00 **
				FUND TOTAL	2,800.00

AP375H
7/31/2015
FUND # - 501 WATER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 7/01/2015 -- 7/31/2015

AFTER CHECKS
PAGE 21

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
012110	WATER FUND - EXPENDITURES				
5305	31421	Auto Insurance VACORP	7590 WS AUTHRTY	AUTO INSURANCE	75.00 *
5307	31421	Liability Insurance VACORP	7590 WS AUTHRTY	PUB OFFICIAL LIABILITY	325.00
030000	CONTRACTUAL SERVICES			ACCOUNT TOTAL	75.00 *
3810	29332	Repairs & Maintenance TOWN OF FARMVILLE	15421	WATER ANALYSIS	325.00 *
043200	GENERAL PROPERTIES			ACCOUNT TOTAL	40.00 *
5130	29332	Water Service TOWN OF FARMVILLE	WATER TANK 615A	WATER	40.00 **
				ACCOUNT TOTAL	43.71 *
				MAJOR TOTAL	43.71 **
				FUND TOTAL	483.71

MAJOR# ACCT# 012110	VENDOR NUMBER SEWER FUND - EXPENDITURES	VENDOR NAME SEWER FUND - EXPENDITURES	INV#	DESCRIPTION	AMOUNT
5305	31421	Auto Insurance VACORP	7590 WS AUTHRTY	AUTO INSURANCE	75.00 *
5307	31421	Liability Insurance VACORP	7590 WS AUTHRTY	PUB OFFICIAL LIABILITY	325.00 325.00 * 400.00 **
043200	GENERAL PROPERTIES			ACCOUNT TOTAL	75.00 *
5110	31846	Electrical Services DOMINION VA POWER	4148700281 715	SEWER PUMP	37.71 37.71 * 37.71 **
				ACCOUNT TOTAL	37.71 *
				MAJOR TOTAL	37.71 **
				FUND TOTAL	437.71

AP375H
7/31/2015
FUND # - 732

RETIREMENT BENEFIT FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 7/01/2015 -- 7/31/2015

AFTER CHECKS
PAGE 23

MAJOR#	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER			
002230	RETIREMENT BENEFIT FUND			
1101	LEOS Disbursements			
	25257	JULY 2015	RETIREE BENEFIT	1,129.00
				1,129.00 *
				1,129.00 **
			ACCOUNT TOTAL	
			MAJOR TOTAL	
			FUND TOTAL	1,129.00

AP375H
7/31/2015

PRINCE EDWARD
LISTING OF INVOICES FOR 7/01/2015 -- 7/31/2015

AFTER CHECKS
PAGE 24

FUND # - 741 PIEDMONT COURT SERVICES FUND

MAJOR# ACCT# 021400	VENDOR NUMBER PIEDMONT COURT SERVICES	VENDOR NAME PIEDMONT COURT SERVICES	INV#	DESCRIPTION	AMOUNT
5110	31846	Electrical Service DOMINION VA POWER	4324962309 715	ELECTRIC SERVICE	66.38
	31846	DOMINION VA POWER	7218131923 715	ELECTRIC SERVICE	142.26
ACCOUNT TOTAL					208.64 *
5230		Telecommunications			
	21319	CENTURYLINK	310357807 715	PHONE	64.24
	23933	LUMOS NETWORKS	174057257 715	PHONE	286.06
	23933	LUMOS NETWORKS	174057257 715A	PHONE	285.57
ACCOUNT TOTAL					635.87 *
5510		Travel - Mileage			
	14357	EDMONDS SHEILA	MILEAGE 715	MILEAGE	31.05
	16944	STIMPSON CONNIE	MILEAGE 715	MILEAGE	7.82
	17363	HARDING JESSICA	EXPENSES 715	MILEAGE	74.75
	22259	MAYS ANDY	MILEAGE 715	MILEAGE	41.40
	23340	NASH ASHLEY	MILEAGE 715	MILEAGE	88.55
ACCOUNT TOTAL					243.57 *
6012	17363	Books & Subscriptions HARDING JESSICA	EXPENSES 715	NEWSPAPERS	1.50
ACCOUNT TOTAL					1.50 *
MAJOR TOTAL					1,089.58 **
097001		PCS SUPERVISION FEES EXPENDITURES			
5210	22079	PCS - Postal Services MAIL FINANCE	N5394187	POSTAGE METER LEASE	190.68
ACCOUNT TOTAL					190.68 *
5420	28724	PCS - Lease/Rent of Build SRP CORPORATION LLC	RENT 715	RENT	2,500.00
ACCOUNT TOTAL					2,500.00 *
MAJOR TOTAL					2,690.68 **
097002		PCS DRUG TESTING FEES			
0001	28095	PCS Drug Testing Fees ALERE TOXICOLOGY SERV INC	L024551	DRUG TESTING	19.48
ACCOUNT TOTAL					19.48 *
MAJOR TOTAL					19.48 **
FUND TOTAL					3,799.74
TOTAL DUE					1,017,520.59

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____

_____ Title _____ Date _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 11, 2015
Item No.: 6-d
Department: County Administration
Staff Contact: Cheryl Stimpson/Barbara N. Poulston
Issue: Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None

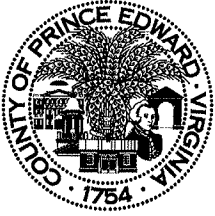
Recommendation: None

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 11, 2015
Item No.: 6-e
Department: County Administrator
Staff Contact: W. W. Bartlett
Issue: Appropriations

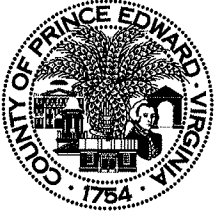
Summary: On June 30, 2015, the following fire departments had unexpended funds to be carried forward into the FY16 budget. The amounts are reflected below by department.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3(Rev)	100	41050	0100	From General Fund Balance		\$124,061
4(Exp)	100	32200	7001	Farmville Volunteer Fire Depart	204	
4(Exp)	100	32200	7002	Rice Volunteer Fire Dept	3,314	
4(Exp)	100	32200	7003	Prospect Volunteer Fire Dept	5,748	
4(Exp)	100	32200	7004	Darlington Hghts Vol Fire Dept	15,554	
4(Exp)	100	32200	7005	Hampden-Sydney Vol Fire Dept	1,465	
4(Exp)	100	32200	7006	Pamplin Volunteer Fire Dept	89,172	
4(Exp)	100	32200	7007	Meherrin Volunteer Fire Dept	8,604	

Attachments: None

Recommendation: Amend the FY16 budget by reappropriating the above amounts from the FY15 budget into the FY16 Budget and appropriate the funds into FY16.

Motion _____ Cooper-Jones _____ McKay _____ Townsend _____
 Second _____ Gray _____ Simpson _____ Wilck _____
 Jones _____ Timmons _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 11, 2015
Item No.: 7
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Event/Festival Permit

Summary: Attached are Event/Festival Permits for the Board’s review and approval.

Attachments: Wilderness Discovery Outdoor Festival Permit Application – August 22, 2015
Farmville Rotary Club Festival Permit Application – September 12, 2015

Recommendation: Approval.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

APPLICATION FOR EVENT / FESTIVAL PERMIT
PRINCE EDWARD COUNTY

Organization / Agency Conducting Event: Farmville Rotary Club

Person (s) Representing Organization: Brian Ross

EVENT Type: Festival - Local Craft Beer, 2 Bands, Local Arts & Crafts

Location: County Fairgrounds

Date(s): 9/12/15 Time(s): 2:00 P.M. - 7:00 P.M.

of Tickets for Sale: 2,500 Estimated # of Persons to Attend: 2,500

Name(s) / Address(es) / Phone # of Promoters:

Brian Ross, 2207 Overlook Rd, Powhatan, VA 23139; 804-387-9361
Jeff Sargent, 538 Industrial Park Rd, Farmville VA 23901; 434-414-6057

Financial backing of the event: Rotary Club

Name of all persons or groups that will perform: _____

Name and Address of property owner which event is to be held: Auburn Estes,
434-315-0109

Nature and interest of applicant(s) in the property on which the event is to be held (if any):

N/A

Detailed plan for adequate sanitation facilities / garbage and trash disposal (must be approved by the county health inspector):

On site restrooms and refuse
receptacles - to be disposed of by property
owner

Plan for providing food, water, and lodging for persons at event (must be approved by the county health inspector):

- NO lodging
- Food prepared by Charley's Restaurant onsite
- Water via retail water bottles

Plan for adequate medical facilities for persons at the event (must be approved by the county health inspector):

Prince Edward Rescue Squad

Plan for adequate parking facilities and traffic control in and around event:

- Parking in Fairground Fields
- Traffic control via Rotary Volunteers

Event/Festival Permit

Plan for adequate fire protection (must be approved by the county forestry warden):

Prince Edward Volunteer Fire Dept

Statement specifying whether any outdoor lights or lighting are to be utilized, (if so, a plan showing the location of such lights and shielding devices or other equipment to prevent unreasonable glow beyond the property on which the event is held:

Events will be ending at dusk, minimal lighting will be utilized for clean up once fairgrounds closed to the public

Statement that no music shall be played, either by mechanical device or live performance, in such a manner that the sound emanating therefrom shall be unreasonably audible beyond the property on which the event is located:

Fairgrounds are relatively isolated, all music ending at 7:00 P.M.

Applications must be filed in duplicate with the Clerk of the Board, at least twenty-one (21) days prior to the event date.

Music shall not be rendered nor entertainment provided for more than eight (8) hours in any twenty-four (24) hour period, such twenty-four (24) hours to be measured from the beginning of the first performance at the event.

No person under the age of eighteen (18) years of age shall be admitted unless accompanied by a parent or guardian, the parent or guardian to remain with the person at all times.

Specific reference is hereby made to Section 6 - 66-71, et. Seq., of the Code of Prince Edward County, Virginia, which provisions are incorporated herein by reference.

Date

7/22/15

Signature of Applicant(s)

[Signature]

Date

Approval by

County Administrator
Clerk of the Board

Fee \$ 50

Fee Paid By

Rotary Club of Farmville
ck# 1726

Date Received

Kaf

APPLICATION FOR EVENT / FESTIVAL PERMIT
PRINCE EDWARD COUNTY

Organization / Agency Conducting Event: WILDERNESS DISCOVERY

Person (s) Representing Organization: ROY HUTCHINSON / JEFF ATKINS

EVENT

Type: OUTDOOR FESTIVAL

Location: FIVE COUNTY FAIRGROUNDS

Date(s): AUG 22 - 2015 Time(s): 10:00 - 7:00pm

of Tickets for Sale: 2000 Estimated # of Persons to Attend: 2000

Name(s) / Address(es) / Phone # of Promoters:

<u>JEFF ATKINS</u>	<u>FARMVILLE, VA.</u>	<u>434-607-7776</u>
<u>ROY HUTCHINSON</u>	<u>RICHMOND, VA</u>	<u>804-514-9680</u>

Financial backing of the event: SELF

Name of all persons or groups that will perform: FISHING, ARCHERY, BANDS, VENDORS
CONSERVATION POLICE ASSOC., VA. DEPT. GAME & INLAND FISHERIES

Name and Address of property owner which event is to be held: FIVE COUNTY FAIRGROUNDS

Nature and interest of applicant(s) in the property on which the event is to be held (if any):

RENTER

Detailed plan for adequate sanitation facilities / garbage and trash disposal (must be approved by the county health inspector):

BATHROOMS ON GROUNDS, TRASHED DISPOSED
BY EVENT STAFF IN LANDFILL

Plan for providing food, water, and lodging for persons at event (must be approved by the county health inspector):

FOOD CATERER - HARRY TAYLOR - AMERICA VA.

Plan for adequate medical facilities for persons at the event (must be approved by the county health inspector):

RESCUE SQUAD

Plan for adequate parking facilities and traffic control in and around event:

PARKING CONTROLLED BY EVENT STAFF

Plan for adequate fire protection (must be approved by the county forestry warden):

Fire Dept.

Statement specifying whether any outdoor lights or lighting are to be utilized, (if so, a plan showing the location of such lights and shielding devices or other equipment to prevent unreasonable glow beyond the property on which the event is held:

Event Completed day time hours

Statement that no music shall be played, either by mechanical device or live performance, in such a manner that the sound emanating therefrom shall be unreasonably audible beyond the property on which the event is located:

Event Closes AT 7p.m.

Applications must be filed in duplicate with the Clerk of the Board, at least twenty-one (21) days prior to the event date.

Music shall not be rendered nor entertainment provided for more than eight (8) hours in any twenty-four (24) hour period, such twenty-four (24) hours to be measured from the beginning of the first performance at the event.

No person under the age of eighteen (18) years of age shall be admitted unless accompanied by a parent or guardian, the parent or guardian to remain with the person at all times.

Specific reference is hereby made to Section 6 - 66-71, et. Seq., of the Code of Prince Edward County, Virginia, which provisions are incorporated herein by reference.

Date
7/31/15

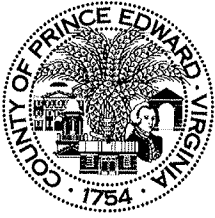
Signature of Applicant(s)
Jeff Adams

Date

Approval by

County Administrator
Clerk of the Board

Fee \$ 50 Fee Paid By PAID TO TREASURER - SEP Date Received 8-5-15



**County of Prince Edward
Board of Supervisors
Agenda Summary**

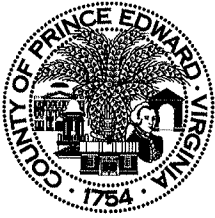
Meeting Date: August 11, 2015
Item No.: 8
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Virginia Department of Forestry

Summary: Tom Zaebst, Assistant State Forest Manager, will present to the Board the annual check for the county's share of the proceeds of timber sales in the Prince Edward-Galleon State Forest.

Attachments: None

Recommendation: None

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 11, 2015
Item No.: 9
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters

Summary: Kevin Wright, Residency Administrator, VDOT, will not be present at the August Board meeting. He plans to attend the September Board meeting. Staff will report any road issues to VDOT.

- a. **HB2 Projects** – As the Board will recall, House Bill 2 (HB2) was signed into law in 2014 and directs the Commonwealth Transportation Board to develop and use a new scoring process to select the transportation projects that will receive VDOT funding. The scoring is based on the following factors: congestion mitigation, economic development, accessibility, safety, environmental quality, land-use and transportation coordination. Staff met with Kevin Wright, VDOT Residency Administrator, and reviewed potential projects that are eligible for funding through HB2. There are three projects in Prince Edward County that have the opportunity to score well, based on the HB2 criteria that also have the highest incident of accidents in the County. They are:
 1. US 460/VA 307 Intersection: The intersection would be reconfigured to improve the overall geometrics and safety and to provide additional spacing between Route 307, Route 600 and private driveways.
 2. US 15/VA 692 Intersection (at Kingsville): The improvements could include reconfiguring the intersection into a “T”, removing the ramps, and implementing access management to improve safety for the private entrances.
 3. US 15/VA 665 Intersection (at Worsham): The improvements could include improving advance warning signage and pavement markings, installation of turn lanes and possibly signalization.

The deadline for submitting applications for HB2 funding is September 30. VDOT “strongly” encourages public hearings be held on the projects prior to submission. Therefore, the Board will wish to consider authorizing a public hearing for its September 8, 2015 meeting.

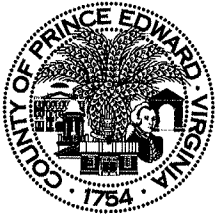
- b. **FY 2017 VDOT Revenue Sharing Program** – The County has been notified that applications for revenue sharing funds are due October 30, 2015. Localities may apply for up to \$10 million for eligible projects, which requires a dollar-for-dollar match.

Attachments:

Recommendation:

- a. Authorize a public hearing for the September 8, 2015 meeting for the three projects proposed for HB2 funding.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 11, 2015
Item No.: 10
Department: Economic Development Department
Staff Contact: Sharon Lee Carney, Director
Issue: Tobacco Commission Special Projects Grant Resolution of Support

Summary: At the July 14th 2015 Board of Supervisors Meeting, the Board approved the preparation and submittal of a “Special Projects Grant” to the Tobacco Indemnification and Community Revitalization Commission (the Commission) for the construction of approximately 1,500 feet of roadway. The grant application was submitted to the Tobacco Commission on the due date of July 31, 2015.

Due to the quick turn-around of the grant application there was no time to prepare for inclusion in the grant application a required Resolution of Support from Prince Edward County, but the Commission does allow for delayed submittal of this form. Attached is a draft copy of the Resolution for the Board’s consideration. Upon approval by the Board, the Resolution will be submitted to the Commission for inclusion in the Special Projects Grants application.

Attachments: Resolution of Support for a Tobacco Commission Special Projects Grant for the construction of an access road at the Prince Edward Industrial Park.

Recommendation:
Approve the proposed Resolution of Support for a Tobacco Commission Special Projects Grant for the construction of an access road at the Prince Edward Industrial Park.

Motion _____ Cooper-Jones _____ McKay _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

**VIRGINIA TOBACCO INDEMNIFICATION AND COMMUNITY
REVITALIZATION COMMISSION
PROJECT ENDORSEMENT RESOLUTION**

WHEREAS, the Virginia Tobacco Indemnification and Community Revitalization Commission was created to help foster economic development in the tobacco dependent communities of Southside and Southeast Virginia; and

WHEREAS, the County of Prince Edward Board of Supervisors would like to submit a grant application for \$475,000 to the Virginia Tobacco Indemnification and Community Revitalization Commission from the “Special Projects Fund” due by July 31, 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby support a grant application to the Virginia Tobacco Indemnification and Community Revitalization Commission for engineering and construction of approximately 1,500+/- feet of road and 900 feet of waterline at the Prince Edward Industrial Park to gain access to 60 acres +/- of potential industrial sites that are currently landlocked; and

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia does hereby authorize the Board of Supervisors Chairman and/or County Administrator to execute the application, and sign all necessary grant documents, grant reports and grant contract.

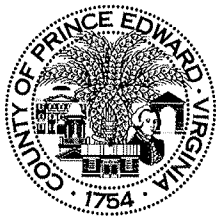
Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 11th day of August, 2015.

Howard F. Simpson, Chairman

ATTEST:

W. Wade Bartlett, County Administrator



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 11, 2015
Item No.: 11
Department: County Administrator
Staff Contact: W. W. Bartlett
Issue: County Administrator's Report

Summary: As the Board is aware, the County was notified that VACo will host a Region 4 Legislative meeting on August 25, 2015, see Attachment (1). Upon receipt, staff contacted both Delegate Edmunds' and Senator Garrett's offices about their participation in the meeting. Edmunds' office confirmed his plans to participate. Garrett's office was not sure. Delegate Edmunds asked us to encourage the Board to participate as there will be a number of legislators present and also the opportunity for relevant discussion with other counties. If the regional meeting is successful, the Board will need to decide if it still wishes to host a legislative meeting later this fall?

Staff sent an e-mail to all members of the Prince Edward County Board of Supervisors advising them of the meeting and asked if any had issues they would like to discuss. At this time staff has not received any feedback from the Board.

Attachment 2 contains the County's 2015 Legislative priorities.

Attachments

1. VACo Region 4 Legislative Meeting Agenda
2. Prince Edward County's 2015 Legislative Priorities

Recommendation: Board members are encouraged to participate in the VACo Legislative Meeting on August 25, 2015.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



The Virginia Association of Counties invites you to the 2015 VACo Region 4 Meeting on Tuesday, August 25 from 7 pm to 9 pm in Brunswick County.

Expected attendance includes Supervisors, Legislators, Planning District Commissioners and County Administrators and Executive Staff from Amelia, Brunswick, Charlotte, Dinwiddie, Greenville, Lunenburg, Mecklenburg, Nottoway, Prince Edward Counties.

Virginia Association of Counties' 2015 Region 4 Legislative Meeting

Southside Virginia Community College
Workforce Development Building | Room 108
109 Campus Drive | Alberta, VA 23821
Tuesday, August 25, 2015 • 7 - 9 pm

A G E N D A

Welcome and Introductions

Nancy R. Carwile, Supervisor, Charlotte County, and Director, VACo Region 4

Finance and Budget Issues

Speakers TBA

Taxation Issues

Speakers TBA

Economic Development and Infrastructure Issues

Jeff Reed, Executive Director, Virginia's Growth Alliance

Conversations with State Legislators

Dean A. Lynch, VACo Deputy Executive Director

(Invited)

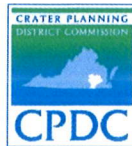
Senator **Rosalyn R. Dance** (16th Senate District)
Senator **Thomas A. Garrett, Jr.** (22nd Senate District)
Senator **L. Louise Lucas** (18th Senate District)
Senator **Stephen H. Mart** (11th Senate District)
Senator **Frank M. Ruff** (15th Senate District)
Delegate **James E. Edmunds, II** (60th House District)
Delegate **Joseph E. Preston** (63rd House District)
Delegate **Roslyn C. Tyler** (75th House District)
Delegate **Thomas C. Wright, Jr.** (61st House District)

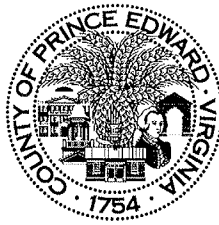
Round Table Discussion of Local Issues

Larry Land, VACo Director of Policy Development
&
VACo Region 4 Localities

Please **RSVP** to Valerie Russell at **804.788.6652** or vrussell@vaco.org

Many thanks for participating

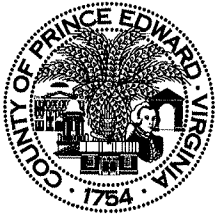




**County of Prince Edward, Virginia
2015 Legislative Priorities**

1. ***Animal Control*** – The Board of Supervisors of Prince Edward County urges the Virginia General Assembly to establish or require the establishment of model regulations for the construction, maintenance and operation of publicly-owned animal pounds.
2. ***Voting Machines*** – The Board of Supervisors of Prince Edward County opposes any efforts by the Virginia General Assembly to eliminate the use of direct record electronically (DRE) voting machines.
3. ***Appointments*** – The Board of Supervisors of Prince Edward County urges the Virginia General Assembly to give local governing bodies the authority to remove appointees from those local authorities, boards or commissions, if originally appointed by that governing body.
4. ***Enterprise Zone*** – The County of Prince Edward opposes any legislation that proposes amendments to the State Enterprise Zone Program that would disenfranchise rural Virginia from being a competitive applicant for a state enterprise zone; specifically, the County opposes legislation that would base the distress factors on the area of the proposed zone, rather than in the entire locality.
5. The Prince Edward County Board of Supervisors also supports the Legislative Priorities of the Virginia Association of Counties (VACo).

###



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 11, 2015
Item No.: 12-a
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Committee Reports: Finance

Summary:

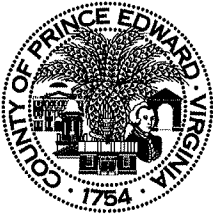
1. The Prince Edward County School Board submitted a request to the Prince Edward County Board of Supervisors for a donation for a naming dedication ceremony. At the July 14, 2015 meeting of the Prince Edward County Board of Supervisors the request was referred to the Finance Committee. The Finance Committee met on August 5, 2015 to review the request. The Committee’s research found these funds would be used to purchase plaques, 13 inch lettering to name each location, frames for resolutions, invitations and light refreshments at the ceremony. The request can be found on Attachment (1). The Committee responsible for organizing this event estimates they will need approximately \$5,000; they have raised about \$3,500 to date. The Finance Committee also learned the Schools under expended the 2015 budget by almost \$83,000 which reduced the amount of local dollars by that amount.

Recommendation: The Finance Committee recommends the Board budget and appropriate \$1,500 to this event as shown below. The funds to be derived from the aforementioned savings.

2. During the August 5, 2015 meeting of the Finance Committee they reviewed a request from the County Administrator the budget for Piedmont Court Services (PCS) be amended by \$3,000 to allow the hiring of a consultant to perform an Operations, Policy & Procedures and Process review, Attachment (2). The consultant is the former Director of the Chesterfield County Community Services Department having retired in 2014. He is highly qualified and was recommended by DCJS to perform this review. The intent of the review is to determine (1) If local policies and procedures are consistent with DCJS guidance, (2) Determine if processes can be streamlined or automated, (3) Determine if local management processes and reports are redundant or can be streamlines or automated, and (4) Determine if client interface processes can be improved for both the client and the staff. The PCS fund has a cash balance of approximately \$300,000; this expense can be funded from that balance.

Recommendation: The Finance Committee recommends the Board authorize the County Administrator to enter into the contract found in Attachment 2 and amend the PCS budget and appropriate the same funds as shown below.

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

3. The Commissioner of Revenue informed the Board in January 2015 the General Assembly had made changes to the state code concerning Tax Relief for the Elderly/Disabled regarding real estate tax. The Board referred the matter to the Finance Committee. The Finance Committee met on August 5, 2015 to discuss this issue. The Commissioner of Revenue was in attendance and explained the proposed change to the County’s Ordinance merely brought the ordinance into compliance with the state code. The changes extend eligibility to owners of property who place their property in trusts but still live on the property and those who have “life rights.” An additional change allows the Commissioner to no longer include the income of relatives living in the dwelling and providing caregiving services in the computation of the annual income calculations for determining eligibility. There is no recommendation to change the amount of the annual income threshold or Net Worth or the value of the house.

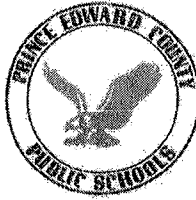
Recommendation: The Finance Committee recommends the Board authorize the advertisement of a public hearing for the proposed amendment at the September 8, 2015 meeting of the Board of Supervisors. Attachments (3) – (6)

Attachments:

1. Letter from Russell Dove dated June 8, 2015
2. Proposal from Glen Peterson
3. Commissioner of Revenue Letter dated January 7, 2015
4. 2014 Legislative Summary regarding the Tax Relief program
5. State Code displaying changes.
6. Draft Prince Edward Ordinance containing proposed changes.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
<u>FY 2016 Budget Amendment</u>						
3(Rev)	100	41050	0100	General Fund Balance		\$ 1,500
3(Rev)	100	93000	0523	School Fund – Special Events	\$ 1,500	
4(Exp)	741	41050	0741	Piedmont Court – Fund Balance		\$ 3,000
4(Exp)	741	97001	3160	Supervision Fees – Prof Serv	\$ 3,000	

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



Prince Edward County Public Schools

35 Eagle Drive
Farmville, Virginia 23901

School Board

June 8, 2015

Telephone
434-315-2150
Fax
434-392-1911

Dear Friend,

Fifty years following the re-opening of the Prince Edward County Public Schools, the Prince Edward County School Board approved naming three school locations in commemoration and in honor of:

- Barbara Rose Johns.....The High School Auditorium
- Rev. L. Francis Griffin, Sr.....The Middle School Gymnasium
- Dr. James M. Anderson, Jr.....The School Board Conference Room

The committee appointed by the school board has organized a naming dedication ceremony, "Honoring our Legacy" for September 12, 2015, 4:00 PM in the Prince Edward High School Auditorium.

Your support of this very important commemorative ceremony in the form of a donation will be greatly appreciated. All donations received will be recognized in our commemorative program. Donations of \$200.00 or more will be recognized as a sponsor.

We appreciate your support of this event to recognize the above named individuals for the significant roles each played in shaping public education in Prince Edward County.

Please remit donation by Friday, July 10th to Prince Edward High School-Legacy Fund- P.O. Box 873, Farmville, Virginia 23901.

Sincerely,

Mr. Russell Dove
Chair, Honoring Our Legacy Committee
Prince Edward County Public Schools

Proposal for Prince Edward County Piedmont Court Services

This proposal is to provide a review of the Piedmont Court Services operations, policy & procedures and processes used for gathering data to operate the agency. Additionally the review will focus on how intakes are conducted, data collected, entered, and which automated versus manual reports are utilized. The review will result in a report to summarize the review findings and make recommendations to improve operations of Prince Edward County Piedmont Court Services.

Vendor / Contractor: Glen Peterson

Glen Peterson has worked in Virginia Community Corrections since 1981 serving as the Coordinator and later Director of the Chesterfield County Community Corrections Services Department. From 1981 until 1995 the agency was known as CDI and operated under the Community Diversion Incentive Act. From 1995 until present the Department operated under the Virginia Comprehensive Community Corrections Act. Glen Peterson retired from Chesterfield County in 2014. He is familiar with the Comprehensive Community Corrections Act, working with the Virginia Department of Criminal Justice Services (DCJS) and with local Community Corrections Agencies across Virginia. The Chesterfield Department included Local Probation, Pretrial Services, Center for Risk Reduction, Dual Treatment Track Program and a Domestic Sexual Violence Resource Center. He served on many committees and held several officer positions with the Virginia Community Criminal Justice Association. Glen Peterson received several awards from the Virginia Community Criminal Justice Association such as the Outstanding Director Award and the Award of Excellence. He was also recognized by the International Community Corrections Association and the National Pretrial Association. Additionally he worked for the Virginia Department of Corrections Probation and Parole Department during his career.

Scope of Services

The vendor / contractor will perform the following tasks and services:

- 1) Interview and observe available staff to understand what processes are used to conduct intakes, supervise clients, and what officer/supervisor reports are generated in conducting the day to day work. The review will address how much work is done manually versus conducted in the automated PT/CC data base system operated by local community corrections agencies for the Department of Criminal Justice services. Can processes in place be streamlined or automated?
- 2) Review the Prince Edward County Piedmont Court Services Policy & Procedure Manual and DCJS Standards to make recommendations for change. The manual will not be rewritten for the agency however broad change recommendations will be addressed.

- 3) **Contact will be made with the Department of Criminal Justice Services (DCJS) to assure the review and recommendations are consistent with general guidance provided by DCJS.**
- 4) **Contact will be made with a minimum of two community corrections agencies such Chesterfield County, Blue Ridge Community Corrections or another selected as needed to review how intakes are conducted and data is collected and managed with clients.**
- 5) **A summary report will be generated upon completion of the onsite interviews and off site information / data collection. The report will address findings and make recommendation for Agency improvement.**

Effective Date and Time of Performance

This contract takes effect on _____ . It is anticipated that all work will be completed during the months of August and September 2015.

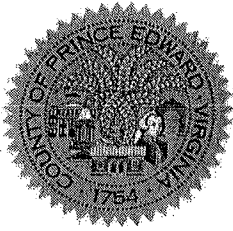
Compensation /Budget

Consultant Fees: A flat rate of \$3000 will cover all necessary work, travel onsite, off site work and report generation. The budget assumes a minimum of seven days' work on this project but if additional time is necessary it will be covered within the existing budget.

Billing

An invoice will be presented at the completion of work and report presented to the Prince Edward County Administrator.

Thank you for the opportunity to provide this service for Prince Edward County Virginia.



**OFFICE OF THE COMMISSIONER OF THE REVENUE
PRINCE EDWARD COUNTY, VIRGINIA**

Post Office Box 446
Farmville, Virginia 23901-0446
(434) 392-3231 • Fax (434) 392-7696

Deputies:

Catrina N. Garner
Edna T. Goldman
Barbara H. Kenny
Priscilla V. Streat

Beverly M. Booth
Commissioner

January 7, 2015

Board of Supervisors
Prince Edward County
P O Box 382
Farmville VA. 23901

In Re: Tax Relief for the Elderly/Disabled Ordinance

Dear Mr. Chair & Members of the Board:

Please be advised that the General Assembly has made changes to the Tax Relief for the Elderly/Disabled regarding real estate tax. These changes require an update to our ordinance. Enclosed are the 2014 Legislative Summary and copies of the new taxation laws reflecting the changes.

Should you require additional information, do not hesitate to contact me.

Sincerely,

Beverly M. Booth
Commissioner of the Revenue

Exemption or Deferrals for the Elderly and Disabled from Real Property Tax

House Bill 1000 (Chapter 767) specifies that the local real property tax relief available for real property owned solely by taxpayers aged 65 or older or permanently disabled, or held jointly with other taxpayers, extends to real property that is i) held by the eligible person alone, with his spouse as tenant(s) for life or joint lives, or held in conjunction with one or more other people as tenants for life or joint lives; ii) held in a revocable inter vivos trust over which the eligible person, the eligible person and his spouse, or the eligible person with one or more other joint owners holds the power of revocation, or iii) held in an irrevocable trust under which an eligible person alone, with his spouse, or with other joint owners, possesses a life estate or an estate for joint lives or enjoys a continuing right of use or support.

This Act also provides that in computing the annual income to determine eligibility for real property tax relief, the income of owners' relatives that live in the dwelling and provide bona fide caregiving services is excluded. In addition, this Act clarifies that nonrelatives living in the dwelling, who provide bona fide caregiving services to the owner are not included in the income calculation, regardless of whether or not the nonrelative is compensated.

Under current law, localities are authorized to provide real property tax relief in the form of exemptions, deferrals, or a combination for real estate owned and occupied as the sole dwelling of anyone at least 65 years of age, or permanently and totally disabled. Localities may also provide real property tax relief programs for dwellings jointly held by two or more individuals, not all of whom are at least age 65 or permanently and totally disabled, if the dwelling is occupied as the sole dwelling by all such joint owners. In addition, localities may establish income or financial worth limitations for purposes of granting property tax relief to eligible homeowners.

Effective: July 1, 2014

Adds: §§ 58.1-3210, 58.1-3211.1, 58.1-3212

CHAPTER 767

An Act to amend and reenact §§ 58.1-3210, 58.1-3211.1, and 58.1-3212 of the Code of Virginia, relating to real property tax exemption for the elderly and disabled.

[H 1000]

Approved April 7, 2014

Be it enacted by the General Assembly of Virginia:

1. That §§ 58.1-3210, 58.1-3211.1, and 58.1-3212 of the Code of Virginia are amended and reenacted as follows:

§ 58.1-3210. Exemption or deferral of taxes on property of certain elderly and handicapped persons.

A. The governing body of any county, city or town may, by ordinance, provide for the exemption from, deferral of, or a combination program of exemptions from and deferrals of taxation of real estate and manufactured homes as defined in § 36-85.3, or any portion thereof, and upon such conditions and in such amount as the ordinance may prescribe. Such real estate shall be owned by, and be occupied as the sole dwelling of anyone at least 65 years of age or if provided in the ordinance, anyone found to be permanently and totally disabled as defined in § 58.1-3217. Such ordinance may provide for the exemption from or deferral of that portion of the tax which represents the increase in tax liability since the year such taxpayer reached the age of 65 or became disabled, or the year such ordinance became effective, whichever is later. A dwelling jointly held by a husband and wife, with no other joint owners, may qualify if either spouse is 65 or over or is permanently and totally disabled, and the proration of the exemption or deferral under § 58.1-3211.1 shall not apply for such dwelling.

B. For purposes of this section, "eligible person" means a person who is at least age 65 or, if provided in the ordinance pursuant to subsection A, permanently and totally disabled. Under subsection A, real property owned and occupied as the sole dwelling of an eligible person includes real property (i) held by the eligible person alone or in conjunction with his spouse as tenant or tenants for life or joint lives, (ii) held in a revocable inter vivos trust over which the eligible person or the eligible person and his spouse hold the power of revocation, or (iii) held in an irrevocable trust under which an eligible person alone or in conjunction with his spouse possesses a life estate or an estate for joint lives or enjoys a continuing right of use or support. The term "eligible person" does not include any interest held under a leasehold or term of years.

C. For purposes of this article, any reference to real estate shall include manufactured homes.

§ 58.1-3211.1. Prorated tax exemption or deferral of tax.

A. The governing body of the county, city, or town may, by ordinance, also provide for an exemption from or deferral of (or combination program thereof) real estate taxes for dwellings

jointly held by two or more individuals not all of whom are at least age 65 or (if provided in the ordinance) permanently and totally disabled, provided that the dwelling is occupied as the sole dwelling by all such joint owners.

The tax exemption or deferral for the dwelling that otherwise would have been provided under the local ordinance shall be prorated by multiplying the amount of the exemption or deferral by a fraction that has as a numerator the percentage of ownership interest in the dwelling held by all such joint owners who are at least age 65 or (if provided in the ordinance) permanently and totally disabled, and as a denominator, 100%. As a condition of eligibility for such tax exemption or deferral, the joint owners of the dwelling shall be required to furnish to the relevant local officer sufficient evidence of each joint owner's ownership interest in the dwelling.

B. For purposes of this subsection, "eligible person" means a person who is at least age 65 or, if provided in the ordinance pursuant to subsection A, permanently and totally disabled. For purposes of the tax exemption pursuant to subsection A, real property that is a dwelling jointly held by two or more individuals includes real property (i) held by an eligible person in conjunction with one or more other people as tenant or tenants for life or joint lives, (ii) held in a revocable inter vivos trust over which an eligible person with one or more other people hold the power of revocation, or (iii) held in an irrevocable trust under which an eligible person in conjunction with one or more other people possesses a life estate or an estate for joint lives or enjoys a continuing right of use or support. The term "eligible person" does not include any interest held under a leasehold or term of years.

C. The provisions of this section shall not apply to dwellings jointly held by a husband and wife, with no other joint owners.

D. Nothing in this section shall be interpreted or construed to provide for an exemption from or deferral of tax for any dwelling jointly held by nonindividuals.

§ 58.1-3212. Local restrictions and exemptions.

Pursuant to Article X, Section 6 (b) of the Constitution of Virginia, the General Assembly hereby authorizes the governing body of a county, city or town to establish by ordinance net financial worth or annual income limitations as a condition of eligibility for any exemption or deferral of tax allowed pursuant to this article. If the governing body establishes an annual income limitation, the computation of annual income shall be based on adding together the income received during the preceding calendar year, without regard to whether a tax return is actually filed, by (i) owners of the dwelling who use it as their principal residence, (ii) owners' relatives who live in the dwelling, *except for those relatives living in the dwelling and providing bona fide caregiving services to the owner whether such relatives are compensated or not*, and (iii) at the option of each locality, nonrelatives of the owner who live in the dwelling except for bona fide tenants or bona fide caregivers of the owner, *whether compensated or not*. If the governing body establishes a net financial worth limitation, net financial worth shall be based on adding together the net financial worth, including the present value of equitable interests, as of December 31 of the immediately preceding calendar year, of the owners, and of the spouse of any owner, of the dwelling.

Nothing in this section shall be construed or interpreted as to preclude or prohibit the governing body of a county, city or town from excluding certain sources of income, or a portion of the same, for purposes of its annual income limitation or excluding certain assets, or a portion of the same, for purposes of its net financial worth limitation.

Any county, city, or town that pursuant to this article provides for the exemption from, deferral of, or a combination program of exemptions from and deferrals of real property taxes may exempt or defer the real property taxes of the qualifying dwelling and the land, not exceeding ten acres, upon which it is situated.

No local ordinance shall require that a citizen reside in the jurisdiction for a designated period of time as a condition for qualifying for any real estate tax exemption or deferral program established pursuant to § 58.1-3210.

Legislative Information System

**AN ORDINANCE PROVIDING FOR THE EXEMPTION
FROM REAL ESTATE TAXATION
OF CERTAIN ELDERLY AND/OR PERMANENTLY
AND TOTALLY DISABLED PERSONS WHO OWN THEIR OWN HOMES
IN PRINCE EDWARD COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA: That pursuant to Title 58.1, Chapter 32, Article 2, of the Code of Virginia, 1950, as amended, the Board of Supervisors of Prince Edward County, Virginia, hereby adopts this ordinance which provides for the exemption from real estate taxation of certain elderly and/or permanently disabled persons who own their own homes in Prince Edward County, and further provides a schedule of exemption to persons qualifying and the procedure to be followed for claiming such exemptions.

- A. Persons who qualify for this exemption are deemed to bear an extraordinary real estate tax burden in relation to their income and financial worth.

For the purposes of this Ordinance the term “permanently and totally disabled” shall mean the qualifying property owner is unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment or deformity which can be expected to result in death or can be expected to last for the duration of that person’s life.

Persons (“Qualified owners”) who are *at least* 65 years of age or who are determined to be permanently and totally disabled who own and occupy, as the sole dwelling of the person, a dwelling and the land not exceeding one acre, or a mobile home, as defined in Virginia Code Section 36-71.1, on land not exceeding one acre, and which they occupy as their sole dwelling subject to the limitations of this ordinance, shall be entitled to have their real estate or mobile home to be exempt from real estate tax liability. *Real property owned and occupied as the sole dwelling of a qualified owner includes real property (i) held by the qualified owner alone or in conjunction with his spouse as tenant or tenants for life or joint lives, (ii) held in a revocable inter vivos trust over which the qualified owner or the qualified owner and his spouse hold the power of revocation, or (iii) held in an irrevocable trust under which a qualified owner alone or in conjunction with his spouse possesses a life estate or an estate for joint lives or enjoys a continuing right of use or support. The term “qualified owner” does not include any interest held under a leasehold or term of years.*

If such person is under 65 years of age, such person shall provide certification by the Social Security Administration, the Department of Veterans Affairs, or the Railroad Retirement Board, or if such person is not eligible for certification by any of these agencies, a sworn affidavit by two medical doctors who are either licensed to practice medicine in the Commonwealth or are military officers on active duty who practice medicine with the United States Armed Forces, to the effect that the person is permanently and totally disabled. However, a certification pursuant to 42 U.S.C. 423 (d) by the Social Security Administration so long as the person remains eligible for such

social security benefits shall be deemed to satisfy such definition. The affidavit of at least one of the doctors shall be based upon a physical examination of the person by such doctor. The affidavit of one of the doctors may be based upon medical information contained in the records of the Civil Service Commission which is relevant to the standards for determining permanent and total disability.

A dwelling jointly held by a husband and wife may qualify if either spouse is over 65 years of age or is permanently and totally disabled.

- B. The exemption shall be administered by the Commissioner of the Revenue according to the general provisions contained in this Ordinance. The Commissioner is hereby authorized and empowered to prescribe, adopt, and enforce rules and regulations, including requirement of answers under oath, as may be reasonably necessary to determine qualifications for exemption.
- C. Exemption shall be granted to *persons* subject to the following terms:
1. The title to the property for which exemption is claimed is held, or partially held, on December 31, immediately preceding the taxable year by the person or persons claiming exemption.
 2. The head of the household occupying the dwelling and owning title or partial title thereto is 65 years or older on December 31 of the year immediately preceding the taxable year. Such dwelling must be occupied as the sole dwelling of the person or persons claiming exemption
 3. *Subject to the provisions of Section F of this Ordinance, the* gross combined income of the owner during the year immediately preceding the taxable year shall be determined by the Commissioner to be in an amount not to exceed \$22,000. Gross combined income shall include all income from all sources of the owner, spouse, and of the owner's relatives living in the dwelling for which the exemption is claimed. For purposes of this Ordinance, *and subject to the provisions of Section F of this Ordinance*, the first \$6,500 of annual income of each of the owner's relatives living in the owner's dwelling shall be excluded in computing gross combined income.
 4. The net combined financial worth of the owner as of December 31 of the year immediately preceding the taxable year shall be determined by the Commissioner to be an amount not to exceed \$150,000. Net combined financial worth shall include the value of all assets, including equitable interest, of the owner and spouse of any owner, excluding the fair market value of the dwelling and the land, not exceeding one acre, upon which the owner's dwelling is situated, not to exceed \$100,000, and for which *exemption* is claimed.
 5. The fact that persons who are not otherwise qualified for tax exemption are residing in hospitals, nursing homes, convalescent homes, or other facilities for physical or mental care for extended periods of time shall not be construed to mean that the real estate for which the tax exemption is sought does not continue to be the sole dwelling of such persons during extended periods of other residence, so long as the real estate is not used by or leased to others for consideration.
 6. The exemption shall be allowed for any year following the date that the qualified owner occupying the dwelling and owning title or partial title to the property reaches the age of 65 years, or for any year following the date the disability occurred.

7. Changes in respect to income, financial worth, ownership of property, or other factors occurring during the taxable year for which the affidavit is filed and having the effect of exceeding, or violating the limitations and conditions provided in this Ordinance for the exemption from taxation, shall nullify any exemption or deferral for the then current taxable year and the taxable year immediately following.
8. A certification is required by the Social Security Administration, the Veteran's Administration, or the Railroad Retirement Board, or if the person is not eligible for certification by any of those agencies, the sworn affidavit of two medical doctors licenses to practice in this Commonwealth to the effect that the person is permanently and totally disabled. If the doctor's affidavit is used, the affidavit of at least one of the doctors must be based upon a physical examination by the doctor. The affidavit of one of the doctors may be based upon medical information contained in the records of the Civil Service Commission which is relevant to the standards for determining permanent and total disability as defined in this Ordinance.
9. If there is a change of ownership of the property from a qualified owner to a spouse who is less than 65 years of age or who is not permanently and totally disabled, and when that change of ownership has resulted solely from the death of his or her qualified spouse, the change shall result in a prorated exemption for the then current taxable year. The prorated exemption shall be determined by multiplying the amount of the exemption by a fraction which numerator is the number of complete months of the year that such property was eligible for the exemption, and whose denominator is the number 12.
10. The Commissioner of Revenue is designated to administer this exemption. Persons who claim the exemption shall annually report the following information on forms provided by the Commissioner of Revenue.
 - a. The name of the qualified owner.
 - b. The spouse of the qualified owner who resides at the dwelling for which the exemption is claimed.
 - c. The names of the related persons occupying the dwelling for which the exemption is claimed.
 - d. *The names of those relatives living in the dwelling and providing bona fide caregiving services to the owner, whether such relatives are compensated or not, and who are thereby exempted from inclusion in the computation of the annual income for purposes of determining eligibility for an exemption of tax allowed by this Ordinance.*
 - e. The total combined net worth, including equitable interests of the persons specified in sections (a), (b), and (c) of this paragraph of this Ordinance.
 - f. The combined income from all sources of the persons specified in sections (a), (b), and (c) of this paragraph of the Ordinance.
 - g. The applicant shall provide the required certification or affidavits to be used in the determination of the applicant's status as being permanently and totally disabled.
 - h. The applicant shall provide some reliable proof of age if the exemption claim is based upon the owner being not less than 65 years of age.
 - i. The applicant for the *exemption* shall be required to produce a copy of the most recent Federal Income tax return to establish the incomes. A detailed

financial statement may be required to establish financial worth.

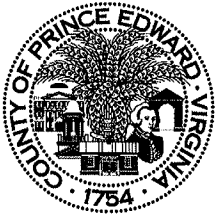
- D. Annually, after January 1 and by May 1 of the tax year, the person or persons claiming an exemption must file a real estate tax exemption affidavit with the Commissioner. Such affidavit shall set forth, in a manner prescribed by the Commissioner, the location, assessed value of the property, and the names of the related persons occupying the dwelling for which exemption is claimed, their gross combined income, and their net combined financial worth.

If, upon determination by the Commissioner of the Revenue, the Commissioner determines that the person or persons are qualified for exemption, he/she shall so certify the same and shall determine the percentage of exemption allowable and issue non-negotiable exemption certificates in the amount of the exemption determined to be applicable to the claimant's real estate tax liability. Such exemption certificates shall apply only to the tax year for which issued. The person or persons to whom an exemption certificate has been issued shall, on or before the past due date established for the payment of such real estate tax, present such exemption certificate to the Treasurer's Office, together with payment of the difference between such exemption and the full amount of the tax payment then due on the property for which the exemption was issued. Any exemption certificate not presented in settlement of such taxes on or before the date specified for payment shall be null and void and unusable thereafter, and the Commissioner of the Revenue may not reissue a certificate for such tax year.

- E. Where the person or persons claiming exemption conform to the standards and do not exceed the limitations contained in this section, the tax exemption shall be as shown on the following schedule:

<u>Total Income – All Sources</u>	<u>Tax Exemption</u>
\$0 - \$11,000.00	75%
\$11,000.00 - \$22,000.00	50%

- F. *In computing the annual income for purposes of determining eligibility for any exemption of tax allowed by this Ordinance, the income received during the preceding calendar year of those relatives living in the dwelling and providing bona fide caregiving services to the owner, whether such relatives are compensated or not, shall not be included.*



**County of Prince Edward
YMCA Committee
Agenda Summary**

Meeting Date: August 11, 2015
Item No.: 12-b
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Committee Reports: YMCA

Summary: On February 11, 2014 the Board of Supervisors approved providing the YMCA a \$50,000 loan each year for three years with payment each March. The repayment of the loan is to begin 5 years after the first payment, with a bi-annual review by the YMCA Committee. The Committee is to determine if the YMCA has made adequate progress in addressing its cash-flow challenges. For 2014, it was determined the YMCA had made progress for the first 6 months of 2014 in that they had a positive cash-flow for the period. The YMCA had reported they had not used any of the \$50,000 loan. Actions the YMCA had taken to save money were: (1) signed a shared services contract with Central YMCA which would save \$50,000 annually, (2) increased membership rates effective August 1, 2014, (3) required employees to pay 20% of their health insurance premiums and (4) reduced the number of full-time positions from 9 to 4.

Attached are: (1) the 2014 YMCA audit, (2) the Y's 2015 budget, (3) Statement of Activities Report for the first 6 months of 2015, and (4) Aged payables report dated June 30, 2015. The audit shows the YMCA had a positive cash-flow of \$30,565 for the year. This is an improvement over 2013 when the YMCA had a negative cash-flow of \$51,960. While an improvement, the amount is still less than the amount of annual depreciation. This is an indication the YMCA may have difficulty in affording to replace equipment when it reaches the end of its useful life or make capital repairs/improvements if required. Compared to 2013 revenues decreased by \$31,462 and expenses decreased \$64,778.

The YMCA Committee met August 5, 2015 for its bi-annual review. For the first six month of 2015 the YMCA's revenues have exceeded expenses by \$24,166. This is an improvement over the same period in 2014, when revenues exceeded expenses by only \$5,389. The aged payable have also declined.

The YMCA has not had to use any of the \$50,000 for day to day operations, but did use \$29,000 for the HVAC system associated with the pool. An additional \$24,000 of work will need to been done for the pool's HVAC system and another \$20,000 must be spent in the near future. Because of these expenses, the YMCA is requesting the payment of the second \$50,000 loan installment. The YMCA is working with their insurance company and will receive some reimbursement for these expenses, the final amount still to be determined.

Attachments:

1. 2014 Audit
2. 2015 Budget
3. Statement of Activities Report
4. Aged Payable Report

Recommendation: The YMCA Committee is of the opinion that the YMCA has made additional progress in solving their cash flow challenges and recommends the Board provide the second \$50,000 installment of the loan to the Y. This would be from the FY2015 budget as that amount has not been expended.

Motion _____
 Second _____

Cooper-Jones _____
 Gray _____
 Jones _____

McKay _____
 Simpson _____
 Timmons _____

Townsend _____
 Wilck _____

**SOUTHSIDE VIRGINIA FAMILY YMCA
AUDITED FINANCIAL STATEMENTS
DECEMBER 31, 2014**

Attachment (1)

BURNETT & SNEED, LLC

CERTIFIED PUBLIC ACCOUNTANTS

Larry P. Sneed, CPA
Kelly S. Phillips, CPA

J. Richard Burnett, CPA, Retired

Post Office Box 680
1821 Seymour Drive
South Boston, Virginia 24592

South Boston (434) 572-4933
Clarksville (434) 374-9303
Facsimile (434) 572-4935
E-mail bascpa@burnettandsneed.com

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Southside Virginia Family YMCA

We have audited the accompanying financial statements of Southside Virginia Family YMCA (a nonprofit organization), which comprise the statement of financial position as of December 31, 2014, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

-MEMBERS-

*AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS
VIRGINIA SOCIETY OF CERTIFIED PUBLIC ACCOUNTANTS*

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Southside Virginia Family YMCA as of December 31, 2014, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.


Certified Public Accountants

South Boston, Virginia
June 25, 2015

SOUTHSIDE VIRGINIA FAMILY YMCA
STATEMENT OF FINANCIAL POSITION
December 31, 2014

ASSETS

Cash and cash equivalents	\$ 59,116
Unconditional promises to give	5,904
Property and equipment	<u>4,146,069</u>

TOTAL ASSETS

\$ 4,211,089

LIABILITIES

Accounts payable	\$ 38,403
Member Credits	381
Notes payable	<u>2,226,676</u>

TOTAL LIABILITIES

\$ 2,265,460

NET ASSETS

Unrestricted	<u>1,945,629</u>
--------------	------------------

TOTAL NET ASSETS

1,945,629

TOTAL LIABILITIES AND NET ASSETS

\$ 4,211,089

See accompanying notes to financial statements.

SOUTHSIDE VIRGINIA FAMILY YMCA
STATEMENT OF ACTIVITIES
For The Year Ended December 31, 2014

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Public Support, Revenues, and Reclassifications				
Contributions:				
Annual Support Campaign	\$ 144,766	\$ -	\$ -	\$ 144,766
Livestrong	603	-	-	603
Grants	364	-	-	364
Membership Dues:				
Household	443,746	-	-	443,746
Active Older Adult Individual	84,182	-	-	84,182
Active Older Adult Family	110,637	-	-	110,637
Adult	163,369	-	-	163,369
Guest fees	3,259	-	-	3,259
Joining fees	18,863	-	-	18,863
Youth	4,877	-	-	4,877
Return service fees	2,710	-	-	2,710
Management contract fees	1,800	-	-	1,800
Fundraising events	797	-	-	797
Aquatic Program Fees	22,819	-	-	22,819
Health & Wellness Program Fees	47,964	-	-	47,964
Day Camp and Child Care Fees	72,647	-	-	72,647
Interest income	239	-	-	239
Facility rent	9,975	-	-	9,975
Merchandise sales	1,330	-	-	1,330
Total Public Support, Revenues, and Reclassifications	\$ 1,134,947	\$ -	\$ -	\$ 1,134,947
Expenses				
Programs:				
Aquatics	\$ 49,337	\$ -	\$ -	\$ 49,337
Youth	132,480	-	-	132,480
Health & Wellness	183,770	-	-	183,770
Supporting Services:				
Administration	772,104	-	-	772,104
Membership	50,271	-	-	50,271
Fundraising	270	-	-	270
Total Expenses	1,188,232	-	-	1,188,232
Change in assets	(53,285)	-	-	(53,285)
Net assets at beginning of year	1,998,914	-	-	1,998,914
Net assets at end of year	\$ 1,945,629	\$ -	\$ -	\$ 1,945,629

See accompanying notes to financial statements.

SOUTHSIDE VIRGINIA FAMILY YMCA
STATEMENT OF FUNCTIONAL EXPENSES
For The Year Ended December 31, 2014

	PROGRAM SERVICES				SUPPORTING SERVICES				Total Expenses
	Aquatics	Youth	Health & Wellness		Administration	Membership	Fundraising		
Salaries	\$ 41,519	\$ 101,315	\$ 102,071		\$ 136,799	\$ 40,890	\$ -	\$ -	\$ 422,594
Payroll taxes	3,699	9,027	9,094		12,188	3,644	-	-	37,652
Employee benefits	3,620	8,834	8,900		11,928	3,565	-	-	36,847
Contract services	-	-	-		126,363	-	-	-	126,363
Membership expenses	-	-	-		-	2,172	-	-	2,172
Bank service charges	-	-	-		4,719	-	-	-	4,719
First aid supplies	-	-	-		1,966	-	-	-	1,966
Equipment rent	-	-	48,604		-	-	-	-	48,604
Licenses and permits	-	-	-		784	-	-	-	784
National dues	-	-	-		27,211	-	-	-	27,211
Interest expense	-	-	-		155,361	-	-	-	155,361
Office supplies and postage	-	-	-		5,403	-	-	-	5,403
Miscellaneous	-	-	-		621	-	-	-	621
Employee expenses	-	-	-		7,814	-	-	-	7,814
Supplies	499	13,304	5,270		28,335	-	270	-	47,678
Vehicle and mileage	-	-	-		920	-	-	-	920
Advertising and printing	-	-	-		1,495	-	-	-	1,495
Repairs and maintenance	-	-	9,831		3,033	-	-	-	12,864
Utilities	-	-	-		114,200	-	-	-	114,200
Dues and subscriptions	-	-	-		6,123	-	-	-	6,123
Insurance	-	-	-		23,928	-	-	-	23,928
Depreciation	-	-	-		102,913	-	-	-	102,913
	\$ 49,337	\$ 132,480	\$ 183,770		\$ 772,104	\$ 50,271	\$ 270	\$ -	\$ 1,188,232

See accompanying notes to financial statements.

SOUTHSIDE VIRGINIA FAMILY YMCA
STATEMENT OF CASH FLOWS
For The Year Ended December 31, 2014

Operating Activities:	
Change in net assets	\$ (53,285)
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Depreciation	102,913
Net unconditional promises to give	2,961
Accounts payable and accrued liabilities	<u>4,390</u>
Net cash provided (used) by operating activities	<u>56,979</u>
Financing Activities:	
Net decrease in notes payable	<u>(26,414)</u>
Net cash provided (used) by financing activities	<u>(26,414)</u>
Net increase (decrease) in cash	30,565
Cash at January 1, 2014	<u>28,551</u>
Cash at December 31, 2014	<u>\$ 59,116</u>

Supplemental Information:

Interest paid	<u>\$ 155,361</u>
Taxes paid	<u>\$ -</u>

See accompanying notes to financial statements.

SOUTHSIDE VIRGINIA FAMILY YMCA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2014

NOTE A – NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Southside Virginia Family YMCA (the Organization) is a community center focusing on life long recreational opportunities for youth, teens, adults, and seniors. The Organization is committed to servicing the counties of Buckingham, Charlotte, Cumberland, Nottoway and Prince Edward with programs that promote health and wellness to its members and the community at large. The Organization is supported primarily through donor contributions, membership dues, and program fees. Approximately 13% of the Organization's support for the year ended December 31, 2014 came from donor contributions.

Promises to Give

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

The Organization uses the allowance method to determine uncollectible unconditional promises receivable. The allowance is based on prior years' experience and management's analysis of specific promises made.

Contributed Services

During the year ended December 31, 2014, the value of contributed services meeting the requirements for recognition in the financial statements was not material and has not been recorded. In addition, many individuals volunteer their time and perform a variety of tasks that assist the Organization, but these services do not meet the criteria for recognition as contributed services.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Financial Statement Presentation

The Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

SOUTHSIDE VIRGINIA FAMILY YMCA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2014

NOTE A – NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES
(Continued)

Property and Equipment

It is the Organization's policy to capitalize all property and equipment regardless of cost. Purchased property and equipment is capitalized at cost. Donations of property and equipment are recorded as contributions at their estimated fair value. Such donations are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Organization reclassifies temporarily restricted net assets to unrestricted net assets as that time. Property and equipment are depreciated using the straight-line method over 39 years and MACRS 200% declining-balance method over 3, 5, and 7 years.

Contributions

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted net assets depending on the existence or nature of any donor restrictions.

Income Taxes

The Organization is a not-for-profit organization that is exempt from income taxes under Section 501(c) (3) of the Internal Revenue Code and classified by the Internal Revenue Service as other than a private foundation.

Investments

Investments are composed of money market funds and are classified as part of cash and cash equivalents on the statement of financial position.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

SOUTHSIDE VIRGINIA FAMILY YMCA
 NOTES TO FINANCIAL STATEMENTS
 DECEMBER 31, 2014

NOTE B – PROMISES TO GIVE

Unconditional promises to give consist of the following:

Unconditional promises to give	\$ 6,000
Less: Unamortized discount	<u>(96)</u>
Net unconditional promises to give	<u>\$ 5,904</u>
Amounts due in:	
Less than one year	\$ 2,000
Thereafter	<u>4,000</u>
	<u>\$ 6,000</u>

Unconditional promises to give due in more than one year are recognized at fair value, using present value techniques and a discount rate of 1.5%, when the donor makes an unconditional promise to give to the Organization.

NOTE C – PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

Land	\$ 1,008,543
Building and improvements	3,745,970
Facility equipment	100,801
Fitness equipment	328,287
Swim and pool equipment	<u>42,815</u>
	5,226,416
Accumulated depreciation	<u>(1,080,347)</u>
	<u>\$ 4,146,069</u>

SOUTHSIDE VIRGINIA FAMILY YMCA
 NOTES TO FINANCIAL STATEMENTS
 DECEMBER 31, 2014

NOTE D – NOTES PAYABLE

The Organization's notes payable consist of the following:

Deed of Trust note payable to Central Virginia Bank, interest of 6.95% payable monthly with principal balance due in full at maturity date. Secured by YMCA building and Approximately 32 acres of land located in Prince Edward Industrial Park, Farmville, Virginia \$ 2,158,552

Commercial line of credit payable to Benchmark Community Bank, interest of 2.65% payable monthly with principal balance due in full at maturity date of July 18, 2015, secured by a commercial security agreement dated July 18, 2013. 18,124

On September 2, 2014 The Prince Edward County Board of Supervisors Agreed to loan the YMCA \$50,000 each year for three years beginning in 2014. The loan is contingent upon a bi-annual review by the YMCA committee to ascertain if the YMCA had made adequate progress in addressing their cash-flow challenges. If the loan is to be repaid, the first payment is due five years after the agreement. 50,000

\$ 2,226,676

Schedule of principal due:

2015	\$	101,264
2016		89,106
2017		95,500
2018		102,352
2019		159,697
Thereafter		<u>1,678,757</u>
		<u>\$ 2,226,676</u>

Southside Virginia Family YMCA
2015 Budget

Fund: All
 Branch: All
 Department: Administration 01, Health Fitness Recreation 03, Youth Teen Family 04, Membership 05, School Age Child Care 06, Camp 07, Aquatics 08

Account Group	Account Group Name	2014 Actual	2015 Budget	Variance \$
Revenue				
10	Contributions	154,491	155,000	
11	Membership Fees	829,058	835,000	
13	Revenue Sources	157,826	160,000	
14	Sales	1,174	0	
15	Interest Income	195	0	
	Total Unrestricted Revenue	1,142,744	1,150,000	7,256
	Total Temporarily Restricted Revenue			
	Total Permanently Restricted Revenue			
	Total Revenue	1,142,744	1,150,000	7,256
Expenses				
21	Salary/Wages	422,344	430,000	
22	Benefits	38,030	38,000	
23	Payroll Expenses	39,487	39,000	
24	Contracts	131,625	131,000	
25	Supplies	41,337	42,000	
26	Telephone	15,528	15,000	
27	Postage/Delivery	2,121	2,000	
28	Operation Expenses	295,517	300,000	
29	Furniture/Equipment	55,186	55,000	
31	Advertising/Marketing	5,109	5,100	
32	Vehicle/Mileage	920	1,000	
33	Volunteer/Employee Expenses	8,501	8,500	
35	Dues & Subscriptions	35,338	30,000	
36	Interest Expense	173	170	
37	Bank/Credit Card Fees	4,719	4,830	
39	Miscellaneous	371	0	
53	Major Repairs	1,884	48,400	
	Total Unrestricted Expenses	1,098,190	1,150,000	51,810
	Total Temporarily Restricted Expenses			
	Total Permanently Restricted Expenses			
	Total Expenses	1,098,190	1,150,000	51,810
	Change in Net Assets	44,554	0	51,810

Statement Of Activities Report
 Southside Virginia Family YMCA
 01/01/2015 - 06/30/2015

Fund: All
 Branch: All
 Department: Administration 01, Health Fitness Recreation 03, Youth Teen Family 04, Membership 05, School Age Child Care 06, Camp 07, Aquatics 08
 Major Account: All

Account Number	Account Name	Actual	Last Year	\$ Variance	% Variance
Revenue					
	REVENUE	535,687	584,859	-49,172	-8.41%
	Total Unrestricted Revenue	535,687	584,859	-49,172	-8.41%
	Total Temporarily Restricted Revenue	0	0	0	0.00%
	Total Permanently Restricted Revenue	0	0	0	0.00%
	Total Revenue	535,687	584,859	-49,172	-8.41%
Expenses					
	EXPENSE	511,521	579,470	67,949	11.73%
	Total Unrestricted Expenses	511,521	579,470	67,949	11.73%
	Total Temporarily Restricted Expenses	0	0	0	0.00%
	Total Permanently Restricted Expenses	0	0	0	0.00%
	Total Expenses	511,521	579,470	67,949	11.73%
	Change in Net Assets	24,166	5,389	18,777	348.43%

Aged Payables Report
 Southside Virginia Family YMCA
 06/30/2015

Vendor Name	0 Days	1-15 Days	16-30 Days	31-60 Days	61-90 Days	Over 90 Days	All Past Due	All Open Invoices
Berkshire Hathway GUARD Insurance group	2,884	0	0	0	0	0	0	2,884
Container First Services	70	0	0	0	0	0	0	79
SafeGuard Business Solutions	734	0	0	0	0	0	0	734
Swim Metro Management, Inc.	0	0	0	0	0	6,963	6,963	6,963
Walmart/GEMS	0	0	0	0	0	1,000	1,000	1,000
Totals	3,688	0	0	0	0	7,963	7,963	11,660



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 11, 2015
Item No.: 13
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Closed Session

Summary:

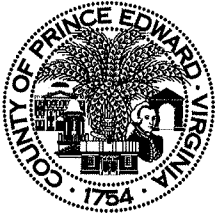
I move that the Prince Edward County Board of Supervisors convene in Closed Session:

- For discussion of the disposition of publicly held real property in the Prince Edward County Industrial Park, where discussion in an open meeting would adversely affect the negotiating strategy of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*.

Attachments:

Recommendation: Convene in Closed Session.

Motion _____ Cooper-Jones _____ McKay _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 11, 2015
Item No.: 14
Department: County Administrator
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Informational

Summary:

Attachments:

- a. Commonwealth Regional Council, Monthly Meeting Agenda and Minutes

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



Meeting Agenda
Thursday, August 6, 2015
12:00 Noon
(Light lunch will be provided)
Commonwealth Regional Council Office
One Mill Street, Suite 101, Farmville, Virginia 23901

- I. Welcome & Call to OrderChairman Wingold
- II. Invocation
- III. Approval of Minutes of July 2, 2015 MeetingSecretary Walker
- IV. Treasurers' Report – July Financial Statement, **Attachment 1**Treasurer Timmons
- V. Report of Officers & Committees
 - A. Chairman's Report.....Chairman Wingold
 - 1) Charter/Bylaws Overall Review Committee Report-Draft Document, **Attachment 2**
 - 2) Report on Chief Administrative Officers Meeting, **Attachment 3**
 - 3) Executive Committee Report
 - a) Amelia County Response to CRC FY16 Dues Request, **Attachment 4**
- VI. Scoping the Future – Discussion of Innovative/Regional Ideas, **Attachment 5**.....Council Members
- VII. Old BusinessChairman Wingold
 - A. Staff Reports
 - 1) Report on CRC Regional Hazard Mitigation Plan UpdateTodd Fortune
 - 2) Report on CRC Hosted VDOT Transportation Alternative Program Workshop.....Melody Foster
 - 3) Report on HB2 Application Training SessionMelody Foster
 - 4) Report on Urban Development Areas (UDA) in Local Comprehensive Plans.....Melody Foster
 - 5) Update - Old Dominion RC&D Request, Heart of VA Buy Fresh Buy Local (BFBL) Chapter,Mary Hickman
 - 6) Report on Moton Museum Ribbon CuttingAndre' Gilliam
 - 7) Council Member Comments
- VIII. New Business.....Chairman Wingold
 - A. Staff Reports
 - 1) Charlotte County Request – Charlotte County Volunteer Rescue Squad Grant Writing Assistance, Rescue Squad Assistance Fund, **Attachment 6**Melody Foster
 - 2) VACO Region 4 Regional Legislative Meeting, **Attachment 7**Mary Hickman
 - 2) CRC Spring/Summer 2015 Newsletter (separate insert)Todd Fortune
 - 3) Report on CRC/VGA 2015 Stronger Economies Together (SET) Expansion Project **Attachment 8**Mary Hickman
 - 3) Council Member Comments
- IX. Commonwealth Intergovernmental Review Process, **Attachment 9**
- X. Other Business
- XI. Council Member Comments
- XII. Adjourn – Next Meeting Date – September 3, 2015

**Commonwealth Regional Council
Farmville, VA 23901
July 2, 2015**

Changing of the Gavel: The New Chairman, Mr. David Wingold was presented the Gavel by outgoing Chairman, Ms. Cassandra Stish.

Welcome & Call to Order

The Chairman called the Meeting to order at 12:00 Noon at the Commonwealth Regional Council Office located at One Mill Street, Suite 101, Farmville, Virginia.

Invocation

Mr. Bennett gave the invocation.

ROLL CALL

MEMBERS

PRESENT

ABSENT

Amelia:

Mr. Ellsworth J. Bennett
*Mr. Ralph A. Whitaker, Jr.

Mr. Ellsworth J. Bennett

Buckingham:

Ms. Cassandra Stish
*Ms. Rebecca Carter

Ms. Cassandra Stish
(Vice-Chairman)

Charlotte:

Mr. Gary Walker
*Mr. Haywood J. Hamlet

Mr. Gary Walker
(Secretary)

Lunenburg:

Mr. David Wingold
*Ms. Beverley Hawthorne

Mr. David Wingold
(Chairman)

Prince Edward:

Mr. C.R. "Bob" Timmons, Jr.
*Mr. Charles W. McKay

Mr. C.R. "Bob" Timmons, Jr.
(Treasurer)

NOTE: *Denotes Alternates

STAFF

Ms. Mary Hickman, Executive Director
Ms. Melody Foster, Regional Planner
Mr. Andre' Gilliam, Community Development Planner
Mr. Todd Fortune, Community Development Planner

GUEST

None

Approval of Minutes of June 4, 2015 Meeting

Mr. Walker moved and Ms. Stish seconded that the minutes be approved as presented. Motion carried.

Treasurer's Report

April Financial Statement: The Treasurer stated the June Financial Statement was in order.

Mr. Timmons moved and Mr. Walker seconded that the June Financial Statement be approved as presented. Motion carried.

Report of Officers & Committees

Chairman's Report: The Chairman requested a report on the status of Amelia's Dues payment. Ms. Hickman stated Amelia County currently has \$15,700 in their approved budget for FY15-16 instead of the \$17,000 requested. Ms. Hickman stated it is her understanding that the letter the CRC sent to Amelia County concerning their dues will be on their July 15th Board of Supervisors Agenda. It was stated it would be good to discuss the matter at the Chief Administrative Officers meeting as well.

Report of Charter/Bylaws Overall Review Committee: Ms. Stish reported that the Committee met prior to the Council meeting. The Committee is putting together recommended changes to the Charter and Bylaws in light of legislation that the CRC is supporting to allow PDC's to gain new members outside of the current membership types. The Committee will work on compiling the changes and providing an updated version of the Bylaws and Charter for the Council to review at the August CRC meeting. It was pointed out that if the Charter is amended, it will need to go back out to the Charter members for approval.

Report on Chief Administrative Officers (CAO) Meeting: Ms. Hickman noted that the CRC had requested that the CAO's continue to discuss the idea of Regional Reassessment. Ms. Hickman stated last September, Mr. Douglas P. Stanley, Warren County Administrator, gave a briefing on the regional concept that was looked at by several counties in the Northern Shenandoah Planning District. The option that the localities chose, in this case, was to conduct a regional RFP. As a result, two localities went with one firm and three localities went with another. While not all of the localities ultimately went together, the regional RFP process provided a cost savings as opposed to each locality having to issue one on their own. After the presentation, it was the consensus of the CAO to continue the discussion on the concept in the Spring of 2015 as each of the counties were currently in different stages of the reassessment cycles. Based on information provided by the CAO, upcoming reassessment schedules for counties are: Amelia 2017, Buckingham 2019, Charlotte 2019, Lunenburg 2018, and Prince Edward 2020.

At the June 23rd CAO meeting, discussion resumed on the concept of Regional Reassessment and it was the consensus of those present to poll members to seek interest in pursuing a regional purchasing approach through a Request for Proposals (RFP). It was noted with Amelia's Reassessment coming up in 2017 and the need to begin work on the process at least a year in advance, now would be a good time to seek this information.

Ms. Stish moved and Mr. Timmons seconded to have the Executive Director poll members to seek interest in pursuing a regional purchasing approach through a Request for Proposals (RFP) for a Regional Reassessment. Motion carried.

Scoping the Future – Discussion of Innovative/Regional Ideas: Ms. Hickman stated this attachment is provided each month to provide previous Innovative/Regional Ideas and to initiate new ideas for discussion. It was requested that this attachment also be provided to the Chief Administrative Officers Committee for review and discussion.

Old Business

Final FY16 VDOT Transportation Alternative Allocation Awards: Ms. Foster stated attached in the Council Members packet is the Final Allocation Awards for the FY16 VDOT Transportation Alternative Program. Ms. Foster stated the CRC assisted the Town of Dillwyn and Amelia County in applying for funds. The Town of Dillwyn received funding, unfortunately Amelia County did not.

Report on CRC Hosted VDOT Local Education Meeting on HB2 Changes: Ms. Foster stated VDOT requested that the CRC host a VDOT Local Education Meeting for the localities on how HB2 will change transportation project selections at the local level. The meeting was held on June 23rd in the Mill Room downstairs. The Commonwealth Transportation Board adopted the HB2 Implementation Policy Guide at their June meeting and therefore the Prioritization Process has now been finalized. There are two main pathways to funding within the HB2 process; the Construction District Grant Program (CDGP) and the High-Priority Projects Program (HPPP) which is statewide. The Construction District Grant Program is open only to localities and replaces the old "40-30-30" construction fund allocation model. Projects compete within each construction district for the CDGP funding and are prioritized with the CTB making the final decision. Projects applying for funds from the HPPP are prioritized with projects statewide, with the CTB making the final decision also.

Ms. Foster stated concerning eligible projects, she has previously reported numerous times there are three eligible project types; Corridors of Statewide Significance, Regional Networks and Urban Development Areas. The definition of Regional Networks is still uncertain and will be defined by the VTrans 2040 process which will be presented to the CTB at their August 19th meeting. However, VDOT will begin accepting applications August 1st. Currently there is some imbalance in the process. It is hoped that the definition of Regional Networks will include roads that are major collectors and above that could include secondary roads. However, currently the definition, when discussed, has been only roads in urban areas. Concerning UDA's, there has been a lot of discussion on having UDA-like areas being accepted and encouraging localities to include language in their Comprehensive Plans to link language with the Code of Virginia to make this an eligible category for funding. Ms. Foster stated she is currently working with Lunenburg County on addressing this issue in the Lunenburg Comprehensive Plan. Other localities are looking into this issue as well. Ms. Foster stated the one eligible project type that was added in June was for Safety Projects. This is a huge win for rural areas to allow for more projects in the rural areas of the State. Ms. Foster stated this is something that has been relayed to the CTB for the past year and showed that they were listening.

Ms. Foster stated the HB2 Project Application period will be August 1 – September 30, 2015. Ms. Foster stated VDOT will be working with localities and hopes that each eligible locality will submit their top three projects for the Construction District competition. VDOT will also be hosting an application workshop in the coming weeks. Ms. Foster stated she has had discussions on whether the CRC could

assist the localities with grant writing. Currently, VDOT would require the locality submitting a project would have to also be the one writing the grant. These discussions will continue.

Status Report – CRC Proposal – Amelia County Comprehensive Plan Update: Ms. Hickman stated the CRC submitted a proposal in response to the February Request for Proposals (RFP) advertised by Amelia County to complete an update to the Amelia County Comprehensive Plan. The CRC Proposal was hand delivered on April 24, 2015 which was the deadline date. The RFP allowed for flexibility in the submission of a work plan to undertake the project. Ms. Hickman stated she was notified on June 18, 2015 that Amelia County selected the The Cox Company, based out of Charlottesville, Virginia as their Consultant to complete the Amelia County Comprehensive Plan Update at a cost of \$60,000. Ms. Hickman stated the CRC's Proposal was for \$34,000 for an 18-month project period based on a total of 680 staff hours. The CRC's proposed scope of work would: bring the Comprehensive Plan into compliance with all state regulations and requirements; conduct three Community Meetings on County Issues and three Community Meetings on Future Land Use; and also Update the Implementation Section to Include a Schedule and Priority of Achievement. It was noted by Amelia County that the CRC tied with Cox Company on several ranking items. However, Cox Company had a impressive scope of work.

Ms. Hickman stated the CRC has not historically responded to Request for Proposals due to localities not being required to request RFP's for PDC contracts. Ms. Hickman stated she has requested from Amelia County a copy of the Cox Company's Proposal to be utilized as a learning tool for prospective future RFP proposals.

There was discussion on the matter.

Ms. Stish suggested in the future for RFP requests, the CRC could consider partnering with a Consulting firm to provide additional resources. Ms. Stish stated the Proposal submitted by the CRC, the Berkley Group and Chandler Planning to Buckingham County for the Buckingham County Comprehensive Plan, Zoning & Subdivision Ordinance Revisions was very good. Unfortunately, the costs were prohibitive. In that case, the County scaled the project down and chose to hire the CRC for the Comprehensive Plan Update.

Mr. Bennett stated anyone interested in the discussion at the Amelia Board of Supervisors meeting should read the article from the *Amelia Bulletin Monitor* covering the meeting. Members requested that the Executive Director send them copies of the news article.

Council Member Comments: There were none.

New Business

President & Staff Reports

Town of Victoria Request – Technical Assistance with Procurement for the Town of Victoria DCR Recreational Trail Grant: Mr. Fortune stated this project is Phase II of the Town's Trail Project. Phase I was built in 2010 at that time the Trails Fund was a separate program but since then has been combined under MAP21 and now has additional requirements. Because of this, the Town is now requesting the CRC's assistance in bidding out the Recreational Trail Project. Mr. Fortune stated a copy of the Agreement between the CRC and the Town of Victoria was included in the Council

Members packet for execution.

Mr. Walker moved and Ms. Stish seconded to authorize Ms. Hickman to execute the Agreement between the Town of Victoria and the CRC for Technical Assistance with Procurement for the Town of Victoria's DCR Recreational Trail Grant. Motion carried.

FEMA Notification of Grant Award for the CRC Regional Hazard Mitigation Plan Update: Mr. Fortune stated the CRC submitted a grant to FEMA in the Fall of 2014 to undertake an update of the CRC's Regional Hazard Mitigation Plan for Planning District 14. Mr. Fortune stated the CRC received official notification of the grant award in June 2015 for \$49,970 with a match to be provided of \$16,697 for a total project budget of \$66,667. Mr. Fortune did note the CRC requested \$50,000 but received \$30 less than requested.

Mr. Fortune stated the CRC will need to authorize the Executive Director to execute the Agreement and will also need to provide guidance to staff on the match requirement for non-members including the Town of Farmville, Nottoway and Cumberland Counties to participate in the project. Mr. Fortune noted the CRC adopted a Non-Member Participating Policy in CRC Sponsored Regional Project/Study in October 2014. A copy of the adopted policy was passed out at the meeting. Mr. Fortune noted that when he contacted non-members to participate in the application they were requested at that time only about interest in participating and hard costs were not committed to at that time. After the Non-Member Participation Policy was adopted, Mr. Fortune stated he contacted the non-members to make them aware of the new policy and the effect it would have on the Hazard Mitigation Plan Update match requirement if funded.

There was discussion on the Policy. Mr. Fortune was directed to contact the non-members to provide them with what their match requirement will be for the awarded Grant per the Non-Member Participation Policy.

Ms. Stish moved and Mr. Timmons seconded to authorize the Executive Director to execute the Agreement between FEMA and the CRC to accept the Grant Award for the update of the CRC's Regional Hazard Mitigation Plan. Motion carried.

Ms. Hickman noted this Grant Award is not included in Revenues in the CRC's FY15-16 Approved Budget that was adopted May 7, 2015 and therefore is new revenue.

CRC Hosting VDOT Transportation Alternative Program Workshop: Ms. Foster stated the CRC will be hosting one of the four VDOT Transportation Alternative Program Workshops that are being held around the State of Virginia. The Workshop will be on July 22, 2015 at 10:00 a.m. in the Mill Conference Room downstairs. Applications are due November 1st. All localities were invited and are encouraged to attend to learn about the program.

Report on GIS Regional Services: Ms. Foster provided a media presentation to highlight GIS regional services provided in the region free of charge to member localities. Ms. Foster explained that from time to time the CRC receives requests to produce GIS Maps for localities on various topics. When the data is available and it can be completed within time constraints, the CRC provides these GIS services free of charge. Examples of maps produced included the Town of Phenix Zoning Map and the Town of Kenbridge Zoning Map. Both of these maps were only available in paper form and needed to be reproduced for display and to provide a digital copy for the localities. Ms. Foster went over the

different aspects of making a map and how the different layers of data assist in producing the map. Types of data utilized in these two maps included digitized tax map layers, Google Aerial Maps, and PDF's of the original map that were converted to a digitized map layers. Ms. Foster also stated in the upcoming year staff will be producing Land Use Maps of the Counties utilizing CRC's Rural Transportation Program funds. VDOT has requested the PDC's collect GIS Land Use Data from the localities to provide an inventory of the Land Use across the state.

Report on Agribusiness Grant Program Information Session & Project Development

Workshop: Mr. Gilliam stated he attended the Agribusiness Grant Program Information Session and Project Development Workshop held in Chase City, Virginia on Tuesday, June 30, 2015. Mr. Gilliam stated there were several presenters on various programs. Ms. Sarah Capps with the Tobacco Commission gave examples of Agribusiness projects, the scoring criteria and stated \$2.1 million dollars is available for a grant which requires a dollar for dollar match. Application deadline has not been determined at this time. Mr. Stephen Verson, Virginia Department of Agriculture and Forestry Industries Development Fund (AFID) stated there is approximately \$2 million dollars available for grants. The Facility Grants maximum request is \$250,000 with a dollar for dollar match required which can include in-kind local match. Planning Grants can be requested for \$20,000 per locality or \$35,000 for multi-jurisdictional applications. Applications are taken on an open submission process. Mr. Tony Banks with the Virginia Farm Bureau Federation facilitated an open discussion with participants on prospective agribusiness projects. Strengths noted for an application included: a lot of land, size of property, and proximity to markets. Weaknesses for a project included: labor, limited capital and transportation. An example of a good project is one that establishes a brand and are regional in nature. Mr. Gilliam stated the workshop was well attended.

Governor's Transportation Conference Notification: Ms. Foster stated the date and location of the Governor's Transportation Conference has been announced. The Conference will be held at Virginia Beach, VA this year October 28-30, 2015. Ms. Foster noted there are a lot of local elected officials that attend this conference to learn more about transportation funding. This was provided for information.

VAPDC 2015 Summer Conference: Ms. Hickman stated the Virginia Association of Planning District Commission will be holding their Summer Conference at the Virginia Beach Resort Hotel and Conference Center at Virginia Beach, Virginia, August 5-7, 2015. Ms. Hickman stated at this point the agenda has not been completed. Ms. Hickman stated based on the cost of registration, hotel and travel the total cost for attending this conference for one staff would be \$900. Ms. Hickman stated based on the CRC's tight budget she would recommend that the CRC not be represented at the Summer VAPDC Conference this year due to cost. Ms. Hickman noted the CRC staff does attend the Winter VAPDC Conference in Richmond each year. This Conference is held at the same time as the VACO Legislative Day as well as the General Assembly being in session. It also is much more affordable.

Ms. Stish noted the CRC is still working with several legislators on legislation that it hopes to get backing from the VAPDC. Ms. Stish stated the Summer VAPDC Conference would seem to be the right venue to have the issue discussed and seek the VAPDC support. Ms. Stish stated it would be a good idea to get the item on their agenda for discussion. Mr. Walker suggested going and meeting with the Chairman of the VAPDC to discuss the matter and if it is put on the agenda then have staff attend the Conference to present the matter. Ms. Stish stated she has not met with the legislators this summer as of yet to discuss the matter, however, she felt that the CRC needed the buy in from the VAPDC before

moving forward.

Council Member Comments: There were none.

Commonwealth Intergovernmental Review Process (CIRP): Ms. Foster stated there was one local CIRP;

- DEQ/Longwood University – Construct Longwood University Center, Environmental Impact Report

Ms. Stish moved and Mr. Timmons seconded to give the listed CIRP a level one, No Comment. Motion carried.

Other Business: Ms. Hickman passed out two items information purposes. The first was a copy of the Status Report on CRC Projects as of July 2015. Ms. Hickman noted the CRC had picked up several new projects that were not under contract at the time the FY15-16 Budget was approved and therefore represents new revenue. The second item was a listing of the new Virginia laws that took effect July 1, 2015.

Council Member Comments: There were none.

Executive Closed Session: Mr. Walker moved under the statute 2.2-3711 to go into closed session.

Ms. Stish moved to return to open session and adopt the following resolution:

WHEREAS, the Commonwealth Regional Council, convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act. WHEREAS, Section 2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Council that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Council hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Council.

Motion carried.

Adjournment: The meeting adjourned at 1:00 p.m.

Mr. Gary Walker, Secretary



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 11, 2015
Item No.: 15
Department: County Administrator
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports

Summary:

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery – Home Users
- d. Cannery – Commercial
- e. Prince Edward County Extension – Quarterly Report
- f. Prince Edward County Public Schools
- g. Tourism

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



Animal Control Monthly Report

"July 2015"

Dogs		Wildlife	
Surrendered	20	Handled	3
Picked Up	16	Euthanized	2 (by Town Officer)
Claimed By Owner	4	Rabies Case	1
Adopted	0		
Died in Kennel	0	Livestock	
Euthanized	18	Returned to Owner	0
Transferred to SPCA	14	Died in Kennel	0
Dead on Arrival	0	Adopted	0
Escaped from Shelter	0	Fees Collected	\$0.00
Seized	0		
Fees Collected	\$140.00	Other Companion Animals	
		Returned to Owner	0
Cats			
Surrendered	42	Number of Calls to Shelter	122
Picked Up	0	Summons Issued	0
Claimed By Owner	0	Warrants Served	0
Adopted	0	Days in Court	2
Euthanized	31	Nuisance Dogs	10
Died in Kennel	0	Dangerous Dogs	0
Transferred to SPCA	11		
Dead on Arrival	0		
Fees Collected	\$0.00	Total Fees Collected	\$140.00
Bill the Town of Farmville			
1 cat housed (7 days each)			
Total	\$35.00		

S. Ray Foster, Animal Control Officer

BUILDING OFFICIAL

Permits Issued Report
7/01/2015 Through 7/31/2015

BI411

ADDITIONS	- Issued	3
	- Value	\$12,000.00
	- Permit Fees	\$240.60
	- 2.00% STATE TAX	\$4.81
	- Fees Collected	\$.00
MULTI-FAMILY HOUSING	- Issued	1
	- Value	\$188,250.00
	- Permit Fees	\$506.00
	- 2.00% STATE TAX	\$10.12
	- Fees Collected	\$.00
CHURCH (ADD/REN/E/P/M)	- Issued	1
	- Value	\$38,000.00
	- Permit Fees	\$216.00
	- 2.00% STATE TAX	\$4.32
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	5
	- Value	\$573,250.00
	- Permit Fees	\$2,131.60
	- 2.00% STATE TAX	\$42.63
	- Fees Collected	\$.00
ELECTRICAL	- Issued	13
	- Value	\$24,900.00
	- Permit Fees	\$720.00
	- 2.00% STATE TAX	\$14.40
	- Fees Collected	\$.00
MECHANICAL	- Issued	8
	- Value	\$22,500.00
	- Permit Fees	\$450.00
	- 2.00% STATE TAX	\$9.00
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	4
	- Value	\$1,800.00
	- Permit Fees	\$200.00
	- 2.00% STATE TAX	\$4.00
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	5
	- Value	\$300,400.00
	- Permit Fees	\$828.00
	- 2.00% STATE TAX	\$16.56
	- Fees Collected	\$.00
PLUMBING	- Issued	11
	- Value	\$24,800.00
	- Permit Fees	\$600.00
	- 2.00% STATE TAX	\$12.00
	- Fees Collected	\$.00
SIGN	- Issued	1
	- Value	\$800.00
	- Permit Fees	\$40.00
	- 2.00% STATE TAX	\$.80
	- Fees Collected	\$.00
IN LIEU OF SOIL & EROSION	- Issued	6
	- Value	\$.00
	- Permit Fees	\$.00
	- Fees Collected	\$.00
Total Permits - Issued		58
Total Permits - Value		\$1,186,700.00
Total Permits - Permit Fees		\$5,932.20
Total Permits - Sales Tax 2%		\$ 118.64
		<u>\$ 6,050.84</u>

INSPECTIONS FOR JULY 74

PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road
Farmville, Virginia 23901

Patty Gulick
Cannery Manager
434-223-8664
Home 434-392-4218

July 2015 Cannery Report

The cannery report for the hot month of July:

1979 (qts.)	@ .48 =	\$ 949.92
252 (pts.)	@ .40 =	\$ 100.80
No gallons		
44 Patrons usage	@1.00 =	\$ 44.00
30% out of County =		\$ 69.86
Non-processing fees =		\$ 20.00
Specialty appointment charge		\$ 45.00
Total		<u>\$1,229.58</u>

We coordinated with Virginia Food Works and Prince Edward Extension to sponsor a tour for 4-H youth on July 6, 2015. On July 15, 2015 we enabled a local couple to produce their wedding favors of homemade jam for their guests by renting them the use of the cannery after home canners hours at a rate of \$10.00 hr. for duration of 4.5 Hrs.

P. Gulick

kef



Virginia Food Works

Commercial Management at Prince Edward County Cannery

Emily Wells
Commercial Manager
(434) 547-4280

July 2015 Summary

In the month of July, Virginia Food Works was pleased to participate in the Eat Your Heart Out Tour and share information about services available at the Prince Edward County Cannery.

July Revenue: \$1115.50

Interested parties: 10

Clients: 6

Days Used for Commercial Activity: 8

Products Created:


- Marinara Sauce
- Strawberry Syrup
- Blueberry Jam
- Blackberry Jam
- Red Raspberry Jam
- Strawberry Jam
- Pepper Jelly
- Blueberry Syrup
- Blackberry Syrup
- Peach Jam
- Bloody Mary Mix, 2 flavors

Other services provided:

- Met with Monticello Museum representatives about creating products for the gift shop as well as the Heritage Harvest Festival. Products would incorporate foods from southside Virginia with spices from Monticello's gardens.
- Met with the Montpelier's Chief Operating Officer and Virginia Tech Economic Development Representatives to discuss Agritourism opportunities between Montpelier and the Cannery.
- Provided new sales outlets for local farmers by connecting them with Homegrown Virginia, a food processor who utilizes the Cannery. 1000s of pounds of strawberries and blueberries were purchased from area growers including Prince Edward farms.
- Advised new clients during large scale production runs of Bloody Mary mixes using Virginia-grown tomatoes.

July 17, 2015

TO: County Administration and Board of Supervisors

FR: 

Jennifer R. Bowen, Extension Agent, 4-H Youth Development and Unit Coordinator

RE: Second Quarterly Report – VCE Prince Edward County Office

The following are brief updates on Virginia Cooperative Extension programs for the second quarter of 2015. If you would like more detailed information, please do not hesitate to contact the office.

Administrative Update:

- Amanda Elgin, a rising Longwood University senior, was hired through VCE's summer intern program. She will work a total of 400 hours over the summer to support local extension programs, primarily 4-H programs. Amanda had previously volunteered with local 4-H after school programs.

4-H Program Updates – Jennifer Bowen, Sr. Extension Agent, 4-H Youth Development:

- All 3rd, 5th, 7th, and 8th grade students from PECES and PECMS participated in **Natural Resource Education programming** at Holiday Lake 4-H Center throughout the spring. I taught classes in soils and aquatic ecology. These programs were funded through a grant from the Walter Payne Foundation.
- We offered a Spring Break **beginning sewing day camp** which filled with a waiting list (8 participants).
- We were invited by PECMS to offer our second annual **Reality Store** program with 8th grade students. Students were assigned a job and a family situation and had to make multiple choices on how to spend their income. The goal was to have money left at the end of the month after paying all necessary expenses.
- Four 4th grade classes and one local daycare center participated in the **4-H Embryology** program, hatching chicks in the classroom.
- Anna Marie Vaught, a member of the **Prince Edward 4-H Livestock Club**, participated in the Piedmont Area Junior Livestock Show and Sale in Blackstone in May. **The Riding**

Invent the Future

VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY

Extension is a joint program of Virginia Tech, Virginia State University, the U.S. Department of Agriculture, and state and local governments.

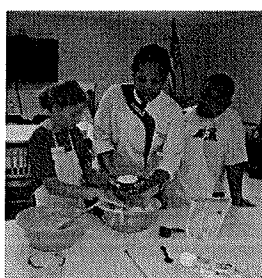
Virginia Cooperative Extension programs and employment are open to all, regardless of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, genetic information, marital, family, or veteran status, or any other basis protected by law. An equal opportunity/affirmative action employer.



www.ext.vt.edu

Star 4-H Horse and Pony Club hosted the Central District 4-H Qualifying Show at GLC. The **Prince Edward 4-H Shooting Education Club** received a substantial donation of archery equipment to expand its archery component.

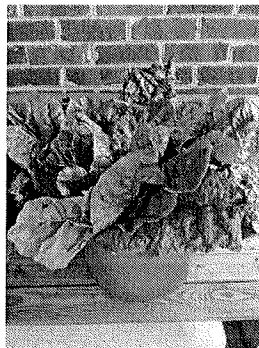
- I participated in training on VCE's InnoVAtive Leadership curriculum. I subsequently wrote and received a grant from the Virginia 4-H Foundation to implement an **Innovative Leadership Academy** for teens beginning in the fall of 2015.
- We offered 3 day camps in June: **Baking 101** (8 participants), **Baking 102** (11 participants), and **Beginner Sewing** (11 participants).
- Six youth and one teen volunteer participated in **Cloverbud Camp** at Holiday Lake 4-H Center. This is an overnight camping program for youth ages 5 – 8.
- **Junior 4-H Camp** was held in June with the following participants from Prince Edward County: 94 campers and CITs, 26 teens, and 19 adult leaders. Extensive teen and adult leader training was conducted prior to camp.
- I successfully renewed the Department of Social Services **Promoting Safe and Stable Families Grant**, providing \$18,000 in funding for VCE programs, Crossroads Prevention Services, the PECMS mentoring program (the ASK program) for males, and DSS programs for youth receiving time-limited reunification services.



FCS Updates – Caitlin Miller, Extension Agent, FCS

- Nine **Master Gardener** trainees participated in a class on *companion planting and organic gardening*.
- I partnered with the 4-H agent to offer a **beginning sewing day camp** during Prince Edward's spring break as well as a three day beginning sewing day camp during summer break..
- I organized and led a **Buy Fresh Buy Local** promotional meeting at the Farmville-Prince Edward library which took place in April.
- The last meeting of the year for the Prince Edward Extension **Sewing Club** took place in April and all participants completed their scalloped tote bag project.
- I partnered with Virginia Food Works to coordinate the **2015 Food Entrepreneur Workshop** that took place at STEPS, Inc in April. There were more than 140 participants in attendance at the workshop.
- I taught a portion of the **Farmers Market Tune-up** program to instruct farmers market vendors and managers on how to accept SNAP benefits at the farmers market in addition to enrolling in the Senior Farmers Market Nutrition Program.

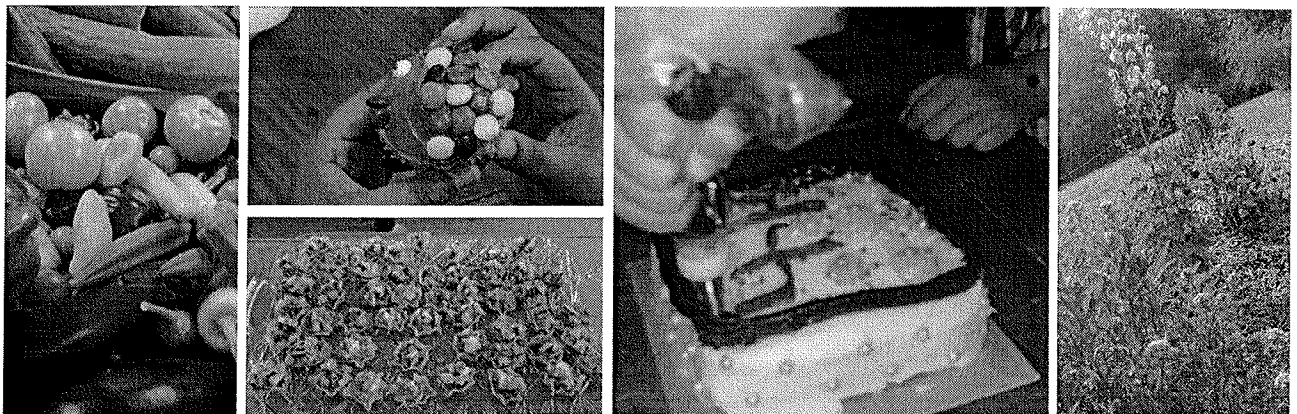
- I completed the **2015 Heart of Virginia Buy Fresh Buy Local Food Guide** which was printed at the end of May. Twenty thousand copies were printed half of which are being distributed by Centra in their medical facilities throughout the region.
- Representatives of the Farmville Community Marketplace, Town of Farmville, and the Department of Social Services met with Meredith Ledlie, state coordinator at Virginia Tech of SNAP at farmers markets, and I will commence plans to accepting **SNAP benefits at the farmers market**.
- The ANR agent and I continued workshops in the **Prince Edward Extension Demonstration Vegetable Garden** in April, May, and June. The following topics were covered: April- integrated pest management, attracting beneficial insects to the garden, scouting for pests; May- weed control, mulching, square foot gardening, succession planting; June- Trellising vines and tomatoes, and moisture management. Participants also received information on growing the following vegetables: lettuce, spinach, carrots, beets, potatoes, tomatoes, peppers, eggplant, cucumbers, squash, melons, and okra.
- As one of five representatives of Virginia Tech, I was invited to participate in the **4-VA Sustainable Agriculture Summit** held at the Smithsonian Institute of Biological Conservation.



ANR Updates – Katy Overby, Extension Agent, ANR

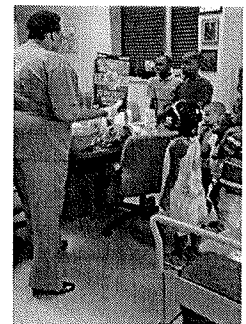
- At the end of May, we finished up our twenty week **Master Gardener Trainee Class**. I taught the classes on Landscape Design, Organic Gardening, Composting, Raised Beds, Risk Management and, Equal Opportunity Protocol. There was a graduation celebration held in mid-June for the ten trainees that officially became Virginia Cooperative Extension Heart of Virginia Master Gardener Interns. I led a tour of our **Demonstration Vegetable Garden** during the graduation.
- We continued the workshops for the **Demonstration Vegetable Garden** and started harvesting in mid-June. (see FCS report above)
- During April I devoted five days of my time to **the Third Grade Ag Days and Fifth Grade Ag Days** at Southern Piedmont Agriculture Research and Extension Center in Blackstone. For the third graders, I spoke about sheep and their importance in agriculture and for the fifth graders, I helped them create an animal cell model and taught them about the significant parts of the cell.
- I assisted the 4-H agent in **Reality Store** at PECMS by helping students budget child care into their financial scenarios that they were assigned.

- The Tobacco Commission approved **five** more applicants from **Prince Edward County for the Central Virginia Produce, Livestock, and Feed Storage Systems Improvement Program**. I am responsible for presenting the guidelines and educational material to the applicants, collecting their paperwork for grant approval from the Tobacco Commission, and serving as the liaison between the producer and the Tobacco Commission through this grant process.
- In early May, VCE Planning District 14 (Amelia, Buckingham, Charlotte, Cumberland, Lunenburg, Nottoway, and Prince Edward) gathered for a **Town Hall Meeting** with guest **speaker Ed Jones, Director of Virginia Cooperative Extension** at the **Moton Museum**. The intention of this meeting was for the residents of Planning District 14 along with producers, local government officials, and County Administrators, to gather and have an open forum to discuss local needs and how Virginia Cooperative Extension can help meet those needs.
- In mid-June I presented at the **Registered Technician Pesticide Training on Ornamental Plant and Turf Pests**. After this training the attendees were required to take the Registered Technician Exam. For only the second time in 12 years, all of the trainees passed the exam.
- The last week in June, I assisted the FCS agent in teaching **Cake Decorating** for three days at **4-H Camp**. Each camper that attended the class decorated their own individual cupcake and dispersed into groups to decorate a miniature cake. Caitlin taught some of the fundamentals of cake decoration, including different designs and shapes that can be made with different types of tips. The campers put these principles to work on their cupcakes and miniature cakes.
- On June 15 we held a **Fruit Tree Summer Pruning Demonstration** at Glasscock Orchard.
- At the end of June, I helped Bob Jones, Charlotte County ANR Agent, at the Produce Auction in Cullen. Every other Friday someone brings a **Product of the Week** for sampling by the auction participants. I made **Cucumber Salsa** on to highlight cucumbers and tomatoes as products of the week.



SNAP-Ed Updates – Pauline Stokes, Extension Agent, FCS/SNAP-Ed

- Collaboration with **Piedmont Senior Resource Agency** - two Senior Citizens Café Sites in Prince Edward completed the Eating Smart and Moving More Curriculum
- Ten students in the **Family Preservation Services** summer program participated in the Growing Healthy Habits Curriculums.
- Prince Edward County Cooperative Extension and Pamplin Area Legacy Supporters sponsored a **Children's Nutrition and Gardening Summer Program** for six weeks at the Pamplin Depot. 12 students participated. The curriculum used was the Great Garden Detective Adventure: A Standards-Based Gardening Nutrition Curriculum for Grades 3 and 4. Beth Reynolds, a guest, from Long Ears Herbs Farm presented to the youth on Herbal Fun with kids in the Kitchen.
- Parent involvement has long been one of the cornerstones of **Head Start**, and fathers are encouraged to participate in all aspects of the program. Ten fathers and mothers attended a program on April 23rd during which food safety was discussed and the fathers made a fruit salad from fresh fruits.
- An ongoing workshop is offered for young mothers through the **Pregnancy Support Center** using the Eating Smart Throughout the Lifecycle curriculum. Three mothers are taking this workshop so far. During one session, a recipe was prepared for tasting and then they were given the ingredients to make that same recipe at home. Food was purchased through a MCH grant from the Prince Edward Health Department.
- **Farmville GROWS - Virginia Cooperative Extension SNAP-ED Family Nutrition Program Community Garden:** Partners include Virginia Cooperative Extension, Heart of Virginia Master Gardener's Association, Community Development Institute Head Start, and Farmville Area Habitat for Humanity. The garden is sponsored by the Farmville Area Habitat for Humanity. Land used for the garden is owned by Habitat and Mr. Robert Taylor of Farmville. This garden is a work in progress but we are pleased that 10 families are participating so far. We have had several community people to donate items to us. A family donated some bricks for making family garden plots. Southern States - Farmers' Cooperative donated the Plot Saver Deer Barrier System and the Electric Fence Wire. Lowes gave us a huge discount on some much needed supplies. Rev. Vincent Eanes plowed up the garden in rows for us. Habitat has been a great resource for us donating cinder blocks to section off garden plots.



Prince Edward County Public Schools
2015-2016
Comparative Receipts and Expenditures
Year to Date

Month of July 2015

Receipts:	Fiscal 2015			Fiscal 2016			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
Sales Tax	2,851,560	230,633	8.09	2,856,772	231,844	8.12	0.03
Basic Aid	6,347,663	514,034	8.10	5,965,221	476,675	7.99	-0.11
Other State	<u>5,098,964</u>	<u>244,084</u>	4.79	<u>4,998,282</u>	<u>224,373</u>	4.49	-0.30
Total State	14,298,187	988,751	6.92	13,820,275	932,892	6.75	-0.17
Federal Funds	1,784,679	163,971	9.19	1,784,679	266,392	14.93	5.74
Local Funds	8,346,800	0	0.00	8,317,182	0	0.00	0.00
Cash Book	<u>415,290</u>	<u>108,243</u>	26.06	<u>415,290</u>	<u>123,039</u>	29.63	3.56
Total Revenue	\$24,844,956	\$1,260,965	5.08	\$24,337,426	\$1,322,323	5.43	0.36
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Instruction	18,009,187	311,208	1.73	17,316,356	217,444	1.26	-0.47
Administration	1,490,026	86,845	5.83	1,519,865	81,598	5.37	-0.46
Transportation	2,005,291	37,748	1.88	2,039,627	36,961	1.81	-0.07
Maintenance	1,730,860	121,374	7.01	1,814,303	88,326	4.87	-2.14
Facilities	150,000	22,585	15.06	150,000	0	0.00	-15.06
Debt Service	468,812	322,947	68.89	458,763	320,334	69.83	0.94
Technology	<u>990,780</u>	<u>52,833</u>	5.33	<u>1,038,512</u>	<u>31,551</u>	3.04	-2.29
Total Expenditures	\$24,844,956	\$955,542	3.85	\$24,337,426	\$776,214	3.19	-0.66

Saved as July 15-16 Expense Compare

Prince Edward County Public Schools
Summary Financial Report
July 2015

<u>Revenues</u>	Current Month	Year to Date	Budget	Variance Actual Under (Over) Budget	YTD as a Percent of Budget
From the State:					
State Sales Tax	\$ 231,844	\$ 231,844	\$ 2,856,772	\$ 2,624,928	8.12
Basic School Aid	\$ 476,675	\$ 476,675	\$ 5,965,221	\$ 5,488,547	7.99
All Other	\$ 224,373	\$ 224,373	\$ 4,998,282	\$ 4,773,909	4.49
Total State	\$ 932,892	\$ 932,892	\$ 13,820,275	\$ 12,887,383	6.75
From the Federal Gov't.	\$ 266,932	\$ 266,392	\$ 1,784,679	\$ 1,518,287	14.93
General Fund (County)	\$ -	\$ -	\$ 8,317,182	\$ 8,317,182	0.00
Cash Book -Local	\$ 123,039	\$ 123,039	\$ 415,290	\$ 292,251	29.63
Total Revenues	\$1,322,863	\$1,322,322	\$ 24,337,426	\$ 23,015,104	5.43

<u>Expenditures</u>	Current Month	Year to Date	Outstanding Encumbrances	Budget	Expended & Encumbered (Over) Under Budget	Expen. & Encumbrance as a % of Budget
1000-Instruction	\$ 217,444	\$ 217,444	\$ 2,197,944	\$ 17,316,356	\$ 14,900,967	13.95
2000-Admin.,Health/Atten.	\$ 81,598	\$ 81,598	\$ 799,643	\$ 1,519,865	\$ 638,625	57.98
3000-Transportation	\$ 36,961	\$ 36,961	\$ 320,384	\$ 2,039,627	\$ 1,682,282	17.52
4000-Operation/Maintenance	\$ 88,326	\$ 88,326	\$ 376,130	\$ 1,814,303	\$ 1,349,847	25.60
6000-Facilities	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	0.00
7000 - Debt. Service	\$ 320,334	\$ 320,334	\$ 135,478	\$ 458,763	\$ 2,951	99.36
8000 - Technology	\$ 31,551	\$ 31,551	\$ 321,264	\$ 1,038,512	\$ 685,697	33.97
Total Expenditures	\$ 776,214	\$ 776,214	\$ 4,150,843	\$ 24,337,426	\$19,410,369	20.24

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901

2015-2016
Comparative Receipts and Expenditures
Food Service Department
Year to Date

Month of July 2015

Receipts:	Fiscal 2015			Fiscal 2016			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	23,710	0	0.00	20,452	0	0.00	0.00
Fresh Fruit & Vegetable	60,000	0	0.00	60,000	0	0.00	0.00
Total State	83,710	0	0.00	80,452	0	0.00	0.00
Federal Reimbursement	750,000	0	0.00	766,651	11,507	1.50	1.50
Cash Book - Local	241,324	7,707	3.19	241,324	1,317	0.55	-2.65
Total Revenue	\$1,075,034	\$7,707	0.72	\$1,088,427	\$12,825	1.18	0.46
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	405,900	6,444	1.59	369,496	7,206	1.95	0.36
Fringe Benefits	164,765	1,264	0.77	174,553	1,313	0.75	-0.01
Purchased Services	20,000	228	1.14	59,997	264	0.44	-0.70
Refunds	100	0	0.00	112	9	8.08	8.08
Travel	2,500	0	0.00	2,500	0	0.00	0.00
Materials & Supplies	25,000	200	0.80	25,000	0	0.00	-0.80
Food Supplies	420,000	0	0.00	420,000	89	0.02	0.02
Repairs & Maintenance	6,769	0	0.00	6,769	0	0.00	0.00
Uniforms	0	0	0.00	0	0	0.00	0.00
Furniture/Equipment	30,000	0	0.00	30,000	0	0.00	0.00
Total Expenditures	\$1,075,034	\$8,137	0.76	\$1,088,427	\$8,882	0.82	0.06

Prince Edward County Public Schools
2015-2016
Food Service Department
Summary Financial Report
July 31, 2015

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ -	\$ -	\$ 20,452	\$ 20,452	0.00
Fresh Fruit & Vegetable	\$ -	\$ -	\$ 60,000	\$ 60,000	0.00
Total State Funds	\$ -	\$ -	\$ 80,452	\$ 80,452	0.00
Federal Reimbursement	\$ 11,507	\$ 11,507	\$ 766,651	\$ 755,144	1.50
Cash Book - Local	\$ 1,317	\$ 1,317	\$ 241,324	\$ 240,007	0.55
Total Revenues	\$ 12,825	\$ 12,825	\$ 1,088,427	\$ 1,075,602	1.18

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 7,206	\$ 7,206	\$ 51,368	\$ 369,496	\$ 310,922	15.85
Fringe Benefits	\$ 1,313	\$ 1,313	\$ 12,308	\$ 174,553	\$ 160,932	7.80
Purchased Services	\$ 264	\$ 264	\$ 1,431	\$ 59,997	\$ 58,302	2.82
Refunds	\$ 9	\$ 9	\$ -	\$ 112	\$ 103	8.04
Travel	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	0.00
Materials & Supplies	\$ -	\$ -	\$ 1,304	\$ 25,000	\$ 23,696	5.22
Food Supplies	\$ 89	\$ 89	\$ 2,016	\$ 420,000	\$ 417,895	0.50
Repairs & Maintenance	\$ -	\$ -	\$ 3,991	\$ 6,769	\$ 2,778	58.96
Furniture/Equipment	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	0.00
		\$ -	\$ -	\$ -	\$ -	-
Total Expenditures	\$ 8,881	\$ 8,881	\$ 72,418	\$ 1,088,427	\$ 1,007,128	7.47

Tourism & Visitor Center Monthly Report for July 2015

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2015	2,669	858	29	3,556	508.0
2014	4,120	610	166	4,896	408.0
Total / 7 Months					
Total / ALL of 2014					
Requests for Information:					
Virginia's Retreat Passport Program: Passports redeemed this month: 16 Passports redeemed YTD: 195					

Stacked Arms Pins:
This Month: 603
YTD: 2,980

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Tablet/Cell Web Hits	Monthly Totals:
July 2015	80	160	14	604	1714	2,572
July 2014	98	299	32	628	1502	2,559
% Difference	-18.37%	-46.49%	-56.25%	-3.82%	14.11%	0.51%

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	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Tablet/Cell Web Hits	Total YTD Inquiries:
TOTAL YTD	589	1,745	194	3,556	12,210	18,294
2015 YTD	589	1,745	194	3,556	12,210	18,294
2014 YTD	328	2,426	274	3,010	3,908	9,946
% Difference	79.57%	-28.07%	-29.20%	18.14%	212.44%	83.93%

Report to August Board of Supervisors:

- Focus of the Visitor Center continues to be: meet and greet visitors, answer phone call requests about the area, complete large fulfillment orders, all while showing visitors where they can spend their time and money in our region during their visit.
- The three marketing consortiums, Virginia's Retreat - The Best Part of the Civil War ... The End - The Heart of Your Adventure, are focusing on developing new endeavors for application to Virginia Tourism Corporation's (VTC) Fall Leveraging Marketing Grant. Through the leveraged funds of these three partnerships grant funding awarded by VTC will then be used by each consortium to expand marketing seeking to encourage travelers to stay longer spending more money during their visit. The Prince Edward County Tourism Office sits at the center of all three of these groups:
 - Virginia's Retreat is working on the Strategic Tourism Plan and developing a Music Trail with Virginia State Parks that will bring more visitors to the area.
 - Best Part is developing Learning Campus' for the stops along the last 36 hours of the American Civil War seeking to attract students and historians.
 - The Heart of Your Adventure is restructuring with the new Executive Director of the Chamber, while awaiting the new leadership for Farmville Downtown. Focus will be on continuing to develop Farmville-Prince Edward County as a visitor Destination.

