



PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS

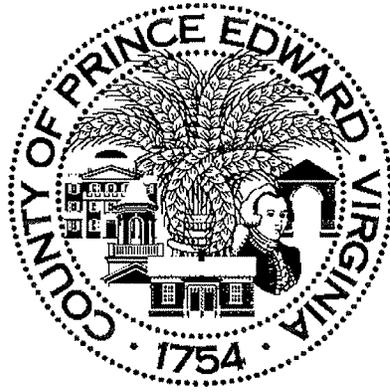
July 12, 2016

AGENDA

| | | | |
|-----------|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 5:00 p.m. | | Special Meeting: Closed Session – Section 2.2-3711(A)(19), <i>Code of Virginia</i> | |
| 7:00 p.m. | 1. | The Chairman will call to order the <u>July</u> meeting of the Board of Supervisors. | 1 |
| | 2. | Invocation | 1 |
| | 3. | Pledge of Allegiance | 1 |
| | 4. | Conflict of Interest Act Disclosures | 3 |
| | 5. | PUBLIC PARTICIPATION: <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i> | 5 |
| | 6. | Board of Supervisors Comments | 9 |
| | 7. | <u>Consent Agenda:</u> | |
| | | a. Treasurer’s Report: May 2016 | 11 |
| | | b. Approval of Minutes | 15 |
| | | c. Review of Accounts & Claims | 77 |
| | | d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc. the amount of which salaries have been heretofore approved. | 105 |
| | | e. Appropriations: Southside Virginia Community College | 107 |
| | | f. Event Permit: Truck & Tractor Pull by Appomattox Young Farmers Five County Fair | 109 |
| | 8. | Highway Matters: Scot Shippee, Resident Engineer, VDOT, Dillwyn | 115 |
| 7:30 p.m. | 9. | PUBLIC HEARING: Prince Edward County Secondary Six-Year Plan -- <i>The Board will receive citizen input prior to considering the adoption of the FY17-FY 22 Six-Year Plan and FY17 Construction Program for Prince Edward County.</i> | 117 |
| | 10. | Review of Sheriff’s Department At-Will Overtime Program | 125 |
| | 11. | <u>County Administrator’s Report:</u> | 127 |
| | 12. | Date of August Board Meeting | 131 |
| | 13. | <u>Correspondence/Informational:</u> | 133 |
| | | a. Commonwealth Regional Council, Monthly Meeting Agenda and Minutes | 134 |
| | 14. | <u>Monthly Reports:</u> | 143 |
| | | a. Animal Control | 144 |
| | | b. Building Official | 145 |
| | | c. Cannery | 146 |
| | | d. Cannery – Commercial Operations | 147 |
| | | e. Prince Edward County Public Schools | 148 |
| | | f. Tourism | 152 |

RECESS: Until Monday, July 18, 2016 at 7:00 p.m., Fort Pickett Officer’s Club.

(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, July 12, 2016.)



MISSION STATEMENT

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2016
Item No.: 1, 2, 3
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call To Order, Invocation, Pledge of Allegiance

Summary: The Chairman will call to order the **July** meeting of the Prince Edward Board of Supervisors, ask for an invocation, and lead the Pledge of Allegiance.

Attachments:

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2016
Item No.: 4
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Conflict of Interest Act Disclosures

Summary: The County Attorney recommends this item be added to the Board agenda as a permanent item, to serve as a monthly reminder of the requirements of the *Virginia State and Local Government Conflict of Interests Act*.

The Chairman will wish to ask if any member has a conflict or disclosure regarding any item pending before the Board of Supervisors. A disclosure form is attached, if needed.

Attachments: Conflict of Interest Disclosure

Recommendation:

Motion _____ Cooper-Jones _____ Pride _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____



STATEMENT OF DISCLOSURE

DECLARATION OF INTEREST

1. Transaction Under Discussion/Consideration: _____

2. Nature of Public Official's Personal Interest Affected by the Transaction: _____

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: _____

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes _____ No _____

Signature: _____ Date: _____

DECLARATION OF ACCURACY

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: _____ Date: _____

Print Name _____

Address _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2016
Item No.: 5
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Protocol for Public Participation
 Public Participation Tracking Form

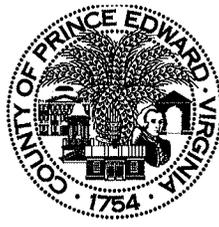
Recommendation: None.

Motion _____
 Second _____

Cooper-Jones _____
 Gray _____
 Jones _____

Pride _____
 Simpson _____
 Timmons _____

Townsend _____
 Wilck _____



Mission Statement of the Board of Supervisors of the County of Prince Edward

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

PROTOCOL FOR PUBLIC PARTICIPATION

- The Board of Supervisors sets aside twenty (20) minutes near the beginning of each regular board meeting for citizen comment.
- This regular agenda item is termed "Public Participation". During this period the Board receives comment from any citizen of Prince Edward County on any matter not scheduled for a public hearing.
- This is an opportunity for citizens to speak and the Board to listen carefully to citizen expressions of concern and opinion.
- Citizens may ask questions of the Board or individual Board members; however, Public Participation is not designed to allow debate between Board members and citizens.
- Citizens are expected to conduct research on topics prior to Board meetings and this forum provides citizens with an opportunity to inform elected officials of their findings and positions on matters of public interest and concern.
- Citizens wishing to speak during Public Participation are asked to please sign the Public Participation register prior to the beginning of the meeting.
- Citizens are respectfully requested to state their full name and address for the record.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Citizens shall speak for a maximum of five (5) minutes, unless more time is granted by the Chair.
- In the event that more than four (4) speakers wish to be heard during citizen's time, the Chairman shall allocate the twenty (20) minutes among speakers in an equitable manner. An extension to the twenty (20) minute limit can be granted by the Chair.
- Comments from citizens who are not residents of Prince Edward County will be entertained once all County residents are heard.
- Signs, placards, posters or like material are not permitted in the Board Chamber, adjoining areas or County offices.
- The Board asks that citizens remain seated during the meeting unless called upon to stand for recognition as a speaker, official duties, physical necessity, or to enter or leave the meeting.
- The use of profane, vulgar, obscene or threatening speech is not permitted and can result in removal from the meeting.
- Citizens are requested to turn off or deactivate the sound from all cell phones, pagers, or other electronic communication devices.
- Should you require special accommodations in order to participate in a Board meeting, please contact the Prince Edward County Administrator's Office at 434-392-8837.

Adopted: 2006

PUBLIC INPUT TRACKING LOG

| ITEM NUMBER | CITIZEN REMARK | REMARK DATE | REPEAT REMARK | STATUS |
|-------------|----------------|-------------|---------------|--------|
| 1 | | | Y N | |
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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2016
Item No.: 6
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments: Protocol for Board of Supervisors Comments

Recommendation: None.

| | | | |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Pride _____ | Townsend _____ |
| Second _____ | Gray _____ | Simpson _____ | Wilck _____ |
| | Jones _____ | Timmons _____ | |



Mission Statement of the Board of Supervisors of the County of Prince Edward

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during "Public Participation," if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen's concerns on matters of public interest.
- "Board of Supervisors Comments" is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member's comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009
Re-Adopted: January 10, 2012



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2016
Item No.: 7-a
Department: Treasurer
Staff Contact: Donna Nunnally
Issue: Treasurer's Report

Summary: The May 2016 Treasurer's Report is attached.

Attachments: May 2016 Treasurer's Report

Recommendation:

| | | | |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Pride _____ | Townsend _____ |
| Second _____ | Gray _____ | Simpson _____ | Wilck _____ |
| | Jones _____ | Timmons _____ | |

Prince Edward Board of Supervisors Treasurer's Report -May 2016

| Name of Bank | Bank Balance | | | Available Balance |
|--------------------------------|---------------------|--|--|--------------------------|
| Benchmark Pooled Fund Account | \$ 10,767,263.11 | | | \$ 10,767,263.11 |
| Wells Fargo Social Services | \$ 54,897.91 | | | \$ 54,897.91 |
| Benchmark School Fund | \$ 766,686.61 | | | \$ 766,686.61 |
| Benchmark Food Service | \$ 388,456.88 | | | \$ 388,456.88 |
| TOTAL | | | | \$ 11,977,304.51 |
| | | | | |
| | | | | |
| Certificate of Deposits | | | | |
| Benchmark | | | | \$ 357,397.98 |
| Citizens Bank Recreation | | | | \$ 16,518.43 |
| Farmers Bank | | | | \$ 434,112.82 |
| TOTAL | | | | \$ 808,029.23 |
| | | | | |
| | | | | |
| GRAND TOTAL | | | | \$ 12,785,333.74 |

Prince Edward Board of Supervisors Treasurer's Report - May 2015

| Name of Bank | Bank Balance | | Available Balance |
|-----------------------------------|---------------------|--|--------------------------|
| Benchmark Pooled Fund Account | \$ 9,546,474.87 | | \$ 9,546,474.87 |
| Wells Fargo Social Services | \$ 214,803.44 | | \$ 214,803.44 |
| Bank of America School Fund | \$ 1,687,170.33 | | \$ 1,687,170.33 |
| Bank of America Food Service | \$ 3,462.59 | | \$ 3,462.59 |
| Benchmark School Fund | \$ 545,168.34 | | \$ 545,168.34 |
| Benchmark Food Service | \$ 201,757.39 | | \$ 201,757.39 |
| TOTAL | | | \$ 12,198,836.96 |
| | | | |
| | | | |
| Certificate of Deposits | | | |
| Benchmark | | | \$ 519,048.66 |
| Citizens Bank Recreation | | | \$ 16,518.43 |
| Citizens Bank Underground Storage | | | \$ 20,260.84 |
| Farmers Bank | | | \$ 204,819.58 |
| Wells Fargo Advantage Fund | | | \$ 162,464.47 |
| TOTAL | | | \$ 923,111.98 |
| | | | |
| | | | |
| GRAND TOTAL | | | \$ 13,121,948.94 |



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2016
Item No.: 7-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Approval of Minutes

Summary: Attached are draft minutes for the Board’s review and approval.

Attachments: June 8, 2016 Draft Minutes
June 9, 2016 Draft Minutes
June 14, 2016 Draft Minutes at 5:30 p.m.
June 14, 2016 Draft Minutes at 7:00 p.m.

Recommendation: Approval.

| | | | |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Pride _____ | Townsend _____ |
| Second _____ | Gray _____ | Simpson _____ | Wilck _____ |
| | Jones _____ | Timmons _____ | |

June 8, 2016

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 8th day of June, 2016, at 6:00 p.m., there were present:

Pattie Cooper-Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Absent: Calvin L. Gray, Robert M. Jones

Also present: Wade Bartlett, County Administrator; David E. Whitus, Mayor; A. D. Chuckie Reid, Vice Mayor; Thomas M. Pairet; Daniel E. Dwyer; Sally B. Thompson; Donald L. Hunter; and Gerry Spates, Farmville Town Manager.

In Re: Boundary Adjustment

Mr. Gerry Spates, Farmville Town Manager, announced that this was the date and time scheduled for a joint public hearing on the Boundary Adjustments. Notice of this hearing was advertised according to law in the Wednesday, May 25, 2016 and Wednesday, June 1, 2016 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Simpson called the reconvened meeting to order as a joint public hearing with the Town of Farmville.

Carol Fauci, 1401 Gillam Drive, questioned the taxes on the property taken into the Town limits, services provided and who will pay to run water and sewer to the properties.

Mr. Spates stated the property is undeveloped, it would be upon the developer or the person that owns the property to pay for the utilities.

Mayor Whitus and Chairman Simpson closed the joint public hearing.

Supervisor Timmons made a motion to take no action on the issue but to add it to the agenda for the regular meeting scheduled Tuesday, June 14, 2016.

Supervisor Wilck asked if Supervisor Timmons was not comfortable with the annexation or if it was due to issues with the road. Supervisor Timmons said he would like to have discussion with the Board regarding a few issues that came up and to review further information.

Supervisor Timmons called for the question. Supervisor Timmons restated his motion, seconded by Supervisor Townsend, to take no action on the issue but to add it to the agenda for the regular meeting scheduled Tuesday, June 14, 2016; the motion carried:

| | | |
|---------|----------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck | Nay: None |
| Absent: | Calvin L. Gray Robert M. Jones | |

On motion of Supervisor Cooper-Jones, seconded by Supervisor Townsend, and adopted by the following vote:

| | | |
|---------|----------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck | Nay: None |
| Absent: | Calvin L. Gray Robert M. Jones | |

the meeting was recessed at 6:07 p.m. until Thursday, June 9, 2016 at 6:00 p.m. for a special called meeting in the Board of Supervisors Room.

June 9, 2016

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 9th day of June, 2016, at 6:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Absent: Robert M. Jones

Also present: Wade Bartlett, County Administrator.

Chairman Simpson called the reconvened meeting to order to discuss protocol and criteria for the funding of donations.

Mr. Bartlett, County Administrator, said that during the May 31, 2016 meeting, the Board of Supervisors directed County Staff to research the policies of other local governments concerning funding of non-profit or outside organizations. Several members of the Board of Supervisors have expressed an interest in creating a policy or specific criteria to help guide the Board when determining which organizations to fund.

Staff research has determined the majority of localities had few if any formal policies or criteria. Governing bodies more often than not want to maintain maximum flexibility on such funding decisions. Due to the recession that began in 2009 most localities had agreed to stop adding new organizations to the list receiving tax-payer funds, in fact, many had begun a process to decrease either the amount provided or the number of organizations receiving funds or both.

Of those that had policies, the following were some of the stipulations:

1. The majority required the organizations receiving funds to be a 501(c)(3) organization.
2. Many required the organizations to provide audited financial statements.
3. A few required the organizations to be existing, example: be at least three years old.

4. Some required the organizations to be community based service organizations which must provide a direct service to the citizens. This would be a service that if the non-profit didn't provide would require the County to increase spending to provide the service.
5. One locality had a policy of providing a set percent of the real estate tax (one-half of one cent) as the total amount of funding set aside for such contributions. Then the various organizations would compete for funding. The amount usually provided to each non-profit was based on past funding. Because this policy was tied to the real estate tax, the amount would increase or decrease based on the change in assessments.

Supervisor Timmons stated that in their process, the Board would be prudent to limit donations to 501(c)(3) designated organizations; the Board could not be construed as giving to a for-profit organization.

Supervisor Wilck questioned the status of the YMCA and the Farmville Chamber of Commerce.

Mr. Bartlett said the YMCA is a 501(c)(3) organization; the Chamber may be a 501(c)(7).

Supervisor Townsend asked how they are validated and it would "knock out" rural areas, as the organizations there don't have the resources like the ones in town. He said that may be too stringent.

Supervisor Timmons stated a pot of funds could be set aside for discretionary funding for all small non-profits that are not 501(c)(3).

Supervisor Gray suggested designating certain organizations as recreational programs.

Supervisor Townsend agreed the Board needs to come up with categories, such as Education and Recreation, and they would be required to list how the money is spent. If there is any left, they would need to show that. He said he doesn't want to cut the benefit to citizens.

Supervisor Timmons said there is no issue with the 501(c)(3) and other non-profits. He said a fund could be set up for discretionary recreation organizations; they would still be required to provide a financial report. Some new organizations could be added, but just because someone has a passion for doing something, it doesn't necessarily mean that the government or the citizens should fund it.

Supervisor Wilck stated he has been approached by 15 citizens, each one stating they do not like their tax dollars going to any charity. He said no one said to keep the practice.

Supervisor Gray said one thing that makes us, as a nation, so relevant is our willingness to help others. He said he understands the importance of considering where the money goes as the Board is responsible for how the Board spends the County's money; but the Board needs to be considerate of those

that can't help themselves and the organizations and agencies that help such people. He said the Board needs to consider the needs of the people who legitimately need help. He advised the Board to let that never to be taken from our character as leaders and those that are responsible for the well-being of the entire community.

Supervisor Wilck said he is in agreement because of organizations such as Meals on Wheels and FACES, but speaking generally, as in the Chamber, there is no effect when the Board doesn't donate.

Supervisor Gray said they must look at the criteria for legitimate requests. He said the criteria would hold as a benchmark for giving.

Supervisor Timmons said he has no problem giving to the smaller groups; there can be two sets of designations but they still have to have monitoring and criteria. The larger organizations need to present audited financial statements. He stated Legal Aid has a budget of over \$100 million annually and asked why they need the \$3,000 from the County. He said they need to look at the organizations that provide a service to the citizens, such as SVCC, which provides job training; they also have the documents and scrutiny the Board would need them to have. Supervisor Timmons then pointed out the Chamber isn't a donation; it is a membership. That could be contained in the criteria for discussion.

Supervisor Timmons proposed the reclassification of the Fire Departments and the EMS as Safety classification and as a part of the budget. He suggested the reclassification of the Library as a standing contribution, along with SVCC, as Education.

Chairman Simpson stated that every item named by the other Board members, the main items listed that would be funded each year. For the other items on the donations list, if Board saves 1 ¼ cents of the real estate tax revenue, put it in a category for the donations, the Board would have funding available. He said in the coming year, make it known to those on the donation list there will be no increase unless they can show a benefit to the County and the money from the real estate tax could provide funds to something else that would come in.

Mr. Bartlett stated SVCC's request varies as it is contingent upon the number of students enrolled. One cent equals \$146,000; 1 ¼ cents equals \$182,500 this year. He said Farmville is classified "Government"; the Farmville Area Bus is the largest recipient, along with the airport and the fireworks. He added the Heart of Virginia festival is a function of the Chamber.

Supervisor Wilck questioned the purpose of the meeting, adding that it was to cut back on donations.

Supervisor Gray said the purpose was to establish criteria and then determine whether or not those areas can be funded. Discussion followed.

Supervisor Wilck asked the function of the Cooperative Extension. Mr. Bartlett stated it provides space for several organizations, including Master Gardeners, 4-H, Cloverbuds, and Manpower. The County is responsible to pay one-third of the cost of the employees, and the County receives rent on the building from the Federal government. He said the Extension Office provides many services to the County residents.

Supervisor Cooper-Jones stated the citizen organizations can use the building at no cost for various functions; Mr. Bartlett added the Cooperative Extension manages conference and meeting rooms, and is affiliated with Virginia Tech.

Supervisor Cooper-Jones added SVCC provides helpful and valuable services to the students, and transportation is provided from the high school to the college campus for their dual-enrollment students.

Supervisor Pride said the one cent doesn't cover each entity.

Supervisor Townsend asked if the Board grants a donation, before they return for another the following year, the organization must validate their spending.

Mr. Bartlett stated the current request form, questions include how many citizens the organization helped. He said some provide audits or financial reports.

Supervisor Townsend said the Board needs to spread the wealth around and not give the same organizations year after year.

Supervisor Timmons said the "new" organizations to be considered would need a super-majority vote to receive funding, not a simple majority.

Supervisor Wilck stated the Town [of Farmville] eliminated all funding donations.

Supervisor Timmons said that if an entity or organization come in that does a noteworthy service, that policy would eliminate the Board being able to help them. He said the goal isn't to spend nothing, but to be prudent in what is spent. He agreed with Chairman Simpson's recommendation in spending a limited amount.

Supervisor Wilck said the donations are like a see-saw. He said he hears from people that need money and services, and presented an example of a citizen that had to sell her property to cover the taxes. For some, their only income is social security and they must choose between food or medicine. He stated

that whenever the Board spends money on something like that, there are people in need and in poverty that are paying taxes and it is just as difficult there as the other end of it.

Supervisor Timmons stated several districts are heavily populated with retired people, most asking for no tax increases. He said at \$566,000, if the Board adds the library and SVCC as annual expenditure in the budget, that leaves a discretionary funding of about \$150,000, which equates to about 1 cent. Total contributions, when adding the Fire Departments and everything else, is at about \$1.5 given to Public Safety and the other categories. Supervisor Timmons stated the Board needs to plan for the costs of public safety, SVCC and the library, and quasi-governmental agencies.

Mr. Bartlett stated Crossroads is a political subdivision of the state and is established in the *Code of Virginia*. It is a regional Community Service Board, of which every community in the state is a member. They provide, mainly, mental health services for the residents in the region; they serve nine counties. Funding from the County is used as a match for a grant and is based on the population; the match is 10%, which equates to about \$350,000-\$400,000. For every dollar reduced from the County in donations, they lose \$10 in funding. The Region makes up the governing body; two members from each County are appointed, one Board member and one citizen. He stated most of its funding is federal and it provides a valuable service.

Supervisor Timmons listed the criteria that should be required: 501(c)(3) non-profit; three years of operation; financial audits; provide service to the citizens. Discussion followed on the number of citizens served by the various agencies and organizations.

Supervisor Gray said it would be best to set categories and then the logistics. He suggested:

1. Requests come from all affiliated groups, agencies, or institutions within the County or serving citizens in the county.
2. Funds used for educational, social, health and safety purposes.
3. An updated report must be given on request by Board of Supervisors at least annually.
4. All funding requests must fall under the 501(c)(3) and/or non-profit category or must present a fiscal or financial disclosure.
5. All funds are subject to modification, reduction and can be rescinded by the Board without prior notification.
6. No request can be contested; all decisions are final.

Discussion followed.

Supervisor Townsend stated a financial report must be received or they will be removed from the list.

Supervisor Wilck recommended the Board buy no tables for [events held by] STEPS, the Chamber [of Commerce], Moton Museum or other organizations; if the members wish to attend, they should pay for the attendance themselves.

Supervisor Gray suggested a rotation; if someone received funding for 10 years, new organizations need to be given the opportunity. Following some discussion, Mr. Bartlett stated some are legacy organizations; the decision was made years ago to continually fund PEFYA which serves the county for recreation. It is more economical for the citizens to fund PEFYA as “recreation departments” are far more expensive.

Discussion followed regarding PEFYA, the YMCA, and various other organizations that benefit the citizens and the rotation to enable new organizations to benefit from donations.

Supervisor Cooper-Jones said FACES and Piedmont Senior Resources provide valuable services to the citizens and should be considered in the “Quality of Life” category.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to add Southside Virginia Community College to the permanent funding list and to fund the SVCC at \$5,000 this fiscal year; the motion carried:

| | | | |
|------|------------------------|------|-----------------|
| Aye: | Pattie Cooper-Jones | Nay: | Robert M. Jones |
| | Calvin L. Gray | | |
| | Odessa H. Pride | | |
| | Howard F. Simpson | | |
| | C. Robert Timmons, Jr. | | |
| | Jerry R. Townsend | | |
| | Jim R. Wilck | | |

Supervisor Cooper-Jones stated that at the last meeting, Chairman Simpson announced that there is extra money coming in and the rest of the Board members were dumbfounded. She requested that an email or other notification be made to all Board members on any pertinent information. Discussion followed.

Chairman Simpson stated he questioned Mr. Bartlett just prior to the meeting about finding funding for several donations. Mr. Bartlett stated he had located the information for the schools; he said there wasn't

much because the schools had taken most of the available funding reserves. Mr. Bartlett stated he does understand the issue but every Board member comes to ask for information from himself, Mrs. Puckett, or Mr. Fowler. They work to provide the information; most of the time it's not something the rest of the Board wishes to know. If they are required to send it out to every Board member, it would put an administrative burden on all staff.

Supervisor Cooper-Jones stated it isn't for every question but for financial and funding issues such as that. Discussion followed.

Supervisor Townsend stated transparency is needed to implement and communication; if it covers expending funds, all members need to know.

Supervisor Pride stated she agrees with Supervisor Cooper-Jones; however, Chairman Simpson's rationale was to see if there was money available.

Discussion regarding categories followed: Education; Health (Meals on Wheels, Piedmont Senior Resources, FACES, Free Clinic); Safety; Recreation.

Supervisor Timmons recommended the need for a "super majority" vote for new organizations; it would require six votes.

Supervisor Timmons recommended setting a maximum amount available for funding, e.g., one cent of the Real Estate tax set aside for donations. Discussion followed.

Any request made after the budget has been set, the organization must wait until the following budget year. Discussion followed.

Mr. Bartlett stated it would require a two-thirds majority vote to add any new organization for funding; limit donations to \$150,000 for FY17 and FY18, and then set the target for FY19 based on the assessments; once the budget is approved, there will be no new funding provided to any organization outside of an emergency, which would require a two-thirds vote. Mr. Bartlett said the Board will enforce the statement requiring financial audits on the request form. He then reviewed the criteria to date:

- Only Educational, Social, Health and Safety organizations
- All requests must be from 501(c)3 or non-profit organizations
- Presentation of fiscal disclosure, updated annually
- All funds subject to modification, reduction and can be rescinded without prior notification
- Donations or lack of donation cannot be contested
- Once the Board makes a decision, no further consideration until the next fiscal year
- Donations only to agencies that provide services to Prince Edward County citizens

Mr. Bartlett advised the Board the HVAC in the Visitor's Center broke down; he received three estimates with Ellington Energy providing the low bid of \$8,317. Mr. Bartlett reported the duct system needs to be resized as well. Mr. Bartlett stated that with the fuel oil costs having been low due to the mild winter, the funding is available.

Mr. Bartlett then reported the roof is nearly complete; the "close out" meeting will be held in the next couple of weeks as the manufacturer of the sealant cannot come for several weeks.

Mr. Bartlett said once the roof is complete, work will be done on the sidewalk. Discussion followed regarding ADA compliance of the sidewalk.

Supervisor Pride questioned the after-prom parties; discussion followed. She then asked the status of the door repair and the carpet replacement in the Visitor's Center, and in the Courthouse. Mr. Bartlett stated he is waiting on a bid for a private company to replace the carpet.

Supervisor Townsend stated the inmates could be brought into replace the carpet and tile. Discussion followed.

On motion of Supervisor Timmons, seconded by Supervisor Gray, and adopted by the following vote:

| | | | |
|------|------------------------|------|-----------------|
| Aye: | Pattie Cooper-Jones | Nay: | Robert M. Jones |
| | Calvin L. Gray | | |
| | Odessa H. Pride | | |
| | Howard F. Simpson | | |
| | C. Robert Timmons, Jr. | | |
| | Jerry R. Townsend | | |
| | Jim R. Wilck | | |

the meeting was recessed at 8:29 p.m. until Tuesday, June 14, 2016 at 5:30 p.m. for a VDOT work session in the Third Floor Conference Room.

June 14, 2016

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 14th day of June, 2016, at 5:30 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Scot Shippee, VDOT.

Chairman Simpson called the meeting to order as a Six Year Plan Work Session.

Scot Shippee, Resident Engineer, Dillwyn Residency, VDOT, reviewed the status of the current projects. He stated Route 725, Watson Boulevard, which was fully funded, is complete. Route 628, Campbell Crossing Road, is now Priority #1 for FY17.

Mr. Shippee then reviewed the Secondary System Construction Program, and reported the Commonwealth Transportation Board (CTB) announced the District Grant Unpaved Fund which is the result of State HB2, HB1887 process. Starting in FY21, Prince Edward County will receive \$343,000 each year; the funding is allocated to each district, and the district allocates the funding to each county based on the miles of unpaved roads in that county.

Mr. Shippee stated Prince Edward County Unpaved Road Funding has a balance to complete of \$425,613, which means every project in the current Six Year Plan is fully funded and the County has that funding left over to program for “out” years. He stated a workshop should be scheduled for late winter or early spring; a list of projects will be compiled. Based on traffic counts and residences per mile, the Board

will decide which to need a add to the Project list and in which order. Mr. Shippee stated that at next month's public hearing, VDOT will resolution approving the priorities in this year's plan.

Mr. Shippee then advised the Board the Lynchburg District scored higher than anticipated and had the most number of projects funded in the HB2 process. Discussion followed regarding the projects and the estimated work schedule for the projects.

Supervisor Pride stated a petition has been received from Ms. Betty Baskin regarding Route 701, Washout Road; discussion followed on Washout Road. Mr. Bartlett said she had been told previously that Washout Road does not meet the traffic count criteria; there were also issues with right of ways.

Mr. Shippee stated if it would meet the requirements for Rural Rustic, it would purely be resurfacing. This could be added into discussion for the Six Year Plan. Discussion followed.

Supervisor Timmons requested information regarding the study on Bell Road. Due to the increase in residents along that road, Supervisor Timmons requested another traffic study to be done.

Chairman Simpson asked about the status of Greentown Road. Mr. Shippee said it is on the Six Year Plan, scheduled for FY18 which begins July 1, 2017. Mr. Shippee said that in theory, if the money holds as is currently projected, that project will be able to begin in FY18. Discussion followed.

Supervisor Timmons requested information on Route 628 and Route 702. Mrs. Puckett asked that Board members identify roads that need to be added to the study list and notify her; she will forward those to Mr. Shippee so he may do the research for the additional funding. Discussion followed.

Mr. Shippee stated that once a road is on the Plan, it remains there until the Board removes it or it is completed. He said the project must be fully funded to begin work; discussion followed regarding the Priority List to be added to the Six Year Plan. Mr. Shippee stated the Priority List has been dismantled.

Mrs. Puckett asked if Rural Addition funds will be available; Mr. Shippee said technically, the Rural Addition funds are still there but is only five percent of the tele-fees and accumulate that for five years to apply that to Rural Addition. He said the tele-fees are \$55,000, and five percent of that multiplied by five years might provide an entrance.

Supervisor Pride then asked if the study has been done on Abilene Road to increase the 45 mph speed limit; Mr. Shippee stated it has begun.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to authorize advertisement of the FY17-FY22 Six Year Plan Public Hearing to be held at the July 12, 2016 Board of Supervisors meeting; the motion carried:

| | | |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones | Nay: None |
| | Calvin L. Gray | |
| | Robert M. Jones | |
| | Odessa H. Pride | |
| | Howard F. Simpson | |
| | C. Robert Timmons, Jr. | |
| | Jerry R. Townsend | |
| | Jim R. Wilck | |

In Re: Potential Safety Projects

Mr. Shippee stated there is little funding this year for safety projects:

- Shoulder-widening on Route 360
- Intersection and sight improvement at Hendrick's Store
- Route 630 in Meherrin, the road is crumbling; Mr. Shippee stated some engineering to do some spot widening on that road. The plan is to bring it to standard width.
- Passing zone beyond the Worsham Clerk's Office. Mr. Shippee stated VDOT is reevaluating older passing zones and this may be added.
- Route 664, Morris Creek Road where the guardrail was put in, the pavement needs repair
- Abilene Road, Route 604 and 671, sight issue, difficult to see traffic approaching. Mr. Shippee said that in March, VDOT did a study which came back with no recommendation to reduce the speed limit, but there are signage items to look at and shoulder drop-offs.
- Meherrin Road and Mill Creek Road status; Mr. Shippee said he has not yet received notice.

Mr. Shippee then reported mowing work continues; VDOT is taking work orders and repairing potholes.

In Re: Review of Revenue Sharing Program

Mrs. Puckett stated the Revenue Sharing Program is now a two-year cycle; applications are due this summer but then won't accept applications again until August 2018.

Mr. Shippee stated the Program is getting more and more competitive; for example, a community can put up funding for Revenue Sharing, citizens can raise the match funding and the County can funnel that funding through Revenue Sharing.

Mr. Shippee stated he will introduce the new Resident Assistant Engineer, set to begin on June 27, at the next meeting.

Supervisor Pride stated there is a safety issue on Douglas Church Road; Mr. Shippee stated it has been reviewed and they may be able to shave off the knoll.

On motion of Supervisor Gray, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

| | | | |
|------|------------------------|------|------|
| Aye: | Pattie Cooper-Jones | Nay: | None |
| | Calvin L. Gray | | |
| | Robert M. Jones | | |
| | Odessa H. Pride | | |
| | Howard F. Simpson | | |
| | C. Robert Timmons, Jr. | | |
| | Jerry R. Townsend | | |
| | Jim R. Wilck | | |

the meeting was adjourned at 6:26 p.m.

June 14, 2016

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 14th day of June, 2016, at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; James R. Ennis, County Attorney; Brian Butler, Deputy County Attorney; and Sharon Lee Carney, Economic Development Director.

Chairman Simpson called the meeting to order. Supervisor Gray offered the invocation and led the Pledge of Allegiance.

In Re: Public Participation

Richard Altice, Hampden District, stated he attended the School Board meeting where it was announced they would use leftover funds to finance reconstruction of the football stadium. He stated he understood the agreement in 2008 that leftover money was to be returned to the taxpayers. He stated a stadium is a luxury and should be funded by voluntary donations rather than use the tax money.

Joe Grace stated his concerns regarding national security and requested the Board prepare for a loss of federal and state government.

Kenneth Jackson, Lockett District, stated he requested information five months ago regarding a road and sewer and water system that is being put into the Industrial Park, and the jobs created, proposed tax revenue and proposed cost to the County. He said he has not received an answer except that he still owes for

a previous FOIA request. He then questioned the transfer of three properties to be relocated within the Town boundaries, stating the County would lose much needed revenue from the taxes.

Supervisor Timmons stated the taxes will still come to the County for those properties; moving the properties within the town boundary does not change that.

Mr. Jackson stated his support for Dr. McWee for School Board; he stated the school board can apply for grants to help the schools. He stated he was told that color plays a part in the selection but it must be based on qualifications. He said he wants a meeting for the chance to hear from the candidates.

Supervisor Wilck stated there have been meetings and public hearings to hear from the candidates. Mr. Jackson stated a lot of the meetings are not known. He requested bi-weekly meetings of the Board.

Supervisor Timmons stated there have been public hearings to hear from the School Board candidates. He then stated the road, water and sewer into the Industrial Park will have no county funds applied to that project; that is State funds through grants that are available to the County. If this County doesn't apply for and receive them, the funds would go to another county. In order to get some of this County's tax money back, the County must apply for it and then the grant funding must be used for that designated purpose. In this case, the designated purpose is for the upgrade to the Industrial Park; it cannot be used for anything else, and if it is, the money needs to be paid back to the State.

Mr. Jackson asked if there is a proposed business going in. Supervisor Timmons stated there is not, not at this time; he said he told Mr. Jackson that when he first asked the question. This is being built for the future and there will likely be a building put out there owned by the County, as an investment by the County trying to entice someone to come in.

Bemeché Hicks, Lockett District, expressed his concern regarding a lack of economic development in the County, and the Board not promoting and working with developers to do so. He stated the Board needs to run the County and not be micro-managed by the Town Council; virtually all the businesses are placed in the Town of Farmville and not in the County except for Lowe's and Tri-Boro, which did not hire all of the employees it should have. He said the citizens must go to town and pay the high taxes placed on fast food places and other entities to keep the Town on survival mode. The County must act as a cohesive Board for the citizens and not the chosen few. Mr. Hicks then stated the Board should work with the Town and region but done so the County can be developed for the citizens as a whole. Mr. Hicks then stated the County needs

recreation for the children and adults for all districts, for all citizens, not parks that are geared to just one sector of people or that you feel uncomfortable attending because of the atmosphere it portrays. He asked why the County has not helped the State Park division to put in pools and waterparks for the summer. He said the County needs a community center for the citizens to use for functions, or each district needs one such as the one Virso has. He said he sees people retiring with high salaries on taxpayers' money. He said he would not mind paying more taxes if the citizens could see a return on them and not just see the money being funneled into special interest organizations, companies, departments and those who operate them to get higher salaries, but the citizens get less. He asked what is the plan to make this happen, and asked when the Board will start operating in the best interest of the citizens, and when will the citizens see tax dollars at work for the citizens of the County.

In Re: Board of Supervisors Comments

Supervisor Timmons and Supervisor Townsend welcomed all and thanked all for their attendance.

Supervisor Wilck requested the Board and County staff purchase locally.

Supervisor Cooper-Jones stated she hopes the citizens see the progress being made in the County.

In Re: Consent Agenda

On motion of Supervisor Cooper-Jones, seconded by Supervisor Wilck, and carried:

| | | |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck | Nay: None |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

the Board accepted the Treasurer's Report for April 2016; the minutes of the meetings held May 10, 2016 and May 31, 2016; Accounts and Claims; Salaries; and appropriations as follows:

| FY 2016 Budget Amendment | | | | | | |
|--------------------------|------|-------|--------|--------------------------|----------|----------|
| REV/EXP | FUND | DEPT | OBJECT | DESCRIPTION | DEBIT | CREDIT |
| 3 (Rev) | 100 | 23000 | 0080 | Technology Trust Fund | | \$ 1,162 |
| 4 (Exp) | 100 | 21600 | 5880 | Circuit Court Clerk –TTF | \$ 1,162 | |
| | | | | | | |

Prince Edward Treasurer's Report - April 2016

| Name of Bank | Bank Balance | Available Balance |
|------------------------------------|---------------------|--------------------------|
| Benchmark Pooled Fund Account | 11,537,719.56 | 11,537,719.56 |
| Wells Fargo Social Services | 97,852.13 | 97,852.13 |
| Bank of America School Fund | 92,427.31 | 92,427.31 |
| Bank of America Food Service | 4,425.06 | 4,425.06 |
| Benchmark School Fund | 61,718.31 | 61,718.31 |
| Benchmark Food Service | 352,203.21 | 352,203.21 |
| TOTAL | | 122,146,345.58 |
| Certificates of Deposit | | |
| Benchmark | | 357,397.98 |
| Citizens Bank Recreation | | 16,518.43 |
| Farmers Bank | | 434,112.82 |
| TOTAL | | 808,029.23 |
| GRAND TOTAL | | 12,954,374.81 |

BOARD OF SUPERVISORS

| | | | |
|-----------------------------------|---------------------|--------|----------|
| VEPGA | Energy negotiations | | 163.00 |
| Farmville Newsmedia Business Card | Advertising | | 1,886.00 |
| | Meals / snacks | 253.28 | |
| | Training | 350.00 | 603.28 |
| Sarah E. Puckett | Meals | | 133.60 |

COUNTY ADMINISTRATOR

| | | | |
|---------------------------------|---------------------|----------|----------|
| Business Card | UPS | 12.94 | |
| | Software / supplies | 117.71 | 130.65 |
| US Cellular | Phone | | 138.06 |
| Sarah E. Puckett | Mileage / tolls | 206.50 | |
| | Meals | 25.77 | |
| | Gas | 10.00 | 242.27 |
| VEMA | Dues | | 75.00 |
| Business Data of Virginia, Inc. | Norton update | 59.90 | |
| | AP/PR checks | 2,003.03 | 2,062.93 |
| Matthew Bender & Company, Inc. | Session summary | | 95.08 |

COMMISSIONER OF REVENUE

| | | | |
|-----------------------|----------------|--------|--------|
| Farmville Newsmedia | Advertising | | 266.52 |
| Treasurer of Virginia | Online service | | 76.86 |
| Key Office Supply | Post-it flags | 9.78 | |
| | Copy paper | 119.80 | 129.58 |

| <u>TREASURER</u> | | |
|---------------------------|-------------------|--------|
| Benchmark Community Bank | Payflow / Paypal | 7.50 |
| Treasurer of Virginia | Online service | 78.86 |
| BAI Treasurers User Group | Dues | 500.00 |
| Key Office Supply | Office supplies | 8.78 |
| | Greenbar paper | 230.36 |
| | Calculator ribbon | 22.53 |
| | HP cartridge | 82.99 |
| | | 344.66 |
| Bank of America | Analysis fee | 850.26 |

| <u>INFORMATION TECHNOLOGY</u> | | |
|---------------------------------|------------------------------|----------|
| Business Data of Virginia, Inc. | Contract agreement | 3,700.00 |
| | Travel expense | 1,375.00 |
| BAI Municipal Software | Annual maintenance | 4,742.00 |
| | Printer maintenance contract | 79.00 |
| ComputerPlus Sales / Service | | 227.72 |

| <u>ELECTORAL BOARD AND OFFICIALS</u> | | |
|--------------------------------------|-------------------|--------|
| Key Office Supply | Copy paper / tape | 153.95 |

| <u>CIRCUIT COURT</u> | | |
|----------------------|-----------------|--------|
| Key Office Supply | Office supplies | 33.65 |
| Donald C. Blessing | Reference book | 193.75 |

| <u>GENERAL DISTRICT COURT</u> | | |
|-------------------------------|-------|-------|
| US Cellular | Phone | 24.00 |

| <u>CLERK OF THE CIRCUIT COURT</u> | | |
|------------------------------------|------------------|--------|
| CenturyLink | Phone | 48.55 |
| Machelle J. Eppes | Mileage | 81.22 |
| | Meals | 47.93 |
| | Lodging | 267.00 |
| | | 396.15 |
| Virginia Court Clerk's Association | Annual dues | 470.00 |
| Caskie Graphics, Inc. | Fiduciary files | 296.73 |
| Key Office Supply | Laser cartridges | 449.85 |
| | Copy paper | 193.88 |
| T&N Printing | Plats | 643.73 |
| | | 33.00 |

| <u>LAW LIBRARY</u> | | |
|--------------------------------|----------------------|--------|
| AT&T | Phone | 43.04 |
| CenturyLink | Phone | 40.83 |
| Relx Inc., DBA LexisNexis | Monthly subscription | 268.00 |
| Matthew Bender & Company, Inc. | 2016 Session summary | 95.08 |
| | Rules 2016 RV11 | 63.93 |
| | | 159.01 |

| <u>COMMONWEALTH'S ATTORNEY</u> | | |
|--------------------------------|-------------------|--------|
| Treasurer of Virginia | IPad service | 131.22 |
| Megan Clark | Mileage | 119.83 |
| STEPS, Inc. | Shredding service | 35.00 |
| Jane Hensley | Transcripts | 75.40 |

| | | | |
|-----------------------------------|----------------------------|-----------|----------|
| Compro Computers | Monitors (4) | | 659.80 |
| | <u>SHERIFF</u> | | |
| Medtox Laboratories, Inc. | Drug testing | | 50.00 |
| East End Motor Company, Inc. | ABS Module | 762.99 | |
| | Mount / balance tires | 34.00 | |
| | Oil change / washer tank | 410.10 | |
| | Inspection | 16.00 | |
| | Tires | 544.25 | |
| | Fog light bulb | 38.14 | |
| | Headlight bulb | 18.00 | 1,823.48 |
| Express Care | Oil change | 819.08 | |
| | Air filter | 22.99 | 842.07 |
| Grant's Glass | Windshield repair | | 50.00 |
| Kenbridge Tire & Auto | Calibrations | | 275.00 |
| Business Card | Service contract | 134.10 | |
| | Postage | 54.36 | |
| | Meals | 131.93 | |
| | Cards | 13.98 | |
| | Gas | 101.65 | |
| | Voice recorder / batteries | 1,699.98 | 2,136.00 |
| Treasurer of Virginia | VCIN | | 52.74 |
| Kinex Networking Solutions | Remote data backup | | 19.95 |
| CenturyLink | Phone | 10.36 | |
| | VCIN | 7.97 | 18.33 |
| US Cellular | Phone | | 851.76 |
| Andy Cary | Meals | | 80.30 |
| Kimberly Hartwell | Meals | | 24.11 |
| Farmville Printing | Envelopes | | 692.60 |
| Key Office Supply | Folders | 261.69 | |
| | Card file | 26.99 | |
| | USB adaptor | 14.95 | |
| | Stool | 269.00 | |
| | Desk / chair | 1,207.00 | |
| | Chairs | 1,177.98 | 2,957.61 |
| Staples Advantage | Office supplies | | 403.96 |
| Walmart Community / RFCSLLC | Coffee / creamer / sugar | 46.02 | |
| | Creamer / sugar / cups | 31.57 | |
| | Condiments / plates | 19.51 | 97.10 |
| Southside Electric Cooperative | Virso Community Center | | 9.47 |
| O. O. Stiff, Inc. | 5.5 Month service | | 467.97 |
| Chris Joyner | Headlight | | 28.20 |
| DMV | Special ID | | 20.00 |
| Southern Police Equipment Company | Mag charger battery | | 70.99 |
| Creative Monogramming | Uniforms | | 114.00 |
| Premium Marketing & Sales | Badge | 94.45 | |
| | Name badges / cases | 675.80 | 770.25 |
| Quality Uniform Company, Inc. | Uniforms | 7,209.00 | |
| | Uniform patches | 825.00 | 8,034.00 |
| Commtronics of Virginia | Base / antenna system | 14,400.00 | |

| | | | |
|--------------------|--------------------|----------|-----------|
| | Radios & batteries | 2,497.52 | 16,897.52 |
| Signs @ Work, Inc. | Decals | | 750.00 |

FARMVILLE VOLUNTEER FIRE DEPARTMENT

| | | | |
|-----------------------------------|-----------------|--------|--------|
| Fire Protection Equipment Company | HUD transmitter | | 489.69 |
| Key Office Supply | Ink cartridges | | 39.98 |
| Municipal Emergency Services | Adapter | 188.28 | |
| | Axe handles | 50.65 | 238.93 |

RICE VOLUNTEER FIRE DEPARTMENT

| | | | |
|-------------------------|------------------|--|----------|
| C. W. Williams | Turn-out gear | | 2,173.09 |
| Dominion Virginia Power | Electric service | | 249.75 |

PROSPECT VOLUNTEER FIRE DEPARTMENT

| | | | |
|-------------------------------------|--------|--|--------|
| Prince Edward County Public Schools | Diesel | | 177.76 |
|-------------------------------------|--------|--|--------|

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

| | | | |
|------------------------------------|-----------------------------------|--|----------|
| Cyrus Pest Control Company | Exterminating service (April-May) | | 90.00 |
| Darlington Heights Fire Department | Concrete drive | | 9,350.00 |
| Southside Electric Cooperative | Electric service | | 531.84 |
| Travelers - RMD | Workers comp | | 525.00 |

PAMPLIN VOLUNTEER FIRE DEPARTMENT

| | | | |
|---------------------------------|-----------------------|----------|----------|
| AT&T | Phone | | 42.73 |
| C. W. Williams | Vehicle repair | 1,109.46 | |
| | Helmets | 5,291.97 | |
| | Chrome cap w/ chain | 94.47 | 6,495.90 |
| Dodson Pest Control | Exterminating service | | 684.00 |
| Fire & Safety Equipment Company | Light | 304.96 | |
| | Gas detector | 880.63 | 1,185.59 |
| Jamerson Building Supply | Paint / supplies | | 70.42 |
| Pamplin Exxon | Fuel | | 223.38 |
| Verizon | Phone | | 130.22 |
| Dominion Virginia Power | Electric service | | 302.98 |

MEHERRIN VOLUNTEER FIRE DEPARTMENT

| | | | |
|--------------------------|------------------|--------|----------|
| Parker Oil Company, Inc. | Diesel | 918.54 | |
| | Propane | 145.38 | 1,063.92 |
| Verizon | Phone | | 371.99 |
| Dominion Virginia Power | Electric service | | 279.53 |

EMERGENCY SERVICES

| | | | |
|---------------|----------------|--|--------|
| Timmons Group | 911 Addressing | | 270.00 |
|---------------|----------------|--|--------|

REGIONAL JAIL & DETENTION

| | | | |
|------------------------------------------------|-----------------------|--|-----------|
| Irongate Boundary Management | Electronic monitoring | | 3,676.25 |
| Piedmont Regional Juvenile Detention Center | Juvenile detention | | 13,050.00 |

BUILDING OFFICIAL

| | | |
|-------------------------|----------------------|--------|
| East End Chevron | Oil change | 39.58 |
| Fisher Auto Parts, Inc. | Oxygen sensor | 48.79 |
| Rod & Staff, LLC | Oxygen sensor & fuse | 169.24 |
| US Cellular | Phone | 24.00 |

ANIMAL CONTROL

| | | |
|------------------------------|--------------------------|----------|
| East End Motor Company, Inc. | Inspection | 16.00 |
| Dominion Virginia Power | Electric service | 134.45 |
| CenturyLink | Phone | 99.15 |
| US Cellular | Phone | 74.75 |
| Jennifer Kingsley, DVM | Euthanasia certification | 100.00 |
| NAPA of Farmville | Oil & filters | 80.86 |
| Galls, LLC | Uniforms | 1,028.67 |
| Pairet's, Inc. | Caps | 80.00 |

MEDICAL EXAMINER

| | | |
|-----------------------|---------|-------|
| Treasurer of Virginia | Coroner | 60.00 |
|-----------------------|---------|-------|

REFUSE DISPOSAL

| | | | |
|--------------------------------|------------------------|-----------|-----------|
| Resource International | Groundwater monitoring | 18,149.01 | |
| | Misc. work tasks | 2,009.25 | |
| | Storm water compliance | 1,057.25 | 21,215.51 |
| C & L Machine & Welding | Repair compactor | 1,861.25 | |
| | Repair tarp bracket | 600.80 | 2,462.05 |
| Lowe's | Bug spray / mouse trap | 32.08 | |
| | Rake / shovel | 48.41 | 80.49 |
| Cavalier Equipment Corporation | Tarp for hook-lift | | 737.02 |
| East End Motor Company, Inc. | Patched tire | 32.99 | |
| | Tire | 495.83 | 528.82 |
| NAPA of Farmville | Def | | 29.97 |
| Republic Services #974 | Trash collection | | 396.93 |
| Wright's Excavating, LLC | Landfill operation | | 48,093.75 |
| Emanuel Tire of Virginia | Tire recycling | | 2,029.20 |
| STEPS, Inc. | Recycling fee | | 2,033.84 |
| Southside Electric Cooperative | DH site | 55.43 | |
| | Virso site | 103.18 | 158.61 |
| Dominion Virginia Power | Rice site | 94.34 | |
| | Cell C pump station | 13.33 | |
| | Green Bay site | 54.76 | |
| | Leachate pump | 277.23 | |
| | Worsham site | 53.12 | |
| | Prospect site | 57.66 | |
| | Scalehouse | 44.01 | |
| | Landfill site | 24.01 | 618.46 |
| AT&T | Phone | | 87.23 |
| CenturyLink | Phone | | 460.94 |
| US Cellular | Phone | | 24.00 |
| Verizon | Phone | | 131.34 |
| O. O. Stiff, Inc. | Monthly service | | 702.50 |

| | | |
|-------------------------------------|--------|----------|
| Prince Edward County Public Schools | Diesel | 1,294.82 |
|-------------------------------------|--------|----------|

GENERAL PROPERTIES

| | | | |
|-------------------------------------|--------------------------------|-----------|-----------|
| Dodson Brothers Exterminating | Pest control - Cannery | 38.00 | |
| | Pest control - Worsham | 38.00 | |
| | Pest control - SCOPE | 38.00 | |
| | Pest control - CH | 85.00 | |
| | Pest control - Visitors Center | 38.00 | 237.00 |
| Fire Sprinkler, Ltd. | Annual service contract | | 1,500.00 |
| Hudson-Payne Electronics | Fire alarm testing | | 650.00 |
| Land Tech Group of Virginia | 50% Deposit | | 1,500.00 |
| Southside Electric Cooperative | SRR lights | | 30.02 |
| Dominion Virginia Power | Roy Clark monument | 12.34 | |
| | SCOPE Building | 134.38 | |
| | Courthouse | 10,928.34 | |
| | Sheriff Department shed | 6.59 | |
| | Worsham Clerk office | 27.15 | |
| | Lights at Rice | 111.00 | |
| | Ag building | 797.75 | |
| | Shop | 39.15 | 12,056.70 |
| Town of Farmville | Water & sewer | | 166.52 |
| AT&T | Phone | | 43.03 |
| CenturyLink | Phone | | 217.44 |
| US Cellular | Phone | | 123.56 |
| O. O. Stiff, Inc. | Monthly service | | 100.00 |
| Diamond Paper Company | Janitorial supplies | | 1,208.62 |
| Unifirst Corporation | Janitorial supplies | | 121.98 |
| Walmart Community / RFCSLLC | Janitorial supplies | | 75.15 |
| Ayers Building & Supply Company | Sink strainer / tube | | 9.38 |
| Farmville Wholesale Electric | Lightbulbs | | 38.70 |
| Grainger | Tone generator | | 104.10 |
| Lowe's | Thermometer | 9.49 | |
| | Drain cleaner / saw blades | 33.94 | |
| | Gloves | 12.33 | |
| | Lumber | 27.78 | |
| | Paint / caulk / bolts | 95.90 | |
| | Landscape cloth / tarp | 47.67 | |
| | Lightbulbs | 25.63 | |
| | Nozzle | 33.23 | |
| | Return | -36.96 | |
| | Locknuts | 2.28 | 251.29 |
| NAPA of Farmville | Belts | | 23.38 |
| Rod & Staff, LLC | Angle iron | | 171.00 |
| Cintas Corporation #524 | Uniform rental | | 391.91 |
| Prince Edward County Public Schools | Diesel | | 218.16 |
| East End Motor Company, Inc. | Mower tire tube | | 18.49 |
| Haley Auto Mall | Inspection | | 16.00 |

CANNERY

| | | |
|---------------------|------------------|----------|
| Virginia Food Works | Contract payment | 2,916.67 |
|---------------------|------------------|----------|

| | | |
|----------------------------------|---------------------------|----------|
| Southside Electric Cooperative | Electric service | 299.67 |
| CenturyLink | Phone | 243.27 |
| Key Office Supply | Ink cartridge | 30.54 |
| Can Corporation of America, Inc. | Cans & lids | 4,150.63 |
| Patty Gulick | Stools / airhose / pliers | 172.60 |
| Hubert Company | Cut bds / thermometers | 210.98 |
| Virginia Department of Taxation | Sales use tax on cans | 219.97 |

CHAPTER X BOARD

| | | |
|---------------------------|---------------------|-----------|
| Crossroads Services Board | 4th Quarter support | 15,000.00 |
|---------------------------|---------------------|-----------|

COMPREHENSIVE SERVICES ACT

| | | |
|----------------------------------------|----------------------|-----------|
| Accurate Interpretation | Foster care | 400.00 |
| Bear Creek Academy | Professional service | 3,300.00 |
| Blue Ridge Autism & Achievement Center | Professional service | 5,510.00 |
| Rescare / Braley & Thompson | Professional service | 6,030.00 |
| Center for Pediatric Therapies | Professional service | 880.00 |
| Centra Health | Professional service | 28,930.00 |
| Elk Hill | Professional service | 3,400.00 |
| Family & Community Support | Professional service | 2,400.00 |
| Grafton School, Inc. | Professional service | 30100 |
| Hallmark Youthcare - Richmond | Professional service | 396.00 |
| Ifetayo Imanchinello | Foster care | 2,085.00 |
| Keystone Newport News, LLC | Professional service | 6,650.00 |
| Ashley Long | Foster care | 4,222.00 |
| Mountain Youth | Professional service | 2,625.00 |
| Northstar Academy, Inc. | Professional service | 3,340.00 |

MUSEUMS

| | | |
|--------|--------|-------|
| Lowe's | Return | 76.77 |
|--------|--------|-------|

PLANNING

| | | | |
|--------------------------|--------------------|--------|--------|
| Donald B. Gilliam | Commission meeting | 100.00 | |
| | Mileage | 21.60 | 121.60 |
| Preston Hunt | Commission meeting | 100.00 | |
| | Mileage | 21.60 | 121.60 |
| Timothy Mark Jenkins | Commission meeting | 100.00 | |
| | Mileage | 11.88 | 111.88 |
| Robert M. Jones | Commission meeting | 100.00 | |
| | Mileage | 5.40 | 105.40 |
| Robert Christopher Mason | Commission meeting | 100.00 | |
| | Mileage | 9.72 | 109.72 |
| John W. Peery, Jr. | Commission meeting | 100.00 | |
| | Mileage | 1.62 | 101.62 |
| John C. Prengaman | Commission meeting | 100.00 | |
| | Mileage | 5.40 | 105.40 |
| John F. Townsend, III | Commission meeting | 100.00 | |
| | Mileage | 8.10 | 108.10 |
| Brett Von Cannon Watson | Commission meeting | 100.00 | |
| Farmville Newsmedia | Advertising | 143.50 | |

| | | | |
|----------------------------|------------------------------------|--------|--|
| US Cellular | Phone | 56.76 | |
| Key Office Supply | Pens / clips / folders / envelopes | 223.64 | |
| Walmart Community /RFCSLLC | Flash drives | 27.93 | |

ECONOMIC DEVELOPMENT

| | | | |
|--------------------|-----------|--------|--------|
| Business Card | Postage | 100.84 | |
| | Meals | 66.79 | 167.63 |
| Sharon Lee Carney | Mileage | | 163.62 |
| Farmville Printing | Envelopes | | 141.35 |

TOURISM

| | | | |
|-------------------------|------------------|--|--------|
| Dominion Virginia Power | Electric service | | 150.47 |
| Town of Farmville | Water & sewer | | 48.42 |
| Business Card | UPS | | 9.26 |
| CenturyLink | Phone | | 354.71 |
| Magi Van Eps | Meal | | 11.79 |

COOPERATIVE EXTENSION OFFICE

| | | | |
|-------------|-------|--|--------|
| CenturyLink | Phone | | 107.78 |
|-------------|-------|--|--------|

GENERAL EXPENSE

| | | | |
|-------------------------------|-------|--|----------|
| Lumos Networks | Phone | | 2,796.12 |
| Petroleum Traders Corporation | Gas | | 2,433.29 |

CAPITAL PROJECTS

| | | | |
|---------------------------------|---------------------------|--|-----------|
| Business Data of Virginia, Inc. | Software / domain renewal | | 89.99 |
| Compro Computers | Printers | | 554.92 |
| Teamcraft Roofing, Inc. | Courthouse roofing work | | 50,000.00 |
| W. W. Associates, Inc. | Cannery planning grant | | 6,000.00 |

DEBT SERVICE

| | | | |
|-------------------------|------------------|--|-----------|
| SCOPE / Meals on Wheels | Building payment | | 12,000.00 |
|-------------------------|------------------|--|-----------|

SCHOOL CONSTRUCTION FUND

| | | | |
|-------------------|--------------------|--|----------|
| Dunlap & Partners | Roofing inspection | | 1,300.00 |
|-------------------|--------------------|--|----------|

LANDFILL CONSTRUCTION FUND

| | | | |
|------------------------|---------------------|----------|----------|
| Resource International | Cell E bidding serv | 1,302.50 | |
| | CQA Cell E Bidding | 508.00 | 1,810.50 |

WATER FUND

| | | | |
|-------------------|-------|--|--------|
| Town of Farmville | Water | | 209.55 |
|-------------------|-------|--|--------|

SEWER FUND

| | | | |
|-------------------------|------------|--|-------|
| Dominion Virginia Power | Sewer pump | | 39.18 |
|-------------------------|------------|--|-------|

RETIREMENT BENEFIT FUND

| | | | |
|----------------|-----------------|--|----------|
| Vicki K. Johns | Retiree benefit | | 1,129.00 |
|----------------|-----------------|--|----------|

PIEDMONT COURT SERVICES FUND

| | | | |
|---------------------------------|----------------------------|--------|----------|
| Redwood Toxicology Lab | Drug tests | | 772.22 |
| Alere Toxicology Service, Inc. | Drug testing | | 97.40 |
| ServiceMaster | Clean carpets | | 450.00 |
| Southern Copier Sales & Service | Maintenance contract | | 300.00 |
| Farmville Herald | Advertising | | 105.60 |
| Southside Messenger | Advertising | | 48.00 |
| Dominion Virginia Power | Electric service | | 282.48 |
| CenturyLink | Phone | | 63.48 |
| Lumos Networks | Phone | | 297.01 |
| SRP Corporation, LLC | Rent | | 2,500.00 |
| Stacy Ayers | Mileage | | 51.84 |
| Connie Stimpson | Mileage | 11.50 | |
| | Safe / stool / supplies | 371.06 | 382.56 |
| Jessica Harding | Mileage | 73.44 | |
| | Newspapers | 2.00 | 75.44 |
| Renee T. Maxey | Mileage | 131.85 | |
| | Planner | 16.79 | 148.64 |
| Ashley Nash | Mileage | | 281.88 |
| Megan Newman | Mileage | | 273.24 |
| Joshua Williams | Mileage | | 135.54 |
| Fred Pryor Seminars | Seminar registration | | 297.00 |
| Prince Edward County Treasurer | Training | | 60.00 |
| VCCJA | Registration | | 675.00 |
| CMI, Inc. | Alco-sensor / mouthpiece | | 400.00 |
| Key Office Supply | Stamp rack | 9.49 | |
| | 2-Drawer file | 355.99 | |
| | Receipt books / clipholder | 234.48 | |
| | Copy paper | 911.60 | |
| | Chairs | 617.98 | |
| | Mobile file | 179.95 | |
| | Hole punch / dispenser | 40.30 | |
| | Printer | 376.88 | |
| | Nameplate | 12.00 | |
| | Security box | 64.19 | |
| | Desk | 404.00 | 3,206.86 |
| PAS International, Inc. | Mouthpieces | 48.47 | |
| | Calibrate alco-sensor | 42.42 | 90.89 |
| Patterson Medical Supply | Infectious waste bags | | 41.45 |
| Phelps Locksmith Service | Replace locks / keys | | 106.50 |
| Quill Corporation | Shredder / labels / towels | | 250.43 |
| STEPS, Inc. | Shredding service | | 96.00 |
| Business Data of Virginia, Inc. | Software | | 399.00 |
| Kinex Networking Solutions | Remote backup | | 130.00 |
| Quill Corporation | Card files | | 131.18 |

In Re: Appropriation of FY17 Prince Edward County Budget

Mr. Bartlett stated that on April 28, 2016, the Board of Supervisors approved the FY17 Budget for Prince Edward County. The resolution adopted on that date listed a total budget of \$51,983,395 which included a School budget of \$24,887,185 and a School Cafeteria budget of \$1,088,427. He added that the amounts are presented by department and fund; he stated the Board will make the amendment in July for the SVCC appropriation.

Supervisor Gray made a motion, seconded by Supervisor Townsend, to approve the Annual Resolution of FY17 Appropriations and to appropriate the FY17 Budget for each County Department and Fund; the motion carried unanimously:

| | | | |
|------|------------------------|------|------|
| Aye: | Pattie Cooper-Jones | Nay: | None |
| | Calvin L. Gray | | |
| | Robert M. Jones | | |
| | Odessa H. Pride | | |
| | Howard F. Simpson | | |
| | C. Robert Timmons, Jr. | | |
| | Jerry R. Townsend | | |
| | Jim R. Wilck | | |

**ANNUAL RESOLUTION OF APPROPRIATIONS
OF THE COUNTY OF PRINCE EDWARD
FOR THE FISCAL YEAR ENDING JUNE 30, 2017**

A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 2017 for the operating budget and the Capital Improvements Program for the County of Prince Edward, Virginia, and to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.

The Prince Edward County Board of Supervisors does hereby resolve on this 14th day of June 2016 that, for the fiscal year beginning on July 1, 2016, and ending on June 30, 2017, the following sections are hereby adopted.

- Section 1. The cost centers shown on the attached letter labeled FY 2016-2017 Appropriations are hereby appropriated from the designated estimated revenues as approved by the Board of Supervisors on April 28, 2016 for FY 2016-2017.
- Section 2. Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors, only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.
- Section 3. All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies and by Category.
- Section 4. The Social Services Board is separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the Social Services

Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within its respective funds in any amount.

- Section 5. The School Board is separately granted authority for implementation of the appropriated funds for their respective operations. Appropriations for the School Board are by Category. By this resolution the School Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within or between a category.
- Section 6. The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to another within the same Fund with the exception of Constitutional Officers for the efficient operation of government. Transfers into or out of a department of a Constitutional Officer requires prior approval of the Board of Supervisors.
- Section 7. All outstanding encumbrances, both operating and capital, at June 30, 2016 shall be re-appropriated to the FY1027 fiscal year to the same cost center and account for which they are encumbered in the previous year.
- Section 8. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects, or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee and submitted to the Board of Supervisors for final approval. Such funds must be applied to the purpose for which they were originally approved.
- Section 9. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance, resolution or other action changes or eliminates the appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2016 and appropriations as they are made in the FY 2017 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase of \$10,000.00 as long as funds are available from the funding sources and approve all change orders for reduction of contracts.
- Section 10. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate action, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between departments and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2016 and appropriations in the FY 2017 Budget.
- Section 11. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the Federal Government to the level approved by the responsible state or federal agency.

- Section 12. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds as deemed necessary up to amounts budgeted or in accordance with any existing bond resolutions that specify the manner in which transfers are made.
- Section 13. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance. The Treasurer is authorized and directed to credit all interest received from the investment of all County funds to the General fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E.Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.
- Section 14. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing policy and applicable state statutes.
- Section 15. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.
- Section 16. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors for information not less frequently than monthly.
- Section 17. Subject to the qualifications contained in this resolution, all appropriations are declared to be maximum, conditional and proportionate appropriations – the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.
- Section 18. All revenues received by an agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board without the consent of the Board of Supervisors being first obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.
- Section 19. Allowances out of any of the appropriations made in this ordinance by any or all County departments, commissions, bureaus, or agencies under the financial control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the same rate as that established by the internal revenue service and shall be subject to change by the County Administrator from time to time to maintain like rates.

Section 20. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this ordinance shall be and the same are hereby repealed.

Section 21. This ordinance shall become effective on July 1, 2016.

Listed below are the appropriations for each County Department and Fund:

| | <u>FUND AND FUNCTION</u> | <u>AMOUNT</u> |
|-------|-----------------------------------|---------------|
| | <u>General Fund</u> | |
| 11010 | Board of Supervisors | \$ 125,225 |
| 12110 | County Administrator | 514,967 |
| 12210 | Legal Services | 47,035 |
| 12240 | Independent Auditor | 42,988 |
| 12310 | Commissioner of Revenue | 289,947 |
| 12320 | Assessor | 14,000 |
| 12410 | Treasurer | 333,652 |
| 12510 | Information Technology | 87,253 |
| 13100 | Electoral Board & Officials | 40,520 |
| 13200 | Registrar | 92,763 |
| 21100 | Circuit Court | 54,916 |
| 21200 | General District Court | 7,450 |
| 21300 | Magistrates | 3,525 |
| 21600 | Clerk of Circuit Court | 508,688 |
| 21800 | Law Library | 6,000 |
| 22100 | Commonwealth's Attorney | 568,383 |
| 22200 | Victim Witness Assistance Program | 67,913 |
| 31200 | Sheriff | 1,923,843 |
| 31201 | Sheriff – Courts | 383,912 |
| 32200 | Volunteer Fire Departments | 536,600 |
| 32300 | Ambulance & Rescue Squad | 84,000 |
| 32400 | Forest Fire Prevention | 12,000 |
| 32500 | Emergency Services | 45,415 |
| 33200 | Regional Jail/Juvenile Detention | 1,285,000 |
| 34100 | Building Official | 55,360 |
| 35100 | Animal Control | 119,052 |
| 35300 | Medical Examiner | 500 |
| 42300 | Refuse Disposal | 1,200,382 |
| 42600 | Litter Control | 7,452 |
| 42610 | Sandy River Reservoir | 8,000 |
| 43200 | General Properties | 648,919 |
| 43400 | Cannery | 80,986 |
| 51100 | Health Department | 162,734 |
| 52500 | Crossroads Services Board | 60,000 |
| 53500 | Comprehensive Services Act | 1,103,000 |
| 53501 | Other Welfare/Donations | 69,533 |
| 68100 | Contributions to Colleges | 6,750 |
| 71100 | Parks & Recreation | 63,000 |
| 72200 | Museums | 9,000 |
| 73500 | Public Library | 204,663 |
| 81100 | Planning | 191,502 |
| 81200 | Community Development | 48,850 |
| 81500 | Economic Development | 66,840 |

| | | |
|---------------------------|------------------------------|----------------------|
| 81600 | Tourism | 84,189 |
| 82300 | Flood & Erosion Control | 6,000 |
| 82400 | Soil & Water Conservation | 11,840 |
| 83500 | Cooperative Extension Office | 67,420 |
| 91000 | General Expense | 168,026 |
| 93000 | Transfers Out | 9,308,514 |
| 94000 | Capital Projects | 22,000 |
| 95000 | Debt Service | 876,645 |
| TOTAL GENERAL FUND | | \$ 21,727,152 |

Forfeited Assets Fund \$ 0.00
(To be expended only on order of the Board of Supervisors)

Recreation Fund \$ 6,000
(To be expended only on order of the Board of Supervisors)

CDA Special Levy Fund \$ 110,709
(To be expended only on request of the Poplar Hill CDA)

Granite Falls CDA \$ 1,551
(To be expended only on order of the Granite Falls CDA)

D.A.R.E. Fund \$ 0.00
(To be expended only on order of the Board of Supervisors)

Welfare Fund \$ 2,838,685
(To be expended only on order of the Social Services Board)

School Fund
(To be expended only on order of the School Board)

| | |
|--------------------------------------------|----------------------|
| 61000 – Instruction | \$17,982,676 |
| 62000 – Administration, Health, Attendance | 1,517,144 |
| 63000 – Pupil Transportation | 1,882,742 |
| 64000 – Operation & Maintenance | 1,669,023 |
| 66000 – Facilities | 150,000 |
| 67000 – Debt Service | 599,330 |
| 68000 – Technology | 1,086,270 |
| Total | \$ 24,887,185 |

School Cafeteria Fund \$ 1,088,427
(To be expended only on order of the School Board)

Landfill Construction Fund \$ 304,000
(To be expended only on order of the Board of Supervisors)

Water Fund \$ 301,613

Sewer Fund \$ 116,800

Retiree Benefits Fund \$ 13,819
(To be expended only on order of the Board of Supervisors)

| | | |
|------------------------------------------------------------|-----------|-------------------|
| <u>Economic Development Fund</u> | \$ | 23,368 |
| (To be expended only on order of the Board of Supervisors) | | |
| <u>Revenue Sharing Fund – VDOT</u> | \$ | 0.00 |
| (To be expended only on order of the Board of Supervisors) | | |
| <u>Piedmont Court Services Fund</u> | \$ | 564,086 |
| (To be expended only on order of the Board of Supervisors) | | |
| TOTAL | | |
| APPROPRIATIONS | \$ | 51,983,395 |

The Treasurer is authorized and directed to transfer from the General Fund to the Welfare Fund, School Fund, and Retiree Benefits Fund such sums as may be needed to meet the foregoing appropriations. The Treasurer is authorized and directed to credit all interest received from the investment of all county funds to the General Fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.

Supervisor Timmons questioned the necessity of the Board to approve the School making adjustments to their budget categories. Mr. Bartlett said that is included in Section 5 of the Resolution and the Schools would have to come back to the Board.

In Re: Courthouse Landscape Design

To prepare for the Vice-Presidential Debate in October, the Board of Supervisors has decided to improve the appearance of the outside of the Courthouse grounds. The front steps have been re-caulked, the brickwork has been tuck pointed and the damaged part of the columns has been repaired.

On April 12, 2016, the Board agreed to hire LandTech to develop a landscape design for the Courthouse grounds. LandTech has completed the design and has provided two options for the front of the Courthouse. The Board was provided schematics of the entire design to include the two options.

Both designs maintain the current brick columns with the black chain that runs parallel to the sidewalk on Main Street. Both options call for the existing brick of the front walk to be removed and be replaced by new pavers that match what the Town has used. The main difference between the two options is one allows for secondary walkways using the existing pavers and running parallel to Main Street. At the

end of the secondary walks are the Light of Reconciliation Marker and the Granite Memorials. Benches are provided in this plan to allow seating.

The second design eliminates the secondary walks. The Light of Reconciliation Marker and the Granite Memorials would be moved close to the Main Street sidewalk. Existing pavers will be used to create small patios adjacent to the Marker and Memorials for the public to use.

A representative from LandTech presented and reviewed the two options, providing detail on placement of the options and plants used. She also stated a bronze casting of the County Seal may be added to the design.

Following the presentation, Supervisor Timmons stated the County is also in the process of evaluating Courthouse security measures; he stated if in that process they restrict access to all but one entrance on the north side, several of the other entrances would not be used, and the Board must consider that change. Discussion followed.

Mr. Bartlett stated the estimates provided are for all portions of the design.

Supervisor Timmons asked when the report from the consultant may be expected. Mr. Bartlett said it should be received within the next two to four weeks. Discussion followed.

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to table action until the County receives the information regarding the security plan for the Courthouse; the motion carried:

| | | |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones | Nay: None |
| | Calvin L. Gray | |
| | Robert M. Jones | |
| | Odessa H. Pride | |
| | Howard F. Simpson | |
| | C. Robert Timmons, Jr. | |
| | Jerry R. Townsend | |
| | Jim R. Wilck | |

Mr. Timmons asked how long it would take LandTech to come up with construction plans once the Board decides on action; the representative stated it would be approximately a week.

In Re: FY17 County Budget – Revisited

Mr. Bartlett stated that upon closer review, the Board may wish to eliminate the last sentence in Section 5 of the Annual Resolution of Appropriations of the County of Prince Edward for the Fiscal Year Ending June 30, 2017.

After some discussion, Supervisor Timmons made a motion, seconded by Supervisor Townsend, to strike the last sentence in Section 5 of the Annual Resolution of Appropriations of the County of Prince Edward for the Fiscal Year Ending June 30, 2017, to read as follows:

Section 5. The School Board is separately granted authority for implementation of the appropriated funds for their respective operations. Appropriations for the School Board are by Category. ~~By this resolution the School Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within or between a category.~~

The motion carried:

| | | | |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| Aye: | Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck | Nay: | None |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|

In Re: Public Hearing – Amendments to the County Precinct Ordinance

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the Amendments to the County Precinct Ordinance. Notice of this hearing was advertised according to law in the Friday, June 3, 2016 and Friday, June 10, 2016 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

At its May 10, 2016 meeting, the Board authorized a public hearing on amendments to the County Precinct Ordinance. Two of the County's eight election districts have more than one precinct: Buffalo District and Leigh District. Each of these voting Districts has two precincts. Election boundaries (voting districts or precincts) must be drawn using physical features (roads, creeks, etc.) that are discernible from the ground. Based on this legal requirement, the boundaries of the precincts in the Leigh District will require

minor changes in order to bring them into compliance. No changes are necessary on the precincts in the Buffalo District.

Chairman Simpson opened the public hearing.

There being no one wishing to speak, Chairman Simpson closed the public hearing.

Brian Butler, Deputy County Attorney, stated the ordinance had not been updated when the redistricting took place; this would ensure the ordinance lawfully complies. He added no one will vote for a new supervisor.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to approve the proposed amendments to the County Precinct Ordinance; the motion carried:

| | | | |
|------|------------------------|------|------|
| Aye: | Pattie Cooper-Jones | Nay: | None |
| | Calvin L. Gray | | |
| | Robert M. Jones | | |
| | Odessa H. Pride | | |
| | Howard F. Simpson | | |
| | C. Robert Timmons, Jr. | | |
| | Jerry R. Townsend | | |
| | Jim R. Wilck | | |

Sec. 42-31. – Boundary descriptions of election precinct areas.

- (a) Each of the county election districts, with the exception of districts 301 and 501, has one precinct. The boundaries for precinct districts 101, 201, 401, 601, 701 and 801 are the same as for the corresponding election districts described in this article.
- (b) Election district 501 has two precincts located within its boundaries. These are precincts 501 and 502. The boundary descriptions are as follows:
 - (1) Boundary description of precinct 501. Commencing at a point where Secondary Highway 667 (Bloomfield Road) intersects Secondary Highway 671 (County Line Road) at the Charlotte County line; thence in a northerly direction along said Secondary Highway 667 (Bloomfield Road) until it intersects Secondary Highway 699 (Carter Road); thence in an easterly direction along said Secondary Highway 699 (Carter Road) until it intersects with Carey Creek; thence in a northerly direction down said Carey Creek until it intersects with Buffalo Creek; thence in a northeasterly direction along said Buffalo Creek until it intersects Secondary Highway 648 (Hard Times Road) at Lockett Creek's confluence with Buffalo Creek; thence in a westerly and southwesterly direction along said Lockett Creek until said creek's point of beginning at the intersection of Secondary Highway 658 (Five Forks Road) and Secondary Highway 664 (Singleton Road); thence in a westerly and northwesterly direction along said Secondary Highway 658 (Five Forks Road) until it intersects U.S. Highway 460 until it intersects Secondary Highway 627 (Hixburg Road); thence in a southwesterly direction along the Appomattox County and Charlotte County line until said line intersects with Secondary Highway 671 (County Line Road); thence in an easterly and southeasterly direction along said Secondary Highway 671 (County Line Road) at the point of beginning, including all territory encompassed within said lines, and being further described as including Census Blocks; (Tract 9302) 22065, 23060-23062, 23068, 23069, 23072-23074, 23082; (Tract 9303) 1000, 1001, 1007-10011, 1018-1020, 1022, 1023-1034, 1038-1050, 1052-1091, 2018-2050, 3023, 2036, 3038, 3047, 3049, 3052-3082, 3093, 3094.

- (2) Boundary description of precinct 502. Commencing at a point where Buffalo Creek intersects Secondary Highway 658 (Five Forks Road); thence in an easterly direction along said Secondary Highway 658 (Five Forks Road) until it intersects with Secondary Highway 643 (Back Hampden-Sydney Road); thence in a northerly direction along said Secondary Highway 643 (Back Hampden-Sydney Road) until it intersects with Secondary Highway 642 (Germantown Road); thence in an easterly direction along Secondary Highway 642 (Germantown Road) until its intersection with Secondary Highway 628 (Commerce Road); thence in a northerly direction along Secondary Highway 628 (Commerce Road) until it intersects with U.S. Highway Bypass 15-460; thence in an easterly direction along said U.S. Highway Bypass 15-460 until it intersects Little Buffalo Creek; thence in a northerly direction along said Little Buffalo Creek until it intersects with the corporate limits of the Town of Farmville; thence in a westerly, northerly, northwesterly, and easterly direction along said corporate limits of the Town of Farmville until said corporate limits intersect with High Bridge Trail State Park (formerly Norfolk-Southern railroad tracks); thence in an easterly direction along High Bridge Trail State Park (formerly Norfolk-Southern railroad tracks) until it intersects with Buffalo Creek at the corporate limits of the town of Farmville; thence in a northeasterly direction along said Buffalo Creek and corporate limits until said Buffalo Creek enters the Appomattox River; thence in a westerly and northwesterly direction along said Appomattox River until it intersects U.S. Highway 15 (Sheppards Road); thence in a southeasterly direction along said U.S. Highway 15 (Sheppards Road) until it intersects with the U.S. Highway 15-460 Bypass; thence in a southeasterly direction along said U.S. Highway 15-460 Bypass until it intersects with the High Bridge Trail State Park (formerly the Norfolk-Southern railroad tracks); thence in a westerly direction along said High Bridge Trail State Park (formerly Norfolk-Southern railroad tracks) until said Park intersections with Secondary Highway 648 (Hard Times Road); thence in a southerly direction along Secondary Highway 648 (Hard Times Road) until it intersects Lockett Creek at Lockett Creek's confluence with Buffalo Creek; thence in a southerly direction along Buffalo Creek to the point of beginning, including all territory encompassed within said lines, and being further described as including Census Blocks; (Tract 9302) 11000-11034, 11044-11050, 11087, 11089, 11095, 11096, 11103-11108, 11110, 12034, 12035, 12038, 21040, 21073, 22029-22032, 22034-22038, 22058-22064, 22087, 22088, 22101.
- (c) Election District 301 has two precincts located within its boundaries. These are precincts 301 and 302. The boundary descriptions are as follows:
- 1) Boundary description of precinct 301. Commencing at a point where Secondary Highway 621 (Grape Lawn Road) intersects the Nottoway County line; thence proceeding in an westerly direction along said Secondary Highway 621 (Grape Lawn Road) until it intersects with Secondary Highway 641 (Williams Road); thence in a northwesterly direction along said Secondary Highway 641 (Williams Road) until it intersects Secondary Highway 612 (Sandy River Road); thence in a westerly direction along said Secondary Highway 612 (Sandy River Road) until it intersects with Secondary Highway 696 (Green Bay Road); thence in a northwesterly direction along said Secondary Highway 696 (Green Bay Road) until it intersects with Secondary Highway 636 (Poorhouse Road); thence in a northwesterly direction along said Secondary Highway 636 (Poorhouse Road) until it intersects with Secondary Highway 637 (Worsham Road); thence in a westerly direction along said Secondary Highway 637 (Worsham Road) until it intersects with Secondary Highway 630 (Old Ridge Road); thence in a northerly direction along said Secondary Highway 630 (Old Ridge Road) until it intersects Secondary Highway 628 (Zion Hill Road); thence in a westerly direction along said Secondary Highway 628 (Zion Hill Road) until it intersects Briery Creek; thence up Briery Creek in a southwesterly direction until it intersects with U.S. Highway 15; thence in a southeasterly and southerly direction along U.S. Highway 15 until it intersects with Secondary Highway 630 (Meherrin Road) at New Witt Church;

thence along said Secondary Highway 630 (Meherrin Road) until it intersects with Rice Creek; thence in a northeasterly direction along Rice Creek until its confluence with Bush River; thence in a southerly direction along Bush River to its branch with Camp Creek; thence in a southeasterly direction along Camp Creek and the eastern border of Census Tract 9303, Block 5048 to the intersection of Secondary Highway 632 (Schultz Mill Road) and Secondary Highway 630 (Meherrin Road); thence in a southeasterly direction along Meherrin Road to the Lunenburg County line; thence generally easterly along the Lunenburg County line until the Lunenburg County line intersects with the Nottoway County line; thence in a northerly direction along said Nottoway County line until it intersects with Secondary Highway 621 (Grape Lawn Road), the point of beginning, including all of the territory encompassed within said lines and being further described as including Census Blocks: (Tract 9301) 3054, 3046 (Tract 9303) 4000-4008, 5002-5047, 4040-5135, 4142-5151, 5166-5183, 5187-5192.

- 2) Boundary description of precinct 302. Commencing at a point where Secondary Highway 630 (Meherrin Road) intersects with Rice Creek; thence in a northeasterly direction along Rice Creek until its confluence with Bush River; thence in a southerly direction along Bush River to its branch with Camp Creek; thence in a southeasterly direction along Camp Creek to the intersection of Secondary Highway 632 (Schultz Mill Road) and Secondary Highway 630 (Meherrin Road); thence in a southeasterly direction along Meherrin Road to the Lunenburg County line; thence generally westerly along the Lunenburg County and then Charlotte County lines to its intersection with U.S. Highway 15 (Farmville Road); thence in a northerly direction along U.S. Highway 15 (Farmville Road) to its intersection with Secondary Highway 647 (Loman Road); thence in an easterly direction along Secondary Highway 647 (Loman Road) to its intersection with Secondary Highway 630 (Meherrin Road); thence in a northerly direction along Secondary Highway 630 (Meherrin Road) to the point of beginning, including all of the territory encompassed within said lines and being further described as including Census Blocks: (Tract 9303) 4010-4015, 4014, 4031-4035, 4038-4040, 4042-4046, 4048, 4056-4080, 4091-4096, 4098-4119, 5048, 5049, 5136-5141, 5152-5165, 5184-5186, 5193.

Sec. 43-32. – Description of polling places.

The description of the county’s polling places is as follows:

| Election District Number | District Name | Polling Place Location |
|--------------------------|--------------------------------------------|------------------------------------------------------------------------------|
| 101 | Farmville | Farmville Bus Shop on Doswell Street |
| 201 | Lockett | Rice Fire House on Highway 600 in Rice |
| 301 | Leigh District 301 Mount Zion | Second Mount Zion Baptist Church on Highway 696 near Green Bay |
| | Leigh District 302 Mount Pleasant | Mount Pleasant United Methodist Church on Highway 633 |
| 401 | Hampden | Hampden-Sydney Fire House off State Primary Route 133 on South Boundary Road |
| 501 | Buffalo Precinct 501 Darlington Heights | Fire House in Darlington Heights on Highway 665 |

| | | |
|-----|---------------------------------|---------------------------------------------------------------------------|
| | Precinct 502 Buffalo Heights | Piedmont ASAP Building on West Third Street, U.S. Highway 460 Business |
| 601 | Prospect | Fire House in Prospect on Highway 655 |
| 701 | West End | P. F. Gay Fire Station at Highway 460 Bridge over Buffalo Creek |
| 801 | Center | Elks Lodge on South Main Street |

In Re: Public Hearing – Amendments to the County 2016 Tax Rate Ordinance

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the Amendments to the County 2016 Tax Rate Ordinance. Notice of this hearing was advertised according to law in the Friday, June 3, 2016 and Friday, June 10, 2016 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Section 58.1-3965 of the *Code of Virginia* enables localities to adopt an ordinance which will authorize the sale of land for delinquent special tax levies within any district covered by a community development authority if the property is delinquent on the first anniversary of the date on which the special tax becomes due. The special tax levy requested by the Poplar Hill CDA is only assessed on properties within the Poplar Hill CDA District. This expedites the collection of special tax levies, but does not impact other taxpayers of the County.

Mr. Butler stated the Special Assessment that was assessed against the properties in the Poplar Hill Community Development Authority and has no application beyond those properties and will not affect taxes paid by anyone else. This will allow acceleration of the process of collection of overdue taxes from three years to one year. There are protections for anyone living on CDA property; this only affects unoccupied land of the CDA.

Chairman Simpson opened the public hearing.

There being no one wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Gray made a motion, seconded by Supervisor Townsend, to approve the amendments to the County 2016 Tax Rate Ordinance; the motion carried:

Aye: Pattie Cooper-Jones
 Calvin L. Gray
 Robert M. Jones
 Odessa H. Pride
 Howard F. Simpson
 C. Robert Timmons, Jr.
 Jerry R. Townsend
 Jim R. Wilck

Nay: None

An Ordinance to Amend the Ordinance to Impose Tax Levies For Calendar Year 2016

Whereas, the Prince Edward County Board of Supervisors established the levies for Calendar Year 2016 for the County of Prince Edward, Virginia by ordinance adopted April 28, 2016; and

Whereas, the Prince Edward County Board of Supervisors desires to amend said ordinance to expedite the collection of any delinquent Special Levy taxes in the Poplar Hill Community Development Authority District, in accordance with the provisions of Section 58.1-3965.2 of the *Code of Virginia*;

Now, Therefore, Be It Resolved, by the Board of Supervisors of the County of Prince Edward that the Ordinance to Impose Tax Levies for Calendar Year 2016 be amended to include the following language:

Be It Further Resolved, that an additional special tax shall be levied on real property located in the Poplar Hill Community Development Authority (CDA) District at the request of the Poplar Hill Community Development Authority, pursuant to the authority granted by Section 14.2-5158(A)(3) of the *Code of Virginia*; and that, pursuant to Section 58.1-3965.2 of the *Code of Virginia*, proceedings be instituted to sell any such real property when this special tax on the property is delinquent on the first anniversary of the date on which the tax became due.

Additional Special Tax Levy – Poplar Hill CDA District Only

| Levy | Nominal Tax Rate (per \$100 of assessed valuation) | Value Used for Assessment Purposes | Effective Tax Rate (per \$100 of assessed valuation) |
|----------------------------------------------------------|--------------------------------------------------------------|-----------------------------------------------------|----------------------------------------------------------------|
| Poplar Hill CDA District Real Estate Special Tax Levy | \$1.00 | Fair Market Value | \$1.00 |

In Re: School Board Appointments

At its May 10, 2016 meeting, the Board of Supervisors held a public hearing on the candidates for School Board for Districts #301 and #501, as required by Section 22.1-29.1 of the *Code of Virginia*.

A vote was taken on the candidates for the four year term of School Board representative for District 301.

| <u>Candidate</u> | <u>Vote</u> |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Timothy W. Corbett, Sr., MD | Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck |
| Wayne E. McWee, Ed.D. | (None) |

Timothy W. Corbett, Sr., MD will serve a four-year term as the School Board representative for District 301, commencing July 1, 2016.

A vote was taken on the candidates for the four year term of School Board representative for District 501.

| <u>Candidate</u> | <u>Vote</u> |
|--------------------------|-------------------------------------------------------------------------------------------------------------------------|
| Patricia A. Bobenreith | Robert M. Jones Howard R. Simpson |
| Wilkie W. Chaffin, Ph.D. | Pattie Cooper-Jones Calvin L. Gray Odessa H. Pride C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck |

Wilkie W. Chaffin, Ph.D. will serve a four-year term as the School Board representative for District 501, commencing July 1, 2016.

In Re: Appointment – Board of Appeals for Building Code

Chairman Simpson requested the Board consider the statement contained in the Virginia Uniform Statewide Building Code prior to voting. The USBC states:

“Members of the LBBCA (local board of building code appeals) shall be selected by the locality on the basis of their ability to render fair and competent decisions regarding application of the USBC and shall to the extent possible, represent different occupational or professional fields relating to the construction industry.”

Discussion followed regarding the qualifications of Ms. Walker for the position. Mr. James Ennis, County Attorney, stated the USBC statement does not disqualify Ms. Walker as a candidate; it is a question of qualification to interpret building code as goes to familiarity with building code and custom and usage in the construction industry. The language “to the extent possible” would not limit the candidacy to someone who is a licensed contractor.

Mr. Bartlett stated the purpose of the Board of Appeals for Building Code.

A vote was taken on the candidates for the five-year term of Board of Appeals for Building Code.

| <u>Candidate</u> | <u>Vote</u> |
|--------------------|-------------------------------------------------------------------------------------------------------------------------|
| Southard Brumfield | Robert M. Jones Howard R. Simpson |
| Lanay S. Walker | Pattie Cooper-Jones Calvin L. Gray Odessa H. Pride C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck |

Lanay S. Walker will be appointed to the Board of Appeals for Building Code for a term of five years beginning July 1, 2016 and ending June 30, 2021.

In Re: Appointment – Poplar Hill Community Development Authority

A vote was taken on the candidates for the one-year terms for the Poplar Hill Community Development Authority:

| | |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| John Gantt | Calvin L. Gray Pattie Cooper-Jones Robert M. Jones Odessa H. Pride Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck |
| Karen Schinabeck | Calvin L. Gray Pattie Cooper-Jones Robert M. Jones Odessa H. Pride Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck |

Lanay S. Walker

(None)

John Gantt and Karen Schinabeck will be appointed to the Poplar Hill Community Development Authority for a term of one year beginning July 1, 2016 and ending June 30, 2017.

In Re: Appointment – Prince Edward County Industrial Development Authority – Four Year Term

A vote was taken on the candidates for the unexpired term for the Prince Edward County Industrial Development Authority:

| <u>Candidate</u> | <u>Vote</u> |
|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Gwen Eddleman, Ed.D. | Calvin L. Gray Pattie Cooper-Jones Robert M. Jones Odessa H. Pride Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck |
| Michael B. Montgomery | Calvin L. Gray Pattie Cooper-Jones Odessa H. Pride C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck |
| Fred E. Russell | Robert M. Jones Howard R. Simpson |
| Lanay S. Walker | (None) |

Gwen Eddleman, Ed.D. and Michael B. Montgomery will be appointed to the Prince Edward County Industrial Development Authority for a term of four years beginning July 1, 2016 and ending June 30, 2020.

In Re: Appointment – Prince Edward County Industrial Development Authority – Unexpired Term

A vote was taken on the candidates for the one-year term opened by the resignation of a member of the Prince Edward County Industrial Development Authority:

| <u>Candidate</u> | <u>Vote</u> |
|------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| Fred E. Russell | Calvin L. Gray Pattie Cooper-Jones Robert M. Jones Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck |
| Lanay S. Walker | (None) |

Fred E. Russell will be appointed to the Prince Edward County Industrial Development Authority to fill an unexpired term ending June 30, 2017.

In Re: Appointment – Social Services Board

A vote was taken on the candidate for the four-year term for the Prince Edward Social Services Board.

| <u>Candidate</u> | <u>Vote</u> |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Shirley Wallace | Calvin L. Gray Pattie Cooper-Jones Robert M. Jones Odessa H. Pride Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck |

Shirley Wallace will be appointed to the Social Services Board for a term of four years beginning July 1, 2016 and ending June 30, 2020.

In Re: Appointment – Central Virginia Regional Library Board

A vote was taken on the candidates for the four-year term for the Central Virginia Regional Library Board:

| <u>Candidate</u> | <u>Vote</u> |
|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Susan M. Smith, Ph.D. | Calvin L. Gray Pattie Cooper-Jones Robert M. Jones Odessa H. Pride Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck |
| L. Rae Moore-Reed | (None) |
| Lanay S. Walker | (None) |

Susan M. Smith, Ph.D. will be appointed to the Central Virginia Regional Library Board for a term of four years beginning July 1, 2016 and ending June 30, 2020.

In Re: Appointment – Central Virginia Regional Library Board (Unexpired Term)

A vote was taken on the candidates for the two-year, unexpired term for the Central Virginia Regional Library Board:

| <u>Candidate</u> | <u>Vote</u> |
|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| L. Rae Moore-Reed | Calvin L. Gray Pattie Cooper-Jones Robert M. Jones Odessa H. Pride Howard R. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck |
| Lanay S. Walker | (None) |

L. Rae Moore-Reed will be appointed to fill an unexpired term until June 30, 2018.

In Re: Regional Emergency Communications Grant

Mr. Bartlett stated the Commonwealth Regional Council is spearheading an application for a grant from VDEM. The grant will be used to assist in providing communication coverage for areas that lack such coverage now. The grant will be used to erect eight communication towers. Three of the towers will be purchased with funds from the grant and Mid-Atlantic Broadband, who is partnering with the CRC, will donate five towers.

Lunenburg and Prince Edward County each would receive one tower. Amelia will receive two and Charlotte County will receive four towers. The tower in Prince Edward County is proposed to be placed on land owned by the Darlington-Heights Volunteer Fire Department and would provide communication in dead zones in the western and southern portion of the County. The grant request is for approximately \$866,000 and there is no match requirement. Charlotte County has agreed to serve as the fiscal agent for the grant.

Mr. Bartlett stated the Regional Preparedness Advisory Committee (RPAC) is supportive of this regional grant and will be providing a letter of support. The RPAC recommends the participating counties also provide a letter of support and state if the grant is awarded the County will be committed to providing the required radio equipment so that Towers are actually used. There is no timeline for the purchase of this radio equipment.

Supervisor Timmons clarified there is no cost to the County. Mr. Bartlett stated the County has to fund the tower and then would receive reimbursement. He stated the CRC is already looking for grants for equipment. He then questioned if the County wishes to own the tower or sell or lease it back to MidAtlantic Broadband.

Supervisor Townsend questioned the cost for the radio equipment. Mr. Bartlett said it would be approximately \$100,000.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to authorize the County Administrator to sign and deliver the Letter of Support for the regional grant application; the motion carried:

| | | |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones | Nay: None |
| | Calvin L. Gray | |
| | Robert M. Jones | |
| | Odessa H. Pride | |
| | Howard F. Simpson | |
| | C. Robert Timmons, Jr. | |
| | Jerry R. Townsend | |
| | Jim R. Wilck | |

In Re: Boundary Line Adjustment

Chairman Simpson said three property owners wish to be included within the Town limits; they are Blue Sky Development, LLC, Barry Dowdy and Cedar Level, LLC.

Section 15.2-3106 et. seq. of the *Code of Virginia* allows a county and town to relocate and change the boundary lines between them. At present, there are three County property owners with parcels contiguous to the existing corporate limits of the Town of Farmville, who have requested in writing a boundary adjustment whereby their property would be within the town limits. They are Blue Sky Development, LLC (231 acres +/-, adjacent to Crestview Subdivision/Germantown Road); Barry Dowdy (2 acres +/-, adjacent to Germantown Road); and Cedar Level, LLC (48.52 acres +/-, located on Milnwood Road).

The Board of Supervisors and Town Council have held the required public hearing. The draft Voluntary Boundary Agreement was prepared by the Town Attorney. Once approved, a joint petition will be filed with the Prince Edward County Circuit Court to obtain an order approving the boundary change.

Mr. Ennis stated there is one issue with the legal descriptions presented by Blue Sky Development and Mr. Dowdy; he said it is not possible to ascertain whether or not portions of these properties would go to centerline of State Route 628. As long as the properties are in the County, that road is under the control of the Virginia Department of Transportation. There may be deeded right of ways to VDOT for State Route 628 and some portions of it, the right of way has been acquired by prescription and not in a deeded right of way. The boundary would be about 25 feet from the center line of State Route 628 and may fall short of the actual property line according to the legal descriptions provided in the proposed boundary adjustment. It would not affect the landowner; it would set the boundary between the Town and County, 25 feet from the centerline on the eastern side of State Route 628.

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to approve the Voluntary Boundary Agreement subject to the addition of specific language which clarifies the new western boundary line between the Town and the County which affects the properties of Blue Sky Development and Barry Dowdy will be aligned 25 feet east of the existing center line of State Route 628 and that no portion of said State Route will become part of the Town of Farmville; the motion carried:

| | | |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones | Nay: None |
| | Calvin L. Gray | |
| | Robert M. Jones | |
| | Odessa H. Pride | |
| | Howard F. Simpson | |
| | C. Robert Timmons, Jr. | |
| | Jerry R. Townsend | |
| | Jim R. Wilck | |

Mr. Ennis stated he will notify the Town Attorney and will work out the language in the Agreement and subsequent petition which will be filed with the Circuit Court.

In Re: Landfill Operations Contract

Mr. Bartlett stated the County's existing contract with the Contractor for landfill operation services expires June 30, 2016. The original contract expired on June 30, 2015 but allows the County to negotiate up to two additional one-year renewals. The Board of Supervisors renewed the contract for one year on May 12, 2015.

Mr. Bartlett recommended renewal for the following reasons:

- By focusing on compacting the trash to a greater extent than normal and the effective use of daily cover, and the willingness to work in the restrictive airspace at the top of the highest cell, the Contractor has greatly extended the life of the landfill.
- During the last advertisement the only contractor willing to obtain a Class II Certified Waste Management Facility Operator's License was the current operator.
- The Contractor has full knowledge of Virginia Solid Waste Management Regulations, the County's Facility Permit issued and approved by DEQ and the County's operation manual.
- The Contractor has a long history of working at the County Landfill which provides it specific knowledge of the soils, types of refuse deposited, specific requirements imposed by DEQ and the County's Engineers and the County itself.
- DEQ has found no flaws in the operations conducted by the Contractor.
- DEQ has stated the Contractor is proactive, not reactive which ensures small problems are resolved before DEQ must issue any notice of non-compliance.
- The Contractor has a long history of working with County residents and meeting their needs and expectations.
- The Contractor has provided services not contained in the contract for no additional cost – collecting water samples, clearing land for a new cell, etc.
- The current Contractor has not issued a single change order nor billed the County for the additional work mentioned above.

If for any reason the contractor fails to provide the same level of service, the existing contract allows the County to terminate the Contract with 90 days notice with or without cause.

Supervisor Gray made a motion, seconded by Supervisor Cooper-Jones, to authorize the County Administrator to negotiate a one-year contract extension in accordance with the existing contract and authorize the Chairman of the Board of Supervisors and the County Administrator to sign all necessary documents after review by the County Attorney; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: Prospect Depot Restoration – Memorandum of Agreement Resolution

Mrs. Sharon Lee Carney, Economic Development Director, stated over the years, beginning in 2001, Prince Edward County contracted with the Prospect Historical Society as the fiduciary agent for the restoration of the old Prospect Depot. The Depot Project has been able to accumulate a total of \$600,019; VDOT Enhancement Grants ((\$501,000) and a Tobacco Commission Southside Economic Development Grant (\$99,019).

In December 2013, there was a failed contractor bid as a result of bids coming in much higher than the allowable budgeted amount. This initiated the need to virtually start over and modify the Depot scope of work. At the direction of the Enhancement Grant Funding Agent, the Federal Highway Administration (FHWA), extensive negotiations ensued with the various agencies involved in the Depot Project, resulting in a Memorandum of Agreement (MOA). As part of the acceptance of the MOA, the FHWA requests the approval of a Resolution of Support from Prince Edward County. In addition, all agencies involved in the Depot Project will also have to approve these documents: Virginia Department of Transportation (VDOT); Virginia Department of Conservation and Recreation (DCR); Virginia Bureau of Capital Outlay Management (BCOM); the Virginia Department of Historic Resources (DHR) and the Prospect Historical Society.

Approval by Prince Edward County will allow the Depot Project to move forward toward another contractor bid. Revised 90% plans have already been prepared, with anticipated construction to commence by late summer/early fall. As of this date, Prince Edward County has been fully reimbursed for expenses associated with this project. As required by VDOT, Hurt & Proffitt Engineering has been contracted to oversee the Project to completion and within budget. This will include verification of the contractor draws, and documentation acceptable for expense reimbursement to Prince Edward County. There are still sufficient

grant funds available to construct the revise Depot, utilizing modern materials and the proposed modifications as outlined in the MOA. There are no additional funds necessary for this project amendment.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to approve the MOA Resolution of Support and to authorize the County Administrator to sign any and all documents associated with the MOA submittal to the FHWA following a review by the County Attorney; the motion carried:

| | | |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones | Nay: None |
| | Calvin L. Gray | |
| | Robert M. Jones | |
| | Odessa H. Pride | |
| | Howard F. Simpson | |
| | C. Robert Timmons, Jr. | |
| | Jerry R. Townsend | |
| | Jim R. Wilck | |

**MEMORANDUM OF AGREEMENT
AMONG THE FEDERAL HIGHWAY ADMINISTRATION,
THE VIRGINIA STATE HISTORIC PRESERVATION OFFICER,
PRINCE EDWARD COUNTY, THE VIRGINIA DEPARTMENT OF
TRANSPORTATION, THE PROSPECT HISTORICAL SOCIETY, AND
THE VIRGINIA DEPARTMENT OF CONSERVATION AND RECREATION,
REGARDING RECONSTRUCTION OF THE PROSPECT DEPOT,
PRINCE EDWARD COUNTY, VIRGINIA**

WHEREAS, Prince Edward County (the County) proposes to reconstruct the Prospect Depot (VDHR) Inventory No. 073-5050), located in the Village of Prospect, Prospect, Virginia, for the purposes of a trail head for the High Bridge Trail and a transportation museum (VDOT Project No. EN01-073-116, PE101, RW201, C501, UPC 59780), hereinafter referred to as the Project (Attachment A-Location Map); and

WHEREAS, the County anticipates receiving Federal financial assistance for the Project from the Federal Highway Administration (FHWA) through the FHWA's Transportation Enhancement Program, administered in the Commonwealth of Virginia by the Virginia Department of Transportation (VDOT); and

WHEREAS, the Project is being administered by the County, on behalf of the Prospect Historical Society (PHS), pursuant to a Project Administration Agreement executed with the VDOT's Commissioner of Highways; and

WHEREAS, the FHWA has determined that the provision of financial assistance for the Project is an undertaking, as defined in 36 CFR 800.16(y); and

WHEREAS, the FHWA, with assistance from the County, has consulted with the Virginia State Historic Preservation Officer (SHPO) on the Project, pursuant to Section 106 of the National Historic Preservation Act (54 U.S.C. 306108); and

WHEREAS, the FHWA, with assistance from the County and in consultation with the SHPO, has defined the Area of Potential Effects (APE) for the Project in accordance with 36 CFR 800.4(a)(1); the APE for direct effects (Attachment B) encompasses the footprint of the original Prospect Depot building; and

WHEREAS, and archaeological survey of the Project area, conducted in 2003 by Dr. Jordan, Archaeologist at Longwood University, found no archaeological artifacts or remains; and

WHEREAS, the FHWA, with assistance from the County and in consultation with the SHPO, has determined that the Project lies outside of the American Battlefield Protection Program's Potential National Register boundaries for the Appomattox Station Battlefield (DHR Inventory No. 165-5001) but the existing Prospect Depot (VDHR Inventory no. 073-0061) is a contributing element to the Prospect Historic District (073-5050), which is eligible for the National Register of Historic Places; and

WHEREAS, the FHWA, with assistance from the County and in consultation with the SHPO, has determined that the Project, which will require the complete demolition and removal of the ruins of the original Prospect Depot, will have an adverse effect on the Prospect Historic District; and

WHEREAS, the FHWA, with the assistance of the County, has consulted with the SHPO to resolve the adverse effects of the Project on historic properties in accordance with Section 106 of the National Historic Preservation Act, 54 U.S.C. 306108, and is implementing regulations, 36 CFR Part 800; and

WHEREAS, the FHWA has notified the Advisory Council on Historic Preservation (ACHP) of the adverse effect of the Project by letter dated _____, and the ACHP, by letter dated _____, has chosen not to participate in consultation; and

WHEREAS, the County is administering the Project and is responsible for implementing certain stipulations under this Agreement, and the FHWA has invited the County to be a signatory to the Agreement pursuant to 36 CFR 800.6(2)(iii); and

WHEREAS, the VDOT, as administrator of the FHWA's Transportation Enhancement Program in the Commonwealth of Virginia, has participated in this consultation pursuant to 36 CFR 800.2(c)(4), and the FHWA has invited the VDOT to be a signatory to this Agreement pursuant to 36 CFR 800.6(2)(iii); and

WHEREAS, the PHS is participating in the development of the Project with the County, and is responsible for implementing certain stipulations under this Agreement; and the FHWA has invited the PHS to be a signatory to the Agreement pursuant to 36 CFR 800.6(2)(iii);

WHEREAS, the Project is located on Virginia Department of Conservation and Recreation (DCR) property known as High Bridge Trail State Park and DCR is responsible for implementing certain stipulations under this Agreement; and the FHWA has invited the DCR to be a signatory to this Agreement pursuant to 36 CFR 800.6(2)(iii); and

NOW, THEREFORE, the FHWA, the SHPO, the County, VDOT, PHS, and DCR agree that the Project shall be implemented in accordance with the following stipulations in order to take into account the effects of the Project on historic properties.

STIPULATIONS

The FHWA shall ensure that the following measures are carried out:

- I. Treatment of Prospect Historic District (VDHR Inventory No. 073-5050)
 - A. The County shall erect the reconstructed Prospect Depot within the footprint of the original depot (VDHR Inventory No. 073-0061) and shall ensure that the reconstructed depot is similar in size, plan, and appearance to the original depot, although the reconstruction will be implemented using readily available modern materials. The County will make some modifications to the interior plan of the original depot so that two bathrooms, a janitor closet, and a mechanical room may be constructed at the east end of the reconstructed depot.

The County shall provide the SHPO the opportunity to review and comment on preliminary and final reconstruction plans for the depot with respect to the design's similarity to the original depot and the compatibility of the reconstruction with the historic setting and character of the Prospect Historic District. Prior to initiating demolition of the remains of the original depot and initiating its reconstruction, the County shall provide VDOT a copy of any comments received from the SHPO and documentation evidencing how these comments were taken into consideration.

- B. DCR shall construct and install on the grounds of the reconstructed Prospect Depot an interpretive sign about the history of Prospect Village and the Prospect Depot during the Civil War and the role it played leading up to General Lee's surrender to General Grant at Appomattox Courthouse. Prior to the completion of the Project, DCR shall provide documentation to the County evidencing installation of the interpretive sign, and the County shall provide the SHPO and VDOT a copy of that documentation.
- C. Within the transportation museum they will develop in the reconstructed Prospect Depot, the PHS and DCR shall include a brief history of the Village of Prospect and the role the original depot played in its development, an explanation of why the original depot had to be reconstructed rather than rehabilitated, a visual reference showing the original depot, and information about the design of the original depot (alterations, segregated waiting rooms, etc.). Prior to completion of the Project, the PHS and DCR shall provide documentation to the County evidencing installation of these portions of the transportation museum, and the County shall provide the SHPO and VDOT a copy of that documentation.

II. Professional Qualifications

All archaeological and architectural documentation carried out pursuant to this Agreement shall be conducted by or under the direct supervision of an individual or individuals who meet, at a minimum, the Secretary of the Interior's Professional Qualifications Standards (48 FR 44738-9, September 29, 1983) in the appropriate discipline.

III. Preparation and Review of Documents

- A. All technical materials prepared pursuant to this Agreement shall be consistent with the federal standards entitled Archaeology and Historic Preservation: Secretary of the Interior's Standards and Guidelines (48 FR 44716-44742, September 29, 1983) and with the SHPO's Guidelines for Conduction Historic Resources Survey in Virginia (rev. 2011), or subsequent revisions or replacements to these documents.
- B. The SHPO agrees to provide comments to the County on all technical materials and other documentation arising from this Agreement within thirty (30) calendar days of receipt. If no comments are received from the SHPO within this review period, the County may assume that the SHPO has no comment. The County shall ensure that all comments received within the thirty (30) calendar-day review period are addressed in the final documentation.

IV. Post- Review Discoveries

- A. In the event that a previously unidentified archaeological resource is discovered during ground-disturbing activities associated with construction of the Project, the County shall require the construction contractor to halt all construction work involving subsurface disturbance in the area of the resource and in surrounding areas where additional subsurface remains can reasonably be expected to occur. Work in all other areas of the Project may continue.
- B. The County shall notify the FHWA, the SHPO, VDOT, PHS, and DCR within two (2) working days of the discovery. In the case of prehistoric or historic Native American sites, the FHWA

shall also notify any federally recognized Indian tribes with an interest in the area and the County shall notify appropriate Indian tribes recognized by the Commonwealth (hereinafter “Virginia Indian tribes”) within two (2) working days of the discovery.

- C. The County shall ensure that an archaeologist meeting the Secretary of the Interior’s Professional Qualifications Standards (48 FR 44739) shall investigate the work site and the resource, and then the County shall forward to the FHWA, the SHPO, VDOT, PHS, DCR, the federally recognized Indian tribes, and the appropriate Virginia Indian tribes an assessment of the HRHP eligibility of the resource (36 CFR 60.4) and proposed treatment actions to resolve any adverse effects on historic properties. The SHPO, VDOT, PHS, and DCR the federally recognized Indian tribes, and the appropriate Virginia Indian tribes shall respond within five (5) working days of receipt of the VDOT’s assessment of NRHP eligibility of the resource and proposed action plan. The County, in consultation with the FHWA, shall take into account the recommendations of the SHPO, VDOT, PHS, DCR, the federally recognized Indian tribes, and the appropriate Virginia Indian tribes regarding NRHP eligibility of the resource and the proposed action plan, and then carry out appropriate actions.
- D. The County shall ensure that construction work within the affected area does not proceed until appropriate treatment measures are developed and implemented or the determination is made that the located resource is not eligible for inclusion on the NRHP.

V. Treatment of Human Remains

- A. The County shall treat all human remains and gravesites in a manner consistent with the ACHP “Policy Statement Regarding Treatment of Burial Sites, Human Remains and Funerary Objects” (February 23, 2007); <http://www.achp.gov/docs/hrpolicy0207.pdf>.
- B. Human remains and associated funerary objects encountered during the course of actions taken as a result of this Agreement shall be treated in a manner consistent with the provisions of the Virginia Antiquities Act, Section 10.1-2305 of the *Code of Virginia* and its implementing regulations, 17 VAC5-20, adopted by the Virginia Board of Historic Resources and published in the Virginia Register on July 15, 1991, and the Native American Graves Protection and Repatriation Act (25 U.S.C. 3001) and its implementing regulations, 36 CFR Part 10. In accordance with the regulations sated above, the County may obtain a permit from the SHPO for the archaeological removal of human remains should removal be necessary.
- C. In the event that the human remains encountered are likely to be of Native American origin, whether prehistoric or historic, the FHWA shall immediately notify any federally recognized Indian tribes with an interest in the area, and the County shall immediately notify appropriate tribal leaders of Virginia Indian tribes. The FHWA and the County shall determine the treatment of Native American human remains and associated funerary objects in consultation with the federal Indian tribes and appropriate tribal leaders of Virginia Indian tribes.
- D. The County shall make all reasonable efforts to ensure that the general public is excluded from viewing any Native American gravesites and associated funerary objects. The Signatories to this Agreement shall release no photographs of any Native American gravesites or associated funerary objects to the press or to the general public.

VI. Dispute Resolution

A. Objection by Signatory

- 1. Should any Signatory to this Agreement object in writing to the FHWA regarding any plans provided for review pursuant to this Agreement, or should any Signatory to this Agreement object in writing to the FHWA regarding the manner in which measures stipulated in this Agreement are being implemented, the FHWA shall first consult with the objecting party to resolve the objection.

If the FHWA determines that the objection cannot be resolved through such consultation, the FHWA shall then consult with all Signatories to this Agreement to resolve the objection. If the FHWA then determines that the objection cannot be resolved through consultation, the FHWA shall forward all documentation relevant to the objection to the ACHP, including the FHWA's proposed response to the objection. Within thirty (30) calendar days after receipt of all pertinent documentation, the ACHP shall exercise one of the following options:

- a. Advise the FHWA that the ACHP concurs in the FHWA's proposed response to the objection, whereupon the FHWA will respond to the objection accordingly; or
 - b. Provide the FHWA with recommendations, which the FHWA shall take into account in reaching a final decision regarding its response to the objection; or
 - c. Notify the FHWA that the objection will be referred for comment pursuant to 36 CFR 800.7(a)(4), and proceed to refer the objection and comment. The FHWA shall take the resulting comment into account in accordance with 36 CFR 800.7(c)(4).
2. Should the ACHP not exercise one of the above options within thirty (30) calendar days after receipt of all pertinent documentation, the FHWA may assume the ACHP's concurrence in its proposed response to the objection.
 3. The FHWA shall take into account any ACHP recommendation or comment provided in accordance with this stipulation with reference only to the subject of the objection; the FHWA's responsibility to carry out all actions under this Agreement that are not the subjects of the objection shall remain unchanged.

B. Objection from Public

At any time during implementation of the measures stipulated in this Agreement, should a member of the public object to the FHWA or the County regarding the manner in which the measures stipulated in this Agreement are being implemented, the FHWA shall notify the Signatories to this Agreement and consult with the objector to resolve the objection. The Signatories may request that the FHWA notify the other consulting parties to this Agreement about the objection as well.

VII. Amendments and Termination

- A. Any Signatory to this Agreement may propose to the FHWA that the Agreement be amended, whereupon the FHWA shall consult with the other Signatories to consider such an amendment. 36 CFR 800.6(c)(7) shall govern the execution of any such amendment. Any Signatory to this Agreement may terminate it in accordance with the provisions of 36 CFR 800.6(c)(8).
- B. If the FHWA, the County, and VDOT decide they will not proceed with the Project, they may so notify the Signatories and then this Agreement shall become null and void.
- C. In the event that this Agreement is terminated or rendered null and void, the County shall submit to the SHPO a technical report on the results of any archaeological investigations conducted prior to and including the date of termination, and shall ensure that any associated collections and records recovered from VDOT right of way are curated in accordance with 36 CFR Part 79.

- D. In the event of termination, the FHWA shall either execute a memorandum of agreement with the Signatories under 36 CFR 800.6(c)(1) or request the comments of the ACHP under 36 CFR 800.7(a).

VIII. Duration

This Agreement shall continue in full force and effect for five (5) years after the date of the last signature of a Signatory party. At any time in the six (6)-month period prior to such date, the County may request that the Signatory parties consider an extension of this Agreement. No extension or modification shall be effective unless all Signatories to the Agreement have agreed with it in writing.

IX. Execution

This agreement may be executed in counterparts, with a separate page for each Signatory. The FHWA shall ensure that each Signatory is provided with a copy of the fully executed agreement.

Execution of this Agreement by the FHWA and the SHPO and its submission to the ACHP in accordance with 36 CFR 800.6(b)(1)(iv), shall, pursuant to 36 CFR 800.6(c), be considered to be an Agreement with the ACHP for the purposes of Section 110(1) of the NHPA. Execution and submission of this Agreement, and implementation of its terms, evidence that the FHWA has afforded the ACHP an opportunity to comment on the proposed undertaking and its effect on historic properties, and that the FHWA has taken into account the effect of the undertaking on historic properties.

In Re: County Administrator's Report

Mr. Bartlett stated that with the retirement of the County's Economic Developer there is the need to move forward to fill the vacancy. During the budget process, the Board was informed of plans to hire an Economic Development Specialist. This would be a Grade 15 and funds are in the FY17 budget to offer up to a Step 3 to provide some flexibility in the hiring process. This grade and step calls for an annual salary of \$43,365. This is the amount contained in the FY17 budget. This grade is shared by the Registrar and senior probation officer in the County's grading system.

Mr. Bartlett said the position has not been advertised because questions by Board members have caused him to believe that some members are looking to move in a different direction.

Mr. Bartlett said the type of duties envisioned for the new position would be handling the day to day administrative and office management duties associated with the economic development function. The position would manage the Enterprise Zone, grants, executed incentive packages; conduct research, produce promotional and marketing material, etc. This position would have slightly less autonomy than the current position but complete the majority of the routine work. The County Administrator and Assistant County Administrator would increase their visibility and involvement in the economic development process. The County Administrator has always been involved in the Economic Development function for the County and has approved all recommendations made to the Board of Supervisors prior to their submission to the Board.

This adjustment would involve the highest level of County staff increasing their involvement with the VGA and becoming involved in the economic development process slightly earlier than before. This change sends a signal to the VGA and VEDP that Prince Edward County has increased its interest and commitment to economic development.

In the VGA, only Prince Edward County and Mecklenburg County have a position dedicated to economic development. The remainder either have no one and the duty is handled by the County or Assistant County Administrator or they have someone that handles Economic Development along with other duties.

Supervisor Townsend made a motion, seconded by Supervisor Gray, to authorize advertisement of the Economic Development Specialist position as approved in the FY17 budget; the motion carried:

| | | | |
|------|------------------------|------|------|
| Aye: | Pattie Cooper-Jones | Nay: | None |
| | Calvin L. Gray | | |
| | Robert M. Jones | | |
| | Odessa H. Pride | | |
| | Howard F. Simpson | | |
| | C. Robert Timmons, Jr. | | |
| | Jerry R. Townsend | | |
| | Jim R. Wilck | | |

In Re: Strategic Plan Committee Report

Mr. Bartlett stated the Strategic Plan Committee met May 23, 2016; the committee comprises Supervisor Calvin Gray, Committee Chair, and Supervisors Howard Simpson, Bob Timmons and Jerry Townsend.

Mr. Bartlett stated the Committee presents the following recommendations to the Board of Supervisors:

1. Draft Vision Statement for the County of Prince Edward
2. Revised Mission Statement for the Board of Supervisors
3. Draft Priorities for the County of Prince Edward

Anticipated Next Steps:

- Following Board action on the Committee's recommendations regarding the vision, mission and priorities, staff will develop a draft three-year Strategic Work Plan.
- The draft Strategic Work Plan will be reviewed by the Strategic Plan Committee.
- A final draft Strategic Work Plan will be presented to the Board of Supervisors for approval.

Supervisor Timmons made a motion, seconded by Supervisor Jones, to review and act on the Strategic Plan review, and to accept the Vision, Mission, and Strategic Direction Priorities, and to direct staff to complete the next tasks ahead and report back to the Strategic Plan Committee; the motion carried:

| | | |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck | Nay: None |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

VISION STATEMENT

“A progressive, diverse and inclusive county that honors its heritage and collaborates with our citizens to achieve prosperity, educational excellence and lasting public safety, which ensuring fiscal responsibility.”

MISSION STATEMENT

“The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility.”

STRATEGIC DIRECTION & PRIORITIES

Economic Development:

1. Establish collaborative partnerships for a “community economic development effort”.
2. Roles and focus of economic development function.
3. Inventory of business-ready sites and buildings.
4. Expansion of agricultural and forestry / timber industries.
5. Access to high-speed internet / broadband and other critical infrastructure.

Mobility:

1. Work strategically and collaboratively with VDOT on identifying County road priorities to enable the Board to implement an effective Six-Year Plan process and take advantage of VDOT funding opportunities like HB2 and Revenue Sharing.
2. Develop a project tracking system for county road maintenance and upgrades and other related projects.
3. Annual review of public transportation in the County.

Fiscal Responsibility:

1. Work collaboratively with county departments, Constitutional Officers and other county-funded agencies to provide the most efficient County services for our citizens; requiring accountability for spending.
2. Ensure the Board's knowledge of the County's fiscal health (i.e. fund balance, cash flow, etc.)
3. Identify and promote greater usage of County owned properties that are underutilized in the achievement of our goals.
4. Maintain a budgeting process that supports the County's competitive tax structure and balanced budget.

Cultural Center:

1. Expand the collaboration of the Visitors Center with community and regional partners to promote the full spectrum of cultural events, festivals, museums, sites, and activities such as the Visual Arts Center, Longwood University and Hampden-Sydney College events, state parks, the Waterworks Theater, etc.

Education:

1. Develop and implement specific strategies to enhance the trust, understanding and communications between the Board of Supervisors and School Board.
2. Implement a County / Schools budgeting process that assures fiscal responsibility and accountability from the School Board and equitable funding from the Board of Supervisors to support the community's goals for the Prince Edward County Public Schools.

Public Safety:

1. Develop a collaborative anti-crime commission to explore and implement innovative public safety strategies to encompass the journey from at-risk youth to offenders returning to the community.
2. Assess the County's public safety communication systems and develop an achievable long-term plan to provide maximum county-wide coverage for law enforcement, fire, and EMS.
3. Work with the Board of Supervisors, Courthouse Security Committee, Judges, Sheriff, and other courthouse offices to create and implement a cost-effective courthouse security plan that will provide for the safety of our employees and the public.

Collaboration:

1. Identify opportunities to engage collaborative partners to achieve mutual goals.

In Re: Funding Policy for Outside Agencies

Mr. Bartlett stated that during the Board’s strategic planning sessions and again during the Budget development process the Board of Supervisors voiced their desire to create a formal funding policy for non-county agencies often referred to as “outside organizations.”

The Board met on June 9, 2016 and developed a policy to help guide funding decisions for such agencies in the future. Mr. Bartlett reviewed the Policy for Funding Non-County Agencies and Organizations.

Supervisor Townsend made a motion, seconded by Supervisor Gray, to adopt the Policy for Funding Non-County Agencies and Organizations; the motion carried:

| | | | |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| Aye: | Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck | Nay: | None |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|

PRINCE EDWARD COUNTY BOARD OF SUPERVISORS
POLICY FOR FUNDING NON-COUNTY AGENCIES AND ORGANIZATIONS
EFFECTIVE DATE: June 14, 2016

I. Purpose

The Board of Supervisors of Prince Edward County receives numerous funding requests from non-county agencies. The Board is aware many of these organizations provide valuable services to citizens of Prince Edward County. These organizations either enhance the lives of County citizens or support operations of County government. At the same time the Board is cognizant of its fiduciary responsibility to the tax payers of Prince Edward County. This policy is intended to guide the Board with its fiduciary duties and responsibilities and aid in the prudent and consistent evaluation of funding requests.

II. Definition

In the past, all organizations that were not under the direct control of the County were lumped into one category in the County budget often called “outside organizations.” These organizations followed the same policy regarding requesting funds from the County during the County’s budget development process. After careful deliberation the Board has determined these organizations are best divided in to three distinct categories.

First, is a Public Safety Category. This category includes firefighting and emergency medical service response. Providing Public Safety is a core function of government. These organizations cannot be established without the approval of the governing body (15.2-955). Additionally, the governing body has the authority to dissolve such fire/EMS agencies if for any reason it deems it advisable (27-10). These responsibilities and duties codified in the Code of Virginia document these services are a core function of government. In small/rural communities these services are often performed by volunteer organizations. These volunteer agencies provide these core functions at the least cost to the citizens. But because these are core functions and are vital to the well-being of the citizens, the Commonwealth has developed certain controls and criteria these agencies must meet if they are to exist.

In Prince Edward County Firefighting services are performed by the Volunteer Fire Departments while emergency medical service is provided by a combination of volunteer non-profit organizations and for-profit agencies. The volunteer organizations provide the majority of the service to Prince Edward citizens while the for-profit agencies serve primarily as a backup service. The Board does not believe the use of taxpayer dollars to support for-profit organizations providing emergency medical service is appropriate. Prince Edward County has authorized the creation of the volunteer fire/EMS agencies in the County and as such has a special relationship to these organizations. These agencies will no longer be considered as outside organizations. Instead they will be treated the same as a County department during the budget process. They will still submit funding requests and those will be considered by the Board of Supervisors the same as other County departments.

The second category contains organizations that are either state agencies, political subdivisions of the state, agencies created by the County and the Town of Farmville. For many of these organizations the County appoints members to their governing boards or the agency provides services to the citizens the state has deemed a core function and the state and local governments have a long history of sharing costs. These agencies are listed in Attachment A. These agencies will also be treated as a County department during the budget process. They will still submit funding requests and those will be considered by the Board of Supervisors the same as other County departments.

The final category contains all other agencies which perform services for citizens but which are not deemed to be a core function of local government. Or, if providing a core service, is ancillary to the primary provider of such service. To assist the Board with their fiduciary duties and responsibilities and aid in the prudent and consistent evaluation of funding requests received from such organizations the Board has created the following policies and criteria which must be met before the Board will consider funding request and which will guide the decision process. The agencies currently receiving funds are listed in Attachment A.

1. The agency must be affiliated with the County by providing services directly to County residents.
2. Only organizations providing educational, health, safety or social services will receive funding consideration. Health includes agencies that provide food to citizens.
3. Only 501c(3) organizations or non-profits that provide financial statements will be considered.
4. No new organization can receive funding unless two-thirds of the Board of Supervisors approve. All members must be present for such a vote.
5. For FY17 and FY18 the total amount reserved for allocation to such agencies will be no more than \$150,000. The Board of Supervisors will establish a new spending limit for FY19 and beyond.
6. Once the budget is approved for any fiscal year, the Board will not consider any new or additional funding requested by any organization or Board member except in case of an emergency. Additional funding provided due to an emergency will not be provided unless approved by two-thirds of the Board of Supervisors. All members must be present for the vote.
7. All funds provided are subject to modification, reduction, or can be completely rescinded without prior notification. Such action will require approval of two-thirds of the Board of Supervisors. All members must be present for the vote.

These procedures will be used during the development of the annual budget and cannot be amended or abolished without the approval of two-thirds of the Board of Supervisors. All members must be present for the vote. The Board of Supervisors understands that one Board cannot bind a future Board. It is envisioned this policy will be ratified or amended during the organizational meeting of each new Board.

In Re: Public Safety

Supervisor Townsend made a motion, seconded by Supervisor Gray, to request a Public Safety Briefing for the Board of Supervisors from the Public Safety Unified Command Staff for the anticipated impact on the County and First Responders during the Vice-Presidential debate; the motion carried:

| | | |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck | Nay: None |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

In Re: Other Business

Mr. Bartlett stated a camera crew filmed for Virginia Homegrown, shown on PBS, at the Cannery; the focus was on the preparation of blackberry jam for the Westmoreland Berry Farm. The host interviewed Allie Hill regarding the commercial and home canning opportunities at the Cannery. The episode will air Tuesday, June 28 [2016] at 8:00 p.m.

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to change the name of the “Properties Committee” to the “Property & Community Development Committee”, with the same members and reporting; the motion carried:

| | | |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck | Nay: None |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

In Re: Animal Warden's Report

Mr. Mark Cronk, Animal Warden, submitted a report for the month of May 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of May 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery (Commercial)

Mr. Brian Serway, Commercial Manager, submitted a report for May 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. K. David Smith, School Superintendent, submitted a financial summary report for the month of May 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of May 2016, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Townsend, and adopted by the following vote:

| | | |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones | Nay: None |
| | Calvin L. Gray | |
| | Robert M. Jones | |
| | Odessa H. Pride | |
| | Howard F. Simpson | |
| | C. Robert Timmons, Jr. | |
| | Jerry R. Townsend | |
| | Jim R. Wilck | |

the meeting was adjourned at 9:04 p.m.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2016
Item No.: 7-c
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Review of Accounts & Claims

Summary: The June bill list is attached for the Board's reviews.

Attachments: June 2016 Bill List

Recommendation:

| | | | |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Pride _____ | Townsend _____ |
| Second _____ | Gray _____ | Simpson _____ | Wilck _____ |
| | Jones _____ | Timmons _____ | |

7/01/2016

FROM DATE- 6/01/2016
TO DATE- 6/30/2016

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

PAGE 1

| FUND NO. | DESCRIPTION | \$\$\$ PAY \$\$\$ |
|----------|------------------------------|-------------------|
| 100 | GENERAL FUND | \$467,173.44 |
| 301 | SCHOOL CONSTRUCTION FUND | \$1,300.00 |
| 331 | LANDFILL CONSTRUCTION FUND | \$427,060.79 |
| 501 | WATER FUND | \$44.37 |
| 502 | SEWER FUND | \$70.12 |
| 732 | RETIREMENT BENEFIT FUND | \$1,129.00 |
| 741 | PIEDMONT COURT SERVICES FUND | \$12,369.48 |
| | TOTAL | 909,147.20 |

AP375H
7/01/2016
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/01/2016 -- 6/30/2016

AFTER CHECKS
PAGE 1

| MAJOR# ACCT# 011010 | VENDOR NUMBER BOARD OF SUPERVISORS | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|---------------------------|------------------------------------------|----------------------------------------------------|-----------------|-----------------------|-----------------------------|
| 3600 | 15240 | Advertising FARMVILLE NEWSMEDIA | CO ADM 616 | ADVERTISING | ACCOUNT TOTAL 371.56 * |
| 5510 | 32539 | Travel-Mileage WILCK JAMES ROBERT | JAN-MAR 2016 | MILEAGE | 24.40 |
| | 32539 | WILCK JAMES ROBERT | OCT-DEC 2015 | MILEAGE | 34.88 |
| 5530 | 11894 | Travel-Subsistence & Lcdg BUSINESS CARD | 3722 PICKETT616 | MEALS | ACCOUNT TOTAL 59.28 * |
| 012110 | | COUNTY ADMINISTRATOR | | | ACCOUNT TOTAL 60.60 * |
| | | | | | MAJOR TOTAL 491.44 ** |
| 2600 | 31658 | Unemployment Insurance VA EMPLOYMENT COMMISSION | 06302016 | | ACCOUNT TOTAL 3.36 * |
| 3320 | 20600 | Maintenance Service Contr KEY OFFICE SUPPLY | 483188 | COPIER SERV CONTRACT | 772.00 |
| | 20600 | KEY OFFICE SUPPLY | 485798 | TYPEWR SERV AGREEMENT | 192.00 |
| 5210 | 30500 | Postal Services U S POSTAL SERVICE | BOX RENT 616 | BOX RENT | ACCOUNT TOTAL 964.00 * |
| 5230 | 30440 | Telecommunications US CELLULAR | 816442183 616 | PHONE | ACCOUNT TOTAL 84.00 * |
| 5810 | 31423 | Dues & Association Member VA ASSOC OF COUNTIES* | IVC0604639 | FY16-17 DUES | ACCOUNT TOTAL 138.48 |
| 6001 | 11902 | Office Supplies BUSINESS DATA OF VA, INC. | 1490 2016 | NORTON UPDATE | ACCOUNT TOTAL 138.48 * |
| | 13369 | DIAMOND SPRINGS WATER INC | 11393100 616 | WATER & EQUIP RENTAL | 4,963.00 |
| | 13369 | DIAMOND SPRINGS WATER INC | 11393100 616A | WATER & EQUIP RENTAL | 4,963.00 * |
| | 20600 | KEY OFFICE SUPPLY | 483022 | MONTHLY INDEXES | 59.90 |
| | 20600 | KEY OFFICE SUPPLY | 483397 | INK CARTRIDGES | 22.89 |
| | 20600 | KEY OFFICE SUPPLY | 483412 | TONER | 22.93 |
| | 20600 | KEY OFFICE SUPPLY | 483920 | TYPEWRITER RIBBON | 4.58 |
| | 20600 | KEY OFFICE SUPPLY | 485932 | COPY PAPER | 579.93 |
| | 20600 | KEY OFFICE SUPPLY | 485933 | OFFICE SUPPLIES | 59.95 |
| 6012 | 22211 | Books and Subscriptions MATTHEW BENDER & CO INC | 82745986 | CODE RULES 2016 RV11 | 149.75 |
| | 22950 | MUNICIPAL CODE CORP | 271708 | ONLINE CODE HOSTING | ACCOUNT TOTAL 2,086.33 |
| | | | | | MAJOR TOTAL 2,993.30 * |
| | | | | | ACCOUNT TOTAL 63.93 |
| | | | | | MAJOR TOTAL 950.00 |
| | | | | | ACCOUNT TOTAL 1,013.93 * |
| | | | | | MAJOR TOTAL 10,160.07 ** |

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| MAJOR# ACCT# 012210 | VENDOR NUMBER LEGAL SERVICES | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|---------------------------|------------------------------------|------------------------------------------------------------------------------------------------------|--------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------|
| 5810 | 11943 29644 | Dues & Association Member BUTLER BRIAN TREASURER OF VIRGINIA | DUES 616 16-17 DUES ENNI | STATE BAR DUES DUES | 295.00 295.00 590.00 * 590.00 ** |
| 012240 | | INDEPENDENT AUDITOR | | | ACCOUNT TOTAL MAJOR TOTAL |
| 3120 | 27715 | Accountings & Auditing Se ROBINSON FARMER COX ASSOC | COST ALLOC 616 | COST ALLOCATION PLAN | 3,800.00 3,800.00 * 3,800.00 ** |
| 012310 | | COMMISSIONER OF REVENUE | | | ACCOUNT TOTAL MAJOR TOTAL |
| 2600 | 31658 | Unemployment Insurance VA EMPLOYMENT COMMISSION | 06302016 | | 37.37 37.37 * |
| 5210 | 22058 30520 | Postal Services M&W PRINTERS INC U S POSTAL SERVICE | 103793P 2016 BOX RENT | POSTAGE-PPTY FORMS BOX RENT | 3,500.00 138.00 3,638.00 * |
| 5230 | 13325 13325 | Telecommunications TREASURER OF VIRGINIA TREASURER OF VIRGINIA | T299293 T300288 | ONLINE SERVICE ONLINE SERVICE | 76.86 76.86 153.72 * |
| 5810 | 12829 | Dues & Association Member CORPAC | DUES 616 | DUES | 100.00 100.00 * |
| 6001 | 15380 20600 20600 20600 | Office Supplies FARMVILLE PRINTING KEY OFFICE SUPPLY KEY OFFICE SUPPLY KEY OFFICE SUPPLY | COMR REV 616 485770 485771 485772 | BUSINESS CARDS LEGAL FILE POCKET COPY PAPER INK/TONER/FOLDERS | 69.00 19.96 149.75 1,070.54 1,309.25 * |
| 6014 | 22058 | Other Operating Supplies M&W PRINTERS INC | 103792 | RE & PPTY BOOKS | 1,500.00 1,500.00 * 6,738.34 ** |
| 012410 | | TREASURER | | | ACCOUNT TOTAL MAJOR TOTAL |
| 2600 | 31658 | Unemployment Insurance VA EMPLOYMENT COMMISSION | 06302016 | | 23.35 23.35 * |
| 3320 | 12762 | Maintenance Service Contr COMPUTERPLUS SALES/SERVIC | MC0000183027 | PRINTER SERV CNTRCTS | 602.55 602.55 * |

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| MAJOR# ACCT# 5210 | VENDOR NUMBER | VENDOR NAME | INVT# | DESCRIPTION | ACCOUNT TOTAL | AMOUNT |
|-------------------------|------------------|-----------------------------------------------------|----------------|--------------------|---------------|-------------|
| 5230 | 30540 | Postal Services U S POSTAL SERVICE | BOX RENT 616 | BOX RENT | 84.00 | 84.00 * |
| 5410 | 11250 | Telecommunications BENCHMARK COMMUNITY BANK | 7596 TREAS 616 | PAYFLOW/PAYPAL | 3.60 | 3.60 |
| 5510 | 13325 | TREASURER OF VIRGINIA | T299293 | ONLINE SERVICE | 76.86 | 76.86 |
| 5530 | 13325 | TREASURER OF VIRGINIA | T300288 | ONLINE SERVICE | 157.32 | 157.32 * |
| 5540 | 22079 | Lease/Rent Equipment MAIL FINANCE | H5959168 | EQUIPMENT LEASE | 1,592.55 | 1,592.55 * |
| 5530 | 23965 | Travel-Mileage NUNNALLY DONNA | EXPENSES 616 | MILEAGE | 136.32 | 136.32 * |
| 5530 | 23965 | Travel-Subsistence & Lodg NUNNALLY DONNA | EXPENSES 616 | LODGING | 204.92 | 204.92 |
| 5540 | 23965 | NUNNALLY DONNA | EXPENSES 616 | MEAL | 15.07 | 15.07 |
| 5540 | 30378 | Travel-Convention & Educa UNIVERSITY OF VIRGINIA | 19782 | REGISTRATION | 219.99 | 219.99 * |
| 6001 | 30378 | UNIVERSITY OF VIRGINIA | 28105 | REGISTRATION | 110.00 | 110.00 |
| 6001 | 30378 | UNIVERSITY OF VIRGINIA | 28106 | REGISTRATION | 110.00 | 110.00 |
| 6014 | 20600 | Office Supplies KEY OFFICE SUPPLY | 483287 | COPY PAPER | 405.00 | 405.00 * |
| 6014 | 20600 | KEY OFFICE SUPPLY | 484858 | INK CARTRIDGES | 110.97 | 110.97 |
| 6014 | 20600 | KEY OFFICE SUPPLY | 484859 | ADD ROLLS/PENCILS | 389.96 | 389.96 |
| 6014 | 20600 | KEY OFFICE SUPPLY | 484902 | RED PENS | 11.59 | 11.59 |
| 6014 | 20600 | KEY OFFICE SUPPLY | 484903 | POST-IT NOTES | 18.59 | 18.59 |
| 6014 | 20600 | KEY OFFICE SUPPLY | 485132 | BINDERS | 3.99 | 3.99 |
| 6014 | 20600 | KEY OFFICE SUPPLY | 485509 | CANNED AIR | 179.09 | 179.09 |
| 6014 | 20600 | KEY OFFICE SUPPLY | 485586 | RIBBONS | 9.78 | 9.78 |
| 6014 | 20600 | KEY OFFICE SUPPLY | 485597 | COPY PAPER | 19.98 | 19.98 |
| 6014 | 20600 | KEY OFFICE SUPPLY | 485598 | GREENBAR PAPER | 221.94 | 221.94 |
| 6014 | 20600 | KEY OFFICE SUPPLY | 485599 | DATA CARTRIDGES | 347.34 | 347.34 |
| 6014 | 20600 | KEY OFFICE SUPPLY | 485600 | FLASH DRIVES | 124.99 | 124.99 |
| 6014 | 20600 | KEY OFFICE SUPPLY | 485601 | INK & SUPPLIES | 59.94 | 59.94 |
| 6014 | 22058 | M&W PRINTERS INC | 103682 | WINDOW ENVELOPES | 1,585.69 | 1,585.69 |
| 6014 | 22058 | M&W PRINTERS INC | 103794 | PRINTING PTY BILLS | 226.42 | 226.42 |
| 6014 | 999999 | CURTIS SHERIDAN | MICROWAVE | MICROWAVE | 2,000.00 | 2,000.00 |
| 6014 | 13325 | Other Operating Supplies TREASURER OF VIRGINIA | C01147201601 | VEC TRANSACTIONS | 120.04 | 120.04 |
| 6014 | 13325 | TREASURER OF VIRGINIA | C01147201603 | VEC TRANSACTIONS | 5,430.31 | 5,430.31 * |
| 6014 | 13325 | TREASURER OF VIRGINIA | C01147201604 | VEC TRANSACTIONS | 8.13 | 8.13 |
| 6014 | 13325 | TREASURER OF VIRGINIA | C01147201605 | VEC TRANSACTIONS | 7.00 | 7.00 |
| 6014 | 28866 | STEPS, INC | 11909 | SHREDDING SERVICE | 21.82 | 21.82 |
| 6014 | 28866 | STEPS, INC | 11909 | SHREDDING SERVICE | 7.91 | 7.91 |
| 6014 | 28866 | STEPS, INC | 11909 | SHREDDING SERVICE | 35.00 | 35.00 |
| 6014 | 28866 | STEPS, INC | 11909 | SHREDDING SERVICE | 79.86 | 79.86 * |
| 6014 | 28866 | STEPS, INC | 11909 | SHREDDING SERVICE | 8,731.25 | 8,731.25 ** |

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| MAJOR# ACCT# 012510 | VENDOR NUMBER INFORMATION TECHNOLOGY | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|---------------------------|--------------------------------------------|-------------------------------|---------------|-----------------------|-------------|
| 3160 | 11902 | Professional Services | JUNE 2016 | CONTRACT AGREEMENT | 3,700.00 |
| | 11902 | BUSINESS DATA OF VA, INC. | 1479 2016 | TRAVEL EXPENSE | 125.00 |
| | 11902 | BUSINESS DATA OF VA, INC. | 1481 2016 | TRAVEL EXPENSE | 125.00 |
| | 11902 | BUSINESS DATA OF VA, INC. | 1482 2016 | TRAVEL EXPENSE | 125.00 |
| | 11902 | BUSINESS DATA OF VA, INC. | 1484 2016 | TRAVEL EXPENSE | 125.00 |
| | 11902 | BUSINESS DATA OF VA, INC. | 1488 2016 | TRAVEL EXPENSE | 125.00 |
| | 11902 | BUSINESS DATA OF VA, INC. | 1489 2016 | TRAVEL EXPENSE | 75.00 |
| | 11902 | BUSINESS DATA OF VA, INC. | 1490 2016 | TRAVEL EXPENSE | 125.00 |
| | 11902 | BUSINESS DATA OF VA, INC. | 1495 2016 | TRAVEL EXPENSE | 125.00 |
| | 11902 | BUSINESS DATA OF VA, INC. | 1497 2016 | TRAVEL EXPENSE | 125.00 |
| | 11902 | BUSINESS DATA OF VA, INC. | 1501 2016 | TRAVEL EXPENSE | 125.00 |
| | 11902 | BUSINESS DATA OF VA, INC. | 1504 2016 | TRAVEL EXPENSE | 125.00 |
| | | | | ACCOUNT TOTAL | 5,025.00 * |
| 3161 | 28330 | Webpage Services | 17365 | WEBHOSTING-3RD QTR | 179.85 |
| | | SITEVISION INC | | | 179.85 * |
| 3320 | 12762 | Maintenance Service | MC00000183028 | PRINTER SERV CONTRACT | 79.00 |
| | | COMPUTERPLUS SALES/SERVIC | | | 79.00 * |
| | | | | ACCOUNT TOTAL | 5,283.85 ** |
| 013100 | | ELECTORAL BOARD AND OFFICIALS | | | |
| 6001 | 20600 | Office Supplies | 483196 | TRI-FOLD BOARDS | 32.94 |
| | 20600 | KEY OFFICE SUPPLY | 483201 | TRI-FOLD BOARDS | 30.84 |
| | | | | ACCOUNT TOTAL | 63.78 * |
| | | | | MAJOR TOTAL | 63.78 ** |
| 013200 | | REGISTRAR | | | |
| 2600 | 31658 | Unemployment | 06302016 | | 21.14 |
| | | VA EMPLOYMENT COMMISSION | | | 21.14 * |
| | | | | ACCOUNT TOTAL | 468.00 |
| | | | | MAJOR TOTAL | 468.00 * |
| 6001 | 20600 | Office Supplies | 484649 | COPIER MAINT CONTRACT | 489.14 ** |
| | | KEY OFFICE SUPPLY | | | |
| | | | | ACCOUNT TOTAL | 489.14 ** |
| 021100 | | CIRCUIT COURT | | | |
| 6030 | 28587 | Non-Capital Equipment | 160526 0016 | COPIER | 3,495.00 |
| | | SOUTHERN COPIER SALES & | | | 3,495.00 * |
| | | | | ACCOUNT TOTAL | 3,495.00 ** |
| | | | | MAJOR TOTAL | 3,495.00 ** |

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| MAJOR# ACCT# 021200 | VENDOR NUMBER GENERAL DISTRICT COURT | VENDOR NAME GENERAL DISTRICT COURT | INV# | DESCRIPTION | AMOUNT |
|---------------------------|--------------------------------------------|-------------------------------------------------------|---------------------------------|-----------------------------|---------------------------------------|
| 5230 | 30440 | Telecommunications US CELLULAR | 816442183 616 | PHONE | 24.21 24.21 * |
| 6095 | 30672 | Office Supplies - Juv Pro U S POSTAL SERVICE | BOX RENT 616 | BOX RENT | 58.00 58.00 * 82.21 ** |
| 021300 | | SPECIAL MAGISTRATES | | | |
| 5810 | | Dues & Association Member VA MAGISTRATES ASSOC INC | 16-17 DUES AE | DUES | 20.00 |
| | | VA MAGISTRATES ASSOC INC | 16-17 DUES EN | DUES | 20.00 |
| | | VA MAGISTRATES ASSOC INC | 16-17 DUES KJ | DUES | 20.00 |
| 6001 | 20600 | Office Supplies KEY OFFICE SUPPLY | 483551 | BATTERIES | 60.00 * |
| 6030 | 28587 | Non-Capital Equipment SOUTHERN COPIER SALES & | 160422 0007 | COPIER/PRINTER | 10.19 10.19 * |
| 021600 | | CLERK OF THE CIRCUIT COURT | | | |
| 2600 | 31658 | Unemployment Insurance VA EMPLOYMENT COMMISSION | 06302016 | | 1,400.00 1,400.00 * 1,470.19 ** |
| 5210 | 22079 30610 | Postal Services MAIL FINANCE U S POSTAL SERVICE | N5960383 BOX RENT 616 | EQUIPMENT LEASE BOX RENT | 9.46 9.46 * |
| 5230 | 21319 21319 | Telecommunications CENTURYLINK CENTURYLINK | 309863799 616 309863799 616A | PHONE PHONE | 407.13 84.00 491.13 * |
| 5540 | 31475 | Travel-Convention & Educa VA COURT CLERK'S ASSOC | TRAINING 616 | TRAINING | 49.28 44.89 94.17 * |
| 5850 | 999999 | Jurors/Witnesses BARKSDALE MATTIE | JUROR 616 | JUROR | 250.00 250.00 * |
| | 999999 | CARRINGTON PERRY | JUROR 616 | JUROR | 30.00 |
| | 999999 | CLARK TRACEY | JUROR 616 | JUROR | 30.00 |
| | 999999 | JOHNS BRENDA | JUROR 616 | JUROR | 30.00 |
| | 999999 | MEACOM ROSE | JUROR 616 | JUROR | 30.00 |
| | 999999 | PRIDE ODESSA | JUROR 616 | JUROR | 30.00 |
| | 999999 | POLSINELLO DAWN | WITNESS 616 | WITNESS | 30.00 515.20 695.20 * |

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| MAJOR# ACCT# 6001 | VENDOR NUMBER | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|-------------------------|-------------------------|----------------------------------------------------|---------------------------------|----------------------|--------------------------|
| | 20600 | Office Supplies | 483523 | COPY PAPER | 36.99 |
| | 20600 | KEY OFFICE SUPPLY | 484473 | TONER | 90.00 |
| | 20600 | KEY OFFICE SUPPLY | 484697 | HAND TOWELS | 65.98 |
| | 20600 | KEY OFFICE SUPPLY | 485352 | FILE ORGANIZER | 27.90 |
| | 20600 | KEY OFFICE SUPPLY | 485374 | INK CARTRIDGES | 299.90 |
| | 20600 | KEY OFFICE SUPPLY | 485402 | TRASH CAN | 20.68 |
| | 20600 | KEY OFFICE SUPPLY | 485410 | PRIVACY SCREEN | 125.00 |
| | 20600 | KEY OFFICE SUPPLY | 485422 | PRIVACY SCREENS | 500.00 |
| | 20600 | KEY OFFICE SUPPLY | 485431 | TAPE/PENS/MARKERS | 422.39 |
| | 20600 | KEY OFFICE SUPPLY | 485484 | POST-ITS/BOXES/PAPER | 900.68 |
| | 20600 | KEY OFFICE SUPPLY | 485503 | PAPER TRIMMER | 19.99 |
| | 20600 | KEY OFFICE SUPPLY | 485652 | WATER FILTERS | 80.97 |
| | 20600 | KEY OFFICE SUPPLY | 485687 | KEYBOARD | 119.90 |
| | 20600 | KEY OFFICE SUPPLY | 485852 | COPY PAPER | 73.98 |
| | 20600 | KEY OFFICE SUPPLY | 485944 | PENCIL CUP/STAPLE RV | 6.97 |
| 6012 | 29038 | Books and Subscriptions T&N PRINTING | JUNE 15 2016 | PRINTING PLATS | ACCOUNT TOTAL 2,791.33 * |
| 021800 | LAW LIBRARY | | | | ACCOUNT TOTAL 12.00 * |
| 5230 | 10105 21319 | Telecommunications AT&T CENTURYLINK | 0542720100 616 309478607 616 | PHONE PHONE | MAJOR TOTAL 4,343.29 ** |
| 6012 | 21761 | Books and Subscriptions RELX INC DBA LEXISNEXIS | 3090559392 | MONTHLY SUBSCRIPTION | ACCOUNT TOTAL 43.04 |
| 022100 | COMMONWEALTH'S ATTORNEY | | | | 41.97 |
| 2600 | 31658 | Unemployment Insurance VA EMPLOYMENT COMMISSION | 06302016 | | 85.01 * |
| 5210 | 25483 | Postal Services PITNEY BOWES | 3300562989 | EQUIPMENT LEASE | ACCOUNT TOTAL 268.00 |
| 5230 | 13325 | Telecommunications TREASURER OF VIRGINIA | T299709 | IPAD SERVICE | MAJOR TOTAL 268.00 * |
| 5510 | 25470 | Travel-Mileage PISANO GEORGE | MILEAGE 616 | MILEAGE | ACCOUNT TOTAL 353.01 ** |
| 5810 | 13012 | Dues & Association Member DMV | 16152749 | DMV ID CARDS | ACCOUNT TOTAL 52.21 |
| | | | | | 52.21 * |
| | | | | | ACCOUNT TOTAL 153.00 |
| | | | | | MAJOR TOTAL 153.00 * |
| | | | | | ACCOUNT TOTAL 131.22 |
| | | | | | MAJOR TOTAL 131.22 * |
| | | | | | ACCOUNT TOTAL 200.07 |
| | | | | | MAJOR TOTAL 200.07 * |
| | | | | | ACCOUNT TOTAL 30.00 |
| | | | | | MAJOR TOTAL 30.00 * |

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|-----------------|------------------|------------------------------------------------------|-----------------|----------------------|-------------|
| 022200 | 28866 | Miscellaneous STEPS, INC | 11907 | SHREDDING SERVICE | 35.00 |
| | | | | ACCOUNT TOTAL | 35.00 * |
| | | | | MAJOR TOTAL | 601.50 ** |
| 6001 | 20600 | Office Supplies KEY OFFICE SUPPLY | 482127 | CLIPBOARD/CARD HOLDR | 3.30 |
| | | | | ACCOUNT TOTAL | 3.30 * |
| | | | | MAJOR TOTAL | 3.30 ** |
| 031200 | SHERIFF | | | | |
| 2600 | 31658 | Unemployment Insurance VA EMPLOYMENT COMMISSION | 06302016 | | 173.81 |
| | | | | ACCOUNT TOTAL | 173.81 * |
| 3310 | 12742 | Repairs/Maintenance-Radio COMMTRONICS OF VIRGINIA | 218521 | RADIO REPAIR | 240.00 |
| | | | | ACCOUNT TOTAL | 240.00 * |
| 3311 | 11775 | Repairs & Maint-Auto & Eq BURKEVILLE BODY SHOP | PE SHERIFF 616 | AUTO REPAIRS | 11,702.14 |
| | 14300 | EAST END MOTOR CO INC | 136606 | TIRE REPAIR | 23.00 |
| | 14300 | EAST END MOTOR CO INC | 136665 | BRAKE PADS/ROTORS | 772.63 |
| | 14300 | EAST END MOTOR CO INC | 136787 | INSPECTION | 16.00 |
| | 14300 | EAST END MOTOR CO INC | 137009 | INSPECTION/CK BRAKES | 51.00 |
| | 14300 | EAST END MOTOR CO INC | 137142 | INSPECTION | 16.00 |
| | 14300 | EAST END MOTOR CO INC | 137459 | OIL CHANGE | 123.51 |
| | 14300 | EAST END MOTOR CO INC | 137686 | HEADLIGHT INSTALLATN | 15.00 |
| | 14915 | EXPRESS CARE | 4970 | OIL CHANGE | 57.97 |
| | 14915 | EXPRESS CARE | 5027 | OIL CHANGE | 93.80 |
| | 14915 | EXPRESS CARE | 5179 | OIL CHANGE | 57.97 |
| | 14915 | EXPRESS CARE | 5411 | OIL CHANGE | 43.97 |
| | 14915 | EXPRESS CARE | 5638 | OIL CHANGE | 68.95 |
| | 14915 | EXPRESS CARE | 5647 | OIL CHANGE | 57.97 |
| | 29199 | THIRD ST WRECKER SERVICE | 16583 | TOWING SERVICE | 100.00 |
| | 29199 | THIRD ST WRECKER SERVICE | 16628 | TOWING SERVICE | 125.00 |
| | | | | ACCOUNT TOTAL | 13,324.91 * |
| 3320 | 18661 | Maintenance Service Contr ID NETWORKS | 270886 | ANNUAL MAINTENANCE | 7,105.00 |
| | | | | ACCOUNT TOTAL | 7,105.00 * |
| 5210 | 11894 | Postal Services BUSINESS CARD | 0555 SHERIFF616 | SHIPPING | 9.21 |
| | 30666 | U S POSTAL SERVICE | BOX RENT 616 | BOX RENT | 58.00 |
| | | | | ACCOUNT TOTAL | 67.21 * |
| 5230 | 11894 | Telecommunications BUSINESS CARD | 0555SHERIFF616A | CELL PHONE | 75.00 |
| | 13325 | TREASURER OF VIRGINIA | T299673 | VCIN | 52.74 |
| | 13325 | TREASURER OF VIRGINIA | T300669 | VCIN | 52.74 |

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|--------|-------|---------------|----------------------------|-----------------|----------------------|-------------|
| 5530 | | 20904 | KINEX NETWORKING SOLUTION | 160601 0017 | REMOTE DATA BACKUP | 19.95 |
| | | 21319 | CENTURYLINK | 309468839 616 | PHONE | 10.36 |
| | | 21319 | CENTURYLINK | 309558628 616 | VCIN | 7.97 |
| | | 30440 | US CELLULAR | 850361128 616 | PHONE | 40.81 |
| | | 30440 | US CELLULAR | 918210747 616 | PHONE | 1,024.10 |
| | | | | | ACCOUNT TOTAL | 1,283.67 * |
| 5801 | | | Travel-Subsistence & Lodg | | | |
| | | 11894 | BUSINESS CARD | 0555 SHERIFF616 | MEALS & LODGING | 609.96 |
| | | 11894 | BUSINESS CARD | 0555SHERIFF616A | MEALS & LODGING | 228.88 |
| | | 16653 | GOLDMAN ROBERT | MEALS 616 | MEALS | 21.50 |
| | | 999999 | COEN SARAH | MEAL 616 | MEAL | 11.29 |
| | | | | | ACCOUNT TOTAL | 871.63 * |
| 5810 | | 20600 | Accreditation | | | |
| | | 20600 | KEY OFFICE SUPPLY | 483181 | STAPLER | 23.98 |
| | | 20600 | KEY OFFICE SUPPLY | 484138 | FOLDERS/PENS/POST IT | 1,418.36 |
| | | 20600 | KEY OFFICE SUPPLY | 484249 | PRINTER/COPIER | 349.00 |
| | | | | | ACCOUNT TOTAL | 1,791.34 * |
| 5810 | | 12318 | Dues & Association Member | | | |
| | | | CNTRL VA CRIMINAL JUSTICE | 3143 | ANNUAL DUES | 12,750.00 |
| | | | | | ACCOUNT TOTAL | 12,750.00 * |
| 6001 | | 13369 | Office Supplies | | | |
| | | 20600 | DIAMOND SPRINGS WATER INC | 27961300 616 | WATER & EQUIP RENTAL | 150.85 |
| | | 20600 | KEY OFFICE SUPPLY | 283392 | LETTER TRAYS | 5.90 |
| | | 20600 | KEY OFFICE SUPPLY | 483182 | POP-UP ADHESIVE NOTE | 8.79 |
| | | 20600 | KEY OFFICE SUPPLY | 483281 | BATTERIES | 19.99 |
| | | 20600 | KEY OFFICE SUPPLY | 483350 | LTR STACK TRAYS | 5.90 |
| | | 20600 | KEY OFFICE SUPPLY | 483363 | NOTARY SEAL STAMP | 22.99 |
| | | 20600 | KEY OFFICE SUPPLY | 483606 | FILE FOLDERS | 7.89 |
| | | 20600 | KEY OFFICE SUPPLY | 484363 | FILE/HANGING FOLDERS | 80.50 |
| | | 20600 | KEY OFFICE SUPPLY | 484398 | PENS/HOLE PUNCH | 52.95 |
| | | 20600 | KEY OFFICE SUPPLY | 484872 | COPY PAPER | 149.75 |
| | | 20600 | KEY OFFICE SUPPLY | 485062 | PORT SWITCH | 49.95 |
| | | 20600 | KEY OFFICE SUPPLY | 485764 | CLIPS/INK CARTRIDGES | 1,240.08 |
| | | 20600 | KEY OFFICE SUPPLY | 485765 | INK/ENV/TRAYS/FOLDRS | 4,710.55 |
| | | 32138 | WALMART COMMUNITY/RFCSELLC | 2117 SHERIFF616 | OFFICE SUPPLIES | 9.81 |
| | | | | | ACCOUNT TOTAL | 6,515.90 * |
| 6003 | | 11894 | Public Education/Crime Pr | | | |
| | | | BUSINESS CARD | 0555 SHERIFF616 | CPR/AED MATERIALS | 307.64 |
| | | 23214 | NATL NEIGHBORHOOD WATCH | 1606412 | SIGNS | 210.75 |
| | | | | | ACCOUNT TOTAL | 518.39 * |
| 6004 | | 28640 | Virso Comm Center Crime P | | | |
| | | | SOUTHSIDE ELECTRIC COOP | 526776002 616 | VIRSO REC CENTER | 9.47 |
| | | | | | ACCOUNT TOTAL | 9.47 * |
| 6008 | | 11894 | Vehicle & Powered Equip F | | | |
| | | | BUSINESS CARD | 0555 SHERIFF616 | GAS | 147.49 |
| | | 11894 | BUSINESS CARD | 0555SHERIFF616A | GAS | 18.00 |
| | | 15944 | FRANKLIN LARRY | GAS 616 | GAS | 10.00 |
| | | | | | ACCOUNT TOTAL | 175.49 * |
| 6009 | | 14300 | Vehicle & Powered Equip S | | | |
| | | | EAST END MOTOR CO INC | 134598 | TIRES | 305.08 |

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| MAJOR# ACCT# | VENDOR NUMBER | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|-----------------|------------------|---------------------------|-----------------|----------------------|--------------|
| 6010 | 14300 | EAST END MOTOR CO INC | 137096 | TIRES | 131.27 |
| | 14300 | EAST END MOTOR CO INC | 137152 | MOUNT/BALANCE TIRES | 65.00 |
| | 14300 | EAST END MOTOR CO INC | 137686 | HEADLIGHT | 45.95 |
| | 14300 | EAST END MOTOR CO INC | 137725 | TIRES | 611.02 |
| | 15721 | FISHER AUTO PARTS, INC. | 155679 | BULB | 14.19 |
| | 15721 | FISHER AUTO PARTS, INC. | 157134 | BATTERY | 119.94 |
| | 16102 | GALLS LLC | 5373633 | SPEAKER | 156.00 |
| | 16102 | GALLS LLC | 5542838 | SPOTLIGHT | 157.00 |
| | | | | ACCOUNT TOTAL | 1,605.45 * |
| 6011 | 11894 | Police Supplies | | INTOXIMETERS | 325.00 |
| | 11894 | BUSINESS CARD | 0555SHERIFF616 | KEYS | 62.43 |
| | 16102 | BUSINESS CARD | 0555SHERIFF616A | ANKLE HOLSTER | 66.00 |
| | 28592 | GALLS LLC | 5458450 | ANKLE HOLSTER | 20.98 |
| | 28592 | SOUTHERN POLICE EQUIP CO | 185447 | ANKLE HOLSTER | 59.00 |
| | 28592 | SOUTHERN POLICE EQUIP CO | 185489 | BADGE | 533.41 * |
| | | | | ACCOUNT TOTAL | 533.41 * |
| 6012 | 16102 | Uniforms & Wearing Appare | | UNIFORMS | 114.32 |
| | 16102 | GALLS LLC | 5212357 | UNIFORMS | 161.82 |
| | 16102 | GALLS LLC | 5212358 | UNIFORMS | 163.34 |
| | 16102 | GALLS LLC | 5212359 | UNIFORMS | 36.68 |
| | 16102 | GALLS LLC | 5301959 | BOOTS | 121.50 |
| | 16102 | GALLS LLC | 5529085 | BOOTS | 287.50 |
| | 16102 | GALLS LLC | 5569902 | BADGE | 75.50 |
| | 25608 | PREMIUM MARKETING & SALES | JUNE 13 2016 | | 960.66 * |
| | | | | ACCOUNT TOTAL | 960.66 * |
| 6021 | 22211 | Books & Subscriptions | | CODE SUPP/INDEX/VOLS | 510.46 |
| | 22211 | MATTHEW BENDER & CO INC | 84230878 | | 510.46 * |
| | | | | ACCOUNT TOTAL | 510.46 * |
| 8203 | 29343 | Bullet-Proof Vests Grant | | BULLET-PROOF VEST | 565.00 |
| | 29343 | TOWN POLICE SUPPLY-RCHMND | R80000 | | 565.00 * |
| | | | | ACCOUNT TOTAL | 565.00 * |
| 031201 | 27072 | Communications Equipment | | RADIO FREQUENCY | 920.00 |
| | 27072 | RADIO SOFT INC | 1593395 | SERVICE SHARE APPROV | 300.00 |
| | 27072 | RADIO SOFT INC | 1593822 | | 1,220.00 * |
| | | | | ACCOUNT TOTAL | 1,220.00 * |
| | | | | MAJOR TOTAL | 50,221.80 ** |
| 2600 | 31658 | Unemployment Insurance | | | 9.00 |
| | 31658 | VA EMPLOYMENT COMMISSION | 06302016 | | 9.00 * |
| | | | | ACCOUNT TOTAL | 9.00 * |
| | | | | MAJOR TOTAL | 9.00 ** |
| 032200 | | VOLUNTEER FIRE DEPARTMENT | | | |
| 7001 | 16670 | Payment to Farmville VFD | | | |
| | 16670 | GRAINGER | 9104682951 | ABSORBENT | 67.40 |
| | 20600 | KEY OFFICE SUPPLY | 483362 | INK CARTRIDGE | 33.99 |

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| MAJOR# ACCT# | VENDOR NUMBER | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|-----------------|------------------|---------------------------|-----------------|----------------------|------------|
| 7002 | 20600 | KEY OFFICE SUPPLY | 484432 | CANON PRINTER | 399.00 |
| | 22397 | MUNICIPAL EMERGENCY SERV | IN1009991 | RESPONDER PARKA | 186.45 |
| | 22397 | MUNICIPAL EMERGENCY SERV | IN1027678 | ADAPTER | 133.40 |
| | 23166 | NAFECO INC | 824939 | DRESS UNIFORMS | 453.32 |
| | 23166 | NAFECO INC | 826598 | ANSUL FOAM | 450.40 |
| | 28023 | SAFWARE INC | 3512452 | HAZMAT SUPPLIES | 615.92 |
| | 32734 | WITMER PUBLIC SAFETY GRP | E1474334 | LOCKOUT TOOL KIT | 63.98 |
| | | Payment to Rice VFD | | | 2,403.86 * |
| | 31846 | DOMINION VA POWER | 4500495009 | ELECTRIC SERVICE | 311.08 |
| | 31846 | DOMINION VA POWER | 5487358649 | ELECTRIC SERVICE | 9.02 |
| | 36600 | ZURICH | 5B878591 | WORKERS COMP | 2,741.00 |
| 7003 | | Payment to Prospect VFD | | | 3,061.10 * |
| | 13166 | DAVIS GMC TRUCK INC | 43197 | BRUSH TRK REPAIR | 224.65 |
| | 15656 | FIRE & SAFETY EQUIP CO | 76996 | TURNOUT GEAR | 1,046.69 |
| | 15656 | FIRE & SAFETY EQUIP CO | 77017 | REFILL EXTINGUISHER | 42.45 |
| | 20600 | KEY OFFICE SUPPLY | 482398 | INK CARTRIDGES | 53.97 |
| | 25782 | PRINCE EDWARD CO PBLC SCH | DIESEL-MAY 2016 | DIESEL | 119.18 |
| | 29440 | PRINCE EDWARD CO TREAS | GAS-APR 2016 | GAS | 92.39 |
| | 29440 | PRINCE EDWARD CO TREAS | GAS-MAY 2016 | GAS | 63.68 |
| | | | | | 1,643.01 * |
| 7004 | | Payment to Darlington VFD | | | |
| | 11263 | BB&T | 7841 DHVFD | INTERNET | 102.79 |
| | 12024 | C W WILLIAMS | 593578 | TEST AIRPACKS | 1,343.69 |
| | 13083 | DARLINGTON HGT FIRE DEPT | REIMB CK3145 | INTERNET/AUTO PARTS | 227.32 |
| | 13083 | DARLINGTON HGT FIRE DEPT | REIMB CK3147 | THERM IMAGING CAMERA | 4,950.00 |
| | 22468 | MID-ATLANTIC IRRIGATION | 194923 | GRAVEL | 271.74 |
| | 29414 | TRAVELERS | 5792F6200 | WORKERS COMP | 525.00 |
| | | | | | 7,420.54 * |
| 7006 | | Payment to Pamplin VFD | | | |
| | 10105 | AT&T | 0543346172 | PHONE | 42.93 |
| | 11317 | BLUE RIDGE RESCUE SUPPLRS | 38540 | EQUIPMENT MAINTENANC | 589.08 |
| | 12024 | C W WILLIAMS | 592965 | HELMET REPAIRS | 154.44 |
| | 12024 | C W WILLIAMS | 593200 | EQUIPMENT REPAIR | 91.22 |
| | 12024 | C W WILLIAMS | 593581 | SCBA MAINTENANCE | 1,442.80 |
| | 12024 | C W WILLIAMS | 593714 | HELMETS | 811.04 |
| | 12742 | COMMTRONICS OF VIRGINIA | 218597 | PAGER REPAIR | 138.63 |
| | 15656 | FIRE & SAFETY EQUIP CO | 77079 | EQUIP REPAIR-SHIPPIN | 12.00 |
| | 15656 | FIRE & SAFETY EQUIP CO | 77167 | GLOVES/FLARES | 298.80 |
| | 19139 | JAMERSON BLDG SUPPLY | 4519590 | TOOLS | 76.91 |
| | 25210 | PAMPLIN EXXON | PAMPLIN FD 616 | REPAIRS | 3,054.11 |
| | 25210 | PAMPLIN EXXON | PAMPLIN FD 616 | FUEL | 268.86 |
| | 31335 | VERIZON | 248 6100 616 | PHONE | 75.37 |
| | 31335 | VERIZON | 248 6100 616A | PHONE | 75.37 |
| | 31335 | VERIZON | 248 6690 616 | PHONE | 59.39 |
| | 31846 | DOMINION VA POWER | 4743517221 | ELECTRIC SERVICE | 182.12 |
| | 31846 | DOMINION VA POWER | 6280980001 | ELECTRIC SERVICE | 46.60 |
| | | | | | 7,419.67 * |

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| MAJOR# ACCT# 7007 | VENDOR NUMBER | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|-------------------------|------------------|----------------------------------------------|-----------------|----------------------|--------------|
| | 11255 | Payment to Meherrin VFD | 15001593002 616 | LOAN PAYMENT | 15,000.00 |
| | 22812 | BENCHMARK COMMUNITY BANK | 92120666 | BATTERIES/SPEAKER | 328.38 |
| | 25246 | MOTOROLA SOLUTIONS INC | 970227 | DIESEL | 503.56 |
| | 31335 | PARKER OIL CO INC | 736 0633 616 | PHONE | 183.75 |
| | 31846 | VERIZON | 0519881510 616 | ELECTRIC SERVICE | 260.12 |
| | 31846 | DOMINION VA POWER | 1913347348 616 | ELECTRIC SERVICE | 24.61 |
| | 31846 | DOMINION VA POWER | 2725824417 616 | ELECTRIC SERVICE | 13.76 |
| | | | | ACCOUNT TOTAL | 16,314.18 * |
| | | | | MAJOR TOTAL | 38,262.36 ** |
| 032500 | | EMERGENCY SERVICES | | | |
| 3160 | 29280 | Professional Service E-91 TIMMONS GROUP | 181144 | 911 ADDRESSING | 180.00 |
| | | | | ACCOUNT TOTAL | 180.00 * |
| | | | | MAJOR TOTAL | 180.00 ** |
| 033200 | | REGIONAL JAIL & DETENTION | | | |
| 3196 | | Purchase of Services - Ja | | | |
| | 18743 | IRONGATE BOUNDARY MNGT | CK 616 | ELECTRONIC MONITORIN | 472.50 |
| | 18743 | IRONGATE BOUNDARY MNGT | DH 616 | ELECTRONIC MONITORIN | 168.75 |
| | 18743 | IRONGATE BOUNDARY MNGT | JW 616 | ELECTRONIC MONITORIN | 607.50 |
| | 18743 | IRONGATE BOUNDARY MNGT | KT 616 | ELECTRONIC MONITORIN | 135.00 |
| | 18743 | IRONGATE BOUNDARY MNGT | LM 616 | ELECTRONIC MONITORIN | 1,046.25 |
| | 25375 | PIEDMONT RGNL JUVENILE | 1463 | JUVENILE DETENTION | 9,375.00 |
| | | | | ACCOUNT TOTAL | 11,805.00 * |
| | | | | MAJOR TOTAL | 11,805.00 ** |
| 034100 | | BUILDING OFFICIAL | | | |
| 3311 | 17004 | Repairs & Maint-Auto HALEY AUTO MALL | 65577469 | FUEL CAP | 26.90 |
| | | | | ACCOUNT TOTAL | 26.90 * |
| 5230 | 30440 | Telecommunications US CELLULAR | 816442183 616 | PHONE | 24.21 |
| | | | | ACCOUNT TOTAL | 24.21 * |
| 5530 | 21498 | Travel-Subsistence & Lodg LEATHERWOOD COY | JUNE 2016 | MEAL | 7.63 |
| | 21498 | LEATHERWOOD COY | MAY 2016 | MEAL | 8.24 |
| | | | | ACCOUNT TOTAL | 15.87 * |
| 5540 | 21498 | Travel-Convention & Educa LEATHERWOOD COY | JUNE 2016 | MTG REGISTRATION | 15.00 |
| | 21498 | LEATHERWOOD COY | MAY 2016 | MTG REGISTRATION | 15.00 |
| | | | | ACCOUNT TOTAL | 30.00 * |
| 6001 | 20600 | Office Supplies KEY OFFICE SUPPLY | 483146 | LABELS | 87.96 |
| | | | | ACCOUNT TOTAL | 87.96 * |

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| MAJOR# ACCT# 6009 | VENDOR NUMBER | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|-------------------------|------------------|----------------------------------------------------|-----------------|----------------------|------------|
| | 27770 | Vehicle & Powered Equip S ROD & STAFF LLC | 56882 | TIRES | 551.99 |
| 035100 | | ANIMAL CONTROL | | | 551.99 * |
| | | | | ACCOUNT TOTAL | 736.93 ** |
| | | | | MAJOR TOTAL | |
| 2600 | 31658 | Unemployment Insurance VA EMPLOYMENT COMMISSION | 06302016 | | 46.29 |
| 5110 | 31846 | Electrical Services DOMINION VA POWER | 0890745003 616 | ELECTRIC SERVICE | 46.29 * |
| 5230 | 21319 | Telecommunications CENTURYLINK | 310119726 616 | | 128.30 |
| | 30440 | US CELLULAR | 816442183 616 | PHONE | 128.30 * |
| 6002 | 28596 | Supplies for Shelter SOUTHERN STATES | 93061 | FEED BAGS | 145.75 |
| | 32138 | WALMART COMMUNITY/RFCSLLC | 2117 SHERIFF616 | DOG FOOD | 79.18 |
| | 32138 | WALMART COMMUNITY/RFCSLLC | 3048 | DOG FOOD | 224.93 * |
| | | | | ACCOUNT TOTAL | 63.21 |
| 6005 | 32138 | Janitorial Supplies WALMART COMMUNITY/RFCSLLC | 3048 | CLEANING SUPPLIES | 19.51 |
| 6011 | 16102 | Uniforms and Wearing Appa GALLS LLC | 5468890 | BADGE | 154.27 |
| | | | | ACCOUNT TOTAL | 236.99 * |
| | | | | ACCOUNT TOTAL | 16.54 |
| | | | | ACCOUNT TOTAL | 16.54 * |
| 035300 | | MEDICAL EXAMINER | | | 109.99 |
| 3110 | 29459 | Professional Health Serv TREASURER OF VIRGINIA | CUBBAGE THOMAS | CORONER | 109.99 * |
| | 29459 | TREASURER OF VIRGINIA | DUFF JAMES E JR | CORONER | 763.04 ** |
| | 29459 | TREASURER OF VIRGINIA | WADE VIRGINIA E | CORONER | |
| | | | | ACCOUNT TOTAL | 60.00 * |
| 042300 | | REFUSE DISPOSAL | | | 60.00 ** |
| 2600 | 31658 | Unemployment Insurance VA EMPLOYMENT COMMISSION | 06302016 | | 244.86 |
| 3160 | 27191 | Professional Services RESOURCE INTERNATIONAL | 42738 | GROUNDWTR MONITORING | 244.86 * |
| | 27191 | RESOURCE INTERNATIONAL | 42753 | MISC WORK TASKS | 1,099.67 |
| | 27191 | RESOURCE INTERNATIONAL | 42754 | STORM WTR COMPLIANCE | 1,487.40 |
| | | | | ACCOUNT TOTAL | 1,586.97 |
| | | | | ACCOUNT TOTAL | 4,174.04 * |

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|-----------------|------------------|--------------------------------------------------------|----------------------|----------------|---------------|
| 3310 | 21811 | Repairs/Maintenance LOWE'S | AIR-CONDITIONER | 909096 | 122.55 * |
| | | | | | ACCOUNT TOTAL |
| 3311 | 23248 | Repairs & Maint-Auto & Eq NAPA OF FARMVILLE | DEF | 154022 | 122.55 * |
| | 23248 | | SCREWS/NUTS/WASHERS | 154197 | 25.98 |
| | | | | | 10.87 |
| | | | | | 36.85 * |
| | | | | | ACCOUNT TOTAL |
| 3840 | 10254 | Contract Landfill - POS REPUBLIC SERVICES #974 | TRASH COLLECTION | 480755 | 172.86 |
| | 10254 | | TRASH COLLECTION | 480756 | 112.90 |
| | 10254 | | TRASH COLLECTION | 480757 | 112.90 |
| | 32953 | WRIGHT'S EXCAVATING LLC | LANDFILL OPERATION | JUNE 2016 | 48,093.75 |
| | | | | | 48,492.41 * |
| | | | | | ACCOUNT TOTAL |
| 3841 | 14723 | Purchase of Serv - Recylin EMANUEL TIRE OF VIRGINIA | TIRE RECYCLING | 481050 | 1,203.00 |
| | 14723 | | TIRE RECYCLING | 481057 | 604.80 |
| | 14723 | | TIRE RECYCLING | 481234 | 513.60 |
| | 14723 | | TIRE RECYCLING | 481282 | 426.00 |
| | 14723 | | TIRE RECYCLING | 481283 | 429.60 |
| | 14723 | | TIRE RECYCLING | 481295 | 534.00 |
| | 28866 | STEPS, INC | RECYCLING FEE | MAY 2016 | 3,577.36 |
| | 29029 | SYNERGY RECYCLING LLC | ELECTRONIC RECYCLING | 1600472 | 2,732.00 |
| | | | | | 10,020.36 * |
| | | | | | ACCOUNT TOTAL |
| 5110 | 28640 | Electrical Services SOUTHSIDE ELECTRIC COOP | DH SITE | 114379001 616 | 49.61 |
| | 28640 | | VIRSO SITE | 114379003 616 | 78.94 |
| | 31846 | | RICE SITE | 0599507431 616 | 84.92 |
| | 31846 | | CELL C PUMP STATION | 0670040567 616 | 13.98 |
| | 31846 | | GREEN BAY SITE | 1144204110 616 | 59.04 |
| | 31846 | | LEACHATE PUMP | 5181167213 616 | 310.59 |
| | 31846 | | WORSHAM SITE | 7471653571 616 | 48.35 |
| | 31846 | | PROSPECT SITE | 8601161519 616 | 47.06 |
| | 31846 | | SCALEHOUSE | 8970737501 616 | 58.60 |
| | 31846 | | LANDFILL SITE | 9176847250 616 | 27.87 |
| | | | | | 778.96 * |
| | | | | | ACCOUNT TOTAL |
| 5230 | 10105 | Telecommunications AT&T | PHONE | 0206193130 616 | 52.66 |
| | 10105 | | PHONE | 0543347181 616 | 43.04 |
| | 21319 | | PHONE | 309326764 616 | 56.27 |
| | 21319 | | PHONE | 309480181 616 | 54.07 |
| | 21319 | | PHONE | 309553498 616 | 64.46 |
| | 21319 | | PHONE | 309615846 616 | 51.47 |
| | 21319 | | PHONE | 309714661 616 | 54.87 |
| | 21319 | | PHONE | 310039285 616 | 48.82 |
| | 30440 | US CELLULAR | PHONE | 816442183 616 | 24.21 |
| | 31335 | VERIZON | PHONE | 248 5696 616 | 48.68 |
| | 31335 | | PHONE | 736 2828 616 | 83.94 |
| | | | | | 582.49 * |
| | | | | | ACCOUNT TOTAL |
| 5440 | 28869 | Portable Toilet Rental STIFF O O INC | MONTHLY SERVICE | 5340 | 702.50 |

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| MAJOR# ACCT# | VENDOR NUMBER NAME | VENDOR NAME | INVT# | DESCRIPTION | AMOUNT |
|-----------------|--------------------------|--------------------------------------------------------|-----------------|----------------------|-------------|
| 6008 | 28869 | STIFF O O INC | 5397 | MONTHLY SERVICE | 1,405.00 * |
| | 25782 | Vehicle & Powered Equip F PRINCE EDWARD CO PBLC SCH | DIESEL-MAY 2016 | DIESEL | 1,244.32 |
| 6009 | 14300 | Vehicle & Powered Equip S EAST END MOTOR CO INC | 136125 | TIRE | 1,244.32 * |
| 043200 | GENERAL PROPERTIES | | | | 332.55 |
| 2600 | 31658 | Unemployment Insurance VA EMPLOYMENT COMMISSION | 06302016 | | 332.55 * |
| 3310 | 11193 | Repairs/Maintenance BEACHY MASONRY INC | 1575 | REPAIR STEPS/COLUMNS | 13.09 |
| | 12982 | CUMMINS ATLANTIC LLC | 009 25777 | SERVICED GENERATOR | 13.09 * |
| | 13730 | DODSON BROS EXTERMINATING | 158003 616 | PEST CONTROL | 7,850.00 |
| | 13730 | DODSON BROS EXTERMINATING | 158005 616 | PEST CONTROL | 1,174.68 |
| | 13730 | DODSON BROS EXTERMINATING | 158006 616 | PEST CONTROL | 38.00 |
| | 13730 | DODSON BROS EXTERMINATING | 158007 616 | PEST CONTROL | 38.00 |
| | 13730 | DODSON BROS EXTERMINATING | 158010 616 | PEST CONTROL | 85.00 |
| | 22322 | DAIKIN APPLIED | 3095452 | CHILLR MAINT CONTRCT | 38.00 |
| | 27855 | ROHR MECHANICAL LLC | 3134 | CHECKED A/C | 3,116.00 |
| 5110 | Electrical Services | | | | 414.62 |
| | 28640 | SOUTHSIDE ELECTRIC COOP | 114379002 616 | SRR LIGHTS | 12,792.30 * |
| | 31846 | DOMINION VA POWER | 1230385005 616 | ROY CLARK MONUMENT | 30.02 |
| | 31846 | DOMINION VA POWER | 1545926683 616 | SCOPE BLDG | 11.05 |
| | 31846 | DOMINION VA POWER | 2786281903 616 | COURTHOUSE | 78.18 |
| | 31846 | DOMINION VA POWER | 4951935099 616 | SHERIFF DEPT SHED | 13,340.97 |
| | 31846 | DOMINION VA POWER | 5856894620 616 | WORSHAM CLERK OFFICE | 6.59 |
| | 31846 | DOMINION VA POWER | 6669158583 616 | LIGHTS AT RICE | 30.77 |
| | 31846 | DOMINION VA POWER | 8105475944 616 | AG BLDG | 111.00 |
| | 31846 | DOMINION VA POWER | 9670710004 616 | SHOP | 826.96 |
| 5130 | Water & Sewer | | | | 60.91 |
| | 29332 | TOWN OF FARMVILLE | AG BLDG 616 | WATER & SEWER | 14,496.45 * |
| | 29332 | TOWN OF FARMVILLE | CH IRRIG 616 | WATER | 89.78 |
| | 29332 | TOWN OF FARMVILLE | SCOPE BLDG 616 | WATER & SEWER | 10.75 |
| 5230 | Telecommunications | | | | 33.65 |
| | 10105 | AT&T | 7305055660 616 | PHONE | 134.18 * |
| | 21319 | CENTURYLINK | 310262069 616 | PHONE | 43.03 |
| | 21319 | CENTURYLINK | 310441360 616 | PHONE | 56.44 |
| | 30440 | US CELLULAR | 816442183 616 | PHONE | 83.28 |
| 5303 | 15583 | Flood Insurance FEMA FLOOD PAYMENTS | 3000182673 616 | FLOOD INSURANCE | 117.65 |
| | ACCOUNT TOTAL | | | | 300.40 * |
| | ACCOUNT TOTAL | | | | 1,131.00 |
| | ACCOUNT TOTAL | | | | 1,131.00 * |

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|--------|-------|---------------|---------------------------|-----------------|----------------------|--------------|
| 6005 | 5440 | 28869 | Portable Toilet Rental | 5340 | MONTHLY SERVICE | 100.00 |
| | | 28869 | STIFF O O INC | 5397 | MONTHLY SERVICE | 100.00 |
| | | | | | ACCOUNT TOTAL | 200.00 * |
| 6007 | | 13367 | Janitorial Supplies | 171596 | JANITORIAL SUPPLIES | 868.08 |
| | | 13367 | DIAMOND PAPER COMPANY | 172746 | TOWELS/TISSUE/GLOVES | 355.62 |
| | | 30239 | DIAMOND PAPER COMPANY | 2020883125 | JANITORIAL SUPPLIES | 41.55 |
| | | 30239 | UNIFIRST CORPORATION | 2020885114 | JANITORIAL SUPPLIES | 41.55 |
| | | 30239 | UNIFIRST CORPORATION | 2020887106 | JANITORIAL SUPPLIES | 41.55 |
| | | | | | ACCOUNT TOTAL | 1,348.35 * |
| 6008 | | 11138 | Repairs and Maintenance S | 10184 | TRIMMER HEAD | 22.99 |
| | | 11138 | BALDWIN'S SMALL ENGINE | 10240 | TRIMMER HEAD | 36.22 |
| | | 11138 | BALDWIN'S SMALL ENGINE | 10243 | TRIMMER HEAD | 36.22 |
| | | 13369 | DIAMOND SPRINGS WATER INC | 11393100 616 | WATER & EQUIP RENTAL | 29.80 |
| | | 13369 | DIAMOND SPRINGS WATER INC | 11393100 616A | EQUIP RENTAL | 8.95 |
| | | 16671 | GRAINGER | 9133100272 | KEY MACHINE CUTTER | 98.15 |
| | | 21811 | LOWE'S | 909934 | PRIMER/OIL/TRIM LINE | 32.76 |
| | | 23248 | NAPA OF FARMVILLE | 153572 | CAR KIT | 14.99 |
| | | 27922 | CINTAS CORPORATION #524 | 524 09428 616 | UNIFORM RENTAL | 320.68 |
| | | 29083 | TAYLOR-FORBES EQUIP CO | IN44009 | OIL | 11.10 |
| | | 29083 | TAYLOR-FORBES EQUIP CO | IN44152 | V-BELT/TRANSMISSION | 122.97 |
| | | | | | ACCOUNT TOTAL | 734.83 * |
| 6009 | | 25782 | Vehicle & Powered Equip F | DIESEL-MAY 2016 | DIESEL | 127.26 |
| | | | PRINCE EDWARD CO PBLC SCH | | | 127.26 * |
| | | | | | ACCOUNT TOTAL | 127.26 * |
| 043400 | | 11138 | Vehicle & Powered Equip S | 10240 | MOWER BLADES | 147.18 |
| | | 12282 | BALDWIN'S SMALL ENGINE | 35482 | HOSE & FITTINGS | 37.08 |
| | | 29083 | CAVALIER HOSE & FITTINGS | IN44005 | OIL/FILTERS/TREATMNT | 51.30 |
| | | 29083 | TAYLOR-FORBES EQUIP CO | IN44339 | IGNITION SWITCH | 67.15 |
| | | 29083 | TAYLOR-FORBES EQUIP CO | IN44373 | HOSE CLAMP | 4.46 |
| | | 29083 | TAYLOR-FORBES EQUIP CO | IN44440 | GAS TREATMENT | 4.98 |
| | | | | | ACCOUNT TOTAL | 312.15 * |
| | | | | | MAJOR TOTAL | 31,590.01 ** |
| 2600 | | 31658 | Unemployment Insurance | 06302016 | | 5.36 |
| | | | VA EMPLOYMENT COMMISSION | | | 5.36 * |
| | | | | | ACCOUNT TOTAL | 5.36 * |
| 3161 | | 31653 | Professional Services-Can | PEC 6/16 | CONTRACT PAYMENT | 2,916.67 |
| | | | VIRGINIA FOOD WORKS | | | 2,916.67 * |
| | | | | | ACCOUNT TOTAL | 2,916.67 * |
| 3310 | | 15560 | Repairs & Maintenance | 587372 | EXHAUST FAN/HOOKS | 114.64 |
| | | 21811 | FARMVILLE WHSALE ELECTRIC | 908240 | PVC CEMENT/FITTINGS | 31.79 |
| | | | LOWE'S | | | 146.43 * |
| | | | | | ACCOUNT TOTAL | 146.43 * |

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| MAJOR# ACCT# 5110 | VENDOR NUMBER | VENDOR NAME | INV# | DESCRIPTION | ACCOUNT TOTAL | AMOUNT |
|-------------------------|------------------|------------------------------------------------|---------------|----------------------|---------------|-------------|
| 5120 | 28640 | Electrical Services SOUTHSIDE ELECTRIC COOP | 44435001 616 | ELECTRIC SERVICE | 337.03 | 337.03 * |
| 5230 | 14700 | Heating Services ELLINGTON ENERGY SERVICE | 47868 | HEATING OIL | 656.84 | 656.84 * |
| 6014 | 21319 | Telecommunications CENTURYLINK | 310248529 616 | PHONE | 245.69 | 245.69 * |
| | 23248 | Other Operating Supplies NAPA OF FARMVILLE | 153572 | FORK LIFT BATTERIES | 624.00 | 624.00 |
| | 23248 | NAPA OF FARMVILLE | 153592 | CREDIT-BATTERY CORE | 108.00- | 108.00- |
| 053500 | | COMPREHENSIVE SERVICES ACT | | | 516.00 * | 516.00 * |
| 3160 | | CSA Programs | | | 4,824.02 ** | 4,824.02 ** |
| | 11191 | BEAR CREEK ACADEMY | 683 | PROFESSIONAL SERVICE | 3,465.00 | 3,465.00 |
| | 11306 | BLUE RIDGE AUTISM & | JN 616 | PROFESSIONAL SERVICE | 6,090.00 | 6,090.00 |
| | 11490 | RESCARE/BRALEY & THOMPSON | DWK 616 | PROFESSIONAL SERVICE | 2,759.00 | 2,759.00 |
| | 11490 | RESCARE/BRALEY & THOMPSON | EK 616 | PROFESSIONAL SERVICE | 1,736.00 | 1,736.00 |
| | 11490 | RESCARE/BRALEY & THOMPSON | FK 616 | PROFESSIONAL SERVICE | 1,736.00 | 1,736.00 |
| | 12277 | CENTER FOR PEDIATRIC | PEC101BR 616 | PROFESSIONAL SERVICE | 320.00 | 320.00 |
| | 12277 | CENTER FOR PEDIATRIC | PEC201BR 616 | PROFESSIONAL SERVICE | 240.00 | 240.00 |
| | 12277 | CENTER FOR PEDIATRIC | PEC301BR 616 | PROFESSIONAL SERVICE | 640.00 | 640.00 |
| | 12280 | CENTRA HEALTH | GL 616 | PROFESSIONAL SERVICE | 6,930.00 | 6,930.00 |
| | 12280 | CENTRA HEALTH | GL 616 | PROFESSIONAL SERVICE | 500.00 | 500.00 |
| | 12280 | CENTRA HEALTH | JH 616 | PROFESSIONAL SERVICE | 4,840.00 | 4,840.00 |
| | 12280 | CENTRA HEALTH | KW 616 | PROFESSIONAL SERVICE | 4,840.00 | 4,840.00 |
| | 12280 | CENTRA HEALTH | MB 616 | PROFESSIONAL SERVICE | 4,840.00 | 4,840.00 |
| | 12280 | CENTRA HEALTH | NA 616 | PROFESSIONAL SERVICE | 40.00 | 40.00 |
| | 12280 | CENTRA HEALTH | NA 616 | PROFESSIONAL SERVICE | 40.00 | 40.00 |
| | 12280 | CENTRA HEALTH | NA 616 | PROFESSIONAL SERVICE | 160.00 | 160.00 |
| | 12280 | CENTRA HEALTH | NA 616 | PROFESSIONAL SERVICE | 80.00 | 80.00 |
| | 12280 | CENTRA HEALTH | NA 616 | PROFESSIONAL SERVICE | 40.00 | 40.00 |
| | 12280 | CENTRA HEALTH | SG 616 | PROFESSIONAL SERVICE | 4,840.00 | 4,840.00 |
| | 12280 | CENTRA HEALTH | WC 616 | PROFESSIONAL SERVICE | 2,275.00 | 2,275.00 |
| | 12283 | CENTRA HEALTH INC | 6172 616 | PROFESSIONAL SERVICE | 3,570.00 | 3,570.00 |
| | 14575 | ELK HILL | MG 616 | PROFESSIONAL SERVICE | 2,040.00 | 2,040.00 |
| | 14575 | ELK HILL | MG 616A | PROFESSIONAL SERVICE | 340.00 | 340.00 |
| | 14924 | FAMILY & COMMUNITY SUPPRT | GL 616 | PROFESSIONAL SERVICE | 400.00 | 400.00 |
| | 14924 | FAMILY & COMMUNITY SUPPRT | GR 616 | PROFESSIONAL SERVICE | 150.00 | 150.00 |
| | 14924 | FAMILY & COMMUNITY SUPPRT | KW 616 | PROFESSIONAL SERVICE | 5,905.25 | 5,905.25 |
| | 16672 | GRAFTON SCHOOL INC | AG 616 | PROFESSIONAL SERVICE | 6,285.25 | 6,285.25 |
| | 16672 | GRAFTON SCHOOL INC | CS 616 | PROFESSIONAL SERVICE | 5,710.25 | 5,710.25 |
| | 16672 | GRAFTON SCHOOL INC | NL 616 | PROFESSIONAL SERVICE | 60.00 | 60.00 |
| | 16672 | GRAFTON SCHOOL INC | NL 616A | PROFESSIONAL SERVICE | 7,756.25 | 7,756.25 |
| | 16672 | GRAFTON SCHOOL INC | NMA 616 | PROFESSIONAL SERVICE | | |

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| MAJOR# ACCT# | VENDOR NUMBER | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|-----------------|------------------|---------------------------|-----------------|----------------------|---------------|
| | 16672 | GRAFTON SCHOOL INC | TJ 616 | PROFESSIONAL SERVICE | 6,460.25 |
| | 17328 | HARBOR POINT BEHAVIORIAL | KG 616 | PROFESSIONAL SERVICE | 2,405.00 |
| | 18667 | IMANCHINELLO IFETAYO | JUNE 2016 | FOSTER CARE | 2,085.00 |
| | 20662 | KEYSTONE NEWPORT NEWS LLC | JY 616 | PROFESSIONAL SERVICE | 3,675.00 |
| | 20662 | KEYSTONE NEWPORT NEWS LLC | KR 616 | PROFESSIONAL SERVICE | 1,400.00 |
| | 21807 | LONG ASHLEY | JUNE 2016 | FOSTER CARE | 4,222.00 |
| | 22932 | MOUNTAIN YOUTH | BR 616 | PROFESSIONAL SERVICE | 2,625.00 |
| | 23918 | NORTHSTAR ACADEMY INC | HT 616 | PROFESSIONAL SERVICE | 3,498.00 |
| | 25364 | PICKETT PARK DAY CARE | EHV 616 | PROFESSIONAL SERVICE | 374.00 |
| | 25364 | PICKETT PARK DAY CARE | JUNE 2016 | FOSTER CARE | 748.00 |
| | | | | ACCOUNT TOTAL | 110,960.25 * |
| | | | | MAJOR TOTAL | 110,960.25 ** |
| 072200 | | MUSEUMS | | | |
| 5640 | | Worsham Clerk's Office | | | |
| | 21811 | LOWE'S | 901308 | PAINT/BRUSH | 81.93 |
| | 25120 | PAIRET'S INC | 24379 | SIGNS | 60.00 |
| | 27770 | ROD & STAFF LLC | 56511 | METAL SIGNS | 158.94 |
| | | | | ACCOUNT TOTAL | 300.87 * |
| | | | | MAJOR TOTAL | 300.87 ** |
| 081100 | | PLANNING | | | |
| 5230 | | Telecommunications | | | |
| | 30440 | US CELLULAR | 816442183 616 | PHONE | 58.97 |
| | | | | ACCOUNT TOTAL | 58.97 * |
| 5540 | | Travel-Convention & Educa | | | |
| | 11894 | BUSINESS CARD | 3722 PICKETT616 | TRAINING | 156.00 |
| | | | | ACCOUNT TOTAL | 156.00 * |
| 6001 | | Office Supplies | | | |
| | 20600 | KEY OFFICE SUPPLY | 485933 | OFFICE SUPPLIES | 144.00 |
| | | | | ACCOUNT TOTAL | 144.00 * |
| | | | | MAJOR TOTAL | 358.97 ** |
| 081500 | | ECONOMIC DEVELOPMENT | | | |
| 5210 | | Postal Services | | | |
| | 11894 | BUSINESS CARD | 3411 CARNEY 616 | POSTAGE | 19.28 |
| | 11894 | BUSINESS CARD | 3411 CARNEY 616 | POSTAGE | 17.90 |
| | | | | ACCOUNT TOTAL | 37.18 * |
| 5530 | | Travel-Subsistence & Lodg | | | |
| | 11894 | BUSINESS CARD | 3411 CARNEY 616 | MEALS | 147.75 |
| | 11894 | BUSINESS CARD | 3411 CARNEY 616 | MEALS | 111.21 |
| | | | | ACCOUNT TOTAL | 258.96 * |
| 6001 | | Office Supplies | | | |
| | 20600 | KEY OFFICE SUPPLY | 482453 | DIVIDERS | 7.18 |
| | 20600 | KEY OFFICE SUPPLY | 483357 | INK CARTRIDGES | 92.95 |
| | | | | ACCOUNT TOTAL | 100.13 * |
| | | | | MAJOR TOTAL | 396.27 ** |

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| MAJOR# ACCT# 081600 | VENDOR NUMBER TOURISM | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|---------------------------|-----------------------------|----------------------------------------------------|-----------------|----------------------|--------------|
| 2600 | 31658 | Unemployment Insurance VA EMPLOYMENT COMMISSION | 06302016 | | 18.12 |
| 5110 | 31846 | Electrical Services DOMINION VA POWER | 0675198071 616 | ELECTRIC SERVICE | 18.12 * |
| | 31846 | DOMINION VA POWER | 1059387447 616 | ELECTRIC SERVICE | 127.36 |
| | | | | | 103.49 |
| | | | | | 230.85 * |
| 5130 | 29332 | Water & Sewer TOWN OF FARMVILLE | MOORE BLDG 616 | WATER & SEWER | 47.65 |
| | | | | | 47.65 * |
| 5210 | 11894 | Postal Services BUSINESS CARD | 3722 PICKETT616 | UPS | 17.80 |
| | | | | | 17.80 * |
| 5230 | 21319 | Telecommunications CENTURYLINK | 310393238 616 | PHONE | 370.28 |
| | | | | | 370.28 * |
| 6001 | 11894 | Office Supplies BUSINESS CARD | 3722 PICKETT616 | BUNTING | 287.68 |
| | 11894 | BUSINESS CARD | 3722 PICKETT616 | SHELIVING | 91.95 |
| | 20600 | KEY OFFICE SUPPLY | 481602 | HOLE REINFORCE | 1.29 |
| | 20600 | KEY OFFICE SUPPLY | 482132 | KEYBOARD LETTER | 13.99 |
| | 20600 | KEY OFFICE SUPPLY | 483740 | COPY PAPER | 119.80 |
| | 20600 | KEY OFFICE SUPPLY | 483741 | TAPE & PENS | 46.71 |
| | 20600 | KEY OFFICE SUPPLY | 483914 | TONER | 826.91 |
| | 20600 | KEY OFFICE SUPPLY | 484966 | OFFICE SUPPLIES | 9.58 |
| | 20600 | KEY OFFICE SUPPLY | 485803 | COPIER MAINT CONTRCT | 3,760.18 |
| | | | | | 5,158.09 * |
| | | | | | 5,842.79 ** |
| 083500 | | COOPERATIVE EXTENSION OFFICE | | | |
| 3199 | 29913 | Purchase of Service - Oth TREASURER VA TECH | 4TH QTR 616 | 4TH QTR SUPPORT | 16,871.11 |
| | | | | | 16,871.11 * |
| 5210 | 30671 | Postal Services U S POSTAL SERVICE | BOX RENT 616 | BOX RENT | 84.00 |
| | | | | | 84.00 * |
| 5230 | 21319 | Telecommunications CENTURYLINK | 309520098 616 | PHONE | 109.40 |
| | | | | | 109.40 * |
| | | | | | 17,064.51 ** |
| 091000 | | GENERAL EXPENSE | | | |
| 5230 | 23933 | Internal Telecom Account LUMOS NETWORKS | 165866886 616 | PHONE | 2,426.96 |
| | 23933 | LUMOS NETWORKS | 165866886 616A | PHONE | 2,651.84 |
| | | | | | 5,078.80 * |

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| MAJOR# ACCT# 5803 | VENDOR NUMBER | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|-------------------------|------------------|--------------------------------------------|-----------------|----------------------|--------------|
| | 25343 | Internal Fuel Account | 1004986 | GAS | 3,595.92 |
| | 25343 | PETROLEUM TRADERS CORP | 1006479 | GAS | 950.95 |
| | 25343 | PETROLEUM TRADERS CORP | 1012785 | GAS | 2,353.79 |
| | 25343 | PETROLEUM TRADERS CORP | 1016661 | GAS | 2,159.61 |
| | 25343 | PETROLEUM TRADERS CORP | 1018590 | GAS | 2,231.12 |
| | | | | ACCOUNT TOTAL | 11,291.39 * |
| | | | | MAJOR TOTAL | 16,370.19 ** |
| 094000 | | CAPITAL PROJECTS | | | |
| 0002 | 12726 | Computer System COMPRO COMPUTERS | 2095 0717 | COMPUTERS/PRINTERS | 13,229.67 |
| | | | | ACCOUNT TOTAL | 13,229.67 * |
| 0023 | 14700 | Physical Plant ELLINGTON ENERGY SERVICE | RHEEN HEAT PUMP | HEATPUMP/GAS FURNACE | 8,150.00 |
| | 29111 | TEAMCRAFT ROOFING INC | 4126003 3 | CH ROOFING-ADDENDUM | 41,917.00 |
| | | | | ACCOUNT TOTAL | 50,067.00 * |
| | | | | MAJOR TOTAL | 63,296.67 ** |
| | | | | FUND TOTAL | 467,173.44 |

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SCHOOL CONSTRUCTION FUND
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| MAJOR# | VENDOR NUMBER | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|--------|---------------|-----------------------------------------------|-------|--------------------|-------------|
| 094000 | 13724 | Energy Audit-Inspections DUNLAP & PARTNERS | 18873 | ROOFING INSPECTION | 1,300.00 |
| 0111 | | | | | 1,300.00 * |
| | | | | ACCOUNT TOTAL | 1,300.00 ** |
| | | | | MAJOR TOTAL | 1,300.00 ** |
| | | | | FUND TOTAL | 1,300.00 |

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LANDFILL CONSTRUCTION FUND

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| MAJOR# ACCT# 094000 | VENDOR NUMBER CAPITAL | VENDOR NAME PROJECTS | INV# | DESCRIPTION | AMOUNT |
|---------------------------|-----------------------------|-----------------------------------------------------|--------------|-----------------------|----------------------------|
| 0051 | 28057 | Landfill Construction SARGENT CORPORATION | 46303 #1 616 | CELL E CONSTRUCTION | 419,362.18 419,362.18 * |
| 3180 | 27191 | Professional Services - E RESOURCE INTERNATIONAL | 42755 | CELL E BIDDING SERV | 286.50 |
| | 27191 | RESOURCE INTERNATIONAL | 42756 | COA CELL E CONSTRUCTN | 7,412.11 7,698.61 * |
| | | | | ACCOUNT TOTAL | 427,060.79 ** |
| | | | | MAJOR TOTAL | |
| | | | | FUND TOTAL | 427,060.79 |

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| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|--------|--------|---------------|------------------------------------|----------------|---------------|----------|
| 5130 | 043200 | 29332 | Water Service TOWN OF FARMVILLE | | | |
| | | | | WATER TANK 616 | WATER | 44.37 |
| | | | | | ACCOUNT TOTAL | 44.37 * |
| | | | | | MAJOR TOTAL | 44.37 ** |
| | | | | | FUND TOTAL | 44.37 |

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| MAJOR# | VENDOR NUMBER | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|--------|---------------|------------------------------------------|----------------|---------------|----------|
| 043200 | 31846 | Electrical Services DOMINION VA POWER | 4148700281 616 | SEWER PUMP | 70.12 |
| 5110 | | | | | 70.12 * |
| | | | | | 70.12 ** |
| | | | | ACCOUNT TOTAL | |
| | | | | MAJOR TOTAL | |
| | | | | FUND TOTAL | 70.12 |

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RETIREMENT BENEFIT FUND

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| MAJOR# | VENDOR NUMBER | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|--------|---------------|-------------------------------------|-----------|-----------------|-------------|
| 002230 | 25257 | LEOS Disbursements JOHNS VICKI K | JUNE 2016 | RETIREE BENEFIT | 1,129.00 |
| 1101 | | | | | 1,129.00 * |
| | | | | ACCOUNT TOTAL | 1,129.00 ** |
| | | | | MAJOR TOTAL | |
| | | | | FUND TOTAL | 1,129.00 |

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PIEDMONT COURT SERVICES FUND

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| MAJOR# ACCT# 021400 | VENDOR NUMBER PIEDMONT COURT SERVICES | VENDOR NAME PIEDMONT COURT SERVICES | INV# | DESCRIPTION | AMOUNT |
|---------------------------|---------------------------------------------|----------------------------------------------------|----------------|---------------------|------------|
| 2600 | 31658 | Unemployment Insurance VA EMPLOYMENT COMMISSION | 06302016 | | 47.97 * |
| 3500 | 15380 | Printing and Binding FARMVILLE PRINTING | PCS 616 | PAMPHLETS/FORMS | 47.97 * |
| 5110 | 31846 | Electrical Service DOMINION VA POWER | 4324962309 616 | ELECTRIC SERVICE | 696.98 |
| | 31846 | DOMINION VA POWER | 7218131923 616 | ELECTRIC SERVICE | 696.98 * |
| 5210 | 22079 | Postal Services MAIL FINANCE | PCS 616 | POSTAGE METER LEASE | 57.74 |
| | 30583 | U S POSTAL SERVICE | POSTCARDS 616 | POSTCARDS | 113.48 |
| 5230 | 21319 | Telecommunications CENTURYLINK | 310357807 616 | PHONE | 171.22 * |
| | 23933 | LUMOS NETWORKS | 174057257 616 | PHONE | 178.26 |
| 5420 | 28724 | Lease/Rent of Building SRP CORPORATION LLC | RENT 616 | RENT | 950.00 |
| 5510 | 17363 | Travel - Mileage HARDING JESSICA | MILEAGE 616 | MILEAGE | 1,128.26 * |
| | 22217 | MAXEY RENEE T | EXPENSES 616 | EXPENSES 616 | 64.51 |
| | 22217 | MAXEY RENEE T | EXPENSES 616A | EXPENSES 616A | 302.31 |
| | 22259 | MAYS ANDY | MILEAGE 616 | MILEAGE | 366.82 * |
| | 23340 | NASH ASHLEY | MILEAGE 616 | MILEAGE | 2,500.00 |
| | 32689 | WILLIAMS JOSHUA | MILEAGE 616 | MILEAGE | 2,500.00 * |
| 5540 | 12136 | Travel - Convention and E CAREERTRACK | 20041011 | TRAINING | |
| 6001 | 10234 | Office Supplies ALIMED INC | RPSV02184107 | MATS | 127.44 |
| | 10234 | ALIMED INC | RPSV02189108 | MATS | 172.56 |
| | 10950 | AYERS STACY | MILEAGE 616 | MILEAGE | 63.14 |
| | 12726 | COMPRO COMPUTERS | 2092 0717 | SOFTWARE | 74.52 |
| | 16944 | STIMPSON CONNIE | MILEAGE 616 | MILEAGE | 127.98 |
| | 16944 | STIMPSON CONNIE | MILEAGE 616 | MILEAGE | 84.22 |
| | 20600 | KEY OFFICE SUPPLY | KMW 72339 | OFFICE SUPPLIES | 649.86 * |
| | 20600 | KEY OFFICE SUPPLY | PCS 616 | RETRACTABLE MOUSE | 149.00 |
| | 20600 | KEY OFFICE SUPPLY | 484370 | OFFICE SUPPLIES | 149.00 * |
| | 20600 | KEY OFFICE SUPPLY | 484508 | FAX MACHINE | 469.70 |
| | 20600 | KEY OFFICE SUPPLY | 485508 | INK CARTRIDGE/CARDS | 214.95 |
| | 22079 | MAIL FINANCE | PCS 616 | REPAIR FILE LOCK | 129.60 |
| | 22217 | MAXEY RENEE T | EXPENSES 616 | POSTAGE METER LEASE | 439.95 |
| | 22217 | MAXEY RENEE T | EXPENSES 616A | OFFICE SUPPLIES | 111.88 |
| | | | | TISSUE/TOWELS | 68.57 |
| | | | | | 15.11 |
| | | | | | 1,637.08 |
| | | | | | 199.00 |
| | | | | | 111.69 |
| | | | | | 69.95 |
| | | | | | 12.42 |
| | | | | | 971.53 |
| | | | | | 328.50 |

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FUND # - 741 PIEDMONT COURT SERVICES FUND

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| MAJOR# ACCT# | VENDOR NUMBER NAME | INV# | DESCRIPTION | AMOUNT |
|-----------------|-------------------------------------------------------------------------------------------------------|-------------------------------------------------|------------------------------------------------------------|------------------------------------|
| 6012 | 23477 NATIONAL CURRICULUM & 23713 NEWMAN MEGAN 26525 QUILL CORPORATION 32689 WILLIAMS JOSHUA | 48710 MILEAGE 616 68392915 MILEAGE 616 | OFFICE SUPPLIES MILEAGE VCIN PAPER & TAPE MILEAGE | 311.16 240.84 538.87 9.74 |
| | 17363 HARDING JESSICA | MILEAGE 616 | NEWSPAPERS | 5,880.54 * |
| 097002 | PCS DRUG TESTING FEES | | | ACCOUNT TOTAL |
| 0001 | PCS Drug Testing Fees | L070077 | DRUG TESTING | 2.00 |
| | 28095 ALERE TOXICOLOGY SERV INC | | | ACCOUNT TOTAL |
| | | | | 2.00 * |
| | | | | MAJOR TOTAL |
| | | | | 11,592.65 ** |
| 097003 | PCS COGNITIVE BEHAVIOR EXPENDITURES | | | ACCOUNT TOTAL |
| 0001 | PCS Cognitive Behavior Ma | 48782 | WORKBOOKS | 19.48 |
| | 23477 NATIONAL CURRICULUM & | | | ACCOUNT TOTAL |
| | | | | 757.35 * |
| | | | | MAJOR TOTAL |
| | | | | 757.35 ** |
| | | | | FUND TOTAL |
| | | | | 12,369.48 |
| | | | | TOTAL DUE |
| | | | | 909,147.20 |

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____
 _____ Title _____ Date _____
 _____ Title _____ Date _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2016
Item No.: 7-d
Department: County Administration
Staff Contact: Cheryl Stimpson
Issue: Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None

Recommendation: None

| | | | |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Pride _____ | Townsend _____ |
| Second _____ | Gray _____ | Simpson _____ | Wilck _____ |
| | Jones _____ | Timmons _____ | |



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2016
Item No.: 7-e
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Appropriations (FY 17 Budget)

Summary:

At the June 9, 2016 meeting of the Prince Edward County Board of Supervisors held to discuss establishing a policy for funding outside organizations, the Board approved providing \$5,000 to Southside Virginia Community College in the FY17 budget.

I am recommending the personal property tax revenue line in the FY17 budget be increased by \$5,000 to fund this increase.

FY17 BUDGET AMENDMENT

| Rev/Exp | Fund | Dept | Object | Description | Debit | Credit |
|---------|------|-------|--------|------------------------------|---------|---------|
| 3 (Rev) | 100 | 11030 | 2016 | Personal Property Tax | | \$5,000 |
| 4 (Exp) | 100 | 68100 | 5640 | Payment to Community College | \$5,000 | |
| | | | | | | |

Attachments:

Recommendation: Approve the budget amendments above and appropriate the same funds in the FY17 budget.

| | | | |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Pride _____ | Townsend _____ |
| Second _____ | Gray _____ | Simpson _____ | Wilck _____ |
| | Jones _____ | Timmons _____ | |



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 14, 2015
Item No.: 7-f
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Event Permits

Summary: Attached are two event permits for review and approval by the Board of Supervisors.

Attachments: Appomattox Young Farmers – Tractor Pull (August 5-6, 2016)
Five County Fair Association – County Fair (September 27, 2016 – October 1, 2016)

Recommendation: Approval

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

APPLICATION FOR EVENT / FESTIVAL PERMIT
PRINCE EDWARD COUNTY

Organization / Agency Conducting Event: Appomattox Young Farmers

Person (s) Representing Organization: Bob Martin

EVENT

Type: Truck & Tractor Pull

Location: Farmville Fair Grounds

Date(s): Aug 5th + 6th Time(s): 6:00^{PM} - 11:00^{PM}

of Tickets for Sale: _____ Estimated # of Persons to Attend: 750-1000

Name(s) / Address(es) / Phone # of Promoters:

Bob Martin 434-610-0411

Financial backing of the event: Appomattox Young Farmers

Name of all persons or groups that will perform: _____

Name and Address of property owner which event is to be held: S County Fair Association
209 Fair Grounds Rd. Farmville

Nature and interest of applicant(s) in the property on which the event is to be held (if any):

Detailed plan for adequate sanitation facilities / garbage and trash disposal (must be approved by the county health inspector): Permanent Facilities on Property

Trash Local Trucking Company

Plan for providing food, water, and lodging for persons at event (must be approved by the county health inspector): Private Well Food Supplied by Local Vendors

Plan for adequate medical facilities for persons at the event (must be approved by the county health inspector): Local Rescue Squad

Plan for adequate parking facilities and traffic control in and around event:
15 Acres Free Parking Supervised by Local Club

Plan for adequate fire protection (must be approved by the county forestry warden):

Local Fire Dept

Statement specifying whether any outdoor lights or lighting are to be utilized, (if so, a plan showing the location of such lights and shielding devices or other equipment to prevent unreasonable glow beyond the property on which the event is held:

Original Lights used At Fairgrounds
Additional Lights Turned Away From Homes on Roads

Statement that no music shall be played, either by mechanical device or live performance, in such a manner that the sound emanating therefrom shall be unreasonably audible beyond the property on which the event is located:

All Speakers Pointed Towards Woods

Applications must be filed in duplicate with the Clerk of the Board, at least twenty-one (21) days prior to the event date.

Music shall not be rendered nor entertainment provided for more than eight (8) hours in any twenty-four (24) hour period, such twenty-four (24) hours to be measured from the beginning of the first performance at the event.

No person under the age of eighteen (18) years of age shall be admitted unless accompanied by a parent or guardian, the parent or guardian to remain with the person at all times.

Specific reference is hereby made to Section 6 - 66-71, et. Seq., of the Code of Prince Edward County, Virginia, which provisions are incorporated herein by reference.

Date

6-13-16

Signature of Applicant(s)

Bob M

Date

Approval by

County Administrator
Clerk of the Board

Fee \$ 50 Fee Paid By _____ Date Received _____

APPLICATION FOR EVENT / FESTIVAL PERMIT
PRINCE EDWARD COUNTY

Organization / Agency Conducting Event: FIVE COUNTY FAIR ASSOC., INC.

Person (s) Representing Organization: AUBURN F. ESTES

EVENT

Type: COUNTY FAIR

Location: 209 FAIRGROUNDS RD. FARMVILLE, VA. 23901

Date(s): SEPT. 27 THRU. OCT. 1

Time(s): _____

of Tickets for Sale: 6,500

Estimated # of Persons to Attend: 12,000

Name(s) / Address(es) / Phone # of Promoters:

SAME AS ABOVE

Financial backing of the event: SELF

Name of all persons or groups that will perform: COUNTRY SHOWDOWN, TALENT SHOW,
BEAUTY PAGEANT, BRUISER WRESTLING, MAGIC BY STEVE FULLER

Name and Address of property owner which event is to be held: SAME AS ABOVE

Nature and interest of applicant(s) in the property on which the event is to be held (if any):

FIVE CO. FAIR YOUTH AGRICULTURE, FAMILY EVENTS

Detailed plan for adequate sanitation facilities / garbage and trash disposal (must be approved by the county health inspector):

ON SITE RESTROOMS, CONTAINER FIRST-RICE, VA. - TRASH PICK UP

Plan for providing food, water, and lodging for persons at event (must be approved by the county health inspector):

LOCAL ORGANIZATION - VFW, CARNIVAL FOODS

Plan for adequate medical facilities for persons at the event (must be approved by the county health inspector):

LOCAL RESCUE SQUADS

Plan for adequate parking facilities and traffic control in and around event:

15 ACERS - PAID PARKING ATTENDANTS AND PAID SECURITY

Plan for adequate fire protection (must be approved by the county forestry warden):

LOCAL FIRE DEPARTMENTS

Statement specifying whether any outdoor lights or lighting are to be utilized, (if so, a plan showing the location of such lights and shielding devices or other equipment to prevent unreasonable glow beyond the property on which the event is held:

NO UNREASONABLE LIGHTING BEYOND PROPERTY

Statement that no music shall be played, either by mechanical device or live performance, in such a manner that the sound emanating therefrom shall be unreasonably audible beyond the property on which the event is located:

EVENT IS CLOSED BY 11 P.M. EACH NIGHT

Applications must be filed in duplicate with the Clerk of the Board, at least twenty-one (21) days prior to the event date.

Music shall not be rendered nor entertainment provided for more than eight (8) hours in any twenty-four (24) hour period, such twenty-four (24) hours to be measured from the beginning of the first performance at the event.

~~No person under the age of eighteen (18) years of age shall be admitted unless accompanied by a parent or guardian, the parent or guardian to remain with the person at all times.~~ DOES NOT APPLY

Specific reference is hereby made to Section 6 - 66-71, et. Seq., of the Code of Prince Edward County, Virginia, which provisions are incorporated herein by reference.

Date

6-27-16

Signature of Applicant(s)

[Handwritten Signature]

Date

Approval by

County Administrator
Clerk of the Board

Fee \$ 50 Fee Paid By Five Co Fair Assoc.

Date Received 7/5/16



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2016
Item No.: 8
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Highway Matters

Summary: Scot Shippee, P.E., Resident Engineer, VDOT-Dillwyn will be present at the July Board meeting.

Attachments:

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 14, 2015
Item No.: 9
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: PUBLIC HEARING: County Secondary Six Year Plan

Summary: Scot Shippee, Resident Engineer, VDOT, will be present to participate in the County’s Public Hearing on the Six-Year Plan for FY17 through FY22 and the FY17 Construction Program for Prince Edward County.

Attached is a copy of the Public Hearing Notice, Draft Six-Year Plan and a draft resolution for the Board’s review and consideration.

Attachments: Public Hearing Notice
Draft Six-Year Plan
Draft Resolution

Recommendations: Following the Public Hearing, the Board will wish to adopt on the attached resolution approving the FY17 - FY22 Six-Year Plan and the FY17 Construction Program for Prince Edward County

Motion _____
Second _____

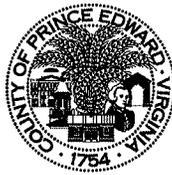
Cooper-Jones _____
Gray _____
Jones _____

McKay _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



Please publish the following Notice of Public Hearing in the Friday, July 1, 2016 and Friday, July 8, 2016 editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.



NOTICE OF PUBLIC HEARING

The Board of Supervisors of Prince Edward County and the Virginia Department of Transportation (VDOT), in accordance with Section 33.1-70.01 of the *Code of Virginia*, will conduct a joint public hearing in the Board of Supervisors Meeting Room, Prince Edward County Courthouse, 111 South Street, 3rd Floor, Farmville, Virginia, at 7:30 p.m. on Tuesday, July 12, 2016. The purpose of this public hearing is to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2017 through 2022 in Prince Edward County and on the Secondary System Construction Budget for Fiscal Year 2017.

Copies of the proposed Plan and Budget may be reviewed at the Dillwyn Residency VDOT Office, located at 3400 Rosney Road, Dillwyn, Va. 23936, the Lynchburg District VDOT Office, located at 4219 Campbell Ave., Lynchburg, Va., 24501, at the Prince Edward County Administrator's office located at 111 South Street, 3rd Floor, Farmville, VA, 23901 or on the County's website at www.co.prince-edward.va.us.

All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds. It is the County's intent to comply with the Americans with Disabilities Act. Persons requiring special assistance to attend and participate in the hearing should contact the County Administrator's Office at 434-392-8837, prior to July 8, 2016.

Secondary System
 Prince Edward County
 Construction Program
 Estimated Allocations

| Fund | FY2017 | FY2018 | FY2019 | FY2020 | FY2021 | FY2022 | Total |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|--------------------|
| CTB Formula - Unpaved State | \$187,545 | \$221,148 | \$254,395 | \$244,494 | \$0 | \$0 | \$907,582 |
| Secondary Unpaved Roads | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TeleFee | \$55,315 | \$55,315 | \$55,315 | \$55,315 | \$55,315 | \$55,315 | \$331,890 |
| Residue Parcels | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| STP Converted from IM | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal STP - Bond Match | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Formula STP | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| MG Formula | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| BR Formula | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Other State Match | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| State Funds | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Federal STP | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| District Grant - Unpaved | \$0 | \$0 | \$0 | \$0 | \$343,289 | \$343,289 | \$686,578 |
| Total | \$242,860 | \$276,463 | \$309,710 | \$299,809 | \$398,604 | \$398,604 | \$1,926,050 |

Board Approval Date:

Residency Administrator

Date

County Administrator

Date

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

District: Lynchburg
 County: Prince Edward County
 Board Approval Date:

2017-18 through 2021-22

| Route | PPMIS ID | Accomplishment | Road Name | Project # | Description | FROM | TO | Length | Ad Date | Estimated Cost | PROJECTED FISCAL YEAR ALLOCATIONS | | | | | | Additional Funding Required | Previous Funding | SSYP Funding | Other Funding | Total | Balance to complete | Traffic Count | Scope of Work | FHWA # | Comments | |
|---------|----------|------------------------------|-----------------------------|------------|---------------------------------------------------------|----------------------------|----------------------------|--------|-----------|----------------------------------------------------------------------|-----------------------------------|---------|---------|---------|---------|-----|-----------------------------|------------------|--------------|---------------|-------|---------------------|---------------|---------------|-----------------------------------|----------|----------------------|
| | | | | | | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | | | | | | | | | | |
| RL0643 | 80008 | RAAP CONTRACT | BACK HAMPDEN-SYDNEY ROAD | 0643073214 | RTE 643 - RECONSTRUCTION | 0.359 MILE EAST OF RTE 644 | 0.899 MILE EAST OF RTE 644 | 0.5 | 2/10/2015 | PE \$483,791 RW \$605,913 CON \$1,540,181 Total \$2,633,885 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | 1271 | Reconstruction w/o Added Capacity | 14004 | REGULAR CONSTRUCTION |
| RL0628 | 107582 | STATE FORCES-HIRED EQUIPMENT | CAMPBELL CROSSING ROAD | 0628073P01 | RTE 628 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) | | | | | PE \$0 RW \$168,175 CON \$168,175 Total \$336,350 | \$89,639 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | 244 | Resurfacing | 16005 | UNPAVED CONSTRUCTION |
| No Plan | 0002.01 | | 0.850 MILE NORTH OF RTE 662 | | | | | | 8/1/2016 | | \$81,539 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | 100 | Resurfacing | 16005 | UNPAVED CONSTRUCTION |
| RL0705 | 106254 | STATE FORCES-HIRED EQUIPMENT | LAKESIDE ROAD | 0705073P01 | RTE 705 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) | | | | | PE \$0 RW \$230,000 CON \$230,000 Total \$460,000 | \$143,221 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | 100 | Resurfacing | 16005 | UNPAVED CONSTRUCTION |
| No Plan | 0002.02 | | RTE 604 DEAD END | | | | | | 8/1/2017 | | \$143,221 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | 80 | Resurfacing | 16005 | UNPAVED CONSTRUCTION |
| RL0691 | 106255 | STATE FORCES-HIRED EQUIPMENT | GREEN TOWN ROAD | 0691073P01 | RTE 691 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) | | | | | PE \$0 RW \$155,000 CON \$155,000 Total \$310,000 | \$155,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | 80 | Resurfacing | 16005 | UNPAVED CONSTRUCTION |
| No Plan | 0002.03 | | RTE 665 DEAD END | | | | | | 8/1/2018 | | \$155,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | 80 | Resurfacing | 16005 | UNPAVED CONSTRUCTION |
| RL0661 | 107584 | STATE FORCES-HIRED EQUIPMENT | NURSERY ROAD | 0661073P01 | RTE 661 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) | | | | | PE \$0 RW \$275,000 CON \$275,000 Total \$550,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | 60 | Resurfacing | 16005 | UNPAVED CONSTRUCTION |
| No Plan | 0002.04 | | RTE 663 RTE 660 | | | | | | 8/1/2019 | | \$39,924 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | 60 | Resurfacing | 16005 | UNPAVED CONSTRUCTION |

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

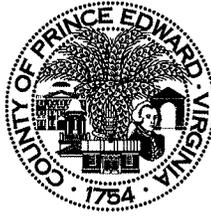
District: Lyndburg
 County: Prince Edward County
 Board Approval Date: 2017-18 through 2021-22

| Route | PPMS ID | Project # | Road Name | Estimated Cost | Previous Funding | Additional Funding Required | PROJECTED FISCAL YEAR ALLOCATIONS | | | | | | Balance to complete | Traffic Count | |
|---------------|---------------|----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|---------------------------------------|-----------------------------|-----------------------------------|----------|-----------|-----------|---------|-------------------------------------|---------------------|---------------|-------------------------------------------------------|
| | | | | | | | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | Scope of Work FHWA # Comments | | | |
| Priority # | Type of Funds | Type of Project | FROM | TO | SSYP Funding | Other Funding | 2017-17 | 2018-18 | 2019-19 | 2020-20 | 2021-21 | 2022-22 | | | |
| Ad Date | Ad Date | Ad Date | Ad Date | Ad Date | Total | Total | | | | | | | | | |
| RL0613 | 107585 | 0613073P01 | MILLERS LAKE ROAD | PE \$0 RW \$0 CON \$215,000 Total \$215,000 | \$0 \$0 \$0 | \$215,000 | \$0 | \$69,996 | \$144,402 | \$602 | \$0 | \$0 | \$0 | \$0 | 90 Resurfacing 16005 UNPAVED CONSTRUCTION |
| No Plan | 0002.05 | RTE 612 RTE 611 1.4 | | 8/1/2020 | | | | | | | | | | | |
| RL0721 | 107586 | 0721073P01 | DEMPSEY ROAD | PE \$0 RW \$0 CON \$117,500 Total \$117,500 | \$0 \$0 \$0 | \$117,500 | \$0 | \$0 | \$117,500 | \$0 | \$0 | \$0 | \$0 | \$0 | 130 Resurfacing 16005 UNPAVED CONSTRUCTION |
| No Plan | 0002.06 | RTE 721 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) DEAD END RTE 634 0.8 | | 8/1/2020 | | | | | | | | | | | |
| RL0751 | 107587 | 0751073P01 | HIDDEN LAKE ROAD | PE \$0 RW \$0 CON \$192,500 Total \$192,500 | \$0 \$0 \$0 | \$192,500 | \$0 | \$0 | \$32,065 | \$160,435 | \$0 | \$0 | \$0 | \$0 | 140 Resurfacing 16005 UNPAVED CONSTRUCTION |
| No Plan | 0002.07 | RTE 751 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) 0.900 MILE NORTH OF RTE 657 RTE 685 1.3 | | 8/1/2020 | | | | | | | | | | | |
| RL0740 | 107588 | 0740073P01 | COPPER HILL ROAD | PE \$0 RW \$0 CON \$133,682 Total \$133,682 | \$0 \$0 \$0 | \$133,682 | \$0 | \$0 | \$0 | \$133,682 | \$0 | \$0 | \$0 | \$0 | 70 Resurfacing 16005 UNPAVED CONSTRUCTION |
| No Plan | 0002.08 | RTE 740 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) RTE 636 DEAD END 0.7 | | 8/1/2021 | | | | | | | | | | | |
| RL0619 | 87900 | 0619073569 | LOCKETT ROAD | PE \$500,000 RW \$0 CON \$1,346,434 Total \$1,846,434 | \$107,382 \$979,421 \$1,086,803 | \$759,631 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | 151 Bridge Replacement w/o Added Capacity 16011 |
| RAAP CONTRACT | BROS | Minimum Plan 0003.01 | RTE 619 - BRIDGE & APPR OVER SAYLERS CREEK FED ID (139533) 0.027 MILE WEST OF SAYLERS CREEK 0.029 MILE EAST OF SAYLERS CREEK 0.1 | 12/8/2015 | | | | | | | | | | | |

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

District: Lynchburg
 County: Prince Edward County
 Board Approval Date: 2017-18 through 2021-22

| Route | PPMS ID | Accomplishment Type of Funds | Type of Project | Priority # | Road Name Project # Description FROM TO Length | Estimated Cost Ad Date | Previous Funding SSYP Funding Other Funding Total | Additional Funding Required | PROJECTED FISCAL YEAR ALLOCATIONS | | | | | Balance to complete | Traffic Count Scope of Work FHWA # Comments | | | |
|---------|---------|------------------------------|-----------------|------------|----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|------------------------------------------------------------|-----------------------------|-----------------------------------|-------------------|-------------------|---------------------------|-----------------------------|-----------------------------|------------------------------------------------------|------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|--|
| | | | | | | | | | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | | | 2021-22 | | |
| RL4005 | 100082 | S | 0006.01 | | 1204005 COUNTYWIDE ENGINEERING & SURVEY VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY | PE \$0 RW \$0 CON \$250,000 Total \$250,000 3/1/2011 | \$15,000 \$0 \$15,000 Total \$235,000 | \$235,000 | \$0 \$0 \$0 | \$0 \$0 \$0 | \$0 \$0 \$0 | \$0 \$0 \$0 | \$0 \$0 \$0 | \$16,321 \$0 \$16,321 | \$0 \$0 \$0 | \$218,679 | 0 Preliminary Engineering 16015 MINOR SURVEY & PRELIMINARY ENGINEERING FOR BUDGET ITEMS AND INCIDENTAL TYPE WORK. | |
| RL4008 | 100321 | S | 0006.02 | | 1204008 COUNTYWIDE RIGHT OF WAY ENGR. VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY | PE \$0 RW \$0 CON \$250,000 Total \$250,000 1/30/2011 | \$134,445 \$0 \$134,445 Total \$115,555 | \$115,555 | \$0 \$0 \$0 | \$0 \$0 \$0 | \$0 \$0 \$0 | \$0 \$0 \$0 | \$25,037 \$0 \$25,037 | \$0 \$0 \$0 | \$90,518 | 0 Right of Way 16016 USE WHEN IMPRACTICAL TO OPEN A PROJECT - ATTORNEY FEES and ACQUISITION COST. | | |
| RL4007 | 99845 | S | 0006.03 | | 1204007 COUNTYWIDE TRAFFIC SERVICES VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY | PE \$0 RW \$0 CON \$250,000 Total \$250,000 3/1/2011 | \$91,618 \$0 \$91,618 Total \$158,382 | \$158,382 | \$0 \$0 \$0 | \$0 \$0 \$0 | \$0 \$0 \$0 | \$5,240 \$0 \$5,240 | \$5,240 \$0 \$5,240 | \$5,240 \$0 \$5,240 | \$30,278 \$0 \$30,278 | \$117,624 | 0 Safety 16021 TRAFFIC SERVICES INCLUDE SECONDARY SPEED ZONES, SPEED STUDIES, OTHER NEW SECONDARY SIGNS | |
| RL9999 | -18318 | NOT APPLICABLE | | | 9999073810 PRINCE EDWARD COUNTY UNPAVED ROAD FUNDING | PE \$0 RW \$0 CON \$0 Total \$0 | \$0 \$0 \$0 Total \$0 | \$0 | \$0 \$0 \$0 | \$0 \$0 \$0 | \$0 \$0 \$0 | \$0 \$0 \$0 | \$0 \$0 \$0 | \$0 \$0 \$0 | \$0 \$0 \$0 | \$343,289 \$0 \$343,289 | (\$425,613) | |
| 9999.99 | | | | | | | | | | | | | | | | | | |
| RL0725 | 104998 | STATE FORCES/HIRED EQUIPMENT | S | No Plan | 9999073810 PRINCE EDWARD COUNTY UNPAVED ROAD FUNDING | PE \$0 RW \$0 CON \$125,182 Total \$125,182 8/1/2015 | \$125,182 \$0 \$125,182 Total \$0 | \$0 | \$0 \$0 \$0 | \$0 \$0 \$0 | \$0 \$0 \$0 | \$0 \$0 \$0 | \$0 \$0 \$0 | \$0 \$0 \$0 | \$0 \$0 \$0 | \$0 | 175 Resurfacing 16005 UNPAVED CONSTRUCTION | |



**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA
SIX-YEAR ROAD PLAN AND CONSTRUCTION PRIORITY LIST**

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held at the Prince Edward County Courthouse, Board of Supervisors Room, Tuesday, July 12, 2016, at 7:00 p.m.

MEMBERS PRESENT: Chairman Howard F. Simpson
Vice Chairman Robert M. Jones
Pattie Cooper-Jones
Calvin L. Gray
Odessa H. Pride
C. Robert Timmons, Jr.
Jerry R. Townsend
James R. Wilck

MEMBERS ABSENT: None

On a motion of Supervisor _____ seconded by Supervisor _____ and carried by the following vote:

Aye:

Nay:

WHEREAS, Sections 33.1-23.1 and 33.1-23.4 of the *Code of Virginia*, 1950, as amended, provide the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan and budget; and

WHEREAS, this Board has previously agreed to assist in the preparation of this Plan, in accordance with the Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (FY 2017 through 2022), as well as the Construction Priority List (FY 2017) on July 12, 2016, after being duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Scot Shippee, Resident Engineer, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (FY 2017 through 2022) and the Construction Priority List (FY 2017) for Prince Edward County;

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Prince Edward County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (FY 2017 through 2022) and Construction Priority List (FY 2017) are hereby approved as presented at the public hearing.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 12th day of July, 2016.

Howard F. Simpson, Chairman

CERTIFIED TRUE COPY

W.W. Bartlett, County Administrator



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2016
Item No.: 10
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Sheriff - At Will Overtime Program

Summary:

For the second half of FY16 (January 2016 – June 2016) the At Will program has cost a total of \$25,362.53 to include FICA costs. Fines actually collected for tickets issued from January – April total \$35,132. Tickets written in May and June are pending disposition but based on historical data should result in an additional \$16,000 in revenues bringing the total to over \$51,000. As has been the case for every 6 month reporting period, the program is self-funded.

After a period of personnel shortages the Sheriff was at full staff and able to man this program as had been done in the past. This increased the number of deputies available which resulted in more cost, which was still under the budgeted amount. While the cost escalated the increased number of patrols resulted in a greater number of tickets being written which increased the revenues attributed to this program.

A total of 1,097 summons were issued under the At-Will program for July 2015 – June 2016. During the same period 20 drug and 3 DUI arrest were made. Deputies working the At-Will program responded to 47 serious calls when the officers working normal patrol were working other calls.

Recommendation:

This program is still self-funded and has provided additional manpower available to the Sheriff to answer calls. The Board of Supervisors appropriated funds to continue this program throughout FY17. No budget action is required if the Board approves the continuation of the program.

| | | | |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Pride _____ | Townsend _____ |
| Second _____ | Gray _____ | Simpson _____ | Wilck _____ |
| | Jones _____ | Timmons _____ | |



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2016
Item No.: 11
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator

Summary:

YMCA LOAN

On February 11, 2014 the Board of Supervisors approved providing the YMCA a \$50,000 loan each year for 3 years. The first \$50,000 was provided to the YMCA in February 2014. The 2nd and 3rd installments were contingent on the YMCA making adequate progress in addressing its cash-flow challenges. No interest is to be charged on the Loan. On September 8, 2015 the Board of Supervisors voted not to approve the release of additional funds to the YMCA.

Repayment of the loan was to begin five years after the first payment on terms to be determined . As of this date no formal repayment exists concerning the \$50,000 loan. In order to provide the YMCA adequate notice of any repayment terms the attached promissory note is proposed, Attachment (1). The note as proposed requires two annual installments of \$25,000 to be paid in March of 2019 and 2020. The Note does allow the YMCA to designate any and all annual contributions from Prince Edward County to the YMCA from Fiscal Year 2017-2020 to be credited against the Note.

LANDFILL UPDATE

On April 12, 2016 the Board of Supervisors awarded a contract to Sargent Corporation for the construction of Cell E at the Prince Edward County landfill. All preconstruction activities have been completed and construction commenced on May 10, 2016. On July 1, 2016 approximately 65% of the cell construction has been completed, Attachment (2). Work is progressing rapidly and is estimated to be completed on August 17, 2016 which is one week ahead of schedule.

All excavation, subgrade work and liner systems work has been completed. The drainage layer and leachate collection system are 40% complete. The filter, rain cap and seeding and mulching will commence once all other work has been completed. It is anticipated the contract will be completed with no change orders.

Attachments:

- (1) Promissory Note – YMCA/IDA
- (2) Sargent Corp. Progress report

Recommendation: Review the Note, make any changes desired and forward to the Prince Edward County IDA for the Note to be enacted.

| | | | |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Pride _____ | Townsend _____ |
| Second _____ | Gray _____ | Simpson _____ | Wilck _____ |
| | Jones _____ | Timmons _____ | |

PROMISSORY NOTE
\$50,000

Farmville, Virginia
_____, 2016

FOR VALUE RECEIVED, the undersigned, Southside Virginia Family YMCA, promises to pay to the Prince Edward County Industrial Development Authority, or order the principal sum of Fifty Thousand and no/100ths Dollars (\$50,000), with no interest on the unpaid balance until paid. The said principal shall be payable at the Prince Edward County Industrial Development Authority in care of the Prince Edward County Administrator at P.O. Box 382, Farmville, Virginia 23901 or such other place as the holder may designate in writing in annual installments of principal beginning on March 1, 2019. The amount of the annual payment due under the terms of this note shall be \$25,000 and continue annually until the 1st day of March 2020, at which time the entire indebtedness shall be paid in full.

Southside Virginia Family YMCA shall have the right to prepay this note without penalty. Southside Virginia Family YMCA may request the County apply any and all annual contributions from Prince Edward County to the YMCA, approved during the budget process for Fiscal Years 2017 through 2020 toward the payment of this note.

The holder of this note may collect a "late charge" of 5% of any installment more than ten (10) days in arrears to cover the extra expenses involved in handling delinquent payments.

In the event of default hereunder, then unpaid principal balance and any unpaid late charges thereon, may, at the option of the holder of this note, and without notice, be declared and become at once due and payable. Any failure by the note holder to exercise such option shall not be deemed a waiver of the right to exercise the same in the event of any subsequent default or breach.

This note is unsecured.

Each and every maker and endorser of this note severally waives presentment, demand, protest and notice of dishonor, as well as the benefit of any exemption under the homestead laws, and agrees to remain bound for the payment hereof notwithstanding any agreement or agreements for the extension of the due date of any said installments, in whole or in part, made by the holder before, on, or after maturity thereof, even though without their or any of

their consent, or without notice to them or any of them, but reserve the right of anticipation, and agrees to pay all attorney fees in placed in the hands of an attorney for collection.

This Note is executed on behalf of the Southside Virginia Family YMCA pursuant to a resolution of the Board of Directors approved on _____, a copy of which is attached hereto

WITNESS the following signature and seal:

SOUTHSIDE VIRGINIA FAMILY YMCA

BY: _____ (Seal)

**PRESIDENT, CEO
AND DULY AUTHORIZED AGENT**

STATE OF VIRGINIA.

AT LARGE, to wit:

I, the undersigned, a Notary Public in and for the jurisdiction aforesaid, whose commission expires _____, do hereby certify that _____, whose name is signed to the foregoing Promissory Note hearing the date of _____, has acknowledged the same before me in my jurisdiction aforesaid on this _day of _____ 2016

Notary Public

**Prince Edward County
Sanitary Landfill
Cell E Construction**



| ID | Task Name | Duration | Start | Finish | % Complete |
|----|--------------------------------------|----------|-------------|-------------|------------|
| 0 | Prince Edward County LF - Cell E | 103 days | Mon 3/28/16 | Wed 8/17/16 | 72% |
| 1 | Preconstruction | 56 days | Mon 3/28/16 | Mon 6/13/16 | 100% |
| 2 | Project Bid | 0 days | Mon 3/28/16 | Mon 3/28/16 | 100% |
| 3 | Project Award | 12 days | Mon 3/28/16 | Tue 4/12/16 | 100% |
| 4 | Contract Execution | 6 days | Wed 5/11/16 | Wed 5/18/16 | 100% |
| 5 | Submittals & Order Materials | 40 days | Tue 4/19/16 | Mon 6/13/16 | 100% |
| 6 | Preconstruction Meeting | 0 days | Wed 5/11/16 | Wed 5/11/16 | 100% |
| 7 | Notice to Proceed | 0 days | Wed 5/11/16 | Wed 5/11/16 | 100% |
| 8 | Mobilization / GPS Setup | 4 days | Wed 5/11/16 | Mon 5/16/16 | 100% |
| 9 | Cell Construction | 72 days | Tue 5/10/16 | Wed 8/17/16 | 65% |
| 10 | Install & Maintain E&S Controls | 72 days | Tue 5/10/16 | Wed 8/17/16 | 52% |
| 11 | Clear & Grub / Site Preparation | 16 days | Tue 5/10/16 | Tue 5/31/16 | 100% |
| 12 | Excavation to Fill | 9 days | Tue 5/31/16 | Fri 6/10/16 | 100% |
| 13 | Excavation to Stockpile | 26 days | Tue 5/17/16 | Tue 6/21/16 | 100% |
| 14 | Install Storm Drain & Drop Inlet | 5 days | Mon 6/6/16 | Fri 6/10/16 | 100% |
| 15 | Prep/Proofroll Subgrade | 5 days | Wed 6/15/16 | Tue 6/21/16 | 100% |
| 16 | Excavate/Prep Liner Tie-in | 5 days | Wed 6/15/16 | Tue 6/21/16 | 100% |
| 17 | Excavate/Prep Anchor Trench | 5 days | Wed 6/15/16 | Tue 6/21/16 | 100% |
| 18 | Install GCL/HDPE Liner System | 5 days | Wed 6/22/16 | Tue 6/28/16 | 100% |
| 19 | Place/Grade Drainage Layer | 10 days | Mon 6/27/16 | Fri 7/8/16 | 40% |
| 20 | Install Leachate Collection System | 10 days | Mon 6/27/16 | Fri 7/8/16 | 40% |
| 21 | Install Filter Geotextile & Rain Cap | 5 days | Wed 7/6/16 | Tue 7/12/16 | 0% |
| 22 | Install Channels & Stabilization | 10 days | Wed 7/6/16 | Tue 7/19/16 | 0% |
| 23 | Seed/Mulch/Mat | 5 days | Wed 7/13/16 | Tue 7/19/16 | 0% |
| 24 | Close-Out | 21 days | Tue 7/19/16 | Wed 8/17/16 | 0% |
| 25 | Actual Substantial Completion | 0 days | Tue 7/19/16 | Tue 7/19/16 | 0% |
| 26 | Contract Substantial Completion | 0 days | Wed 8/17/16 | Wed 8/17/16 | 0% |
| 27 | Cleanup/Demobilization | 5 days | Wed 7/20/16 | Tue 7/26/16 | 0% |



Project: Prince Edward County LF - Cell E
Date: Fri 7/1/16

Task Split

Progress Milestone

Summary Project Summary

External Tasks External Milestone

Deadline



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2016
Item No.: 12
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Date of August Board of Supervisors Meeting

Summary: Chairman Simpson is asking that the Board consider changing the date of the August Board meeting from Tuesday, August 9 to Tuesday, August 16, as he has a conflict on August 9.

Attachments:

Recommendation: None.

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2016
Item No.: 13
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Correspondence/Informational

Summary: Please see attachment.

Attachments:

- a. Commonwealth Regional Council, Monthly Meeting Agenda and Minutes

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



IN PARTNERSHIP WITH

The Counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

Reminder: The 11:00 a.m. meeting on EDD has been CANCELLED.

Meeting Agenda
Thursday, July 7, 2016, 12:00 Noon
 (Light lunch will be provided)
 Commonwealth Regional Council Office
 One Mill Street, Suite 202, (2nd Floor) Farmville, Virginia

- I. Welcome & Call to Order Chairman Wingold
- II. Invocation
- III. Approval of Minutes of June 2, 2016 Meeting Secretary Walker
- IV. Treasurers' Report – June Financial Statements, **Attachment 1** Treasurer Timmons
- V. Report of Officers & Committees
 - A. Chairman's Report..... Chairman Wingold
 - 1) Report on Chief Administrative Officers Meeting, **Attachment 2**
 - 2) Council Approval of Professional Movers to Move CRC Office Contents, **Attachment 3**
- VI. Scoping the Future – Discussion of Innovative/Regional Ideas, **Attachment 4**..... Council Members
- VII. Old Business Chairman Wingold
 - A. Staff Reports
 - 1) Rescheduling of Economic Development Administration (EDA) Economic Development District (EDD) Designation Status (Council Representation) Work Session Meeting, **Attachment 5** Mary Hickman
 - 2) Update on GO Virginia..... Mary Hickman
 - 3) Submission of State Homeland Security Program (SHSP) Grant, Regional Emergency Communications Tower Improvements to Alleviate Dead Zones Melody Foster
 - 4) Update on CRC Regional Hazard Mitigation Plan Update..... Todd Fortune
 - 5) Council Member Comments
- VIII. New Business Chairman Wingold
 - A. Staff Reports
 - 1) Designation of FOIA Officer for CRC, **Attachment 6** Mary Hickman
 - 2) Announcement of HB2 Funded Projects in the SYIP, **Attachment 7**..... Melody Foster
 - 3) Smart Scale (formerly HB2) Round 2 Application Cycle Opens, **Attachment 8** Melody Foster
 - 4) Announcement of VDOT Transportation Alternative Program (TAP) Grant Final Allocations, **Attachment 9** Melody Foster
 - 5) Buckingham County Request for Letter of Support , **Attachment 10** Mary Hickman
 - 6) CRC/SPDC/VGA to Host USDA Rural Development Roundtable Meeting Mary Hickman
 - 7) Council Member Comments
- I X. Commonwealth Intergovernmental Review Process, **Attachment 11**
- X. Other Business
- XI. Council Member Comments
- XII. Adjourn – Next Meeting Date – August 4, 2016

COMMONWEALTH REGIONAL COUNCIL
 One Mill Street, Suite 202 | P.O. Box P
 Farmville, VA 23901 | 434-392-6104 PHONE
www.virginiashartland.org

**Commonwealth Regional Council
1 Mill Street, Farmville, VA
June 2, 2016**

Welcome & Call to Order

The Chairman called the Meeting to order at 12:00 Noon at the Commonwealth Regional Council Office, 1 Mill Street, Farmville, Virginia.

Invocation

Mr. Gleason gave the invocation.

ROLL CALL**MEMBERS****PRESENT****ABSENT**

Amelia:

Mr. Thomas R. Gleason
*Mr. Ralph A. Whitaker, Jr.

Mr. Thomas R. Gleason
(Vice-Chairman)

Buckingham:

Mr. E. Morgan Dunnivant
*Ms. Rebecca Carter

Mr. E. Morgan Dunnivant

Charlotte:

Mr. Gary Walker
*Mr. Haywood J. Hamlet

Mr. Gary Walker
(Secretary)

Lunenburg:

Mr. David Wingold
*Ms. Beverley Hawthorne

Mr. David Wingold
(Chairman)

Prince Edward:

Mr. C.R. "Bob" Timmons, Jr.
*Dr. Odessa H. Pride

Mr. C.R. "Bob" Timmons, Jr.
(Treasurer)

Non Members:

SVCC:

**Mr. Keith Harkins

**Mr. Keith Harkins

Longwood University:

**Ms. Sheri McGuire

**Ms. Sheri McGuire

NOTE: *Denotes Alternates
**Denotes Non-Voting Member Attending

STAFF

Ms. Mary Hickman, Executive Director
Ms. Melody Foster, Regional Planner
Mr. Andre' Gilliam, Community Development Planner
Mr. Todd Fortune, Community Development Planner

GUEST

There were none.

Approval of Minutes of May 5, 2016 Meeting

Mr. Dunnivant moved and Mr. Gleason seconded that the minutes be approved as presented. Motion carried.

Treasurer's Report

May Financial Statements: The Treasurer stated the May Financial Statement was in order. Mr. Timmons moved and Mr. Gleason seconded to approve the May Financial Statement as presented. Motion carried.

Report of Officers & Committees

Chairman's Report: The Chairman did not have a report.

Adoption of the CRC FY 16-17 Budget: Ms. Hickman provided an update on the current FY15-16 budget revenues to include an increase of \$2,000. This additional revenue was obtained through grant writing fees for the Prince Edward IRF Application. This change is reflected in the CRC FY16-17 Budget Cash Balance Forward June 30, 2016.

Ms. Hickman also stated, as a result of actions taken at the May 5th CRC meeting, the future move of the CRC office to the 2nd floor of the Mill Building (Suite 202) will decrease the FY 16-17 lease to \$10,800 from \$19,200 previously. The goal of the office staff is to move the office the week of June 13th. With the move, there will be an increase in the FY 16-17 Budget office cleaning expense by \$300 annually. The purchase of new office computers and update of current office computer software will increase expenses by \$1,600 in the FY 16-17 Budget.

Ms. Hickman stated with all of these noted changes, \$15,313 in cash reserves will be utilized to balance the FY16-17 Budget. The budgeted cash balance forward on July 1, 2017 will be \$443,444 which is less than a 3% decrease in cash reserves.

Mr. Timmons moved and Mr. Gleason seconded to approve the FY16-17 Budget as presented. Motion carried.

Authorization to Sign New Office Space Lease: Ms. Hickman stated a copy of the new office lease for Suite 202 in the Mill Building was included in the Council Representatives packet for their review and comment. Ms. Hickman noted one change from the current lease for Suite 202, on page 2 item 3 stated maximum paid by Tenant for any repair or maintenance is \$240.00. This amount was \$200 in the lease for the current office space. The new lease is for 3 years at \$900 per month. Ms.

Hickman stated the lease is paid a month in advance and therefore the current space has been paid thru June 30th. The new office space lease will be paid in the month of June for July. Ms. Hickman noted the office is planned to be moved the week of June 13th.

Ms. Timmons questioned Item 7, regarding indemnification. Mr. Timmons requested similar language for the Tenant to be held harmless to be added to the Lease for the CRC's protection.

Mr. Timmons moved and Mr. Gleason seconded to authorize the Executive Director to execute the Lease for the new office space at Suite 202 in the Mill Building with noted addition. Motion carried.

Office Moving Expense Authorization: Ms. Hickman stated staff had been in contact with the Regional Jail for assistance in moving the office contents. The Jail can provide this service at no cost but the times are at their convenience. The Jail can only provide assistance from 7:00 till 2:00 p.m. daily.

Mr. Gleason stated Amelia County attempted to utilize the manpower of the Jail for different events and on several occasions at the last minute they were not available. Mr. Gleason stated this can be a problem.

Ms. Hickman stated she also has been in contact with Key Office Supply and received a quote of \$400 for disassembling office desk/partitions/conference table and \$1,200 to reassemble in the new office space on the 2nd floor. Key Office Supply would not be responsible for moving items only disassembly and reassemble. It is estimated this would take 2 days.

It is estimated the move will take approximately 4 days with assistance from the Regional Jail and Key Office Supply. Ms. Hickman stated she could look into utilizing professional movers to cut down on the time however, it is estimated the cost would be much higher. Ms. Hickman stated for budgetary purposes it is estimated at a minimum of \$8,000 based on a preliminary conversation (not a quote) with a representative of Key Office Supply.

Ms. Hickman stated other known direct costs associated with the move include: setting up telephone systems/DSL Service, and networking of copier, plotter and computers; and connection fee for electrical service in new office space.

Ms. Hickman stated the last time the office moved the Council authorized \$2,000 toward moving costs. Ms. Hickman requested expense authorization for this move.

There was discussion on the matter.

Ms. Hickman was directed to get a quote from Reliable Moving for professional moving services and provide the information to the Council through email and approval through a conference call due to time sensitivity.

Report on Chief Administrative Officers Meeting: Ms. Hickman stated a copy of the Agenda was provided for information.

Executive Committee Report

Prince Edward County Grant Writing Contract – 2017 DHCD Industrial Revitalization Fund (IRF) Grant Application (Prince Edward County Retrofit and Re-Purpose of STEPS, Inc. Industrial Building Regional Collaborative Food Distribution Hub): Ms. Hickman stated due to time constraints, the CRC Executive Committee provided the authorization to execute the contract with Prince Edward County on May 11th for the CRC to provide Grant Writing Services for the 2016 IRF Application for STEPS, Inc. that was due May 19, 2016. Ms. Hickman stated a copy of the executed Contract was provided in the Council Representatives packet. Ms. Hickman passed around a copy of the submitted Grant Application to representatives present. Ms. Hickman stated the STEPS Facility Retrofit and Re-Purpose for use as a Regional Food Distribution Hub for FACES/FeedMore was successfully electronically submitted to the Virginia Department of Housing and Community Development (DHCD) on May 19, 2016. Ms. Hickman stated the total budget is \$3,103,606, IRF Request \$598,274 with a \$2,505,332 match being provided. The requested IRF Funding will be used to repair and renovate the 28,000 square foot roof in the STEPS Centre to be utilized as a Regional Food Distribution Hub for FACES and FeedMore. Currently, the facility has major leaking issues which deter any use of this area and also is compromising adjoining areas which are currently being utilized by STEPS Convention and Civic Center, the STEPS Secure Document Destruction Operation and Head Start and Early Head Start Administrative offices.

FACES will occupy 12,000 square feet for its local food distribution of the 28,000 total square feet. FACES, in partnership with FeedMore, will occupy the remaining 16,000 square feet for a distribution hub facility for FeedMore's Central Virginia Food Bank to distribute food to 24-28 food pantries. This will enable FeedMore to serve thousands of individuals and families in the 8-county southwest region, including Prince Edward, Amelia, Charlotte, Cumberland, Nottoway, Halifax, Mecklenburg and Lunenburg Counties. Ms. Hickman stated the STEPS Centre was the former Craddock Terry Building. While there is occupancy in the building, leaking of the roof deters further redevelopment and also compromises what already exists in the building. It is projected that 2 new jobs will be created from the development of the food distribution hub. However, approximately 13 jobs are currently in jeopardy if the roof conditions are not addressed. Ms. Hickman stated the Industrial Revitalization Fund (IRF) leverages local and private resources to achieve market-driven redevelopment of vacant and deteriorated industrial and commercial properties.

Ms. Hickman wished Prince Edward County success in the grant competition.

Scoping the Future – Discussion of Innovative/Regional Ideas: Mr. Timmons stated Ms. Sharon Carney will be retiring from Prince Edward County as the County's Marketing/Grant Writer at the end of June. Mr. Timmons requested that Ms. Hickman meet with Mr. Bartlett to see if the CRC can provide assistance in grant writing to Prince Edward County.

Old Business

Staff Reports:

Economic Development District (EDD) Designation Status (Council Representation) CRC Charter/Bylaws Discussion: There was discussion on needing a governing board that had broad representation of the region to obtain EDD designation.

Mr. Timmons stated the CRC will need to either amend the current CRC Bylaws and Charter to allow non-paying members the right to vote or create a new Organization for the EDD designation supported by the CRC. There was discussion on this matter.

Ms. Hickman stated the former PPDC had EDD designation. However, when the CRC was created, it was the result of the PPDC and the Virginia's Heartland Partnership dissolving. When the PPDC dissolved it lost its EDD designation. Ms. Hickman gave a brief review of the previous PPDC Economic District Designation board representation. Ms. Hickman stated the former PPDC had elected officials appointed to the Commission as well as citizen representatives. This provided the diverse board representation. Several of the Towns in the region were also members of the PPDC. Ms. Hickman stated the dues structure for the PPDC was also different. The PPDC had a per capita fee for membership dues plus a minimum base fee for each member.

It was pointed out localities do not have access to Economic Development Administration grant funding that would be available if EDD designation was obtained.

There was discussion on diverse council representation to meet EDD criteria. Ms. Hickman noted the Code notes board representation including the private sector, public officials, community leaders, representatives of workforce development boards, institutions of higher education, minority and labor groups, and private individuals.

The costs for pursuing the EDD designation was also discussed.

Mr. Timmons suggested the Council meet next month prior to the regular Council meeting for a work session at 11:00 a.m. and also invite County Administrators and Town Managers of member counties to the meeting to discuss moving forward with Economic Development District (EDD) designation. It was stated the CRC meeting would follow when this meeting adjourned.

Ms. Hickman stated she would provide for the meeting information on what lies ahead to achieve EDD designation and also the costs involved.

CRC Regional Census Data Training for Planners Workshop Held: Mr. Gilliam stated on Friday, May 13th the CRC partnered with Longwood University to host a Regional Census Data Training for Planners Workshop in the Greenwood Library. Ms. Ally Burleson-Gibson Data Dissemination Specialist with the U.S. Census conducted the training. The training provided assistance on how to utilize the US Census website. Mr. Gilliam stated there was good attendance, with most from Longwood with a few local staff from the region as well.

Update on GO Virginia: Ms. Hickman stated as reported several times, implementation of GO Virginia will begin on July 1st. The General Assembly must act on the law again next year before GO Virginia can make grants from a \$30 million dollar appropriation in the second year of the pending state budget. Ms. Hickman stated the GO Virginia Regional Council boundaries will be defined in August. The release of regulations will occur in November and the release of funds for capacity building in the identified regions will occur in January. Ms. Hickman noted Mr. Layne Ramsey gave a presentation at the May CRC Meeting and recommended all Planning Districts start communicating with other Planning Districts to promote the VAPDC promoted GO Virginia regions. Ms. Hickman stated in the VAPDC promoted region, the CRC would join with Southside and West Piedmont regions. It is also recommended that regions identify potential members for the State Growth and Opportunity Board and

convey these recommendations to legislators and the Governor for possible appointment. The General Assembly will be appointing 11 and the Governor appointing 13 members to the State Board. Ms. Hickman stated the regions need to discuss GO Virginia with the business and education sector in the regions and begin to develop overall interest and knowledge for the process. Ms. Hickman stated Ms. Moody, Executive Director of Southside PDC and herself gave an update on GO Virginia at the Virginia Growth Alliance (VGA) meeting on May 12th. Because both Southside PDC and the CRC are a part of the VGA Region, this was an opportunity to further solidify the potential GO Virginia Region. During the VGA Region there was discussion in developing a GO Virginia Working Committee to come up with a list of nominees for the State GO Virginia Board and also suggestions for nominees for the GO Virginia Regional Council. It is hoped to ultimately have representation from the region on the State GO Virginia Board. The State GO Virginia Board will establish guidelines, procedures and objective criteria for the award and distribution of grants from the fund for GO Virginia Regional Councils. During the VGA meeting the following volunteered to be on the GO Virginia Working Committee: Vivian Giles (Cumberland), Jeff Reed (VGA), Charlotte Woolridge (Brunswick), Wade Bartlett (Prince Edward), Debra Crowder (Workforce Investment Board). There will also be 3 Representatives from the 3 PDC/RC's on the Committee. Ms. Hickman stated the 3 PDC/RC Executive Directors will assist in facilitating the Committee meetings. Ms. Hickman requested that the CRC make an appointment from the CRC Council to the GO Virginia Working Committee.

By consensus, Mr. David Wingold, Chairman of the CRC, was appointed to the GO Virginia Working Committee.

Ms. Hickman stated both West Piedmont and Southside PDC's would be making similar appointments in the coming month.

Update on State Homeland Security Program (SHSP) Grant, Regional Emergency

Communications Tower Improvements to Alleviate Dead Zones: Ms. Foster reported that the CRC at its May meeting directed the staff to move forward in pursuing a SHSP Grant for the region, if no match was required. Ms. Foster stated she did confirm there is no match requirement and therefore, she is moving forward in putting together a grant proposal. Ms. Foster stated in most of the grant programs there is usually a grant guidance document for the grant program you are applying for that provides specific information on the application. This does not exist for this program, there is only a very general federal document.

Ms. Foster stated this program is a reimbursable program if funded. The current draft budget for the Regional Application is \$866,000. Ms. Foster stated the budget will probably increase once MBC visits the sites to provide more accurate cost estimates. If the Grant is funded, and the CRC is the fiduciary agent for the project, the CRC would be required to upfront the costs for services provided and then be reimbursed. The CRC would have to show proof, services have been rendered and invoices paid before reimbursement would occur. The invoices for such a project could be substantial and may cause liquidity issues for the CRC. Ms. Foster stated the CRC could have one of the localities serve this role because it is a regional application.

Ms. Foster stated another requirement for Regional Projects was vetting of the project idea by the Regional Preparedness Advisory Committee for Interoperability (RPAC-I) for the region the project serves. Ms. Foster stated the majority of the CRC's region is in the RPAC-I Region 3. Ms. Foster stated she appeared before the RPAC-I Region 3 Committee in Lynchburg, VA on May 31st and provided a presentation of the CRC's Project Idea for erecting 8 Emergency Communication Towers in the region.

Ms. Foster stated the Committee provided very positive feedback, with one suggestion to have the participating localities provide letters of commitment to be responsible for placing radio equipment on the Emergency Towers if the project is funded. The RPAC-I Region 3 Committee will be providing a letter of support for the project. Ms. Foster stated she sent correspondence to each of the participating counties requesting letters of commitment for the placement of the radio equipment on the towers if the project is funded. Ms. Foster stated she requested receiving these letters by June 17th so that they can be included in the Regional Application. Representatives present did not anticipate the letter of commitment being an issue.

There was discussion on the issue of the fiduciary agent for the Regional Application. There was a suggestion that the Heartland Authority could serve as the fiduciary agent.

(Ms. Foster was briefly out of the room on a call with VDEM to clarify issues for the CRC on the Regional SHSP Grant). Ms. Foster confirmed with VDEM that the Heartland Authority could be named the fiduciary agent in the Application. If this is not acceptable, VDEM would work with the CRC to address the issue if it is funded.

Mr. Timmons stated he would assist Ms. Foster in discussing this matter with Wade Bartlett following the meeting. If this is not doable then one of the Counties could be approached to be the fiduciary agent.

Update on CRC Regional Hazard Mitigation Plan Update: Mr. Fortune stated he is currently working on the hazard and risk identification portion of the Plan. This will be presented to the Project Management and Stakeholder Committee in July. Once this is done and comments have been received on this section, the final section of mitigation strategies will be addressed. Mr. Fortune stated it is planned to have the Plan Update completed and submitted to Virginia Department of Emergency Management (VDEM) for review by the end of the year.

Town of Drakes Branch Pre-Project Planning Grant Application Submission: Mr. Fortune stated Ms. Foster worked on this project. Mr. Fortune reported the CRC submitted a Pre-Project Planning Grant for the Town of Drakes Branch to the Virginia Department of Housing and Community Development (DHCD) to determine the best avenue for establishing a downtown revitalization project. The Town is in the process of gathering letters of support from business owners for the project. The Town is currently awaiting notice from DHCD on the status of the grant request.

Tobacco Region Revitalization Commission Regional Summit Summary: Ms. Hickman stated Ms. Foster has provided a summary of the Tobacco Region Revitalization Commission Regional Summit for information.

Council Member Comments: Mr. Gleason thanked Ms. Foster for her work on the Regional Emergency Communication Tower Grant in a short amount of time.

New Business

Staff Reports

VTrans Regional Forum Attended: Ms. Foster stated she attended the VTrans Regional Forum in Roanoke on Monday, May 16th. Ms. Foster stated because the CRC region is in two VDOT Districts: Lynchburg and Richmond and both meetings were held on the same day, she chose to attend the Roanoke meeting. However, information from both meetings was included in the Council Representatives packet. Ms. Foster stated this process will influence the upcoming next round of HB2 project submittals in August. Therefore, it is important to attend and provide input when requested.

VDOT FY17 Letter of Authorization for the CRC's Rural Transportation Planning Assistance Program: Ms. Foster stated the VDOT FY17 Letter of Authorization for the CRC's Rural Transportation Planning Assistance Program was provided for execution by the CRC.

Mr. Dunnivant moved and Mr. Gleason seconded to authorize the Executive Director to execute the VDOT FY17 Letter of Authorization for the CRC's Rural Transportation Planning Assistance Program. Motion carried.

Council Member Comments: None

Commonwealth Intergovernmental Review Process (CIRP): Ms. Foster stated there was one local project:

-Additional Route Adjustments to the GWNF 6 Major Route Alternative submitted to FERC by Atlantic Coast Pipeline.

The listed CIRP will be given a Level One, No Comment.

Other Business: There was none.

Other Business: There was none.

Council Member Comments: There were none.

Adjournment: The meeting adjourned at 1:50 p.m.

Mr. Gary Walker, Secretary



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2016
Item No.: 14
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports

Summary: Please see attachments.

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery
- d. Cannery – Commercial Operations
- e. Prince Edward County Public Schools
- f. Tourism

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



Animal Control Monthly Report

"June 2016"

| | | | |
|-----------------------------------|-----------------|-----------------------------------|-----------------|
| Dogs | | Wildlife | |
| Surrendered | 11 | Handled | 0 |
| Picked Up | 17 | Euthanized | 0 |
| Claimed By Owner | 5 | Rabies Case | 0 |
| Adopted | 2 | | |
| Died in Kennel | 0 | Livestock | |
| Euthanized | 8 | Returned to Owner | 0 |
| Transferred to SPCA | 12 | Died in Kennel | 0 |
| Dead on Arrival | 1 | Adopted | 0 |
| Escaped from Shelter | 0 | Fees Collected | \$0.00 |
| Seized | 0 | | |
| Fees Collected | \$215.00 | Other Companion Animals | |
| | | Returned to Owner | 0 |
| Cats | | | |
| Surrendered | 10 | Number of Calls to Shelter | 143 |
| Picked Up | 0 | Summons Issued | 1 |
| Claimed By Owner | 0 | Warrants Served | 14 |
| Adopted | 0 | Days in Court | 1 |
| Euthanized | 5 | Nuisance Dogs | 5 |
| Died in Kennel | 0 | Dangerous Dogs | 0 |
| Transferred to SPCA | 5 | | |
| Dead on Arrival | 0 | | |
| Fees Collected | \$0.00 | Total Fees Collected | \$215.00 |
| | | | |
| Bill the Town of Farmville | | | |
| 0 cat housed (0 days each) | | | |
| Total | \$0.00 | | |

Mark Cronk, Animal Control Officer

BUILDING OFFICIAL

Permits Issued Report
6/01/2016 Through 6/30/2016

| | | |
|------------------------------|-------------------|--------------------|
| ADDITIONS | - Issued | 2 |
| | - Value | \$6,100.00 |
| | - Permit Fees | \$150.00 |
| | - 2.00% STATE TAX | \$3.00 |
| | - Fees Collected | \$.00 |
| COMMERCIAL | - Issued | 1 |
| | - Value | \$70,000.00 |
| | - Permit Fees | \$201.60 |
| | - 2.00% STATE TAX | \$4.03 |
| | - Fees Collected | \$.00 |
| ONE & TWO FAMILY DWELLING | - Issued | 4 |
| | - Value | \$610,000.00 |
| | - Permit Fees | \$1,604.00 |
| | - 2.00% STATE TAX | \$32.08 |
| | - Fees Collected | \$.00 |
| ELECTRICAL | - Issued | 12 |
| | - Value | \$22,200.00 |
| | - Permit Fees | \$650.00 |
| | - 2.00% STATE TAX | \$13.00 |
| | - Fees Collected | \$.00 |
| MECHANICAL | - Issued | 7 |
| | - Value | \$15,275.00 |
| | - Permit Fees | \$350.00 |
| | - 2.00% STATE TAX | \$7.00 |
| | - Fees Collected | \$.00 |
| MECHANICAL/GAS | - Issued | 2 |
| | - Value | \$1,925.00 |
| | - Permit Fees | \$100.00 |
| | - 2.00% STATE TAX | \$2.00 |
| | - Fees Collected | \$.00 |
| MANUFACTURED HOMES | - Issued | 3 |
| | - Value | \$42,500.00 |
| | - Permit Fees | \$359.20 |
| | - 2.00% STATE TAX | \$7.18 |
| | - Fees Collected | \$.00 |
| PLUMBING | - Issued | 10 |
| | - Value | \$12,750.00 |
| | - Permit Fees | \$550.00 |
| | - 2.00% STATE TAX | \$11.00 |
| | - Fees Collected | \$.00 |
| REMODELING | - Issued | 1 |
| | - Value | \$41,800.00 |
| | - Permit Fees | \$144.00 |
| | - 2.00% STATE TAX | \$2.88 |
| | - Fees Collected | \$.00 |
| IN LIEU OF SOIL & EROSION | - Issued | 1 |
| | - Value | \$.00 |
| | - Permit Fees | \$.00 |
| | - Fees Collected | \$.00 |
| Total Permits - Issued | | 43 |
| Total Permits - Value | | \$822,550.00 |
| Total Permits - Permit Fees | | \$4,108.80 |
| Total Permits - Sales Tax 2% | | <u>\$ 82.17</u> |
| | | \$ 4,190.97 |

INSPECTIONS FOR JUNE 2016 = 67

PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road
Farmville, Virginia 23901

Patty Gulick
Cannery Manager
434-223-8664

June 2016 Cannery Report

Cannery report is as follows:

| | | |
|-----------------------|---------|----------|
| 403 (qts.) | @.48 = | \$193.44 |
| 102 (pts.) | @.40 = | \$ 40.80 |
| 3 Gallons | @1.25= | \$ 3.75 |
| 13 Patrons usage | @1.00 = | \$ 13.00 |
| 30% out of County = | | \$ 0.00 |
| Non-processing fees = | | \$ 10.00 |
| 34 LBS. Meat Cut | @.25= | \$ 8.50 |

Total

\$269.49

P. Gulick

kef



Brian Serway
Project Director
(540) 797-9639

June 2016 Summary

Last month, PBS's Virginia Homegrown program showcased the Cannery on their weekly program. We solidified processing with The Fishin' Pig to do their first set of BBQ sauce test batching at the Cannery. We also created test batches for our new Tomato Soup and Mushroom Vinaigrette, which we will be passing out to local farmers in the coming weeks.

June Revenue: \$523.70

Interested parties: 3

Clients: 4

Days Used for Commercial Activity: 8

Products Created:

- Strawberry Jam
- Tomato Soup
- Mushroom Vinaigrette
- Blackberry Jam

Other services provided:

- Featured and interviewed on PBS Virginia Homegrown program, showcasing the cannery and production. Video link: <http://video.ideastations.org/video/2365793990/>
- Gave tour to new Farmville residents
- Spoke at the Business of Food Conference
- Tabled Virginia State University's Field Day event, targeting specialty crop farmers.

**Prince Edward County Public Schools
2015-2016
Comparative Receipts and Expenditures
Year to Date**

Month of June 2016

| Receipts: | Fiscal 2015 | | | Fiscal 2016 | | | Diff. |
|---------------------------|---------------------|---------------------|----------------|---------------------|---------------------|----------------|--------------|
| | Budgeted | Rec. YTD | Percent | Budgeted | Rec. YTD | Percent | |
| Sales Tax | 2,851,560 | 2,846,185 | 99.81 | 2,856,772 | 2,862,139 | 100.19 | 0.38 |
| Basic Aid | 6,347,663 | 5,952,592 | 93.78 | 5,965,221 | 5,744,695 | 96.30 | 2.53 |
| Other State | <u>5,098,964</u> | <u>4,612,779</u> | 90.47 | <u>4,998,282</u> | <u>4,796,850</u> | 95.97 | 5.50 |
| Total State | 14,298,187 | 13,411,555 | 93.80 | 13,820,275 | 13,403,684 | 96.99 | 3.19 |
| Federal Funds | 1,784,679 | 1,709,688 | 95.80 | 1,959,570 | 1,492,477 | 76.16 | -19.63 |
| Local Funds | 8,346,800 | 8,261,556 | 98.98 | 8,317,182 | 8,273,904 | 99.48 | 0.50 |
| Cash Book | <u>494,319</u> | <u>622,575</u> | 125.95 | <u>454,310</u> | <u>538,354</u> | 118.50 | -7.45 |
| Total Revenue | \$24,923,985 | \$24,005,375 | 96.31 | \$24,551,337 | \$23,708,418 | 96.57 | 0.25 |
| | | | | | | | |
| Expenditures: | Budgeted | Expended YTD | Percent | Budgeted | Expended YTD | Percent | Diff. |
| Instruction | 18,009,187 | 17,395,222 | 96.59 | 17,476,125 | 16,908,818 | 96.75 | 0.16 |
| Administration | 1,490,026 | 1,417,618 | 95.14 | 1,519,865 | 1,440,906 | 94.80 | -0.34 |
| Transportation | 2,005,291 | 1,869,827 | 93.24 | 2,054,749 | 1,985,026 | 96.61 | 3.36 |
| Maintenance | 1,730,860 | 1,697,220 | 98.06 | 1,814,303 | 1,690,918 | 93.20 | -4.86 |
| Facilities | 229,029 | 228,989 | 99.98 | 189,020 | 189,020 | 100.00 | 0.02 |
| Debt Service | 468,812 | 466,412 | 99.49 | 458,763 | 456,362 | 99.48 | -0.01 |
| Technology | <u>990,780</u> | <u>930,085</u> | 93.87 | <u>1,038,512</u> | <u>1,037,369</u> | 99.89 | 6.02 |
| Total Expenditures | \$24,923,985 | \$24,005,375 | 96.31 | \$24,551,337 | \$23,708,418 | 96.57 | 0.25 |

Saved as June 15-16 Expense Compare

**Prince Edward County Public Schools
Summary Financial Report
June 2016**

| <u>Revenues</u> | <u>Current Month</u> | <u>Year to Date</u> | <u>Budget</u> | Variance Actual Under (Over) <u>Budget</u> | YTD as a Percent of <u>Budget</u> |
|-------------------------|--------------------------|-------------------------|----------------------|-----------------------------------------------------|-----------------------------------------|
| From the State: | | | | | |
| State Sales Tax | \$ 244,098 | \$ 2,862,139 | \$ 2,856,772 | \$ (5,367) | 100.19 |
| Basic School Aid | \$ 520,138 | \$ 5,744,695 | \$ 5,965,221 | \$ 220,526 | 96.30 |
| All Other | \$ 675,702 | \$ 4,796,850 | \$ 4,998,282 | \$ 201,432 | 95.97 |
| Total State | \$ 1,439,938 | \$ 13,403,684 | \$ 13,820,275 | \$ 416,591 | 96.99 |
| From the Federal Gov't. | \$ 305,373 | \$ 1,492,477 | \$ 1,959,570 | \$ 467,093 | 76.16 |
| General Fund (County) | \$ 2,680,558 | \$ 8,273,904 | \$ 8,317,182 | \$ 43,278 | 99.48 |
| Cash Book -Local | \$ 89,893 | \$ 538,354 | \$ 454,310 | \$ (84,044) | 118.50 |
| Total Revenues | \$ 4,515,761 | \$ 23,708,418 | \$ 24,551,337 | \$ 842,919 | 96.57 |

| <u>Expenditures</u> | <u>Current Month</u> | <u>Year to Date</u> | <u>Outstanding Encumbrances</u> | <u>Budget</u> | Expended & Encumbered (Over) Under <u>Budget</u> | Expen. & Encumbrance as a % of <u>Budget</u> |
|---------------------------|--------------------------|-------------------------|-------------------------------------|----------------------|-----------------------------------------------------------|-------------------------------------------------------|
| 1000-Instruction | \$ 2,959,875 | \$ 16,908,818 | \$ 19,430 | \$ 17,476,125 | \$ 547,877 | 96.86 |
| 2000-Admin.,Health/Atten. | \$ 322,615 | \$ 1,440,906 | \$ - | \$ 1,519,865 | \$ 78,959 | 94.80 |
| 3000-Transportation | \$ 660,495 | \$ 1,985,026 | \$ - | \$ 2,054,749 | \$ 69,723 | 96.61 |
| 4000-Operation/Maintenanc | \$ 270,221 | \$ 1,690,918 | \$ - | \$ 1,814,303 | \$ 123,385 | 93.20 |
| 6000-Facilities | \$ 106,072 | \$ 189,020 | \$ - | \$ 189,020 | \$ - | 100.00 |
| 7000 - Debt. Service | \$ - | \$ 456,362 | \$ - | \$ 458,763 | \$ 2,401 | 99.48 |
| 8000 - Technology | \$ 196,483 | \$ 1,037,369 | \$ - | \$ 1,038,512 | \$ 1,143 | 99.89 |
| Total Expenditures | \$ 4,515,761 | \$ 23,708,418 | \$ 19,430 | \$ 24,551,337 | \$823,488 | 96.65 |

**Prince Edward County Public Schools
2015-2016
Comparative Receipts and Expenditures
Food Service Department
Year to Date**

Month of June 2016

| Receipts: | Fiscal 2015 | | | Fiscal 2016 | | | Diff. |
|---------------------------|--------------------|---------------------|----------------|--------------------|---------------------|----------------|--------------|
| | Budgeted | Rec. YTD | Percent | Budgeted | Rec. YTD | Percent | |
| State School Food | 23,710 | 17,699 | 74.65 | 20,452 | 28,879 | 141.20 | 66.56 |
| Fresh Fruit & Vegetable | 60,000 | 52,517 | 87.53 | 60,000 | 52,687 | 87.81 | 0.28 |
| Total State | 83,710 | 70,215 | 83.88 | 80,452 | 81,566 | 101.38 | 17.51 |
| Federal Reimbursement | 750,000 | 750,876 | 100.12 | 766,651 | 794,844 | 103.68 | 3.56 |
| Cash Book - Local | 241,324 | 252,729 | 104.73 | 241,324 | 196,528 | 81.44 | -23.29 |
| Total Revenue | \$1,075,034 | \$1,073,820 | 99.89 | \$1,088,427 | \$1,072,937 | 98.58 | -1.31 |
| | | | | | | | |
| Expenditures: | Budgeted | Expended YTD | Percent | Budgeted | Expended YTD | Percent | Diff. |
| Salary | 353,500 | 353,500 | 100.00 | 351,138 | 342,313 | 97.49 | -2.51 |
| Fringe Benefits | 119,537 | 119,537 | 100.00 | 143,396 | 124,014 | 86.48 | -13.52 |
| Purchased Services | 70,887 | 70,887 | 100.00 | 59,821 | 39,919 | 66.73 | -33.27 |
| Refunds | 159 | 159 | 100.00 | 112 | 89 | 79.06 | -20.94 |
| Travel | 2,155 | 434 | 20.14 | 2,500 | 1,074 | 42.96 | 22.82 |
| Materials & Supplies | 19,513 | 19,513 | 100.00 | 34,035 | 34,035 | 100.00 | 0.00 |
| Food Supplies | 470,159 | 464,755 | 98.85 | 435,245 | 426,974 | 98.10 | -0.75 |
| Repairs & Maintenance | 7,561 | 7,561 | 0.00 | 6,769 | 4,630 | 0.00 | 0.00 |
| Furniture/Equipment | 31,562 | 31,562 | 100.00 | 55,411 | 55,411 | 100.00 | 0.00 |
| Total Expenditures | \$1,075,034 | \$1,067,908 | 99.34 | \$1,088,427 | \$1,028,459 | 94.49 | -4.85 |

Saved as June 15-16 Expense Compare Food Service

**Prince Edward County Public Schools
2015-2016
Food Service Department
Summary Financial Report
June 2016**

| <u>Revenues</u> | <u>Current Month</u> | <u>Year to Date</u> | <u>Budget</u> | <u>Variance Actual Under (Over) Budget</u> | <u>YTD as a Percent of Budget</u> |
|--------------------------|--------------------------|-------------------------|---------------------|--------------------------------------------------------|-------------------------------------------|
| From the State: | | | | | |
| State School Food | \$ 1,476 | \$ 28,879 | \$ 20,452 | \$ (8,427) | 141.20 |
| Fresh Fruit & Vegetable | \$ - | \$ 52,687 | \$ 60,000 | \$ 7,313 | 0.00 |
| Total State Funds | \$ 1,476 | \$ 81,566 | \$ 80,452 | \$ (1,114) | 101.38 |
| Federal Reimbursement | \$ 85,575 | \$ 794,844 | \$ 766,651 | \$ (28,193) | 103.68 |
| Cash Book - Local | \$ 4,401 | \$ 196,528 | \$ 241,324 | \$ 44,796 | 81.44 |
| Total Revenues | \$ 91,453 | \$ 1,072,937 | \$ 1,088,427 | \$ 15,490 | 98.58 |

| <u>Expenditures</u> | <u>Current Month</u> | <u>Year to Date</u> | <u>Outstanding Encumbrances</u> | <u>Budget</u> | <u>Expended & Encumbered (Over) Under Budget</u> | <u>Expen. & Encumbrance as a % of Budget</u> |
|---------------------------|--------------------------|-------------------------|-------------------------------------|---------------------|------------------------------------------------------------------|--------------------------------------------------------------|
| Salary | \$ 54,154 | \$ 342,313 | \$ - | \$ 351,138 | \$ 8,824 | 97.49 |
| Fringe Benefits | \$ 21,071 | \$ 124,014 | \$ - | \$ 143,396 | \$ 19,382 | 86.48 |
| Purchased Services | \$ 4,215 | \$ 39,919 | \$ - | \$ 59,821 | \$ 19,902 | 66.73 |
| Refunds | \$ - | \$ 89 | \$ - | \$ 112 | \$ 23 | 79.06 |
| Travel | \$ 124 | \$ 1,074 | \$ - | \$ 2,500 | \$ 1,426 | 42.96 |
| Materials & Supplies | \$ 6,297 | \$ 34,035 | \$ - | \$ 34,035 | \$ - | 100.00 |
| Food Supplies | \$ 43,679 | \$ 426,974 | \$ - | \$ 435,245 | \$ 8,271 | 98.10 |
| Repairs & Maintenance | \$ 31 | \$ 4,630 | \$ - | \$ 6,769 | \$ 2,139 | 68.39 |
| Furniture/Equipment | \$ - | \$ 55,411 | \$ - | \$ 55,411 | \$ - | 100.00 |
| | | \$ - | \$ - | \$ - | \$ - | - |
| Total Expenditures | \$129,570 | \$ 1,028,459 | \$ - | \$ 1,088,427 | \$59,968 | 94.49 |

Tourism & Visitor Center Monthly Report for June 2016

| VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS: | | | | | |
|------------------------------------------------------------------|--------------------|-----------------|--------------------|--------------|---------------------------------------------------------------------------------------------------------|
| | Virginia Guests | Other States | Other Countries | Total Guests | Average Visitors per Month: |
| YTD 2016 | 1,487 | 265 | 30 | 1,782 | 297.0 |
| 2015 | 4,120 | 610 | 166 | 4,896 | 408.0 |
| Total / 6 Months Total / ALL of 2015 | | | | | |
| Stacked Arms Pins: This Month: 160 YTD: 773 | | | | | Virginia's Retreat Passport Program: Passports redeemed this month: 4 Passports redeemed YTD: 129 |

Requests for Information:

| | Phone Inquiries | Mail Requests | Emailed Requests | Center Visits | Tablet/Cell Web Hits | Monthly Totals: |
|--------------|--------------------|------------------|---------------------|------------------|-------------------------|-----------------|
| June 2016 | 96 | 113 | 16 | 372 | 1886 | 2,483 |
| June 2015 | 92 | 178 | 18 | 588 | 1642 | 2,518 |
| % Difference | 4.35% | -36.52% | -11.11% | -36.73% | -14.86% | -1.39% |

| | Phone Inquiries | Mail Requests | Emailed Requests | Center Visits | Tablet/Cell Web Hits | Monthly Totals: |
|--------------|--------------------|------------------|---------------------|------------------|-------------------------|-----------------|
| TOTAL YTD | 561 | 828 | 74 | 1,782 | 11,834 | 15,079 |
| 2016 YTD | 509 | 1,585 | 180 | 2,952 | 3,383 | 8,609 |
| % Difference | 10.22% | -47.76% | -58.89% | -39.63% | 249.81% | 75.15% |

Report to July Board of Supervisors:

- Farmville Music Daze saw increased visitation to the area for the Bluegrass music being played in the restaurants and on the streets of downtown Farmville. The Heart of Your Adventure meets in July to work on what needs to be improved to continue to grow music in our region. The venues all seem to have enjoyed the opportunity, expressing interest in future Music Daze events.
- Writing and posting new itineraries on the tourism websites, giving potential visitors solid ideas on how to spend their time when they arrive. They can be found at <http://bestpartofthecivilwar.org/plan-your-campaign/>. The Farmville/Prince Edward County itineraries will also be posted on theheartofyouradventure.com.
- We continue to see increased activity via the tourism websites on cell and tablet visits; we take an increasing number of phone requests for information. So, while the number of visitors was down for June - possibly weather related - the quality of visitors was up. The visitors we saw spent more time learning about all we have to offer in the area.
- Additionally, twenty sets of visitors were in the Visitor Center looking for information about the region as they had decided to move to Prince Edward County..