

MISSION STATEMENT

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."



**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS
April 11, 2017**

A G E N D A

5:30 p.m.	BUDGET WORK SESSION.	
7:00 p.m.	1. Chairman Jones will call to order the <u>April</u> meeting of the Board of Supervisors.	1
	2. Invocation	1
	3. Pledge of Allegiance	1
	4. Conflict of Interest Disclosures	3
	5. <u>PUBLIC PARTICIPATION:</u> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	5
	6. Board of Supervisors Comments	7
	7. <u>Consent Agenda:</u>	
	a. Treasurer's Report: February 2017	9
	b. Approval of Minutes	13
	c. Review of Accounts & Claims	59
	d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.	89
	e. Appropriations: Fire Programs Aid-To-Locality Funds	91
	8. Highway Matters	93
	9. <u>PUBLIC HEARING: Special Use Permit Application (Angela Whittaker/Full Circle Education Center, Inc.)</u> – <i>The Board will receive citizen input prior to considering the request for a Special Use Permit to operate a Private Education Facility, located at 1751 Lockett Road, Rice, VA (Jamestown Presbyterian Church) on property identified as Tax Map # 027-A-8. This is an A1, Agricultural Conservation District.</i>	95
	10. <u>PUBLIC HEARING: Special Use Permit Application (The Bridge Church)</u> – <i>The Board will receive citizen input prior to considering the request for a Special Use Permit to operate a Day Care Center located at 45 Simpson Road, Prospect, VA, on property identified as Tax Map # 021-A-10C. This is an A1, Agricultural Conservation District.</i>	107
	11. Board of Supervisor Member Appointments	121
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	13. <u>County Administrator's Report:</u>	
	a. Central Virginia Regional Library	137
	14. <u>Committee Reports:</u>	
	a. Properties & Community Development Committee	157
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	a. VACo Quarterly Report of Activities	168
	b. VDHCD Letter, RE: Project HOMES	171
	c. Commonwealth Regional Council, Monthly Meeting Agenda and Minutes	175
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	f. Tourism	200

(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, April 11, 2017.)



**County of Prince Edward
Board of Supervisors
Agenda Summary**

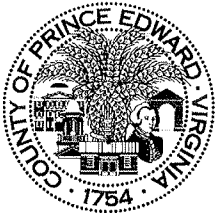
Meeting Date: April 11, 2017
Item No.: 1, 2, 3
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call To Order, Invocation, Pledge of Allegiance

Summary: Chairman Jones will call to order the **April** meeting of the Prince Edward Board of Supervisors, ask for an invocation, and lead the Pledge of Allegiance.

Attachments:

Recommendation:

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 11, 2017
Item No.: 4
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Conflict of Interest Act Disclosures

Summary: The Chairman will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

Attachments: Conflict of Interest Disclosure

Recommendation:

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



STATEMENT OF DISCLOSURE

DECLARATION OF INTEREST

1. Transaction Under Discussion/Consideration: _____

2. Nature of Public Official's Personal Interest Affected by the Transaction: _____

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: _____

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes _____ No _____

Signature: _____ Date: _____

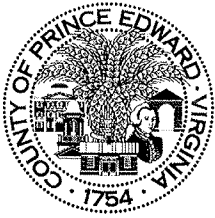
DECLARATION OF ACCURACY

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: _____ Date: _____

Print Name _____

Address _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 11, 017
Item No.: 5
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

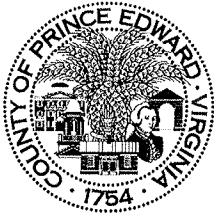
Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 1, 2017
Item No.: 6
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments: Protocol for Board of Supervisors Comments

Recommendation: None.

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



Mission Statement of the Board of Supervisors of the County of Prince Edward

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during "Public Participation," if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen's concerns on matters of public interest.
- "Board of Supervisors Comments" is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member's comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009
Re-Adopted: January 10, 2012



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 11, 2017
Item No.: 7-a
Department: Treasurer
Staff Contact: Donna Nunnally
Issue: Treasurer's Report

Summary: The Treasurer's Report is attached.

Attachments: February 2017 Treasurer's Report

Recommendation: Approval

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

Prince Edward Board of Supervisors Treasurer's Report - February 2017

Name of Bank	Bank Balance		Available Balance
Benchmark Pooled Fund Account	\$ 11,862,298.41		\$ 11,862,298.11
Wells Fargo Social Services	\$ 14,924.63		\$ 14,924.63
Benchmark School Fund	\$ 1,454,237.83		\$ 1,454,237.83
Benchmark Food Service	\$ 259,221.19		\$ 259,221.19
TOTAL			\$ 13,590,681.76
Certificate of Deposits			
Benchmark			\$ 357,397.98
Citizens Bank Recreation			\$ 16,518.43
Farmers Bank			\$ 434,112.82
TOTAL			\$ 808,029.23
GRAND TOTAL			\$ 14,398,710.99

Prince Edward Board of Supervisors Treasurer's Report - February 2016

Name of Bank	Bank Balance		Available Balance
Benchmark Pooled Fund Account	\$ 12,185,363.21		\$ 12,185,363.21
Wells Fargo Social Services	\$ 50,331.54		\$ 50,331.54
Bank of America School Fund	\$ 92,427.31		\$ 92,427.31
Bank of America Food Service	\$ 4,425.06		\$ 4,425.06
Benchmark School Fund	\$ 1,018,915.49		\$ 1,018,915.49
Benchmark Food Service	\$ 380,231.88		\$ 380,231.88
TOTAL			\$ 13,731,694.49
Certificate of Deposits			
Benchmark			\$ 355,422.52
Citizens Bank Recreation			\$ 16,518.43
Farmers Bank			\$ 432,521.32
TOTAL			\$ 804,462.27
GRAND TOTAL			\$ 14,536,156.76



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 11, 2017
Item No.: 7-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Approval of Minutes

Summary: Attached are draft minutes for the Board's review and approval.

Attachments: March 7, 2017 Draft Meeting Minutes
March 14, 2017 Draft Meeting Minutes
March 16, 2017 Draft Meeting Minutes
March 28, 2017 Draft Meeting Minutes
March 30, 2017 Draft Meeting Minutes

Recommendation: Approval.

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

March 7, 2017

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 7th day of March, 2017; at 5:30 p.m., there were present:

Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Absent: Pattie Cooper-Jones

Also present: Wade Bartlett, County Administrator.

Chairman Jones called the special meeting to order for a budget work session and to hear the FY18 Donation Requests.

In Re: FY 18 Donation Requests

Chairman Jones led a review of the donation requests:

AGENCY / ORGANIZATION	REQUESTED	AMOUNT PROPOSED IN WORK SESSION
STEPS, Inc.	20,000	
Virginia Legal Aid	1,248	
PE-FA Youth Association	25,000	
Habitat for Humanity	3,200	
Madeline's House	7,500	
Downtown Farmville	10,000	
SCOPE / Meals on Wheels	5,000	
Piedmont Area Transit	10,000	
Special Olympics Area 12	1,000	
Piedmont Senior Resources	6,328	
Heart of Virginia Free Clinic	7,000	
Virso Recreation & Community Center	2,500	
Southside Virginia Family YMCA	50,000	
Farmville Chamber of Commerce	2,500	

Tri-County Life Learners	3,000
Jolly Glee Senior Citizens	1,800
FACES	4,500
Heart of Virginia Festival	2,000
Southside Center for Violence Prevention	7,500
Longwood Center for Visual Arts	2,000
Longwood Small Business Development Center	7,500
Moton Museum	20,000

Following the presentations by several organizations, Mr. Bartlett stated the Policy for Funding Non-County Agencies and Organizations is included in the packet.

In Re: Extension Office

Mr. Bartlett stated the Extension Office staff would like to hire an intern to work mid-May through mid-August. He said due to other vacancies they have in staffing, their budget has over \$11,000 and an intern would cost approximately \$2,600; he said half of the funding would be from FY17 and half from FY18. Mr. Bartlett added the Extension Office has hired a full staff and all funds will be expended next year. The Extension Office is requesting an increase of \$1,300. The intern would assist Prince Edward County citizens with the community gardens, healthy menus, and various other events.

Following some discussion, the Board agreed to have a determination in April to allow discussion of the budget.

On motion of Supervisor Gray, seconded by Supervisor Timmons, and adopted by the following vote:

Aye:	Calvin L. Gray	Nay:	None
	Robert M. Jones		
	Odessa H. Pride		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		
Absent:	Pattie Cooper-Jones		

the meeting was adjourned at 6:58 p.m.

March 14, 2017

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 14th day of March, 2017; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Jim Ennis, County Attorney.

Chairman Jones called the March meeting to order. Supervisor Pride offered the invocation and led the Pledge of Allegiance.

Chairman Jones welcomed Professor Clark and her class from Longwood University.

Professor Clark thanked the Board and stated the class is learning about the development of policy.

In Re: Conflict of Interest Disclosure

(None)

In Re: Public Participation

(None)

In Re: Board of Supervisors Comments

Supervisor Gray welcomed all in attendance and expressed his condolences to Supervisor Cooper-Jones.

Supervisor Pride asked all in attendance to continue to come to the meetings.

Supervisor Timmons thanked all for attending.

Chairman Jones welcomed everyone in attendance.

Supervisor Cooper-Jones stated she looked forward to working together to get issues resolved.

Supervisor Townsend thanked all for their attendance.

Supervisor Wilck stated Prince Edward County High School is selling tickets for \$20 for eight pizzas at Papa John's and Pizza Hut and other coupons for freebies and most of the restaurants in town.

Supervisor Simpson thanked all for attending and asked all to return next month.

In Re: Consent Agenda

On motion of Supervisor Gray, seconded by Supervisor Townsend, and carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

the Board accepted the Treasurer's Report for January 2017; the minutes of the meetings held February 7, 2017, February 14, 2017 at 5:30 p.m. and February 14, 2017 at 7:00 p.m.; Accounts and Claims; Salaries; and appropriations as follows:

FY 2017 Budget Amendment						
REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	100	41050	0100	General Fund Balance		\$120,000
4 (Exp)	100	32300	8006	Rescue Squad Capital Equip Loan	\$120,000	
3 (Rev)	100	23000	0080	Technology Trust Fund		\$ 2,800
4 (Exp)	100	21600	5880	Technology Trust Fund	\$ 2,800	
4 (Exp)	100	22100	5230	Commonwealth Atty/Telecom		\$ 870
4 (Exp)	100	22100	5530	Commonwealth Atty/Tvl-Subsistence		\$ 1,500
4 (Exp)	100	22100	1100	Commonwealth Atty/Salary	\$ 2,011	
4 (Exp)	100	22100	2100	Commonwealth Atty/FICA	\$ 155	
4 (Exp)	100	22100	2210	Commonwealth Atty/VRS	\$ 204	

Prince Edward Treasurer's Report - January 2017

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	11,306,651.58	11,306,651.58
Wells Fargo Social Services	249,654.56	249,654.56
Benchmark School Fund	1,859,011.27	1,859,011.27
Benchmark Food Service	274,282.08	274,282.08
TOTAL		13,689,599.49
 Certificates of Deposit		
Benchmark		357,397.98
Citizens Bank Recreation		16,518.43
Farmers Bank		434,112.82
TOTAL		808,029.23
 GRAND TOTAL		 14,497,628.72

BOARD OF SUPERVISORS

Business Card	Meals	180.57	
	VACo County Government Day	160.00	
	Certification class	700.00	1,040.57

COUNTY ADMINISTRATOR

US Cellular	Phone		138.48
Business Card	VACo County Government Day		40.00
VEMA	Membership dues		75.00
Diamond Springs Water, Inc.	Water & equipment rental		15.94

COMMISSIONER OF REVENUE

Treasurer of Virginia	Online service		74.20
Business Data of Virginia, Inc.	Norton update	29.95	
	DMV download	3,310.02	3,339.97
	Copy paper	299.50	
Key Office Supply	Correction tape	28.90	328.40

TREASURER

Benchmark Community Bank	Payflow/Paypal		36.60
Treasurer of Virginia	Online service		74.21
Treasurers Association of Virginia	Registration		225.00
University of Virginia	Delinquent collect course		370.00
BMS Direct	Printing - Delinquent RE	423.12	
	Printing - Delinquent Ppty	1,107.58	
	Window envelopes	227.09	1,757.79

Key Office Supply	Copy holder	34.79	
	Data binders	35.96	70.75

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,900.00	
	Travel expense	1,250.00	5,150.00
ComputerPlus Sales / Service	Printer service contract		79.00

ELECTORAL BOARD AND OFFICIALS

Lynette Wright	Mileage		44.41
Farmville Printing	Ballots / cover sheets		255.00

CIRCUIT COURT

Key Office Supply	Legal pads / pens	33.52	
	Chair	119.00	152.52

GENERAL DISTRICT COURT

US Cellular	Phone		24.21
Key Office Supply	Ink cartridge	149.95	
	Toner / finger tips	72.39	
	Sheet jackets	38.85	
	Planner / staples	21.58	
	Clear pocket file	12.99	
	Sheet protectors	9.59	305.35

CLERK OF THE CIRCUIT COURT

Key Office Supply	Service contract - copier	789.00	
	Service contract - fax	201.00	
	Call bell	4.99	
	Copy paper	230.87	
	Ribbons	10.36	1,236.22
T&N Printing	Plats		24.50

LAW LIBRARY

AT&T	Phone		42.96
Relx, Inc. DBA LexisNexis	Monthly subscription		281.00
Matthew Bender & Company, Inc.	Jury Instr Civil R17		348.31

COMMONWEALTH'S ATTORNEY

Pitney Bowes Global Finance	Postage machine lease		153.00
STEPS, Inc.	Shredding service		35.00
Evans & Company	Jury trial transcript		1,016.40
Key Office Supply	Phone stand / cork board	94.95	
	Batteries	12.79	107.74

VICTIM WITNESS ASSISTANCE PROGRAM

U. S. Postal Service	Box rent		62.00
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<u>SHERIFF</u>		
MedTox Diagnostics, Inc.	Drug testing	615.58
MedTox Laboratories, Inc.	Drug testing	50.00
B & G Automotive	Blower motor	155.72
Express Care	Oil changes (17)	1,112.64
	Wiper blades	47.96
		1,160.60
Kenbridge Tire & Auto	Calibrations	50.00
Rockwell Audio	Halogen LED install	116.49
Wohlford's Radar	Calibrations	240.00
Business Card	Postage	103.18
	Meal	19.61
	Jump starter	126.35
	De-icer / snow brushes	16.69
		265.83
CenturyLink	Phone	10.36
	VCIN	7.97
		18.33
Robert Goldman	Meals	21.20
Michael Jackson	Meals	13.44
IAPE	Membership dues (3)	150.00
Business Data of Virginia, Inc.	Norton update	29.95
	Cable - VCN machine	49.95
		79.90
Diamond Springs Water, Inc.	Water & equipment rental	114.20
Key Office Supply	Copy paper	144.75
	Cups	24.49
	Report covers / post its	31.80
	Toner / folders	264.27
	Desk trays / post its	25.93
		491.24
Southside Electric Cooperative	Virso Rec Center	14.72
Fisher Auto Parts, Inc.	Battery	123.94
Professional Communication	Partition	755.00
	Utility console	443.00
		1,198.00
Rod & Staff, LLC	Tires	838.00
AED Superstore	Batteries / pads	2,843.80
Creative Monogramming	Hats	504.00
Commtronics of Virginia	Install radio / antenna	8,460.00

SHERIFF - COURTS

VACORP	Workers comp - FY16 audit	329.00
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FARMVILLE VOLUNTEER FIRE DEPARTMENT

Creative Monogramming	Job shirts	79.00
Municipal Emergency Services	Batteries	505.09
	Truck charger	810.09
		1,315.18

RICE VOLUNTEER FIRE DEPARTMENT

Dominion Virginia Power	Electric service	241.31
Zurich-American	Workers compensation	3,340.00

PROSPECT VOLUNTEER FIRE DEPARTMENT

Prince Edward County Public Schools	Diesel	147.05
Prince Edward County Treasurer	Gas	45.46

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		45.00
Darlington Heights Fire Department	Internet	97.41	
	Plaques	128.80	226.21
Ellington Energy Service	Propane		447.72

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		7.49
C W Williams	Firefighting equipment	11,962.00	
	Boots	277.70	12,239.70
Foster Fuels, Inc.	Propane		727.31
Jamerson Building Supply	Coil chain lift		15.90
National Auto Parts, Inc.	Batteries		279.90
Pamplin Exxon	Diesel		252.99
Dominion Virginia Power	Electric service		443.98

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Propane	407.85	
	Diesel	645.68	1,053.53
Verizon	Phone		187.98
Dominion Virginia Power	Electric service		370.61

AMBULANCE AND RESCUE SERVICES

Prince Edward Volunteer Rescue Squad	Capital equipment loan		120,000.00
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EMERGENCY SERVICES

Timmons Group	911 Addressing		10.00
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REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		1,417.50
Piedmont Regional Juvenile Detention	Juvenile detention		3,000.00

BUILDING OFFICIAL

US Cellular	Phone		24.21
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ANIMAL CONTROL

VACORP	Workers comp - FY16 audit		46.00
Jennifer Kingsley, DVM	Use of DEA number		300.00
CenturyLink	Phone		118.55
US Cellular	Phone		106.43
Southside SPCA	Animal Friend plates		137.55
Walmart Community / RFCSLLC	Dog food / bleach / soap		142.60
Galls, LLC	Belt		13.28

REFUSE DISPOSAL

Resource International	Assessment monitoring	3,955.41	
	Misc. work tasks	1,456.95	
	Storm water compliance	1,343.85	6,756.21

Farmville Wholesale Electric	Wall heater / thermostat (2)	463.10	
	Wall heater / mount	227.63	
	Electrical wire	46.99	737.72
Lowe's	Glue / couplings	27.54	
	Sink drain	14.25	41.79
Mid-Atlantic Irrigation	Seal assembly		160.00
Llewellyn Metal Works, Inc.	Troubleshoot air valve		125.00
NAPA of Farmville	Chuck hd/plug	21.08	
	Def	77.94	99.02
Rod & Staff, LLC	Repair tarp	32.50	
	Tire	300.00	332.50
Southern States	Straps & gloves	38.88	
	Shovel & gloves	44.98	83.86
Republic Services #974	Trash collection		423.55
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		2,433.90
STEPS, Inc.	Recycling fee		1,359.32
Synergy Recycling, LLC	Electronic recycling		2,742.15
Southside Electric Cooperative	DH site	109.68	
	Virso site	166.79	276.47
Dominion Virginia Power	Rice site		86.10
CenturyLink	Phone		256.02
US Cellular	Phone		24.21
O. O. Stiff, Inc.	Monthly service		702.50
East End Chevron	Diesel		100.00
Prince Edward County Public Schools	Diesel		782.04

GENERAL PROPERTIES

VACORP	Workers comp - FY16 audit		89.00
Dodson Brothers Exterminating	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	
	Pest control - SCOPE	38.00	
	Pest control - Courthouse	85.00	
	Pest control - Visitors Center	38.00	237.00
Davis GMC Truck, Inc.	Washer tank / pump		66.99
Fisher Auto Parts, Inc.	Return alternator	-107.98	
	Brake pads	41.79	
	Window regulator	42.05	
	Vehicle maintenance supply	86.43	
	Oil & filter	163.48	
	Fuel additive	25.98	
	Oil	20.03	271.78
Southside Electric Cooperative	SRR lights		29.18
Dominion Virginia Power	SCOPE Building	260.81	
	Courthouse	10,100.07	
	Lights at Rice	110.81	
	Ag building	1,844.48	12,316.17
Parker Oil Company, Inc.	Fuel oil		5,216.27
Town of Farmville	Water & sewer		146.90
AT&T	Phone		42.96

CenturyLink	Phone		139.77
US Cellular	Phone		119.64
O. O. Stiff, Inc.	Monthly service		100.00
Diamond Springs Water, Inc.	Equipment rental		8.95
Diamond Paper Company	Janitorial supplies		848.55
Unifirst Corporation	Janitorial supplies		45.23
Walmart Community / RFCSELLC	Janitorial supplies		92.42
Ayers Building & Supply Company	Paint / wood filler		44.58
Lowe's	Strainer / drain pipe	36.36	
	Floor stripper / scraper	47.50	
	Sump pump / adhesive	243.19	
	Saw blades / adapters	40.78	367.83
Price Supply Company, Inc.	Furnace filter	2.60	
	Faucet stem kit	6.06	8.66
Cintas Corporation #524	Uniform rental		427.88
Southern States	Ice melt		192.25
Prince Edward County Public Schools	Diesel		237.27

CANNERY

Virginia Food Works	Contract payment		2,916.67
Southside Electric Cooperative	Electric service		237.64
CenturyLink	Phone		246.15

COMPREHENSIVE SERVICES ACT

Blue Ridge Autism & Achievement Center	Professional service		5,700.00
Blue Ridge Therapy Associates	Professional service		400.00
Rescare / Braley & Thompson	Professional service		7,781.00
Center for Pediatric Therapies	Professional service		320.00
Centra Health	Professional service		23,516.00
Centra Health, Inc.	Professional service		10,654.00
Family & Community Support	Professional service		1,712.50
Grafton School, Inc.	Professional service		33,571.00
Ifetayo Imanchinello	Foster care		4,254.00
Ashley Long	Foster care		7,216.00
Jean Napier	Foster care		1,648.39
The Hughes Center	Professional service		5,082.00
Voices Speech Therapy	Professional service		700.00

PLANNING

Donald B. Gilliam	Commission meeting	100.00	
	Mileage	21.60	121.60
Robert M. Jones	Commission meeting	100.00	
		5.40	105.40
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	9.72	109.72
John W. Peery, Jr.	Commission meeting	100.00	
	Mileage	1.60	106.60
John C. Prengaman	Commission meeting	100.00	
	Mileage	5.40	105.40

John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.10	108.10
Brett Von Cannon Watson	Mileage		100.00
Farmville Newsmedia	Advertising		533.00
Business Card	Certified letters		60.59
Rob Fowler	Certified letters		67.10
US Cellular	Phone		49.46
	<u>TOURISM</u>		
Town of Farmville	Water & sewer		47.65
Business Card	UPS		157.93
CenturyLink	Phone		352.55
	<u>COOPERATIVE EXTENSION OFFICE</u>		
Treasurer Virginia Tech	2nd Quarter support		9,771.29
CenturyLink	Phone		105.40
	<u>GENERAL EXPENSE</u>		
VACORP	Workers comp - FY16 audit		2,869.00
Lumos Networks	Phone		2,790.00
James River Solutions	Gas		6,254.32
	<u>CAPITAL PROJECTS</u>		
Business Data of Virginia, Inc.	Domain renewal		239.95
Treasurer of Virginia	Plan review		1,704.00
	<u>WATER FUND</u>		
Town of Farmville	Water		40.44
	<u>SEWER FUND</u>		
Dominion Virginia Power	Sewer pump		47.60
	<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit		1,129.00
	<u>PIEDMONT COURT SERVICES</u>		
Dominion Virginia Power	Electric service		321.53
U. S. Postal Service	Postcards		798.00
CenturyLink	Phone		65.61
Lumos Networks	Phone		305.70
CAN Surety	Surety bonds		212.63
SRP Corporation, LLC	Rent		2,500.00
Connie Stimpson	Mileage	64.56	
	Keys	4.17	68.73
Jessica Harding	Mileage	188.32	
	Newspaper	1.00	189.32
John Main	Mileage		88.80
Megan Neal	Mileage	184.56	
	Newspapers	1.50	186.06
Taylor Newton	Mileage	225.21	

Rebecca Staton	Newspapers	3.94	229.15
	Mileage	29.85	
	Newspapers	1.05	30.90

PCS DRUG TESTING FEES

Alere Toxicology Services, Inc.	Drug testing fees		97.40
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PCS COGNITIVE BEHAVIOR EXPENDITURES

National Curriculum & Training Institute, Inc.	Shoplifting books		1075.79
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In Re: County FY16 Audit

Cash and cash equivalents in the County’s governmental funds decreased by \$494,632 during FY16. The Governmental Funds include all of the County Funds except for the utility funds. The cash and cash equivalents decreased from \$10,987,877 to \$10,493,245. Cash and cash equivalents include such non-cash items as account receivables and note receivables.

Actual cash in the funds comprising the General Fund Account at year end was \$7,460,546, a decrease of \$219,646. An additional \$695,848 in cash is in the Economic Development Fund for approximately \$8.2 million in cash in the funds comprising the General Government Funds.

The Landfill Construction Fund cash decreased by \$165,508 to \$1,896,084. The decrease was due to the cost of construction of a new cell. It is expected an additional \$984,608 in cash will be expended this FY to complete this construction project. After adding back the revenue expected to be generated in FY17, the cash balance in the Landfill Construction Fund will fall to 1,168,607 at the end of FY17, a decrease of almost \$900,000 over the last two years. Cash in the Utility Funds (water/sewer) decreased by \$321,363. The decrease in the Utility Funds was due to expenses exceeding revenues and is primarily caused by debt service payments.

Combining all Funds that are not restricted shows that total cash decreased by approximately \$740,000 in FY16.

Mr. Matthew McLearn, Robinson, Farmer, Cox Associates, reviewed the audit and several financial documents. He stated the Internal Control Report discloses no deficiencies, material weaknesses, or illegal activity during the course of the audit of FY 2016. Mr. McLearn then stated The Uniform

Guidance, which reports on the federal awards on every entity that receives \$750,000 during one fiscal year, has proven to be a clean unmodified report for FY 2016.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to accept the County FY16 Audit presented by Robinson, Farmer, Cox Associates; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Prince Edward Area Firefighters Association Report

Chairman Jones introduced representatives of the Prince Edward Area Firefighters Association for their presentations to the Board of Supervisors regarding Fire and Emergency Medical Service response in Prince Edward County.

Dallas Tinsley, Chief, Darlington Heights Volunteer Fire Department, reported there has been a 15% increase in calls over the previous year, with 1,107 fire calls and 4,153 rescue calls. He stated Prince Edward Rescue Squad responded to 3,314 rescue calls. He said each year, the number of calls increase.

Chief Tinsley thanked the Board for its support; he stated in addition to the calls, the department offers public service and public assistance in the form of smoke detectors, fire safety programs and provides information at Neighborhood Watch meetings. He then stated the amount of time to meet training requirements to be a Certified Firefighter 1 have increased from 48 hours of firefighter class and eight hours of Hazardous Materials Awareness program in 1978; in order to reach that same minimum standard for Firefighter 1, they must take 160 hours of basic training, 40 hours of hazardous materials operations training and five hours online learning how to operate within National Emergency Management System for Incident Command. He said in order for the firefighters to drive the truck, pump water, operate the aerial apparatus or learn extrication, they need to obtain 16-60 additional hours of training.

Chief Tinsley reported the first Firefighter 1 class used the new burn facility in Farmville; 18 students were taught by certified instructors, free of charge. He added it takes an additional 130 hours of

training to be an instructor. He stated the Fire Fighters Association thanks the Board of Supervisors for its continued support.

Brian Butler, President, Prince Edward Volunteer Rescue Squad, stated call volume increased over 25% during the past five years. He said training standards have increased, putting a strain on the volunteers due to time and expense. He said training for a basic emergency tech includes 160 hours of in-house training plus additional time for NIMS and hazardous materials training, reaching a total over 200 hours. He said the base cost for training is \$750 per volunteer; the cost for advanced tech is \$1,500 and for a paramedic, training costs \$5,000 tuition, plus \$5,000 for certification.

Mr. Butler stated the on-board computers are aging and will need to be replaced; these are now required to document the calls. Mr. Butler said they are held to the same requirements and standards as the Richmond Ambulance Authority, the Norfolk Fire & Paramedical Services, and the Fairfax County Fire Department. He said these standards are harder and harder to achieve, and again expressed his gratitude for the support received from the Board of Supervisors. He stated 3,300 calls were received in 2016, and stated the Rescue Squad is there to assist Prince Edward County citizens and members of other communities as well.

Supervisor Timmons thanked the departments for all the hard work they do.

Chairman Jones stated the Board appreciates the work the departments do.

In Re: Highway Matters

Todd Repass, P.E., VDOT Dillwyn Residency, stated VDOT was prepared for the weather event even though most of it missed this area.

He reported work on the slope on Route 360 in Keysville is completed ahead of schedule; spot leveling will begin in April; work continues on brush cutting and shoulder rehabilitation.

Supervisor Gray stated there are several concerns regarding “the bottom” of Route 657 at Hendrick’s Store toward Sulphur Springs Church, and may need a support beam.

Supervisor Pride stated there is a large ditch at the entrance to Carter Road off Bloomfield Road.

Supervisor Timmons stated some work has been done on Route 665, Darlington Heights Road; he said while some potholes have been patched, some have been overlooked. He added a grader is needed on Bells Road.

Chairman Jones said general road maintenance and shoulder work needs done in much of his district.

Supervisor Townsend reported potholes near the intersection of Routes 15 and 634. He stated the Route 360 project is well done and asked if a guardrail will be installed. Mr. Repass stated the slope will be “walked in” and grass seed will be spread.

Supervisor Simpson thanked VDOT for taking down the guard rails near Jenkins Blue & Gray and Rice’s Depot Road as it has increased the sight distance over the knoll.

In Re: Public Hearing – Special Use Permit – Par 3 Development Group, LLC

Chairman Jones announced that this was the date and time scheduled for a public hearing on a request from Par 3 Development Group, LLC for a Special Use Permit to operate a Retail Sales Establishment and have illuminated signage located on Tax Map Parcel 41-A-27. Notice of this hearing was advertised according to law in the Friday, March 3, 2017 and Friday, March 10, 2017 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has received a special use permit application from Par 3 Development Group, LLC to permit the construction of a retail sales establishment along with illuminated signage located at the southwest corner of the intersection of Prince Edward Highway (US 460) and Rice’s Depot Road on Tax Map Parcel 41-A-27, owned by Talmadge and Mary Yeatts.

The proposed Dollar General store will be approximately 7,300 square feet and provide 31 paved parking spaces and have illuminated signage. This is an allowed use in the A1, Agricultural Conservation District by Special Use Permit.

The store will operate between the hours of 8:00 a.m. and 11:00 p.m., Monday through Sunday, receive one delivery by tractor trailer a week during normal operation hours, and utilize “Night Friendly” LED lighting.

The developer is working with VDOT staff to address traffic controls, safety concerns and necessary road improvements.

The Planning Commission conducted a Public Hearing on February 21 2017; the only motion that went to vote moved the application be approved. This motion was defeated in a vote of 2-6. There was no motion moving the application be disapproved.

During the public hearing conducted by the Planning Commission, nine citizens spoke. One spoke in favor while eight spoke against. Of the eight speaking against approval, four stated they were not against locating a Dollar General in the area but were against the proposed location due to safety concerns. The other four were against having a Dollar General type store being located in the area. A petition with 292 signatures supporting the approval of the special use permit was presented to the Planning Commission. Since the Planning Commission meeting, the County has received another letter in support of the project with an additional four signatures, bringing the total to 296 citizens in support of the approval of the Special Use application.

Staff does not have any concerns of negative impacts associated with the request. Traffic Safety was the major concern mentioned by members of the Planning Commission who voted against approving the Special Use Application. However, the only traffic data mentioned by Planning Commission members was that which is contained in the County's Comprehensive Plan. That data is outdated (2008-2011) and applies to unspecified sections of roadways. The data contained in the Comprehensive Plan is meant to serve only as a guide. To obtain current data, County staff contacted VDOT who provided data of all reportable accident over a five-year period from November 28, 2011 through November 28, 2016 that occurred from the westernmost intersection of State Route 600 (Rice's Depot Road) with US 460 by Jenkins Blue & Grey to the intersection of State Route 735 (Pisgah Church Road) and US 460 by Tharpe Trucking.

During the discussion at the Planning Commission meeting, questions arose concerning the validity of the accident data found at the DMV and VDOT. Staff has researched this issue with both VDOT and the Sheriff's office. The Sheriff's office reported that all REPORTABLE ACCIDENTS are reported and are contained in the data provided by VDOT and/or DMV. A reportable accident is one that involves any injury and/or involves property damage of at least \$1,500; almost all accidents are reported and the ones that are not are considered very minor. Over the five year period, there have been a total of 72 reportable accidents, an average of 1.2 per month over the entire stretch of road. Of that number, 38 (52.7%) only resulted in

property damage and no injuries. The remaining 34 were crashes with injuries; one of those resulted in a fatality which occurred at the T-intersection of Routes 307 and 460.

The number of accidents is only one part of the equation. The second part involves looking at the Annual Average Daily Traffic counts (AADT) on a particular road. US 460 is one of the most heavily traveled roads in Prince Edward County. VDOT does not provide traffic counts (AADT) for specific locations on a road; they only provide the AADT for stretches of roads. From the 2015 VDOT Daily Traffic Volume Estimates Report (latest available), the stretch of road from Route 460 from Business 460E to State Route 307 has an AADT of 13,000. From State Route 307 to the Nottoway County line, the AADT on Rt. 460 falls to 7,200. There is no exact number for the AADT at the impacted intersection of Route 460 and Rice's Depot Road. But looking at each state road that intersects with Route 460 from Business US 460E to Rice's Depot Road and looking at the AADT for those roads on the stretches that intersect with Route 460, we see there are 3,770 AADT for those roads. Assuming that number exits Route 460, we can estimate there would be 9,230 AADTs at the intersection of Route 460 and Rice's Depot Road where the Dollar General is proposed. This number is probably high because of the private roads and driveways that intersect Route 460 and for which no data exists; the AADT at the intersection of Rice's Depot Road and Route 460 is assumed to be close to 9,000, which means over a five-year period, the total number of vehicle trips can be estimated as 16,425,000 (365 X 5 X 9,000).

Thus, to have 72 reportable crashes for 16,425,000 vehicle trips is a rate of 0.00000438%; this rate is extremely low and seems to belie the belief that this section of road is highly dangerous.

There were six total crashes, three with injuries, at the intersection and crossover where the Dollar General is proposed to be located. This is an average crash of one every ten months. Of those six, only two happened at the intersection of Rice's Depot Road and Route 460. One occurred in the crossover and three occurred where Gully Tavern Road intersects with Route 460. Three accidents that occurred on Route 460W shortly before the left-turn lane onto Rice's Depot Road were the result of driver error and none involved any injuries.

Of the 72 crashes, 17 occurred on the ramp/truck slip from Route 307 onto Route 460 and most were rear-end collisions. Another 20 crashes occurred at the crossover of Routes 460 and 307 while another four occurred at the T-intersection of Routes 460 and 307, and two occurred in the left-turn lane on the Route

460E turning onto Route 307. While the majority of crashes occurred in the area between the Route 307 ramp and the T-intersection of Routes 307 and 460, the average was less than one per month.

This project meets all the priorities identified in the Comprehensive Plan. The project is located along the County's main traffic corridor, is located in an area that the Comprehensive Plan identifies as a Village Center, and the parcel is contained in the Enterprise Zone.

The Rice area has a long history as a Village Center and has been the home of many businesses over the generations. There has been a more intensive business concentration in Rice in the past and several businesses are still located and operating in this area.

The store is expected to have, on average, one transaction every four minutes or about 15 an hour. Over a 15 hour day, this would be 225 transactions per day. Many of these transactions would not generate additional traffic trips but would occur as people would be going to and from work or were making another trip. The number of additional trips generated as a result of this store would be minimal compared to the existing traffic counts.

County staff does not anticipate any negative impacts concerning noise, lights, dust, drainage, water quality or odors. Based on the existing traffic counts, the accident history and the additional traffic the store will generate, it is not anticipated the project will have a negative impact on traffic in the area. As such, County Staff is recommending approval of the special use request with the following conditions:

1. Developer must meet all VDOT traffic requirements which will include improving the right turn lane on US 460 into Rice's Depot Road. Specifically, the developer will extend the right turn lane on US 460-Eastbound to match the dimensions of the eastbound left turn lane at that intersection, as part of the VDOT plan approval.
2. Add a right turn taper at the commercial entrance onto Rice's Depot Road, as part of the VDOT plan approval.
3. Buffering of the neighboring residential properties with a six-foot fence and Leland Cypress.
4. Brick Veneer front with wainscoting on the front (on Rice's Depot side).
5. A monument sign, backlit with a fixed message and night friendly LED lighting for all other lighting.
6. Operating hours be restricted to no more than 8:00 a.m. to 11:00 p.m.

Mr. Kerry Hutcherson, Attorney for Par 3 Development Group, LLC, presented an overview of the project and stated there is strong support from the community for the store. He reviewed benefits to the community, including jobs and economic growth, expansion of the local tax base, and a convenient way to

get necessary items. He stated guideposts set forth in the County's Comprehensive Plan are being followed; this is proposed for the major east/west thoroughfare through the County.

Mr. Michael Lynch, Project Engineer with Engineering Concepts, reviewed the site plans and stated the stormwater will be conveyed to the stormwater management basin on the north side of the property; the developer will be buying water quality credits. He said there will be a double row of Leland Cypress, staggered, and night-sky friendly lighting. Mr. Lynch stated a 100-foot turn lane will be included for egress from Route 460 onto Rice's Depot Road, then a 100' taper will allow people going to the store to quickly get off of Rice's Depot Road. He then reviewed traffic and accident statistics; he said information from staff reports over the course of three years averaged six accidents in 14.25 million vehicle trips. He said since that time, traffic has decreased. He reviewed findings from a VDOT traffic study and calculations on trips generated with the various businesses currently in the vicinity, and discussed sight distances, traffic speed and safety.

Chairman Jones said the signage would be a monument type and on the storefront, and questioned the proposed turn lanes. Mr. Lynch stated the developer will address the signage; VDOT is requiring turn lanes.

Supervisor Wilck asked the number of trips per day with a store that size with the population in that area. Mr. Lynch said it is estimated there will be 150 trips per day.

Supervisor Timmons asked why water quality credits will be purchased, and asked why treatment isn't provided.

Mr. Lynch stated it is due to the phosphorus, and the size of the water quality stormwater basin didn't leave room. He said more treatment would be cost prohibitive. Discussion followed.

Supervisor Timmons said the problem is with the concept of buying credits in lieu of fixing the problem.

Mr. Zach Ivey, Par 3 Development Group, LLC, stated an extensive search was done in the area for a site. The proposed location was determined to be the best location. He said Dollar General is a wonderful neighbor in all the communities it resides in. They have given \$127 million in grants to non-profit organizations, to allow nearly 7.9 million to take their first steps toward literacy and continued education. A Dollar General store offers many advantages, including tax base increase, merchant's capital

and residential real estate increases, jobs with full benefits and advancement opportunities, sales tax and tax revenue, construction of over \$1 million. He stated all conditions previously set forth will be followed. The signs include an eight-foot high monument sign with no lights on it and two signs on the building; all signs are self-illuminating. There will be a brick façade on the front and along the sides.

Discussion followed regarding conditions set forth in the Planning Commission public hearing, and the phosphorus and the purchase of water quality credits.

Mr. Bartlett stated due to a question regarding the Planning Commission not voting to recommend the project to the Board of Supervisors, he contacted VACo attorneys with experience in planning and land use. Mr. Bartlett said the attorneys advised him the Planning Commission disapproved the application by defeating the one and only motion with no other action. The attorneys advised Mr. Bartlett the Planning Commission is only an advisory board, but legislative authority on any planning and zoning issues, especially Special Use, lies with the Board of Supervisors. In the County's Zoning Ordinance, Section 5-124.7:

“The Commission shall make a recommendation and report its findings to the Board of Supervisors within 100 days from the date that the proposed special use permit application is referred to the Commission. Failure of the Commission to report to the Board of Supervisors within 100 days shall be deemed a recommendation of approval, and the Board of Supervisors may act on the application without a recommendation from the Commission.”

Chairman Jones opened the public hearing.

Cory Spiratos, Lockett District, stated the questions he brought to the meeting have been answered, and asked the Board to consider the elderly, poor and handicapped citizens in proximity to the proposed location. He said some people can't drive all the way to Farmville or Burkeville easily; this is about the people.

Doris Spiratos and Deneen Anderson agreed with Mr. Spiratos.

Gordon Estes, Lockett District, stated he has no objections and requested they be allowed to build.

Cheryl Estes agreed with Mr. Estes.

Kendra Gee, Lockett District, expressed her support for the Dollar General in Rice.

Michael Snyder and Rebecca Manning agreed with the previous speakers.

Thomas Wilmoth, Lockett District, stated he has lived in Rice for approximately 50 years and has heard the complaints about the accidents but stated there is plenty of room to make the turns necessary. He added the accidents were mainly at the intersection of Route 307 and Route 460. Mr. Wilmoth stated this store would benefit Rice, and other towns are taking all the business.

Hylton Lee, Lockett District, expressed support for the store, adding this would mean a lot to the elderly in the area, as they wouldn't have to drive so far to Farmville or Burkeville.

Jeannette Wilmoth, Lockett District, expressed her support for the store.

Pauline Crowley-Frank, Lockett District, stated she travels those roads every day and "nothing's got me yet." She expressed her support of the Dollar General.

Betty Pearson spoke in favor of approving the Special Use Permit.

Joyce Yeatts, Lockett District, thanked the Board and stated as a resident, she is in support of the Dollar General, adding it will diversify the tax base. She said jobs will also be generated and the traffic will be people that already live in the area. Mrs. Yeatts stated the issues at Route 307 and Route 460 are being addressed by VDOT, and said petitions with over 300 signatures in favor of the store have been submitted.

Shelly Farley, Lockett District, stated there were 550 vehicles on Rice's Depot Road and 280 on Miller Lake Road, daily. In 2016, there were 9,422 pedestrians and horsemen on the High Bridge Trail. She stated her concerns regarding the safety along those routes and Miller Lake Road and Fairlea Road as drivers will avoid Route 460 to get to the Dollar General, adding that people already take back roads to avoid Route 460. She expressed her concern regarding the fire department being able to get out of the station with the traffic, and questioned the purpose of the Planning Commission if the Board overturns the Planning Commission determination.

Doug Farley, Lockett District, agreed with the previous speaker and asked for further information regarding the contaminant going into the water supply. He stated he is opposed to the store's chosen location.

Supervisor Timmons stated phosphorus will not "mess with" wells and will not contaminate the ground. He said the state created a penalty to developers that when they make an impervious area to treat the phosphorus that is there. Any time fertilizer is spread on the ground, that is phosphorus.

Lora Monahan, Lockett District, stated she resides across from Tharpe Trucking. She provided a brief history of Rice and said it was a bustling town with a school, train depot and several churches. She said

the intersection of Route 460 and Route 307 is the issue and that is being worked on. She stated Rice is rich with history and she would like to see Rice become a destination instead of fading into obscurity.

Pat Baldwin, Lockett District, stated people in the Rice area are on fixed incomes and having low cost items that close is beneficial, and that it is important for business to be welcomed and the tax base to be expanded. She said the majority of the area want the store as indicated by the petitions with over 300 signatures.

Kenneth Jackson, Lockett District, stated the Planning Commission did not hear some of the information presented in this hearing regarding traffic from the Comprehensive Plan. He stated the petition was not written correctly; he asked about the drivers traveling westbound on Route 460, adding that people will drive from Amelia and Burkeville. He stated the Board doesn't care about safety, and another location was suggested. Mr. Jackson stated questions couldn't be raised to [representatives from] Dollar General. He said the citizens look to [the Board of Supervisors] to lead.

Bemeché Hicks, Lockett District, stated he traveled Route 460 before Route 307 connected and that intersection is terrible. He stated when driving westbound on Route 460, when a driver must turn into Rice's Depot Road, there are less than three car lengths to get over from the left side if turning to the proposed Dollar General or the Fire Department. He stated that at the February 21st Planning Commission meeting, the Commissioners asked if there was another proposed site. He stated there is 3.8-acre lot along Route 735 and Pisgah Church Road side, and is listed for less than \$150,000. He said he is not against Dollar General, but the proposed location isn't safe.

Joyce Trent, Lockett District, expressed her support for the Dollar General.

Lorri Pohl, Lockett District, said she lives on Rice's Depot Road and the major concerns are the traffic. She said the study by VDOT prior to 2010 indicated inadequate length of turn lanes and the sight distance is limited due to the curvature of Route 460. The Prince Edward Board of Supervisors added this area to be addressed in their safety congestion priority list of 2014, considering it a priority because of the number of crashes in that area exceeding the planning threshold. The area is an inherent risk. She quoted VDOT, stating in order to remedy this situation, it would be necessary to reconfigure the right turn lane from Route 307 to westbound Route 460 in order to provide additional space between Route 307 and Route 600 and the private property driveways, as well as improve visibility for movers making this movement. She

said consideration should be given to reconstructing this section to improve the overall geometrics and safety. She said relocation of the intersection to the east may be required to achieve this. She then stated the minimum spacing requirement for commercial entrances of 1,320 feet for median crossovers, which is not there. She said the developers wanted to put the drain-field next to a well, which is why the developer needs to purchase the credits. VDOT states in their SmartScale Plan that the proposed improvements would address the safety concerns identified in the Prince Edward County Rural Long Range Transportation Plan. This project serves as a commuter and freight corridor to the greater Richmond area as well as public transportation route for Piedmont Transportation Service. She added it makes no sense to take this chance; she said it was quoted that 72 crashes belie the belief that this is a dangerous area, and asked how it can be cited both ways. Money was requested to have the work done on the intersection, yet it is also stated to be “not that bad.” She stated Supervisor Wilck was quoted in the newspaper as saying “Rice put up a hoorah and uproar”; she stated when Tharpe wanted to put in a business on Route 460 right next to the bridge, the community spoke out and Tharpe then purchased his current location on Pisgah Church Road.

Mike Yeatts, Lockett District, stated he is in agreement with the previous speaker, and added that what people in Rice are calling traffic is not traffic. He said 330 folks in Rice signed a petition that want the Dollar General and the County needs to take advantage of the business interest when presented. He stated people are struggling, and need jobs; this is a rural area that relied on tobacco, which is now gone. Other businesses are needed.

William Bowen, Lockett District, stated he is 100% behind the project.

Brian Lokker, Lockett District, stated while he works for VDOT, he is speaking as a private citizen. He stated he does not object to the Dollar General but to the valid concerns about the traffic, which will increase. Mr. Lokker stated the intersection is deemed to be dangerous, and the standard isn't met and won't be met with the reconfiguration. He stated the standard is 1,320 feet required; the current spacing is about 900 feet. He said the Board asked the state for funding to reconfigure the intersection that is deemed a dangerous area, and the Planning Commission's recommendation or lack of a recommendation is still unclear. The Staff report says it is approved with no recommendation. Mr. Lokker said the 2007 Zoning Ordinance states “the Commission shall review and make recommendations to the Board of Supervisors concerning the approval or disapproval of a Special Use Permit.” Based on the minutes from the meeting,

the Chairman of the Planning Commission stated the request will go to the Board without a recommendation from the Planning Commission. He asked if the procedures are valid. He then said the approval of Tharpe property created significant damage to Pisgah Church Road, and asked if the true impacts of this public hearing are known. He stated there are 32 conflict points which means there is a high probability of accidents.

Robin Buckalew, Lockett District, expressed her support for a Dollar General but not at the selected location. Safety is not one of their top concerns. She said in regards to the SmartScale project slated for the Route 460 and Route 307 section, the project includes no improvements to the intersection of Gully Tavern Road, Rice's Depot Road and Route 460. She said if we want to make it safer, she asked the developers to consider an alternate site.

Jim Pohl, Lockett District, stated he came to ask the Board to look at this case in a "Risk and Reward" situation. He said that in 2008, when there were 7,800 average daily traffic on Route 460, the Board decided the County needed help on Route 307. He said the average daily traffic is now 13,000 and \$2.7 million will be spent on a problem from 12 years ago. He discussed the vehicle and walk-up traffic, and new traffic patterns. He said if the Board sets this precedent on this corner, the other three corners will be developed quickly and easily. He discussed the time it takes to negotiate the entrances and cross-overs, pointing out potential risks in developing this area. Mr. Pohl stated the intersection should not be developed until the issue of safety is properly addressed ensuring minimum risk to all citizens traveling through this corridor. He stated the Planning Commission should be used for what it was intended.

George Martin, Lockett District, said there haven't been many accidents at Gully Tavern Road and doesn't see what's wrong with the location or the Dollar General; the only issue is Route 307. He said the speed limit from Burkeville area should be reduced from 65mph to 45mph.

Mark Farley stated it is a concern, and that all are in favor of business but the concern is the location. He said there needs to be more visibility, and stressed the fire trucks will not be able to pass any vehicles on the road due to the road width.

There being no one further wishing to talk, Chairman Jones closed the public hearing.

Supervisor Cooper-Jones stated she listened closely and the Planning Commission did not recommend nor provided any action, as the motion was defeated 2-6. She said business is needed but at a

good location; she feels it is dangerous. She said Dollar General is a good asset but not at that location due to sight distance and the curve in the road. She stated her concern is safety.

Supervisor Pride stated she personally visited the location and was nearly hit by two vehicles due to excessive speed. She stated traffic is a concern. She then stated the Planning Commission is only an advisory board and is not legislative, defeated a motion which would have recommended approval of a Special Use Permit of a Dollar General store, six to two. She said she understands that the Planning Commission diligently researched the issue before making its final decision. She said she highly respects the Commission for the job it does and supports its decision. She added she has no objection to a Dollar General but at another location because of traffic concerns.

Supervisor Simpson stated he tallied the speakers, eight against and 21 in favor of the project. He said the firemen would not have an issue getting the trucks out to answer calls, and there will be a turning lane installed. He said Jenkin's Blue and Gray, Farmer's Daughters, and the fabric shop have no turning lanes and have no issues, and there will be turning lanes at the Dollar General.

Supervisor Townsend stated he drove the area and didn't see a safety issue. He said drivers must be an offensive and defensive driver.

Supervisor Timmons stated he visited the area five times, at varying times during the day. He said the worst case, he had to wait behind four vehicles eastbound to get into the center lane, and one car westbound to get back onto Route 460 westbound, and had no issues with the traffic. He stated the acceleration and deceleration lanes will help.

Supervisor Gray stated he visited Dollar General stores in Concord and Cumberland to see those locations. He said there are no turn-off lanes and people navigated the high speeds with no problems. He stated he drove the proposed location in Rice and had no issues.

Chairman Jones stated he will stand by the motion made during the Planning Commission meeting, with the same conditions.

Supervisor Timmons stated he would be more comfortable with the buy-down credits at 50%. After some discussion, it was agreed 45% would be filtered and treated, 10 % treatment removal, and 45% credits purchased.

Joseph Bland, Executive Vice President with Par 3 and Par 5 and a licensed engineer in North Carolina and Virginia, stated they have over 100 stores and more in the queue, and wish to be an asset to the community.

Supervisor Gray requested a condition be added regarding VDOT approval of a sign directing exiting commercial truck traffic not to turn right out of the Dollar General parking lot.

Mr. Bartlett stated he did not include that in his recommendation because if the commercial trucks are allowed to turn right, they may choose to access Route 460 from Pisgah Church Road where there is less traffic. He said there will be one tractor-trailer visiting the store a week and by putting this condition it will increase all traffic to that one intersection. Discussion followed. Mr. Bartlett stated VDOT has plans to grind down the current road and install intermediate mix which will solve the spider web cracking of the current road. Mr. Bartlett stated the Rice Fire Department is neutral on this issue.

Harley Joseph, Jr., P.E., Lynchburg District Transportation and Land Use Director, VDOT, stated the Board can impose signage on site but may not impose signage on the public roadways without a speed study and public hearing by the District.

After further discussion, Supervisor Timmons made a motion, seconded by Supervisor Simpson, to accept the request for a Special Use Permit by Par 3 Development Group, LLC to operate a Retail Sales Establishment and have illuminated signage, located on Tax Map Parcel 41-A-27, with the following conditions:

1. No right hand turn for commercial truck traffic out of premises.
2. Buffering of the neighboring residential properties with Leland Cypress and a six foot landscaping fence.
3. A monument sign, backlit with a fixed message and night-friendly LED lighting for all other lighting.
4. Brick veneer front with wainscoting on the front (on Rice's Depot Road side).
5. Developer must meet all VDOT traffic requirements which will include improving the right turn lane on US 460 into Rice's Depot Road, specifically, the developer will extend the right turn lane on US 460 Eastbound to match the dimensions of the eastbound left turn lane at that intersection, as part of the VDOT plan approval.
6. Add a right turn taper at the commercial entrance onto Rice's Depot Road, as part of the VDOT plan approval.
7. VDOT shall approve the proposed facility and the applicant will provide all required improvements.
8. Limit the purchase of water quality credits to 45% maximum.

The motion carried:

Aye:	Calvin L. Gray	Nay:	Pattie Cooper-Jones
	Robert M. Jones		Odessa H. Pride
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: County Administrator's Report

Mr. Bartlett requested a list of roads to submit to Regional Jail; he will forward them to the Properties Committee.

Mr. Bartlett reported the liability insurance. He stated the liability insurance may be increased from \$1 million to \$2 million at a cost of \$360. The Board concurred on the increase to \$2 million.

In Re: Property and Community Development Committee Report

Mr. Bartlett stated the Property and Community Development Committee, comprising Supervisor Gray, Supervisor Timmons and Supervisor Townsend, met February 21, 2017 with the preferred Architectural firm to review their proposal of the Courthouse renovation project. Judge Blessing, Judge Dunkum, Sheriff Reed and Megan Clark, Commonwealth Attorney were also in attendance. Josh Bowers of the architectural firm reviewed the revised plans. Those in attendance provided input and asked questions which Mr. Bowers answered. Minor adjustments were made to the proposed plan. The Architectural firm stated they would need to complete a survey of the existing Courthouse and the various systems, mechanical, electrical, HVAC, etc., before they could provide a final cost estimate and project schedule.

Supervisor Timmons stated the meeting ended with the expectation that the survey would be completed and the Committee would meet with Mr. Bowers on March 20, 2017 with a revised work plan, work schedule and cost estimate, which will be brought to the Board in April.

In Re: Closed Session

Supervisor Cooper-Jones made a motion, seconded by Supervisor Gray, that the Board convene in Closed Session for discussion of the disposition of publicly-held real property in the Prince Edward County

Industrial Park, where discussion in an open meeting would adversely affect the negotiating strategy of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Supervisor Gray and adopted as follows:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

On motion of Supervisor Jones and seconded by Supervisor Gray, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of February 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of February 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report - Commercial

Ms. Allie Hill, Virginia Food Works, submitted a report for the months of February 2017, which were reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of February 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of February 2017, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Gray, seconded by Supervisor Timmons, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was recessed at 10:40 p.m. until Thursday, March 16, 2017 at 5:30 for a Joint Budget Work Session with the Prince Edward County School Board at the Prince Edward County High School Library.

DRAFT

March 16, 2016

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Prince Edward County High School Library, 1482 Zion Hill Road, Farmville, VA, thereof, on Thursday, the 16th day of March, 2016; at 5:30 p.m., there were present:

Board of Supervisors

Pattie Cooper-Jones
Calvin L. Gray
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

School Board

Sherry Honeycutt, Chairman
Wilkie Chaffin, Ph.D.
Dr. Timothy W. Corbett, Sr.
Chapman Hood Frazier
Dr. Peter Gur
Darin Thomas
Lawrence C. Varner
Beulah M. Womack

Absent: Robert M. Jones, Chairman

Also present: Wade Bartlett, County Administrator; Dr. Barbara A. Johnson, Superintendent; and Cindy Wahrman, Division Director of Finance.

Vice-Chairman Cooper-Jones called the meeting to order.

Dr. Barbara Johnson, Superintendent, presented a review of the proposed School Budget for 2017-2018. She stated building quality programming, taking care of staff members and students, and having an open environment are all reasons to come to Prince Edward County. She said it is her role and commitment to the County to provide an A-1 school system.

Supervisor Wilck asked if Longwood University can assist. Dr. Johnson stated she has had conversations with Longwood University; they are committed to assisting Prince Edward County Schools. She said she has interns assisting with public relations and spoke recently with President Reveley, who is helping brainstorm. She said she will also be in touch with Hampden-Sydney President Stimpert regarding options and alternatives because of the awareness of the funding level that the Board of Supervisors provides. Dr. Johnson said they are both helping to the extent that they can, and that she must be thoughtful about the requests for assistance.

Dr. Johnson stated the next steps are to have the approval of the requested budget by the Prince Edward County School Board on March 20 [2017], and then to present the School Budget to the Board of Supervisors on March 30.

Dr. Johnson reviewed the turnover-trend, adding that they were able to get new hires, many from Longwood University. She said many did their student teaching with Prince Edward County Schools and stay. She reviewed enrollment by grade, and where the students are coming from. She pointed out the grade levels that have increased or decreased in size from the end of the year last year.

Dr. Johnson stated the School's Finance Committee met with the Board's Finance Committee twice; initially, discussion was held on options and choices based on the House and Senate and the Governor's Budgets. During the second meeting, numbers were discussed and changes were made to the budget, recognizing the goal is level funding and that the school still needs support. She reviewed budget adjustments made. She said STEM materials were moved to Title I funding; a grant coordinator was removed from funding but can be provided using another staff member or community sources to address that need. She stated Virtual Virginia slots can be used for free, but if a large number of students sign up for the online learning, the school loses \$75 if that student decides not to use the resource. She said Comprehensive Instructional Program (CIP) materials can be covered with Title I; Achieve 3000, a remediation program for reading for high school students, was taken out and moved to FY17. Coaching stipend increases were added. Total deductions after the first round were \$111,000.

Supervisor Gray requested clarification regarding the cost of textbooks. Dr. Johnson stated it is driven by ADM; with the increase in enrollment, the cost increased.

Dr. Johnson introduced Cindy Wahrman and commended her for her hard work and assistance.

Ms. Wahrman stated the lottery funds were used for textbooks previously; it was taken from Lottery and moved to the SOQ categories.

Mr. Chaffin asked the reasoning for the decrease in the state grants. Ms. Wahrman stated the Security Equipment Grant was listed under "Other" and a number of state grants were listed for potential revenue and they were never received, so they were removed.

Supervisor Gray commented that he appreciated the more detailed layout of the funding, making it easier to follow.

Dr. Johnson stated that if a member of the Board of Supervisors has a question, they are welcome to call her, but it may be easier to funnel questions through Mr. Bartlett; he can collect them and forward them to her.

Chairman Honeycutt thanked everyone for coming and thanked the Board of Supervisors for all that they have done in the past.

Dr. Johnson announced a newsletter that the Board members will be receiving in the mail. She said this is one of the ways the School is reaching out, along with posts to social media, to ensure that everyone knows something great about Prince Edward County Schools.

Chairman Honeycutt said the Farmville Herald has provided better coverage lately; she said it is greatly appreciated.

Chairman Honeycutt recessed until their next meeting.

On motion of Supervisor Wilck, seconded by Supervisor Townsend, and adopted by the following vote:

Aye:	Pattie Cooper-Jones Calvin L. Gray Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay:	None
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Absent: Robert M. Jones

the meeting was recessed at 6:45 p.m. until Tuesday, March 28, 2016 at 5:00 p.m.

March 28, 2017

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 28th day of March, 2017; at 5:30 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator.

Chairman Jones called the special meeting to order for the County Administrator's Budget Presentation.

In Re: FY 18 Budget Presentation

Mr. Wade Bartlett, County Administrator, presented his "Prince Edward County Budget: Facing the Financial Challenge, Serving the Citizens." Mr. Bartlett touched on several highlights.

Mr. Bartlett proposed the hiring of two part-time positions in General Properties to assist in maintaining County facilities.

Mr. Bartlett reviewed challenges facing the County, including Piedmont Regional Jail costs of \$1.2 million. He stated the Sheriff is requesting three new vehicles and the CAD reporting is necessary as the former vendor went out of business and the program is unsupported. Mr. Bartlett stated the County will need to purchase new voting machines due to a State mandate and replace office equipment in several offices in the Courthouse. Mr. Bartlett stated the 2% pay increase for employees is not contingent upon revenues for the State. The School Board is requesting an additional \$316,996, and renovations are necessary to the animal shelter and the Courthouse, both of which the costs are unknown.

Mr. Bartlett then reviewed savings accomplished over the past few years.

Mr. Bartlett then presented the budget overview and said the total combined budget will contain a 2.2% increase, approximately \$1.2 million. He said almost all of that is contained in the School Fund (\$750,000) and the General Fund (\$350,000). He said there is no proposed tax increase; tax rates will remain the same. He said the most of the net local costs of Constitutional Officers and the Registrar are decreasing.

Mr. Bartlett reviewed the history of local funding of the School System. Chairman Jones clarified that some decreases were from reductions in debt service and not a decrease in funds to the Schools.

Mr. Bartlett reviewed the General Fund Revenues and Expenditures for FY2018.

Mr. Bartlett then presented his FY18 County Budget Letter to the Board of Supervisors. He said input from the Board, the Community Development Committee, the Properties Committee and the Finance Committee all provided direction in the creation of this budget. He stated the total fund balance will decrease by \$311,000 in FY17, leaving the County with about \$10 million in its total combined Fund Balance. Four funds are either legally restricted or restricted as a practice of the Board: these include the Forfeited Assets Fund, the Piedmont Court Services Fund, the Landfill Construction Fund, and School Cafeteria Fund. The County spends about 42% of its cash from the end of June through September or October, depending on when the Property Tax tickets are mailed out. The two major renovation projects that are not contained in the budget will cause a dip in the Fund Balance. The Animal Control Shelter should be a quick project. He said the Courthouse renovation could be over \$2 million; the architectural firm hasn't yet been hired and we have no final scope of work. This could decrease the County's cash reserve as low as \$2.6 million. That won't happen, though, since the Courthouse construction will take approximately 18 months and payments will be made along the way. The Fund balance will be lower than normal but still will be significant enough to handle most emergencies. Mr. Bartlett said revenues are expected to exceed the budget by about \$440,000; Real Estate, Personal Property, the Public Service Corporation, fines collected from the Sheriff's At Will Program, and the recordation collections are all expected to exceed the budget. He said it is expected the County will collect an additional \$155,000 in State funds to support the Child Services Act (CSA); these revenues will be almost completely expended for the program. He stated there are savings in both the Planning and Economic Development funds of approximately \$45,000 each due to vacant positions. Mr. Bartlett said the Piedmont Regional Jail will see a savings of approximately \$100,000 due to the number of

inmates. The transfer to the VPA Welfare Fund will be about \$101,000 less than budget, mainly because the State has increased the percentage that they fund for Pass Through Funds which are used for different programs at the end of the year and administrative costs. Mr. Bartlett said the County's legal expenses are increased because this is the first year of transition from using the Commonwealth's Attorney to private attorneys. He said the Sheriff's expenses are increased due to the part-time and At Will Overtime Program, which is offset by the revenues which were greatly increased; he added the part-time increases are due to the Regional Jail not having sufficient personnel to transfer prisoners, and overtime costs are also increased which are associated with the Vice-Presidential debate.

Mr. Bartlett stated the FY18 budget is holding expenses in check. He said \$10,000 placed in the Planning and Community Development Department last year to pay for officers to oversee an additional work crew is still contained in the budget; he recommended all but three outside organizations receive level funding as in FY17, as follows:

- Pamplin Community Center - \$0 because they did not request funds
- Piedmont Senior Resources - \$6,328, an increase of \$4,328 to allow them to receive matching funds
- Virso Rec Community Center - \$0

Mr. Bartlett stated the increase in the funding to Piedmont Senior Resources will allow them to receive matching funds from the Department of Aging and Rehabilitative Services, which will be used to develop a program called "No Wrong Door." Piedmont Senior Resources will be the lead agency for the implementation of "No Wrong Door," a software program that will link all service organizations and provide faster referrals for citizens in need, and will allow the organizations to see how much the particular client is receiving from each service organization.

Mr. Bartlett then said the Board of Supervisors approved funding of the Virso Recreation and Community Center for FY16 and FY17, but provided no recommendation for FY 18; as such, he did not recommend funding for FY18.

Mr. Bartlett recommended \$8,440,984 in local funds be provided to the Prince Edward County Schools, an increase of \$123,802 or 1.5%. The School will receive significantly greater funding from the State for the FY18 budget. The State increase, added to our local increase, will put the School budget at

approximately \$25.7 million, which is an increase of approximately \$749,000, or 3%. He said except for the Social Services budget, whose costs are mandated, no other fund will experience that type of increase.

Mr. Bartlett said the County's health insurance costs will increase by 5%, or \$40,000, if we go with Local Choice; Workers Comp costs will also increase but the amount is not yet known.

Mr. Bartlett recommended a 2% salary increase for all County employees be included in the budget; it will take effect August 1, the same date the General Assembly proposes to implement for the "Local Employees that are State Funded," or Constitutional Officers. He said this will cost the County approximately \$103,000. He recommended the hiring of two part-time workers to help maintain facilities, at a cost of approximately \$22,000.

Mr. Bartlett then said three organizations are now controlled by Longwood University: The Small Business Development Center, the Longwood Center for Visual Arts, and Moton Museum. He recommended providing \$2,000 to the Center for Visual Arts to allow them to obtain a match from the State. He said Longwood now owns the Museum and hold title to the land and the building; they took over the responsibility of the USDA loans.

Supervisor Timmons said the Board set a cap on donations at \$150,000 for all outside agencies; he suggested a review of each group during a work session.

In Re: Local Choice Health Insurance

Mr. Bartlett reviewed the termination letter for Local Choice; he said the Finance Committee has been researching self-insurance but in order to comply with Code of Virginia regulations, this letter must be sent to notify Local Choice 90 days prior to termination of coverage. He said this letter is not final and may be withdrawn if the Board decides to not approve self-insurance. Mr. Bartlett said the Finance Committee will meet Thursday for further consideration.

Discussion followed on an overview of savings and benefits to the County for self-funding of the insurance. Supervisor Timmons stated the County would fund the insurance; the coverage would be managed by Anthem who would still manage all claims, and the employees would see no change. He said the County would pay the insurance company a management fee and the County would buy the catastrophic insurance to cover large claims.

After further discussion, Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to authorize the County Administrator to sign and send the Termination Letter to The Local Choice Program, with the right to rescind the termination prior to June 1, 2017; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

On motion of Supervisor Timmons, seconded by Supervisor Gray, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was recessed at 6:20 p.m. until Thursday, March 30, 2017 at 2:00 p.m. for a work session to be held in the Board of Supervisors Room.

March 30, 2017

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 30th day of March, 2017; at 2:00 p.m., there were present:

Pattie Cooper-Jones

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Absent: Calvin L. Gray

Also present: Wade Bartlett, County Administrator.

Chairman Jones called the special meeting to order for a Budget Work Session.

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to move the meeting from the Board of Supervisors room to the Board of Supervisors Conference Room; the motion carried:

Aye: Pattie Cooper-Jones
Robert M. Jones
Odessa H. Pride
C. Robert Timmons, Jr.
Jerry R. Townsend

Nay: Howard F. Simpson
Jim R. Wilck

Absent: Calvin L. Gray

The Board members relocated the meeting to the Board of Supervisors Conference Room.

In Re: Budget Work Session

Mr. Wade Bartlett, County Administrator, discussed his process for estimating the revenues and expenses; he stated as in the past, he created spreadsheets showing many years, some which are broken down by month. He said he is comfortable with the revenue numbers.

Mr. Bartlett said the latest assessed values were used and explained the process the Commissioner of Revenue uses to compute those amounts. He said the commercial buildings are prorated, building permits and apartment complexes are added to the tax roll once they are substantially complete. Mr. Bartlett said the hardest item to compute are the Blue Book values on used vehicles, which won't be known until after the budget is complete.

Mr. Bartlett stated the Real Estate tax and Personal Property tax revenues combined are approximately \$10 million.

Mr. Bartlett then said the increase in revenues will allow funds for salary increases and the health insurance costs which are going up. He said VRS and Group Life insurance costs are about the same, and Workers Compensation costs are up slightly.

Supervisor Timmons asked Mr. Bartlett to pass word to the Constitutional Officers that they did a good job holding down expenses.

Mr. Bartlett stated the Sheriff's Department will have a large capital item in his budget. The CAD/reporting system must be replaced because the vendor for the current system went out of business. This is impacting many communities across the Commonwealth. A new system is budgeted in the Capital Equipment section of the budget at a cost of \$200,000. In addition, the County must purchase new voting machines at a cost of \$140,000. The vendor chosen by the Electoral Board will split the cost over two fiscal years, therefore, \$70,000 is contained in the proposed budget. Mr. Bartlett stated he has allocated \$32,000 for the replacement of computers, printers, copiers and other office equipment.

Supervisor Timmons questioned the large capital item for the Sheriff; Mr. Bartlett said he has requested three new SUVs. Mr. Bartlett said the SUVs are requested instead of cars because of the increased stability in bad weather; the cost is expected to be approximately \$40,000 for each vehicle, which includes the installation of radio equipment, lights and cages necessary.

A brief discussion followed on vehicles to be declared surplus.

Supervisor Timmons then asked about expenses. Mr. Bartlett stated he spoke with the department heads and Constitutional Officers and all are doing well in their budgets. He said the only concern is the Animal Shelter; the renovation costs are not included in the budget. He said the dog runs are being painted and the fencing and doors will need to be replaced. Discussion followed.

Supervisor Timmons asked Mr. Bartlett about the legal fees and Mr. Ennis' role in the issues with The Manor. Supervisor Timmons also requested a closed session be held on April 11 for an update on the legal issues with The Manor. Mr. Bartlett said that in addition to legal work with The Manor, Mr. Brian Butler has been working on Real Estate Tax collection. Discussion followed regarding Mr. Butler's progress and the procedure to advertise and sell property for tax delinquency.

Chairman Jones asked if the County is advertising for Economic Development staff. Mr. Bartlett said that in addition to advertising to fill that position, he has also been in touch with the VGA and is researching possibly sharing that position and costs with Buckingham and Cumberland Counties for that position.

Mr. Bartlett said he expects the Enterprise Zone will be active this year with Adams Construction, W.C. Newman, Tri-Boro, and the renovation of a building on Main Street. He said the business must be open before they qualify for the Enterprise Zone.

Discussion followed regarding Economic Development Fund budget. Mr. Bartlett said it increased from \$23,368 to \$43,368, the difference of \$20,000 is for a proposal by an entity called Retail Strategies. He said they conduct demographic studies, such as the per capita spending and traffic counts in front of an area, and they then present a pitch to retail organizations regarding locations for those retail organizations in Prince Edward County. Mr. Bartlett said usually there is a cost for each locality of approximately \$100,000, but if several localities group together, the vendor is willing to give VGA a cost reduction. There is approximately \$690,000 in that fund.

Supervisor Simpson asked why a delinquent property cannot be sold right away once it is ready. Mr. Bartlett said Mr. Butler would advertise all of the properties at one time due to advertising costs. Discussion followed. Supervisor Simpson then asked by the 9.9-acres by the Manor Golf Course couldn't be sold.

Chairman Jones stated he would like to have Mr. Butler attend a meeting.

Mr. Bartlett said he could not approve any subdivision of that property until a state road is put in. There cannot be a state road put in until the existing non-state road is taken into the state system. He said he could not approve a subdivision in The Manor under the current guidelines and policies that the Board has

passed; he said he cannot authorize subdivision of that ten acres or any land in the Residential Planning Community because it doesn't meet the criteria. Discussion followed.

Supervisor Timmons questioned the "Contingency" line item. Mr. Bartlett stated it was started last year and is not assigned to anything in particular; he said anything larger than \$10,000 should require action by the Board. Discussion followed.

Supervisor Townsend asked for more details on the two part-time positions. Mr. Bartlett said they would be under General Properties Department and would be approximately 2,080 work hours at \$10 per hour, or \$20,800, plus unemployment and FICA, for a total of approximately \$23,000. These positions are necessary to help maintain county facilities.

Supervisor Timmons said the School funding increase is close to \$800,000 with the ADM and other sources. Mr. Bartlett stated their budget will increase \$750,000 overall with an increase in staff funding to bring the school budget to almost \$25,700,000.

Chairman Jones asked about the use of the SCOPE building. Mr. Bartlett stated rental use of the building has increased over the past year. Supervisor Timmons stated the building is in need of repair and cleaning. Discussion followed. It was determined the Clerk's Office and the Ag Building also need work; Mr. Bartlett said the costs may be included in the Courthouse renovation budget and he is waiting on a revised proposal. Further discussion followed.

Mr. Bartlett stated he did not fund all charitable organizations the amounts they requested, with the exception of the Piedmont Senior Resources due to the software for "No Wrong Door" program. He said there will be a kick-off in the next few weeks, and it may help all of the service organizations, including Social Services. He said the focus is to create a software program where all service organizations input data on clients and all organizations can see what benefits the client has received.

Supervisor Wilck asked since Longwood University took over the Moton Museum, should they receive just one payment for all of Longwood University. Mr. Bartlett stated the Center for Visual Arts donation must be separate in order for them to receive a funding match.

Supervisor Townsend stated the Virso Recreation and Community Center was not recommended for funding; he asked the Board to consider moving \$6,000 funding from the YMCA and \$4,000 funding from PEFYA to provide \$10,000 to have a revenue base to maintain the facilities. Supervisor Townsend

then asked the Board to consider a purchase of adjacent property for a walking trail and restroom facilities.

Discussion followed.

Supervisor Wilck stated the Library is looking for a 3% increase. He said the new director has cut all overtime and the increase is not for a raise; an additional \$6,000 is to cover an increase in cost of the health insurance.

Supervisor Townsend said the Library receives \$205,000 now.

Supervisor Wilck stated the Library serves over 100,000 people a year.

Supervisor Pride stated she is in support of the library.

Mr. Bartlett stated the Library funding is not through the donations to outside agencies and would not subject to the \$150,000 limit [previously set by the Board.]

Mr. Bartlett stated it was brought to his attention there is a baseball field in Meherrin but is located in Lunenburg County. He said the Board could consider joining with Lunenburg to fix up the field for use; he said the Fire department owns the field.

Mr. Brian Butler, Deputy County Attorney, stated the 9.974-acre parcel at the golf course is located behind the clubhouses and is not connected to the spine road. He said an order was entered on it, authorizing its sale. He said he intended to do several at a time due to the cost of advertising; he explained the delay with several other parcels. Mr. Butler explained the process to get the 9.974-acre parcel to its current status. He stated he would need to advertise the tax sale twice in a fifteen-day period in order to hold the sale. Discussion followed.

The Board concurred to have Mr. Butler advertise and sell the 9.974-acre parcel.

Supervisor Timmons reviewed the conditions for outside organizations to be eligible for funding from the County. He said the 501(c)3 and non-profit organizations must provide financial documentation.

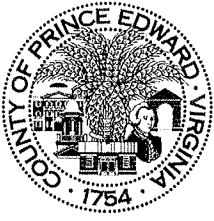
Supervisor Simpson said he would like to have the health insurance representative come to a meeting to report to the full Board. Chairman Jones said a conference call was held earlier in the day, and another one will be held prior to the information being presented to the full Board. Supervisor Timmons stated the self-funding will be through Anthem.

On motion of Supervisor Timmons, seconded by Supervisor Wilck, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:	None
	Robert M. Jones		
	Odessa H. Pride		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		
Absent:	Calvin L. Gray		

the meeting was recessed at 3:48 p.m. until Tuesday, April 4, 2017 at 5:30 p.m. for a work session and the presentation of the School budget, to be held in the Board of Supervisors Room.

DRAFT



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 11, 2017
Item No.: 7-c
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Review of Accounts & Claims

Summary: The February bill list is attached for the Board's reviews.

Attachments: March 2017 Bill List

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

3/30/2017

FROM DATE- 3/01/2017
TO DATE- 3/30/2017

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$736,710.70
331	LANDFILL CONSTRUCTION FUND	\$95.25
501	WATER FUND	\$60,457.56
502	SEWER FUND	\$22,593.22
732	RETIREMENT BENEFIT FUND	\$1,129.00
741	PIEDMONT COURT SERVICES FUND	\$5,985.91
	TOTAL	826,971.64

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
012050		MOTOR VEHICLE LICENSE TAXES			
2016	29332	Motor Vehicle Licenses-20 TOWN OF FARMVILLE	DECALS 317	MOTOR VEHICLE TAX	56,348.59
				ACCOUNT TOTAL	56,348.59 *
				MAJOR TOTAL	56,348.59 **
011010		BOARD OF SUPERVISORS			
3600	15240	Advertising FARMVILLE NEWSMEDIA	CO ADMR 317	ADVERTISING	358.75
				ACCOUNT TOTAL	358.75 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	3722 PUCKETT317	MEALS	133.30
				ACCOUNT TOTAL	133.30 *
				MAJOR TOTAL	492.05 **
012110		COUNTY ADMINISTRATOR			
2700	31421	Worker's Compensation VACORP	12381 WKCOMP4/4	WORKERS COMPENSATION	55.75
				ACCOUNT TOTAL	55.75 *
5230	30440	Telecommunications US CELLULAR	816442183 317	PHONE	138.48
				ACCOUNT TOTAL	138.48 *
6001		Office Supplies			
	13369	DIAMOND SPRINGS WATER INC	11393100 317	WATER & EQUIP RENTAL	15.94
	13369	DIAMOND SPRINGS WATER INC	11393100 317A	WATER & EQUIP RENTAL	15.94
	20600	KEY OFFICE SUPPLY	495312	COPY PAPER	119.80
	20600	KEY OFFICE SUPPLY	495313	COPY PAPER	29.95
	20600	KEY OFFICE SUPPLY	495314	PENS/DVD/ENV MOISTN	117.34
	20600	KEY OFFICE SUPPLY	495366	BUDGET BINDERS	56.25
	20600	KEY OFFICE SUPPLY	495696	PENS/CARDSTOCK	55.56
	20600	KEY OFFICE SUPPLY	495725	GREENBAR PAPER	471.92
	20600	KEY OFFICE SUPPLY	495726	HOLE PUNCH PAPER	89.98
	20600	KEY OFFICE SUPPLY	497243	BATTERIES/FOLDERS	216.31
	20600	KEY OFFICE SUPPLY	497264	CALENDARS	13.98
	20600	KEY OFFICE SUPPLY	497338	FILE POCKETS	1.74
	20600	KEY OFFICE SUPPLY	497391	TIMECARDS	11.49
	32138	WALMART COMMUNITY/RFCSLLC	5540	BATTERIES & PENS	47.32
				ACCOUNT TOTAL	1,263.52 *
6012	15241	Books and Subscriptions FARMVILLE HERALD	CO ADMR 317	1 YR SUBSCRIPTION	38.00
				ACCOUNT TOTAL	38.00 *
				MAJOR TOTAL	1,495.75 **
012210		LEGAL SERVICES			
2700	31421	Worker's Compensation VACORP	12381 WKCOMP4/4	WORKERS COMPENSATION	6.50
				ACCOUNT TOTAL	6.50 *
				MAJOR TOTAL	6.50 **

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MAJOR# ACCT# 012240	VENDOR NUMBER NAME INDEPENDENT AUDITOR	INV#	DESCRIPTION	AMOUNT
3120	Accountings & Auditing Se 27715 ROBINSON FARMER COX ASSOC	55269	AUDIT	34,500.00 34,500.00 * 34,500.00 **
012310	COMMISSIONER OF REVENUE			
2700	Worker's Compensation 31421 VACORP	12381 WKCOMP4/4	WORKERS COMPENSATION	32.25 32.25 *
3600	Advertising 15240 FARMVILLE NEWSMEDIA	COMR REV 317	ADVERTISING	246.00 246.00 *
5230	Telecommunications 13325 TREASURER OF VIRGINIA	T307958	ONLINE SERVICE	74.20 74.20 *
6001	Office Supplies 11902 BUSINESS DATA OF VA, INC.	1725 2017	NORTON UPDATE	29.95 29.95 *
6014	Other Operating Supplies 11353 BMS DIRECT	103793	PPTY FORMS	3,962.28 3,962.28 * 4,344.68 **
012410	TREASURER			
2700	Worker's Compensation 31421 VACORP	12381 WKCOMP4/4	WORKERS COMPENSATION	31.50 31.50 *
3320	Maintenance Service Contr 12762 COMPUTERPLUS SALES/SERVIC	MC0000185585	PRINTER MAINT CNTRCT	602.55 602.55 *
3600	Advertising 15240 FARMVILLE NEWSMEDIA	TREAS 317	ADVERTISING	960.94 960.94 *
5230	Telecommunications 11250 BENCHMARK COMMUNITY BANK 13325 TREASURER OF VIRGINIA 13325 TREASURER OF VIRGINIA	7596 TREAS 317 CO1147201702 T307958	PAYFLOW/PAYPAL MAINFRAME SERVICES ONLINE SERVICE	7.00 9.53 74.21 90.74 *
5410	Lease/Rent Equipment 22079 MAIL FINANCE	H6416765	EQUIPMENT LEASE	1,592.55 1,592.55 *
5540	Travel-Convention & Educa 30378 UNIVERSITY OF VIRGINIA 30378 UNIVERSITY OF VIRGINIA	31034 31035	SPRING DISTRICT MTG SPRING DISTRICT MTG	80.00 80.00 160.00 *

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MAJOR# ACCT# 6001	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
	12726	Office Supplies	2099 0717	SSD DRIVE/PWR SUPPLY	350.00
	20600	COMPRO COMPUTERS	30310	CREDIT	35.96-
	20600	KEY OFFICE SUPPLY	495429	STAPLER	15.99
	20600	KEY OFFICE SUPPLY	495442	COPY PAPER	147.96
	20600	KEY OFFICE SUPPLY	495501	INK CARTRIDGES	265.57
	20600	KEY OFFICE SUPPLY	496412	GREENBAR PAPER	236.36
6014		Other Operating Supplies		ACCOUNT TOTAL	979.92 *
	28866	STEPS, INC	12629	SHREDDING SERVICE	35.00
				ACCOUNT TOTAL	35.00 *
012510		INFORMATION TECHNOLOGY		MAJOR TOTAL	4,453.20 **
3160		Professional Services			
	11902	BUSINESS DATA OF VA, INC.	MARCH 2017	CONTRACT AGREEMENT	3,900.00
	11902	BUSINESS DATA OF VA, INC.	1718 2017	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1721 2017	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1723 2017	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1725 2017	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1728 2017	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1732 2017	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1735 2017	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1737 2017	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1742 2017	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1747 2017	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1753 2017	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1757 2017	TRAVEL EXPENSE	125.00
3161		Webpage Services		ACCOUNT TOTAL	5,400.00 *
	28330	SITEVISION INC	18338	WEB HOSTING	179.85
				ACCOUNT TOTAL	179.85 *
3320		Maintenance Service			
	12762	COMPUTERPLUS SALES/SERVIC	MC0000185586	PRINTER SERV CNTRACT	79.00
				ACCOUNT TOTAL	79.00 *
				MAJOR TOTAL	5,658.85 **
013100		ELECTORAL BOARD AND OFFICIALS			
1100		Salaries & Wages			
	10173	AKERS-BOOKER GWENDOLYN	NOV 16-FEB 17	SALARY	1,053.00
	22152	MARTIN SAMUEL A JR	NOV 16-FEB 17	SALARY	526.52
	28445	SMITH GORDON V	NOV 16-FEB 17	SALARY	526.52
013200		REGISTRAR		ACCOUNT TOTAL	2,106.04 *
				MAJOR TOTAL	2,106.04 **
2700		Worker's Compensation			
	31421	VACORP	12381 WKCOMP4/4	WORKERS COMPENSATION	10.25
				ACCOUNT TOTAL	10.25 *

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
5210	30550	Postal Services U S POSTAL SERVICE	POSTAGE 317	POSTAGE	235.00 *
5540	29129	Travel-Convention & Educa THE ELECTION CENTER	TRAINING 317	TRAINING	396.00 *
5810	31033	Dues & Association Member VRAV	2017 DUES	DUES	200.00 *
6001	11902	Office Supplies BUSINESS DATA OF VA, INC.	1728 2017	NORTON UPDATE	29.95 *
021100		CIRCUIT COURT			200.00 *
2700	31421	Worker's Compensation VACORP	12381 WKCOMP4/4	WORKERS COMPENSATION	29.95 *
021200		GENERAL DISTRICT COURT			871.20 **
5230	30440	Telecommunications US CELLULAR	816442183 317	PHONE	5.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	495234	TONER	24.21 *
	20600	KEY OFFICE SUPPLY	495751	INK CARTRIDGE	54.80
	20600	KEY OFFICE SUPPLY	495991	COPIER ROLLERS	370.00
	22079	MAIL FINANCE	N6420015	EQUIPMENT LEASE	134.20
	23798	NEOFUNDS BY NEOPOST	2447 317	POSTAGE	376.17
	28866	STEPS, INC	12545	SHREDDING SERVICE	40.98
	29118	THE SUPPLY ROOM	28531680	RUBBER STAMPS	35.00
021600		CLERK OF THE CIRCUIT COURT			121.50
2700	31421	Worker's Compensation VACORP	12381 WKCOMP4/4	WORKERS COMPENSATION	1,132.65 *
3310	20600	Repairs/Maintenance KEY OFFICE SUPPLY	495757	COPIER SERV CONTRACT	53.25 *
5210	22079	Postal Services MAIL FINANCE	N6420014	EQUIPMENT LEASE	406.00 *
5230	21319	Telecommunications CENTURYLINK	309863799 317	PHONE	407.13 *
					45.22 *
				ACCOUNT TOTAL	53.25
				ACCOUNT TOTAL	53.25 *
				ACCOUNT TOTAL	406.00
				ACCOUNT TOTAL	406.00 *
				ACCOUNT TOTAL	407.13
				ACCOUNT TOTAL	407.13 *
				ACCOUNT TOTAL	45.22
				ACCOUNT TOTAL	45.22 *

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MAJOR#	VENDOR NUMBER	VENDOR NAME	IN#	DESCRIPTION	AMOUNT
		Jurors/Witnesses			
	29715	TREASURER OF VIRGINIA	17 147C JMS	JURY QUESTIONNAIRES	1,784.00
	29715	TREASURER OF VIRGINIA	17 147C VUS	JURY SYSTEM MAINT	650.00
	999999	AGCAOILI-DIMAANO JENNY R	JUROR 317	JUROR	30.00
	999999	AGEE THOMAS B	JUROR 317	JUROR	30.00
	999999	ALLEN SIDNEY J	JUROR 317	JUROR	30.00
	999999	BELL SHARON J	JUROR 317	JUROR	30.00
	999999	BLACK JERIELLE J	JUROR 317	JUROR	30.00
	999999	BLACK LAURA M	JUROR 317	JUROR	30.00
	999999	BLINCOE SARAI C	JUROR 317	JUROR	30.00
	999999	BOWLES TOWANNA S	JUROR 317	JUROR	30.00
	999999	CHENAULT DONALD K	JUROR 317	JUROR	30.00
	999999	CHRISTIANSEN ESTELLE M	JUROR 317	JUROR	30.00
	999999	CONKWRIGHT JENNIFER G	JUROR 317	JUROR	30.00
	999999	DAVIS JESSE J JR	JUROR 317	JUROR	30.00
	999999	DIELS BOBBE R	JUROR 317	JUROR	30.00
	999999	DOOLEY DAVID B	JUROR 317	JUROR	30.00
	999999	FENTON MICHELLE L	JUROR 317	JUROR	30.00
	999999	GATES NANCY L	JUROR 317	JUROR	30.00
	999999	HACKNEY DONNA G	JUROR 317	JUROR	30.00
	999999	HALL RUBY A	JUROR 317	JUROR	30.00
	999999	HAMILTON CAROL P	JUROR 317	JUROR	30.00
	999999	HASKINS TINA M	JUROR 317	JUROR	30.00
	999999	HATCHER BEVERLY B	JUROR 317	JUROR	30.00
	999999	HERTZLER BETHANY M	JUROR 317	JUROR	30.00
	999999	HINES SYREETA J	JUROR 317	JUROR	30.00
	999999	HOFFMAN PAUL D	JUROR 317	JUROR	30.00
	999999	HUDDLESTON RYAN K	JUROR 317	JUROR	30.00
	999999	LEE STACEY L	JUROR 317	JUROR	30.00
	999999	LUCAS DENISE T	JUROR 317	JUROR	30.00
	999999	MARTIN GWENDOLYN J	JUROR 317	JUROR	30.00
	999999	MCCRAW JANET B	JUROR 317	JUROR	30.00
	999999	NASH KEVIN M JR	JUROR 317	JUROR	30.00
	999999	NIXON PARKER M	JUROR 317	JUROR	30.00
	999999	NUNN PAMELA D	JUROR 317	JUROR	30.00
	999999	O'BRIEN KAITLIN L	JUROR 317	JUROR	30.00
	999999	OBRIEN DENAE W	JUROR 317	JUROR	30.00
	999999	PETERS DAVID W	JUROR 317	JUROR	30.00
	999999	PETTIS GLEN V	JUROR 317	JUROR	30.00
	999999	SEAY LINDA C	JUROR 317	JUROR	30.00
	999999	STOKES AMESIA H	JUROR 317	JUROR	30.00
5880		Technology Trust Funds		ACCOUNT TOTAL	3,574.00 *
	29715	TREASURER OF VIRGINIA	17 PRIPC 0465	COMPUTERS & SOFTWARE	2,800.00
	29715	TREASURER OF VIRGINIA	17 147C RMS 2	RECORD SYSTEM MAINT	4,000.00
6001		Office Supplies		ACCOUNT TOTAL	6,800.00 *
	20600	KEY OFFICE SUPPLY	495340	FLASH DRIVES	25.98
	20600	KEY OFFICE SUPPLY	495807	COPY PAPER	10.38

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MAJOR# ACCT#	VENDOR NUMBER NAME	INVOICE#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
021800	LAW LIBRARY				
5230	Telecommunications				
	10105 AT&T	0542720100 317	PHONE		42.96
	21319 CENTURYLINK	309478607 317	PHONE		42.20
	21319 CENTURYLINK	309478607 317A	PHONE		42.20
6012	Books and Subscriptions				
	21761 RELX INC DBA LEXISNEXIS	3090865167	MONTHLY SUBSCRIPTION		127.36 *
022100	COMMONWEALTH'S ATTORNEY				
2700	Worker's Compensation				
	31421 VACORP	12381 WKCOMP4/4	WORKERS COMPENSATION		281.00 *
5510	Travel-Mileage				
	25470 PISANO GEORGE	MILEAGE 317	MILEAGE		63.50 *
	25470 PISANO GEORGE	MILEAGE 317A	MILEAGE		121.98
5899	Miscellaneous				
	28866 STEPS, INC	12624	SHREDDING SERVICE		149.80
6001	Office Supplies				
	20600 KEY OFFICE SUPPLY	495502	COPY PAPER		271.78 *
	20600 KEY OFFICE SUPPLY	495503	INK/MESSAGE BK/STAMP		35.00 *
	20600 KEY OFFICE SUPPLY	495519	HANGING FOLDERS		369.90
	20600 KEY OFFICE SUPPLY	495601	STORAGE BOXES		216.00
	20600 KEY OFFICE SUPPLY	495670	ENVELOPES		45.98
	20600 KEY OFFICE SUPPLY	495817	STAPLER		50.98
	20600 KEY OFFICE SUPPLY	495821	CANON CARTRIDGE		24.69
	20600 KEY OFFICE SUPPLY	497117	FOLDERS/PENS/STAPLES		19.69
	20600 KEY OFFICE SUPPLY	497385	STAPLES		97.95
	20600 KEY OFFICE SUPPLY	497399	FILE FOLDERS		85.10
	20600 KEY OFFICE SUPPLY	497509	PORT SWITCH		22.39
022200	VICTIM WITNESS ASSISTANCE PROGRAM				
2700	Workmen's Compensation				
	31421 VACORP	12381 WKCOMP4/4	WORKERS COMPENSATION		11.98
5510	Travel-Mileage				
	28060 SAMS CINDY	EXPENSES 317	MILEAGE		14.99
				ACCOUNT TOTAL	959.65 *
				MAJOR TOTAL	1,329.93 **
				ACCOUNT TOTAL	7.50
				MAJOR TOTAL	7.50 *
				ACCOUNT TOTAL	149.80
				MAJOR TOTAL	149.80 *

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5530	28060	SAMS CINDY	EXPENSES 317	LODGING	202.92 *
6001	20600	Office Supplies	495731	RISER/POP UP NOTES	33.98
	20600	KEY OFFICE SUPPLY	495732	FILE	7.99
				ACCOUNT TOTAL	202.92 *
031200	SHERIFF			ACCOUNT TOTAL	41.97 *
2700	31421	Worker's Compensation	12381 WKCOMP4/4	WORKERS COMPENSATION	402.19 **
3311	11775	Repairs & Maint-Auto & Eq	32167	AUTO REPAIR	4,357.50
	14300	BURKEVILLE BODY SHOP	146274	REPAIR HEATER	4,357.50 *
	14300	EAST END MOTOR CO INC	146628	SERVICE TRANSMISSION	496.80
	14300	EAST END MOTOR CO INC	146715	MOUNT/BALANCE TIRES	294.97
	14300	EAST END MOTOR CO INC	146882	TIRE/ALIGN/OIL CHG	146.93
	14300	EAST END MOTOR CO INC	146923	INSPECTION	33.25
	14300	EAST END MOTOR CO INC	147086	INSPECTION	205.98
	14300	EAST END MOTOR CO INC	147300	OIL CHG/TIRE ROTATIO	16.00
	14300	EAST END MOTOR CO INC	147416	INSPECTION	16.00
	14300	EAST END MOTOR CO INC	147601	FLAT REPAIR	96.41
3320	16172	Maintenance Service Contr	0616PEVA 317	MAPPING SYSTEM MAINT	16.00
	18661	GEOCOMM INC	271807	LIVESCAN ANNUAL SERV	21.80
		ID NETWORKS		ACCOUNT TOTAL	1,344.14 *
5210	11894	Postal Services	0555 SHERIFF317	SHIPPING	3,550.00
		BUSINESS CARD		ACCOUNT TOTAL	224.00
5230	21319	Telecommunications	309468839 317	PHONE	3,774.00 *
	21319	CENTURYLINK	309558628 317	VCIN	47.50
	30440	US CELLULAR	918210747 317	PHONE	47.50 *
	30440	US CELLULAR	918210747 317A	PHONE	10.36
5510	999999	Travel-Mileage	EXPENSES 317	TOLL	7.97
		FOWLKES MICHAEL		ACCOUNT TOTAL	834.53
5530	11894	Travel-Subsistence & Lodg	0555 SHERIFF317	MEALS	892.48
	16653	BUSINESS CARD	MEALS 317	MEALS	1,745.34 *
	999999	GOLDMAN ROBERT	EXPENSES 317	ACCOUNT TOTAL	4.00
		FOWLKES MICHAEL		ACCOUNT TOTAL	4.00 *
5801	11894	Accreditation	0555 SHERIFF317	MEALS	46.04
		BUSINESS CARD		MEALS	17.81
				ACCOUNT TOTAL	43.54
				ACCOUNT TOTAL	107.39 *
				ACCOUNT TOTAL	128.86

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MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
5810	20600 KEY OFFICE SUPPLY	495616	DVD/CD HLDR/CLEANER	181.79 *
	25367 Dues & Association Member			50.00
	PIEDMONT LAW ENFORCEMENT	DUES 317		50.00 *
6001	Office Supplies			
	11894 BUSINESS CARD	0555 SHERIFF317	TRIAD MTG SUPPLIES	21.29
	11902 BUSINESS DATA OF VA, INC.	1728 2017	NORTON UPDATE	29.95
	12726 COMPRO COMPUTERS	2099 0717	HARD DRIVE	389.95
	13369 DIAMOND SPRINGS WATER INC	27961300 317	WATER & EQUIP RENTAL	110.15
	20600 KEY OFFICE SUPPLY	495814	CUPS/CLIPS/BATTERIES	95.95
	20600 KEY OFFICE SUPPLY	495951	PENS	72.66
	20600 KEY OFFICE SUPPLY	495952	SHARPIES	45.48
	20600 KEY OFFICE SUPPLY	496023	CARD READER	14.99
	20600 KEY OFFICE SUPPLY	496056	INK CARTRIDGE	109.95
	20600 KEY OFFICE SUPPLY	496057	DESK CALENDAR	12.85
	20600 KEY OFFICE SUPPLY	496065	INK CARTRIDGES	585.54
	20600 KEY OFFICE SUPPLY	496262	TAPE DISPENSER	3.59
	20600 KEY OFFICE SUPPLY	496531	CARD READERS	23.98
	20600 KEY OFFICE SUPPLY	496591	INK CARTRIDGES	40.38
	28866 STEPS, INC	12627	SHREDDING SERVICE	89.00
	32138 WALMART COMMUNITY/RFCSLLC	2117 SHERIFF317	OFFICE SUPPLIES	56.37
	32138 WALMART COMMUNITY/RFCSLLC	3079 317	CREAMER/FLASH DRIVE	33.10
	32138 WALMART COMMUNITY/RFCSLLC	5563	PHOTO HOLDER	6.09
	32138 WALMART COMMUNITY/RFCSLLC	5973	TAPE	5.34
6004	Virso Comm Center Crime P			1,746.61 *
	28640 SOUTHSIDE ELECTRIC COOP	526776002 317	ELECTRIC SERVICE	14.72
6009	Vehicle & Powered Equip S			14.72 *
	12742 COMMTRONICS OF VIRGINIA	221931	ANTENNA CABLE	281.20
	12742 COMMTRONICS OF VIRGINIA	221977	RADIO MIC/SPEAKER	191.68
	12742 COMMTRONICS OF VIRGINIA	222429	INSTALL ANTENNA	702.36
	14300 EAST END MOTOR CO INC	145383	TIRES	471.21
	14300 EAST END MOTOR CO INC	146961	TIRE	131.36
	14300 EAST END MOTOR CO INC	147402	HALOGEN BULB	40.30
	14300 EAST END MOTOR CO INC	147826	HALOGEN BULB	35.96
	15721 FISHER AUTO PARTS, INC.	177251	WIPER BLADES	20.64
	23248 NAPA OF FARMVILLE	164715	BULB	14.02
6010	Police Supplies			1,888.73 *
	29342 TOWN POLICE SUPPLY	R80582	HOLSTERS & POUCHES	329.10
	32138 WALMART COMMUNITY/RFCSLLC	1861	CAMERA	144.88
	999999 FOWLKES MICHAEL	EXPENSES 317	CAMERA CORD	16.72
6011	Uniforms & Wearing Appare			490.70 *
	10380 AMERICAN UNIFORM SALES	48838	UNIFORMS	708.78
	11256 BKT UNIFORMS	65860	UNIFORMS	85.98
	11413 BOOKER TAMMY	1	HEM PANTS	80.00
			ACCOUNT TOTAL	

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6023	11413	BOOKER TAMMY	2	HEM PANTS	24.00
	16102	GALLS LLC	6958203	HAT	209.00
	16102	GALLS LLC	6982041	HASH MARK EMBLEMS	8.25
	16102	GALLS LLC	7001417	HASH MARK EMBLEMS	22.50
	16102	GALLS LLC	7060297	SERGEANT CHEVRONS	106.00
	16102	GALLS LLC	7081091	OXFORDS	124.50
	16102	GALLS LLC	7143155	SHOES	137.00
	19331	JEFFERSON JANEAR	FEB 23 2017	ATTACH EMBLEMS	672.00
				ACCOUNT TOTAL	2,178.01 *
8205	999999	Equipment-Alcohol Grant DSHR-DUI	JOYNER	DUI CONFERENCE	135.00
				ACCOUNT TOTAL	135.00 *
031201	28303	Motor Vehicles SHEEHY AUTO STORES	123177	2017 FORD VEHICLE	29,231.52
	28303	SHEEHY AUTO STORES	123178	2017 FORD VEHICLE	28,961.52
	28410	SIGNS@WORK INC	3432	AUTO DECALS	750.00
	28410	SIGNS@WORK INC	3441	AUTO DECALS	750.00
				ACCOUNT TOTAL	59,693.04 *
				MAJOR TOTAL	77,758.47 **
2700	31421	Worker's Compensation VACORP	12381 WKCOMP4/4	WORKERS COMPENSATION	1,157.00
				ACCOUNT TOTAL	1,157.00 *
				MAJOR TOTAL	1,157.00 **
032200	11491	Payment to Farmville VFD ARC3 GASES	3319413	OXYGEN	58.29
	15656	FIRE & SAFETY EQUIP CO	80843	HAT BADGES	715.00
	20600	KEY OFFICE SUPPLY	495393	PACKING TAPE/KLEER	3.59
	20600	KEY OFFICE SUPPLY	496170	FOLDERS	15.99
	22397	MUNICIPAL EMERGENCY SERV	1101047	PARKAS	1,812.36
				ACCOUNT TOTAL	2,605.23 *
7001	19490	Payment to Rice VFD JOHN DEERE FINANCIAL	6311242	TANK/CYLINDER RENTAL	210.60
	28597	SOUTHERN STATES COOP INC	6438571	DIESEL	475.12
	28597	SOUTHERN STATES COOP INC	6438573	GAS	131.39
	31846	DOMINION VA POWER	4500495009 317	ELECTRIC SERVICE	249.10
	31846	DOMINION VA POWER	5487358649 317	ELECTRIC SERVICE	9.42
				ACCOUNT TOTAL	1,075.63 *
7003	11491	Payment to Prospect VFD ARC3 GASES	3345805	AIR TANK INSPECTION	150.00
	15380	FARMVILLE PRINTING	PROSPECT VFD317	TRAINING MANUALS	37.83
	15560	FARMVILLE WHSALE ELECTRIC	603548	CONNECTORS	35.66
	15721	FISHER AUTO PARTS, INC.	172159	CONNECTOR WIRES	7.81
	15721	FISHER AUTO PARTS, INC.	172168	HEADLIGHT	14.72

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7004	15721	FISHER AUTO PARTS, INC.	172486	CAR WASH/GLASS CLNR	31.51	
	15721	FISHER AUTO PARTS, INC.	177728	BATTERIES	236.31	
	15908	FOSTER FUELS INC	CREDIT 317	CREDIT	354.87-	
	15908	FOSTER FUELS INC	368225T	PROPANE	284.46	
	15908	FOSTER FUELS INC	390595T	PROPANE	390.35	
	16658	GOODMAN TRUCK & TRACTOR	119635	SERV & INSPECT TRUCK	698.97	
	21319	CENTURYLINK	309983930 317	PHONE	106.22	
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL-FEB 2017	DIESEL	54.98	
	29440	PRINCE EDWARD CO TREAS	GAS-FEB 2017	GAS	18.61	
	31846	DOMINION VA POWER	7020850009 317	ELECTRIC SERVICE	248.19	
	31846	DOMINION VA POWER	7600812502 317	ELECTRIC SERVICE	6.59	
	31846	DOMINION VA POWER	8898799252 317	ELECTRIC SERVICE	14.06	
			Payment to Darlington VFD		ACCOUNT TOTAL	1,981.40 *
	7006	11263	BB&T	7841 DHVFD 317	INTERNET SERVICE	102.51
12996		CYRUS PEST CONTROL CO	MARCH 2017	EXTERMINATING SERVIC	45.00	
28640		SOUTHSIDE ELECTRIC COOP	38156001 317	ELECTRIC SERVICE	259.50	
28640		SOUTHSIDE ELECTRIC COOP	38156001 317A	ELECTRIC SERVICE	235.04	
			Payment to Pamplin VFD		ACCOUNT TOTAL	642.05 *
15560		FARMVILLE WHSALE ELECTRIC	607622	DIMMABLE LED	126.54	
15656		FIRE & SAFETY EQUIP CO	81156	GAS METER MAINTENANC	220.00	
15908		FOSTER FUELS INC	301614T	PROPANE	452.93	
15908		FOSTER FUELS INC	390014T	PROPANE	334.52	
15908		FOSTER FUELS INC	390594T	PROPANE	349.54	
19139		JAMERSON BLDG SUPPLY	5025810	GREASE CLNR/WTR HOSE	66.16	
19139		JAMERSON BLDG SUPPLY	5053890	AIR FILTERS	15.94	
20600		KEY OFFICE SUPPLY	496261	FILE CABINET KEYS	40.00	
22397		MUNICIPAL EMERGENCY SERV	IN1111252	LIGHT	599.72	
23462	NATIONAL AUTO PARTS INC	48928	BATTERY CHARGER	364.00		
23462	NATIONAL AUTO PARTS INC	51690	BULB/CONNECTOR/SPRAY	36.87		
23462	NATIONAL AUTO PARTS INC	51734	FLASHER	41.49		
23462	NATIONAL AUTO PARTS INC	51736	SWITCH	17.29		
23462	NATIONAL AUTO PARTS INC	51774	SWITCH	51.87		
23462	NATIONAL AUTO PARTS INC	52217	SWITCH	34.58		
23462	NATIONAL AUTO PARTS INC	52395	OIL DRY/FLASHER	649.79		
23462	NATIONAL AUTO PARTS INC	52849	FUEL OIL MIX	23.96		
25210	PAMPLIN EXXON	PAMPLIN VFD 317	FUEL	140.86		
25210	PAMPLIN EXXON	PAMPLIN VFD317A	TRUCK MAINTENANCE	295.84		
25210	PAMPLIN EXXON	PAMPLIN VFD317A	FUEL	207.98		
29986	TRUMBULL SOFTWARE ASSOC	10013966	ROVER SUBSCRIPTION	300.00		
31335	VERIZON	248 6100 317B	PHONE	72.75		
31335	VERIZON	248 6100 317C	PHONE	78.25		
31846	DOMINION VA POWER	4743517221 317	ELECTRIC SERVICE	310.99		
31846	DOMINION VA POWER	6280980001 317	ELECTRIC SERVICE	55.07		
		Payment to Meherrin VFD		ACCOUNT TOTAL	4,886.94 *	
7007	25246	PARKER OIL CO INC	214548	PROPANE	244.05	
	25246	PARKER OIL CO INC	227505	DIESEL	557.15	

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7010	25246 PARKER OIL CO INC	227538	PROPANE	1,250.00
	31335 VERIZON	736 0633 317	PHONE	1,250.00 *
	31846 DOMINION VA POWER	0519881510 317	ELECTRIC SERVICE	25,579.25 **
	31846 DOMINION VA POWER	1913347348 317	ELECTRIC SERVICE	
	31846 DOMINION VA POWER	2725824417 317	ELECTRIC SERVICE	
	32146 WATKINS INSURANCE AGENCY	WK COMP MFD 317	WORKERS COMPENSATION	
			ACCOUNT TOTAL	11,665.00
				13,138.00 *
032300	17776 HAMPDEN-SYDNEY VOL FIRE	16-17 SUPPRT4/4	LOCAL SUPPORT	
			ACCOUNT TOTAL	1,250.00
			MAJOR TOTAL	1,250.00 *
7005	25880 Prince Edward Rescue Squa	16-17 SUPPRT4/4	LOCAL SUPPORT	
			ACCOUNT TOTAL	16,500.00
7008	22349 MEHERRIN FIRE & RESCUE	16-17 SUPPRT4/4	LOCAL SUPPORT	
			ACCOUNT TOTAL	16,500.00 *
032500	EMERGENCY SERVICES			
			ACCOUNT TOTAL	3,250.00
			MAJOR TOTAL	3,250.00 *
6014	11894 Other Operating Supplies	3722 PUCKETT317	REGISTRATION	
			ACCOUNT TOTAL	375.00
			MAJOR TOTAL	375.00 *
033200	REGIONAL JAIL & DETENTION			
			ACCOUNT TOTAL	375.00
			MAJOR TOTAL	375.00 **
3196	Purchase of Services - Ja			
	18743 IRONGATE BOUNDARY MNGT	AT 317	ELECTRONIC MONITORIN	1,046.25
	18743 IRONGATE BOUNDARY MNGT	AT 317A	ELECTRONIC MONITORIN	270.00
	18743 IRONGATE BOUNDARY MNGT	DC 317	ELECTRONIC MONITORIN	911.25
	18743 IRONGATE BOUNDARY MNGT	DE 317	ELECTRONIC MONITORIN	708.75
	18743 IRONGATE BOUNDARY MNGT	DE 317A	ELECTRONIC MONITORIN	33.75
	18743 IRONGATE BOUNDARY MNGT	TT 317	ELECTRONIC MONITORIN	1,046.25
	18743 IRONGATE BOUNDARY MNGT	TT 317A	ELECTRONIC MONITORIN	945.00
	25375 PIEDMONT RGNL JUVENILE	1527	JUVENILE DETENTION	525.00
	25375 PIEDMONT RGNL JUVENILE	1536	JUVENILE DETENTION	150.00
			ACCOUNT TOTAL	5,636.25 *
			MAJOR TOTAL	5,636.25 **
034100	BUILDING OFFICIAL			
			ACCOUNT TOTAL	206.50
2700	31421 Worker's Compensation	12381 WKCOMP4/4	WORKERS COMPENSATION	
			ACCOUNT TOTAL	206.50 *

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5230	30440 US CELLULAR Telecommunications	816442183 317	PHONE	24.21 *
			ACCOUNT TOTAL	24.21 *
5530	21498 LEATHERWOOD COY Travel-Subsistence & Lodg	MARCH 2017	MEAL	9.09 *
			ACCOUNT TOTAL	9.09 *
5540	21498 LEATHERWOOD COY Travel-Convention & Educa	MARCH 2017	MTG REGISTRATION	15.00
			ACCOUNT TOTAL	15.00 *
			MAJOR TOTAL	254.80 **
035100	ANIMAL CONTROL			
2700	31421 VACORP Worker's Compensation	12381 WKCOMP4/4	WORKERS COMPENSATION	171.25
			ACCOUNT TOTAL	171.25 *
3110	20919 KINGSLEY JENNIFER DVM 20919 KINGSLEY JENNIFER DVM Vet Care	CERTIFICATION17 MARCH 13 2017	EUTHANASIA CERTIFICA VET SERVICES	100.00
			ACCOUNT TOTAL	60.00
5110	31846 DOMINION VA POWER 31846 DOMINION VA POWER Electrical Services	0890745003 317 0890745003 317A	ELECTRIC SERVICE ELECTRIC SERVICE	160.00 *
			ACCOUNT TOTAL	480.05
5230	21319 CENTURYLINK 30440 US CELLULAR Telecommunications	310119726 317 816442183 317	PHONE PHONE	505.32
			ACCOUNT TOTAL	985.37 *
5530	999999 MUMMA ADAM 999999 MUMMA ADAM Travel-Subsistence & Lodg	EXPENSES 317A EXPENSES 317A	MEALS LODGING	118.55
			ACCOUNT TOTAL	108.68
5899	11894 BUSINESS CARD Miscellaneous	3722 PUCKETT317	DHP LICENSE RENEWAL	227.23 *
			ACCOUNT TOTAL	90.00
6001	11894 BUSINESS CARD 32138 WALMART COMMUNITY/RFCSLLC Office Supplies	3722 PUCKETT317 5462	LAW BOOKS CLIPPED/SHEET PROTECT	90.00 *
			ACCOUNT TOTAL	43.50
6002	15910 FOSTER RAY 32138 WALMART COMMUNITY/RFCSLLC Supplies for Shelter	REIMB 317 5462	SPRAYERS DOG FOOD	15.43
			ACCOUNT TOTAL	58.93 *
6009	15721 FISHER AUTO PARTS, INC. Vehicle & Powered Equip S	176751	WIPER BLADES	19.99
			ACCOUNT TOTAL	84.88
6011	16102 GALLS LLC Uniforms and Wearing Appa	7157608	NYLON TROUSER BELT	104.87 *
			ACCOUNT TOTAL	12.38
			MAJOR TOTAL	12.38 *
			ACCOUNT TOTAL	12.49
			MAJOR TOTAL	12.49 *
			MAJOR TOTAL	1,934.48 **

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2700	042300	31421	Worker's Compensation VACORP	12381	WORKERS COMPENSATION	2,311.75	2,311.75 *
3160		27191	Professional Services RESOURCE INTERNATIONAL	43403	ASSESSMNT MONITORING	20,759.35	20,759.35
		27191	RESOURCE INTERNATIONAL	43404	MISC WORK TASKS	984.25	984.25
		27191	RESOURCE INTERNATIONAL	43405	STORM WTR COMPLIANCE	349.25	349.25
3310		15560	Repairs/Maintenance FARMVILLE WHSALE ELECTRIC	606308	LED LGHT/WIRE/CNDUIT	342.29	342.29
		15560	FARMVILLE WHSALE ELECTRIC	607027	CONDUIT/WRENCH/PVC	94.80	94.80
		21811	LOWE'S	901066	WRECKING BAR	10.43	10.43
		25306	PEARSON EQUIPMENT CO	156505	EXCAVATOR RENTAL	263.13	263.13
		29015	SWANA	907138	MEMBERSHIP DUES	212.00	212.00
		999999	OAKES NORMAN	MARCH 7 2017	SET TWO 30' POLES	200.00	200.00
3311		11894	Repairs & Maint-Auto & Eq BUSINESS CARD	3722	TIME CLOCKS	1,122.65	1,122.65 *
		13995	BOHNS RAYMOND	178312	TAIL LIGHT ASSEMBLY	505.42	505.42
		14300	EAST END MOTOR CO INC	147342	FLAT REPAIR	56.38	56.38
		14300	EAST END MOTOR CO INC	147342	FLAT REPAIR	46.32	46.32
		14300	EAST END MOTOR CO INC	147342	FLAT REPAIR	46.32	46.32
		14300	EAST END MOTOR CO INC	147342	FLAT REPAIR	46.32	46.32
		14300	EAST END MOTOR CO INC	147342	FLAT REPAIR	46.32	46.32
		16658	GOODMAN TRUCK & TRACTOR	120076	FLAT REPAIR	46.32	46.32
		19033	CHILDRESS JAMES P JR	MARCH 16 2017	REPAIR INTERNATIONAL	971.18	971.18
		19033	CHILDRESS JAMES P JR	MARCH 23 2017	TRUCK MAINTENANCE	590.63	590.63
		19033	CHILDRESS JAMES P JR	MARCH 29 2017	2005 MACK AIR FILTER	68.25	68.25
		23248	NAPA OF FARMVILLE	165514	TRUCK MAINTENANCE	645.73	645.73
		27770	ROD & STAFF LLC	58844	TIRE REPAIR KIT	28.99	28.99
		27770	ROD & STAFF LLC	58993	REPAIR ROLL-OFF	260.00	260.00
		27770	ROD & STAFF LLC	59007	REPAIR ROLL-OFF	32.50	32.50
		27770	ROD & STAFF LLC	59011	REPAIR ROLL-OFF	65.00	65.00
		27770	ROD & STAFF LLC	59113	REPAIR ROLL-OFF	32.50	32.50
		27770	ROD & STAFF LLC	59113	PATCH TIRE	15.00	15.00
3840		10254	Contract Landfill - POS REPUBLIC SERVICES #974	497141	TRASH COLLECTION	3,317.90	3,317.90 *
		10254	REPUBLIC SERVICES #974	497142	TRASH COLLECTION	182.76	182.76
		10254	REPUBLIC SERVICES #974	497143	TRASH COLLECTION	120.25	120.25
		32953	WRIGHT'S EXCAVATING LLC	MARCH 2017	LANDFILL OPERATION	120.25	120.25
3841		14723	Purchase of Serv - Recycli EMANUEL TIRE OF VIRGINIA	483438	TIRE RECYCLING	477.60	477.60
		14723	EMANUEL TIRE OF VIRGINIA	483637	TIRE RECYCLING	403.20	403.20
		28866	STEPS, INC	FEBRUARY 2017	RECYCLING FEE	2,434.40	2,434.40
		29029	SYNERGY RECYCLING LLC	1700155	ELECTRONIC RECYCLING	2,835.75	2,835.75
					ACCOUNT TOTAL	6,150.95	6,150.95 *

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5230	21319	Electrical Services	114379001 317	DH SITE	76.12
	28640	SOUTHSIDE ELECTRIC COOP	114379003 317	VIRSO SITE	143.87
	31846	DOMINION VA POWER	0599507431 317	RICE SITE	66.70
	31846	DOMINION VA POWER	0670040567 317	CELL C PUMP STATION	20.28
	31846	DOMINION VA POWER	0670040567 317A	CELL C PUMP STATION	18.19
	31846	DOMINION VA POWER	1144204110 317	GREEN BAY SITE	98.82
	31846	DOMINION VA POWER	1144204110 317A	GREEN BAY SITE	78.83
	31846	DOMINION VA POWER	5181167213 317	LEACHATE PUMP	6.96
	31846	DOMINION VA POWER	5181167213 317A	LEACHATE PUMP	267.76
	31846	DOMINION VA POWER	7471653571 317	WORSHAM SITE	143.00
	31846	DOMINION VA POWER	7471653571 317A	WORSHAM SITE	121.83
	31846	DOMINION VA POWER	8601161519 317	PROSPECT SITE	104.86
	31846	DOMINION VA POWER	8601161519 317A	PROSPECT SITE	89.79
	31846	DOMINION VA POWER	8970737501 317	SCALEHOUSE	143.64
	31846	DOMINION VA POWER	8970737501 317A	SCALEHOUSE	106.10
	31846	DOMINION VA POWER	9176847250 317	LANDFILL SITE	79.14
	31846	DOMINION VA POWER	9176847250 317A	LANDFILL SITE	74.33
		Telecommunications		ACCOUNT TOTAL	1,640.22 *
5440	21319	CENTURYLINK	309326764 317	PHONE	52.94
	21319	CENTURYLINK	309326764 317A	PHONE	58.90
	21319	CENTURYLINK	309480181 317	PHONE	54.30
	21319	CENTURYLINK	309480181 317A	PHONE	54.30
	21319	CENTURYLINK	309553498 317	PHONE	54.08
	21319	CENTURYLINK	309553498 317A	PHONE	48.08
	21319	CENTURYLINK	309615846 317	PHONE	64.52
	21319	CENTURYLINK	309615846 317A	PHONE	51.74
	21319	CENTURYLINK	309714661 317	PHONE	55.17
	21319	CENTURYLINK	310039285 317	PHONE	42.75
	30440	US CELLULAR	816442183 317	PHONE	24.21
	31335	VERIZON	248 5696 317	PHONE	49.03
	31335	VERIZON	248 5696 317A	PHONE	48.97
	31335	VERIZON	736 2828 317	PHONE	85.66
	31335	VERIZON	736 2828 317A	PHONE	85.69
		Portable Toilet Rental		ACCOUNT TOTAL	830.34 *
6008	28869	STIFF O O INC	5831	MONTHLY SERVICE	702.50
	28869	STIFF O O INC	5878	MONTHLY SERVICE	702.50
		Vehicle & Powered Equip F		ACCOUNT TOTAL	1,405.00 *
6009	25782	PRINCE EDWARD CO PBLC SCH	DIESEL-FEB 2017	DIESEL	728.57
	23248	Vehicle & Powered Equip S		DEF	728.57 *
		NAPA OF FARMVILLE	165514		20.00
043200	GENERAL PROPERTIES			ACCOUNT TOTAL	20.00 *
2700	31421	Worker's Compensation		ACCOUNT TOTAL	88,137.24 **
		VACORP	12381 WKCOMP4/4	WORKERS COMPENSATION	817.50
				ACCOUNT TOTAL	817.50 *

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3310		Repairs/Maintenance			
	13730	DODSON BROS EXTERMINATING	158003 317	PEST CONTROL-CANNERY	38.00
	13730	DODSON BROS EXTERMINATING	158003 317A	PEST CONTROL-CANNERY	38.00
	13730	DODSON BROS EXTERMINATING	158005 317	PEST CONTROL-WORSHAM	38.00
	13730	DODSON BROS EXTERMINATING	158005 317A	PEST CONTROL-WORSHAM	38.00
	13730	DODSON BROS EXTERMINATING	158006 317	PEST CONTROL-SCOPE	38.00
	13730	DODSON BROS EXTERMINATING	158006 317A	PEST CONTROL-SCOPE	38.00
	13730	DODSON BROS EXTERMINATING	158007 317	PEST CONTROL-CH	85.00
	13730	DODSON BROS EXTERMINATING	158007 317A	PEST CONTROL-CH	85.00
	13730	DODSON BROS EXTERMINATING	158010 317	PEST CONTROL-VIS CTR	38.00
	13730	DODSON BROS EXTERMINATING	158010 317A	PEST CONTROL-VIS CTR	38.00
	13746	DODSON PEST CONTROL	R198310205 317	RENEWAL FEE-AG BLDG	150.00
	15686	FIRE SPRINKLER LTD	4292	REPAIR SYSTEM LEAK	185.00
	22322	DAIKIN APPLIED	3130347	CHILLER MAINT CNTRCT	3,209.50
	999999	HAWTHORNE RANDALL M	FEB 22 2017	REPAIR POLE @ STEPS	475.00
5110		Electrical Services			4,493.50 *
	28640	SOUTHSIDE ELECTRIC COOP	114379002 317	SRR LIGHTS	29.18
	31846	DOMINION VA POWER	1230385005 317	ROY CLARK MONUMENT	8.87
	31846	DOMINION VA POWER	1230385005 317A	ROY CLARK MONUMENT	7.36
	31846	DOMINION VA POWER	1545926683 317	SCOPE BLDG	199.49
	31846	DOMINION VA POWER	2786281903 317	COURTHOUSE	9,783.32
	31846	DOMINION VA POWER	4951935099 317	SHERIFF DEPT SHED	6.59
	31846	DOMINION VA POWER	4951935099 317A	SHERIFF DEPT SHED	6.59
	31846	DOMINION VA POWER	5856894620 317	WORSHAM CLERK OFFICE	282.37
	31846	DOMINION VA POWER	5856894620 317A	WORSHAM CLERK OFFICE	229.04
	31846	DOMINION VA POWER	6669158583 317	LIGHTS AT RICE	110.78
	31846	DOMINION VA POWER	8105475944 317	AG BLDG	1,470.32
	31846	DOMINION VA POWER	9670710004 317	SHOP	34.52
	31846	DOMINION VA POWER	9670710004 317A	SHOP	34.24
5130		Water & Sewer			12,202.67 *
	29332	TOWN OF FARMVILLE	AG BLDG 317	WATER & SEWER	74.78
	29332	TOWN OF FARMVILLE	CH IRRIG 317	WATER	10.75
	29332	TOWN OF FARMVILLE	SCOPE BLDG 317	WATER & SEWER	33.65
5230		Telecommunications			119.18 *
	10105	AT&T	7305055660 317	PHONE	42.96
	21319	CENTURYLINK	310262069 317	PHONE	55.87
	21319	CENTURYLINK	310441360 317	PHONE	83.94
	21319	CENTURYLINK	310441360 317A	PHONE	83.94
	30440	US CELLULAR	816442183 317	PHONE	121.88
5440		Portable Toilet Rental			388.59 *
	28869	STIFF O O INC	5831	MONTHLY SERVICE	100.00
	28869	STIFF O O INC	5878	MONTHLY SERVICE	100.00
5540		Travel-Convention & Educa			200.00 *
	31202	VANEPS RONALD	TRAINING 317	PESTICIDE RECERTIFIC	15.00
					15.00 *

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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6007	6005	13367	Janitorial Supplies			
		13367	DIAMOND PAPER COMPANY	187405	TRASH BAGS/TOWELS	767.95
		13367	DIAMOND PAPER COMPANY	188240	TOILET TISSUE	48.57
		13367	DIAMOND PAPER COMPANY	188241	TOILET TISSUE/TOWELS	412.65
		13367	DIAMOND PAPER COMPANY	189423	JANITORIAL SUPPLIES	1,825.19
		13367	DIAMOND PAPER COMPANY	189498	PAPER TOWELS	28.80
		21811	LOWE'S	908575	TOILET TISSUE	28.44
		30239	UNIFIRST CORPORATION	908874	JANITORIAL SUPPLIES	42.56
		30239	UNIFIRST CORPORATION	910840	JANITORIAL SUPPLIES	45.91
		30239	UNIFIRST CORPORATION	914770	JANITORIAL SUPPLIES	45.23
		30239	UNIFIRST CORPORATION	918682	JANITORIAL SUPPLIES	45.87
		30239	UNIFIRST CORPORATION	922628	JANITORIAL SUPPLIES	51.10
		30239	UNIFIRST CORPORATION	924602	JANITORIAL SUPPLIES	49.09
					ACCOUNT TOTAL	3,391.36 *
6008		13369	Repairs and Maintenance S	11393100 317	WATER & EQUIP RENTAL	22.93
		13369	DIAMOND SPRINGS WATER INC	11393100 317A	EQUIP RENTAL	8.95
		21811	LOWE'S	901066 317	BLADES/CEILING TILE	168.29
		21811	LOWE'S	901967 317	DOOR LATCH	9.48
		21811	LOWE'S	908194	PHONE PLUGS/MOULDING	32.68
		21811	LOWE'S	909236	GLOVES	24.66
		23248	NAPA OF FARMVILLE	165002	HYDRAULIC OIL/FUNNEL	37.68
		23248	NAPA OF FARMVILLE	165034	BELT	39.94
		23248	NAPA OF FARMVILLE	165514	TIRE GAUGE	18.99
		25680	PRICE SUPPLY CO INC	890216	FURNACE FILTER/NOZZL	10.40
		25680	PRICE SUPPLY CO INC	890264	CIRCUIT BD/LIGHT	127.53
		27922	CINTAS CORPORATION #524	524 09428 317	UNIFORM RENTAL	427.88
		28352	SHERWIN WILLIAMS CO	27910	PAINT BRUSHES	36.56
		29083	TAYLOR-FORBES EQUIP CO	W067602	PRIMER CAP/PULL ROPE	53.88
					ACCOUNT TOTAL	1,019.85 *
6009		25782	Vehicle & Powered Equip F	DIESEL-FEB 2017	DIESEL	220.56
		25782	PRINCE EDWARD CO PBLC SCH			220.56 *
		27770	Vehicle & Powered Equip S	58904	TRACTOR RAILS	
		27770	ROD & STAFF LLC			
					ACCOUNT TOTAL	283.08
043400	CANNERY				ACCOUNT TOTAL	283.08 *
					MAJOR TOTAL	23,151.29 **
2700		31421	Worker's Compensation	12381 WKCOMP4/4	WORKERS COMPENSATION	68.50
		31421	VACORP			68.50 *
3161		31653	Professional Services-Can	PEC 2/17	CONTRACT PAYMENT	2,916.67
		31653	VIRGINIA FOOD WORKS	PEC 3/17	CONTRACT PAYMENT	2,916.67
					ACCOUNT TOTAL	5,833.34 *
3310		16671	Repairs & Maintenance	9372996380	VALVE	106.66

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MAJOR# ACCT#	VENDOR NUMBER NAME ACCT#	INVOICE NUMBER NAME ACCT#	DESCRIPTION	AMOUNT
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	WATER SUPPLY LINE	120.17 *
5120	14700	Heating Services ELLINGTON ENERGY SERVICE	ELECTRIC SERVICE	246.22
5230	21319	Telecommunications CENTURYLINK	HEATING OIL	246.22 *
6005	13367	Janitorial Supplies DIAMOND PAPER COMPANY	PHONE	796.00
				796.00 *
051100		HEALTH DEPARTMENT	GLOVES/DETERGENT	246.15
				246.15 *
5610	25840	Payment To Local Health D PRINCE EDWARD HEALTH DPT		151.69
				151.69 *
052500		CHAPTER X BOARD		7,462.07 **
5640	12928	Payment to Crossroad Ser CROSSROAD SERVICES BOARD	4TH QTR 317	40,681.50
				40,681.50 *
053500		COMPREHENSIVE SERVICES ACT	4TH QTR SUPPORT	40,681.50 **
3160		CSA Programs		
	11306	BLUE RIDGE AUTISM &	JN 317	5,700.00
	11327	BLUE RIDGE THERAPY ASSOC	GL 317	320.00
	11490	RESCARE/BRALEY & THOMPSON	DKW 317	2,660.00
	11490	RESCARE/BRALEY & THOMPSON	EK 317	2,184.00
	11490	RESCARE/BRALEY & THOMPSON	FK 317	2,184.00
	12277	CENTER FOR PEDIATRIC	HT 317	240.00
	12277	CENTER FOR PEDIATRIC	JN 317	680.00
	12277	CENTER FOR PEDIATRIC	JN 317A	1,040.00
	12280	CENTRA HEALTH	GL 317	6,120.00
	12280	CENTRA HEALTH	JH 317	4,480.00
	12280	CENTRA HEALTH	KW 317	4,480.00
	12283	CENTRA HEALTH INC	MB 317	1,120.00
	12283	CENTRA HEALTH INC	AE 317	4,480.00
	12283	CENTRA HEALTH INC	KR 317	3,500.00
	12283	CENTRA HEALTH INC	LW 317	6,800.00
	12283	CENTRA HEALTH INC	WC 317	858.00
				15,000.00
				15,000.00 *
				15,000.00 **

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	DESCRIPTION	AMOUNT
	12283	CENTRA HEALTH INC	WC 317	PROFESSIONAL SERVICE	5,720.00
	14924	FAMILY & COMMUNITY SUPPRT	JQ 317	PROFESSIONAL SERVICE	742.50
	14924	FAMILY & COMMUNITY SUPPRT	KT 317	PROFESSIONAL SERVICE	427.50
	16672	GRAFTON SCHOOL INC	AG 317	PROFESSIONAL SERVICE	4,915.00
	16672	GRAFTON SCHOOL INC	CS 317	PROFESSIONAL SERVICE	5,430.00
	16672	GRAFTON SCHOOL INC	NL 317	PROFESSIONAL SERVICE	4,710.00
	16672	GRAFTON SCHOOL INC	NMA 317	PROFESSIONAL SERVICE	6,713.00
	16672	GRAFTON SCHOOL INC	NMA 317	PROFESSIONAL SERVICE	220.00
	16672	GRAFTON SCHOOL INC	SH 317	PROFESSIONAL SERVICE	4,970.00
	16672	GRAFTON SCHOOL INC	TJ 317	PROFESSIONAL SERVICE	5,700.00
	18816	INTERCEPT YOUTH SERVICES	MARCH 2017	FOSTER CARE	2,127.00
	21807	LONG ASHLEY	CC 317	PROFESSIONAL SERVICE	1,608.42
	23268	NAPIER JEAN	MARCH 2017	FOSTER CARE	3,608.00
	25260	PARTNERS IN PARENTING PC	MARCH 2017	FOSTER CARE	700.00
	29152	THE HUGHES CENTER	KR 317	PROFESSIONAL SERVICE	1,600.00
	31981	VOICES SPEECH THERAPY	HT 317	PROFESSIONAL SERVICE	4,840.00
			GL 317	PROFESSIONAL SERVICE	600.00
				ACCOUNT TOTAL	101,477.42 *
				MAJOR TOTAL	101,477.42 **
053501		OTHER WELFARE/SOCIAL SERVICES			
5610	28866	STEPS Inc.	16-17 SUPPRT4/4	LOCAL SUPPORT	5,000.00
		STEPS, INC			5,000.00 *
5615	28866	STEPS-Community Action Pr	16-17 SUPPRT4/4	LOCAL SUPPORT	3,622.00
		STEPS, INC			3,622.00 *
				ACCOUNT TOTAL	8,622.00 **
073500		PUBLIC LIBRARY			
5640	15400	Contribution To Library	16-17 SUPPRT4/4	LOCAL SUPPORT	51,165.75
		FARMVILLE-PE COMM LIBRARY			51,165.75 *
				ACCOUNT TOTAL	51,165.75 **
081100		PLANNING			
2700	31421	Worker's Compensation	12381 WKCOMP4/4	WORKERS COMPENSATION	361.25
		VACORP			361.25 *
3161	16195	Planning Commission	MAR 21 2017	COMMISSION MTG	100.00
	17883	GILLIAM DONALD B	MAR 21 2017	COMMISSION MTG	100.00
	19458	HUNT PRESTON	MAR 21 2017	COMMISSION MTG	100.00
	19875	JENKINS TIMOTHY MARK	MAR 21 2017	COMMISSION MTG	100.00
	21525	JONES ROBERT M	MAR 21 2017	COMMISSION MTG	100.00
	22170	LEATHERWOOD CLIFFORD JACK	MAR 21 2017	COMMISSION MTG	100.00
		MASON ROBERT CHRISTOPHER	MAR 21 2017	COMMISSION MTG	100.00

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3600	15240	Advertising FARMVILLE NEWSMEDIA	CO ADMR 317	ADVERTISING	174.25 *
5230	30440	Telecommunications US CELLULAR	816442183 317	PHONE	174.25 *
5510	16195	Travel-Mileage GILLIAM DONALD B	MAR 21 2017	MILEAGE	50.71 *
	17883	HUNT PRESTON	MAR 21 2017	MILEAGE	50.71 *
	19458	JENKINS TIMOTHY MARK	MAR 21 2017	MILEAGE	21.40
	19875	JONES ROBERT M	MAR 21 2017	MILEAGE	21.40
	22170	MASON ROBERT CHRISTOPHER	MAR 21 2017	MILEAGE	11.77
	25309	PERRY JOHN W JR	MAR 21 2017	MILEAGE	5.35
	25607	PRENGAMAN JOHN C	MAR 21 2017	MILEAGE	9.63
	29386	TOWNSEND JOHN F III	MAR 21 2017	MILEAGE	1.60
				MILEAGE	5.35
				MILEAGE	8.02
081500		ECONOMIC DEVELOPMENT		ACCOUNT TOTAL	84.52 *
				MAJOR TOTAL	1,670.73 **
2700	31421	Worker's Compensation VACORP	12381 WKCOMP4/4	WORKERS COMPENSATION	6.50
3160	12122	Professional Services CARNEY SHARON LEE	NOV 16-JAN 17	PROFESSIONAL SERVICE	6.50 *
081600		TOURISM		ACCOUNT TOTAL	999.00
				MAJOR TOTAL	999.00 *
2700	31421	Worker's Compensation VACORP	12381 WKCOMP4/4	WORKERS COMPENSATION	1,005.50 **
5110	31846	Electrical Services DOMINION VA POWER	0675198071 317	ELECTRIC SERVICE	5.50
	31846	DOMINION VA POWER	0675198071 317A	ELECTRIC SERVICE	5.50 *
	31846	DOMINION VA POWER	1059387447 317	ELECTRIC SERVICE	141.61
	31846	DOMINION VA POWER	1059387447 317A	ELECTRIC SERVICE	115.61
5130	29332	Water & Sewer TOWN OF FARMVILLE	MOORE BLDG 317	WATER & SEWER	65.58
5210	11894	Postal Services BUSINESS CARD	3722 PUCKETT317	UPS	53.60
				ACCOUNT TOTAL	376.40 *
				ACCOUNT TOTAL	47.65
				ACCOUNT TOTAL	47.65 *
				ACCOUNT TOTAL	24.20
				ACCOUNT TOTAL	24.20 *

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MAJOR# ACCT# 5230	VENDOR NUMBER	VENDOR NAME	IN#	DESCRIPTION	AMOUNT
	21319	CENTURYLINK Telecommunications	310393238 317	PHONE	374.74
	21319	CENTURYLINK	310393238 317A	PHONE	375.95
				ACCOUNT TOTAL	750.69 *
5530	31199	Travel-Subsistence & Lodg VANEPS MAGI	MEAL 317	VAR LUNCH	12.75
				ACCOUNT TOTAL	12.75 *
6001	11894	Office Supplies BUSINESS CARD	3722 PUCKETT317	SOFTWARE RENEWAL	95.88
	20600	KEY OFFICE SUPPLY	496828	PUSH PINS	9.98
	20600	KEY OFFICE SUPPLY	497544	FOAM BOARD	44.99
	20600	KEY OFFICE SUPPLY	497620	MARKS/HI-LITERS/TAC	26.22
	20600	KEY OFFICE SUPPLY	497662	HOOK/CARD HOLDER	13.32
				ACCOUNT TOTAL	190.39 *
				MAJOR TOTAL	1,407.58 **
082400		SOIL & WATER CONSERVATION DISTRICT			
5641	25440	Donation - PS&WCD PIEDMONT SOIL & WATER	16-17 SUPPRT4/4	LOCAL SUPPORT	2,960.00
				ACCOUNT TOTAL	2,960.00 *
				MAJOR TOTAL	2,960.00 **
083500		COOPERATIVE EXTENSION OFFICE			
5230	21319	Telecommunications CENTURYLINK	309520098 317	PHONE	105.44
				ACCOUNT TOTAL	105.44 *
				MAJOR TOTAL	105.44 **
091000		GENERAL EXPENSE			
5230	23933	Internal Telecom Account LUMOS NETWORKS	165866886 317	PHONE	2,819.19
	23933	LUMOS NETWORKS	165866886 317A	PHONE	2,812.54
				ACCOUNT TOTAL	5,631.73 *
5803	19230	Internal Fuel Account JAMES RIVER SOLUTIONS	S263770	GAS	1,976.58
	19230	JAMES RIVER SOLUTIONS	S263771	GAS	2,915.06
	19230	JAMES RIVER SOLUTIONS	S263772	GAS	1,976.42
	19230	JAMES RIVER SOLUTIONS	S269505	GAS	1,681.61
				ACCOUNT TOTAL	8,549.67 *
5807	11894	Contingency BUSINESS CARD	3722 PUCKETT317	FLOWERS	100.00
				ACCOUNT TOTAL	100.00 *
				MAJOR TOTAL	14,281.40 **
094000		CAPITAL PROJECTS			
0002	11902	Computer System BUSINESS DATA OF VA, INC.	1735 2017	INSTALLED SOFTWARE	369.95

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MAJOR# ACCT#	VENDOR NUMBER NAME	INVOICE NUMBER	DESCRIPTION	AMOUNT
0028	11902 BUSINESS DATA OF VA, INC.	1750 2017	COMPUTER PARTS	176.88
	12726 COMPRO COMPUTERS	2099 0717	PC'S/SOFTWARE/NORTON	2,599.85
			ACCOUNT TOTAL	3,146.68 *
	17925 Prospect Depot VDOT Grant	20161139	GRANT ADMINISTRATION	75.00
	17925 HURT & PROFFITT, INC	44431	INSPECTION/GRANT ADM	873.00
	17925 HURT & PROFFITT, INC	44725	INSPECTION/GRNT ADM	243.00
			ACCOUNT TOTAL	1,191.00 *
			MAJOR TOTAL	4,337.68 **
095000	DEBT SERVICE			
0018	Library - Interest			
	29332 TOWN OF FARMVILLE	LIBRARY 317	LOAN-INTEREST	32,444.65
			ACCOUNT TOTAL	32,444.65 *
0105	2011 Gen Oblig Refunding-			
	30420 US BANK	2011 GO BOND317	2011 GO BOND-INTERES	38,078.13
			ACCOUNT TOTAL	38,078.13 *
0110	2011 Lease Revenue-Intere			
	30420 US BANK	2011B BOND 317	2011B BOND-INTEREST	47,339.42
			ACCOUNT TOTAL	47,339.42 *
			MAJOR TOTAL	117,862.20 **
			FUND TOTAL	736,710.70

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LANDFILL CONSTRUCTION FUND

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3180	27191	Professional Services - E RESOURCE INTERNATIONAL	43406	CELL E CONSTRUCTION	95.25
				ACCOUNT TOTAL	95.25 *
				MAJOR TOTAL	95.25 **
				FUND TOTAL	95.25

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
043200	29332	Water Service TOWN OF FARMVILLE	WATER TANK 317	WATER	23.39
				ACCOUNT TOTAL	23.39 *
				MAJOR TOTAL	23.39 **
095000		DEBT SERVICE			
0023	30420	Bond Series 11-Interest US BANK	2011B BOND 317	2011B BOND-INTEREST	60,434.17
				ACCOUNT TOTAL	60,434.17 *
				MAJOR TOTAL	60,434.17 **
				FUND TOTAL	60,457.56

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MAJOR# ACCT# GENERAL PROPERTIES	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
5110	31846 Electrical Services DOMINION VA POWER	4148700281	SEWER PUMP	44.93
095000	DEBT SERVICE			44.93 *
0023	Bond Series 11-Interest US BANK	2011B BOND 317	2011B BOND-INTEREST	44.93 **
			ACCOUNT TOTAL	22,548.29
			MAJOR TOTAL	22,548.29 *
			FUND TOTAL	22,548.29 **

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RETIREMENT BENEFIT FUND

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
002230	25257	LEOS Disbursements JOHNS VICKI K	MARCH 2017	RETIREE BENEFIT	1,129.00
				ACCOUNT TOTAL	1,129.00 *
				MAJOR TOTAL	1,129.00 **
				FUND TOTAL	1,129.00

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PIEDMONT COURT SERVICES FUND
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
021400	31421	Worker's Compensation VACORP	12381	WORKERS COMPENSATION	
2700					ACCOUNT TOTAL
					55.00 *
5110	31846	Electrical Service	4324962309	ELECTRIC SERVICE	
	31846	DOMINION VA POWER	4324962309	ELECTRIC SERVICE	113.80
	31846	DOMINION VA POWER	7218131923	ELECTRIC SERVICE	93.47
	31846	DOMINION VA POWER	7218131923	ELECTRIC SERVICE	186.64
					ACCOUNT TOTAL
					546.06 *
5210	16944	Postal Services	EXPENSES 317	POSTAGE	
					ACCOUNT TOTAL
					3.75
5230	21319	Telecommunications	310357807	PHONE	
	21319	CENTURYLINK	310357807	FAX LINE	69.48
	23933	LUMOS NETWORKS	174057257	PHONE	62.98
	23933	LUMOS NETWORKS	174057257	PHONE	303.43
					ACCOUNT TOTAL
					304.70
5420	28724	Lease/Rent of Building	RENT 317	RENT	
					ACCOUNT TOTAL
					2,500.00
5510	16944	Travel - Mileage	EXPENSES 317	MILEAGE	
	17363	STIMPSON CONNIE	MILEAGE 317	MILEAGE	8.50
	22081	HARDING JESSICA	MILEAGE 317	MILEAGE	123.05
	22217	MAXEY RENEE T	MILEAGE 317	MILEAGE	25.68
	22259	MAYS ANDY	MILEAGE 317	MILEAGE	66.36
	23340	NASH ASHLEY	MILEAGE 317	MILEAGE	41.19
	23758	NEAL MEGAN	MILEAGE 317	MILEAGE	113.94
	23821	NEWTON TAYLOR	EXPENSES 317	MILEAGE	112.88
	28833	STATON REBECCA	EXPENSES 317	MILEAGE	211.31
					ACCOUNT TOTAL
					67.73
6001	16944	Office Supplies	EXPENSES 317	KEY	
	20600	STIMPSON CONNIE	495810	INK CARTRIDGE	2.11
	20600	KEY OFFICE SUPPLY	495811	INK CARTRIDGES	67.99
	20600	KEY OFFICE SUPPLY	496581	CORRECTION PENS	138.65
					ACCOUNT TOTAL
					16.45
6012	10153	Books & Subscriptions	PCS 317	SUBSCRIPTION	
	17007	ADMINISTRATIVE PROFESSION	PCS 317	SUBSCRIPTION	101.00
	23340	HR SPECIALIST	MILEAGE 317	NEWSPAPER	107.00
	23821	NASH ASHLEY	EXPENSES 317	NEWSPAPERS	1.00
	28833	NEWTON TAYLOR	EXPENSES 317	NEWSPAPERS	3.60
					ACCOUNT TOTAL
					2.10
6040	20600	ADP Equipment	496441	PRINTER	
					ACCOUNT TOTAL
					214.70 *
					ACCOUNT TOTAL
					199.00
					199.00 *

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PRINCE EDWARD
LISTING OF INVOICES FOR 3/01/2017 -- 3/30/2017

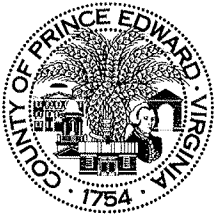
AFTER CHECKS
PAGE 27

PIEDMONT COURT SERVICES FUND

MAJOR# ACCT# 8202	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	12046	CMI INC	831570	ALCO SENSOR/MOUTHPC	374.00
	14552	ELECTRONIC SYSTEMS INC	IN640228	POSTAGE METER INK	152.00
	20600	KEY OFFICE SUPPLY	496581	CONTAINER	24.49
	25266	PAS INTERNATIONAL INC	17293	CALIBRATE ALCO-SENSR	43.04
				ACCOUNT TOTAL	593.53 *
				MAJOR TOTAL	5,848.47 **
097001		PCS SUPERVISION FEES EXPENDITURES			
8202		PCS - Furniture & Fixture			
	29330	TOWN & COUNTRY FURNITURE	38345	REPAIRED REFRIGERATR	79.00
	999999	LIFESTYLE FURNITURE &	PCS 317	REPAIR REFRIGERATOR	79.00
	999999	LIFESTYLE FURNITURE &	PCS 317	REPAIR REFRIGERATOR	79.00-
				ACCOUNT TOTAL	79.00 *
				MAJOR TOTAL	79.00 **
097002		PCS DRUG TESTING FEES			
0001		PCS Drug Testing Fees			
	28095	ALERE TOXICOLOGY SERV INC	L104739	DRUG TESTING	58.44
				ACCOUNT TOTAL	58.44 *
				MAJOR TOTAL	58.44 **
				FUND TOTAL	5,985.91
				TOTAL DUE	826,971.64

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____
 _____ Title _____ Date _____
 _____ Title _____ Date _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 11, 2017
Item No.: 7-d
Department: County Administration
Staff Contact: Cheryl Stimpson
Issue: Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None

Recommendation: None

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 11, 2017
Item No.: 7-e
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Budget Appropriations

Summary:

The County has received the initial deposit of the Fire programs Funds or Aid to Localities (ATL) for FY17 in the amount of \$44,253. Per Board policy it is recommended these funds be divided among the four Volunteer Fire Departments located in the County, outside the Town of Farmville – Darlington Heights, Hampden-Sydney, Prospect and Rice. The recommended budget amendment is shown below.

FY17 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	24040	0012	Fire Program Funds		\$44,253.00
4 (Exp)	100	32200	7012	Fire Programs/ATL - Rice	\$11,063.25	
4(Exp)	100	32200	7013	Fire Programs/ATL - Prospect	\$11,063.25	
4(Exp)	100	32200	7014	Fire Programs/ATL - Darlington	\$11,063.25	
4(Exp)	100	32200	7015	Fire Programs/ATL - Hampden	\$11,063.25	

Attachments:

Recommendation: Approve the budget amendments above and appropriate the same funds.

Motion _____ Cooper-Jones _____ Pride _____ Townsend _____
 Second _____ Gray _____ Simpson _____ Wilck _____
 Jones _____ Timmons _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 11, 2017
Item No.: 8
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Highway Matters

Summary: There will not be a VDOT representative at the Board meeting in April. County staff will record highway matters and relay them to the Dillwyn Residency and/or the Hampden-Sydney Area Headquarters.

Attachments:

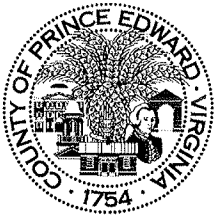
Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 11, 2017
Item No.: 9
Department: Planning and Community Development
Staff Contact: Rob Fowler
Issue: PUBLIC HEARING: Special Use Permit-Angela Whittaker

Summary: The County has received a special use permit application from Angela Whittaker to permit the operation of a Private Educational Facility for up to thirty (30) children located at 1751 Lockett Road, on tax map parcel 027-A-8 owned by Jamestown Presbyterian Church.

The proposed facility will offer full-time and part-time enrollment options for 9-15 year old students. The school will operate Monday-Friday from 7:30 a.m. to 5:30 p.m. The proposed school will utilize a combination of outdoor learning and community service projects as a foundation for the curriculum development and transportation will be provided by the parents. There will be two full-time staff members.

The property is zoned A1, Agricultural Conservation, and this zoning classification permits a Private Educational Facility by Special Use Permit.

There are no exterior improvements planned and the location has ample parking on site.

The Planning Commission conducted a public hearing on March 21, 2017 concerning this application and made a recommendation for approval. No one spoke against the request at the public hearing.

Impacts: Staff does not have any concerns of negative impacts on the surrounding properties associated with the request.

Attachments:

1. Public Hearing Notice
2. Special Use Permit Application
3. List of adjoin property owners
4. Sample letter sent to adjoining property owners
5. Plat of Tax Parcel
6. Planning Commission Minutes (Draft)

Recommendation: Conduct the Public Hearing to hear comments on the Special Use Permit Application.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



March 6, 2017

Please publish the following public hearing notice in THE FARMVILLE HERALD on Friday, March 31, and Friday, April 7, 2017



Notice of Public Hearings

The Prince Edward County Board of Supervisors will hold a public hearing on Tuesday, April 11, 2017 at 7:30 p.m. in the Board of Supervisors Room located on the 3rd floor of the Prince Edward County Courthouse, 111 South Street, Farmville, Virginia, to receive citizen input prior to considering the recommendations from the Prince Edward County Planning Commission on the following:

1. Request by Angela Whittaker for a Special Use Permit to operate a Private Educational Facility located at 1751 Lockett Road, Rice, VA, on property identified as Tax Map Parcel 027-A-8. This is an A1, Agricultural Conservation District.
2. Request by The Bridge Church for a Special Use Permit to operate a Day Care Center located at 45 Simpson Road, Prospect, VA, on property identified as Tax Map 021-A-10C. This is an A1, Agricultural Conservation District.

A complete copy of the proposed Special Use Permit applications are available for public review in the office of the Prince Edward County Administrator, 111 South Street, 3rd Floor, Farmville, VA, or on the county website at www.co.prince-edward.va.us. It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

not valid for Kings

COMMENTS: _____

PERMIT/APPLICATION NO _____
ZONING DISTRICT A-1
MAGISTERIAL DISTRICT _____
DATE SUBMITTED 11/23/16

County of Prince Edward

PLEASE PRINT OR TYPE

PRINCE EDWARD COUNTY APPLICATION FOR SPECIAL USE PERMIT

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION SPECIAL EXCEPTION REQUESTED:
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: Angela Whittaker Full Circle Education Center Inc.
Applicant's Address: 342 Saylers Hill Dr Rice VA 23966
Applicant's Telephone Number: (434) 607-1528

Present Land Use: Church / Jamestown Presbyterian Church

Legal Description of Property with Deed Book and Page No. or Instrument No. 1751 Lockett Rd. Rice VA
Land - map # 041-A-1 (approx. 1 acre)
Church - approx. 3 acres 027-A-8

Tax Map # _____ Acreage: 3.75

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) No negative impacts are anticipated.

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) Since property is already used as a church and the school activities are during business hours, the compatibility with adjacent land should be compatible.
Height of Principal Building (s): Feet approximately 25ft. Stories 1 story w/ basement

APPLICANT'S STATEMENT: (if not owner(s) of property):
I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

Angela Whittaker 11-8-16
Signature of Applicant (if not property owner) Date

PROPERTY OWNER(S) STATEMENT:
I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

Beverly B. Hines - trustee 11-15-16
Signature of Property Owner(s) Date

Signature of Property Owner(s) Date

Prince Edward County
Special Use Permit

Applicant: Angela Whittaker

Date: March 9, 2017

Schedule B

List of property owners and mailing addresses adjoin the parcel proposed for Special Use.

Parcel ID	Owner	Address	Note
027-A-9A	C. Hicksie & Lisa Wells	1746 Lockett Road Rice, VA 23966	
027-6C-1	Robert Christopher Mason	1863 Lockett Road Rice, VA 23966	
027-6B-0	Mary Carroll-Hackett	1814 Lockett Road Rice, VA 23966	
027-A-9C	Charles Wells, Jr	1746 Lockett Road Rice, VA 23966	
027-A-9B	Allan Ritter	6098 Deer Run Lane Midlothian, VA 23112	
026-A-18	Ronald W. and Rebecca Reams	2123 Lockett Road Rice, VA 23966	

BOARD OF SUPERVISORS

HOWARD F. SIMPSON
CHAIRMAN

PATTIE COOPER-JONES
VICE CHAIRMAN

CALVIN L. GRAY
ROBERT M. JONES
CHARLES W. MCKAY
C. ROBERT TIMMONS, JR.
JERRY R. TOWNSEND
JAMES R. WILCK



COUNTY ADMINISTRATOR
W.W. BARTLETT

POST OFFICE BOX 382
FARMVILLE, VA 23901

(434) 392-8837 VOICE
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US

COUNTY OF PRINCE EDWARD, VIRGINIA

March 7, 2017

RE: Special Use Permit Application at 1751 Lockett Road

To Whom It May Concern:

The Prince Edward County Planning Commission has scheduled a Public Hearing on Tuesday, March 21, 2017 at 7:00 p.m. to consider a Special Use Permit Application by Angela Whittaker. The Planning Commission meeting will be held in the Board Room on the Third Floor of the Prince Edward County Courthouse. A public hearing gives the Planning Commission the opportunity to gather citizen input prior to considering the special use request.

Request by Angela Whittaker to operate a Private Educational Facility located at Jamestown Presbyterian Church. The proposed facility will offer full-time and part-time enrollment options for 9-15 year old students and operate Monday-Friday from 7:30 a.m. to 5:00 p.m. The school will utilize outdoor learning and community service projects as a foundation for curriculum development and transportation will be provided by the parents.

The property is located on Tax Map Parcels 027-A-8 and 041-A and owned by Jamestown Presbyterian Church. This is an A1, Agricultural Conservation District and the use is allowed by Special Use Permit.

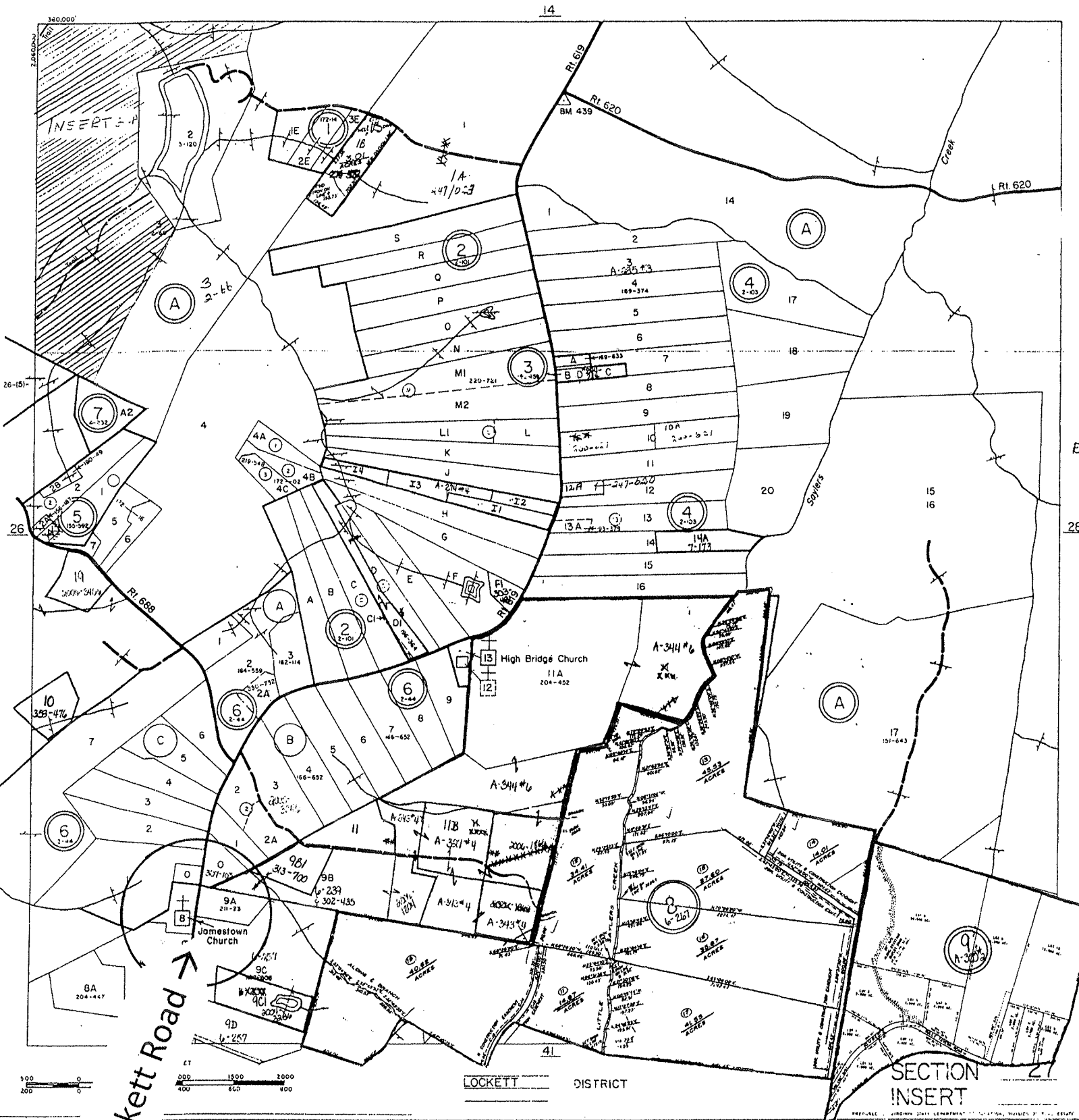
You are receiving this notice because you own land adjacent to this parcel. The Special Use Permit application is available for review in the Prince Edward County Department of Planning and Community Development and on the county web page at www.co.prince-edward.va.us. If you have any questions about this meeting or the permit application, I encourage you to contact me by calling 434-392-8837 or electronically at rfowler@co.prince-edward.va.us

Sincerely,

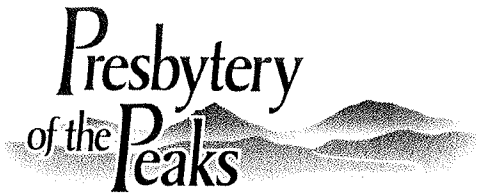


Robert S. Fowler
Director
Planning and Community Development

PRINCE EDWARD COUNTY



1751 Lockett Road →



1022 Floyd Street, Suite A
Lynchburg, VA 24501
434-845-1754 Office
434-845-7829 Fax
E-Mail: office@peakspresbytery.org

March 14, 2017

Marilyn Osborne
Clerk of Session, Jamestown Presbyterian Church
PO Box 188
Rice, VA 23968

Dear Session,

The Committee on Ministry at its March 9, 2017 meeting approved the request of Jamestown Presbyterian Church to endorse the Full Circle Nature School to use the Jamestown building and grounds for academic purposes.

We wish you the best of luck in your new endeavors.

Sincerely,

Stephen G. Earl
Associate Presbyter of Ministry

Cc: Dale Brown

Mr. Fowler stated both the Building Official and VDOT have been out to inspect and found no issues; there was no opposition to this proposal.

Jeramie Dawson, Executive Pastor with The Bridge Church, stated there are other campuses in Powhatan and Cana, and there are two daycare establishments, one at the church location and one on Dorsett Road. He said no modifications or improvements were needed. He said fire extinguishers and "Exit" signs on the doors if there are more than 49 students, and more requirements.

Commissioner Prengaman asked how many will be on staff. Kendra Dawson, Director, stated there will be one staff person per room that is open, which will be five staff and teachers; in addition there will be a director and any part time staff needed. At maximum, there will be approximately 10-15 teachers.

Pastor Dawson stated they would also like to have a before- and after-school program. He said the extended hours, from 6:30 a.m. to 7:00 p.m. are due to the people having longer distances to travel for their jobs.

Chairman Townsend stated that in the Zoning Ordinance, "All day care centers shall comply with the Minimum Standards for Day Care Centers established by the Virginia Department of Social Services," and questioned if they do hold a license; Pastor Dawson said they do have a license.

Chairman Townsend reviewed the Zoning Ordinance regarding parking: "Parking areas and access driveways at all day care centers shall be designed to allow for the easy and safe drop off and pick up of center attendees. No day care center shall be allowed that causes congestion, or the disruption of traffic flow on adjacent or nearby streets." He stated he visited the site and there is plenty of parking.

Commissioner Leatherwood asked if there will be buses for the students. Pastor Dawson stated the parents will bring their children to the site; there may be a van for the before and after-school programs.

Chairman Townsend opened the public hearing.

There being no one wishing to speak, Chairman Townsend closed the public hearing.

Commissioner Jones made a motion, seconded by Commissioner Peery, to approve recommendation to the Board of Supervisors regarding a request for Special Use Permit by The Bridge Church to operate a Day Care Center located at 45 Simpson Road on property identified as Tax Map 021-A-10C, with the state regulations and as outlined in the Zoning Ordinance; the motion carried:

Aye:	Donald Gilliam	Nay:	(None)
	Preston L. Hunt		
	Mark Jenkins		
	Robert M. Jones		
	Clifford Jack Leatherwood		
	Chris Mason		
	John "Jack" W. Peery, Jr.		
	John Prengaman		
	John Townsend, III		
	Cannon Watson		

Prior to the beginning of the Public Hearing for the Special Use Permit application made by Angela Whittaker, Commissioner Mason excused himself and left the room due to a Conflict of Interest.

In Re: Public Hearing – Special Use Permit – Angela Whittaker, Private Educational Facility

Chairman Townsend announced this was the date and time scheduled for a Public Hearing to receive citizen input prior to considering a request for a Special Use Permit by Angela Whittaker for a Special Use Permit to operate a Private Educational Facility located on Tax Map Parcel 027-A-B and 041-A-1. This is an A1, Agricultural Conservation District. Notice of this hearing was advertised according to law in the Friday, March 10, 2017 and

Friday, March 17, 2017 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Fowler stated the County has received a Special Use Permit application to permit the operation of a Private Educational Facility for up to thirty (30) children located at 1751 Lockett Road, on Tax Map Parcel 027-A-8 and 041-A-1, owned by Jamestown Presbyterian Church.

Mr. Fowler stated the proposed facility will offer full-time and part-time enrollment options for 9- to 15-year-old students. The school will operate Monday through Friday from 7:30 a.m. to 5:00 p.m. The school will utilize outdoor learning and community service projects as a foundation for curriculum development and transportation will be provided by the parents. The property is located in an A1, Agricultural Conservation District and the use is allowed by Special Use Permit. He said the Building Official has inspected and found it to be satisfactory; there are no concerns from VDOT.

Mr. Fowler stated originally this was to be brought to the Planning Commission in January; all issues that were present have been resolved and they have received approval from the Presbyterian Council. He stated there was some concern from adjacent property owners regarding control of the children, but there has been no opposition to the request.

Chairman Townsend opened the public hearing.

Angela Whittaker stated there has been no change since the original application was made other than the addition of an after-school program that might push the closing time to 5:30 p.m. She stated the vision is to create educational option for parents to allow part home-schooling and programs that are child-centered and community service oriented.

Chairman Townsend asked if licensing is required. Ms. Whittaker stated there is no licensing as it is private but after five years the school can be accredited by the Virginia Independent School Association. She added that while it is not a requirement to have licensed instructors, all will be licensed. She said they do offer full-time enrollment and provide a full-time education.

Commissioner Peery asked how many students are anticipated. Ms. Whittaker said they will be comfortably able to have 30 full-time students. She said there are some part-time students that may raise the number.

Commissioner Jones questioned the length of the school year. Ms. Whittaker stated it will be in operation from August through May, with programs during the summer months. She said there will be two full-time teachers and one part-time teacher; the afterschool program will have a part-time teacher.

Chairman Townsend questioned the ages of the students. Ms. Whittaker stated the students could enroll in public school, be homeschooled or find another private school. She said they will adhere to the Virginia Standards of Learning, the same as public school.

Commissioner Prensaman asked if they expect to open this fall; Ms. Whittaker answered in the affirmative.

Commissioner Leatherwood asked if they have any other educational facilities in operation; Ms. Whittaker said they do not.

Chairman Townsend questioned if this is successful, might this be a springboard to additional facilities. Ms. Whittaker stated one of the things that has developed with Jamestown Presbyterian Church will benefit from the school being there, using the building and helping to bring awareness back to their church, and hopefully rebuilding that congregation; it may expand to other churches to revitalize those also. She said what they wish to do is support the community.

Beverly Hines stated she presented a letter from the Presbytery that gives full support for this endeavor as an outreach and a revitalization. She said the church is down to five members and the thought of having children involved with the church is uplifting. She explained the Session, the governing body of the Presbyterian Church,

investigated this educational facility thoroughly. She said a main concern is to be part of the community; they held a meeting in Rice with approximately 30 people in attendance. There was a lot of interest and overwhelming support. She said they are excited about the Full Circle school and already have people on the grounds again. She added they are partnering with the church with utilities and upkeep.

Sondra Garnett stated Ms. Whittaker is a friend and colleague; she expressed her support for the school Ms. Whittaker is an amazing educator who wants each individual student to be successful and learn. The school will be an asset to the community and will provide parents another alternative to choose for educational their children.

Marilyn Osborne expressed her support for the school and agreed with everything that has been previously stated.

Charles Wells stated he owns property across from the church and proposed school and is in full support.

Alison Crews stated she homeschools her child and expressed her support of the school. She said she looks forward to the opportunities that it can offer children and the community. She said others in the community that could not attend the meeting are in support of the school.

David Buckalew stated he is in agreement with all the previous speakers. He said Ms. Whittaker has been lauded by state and the nation for what she does in the classroom and brings expertise to those children. He said the location of the church is on a straightaway with easy egress with no traffic issues.

John Ramsey said he and his wife combine homeschooling with traditional schooling for their two children and are thrilled with what Ms. Whittaker is proposing. He said she is proposing the connection of the children with the outside community to help them realize the world outside the walls of the building is just as important as the worksheets, if not more. He said she has his full support.

Phyllis Rende stated her daughter is currently in public school and is having some difficulty fitting in the traditional boxes. She said she is excited to be a part of this new school with deep learning and not just rote-taking tests.

There being no one wishing to speak, Chairman Townsend closed the public hearing.

Commissioner Jones made a motion, seconded by Commissioner Hunt, to approve recommendation to the Board of Supervisors regarding a request for Special Use Permit to permit the operation of a Private Educational Facility for up to thirty (30) children located at 1751 Lockett Road, on Tax Map Parcel 027-A-8 and 041-A-1, owned by Jamestown Presbyterian Church.

Chairman Townsend asked about the part-time and full-time students. Ms. Whittaker said there are morning and afternoon options for parents that wish their children to attend part-time.

Commissioner Pregelman said it is a positive that all educators are licensed even though it is not required.

Chairman Townsend stated that if they wish to expand or add a sign, they will need to return for approval.

Chairman Townsend then called for the vote on Commissioner Jones' motion, to approve recommendation to the Board of Supervisors regarding the request for a Special Use Permit by Angela Whittaker to permit the operation of a Private Educational Facility for up to thirty (30) children located at 1751 Lockett Road, on Tax Map Parcel 027-A-8 and 041-A-1, owned by Jamestown Presbyterian Church; the motion carried:

Aye:	Donald Gilliam	Nay:	(None)
	Preston L. Hunt		
	Mark Jenkins		
	Robert M. Jones		
	Clifford Jack Leatherwood		
	John "Jack" W. Peery, Jr.		
	John Pregelman		
	John Townsend, III		

Absent: Cannon Watson
Chris Mason

Chairman Townsend said this issue will be taken up at the April meeting of the Board of Supervisors.

Old Business

Mr. Fowler stated the Board of Supervisors held its public hearing for Par 3 Development Group, LLC, and approved the Special Use Permit to allow the Dollar General.

New Business

Commissioner Jones stated the Board of Supervisors declare a Conflict of Interest at the beginning of each meeting and said it might be beneficial for the Planning Commission to do that also.

Commissioner Jones then said there had been some confusion regarding the action of the Planning Commission regarding the Par 3 Development Group public hearing, adding the Commission should have gone ahead to make another motion to either recommend or not recommend to the Board. He said that in the future, they should make some type of motion.

Chairman Townsend stated he brought that up. He said if the Board of Supervisors has a failed motion, the issue is over. In their capacity, they are not making a recommendation, it is the legislative body making a decision. He said the Planning Commission is charged with making recommendations for or against, and the last meeting ended without a recommendation either way. He said Staff said there was no recommendation and contacted attorneys and VACo for their interpretation. He said if they have a failed motion in favor of an issue, they should then make a motion to not recommend the issue.

Chairman Townsend stated petitions should be presented prior to the scheduled meetings; he said receiving a petition two minutes before the meeting with no one to speak for it was confusing.

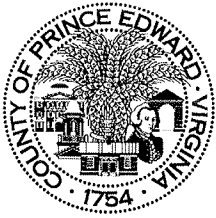
Commissioner Watson stated if someone wishes to have an issue passed, there should be someone to speak more eloquently for the issue before the Commission.

Chairman Townsend made a motion and adopted by the following vote:

Aye:	Donald Gilliam	Nay:	(None)
	Preston L. Hunt		
	Mark Jenkins		
	Robert M. Jones		
	Clifford Jack Leatherwood		
	John "Jack" W. Peery, Jr.		
	John Prengaman		
	John Townsend, III		
	Cannon Watson		
Absent:	Chris Mason		

the meeting was adjourned at 7:34 p.m.

Next Meeting: TBA



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 11, 2017
Item No.: 10
Department: Planning and Community Development
Staff Contact: Rob Fowler
Issue: Special Use Permit-The Bridge Church

Summary: The County has received a special use permit application from The Bridge Church to permit the operation of a Day Care Center providing care for up to 49 children and staff located at 45 Simpson Road, on tax map parcel 021-A-10C owned by Grace Chapel Ministries.

The proposed facility will be operated by The Bridge Children’s Academy; the hours will tentatively be 6:30 a.m.-7:00 p.m. They will offer services for children from infant to pre-kindergarten, and also before and after-school enrollment. They currently operate two other facilities in Powhatan, Virginia.

The proposed operation will be inspected and licensed by the Virginia Department of Social Services.

The property is zoned A-1, Agriculture Conservation District and the use is allowed by Special Use Permit.

The Planning Commission conducted a public hearing on March 21, 2017 and made a recommendation to approve the request. No one spoke against the request at the public hearing.

Impacts: Staff does not have any concerns of negative impacts on the surrounding properties associated with the request.

Attachments:

1. Public Hearing Notice
2. Special Use Permit Application
3. List of adjoin property owners
4. Sample letter sent to adjoining property owners
5. Plat of Tax Parcel
6. Planning Commission Minutes (Draft)

Recommendation: Conduct the Public Hearing to hear comments of the Special Use Permit Application

Motion _____ Cooper-Jones _____ Pride _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____



March 6, 2017

Please publish the following public hearing notice in THE FARMVILLE HERALD on Friday, March 31, and Friday, April 7, 2017



Notice of Public Hearings

The Prince Edward County Board of Supervisors will hold a public hearing on Tuesday, April 11, 2017 at 7:30 p.m. in the Board of Supervisors Room located on the 3rd floor of the Prince Edward County Courthouse, 111 South Street, Farmville, Virginia, to receive citizen input prior to considering the recommendations from the Prince Edward County Planning Commission on the following:

1. Request by Angela Whittaker for a Special Use Permit to operate a Private Educational Facility located at 1751 Lockett Road, Rice, VA, on property identified as Tax Map Parcel 027-A-8. This is an A1, Agricultural Conservation District.
2. Request by The Bridge Church for a Special Use Permit to operate a Day Care Center located at 45 Simpson Road, Prospect, VA, on property identified as Tax Map 021-A-10C. This is an A1, Agricultural Conservation District.

A complete copy of the proposed Special Use Permit applications are available for public review in the office of the Prince Edward County Administrator, 111 South Street, 3rd Floor, Farmville, VA, or on the county website at www.co.prince-edward.va.us. It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

COMMENTS: _____

PERMIT/APPLICATION NO _____
ZONING DISTRICT A-1
MAGISTERIAL DISTRICT _____
DATE SUBMITTED _____

County of Prince Edward

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY APPLICATION
FOR SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION SPECIAL EXCEPTION REQUESTED:
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: The Bridge Church
Applicant's Address: 45 Simpson Rd Prospect Va 23960
Applicant's Telephone Number: 804 372 9541

Present Land Use: Church

Legal Description of Property with Deed Book and Page No. or Instrument No. See attached plat

Tax Map # 45 021-A-100 Acreage: 10

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) Seeking to put The Bridge Church Children's Academy (daycare) in current facility at 45 Simpson Road, Prospect

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) _____

Height of Principal Building (s): Feet 15-20 Stories 1

APPLICANT'S STATEMENT: (if not owner(s) of property):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

[Signature] Date 1/31/17
Signature of Applicant (if not property owner)

PROPERTY OWNER(S) STATEMENT:

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

Grace Chapel Ministries Date 1/31/17
[Signature]
Signature of Property Owner(s)

Signature of Property Owner(s) Date

Signature of Property Owner(s) Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00 Fee Received by KJ (ck# 001087) Date 2/15/17

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Planning &
Community Development
P. O. Box 382
Farmville, VA 23901
(434) 392-8837

Prince Edward County

Special Use Permit

Applicant: The Bridge Church
 45 Simpson Road
 Prospect, , VA 23960

Date: March 9, 2017

Schedule B

List of property owners and mailing addresses adjoin the parcel proposed for Special Use.

Parcel ID	Owner	Address	Note
021-A-12 021-A-16 021-A-9	David and Robyn Simpson	1369 Simpson Road Prospect, VA 23960	
021-A-26	Appomattox Presbyterian Church	1540 Sheppards Road Farmville, VA 23901	
021-A-25	Melvin and Charity Dove	10486 Prince Edward Highway Prospect, VA 23960	
021-A-13	Anna Davis	614 Lynn Street Apt 211 Danville, VA 24541	

BOARD OF SUPERVISORS

HOWARD F. SIMPSON
CHAIRMAN

PATTIE COOPER-JONES
VICE CHAIRMAN

CALVIN L. GRAY
ROBERT M. JONES
CHARLES W. MCKAY
C. ROBERT TIMMONS, JR.
JERRY R. TOWNSEND
JAMES R. WILCK



COUNTY ADMINISTRATOR
W.W. BARTLETT

POST OFFICE BOX 382
FARMVILLE, VA 23901

(434) 392-8837 VOICE
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US

COUNTY OF PRINCE EDWARD, VIRGINIA

March 8, 2017

RE: Special Use Permit Application at 45 Simpson Road

To Whom It May Concern:

The Prince Edward County Planning Commission has scheduled a Public Hearing on Tuesday, March 21, 2017 at 7:00 p.m. to consider a Special Use Permit Application by The Bridge Church. The Planning Commission meeting will be held in the Board Room on the Third Floor of the Prince Edward County Courthouse. A public hearing gives the Planning Commission the opportunity to gather citizen input prior to considering the special use request.

This Special Use Permit application is a request to allow the operation of a Day Care facility in the existing building. This request is a use that is allowed in the A1, Agricultural Conservation District by a Special Use Permit.

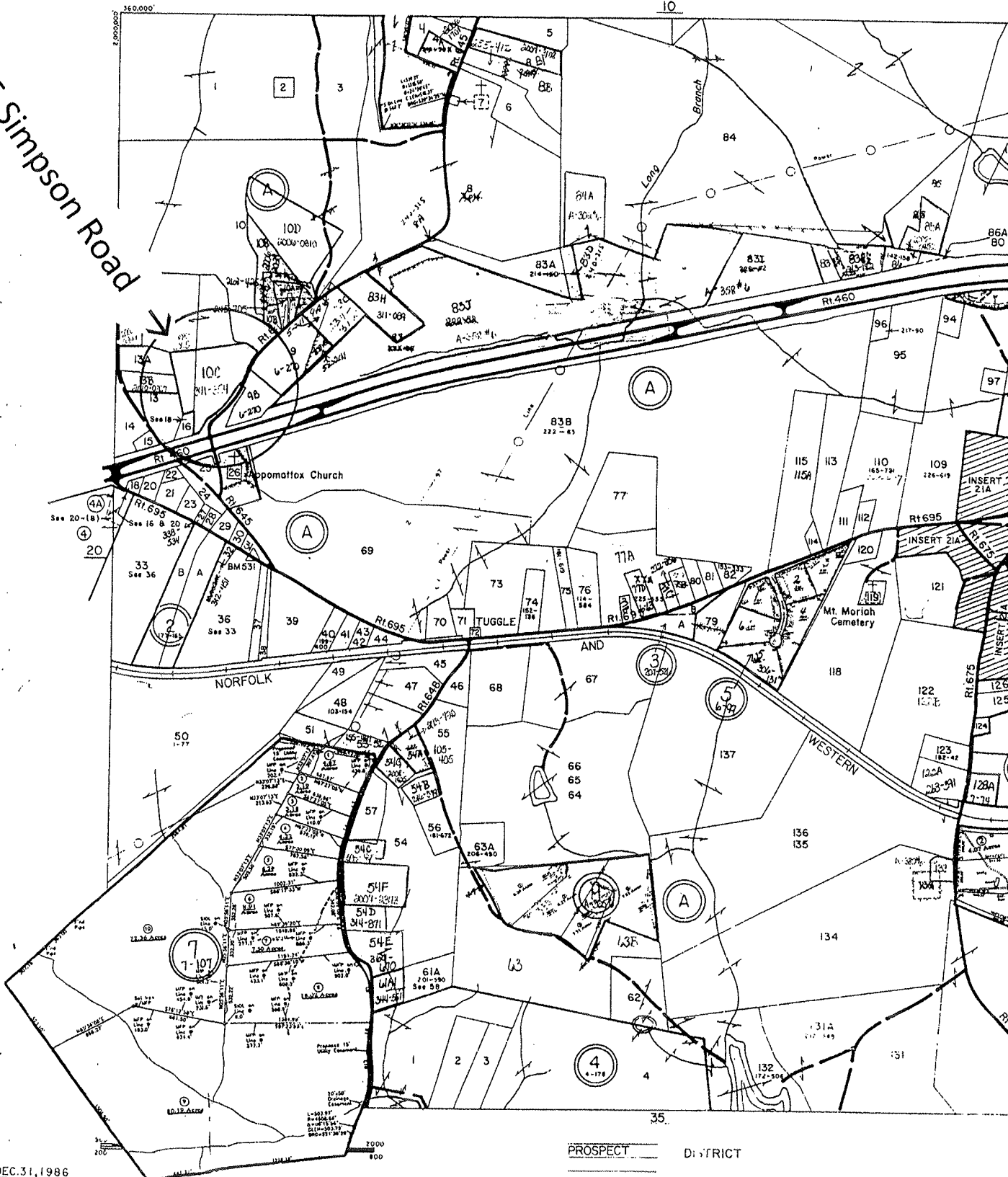
You are receiving this notice because you own land adjacent to this parcel. The Special Use Permit application is available for review in the Prince Edward County Department of Planning and Community Development and on the county web page at www.co.prince-edward.va.us. If you have any questions about this meeting or the permit application, I encourage you to contact me by calling 434-392-8837 or electronically at rfowler@co.prince-edward.va.us

Sincerely,

Robert S. Fowler
Director
Planning and Community Development

PRINCE EDWARD COUNTY

45 Simpson Road



REVISED: DEC. 31, 1986

PROSPECT DISTRICT



March 21, 2017

To Whom It May Concern,

The following is a narrative of The Bridge Children's Academy, and its intentions of implementing a daycare at our church (The Bridge Church) at the property of 45 Simpson Road, Prospect, VA 23960. Our daycare hours will tentatively be 6:30 a.m. – 7:00 p.m. We will accept children from infant to pre-kindergarten, and also before and after school enrollment. In the beginning, the maximum enrollment at The Bridge Children's Academy will be 49 children. Our plan is to open early enrollment for children approximately 4-6 weeks before we officially open. We currently operate (2) successful daycares (The Bridge Children's Academy) at our facilities in Powhatan, Virginia.

In His Service,

Jeramie Dawson
Executive Pastor
The Bridge Church

cc: Pastors Johnathan & Kristi Whichard



Google Earth
 File Edit View Tools Add Help

Search
 Simpson Road, Prospect, VA
 ex: 1600 Pennsylvania Ave, 20500
 Get Directions History

Simpson Rd

Places
 My Places
 Sightseeing Tour
 Make sure 3D Buildings layer is checked
 Temporary Places

Layers
 Primary Database
 Noaa
 Borders and Labels
 Places
 Photos
 Roads
 3D Buildings
 Ocean
 Weather
 Gallery
 Global Awareness
 More

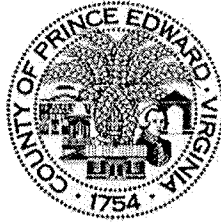
Sign in

1994

Tour Guide

© 2016 Google

Imagery Date: 9/15/2015 37°18'44.21" N 78°29'47.81" W elev 517 ft eye alt 1285 ft



Prince Edward County Planning Commission
Meeting Minutes
March 21, 2017
7:00 pm

Members Present: John Townsend, Chairman
Chris Mason, Vice Chairman
Donald Gilliam
Preston L. Hunt
Mark Jenkins
Robert "Bobby" Jones
Clifford Jack Leatherwood
John "Jack" W. Peery, Jr.
John Prengaman
Cannon Watson

Staff Present: Rob Fowler, Planning & Zoning Director

Chairman Townsend called the March 21, 2017 meeting to order at 7:00 p.m.

Approval of Minutes: February 21, 2017

Commissioner Jones made a motion, seconded by Commissioner Prengaman, to approve the meeting minutes from February 21, 2017, as presented; the motion carried:

Aye: Donald Gilliam
Preston L. Hunt
Mark Jenkins
Robert M. Jones
Clifford Jack Leatherwood
Chris Mason
John "Jack" W. Peery, Jr.
John Prengaman
John Townsend, III
Cannon Watson

Nay: (None)

In Re: Public Hearing – Special Use Permit – The Bridge Church

Chairman Townsend announced this was the date and time scheduled for a Public Hearing to receive citizen input prior to considering a request for a Special Use Permit by The Bridge Church to operate a Day Care Center located at 45 Simpson Road on property identified as Tax Map 021-A-10C. This is an A1, Agricultural Conservation District. Notice of this hearing was advertised according to law in the Friday, March 10, 2017 and Friday, March 17, 2017 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Fowler stated the County has received a Special Use Permit application to permit the operation of a Day Care Center providing care for up to 49 children and staff, located at 45 Simpson Road, Tax Map Parcel 021-A-10C, owned by Grace Chapel Ministries.

Mr. Fowler stated the proposed facility will be operated by The Bridge Church, licensed and inspected by the Virginia Department of Social Services. The hours of operation will be Monday through Friday, from 6:30 a.m. to 7:00 p.m. Fridays will be reserved for parent conferences by appointment. The property is located in an A1, Agricultural Conservation District and the use is allowed by Special Use Permit.

Mr. Fowler stated both the Building Official and VDOT have been out to inspect and found no issues; there was no opposition to this proposal.

Jeramie Dawson, Executive Pastor with The Bridge Church, stated there are other campuses in Powhatan and Cana, and there are two daycare establishments, one at the church location and one on Dorsett Road. He said no modifications or improvements were needed. He said fire extinguishers and "Exit" signs on the doors if there are more than 49 students, and more requirements.

Commissioner Prengaman asked how many will be on staff. Kendra Dawson, Director, stated there will be one staff person per room that is open, which will be five staff and teachers; in addition there will be a director and any part time staff needed. At maximum, there will be approximately 10-15 teachers.

Pastor Dawson stated they would also like to have a before- and after-school program. He said the extended hours, from 6:30 a.m. to 7:00 p.m. are due to the people having longer distances to travel for their jobs.

Chairman Townsend stated that in the Zoning Ordinance, "All day care centers shall comply with the Minimum Standards for Day Care Centers established by the Virginia Department of Social Services," and questioned if they do hold a license; Pastor Dawson said they do have a license.

Chairman Townsend reviewed the Zoning Ordinance regarding parking: "Parking areas and access driveways at all day care centers shall be designed to allow for the easy and safe drop off and pick up of center attendees. No day care center shall be allowed that causes congestion, or the disruption of traffic flow on adjacent or nearby streets." He stated he visited the site and there is plenty of parking.

Commissioner Leatherwood asked if there will be buses for the students. Pastor Dawson stated the parents will bring their children to the site; there may be a van for the before and after-school programs.

Chairman Townsend opened the public hearing.

There being no one wishing to speak, Chairman Townsend closed the public hearing.

Commissioner Jones made a motion, seconded by Commissioner Peery, to approve recommendation to the Board of Supervisors regarding a request for Special Use Permit by The Bridge Church to operate a Day Care Center located at 45 Simpson Road on property identified as Tax Map 021-A-10C, with the state regulations and as outlined in the Zoning Ordinance; the motion carried:

Aye:	Donald Gilliam	Nay:	(None)
	Preston L. Hunt		
	Mark Jenkins		
	Robert M. Jones		
	Clifford Jack Leatherwood		
	Chris Mason		
	John "Jack" W. Peery, Jr.		
	John Prengaman		
	John Townsend, III		
	Cannon Watson		

Prior to the beginning of the Public Hearing for the Special Use Permit application made by Angela Whittaker, Commissioner Mason excused himself and left the room due to a Conflict of Interest.

In Re: Public Hearing – Special Use Permit – Angela Whittaker, Private Educational Facility

Chairman Townsend announced this was the date and time scheduled for a Public Hearing to receive citizen input prior to considering a request for a Special Use Permit by Angela Whittaker for a Special Use Permit to operate a Private Educational Facility located on Tax Map Parcel 027-A-B and 041-A-1. This is an A1, Agricultural Conservation District. Notice of this hearing was advertised according to law in the Friday, March 10, 2017 and

Friday, March 17, 2017 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Fowler stated the County has received a Special Use Permit application to permit the operation of a Private Educational Facility for up to thirty (30) children located at 1751 Lockett Road, on Tax Map Parcel 027-A-8 and 041-A-1, owned by Jamestown Presbyterian Church.

Mr. Fowler stated the proposed facility will offer full-time and part-time enrollment options for 9- to 15-year-old students. The school will operate Monday through Friday from 7:30 a.m. to 5:00 p.m. The school will utilize outdoor learning and community service projects as a foundation for curriculum development and transportation will be provided by the parents. The property is located in an A1, Agricultural Conservation District and the use is allowed by Special Use Permit. He said the Building Official has inspected and found it to be satisfactory; there are no concerns from VDOT.

Mr. Fowler stated originally this was to be brought to the Planning Commission in January; all issues that were present have been resolved and they have received approval from the Presbyterian Council. He stated there was some concern from adjacent property owners regarding control of the children, but there has been no opposition to the request.

Chairman Townsend opened the public hearing.

Angela Whittaker stated there has been no change since the original application was made other than the addition of an after-school program that might push the closing time to 5:30 p.m. She stated the vision is to create educational option for parents to allow part home-schooling and programs that are child-centered and community service oriented.

Chairman Townsend asked if licensing is required. Ms. Whittaker stated there is no licensing as it is private but after five years the school can be accredited by the Virginia Independent School Association. She added that while it is not a requirement to have licensed instructors, all will be licensed. She said they do offer full-time enrollment and provide a full-time education.

Commissioner Peery asked how many students are anticipated. Ms. Whittaker said they will be comfortably able to have 30 full-time students. She said there are some part-time students that may raise the number.

Commissioner Jones questioned the length of the school year. Ms. Whittaker stated it will be in operation from August through May, with programs during the summer months. She said there will be two full-time teachers and one part-time teacher; the afterschool program will have a part-time teacher.

Chairman Townsend questioned the ages of the students. Ms. Whittaker stated the students could enroll in public school, be homeschooled or find another private school. She said they will adhere to the Virginia Standards of Learning, the same as public school.

Commissioner Prengaman asked if they expect to open this fall; Ms. Whittaker answered in the affirmative.

Commissioner Leatherwood asked if they have any other educational facilities in operation; Ms. Whittaker said they do not.

Chairman Townsend questioned if this is successful, might this be a springboard to additional facilities. Ms. Whittaker stated one of the things that has developed with Jamestown Presbyterian Church will benefit from the school being there, using the building and helping to bring awareness back to their church, and hopefully rebuilding that congregation; it may expand to other churches to revitalize those also. She said what they wish to do is support the community.

Beverly Hines stated she presented a letter from the Presbytery that gives full support for this endeavor as an outreach and a revitalization. She said the church is down to five members and the thought of having children involved with the church is uplifting. She explained the Session, the governing body of the Presbyterian Church,

investigated this educational facility thoroughly. She said a main concern is to be part of the community; they held a meeting in Rice with approximately 30 people in attendance. There was a lot of interest and overwhelming support. She said they are excited about the Full Circle school and already have people on the grounds again. She added they are partnering with the church with utilities and upkeep.

Sondra Garnett stated Ms. Whittaker is a friend and colleague; she expressed her support for the school Ms. Whittaker is an amazing educator who wants each individual student to be successful and learn. The school will be an asset to the community and will provide parents another alternative to choose for educational their children.

Marilyn Osborne expressed her support for the school and agreed with everything that has been previously stated.

Charles Wells stated he owns property across from the church and proposed school and is in full support.

Alison Crews stated she homeschools her child and expressed her support of the school. She said she looks forward to the opportunities that it can offer children and the community. She said others in the community that could not attend the meeting are in support of the school.

David Buckalew stated he is in agreement with all the previous speakers. He said Ms. Whittaker has been lauded by state and the nation for what she does in the classroom and brings expertise to those children. He said the location of the church is on a straightaway with easy egress with no traffic issues.

John Ramsey said he and his wife combine homeschooling with traditional schooling for their two children and are thrilled with what Ms. Whittaker is proposing. He said she is proposing the connection of the children with the outside community to help them realize the world outside the walls of the building is just as important as the worksheets, if not more. He said she has his full support.

Phyllis Rende stated her daughter is currently in public school and is having some difficulty fitting in the traditional boxes. She said she is excited to be a part of this new school with deep learning and not just rote-taking tests.

There being no one wishing to speak, Chairman Townsend closed the public hearing.

Commissioner Jones made a motion, seconded by Commissioner Hunt, to approve recommendation to the Board of Supervisors regarding a request for Special Use Permit to permit the operation of a Private Educational Facility for up to thirty (30) children located at 1751 Lockett Road, on Tax Map Parcel 027-A-8 and 041-A-1, owned by Jamestown Presbyterian Church.

Chairman Townsend asked about the part-time and full-time students. Ms. Whittaker said there are morning and afternoon options for parents that wish their children to attend part-time.

Commissioner Pregelman said it is a positive that all educators are licensed even though it is not required.

Chairman Townsend stated that if they wish to expand or add a sign, they will need to return for approval.

Chairman Townsend then called for the vote on Commissioner Jones' motion, to approve recommendation to the Board of Supervisors regarding the request for a Special Use Permit by Angela Whittaker to permit the operation of a Private Educational Facility for up to thirty (30) children located at 1751 Lockett Road, on Tax Map Parcel 027-A-8 and 041-A-1, owned by Jamestown Presbyterian Church; the motion carried:

Aye:	Donald Gilliam	Nay:	(None)
	Preston L. Hunt		
	Mark Jenkins		
	Robert M. Jones		
	Clifford Jack Leatherwood		
	John "Jack" W. Peery, Jr.		
	John Pregelman		
	John Townsend, III		

Absent: Cannon Watson
Chris Mason

Chairman Townsend said this issue will be taken up at the April meeting of the Board of Supervisors.

Old Business

Mr. Fowler stated the Board of Supervisors held its public hearing for Par 3 Development Group, LLC, and approved the Special Use Permit to allow the Dollar General.

New Business

Commissioner Jones stated the Board of Supervisors declare a Conflict of Interest at the beginning of each meeting and said it might be beneficial for the Planning Commission to do that also.

Commissioner Jones then said there had been some confusion regarding the action of the Planning Commission regarding the Par 3 Development Group public hearing, adding the Commission should have gone ahead to make another motion to either recommend or not recommend to the Board. He said that in the future, they should make some type of motion.

Chairman Townsend stated he brought that up. He said if the Board of Supervisors has a failed motion, the issue is over. In their capacity, they are not making a recommendation, it is the legislative body making a decision. He said the Planning Commission is charged with making recommendations for or against, and the last meeting ended without a recommendation either way. He said Staff said there was no recommendation and contacted attorneys and VACo for their interpretation. He said if they have a failed motion in favor of an issue, they should then make a motion to not recommend the issue.

Chairman Townsend stated petitions should be presented prior to the scheduled meetings; he said receiving a petition two minutes before the meeting with no one to speak for it was confusing.

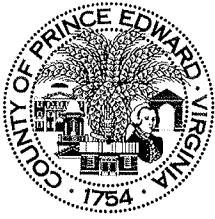
Commissioner Watson stated if someone wishes to have an issue passed, there should be someone to speak more eloquently for the issue before the Commission.

Chairman Townsend made a motion and adopted by the following vote:

Aye:	Donald Gilliam	Nay:	(None)
	Preston L. Hunt		
	Mark Jenkins		
	Robert M. Jones		
	Clifford Jack Leatherwood		
	John "Jack" W. Peery, Jr.		
	John Prengaman		
	John Townsend, III		
	Cannon Watson		
Absent:	Chris Mason		

the meeting was adjourned at 7:34 p.m.

Next Meeting: TBA



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 11, 2017
Item No.: 11
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Appointments

Summary: The following position requires the appointment of a member of the Board of Supervisors:

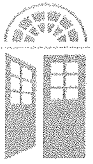
1. **Moton Museum Council** – The Moton Museum Board of Trustees has a standing committee, the Moton Museum Council, which makes recommendations to the Board of Trustees. Eleven of the Council members serve as categorical members representing specific institutions/community groups/governmental agencies, to include the County of Prince Edward.

Supervisor Howard Simpson currently represents Prince Edward County on the Moton Council and his term expired December 31, 2016. See the attached letter from Mrs. Dorothy Holcomb, Moton Council Chair, requesting the Board appoint a representative for calendar year 2017.

Attachments: Letter from Moton Council Chair

Recommendation: Make appointment.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



ROBERT RUSSA

MOTON MUSEUM A Center for the Study of Civil Rights in Education

March 3rd, 2017

Mr. Robert "Bobby" Jones, Chairman
Prince Edward County Board of Supervisors
Post Office Box 382
Farmville, Virginia 23901

Dear Chairman Jones:

The Robert Russa Moton Museum would like to continue our recognition of local groups with a strong connection to the Moton story via membership on the Moton Museum Council.

The Moton Museum's bylaws are as follows:

Article VI – MOTON MUSEUM COUNCIL

Moton Council - The Board shall have as a standing committee, the Moton Museum Council (the "Council") which shall make recommendations to the Board of Trustees. The Council shall be comprised of no more than twenty-five (25) voting members and no less than seventeen (17). Between six (6) and fourteen (14) members shall serve as non-categorical members.

Eleven (11) members shall serve as categorical members representing the following institutions/ community groups/governmental agencies (listed alphabetically): Centra Southside Community Hospital, Farmville Area Chamber of Commerce, Fuqua School, Hampden-Sydney College, Longwood University, Martha E. Forrester Council, Prince Edward County, Prince Edward County Branch NAACP, Prince Edward County Public Schools, Town of Farmville, and Virginia's Retreat.

At present, Mr. Howard Simpson serves on behalf of your organization and his term on the board expired at the end of this calendar year, December 31, 2016. We have been grateful for Mr. Simpson's service to the Council. His term may be continued on the board at your discretion or you may choose to name a new representative to the board. Membership on the Moton Council does require a time commitment and participation in activities that help to advance the mission and goals of the museum. Our next council meeting that representatives should attend is April 10th, 2017 at 5:30pm.

Please express your organization's desire in the space provided below no later than March 24th, 2017. You can also indicate your representation via email at director@motonmuseum.org.

Sincerely yours,

Dorothy Holcomb

Moton Council Chair

_____ Please extend Mr. Howard Simpson's term through the 2017 calendar year.

_____ Please accept _____ as a member of the Moton Museum board for the 2017 calendar year.

_____ We do not wish to appoint a member to the Moton Museum board for the 2017 calendar year.

_____ Email of the appointed or reappointed member.

Signed

Name and Title of Official



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 11, 2017
Item No.: 12
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Citizen Volunteer Appointments

Summary: Listed below is a chart summarizing the boards and commissions which have upcoming vacancies and/or expiring terms of office in June 2017. Also attached is a copy of a Citizen Volunteer Application.

APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	CURRENTLY IN OFFICE
Board of Appeals for Building Code	5 Years	1	Henry Booth *
Poplar Hill Community Development Authority	1 Year	2 (Citizen Positions)	John Gantt * Karen Schinabeck *
County Industrial Development Authority	4 Years	2	Fred Russell * Tim Tharpe *
Social Services Board <i>(Position to be filled by resident living in the Green Bay-Meherrin area.)</i>	4 Years	1	Ida Miley *
Southside Virginia Community College Board <i>(See attached letter regarding this appointment.)</i>	4 Years	1	Lisa Frazier Tharpe *

****Eligible for re-appointment.***

Attachments: Citizen Volunteer Application
Letter from Southside Virginia Community College

Recommendation: Authorize advertising citizen volunteer positions.

Motion _____ Cooper-Jones _____ Pride _____ Townsend _____
 Second _____ Gray _____ Simpson _____ Wilck _____
 Jones _____ Timmons _____



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date _____

Name _____

Home Address _____

City _____ State _____ Zip Code _____

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number _____ FAX _____

E-Mail Address _____

Present Employer _____

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home _____ Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired _____

Education: High School _____ Year _____

College/Technical School _____ Year _____

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments _____

Professional, Civic, or Other Activities _____

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- _____ Board of Appeals for Building Code
- _____ Southside Virginia Community College Board
- _____ Crossroads Community Services Board
- _____ Poplar Hill Community Development Authority
- _____ Prince Edward County Industrial Development Authority
- _____ Central Virginia Regional Library Board
- _____ Prince Edward County Planning Commission
- _____ Prince Edward County School Board
- _____ Prince Edward County Social Services Board
- _____ Commonwealth Regional Council Committees
- _____ STEPS Board
- _____ Piedmont Regional Jail Board
- _____ Special Committee of the Board of Supervisors: _____
- _____ Other(s) _____

APPOINTED BY CIRCUIT COURT:

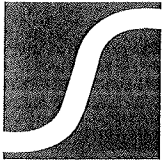
- _____ Electoral Board
- _____ Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.

Signature Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



SOUTHSIDE VIRGINIA COMMUNITY COLLEGE

March 8, 2017

The Honorable Robert M. Jones, Chair
Prince Edward County Board of Supervisors
2456 Poor House Road
Rice, VA 23966

Dear Mr. Jones:

As of June 30, 2017, Mrs. Lisa Frazier Tharpe will complete her first full four-year term as Prince Edward County's representative on the Southside Virginia Community College Board. Previously, she completed Brad Watson's unexpired term.

According to State and Local Board policies, Mrs. Tharpe is eligible to serve one more four-year term. As you know, these policies call for membership on the College Board to be representative of the industries, businesses, and professions in the college service area with not more than one member from each membership classification being represented on the Board. A listing of current Board members and a summary of Board member duties and responsibilities are enclosed for your information. If the Board of Supervisors chooses to appoint a new representative, please let us know so that we can identify for you the membership categories from which a new representative should be selected.

Thank you for your continuing support of the college. Please feel free to contact Dr. Al Roberts, President, or me if you need additional information or have questions concerning the membership classifications.

Sincerely,

Jeffrey C. Scales
Chair, College Board

nt

Enclosures

C: Mr. Wade Bartlett
Dr. Al Roberts
Mrs. Lisa Frazier Tharpe

Christanna Campus 109 Campus Drive, Alberta, VA 23821434-949-1000

John H. Daniel Campus 200 Daniel Road, Keysville, VA 23947 434-736-2000

Southside Virginia Education Center 1300 Greenville County Circle, Emporia, VA 23847 434-634-9358
Southern Virginia Higher Education Center ... 820 Bruce Street, South Boston, VA 24592 434-572-5451
Estes Community Center 316 N. Main Street, Chase City, VA 23924 434-372-0194

Lake Country Advanced Knowledge Center... 118 E. Danville Road, South Hill, VA 23970 434-955-2252
Occupational Technical Center Pickett Park, 1041 W. 10th Street, Blackstone, VA 23824 ... 434-292-3101
Cumberland County Community Center 1874 Anderson Highway, Cumberland, VA 23040 804-492-9275



Local College Board

Southside Virginia Community College is deeply rooted in the Southside Community. We are very fortunate to have a Board made up of dedicated members of that community.

- Marc L. Finney, Brunswick County
- Raymond A. Thomas, Brunswick County
- Charlette T. Woolridge, Brunswick County
- Velma P. Jones, Buckingham County
- Thomas E. (Ned) Locke, Charlotte County
- Gerald W. Watts, Charlotte County
- Jeffrey Scales, Cumberland County
- Brenda Parson, Greenville County
- Brenda Tune-Fuller, Halifax County
- Lawrence Wilkerson, Halifax County
- Sidney M. Smyth, Lunenburg County
- Amanda Bowen, Mecklenburg County
- La-Freda F. Ogburn, Mecklenburg County
- Wes Shepherd, Nottoway County
- Lisa Frazier Tharpe, Prince Edward County
- Elizabeth Sharrett, City of Emporia

3. Appointment of Local College Boards

- a. A minimum of nine persons shall be appointed to the college board and shall include at least one person from each political subdivision sponsoring the college. Generally, the maximum number of persons on the college board shall not exceed fifteen persons.
- b. Each local political subdivision sponsoring the community college shall appoint its board members as allocated by the ad hoc committee within the guidelines of the State Board.
- c. The members of the college board shall be residents of the region to be served by the community college and shall include persons from various businesses, industries, and professions in the region being served by the community college. No elected members of either the General Assembly or of a local governing body shall be eligible to serve on the college board; however, elected town officials shall not be prohibited from serving on a college board so long as such town is not a participating political subdivision sponsoring the college. Additionally, no current or former full-time employee of the community college shall be eligible to serve on the college board. Local college board members serving as of March 2007 who were former full-time employees of the community college would be eligible to serve out the remainder of their current term and be eligible for one additional consecutive term. All

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members of the college board shall be deemed members at large charged with the responsibility of serving the best interests of the whole region being served by the community college.

- d. Members shall be appointed for a term of four (4) years. However, initial appointment of the members shall be as follows:

One-third of the members for four years, one-third of the members for three years, and one-third of the members for two years.

The original appointees shall among themselves determine by lot which are to receive appointment for four years, which are to receive appointment for three years, which are to receive appointment for two years. Thereafter, all appointments shall be for a period of four years and shall become effective on July 1 of the appropriate year.

Initial terms of the original appointees shall become effective on the date of the college board's first meeting and shall expire on July 1 of the appropriate year (even though the first meeting of the college board is held in a month other than July). No person having served on the community college board for two successive four-year terms shall be eligible for reappointment to the college board for two years. However, a person appointed to fill an unexpired term may be reappointed for two additional four-year terms.

- e. Failure to attend meetings of the college board shall constitute cause for the removal and replacement of a college board member. The community college board shall make this determination, and if it is determined that it is in the best interest of the college to have a replacement, the college board shall notify the appropriate sponsoring political subdivision of the need for a replacement.

4. Reappointments and Vacancies

- a. When the term of office of a college board member expires, the appropriate local political subdivision shall either reappoint the member or appoint a new member. If the member whose term of office has expired is eligible for reappointment, that member shall continue in office until reappointed or a successor named. A member who is not eligible for reappointment shall discontinue service on the college board at the expiration of the term.

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- b. Whenever a vacancy occurs on the college board, the appropriate political subdivision shall appoint a person to fill the unexpired term of the member creating the vacancy.

5. Reallocation of College Board Membership

In the event that any local political subdivision wishes to reallocate the positions on a college board because of changing conditions, it shall notify the community college board and the State Board in writing of its desires and reasons for change. The same procedure used to establish the original ad hoc committee shall be instituted to establish an ad hoc committee to determine the number of members on the community college board and the allocation of these members among the local political subdivision(s) sponsoring the college.

6. Distribution of Representation

The college board membership distribution should be representative of the industries, businesses, and professions which are located in the service area of the college. To ensure an appropriate membership distribution representative of the service area, the State Board established the list of employment categories shown in the following Table 2A-1 to assist and guide the College Board Chairman and local government jurisdictions in the selection and appointment process. The President and College Board Chairman should work closely with the local jurisdictions in order to maintain a membership distribution representative of the college service area.

7. Duties and Responsibilities

A college board shall perform such duties with respect to the operation of a community college as may be delegated to it by the State Board. In general, a college board is responsible for assuring that the community college is responsive to the needs existing within its service region within the statewide policies, procedures, and regulations of the State Board. The specific duties of a college board include the following:

- a. The college board shall elect a chairman and other such officers from its membership as it deems necessary and shall adopt such rules and regulations as are considered necessary to conduct its business in an orderly manner.

Table 2A-1
 CATEGORIES for COMMUNITY COLLEGE BOARD MEMBERSHIP

Agriculture	Machinery & Equipment
Air Conditioning & Heating	Meat, Dairy, Poultry & Fish Products
Allied Health	Medical Equipment & Supplies
Aluminum	Medicine
Architect	Metal, Mining & Refining
Associations - Public Service	Military Personnel
Associations - Trade	Mineral Oil Industry
Automobile Industry	Musical Instruments & Merchandise
Beverages	Office Appliances, Equipment, & Building Stationery
Broadcasting Service	Optical Goods & Services
Materials	Osteopathy
Business Service	Paints, Oils, & Decoration
Chemical Industry	Paper Industry
Clothing Industry	Pharmacy
Coal Industry	Photography
Communication Service	Plastics Industry
Construction Service	Plumbing
Dentistry	Power Production Equipment & Electrical Supplies
Dry Goods & General Merchandise	Printing & Publishing
Education	Public Relations & Advertising
Industry & Electronics	Public Utilities and/or Service
Engineering	Pure Science
Entertainment	Real Estate
Exhibitions	Recreation
Finance	Refrigeration
Fire Fighting & Prevention	Religion
Firearms & Explosives	Retired
Food Industry	Rubber Industry
Funeral	Ships & Nautical Equipment
Furniture & Home Furnishings	Shoe Industry
Gas Industry	Stone Industry
Glass Industry	Storage
Government	Textile Fibers
Hardware	Tobacco Industry
Homemaking	Transportation
Horticulture	Vehicle Industry
Hotels, Resorts, & Restaurants	Veterinary Medicine
Institutions & Hospitals	Wood Industry
Insurance	
Iron & Steel Industry	
Jewelry	
Laundry, Cleaning and Dyeing	
Law	
Law Enforcement	

- b. The college board and the members thereof shall serve as channels of communication between the State Board and the governing bodies of the local political subdivisions.
- c. The college board shall submit its recommendations to the State Board for a name for the community college and each campus of a multi-campus college. In the name of each community college shall be included the phrase "Community College." The college board shall be authorized to provide names for any facilities on the college campus.

Each college shall adopt policies regarding the naming of major facilities on its campus(es). The policies may provide for naming on the basis of significant service, but should also provide incentives and recognition for private sector giving to support the college. Recognition for private sector giving should typically occur after the gift has been received rather than on a prospective basis.

A current copy of the policy should be provided to the Office of Facilities Management Services.

Individuals are not eligible for this award if currently employed at the college or elsewhere within the Virginia Community College System, are serving on the local College Board, or serving on the State Board for Community Colleges. A separation from such employment or service of at least one month is a prerequisite for eligibility.

- d. The college board shall provide recommendations to the State Board on the development of the site plan and on the design, and construction, of facilities for the community college.
- e. The college board shall participate with the Chancellor and the State Board in the selection, evaluation and removal of the president of the community college in accordance with procedures adopted by the State Board.
- f. The college board shall participate, with the college president, the Chancellor and the State Board, in the development and evaluation of a program of community college education of high quality in accordance with procedures adopted by the State Board. In that context, a college statement of purpose shall be developed by the college community. It shall be approved by the college board and reviewed and approved by the Chancellor on behalf of the State Board. This statement of purpose shall tailor the VCCS Mission Statement to the particular needs and circumstances of the college.

- g. The college board shall be responsible for eliciting community participation in program planning and development, establishing local citizens' advisory committees for specialized programs and curricula, and approving the appointments of all members of these 1 committees.
- h. The college board shall review all new curricular proposals for the community college and shall recommend those proposals that it supports to the State Board. It shall also review proposals for the discontinuation of programs and shall communicate its recommendations on such proposals to the State Board.
- i. The college board shall oversee the development and evaluation of the community service program for the community college, and may authorize the president to grant an "award of completion" to a person successfully completing an approved non-credit program.
- j. The college board shall be kept informed of the fiscal status of the college by the college president and shall receive summaries of the biennial financial plan and the annual spending plans.
- k. The college board shall review and approve a detailed local funds budget for the community college as prepared by the college president within State Board guidelines, and shall submit this proposed budget to the State Board for review at the time of its submission to the local political subdivisions. In addition, the college board shall submit a financial statement showing detailed expenditures of such local funds to the local political subdivisions and the State Board at the end of the fiscal year.
- l. The college board shall be responsible for reviewing and approving local regulations on student conduct developed by the college president within the guidelines of the State Board.
- m. The college board shall be responsible for the review and approval of a budget prepared by the college president for the expenditure of revenues from vending commissions and auxiliary enterprises, including the student activity fund within the guidelines established by the State Board. The college board shall be responsible for reviewing and approving periodic reports of revenues and expenditures within these funds.
- n. The college board shall be responsible both for reviewing reports of audit and for reviewing the college president's response to those reports of audit.

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- o. The college board shall be informed of personnel matters by the college president.

8. Contact with the State Board

Any college board or its authorized representative may appear before the State Board simply by notifying the Secretary to the State Board of its request no later than fifteen days prior to the next regularly scheduled meeting of the State Board so that this matter may be put on the agenda.

E. Local Advisory Committees for Specialized Programs

Local advisory committees for specialized programs and occupational/technical curricula shall be utilized in the establishment and evaluation of such programs and curricula.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 11, 2017
Item No.: 13
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Central Virginia Regional Library (CVRL)

Summary:

Per a Town of Farmville Press Release dated March 24, 2017, Town Council voted to approve the naming of the Farmville-Prince Edward Community Library in honor of Barbara Johns. But the press release does not include any mention of the new name the Town Council wished for the library. The press release goes on to state the issue will now be before the Prince Edward County Board of Supervisors since the library is jointly owned by the Town and County, attachment (1).

After reading an article in the March 29, 2017 edition of Farmville Herald, in which several Council members were quoted, it appeared to me the Town Council had not completely finalized their actions regarding the renaming of the Library. Discussions with the Town Manager confirmed this position. What is clear is that the Town Council wishes to honor the vital contributions made by Barbara Johns and somehow have this honor include the Library because of Barbara John’s involvement with libraries.

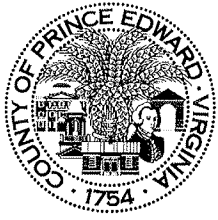
Before moving forward with renaming the Farmville-Prince Edward Community Library we must understand the governance of CVRL and the ownership of the building housing the Library, which are two separate and distinct issues.

The CVRL was established by contract in 1993 per section 42.1-37 of the *Code of Virginia*. The CVRL was established by the merger of two existing free library systems, the Buckingham County Public Library and the Farmville-Prince Edward Community Library. At least in the case of the Farmville-Prince Edward Community Library it had evolved over time by actions of private citizens and, to the best of my knowledge, was not created or governed by either the Town of Farmville or Prince Edward County or a combination of the two, attachment (2).

The 1993 contract is a six party contract between the Town Council of Farmville, the Board of Supervisors for Prince Edward and Buckingham Counties, and the trustees of the two community libraries and the CVRL. The contract affords the CVRL Board complete authority for the administration and operation of the Regional Library. The naming of the various branches of the regional library would seem to fall into the administration and operation category and by contract this would be under the purview of CVRL. The names of the two local libraries are contained in the contract and it is clear the names are to continue to be used.

The only power afforded to the Town and County in the contract is the authority to appoint one member each to the Regional Board of Trustees. Per the contract I do not believe either the County or Town or both combined have the authority to rename the library.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



County of Prince Edward
Board of Supervisors
Agenda Summary

Now let us move to the issue of the building housing the Library. That building is owned outright by the Town of Farmville. The Town and County reached an agreement via a Memorandum of Agreement in 2008 whereby the County would pay two-thirds of the cost of construction and the Town one-third and the Town would own the land and building, attachment (3).

If the Town and County desire to honor Barbara Johns and they wish to have that honor connected to the Library we have two choices. First, request the CVRL Board of Trustees to rename the local Library or have all parties agree to amend the contract and include a new name for the local library. Second, as owners of the building the Town could take action that mirrors that recently taken by the Commonwealth where they named a state building after Barbara Johns that will house the Office of the Attorney General. As owners of the building the Town has every right to name the building.

Attachments:

1. Farmville Press Release
2. Contract establishing the CVRL
3. Memorandum of Agreement dated December 9, 2008

Recommendations:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



FOR IMMEDIATE RELEASE:

Contact: Kate Pickett Eggleston

keggleston@farmvilleva.com

Town Council Approves the Naming of Library After Johns

Farmville, VA-March 24, 2017- The Farmville Town Council has approved the naming of the Farmville/Prince Edward Community Library in honor of Barbara Johns.

Vice Mayor A.D. “Chuckie” Reid commented, “Barbara Johns was not only an important figure in our town, but also in the country, and played an integral part of the Civil Rights Movement. Naming the library after her is a way to honor her legacy in our town.”

The motion to approve the naming of the library was given by Vice Mayor Reid. The motion was approved unanimously by Town Council.

Mayor David E. Whitus established the Barbara Johns Committee, which was assigned the task of looking into ways to honor Barbara Johns’ contribution to the Civil Rights Movement.

“Honoring Ms. Johns in this way is a wonderful idea and I look forward to moving forward with the process,” stated At-Large Councilman Dan Dwyer.

The library is jointly owned by the Town of Farmville and Prince Edward County. Farmville Town Council’s approval is only part of the process of the renaming. The issue will now be before the Prince Edward County Board of Supervisors.

Ward D Councilman Donald Hunter commented, “The bravery that Barbara Johns had to lead the kids out of school is remarkable. To honor such a person is a no-brainer.”

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REGIONAL LIBRARY CONTRACT
OF THE
CENTRAL VIRGINIA REGIONAL LIBRARY

THIS CONTRACT, made and entered into this 24th day of June, 1993, by and between the Town Council of Farmville, hereinafter called Farmville; the County Board of Supervisors of Prince Edward, hereinafter called Prince Edward; the County Board of Supervisors of Buckingham, hereinafter called Buckingham; the Board of Trustees of the Farmville-Prince Edward Community Library; the Board of Trustees of the Buckingham County Public Library and the Central Virginia Regional Library hereafter the Regional Library.

Pursuant to law there is hereby established a Central Virginia Library System which shall conform to the standards now and hereinafter prescribed by the State Library Board of Virginia and Virginia State Law.

The basis of the Central Virginia Regional Library will be formed by the merger of the Farmville-Prince Edward Community Library and the Buckingham County Public Library in accordance with the Virginia Code.

WHEREAS, the participating localities desire to enter into a contract with the Central Virginia Regional Library to establish, maintain and operate a free public regional library serving the participating localities and to that end to enter into this contract.

NOW, THEREFORE, in consideration of the mutual agreements contained herein, it is agreed as follows:

1. REGIONAL BOARD OF TRUSTEES. The Central Virginia Regional Library will be governed by a Regional Board of Trustees comprised of nine (9) members, to be selected as follows: three (3) trustees selected by the Farmville-Prince Edward Community Library Board; three (3) trustees selected by the Buckingham County Public Library Board; one (1) trustee selected by the Prince Edward County Board of Supervisors; one (1) trustee selected by the Buckingham County Board of Supervisors and one (1) trustee selected by the Town of Farmville Town Council. Members of the Regional Board of Trustees shall serve staggered terms of office, and serve for terms of four (4) years each.

2. POWERS AND DUTIES OF THE REGIONAL BOARD OF TRUSTEES. The Regional Board of Trustees is empowered and authorized to adopt by-laws, rules, and regulations for the administration and operation of the regional library consistent with the state law and this agreement.

a. The Regional Board of Trustees shall have control over the expenditure of all moneys credited to the Regional Library accounts.

b. The Regional Board of Trustees shall have the right to accept donations and bequests of money and property (real, personal, tangible and intangible) for the establishment, maintenance, and expansion of a Regional Library system and endowments for the same and perform all other lawful acts attendant with the receipt of property. The Regional Board of Trustees may accept gifts of money,

books, and other useful donations for general use in the library or for particular use in the local library designated by the donor.

c. The Regional Board of Trustees shall have the authority to execute contracts with the Virginia State Library and Archives, member jurisdictions and other legal entities for services, supplies, and maintenance and other matters necessary and/or appropriate for the operation and administration of library and related services for the Region.

d. The Regional Board of Trustees shall employ a regional library director to administer the regional library system.

3. LOCAL LIBRARY BOARD OF TRUSTEES. Each local library (The Farmville-Prince Edward Community Library and the Buckingham County Public Library) shall have an advisory Local Library Board of Trustees which will be responsible for the maintenance of their local library's building and for the election of members to the Regional Board of Trustees as stipulated in section one (1) of this contract.

4. EXPENSES TO BE APPORTIONED. The Regional Trustees will apportion the expenses of the operation of the regional library system among the two (2) localities as agreed upon in this Contract. The Regional Trustees are empowered to regulate library services contracted for by each of the localities.

5. ADMINISTRATIVE HEADQUARTERS AND REGIONAL DIRECTOR. The administrative headquarters for the regional library system will be in the Farmville-Prince Edward Community Library building which is located in the Town of Farmville. The Regional Library director will also serve as director of one of the two libraries.

6. DEFINITION OF COSTS (EXPENSES) OF THE LIBRARY. The expenses of operation of the regional library system are defined below:

a. SHARED SERVICE COSTS. Shared Services costs (expenses) include all costs of administrative and financial management services, reference services, the purchase of books and related materials, cataloging and technical services, children's services, and extension service coordination and related expense.

b. FACILITY COSTS. Maintenance of the building and other physical facilities (other than normal utility and upkeep costs) of the local library buildings will be the responsibility of the respective local Advisory Library Board of Trustees.

7. ANNUAL BUDGET--DETERMINATION OF COSTS (EXPENSES) The Regional Trustees will prepare and submit a proposed annual operating budget for each forthcoming fiscal year. Each annual budget will be prepared with the understanding that each governing body will appropriate a sum of money at least equal in amount to the previous fiscal year's appropriation for library services. Continued funding and the level of funding will be determined annually by the governing body. In the event any member governing body chooses to appropriate funds at a lower level than requested, the Regional Trustees shall have the right to reduce or freeze service levels, other than imposing a book limit, within the jurisdiction proportionately in accordance with the funding reduction. Budgeted funds for circulating books and other related materials will be computed by the Regional Trustees and will be allocated among the local libraries based upon the percentage of total local funds for the current fiscal years. The Farmville-Prince Edward Community Library shall be

represented by the jurisdictions of Prince Edward County and the Town of Farmville. The Buckingham County Public Library shall be represented by the jurisdiction of Buckingham County.

8. SHARED SERVICES COSTS. Both local libraries as represented as stated in Section 7 shall share in the costs necessary for regional services as stated in Section 6 Subsection a.

9. FACILITY COSTS. Facility costs will consist solely of building maintenance as stated in Section 6 subsection b.

10. RULES AND REGULATIONS. The citizens of the three jurisdictions will have free access to the facilities of the regional library system subject to such rules and regulations as may be adopted by the Regional Trustees, as provided by law and on terms satisfactory to the State Library Board.

11. TREASURER OF THE REGIONAL LIBRARY BOARD OF TRUSTEES. The Treasurer of the Regional Trustees will have custody, dominion and control over all funds of the regional library system. The Treasurers of the three jurisdictions will transfer to the Treasurer of the Regional Library Board of Trustees, on a quarterly basis, one-fourth (1/4) of the annual appropriation due from each respective jurisdiction for the operation of the regional library system. Such funds will be expended only for library services for which the jurisdictions have contracted, as provided in this contract, or in any subsequent contracts which become addenda hereto, and in Virginia law. The Regional Trustees' Treasurer shall be bonded in accordance with the law. Each local advisory board may maintain a bank account for the purpose of building maintenance.

12. ADDITIONAL JURISDICTIONS. That in the event additional adjacent counties desire to participate in this regional free library system, the Central Virginia Regional Library may be expanded to include such of said counties as may join in this contract in the manner provided by law.

13. EFFECTIVE DATE AND TERMINATION. This contract is effective on July 1, 1993. And any party hereto may terminate this agreement by the giving of two (2) years written notice by one part hereto, to the other parties hereto. The two year notice as provided for herein will be effective at the end of the fiscal year in which it is given, to terminate this contract at the end of two fiscal years hence. This contract may be modified, supplemented, or terminated by written document which is executed by all parties to this contract, at any time, without the two (2) year notice being required. A unilateral termination by one of the parties hereto without giving the required two (2) year notice will result in forfeiture of any and all entitlements to distribution of assets as provided in Section 14 of this contract.

14. DISTRIBUTION OF ASSETS UPON TERMINATION. Upon a proper termination of this contract, each jurisdiction will receive a proportionate share of assets upon the following guidelines:

a. PRESENT BUILDINGS IN FARMVILLE, PRINCE EDWARD, AND BUCKINGHAM. The present building in Farmville will be the sole property of the Farmville-Prince Edward Community Library. The present building in Dillwyn will be the sole property of the Buckingham County Public Library.

WITNESS our signatures:

J. W. L. Caste Mayor
for the Town of Farmville

Hugh E. Cassville Jr.
for the County of Prince Edward

Bobby H. Bryan
for the County of Buckingham

THIS MEMORANDUM OF AGREEMENT, made this 9th day of December, 2008.

By and between the COUNTY OF PRINCE EDWARD, VIRGINIA, hereinafter referred to as COUNTY and the TOWN OF FARMVILLE, VIRGINIA, hereinafter referred to as TOWN.

WHEREAS, COUNTY and TOWN desire to join together in order to build and maintain a public library for the benefit of the citizens of Prince Edward County and the Town of Farmville; and

WHEREAS, COUNTY and TOWN desire to memorialize the agreement between them regarding their respective duties pertaining to the construction and maintenance of said public library:

NOW THEREFORE, in consideration of the promises and mutual covenants contained herein, the COUNTY and TOWN hereby agree as follows:

LAND. TOWN agrees to donate at no cost to the project five (5) acres of real estate, more or less, upon which said public library shall be constructed; said real estate shall be located within the Town limits fronting on U.S. Route 460 Business West, and is commonly known as the Wilcks Lake Property.

CONSTRUCTION COSTS. COUNTY and TOWN agree that all costs of construction, not to exceed \$4.2 Million Dollars less any grant funding, including architectural and engineering expenses, furniture/furnishing and equipment and reimbursable expenses as contained in addendum (1) shall be divided with COUNTY paying two thirds and TOWN paying one third of said expenses. Any expenses exceeding \$4.2 Million shall be the sole responsibility of TOWN.

FINANCING. Permanent financing for the construction of said library shall be administered by the TOWN, subject to approval of COUNTY.

CONSTRUCTION ADMINISTRATION. Administration of the construction shall be managed by the Library Committee which shall consist of two voting members each from the governing bodies of TOWN and COUNTY and ___ members of the Board of Directors of the Library who shall be advisory only and shall not have the power to vote.

CHANGE ORDERS. Once final approval of the building plans and construction contract have been secured from COUNTY and TOWN, TOWN may approve any change orders of \$1,000.00 or less without the consent of COUNTY, not to exceed total change orders of \$61,400.00, in which event the approval of COUNTY shall be required.

MANAGEMENT. COUNTY and TOWN agree that TOWN shall be responsible for the management of the architectural and construction contracts and that the Town Manager shall be the primary point of contact for project construction and management

PROGRESS REPORTS. The Library Committee shall meet monthly to evaluate the progress of construction and shall provide a copy of the minutes of said meetings to COUNTY and TOWN.

OWNERSHIP AND MAINTENANCE. TOWN shall own the land and building. TOWN shall be responsible for all maintenance costs of the grounds, minor maintenance costs of the parking area and other paved areas and for minor repairs of the building. "Minor" shall be defined as costs which do not exceed One Hundred Dollars (\$100.00). Maintenance or repairs to the building exceeding \$100.00 shall be the responsibility of the library. In the event the building is ever sold, COUNTY shall receive two thirds of the sale proceeds but not to exceed County's original construction costs. TOWN shall execute a long-term lease agreement with the Board of Directors of the Library providing the building and land shall not be sold unless the library ceases use of the building or by agreement of TOWN and COUNTY. If the building sells for an

amount below the original costs, TOWN shall receive one-third of the proceeds and COUNTY shall receive two-thirds of the proceeds. If the building ceases operation as a Library, and TOWN uses the building for its own purposes, including lease/rent to another entity, TOWN shall reimburse COUNTY its original cost.

ANNUAL OPERATING EXPENSES. The Board of Directors of the Library shall submit an annual budget request to TOWN and COUNTY for an annual appropriation by each governing body.

PERSONNEL. Library personnel shall be managed by the Board of Directors of the Library. TOWN shall act as fiscal agent for the payment of library personnel.

UTILITIES. TOWN agrees to furnish water and sewer to the library at no costs.

CURRENT BUILDING. TOWN, COUNTY and the Board of Directors of the Library agree that the current library building shall be sold and that the proceeds of sale shall be used to purchase furniture and fixtures for the new library building unless it is agreed otherwise between the parties.

SIZE. COUNTY and TOWN agree that the new library building shall be approximately 19,000 square feet. A variance in the estimated size more than five percent shall require the consent of TOWN and COUNTY.

PRINCE EDWARD COUNTY BOARD OF SUPERVISORS

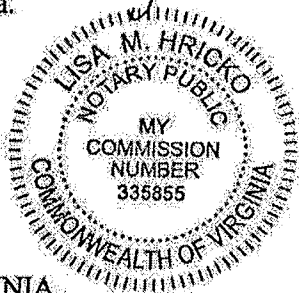
By:  (SEAL)
WILLIAM G. FORE, JR., CHAIRMAN

FARMVILLE TOWN COUNCIL

By:  (SEAL)
SYDNOR C. NEWMAN, JR., MAYOR

State of Virginia
At Large: to-wit

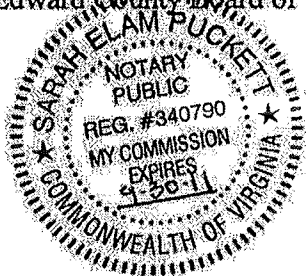
The foregoing document was acknowledged before me this 9th day of January, 2009, by Stephen C. Newman, Jr., Mayor of the Town of Farmville, Virginia.



Lisa M. Hricko
Notary Public
My Commission Expires: 9/30/2011

STATE OF VIRGINIA,
At Large, to-wit

The foregoing document was acknowledged before me this 7 day of JANUARY, 2009, by WILLIAM G. FORE, JR., Chairman of the Prince Edward County Board of Supervisors.



Sarah Elam Puckett
Notary public

Addendum to Memorandum of Agreement

This Addendum to Memorandum of Agreement is made this 13th day of January, 2009 by and between the COUNTY OF PRINCE EDWARD, VIRGINIA, hereinafter referred to as COUNTY and the TOWN OF FARMVILLE, VIRGINIA, hereinafter referred to as TOWN.

Whereas, COUNTY and TOWN entered into a Memorandum of Agreement, dated Dec 9, 2008 (the "Library Agreement") setting forth the respective duties pertaining to the construction and maintenance of a public library (the "Library");

Whereas, COUNTY and TOWN agreed in the Library Agreement that COUNTY would pay two-thirds of the cost of construction, furnishing and equipping of the Library and the TOWN agreed to provide financing for the Library in an amount not to exceed \$4,200,000;

Whereas, TOWN proposes to issue its general obligation bond on the terms set forth in the attached proposal:

Now Therefore, in consideration of the promises and mutual covenants contained herein and in the Library Agreement, the COUNTY and TOWN hereby agree as follows:

Approval of Financing. As required by the Library Agreement, COUNTY approves the financing of the Library by the TOWN on the terms set forth in the attached proposal.

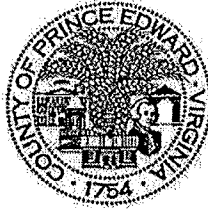
County Payments. COUNTY agrees that it will pay its two-thirds share of the cost of the Library in the amounts and on the dates set forth in the attached Schedule of County Payments, subject to annual appropriation by the Board of Supervisors.

PRINCE EDWARD COUNTY BOARD OF SUPERVISORS

By: William G. Fore, Jr. (SEAL)
William G. Fore, Jr., Chairman

FARMVILLE TOWN COUNCIL

By: Sydnor C. Newman, Jr. (SEAL)
Sydnor C. Newman, Jr., Mayor



CERTIFICATE OF CLERK

The undersigned Clerk of the Board of Supervisors of the County of Prince Edward, Virginia, hereby certifies that:

1. A regular meeting (the "Meeting") of the Board of Supervisors of the County of Prince Edward, Virginia (the "Board"), was held on April 10, 2012, at which the following members were present and absent:

PRESENT: Howard M. Campbell
 Pattie Cooper-Jones
 Don C. Gantt, Jr.
 William G. Fore, Jr.
 Robert M. Jones
 Howard F. Simpson
 Charles W. McKay
 James R. Wilck

ABSENT:

2. A Resolution entitled "A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA APPROVING THE SECOND ADDENDUM TO MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY AND THE TOWN OF FARMVILLE, VIRGINIA" was duly adopted at the Meeting by the recorded affirmative vote of a majority of all of the members elected to the Board, the ayes and nays being recorded in the minutes of the Meeting as shown below:

<u>MEMBER</u>	<u>VOTE</u>
Howard M. Campbell	Aye
Pattie Cooper-Jones	Aye
Don C. Gantt, Jr.	Aye
William G. Fore, Jr.	Aye
Robert M. Jones	Aye
Howard F. Simpson	Aye
Charles W. McKay	Aye
James R. Wilck	Aye

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
COUNTY OF PRINCE EDWARD, VIRGINIA APPROVING THE SECOND
ADDENDUM TO MEMORANDUM OF AGREEMENT BETWEEN
THE COUNTY AND THE TOWN OF FARMVILLE, VIRGINIA**

WHEREAS, the County of Prince Edward, Virginia (the "County") and the Town of Farmville, Virginia (the "Town") have entered into a Memorandum of Agreement dated December 9, 2008 (the "Original Library Agreement"), regarding the responsibilities of the Town and the County with respect to the public library (the "Library");

WHEREAS, in 2009 the Town issued its \$4,200,000 General Obligation Public Improvement Bonds, Series 2009 (the "Series 2009 Bonds") for the purpose of financing the construction and equipping of the Library;

WHEREAS, in connection with the issuance of the Series 2009 Bonds, the Town and the County entered into an Addendum to Memorandum of Agreement dated January 13, 2009, modifying the Original Library Agreement (collectively the "Library Agreement") to reflect the County's obligation to pay the Town two-thirds of the scheduled debt service payments on the Series 2009 Bonds;

WHEREAS, the Town desires to issue its General Obligation Public Improvement and Refunding Bond, Series 2012 (the "Series 2012 Bond") for purposes, in part, to refund all or a portion of the outstanding principal amount of the Series 2009 Bonds in order to achieve debt service savings; and

WHEREAS, in connection with the issuance of the Series 2012 Bond and the refunding of all or a portion of the Series 2009 Bonds, the Town and the County will execute and deliver a Second Addendum to Memorandum of Agreement (the "Second Addendum") to modify the Library Agreement to reflect the County's obligation with respect to the Series 2012 Bond.


NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA:

1. **Issuance of the Series 2012 Bond.** The issuance of the Series 2012 Bond for the purpose, in part, to refund all or a portion of the outstanding principal amount of the Series 2009 Bonds is hereby approved.
2. **Approval and Execution of Second Addendum.** The Chairman and the County Administrator, either of whom may act, are authorized and directed to execute and deliver on behalf of the County the Second Addendum substantially in the form presented at this meeting, with such additions, deletions or modifications as either of them, in their sole discretion, may approve. The execution and delivery of such Second Addendum shall be conclusive evidence of such approval.
3. **Other Actions.** The Chairman and the County Administrator are each authorized and directed to take such further actions as they deem necessary or desirable that are in conformity with the purposes and intent of this Resolution.
4. **Effective Date.** This resolution shall take effect immediately.

3. Attached hereto is a true and correct copy of the foregoing resolution as recorded in full in the minutes of the Meeting.

4. The attached resolution has not been repealed, revoked, rescinded or amended and is in full force and effect on the date hereof.

WITNESS my signature and the seal of the County of Prince Edward, Virginia, this 10th day of April, 2012.



Clerk of the Board of Supervisors
of the County of Prince Edward, Virginia

[SEAL]

SECOND ADDENDUM TO MEMORANDUM OF AGREEMENT

This Second Addendum to Memorandum of Agreement is made this ___ day of _____, 2012 by and between the COUNTY OF PRINCE EDWARD, VIRGINIA (the "County") and the TOWN OF FARMVILLE, VIRGINIA (the "Town").

Whereas, the County and the Town entered into a Memorandum of Agreement, dated December 9, 2008 (the "Library Agreement") setting forth their respective duties pertaining to the construction and maintenance of a public library (the "Library");

Whereas, the County and the Town agreed in the Library Agreement that the County would pay two-thirds of the costs related to constructing, furnishing and equipping the Library and the Town agreed to provide financing for the Library in an amount not to exceed \$4,200,000;

Whereas, on January 29, 2009, the Town issued its \$4,200,000 General Obligation Public Improvement Bond, Series 2009 (the "Series 2009 Bond") to finance the costs related to constructing, furnishing and equipping the Library;

Whereas, the County and the Town entered into an Addendum to Memorandum of Agreement dated January 13, 2009 (the "First Addendum"), pursuant to which the County approved the issuance by the Town of its Series 2009 Bond and agreed to pay the Town two-thirds of the scheduled debt service payments on such Series 2009 Bond;

Whereas, the Town desires to refund the Series 2009 Bond to achieve debt service savings; and

Whereas, the Town proposes to issue its general obligation bond (the "Series 2012 Bond") to be purchased by the Virginia Resources Authority, the proceeds of which will be used in part to refund the Series 2009 Bond.


Now Therefore, in consideration of the promises and mutual covenants contained herein, the Library Agreement and the First Addendum, the County and the Town hereby agree as follows:

Approval of Financing. Pursuant to the Library Agreement, the County approves the refinancing of the Series 2009 Bond by the Town and the issuance and sale the Series 2012 Bond, a portion of the proceeds of which will be used to refund the Series 2009 Bond.

County Payments. the County agrees that it will pay its two-thirds share of the cost of the Library in the amounts and on the dates set forth in the attached Schedule of County Payments, subject to annual appropriation by the Board of Supervisors.

Dated: _____, 2012

PRINCE EDWARD COUNTY BOARD OF SUPERVISORS

By: 
Its: Chairman

FARMVILLE TOWN COUNCIL

By: 
Its: Mayor

[SIGNATURE PAGE TO SECOND ADDENDUM TO MEMORANDUM OF AGREEMENT]



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 11, 2017
Item No.: 14
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Committee Report: Properties & Community Development

Summary: The Chair of the Properties and Community Development Committee will provide a committee update at the Board meeting.

Attachments:

Recommendation:

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 11, 2017
Item No.: 15
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Upcoming

Summary: Please review the attachments regarding meetings and events.

Attachments:

Lynchburg District Sprint Transportation Meeting
Thursday, April 20, 2017 at 5:30 p.m.
VDOT Lynchburg District Office

Twin Lakes State Park – Bowen Lodge & New Cabins Dedication
Saturday, April 22, 2017, 1:00 – 3:00 p.m.
Twin Lakes State Park

Recommendation:

Motion _____ Cooper-Jones _____ Pride _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

4219 CAMPBELL AVENUE
LYNCHBURG, VIRGINIA 24501
VDOT.Virginia.gov

CHARLES A. KILPATRICK, P.E.
COMMISSIONER

March 10, 2017

Mr. Robert Jones
Chairman, Board of Supervisors
County of Prince Edward
P.O. Box 382
Farmville, Virginia 23901

Subject: April 20th Lynchburg District Spring Transportation Meeting

Dear Mr. Jones:

The Commonwealth Transportation Board (CTB) will conduct a public meeting in your area to give citizens the opportunity to provide comments on projects and programs to be included in the Fiscal Year 2018-2023 Six-Year Improvement Program (FY2018-2023 SYIP), including highway, rail and public transportation initiatives. These projects and programs represent important improvements to address safety, congestion and preservation of Virginia's transportation network.

Your input is also welcomed on the transportation projects scored through the SMART SCALE prioritization process. This process helps determine critical transportation needs through a fair and objective analysis. The SMART SCALE Policy Guide describing the process for the prioritization process is available and can be found at <http://vasmartscale.org/>.

The public meeting for citizens in our region will start at 5:30 p.m. on April 20, 2017 at VDOT Lynchburg District's Ramey Memorial Auditorium, 4303 Campbell Avenue Lynchburg, VA. Formal public comment on projects proposed to be included in the draft SYIP and projects that have been scored through the new prioritization process will be accepted at the meeting. Written comments may also be submitted during the meeting, or they may be mailed or e-mailed afterwards and accepted through May 16, 2017.

WE KEEP VIRGINIA MOVING

March 10, 2017

Page Two

I encourage you to attend the public meeting in our region, or one of the other meetings listed on the attachment if it is more convenient for you. If you cannot attend the meeting, you may send your comments to Infrastructure Investment Director at 1401 E. Broad Street, Richmond, VA 23219 or e-mail them to Six-YearProgram@vdot.virginia.gov. For transit and public transportation you may send your comments DRPTPR@drpt.virginia.gov, Public Information Office, Virginia Department of Rail and Public Transportation 600 East Main Street, Suite 2102, Richmond VA, 23219. Comments on the Draft SYIP and candidate projects will be received until May 16, 2017. For more information, please visit <http://vasmartscale.org/> or <http://www.virginiadot.org/projects/syp-default.asp>.

I truly appreciate your attendance at this session. If you have any questions prior to the meeting, please contact me at 434-856-8173.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Winstead", written in a cursive style.

Christopher L. Winstead, P.E.
District Engineer



**Please join us on Saturday, April 22nd
from 1:00 p.m. to 3:00 p.m. for the dedication of the
Bowen Lodge and new cabins followed by an open house.**

1:00 p.m.

Ribbon-cutting and dedication ceremony of Bowen Lodge

1:30 p.m. to 3:00 p.m.

Facility tours, historic programs, refreshments and open house

RSVP by April 21st to phil.morgan@dcr.virginia.gov
or call 434-392-3435

Willie E. Bowen

Willie Bowen joined Virginia State Parks in 1968. He worked his way up to becoming the system's first African-American district manager.

He began his career at Prince Edward State Park for Negroes, now Twin Lakes State Park. He was instrumental in helping integrate Virginia State Parks. He retired in 1999.





County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: April 11, 2017
Item No.: 16
Department: County Administration/County Attorneys
Staff Contact: W.W. Bartlett/James R. Ennis
Issue: Closed Session

Summary:

I move that the Prince Edward County Board of Supervisors convene in Closed Session:

- a) For consultation with legal counsel pertaining to pending litigation regarding an appeal to the Circuit Court of a real estate tax assessment, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; and

Attachments:

Recommendation: Convene in Closed Session.

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 11, 2017
Item No.: 17
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Correspondence/Informational

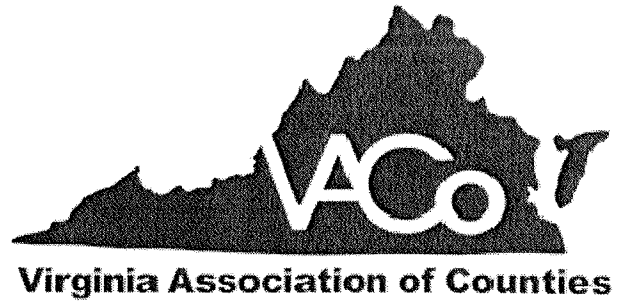
Summary: Please see attachments.

Attachments:

- a. VACo Quarterly Report of Activities
- b. VHDCD Letter, RE: Project HOMES
- c. Commonwealth Regional Council, Monthly Meeting Agenda and Minutes

Recommendation:

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



VACo Memorandum

TO: VACo Board of Directors

FROM: Dean A. Lynch, CAE
Executive Director

Date: March 31, 2017

Subject: VACo Quarterly Report of Activities (FY 2017)

Advocacy

The 2017 General Assembly began on January 11 for the short 45-day session. There were 2,959 bills or resolutions proffered and amendments were made to the FY 2017 – 18 state budget. VACo worked on approximately 75 percent of the bills and all the budget amendments that impacted county governments. There were some notable successes involving many issues of concerns to counties.

- Wireless communications (by-right authority)
- Broadband (restrictions on deployment)
- Checkbook bill (on-line posting of all bills paid)
- BPOL (gross receipts v. taxable income)
- Water and Sewer Connections
- Storm-water (study)
- Farm residential short term rental
- Fracking (trade secrets)
- Charter Schools – Constitutional Amendment
- Airbnb
- FOIA (oppose over reach of FOIA provisions and support recommendations on meetings and records)
- COIA (representing county government concerns and issues on proffered bills)
- CSA regulations delay
- State budget amendments include increased funding for K-12, language for CSA to convene a workgroup to study funding of day placements, salary increases for state supported local employees, funding for mental health screening in jails, funding for schools with declining enrollment and a study identifying communities in fiscal distress.

In preparation for the 2017 reconvened (veto) session on April 5th, VACo has communicated to the Governor requesting amendments and vetoes to legislation. Those include:

HB 1766 (Habeeb) would change the approval process for 138 kilovolt transmission lines and “associated facilities,” such as substations. VACo’s requested amendments would preserve local land use authority for the review and approval of associated facilities when a utility seeks approval for a 138-kilovolt line from the State Corporation Commission.

HB 2024 (Freitas) deals with procedures for notifying landowners in quick-take eminent domain cases. VACo’s requested amendment would eliminate a redundant notice requirement, which would provide little benefit to the property owner while potentially delaying and increasing the cost of public works projects.

SB 1239 (Hanger) would require parks and recreation programs operated by local governments for school-age children to be registered with the Virginia Department of Social Services and notify parents of participants that the programs are unlicensed. Since these programs are subject to safety standards set forth by local governing bodies, additional oversight by the state is unnecessary. VACo has requested that local parks and recreation programs be categorized with similar programs, such as competitive sports leagues, that do not require registration with VDSS.

VACo requested one budget amendment, which seeks to ensure that local governments will be full participants in the work group that would be established to review options for managing the costs of private day educational placements funded through the Children’s Services Act. Language in the budget conference report provides for representatives of state agencies to be convened by money committee staff, with local governments providing information as needed. Since localities administer CSA on behalf of the state and share in its costs, localities should have representation on the workgroup.

In addition to proposing the amendments discussed above, VACo requested vetoes of several problematic education bills. HB 2342 (Landes)/SB 1283 (Obenshain) seek to enable the establishment of regional charter schools. Although the bills are narrowly tailored, the regional school boards that the bill would authorize the Board of Education to create would be heavily weighted toward state appointees, with eight members appointed by the state Board and up to three appointed by the governing bodies of the localities encompassed by the regional school division. These regional school boards would be empowered to approve applications to establish regional charter schools; the composition of the boards essentially places this decision at the state level, a situation that runs counter to VACo’s long-standing position in support of local decision-making authority in this arena.

Similarly, VACo has opposed bills that would divert public funds away from public schools and has requested that the Governor veto HB 1605 (LaRock), which would allow the transfer of 90 percent of state Standards of Quality funds to the parents of eligible students, to be used for a variety of educational purposes. The eligibility criteria for this bill have been narrowed from its introduced form, but the list of allowable uses for these funds, including transportation and tuition at sectarian schools, is broad.

VACo also sent a letter to the Governor requesting that he *not* make amendments to SB 1578 (Norment), which authorizes localities to adopt an ordinance requiring the registration of property owners who offer short-term rentals. This bill clarifies local authority to regulate the rental of properties on such platforms as Airbnb and VACo has requested that the Governor sign the bill as it passed the General Assembly.

Education

There were many members participating in numerous education offerings that were made available to our counties during the quarter.

January 4, VACo / VML Finance Forum (attendance 138)

January 4 and 5, NCCAE Symposium for Association Executive Director and President

January 12 and January 19, Multi Bank Securities Public Investment Training

February 1, VACo Rural Caucus and the Center for Rural Virginia Meeting (attendance 200+-)

February 2, VACo's County Government Day (attendance 250+-)

February 3 and 4, VACo's Chairperson Institute (attendance 34)

February 16, VLGMA Winter Meeting (attendance 100+-)

February 25 – 28, NACo Legislative Conference

Member Engagement

VACo's steering committees did not meet during this quarter but were utilized during the bill review and the fiscal impact processes. VACo members were encouraged to engage with their General Assembly members on specific issues during VACo's County Government Day.

Being aware that we are trying to communicate to our members through several mediums, VACo participated in weekly legislative video updates. These also included video interviews with Speaker Bill Howell, Senator Barbara Favola and Delegate Terry Kilgore. VACo issued 29 texted alerts on legislative information during the quarter. VACo's presence on social media (Facebook, Twitter and You Tube) continues to be a great source to get information to our member counties. VACo issued 21 legislative bulletins during the General Assembly Session – 15 Capitol Contacts and 6 Capitol Contact ALERTS. VACo also participated in a pilot program called Flagpole, which provided members with a forum to express their opinions on legislation.

Business Services

VACo continued support for the VACo / VML Finance program by supporting legislation that would qualify the Virginia Investment Pool funds to be authorized by state code. This legislation passed and this Virginia Code change would eliminate the requirement for a locality to adopt a resolution for participation.

In early January, VACo "inked" a marketing partnership agreement with Aetna Insurance for county health and retiree insurance (pre-and post-65). You will hear more about the offerings provided by Aetna in the future.



Terence R. McAuliffe
Governor

Todd P. Haymore
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

William C. Shelton
Director

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

March 20, 2017

Mr. Wade W. Bartlett
County Administrator
Prince Edward County
Administration Office
Post Office Box 382
Farmville, Virginia 23901

Dear Mr. Bartlett:

This letter is in response to your email sent February 23, 2017 concerning the Weatherization Assistance Program services provided by Project:HOMES in Prince Edward County. Project:HOMES was selected as the provider for the area after the eventual closing of HOPE Community Services.

Project:HOMES was selected through an application process that identified eligible, qualified non-profits in accordance with the U.S. Department of Energy (DOE) requirements. The DOE regulations in 10 CFR. 440 outline the State's responsibility as the grantee:

(a) The grantee shall ensure that:

(1) Each subgrantee is a CAA or other public or nonprofit entity;

(2) Each subgrantee is selected on the basis of public comment received during a public hearing conducted pursuant to § 440.14(a) and other appropriate findings regarding:

- (i) The subgrantee's experience and performance in weatherization or housing renovation activities;
- (ii) The subgrantee's experience in assisting low-income persons in the area to be served; and
- (iii) The subgrantee's capacity to undertake a timely and effective weatherization program.

(3) In selecting a subgrantee, preference is given to any CAA or other public or nonprofit entity which has, or is currently administering, an effective program under this part or under title II of the Economic Opportunity Act of 1964, with program effectiveness evaluated by consideration of factors including, but not necessarily limited to, the following:



Virginia Department of Housing and Community Development | Partners for Better Communities
Main Street Centre | 600 East Main Street, Suite 300 Richmond, VA 23219
www.dhcd.virginia.gov | Phone (804) 371-7000 | Fax (804) 371-7090 | Virginia Relay 7-1-1

- (i) The extent to which the past or current program achieved or is achieving weatherization goals in a timely fashion;
- (ii) The quality of work performed by the subgrantee;
- (iii) The number, qualifications, and experience of the staff members of the subgrantee; and
- (iv) The ability of the subgrantee to secure volunteers, training participants, public service employment workers, and other Federal or State training programs.

The public hearing is an important part of the process, but is not the only consideration. The regulations require the State to also consider experience, performance and capacity in undertaking an effective weatherization program. Preference is given to a nonprofit entity which currently administers an effective program. Based on all the parameters, and the contiguous service areas of Project:HOMES and the former HOPE Community Services, DHCD determined that Project:HOMES best met those qualifications.

DOE allocates funds to the State on a three-year cycle, with an annual award determined by formula each year. It was our intent to hold an application process every three years to coincide with the allocation. As a result of changes at the federal level and DOE guidance, that has changed.

DOE issues programmatic guidance and instructions to States annually outlining changes, priorities and policy for the coming program year. In its most recent instructions issued in December 2016, DOE states “should a Grantee choose to hold a competitive process to determine Subgrantees, if an existing Subgrantee applies, meets the requirements of the statute and regulations and is providing effective service, it must be included as a Subgrantee in the State Plan.”

Based on those instructions, DHCD has determined there is no need for a re-application process at this time for two reasons:

- 1) The existing 19 subgrantees are determined to meet the statutory and regulatory requirements and are providing effective services; and
- 2) All counties and cities of the State currently are assigned to one of the 19 subgrantees.

Attached is information regarding the services provided in Prince Edward County by Project:HOMES. It is important to recognize and consider that outreach and client applications do not always result in a weatherized unit, even if the applicant meets the income qualifications. While the most common reason is due to the condition of the housing unit, there are other provisions for a subgrantee to defer or deny a unit in certain situations, including:

- Unit has been previously weatherized after September 30, 1994;
- Known health conditions of a client may exist that would prohibit the installation of weatherization materials;

- Structure is in a state of disrepair that cannot be addressed by weatherization or the weatherization measures would be compromised;
- Sewage or sanitary problems may exist that endanger the client and installers if weatherization work is performed;
- Condemnation of the house;
- Moisture problems beyond the scope of weatherization;
- Uncooperative, abusive or threatening client;
- Condition that may endanger workers;
- Property is for sale.

Please note that subgrantees are awarded funds based on the localities (cities and counties) they serve. While the contract is the total of those counties, the expenditure of funds may not match the individual county allocation for several reasons:

- the volume of eligible applications from one county may not be enough to expend the allocation;
- the number of deferrals or ineligible applicants may be higher in one county over another;
the costs per unit vary based on the energy audit and measures undertaken.
- the DOE regulations require that eligible clients be served on a first-come, first-served basis in accordance with its prioritization metrics

Subgrantees have a window in which to expend funds. Holding funds back to make sure a single county gets its entire allocation could result in a loss of funds so subgrantees operate from a waiting list based on prioritization of applicants. The prioritization occurs using a software system that ranks applicants based on DOE priorities stipulated in federal statute.

DHCD is satisfied with the efforts made by Project:HOMES to reach out to residents in the added counties and with the work quality the agency strives to maintain. Unfortunately, the housing quality in your county has resulted in a number of deferrals and denials, decreasing Project:HOMES' ability to serve a number of applicants.

Any support the County is willing to give to encourage social service agencies and others to provide referrals to Project:HOMES is to the benefit of the County's low income citizens who need services. While not all ultimately can receive services, it is incumbent upon us to try.

We appreciate your interest in Weatherization.

Sincerely,



Willie Fobbs III
Associate Director of Housing

Attachment

Program Year/ Fund Source	Prince Edward Co.
2014 DOE	\$13,500 est.
2014 LIHEAP	\$52,902
2015 DOE	\$14,122
2015 LIHEAP	\$55,896
2016 DOE	\$15,024
2016 LIHEAP	\$56,833
2017 not yet allocated	-
TOTAL* 2014-2016	\$208,277
# units completed	17 (Single Family – 11; Mobile homes – 6)
Ineligible due to deferral or denial	11
# units in progress (application/inspection/audit or work stage)	5

- Total costs for completed weatherization jobs – \$111,131.00

*Some jobs are completed with a combination of funds that may include Emergency Home Repair, DSS CRISIS, Dominion, which are not reflected

NOTE – Allocations include an amount for Program Administration, Training and Technical Assistance, and Health and Safety related costs that are not direct job costs.



IN PARTNERSHIP WITH
The Counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

*Budget Committee Meeting
11:00 a.m. – Separate
Insert

Meeting Agenda
Thursday, April 6, 2017, 12:00 Noon
Commonwealth Regional Council
One Mill Street, The Mill Room (Basement) Farmville, Virginia
(light lunch will be provided)

- I. Welcome & Call to Order.....Chairman
- II. Invocation
- III. Approval of Minutes of March 2nd Regular Meeting & March 9 Special Called MeetingCouncil
- IV. Treasurers’ Report – March Financial Statements, **Attachment 1(pg 15)**Treasurer Timmons
- V. Report of Officers & Committees
 - A. Chairman’s Report.....Chairman
 - 1) Scheduling of CRC Member Dialogue Meetings with Boards of Supervisors, **Attachment 2 (pg 18)**
 - 4) Report on Chief Administrative Officers Meeting, Canceled
- VI. Scoping the Future – Discussion of Innovative/Regional Ideas, **Attachment 3 (pg 23)**.....Council Members
- VII. Old BusinessChairman
 - A. Staff Reports
 - 1) Report on Supplemental Information Submitted for Economic Development Administration (EDA) Planning Program and Local Technical Assistance Program Application for CRC Comprehensive Economic Development Strategy (CEDS) Project...Mary Hickman
 - 2) Submittal of CRC Proposal for Support Organization and Fiscal Agent Services for Southern Virginia GO Region 3, **Attachment 4 (pg 24)**.....Mary Hickman
 - 3) GO Virginia Update, **Attachment 5 (pg 25)**Mary Hickman
 - 4) CRC Regional Hazard Mitigation Plan Update Report.....Todd Fortune
 - 5) CRC Transportation Committee Meeting Report, **Attachment 6 (pg 32)**Melody Foster
 - 6) FOIA Officer Training Scheduled, **Attachment 7 (pg 33)**.....Melody Foster
 - 7) Town of Dillwyn VCDBG Housing Rehabilitation Project Application SubmissionTodd Fortune
 - 8) Town of Phenix VDH-ODW Water Improvement Project Application Submission.....Todd Fortune
 - 9) Town of Drakes Branch Business District Revitalization CDBG Planning Grant.....Melody Foster
 - 10) CRC FY 15-17 Annual Report Presentation Schedule (Towns), **Attachment 8 (pg 34)**.....Mary Hickman
 - 11) Council Member Comments
- VIII. New BusinessChairman
 - A. Staff Reports
 - 1) Adoption of CRC FY17-18 Rural Transportation Planning Work Program & Resolution, **Attachment 9 (pg 35)**Melody Foster
 - 2) VDOT Spring Public Input Meetings, **Attachment 10 (pg 43)**.....Melody Foster
 - 3) Grant Funding – Fire Departments/Rescue Squads, **Attachment 11 (pg 45)**Melody Foster
 - 4) President’s FY 2018 Budget Blueprint Includes Elimination of Community and Economic Development Programs, **Attachment 12 (pg 47)**.....Mary Hickman
 - 5) CRC Member Locality Planning Officials Regional Educational Workshop – LUEP Proposal for Consideration, **Attachment 13 (pg. 49)**.....Mary Hickman

COMMONWEALTH REGIONAL COUNCIL
One Mill Street, Suite 202 | P.O. Box P
Farmville, VA 23901 | 434-392-6104 PHONE
www.virginiashheartland.org

CRC Agenda continued...

- 6) Blueprint Virginia 2025 Regional Meetings, **Attachment 14 (pg 51)**Mary Hickman
- 7) CRC 2016 Regional Recycling Report, **Attachment 15 (pg 54)**.....Melody Foster
- 8) Council Member Comments

- IX. Commonwealth Intergovernmental Review Process, **Attachment 16 , (pg 56)**
- X. Closed Session, Code of Virginia Section 2.2-3711.A.1
- XI. Other Business
- XI. Council Member Comments
- XII. Adjourn – Next Meeting Date – May 4, 2017

**Commonwealth Regional Council
One Mill Street, Suite 201, Farmville, VA
March 2, 2017**

Welcome & Call to Order

The Vice-Chairman called the Meeting to order at 12:00 Noon in the Commonwealth Regional Council Office Building in Farmville, Virginia.

Invocation

Mr. Dunnivant gave the invocation.

ROLL CALL**MEMBERS****PRESENT****ABSENT**

Amelia:

Mr. Thomas R. Gleason
*Mr. Ralph A. Whitaker, Jr.

Mr. Thomas R. Gleason
(Chairman)

Buckingham:

Mr. E. Morgan Dunnivant
*Ms. Rebecca Carter

Mr. E. Morgan Dunnivant
(Vice-Chairman)

Charlotte:

Dr. Nancy Carwile
*Mr. Haywood J. Hamlet

Dr. Nancy Carwile
(Secretary)

Lunenburg:

Vacant
*Ms. Beverley Hawthorne

Ms. Beverley Hawthorne

Prince Edward:

Mr. C.R. "Bob" Timmons, Jr.
*Dr. Odessa H. Pride

Mr. C.R. "Bob" Timmons, Jr.
(Treasurer)

Non Members:

SVCC:

**Mr. Keith Harkins

**Mr. Keith Harkins

Longwood University:

**Ms. Sheri McGuire

**Ms. Sheri McGuire

Hampden-Sydney College

**John Pregnaman

**Mr. John Pregnaman

NOTE: *Denotes Alternates
**Denotes Non-Voting Member Attending

STAFF

Ms. Mary Hickman, Executive Director
Ms. Melody Foster, Regional Planner
Mr. Andre' Gilliam, Community Development Planner
Mr. Todd Fortune, Community Development Planner

GUEST

There were none.

Approval of Minutes of January 31, 2017 Meeting

Mr. Timmons moved and Dr. Carwile seconded to approve the minutes as presented. Motion carried.

Treasurer's Report

February Financial Statements: The Treasurer reported he had reviewed the report and had found all information in order. Mr. Dunnivant moved and Mr. Timmons seconded to approve the February Financial Statement as presented. Motion carried.

Report of Officers & Committees

Chairman's Report: The Vice-Chairman did not have a report.

Remembering David E. Wingold, Sr., CRC Resolution: A Resolution recognizing Mr. David E. Wingold, Sr. was presented for adoption. Dr. Carwile moved and Mr. Dunnivant seconded to adopt the Resolution of Remembrance of David E. Wingold Sr. Motion carried.

Appointment of CRC Chairman: The Vice-Chairman turned the floor over to the Secretary to take nominations for the position of Chairman as it was noted of Mr. Wingold's passing.

Mr. Dunnivant asked for nominations from the floor for Chairman. Mr. Timmons nominated Mr. Gleason. There being no other nominations from the floor, Dr. Carwile moved that the nomination be accepted. Motion carried. Mr. Dunnivant asked Mr. Gleason if he would accept the position of Chairman. Mr. Gleason indicated he would.

Mr. Gleason nominated Mr. Dunnivant as Vice-Chairman. There being no other nominations, Mr. Gleason moved that Mr. Dunnivant be accepted as Vice-Chairman. Motion carried.

Mr. Gleason nominated Dr. Carwile. There being no other nominations, Mr. Gleason moved that Dr. Carwile be accepted as Secretary. Motion carried.

Status Report – Scheduling of CRC Member Dialogue Meetings with Board of Supervisors:

Ms. Hickman stated the CRC has held its first CRC Member Dialogue Meeting with Charlotte County on February 21, 2017. Ms. Hickman stated a summary of the Charlotte meeting was included in the Council packet. Two more meetings have been scheduled with Buckingham on March 13th and Prince Edward on May 9th. Ms. Hickman stated Amelia County will be discussing setting a date again at their March 15th Board of Supervisors meeting. Ms. Hickman stated it is her understanding that Amelia plans to set this meeting date along with their budget work sessions. Ms. Hickman stated Lunenburg's plans at this time are unclear with the county focusing on appointing a new Supervisor to fill Mr. Wingold's

seat on the Board of Supervisors at their March meeting.

Dr. Carwile stated she felt the CRC/Charlotte Dialogue Meeting went well.

Scheduling of April FY 17-1 Budget Committee Meeting: Ms. Hickman stated the CRC at the January CRC Meeting appointed the entire CRC as the Budget Committee. Ms. Hickman recommended the Budget Committee meet at 11:00 a.m. on April 6th prior to the regular CRC Meeting. The CRC representatives present concurred with this recommendation.

Report on Chief Administrative Officers (CAO) Meeting: Ms. Hickman stated a copy of the CAO Meeting Agenda was provided in the Council packet. Ms. Hickman stated generally the CAO Meeting was an update on various items as reported at the CRC Meeting in January as well as items that are part of the CRC's Agenda meeting March 2nd. Ms. Hickman stated the next CAO Meeting will be March 28th at 12:30 p.m. Ms. Hickman noted representatives from all of the member localities were present at the February 21st meeting.

Scoping the Future – Discussion of Innovative/Regional Ideas: The Chairman asked for additions or discussion on the listing provided. Ms. Foster provided an update on the topic that was added at the January 31st CRC Meeting – Triage Emergency Dispatch Program. Ms. Foster stated it was her understanding that the sought after Dispatch Program would allow the Dispatch to weed out unnecessary medical calls being transported to the Hospital, therefore saving on limited personnel and costs for services. Ms. Foster stated she did some research on this topic and stated she believed the program is the Emergency Medical Dispatch (EMD) Program. Ms. Foster stated the EMD Program is utilized by many Dispatch centers. Ms. Foster stated she spoke to Mr. Kevin Flippen, Buckingham County's Emergency Management Coordinator. Ms. Foster stated Mr. Flippen stated Buckingham would like to have an EMD system for the County as it would provide the Dispatch more tools to assist citizens in emergencies and would also help to assess the situation of the call better when it comes in. However, Mr. Flippen cautioned that the EMD system does not screen calls in order to deny sending out personnel. It is a tool to assist the Dispatch in assessing the situation better and would require the personnel have training that could assist the caller until medical personnel arrive. Mr. Flippen stated there probably is not a Dispatch system that would ever weed out unnecessary medical calls due to the liability on the locality making a medical determination without first-hand knowledge of the situation. Mr. Flippen did state however, once the call is given to the County Rescue Squad and they have gone to the scene they can in turn after assessing the situation, refuse to transport the citizen to the hospital. This can be backed up by having the Rescue Squad personnel contact their Operational Medical Director (OMD) for the Region to concur with their assessment. Mr. Flippen also stated Buckingham will be meeting with a Vendor of EMD Program Software to view the product in the near future.

Ms. Foster stated the EMD Software is eligible for Rescue Squad Assistance Funding if a locality is interested in purchasing this type of system.

Mr. Dunnivant stated it was his understanding that Powhatan and Chesterfield have this type of system.

Dr. Carwile stated it would be good to have this type of system, because the Dispatch would be asking the type of questions of the caller to let them know someone is keeping a record of what they say and also the symptoms they are describing that might deter them from calling unnecessarily.

Mr. Gleason stated in his past experience serving on a rescue squad, most personnel that have driven, in many cases a long way to the scene, will go ahead and transport the patient regardless because they are already there, even though sometimes the patient could have been taken to the hospital faster by bystanders.

Mr. Timmons stated the Prince Edward County finance committee recently had a meeting with the Prince Edward County School Board's finance committee. Mr. Timmons stated during this meeting the School Superintendent stated they would be hiring a grant writer in the near future to assist them in finding grant funding for the school system. Mr. Timmons stated Ms. Hickman and himself will be meeting with the Prince Edward School Superintendent on March 6th to find out more about what the school system is looking for in this position, including whether they feel it is a part-time or full time position. Mr. Timmons stated this may be something the CRC could explore to provide services for all of the schools or the ones that do not currently have grant writers. This could benefit the schools and the CRC in growing the organization's benefit to the region. There was discussion in favor of looking into this possibility.

Mr. Timmons stated he and Ms. Hickman would give a report at the April CRC meeting after meeting with the Prince Edward Superintendent.

Old Business

Staff Reports:

Submission of Economic Development Administration (EDA) Planning Program and Local Technical Assistance Program Application for CRC Comprehensive Economic Development Strategy (CEDSS) Project: Ms. Hickman stated the CRC took action at the January 31st CRC meeting to authorize the submission of the EDA Application. The Application for the Proposed Economic Development Administration (EDA) CRC Comprehensive Economic Development Strategy (CEDSS) was submitted electronically on February 10, 2017. Ms. Hickman provided a copy of the Application for those in attendance to review. Ms. Hickman stated she did follow-up by certified return receipt letter with Cumberland County to request their notification of intent for participation in the Application and provided a deadline of February 6, 2017. Ms. Hickman stated the CRC did not receive anything from Cumberland County. Therefore, Ms. Hickman stated only the five member localities of the CRC were included in the Application as both Cumberland and Nottoway counties were provided the opportunity to participate but chose not to. Ms. Hickman stated it is hoped that the CRC will hear back from EDA sometime in the near future.

GO Virginia Update: Ms. Hickman stated the Southern Virginia GO Region 3 Steering Committee submitted its Intent to Form to the Department of Housing and Community Development (DHCD) on February 15, 2017. The Southern Virginia Go Committee (Region 3) Intent to Form Application is currently under review by DHCD. It is hoped the Intent to Form will be approved at the State GO Virginia Board meeting on March 14th. Ms. Hickman stated a copy of the Press Release from the Southern Virginia GO Committee was included in the Council Representatives packet. Ms. Hickman stated there are 19 proposed members on the Southern GO Virginia Committee. Ms. Hickman noted four additional members were added to the proposed committee: Barbara Johnson, Superintendent of Schools for Prince Edward County; Denise Taylor-Forrest, Reynolds/Presto Products, Halifax County; Nicole Young, Benchmark Community Bank, Lunenburg County; and Telly Tucker, Danville Economic

Development. The Southern Virginia GO Committee will be meeting on March 3rd.

Ms. Hickman provided an update on the funding provided through the General Assembly as contained in the budget conference report adopted on February 25th. Ms. Hickman stated \$3.6 million, or \$400,000 per region, will be provided for organizational/capacity funding in FY 2017. \$2.5 million, or \$250,000 per region, will be available in FY 2018 for organizational/capacity funding. Ms. Hickman stated \$10.9 million will be available for per capita funding in FY 2018 that will go directly to regions for projects. \$11.3 million will be available for the competitive round of projects in FY 2018. Ms. Hickman stated the two year total of \$28.05 million is a reduction of \$7.45 million from last year's approved state budget. Ms. Hickman stated there was also new language that does not require matching funds for the organizational/capacity funding in FY 2017.

Mr. Timmons, who serves on the Southern Virginia GO Region 3 Committee, stated he will be attending the meeting on March 3rd.

FY 17-18 CRC Budget Request Submitted to Members: Ms. Hickman stated the CRC annual budget request for \$15,700 has been submitted to member localities.

Guide to Freedom of Information Act (FOIA) for Public Bodies: Ms. Foster stated while staff have yet to receive FOIA Officer training, she had noted FOIA resources available on the FOIA Council's website. Ms. Foster stated enclosed in the Council Representatives packet was a Guide to FOIA for Members of Boards, Councils, Commissions, and other Deliberative Public Bodies. Ms. Foster stated each month the CRC Meetings are tape recorded and minutes are kept for the record. Ms. Foster stated tape recordings are available to the public if requested. Ms. Foster noted from the FOIA Guide: *"The Affairs of government are not intended to be conducted in an atmosphere of secrecy since at all times the public is to be the beneficiary of any action taken at any level of government...every meeting shall be open to the public and all public records shall be available for inspection and copying upon request."* It was also noted minutes are required for any meeting of the Council. Ms. Foster noted in the past she has received requests from citizens and the media to listen to the tape recording of a meeting. Ms. Foster stated this information was provided to the Council for information.

There were several questions from Council Representatives on how long items needed to be kept. Ms. Foster stated she did not know the answer and hoped to learn more once the staff received FOIA Officer Training.

FOIA Officer Online Training Update: Ms. Foster reported while the FOIA Council has sent out a notice that the Online FOIA Officer Training is available on the Virginia Knowledge Center Website, it is not viewable yet. Ms. Foster stated the FOIA Council is aware of this and is currently working on rectifying this problem. Ms. Foster stated hopefully this will be fixed soon.

2017 VACO/VAPDC County Government Day Held: Ms. Hickman stated a copy of the VACO County Government Day Bulletin was provided as an attachment for those who were unable to attend the event. Ms. Hickman stated herself and Ms. Foster attended the 2017 VACO/VAPDC County Government Day on February 2, 2017. Ms. Hickman stated there were approximately 250 persons in attendance. Ms. Hickman noted both Dr. Carwile and Mr. Dunnavant were also in attendance. Ms. Hickman stated the Governor was the guest speaker and focused his comments on education and also noted there are currently 36,000 cyber jobs open with an average starting salary of \$88,000. The Governor noted this is a huge job opportunity for parts of the State that have lost jobs and tax dollars

in furniture, textiles, tobacco and coal.

Mr. Dunnivant stated cyber jobs require adequate Internet options, which many rural areas do not have. This is something that needs to be focused on for finding a remedy.

The Chairman stated Amelia County has been working on ways to provide better Internet options for its citizens but with the sparse population in rural areas it is hard for Internet providers to provide services for everyone and still make a profit. The Chairman stated rural areas are a difficult area for Internet companies to serve. The Chairman stated one saving grace of rural localities is coverage through Towers instead of fiber.

Dr. Carwile stated another issue is once a better Internet service is achieved it is usually outdated in no time. This is an ongoing challenge.

Council Member Comments: There were none.

New Business

Staff Reports

Council Member Comments: There were none.

Agreement between Town of Phenix and CRC for CRC Grant Writing Services for Town of Phenix VDH-ODW Construction Funds Application for Water System Improvements: Mr. Fortune stated the Town of Phenix has requested the CRC assist them in applying for funding from the Virginia Department of Health to undertake improvements to the Town's water system. Mr. Fortune stated the Application is due April 1, 2017. Mr. Fortune stated the agreement between the CRC and the Town of Phenix for the sum of \$1,800 was included in the Council packet.

Mr. Dunnivant asked if the cost of \$1,800 would cover the CRC's cost for the application. Mr. Fortune stated based on CRC estimates, it will.

Mr. Timmons moved and Mr. Dunnivant seconded to authorize the Executive Director to execute the Agreement between the CRC and the Town of Phenix. Motion carried.

2017 Virginia Community Development Block Grant (VCDBG) Program: Mr. Fortune stated the Virginia Community Development Block Grant Program provides funding to eligible units of government for planning and implementing projects that address critical community development needs, including housing, infrastructure and economic development. Mr. Fortune stated the attachment in the Council packet reviews the types of programs including the Open Submission period for applications through September 30th and the competitive round due March 29th. The attachment also includes a listing of previous funded projects in the region and a listing of low-to-moderate income limits for the region. Mr. Fortune noted Buckingham County was included in the Charlottesville Metropolitan Statistical Area (MSA) and Amelia County was included in the Richmond MSA. Mr. Fortune stated any locality interested in pursuing this program would need to go through a planning process first before requesting construction funds.

Ms. Hickman noted this region traditionally has not had a problem in meeting the low-to-moderate income limits eligibility in order to be eligible for project funding. Ms. Hickman stated this program has been used widely in the region historically and can be used again to address the needs of persons with low-to-moderate income.

Adoption of Resolution of the CRC Ratifying Community Development Block Grant

Regional Priorities for FY 17-18: Mr. Fortune stated the Virginia Department of Housing and Community Development (VDHCD) requires an annual adoption of Regional Priorities by region for the competitive round of the Virginia Community Development Block Grant (VCDBG) Program. Mr. Fortune stated Regional Priorities are an important factor in the scoring of competitive VCDBG projects submitted. Projects receive points for being in the higher priority categories. Mr. Fortune stated the ranking of priorities listed in the proposed resolution is based on feedback received from all five member counties and four towns and known projects being submitted this year. Mr. Fortune stated this year the CRC is assisting the Town of Dillwyn in applying for a Housing Rehabilitation project and therefore, with Housing Rehabilitation being listed in the top priority this project will receive higher points when scored.

Mr. Dunnavant stated funding for infrastructure projects should fund genuine good infrastructure projects.

Ms. McGuire stated the priorities listed involving Job Creation and Retention fit with Longwood's outreach and there could be partnerships to be had between Longwood and the communities. Mr. Pregnaman concurred with Ms. McGuire.

Mr. Timmons moved that the Resolution be adopted. Motion carried.

VDOT Annual Planning and Program Meeting Attendance, Smart Scale Dashboard: Ms. Foster gave a media presentation of the VDOT Smart Scale online tool for tracking funded HB2/Smart Scale projects. Ms. Foster stated this tool provides information on the status of projects including when activities will occur. Ms. Foster displayed several local projects and the schedule of when they would be completed.

There was discussion on the new Smart Scale Program. Ms. Foster stated that previously when a project made it into the Six Year Improvement Program it was basically on a list with no promise of funding and also it could be removed in the future if something else became a priority. When a project is selected through the new Smart Scale Program, it is guaranteed funding until completion. Ms. Foster did caution however, that VDOT projects still can take some time to be completed; however under the new Program at least the project once selected will be funded and completed.

2020, 2030, 2040 Provisional Population Projections Now Open for Review and Comment:

Mr. Gilliam stated the information provided in the Council packet was for information by the Weldon Cooper Center. Mr. Gilliam noted the Counties of Amelia, Buckingham and Prince Edward were all projected to increase in population with the Counties of Charlotte and Lunenburg projected to decrease in population. Mr. Gilliam stated this type of information is usually noted in the County's Comprehensive Plan.

2016 Population Estimates Released: Mr. Gilliam stated the Weldon Cooper Center provides Population Estimates each year. Mr. Gilliam stated the report indicated Virginia's population growth is slow but still ahead of the National rate. Ms. Gilliam stated the estimates are based on changes since 2010 in housing stock, school enrollment, births, deaths, and driver's licenses. Mr. Gilliam noted both the Counties of Amelia and Prince Edward were estimated to increase in population with the Counties of Buckingham, Charlotte and Lunenburg decreasing in population.

Local Update of Census Addresses Operation (LUCA): Ms. Foster reminded representatives the next US Census will be taken in 2020. Also following the Census each locality will have to participate in the Redistricting Process. Ms. Foster noted to Representatives who participated in this process previously there had been concerns in the past of the "physical boundaries" utilized by the Census for some Census blocks. Sometimes the physical boundaries utilized were not something that was visible when looking at current maps or even aerial maps. Ms. Foster stated the LUCA update is the step in the Census process where physical boundaries are determined and approved. Ms. Foster stated localities are notified of this process and are urged to participate in this process to ensure the best possible data is utilized by the Census. Ms. Foster urged localities to have staff follow the schedule of upcoming meetings to participate.

Rescue Squad Assistance Fund (RSAF) Grant Program Deadline: Ms. Foster stated a reminder of the Rescue Squad Assistance Fund deadline of March 15th was sent out to localities, rescue squads and fire departments. Ms. Foster stated the CRC was not contacted this cycle for assistance in preparing a grant for funding by any of the rescue squads or fire departments. There was discussion on this program.

Southside Economic Development Grant Program Deadline: Mr. Gilliam stated the Southside Economic Development Grant Program deadline is March 17, 2017. Mr. Gilliam stated while the CRC is not currently assisting a locality in applying for these funds, the information on the program requirements is provided for information. Mr. Gilliam also noted the Allocation Summary by locality for the region was provided in the attached documentation. There was discussion on the program. Ms. Hawthorne stated any locality wishing to utilize this program will need to read the guidelines for each program as they have changed significantly. Ms. Hawthorne stated the program has become more a lending program instead of a grant program.

Council Member Comments: There was none.

Commonwealth Intergovernmental Review Process (CIRP): Ms. Foster stated there were 3 listed projects in the Attachment with one additional project being added:

-Environmental Review – extending municipal sanitary sewer to annexed areas in the southern part of the Town of Kenbridge.

-Environmental Permit Modification – Land application of biosolids and water treatment plant residuals in Amelia County.

-Town of Dillwyn CDBG Housing Rehabilitation Project – Rehabilitation of 6 houses and demolition of 1 vacant house.

A level one comment was recommended for all 3 projects.

Other Business: Ms. Foster stated the CRC has for the past several years been providing free GIS services to localities who need to update their old Zoning Maps that, in many cases, were hand drawn and color coded with colored pencils as well as fading beyond recognition. So far this has been predominantly for towns. The Towns of Kenbridge and Phenix also received this service in recent years. Ms. Foster stated over two days she has been working on creating a new Zoning Map for the Town of Keysville. Ms. Foster displayed the current map provided by the Town that was on a large cardboard cutout with a printout of the Town's Tax Map Parcels then colored in by hand with colored pencils to illustrate the different types of zoning. Ms. Foster pointed out this was the only copy the Town has of this map. Ms. Foster stated because Charlotte County has digitized tax maps, she was able to utilize this data along with the hard copy of the old map to create a new Zoning Map for the Town of Keysville. Ms. Foster displayed the new Keysville Zoning Map for those in attendance. Ms. Foster stated the Town will receive the new map as well as a digitized file of the map that they can view and provide to constituents. Ms. Foster stated this particular map was easier to create because the County had digitized tax maps, but this is not always the case. Ms. Foster also stated because the Town will now have a digitized version of this map, it will be easier to make changes in the future. Ms. Foster stated this service is something the CRC provides to its member localities free of charge.

Ms. Hickman reminded representatives the next meeting on April 6th will include a Budget Committee Meeting first at 11:00 a.m.

Adjournment: The meeting adjourned at 1:30 p.m.

Dr. Nancy Carwile, Secretary

**Commonwealth Regional Council- Special Called Meeting
One Mill Street, Suite 202, Farmville, VA
March 9, 2017**

Welcome & Call to Order

The Chairman called the Meeting to order at 9:00 a.m. in the Commonwealth Regional Council Office Building in Farmville, Virginia.

ROLL CALL**MEMBERS****PRESENT****ABSENT**

Amelia:

Mr. Thomas R. Gleason
*Mr. Ralph A. Whitaker, Jr.

Mr. Thomas R. Gleason
(Chairman)

Buckingham:

Mr. E. Morgan Dunnivant
*Ms. Rebecca Carter

Mr. E. Morgan Dunnivant
(Vice-Chairman)

Charlotte:

Dr. Nancy Carwile
*Mr. Haywood J. Hamlet

Dr. Nancy Carwile
(Secretary)

Lunenburg:

Vacant
*Ms. Beverley Hawthorne

Ms. Beverley Hawthorne

Prince Edward:

Mr. C.R. "Bob" Timmons, Jr.
*Dr. Odessa H. Pride

Mr. C.R. "Bob" Timmons, Jr.
(Treasurer)

Non Members:

SVCC:

**Mr. Keith Harkins

**Mr. Keith Harkins

Longwood University:

**Ms. Sheri McGuire

**Ms. Sheri McGuire

Hampden-Sydney College

**John Pregnaman

**Mr. John Pregnaman

NOTE: *Denotes Alternates
**Denotes Non-Voting Member Attending

STAFF

Ms. Mary Hickman, Executive Director
Ms. Melody Foster, Regional Planner

Mr. Andre' Gilliam, Community Development Planner
Mr. Todd Fortune, Community Development Planner

GUEST

There were none.

Consider GO Virginia Region 3 Request for Information: Mr. Timmons stated he had asked that this Special Called Meeting take place for the CRC to consider a Request for Information from the GO Virginia Region 3 Steering Committee.

Mr. Timmons first wanted to share what his vision was for the CRC moving forward. Mr. Timmons stated he sees the organization in the coming years being considered the resource member localities automatically come to for grant writing, and support. Mr. Timmons stated at present many localities officials still do not understand what the CRC does or that it even exists. Mr. Timmons stated the CRC needs to sell itself as a viable organization, has a benefit and purpose and services that it can provide to the localities.

Mr. Timmons stated one change already being made came from a meeting with the Prince Edward County Schools in discussing the CRC services. Mr. Timmons stated the Prince Edward County Schools will now be seeking grant writing services from the CRC instead of hiring a new staff. Ms. Hawthorne asked at what rate the School System would be charged. Mr. Timmons stated they would be charged at the member rate as they are an arm of the County and other schools systems would be treated the same way. Mr. Timmons stated he felt the CRC should be relied on more in the future for grant writing instead of localities also hiring/employing grant writers or else the CRC should not exist as a duplication of services. Mr. Timmons stated this was his opinion on how to grow the organization.

There was an extensive discussion on the current services provided by the CRC and the future of the CRC. There was also discussion on how to improve relations and services.

The staff were asked to consider the discussion on how to improve relations and services of the CRC and bring back ideas on how to get this message out to the member localities better in the future.

After discussion, Ms. Hickman stated she would begin providing a written summary of the Chief Administrative Officer's meeting to better inform the CRC Representatives of the discussions occurring during the CAO meeting.

The discussion was then tabled to return to the issue of responding to the GO Virginia Request for Information.

Mr. Timmons stated he serves on the Region 3 GO Virginia Steering Committee that includes the counties of three planning districts: West Piedmont, Southside and the CRC. Mr. Timmons stated Region 3 has requested Letters of Interest from organizations to serve as the Support Organization and/or the Fiscal Agent for Region 3. Mr. Timmons stated the Region 3 Steering Committee has submitted its Intent to Form application to the State GO Virginia Board and hopes to receive a response of their official designation at the March 14th State GO Virginia Board meeting. Once this occurs, Region 3 will become an official GO Virginia Regional entity and can begin requesting funds from the State for startup of the organization. Each officially recognized GO Virginia Region can access available State funds for two years for startup but state funding for operations after two years is unknown at this

time.

Mr. Timmons stated in order to be considered for becoming the Support Organization and/or Fiscal Agent, an entity first will need to respond to the Letter of Interest so it can be placed on a list of entities that will then be asked to respond to a Request for Proposals.

Mr. Timmons stated there are some hurdles the CRC would need to overcome to become the Support Organization and Fiscal Agent for the GO Virginia Region 3. The first hurdle will be that the Region 3 meetings will most likely be held in South Boston at the MBC facility. The second hurdle could include projects that might need to be managed that are on the far western side of Region 3. These are obstacles that can be overcome. Mr. Timmons stated he felt this was an opportunity for the CRC to grow and be a benefit for the region.

Mr. Gleason asked what the benefit would be for CRC and the member localities. Mr. Timmons stated the CRC will get to expand and become more known in the region. Also, it will take some of the financial burden off of the member localities because the CRC will be able to generate revenue from this initiative. Mr. Timmons stated the biggest benefit will be the CRC will become more of a partner in the region than currently exists. Mr. Timmons stated the CRC will also be aware of new projects that emerge as a result of GO Virginia in the earliest stages by being serving in this capacity.

Mr. Dunnivant asked if the other Planning Districts in Region 3 were going to put in a letter of interest to serve as the Support Organization and/or Fiscal Agent? Ms. Hickman stated Southside PDC has stated some concerns over serving in this capacity. It was also stated the other two planning districts were not interested. Ms. Hickman also stated Longwood University was an eligible entity to serve in this capacity. Ms. Hickman stated she had spoken with Sheri McGuire who was unable to attend the meeting today. Ms. McGuire stated Longwood University will not be submitting a Letter of Interest to the GO Virginia Region 3. Ms. McGuire stated Longwood had several reservations including not being able to serve the region well with the main office of Longwood being located in Farmville, Virginia. Ms. McGuire also stated Longwood had not been specifically approached by GO Virginia except for receiving the Request for Letter of Interest that was sent to 44 entities.

Mr. Timmons stated he had spoken to Ms. Moody with Southside PDC and her concerns were with staffing. Mr. Timmons stated Ms. Moody did state she would be open to the idea of supporting the CRC if needed. Mr. Timmons stated there may be a way that all three Planning Districts may be able to provide some type of support together.

There was discussion on the funding of the program through the State and how soon the organization would be reimbursed for services. It was stated there is \$650,000 available for capacity building/administration for the first two years of the program. Funding from the State beyond this time is uncertain.

Mr. Gleason stated his concerns were for the current staff and what will happen with the GO Virginia funding once a new Governor takes office.

Mr. Timmons stated every government program starts from something including how the Planning District funding first became available. Mr. Timmons stated he felt the CRC needed to be a part of this new program to be relevant in the region.

There was discussion on what type of necessary actions would need to be taken by the CRC in order to fulfill the role of Support Organization and/or Fiscal Agent for Region 3. Mr. Timmons stated the CRC would probably need to hire one additional staff.

There was continued discussion on concerns and issues regarding the CRC considering becoming the Support Organization and/or Fiscal Agent.

Mr. Timmons stated the CRC would not be funding anything, only covering the costs associated with the services and will be requesting reimbursement from Region 3. Mr. Timmons stated at the last GO Virginia Region 3 meeting the information being provided suggested that once the GO Virginia Region 3 Council is certified by the State it can begin requesting funding quarterly from the State. Mr. Timmons stated at this time the CRC would only be stating its interest in becoming the Support Organization and/or Fiscal Agent. After this is accepted by the GO Virginia Region 3 Council, they will then request more in-depth proposals from the interested parties.

Ms. Hickman stated it is her understanding the GO Virginia Region 3 Council will have a budget by March 24th. Ms. Hickman stated DHCD has advised, regarding availability of funding, the following comment to the GO Virginia Region 3 Council: "If we follow other DHCD programs, we would allow periodic draws that allow for funding to be available as needed. We do not want a situation where we would advance a larger sum and have it sit in a local account." Ms. Hickman stated the CRC's experience with DCHD for many years has been that expenses are incurred and then reimbursed through a drawdown request including receipts for services.

There was discussion how this venture would affect the CRC financially and if it would benefit the current member localities. There was also discussion regarding the CRC's current Application to EDA for funding of the Comprehensive Economic Development Strategy.

Ms. Hawthorne stated if the CRC submits a letter of interest it will show the other regions that make up Region 3 that the CRC is interested in partnering with other parts of the region to better the entire region. Ms. Hawthorne stated there will be another opportunity for the CRC to reject the idea if it is not workable for the CRC.

Mr. Gleason stated he also felt the CRC could submit a letter of interest and back out later if we are not comfortable with the arrangement.

Mr. Dunnivant noted information provided in the Council Packet from GO Virginia regarding the Organizational Structure did not include individuals from the private sector. It was pointed out that particular section of the document was probably an oversight, as other sections noted that GO Virginia is a business-led board.

Ms. Hickman asked what the political liability will be for the CRC as the GO Virginia Region 3 covers localities that are not part of the CRC membership footprint. Ms. Hickman asked how each member locality that is supporting the CRC financially will view the CRC playing a role in a project that covers localities outside of the CRC membership footprint. Ms. Hickman stated further a member locality may expect the CRC to have its' member localities as its priority over non-member localities. Ms. Hickman stated each representative may want to reflect on how fellow board of supervisor members and county administrators will view this new proposed role for the CRC that will stretch outside the member locality region. Ms. Hickman reminded representatives that during the Dialogue Meetings questions arose on

what does a member locality get as a benefit for being a paying member of the CRC. Ms. Hickman stated since a large portion of the CRC revenue comes from its members, it may be expected by some that the organization utilize all funding in a way that maximizes benefits to its members. Therefore, there could be the potential for impact on the CRC membership if a member locality views this work not being directly beneficial to the locality or the region and the organization is implementing work that impacts localities outside of the CRC member footprint.

Mr. Dunnivant stated by the CRC working outside the member footprint this provides an opportunity for the CRC to expand the member footprint and potentially produce a lower operating cost for the member localities. Mr. Dunnivant stated currently the member localities are paying \$15,700 in annual dues which assists in funding the CRC operations. If the CRC expands outside the member localities to become the Support Organization and/or Fiscal Agent for GO Virginia Region 3 it may lower the expected dues from the member localities due to the revenue generated from this new endeavor. Mr. Dunnivant stated however, if it becomes necessary to increase dues of the member localities in order to fulfill the role of Support Organization and/or Fiscal Agent for GO Virginia Region 3 then the CRC would not pursue or continue in that role.

Mr. Timmons stated whatever entity becomes the Support Organization and/or Fiscal Agent for GO Virginia Region 3 will not have any say on projects coming to the region. The role of the entity will be an administrative function only with no decision making abilities. Mr. Timmons stated the entity will not be responsible for creating the Growth and Diversification Plan only in making sure the deadlines are adhered too. Mr. Timmons stated the costs for providing this service will be recovered. It was stated if the CRC became this entity and costs incurred were more than the amount that could be reimbursed the CRC would cease the services. Mr. Timmons stated more details on how the entity would be paid and when, as well as other details, are still forthcoming at this point. Mr. Timmons stated if the CRC responded to the Letter of Intent it sends the message that the CRC wants to be a player in this new region.

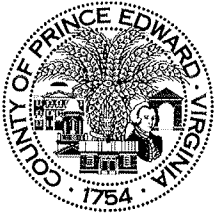
There was discussion on how this new endeavor can enhance the role of the CRC for its members and the new GO Virginia Region 3.

Mr. Dunnivant moved that the CRC submit a Letter of Interest to the GO Virginia Region 3 Council to explore becoming the Support Organization and/or Fiscal Agent for GO Virginia Region 3. Motion carried.

Other Business: Ms. Hickman read a thank you note from Mr. David Wingold's wife for the flowers sent by the CRC.

Adjournment: The meeting adjourned at 10:20 a.m.

Dr. Nancy Carwile, Secretary



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: April 11, 2017
Item No.: 18
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports

Summary: Please see attachments.

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery
- d. Cannery – Commercial
- e. Prince Edward County Public Schools
- f. Tourism

Recommendation:

Motion _____ Cooper-Jones _____ Pride _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____



Animal Control Monthly Report

"March 2017"

Dogs		Wildlife	
Surrendered	4	Handled	0
Picked Up	21	Euthanized	0
Claimed By Owner	4	Rabies Case	0
Adopted	2		
Died in Kennel	0	Livestock	
Euthanized	3	Returned to Owner	0
Transferred to SPCA	16	Died in Kennel	0
Dead on Arrival	0	Adopted	0
Escaped from Shelter	0	Fees Collected	\$0.00
Seized	0		
Fees Collected	\$260.00	Other Companion Animals	
		Returned to Owner	0
Cats			
Surrendered	5	Number of Calls to Shelter	110
Picked Up	0	Summons Issued	3
Claimed By Owner	0	Warrants Served	0
Adopted	0	Days in Court	3
Euthanized	5	Nuisance Dogs	7
Died in Kennel	0	Dangerous Dogs	1
Transferred to SPCA	0		
Dead on Arrival	0		
Fees Collected	\$0.00	Total Fees Collected	\$260.00

Bill the Town of Farmville

0 cats housed.

Total \$0.00

Adam Mumma, Animal Control Officer

BUILDING OFFICIAL

Permits Issued Report
3/01/2017 Through 3/31/2017

ADDITIONS	- Issued	4
	- Value	\$142,550.00
	- Permit Fees	\$600.00
	- 2.00% STATE TAX	\$12.00
	- Fees Collected	\$.00
DEMOLITIONS	- Issued	3
	- Value	\$.00
	- Permit Fees	\$.00
	- 2.00% STATE TAX	\$.00
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	1
	- Value	\$150.00
	- Permit Fees	\$313.60
	- 2.00% STATE TAX	\$6.27
	- Fees Collected	\$.00
ELECTRICAL	- Issued	19
	- Value	\$14,870.00
	- Permit Fees	\$1,370.00
	- 2.00% STATE TAX	\$27.40
	- Fees Collected	\$.00
MECHANICAL	- Issued	5
	- Value	\$13,600.00
	- Permit Fees	\$250.00
	- 2.00% STATE TAX	\$5.00
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	4
	- Value	\$11,705.00
	- Permit Fees	\$200.00
	- 2.00% STATE TAX	\$4.00
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	2
	- Value	\$7,000.00
	- Permit Fees	\$200.00
	- 2.00% STATE TAX	\$4.00
	- Fees Collected	\$.00
PLUMBING	- Issued	4
	- Value	\$2,000.00
	- Permit Fees	\$200.00
	- 2.00% STATE TAX	\$4.00
	- Fees Collected	\$.00
Total Permits - Issued		42
Total Permits - Value		\$191,875.00
Total Permits - Permit Fees		\$3,133.60
Total Permits - Sales Tax 2%		\$ 62.67
		\$ 3,196.27

INSPECTIONS FOR MARCH 50

PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road
Farmville, Virginia 23901

Patty Gulick
Cannery Manager
434-223-8664

March 2017 Cannery Report

Cannery report is as follows:

0 (qts.)	@.48 =	\$0.00
0 (pts.)	@.40 =	\$0.00
0 Gallons	@1.25=	\$0.00
0 Patrons usage	@1.00 =	\$0.00
30% out of County =		\$0.00
Non-processing fees =		\$250.00*

*(Non-processing fees include \$250.00 donation from the Va. Conservation Police Association)

Total	<u>\$250.00</u>
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On 2-17 & 2-18-17 the Cannery donated the facilities use including 6 hrs. of boiler usage and 12 hrs. of employee labor, to the Va. Conservation Police Association for their yearly charity event. The cannery received a \$250.00 donation from the association for our participation in their event.

P. Gulick

kef



Allie Hill
Board President
(434) 960-8958

March 2017 Summary

Spring is finally here and the cannery is picking up production!

- The **Fishin Pig** has successfully completed 4 different productions of bulk BBQ sauce at the cannery. They have also begun prepping their dry rub blends for use in the restaurant. They intend to produce new product every Tuesday at the cannery, as demand allows. The Fishin Pig is applying to be part of VDACS' Virginia's Finest program which will allow them to utilize the Virginia's Finest logo on their individual bottle labels.
- The owners of **Bubba T's Foods LLC** have toured the cannery and have scheduled a test batch in early April. They are in process of getting their recipe approvals and are very excited to start their venture.
- The owner of **A Bowl of Good Cafe** from Harrisonburg toured the cannery. She has a number of sauces and vinaigrettes that she is interested in bottling.
- **The Berry Production & Marketing Conference at VSU** was attended by Kathleen Gregory of Virginia Food Works. Kathleen had the opportunity to introduce the PEC Cannery and its services to a large number of local berry growers.
- Allie Hill of **Virginia Food Works** was invited to speak at the Empower Charlottesville Conference held at University of Virginia.

Upcoming Events

- The Fishin Pig has weekly production scheduled at the cannery
- Bubba T's Foods LLC has scheduled a test batch for production of their marinade
- Westmoreland Berry Farm has arranged for delivery of approximately 500 pounds of frozen berries to be made into jam for their farm sales

Keep your fingers crossed that the weather remains mild! Last year's late freeze hurt the fruit industry tremendously. This year cherries, blueberries, pears and a large number of other fruits have already blossomed so we hope old man winter will stay away! We need our harvests!

February Revenue: \$ 218.50

Interested parties (contacts, tours): 7

Production Clients: 1

Days Used for Commercial Activity: 4

Products Created:

- Fishin Pig – 3 sauces plus their Dry Rub blend

Prince Edward County Public Schools
2016-2017
Comparative Receipts and Expenditures
Year to Date - Month of March 2017

Receipts:	Fiscal 2016				Fiscal 2017			
	Approved Budget	Received Year-to-Date	Percent of Revenue	Approved Budget	Received Year-to-Date	Percent of Revenue	Fiscal Year \$ Difference	Fiscal Year % Difference
Sales Tax	2,856,772	2,157,748	75.53%	2,966,126	2,181,753	73.56%	24,004.32	-1.98%
Basic Aid	5,965,221	4,281,988	71.78%	6,042,245	4,496,787	74.42%	214,798.73	2.64%
Other State	4,998,282	2,960,241	59.23%	5,116,926	3,138,601	61.34%	178,359.93	2.11%
Total State	13,820,275	9,399,978	68.02%	14,125,297	9,817,141	69.50%	417,162.98	1.48%
Federal Funds	1,959,570	957,835	48.88%	2,029,416	1,168,621	57.58%	210,786.62	8.70%
Local Funds	8,317,182	4,646,616	55.87%	8,317,182	4,472,937	53.78%	-173,679.01	-2.09%
Cash Book	454,310	407,619	89.72%	473,479	228,032	48.16%	-179,587.16	-41.56%
Total Revenue	\$24,551,337	\$15,412,047	62.77%	\$24,945,374	\$15,686,731	62.88%	274,683.43	0.11%
Expenditures:	Approved Budget	Expended Year-to-Date	Percent of Expenditures	Approved Budget	Expended Year-to-Date	Percent of Expenditures	Fiscal Year \$ Difference	Fiscal Year Difference
Instruction	17,476,125	11,163,778	63.88%	17,982,676	11,216,318	62.37%	52,540.15	-1.51%
Administration	1,519,865	922,249	60.68%	1,517,144	924,381	60.93%	2,132.68	0.25%
Transportation	2,054,749	1,055,755	51.38%	1,882,742	1,056,412	56.11%	656.75	4.73%
Maintenance	1,814,303	1,192,880	65.75%	1,669,023	1,097,388	65.75%	-95,491.80	0.00%
Facilities	189,020	29,577	15.65%	208,189	207,979	99.90%	178,402.35	84.25%
Debt Service	458,763	456,362	99.48%	599,330	597,554	99.70%	141,192.36	0.23%
Technology	1,038,512	591,447	56.95%	1,086,270	586,698	54.01%	-4,748.96	-2.94%
Total Expenditures	\$24,551,337	\$15,412,047	62.77%	\$24,945,374	\$15,686,731	62.88%	274,683.53	0.11%

Prince Edward County Public Schools
Summary Financial Report
March 2017

<u>Revenues</u>	Current Month	Year to Date	<u>Budget</u>	Variance Actual Under (Over) <u>Budget</u>	YTD as a Percent of <u>Budget</u>
From the State:					
State Sales Tax	\$ 206,425	\$ 2,181,753	\$ 2,966,126	\$ 784,373	73.56
Basic School Aid	\$ 568,455	\$ 4,496,787	\$ 6,042,245	\$ 1,545,458	74.42
All Other	\$ 627,022	\$ 3,138,601	\$ 5,116,926	\$ 1,978,325	61.34
Total State	\$1,401,902	\$ 9,817,141	\$ 14,125,297	\$ 4,308,156	69.50
From the Federal Gov't.	\$ 421,885	\$ 1,168,621	\$ 2,029,416	\$ 860,795	57.58
General Fund (County)	\$ 28,362	\$ 4,472,937	\$ 8,317,182	\$ 3,844,245	53.78
Cash Book -Local	\$ 7,517	\$ 228,032	\$ 473,479	\$ 245,447	48.16
Total Revenues	\$1,859,666	\$15,686,731	\$ 24,945,374	\$ 9,258,643	62.88

<u>Expenditures</u>	Current Month	Year to Date	Outstanding Encumbrances	<u>Budget</u>	Expended & Encumbered (Over) Under <u>Budget</u>	Expen. & Encumbrance as a % of <u>Budget</u>
1000-Instruction	\$1,363,744	\$11,216,318	\$ 4,877,052	\$ 17,982,676	\$ 1,889,306	89.49
2000-Admin.,Health/Atten.	\$ 94,149	\$ 924,381	\$ 293,781	\$ 1,517,144	\$ 298,981	80.29
3000-Transportation	\$ 123,282	\$ 1,056,412	\$ 327,333	\$ 1,882,742	\$ 498,997	73.50
4000-Operation/Maintenance	\$ 125,844	\$ 1,097,388	\$ 164,150	\$ 1,669,023	\$ 407,485	75.59
6000-Facilities	\$ 85,647	\$ 207,979	\$ -	\$ 208,189	\$ 210	99.90
7000 - Debt. Service	\$ -	\$ 597,554	\$ 1	\$ 599,330	\$ 1,775	99.70
8000 - Technology	\$ 67,000	\$ 586,698	\$ 237,236	\$ 1,086,270	\$ 262,336	75.85
Total Expenditures	\$1,859,666	\$15,686,731	\$ 5,899,553	\$ 24,945,374	\$3,359,090	86.53

Saved as March 16-17 summary financial report

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901

**2016-2017
Comparative Receipts and Expenditures
Food Service Department
Year to Date**

Month of March 2017

Receipts:	Fiscal 2016			Fiscal 2017			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	20,452	24,450	119.55	12,605	13,513	107.21	-12.34
Fresh Fruit & Vegetable	60,000	34,139	56.90	60,000	49,561	0.00	-56.90
State Equipment Grant	0	0	0.00	58,056	54,872	0.00	0.00
Total State	80,452	58,589	72.82	130,661	117,947	90.27	17.44
Federal Reimbursement	766,651	541,145	70.59	774,498	538,919	69.58	-1.00
Cash Book - Local	241,324	145,464	60.28	241,324	167,522	69.42	9.14
Total Revenue	\$1,088,427	\$745,199	68.47	\$1,146,483	\$824,388	71.91	3.44
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	369,482	233,296	63.14	353,066	246,539	69.83	6.69
Fringe Benefits	148,339	82,629	55.70	141,912	91,279	64.32	8.62
Purchased Services	59,997	29,961	49.94	66,766	33,840	50.68	0.75
Refunds	112	89	79.46	112	0	0.00	-79.46
Travel	2,500	950	38.00	2,500	1,050	41.99	3.99
Materials & Supplies	25,817	24,111	93.39	31,587	28,947	91.64	-1.75
Food Supplies	420,000	297,062	70.73	440,000	325,858	74.06	3.33
Repairs & Maintenance	6,769	4,599	0.00	12,640	11,770	0.00	0.00
Furniture/Equipment	55,411	55,411	100.00	40,844	40,844	100.00	
Equipment Grant	0	0	0.00	58,056	54,872	94.52	94.52
Total Expenditures	\$1,088,427	\$728,106	66.90	\$1,147,483	\$834,999	72.77	5.87

Prince Edward County Public Schools
2016-2017
Food Service Department
Summary Financial Report
March 2017

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ 1,178	\$ 13,513	\$ 12,605	\$ (908)	107.21
Fresh Fruit & Vegetable	\$ -	\$ 49,561	\$ 60,000	\$ 10,439	0.00
State Equipment Grant	\$ -	\$ 54,872	\$ 58,056	\$ 3,184	0.00
Total State Funds	\$ 1,178	\$ 117,947	\$ 130,661	\$ 12,714	90.27
Federal Reimbursement	\$ 86,595	\$ 538,919	\$ 774,498	\$ 235,579	69.58
Cash Book - Local	\$ 20,856	\$ 167,522	\$ 241,324	\$ 73,802	69.42
Total Revenues	\$108,629	\$ 824,388	\$ 1,146,483	\$ 322,095	71.91

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 27,787	\$ 246,539	\$ 102,405	\$ 353,066	\$ 4,122	98.83
Fringe Benefits	\$ 10,692	\$ 91,279	\$ 40,801	\$ 140,912	\$ 8,832	93.73
Purchased Services	\$ 2,825	\$ 33,840	\$ 2,134	\$ 66,766	\$ 30,792	53.88
Refunds	\$ -	\$ -	\$ -	\$ 112	\$ 112	0.00
Travel	\$ 410	\$ 1,050	\$ -	\$ 2,500	\$ 1,450	42.00
Materials & Supplies	\$ 1,475	\$ 28,947	\$ 2,640	\$ 31,587	\$ -	100.00
Food Supplies	\$ 48,429	\$ 325,858	\$ 57,690	\$ 440,000	\$ 56,452	87.17
Repairs & Maintenance	\$ 78	\$ 11,770	\$ -	\$ 12,640	\$ 870	93.12
Furniture/Equipment	\$ -	\$ 40,844	\$ -	\$ 40,844	\$ -	100.00
Equipment Grant	\$ -	\$ 54,872	\$ -	\$ 58,056	\$ 3,184	94.52
Total Expenditures	\$ 91,695	\$ 834,999	\$ 205,671	\$ 1,146,483	\$105,813	90.77

Tourism & Visitor Center Monthly Report for March 2017

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2017	598	67	6	671	223.7
2016	3,237	595	61	3,893	324.4

Total / 3 Months

Total / ALL of 2016

Requests for Information:

	Phone Inquiries	Email/Mail Requests	Center Visits	VisitFarmville.com Facebook Engagements	Tablet/Cell Web Hits	Monthly Totals:
March 2017	113	163	291	3,835	4861	9,263
March 2016	146	183	318		2,331	2,978
% Difference	-22.60%	-10.93%	-8.49%	100.00%	108.54%	211.05%

200

TOTAL YTD	523	523	671	18,029	17,379	Total YTD Inquiries:
2017 YTD						37,125
2016 YTD	308	463	598	0	6,080	7,449
% Difference	69.81%	12.96%	12.21%	100.00%	185.84%	398.39%

Report to April Board of Supervisors:

- The second half of March increased visitation considerably after a very cold beginning to the month. March definitely came in like a lion!
- Plastic Thunder, sponsored by High Bridge Trail State Park, was postponed from its original date of April 1st because it conflicted with Longwood's Big Event this year. They will be holding this event sometime this Fall.
- Virginia's Retreat, now to be known as Virginia's Crossroads, begins work on developing a new website and marketing materials this Spring. That's in addition to continuing to work on non-profit status. Virginia's Crossroads will be submitting a Virginia Tourism Corporation grant this Spring to assist with paying for these new ventures.
- The Heart of Your Adventure is considering submitting a grant application to Virginia Tourism Corporation this Spring, as part of a potential two year project. Pending cost and resources required, this tourism group hopes to develop a series of videos through Comcast that could be used in social media and on partner websites for calendar year 2017. If all goes well, in 2018, THOYA could apply for a grant to help pay for cable TV insertion on Comcast throughout VA.