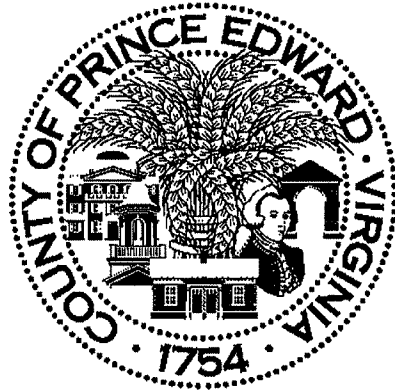




**PRINCE EDWARD COUNTY  
BOARD OF SUPERVISORS**

---

**BOARD AGENDA  
OCTOBER 9, 2018**



## MISSION STATEMENT

*"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."*

**[This page intentionally left blank]**



PRINCE EDWARD COUNTY  
BOARD OF SUPERVISORS  
October 9, 2018

AGENDA

|           |   |     |
|-----------|---|-----|
| 5:30 p.m. | <u>Work Session:</u> Closed Session – Section 2.2-3711(A)(29), <i>Code of Virginia</i> , Public Contract  | 1   |
| 7:00 p.m. | 1. Chair Pattie Cooper-Jones will call to order the <u>October</u> meeting of the Board of Supervisors.   | 3   |
|           | 2. Invocation   | 3   |
|           | 3. Pledge of Allegiance   | 3   |
|           | 4. Conflict of Interest Disclosures   | 5   |
|           | 5. Recognitions   | 7   |
|           | 6. <b><u>PUBLIC PARTICIPATION:</u></b> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>   | 9   |
|           | 7. Board of Supervisors Comments  | 11  |
|           | 8. <u>Consent Agenda:</u>   |     |
|           | a. Treasurer’s Report: August 2018  | 13  |
|           | b. Approval of Minutes: September 11, 2018 at 6:00 p.m.   | 17  |
|           | September 11, 2018 at 7:00 p.m.   | 21  |
|           | September 18, 2018  | 50  |
|           | c. Review of Accounts & Claims/Board Mileage Reports/County Attorney Invoice  | 57  |
|           | d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.   | 93  |
|           | e. Appropriations: Fire Programs Funding  | 95  |
|           | f. Appropriations: Sheriff’s Department   | 97  |
|           | 9. FY 19 Budget Amendments: Clerk of Circuit Court  | 99  |
|           | 10. Construction Appropriations   | 101 |
|           | 11. Highway Matters   | 105 |
| 7:30 p.m. | 12. <b><u>PUBLIC HEARING: PAR 5 DEVELOPMENT GROUP:</u></b> <i>The Board will receive citizen input prior to considering a request from Par 5 Development for a Special Use Permit to operate a Retail Sales Establishment (Dollar General) and have illuminated signage located on Tax Map Parcel #019-A-68E.</i> | 107 |
|           | 13. Virginia Growth Alliance Update   | 135 |
|           | 14. Resolution: Local Emergency Planning Grant  | 137 |
|           | 15. <u>County Administrator’s Report:</u>   | 139 |
|           | a. VACo Voting Credentials  |     |
|           | b. Date of November Board Meeting   |     |
|           | c. Citizen Alerting System  |     |
|           | d. WWI Monument Dedication  |     |
|           | e. Planning Commission Membership Structure   |     |

|  |  |     |
|--|--|-----|
| 16. <u>Closed Session:</u>               | Section 2.2-3711 (A)(3), <i>Code of Virginia</i> – Disposition of Publicly-Held Property | 145 |
|  | Section 2.2-3711 (A)(5), <i>Code of Virginia</i> – Business Prospect                     |     |
|  | Section 2.2-3711 (A)(29), <i>Code of Virginia</i> – Public Contract                      |     |
| 17. <u>Correspondence/Informational:</u> |  | 147 |
| a.                                       | CRC Items of Interest  | 148 |
| b.                                       | CRC Grant Assistant to Prince Edward Schools   | 149 |
| c.                                       | Prospect Depot Update  | 151 |
| 18. <u>Monthly Reports:</u>              |  | 153 |
| a.                                       | Animal   | 154 |
| b.                                       | Building Official  | 155 |
| c.                                       | Cannery-Home Canning (August & September)  | 156 |
| d.                                       | Cannery-Commercial Canning   | 158 |
| e.                                       | Prince Edward County Public Schools  | 160 |

*(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, October 9, 2018.)*



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: October 9, 2018  
Item No.: **WORK SESSION AT 5:30 P.M.**  
Department: County Attorney  
Staff Contact: W.W. Bartlett  
Issue: Closed Session: Section 2.2-3711(A)(29), *Code of Virginia* – Public Contract

---

**Summary:**

I move that the Prince Edward County Board of Supervisors convene in Closed Session:

- a) For discussion of a public contract for legal services and discussion of the terms and scope of said contract, where discussion in an open session would adversely affect the bargaining position of the public body, pursuant to the exemptions provided for in Section 2.2-3711(A)(29) of the *Code of Virginia*.

**Attachments:**

**Recommendation:**

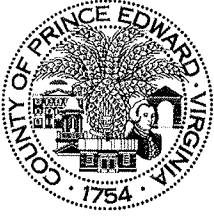
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Southall \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**[This page intentionally left blank]**



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** October 9, 2018  
**Item No.:** 1, 2, 3  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Call To Order, Invocation, Pledge of Allegiance

---

**Summary:** Chair Cooper-Jones will call to order the **October** meeting of the Prince Edward Board of Supervisors, ask for an invocation, and lead the Pledge of Allegiance.

**Attachments:**

**Recommendation:**

|              |                    |                |                |
|--------------|--------------------|----------------|----------------|
| Motion _____ | Cooper-Jones _____ | Pride _____    | Townsend _____ |
| Second _____ | Emert _____        | Southall _____ | Wilck _____    |
|              | Jones _____        | Timmons _____  |                |



**[This page intentionally left blank]**



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: October 9, 2018  
Item No.: 4  
Department: Board of Supervisors  
Staff Contact: W.W. Bartlett  
Issue: Conflict of Interest Act Disclosures

---

**Summary:** The Chair will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

**Attachments:** Conflict of Interest Disclosure

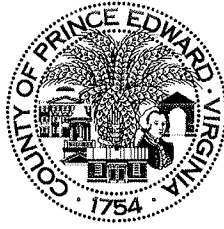
**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Southall \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



## STATEMENT OF DISCLOSURE

### DECLARATION OF INTEREST

1. Transaction Under Discussion/Consideration: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

2. Nature of Public Official's Personal Interest Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### DECLARATION OF ACCURACY

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:**           **October 9, 2018**  
**Item No.:**               **5**  
**Department:**           **Board of Supervisors**  
**Staff Contact:**       **Kate Pickett Eggleston**  
**Issue:**                   **Recognitions**

**Summary:** “Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of the students at the Prince Edward County Public Schools and Fuqua School.

**Prince Edward County High School’s American Chemical Society Team**

The American Chemical Society’s Chemistry Olympiad is a national chemistry competition for high school students. For 2018, Prince Edward County High School was the winner of the Team award for the large school category. Participating students took an exam which covers the entire subject of first year college chemistry. Prince Edward’s first-year exam team members who were part of the winning team were:

- Maria Carrera;
- Katrina Carrera;
- Tiba Hamza;
- Naomi Jones;
- Rachel Kinzer;
- Abigail Swanson; and
- Melissa Williams.

**Robert M. Showalter**

The Board of Supervisors also has a special honor and privilege tonight. We are recognizing an outstanding citizen leader. Mr. Robert M. Showalter served our community on the County’s Industrial Development Authority from July 1, 1982 until his retirement on June 30, 2018. During his tenure on the IDA he served as the Vice Chair from 1988 to 1996 and as its Chairman from 1996 until June 30, 2018. The Industrial Development Authority is an important partner to the County with our ongoing economic development efforts. Please help me both congratulate and thank Mr. Showalter for his thirty-six years of citizen volunteer service to the County of Prince Edward.

|              |                    |                |                |
|--------------|--------------------|----------------|----------------|
| Motion _____ | Cooper-Jones _____ | Pride _____    | Townsend _____ |
| Second _____ | Emert _____        | Southall _____ | Wilck _____    |
|              | Jones _____        | Timmons _____  |                |

**[This page intentionally left blank]**



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:**            **October 9, 2018**  
**Item No.:**                 **6**  
**Department:**           **Board of Supervisors**  
**Staff Contact:**         **W.W. Bartlett**  
**Issue:**                    **Public Participation**

---

**Summary:**

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

**Attachments:**            **Public Participation Tracking Form**

**Recommendation:**    **None.**

|              |                    |                |                |
|--------------|--------------------|----------------|----------------|
| Motion _____ | Cooper-Jones _____ | Pride _____    | Townsend _____ |
| Second _____ | Emert _____        | Southall _____ | Wilck _____    |
|              | Jones _____        | Timmons _____  |                |

# PUBLIC INPUT TRACKING LOG

| ITEM NUMBER | CITIZEN REMARK | REMARK DATE | REPEAT REMARK<br>Y N | STATUS |
|-------------|----------------|-------------|----------------------|--------|
| 1           |                |             |                      |        |
| 2           |                |             |                      |        |
| 3           |                |             |                      |        |
| 4           |                |             |                      |        |
| 5           |                |             |                      |        |
| 6           |                |             |                      |        |
| 7           |                |             |                      |        |
| 8           |                |             |                      |        |
| 9           |                |             |                      |        |
| 10          |                |             |                      |        |
| 11          |                |             |                      |        |
| 12          |                |             |                      |        |
| 13          |                |             |                      |        |
| 14          |                |             |                      |        |



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:**           October 9, 2018  
**Item No.:**                 7  
**Department:**           Board of Supervisors  
**Staff Contact:**         W.W. Bartlett  
**Issue:**                    Board of Supervisors Comments

---

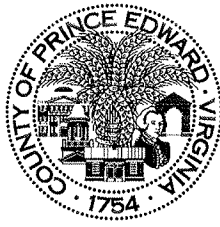
**Summary:**     The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

**Attachments:**         Protocol for Board of Supervisors Comments

**Recommendation:**   None.

|              |                    |                |                |
|--------------|--------------------|----------------|----------------|
| Motion _____ | Cooper-Jones _____ | Pride _____    | Townsend _____ |
| Second _____ | Emert _____        | Southall _____ | Wilck _____    |
|              | Jones _____        | Timmons _____  |                |





*Mission Statement of the Board of Supervisors of the County of Prince Edward*

*"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."*

**PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS**

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during "Public Participation," if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen's concerns on matters of public interest.
- "Board of Supervisors Comments" is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member's comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009  
Re-Adopted: January 10, 2012



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: October 9, 2018  
Item No.: 8-a  
Department: Treasurer  
Staff Contact: Donna Nunnally  
Issue: Treasurer's Report

---

Summary: The Treasurer's Report is attached.

Attachments: August 2018 Treasurer's Report

Recommendation: Approval

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Southall \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**Prince Edward Board of Supervisors Treasurer's Report - August 2018**

| <b>Name of Bank</b>            | <b>Bank Balance</b> |  | <b>Available Balance</b> |
|--------------------------------|---------------------|--|--------------------------|
| Benchmark Pooled Fund Account  | \$ 10,059,520.51    |  | \$ 10,059,520.51         |
| Wells Fargo Social Services    | \$ 233,870.69       |  | \$ 233,870.69            |
| Benchmark School Fund          | \$ 859,150.67       |  | \$ 859,150.67            |
| Benchmark Food Service         | \$ 350,223.25       |  | \$ 350,223.25            |
| <b>TOTAL</b>                   |                     |  | <b>\$ 11,502,765.12</b>  |
|                                |                     |  |                          |
|                                |                     |  |                          |
| <b>Certificate of Deposits</b> |                     |  |                          |
| Benchmark                      |                     |  | \$ 609,724.91            |
| Farmers Bank                   |                     |  | \$ 210,882.92            |
| <b>TOTAL</b>                   |                     |  | <b>\$ 820,607.83</b>     |
|                                |                     |  |                          |
|                                |                     |  |                          |
| <b>GRAND TOTAL</b>             |                     |  | <b>\$ 12,323,372.95</b>  |

**Prince Edward Board of Supervisors Treasurer's Report - August 2017**

| <b>Name of Bank</b>            | <b>Bank Balance</b> |  | <b>Available Balance</b> |
|--------------------------------|---------------------|--|--------------------------|
| Benchmark Pooled Fund Account  | \$ 8,217,369.14     |  | \$ 8,217,369.14          |
| Wells Fargo Social Services    | \$ 312,230.35       |  | \$ 312,230.35            |
| Benchmark School Fund          | \$ 842,371.99       |  | \$ 842,371.99            |
| Benchmark Food Service         | \$ 382,746.38       |  | \$ 382,746.38            |
| <b>TOTAL</b>                   |                     |  | <b>\$ 9,754,717.86</b>   |
|                                |                     |  |                          |
|                                |                     |  |                          |
| <b>Certificate of Deposits</b> |                     |  |                          |
| Benchmark                      |                     |  | \$ 361,158.10            |
| Citizens Bank Recreation       |                     |  | \$ 16,518.43             |
| Farmers Bank                   |                     |  | \$ 437,383.74            |
| <b>TOTAL</b>                   |                     |  | <b>\$ 815,060.27</b>     |
|                                |                     |  |                          |
|                                |                     |  |                          |
| <b>GRAND TOTAL</b>             |                     |  | <b>\$ 10,569,778.13</b>  |

**[This page intentionally left blank]**



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: October 9, 2018  
Item No.: 8-b  
Department: County Administration  
Staff Contact: Karin Everhart  
Issue: Approval of Minutes

---

**Summary:** Attached are draft minutes for the Board's review and approval.

**Attachments:** September 11, 2018 at 6:00 p.m. Draft Meeting Minutes  
September 11, 2018 at 7:00 p.m. Draft Meeting Minutes  
September 18, 2018 Draft Meeting Minutes

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Southall \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

September 11, 2018

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 11<sup>th</sup> day of September, 2018; at 6:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Odessa H. Pride

Gene A. Southall

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Absent: Robert M. Jones

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Magi Van Eps, Tourism and Visitor Center Coordinator.

Chairman Cooper-Jones called the special meeting to order.

Mr. Bartlett stated the Board members were provided a spreadsheet of names for the World War I memorial. He said the Department of Defense (DoD) records were not kept on the soldiers by county, therefore, we were not able to receive information from DoD. He said the information from the WWI Museum served as a baseline. Other information was collected from several sources. Mr. Pempel and Mr. Ray Gaskins did research from old FARMVILLE HERALD newspaper articles. Mr. Bartlett said the Library of Virginia provided some details but few names. He said Magi Van Eps found information through genealogical research; he said they are confident all names on the first page of the list did perish from serving in action, wounds or disease caused by serving in World War I.

Supervisor Timmons asked for clarification on the criteria for inclusion. Mr. Bartlett stated the policy approved by the Board of Supervisors states to be eligible for the Prince Edward County memorial requires they be killed in action or declared dead as a result of participation in a hostile conflict or operation. Discussion followed.

Mr. Bartlett led a review of the names of soldiers that were questionable to having been in the theater or died as a result of participation in the War. Discussion followed.

Supervisor Jones entered the meeting during the discussion.

Mr. Bartlett stated the second monument for conflicts after WWII, space was left on the plaque for more names. Supervisor Timmons agreed that space for additional names must be planned for the WWI memorial.

Mr. Bartlett said it will take six weeks to make the bronze marker; there are eight weeks until Armistice Day or Veterans Day in November.

#### In Re: Hurricane Florence Preparation

Mrs. Sarah Elam Puckett reviewed the latest emergency status and preparations for Hurricane Florence. She stated impacts are expected Thursday into Friday; there are 18 hours for preparation. She said a Declaration of Emergency was issued at 5:00 p.m., but the Board has to affirm that, so the Board will approve the Resolution of Affirmation confirming the Declaration of Local Emergency for Prince Edward County effective this evening.

Mrs. Puckett stated Worsham Baptist Church opened a Red Cross evacuation shelter at noon and will operate through the evacuation period. They may continue to operate through the storm and post-storm; this is for people heading away from the coastal areas. She said coordination has been ongoing with the Town of Farmville if a County shelter is needed. She said that since the temperatures are not drastic, citizens should shelter in place at home; shelters will be available for local people whose homes are destroyed due to fallen trees, flooding, tornado or other high winds. Additionally, fire stations will be open for water and charging stations for phones, and the YMCA will again make the showers available to Prince Edward County residents that have no power.

Mrs. Puckett said the Courthouse will put up the floodgates; they are coordinating with the Health Department to move their critical infrastructure to a higher floor so they don't lose technology or records.



She added the landfill and convenience sites may be closed due to the storm. Discussion followed regarding county generators and further action taken to prepare for the storm and to notify citizens of resources.

In Re: Resolution Celebrating the Life of Andrew Dalton Elder, Sr.

Mrs. Puckett stated Appomattox County and Charlotte County, along with Prince Edward County, are adopting a Resolution Celebrating the life of Dalton Elder. One presentation copy, with the signature of all three counties, will be signed, with a service at a later time at the Pamplin Fire House. This will be presented to the family and a copy will be presented to the fire department. She asked that the Board consider adoption.

Supervisor Jones made a motion, seconded by Supervisor Emert, to approve the Resolution Celebrating the Life of Andrew Dalton Elder, Sr.; the motion carried unanimously:

|      |                        |      |      |
|------|------------------------|------|------|
| Aye: | Pattie Cooper-Jones    | Nay: | None |
|      | J. David Emert         |      |      |
|      | Robert M. Jones        |      |      |
|      | Odessa H. Pride        |      |      |
|      | Gene A. Southall       |      |      |
|      | C. Robert Timmons, Jr. |      |      |
|      | Jerry R. Townsend      |      |      |
|      | Jim R. Wilck           |      |      |

On motion of Supervisor Emert, seconded by Supervisor Townsend, and adopted by the following vote:

|      |                        |      |      |
|------|------------------------|------|------|
| Aye: | Pattie Cooper-Jones    | Nay: | None |
|      | J. David Emert         |      |      |
|      | Robert M. Jones        |      |      |
|      | Odessa H. Pride        |      |      |
|      | Gene A. Southall       |      |      |
|      | C. Robert Timmons, Jr. |      |      |
|      | Jerry R. Townsend      |      |      |
|      | Jim R. Wilck           |      |      |

the meeting was adjourned at 6:55 p.m.

September 11, 2018

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 11<sup>th</sup> day of September, 2018; at 7:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Robert M. Jones

Odessa H. Pride

Gene A. Southall

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Kate Pickett Eggleston, Economic Development Director; and Brian Butler, County Attorney.

Chairman Cooper-Jones called the September meeting to order. She then made the following statement:

*Last week, the members of the Board of Supervisors received an anonymous letter from an employee of the Prince Edward County Elementary School. In that letter, the employee lists allegations against school administration. But in the same letter, the employee acknowledged that the elementary school is now accredited, implying that the school administration had no hand in assisting and guiding these achievements. The allegations in the letter may or may not be true. This statement is not meant to determine the validity of the allegations. Instead, the purpose of this statement is to inform the citizens of Prince Edward County of the limitations of the role of the Prince Edward County Board of Supervisors as it pertains to the Prince Edward County Public Schools and their administration.*

*The Board of Supervisors has no statutory role in the governance of the school. Per Article 8, Section 7 of the Constitution of Virginia and Section 22.1-28 of the Code of Virginia, 'The supervision of the schools is vested in the local school board.' Neither the State Constitution nor*

*the Code of Virginia allow any mechanism for the Board of Supervisors to oversee any aspect of the day to day operation of the school.*

*The only role granted to the Board of Supervisors is to provide funding for the operation of the school. That role however is highly restricted. Sections 22.1-94 and 115 of the Code of Virginia restrict the Board of Supervisors to only provide funding to the schools in nine major classifications and prohibits the Supervisors from making adjustments in individual line items of the school budget. Prior to the passage of the referendum in 2017, that changed the process for the selection of school board members from appointed by the Board of Supervisors to elected by the citizens of Prince Edward County, the Board of Supervisors had, small as it might have been, the ability to influence the School Board with the possibility of not reappointing school board members. The Board of Supervisors no longer has that ability.*

*I conclude this statement by informing all the citizens of Prince Edward County, if you have concerns with the operations of the Prince Edward County Public Schools, please follow the process the school system has adopted to report concerns. If unsuccessful, citizens are entitled to contact members of the School Board and attend and speak at the School Board meetings. After completing this process, the citizens' only recourse is at the ballot box.*

*That concludes my statement, and I thank the public and the Board for allowing me to make this statement. Thank you.*

Supervisor Timmons offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosure

(None)

In Re: Recognitions

Chairman Cooper-Jones said "Recognitions" is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of the students at the Prince Edward County Public Schools and Fuqua School.

Chairman Cooper-Jones said the Board of Supervisors recognizes Coach James E. Scott for his Outstanding Service to the Prince Edward County Public Schools. Coach Scott has coached the Prince Edward County Varsity Basketball Team for 38 years. Over the course of his career, Coach Scott has led by example and inspired his teams toward excellence and sportsmanship. He has encouraged his players to be exceptional leaders on and off the court. The Prince Edward County Board of Supervisors congratulates Coach Scott for his outstanding career and commends him for his service and his dedication to the students he has coached.

Coach Scott thanked the Board for recognizing him and thanked Prince Edward County Schools, “Thanks for believing in me and I enjoyed the run.”

Chairman Cooper-Jones called for a moment of silence for the 9/11 commemoration.

In Re: Public Participation

**Vicky Page**, Leigh District, announced the Friends of the Farmville/Prince Edward Community Library provide service to the community and the library. She said the Friends received an email from Matt Claybrook, Assistant Park Manager at Twin Lakes State Park, which has established a kiosk for a free library at their site, requesting assistance with keeping it stocked with books. She said the Library Board approved their request. Ms. Page then announced the upcoming Friends Champagne & Chocolates Gala, to be held October 19 from 6:00 – 8:00 p.m. Tickets are \$25 per person and proceeds will go to fund children’s programs for the libraries in the Central Virginia Regional Library System.

**Summer Martin**, Farmville, expressed her concerns regarding voter registration education for the students of Longwood [University] and the Town of Farmville, Virginia. She stated there have been recent issues with registration education and a lack of education for students. She said people have been rushed to the polls in Prince Edward County; she said they were not informed that they would be voting in local town council and county elections. She requested policies that can be used in training people in recruiting and education, including absentee ballots and in recognizing where they should be voting, in their hometowns. She also stated voter laws in Virginia do not allow post office boxes to be used as an address for registering to vote; Longwood University holds students accountable through their post office boxes at the Longwood Mail Office. She asked for training for students that sign up to help registering other students.

Chairman Cooper-Jones stated the State Board of Elections for Virginia website has the complete process of how you register to vote and all other necessary information; if people plan to register more than 25 voters, they need to obtain certification. The State Board of Elections will send you up to 200 applications. The site also covers absentee information, and if you wish to change your registration to vote here, you have to change it from your hometown to Prince Edward County in order to vote here, but if you do not want to change your registration and just want to help, all the information is on the State Board of Elections website. Chairman Cooper-Jones offered to meet with Ms. Martin to assist in understanding the process.

**Liz Chassey**, Southside Center for Violence Prevention & Madeline's House, thanked the Board for providing funding. She said the basic operational costs are covered by grants, but the money provided by the County goes to helping the residents.

In Re: Board Comments

Supervisors Emert, Pride, Timmons, Wilck, Townsend and Southall thanked everyone for attending the meeting.

Chairman Cooper-Jones stated Prince Edward County has declared a local emergency due to Hurricane Florence:

**DECLARATION OF LOCAL EMERGENCY  
County of Prince Edward, Virginia**

WHEREAS, as County Administrator/Director of Emergency Management of the County of Prince Edward, Virginia, I do hereby find:

1. The National Weather Service and the National Hurricane Center are forecasting severe weather caused by Hurricane Florence, which is anticipated to impact the County of Prince Edward beginning Thursday, September 13, 2018 and extending at least through Sunday, September 16, 2018; and
2. The impacts of Hurricane Florence could produce damaging high winds, significant periods of sustained heavy rainfall, widespread power outages, and catastrophic flooding throughout the County of Prince Edward; and
3. That these severe weather conditions have the potential to impact life, safety and peril to property and create significant transportation issues, which necessitate the proclamation of the existence of a local emergency; and
4. Under the authority of Section 44-146:21 of the *Code of Virginia*, as Director of Emergency Management, I do hereby declare a Local Emergency for the County of Prince Edward, Virginia.

**NOW, THEREFORE, IT IS HEREBY PROCLAIMED** that an emergency now exists throughout the County of Prince Edward, Virginia; and

**IT IS FURTHER PROCLAIMED AND ORDERED** that during the existence of said emergency, the powers, functions, and duties of the Emergency Management Organization of the County of Prince Edward, Virginia, shall be those prescribed by State Law and the Ordinances, Resolutions, and approved plans of the Prince Edward County Board of Supervisors in order to mitigate the effects of said emergency.

On motion of Chairman Cooper-Jones, and adopted by the following vote, the Board approved the Resolution of Affirmation of Declaration of Local Emergency:

|      |                        |           |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones    | Nay: None |
|      | J. David Emert         |           |
|      | Robert M. Jones        |           |
|      | Odessa H. Pride        |           |
|      | Gene A. Southall       |           |
|      | C. Robert Timmons, Jr. |           |
|      | Jerry R. Townsend      |           |
|      | Jim R. Wilck           |           |

**RESOLUTION  
AFFIRMATION OF DECLARATION OF LOCAL EMERGENCY**

**WHEREAS**, on September 11, 2018 the National Weather Service and the National Hurricane Center are forecasting severe weather caused by Hurricane Florence, which is anticipated to impact the County of Prince Edward beginning Thursday, September 13, 2018 and extending at least through Sunday, September 16, 2018; and

**WHEREAS**, at 5:00 p.m. on September 11, 2018 under the authority of Section 44-146.21 of the Code of Virginia, W. W. Bartlett, Director of Emergency management, issued a Declaration of Local Emergency because these forecasted severe weather conditions have the potential to impact life-safety, cause peril to property and create significant transportation issues within the County of Prince Edward; and

**WHEREAS**, Section 44-146.21 of the *Code of Virginia* requires that such Declaration of Local Emergency be approved and affirmed by the Board of Supervisors, as the governing body of the County of Prince Edward, Virginia;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of the County of Prince Edward, Virginia, that the Declaration of Local Emergency, dated September 11, 2018, attached hereto and incorporated herein fully by reference, be, and the same hereby is approved and confirmed at 7:23 p.m. on September 11, 2018;

Certification

*I do hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of 8 in favor and 0 opposed, this 11<sup>th</sup> day of September, 2018.*

In Re: Consent Agenda

On motion of Supervisor Wilck, seconded by Supervisor Townsend, and carried:

|      |  |           |
|------|--|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Robert M. Jones<br>Odessa H. Pride<br>Gene A. Southall<br>C. Robert Timmons, Jr.<br>Jerry R. Townsend<br>Jim R. Wilck | Nay: None |
|------|--|-----------|

the Board accepted the Treasurer’s Report for July 2018; the minutes of the meeting held August 14, 2018; Accounts and Claims and Board Mileage Sheets; and Salaries.

**Prince Edward Treasurer's Report - July 2018**

| Name of Bank                   | Bank Balance  | Available Balance |
|--------------------------------|---------------|-------------------|
| Benchmark Pooled Fund Account  | 10,909,514.47 | 10,909,514.47     |
| Wells Fargo Social Services    | 273,498.31    | 273,498.31        |
| Benchmark School Fund          | 833,094.10    | 833,094.10        |
| Benchmark Food Service         | 385,781.14    | 385,781.14        |
| TOTAL                          |               | 12,401,888.02     |
| <br>                           |               |                   |
| <b>Certificates of Deposit</b> |               |                   |
| Benchmark                      |               | 609,724.91        |
| Farmers Bank                   |               | 210,882.92        |
| TOTAL                          |               | 820,607.83        |
| <br>                           |               |                   |
| GRAND TOTAL                    |               | 13,222,495.85     |

BOARD OF SUPERVISORS

|                                      |                                     |        |
|--------------------------------------|-------------------------------------|--------|
| Farmville Newsmedia                  | Advertising                         | 202.79 |
| Poplar Hill Community Dev. Authority | Public Official liability insurance | 300.00 |
| Business Card                        | County Official Summit              | 40.00  |
| Verizon Wireless                     | iPad service                        | 465.54 |

COUNTY ADMINISTRATOR

|                                 |                          |       |       |
|---------------------------------|--------------------------|-------|-------|
| Business Card                   | Postage                  | 6.70  |       |
|                                 | County Official Summit   | 40.00 | 46.70 |
| Business Data of Virginia, Inc. | Norton update            |       | 34.95 |
| Diamond Springs Water, Inc.     | Water & equipment rental |       | 11.40 |

|                                |                    |          |          |
|--------------------------------|--------------------|----------|----------|
| Key Office Supply              | Ink cartridges     | 406.45   |          |
|                                | Office supplies    | 2,439.10 | 2,845.55 |
| Matthew Bender & Company, Inc. | 2018 Special Supp. |          | 15.66    |

COMMISSIONER OF REVENUE

|                       |                |  |       |
|-----------------------|----------------|--|-------|
| Treasurer of Virginia | Online service |  | 81.59 |
|-----------------------|----------------|--|-------|

TREASURER

|                                 |                             |        |          |
|---------------------------------|-----------------------------|--------|----------|
| Southern Copier Sales & Service | Annual copier maintenance   |        | 300.00   |
| Benchmark Community Bank        | Payflow/Paypal              |        | 2.60     |
| Treasurer of Virginia           | Online service              |        | 81.59    |
| VA Employment Commission        | Online access               |        | 1,300.00 |
| Donna Nunnally                  | Mileage - summer conference | 176.58 |          |
|                                 | Lodging - summer conference | 352.26 | 528.84   |
| Jenna Powell                    | Mileage - summer conference | 190.75 |          |
|                                 | Mileage - training          | 28.34  |          |
|                                 | Lodging - summer conference | 352.28 | 571.37   |
| Key Office Supply               | Office supplies             |        | 1,920.19 |
| STEPS, Inc.                     | Shredding service           |        | 35.00    |
| DMV                             | DMV Stop fees               |        | 50.00    |

INFORMATION TECHNOLOGY

|                                 |                          |          |          |
|---------------------------------|--------------------------|----------|----------|
| Business Data of Virginia, Inc. | Contract agreement       | 3,900.00 |          |
|                                 | Travel expense           | 1,600.00 | 5,500.00 |
| ComputerPlus Sales / Service    | Printer service contract |          | 79.00    |

ELECTORAL BOARD AND OFFICIALS

|                |         |  |       |
|----------------|---------|--|-------|
| Lynette Wright | Postage |  | 22.10 |
|----------------|---------|--|-------|

GENERAL DISTRICT COURT

|                                 |                          |        |          |
|---------------------------------|--------------------------|--------|----------|
| Diamond Springs Water, Inc.     | Water & equipment rental |        | 26.45    |
| Key Office Supply               | Chair mat                | 119.95 |          |
|                                 | Office supplies          | 665.94 |          |
|                                 | Desk chair               | 298.33 | 1,084.22 |
| Southern Copier Sales & Service | Copier maintenance       |        | 620.54   |

CLERK OF THE CIRCUIT COURT

|                        |                    |  |          |
|------------------------|--------------------|--|----------|
| AtWork Franchise, Inc. | Part-time employee |  | 2,268.00 |
|------------------------|--------------------|--|----------|

COMMONWEALTH'S ATTORNEY

|                         |                        |          |          |
|-------------------------|------------------------|----------|----------|
| Clerk of District Court | Fed. Convict. Document |          | 14.00    |
| Tiffany Booker          | Mileage & tolls        | 131.05   |          |
|                         | Lodging                | 708.52   |          |
|                         | Meals                  | 72.98    | 912.55   |
| David Moss              | Mileage                | 141.70   |          |
|                         | Lodging                | 687.42   |          |
|                         | Meals                  | 86.09    | 915.21   |
| Wendy Hannah            | Seminar registration   | 1,130.00 |          |
|                         | Airfare                | 514.61   | 1,644.61 |
| STEPS, Inc.             | Shredding service      |          | 35.00    |



|                           |                        |        |        |
|---------------------------|------------------------|--------|--------|
| Business Data of VA, Inc. | Norton updates         |        | 69.90  |
| Key Office Supply         | Copy paper             | 439.45 |        |
|                           | Envelopes / folders    | 65.84  |        |
|                           | Envelopes              | 9.72   |        |
|                           | Pens / folders / toner | 390.67 | 905.68 |

VICTIM WITNESS ASSISTANCE PROGRAM

|                   |                  |        |        |
|-------------------|------------------|--------|--------|
| Key Office Supply | Binder / erasers | 4.99   |        |
|                   | Ink cartridges   | 333.96 | 338.95 |

SHERIFF

|                                 |                              |          |          |        |
|---------------------------------|------------------------------|----------|----------|--------|
| MedTox Laboratories, Inc.       | Drug testing                 |          | 50.00    |        |
| East End Motor Company, Inc.    | Repair flat                  | 21.80    |          |        |
|                                 | Mount / balance tires (2)    | 99.32    |          |        |
|                                 | Mount tires / inspect        | 159.00   |          |        |
|                                 | Service call - spare         | 68.00    |          |        |
|                                 | Wipers                       | 26.14    |          |        |
|                                 | Pads / rotors / inspection   | 1,574.49 |          |        |
|                                 | Oil change                   | 89.26    |          |        |
|                                 | Pads / rotors / oil change   | 595.40   |          |        |
|                                 | Inspection                   | 16.00    |          |        |
|                                 | Flat repair                  | 20.60    | 2,670.01 |        |
|                                 | Oil changes                  |          | 402.54   |        |
|                                 | Calibrations                 |          | 150.00   |        |
|                                 | Calibrate tuning fork        | 192.00   |          |        |
|                                 | Radar replacements           | 210.00   | 402.00   |        |
| Business Information            | Maintenance service contract |          | 850.00   |        |
|                                 | Maintenance service contract |          | 3,550.00 |        |
| GeoComm, Inc.                   | Maintenance service contract |          |          |        |
| Southern Copier Sales & Service | Copier service contract      | 300.00   |          |        |
|                                 | Service contract - bal. due  | 305.05   | 605.05   |        |
| Farmville Newsmedia             | Advertising                  |          | 602.21   |        |
|                                 | Business Card                | Postage  | 107.33   |        |
|                                 |                              | Meals    | 118.20   |        |
|                                 |                              | Gas      | 21.00    |        |
|                                 |                              | Uniforms | 100.78   | 347.31 |
| Kinex Networking Solutions      | Remote backup data           |          | 19.95    |        |
| CenturyLink                     | Phone                        | 10.36    |          |        |
|                                 | VCIN                         | 7.97     | 18.33    |        |
| US Cellular                     | Phone                        |          | 1,551.87 |        |
| Gary Seon Barksdale             | Meals & lodging              |          | 600.00   |        |
| Brandon Yoder                   | Meal                         |          | 9.92     |        |
| Michael Jackson                 | Meal                         |          | 15.53    |        |
| Central VA Criminal Justice     | Law enforcement school       |          | 146.18   |        |
| Business Data of Virginia, Inc. | Norton update                |          | 34.95    |        |
| Diamond Springs Water, Inc.     | Water & equipment rental     |          | 100.70   |        |
| Key Office Supply               | Copy paper                   | 159.75   |          |        |
|                                 | Office supplies              | 3,942.88 |          |        |
|                                 | Sticky notes                 | 56.67    |          |        |
|                                 | Planners                     | 25.98    |          |        |
|                                 | Expanding file               | 19.95    |          |        |

|                                |                        |        |          |
|--------------------------------|------------------------|--------|----------|
|                                | Files / letter openers | 37.15  | 4,242.38 |
| Creative Product Source        | Pencils                | 364.55 |          |
|                                | Star shaped stickers   | 310.40 | 674.95   |
| Great Western States           | Silicone bracelets     |        | 512.25   |
| Southside Electric Cooperative | Electric service       |        | 15.15    |
| AED Superstore                 | AED batteries          |        | 1,592.00 |
| DMV                            | Special ID             |        | 20.00    |
| Town Police Supply             | Ammunition             |        | 944.00   |
| Town Police Supply - Richmond  | Carrier vest           |        | 138.38   |
| American Uniform Sales         | Shirts                 |        | 1,482.71 |
| BKT Uniforms                   | Jackets                |        | 595.93   |
| Galls, LLC                     | Shoes                  | 113.82 |          |
|                                | Sergeant patches       | 60.50  |          |
|                                | Boots                  | 101.99 | 276.31   |
| Shelia Taylor                  | Dry clean uniforms     |        | 23.75    |
| Matthew Bender & Company, Inc. | 2018 Special Supp.     |        | 15.66    |

FARMVILLE VOLUNTEER FIRE DEPARTMENT

|                                 |                         |        |          |
|---------------------------------|-------------------------|--------|----------|
| Key Office Supply               | Book shelf              |        | 159.99   |
| Liberty Mutual Insurance        | Workers comp. insurance |        | 9,427.00 |
| McNeil & Company, Inc.          | Insurance renewal       |        | 2,626.00 |
| Municipal Emergency Service     | Shirts                  |        | 314.16   |
| NAFECO, Inc.                    | Shirts                  |        | 404.07   |
| Taylor-Forbes Equipment Company | Motomix                 |        | 63.92    |
| Witmer Public Safety Group      | Hero's Pride patches    | 120.00 |          |
|                                 | Fire patches            | 90.00  | 210.00   |
| Harris - PSPC                   | Radios                  |        | 1,846.66 |

PROSPECT VOLUNTEER FIRE DEPARTMENT

|                                |              |  |           |
|--------------------------------|--------------|--|-----------|
| Prince Edward County Treasurer | Loan payment |  | 40,875.00 |
|--------------------------------|--------------|--|-----------|

DARLINGTON VOLUNTEER FIRE DEPARTMENT

|                                    |                          |          |          |
|------------------------------------|--------------------------|----------|----------|
| C W Williams                       | SCBA Testing             |          | 1,409.61 |
| Cyrus Pest Control Company         | Exterminating service    |          | 45.00    |
| Darlington Heights Fire Department | Strip / wax floors       | 1,150.00 |          |
|                                    | Internet - July & August | 195.44   |          |
|                                    | Plumbing                 | 45.00    |          |
|                                    | SVVFA Dues               | 35.00    | 1,425.44 |
| Ellington Energy Service           | Propane pre-buy          | 2,109.94 |          |
|                                    | Gas                      | 489.61   |          |
|                                    | Diesel                   | 669.32   | 3,268.87 |
| Luck Stone Corporation             | Stone                    |          | 644.96   |
| Mid-Atlantic Irrigation            | Install dry hydrant      |          | 2,374.43 |
| Southside Electric Cooperative     | Electric service         |          | 509.43   |

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

|                    |                |           |        |
|--------------------|----------------|-----------|--------|
| Atlantic Emergency | Primer pump    | 1,170.48  |        |
|                    | Primer pump    | -1,170.48 | 0.00   |
| C W Williams       | Gloves         | 195.31    |        |
|                    | Vehicle repair | 537.67    | 732.98 |

|                                |                     |          |          |
|--------------------------------|---------------------|----------|----------|
| Davis GMC Truck, Inc.          | Vehicle repair      | 65.00    |          |
|                                | Injector pump       | 2,057.01 | 2,122.01 |
| Fail Safe Testing              | Hose / ladder tests |          | 2,606.30 |
| Keplinger Repair Service, Inc. | Valves              |          | 146.35   |
| Piedmont Fleet Service         | Vehicle repair      |          | 2,442.35 |

MEHERRIN VOLUNTEER FIRE DEPARTMENT

|                          |                    |        |           |
|--------------------------|--------------------|--------|-----------|
| Benchmark Community Bank | Truck loan payment |        | 20,000.00 |
| Parker Oil Company, Inc. | Propane            | 491.96 |           |
|                          | Diesel             | 661.98 | 1,153.94  |
| Verizon Wireless         | Phone              |        | 268.59    |
| Verizon                  | Phone              |        | 194.54    |

EMERGENCY SERVICES

|                |                       |  |        |
|----------------|-----------------------|--|--------|
| Timmons Group  | 911 Addressing        |  | 20.00  |
| Fuqua Catering | Training refreshments |  | 662.31 |

REGIONAL JAIL & DETENTION

|  |                           |            |            |
|--|---------------------------|------------|------------|
| Piedmont Regional<br>Juvenile Detention Center | Juvenile detention        |            | 11,025.00  |
| Piedmont Regional Jail                         | Inmate days - 1st quarter | 278,145.51 |            |
|  | Rev Bond Interest         | 11,602.70  |            |
|  | Revenue Note - Int.       | 4,403.73   | 294,151.94 |

BUILDING OFFICIAL

|                  |                       |       |       |
|------------------|-----------------------|-------|-------|
| Rod & Staff, LLC | Install light socket  |       | 85.00 |
| Coy Leatherwood  | Meals                 | 27.68 |       |
|                  | Meeting registrations | 45.00 | 72.68 |

ANIMAL CONTROL

|             |       |  |        |
|-------------|-------|--|--------|
| CenturyLink | Phone |  | 131.15 |
|-------------|-------|--|--------|

MEDICAL EXAMINER

|                       |         |  |       |
|-----------------------|---------|--|-------|
| Treasurer of Virginia | Coroner |  | 20.00 |
|-----------------------|---------|--|-------|

GENERAL PROPERTIES

|                                |                        |           |           |
|--------------------------------|------------------------|-----------|-----------|
| Dodson Brothers Exterminating  | Pest control           |           | 237.00    |
| Dodson Pest Control            | Annual renewal - SCOPE |           | 108.00    |
| Southside Electric Cooperative | SRR lights             |           | 30.04     |
| Dominion Energy Virginia       | Roy Clark monument     | 7.32      |           |
|                                | SCOPE building         | 112.80    |           |
|                                | Courthouse             | 12,591.79 |           |
|                                | STEPS Centre           | 2,623.84  |           |
|                                | Lights at Rice         | 113.49    |           |
|                                | Ag building            | 962.40    | 16,411.64 |
| Town of Farmville              | Water & sewer          |           | 149.65    |
| AT&T                           | Phone                  |           | 44.01     |
| CenturyLink                    | Phone                  |           | 149.13    |
| O. O. Stiff, Inc.              | Monthly service        |           | 100.00    |
| Business Card                  | Janitorial supplies    |           | 96.35     |

|                                 |                              |        |
|---------------------------------|------------------------------|--------|
| Diamond Paper Company           | Trash bags / towels / tissue | 778.10 |
| Unifirst Corporation            | Janitorial supplies          | 122.29 |
| CommWorld                       | Fax line repair              | 742.50 |
| Diamond Springs Water, Inc.     | Water & equipment rental     | 4.15   |
| Farmville Wholesale Electric    | Ballasts / bulbs             | 858.40 |
| Grainger                        | Key blanks                   | 15.42  |
|                                 | AHU motor                    | 299.74 |
| Lowe's                          | Rope                         | 18.99  |
|                                 | Cell phone holder            | 12.80  |
|                                 | NO TRESPASSING signs         | 33.54  |
|                                 | Knife                        | 14.26  |
| NAPA of Farmville               | Relay / WD40 / gloves        | 52.96  |
|                                 | AHU belts                    | 39.94  |
| Pairet's, Inc.                  | Signs for CH doors           | 165.00 |
| Phelps Locksmith Service        | Changed lock / keys          | 168.00 |
| Cintas Corporation #524         | Uniform rental               | 318.95 |
| Taylor-Forbes Equipment Company | Safety glasses               | 13.95  |
|                                 | Mower blades                 | 119.70 |
| Rod & Staff, LLC                | Repair mower muffler         | 45.50  |
|                                 | Tires                        | 657.00 |

CANNERY

|                                |                     |          |
|--------------------------------|---------------------|----------|
| Virginia Food Works            | Commercial contract | 2,916.67 |
| Flameless Specialties          | Flame detector kit  | 23.79    |
| Town of Farmville              | Water test kit      | 40.00    |
| Southside Electric Cooperative | Electric service    | 366.53   |
| Ellington Energy Service       | Heating oil         | 921.35   |
| CenturyLink                    | Phone               | 258.05   |

CHAPTER X BOARD

|                          |                     |           |
|--------------------------|---------------------|-----------|
| Crossroad Services Board | 1st Quarter support | 15,000.00 |
|--------------------------|---------------------|-----------|

COMPREHENSIVE SERVICES ACT

|                              |                      |          |
|------------------------------|----------------------|----------|
| James River Therapy Services | Professional service | 550.00   |
| Jean Napier                  | Foster care          | 2,100.00 |
| STEPS, Inc.                  | Professional service | 517.50   |
|                              |                      | 40.00    |

PLANNING

|                     |                     |        |
|---------------------|---------------------|--------|
| Farmville Newsmedia | Advertising         | 221.22 |
| Business Card       | VAZO Membership fee | 50.00  |
| Pairet's, Inc.      | Double-sided signs  | 50.00  |

ECONOMIC DEVELOPMENT

|               |          |        |
|---------------|----------|--------|
| Business Card | Training | 425.00 |
|---------------|----------|--------|

TOURISM

|                       |                 |        |
|-----------------------|-----------------|--------|
| Town of Farmville     | Water & sewer   | 47.65  |
| Business Card         | UPS             | 51.82  |
| CenturyLink           | Phone           | 360.31 |
| Twin Lakes State Park | Tourism meeting | 108.00 |

|                                     |                                   |            |            |
|-------------------------------------|-----------------------------------|------------|------------|
| Key Office Supply                   | Toner                             |            | 93.79      |
| <u>FLOOD &amp; EROSION CONTROL</u>  |                                   |            |            |
| Hurt & Proffitt, Inc.               | Stormwater plan review            |            | 600.00     |
| <u>COOPERATIVE EXTENSION OFFICE</u> |                                   |            |            |
| CenturyLink                         | Phone                             |            | 113.20     |
| <u>GENERAL EXPENSE</u>              |                                   |            |            |
| Michael Jerome Fowlkes, II          | Refund                            |            | 423.12     |
| Lumos Networks                      | Phone                             |            | 2,878.88   |
| Treasurer of Virginia               | Ins termination                   |            | 4,025.32   |
| James River Solutions               | Credit                            | -297.00    |            |
|                                     | Gas                               | 9,510.39   | 9,213.39   |
| <u>CAPITAL PROJECTS</u>             |                                   |            |            |
| Business Data of VA, Inc.           | Cable / ink cartridges            |            | 57.94      |
| Cas Severn                          | Software upgrade                  |            | 3,500.00   |
| Hurt & Proffitt, Inc.               | Inspection / Grant administration |            | 4,436.89   |
| Crabtree Rohrbaugh & Associates     | CH Addition / renovation          |            | 19,932.96  |
| <u>DEBT SERVICE</u>                 |                                   |            |            |
| Citizens & Farmers Bank             | YMCA Loan - interest              | 9,258.82   |            |
|                                     | YMCA Loan - principal             | 100,000.00 | 109,258.82 |
| <u>WATER FUND</u>                   |                                   |            |            |
| Town of Farmville                   | Water                             |            | 39.62      |
| <u>SEWER FUND</u>                   |                                   |            |            |
| Dominion Energy Virginia            | Sewer pump                        |            | 45.56      |
| <u>COLLECTIONS</u>                  |                                   |            |            |
| Farmville Wholesale Electric        | Elbows / tie-down                 | 20.56      |            |
|                                     | Relay                             | 16.74      |            |
|                                     | Bolts / tape                      | 48.77      | 86.07      |
| Lowe's                              | Air conditioner                   | 170.05     |            |
|                                     | Anchor bolts                      | 17.34      | 187.39     |
| Cavalier Hose & Fittings            | Pressure washer hose              |            | 218.70     |
| Fisher Auto Parts, Inc.             | Hydraulic oil                     |            | 47.98      |
| Grant's Glass                       | Windshield                        |            | 533.35     |
| Rohr Mechanical, LLC                | Compactor capacitors              |            | 115.95     |
| Republic Services #974              | Trash collection                  |            | 619.43     |
| STEPS, Inc.                         | Recycling fee                     |            | 495.96     |
| Southside Electric Cooperative      | DH site                           | 50.13      |            |
|                                     | Virso site                        | 67.50      | 117.63     |
| Dominion Energy Virginia            | Rice site                         | 27.90      |            |
|                                     | Cell C pump station               | 30.79      |            |
|                                     | Green Bay site                    | 49.48      |            |
|                                     | Leachate pump                     | 227.57     |            |
|                                     | Prospect site                     | 42.56      |            |

|                   |                    |        |          |
|-------------------|--------------------|--------|----------|
|                   | Scalehouse         | 80.81  |          |
|                   | Landfill site      | 25.70  | 484.81   |
| CenturyLink       | Phone              |        | 257.08   |
| O. O. Stiff, Inc. | Monthly service    |        | 702.50   |
| NAPA of Farmville | Freon              | 24.99  |          |
|                   | Def / washer fluid | 44.93  |          |
|                   | Batteries          | 386.97 | 4,546.89 |
| Rod & Staff, LLC  | Tires              |        | 1,468.00 |

LANDFILL OPERATIONS

|                        |                          |           |           |
|------------------------|--------------------------|-----------|-----------|
| Resource International | Assessment monitoring    | 5,894.62  |           |
|                        | Miscellaneous work tasks | 14,987.10 |           |
|                        | Storm water compliance   | 1,353.00  | 22,234.72 |
| Business Card          | Rubber disc              |           | 438.34    |
| Lowe's                 | Cable ties               | 24.78     |           |
|                        | Padlocks & chain         | 56.84     | 81.62     |
| NAPA of Farmville      | Oil                      | 6.98      |           |
|                        | Freon                    | 23.99     |           |
|                        | Couplings                | 88.40     |           |
|                        | Wiper blades             | 22.98     | 142.35    |
| Ronald Van Eps         | Bottled water            |           | 11.73     |
| CenturyLink            | Phone                    |           | 52.66     |
| Treasurer of Virginia  | Annual fee               |           | 3,234.77  |
| Rod & Staff, LLC       | Tires                    |           | 582.00    |

RETIREMENT BENEFIT FUND

|                |                 |  |          |
|----------------|-----------------|--|----------|
| Vicki K. Johns | Retiree benefit |  | 1,156.11 |
|----------------|-----------------|--|----------|

PIEDMONT COURT SERVICES

|                                 |                         |        |        |
|---------------------------------|-------------------------|--------|--------|
| Alere Toxicology Services, Inc. | Drug testing            |        | 58.44  |
| CenturyLink                     | Phone                   |        | 75.76  |
| Lumos Networks                  | Phone                   |        | 311.53 |
| Zachary Ayoub                   | Mileage                 | 106.87 |        |
|                                 | Newspapers              | 1.75   | 108.62 |
| Connie Stimpson                 | Mileage                 | 11.26  |        |
|                                 | Keys                    | 4.82   | 16.08  |
| Taylor Herndon                  | Mileage                 | 198.36 |        |
|                                 | Newspapers              | 1.05   | 199.41 |
| Andy Mays                       | Mileage                 |        | 81.75  |
| Rachel Stahlman                 | Mileage                 | 295.36 |        |
|                                 | Meal                    | 10.77  | 306.13 |
| Rebecca Staton                  | Mileage                 |        | 91.13  |
| VCCJA                           | Annual VCCJA Conference |        | 175.00 |
| Business Data of Virginia, Inc. | Norton updates          |        | 69.90  |

PCS SUPERVISION FEES EXPENDITURES

|                      |      |  |          |
|----------------------|------|--|----------|
| SRP Corporation, LLC | Rent |  | 2,750.00 |
|----------------------|------|--|----------|

In Re: Personal Property Tax Relief

Mr. Bartlett stated the Commissioner of Revenue has computed the Personal Property Tax Relief Act (PPTRA) percentage of tax relief from the Commonwealth for 2018 to be 34.75% of assessed value based upon guidelines provided by the Commonwealth. The percentage was 35.75% for 2017.

Supervisor Townsend made a motion, seconded by Supervisor Wilck, to adopt the PPTRA Resolution for 2018; the motion carried:

|      |                        |      |      |
|------|------------------------|------|------|
| Aye: | Pattie Cooper-Jones    | Nay: | None |
|      | J. David Emert         |      |      |
|      | Robert M. Jones        |      |      |
|      | Odessa H. Pride        |      |      |
|      | Gene A. Southall       |      |      |
|      | C. Robert Timmons, Jr. |      |      |
|      | Jerry R. Townsend      |      |      |
|      | Jim R. Wilck           |      |      |

**PPTRA RESOLUTION FOR 2018  
County of Prince Edward, Virginia**

In accordance with the requirements set forth in *VA. CODE ANN. §58.1-3524 C.2. and §58.1-3912 E.*, as amended by Chapter 1 of the Acts of Assembly (2004 Special Session I) and as set forth in *Item 503.E. (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly*, any qualifying vehicle situated within the County of Prince Edward, Virginia commencing January 1, 2018, shall receive personal property tax relief in the following manner:

- Personal use vehicles with assessed value of \$1,000 or less will be eligible for 34.75% tax relief; and
- Personal use vehicles with assessed value of \$1,001 or more shall receive 34.75% tax relief on the first \$20,000 in assessed value; and
- All other vehicles which do not meet the definition of “qualifying” (such as business use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program; and
- In accordance with *Item 503.D.1. of Chapter 951 of the 2005 Acts of Assembly*, the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1, 2006. Supplemental assessments for tax years 2005 and prior years that are made on or after September 1, 2006 shall be deemed “non-qualifying” for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

In Re: FY19 Budget Amendments

Mr. Bartlett said that when the County received the final statement of award from DCJS for the Victim Witness grant, it contained \$1,758 more funding than the preliminary grant documents.

Mr. Bartlett then said the Sheriff has requested the use of \$3,000 from the forfeited asset fund to pay the cost of the annual dues for participation in the Piedmont Regional Task Force. The drug task force also includes the Town of Farmville and the Counties of Buckingham and Cumberland. These dues have been paid from the Forfeited Asset fund because of the direct link of the actions of the task force and the generation of forfeited assets. The Sheriff has approximately \$26,000 in this fund.

The proposed adjustments are presented below:

| Rev/Exp | Fund | Dept  | Object | Description                       | Debit    | Credit   |
|---------|------|-------|--------|-----------------------------------|----------|----------|
| 3 (Rev) | 100  | 33010 | 0028   | Federal Revenues – Victim Witness |          | \$1,758  |
| 4 (Exp) | 100  | 22200 | 2301   | Health Insurance                  | \$ 530   |          |
| 4 (Exp) | 100  | 22200 | 3500   | Printing & Binding                | \$ 300   |          |
| 4 (Exp) | 100  | 22200 | 5510   | Travel – Mileage                  | \$ 90    |          |
| 4 (Exp) | 100  | 22200 | 5530   | Travel – Subsistence & Lodging    | -\$ 12   |          |
| 4 (Exp) | 100  | 22200 | 5810   | Dues                              | \$ 100   |          |
| 4 (Exp) | 100  | 22200 | 6030   | Non-Capital Equipment             | \$ 750   |          |
|         |      |       |        |                                   |          |          |
| 3 (Rev) | 105  | 41050 | 0105   | Fund Balance                      |          | \$ 3,000 |
| 4 (Exp) | 105  | 31700 | 6010   | Police Supplies                   | \$ 3,000 |          |

Supervisor Townsend made a motion, seconded by Supervisor Wilck, to approve the budget amendment presented and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Robert M. Jones  
 Odessa H. Pride  
 Gene A. Southall  
 C. Robert Timmons, Jr.  
 Jerry R. Townsend  
 Jim R. Wilck

Nay: None

In Re: Highway Matters

Mr. Scot Shippee, PE, Resident Engineer, VDOT, presented a maintenance update; he said the crews are doing buzz-bar and boom axe work on the eastern end of the county, and are cutting grass. He said the surface treatment contractor is making their way around the county; the maintenance forces are patching roads ahead of next year’s surface treatment schedule. Gutter work is being done on Route 460, and plant mix leveling still needs to be done on Hard Times Road, Oliver Road and the County Line Road/Route 15 Intersection. He said crews have been through picking up trash bags from the inmate and State force crews. Mr. Shippee said currently crews are working on storm preparations, checking equipment, pipes and flood



zones. He said residents should expect problems and asked that people be patient and stay off the roads to allow crews to do the work. He also stated no one should go into the flood waters. Primary roadways will be worked on first, then secondary; he said the expected rainfall will damage the unpaved roads.

Mr. Shippee said he is still waiting on a response to Supervisor Townsend's issue; he told Supervisor Pride that for Abilene Road to be eligible for road edge lines, the road must have a traffic count with 3,000 vehicles per day and a geometric total width of 20 feet. He said Abilene Road does not meet the criteria.

Mr. Bartlett asked if Lakeside Drive is complete. Some people have said it is much better than it had been but they thought it would be better. Mr. Shippee said after the Rural Rustic roads are complete, they are placed on the surface treatment schedule for next year. Once surface treatment is complete, some of the imperfections will be smoothed out.

Supervisor Southall said he has received good comments regarding Greentown Road; he said patching has been done on Farmville Lake Road and asked if there are plans to have it paved. Mr. Shippee will look into that and report back. He said typically, when plant mix is put down, it is preparation for paving, and when skin patches are put down, typically that is to hold the road together until they can make a long term solution.

Supervisor Timmons said the treatment on Darlington Heights Road looks nice.

Mr. Bartlett said Sulphur Springs Road has washed out at the bridge; Mr. Shippee said he will look at that location.

Mr. Bartlett asked if a four-way stop is possible at Pin Oak Road. Mr. Shippee said it is not recommended for a four-way stop because it does not meet the requirements; it has low traffic, no accidents, and existing warning signs are already at the intersection.

Supervisor Wilck asked if the move from Dillwyn is official yet. Mr. Shippee said it is not yet complete.

In Re: Public Hearing – Sandy River Reservoir Ordinance Amendments

Chairman Cooper-Jones announced that this was the date and time scheduled for a public hearing on proposed amendments to the County's Sandy River Reservoir Ordinance. Notice of this hearing was

advertised according to law in the Friday, August 24, 2018, and Friday, August 31, 2018 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett said that during a previous discussion at the August Board meeting, amendments have been proposed to the *County's Ordinance to Regulate and Protect the Sandy River Reservoir and Adjacent County-Owned Properties*. The proposed amendments have been advertised for a public hearing and have been reviewed by the County Attorney. County staff also discussed the proposed amendments with Conservation Law Enforcement Office Gavin Fariss, as DGIF is a primary law enforcement agency for the reservoir; he had no objections.

Supervisor Timmons said the verbiage has been cleaned up; Mr. Bartlett says the wording allows Mr. Fariss to enforce the regulations.

Chairman Cooper-Jones opened the public hearing.

Mark Kernohan, Farmville, said he and his wife chose to move to Farmville because of the bounty of natural resources; he said they are supportive of this initiative to put kayaks into Sandy River Reservoir at more than one location.

Charles Green, Farmville, stated the access proposed seems very fair. He said the Friends of the Appomattox do a clean-up of the site twice a year.

Damien Fehrer, Farmville, stated as a resident of Prince Edward County, he feels blessed to have the Sandy River Reservoir which is being used more and more by paddlers. He said keeping the access points open is important to the use of the lake, which is three miles long from the dam down through the south-east finger, and restricting access to the north end of the lake would mean a six-mile round trip to fully access the southern shores of the lake.

George Patton, Lockett District, said he lives right on the Sandy River Reservoir and the road is heavily traveled with kayaks, trailers and people using drugs. He stated he called the Sheriff's office because someone was at his truck and it took the officers 35 minutes to arrive. He reported trash is still an issue; he has to pick it up from his property. Mr. Patton said someone relieved themselves in the woods where he keeps his kayaks and asked if a porta-john could be provided as it contaminates the reservoir. Mr. Patton then stated the dry fire hydrant is not kept clear of parked cars.

Dr. Samuel Martin, Lockett District, stated there is increased traffic with kayaks, but the trash situation has improved. He said overall, it isn't much different than five years ago. He said he too has to clean up his property from trash, but it's a small price to pay for living there.

Chairman Cooper-Jones asked Mr. Bartlett to look into marking off the fire hydrant.

Mr. Brian Butler, County Attorney, said the County may adopt, by ordinance, regulations to prevent people from parking there, but State Code that prevents someone from parking within 15 feet of a hydrant.

Mr. Bartlett stated more research will need to be done regarding the dry hydrants; there are some at several locations. Some are on private property but not all; the impact will need to be evaluated.

Mrs. Sarah Elam Puckett, Assistant County Administrator, said there has been discussion regarding making improvements to the area in regards to the signage, the barricade, the delineation of the hydrant, and the parking areas.

Mr. Bartlett said porta-johns are \$100 per month to rent; research would need done on placement and any other regulations.

Supervisor Wilck said he would like to table this issue until information can be received on the hydrants and suggested meeting with the residents at the site.

Supervisor Timmons said the Properties Committee met with Mr. Patton and his wife out at the site, and a barrier and signs can be placed to bar access; a porta-john can be put there. He added it is a state road and people may utilize that facility. He suggested that when there is a problem, residents should call the Sheriff, and keep calling to let them know there is an issue. He said this proposed ordinance also allows the Game Warden to make arrests and keep the trailers out.

Mr. Bartlett said once they find the regulation in the State Code, they can mark around the dry hydrant; discussion followed.

There being no one further wishing to speak, Chairman Cooper-Jones closed the public hearing.

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to approve the amendments to the *County's Ordinance to Regulate and Protect the Sandy River Reservoir and Adjacent County-Owned Properties*, and look at placing a porta-john in the area, and to investigate the delineation of the hydrant; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

**ORDINANCE TO REGULATE AND PROTECT THE  
SANDY RIVER RESERVOIR AND ADJACENT COUNTY-OWNED PROPERTIES  
IN ACCORDANCE WITH SECTION 15.2-1429 ~~1-13~~ OF THE  
CODE OF VIRGINIA, 1950, AS AMENDED**

Sec. 82-31.

- a) The following activities are hereby declared to be unlawful in that part of Lockett Magisterial District of Prince Edward County known as Sandy River Reservoir and on any County-owned property surrounding the reservoir:
- 1) Presence of persons, boats, or other personal property at anytime in areas marked “No Trespassing,” without the express written permission of the county administrator.
  - 2) Parking on any County-owned property surrounding the reservoir other than in the Sandy River Reservoir Public Use Area located ~~off Route 640~~ at the end of Route 792, in designated parking areas at the end of Route 606 and Route 799, or in any other area specifically designated by the Prince Edward County Board of Supervisors as a Public Parking Area.
  - 3) Littering or dumping of any type, kind or description.
  - 4) Hunting or trapping of any type, kind or description without an express written permit issued by the County of Prince Edward, with the exception of waterfowl hunting, which requires no county permit. No hunting of any kind shall be allowed on Sunday.
  - 5) Conducting fishing tournaments in which prizes are awarded without an express written permit issued by the County of Prince Edward and Department of Game and Inland Fisheries.
  - 6) Diving, snorkeling or swimming of any type, kind or description.
  - 7) Operation in or on the reservoir of any unlicensed watercraft or any type of watercraft propelled by an engine in excess of ten (10) horsepower.
  - 8) Operation in or on the reservoir of ~~a windsurfer, sailboard or~~ any wind-propelled vessel, ~~other than a sailboat~~, length of which ~~shall not~~ exceeds sixteen (16) feet.
  - 9) Operation in or on the reservoir of any jet ski.
  - 10) Sale of any and all commodities or services anywhere in either the reservoir or the County-owned property surrounding the reservoir, as well as the posting of any kind of advertisement of any description, unless sanctioned by the County of Prince Edward.

- 11) Discharging any firearm, including but not limited to any weapon which propels a projectile by pneumatic means, unless sanctioned by the County of Prince Edward.
  - 12) Possession of any type of alcoholic beverage while on the premises.
  - 13) Presence on the reservoir or the County-owned property surrounding the reservoir by any person under the age of twelve (12) years, unless such person is accompanied by an individual who is at least twenty-one (21) years of age.
  - 14) Camping and lighting or maintaining any kind of fire, unless such activity has been sanctioned or is sponsored by the County.
  - 15) Use of any of the County-owned property surrounding the reservoir by any person riding any type of motorized or non-motorized vehicles, bicycle or horse and use of any part of the reservoir or such County-owned property for ice skating or sledding, unless any such use has been expressly sanctioned by the County.
  - 16) The use of any of the County-owned property surrounding the reservoir, other than those areas specifically designated by the County as such, for boat access to and from the reservoir including, but not limited to construction of piers, docks and access roads. Individuals owning property adjacent to the county buffer who have a county-approved and permitted boat access ramp shall continue to be responsible for the soil erosion and sedimentation measures and for the safe maintenance and upkeep of the ramp. The permit is not transferable to any future owners of the property. Permittee must carry liability insurance and show annual proof thereof.
  - 17) Cutting, removing or altering any trees, brush or other vegetation now growing or hereafter established in the reservoir or on the County-owned property surrounding the reservoir and removing, altering or otherwise disturbing the reservoir or any County-owned land surrounding the reservoir.
  - 18) Withdrawal of water for any purpose, ~~with the exception that adjacent property owners without~~ express written permission from the Prince Edward County Administrator, ~~may withdraw reasonable amounts of water for irrigation and domestic purposes until such time as water therein is used for public water supply.~~
  - 19) Stocking of any fish or other aquatic species in the reservoir or animal on the County-owned property, without written permission of Prince Edward County and the Department of Game and Inland Fisheries.
  - 20) The siting of dwellings not closer than 200 feet from the normal pool elevation of the reservoir, so long as the soil treatment area is located not less than 500 feet from the normal pool elevation of the reservoir.
  - 21) Discharging a firearm, as defined in paragraph 11 of this section, on any county-owned land, on or within 300 feet of a public parking area.
  - 22) *The launching of any watercraft, other than canoes, kayaks and small vessels without the use of a trailer entering the water, is prohibited at designated sites at the end of Route 799 or Route 606; watercraft may be launched by hand only at these designated sites. All watercraft to be launched by the use of a trailer entering the water shall use the concrete ramp at the end of Route 792.*
- (b) The Board of Supervisors may, by resolution, authorize the construction and maintenance of public utilities, including electrical supply lines, water and sewer treatment plants, water and sewer supply lines, and telecommunications transmission lines that benefit the public at large and are constructed and maintained by a public utility company, Prince Edward County, or by a public utility authority created pursuant to state law, on Sandy River Reservoir and on any County-owned property

surrounding the Sandy River Reservoir. As a condition of said authorization, the entity responsible for the construction or maintenance of the public utility shall restore the affected property to the same condition as it existed on the date of the authorization, and shall maintain the area in that condition for the duration of the authorization, to the extent that is practical and consistent with prevailing utility maintenance practices in the Commonwealth of Virginia.

- (c) Except for those activities specifically authorized by the Board of Supervisors pursuant to Paragraph (b), any person who shall knowingly commit any of the acts declared unlawful in (a) above, *shall be guilty of a Class 3 misdemeanor. A second violation of this section within three years is a Class 2 misdemeanor. A third violation of this section within three years is a Class 1 misdemeanor*, as same as defined in Section 18.2-11 of the *Code of Virginia*, 1950, as amended.

(Ord. of 7-9-96, Ord. of 11-12-98, Ord. of 9-14-99, Ord. of 10-10-00, Ord. of 6-10-08, Ord. of 11-12-08, Ord. of 10-9-12, Ord. of 9-8-15, Ord. of 11-17-15, *Proposed Ord. of 9-11-18*.)

In Re: Public Hearing – eTicket Ordinance

Chairman Cooper-Jones announced that this was the date and time scheduled for a public hearing on the adoption of an ordinance establishing an electronic summons system and fee structure for the County of Prince Edward. Notice of this hearing was advertised according to law in the Friday, August 24, 2018, and Friday, August 31, 2018 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the new CAD system in the Sheriff's Office has the capability to operate an electronic summons system. Such a system allows a Sheriff's deputy to print and issue a summons from their vehicle. This is the preferred method of issuing a summons because by using the system, it automatically populates both the Sheriff and Supreme Court data bases whereby the information does not have to be re-entered by clerks in the offices of the Sheriff or Courts. To be able to implement this system required the purchase of in-car computers and printers. The funding to purchase such equipment was included as part of the expense of the new CAD system which was budgeted and appropriated in FY18. We will have to pay an annual maintenance fee to maintain this system and will also have to replace equipment as it ages and/or breaks.

To offset both the purchase and maintenance of the system, the General Assembly amended the Code of Virginia allowing governing bodies to assess an additional sum which cannot exceed \$5 as part of each criminal or traffic case. For the County to begin imposing this fee, the Board must pass an ordinance authorizing such a fee. The County Attorney drafted a proposed amendment to the County's Code which

allows the imposition of this fee. The Board has authorized a public hearing for the September Board meeting on this draft ordinance.

Chairman Cooper-Jones opened the public hearing.

There being no one wishing to speak, Chairman Cooper-Jones closed the public hearing.

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to adopt the proposed Ordinance providing for the imposition of the Electronic Summons System Fee; the motion carried:

|      |                        |      |      |
|------|------------------------|------|------|
| Aye: | Pattie Cooper-Jones    | Nay: | None |
|      | J. David Emert         |      |      |
|      | Robert M. Jones        |      |      |
|      | Odessa H. Pride        |      |      |
|      | Gene A. Southall       |      |      |
|      | C. Robert Timmons, Jr. |      |      |
|      | Jerry R. Townsend      |      |      |
|      | Jim R. Wilck           |      |      |

**Section 38-34 – Electronic summons system fee; amount; administration**

There is hereby imposed, in addition to any other fees prescribed by law, the sum of \$5.00 in each criminal and traffic case in which the defendant is convicted of a violation of any statute of the Commonwealth or any ordinance of the County filed in the general district court and the circuit court. The clerk of court in which the action is filed shall collect the assessment and remit it to the County treasurer. The County treasurer, subject to appropriation by the board of supervisors, shall disburse such funds in accordance with Section 17.1-279.1 of the *Code of Virginia*, 1950, as amended.

**In Re: Community Policy Management Team Appointment**

Mr. Bartlett stated the General Assembly created the Children’s Services Act (CSA) to create a collaborative system of services and funding that is child centered, family focused and community based to address the needs of troubled at-risk youths and their families. Chapter 52 of Title 2.2 of the *Code of Virginia* outlines the requirements of this program.

To receive CSA funds from the Commonwealth of Virginia, Section 2.2-45204 of the Code directs every County to establish a Community Policy and Management Team (CPMT). Membership of the CPMT is specified in Section 2.2-5204 of the Code and states the CPMT shall include:

- One elected official or an appointed official (presently the County Administrator)
- The local agency heads or their designees of the (1) Community Services Board, (2) Juvenile Court Services Unit, (3) Department of Health, (4) Department of Social Services, and (5) Local School Division.

- Representative of a private organization or association of providers for children’s or family services if such organizations are located within the locality.
- A Parent representative.

The CPMT’s private organization representative has resigned. The CPMT is requesting the Board appoint Wesley Inge to serve as the representative of a private organization. Mr. Inge serves as the Regional Director at the Family Preservation Services, Inc. He has 18 years of experience in the child services and family preservation field, and has a Masters in Counseling. He is well aware of the challenges faced by families and their children. This appointment will be for the unexpired term of the former incumbent and will run from September 12, 2018 – June 30, 2020. The CPMT is also requesting Mindy Osborn be appointed as Mr. Inge’s alternate. Mrs. Osborn has 10 years of experience in child services and family preservation. She currently serves as the Regional Coordinator and Therapeutic Day Treatment Director for Family Preservation Services, Inc.

Supervisor Emert made a motion, seconded by Supervisor Timmons, to appoint Mr. Wesley Inge to serve on the CPMT as the representative of a private organization, with Mrs. Mindy Osborn serving as the alternate, whose terms will run from September 12, 2018 – June 30, 2020; the motion carried:

|      |                        |      |      |
|------|------------------------|------|------|
| Aye: | Pattie Cooper-Jones    | Nay: | None |
|      | J. David Emert         |      |      |
|      | Robert M. Jones        |      |      |
|      | Odessa H. Pride        |      |      |
|      | Gene A. Southall       |      |      |
|      | C. Robert Timmons, Jr. |      |      |
|      | Jerry R. Townsend      |      |      |
|      | Jim R. Wilck           |      |      |

In Re: Citizen Volunteer Appointments

Mr. Bartlett said one application was received for the unexpired term on the Prince Edward County Industrial Development Authority from Mr. Robert Atkinson.

Supervisor Jones made a motion, seconded by Supervisor Emert, to appoint Robert Atkinson to fill the unexpired term for the Prince Edward County Industrial Development Authority; the motion carried:



Aye: Pattie Cooper-Jones  
J. David Emert  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

Robert Atkinson will be appointed to the Prince Edward County Industrial Development Authority for a term beginning immediately and ending June 30, 2020.

In Re: County Administrator's Report – Virginia Scenic River Program

Mr. Bartlett said Appomattox County contacted DCR expressing interest in having portions of the Appomattox River designated as a Scenic River. DCR has responded to Appomattox County and is seeking support from the other five jurisdictions that border the river on its way to the Powhatan border.

Virginia's Scenic Rivers Program's intent is to identify, designate and help protect rivers and streams that possess outstanding scenic, recreational, historic and natural characteristics of statewide significance for future generations. After an evaluation process, if the river is deemed worthy, the local government must then have its local legislators present a bill to the General Assembly, which then must pass a resolution adopting the river into the system of scenic rivers.

Mr. Bartlett said staff has reviewed the Virginia Scenic River Program website and offers the following information:

**What Scenic River Designation Does**

- Designation encourages protection of and preservation of the river.
- Designation declares the protection of a river's scenic values to be a beneficial purpose of water resource policy.
- Designation requires appointment of an administering agency, usually the Department of Conservation and Recreation (DCR).
- Designation requires the Virginia Scenic River Advisory Board, whose members are appointed by the Governor, to advise the Director of DCR on federal, state or local plans that impact the designated river segment and to give local citizens a voice in river-related issues.
- After designation, the General Assembly must approve construction of any dam or other structure that would result in an impediment to the natural flow of the river.
- For properties along the designated scenic rivers, a special tax assessment may be given to reduce the tax liability, as valued by the State land Evaluation Advisory Council, if adopted by the locality.

- The Federal Energy Regulatory Commission (FERC) recognizes Virginia’s designated Scenic River System. This acknowledgment of the program ensures that the qualities of the designated river are considered during licensing or relicensing of federal projects on that river.

**What Scenic River Designation Does Not Do**

- Designation does not give the state control over land use.
- Designation carries with it no land use controls.
- Designation does not give the public any right to use privately owned land.
- Virginia does not commercially promote its scenic rivers.
- Recreational use of the rivers currently in the Scenic Rivers System has not increased any more than the use of high quality streams that are not in the system.

Based on information that staff has reviewed, participating in the study and designation of the river may provide riparian landowners and other local citizens a stronger voice in any government action or decisions that have the potential to impact “their” river.

Following discussion, Supervisor Wilck suggested waiting for more information on the Scenic River designation; the Board concurred.

In Re: Strategic Planning Committee Report

Mr. Bartlett stated the Strategic Planning Committee, consisting of Supervisor Pride, Chair, and Supervisors Emert and Wilck met Tuesday, August 28, 2018 to discuss the process of conducting the strategic retreat and how to focus the discussion during the retreat. There was discussion on the need to hire a facilitator or use County Staff and the need to narrow the focus of the Strategic Plan.

The Committee makes the following recommendations:

- 1) Hire Mrs. St. Clair to serve as facilitator.
- 2) Assessment interviews only be conducted for Supervisors Emert and Southall.
- 3) Reduce the Scope of the Strategic Plan by focusing on items the Board can control.
- 4) Keep Education as a Critical Target Area but eliminate Priority #2 because most of the Key Tasks/Activities are functions of the School Board, not the Board of Supervisors.
- 5) Under the Critical Target Area – Education, amend the Key Tasks/Activities of Priority #1 by replacing item C – “Review results of citizen survey conducted in 2013” with the following: “Receive annual updates from the School Board on the status of School Accreditation.”

Mrs. St. Clair strongly recommends conducting the assessment interviews with all Board members. She states the assessment interview is an integral part of the strategic planning process and not, as many think, merely a preparatory process. It is the first step in developing a plan and process of change. The

interview is where some of the most important work occurs. During the one-on-one interviews, Board members can concentrate and feel open to elaborate where they think the County is in its direction and how they might like to see that direction change. They can also freely express how they want their relationship with other Board members and Staff to proceed and state their vision of the future. This process is best done initially on one-on-one interviews and not in a group. She also stated with a new Board Chair, and with two new members, the Prince Edward County Board has experienced substantial change which has caused the dynamics of the Board relationships to also change significantly.

Mrs. St. Clair's proposal is to conduct all interviews on the same day and allocate an hour for each Board member. The fee will be the same whether she interviews two members or all.

Supervisor Pride asked if an hour is allocated or up to an hour allocated. Mr. Bartlett stated if the full hour is not needed, it would then not be necessary.

Following discussion, Supervisor Jones made a motion, seconded by Supervisor Emert, to approve the recommendations of the Strategic Planning Committee and move forward with hiring Mrs. St. Clair and the Strategic Retreat; the motion carried:

|      |                        |      |      |
|------|------------------------|------|------|
| Aye: | Pattie Cooper-Jones    | Nay: | None |
|      | J. David Emert         |      |      |
|      | Robert M. Jones        |      |      |
|      | Odessa H. Pride        |      |      |
|      | Gene A. Southall       |      |      |
|      | C. Robert Timmons, Jr. |      |      |
|      | Jerry R. Townsend      |      |      |
|      | Jim R. Wilck           |      |      |

In Re: Closed Session

Supervisor Wilck made a motion, seconded by Supervisor Emert, that the Board convene in Closed Session for discussion of a business prospect, where no previous public announcement has been made, pursuant to the exemption provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*; and for discussion, consideration and interviews of prospective candidates for employment for the position of County Attorney, pursuant to the exemptions provided for in Section 2.2-3711(A)(1) of the *Code of Virginia*; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor Wilck, seconded by Supervisor Townsend and adopted as follows:

Aye: Pattie Cooper-Jones  
J. David Emert  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

On motion of Chairman Cooper-Jones and seconded by Supervisor Emert, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones  
J. David Emert  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Discussion followed the Closed Session regarding Courthouse signage.

Supervisor Jones made a motion, seconded by Supervisor Timmons, to meet at a later date to discuss hiring the County Attorney.

Supervisor Wilck made a substitute motion, seconded by Chairman Cooper-Jones, to vote on the hiring of the County Attorney during the current meeting.

Chairman Cooper-Jones then called for a vote on Supervisor Wilck's substitute motion to vote on the hiring of the County Attorney at the current meeting; the motion failed:

|      |                     |      |                        |
|------|---------------------|------|------------------------|
| Aye: | Pattie Cooper-Jones | Nay: | J. David Emert         |
|      | Jim R. Wilck        |      | Robert M. Jones        |
|      |                     |      | Odessa H. Pride        |
|      |                     |      | Gene A. Southall       |
|      |                     |      | C. Robert Timmons, Jr. |
|      |                     |      | Jerry R. Townsend      |

Chairman Cooper-Jones then called for a vote on Supervisor Jones' motion, seconded by Supervisor Timmons, to meet at a later date to discuss hiring a County Attorney; the motion carried:

|      |                        |      |                     |
|------|------------------------|------|---------------------|
| Aye: | J. David Emert         | Nay: | Pattie Cooper-Jones |
|      | Robert M. Jones        |      | Jim R. Wilck        |
|      | Odessa H. Pride        |      |                     |
|      | Gene A. Southall       |      |                     |
|      | C. Robert Timmons, Jr. |      |                     |
|      | Jerry R. Townsend      |      |                     |

A reconvened meeting was scheduled to be held Tuesday, September 18, 2018 at 5:30 p.m. in the Third Floor Conference Room, 111 South Street, Third Floor, Farmville, Virginia, to discuss, in Closed Session, the hiring of the County Attorney.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of August 2018, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of August 2018, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Home Canning

Ms. Pattie Gulick, Cannery Manager, submitted a report for August 2018, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial Operations

Ms. Allie Hill, Virginia Food Works, submitted a report for August 2018, which were reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of August 2018, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Wilck, seconded by Supervisor Townsend, and adopted by the following vote:

|      |                        |      |      |
|------|------------------------|------|------|
| Aye: | Pattie Cooper-Jones    | Nay: | None |
|      | J. David Emert         |      |      |
|      | Robert M. Jones        |      |      |
|      | Odessa H. Pride        |      |      |
|      | Gene A. Southall       |      |      |
|      | C. Robert Timmons, Jr. |      |      |
|      | Jerry R. Townsend      |      |      |
|      | Jim R. Wilck           |      |      |

the meeting was recessed at 10:57 p.m.

September 18, 2018

At a reconvened meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 18<sup>th</sup> day of September, 2018; at 5:30 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Robert M. Jones

Odessa H. Pride

Gene A. Southall

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Sarah Elam Puckett, Assistant County Administrator.

Chairman Cooper-Jones called the special meeting to order. Supervisor Emert offered the invocation and led the Pledge of Allegiance.

In Re: Resolution for Termination of Declaration of Local Emergency

Supervisor Timmons made a motion, seconded by Supervisor Emert, to adopt the Resolution of Affirmation of Termination of Local Emergency and the Termination of Declaration of Local Emergency; the motion carried:

|      |                        |           |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones    | Nay: None |
|      | J. David Emert         |           |
|      | Robert M. Jones        |           |
|      | Odessa H. Pride        |           |
|      | Gene A. Southall       |           |
|      | C. Robert Timmons, Jr. |           |
|      | Jerry R. Townsend      |           |
|      | Jim R. Wilck           |           |

**RESOLUTION  
AFFIRMATION OF TERMINATION OF LOCAL EMERGENCY**

**WHEREAS**, on September 11, 2018 the National Weather Service and the National Hurricane Center were forecasting severe weather caused by Hurricane Florence which was anticipated to impact the County of Prince Edward beginning Thursday, September 13, 2018 and extending at least through Sunday, September 16, 2018; and

**WHEREAS**, at 5:00 p.m. on September 11, 2018 under the authority of Section 44.146.21 of the Code of Virginia, W.W. Bartlett, Director of Emergency Management, issued a Declaration of Local Emergency because these forecasted severe weather conditions had the potential to impact life-safety cause peril to property and create significant transportation issues within the County of Prince Edward; and

**WHEREAS**, on September 11, 2018 at 7:23 p.m. the Board of Supervisors of the County of Prince Edward, Virginia, affirmed the Declaration of Local Emergency, dated September 11, 2018, attached hereto and incorporated herein fully by reference; and

**WHEREAS**, on September 18, 2018 at 10:00 a.m., W.W. Bartlett, Director of Emergency Management, issued a Declaration of Termination of Local Emergency because the severe weather conditions have ceased and there is no longer a threat to life-safety or peril to property within the County of Prince Edward;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of the County of Prince Edward, Virginia, that the Termination of the Declaration of Local Emergency, dated September 18, 2018, attached hereto and incorporated herein fully by reference, be, and the same hereby is approved and confirmed at 5:35 p.m. on September 18, 2018.

**COUNTY OF PRINCE EDWARD, VIRGINIA  
TERMINATION OF DECLARATION OF LOCAL EMERGENCY**

**WHEREAS**, the County Administrator/Director of Emergency Management of the County of Prince Edward, Virginia does hereby find:

1. The impact of Hurricane Florence produced damaging winds, the potential of tornados, significant periods of sustained heavy rainfall, power outages, and flooding throughout the County of Prince Edward; and
2. These severe weather conditions which caused dangerous public safety conditions and peril to life and property, and necessitated the Declaration of Local Emergency, effective 5:00 p.m., Tuesday, September 11, 2017 in the County of Prince Edward, Virginia, have now abated;

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, that an emergency no longer exists in the County of Prince Edward, Virginia, and the Declaration of Local Emergency is terminated, effective immediately.

Effective Date: September 18, 2018

Effective Time: 10:00 a.m.



In Re: Scheduling of WWI Memorial Event

Chairman Cooper-Jones stated there were scheduling conflicts with the date originally proposed for the WWI Memorial Event.

Following some discussion, the Board concurred on holding the monument installation and Memorial service on November 11 or 12 [2018], dependent upon the wishes of the American Legion Post.

In Re: Scheduling of Interviews for Strategic Retreat

Chairman Cooper-Jones stated Mrs. St. Clair is available to conduct the one-hour interview with the Board members on September 26<sup>th</sup>, 27<sup>th</sup> or 28<sup>th</sup>.

After some discussion, it was agreed the interviews would be held on Thursday, September 27 at the following times:

|              |                |                       |
|--------------|----------------|-----------------------|
| Interview 1: | 9:00 to 10:00  | Supervisor Southall   |
| Interview 2: | 10:00 to 11:00 | Supervisor Pride      |
| Interview 3: | 11:00 to 12:00 | Supervisor Timmons    |
| Interview 4: | 12:30 to 1:30  | Chairman Cooper-Jones |
| Interview 5: | 1:30 to 2:30   | Supervisor Wilck      |
| Interview 6: | 2:30 to 3:30   | Supervisor Emert      |
| Interview 7: | 3:30 to 4:30   | Supervisor Jones      |
| Interview 8: | 4:30 to 5:30   | Supervisor Townsend   |

In Re: Attendance at VACo Annual Conference

Chairman Cooper-Jones, Supervisor Pride and Supervisor Townsend will attend the VACo Annual Conference held November 11 – 13, 2018.

In Re: Closed Session

Supervisor Wilck made a motion, seconded by Supervisor Emert, that the Board convene in Closed Session for discussion and consideration of prospective candidates for employment for the position of County Attorney, pursuant to the exemptions provided for in Section 2.2-3711(A)(1) of the *Code of Virginia*; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor Wilck, seconded by Supervisor Townsend and adopted as follows:

Aye: Pattie Cooper-Jones  
J. David Emert  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

On motion of Chairman Cooper-Jones and seconded by Supervisor Emert, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones  
J. David Emert  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Timmons said consideration has been given as to the County Attorney position and the cost; he asked if it would be beneficial to have a meeting with the County Attorney, with the whole Board or the Personnel Committee, on a bi-monthly or quarterly basis to review their cost and direction so there will not be any surprises at the end of the year.

Supervisor Jones suggested adding the information to the agenda.

Supervisor Wilck requested that, since the Attorney works for the Board, the Attorney submit their billing to the Chairman of the Board for review.

Following discussion, the Board concurred the Attorney invoice, itemized by project, be included in the Consent Agenda portion of the Board packet each month.

Chairman Cooper-Jones asked for a vote on the County Attorney.

| <u>Candidate</u>    | <u>Vote</u>   |
|---------------------|---|
| Terri Atkins Wilson | Pattie Cooper-Jones<br>J. David Emert<br>Odessa H. Pride<br>Gene A. Southall<br>Jerry R. Townsend<br>Jim R. Wilck |
| Brian T. Butler     | Robert M. Jones<br>C. Robert Timmons, Jr.   |
| John C. Marsden     | (None)  |

Ms. Terri Atkins Wilson will be the County Attorney, commencing October 1, 2018.

Supervisor Timmons stated the Board needs to work on updating the County Code. He said the new attorney may be able to look at the Codes and provide an estimate of hours.

Supervisor Wilck said he told the prospective attorneys what the last attorney had been paid; he said all agreed to the rate. Supervisor Timmons said when the contract was set up, Mr. Ennis' rate was \$200 per hour, Mr. Butler's rate is \$150. Discussion followed regarding rates, a letter of offer, and a term of contract.

Supervisor Pride asked how the new attorney will be notified; discussion followed.

Chairman Cooper-Jones asked that the full Board schedule a meeting with Ms. Atkins Wilson on October 9, 2018 at 5:30 p.m. Further discussion followed.

On motion of Supervisor Wilck, seconded by Supervisor Emert, and adopted by the following vote:

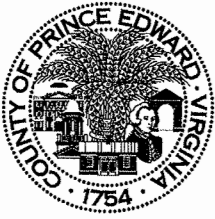
Aye: Pattie Cooper-Jones  
J. David Emert  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

the meeting was recessed at 6:13 p.m. until October 9, 2018 at 5:30 p.m.

DRAFT

**[This page intentionally left blank]**



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** October 9, 2018  
**Item No.:** 8-c  
**Department:** County Administration  
**Staff Contact:** Barbara Poulston  
**Issue:** Review of Accounts & Claims

---

**Summary:** The September bill list and Board of Supervisor mileage reports and County Attorney Invoice are attached for the Board's reviews.

**Attachments:** September 2018 Bill List  
Board Mileage Reports  
County Attorney Invoice

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Southall \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

9/26/2018

FROM DATE- 9/01/2018  
TO DATE- 9/30/2018

ACCOUNTS PAYABLE CHECKS  
PRINCE EDWARD

| FUND NO. | DESCRIPTION                  | \$\$\$ PAY \$\$\$ |
|----------|------------------------------|-------------------|
| 100      | GENERAL FUND                 | \$686,540.14      |
| 105      | FORFEITED ASSETS FUND        | \$3,000.00        |
| 501      | WATER FUND                   | \$22.46           |
| 502      | SEWER FUND                   | \$47.24           |
| 520      |                              | \$134,871.16      |
| 732      | RETIREMENT BENEFIT FUND      | \$1,156.11        |
| 741      | PIEDMONT COURT SERVICES FUND | \$4,960.12        |
|          | TOTAL                        | 830,597.23        |

AP375H  
9/26/2018  
FUND # - 100

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 1

| MAJOR# | VENDOR NUMBER                | VENDOR NAME                                  | INVOICE#        | DESCRIPTION          | AMOUNT      |
|--------|------------------------------|--|-----------------|----------------------|-------------|
| 015020 | REVENUE FROM USE OF PROPERTY |  |                 |                      |             |
| 0003   | 999999                       | Rent of SCOPE Building<br>JONES KIMBERLY     | REIMB DEPOSIT   | REIMB SCOPE DEPOSIT  | 100.00 *    |
|        |                              |  |                 | ACCOUNT TOTAL        | 100.00 *    |
|        |                              |  |                 | MAJOR TOTAL          | 100.00 **   |
| 011010 | BOARD OF SUPERVISORS         |  |                 |                      |             |
| 3600   | 15240                        | Advertising<br>FARMVILLE NEWSMEDIA           | 129579 ADM 918  | ADVERTISING          | 1,689.89    |
|        |                              |  |                 | ACCOUNT TOTAL        | 1,689.89 *  |
| 5307   | 31421                        | Public Official Liability<br>VACORP          | 31484           | PUB OFFCL LIABILITY  | 3,232.00    |
|        |                              |  |                 | ACCOUNT TOTAL        | 3,232.00 *  |
| 6040   | 31333                        | ADP Equipment<br>VERIZON WIRELESS            | 9813326966      | IPAD SERVICE         | 465.54      |
|        |                              |  |                 | ACCOUNT TOTAL        | 465.54 *    |
|        |                              |  |                 | MAJOR TOTAL          | 5,387.43 ** |
| 012110 | COUNTY ADMINISTRATOR         |  |                 |                      |             |
| 2700   | 31421                        | Worker's Compensation<br>VACORP              | WRKCOMP 1/4 918 | WORKERS COMPENSATION | 82.00       |
|        |                              |  |                 | ACCOUNT TOTAL        | 82.00 *     |
| 5230   | 30440                        | Telecommunications<br>US CELLULAR            | 816442183 918   | PHONE                | 137.60      |
|        |                              |  | 816442183 918A  | PHONE                | 138.86      |
|        |                              |  |                 | ACCOUNT TOTAL        | 276.46 *    |
| 5305   | 31421                        | Motor Vehicle Insurance<br>VACORP            | 31484           | MOTOR VEHICLE INS    | 1,642.00    |
|        |                              |  |                 | ACCOUNT TOTAL        | 1,642.00 *  |
| 5307   | 31421                        | Public Official Liability<br>VACORP          | 31484           | PUB OFFCL LIABILITY  | 606.00      |
|        |                              |  |                 | ACCOUNT TOTAL        | 606.00 *    |
| 5510   | 11894                        | Travel-Mileage<br>BUSINESS CARD              | 6702 PUCKETT918 | E-ZPASS              | 35.00       |
|        |                              |  |                 | ACCOUNT TOTAL        | 35.00 *     |
| 6001   | 13369                        | Office Supplies<br>DIAMOND SPRINGS WATER INC | 11393100 918    | EQUIPMENT RENTAL     | 8.95        |
|        |                              |  | 5449            | LANDFILL TICKETS     | 1,014.00    |
|        |                              |  |                 | ACCOUNT TOTAL        | 1,022.95 *  |
|        |                              |  |                 | MAJOR TOTAL          | 3,664.41 ** |
| 012210 | LEGAL SERVICES               |  |                 |                      |             |
| 2700   | 31421                        | Worker's Compensation<br>VACORP              | WRKCOMP 1/4 918 | WORKERS COMPENSATION | 15.00       |
|        |                              |  |                 | ACCOUNT TOTAL        | 15.00 *     |
|        |                              |  |                 | MAJOR TOTAL          | 15.00 **    |



| MAJOR# | VENDOR NUMBER | VENDOR NAME                                      | INVOICE#        | DESCRIPTION            | AMOUNT      |
|--------|---------------|--|-----------------|------------------------|-------------|
| 012310 | 012310        | COMMISSIONER OF REVENUE                          |                 |                        |             |
| 2700   | 31421         | Worker's Compensation VACORP                     | WRKCOMP 1/4 918 | WORKERS COMPENSATION   | 40.00 *     |
| 5230   | 13325         | Telecommunications TREASURER OF VIRGINIA         | T417554         | ONLINE SERVICE         | 40.00 *     |
|        |               |  |                 | ACCOUNT TOTAL          | 81.59       |
|        |               |  |                 | ACCOUNT TOTAL          | 81.59 *     |
|        |               |  |                 | MAJOR TOTAL            | 121.59 **   |
| 012410 |               | TREASURER  |                 |                        |             |
| 2700   | 31421         | Worker's Compensation VACORP                     | WRKCOMP 1/4 918 | WORKERS COMPENSATION   | 45.00 *     |
| 3310   | 12762         | Repairs/Maintenance COMPUTERPLUS SALES/SERVIC    | MC0000190672    | SERV CONTRACT-PRINTERS | 45.00 *     |
| 5210   | 11353         | Postal Services BMS DIRECT                       | 126658PA        | POSTAGE-RE BILLS       | 602.55      |
|        | 11353         | BMS DIRECT                                       | 126660PA        | POSTAGE-PPTY BILLS     | 602.55 *    |
|        | 23799         | NEOFUNDS   | 2447 TREAS 918  | POSTAGE                | 1,100.00    |
|        |               |  |                 | ACCOUNT TOTAL          | 2,700.00    |
|        |               |  |                 | ACCOUNT TOTAL          | 2,000.00    |
|        |               |  |                 | ACCOUNT TOTAL          | 5,800.00 *  |
| 5230   | 11250         | Telecommunications BENCHMARK COMMUNITY BANK      | 7596 TREAS 918  | PAYFLOW/PAYPAL         | 2.00        |
|        | 13325         | TREASURER OF VIRGINIA                            | T417554         | ONLINE SERVICE         | 81.59       |
| 5410   | 22079         | Lease/Rent Equipment MAIL FINANCE                | N7303000        | POSTAGE MTR LEASE      | 83.59 *     |
|        |               |  |                 | ACCOUNT TOTAL          | 1,527.00    |
|        |               |  |                 | ACCOUNT TOTAL          | 1,527.00 *  |
| 5540   | 30378         | Travel-Convention & Educa UNIVERSITY OF VIRGINIA | 37085           | FALL DISTRICT MTG      | 80.00       |
|        | 30378         | UNIVERSITY OF VIRGINIA                           | 37086           | CERTIFICATION PROGRM   | 75.00       |
|        | 30378         | UNIVERSITY OF VIRGINIA                           | 37087           | FALL DISTRICT MTG      | 80.00       |
|        | 30378         | UNIVERSITY OF VIRGINIA                           | 37089           | FALL DISTRICT MTG      | 80.00       |
|        |               |  |                 | ACCOUNT TOTAL          | 315.00 *    |
| 6001   | 20600         | Office Supplies KEY OFFICE SUPPLY                | 518718          | POST-IT TABS           | 11.70       |
|        | 20600         | KEY OFFICE SUPPLY                                | 518830          | SHEET PROTECTORS       | 36.78       |
| 6020   | 13012         | DMV Stops DMV                                    | 2018243815      | DMV STOP FEES          | 48.48 *     |
|        |               |  |                 | ACCOUNT TOTAL          | 225.00      |
|        |               |  |                 | ACCOUNT TOTAL          | 225.00 *    |
|        |               |  |                 | MAJOR TOTAL            | 8,646.62 ** |
| 012510 |               | INFORMATION TECHNOLOGY                           |                 |                        |             |
| 3160   | 11902         | Professional Services BUSINESS DATA OF VA, INC.  | SEPT 2018       | CONTRACT AGREEMENT     | 3,900.00    |

AP375H  
9/26/2018  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 3

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME  | INV#                        | DESCRIPTION                  | AMOUNT           |
|-----------------|------------------|---|-----------------------------|------------------------------|------------------|
| 3161            | 28330            | Webpage Services<br>SITEVISION INC                          | 20278                       | WEB HOSTING                  | 179.85 *         |
| 3320            | 12762            | Maintenance Service<br>COMPUTERPLUS SALES/SERVIC            | MC0000190673                | PRINTER SERV CONTRACT        | 79.00 *          |
| 013100          |                  | ELECTORAL BOARD AND OFFICIALS                               |                             |                              | 5,650.00 *       |
| 3320            | 14551            | Maintenance Service Contr<br>ELECTION SYSTEMS &             | 1057818                     | MAINT SERV CONTRACT          | 198.75           |
| 5210            | 32961            | Postal Services<br>WRIGHT LYNETTE                           | POSTAGE 918                 | POSTAGE                      | 198.75 *         |
| 6001            | 20600<br>32961   | Office Supplies<br>KEY OFFICE SUPPLY<br>WRIGHT LYNETTE      | 519627<br>FOLDERS 918       | FILE FOLDERS<br>FOLDERS      | 26.56<br>26.56 * |
| 013200          | REGISTRAR        |   |                             |                              | 14.40            |
| 2700            | 31421            | Worker's Compensation<br>VACORP                             | WRKCOMP 1/4 918             | WORKERS COMPENSATION         | 5.23             |
| 3500            | 32961<br>32961   | Printing & Binding<br>WRIGHT LYNETTE<br>WRIGHT LYNETTE      | BINDING 918<br>EXPENSES 918 | BOOK BINDING<br>BOOK BINDING | 19.63 *          |
| 5210            | 30550<br>30550   | Postal Services<br>U S POSTAL SERVICE<br>U S POSTAL SERVICE | BOX RENT 918<br>POSTAGE 918 | BOX RENT<br>POSTAGE          | 244.94 **        |
|                 |                  |   |                             | ACCOUNT TOTAL                | 15.00            |
|                 |                  |   |                             | ACCOUNT TOTAL                | 15.00 *          |
|                 |                  |   |                             | ACCOUNT TOTAL                | 11.52            |
|                 |                  |   |                             | ACCOUNT TOTAL                | 10.94            |
|                 |                  |   |                             | ACCOUNT TOTAL                | 22.46 *          |
|                 |                  |   |                             | ACCOUNT TOTAL                | 144.00           |
|                 |                  |   |                             | ACCOUNT TOTAL                | 571.00           |
|                 |                  |   |                             | ACCOUNT TOTAL                | 715.00 *         |

AP375H  
9/26/2018  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 4

| MAJOR#<br>ACCT#<br>6001 | VENDOR<br>NUMBER | VENDOR<br>NAME             | IN#             | DESCRIPTION           | AMOUNT      |
|-------------------------|------------------|----------------------------|-----------------|-----------------------|-------------|
|                         | 20600            | Office Supplies            | 518925          | LABEL MAKER           | 162.53      |
|                         | 20600            | KEY OFFICE SUPPLY          | 519164          | INK CARTRIDGES        | 146.37      |
|                         | 20600            | KEY OFFICE SUPPLY          | 519962          | COPY PAPER            | 63.90       |
|                         | 20600            | KEY OFFICE SUPPLY          | 519963          | SHEET PROCTRS/FILES   | 25.76       |
|                         | 32961            | WRIGHT LYNETTE             | EXPENSES 918    | BOX                   | 3.41        |
|                         |                  |                            |                 | ACCOUNT TOTAL         | 401.97 *    |
|                         |                  |                            |                 | MAJOR TOTAL           | 1,154.43 ** |
| 021100                  |                  | CIRCUIT COURT              |                 |                       |             |
| 2700                    | 31421            | Worker's Compensation      | WRKCOMP 1/4 918 | WORKERS COMPENSATION  | 7.00 *      |
|                         |                  |                            |                 | ACCOUNT TOTAL         | 7.00 *      |
| 5210                    | 30545            | Postal Services            | BOX RENT 918    | BOX RENT              | 90.00       |
|                         |                  |                            |                 | ACCOUNT TOTAL         | 90.00 *     |
| 6001                    | 20600            | Office Supplies            | 519589          | SHARPIES/HIGHLIGHTERS | 18.05       |
|                         | 20600            | KEY OFFICE SUPPLY          | 519609          | INK CARTRIDGE/PAPER   | 128.46      |
|                         |                  |                            |                 | ACCOUNT TOTAL         | 146.51 *    |
|                         |                  |                            |                 | MAJOR TOTAL           | 243.51 **   |
| 021200                  |                  | GENERAL DISTRICT COURT     |                 |                       |             |
| 3160                    | 13369            | Professional Services      | 16759600 918    | WATER/EQUIP RENT-2MO  | 60.15       |
|                         | 28866            | DIAMOND SPRINGS WATER INC  | 14035           | SHREDDING SERVICE     | 35.00       |
|                         |                  |                            |                 | ACCOUNT TOTAL         | 95.15 *     |
| 5210                    | 22079            | Postal Services            | N7307012        | EQUIPMENT LEASE       | 376.17      |
|                         |                  | MAIL FINANCE               |                 |                       | 376.17 *    |
| 5230                    | 30440            | Telecommunications         | 816442183 918   | PHONE                 | 23.77       |
|                         | 30440            | US CELLULAR                | 816442183 918A  | PHONE                 | 24.40       |
|                         |                  |                            |                 | ACCOUNT TOTAL         | 48.17 *     |
| 6001                    | 20600            | Office Supplies            | 519308          | 9 VOLT BATTERY        | 7.66        |
|                         |                  | KEY OFFICE SUPPLY          |                 |                       | 7.66 *      |
|                         |                  |                            |                 | ACCOUNT TOTAL         | 527.15 **   |
| 021600                  |                  | CLERK OF THE CIRCUIT COURT |                 |                       |             |
| 2700                    | 31421            | Worker's Compensation      | WRKCOMP 1/4 918 | WORKERS COMPENSATION  | 72.00 *     |
|                         |                  |                            |                 | ACCOUNT TOTAL         | 72.00 *     |
| 3160                    | 10857            | Professional Services      | 50978           | PART-TIME EMPLOYEE    | 550.80      |
|                         | 10857            | ATWORK FRANCHISE INC       | 51693           | PART-TIME EMPLOYEE    | 756.00      |

AP375H  
9/26/2018  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 5

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME       | INV#            | DESCRIPTION          | AMOUNT     |
|-----------------|--------------------------------|-----------------|----------------------|------------|
| 5210            | 10857 ATWORK FRANCHISE INC     | 52477           | PART-TIME EMPLOYEE   | 756.00     |
|                 | 10857 ATWORK FRANCHISE INC     | 53046           | PART-TIME EMPLOYEE   | 756.00     |
|                 | 10857 ATWORK FRANCHISE INC     | 53940           | PART-TIME EMPLOYEE   | 604.80     |
|                 | 999999 TAYLOR COLLINS MARGARET | AUG 29 2018     | BUY OUT              | 400.00     |
|                 |                                |                 | ACCOUNT TOTAL        | 3,823.60 * |
| 5230            | 22079 Postal Services          | N7307011        | LEASE PAYMENT        | 407.13     |
|                 | 21319 MAIL FINANCE             |                 |                      | 407.13 *   |
|                 | 21319 Telecommunications       | 309863799 918   | PHONE (2 MO)         | 101.52     |
|                 |                                |                 | ACCOUNT TOTAL        | 101.52 *   |
| 5850            | Jurors/Witnesses               |                 |                      |            |
|                 | 999999 AKERS-BOOKER GWENDOLYN  | JUROR 918       | JUROR                | 30.00      |
|                 | 999999 COOPER TAIKEIN          | JUROR 918       | JUROR                | 30.00      |
|                 | 999999 DAVIS TERESA            | JUROR 918       | JUROR                | 30.00      |
|                 | 999999 GEARHARDT FRED R III    | JUROR 918       | JUROR                | 30.00      |
|                 | 999999 PAIGE TOLAMA            | JUROR 918       | JUROR                | 30.00      |
|                 | 999999 THACKSTON MITZI         | JUROR 918       | JUROR                | 30.00      |
|                 | 999999 WALL JENNIFER           | JUROR 918       | JUROR                | 30.00      |
|                 |                                |                 | ACCOUNT TOTAL        | 210.00 *   |
| 6001            | Office Supplies                |                 |                      |            |
|                 | 20600 KEY OFFICE SUPPLY        | 517850          | HP CARTRIDGES        | 509.85     |
|                 | 20600 KEY OFFICE SUPPLY        | 518144          | TABS/WTR PITCHR/FLTR | 108.26     |
|                 | 20600 KEY OFFICE SUPPLY        | 518272          | LASER CARTRIDGES     | 319.90     |
|                 | 20600 KEY OFFICE SUPPLY        | 519219          | COPY PAPER           | 119.90     |
|                 | 20600 KEY OFFICE SUPPLY        | 519220          | COPY PAPER           | 79.90      |
|                 | 20600 KEY OFFICE SUPPLY        | 519304          | LABELS               | 28.98      |
|                 | 20600 KEY OFFICE SUPPLY        | 519474          | STAPLES              | 4.63       |
|                 | 20600 KEY OFFICE SUPPLY        | 519856          | LASER CARTRIDGES     | 377.46     |
|                 | 20600 KEY OFFICE SUPPLY        | 519914          | LASER CARTRIDGES     | 301.98     |
|                 |                                |                 | ACCOUNT TOTAL        | 1,850.86 * |
| 6012            | Books and Subscriptions        |                 |                      |            |
|                 | 29038 T&N PRINTING             | 315869          | PLATS                | 27.39      |
|                 |                                |                 | ACCOUNT TOTAL        | 27.39 *    |
| 021800          | LAW LIBRARY                    |                 |                      |            |
| 6012            | Books and Subscriptions        |                 |                      |            |
|                 | 21761 RELX INC DBA LEXISNEXIS  | 3091577361      | MONTHLY SUBSCRIPTION | 289.00     |
|                 | 21761 RELX INC DBA LEXISNEXIS  | 3091625470      | MONTHLY SUBSCRIPTION | 289.00     |
|                 | 22211 MATTHEW BENDER & CO INC  | 416430X         | VA CODE SPECIAL SUPP | 15.66      |
|                 |                                |                 | ACCOUNT TOTAL        | 593.66 *   |
|                 |                                |                 | MAJOR TOTAL          | 593.66 **  |
| 022100          | COMMONWEALTH'S ATTORNEY        |                 |                      |            |
| 2700            | Worker's Compensation          |                 |                      |            |
|                 | 31421 VACORP                   | WRKCOMP 1/4 918 | WORKERS COMPENSATION | 106.00     |
|                 |                                |                 | ACCOUNT TOTAL        | 106.00 *   |

AP375H  
9/26/2018  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 6

| MAJOR# | VENDOR NUMBER | VENDOR NAME  | INV#            | DESCRIPTION           | ACCOUNT TOTAL | AMOUNT      |
|--------|---------------|--|-----------------|-----------------------|---------------|-------------|
| 3320   | 28526         | Maintenance Service Contr<br>SOFTWARE UNLIMITED CORP | 9               | ANNUAL SOFTWARE MAINT | 3,832.56      | 3,832.56 *  |
| 5230   | 20600         | Telecommunications<br>KEY OFFICE SUPPLY              | 518973          | BINDERS/PENS          | 86.17         | 86.17       |
|        | 20600         | KEY OFFICE SUPPLY                                    | 519347          | INK CARTRIDGE         | 58.65         | 58.65       |
| 5899   | 28866         | Miscellaneous<br>STEPS, INC                          | 14036           | SHREDDING SERVICE     | 144.82        | 144.82 *    |
| 022200 |               | VICTIM WITNESS ASSISTANCE PROGRAM                    |                 |                       | 35.00         | 35.00 *     |
|        |               |  |                 |                       | 35.00         | 35.00 *     |
|        |               |  |                 |                       | 4,118.38      | 4,118.38 ** |
| 2700   | 31421         | Workmen's Compensation<br>VACORP                     | WRKCOMP 1/4 918 | WORKERS COMPENSATION  | 11.00         | 11.00 *     |
| 031200 | SHERIFF       |  |                 |                       | 11.00         | 11.00 **    |
| 2700   | 31421         | Worker's Compensation<br>VACORP                      | WRKCOMP 1/4 918 | WORKERS COMPENSATION  | 6,177.00      | 6,177.00 *  |
| 3311   | 11005         | Repairs & Maint-Auto & Eq<br>B&G AUTO INC            | 4548            | INSPECTION            | 16.00         | 16.00       |
|        | 11775         | BURKEVILLE BODY SHOP                                 | 33911           | AUTO REPAIR           | 4,161.04      | 4,161.04    |
|        | 11775         | BURKEVILLE BODY SHOP                                 | 33941           | VEHICLE REPAIRS       | 957.00        | 957.00      |
|        | 14915         | EXPRESS CARE   | 5712            | OIL CHANGE            | 71.17         | 71.17       |
|        | 14915         | EXPRESS CARE   | 5789            | OIL CHANGE            | 71.17         | 71.17       |
|        | 14915         | EXPRESS CARE   | 5928            | OIL CHANGE            | 121.15        | 121.15      |
|        | 14915         | EXPRESS CARE   | 6001            | OIL CHANGE            | 47.08         | 47.08       |
|        | 14915         | EXPRESS CARE   | 6068            | OIL CHANGE            | 81.16         | 81.16       |
|        | 14915         | EXPRESS CARE   | 6886            | OIL CHANGE            | 46.08         | 46.08       |
|        | 14915         | EXPRESS CARE   | 6965            | OIL CHANGE            | 66.17         | 66.17       |
|        | 14915         | EXPRESS CARE   | 7075            | OIL CHANGE            | 71.17         | 71.17       |
|        | 15920         | FOURTH STREET MOTOR CO                               | AUG 27 2018     | AUTO REPAIR           | 1,500.55      | 1,500.55    |
|        | 17004         | HALEY AUTO MALL                                      | 66805069        | ROTORS/INSPECT/BLADES | 769.80        | 769.80      |
|        | 20323         | KENBRIDGE TIRE                                       | 206822          | CALIBRATION           | 25.00         | 25.00       |
|        | 20323         | KENBRIDGE TIRE                                       | 281711          | CALIBRATION           | 25.00         | 25.00       |
|        | 20323         | KENBRIDGE TIRE                                       | 281726          | CALIBRATION           | 25.00         | 25.00       |
|        | 20323         | KENBRIDGE TIRE                                       | 285814          | CALIBRATION           | 25.00         | 25.00       |
|        | 27490         | RUNDSTROM AUTO LLC                                   | SEPT 14 2018    | INSPECTION            | 16.00         | 16.00       |
| 5210   |               | Postal Services                                      |                 |                       | 8,095.54      | 8,095.54 *  |
|        | 11894         | BUSINESS CARD  | 0555 SHERIFF918 | POSTAGE               | 23.12         | 23.12       |
|        | 30666         | U S POSTAL SERVICE                                   | BOX RENT 918    | BOX RENT              | 90.00         | 90.00       |
|        | 999999        | JOYNER CHRIS   | POSTAGE 918     | POSTAGE               | 8.88          | 8.88        |
|        |               |  |                 |                       | 122.00        | 122.00 *    |

AP375H  
9/26/2018  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 7

| MAJOR#<br>ACCT#<br>5230 | VENDOR<br>NUMBER<br>VENDOR<br>NAME                         | INV#            | DESCRIPTION          | AMOUNT      |
|-------------------------|--|-----------------|----------------------|-------------|
|                         | 11894 BUSINESS CARD<br>Telecommunications                  | 0555 SHERIFF918 | CHARGER/DASH PORT    | 61.22       |
|                         | 20904 KINEX NETWORKING SOLUTION                            | 180901 0015     | REMOTE DATA BACKUP   | 19.95       |
|                         | 21319 CENTURYLINK  | 309468839 918   | PHONE                | 10.36       |
|                         | 21319 CENTURYLINK  | 309558628 918   | VCIN                 | 7.97        |
|                         | 30440 US CELLULAR  | 918210747 918   | PHONE                | 760.43      |
| 5305                    | Motor Vehicle Insurance<br>31421 VACORP                    | 31484           | MOTOR VEHICLE INS    | 859.93 *    |
| 5530                    | Travel-Subsistence & Lodg<br>11894 BUSINESS CARD           | 0555 SHERIFF918 | MEALS                | 15,321.00   |
|                         | 12566 COEN SARAH   | MEALS 918       | MEALS                | 15,321.00 * |
|                         | 999999 WOMACK ROBERT                                       | MEALS 918       | MEALS                | 169.83      |
| 5540                    | Travel-Convention and Edu<br>11894 BUSINESS CARD           | 0555 SHERIFF918 | ARMORERS COURSE      | 10.64       |
|                         | 999999 VIRGINIA HOMICIDE                                   | 101             | CONFERENCE REGISTRAT | 17.58       |
| 5801                    | Accreditation<br>BUSINESS CARD                             | 0555 SHERIFF918 | VALEAC CONFERENCE    | 198.05 *    |
| 5810                    | Dues & Association Member<br>31893 VA SHERIFFS ASSOCIATION | DUES 918        | DUES                 | 550.00      |
| 6001                    | Office Supplies<br>13369 DIAMOND SPRINGS WATER INC         | 27961300 918    | WATER & EQUIP RENTAL | 300.00      |
|                         | 15380 FARMVILLE PRINTING                                   | 5444            | STAMPED ENVELOPES    | 850.00 *    |
|                         | 20600 KEY OFFICE SUPPLY                                    | 519661          | LABELS               | 103.20      |
|                         | 20600 KEY OFFICE SUPPLY                                    | 519867          | PHONE CORD/DETANGLER | 103.20 *    |
|                         | 20600 KEY OFFICE SUPPLY                                    | 519867          | RETURN PHONE CORD    | 1,590.00    |
|                         | 20600 KEY OFFICE SUPPLY                                    | 519930          | PHONE CORD/DETANGLER | 1,590.00 *  |
|                         | 32138 WALMART COMMUNITY/SYNCE                              | 8130            | OFFICE SUPPLIES      | 60.20       |
|                         | 999999 CARY WILLIAM  | REIMB 918       | STAPLE GUN           | 721.55      |
| 6003                    | Public Education/Crime Pr<br>12910 CREATIVE PRODUCT SOURCE | CPI074356       | PUMPLIN/GHOST TATTOO | 19.47       |
| 6004                    | Virso Comm Center Crime P<br>28640 SOUTHSIDE ELECTRIC COOP | 526776002 918   | ELECTRIC SERVICE     | 12.26       |
| 6008                    | Vehicle & Powered Equip F<br>11894 BUSINESS CARD           | 0555 SHERIFF918 | GAS                  | 6.00-       |
| 6009                    | Vehicle & Powered Equip S<br>32138 WALMART COMMUNITY/SYNCE | 9801            | KEY FOB BATTERY      | 14.78       |
| 6010                    | Police Supplies<br>11894 BUSINESS CARD                     | 0555 SHERIFF918 | AMMUNITION           | 144.29      |
|                         |  |                 | ACCOUNT TOTAL        | 15.77       |
|                         |  |                 | ACCOUNT TOTAL        | 982.32 *    |
|                         |  |                 | ACCOUNT TOTAL        | 367.39      |
|                         |  |                 | ACCOUNT TOTAL        | 367.39 *    |
|                         |  |                 | ACCOUNT TOTAL        | 15.15       |
|                         |  |                 | ACCOUNT TOTAL        | 15.15 *     |
|                         |  |                 | ACCOUNT TOTAL        | 139.01      |
|                         |  |                 | ACCOUNT TOTAL        | 139.01 *    |
|                         |  |                 | ACCOUNT TOTAL        | 5.98        |
|                         |  |                 | ACCOUNT TOTAL        | 5.98 *      |
|                         |  |                 | ACCOUNT TOTAL        | 105.26      |

AP375H  
9/26/2018  
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 8

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME        | INV#            | DESCRIPTION           | AMOUNT       |
|-----------------|---------------------------------|-----------------|-----------------------|--------------|
| 6011            | Uniforms & Wearing Appare       |                 |                       |              |
|                 | 10380 AMERICAN UNIFORM SALES    | 10695068        | BELT/FLASHLIGHTS/CUFF | 1,204.47     |
|                 | 10380 AMERICAN UNIFORM SALES    | 362354          | EVIDENCE BOXES        | 153.59       |
|                 | 11256 BKT UNIFORMS              | 72247           | EVIDENCE BOXES        | 178.82       |
|                 | 11894 BUSINESS CARD             | 0555 SHERIFF918 | AMMUNITION            | 1,888.00     |
|                 | 16102 GALLS LLC                 | 10482074        | POLICE SUPPLIES       | 53.71        |
|                 | 16102 GALLS LLC                 | 10524591        |                       | 3,583.85 *   |
|                 | 16102 GALLS LLC                 | 10531264        | SHIRTS                | 353.14       |
|                 | 16102 GALLS LLC                 | 10543117        | SHIRTS                | 175.09       |
|                 | 16102 GALLS LLC                 | 10562053        | UNIFORMS              | 486.95       |
|                 | 16102 GALLS LLC                 | 10585085        | SHOES                 | 34.99        |
|                 | 16102 GALLS LLC                 | 10585401        | BOOTS                 | 66.20        |
|                 | 16102 GALLS LLC                 | 10588241        | UNIFORMS              | 122.80       |
|                 | 16102 GALLS LLC                 | 10630490        | BOOTS                 | 96.00        |
|                 | 16102 GALLS LLC                 | 10653161        | BOOTS                 | 120.00       |
|                 | 16102 GALLS LLC                 | 10702286        | BOOTS                 | 222.22       |
|                 | 16102 GALLS LLC                 | 10714146        | UNIFORMS              | 202.18       |
|                 | 19331 JEFFERSON JANNEAR         | SEPT 12 2018    | CREDIT                | 120.00       |
|                 | 19331 JEFFERSON JANNEAR         | 907             | BOOTS                 | 115.00-      |
|                 | 25608 PREMIUM MARKETING & SALES | AUG 14 2018     | SHOES                 | 235.28       |
|                 | 25608 PREMIUM MARKETING & SALES | SEPT 5 2018     | RETURN                | 20.00-       |
| 6030            | Non-Capital Equipment           |                 | BOOTS                 | 89.74        |
|                 | 20600 KEY OFFICE SUPPLY         |                 | BELT KEEPERS          | 57.00        |
|                 |                                 |                 | SEW ON PATCHES        | 56.00        |
| 8205            | Motor Vehicles                  |                 | SEW ON PATCHES        | 49.00        |
|                 | 28410 SIGNS@WORK INC            |                 | BADGE/NAMEPLATES      | 101.50       |
|                 |                                 |                 | BADGE & NAMEPLATE     | 92.00        |
|                 |                                 |                 | CHAIRS                | 2,545.09 *   |
|                 |                                 |                 | CHAIRS                | 538.00       |
|                 |                                 |                 | VEHICLE DECALS        | 538.00 *     |
| 031201          | SHERIFF - COURTS                |                 |                       |              |
|                 |                                 |                 |                       | 2,400.00     |
| 2700            | Worker's Compensation           |                 |                       | 2,400.00 *   |
|                 | 31421 VACORP                    |                 |                       | 43,893.51 ** |
|                 |                                 |                 | WORKERS COMPENSATION  | 1,529.00     |
| 032200          | VOLUNTEER FIRE DEPARTMENT       |                 |                       | 1,529.00 *   |
|                 |                                 |                 |                       | 1,529.00 **  |
| 7001            | Payment to Farmville VFD        |                 |                       |              |
|                 | 10851 ATLANTIC EMERGENCY        | 4472RIC         | TRUCK LETTERING       | 3,070.67     |
|                 | 12024 C W WILLIAMS              | 613461          | STRAIGHT TIP          | 117.13       |
|                 | 15656 FIRE & SAFETY EQUIP CO    | 90347           | FUSION GLOVES         | 300.55       |
|                 |                                 |                 | ACCOUNT TOTAL         |              |
|                 |                                 |                 | MAJOR TOTAL           |              |

AP375H  
9/26/2018  
FUND # - 100

GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 9

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME             | INV#            | DESCRIPTION          | AMOUNT      |
|-----------------|------------------|----------------------------|-----------------|----------------------|-------------|
| 7002            | 15680            | FIRE PROTECTION EQUIP CO   | 91018           | FLOW TEST & PARTS    | 4,245.35    |
|                 | 20600            | KEY OFFICE SUPPLY          | 519886          | INK CARTRIDGE        | 149.95      |
|                 | 22397            | MUNICIPAL EMERGENCY SERV   | 1244933         | TWO-WAY VALVE        | 296.85      |
|                 | 32734            | WITMER PUBLIC SAFETY GRP   | 1873102         | NAME TAPES           | 50.00       |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 8,230.50 *  |
|                 |                  | Payment to Rice VFD        |                 |                      |             |
|                 | 12845            | COUNTY WASTE               | 08125809 918    | TRASH COLLECTION     | 32.34       |
|                 | 14695            | ELLINGTON'S LAWN SERVICE   | 67              | MOWING               | 300.00      |
|                 | 14695            | ELLINGTON'S LAWN SERVICE   | 68              | MOWING               | 225.00      |
|                 | 16651            | GOODMAN SPECIALIZED        | 15129G          | SENSOR/SOLENOIDS     | 2,710.97    |
|                 | 21319            | CENTURYLINK                | 310013979 918   | PHONE                | 188.80      |
|                 | 21319            | CENTURYLINK                | 310013979 918A  | PHONE                | 204.19      |
|                 | 23466            | NEW LONDON TECHNOLOGY      | AE 1328         | LABOR CHARGE         | 525.00      |
|                 | 28976            | STRASBURG MICHAEL          | 2040            | HVAC FAN MOTOR       | 246.49      |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 4500495009 918  | ELECTRIC SERVICE     | 349.03      |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 5487358649 918  | ELECTRIC SERVICE     | 8.79        |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 5487358649 918A | ELECTRIC SERVICE     | 8.78        |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 4,799.39 *  |
| 7003            |                  | Payment to Prospect VFD    |                 |                      |             |
|                 | 11209            | BATTERY BARN OF VA INC     | 328690          | BATTERIES            | 417.17      |
|                 | 12024            | C W WILLIAMS               | 611611          | VALVE                | 616.42      |
|                 | 12024            | C W WILLIAMS               | 612373          | SCBA ANNUAL INSPECTN | 1,113.49    |
|                 | 12024            | C W WILLIAMS               | 612500          | SCBA FLOW TEST       | 171.00      |
|                 | 13166            | DAVIS GMC TRUCK INC        | 57894           | INSPECTION/OIL CHNG  | 89.43       |
|                 | 13166            | DAVIS GMC TRUCK INC        | 59084           | INSPECTION/OIL CHNG  | 64.95       |
|                 | 13166            | DAVIS GMC TRUCK INC        | 59784           | AC REPAIR            | 124.34      |
|                 | 15597            | FERGUSON ENTERPRISES INC   | 5050848         | HYDRAULIC LUG CAP    | 56.85       |
|                 | 15597            | FERGUSON ENTERPRISES INC   | 5113134         | CONCRETE MIX/PLUG    | 45.91       |
|                 | 15656            | FIRE & SAFETY EQUIP CO     | 89442           | RECHARGE EXTINGUISHR | 67.95       |
|                 | 15656            | FIRE & SAFETY EQUIP CO     | 89647           | AXE                  | 171.98      |
|                 | 15656            | FIRE & SAFETY EQUIP CO     | 89922           | TURNOUT GEAR         | 5,608.48    |
|                 | 15656            | FIRE & SAFETY EQUIP CO     | 90071           | FIRE RETARDANT       | 132.10      |
|                 | 15656            | FIRE & SAFETY EQUIP CO     | 90264           | GLOVES               | 316.00      |
|                 | 15721            | FISHER AUTO PARTS, INC.    | 217696          | OIL DRY/BRUSH/HANDLE | 61.06       |
|                 | 16651            | GOODMAN SPECIALIZED        | 15128G          | SENSOR/WIRING/VALVE  | 1,954.73    |
|                 | 16651            | GOODMAN SPECIALIZED        | 15212G          | INSPECTION & SERVICE | 906.92      |
|                 | 20600            | KEY OFFICE SUPPLY          | 519819          | PAPER                | 8.99        |
|                 | 21777            | LIBERTY MUTUAL INSURANCE   | 5543088 918     | WORKERS COMPENSATION | 6,694.00    |
|                 | 22468            | MID-ATLANTIC IRRIGATION    | 200445          | VALVE KIT/TANK BRCKT | 200.00      |
|                 | 25210            | PAMPLIN EXXON              | PROSPECT VFD918 | FUEL                 | 111.01      |
|                 | 25782            | PRINCE EDWARD CO PBLIC SCH | DIESEL-AUG 2018 | DIESEL               | 91.59       |
|                 | 25782            | PRINCE EDWARD CO PBLIC SCH | DIESEL-JUL 2018 | DIESEL               | 142.91      |
|                 | 25860            | PRINCE EDWARD OVRHD DOORS  | 4354            | DOOR REPAIR          | 735.00      |
|                 | 28694            | SPOTTED DOG TECHNOLOGIES   | 10014671        | ROVER SUBSCRIPTION   | 300.00      |
|                 | 29440            | PRINCE EDWARD CO TREAS     | GAS-AUG 2018    | GAS                  | 81.35       |
|                 | 29440            | PRINCE EDWARD CO TREAS     | GAS-JUL 2018    | GAS                  | 133.80      |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 7020850009 918  | ELECTRIC SERVICE     | 303.95      |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 8898799252 918  | ELECTRIC SERVICE     | 28.99       |
|                 | 31904            | VA STATE FIREFIGHTRS ASSOC | PROSPECT FD 918 | DUES                 | 145.00      |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 20,895.37 * |



AP375H  
9/26/2018  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 10

| MAJOR#<br>ACCT#<br>7004 | VENDOR<br>NUMBER | VENDOR<br>NAME                | INV#            | DESCRIPTION          | AMOUNT       |
|-------------------------|------------------|-------------------------------|-----------------|----------------------|--------------|
|                         |                  | Payment to Darlington VFD     |                 |                      |              |
|                         | 13083            | DARLINGTON HGT FIRE DEPT      | REIMB 918       | INTERNET             | 97.72        |
|                         | 13083            | DARLINGTON HGT FIRE DEPT      | REIMB 918       | CHAINSAW REPAIR      | 82.10        |
|                         | 13083            | DARLINGTON HGT FIRE DEPT      | REIMB 918       | BATTERY              | 151.62       |
|                         | 14700            | ELLINGTON ENERGY SERVICE      | 98515           | SERVICED GENERATOR   | 184.06       |
|                         | 21830            | LUCK STONE CORPORATION        | 100920069       | GRAVEL               | 189.21       |
|                         | 28640            | SOUTHSIDE ELECTRIC COOP       | 38156001 918    | ELECTRIC SERVICE     | 470.39       |
|                         |                  |                               |                 | ACCOUNT TOTAL        | 1,175.10 *   |
| 7007                    |                  | Payment to Meherrin VFD       |                 |                      |              |
|                         | 25246            | PARKER OIL CO INC             | 783361          | DIESEL               | 547.15       |
|                         | 25246            | PARKER OIL CO INC             | 797104          | PROPANE              | 287.92       |
|                         | 25246            | PARKER OIL CO INC             | 801332          | DIESEL               | 653.58       |
|                         | 27867            | SAFE AIR SYSTEMS INC          | 86808           | AIR TEST             | 919.31       |
|                         | 31333            | VERIZON WIRELESS              | 9812970553      | PHONE                | 268.06       |
|                         | 31335            | VERIZON                       | 131066238 918   | PHONE                | 192.93       |
|                         | 31846            | DOMINION ENERGY VIRGINIA      | 0519881510 918  | ELECTRIC SERVICE     | 557.10       |
|                         | 31846            | DOMINION ENERGY VIRGINIA      | 0519881510 918A | ELECTRIC SERVICE     | 567.56       |
|                         |                  |                               |                 | ACCOUNT TOTAL        | 3,993.61 *   |
| 7010                    |                  | First Responders              |                 |                      |              |
|                         | 17776            | HAMPDEN-SYDNEY VOL FIRE       | 18-19 SUPPRT2/4 | 18-19 SUPPORT        | 1,250.00     |
|                         |                  |                               |                 | ACCOUNT TOTAL        | 1,250.00 *   |
|                         |                  |                               |                 | MAJOR TOTAL          | 40,343.97 ** |
| 032300                  |                  | AMBULANCE AND RESCUE SERVICES |                 |                      |              |
| 7005                    |                  | Prince Edward Rescue Squa     |                 |                      |              |
|                         | 25880            | PRINCE EDWARD VOL RESCUE      | 18-19 SUPPRT2/4 | 18-19 SUPPORT        | 18,700.00    |
|                         |                  |                               |                 | ACCOUNT TOTAL        | 18,700.00 *  |
| 7008                    |                  | Meherrin Rescue               |                 |                      |              |
|                         | 22349            | MEHERRIN FIRE & RESCUE        | 18-19 SUPPRT2/4 | 18-19 SUPPORT        | 3,250.00     |
|                         |                  |                               |                 | ACCOUNT TOTAL        | 3,250.00 *   |
|                         |                  |                               |                 | MAJOR TOTAL          | 21,950.00 ** |
| 032500                  |                  | EMERGENCY SERVICES            |                 |                      |              |
| 2800                    |                  | Line of Duty                  |                 |                      |              |
|                         | 31421            | VACORP                        | 31485 LODA 1/4  | LINE OF DUTY INS     | 4,087.50     |
|                         |                  |                               |                 | ACCOUNT TOTAL        | 4,087.50 *   |
| 3160                    |                  | Professional Service E-91     |                 |                      |              |
|                         | 12742            | COMTRONICS OF VIRGINIA        | 225283          | REMOVE ANTENNA       | 6,640.00     |
|                         |                  |                               |                 | ACCOUNT TOTAL        | 6,640.00 *   |
| 3161                    |                  | USGS Gage                     |                 |                      |              |
|                         | 29332            | TOWN OF FARMVILLE             | RIVER GAUGE 918 | APPOMATTOX RIVR GAUG | 7,500.00     |
|                         |                  |                               |                 | ACCOUNT TOTAL        | 7,500.00 *   |
| 6014                    |                  | Other Operating Supplies      |                 |                      |              |
|                         | 32138            | WALMART COMMUNITY/SYNCR       | 4906            | EMERG SHELTER WATER  | 262.80       |
|                         |                  |                               |                 | ACCOUNT TOTAL        | 262.80 *     |
|                         |                  |                               |                 | MAJOR TOTAL          | 18,490.30 ** |

AP375H  
9/26/2018  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 11

| MAJOR#<br>ACCT#<br>033200 | VENDOR<br>NUMBER<br>REGIONAL JAIL & DETENTION | VENDOR<br>NAME<br>PURCHASE OF SERVICES - Ja | INV#            | DESCRIPTION          | AMOUNT      |
|---------------------------|---|---|-----------------|----------------------|-------------|
| 3196                      | 18743   | IRONGATE BOUNDARY MNGT                      | JB 918          | ELECTRONIC MONITORIN | 438.75      |
|                           | 18743   | IRONGATE BOUNDARY MNGT                      | JB 918          | ELECTRONIC MONITORIN | 843.75      |
|                           | 18743   | IRONGATE BOUNDARY MNGT                      | JB 918A         | ELECTRONIC MONITORIN | 337.50      |
|                           |   |   |                 | ACCOUNT TOTAL        | 1,620.00 *  |
|                           |   |   |                 | MAJOR TOTAL          | 1,620.00 ** |
| 034100                    |   | BUILDING OFFICIAL                           |                 |                      |             |
| 2700                      | 31421   | Worker's Compensation                       | WRKCOMP 1/4 918 | WORKERS COMPENSATION | 361.00      |
|                           |   |   |                 | ACCOUNT TOTAL        | 361.00 *    |
| 3311                      | 13166   | Repairs & Maint-Auto                        | 59621           | INSPECTION           | 16.00       |
|                           | 27770   | DAVIS GMC TRUCK INC                         | 64844           | STARTER              | 218.18      |
|                           | 27770   | ROD & STAFF LLC                             | 64898           | REAR BRAKES          | 93.10       |
|                           |   |   |                 | ACCOUNT TOTAL        | 327.28 *    |
| 5230                      | 30440   | Telecommunications                          | 816442183 918   | PHONE                | 24.27       |
|                           | 30440   | US CELLULAR                                 | 816442183 918A  | PHONE                | 25.15       |
|                           |   |   |                 | ACCOUNT TOTAL        | 49.42 *     |
| 5305                      | 31421   | Auto Insurance                              | 31484           | MOTOR VEHICLE INS    | 547.00      |
|                           |   |   |                 | ACCOUNT TOTAL        | 547.00 *    |
| 5307                      | 31421   | Public Official's Liabili                   | 31484           | PUB OFFCL LIABILITY  | 202.00      |
|                           |   |   |                 | ACCOUNT TOTAL        | 202.00 *    |
|                           |   |   |                 | MAJOR TOTAL          | 1,486.70 ** |
| 035100                    |   | ANIMAL CONTROL                              |                 |                      |             |
| 2700                      | 31421   | Worker's Compensation                       | WRKCOMP 1/4 918 | WORKERS COMPENSATION | 264.00      |
|                           |   |   |                 | ACCOUNT TOTAL        | 264.00 *    |
| 3110                      | 20919   | Vet Care                                    | SEPT 6 2018     | VET SERVICE          | 65.00       |
|                           | 27524   | KINGSLEY JENNIFER DVM                       | 254702          | VET SERVICE          | 302.20      |
|                           |   | RIDGE ANIMAL HOSPITAL                       |                 |                      |             |
|                           |   | Repairs/Maintenance                         | 906192          | DOOR KNOB            | 367.20 *    |
|                           | 21811   | LOWE'S                                      |                 |                      |             |
|                           |   |   |                 | ACCOUNT TOTAL        | 13.76       |
|                           |   |   |                 | ACCOUNT TOTAL        | 13.76 *     |
| 5110                      | 31846   | Electrical Services                         | 0890745003 918  | ELECTRIC SERVICE     | 248.38      |
|                           | 31846   | Dominion Energy Virginia                    | 0890745003 918A | ELECTRIC SERVICE     | 258.65      |
|                           |   |   |                 | ACCOUNT TOTAL        | 507.03 *    |
| 5230                      | 21319   | Telecommunications                          | 310119726 918   | PHONE                | 132.33      |

AP375H  
9/26/2018  
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 12

| MAJOR# | VENDOR NUMBER | VENDOR NAME  | INV#            | DESCRIPTION           | AMOUNT      |
|--------|---------------|--|-----------------|-----------------------|-------------|
|        | 30440         | US CELLULAR  | 816442183 918   | PHONE                 | 111.30      |
|        | 30440         | US CELLULAR  | 816442183 918A  | PHONE                 | 115.82      |
|        |               |  |                 | ACCOUNT TOTAL         | 359.45 *    |
| 5305   | 31421         | Motor Vehicle Insurance<br>VACORP                  | 31484           | MOTOR VEHICLE INS     | 1,094.00    |
|        |               |  |                 | ACCOUNT TOTAL         | 1,094.00 *  |
| 6001   | 11353         | Office Supplies<br>BMS DIRECT                      | 128525          | 2019 DOG TAGS         | 570.00      |
|        | 32138         | WALMART COMMUNITY/SYNCB                            | 6276            | INK CARTRIDGE         | 28.97       |
|        |               |  |                 | ACCOUNT TOTAL         | 598.97 *    |
| 6002   | 28596         | Supplies for Shelter<br>SOUTHERN STATES            | 1005387         | INSECT REPELLENT      | 5.99        |
|        |               |  |                 | ACCOUNT TOTAL         | 5.99 *      |
| 6005   | 32138         | Janitorial Supplies<br>WALMART COMMUNITY/SYNCB     | 5232            | CLEANING SUPPLIES     | 77.68       |
|        |               |  |                 | ACCOUNT TOTAL         | 77.68 *     |
|        |               |  |                 | MAJOR TOTAL           | 3,288.08 ** |
| 035300 |               | MEDICAL EXAMINER                                   |                 |                       |             |
| 3110   | 29459         | Professional Health Serv<br>TREASURER OF VIRGINIA  | LAND GEORGE     | CORONER               | 20.00       |
|        | 999999        | H & S REMOVAL SERVICE                              | 1702            | REMOVAL & TRANSPORT   | 285.00      |
|        |               |  |                 | ACCOUNT TOTAL         | 305.00 *    |
|        |               |  |                 | MAJOR TOTAL           | 305.00 **   |
| 043200 |               | GENERAL PROPERTIES                                 |                 |                       |             |
| 2700   | 31421         | Worker's Compensation<br>VACORP                    | WRKCOMP 1/4 918 | WORKERS COMPENSATION  | 1,029.00    |
|        |               |  |                 | ACCOUNT TOTAL         | 1,029.00 *  |
| 3310   | 12982         | Repairs/Maintenance<br>CUMMINS ATLANTIC LLC        | 009 49984       | SERVICED GENERATOR    | 1,203.09    |
|        | 13730         | DODSON BROS EXTERMINATING                          | 158003 918      | PEST CONTROL-CANNERY  | 38.00       |
|        | 13730         | DODSON BROS EXTERMINATING                          | 158005 918      | PEST CONTROL-WORSHAM  | 38.00       |
|        | 13730         | DODSON BROS EXTERMINATING                          | 158006 918      | PEST CONTROL-SCOPE    | 38.00       |
|        | 13730         | DODSON BROS EXTERMINATING                          | 158007 918      | PEST CONTROL-CH       | 85.00       |
|        | 13730         | DODSON BROS EXTERMINATING                          | 158010 918      | PEST CONTROL-VIS CTR  | 38.00       |
|        | 17643         | HICKEY ELECTRIC HEATING                            | 39918978        | GENERATOR REPAIR      | 3,000.00    |
|        |               |  |                 | ACCOUNT TOTAL         | 4,440.09 *  |
| 3311   | 14300         | Repairs & Maint-Auto & Eq<br>EAST END MOTOR CO INC | 168285          | TIE RODS/ALIGN/INSPT  | 428.91      |
|        | 15799         | FLAMELESS SPECIALTIES                              | FO27032         | MOWER CLAMPS          | 4.98        |
|        | 27490         | RUNDSTROM AUTO LLC                                 | AUG 20 2018     | INSPECT/REPAIR LIGHTS | 48.50       |
|        |               |  |                 | ACCOUNT TOTAL         | 482.39 *    |
| 5110   | 28640         | Electrical Services<br>SOUTHSIDE ELECTRIC COOP     | 114379002 918   | SRR LIGHTS            | 30.04       |
|        | 31846         | DOMINION ENERGY VIRGINIA                           | 1230385005 918  | ROY CLARK MONUMENT    | 7.32        |
|        | 31846         | DOMINION ENERGY VIRGINIA                           | 1545326683 918  | SCOPE BLDG            | 110.91      |

AP375H  
9/26/2018  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 13

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME            | INV#            | DESCRIPTION          | AMOUNT      |
|-----------------|------------------|---------------------------|-----------------|----------------------|-------------|
|                 | 31846            | DOMINION ENERGY VIRGINIA  | 2786281903 918  | COURTHOUSE           | 14,654.75   |
|                 | 31846            | DOMINION ENERGY VIRGINIA  | 4951935099 91A  | SHERIFF DEPT SHED    | 6.59        |
|                 | 31846            | DOMINION ENERGY VIRGINIA  | 4951935099 918  | SHERIFF DEPT SHED    | 6.59        |
|                 | 31846            | DOMINION ENERGY VIRGINIA  | 5856894620 918  | WORSHAM CLERK OFFICE | 13.04       |
|                 | 31846            | DOMINION ENERGY VIRGINIA  | 5856894620 918A | WORSHAM CLERK OFFICE | 13.25       |
|                 | 31846            | DOMINION ENERGY VIRGINIA  | 6386509092 918  | STEPS CENTRE         | 2,338.38    |
|                 | 31846            | DOMINION ENERGY VIRGINIA  | 6669158583 918  | LIGHTS AT RICE       | 113.84      |
|                 | 31846            | DOMINION ENERGY VIRGINIA  | 8105475944 918  | AG BLDG              | 980.84      |
|                 | 31846            | DOMINION ENERGY VIRGINIA  | 9670710004 918  | SHOP                 | 23.81       |
|                 | 31846            | DOMINION ENERGY VIRGINIA  | 9670710004 918A | SHOP                 | 20.56       |
| 5130            |                  | Water & Sewer             |                 | ACCOUNT TOTAL        | 18,319.92 * |
|                 | 29332            | TOWN OF FARMVILLE         | AG BLDG 918     | WATER & SEWER        | 109.61      |
|                 | 29332            | TOWN OF FARMVILLE         | CH IRRIG 918    | WATER                | 11.83       |
|                 | 29332            | TOWN OF FARMVILLE         | SCOPE BLDG 918  | WATER & SEWER        | 34.84       |
| 5230            |                  | Telecommunications        |                 | ACCOUNT TOTAL        | 156.28 *    |
|                 | 10105            | AT&T                      | 7305055660 918  | PHONE                | 44.43       |
|                 | 21319            | CENTURYLINK               | 310262069 918   | PHONE                | 59.93       |
|                 | 21319            | CENTURYLINK               | 310441360 918   | PHONE                | 89.84       |
|                 | 30440            | US CELLULAR               | 816442183 918   | PHONE                | 119.42      |
|                 | 30440            | US CELLULAR               | 816442183 918A  | PHONE                | 119.77      |
| 5301            |                  | Boiler Insurance          |                 | ACCOUNT TOTAL        | 433.39 *    |
|                 | 31421            | VACORP                    | 31484           | BOILER INSURANCE     | 1,939.00    |
| 5302            |                  | Fire Insurance            |                 | ACCOUNT TOTAL        | 1,939.00 *  |
|                 | 31421            | VACORP                    | 31484           | FIRE INSURANCE       | 21,489.00   |
|                 | 31421            | VACORP                    | 31484           | FIRE INSURANCE       | 5,824.00    |
|                 | 31421            | VACORP                    | 31484           | FIRE INSURANCE       | 750.00      |
| 5305            |                  | Auto Insurance            |                 | ACCOUNT TOTAL        | 28,063.00 * |
|                 | 31421            | VACORP                    | 31484           | MOTOR VEHICLE INS    | 2,736.00    |
| 5440            |                  | Portable Toilet Rental    |                 | ACCOUNT TOTAL        | 2,736.00 *  |
|                 | 28869            | STIFF O O INC             | 6709            | MONTHLY SERVICE      | 100.00      |
| 6005            |                  | Janitorial Supplies       |                 | ACCOUNT TOTAL        | 100.00 *    |
|                 | 13367            | DIAMOND PAPER COMPANY     | 221690-1        | TOWELS               | 263.32      |
|                 | 13367            | DIAMOND PAPER COMPANY     | 222722          | TOWELS/TOILET TISSUE | 247.14      |
|                 | 13367            | DIAMOND PAPER COMPANY     | 223695          | TRASHEAGS/TISSUE     | 606.74      |
|                 | 13367            | DIAMOND PAPER COMPANY     | 224371          | JANITORIAL SUPPLIES  | 586.96      |
|                 | 17312            | HANDI-CLEAN PRODUCTS INC  | SI 152508       | STAINLESS STEEL CLNR | 142.74      |
|                 | 30239            | UNIFIRST CORPORATION      | 1001903         | JANITORIAL SUPPLIES  | 64.57       |
|                 | 30239            | UNIFIRST CORPORATION      | 999761          | JANITORIAL SUPPLIES  | 64.57       |
| 6007            |                  | Repairs and Maintenance S |                 | ACCOUNT TOTAL        | 1,976.04 *  |
|                 | 13369            | DIAMOND SPRINGS WATER INC | 11393100 918    | EQUIPMENT RENTAL     | 8.95        |
|                 | 15560            | FARMVILLE WHSALE ELECTRIC | 645491          | AHU CONNECTOR/WSHERS | 4.10        |

AP375H  
9/26/2018  
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 14

| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME               | INV#            | DESCRIPTION          | AMOUNT       |
|--------|-------|---------------|---------------------------|-----------------|----------------------|--------------|
| 6008   |       | 1560          | FARMVILLE WHSALE ELECTRIC | 646220          | GENERATOR FUSES      | 52.50        |
|        |       | 15721         | FISHER AUTO PARTS, INC.   | 216561          | TOWELS & CLEANER     | 21.43        |
|        |       | 17877         | HUDSON-PAYNE ELECTRONICS  | 16065883        | FIRE ALRM PANEL/DETC | 2,239.63     |
|        |       | 21811         | LOWE'S                    | 901438          | SUMP PUMP/LOPPER     | 234.62       |
|        |       | 21811         | LOWE'S                    | 901879          | GLOVES               | 18.98        |
|        |       | 21811         | LOWE'S                    | 908423          | FLUSH HANDLE         | 7.60         |
|        |       | 25352         | PHELPS LOCKSMITH SERVICE  | 1999            | KEYS                 | 18.00        |
|        |       | 25560         | POULSTON'S                | 110905          | OVEN RACK-SCOPE BLDG | 28.95        |
|        |       | 27922         | CINTAS CORPORATION #524   | 524 09428 918   | UNIFORM RENTAL       | 511.15       |
|        |       |               | Vehicle & Powered Equip F |                 |                      | 3,145.91 *   |
|        |       | 25782         | PRINCE EDWARD CO PBLC SCH | DIESEL-AUG 2018 | DIESEL               | 235.48       |
|        |       | 25782         | PRINCE EDWARD CO PBLC SCH | DIESEL-JUL 2018 | DIESEL               | 145.38       |
|        |       |               |                           |                 | ACCOUNT TOTAL        | 380.86 *     |
| 6009   |       |               | Vehicle & Powered Equip S |                 |                      |              |
|        |       | 11138         | BALDWIN'S SMALL ENGINE    | 2800            | INSTALL MOWER BLADES | 18.00        |
|        |       | 14300         | EAST END MOTOR CO INC     | 168228          | MOWER TIRE           | 74.61        |
|        |       | 14300         | EAST END MOTOR CO INC     | 168546          | MOWER TUBE           | 16.75        |
|        |       | 15721         | FISHER AUTO PARTS, INC.   | 216561          | OIL                  | 36.24        |
|        |       | 15721         | FISHER AUTO PARTS, INC.   | 217471          | OIL                  | 21.84        |
|        |       | 15721         | FISHER AUTO PARTS, INC.   | 217527          | WIPER BLADES         | 9.02         |
|        |       | 23248         | NAPA OF FARMVILLE         | 186110          | BATTERY              | 133.99       |
|        |       | 27770         | ROD & STAFF LLC           | 64843           | TIRES                | 830.00       |
|        |       | 27770         | ROD & STAFF LLC           | 65020           | TIRE PATCH           | 15.00        |
|        |       |               |                           |                 | ACCOUNT TOTAL        | 1,155.45 *   |
|        |       |               |                           |                 | MAJOR TOTAL          | 64,357.33 ** |
| 043400 |       |               | CANNERY                   |                 |                      |              |
| 2700   |       | 31421         | Worker's Compensation     | WRKCOMP 1/4 918 | WORKERS COMPENSATION | 68.00        |
|        |       |               | VACORP                    |                 |                      | 68.00 *      |
| 3161   |       | 31653         | Professional Services-Can | 295             | COMMERCIAL CONTRACT  | 2,916.67     |
|        |       |               | VIRGINIA FOOD WORKS       |                 |                      | 2,916.67 *   |
| 3310   |       | 21811         | Repairs & Maintenance     | 908113          | TAPE/SEAL/PLUG/PIPE  | 44.21        |
|        |       | 21811         | LOWE'S                    | 908115          | PIPE NIPPLE          | 1.79         |
|        |       |               |                           |                 | ACCOUNT TOTAL        | 46.00 *      |
| 5110   |       | 28640         | Electrical Services       | 44435001 918    | ELECTRIC SERVICE     | 458.08       |
|        |       |               | SOUTHSIDE ELECTRIC COOP   |                 |                      | 458.08 *     |
| 5120   |       | 25247         | Heating Services          | 795803          | HEATING OIL          | 1,083.79     |
|        |       |               | PARKER OIL COMPANY INC    |                 |                      | 1,083.79 *   |
| 5230   |       | 21319         | Telecommunications        | 310248529 918   | PHONE                | 258.30       |
|        |       |               | CENTURYLINK               |                 |                      | 258.30 *     |
| 6005   |       | 13367         | Janitorial Supplies       | 222722          | DISH DETERGENT       | 63.64        |
|        |       |               | DIAMOND PAPER COMPANY     |                 |                      |              |

| MAJOR# | VENDOR NUMBER | VENDOR NAME   | INV#            | DESCRIPTION          | ACCOUNT TOTAL | AMOUNT       |
|--------|---------------|---|-----------------|----------------------|---------------|--------------|
| 6014   | 16671         | GRAINGER  | 9834413339      | BUFFER SOLUTION      | 77.30 *       | 13.66        |
|        |               | Other Operating Supplies                              |                 |                      |               | 77.30 *      |
|        | 16671         | GRAINGER  | 9831906574      | HAIRNETS             | 29.90         | 29.90        |
|        |               |   |                 |                      | 29.90 *       | 29.90 *      |
|        |               |   |                 |                      | 4,938.04 **   | 4,938.04 **  |
| 051100 |               | HEALTH DEPARTMENT                                     |                 |                      |               |              |
| 5610   | 25840         | Payment To Local Health D<br>PRINCE EDWARD HEALTH DPT | 2ND QTR 918     | LOCAL SUPPORT        | 40,506.08     | 40,506.08    |
|        |               |   |                 |                      | 40,506.08 *   | 40,506.08 *  |
|        |               |   |                 |                      | 40,506.08 **  | 40,506.08 ** |
| 053500 |               | COMPREHENSIVE SERVICES ACT                            |                 |                      |               |              |
| 3160   |               | CSA Programs  |                 |                      |               |              |
|        | 11191         | BEAR CREEK ACADEMY                                    | MH 918          | PROFESSIONAL SERVICE | 3,330.00      | 3,330.00     |
|        | 12283         | CENTRA HEALTH INC                                     | AG 918          | PROFESSIONAL SERVICE | 6,300.00      | 6,300.00     |
|        | 12283         | CENTRA HEALTH INC                                     | AG 918A         | PROFESSIONAL SERVICE | 4,200.00      | 4,200.00     |
|        | 12283         | CENTRA HEALTH INC                                     | GL 918          | PROFESSIONAL SERVICE | 6,300.00      | 6,300.00     |
|        | 12283         | CENTRA HEALTH INC                                     | GL 918A         | PROFESSIONAL SERVICE | 3,850.00      | 3,850.00     |
|        | 12283         | CENTRA HEALTH INC                                     | JP 918          | PROFESSIONAL SERVICE | 3,528.00      | 3,528.00     |
|        | 12283         | CENTRA HEALTH INC                                     | JP 918A         | PROFESSIONAL SERVICE | 4,116.00      | 4,116.00     |
|        | 12283         | CENTRA HEALTH INC                                     | WC 918          | PROFESSIONAL SERVICE | 3,528.00      | 3,528.00     |
|        | 14575         | ELK HILL  | WC 918A         | PROFESSIONAL SERVICE | 4,116.00      | 4,116.00     |
|        | 14575         | ELK HILL  | JH 918          | PROFESSIONAL SERVICE | 2,100.00      | 2,100.00     |
|        | 16672         | GRAFTON SCHOOL INC                                    | JY 918          | PROFESSIONAL SERVICE | 2,100.00      | 2,100.00     |
|        | 16672         | GRAFTON SCHOOL INC                                    | CS 918          | PROFESSIONAL SERVICE | 5,704.00      | 5,704.00     |
|        | 19233         | JAMES RIVER THERAP SVCS                               | TJ 918          | PROFESSIONAL SERVICE | 5,464.00      | 5,464.00     |
|        | 19233         | JAMES RIVER THERAP SVCS                               | AQ 918          | PROFESSIONAL SERVICE | 250.00        | 250.00       |
|        | 19803         | JONES CHRISTOPHER DOYLE                               | SC 918          | PROFESSIONAL SERVICE | 495.00        | 495.00       |
|        | 19803         | JONES CHRISTOPHER DOYLE                               | GM 918          | FOSTER CARE          | 67.74         | 67.74        |
|        | 20662         | KEYSTONE NEWPORT NEWS LLC                             | GM 918A         | FOSTER CARE          | 700.00        | 700.00       |
|        | 20662         | KEYSTONE NEWPORT NEWS LLC                             | SF 918          | PROFESSIONAL SERVICE | 3,335.00      | 3,335.00     |
|        | 23472         | NATIONAL COUNSELING GROUP                             | SF 918A         | PROFESSIONAL SERVICE | 1,885.00      | 1,885.00     |
|        | 23472         | NATIONAL COUNSELING GROUP                             | AQ 918          | PROFESSIONAL SERVICE | 389.34        | 389.34       |
|        | 23472         | NATIONAL COUNSELING GROUP                             | AQ 918A         | PROFESSIONAL SERVICE | 778.68        | 778.68       |
|        | 28866         | STEPS, INC  | JQ 918          | PROFESSIONAL SERVICE | 450.00        | 450.00       |
|        | 31981         | VOICES SPEECH THERAPY                                 | AG 918          | PROFESSIONAL SERVICE | 333.36        | 333.36       |
|        | 31981         | VOICES SPEECH THERAPY                                 | GL 918          | PROFESSIONAL SERVICE | 700.00        | 700.00       |
|        |               |   |                 |                      | 64,020.12 *   | 64,020.12 *  |
|        |               |   |                 |                      | 64,020.12 **  | 64,020.12 ** |
| 053501 |               | OTHER WELFARE/SOCIAL SERVICES                         |                 |                      |               |              |
| 5610   | 28866         | STEPS Inc.<br>STEPS, INC                              | 18-19 SUPPRT2/4 | 18-19 SUPPORT        | 5,000.00      | 5,000.00     |
|        |               |   |                 |                      | 5,000.00 *    | 5,000.00 *   |

AP375H  
9/26/2018  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 16

| MAJOR#<br>ACCT#<br>5615 | VENDOR<br>NUMBER<br>28866  | VENDOR<br>NAME<br>STEPS-Community Action Pr<br>STEPS, INC   | INV#<br>18-19 SUPPRT2/4  | DESCRIPTION<br>18-19 SUPPORT (CAP)   | AMOUNT<br>3,622.00<br>3,622.00 *<br>8,622.00 **  |
|-------------------------|--|---|--|--|--|
| 071100                  |  | SUPERVISION OF PARKS & RECREATION   |  |  | ACCOUNT TOTAL<br>MAJOR TOTAL   |
| 5647                    | 28696  | YMCA-Summer Program<br>SOUTHSIDE VA FAMILY YMCA   | 18-19 SUMMR PRG  | 18-19 LOCAL SUPPORT  | 10,000.00<br>10,000.00 *<br>10,000.00 **   |
| 073500                  |  | PUBLIC LIBRARY  |  |  | ACCOUNT TOTAL<br>MAJOR TOTAL   |
| 5640                    | 15400  | Contribution To Library<br>FARMVILLE-PE COMM LIBRARY  | 18-19 SUPPRT2/4  | 18-19 SUPPORT  | 58,519.50<br>58,519.50 *<br>58,519.50 **   |
| 081100                  |  | PLANNING  |  |  | ACCOUNT TOTAL<br>MAJOR TOTAL   |
| 2700                    | 31421  | Worker's Compensation<br>VACORP   | WRKCOMP 1/4 918  | WORKERS COMPENSATION   | 916.00<br>916.00 *   |
| 3161                    | 16195<br>17883<br>19458<br>19875<br>21525<br>25047<br>25309<br>25607<br>28067<br>32150 | Planning Commission<br>GILLIAM DONALD B<br>HUNT PRESTON<br>JENKINS TIMOTHY MARK<br>JONES ROBERT M<br>LEATHERWOOD CLIFFORD JACK<br>PAIGE WHITFIELD<br>PEERY JOHN W JR<br>PRENGAMAN JOHN C<br>SANDLIN TERESA<br>WATSON BRETT VON CANNON | SEPT 18 2018<br>SEPT 18 2018<br>SEPT 18 2018<br>SEPT 18 2018<br>SEPT 18 2018<br>SEPT 18 2018<br>SEPT 18 2018<br>SEPT 18 2018<br>SEPT 18 2018<br>SEPT 18 2018 | COMMISSION MTG<br>COMMISSION MTG<br>COMMISSION MTG<br>COMMISSION MTG<br>COMMISSION MTG<br>COMMISSION MTG<br>COMMISSION MTG<br>COMMISSION MTG<br>COMMISSION MTG<br>COMMISSION MTG | 100.00<br>100.00<br>100.00<br>100.00<br>100.00<br>100.00<br>100.00<br>100.00<br>100.00<br>100.00 |
| 3600                    | 15240  | Advertising<br>FARMVILLE NEWSMEDIA  | 129579 ADM 918   | ADVERTISING  | 1,000.00 *<br>122.90<br>122.90 *   |
| 5230                    | 30440<br>30440   | Telecommunications<br>US CELLULAR<br>US CELLULAR  | 816442183 918<br>816442183 918A  | PHONE<br>PHONE   | 49.52<br>57.16<br>106.68 *   |
| 5510                    | 16195<br>17883<br>19458<br>19875<br>25047  | Travel-Mileage<br>GILLIAM DONALD B<br>HUNT PRESTON<br>JENKINS TIMOTHY MARK<br>JONES ROBERT M<br>PAIGE WHITFIELD   | SEPT 18 2018<br>SEPT 18 2018<br>SEPT 18 2018<br>SEPT 18 2018<br>SEPT 18 2018   | MILEAGE<br>MILEAGE<br>MILEAGE<br>MILEAGE<br>MILEAGE  | 21.80<br>21.80<br>11.99<br>5.45<br>8.70  |

AP375H  
9/26/2018  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 17

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME                                 | INV#                           | DESCRIPTION          | AMOUNT       |
|-----------------|--|--------------------------------|----------------------|--------------|
| 5640            | 12745 Commonwealth Regional Cou<br>COMMONWEALTH REGIONAL | 18-19 DUES                     | 18-19 DUES           | 19,000.00 *  |
|                 |  |                                |                      | 19,000.00 *  |
|                 |  |                                |                      | 21,228.94 ** |
|                 |  |                                | ACCOUNT TOTAL        | 83.36 *      |
| 081500          | ECONOMIC DEVELOPMENT                                     |                                |                      |              |
| 2700            | 31421 Worker's Compensation<br>VACORP                    | WRKCOMP 1/4 918                | WORKERS COMPENSATION | 11.00        |
|                 |  |                                |                      | 11.00 *      |
| 5230            | 30440 Telecommunications<br>US CELLULAR                  | 816442183 918                  | PHONE                | 71.02        |
|                 |  | 816442183 918A                 | PHONE                | 71.65        |
|                 |  |                                | ACCOUNT TOTAL        | 142.67 *     |
| 5510            | 14366 Travel-Mileage<br>EGGLESTON KATE                   | MILEAGE 918                    | MILEAGE              | 196.20       |
|                 |  | 14366 EGGLESTON KATE           | MILEAGE              | 75.10        |
|                 |  |                                | ACCOUNT TOTAL        | 271.30 *     |
|                 |  |                                | MAJOR TOTAL          | 424.97 **    |
| 081600          | TOURISM  |                                |                      |              |
| 2700            | 31421 Worker's Compensation<br>VACORP                    | WRKCOMP 1/4 918                | WORKERS COMPENSATION | 10.00        |
|                 |  |                                |                      | 10.00 *      |
| 5110            | 31846 Electrical Services<br>DOMINION ENERGY VIRGINIA    | 0675198071 918                 | ELECTRIC SERVICE     | 184.14       |
|                 |  | 0675198071 918A                | ELECTRIC SERVICE     | 194.45       |
|                 |  | 31846 DOMINION ENERGY VIRGINIA | ELECTRIC SERVICE     | 67.74        |
|                 |  | 31846 DOMINION ENERGY VIRGINIA | ELECTRIC SERVICE     | 62.66        |
|                 |  |                                | ACCOUNT TOTAL        | 508.99 *     |
| 5130            | 29332 Water & Sewer<br>TOWN OF FARMVILLE                 | MOORE BLDG 918                 | WATER & SEWER        | 50.03        |
|                 |  |                                |                      | 50.03 *      |
| 5210            | 11894 Postal Services<br>BUSINESS CARD                   | 6702 PUCKETT918                | UPS                  | 38.22        |
|                 |  |                                |                      | 38.22 *      |
| 5230            | 21319 Telecommunications<br>CENTURYLINK                  | 310393238 918                  | PHONE                | 352.61       |
|                 |  |                                |                      | 352.61 *     |
|                 |  |                                | ACCOUNT TOTAL        | 959.85 **    |
| 082300          | FLOOD & EROSION CONTROL                                  |                                |                      |              |
| 5470            | 17925 Stormwater Review Fees<br>HURT & PROFFITT, INC     | 50460                          | STORMWTR PLAN REVIEW | 600.00       |
|                 |  |                                |                      | 600.00 *     |
|                 |  |                                | ACCOUNT TOTAL        | 600.00 **    |



| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME                                | INV#            | DESCRIPTION          | ACCOUNT TOTAL | MAJOR TOTAL | AMOUNT       |
|-----------------|---|-----------------|----------------------|---------------|-------------|--------------|
| 082400          | SOIL & WATER CONSERVATION DISTRICT                      |                 |                      |               |             |              |
| 5641            | 25440 Donation - PS&WCD<br>PIEDMONT SOIL & WATER        | 18-19 SUPPRT2/4 | 18-19 SUPPORT        | 2,960.00      | 2,960.00 *  | 2,960.00 **  |
| 083500          | COOPERATIVE EXTENSION OFFICE                            |                 |                      |               |             |              |
| 5230            | 21319 Telecommunications<br>CENTURYLINK                 | 309520098 918   | PHONE                | 111.84        | 111.84 *    | 111.84 **    |
| 091000          | GENERAL EXPENSE   |                 |                      |               |             |              |
| 5230            | 23933 Internal Telecom Account<br>LUMOS NETWORKS        | 165866886 918   | PHONE                | 3,014.69      | 3,014.69 *  |              |
| 5699            | 29748 Reimbursement to State<br>TREASURER OF VIRGINIA   | INS ADJUST 918  | INS TERMINATION      | 4,025.32      | 4,025.32 *  |              |
| 5803            | Internal Fuel Account                                   |                 |                      |               |             |              |
| 28598           | SOUTHERN STATES-AMELIA                                  | B402146         | GAS                  | 870.42        |             |              |
| 28598           | SOUTHERN STATES-AMELIA                                  | B425749         | GAS                  | 964.87        |             |              |
| 28598           | SOUTHERN STATES-AMELIA                                  | B488806         | GAS                  | 2,000.44      |             |              |
| 28598           | SOUTHERN STATES-AMELIA                                  | B550579         | GAS                  | 2,062.73      |             |              |
| 28598           | SOUTHERN STATES-AMELIA                                  | B601494         | GAS                  | 2,021.34      |             |              |
| 28598           | SOUTHERN STATES-AMELIA                                  | B663751         | GAS                  | 1,850.25      |             |              |
| 28598           | SOUTHERN STATES-AMELIA                                  | B718509         | GAS                  | 2,145.92      |             |              |
| 28598           | SOUTHERN STATES-AMELIA                                  | B729403         | GAS                  | 435.41        |             |              |
| 28598           | SOUTHERN STATES-AMELIA                                  | B775531         | GAS                  | 2,042.24      |             |              |
| 28598           | SOUTHERN STATES-AMELIA                                  | B829361         | GAS                  | 2,493.43      |             |              |
| 28598           | SOUTHERN STATES-AMELIA                                  | B842103         | GAS                  | 715.51        |             |              |
| 28598           | SOUTHERN STATES-AMELIA                                  | B889616         | GAS                  | 2,116.21      |             |              |
| 5807            | Contingency   |                 |                      | 19,718.77 *   |             |              |
| 22156           | MARTIN MONUMENT CO INC                                  | SQ 000099       | WWI MONUMENT         | 6,250.00      | 6,250.00 *  | 33,008.78 ** |
| 094000          | CAPITAL PROJECTS  |                 |                      |               |             |              |
| 0002            | 12726 Computer System<br>COMPRO COMPUTERS               | 2128 0717       | KEYBOARDS/HARD DRIVE | 532.55        | 532.55 *    |              |
| 0028            | 17925 Prospect Depot VDOT Grant<br>HURT & PROFFITT, INC | 50808           | INSPECTION/GRANT ADM | 1,132.50      | 1,132.50 *  |              |

AP375H  
9/26/2018  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 19

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME  | INV#        | DESCRIPTION          | AMOUNT        |
|-----------------|------------------|---|-------------|----------------------|---------------|
| 0034            | 12889            | Courthouse Renovation A&E<br>CRABTREE ROHREBAUGH & ASSC | 5 3151      | STEPS ROOF REPLACMNT | 2,719.30      |
|                 |                  |   |             | ACCOUNT TOTAL        | 2,719.30 *    |
|                 |                  |   |             | MAJOR TOTAL          | 4,384.35 **   |
| 095000          |                  | DEBT SERVICE  |             |                      |               |
| 0017            | 29332            | Library - Principal<br>TOWN OF FARMVILLE                | LIBRARY 918 | LOAN-PRINCIPAL       | 173,562.57    |
|                 |                  |   |             | ACCOUNT TOTAL        | 173,562.57 *  |
| 0018            | 29332            | Library - Interest<br>TOWN OF FARMVILLE                 | LIBRARY 918 | LOAN-INTEREST        | 28,199.74     |
|                 |                  |   |             | ACCOUNT TOTAL        | 28,199.74 *   |
|                 |                  |   |             | MAJOR TOTAL          | 201,762.31 ** |
|                 |                  |   |             | FUND TOTAL           | 686,540.14    |

AP375H  
9/26/2018  
FUND # - 105 FORFEITED ASSETS FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 20

| MAJOR# | VENDOR NUMBER | VENDOR NAME               | INV#      | DESCRIPTION   | AMOUNT      |
|--------|---------------|---------------------------|-----------|---------------|-------------|
| 031700 | 25385         | FORFEITED DRUG ASSETS     |           |               |             |
| 6010   | 25385         | Police Supplies - Sheriff | FY19 DUES | DUES          | 3,000.00    |
|        |               | PIEDMONT REGIONAL TASK    |           |               | 3,000.00 *  |
|        |               |                           |           |               | 3,000.00 ** |
|        |               |                           |           | ACCOUNT TOTAL |             |
|        |               |                           |           | MAJOR TOTAL   |             |
|        |               |                           |           | FUND TOTAL    | 3,000.00    |

AP375H  
9/26/2018  
FUND # - 501 WATER FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 21

| MAJOR# | VENDOR NUMBER | VENDOR NAME                        | INV#           | DESCRIPTION   | AMOUNT   |
|--------|---------------|------------------------------------|----------------|---------------|----------|
| 043200 | 29332         | Water Service<br>TOWN OF FARMVILLE |                |               |          |
| 5130   |               |                                    | WATER TANK 918 | WATER         | 22.46    |
|        |               |                                    |                | ACCOUNT TOTAL | 22.46 *  |
|        |               |                                    |                | MAJOR TOTAL   | 22.46 ** |
|        |               |                                    |                | FUND TOTAL    | 22.46    |

AP375H  
9/26/2018  
FUND # - 502 SEWER FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 22

| MAJOR# | VENDOR NUMBER | VENDOR NAME                                     | INV#       | DESCRIPTION    | AMOUNT   |
|--------|---------------|---|------------|----------------|----------|
| 043200 | 31846         | Electrical Services<br>DOMINION ENERGY VIRGINIA | 4148700281 | 918 SEWER PUMP | 47.24    |
|        |               |   |            | ACCOUNT TOTAL  | 47.24 *  |
|        |               |   |            | MAJOR TOTAL    | 47.24 ** |
|        |               |   |            | FUND TOTAL     | 47.24    |

AP375H  
9/26/2018  
FUND # - 520

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 23

| MAJOR# | VENDOR NUMBER | VENDOR NAME               | COLLECTIONS | INV#            | DESCRIPTION          | AMOUNT     |
|--------|---------------|---------------------------|-------------|-----------------|----------------------|------------|
| 2700   | 31421         | Workers Compensation      |             |                 |                      |            |
|        | 31421         | VACORP                    |             | WRKCOMP 1/4 918 | WORKERS COMPENSATION | 1,669.00   |
|        | 31421         | VACORP                    |             | WRKCOMP 1/4 918 | WORKERS COMPENSATION | 640.00     |
|        |               |                           |             |                 | ACCOUNT TOTAL        | 2,309.00 * |
| 3310   | 14300         | Repairs & Maintenance     |             |                 |                      |            |
|        | 21811         | EAST END MOTOR CO INC     |             | 168539          | TOW DH SHED          | 154.50     |
|        | 21811         | LOWE'S                    |             | 901438          | ENTRY LATCH          | 6.62       |
|        | 21811         | LOWE'S                    |             | 901879          | SCREWS/PLYWOOD/BOARD | 77.78      |
|        | 21811         | LOWE'S                    |             | 907061          | A/C & LAMP/CORD/BULB | 271.46     |
|        | 28596         | SOUTHERN STATES           |             | 1002688         | WEED SPRAY           | 159.60     |
|        |               |                           |             |                 | ACCOUNT TOTAL        | 669.96 *   |
| 3311   | 14300         | Repairs & Maint-Auto & Eq |             |                 |                      |            |
|        | 16671         | EAST END MOTOR CO INC     |             | 168162          | INSPECTION/LENS      | 41.73      |
|        | 21811         | GRAINGER                  |             | 9820498567      | RELAY                | 28.08      |
|        | 21811         | LOWE'S                    |             | 901839          | LUMBER               | 9.97       |
|        | 23248         | NAPA OF FARMVILLE         |             | 185638          | TOWELS/GLASS CLEANER | 7.18       |
|        |               |                           |             |                 | ACCOUNT TOTAL        | 86.96 *    |
| 3840   | 10254         | Contract Landfill - POS   |             |                 |                      |            |
|        | 10254         | REPUBLIC SERVICES #974    |             | 529556          | TRASH COLLECTION     | 367.79     |
|        | 10254         | REPUBLIC SERVICES #974    |             | 529557          | TRASH COLLECTION     | 125.82     |
|        | 10254         | REPUBLIC SERVICES #974    |             | 529558          | TRASH COLLECTION     | 125.82     |
|        |               |                           |             |                 | ACCOUNT TOTAL        | 619.43 *   |
| 3841   | 14723         | Purchase of Service - Rec |             |                 |                      |            |
|        | 14723         | EMANUEL TIRE OF VIRGINIA  |             | 488130          | TIRE RECYCLING       | 1,120.50   |
|        | 14723         | EMANUEL TIRE OF VIRGINIA  |             | 488208          | TIRE RECYCLING       | 1,303.20   |
|        | 14723         | EMANUEL TIRE OF VIRGINIA  |             | 488301          | TIRE RECYCLING       | 471.60     |
|        | 14723         | EMANUEL TIRE OF VIRGINIA  |             | 488400          | TIRE RECYCLING       | 475.20     |
|        | 28866         | STEPS, INC                |             | AUGUST 2018     | RECYCLING FEE        | 1,456.56   |
|        | 29029         | SYNERGY RECYCLING LLC     |             | 1800561         | ELECTRONIC RECYCLING | 2,815.25   |
|        |               |                           |             |                 | ACCOUNT TOTAL        | 7,642.31 * |
| 5110   | 28640         | Electrical Services       |             |                 |                      |            |
|        | 28640         | SOUTHSIDE ELECTRIC COOP   |             | 114379001 918   | DH SITE              | 51.74      |
|        | 31846         | SOUTHSIDE ELECTRIC COOP   |             | 114379003 918   | VIRSO SITE           | 65.39      |
|        | 31846         | DOMINION ENERGY VIRGINIA  |             | 0599507431 918  | RICE SITE            | 25.28      |
|        | 31846         | DOMINION ENERGY VIRGINIA  |             | 0670040567 918  | CELL C PUMP STATION  | 35.00      |
|        | 31846         | DOMINION ENERGY VIRGINIA  |             | 0670040567 918A | CELL C PUMP STATION  | 28.55      |
|        | 31846         | DOMINION ENERGY VIRGINIA  |             | 1144204110 918  | GREEN BAY SITE       | 54.44      |
|        | 31846         | DOMINION ENERGY VIRGINIA  |             | 5181167213 918  | LEACHATE PUMP        | 300.39     |
|        | 31846         | DOMINION ENERGY VIRGINIA  |             | 5181167213 918A | LEACHATE PUMP        | 29.72      |
|        | 31846         | DOMINION ENERGY VIRGINIA  |             | 7471653571 918  | WORSHAM SITE         | 28.01      |
|        | 31846         | DOMINION ENERGY VIRGINIA  |             | 7471653571 918A | WORSHAM SITE         | 37.22      |
|        | 31846         | DOMINION ENERGY VIRGINIA  |             | 8601161519 918  | PROSPECT SITE        | 35.30      |
|        | 31846         | DOMINION ENERGY VIRGINIA  |             | 8601161519 918A | PROSPECT SITE        | 44.09      |
|        | 31846         | DOMINION ENERGY VIRGINIA  |             | 8970737501 918  | SCALEHOUSE           | 66.86      |
|        | 31846         | DOMINION ENERGY VIRGINIA  |             | 8970737501 918A | SCALEHOUSE           | 74.12      |
|        | 31846         | DOMINION ENERGY VIRGINIA  |             | 9176847250 918  | LANDFILL SITE        | 23.49      |
|        | 31846         | DOMINION ENERGY VIRGINIA  |             | 9176847250 918A | LANDFILL SITE        | 26.04      |
|        |               |                           |             |                 | ACCOUNT TOTAL        | 925.64 *   |

AP375H  
9/26/2018  
FUND # - 520

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 24

| MAJOR# | VENDOR | VENDOR                    | INVT#           | DESCRIPTION           | AMOUNT       |
|--------|--------|---------------------------|-----------------|-----------------------|--------------|
| ACCT#  | NUMBER | NAME                      |                 |                       |              |
| 5230   |        | Telecommunications        |                 |                       |              |
|        | 21319  | CENTURYLINK               | 309480181 918   | PHONE                 | 56.53        |
|        | 21319  | CENTURYLINK               | 309553498 918   | PHONE                 | 47.39        |
|        | 21319  | CENTURYLINK               | 309615846 918   | PHONE                 | 99.83        |
|        | 21319  | CENTURYLINK               | 309714661 918   | PHONE                 | 57.61        |
|        | 21319  | CENTURYLINK               | 310039285 918   | PHONE                 | 48.31        |
|        | 30440  | US CELLULAR               | 816442183 918   | PHONE                 | 23.77        |
|        | 30440  | US CELLULAR               | 816442183 918A  | PHONE                 | 224.39       |
|        | 31335  | VERIZON                   | 248 5696 918    | PHONE                 | 49.75        |
|        | 31335  | VERIZON                   | 248 5696 918A   | PHONE                 | 53.93        |
|        | 31335  | VERIZON                   | 736 2828 918    | PHONE                 | 90.67        |
|        | 31335  | VERIZON                   | 736 2828 918A   | PHONE                 | 95.22        |
|        |        |                           |                 | ACCOUNT TOTAL         | 847.40 *     |
| 5305   | 31421  | Motor Vehicle Insurance   |                 |                       |              |
|        |        | VACORP                    | 31484           | MOTOR VEHICLE INS     | 547.00       |
|        |        |                           |                 | ACCOUNT TOTAL         | 547.00 *     |
| 5440   | 28869  | Portable Toilet Rental    |                 |                       |              |
|        |        | STIFF O INC               | 6709            | MONTHLY SERVICE       | 702.50       |
|        |        |                           |                 | ACCOUNT TOTAL         | 702.50 *     |
| 6008   | 25782  | Vehicle & Powered Equip F |                 |                       |              |
|        |        | PRINCE EDWARD CO PBLC SCH | DIESEL-AUG 2018 | DIESEL                | 1,050.73     |
|        | 25782  | PRINCE EDWARD CO PBLC SCH | DIESEL-JUL 2018 | DIESEL                | 1,238.21     |
|        |        |                           |                 | ACCOUNT TOTAL         | 2,288.94 *   |
| 6009   | 23248  | Vehicle & Powered Equip S |                 |                       |              |
|        |        | NAPA OF FARMVILLE         | 185638          | DEF                   | 49.96        |
|        | 23248  | NAPA OF FARMVILLE         | 186110          | DEF                   | 12.49        |
|        | 23248  | NAPA OF FARMVILLE         | 186595          | DEF                   | 49.96        |
|        | 29083  | TAYLOR-FORBES EQUIP CO    | 63639           | OIL/FILTERS/CLAMP     | 56.62        |
|        | 29083  | TAYLOR-FORBES EQUIP CO    | 64051           | OIL                   | 7.56         |
|        |        |                           |                 | ACCOUNT TOTAL         | 176.59 *     |
|        |        |                           |                 | MAJOR TOTAL           | 16,815.73 ** |
| 042400 |        | LANDFILL OPERATIONS       |                 |                       |              |
| 2700   | 31421  | Workers Compensation      |                 |                       |              |
|        |        | VACORP                    | WRKCOMP 1/4 918 | WORKERS COMPENSATION  | 2,951.00     |
|        |        |                           |                 | ACCOUNT TOTAL         | 2,951.00 *   |
| 3160   | 27191  | Professional Services     |                 |                       |              |
|        |        | RESOURCE INTERNATIONAL    | 44723           | ASSESSMENT MONITORIN  | 10,643.73    |
|        | 27191  | RESOURCE INTERNATIONAL    | 44724           | MISC WORK TASKS       | 2,576.00     |
|        | 27191  | RESOURCE INTERNATIONAL    | 44725           | STORMWTR COMPLIANCE   | 1,122.00     |
|        |        |                           |                 | ACCOUNT TOTAL         | 14,341.73 *  |
| 3311   | 11063  | Equipment Repairs & Maint |                 |                       |              |
|        |        | BAILEY'S PARTS            | SEPT 14 2018    | PUTTY & SILICONE      | 81.75        |
|        | 11491  | ARC3 GASES                | 5644940         | OXYGEN                | 22.00        |
|        | 12220  | CARTER MACHINERY CO INC   | 1786712         | ELEMENT/GASKET/FILTER | 312.38       |
|        | 12220  | CARTER MACHINERY CO INC   | 1808494         | V-BELT                | 21.56        |
|        | 12282  | CAVALIER HOSE & FITTINGS  | 41895           | PRESSURE WASHR PARTS  | 30.40        |
|        | 12282  | CAVALIER HOSE & FITTINGS  | 41913           | PRESSURE WASHR PARTS  | 70.65        |

AP375H  
9/26/2018  
FUND # - 520

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 25

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME            | INV#             | DESCRIPTION          | AMOUNT        |
|-----------------|------------------|---------------------------|------------------|----------------------|---------------|
| 5230            | 16658            | GOODMAN TRUCK & TRACTOR   | 124010           | TRUCK REPAIRS        | 1,673.19      |
|                 | 21447            | LEACHATOR PUMPING SYSTEMS | 32308            | LEACHATE PUMP        | 1,634.21      |
|                 | 21811            | LOWE'S                    | 906450           | PLIERS/GLVES/BOLTCUT | 132.35        |
|                 | 23248            | NAPA OF FARMVILLE         | 185647           | COUPLING/ADAPTERS    | 56.56         |
|                 | 23248            | NAPA OF FARMVILLE         | 186422           | BRAKE DRUMS/WTR PUMP | 1,946.26      |
|                 | 23248            | NAPA OF FARMVILLE         | 186691           | VACUUM PUMP/TOWELS   | 745.92        |
|                 | 32138            | WALMART COMMUNITY/SYNCR   | 4212             | BOTTLED WATER        | 17.16         |
|                 | 32138            | WALMART COMMUNITY/SYNCR   | 8631             | BOTTLED WATER        | 23.88         |
|                 | 32953            | WRIGHT'S EXCAVATING LLC   | AUG 2018         | HAULED LEACHATE      | 1,400.00      |
|                 |                  |                           |                  | ACCOUNT TOTAL        | 8,168.27 *    |
| 5305            | 21319            | Telecommunications        | 309326764        | PHONE                | 57.41         |
|                 | 21524            | CENTURYLINK               | 918              | CELL PHONE CASE      | 26.29         |
|                 | 30440            | LEATHERWOOD ANDY          | 816442183        | PHONE                | 68.57         |
|                 |                  |                           |                  | ACCOUNT TOTAL        | 152.27 *      |
| 6008            | 31421            | Insurance                 | 31484            | MOTOR VEHICLE INS    | 1,642.00      |
|                 |                  | VACORP                    |                  |                      | 1,642.00 *    |
| 6009            | 14700            | Fuel                      | 83692            | DIESEL               | 6,020.28      |
|                 | 25782            | ELLINGTON ENERGY SERVICE  | DIESEL-AUG 2018  | DIESEL               | 596.01        |
|                 |                  | PRINCE EDWARD CO PBLC SCH |                  |                      | 6,616.29 *    |
|                 |                  | Vehicle & Powered Equip S |                  |                      |               |
|                 | 11491            | ARC3 GASES                | 5608532          | HELMET/GLOVES        | 101.89        |
|                 | 14943            | EXCEL TRUCK GROUP         | 12531342         | LIGHT SWITCH         | 60.39         |
|                 | 16671            | GRAINGER                  | 9821671550       | EAR PLUGS            | 107.75        |
|                 | 16671            | GRAINGER                  | 9827800005       | CREDIT MEMO          | 97.59 -       |
|                 | 23248            | NAPA OF FARMVILLE         | 185956           | FUEL TREATMENT       | 31.99         |
|                 | 23248            | NAPA OF FARMVILLE         | 186052           | GREASE               | 59.10         |
|                 | 23248            | NAPA OF FARMVILLE         | 186118           | OIL                  | 123.48        |
|                 | 23248            | NAPA OF FARMVILLE         | 186232           | BRAKE FLUID          | 24.99         |
|                 | 23248            | NAPA OF FARMVILLE         | 186510           | BATTERIES            | 640.97        |
|                 | 23248            | NAPA OF FARMVILLE         | 186512           | MANIFOLD/ADAPTER     | 82.25         |
|                 | 23248            | NAPA OF FARMVILLE         | 186654           | OIL                  | 27.65         |
|                 | 27770            | ROD & STAFF LLC           | 64767            | TIRES                | 521.00        |
|                 |                  |                           |                  | ACCOUNT TOTAL        | 1,683.87 *    |
| 8206            | 12221            | Construction Vehicles     | FRONT-END LOADER | FRONT-END LOADER     | 82,500.00     |
|                 |                  | CARTER MACHINERY CO INC   |                  |                      | 82,500.00 *   |
|                 |                  |                           |                  | ACCOUNT TOTAL        | 118,055.43 ** |
|                 |                  |                           |                  | MAJOR TOTAL          | 134,871.16    |
|                 |                  |                           |                  | FUND TOTAL           |               |



AP375H  
9/26/2018  
FUND # - 732

RETIREMENT BENEFIT FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 26

| MAJOR# | VENDOR                  | INV#      | DESCRIPTION          | AMOUNT      |
|--------|-------------------------|-----------|----------------------|-------------|
| ACCT#  | NUMBER                  |           |                      |             |
| 002230 | RETIREMENT BENEFIT FUND |           |                      |             |
| 1101   | LEOS Disbursements      |           |                      |             |
|        | 25257                   | 2EPT 2018 | RETIREE SEPT PAYMENT | 1,156.11    |
|        |                         |           |                      | 1,156.11 *  |
|        |                         |           | ACCOUNT TOTAL        | 1,156.11 ** |
|        |                         |           | MAJOR TOTAL          |             |
|        |                         |           | FUND TOTAL           | 1,156.11    |

AP375H  
9/26/2018

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2018 -- 9/30/2018

AFTER CHECKS  
PAGE 27

FUND # - 741 PIEDMONT COURT SERVICES FUND

| MAJOR# | VENDOR NUMBER                     | VENDOR NAME                                      | INV#            | DESCRIPTION          | AMOUNT      |
|--------|-----------------------------------|--|-----------------|----------------------|-------------|
| 2700   | 31421                             | Worker's Compensation VACORP                     | WRKCOMP 1/4 918 | WORKERS COMPENSATION | 80.00 *     |
| 3199   | 27159                             | Purchase of Services - Ot REDWOOD TOXICOLOGY LAB | 658885          | DRUG TESTS           | 80.00 *     |
|        | 28095                             | ALERE TOXICOLOGY SERV INC                        | L176444         | DRUG TESTING         | 89.51       |
| 3600   | 12309                             | Advertising CLASSIFIED MARKETPLACE               | 818             | ADVERTISING          | 77.92       |
|        | 12896                             | CREWE-BURKEVILLE JOURNAL                         | 2277            | ADVERTISING          | 167.43 *    |
|        | 23838                             | NEWS & RECORD                                    | 115484          | ADVERTISING          | 76.77       |
| 5110   | 31846                             | Electrical Service DOMINION ENERGY VIRGINIA      | 4324962309 918  | ELECTRIC SERVICE     | 75.00       |
|        | 31846                             | DOMINION ENERGY VIRGINIA                         | 4324962309 918A | ELECTRIC SERVICE     | 48.00       |
|        | 31846                             | DOMINION ENERGY VIRGINIA                         | 7218131923 918  | ELECTRIC SERVICE     | 199.77 *    |
|        | 31846                             | DOMINION ENERGY VIRGINIA                         | 7218131923 918A | ELECTRIC SERVICE     | 116.01      |
| 5230   | 21319                             | Telecommunications CENTURYLINK                   | 310357807 918   | FAX LINE             | 119.91      |
|        | 23933                             | LUMOS NETWORKS                                   | 174057257 918   | PHONE                | 315.16      |
| 5510   | 10975                             | Travel - Mileage AYOUB ZACHARY                   | MILEAGE 918     | MILEAGE              | 389.56 *    |
|        | 22217                             | MAXEY RENEE T                                    | MILEAGE 918     | MILEAGE              | 145.08      |
|        | 22259                             | MAYS ANDY  | MILEAGE 918     | MILEAGE              | 117.45      |
|        | 27586                             | RIVIERE CHRIS                                    | MILEAGE 918     | MILEAGE              | 109.00      |
|        | 28736                             | STAHLMAN RACHEL                                  | MILEAGE 918     | MILEAGE              | 37.60       |
|        | 28833                             | STATON REBECCA                                   | MILEAGE 918     | MILEAGE              | 277.95      |
| 6012   | 10975                             | Books & Subscriptions AYOUB ZACHARY              | MILEAGE 918     | NEWSPAPERS           | 60.39       |
|        | 28736                             | STAHLMAN RACHEL                                  | MILEAGE 918     | NEWSPAPERS           | 747.47 *    |
| 097001 | PCS SUPERVISION FEES EXPENDITURES |  |                 | ACCOUNT TOTAL        | 1.75        |
| 5420   | 28724                             | PCS - Lease/Rent of Build SRP CORPORATION LLC    | RENT 918        | ACCOUNT TOTAL        | 1.88        |
| 6001   | 22217                             | PCS - Office Supplies MAXEY RENEE T              | MILEAGE 918     | ACCOUNT TOTAL        | 3.63 *      |
|        |                                   |  |                 | MAJOR TOTAL          | 2,184.41 ** |
|        |                                   |  |                 | ACCOUNT TOTAL        | 2,750.00    |
|        |                                   |  |                 | ACCOUNT TOTAL        | 2,750.00 *  |
|        |                                   |  |                 | ACCOUNT TOTAL        | 25.71       |
|        |                                   |  |                 | MAJOR TOTAL          | 25.71 *     |
|        |                                   |  |                 | FUND TOTAL           | 2,775.71 ** |
|        |                                   |  |                 | TOTAL DUE            | 4,960.12    |
|        |                                   |  |                 | TOTAL DUE            | 830,597.23  |









**LAW OFFICE**  
OF  
**BRIAN T. BUTLER, PLC**

**INVOICE**

Invoice # 459  
Date: 09/25/2018  
Due On: 10/25/2018

P.O. Box 305  
Farmville, Virginia 23901  
Phone: 434-394-3570  
Fax: 434-394-3571  
Email: bbutler@butlerlawplc.com

Prince Edward County, Virginia  
PO Box 382  
Farmville, VA 23901

**2016-00011-General Legal Representation**

**General Legal Representation**

| Type    | Date       | Description                             | Quantity                 | Rate     | Total           |
|---------|------------|---|--------------------------|----------|-----------------|
| Service | 09/11/2018 | Meeting with Client: Attend BOS meeting | 2.00                     | \$150.00 | \$300.00        |
|         |            |   | <b>Quantity Subtotal</b> |          | <b>2.0</b>      |
|         |            |   | <b>Quantity Total</b>    |          | <b>2.0</b>      |
|         |            |   | <b>Subtotal</b>          |          | <b>\$300.00</b> |
|         |            |   | <b>Total</b>             |          | <b>\$300.00</b> |

**Detailed Statement of Account**

**Current Invoice**

| Invoice Number | Due On     | Amount Due | Payments Received | Balance Due |
|----------------|------------|------------|-------------------|-------------|
| 459            | 10/25/2018 | \$300.00   | \$0.00            | \$300.00    |

|                                 |                 |
|---------------------------------|-----------------|
| <b>Outstanding Balance</b>      | <b>\$300.00</b> |
| <b>Total Amount Outstanding</b> | <b>\$300.00</b> |

Please make all amounts payable to: Law Office of Brian T. Butler, PLC

Please pay within 30 days.

## Remittance Advice

### Checking Information

**Remit checks to:** Law Office of Brian T. Butler, PLC  
PO Box 305  
Farmville VA 23901-0305

Please include the invoice number 459 as an additional reference so we may accurately identify and apply your payment.

Please provide adequate payment to cover the wire fees assessed by your financial institution.



**[This page intentionally left blank]**



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:**            **October 9, 2018**  
**Item No.:**                **8-d**  
**Department:**           **County Administration**  
**Staff Contact:**         **Cheryl Stimpson**  
**Issue:**                   **Salaries**

---

**Summary:**     The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**Attachments:**         None

**Recommendation:**   None

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Southall \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**[This page intentionally left blank]**



**County of Prince Edward**  
**Board of Supervisors**  
**Agenda Summary**

**Meeting Date:**        **October 9, 2018**  
**Item No.:**            **8-e**  
**Department:**        **County Administration**  
**Staff Contact:**      **W.W. Bartlett**  
**Issue:**                **FY19 Budget Amendment**

**Summary**

The County received the Fire Program funds or Aid to Localities (ATL) in the amount of \$50,655. Per Board policy it is recommended these funds be divided among the four Volunteer Fire Departments located in the County – Darlington Heights, Hampden-Sydney, Prospect and Rice. The following Budget Amendment displays the action required to accomplish this recommendation.

| REV/EXP                         | FUND | DEPT  | OBJECT | DESCRIPTION                    | DEBIT       | CREDIT   |
|---------------------------------|------|-------|--------|--------------------------------|-------------|----------|
| <u>FY 2019 Budget Amendment</u> |      |       |        |                                |             |          |
| 3(Rev)                          | 100  | 24040 | 0012   | Fire Program Funds             |             | \$50,655 |
| 4(Exp)                          | 100  | 32200 | 7012   | Fire Programs/ATL – Rice       | \$12,663.75 |          |
| 4(Exp)                          | 100  | 32200 | 7013   | Fire Programs/ATL – Prospect   | \$12,633.75 |          |
| 4(Exp)                          | 100  | 32200 | 7014   | Fire Programs/ATL – Darlington | \$12,633.75 |          |
| 4(Exp)                          | 100  | 32200 | 7015   | Fire Programs/ATL – Hampden    | \$12,633.75 |          |

**Attachment:**

**Recommendations:**

Approve the FY19 budget amendment presented above and appropriate the same funds.

|              |                    |                |                |
|--------------|--------------------|----------------|----------------|
| Motion _____ | Cooper-Jones _____ | Pride _____    | Townsend _____ |
| Second _____ | Emert _____        | Southall _____ | Wilck _____    |
|              | Jones _____        | Timmons _____  |                |

**[This page intentionally left blank]**



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date:       October 9, 2018  
 Item No.:            8-f  
 Department:         County Administration  
 Staff Contact:       W.W. Bartlett  
 Issue:                FY19 Budget Amendment

**Summary:**

At its August 14, 2018 meeting, the Board of Supervisors approved a request by the Sheriff to hire two full time and two part-time employees to assist in manning the new security station at the Courthouse entrance. The full-time employees are to be hired in at \$35,000 then increasing to \$39,355 upon successful completion of the Police Academy training. The part-time employees will be hired with a starting pay of \$18/hour. The total increase in FY19 is estimated to be \$151,649. The budget amendment below displays the adjustments required.

FY19 BUDGET AMENDMENT

| Rev/Exp | Fund | Dept  | Object | Description          | Debit    | Credit    |
|---------|------|-------|--------|----------------------|----------|-----------|
| 3 (Rev) | 100  | 41050 | 0100   | General Fund Balance |          | \$151,650 |
| 4 (Exp) | 100  | 31200 | 1100   | Salary & Wages       | \$65,606 |           |
| 4 (Exp) | 100  | 31200 | 1300   | Part-Time            | \$41,400 |           |
| 4 (Exp) | 100  | 31200 | 2100   | FICA                 | \$ 8,186 |           |
| 4 (Exp) | 100  | 31200 | 2210   | VRS                  | \$ 5,328 |           |
| 4 (Exp) | 100  | 31200 | 2300   | Group Life           | \$ 860   |           |
| 4 (Exp) | 100  | 31200 | 2301   | Health Insurance     | \$16,176 |           |
| 4 (Exp) | 100  | 31200 | 2600   | Unemployment         | \$ 100   |           |
| 4 (Exp) | 100  | 31200 | 2700   | Workers Comp         | \$ 2,482 |           |
| 4 (Exp) | 100  | 31200 | 5810   | Dues                 | \$ 1,500 |           |
| 4 (Exp) | 100  | 31200 | 6011   | Uniforms             | \$10,012 |           |
|         |      |       |        |                      |          |           |

**Recommendation:**

Approve the FY19 Budget Amendment presented above and appropriate the same funds.

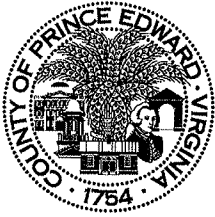
Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
 Emert \_\_\_\_\_  
 Jones \_\_\_\_\_

Pride \_\_\_\_\_  
 Southall \_\_\_\_\_  
 Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_

**[This page intentionally left blank]**



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** October 9, 2018  
**Item No.:** 9  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Clerk of Circuit Court Request

---

**Summary:**

The following request, if approved by the Board, is contingent upon the outcome of the November 6<sup>th</sup> election for the Office of Clerk of Circuit Court. The timing of the election, the anticipated rescheduling of the November Board meeting to November 20<sup>th</sup>, coupled with the County holiday schedule for Thanksgiving will provide only two- and one-half days for the County's entire payroll to be updated and then completed; thus, the reason for my request prior to the election.

Following the November election, adjustments will have to be made to the personnel compliment for the Clerk of Circuit Court. Due to timing issues and the fact that the interim clerk, Lynnette Coe, is running unopposed, I am requesting the Board make decisions involving salaries in the Clerk's office at the October Board meeting so that the County Administrator's Office will have adequate time to make the appropriate adjustments to payroll.

Mrs. Coe has already been in contact with the Comp Board and has received approval, contingent on the outcome of the election, for the Comp Board changes mentioned below. Because the proposed changes merely realign existing comp board funds the changes can be approved at the technician level and are not subject to approval by the Compensation Board. Mrs. Coe had served as the Chief Deputy prior to being named the Interim Clerk. That position has remained open with the comp board funds for the position being used to hire temporary help. After the election the Chief Deputy position must be filled in order to continue receiving the funding from the Comp Board. Mrs. Coe plans on promoting from within with each existing employee, except one, being moved to a different position.

The attached spreadsheet displays the proposed adjustments and impacts. The total impact to the County when comparing County costs before Mrs. Eppes retirement to the County's cost after the election is a decrease in cost of \$29,398 when including all benefit costs and Comp Board reimbursements.

**Attachment:** Spreadsheet dated Oct 9, 2018

**Recommendation:** The Board will wish to review and act on the request.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Pride \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Southall \_\_\_\_\_ Wilck \_\_\_\_\_  
Jones \_\_\_\_\_ Timmons \_\_\_\_\_



Prince Edward County  
 Clerk of Circuit Court  
 Personnel Request

9-Oct-18

| Employee      | BEFORE RETIREMENT |                   |                  |
|---------------|-------------------|-------------------|------------------|
|               | TOTAL SALARY      | COMP BOARD        | COUNTY COST      |
| Machelle Epps | \$ 125,231        | \$ 110,825        | \$ 14,406        |
| 1             | \$ 58,609         | \$ 48,156         | \$ 10,453        |
| 2             | \$ 41,581         | \$ 36,867         | \$ 4,714         |
| 3             | \$ 39,371         | \$ 34,906         | \$ 4,465         |
| 4             | \$ 35,917         | \$ 30,393         | \$ 5,524         |
| 5             | \$ 33,350         | \$ 25,422         | \$ 7,928         |
| 6             | \$ 24,921         | \$ -              | \$ 24,921        |
| Temp Position |                   | \$ 2,064          |                  |
| <b>Total</b>  | <b>\$ 358,980</b> | <b>\$ 288,633</b> | <b>\$ 72,411</b> |

Total County Cost after Benefits                      \$    166,968

**TOTAL COUNTY SAVINGS                      \$    29,398**

| Employee     | PROPOSED AFTER ELECTION |                   |                  |
|--------------|-------------------------|-------------------|------------------|
|              | TOTAL SALARY            | COMP BOARD        | COUNTY COST      |
| Lynnette Coe | \$ 110,825              | \$ 110,825        | \$ -             |
| 1            | \$ 51,928               | \$ 47,214         | \$ 4,714         |
| 2            | \$ 41,898               | \$ 37,434         | \$ 4,464         |
| 3            | \$ 38,531               | \$ 33,007         | \$ 5,524         |
| 4            | \$ 40,658               | \$ 32,731         | \$ 7,927         |
| 5            | \$ 27,422               | \$ 27,422         | \$ -             |
| 6            | \$ 26,924               | \$ -              | \$ 26,924        |
| <b>Total</b> | <b>\$ 338,186</b>       | <b>\$ 288,633</b> | <b>\$ 49,553</b> |

Total County Cost after Benefits                      \$    137,530

Note: The previous Clerk elected to keep \$2,064 of the Comp Board funding allocated to a temp or part-time position that never existed  
 If the funds were not needed to Fund a temporary or P/T position during the year they were reallocated to an authorized position





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Section 15.2-2507 of the Code of Virginia requires a public hearing to be conducted prior to amending a budget by greater than one percent. The County's adopted FY19 budget is \$54,174,847. The roofing contract of \$744,628 exceeds the threshold and will require a public hearing prior to amending the budget to reflect that expenditure.

FY19 BUDGET AMENDMENT

| Rev/Exp | Fund | Dept  | Object | Description          | Debit     | Credit    |
|---------|------|-------|--------|----------------------|-----------|-----------|
| 3 (Rev) | 100  | 41050 | 0100   | General Fund Balance |           | \$744,628 |
| 4 (Exp) | 100  | 94000 | 0051   | STEPS CENTRE Roofing | \$744,628 |           |

**Attachment:** Section 15.2-2507, Code of Virginia

**Recommendation:** Approve the FY18 and FY19 Budget Amendment presented above and appropriate the same funds. Authorize advertising for a public hearing on FY19 Budget Amendment presented above.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Southall \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

## § 15.2-2507. Amendment of budget.

A. Any locality may amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year as shown in the currently adopted budget as prescribed by § 15.2-2504. However, any such amendment which exceeds one percent of the total expenditures shown in the currently adopted budget must be accomplished by publishing a notice of a meeting and a public hearing once in a newspaper having general circulation in that locality at least seven days prior to the meeting date. The notice shall state the governing body's intent to amend the budget and include a brief synopsis of the proposed budget amendment. Any local governing body may adopt such amendment at the advertised meeting, after first providing a public hearing during such meeting on the proposed budget amendments.


B. Pursuant to the requirements of §§ 15.2-1609.1, 15.2-1609.7, 15.2-1636.8, and 15.2-1636.13 through 15.2-1636.17 every county and city shall appropriate as part of its annual budget or in amendments thereto amounts for salaries, expenses and other allowances for its constitutional officers that are not less than those established for such offices in the locality by the Compensation Board pursuant to applicable law or, in the event of an appeal pursuant to § 15.2-1636.9, by the circuit court in accordance with the provisions of that section.

1983, c. 319, § 15.1-162.1; 1984, c. 523; 1997, cc. 587, 602; 2007, c. 297.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

10/3/2018


### Virginia Law Library

The Code of Virginia, Constitution of Virginia, Charters, Authorities, Compacts and Uncodified Acts are now available in both EPub and MOBI eBook formats. 

### Helpful Resources

[Virginia Code Commission](#)  
[Virginia Register of Regulations](#)  
[U.S. Constitution](#)

### For Developers

The Virginia Law website data is available via a web service. 

### Follow us on Twitter



**[This page intentionally left blank]**



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:**           **October 9, 2018**  
**Item No.:**               **11**  
**Department:**         **County Administration**  
**Staff Contact:**       **W.W. Bartlett/Sarah Elam Puckett**  
**Issue:**                 **Highway Matters**

---

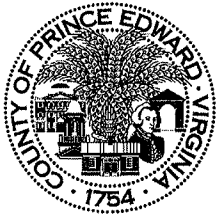
**Summary:** A representative of VDOT will not be present at the October Board meeting. Staff will record any highway issues and relay them to the Dillwyn Residency or the Hampden-Sydney Area Headquarters.

**Attachments:**

**Recommendation:**

|              |                    |                |                |
|--------------|--------------------|----------------|----------------|
| Motion _____ | Cooper-Jones _____ | Pride _____    | Townsend _____ |
| Second _____ | Emert _____        | Southall _____ | Wilck _____    |
|              | Jones _____        | Timmons _____  |                |

**[This page intentionally left blank]**



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** October 9, 2018  
**Item No.:** 12  
**Department:** Planning and Community Development  
**Staff Contact:** Rob Fowler  
**Issue:** Special Use Permit-Par 5 Development Group, LLC

**Summary:** The County has received a special use permit application from Par 5 Development Group, LLC to permit the construction of a retail establishment along with illuminated signage located at the northwest corner of the intersection of Prince Edward Highway (US 460) and Harris Creek Road located on Tax Map Parcel 019-A-68E owned by Steven and Susan Bower.

The proposed Dollar General store will be approximately 9,100 square feet and provide 38 parking spaces and have illuminated signage. This is an allowed use in the A1, Agricultural Conservation District by Special Use Permit. The store will operate between the hours of 8:00 a.m. to 10:00 p.m., Monday through Sunday, receive one delivery by tractor trailer once a week during normal operation hours, and utilize “Night Friendly” LED lighting. The developer is working with VDOT staff to address traffic controls, safety concerns and necessary road improvements.

The Planning Commission conducted a Public Hearing on September 18, 2018. One person spoke in opposition to the request for the following:

- The proposed project did not meet the goal for a diversified economic base as referenced in the Comprehensive Plan; one of the strategies to meet the goal is to assess the retail base and determine the adequacy and diversity of the retail base and then to make sure it is suitable for the population and demographics of the area. There are two existing convenience stores, and three Dollar General Stores within a 15-minute drive of the area.
- Land Use Goals as set forth in the County’s Comprehensive Plan and the protection of ground and surface water resources.
- The illumination of the proposed signs and the landscape buffer between the commercial and agricultural parcels.
- The health of residents was a concern, and that the food products offered should be healthy options.
- Concerns that Prince Edward County residents must be provided job opportunities with a living wage and just not minimum wage jobs.

The applicant provided the following information regarding the concerns:

- The sales model for Dollar General is convenience, with a goal of stores every two to five miles.
- Extensive site market research team looks at areas to make sure the store will provide what the community needs.

|              |                    |                |                |
|--------------|--------------------|----------------|----------------|
| Motion _____ | Cooper-Jones _____ | Pride _____    | Townsend _____ |
| Second _____ | Emert _____        | Southall _____ | Wilck _____    |
|              | Jones _____        | Timmons _____  |                |





County of Prince Edward  
Board of Supervisors  
Agenda Summary

- Dollar General Market Research has proven that the stores can stand alone; it will not take away from adjacent convenience stores. Dollar General will provide goods currently not available at local conveniences stores.
- The site will be developed in a manner that 60% of stormwater will be treated onsite and that they will purchase 40% in nutrient credits allowed by the code.
- The store will use approximately 200 gallons of water a day, which is far less than the usage of a household or adjoining livestock.
- The lighting will be Nigh Sky friendly LED and will face downward.
- The site will comply with all landscape regulations.
- Dollar General offers rapid advancement career opportunities and people may transfer to the distribution center in Danville where pay is higher.
- Dollar General assists the local population by providing scholarships for students within a ten-mile radius for both college and technical schools.

The Planning Commission recommended forwarding the matter to the Board of Supervisors for approval with the following conditions:

- Landscape buffer consisting of Leland Cyprus trees along the side and rear of the property lines
- Monument sign internally illuminated with no changeable copy
- Brick veneer front with wainscoting trim (Similar to the Rice Store location)
- VDOT approval
- Final Site Plan approval from County Staff
- Approved Erosion & Sediment Control/Stormwater plan

**Impacts:** Staff does not have any concerns of negative impacts on the surrounding properties associated with the request. Per Section 5-124.1 B.2.

**Attachments:**

1. Public Hearing Notice
2. Special Use Permit Application
3. List of adjoin property owners
4. Sample letter sent to adjoining property owners
5. Plat of Tax Parcel
6. Planning Commission Minutes (Draft)

**Recommendation:** Conduct the Public Hearing to hear comments of the Special Use Permit Application.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Southall \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



### Notice of Public Hearings

The Prince Edward County Board of Supervisors will hold a public hearing on Tuesday, October 9, 2018 at 7:30 p.m. in the Board of Supervisors Room located on the 3<sup>rd</sup> floor of the Prince Edward County Courthouse, 111 South Street, Farmville, Virginia, to receive citizen input prior to considering the recommendations from the Prince Edward County Planning Commission on the following:

1. Request by Par 5 Development Group, LLC for a Special Use Permit to operate a Retail Sales Establishment and have illuminated signage located on Tax Map Parcel 019-A-68E. This is an Agricultural Conservation District.

A complete copy of the proposed Special Use Permit applications are available for public review in the office of the Prince Edward County Administrator, 111 South Street, 3<sup>rd</sup> Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT/APPLICATION NO. \_\_\_\_\_  
ZONING DISTRICT A1  
MAGISTERIAL DISTRICT \_\_\_\_\_  
DATE SUBMITTED 8/24/18

*County of Prince Edward*

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY APPLICATION  
FOR SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION      SPECIAL EXCEPTION REQUESTED:  
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: Par 5 Development Group, LLC  
Applicant's Address: 2075 Juniper Lake Road, West End, NC 27376  
Applicant's Telephone Number: (910) 944-0881

Present Land Use: Vacant / Open land

Legal Description of Property with Deed Book and Page No. or Instrument No. Deed book 340 Page 814

Tax Map # 019 A 68E      Acreage : 30.34

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) see attached project narrative - paragraph # 2

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) see attached project narrative - paragraph # 3

Height of Principal Building (s): Feet 35      Stories 1

APPLICANT'S STATEMENT: (if not owner(s) of property):  
I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

[Signature]      08/22/18  
Signature of Applicant (if not property owner)      Date

PROPERTY OWNER(S) STATEMENT:  
I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

[Signature]      8/22/18  
Signature of Property Owner(s)      Date

\_\_\_\_\_  
Signature of Property Owner(s)      Date

\_\_\_\_\_  
Signature of Property Owner(s)      Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00      Fee Received by [Signature]      Date 8/24/18

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: **Treasurer, Prince Edward County, Virginia.**

Mail to: Department of Planning &  
Community Development  
P. O. Box 382  
Farmville, VA 23901  
(434) 392-8837



TO: Prince Edward County Planning Commission and Board of Supervisors

FROM: Matt Hastings, PE  
Project Manager – Land Development

RE: Par 5 Development Group, LLC – Prospect Dollar General Site Special Use Permit Application

Summit Design and Engineering Services is filing this Land Use Application for Special Use Permit on behalf of Par 5 Development Group, LLC. The current zoning of Tax Map Parcel is 019 A 68E is A-1, Agricultural Conservation District.

This proposed SUP would satisfy the following goals and objectives of the 2014 Prince Edward County Comprehensive Plan.

**Economic Development:**

**Goal:** To stabilize, balance and strengthen the economy of Prince Edward County.

**Objective 2:** Promote the retention and growth of existing County businesses, and location of new businesses in the County.

**Objective 3:** Develop a diversified economic base in the County.

**Objective 4:** To encourage the development of essential employment opportunities within Prince Edward County for the resident workforce.

**Land Use:**

**Goal:** Ensure the optimal use of land resources within Prince Edward County, and promote and support an environmentally sound feature land use pattern that provides for a variety of community needs, minimizes conflicts between existing and proposed land uses, and can be supported by adequate public facilities.

**Objective 4:** Promote a strong and diversified industrial and commercial base which does not create significant negative impacts on residential areas, prime agricultural lands or public facilities.

**Objective 7:** Promote Prince Edward County's rural communities as suitable locations for appropriately scaled residential, commercial and civic development.

The proposed use in this area is compliance with the Comprehensive Plan and the intent of the A-1 district, with a mix of residential and business uses.

**Project Narrative:**

Par 5 development Group, LLC is seeking a special use permit (SUP) to develop a 70' x 130' 9,100 square foot retail store with 6-8 Employees with operating hours between 8 a.m.- 10 p.m. The proposed new building has a total of 7,263 sq. ft. of retail floor space which would require a minimum of 37 parking spaces by Zoning Ordinance. There is a total of 38 standard parking spaces and 2 handicapped/van accessible spaces being proposed.

The establishment, maintenance, and operation resulting from the SUP will not be detrimental to or pose any danger to the public health, safety, morals, comfort or general welfare. Furthermore, the issuance of the SUP will not be injurious to the use and enjoyment of other properties in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the surrounding neighborhood. The establishment of the SUP will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.

The proposed structure will incorporate an appealing architectural exterior that will not be at variance with the immediate neighborhood or character of the applicable district and will not cause a substantial depreciation of the properties in the neighborhood. All portions of the building and site design have been proposed in a manner that will meet all applicable codes and guidelines in order to be in harmony with the intended spirit and purpose of the Zoning Ordinance.

This site will be served with on-site well and septic system. Adequate facilities will be provided by the engineer for utilities, access roads, drainage & storm water areas, etc. The entrance will be designed and will meet or exceed Virginia Department of Transportation standards. The site improvements will provide ample space for consumers to park while also providing for safe ingress and egress, thereby providing for the safety of those utilizing the facility and provide for access of fire and safety equipment to the site. The parking areas have been designed to be in harmony with the adjacent properties and promote the health, safety and general welfare of the community. The parking arrangement as shown on the site concept plan is designed in order to provide a formal and flowing site with standardized parking and drive aisle, landscaping and visual appeal. Facilities will be located in order to minimize noise, glare, or odor effects on adjoining properties and properties generally in the district.

Refuse and service areas will be screened from view from public areas and surrounding properties. Trash will be removed from the business on a regular basis and the site will be kept in a neat and orderly manner. Appropriate screening and buffering will be provided of a similar type, dimension and character of the surrounding neighborhood and meets or exceeds the standards of the Zoning Ordinance.

We are requesting that the proposed pylon sign be illuminated, however site signage will be designed to not impede sight distance or constitute a nuisance. Lighting will be dark skies friendly and will not produce glare or spillover onto adjacent properties or the adjacent roadway. All setbacks and other open spaces are provided for in the concept design.

The proposed use is compatible with the surrounding neighborhood and the other properties in the zoning district. All portions of the building and site design have been proposed in a manner that will meet all applicable codes and guidelines of the Prince Edward County Zoning Code.

# Architectural Upgrades



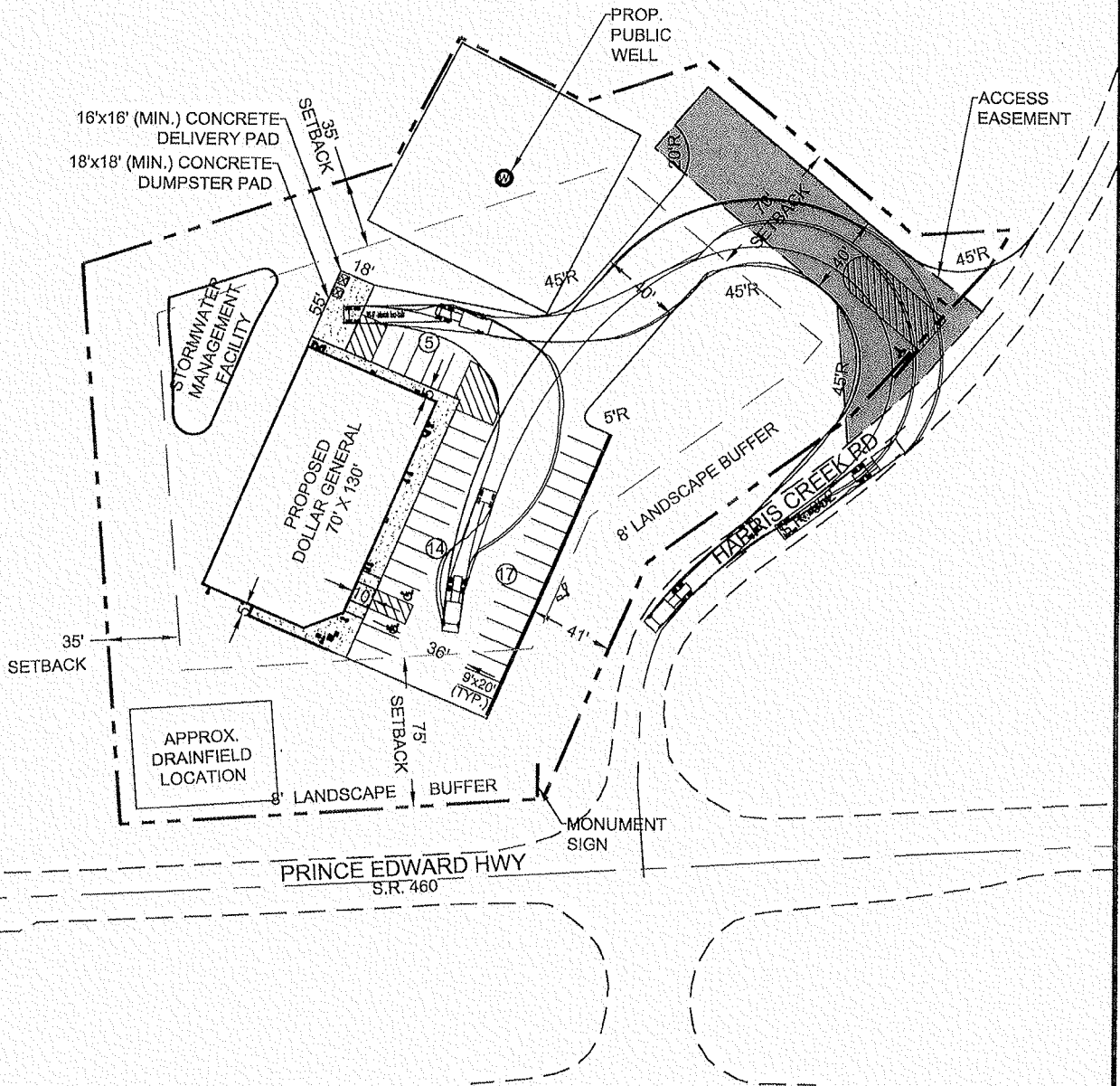
**[This page intentionally left blank]**

NOTES:

1. ZONED: A-1
2. THIS PLAN WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT.
3. IMPROVEMENTS MAY EXIST THAT ARE NOT SHOWN.
4. ALL EASEMENTS NOT SHOWN.
5. THIS PLAN DOES NOT REPRESENT A CURRENT FIELD SURVEY.
6. STANDARD LIGHTING PACKAGE TO BE DESIGNED AND PROVIDED BY LED, LLC.
7. SITE TO BE SERVED BY ON-SITE WELL AND SEPTIC.
8. NOT FOR CONSTRUCTION



|                             |   |
|-----------------------------|---|
| PRELIMINARY SITE PLAN       | PROTOTYPE: "F"                                  |
| DATE: JULY 30, 2018         | BLDG/SALES SF: 9,100 / 7,343 SF                 |
| CITY, STATE, STREET         | ACREAGE: 2.5 AC±                                |
| HARRIS CREEK ROAD, S.R. 652 | PARKING SPACES: 36(STD.)+2(HC)                  |
| PROSPECT, VA 23960          | PARKING SPACES REQ'D BY COUNTY: 37              |
| DEVELOPER:                  | DESIGNER:                                       |
| COMPANY: PAR 5 DEVELOPMENT  | COMPANY: SUMMIT DESIGN AND ENGINEERING SERVICES |
| NAME: JODY BLAND            | NAME: MATT HASTINGS, P.E.                       |
| PHONE #: (919) 944-0881     | PHONE #: (434) 575-0617                         |



|   |               |
|---|---------------|
| <b>SUMMIT DESIGN AND ENGINEERING SERVICES</b> |               |
| 504 MEADOWLAND DRIVE                          |               |
| HILLSBOROUGH, NC 27278-8551                   |               |
| TEL: (434) 575-0617                           |               |
| E-MAIL: MATT.HASTINGS@SUMMITDE.NET            |               |
| DATE: JULY 30, 2018                           | SCALE: 1"=80' |
| DRAWN BY: MTM                                 | CHECK BY: MWH |



**[This page intentionally left blank]**

**NOTES:**

1. ZONED: A-1
2. THIS PLAN WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT.
3. IMPROVEMENTS MAY EXIST THAT ARE NOT SHOWN.
4. ALL EASEMENTS NOT SHOWN.
5. THIS PLAN DOES NOT REPRESENT A CURRENT FIELD SURVEY.
6. STANDARD LIGHTING PACKAGE TO BE DESIGNED AND PROVIDED BY LED, LLC.
7. SITE TO BE SERVED BY ON-SITE WELL AND SEPTIC.
8. NOT FOR CONSTRUCTION

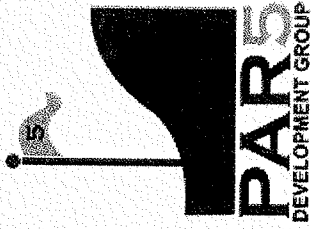
|                             |   |
|-----------------------------|---|
| PRELIMINARY SITE PLAN       | PROTOTYPE: "F"                                  |
| DATE: JULY 30, 2018         | BLDG/SALES SF: 9,100 / 7,343 SF                 |
| CITY, STATE, STREET         | ACREAGE: 2.5 AC±                                |
| HARRIS CREEK ROAD, S.R. 652 | PARKING SPACES: 36(STD.)+2(HC)                  |
| PROSPECT, VA 23960          | PARKING SPACES REQ'D BY COUNTY: 37              |
| DEVELOPER:                  | DESIGNER:                                       |
| COMPANY: PAR 5 DEVELOPMENT  | COMPANY: SUMMIT DESIGN AND ENGINEERING SERVICES |
| NAME: JODY BLAND            | NAME: MATT HASTINGS, P.E.                       |
| PHONE #: (919) 944-0881     | PHONE #: (434) 575-0817                         |



**SUMMIT DESIGN AND ENGINEERING SERVICES**  
 504 MEADOWLAND DRIVE  
 HILLSBOROUGH, NC 27278-8551  
 TEL: (434) 575-0617  
 E-MAIL: MATT.HASTINGS@SUMMITDE.NET

|                     |               |
|---------------------|---------------|
| DATE: JULY 30, 2018 | SCALE: 1"=80' |
| DRAWN BY: MTM       | CHECK BY: MWH |

**[This page intentionally left blank]**

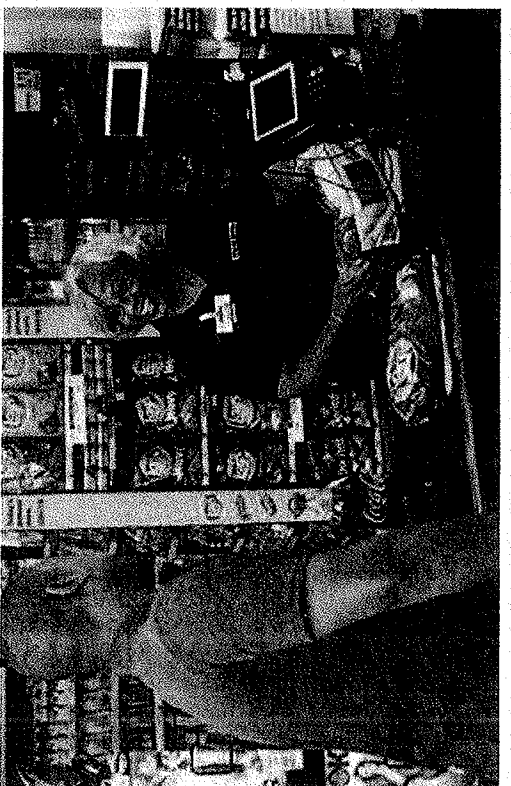


**DOLLAR  
GENERAL**

# Prospect, VA Dollar General – Harris Creek Rd

Par 5 Development Group, LLC

# Dollar General



# Dollar General Facts

- Dollar General's Mission: In Dollar General, you'll find a company that embraces substance and simplicity. Their mission is Serving Others. For more than **76 years**, Dollar General has served communities with convenient-sized stores to deliver everyday low prices on products that customers use every day. Dollar General delivers a smarter, easier shopping solution accessible to more consumers. Dollar General's goal is to provide customers and communities a better life and employees with an opportunity and great working environment.
- The Dollar General Literacy Foundation has awarded more than **\$127 million** in grants to nonprofit organizations.
- Dollar General Corporation donates yearly to charities all over the United States.
- Dollar General is working on a full-time Maintenance team to focus on upkeep of their stores.

# Dollar General Literacy Foundation

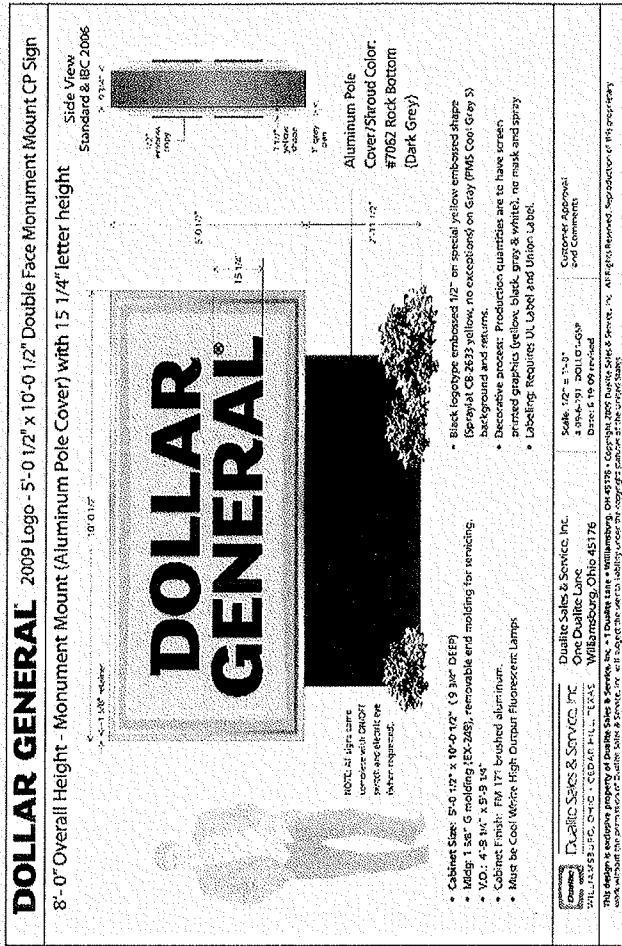
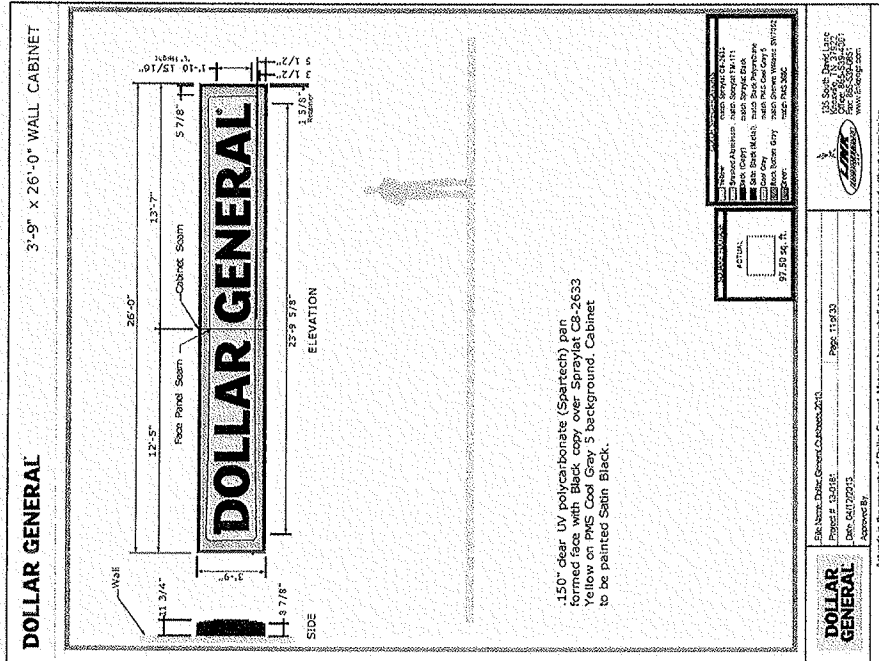
- Committed to helping increase the literacy skills of individuals of all ages, the Dollar General Literacy Foundation has awarded more than **\$127 million** in grants to nonprofit organizations, helping nearly **7.9 million** individuals take their first steps toward literacy or continued education since its inception in **1993**.
- The Dollar General Literacy Foundation awards grants each year to nonprofit organizations, schools and libraries within a 20-mile radius of a Dollar General store or distribution center to support adult, family, summer and youth literacy programs.
- The Dollar General Literacy Foundation also supports customers interested in learning how to read, speak English or prepare for the high school equivalency test. At the cash register of every Dollar General store, customers may pick up a brochure with a postage-paid reply card that can be mailed in for a referral to a local organization that offers free literacy services.
- The Dollar General Literacy Foundation reviews grants to support adult, summer, family and youth literacy programs. Interested applicants may apply each January at [www.dglliteracy.org](http://www.dglliteracy.org).

# Economical Advantages

- Jobs – **8-10 full time jobs** with full benefits and advancement opportunities
- Sales Tax and Tax Revenue for the County
- **\$1 Million Plus Construction Costs**



# Standard Signage



**EXHIBIT "L"**

Prince Edward County

Special Use Permit

Applicant: PAR 5 Development Group, LLC  
Tax Map #019-A-68E

Date: September 5, 2018

**Schedule B**

List of property owners and mailing addresses adjoining the parcel proposed for Special Use.

| Parcel ID | Owner   | Address   | Note |
|-----------|---|---|------|
| 019-A-6   | James Smith<br>C/O O T Smith                            | 733 Brisentine Tr<br>Prospect, VA 23960         |      |
| 019-A-58  | Lavelette Glenn Henry Family<br>C/O Debra & Henry Tyson | 3971 Tanbank Road<br>Chesterfield, VA 23235     |      |
| 019-A-58C | Cassandra Thompson                                      | 4200 Quailshire Arch<br>Chesapeake, VA 23321    |      |
| 019-A-57  | Preston & Katie Thompson<br>C/O Deidre Thompson-Daniel  | 79 Deer Meadows Road<br>St. Augustine, FL 32092 |      |
| 019-A-60  | Jeffrey Steven & Rosanna<br>Phelps                      | 22101 Genito Road<br>Amelia, VA 23002           |      |
| 019-A-68C | Glenn Memorial Baptist Church                           | 146 Harris Creek Road<br>Prospect, VA 23960     |      |
| 019-A-68C | 7723 Prince Edward, LLC                                 | 7613 Fernway Place<br>Chesterfield, VA 23832    |      |
| 019-A-56  | Oliver Stiff  | PO Box 278<br>Prospect, VA 23960                |      |
| 019-A-59  | Prospect Volunteer Fire<br>Department, INC              | PO Box 145<br>Prospect, VA 23930                |      |
| 019-A-55  | Pauline Taylor  | PO Box 174<br>Prospect, VA 23960                |      |
| 019-A-2-1 | Ella May Goode<br>C/O Virginia Goode                    | PO Box 192<br>Prospect, VA 23960                |      |

|                           |   |   |  |
|---------------------------|---|---|--|
| 019-2-2                   | Rayner & Sylvester Goode                            | PO Box 192<br>Prospect, VA 23960                    |  |
| 019-A-54                  | RET Investments , LLC<br>C/O Robert Taylor, Jr      | 49 Lucy Lane<br>Farmville, VA 23901                 |  |
| 019-A-54                  | Phillip & Jeane Atkins Live<br>Estate               | 7738 Prince Edward<br>Highway<br>Prospect, VA 23960 |  |
| 019-A-60A<br>019-A-68C    | HP of Virginia, INC                                 | 7723 Prince Edward<br>Highway<br>Prospect, VA 23960 |  |
| 019-A-58B                 | Commonwealth of Virginia<br>VDOT<br>C/O Scot Shippe | 3400 Rosney Road<br>Dillwyn, VA 23936               |  |
| 0019-A-<br>4819-A-<br>68S | Steven & Susan Bower                                | 6401 Mosley Road<br>Moseley, VA 23120               |  |
|                           |   |   |  |

BOARD OF SUPERVISORS

HOWARD F. SIMPSON  
CHAIRMAN

PATTIE COOPER-JONES  
VICE CHAIRMAN

CALVIN L. GRAY  
ROBERT M. JONES  
CHARLES W. MCKAY  
C. ROBERT TIMMONS, JR.  
JERRY R. TOWNSEND  
JAMES R. WILCK



COUNTY ADMINISTRATOR  
V.W. BARTLETT

POST OFFICE BOX 382  
FARMVILLE, VA 23901

(434) 392-8837 VOICE  
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US

**COUNTY OF PRINCE EDWARD, VIRGINIA**

September 5, 2018

RE: Special Use Permit Application at the Northwest Corner of the intersection of Prince Edward Highway (US 460) and Harris Creek Road.

To Whom It May Concern:

The Prince Edward County Planning Commission has scheduled a Public Hearing on Tuesday, September 18, 2018 at 7:00 p.m. to consider a Special Use Permit Application by Par 5 Development Group, LLC. The Planning Commission meeting will be held in the Scope Building located at 505 Griffin Boulevard. A public hearing gives the Planning Commission the opportunity to gather citizen input prior to considering the special use request.

The request by Par 5 Development Group, LLC. is to allow the construction of a retail store approximately 9,100 square in area, provide 38 parking spaces and have illuminated signage on property located on Tax Map Parcel 019-A-68E owned by Steven and Susan Bower. The property is presently zoned A1, Agricultural Conservation District, and this zoning classification permits retail sales after issuance of a Special Use Permit.

You are receiving this notice because you own land adjacent to this parcel. The Special Use Permit application is available for review in the Prince Edward County Department of Planning and Community Development and on the county web page at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). If you have any questions about this meeting or the permit application, I encourage you to contact me by calling 434-392-8837 or electronically at [rfowler@co.prince-edward.va.us](mailto:rfowler@co.prince-edward.va.us)

Sincerely,

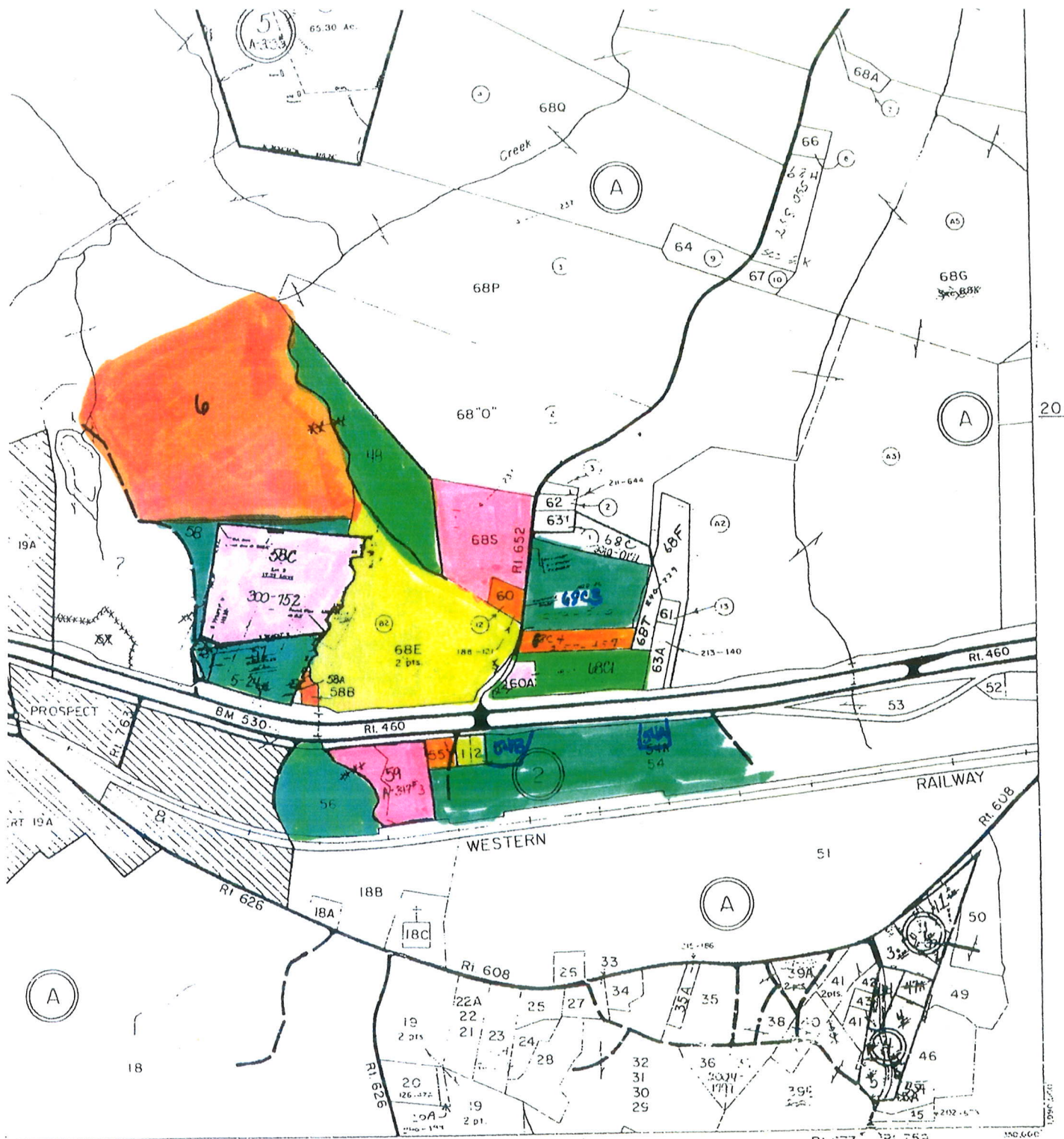
Robert S. Fowler  
Director  
Planning and Community Development

PRINCE EDWARD COUNTY BOARD OF SUPERVISORS

MISSION STATEMENT

TO REPRESENT ALL CITIZENS, PROVIDE LEADERSHIP, CREATE VISION AND SET POLICY TO ACCOMPLISH EFFECTIVE CHANGE, PLANNED GROWTH AND PROVIDE ESSENTIAL SERVICES WHILE MAINTAINING AND ENHANCING THE QUALITY OF LIFE IN PRINCE EDWARD COUNTY.

**[This page intentionally left blank]**



PROSPECT DISTRICT

SECTION 19  
INSERT

**[This page intentionally left blank]**

September 18, 2018

**In Re: Public Hearing – Special Use Permit – Par 5 Development Group**

Chairman Prengaman announced this was the date and time scheduled for a Public Hearing on a request by Par 5 Development Group, LLC for a Special Use Permit to operate a Retail Sales Establishment and have illuminated signage located on Tax Map Parcel 019-A-68E. This is an A1, Agricultural Conservation District. Notice of this hearing was advertised according to law in the Friday, September 7, 2018 and Friday, September 14, 2018 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Prengaman reviewed the process for public hearings.

Mr. Rob Fowler, Zoning Director, stated the County has received a Special Use Permit application to permit the construction of a retail establishment along with an illuminated freestanding sign located at the north-west corner of the intersection of Prince Edward Highway (US 460) and Harris Creek Road on Tax Map Parcel 019-A-68E owned by Steven and Susan Bower.

Mr. Fowler said the proposed Dollar General store will be approximately 9,100 square feet, will provide a minimum of 38 parking spaces, will have between eight to ten employees and have illuminated signage. This is an allowed use in the A1, Agricultural Conservation District by Special Use Permit.

The store will operate between the hours of 8:00 a.m. to 10:00 p.m., Monday through Sunday, receive one delivery by tractor trailer a week during normal operating hours, and utilize "Night Friendly" LED lighting.

Mr. Fowler said that following an approval by the Planning Commission, it will go before the Board of Supervisors; they will have to submit a formal site plan, and erosion and storm water control plans will need to be approved. He said it is in agreement with the Comprehensive Plan and is in a development corridor.

Zach Ivey, Par 5 Development Group, LLC stated they are seeking a special use permit (SUP) to develop a 70' x 130' 9", 9,100 square foot retail store with eight to ten employees, with operating hours between 8:00 a.m. – 10:00 p.m. The proposed new building has a total of 7,263 square feet of retail floor space which would require a minimum of 37 parking spaces by Zoning Ordinance. There is a total of 38 standard parking spaces and two handicapped/van accessible spaces being proposed. He said this is similar to the one recently built in Rice and will provide economic advantages in the county, with eight to ten full time jobs with full benefits and advancement opportunities, along with sales tax and tax revenues advantages for the County.

Mr. Ivey stated the Par 5 Development Group has built 125 Dollar General stores; the stores are developed and built in Virginia, North Carolina, South Carolina and Georgia. He said they also build other commercial retail, restaurants, and residential projects.

The establishment, maintenance, and operation resulting from the SUP will not be detrimental to or pose any danger to the public health, safety, morals, comfort or general welfare. Furthermore, the issuance of the SUP will not be injurious to the use and enjoyment of other properties in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the surrounding neighborhood. The establishment of the SUP will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.

The proposed structure will incorporate an appealing architectural exterior that will not be at variance with the immediate neighborhood or character of the applicable district and will not cause a substantial depreciation of the properties in the neighborhood. All portions of the building and site design have been proposed in a manner that will meet all applicable codes and guidelines in order to be in harmony with the intended spirit and purpose of the Zoning Ordinance.

The site will be served with on-site well and septic system. Adequate facilities will be provided by the engineer for utilities, access roads, drainage and storm water areas, etc. The entrance will be designed and will meet or exceed Virginia Department of Transportation standards. The site improvements will provide ample space for consumers to park while also providing for safe ingress and egress, thereby providing for the safety of those utilizing the facility and provide for access of fire and safety equipment to the site. The parking areas have been designed to be in harmony with the adjacent properties and promote the health, safety and general welfare of the community. The parking arrangement as shown on the site concept plan is designed in order to provide a formal



and flowing site with standardized parking and drive aisle, landscaping and visual appeal. Facilities will be located in order to minimize noise, glare, or odor effects on adjoining properties and properties generally in the district.

Refuse and service areas will be screened from view from public areas and surrounding properties. Trash will be removed from the business on a regular basis and the site will be kept in a neat and orderly manner. Appropriate screening and buffering will be provided of a similar type, dimension and character of the surrounding neighborhood and meets or exceeds the standards of the Zoning Ordinance.

Mr. Ivey said they are requesting that the proposed sign be illuminated, however, site signage will be designed to not impede sight distance or constitute a nuisance. Lighting will be dark skies friendly and will not produce glare or spillover onto adjacent properties or the adjacent roadway. All setbacks and other open spaces are provided for in the concept design.

The proposed use is compatible with the surrounding neighborhood and the other properties in the zoning district. All portions of the building and site design have been proposed in a manner that will meet all applicable codes and guidelines of the Prince Edward County Zoning Code.

Chairman Prengaman asked where the closest Dollar General stores are located. Mr. Ivey said the closest ones are in Cumberland and in Appomattox.

Chairman Prengaman then questioned when, if approved, are they planning to begin construction. Mr. Rob Love said State agencies begin a review which allows two 45-day reviews and a 30 day review for final approval. After those reviews and comments, they anticipate beginning construction in February with approximately 120-150 days to complete with opening next summer.

Commissioner Peery asked if the turn lane on Route 460 is sufficient. Mr. Fowler stated the developer has submitted plans to VDOT and are working with them. Mr. Love stated that to date, they have provided auto turns and a tractor trailer simulation for [VDOT] to review. Mr. Ivey added there will be one trailer a week during off peak hours for deliveries, with smaller trucks delivering as needed.

Chairman Prengaman opened the public hearing.

Alecia Daves-Johnson, Prospect District, expressed her concerns about the wording in the advertisement for tonight's public hearing which only identified the property by tax map number. She stated the public would not refer to sites by their tax map numbers; she requested clarity in the announcements. Mrs. Daves-Johnson then stated she saw the notice in the Friday, September 14 newspaper and said the Code requires a five-day notice. She said the proposed economic development goals in the Comprehensive Plan were referenced; one of those has an objective to develop a diversified economic base. She said one of the strategies to meet that goal is to assess the retail base and determine the adequacy and diversity of the retail base and then to make sure it is suitable for the population and demographic of the area. She said there are two existing convenience stores, and three Dollar General stores within a 15-minute drive of the proposed site. Mrs. Daves-Johnson then expressed her concern regarding land-use goals as set forth in the County's Comprehensive Plan and the protection of the ground and surface water resources. She asked what low-impact techniques will be used since everyone relies on their wells and aquifers. Mrs. Daves-Johnson said another concern is the proposed sign, lighting and the buffer that is needed between commercial and agricultural parcels. She reported litter from another existing commercial site in the vicinity is not managing their litter, and said the property maintenance and community appearance codes must be enforced. Mrs. Daves-Johnson stated the health of the residents is also a concern, and said the food products offered should be healthy options. She added Prince Edward County residents must be provided job opportunities with a living wage and not just minimum wage jobs. She expressed her appreciation regarding the proposed brick façade and asked if the construction will be done by a Dollar General or Summit team or if it will employ local contractors and construction workers. She concluded by requesting, if this project is approved, that they request an improved turn lane onto Route 608 North, First Rock Road.

Mr. Ivey stated the sales model is convenience, with a goal of stores every two to five miles. The extensive site market research team looks at areas to make sure the store will provide what the community needs. He said DG Market Research has proven that the stores can stand alone; it will not take away from the convenience stores. He said that similarly to the Rice site, it was agreed that 60% of stormwater will be treated onsite and will purchase 40% in nutrient credits. He added the well will supply approximately 200 gallons a day, which is less [usage] than a household. The monument sign has been approved, and all lighting is Night Sky friendly LED and all face

downward. He said the hours are from 8:00 a.m. until 10:00 p.m.; the site will meet all landscaping regulations of the Prince Edward County Zoning Ordinance.

Mr. Ivey stated Dollar General has a nationwide maintenance theme which is a system that makes employees of the store pick up trash if there is any; if there is an issue, citizens may call the Maintenance Hotline to report, as happened in Norfolk. A Maintenance Team will be sent out to fix a problem as well as any landscaping issues such as dead trees or bushes. He said Dollar General is very serious about their image. He said Dollar General offers rapid advancement opportunities and people may transfer to the distribution center in Danville where pay is higher. He said Dollar General provides scholarships for students within a ten-mile radius for both college and tech schools.

Mr. Ivey then stated they hire all local contractors to build the stores to keep the money in the county. He said any contractor may put in a bid for the work. The only two positions not hired locally are the site manager and the project manager, both of which are from Dollar General.

Mr. Ivey concluded by stating the \$1.5 million refers to the site work that goes on, such as the hill that will need to be cut out; that is where the cost comes in. He said the architectural upgrades to the building, such as brick, cement and stone façades, also increase the cost.

There being no one further wishing to speak, Chairman Prengaman closed the public hearing.

Commissioner Jones said the buffers proposed for the two sides need to be Leland cypress or spruce could be added to the other sides of the property. He asked for clarification that a monument sign is in the plan, and said the store in Rice is doing well and they keep the store appearance very good. He added the issue with Route 608 could be brought to the Board of Supervisors.

Chairman Prengaman said he learned about the No Litter program previously; he said the Special Use Permit Request for the Dollar General in Prospect raised concerns regarding the monument sign, lighting, the landscape buffer, management of the litter, low impact development techniques and ensuring the guidelines are being followed.

Commissioner Jones made a motion, seconded by Commissioner Jenkins, to approve for recommendation to the Board of Supervisors regarding a request for a Special Use Permit by Par 5 Development Group, LLC to operate a Retail Sales Establishment and have illuminated signage, located on 019-A-68E, with the following conditions:

- Buffering of the neighboring residential sides with Leland Cyprus
- Monument sign, backlit with fixed message
- Brick veneer front with wainscoting on front
- VDOT shall approve the proposed facility and the applicant will provide all required improvements

The motion carried:

|      |                           |      |        |
|------|---------------------------|------|--------|
| Aye: | Donald Gilliam            | Nay: | (None) |
|      | Preston Hunt              |      |        |
|      | Mark Jenkins              |      |        |
|      | Robert M. Jones           |      |        |
|      | Clifford Jack Leatherwood |      |        |
|      | Whitfield M. Paige        |      |        |
|      | John "Jack" W. Peery, Jr. |      |        |
|      | John Prengaman            |      |        |
|      | Teresa Sandlin            |      |        |
|      | Cannon Watson             |      |        |

**[This page intentionally left blank]**



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: October 9, 2018  
Item No.: 13  
Department: Board of Supervisors  
Staff Contact: Kate Pickett Eggleston  
Issue: Virginia's Growth Alliance Update

---

**Summary:** Jeff Reed, Executive Director of Virginia's Growth Alliance, will be giving an update on the work of the organization, including programs, funding opportunities, and prospects for the County.

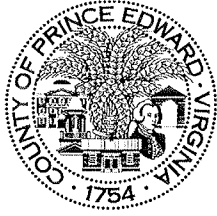
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Southall \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**[This page intentionally left blank]**



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** October 9, 2018  
**Item No.:** 14  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Local Emergency Management Planning Grant

---

**Summary:**

The County has received notification of the upcoming Local Emergency Management Program Grant (LEMPG). This is a small, annual grant in the amount of \$9,436 through the Virginia Department of Emergency Management. The grant requires a dollar for dollar match which the County matches in-kind. The majority of the grant funds are used to supplement the salary of the County Emergency Management Coordinator to compensate the office holder for the 24-hour/7-day on-call duty status, additional work requirements, and the ongoing educational requirements, and about \$750 is used for equipment/training needs of the Coordinator.

These funds have already been budgeted in the FY 19 County Budget.

**Attachments:** Draft Resolution

**Recommendations:** Authorize the County Administrator to submit all necessary documentation to VDEM to receive the grant funds and approve the attached resolution authorizing the Chair, Vice Chair, County Administrator and Assistant County Administrator to execute grant documents on behalf of the County.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Southall \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



**GOVERNING BODY RESOLUTION**  
**County of Prince Edward, Virginia**

BE IT RESOLVED, by the Board of Supervisors of the County of Prince Edward, that

*Pattie Cooper-Jones, Chair, or James R. Wilck, Vice-Chair,*

*W.W. Bartlett, County Administrator, or*

*Sarah Elam Puckett, Assistant County Administrator*

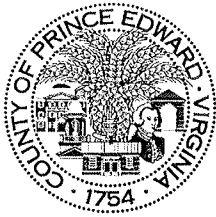
are hereby authorized to execute for and on behalf of the County of Prince Edward, Virginia (named applicant), a public entity established under the laws of the Commonwealth of Virginia, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and sub-granted through the Commonwealth of Virginia.

*Certification*

*I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia, at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed, this 9<sup>th</sup> day of October, 2018.*

---

W.W. Bartlett, County Administrator  
County of Prince Edward



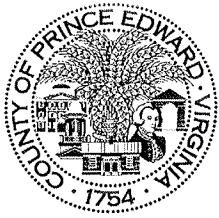
County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** October 9, 2018  
**Item No.:** 15  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** County Administrator’s Report

- a. Voting Credentials for VACo Annual Meeting -- The Board will wish to designate its voting delegate and alternate for the VACO Annual Business Meeting (See Attachment).
- b. November Board Meeting Date -- The November Board meeting is scheduled for Tuesday, November 13, 2018, which conflicts with the VACo annual meeting. The Board will wish to consider changing the date of the November Board meeting. The Chair has recommended Tuesday, November 20, 2018.
- c. Citizen Alerting System – The Town of Farmville has invited the County to participate in a public safety citizen alerting system contract with them with *Everbridge*. This enables the Town and County to work together and coordinate citizen alerts and gives each jurisdiction full access and use of the program. The capabilities of the system include: National Weather Service severe weather warnings, GIS targeting, flexible group management, multiple options for contact data management, with voice recording, text to speech conversion, text formatting, and SMS. This program could be used for public safety incidents to include: severe weather (tornado, flash flooding), evacuations, shelter in place, missing persons/search and rescue operations, dam emergencies, etc. It can also be used for county employee notifications and other non-emergency communications. The total cost of the system is \$6,480/year. We are working with the Town on the allocation of the cost, and will have that information by the Board meeting. *Everbridge* is on state contract.
- d. WWI Monument Dedication Ceremony – Fuqua School has kindly invited the County to participate with them in a Veteran’s Day Ceremony. The Fuqua School program will be held at Crute Stage in downtown Farmville at 11:00 a.m. on Monday, November 12, 2018. At the conclusion of their approximately 50 minute program, the audience will be invited to join the County on the Courthouse Lawn for the dedication of the County WWI Monument. We anticipate this program to span about 20 minutes, which will include brief remarks by a Board member, followed by the unveiling of the monument and then a benediction. We have confirmed the arrival of the monument and name plaque for the event (see attachment). County staff is in the process of finalizing the coordination and details with Fuqua School. The Board will wish to select a member to speak on behalf of the Board.
- e. Structure of Planning Commission Membership – Members of the Board have indicated an interest in possibly restructuring the County Planning Commission so there is representation from each County voting district. Currently the members are selected at-large with general consideration for geography; however, Farmville District #801 and Hampden District #401 do not have a citizen on the Planning Commission. The Planning Commission comprises 10 members (9 citizens/1 Board member). The allocation of the nine citizen members is six “County representatives” and three “Town representatives.” Attached is a listing of the current membership. The Board adopted a Resolution on April 11, 2006 changing the structure of the Planning Commission to require three of the nine citizen members to be residents of the Town of Farmville.

|              |                    |                |                |
|--------------|--------------------|----------------|----------------|
| Motion _____ | Cooper-Jones _____ | Pride _____    | Townsend _____ |
| Second _____ | Emert _____        | Southall _____ | Wilck _____    |
|              | Jones _____        | Timmons _____  |                |





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Attachment:** VACo Letter w/ attachments.  
WWI Monument Plaque  
County Planning Commission

**Recommendation:**

- a. Appoint Board members who plan to attend the VACo meeting.
- b. Establish the date of the November Board meeting.
- c. Pending a final cost, authorize participation in the Town contract for Everbridge.
- d. Does any member of the Board wish to serve as the host of the County portion of the WWI event?

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Southall \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**President**

Sherrin C. Alsop  
King and Queen County

**President-Elect**

Tim A. Reeves  
Wythe County

**First Vice President**

Stephen W. Bowen  
Nottoway County

**Second Vice President**

Jeff C. McKay  
Fairfax County

**Secretary-Treasurer**

Donald L. Hart, Jr.  
Accomack County

**Immediate Past President**

Mary W. Biggs  
Montgomery County

**Executive Director**

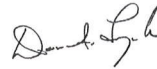
Dean A. Lynch, CAE

**General Counsel**

Phyllis A. Errico, Esq., CAE

**TO:** Chairs, County Board of Supervisors  
County Chief Administrative Officers

**FROM:** Dean A. Lynch, CAE  
Executive Director



**RE:** Voting Credentials for the VACo Annual Business Meeting

**DATE:** September 19, 2018

The 2018 Annual Business Meeting of the Virginia Association of Counties will be held on Tuesday, November 13, at 9:00 a.m. at the Omni Homestead in Bath County.

Article VI, VACo Bylaws, states that each county shall designate a representative of its board of supervisors to cast its vote(s) at the Annual Business Meeting. However, if a member of the board of supervisors cannot be present for this meeting, the Association's Bylaws allow a county to designate a non-elected official from your county or a member of a board of supervisors from another county to cast a proxy vote(s) for your county.

For your county to be certified to vote at the Annual Business Meeting, (1) your annual dues must be paid in full and (2) either a completed Voting Credentials Form or a Proxy Statement must be submitted to VACo by November 1, 2018. Alternatively, this information may be submitted to the **Credentials Committee at its meeting on Monday, November 12, at 1:00 p.m. in the Monroe Room** or to the conference registration desk before this meeting.

We look forward to seeing you in November.

1207 E. Main St., Suite 300  
Richmond, Va. 23219-3627

Phone: 804.788.6652  
Fax: 804.788.0083

Email: [mail@vaco.org](mailto:mail@vaco.org)  
Website: [www.vaco.org](http://www.vaco.org)

VACo 2018 Annual Meeting  
Voting Credentials Form

Form may be returned by mail, fax (804-788-0083) or email [vrussell@vaco.org](mailto:vrussell@vaco.org)

Voting Delegate:  
(Supervisor)

Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

Alternate Delegate:  
(Supervisor)

Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

Certified by:  
(Clerk of the Board)

Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

---

VACo 2018 Annual Meeting  
Proxy Statement

\_\_\_\_\_ County authorizes the following person to cast its vote at the 2018 Annual Meeting of the Virginia Association of Counties on November 13, 2018.

\_\_\_\_\_, a non-elected official of this county.

**-OR-**

\_\_\_\_\_ a supervisor from \_\_\_\_\_ County.

This authorization is:

Uninstructed. The proxy may use his/her discretion to cast \_\_\_\_\_ County's votes on any issue to come before the annual meeting.

Instructed. The proxy is limited in how he/she may cast \_\_\_\_\_ County's votes. The issues on which he/she may cast those votes and how he/she should vote are:  
(List issues and instructions on the back of this form)

Certified by: Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

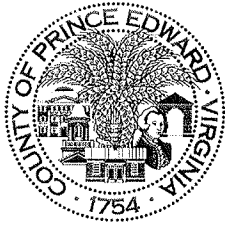
IN HONOR OF  
THE MEN AND WOMEN OF  
PRINCE EDWARD COUNTY  
WHO SERVED THEIR COUNTRY  
IN THE ARMED FORCES  
AND IN MEMORY OF THE FOLLOWING  
WHO MADE THE SUPREME SACRIFICE  
IN WORLD WAR I 1917-1918

WILLIAM H. ANDERSON  
WILLIAM W. BAKER  
RICHARD L. BIGGERS  
THOMAS L. BLISS  
HERSHEL L. DIX  
ALBANE H. FOSTER  
JOHN N. GARLAND  
CHARLES HARRIS  
WILLIAM W. HILLSMAN  
JESSE HOLMES  
FINNEY E. KERNODLE  
RACEY MATTHEWS

DANIEL A. McINTOSH  
JAMES D. MILLER  
FERRIS MITCHELL  
ELBERT T. OSBORNE  
JULIAN D. RIGGINS  
KIRBY S. SELDEN  
MILLARD G. SMITH  
PHILIP S. SWAN  
HENRY C. THOMPSON  
HENRY THREAT  
DICK WARD  
JOHN W. WEBSTER

## Prince Edward County Planning Commission

| <u>Member</u>                         | <u>Term of Office</u>                 | <u>District</u> | <u>Town/County Representative</u> |
|---------------------------------------|---------------------------------------|-----------------|-----------------------------------|
| Robert M. Jones                       | Concurrent with Board term - 12/31/19 | --              | --                                |
| John Pregelman, Chair                 | Term expires 12/31/18                 | Buffalo         | County                            |
| Clifford Jack Leatherwood             | Term expires 12/31/18                 | Farmville 101   | Town                              |
| Cannon Watson                         | Term expires 12/31/18                 | Farmville 701   | Town                              |
| John "Jack" W. Peery, Jr., Vice Chair | Term expires 12/31/18                 | Farmville 701   | Town                              |
| Whitfield M. Paige                    | Term expires 12/31/19                 | Prospect        | County                            |
| Donald Gilliam                        | Term expires 12/31/20                 | Buffalo         | County                            |
| Preston C. Hunt                       | Term expires 12/31/20                 | Leigh           | County                            |
| Mark Jenkins                          | Term expires 12/31/21                 | Lockett         | County                            |
| Teresa Sandlin                        | Term expires 12/31/21                 | Buffalo         | County                            |



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date:           October 9, 2018  
Item No.:                16  
Department:            County Administration  
Staff Contact:          W.W. Bartlett  
Issue:                    Closed Sessions

---

**Summary:**

I move that the Prince Edward County Board of Supervisors convene in Closed Session:

- a) For consideration of the disposition of real property, where discussion in an open meeting could adversely affect the negotiating strategy of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; and
- b) For discussion of a business prospect, where no previous public announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)(5) of the Code of Virginia; and
- c) For discussion of a public contract for legal services and discussion of the terms and scope of said contract, where discussion in an open session would adversely affect the bargaining position of the public body, pursuant to the exemptions provided for in Section 2.2-3711(A)(29) of the *Code of Virginia*.

**Attachments:**

**Recommendation:**

Motion \_\_\_\_\_                   Cooper-Jones \_\_\_\_\_                   Pride \_\_\_\_\_                   Townsend \_\_\_\_\_  
Second \_\_\_\_\_                   Emert \_\_\_\_\_                   Southall \_\_\_\_\_                   Wilck \_\_\_\_\_  
  Jones \_\_\_\_\_                   Timmons \_\_\_\_\_

**[This page intentionally left blank]**



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: October 9, 2018  
Item No.: 17  
Department: County Administration  
Staff Contact: W.W. Bartlett/Sarah Elam Puckett  
Issue: Correspondence/Informational

---

**Summary:** Please see attachments.

**Attachments:**

- a. CRC Items of Interest
- b. CRC Grant Assistant to Prince Edward Schools
- c. Prospect Depot Update

**Recommendation:**

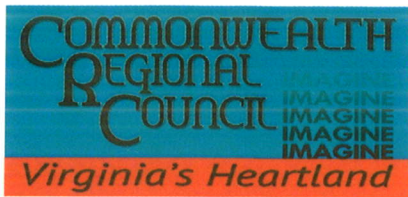
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Southall \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_





SHIP WITH

The Counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

### CRC September 2018 Items of Interest

#### New Ventures

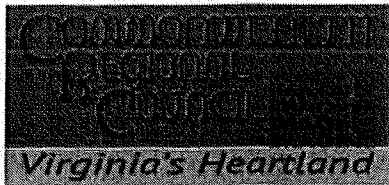
- CRC Homeland Security Grant Funded – \$19,475 in funding for Regional Emergency Planning activities.
- CRC VML Insurance Risk Management Grant Funded – \$1,000 in funding towards the purchase of a laptop computer for the CRC.
- CRC staff surveying Rescue Squads and Fire Departments to gather information in hopes of finding ways to solve common issues.
- CRC are working with the VEC and Counties to address mistakes in information on the published 50 Largest Employer listings provided by the VEC on each County.
- CRC are assisting STEPS, Inc. in applying for a VHDA Community Impact Grant to develop an Affordable Housing Strategic Plan for Prince Edward County.
- CRC staff continue to provide funding source information and assistance to County School systems.
- Next CRC Meeting date-- **Wednesday, October 17, 2018** at 9:30 a.m. CRC will be meeting in the Mill Room (basement of CRC office building). The meetings are joint meetings with the County Administrators.

#### Activity

- CRC assisted Charlotte County in submitting a TROF Application to the Tobacco Commission for funding to expand and existing business.
- CRC Comprehensive Economic Development Strategy (CEDS) Committee met on September 10<sup>th</sup> to continue gathering input on economic strategies and industry sectors.
- CRC staff are assisting Lunenburg County Schools to apply for Baseball Tomorrow Funding to assist with construction of new ball fields at the schools.
- CRC staff are assisting Kenbridge Police Department in applying to USDA for funding to purchase 2 new police vehicles.
- CRC staff assisted with submitting Rescue Squad Assistance Fund (RSAF) Applications for Drakes Branch Volunteer Fire Department to purchase new extrication equipment and Prince Edward Volunteer Rescue Squad to purchase a new ambulance.
- CRC staff continue to collect data and information from interested parties for the development of the Watershed Implementation Plan Phase III.
- Town of Charlotte Court House Evergreen Road Sidewalk Project - The Town is currently seeking new easements from property owners in the project area to meet VDOT requirements.
- AMT has completed a Draft of the Drakes Branch Flood Protection Study and will present the Report at a Town Community Meeting on October 17<sup>th</sup>.
- CRC staff met with the Keysville Planning Commission on September 20<sup>th</sup> to hold a Kick-Off Meeting to Update the Keysville Comprehensive Plan.
- CRC staff met with Lunenburg/Kenbridge/Victoria Comprehensive Plan Working Committee on September 24<sup>th</sup> to review the Land Use Section, and make revisions to the Current Land Use Map and Special Policy sections.
- Dillwyn CDBG Housing Project – 2 houses should be put out to bid by the end of September or the first week in October.
- Regional Emergency Planning Activities – CRC staff are developing FEMA-approved Debris Management Plans for all 5 localities. Plans would be utilized if a natural disaster were to occur. Draft Plans for Amelia, Buckingham and Charlotte have been developed so far. A template MOU for Assistance has been developed and reviewed by VDEM and will be reviewed again by local emergency managers.

Prepared: 9/25/18

COMMONWEALTH REGIONAL COUNCIL  
One Mill Street, Suite 202, P.O. Box P  
Farmville, VA 23901 | 434.392.6104  
[www.virginiasheartland.org](http://www.virginiasheartland.org)



IN PARTNERSHIP WITH  
The Counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

**MEMORANDUM**

**TO:** Bob Timmons, Prince Edward County Representative, CRC  
Odessa Pride, Prince Edward County Alternate, CRC

**FROM:** Todd Fortune *Todd Fortune*  
Deputy Director

**DATE:** September 21, 2018

**SUBJECT:** CRC Staff Update – Providing Grant Writing Services to Prince Edward County School System

As per the CRC's ongoing efforts to provide grant writing services to Prince Edward County Public Schools, the following activities have taken place since August 10, 2018:

- Cam Johnson, Regional Planner, and I have offered to approach the owner of the local McDonalds on behalf of the schools for potential fundraising activities. Ms. Tammy Hurt, STEM Coordinator, advised by e-mail dated August 27 that she would check with the school administration and get back to us.
- Ms. Hurt and I looked into an Acellus Game Changer Grant to help fund STEM activities. Their grants will fund a portion of the materials they would provide for the program, so other sources of funding would be needed.
- Cam Johnson passed on to Ms. Hurt some potential sources for stocking the STEM lab at the Middle School. They include:
  - The Toshiba America Foundation.
  - The Lockheed Martin Corporation.
  - The American Honda Foundation
  - The Small, Rural School Achievement Program.
- I passed on information to Ms. Hurt about VDOT Safe Routes to School (SRTS) QuickStart mini-grants (\$1,000 to fund SRTS education and encouragement activities) and Walkabout mini-grants (the Local Technical Assistance Coordinator serving the region will conduct a walkabout and create a written report based on their findings). Applications for both programs are due by September 13; however, the QuickStart mini-grant program has another round of applications due October 11.

COMMONWEALTH REGIONAL COUNCIL  
One Mill Street, Suite 101 | P.O. Box P  
Farmville, VA 23901 | 434.392.6104 PHONE  
[www.virginiasheartland.org](http://www.virginiasheartland.org)

- Cam Johnson and I worked with Ms. Hurt to identify possible funding opportunities for the outdoor garden learning center at the Elementary School. Sources we identified include:
  - The Prince Edward Public Schools Endowment Foundation.
  - The Whole Kids Foundation.
  - The Dominion Energy Foundation.
  - The Green Education Foundation.
  
- I was scheduled to deliver a presentation on grants and the services we provide at the school system's Professional Development Day on September 14. However, that event was cancelled because of concerns about bad weather due to the expected arrival of Hurricane Florence. I have since received word that there are no plans at present to re-schedule the September event, but another Professional Development Day has been scheduled for February.

As always, please do not hesitate to contact me if you have any questions.

cc: Melody Foster, Executive Director, CRC  
Cam Johnson, Regional Planner, CRC  
Wade Bartlett, Prince Edward County Administrator  
Barbara Johnson, Superintendent  
Julie Gilliam  
Tammy Hurt

## Sarah Puckett

**Subject:** FW: Prospect Depot - 9/27 Update

**From:** Fuller, Brian <[brian.fuller@dcr.virginia.gov](mailto:brian.fuller@dcr.virginia.gov)>  
**Sent:** Thursday, September 27, 2018 9:20 AM  
**To:** Wade Bartlett <[wbartlett@co.prince-edward.va.us](mailto:wbartlett@co.prince-edward.va.us)>;  
**Subject:** Prospect Depot - 9/27 Update

Good morning,

We've had quite a bit of success in moving forward from the end of August through September. The Dominion easement was recorded and incorporated in the plan set. The plan set was revised and submitted to BCOM and VDOT. I just heard that there are still a few comments from BCOM from 2016 that need addressed in writing, and those have been sent to H&P. VDOT has finalized the MOU, the ACHP review/comment period is wrapping up, and it will be out to the agencies for signatures shortly.

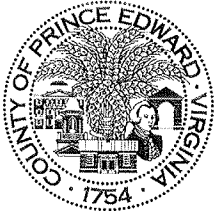
Please let me know if I've missed anything. Looks like we might be close to bid in October!

Green = Complete/Go  
 Yellow = In Process  
 Red = Issue or Need Update

| Task   | Responsible Partner   | Current Status  |
|--|---|---|
| Project status update to grant agencies  | Sharon Carney (H&P)   | Completed (8/1)   |
| Request grant extensions as necessary  | Wade Bartlett (PEC), Kate Eggleston (PEC)   | Completed (9/21); 1-year VEDP extension approved  |
| Dominion electrical easement signed, recorded and provided to architect            | Brian Fuller (DCR), Nathan Hutzell (Dominion Energy), Emmitt Lifsey (CJMw), Sharon Carney (H&P) | Deed is fully-executed and recorded; plans are updated; location issue resolved   |
| Review/comment to VDOT/FHWA on MOA and update E106 applications                    | Roger Kirchen, (VDHR), Laura Lavernia (VDHR), Randy Lichtenberger (VDOT), FHWA                  | Completed (9/20)  |
| Submit final plans to BCOM and VDOT for permits                                    | Emmitt Lifsey (CJMw), Sharon Carney (H&P)   | Plans were submitted for review (9/19); BCOM comments issued (9/26), need to address issues from 2016                     |
| Submit plans to VDHR for final Section 106 approval                                | Emmitt Lifsey (CJMw), Sharon Carney (H&P)   | Awaiting BCOM and VDOT review   |
| Complete FHWA requirements for NEPA and Section 4(f); including HazMat information | Regina Newman (VDOT), Daniel Jordan (DCR), Laura Lavernia (DHR), Sharon Carney (H&P), FHWA      | Site Plan provided to DHR; Sec. 4(f) exception for park and net benefit for historic district docs are complete (9/20/18) |
| Submit final, approved documents for bid   | Sharon Carney (H&P), Sharon White (VDOT)  | Final step  |

**Brian G. Fuller**  
 Real Property Specialist  
 Office of Land Conservation  
 Virginia Department of Conservation & Recreation  
 600 East Main Street, 24th Floor, Richmond VA 23219

**[This page intentionally left blank]**



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: October 9, 2018  
Item No.: 18  
Department: County Administration  
Staff Contact: W.W. Bartlett/Sarah Elam Puckett  
Issue: Monthly Reports

---

Summary: Please see attachments.

**Attachments:**

- a. Animal Control
- b. Building Official
- c. Cannery-Home Canning (August and September)
- d. Cannery-Commercial Canning
- e. Prince Edward County Public Schools

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Southall \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



**Animal Control  
Monthly Report**

**"September 2018"**

**Dogs**

|                      |    |
|----------------------|----|
| Surrendered          | 4  |
| Picked Up            | 11 |
| Claimed By Owner     | 1  |
| Adopted              | 2  |
| Other                | 0  |
| Euthanized           | 3  |
| Transferred to SPCA  | 9  |
| Dead on Arrival      | 0  |
| Escaped from Shelter | 0  |
| Seized               | 0  |
| Bite Case            | 0  |
| Other                | 0  |

**Fees Collected** \$50.00

**Cats**

|                     |   |
|---------------------|---|
| Surrendered         | 1 |
| Picked Up           | 1 |
| Claimed By Owner    | 0 |
| Adopted             | 0 |
| Euthanized          | 0 |
| Died in Kennel      | 0 |
| Transferred to SPCA | 2 |
| Dead on Arrival     | 0 |

**Fees Collected** \$0.00

**Wildlife**

|             |   |
|-------------|---|
| Handled     | 0 |
| Euthanized  | 0 |
| Rabies Case | 0 |

**Livestock**

|                   |   |
|-------------------|---|
| Returned to Owner | 0 |
| Euthanized        | 0 |
| Adopted           | 0 |

**Fees Collected** \$0.00

**Other Companion Animals**

|                   |   |
|-------------------|---|
| Returned to Owner | 0 |
|-------------------|---|

**Number of Calls to Shelter** 142

**Summons Issued** 0

**Warrants Served** 0

**Days in Court** 1

**Nuisance Dogs** 0

**Dangerous Dogs** 0

**Calls After Hours / On Call** 15

**Dogs Brought In by Farmville PD** 0

**Total Fees Collected** \$50.00

**Bill the Town of Farmville**

0 cats housed.

**Total** \$0.00

*Adam Mumma, Chief Animal Control Officer  
James Farley, Jr., Deputy Animal Control Officer*

rev 5.1.2018

# BUILDING OFFICIAL

Permits Issued Report  
9/01/2018 Through 9/30/2018

|                              |                   |                    |
|------------------------------|-------------------|--------------------|
| ADDITIONS                    | - Issued          | 4                  |
|                              | - Value           | \$45,300.00        |
|                              | - Permit Fees     | \$609.00           |
|                              | - 2.00% STATE TAX | \$12.18            |
|                              | - Fees Collected  | \$.00              |
| <br>                         |                   |                    |
| CELL TOWER                   | - Issued          | 1                  |
|                              | - Value           | \$30,000.00        |
|                              | - Permit Fees     | \$500.00           |
|                              | - 2.00% STATE TAX | \$10.00            |
|                              | - Fees Collected  | \$.00              |
| <br>                         |                   |                    |
| ONE & TWO FAMILY DWELLING    | - Issued          | 4                  |
|                              | - Value           | \$821,500.00       |
|                              | - Permit Fees     | \$1,444.20         |
|                              | - 2.00% STATE TAX | \$28.88            |
|                              | - Fees Collected  | \$.00              |
| <br>                         |                   |                    |
| ELECTRICAL                   | - Issued          | 20                 |
|                              | - Value           | \$40,319.00        |
|                              | - Permit Fees     | \$1,085.00         |
|                              | - 2.00% STATE TAX | \$21.70            |
|                              | - Fees Collected  | \$.00              |
| <br>                         |                   |                    |
| MECHANICAL                   | - Issued          | 8                  |
|                              | - Value           | \$3,500.00         |
|                              | - Permit Fees     | \$840.00           |
|                              | - 2.00% STATE TAX | \$15.80            |
|                              | - Fees Collected  | \$.00              |
| <br>                         |                   |                    |
| MECHANICAL/GAS               | - Issued          | 10                 |
|                              | - Value           | \$51,798.00        |
|                              | - Permit Fees     | \$500.00           |
|                              | - 2.00% STATE TAX | \$10.00            |
|                              | - Fees Collected  | \$.00              |
| <br>                         |                   |                    |
| MANUFACTURED HOMES           | - Issued          | 2                  |
|                              | - Value           | \$102,417.00       |
|                              | - Permit Fees     | \$221.60           |
|                              | - 2.00% STATE TAX | \$4.43             |
|                              | - Fees Collected  | \$.00              |
| <br>                         |                   |                    |
| PLUMBING                     | - Issued          | 6                  |
|                              | - Value           | \$3,000.00         |
|                              | - Permit Fees     | \$300.00           |
|                              | - 2.00% STATE TAX | \$6.00             |
|                              | - Fees Collected  | \$.00              |
| <br>                         |                   |                    |
| REMODELING                   | - Issued          | 3                  |
|                              | - Value           | \$20,500.00        |
|                              | - Permit Fees     | \$283.00           |
|                              | - 2.00% STATE TAX | \$5.66             |
|                              | - Fees Collected  | \$.00              |
| <br>                         |                   |                    |
| IN LIEU OF SOIL & EROSION    | - Issued          | 2                  |
|                              | - Value           | \$.00              |
|                              | - Permit Fees     | \$.00              |
|                              | - Fees Collected  | \$.00              |
| <br>                         |                   |                    |
| Total Permits - Issued       |                   | 60                 |
| Total Permits - Value        |                   | \$1,118,334.00     |
| Total Permits - Permit Fees  |                   | <u>\$ 114.65</u>   |
| Total Permits - Sales Tax 2% |                   | <u>\$ 5,897.45</u> |



# PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road  
Farmville, Virginia 23901

Patty Gulick  
Cannery Manager  
434-223-8664

## AUGUST 2018 Cannery Report

The cannery report for August:

|                       |         |                         |
|-----------------------|---------|-------------------------|
| 1610 (qts.)           | @.48 =  | \$772.80                |
| 400 (pts.)            | @.40 =  | \$160.00                |
| 12 (gals)             | @1.25 = | \$15.00                 |
| 25 Patrons usage      | @1.00 = | \$25.00                 |
| 30% out of County =   |         | \$128.74                |
| Non-processing fees = |         | \$10.00                 |
| Meat Cut              | @.25 =  | \$00.00                 |
| <b>Total</b>          |         | <b><u>\$1111.54</u></b> |

Although this year's growing season has been extremely challenging on our patrons gardens, we did enjoy sharing our experience with 25 registered users of the cannery this month. The crew that each user brings to help process their food products includes family, friends & neighbors. By counting all cannery participants we believe this shows a more accurate reflection of the cannery's usage and community impact. This month's number of total residents taking advantage of this opportunity totals 66 folks. This higher number demonstrates there is a community at the cannery sharing both knowledge and the bounties provided from their efforts.

P. Gulick

kef

# PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road  
Farmville, Virginia 23901

Patty Gulick  
Cannery Manager  
434-223-8664

## September 2018 Cannery Report

Cannery report is as follows:

|                       |         |                        |
|-----------------------|---------|------------------------|
| 586 (qts.)            | @.48 =  | \$281.28               |
| 181 (pts.)            | @.40 =  | \$ 72.40               |
| 15 (gals)             | @1.25=  | \$ 18.75               |
| 12 Patrons usage      | @1.00 = | \$ 12.00               |
| 30% out of County =   |         | \$ 38.56               |
| Non-processing fees = |         | \$ 10.00               |
| Meat Cut              | @.25=   | \$ 21.25               |
| <b>Total</b>          |         | <b><u>\$454.24</u></b> |

On September 10th the Prince Edward Cannery participated with Virginia Food Works to conduct a visitation tour. This tour was presented to Tara Scholtz, the senior program officer from the Community Foundation of Western North Carolina. This tour enabled us to share important information about the cannery and to help bring awareness of the need to coordinate relationships between farmers, the general public and to show its valuable public service. Our total number of participating residents for the month of September was 25.

P. Gulick

kef



Allie Hill  
Board President  
(434) 960-8958

## *September 2018 Summary*

Fall is around the corner and harvest season has begun to wind down, but business continues at a good clip despite this season's adverse weather. We've also received a wide variety of inquiries from potential clients looking to use the cannery for everything from packaging dried mixed fruit to a local coffee shop looking for somewhere to bottle their apple cider vinaigrette. Keep an eye out for VFW's Fall Newsletter!

### **Current Clients**

- **Vitick's** returned to the cannery to make three flavors of switchel under VDACS inspection.
- **Sweet on the Bubbly** made more of their alcohol-infused jams. They will be attending the Virginia State Fair and Virginia Wine Festival this fall and selling these products.
- **Bellair Farms** co-packed pizza sauce and pepper jelly using peppers grown on their farm.
- **The Fishin' Pig** returned to make rubs and barbeque sauce.
- **Sweet and Savory of Mecklenberg** made test batches of several different products.
- **Birdie's Pimento Cheese** returned to the cannery for their first production batch following a previous test batch.



Mixing pimento cheese at the cannery

### **Inquiries/Visits/Tours**

- **The Community Foundation of Western North Carolina** toured the cannery to learn more about the operation of both the home canning and commercial canning groups. They are interested in the cannery from the point of addressing food insecurity, which is a significant problem in their region.
- **Farmville the Magazine** visited the cannery and took some photographs and met with VFW's Production Manager. A reporter will be at the cannery again in October to do a photo shoot.
- **Pennacook Peppers, HatchKitchenRVA, and Hyattsville Sauce Co.** all toured the cannery this month.
- **Uptown Coffee** (Farmville) is interested in having their apple cider vinaigrette produced at the cannery.
- **Virginia Gold Orchard** (Natural Bridge, VA) is interested in making their Asian pear marmalade and potentially other products at the cannery using fruits grown at their orchard.
- **Other interested parties:** Boon Doggie Farm (Maryland) making chutneys and pickles; Whittle's Mill Co. (Richmond) packaging dried fruit mixes

**Upcoming in October:**

- **Waverly Farms** (Burkeville, VA) will make strawberry balsamic jam using their own strawberries.
- **Nona's Italian Cucina** (Charlottesville, VA) will produce their marinara under VDACS inspection.
- **Sweet and Savory of Mecklenberg** will return to prepare another test batch to evaluate products for market.
- **Farmville the Magazine** will do a photo shoot in October for their article about the cannery, which they plan to publish in the November issue of the magazine.
- **Birdie's Pimento Cheese** (South Hill, VA) will return to the cannery for another production day.
- **Rupen's** (Washington, DC) will make several sauces.
- **Browntown Farms** (Warfield, VA) will return to make two different jam recipes.
- **Po River Apiary** (Spotsylvania, VA) will make their Honey Habanero Sauce.

**September Revenue to PEC:** \$1,072

**Interested parties (phone and email contacts, tours):** 9

**Different Production Clients:** 5

**Days Used for Commercial Activity:** 6

**Number of jars created:** 2,269

**Approximate Market Value of Products** (if sold retail and not wholesale): \$17,910

Prince Edward County Public Schools  
2018-2019  
Comparative Receipts and Expenditures  
Year to Date - Month of August 2018

| Receipts:                 | Fiscal 2018         |                       |                    |                     | Fiscal 2019           |                    |                           |                          |
|---------------------------|---------------------|-----------------------|--------------------|---------------------|-----------------------|--------------------|---------------------------|--------------------------|
|                           | Approved Budget     | Received Year-to-Date | Percent of Revenue | Approved Budget     | Received Year-to-Date | Percent of Revenue | Fiscal Year \$ Difference | Fiscal Year % Difference |
| Sales Tax                 | 2,946,914           | 528,307               | 17.93%             | 2,860,777           | 346,454               | 12.11%             | -181,853.26               | -5.82%                   |
| Basic Aid                 | 6,268,303           | 1,100,525             | 17.56%             | 6,027,146           | 974,366               | 16.17%             | -126,158.50               | -1.39%                   |
| Other State               | 5,547,732           | 612,988               | 11.05%             | 5,398,415           | 637,650               | 11.81%             | 24,662.00                 | 0.76%                    |
| Total State               | 14,762,949          | 2,241,819             | 15.19%             | 14,286,338          | 1,958,469             | 13.71%             | -283,349.76               | -1.48%                   |
| Federal Funds             | 2,074,751           | 13,359                | 0.64%              | 1,848,257           | 188,588               | 10.20%             | 175,228.76                | 9.56%                    |
| Local Funds               | 8,440,984           | 586,819               | 6.95%              | 8,440,984           | 692,358               | 8.20%              | 105,538.68                | 1.25%                    |
| Cash Book                 | 415,290             | 80,282                | 19.33%             | 384,573             | 68,718                | 17.87%             | -11,563.78                | -1.46%                   |
| <b>Total Revenue</b>      | <b>\$25,693,974</b> | <b>\$2,922,279</b>    | <b>11.37%</b>      | <b>\$24,960,152</b> | <b>\$2,908,132</b>    | <b>11.65%</b>      | <b>-14,146.10</b>         | <b>0.28%</b>             |
| <b>Expenditures:</b>      |                     |                       |                    |                     |                       |                    |                           |                          |
| Instruction               | 18,703,993          | 1,711,445             | 9.15%              | 18,136,940          | 1,659,805             | 9.15%              | -51,640.50                | 0.00%                    |
| Administration            | 1,572,492           | 192,786               | 12.26%             | 1,550,068           | 191,129               | 12.33%             | -1,657.36                 | 0.07%                    |
| Transportation            | 1,892,860           | 153,090               | 8.09%              | 1,698,028           | 158,190               | 9.32%              | 5,100.04                  | 1.23%                    |
| Maintenance               | 1,675,318           | 254,235               | 15.18%             | 1,692,306           | 305,460               | 18.05%             | 51,225.26                 | 2.87%                    |
| Facilities                | 150,000             | 39,483                | 26.32%             | 194,495             | 0                     | 0.00%              | -39,483.00                | -26.32%                  |
| Debt Service              | 601,687             | 478,592               | 79.54%             | 601,358             | 479,593               | 79.75%             | 1,000.50                  | 0.21%                    |
| Technology                | 1,097,624           | 92,648                | 8.44%              | 1,086,957           | 113,956               | 10.48%             | 21,307.65                 | 2.04%                    |
| <b>Total Expenditures</b> | <b>\$25,693,974</b> | <b>\$2,922,279</b>    | <b>11.37%</b>      | <b>\$24,960,152</b> | <b>\$2,908,132</b>    | <b>11.65%</b>      | <b>-14,147.41</b>         | <b>0.28%</b>             |

Prince Edward County Public Schools  
**Summary Financial Report**  
**August 2018**

| <u>Revenues</u>         | <u>Current</u><br><u>Month</u> | <u>Year to</u><br><u>Date</u> | <u>Budget</u>        | Variance<br>Actual Under<br>(Over)<br><u>Budget</u> | YTD as a<br>Percent of<br><u>Budget</u> |
|-------------------------|--------------------------------|-------------------------------|----------------------|---|---|
| From the State:         |                                |                               |                      |   |   |
| State Sales Tax         | \$ 112,030                     | \$ 346,454                    | \$ 2,860,777         | \$ 2,514,323  | 12.11                                   |
| Basic School Aid        | \$ 487,183                     | \$ 974,366                    | \$ 6,027,146         | \$ 5,052,780  | 16.17                                   |
| All Other               | \$ 277,081                     | \$ 637,650                    | \$ 5,398,415         | \$ 4,760,766  | 11.81                                   |
| <b>Total State</b>      | <b>\$ 876,294</b>              | <b>\$1,958,469</b>            | <b>\$ 14,286,338</b> | <b>\$ 12,327,869</b>                                | <b>13.71</b>                            |
| From the Federal Gov't. | \$ 188,588                     | \$ 188,588                    | \$ 1,848,257         | \$ 1,659,669  | 10.20                                   |
| General Fund (County)   | \$ 692,358                     | \$ 692,358                    | \$ 8,440,984         | \$ 7,748,626  | 8.20                                    |
| Cash Book -Local        | \$ 52,607                      | \$ 68,718                     | \$ 384,573           | \$ 315,855  | 17.87                                   |
| <b>Total Revenues</b>   | <b>\$ 1,809,847</b>            | <b>\$2,908,132</b>            | <b>\$ 24,960,152</b> | <b>\$ 22,052,020</b>                                | <b>11.65</b>                            |

| <u>Expenditures</u>        | <u>Current</u><br><u>Month</u> | <u>Year to</u><br><u>Date</u> | <u>Outstanding</u><br><u>Encumbrances</u> | <u>Budget</u>        | Expended &<br>Encumbered<br>(Over) Under<br><u>Budget</u> | Expen. &<br>Encumbrance<br>as a % of<br><u>Budget</u> |
|----------------------------|--------------------------------|-------------------------------|---|----------------------|---|---|
| 1000-Instruction           | \$ 1,416,695                   | \$ 1,659,804                  | \$ 13,288,945                             | \$ 18,136,940        | \$ 3,188,190  | 82.42   |
| 2000-Admin.,Health/Atten.  | \$ 112,297                     | \$ 191,129                    | \$ 901,550                                | \$ 1,550,068         | \$ 457,389  | 70.49   |
| 3000-Transportation        | \$ 120,749                     | \$ 158,190                    | \$ 905,834                                | \$ 1,698,028         | \$ 634,004  | 62.66   |
| 4000-Operation/Maintenance | \$ 156,113                     | \$ 305,460                    | \$ 301,199                                | \$ 1,692,306         | \$ 1,085,647  | 35.85   |
| 6000-Facilities            | \$ -                           | \$ -                          | \$ 15,220                                 | \$ 194,495           | \$ 179,275  | 7.83  |
| 7000 - Debt. Service       | \$ -                           | \$ 479,593                    | \$ 118,870                                | \$ 601,358           | \$ 2,895  | 99.52   |
| 8000 - Technology          | \$ 54,615                      | \$ 113,956                    | \$ 507,810                                | \$ 1,086,957         | \$ 465,191  | 57.20   |
| <b>Total Expenditures</b>  | <b>\$ 1,860,470</b>            | <b>\$2,908,132</b>            | <b>\$16,039,429</b>                       | <b>\$ 24,960,152</b> | <b>\$6,012,591</b>  | <b>75.91</b>  |

Prince Edward County Public Schools  
35 Eagle Drive  
Farmville, Virginia 23901

**2018-2019**  
**Comparative Receipts and Expenditures**  
**Food Service Department**  
**Year to Date**

**Month of August 2018**

| <b>Receipts:</b>          | <b>Fiscal 2018</b> |                     |                | <b>Fiscal 2019</b> |                     |                | <b>Diff.</b> |
|---------------------------|--------------------|---------------------|----------------|--------------------|---------------------|----------------|--------------|
|                           | <b>Budgeted</b>    | <b>Rec. YTD</b>     | <b>Percent</b> | <b>Budgeted</b>    | <b>Rec. YTD</b>     | <b>Percent</b> |              |
| State School Food         | 18,903             | 0                   | 0.00           | 20,000             | 0                   | 0.00           | 0.00         |
| Fresh Fruit & Vegetable   | 55,000             | 1,284               | 0.00           | 55,000             | 0                   | 0.00           | 0.00         |
| <b>Total State</b>        | <b>73,903</b>      | <b>1,284</b>        | <b>1.74</b>    | <b>75,000</b>      | <b>0</b>            | <b>0.00</b>    | <b>-1.74</b> |
| Federal Reimbursement     | 808,053            | 15,963              | 1.98           | 1,056,000          | 22,497              | 2.13           | 0.15         |
| Cash Book - Local         | 212,956            | 0                   | 0.00           | 170,000            | 10,346              | 6.09           | 6.09         |
| <b>Total Revenue</b>      | <b>\$1,094,912</b> | <b>\$17,247</b>     | <b>1.58</b>    | <b>\$1,301,000</b> | <b>\$32,843</b>     | <b>2.52</b>    | <b>0.95</b>  |
|                           |                    |                     |                |                    |                     |                |              |
| <b>Expenditures:</b>      | <b>Budgeted</b>    | <b>Expended YTD</b> | <b>Percent</b> | <b>Budgeted</b>    | <b>Expended YTD</b> | <b>Percent</b> | <b>Diff.</b> |
| Salary                    | 349,353            | 6,154               | 1.76           | 356,930            | 37,780              | 10.58          | 8.82         |
| Fringe Benefits           | 165,959            | 1,352               | 0.81           | 169,270            | 12,996              | 7.68           | 6.86         |
| Purchased Services        | 50,000             | 0                   | 0.00           | 50,000             | 3,276               | 6.55           | 6.55         |
| Refunds                   | 100                | 0                   | 0.00           | 300                | 0                   | 0.00           | 0.00         |
| Travel                    | 2,000              | 0                   | 0.00           | 4,500              | 0                   | 0.00           | 0.00         |
| Materials & Supplies      | 30,000             | 0                   | 0.00           | 50,000             | 270                 | 0.54           | 0.54         |
| Food Supplies             | 435,000            | 0                   | 0.00           | 555,000            | 6,887               | 1.24           | 1.24         |
| Repairs & Maintenance     | 12,500             | 0                   | 0.00           | 15,000             | 288                 | 0.00           | 0.00         |
| Furniture/Equipment       | 50,000             | 0                   | 0.00           | 50,000             | 1,650               | 3.30           | 3.30         |
| Equipment - Grant         |                    |                     |                | 50,000             |                     |                |              |
| <b>Total Expenditures</b> | <b>\$1,094,912</b> | <b>\$7,506</b>      | <b>0.69</b>    | <b>\$1,301,000</b> | <b>\$63,145</b>     | <b>4.85</b>    | <b>4.17</b>  |

Prince Edward County Public Schools  
**2018-2019**  
**Food Service Department**  
**Summary Financial Report**  
**August 31, 2018**

| <u>Revenues</u>         | <u>Current Month</u> | <u>Year to Date</u> | <u>Budget</u>       | <u>Variance Actual Under (Over) Budget</u> | <u>YTD as a Percent of Budget</u> |
|-------------------------|----------------------|---------------------|---------------------|--|-----------------------------------|
| From the State:         |                      |                     |                     |  |                                   |
| State School Food       | \$ -                 | \$ -                | \$ 20,000           | \$ 20,000                                  | 0.00                              |
| Fresh Fruit & Vegetable | \$ -                 | \$ -                | \$ 55,000           | \$ 55,000                                  | 0.00                              |
| Total State Funds       | \$ -                 | \$ -                | \$ 75,000           | \$ 75,000                                  | 0.00                              |
| Federal Reimbursement   | \$ 4,901             | \$ 22,497           | \$ 1,056,000        | \$ 1,033,503                               | 2.13                              |
| Cash Book - Local       | \$ 10,346            | \$ 10,346           | \$ 170,000          | \$ 159,654                                 | 6.09                              |
| <b>Total Revenues</b>   | <b>\$ 15,246</b>     | <b>\$ 32,843</b>    | <b>\$ 1,301,000</b> | <b>\$ 1,268,157</b>                        | <b>2.52</b>                       |

| <u>Expenditures</u>       | <u>Current Month</u> | <u>Year to Date</u> | <u>Outstanding Encumbrances</u> | <u>Budget</u>       | <u>Expended &amp; Encumbered (Over) Under Budget</u> | <u>Expen. &amp; Encumbrance as a % of Budget</u> |
|---------------------------|----------------------|---------------------|---------------------------------|---------------------|--|--|
| Salary                    | \$ 32,519            | \$ 37,780           | \$ 314,380                      | \$ 356,930          | \$ 4,770   | 98.66  |
| Fringe Benefits           | \$ 11,736            | \$ 12,996           | \$ 124,915                      | \$ 169,270          | \$ 31,360  | 81.47  |
| Purchased Services        | \$ 3,276             | \$ 3,276            | \$ 9,696                        | \$ 50,000           | \$ 37,029  | 25.94  |
| Refunds                   | \$ -                 | \$ -                | \$ -                            | \$ 300              | \$ 300   | 0.00   |
| Travel                    | \$ -                 | \$ -                | \$ -                            | \$ 4,500            | \$ 4,500   | 0.00   |
| Materials & Supplies      | \$ 270               | \$ 270              | \$ 8,924                        | \$ 50,000           | \$ 40,806  | 18.39  |
| Food Supplies             | \$ 1,109             | \$ 6,887            | \$ 59,847                       | \$ 555,000          | \$ 488,266   | 12.02  |
| Repairs & Maintenance     | \$ 288               | \$ 288              | \$ 6,321                        | \$ 15,000           | \$ 8,392   | 44.05  |
| Furniture/Equipment       | \$ 1,650             | \$ 1,650            | \$ -                            | \$ 50,000           | \$ 48,350  | 3.30   |
| Equipment - grant         | \$ -                 | \$ -                | \$ -                            | \$ 50,000           | \$ 50,000  | 0.00   |
| <b>Total Expenditures</b> | <b>\$ 50,847</b>     | <b>\$ 63,145</b>    | <b>\$ 524,081</b>               | <b>\$ 1,301,000</b> | <b>\$713,773</b>                                     | <b>45.14</b>                                     |



**[This page intentionally left blank]**