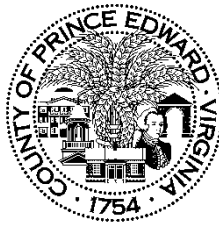


## MISSION STATEMENT

*"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."*





**PRINCE EDWARD COUNTY  
BOARD OF SUPERVISORS**

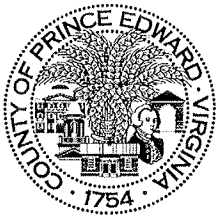
September 12, 2017

**A G E N D A**

7:00 p.m.	1. Chairman Jones will call to order the <u>September</u> meeting of the Board of Supervisors.	1
	2. Invocation	1
	3. Pledge of Allegiance	1
	4. Conflict of Interest Disclosures	3
	5. <b><u>PUBLIC PARTICIPATION:</u></b> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	5
	6. Board of Supervisors Comments	7
	7. <u>Consent Agenda:</u>	
	a. Treasurer's Report: July 2017	9
	b. Approval of Minutes: August 8, 2017	13
	c. Review of Accounts & Claims/Board Mileage Reports	41
	d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.	65
	8. <u>Appropriations:</u>	
	a. Prince Edward County Public Schools	65
	b. Prince Edward County Sheriff's Office	67
	c. Virginia Tobacco Commission	67
	9. Highway Matters: Scott Shippee, Resident Engineer, VDOT-Dillwyn	69
	10. <b><u>PUBLIC HEARING:</u></b> <i>Amendments to County Zoning Ordinance. The Board will receive citizen input prior to considering the proposed amendments to the County Zoning Ordinance.</i>	71
	11. County Fence Ordinance	75
	12. <u>County Administrator's Report:</u>	83
	a. Posting County Land For No Hunting	
	b. VDEM Grant Resolution	84
	c. Landfill Contract	
	13. <u>Committee Reports:</u>	
	a. Properties & Community Development Committee	85
	b. Finance Committee:	
	(1.) Board Travel Reimbursement Policy	87
	(2.) Sheriff's Office Compression Pay Increase	91

14.	<u>Closed Session:</u> <i>Code of Virginia</i> , §2.2-3711(A)(8), Consultation with Legal Counsel	97
	<i>Code of Virginia</i> , §2.2-3711(A)(3), Disposition of Publicly-Held Real Property	
15.	<u>Correspondence/Informational:</u>	99
	a. CRC August Items of Interest	100
	b. Southern Virginia GO Growth & Diversification Plan	101
16.	<u>Monthly Reports:</u>	115
	a. Animal Control	116
	b. Building Official	117
	c. Cannery – Home Canning	118
	d. Cannery – Commercial Operations	119
	e. Tourism	125

(NOTE: *Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, September 12, 2017.*)



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: September 12, 2017  
Item No.: 1, 2, 3  
Department: Board of Supervisors  
Staff Contact: W.W. Bartlett  
Issue: Call To Order, Invocation, Pledge of Allegiance

---

**Summary:** Chairman Jones will call to order the **September** meeting of the Prince Edward Board of Supervisors, ask for an invocation, and lead the Pledge of Allegiance.

**Attachments:**

**Recommendation:**

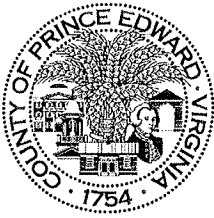
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: September 12, 2017  
Item No.: 4  
Department: Board of Supervisors  
Staff Contact: W.W. Bartlett  
Issue: Conflict of Interest Act Disclosures

---

**Summary:** The Chairman will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

**Attachments:** Conflict of Interest Disclosure

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



## STATEMENT OF DISCLOSURE

### **DECLARATION OF INTEREST**

1. Transaction Under Discussion/Consideration: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Nature of Public Official's Personal Interest Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **DECLARATION OF ACCURACY**

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

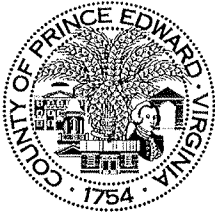
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: September 12, 2017  
Item No.: 5  
Department: Board of Supervisors  
Staff Contact: W.W. Bartlett  
Issue: Public Participation

---

**Summary:**

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

**Attachments:** Public Participation Tracking Form

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

# PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: September 12, 2017  
Item No.: 6  
Department: Board of Supervisors  
Staff Contact: W.W. Bartlett  
Issue: Board of Supervisors Comments

---

**Summary:** The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

**Attachments:** Protocol for Board of Supervisors Comments

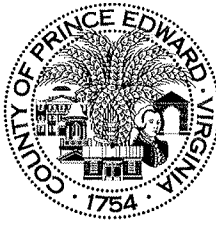
**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



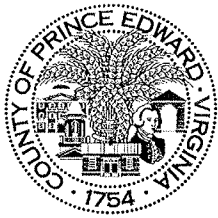
*Mission Statement of the Board of Supervisors of the County of Prince Edward*

*"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."*

**PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS**

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during "Public Participation," if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen's concerns on matters of public interest.
- "Board of Supervisors Comments" is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member's comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009  
Re-Adopted: January 10, 2012



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: September 12, 2017  
Item No.: 7-a  
Department: Treasurer  
Staff Contact: Donna Nunnally  
Issue: Treasurer's Report

---

**Summary:** The Treasurer's Report is attached.

**Attachments:** July 2017 Treasurer's Report

**Recommendation:** Approval

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

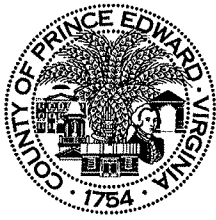
Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

<b>Prince Edward Board of Supervisors Treasurer's Report - July 2017</b>				
<b>Name of Bank</b>	<b>Bank Balance</b>			<b>Available Balance</b>
Benchmark Pooled Fund Account	\$ 8,906,409.36			\$ 8,906,409.36
Wells Fargo Social Services	\$ 338,411.09			\$ 338,411.09
Benchmark School Fund	\$ 322,050.67			\$ 322,050.67
Benchmark Food Service	\$ 397,045.32			\$ 397,045.32
<b>TOTAL</b>				<b>\$ 9,963,916.44</b>
<b>Certificate of Deposits</b>				
Benchmark				\$ 361,158.10
Citizens Bank Recreation				\$ 16,518.43
Farmers Bank				\$ 437,383.74
<b>TOTAL</b>				<b>\$ 815,060.27</b>
<b>GRAND TOTAL</b>				<b>\$ 10,778,976.71</b>

Prince Edward Board of Supervisors Treasurer's Report - July 2016				
Name of Bank	Bank Balance			Available Balance
Benchmark Pooled Fund Account				\$ 5,547,351.20
Wells Fargo Social Services				\$ 121,924.86
Benchmark School Fund				\$ 894,137.99
Benchmark Food Service				\$ 445,307.21
TOTAL				\$ 7,008,721.26
<b>Certificate of Deposits</b>				
Benchmark				\$ 357,397.98
Citizens Bank Recreation				\$ 16,518.43
Farmers Bank				\$ 434,112.82
TOTAL				\$ 808,029.23
<b>GRAND TOTAL</b>				<b>\$ 7,816,750.49</b>







County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** September 12, 2017  
**Item No.:** 7-b  
**Department:** County Administration  
**Staff Contact:** Karin Everhart  
**Issue:** Approval of Minutes

---

**Summary:** Attached are draft minutes for the Board's review and approval.

**Attachments:** August 8, 2017 Draft Meeting Minutes

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

August 8, 2017

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 8<sup>th</sup> day of August, 2017; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and James Ennis, County Attorney.

Chairman Jones called the August meeting to order. He issued the following statement:

*Ladies and Gentlemen, I wish to recognize that Supervisor Jerry Townsend is with us this evening via remote telephone access, as required by the Board of Supervisors Electronic Meeting Policy, in §2.2-3708.1 of the Code of Virginia, Supervisor Townsend provided notification several weeks ago that he would have to be physically absent from tonight's Board meeting because his job with the Department of Corrections required him to be in Staunton. He requested remote participation in tonight's meeting and his request is in conformance with the Board's Electronic Meeting Policy as required by the Code of Virginia. Any objection from another member of the Board of Supervisors on Supervisor Townsend's participation from this remote location in Staunton, Virginia, shall be approved and shall be recorded in the minutes.*

Reverend Maurice Finney offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosure

(None)

In Re: Public Participation

**Mitch Dilly**, Farmville District, stated he dropped off two dogs at the Prince Edward County Animal Shelter and asked the Animal Control Officer if he could volunteer and assist periodically with socializing and retraining the dogs, but was told that Prince Edward County is one of very few counties that do not allow volunteers into the Animal Control Center due to liability issues. He stated he has assisted with Cumberland County shelter in the past and would like to volunteer with Prince Edward County also. Mr. Dilly stated Longwood University and Hampden-Sydney students have shown interest in assisting with efforts to clean, exercise and socialize the animals with the intent to re-home the animals.

In Re: Board of Supervisors Comments

Supervisor Gray welcomed those in attendance and said that while the issue with the water damage is a major concern, the other lingering issues need to be looked into, such as the Sheriff's office and other areas. He said it is embarrassing to go into some of the areas in the courthouse due to their appearance.

Supervisor Pride welcomed all in attendance and reminded everyone that school starts in the morning for a lot of children; she asked all to be aware and safe.

Supervisor Timmons welcomed all in attendance.

Supervisor Cooper-Jones welcomed all and stated she was invited to a meeting of the "Journey of Hope" group at Sheldon's in Keysville; the remarkable young men in "Journey of Hope" are riding bikes to raise money for disadvantaged youth. She said they stopped in Keysville on the way from California and Nevada, cross-country, and head north tomorrow.

Supervisor Wilck reported he and Supervisor Pride met with Farmville Downtown to add comments regarding the possibility of the boutique grocery store.

Supervisor Townsend thanked everyone for being supportive of the Board.

Supervisor Simpson thanked all for attending.

In Re: Consent Agenda

Supervisor Cooper-Jones asked to discuss the mileage reports prior to the vote on the Consent Agenda. She stated she still has questions about Supervisor Simpson's reports; she said while they are very

detailed, they are not accurate and said that the Board members could telephone administrative staff and not drive in each time they wish to talk with staff. Supervisor Cooper-Jones stated the Finance Committee needs to develop a policy or formula regarding what the mileage [reimbursement] is to cover. The meeting date was set for Monday, August 14, 2017 at 7:30 p.m.

Supervisor Townsend suggested the entire Board should come together to create the policy; discussion followed. Chairman Jones stated the Finance Committee will begin the process and bring it to the full Board for approval at the September meeting.

On motion of Supervisor Timmons, seconded by Supervisor Gray, and carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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the Board accepted the Treasurer's Report for June 2017; the minutes of the meeting held July 11, 2017;

Accounts and Claims; Salaries; an Event Permit for the Five County Fair and appropriations as follows:

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	100	41050	0100	From General Fund Balance		\$247,321
4 (Exp)	100	32200	7001	Farmville Volunteer Fire Department	\$ 442	
4 (Exp)	100	32200	7002	Rice Volunteer Fire Department	33,844	
4 (Exp)	100	32200	7003	Prospect Volunteer Fire Department	53,666	
4 (Exp)	100	32200	7004	Darlington Heights Volunteer Fire Dept.	28,532	
4 (Exp)	100	32200	7005	Hampden-Sydney Volunteer Fire Dept.	10,821	
4 (Exp)	100	32200	7006	Pamplin Volunteer Fire Department	104,158	
4 (Exp)	100	32200	7007	Meherrin Volunteer Fire Department	15,858	

#### Prince Edward Treasurer's Report - June 2017

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	9,321,543.93	9,321,543.93
Wells Fargo Social Services	365,333.02	365,333.02
Benchmark School Fund	1,374,124.48	1,374,124.48
Benchmark Food Service	341,983.43	341,983.43
<b>TOTAL</b>		<b>11,402,984.86</b>

**Certificates of Deposit**

Benchmark	361,158.10
Citizens Bank Recreation	16,518.43
Farmers Bank	437,383.74
<b>TOTAL</b>	<b>815,060.27</b>

<b>GRAND TOTAL</b>	<b>12,218,045.13</b>
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**BOARD OF SUPERVISORS**

Farmville Newsmedia	Advertising		466.38
VACORP	Liability insurance	300.00	
	Public official liability	3,182.00	3,482.00
Calvin Gray	Mileage		72.22
Robert M. Jones	Mileage		32.10
Howard F. Simpson	Mileage		301.74
C. Robert Timmons, Jr.	Mileage		406.60
Jerry R. Townsend	Mileage		446.72
James Robert Wilck	Mileage		15.46
Business Card	Water & soft drinks	23.54	
	Lodging	580.44	603.98

**COUNTY ADMINISTRATOR**

VACORP	Workers compensation	76.00	
	Motor vehicle insurance	2,174.00	
	Public official liability	597.00	2,847.00
Business Card	Phone cases	65.04	
	Lodging	290.22	355.26
University of Virginia	FY18 Dues		1,000.00
Key Office Supply	Wireless mouse		39.98
Matthew Bender & Company, Inc.	Code Rules 2017 RV11	65.93	
	Return	-101.43	
	Supp Pkg / Index / Vols	540.66	
	2017 Anno Citator	95.08	600.24

**LEGAL SERVICES**

VACORP	Workers compensation		15.25
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**COMMISSIONER OF REVENUE**

VACORP	Workers compensation		40.00
Treasurer of Virginia	Online service		74.20
Key Office Supply	Folders / markers / clips	32.47	
	Envelopes / canned air	22.97	
	Binders / folders / pens	180.04	
	Red pens	50.97	286.45

	<u>TREASURER</u>		
VACORP	Workers compensation		42.25
Business Card	UPS		3.64
Benchmark Community Bank	Payflow Paypal		3.20
Treasurer of Virginia	Online service		74.21
Treasurers Association of Virginia	Dues		400.00
BMS Direct	Envelopes		227.37
Key Office Supply	Copy paper	233.94	
	Greenbar paper	111.98	
	Flash drives	47.94	
	Office supplies	3,432.84	
	Calendar / Twtr ribbon	30.77	3,857.47
STEPS, Inc.	Shredding service		35.00

	<u>INFORMATION TECHNOLOGY</u>		
Business Data of Virginia, Inc.	Contract agreement	3,900.00	
	Travel expense	1,000.00	4,900.00
BAI Municipal Software	Technical support		10,396.00
ComputerPlus Sales / Service	Printer service contract		79.00

	<u>ELECTORAL BOARD AND OFFICIALS</u>		
Farmville Newsmedia	Advertising		143.50
Key Office Supply	Copy paper	70.49	
	Office supplies	13.81	
	Labels / folders	62.06	
	Desktop switch	14.99	
	Binders / indexes	4.76	166.11

	<u>REGISTRAR</u>		
VACORP	Workers compensation		13.75
Lynette Wright	Lodging		325.68
VRAV Annual Meeting	Annual training		200.00
Key Office Supply	Copier maintenance contract		482.00

	<u>CIRCUIT COURT</u>		
VACORP	Workers compensation		6.75

	<u>GENERAL DISTRICT COURT</u>		
US Cellular	Phone		24.21
Key Office Supply	Laser cartridge	164.99	
	Staples	8.97	
	Chairs / supplies	500.00	637.96
The Supply Room	Stamps		95.35

	<u>CLERK OF THE CIRCUIT COURT</u>		
VACORP	Workers compensation		71.75
Farmville Newsmedia	Advertising		215.25
Treasurer of Virginia	Audit		1,799.09
CenturyLink	Phone		45.94

VA Court Clerk's Association	Conference registration	325.00
Key Office Supply	Legal paper	131.88
Matthew Bender & Company, Inc.	Wills & Admin Rel	339.31
T&N Printing	Plats	14.29

LAW LIBRARY

Relx Inc. DBA LexisNexis	Monthly subscription	281.00
Matthew Bender & Company, Inc.	Supp Pkg / Index / Vols	540.66
	2017 Anno Citator	95.08
	VA Forms 2017-TTT	239.10
		874.84

COMMONWEALTH'S ATTORNEY

VACORP	Workers compensation	87.00
Wendy Hannah	Postage	28.68
Megan Clark	Conference registration	310.00
Treasurer of Virginia	Dues	295.00
VA Assn. of Commonwealth Attorneys	Annual dues	1,750.00
STEPS, Inc.	Shredding service	35.00
VA Lawyers Weekly	Subscription	269.00

VICTIM WITNESS ASSISTANCE PROGRAM

VACORP	Workers compensation	10.25
Key Office Supply	Chair	259.99
	Copy paper	119.85
	Ink / pens / folders	140.61
	Ink cartridge	179.99
		700.44

SHERIFF

VACORP	Workers compensation	5,774.75
	Motor vehicle insurance	14,132.00
		19,906.75
B&G Auto, Inc.	Oil change / charge A/C	232.27
	Oil change / filters	132.75
		365.02
East End Motor Company, Inc.	Tie rod / inspection / alignment	251.94
	Struts / rotors / oil change	1,565.89
	Battery	6.99
	Alignment	69.95
	Wipers / bulbs / inspection	51.93
	Headlight	431.99
	Inspection	16.00
	Charge A/C system	106.63
		2,501.32
Express Care	Oil changes	508.82
Rockwell Audio	Radio repairs	138.00
Geocomm, Inc.	Maintenance contract	3,550.00
ID Networks	Maintenance contract	7,105.00
	Annual software maintenance	775.00
		7,880.00
Business Card	Postage	58.75
	Meal	118.03
	Lodging	371.62
	Gas	170.82
		719.22
CenturyLink	Phone	18.33

US Cellular	Phone		785.19
Farmville Printing	Office forms		122.60
Walmart Community / RFCSLLC	SD cards	53.64	
	Clorox wipes	6.24	59.88
Kaeser & Blair, Inc.	Stickers		591.42
Southside Electric Cooperative	Electric service		14.72
Haley Auto Mall	Seat handle		41.80
Axon Enterprise, Inc.	Taser cartridges		1,579.31
Commtronics of Virginia	Radio		914.94
Galls, LLC	Mag light	122.00	
	Oxfords	124.32	
	Nameplate	9.18	
	Credit	-82.50	
	Patches	800.00	
	Badge patches	150.00	
	Boots	89.00	1,212.00
David Wilmoth	Voice recorder		41.95
American Uniform Sales	Shirts		82.50
BKT Uniforms	Pants	2,052.51	
	Coats	7,785.00	9,837.51
Janear Jefferson	Sew patches on shirts		14.00
Matthew Bender & Company, Inc.	Supp Pkg / Index / Vols		540.66

SHERIFF - COURTS

VACORP	Workers compensation		1,628.00
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FARMVILLE VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Steel hook		121.60
Farmville Printing	Letterhead		51.70
Heartsmart.com	Electrode pads		118.00
Municipal Emergency Services	Handle	34.57	
	Hydrant / spanner	82.83	117.40
NAFECO, Inc.	Dress coat braid		30.00

RICE VOLUNTEER FIRE DEPARTMENT

County Waste	Trash collection		32.34
Crossroads Services Board	Scrub / wax floors		400.00
Ellington's Lawn Service	Mowing		225.00
Industrial Repair, Inc.	Inspection		67.00
Dominion Energy Virginia	Electric service		398.25

PROSPECT VOLUNTEER FIRE DEPARTMENT

Prince Edward County Public Schools	Diesel		33.09
Prince Edward County Treasurer	Gas		81.03

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

C W Williams	Air pack maintenance		1,747.95
East End Motor Company, Inc.	Inspection	51.00	
	Service transmission / oil	1,134.85	1,185.85
Hampden-Sydney College	Postage		91.41



Honeycutt & McGuire, PC	Accounting service		866.75
CenturyLink	Phone		146.75
Safe Air Systems, Inc.	Annual service	686.91	
	Air tank repair	17.00	703.91
Dominion Energy Virginia	Electric service		656.17

#### PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		88.08
Blue Ridge Rescue Suppliers	Equipment maintenance		615.00
C W Williams	SCBA flow test		137.56
Jamerson Building Supply	Weed & grass killer	21.99	
	Building maintenance supplies	51.34	73.33
Pamplin Volunteer Fire Department	Reimburse PO Box rent		116.00
Pamplin Exxon	Fuel		108.15
Prince Edward Overhead Doors	Replace door springs		280.00
Dominion Energy Virginia	Electric service		374.93

#### MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Diesel		520.24
Verizon Wireless	Phone		267.88
Verizon	Phone		187.17
Dominion Energy Virginia	Electric service		599.37

#### VOLUNTEER FIRE DEPARTMENTS

Hampden-Sydney Volunteer Fire Dept.	17-18 Support		1,250.00
Prince Edward Area Firefighters Assn.	17-18 Support		4,000.00

#### AMBULANCE AND RESCUE SERVICES

Prince Edward Volunteer Rescue Squad	17-18 Support		18,700.00
Pamplin Volunteer Fire Department EMS	17-18 Support		2,500.00
Meherrin Fire & Rescue	17-18 Support		3,250.00

#### FOREST FIRE PREVENTION

State Forester	Fire suppression		11,687.22
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#### EMERGENCY SERVICES

VACORP	Line of Duty		15,430.00
Business Card	Computer	1,049.00	
	Software	229.99	1,278.99
Korman Signs	Signs & hardware		617.57

#### REGIONAL JAIL & DETENTION

Piedmont Regional			
Juvenile Detention	Juvenile detention		3,450.00
Piedmont Regional Jail	Inmate days		309,871.14

#### BUILDING OFFICIAL

VACORP	Workers compensation	255.50	
	Motor vehicle insurance	544.00	
	Public official liability	198.00	997.50

Fisher Auto Parts, Inc.	Wheel hub repair kits	278.36
Rod & Staff, LLC	Install wheel bearing	292.50
US Cellular	Phone	24.71
Coy Leatherwood	Meal	7.73
	Meeting registration	30.00 37.73

#### ANIMAL CONTROL

VACORP	Workers compensation	209.25	
	Motor vehicle insurance	1,087.00	1,296.25
Jennifer Kingsley, DVM	Vet service		50.00
Lowe's	Cutting wheels	13.20	
	Gate corners / paint	24.10	37.30
Sherwin Williams Company	Paint / handles / covers	62.71	
	Paint	41.85	104.56
Dominion Energy Virginia	Electric service		180.03
CenturyLink	Phone		118.77
US Cellular	Phone		111.70
Ron Kinest	Livestock claim		463.00
Prince Edward Health Department	Rabies vaccine		295.83
Southern States	Dewormer		21.99
Walmart Community/RFCSLLC	Cleaning supplies		65.47
Witmer Public Safety Group	Vest carriers		166.27

#### MEDICAL EXAMINER

Treasurer of Virginia	Coroner	20.00
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#### REFUSE DISPOSAL

VACORP	Workers compensation	2,576.00	
	Motor vehicle insurance	1,087.00	3,663.00
Resource International	Assessment monitoring	13,286.06	
	Misc. work tasks	1,864.90	
	Storm water compliance	3,477.33	18,628.29
Lowe's	Bug spray	22.56	
	Weather station	95.00	117.56
Rod & Staff, LLC	Repair dumpster	804.00	
	Repair baskets	97.50	
	Straighten lock	32.50	934.00
East End Motor Company, Inc.	Inspection		51.00
James P. Childress, Jr.	Adjust clutch / grease		80.00
Republic Services #974	Trash collection		437.78
Wright's Excavating, LLC	Landfill operation		54,826.83
Emanuel Tire of Virginia	Tire recycling		1,646.40
STEPS, Inc.	Recycling fee		2,051.60
Synergy Recycling, LLC	Electronic recycling		2,678.50
Southside Electric Cooperative	DH site	48.39	
	Virso site	66.85	115.24
Dominion Energy Virginia	Rice site	34.95	
	Cell C pump station	19.75	
	Green Bay site	49.83	
	Leachate pump	330.42	

	Worsham site	40.66	
	Prospect site	36.92	
	Scalehouse	63.76	
	Landfill site	29.38	605.67
CenturyLink	Phone		101.54
US Cellular	Phone		24.21
Verizon	Phone		136.39
O. O. Stiff, Inc.	Monthly service		702.50
Prince Edward County Public Schools	Diesel		1,012.62
NAPA of Farmville	Def		70.64

#### GENERAL PROPERTIES

VACORP	Workers compensation	1,022.25	
	Fire insurance	26,116.00	
	Motor vehicle insurance	2,718.00	
	Boiler insurance	1,932.00	31,788.25
Dodson Brothers Exterminating	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	
	Pest control - SCOPE	38.00	
	Pest control - Courthouse	85.00	
	Pest control - Visitors Center	38.00	237.00
ThyssenKrupp Elevator	Service contract - Jul/Sept		2,789.84
East End Motor Company, Inc.	Inspection	16.00	
	Lawnmower tire	39.29	55.29
Southside Electric Cooperative	SRR lights		29.18
Dominion Energy Virginia	Roy Clark monument	7.19	
	SCOPE building	57.57	
	Courthouse	13,009.28	
	Sheriff Department shed	6.59	
	Worsham Clerk Office	117.95	
	Lights at Rice	110.79	
	Ag building	980.72	
	Shop	23.74	14,313.83
Town of Farmville	Water & sewer		126.11
AT&T	Phone		43.11
CenturyLink	Phone		55.97
US Cellular	Phone		118.65
Diamond Paper Company	Hand soap / floor wax	410.84	
	Wax / paper products	647.83	1,058.67
Unifirst Corporation	Janitorial supplies		1,156.85
Farmville Wholesale Electric	Bulbs		892.20
Fisher Auto Parts, Inc.	Shop towels / Gojo		32.83
Grant's Glass	Light fixture glass		10.00
Key Office Supply	9 volt battery		1.89
Lowe's	Torch / butane		65.26
Cintas Corporation #624	Uniform rental		608.35
Prince Edward County Public Schools	Diesel		137.03
NAPA of Farmville	Silicone		7.69
Rod & Staff, LLC	Tires		1,186.49
Taylor-Forbes Equipment Company	Oil		25.96

<u>CANNERY</u>		
VACORP	Workers compensation	79.25
Virginia Food Works	Contract payment	2,916.67
Town of Farmville	Water test kits	80.00
Southside Electric Cooperative	Electric service	358.52
Ellington Energy Service	Heating oil	676.00
CenturyLink	Phone	246.88
Diamond Paper Company	Latex gloves	77.65
Can Corp of America, Inc.	Cans & lids	4,262.98
Virginia Department of Taxation	Sale use tax on cans	225.92

<u>HEALTH DEPARTMENT</u>		
Prince Edward County Health Dept.	1st Quarter support	42,461.50

<u>COMPREHENSIVE SERVICES ACT</u>		
Blue Ridge Autism & Achievement Center	Professional service	3,600.00
Rescare / Braley & Thompson	Professional service	7,530.00
Center for Pediatric Therapies	Professional service	320.00
Centra Health	Professional service	2,040.00
Centra Health, Inc.	Professional service	20,280.00
Family & Community Support	Professional service	2,260.00
Grafton School, Inc.	Professional service	31,645.00
Hallmark Youthcare - Richmond	Professional service	2,442.00
The Hughes Center	Professional service	5,324.00
VA Home for Boys & Girls	Professional service	3,600.00
Voices Speech Therapy	Professional service	50.00

<u>OTHER WELFARE / SOCIAL SERVICES</u>		
SCOPE / Meals on Wheels	17-18 Support	2,500.00
Piedmont Senior Resources	17-18 Support	3,064.00
STEPS, Inc.	17-18 Support	5,000.00
Jolly Glee Senior Center	17-18 Support	1,120.00
STEPS, Inc.	17-18 Support (CAP)	3,622.00
FACES, Inc.	17-18 Support	2,137.50
Special Olympics - Area 12	17-18 Support	1,000.00
Virginia Legal Aid Society, Inc.	17-18 Support	1,200.00
Tri-County Life Learners	17-18 Support	1,200.00
Southside Center for Violence Prevention	17-18 Support	2,400.00
Heart of Virginia Free Clinic	17-18 Support	3,000.00
Longwood Center for Visual Arts	17-18 Support	2,000.00
Habitat for Humanity	17-18 Support	1,600.00

<u>CONTRIBUTIONS TO COLLEGES</u>		
Southside Virginia Community College	17-18 Support	5,000.00
Longwood Small Business Development Center	17-18 Support	3,375.00

<u>MUSEUMS</u>		
Lowe's	Paint thinner	7.19

Sherwin Williams Company	Drop cloth	19.79	26.98
Robert Russa Moton Museum	Paint		283.85
	17-18 Support		4,000.00

PUBLIC LIBRARY

Farmville-Prince Edward Community Library	17-18 Support		52,702.00
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PLANNING

VACORP	Workers compensation		648.50
Farmville Newsmedia	Advertising		164.00
US Cellular	Phone		58.22

COMMUNITY DEVELOPMENT

Farmville Chamber of Commerce	17-18 Support		250.00
Town of Farmville	17-18 Support - Airport	3,800.00	
	17-18 Support - Bus	25,000.00	28,000.00
Town of Blackstone	17-18 Support (Piedmont Area Transit)		4,000.00
Downtown Farmville	17-18 Support		4,000.00

ECONOMIC DEVELOPMENT

VACORP	Workers compensation		8.75
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TOURISM

VACORP	Workers compensation		9.25
Dominion Energy Virginia	Electric service		329.27
Town of Farmville	Water & sewer		47.65
Business Card	UPS		17.57
Walmart Community/RFCSLLC	Office supplies		91.52

FLOOD & EROSION CONTROL

Hurt & Proffitt, Inc.	Stormwater plan review		880.00
Stormwater Solutions & Management	Stormwater plan review		1,920.00

SOIL & WATER CONSERVATION DISTRICT

Piedmont Soil & Water	17-18 Support		2,960.00
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GENERAL EXPENSE

Lumos Networks	Phone		2,859.17
Business Card	Flowers - C Wright		204.00

CAPITAL PROJECTS

Cas Severn	AS400 Maintenance contract		3,185.01
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DEBT SERVICE

Citizens & Farmers Bank	YMCA Loan - interest	11,576.63	
	YMCA Loan - principal	100,000.00	111,576.63

CDA SPECIAL LEVY

Poplar Hill Community	Erroneous Assessment		20,223.88
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<u>GRANITE FALLS EXPENDITURES</u>			
VACORP	Public official liability		1544
<u>WATER FUND</u>			
VACORP	Auto insurance	75.00	
	Public official liability	328.00	403.00
Town of Farmville	Water		688.27
<u>SEWER FUND</u>			
VACORP	Auto insurance	75.00	
	Public official liability	328.00	403.00
Dominion Energy Virginia	Sewer pump		38.57
<u>RETIREMENT BENEFIT FUND</u>			
Vicki K. Johns	Retiree benefit		1,132.00
<u>ECONOMIC DEVELOPMENT FUND</u>			
Mecklenburg County	Virginia Growth Alliance		20,000.00
<u>PIEDMONT COURT SERVICES</u>			
VACORP	Workers compensation		75.50
Dominion Energy Virginia	Electric service		225.71
Taylor Herndon	Mileage	143.38	
	Newspapers	1.5	144.88
Ashley Nash	Mileage		52.42
Megan Neal	Mileage		177.61
Rebecca Staton	Mileage	67.73	
	Newspapers	2.10	69.83
Virginia Beach Resort Hotel	Lodging - VCCJA Conference		689.16
<u>PCS SUPERVISION FEES EXPENDITURES</u>			
SRP Corporation LLC	Rent		2,500.00

In Re: Virginia Department of Forestry

Mr. Tom Zaebst, Assistant State Forest Manager, presented to the Board the annual check in the amount of \$75,515.00 for the County's share of the proceeds of timber sales in the Prince Edward-Galleon State Forest. He stated this is from a mix of pine and hardwood on 89 acres of timber.

In Re: Highway Matters

Supervisor Gray requested the time schedule and locations of VDOT mowing crews.

Supervisor Pride said when the grass is cut, the debris is visible. She added the shoulders on Abilene Road have a large drop-off.

Supervisor Timmons stated VDOT hasn't yet been to Darlington Heights area for mowing. He said the trash clean-up efforts through the jail are working well through the established protocol. He reported that on Morris Creek Road from where the new guardrail was put in, north about a quarter mile to the top of the hill, there are uneven depressions or uneven pavement for about 75' in both lanes; these have been identified several times. Supervisor Timmons then asked about the schedule to begin the Rural Rustic program on Lakeside Drive; he said it was supposed to begin August 1, but hasn't yet. He then stated the entrance to the Darlington Heights convenience site has a large pothole right off Singleton Road.

Supervisor Pride added the shoulders on Abilene Road need work.

Chairman Jones stated tar and gravel has been put down, but there is a need for shoulders to be treated with "crush and run" as the drop-off is significant.

Supervisor Townsend requested a status update on the Campbell Crossing project.

#### In Re: Amendment to County Fence Ordinance

Chairman Jones announced that this was the date and time scheduled for a public hearing on the proposed repeal and re-enactment of Section 10-11 of the County *Code*, to clarify that the boundary line of each lot or tract of land, or any stream in the County shall be a lawful fence as to any livestock, as defined by Section 3.2-5900 of the *Code of Virginia*, as amended; and that all livestock or poultry or other fowl shall be sufficiently confined or fenced to prevent them from trespassing or straying. Notice of this hearing was advertised according to law in the Wednesday, July 12, 2017, Wednesday, July 19, 2017, Wednesday, July 26, 2017 and Wednesday, August 2, 2017 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Jim Ennis, County Attorney, stated County Animal Control was in Circuit Court related to an appeal of a violation to the County Fence Ordinance and the judge ruled that the County's current Ordinance was unenforceable. He was asked to draft a new fence law that will be enforceable, and recommended the repeal of the current fence ordinance and the re-enactment of the proposed new Section 10-11 of the County Code. He stated the new Section 10-11 would allow for a civil penalty of \$250 for a knowing violation

whereas the old fence law classified a violation as a misdemeanor and punished in accordance with the provisions of the Code of Virginia, which are criminal code violations. This would make it a civil violation and subject to a civil penalty of \$250 for a knowing violation; the language in the new fence law makes it unlawful for any person to allow or permit any livestock hereinabove by the *Code of Virginia*, or poultry or fowl of any description, owned by him or her, or under his or her control, to stray upon any highway or public property or private premises of another, and all livestock or poultry or other fowl are to be sufficiently confined or fenced by the owner or person exercising control over the same so as to prevent them from trespassing or straying.

Supervisor Simpson questioned the fee of \$250. Mr. Ennis explained that is the cost of the civil violation if the judge finds the owner allowed or permitted the livestock to stray on someone else's property. That is a factual determination that the judge would make on whether or not the owner permitted the animal to do it, or allowed the animal to do it. Discussion followed.

Supervisor Simpson questioned if this fee is per head or if a tree knocks over a fence and they get out. Mr. Ennis said that would be part of the factual determination that the Animal Warden and the courts would look at, such as what caused the fence to be down, how long it would take from notification of the animal roaming, to how long it takes until the animals are under control. It would not be per animal but per occurrence.

Mr. Bartlett stated the enforcement would not change the County's current policy. The current policy is to first provide a warning to the landowner before a ticket is issued. The County takes into account the reason the animal is out. The only change is to allow enforcement. The Animal Control Officers have discretion as to when tickets are written according to County policy. Discussion followed.

Supervisor Gray asked if there is a specific time given after the warning is given. Mr. Bartlett stated it would be dependent upon the circumstances, as in the case of a large storm. Widespread damage could keep fence repairs from happening and that would be taken into consideration. He said the main purpose of the ordinance is to maintain public safety.

Chairman Jones opened the public hearing.

David Emert, Prospect District, said he understood Mr. Ennis to say there would be a time that people would be notified that their animals are out. He said he is the President of the Farm Bureau, and he



is in attendance on their behalf; he stated the Farm Bureau opposes this proposed ordinance. He asked when this ordinance came about, and if the concern is the roads only, why can't the language dictate that it would be highways rather than the wording of a boundary line of each creek to be considered a lawful fence. He asked about the boundaries and lawful fence definitions.

Mr. Bartlett stated the Section is concerning lawful fences, and those are considered fences. He stated that his concern is about the roads, but other people are concerned about their own property.

Chairman Jones stated there are other concerns when livestock gets out, such as crop damage, physical damage to buildings, hay storage buildings and many other things. Discussion followed.

Mr. Emert said he was opposed to the ordinance the County had already and is opposed to the proposed ordinance.

Jeannette Tarlton, Prospect District, stated she raised free-range turkeys in the past and questioned if they are considered "pets" or "livestock" in the Code. She said she currently has four turkeys as pets, and asked how many she may own and if they must be confined. She said neighbors have calves and goats.

Mr. Bartlett stated there is another ordinance that deals with poultry; the Code sets forth a limit before you would have to comply with certain Zoning restrictions. He added it is the owner's responsibility to determine the type of fencing used to confine their animals.

Ms. Tarlton said a responsible owner is going to be responsible, and will take care of their animals. She said these ordinances are too hard on people and the restrictions harm the community.

Tim Dotson, Lockett District, said he opposed the proposed ordinance because if a storm comes and animals run out, then [the Animal Control Officers] go out and start issuing fines to people.

Chairman Jones said that is when the Animal Control Officers can make a determination as to what caused the animals to be out. He said if there isn't some type of ordinance, there could be no penalties even if someone lets their cows run free.

Mr. Bartlett stated the County had a "fence out" situation about 15 years ago; it was up to each individual owner to build a fence around their own land to keep someone else's animal off their property.

Chairman Jones said the County has to have guidelines and punishments for those that do not follow the guidelines. For reasonable people, it is fine. He said the Animal Control Officers would make sure it is the owner of the animal and not necessarily the property owner that could be found negligent.

Supervisor Gray said the wording is soft enough for the County and the citizens to work together. He said there must be a concern about roaming animals and all of the citizens; he added there is no perfect code or solution. The Board must do its best for every property owner or animal owner.

Chairman Jones asked if the Farm Bureau has any type of fencing ordinances in the counties they are in. Mr. Emert said while each county has their own, there are State laws in place so counties don't have to have an ordinance. He said because Virginia is a Commonwealth, county, city or municipality law supersedes state law and can yield more penalty than what the State imposes.

Mr. Ennis stated the Counties derive all of their power and authority from the Commonwealth of Virginia. He said the state ordinances addressing fencing issues empower the counties to enact an ordinance to be enforced at the local level rather than operate under the state statute. He said county ordinance cannot have a punishment greater than state statute; it can have a lesser punishment, but not a greater punishment. He stated the old ordinance made the offense a Class 4 Misdemeanor and would require a criminal fine of \$250.

Supervisor Timmons stated it would be in a person's criminal history; a civil fine wouldn't be on a person's record. A criminal record would impact someone later on in their life.

Mr. Bartlett stated Prince Edward County has an administrative policy in place. He said an Administrative Policy could be written down and memorialized. Discussion followed on the administrative policy.

Supervisor Simpson questioned who would collect and receive the \$250 fine. Mr. Bartlett stated it would be the same as all tickets written to the County; fines and penalties are returned to the County. He said putting in too many restrictions would not allow the Animal Control Officers to have discretion.

Supervisor Timmons stated the Judge sets the penalty. He said he has neighbors that have cows which get out, and he assists them in putting them back in. He said there is a problem when the fences don't get fixed and the cows keep getting out. He said it then becomes his responsibility to fence his property to keep his neighbor's animals off his property.

A citizen asked for clarification on the definition of a fence and stream. Mr. Bartlett stated that in the State Code, any stream or river is a fence if it's a boundary of your property. He said it makes the owner

responsible if the boundary has an actual fence or not; the boundary is a fence whether there is a stream or not. He said it is your responsibility to keep your animals contained and on your property.

Mr. Ennis stated there is an element of intent with the words “permit” or “allow.” He said it must be demonstrated to show the owner’s intent to allow the livestock to run at large, and part of being able to show that is that you have been put on notice that the livestock is out of its boundaries, that there is a problem with your fence, and then it becomes a factual question of what steps were taken to recover your livestock, and how quickly did you react, did you make repairs or did you allow your fence to stay in disrepair, or how long they were permitted to run at large without any extenuating circumstances. This goes to show the owner’s intent to allow the animals to run at large. Those words are critical to the interpretation of the statute because it’s not meant to cover situations like a tree that has fallen on a fence and nobody knows about it and the animals get out. The owner isn’t allowing or permitting that to happen; it’s unknown to you. But once you are notified, then the question becomes how quickly the matter is resolved. He said a responsible owner is going to make an effort to recover his livestock because he has an economic interest in it. Mr. Ennis said the judge and the Animal Warden will take all of that into consideration.

Supervisor Simpson asked who set the amount at \$250. Mr. Ennis stated it is in other fence laws across the state; the selection of that amount was arbitrary and the Board can change it. Chairman Jones said that is the maximum and the judge can change it.

Jimmy Garnett said it is time to repeal the old ordinance but [the Board should] hold off on putting a new one in effect. He said the citizens have a lot of questions with no answers.

A citizen questioned how soon after being fined could they be fined again. Chairman Jones stated you don’t get a fine just because a cow gets out. You get a fine if you don’t do anything to fix your fences. First you receive a warning and if you resolve the situation, it’s done. But if a cow gets out and nothing is done, you receive a summons for court. He said the proposed ordinance states you could be fined if the judge finds you negligent. Discussion followed.

Supervisor Gray stated he loves his animals and responsible owners take care of their animals.

Supervisor Timmons stated the reason the current ordinance is being reviewed is that it is unenforceable in court. He said that for a fine to be issued, someone has to make no effort to contain their animals, and that if you are making an effort to keep your animal protected, you will never see any of this.

Mr. Emert stated he and members of the Farm Bureau would be more than happy to work with the County Attorney

Sharon Dotson asked if there have been multiple complaints and problems in the County that makes this ordinance necessary. She asked that the proposed ordinance could be more explicit. She requested that it be written so it is more easily understood.

Mr. Bartlett listed hogs, cows, horses, donkeys, mules, emu, and a bull; all were issues recently. Mr. Bartlett then said there is legal precedence as to how ordinances must be written and that is left to the Attorney to best write the ordinance. He said this proposed ordinance mirrors those in other counties.

Joe Huddleston asked if this pertains to all farm animals. Mr. Bartlett stated all are considered livestock as set forth in the Code of Virginia; there is another ordinance for fowl.

Chairman Jones said what the County considers livestock is set by State Code. He said law enforcement has to use discretion every day, and the County is fortunate to have such good Animal Control Officers.

There being no one further wishing to speak, Chairman Jones closed the public hearing.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to approve the repeal of the current fence ordinance and the re-enactment of the new Section 10-11 of the County *Code*, and to develop a written Administrative Policy.

Supervisor Simpson made a substitute motion, seconded by Chairman Jones, to allow three or four farmers, the President of the Farm Bureau, and the County Attorney to meet to draft an ordinance, and to write an Administrative Policy: the motion carried:

Aye:	Calvin L. Gray	Nay:	Pattie Cooper-Jones
	Robert M. Jones		Odessa H. Pride
	Howard F. Simpson		C. Robert Timmons, Jr.
	Jerry R. Townsend		
	Jim R. Wilck		

Chairman Jones stated he will be in touch with Mr. Emert and Mr. Ennis to set up a meeting. He said a new drafted ordinance will come back before the Board.

Mr. Ennis said if the proposed ordinance is changed, there will need to be another public hearing.

In Re: Citizen Volunteer Appointments

Rick Ewing, Library Director, sent a letter to the County indicating that Megan Miller has tendered her resignation. The Board authorized advertising this vacancy as a four-year term of office expiring June 30, 2021, in order to properly re-align the rotation of the library board members' terms of office.

Supervisor Simpson made a motion, seconded by Supervisor Wilck, to appoint Vicky Page to a four-year term of office expiring June 30, 2021; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Odessa H. Pride		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Vicky Page will be appointed to the Central Virginia Regional Library Board for a term of four years effective immediately and ending June 30, 2021.

In Re: Public Information

Chairman Jones stated he has noticed an increase in the frequency of errors in articles in *The Farmville Herald* reporting various issues concerning Prince Edward County. He said that over the last few months, he and County staff have found and reported the following errors:

- April 7, 2017 – an article stated there would be a tax increase in the FY18 Budget, when in fact there was no tax increase.
- April 28, 2017 – the Herald reported the Board had approved an increase in funding for the Library of \$86,000 when in fact the increase was \$6,000.
- June 9, 2017 – the Herald reported Prince Edward County had a real estate tax rate of \$0.52 vice the correct amount of \$0.51.
- July 21, 2017 – the Herald published an article stating the local funds provided to the Prince Edward County Schools would be \$5,521,814 for FY18 when in fact the amount is \$8,440,984.

Chairman Jones said the Board takes pride in the fact that Prince Edward County provides more funding to their schools than any other surrounding county. He said the Farmville Herald prints the budget and can refer to itself for the proper amounts. Chairman Jones said each correction is found in small print on

a back page of the paper. He said these are the newspaper's mistakes and the Board is not happy with how the corrections are shown.

Supervisor Gray said when the press makes these types of errors, the corrections need the same amount of exposure as the mistakes.

Supervisor Wilck agreed and stated if the error is on the front page, the correction should be on the front page.

Supervisor Pride stated that her photo was not included when all of the other supervisor's photos were printed and the comment from the newspaper was that there wasn't enough space; in another instance, her mileage was the only one omitted. She said her constituents asked if it was a personal thing that she has been omitted.

Supervisor Timmons said it takes time to correct the newspaper's reports; he said he sometimes has to print out the documents and take them to citizen's homes to prove that he is telling the truth and that the mistake is that of the newspaper. He said the reporters need to do a better job writing and doing research; he requested a meeting with management to find what will be done or there may be a need to find another paper in which to advertise. He said he is frustrated and to put a retraction six pages back is not fair to the Board of Supervisors.

Supervisor Cooper-Jones left the meeting at this time.

Chairman Jones said he appreciated the meeting with Management but more contact with staff may be necessary. He said this must be corrected and he hopes the newspaper will stand up to its reputation.

Supervisor Cooper-Jones returned to the meeting at this time.

Supervisor Simpson said the newspaper has already set up workers to double-check the work before it is printed.

In Re: County Administrator's Report – Meeting with Legislators

Mr. Bartlett reported the County received a letter from Virginia Senator Mark Peake requesting to schedule a meeting with local leaders to provide him legislative insight on issues and receive input on various matters.

Mr. Bartlett said the Senator would like to meet sometime in August or September. In the past, the County has worked with the Town, Longwood University, Hampden-Sydney College and Centra to host a joint meeting for both our Senator and Delegate. This was not the case last year.

Mr. Bartlett said he contacted representatives of both Delegate Edmunds and Senator Peake and both are interested in holding a joint meeting again. He stated he has not yet received a response from the Town.

Supervisor Simpson left the meeting at this time.

Supervisor Gray expressed his anticipation on working with the Town and sharing the information with the State.

Supervisor Wilck stated the delegate does not seem to be interested in coming to Prince Edward County and has been holding meetings in Keysville.

Supervisor Timmons asked for clarification that the Legislative Committee meeting will be scheduled with the Town to get everyone together. Chairman Jones said it will be scheduled to get as many together as possible.

Mr. Bartlett added that the Town [of Farmville], Hampden Sydney [College], and Longwood [University] will also be contacted to take part.

Supervisor Wilck stated there was a point where there was a rotation for the meetings to be held at Hampden Sydney and Longwood, as far as donating a free room.

In Re: Virginia Resource Authority Refinancing

Mr. Bartlett reported that on June 13, 2017, the Prince Edward County Board of Supervisors authorized the refinancing of portions of General Obligation Bonds and Lease Revenue Bonds issued in 2011

if the net present value savings would be at least 3%. The Virginia Resource Authority went out to the bond market on August 2, 2017.

Mr. Bartlett said that during the presentation on June 13, 2017, the savings estimate was \$532,764 for a net present value of 7.72%. The actual savings realized are \$652,417, with a new present value of 9.68%, which is well above the target rate. The savings have been structured to be back loaded as requested by the Board of Supervisors.

#### In Re: Fiscal Stress

Mr. Bartlett reported the General Assembly has directed the Auditor of Public Accounts (APA) to develop a system to detect localities in fiscal distress. The goal for the system designed is to allow the Commonwealth the ability to flag any localities that may be in financial trouble. The APA has developed a model using a locality's ratio of reserves relative to its liabilities, and the size of its cash reserves relative to its General Fund revenues and expenses to develop a Financial Assessment score. The model has not been completed and changes may and probably will occur before it is ready for use. It uses data contained in a locality's annual audit and consists of a considerable amount of data and ratio calculations.

Mr. Bartlett said that with the model as it exists, Prince Edward County's Financial Assessment score is above the County average and significantly above the score that the state is considering using as an indication of financial stress. The state is considering using a Financial Assessment Score of 15% or less to indicate a locality in fiscal stress. Prince Edward County's three-year average has been 62%. Mr. Bartlett said this is another indication of the conservative budgeting practices followed by the Prince Edward County Board of Supervisors, and all indicators show Prince Edward County is financially healthy.

#### In Re: Property & Community Development Committee Report

Supervisor Timmons said the Property and Community Development Committee, comprising Supervisor Timmons (Chair), Supervisor Gray and Supervisor Townsend met on July 26, 2017, to review the Courthouse renovation project and the scope of work for each floor, ensure the architect knew the appropriate people to interview, ascertain if the County wanted the Architect to work with any other consultants on this project (the County does not), and review the proposed budget and project schedule. He



said the architects conducted a needs assessment with the different departments to see what is needed and what can be done with the space available to utilize the space more efficiently.

The Committee will meet every two weeks with the architect to review progress, answer any questions and ensure the project stays within budget.

Supervisor Timmons stated the architect has been released to do his design, which is the first step. The goal is to have the design finished by the end of this year, award a contract for construction by the end of January and finish by the end of next year.

#### In Re: Water Leak

Mr. Bartlett reported a water leak occurred and the building sustained damage on approximately 4,000 square feet on the third, second and first floors; the basement sustained minor damage. He said the insurance company was in the courthouse earlier, and ServiceMaster was hired to dry out the damaged areas. It will take most of this week before the rooms are dry; carpets, baseboards and possibly some drywall will need to be replaced.

Supervisor Timmons requested work be done in the Sheriff's Office; Supervisor Simpson requested work on the carpets be done in the Social Services area also. Discussion followed.

Supervisor Simpson said citizens have requested a hand rail for the stairs entering the building on the Town Hall building side of the courthouse. Supervisor Timmons said the Properties Committee will look at it on Monday. Discussion followed.

#### In Re: Closed Session

Chairman Cooper-Jones made a motion, seconded by Supervisor Timmons, that the Board convene in Closed Session for consultation with legal counsel pertaining to public safety communications for the County of Prince Edward, pursuant to the exemption provided for in Section 2.2-3711(A)(8) of the *Code of Virginia*; and for consultation with legal counsel pertaining to the enforcement of contract rights in conjunction with the Industrial Development Authority, pursuant to the exemption provided for in Section 2.2-3711(A)(8) of the *Code of Virginia*; the motion carried:

Aye: Pattie Cooper-Jones  
Calvin L. Gray  
Robert M. Jones  
Odessa H. Pride  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Supervisor Gray and adopted as follows:

Aye: Pattie Cooper-Jones  
Calvin L. Gray  
Robert M. Jones  
Odessa H. Pride  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

On motion of Chairman Jones and seconded by Supervisor Gray, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones  
Calvin L. Gray  
Robert M. Jones  
Odessa H. Pride  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of July 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of July 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Patty Gulick, Cannery Manager, submitted a report for July 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report - Commercial

Ms. Allie Hill, Virginia Food Works, submitted a report for the month of July 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of July 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of July 2017, which was reviewed and ordered to be filed with the Board papers.

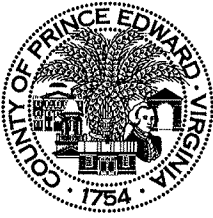
On motion of Supervisor Timmons, seconded by Supervisor Wilck, and adopted by the following vote:

Aye: Pattie Cooper-Jones  
Calvin L. Gray  
Robert M. Jones  
Odessa H. Pride  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

the meeting was adjourned at 9:35 p.m.

DRAFT



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** September 12, 2017  
**Item No.:** 7-c  
**Department:** County Administration  
**Staff Contact:** Barbara Poulston  
**Issue:** Review of Accounts & Claims

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**Summary:** The August bill list and Board member mileage reports are attached for the Board's reviews.

**Attachments:** August 2017 Bill List  
Board Mileage Reports

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

8/30/2017

FROM DATE- 8/01/2017  
TO DATE- 8/31/2017

ACCOUNTS PAYABLE CHECKS  
PRINCE EDWARD

PAGE 1

FUND NO.	DESCRIPTION	\$ \$ PAY \$ \$
100	GENERAL FUND	\$404,490.15
501	WATER FUND	\$72.99
502	SEWER FUND	\$37.58
732	RETIREMENT BENEFIT FUND	\$1,132.00
741	PIEDMONT COURT SERVICES FUND	\$4,669.55
	TOTAL	410,402.27

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PRINCE EDWARD  
LISTING OF INVOICES FOR 8/01/2017 -- 8/31/2017

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MAJOR# ACCT# 016080	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
0006	999999	Recycling/Landfill SCHEWELS FURNITURE	OVERPAYMENT 817	OVERPAYMENT	171.33 171.33 * 171.33 **
011010	BOARD OF SUPERVISORS				ACCOUNT TOTAL MAJOR TOTAL
3600	15240	Advertising FARMVILLE NEWSMEDIA	CO ADMR 817	ADVERTISING	246.00 246.00 *
5540	11894 11894	Travel-Convention & Educa BUSINESS CARD BUSINESS CARD	8607 PUCKETT817 8607 PUCKETT817	CO OFFICIAL SUMMIT CERTIFICATION CLASS	200.00 700.00 900.00 *
6040	11894 31333	ADP Equipment BUSINESS CARD VERIZON WIRELESS	8607 PUCKETT817 9789767486 817	IPADS/MNGT DEVICE IPADS	2,376.62 6,375.00 8,751.62 * 9,897.62 **
012110	COUNTY ADMINISTRATOR				ACCOUNT TOTAL MAJOR TOTAL
5210	11894	Postal Services BUSINESS CARD	8607 PUCKETT817	POSTAGE	12.30 12.30 *
5230	30440	Telecommunications US CELLULAR	816442183 817	PHONE	138.48 138.48 *
6001	13369 13369 20600 20600	Office Supplies DIAMOND SPRINGS WATER INC DIAMOND SPRINGS WATER INC KEY OFFICE SUPPLY KEY OFFICE SUPPLY	11393100 817 11393100 817A 502130 502167	WATER & EQUIP RENTAL WATER & EQUIP RENTAL OFFICE SUPPLIES INK CARTRIDGES	22.93 15.94 3,953.41 819.84 4,812.12 *
6012	22950	Books and Subscriptions MUNICIPAL CODE CORP	287229	ANNUAL WEB HOSTING	950.00 950.00 * 5,912.90 **
012210	LEGAL SERVICES				ACCOUNT TOTAL MAJOR TOTAL
5810	21775	Dues & Association Member LOCAL GOVT ATTY OF VA INC	FY18 118	DUES	425.00 425.00 * 425.00 **
012240	INDEPENDENT AUDITOR				ACCOUNT TOTAL MAJOR TOTAL
3120	27715	Accountings & Auditing Se ROBINSON FARMER COX ASSOC	COST ALLOC 817	COST ALLOCATION PLAN	3,800.00 3,800.00 * 3,800.00 **

AP375H 8/30/2017 FUND # - 100 GENERAL FUND			PRINCE EDWARD LISTING OF INVOICES FOR 8/01/2017 -- 8/31/2017			AFTER CHECKS PAGE 2	
MAJOR#	VENDOR ACCT#	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	MAJOR TOTAL	AMOUNT
5230	13325	Telecommunications TREASURER OF VIRGINIA	T401364	ONLINE SERVICE			81.59 81.59 * 81.59 **
012320	ASSESSOR						
3160	32122	Professional Services WAMPLER-BANES APPRAISAL	001 2017 CONSTR	ASSESS NEW CONSTRUCT			7,168.00 7,168.00 * 7,168.00 **
012410	TREASURER						
3320	28587	Maintenance Service Contr SOUTHERN COPIER SALES &	3115 TREAS 817	COPIER MAINT CONTRACT			300.00 300.00 *
5210	999999	Postal Services BAPPERT STEPHANIE	POSTAGE 817	CERTIFIED MAIL			6.59 6.59 *
5230	11250 13325	Telecommunications BENCHMARK COMMUNITY BANK TREASURER OF VIRGINIA	7596 TREAS 817 T401364	PAYFLOW/PAYPAL ONLINE SERVICE			3.80 81.59 85.39 * 391.98 **
012510	INFORMATION TECHNOLOGY						
3160	11902	Professional Services BUSINESS DATA OF VA, INC.	AUGUST 2017	CONTRACT AGREEMENT			3,900.00
	11902	BUSINESS DATA OF VA, INC.	1860 2017	TRAVEL EXPENSE			125.00
	11902	BUSINESS DATA OF VA, INC.	1869 2017	TRAVEL EXPENSE			125.00
	11902	BUSINESS DATA OF VA, INC.	1870 2017	TRAVEL EXPENSE			125.00
	11902	BUSINESS DATA OF VA, INC.	1872 2017	TRAVEL EXPENSE			125.00
	11902	BUSINESS DATA OF VA, INC.	1878 2017	TRAVEL EXPENSE			125.00
	11902	BUSINESS DATA OF VA, INC.	2000 2017	TRAVEL EXPENSE			125.00
	11902	BUSINESS DATA OF VA, INC.	2004 2017	TRAVEL EXPENSE			125.00
3320	12762	Maintenance Service COMPUTERPLUS SALES/SERVIC	MC0000186905	PRINTER SERV CONTRACT			4,775.00 * 79.00 79.00 * 4,854.00 **
013100	ELECTORAL BOARD AND OFFICIALS						
6001	20600	Office Supplies KEY OFFICE SUPPLY	501982	COPY PAPER			179.80





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MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT	
ACCT#	NUMBER	NAME				
6001	20600	KEY OFFICE SUPPLIES	502456	INK CARTRIDGES/MAILR	446.94	
	20600	KEY OFFICE SUPPLY	502654	CLIPBOARDS	17.97	
	20600	KEY OFFICE SUPPLY	502786	COPY PAPER	113.97	
	20600	KEY OFFICE SUPPLY	502787	INK CARTRIDGES/LABEL	411.32	
				ACCOUNT TOTAL	990.20 *	
				MAJOR TOTAL	1,042.79 **	
021800	LAW LIBRARY					
6012	21761	Books and Subscriptions RELX INC DBA LEXISNEXIS	3091051674	MONTHLY SUBSCRIPTION	281.00	
				ACCOUNT TOTAL	281.00 *	
				MAJOR TOTAL	281.00 **	
022100	COMMONWEALTH'S ATTORNEY					
5210	11190	Postal Services BAUER ROBERT	POSTAGE 817	POSTAGE	26.95	
	25483	PITNEY BOWES GLOBAL FINAN	3304164345	PSTAGE MACHINE LEASE	153.00	
				ACCOUNT TOTAL	179.95 *	
5510	11190	Travel-Mileage BAUER ROBERT	SUMMER CONF 817	MILEAGE	123.05	
	17334	HANNAH WENDY	SUMMER CONF 817	MILEAGE & TOLLS	137.33	
	25470	PISANO GEORGE	SUMMER CONF 817	MILEAGE	170.13	
				ACCOUNT TOTAL	430.51 *	
5530	11190	Travel-Subsistence & Lodg BAUER ROBERT	SUMMER CONF 817	LODGING	697.12	
	11190	BAUER ROBERT	SUMMER CONF 817	MEALS	137.76	
	17334	HANNAH WENDY	SUMMER CONF 817	LODGING	1,045.68	
	17334	HANNAH WENDY	SUMMER CONF 817	MEALS	186.87	
	25470	PISANO GEORGE	SUMMER CONF 817	LODGING	943.08	
				ACCOUNT TOTAL	3,010.51 *	
5810	17334	Dues & Association Member HANNAH WENDY	CONF & DUES 817	CONF REGISTRATION	310.00	
				ACCOUNT TOTAL	310.00 *	
5899	28866	Miscellaneous STEPS, INC	13022	SHREDDING SERVICE	35.00	
				ACCOUNT TOTAL	35.00 *	
6001	20600	Office Supplies KEY OFFICE SUPPLY	502151	INK CARTRIDGE	45.79	
	20600	KEY OFFICE SUPPLY	502694	OFFICE SUPPLIES	167.02	
	20600	KEY OFFICE SUPPLY	502695	COPY PAPER	189.95	
	20600	KEY OFFICE SUPPLY	502696	PAPER CLIP CADDY	2.99	
	20600	KEY OFFICE SUPPLY	502700	INK CARTRIDGE	45.79	
	20600	KEY OFFICE SUPPLY	502727	FILE SORTER	8.99	
				ACCOUNT TOTAL	460.53 *	
				MAJOR TOTAL	4,426.50 **	

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LISTING OF INVOICES FOR 8/01/2017 -- 8/31/2017

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MAJOR# ACCT# 022200	VENDOR NUMBER VICTIM WITNESS ASSISTANCE PROGRAM	VENDOR NAME SAMS CINDY	INV#	DESCRIPTION	AMOUNT
5540	28060	Travel-Convention & Educa	AIRLINE TICKET	REIMB AIRLINE TICKET	289.95 289.95 * 289.95 **
031200	SHERIFF				
3311	11775	Repairs & Maint-Auto & Eq	32513	AUTO REPAIR	452.65
	14300	BURKEVILLE BODY SHOP	153446	BRAKE PADS & ROTORS	629.96
	14300	EAST END MOTOR CO INC	153567	OIL CHANGE	54.14
	14300	EAST END MOTOR CO INC	153821	CONDENSOR	917.66
	20323	KENBRIDGE TIRE & AUTO	163615	CALIBRATION	25.00
	20323	KENBRIDGE TIRE & AUTO	680760	CALIBRATIONS	325.00
	20323	KENBRIDGE TIRE & AUTO	777805	CALIBRATION	25.00
	20323	KENBRIDGE TIRE & AUTO	780087	CALIBRATION	25.00
	32736	WOHLFORD'S RADAR	277945	CALIBRATIONS	192.00
3320		Maintenance Service Contr		ACCOUNT TOTAL	2,646.41 *
5210	28587	SOUTHERN COPIER SALES &	170727 0049	COPIER SERV CONTRACT	437.89 437.89 *
5230	11894	Postal Services	0555 SHERIFF817	POSTAGE	11.95
	11894	BUSINESS CARD	0555 SHERIFF817	POSTAGE	68.17
				ACCOUNT TOTAL	80.12 *
5530	21319	Telecommunications	309468839 817	PHONE	10.36
	21319	CENTURYLINK	309558628 817	PHONE	7.97
	30440	US CELLULAR	918210747 817	PHONE	959.42
				ACCOUNT TOTAL	977.75 *
5801	11894	Travel-Subsistence & Lodg	0555 SHERIFF817	MEALS	112.74
	11894	BUSINESS CARD	0555 SHERIFF817	MEAL	10.21
	34410	YODER BRANDON	MEALS 817	MEALS	135.75
				ACCOUNT TOTAL	258.70 *
6001	15380	Accreditation	3320	ACCREDITATION MANUAL	226.00 226.00 *
	11894	Office Supplies	0555 SHERIFF817	CAMERA FLASH	631.75
	11894	BUSINESS CARD	0555 SHERIFF817	CAMERA CASE & CHARGR	267.61
	11902	BUSINESS DATA OF VA, INC.	1860 2017	NORTON UPDATE	34.95
	13369	DIAMOND SPRINGS WATER INC	27961300 817	WATER & EQUIP RENTAL	72.95
	15380	FARMVILLE PRINTING	3388	FORMS	94.80
	15380	FARMVILLE PRINTING	3397	LOG SHEETS	90.40
	20600	KEY OFFICE SUPPLY	502186	AVERY TABS	26.67
	20600	KEY OFFICE SUPPLY	502964	OFFICE SUPPLIES	1,316.67

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6004	20600	KEY OFFICE SUPPLY	502992	MOUSE PADS	11.97
	20600	KEY OFFICE SUPPLY	503021	OFFICE SUPPLIES	179.32
	32138	WALMART COMMUNITY/RFCSLLC	1112	OFFICE SUPPLIES	26.00
				ACCOUNT TOTAL	2,753.09 *
6008	28640	Virso Comm Center Crime P SOUTHSIDE ELECTRIC COOP	526776002 817	ELECTRIC SERVICE	14.72
				ACCOUNT TOTAL	14.72 *
6009	11894	Vehicle & Powered Equip F BUSINESS CARD	0555 SHERIFF817	GAS	26.57
	11894	BUSINESS CARD	0555 SHERIFF817	GAS	90.90
				ACCOUNT TOTAL	117.47 *
6010	14300	Vehicle & Powered Equip S EAST END MOTOR CO INC	154161	BATTERY	146.95
	15721	FISHER AUTO PARTS, INC.	187575	BATTERY	128.38
				ACCOUNT TOTAL	275.33 *
6011	16102	Police Supplies GALLS LLC	7935869	BATON	46.50
	16102	GALLS LLC	7952618	MACE	57.00
	16102	GALLS LLC	7953271	BATON	97.00
	16102	GALLS LLC	7977646	TACTICL CARRIER VEST	183.00
	16102	GALLS LLC	8008353	RETURN	41.50 -
	25900	PRINTECH INC	30625	SUMMONS	1,005.03
	28432	SIRCHIE FINGER PRINT LABS	309440	BIOHAZARD GOWNS	453.26
				ACCOUNT TOTAL	1,800.29 *
6021	10380	Uniforms & Wearing Appare AMERICAN UNIFORM SALES	49503	SHIRTS	82.50
	10380	AMERICAN UNIFORM SALES	49547	SHIRTS	101.08
	10380	AMERICAN UNIFORM SALES	49548	SHIRTS	83.50
	11256	BKT UNIFORMS	67495	CLIP-ON TIES	1,891.00
	11894	BUSINESS CARD	0555 SHERIFF817	ALTERATIONS	30.00
	16102	GALLS LLC	7963696	BELT	40.25
	16102	GALLS LLC	8005759	BOOTS	136.00
	16102	GALLS LLC	8008031	BOOTS	123.50
	16102	GALLS LLC	8010943	NAMEPLATE	19.50
	16102	GALLS LLC	8015926	COLLAR PINS	34.00
	16102	GALLS LLC	8028064	HASH MARKS	42.50
	16102	GALLS LLC	8060436	BOOTS	154.00
	19331	JEFFERSON JANNEAR	728	SEW PATCHES ON SHIRTS	245.00
	19331	JEFFERSON JANNEAR	802	SEW PATCHES ON SHIRTS	189.00
	19331	JEFFERSON JANNEAR	803	SEW PATCHES ON SHIRTS	35.00
				ACCOUNT TOTAL	3,206.83 *
6021	29343	Bullet-Proof Vests Grant TOWN POLICE SUPPLY-RCHMND	RD082417	BULLET PROOF VESTS	9,117.36
				ACCOUNT TOTAL	9,117.36 *
032200		VOLUNTEER FIRE DEPARTMENT		MAJOR TOTAL	21,911.96 **
7001	15656	Payment to Farmville VFD FIRE & SAFETY EQUIP CO	84257	BUGLE PIN CROSSBARS	13.20

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	29083	TAYLOR-FORBES EQUIP CO	IN54853	MOTOMIX	31.80
	32734	WITMER PUBLIC SAFETY GRP	E1617515	HELMETS	733.17
7002		Payment to Rice VFD		ACCOUNT TOTAL	778.17 *
	12845	COUNTY WASTE	08125809 817	TRASH COLLECTION	32.34
	31846	DOMINION ENERGY VIRGINIA	4500495009 817	ELECTRIC SERVICE	473.94
	31846	DOMINION ENERGY VIRGINIA	5487358649 817	ELECTRIC SERVICE	9.01
	32734	WITMER PUBLIC SAFETY GRP	1775543	NAMEPLATES/BADGES	505.44
	32734	WITMER PUBLIC SAFETY GRP	1777833	SHIRTS/PANTS/TIES	1,589.25
7003		Payment to Prospect VFD		ACCOUNT TOTAL	2,609.98 *
	13166	DAVIS GMC TRUCK INC	52341	INSPECT/CHANGE OIL	49.95
	14300	EAST END MOTOR CO INC	150486	REPAIR FLAT TIRE	23.16
	15597	FERGUSON ENTERPRISES INC	4216363	PLUG	12.41
	15597	FERGUSON ENTERPRISES INC	4403862	MAINTENANCE SUPPLIES	10.38
	18948	INTERSTATE RESCUE	3104	REPAIR JAWS OF LIFE	288.00
	20600	KEY OFFICE SUPPLY	500746	PAPER/INK CARTRIDGE	30.97
	21777	LIBERTY MUTUAL INSURANCE	5543088 817	WORKERS COMPENSATION	6,367.00
	22397	MUNICIPAL EMERGENCY SERV	1137289	FIRE HOSE WASHER	419.09
	25210	PAMPLIN EXXON	PROSPECT VFD817	FUEL	41.80
	25782	PRINCE EDWARD CO PBLG SCH	DIESEL-JULY 17	DIESEL	19.22
	27133	RAY DRAPER HEATING	3068	REPAIR ICE MACHINE	539.00
	29440	PRINCE EDWARD CO TREAS	GAS-JULY 2017	GAS	34.13
	29440	PRINCE EDWARD CO TREAS	PVFD TRK 817	LOAN PAYMENT	42,000.00
	31846	DOMINION ENERGY VIRGINIA	7020850009 817	ELECTRIC SERVICE	594.65
	31846	DOMINION ENERGY VIRGINIA	8898799252 817	ELECTRIC SERVICE	76.97
7004		Payment to Darlington VFD		ACCOUNT TOTAL	50,506.73 *
	12996	CYRUS PEST CONTROL CO	JUL 2017	EXTERMINATING SERVICE	45.00
	13083	DARLINGTON HGT FIRE DEPT	INTERNET 817	REIMB INTERNET SERV	97.56
	13083	DARLINGTON HGT FIRE DEPT	INTERNET 817A	INTERNET	97.56
	14700	ELLINGTON ENERGY SERVICE	DH PRE-BUY 817	PROPANE PRE-BUY	2,518.80
	28640	SOUTHSIDE ELECTRIC COOP	38156001 817	ELECTRIC SERVICE	355.89
	28640	SOUTHSIDE ELECTRIC COOP	38156001 817A	ELECTRIC SERVICE	362.80
	28697	SOUTHSIDE VA VOL FIRE-	DHVED FY18 DUES	DUES	35.00
7005		Payment to Hampden-Sydney		ACCOUNT TOTAL	3,512.61 *
	12024	C W WILLIAMS	603869	DEFENDER/FOAM	2,246.35
	14913	FAIL SAFE TESTING	7018	ANNUAL EQUIP MAINT	2,600.22
	21319	CENTURYLINK	310187773 817	PHONE	56.45
	22468	MID-ATLANTIC IRRIGATION	198355	SHIPPING	312.79
	31846	DOMINION ENERGY VIRGINIA	310187773 817	PHONE	56.45
	31846	DOMINION ENERGY VIRGINIA	310187773 817	PHONE	56.45
	31846	DOMINION ENERGY VIRGINIA	8350720002 817	ELECTRIC SERVICE	358.25
	31846	DOMINION ENERGY VIRGINIA	8350720002 817	ELECTRIC SERVICE	358.25
	31846	DOMINION ENERGY VIRGINIA	8350720002 817A	ELECTRIC SERVICE	358.25
	32146	WATKINS INSURANCE AGENCY	29831 HSFVD 817	INS-ADDED 2008 CHEVY	378.00
	35100	YOUR FIRST DUE INC	60227	WEBSITE HOSTING	299.40
				ACCOUNT TOTAL	6,251.46 *

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MAJOR# ACCT# 7006	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
		Payment to Pamplin VFD			
	19139	JAMERSON BLDG SUPPLY	5263480	PAINT & SUPPLIES	151.15
	19139	JAMERSON BLDG SUPPLY	5276190	PAINT	55.06
	23462	NATIONAL AUTO PARTS INC	65288	VEHICLE MAINTENANCE	36.99
	25210	PAMPLIN EXXON	PAMPLIN VFD 817	FUEL	236.26
	28694	SPOTTED DOG TECHNOLOGIES	10014308	SUBSCRIPTION	300.00
	31846	DOMINION ENERGY VIRGINIA	4743517221 817	ELECTRIC SERVICE	338.39
	31846	DOMINION ENERGY VIRGINIA	4743517221 817	ELECTRIC SERVICE	338.39
	31846	DOMINION ENERGY VIRGINIA	4743517221 817A	ELECTRIC SERVICE	338.39
	31846	DOMINION ENERGY VIRGINIA	6280980001 817	ELECTRIC SERVICE	46.02
	31846	DOMINION ENERGY VIRGINIA	6280980001 817	ELECTRIC SERVICE	46.02
	31846	DOMINION ENERGY VIRGINIA	6280980001 817A	ELECTRIC SERVICE	46.02
7007		Payment to Meherrin VFD		ACCOUNT TOTAL	1,163.87 *
	11255	BENCHMARK COMMUNITY BANK	15001593002 817	TRUCK LOAN PAYMENT	15,000.00
	12742	COMTRONICS OF VIRGINIA	660012	RADIOS	2,971.10
	31333	VERIZON WIRELESS	9789422535 817	PHONE	268.15
	31846	DOMINION ENERGY VIRGINIA	0519881510 817	ELECTRIC SERVICE	652.19
	31846	DOMINION ENERGY VIRGINIA	1913347348 817	ELECTRIC SERVICE	39.99
	31846	DOMINION ENERGY VIRGINIA	2725824417 817	ELECTRIC SERVICE	15.04
				ACCOUNT TOTAL	18,946.47 *
032500		EMERGENCY SERVICES		MAJOR TOTAL	83,769.29 **
6014		Other Operating Supplies			
	21005	KORMAN SIGNS	308964	DIECUT NUMBERS	95.63
				ACCOUNT TOTAL	95.63 *
				MAJOR TOTAL	95.63 **
033200		REGIONAL JAIL & DETENTION			
3196		Purchase of Services - Ja			
	25375	PIEDMONT RGNL JUVENILE	1592	JUVENILE DETENTION	9,300.00
				ACCOUNT TOTAL	9,300.00 *
				MAJOR TOTAL	9,300.00 **
034100		BUILDING OFFICIAL			
3311		Repairs & Maint-Auto			
	25911	PRO AUTO LLC	27438	INSPECTION	16.00
				ACCOUNT TOTAL	16.00 *
5230		Telecommunications			
	30440	US CELLULAR	816442183 817	PHONE	24.71
				ACCOUNT TOTAL	24.71 *
5530		Travel-Subsistence & Lodg			
	21498	LEATHERWOOD COY	AUG 817	MEAL	8.58
				ACCOUNT TOTAL	8.58 *
5540		Travel-Convention & Educa			
	21498	LEATHERWOOD COY	AUG 817	MTG REGISTRATION	15.00
				ACCOUNT TOTAL	15.00 *

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MAJOR# ACCT# 5880	VENDOR NUMBER 29642	VENDOR NAME 2% Blg Permit Surcharge TREASURER OF VIRGINIA	INV# LV201704	DESCRIPTION 2% LEVY ON PERMITS	ACCOUNT TOTAL MAJOR TOTAL	AMOUNT 207.26 207.26 * 271.55 **
035100		ANIMAL CONTROL				
3110		Vet Care				
	20919	KINGSLEY JENNIFER DVM	AUG 25 2017	VET SERVICE		85.00
	20919	KINGSLEY JENNIFER DVM	JULY 26 2017	VET SERVICE		45.00
	20919	KINGSLEY JENNIFER DVM	REIMB MEDS	REIMBURSE FOR MEDS		23.68
	27524	RIDGE ANIMAL HOSPITAL	236354	VET SERVICE		45.98
5110		Electrical Services			ACCOUNT TOTAL	199.66 *
	31846	DOMINION ENERGY VIRGINIA	0890745003 817	ELECTRIC SERVICE		212.12
5230		Telecommunications			ACCOUNT TOTAL	212.12 *
	21319	CENTURYLINK	310119726 817	PHONE		119.85
	30440	US CELLULAR	816442183 817	PHONE		109.18
5530		Travel-Subsistence & Lodg			ACCOUNT TOTAL	229.03 *
	11894	BUSINESS CARD	8607 PUCKETT817	LODGING		1,109.26
	22900	MUMMA ADAM	MEALS 817	MEALS		386.20
5540		Travel-Convention & Educa			ACCOUNT TOTAL	1,495.46 *
	12883	CRATER CRIMINAL JUSTICE	1589	BASIC TRAINING		1,000.00
6001		Office Supplies			ACCOUNT TOTAL	1,000.00 *
	11353	BMS DIRECT	117430	2018 DOG TAGS		558.00
	32138	WALMART COMMUNITY/RFCSLLC	1062	INK CARTRIDGE		42.97
6002		Supplies for Shelter			ACCOUNT TOTAL	600.97 *
	25120	PAIRRET'S INC	25446	DANGEROUS DOG SIGN		150.00
6005		Janitorial Supplies			ACCOUNT TOTAL	150.00 *
	32138	WALMART COMMUNITY/RFCSLLC	1062	JANITORIAL SUPPLIES		46.23
6011		Uniforms and Wearing Appa			ACCOUNT TOTAL	46.23 *
	32734	WITMER PUBLIC SAFETY GRP	1787023001	BALLISTIC VESTS		1,192.00
035300		MEDICAL EXAMINER			ACCOUNT TOTAL	1,192.00 *
3110		Professional Health Serv			MAJOR TOTAL	5,125.47 **
	29459	TREASURER OF VIRGINIA				
			ROSEN MELVIN K	CORONER		20.00
					ACCOUNT TOTAL	20.00 *
					MAJOR TOTAL	20.00 **

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MAJOR# ACCT# 042300	VENDOR NUMBER REFUSE DISPOSAL	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3160	27191	Professional Services			
	27191	RESOURCE INTERNATIONAL	43826	LANDFILL MONITORING	1,642.21
	27191	RESOURCE INTERNATIONAL	43827	MISC WORK TASKS	1,414.00
	27191	RESOURCE INTERNATIONAL	43828	STORM WTR COMPLIANCE	794.80
				ACCOUNT TOTAL	3,851.01 *
3310	15597	Repairs/Maintenance			
	15597	FERGUSON ENTERPRISES INC	4454317	CULVERT BAND & PIPE	491.55
				ACCOUNT TOTAL	491.55 *
3311	15721	Repairs & Maint-Auto & Eq			
	15721	FISHER AUTO PARTS, INC.	188964	WINDSHIELD REPAIR KIT	12.98
	15856	FLYNN REPAIR	AUG 17 2017	REPAIR DUMPSTERS	4,000.00
	19033	CHILDRESS JAMES P JR	JULY 31 2017	TRUCK MAINTENANCE	646.69
	23248	NAPA OF FARMVILLE	171426	LAMP & BULB	12.89
	27770	ROD & STAFF LLC	60694	REPAIR DUMPSER	402.00
				ACCOUNT TOTAL	5,074.56 *
3840	10254	Contract Landfill - POS			
	10254	REPUBLIC SERVICES #974	506199	TRASH COLLECTION	181.66
	10254	REPUBLIC SERVICES #974	506200	TRASH COLLECTION	119.53
	10254	REPUBLIC SERVICES #974	506201	TRASH COLLECTION	119.53
	32953	WRIGHT'S EXCAVATING LLC	AUG 2017	LANDFILL OPERATION	54,826.83
				ACCOUNT TOTAL	55,247.55 *
3841	14723	Purchase of Serv - Recycli			
	14723	EMANUEL TIRE OF VIRGINIA	484772	TIRE RECYCLING	1,065.00
	14723	EMANUEL TIRE OF VIRGINIA	484818	TIRE RECYCLING	416.40
	14723	EMANUEL TIRE OF VIRGINIA	484996	TIRE RECYCLING	591.60
	28866	STEPS, INC	JULY 2017	RECYCLING FEE	1,992.92
	29029	SYNERGY RECYCLING LLC	1700654	ELECTRONIC RECYCLING	2,562.75
				ACCOUNT TOTAL	6,638.67 *
5110	28640	Electrical Services			
	28640	SOUTHSIDE ELECTRIC COOP	114379001 817	DH SITE	50.79
	31846	SOUTHSIDE ELECTRIC COOP	114379003 817	VIRSO SITE	66.95
	31846	DOMINION ENERGY VIRGINIA	059507431 817	RICE SHELTER	36.06
	31846	DOMINION ENERGY VIRGINIA	0670040567 817	CELL C PUMP STATION	22.85
	31846	DOMINION ENERGY VIRGINIA	114204110 817	GREEN BAY SITE	53.17
	31846	DOMINION ENERGY VIRGINIA	5181167213 817	LEACHATE PUMP	314.22
	31846	DOMINION ENERGY VIRGINIA	7471653571 817	WORSHAM SITE	38.47
	31846	DOMINION ENERGY VIRGINIA	8601161519 817	PROSPECT SITE	38.28
	31846	DOMINION ENERGY VIRGINIA	8970737501 817	SCALEHOUSE	60.47
	31846	DOMINION ENERGY VIRGINIA	9176847250 817	LANDFILL SITE	25.47
				ACCOUNT TOTAL	706.73 *
5230	10105	Telecommunications			
	21319	AT&T	7305055660 817	PHONE	43.11
	21319	CENTURYLINK	309326764 817	PHONE	52.97
	21319	CENTURYLINK	309326764 817A	PHONE	51.59
	21319	CENTURYLINK	309480181 817	PHONE	54.44
	21319	CENTURYLINK	309480181 817A	PHONE	54.41
	21319	CENTURYLINK	309553498 817	PHONE	49.74



MAJOR#	VENDOR	NAME	INV#	DESCRIPTION	AMOUNT
5440	28869	Portable Toilet Rental			
		STIFF O O INC	6097	MONTHLY SERVICE	702.50
5601	29503	Annual Landfill Permit			702.50 *
		TREASURER OF VIRGINIA	904569	ANNUAL FEE	
6008	25782	Vehicle & Powered Equip F			2,308.39
		PRINCE EDWARD CO PBL SCH			2,308.39 *
6009		Vehicle & Powered Equip S			
	14300	EAST END MOTOR CO INC			
	14300	EAST END MOTOR CO INC	152470	TRUCK TIRE	887.30
	23248	NAPA OF FARMVILLE	153508	INSPECTION	887.30 *
	23248	NAPA OF FARMVILLE	170722	DEF	
	23248	NAPA OF FARMVILLE	171152	DEF	568.89
	23248	NAPA OF FARMVILLE	171280	TIRE REPAIR KIT/PLUG	51.00
	27770	ROD & STAFF LLC	60496	TIRE	25.98
	27770	ROD & STAFF LLC	60583	TIRE	38.97
	27770	ROD & STAFF LLC	60625	PLUG	37.37
	27770	ROD & STAFF LLC	60656	FLAT REPAIR	320.00
					380.50
					10.00
					20.00
					1,452.71 *
					78,025.72 **
043200		GENERAL PROPERTIES			
3310		Repairs/Maintenance			
	13730	DODSON BROS EXTERMINATING	158003 817	PEST CONTROL-CANNERY	38.00
	13730	DODSON BROS EXTERMINATING	158003 817A	PEST CONTROL-CANNERY	38.00
	13730	DODSON BROS EXTERMINATING	158005 817	PEST CONTROL-WORSHAM	38.00
	13730	DODSON BROS EXTERMINATING	158005 817A	PEST CONTROL-WORSHAM	38.00
	13730	DODSON BROS EXTERMINATING	158006 817	PEST CONTROL-SCOPE	38.00
	13730	DODSON BROS EXTERMINATING	158006 817A	PEST CONTROL-SCOPE	38.00
	13730	DODSON BROS EXTERMINATING	158007 817	PEST CONTROL-CH	85.00
	13730	DODSON BROS EXTERMINATING	158007 817A	PEST CONTROL-CH	85.00
	13730	DODSON BROS EXTERMINATING	158010 817	PEST CONTROL-VIS CTR	38.00
	13730	DODSON BROS EXTERMINATING	158010 817A	PEST CONTROL-VIS CTR	38.00
	13746	DODSON PEST CONTROL	R01 988346 817	ANNUAL RENEWAL-SCOPE	108.00
					582.00 *
3311		Repairs & Maint-Auto & Eq			
	13166	DAVIS GMC TRUCK INC	52635	REPAIR BRAKES/INSPCT	230.48
3801		Inmate Labor			230.48 *
	25380	PIEDMONT REGIONAL JAIL	101 817	PAINT OLD CLERK OFFC	2,595.87
					2,595.87 *

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MAJOR# ACCT# 5110	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5130	28640	Electrical Services			
	31846	SOUTHSIDE ELECTRIC COOP	114379002 817	SRR LIGHTS	29.18
	31846	DOMINION ENERGY VIRGINIA	1230385005 817	ROY CLARK MONUMENT	7.19
	31846	DOMINION ENERGY VIRGINIA	1545926683 817	SCOPE BLDG	87.52
	31846	DOMINION ENERGY VIRGINIA	2786281903 817	COURTHOUSE	12,661.04
	31846	DOMINION ENERGY VIRGINIA	4951935099 817	SHERIFF DEPT SHED	6.59
	31846	DOMINION ENERGY VIRGINIA	5856894620 817	WORSHAM CLERK OFFICE	105.90
	31846	DOMINION ENERGY VIRGINIA	6669158583 817	LIGHTS AT RICE	111.70
	31846	DOMINION ENERGY VIRGINIA	8105475944 817	AG BLDG	1,073.66
	31846	DOMINION ENERGY VIRGINIA	9670710004 817	SHOP	20.04
				ACCOUNT TOTAL	14,102.82 *
5130		Water & Sewer			
	29332	TOWN OF FARMVILLE	AG BLDG 817	WATER & SEWER	126.74
	29332	TOWN OF FARMVILLE	AG BLDG 817A	WATER & SEWER	94.40
	29332	TOWN OF FARMVILLE	CH IRRIG 817	WATER	10.75
	29332	TOWN OF FARMVILLE	CH IRRIG 817A	WATER	39.10
	29332	TOWN OF FARMVILLE	SCOPE BLDG 817	WATER & SEWER	33.65
	29332	TOWN OF FARMVILLE	SCOPE 817	WATER & SEWER	33.65
				ACCOUNT TOTAL	338.29 *
5230		Telecommunications			
	21319	CENTURYLINK	310262069 817	PHONE	55.97
	21319	CENTURYLINK	310441360 817	PHONE	84.68
	30440	US CELLULAR	816442183 817	PHONE	123.88
				ACCOUNT TOTAL	264.53 *
5440	28869	Portable Toilet Rental	6097	MONTHLY SERVICE	100.00
				ACCOUNT TOTAL	100.00 *
6005		Janitorial Supplies			
	13367	DIAMOND PAPER COMPANY	197678	JANITORIAL SUPPLIES	1,654.44
	13367	DIAMOND PAPER COMPANY	199399	JANITORIAL SUPPLIES	1,042.31
	13367	DIAMOND PAPER COMPANY	200496	JANITORIAL SUPPLIES	97.14
	30239	UNIFIRST CORPORATION	942312	JANITORIAL SUPPLIES	49.09
	30239	UNIFIRST CORPORATION	944260	JANITORIAL SUPPLIES	49.09
	30239	UNIFIRST CORPORATION	946221	JANITORIAL SUPPLIES	49.09
				ACCOUNT TOTAL	2,941.16 *
6007		Repairs and Maintenance S			
	13369	DIAMOND SPRINGS WATER INC	11393100 817	WATER & EQUIP RENTAL	29.92
	13369	DIAMOND SPRINGS WATER INC	11393100 817A	EQUIP RENTAL	8.95
	14287	EAST END CHEVRON	JULY 31 2017	ICE	2.10
	21811	LOWE'S	901906	FLUSH VALVES	47.45
	21811	LOWE'S	906093	LIGHTBULBS	28.46
	21811	LOWE'S	906557	CELL PHONE CLIP/VALV	24.19
	27922	CINTAS CORPORATION #524	524 09428 817	UNIFORM RENTAL	486.68
				ACCOUNT TOTAL	627.75 *
6008		Vehicle & Powered Equip F			
	14287	EAST END CHEVRON	JULY 31 2017	DIESEL	10.00
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL-JULY 17	DIESEL	426.11
				ACCOUNT TOTAL	436.11 *
6009	14287	Vehicle & Powered Equip S	JULY 31 2017	BRAKE FLUID	12.28

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043400		CANNERY	170879					10.99
								23.27 *
								22,242.28 **
3161	31653	Professional Services-Can VIRGINIA FOOD WORKS	PEC 8/17		CONTRACT PAYMENT			2,916.67
								2,916.67 *
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	44435001 817		ELECTRIC SERVICE			479.14
								479.14 *
5120	25247	Heating Services PARKER OIL COMPANY INC	400420		HEATING OIL			779.79
								779.79 *
5230	21319	Telecommunications CENTURYLINK	310248529 817		PHONE			240.90
								240.90 *
6001	15380	Office Supplies FARMVILLE PRINTING	3270		BUSINESS CARDS			39.00
								39.00 *
6005	13367	Janitorial Supplies DIAMOND PAPER COMPANY	200496		JANITORIAL SUPPLIES			124.72
								124.72 *
								4,580.22 **
052500		CHAPTER X BOARD						
5640	12928	Payment to Crossroad Ser CROSSROAD SERVICES BOARD	1ST QTR 817		1ST QTR LOCAL SUPPRT			15,000.00
								15,000.00 *
								15,000.00 **
053500		COMPREHENSIVE SERVICES ACT						
3160		CSA Programs						
	11306	BLUE RIDGE AUTISM &	JN 817		PROFESSIONAL SERVICE			5,700.00
	11490	RESCARE/BRALEY & THOMPSON	73117DK		PROFESSIONAL SERVICE			3,033.35
	11490	RESCARE/BRALEY & THOMPSON	73117EK		PROFESSIONAL SERVICE			2,490.54
	11490	RESCARE/BRALEY & THOMPSON	73117FK		PROFESSIONAL SERVICE			2,490.54
	12277	CENTER FOR PEDIATRIC	JN 817		PROFESSIONAL SERVICE			480.00
	12280	CENTRA HEALTH	JP 817		PROFESSIONAL SERVICE			4,116.00
	12280	CENTRA HEALTH	WC 817		PROFESSIONAL SERVICE			3,432.00
	14924	FAMILY & COMMUNITY SUPPRT	JQ 817		PROFESSIONAL SERVICE			3,432.00
	14924	FAMILY & COMMUNITY SUPPRT	KT 817		PROFESSIONAL SERVICE			562.50
	14924	FAMILY & COMMUNITY SUPPRT	MH 817		PROFESSIONAL SERVICE			1,000.00
	14924	FAMILY & COMMUNITY SUPPRT	WRJ 817		PROFESSIONAL SERVICE			200.00
	16672	GRAFTON SCHOOL INC	AG 817		PROFESSIONAL SERVICE			4,680.00

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	16672	GRAFTON SCHOOL INC	CS 817	PROFESSIONAL SERVICE	5,225.00
	16672	GRAFTON SCHOOL INC	NMA 817	PROFESSIONAL SERVICE	30.00
	16672	GRAFTON SCHOOL INC	NMA 817A	PROFESSIONAL SERVICE	6,875.00
	16672	GRAFTON SCHOOL INC	TJ 817	PROFESSIONAL SERVICE	95.00
	16672	GRAFTON SCHOOL INC	TJ 817A	PROFESSIONAL SERVICE	4,820.00
	16777	GREEN JANET	APRIL 2017	FOSTER CARE	70.00
	17065	HALLMARK YOUTHCARE-RICHMD	CC 817	PROFESSIONAL SERVICE	822.00
	17065	HALLMARK YOUTHCARE-RICHMD	CC 817A	PROFESSIONAL SERVICE	2,340.00
	18667	IMANCHINELLO IFETAYO	JULY 2017	FOSTER CARE	2,127.00
	19233	JAMES RIVER THERAP SVCS	DZ 817	PROFESSIONAL SERVICE	247.50
	21807	LONG ASHLEY	JULY 2017	FOSTER CARE	3,756.00
	23268	NAPIER JEAN	JULY 2017	FOSTER CARE	700.00
	25260	PARTNERS IN PARENTING PC	DZ 817	PROFESSIONAL SERVICE	3,900.00
	25260	PARTNERS IN PARENTING PC	MH 817	PROFESSIONAL SERVICE	3,900.00
	25549	POPLAR SPRINGS HOSPITAL	EG 817	PROFESSIONAL SERVICE	360.00
	25549	POPLAR SPRINGS HOSPITAL	EG 817	PROFESSIONAL SERVICE	840.00
	25549	POPLAR SPRINGS HOSPITAL	EG 817A	PROFESSIONAL SERVICE	480.00
	29152	THE HUGHES CENTER	HT 817	PROFESSIONAL SERVICE	3,872.00
	31981	VOICES SPEECH THERAPY	NL 817	PROFESSIONAL SERVICE	83.34
				ACCOUNT TOTAL	72,812.27 *
				MAJOR TOTAL	72,812.27 **
071100		SUPERVISION OF PARKS & RECREATION			
5647	28696	YMCA-Summer Program	17-18 SUMMR PRG	17-18 LOCAL SUPPORT	10,000.00
		SOUTHSIDE VA FAMILY YMCA			10,000.00 *
				MAJOR TOTAL	10,000.00 **
072200		MUSEUMS			
5640	21811	Worsham Clerk's Office	907932	PAINT BRUSH/COVR/PAN	38.43
	999999	LOWE'S	WORSHAM CLERK	TREE REMOVAL	4,700.00
		PATERSON'S TREE SERVICE			4,738.43 *
				ACCOUNT TOTAL	4,738.43 **
081100		PLANNING			
5210	11894	Postal Services	8607 PUCKETT817	POSTAGE	24.40
		BUSINESS CARD			24.40 *
5230	30440	Telecommunications	816442183 817	PHONE	62.71
		US CELLULAR			62.71 *
5810	11894	Dues and Association Memb	8607 PUCKETT817	MEMBERSHIP FEE	50.00
		BUSINESS CARD			50.00 *
6001	20600	Office Supplies	502130	OFFICE SUPPLIES	271.68
		KEY OFFICE SUPPLY			271.68 *
				MAJOR TOTAL	408.79 **

AP375H 8/30/2017 FUND # - 100 GENERAL FUND				PRINCE EDWARD LISTING OF INVOICES FOR 8/01/2017 -- 8/31/2017		AFTER CHECKS PAGE 15	
MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT		
081600	TOURISM						
5110		Electrical Services					
	31846	DOMINION ENERGY VIRGINIA	0675198071 817	ELECTRIC SERVICE	180.61		
	31846	DOMINION ENERGY VIRGINIA	1059387447 817	ELECTRIC SERVICE	118.23		
				ACCOUNT TOTAL	298.84 *		
5130		Water & Sewer					
	29332	TOWN OF FARMVILLE	VIS CNTR 817	WATER & SEWER	49.96		
	29332	TOWN OF FARMVILLE	VIS CNTR 817A	WATER & SEWER	50.73		
5210		Postal Services			100.69 *		
	11894	BUSINESS CARD	8607 PUCKETT817	UPS	27.54		
				ACCOUNT TOTAL	27.54 *		
5230		Telecommunications					
	21319	CENTURYLINK	310393238 817	PHONE	349.85		
	21319	CENTURYLINK	310393238 817A	PHONE	362.41		
				ACCOUNT TOTAL	712.26 *		
6001		Office Supplies					
	20600	KEY OFFICE SUPPLY	502258	COPIER SERV CONTRACT	1,391.71		
				ACCOUNT TOTAL	1,391.71 *		
				MAJOR TOTAL	2,531.04 **		
082300		FLOOD & EROSION CONTROL					
5470		Stormwater Review Fees					
	17925	HURT & PROFFITT, INC	46246	STORMWTR PLAN REVIEW	220.00		
				ACCOUNT TOTAL	220.00 *		
				MAJOR TOTAL	220.00 **		
083500		COOPERATIVE EXTENSION OFFICE					
5230		Telecommunications					
	21319	CENTURYLINK	309520098 817	PHONE	218.72		
				ACCOUNT TOTAL	218.72 *		
				MAJOR TOTAL	218.72 **		
091000		GENERAL EXPENSE					
5230		Internal Telecom Account					
	23933	LUMOS NETWORKS	165866886 817	PHONE	2,864.25		
				ACCOUNT TOTAL	2,864.25 *		
5803		Internal Fuel Account					
	19230	JAMES RIVER SOLUTIONS	S283028	GAS	1,790.50		
	19230	JAMES RIVER SOLUTIONS	S283038	GAS	1,657.16		
	19230	JAMES RIVER SOLUTIONS	S287178	GAS	1,869.37		
	19230	JAMES RIVER SOLUTIONS	S287180	GAS	1,840.04		
	19230	JAMES RIVER SOLUTIONS	S287181	GAS	1,763.04		
	19230	JAMES RIVER SOLUTIONS	S287182	GAS	1,757.90		
	19230	JAMES RIVER SOLUTIONS	S293035	GAS	2,059.90		

AP375H		PRINCE EDWARD		AFTER CHECKS	
8/30/2017		LISTING OF INVOICES FOR 8/01/2017 -- 8/31/2017		PAGE 16	
FUND # - 100 GENERAL FUND					

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
	19230	JAMES RIVER SOLUTIONS	S293036	GAS	1,974.96
	19230	JAMES RIVER SOLUTIONS	S293037	GAS	1,805.78
				ACCOUNT TOTAL	16,518.65 *
				MAJOR TOTAL	19,382.90 **
094000	CAPITAL PROJECTS				
0002	11902	Computer System	1876 2017	ROUTER	313.52
	12726	BUSINESS DATA OF VA, INC.	2108 0717	PRINTER	159.95
		COMPRO COMPUTERS		ACCOUNT TOTAL	473.47 *
0034	12889	Courthouse Renovation A&E	1	CH RENOVATION DESIGN	13,269.85
		CRABTREE ROHRBAUGH & ASSC		ACCOUNT TOTAL	13,269.85 *
				MAJOR TOTAL	13,743.32 **
				FUND TOTAL	404,490.15

AP375H	PRINCE EDWARD		AFTER CHECKS	
8/30/2017	LISTING OF INVOICES FOR 8/01/2017 -- 8/31/2017		PAGE 17	
FUND # - 501	WATER FUND			
MAJOR#	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER			
043200	GENERAL PROPERTIES			
5130	Water Service			
	29332 TOWN OF FARMVILLE	WATER TANK 817	WATER	45.01
	29332 TOWN OF FARMVILLE	WATER TANK 817A	WATER	27.98
			ACCOUNT TOTAL	72.99 *
			MAJOR TOTAL	72.99 **
			FUND TOTAL	72.99

AP375H	PRINCE EDWARD		AFTER CHECKS	
8/30/2017	LISTING OF INVOICES FOR 8/01/2017 -- 8/31/2017		PAGE 18	
FUND # - 502	SEWER FUND			
MAJOR#	VENDOR			
ACCT#	NUMBER	INV#	DESCRIPTION	AMOUNT
043200	GENERAL PROPERTIES			
5110	Electrical Services			
	31846 DOMINION ENERGY VIRGINIA	4148700281 817	SEWER PUMP	37.58
			ACCOUNT TOTAL	37.58 *
			MAJOR TOTAL	37.58 **
			FUND TOTAL	37.58



AP375H 8/30/2017 FUND # - 732 RETIREMENT BENEFIT FUND		PRINCE EDWARD LISTING OF INVOICES FOR 8/01/2017 -- 8/31/2017		AFTER CHECKS PAGE 19
MAJOR#	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER			
002230	RETIREMENT BENEFIT FUND			
1101	LEOS Disbursements			
	25257 JOHNS VICKI K	AUG 2017	RETIREE BENEFIT	1,132.00
				1,132.00 *
				1,132.00 **
			ACCOUNT TOTAL	
			MAJOR TOTAL	
			FUND TOTAL	1,132.00

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021400		PIEDMONT COURT SERVICES				
5110		Electrical Service				
	31846	DOMINION ENERGY VIRGINIA		4324962309 817	ELECTRIC SERVICE	69.27
	31846	DOMINION ENERGY VIRGINIA		7218131923 817	ELECTRIC SERVICE	133.35
					ACCOUNT TOTAL	202.62 *
5230		Telecommunications				
	21319	CENTURYLINK		310357807 817	PHONE	67.20
	23933	LUMOS NETWORKS		174057257 817	PHONE	313.72
	23933	LUMOS NETWORKS		174057257 817A	PHONE	317.90
					ACCOUNT TOTAL	698.82 *
5302		Fire Insurance				
	29440	PRINCE EDWARD CO TREAS		PCS FIRE INS817	FIRE INSURANCE	75.00
					ACCOUNT TOTAL	75.00 *
5510		Travel - Mileage				
	16944	STIMPSON CONNIE		MILEAGE 817	MILEAGE	17.42
	17636	HERNDON TAYLOR		MILEAGE 817	MILEAGE	260.76
	22259	MAYS ANDY		MILEAGE 817	MILEAGE	138.03
	23340	NASH ASHLEY		MILEAGE 817	MILEAGE	174.91
	23758	NEAL MEGAN		MILEAGE 817	MILEAGE	249.29
	28833	STATON REBECCA		MILEAGE 817	MILEAGE	129.84
	31979	VOGEL JESSICA		MILEAGE 817	MILEAGE	100.58
					ACCOUNT TOTAL	1,070.83 *
6012		Books & Subscriptions				
	17636	HERNDON TAYLOR		MILEAGE 817	NEWSPAPER	2.25
	28833	STATON REBECCA		MILEAGE 817	NEWSPAPERS	3.15
					ACCOUNT TOTAL	5.40 *
					MAJOR TOTAL	2,052.67 **
097001		PCS SUPERVISION FEES EXPENDITURES				
5420		PCS - Lease/Rent of Build				
	28724	SRP CORPORATION LLC		RENT 817	RENT	2,500.00
					ACCOUNT TOTAL	2,500.00 *
					MAJOR TOTAL	2,500.00 **
097002		PCS DRUG TESTING FEES				
0001		PCS Drug Testing Fees				
	28095	ALERE TOXICOLOGY SERV INC		L125191	DRUG TESTING	116.88
					ACCOUNT TOTAL	116.88 *
					MAJOR TOTAL	116.88 **
					FUND TOTAL	4,669.55
					TOTAL DUE	410,402.27

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_.

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: September 12, 2017  
Item No.: 7-d  
Department: County Administration  
Staff Contact: Cheryl Stimpson  
Issue: Salaries

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**Summary:** The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**Attachments:** None

**Recommendation:** None

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** September 12, 2017  
**Item No.:** 8-a  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Budget Appropriations

**Summary:**

The Prince Edward County Public Schools is requesting \$58,812 be appropriated from the Cafeteria Fund's fund balance to purchase new cafeteria equipment for the middle and elementary schools. Per federal requirements the Cafeteria Fund cannot have a fund balance greater than the federal reimbursement three-month average which is \$400,820.64. The fund balance in the Cafeteria Fund at the end of FY17 is \$457,335.88. Approving this appropriation will decrease the fund balance to \$398,543.88

These funds will be used to purchase a dishwasher and steamer at the Middle School and refrigeration units for fruits and vegetables and sneeze guards for serving lines at the elementary school.

This appropriation will increase the Cafeteria Funds FY18 budget from \$1,094,912 to \$1,153,724.

FY18 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	270	41050	0270	From Fund Balance		\$ 58,812
4 (Exp)	270	65100	0011	Cafeteria Fund - Equipment	\$ 58,812	

**Attachments:**

**Recommendation:** Approve the budget amendments above and appropriate the same funds.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** September 12, 2017  
**Item No.:** 8-b & c  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Budget Appropriations – Tobacco Commission & Sheriff's Office

**Summary:**

- b. In September 2013 the County, Helton House and the Tobacco Commission all entered into a Performance Agreement for an \$80,000 Tobacco Commission grant to assist Helton House to expand thereby creating additional taxable assets and expand employment. Helton House agreed to hire at least an additional 28 employees and increase their assessed property values by \$1,025,000. One half of the grant was tied to employment increases and the other half to the taxable assets. Helton House had three years to meet these requirements.

Helton House exceeded the employment increase by hiring an additional 35 employees but did not meet the goal for the increase in taxable assets. The decrease in assessed values played a large part in the inability to meet the taxable asset goal. I explained that to the Tobacco Commission and they took that into account before making a final decision of the amount of the claw back. After review the Tobacco Commission is requiring a repayment of \$17,428. Helton House has been informed and will provide the County these funds if they fail to do so the County will draw on the letter of credit we are holding. I request the County budget be amended to reflect the increase in revenue and disbursement to the Tobacco Commission in the amount of \$17,428.

- c. The second appropriation request is from the Sheriff. He is requesting the Board approve the appropriation of \$2,833.33 from the Forfeit Asset Fund to be used to pay the dues for participation in the Piedmont Regional Task Force. The Sheriff has approximately \$25,000 available in Forfeited Assets.

FY18 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	18990	0040	TICR Grant Reimbursement		\$17,428.00
4 (Exp)	100	91000	5698	Reimbursement to TICR	\$17,428.00	
3 (Rev)	105	41050	0105	From Fund Balance		\$ 2,833.33
3 (Exp)	105	31700	6010	Police Supplies	\$ 2,833.33	

**Recommendation:** Approve the budget amendments above and appropriate the same funds.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_







County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: September 12, 2017  
Item No.: 9  
Department: County Administration  
Staff Contact: W.W. Bartlett/Sarah Elam Puckett  
Issue: Highway Matters

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**Summary:** Scot Shippee, P.E., VDOT-Dillwyn, plans to attend the September Board meeting.

**Attachments:**

**Recommendation:**

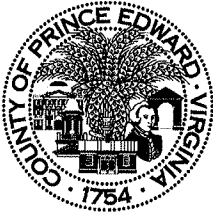
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** September 12, 2017  
**Item No.:** 10  
**Department:** Planning & Community Development  
**Staff Contact:** W.W. Bartlett  
**Issue:** Public Hearing: Amendment to County Zoning Ordinance

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**Summary:**

Prince Edward County staff received a request to amend the County Zoning Ordinance to permit Indoor Commercial Sports and Recreation as a Commercial Use in the Agricultural Conservation (A1) District by Special Use Permit.

Staff developed a definition, see below, and presented to the Planning Commission an amendment to the Zoning Ordinance to add the definition and the use type to the uses allowed in both the A1 and A2 zones via a special use permit.

Applicants would have to meet the current development standards outlined in the Ordinance and comply with any additional building codes or other state agency requirements.

The amendment to the Zoning Ordinance would add the following definition:

*Indoor/Outdoor Commercial Sports and Recreation- Predominantly participant uses conducted in open, enclosed or screened facilities. Typical uses include driving ranges, miniature golf, swimming pools, tennis courts, racquetball courts, baseball, softball, basketball, motorized cart and motorcycle tracks, and motorized model airplane flying facilities.*

The Planning Commission held a Public Hearing on June 20, 2017 to obtain public comment on the proposed amendment. No one spoke in opposition of the amendment. The Planning Commission recommend forwarding the amendment to the Board of Supervisors for approval.

**Attachments:** Public Hearing Notice  
Proposed Amendments to the Prince Edward County Zoning Ordinance

**Recommendation:** Following the Public Hearing, the Board will wish to consider the proposed amendments to the County Zoning Ordinance related to adding the Indoor/Outdoor Commercial Sports and Recreation definition to the A1 and A2 zones with a Special Use Permit.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



August 29, 2017

**Please publish the following public hearing notice in THE FARMVILLE HERALD on Friday, September 1, and Friday, September 8, 2017**



### **Notice of Public Hearings**

The Prince Edward County Board of Supervisors will hold a public hearing on Tuesday, September 12, 2017 commencing at 7:30 p.m. in the Board of Supervisors Room located on the 3<sup>rd</sup> floor of the Prince Edward County Courthouse, 111 South Street, Farmville, Virginia, to receive citizen input prior to considering the recommendation from the Prince Edward County Planning Commission on the following:

1. Amend the Zoning Ordinance to allow Indoor Commercial Sports and Recreation Facilities in the A1, Agricultural Conservation and A2, Agricultural Residential Districts by Special Use Permit.

A complete copy of the proposed amendments to the Zoning Ordinance is available for public review in the office of the Prince Edward County Administrator, 111 South Street, 3<sup>rd</sup> Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

## Article II, Section 2-100.3 (B) 2 (County Zoning Ordinance)

- (B) The following uses are permitted by special use permit in the **A1** Agricultural Conservation District, subject to all other applicable requirements contained in this ordinance. An asterisk (\*) indicates that the use is subject to additional, modified or more stringent standards as listed in Article III, Use and Design Standard.

### 1. Agricultural Use Types

(None)

### 2. Residential Use Types

Family Day Care Home \*

### 3. Civic Use Types

Educational Facilities, College/University  
Educational Facilities, Primary/Secondary

### 4. Office Use Types

Financial Institutions  
General Offices

### 5. Commercial Use Types

Auto Repair Services - Minor  
Campgrounds  
Commercial **Indoor**/Outdoor Sports and Recreation  
Construction Sales and Services  
Convenience Stores Day  
Care Center \* Gasoline  
Stations Golf Course  
Hotel/Motel/Motor Lodge  
Kennel, Commercial Restaurant  
Sawmill and Woodyard  
Retail Sales

### 6. Industrial Use Types

## Article II, Section 2-200.3 (B) (County Zoning Ordinance)

(B) The following uses are permitted by special use permit in the A2 Agricultural Residential District, subject to all other applicable requirements contained in this ordinance. An asterisk (\*) indicates that the use is subject to additional, modified or more stringent standards as listed in Article III, Use and Design Standards

### 1. Agricultural Use Types

(None)

### 2. Residential Use Types

Family Day Care Home \*  
Single Family Dwelling, Attached  
Townhouse \*

### 3. Civic Use Types

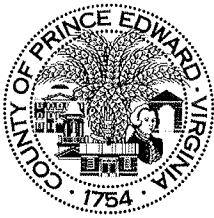
Assisted Care Residence  
Clubs  
Correction Facilities  
Cultural Services  
Halfway House Life  
Care Facility Nursing  
Home

### 4. Office Use Types

Financial Institutions  
General Offices

### 5. Commercial Use Types

Automobile Repair Services - Minor  
Campgrounds  
Commercial **Indoor**/Outdoor Sports and Recreation  
Construction Sales and Services  
Convenience Store Day Care  
Center \* Equipment Sales and  
Rental Flea Market  
Funeral Services  
Garden Center  
Gasoline Station Golf  
Course  
Kennel, Commercial



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: September 12, 2017  
Item No.: 11  
Department: County Administration  
Staff Contact: W.W. Bartlett  
Issue: Amendment to County Fence Ordinance

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**Summary:**

As a follow up to questions that were asked at the meeting between the County Attorney and representatives of Farm Bureau on August 29, 2017, county staff was asked to research the origination of the *County Fence Ordinance*. It was originally adopted by the Board of Supervisors on December 13, 2005. (See Attachment I).

Upon further research to track amendments to that County *Code* section, it was discovered that comprehensive amendments to the County's *Animal Control Ordinance*, which included amendments to the local fence ordinance, were adopted on May 8, 2007 (See Attachment II). The amendments to the "animal control" portion of the ordinance were properly advertised, but did not meet the statutory requirements for amendments to the fence law portion of the ordinance.

Section 55-310 of the *Code of Virginia* requires that the public notice for the adoption or amendment of any local fence law be posted for 30 days at the front door of the Courthouse and at each voting place in the County and by advertising for four successive weeks in a newspaper. This was not done. There have been several amendments to the Animal Control Ordinance since May 8, 2007, but none of those impacted the section concerning lawful fence.

The County Attorney has determined that because the amendments to the *County Fence Ordinance* were not properly advertised, the amendments are void, and the County Fence Ordinance adopted December 13, 2005, which was properly noticed, is still in effect. The language of the 2005 County Fence Ordinance is clear and follows almost word for word the *State Code, Section 55-316*, (Attachment V) that deals with making it unlawful for animals to run at large.

As you will recall, in my conversations with the Judge, he made it clear that it was the notice or warning provision of the improperly adopted ordinance that made the ordinance unenforceable.

During the County Attorney's meeting with Farm Bureau, the farmers initially requested the local fence law be repealed and the County rely solely on the State code. Mr. Ennis informed them that position was not supported by the majority of the Board. Discussion between the County Attorney and representatives of Farm Bureau then turned to three other options.

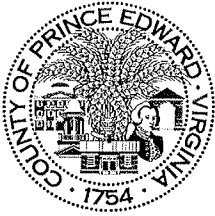
1. The Board approves the newly proposed County Fence Ordinance, as presented at the August Public Hearing (See Attachment III) -- the farmers did not want this option.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

2. The Board approves an ordinance making it illegal for animals to run at large, but with no penalty. Under this proposal, if cows are running at-large and the County is called, the County would immediately declare the cows abandoned and dispatch a wrangler to pick-up the cow(s). There would be no effort to locate an owner. Per state Code, the County would immediately petition the General District Court for a hearing within 10 days to declare the animal abandoned. This would give an owner up to ten days to claim his animals. When/if an owner eventually attempts to find his cow(s), the County would refer him to the wrangler and they would work out the costs of picking up and holding the animal(s).
3. The final proposal was to add a notice requirement to the livestock owner into the Ordinance, if they can be determined. Providing a notice would then require a “grace period” to allow the owner time to collect his animal(s) and return them to his property. The “grace period” is very difficult to ascertain, as the amount of time allowed would vary upon the circumstances. A twelve-hour period was discussed, but this period of time would be extremely excessive and could pose a serious safety issue to the public or damage to private property. Other questions arose concerning farmers with multiple pastures, how much time would need to elapse before a new escape from the same pasture would constitute a new offense, the inability/difficulty of recovering animals at night, and the possibility of catastrophic events.

Because of the complexity of including a notice requirement in the county ordinance to cover every conceivable contingency, the County Attorney and I recommend the existing ordinance be amended to change the penalty from criminal to civil, and leave it as-is giving animal control discretion as they always have had (See Attachment IV). This could be done without another public hearing, as the penalty amendment was discussed at the public hearing on August 8, 2017.

Additionally, if the Board wishes to consider further amendments to the 2005 Ordinance, we recommend the Chairman appoint a special committee to deliberate the County Fence Ordinance.

**Attachments:**

Attachment I -- 2005 *County Fence Ordinance*

Attachment II -- 2007 *County Fence Ordinance*

Attachment III -- 2017 Proposed *County Fence Ordinance* (from August 2017 Pubic Hearing)

Attachment IV -- 2005 *County Fence Ordinance* (with proposed civil penalty amendment)

Attachment V – *Code of Virginia*, Section 55-316

**Recommendation:** The County Attorney and County Administrator recommend the existing 2005 Ordinance be amended to change the penalty from criminal to civil and leave the remainder of the ordinance, as is.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_





## **ATTACHMENT I – 2005 County Fence Ordinance**

### **Section 10-10. Purpose: Legislative authority**

- (a) The purpose of this division is to provide for the containment of livestock in the county and to prescribe penalties for its violation.
- (b) This division is adopted under the provisions of Code of Virginia, 55-310, et seq.

### **Section 10-11. Local fence law; penalties for violation**

- (a) The boundary line of each lot or tract of land, or any stream in the county which constitutes a boundary line, shall be a lawful fence as to any livestock domesticated by man.
- (b) It shall be unlawful for any owner or manager of any livestock domesticated by man to permit such livestock, as to which the boundaries of lots or tracts of land have been constituted a legal fence, to run at large beyond the limits of his own land within the county.
- (c) Any person violating the provisions of this ordinance shall be guilty of a class 4 misdemeanor.



## ATTACHMENT II – 2007 County Fence Ordinance

### DIVISION 1. CONTAINMENT OF LIVESTOCK

#### Sec. 10-10. Purposes; legislative authority.

- (a) The purpose of this division is to provide for the containment of livestock in the county and to prescribe the penalties for its violation.
- (b) This division is adopted under the provisions of Code of Virginia, § 55-310, et. seq.

#### Sec. 10-11. Lawful fence.

- (a) The boundary line of each lot or tract of land or any stream in the county shall be a lawful fence as to any livestock domesticated by man.
- (b) It shall be unlawful for any person who is the owner or manager of any livestock domesticated by man to permit any such livestock, as to which the boundaries of lots or tracts of land have been constituted a legal fence, to run at large beyond the limits of his own lands within the county; and such animal shall be deemed to be running at large while roaming or running off the property, whether owned or rented, of its owner or manager, and not under their owner's or manager's immediate control.
- (c) Any such owner or manager, after having been notified by an officer of the law that such animal is running at large, permits such animal to continue to run at large, shall be deemed to have violated this section and shall be guilty of a Class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia,

§§ 3.1-796.128, 18.2-03.1, 18.2-03.2, 18.2- 403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section



### **ATTACHMENT III – Proposed County Fence Ordinance (from August 2017 Pubic Hearing)**

#### Section 10.11 of the PRINCE EDWARD COUNTY CODE

The boundary line of each lot or tract of land or any stream in the County shall be a lawful fence as to any livestock, as defined in Section 3.2-5900 of the Code of Virginia, 1950, as amended and said Code Section is hereby incorporated by reference and made a part hereof as if fully set forth.

It shall be unlawful for any person to allow or permit any livestock, as defined hereinabove or poultry or fowl of any description owned by him or her or under his or her control to stray upon any highway or public property or private premises of another and all livestock or poultry or other fowl shall be sufficiently confined or fenced by the owner or person exercising control over the same so as to prevent them from trespassing or straying.

A violation shall carry a civil penalty of \$250.00. Section 55-299 and 55-316, *Code of Virginia*, 1950, as amended.



## ATTACHMENT IV – 2005 County Fence Ordinance with Civil Penalty Amendment

### Section 10-10. Purpose: Legislative authority

- (a) The purpose of this division is to provide for the containment of livestock in the county and to prescribe penalties for its violation.
- (b) This division is adopted under the provisions of *Code of Virginia*, 55-310, et seq.

### Section 10-11. Local fence law; penalties for violation

- (a) The boundary line of each lot or tract of land, or any stream in the county which constitutes a boundary line, shall be a lawful fence as to any livestock domesticated by man.
- (b) It shall be unlawful for any owner or manager of any livestock domesticated by man to permit such livestock, as to which the boundaries of lots or tracts of land have been constituted a legal fence, to run at large beyond the limits of his own land within the county.
- (c) A violation shall carry a civil penalty of up to \$250.00. Section 55-299 and 55-316, *Code of Virginia*, 1950, as amended.

Code of Virginia  
Title 55. Property and Conveyances  
Chapter 18. Trespasses; Fences

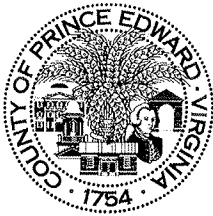
## § 55-316. When unlawful for animals to run at large

It shall be unlawful for the owner or manager of any animal or type of animal described in § 55-306 to permit any such animal, as to which the boundaries of lots or tracts of land have been or may be constituted a lawful fence, to run at large beyond the limits of his own lands within the county, magisterial district, or portion of such county wherein such boundaries have been constituted and shall be a lawful fence.

Code 1950, § 8-886; 1977, c. 624; 1979, c. 486.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: September 12, 2017  
Item No.: 12  
Department: County Administration  
Staff Contact: W.W. Bartlett  
Issue: County Administrator's Report

---

**Summary:**

- a. Annually, the Board takes action to post the following County-owned property for "NO HUNTING", as follows:

1. County-owned property at the Prince Edward County Landfill;
2. County-owned property at the Prince Edward County Industrial Park;
3. County-owned land along Granite Falls Boulevard; and
4. County-owned property adjoining the Piedmont Regional Jail.
5. The exception to this posting is for duck hunting at the Sandy River Reservoir.

**Attachments:** None.

**Recommendation:** Authorize Prince Edward County Animal Control to post county-owned land for no hunting.

- b. As part of the required grant documentation, the Virginia Department of Emergency Management is requesting a resolution from Boards of Supervisors designating the individuals who may execute VDEM grant documents on behalf of the County of Prince Edward.

**Attachments:** Draft Resolution

**Recommendation:** Approval.

- c. The County Administrator will discuss with the Board of Supervisors the status of the Landfill Operations Contract.

**Attachments:** None

**Recommendation:** To Be Determined.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



**GOVERNING BODY RESOLUTION**  
**County of Prince Edward, Virginia**

BE IT RESOLVED, by the Board of Supervisors of the County of Prince Edward, that

*Robert M. Jones, Chair, or Pattie Cooper-Jones, Vice-Chair,*

*W.W. Bartlett, County Administrator, or*

*Sarah Elam Puckett, Assistant County Administrator*

are hereby authorized to execute for and on behalf of the County of Prince Edward, Virginia (named applicant), a public entity established under the laws of the Commonwealth of Virginia, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and sub-granted through the Commonwealth of Virginia.

*Certification*

*I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia, at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of \_\_\_\_ in favor and \_\_\_\_ opposed, this 12<sup>th</sup> day of September, 2017.*

---

Robert M. Chairman  
Prince Edward County Board of Supervisors

ATTEST:

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W.W. Bartlett, County Administrator





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** September 12, 2017  
**Item No.:** 13-a  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Property & Community Development Committee Report - Courthouse

---

**Summary:**

The Property and Community Development Committee comprised of Supervisors Gray, Timmons and Townsend met on August 14<sup>th</sup>, 29<sup>th</sup> and September 7, 2017. Judges were also in attendance at the meetings. The primary purpose of the meetings was to meet with the Architect and discuss the Courthouse renovation project. The Architect will attend the Board meeting and provide an update on the status of the project. Following is a summary of the three meetings

On August 14, 2017, the Architect informed the Committee of his findings from his interviews of the departments impacted. During the interviews Department Heads informed the Architect what renovations/updates they would like to see. The Committee discussed these requests with the Architect and instructed him to make some adjustments to the scope of work to accommodate some of the requests and bring those back to the committee on August 29<sup>th</sup>. One of the main concerns was a need for additional space, much of it for storage.

During the meeting on August 29<sup>th</sup> the Architect presented revised plans to the Committee. These plans included changes required to include the requests from Department Heads approved by the Committee and some changes required to meet the building codes. After much discussion additional changes were proposed and the Architect is to submit a revised set of plans to the Committee on September 7, 2017. As of the writing of this summary meeting has not been held.

The Architect will attend the September Board meeting and update the full Board.

**Attachment:**

**Recommendation:**

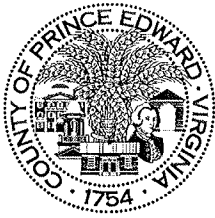
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** September 12, 2017  
**Item No.:** 13-b (1)  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Finance Committee Report – Travel Reimbursement for the Board

---

**Summary:**

The Finance Committee met August 14<sup>th</sup> and 29<sup>th</sup> to develop a policy covering travel reimbursement for the Board of Supervisors when conducting work-related activities. Their recommended policy is contained in the attachments.

**Attachments:** 1. Draft Travel Reimbursement Policy  
2. Mileage Log

**Recommendation:** The Finance Committee recommends the Board of Supervisors approve the attached policy and the use of the attached mileage log.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



## Board of Supervisors of the County of Prince Edward, Virginia

### Travel Reimbursement Policy

*The purpose of this policy is to establish uniform standards and procedures that allow Board of Supervisor members to be reimbursed for travel for official County business.*

#### I. Scope

A. Board members may be reimbursed for the following routine travel expenses.

1. Mileage for travel by personal vehicle or other travel costs to scheduled Board meetings and Board committee meetings for committees to which a Board member is appointed, from home or work, if a work day, which is not part of routine personal travel.
2. Mileage for travel by personal vehicle or other travel costs to events/places reasonably necessary to prepare for matters scheduled for consideration on the Board's agenda which is not part of routine personal travel (i.e., site visits for special use or rezoning permits, etc.). Reimbursement will be limited to one trip per event/places.
3. Mileage for travel by personal vehicle or other travel costs to scheduled meetings of outside organizations to which a Board member has been appointed by the Board to represent the County.

B. Board members may be reimbursed for the following educational or conference travel expenses.

1. Attendance at overnight non-local meetings when the cost will exceed \$100.00 or attendance at meetings/committees outside the specific member's specific area of responsibility. Attendance at these types of meetings/committees requires advance Board approval.
2. Attendance at any VACO-sponsored event. Attendance requires advance approval of the Board.

- C. Board members will not be reimbursed for the following travel expenses.
1. Travel to events which are political in nature (i.e., campaigning or partisan events)
  2. Travel to the regularly scheduled monthly meeting of the Board, normally held the second Tuesday of each month.
  3. Travel to meet with any constituent living outside of the Board member's district. The Board member contacted should relay the citizen's concern to that citizen's Supervisor.
  4. Travel to meet with a constituent living inside the Board member's own district.
  5. Travel expenses for which the Board member will or can be reimbursed from another source.

## II. Procedures

- A. This policy will be applied and overseen in accordance with the following procedures.
1. Reimbursement requests shall be made in writing on forms provided by the Clerk of the Board and shall itemize at a minimum the date, number of miles of travel expenses and purpose of the meeting. Mileage for use of a personal vehicle shall be reimbursed at the County's authorized car mileage reimbursement rate. Other reimbursements shall be for the amount of actual costs expended to include gratuity but excluding alcohol. These costs shall be documented by detailed receipts for actual amounts paid. Summary receipts will not be sufficient documentation to allow reimbursement.
  2. The Clerk, or his/her designee, will review all travel reimbursement requests prior to reimbursement to ensure compliance with this policy. No reimbursement will be made if the request does not comply with this policy.
  3. Reimbursement requests shall be submitted monthly to the Clerk of the Board one week prior to the monthly Board meeting. The reimbursements will be processed quarterly.

Adopted: \_\_\_\_\_

PRINCE EDWARD COUNTY  
SUPERVISOR MILEAGE

For: \_\_\_\_\_

Month:[illegible]

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: September 12, 2017  
Item No.: 13-b (2)  
Department: County Administration  
Staff Contact: W.W. Bartlett  
Issue: Finance Committee Report – Sheriff Compression Pay Increase

---

**Summary:**

During the FY18 session of the General Assembly funding was provided to alleviate pay compression issues for Sheriff's and regional jails. Because comp board salaries are unrealistically low and very few pay raises have been given over the last 10 years Sheriffs have compression problems where new employees are receiving essentially the same pay as those with 10 or more years of service, attachment (1). To help alleviate this problem the General Assembly approved one-time salary increases based on the full years of service for each comp board approved position. For those employee with at least 3 years of continuous service the pay for that position would be increased by \$80 per year for sworn officers and \$65 per year for each non-sworn position. The amount of the compression increase for each position is displayed in Column J of attachment (1).

In summary, the 2% pay raise is mandated if we are to receive the increased revenue from the state for the raise but the compression revenue increases will be received by Prince Edward as long as the actual amount being paid to an employee exceeds the adjusted comp board base salary.

Because Prince Edward routinely pays our employees much more than the comp board approved salary the vast majority of our employees are being paid more than the adjusted Comp Board Salary. There are only 2 employees that would require a **mandatory pay** adjustment, these are displayed in the next to last column on the right and are shown as negative amounts and total only \$519 without benefits and \$624 with benefits.

If the compression increase is provided the net increased cost to the county for all employees to include fully county funded positions would be \$3,025.83 plus the \$624 mentioned above for a total of \$3,649.83. If the compression increase is not provided, since the County is already providing a higher salary than is required for all but two employees, the County will receive an additional \$21,038 in revenue from the state which can be used to offset the County cost for providing the local supplement to all the Constitutional Offices.

The total amount of the cost of compression increase in the spreadsheet of \$18,395 does not match the amount of state reimbursement of \$19,115 because of the retirement of Hurak. He left employment on August 4<sup>th</sup>. August 1<sup>st</sup> was the cutoff date for compression calculations. Thus position 20 received \$1,520 in compression but Randolph would only receive \$800 based on service length.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

The Committee recommends the compression pay be provided to the Sheriff employees to help alleviate compression issues. But this recommendation was contingent on the Sheriff working with the County Administrator to develop a policy to ensure compression does not occur in the future. The Sheriff and the County Administrator developed a hiring policy and the Finance Committee recommends its adoption, Attachment (2).

**Attachment**

- (1) Sheriff Salary Schedule
- (2) Sheriff Hiring Policy - Salaries

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wick \_\_\_\_\_



# SHERIFF SALARY SCALE

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
Position Number	Class at 7/21/17	Last Name	First Name	Confirmed Corrected Hire Date 7/2017	Whole Years at 8/1/2017	Rate Per Year Service if Eligible	Current CB Funded Base Salary 7/21/17	Projected CB Funded Base Salary at 8/1/17 after RBL & 2%	Estimated Base Salary Increase - Compression	Total Projected CB Funded Base Salary at 8/1/17 after RBL, 2% & Compression	Current Locality Salary Reported as of 5/15/17	County Salary after 2% but w/o compression	Amount Local Salary exceeds CB salary w/compression		Salary after 2% & compression
00003	SHEOA	REED	WESLEY	0	0	0	92,104	93,946	0	93,946	107,601	109,753	15,807		109,753
00004	SECI	LETTERMAN	BERNICE	3/1/2016	1	65	24,924	25,422	0	25,422	26,000	26,520	1,098		26,520
<b>DISPATCHERS</b>															
00003	COMOP	HARTWELL	KIMBERLY	3/1/2016	1	65	25,649	26,162	0	26,162	26,000	26,520	358		26,520
00019	COMOP	THORNTON	WILLIAM	3/15/2016	1	65	24,924	25,422	0	25,422	26,000	26,520	1,098		26,520
00006	CO SP	EVANS-FORD	QUINYANA	5/1/2014	3	65	28,214	28,778	195	28,973	28,214	28,778	(195)		28,973
00012	COMOP	BOOTH	DAVID	10/1/2009	7	65	24,924	25,422	455	25,877	28,088	28,650	2,773		29,105
00011	COMOP	LYLE	LAVONNA	7/15/2000	17	65	24,924	25,422	1,105	26,527	31,879	32,517	5,990		33,622
<b>COURT OFFICERS</b>															
00017	CS8	SIMMONS	LENEISHA	6/7/2010	7	80	32,423	33,071	560	33,631	39,355	40,142	6,511		40,702
00001	CS8	JACKSON	MICHAEL	1/1/2008	9	80	32,425	33,074	720	33,794	40,536	41,347	7,553		42,067
00018	CS9	CARR	LYNNAEUS	8/1/2002	15	80	37,288	38,034	1,200	39,234	40,536	41,347	2,113		42,547
00023	CS8	FRANKLIN	LARRY	7/1/1998	19	80	32,425	33,074	1,520	34,594	40,536	41,347	6,753		42,867
00024	CS8	WOMACK	ROBERT	3/2/1997	20	80	32,424	33,072	1,600	34,672	40,536	41,347	6,675		42,947
<b>ROAD DEPUTIES</b>															
00002	L8	JENKINS	JASON	6/15/2015	2	80	33,447	34,116	0	34,116	40,536	41,347	7,231		41,347
00021	L9	THORPE	JAMES	6/15/2015	2	80	36,841	37,578	0	37,578	40,536	41,347	3,769		41,347
00007	L8	COEN	SARAH	9/1/2013	3	80	37,098	37,840	240	38,080	40,536	41,347	3,267		41,587
00022	L8	WALKER	CALVIN	2/1/2014	3	80	32,424	33,072	240	33,312	40,536	41,347	8,035		41,587
00025	L8	YODER	BRANDON	8/16/2012	4	80	32,424	33,072	320	33,392	40,536	41,347	7,955		41,667
00010	L8	JOYNER	CHRISTOPHER	2/1/2012	5	80	32,425	33,074	400	33,474	40,536	41,347	7,873		41,747
00015	L8	CULLEY	DANIEL	3/1/2012	5	80	40,462	41,271	400	41,671	40,537	41,347	(324)		41,747
00020	L9	Randolph	Kevin	7/1/2007	10	80	40,931	41,750	800	41,347	40,536	41,347	-		42,147
00008	L9	CARY	WILLIAM	10/15/2005	11	80	37,287	38,033	880	38,913	40,536	41,347	2,434		42,227
00027	L8	WALKER	SONYA	10/15/2005	11	80	32,423	33,071	880	35,874	40,536	41,347	5,473		44,150
00005	L9	GOLDMAN	ROBERT	6/15/2005	12	80	38,813	39,589	960	40,549	43,777	44,653	4,104		45,613
00028	L9	SPRAGUE	JOSEPH	8/1/2002	15	80	38,813	39,589	1,200	40,789	43,777	44,653	3,864		45,853
00009	L8	FRANKLIN	ROBERT	1/15/2000	17	80	37,887	38,645	1,360	40,005	46,006	46,926	6,921		48,286
00014	L12	WILMOTH	D	3/15/1996	21	80	50,916	51,934	1,680	53,614	56,650	57,783	4,169		59,463
00016	L9	FARLEY	JAMES	9/1/1995	21	80	39,863	40,660	1,680	42,340	44,962	45,861	3,521		47,541
											1,115,814	1,138,134	61,061		1,158,452
<b>COUNTY FUNDED POSITIONS</b>															
		Graves	James		0	0	-		0		36,565	37,296			37,296
		Stephens	Mark		2	0	-		0		36,565	37,296			37,296
		Mercer	Stephen		11	80	-		880		42,805	43,661			44,541
		Fowlkes	Michael		1	0	-		0		39,355	40,142			40,142
		Lewis	Charlene		9	65	-		585		28,807	29,383			29,968
											147,532				

Full County Cost if implement Compression = \$(1,054.43+1465) \* 1.201 = \$3,025.83

County Cost = 18395 \* 1.201 = 22,092.40  
 State Reimb = 19,115 \* 1.1006 = 21,037.97  
 NET COUNTY COST 1,054.43

## Note

- Position 20 after compression for Hurak had a comp Board amount of \$43,270.
- Kevin Randolph is being moved from a fully funded County employee to a Comp Board employee - taking Hurak's position
- Sheriff request \$1,923 in Comp Board Salary be moved from position 20 to position 27 to keep salaries aligned.

# COOPERATIVE AGREEMENT BETWEEN THE BOARD OF SUPERVISORS AND THE SHERIFF OF THE COUNTY OF PRINCE EDWARD

THIS COOPERATIVE AGREEMENT, effective as of September \_\_\_, 2017, between the Sheriff and the Board of Supervisors of the County of Prince Edward, Virginia.

This policy will establish a uniform hiring and pay policy that will ensure employees are treated in a fair and consistent manner. Additionally, the policy will help alleviate future pay compression issues.

## ARTICLE I – SCOPE OF AGREEMENT

This agreement serves as a supplement of the County's personnel policies and procedures. This Agreement recognizes that employees of the Sheriff, while hired and serving at the pleasure of the Sheriff, will be compensated in accordance with the County's pay and classification plan. Specifically, this Agreement establishes the grade and step a Court Officer and/or road deputy will be so classified when initially hired.

Nothing in the Agreement shall be interpreted to infringe upon the Authority of the Sheriff to retain control over operations of his office, including, without limitation, the authority to:

- Direct the work of employees and deputies in his department.

- Hire, promote, transfer or appoint employees and deputies.

- Discipline, suspend, demote, dismiss or terminate any employee or deputy.

## ARTICLE II – Time of Performance

This agreement shall commence on October 1, 2017 and is effective until the Sheriff leaves office.

## ARTICLE III – POLICIES

The Sheriff agrees to hire any new Court Officer or Road Deputy who has not graduated from the Police Academy at a beginning Grade of 12 and Step 1, which equates to a salary of \$35,610. Upon successful completion of the Law Enforcement Academy or if the new employee has graduated from the Academy the employee will be advanced/hired to a Grade 13 Step 3, which equates to a salary of \$39,333. If a new hire has already successfully completed a Law Enforcement Academy and/or has significant relevant experience, the Sheriff may request the Board of Supervisors allow him to hire that employee at a higher Grade or Step. The salary amounts listed above are based on the Salary scale last

approved on September 1, 2015. Those amounts may increase if the salary scale is adjusted for a cost of living increase.

#### ARTICLE IV – Termination

This Agreement may be canceled by either party by giving thirty (30) days written notice to the other, or

This Agreement shall be suspended in the event the Board of Supervisors fails to appropriate or allocate funds for the purpose of continuation of this Agreement, or

In the event of breach by either party to this Agreement, the other party may give written notice to the party deemed to be in breach, specifying the manner in which the Agreement has been breached. If the party receiving the notice of breach has not substantially corrected the breach within thirty (30) days of receipt of the written notice, the party sending the notice shall have the right to terminate this Agreement.

Witness the following signatures:

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Sheriff, Prince Edward County

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Chairman, Prince Edward County Board of Supervisors

BY:

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Clerk of the Board

Approved as to Form:

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County Attorney





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: September 12, 2017  
Item No.: 14  
Department: County Administration/County Attorneys  
Staff Contact: W.W. Bartlett/James R. Ennis  
Issue: Closed Session

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**Summary:**

I move that the Prince Edward County Board of Supervisors convene in Closed Session:

- a) For consultation with legal counsel pertaining to the enforcement of contract rights in conjunction with the Industrial Development Authority, pursuant to the exemption provided for in Section 2.2-3711(A)(8) of the *Code of Virginia*.
- b) For discussion of the disposition of publicly-held real property in the Prince Edward County Industrial Park, where discussion in an open meeting would adversely affect the negotiating strategy of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*.

**Attachments:**

**Recommendation:** Convene in Closed Session.

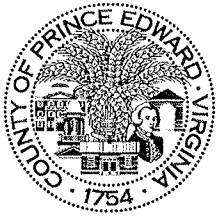
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: September 12, 2017  
Item No.: 15  
Department: County Administration  
Staff Contact: W.W. Bartlett/Sarah Elam Puckett  
Issue: Informational

---

**Summary:** Please see attachments.

**Attachments:**

- a. CRC July Items of Interest
- b. Southern Virginia Go Growth & Diversification Plan

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



### CRC August Items of Interest

#### New Ventures

- CRC Advertises CRC Executive Director Position.
- CRC will be changing their monthly meeting to the Third Wednesday of each Month at 9:30 a.m. beginning in October. The September CRC Meeting will be held on the first Thursday, September 7, 2017 at 9:30 a.m. in the Mill Room. The meetings are joint meetings with the County Administrators.
- CRC staff met with Buckingham and Charlotte County School Superintendents to discuss the CRC's grant writing services.
- CRC staff are discussing a regional collaboration meeting on STEM Education with School Systems.
- CRC Staff is assisting Lunenburg County Schools in 3 potential grant programs: Thee U.S. Soccer Foundation, Baseball Tomorrow Fund and the Lowe's Toolbox for Education Grant Proam to fund improvements to the school athletic fields and physical improvements to school grounds.
- CRC has continued follow-up with all 5 School Systems of Grant Funding Opportunities.
- CRC will partner with VA Department of Conservation and Recreation (DCR) to host a Regional Flood Plain Management Workshop on October 26, 2017, 9:00-5:00 pm in the Mill Room (lunch will be provided).
- CRC has been requested to assist the Amelia and Dillwyn Volunteer Fire Departments in seeking funding from the FEMA Assistance to Firefighters Grant Program. Application deadline not yet announced.
- CRC continues to await notice of Award Package from Economic Development Administration for funds to complete the Comprehensive Economic Development Strategy (CEDS). Award is being processed.

#### Activity

- CRC staff assists the Drakes Branch Planning Grant Management Team in refining Project Area.
- CRC staff are assisting the Drakes Branch Volunteer Fire Department and the Town of Drakes Branch in working with the Virginia Department of Emergency Management (VDEM) and the Virginia Department of Conservation and Recreation to seek funding options to build a new Town Municipal Complex to house the Fire Department, Town Offices, Town Police Department, Emergency Shelter, Emergency Communications Center, and Staging Area for Emergency Medical Responses. The current facility has deteriorated due to flooding and water erosion.
- CRC hosted VDOT Smart Scale Update for Lynchburg District Localities at CRC offices.
- CRC provides letter of Support for Virginia Growth Alliance Special Project Application to the Tobacco Commission
- CRC staff assists the Town of Charlotte Court House in developing and advertising Request for Proposals for an Engineer for the Charlotte Court House Evergreen Road VDOT Transportation Alternative Program Sidewalk Project.
- CRC staff continues to assist with the Update to the Lunenburg/Kenbridge/Victoria Comprehensive Plan.
- CRC submits Annual Report of Activities to the Virginia Department of Housing and Community Development.
- CRC submits CRC Title VI Program Plan to VDOT for Approval.
- CRC Regional Reporter Summer 2017 Newsletter Released.



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# **SoVaGO**

## **GO Virginia Region 3 Growth & Diversification Plan**

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200 South Mecklenburg Avenue  
South Hill, VA 23970

Charles Majors, Chair  
Randy Lail, Vice-Chair

Submitted: August 2017



## **Growth & Diversification Investment Plan for SoVaGO Region 3 Synopsis**

The Southern Virginia GO Virginia Region (“SoVaGO” or “Region 3”) is a region of monumental potential. To plan for a future that fully employs this potential, it is imperative that we remain focused on our greatest growth and diversification opportunities, and continually work to address our greatest gaps. **Our greatest opportunity is to align our workforce talent development with our economic development** in areas where we already have substantial activity and competitive advantage, transforming our existing success stories into region-wide advancement. **Our greatest gap is that we have an aging and shrinking population.** We must retain, train, and grow a sustainably sized, well-qualified workforce that meets the needs of our existing and future businesses, enabling our region to thrive.

The Growth & Diversification Investment Plan for Region 3 was completed by experts and practitioners in relevant fields, with input from local stakeholder groups. The approach to the development of the plan was designed and approved by the Region 3 Council. The plan begins with an explanation of intent and a summary of the “GO Virginia Southern Virginia Region 3 Regional Planning Data Analysis,” which is found in Appendix I and provides substantial demographic, socioeconomic, employment, business feedback and regional asset data.

### **The plan then delves into an analysis of three critical opportunities:**

- 1) **Workforce talent development and recruitment**, including opportunities for sector partnerships, career pathways, work-based learning, talent recruitment, and broadband infrastructure development,
- 2) **Sectoral development in four target sectors**, including business services and IT data centers, advanced manufacturing and materials, high-value natural resource products, and health care, and
- 3) **Cyber infrastructure**, including novel approaches to regional collaboration in infrastructure development and opportunities to provide incentives for “middle mile” and “last mile” network completion.

### **The plan also includes opportunities for rejuvenated regional cohesion in:**

- 1) **Entrepreneurial and small business development initiatives,**
- 2) **Quality of life and regional branding enhancement,**
- 3) **Pooling of resources for region-wide infrastructure improvement, and**
- 4) **More systematic focus on target employment sectors and career pathways.**

Throughout the development of this Growth & Diversification Investment Plan, there has been a consistent expression of hope and enthusiasm around ideas for boosting regional connectivity and learning opportunities, replicating successes, learning from mistakes, and leveraging our assets. We can revamp the image of Southern Virginia through intentional collaboration of local leaders, organizations, businesses, and citizens committed to crafting a positive regional brand. The intent of the Region 3 Growth and Diversification Investment Plan is to continue to build on these expressions of hope and “hunger,” by creating a sound framework for the Region 3 Council to use as it considers its investment opportunities.



## **Growth & Diversification Investment Plan**

### **“SoVaGO”**

### **Region 3 of the GO Virginia Initiative**

#### **Executive Summary**

The Southern Virginia GO Virginia Region (“SoVaGO” or “Region 3”) is a region of monumental potential. To plan for a future that fully employs this potential, it is imperative that we remain focused on two key questions: what are the greatest growth and diversification opportunities for Region 3, and what are our greatest gaps? Our greatest opportunity is to align our workforce talent development with our economic development in areas where we already have substantial activity and competitive advantage, to translate our existing success stories into region-wide advancement. Our greatest gap is that we have an aging and shrinking population. We are losing our young and talented individuals to other areas, and our existing workforce is aging en masse towards retirement. We must retain, train, and grow a sustainably sized, well-qualified workforce that meets the needs of our existing and future businesses, and that enables our region to thrive.

What follows is the Growth & Diversification Investment Plan for Southern Virginia GO Virginia (SoVaGO) Region 3. The plan begins with an explanation of intent, and a summary of a much larger report, the “GO Virginia Southern Virginia Region 3 Regional Planning Data Analysis,” which is found in Appendix I. This larger report provides a detailed demographic and socioeconomic description of the region, an analysis of employment and workforce trends, documentation of business sentiment, and an exploration of Region 3 assets. Following that summary is an analysis of three critical opportunities:

- Workforce Talent Development and Recruitment — Making sure we develop and retain people that have the hard and soft skills our region needs to advance economic opportunity and the growth of higher wages;
- Sectoral Development — Given limited resources, what are the business sectors that have the greatest potential of growing the number of employees, the wage levels and the types of businesses in the region; and,
- Cyber Infrastructure — In the 19<sup>th</sup> Century it was railroads, in the 20<sup>th</sup> Century it was roads; going forward it will be areas with internet and broadband that will be more competitive; all of this region must be "connected" with this infrastructure in order to sustain a healthy economy.



Each section of this Growth & Diversification Investment Plan was completed by experts and practitioners in relevant fields, with input from local stakeholder groups. The approach to the development of the Plan was designed and approved by the Region 3 Council, which was also consistently engaged in the review and ultimate drafting of the document. The overlap in recommendations from the experts, practitioners, and local stakeholders across areas of expertise, despite no formal cross communication during the development process, is telling. Themes were consistent, and have informed the confident ultimate selection of critical opportunities. Recommendations for first steps that can result in the biggest impact for the region within these critical opportunities are outlined as follows:

### **Workforce Talent Development and Recruitment**

The first overarching critical opportunity for Region 3 is the development, recruitment, and maintenance of workforce talent with the hard and soft skills the region needs to advance economic opportunity and growth of higher wages. This can be achieved through the following initiatives:

1. Sector Partnerships: Develop sector partnerships in up to three priority areas: information technology services, engineering and product design services, and healthcare services. These partnerships will include prominent employers, educators, and other key stakeholders for each of these sectors. The sector partnerships will facilitate the identification of unique challenges and opportunities for workforce development and recruitment in each sector, and will enable the building of networks for ongoing problem solving and collaboration.
2. Career Pathways: Utilize the sector partnerships, particularly employer and educator leadership, to design career pathways in each sector. The goals of the career pathways are to more effectively guide our budding talent to in-demand, high-wage career opportunities, and to attract private sector investment and economic development opportunities. These career pathways should be aligned with high school program redesign. We will use the existing Capstone Integrated Machining Technology Program (a partnership between Danville Community College and the Institute for Advanced Learning & Research – see Appendix III) as a model in this design.
3. Work-based Learning: Provide a work-based learning (WBL) experience to 100% of public high school students, with introductory experiences that begin in elementary school. This will help to ensure that our students are aware of and prepared for the in-demand career opportunities available to them in Region 3 and enable private-sector businesses to identify potential employees earlier in their career development.

4. Recruitment: Work with local government, economic developers, and other key stakeholders to create innovative incentives to recruit talent, entrepreneurs, and small business owners in the prioritized sectors.
5. Broadband: Utilize the competitive advantage that Mid-Atlantic Broadband provides to first, attract and grow businesses and industries of all sizes that rely upon this high-speed network access and second, support workforce talent recruitment and retention. Position and brand Region 3 as the most prominent rural “gig-speed region” in the United States, similar to what has been done in Chattanooga.

### **Sectoral Development**

The second critical opportunity for Region 3 is the development of four priority or “target” sectors that have the greatest potential to grow the number of employees, wage levels, and types of businesses needed in the region. Only one out of every four employees in the region (25%) is currently employed in a position that creates or attracts wealth for the region. According to US Cluster Mapping, the national average for this metric is 36%, providing a benchmark to which the region can aspire. In this section of the report, four target sectors are identified as key sectors that Region 3 should be pursuing. These target sectors were selected because they represent the best opportunities for the region to increase its share of higher paying, in-demand occupations, leading to a corresponding increase in per capita income. There are many other historically important sectors, such as agriculture, that do not immediately meet the requirements of GO Virginia legislation as it relates to higher-income jobs. However, over time and with appropriately directed investment and leadership, there could be innovative development of higher-paying jobs in these sectors that are currently viewed as “traditional.” The target sectors, listed below, may impact and influence traditional sectors, and linkages between these should be encouraged and supported.

1. Business Services / IT Data Centers: Business Services is the #2 top-employing traded sector in the region, with over 4,750 employees, a ten year growth rate of 69%, and an average wage of \$48K. The sector consists of generally white-collar employment in corporate headquarter functions, and engineering, legal, consulting, and professional services. IT Data Centers are mammoth investments that provide the hardware and hosting backbone for Software as a Service (SaaS), cloud computing services, and applications. It is a \$144 Billion industry growing at nearly 25% per year with an average wage for a computer system analyst of nearly \$81K.

2. Advanced Manufacturing and Materials: Advanced Manufacturing is a sector comprised of both existing and emerging trade clusters, driven by technologically sophisticated industries. Examples of those industries include Aerospace Manufacturing

(Commercial and Defense), Production Technology and Lighting and Electrical Equipment.

Total employment in the Advanced Manufacturing cluster is approximately 1,528 in Region 3, with average wages around \$56K. The aerospace cluster benefits in the eastern United States from three new major assembly plants (Honda Jet in Greensboro, NC, Boeing in Charleston, SC and Airbus in Mobile, AL). The supply chains for these businesses, while global, currently depend heavily on West Coast facilities for supply. Given the concentration of manufacturing on the East Coast, these supply chains are likely to move east to reduce lead times and to improve supply chain responsiveness.

Materials is the largest current industrial cluster within Region 3. Typically, these businesses consist of process industries, which either through batch or continuous manufacturing produce an intermediate or finished industrial product. The majority of these industries are located along the 58 corridor. Examples include Rubber Product Manufacturing, Paint, Coating and Adhesive Manufacturing and Basic Chemical Manufacturing. The combined employment of these 68 firms across the region is estimated to be around 6,540 positions. Wages are in excess of \$60K per year.

3. High Value Natural Resource Products: This is a prioritized industry in Region 3 due to its employment concentration, growth, relatively high wages, and history in the area. The 2015 average wages in Natural Resources & Mining were \$36,667 in Region 3, which is 11% higher than the region's average wage. Forestry is one of the region's strongest industry clusters within the natural resources category. Forestry posted an average wage of \$54,000 in 2016, and has a location quotient of 15, which means that forestry employment in the region is about 15 times more concentrated than the national average. Employment in the forestry cluster grew 14% from 2006 - 2016, and is expected to grow an additional 15% from 2016-2026. Region 3 has had a long history of utilizing its hardwood forests for value-added new product development and engineering design, production and distribution. Continued growth in the wood products sector offer significant opportunities for Region 3 going forward.

4. Health Care: While not a traded cluster, health care is a stable and vital growth sector for the region. The sector employed 14,680 workers in 2016 in Region 3, at an average wage of \$47.6K. The cluster experienced employment growth of 8.5% from 2006 to 2016 (EMSI 2017.1).



## Cyber Infrastructure

In the 19<sup>th</sup> Century it was railroad infrastructure that rendered a region competitive; in the 20<sup>th</sup> Century it was roads. Today, the development of cyber infrastructure and broadband access is critical to ensure that the region is “connected,” competitive, and able to sustain a healthy economy. Within this broad opportunity, there are three key ideas for Region 3 that represent a foundation for region-wide changes and improvement.

1. Regional Collaboration: A regional approach to cyber infrastructure (in lieu of a piecemeal approach by localities) will enable pooling of intellectual and financial resources and more efficient development of networks. This collaboration will also enable Region 3 to position itself more competitively to ISP vendors and to funders who may be able to provide federal and other grant opportunities to offset the high infrastructure costs of expanding rural broadband.
2. “Middle Mile” and “Last Mile” Opportunities: A broadband network only becomes truly effective when it extends from main fiber routes to reach “middle mile” and “last mile” end users. The region seeks to develop a project that improves broadband coverage by facilitating the action of “middle-mile” and “last mile” technology companies by creating region-wide tax-exempt statuses, fee waivers, and expedited easement access for such providers. Such a project will ultimately remove costs and time delays that currently present barriers to the development of a robust and cutting-edge fiber network in the region. Inducements to these companies will result in investments in the counties and towns that offer them, and will significantly improve quality of life, opportunity for businesses, and access to education in the region.

## Opportunities for Improvement

The consensus view of those involved in developing this Growth & Diversification Investment Plan is that there is an impressive array of impactful and scalable initiatives already launched or launching in Region 3, that make the Region optimistic for its economic future. However, there are also under-leveraged opportunities for enhanced regional collaboration that must be addressed:

- The Region houses entities that provide strong focus on **entrepreneurship and small business development**, but in general, these initiatives operate locally rather than regionally. For example, multiple localities are striving to package resources to create an entrepreneurial map or “blueprint,” but because business footprints do not stop at jurisdictional boundaries, this might be more cost effective and valuable on a regional scale. In addition, there is room for greater emphasis on entrepreneurship topics



including availability of capital, incubators and accelerators, technical advising, and mentoring.

- Issues regarding **quality of life**, crucial for attracting and retaining talented, innovative individuals and businesses are currently addressed intermittently. Interviews with business leaders have highlighted the importance of investing in cultural amenities, lively downtowns, outdoor recreation, shopping, and other attractors. As a region, we have amenities, but we do not promote or brand them in a unified and assertive way, internally or externally. The regional collaboration inherent in this GO Virginia initiative presents the perfect opportunity for enhanced region-wide promotion efforts.
- The importance of **infrastructure**, especially **broadband** internet coverage, is frequently noted. However, there is a need for the economic development entities within Region 3 to pool their political influence and lobby for infrastructure improvements that will have the greatest collective regional impact. There also remains a need to more thoroughly discuss how to fund this much-needed expansion.
- There is occasional focus on promising **occupations**, such as healthcare occupations and skilled trades. However, there is opportunity to turn these discussions into action through the aforementioned region-wide initiatives to develop career pathways and target sector strategies.

**Overall, the greatest need is to increase the economic health of the region by scaling up our existing successful or promising initiatives, and by promoting and expanding regionalism in all respects.** Throughout the development of this Growth & Diversification Investment Plan, a consistent expression of hope and enthusiasm has emerged around ideas for connecting regional assets, leaders, and common counterparts. There is a “hunger” to boost regional connectivity and learning opportunities, to replicate successes, to learn from mistakes, and to leverage our assets. There is a belief that the image and brand of Southern Virginia, both internally and externally, can be improved through more intentional connection and interaction between elected leadership, local and regional organizations, businesses, and citizens. The intent of the Region 3 Growth & Diversification Investment Plan is to continue to build on these expressions of hope and “hunger,” by creating a framework for the Region 3 Council to use as it considers its investment opportunities.



# SOUTHERN VIRGINIA GO REGION 3

## COUNCIL MEMBERS

- Adam Birkett, Business/Manufacturing, Patrick\*
- Scott Burnette, Business/Health, Mecklenburg
- Timothy Clark, Business/Construction, Pittsylvania
- Barbara Johnson, Education, Prince Edward
- Randolph Lail, Business/Retail, Lunenburg (Vice-Chairman)
- Charles Majors, Business/Financial Services, Danville (Chairman)
- James McClain, Business/Energy, Martinsville
- Ronald Roark, Public/Locality, Nottoway
- Al Roberts, Public/Workforce, Brunswick (Executive Committee)
- Larry Ryder, Business/Manufacturing, Henry

# **SOUTHERN VIRGINIA GO REGION 3**

## **COUNCIL MEMBERS (cont.)**

- Karl Stauber, Non-Profit, Danville (Executive Committee)
- Sherry Swinson, Higher Education, Prince Edward (Executive Committee)
- Bob Timmons, Public/Locality, Prince Edward
- Denise Taylor-Forrest, Business/Manufacturing, Halifax
- Telly Tucker, Economic Development, Danville
- Lauren Andrews Willis, Business/Financial Services, Charlotte\*
- Dennis Witt, Civic, Halifax
- Nicole Young, Business/Financial Services, Brunswick
- TBD, 1 additional to fill vacancy

## Region 3 Request for Ideas

### Information for Applicants & Grantees

**Solicitation Period: August 29, 2017 – September 15, 2017**

The Southern Virginia GO Region 3 is pleased to announce that its Growth & Diversification Plan is completed and under review by the State GO Virginia Board, which is expected to take action to approve this Plan at its September 12, 2017 Board meeting. A link to the Plan can be found at <http://www.southsidepdc.org/index.php/news/entry/go-virginia-region-3-growth-diversification-plan-is-now-online> or <https://goo.gl/eJRjos>

Assuming approval of the Growth & Diversification Plan, in late September Region 3 will initiate a proactive Solicitation for Projects to be considered for funding through the GO Virginia program. Region 3 is in process of developing the formal application format and grant review process, which it expects to complete by September 21.

Prior to the State Board's final approval of the Region 3 Plan, however, the Region 3 Council is soliciting **"Requests for Ideas"** from interested organizations and partners, which can serve as an efficient way of validating concepts that could lead to submission of formal applications for funding in the fall. These two-page concept papers will encourage stakeholders to begin collaborating on project ideas that align with the Areas of Critical Need that are identified in the Region 3 Growth & Diversification Plan.

Requests for Ideas should be completed following the format described below, and submitted no later than **Friday, September 15**, by email to:

Ms. Gail Moody  
Southside Planning District Commission  
200 South Mecklenburg Avenue  
South Hill, Virginia 23970  
[gosouthernva@gmail.com](mailto:gosouthernva@gmail.com)

### **"REQUEST FOR IDEAS"**

Prospective applicants in the Region 3 footprint are encouraged to use the Council's ***Request for Ideas*** solicitation to submit basic project concepts which will communicate your project concept to Council Staff for feedback and guidance prior to submitting a full application. The ***Request for Ideas*** is an optional, non-binding step to elicit feedback and guidance on the appropriateness of a potential project to be eligible for funding through the GO Virginia program.

Responders to the ***Request for Ideas*** should keep in mind the GO Virginia program goals:

- *Project investments that lead to higher-paying jobs.*
- *Scalable approaches that will spur regional economic growth.*
- *Improved capacity to respond to regional economic development priorities.*
- *Increased collaboration and investment from a broad and diverse contingent of stakeholder groups.*

The ***Request for Ideas*** should be no more than 2 pages of standard-size business paper, and should include the following information:

1. Name, organization, address, phone and email for Primary Applicant
2. List of (potential or identified) partners (names, organizations)
3. List of 2 or more localities likely (or committed) to participate
4. Identification of area of alignment with any of Region 3 Growth & Diversification Plan's Critical Areas of Focus:
  - a. Workforce Talent Development and Recruitment
  - b. Sectoral Development
  - c. Cyber Infrastructure
5. Narrative description of proposed project
6. Narrative description of intended outcomes over first 2 years
7. Project Budget estimate (total budget, anticipated sources of funding)
8. Brief narrative on capacity of team to implement the project on time and on budget

Responders are urged to review the Region 3 Growth & Diversification Plan (or its Executive Summary) prior to submitting the ***Request for Ideas***. The plan can be found at the following link: <http://www.southsidepdc.org/index.php/news/entry/go-virginia-region-3-growth-diversification-plan-is-now-online> or <https://goo.gl/eJRios>

Responders who submit Requests for Ideas will be contacted by the Region 3 staff prior to the Council meeting on September 21, to discuss the Project Ideas and to answer questions about alignment for a formal application. For questions prior to submission, please contact Liz Povar, 804-399-8297 or by email at [gosouthernva@gmail.com](mailto:gosouthernva@gmail.com)

**PROJECT SOLICITATION TIMELINE****August**

- 8/29/17: Partners Update Meeting
- 8/29/17: Announce Solicitation for *Requests for Ideas*

**September**

- 9/10/17: Appoint Project Review Committee for Region 3
- 9/15/17: *Requests for Ideas* due to Region 3
- 9/16-20/17: Feedback to RFI respondents
- 9/21/17: Region 3 Council Meeting (review Requests for Ideas; Approve solicitation for Round 1 Project Applications)

**October**

- 10/10/17: Round 1 Project Applications due to Region 3
- 10/31/17: Region 3 Council Meeting (Review/approve Round 1 Project Applications to submit to State; solicit for Round 2 Project Applications)

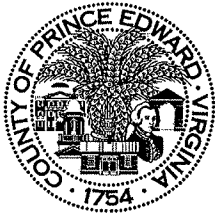
**November**

- 11/10/17: Round 1 Project Applications due to DHCD for State review

**December**

- 12/6/17: Region 3 Round 2 Project Applications due
- 12/12/17: GO Virginia State Board meeting (approve Project Applications)
- 12/20/17: Region 3 Council Meeting (approve Round 2 Project Applications; solicit for Round 3 Project Applications)





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** September 12, 2017  
**Item No.:** 16  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Monthly Reports

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**Summary:** Please see attachments.

**Attachments:**

- a. Animal Control
- b. Building Official
- c. Cannery – Home Canning Operations
- d. Cannery – Commercial Operations
- e. Tourism

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



## Animal Control Monthly Report

"August 2017"

### Dogs

Surrendered	4
Picked Up	24
Claimed By Owner	6
Adopted	5
Died in Kennel	0
Euthanized	3
Transferred to SPCA	14
Dead on Arrival	0
Escaped from Shelter	0
Seized	0

**Fees Collected** \$370.00

### Cats

Surrendered	7
Picked Up	0
Claimed By Owner	0
Adopted	3
Euthanized	3
Died in Kennel	0
Transferred to SPCA	1
Dead on Arrival	0

**Fees Collected**

### Wildlife

Handled	0
Euthanized	0
Rabies Case	1

### Livestock

Returned to Owner	0
Died in Kennel	0
Adopted	0

**Fees Collected** \$0.00

### Other Companion Animals

Returned to Owner	0
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**Number of Calls to Shelter** 153

**Summons Issued** 4

**Warrants Served** 0

**Days in Court** 2

**Nuisance Dogs** 4

**Dangerous Dogs** 0

**Calls After Hours / On Call** 15

**Dogs Brought In by Farmville PD** 3

**Total Fees Collected** \$370.00

**Bill the Town of Farmville**

**0 cats housed.**

**Total** \$0.00

*Adam Mumma, Animal Control Officer*  
*James Farley, Jr., Animal Control Officer*

rev 9.5.17



# BUILDING OFFICIAL

Permits Issued Report  
8/01/2017 Through 8/31/2017

ADDITIONS	- Issued	7
	- Value	\$84,600.00
	- Permit Fees	\$767.40
	- 2.00% STATE TAX	\$15.35
	- Fees Collected	\$.00
DEMOLITIONS	- Issued	1
	- Value	\$500.00
	- Permit Fees	\$50.00
	- 2.00% STATE TAX	\$1.00
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	3
	- Value	\$558,000.00
	- Permit Fees	\$1,427.20
	- 2.00% STATE TAX	\$28.54
	- Fees Collected	\$.00
ELECTRICAL	- Issued	10
	- Value	\$25,100.00
	- Permit Fees	\$485.00
	- 2.00% STATE TAX	\$9.70
	- Fees Collected	\$.00
MECHANICAL	- Issued	6
	- Value	\$33,200.00
	- Permit Fees	\$280.00
	- 2.00% STATE TAX	\$5.60
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	2
	- Value	\$147,000.00
	- Permit Fees	\$299.20
	- 2.00% STATE TAX	\$5.99
	- Fees Collected	\$.00
PLUMBING	- Issued	6
	- Value	\$14,800.00
	- Permit Fees	\$300.00
	- 2.00% STATE TAX	\$6.00
	- Fees Collected	\$.00
TANK REMOVAL	- Issued	1
	- Value	\$2,000.00
	- Permit Fees	\$50.00
	- 2.00% STATE TAX	\$1.00
	- Fees Collected	\$.00
IN LIEU OF SOIL & EROSION	- Issued	3
	- Value	\$.00
	- Permit Fees	\$.00
	- Fees Collected	\$.00
Total Permits	- Issued	39
Total Permits	- Value	\$865,200.00
Total Permits	- Permit Fees	\$3,658.80
Total Permits	- Sales Tax 2%	\$ 73.18
		<u>\$ 3,731.98</u>

INSPECTIONS FOR AUGUST 57

# PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road  
Farmville, Virginia 23901

Patty Gulick  
Cannery Manager  
434-223-8664

## AUGUST 2017 Cannery Report

The cannery report for August:

2686 (qts.)	@.48 =	\$1289.28
417 (pts.)	@.40 =	\$166.80
0 (gals)	@1.25=	\$0.00
34 Patrons usage	@1.00 =	\$34.00
30% out of County =		\$255.94
Non-processing fees =		\$30.00
Meat Cut	@.25=	\$20.00
<b>Total</b>		<b><u>\$1796.02</u></b>

On August 16th the cannery coordinated with VSU and the Prince Edward County Extension Office to host an Edamame Field Day. This included demonstrations of different processing equipment available at the cannery. On August 31st the cannery was invited to be a participant at Longwood University's Student and Employee Benefits & Wellness Fair. This opportunity enabled us to share information about the cannery and its valuable public service. Our total number of participating residents for the month of August was 82.

P. Gulick

kef

Allie Hill  
Board President  
(434) 960-8958



## ***August 2017 Summary***

### **New Commercial Clients**

- A new client, **Farmers Direct** of Lynchburg, VA, brought in 1200 pounds of blackberries to create Blackberry Jam and Syrup. Hundreds of pounds of additional blackberries are currently in the cannery's freezer awaiting further production.
- New client **Liberty Tree Farm** completed their first batch of their Smoked Jalapeno Sauce this month under VDACS Inspection. They'll be freezing additional jalapenos all summer in order to process more during the off season.
- **Mother Smucker's Salsa** out of Maryland came in to view the facility as well as watch a production of Fishin Pig's BBQ sauce. We expect them to join as a new rental client.
- A Prospect native toured the facility as he contemplates how to use the family's farm to create a product line of locally sourced and locally inspired foods.

### **Recurring Commercial Clients**

- **Back Pocket Provisions** pressed almost 3,000 lbs. of locally-grown tomatoes this month and bottled over 500 quarts of Bloody Brilliant Bloody Mary Mix.
- VFW completed co-packing on two flavors of Jam for the **Gift Shop at Monticello** and the Thomas Jefferson Foundation. Using locally-grown peaches, cherries, and peppers, these two new products will be featured at the upcoming *Heritage Harvest Festival*.
- VFW created the season's first batch of Applesauce for **Albemarle Cider Works** using three of their heirloom apple varieties.
- **Hobby Hill Farm** processed another batch of Blueberry Syrups and Jams as their last batch sold out in a matter of weeks!
- **Bellair Farms** delivered their fresh tomatoes, sweet peppers, garlic and hot peppers for VFW to create two varieties of Pepper Jelly as well as our new 9oz jar of Pizza Sauce.
- Now that the retort mapping has been completed and approved by VA Tech, **Matt's Dirty Pickles** returned to bottle two recipes of Pickles: Dill, and Bourbon BBQ.
- VFW continues to support the growth of Farmville's **Fishin' Pig**, manufacturing bulk and retail containers of barbeque sauces and meat rubs for use in both of their locations.
- The Virginia Aquafarmer's Network (VAN) utilized the cannery to package locally raised seafood.

### **Outreach and Engagement**

- Virginia Food Works was featured in a new report from the W.K. Kellogg Foundation, *From the Ground Up: Inspiring Community-Based Food Systems Innovations*. The report profiles

community leaders around the nation applying innovation to address challenges within our current food system. We are thrilled to represent the theme of “Adaptability and Replication,” and to be selected as an organization that “creatively meets emerging community needs and serves as a model that can be easily reproduced or expanded.” The report can be accessed online at <http://communityfood.wkkf.org/reports/from-the-ground-up/> and a copy of the Virginia Food Works section is attached.

- Virginia State University and Virginia Cooperative Extension held an Edamame Workshop on August 16<sup>th</sup> at the Cannery (see attached flyer). The Cannery grounds currently house an edamame equipment shed that may be utilized by Virginia edamame growers to further process the beans for resale. Workshop attendees were able to see the equipment in action as well as learn how the beans could be further processed using the cannery’s equipment for freezing or cold storage.

#### **By the Numbers**

- Estimated market value of products created in August: **\$26,209.95\***  
(\*not including VAN seafood market value)
- Revenue generated for Prince Edward County: **\$1,618.00**
- Locally-grown produce processed: **5,135 lbs.**
- Production clients: **10 clients**
- Days used for commercial activity: **16 days**
- Tours and perspective clients: **3 tour**



FROM THE

# GROUND UP

Inspiring Community-based  
Food System Innovations

Wallace Center at Winrock International,  
Common Market and Changing Tastes

*Funded by the W.K. Kellogg Foundation*

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## VIRGINIA FOOD WORKS

### Virginia

[www.virginiafoodworks.org](http://www.virginiafoodworks.org)

In the process of researching Virginia-grown products, Allie Hill discovered most food products contained ingredients from out of state. One of the primary roadblocks to getting more locally produced food into Virginia-grown products was the lack of processing facilities for value-added food products.

Allie and her team created Virginia Food Works (VFW), a nonprofit organization that supports local value-added food producers. VFW's mission is to strengthen the capacity of Virginia food producers to enter and succeed in value-added food manufacturing and sales, thereby providing Virginia residents and community organizations with access to safely processed, nutritious local food year-round. Recognizing the prohibitive cost of building a new commercial processing facility, VFW sought out existing infrastructure that was underutilized and could be revitalized.

In collaboration with Prince Edward County officials, Virginia Cooperative Extension, local producer networks and other local food stakeholders, VFW helped reinvigorate the Prince Edward County Cannery, a city of Farmville processing facility that has been



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in use for community canning since 1975. In 2010, with \$350,000 in grant funding from the Virginia Tobacco Region Revitalization Commission, the cannery was retrofitted with the commercial grade equipment and infrastructure improvements necessary to become an FDA-registered commercial kitchen. The hope was that farmers, including tobacco growers, could explore other types of agriculture that could be made into value-added products in the cannery.

In 2013, the cannery opened its doors to local businesses and entrepreneurs while continuing to serve home canners during harvest season. Clients could now process locally-grown fruits and vegetables into FDA-approved and Virginia Department of Agriculture Consumer Services-inspected products. VFW provides technical assistance in sanitation and processing standard operating procedures, regulatory compliance, product development, sourcing and marketing. Clients rent the cannery on an hourly basis and make their own food products. If a client is interested in trying a new idea and creating a test batch, VFW allows them to use the facility and offers assistance in developing the business

model. For farmers who have simple recipes and are not interested or able to process themselves, VFW has a co-packing service in which experienced staff will process products for them.

The cannery provides incentives for using local foods by offering processors a discounted price if their products are made with locally grown ingredients. Clients process a variety of local products, such as berries for jam, tomatoes for salsa, apples for applesauce and cucumbers for relish. A major source of produce is the Southside Wholesale Produce Auction, operated by Virginia Cooperative Extension and Amish farmers.

Since 2013, VFW has served 48 clients and produces about 600,000 units each harvest season. Its success is the result of dedicated, active volunteers and an annual staffing budget of \$35,000. In addition to opening new markets and increasing sales for participating local farmers, VFW has provided seasonal employment to local residents. VFW is strengthening economic development in Prince Edward County and beyond while building a better local food system.



# EDAMAME FIELD DAY



## WHEN

**August 16, 2017  
10:00AM-3:00PM**

## WHERE

**Virginia Cooperative  
Extension-Prince Edward  
100 Dominion Drive  
Farmville, VA 23901**

## PLAN FOR THE DAY

- MEET AT EXTENSION OFFICE- SIGN-IN 9:45 AM
- TRAVEL TO MAGI VAN EPS' FARM FOR HARVESTING DEMONSTRATIONS:

WOODCHUCK HOLLER  
2105 BANTON SHOP ROAD  
DILLWYN, VA 23936

- LUNCH AT THE EXTENSION OFFICE
- PROCESSING DEMONSTRATIONS AT THE VSU EDAMAME SHED
- TOUR OF PRINCE EDWARD COUNTY CANNERY AND EDAMAME TASTING

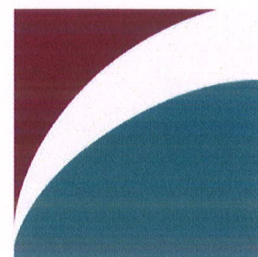
Virginia Cooperative Extension programs and employment are open to all, regardless of age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, genetic information, veteran status, or any other basis protected by law. An equal opportunity/affirmative action employer. Issued in furtherance of Cooperative Extension work, Virginia Polytechnic Institute and State University, Virginia State University, and the U.S. Department of Agriculture cooperating. Edwin J. Jones, Director, Virginia Cooperative Extension, Virginia Tech, Blacksburg; M. Ray McKinnie, Administrator, 1890 Extension Program, Virginia State University, Petersburg. If you are a person with a disability and desire any assistive devices, services or other accommodations to participate in this activity, please contact Katy Overby, Prince Edward at 434-392-4246 during business hours of 8 a.m. and 5 p.m. to discuss accommodations 5 days prior to the event.

## PREREGISTER

**434-392-4246  
SHELDAAE@VT.EDU**

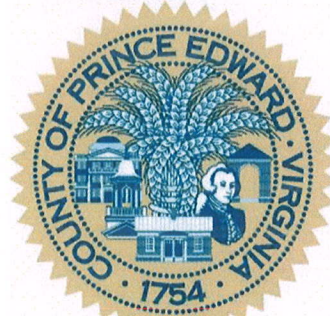
## FEATURING

**Harvesting and  
Processing  
Demonstrations**



**Virginia  
Cooperative  
Extension**

Virginia Tech  
Virginia State University  
[www.ext.vt.edu](http://www.ext.vt.edu)





# Tourism & Visitor Center Monthly Report for August 2017

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2017	2,077	325	30	2,432	304.0
2016	3,237	595	61	3,893	324.4
					Total / 8 Months
					Total / ALL of 2016

## Requests for Information:

	Phone Inquiries	Email/Mail Requests	Center Visits	VisitFarmville.com Facebook Engagements	Tablet/Cell Web Hits	Monthly Totals:
August 2017	85	120	330	12,886	3047	16,468
August 2016	124	135	368	0	2,378	3,005
% Difference	-31.45%	-11.11%	-10.33%	100.00%	28.13%	448.02%

TOTAL YTD					Total YTD Inquiries:
2017 YTD	955	1,185	2,432	57,923	33,175
2016 YTD	754	1,207	2,505	0	16,260
% Difference	26.66%	-1.82%	-2.91%	100.00%	104.03%
					361.59%

## Report to September Board of Supervisors:

- Four "Find It In Farmville" videos, the newest campaign for The Heart of Your Adventure, are complete and ready to be promoted! The group is planning an Open House in September, where all of our Boards and Council, as well as the public, can share what partnerships can do. The Town, County, Chamber and Downtown organizations have been combining resources for years to promote all of the amenities throughout our community. These videos are just the latest project for the group. And, we are very proud of them. Some of the marketing of these videos will include the following:
  - DIA, the organization managing VisitFarmville.com, is excited to include these videos on that website as well as through Facebook.
  - The Chamber and Farmville Downtown will promote these videos through their websites and social media.
  - Pending approval of the recently submitted grant application to Virginia Tourism Corporation, we will meet with Comcast Spotlight to layout a plan purchasing airtime. Fall 2017 and Spring 2018 travel times are where we want to focus attention.
- The date for the Open House showcasing what The Heart of Your Adventure does to market the community will be Thursday, September 21st from 10 a.m. to noon. Refreshments will be served.

