



## MISSION STATEMENT

*"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."*





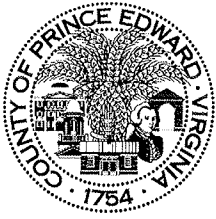
**PRINCE EDWARD COUNTY  
BOARD OF SUPERVISORS  
May 9, 2017**

**A G E N D A**

7:00 p.m.	1.	Chairman Jones will call to order the <u>May</u> meeting of the Board of Supervisors.	1
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	3.	Pledge of Allegiance	1
	4.	Conflict of Interest Disclosures	3
	5.	<b><u>PUBLIC PARTICIPATION:</u></b> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	5
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7:30 p.m.	10.	<b><u>PUBLIC HEARING: Prince Edward County Secondary Six-Year Plan</u></b> -- <i>The Board will receive citizen input prior to considering the adoption of the FY18-FY 23 Six-Year Plan and FY18 Construction Program for Prince Edward County.</i>	99
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(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, May 9, 2017.)





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 9, 2017  
**Item No.:** 1, 2, 3  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Call To Order, Invocation, Pledge of Allegiance

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**Summary:** Chairman Jones will call to order the **May** meeting of the Prince Edward Board of Supervisors, ask for an invocation, and lead the Pledge of Allegiance.

**Attachments:**

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 9, 2017  
**Item No.:** 4  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Conflict of Interest Act Disclosures

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**Summary:** The Chairman will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

**Attachments:** Conflict of Interest Disclosure

**Recommendation:**

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



**STATEMENT OF DISCLOSURE**

**DECLARATION OF INTEREST**

1. Transaction Under Discussion/Consideration: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

2. Nature of Public Official's Personal Interest Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DECLARATION OF ACCURACY**

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

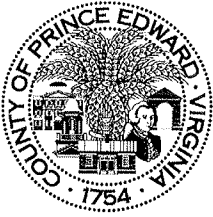
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 9, 2017  
**Item No.:** 5  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Public Participation

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**Summary:**

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

**Attachments:** Public Participation Tracking Form

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

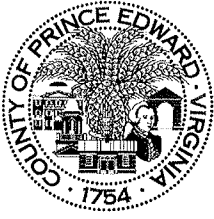
Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

# PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 9, 2017  
**Item No.:** 6  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Board of Supervisors Comments

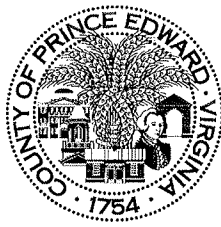
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**Summary:** The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

**Attachments:** Protocol for Board of Supervisors Comments

**Recommendation:** None.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Pride \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Gray \_\_\_\_\_ Simpson \_\_\_\_\_ Wilck \_\_\_\_\_  
Jones \_\_\_\_\_ Timmons \_\_\_\_\_



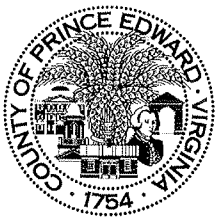
*Mission Statement of the Board of Supervisors of the County of Prince Edward*

*"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."*

**PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS**

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during "Public Participation," if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen's concerns on matters of public interest.
- "Board of Supervisors Comments" is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member's comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009  
Re-Adopted: January 10, 2012



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** May 9, 2017  
**Item No.:** 7-a  
**Department:** Treasurer  
**Staff Contact:** Donna Nunnally  
**Issue:** Treasurer's Report

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**Summary:** The Treasurer's Report is attached.

**Attachments:** March 2017 Treasurer's Report

**Recommendation:** Approval

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**Prince Edward Board of Supervisors Treasurer's Report - March 2017**

<b>Name of Bank</b>	<b>Bank Balance</b>		<b>Available Balance</b>
Benchmark Pooled Fund Account	\$ 11,218,988.05		\$ 11,218,988.05
Wells Fargo Social Services	\$ 163,349.62		\$ 163,349.62
Benchmark School Fund	\$ 1,114,981.67		\$ 1,114,981.67
Benchmark Food Service	\$ 290,945.76		\$ 290,945.76
<b>TOTAL</b>			<b>\$ 12,788,265.10</b>
<b>Certificate of Deposits</b>			
Benchmark			\$ 357,397.98
Citizens Bank Recreation			\$ 16,518.43
Farmers Bank			\$ 437,383.74
<b>TOTAL</b>			<b>\$ 811,300.15</b>
<b>GRAND TOTAL</b>			<b>\$ 13,599,565.25</b>

**Prince Edward Board of Supervisors Treasurer's Report -March 2016**

<b>Name of Bank</b>	<b>Bank Balance</b>		<b>Available Balance</b>
Benchmark Pooled Fund Account	\$ 12,087,795.73		\$ 12,087,795.73
Wells Fargo Social Services	\$ 85,485.74		\$ 85,485.74
Bank of America School Fund	\$ 92,427.31		\$ 92,427.31
Bank of America Food Service	\$ 4,425.06		\$ 4,425.06
Benchmark School Fund	\$ 643,106.53		\$ 643,106.53
Benchmark Food Service	\$ 407,843.95		\$ 407,843.95
<b>TOTAL</b>			<b>\$ 13,321,084.32</b>
<b>Certificate of Deposits</b>			
Benchmark			\$ 357,397.98
Citizens Bank Recreation			\$ 16,518.43
Farmers Bank			\$ 432,521.32
<b>TOTAL</b>			<b>\$ 806,437.73</b>
<b>GRAND TOTAL</b>			<b>\$ 14,127,522.05</b>







**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 9, 2017  
**Item No.:** 7-b  
**Department:** County Administration  
**Staff Contact:** Karin Everhart  
**Issue:** Approval of Minutes

**Summary:** Attached are draft minutes for the Board’s review and approval.

**Attachments:** April 4, 2017 Draft Meeting Minutes  
April 11, 2017 @ 5:30 p.m. Draft Meeting Minutes  
April 11, 2017 @ 7:00 p.m. Draft Meeting Minutes  
April 18, 2017 @ 5:30 p.m. Draft Meeting Minutes  
April 18, 2017 @ 7:30 p.m. Draft Meeting Minutes  
April 25, 2017 Draft Meeting Minutes

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

April 4, 2017

At a special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 4<sup>th</sup> day of April 2017; at 5:30 p.m., there were present:

Pattie Cooper-Jones

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Absent: Calvin L. Gray

Also present: Wade Bartlett, County Administrator.

Chairman Jones called the meeting to order as a reconvened meeting from March 30, 2017, for the presentation of the FY18 School Budget.

In Re: Presentation of FY18 School Budget

Dr. Barbara Johnson, Prince Edward County Schools Superintendent, stated she wanted to make sure everything that is presented is in the best interest of the students and growing the programs, and providing that which is necessary but also an extension of their learning.

Dr. Johnson reviewed the long term plan associated with the budget, adding that in three years, she expects the schools to be fully accredited; she said what is in the budget today has to do with supporting the instructional programs so the schools can be fully accredited. She said the high school is currently fully accredited. She stated the signature program will allow Prince Edward County Schools to distinguish itself from other schools, and Prince Edward County Schools must build on its strengths which are Science and Social Studies. She said she wants to build a Solid STEM (Science, Technology, Engineering and Mathematics) Program, which helps students with critical thinking and problem solving, and to eventually move the STEM Program to a STEAM program, which includes “Arts.” She said she wants to build solid

partnerships to provide different experiences for the students, including more exposure to Arts and Sciences, and is working on building community and regional connections to make sure that happens. She said she wishes to have all students at or above grade level in reading and mathematics, and to provide career exploration and support as well as emotional support; she said to do that, committed, solid teachers are needed along with strong school counselors. She said to make any of this happen, there needs to be stability in the system, and how necessary it is to reduce teacher turnover.

Dr. Johnson reviewed the School Budget packet; she stated the total School Budget requested is \$26,982,080, and looking at the revenue that will come from both Federal and State, the Schools request an addition of \$1,067,473. She said considering the cuts made and what is being allocated in Federal and State funds, the School will have a shortfall of \$314,639.

Dr. Johnson stated the Board has been generous in the past and the Schools appreciate the recommendation at \$123,000 for this budget; still there is a need of about \$200,000.

Dr. Johnson reviewed the savings that will be accomplished through the end of the year. She said the budget packet provides a total breakdown of the Schools' allocation, as far as the shortfall. She stated the presentation on March 16 [2017] set forth several positions that the allocation will fund. She said there were contributing factors to their figuring their budget; two community forums were held and they also used the "Profile of Virginia Graduate" which speaks to content knowledge, workplace skills, community and civic responsibility as well as career exploration. She said they considered the School Board's priorities as well as recommendations from principals and staff.

Dr. Johnson said that overall, the Schools are looking to expand programming while trying to increase the rigor in the current programs around Math and Science, to provide a safe environment for the children, and to hire and maintain staff. The request of the monies to support that are:

- Hire a part-time principal for the elementary school (currently have 900 children in elementary grades)
- Expand Sciences and Mathematics with the hiring of a robotics / science / math instructor for the Middle school
- Expand use of technology in the buildings; currently the Schools have a grant to purchase technology and the teachers need know how to use that technology; there is a need to hire an instructional technology teacher
- Expand Sciences at the high school level; the Virginia School Quality Profile states currently, our Science proficiency is at 77%, statewide it must be at 70%, and we need to maintain that strength.

- Hire a guidance counselor for the Middle and High Schools to ensure students receive educational, career, and emotional guidance.
- Hire a physical education teacher.
- Hire a Reading Specialist for the Secondary grades.
- Hire a part-time public relations person and a strategic planner.
- Incentives to hire and maintain staff.
- VRS is increasing 1.88%.
- A 2% salary increase will take effect February 2018.
- Health insurance increases have caused them to issue an RFP; their representative will speak to the School Board regarding health insurance. She said assuming they will remain with Local Choice, there is a 14% increase expected.

Dr. Johnson stated the Schools are requesting \$314,639 to support these initiatives. She said potential savings for the next year include transportation (diesel), administrative, health, and attendance office, and seek grant opportunities. She said perhaps one day it will be revenue generating and people will pay to come to Prince Edward County Schools, much like Prince Edward County Schools pay Southside [Community College].

Supervisor Wilck said the Schools have not received a lot of positive publicity and suggested Dr. Johnson contact the Farmville Herald, WFLO, and the heads of service organizations such as the Rotary and Lions Club regarding Leadership Day. Dr. Johnson agreed and thanked Supervisor Wilck for the suggestion. She stated Leadership Day is Friday, April 7.

Mr. Bartlett asked Dr. Johnson how much is allocated for the signing bonus.

Dr. Johnson stated they are from Title funds. Ms. Cindy Wahrman, Director of Finance, said signing bonuses are paid from Title II, Federal funds, under Professional Development and hiring of staffing. Ms. Wahrman said it is going up \$45,000.

Mr. Bartlett said the 2% salary increase will be \$117,290 for FY18 and asked what it will equate to in FY19. Ms. Wahrman stated the 2% beginning February 1, 2018, it would break down to about 0.18% and would be 2.5% the next year. Discussion followed.

Mr. Bartlett then asked how the Schools will sustain that amount in the future years. Dr. Johnson said she will email that information to him. Discussion followed.

Supervisor Pride thanked Dr. Johnson and her staff for working diligently to make the cuts necessary.

In Re: Poplar Hill Community Development Authority Special Levy

Mr. Bartlett stated the County received a letter and resolution from the Poplar Hill Community Development Authority (CDA) requesting that the Board set the 2017 CDA District Special Levy at \$1.00. Mr. Bartlett stated that to facilitate the request to set the CDA Special Levy to \$1.00, the Board will wish to add the Special Levy to the Public Hearing Notice for the County's FY18 Budget and *Tax Levies for Calendar Year 2017*.

In Re: Work Session

Mr. Bartlett reported the Virso Recreation and Community Center is a non-profit organization and owns the property where it is located; it is not privately owned. He said their Board manages the 2.11 acres.

Supervisor Townsend said the Virso Center is tied to the Comprehensive Plan and the Strategic Plan; he said when donation levels are capped, it can hinder growth of the County. He said the County will stagnate as the same organizations receive funding each year and it doesn't allow for growth. Supervisor Townsend said there needs to be an increase of recreation in rural areas; one of the goals the Board set is for the County to grow.

Supervisor Townsend said the Board could move \$10,000 from the YMCA to the Virso Center, and next year, the Board should look at the cap of \$150,000. He said the budget is important but growth is also important, and the budget should be in line with the Comp Plan and the Strategic Plan.

Supervisor Timmons said hard decisions were made last year and will be made this year about managing the costs and tax burdens of the County citizens. He said that two years ago, Supervisor Townsend requested \$12,500 for Virso; \$6,500 was allocated the first year and the remainder last year, and it was agreed that they would not ask for funding for a third year. He said while he doesn't want to dampen what is going on in Virso, an agreement was made but now the agreement is being broken.

Supervisor Townsend said he is not opposing what was said and it is correct, but in the bigger scheme of things, he shouldn't have said that. He said this is about the County and its citizens, and the County must progress, not regress. Discussion followed.

Supervisor Timmons stated the Board set criteria for the budget to have no increase in taxes, and a balanced budget without drawing on the Fund balance.

Mr. Bartlett said the proposed Public Hearing notice shows the accounts by category as recommended by the Auditor of Public Accounts and the state, and therefore is consolidated from what has been presented in the past. He said the full budget is posted on the web site and is available in the County Administrator's office.

Mr. Bartlett said another change is the tax rates may be approved by resolution instead of by ordinance; he said this would save one advertisement [cost]. He said a public hearing is still required. He said the time of the public hearing should also be changed to the regular time for Board public hearings, at 7:30 p.m.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to authorize advertisement of a Public Hearing on the FY18 County and School Budget and CY17 Tax Resolution Tuesday, April 18, 2017 at 7:30 p.m.; the motion carried:

Aye:	Pattie Cooper-Jones Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
Absent:	Calvin L. Gray	

On motion of Supervisor Cooper-Jones, seconded by Supervisor Wilck, and adopted by the following vote:

Aye:	Pattie Cooper-Jones Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
Absent:	Calvin L. Gray	

the meeting was recessed at 6:20 p.m. until Tuesday, April 11, 2017 at 5:30 for a Budget Work Session.

April 11, 2017

At a special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 11<sup>th</sup> day of April 2017; at 5:30 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator.

Chairman Jones called the meeting to order as a reconvened meeting from April 4, 2017, for a work session.

In Re: Budget Work Session

Mr. Bartlett reviewed Revenue estimates. He stated the landfill revenues are greater than budgeted; CFS, which bought out Arena Trucking, has sold some routes to a company out of Lynchburg, which started dumping at the landfill last week. Mr. Bartlett said the Personal Property tax increased the most; he said Mrs. Booth, Commissioner of Revenue, sent out 328 more applications than last year. He said more than 500 more were sent out last year which increased the revenues about \$200,000; this year there may be \$150,000 more in revenue. He said overall there are a few revenues that could be “stretched” if there is a need.

Supervisor Timmons said the security measures could be costly.

Mr. Bartlett stated the security measures and the Animal Control Shelter will be costly and are not contained in the budget; discussion followed regarding work needed at the Shelter.

Mr. Bartlett then reviewed Expenditures. He said the departments have been doing well; he added the Library is now being treated as a department.

Discussion followed on a custodial position versus an outside maintenance position.

Supervisor Timmons said that could be discussed at the Properties Committee meeting.

Supervisor Timmons presented a spreadsheet showing his recommendation of donations. He said if it is not on the list, he recommends it stays as Mr. Bartlett recommended. He said the Library funding should be increased to the amount requested. He said that since Moton is now an entity of Longwood, and they will have additional sources now, he suggested cutting their portion to \$6,000. He then recommended amounts for PEFYA (\$25,000), Special Olympics (\$1,000), Piedmont Senior Resources (\$200), Heart of Virginia Free Clinic (\$5,000), and the Summer Program at the YMCA (\$0). He said his reasoning to delete funding of the Summer Program at the YMCA is because they are in much better shape financially than what they were.

Chairman Jones stated the Library is now funded differently and not from the charitable organizations; Mr. Bartlett will tweak the revenues to get the funding for the Library. Chairman Jones said the Board could take an avenue to help Virso [Community Center].

Supervisor Cooper-Jones stated she doesn't feel Virso Community Center should receive anything this year. She stated \$6,000 should be taken to fund the Museum and give \$1,000 to the Heart of Virginia [Free Clinic] because they provide a great service.

Supervisor Townsend stated the Virso Community Center should not be taken from the equation. The Virso citizens did the work and asked that it not be allowed to regress. He said the Board must look at other options and they boxed themselves in when they limited the amount used for donations.

Supervisor Pride stated she was not on the Board when that was voted upon, but Virso Community Center got what was requested and other areas also need growth.

Supervisor Timmons stated initially it was to be a place to have an area for recreation and they were not to be an ongoing source of funding. Discussion followed.

Supervisor Gray stated the Board doesn't have a recreation area and the Board should do all that they can to help that area until other areas have requests. He said it would be less than 1% to recreational areas.

Chairman Jones suggested a straw vote to determine if the Board wanted to either support it financially with a donation or not.



Supervisor Townsend stated that in the Board's Strategic Plan, the vision is to increase and enhance Parks & Recreation activities in the rural areas. He said there should be a line item in the budget in the future, the overall goal is to move the County forward.

Supervisor Simpson stated Virso is one place in the County that, when the County gave them money, they used it and made something out of it. He said the County gave funds to Prospect and they didn't do anything. He said Virso kept it going, and he said he is in support of giving them funds; they have fund raisers to sustain themselves. Supervisor Gray added that until other areas are doing the same, it is to the Board's benefit to support them. Discussion followed.

Supervisor Wilck asked if they have fundraisers and how much they make. Supervisor Townsend said they hold fund raisers but he was unsure of income from those fundraisers as his contact is currently in the hospital.

Mr. Bartlett stated each district had a set amount to spend; some spent theirs and some didn't, which is why there was residual left which was partially used for Virso the last two years. Discussion followed regarding the funds still left in the fund. Supervisor Timmons suggested providing the residual in the fund to Virso over the next three years.

Mr. Bartlett said there has been a lot of discussion regarding the need for a more robust recreation department to expand out in the County, outside of the Farmville area. He said that is an expensive and long-term proposition and the thought process is not matured. He said the Board needs to discuss if that is what the Board wants to do; he said it would expand the scope of the government to provide recreational activities. He said years ago, the Board decided to partner with other organizations such as PEFYA and the YMCA which would provide the recreational activities. Monetarily, it has been very successful; Mr. Bartlett said counties of this size would normally spend hundreds of thousands of dollars on a recreation department.

Supervisor Pride said there is a building in Hampden-Sydney that could provide recreational and educational activities. She said other areas need it also.

Supervisor Timmons requested dissolution of the fund and put the residual funds into the General Fund, and create a line item.

Chairman Jones took a straw vote on supporting Virso this year with some type of financial funding for Virso and the vote failed with four Supervisors in favor of supporting Virso and four who did not.

Following further discussion, Supervisor Timmons stated he would email a spreadsheet to the other Board members showing the changes proposed.

Chairman Jones opened discussion on the school budget.

Mr. Bartlett recommended providing an additional \$123,802 to the Prince Edward County Schools.

Supervisor Timmons stated he met with Dr. Johnson, Superintendent of Schools; they discussed a compromise in the budget as proposed wherein Dr. Johnson would be permitted to keep the savings and under-runs for this year. Supervisor Timmons stated Dr. Johnson figured the amount would be between \$100,000 to \$150,000. He said she also stated the remaining \$40,000 short in her proposed budget would be manageable. Supervisor Timmons stated the other option would be for the County to take the under-runs and increase the school budget by \$150,000. He suggested funding what is in the County's budget and allowing Dr. Johnson to manage the under-runs this year, and that the amount would come out to be the same.

Mr. Bartlett reviewed Capital Projects. He stated the Sheriff requested three vehicles at a cost of \$120,000, the new CAD reporting system will be approximately \$200,000; voting machines must be replaced at a cost of \$70,000 by July 1, 2018. Mr. Bartlett said normal replacement of printers, copiers and computers is ongoing and is estimated to cost \$32,000.

Mr. Bartlett asked if any limits should be placed on the School budget and how the under-runs can be used. Supervisor Timmons stated the agreement is for this budget year only.

Mr. Bartlett then stated sometimes if the Schools are permitted to keep the under-runs, the School then looks at that money as their base. He said the Schools also haven't yet provided information about the cost of the salary increase in FY19 and beyond.

On motion of Supervisor Timmons, seconded by Supervisor Gray, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was adjourned at 6:53 p.m.

April 11, 2017

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 11<sup>th</sup> day of April 2017; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Jim Ennis, County Attorney.

Chairman Jones called the April meeting to order. Supervisor Gray offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosure

(None)

In Re: Public Participation

Katy Overby, Acting Unit Coordinator, introduced Jake Morgan, the new 4-H Youth Development Extension Agent.

Jake Morgan thanked the Board for the opportunity to serve the County as the 4-H Youth Development Extension Agent. He stated he was a teacher at the Middle School for ten years; he is excited to serve the County in this new capacity. He said he hopes to continue the things Ms. Bowen started and add to it to fill the needs of the County.

In Re: Board of Supervisors Comments

Supervisor Gray stated he was glad to see everyone and looked forward to good conversation; he stated he was glad to be back in the country and when he looks at what is going on in Guatemala, it encourages his heart that he lives in America.

Supervisor Pride thanked all Board members and citizens for their attendance at her Town Hall meeting.

Supervisor Timmons stated The Farmville Herald misquoted there will be a tax increase; that is not true. He said there should be a retraction as no tax increase is planned. Mr. Bartlett added The Farmville Herald corrected the article on their web site.

Supervisor Timmons then welcomed Ms. Overby and Mr. Morgan, and citizens in the audience.

Supervisor Cooper-Jones stated she looked forward to working together and expressed her appreciation for the job done by Mr. Bartlett on the budget.

Supervisor Townsend thanked all for their attendance.

Supervisor Simpson thanked all for attending and asked all to return next month.

In Re: Consent Agenda

On motion of Supervisor Gray, seconded by Supervisor Townsend, and carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the Board accepted the Treasurer's Report for February 2017; the minutes of the meetings held March 7, 2017, March 14, 2017, March 16, 2017, March 28, 2017 and March 30, 2017; Accounts and Claims; Salaries; and appropriations as follows:

FY 2017 Budget Amendments						
REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	100	24040	0012	Fire Program Funds		\$44,253.00
4 (Exp)	100	32200	7012	Fire Programs/ATL-Rice	\$11,063.25	
4 (Exp)	100	32200	7013	Fire Programs/ATL-Prospect	\$11,063.25	
4 (Exp)	100	32200	7014	Fire Programs/ATL-Darlington	\$11,063.25	
4 (Exp)	100	32200	7015	Fire Programs/ATL-Hampden	\$11,063.25	
3 (Rev)	100	23000	0080	Technology Trust Fund		\$ 2,164.00
4 (Exp)	100	21600	5880	Technology Trust Fund	\$ 2,164.00	

**Prince Edward Treasurer's Report - February 2017**

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	11,862,298.41	11,862,298.11
Wells Fargo Social Services	14,924.63	14,924.63
Benchmark School Fund	1,454,237.83	1,454,237.83
Benchmark Food Service	259,221.19	259,221.19
<b>TOTAL</b>		<b>13,590,681.76</b>
<b>Certificates of Deposit</b>		
Benchmark		357,397.98
Citizens Bank Recreation		16,518.43
Farmers Bank		434,112.82
<b>TOTAL</b>		<b>808,029.23</b>
<b>GRAND TOTAL</b>		<b>14,398,710.99</b>

MOTOR VEHICLE LICENSE TAXES

Town of Farmville	Motor vehicle tax	56,348.59
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BOARD OF SUPERVISORS

Farmville Newsmedia	Advertising	358.75
Business Card	Meals	133.30

COUNTY ADMINISTRATOR

VACORP	Workers compensation		55.75
US Cellular	Phone		138.48
Diamond Springs Water, Inc.	Water & equipment rental		31.88
Key Office Supply	Copy paper	135.74	
	Pens/DVD/envelope moistener	117.34	
	Budget binders	56.25	
	Pens/cardstock	55.56	
	Green bar paper	471.92	
	Hole punch paper	89.98	
	Batteries/folders	216.31	
	Calendars	13.98	
	File pockets	1.74	
	Timecards	11.49	1,170.31
Walmart Community / RFCSLLC	Batteries & pens		47.32
Farmville Herald	1 year subscription		38.00

LEGAL SERVICES

VACORP	Workers compensation		6.50
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INDEPENDENT AUDITOR

Robinson Farmer Cox Associates	Audit		34,500.00
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COMMISSIONER OF REVENUE

VACORP	Workers compensation		32.25
Farmville Newsmedia	Advertising		246.00
Treasurer of Virginia	Online service		74.20
Business Data of Virginia, Inc.	Norton update		29.95
BMS Direct	Property forms		3,962.28

TREASURER

VACORP	Workers compensation		31.50
ComputerPlus Sales / Service	Printer maintenance contract		602.55
Farmville Newsmedia	Advertising		960.94
Benchmark Community Bank	Payflow / Paypal		7.00
Treasurer of Virginia	Mainframe services	9.53	
	Online service	74.21	83.74
Mail Finance	Equipment lease		1,592.55
University of Virginia	Spring district meeting		160.00
Compro Computers	SSD drive / power supply		350.00
Key Office Supply	Credit	-35.96	
	Stapler	14.99	
	Copy paper	147.96	
	Ink cartridges	265.57	
	Green bar paper	236.36	628.92
STEPS, Inc.	Shredding service		35.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,900.00	
	Travel expense	1,500.00	5,400.00
SiteVision, Inc.	Web hosting		179.85
ComputerPlus Sales / Service	Printer service contract		79.00

ELECTORAL BOARD AND OFFICIALS

Gwendolyn Akers-Booker	Salary		1,053.00
Samuel A. Martin, Jr.	Salary		526.52
Gordon V. Smith	Salary		526.52

REGISTRAR

VACORP	Workers compensation		10.25
U. S. Postal Service	Postage		235.00
The Election Center	Training		396.00
VRAV	Dues		200.00
Business Data of Virginia, Inc.	Norton update		29.95

CIRCUIT COURT

VACORP	Workers compensation		5.00
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GENERAL DISTRICT COURT

US Cellular	Phone		24.21
Key Office Supply	Toner	54.80	
	Ink cartridge	370.00	
	Copier rollers	134.20	559.00
Mail Finance	Equipment lease		376.17
Neofunds by Neopost	Postage		40.98
STEPS, Inc.	Shredding service		35.00
The Supply Room	Rubber stamps		121.50

CLERK OF THE CIRCUIT COURT

VACORP	Workers compensation		53.25
Key Office Supply	Copier service contract		406.00
Mail Finance	Equipment lease		407.13
CenturyLink	Phone		45.22
Treasurer of Virginia	Jury questionnaires	1,784.00	
	Jury system maintenance	650.00	
	Computers & software	2,800.00	
	Record system maintenance	4,000.00	9,234.00
Jenny R. Agcaoili-DiMaano	Juror		30.00
Thomas B. Agee	Juror		30.00
Sidney J. Allen	Juror		30.00
Sharon J. Bell	Juror		30.00
Jerielle J. Black	Juror		30.00
Laura M. Black	Juror		30.00
Sarai C. Blincoe	Juror		30.00
Towanna S. Bowles	Juror		30.00
Donald K. Chenault	Juror		30.00
Estelle M. Christiansen	Juror		30.00

Jennifer G. Conkwright	Juror		30.00
Jesse J. Davis, Jr.	Juror		30.00
Bobbe R. Diels	Juror		30.00
David B. Dooley	Juror		30.00
Michelle L. Fenton	Juror		30.00
Nancy L. Gates	Juror		30.00
Donna G. Hackney	Juror		30.00
Ruby A. Hall	Juror		30.00
Carol P. Hamilton	Juror		30.00
Tina M. Haskins	Juror		30.00
Beverly B. Hatcher	Juror		30.00
Bethany M. Hertzler	Juror		30.00
Syreeta J. Hines	Juror		30.00
Paul D. Hoffman	Juror		30.00
Ryan K. Huddleston	Juror		30.00
Stacey L. Lee	Juror		30.00
Denise T. Lucas	Juror		30.00
Gwendolyn J. Martin	Juror		30.00
Janet B. McCraw	Juror		30.00
Kevin M. Nash, Jr.	Juror		30.00
Parker M. Nixon	Juror		30.00
Pamela D. Nunn	Juror		30.00
Kaitlin L. O'Brien	Juror		30.00
Denae W. Obrien	Juror		30.00
David W. Peters	Juror		30.00
Glen V. Pettis	Juror		30.00
Linda C. Seay	Juror		30.00
Amesia H. Stokes	Juror		30.00
Key Office Supply	Flash drives	62.47	
	Copy paper	10.38	72.85
	<u>LAW LIBRARY</u>		
AT&T	Phone		42.96
CenturyLink	Phone		84.40
Relk Inc DBA LexisNexis	Monthly subscription		281.00
	<u>COMMONWEALTH'S ATTORNEY</u>		
VACORP	Workers compensation		63.50
George Pisano	Mileage		271.78
STEPS, Inc.	Shredding service		35.00
Key Office Supply	Copy paper	369.90	
	Ink/message book/stamp	216.00	
	Hanging folders	45.98	
	Storage boxes	50.98	
	Envelopes	24.69	
	Stapler	19.69	
	Canon cartridge	97.95	
	Folders/pens/staples	85.10	
	Staples	22.39	
	File folders	11.98	



	Port switch	14.99	959.65
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VICTIM WITNESS ASSISTANCE PROGRAM

VACORP	Workers compensation		7.50
Cindy Sams	Mileage	149.80	
	Lodging	202.92	352.72
Key Office Supply	Riser / pop-up notes	33.98	
	File	7.99	41.97

SHERIFF

VACORP	Workers compensation		4,357.50
Burkeville Body Shop	Auto repair		496.80
East End Motor Company, Inc.	Repair heater	294.97	
	Service transmission	146.93	
	Mount / balance tires	33.25	
	Tire / align / oil change	205.98	
	Inspections	48.00	
	Oil change / tire rotation	96.41	
	Flat repair	21.80	
	Tires	602.57	
	Halogen bulbs	76.26	1,526.17
GeoComm, Inc.	Mapping system maintenance		3,550.00
ID Networks	Livescan annual service		224.00
Business Card	Shipping	47.50	
	Meals	174.90	
	Triad meeting supplies	21.29	243.69
CenturyLink	Phone	10.36	
	VCIN	7.97	18.33
US Cellular	Phone		1,727.01
Michael Fowlkes	Toll	4.00	
	Meals	43.54	
	Camera cord	16.72	64.26
Robert Goldman	Meals		17.81
Key Office Supply	DVD/CD holder/cleaner	52.93	
	Cups/clips/batteries	95.95	
	Pens	72.66	
	Sharpies	45.48	
	Card readers	38.97	
	Ink cartridges	735.87	
	Desk calendar	12.85	
	Tape dispenser	3.59	1,058.30
Piedmont Law Enforcement	Dues		50.00
Business Data of Virginia, Inc.	Norton update		29.95
Compro Computers	Hard drive		389.95
Diamond Springs Water, Inc.	Water & equipment rental		110.15
STEPS, Inc.	Shredding service		89.00
Walmart Community / RFCSLLC	Office supplies	56.37	
	Creamer/flash drive	33.10	
	Photo holder	6.09	
	Tape	5.34	

	Camera	144.88	245.78
Southside Electric Cooperative	Electric service		14.72
Commtronics of Virginia	Antenna cable	281.20	
	Radio mic / speaker	191.68	
	Install antenna	702.36	1,175.24
Fisher Auto Parts, Inc.	Wiper blades		20.64
NAPA of Farmville	Bulb		14.02
Town Police Supply	Holsters & pouches		329.10
American Uniform Sales	Uniforms		708.78
BKT Uniforms	Uniforms		85.98
Tammy Booker	Hem pants		104.00
Galls, LLC	Hat	209.00	
	Hash mark emblems	30.75	
	Sergeant chevrons	106.00	
	Oxfords	124.50	
	Shoes	137.00	607.25
Janear Jefferson	Attach emblems		672.00
DSHR-DUI	DUI conference		135.00
Sheehy Auto Stores	2017 Ford vehicle	29,231.52	
	2017 Ford vehicle	28,961.42	58,192.94
Signs@Work, Inc.	Auto decals		1,500.00

SHERIFF - COURTS

VACORP	Workers compensation		1,157.00
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FARMVILLE VOLUNTEER FIRE DEPARTMENT

Arc3 Gases	Oxygen		58.29
Fire & Safety Equipment Company	Hat badges		715.00
Key Office Supply	Packing tape / Kleer	3.59	
	Folders	15.99	19.58
Municipal Emergency Service	Parkas		1,812.36

RICE VOLUNTEER FIRE DEPARTMENT

John Deere Financial	Tank / cylinder rental		210.60
Southern States Cooperative, Inc.	Diesel	475.12	
	Gas	131.39	606.51
Dominion Virginia Power	Electric service		258.52

PROSPECT VOLUNTEER FIRE DEPARTMENT

Arc3 Gases	Air tank inspection		150.00
Farmville Printing	Training manuals		37.83
Farmville Wholesale Electric	Connectors		35.66
Fisher Auto Parts, Inc.	Connector wires	7.81	
	Headlight	14.72	
	Car wash / glass cleaner	31.51	
	Batteries	236.31	290.35
Foster Fuels, Inc.	Credit	-354.87	
	Propane	674.81	319.94
Goodman Truck & Tractor	Service & inspect truck		698.97
CenturyLink	Phone		106.22

Prince Edward County Public Schools	Diesel	54.98
Prince Edward County Treasurer	Gas	18.61
Dominion Virginia Power	Electric service	268.84

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

BB&T	Internet service	102.51
Cyrus Pest Control Company	Exterminating service	45.00
Southside Electric Cooperative	Electric service	494.54

PAMPLIN VOLUNTEER FIRE DEPARTMENT

Farmville Wholesale Electric	Dimmable LED	126.54	
Fire & Safety Equipment Company	Gas meter maintenance	220.00	
Foster Fuels, Inc.	Propane	1,136.99	
Jamerson Building Supply	Grease cleaner / water hose	66.16	
	Air filters	15.94	82.10
Key Office Supply	File cabinet keys	40.00	
Municipal Emergency Service	Light	599.72	
National Auto Parts, Inc.	Battery charger	364.00	
	Bulb / connector / spray	36.87	
	Flasher	41.49	
	Switches (3)	103.74	
	Oil Dry / flasher	649.79	
	Fuel oil mix	23.96	1,219.85
Pamplin Exxon	Fuel	348.84	
	Truck maintenance	295.84	644.68
Trumbull Software Assoc.	Rover subscription	300.00	
Verizon	Phone	151.00	
Dominion Virginia Power	Electric service	366.06	

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Propane	396.19	
	Diesel	557.15	953.34
Verizon	Phone	190.41	
Dominion Virginia Power	Electric service	329.25	
Watkins Insurance Agency	Workers compensation	11,665.00	

FIRST RESPONDERS

Hampden-Sydney Volunteer Fire	Local support	1,250.00
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AMBULANCE AND RESCUE SERVICES

Prince Edward County Volunteer Rescue	Local support	16,500.00
Meherrin Fire & Rescue	Local support	3,250.00

EMERGENCY SERVICES

Business Card	Registration	375.00
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REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring	4,961.25
Piedmont Regional Juvenile Detention	Juvenile detention	675.00

BUILDING OFFICIAL

VACORP	Workers compensation		206.50
US Cellular	Phone		24.21
Coy Leatherwood	Meal	9.09	
	Meeting registration	15.00	24.09

ANIMAL CONTROL

VACORP	Workers compensation		171.25
Jennifer Kingsley, DVM	Euthanasia certification	100.00	
	Vet services	60.00	160.00
Dominion Virginia Power	Electric service		985.37
CenturyLink	Phone		118.55
US Cellular	Phone		108.68
Adam Mumma	Meals	12.45	
	Lodging	99.51	111.96
Business Card	DHP License renewal	90.00	
	Law books	43.50	133.50
Walmart Community / RFCSELLC	Clipboard / sheet protector	15.43	
	Dog food	84.88	100.31
Ray Foster	Sprayers		19.99
Fisher Auto Parts, Inc.	Wiper blades		12.38
Galls, LLC	Nylon trouser belt		12.49

REFUSE DISPOSAL

VACORP	Workers compensation		2,311.75
Resource International	Assessment monitoring	20,759.35	
	Misc. work tasks	984.25	
	Storm water compliance	349.25	22,092.85
Farmville Wholesale Electric	LED light / wire / conduit	342.29	
	Conduit / wrench / PVC	94.80	437.09
Lowe's	Wrecking bar		10.43
Pearson Equipment Company	Excavator rental		263.13
Swana	Membership dues		212.00
Norman Oakes	Set two 30' poles		200.00
Business Card	Time clocks		505.42
Raymond Bohns	Tail light assembly		56.38
East End Motor Company, Inc.	Flat repair		46.32
Goodman Truck & Tractor	Repair international		971.18
James P. Childress, Jr.	Truck maintenance	1,236.36	
	2005 Mack air filter	68.25	1,304.61
NAPA of Farmville	Tire repair kit	28.99	
	Def	20.00	48.99
Rod & Staff, LLC	Repair roll-off	390.00	
	Patch tire	15.00	405.00
Republic Services #974	Trash collection		423.26
Wright's Excavating, LLC	Landfill operation		48,517.01
Emanuel Tire of Virginia	Tire recycling		880.80
STEPS, Inc.	Recycling fee		2,434.40
Synergy Recycling, LLC	Electronic recycling		2,835.75

Southside Electric Cooperative	DH site	76.12	
	Virso site	143.87	219.99
Dominion Virginia Power	Rice site	66.70	
	Cell C pump station	38.47	
	Green Bay site	177.65	
	Leachate pump	274.72	
	Worsham site	264.83	
	Prospect site	194.65	
	Scalehouse	249.74	
	Landfill site	153.47	1,420.23
CenturyLink	Phone		536.78
US Cellular	Phone		24.21
Verizon	Phone		269.35
O. O. Stiff, Inc.	Monthly service		1,405.00
Prince Edward County Public Schools	Diesel		728.57

GENERAL PROPERTIES

VACORP	Workers compensation		817.50
Dodson Brothers Exterminating	Pest control - Cannery	76.00	
	Pest control - Worsham	76.00	
	Pest control - SCOPE	76.00	
	Pest control - Courthouse	170.00	
	Pest control - Visitors Center	76.00	474.00
Dodson Pest Control	Renewal fee - Ag building		150.00
Fire Sprinkler, LTD	Repair system leak		185.00
Daikin Applied	Chiller Maintenance contract		3,209.50
Randall M. Hawthorne	Repair pole @ steps		475.00
Southside Electric Cooperative	SRR lights		29.18
Dominion Virginia Power	Roy Clark monument	16.23	
	SCOPE Building	199.49	
	Courthouse	9,783.32	
	Sheriff Dept. Shed	13.18	
	Worsham Clerk Office	511.41	
	Lights at Rice	110.78	
	Ag building	1,470.32	
	Shop	68.76	12,173.49
Town of Farmville	Water & sewer		119.18
AT&T	Phone		42.96
CenturyLink	Phone		223.75
US Cellular	Phone		121.88
O. O. Stiff, Inc.	Monthly service		200.00
Ronald Van Eps	Pesticide recertification		15.00
Diamond Paper Company	Trash bags / towels	767.95	
	Toilet tissue	48.57	
	Toilet tissue / towels	412.65	
	Janitorial supplies	1,825.19	
	Paper towels	28.80	3,083.16
Lowe's	Toilet tissue	28.44	
	Blades / ceiling tile	168.29	
	Door latch	9.48	

	Phone plugs / moulding	32.68	
	Gloves	24.66	263.55
Unifirst Corporation	Janitorial supplies		279.76
Diamond Springs Water, Inc.	Water & equipment rental		31.88
NAPA of Farmville	Hydraulic oil / funnel	37.68	
	Belt	39.94	
	Tire gauge	18.99	96.61
Price Supply Company, Inc.	Furnace filter / nozzle	10.40	
	Circuit board / light	127.53	137.93
Cintas Corporation #524	Uniform rental		427.88
Sherwin Williams Company	Paint brushes		36.56
Taylor-Forbes Equipment Company	Primer cap / pull rope		53.88
Prince Edward County Public Schools	Diesel		220.56
Rod & Staff, LLC	Tractor rails		283.08
	<u>CANNERY</u>		
VACORP	Workers compensation		68.50
Virginia Food Works	Contract payment		5,833.34
Grainger	Valve	106.66	
	Water supply line	13.51	120.17
Southside Electric Cooperative	Electric service		246.22
Ellington Energy Service	Heating oil		796.00
CenturyLink	Phone		246.15
Diamond Paper Company	Gloves / detergent		151.69
	<u>HEALTH DEPARTMENT</u>		
Prince Edward Health Department	4th Quarter support		40,681.50
	<u>CHAPTER X BOARD</u>		
Crossroad Services Board	4th Quarter support		15,000.00
	<u>COMPREHENSIVE SERVICES ACT</u>		
Blue Ridge Autism & Achievement Center	Professional service		5,700.00
Blue Ridge Therapy Assoc.	Professional service		320.00
Rescare / Braley & Thompson	Professional service		7,028.00
Center for Pediatric Therapies	Professional service		1,960.00
Centra Health	Professional service		16,200.00
Centra Health, Inc.	Professional service		21,358.00
Family & Community Support	Professional service		1,170.00
Grafton School, Inc.	Professional service		32,658.00
Ifetayo Imanchinello	Foster care		2,127.00
Intercept Youth Services	Professional service		1,608.00
Ashley Long	Foster care		3,608.00
Jean Napier	Foster care		700.00
Partners in Parenting PC	Professional service		1,600.00
The Hughes Center	Professional service		4,840.00
Voices Speech Therapy	Professional service		600.00

OTHER WELFARE / SOCIAL SERVICES

STEPS, Inc.	Local support	5,000.00	
	Local support (CAP)	3,622.00	8,622.00

PUBLIC LIBRARY

Farmville-Prince Edward Community Library	Local support		51,165.75
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PLANNING

VACORP	Workers compensation		361.25
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	21.40	121.40
Preston Hunt	Commission meeting	100.00	
	Mileage	21.40	121.40
Timothy Mark Jenkins	Commission meeting	100.00	
	Mileage	11.77	111.77
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.35	105.35
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	9.63	109.63
John W. Peery, Jr.	Commission meeting	100.00	
	Mileage	1.60	106.60
John C. Prengaman	Commission meeting	100.00	
	Mileage	5.35	105.35
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.02	108.02
Brett Von Cannon Watson	Mileage		100.00
Farmville Newsmedia	Advertising		174.25
US Cellular	Phone		50.71

ECONOMIC DEVELOPMENT

VACORP	Workers compensation		6.50
Sharon Lee Carney	Professional service		999.00

TOURISM

VACORP	Workers compensation		5.50
Dominion Virginia Power	Electric service		376.40
Town of Farmville	Water & sewer		47.65
Business Card	UPS	24.20	
	Software renewal	95.88	120.08
CenturyLink	Phone		750.69
Magi Van Eps	VAR lunch		12.75
Key Office Supply	Push pins	9.98	157.93
	Foam board	44.99	
	Markers / hi-liters / tac	26.22	
	Hook / card holder	13.32	94.51

SOIL & WATER CONSERVATION DISTRICT

Piedmont Soil & Water Conservation District	Local support		2,960.00
<u>COOPERATIVE EXTENSION OFFICE</u>			
CenturyLink	Phone		105.44
<u>GENERAL EXPENSE</u>			
Lumos Networks	Phone	5,631.73	
James River Solutions	Gas	8,549.67	
Business Card	Flowers	100.00	
<u>CAPITAL PROJECTS</u>			
Business Data of Virginia, Inc.	Installed software	369.95	
	Computer parts	176.88	546.83
Compro Computers	PCs / software / Norton		2,599.85
Hurt & Proffitt, Inc.	Grant administration	75.00	
	Inspection / Grant administration	1,116.00	1,191.00
<u>DEBT SERVICE</u>			
Town of Farmville	Loan - interest		32,444.65
US Bank	2011 Go Bond - Interest	38,078.13	
	2011B Bond - Interest	47,339.42	85,417.55
<u>LANDFILL CONSTRUCTION FUND</u>			
Resource International	Cell E construction		95.25
<u>WATER FUND</u>			
Town of Farmville	Water		23.39
US Bank	2011B Bond - interest		60,434.17
<u>SEWER FUND</u>			
Dominion Virginia Power	Sewer pump		44.93
US Bank	2011B Bond - interest		22,548.29
<u>RETIREMENT BENEFIT FUND</u>			
Vicki K. Johns	Retiree benefit		1,129.00
<u>PIEDMONT COURT SERVICES</u>			
VACORP	Workers compensation		55
Dominion Virginia Power	Electric service		546.06
Connie Stimpson	Postage	3.75	
	Mileage	8.50	
	Key	2.11	14.36
CenturyLink	Phone	69.48	
	Fax line	62.98	132.46
Lumos Networks	Phone		608.13
SRP Corporation, LLC	Rent		2,500.00
Jessica Harding	Mileage		123.05
John Main	Mileage		25.68



Renee T. Maxey	Mileage		66.36
Andy Mays	Mileage		41.19
Ashley Nash	Mileage	113.94	
	Newspaper	1.00	114.94
Megan Neal	Mileage		112.88
Taylor Newton	Mileage	211.31	
	Newspapers	3.60	214.91
Rebecca Staton	Mileage	67.73	
	Newspapers	2.10	69.83
Key Office Supply	Ink cartridges	206.64	
	Correction pens	16.45	
	Printer	199.00	
	Container	24.49	446.58
Administrative Professional	Subscription		101.00
HR Specialist	Subscription		107.00
CMI, Inc.	Alco sensor/mouthpiece		374.00
Electronic Systems, Inc.	Postage meter ink		152.00
PAS International, Inc.	Calibrate alco-sensor		43.04

PCS SUPERVISION FEES EXPENDITURES

Town & Country Furniture	Repaired refrigerator		79.00
Lifestyle Furniture & Mattress Gallery	Repair refrigerator	79.00	
	Repair refrigerator	-79.00	0.00

PCS DRUG TESTING FEES

Alere Toxicology Services, Inc.	Drug testing fees		58.44
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In Re: Highway Matters

Joe Huddleston, Buffalo District, stated there are three issues on Back Hampden-Sydney Road: there is a ditch where the new part of the road meets the old section because the width is different; there is a large pothole on Germantown Road at the intersection with Back Hampden-Sydney Road in the left-hand lane, and there is a pothole by Restville Acres in the right-hand lane.

Supervisor Gray reported a significant pothole on Route 695, Tuggle Road, beyond Mt. Moriah and the Upper Room Church.

Supervisor Pride stated there are potholes at the entrance to Carter Road and Bloomfield Road; she requested Allen Farm Road be added to the list for debris pick-up.

Supervisor Timmons stated there are potholes from Moore Road (Route 700) to Singleton Road or Morris Creek Road (Route 664). He said VDOT has been out four times and he has requested these same

holes be patched for the past three months. Supervisor Timmons said the crew will drive by some and partially fill others, but all of the holes need to be filled. He said two trucks were out patching, with four guys in each truck, but they missed a lot of the potholes.

Chairman Jones said there are potholes in his district and VDOT should be out there repairing them.

Supervisor Townsend said the intersection of Route 15 South and Route 634 at the stop sign, where people turn, there is a large pothole at the edge of the pavement. He asked for the status of Campbell Crossing Road for the tar and gravel process.

In Re: Appointments

Chairman Jones stated the Moton Museum Board of Trustees has a standing committee, the Moton Museum Council, which makes recommendations to the Board of Trustees. Eleven of the Council members serve as categorical members representing specific institutions/community groups/governmental agencies, to include the County of Prince Edward.

Supervisor Howard Simpson currently represents Prince Edward County on the Moton Council and his term expired December 31, 2016. Mrs. Dorothy Holcomb, Moton Council Chair, sent a letter requesting the Board appoint a representative for calendar year 2017.

Supervisor Townsend made a motion, seconded by Supervisor Gray, to re-appoint Supervisor Simpson to the Moton Council for calendar year 2017; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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In Re: Citizen Volunteer Appointments

Chairman Jones stated several boards and commissions have upcoming vacancies or expiring terms of office in June 2017:

APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	CURRENTLY IN OFFICE
Board of Appeals for Building Code	5 Years	1	Henry Booth *
Poplar Hill Community Development Authority	1 Year	2 (Citizen Positions)	John Gantt * Karen Schinabeck*
County Industrial Development Authority	4 Years	2	Fred Russell * Tim Tharpe *
Social Services Board <i>(Position to be filled by resident living in the Green Bay-Meherrin area.)</i>	4 Years	1	Ida Miley *
Southside Virginia Community College Board <i>(See attached letter regarding this appointment.)</i>	4 Years	1	Lisa Frazier Tharpe *

*\*Eligible for re-appointment.*

Supervisor Gray made a motion, seconded by Supervisor Cooper-Jones, to authorize advertising the citizen volunteer positions; the motion carried:

<p>Aye:</p> <ul style="list-style-type: none"> <li>Pattie Cooper-Jones</li> <li>Calvin L. Gray</li> <li>Robert M. Jones</li> <li>Odessa H. Pride</li> <li>Howard F. Simpson</li> <li>C. Robert Timmons, Jr.</li> <li>Jerry R. Townsend</li> <li>Jim R. Wilck</li> </ul>	<p>Nay: None</p>
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In Re: Properties & Community Development Committee Report

Supervisor Timmons stated the Committee met and are awaiting a response from the architect regarding the revised contract and pricing; he has not yet finished the proposal. Supervisor Timmons stated the Committee would like Mr. Jim Ennis, County Attorney, to attend the next Properties Committee meeting to review language in the proposal. After the proposal is accepted, Supervisor Timmons said he expects to have that ready to approve on design after 30 to 45 days.

In Re: Upcoming Events

Mr. Bartlett announced the Commonwealth Transportation Board will conduct a public meeting to give citizens the opportunity to provide comments on projects and programs to be included in the Fiscal Year 2018-2023 Six-Year Improvement Program. The public meeting for citizens will start at 5:30 p.m. on April

20, 2017 at VDOT Lynchburg District's Ramey Memorial Auditorium, 4303 Campbell Avenue, Lynchburg, Virginia.

Mr. Bartlett then announced the SMART SCALE prioritization project awarded approximately \$200,000 on a sight-distance project in Prospect. He said it was rated very highly in the District.

Supervisor Timmons stated the project for Route 460 and Third Street was not approved this year and the Board will try again next year.

Mr. Bartlett announced there will be a dedication and ribbon cutting held for the new Bowen Lodge and new cabins at Twin Lakes State Park on April 22, 2017 from 1:00 to 3:00 p.m. He said the Board members will need to RSVP by April 21.

Mr. Bartlett then stated work is being done near the YMCA for the new VDOT Building District Headquarters; he said they are relocating from Dillwyn to Farmville and the work on the new property has begun.

Mr. Bartlett announced the new Animal Control Officer, James Farley, will begin May 1 [2017].

In Re: Public Hearing – Special Use Permit – Angela Whittaker

Chairman Jones announced that this was the date and time scheduled for a public hearing on a request by Angela Whittaker for a Special Use Permit to operate a Private Educational Facility located at 1751 Lockett Road, Rice, Virginia, on property identified as Tax Map Parcel 027-A-8. Notice of this hearing was advertised according to law in the Friday, March 31, 2017 and Friday, April 7, 2017 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Jones stated the County has received a Special Use Permit application from Angela Whittaker to permit the operation of a Private Educational Facility for up the thirty (30) children, located at 1751 Lockett Road, on Tax Map Parcel 027-A-8, owned by Jamestown Presbyterian Church.

The proposed facility will offer full-time and part-time enrollment options for 9 to 15-year-old students. The school will operate Monday through Friday from 7:30 a.m. to 5:00 p.m. which includes the afterschool program. The proposed school will utilize a combination of outdoor-centered learning and community service projects as a foundation for the curriculum development; meals and transportation will be provided by the parents. There will be two full-time staff members.

The property is zoned A1, Agricultural Conservation, and this zoning classification permits a Private Educational Facility by Special Use Permit.

There are no exterior improvements planned and the location has ample parking on site.

The Planning Commission conducted a public hearing on March 21, 2017 concerning this application and made a recommendation for approval. No one spoke in opposition at the public hearing.

Chairman Jones opened the public hearing.

Angela Whittaker, Lockett District, stated the Full Circle School will have 30 full-time students and operate Monday through Friday from 7:30 a.m. until 5:00 p.m., which includes the after-school programs. She said the school will utilize outdoor-centered programs, with outdoor gardens and they will operate a “student market.” Parents of the students will provide meals and transportation. She said they are leasing property from Jamestown Presbyterian Church but they are not affiliated.

Supervisor Gray asked what curriculum the Full Circle School will use. Ms. Whittaker stated they will follow the Standards of Learning of Virginia. All of the educators will be vetted the same way a public school teacher would; all will be fully certified.

Supervisor Pride questioned the tuition for the school. Ms. Whittaker stated the tuition is \$7,200 per year for a full-time student; scholarships are available. She said they will also use the barter system for tuition, where parents can swap time or provide services. She said any part-time students would be considered home-schooled and provide additional support in subjects the student is having difficulty.

Joan Kruzicki, Lockett District, stated she is in favor of the school and the wonderful and different way of learning.

Sondra Garnett, Lockett District, said she supports the school and said it will be an asset to the community; it will provide an alternative to public school.

Alison Crews stated she homeschools her son and expressed her support for the Full Circle Nature School.

There being no one further wishing to talk, Chairman Jones closed the public hearing.

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to accept the Special Use Permit request by Angela Whittaker to operate a Private Educational Facility located at 1751 Lockett Road, Rice, Virginia, on property identified as Tax Map Parcel 027-A-8; the motion carried:

Aye: Pattie Cooper-Jones  
Calvin L. Gray  
Robert M. Jones  
Odessa H. Pride  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

In Re: Public Hearing – Special Use Permit – The Bridge Church

Chairman Jones announced that this was the date and time scheduled for a public hearing on a request from The Bridge Church to permit the operation of a Day Care Center providing care for up to 49 children and staff located at 45 Simpson Road, on Tax Map Parcel 021-A-10C, owned by Grace Chapel Ministries. Notice of this hearing was advertised according to law in the Friday, March 31, 2017 and Friday, April 7, 2017 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Jones stated the County has received a Special Use Permit application from The Bridge Church to permit the operation of a Day Care Center for up to 49 children and staff, located at 45 Simpson Road, on Tax Map Parcel 021-A-10C, owned by Grace Chapel Ministries

The proposed facility will be operated by The Bridge Children’s Academy; the hours will tentatively be 6:30 a.m. to 7:00 p.m. They will offer services for children from infant to pre-kindergarten, and also before and after-school enrollment. They currently operate two other facilities in Powhatan, Virginia. The proposed operation will be inspected and licensed by the Virginia Department of Social Services.

The property is zoned A1, Agricultural Conservation District and the use is allowed by Special Use Permit.

The Planning Commission conducted a public hearing on March 21, 2017 and made a recommendation to approve the request. No one spoke in opposition at the public hearing. Staff has no concerns of negative impacts on the surrounding properties associated with the request.

Jeramie Dawson, Executive Pastor with The Bridge Church, stated the Day Care will have up to 49 children, and said Grace Chapel Ministries has two other day care sites at the church location and one on Dorsett Road. He said there will be 10-12 staff members.

Chairman Jones opened the public hearing.

There being no one wishing to talk, Chairman Jones closed the public hearing.

Supervisor Wilck made a motion, seconded by Supervisor Simpson, to accept the Special Use Permit request by The Bridge Church to permit the operation of a Day Care Center providing care for up to 49 children and staff located at 45 Simpson Road, on Tax Map Parcel 021-A-10C, owned by Grace Chapel Ministries; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Odessa H. Pride		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Central Virginia Regional Library (CVRL)

Mr. Bartlett stated per a Town of Farmville Press Release dated March 24, 2017, Town Council voted to approve the naming of the Farmville-Prince Edward Community Library in honor of Barbara Johns. The press release does not include any mention of the new name the Town Council wished for the library. The press release goes on to state the issue will now be before the Prince Edward County Board of Supervisors since the library is jointly owned by the Town and County. However, this is not accurate; the Town owns the land and the building.

After reading the article in the March 29, 2017 edition of the Farmville Herald, in which several Council members were quoted, it appeared the Town Council had not completely finalized their actions regarding the renaming of the library. Discussions with the Town Manager confirmed this position. The Town Council wishes to honor the vital contributions made by Barbara Johns and somehow have this honor include the library because of Barbara John's involvement with libraries.

Before moving forward with renaming the Farmville-Prince Edward Community Library, we must understand the governance of CVRL and the ownership of the building housing the Library, which are two separate and distinct issues.

The CVRL was established by contract in 1993 per Section 42.1-37 of the *Code of Virginia*, by the merger of two existing free library systems, the Buckingham County Public Library and the Farmville-Prince Edward Community Library. At least in the case of the Farmville-Prince Edward Community Library, it had evolved over time by actions of private citizens and was not created or governed by either the Town of Farmville or Prince Edward County or a combination of the two.

The 1993 contract is a six-party contract between the Town Council of Farmville, the Board of Supervisors for Prince Edward and Buckingham Counties, and the trustees of the two community libraries and the CVRL. The contract affords the CVRL Board complete authority for the administration and operation of the Regional Library. The naming of the various branches of the regional library would seem to fall into the administration and operation category and by contract this would be under the purview of CVRL. The names of the two local libraries are contained in the contract and it is clear the names are to continue to be used.

The only power afforded to the Town and County in the contract is the authority to appoint one member each to the Regional Board of Trustees. Mr. Bartlett stated per the contract, he does not believe either the County or Town or both combined have the authority to rename the library.

Mr. Bartlett said the building housing the Library is owned outright by the Town of Farmville. The Town and County reached an agreement via a Memorandum of Agreement in 2008 whereby the County would pay two-thirds of the cost of construction and the Town one-third, and the Town would own the land and building.

Mr. Bartlett stated if the Town and County desire to honor Barbara Johns and they wish to have that honor connected to the Library, there are two options. First, request the CVRL Board of Trustees to rename the local Library or have all parties agree to amend the contract and include a new name for the local library. Second, as owners of the building the Town could take action that mirrors that recently taken by the Commonwealth where they named a state building after Barbara Johns that will house the Office of the Attorney General. As owners of the building, the Town has every right to name the building.

Supervisor Wilck questioned Rick Ewing, Director of the Farmville-Prince Edward Community Library, if this was true.



Mr. Ewing said he checked with the State Library and would agree with Mr. Bartlett. He said the Governing board has the authority to make administrative and operational decisions.

Supervisor Wilck said he spoke with Mr. Reid and Mr. Spates; they expressed they wanted it named Farmville-Prince Edward-Barbara Johns Community Library and suggested the name be placed on a sign and not on the building. He said the Town Council has a meeting tomorrow night.

Supervisor Gray said the Board of Supervisors has no say in that discussion.

After some discussion, the Board concurred to wait until the Town takes further action.

In Re: Closed Session

Supervisor Cooper-Jones made a motion, seconded by Supervisor Gray, that the Board convene in Closed Session for consultation with legal counsel pertaining to pending litigation regarding an appeal to the Circuit Court of a real estate tax assessment, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Supervisor Timmons and adopted as follows:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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On motion of Supervisor Jones and seconded by Supervisor Timmons, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones  
Calvin L. Gray  
Robert M. Jones  
Odessa H. Pride  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Timmons presented an update to the Board about GO Virginia, the initiative from Governor McCullough. He said it is to develop economic development in regions; the state has been divided into nine regions and Prince Edward County is in Region 3, which encompasses Cumberland, Buckingham, all the way down to Brunswick, a large land size. Supervisor Timmons said he has been charging his mileage, which is 120 miles, twice a month; he wanted to bring it to the Board to see if the Board wants to continue to participate, and if so, he said he will continue with it if the Board wants to continue to fund it. He said he wanted the Board to know what was going on. He said they were asked to have the County Administrator start working with and in areas with other County Administrators; Mr. Bartlett will be spending some time also.

Chairman Jones asked Supervisor Timmons' opinion. Supervisor Timmons said there will be \$600,000 available just to get the region and organization set up, after that, \$4 million will be dedicated for projects this year and another \$6 million dedicated for projects next year. He said it is to help initiate funding for regional projects. It could be a concept, such as healthcare and how they fund growth; or business

incubators. The goal is higher paying jobs, development in the area, and generally to increase the number of employees as well as training and such that goes with that. Discussion followed.

Supervisor Timmons stated Prince Edward County has three representatives from this area; himself; Dr. Barbara Johnson, representing Prince Edward County Schools; and Sherry Swinson, representing Longwood University.

Supervisor Wilck said his constituents wish the County to hire someone as an Economic Development person; he said to get a good one would be costly. Mr. Bartlett said it will be advertised again once the budget process is finished.

Supervisor Timmons again stated if the Board is willing to pay the mileage, he will continue working on the GO Virginia council. The Board concurred that the cost for mileage is worth it.

Mr. Bartlett stated there were five applications for the Enterprise Zone, totaling \$378,000. The amount they actually receive will be dependent upon a number of factors.

Supervisor Wilck announced there is a new restaurant coming to town, at the corner of West Third and North Street; the new owners are experienced people who own a nightclub in Virginia Beach.

Supervisor Gray thanked Mr. Bartlett for the emailed update of activities.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of March 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of March 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Patty Gulick, Cannery Manager, submitted a report for March 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report - Commercial

Ms. Allie Hill, Virginia Food Works, submitted a report for the months of March 2017, which were reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of March 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of March 2017, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Wilck, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was recessed at 8:26 p.m. until Tuesday, April 18, 2017 at 5:30 for a Budget Work Session in the Board of Supervisors Third Floor Conference Room.

April 18, 2017

At a special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 18<sup>th</sup> day of April 2017; at 5:30 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jim R. Wilck

Absent: Jerry R. Townsend

Also present: Wade Bartlett, County Administrator.

Chairman Jones called the meeting to order as a reconvened meeting from April 11, 2017, for a work session.

In Re: Budget Work Session

Mr. Wade Bartlett, County Administrator, stated the Finance Committee met to compile information set forth in a spreadsheet regarding the health insurance premiums and claims data from calendar years 2011 through 2016. He stated from 2012 to 2015, the total premiums were between \$800,000-\$900,000 and they are going up this year at about \$900,000. Mr. Bartlett said in 2011 and 2012, there were higher claims than the premiums, costing over \$500,000 higher than the premiums both years. From 2013 to 2016, the premiums were approximately \$3.4 million and claims were about \$1.9 million.

Mr. Bartlett advised the Board the County saw an increase in premiums every year except two; one year the County had a 16.1% increase in premiums and the following year there was no increase. He said in 2014, the premiums went down because the claims were not continuing at the higher rate. He stated the County has seen increases of 5.5% and 5% over the past two years even though the claims have been slightly greater than 50% of our premium. That is the main reason we are looking at self-funded.

Mr. Bartlett stated the Board has considered self-funded insurance for several years. When the cost of health insurance rises, the premium rises; when the County is in a pool, that can help or hurt. If the cost of health care is greater, the loss is spread out over the entire pool of insured. He said the rates are approximately \$100 more per month, per employee.

Supervisor Timmons said even with the bad years, if the County had been self-funded, the County would have saved money.

Mr. Bartlett said under self-funded, claims are paid by the County; the amount that would come out of pocket for any employees that want to buy up would be \$49 if the County stays with Local Choice; the cost would be \$48 if the County chooses to change to self-funded insurance. He said 70% of employees buy up.

Mr. Bartlett briefly reviewed the different plans. He said there is a maximum claim liability that the consultant would use to proceed with the Plan. He stated the County would contribute more to pay for dual and family plans. He added the costs for dual and family plans are a bit greater with Local Choice. He said the Board has been researching self-insurance for at least six years.

Nancy Grasso, Consultant, said the intent of self-funded program is purely a financial arrangement between Anthem and the County and a different way of paying the premium. Anthem will continue to do the same as they have, they will continue to process the claims, negotiate with the networks, continue to print their cards. All of the employees will be able to continue to go to the same doctors and hospitals.

Supervisor Timmons said the money saved would go to offset the bad years in the future.

Ms. Grasso stated the County would hold the surplus in the account so if there is a bad year, the claims that are paid out don't necessarily have to go up and it is used to offset rate increases; she said several other localities use self-funded program.

Supervisor Gray expressed his concerns regarding the impact it will have on the insured, and questioned the residual that comes from the total package, the County can hold it in an account.

Supervisor Timmons stated the funds are contained in reserve and is used to manage the insurance and make premiums and the quality of the policies level without cutting services.

Ms. Grasso stated that when the County goes for renewal every year and the rates go up, the Board has to figure if the budget can continue to support the increases, and if not, either the increases are passed to the employees or the plans are changed so that their benefits become less and less rich.

Supervisor Timmons said the Board has the ability to protect the residual funds with catastrophic insurance over and above what the plan provides. He said the Board could allow the County to purchase catastrophic insurance to manage and secure the residual funds.

Ms. Grasso stated the County could buy re-insurance which allows any claims over \$100,000 to not use the “pot of money,” which is the highest amount of risk that this plan would have for a group of your size.

Supervisor Gray asked who is responsible for financially supporting this; he said he knows Anthem will be the custodian of the whole process, and Ms. Grasso’s organization is responsible for managing the self-fund. He asked who will then pay Ms. Grasso’s organization.

Ms. Grasso stated currently she is not receiving any compensation; she said once the County is doing well, possibly by the second year she would discuss compensation.

Supervisor Simpson asked what would happen if the Board decides to self-fund and then several large claims come in and use all the money in reserve. Ms. Grasso said the plan is built with a maximum amount of money to spend, so if claims come above that, Anthem pays all of those claims. Chances are the rates would go up if you spend all the money in your fund and overshoot the claims that are expected. The Board could choose to go back to Local Choice; she said there is no risk and claims will be reviewed quarterly or monthly. Discussion followed.

Supervisor Simpson asked where the money goes if the County has several good years. Ms. Grasso stated if there is a large surplus, the County could use the funds to reduce the cost of premiums. The cost is based on the rate. She said the purpose of the surplus is not to use the money elsewhere but to help the County manage the insurance costs. Discussion followed.

Mr. Bartlett stated Local Choice is not an insurance company; it is a plan embedded in the *Code of Virginia* that dictates what can and cannot happen, such as who can leave, how often you can send termination letters, etc., and they have to take you back if you want to return. He said Local Choice is managed by State

Employees; Anthem has always been the insurance company that they have reached a contract with, and then Anthem manages the claims. He said the payments go to Local Choice.

Ms. Grasso said the same people at Anthem will manage the self-funded plan; the County would be getting Anthem directly instead of paying Local Choice to work with Anthem. Discussion followed.

Supervisor Simpson expressed concern that if the Board decides to take surplus funds from the account, they must be used to benefit the employees who have paid the premiums. Mr. Bartlett stated that if the County would ever take any money out of the fund, the County would have to set up an account and it would have to benefit the employees in some way; it could be a direct payment or reducing premiums.

Supervisor Timmons stated that when the fund gets to a sufficient level to cover claims, then the County can reduce premiums for the County and the employees.

Ms. Grasso stated when a few hundred thousand dollars are in the fund, you will know you have money to offset any bad years so that increase won't have to be passed to the employees. She said the County will probably not amass \$1 million.

Supervisor Timmons stated the goal is to levelize the premiums, and sustain coverage for employees.

Supervisor Simpson questioned why Ms. Grasso had recommended the Board remain with Local Choice last year and asked what has changed. Ms. Grasso stated this year would be a good time to switch due to the reduced amount of claims over the past few years. She said she reviewed the payments and found that the County paid in over \$3 million but spent \$1.8 million and the difference would have been savings to the County.

Ms. Grasso gave a detailed review of benefits available, comparing the different plans offered by Local Choice and the plans available from Anthem. She pointed out similarities between several options; she said the way prescription drugs are treated is largely the same. Ms. Grasso stated the County has the option to add a network benefit. She then reviewed the dental and vision plans, and said the preventive care is covered by all plans. Discussion followed.

Supervisor Simpson stated some of the department heads present for the meeting may have questions and asked if they may present questions to Ms. Grasso. Chairman Jones allowed questions from



the audience. Questions were raised regarding costs for spouses and families, maternity coverage, and special procedures and tests.

Mr. Bartlett said the Board wanted to only look at plans with Anthem, and wanted to make sure that the self-funded would be as close to the current plan, and with the same network, as possible. He then asked if the enrollment would be similar. Ms. Grasso said the enrollment would use the same process.

Supervisor Timmons stated the Board has submitted termination to Local Choice; Mr. Bartlett stated the deadline to pull that termination is May 31. Discussion followed on a timetable necessary to make the necessary changes if the Board decides to change to self-funded.

Supervisor Timmons requested a Finance Committee meeting be scheduled for April 25, 2017 at 6:30 p.m. The Board concurred.

Chairman Jones declared a 10-minute break until the 7:30 p.m. Public Hearing on the FY18 County Budget.

April 18, 2017

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 18<sup>th</sup> day of April 2017; at 7:30 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jim R. Wilck

Absent: Jerry R. Townsend

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Jim Ennis, County Attorney.

Chairman Jones called the special meeting to order.

In Re: Public Hearing – FY 18 County Budget

Chairman Jones announced that this was the date and time scheduled for a public hearing on the proposed FY18 County Budget, FY18 School Budget and 2017 Tax Levies. Notice of this hearing was advertised according to law in the Friday, April 7, 2017 edition of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Jones presented his statement:

*Good evening. Tonight's agenda is focused on the public hearing for the Fiscal Year 2018 Budget. The public hearing provides the public the opportunity to make comments on the proposed Fiscal Year 2018 Budget and also the calendar year 2017 tax rates. While I'm sure all of the members of the Board have heard from many of their constituents on this topic, I expect most of these people were probably from their area and this will give an opportunity for people outside of the districts to voice their opinions about the upcoming budget for Fiscal Year '18.*

*Before I open the public hearing, I'd like to provide a synopsis of the proposed budget focusing on major items. First, I'm pleased to announce there is no tax increase or fee increase included in the proposed budget. Additionally, the recommended budget is balanced with no use of County fund balances or reserves. The budget does contain a two percent increase for County employees, which is identical to the increase contained in the Commonwealth's budget and which applies to all employees of the Constitutional Offices.*

*The draft budget contains an increase of \$748,600 for the Prince Edward County Public Schools. Of that amount, \$123,802 is an increase in local funding, and the remainder is from the Commonwealth or Federal government.*

*There are four large capital expenditure items in the proposed budget. One is \$120,000 for the purchase of three new SUVs for the Sheriff's department. Two is a \$200,000 purchase of new CAD Reporting system for the Sheriff's department. Three is a \$70,000 purchase of new voting machines which is mandated by the Commonwealth, and we will have to do that again next year. Fourth is \$32,500 to replace old computers, printers and other office equipment.*

*In the last few years, the County has seen an increase in revenues from various sources, but mainly from Real Estate and Personal Property. The County is growing and this growth allowed these additional expenditures with no tax increase.*

*Some of the new and expanded businesses include Adams Construction, which is the asphalt plant in Prospect; the new W. C. Newman Concrete Plant, which is in Prospect also; the continued expansion of J. R. Tharpe Trucking, in Rice; Power Secure; Tri-Boro Shelving and Racking; and also, hopefully the future opening of the Luck Stone Quarry. Economic growth is continuing and may well be accelerating. We saw three hotels being built and two new restaurants have recently been announced. The County will be announcing the location of a new business in the very near future. These new businesses are expanding our tax base and creating new jobs for our citizens.*

*Finally, I want to thank all of our Constitutional Officers and County department directors for working with the County Administrator and the Board of Supervisors to hold down costs while maintaining a high level of service for our citizens.*

*Thank you for indulging me and I will now open the public hearing.*

Chairman Jones opened the public hearing.

There being no one wishing to speak, Chairman Jones closed the public hearing.

Supervisor Timmons said since the Board did not meet the School Board's requested amount, he recommended allowing the Schools to keep any of the savings they may have, with a cap of \$150,000. Discussion followed.

Mr. Bartlett stated the Board will still have to take action to appropriate any amount of the under-runs to the Schools.

Supervisor Timmons reviewed a spreadsheet he revised which included funds to outside organizations. He said the Library is included in the budget and is not classified as an outside organization. Supervisor Timmons said he adjusted the funds to the YMCA and included a contingency fund of \$6,000 to cover any requests not known about at this time. He said it would be zero-impact on the budget.

Supervisor Cooper-Jones stated she would like to provide \$2,000 to Moton Museum and the Board should show its support for the museum. She stated the Heart of Virginia Free Clinic helps lots of citizens without insurance, and recommended giving them \$1,000.

Supervisor Gray agreed with Supervisor Cooper-Jones, adding that funds should be provided to the Virso Community Center; this would continue to enhance the communities.

Chairman Jones stated if the Virso Community Center brings a plan with a plan for improvements and a general cost, he would feel more willing to fund them, but not before they present a plan to the Board.

Supervisor Wilck suggested combining all funds related to Longwood University and to allow them to sort it. He said they have a budget of \$122 million; Prince Edward County's budget is about \$50 million. Discussion followed.

Mr. Bartlett stated the Center for Visual Arts receives a match in funding because the County provides support.

Supervisor Pride said the County must look at growth of Moton Museum and the involvement of other counties; she stated the Board should continue to support the Moton Museum.

Supervisor Simpson stated he does not like taking funding from the Moton Museum and the Virso Community Center needs the funding.

Supervisor Timmons said he will revise the spreadsheet he prepared and forward it to the Board members for review.

On motion of Supervisor Gray, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Odessa H. Pride		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jim R. Wilck		
Absent:	Jerry R. Townsend		

the meeting was recessed at 7:51 p.m. until Tuesday, April 25, 2017 at 7:00 p.m.

April 25, 2017

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 25<sup>th</sup> day of April 2017; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator.

Chairman Jones called the reconvened meeting to order.

In Re: Conflict of Interest Disclosures

Supervisor Townsend declared the following Conflict of Interest Disclosure Statement:

*As a member of the Prince Edward County Board of Supervisors, I am disclosing that I have an interest in the adoption of the FY 18 Prince Edward County School Budget, as my wife is an employee of the Prince Edward County Public Schools. As the Prince Edward County Board of Supervisors has no authority over setting the salaries or pay increases of School employees, I am able to participate in the adoption of the school budget fairly, objectively and in the public interest. I have filed a statement of disclosure with the Office of the Prince Edward County Administrator, a copy of which is available for public review.*

Supervisor Gray declared the following Conflict of Interest Disclosure Statement:

*As a member of the Prince Edward County Board of Supervisors, I am disclosing that I have an interest in the adoption of the FY 18 Prince Edward County School Budget, as*

*my wife is an employee of the Prince Edward County Public Schools. As the Prince Edward County Board of Supervisors has no authority over setting the salaries or pay increases of School employees, I am able to participate in the adoption of the school budget fairly, objectively and in the public interest. I have filed a statement of disclosure with the Office of the Prince Edward County Administrator, a copy of which is available for public review.*

In Re: Discussion of Budget Amendments

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to fund the Library equal to the amount requested, which is \$210,808.

Mr. Bartlett stated to balance the budget, he recommended increasing Personal Property Revenue \$6,145.

Supervisor Timmons restated his motion, seconded by Supervisor Wilck, to fund the library equal to the amount requested, which is \$120,808 and to increase Personal Property Revenue \$6,145; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Odessa H. Pride		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Chairman Jones then directed the Board's attention to the Outside Agency donations. He said the Board worked on some of the funding for the organizations that the Board provides contributions to each year.

Supervisor Timmons stated the spreadsheet provided reflects comments received from the last discussion to include no change to the Moton Museum funding, providing them \$8,000; PEFYA, \$25,000; Special Olympics, \$1,000; Piedmont Senior Resources, \$6,128; YMCA Summer Program, \$10,000; and adding a contingency fund of \$5,000.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to approve the donations to outside agencies as presented; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	Calvin L. Gray
	Robert M. Jones		Jerry R. Townsend
	Odessa H. Pride		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jim R. Wilck		

In Re: County Health Insurance

Supervisor Simpson presented a petition from approximately 70 employees requesting the Board not change the insurance from Local Choice and to remain as it is.

Supervisor Cooper-Jones asked who started the petition.

Supervisor Simpson said the employees asked how to go about letting the Board know the employees do not want the change; he stated he recommended a petition.

Supervisor Cooper-Jones said she was contacted by several people stating Supervisor Simpson he went to the departments and encouraged them, which is in total conflict with the Board and what the Board's mission is.

Supervisor Simpson stated he did not encourage anyone to sign [the petition]. He said if they wanted to sign it, they could sign it, and if they didn't want to sign it didn't have to sign it.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Timmons, that the FY 18 Prince Edward County Health, Dental and Vision Insurance Plans offered to County Employees, Employees of Constitutional Offices, Piedmont Court Services and the Department of Social Services and any other employees covered by the County's Personnel Policy no longer be provided through The Local Choice Health Benefits Program. Instead, the County will offer Health Insurance through Anthem Direct and offer the Anthem KeyCare 300 and Anthem KeyCare 500 plans. Delta Dental will no longer administer the Dental Insurance; instead it will be administered by Anthem Dental. Blue View Vision will no longer administer the Vision Insurance; instead it will be administered by Anthem Vision. The Employer and Employee monthly cost for each plan and coverage option are listed on the attachment.



In addition, I move the Chairman of the Prince Edward County Board of Supervisors or the County Administrator of Prince Edward County be authorized to sign any and all documents necessary to withdraw from The Local Choice Health Benefits Program and to contract with Anthem which will allow the County to offer the Anthem KeyCare 300 and Anthem KeyCare 500 Health Insurance Plans and the accompanying Dental and Vision plans to our employees.

Supervisor Gray stated he wanted to be sure that there will be no significant change to the employees and no financial impact.

Supervisor Timmons said there will be no increase in the amount taken from the employees' paychecks. He stated he did not say there would be no financial impact.

Supervisor Gray said he wanted to ensure the employees would not be impacted by the new insurance. Mr. Bartlett said one option will change; he added if the Board chooses to stay with Local Choice, the 500 Family plan will increase by a greater amount than if they switch to Anthem.

Supervisor Townsend questioned the amounts of the deductibles. Mr. Bartlett stated the deductibles will increase, and some co-pays, procedures with pregnancy, surgeries, and hospital stays will increase. Discussion followed.

Supervisor Simpson said employees from the Sheriff's Department, Social Services, Piedmont Court Services, the Clerk of the Court's office, and the Treasurer's office all signed the petition. He stated the majority of the employees wish the insurance to stay as it is.

Supervisor Timmons called for the question.

Chairman Jones requested the vote on Supervisor Cooper-Jones' motion, which was seconded by Supervisor Timmons that the FY 18 Prince Edward County Health, Dental and Vision Insurance Plans offered to County Employees, Employees of Constitutional Offices, Piedmont Court Services and the Department of Social Services and any other employees covered by the County's Personnel Policy no longer be provided through The Local Choice Health Benefits Program. Instead, the County will offer Health Insurance through Anthem Direct and offer the Anthem KeyCare 300 and Anthem KeyCare 500 plans. Delta Dental will no longer administer the Dental Insurance; instead it will be administered by Anthem Dental. Blue View Vision will no longer administer the Vision Insurance; instead it will be administered by Anthem Vision. The Employer and Employee monthly cost for each plan and coverage option are listed on the

attachment. In addition, I move the Chairman of the Prince Edward County Board of Supervisors or the County Administrator of Prince Edward County be authorized to sign any and all documents necessary to withdraw from The Local Choice Health Benefits Program and to contract with Anthem which will allow the County to offer the Anthem KeyCare 300 and Anthem KeyCare 500 Health Insurance Plans and the accompanying Dental and Vision plans to our employees; the motion carried:

Aye:	Pattie Cooper-Jones Robert M. Jones Odessa H. Pride C. Robert Timmons, Jr. Jim R. Wilck	Nay:	Calvin L. Gray Howard F. Simpson Jerry R. Townsend
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In Re: FY 18 Prince Edward County School Budget

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, that the FY 18 Prince Edward County School Budget be approved as follows:

School Fund – The total for the School Fund is \$25,693,974, of which \$8,440,984 is local revenue as a transfer from the County General Fund.

School Cafeteria Fund – The total for the School Cafeteria Fund is \$1,094,912 of which \$0.00 is local revenue as a transfer from the County General Fund.

This provides for an overall FY 18 Prince Edward County School Budget in the amount of \$26,788,886.

I also move if the transfer of local funds from the General Fund to the School Fund for FY17 is less than the \$8,317,182 budgeted, the difference be appropriated into the FY18 School Fund budget. This will result in an increase in the FY18 school budget. This increase will be recorded in a separate transfer accounting line in the General Fund and a separate Revenue line in the School Fund. This increase will not be considered a permanent increase in the base amount of local funding for the Schools. In no case will this amount exceed \$150,000. The final amount of the savings will be determined by the County’s auditor.

The motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride	Nay:	None
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Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

In Re: FY 18 County Budget

Supervisor Timmons made a motion, seconded by Supervisor Pride, to approve the Resolution for the FY18 County budget; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

Chairman Jones thanked Mr. Bartlett for his hard work preparing the budget, and thanked the Board members for their work on the budget.

*A Resolution to Approve the FY18 Prince Edward County Budget*

**WHEREAS**, it is the responsibility of the Prince Edward County Board of Supervisors to approve and control the fiscal plan for the County of Prince Edward, Virginia for Fiscal Year 2018 (FY 18); and

**WHEREAS**, on February 7, 2017, the Board of Supervisors provided guidance to the County Administrator on the development on the FY 17 Budget; and

**WHEREAS**, on March 28, 2017 the County Administrator submitted to the Board of Supervisors the Proposed FY 18 Budget; and

**WHEREAS**, the Board of Supervisors has conducted a total of ten meetings/work sessions on the FY 18 County Budget; and

**WHEREAS**, the Board of Supervisors has received citizen input on the proposed budget and proposed tax rates at a duly advertised Public Hearing held April 18, 2017; and

**WHEREAS**, it is the intent of the Board of Supervisors that departments and agencies shall adhere to the budgeted funds in accordance with departmental budgets presented by the County Administrator and amended by the Board of Supervisors;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of the County of Prince Edward, that the FY 18 Budget for Prince Edward County of \$53,520,754 is hereby approved and effective July 1, 2017.

In Re: Resolution to Set the Calendar Year 2017 Tax Rates

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to approve the Resolution to Impose Tax Levies for Calendar Year 2017; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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*A Resolution to Impose Tax Levies for Calendar Year 2017*

**Whereas**, the Prince Edward County Board of Supervisors establishes the levies for the County of Prince Edward, Virginia; and

**Whereas**, for calendar year 2017, beginning January 1, 2017 and ending December 31, 2017, the Board of Supervisors has duly advertised and on April 18, 2017 held a public hearing on the subject tax levies;

**Now, Therefore, Be It Resolved**, by the Board of Supervisors of the County of Prince Edward that the following tax levies be, and hereby are, imposed for the calendar year 2017:

Levy	Nominal Tax Rate (per \$100 of assessed valuation)	Value Used for Assessment Purposes	Effective Tax Rate (Per \$100 of assessed valuation)
Real Estate	\$0.51	Fair Market Value	\$0.51
Mobile Homes	\$0.51	Fair Market Value	\$0.51
Merchant's Capital	\$0.70	100% of Original Cost	\$0.70
Tangible Personal Property - Motor Vehicles	\$4.50	N.A.D.A. Guide, Loan Value	\$4.50
Tangible Personal Property – Business Furniture & Fixtures	\$4.50	20% of Original Cost	\$0.90
Tangible Personal Property – Heavy Equipment	\$4.50	20% of Original Cost	\$0.90
Machinery & Tools	\$4.20	10% of Original Cost	\$0.42
Farm Machinery & Equipment	\$0.00	----	\$0.00
<b>Additional Special Levy – Poplar Hill CDA District Only</b>			
Levy	Nominal Tax Rate (per \$100 of assessed valuation)	Value Used for Assessment Purposes	Effective Tax Rate (Per \$100 of assessed valuation)
Poplar Hill CDA Real Estate Special Levy	\$1.00	Fair Market Value	\$1.00

On motion of Supervisor Timmons, seconded by Supervisor Gray, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was recessed at 7:26 p.m. until Tuesday, May 9, 2017 at 5:30 p.m. for a work session with the Commonwealth Regional Council.

DRAFT





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 9, 2017  
**Item No.:** 7-c  
**Department:** County Administration  
**Staff Contact:** Barbara Poulston  
**Issue:** Review of Accounts & Claims

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**Summary:** The April bill list is attached for the Board's reviews.

**Attachments:** April 2017 Bill List

**Recommendation:**

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

5/01/2017

FROM DATE- 4/01/2017  
TO DATE- 4/30/2017

ACCOUNTS PAYABLE CHECKS  
PRINCE EDWARD

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$437,398.79
331	LANDFILL CONSTRUCTION FUND	\$349.25
501	WATER FUND	\$86.13
502	SEWER FUND	\$40.33
732	RETIREMENT BENEFIT FUND	\$1,129.00
741	PIEDMONT COURT SERVICES FUND	\$10,973.29
	TOTAL	449,976.79



AP375H  
5/01/2017  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 4/01/2017 -- 4/30/2017

AFTER CHECKS  
PAGE 1

MAJOR# ACCT# 011010	VENDOR NUMBER BOARD OF SUPERVISORS	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3600	15240	Advertising FARMVILLE NEWSMEDIA	CO ADMR 417	ADVERTISING	ACCOUNT TOTAL 522.75 522.75 *
5510	16679	Travel-Mileage GRAY CALVIN	JAN-MAR 2017	MILEAGE	94.16
	19875	JONES ROBERT M	JAN-MAR 2017	MILEAGE	48.15
	25738	PRIDE ODESSA H	JAN-MAR 2017	MILEAGE	188.85
	29269	TIMMONS C ROBERT JR	JAN-MAR 2017	MILEAGE	963.53
	29368	TOWNSEND JERRY R	JAN-MAR 2017	MILEAGE	454.75
	32539	WILCK JAMES ROBERT	JAN-MAR 2017	MILEAGE	33.65
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	3722 PUCKETT417	MEALS	ACCOUNT TOTAL 47.87 47.87 * 2,353.71 **
012110	COUNTY ADMINISTRATOR				
5210	11894	Postal Services BUSINESS CARD	3722 PUCKETT417	FED EX	ACCOUNT TOTAL 46.40 46.40 *
5230	30440	Telecommunications US CELLULAR	816442183 417	PHONE	ACCOUNT TOTAL 138.06 138.06 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	3722 PUCKETT417	MEALS	ACCOUNT TOTAL 51.41 51.41 *
6001	11902	Office Supplies BUSINESS DATA OF VA, INC.	1785 2017	NORTON UPDATE	29.95
	15380	FARMVILLE PRINTING	CO ADMR 417	LANDFILL TICKETS/CRD	337.10
6008	11894	Vehicle & Powered Equip F BUSINESS CARD	3722 PUCKETT417	GAS	ACCOUNT TOTAL 367.05 367.05 *
012210	LEGAL SERVICES				ACCOUNT TOTAL 10.00 10.00 * 612.92 **
3151		Real Estate Tax Collectio FARMVILLE NEWSMEDIA	300030566	ORDER OF PUBLICATION	131.00
	15240	FARMVILLE NEWSMEDIA	300030575	ORDER OF PUBLICATION	139.05
	15240	FARMVILLE NEWSMEDIA	300030752	ORDER OF PUBLICATION	136.15
	15240	FARMVILLE NEWSMEDIA	300030757	ORDER OF PUBLICATION	128.10
	23790	W A WATSON & SONS INSURAN	4025	SPECIAL COMR BOND	400.00
					ACCOUNT TOTAL 934.30 * 934.30 **

MAJOR# ACCT# 012310	VENDOR NUMBER COMMISSIONER OF REVENUE	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5210	30520	Postal Services U S POSTAL SERVICE	POSTAGE 417	POSTAGE	490.00 *
5230	13325	Telecommunications TREASURER OF VIRGINIA	T308751	ONLINE SERVICE	74.20 *
6001	11902 12513	Office Supplies BUSINESS DATA OF VA, INC. CHOCKLETT PRESS	1762 2017 99383	NORTON UPDATE LETTERHEAD	29.95 245.00
6014	11902	Other Operating Supplies BUSINESS DATA OF VA, INC.	1749 2017	DMV ASSESSMENT BOOK	274.95 *
012410	TREASURER			ACCOUNT TOTAL	248.90
				MAJOR TOTAL	248.90 *
					1,088.05 **
5230	11250 13325	Telecommunications BENCHMARK COMMUNITY BANK TREASURER OF VIRGINIA	7596 TREAS 417 T308751	PAYFLOW/PAYPAL ONLINE SERVICE	8.70 74.21
5510	11250	Travel-Mileage BENCHMARK COMMUNITY BANK	7596 TREAS 417	GAS	82.91 *
5530	11250 11250	Travel-Subsistence & Lodg BENCHMARK COMMUNITY BANK BENCHMARK COMMUNITY BANK	7596 TREAS 417 7596 TREAS 417	MEALS LODGING	27.00 27.00 *
5540	29395	Travel-Convention & Educa TREASURERS ASSOC OF VA	CONF REGIST 417	ANNUAL CONFERENCE	89.95
6001	11353 20600 20600 20600	Office Supplies BMS DIRECT KEY OFFICE SUPPLY KEY OFFICE SUPPLY KEY OFFICE SUPPLY	114677 496883 496992 497699	ENVELOPES FILE BOX LASER CARTRIDGE LASER CARTRIDGE	226.56 316.51 *
				ACCOUNT TOTAL	275.00
				MAJOR TOTAL	275.00 *
012510	INFORMATION TECHNOLOGY			ACCOUNT TOTAL	224.09
3160	11902 11902 11902 11902 11902	Professional Services BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC.	APRIL 2017 1762 2017 1765 2017 1766 2017 1768 2017	CONTRACT AGREEMENT TRAVEL EXPENSE TRAVEL EXPENSE TRAVEL EXPENSE TRAVEL EXPENSE	23.49 265.97 199.98 713.53 * 1,414.95 **
				ACCOUNT TOTAL	3,900.00
				MAJOR TOTAL	125.00
					125.00
					125.00
					125.00

AP375H  
5/01/2017  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 4/01/2017 -- 4/30/2017

AFTER CHECKS  
PAGE 3

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3320	12762	Maintenance Service COMPUTERPLUS SALES/SERVIC	MC0000185855	PRINTER SERV CONTRACT	4,900.00 *
013100		ELECTORAL BOARD AND OFFICIALS			79.00
6001		Office Supplies			79.00 *
	13055	DAILY COMPUTERS INC	PSI1023690	SCANNER	389.00
	20600	KEY OFFICE SUPPLY	496769	USB HUB	14.89
013200		REGISTRAR			403.89 *
5510		Travel-Mileage			403.89 **
	10858	AUBIN TINA	MILEAGE 417	MILEAGE	181.90
	32961	WRIGHT LYNETTE	MILEAGE 417	MILEAGE	35.04
5530		Travel-Subsistance & Lodg			216.94 *
6001		Office Supplies			24.33
	15241	FARMVILLE HERALD	REGISTRAR 417	1 YR SUBSCRIPTION	24.33 *
021100		CIRCUIT COURT			38.00
3310		Repairs and Maintenance			38.00 *
	28587	SOUTHERN COPIER SALES &	170411 0039	ANNUAL MAINT CONTRACT	279.27 **
6012		Books & Subscriptions			300.00
	31675	VA LAWYERS WEEKLY	ACCT 356866 417	SUBSCRIPTION	300.00 *
021200		GENERAL DISTRICT COURT			369.00
5230		Telecommunications			369.00 *
	30440	US CELLULAR	816442183 417	PHONE	669.00 **
6001		Office Supplies			24.00
	14552	ELECTRONIC SYSTEMS INC	IN651727	SEALING SOLUTION	24.00 *
					35.00

AP375H  
5/01/2017  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 4/01/2017 -- 4/30/2017

AFTER CHECKS  
PAGE 4

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6024		23798	NEOFUNDS BY NEOPOST	2447 417	POSTAGE	539.00
			Drug Kits			574.00 *
		22343	MEDIMPEX UNITED INC	MUI 2317	DRUG TESTING SUPPLIE	1,162.50
						1,162.50 *
						1,760.50 **
					ACCOUNT TOTAL	
021600			CLERK OF THE CIRCUIT COURT			
3310		32515	Repairs/Maintenance WHITECOM SYSTEMS	16932	KEYPAD/BATTERIES	1,084.50
						1,084.50 *
5230		21319	Telecommunications CENTURYLINK	309863799 417	PHONE	45.89
						45.89 *
5850		999999	Jurors/Witnesses CAMPBELL DONNIE	JUROR 417	JUROR	30.00
		999999	CLARK SHERRY	JUROR 417	JUROR	30.00
		999999	DAILEY JOVITA	JUROR 417	JUROR	30.00
		999999	FRAISER LUCY	JUROR 417	JUROR	30.00
		999999	HATCHER BENITA	JUROR 417	JUROR	30.00
		999999	TYLER KAREN	JUROR 417	JUROR	30.00
						180.00 *
6012		29038	Books and Subscriptions T&N PRINTING	267333	PLATS	14.03
						14.03 *
						1,324.42 **
					ACCOUNT TOTAL	
021800			LAW LIBRARY			
6012		21761	Books and Subscriptions RELX INC DBA LEXISNEXIS	3090901778	MONTHLY SUBSCRIPTION	281.00
		22211	MATTHEW BENDER & CO INC	92272681	VA ADVANCE CODE SERV	75.58
						356.58 *
						356.58 **
					ACCOUNT TOTAL	
022100			COMMONWEALTH'S ATTORNEY			
3320		28587	Maintenance Service Contr SOUTHERN COPIER SALES &	2451	454E MAINT CONTRACT	300.00
						300.00 *
5510		11190	Travel-Mileage BAUER ROBERT	EXPENSES 417	PARKING	52.00
		12296	CLARK MEGAN	EXPENSES 417	MILEAGE/PARKING	114.62
		17334	HANNAH WENDY	EXPENSES 417	MILEAGE/PARKING/TOLL	87.31
		25470	PISANO GEORGE	EXPENSES 417	MILEAGE/PARKING	93.62
						347.55 *
5530		11190	Travel-Subsistence & Lodg BAUER ROBERT	EXPENSES 417	MEALS	78.26

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
5899	28866	Miscellaneous STEPS, INC	12708	SHREDDING SERVICE	35.00 *
6001	15380	Office Supplies FARMVILLE PRINTING	CO ADMR 417	BUSINESS CARDS	49.00
022200		VICTIM WITNESS ASSISTANCE PROGRAM		ACCOUNT TOTAL	49.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	497296	INK CARTRIDGE	1,604.86 **
031200		SHERIFF		ACCOUNT TOTAL	68.99 *
3311		Repairs & Maint-Auto & Eq		MAJOR TOTAL	68.99 **
	11005	B&G AUTO INC	1100	OIL CHANGE	59.73
	11005	B&G AUTO INC	1112	TEST COOLING SYSTEM	54.96
	11005	B&G AUTO INC	830	TAIL LIGHT ASSEMBLY	60.24
	11005	B&G AUTO INC	843	IGNITION COIL/FILTER	1,135.93
	12742	COMMTRONICS OF VIRGINIA	222424	INSTALL ANTENNA	245.39
	14300	EAST END MOTOR CO INC	148888	SERV CALL/PATCH TIRE	80.00
	14300	EAST END MOTOR CO INC	149144	OIL CHG/ROTATION	286.41
	14915	EXPRESS CARE	21691	OIL CHANGE	69.17
	14915	EXPRESS CARE	21778	OIL CHANGE	58.08
	14915	EXPRESS CARE	21925	OIL CHANGE	80.06
	14915	EXPRESS CARE	21949	OIL CHANGE	49.17
	14915	EXPRESS CARE	22064	OIL CHANGE	58.97
	14915	EXPRESS CARE	22066	OIL CHANGE	49.17
	14915	EXPRESS CARE	22125	OIL CHANGE	58.08
	14915	EXPRESS CARE	22277	OIL CHANGE	99.14
	14915	EXPRESS CARE	22439	OIL CHANGE	118.14
	14915	EXPRESS CARE	22488	OIL CHANGE	51.17
	14915	EXPRESS CARE	22587	OIL CHANGE	64.17
	14915	EXPRESS CARE	22709	OIL CHANGE	107.02
	14915	EXPRESS CARE	22711	CABIN AIR FILTER	24.99
	14915	EXPRESS CARE	22791	OIL CHANGE	96.96
	17004	HALEY AUTO MALL	66774655	REPAIR RADIO WIRING	322.67
	17004	HALEY AUTO MALL	66775873	REPAIR 2012 CHARGER	3,495.97
	29199	THIRD ST WRECKER SERVICE	18286	TOWING SERVICE	100.00
				ACCOUNT TOTAL	6,825.59 *

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MAJOR# ACCT# 5210	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	11894	Postal Services BUSINESS CARD	0555 SHERIFF417	POSTAGE	4.29 *
5230		Telecommunications			4.29 *
	21319	CENTURYLINK	309468839 417	PHONE	10.36
	21319	CENTURYLINK	309558628 417	PHONE	7.97
	30440	US CELLULAR	918210747 417	PHONE	894.16
	32138	WALMART COMMUNITY/RFCSELLC	9553	PHONE	34.97
				ACCOUNT TOTAL	947.46 *
5530		Travel-Subsistence & Lodg			
	11894	BUSINESS CARD	0555 SHERIFF417	MEALS	209.37
	14936	FARLEY JIMMY	MEALS 417	MEALS	14.19
	16653	GOLDMAN ROBERT	MEAL 417	MEAL	3.75
	16653	GOLDMAN ROBERT	MEAL 417A	MEAL	8.69
	16653	GOLDMAN ROBERT	MEALS 417	MEALS	31.03
	34410	YODER BRANDON	MEALS 417	MEALS	63.57
				ACCOUNT TOTAL	330.60 *
5801		Accreditation			
	11894	BUSINESS CARD	0555 SHERIFF417	MEALS	61.55
				ACCOUNT TOTAL	61.55 *
6001		Office Supplies			
	11902	BUSINESS DATA OF VA, INC.	1769 2017	LOGMEIN SOFTWARE	269.99
	13369	DIAMOND SPRINGS WATER INC	27961300 417	WATER & EQUIP RENTAL	80.45
	15380	FARMVILLE PRINTING	SHERIFF 417	ENV/LETTERHEAD/FORMS	886.10
	17005	HR DIRECT	5269420	LABOR LAW POSTERS	70.94
	32138	WALMART COMMUNITY/RFCSELLC	9553	OFFICE SUPPLIES	66.69
				ACCOUNT TOTAL	1,374.17 *
6004		Virso Comm Center Crime P			
	28640	SOUTHSIDE ELECTRIC COOP	526776002 417	ELECTRIC SERVICE	14.72
				ACCOUNT TOTAL	14.72 *
6008		Vehicle & Powered Equip F			
	11894	BUSINESS CARD	0555 SHERIFF417	GAS	213.09
	27165	REED WESLEY	GAS 417	GAS	42.61
	27165	REED WESLEY	GAS 417	GAS	42.61-
				ACCOUNT TOTAL	213.09 *
6009		Vehicle & Powered Equip S			
	14300	EAST END MOTOR CO INC	148572	TIRE	117.80
	14300	EAST END MOTOR CO INC	148768	BATTERY	132.99
	14300	EAST END MOTOR CO INC	149359	TIRES	534.17
	14300	EAST END MOTOR CO INC	149445	MOUNT/BALANCE TIRES	178.43
	14300	EAST END MOTOR CO INC	149625	BATTERY/INSPECTION	146.99
	15721	FISHER AUTO PARTS, INC.	179889	WIPER BLADES	34.34
				ACCOUNT TOTAL	1,144.72 *
6010		Police Supplies			
	28592	SOUTHERN POLICE EQUIP CO	189742	GLOVE POUCH	21.26
	28592	SOUTHERN POLICE EQUIP CO	189809	RADIO BELT LOOP	27.56
				ACCOUNT TOTAL	48.82 *
6011		Uniforms & Wearing Appare			
	10380	AMERICAN UNIFORM SALES	48973	CAPS	204.50

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MAJOR# ACCT#	VENDOR NUMBER NAME	DESCRIPTION	INV#	AMOUNT
6012	22211 MATTHEW BENDER & CO INC	2017 SESSION SUMMARY	92732089	101.43
8203	12742 COMMUNICATIONS EQUIPMENT	OUTLET BOX	222458	50.80
	12742 COMMTRONICS OF VIRGINIA	DATA LOGGER	22317	748.00
	27140 RECOM SYSTEMS LLC	LOGGER	117 2	8,548.99
	27140 RECOM SYSTEMS LLC	RECORDING COUPLER	117 3	128.45
		ACCOUNT TOTAL		9,476.24 *
		MAJOR TOTAL		21,318.18 **
032200	VOLUNTEER FIRE DEPARTMENT			
7001	15680 FIRE PROTECTION EQUIP CO	TRANSMITTERS	63679	964.00
	20600 KEY OFFICE SUPPLY	TONER	495566	54.80
	20600 KEY OFFICE SUPPLY	TONER	496354	140.99
	20600 KEY OFFICE SUPPLY	INK CARTRIDGE	497132	18.64
	23166 NAFECO INC	FOAM	870099	909.10
	23166 NAFECO INC	SHIRT	870473	48.19
		ACCOUNT TOTAL		2,135.72 *
7003	10851 ATLANTIC EMERGENCY	REPAIR FOAM SYSTEM	11769ROS	1,340.07
	12024 C W WILLIAMS	PROPERTY STICKERS	601312	60.61
	12742 COMMTRONICS OF VIRGINIA	PAGERS	520349	5,325.15
	15656 FIRE & SAFETY EQUIP CO	INSPECT/RECHG EXTING	81544	86.90
	15721 FISHER AUTO PARTS, INC.	TRUCK BATTERIES	178962	416.77
	15721 FISHER AUTO PARTS, INC.	OIL & FILTERS	179938	31.57
	15721 FISHER AUTO PARTS, INC.	LAWN MOWER BATTERY	180332	14.63
	21319 CENTURYLINK	PHONE	309983930 417	116.02
	21319 CENTURYLINK	PHONE	309983930 417A	106.07
	25210 PAMPLIN EXXON	INSPECT/REPLACE BATTERY	PROSPECT FD 417	83.98
	25210 PAMPLIN EXXON	INSPECTION & FUEL	PROSPECT FD417A	137.47
	25782 PRINCE EDWARD CO PBLC SCH	DIESEL	DIESEL-MAR 2017	25.07
	29440 PRINCE EDWARD CO TREAS	GAS	GAS-MAR 2017	91.58
	31846 DOMINION VA POWER	ELECTRIC SERVICE	7020850009 417	169.96
	31846 DOMINION VA POWER	ELECTRIC SERVICE	7600812502 417	3.83
	31846 DOMINION VA POWER	ELECTRIC SERVICE	8898799252 417	13.94
		ACCOUNT TOTAL		8,023.62 *
7004	13083 DARLINGTON HGT FIRE DEPT	TORO TITAN MOWER	REIMB 417	6,399.36
	13083 DARLINGTON HGT FIRE DEPT	INTERNET	REIMB 417	97.41
	14700 ELLINGTON ENERGY SERVICE	PROPANE	61848	190.56
	14700 ELLINGTON ENERGY SERVICE	PROPANE	61870	217.40
		ACCOUNT TOTAL		6,904.73 *
		MAJOR TOTAL		17,064.07 **

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MAJOR# ACCT# 033200	VENDOR NUMBER NAME REGIONAL JAIL & DETENTION	INV#	DESCRIPTION	AMOUNT
3196	Purchase of Services - Ja 18743 IRONGATE BOUNDARY MNGT 25375 PIEDMONT RGNL JUVENILE	TT 417 1548	ELECTRONIC MONITORIN JUVENILE DETENTION	708.75 375.00 1,083.75 *
7001	Piedmont Regional Jail-Pe 25380 PIEDMONT REGIONAL JAIL	7	INMATE DAYS	135,407.36 135,407.36 * 136,491.11 **
034100	BUILDING OFFICIAL			
5230	Telecommunications 30440 US CELLULAR	816442183 417	PHONE	24.00 24.00 *
5530	Travel-Subsistence & Lodg 21498 LEATHERWOOD COY	APRIL 2017	MEAL	8.58 8.58 *
5540	Travel-Convention & Educa 21498 LEATHERWOOD COY	APRIL 2017	MTG REGISTRATION	15.00 15.00 *
5880	2% Blg Permit Surcharge 29642 TREASURER OF VIRGINIA	LV201703	2% LEVY ON PERMITS	166.81 166.81 * 214.39 **
035100	ANIMAL CONTROL			
3110	Vet Care 20919 KINGSLEY JENNIFER DVM 20919 KINGSLEY JENNIFER DVM	APRIL 24 2017 MARCH 30 2017	VET SERVICE VET SERVICE	50.00 84.00 134.00 *
3310	Repairs/Maintenance 21811 LOWE'S 21811 LOWE'S 21811 LOWE'S 21811 LOWE'S 21811 LOWE'S 28352 SHERWIN WILLIAMS CO	901155 417 901381 906016 906489 910418 76442	PAINT/ACID/PRIMER S-HOOKS PAINT PRIMER MURIATIC ACID/PLASTC PAINT	45.31 2.36 22.32 22.76 33.96 83.70 210.41 *
5110	Electrical Services 31846 DOMINION VA POWER	0890745003 417	ELECTRIC SERVICE	340.23 340.23 *
5230	Telecommunications 21319 CENTURYLINK 30440 US CELLULAR	310119726 417 816442183 417	PHONE PHONE	119.40 124.28 243.68 *
6001	Office Supplies 32138 WALMART COMMUNITY/RFCSLLC	5023	CLIP BOARDS	19.44 19.44 *



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MAJOR# ACCT# 6002	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	DESCRIPTION	AMOUNT
6005	32138	Supplies for Shelter WALMART COMMUNITY/RFCSLLC	5023	DOG FOOD	20.91 *
				ACCOUNT TOTAL	20.91 *
8202	32138	Janitorial Supplies WALMART COMMUNITY/RFCSLLC	9015	CLEANING SUPPLIES	45.57
				ACCOUNT TOTAL	45.57 *
	20919	Equipment KINGSLEY JENNIFER DVM	ANASED 417	MEDICATION	55.03
				ACCOUNT TOTAL	55.03 *
				MAJOR TOTAL	1,069.27 **
042300		REFUSE DISPOSAL			
3160		Professional Services			
	27191	RESOURCE INTERNATIONAL	43534	LANDFILL MONITORING	5,394.00
	27191	RESOURCE INTERNATIONAL	43535	MISC WORK TASKS	3,958.80
	27191	RESOURCE INTERNATIONAL	43536	STORM WTR COMPLIANCE	984.25
	999999	WHITE LEONIDAS A	REIMB 417	EMPLOYMENT PHYSICAL	170.00
				ACCOUNT TOTAL	10,507.05 *
3310		Repairs/Maintenance			
	11894	BUSINESS CARD	3722 PUCKETT417	SECURITY CAMERAS	1,237.76
	15560	FARMVILLE WHSALE ELECTRIC	608388	WALL HEATER/THERMOST	154.61
	15560	FARMVILLE WHSALE ELECTRIC	609041	BOXES/CONDUIT/ADAPTR	137.42
	15560	FARMVILLE WHSALE ELECTRIC	609054	BOXES/CONDUIT/ADAPTR	55.90
	15560	FARMVILLE WHSALE ELECTRIC	609068	PVC FITTING/CONNECTR	14.77
	15597	FERGUSON ENTERPRISES INC	4262859	VALVE & ADAPTER	150.06
	21811	LOWE'S	908875	NUTS/BOLTS/WASHERS	14.26
	22468	MID-ATLANTIC IRRIGATION	197276	PRIMER PUMP	170.80
	27770	ROD & STAFF LLC	59199	FLAT REPAIR	10.00
				ACCOUNT TOTAL	1,945.58 *
3311		Repairs & Maint-Auto & Eq			
	11894	BUSINESS CARD	3722 PUCKETT417	CREDIT	25.44-
	13166	DAVIS GMC TRUCK INC	50302	INSPECTION	16.00
	23248	NAPA OF FARMVILLE	166430	TIE-DOWN STRAP	13.45
	32425	WHIRLEY JIMMY	30430	WASHED ROLL-OFF	60.00
				ACCOUNT TOTAL	64.01 *
3840		Contract Landfill - POS			
	10254	REPUBLIC SERVICES #974	498815	TRASH COLLECTION	182.68
	10254	REPUBLIC SERVICES #974	498816	TRASH COLLECTION	120.18
	10254	REPUBLIC SERVICES #974	498817	TRASH COLLECTION	120.18
	32953	WRIGHT'S EXCAVATING LLC	APRIL 2017	LANDFILL OPERATION	48,093.75
				ACCOUNT TOTAL	48,516.79 *
3841		Purchase of Serv - Recycli			
	14723	EMANUEL TIRE OF VIRGINIA	483700	TIRE RECYCLING	444.00
	14723	EMANUEL TIRE OF VIRGINIA	483768	TIRE RECYCLING	561.60
	14723	EMANUEL TIRE OF VIRGINIA	483790	TIRE RECYCLING	469.20
	14723	EMANUEL TIRE OF VIRGINIA	483827	TIRE RECYCLING	394.80
	14723	EMANUEL TIRE OF VIRGINIA	483912	TIRE RECYCLING	573.60
	28866	STEPS, INC	MARCH 2017	RECYCLING FEE	1,463.16
				ACCOUNT TOTAL	3,906.36 *

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MAJOR# ACCT# 5110	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	28640	Electrical Services	114379001 417	DH SITE	79.08
	28640	SOUTHSIDE ELECTRIC COOP	114379003 417	VIRSO SITE	133.99
	31846	SOUTHSIDE ELECTRIC COOP	0599507431 417	RICE SITE	72.73
	31846	DOMINION VA POWER	0670040567 417	CELL C PUMP STATION	23.54
	31846	DOMINION VA POWER	1144204110 417	GREEN BAY SITE	56.03
	31846	DOMINION VA POWER	5181167213 417	LEACHATE PUMP	354.73
	31846	DOMINION VA POWER	7471653571 417	WORSHAM SITE	102.89
	31846	DOMINION VA POWER	8601161519 417	PROSPECT SITE	45.30
	31846	DOMINION VA POWER	8970737501 417	SCALEHOUSE	57.54
	31846	DOMINION VA POWER	9176847250	LANDFILL SITE	28.37
5230		Telecommunications		ACCOUNT TOTAL	954.20 *
	21319	CENTURYLINK	309480181 417	PHONE	54.35
	21319	CENTURYLINK	309714661 417	PHONE	54.35
	21319	CENTURYLINK	310039285 417	PHONE	41.29
	30440	US CELLULAR	816442183 417	PHONE	24.00
	31335	VERIZON	248 5696 417	PHONE	49.08
	31335	VERIZON	736 2828 417	PHONE	86.16
6008		Vehicle & Powered Equip F		ACCOUNT TOTAL	309.23 *
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL-MAR 2017	DIESEL	1,099.52
6009		Vehicle & Powered Equip S		ACCOUNT TOTAL	1,099.52 *
	23248	NAPA OF FARMVILLE	165915	CLEANING SUPPLIES	36.05
	23248	NAPA OF FARMVILLE	166430	DEF/FIRE EXTINGUISHR	52.97
043200		GENERAL PROPERTIES		ACCOUNT TOTAL	89.02 *
3310		Repairs/Maintenance		MAJOR TOTAL	67,391.76 **
	13730	DODSON BROS EXTERMINATING	158003 417	PEST CONTROL-CANNERY	38.00
	13730	DODSON BROS EXTERMINATING	158005 417	PEST CONTROL-WORSHAM	38.00
	13730	DODSON BROS EXTERMINATING	158006 417	PEST CONTROL-SCOPE	38.00
	13730	DODSON BROS EXTERMINATING	158007 417	PEST CONTROL-CH	85.00
	13730	DODSON BROS EXTERMINATING	158010 417	PEST CONTROL-VIS CTR	38.00
	17877	HUDSON-PAYNE ELECTRONICS	16063213	FIRE ALARM TESTING	650.00
	27855	ROHR MECHANICAL LLC	3498	REPAIR HEAT PUMP	1,589.50
	29242	THYSSENKRUPP ELEVATOR	3003117110	SERV CONTRCT/APR-JUN	2,789.84
3311		Repairs & Maint-Auto & Eq		ACCOUNT TOTAL	5,266.34 *
	14287	EAST END CHEVRON	MAR 31 2017	OIL CHANGE	21.95
	23248	NAPA OF FARMVILLE	166609	DRIVEBELT TENSIONER	21.29
5110		Electrical Services		ACCOUNT TOTAL	43.24 *
	28640	SOUTHSIDE ELECTRIC COOP	114379002 417	SRR LIGHTS	29.18
	31846	DOMINION VA POWER	1230385005 417	ROY CLARK MONUMENT	7.36
	31846	DOMINION VA POWER	1545926683 417	SCOPE BLDG	181.63

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5130	31846	DOMINION VA POWER	2786281903 417	COURTHOUSE	10,120.42
	31846	DOMINION VA POWER	4951935099 417	SHERIFF DEPT SHED	6.59
	31846	DOMINION VA POWER	5856894620 417	WORSHAM CLERK OFFICE	50.67
	31846	DOMINION VA POWER	6669158583 417	LIGHTS AT RICE	110.79
	31846	DOMINION VA POWER	8105475944 417	AG BLDG	1,188.93
	31846	DOMINION VA POWER	9670710004 417	SHOP	21.70
				ACCOUNT TOTAL	11,717.27 *
	29332	Water & Sewer			
	29332	TOWN OF FARMVILLE	AG BLDG 417	WATER & SEWER	81.71
	29332	TOWN OF FARMVILLE	CH IRRIG 417	WATER	10.75
	29332	TOWN OF FARMVILLE	SCOPE BLDG 417	WATER & SEWER	33.65
				ACCOUNT TOTAL	126.11 *
5230	10105	Telecommunications			
	21319	AT&T	7305055660 417	PHONE	43.21
	30440	CENTURYLINK	310262069 417	PHONE	55.91
		US CELLULAR	816442183 417	PHONE	122.57
				ACCOUNT TOTAL	221.69 *
6005	13367	Janitorial Supplies			
	13367	DIAMOND PAPER COMPANY	191388	JANITORIAL SUPPLIES	779.64
	16671	DIAMOND PAPER COMPANY	192216	HAND TOWELS	174.55
	17312	GRAINGER	9395502678	BUFR SOLUTION/CHAPS	173.56
	21811	HANDI-CLEAN PRODUCTS INC	SI 145163	FLOOR PADS	199.80
	21811	LOWE'S	901155 417	SWIFFER REFILL	34.14
	30239	UNIFIRST CORPORATION	926565	JANITORIAL SUPPLIES	49.09
	30239	UNIFIRST CORPORATION	928548	JANITORIAL SUPPLIES	49.09
	32138	WALMART COMMUNITY/RFCSLLC	9279	CLEANING SUPPLIES	69.55
				ACCOUNT TOTAL	1,529.42 *
6007	15560	Repairs and Maintenance S			
	16671	FARMVILLE WHSALE ELECTRIC	609409	BALLASTS	96.80
	21811	GRAINGER	9402198320	AIR FILTERS	196.32
	21811	LOWE'S	901155 417	SAFETY GLASSES	5.67
	21811	LOWE'S	906016	FLAPPER	5.31
	21811	LOWE'S	906040	PAINT	13.32
	21811	LOWE'S	906489	GLOVES	7.56
	21811	LOWE'S	906907 417	BATTERIES/BRUSHBLADE	16.38
	21811	LOWE'S	906924	AX HANDLE	9.96
	21811	LOWE'S	908620	SPRAYER/ROUNDUP	94.95
	21811	LOWE'S	909777	BATTERIES	13.28
	21811	LOWE'S	911600	RETURN	12.61-
	23248	NAPA OF FARMVILLE	165604	TIRE GAUGE	3.50
	23248	NAPA OF FARMVILLE	166659	V-BELTS	63.47
	27922	CINTAS CORPORATION #524	524 09428 417	UNIFORM RENTAL	534.85
	28352	SHERWIN WILLIAMS CO	35343	PAINT/BRUSHES/TAPE	189.70
	28352	SHERWIN WILLIAMS CO	36762	PAINT/BRUSHES	116.87
	28352	SHERWIN WILLIAMS CO	42109	ROLLER COVERS/HANDLE	48.69
	28352	SHERWIN WILLIAMS CO	43602	PAINT	64.63
				ACCOUNT TOTAL	1,468.65 *
6008	25782	Vehicle & Powered Equip F			
		PRINCE EDWARD CO PBLC SCH	DIESEL-MAR 2017	DIESEL	128.67
				ACCOUNT TOTAL	128.67 *

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MAJOR# ACCT# 6009	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INV#	AMOUNT
	23248	NAPA OF FARMVILLE	Vehicle & Powered Equip S	166609	9.99
					9.99 *
					20,511.38 **
043400	CANNERY		DIESEL TREATMENT		
					ACCOUNT TOTAL
					MAJOR TOTAL
3161	31653	Professional Services-Can	CONTRACT PAYMENT		2,916.67
		VIRGINIA FOOD WORKS			2,916.67 *
3310		Repairs & Maintenance	LIGHT FIXTURES/BULBS		470.22
	15560	FARMVILLE WHSALE ELECTRIC	BOX/COVER/CONNECTOR	608448	9.10
	15560	FARMVILLE WHSALE ELECTRIC	LIGHT FIXTURES/BULBS	610022	319.18
	21811	LOWE'S	ROPE/SAWBLADE/PULLEY	901533	41.60
	21811	LOWE'S	ADAPTR/BUSHINGS/WSHR	901867	9.84
					849.94 *
5110	28640	Electrical Services	ELECTRIC SERVICE	44435001 417	208.51
		SOUTHSIDE ELECTRIC COOP			208.51 *
5120	14700	Heating Services	HEATING FUEL	62785	598.56
		ELLINGTON ENERGY SERVICE			598.56 *
5230	21319	Telecommunications	PHONE	310248529 417	249.38
		CENTURYLINK			249.38 *
					4,823.06 **
053500	COMPREHENSIVE SERVICES ACT				
3160		CSA Programs	PROFESSIONAL SERVICE		6,300.00
	11306	BLUE RIDGE AUTISM &	PROFESSIONAL SERVICE	JN 417	400.00
	11327	BLUE RIDGE THERAPY ASSOC	PROFESSIONAL SERVICE	GL 417	2,945.00
	11490	RESCARE/BRALEY & THOMPSON	PROFESSIONAL SERVICE	DKW 417	2,418.00
	11490	RESCARE/BRALEY & THOMPSON	PROFESSIONAL SERVICE	EK 417	2,418.00
	11490	RESCARE/BRALEY & THOMPSON	PROFESSIONAL SERVICE	FK 417	400.00
	12277	CENTER FOR PEDIATRIC	PROFESSIONAL SERVICE	HT 417	6,800.00
	12280	CENTRA HEALTH	PROFESSIONAL SERVICE	GL 417	5,152.00
	12280	CENTRA HEALTH	PROFESSIONAL SERVICE	JH 417	5,152.00
	12283	CENTRA HEALTH INC	PROFESSIONAL SERVICE	KW 417	2,464.00
	12283	CENTRA HEALTH INC	PROFESSIONAL SERVICE	AE 417	5,100.00
	12283	CENTRA HEALTH INC	PROFESSIONAL SERVICE	JP 417	1,750.00
	12283	CENTRA HEALTH INC	PROFESSIONAL SERVICE	KR 417	7,820.00
	12283	CENTRA HEALTH INC	PROFESSIONAL SERVICE	LW 417	6,578.00
	14924	FAMILY & COMMUNITY SUPPRT	PROFESSIONAL SERVICE	WC 417	742.50
	14924	FAMILY & COMMUNITY SUPPRT	PROFESSIONAL SERVICE	JQ 417	382.50
	16672	GRAFTON SCHOOL INC	PROFESSIONAL SERVICE	KT 417	6,450.00
	16672	GRAFTON SCHOOL INC	PROFESSIONAL SERVICE	AG 417	7,055.00
				CS 417	

AP375H  
5/01/2017  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 4/01/2017 -- 4/30/2017

AFTER CHECKS  
PAGE 13

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	DESCRIPTION	AMOUNT
081100	PLANNING				123,853.00 *
3600	15240	Advertising FARMVILLE NEWSMEDIA	CO ADMR 417	ADVERTISING	184.50
5210	11894	Postal Services BUSINESS CARD	3722 PUCKETT417	POSTAGE	61.00
5230	30440	Telecommunications US CELLULAR	816442183 417	PHONE	61.00 *
081500	ECONOMIC DEVELOPMENT				51.50
6001	11902	Office Supplies BUSINESS DATA OF VA, INC.	1768 2017	NORTON UPDATE	51.50 *
081600	TOURISM				297.00 **
3600	29332	Advertising TOWN OF FARMVILLE	THOYA 417	THOYA PARTNERSHIP	29.95
5110	31846	Electrical Services DOMINION VA POWER	0675198071 417	ELECTRIC SERVICE	29.95 *
	31846	DOMINION VA POWER	1059387447 417	ELECTRIC SERVICE	29.95 **
				ACCOUNT TOTAL	2,000.00
				MAJOR TOTAL	2,000.00 *
				ACCOUNT TOTAL	116.55
				MAJOR TOTAL	44.76
				ACCOUNT TOTAL	161.31 *
				ACCOUNT TOTAL	123,853.00 *
				MAJOR TOTAL	123,853.00 **

AP375H  
5/01/2017  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 4/01/2017 -- 4/30/2017

AFTER CHECKS  
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MAJOR# ACCT# 5130	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	DESCRIPTION	AMOUNT
5210	29332	TOWN OF FARMVILLE Water & Sewer	MOORE BLDG 417	WATER & SEWER	47.65 *
				ACCOUNT TOTAL	47.65 *
6001	11894	Postal Services BUSINESS CARD	3722 PUCKETT417	UPS	42.79
	30669	U S POSTAL SERVICE	BOX RENT 417	BOX RENT	144.00
				ACCOUNT TOTAL	186.79 *
	11894	Office Supplies BUSINESS CARD	3722 PUCKETT417	CREDIT	95.88-
	15380	FARMVILLE PRINTING	CO ADMR 417	BUSINESS CARDS	39.00
				ACCOUNT TOTAL	56.88-
				MAJOR TOTAL	2,338.87 **
083500		COOPERATIVE EXTENSION OFFICE			
3199	29913	Purchase of Service - Oth TREASURER VA TECH	3RD QTR 417	3RD QTR SUPPORT	11,008.86
				ACCOUNT TOTAL	11,008.86 *
5230	21319	Telecommunications CENTURYLINK	309520098 417	PHONE	105.44
				ACCOUNT TOTAL	105.44 *
				MAJOR TOTAL	11,114.30 **
091000		GENERAL EXPENSE			
5803		Internal Fuel Account			
	19230	JAMES RIVER SOLUTIONS	S268973	GAS	1,681.11
	19230	JAMES RIVER SOLUTIONS	S268976	GAS	2,198.60
	19230	JAMES RIVER SOLUTIONS	S268977	GAS	1,976.75
	19230	JAMES RIVER SOLUTIONS	S268978	GAS	1,811.72
	19230	JAMES RIVER SOLUTIONS	S270600	GAS	1,285.66
	19230	JAMES RIVER SOLUTIONS	S271262	GAS	1,645.37
				ACCOUNT TOTAL	10,599.21 *
				MAJOR TOTAL	10,599.21 **
094000		CAPITAL PROJECTS			
0002		Computer System			
	11902	BUSINESS DATA OF VA, INC.	1769 2017	PRINTER & MOUSE	489.95
	12726	COMPRO COMPUTERS	2102 0717	COMPUTER/SOFTWARE	1,549.85
				ACCOUNT TOTAL	2,039.80 *
0028		Prospect Depot VDOT Grant			
	17925	HURT & PROFFITT, INC	45005	GRANT ADMINISTRATION	63.00
	17925	HURT & PROFFITT, INC	45009	HAZ MATERL REMEDIATION	330.00
				ACCOUNT TOTAL	393.00 *
				MAJOR TOTAL	2,432.80 **
				FUND TOTAL	437,398.79

AP375H  
5/01/2017  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 4/01/2017 -- 4/30/2017

AFTER CHECKS  
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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3180	27191	Professional Services - E RESOURCE INTERNATIONAL	43537	CELL E CONSTRUCTION	349.25
				ACCOUNT TOTAL	349.25 *
				MAJOR TOTAL	349.25 **
				FUND TOTAL	349.25



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5/01/2017  
FUND # - 501 WATER FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 4/01/2017 -- 4/30/2017

AFTER CHECKS  
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MAJOR#	VENDOR	NUMBER	VENDOR	INV#	DESCRIPTION	AMOUNT
043200	GENERAL	PROPERTIES				
5130	Water Service					
	29332	TOWN OF FARMVILLE		WATER TANK 417	WATER	86.13
						86.13 *
						86.13 **
					ACCOUNT TOTAL	
					MAJOR TOTAL	
					FUND TOTAL	86.13

AP375H  
5/01/2017  
FUND # - 502 SEWER FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 4/01/2017 -- 4/30/2017

AFTER CHECKS  
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
043200	31846	GENERAL PROPERTIES			
5110	31846	Electrical Services			
	31846	DOMINION VA POWER	4148700281	417 SEWER PUMP	40.33
				ACCOUNT TOTAL	40.33 *
				MAJOR TOTAL	40.33 **
				FUND TOTAL	40.33

AP375H  
5/01/2017  
FUND # - 732

PRINCE EDWARD  
LISTING OF INVOICES FOR 4/01/2017 -- 4/30/2017

RETIREMENT BENEFIT FUND

MAJOR#	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	VENDOR			
002230	NUMBER			
	RETIREMENT BENEFIT FUND			
1101	LEOS Disbursements			
	25257	APRIL 2017	RETIREE BENEFIT	1,129.00
				1,129.00 *
				1,129.00 **
				1,129.00

ACCOUNT TOTAL  
MAJOR TOTAL  
FUND TOTAL

AP375H  
5/01/2017  
FUND # - 741

PIEDMONT COURT SERVICES FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 4/01/2017 -- 4/30/2017

AFTER CHECKS  
PAGE 20

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021400	PIEDMONT COURT SERVICES				
3310	28587	Repairs and Maintenance			
	28587	SOUTHERN COPIER SALES &	170406 0019	364E MAINT CONTRACT	415.85
		SOUTHERN COPIER SALES &	170406 0021	224E MAINT CONTRACT	300.00
				ACCOUNT TOTAL	715.85 *
3500	15380	Printing and Binding			
		FARMVILLE PRINTING	PCS 417	PRINTING	225.00
				ACCOUNT TOTAL	225.00 *
5110	31846	Electrical Service			
	31846	DOMINION VA POWER	4324962309 417	ELECTRIC SERVICE	57.28
		DOMINION VA POWER	7218131923 417	ELECTRIC SERVICE	104.10
				ACCOUNT TOTAL	161.38 *
5210	22079	Postal Services			
		MAIL FINANCE	N6463578	POSTAGE METER LEASE	190.68
				ACCOUNT TOTAL	190.68 *
5420	28724	Lease/Rent of Building			
		SRP CORPORATION LLC	RENT 417	RENT	2,500.00
				ACCOUNT TOTAL	2,500.00 *
5510	16944	Travel - Mileage			
	16944	STIMPSON CONNIE	EXPENSES 417	MILEAGE	53.27
	17363	HARDING JESSICA	MILEAGE 417	MILEAGE	6.15
	22217	MAXEY RENEE T	MILEAGE 417	MILEAGE	129.47
	22217	MAXEY RENEE T	MILEAGE 417A	MILEAGE	113.09
	22259	MAYS ANDY	MILEAGE 417	MILEAGE	46.40
	23340	NASH ASHLEY	MILEAGE 417	MILEAGE	69.55
	23758	NEAL MEGAN	MILEAGE 417	MILEAGE	288.34
	23821	NEWTON TAYLOR	MILEAGE 417	MILEAGE	294.76
	28833	STATON REBECCA	MILEAGE 417	MILEAGE	216.36
				ACCOUNT TOTAL	37.61
5540	15953	Travel - Convention and E			
	15953	FRED PRYOR SEMINARS	21897210	SEMINAR	1,255.00 *
	15953	FRED PRYOR SEMINARS	21897211	SEMINAR	149.00
	15953	FRED PRYOR SEMINARS	21899081	SEMINAR	149.00
	15953	FRED PRYOR SEMINARS	21899083	SEMINAR	99.00
	15953	FRED PRYOR SEMINARS	21899266	SEMINAR	99.00
	15953	FRED PRYOR SEMINARS	21899356	SEMINAR	99.00
	29456	TREASURER OF VIRGINIA	TRAINING 417	TRAINING	53.24
	31306	VCCJA	TRAINING 417	ANNUAL CONFERENCE	675.00
				ACCOUNT TOTAL	1,422.24 *
6001	16944	Office Supplies			
	16944	STIMPSON CONNIE	COPY PAPER 417	COPY PAPER	399.80
	16944	STIMPSON CONNIE	EXPENSES 417	OFFICE SUPPLIES	114.46
	22217	MAXEY RENEE T	MILEAGE 417	PAPER PRODUCTS	756.94
	22217	MAXEY RENEE T	MILEAGE 417	OFFICE SUPPLIES	18.90
	26525	QUILL CORPORATION	MILEAGE 417A	OFFICE SUPPLIES	254.02
	28866	STEPS, INC	2335477 417	OFFICE SUPPLIES	153.18
			12705	SHREDDING SERVICE	78.00

AP375H  
5/01/2017  
FUND # - 741

PIEDMONT COURT SERVICES FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 4/01/2017 -- 4/30/2017

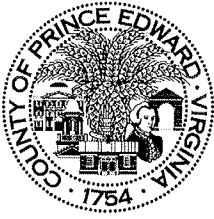
AFTER CHECKS  
PAGE 21

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV# INSTALL DOMES	DESCRIPTION HOME INSTALLATION	AMOUNT
6012	999999	SANDRIDGE ERNIE			1,915.30 *
		Books & Subscriptions			
	23340	NASH ASHLEY	MILEAGE 417	NEWSPAPERS	5.00
	23821	NEWTON TAYLOR	MILEAGE 417	NEWSPAPERS	1.75
	28833	STATON REBECCA	MILEAGE 417	NEWSPAPER	1.05
6040		ADP Equipment			7.80 *
	12726	COMPRO COMPUTERS	2101 0717	COMPUTERS/SOFTWARE	
8202		Furniture and Fixtures			
	16944	STIMPSON CONNIE	EXPENSES 417	ROLLING CART	51.30
	19371	JOE GILES SIGNS INC	4625	INSTALL LETTERING	45.00
	20600	KEY OFFICE SUPPLY	498873	4-DRAWER FILE	159.95
	20600	KEY OFFICE SUPPLY	499141	MIRRORS	353.34
	20600	KEY OFFICE SUPPLY	499159	MIRROR	58.89
				ACCOUNT TOTAL	668.48 *
				MAJOR TOTAL	10,346.63 **
097001		PCS SUPERVISION FEES EXPENDITURES			
5560	16944	PCS - CCJB Meetings	PCCJB MTG 417	MEALS	
				ACCOUNT TOTAL	529.26
				MAJOR TOTAL	529.26 *
				MAJOR TOTAL	529.26 **
097002		PCS DRUG TESTING FEES			
0001	28095	ALERE TOXICOLOGY SERV INC	L108723	DRUG TESTING FEES	
				ACCOUNT TOTAL	97.40
				MAJOR TOTAL	97.40 *
				MAJOR TOTAL	97.40 **
				FUND TOTAL	10,973.29
				TOTAL DUE	449,976.79

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** May 9, 2017  
**Item No.:** 7-d  
**Department:** County Administration  
**Staff Contact:** Cheryl Stimpson  
**Issue:** Salaries

---

**Summary:** The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**Attachments:** None

**Recommendation:** None

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_







County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: May 9, 2017  
 Item No.: 7-e  
 Department: County Administration  
 Staff Contact: W.W. Bartlett  
 Issue: Budget Appropriations

**Summary:**

The following FY17 Budget Amendments represent the following items:

1. The Clerk of the Circuit Court has informed me she will be receiving \$2,164 from the Technology Trust Fund. The funds will be used to support the Clerks' Records Management and Case Imaging System.

FY17 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	23000	0080	Technology Trust Fund		\$ 812
4 (Exp)	100	21600	5880	Technology Trust Fund	\$ 812	

**Attachments:**

**Recommendation:** Approve the budget amendments above and appropriate the same funds.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Pride \_\_\_\_\_ Townsend \_\_\_\_\_  
 Second \_\_\_\_\_ Gray \_\_\_\_\_ Simpson \_\_\_\_\_ Wilck \_\_\_\_\_  
 Jones \_\_\_\_\_ Timmons \_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 9, 2017  
**Item No.:** 8  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Appointment of Deputy Animal Control Officer

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**Summary:** The Board will wish to appoint James Richard Farley, Jr. to the position of Deputy Animal Control Officer for the County of Prince Edward, effective May 1, 2017.

**Attachments:**

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** May 9, 2017  
**Item No.:** 9  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Highway Matters

---

**Summary:** Scot Shipp, PE, Resident Engineer, VDOT-Dillwyn will be attending the Board meeting on May 9 to discuss highway matters and relay them to the Dillwyn Residency and/or the Hampden-Sydney Area Headquarters.

**Attachments:**

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** May 9, 2017  
**Item No.:** 10  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** PUBLIC HEARING: County Secondary Six Year Plan

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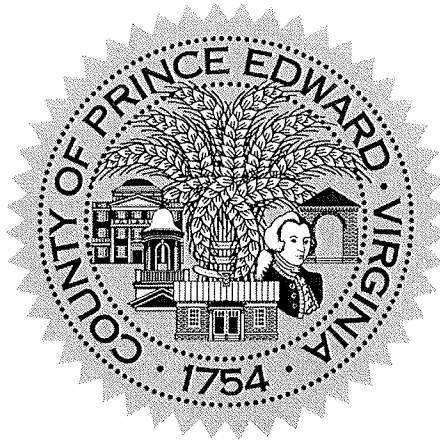
**Summary:** Scot Shippee, PE, Resident Engineer, VDOT, will be present to participate in the County’s Public Hearing on the Six-Year Plan for FY18 through FY23 and the FY18 Construction Program for Prince Edward County.

Attached is a copy of the Public Hearing Notice, Draft Six-Year Plan and a draft resolution for the Board’s review and consideration.

**Attachments:** Public Hearing Notice  
Draft Six-Year Plan  
Draft Resolution

**Recommendations:** Following the Public Hearing, the Board will wish to adopt on the attached resolution approving the FY18 - FY23 Six-Year Plan and the FY18 Construction Program for Prince Edward County

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Pride \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Gray \_\_\_\_\_ Simpson \_\_\_\_\_ Wilck \_\_\_\_\_  
Jones \_\_\_\_\_ Timmons \_\_\_\_\_



## Notice of Public Hearings

The Prince Edward County Board of Supervisors and the Virginia Department of Transportation (VDOT), in accordance with Section 33.1-70.01 of the Code of Virginia, will conduct a joint public hearing in the Board of Supervisors Meeting Room, Prince Edward County Courthouse, 111 South Street, 3rd Floor, Farmville, Virginia, at 7:30 p.m. on Tuesday, May 9, 2017. The purpose of this public hearing is to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2018-2023 in the County and on the Secondary System Construction Budget for Fiscal Year 2018.

Copies of the proposed Plan and Budget may be reviewed at the Dillwyn Residency VDOT Office, located at 3400 Rosney Road, Dillwyn, Va. 23936, the Lynchburg District VDOT Office, located at 4219 Campbell Ave., Lynchburg, Va., 24501, at the Prince Edward County Administrator's office located at 111 South Street, 3rd Floor, Farmville, VA, 23901 or on the County's website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us).

All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds. It is the County's intent to comply with the Americans with Disabilities Act. Persons requiring special assistance to attend and participate in the hearing should contact the County Administrator's Office at 434-392-8837, prior to May 5, 2017.



Secondary System  
Prince Edward County  
Construction Program  
Estimated Allocations

Fund	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
CTB Formula - Unpaved State	\$221,148	\$254,395	\$244,494	\$0	\$0	\$0	\$720,037
Secondary Unpaved Roads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TeleFee	\$54,665	\$54,665	\$54,665	\$54,665	\$54,665	\$54,665	\$327,990
Residue Parcels	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STP Converted from IM	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP - Bond Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Formula STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MG Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BR Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other State Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
District Grant - Unpaved	\$0	\$0	\$0	\$343,289	\$225,884	\$302,409	\$871,582
<b>Total</b>	<b>\$275,813</b>	<b>\$309,060</b>	<b>\$299,159</b>	<b>\$397,954</b>	<b>\$280,549</b>	<b>\$357,074</b>	<b>\$1,919,609</b>

Board Approval Date: \_\_\_\_\_

Residency Administrator \_\_\_\_\_ Date \_\_\_\_\_

County Administrator \_\_\_\_\_ Date \_\_\_\_\_

## SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

District: Lynchburg  
 County: Prince Edward County  
 Board Approval Date: 2018-19 through 2022-23

Route	Road Name	Estimated Cost	Previous Funding	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS					Balance to complete	Traffic Count	
					2017-18	2018-19	2019-20	2020-21	2021-22			2022-23
RL0705	LAKESIDE ROAD	PE \$0										
106254	0705073P01	RW \$0	\$143,221	\$40,779	\$46,000	\$0	\$0	\$0	\$0	\$0	100	Resurfacing
STATE FORCES/HIRED EQUIPMENT	RTE 705 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	CON \$230,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	16005	UNPAVED CONSTRUCTION
		Total \$230,000	\$143,221	\$40,779	\$46,000	\$0	\$0	\$0	\$0	\$0		
No Plan	RTE 604											
0602.01	DEAD END	8/1/2017										
1.5	GREEN TOWN ROAD	PE \$0										
RL0891	0691073P01	RW \$0	\$0	\$124,000	\$31,000	\$0	\$0	\$0	\$0	\$0	80	Resurfacing
106255	RTE 691 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	CON \$155,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	16005	UNPAVED CONSTRUCTION
STATE FORCES/HIRED EQUIPMENT		Total \$155,000	\$0	\$124,000	\$31,000	\$0	\$0	\$0	\$0	\$0		
No Plan	RTE 665											
0602.02	DEAD END	8/1/2018										
1.0	Nursery Road	PE \$0										
RL0661	0661073P01	RW \$0	\$0	\$111,034	\$106,966	\$55,000	\$0	\$0	\$0	\$0	60	Resurfacing
-18752	RTE 661 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	CON \$275,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	16005	
STATE FORCES/HIRED EQUIPMENT		Total \$275,000	\$0	\$111,034	\$106,966	\$55,000	\$0	\$0	\$0	\$0		
State forces/hired equip CN Only	rte 663	10/28/2019										
0602.03	DEAD END											
1.8	MILLERS LAKE ROAD	PE \$0										
RL0613	0613073624	RW \$0	\$0	\$0	\$123,094	\$48,906	\$43,000	\$0	\$0	\$0	90	Resurfacing
-18754	RTE 613 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	CON \$215,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	16005	
STATE FORCES/HIRED EQUIPMENT		Total \$215,000	\$0	\$215,000	\$123,094	\$48,906	\$43,000	\$0	\$0	\$0		
State forces/hired equip CN Only	RTE 612	10/28/2020										
0602.04	DEAD END											
1.4	DEMPSEY ROAD	PE \$0										
RL0721	0721073625	RW \$0	\$0	\$0	\$0	\$94,000	\$23,500	\$0	\$0	\$0	130	Resurfacing
-18759	RTE 721 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	CON \$117,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	16005	
STATE FORCES/HIRED EQUIPMENT		Total \$117,500	\$0	\$117,500	\$0	\$94,000	\$23,500	\$0	\$0	\$0		
State forces/hired equip CN Only	DEAD END	10/28/2020										
0602.05	RTE 634											
0.8												

## SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

District: Lynchburg  
 County: Prince Edward County  
 Board Approval Date: 2018-19 through 2022-23

Route	Road Name	Estimated Cost	Previous Funding	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS						Balance to complete	Traffic Count
					2017-18	2018-19	2019-20	2020-21	2021-22	2022-23		
RL0751	HIDDEN LAKE ROAD											
-18760	0751073526	PE \$0										140
STATE	RTE 751 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	RW \$0										Resurfacing
FORCESHIRED EQUIPMENT		CON \$192,500										16005
		Total \$192,500		\$192,500	\$0	\$0	\$52,747	\$38,500	\$0	\$0	\$0	
State forces/Hired equip CN Only	0.900 MILE NORTH OF RTE 657	Ad Date 10/28/2020										
0002.05	RTE 665											
	1.3											
RL0740	COPPER HILL ROAD											
-18761	0740073627	PE \$0										70
STATE	RTE 740 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	RW \$0										Resurfacing
FORCESHIRED EQUIPMENT		CON \$133,682										16005
		Total \$133,682		\$133,682	\$0	\$0	\$106,946	\$26,736	\$0	\$0	\$0	
State forces/Hired equip CN Only	RTE 686	Ad Date 10/25/2021										
0002.07	DEAD END											
	0.7											
RL0748	WATSON ROAD											
-19737	0748073630	PE \$0										90
STATE	RTE 748 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	RW \$0										Resurfacing
FORCESHIRED EQUIPMENT		CON \$34,500										16005
		Total \$34,500		\$34,500	\$0	\$0	\$27,600	\$6,900	\$0	\$0	\$0	
State forces/Hired equip CN Only	0.2	Ad Date 10/28/2020										
0002.08												
RL0628	MILL CREEK ROAD											
-19734	0628073629	PE \$0										150
STATE	RTE 628 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	RW \$0										Resurfacing
FORCESHIRED EQUIPMENT		CON \$345,000										16005
		Total \$345,000		\$345,000	\$0	\$0	\$144,161	\$131,839	\$69,000	\$0	\$0	
State forces/Hired equip CN Only	ROUTE 724	Ad Date 10/27/2021										
0002.09	ROUTE 632											
	2.3											
RL0702	BOLDEN FLOURNOY ROAD											
-19739	0702073631	PE \$0										80
STATE	RTE 702 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	RW \$0										Resurfacing
FORCESHIRED EQUIPMENT		CON \$195,000										16005
		Total \$195,000		\$195,000	\$0	\$0	\$0	\$76,574	\$118,426	\$0	\$0	
State forces/Hired equip CN Only	1.3	Ad Date 10/26/2022										
0002.10												



**SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)**

District: Lynchburg  
 County: Prince Edward County

Board Approval Date: 2018-19 through 2022-23

Route	Road Name	Project #	Description	FROM	TO	Length	Priority #	Estimated Cost	Previous Funding	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS					Balance to complete	Traffic Count	Scope of Work FHWA #	Comments
											2017-18	2018-19	2019-20	2020-21	2021-22				
RL0633	Visso Road	PE		\$391,298															
82514	0633073221	RW		\$65,718				\$1,273											
RAAP CONTRACT	RTE. 633 - BRIDGE REPL & APPR OVER BUSH RIVER	CON		\$1,328,380				\$1,786,133											
BROS	0.152 MILE SOUTH BUSH RIVER	Total		\$1,786,406				\$1,786,406											
SECONDARY - ONE HEARING DESIGN	0.162 MILE NORTH BUSH RIVER			11/20/2013															
9999.99	0.3																		
RL0725	WATSON BOULVARD	PE		\$0															
104998	0725073P01	RW		\$0				\$46,134											
STATE FORCES/HIRED EQUIPMENT	RTE 725 - PAVE IN PLACE (SURFACE TREAT NON-HARD SURFACE)	CON		\$46,134				\$0											
S	RTE 15	Total		\$46,134				\$46,134											
No Plan	DEAD END			8/1/2015															
9999.99	0.6																		
RL0628	CAMPBELL CROSSING ROAD	PE		\$0															
107582	0628073P01	RW		\$0				\$168,175											
STATE FORCES/HIRED EQUIPMENT	RTE 628 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)	CON		\$168,175				\$0											
S	RTE 662	Total		\$168,175				\$168,175											
No Plan	0.850 MILE NORTH OF RTE 662			8/1/2016															
9999.99	0.9																		

**A RESOLUTION OF THE  
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA  
SIX-YEAR ROAD PLAN AND CONSTRUCTION PRIORITY LIST**

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held at the Prince Edward County Courthouse, Board of Supervisors Room, Tuesday, May 9, 2017, at 7:00 p.m.

MEMBERS PRESENT:                   Chairman Robert M. Jones  
  Vice Chair Pattie Cooper-Jones  
  Calvin L. Gray  
  Odessa H. Pride  
  Howard F. Simpson  
  C. Robert Timmons, Jr.  
  Jerry R. Townsend  
  James R. Wilck

MEMBERS ABSENT:                   None

On a motion of Supervisor Jones, seconded by Supervisor Townsend, and carried by the following vote:

Aye:     Chairman Robert M. Jones  
          Vice Chair Pattie Cooper-Jones  
          Calvin L. Gray  
          Odessa H. Pride  
          Howard F. Simpson  
          C. Robert Timmons, Jr.  
          Jerry R. Townsend  
          James R. Wilck  
Nay: None

**WHEREAS**, Sections 33.1-23.1 and 33.1-23.4 of the *Code of Virginia*, 1950, as amended, provide the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan and budget; and

**WHEREAS**, this Board has previously agreed to assist in the preparation of this Plan, in accordance with the Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (FY 2018 through 2023), as well as the Construction Priority List (FY 2018) on May 9, 2017, after being duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

**WHEREAS**, Scot Shippee, Resident Engineer, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (FY 2018 through 2023) and the Construction Priority List (FY 2018) for Prince Edward County;

**NOW, THEREFORE, BE IT RESOLVED** that since said Plan appears to be in the best interests of the Secondary Road System in Prince Edward County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (FY 2018 through 2023) and Construction Priority List (FY 2018) are hereby approved as presented at the public hearing.

*Certification*

*I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 9<sup>th</sup> day of May, 2017.*

CERTIFIED TRUE COPY

\_\_\_\_\_  
W.W. Bartlett, County Administrator



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: May 9, 2017  
Item No.: 11  
Department: County Administration  
Staff Contact: W.W. Bartlett  
Issue: County Administrator's Report

---

**Summary:** The County Administrator has no additional items to report at this time.

**Attachments:** None

**Recommendation:** None

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_







County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** May 9, 2017  
**Item No.:** 12  
**Department:** County Administration/County Attorneys  
**Staff Contact:** W.W. Bartlett  
**Issue:** Closed Session

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**Summary:**

I move that the Prince Edward County Board of Supervisors convene in Closed Session:

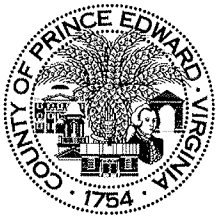
- a) For discussion of a business prospect, where no previous public announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*; and
- b) For the discussion of the award of public contracts for landfill operations and for architectural services related to the security enhancements to the Prince Edward County Courthouse, to include interviewing the top ranked offeror, and discussion of the terms and scope of the contract, where discussion in an open session would adversely affect the bargaining position of the County; pursuant to the exemption provided for in Section 2.2-3711(A)(29) of the *Code of Virginia*.

**Attachments:**

**Recommendation:** Convene in Closed Session.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 9, 2017  
**Item No.:** 13  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Upcoming

---

**Summary:** Please review the attachment regarding the upcoming VACo Region 4 meeting.

**Attachments:**

***VACo Region 4 Legislative Meeting***  
Wednesday, June 7, 2017, 6:00 p.m. – 8:00 p.m.  
SVCC – Alberta Campus

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



Virginia Association of Counties invites you to join us at the 2017 VACo Region 4 Meeting on Wednesday, June 7 from 6 to 8 p.m. at the Southside Virginia Community College Alberta Campus, Room 108 at 109 Campus Drive, Alberta, 23821.

Expected attendance includes Board Chairs, Vice Chairs, Supervisors, Legislators, Planning District Commissioners and County Administrators and Executive Staff from Amelia, Brunswick, Charlotte, Dinwiddie, Greensville, Lunenburg, Mecklenburg, Nottoway and Prince Edward Counties.

## VACo 2017 Region 4 Meeting Agenda

### WELCOME

**Nancy Carwile** | Supervisor, Charlotte County & Region 4 Director, VACo Board of Directors

**Dean Lynch** | Executive Director, VACo

### VACo EDUCATION

Broadband Issues  
Wireless Discussion  
Recycling Challenges

### CONVERSATIONS WITH STATE LEGISLATORS (Invited)

Senator **Amanda Chase** (11th Senate District)  
Senator **Rosalyn R. Dance** (16th Senate District)  
Senator **Louise L. Lucas** (18th Senate District)  
Senator **Mark J. Peake** (22nd Senate District)  
Senator **Frank M. Ruff, Jr.** (15th Senate District)

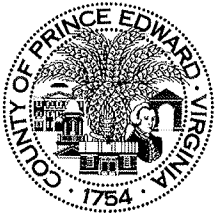
Delegate **Lashrecse D. Aird** (63rd House District)  
Delegate **James E. Edmunds, II** (60th House District)  
Delegate **Roslyn C. Tyler** (75th House District)  
Delegate **Thomas C. Wright, Jr.** (61st House District)

### ROUND TABLE DISCUSSION OF LOCAL ISSUES

Amelia County | Brunswick County | Charlotte County | Dinwiddie County | Greensville County |  
Lunenburg County | Mecklenburg County | Nottoway County | Prince Edward County

Hosted by





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** May 9, 2017  
**Item No.:** 14  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Monthly Reports

---

**Summary:** Please see attachments.

**Attachments:**

- a. Animal Control
- b. Building Official
- c. Cannery – Commercial
- d. Prince Edward County Public Schools
- e. Prince Edward County Extension (Inserted into front pocket.)
- f. Tourism

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



## Animal Control Monthly Report

"April 2017"

<b>Dogs</b>		<b>Wildlife</b>	
Surrendered	6	Handled	0
Picked Up	10	Euthanized	0
Claimed By Owner	3	Rabies Case	0
Adopted	4		
Died in Kennel	0	<b>Livestock</b>	
Euthanized	0	Returned to Owner	0
Transferred to SPCA	9	Died in Kennel	0
Dead on Arrival	0	Adopted	0
Escaped from Shelter	0	<b>Fees Collected</b>	\$0.00
Seized	0		
<b>Fees Collected</b>	<b>\$454.00</b>	<b>Other Companion Animals</b>	
		Returned to Owner	0
<b>Cats</b>			
Surrendered	10	<b>Number of Calls to Shelter</b>	153
Picked Up	1	<b>Summons Issued</b>	5
Claimed By Owner	0	<b>Warrants Served</b>	0
Adopted	0	<b>Days in Court</b>	2
Euthanized	9	<b>Nuisance Dogs</b>	2
Died in Kennel	0	<b>Dangerous Dogs</b>	0
Transferred to SPCA	2		
Dead on Arrival	0		
<b>Fees Collected</b>	<b>\$0.00</b>	<b>Total Fees Collected</b>	<b>\$454.00</b>

**Bill the Town of Farmville**

0 cats housed.

**Total** \$0.00

*Adam Mumma, Animal Control Officer*

# BUILDING OFFICIAL

Permits Issued Report  
4/01/2017 Through 4/30/2017

ADDITIONS	- Issued	1
	- Value	\$70,000.00
	- Permit Fees	\$75.00
	- 2.00% STATE TAX	\$1.50
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	1
	- Value	\$80,000.00
	- Permit Fees	\$358.40
	- 2.00% STATE TAX	\$7.17
	- Fees Collected	\$.00
ELECTRICAL	- Issued	9
	- Value	\$4,500.00
	- Permit Fees	\$435.00
	- 2.00% STATE TAX	\$8.70
	- Fees Collected	\$.00
MECHANICAL	- Issued	6
	- Value	\$3,000.00
	- Permit Fees	\$300.00
	- 2.00% STATE TAX	\$6.00
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	2
	- Value	\$4,175.00
	- Permit Fees	\$100.00
	- 2.00% STATE TAX	\$2.00
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	3
	- Value	\$291,000.00
	- Permit Fees	\$473.20
	- 2.00% STATE TAX	\$9.46
	- Fees Collected	\$.00
PLUMBING	- Issued	6
	- Value	\$2,550.00
	- Permit Fees	\$300.00
	- 2.00% STATE TAX	\$6.00
	- Fees Collected	\$.00
REMODELING	- Issued	1
	- Value	\$50,000.00
	- Permit Fees	\$97.50
	- 2.00% STATE TAX	\$1.95
	- Fees Collected	\$.00
IN LIEU OF SOIL & EROSION	- Issued	1
	- Value	\$.00
	- Permit Fees	\$.00
	- Fees Collected	\$.00
Total Permits - Issued		30
Total Permits - Value		\$505,225.00
Total Permits - Permit Fees		\$2,139.10
Total Permits - Sales Tax 2%		<u>\$ 42.78</u>
		<b>\$ 2,181.88</b>

INSPECTIONS FOR APRIL 25



Allie Hill  
Board President  
(434) 960-8958

## ***April 2017 Summary***

The busy season begins!

- **ANNOUNCEMENT!** Please welcome **Will Gray** as our new Business Manager. Will has a wealth of experience in working at the cannery through his company, Back Pocket Provisions. Back Pocket has been the cannery's most successful client, using Virginia-grown tomatoes to make 3 delicious flavors of Bloody Mary Mixes. Will also works with the Wallace Center, developing and strengthening small and large food systems. His expertise is perfectly suited to grow Virginia Food Works and the Prince Edward Cannery.
- The **Fishin' Pig** is regularly processing every other week. Their last production day yielded over 200 gallons of sauce and 50 pounds of dry rub.
- Virginia Food Works spoke with the **Nelson County Chestnut Growers Association** to discuss making chestnut products at the cannery.
- **Westmoreland Berry Farm** delivered 575 pounds of various berries to be made into jam.
- Brunswick County based **Browntown Farms** recently delivered 400 pounds of strawberries to be turned into preserves for their upcoming pick your own strawberry season.
- **Bubba T's Foods** had a successful completion of their first test batch of hot sauce at the cannery. They are tweaking their recipe for larger batch production runs using the cannery.
- The owner of **Sweet on the Bubbly** toured the cannery to see if it is viable for her to make her spirit-infused jams and marmalade.
- Our **Longwood University** intern, Wesley Keeter, has been an incredible addition to our team. He has developed new outreach methods including email, postal mail and poster displays.

**February Revenue:** \$ 257.00

**Interested parties (contacts, tours):** 9

**Production Clients:** 2

**Days Used for Commercial Activity:** 4

### **Products Created:**

- Fishin' Pig – 4 sauces plus their Dry Rub blend
- Bubba T's hot sauce test batch



Prince Edward County Public Schools  
2016-2017  
Comparative Receipts and Expenditures  
Year to Date - Month of April 2017

Receipts:	Fiscal 2016				Fiscal 2017			
	Approved Budget	Received Year-to-Date	Percent of Revenue	Approved Budget	Received Year-to-Date	Percent of Revenue	Fiscal Year \$ Difference	Fiscal Year % Difference
Sales Tax	2,856,772	2,372,861	83.06%	2,966,126	2,394,030	80.71%	21,168.72	-2.35%
Basic Aid	5,965,221	4,753,272	79.68%	6,042,245	5,065,242	83.83%	311,970.22	4.15%
Other State	4,998,282	3,539,298	70.81%	5,116,926	3,749,957	73.29%	210,658.36	2.48%
Total State	13,820,275	10,665,432	77.17%	14,125,297	11,209,229	79.36%	543,797.30	2.18%
Federal Funds	1,959,570	1,042,533	53.20%	2,029,416	1,168,621	57.58%	126,088.12	4.38%
Local Funds	8,317,182	5,288,405	63.58%	8,317,182	4,837,001	58.16%	-451,404.11	-5.43%
Cash Book	454,310	416,810	91.75%	473,479	295,772	62.47%	-121,038.06	-29.28%
<b>Total Revenue</b>	<b>\$24,551,337</b>	<b>\$17,413,180</b>	<b>70.93%</b>	<b>\$24,945,374</b>	<b>\$17,510,623</b>	<b>70.20%</b>	<b>97,443.25</b>	<b>-0.73%</b>
<b>Expenditures:</b>	<b>Approved Budget</b>	<b>Expended Year-to-Date</b>	<b>Percent of Expenditures</b>	<b>Approved Budget</b>	<b>Expended Year-to-Date</b>	<b>Percent of Expenditures</b>	<b>Fiscal Year \$ Difference</b>	<b>Fiscal Year Difference</b>
Instruction	17,476,125	12,600,022	72.10%	17,982,676	12,561,861	69.86%	-38,160.57	-2.24%
Administration	1,519,865	1,025,848	67.50%	1,517,144	1,023,990	67.49%	-1,857.69	0.00%
Transportation	2,054,749	1,190,512	57.94%	1,882,742	1,190,651	63.24%	139.00	5.30%
Maintenance	1,814,303	1,347,110	74.25%	1,669,023	1,210,829	72.55%	-136,280.54	-1.70%
Facilities	189,020	82,948	43.88%	208,189	207,979	99.90%	125,031.35	56.02%
Debt Service	458,763	456,362	99.48%	599,330	597,554	99.70%	141,192.36	0.23%
Technology	1,038,512	710,378	68.40%	1,086,270	717,757	66.08%	7,378.94	-2.33%
<b>Total Expenditures</b>	<b>\$24,551,337</b>	<b>\$17,413,180</b>	<b>70.93%</b>	<b>\$24,945,374</b>	<b>\$17,510,623</b>	<b>70.20%</b>	<b>97,442.85</b>	<b>-0.73%</b>

Prince Edward County Public Schools  
**Summary Financial Report**  
**April 2017**

<u>Revenues</u>	Current Month	Year to Date	Budget	Variance Actual Under (Over) Budget	YTD as a Percent of Budget
From the State:					
State Sales Tax	\$ 212,277	\$ 2,394,030	\$ 2,966,126	\$ 572,096	80.71
Basic School Aid	\$ 568,455	\$ 5,065,242	\$ 6,042,245	\$ 977,003	83.83
All Other	\$ 611,356	\$ 3,749,957	\$ 5,116,926	\$ 1,366,969	73.29
<b>Total State</b>	<b>\$1,392,088</b>	<b>\$11,209,229</b>	<b>\$ 14,125,297</b>	<b>\$ 2,916,068</b>	<b>79.36</b>
From the Federal Gov't.	\$ -	\$ 1,168,621	\$ 2,029,416	\$ 860,795	57.58
General Fund (County)	\$ 364,064	\$ 4,837,001	\$ 8,317,182	\$ 3,480,181	58.16
Cash Book -Local	\$ 67,740	\$ 295,772	\$ 473,479	\$ 177,707	62.47
<b>Total Revenues</b>	<b>\$1,823,892</b>	<b>\$17,510,623</b>	<b>\$ 24,945,374</b>	<b>\$ 7,434,751</b>	<b>70.20</b>

<u>Expenditures</u>	Current Month	Year to Date	Outstanding Encumbrances	Budget	Expended & Encumbered (Over) Under Budget	Expen. & Encumbrance as a % of Budget
1000-Instruction	\$1,345,544	\$12,561,861	\$ 3,742,662	\$ 17,982,676	\$ 1,678,153	90.67
2000-Admin.,Health/Atten.	\$ 99,609	\$ 1,023,990	\$ 211,681	\$ 1,517,144	\$ 281,472	81.45
3000-Transportation	\$ 134,239	\$ 1,190,651	\$ 236,902	\$ 1,882,742	\$ 455,189	75.82
4000-Operation/Maintenanc	\$ 113,441	\$ 1,210,829	\$ 124,014	\$ 1,669,023	\$ 334,180	79.98
6000-Facilities	\$ -	\$ 207,979	\$ -	\$ 208,189	\$ 210	99.90
7000 - Debt. Service	\$ -	\$ 597,554	\$ 1	\$ 599,330	\$ 1,775	99.70
8000 - Technology	\$ 131,059	\$ 717,757	\$ 130,036	\$ 1,086,270	\$ 238,477	78.05
<b>Total Expenditures</b>	<b>\$1,823,892</b>	<b>\$17,510,623</b>	<b>\$ 4,445,296</b>	<b>\$ 24,945,374</b>	<b>\$2,989,455</b>	<b>88.02</b>

Saved as April 16-17 summary financial report

Prince Edward County Public Schools  
35 Eagle Drive  
Farmville, Virginia 23901

**2016-2017  
Comparative Receipts and Expenditures  
Food Service Department  
Year to Date**

**Month of April 2017**

<b>Receipts:</b>	<b>Fiscal 2016</b>			<b>Fiscal 2017</b>			<b>Diff.</b>
	<b>Budgeted</b>	<b>Rec. YTD</b>	<b>Percent</b>	<b>Budgeted</b>	<b>Rec. YTD</b>	<b>Percent</b>	
State School Food	20,452	25,926	126.77	12,605	14,691	116.55	-10.21
Fresh Fruit & Vegetable	60,000	47,358	78.93	60,000	64,299	0.00	-78.93
State Equipment Grant	0	0	0.00	58,056	54,872	0.00	0.00
<b>Total State</b>	<b>80,452</b>	<b>73,285</b>	<b>91.09</b>	<b>130,661</b>	<b>133,863</b>	<b>102.45</b>	<b>11.36</b>
Federal Reimbursement	766,651	622,139	81.15	774,498	643,655	83.11	1.96
Cash Book - Local	241,324	166,293	68.91	241,324	186,533	77.30	8.39
<b>Total Revenue</b>	<b>\$1,088,427</b>	<b>\$861,717</b>	<b>79.17</b>	<b>\$1,146,483</b>	<b>\$964,051</b>	<b>84.09</b>	<b>4.92</b>
<b>Expenditures:</b>	<b>Budgeted</b>	<b>Expended YTD</b>	<b>Percent</b>	<b>Budgeted</b>	<b>Expended YTD</b>	<b>Percent</b>	<b>Diff.</b>
Salary	369,482	260,759	70.57	353,066	272,794	77.26	6.69
Fringe Benefits	146,418	92,789	63.37	139,910	101,813	72.77	9.40
Purchased Services	59,997	32,793	54.66	66,766	35,975	53.88	-0.78
Refunds	112	89	79.46	112	0	0.00	-79.46
Travel	2,500	950	38.00	2,500	1,485	59.39	21.39
Materials & Supplies	27,738	25,817	93.07	32,589	31,587	96.93	3.85
Food Supplies	420,000	342,423	81.53	440,000	383,548	87.17	5.64
Repairs & Maintenance	6,769	4,599	0.00	12,640	11,770	0.00	0.00
Furniture/Equipment	55,411	55,411	100.00	40,844	40,844	100.00	
Equipment Grant	0	0	0.00	58,056	54,872	94.52	94.52
<b>Total Expenditures</b>	<b>\$1,088,427</b>	<b>\$815,628</b>	<b>74.94</b>	<b>\$1,146,483</b>	<b>\$934,687</b>	<b>81.53</b>	<b>6.59</b>

Prince Edward County Public Schools  
**2016-2017**  
**Food Service Department**  
**Summary Financial Report**  
**April 2017**

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ 1,178	\$ 14,691	\$ 12,605	\$ (2,086)	116.55
Fresh Fruit & Vegetable	\$ 14,738	\$ 64,299	\$ 60,000	\$ (4,299)	0.00
State Equipment Grant	\$ -	\$ 54,872	\$ 58,056	\$ 3,184	0.00
<b>Total State Funds</b>	<b>\$ 15,916</b>	<b>\$ 133,863</b>	<b>\$ 130,661</b>	<b>\$ (3,202)</b>	<b>102.45</b>
Federal Reimbursement	\$104,736	\$ 643,655	\$ 774,498	\$ 130,843	83.11
Cash Book - Local	\$ 19,011	\$ 186,533	\$ 241,324	\$ 54,791	77.30
<b>Total Revenues</b>	<b>\$139,663</b>	<b>\$ 964,051</b>	<b>\$ 1,146,483</b>	<b>\$ 182,432</b>	<b>84.09</b>

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended &amp; Encumbered (Over) Under Budget</u>	<u>Expen. &amp; Encumbrance as a % of Budget</u>
Salary	\$ 26,254	\$ 272,794	\$ 75,637	\$ 353,066	\$ 4,635	98.69
Fringe Benefits	\$ 10,534	\$ 101,813	\$ 30,308	\$ 139,910	\$ 7,789	94.43
Purchased Services	\$ 2,134	\$ 35,975	\$ 3,721	\$ 66,766	\$ 27,071	59.45
Refunds	\$ -	\$ -	\$ -	\$ 112	\$ 112	0.00
Travel	\$ 435	\$ 1,485	\$ -	\$ 2,500	\$ 1,015	59.39
Materials & Supplies	\$ 2,640	\$ 31,587	\$ 1,002	\$ 32,589	\$ -	100.00
Food Supplies	\$ 57,690	\$ 383,548	\$ 28,835	\$ 440,000	\$ 27,617	93.72
Repairs & Maintenance	\$ -	\$ 11,770	\$ 100	\$ 12,640	\$ 770	93.91
Furniture/Equipment	\$ -	\$ 40,844	\$ -	\$ 40,844	\$ -	100.00
Equipment Grant	\$ -	\$ 54,872	\$ -	\$ 58,056	\$ 3,184	94.52
<b>Total Expenditures</b>	<b>\$ 99,688</b>	<b>\$ 934,687</b>	<b>\$ 139,603</b>	<b>\$ 1,146,483</b>	<b>\$72,193</b>	<b>93.70</b>

## Tourism & Visitor Center Monthly Report for April 2017

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2017	937	94	6	1,037	259.3
2016	3,237	595	61	3,893	324.4

Total / 4 Months  
Total / ALL of 2016

### Requests for Information:

	Phone Inquiries	Email/Mail Requests	Center Visits	VisitFarmville.com Facebook Engagements	Tablet/Cell Web Hits	Monthly Totals:
April 2017	91	89	366	3,732	7318	11,596
April 2016	84	177	391	0	1,857	2,509
% Difference	8.33%	-49.72%	-6.39%	100.00%	294.08%	362.18%
<b>TOTAL YTD</b>						
2017 YTD	614	612	1,037	21,761	24,697	48,721
2016 YTD	392	640	989	0	7,937	9,958
% Difference	56.63%	-4.38%	4.85%	100.00%	211.16%	389.26%

#### Report to May Board of Supervisors:

- With improving weather, visitation and phone requests for information are beginning to climb. We are looking for a good increase in visitors this summer.
- The Heart of Your Adventure tourism partnership is working with a professional videographer to create up to 4 videos capturing History and Heritage; Outdoor Recreation; Shopping and Dining and, if our funds will allow for it, a general video encapsulating why visitors can Find It In Farmville! These videos will be shared on each of our websites and social media, as well as with visitfarmville.com. A VTC grant application is being submitted in June. If fully funded, the group will also purchase airtime with Comcast for next winter to build excitement about coming to our community.
- Virginia's Crossroads, formerly Virginia's Retreat, continues the process for non-profit status. The expectation is to complete this by the end of this calendar year. In addition, we are preparing a grant application for the Spring VTC submission to help pay for the new branding, website and marketing materials, as well as to develop and execute a strategic marketing plan.

