



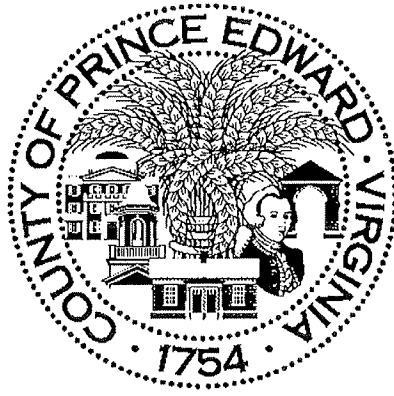
PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS

August 9, 2016

AGENDA

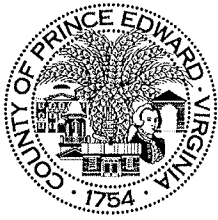
7:00 p.m.	1.	The Chairman will call to order the <u>August</u> meeting of the Board of Supervisors.	1
	2.	Invocation	1
	3.	Pledge of Allegiance	1
	4.	Conflict of Interest Act Disclosures	3
	5.	<u>PUBLIC PARTICIPATION:</u> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	5
	6.	Board of Supervisors Comments	7
	7.	<u>Consent Agenda:</u>	
		a. Treasurer's Report: June 2016	9
		b. Approval of Minutes	13
		c. Review of Accounts & Claims	43
		d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc. the amount of which salaries have been heretofore approved.	73
		e. Appropriations – Sheriff's Department	75
	8.	Tom Zaebst, Assistant State Forest Manager, Virginia Department of Forestry	77
	9.	Highway Matters	79
7:30 p.m.	10.	<u>PUBLIC HEARING: Virginia's Heartland Regional Industrial Facility Authority Ordinance</u> -- <i>The Board will receive citizen input prior to considering the amendments to this County Ordinance.</i>	87
	11.	Request from Industrial Development Authority: Ferrum College Bonds	95
	12.	<u>County Administrator's Report:</u>	103
		a. Executive Mansion Holiday Tree Ornament	104
		b. Request from Nottoway County, Towns of Blackstone, Burkeville & Crewe	107
		c. Landscaping Plan	114
	13.	<u>Correspondence/Informational:</u>	115
		a. Commonwealth Regional Council, Monthly Meeting Agenda and Minutes	116
	14.	<u>Monthly Reports:</u>	129
		a. Animal Control	130
		b. Building Official	131
		c. Cannery	132
		d. Cannery – Commercial Operations	133
		e. Prince Edward County Extension	134
		f. Prince Edward County Public Schools	141
		g. Tourism	145

(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, August 9, 2016.)



MISSION STATEMENT

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 9, 2016
Item No.: 1, 2, 3
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call To Order, Invocation, Pledge of Allegiance

Summary: The Chairman will call to order the **August** meeting of the Prince Edward Board of Supervisors, ask for an invocation, and lead the Pledge of Allegiance.

Attachments:

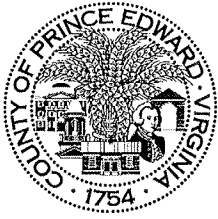
Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2016
Item No.: 4
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Conflict of Interest Act Disclosures

Summary: The County Attorney recommends this item be added to the Board agenda as a permanent item, to serve as a monthly reminder of the requirements of the *Virginia State and Local Government Conflict of Interests Act*.

The Chairman will wish to ask if any member has a conflict or disclosure regarding any item pending before the Board of Supervisors. A disclosure form is attached, if needed.

Attachments: Conflict of Interest Disclosure

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



STATEMENT OF DISCLOSURE

DECLARATION OF INTEREST

1. Transaction Under Discussion/Consideration: _____

2. Nature of Public Official's Personal Interest Affected by the Transaction: _____

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: _____

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes _____ No _____

Signature: _____ Date: _____

DECLARATION OF ACCURACY

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: _____ Date: _____

Print Name _____

Address _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 9, 2016
Item No.: 5
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

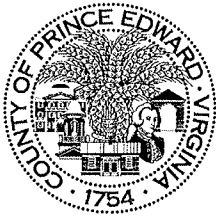
Attachments: Protocol for Public Participation
Public Participation Tracking Form

Recommendation: None.

Motion _____ Cooper-Jones _____ Pride _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



**County of Prince Edward
Board of Supervisors
Agenda Summary**

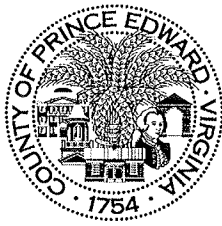
Meeting Date: August 9, 2016
Item No.: 6
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments: Protocol for Board of Supervisors Comments

Recommendation: None.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



Mission Statement of the Board of Supervisors of the County of Prince Edward

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during "Public Participation," if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen's concerns on matters of public interest.
- "Board of Supervisors Comments" is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member's comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009
Re-Adopted: January 10, 2012



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2016
Item No.: 7-a
Department: Treasurer
Staff Contact: Donna Nunnally
Issue: Treasurer's Report

Summary: The June 2016 Treasurer's Report is attached.

Attachments: June 2016 Treasurer's Report

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

Prince Edward Board of Supervisors Treasurer's Report - June 2016

Name of Bank	Bank Balance		Available Balance
Benchmark Pooled Fund Account	\$ 9,021,433.77		\$ 9,021,433.77
Wells Fargo Social Services	\$ 147,020.68		\$ 147,020.68
Benchmark School Fund	\$ 372,099.03		\$ 372,099.03
Benchmark Food Service	\$ 400,114.72		\$ 400,114.72
TOTAL			\$ 9,940,668.20
Certificate of Deposits			
Benchmark			\$ 357,397.98
Citizens Bank Recreation			\$ 16,518.43
Farmers Bank			\$ 434,112.82
TOTAL			\$ 808,029.23
GRAND TOTAL			\$ 10,748,697.43

Prince Edward Board of Supervisors Treasurer's Report - June 2015

Name of Bank	Bank Balance		Available Balance
Benchmark Pooled Fund Account	\$ 9,364,036.61		\$ 9,364,036.61
Wells Fargo Social Services	\$ 152,446.34		\$ 152,446.34
Bank of America School Fund	\$ 735,809.60		\$ 735,809.60
Bank of America Food Service	\$ 4,425.06		\$ 4,425.06
Benchmark School Fund	\$ 330,296.04		\$ 330,296.04
Benchmark Food Service	\$ 391,944.51		\$ 391,944.51
TOTAL			\$ 10,978,958.16
Certificate of Deposits			
Benchmark			\$ 519,048.66
Citizens Bank Recreation			\$ 16,518.43
Citizens Bank Underground Storage			\$ 20,260.84
Farmers Bank			\$ 204,819.58
TOTAL			\$ 760,647.51
GRAND TOTAL			\$ 11,739,605.67



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 9, 2016
Item No.: 7-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Approval of Minutes

Summary: Attached are draft minutes for the Board's review and approval.

Attachments: July 12, 2016 at 5:00 p.m.
July 12, 2016 at 7:00 p.m.
July 18, 2016

Recommendation: Approval.

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

July 12, 2016

At the special called meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 12th day of July, 2016, at 5:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Absent: Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Brian Butler, Deputy County Attorney; Sheriff Wesley Reed; Chief Bob Beach, Longwood University P.D.; Chief Curtis Davis, Farmville P.D.; and Justin Pope, Longwood Chief of Staff.

Chairman Simpson called the meeting to order.

In Re: Closed Session

Supervisor Jones made a motion, seconded by Supervisor Timmons, that the Board convene in Closed Session for a briefing on the planning by the Public Safety Unified Command for the Vice Presidential Debate at Longwood University, pursuant to the exemption provided for in Section 2.2-3711(A)(19) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
Absent:	Jim R. Wilck	

Supervisor Wilck arrived during the Closed Session.

The Board returned to regular session by motion of Supervisor Jones, seconded by Supervisor Gray, and adopted as follows:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

On motion of Supervisor Jones and seconded by Supervisor Cooper-Jones and carried by the following roll call vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Timmons, and adopted by the following vote:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

the meeting was adjourned at 6:32 p.m.

July 12, 2016

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 12th day of July, 2016, at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; James R. Ennis, County Attorney; and Scot Shippee, P.E, Resident Engineer, VDOT-Dillwyn.

Chairman Simpson called the meeting to order. Supervisor Gray offered the invocation and led the Pledge of Allegiance.

In Re: Public Participation

William VanBenthuyzen, Hampden District, stated the residents of Route 705, Lakeside Road, have been trying to get Rural Rustic funds and asked the Board to approve the Secondary Six-Year Plan.

Jacob McCann, Community Relations Coordinator from Southside Electric Cooperative, invited the Board to contact him for any County need. He then reported on the Youth Tour Program, which allows high school juniors to travel to Washington DC; he stated over 1,500 students from all over the world attend this event. Two students from Prince Edward County High School and one from Fuqua attended this year.

Supervisor Timmons asked for further information on the Lineman Program apprenticeship. Mr. McCann stated all graduates from the first class have secured employment and the second class began July 12. Another class will begin in October.

Supervisor Timmons then asked if Southside Electric Cooperative owns any generating facilities and if there is any plan to incorporate solar energy. Mr. McCann stated all electricity is purchased wholesale currently; not all of the electricity is coal-powered and does include solar and other renewables. He added he does not know if there are any long-range plans for additional use of solar power.

Kenneth Jackson, Lockett District, requested the Board not comment on his personal issues. He then questioned the closed session meeting regarding a business and requested information regarding the potential number of jobs generated, potential tax revenue and a potential cost to taxpayers. He stated past investments have not provided what was proposed, adding the best investment the County can make is in education. Mr. Jackson then requested that presentations be shown to the citizens in the audience as well as to the Board; during the presentation of the landscaping project, the citizens were not able to see the diagrams. Mr. Jackson thanked the County Attorney and Deputy County Attorney for providing a synopsis prior to the public hearing at last month's meeting. Mr. Jackson then stated the Board has a different information pack than what is posted on the County's web site.

Bemeché Hicks, Lockett District, questioned the amount of County taxes given to the public schools for operation costs each year. Mr. Bartlett stated the schools are given all of the Real Estate taxes which is about half of the local taxes collected, plus about an additional million dollars. He said the Real Estate tax is equal to about \$7.3 million and a portion of the Personal Property taxes go to the schools also.

Supervisor Wilck stated Prince Edward County ranks 28th in the state for the amount of funding to the students, just outside the top quarter. That comes to \$11,400 for each student.

In Re: Board of Supervisors Comments

Supervisor Gray, Supervisor Pride, and Supervisor Townsend welcomed all and thanked all for their attendance and comments.

Supervisor Jones stated the informational packs the Board receives is the same as the one that is posted online.

Supervisor Wilck stated his opposition to changing the August Board meeting from the prescribed date and time. He stated the information will be relayed to Chairman Simpson and there is no need to change the date of the meeting. Discussion followed.

Chairman Simpson made a motion to change the date of the August Board meeting from August 9 to August 16. The motion failed for lack of a second. Discussion followed.

Supervisor Jones made a motion, seconded by Supervisor Wilck, to keep the Board meeting on its scheduled date of August 9, 2016; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	Howard F. Simpson
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In Re: Consent Agenda

On motion of Supervisor Cooper-Jones, seconded by Supervisor Townsend, and carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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the Board accepted the Treasurer’s Report for May 2016; the minutes of the meetings held June 8, 2016, June 9, 2016, June 14, 2016 at 5:30 p.m. and June 14, 2016 at 7:00 p.m.; Accounts and Claims; Salaries; an Event Permit for the Truck & Tractor Pull by Appomattox Young Farmers; an Event Permit for the Five County Fair; and appropriations as follows:

FY 2017 Budget Amendment						
REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	100	11030	2016	Personal Property Tax		\$ 5,000
4 (Exp)	100	68100	5640	Payment to Community College	\$ 5,000	

Prince Edward Treasurer's Report - May 2016

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	10,767,263.11	10,767,263.11
Wells Fargo Social Services	54,897.91	54,897.91
Benchmark School Fund	766,686.61	766,686.61
Benchmark Food Service	388,456.88	388,456.88
TOTAL		11,977,304.51
 Certificates of Deposit		
Benchmark		357,397.98
Citizens Bank Recreation		16,518.43
Farmers Bank		434,112.82
TOTAL		808,029.23
 GRAND TOTAL		 12,785,333.74

BOARD OF SUPERVISORS

Farmville Newsmedia	Advertising	371.56
James Robert Wilck	Mileage	59.28
Business Card	Meals	60.60

COUNTY ADMINISTRATOR

VA Employment Commission		3.36
Key Office Supply	Copier service agreement	772.00
	Typewriter service agreement	192.00
	Monthly indexes	4.58
	Ink cartridges	579.93
	Toner	59.95
	Typewriter ribbon	7.04
	Copy paper	149.75
	Office supplies	2,086.33
		3,851.58
U. S. Postal Service	Box rent	84.00
US Cellular	Phone	138.48
VA Association of Counties	FY16-17 dues	4,963.00
Business Data of Virginia, Inc.	Norton update	59.90
Diamond Springs Water, Inc.	Water & equipment rental	45.82

Matthew Bender & Company, Inc.	Code Rules 2016 FV11	63.93
Municipal Code Corp.	Online code hosting	950.00

LEGAL SERVICES

Brian Butler	State bar dues	295.00
Treasurer of Virginia	Dues	295.00

INDEPENDENT AUDITOR

Robinson Farmer Cox Associates	Cost allocation plan	3,800.00
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COMMISSIONER OF REVENUE

VA Unemployment Commission		37.37
M&W Printers, Inc.	Postage - Property forms	3,500.00
	RE & Property books	1,500.00
		5,000.00
U. S. Postal Service	Box rent	138.00
Treasurer of Virginia	Online service	153.72
CORPAC	Dues	100.00
Farmville Printing	Business cards	69.00
Key Office Supply	Legal file pocket	19.96
	Copy paper	149.75
	Ink / toner / folders	1,070.54
		1,240.25

TREASURER

VA Unemployment Commission		23.35
Computerplus Sales / Service	Printer service contracts	602.55
U. S. Postal Service	Box rent	84.00
Benchmark Community Bank	Payflow / Paypal	3.60
Treasurer of Virginia	Online service	153.72
Mail Finance	Equipment lease	1,592.55
Donna Nunnally	Mileage	136.32
	Lodging	204.92
	Meal	15.07
		356.31
University of Virginia	Registration	405.00
Key Office Supply	Copy paper	332.91
	Ink cartridges	389.96
	Add rolls / pencils	11.59
	Red pens	18.59
	Post-it notes	3.99
	Binders	179.09
	Canned air	9.78
	Ribbons	19.98
	Greenbar paper	347.34
	Data cartridges	124.99
	Flash drives	59.94
	Ink & supplies	1,585.69
		3,083.85
M&W Printers, Inc.	Window envelopes	226.42
	Printing property bills	2,000.00
		2,226.42
Sheridan Curtis	Microwave	120.04
Treasurer of Virginia	VEC transactions	44.86
STEPS, Inc.	Shredding service	35.00

<u>INFORMATION TECHNOLOGY</u>		
Business Data of Virginia, Inc.	Contract agreement	3,700.00
	Travel expense	1,325.00
Sitevision, Inc.	Webhosting - 3rd quarter	5,025.00
ComputerPlus Sales / Service	Printer service contract	179.85
		79.00
<u>ELECTORAL BOARD AND OFFICIALS</u>		
Key Office Supply	Tri-fold boards	63.78
<u>REGISTRAR</u>		
VA Employment Commission		21.14
Key Office Supply	Copier maintenance contract	468.00
<u>CIRCUIT COURT</u>		
Southern Copier Sales & Service	Copier	3,495.00
<u>GENERAL DISTRICT COURT</u>		
US Cellular	Phone	24.21
U. S. Postal Service	Box rent	58.00
<u>SPECIAL MAGISTRATES</u>		
VA Magistrates Association, Inc.	Dues	60.00
Key Office Supply	Batteries	10.19
Southern Copier Sales & Service	Copier / printer	1,400.00
<u>CLERK OF THE CIRCUIT COURT</u>		
VA Employment Commission		9.46
Mail Finance	Equipment lease	407.13
U. S. Postal Service	Box rent	84.00
CenturyLink	Phone	94.17
VA Court Clerk's Association	Training	250.00
Mattie Barksdale	Juror	30.00
Perry Carrington	Juror	30.00
Tracey Clark	Juror	30.00
Brenda Johns	Juror	30.00
Rose Meacom	Juror	30.00
Odessa Pride	Juror	30.00
Dawn Polsinello	Witness	515.20
Key Office Supply	Copy paper	110.97
	Toner	90.00
	Hand towels	65.98
	File organizer	27.90
	Ink cartridges	299.90
	Trash can	20.68
	Privacy screens	625.00
	Tape / pens / markers	422.39
	Post-its / boxes / paper	900.68
	Paper trimmer	19.99

	Water filters	80.97	
	Keyboard	119.90	
	Pencil cup / staple rv	6.97	2,791.33
T&N Printing	Printing plats		12.00

LAW LIBRARY

AT&T	Phone		43.04
CenturyLink	Phone		41.97
Relx Inc., DBA LexisNexis	Monthly subscription		268.00

COMMONWEALTH'S ATTORNEY

VA Employment Commission			52.21
Pitney Bowes	Equipment lease		153.00
Treasurer of Virginia	Ipad service		131.22
George Pisano	Mileage		200.07
DMV	DMV ID cards		30.00
STEPS, Inc.	Shredding service		35.00

VICTIM WITNESS ASSISTANCE PROGRAM

Key Office Supply	Clipboard / card holder		3.30
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SHERIFF

VA Employment Commission			173.81
Commtronics of Virginia	Radio repair		240.00
Burkeville Body Shop	Auto repairs		11,702.14
East End Motor Company, Inc.	Tire repair	23.00	
	Brake pads / rotors	772.63	
	Inspection	32.00	
	Inspection / check brakes	51.00	
	Oil change	123.51	
	Headlight installation	15.00	
	Tires	1,047.37	
	Mount / balance tires	65.00	
	Headlight	45.95	2,175.46
Express Care	Oil changes		380.63
Third Street Wrecker Service	Towing service		225.00
ID Networks	Annual maintenance		7,105.00
Business Card	Shipping	9.21	
	Cell phone	75.00	
	Meals & lodging	838.84	
	CPR / AED materials	307.64	
	Gas	165.49	
	Intoximeters	325.00	
	Keys	62.43	1,783.61
U. S. Postal Service	Box rent		58.00
Treasurer of Virginia	VCIN		105.48
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	Phone	10.36	
	VCIN	7.97	18.33
US Cellular	Phone		1,064.91

Robert Goldman	Meals		21.50	
Sarah Coen	Meal		11.29	
Key Office Supply	Stapler	23.98		
	Folders / pens / post-its	1,418.36		
	Printer / copier	349.00		
	Letter trays	5.90		
	Pop up adhesive note	8.79		
	Batteries	19.99		
	Letter stack trays	5.90		
	Notary seal stamp	22.99		
	File folders	7.89		
	File / hanging folders	80.50		
	Pens / hole punch	52.95		
	Copy paper	149.75		
	Port switch	49.95		
	Clips / ink cartridges	1,240.08		
	Ink / envelopes / trays / folders	4,710.55	8,146.58	
	Central VA Criminal Justice	Annual dues		12,750.00
	Diamond Springs Water, Inc.	Water & equipment rental		150.85
	Walmart Community / RFCSLLC	Office supplies		9.81
	National Neighborhood Watch	Signs		210.75
Southside Electric Cooperative	Virso rec center		9.47	
Larry Franklin	Gas		10.00	
Fisher Auto Parts, Inc.	Bulb	14.19		
	Battery	119.94	134.13	
Galls, LLC	Speaker	156.00		
	Spotlight	157.00	313.00	
	Ankle holster	66.00		
	Uniforms	476.16		
	Boots	409.00	885.16	
Southern Police Equipment Company	Ankle holster	20.98		
	Badge	59.00	79.98	
Premium Marketing & Sales	Badge		75.50	
Matthew Bender & Company, Inc.	Code Supp / Index / Vols		510.46	
Town Police Supply - Richmond	Bullet proof vest		565.00	
Radio Soft	Radio frequency	920.00	20.00	
	Service share approv	300.00	1,220.00	

SHERIFF - COURTS

VA Employment Commission			9.00
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FARMVILLE VOLUNTEER FIRE DEPARTMENT

Grainger	Absorbent		67.40
	Ink cartridge	33.99	
Key Office Supply	Canon printer	399.00	432.99
	Responder parka	186.45	
Municipal Emergency Serv	Adapter	133.40	319.85
	Dress uniforms	453.32	
NAFECO, Inc.	Ansul foam	450.40	903.72
	Hazmat supplies		615.92

Witmer Public Safety Group	Lockout tool kit		63.98
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RICE VOLUNTEER FIRE DEPARTMENT

Dominion Virginia Power	Electric service		320.10
Zurich	Workers comp		2,741.00

PROSPECT VOLUNTEER FIRE DEPARTMENT

Davis GMC Truck, Inc.	Brush truck repair		224.65
Fire & Saftey Equipment Company	Turnout gear	1,046.69	
	Refill extinguisher	42.45	1,089.14
Key Office Supply	Ink cartridges		53.97
Prince Edward County Public Schools	Diesel		119.18
Prince Edward County Treasurer	Gas		156.07

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

BB&T	Internet		102.79
C W Williams	Test airpacks		1,343.69
Darlington Heights Fire Department	Internet / auto parts	227.32	
	Thermal imaging camera	4,950.00	5,177.32
Mid-Atlantic Irrigation	Gravel		271.74
Travelers	Workers comp		525.00

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		42.93
Blue Ridge Rescue Suppliers	Equipment maintenance		589.08
C W Williams	Helmet repairs	154.44	
	Equipment repair	91.22	
	SCBA maintenance	1,442.80	
	Helmets	811.04	2,499.50
Commtronics of Virginia	Pager repair		138.63
Fire & Safety Equipment Company	Equipment repair - shipping	12.00	
	Gloves / flares	298.80	310.80
Jamerson Building Supply	Tools		76.91
Pamplin Exxon	Repairs	3,054.11	
	Fuel	268.86	3,322.97
Verizon	Phone		210.13
Dominion Virginia Power	Electric service		228.72

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Loan payment		15,000.00
Motorola Solutions, Inc.	Batteries / speaker		328.38
Parker Oil Company, Inc.	Diesel		503.56
Verizon	Phone		183.75
Dominion Virginia Power	Electric service		298.49

EMERGENCY SERVICES

Timmons Group	911 Addressing		180.00
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REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		2,430.00
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Piedmont Regional Juvenile Detention Center	Juvenile detention		9,375.00
	<u>BUILDING OFFICIAL</u>		
Haley Auto Mall	Fuel cap		26.90
US Cellular	Phone		24.21
Coy Leatherwood	Meals	15.87	
	Meeting registrations	30.00	45.87
Key Office Supply	Labels		87.96
Rod & Staff, LLC	Tires		551.99
	<u>ANIMAL CONTROL</u>		
VA Employment Commission			46.29
Dominion Virginia Power	Electric service		128.30
CenturyLink	Phone		145.75
US Cellular	Phone		79.18
Southern States	Feed bags		63.21
Walmart Community / RFCSSLCC	Dog food	173.78	
	Cleaning supplies	16.54	190.32
Galls, LLC	Badge		109.99
	<u>MEDICAL EXAMINER</u>		
Treasurer of Virginia	Coroner		60.00
	<u>REFUSE DISPOSAL</u>		
VA Employment Commission			244.86
Resource International	Groundwater monitoring	1,099.67	
	Misc. work tasks	1,487.40	
	Storm water compliance	1,586.97	4,174.04
Lowe's	Air conditioner		122.55
NAPA of Farmville	Def	25.98	
	Screws / nuts / washers	10.87	36.85
Republic Services #974	Trash collection		398.70
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		3,711.00
STEPS, Inc.	Recycling fee		3,577.36
Synergy Recycling, LLC	Electronic recycling		2,732.00
Southside Electric Cooperative	DH site	49.61	
	Virso site	78.94	128.55
Dominion Virginia Power	Rice site	84.92	
	Cell C pump station	13.98	
	Green Bay site	59.04	
	Leachate pump	310.59	
	Worsham site	48.35	
	Prospect site	47.06	
	Scalehouse	58.60	
	Landfill site	27.87	650.41
AT&T	Phone		95.70
CenturyLink	Phone		329.96
US Cellular	Phone		24.21

Verizon	Phone	132.62
O. O. Stiff, Inc.	Monthly service	1,405.00
Prince Edward County Public Schools	Diesel	1,244.32
East End Motor Company, Inc.	Tire	332.55

GENERAL PROPERTIES

VA Employment Commission		13.09
Beachy Masonry, Inc.	Repair steps / columns	7,850.00
Cummins Atlantic, LLC	Serviced generator	1,174.68
Dodson Brothers Exterminating	Pest control	237.00
Daikin Applied	Chillr maintenance contract	3,116.00
Rohr Mechanical, LLC	Checked A/C	414.62
Southside Electric Cooperative	SRR lights	30.02
Dominion Virginia Power	Roy Clark monument	11.05
	SCOPE Building	78.18
	Courthouse	13,340.97
	Sheriff Department shed	6.59
	Worsham Clerk office	30.77
	Lights at Rice	111.00
	Ag building	826.96
	Shop	60.91
		14,466.43
Town of Farmville	Water & sewer	134.18
AT&T	Phone	43.03
CenturyLink	Phone	139.72
US Cellular	Phone	117.65
FEMA Flood Payments	Flood insurance	1,131.00
O. O. Stiff, Inc.	Monthly service	200.00
Diamond Paper Company	Janitorial supplies	868.08
	Towels / tissue / gloves	355.62
		1,223.70
Unifirst Corporation	Janitorial supplies	124.65
Baldwin's Small Engine	Trimmer heads	95.43
	Mower blades	147.18
		242.61
Diamond Springs Water, Inc.	Water & equipment rental	38.75
Grainger	Key machine cutter	98.15
Lowe's	Primer / oil / trim line	32.76
NAPA of Farmville	Car kit	14.99
Cintas Corporation #524	Uniform rental	320.68
Taylor-Forbes Equipment Company	Oil	11.10
	V-belt / transmission	122.97
	Oil / filters / treatment	51.30
	Ignition switch	67.15
	Hose clamp	4.46
	Gas treatment	4.98
		291.96
Prince Edward County Public Schools	Diesel	127.26
Cavalier Hose & Fittings	Hose & fittings	37.08

CANNERY

VA Employment Commission		5.36
Virginia Food Works	Contract payment	2,916.67
Farmville Wholesale Electric	Exhaust fan / hooks	114.64

Lowe's	PVC cement / fittings		31.79
Southside Electric Cooperative	Electric service		337.03
Ellington Energy Service	Heating oil		656.84
CenturyLink	Phone		245.69
NAPA of Farmville	Fork lift batteries	624.00	
	Credit - battery core	-108.00	516.00

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		3,465.00
Blue Ridge Autism & Achievement Center	Professional service		6,090.00
Rescare / Braley & Thompson	Professional service		6,231.00
Center for Pediatric Therapies	Professional service		1,200.00
Centra Health	Professional service		31,990.00
Centra Health, Inc.	Professional service		2,275.00
Elk Hill	Professional service		5,610.00
Family & Community Support	Professional service		890.00
Grafton School, Inc.	Professional service		32,177.25
Harbor Point Behavioral	Professional service		2,405.00
Ifetayo Imanchinello	Foster care		2,085.00
Keystone Newport News, LLC	Professional service		5,075.00
Ashley Long	Foster care		4,222.00
Mountain Youth	Professional service		2,625.00
Northstar Academy, Inc.	Professional service		3,498.00
Pickett Park Day Care	Foster care	374.00	
		748.00	1,122.00

MUSEUMS

Lowe's	Paint / brush		81.93
Pairret's, Inc.	Signs		60.00
Rod & Staff, LLC	Metal signs		158.94

PLANNING

US Cellular	Phone		58.97
Business Card	Training		156.00
Key Office Supply	Office supplies		144.00

ECONOMIC DEVELOPMENT

Business Card	Postage	37.18	
	Meals	258.96	296.14
Key Office Supply	Dividers	7.18	
	Ink cartridges	92.95	100.13

TOURISM

VA Employment Commission			18.12
Dominion Virginia Power	Electric service		230.85
Town of Farmville	Water & sewer		47.65
Business Card	UPS	17.80	
	Bunting	287.68	
	Shelving	91.95	397.43
CenturyLink	Phone		370.28

Key Office Supply	Hole reinforce	1.29	
	Keyboard letter	13.99	
	Copy paper	119.80	
	Tape & pens	46.71	
	Toner	826.91	
	Office supplies	9.58	
	Copier maintenance contract	3,760.18	4,778.46
<u>COOPERATIVE EXTENSION OFFICE</u>			
Treasurer VA Tech	4th Quarter support		16,871.11
U. S. Postal Service	Box rent		84.00
CenturyLink	Phone		109.40
<u>GENERAL EXPENSE</u>			
Lumos Networks	Phone		5,078.80
Petroleum Traders Corporation	Gas		11,291.39
<u>CAPITAL PROJECTS</u>			
Compro Computers	Computers / printers		13,229.67
Ellington Energy Service	Heat pump / gas furnace		8,150.00
Teamcraft Roofing, Inc.	Courthouse roofing addendum		41,917.00
<u>SCHOOL CONSTRUCTION FUND</u>			
Dunlap & Partners	Roofing inspection		1,300.00
<u>LANDFILL CONSTRUCTION FUND</u>			
Sargent Corporation	Cell E construction		419,362.18
Resource International	Cell E bidding serv	286.50	
	COA Cell E construction	7,412.11	7,698.61
<u>WATER FUND</u>			
Town of Farmville	Water		44.37
<u>SEWER FUND</u>			
Dominion Virginia Power	Sewer pump		70.12
<u>RETIREMENT BENEFIT FUND</u>			
Vicki K. Johns	Retiree benefit		1,129.00
<u>PIEDMONT COURT SERVICES FUND</u>			
VA Employment Commission			47.97
Farmville Printing	Pamphlets / forms		696.98
Dominion Virginia Power	Electric service		171.22
Mail Finance	Postage meter lease		190.68
U. S. Postal Service	Postcards		950.00
CenturyLink	Phone		64.51
Lumos Networks	Phone		302.31
SRP Corporation, LLC	Rent		2,500.00
Jessica Harding	Mileage	127.44	
	Newspapers	2.00	129.44

Renee T. Maxey	Mileage	235.70	
	Office supplies	971.53	
	Tissue / towels	328.50	1,535.73
Andy Mays	Mileage		74.52
Ashley Nash	Mileage		127.98
Joshua Williams	Mileage		93.96
CareerTrack	Training		149.00
Alimed, Inc.	Mats		684.65
Stacy Ayers	Mileage		129.60
Compro Computers	Software		439.95
Connie Stimpson	Mileage	111.88	
	Office supplies	68.57	180.45
Key Office Supply	Retractable mouse	15.11	
	Office supplies	1,637.08	
	Fax machine	199.00	
	Ink cartridge / cards	111.69	
	Repair file lock	69.95	2,032.83
National Curriculum & Training Institute	Office supplies		311.16
Megan Newman	Mileage		240.84
Quill Corporation	VCIN paper & tape		538.87

PCS DRUG TESTING FEES

Alere Toxicology Services, Inc.	Drug testing		19.48
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PCS COGNITIVE BEHAVIOR EXPENDITURES

National Curriculum & Training Institute	Workbooks		757.35
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In Re: Highway Matters

Scot Shippee, P.E, Resident Engineer, VDOT-Dillwyn, introduced Carrie Shephard, P.E., Assistant Resident Engineer, VDOT.

Mr. Shippee reported VDOT activities: mowing continues, crews are doing boom axe work and patching work. Crews are working on a shoulder in Prospect, gravel, and customer service calls.

Mr. Shippee stated the Route 617 bridge, on Saylor's Creek, is proceeding; the Route 633 bridge is ongoing and there is a one-lane closure. He said shoulder-work is being done at the intersection of Routes 360 and 750.

Supervisor Townsend said he provided information to Mrs. Sarah Puckett, Assistant County Administrator, regarding the Route 633 bridge.

Mrs. Puckett stated she spoke with Mr. Kevin Wright regarding the intersection where the fatality occurred. She stated when there is an accident, VDOT will go to the site to determine if the road itself had an impact and what can be done to address the issue if there is one. She said the County sign may be moved and the neighboring store-keeper may need to move their sign as well.

Supervisor Jones thanked VDOT for the work done on Route 612, Route 602 bridge; he said drainage issues on Route 636 have been addressed.

Supervisor Timmons thanked VDOT for the work on Route 664; he said the Loose Stones signs can be picked up.

Supervisor Pride asked if the cones along Route 667 are permanent. Mr. Shippee said they are not; he said the creek is eating away at the bank and VDOT is working with District Environmental and District Drainage departments to find a solution to move it naturally from the road. He said they are still working through the permitting process. He said the cones are placed as a warning at this point.

In Re: Public Hearing – County Secondary Six Year Plan

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the County Secondary Six Year Plan for Fiscal Years 2017 through 2022 in Prince Edward County and on the Secondary System Construction Budget for Fiscal Year 2017. Notice of this hearing was advertised according to law in the Friday, July 1, 2016 and Friday, July 8, 2016 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds.

Scot Shippee, Resident Engineer, VDOT, reviewed the Secondary Six-Year Plan. Last year, the Number One priority for Prince Edward County's Secondary Routes was Route 725, Watson Boulevard, which has been moved to the bottom of the page and all others have moved up one step accordingly. For the FY17 Six Year Plan, the number one priority is Route 628, Campbell Crossing Road, and Route 705, Lakeside Drive, is second priority and is funded to a point where construction will begin in FY18, which starts after July 1, 2017. Discussion followed.

Chairman Simpson opened the public hearing.

Kenneth Jackson, Lockett District, complimented VDOT on the excellent job done on Route 736. He asked that a review be done on Piney Grove Road to slow the speed limit. He said the County Line store is not the problem but the hedges in the neighbor's yard causes blind spots. Mr. Jackson stated accidents at Routes 460 and 607 are common; there was one last week. He added Bradshaw Lane was on the Five Year Plan some years ago; VDOT needs to respond in some way.

William VanBenthuisen, Hampden District, questioned the paving done on Stokes Road. He stated that received asphalt while others get oil and stone.

Bemeché Hicks, Lockett District, thanked VDOT for the work done on High Rock Road and stated work is being done on the draining issues. He said the High Bridge Trail sign at County Line Market is an obstruction to the view. He added signs and hedges along the roadways need to be addressed; there has been an ongoing problem on Routes 307 and 460 for years.

Tom Dennison, Lakeside Road, reported the comparison between Lakeside and Campbell Crossing, stating Lakeside has more residents. Supervisor Timmons stated VDOT has additional criteria such as traffic counts; he said Campbell Crossing has been on the list longer than Lakeside and the long term goal is to get all the roads with some sort of paving; Lakeside Drive has been fast-tracked in comparison.

Mr. Shippee said Bradshaw Lane was on the Secondary Six-Year Plan years ago; it was taken off. There used to be two lists which added to the confusion; one was the Six-Year Plan and the other was a list of roads to be added to the Six-Year Plan. Discussion followed regarding Bradshaw Lane being state maintained.

Mr. Shippee stated Stokes Road had plant mix leveling because the base was failing. He said the funding discussed during this public hearing is for secondary roads only. Mr. Shippee said the Rural Rustic process is the quickest way to get the roads worked on; this takes the non-hard-surface roads and VDOT can do surface treatment. This provides minimal ditching, no geometric improvements, and takes the existing gravel surface and making it a hard surface. He said this funding is only to change the surface from one to another.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to adopt the resolution approving the FY17-FY22 Six-Year Plan and the FY17 Construction Program for Prince Edward County; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA
SIX-YEAR ROAD PLAN AND CONSTRUCTION PRIORITY LIST**

WHEREAS, Sections 33.1-23.1 and 33.1-23.4 of the *Code of Virginia*, 1950, as amended, provide the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan and budget; and

WHEREAS, this Board has previously agreed to assist in the preparation of this Plan, in accordance with the Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (FY 2017 through 2022), as well as the Construction Priority List (FY 2017) on July 12, 2016, after being duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Scot Shippee, Resident Engineer, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (FY 2017 through 2022) and the Construction Priority List (FY 2017) for Prince Edward County;

NOW, THEREFORE, BE IT RESOLVED, that since said Plan appears to be in the best interests of the Secondary Road System in Prince Edward County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (FY 2017 through 2022) and Construction Priority List (FY 2017) are hereby approved as presented at the public hearing.

In Re: Sheriff – At Will Overtime Program

For the second half of FY16 (January 2016 – June 2016), the At-Will program has cost a total of \$25,362.53 to include FICA costs. Fines actually collected for tickets issued from January – April total 35,132. Tickets written in May and June are pending disposition but based on historical data should result

in an additional \$16,000 in revenues bringing the total to over \$51,000. As has been the case for every six-month reporting period, the program is self-funded.

After a period of personnel shortages, the Sheriff was at full staff and able to man this program as had been done in the past. This increased the number of deputies available which resulted in more cost, which was still under the budgeted amount. While the cost escalated, the increased number of patrols resulted in a greater number of tickets being written which increased the revenues attributed to this program.

A total of 1,097 summons were issued under the At-Will program for July 2015 – June 2016. During the same period, 20 drug and three DUI arrests were made. Deputies working the At-Will program responded to 47 serious calls when the officers working normal patrol were working other calls.

The program is still self-funded and has provided additional manpower available to the Sheriff to answer calls. The Board of Supervisors appropriated funds to continue this program throughout FY17. No budget action is required if the Board approves the continuation of this program.

Sheriff Reed stated this program provides overtime to the deputies, manpower to the Sheriff's Department and safety to the county. He said this is a successful program which allows the deputies that are caught up in situations to have help. Sheriff Reed stated deputies have questioned the possibility of extending the overtime hours.

Supervisor Gray asked if Sheriff Reed has noticed an increase in morale; Sheriff Reed said he has. He added not all deputies participate but it does help.

Supervisor Gray stated it helps with extended visibility.

Supervisor Timmons asked how many hours the deputies work. Sheriff Reed stated they will sometimes have two or three days off that they can work; the shifts are 10 hours. Discussion followed.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to authorize the increase of overtime hours to 40 hours per deputy per month, and to approve the continuation of the Sheriff's At-Will Overtime Program with six-month reporting.

Mr. Bartlett asked how the Board wishes the overtime to be funded. Supervisor Timmons stated it will pay for itself as there is more than enough revenue to cover the costs.

Supervisor Gray questioned if there were signs of work fatigue; Sheriff Reed said he has not seen any as the deputies are not allowed to work more than 12 hours daily, and the overtime worked is on their days off.

Chairman Simpson asked for the vote on Supervisor Timmons' motion, to authorize the increase of overtime hours to 40 hours per deputy, and to approve the continuation of the Sheriff's At-Will Overtime Program with the six-month reporting; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: County Administrator's Report – YMCA Loan

Mr. Bartlett stated that on February 11, 2014, the Board of Supervisors approved providing the YMCA a \$50,000 loan each year for three years. The first \$50,000 was provided to the YMCA in February 2014. The second and third installments were contingent on the YMCA making adequate progress in addressing its cash-flow challenges. No interest is to be charged on the Loan. On September 8, 2015, the Board of Supervisors voted not to approve the release of additional funds to the YMCA.

Repayment of the loan was to begin five years after the first payment on terms to be determined. As of this date, no formal repayment exists concerning the \$50,000 loan. In order to provide the YMCA adequate notice of any repayment terms, a promissory note is proposed. The note as proposed requires two annual installments of \$25,000 to be paid in March of 2019 and 2020. The Note does allow the YMCA to designate any and all annual contributions from Prince Edward County to the YMCA from Fiscal Year 2017-2020 to be credited against the Note.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to authorize the County Administrator to forward it to the Prince Edward County IDA to be enacted; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	

Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

In Re: County Administrator's Report – Landfill Update

Mr. Bartlett stated that on April 12, 2016, the Board of Supervisors awarded a contract to Sargent Corporation for the construction of Cell E at the Prince Edward County landfill. All preconstruction activities have been completed and construction commenced on May 10, 2016. On July 1, 2016, approximately 65% of the cell construction has been completed. Work is progressing rapidly and is estimated to be completed on August 17, 2016 which is one week ahead of schedule.

All excavation, subgrade work and liner systems work has been completed. The drainage layer and leachate collection system are 40% complete. The filter, rain cap and seeding and mulching will commence once all other work has been completed. It is anticipated the contract will be completed with no change orders.

Supervisor Gray commended the work that has been completed.

In Re: Courthouse Security Committee - Appointment

Mr. Bartlett stated report from the Security Consultant will be received in the near future. The Courthouse Security Committee will soon schedule a meeting. He stated the committee comprises Supervisor Townsend, Supervisor Simpson and one member, Charles McKay, who is no longer on the Board of Supervisors and will need to be replaced, or the Committee can function with two members.

Supervisor Townsend made a motion, seconded by Supervisor Gray, to appoint Supervisor Pride to the Courthouse Security Committee; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Virginia's Heartland Regional Industrial Facility Authority

Mr. Bartlett stated the County of Prince Edward is a member of the Virginia's Heartland Regional Industrial Facility Authority. The members of the Authority are the Counties of Amelia, Buckingham, Charlotte, Cumberland, Lunenburg and Prince Edward. The Authority was created by ordinance in November of 2000 for the purpose of supporting regional economic development efforts. The Authority owns the regional industrial park located on Route 360 in Charlotte County.

The Authority *Ordinance* provides that each locality may appoint two representatives to the Authority Board. Authority members shall be two of the following: the County Administrator, a member of the Board of Supervisors as a member of the Industrial Development Authority. Charlotte County is the fiscal agent for the Authority. The Charlotte County Attorney is recommending the member localities consider an amendment to the *Ordinance* that created the Authority.

At present, the Authority *Ordinance* stipulates that each Authority Board member may only serve two four-year terms. The *Code of Virginia* allows a member locality's appointees to be re-appointed as often as the member locality's governing body wishes. It is recommended that the Authority's *Ordinance* be brought into agreement with the *Code of Virginia*. To move forward the Board will wish to authorize a public hearing for an amendment to the *Ordinance*.

Supervisor Jones made a motion, seconded by Supervisor Gray, to authorize a Public Hearing on the proposed amendments removing the term limits for Board members to the Authority Ordinance, to be held at the August meeting; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

Supervisor Gray made a motion, seconded by Supervisor Townsend, to appoint Supervisor Timmons and Mr. Wade Bartlett to the Authority Board; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: Other Business

Mr. Bartlett introduced Dr. Barbara A. Johnson, Prince Edward County School Superintendent. Dr. Johnson stated she is excited to begin work and is committed to making Prince Edward County Schools a high quality, nationally competitive school system. She thanked the Board members for their support.

In Re: Closed Session

Supervisor Jones made a motion, seconded by Supervisor Townsend, that the Board convene in Closed Session for consultation with legal counsel pertaining to pending litigation regarding an appeal to the Circuit Court of a real estate tax assessment, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor Jones, seconded by Supervisor Cooper-Jones, and adopted as follows:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.

Nay: None

Jerry R. Townsend
Jim R. Wilck

On motion of Supervisor Jones and seconded by Supervisor Cooper-Jones and carried by the following roll call vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Mark Cronk, Animal Warden, submitted a report for the month of June 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of June 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Patty Gulick, Cannery Manager, submitted a report for June 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery (Commercial)

Mr. Brian Serway, Commercial Manager, submitted a report for June 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. K. David Smith, School Superintendent, submitted a financial summary report for the month of June 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of June 2016, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Wilck, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was recessed at 9:13 p.m. until Monday, July 18, 2016 at 7:00 p.m., Fort Pickett Officer's Club, 3951 Military Road, Blackstone, VA.

July 18, 2016

At the special called meeting of the Board of Supervisors of Prince Edward County, held at Fort Pickett Officer's Club on Fort Pickett in Nottoway County, Virginia, thereof, on Monday, the 18th day of July, 2016, at 7:00 p.m., there were present:

Pattie Cooper-Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Absent: Calvin L. Gray, Robert M. Jones

Also present: Wade Bartlett, County Administrator; and various members of the Boards of Supervisors of Amelia, Buckingham, Cumberland, Lunenburg, and Nottoway Counties, and County Administrators from Amelia, Buckingham, Cumberland and Nottoway Counties. Bill Hefty of the Law firm Hefty & Wiley was also present.

Chairman Simpson called the Prince Edward County Board of Supervisors meeting to order.

In Re: Piedmont Regional Jail Governance

Vivian Giles, County Administrator of Cumberland County, led the meeting, the purpose of which was to discuss the possibility of changing the organizational structure of the Piedmont Regional Jail from a Board to an Authority. Mrs. Giles guided discussion regarding the various resolutions the member Counties would have to adopt to enact a Jail Authority and a service agreement to be approved by each County.

Supervisor Timmons requested Mrs. Giles discuss the pros and cons of changing from a Jail Board to a Jail Authority. Mrs. Giles stated there were two primary reasons. First, by enacting an Authority, the Counties would no longer have direct liability regarding any actions or operations of the Jail. As a Board, each County is liable for jail operations and can be sued directly. As an Authority, the Jail Authority would be an independent political subdivision of the state which would shield the individual counties from liability. The second, primary reason for creating an Authority would be to remove any debt related to the Jail from

the Counties' balance sheets. As an Authority, the Jail could assume debt in its own name but any debt incurred by the Authority would be reflected on the Authority's balance sheet, not the individual Counties. Besides these two reasons, a Jail Authority could also own property in its own name.

The only con would be the ability of the Jail to issue debt. Some were concerned the Jail Authority could obligate the Counties to repay such debt. Mr. Wiley explained that because Jail Authorities do not have sustainable revenue streams outside of the member Counties, no lending institutions would lend money to any Jail Authority unless the member Counties provided a written "moral obligation" commitment from each member County to make annual appropriations for both debt service and operations, as a condition of any debt issuance.

Additional discussion ensued.

On motion of Supervisor Wilck, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:	Calvin L. Gray
	Odessa H. Pride		Robert M. Jones
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the meeting was adjourned at 8:22 p.m.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 9, 2016
Item No.: 7-c
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Review of Accounts & Claims

Summary: The July bill list is attached for the Board's reviews.

Attachments: July 2016 Bill List

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

7/28/2016

FROM DATE- 7/01/2016
TO DATE- 7/31/2016

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

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FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$1,160,996.88
110	Expenditures - Recreation Fund	\$3,000.00
120	EXPENDITURES - GRANITE FALLS CDA	\$1,540.00
301	SCHOOL CONSTRUCTION FUND	\$2,600.00
331	LANDFILL CONSTRUCTION FUND	\$586,688.36
501	WATER FUND	\$459.44
502	SEWER FUND	\$439.56
732	RETIREMENT BENEFIT FUND	\$1,129.00
741	PIEDMONT COURT SERVICES FUND	\$4,284.22
	TOTAL	1,761,137.46

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
011010	BOARD OF SUPERVISORS					
3600	15240	Advertising FARMVILLE NEWSMEDIA	CO ADMR 716	ADVERTISING	249.08	249.08 *
5307	31421	Public Official Liability VACORP	8395	PUB OFFIC LIABILITY	2,906.00	2,906.00 *
5510	16679	Travel-Mileage GRAY CALVIN	APR-JUN 2016	MILEAGE	68.04	68.04
	19875	JONES ROBERT M	APR-JUN 2016	MILEAGE	43.20	43.20
	25738	PRIDE ODESSA H	APR-JUN 2016	MILEAGE	285.66	285.66
	29269	TIMMONS C ROBERT JR	APR-JUN 2016	MILEAGE	258.12	258.12
	29368	TOWNSEND JERRY R	APR-JUN 2016	MILEAGE	302.40	302.40
	32539	WILCK JAMES ROBERT	APR-JUN 2016	MILEAGE	17.82	17.82
				ACCOUNT TOTAL	975.24	975.24 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	3722 PUCKETT716	MEALS	115.00	115.00
	11894	BUSINESS CARD	3722 PUCKETT716	HOMESTEAD LODGING	575.46	575.46
				ACCOUNT TOTAL	690.46	690.46 *
5540	11894	Travel-Convention & Educa BUSINESS CARD	3722 PUCKETT716	CO OFFICIAL SUMMIT	200.00	200.00
				ACCOUNT TOTAL	200.00	200.00 *
				MAJOR TOTAL	5,020.78	5,020.78 **
012110	COUNTY ADMINISTRATOR					
2700	31421	Worker's Compensation VACORP	12378 WKCOMP1/4	WORKERS COMPENSATION	55.75	55.75 *
5230	30440	Telecommunications US CELLULAR	816442183 716	PHONE	138.48	138.48 *
5305	31421	Motor Vehicle Insurance VACORP	8395	AUTO INSURANCE	2,075.00	2,075.00 *
5307	31421	Public Official Liability VACORP	8395	PUB OFFIC LIABILITY	545.00	545.00 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	3722 PUCKETT716	HOMESTEAD LODGING	287.73	287.73 *
5540	11894	Travel-Convention & Educa BUSINESS CARD	3722 PUCKETT716	CO OFFICIAL SUMMIT	40.00	40.00 *
5810	31668	Dues & Association Member UNIVERSITY OF VIRGINIA	28501	FY17 DUES	1,000.00	1,000.00
	31681	VA LOCAL GOVT MNGT ASSOC	BARTLETT 716	FY17 DUES	333.14	333.14
	31681	VA LOCAL GOVT MNGT ASSOC	PUCKETT 716	FY17 DUES	230.53	230.53
				ACCOUNT TOTAL	1,563.67	1,563.67 *

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001	11902 13369	Office Supplies BUSINESS DATA OF VA, INC. DIAMOND SPRINGS WATER INC	1492 2016 11393100 716	NORTON UPDATE WATER & EQUIP RENTAL	89.85 15.94 105.79 *
6012	22211	Books and Subscriptions MATTHEW BENDER & CO INC	84198788	CODE SUPP/INDEX/VOLS	510.46 510.46 * 5,321.88 **
012210		LEGAL SERVICES			
2700	31421	Worker's Compensation VACORP	12378 WKCOMP1/4	WORKERS COMPENSATION	6.50 6.50 * 6.50 **
012310		COMMISSIONER OF REVENUE			
2700	31421	Worker's Compensation VACORP	12378 WKCOMP1/4	WORKERS COMPENSATION	32.25 32.25 *
6001	11902	Office Supplies BUSINESS DATA OF VA, INC.	1492 2016	NORTON UPDATE	29.95 29.95 *
6014	22058	Other Operating Supplies M&W PRINTERS INC	103793	2017 PPTY FORMS	1,200.00 1,200.00 * 1,262.20 **
012410		TREASURER			
2700	31421	Worker's Compensation VACORP	12378 WKCOMP1/4	WORKERS COMPENSATION	31.50 31.50 *
3320	28587	Maintenance Service Contr SOUTHERN COPIER SALES &	160718 0031	ANNUAL COPIER MAINT	300.00 300.00 *
5230	11250	Telecommunications BENCHMARK COMMUNITY BANK	7596 TREAS 716	PAYFLOW/PAYPAL	2.20 2.20 *
5810	29395	Dues & Association Member TREASURERS ASSOC OF VA	16-17 DUES	DUES	400.00 400.00 *
6014	13325	Other Operating Supplies TREASURER OF VIRGINIA	CO1147201606	CICS TRANSACTIONS	17.85 17.85 * 751.55 **
012510		INFORMATION TECHNOLOGY			
3160	11902	Professional Services BUSINESS DATA OF VA, INC.	JULY 2016	CONTRACT AGREEMENT	3,900.00

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MAJOR# ACCT#	VENDOR NUMBER NAME	DESCRIPTION	INV#	AMOUNT
3320	Maintenance Service			4,900.00 *
11537	BAI MUNICIPAL SOFTWARE	TECHNICAL SUPPORT	WATS201652-2	9,762.00
12762	COMPUTERPLUS SALES/SERVIC	PRINTER SERV CONTRACT	MC0000183365	79.00
				ACCOUNT TOTAL
				9,841.00 *
				MAJOR TOTAL
				14,741.00 **
013100	ELECTORAL BOARD AND OFFICIALS			
1100	Salaries & Wages			
10173	AKERS-BOOKER GWENDOLYN	SALARY	MAR-JUN 2016	1,053.00
22152	MARTIN SAMUEL A JR	SALARY	MAR-JUN 2016	526.52
28445	SMITH GORDON V	SALARY	MAR-JUN 2016	526.52
				ACCOUNT TOTAL
				2,106.04 *
5510	Mileage			
10173	AKERS-BOOKER GWENDOLYN	MEALS	MEALS 716	38.58
10173	AKERS-BOOKER GWENDOLYN	MILEAGE	MILEAGE 716	77.22
				ACCOUNT TOTAL
				115.80 *
6001	Office Supplies			
20600	KEY OFFICE SUPPLY	PAPER	484814	1.60
20600	KEY OFFICE SUPPLY	LABELS	485124	4.29
20600	KEY OFFICE SUPPLY	INK CARTRIDGES	485128	165.98
999999	BAYTECH	"I VOTED" STICKERS	QUOTE 92366	102.96
999999	DALY	WORKFORCE 560 SCANNR	SQ0282984	296.00
999999	RACLARK ENTERPRISE	2016 OFFICER PINS	1020	160.00
				ACCOUNT TOTAL
				730.83 *
				MAJOR TOTAL
				2,952.67 **
013200	REGISTRAR			
2700	Worker's Compensation			
31421	VACORP	WORKERS COMPENSATION	12378 WKCOMPL/4	10.25
				ACCOUNT TOTAL
				10.25 *
5210	Postal Services			
30550	U S POSTAL SERVICE	STAMPS	POSTAGE 716	940.00
32961	WRIGHT LYNETTE	STAMPS	POSTAGE 716	47.00
				ACCOUNT TOTAL
				987.00 *
5510	Travel-Mileage			
32961	WRIGHT LYNETTE	MILEAGE	MILEAGE 716	64.26
				ACCOUNT TOTAL
				64.26 *
5530	Travel-Subsistance & Lodg			
10173	AKERS-BOOKER GWENDOLYN	LODGING	LODGING 716	201.68

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
	32961	WRIGHT LYNETTE	LOGGING 716	LOGGING	201.68
	32961	WRIGHT LYNETTE	MEALS 716	MEALS	52.34
5540		Travel-Convention & Educa		ACCOUNT TOTAL	455.70 *
	32961	WRIGHT LYNETTE	ANNUAL MTG 716	MTG REGISTRATION	165.00
	32961	WRIGHT LYNETTE	REGIST 716	VREO CLASS	198.00
	999999	AUBIN TINA	REGIST 716	VREO CLASS	198.00
6001		Office Supplies		ACCOUNT TOTAL	561.00 *
	25905	PRINTELECT	ROLLING BAGS716	ROLLING SUPPLY BAGS	1,779.50
021100		CIRCUIT COURT		ACCOUNT TOTAL	1,779.50 *
				MAJOR TOTAL	3,857.71 **
2700		Worker's Compensation		ACCOUNT TOTAL	5.00
	31421	VACORP	12378 WKCOMP1/4	WORKERS COMPENSATION	5.00 *
6001		Office Supplies		ACCOUNT TOTAL	25.49
	20600	KEY OFFICE SUPPLY	484855	STAMP/EXPANDING FILE	25.49 *
6012		Books & Subscriptions		ACCOUNT TOTAL	71.08
	22211	MATTHEW BENDER & CO INC	84352051	CASE FINDER	71.08 *
021200		GENERAL DISTRICT COURT		ACCOUNT TOTAL	101.57 **
5230		Telecommunications		ACCOUNT TOTAL	24.21
	30440	US CELLULAR	816442183 716	PHONE	24.21 *
6001		Office Supplies		ACCOUNT TOTAL	187.49
	20600	KEY OFFICE SUPPLY	483269	INK CARTRIDGE	18.98
	20600	KEY OFFICE SUPPLY	483894	CHAIR STOPS	454.93
	20600	KEY OFFICE SUPPLY	483895	ROLLING CARTS	35.00
	28866	STEPS, INC	11086	SHREDDING SERVICE	35.00
	28866	STEPS, INC	11210	SHREDDING SERVICE	35.00
	28866	STEPS, INC	11758	SHREDDING SERVICE	35.00
	28866	STEPS, INC	11830	SHREDDING SERVICE	35.00
	28866	STEPS, INC	11983	SHREDDING SERVICE	35.00
021300		SPECIAL MAGISTRATES		ACCOUNT TOTAL	836.40 *
				MAJOR TOTAL	860.61 **
6001		Office Supplies		ACCOUNT TOTAL	5.90
	20600	KEY OFFICE SUPPLY	484292	BATTERIES	10.19
	20600	KEY OFFICE SUPPLY	484318	BATTERIES	16.09 *
				ACCOUNT TOTAL	16.09 **

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MAJOR# ACCT# 021600	VENDOR NUMBER CLERK OF THE CIRCUIT COURT	VENDOR NAME CLERK OF THE CIRCUIT COURT	INV#	DESCRIPTION	AMOUNT
2700	31421	Worker's Compensation VACORP	12378 WKCOMP1/4	WORKERS COMPENSATION	53.25
5210	23798	Postal Services NEOFUNDS BY NEOPOST	6828 716	POSTAGE	53.25 *
5540	31475	Travel-Convention & Educa VA COURT CLERK'S ASSOC	2016 CONVENTION	REGISTRATION	1,300.00
5850	999999	Jurors/Witnesses BRIDGES TINA	WITNESS 716	WITNESS	1,300.00 *
021800	LAW LIBRARY			ACCOUNT TOTAL	250.00
5230	10105 21319	Telecommunications AT&T CENTURYLINK	0542720100 716 309478607 716	PHONE PHONE	250.00 *
6012	21761 22211	Books and Subscriptions RELX INC DBA LEXISNEXIS MATTHEW BENDER & CO INC	3090590550 84238925	MONTHLY SUBSCRIPTION SUPP PKG/INDEX/VOLS	29.70
022100	COMMONWEALTH'S ATTORNEY			ACCOUNT TOTAL	29.70 *
2700	31421	Worker's Compensation VACORP	12378 WKCOMP1/4	WORKERS COMPENSATION	1,632.95 **
5230	13325	Telecommunications TREASURER OF VIRGINIA	T300705	IPAD SERVICE	43.04
5810	13012 25470 29644 29644	Dues & Association Member DMV PISANO GEORGE TREASURER OF VIRGINIA TREASURER OF VIRGINIA	16182749 REIMB DUES 716 16-17 DUES-CLAR 16-17 DUES-HANN	SPECIAL ID VA STATE BAR DUES DUES DUES	42.36
5899	15380 15380 28866	Miscellaneous FARMVILLE PRINTING FARMVILLE PRINTING STEPS, INC	COMM ATTY 716 COMM ATTY 716 11984	BUSINESS CRDS-PISANO BUSINESS CARDS SHREDDING SERVICE	85.40 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	29548	RETURNED TONER	268.00
				ACCOUNT TOTAL	510.46
				ACCOUNT TOTAL	778.46 *
				ACCOUNT TOTAL	863.86 **
				ACCOUNT TOTAL	63.50
				ACCOUNT TOTAL	63.50 *
				ACCOUNT TOTAL	131.22
				ACCOUNT TOTAL	131.22 *
				ACCOUNT TOTAL	10.00
				ACCOUNT TOTAL	295.00
				ACCOUNT TOTAL	275.00
				ACCOUNT TOTAL	275.00
				ACCOUNT TOTAL	855.00 *
				ACCOUNT TOTAL	49.00
				ACCOUNT TOTAL	49.00
				ACCOUNT TOTAL	35.00
				ACCOUNT TOTAL	133.00 *
				ACCOUNT TOTAL	164.75-

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
022200	20600	KEY OFFICE SUPPLY	482137	SIGNATURE STAMP	19.99
	20600	KEY OFFICE SUPPLY	483180	CHAIR	169.99
	20600	KEY OFFICE SUPPLY	484260	OFFICE SUPPLIES	63.85
	20600	KEY OFFICE SUPPLY	485615	PLANNER	16.99
	20600	KEY OFFICE SUPPLY	485784	COPY PAPER	369.90
	20600	KEY OFFICE SUPPLY	485931	OFFICE SUPPLIES	730.97
				ACCOUNT TOTAL	1,206.94 *
				MAJOR TOTAL	2,389.66 **
2700	31421	Workmen's Compensation VACORP	12378 WKCOMPL/4	WORKERS COMPENSATION	7.50 *
6001	15380	Office Supplies FARMVILLE PRINTING	VICTIM WIT 716	BROCHURES/BUS CARDS	7.50 *
	20600	KEY OFFICE SUPPLY	485324	INK CARTRIDGES	160.10
	20600	KEY OFFICE SUPPLY	485325	OFFICE SUPPLIES	302.66
				ACCOUNT TOTAL	92.08
				MAJOR TOTAL	554.84 *
031200	SHERIFF			ACCOUNT TOTAL	562.34 **
2700	31421	Worker's Compensation VACORP	12378 WKCOMPL/4	WORKERS COMPENSATION	4,357.50
3311	14300	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	137589	BRAKE INSPECTION	38.15
	14300	EAST END MOTOR CO INC	137808	BRAKES/SPOTLIGHT	493.99
	14300	EAST END MOTOR CO INC	137898	INSPECTION	16.00
	14300	EAST END MOTOR CO INC	138250	INSPECTION	16.00
	14300	EAST END MOTOR CO INC	138383	PLUGS/IGN COIL/INJCT	1,149.76
	14300	EAST END MOTOR CO INC	138808	BRAKE PADS/ROTORS	893.96
	14300	EAST END MOTOR CO INC	138912	FLAT TIRE REPAIR	70.84
	14300	EAST END MOTOR CO INC	138972	HEADLIGHT BULBS	51.98
	14915	EXPRESS CARE	5805	OIL CHANGE	66.96
	14915	EXPRESS CARE	5934	OIL CHANGE	68.95
	14915	EXPRESS CARE	6031	OIL CHANGE	68.95
	14915	EXPRESS CARE	6070	OIL CHANGE	108.79
	14915	EXPRESS CARE	6133	OIL CHANGE	57.97
	14915	EXPRESS CARE	6303	OIL CHANGE	80.96
	14915	EXPRESS CARE	6306	OIL CHANGE	57.97
	14915	EXPRESS CARE	6506	OIL CHANGE	65.97
	14915	EXPRESS CARE	6517	OIL CHANGE	118.79
	14915	EXPRESS CARE	6661	OIL CHANGE	86.94
				ACCOUNT TOTAL	3,512.93 *
3320	18661	Maintenance Service Contr ID NETWORKS	270971	LIVESCAN MAINTENANCE	775.00
				ACCOUNT TOTAL	775.00 *

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MAJOR# ACCT# 5230	VENDOR NUMBER NAME	INVOICE NUMBER DESCRIPTION	AMOUNT
20904	KINEX NETWORKING SOLUTION	160701 0016 REMOTE DATA BACKUP	19.95
21319	CENTURYLINK	309468839 716 PHONE	10.36
21319	CENTURYLINK	309558628 716 VCIN	7.97
30440	US CELLULAR	850361128 716 PHONE	40.81
		ACCOUNT TOTAL	79.09 *
5305	Motor Vehicle Insurance		
31421	VACORP	8395 AUTO INSURANCE	15,042.00
		ACCOUNT TOTAL	15,042.00 *
6001	Office Supplies		
11902	BUSINESS DATA OF VA, INC.	1492 2016 NORTON UPDATE	29.95
13369	DIAMOND SPRINGS WATER INC	27961300 716 WATER & EQUIP RENTAL	100.15
32138	WALMART COMMUNITY/RFCSLLC	4711 COFFEE/SUGAR	13.42
32138	WALMART COMMUNITY/RFCSLLC	8549 GET-WELL CARDS	3.94
		ACCOUNT TOTAL	147.46 *
6003	Public Education/Crime Pr		
27141	RDJ SPECIALTIES INC	6239 LOLLIPOPS	467.20
		ACCOUNT TOTAL	467.20 *
6004	Virso Comm Center Crime P		
28640	SOUTHSIDE ELECTRIC COOP	526776002 716 VIRSO REC CENTER	9.47
		ACCOUNT TOTAL	9.47 *
6009	Vehicle & Powered Equip S		
14300	EAST END MOTOR CO INC	138037 TIRE	155.76
14300	EAST END MOTOR CO INC	138972 TIRE	167.76
		ACCOUNT TOTAL	323.52 *
6010	Police Supplies		
16102	GALLS LLC	5648649 MACE	66.75
22590	MOORE MEDICAL LLC	99122321 GLOVES	239.87
		ACCOUNT TOTAL	306.62 *
6017	Byrne JAG Grant		
18984	INTOXIMETERS, INC	536199 DRYGAS	139.00
		ACCOUNT TOTAL	139.00 *
		MAJOR TOTAL	25,159.79 **
031201	SHERIFF - COURTS		
2700	Worker's Compensation		
31421	VACORP	12378 WKCOMP1/4 WORKERS COMPENSATION	1,157.00
		ACCOUNT TOTAL	1,157.00 *
		MAJOR TOTAL	1,157.00 **
032200	VOLUNTEER FIRE DEPARTMENT		
7001	Payment to Farmville VFD		
15680	FIRE PROTECTION EQUIP CO	64353 FLOW TEST	107.03
999999	FROGGY'S FOG	2016 0665 TRAINING SMOKE	144.86
		ACCOUNT TOTAL	251.89 *
7002	Payment to Rice VFD		
12024	C W WILLIAMS	594111 CUSTOM LETTERING	2,936.10

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
7003	29440	Payment to Prospect VFD PRINCE EDWARD CO TREAS	GAS-JUN 2016	GAS	3,301.80 *
7004	12996	Payment to Darlington VFD CYRUS PEST CONTROL CO	JULY 2016	EXTERMINATING SERVIC	45.00
	12996	CYRUS PEST CONTROL CO	JUNE 2016	EXTERMINATING SERVIC	45.00
	17679	HILL & DAVIS, CPA, PC	DHVPD 716	FILED TAX FORM	100.00
	28640	SOUTHSIDE ELECTRIC COOP	38156001 716	ELECTRIC SERVICE	338.92
	28640	SOUTHSIDE ELECTRIC COOP	38156001 716A	ELECTRIC SERVICE	368.28
7005	11212	Payment to Hampden-Sydney BB&T GOVERNMENTAL FINANCE	HSVFD TRK 716	TRUCK PAYMENT	33,263.59
	11491	ARC3 GASES	3079083	CYLINDER RENTAL	130.20
	11491	ARC3 GASES	3111541	CYLINDER RENTAL	126.00
	12024	C W WILLIAMS	593579	SCBA FLOW TEST	2,421.98
	13166	DAVIS GMC TRUCK INC	44031	INSPECTION	16.00
	14527	ELECOM INC	35351	RADIO REPAIR	1,678.30
	15656	FIRE & SAFETY EQUIP CO	77146	SHIPPING-LGHT REPAIR	12.00
	15656	FIRE & SAFETY EQUIP CO	77307	FIREFIGHTING SUPPLIE	410.00
	17144	HAMPDEN-SYDNEY COLLEGE	112541 716	GAS	136.09
	17144	HAMPDEN-SYDNEY COLLEGE	112541 716	DIESEL	845.69
	17144	HAMPDEN-SYDNEY COLLEGE	112541 716	POSTAGE	59.54
	20360	KEPLINGER REPAIR SERV INC	17866	TRUCK REPAIR	1,517.87
	20360	KEPLINGER REPAIR SERV INC	17887	TRUCK REPAIR	197.14
	20360	KEPLINGER REPAIR SERV INC	17893	TRUCK REPAIR	498.75
	21319	CENTURYLINK	310187773 716	PHONE	55.95
	21319	CENTURYLINK	310187773 716A	PHONE	56.45
	31846	DOMINION VA POWER	8350720002 716	ELECTRIC SERVICE	281.61
7007	15656	Payment to Meherrin VFD FIRE & SAFETY EQUIP CO	77557	FIRE EQUIPMENT	444.30
	15656	FIRE & SAFETY EQUIP CO	77585	FIRE EQUIPMENT	751.60
	22397	MUNICIPAL EMERGENCY SERV	IN1041441	ADAPTER	373.95
	22812	MOTOROLA SOLUTIONS INC	92152250	BATTERIES/CHARGERS	319.09
	27867	SAFE AIR SYSTEMS INC	76839	AIRTEST	873.94
	31846	DOMINION VA POWER	0519881510 716	ELECTRIC SERVICE	445.63
	31846	DOMINION VA POWER	1913347348 716	ELECTRIC SERVICE	25.31
	31846	DOMINION VA POWER	2725824417 716	ELECTRIC SERVICE	13.93
7010	17776	First Responders HAMPDEN-SYDNEY VOL FIRE	16-17 SUPPRT1/4	16-17 SUPPORT	3,247.75 *
8010	25720	PE Firefighters Assoc PRINCE EDWARD AREA FIRE-	16-17 SUPPRT1/2	16-17 SUPPORT	1,250.00
				ACCOUNT TOTAL	1,250.00 *
				ACCOUNT TOTAL	4,000.00 *
				ACCOUNT TOTAL	4,000.00 *
				MAJOR TOTAL	54,745.34 **

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MAJOR# ACCT# 032300	VENDOR NUMBER NAME AMBULANCE AND RESCUE SERVICES	INV#	DESCRIPTION	AMOUNT
7005	25880 Prince Edward Rescue Squa PRINCE EDWARD VOL RESCUE	16-17 SUPPRT1/4	16-17 SUPPORT	16,500.00 *
7006	25201 Pamplin Rescue Squad PAMELIN VOL FIRE DEPT EMS	16-17 SUPPRT1/2	16-17 SUPPORT	2,500.00 *
7008	22349 Meherrin Rescue MEHERRIN FIRE & RESCUE	16-17 SUPPRT1/4	16-17 SUPPORT	3,250.00 *
032500	EMERGENCY SERVICES		ACCOUNT TOTAL	22,250.00 **
2800	31421 Line of Duty VACORP	16-17 LODA 49	LINE OF DUTY COVERAG	19,530.00 *
3160	29280 Professional Service E-91 TIMMONS GROUP	182130	911 ADDRESSING	450.00 *
6014	30411 Other Operating Supplies UPTOWN COFFEE CAFE	JULY 20 2016	MEALS	459.16 *
033200	REGIONAL JAIL & DETENTION		ACCOUNT TOTAL	20,439.16 **
3196	18743 Purchase of Services - Ja IRONGATE BOUNDARY MNGT	CK 716	ELECTRONIC MONITORIN	1,012.50
	18743 IRONGATE BOUNDARY MNGT	DH 716	ELECTRONIC MONITORIN	1,012.50
	18743 IRONGATE BOUNDARY MNGT	LM 716	ELECTRONIC MONITORIN	1,012.50
	25375 PIEDMONT RGNL JUVENILE	1471	JUVENILE DETENTION	8,925.00 *
7001	25380 Piedmont Regional Jail-Pe PIEDMONT REGIONAL JAIL	2787	INMATE PER DIEM	11,962.50 *
034100	BUILDING OFFICIAL		ACCOUNT TOTAL	326,968.13 *
2700	31421 Worker's Compensation VACORP	12378 WKCOMP1/4	WORKERS COMPENSATION	206.50 *
5230	30440 Telecommunications US CELLULAR	816442183 716	PHONE	24.21 *
5305	31421 Auto Insurance VACORP	8395	AUTO INSURANCE	24.21 *
			ACCOUNT TOTAL	519.00 *

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5307	31421	Public Official's Liabili VACORP	8395	PUB OFFIC LIABILITY	182.00 *
5530	21498	Travel-Subsistence & Lodg LEATHERWOOD COY	JULY 2016	MEAL	182.00 *
5540	21498	Travel-Convention & Educa LEATHERWOOD COY	JULY 2016	MTG REGISTRATION	7.96 *
5880	29642	2% Blg Permit Surcharge TREASURER OF VIRGINIA	LV201604	PERMIT LEVY-4TH QTR	7.96 *
035100		ANIMAL CONTROL			15.00 *
2700	31421	Worker's Compensation VACORP	12378 WKCOMP1/4	WORKERS COMPENSATION	15.00 *
3110	20919	Vet Care KINGSLEY JENNIFER DVM	JUNE 28 2016	VET SERVICE	322.24
3310	28352	Repairs/Maintenance SHERWIN WILLIAMS CO	56455	PAINT	322.24 *
	28352	SHERWIN WILLIAMS CO	56790	PAINT	1,276.91 **
5110	31846	Electrical Services DOMINION VA POWER	0890745003 716	ELECTRIC SERVICE	
5230	21319	Telecommunications CENTURYLINK	310119726 716	PHONE	171.25 *
	30440	US CELLULAR	816442183 716	PHONE	171.25 *
5305	31421	Motor Vehicle Insurance VACORP	8395	AUTO INSURANCE	120.00
6001	15380	Office Supplies FARMVILLE PRINTING	ANIMAL CNTRL716	FORMS	120.00 *
	32138	WALMART COMMUNITY/RFCSLLC	6849	INK CARTRIDGE	100.84
6002	32138	Supplies for Shelter WALMART COMMUNITY/RFCSLLC	6849	DOG FOOD	100.84
6005	32138	Janitorial Supplies WALMART COMMUNITY/RFCSLLC	6849	CLEANING SUPPLIES	191.66 *
6009	15721	Vehicle & Powered Equip S FISHER AUTO PARTS, INC.	155655	WIPERS	1,037.00
				ACCOUNT TOTAL	1,037.00 *
				ACCOUNT TOTAL	167.40
				ACCOUNT TOTAL	30.97
				ACCOUNT TOTAL	198.37 *
				ACCOUNT TOTAL	159.84
				ACCOUNT TOTAL	159.84 *
				ACCOUNT TOTAL	43.34
				ACCOUNT TOTAL	43.34 *
				ACCOUNT TOTAL	12.38
				ACCOUNT TOTAL	12.38 *
				MAJOR TOTAL	2,289.19 **

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3110	29459	Professional Health Serv TREASURER OF VIRGINIA	SIMS CHERYL A	CORONER	20.00
				ACCOUNT TOTAL	20.00 *
				MAJOR TOTAL	20.00 **
042300		REFUSE DISPOSAL			
2700	31421	Worker's Compensation VACORP	12378 WKCOMP1/4	WORKERS COMPENSATION	2,311.75
				ACCOUNT TOTAL	2,311.75 *
3160	27191	Professional Services RESOURCE INTERNATIONAL	42822	GROUNDWTR MONITORING	14,738.61
	27191	RESOURCE INTERNATIONAL	42847	MISC WORK TASKS	1,047.75
	27191	RESOURCE INTERNATIONAL	42848	STORMWTR COMPLIANCE	1,172.45
				ACCOUNT TOTAL	16,958.81 *
3310	11894	Repairs/Maintenance BUSINESS CARD	3722 PUCKETT716	CAMERAS	658.00
	16671	GRAINGER	9168185735	CAPACITORS	37.00
	21811	LOWE'S	908694	AIR-CONDITIONER	179.55
	23248	NAPA OF FARMVILLE	155161	WRENCH/WASHERS/NUTS	11.00
				ACCOUNT TOTAL	885.55 *
3311	14300	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	137986	INSPECTION	51.00
	19033	CHILDRESS JAMES P JR	JUNE 30 2016	TRUCK REPAIRS	85.00
	23248	NAPA OF FARMVILLE	154989	DEF	38.97
	23248	NAPA OF FARMVILLE	155880	DEF	25.98
	28596	SOUTHERN STATES	6179	TIES/GLOVES/STRAPS	38.49
				ACCOUNT TOTAL	239.44 *
3840	10254	Contract Landfill - POS REPUBLIC SERVICES #974	482513	TRASH COLLECTION	177.88
	10254	REPUBLIC SERVICES #974	482514	TRASH COLLECTION	117.03
	10254	REPUBLIC SERVICES #974	482515	TRASH COLLECTION	117.03
	32953	WRIGHT'S EXCAVATING LLC	JULY 2016	LANDFILL OPERATION	48,093.75
				ACCOUNT TOTAL	48,505.69 *
3841	14723	Purchase of Serv - Recycli EMANUEL TIRE OF VIRGINIA	481345	TIRE RECYCLING	495.60
	29029	SYNERGY RECYCLING LLC	1600452	ELECTRONIC RECYCLING	2,643.75
				ACCOUNT TOTAL	3,139.35 *
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379001 716	DH SITE	48.09
	28640	SOUTHSIDE ELECTRIC COOP	114379003 716	VIRSO SITE	71.40
	31846	DOMINION VA POWER	0599507431 716	RICE SITE	41.33
	31846	DOMINION VA POWER	0670040567 716	CELL C PUMP STATION	17.94
	31846	DOMINION VA POWER	1144204110 716	GREEN BAY SITE	52.43
	31846	DOMINION VA POWER	5181667213 716	LEACHATE PUMP	254.40
	31846	DOMINION VA POWER	7471653571 716	WORSHAM SITE	34.32
	31846	DOMINION VA POWER	8601161519 716	PROSPECT SITE	43.17

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MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
5230	31846 DOMINION VA POWER	8970737501 716	SCALEHOUSE	61.14
	31846 DOMINION VA POWER	9176847250 716	LANDFILL SITE	31.71
			ACCOUNT TOTAL	655.93 *
	Telecommunications			
	10105 AT&T	0206193130 716	PHONE	57.10
	21319 CENTURYLINK	309714661 716	PHONE	56.03
	21319 CENTURYLINK	310039285 716	PHONE	44.91
	30440 US CELLULAR	816442183 716	PHONE	24.21
	31335 VERIZON	248 5696 716	PHONE	48.87
	31335 VERIZON	736 2828 716	PHONE	84.39
			ACCOUNT TOTAL	315.51 *
5305	31421 Motor Vehicle Insurance VACORP	8395	AUTO INSURANCE	1,037.00
			ACCOUNT TOTAL	1,037.00 *
6009	14300 Vehicle & Powered Equip S EAST END MOTOR CO INC	137177	TIRE	224.50
			ACCOUNT TOTAL	224.50 *
			MAJOR TOTAL	74,273.53 **
042610	SANDY RIVER RESERVOIR			
3310	11894 Repairs/Maintenance BUSINESS CARD	3722 PUCKETT716	TOW-BEHIND SPRAYER	1,299.99
	21811 LOWE'S	982036	DECK/PIER LUMBER	3,127.55
			ACCOUNT TOTAL	4,427.54 *
			MAJOR TOTAL	4,427.54 **
043200	GENERAL PROPERTIES			
2700	31421 Worker's Compensation VACORP	12378 WKCOMPL/4	WORKERS COMPENSATION	817.50
			ACCOUNT TOTAL	817.50 *
3160	22099 Professional Services MAJOR SECURITY CONSULTING	007 2016 001	CH SECURITY ASSESSMT	5,500.00
			ACCOUNT TOTAL	5,500.00 *
3310	Repairs/Maintenance			
	13730 DODSON BROS EXTERMINATING	158003 716	PEST CONTROL	38.00
	13730 DODSON BROS EXTERMINATING	158005 716	PEST CONTROL	38.00
	13730 DODSON BROS EXTERMINATING	158006 716	PEST CONTROL	38.00
	13730 DODSON BROS EXTERMINATING	158007 716	PEST CONTROL	85.00
	13730 DODSON BROS EXTERMINATING	158010 716	PEST CONTROL	38.00
	27855 ROHR MECHANICAL LLC	3226	CAPACITOR	22.95
	29242 THYSSENKRUPP ELEVATOR	3002648051	SERV CONTRCT/JUL-SEP	2,696.82
			ACCOUNT TOTAL	2,956.77 *
3311	13166 Repairs & Maint-Auto & Eq DAVIS GMC TRUCK INC	45212	INSPECTION	16.00
			ACCOUNT TOTAL	16.00 *
5110	28640 Electrical Services SOUTHSIDE ELECTRIC COOP	114379002 716	SRR LIGHTS	30.02

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5130	31846	DOMINION VA POWER	1230385005 716	ROY CLARK MONUMENT	11.04
	31846	DOMINION VA POWER	1545926683 716	SCOPE BLDG	177.00
	31846	DOMINION VA POWER	2786281903 716	COURTHOUSE	12,590.68
	31846	DOMINION VA POWER	4951935099 716	SHERIFF DEPT SHED	6.59
	31846	DOMINION VA POWER	5856894620 716	WORSHAM CLERK OFFICE	60.33
	31846	DOMINION VA POWER	6669158583 716	LIGHTS AT RICE	111.00
	31846	DOMINION VA POWER	8105475944 716	AG BLDG	918.78
	31846	DOMINION VA POWER	9670710004 716	SHOP	19.25
				ACCOUNT TOTAL	13,924.69 *
	29332	Water & Sewer			
	29332	TOWN OF FARMVILLE	AG BLDG 716	WATER & SEWER	103.64
	29332	TOWN OF FARMVILLE	CH IRRIG 716	WATER	10.75
	29332	TOWN OF FARMVILLE	SCOPE BLDG 716	WATER & SEWER	33.65
				ACCOUNT TOTAL	148.04 *
5230		Telecommunications			
	10105	AT&T	7305055660 716	PHONE	43.03
	21319	CENTURYLINK	310262069 716	PHONE	55.96
	30440	US CELLULAR	816442183 716	PHONE	119.64
				ACCOUNT TOTAL	218.63 *
5301	31421	Boiler Insurance	8395	BOILER INSURANCE	1,932.00
				ACCOUNT TOTAL	1,932.00 *
5302		Fire Insurance			
	31421	VACORP	8395	FIRE INSURANCE	18,678.00
	31421	VACORP	8395	FIRE INSURANCE	5,755.00
	31421	VACORP	8395	FIRE INSURANCE	750.00
				ACCOUNT TOTAL	25,183.00 *
5305	31421	Auto Insurance	8395	AUTO INSURANCE	2,075.00
				ACCOUNT TOTAL	2,075.00 *
6005		Janitorial Supplies			
	13367	Diamond Paper Company	173591	JANITORIAL SUPPLIES	1,381.48
	17312	HANDI-CLEAN PRODUCTS INC	SI 141329	FLOOR SEALER/FINISH	209.93
	21811	LOWE'S	901408 716	CLEANING SUPPLIES	56.32
	30239	UNIFIRST CORPORATION	2020889117	JANITORIAL SUPPLIES	41.55
				ACCOUNT TOTAL	1,689.28 *
6007		Repairs and Maintenance S			
	10900	AYERS BLDG. & SUPPLY CO	292276	DOOR SWEEP/SEAL/VALV	36.72
	11491	ARC3 GASES	3123669	RESPIRATOR/GLOVES	54.65
	12747	COMMORLD	10931	10 PHONES	2,970.00
	13369	DIAMOND SPRINGS WATER INC	11393100 716	EQUIP RENTAL	8.95
	15560	FARMVILLE WHSALE ELECTRIC	589981	BALLAST/BULBS	230.56
	21270	LAND & COATES INC	355038	7 FT TRACTOR BLADE	2,974.00
	21811	LOWE'S	901065 716	TOOLBOX/CART TIRES	104.41
	21811	LOWE'S	901408 716	SHOVEL/CAULK/PAINT	94.69
	21811	LOWE'S	909356	HARD HAT	14.23
	27922	CINTAS CORPORATION #524	524 09428 716	UNIFORM RENTAL	482.45
				ACCOUNT TOTAL	6,970.66 *
6009	14300	Vehicle & Powered Equip S	137051	PATCHED TIRE	33.00

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043400	CANNERY			
	14300 EAST END MOTOR CO INC	137622	INSTALLED TUBE	18.49
	15721 FISHER AUTO PARTS, INC.	CREDIT 716	CREDIT	42.98-
	15721 FISHER AUTO PARTS, INC.	159708	TIE-ROD END	42.98
	15721 FISHER AUTO PARTS, INC.	159722	TIE-ROD END	56.27
	23248 NAPA OF FARMVILLE	155008	OIL & FILTER	69.36
			ACCOUNT TOTAL	177.12 *
			MAJOR TOTAL	61,608.69 **
2700	Worker's Compensation			
	31421 VACORP	12378 WKCOMP1/4	WORKERS COMPENSATION	68.50
			ACCOUNT TOTAL	68.50 *
3161	Professional Services-Can			
	31653 VIRGINIA FOOD WORKS	PEC 7/16	CONTRACT PAYMENT	2,916.67
			ACCOUNT TOTAL	2,916.67 *
3310	Repairs & Maintenance			
	29332 TOWN OF FARMVILLE	WTR TEST KIT716	WATER TEST KIT	40.00
			ACCOUNT TOTAL	40.00 *
5110	Electrical Services			
	28640 SOUTHSIDE ELECTRIC COOP	44435001 716	ELECTRIC SERVICE	368.91
			ACCOUNT TOTAL	368.91 *
5230	Telecommunications			
	21319 CENTURYLINK	310248529 716	PHONE	246.61
			ACCOUNT TOTAL	246.61 *
			MAJOR TOTAL	3,640.69 **
051100	HEALTH DEPARTMENT			
5610	Payment To Local Health D			
	25840 PRINCE EDWARD HEALTH DPT	1ST QTR 716	1ST QTR SUPPORT	40,683.50
			ACCOUNT TOTAL	40,683.50 *
			MAJOR TOTAL	40,683.50 **
053500	COMPREHENSIVE SERVICES ACT			
3160	CSA Programs			
	11306 BLUE RIDGE AUTISM &	JN 716	PROFESSIONAL SERVICE	3,480.00
	11490 RESCARE/BRALEY & THOMPSON	DWK 716	PROFESSIONAL SERVICE	2,670.00
	11490 RESCARE/BRALEY & THOMPSON	EK 716	PROFESSIONAL SERVICE	1,680.00
	11490 RESCARE/BRALEY & THOMPSON	FK 716	PROFESSIONAL SERVICE	1,680.00
	12277 CENTER FOR PEDIATRIC	PEC301BR A	PROFESSIONAL SERVICE	80.00
	12280 CENTRA HEALTH	GL 716	PROFESSIONAL SERVICE	5,280.00
	12280 CENTRA HEALTH	GL 716A	PROFESSIONAL SERVICE	500.00
	12280 CENTRA HEALTH	JH 716	PROFESSIONAL SERVICE	660.00
	12280 CENTRA HEALTH	KR 716	PROFESSIONAL SERVICE	3,850.00
	12280 CENTRA HEALTH	KW 716	PROFESSIONAL SERVICE	660.00
	12280 CENTRA HEALTH	MB 716	PROFESSIONAL SERVICE	660.00
	12280 CENTRA HEALTH	SG 716	PROFESSIONAL SERVICE	660.00

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	12280	CENTRA HEALTH	WC 716	PROFESSIONAL SERVICE	660.00
	12929	CROSSROADS SERVICES BD	JW 716	PROFESSIONAL SERVICE	760.00
	14924	FAMILY & COMMUNITY SUPPRT	062016GR	PROFESSIONAL SERVICE	400.00
	14924	FAMILY & COMMUNITY SUPPRT	062016JF	PROFESSIONAL SERVICE	550.00
	14924	FAMILY & COMMUNITY SUPPRT	062016JY	PROFESSIONAL SERVICE	1,000.00
	14924	FAMILY & COMMUNITY SUPPRT	062016KT	PROFESSIONAL SERVICE	697.50
	16672	GRAFTON SCHOOL INC	AG 716	PROFESSIONAL SERVICE	6,350.50
	16672	GRAFTON SCHOOL INC	CS 716	PROFESSIONAL SERVICE	6,180.50
	16672	GRAFTON SCHOOL INC	NL 716	PROFESSIONAL SERVICE	300.00
	16672	GRAFTON SCHOOL INC	NL 716	PROFESSIONAL SERVICE	6,090.50
	16672	GRAFTON SCHOOL INC	NMA 716	PROFESSIONAL SERVICE	8,005.50
	16672	GRAFTON SCHOOL INC	TJ 716	PROFESSIONAL SERVICE	6,870.50
	17328	HARBOR POINT BEHAVIORIAL	KG 716	PROFESSIONAL SERVICE	2,960.00
	18667	IMANCHINELLO IFETAYO	JULY 2016	FOSTER CARE	2,127.00
	18816	INTERCEPT YOUTH SERVICES	188488R600616	PROFESSIONAL SERVICE	2,821.77
	20662	KEYSTONE NEWPORT NEWS LLC	JY 716	PROFESSIONAL SERVICE	3,325.00
	21807	LONG ASHLEY	JULY 2016	FOSTER CARE	3,608.00
	22932	MOUNTAIN YOUTH	BR 716	PROFESSIONAL SERVICE	2,750.00
	23918	NORTHSTAR ACADEMY INC	HT 716	PROFESSIONAL SERVICE	1,662.00
				ACCOUNT TOTAL	78,978.77 *
				MAJOR TOTAL	78,978.77 **
053501		OTHER WELFARE/SOCIAL SERVICES			
5608	28097	SCOPE/Meals on Wheels	16-17 SUPPRT1/2	16-17 SUPPORT	2,500.00
		SCOPE/MEALS ON WHEELS			2,500.00 *
5609	25400	Piedmont Senior Resources	16-17 SUPPORT	16-17 SUPPORT	2,000.00
		PIEDMONT SR RESOURCES			2,000.00 *
5610	28866	STEPS Inc.	16-17 SUPPRT1/4	16-17 SUPPORT	5,000.00
		STEPS, INC			5,000.00 *
5612	25160	Pamplin Community Center	16-17 SUPPORT	16-17 SUPPORT	250.00
		PAMPLIN COMMUNITY CENTER			250.00 *
5613	19750	Jolly Glee Senior Citizen	16-17 SUPPORT	16-17 SUPPORT	1,120.00
		JOLLY GLEE SENIOR CENTER			1,120.00 *
5615	28866	STEPS-Community Action Pr	16-17 CAP 1/4	16-17 SUPPORT	3,622.00
		STEPS, INC			3,622.00 *
5637	15140	FACES	16-17 SUPPRT1/2	16-17 SUPPORT	2,137.50
		FACES, INC			2,137.50 *
5640	28704	Special Olympics Area 12	16-17 SUPPORT	16-17 SUPPORT	800.00
		SPECIAL OLYMPICS-AREA 12			800.00 *
5645	31677	VA Legal Aid Society	16-17 SUPPORT	16-17 SUPPORT	1,200.00
		VA LEGAL AID SOCIETY INC			1,200.00 *

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5650	29931	Tri-County Life Learners TRI-COUNTY LIFE LEARNERS	16-17 SUPPRT1/2	16-17 SUPPORT	1,200.00 *
				ACCOUNT TOTAL	1,200.00 *
5651	28604	Southside Center for Viol SOUTHSIDE CENTER FOR	16-17 SUPPRT1/2	16-17 SUPPORT	2,400.00 *
				ACCOUNT TOTAL	2,400.00 *
5652	17481	Heart of Virginia Free Cl HEART OF VIRGINIA FREE	16-17 SUPPRT1/2	16-17 SUPPORT	3,000.00 *
				ACCOUNT TOTAL	3,000.00 *
5653	21808	Longwood Center for Visua LONGWOOD CNTR FOR VISUAL	16-17 SUPPORT	16-17 SUPPORT	2,000.00
				ACCOUNT TOTAL	2,000.00 *
5654	17006	Habitat for Humanity HABITAT FOR HUMANITY	16-17 SUPPRT1/2	16-17 SUPPORT	1,600.00
				ACCOUNT TOTAL	1,600.00 *
068100		CONTRIBUTIONS TO COLLEGES		MAJOR TOTAL	28,829.50 **
5640	28960	Payment To Community Coll SOUTHSIDE VA COMM COLLEGE	16-17 SUPPORT	16-17 SUPPORT	5,000.00
				ACCOUNT TOTAL	5,000.00 *
5643	21824	Longwood Small Bus Dev Ce LONGWOOD SMALL BUSINESS	16-17 SUPPRT1/2	16-17 SUPPORT	3,375.00
				ACCOUNT TOTAL	3,375.00 *
072200		MUSEUMS		MAJOR TOTAL	8,375.00 **
5640	28352	Worsham Clerk's Office SHERWIN WILLIAMS CO	56448	PAINT/PRIMER	832.20
	28352	SHERWIN WILLIAMS CO	57806	SPRAY TIP	24.99
	28352	SHERWIN WILLIAMS CO	57925	PRIMER/ROLLER/HANDLE	68.26
	28352	SHERWIN WILLIAMS CO	60986	PAINT	240.00
				ACCOUNT TOTAL	1,165.45 *
5641	27650	Robert R. Moton Museum ROBERT RUSSA MOTON MUSEUM	16-17 SUPPRT1/2	16-17 SUPPORT	4,000.00
				ACCOUNT TOTAL	4,000.00 *
073500		PUBLIC LIBRARY		MAJOR TOTAL	5,165.45 **
5640	15400	Contribution To Library FARMVILLE-PE COMM LIBRARY	16-17 SUPPRT1/4	16-17 SUPPORT	51,165.75
				ACCOUNT TOTAL	51,165.75 *
081100		PLANNING		MAJOR TOTAL	51,165.75 **
2700	31421	Worker's Compensation VACORP	12378 WKCOMP1/4	WORKERS COMPENSATION	361.25
				ACCOUNT TOTAL	361.25 *

AP375H
7/28/2016
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 7/01/2016 -- 7/31/2016

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MAJOR# ACCT# 5210	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	11894	Postal Services BUSINESS CARD	3722 PUCKETT716	POSTAGE	18.00 *
5230	30440	Telecommunications US CELLULAR	816442183 716	PHONE	18.00 *
5640	12745	Commonwealth Regional Cou COMMONWEALTH REGIONAL	16-17 SUPPORT	16-17 SUPPORT	57.72 *
5810	11894	Dues and Association Memb BUSINESS CARD	3722 PUCKETT716	DUES	57.72 *
081200		COMMUNITY DEVELOPMENT			15,700.00 *
5647	15170	Chamber of Commerce FARMVILLE CHAMBER OF	16-17 SUPPORT	16-17 SUPPORT	15,700.00 *
5648	29332	Farmville Airport TOWN OF FARMVILLE	16-17 SUPPRT1/2	16-17 SUPPRT-AIRPORT	25.00 *
5650	29332	Farmville Area Bus TOWN OF FARMVILLE	16-17 BUS SPRT	16-17 SUPPORT	3,800.00 *
5652	25362	Piedmont Area Transit PIEDMONT AREA TRANSIT	16-17 SUPPRT1/2	16-17 SUPPORT	3,800.00 *
5655	13763	Downtown Farmville DOWNTOWN FARMVILLE	16-17 SUPPRT1/2	16-17 SUPPORT	25,000.00 *
081500		ECONOMIC DEVELOPMENT			25,000.00 *
2700	31421	Worker's Compensation VACORP	12378 WKCOMP1/4	WORKERS COMPENSATION	4,000.00
5210	11894	Postal Services BUSINESS CARD	3411 CARNEY 716	POSTAGE	4,000.00 *
5510	11894	Travel-Mileage BUSINESS CARD	3411 CARNEY 716	MEALS	37,050.00 **
081600		TOURISM			6.50
2700	31421	Worker's Compensation VACORP	12378 WKCOMP1/4	WORKERS COMPENSATION	6.50 *
					15.49
					15.49 *
					84.01
					84.01 *
					106.00 **
					5.50
					5.50 *

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PRINCE EDWARD
LISTING OF INVOICES FOR 7/01/2016 -- 7/31/2016

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MAJOR# ACCT# 5110	VENDOR NUMBER NAME	INVT#	DESCRIPTION	AMOUNT
5130	31846 Electrical Services DOMINION VA POWER	0675198071 716 1059387447 716	ELECTRIC SERVICE ELECTRIC SERVICE	176.02 109.24 285.26 *
5210	29332 Water & Sewer TOWN OF FARMVILLE	MOORE BLDG 716	WATER & SEWER	53.81 53.81 *
5230	11894 Postal Services BUSINESS CARD	3722 PUCKETT716	UPS	5.94 5.94 *
6001	21319 Telecommunications CENTURYLINK	310393238 716	PHONE	346.70 346.70 *
082400	11902 Office Supplies BUSINESS DATA OF VA, INC.	1492 2016	NORTON UPDATE	29.95
5641	32138 WALMART COMMUNITY/RFC5LLC	2172	OFFICE SUPPLIES	76.14 106.09 * 803.30 **
083500	SOIL & WATER CONSERVATION DISTRICT			
5230	25440 Donation - PS&MCD PIEDMONT SOIL & WATER	16-17 SUPPRT1/4	16-17 SUPPORT	2,960.00 2,960.00 * 2,960.00 **
091000	COOPERATIVE EXTENSION OFFICE			
5230	21319 Telecommunications CENTURYLINK	309520098 716	PHONE	104.78 104.78 * 104.78 **
5230	GENERAL EXPENSE			
5803	23933 Internal Telecom Account LUMOS NETWORKS	165866886 716	PHONE	2,660.01 2,660.01 *
	Internal Fuel Account			
	19230 JAMES RIVER PETROLEUM	S235389	GAS	1,317.60
	25343 PETROLEUM TRADERS CORP	1018744	GAS	2,831.93
	25343 PETROLEUM TRADERS CORP	1018744A	CREDIT	2,831.93-
	25343 PETROLEUM TRADERS CORP	1018744B	GAS	1,616.42
	25343 PETROLEUM TRADERS CORP	1021637	GAS	1,866.91
	25343 PETROLEUM TRADERS CORP	1023956	GAS	2,201.07
	25343 PETROLEUM TRADERS CORP	1026131	GAS	1,790.45
	25343 PETROLEUM TRADERS CORP	1027935	GAS	2,185.28
	25343 PETROLEUM TRADERS CORP	1029395	GAS	1,693.07
	ACCOUNT TOTAL			12,670.80 *
	MAJOR TOTAL			15,330.81 **

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PRINCE EDWARD
LISTING OF INVOICES FOR 7/01/2016 -- 7/31/2016

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MAJOR# ACCT# 094000	VENDOR NUMBER NAME CAPITAL PROJECTS	INV#	DESCRIPTION	AMOUNT
0002	Computer System 11902 BUSINESS DATA OF VA, INC. 11902 BUSINESS DATA OF VA, INC. 12260 CAS SEVERN	1492 2016 1518 2016 3003284	NORTON UPDATE HUB SWITCH AS400 MAINT CONTRACT	29.95 213.95 2,907.11 3,151.01 *
0023	Physical Plant 29111 TEAMCRAFT ROOFING INC	4126003 4	CH ROOF	107,600.00 107,600.00 * 110,751.01 **
095000	DEBT SERVICE			
0006	Interest Expense (YMCA) 12540 CITIZENS & FARMERS BANK	3759 YMCA 716	YMCA LOAN-INTEREST	13,971.20 13,971.20 *
0016	Principal - YMCA Loan 12540 CITIZENS & FARMERS BANK	3759 YMCA 716	YMCA LOAN-PRINCIPAL	100,000.00 100,000.00 * 113,971.20 **
			ACCOUNT TOTAL	1,160,996.88

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7/28/2016
FUND # - 110 Expenditures - Recreation Fund

PRINCE EDWARD
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MAJOR# ACCT# 071100	VENDOR NUMBER PARKS & RECREATION	VENDOR NAME PARKS & RECREATION	INV#	DESCRIPTION	AMOUNT
5601	31782	Virso Recreation Center VIRSO RECREATION CENTER	16-17 SUPPRT1/2	16-17 SUPPORT	3,000.00
				ACCOUNT TOTAL	3,000.00 *
				MAJOR TOTAL	3,000.00 **
				FUND TOTAL	3,000.00

AP375H
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 FUND # - 120 EXPENDITURES - GRANITE FALLS CDA

PRINCE EDWARD
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
012110	31421	Insurance	8203	LIABILITY INSURANCE	1,540.00
		VACORP			1,540.00 *
					1,540.00 **
				ACCOUNT TOTAL	1,540.00
				MAJOR TOTAL	1,540.00 **
				FUND TOTAL	1,540.00

AP375H
7/28/2016
FUND # - 301

SCHOOL CONSTRUCTION FUND

PRINCE EDWARD
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
094000	13724	Energy Audit-Inspections DUNLAP & PARTNERS	19124	ROOFING INSPECTION	2,600.00
0111					2,600.00 *
					2,600.00 **
				ACCOUNT TOTAL	
				MAJOR TOTAL	
				FUND TOTAL	2,600.00

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7/28/2016
FUND # - 331

LANDFILL CONSTRUCTION FUND

PRINCE EDWARD
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
0051	28057	Landfill Construction SARGENT CORPORATION	46303 #2	CELL E CONSTRUCTION	567,110.46
3180	27191	Professional Services - E RESOURCE INTERNATIONAL	42849	CELL E BIDDING SERV	209.50
	27191	RESOURCE INTERNATIONAL	42850	CQA CELL C CONSTRUCT	19,368.40
				ACCOUNT TOTAL	19,577.90 *
				MAJOR TOTAL	586,688.36 **
				FUND TOTAL	586,688.36

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FUND # - 501 WATER FUND

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
012110	WATER FUND - EXPENDITURES				
5305	31421	Auto Insurance VACORP	8238 WSA 716	AUTO INSURANCE	75.00 *
ACCOUNT TOTAL					75.00 *
5307	31421	Liability Insurance VACORP	8238 WSA 716	PUB OFFIC LIABILITY	325.00
ACCOUNT TOTAL					325.00 *
MAJOR TOTAL					400.00 **
GENERAL PROPERTIES					
5130	29332	Water Service TOWN OF FARMVILLE	WATER TANK 716	WATER	59.44
ACCOUNT TOTAL					59.44 *
MAJOR TOTAL					59.44 **
FUND TOTAL					459.44

AP375H
7/28/2016
FUND # - 502 SEWER FUND

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
012110	SEWER FUND - EXPENDITURES				
5305	31421	Auto Insurance VACORP	8238 WSA 716	AUTO INSURANCE	75.00 *
5307	31421	Liability Insurance VACORP	8238 WSA 716	PUB OFFIC LIABILITY	325.00 *
043200	GENERAL PROPERTIES				400.00 **
5110	31846	Electrical Services DOMINION VA POWER	4148700281 716	SEWER PUMP	39.56 *
				ACCOUNT TOTAL	39.56 *
				MAJOR TOTAL	39.56 **
				FUND TOTAL	439.56

AP375H
7/28/2016
FUND # - 732

RETIREMENT BENEFIT FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 7/01/2016 -- 7/31/2016

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MAJOR#	VENDOR	NUMBER	VENDOR	NAME	INV#	DESCRIPTION	AMOUNT
002230	RETIREMENT BENEFIT FUND						
1101	LEOS Disbursements	25257	JOHNS VICKI K		JULY 2016	RETIREE BENEFIT	1,129.00
							1,129.00 *
							1,129.00 **
						ACCOUNT TOTAL	
						MAJOR TOTAL	
						FUND TOTAL	1,129.00

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021400	PIEDMONT COURT SERVICES				
2700	31421	Worker's Compensation VACORP	12378	WORKERS COMPENSATION	55.00 *
3600	15240	Advertising FARMVILLE NEWSMEDIA	PCS 716	ADVERTISING	52.80
	28652	SOUTHSIDE MESSENGER	6102	ADVERTISING	24.00
	999999	THE MECKLENBURG SUN	99059	ADVERTISING	27.75
5230		Telecommunications		ACCOUNT TOTAL	104.55 *
	21319	CENTURYLINK	310357807	PHONE	66.85
	23933	LUMOS NETWORKS	174057257	PHONE	309.05
5510		Travel - Mileage		ACCOUNT TOTAL	375.90 *
	17363	HARDING JESSICA	MILEAGE 716	MILEAGE	88.56
	23340	NASH ASHLEY	MILEAGE 716	MILEAGE	253.80
	23713	NEWMAN MEGAN	MILEAGE 716	MILEAGE	222.48
5530		Travel - Subsistence & Lo		ACCOUNT TOTAL	564.84 *
	999999	DOUBLETREE BY HILTON	82834507	LODGING	605.01
6012		Books & Subscriptions		ACCOUNT TOTAL	605.01 *
	17363	HARDING JESSICA	MILEAGE 716	NEWSPAPER	1.00
097001		PCS SUPERVISION FEES EXPENDITURES		ACCOUNT TOTAL	1.00 *
5420		PCS - Lease/Rent of Build		MAJOR TOTAL	1,706.30 **
	28724	SRP CORPORATION LLC	RENT 716	RENT	2,500.00
097002		PCS DRUG TESTING FEES		ACCOUNT TOTAL	2,500.00 *
0001		PCS Drug Testing Fees		MAJOR TOTAL	2,500.00 **
	28095	ALERE TOXICOLOGY SERV INC	L073702	DRUG TESTING	77.92
				ACCOUNT TOTAL	77.92 *
				MAJOR TOTAL	77.92 **
				FUND TOTAL	4,284.22
				TOTAL DUE	1,761,137.46

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____

_____ Title _____ Date _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2016
Item No.: 7-d
Department: County Administration
Staff Contact: Cheryl Stimpson
Issue: Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None

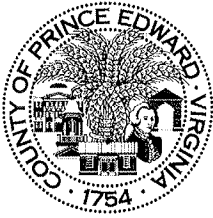
Recommendation: None

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 9, 2016
 Item No.: 7-e
 Department: County Administration
 Staff Contact: W.W. Bartlett
 Issue: Appropriations – Sheriff’s Department

Summary:

The Sheriff has requested the use of \$2,800 from the Forfeited Asset fund to be used to pay the County’s dues for the Piedmont Regional Task Force. The Sheriff has sufficient funds in the account to accommodate the request

FY17 BUDGET AMENDMENT

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	105	41050	0105	Forfeited Asset Fund Balance		\$2,800
4 (Exp)	105	31700	6010	Police Supplies - Sheriff	\$2,800	

Attachments:

Recommendation:

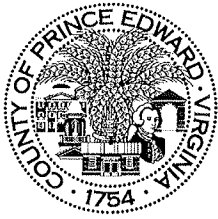
Approve the budget amendments above and appropriate the same funds in the FY17 budget.

Motion _____
 Second _____

Cooper-Jones _____
 Gray _____
 Jones _____

Pride _____
 Simpson _____
 Timmons _____

Townsend _____
 Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2016
Item No.: 8
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Virginia Department of Forestry

Summary: Tom Zaebst, Assistant State Forest Manager, will present to the Board the annual check for the county's share of the proceeds of timber sales in the Prince Edward-Galleon State Forest.

Attachments: None

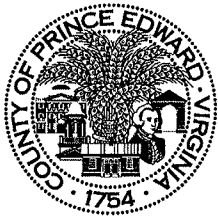
Recommendation: None

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2016
Item No.: 9
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters

Summary:

- a. Scot Shippee, VDOT Resident Engineer, will not be present at the August Board meeting. Staff will report any road issues to VDOT.
- b. **Smart Scale (HB2) Projects** – As the Board will recall, House Bill 2 (HB2) was signed into law in 2014 and directs the Commonwealth Transportation Board to develop and use a new scoring process to select the transportation projects that will receive VDOT funding. The new name for the HB2 program is Smart Scale. Project scoring is based on the following factors: congestion mitigation, economic development, accessibility, safety, environmental quality, land-use and transportation coordination.

Staff has discussed potential projects with Scot Shippee and Kevin Smith. There are three projects that have been identified that seem to be a good fit for this program. With the Board’s concurrence, staff will work with VDOT on project design and funding applications. The potential projects include:

- 1. **US 460/VA 626 Intersection (at Prospect):** This is the main intersection at Prospect. For a number of years VDOT has proposed “safety improvements” at this intersection. There is a significant accident history for the intersection.
- 2. **US 460/US 15/VA 628 Intersection (at Schools):** This project would include a review of the traffic movements from the U.S. 460 exit ramps and the left turn lanes into Rt. 628 (Zion Hill Road). There is a significant accident history for both of these intersections.
- 3. **US 460 East Interchange:** This project would propose the build-out of the U.S. 460 interchange east of Farnville.

Attachments: Project Maps

Recommendation: Authorize staff to work with VDOT on Smart Scale project applications for the three projects proposed.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

Project Location Map



Project Location Map



Project Location Map





County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 9, 2016
Item No.: 10
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: **PUBLIC HEARING: *Va's Heartland Regional Industrial Facility Authority Ordinance***

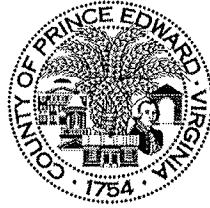
Summary: At its July meeting, the Board authorized a Public Hearing on an amendment to the Virginia's Heartland Regional Industrial Facility Authority Ordinance. The members of the Authority are the Counties of Amelia, Buckingham, Charlotte, Cumberland, Lunenburg and Prince Edward. The Authority was created by ordinance in November of 2000 for the purpose of supporting regional economic development efforts. The Authority owns the regional industrial park located on Rt. 360 in Charlotte County.

The Authority *Ordinance* provides that each locality may appoint two representatives to the Authority Board. Authority members shall be two of the following: the County Administrator, a member of the Board of Supervisors, a member of the Industrial Development Authority. At present, the Authority *Ordinance* stipulates that each Authority Board member may only service two four-year terms. The *Code of Virginia* allows a member locality's appointees to be re-appointed as often as the member locality's governing body wishes. It is recommended that the Authority's *Ordinance* be brought into agreement with the *Code of Virginia*.

Attachments: Public Hearing Notice
 Virginia's Heartland Regional Industrial Facility Ordinance
 Draft Ordinance Amendments

Recommendation: Following the Public Hearing, approve the proposed amendments to the Authority Ordinance removing the term limits for Authority Board members.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



July 21, 2016

Please publish the following public hearing notice in THE FARMVILLE HERALD on Friday, July 29, 2016 and Friday, August 5, 2016.



PUBLIC HEARING NOTICE

The Prince Edward County Board of Supervisors will hold a public hearing on Tuesday, August 9, 2016 at 7:30 p.m. in the Board of Supervisors Room, 3rd Floor, Prince Edward County Courthouse, 111 South Street, Farmville, Virginia to consider amendments to Section 7(c) of the County's *Ordinance To Create The Virginia's Heartland Regional Industrial Facility Authority*, to remove term limits for Authority Board members. A complete copy of the proposed amendments is available for public review in the office of the Prince Edward County Administrator, 111 South Street, 3rd Floor, Farmville, VA, or on the county website at www.co.prince-edward.va.us. It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

NOVEMBER 15, 2000

In Re: Virginia's Heartland Regional Industrial Facility Authority Ordinance and Revenue Sharing Agreement

County Administrator, Mildred B. Hampton, advised the Board that the Counties of Prince Edward, Amelia, Buckingham, Charlotte, Cumberland and Lunenburg were moving forward with the development of a new 400-acre regional industrial park, which will be located on U.S. 360 near Keysville. Funding for the park comes from a \$1,375,000 grant through the Virginia Industrial Site Development Fund (ISDF) and \$1,375,000 from the Tobacco Commission. No local funds will be necessary. One of the requirements of the ISDF program is that each of the participating counties adopt a revenue sharing agreement. The participating counties also felt it was important that the assets of the industrial park be held by a regional entity that could represent the interests of all of the member counties. The creation of a Regional Industrial Facility Authority would provide the mechanism. Additionally, each Board of Supervisors would appoint two representatives to serve on the authority.

Mrs. Hampton advised that the Charlotte and Lunenburg Counties had already adopted the ordinance to create the regional industrial facility authority and the revenue sharing agreement. She indicated there had been two changes made to the documents since they were originally distributed. The first was in the Authority Ordinance and concerned language about subsequent appointments to the Authority Board. The Second change revised the Revenue Sharing Agreement to give the decision making power of the distribution of funds to the Authority Board, rather than mandate it automatically be distributed to the Counties.

On motion of Mr. Simpson and carried by the following vote:

Aye: William G. Fore, Jr.	Nay: Lacy B. Ward
Robert M. Jones	
Charles W. McKay	
James C. Fore	
Howard F. Simpson	
Mary M. Stokes	
Hunter R. Watson	

the Board approved adoption of:

- 1) the ordinance to create the regional industrial facility authority, and
- 2) the revenue sharing agreement.

They also named Board Chairman, Hunter R. Watson; and County Administrator, Mildred B. Hampton, as the County's representatives on the Virginia's Heartland Regional Industrial Facility Authority.

The adopted documents read as follows:

AN ORDINANCE TO CREATE THE VIRGINIA'S HEARTLAND REGIONAL INDUSTRIAL FACILITY AUTHORITY

WHEREAS the Prince Edward County Board of Supervisors (the Board) has determined that the economic growth and development of Prince Edward County and the comfort, convenience, and welfare of its citizens require the development of a large regional industrial facility; and,

WHEREAS the purpose of the large regional facility is to compliment the existing smaller facilities available in the County and to attract the business prospects that desire a large facility not otherwise available in the "Heartland Region"; and

WHEREAS the creation of a large regional facility will draw a large number of prospects, not otherwise coming into the County as industry support or business support to the larger regional industrial facility and will facilitate economic development in the County that would not otherwise be available; and

WHEREAS the Board has recognized that regional cooperation in industrial development will assist the County and other cooperating localities to achieve a greater degree of economic stability; and,

WHEREAS the Board has further determined that joint action through a regional industrial facilities authority will facilitate the development of need facilities and enhance the economic base for the member localities by developing, owning, and operating one or more facilities on a cooperative basis; and,

WHEREAS the Board has determined that formation of a regional industrial facilities authority in cooperation with the counties of Buckingham, Charlotte, Cumberland, Amelia and Lunenburg along with the Prince Edward County (the "Heartland Counties") and in compliance with the Virginia Regional Industrial Facilities Act, Chapter 64 of Title 15.2 of the Code of Virginia, 1950, as amended, will benefit the inhabitants of the region and other areas of the Commonwealth, for the increase of their commerce, and for the promotion of their safety, health, welfare, convenience and prosperity;

NOVEMBER 15, 2000

NOW THEREFORE, be it ORDAINED by the Board of Supervisors of Prince Edward County, Virginia that:

In accord with Title 15.2, Chapter 64 of the 1950 Code of Virginia, as amended, there is hereby created the Virginia's Heartland Regional Industrial Facility Authority, provided:

THAT this ordinance shall become effective upon adoption of a similar ordinance by each of the Heartland Counties; and

THAT the adopting ordinance of each of the Heartland Counties shall contain provisions regarding the Virginia's Heartland Regional Industrial Facility Authority identical to the provisions as stated in the following ordinance, and

BE IT FURTHER ORDAINED,

1) The Chairman of the Prince Edward County Board of Supervisors is authorized, upon review and majority vote of the members of the Board of Supervisors in favor of the Agreement, to execute an agreement establishing the respective rights and obligations of Prince Edward County and each of the other Heartland Counties with respect to the Virginia's Heartland Regional Industrial Facility Authority consistent with Title 15.2, Chapter 64 of the 1950 Code of Virginia, as amended, and

2) Definitions.

"Act" shall mean the Regional Industrial Facilities Act, Chapter 64 of Title 15.2 of the Code of Virginia, 1950, as amended.

"Agreement" shall mean the "Agreement for Cost Sharing and Revenue Sharing between each of the Heartland Counties."

"Authority" shall mean the regional industrial facility authority created hereby by cooperative action of each of the Heartland Counties and named herein, the Virginia Heartland Regional Industrial Facility Authority."

"Board of Directors" shall mean the Board of Directors of the Virginia Heartland Regional Industrial Facility Authority.

"Governing Body" shall mean the board of supervisors of counties that are members of the Authority.

"Member Localities" shall mean all members of the Virginia Heartland Regional Industrial Facility Authority, which initially include Amelia County, Buckingham County, Charlotte County, Cumberland County, Lunenburg County and Prince Edward County.

3) Creation, Name, Powers, Dissolution and Fiscal Year.

- a) There is hereby created, pursuant to the Act and in conjunction with the adoption of a similar ordinance by the Board of Supervisors of each of the Heartland's Counties, a political subdivision of the Commonwealth named the "Virginia's Heartland Regional Industrial Facility Authority." The Virginia's Heartland Regional Industrial Facility Authority may use the short name, "Heartland Authority".
- b) The Authority is vested with the powers of a body corporate, including the power to sue and be sued in its own name, plead and be impleaded, and adopt and use a common seal and alter the same as may be deemed expedient. The Authority shall have all rights, duties and powers provided by provision of the Act, and including such powers, rights, and duties as may hereafter be set forth from time to time in the Act.
- c) The Authority may be dissolved by resolution of the Board of Directors in compliance with provisions for dissolution stated in the Act.
- d) The fiscal year for the Authority shall be the same as that of the Commonwealth.

4) Purpose.

The Authority is charged with the specific purpose to develop the "Virginia's Heartland First Regional Industrial Park" as a regional industrial park and for the additional purpose of future development of other industrial properties or other reasons as permitted by the Act and as agreed upon by the Member Localities.

5) Membership.

The Member Localities of the Authority are Amelia County, Buckingham County, Charlotte County, Cumberland County, Lunenburg County and Prince Edward County, each of which is a political subdivision of the Commonwealth of Virginia, and each of which is authorized by the Act to participate in the Authority. The membership may, with the approval of the Board of Directors, be expanded in compliance with provision for expansion as stated in the Act.

6) Member Locality Agreement.

The Authority shall be governed by the Act, this Article, and by the Agreement executed by the Governing Body of each Member Locality. The Agreement shall establish the respective rights and obligations of the Member Localities and shall provide for revenue and economic growth-sharing arrangements with respect to tax revenues and other income and revenues generated by any facility owned by the Authority.

7) Board of Directors.

NOVEMBER 15, 2000

7) Board of Directors

- (a) The powers, rights, and duties conferred by the Act upon the Authority shall be exercised by a Board of Directors, which shall initially consist of two members appointed by the Governing Body of each Member Locality. The number of directors of the Authority may be supplemented by decision of and appointment by the Governing Bodies as permitted by the Act.
- (b) Each Member Locality shall initially appoint to the Board of Directors the County Administrator and either a member of the Governing Body or a member of the Industrial Development Authority. Subsequent appointments shall be selected from the following: the County Administrator, a member of the Governing Body or a member of the Industrial Development Authority.
- (c) Each member of the Board of Directors shall serve for a term of four years and may be reappointed for one additional four-year term, with the following exception regarding the initial Board of Directors to provide for staggered terms. One of the two members appointed from each Member Locality to the initial Board of Directors shall be appointed for a term of two years and may be reappointed for an additional four-year term. The term of office of the members of the initial Board of Directors shall begin on the date of the creation of the Authority.
- (d) Each member of the Board of Directors, before entering upon the discharge of the duties of the office, shall take and subscribe to the oath prescribed in section 49-1 of the Code of Virginia, 1950, as amended, and shall serve in compliance with the Act, this Article, and the Agreement.
- (e) The Board of Directors shall adopt bylaws, rules and/or regulations to carry out the provisions of the Act. The bylaws, rules, and/or regulations shall, among other things, specify the principal office for the Authority, identify the schedule and place for meetings of the Board of Directors, and provide for the general administration of the operations of the Authority.
- (f) Members of the Board of Directors shall be reimbursed for actual expenses incurred in the performance of their duties from funds available to the Authority.

(8) Principal office location, records, and title to property.

The principal office of the Authority shall be located within a Member Locality. All records shall be kept at such office. The title to all property of every kind belonging to the Authority shall be titled to the Authority, which shall hold such title for the benefit of its Member Localities.

(9) Funding.

Funding of the Authority shall be by appropriation as decided from time-to-time by the Governing Bodies of the Member Localities and from such other sources as are identified in the Agreement.

(10) Required Reports.

- (a) Annual Reports. The Board of Directors shall report to the Governing Body of each Member Locality annually, on or before the last March meeting of the Governing Body, on the activities of the Authority. In addition to oral presentation at the meeting, a written annual report shall be provided prior to the meeting and shall contain, at a minimum, the following information:
 - (i.) A financial update through December 31 of the current fiscal year,
 - (ii.) After completion of the first fiscal year, an audited financial report showing expenditures and revenues and a statement showing financial condition at the end of the preceding fiscal year;
 - (iii.) A written report, approved by the Board of Directors, of the activities and accomplishments of the Authority and recommendations regarding future activities of the Authority; and
 - (iv.) A list of tenants, purchasers or other persons occupying the Virginia's Heartland First Regional Industrial Park or any other regional industrial facilities developed by the Authority.
- (b) Special Reports. Upon written request of the Governing Body of any Member Locality, the Board of Directors shall report to the Governing Body within (30) days of receipt of the request or within a longer period if so provided in the written request. The special report shall describe the activities and financial status of the Authority within the six-month period immediately preceding the request, or as otherwise specified in the written request and shall be furnished to each Member Locality. A written report shall be provided if requested.

Ordinance to Create the Virginia's Heartland Regional Industrial Facility

Proposed Amendments

7) Board of Directors

- c) ~~Each member of appointee to the Board of Directors shall serve for a term of four years and may be reappointed, for one additional four-year term, with the following exception regarding the initial Board of Directors to provide for staggered terms, and may be reappointed for as many terms as the Prince Edward County Board of Supervisors desires.~~ One of the two members appointed from each Member Locality to the initial Board of Directors shall be appointed for a term of two years and may be reappointment for an additional four year term. The term of office of the members of the initial Board of Directors shall begin on the date of the creation of the Authority.

BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA

**TO AMEND THE VIRGINIA'S HEARTLAND REGIONAL INDUSTRIAL FACILITY AUTHORITY ORDINANCE
TERMS OF OFFICE OF APPOINTEES TO BOARD OF DIRECTORS**

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held at the Prince Edward County Courthouse, Board of Supervisors Room, Tuesday, August __, 2016, at 7:00 p.m.

MEMBERS PRESENT: Chairman Howard F. Simpson
Vice Chairman Robert M. Jones
Pattie Cooper-Jones
Calvin L. Gray
Odessa H. Pride
C. Robert Timmons, Jr.
Jerry R. Townsend
James R. Wilck

MEMBERS ABSENT: None

On a motion of Supervisor _____ seconded by Supervisor _____ and carried by the following vote:

Aye:

Nay:

RECITALS:

- R-1 In 2000, the Prince Edward County Board of Supervisors adopted an ordinance creating Virginia's Heartland Regional Industrial Facility Authority ("Heartland Authority");
- R-2 In Paragraph 7 (c) of the 2000 *Ordinance*, membership on the Heartland Authority Board of Directors was limited to two four-year terms for each appointee;
- R-3 Section 15.2-6403.A. of the *Code of Virginia* allows the reappointment of members to the Heartland Authority Board of Directors for as many four-year terms as the appointing governing body desires; and
- R-4 The Prince Edward County Board of Supervisors adopts this ordinance to remove the term limit imposed by the 2000 Ordinance, and instead provide for reappointment of members to the Heartland Authority Board of Directors as provided for in Section 15.2-6403.A. of the *Code of Virginia*.

IT IS, ACCORDINGLY, HEREBY ORDAINED AS FOLLOWS:

- 1. Each appointee to the Heartland Authority Board of Directors shall serve for a term of four years, and may be reappointed for as many terms as the Prince Edward County Board of Supervisors desires; and
- 2. Except to the extent amended hereby, all terms and conditions of the 2000 Ordinance shall remain in force and effect.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this __th day of August, 2016.

Howard F. Simpson, Chairman

CERTIFIED TRUE COPY

W.W. Bartlett, County Administrator



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 9, 2016
Item No.: 11
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Request from Industrial Development Authority: Ferrum College Bonds

Summary:

During a meeting of the Board of Supervisors on May 31, 2016 the Board approved allowing the Prince Edward County IDA to assist in the issuance of up to \$9,900,000 of Bank Qualified Bonds for Ferrum College. The Prince Edward County IDA conducted a public hearing on July 29, 2016 on the application of Ferrum College requesting the IDA of Prince Edward County to issue up to \$9.9 million of revenue bonds or notes. No one spoke and the IDA unanimously approved the resolution agreeing to assist Ferrum College on the issuance of the bonds and recommending the Board of Supervisors approve the refunding of the prior bonds. Section 2 of the resolution specifically states the bonds will include statements that neither the IDA or Prince Edward County shall be obligated to pay the principal or interest of the bonds or any other costs incident to the issuance of the bonds, Attachment (1). Attachment (2) is a report from the Chairman of the IDA regarding the public hearing.

To cover a localities lack of liability for bonds that an IDA might issue for Ferrum or any other not-for-profit, Section 15.2-4909 of the Industrial Development and Revenue Bond Act of the Code of Virginia provides that any bond issued by an IDA must specifically state that neither the Commonwealth nor any political subdivision thereof (Prince Edward County) nor the IDA shall be obligated to pay the bond except from revenues pledged therefor (in this case debt service payments specifically to be made by Ferrum). That section likewise provides that the directors of the IDA won't be personally liable on the bond. This language is put into the Code of Virginia to make it clear that the a local government and IDA that assists a 501(c)(3) has no legal responsibility on the debt. Thus there would be no risk or obligation for either the IDA or the County. The IDA does not receive any notices of payment or any other Bond management activities except for an annual Bond affidavit. Attachment (3) is the Fiscal Impact Statement as it affects Prince Edward County. As can be seen there are no such impacts.

As required by section 147(f) of the Internal Revenue Code of 1986 to proceed with the issuance of the Bonds, the Board of Supervisors must approve a resolution approving the issuance of the Bonds, Attachment (4)

Attachment:

- (1) Resolution adopted by Prince Edward County IDA on July 29, 2016
- (2) Report of Public Hearing of the Prince Edward County IDA on July 29, 2016
- (3) Fiscal Impact Statement
- (4) Draft Resolution of the Board of Supervisors of Prince Edward County

Recommendation – Approve the attached resolution and authorize the County Administrator and/or the Chairman to sign all necessary documents required for the issuance of the bonds.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

**RESOLUTION OF
INDUSTRIAL DEVELOPMENT AUTHORITY OF
PRINCE EDWARD COUNTY, VIRGINIA**

WHEREAS, there have been described to the Industrial Development Authority of Prince Edward County, Virginia (the "Authority") the plans of Ferrum College (the "Borrower") to (a) refund the outstanding principal balances of (i) the \$6,000,000 Industrial Development Revenue Bond (Ferrum College, 2008) issued by the Industrial Development Authority of Floyd County, Virginia, (ii) the \$4,000,000 Industrial Development Revenue Bond (Ferrum College, 2010) issued by the Industrial Development Authority of the County of Franklin (the "Franklin Authority") and (iii) the \$4,000,000 Industrial Development Revenue Bond (Ferrum College, 2011) issued by the Franklin Authority (collectively, the "Prior Bonds"), and (b) pay all or a part of the costs of issuing the Bonds (as hereinafter defined);

WHEREAS, the Prior Bonds were issued to assist the Borrower in financing the construction, expansion, renovation and equipping of various buildings (collectively, the "Project"), including the renovation of Bassett Hall, the construction and equipping of two residence halls and the construction and equipping of the Hank Norton Center, which Project is located on the Borrower's campus on Route 602 in Franklin County, Virginia (the "County"); and

WHEREAS, the Borrower has described the benefits to the County and Prince Edward County, Virginia (the "Locality") and has requested the Authority to agree to issue its revenue bonds or notes, under the Virginia Industrial Development and Revenue Bond Act (the "Act"), in such amounts as may be necessary to refund the Prior Bonds and pay the costs of issuing the Bonds;

BE IT RESOLVED BY THE INDUSTRIAL DEVELOPMENT AUTHORITY OF PRINCE EDWARD COUNTY, VIRGINIA:

1. It is hereby found and determined that the location of the Project in the County will promote the welfare of the residents of the Locality and the County and surrounding areas, will be in the public interest and will be consistent with the purposes of the Act.

2. The Authority hereby agrees, subject to required approvals and the compliance of the proposed issue with applicable law, to assist the Borrower in every reasonable way to refinance the Project and refund the Prior Bonds and, in particular, to undertake the issuance of one or more of its revenue bonds or notes (the "Bonds") therefor in amounts now estimated not to exceed \$9,900,000 upon terms and conditions to be mutually agreed upon between the Authority and the Borrower. The proceeds from the sale of the Bonds shall be loaned by the Authority to the Borrower pursuant to an agreement or agreements which will provide for loan repayments to the Authority sufficient to pay the principal of and premium, if any, and interest on the Bonds and to

pay all other expenses in connection with the refunding of the Prior Bonds. The Bonds shall be issued in form and pursuant to terms to be set by the Authority.

3. To the extent consistent with federal tax laws, all costs and expenses in connection with the refinancing of the Project and the refunding of the Prior Bonds, including the fees and expenses of bond counsel and Authority counsel, shall be paid from the proceeds of the Bonds. If for any reason the Bonds are not issued, it is understood that all such expenses shall be paid by the Borrower and that the Authority shall have no responsibility therefor.

4. The Authority shall perform such other acts and adopt such further resolutions as may be reasonably required to implement its undertakings as hereinabove set forth, and if requested by the Borrower, and at the expense of the Borrower, it will make application to the Internal Revenue Service for such tax rulings as may be necessary in the opinion of bond counsel.

5. The Authority hereby recommends that the Board of Supervisors of the Locality (the "Board") and the Board of Supervisors of the County (the "County Board") approve the refunding of the Prior Bonds, the refinancing of the Project and the issuance of the Bonds.

6. The officers of the Authority are hereby authorized and directed to deliver to the Board and the County Board (a) a reasonably detailed summary of the comments expressed at the public hearing held with respect to the issuance of the Bonds, (b) a fiscal impact statement concerning the Project in the form specified in Section 15.2-4907 of the Code of Virginia, and (c) a copy of this resolution, which constitutes the recommendation of the Authority that the Board and the County Board approve the refinancing of the Project, the refunding of the Prior Bonds and the issuance of the Bonds.

7. This resolution shall take effect immediately upon its adoption and shall expire one year after its adoption unless extended by the Authority; provided that this resolution shall continue to remain in full force and effect after the Bonds shall have been issued.

8. This resolution is adopted as a substitute for the resolution adopted by the Authority on June 28, 2016 in which the Authority recommended that the Board and the County Board approve the issuance of the Bonds.

REPORT OF PUBLIC HEARING

A public hearing was conducted by the Industrial Development Authority of Prince Edward County, Virginia (the "Authority") at a meeting held at noon on July 29, 2016 on the application of Ferrum College (the "Borrower") requesting the Authority to issue up to \$9,900,000 of its revenue bonds or notes (the "Bonds") to (a) refund the outstanding principal balances of (i) the \$6,000,000 Industrial Development Revenue Bond (Ferrum College, 2008) issued by the Industrial Development Authority of Floyd County, Virginia, (ii) the \$4,000,000 Industrial Development Revenue Bond (Ferrum College, 2010) issued by the Industrial Development Authority of the County of Franklin (the "Franklin Authority") and (iii) the \$4,000,000 Industrial Development Revenue Bond (Ferrum College, 2011) issued by the Franklin Authority (collectively, the "Prior Bonds"), and (b) pay all or a part of the costs of issuing the Bonds. The Prior Bonds were issued to assist the Borrower in financing the construction, expansion, renovation and equipping of various buildings (collectively, the "Project"), including the renovation of Bassett Hall, the construction and equipping of two residence halls and the construction and equipping of the Hank Norton Center. Notice of the hearing was published on July 15, 2016 and July 22, 2016 in The Farmville Herald and on July 14, 2016 and July 21, 2016 in The Roanoke Times. The Project is located on the Borrower's campus on Route 602 in Franklin County, Virginia. Such public hearing was held in the River Room of Charley's Waterfront Café, 201 Mill Street, Farmville, Virginia. At such meeting, those persons interested in the issuance of the Bonds or the location and nature of the Project were given the opportunity to present their views.

The public comments, if any, received at the meeting are summarized in Exhibit A attached hereto.

After such hearing, the Authority voted to recommend the approval of the Bonds to the Board of Supervisors of Prince Edward County, Virginia and the Board of Supervisors of Franklin County, Virginia (collectively, the "Boards").

Accordingly, the Authority hereby recommends to the Boards that they approve the issuance of the Bonds, as required by Section 147(f) of the Internal Revenue Code of 1986, as amended, the refinancing of the Project and the refunding of the Prior Bonds.

Dated July 29, 2016.

INDUSTRIAL DEVELOPMENT AUTHORITY
OF PRINCE EDWARD COUNTY, VIRGINIA

By 
Chairman

Exhibit A to Report of Public Hearing

The following public comments were received:

None.

FISCAL IMPACT STATEMENT

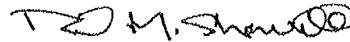
Date: July 29, 2016

Applicant: Ferrum College

Facility: Buildings located on the Applicant's campus in Franklin County, Virginia

1.	Maximum amount of financing sought	<u>\$9,900,000</u>
2.	Estimated taxable value of the facility's real property to be constructed in the municipality	<u>\$ 0</u>
3.	Estimated real property tax per year using present tax rates	<u>\$ 0</u>
4.	Estimated personal property tax per year using present tax rates	<u>\$ 0</u>
5.	Estimated merchants' capital tax per year using present tax rates	<u>\$ 0</u>
6.	a. Estimated dollar value per year of goods that will be purchased from Virginia companies within the locality	<u>\$ 0</u>
	b. Estimated dollar value per year of goods that will be purchased from non-Virginia companies within the locality	<u>\$ 0</u>
	c. Estimated dollar value per year of services that will be purchased from Virginia companies within the locality	<u>\$ 0</u>
	d. Estimated dollar value per year of services that will be purchased from non-Virginia companies within the locality	<u>\$ 0</u>
7.	Estimated number of regular employees on year round basis	<u>0</u>
8.	Average annual salary per employee	<u>\$ N/A</u>

Signature:



Authority Chairman

Industrial Development Authority
of Prince Edward County, Virginia

If one or more of the above questions do not apply to the facility, indicate by writing "N/A" on the appropriate line.

THERE WILL BE NO INCREASED ECONOMIC ACTIVITY AS A RESULT OF THE ISSUANCE OF THE APPLICABLE BONDS, AS THE BONDS WILL ONLY REFINANCE BUILDINGS PREVIOUSLY CONSTRUCTED, RENOVATED AND EQUIPPED

**RESOLUTION OF
BOARD OF SUPERVISORS OF
PRINCE EDWARD COUNTY, VIRGINIA**

WHEREAS, the Industrial Development Authority of Prince Edward County, Virginia (the "Authority") has considered the application of Ferrum College (the "Borrower") requesting the issuance of one or more of the Authority's revenue bonds or notes in an amount not to exceed \$9,900,000 (the "Bonds") to (a) refund the outstanding principal balances of (i) the \$6,000,000 Industrial Development Revenue Bond (Ferrum College, 2008) issued by the Industrial Development Authority of Floyd County, Virginia, (ii) the \$4,000,000 Industrial Development Revenue Bond (Ferrum College, 2010) issued by the Industrial Development Authority of the County of Franklin (the "Franklin Authority") and (iii) the \$4,000,000 Industrial Development Revenue Bond (Ferrum College, 2011) issued by the Franklin Authority (collectively, the "Prior Bonds"), and (b) pay all or a part of the costs of issuing the Bonds, the Prior Bonds were issued to assist the Borrower in financing the construction, expansion, renovation and equipping of various buildings (collectively, the "Project"), including the renovation of Bassett Hall, the construction and equipping of two residence halls and the construction and equipping of the Hank Norton Center, which Project is located on the Borrower's campus on Route 602 in Franklin County, Virginia, the Project will be owned and operated by the Borrower, and the Authority has held a public hearing thereon; and

WHEREAS, it has been requested that the Board of Supervisors (the "Board") of Prince Edward County, Virginia (the "County") approve the refinancing of the Project, the refunding of the Prior Bonds and the issuance of the Bonds, and such approval is required for compliance with Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code");

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PRINCE EDWARD COUNTY, VIRGINIA:

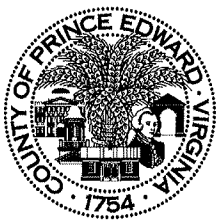
1. The Board approves the refinancing of the Project, the refunding of the Prior Bonds and the issuance of the Bonds by the Authority for the benefit of the Borrower, as required by Section 147(f) of the Code, to permit the Authority to assist in the refinancing of the Project and the refunding of the Prior Bonds.

2. The approval of the issuance of the Bonds, as required by said Section 147(f), does not constitute an endorsement of the Bonds, the creditworthiness of the Borrower or the economic viability of the Project. The Bonds shall provide that neither the Commonwealth of Virginia (the "Commonwealth") nor any political subdivision thereof, including the County, Franklin County and the Authority, shall be obligated to pay the principal of or interest on the Bonds or other costs incident thereto except from the revenues and receipts pledged therefor and that neither the faith or credit nor the taxing power of the Commonwealth or any political subdivision thereof, including the County, Franklin County and the Authority, shall be pledged thereto.

3. The Bonds are hereby designated as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Code, but only to the extent the Bonds are issued during 2016. The County has not designated, and will not designate, more than \$10,000,000 of obligations to be issued during 2016 as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Code.

4. The Board understands based on representations from the Borrower that the Board of Supervisors of Franklin County, Virginia has adopted or will adopt a resolution which approves the issuance of the Bonds as required by Section 147(f) of the Code.

5. This Resolution shall take effect immediately upon its adoption.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2016
Item No.: 12
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator

Summary:

Executive Mansion Request for Holiday Tree Ornaments

As was done last year the Governor is requesting local governments provide a Holiday Ornament for the Christmas Tree in the Governor Mansion’s Ballroom. Attachment (1) is the letter from the Virginia Association of Counties (VACO) announcing this program. The ornaments must be submitted to VACO by November 1, 2016. The County could resubmit the same ornament that was submitted last year or conduct the same selection process that was used last year, Attachment (2). The current ornament contains displays of the Courthouse, Longwood University-Ruffner, Hampden-Sydney Bell Tower, Moton Museum, Train Station, High Bridge, State Parks, Tobacco Warehouse, County Seal and Light of Reconciliation. The Guidelines are identical to last years. The selection process placed a considerable burden on the County staff and would do so again. Since the guidelines are the same and the current ornament is excellent in its depiction of items unique to Prince Edward, I recommend the Board resubmit the existing ornament.

Request from Mayor of the Town of Crewe

Attachment (3) is a request from the Mayor of the Town of Crewe. The local governments in Nottoway County have presented a petition to their legislative delegation requesting 5% of total lottery sales be returned to the general fund of the localities. The letter and attachments outline the proposal.

Courthouse Landscape

During the July meeting of the Board of Supervisors the Board tabled any action until the County received the report from the security consultant. That report has been received but it will still be several weeks if not months before final decisions are made concerning actions to improve security. I contacted the Landscape Designer and received the attached e-mail, Attachment (4). As you can see she strongly recommends we make a decision in order for the work to be completed prior to the Vice-Presidential debate. The Board will wish to determine the next step to take.

Attachments:

- (1) VACO letter dated July 25, 2016
- (2) 2015 Holiday Ornament Selection Process
- (3) Request from Mayor of the Town of Crewe
- (4) Rebecca Mahanes e-mail dated August 2, 2016

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

President
Judy S. Lyttle
Surry County

President-Elect
Mary W. Biggs
Montgomery County

First Vice President
William A. Robertson, Jr.
Prince George County

Second Vice President
Sherrin C. Alsop
King and Queen County

Secretary-Treasurer
Donald L. Hart, Jr.
Accomack County

Immediate Past President
Penelope A. Gross
Fairfax County

Executive Director
Dean A. Lynch, CAE

General Counsel
Phyllis A. Errico, Esq., CAE

TO: County Board Chairs, County Administrators and County Managers

FROM: Amy Sales, CMP
Operations and Support Coordinator

DATE: July 25, 2016

SUBJECT: The Executive Mansion Request for Holiday Tree Ornaments

The Executive Mansion recently announced that the theme for its 2016 Holiday Tree will be "Home for the Holidays." VACo has been asked to assist in collecting ornaments from Virginia counties for the tree displayed in the mansion's ballroom.

Each locality is asked to submit one hand-crafted ornament that uniquely represents their community. The guidelines for making and submitting ornaments are attached.

The holiday tree will be on view to the public throughout the season and will be seen by thousands of visitors to the Executive Mansion. This project is a wonderful opportunity to celebrate what makes each Virginia county special.

What to do:

Step One:

Please assist VACo by letting us know by August 30, 2016, if you plan to participate. Simply e-mail asales@vaco.org with the subject line: "Yes! We're sending an ornament." In the body of the e-mail, please note the name of your county along with the contact person who will be coordinating the project.

Step Two:

Handmade ornaments must be submitted to VACo by November 1, 2016. They can be mailed to:

Virginia Association of Counties
ATTN: Amy Sales
1207 East Main Street, Suite 300
Richmond, VA 23219-3627

Show Virginia your local pride and holiday spirit!

1207 E. Main St., Suite 300
Richmond, Va. 23219-3627

Phone: 804.788.6652
Fax: 804.788.0083

E-mail: mail@vaco.org
Web site: www.vaco.org

Guidelines for “Home for the Holidays”

- Each participating locality is asked to submit one holiday ornament.
- The theme of the ornament is up to the locality; however, we suggest a depiction of some unique feature that is specific to it, such as an historic home, a noted person, a natural feature, an animal or plant from the region, etc.
- Examples of materials that could be used for creating the ornament include: clay, glass, shells, fabric, wood, found objects, objects from nature and agricultural items.
- Preferred size of the ornament should be no larger than 6”. Shape and material is the artist/artisan’s choice. The finished ornament should be sent along with the name of the locality and artist placed on the back or bottom of the ornament.
- The artist/artisan should reside in or near the locality. Ideas for where to find the artist: A college, a local arts society, wood workers organization, glass maker society, etc. As we may feature a children-themed tree in the future, we are asking that this year’s ornaments be created by adults (college-aged and above).
- **No purchased ornaments.** The exception might be a purchased holiday ball with a hand-painted scene of something in your community.
- **Deadline for submitting the ornament is November 1, 2016.**

We recognize that there will be questions and we welcome you to phone or email so that we can work with you on what we hope will be a fun and creative project that displays our pride in our Commonwealth. You are welcome to contact either the VACo or VML office, as appropriate; or you may email the Executive Mansion at: stacy.ellis@governor.virginia.gov.

The mansion will officially open for the holiday season the evening of the Capitol Tree Lighting. The tree will be available for viewing during our open house as well as during normal tour hours. For more detailed information on specific event dates and tour times, please visit our website at www.executivemansion.virginia.gov.

2015 Holiday Ornament Selection Process

- i. Artisans must follow The Executive Mansion Guidelines regarding size, materials, etc.
- ii. The “theme” of the winning ornament must in some way represent the County of Prince Edward.
- iii. A panel of judges from Prince Edward County and the arts community will select the final ornament from the eligible submissions.
- iv. Eligible artisans must be 18 years or older, and a resident of Prince Edward County or a full-time “resident student” of Longwood University or Hampden-Sydney College.
- v. Based on these parameters, County staff will develop “guidelines” for distribution throughout the community.
- vi. Ornaments not selected could be displayed in the Visitor Center for the 2015 holiday season or returned to the artisan.
- vii. Deadline for submissions: September 30, 2015.

PE Board

From: mayor@townofcrewe.com
Sent: Monday, August 01, 2016 11:25 AM
To: board@co.prince-edward.va.us; dwhitus@thewoodlandinc.com
Cc: gspates@farmvilleva.com; ddwyer@farmvilleprinting.com; ddwyer.farmville@yahoo.com
Subject: A Lottery for Localities
Attachments: lott.pdf

Honorable Howard F. Simpson
Chairman, Prince Edward County Board of Supervisors

Honorable David E. Whitus
Mayor, Town of Farmville

Gentlemen;

Attached for your information is a formal request from the elected leadership of the Nottoway County communities to their legislators requesting a change in the current Virginia state law to allow a five percent return of lottery sales to Virginia localities. This plan, as proposed, will not take away money from the school systems.

We believe this proposal will be of benefit to all localities in the Commonwealth and urge your offices, the Farmville Town Council and Prince Edward County Board of Supervisors go on record in support, by contacting your state representatives and by urging the Virginia Municipal League to make it a part of their 2017 legislative agenda.

The only way to accurately estimate what additional general revenues the Town and County could have received in 2015 (had this proposal been in place) is by knowing the total lottery sales from your vendors. However, by extrapolating what you received in lottery 2015 school funding (estimating it at 29% of city sales), a broad ballpark estimate suggests around \$460,000 in additional revenues for general funds. This might be significantly more or less as our proposal is based on locality retail sales of lottery tickets, not per capita as the school funding is allocated. We recommend you request from the Va Lottery the total 2015 lottery sales for your locality to see what 5% might mean to your general revenue budget.

I will be glad to speak on this proposal with you or any member of the city staff that you direct.

with warmest regards,

Greg Eanes
Mayor
Town of Crewe
Home: 434-645-1722
Cell: 434-298-1238

cc:
Gerald J. Spates, Farmville Town Manger
Daniel E. Dwyer, Member of Council

*A Joint Petition
from the representatives of the citizens of Nottoway County, Virginia*



344 West Courthouse Road
P.O. Box 92
Nottoway, Va 23933
434-645-8696
nottoway@nottoway.org

Senator Frank Ruff
P.O. Box 332
Clarksville, VA 23927

14 July 2016

Delegate Thomas C. Wright, Jr.
P.O. Box 1323
Victoria, Va 23974

Subject: Lottery for Localities



100 West Elm Street
Blackstone, Va 23824
434-292-7251
info@townofblackstoneva.com

Gentlemen;

We are requesting a 'Lottery for Localities'. Specifically we are requesting legislation that will allocate 5% of total lottery sales back to the general revenue funds of localities where those sales originated. It is envisioned the allocation will be culled from total sales and subtracted from that portion of the lottery pool designated as the 'prize pool' (approximately 60.6% of sales). In this way, the public school funding allocation (approximately 29% of sales) is untouched. No monies are diverted from public education by our formula.



224 Second Street
Burkeville, Va 23922
434-767-4095
Burkeville1@embarqmail.com

The attached background paper and plan provides facts in regards to the Virginia State Lottery in Nottoway County (as a case study of a Virginia community). It outlines what we envision as a course for action that will benefit all Virginia's localities and Virginia's citizens. This plan has been presented to the governing bodies of the three towns and the county. These governing bodies have voted for support of this plan and seek legislation that will implement this concept to the benefit of all Virginians.



125 East Carolina Ave.
Crewe, Va 23930
434-645-9453
creweva@embarqmail.com

The revenue infusion a 'Lottery for Localities' can provide to local governments will have a positive impact for cash strapped rural communities facing an ever shrinking business and community tax base while demands for public services rise. We feel this is a discussion that needs to be initiated across the Commonwealth with local governments and state officials. We are open to constructive dialogue and suggestions on how make this concept a reality.

By copy of this letter, we are formally requesting the Virginia Municipal League and the Virginia Association of Counties to make this legislation a priority on their respective legislative agenda for the 2017 session.

Respectfully,



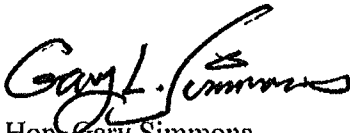
Hon. Greg Eanes
Mayor
Town of Crewe



Hon. William C. Coleburn
Mayor
Town of Blackstone



Hon. Joe Morrissette
Mayor
Town of Burkeville



Hon. Gary Simmons
Chairman
Nottoway County Board of Supervisors

Cc:

Virginia Municipal League
P.O. Box 12164
Richmond, Va 23241

Virginia Association of Counties
1207 East Main Street, Suite 300
Richmond, Va 23219-3627

Hon. Riley E. Ingram
Chair, Cities, Counties and Towns
3302 Oaklawn Boulevard
Hopewell, Va 23860

Sen. Thomas K. Norment
Co-Chair, Senate Finance
P.O. Box 6205
Williamsburg, Va 23188

Hon. Chris S. Jones
Chair, Appropriations Committee
P.O. Box 5059
Suffolk, Va 23435-0059


Sen. Bill Stanley
Chair, Local Government
13508 Booker T. Washington
Highway
Moneta, Va 24121

Sen. Emmett Hanger
Co-Chair, Senate Finance
P.O. Box 2
Mount Solon, Va 22843-0002

Lottery for Localities A Course for Action

1. Background: The Virginia State Lottery is a \$1.8 billion¹ state run enterprise. The sales of lottery tickets are untaxed by localities. The lottery been referred to as a 'backdoor tax' or 'regressive tax' in which the poor give money to the state government.² Lottery spending drains rural communities of dollars that might otherwise be spent energizing our local economies by generating local retail sales as well as meals, gas and lodging taxes for our local general revenue. Virginia Lottery disbursements for calendar year 2015 resulted in an estimated \$1.166 billion (60.6%) devoted to prizes; \$103 million (5.6%) was paid out to retailers and \$90.8 million (4.9%) was devoted to operating costs. That left \$533.8 million (28.9%) to be distributed to Virginia's public school systems in accordance to a state formula.³

2. Local Sales: In response to a request for information, the Virginia Lottery submitted the data below reflecting the Nottoway County calendar year 2015 sales of Virginia Lottery tickets.⁴

 we're game virginia lottery	OFFICIAL LOTTERY RECORD TOTAL SALES: CERTAIN ZIP CODES CALENDAR YEAR 2015	
	<u>ZIP Code</u>	<u>Total Sales</u>
	23824	\$3,676,892.25
	23922	\$495,168.25
	23930	<u>\$2,035,514.50</u>
	Sum:	\$6,207,575.00

3. Local Education Return: The \$6.2 million in local sales results in just over \$2 million a year returning to Nottoway County Schools. Lottery proceeds are paid to the county school system twice a month. The formula used by the lottery to return monies to school systems is not based on locality sales but on a student per capita formula. For example, Fairfax County, the fastest growing county in Virginia and among the ten richest in the nation, received over \$36 million in lottery proceeds in FY2015.⁵

¹ 2015 figures from the Virginia State Lottery website. \$1.844 billion in sales.

² It is not our intent to suggest the lottery should be abolished, only to make an observation.

³ See Virginia Lottery website for the overall breakdown.

⁴ Phone inquiry and E-mail dated 19 May 2016, Greg Eanes to Amy Roper, Policy, Process and Legal Document Administrator, Va State Lottery; E-mail response dated 23 May from Roper to Eanes, with attachment.

⁵ See Virginia Lottery for payouts, https://www.valottery.com/playing_matters.aspx.

4. Prior Efforts at Taxation: In the 2012 Legislative Session Senator Frank Ruff proposed a bill for a sales tax on the purchase of lottery tickets. The Virginia Municipal League supported the measure. The Virginia Lottery opposed the bill and was successful in defeating the bill during the Senate Finance Committee hearing. VML Director of Fiscal Policy Neal Menkes says, "To the best of my knowledge no attempt has been made since 2012."⁶

5. Virginia Constitution: VML advises the Virginia Constitution, specifically Article X, Section 7-A "*explicitly identifies public education as the sole purpose of Lottery proceeds.*" The Virginia General Assembly can redirect a portion of the Lottery Proceeds Fund for other purposes but it requires a 4/5 majority vote in both Houses (32 Senators and 80 House members).⁷ The power to change the formula to benefit all Virginia communities rests with the Virginia General Assembly.

6. Observations: Using 2015 lottery sales figures, if the Nottoway County lottery sales were taxed at 5% or had a 5% kick-back to locality general revenue funds, the county and towns would take in \$310,378.74.⁸ It is envisioned the 5% formula be split between the County and the Towns with the County receiving 40% of the total revenues generated in the incorporated towns and 100% of total revenues generated by retail outlets outside of the towns. Using 2015 sales figures this would result in the following (estimated):

Blackstone	\$110,306.77 (-)
Burkeville	\$15,455.05
Crewe	\$61,065.43
Nottoway County	\$124,151.49 (+)
Grand Total	\$310, 978.74

Note: Three of the 23824 outlets are outside of Blackstone and in the County therefore the actual total for Blackstone would be less and the total for the county would be more. The data used was requested from the Lottery based on the zip codes of the Lottery retail outlets.

While larger communities might view these amounts as 'chump change', they do represent significant sums to rural communities. If Crewe received an additional \$61,000 it could pay down the debt from government mandates, improve infrastructure, etc. These are monies that could help town governments take care of big ticket items and desired community development projects which it seldom has funds to address.

Using 2015 figures, state lottery total sales were \$1.844 billion. Pulling off 5% off the total sales would result in \$92,200,000 that could be returned to localities.

Taking \$92.2 million from the 2015 prize payout portion *only* would reduce the payout fund from \$1.166 billion to 1.073 billion and does not take away from the amount returned to local

⁶ E-mail dated 19 May 2016 from Neal Menkes to Eanes.

⁷ Ibid.

⁸ Of course this would fluctuate depending on annual sales. The estimated 5% levy on 2015 sales for the 23824 zip code would equate to \$183,844.61; on 23922 sales equates to \$24,758.41 and 23930 sales at \$101,775.73.

school systems.⁹ Lottery jackpots are announced ahead of sales. The diversion of the 5% of sales is invisible to individual players and will not impact those announcements nor deter people from playing the lottery.

Lottery returns to localities should be based on local sales and not a per capita basis. In this way, we in the locality only get a percentage of what is generated in our localities.

Further, the lottery funds that come to the localities should be unrestricted and for our general revenue to address local needs.

This should be viewed as a bi-partisan effort which benefits all Virginia's taxpayers and local governments regardless of the size of their populations.

7. Proposed Course of Action:

- a. Enact legislation to allocate 5% of total lottery sales to the localities in which the sales are made.
 - i. Only the prize payout portion of the funds will be impacted (trimmed from 60.6% to 55.6% of total lottery allocations);
 - ii. These funds are to be culled by the Virginia Lottery from sales and placed in a separate 'Lottery for Localities' fund until payout;
 - iii. Payouts to localities to be made on a quarterly basis;
 - iv. Payouts to localities will go to incorporated town, county or city general revenue funds, based on total lottery sales in those localities;
 - v. Payouts to localities will be unrestricted in how they are spent.
 - vi. County governments would receive up to 40% of incorporated town lottery proceeds unless the county government opts for a lower percentage at the local level.
- b. Phased Implementation:
 - i. Legislation passed in the 2017 session will take effect on 1 July 2017.
 - ii. It is envisioned the 5% would be culled from the last six months of 2017 sales and these could be paid by 15 January 2018 with follow-on payments after every quarter.

⁹ It is envisioned the new formula could be locked in as follows: Prize Pool, 55.6%, Lottery for Localities Fund, 5%, Retailers, 5.6%, Operating Costs, 4.9% and Public School Fund, 28.9%.

- iii. This phased implementation gives the Virginia State Lottery more than six months to orchestrate the administrative procedures to accommodate the new legislative mandate while building the 'Lottery for Localities' pool.

-end-

Wade Bartlett

From: Rebecca Mahanes <rmahanesltg@gmail.com>
Sent: Tuesday, August 02, 2016 10:32 AM
To: Wade Bartlett
Subject: Prince Edward Courthouse Landscaping

Wade,

I wanted to follow up our phone conversation about the landscaping in front of the courthouse. I strongly recommend that a decision be made very soon regarding the landscaping and pavers if the board wishes to have any work completed by the debate in October. Land Tech's schedule is now booked through the end of October so we will no longer be available to bid on the installation. I would be happy to make a list of other reputable contractors in the area that you could contact to submit bids. One of the main decisions left to make is where the board wants to direct traffic. Do they want to keep the pavers laid out as is on one of the design options or do they want to direct traffic towards the sidewalk between the church and courthouse? Once this decision is made I can make any revisions if necessary and then finish the last of the details and notes. I can have that done in about 1-1.5 weeks. Then the drawings can be sent to contractors for bidding. Please let me know how the board would like to proceed.

Best Regards,

--

Rebecca Mahanes
Land Tech Group
Landscape Designer
BLA, LEED GA
434-386-5666
434-546-3073 cell
landtechgroup.com



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2016
Item No.: 13
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Correspondence/Informational

Summary: Please see attachment.

Attachments:

- a. Commonwealth Regional Council, Monthly Meeting Agenda and Minutes

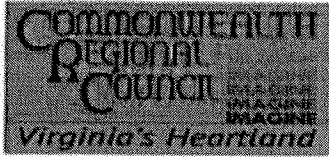
Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



IN PARTNERSHIP WITH
The Counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

Meeting Agenda
Thursday, August 4, 2016, 12:00 Noon
(Light lunch will be provided)
Commonwealth Regional Council Office
One Mill Street, Suite 202, (2nd Floor) Farmville, Virginia

- I. Welcome & Call to Order Chairman Wingold
- II. Invocation
- III. Approval of Minutes of July 7, 2016 Meeting Secretary Walker
- IV. Treasurers’ Report – July Financial Statements, **Attachment 1**..... Treasurer Timmons
- V. Report of Officers & Committees
 - A. Chairman’s Report..... Chairman Wingold
 - 1) Report on Chief Administrative Officers Meeting, **Meeting Canceled**
- VI. Scoping the Future – Discussion of Innovative/Regional Ideas, **Attachment 2**..... Council Members
- VII. Old Business Chairman Wingold
 - A. Staff Reports
 - 1) CRC Economic Development Administration (EDA) Economic Development District (EDD) Work Session Held, **Attachment 3**..... Mary Hickman
 - 2) 2016 VAPDC Summer Conference Attendance, GO Virginia Session..... Mary Hickman
 - 3) CRC Regional Hazard Mitigation Plan Update Project Management Team Meeting Held Todd Fortune
 - 4) FY 18 VDOT Transportation Alternatives Program Applications Due, **Attachment 4**..... Melody Foster
 - 5) Smart Scale (formerly HB2) Project Applications (CRC Assistance)..... Melody Foster
 - 6) CRC/SPDC/VGA USDA Rural Development Roundtable Re-Scheduled..... Mary Hickman
 - 7) Council Member Comments
- VIII. New Business Chairman Wingold
 - A. Staff Reports
 - 1) Status Report of CRC Projects, **Attachment 5**..... Mary Hickman
 - 2) CRC 2016 Spring/Summer Regional Reporter Available (Separate Insert) Todd Fortune
 - 3) Virginia Department of Health Zika Information Conference Calls Held, **Attachment 6**... Mary Hickman
 - 4) 2015 Virginia Workforce Development Survey Report Released, **Attachment 7**..... Mary Hickman
 - 5) Governor’s Statement – Basil I. Gooden, Ph.D. as Virginia Secretary of Agriculture And Forestry, **Attachment 8** Mary Hickman
 - 6) MOU for Rescue Squad Assistance Fund Grant Writing for the Hampden-Sydney Volunteer Fire Department, **Attachment 9** Melody Foster
 - 7) Council Member Comments
- IX. Commonwealth Intergovernmental Review Process, **Attachment 10**
- X. Other Business
- XI. Council Member Comments
- XII. Adjourn – Next Meeting Date – September 1, 2016

COMMONWEALTH REGIONAL COUNCIL
One Mill Street, Suite 202 | P.O. Box P
Farmville, VA 23901 | 434-392-6104 PHONE
www.virginiashartland.org

**Commonwealth Regional Council
Economic Development District Designation Work Session
Southside Virginia Community College
Workforce Development Center
200 Daniel Road, Keysville, VA
July 22, 2016**

Welcome & Call to Order

The Chairman called the Meeting to order at 9:15 a.m. at the Southside Virginia Community College Workforce Development Center, 200 Daniel Road, Keysville, VA. The Chairman welcomed everyone.

Invocation

Mr. Timmons gave the invocation.

ROLL CALL

MEMBERS

PRESENT

ABSENT

Amelia:

Mr. Thomas R. Gleason
*Mr. Ralph A. Whitaker, Jr.

Mr. Thomas R. Gleason
(Vice-Chairman)

Buckingham:

Mr. E. Morgan Dunnavant
*Ms. Rebecca Carter

Mr. E. Morgan Dunnavant

Charlotte:

Mr. Gary Walker
*Mr. Haywood J. Hamlet

Mr. Gary Walker
(Secretary)

Lunenburg:

Mr. David Wingold
*Ms. Beverley Hawthorne

Mr. David Wingold
(Chairman)

Prince Edward:

Mr. C.R. "Bob" Timmons, Jr.
*Dr. Odessa H. Pride

Mr. C.R. "Bob" Timmons, Jr.
(Treasurer)

Non Members:

SVCC:

**Mr. Keith Harkins

**Mr. Keith Harkins

Longwood University:

**Ms. Sheri McGuire

**Ms. Sheri McGuire

NOTE: *Denotes Alternates

**Denotes Non-Voting Member Attending

STAFF

Ms. Mary Hickman, Executive Director
Ms. Melody Foster, Regional Planner
Mr. Andre' Gilliam, Community Development Planner
Mr. Todd Fortune, Community Development Planner

GUEST

Mary Sands – Drakes Branch Town Clerk
Clarence Hamlett – Drakes Branch Town Council Member
Becky Carter – Buckingham County Administrator
Linda Paige – Dillwyn Town Mayor
Taylor Harvie – Amelia County Administrator
Robyn Fowler – Kenbridge Town Manager
Norma Tuck – Charlotte County Finance Director
Beverly P. Hawthorne – Lunenburg County Community Development Director
Franklin Dodd – Phenix Town Mayor
Dale Jones – Hampden Sydney College, Vice-President for Strategy, Administration and Board Affairs

Purpose of Meeting: Ms. Hickman stated the purpose of the meeting was for the Commonwealth Regional Council to have discussions with current members and their associates towns and eligible non-members on the CRC moving forward with necessary steps to obtain Economic Development District Designation from the Economic Development Administration.

Presentation: Ms. Hickman provided a media presentation.

Highlights of the Presentation:

An overview of Planning District 14's past Economic Development District Designation (1970-2005) through the Piedmont Planning District Commission (PPDC) was provided.

The PPDC covered the following localities: Amelia, Buckingham, Charlotte, Lunenburg, Nottoway, Prince Edward, Blackstone, Crewe, Dillwyn, Farmville, Kenbridge, and Victoria. The former PPDC governing body consisted of 22 members, both elected and citizen representatives appointed by local member governments.

Ms. Hickman was hired as the Economic Development Planner for the PPDC, for which she was responsible for the Economic Development Administration program. The PPDC received planning grant funds for its efforts in providing planning assistance to member localities for the economic and community development initiatives which included: project development, grant writing, grant administration and technical assistance. During this time the PPDC did not charge for grant writing/technical assistance services as the EDA Grant provided funding for this assistance. The funding also was utilized to implement the Overall Economic Development Program (OEDP) and conduct committee meetings.

Some examples of past funded PPDC, EDA Projects included:

1987 – Prince Edward County Industrial Park, \$777,000 EDA Grant, \$333,000 Local Contribution
1987-Lunenburg-Victoria Industrial Plant Acquisition and Renovation, \$324,000 EDA Grant, \$108,000 Local Contribution
1990-Blackstone Industrial Park (Phase II), \$552,000 EDA Grant, \$552,000 Local Contribution
1994-Charlotte County Industrial Park, \$750,000 EDA Grant, \$314,000 Local Contribution
1998-Town of Farmville Culvert Replacement Project, \$274,000 EDA Grant, \$92,250 Local Contribution

Currently, in order to be eligible for EDD designation a region must either contain at least one geographic area that is subject to the economic distress criteria; is of sufficient size or population and contains sufficient resources to foster economic development on a scale involving more than a single geographic area; and has an EDA approved Comprehensive Economic Development Strategy (CEDS). An EDD must be organized as one of the following: public organization formed through an intergovernmental agreement providing for the joint exercise of local government powers; or public organization established under state-enabling legislation for the creation of multi-jurisdictional area-wide planning organizations; or a non-profit organization incorporated under the applicable non-profit statutes of the state in which it is incorporated.

There are key changes that have occurred in the EDD process. In December 2015, Federal Regulations relating to the Economic Development Administration, Economic District Designation (EDD) were amended. The amended regulations no longer requires that the EDD policy boards, which are the governing board, meet a membership threshold of a minimum of 35% to include one or more representatives from chambers of commerce, institutions of post-secondary education, workforce development groups or labor groups. In lieu of membership thresholds, EDA maintains the requirement that the governing body of the EDD must demonstrate they broadly represent the principal economic interest of the region including the private sector, public officials, community leaders, representatives of workforce development boards, institutions of higher education, minority and labor groups and private individuals. An EDD must demonstrate the capacity to implement the EDA-approved CEDS, which includes designating a staff to oversee EDA designation and program requirements. EDD's must provide access for persons who are not members to make their views known concerning ongoing and proposed EDD activities.

The benefits of being an EDD include the CRC receiving funding (\$70,000 Grant/\$70,000 Cash Match) to support the regional organization and its services to members relating to economic and community development planning initiatives. Also, the CRC and its members would be covered by an EDA-approved CEDS and eligible to apply for EDA Grant funding for applicable projects identified regionally.

Current EDA Funding Programs include:

- Public Works
- Economic Adjustment
- Partnership Planning
- Trade Adjustment Assistance
- University Centers
- Research and National Technical Assistance
- Local Technical Assistance

Examples of EDA funded projects in the surrounding current EDA EDD's were presented in hand-out attachments from West Piedmont Planning District Commission, Southside Planning District Commission and Crater Planning District Commission.

Status of Planning Districts in Virginia Economic Development District eligibility:

- 10 Planning Districts that are EDD Districts: Lenowisco, Cumberland Plateau, Mount Rogers, New River Valley, Central Shenandoah, West Piedmont, Southside, Northern Neck, Crater and Accomack-Northampton
- 5 Planning Districts that are CEDS Districts (not approved EDD as of yet): Roanoke Valley-Alleghany, Region 2000, Richmond Regional, Middle Peninsula and Hampton Roads
- 6 Planning Districts that are not CEDS or EDD's: Northern Shenandoah, Northern Virginia, Rappahannock-Rapidan, Thomas Jefferson, CRC, and George Washington

It was noted the CEDS process is a long term process. Planning Districts listed that have a completed CEDS but have not received approval from EDA have in some cases been working on this for 2 years or more.

The CRC recently inquired on eligibility of CRC's current governing board structure (elected officials only) for eligibility of an EDD due to representatives also having other private sector and community positions. CRC was notified this would be questionable because CRC representatives are appointed on the basis of being elected officials. It was also noted it was questionable if a 5 member governing body represented a regions population of 78,704. This then would require the CRC to change the structure and representation for the governing body to meet EDA requirements.

The current CRC has never undertaken the EDA Comprehensive Economic Development District Strategy (CEDS) process which leads to an EDA-approved CEDS.

EDA does provide organizations the opportunity to apply for funding to support the development of a CEDS (\$50,000-\$60,000) 1:1 match required. Consultant can be hired to complete CEDS.

EDA determines acceptance of CEDS. If EDA approves CEDS, the organization then can be invited to apply for an EDA Economic Development District designation.

Main points of Questions and Discussion by Participants:

- Current discussions of pursuing EDD designation are the direct result of the Dialogue Session input this past year with member localities.
- Funding from the CRC general fund could be utilized for EDA matching funds.
- The PPDC and the Virginia's Heartland dissolved to create the current CRC that would combine planning and marketing under one roof. In doing so, the CRC chose to give up the EDD designation. If the CRC chooses to pursue EDD designation, this would be an investment of the funds from the prior PPDC and Virginia's Heartland that would be put to good use.
- The CRC will need to review EDA regulations and identify categories needed to address EDA criteria for board representation then have localities seek representatives for appointment.
- Participating localities would be appointing representatives to the CRC based on guidelines determined by the CRC after reviewing EDA guidelines.
- Need to get former eligible CRC members back to assist in seeking EDD designation.

- Will seeking EDD designation bring back former eligible member localities/entities as active members?
- What will be the footprint of the boundaries for the EDD designation sought?
- Does the CRC, in seeking EDD designation, have to use the footprint boundary of PD14 or can it utilize boundary of current active CRC members?
- If a non-member wants to join CRC after EDD designation is received that does not include them, can the EDD be amended to include them later?
- Is the CRC eligible for EDD designation if it does not include non-member localities?
- Should the CRC have discussion with DHCD about non-member localities of the CRC being moved to another Planning District at the next planning district boundary adjustment review?
- Governing board of the CRC should not be too big. Trouble with obtaining a quorum.
- Discussions of CRC governing board being around 12 representatives to meet guidelines.
- Need to meet with Bob Gittler, Virginia EDA Representative, to discuss options of CRC boundary for EDD designation.
- Need to determine if CRC staff would conduct CEDS or if there is a need to hire a consultant.
- Will need to review CRC Bylaws to determine amendments needed to meet EDA criteria.

Discussion and Evaluation of Commonwealth Regional Council's Next Steps: It was determined the following items need to be discussed at the August 4th CRC meeting:

- Review EDA Regulations for governing board members and determine requirements needed to address this issue
- CRC Bylaws need to reflect EDA regulations for EDD designation
- Need to schedule a meeting face-to-face with Bob Gittler, Virginia EDA Representative to discuss EDD designation
- Determine if the PD14 physical boundary has to be adhered to in pursuing EDD designation
- Determine if the CRC Staff will complete CEDS or a Consultant will be needed

Other Business: Ms. Foster passed out a letter from VDOT to the CRC concerning an upcoming review of the CRC's Title VI Program in August. Ms. Foster stated she planned to have some documents ready for the August 4th CRC meeting for review and action.

Adjournment: The meeting adjourned at 10:45 a.m.

Mr. Gary Walker, Secretary

**Commonwealth Regional Council
1 Mill Street, Farmville, VA
July 7, 2016**

Welcome & Call to Order

The Chairman called the Meeting to order at 12:00 Noon at the Commonwealth Regional Council Office, 1 Mill Street, Suite 202, Farmville, Virginia.

Invocation

Mr. Walker gave the invocation.

ROLL CALL

MEMBERS

PRESENT

ABSENT

Amelia:

Mr. Thomas R. Gleason
*Mr. Ralph A. Whitaker, Jr.

Mr. Thomas R. Gleason
(Vice-Chairman)

Buckingham:

Mr. E. Morgan Dunnivant
*Ms. Rebecca Carter

Mr. E. Morgan Dunnivant

Charlotte:

Mr. Gary Walker
*Mr. Haywood J. Hamlet

Mr. Gary Walker
(Secretary)

Lunenburg:

Mr. David Wingold
*Ms. Beverley Hawthorne

Mr. David Wingold
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*Dr. Odessa H. Pride

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(Treasurer)

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**Mr. Keith Harkins

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**Ms. Sheri McGuire

**Ms. Sheri McGuire

NOTE: *Denotes Alternates
**Denotes Non-Voting Member Attending

STAFF

Ms. Mary Hickman, Executive Director
Ms. Melody Foster, Regional Planner
Mr. Andre' Gilliam, Community Development Planner
Mr. Todd Fortune, Community Development Planner

GUEST

There were none.

Approval of Minutes of June 2, 2016 Meeting

The minutes were approved by acclamation.

Treasurer's Report

June Financial Statements: The Treasurer stated he had reviewed the June Financial Statement as well as documentation provided for the checks when signing and all was in order. Mr. Timmons moved and Mr. Dunnavant seconded to approve the June Financial Statement as presented. Motion carried.

Report of Officers & Committees

Chairman's Report: The Chairman did not have a report.

Report on Chief Administrative Officers Meeting: Ms. Hickman stated a copy of the Agenda was provided for information. Ms. Hickman noted if any Council Representative would like more information on items listed, to please let her know.

Council Approval of Professional Movers to Move CRC Office Contents: Ms. Hickman stated at the June 2nd CRC meeting the Council directed her to get a quote from Reliable Moving for professional moving services for the office to relocate to the 2nd floor of the Mill Building and provide the information to Council through email for approval through a Conference Call. Ms. Hickman reported a copy of the CRC Teleconference Meeting Minutes of June 8th were included in the Council packet. All 5 Council Members were present by phone.. Ms. Hickman stated the Council provided approval and authorized \$2,600 for utilizing Reliable Moving to move the office content to Suite 202, on the 2nd floor of the Mill Building. Expenditures up to \$1,200 toward additional moving costs associated with the move were also approved. Ms. Hickman stated the total expense authorization for the move was \$3,800.

Scoping the Future – Discussion of Innovative/Regional Ideas: There was discussion that once an item listed has been addressed it would be removed from the listing.

Old Business**Staff Reports:**

Rescheduling of Economic Development Administration (EDA) Economic Development District (EDD) Designation Status (Council Representation) Work Session: Ms. Hickman stated at the June CRC meeting the Council requested that a meeting be held just prior to the July CRC

monthly meeting pertaining to EDA Economic Development District Designation. However, it came to the attention of the staff there was a scheduling conflict with the Virginia Growth Alliance Meeting being held the same day at 10:00 a.m. Ms. Hickman stated she had contacted the County Administrators, Town Manager/and or Clerks to help identify another possible date in July for consideration to ensure that the meeting could be held as quickly as possible. Ms. Hickman referred the Council Representatives to the Attached correspondence. Ms. Hickman noted based on responses received thus far, it appeared the best date for attendance is Friday, June 22, 2016. Ms. Hickman stated all of the localities indicated this date was acceptable except for receiving no response from Charlotte County, and the Towns of Phenix and Charlotte Court House. Ms. Hickman stated there could potentially be 25 people in attendance.

Discussion was held on suitable locations to hold the meeting.

It was the consensus of the Council Representatives to allow Ms. Hickman to pick the most suitable location to hold the meeting. The preference for the time of the meeting was 9:00 a.m.

Mr. Walker moved and Mr. Gleason seconded to invite all eligible PD14 non-member localities/entities to the meeting to discuss possible Economic Development District Designation. Motion carried.

Submission of State Homeland Security Program (SHSP) Grant, Regional Emergency Communications Tower Improvements to Alleviate Dead Zones: Ms. Foster stated the CRC submitted a State Homeland Security Program Grant for the Regional Emergency Communications Tower Improvements to Alleviate Dead Zones on June 20th. Ms. Foster stated the CRC was the Applicant for the Regional Grant that proposes to erect eight Emergency Communication Towers in a four county area. Two towers are proposed for Amelia, four in Charlotte, one in Lunenburg and one in Prince Edward Counties. MBC, partnering with the CRC on the Application, is donating five towers to the project. This grant will fund the purchase and erection of three towers and the erection of the five donated towers by MBC. The grant request is for \$1,296,856. The grant request includes \$50,000 for the CRC to administer the project if it is funded. Review of the Applications is occurring now with anticipated letters of award going out between August 8 – 12th.

There was discussion on the proposed regional project.

Update on CRC Regional Hazard Mitigation Plan Update: Mr. Fortune stated the Hazardous Identification and Risk Assessment portion of the Plan is almost complete. Mr. Fortune stated a meeting will be held on July 29th at 10:30 a.m. in the Mill Building Basement Conference Room for staff to present the results to stakeholders for review and comment. There will also be a brief discussion of public participation methods and the required update of mitigation actions for the Plan. The public is invited to the meeting and an advertisement will be placed in the newspaper. Once this is complete, CRC staff will begin working on the capability assessment and updating mitigation strategies. The Plan is on target to be completed by the end of the year.

Update on GO Virginia: Ms. Hickman stated there will be an update on the status of GO Virginia at the Virginia Association of Planning District Commission (VAPDC) Summer Conference at the end of July. Ms. Hickman stated she planned to attend only the day that this information will be shared. Ms. Hickman stated the GO Virginia legislation became effective July 1st. Based on information provided by VAPDC, GO Virginias Regions are being finalized. Ms. Hickman stated it was also noted that the GO Virginia State Board will not be in place before the VAPDC Conference. Ms. Hickman stated as reported

in June, a GO Virginia Working Committee has been formed to come up with a list of suggestions for the GO Virginia State Board and also suggestions for this region's GO Virginia Regional Council members. Virginia Growth Alliance (VGA) volunteers to the working committee include Vivian Giles (Cumberland), Jeff Reed (VGA), Charlotte Woolridge (Brunswick), Wade Bartlett (Prince Edward), Debra Crowder (Workforce Investment Board), three Planning District Representatives from the CRC, Southside and West Piedmont. Ms. Hickman stated the CRC appointed David Wingold, the CRC's Chairman at it's June Meeting. The group is still working on scheduling a meeting date.

Council Member Comments: No comments.

New Business

Staff Reports

Designation of FOIA Officer for CRC: Ms. Hickman stated effective July 1, 2016, House Bill 818 requires public bodies that are subject to the Freedom of Information Act (FOIA) to designate and publicly identify one or more FOIA officers whose responsibility is to serve as a point of contact for members of the public in requesting public records and to coordinate the public body's compliance with the provisions of FOIA. HB 818 also requires all FOIA officers to be trained at least annually by legal counsel or by the Virginia Freedom of Information Advisory Council. Ms. Hickman reported the CRC does fall under the provisions of HB 818 as well and will need to designate a FOIA Officer.

There was discussion on this matter.

Mr. Gleason moved and Mr. Timmons seconded to appoint Ms. Hickman as the Primary FOIA Officer and Ms. Foster as the Alternate FOIA Officer. Motion carried.

Announcement of HB2 Funded Projects in the Six Year Improvement Program (SYIP): Ms. Foster stated the Commonwealth Transportation Board at their June 14th meeting made the Final HB2 allocations. Ms. Foster stated the region did very well with all 7 projects in the Lynchburg District Grant Program being funded. Ms. Foster stated the CRC assisted Charlotte County in submitting the Crafton Gates Project. Ms. Foster stated in the Richmond District Grant Program only one project was submitted from the Region with the CRC assisting Lunenburg in applying for funding for the Route 675 Hardy Road Project. While this project did not receive HB2 funding, VDOT is working with Lunenburg to fund this Project through FHWA Highway Safety Improvement Funds.

There was discussion on when the projects that were allocated funds would begin construction. Ms. Foster stated she would ask VDOT for more information and provide this information to the Council Representatives.

Smart Scale (formerly HB2) Round 2 Application Cycle Opens: Ms. Foster stated the next round of VDOT Smart Scale, which were formerly known as HB2 Applications, will begin August 1st and close on September 30th. Ms. Foster stated she provided a copy of the Draft Policy Guide in the Council packet. Ms. Foster stated she was unable to attend the recent workshop due to a scheduling conflict, but Ms. Hickman attended in her absence. Ms. Foster stated the Dillwyn VDOT local Residency Administrators office should be contacting localities to discuss potential Smart Scale Projects for the upcoming Application round for projects in the Lynchburg VDOT District. Ms. Foster stated she has not determined yet if the Richmond District Administrators offices will also be contacting their localities.

Ms. Foster stated a Pre-Application is encouraged to be submitted by August 15th to guarantee VDOT technical assistance. Ms. Foster noted that last year the CRC staff offered to assist member counties with submitting one application each for the HB2 Program. Both Charlotte and Lunenburg Counties requested and received this assistance. Ms. Foster suggested this service could be offered again this year.

Mr. Timmons moved and Mr. Walker seconded for the CRC to offer to member localities the CRC's assistance in applying for one application each for the VDOT Smart Scale Program. Motion carried.

Announcement of VDOT Transportation Alternative Program (TAP) Grant Final Allocations:

Ms. Foster stated she had reported previously the Town of Charlotte Court House had tentatively received a reduced allocation for the Town's new Route 645 Sidewalk Project. However, after the Final Allocations were made at the June Commonwealth Transportation Board (CTB) meeting it was noted the Town received the full award of funding requested of \$251,856. The CRC assisted the Town in applying for funds and will be assisting with the administration of the project.

Buckingham County Request for Letter of Support: Ms. Hickman stated Buckingham County has requested a letter of support for the reissuance of the Virginia Water Protection (VWP) individual permit # 01-1282. Ms. Hickman stated information on the permit as well as a draft letter of support from the CRC were provided in the Council Representatives packet.

Mr. Dunnavant moved and Mr. Walker seconded for the CRC to provide a letter of support for the Buckingham VWP #01-1282. Motion carried.

CRC/SPDC/VGA to Host USDA Rural Development Roundtable Meeting: Ms. Hickman stated for the past couple of months Gail Moody, Southside Planning District Commission (SPDC), Jeff Reed, Virginia's Growth Alliance (VGA) and herself have been discussing with Anne Herring, Rural Development the idea of holding a Rural Development Roundtable for the CRC/SPDC regions which encompass the VGA region. Ms. Hickman stated Rural Development has held several Roundtable Meetings throughout the State but they have usually been for one region. Ms. Herring was very excited to be able to combine regions together at one meeting, especially after working with VGA on the Stronger Economies Together (SET) Process. Ms. Hickman stated this is an opportunity for local governments, community leaders, not-for-profits and other organizations within these areas to learn how they might partner with USDA Rural Development on community projects such as: broadband; community facility projects such as health care clinics, police and fire stations, community centers, schools and child care centers; energy improvements for small business and agricultural producers and Value added agricultural products; homeownership opportunities; startup or expansion of small businesses; and water sewer. Ms. Hickman stated they are tentatively planning to hold this event at the Southside Virginia Community College on August 24, 2016 from 9:00 – 12:00 Noon. Ms. Herring will be attending the July 26th Chief Administrative Officers (CAO) Meeting to discuss the details.

Council Member Comments: None

Commonwealth Intergovernmental Review Process (CIRP): Ms. Foster stated there were two local projects:

-Acquisition of Buckingham-Maxey Property-EIR for future use as an VDOT Area Headquarters Site

-Application for Synagro Central, LLC in Amelia County for the land application of biosolids and water plant residuals.

The listed CIRP's were given a Level One, No Comment.

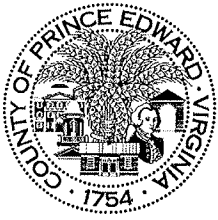
Other Business: Ms. Foster stated the next round for Rescue Squad Assistance Fund (RSAF) opens August 1st and will close on September 15th. Ms. Foster stated the Rescue Squads and Fire Departments as well as the Counties and Towns have been notified.

Mr. Timmons requested that the Rescue Squad and Fire Department in the Town of Pamplin to also be notified of the grant opportunities. Ms. Foster stated she would send this notice to them after obtaining contact information and would send upcoming announcements to them in the future. Mr. Timmons stated the Town of Pamplin needs assistance.

Council Member Comments: Mr. Gleason requested that Ms. Hickman provide more information on the discussions held at the Chief Administrative Officer's meeting. Ms. Hickman stated she would do so in the future.

Adjournment: The meeting adjourned at 1:05 p.m.

Mr. Gary Walker, Secretary



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: August 9, 2016
Item No.: 14
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports

Summary: Please see attachments.

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery
- d. Cannery – Commercial Operations
- e. Prince Edward County Extension
- f. Prince Edward County Public Schools
- g. Tourism

Recommendation:

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



Animal Control Monthly Report

"July 2016"

Dogs		Wildlife	
Surrendered	4	Handled	0
Picked Up	16	Euthanized	0
Claimed By Owner	5	Rabies Case	0
Adopted	1		
Died in Kennel	0	Livestock	
Euthanized	4	Returned to Owner	0
Transferred to SPCA	10	Died in Kennel	0
Dead on Arrival	0	Adopted	0
Escaped from Shelter	0	Fees Collected	\$0.00
Seized	0		
Fees Collected	\$150.00	Other Companion Animals	
		Returned to Owner	0
Cats			
Surrendered	8	Number of Calls to Shelter	119
Picked Up	1	Summons Issued	2
Claimed By Owner	0	Warrants Served	0
Adopted	0	Days in Court	2
Euthanized	3	Nuisance Dogs	3
Died in Kennel	0	Dangerous Dogs	0
Transferred to SPCA	6		
Dead on Arrival	0		
Fees Collected	\$0.00	Total Fees Collected	\$150.00

Bill the Town of Farmville
 1 cat housed (7 days each)
Total \$35.00

Mark Cronk, Animal Control Officer

BUILDING OFFICIAL

Permits Issued Report
7/01/2016 Through 7/31/2016

ADDITIONS	- Issued	1
	- Value	\$13,500.00
	- Permit Fees	\$192.00
	- 2.00% STATE TAX	\$3.84
	- Fees Collected	\$.00
DEMOLITIONS	- Issued	1
	- Value	\$5,000.00
	- Permit Fees	\$50.00
	- 2.00% STATE TAX	\$1.00
	- Fees Collected	\$.00
ELECTRICAL	- Issued	4
	- Value	\$1,800.00
	- Permit Fees	\$200.00
	- 2.00% STATE TAX	\$4.00
	- Fees Collected	\$.00
MECHANICAL	- Issued	2
	- Value	\$87,987.00
	- Permit Fees	\$150.00
	- 2.00% STATE TAX	\$3.00
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	1
	- Value	\$600.00
	- Permit Fees	\$50.00
	- 2.00% STATE TAX	\$1.00
	- Fees Collected	\$.00
PLUMBING	- Issued	2
	- Value	\$1,000.00
	- Permit Fees	\$100.00
	- 2.00% STATE TAX	\$2.00
	- Fees Collected	\$.00
REMODELING	- Issued	1
	- Value	\$45,000.00
	- Permit Fees	\$144.00
	- 2.00% STATE TAX	\$2.88
	- Fees Collected	\$.00
Total Permits - Issued		12
Total Permits - Value		\$154,887.00
Total Permits - Permit Fees		\$886.00
Total Permits - Sales Tax 2%		<u>\$ 17.72</u>
		\$ 903.72

INSPECTIONS FOR JULY 66

PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road
Farmville, Virginia 23901

Patty Gulick
Cannery Manager
434-223-8664
Home 434-392-4218

July 2016 Cannery Report

The cannery report for the hot month of July:

1614 (qts.)	@.48	=	\$774.72
508 (pts.)	@.40	=	\$203.20
6 Gallons	@1.25	=	\$7.50
48 Patrons usage	@1.00	=	\$48.00
30% out of County =			\$74.69
Non-processing fees =			\$10.00
6 LBS. Meat Cut	@.25	=	\$1.25
<hr/>			
Total			<u>\$1119.36</u>

P. Gulick

kef



Brian Serway
Project Director
(540) 797-9639

July 2016 Summary

In July, Virginia Food Works registered two BIG clients for the Cannery – our favorite local BBQ restaurant, *The Fishin’ Pig* and *Monticello!* The Fishin’ Pig will be producing all four of their famous sauces with us in September. Monticello will be utilizing our Cherry Jam and Pepper Jelly recipes to create their own twist using their freshly harvested cherries, peaches, herbs, and peppers; they will also be creating their own Tarragon Vinegar recipe with us. All products will be featured at the Monticello Heritage Harvest Festival in September.

July Revenue: \$193.00

Interested parties: 5

Clients: 2

Days Used for Commercial Activity: 4

Products Created:

- Bloody Mary Mix
- Mushroom Vinaigrette

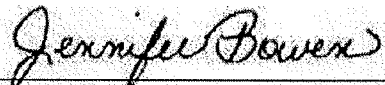
Other items to note:

- Virginia Food Works facilitated two tours of the Prince Edward Cannery & Commercial Kitchen to prospective clients
- Met with representatives of the FDA as they inspected the cannery’s commercial production services. Virginia Food Works passed handily.
- As of July 1st, co-packing services (full service processing for farmers) will be completed by Virginia Food Works’ staff and not Homegrown Virginia as in previous years. Virginia Food Works will also continue to assist farmers and food entrepreneurs to rent the kitchen hourly.

-

July 22, 2016

TO: County Administration and Board of Supervisors

FR: 

Jennifer R. Bowen, Extension Agent, 4-H Youth Development and Unit Coordinator

RE: Second Quarterly Report – VCE Prince Edward County Office

The following are brief updates on Virginia Cooperative Extension programs for the second quarter of 2016. If you would like more detailed information, please do not hesitate to contact the office.

Administrative Update:

- Amanda Elgin, a recent Longwood University graduate, was hired through VCE's summer intern program. She will work a total of 400 hours over the summer to support local extension programs, primarily 4-H programs. Amanda had previously volunteered with local 4-H after school programs and was our intern last summer.

4-H Program Updates – Jennifer Bowen, Sr. Extension Agent, 4-H Youth Development:

- All 7th, and 8th grade students from PECMS participated in **Natural Resource Education programming** at Holiday Lake 4-H Center throughout the spring. I taught classes in forestry and aquatic ecology. These programs were funded through a grant from the Walter Payne Foundation.
- Four 4th grade classes and one 6th grade class participated in the **4-H Embryology** program, hatching chicks in the classroom.
- The first class of the **Prince Edward 4-H Innovative Leadership Academy** graduated in April. Nine high school students participated in the program. In addition to classroom time spent on leadership, communication, and teamwork skills, students also attended a Board of Supervisors meeting and School Board meeting. They conducted a SWOT analysis for the community from a youth perspective and then worked in teams to develop presentations on how a hypothetical \$250,000 could best be used to address youth issues.
- Prince Edward 4-H took 4 teams to the **Central District Food Challenge** competition. During this contest, teams must work together to make a dish from a given set of

Invent the Future

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 Virginia
Cooperative
Extension

www.ext.vt.edu

ingredients. They must then present the dish, along with facts about its nutritional value, and a cost analysis to a team of judges.

- I again served as co-chair of **Central District Contests**. There were 170 entries in Public Speaking, Presentations, Science Fair, and Photography from 16 counties and cities. Of these entries, 28 were from Prince Edward County.
- **The Riding Star 4-H Horse and Pony Club** hosted the Central District 4-H Qualifying Show at GLC. The **Prince Edward 4-H Shooting Education Club** received another grant from the Friends of the NRA to expand its archery component and to supply the shotgun class at Junior 4-H Camp with skeet and ammunition.
- FCS Agent Caitlin Miller and I offered a **Beginner Sewing day camp** in June with 10 participants. Each participant learned the parts and functions of several different types of machines. Each demonstrated basic piecing and quilting skills while making a checkerboard to take home.
- Nine youth, three teen leaders, and one adult volunteer participated in **Cloverbud Camp** at Holiday Lake 4-H Center. This is an overnight camping program for youth ages 5 – 8.
- **Junior 4-H Camp** was held in late June with the following participants from Prince Edward County: 84 campers and CITs, 30 teens, and 20 adult leaders. Extensive teen and adult leader training was conducted prior to camp.
- I successfully renewed the Department of Social Services **Promoting Safe and Stable Families Grant**, providing \$18,000 in funding for VCE programs, Crossroads Prevention Services, a community feeding program run by Ricky and Shirby Scott-Brown, and DSS programs for youth receiving time-limited reunification services.



FCS Updates – Caitlin Miller, Extension Agent, FCS

- In partnership with the **Piedmont Community Health Coalition**, I led the development and implementation of *Spring into Health: Just Outside Your Door*, a program designed to encourage community members to participate in healthy eating and active living resources available in Prince Edward County and Buckingham County. Twenty-six community members, including four Longwood University students, participated in *Spring into Health*.
- I participated in the *Earth Day Celebration* at the **Farmville Community Marketplace** to promote the **FACES Grow-A-Row** program and VCE activities.

- I presented “Attracting Beneficial Insects” to 12 participants during the Master Gardener **Lunch & Learn** program in May.
- I represented VCE at the 2nd Annual **4-VA Sustainable Agriculture Summit** held at Morven Farm in Charlottesville.
- I finalized the design for the 2016 **Heart of Virginia Buy Fresh Buy Local Food Guide** in May. The organization received sponsorships from 6 businesses including Centra, Farm Credit, Benchmark Community Bank, Sentara, Community Memorial Hospital, and The Bank of Charlotte County. Fifteen thousand copies of the 2016 Food Guide were printed and are now being distributed.
- A tour of the **Prince Edward County Cannery** was provided to the Virginia SARE (Sustainable Agriculture Research and Education) Advisory Committee.
- In coordination with Pauline Stokes, a cooking demonstration was conducted at the **Farmville Community Marketplace** in June to encourage SNAP recipients to buy fresh produce at the farmers market.
- **Sewing Club** participants continued working on their individual projects throughout April and May. Each participant completed three projects throughout the 7 month-long program.
- FCS and 4-H hosted a **sewing day camp** in June, during which the participants learned how to make a game board for checkers using quilting techniques.
- I conducted research and wrote a 65-page report entitled, “**Fields to FACES: Growing a Gleaning Network for Farmville Area Community Emergency Services**” for my final capstone project. In May, I graduated from Green Mountain College with a M.S. degree in Sustainable Food Systems.

ANR Updates – Katy Overby, Extension Agent, ANR

- During the month of April, the **5th Grade and 3rd Grade Agriculture Days** was conducted at the Southern Piedmont Agricultural Research and Extension Center (SPAREC) for six different counties. For three days I, along with Caitlin Miller, P.E. Local Foods Agent, and Laura Siegle, Amelia ANR Agent, helped the 5th graders make a model animal cell while teaching them about the parts of the cell and their functions. For two more days I, along with Dillon Robinson, Lunenburg 4-H Agent, taught 3rd graders about sheep as the animal and how they are beneficial in the agricultural and industrial world. The children were able to pet sheep and see different by-products of sheep such as yarn and beauty products.
- I, along with Caitlin Miller, conducted the second, third, and fourth of our **Grow Your Own Sustainable Vegetable Gardening Series** discussing direct seeding, planting, integrated pest management, attracting beneficial insects, scouting in the garden, weed control, mulching, square foot gardening, companion planting, succession planting, trellising, moisture management and many vegetables that are growing at this time of the year.
- On April 19th, Caitlin Miller, Pauline Stokes, FCS SNAP-Ed Agent, and I were privileged to be invited to speak to faculty and staff at **Longwood University** on “Healthy Eating” and “Vegetable Gardening”. We were well appreciated, had a great turnout, and look forward to speaking again for them on similar topics.

- I was in charge of making an **Invasive Species Test for the Area V Envirothon Competition** at Holiday Lake 4-H Center. I attended Envirothon on April 21 and graded/judged the tests in collaboration with the Piedmont Soil and Water Conservation District.
- I was invited to speak at the **Goochland-Powhatan Master Gardener's Annual Springfest** on "Choosing the Right Plant According to Site Conditions". This event has from 400 to 600 participants each year.
- I have started excepting applications for three grants that are part of the **Tobacco Region Revitalization Commission Programs**.
 - Southside Virginia Pasture Infrastructure Program
 - Southside Berry Grant
 - Central Virginia Producer Support Grant Program

Please contact me with any questions you have regarding these grants.

- I attended the annual **Heart of Virginia Master Gardeners Association Plant Sale** in May. This is not just a plant sale, but also an opportunity to learn about different aspects of gardening that are presented on throughout the day.
- I spoke with a **garden club** out of Amelia County on pollination in the garden.
- I attended the **Virginia Extension Service Association Annual Conference** at Virginia State University to learn of happenings in the state as well as within our program associations.
- In June, I, along with a few other ANR Agents assisted in a **STEM Education Workshop** with SPAREC for children in the community.
- Also in June, there was a **Virginia Sports Turf Managers Association Pesticide Recertification and Field Day** at Longwood University. I helped teach some of the recertification topics and also attended the field day the following day.
- We had our **Registered Technician Training Class** at SPAREC in late June, where I helped teach a few of the recertification topics. There were multiple applicators present from Prince Edward County to receive their Registered Technician Pesticide Certification.
- I helped Jennifer Bowen- 4-H Agent, and Caitlin Miller, Local Foods Agent, with sewing class and cake decorating class at **Junior 4-H Camp** at Lake 4-H Center in late June as well.
- I have been privileged to share an intern with Cumberland County, due to the fact that they have not had an ANR Extension Agent. Jody Jeffries has gotten a well-rounded idea of what extension is all about this summer by helping during some of her internship.
- Much of my time as been devoted to answering field and homeowner questions coming into the office as well as maintaining the **Demonstration Garden** at the extension office.



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SNAP-Ed Updates – Pauline Stokes, Extension Agent, FCS SNAP-Ed

- Attended the **Community, Local and Regional Food Systems (CLRFS) Forum**, hosted by Virginia Cooperative Extension on March 29, 2016. I co-presented a PowerPoint on “Impact of Food Demonstrations at local Farmers Markets and Food Pantries. “
- Attended 4-H **STEP UP – Youth in Action Leadership and Communication Seminar**, chaperoning six youth from my community.
- Met with Catherine Fleischman and Linda Eanes, to work toward the **Center for Rural Culture being able to accept SNAP** to expand the market for the producers. Currently, EBT (SNAP) cards are not allowed to be used for on line purchases. There is growing interest in increasing access to healthy, locally grown foods. We want to make this opportunity available to everyone including people who are receiving SNAP benefits. We are partnering with Center for Rural Culture, Local Roots Food Co-op (CSA). The delivery site and the meeting place will be at the Cumberland County Extension Office in Cumberland VA. Cumberland is known as a food desert and has no place to buy fresh, local grown fruits and vegetables.
- Attended the **Cancer Mini-Symposium** in Lynchburg for all Extension Agents and staff from the Central District.
- Presented a short presentation to **Diabetic Prevention Class** being held monthly at the Prince Edward Office on “Weighing and Measuring Foods”.
- Attended the **National Health Conference** at Hotel Roanoke and Conference Center, Roanoke VA.
- Attended **Nottoway County Resource Council** meeting.
- Met with FCS, SNAP-Ed Agent in Brunswick County to deliver resources to **Mecklenburg County Public Schools**. Mecklenburg is one of 15 targeted school divisions the Virginia Department of Health identified as a priority for wellness interventions, including creating supportive nutrition environments and improving physical education and physical activity.
- Presented a PowerPoint to the **Longwood Office of Human Service** on Healthy Eating
- Attended **Virginia Association of Family and Consumer Sciences and Virginia Extension Association of Family and Consumer Sciences 2016 Annual Meeting** April 21st in Charlottesville VA.
- WebEx “JUST say Yes” training. The **Just Say Yes to Fruits and Vegetables Program (JSY)** encourages persons who receive food stamps to eat more fruits and vegetables by offering nutrition workshops, cooking demonstrations and other educational activities at food pantries, shelters, farmers' markets, and other community settings.
- Participated in the **Piedmont Community Health Coalition, “Spring into Health”** event. One of the places to visit was the Community Garden on Virginia Street. A healthy lifestyle begins with eating nutritious foods and physical activity. The Piedmont Community Health Coalition invited everyone to discover healthy eating and active living in their neighborhood.
- Participated in the YMCA's annual **Healthy Kids Day**. Healthy Kids Day is a national YMCA event and is the nation's largest health day for children. This event is hosted by nearly fourteen hundred YMCA's and reaches more than 1.2 million children and parents. Handed out information and discussed nutrition, and activities for children. Also discussed with

parents what we offer to the community and how new help in ensuring kids stay healthy in mind, body and spirit.

- Participated in **United Way of Central Virginia** monthly focus group meeting.
- Met with Bryan Harrington, Assistant Store Manager Area 3 Lowe's of Farmville, VA. Discussion on offering assistance to help with the Community Garden through their **Lowe's Heroes** program. This program gives their store a budget of \$2,500 for materials at their store's cost and allows their associates the opportunity to volunteer to help drive their purpose and value in their communities.
- Met with P.J. Flippen and Mrs. Pattie Cooper-Jones at Parkview Gardens Apartment. Mr. Flippen is an outreach specialist seeking to **enhance children's mental health services** in the Prince Edward and surrounding community. Virginia Family Services offers intensive in-home services for youth ages 5-18 years. Additionally, the company offers mental health skills building services for individuals who are 18 years or older and need assistance to improve their daily living skills and enhance their overall functionality in the community.
- Attended **VESA Annual Conference** held at Virginia State University's Douglas Wilder Building. Received the 2015 Program Excellence Award State and Central District Winner presented to the Eat Smart Move More at the Farmers Market Team Award.
- Met with Leonard Githinji, Ph.D., Assistant Professor and Extension Specialist Sustainable and Urban Agriculture Virginia State University. Collaboration with the **Community Garden**. Brought plants for the Garden and help build a compost bin.
- Met with the Nottoway Extension Staff, Planning meeting for the **ESMM Farmers Markets event** promoting their SNAP EBT Program.
- Attended the FCS quarterly meeting at the Chatham Extension Office.
- Met with Austin Grappe, Outreach and Development Manager of **Piedmont Senior Resources**.
- Health Champion WebEx, VCE 80% by 2018. The theme is "Get Moving to Reduce Colorectal Cancer Risk". I am the **Health Champion coordinator** for Central District.
- Participant in **Health Fair** at Hooper Park in Crewe VA.
- Each year **Family Preservation** has a summer program at Prince Edward Elementary. A FNP Extension volunteer and I are currently working with them teaching nutrition education to about 20 students
- **Trained staff at Picket Park on two nutrition curriculum; LEAP and "Choose Health: Food, Fun, and Fitness.**
- Met with Mrs. Scott-Brown. Discussion on nutrition program resources and collaboration With the VADSS **Promoting Safe and Stable Families** grant.
- Attended the Family Nutrition Program Conference in Richmond and received the **Outstanding Performance in Community Outreach Award.**
- The ESMM Farmers Market initiative aims to provide all shoppers with access to fresh, local, nutritious food. Programs are planned throughout the state to promote their SNAP EBT program. Caitlin Miller and I have planned and participated in programs at the **Farmville Farmers Markets.**

- Participated in the interview process for the SNAP Healthy Food Retail Coordinator Position in Lynchburg City.



Prince Edward County Public Schools
 35 Eagle Drive
 Farmville, Virginia 23901

2016-2017
Comparative Receipts and Expenditures
Food Service Department
Year to Date

Month of July 2016

Receipts:	Fiscal 2016				Fiscal 2017			
	Budgeted	Rec. YTD	Percent		Budgeted	Rec. YTD	Percent	Diff.
State School Food	20,452	0	0.00		20,452	0	0.00	0.00
Fresh Fruit & Vegetable	60,000	0	0.00		60,000	0	0.00	0.00
Total State	80,452	0	0.00		80,452	0	0.00	0.00
Federal Reimbursement	766,651	11,507	1.50		766,651	0	0.00	-1.50
sh Book - Local	241,324	1,317	0.55		241,324	1,706	0.71	0.16
Total Revenue	\$1,088,427	\$12,824	1.18		\$1,088,427	\$1,706	0.16	-1.02
Expenditures:	Budgeted	Expended YTD	Percent		Budgeted	Expended YTD	Percent	Diff.
Salary	369,496	7,206	1.95		349,353	6,974	2.00	0.05
Fringe Benefits	174,553	1,313	0.75		162,056	1,328	0.82	0.07
Purchased Services	59,997	264	0.44		66,766	0	0.00	-0.44
Refunds	112	9	8.08		112	0	0.00	-8.08
Travel	2,500	0	0.00		2,500	0	0.00	0.00
Materials & Supplies	25,000	0	0.00		25,000	0	0.00	0.00
Food Supplies	420,000	89	0.02		440,000	0	0.00	-0.02
Repairs & Maintenance	6,769	0	0.00		12,640	0	0.00	0.00
Furniture/Equipment	30,000	0	0.00		30,000	0	0.00	0.00
Total Expenditures	\$1,088,427	\$8,882	0.82		\$1,088,427	\$8,302	0.76	-0.05

Prince Edward County Public Schools
2016-2017
Comparative Receipts and Expenditures
Year to Date

Month of July 2016

Receipts:	Fiscal 2016			Fiscal 2017			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
Sales Tax	2,856,772	231,844	8.12	2,966,126	223,760	7.54	-0.57
Basic Aid	5,965,221	476,675	7.99	6,042,245	473,177	7.83	-0.16
Other State	4,998,282	224,373	4.49	5,116,926	234,144	4.58	0.09
Total State	13,820,275	932,892	6.75	14,125,297	931,080	6.59	-0.16
Federal Funds	1,784,679	266,392	14.93	2,029,416	0	0.00	-14.93
Local Funds	8,317,182	0	0.00	8,317,182	0	0.00	0.00
Cash Book	415,290	123,039	29.63	415,290	177,255	42.68	13.06
Total Revenue	\$24,337,426	\$1,322,323	5.43	\$24,887,185	\$1,108,336	4.45	-0.98
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Instruction	17,316,356	217,444	1.26	17,982,676	253,748	1.41	0.16
Administration	1,519,865	81,598	5.37	1,517,144	76,633	5.05	-0.32
Transportation	2,039,627	36,961	1.81	1,882,742	34,811	1.85	0.04
Maintenance	1,814,303	88,326	4.87	1,669,023	141,866	8.50	3.63
Facilities	150,000	0	0.00	150,000	0	0.00	0.00
Debt Service	458,763	320,334	69.83	599,330	467,950	78.08	8.25
Technology	1,038,512	31,551	3.04	1,086,270	31,855	2.93	-0.11
Total Expenditures	\$24,337,426	\$776,214	3.19	\$24,887,185	\$1,006,862	4.05	0.86

Saved as July 16-17 Expense Compare

Prince Edward County Public Schools
2016-2017
Food Service Department
Summary Financial Report
July 31, 2016

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ -	\$ -	\$ 12,605	\$ 12,605	0.00
Fresh Fruit & Vegetable	\$ -	\$ -	\$ 60,000	\$ 60,000	0.00
Total State Funds	\$ -	\$ -	\$ 72,605	\$ 72,605	0.00
Federal Reimbursement	\$ -	\$ -	\$ 774,498	\$ 774,498	0.00
Cash Book - Local	\$ 1,706	\$ 1,706	\$ 241,324	\$ 239,618	0.71
Total Revenues	\$ 1,706	\$ 1,706	\$ 1,088,427	\$ 1,086,721	0.16

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 6,974	\$ 6,974	\$ -	\$ 349,353	\$ 342,379	2.00
Fringe Benefits	\$ 1,328	\$ 1,328	\$ -	\$ 162,056	\$ 160,728	0.82
Purchased Services	\$ -	\$ -	\$ -	\$ 66,766	\$ 66,766	0.00
Refunds	\$ -	\$ -	\$ -	\$ 112	\$ 112	0.00
Travel	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	0.00
Materials & Supplies	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	0.00
Food Supplies	\$ -	\$ -	\$ -	\$ 440,000	\$ 440,000	0.00
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ 12,640	\$ 12,640	0.00
Furniture/Equipment	\$ -	\$ -	\$ 54,872	\$ 30,000	\$ (24,872)	182.91
Total Expenditures	\$ 8,302	\$ 8,302	\$ 54,872	\$ 1,088,427	\$ 1,025,253	5.80

Prince Edward County Public Schools
Summary Financial Report
July 2016

<u>Revenues</u>	Current Month	Year to Date	Budget	Variance Actual Under (Over) Budget	YTD as a Percent of Budget
From the State:					
State Sales Tax	\$ 223,760	\$ 223,760	\$ 2,966,126	\$ 2,742,366	7.54
Basic School Aid	\$ 473,177	\$ 473,177	\$ 6,042,245	\$ 5,569,068	7.83
All Other	\$ 234,144	\$ 234,144	\$ 5,116,926	\$ 4,882,782	4.58
Total State	\$ 931,080	\$ 931,080	\$ 14,125,297	\$ 13,194,217	6.59
From the Federal Gov't.	\$ -	\$ -	\$ 2,029,416	\$ 2,029,416	0.00
General Fund (County)	\$ -	\$ -	\$ 8,317,182	\$ 8,317,182	0.00
Cash Book -Local	\$ 177,255	\$ 177,255	\$ 415,290	\$ 238,035	42.68
total Revenues	\$ 1,108,336	\$ 1,108,336	\$ 24,887,185	\$ 23,778,849	4.45

<u>Expenditures</u>	Current Month	Year to Date	Outstanding Encumbrances	Budget	Expended & Encumbered (Over) Under Budget	Expen. & Encumbrance as a % of Budget
1000-Instruction	\$ 253,748	\$ 253,748	\$ 173,658	\$ 17,982,676	\$ 17,555,271	2.38
2000-Admin.,Health/Atten.	\$ 76,633	\$ 76,633	\$ 206,268	\$ 1,517,144	\$ 1,234,243	18.65
3000-Transportation	\$ 34,811	\$ 34,811	\$ 15,261	\$ 1,882,742	\$ 1,832,671	2.66
4000-Operation/Maintenance	\$ 141,866	\$ 141,866	\$ 38,193	\$ 1,669,023	\$ 1,488,965	10.79
6000-Facilities	\$ -	\$ -	\$ 16,080	\$ 150,000	\$ 133,920	10.72
7000 - Debt. Service	\$ 467,950	\$ 467,950	\$ 128,194	\$ 599,330	\$ 3,187	99.47
8000 - Technology	\$ 31,855	\$ 31,855	\$ 32,158	\$ 1,086,270	\$ 1,022,257	5.89
Total Expenditures	\$ 1,006,862	\$ 1,006,862	\$ 609,811	\$ 24,887,185	\$ 23,270,512	6.50

Saved as July 16-17 summary financial report

Tourism & Visitor Center Monthly Report for July 2016

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:						
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:	
YTD 2016	1,768	337	32	2,137	305.3	Total / 7 Months
2015	4,120	610	166	4,896	408.0	Total / ALL of 2015
Requests for Information:						
Stacked Arms Pins: This Month: 125 YTD: 898	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Tablet/Cell Web Hits	Virginia's Retreat Passport Program: Passports redeemed this month: 3 Passports redeemed YTD: 131
July 2016	69	150	20	355	2048	Monthly Totals:
July 2015	80	160	14	604	1714	2,642
% Difference	-13.75%	-6.25%	42.86%	-41.23%	19.49%	2,572
						2.72%
TOTAL YTD						
2016 YTD	630	978	94	2,137	13,882	Total YTD Inquiries: 17,721
2015 YTD	589	1,745	194	3,556	5,097	11,181
% Difference	6.96%	-43.95%	-51.55%	-39.90%	172.36%	58.49%

Report to August Board of Supervisors:

- We have noticed a substantial increase in visitors stating they are returning to High Bridge, but now they come to the Visitor Center seeking to learn more about our other amenities. This is good all around as repeat business is the best business. From conversations we are having with these visitors, we are learning that they are seeing the Farmville area growing and they like what they see.
- Fulfillment requests are on the increase. Fulfillments are when conferences, family reunions, weddings, or other large gatherings request trade show like bags of information for all of their guests or attendees. We completed 7 different requests for a total of 178 opportunities to showcase the amenities in Prince Edward.
- The Stacked Arms Pin program through The Best Part of the Civil War ... The End, has ended. We only wanted to track visitation through the end of the Sesquicentennial, but when we had pins left over, we decided to continue the tracking until we ran out of pins. That occurred in July.
- Virginia's Retreat votes on whether to accept any of the bids submitted for rebranding and repositioning of the organization. An RFP seeking legal counsel is also being finalized. Once we have accepted counsel, we can begin the process of obtaining non-profit status.

