



**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS**

**BOARD AGENDA
DECEMBER 11, 2018**



MISSION STATEMENT

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

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PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS
December 11, 2018

AGENDA

- 7:00 p.m.
1. Chair Pattie Cooper-Jones will call to order the December meeting of the Board of Supervisors. 1
 2. Invocation 1
 3. Pledge of Allegiance 1
 4. Conflict of Interest Disclosures 3
 5. Recognitions 5
 6. **PUBLIC PARTICIPATION**: *Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.* 7
 7. Board of Supervisors Comments 9
 8. Consent Agenda:
 - a. Treasurer's Report: October 2018 11
 - b. Approval of Minutes: November 8, 2018 15
 - c. Review of Accounts & Claims/Board Mileage Reports/County Attorney Invoices 43
 - d. The County Administrator reports that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amounts heretofore approved. 79
 - e. Dance Hall Permits: New Fevers Restaurant & Lounge 81
The Fishin' Pig
 - f. Appropriations: Commonwealth's Attorney, Clerk of Court 89
 9. Appropriations: Sheriff's Office 93
 10. Highway Matters 103

7:30 p.m.

 11. **PUBLIC HEARING**: **FY 19 Budget Amendment** – *As required by Section 15.2-2507 of the Code of Virginia, the Board will receive citizen input prior to considering an amendment to the County's FY 19 Budget in the amount of \$954,628 for the replacement/repair of the roof of the STEPS Centre building.* 105
 12. **PUBLIC HEARING**: **Atlantic Coast Pipeline** - *The Board will receive citizen input prior to considering a request by Atlantic Coast Pipeline, LLC for a Special Use Permit to construct a lighted microwave tower (225' in height) located on the west side of Route 617, Saylers Creek Road, approximately 0.6 mile north of Route 307, Holly Farms Road, on a parcel owned by Terri Atkins Wilson, identified as Tax Map 042-A-47. This is an A1 Zoning District.* 107
 13. Appointments: Deputy Animal Control Officer 121
 14. Appointments: Citizen Volunteers 123
 15. Resolution: Equal Rights Amendment 141
 16. Prospect Depot Project Update 145
 17. County Administrator's Report 155
 18. Strategic Retreat Report 159
 19. Closed Session: Section 2.2-3711 (A)(5), *Code of Virginia* – Business Prospect 173

20. <u>Upcoming</u>	175
a. VACo Committee Interest Form	176
b. Virginia Certified County Supervisors Program	178
c. VACo County Government Day 2019	180
d. VACo County Board Chairpersons' Institute	181
21. <u>Correspondence/Informational:</u>	183
a. 2019 County Rabies Clinics	184
b. CRC Items of Interest	185
c. Virginia Town & City Article, "An Ounce of Prevention . . ."	186
d. Nottoway County Letter, RE: VGA Membership	189
22. <u>Monthly Reports:</u>	191
a. Animal Control	192
b. Building Official	193
a. Cannery-Home Canning	194
b. Cannery-Virginia Food Works	195
c. Prince Edward County Public Schools	196

(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, December 11, 2018.)

RECESS: Until December 12, 2018 at 11:00 a.m. – Joint Meeting with Town Council



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 11, 2018
Item No.: 1, 2, 3
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call To Order, Invocation, Pledge of Allegiance

Summary: Chair Cooper-Jones will call to order the **December** meeting of the Prince Edward Board of Supervisors, ask for an invocation, and lead the Pledge of Allegiance.

Attachments:

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Jones _____

Pride _____
Southall _____
Timmons _____

Townsend _____
Wilck _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

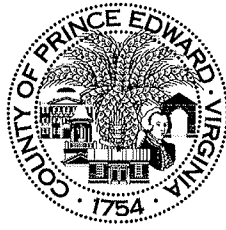
Meeting Date: December 11, 2018
Item No.: 4
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Conflict of Interest Act Disclosures

Summary: The Chair will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

Attachments: Conflict of Interest Disclosure

Recommendation:

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Emert _____	Southall _____	Wilck _____
	Jones _____	Timmons _____	



STATEMENT OF DISCLOSURE

DECLARATION OF INTEREST

1. Transaction Under Discussion/Consideration: _____

2. Nature of Public Official's Personal Interest Affected by the Transaction: _____

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: _____

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes _____ No _____

Signature: _____ Date: _____

DECLARATION OF ACCURACY

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: _____ Date: _____

Print Name _____

Address _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2018
Item No.: 5
Department: Board of Supervisors
Staff Contact: Kate Pickett Eggleston
Issue: Recognitions

Summary: “Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of the students at the Prince Edward County Public Schools and Fuqua School, and our employees and our citizens volunteers who serve the County of Prince Edward.

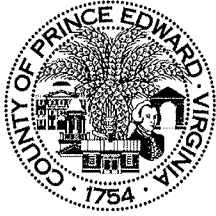
Motion _____
Second _____

Cooper-Jones _____
Emert _____
Jones _____

Pride _____
Southall _____
Timmons _____

Townsend _____
Wilck _____

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2018
Item No.: 6
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Jones _____

Pride _____
Southall _____
Timmons _____

Townsend _____
Wilck _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



**County of Prince Edward
Board of Supervisors
Agenda Summary**

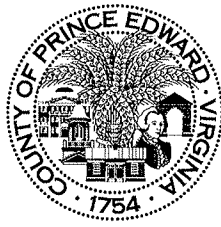
Meeting Date: December 11, 2018
Item No.: 7
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments: Protocol for Board of Supervisors Comments

Recommendation: None.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Emert _____	Southall _____	Wilck _____
	Jones _____	Timmons _____	



Mission Statement of the Board of Supervisors of the County of Prince Edward

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during "Public Participation," if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen's concerns on matters of public interest.
- "Board of Supervisors Comments" is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member's comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009
Re-Adopted: January 10, 2012



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 11, 2018
Item No.: 8-a
Department: Treasurer
Staff Contact: Donna Nunnally
Issue: Treasurer's Report

Summary: The Treasurer's Report is attached.

Attachments: October 2018 Treasurer's Report

Recommendation: Approval

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Jones _____

Pride _____
Southall _____
Timmons _____

Townsend _____
Wilck _____

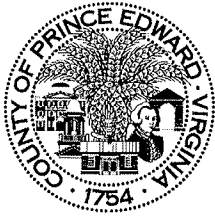
Prince Edward Board of Supervisors Treasurer's Report - October 2018

Name of Bank	Bank Balance			Available Balance
Benchmark Pooled Fund Account	\$ 7,131,969.74			\$ 7,131,969.74
Wells Fargo Social Services	\$ 256,428.75			\$ 256,428.75
Benchmark School Fund	\$ 1,845,989.08			\$ 1,845,989.08
Benchmark Food Service	\$ 250,051.29			\$ 250,051.29
TOTAL				\$ 9,484,438.86
Certificate of Deposits				
Benchmark				\$ 609,724.91
Farmers Bank				\$ 210,882.92
TOTAL				\$ 820,607.83
GRAND TOTAL				\$ 10,305,046.69

Prince Edward Board of Supervisors Treasurer's Report - October 2017

Name of Bank	Bank Balance			Available Balance
Benchmark Pooled Fund Account	\$ 5,743,652.21			\$ 5,743,652.21
Wells Fargo Social Services	\$ 241,278.04			\$ 241,278.04
Benchmark School Fund	\$ 424,422.49			\$ 424,422.49
Benchmark Food Service	\$ 236,394.72			\$ 236,394.72
TOTAL				\$ 6,645,747.46
Certificate of Deposits				
Benchmark				\$ 361,158.10
Citizens Bank Recreation				\$ 16,518.43
Farmers Bank				\$ 437,383.74
TOTAL				\$ 815,060.27
GRAND TOTAL				\$ 7,460,807.73

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 11, 2018
Item No.: 8-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Approval of Minutes

Summary: Attached are draft minutes for the Board’s review and approval.

Attachments: November 8, 2018 Draft Meeting Minutes

Recommendation: Approval.

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Jones _____

Pride _____
Southall _____
Timmons _____

Townsend _____
Wilck _____

November 8, 2018

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 8th day of November, 2018; at 7:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

Jim R. Wilck

Absent: C. Robert Timmons, Jr.

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Terri Atkins Wilson, County Attorney; and Scot Shippee, PE, Resident Engineer, VDOT.

Chairman Cooper-Jones called the November meeting to order.

Supervisor Pride offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosures

(None)

In Re: Recognitions

Chairman Cooper-Jones stated “Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in our community. She said while they learned that Mr. Showalter would not be available to attend the meeting, the Board of Supervisors has a special honor and privilege in recognizing an outstanding citizen leader. Mr. Robert M. Showalter served the community on the County’s Industrial Development Authority from July 1, 1982 until his retirement on June 30, 2018. During his tenure on the IDA, he served as the Vice Chair from 1988 to 1996 and as its Chairman from 1996 until June 30, 2018. The Industrial Development Authority is an important partner to the County with our ongoing economic

development efforts. She asked the citizens to help congratulate and thank Mr. Showalter for his 36 years of citizen volunteer service to the County of Prince Edward.

In Re: Public Participation

Vicky Page, Friends of the Farmville-Prince Edward Community Library, thanked VDOT for their work in clearing the roads during the power outage. She then stated the mission of The Friends is to be of service to the community and the library, support the library and to raise revenue for library needs. As fundraising committing chair, she holds two book sales each year and for the past few years, The Friends has hosted the Champagne and Chocolate Gala held in the fall. She said the Friends were able to raise just under \$1,000 from the book sale, and that approximately 90 tickets were sold for the Fourth Annual Gala along with having a record number of sponsors. The net proceeds will benefit the Children's programs and activities for the Central Virginia Regional Library System, which more than doubled from the previous year. She expressed her gratitude to the sponsors and the community for the continued success.

In Re: Board Comments

Supervisors Emert, and Townsend thanked everyone for attending the meeting.

Supervisor Pride congratulated Supervisor Southall on his election to the Board.

Chairman Cooper-Jones thanked VDOT for all the services provided to Prince Edward County through and after Hurricane Michael. She said "Thank you to VDOT for the [work during the] past two storms. It was a tremendous amount of work, trees down everywhere, and people complaining, but I take my hat off to you for the service that you provided to Prince Edward County because being without lights was a really bad experience. I've been here 35 years – my first real experience with no lights, so I'm thankful. I do appreciate you."

Supervisor Wilck thanked VDOT and the Town of Farmville for the work done to restore power after the storm; he said their staff was out cutting off and picking up limbs all over the place.

Supervisor Southall thanked all of the citizens of District 101 for their support, and thanked the Board members and County staff for accepting him. He also thanked VDOT for all their hard work.

In Re: Consent Agenda

Supervisor Pride reported an error on her mileage report; the date should be 10/24, not 4/24.

On motion of Supervisor Wilck, seconded by Supervisor Emert, and carried:

Aye:	Pattie Cooper-Jones J. David Emert Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend Jim R. Wilck	Nay: None
Absent:	C. Robert Timmons, Jr.	

the Board accepted the Treasurer's Report for September 2018; the minutes of the meeting held October 9, 2018 at 5:30 p.m., October 9, 2018 at 7:00 p.m., and October 24, 2018 at 8:30 a.m.; Accounts and Claims and Board Mileage Sheets; and Salaries.

Prince Edward Treasurer's Report - September 2018

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	8,177,895.14	8,177,895.14
Wells Fargo Social Services	198,601.67	198,601.67
Benchmark School Fund	1,335,812.49	1,335,812.49
Benchmark Food Service	204,566.18	204,566.18
TOTAL		9,916,875.48
 Certificates of Deposit		
Benchmark		609,724.91
Farmers Bank		210,882.92
TOTAL		820,607.83
 GRAND TOTAL		 10,737,483.31

MISCELLANEOUS

Treasurer of Virginia	St Park memorabilia	6.00
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BOARD OF SUPERVISORS

Farmville Newsmedia	Advertising	590.18
Odessa H. Pride	Mileage	129.71
C. Robert Timmons, Jr.	Mileage	152.60

Jerry R. Townsend	Mileage		201.65
Business Card	Meals	228.75	
	VACo conference registration	675.00	903.75
Hampden Sydney College	Strategic Retreat		558.05
Verizon Wireless	iPad service		465.54

COUNTY ADMINISTRATOR

Business Card	Stamps		20.00
US Cellular	Phone		136.88
Diamond Springs Water, Inc.	Water & equipment rental		16.20
Pairet's, Inc.	Plaque (Showalter)		140.30
Matthew Bender & Company, Inc.	Admin Law Appdx 2018	51.08	
	2018 Rvols 2B & 5B	155.50	206.58

COMMISSIONER OF REVENUE

Beverly M. Booth	Certified mail		10.70
Treasurer of Virginia	Online service		82.05
Key Office Supply	Planner / binder	39.63	
	2-Drawer file cabinet	139.10	
	Copy paper	95.85	274.58
National Appraisal Guides	RV/motorcycle guides	70.00	
	Used car / marine guide	70.00	140.00
BMS Direct	Process RE & Property		239.06

TREASURER

Stephanie Bappert	Postage		6.70
Benchmark Community Bank	Payflow / Paypal		2.20
Treasurer of Virginia	Online service		82.06
BMS Direct	Real estate bills	2,483.43	
	Personal Property bills	2,839.28	
	Letterhead	152.67	5,475.38
Key Office Supply	Pens	5.07	
	Door stop	7.99	13.06
STEPS, Inc.	Shredding service		35.00
DMV	DMV Stop fees		150.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,900.00	
	Travel expense	2,275.00	6,175.00
ComputerPlus Sales / Service	Printer service contract		79.00

ELECTORAL BOARD AND OFFICIALS

Printelect	Test voting machines	1,650.00	
	Ballots	2,518.59	4,168.59

REGISTRAR

U. S. Postal Service	Postage		242.00
Lynette Wright	Postage - Absentee votes		58.40

<u>CIRCUIT COURT</u>		
Key Office Supply	Planner	16.27
Matthew Bender & Company, Inc.	Crim Law Cs Fnd Supp	184.10

<u>GENERAL DISTRICT COURT</u>		
Diamond Springs Water, Inc.	Water & equipment rental	19.20
NeoFunds	Postage	86.64
US Cellular	Phone	23.41
Key Office Supply	Ink cartridge	94.99

<u>SPECIAL MAGISTRATES</u>		
Key Office Supply	Shredder	629.00

<u>CLERK OF THE CIRCUIT COURT</u>		
AtWork Franchise, Inc.	Part-time employee	3,466.80
CenturyLink	Phone	46.92
Dixie Calhoun	Juror	30.00
Malvin Eanes, Sr.	Juror	30.00
Patricia Montague	Juror	30.00
William E. Watson	Juror	30.00
Joyce Yeatts	Juror	30.00
Key Office Supply	Storage boxes	83.99
	Planners	106.89
	Office supplies	19.09
	Hand towels	31.45
		241.42
T&N Printing	Plats	16.05
Thomson Reuters	Probate handbook	568.00

<u>LAW LIBRARY</u>		
Relx, Inc. DBA LexisNexis	Monthly subscription	332.00
Matthew Bender & Company, Inc.	Adm Law Appdx 2018E	51.08
	VA Forms Rel#2018-1	256.10
	2018 Rvols 2B & 5B	155.50
		462.68

<u>COMMONWEALTH'S ATTORNEY</u>		
Computer Projects of IL	VCIN License / maintenance	173.40
Purchase Power	Postage	520.99
U. S. Postal Service	Box rent	144.00
Laurie Leap	Certified mail	13.45
Wendy Hannah	Airport shuttle fee	20.00
	Lodging	448.10
	Meals	117.67
		585.77
Megan Clark	Meals	161.14
Tenth Circuit Bar Association	Dues (3 Attorneys)	300.00
Key Office Supply	Binders / DVD / Postnote	90.53
Blue360 Media, LLC	Crimes / offenses book	608.58

<u>VICTIM WITNESS ASSISTANCE PROGRAM</u>		
VVAN	Crime victim conference	275.00

	<u>SHERIFF</u>	
B&G Auto, Inc.	Inspection	16.00
East End Motor Company, Inc.	Sensors / oil change	264.11
	Mount / balance tires	63.50
	Fan motor	148.31
	Inspection	16.00
	Tire	134.10
Express Care	Oil changes	423.62
	Oil change / wipers / filter	150.03
Kenbridge Tire	Calibration	25.00
Key Office Supply	Service call	75.00
	Toner	57.98
	Wall pocket	18.73
	Copy paper	159.75
	Pens / binders / wipes	82.40
	Printer ink	51.80
Computer Projects of IL	VCIN service contract	173.40
Farmville Newsmedia	Advertising	202.79
Business Card	Postage	33.77
	Cell phone	66.00
	Meals & lodging	2,520.12
	Training	1,045.00
	Business cards	47.99
	Gas	115.20
	Key fob batteries	34.29
	Ammo / voice recorder	527.94
	Insignia stars	25.34
	Refund	-20.34
	Shirt stays	48.97
Kinex Networking Solutions	Remote data backup	4,444.28
CenturyLink	Phone	19.95
	VCIN	10.36
US Cellular	Phone	7.97
Larry Franklin	Meals	18.33
Jason Jenkins	Meals	926.36
Michael Jackson	Meals	27.81
VALEAC	Dues	21.65
Diamond Springs Water, Inc.	Water & equipment rental	6.62
Walmart Community / SYNCB	Office supplies	100.00
	Camera cable	16.08
	Gate keys	17.96
Kaeser & Blair, Inc.	Glow necklace/keychain	7.84
Southside Electric Cooperative	Electric service	41.88
Rockwell Audio	Radar cable	1,681.90
Rod & Staff, LLC	Tires	15.15
Galls, LLC	Handcuff key	69.00
	Shoes	9.00
	Return merchandise	242.28
	Boots	-60.00
Pairet's, Inc.	Plaquet / engraving	232.00
		423.28
		40.45

Printech, Inc.	Traffic summons		174.40
Town Police Supply	Guns		838.00
American Uniform Sales	Shirts		826.48
BKT Uniforms	Pants		620.91
Creative Monogramming	Shirts		84.00
Matthew Bender & Company, Inc.	Repl Vols 2B & 5B		155.50
Blue360 Media, LLC	Criminal / traffic law		64.25

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Blue Ridge Rescue Suppliers	Name patches		238.28
Fire & Safety Equipment Company	Repair / recharge extinguishers		116.85
Key Office Supply	Copy paper		31.95
NAFECO, Inc.	Gloves	29.41	
	Shirts	51.94	81.35
Taylor-Forbes Equipment Company	Motomix	110.83	
	Chaps	190.63	
	Chain saws	324.98	626.44
Smith's Upholstery	Repair turnout gear		175.00

RICE VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment	20,000.00	
	Partial truck payment	21,777.32	41,777.32
County Waste	Trash collection		32.34
John Deere Financial	Propane		1,289.16
CenturyLink	Phone		187.58
Dominion Energy Virginia	Electric service		419.09

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Vehicle repair / maintenance		7,504.78
C W Williams	Turnout gear		7,139.42

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Verizon Wireless	Phone		268.27
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FOREST FIRE PREVENTION

Virginia Department of Forestry	Fire suppression		11,716.38
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EMERGENCY SERVICES

Business Card	Meals		263.25
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REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		9,450.00
Piedmont Regional Jail	Inmate days - 2nd quarter		233,321.47

BUILDING OFFICIAL

US Cellular	Phone		24.41
Coy Leatherwood	Meals	17.91	
	Meeting registrations	30.00	47.91
Treasurer of Virginia	2% Permit levy		300.73

<u>ANIMAL CONTROL</u>				
Dominion Energy Virginia	Electric service	207.54		
CenturyLink	Phone	132.73		
US Cellular	Phone	104.58		
Lowe's	Cleaning supplies	106.52		
Walmart Community / SYNCB	Bleach / soap / trash bags	74.88		
Business Card	Euthanasia drugs	44.26		
<u>MEDICAL EXAMINER</u>				
Treasurer of Virginia	Coroner	60.00		
<u>SANDY RIVER RESERVOIR</u>				
Piedmont Soil & Water	Mowing dam #12	2,500.00		
<u>GENERAL PROPERTIES</u>				
Dodson Brothers Exterminating	Pest control - Cannery	38.00		
	Pest control - Worsham	38.00		
	Pest control - SCOPE	38.00		
	Pest control - CH	85.00		
	Pest control - Visitors Center	38.00	237.00	
ThyssenKrupp Elevator	Service contract - Oct-Dec		2,881.36	
Taylor-Forbes Equipment Company	Mower repairs		106.92	
Southside Electric Cooperative	SRR lights		30.04	
Dominion Energy Virginia	Roy Clark monument	7.32		
	SCOPE building	85.74		
	Courthouse	13,005.14		
	Sheriff Department shed	6.59		
	Worsham Clerk office	12.21		
	STEPS Centre	2,042.31		
	Lights at Rice	113.78		
	Ag blog	886.97		
	Shop	26.01	16,106.07	
	Town of Farmville	Water & sewer		133.18
	AT&T	Phone		45.22
	CenturyLink	Phone		151.89
	US Cellular	Phone		123.01
O. O. Stiff, Inc.	Monthly service		100.00	
Diamond Paper Company	Janitorial supplies		1,049.52	
Unifirst Corporation	Janitorial supplies		195.56	
CommWorld	10 phones	3,015.00		
	Phone line repairs	600.00	3,615.00	
Diamond Springs Water, Inc.	Equipment rental		8.95	
Grainger	Key blanks		6.90	
Lowe's	7" block	19.94		
	Sump pump	89.88		
	Drain auger / bladder	44.62		
	Return	-24.65	129.79	
	CH directional signs		115.00	
Pairet's, Inc.	Uniform rental		382.24	
Cintas Corporation #524				

NAPA of Farmville	Batteries	257.98	
	Battery charger	399.99	657.97
	<u>CANNERY</u>		
Virginia Food Works	Commercial contract		2,916.67
Grainger	Valves		125.36
Southside Electric Cooperative	Electric service		364.91
CenturyLink	Phone		276.18
	<u>COMPREHENSIVE SERVICES ACT</u>		
Bear Creek Academy	Professional service		1,850.00
Blue Ridge Therapy Assoc.	Professional service		960.00
Centra Health	Professional service		27,020.00
Elk Hill	Professional service		7,140.00
Faison School for Autism	Professional service		6,367.00
James River Therapy Services	Professional service		840.00
Christopher Doyle Jones	Foster care		700.00
Keystone Newport News, LLC	Professional service		2,755.00
National Counseling Group	Professional service		752.03
	<u>PLANNING</u>		
Farmville Newsmedia	Advertising		184.35
US Cellular	Phone		53.66
Rob Fowler	Mileage		173.31
Key Office Supply	Nameplate - Paige		12.00
	<u>ECONOMIC DEVELOPMENT</u>		
US Cellular	Phone		70.66
Business Card	Lodging		141.18
	<u>TOURISM</u>		
Dominion Energy Virginia	Electric service		175.03
Town of Farmville	Water & sewer		48.84
Business Card	UPS		9.01
CenturyLink	Phone		370.40
Magi Van Eps	First aid kit / choc.		35.70
	<u>FLOOD & EROSION CONTROL</u>		
Hurt & Proffitt, Inc.	Stormwater plan review		420.00
	<u>COOPERATIVE EXTENSION OFFICE</u>		
Treasurer - Virginia Tech	1st Quarter support		12,162.64
CenturyLink	Phone		114.84
	<u>GENERAL EXPENSE</u>		
Lumos Networks	Phone		2,859.95
Treasurer of Virginia	Ins termination		4,025.32
Southern States - Amelia	Gas		10,291.10

CAPITAL PROJECTS

CJMW Architecture	Revised plans		3,478.25
Crabtree Rohrbaugh & Associates	CH addition / renovation	6,678.04	
	STEPS roof replacement	1,296.83	7,974.87
Craftsman Roofing, Inc.	STEPS Center roofing		575,748.16

DEBT SERVICE

US Bank	Unrefunded-interest	6,431.25	
	Unrefunded-principal	70,000.00	
	2011 Unrefund-interest	9,091.47	
	2011 Unrefund-principal	96,261.25	
	2017 Refunded-principal	12,341.47	
	2017 Refunded-interest	54,899.49	279,024.93

WATER FUND

Town of Farmville	Water		38.94
US Bank	2011 Unrefund-principal	122,889.25	
	2011 Unrefund-interest	11,606.29	
	2017 refunded-principal	9,219.01	
	2017 refunded-interest	41,009.62	184,724.17

SEWER FUND

Dominion Energy Virginia	Sewer pump		57.92
	2011 Unrefund-principal	45,849.50	
	2011 Unrefund-interest	4,330.37	
	2017 refunded-principal	3,439.52	
	2017 refunded-interest	15,300.27	68,919.66

COLLECTIONS

East End Motor Company, Inc.	Moved sheds		240.00
Farmville Wholesale Electric	DH Shed installation	295.71	
	Screwdriver/straps	26.21	321.92
Grainger	Stud assembly	56.83	
	Wall phones	113.40	170.23
Lowe's	First Aid kit		19.94
NAPA of Farmville	Bungee cords	9.67	
	Def	49.96	59.63
Southern States	Gloves		37.97
Republic Services #974	Trash collection		620.13
STEPS, Inc.	Recycling fee		1,109.80
Southside Electric Cooperative	DH site	53.15	
	Virso site	68.00	121.15
Dominion Energy Virginia	Rice site	30.69	
	Cell C pump station	30.91	
	Green Bay site	41.85	
	Leachate pump	159.73	
	Worsham site	35.92	
	Prospect site	40.63	
	Scalehouse	50.79	
	Landfill site	17.45	407.97

CenturyLink	Phone	326.97
US Cellular	Phone	23.66
Verizon	Phone	142.01
O. O. Stiff, Inc.	Monthly service	702.50

LANDFILL OPERATIONS

Resource International	Assessment monitoring	18,809.94	
	Miscellaneous work tasks	2,610.50	
	Storm water compliance	792.00	22,212.44
Business Card	Safety boots - 4 pair		947.70
Cavalier Hose & Fittings	Transmission oil	324.75	
	Cam lock	12.82	
	Hose / trans fluid	168.68	506.25
East End Motor Company, Inc.	Flat repair		20.60
Ferguson Enterprises, Inc.	PVC / caps / adapters		148.92
Paul Langlois	Bolts & washers		4.67
Leachator Pumping Systems	Motor saver		466.45
Llewellyn Metal Works, Inc.	Hooks		99.80
Lowe's	Nuts & bolts	10.68	
	Flex tape	12.34	
	Return	-10.68	12.34
NAPA of Farmville	Hydraulic oil	199.95	
	Air filters / oil	178.97	
	V-belt	28.19	
	Oil	14.99	
	Glass adhesive / cleaner	22.68	
	Brake fluid	51.98	
	Brake set / flare tool	115.00	
	Brake line	13.99	
	Antifreeze	89.94	715.69
CenturyLink	Phone		53.30
US Cellular	Phone		51.13
Rod & Staff, LLC	Tires	503.00	
	Vacuum line PCV hose	65.77	568.77
Wright's Excavating, LLC	Road grader		5,000.00

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,156.11
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PIEDMONT COURT SERVICES

Alere Toxicology Services, Inc.	Drug testing		97.40
Classified Marketplace	Advertising		99.54
Southside Messenger	Advertising		216.00
Mail Finance	Postage meter lease		190.68
CenturyLink	Phone		75.79
Lumos Networks	Phone		322.22
Zachary Ayoub	Mileage	308.95	
	Meals	41.53	
	Newspapers	2.50	352.98
Connie Stimpson	Mileage		12.90

Andy Mays	Mileage		136.25
Rachel Stahlman	Mileage	282.31	
	Newspaper	1.05	283.36
Rebecca Staton	Mileage		122.63
Sheraton Roanoke Hotel & Conference Center	Lodging		727.38

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent		2,750.00
Connie Stimpson	Reimburse dinner meeting		379.54

In Re: Highway Matters

Mr. Scot Shippee, PE, Resident Engineer, VDOT, thanked the Board for the kind comments. He said his employees have been working really hard over the last couple weeks and he knows they will all appreciate it as well.

Mr. Shippee reported recent work has been focused on recovery from Hurricane Michael. He said crews are still working on slope and pipe repairs in various locations, and they are still out performing debris removal, all while patching potholes and trying to keep the riding surfaces safe. He presented a brief summary on Hurricane Michael, countywide: he said there were roughly 47 hurricane-related call-outs, not tree related, 36 of which were flooded overtop or washed out roads. He said Route 600 and Route 613 remain closed with major damage, with a price tag of right around \$1 million to fix. Work is being performed under an Emergency Force contract for our construction region. He said our crews have been working repairing a lot of these washouts; the work on Rt. 613 is not structure related. He said the work on Route 612 is another road that they worked on. Mr. Shippee said the cost of the cleanup from this one storm is estimated at \$150,000, the repairs to the shoulders and unpaved roads is estimated at \$200,000; overall the storm damage is estimated at \$1.6 million in Prince Edward County alone, and district-wide, it is estimated at \$12-\$15 million. He said they are working with FEMA to see what qualifies for reimbursement, but there are no guarantees. He explained the process of tallying the information to submit for reimbursement.

Mr. Shippee said the mowing will continue as soon as possible; crews from Buckingham and Appomattox counties are assisting. He said that in June, measurable rain fell 12 out of 30 days; from mid-July to the end of August, it rained 17 out of 21 days with a one-week break in September and in October there were about six working days before the hurricane hit. He asked that everyone keep that in mind that

the dry days are not just for mowing but it's when they have to tackle all the other big projects, such as safety and investment standpoints, it's a higher priority. He said the road surfaces are the priority; it is getting close to snow season, preventative maintenance needs to be done.

Mr. Shippee then announced the Farmville residency is now open and there will be a ribbon cutting in the first part of next year.

Supervisor Pride questioned if Allen Farm Road is still closed; Mr. Shippee said it is.

Supervisor Jones said the tree debris to the sides of the roads will hinder snow removal; he asked if VDOT can ask for help in removing the trees. Mr. Shippee said Prince Edward County and Charlotte County were hardest hit, and other counties are helping.

Supervisor Townsend asked if mowing has been subcontracted; Mr. Shippee said there has been no mechanism to do that this year, and what is spent on subcontractors for mowing comes from Prince Edward County's maintenance budget.

Supervisor Townsend said he will e-mail a list of road issues to Mr. Shippee; Mr. Shippee said he will review the list and make certain all are being covered.

Mr. Bartlett said a sign stating the road closure on New Bethel Road has been requested; he said the problem is that the closure is about 1.5 miles down the road but citizens aren't aware of the closure at the intersection with Route 15. Mr. Shippee said that with the volume of signs needed at various locations, there weren't enough signs.

In Re: Request from IDA – Hampden-Sydney College Bonds

Mr. Bartlett stated the Prince Edward County IDA conducted a public hearing on November 6, 2018 on the application of Hampden-Sydney College requesting the IDA of Prince Edward County issue up to \$15 million of revenue bonds. Representatives of Hampden-Sydney are present to answer any questions. If the IDA does not approve the request this matter will be removed from the agenda.

Section 3 of the Resolution proposed to be approved by the IDA specifically states the bonds will not constitute a debt or pledge of faith and credit of the IDA or County. In addition, Section 2 of the Resolution recommended to be approved by the Board of Supervisors contains a similar statement. Finally, Section 15.2-4909 of the *Code of Virginia* states that any Bonds issued pursuant to the Commonwealth's

Industrial Development and Revenue Bond Act “shall not be deemed to constitute a debt or a pledge of the faith and credit” of either the Commonwealth, or any political subdivision which includes the Locality which created the Authority issuing such bonds. The section goes on to state that any bonds issued pursuant to the Act must have a statement on the face of the bonds stating this limitation.

That section of the state code likewise provides that the directors of the IDA won't be personally liable on the bond. This language is put into the *Code of Virginia* to make it clear the local government and IDA that assists a 501(c)(3) has no legal responsibility on the debt. Thus, there would be no risk or obligation for either the IDA or the County concerning the repayment of the bonds. The IDA does not receive any notices of payment or any other Bond management activities except for an annual Bond affidavit. Attachment (4) is the Fiscal Impact Statement as it affects Prince Edward County. As can be seen there are no such impacts.

As required by Section 147(f) of the Internal Revenue Code of 1986 to proceed with the issuance of the Bonds, the Board of Supervisors must approve a resolution approving the issuance of the Bonds.

Mr. Glenn Culley stated the college is requesting revenue bonds through the IDA, not to exceed \$15 million, using it to construct and equip a new dormitory on campus, the renovation of the existing dorms on campus and any other capital projects that may be associated with that. He said it would also be for coverage of bond issuance expenses. He said currently they have 1,046 beds and enrollment of 1,072 students, indicating there is a need. He said over two-thirds of the students come from Virginia.

Mr. Bartlett said this is not an obligation of the County or the IDA.

Supervisor Wilck made a motion, seconded by Supervisor Pride, to approve the Resolution with the caveat that this approval expires on December 31, 2018, and to authorize the County Administrator and/or the Chairman to sign all necessary documents required for the issuance of the bonds; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	Jim R. Wilck		
Absent:	C. Robert Timmons, Jr.		

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF PRINCE EDWARD COUNTY, VIRGINIA**

WHEREAS, the Industrial Development Authority of Prince Edward County, Virginia (the “Authority”) has considered a request from the President and Trustees of Hampden-Sydney College (the “College”), for the issuance of the Authority’s revenue bonds in a principal amount not to exceed \$15,000,000 (the “Bonds”) on behalf of the College;

WHEREAS, the proceeds of the Bonds will be used to assist the College in financing the acquisition, construction, equipping and development of the following facilities (collectively, the “Project”):

- A new dormitory facility;
- Improvements and renovations to existing student housing buildings;
- Other miscellaneous capital expenditures with respect to the property of the College; and
- The costs of issuing the Bonds and financing the Project;

WHEREAS, the Project will be located on the College’s Hampden-Sydney College campus at Hampden-Sydney, Virginia, 23943, in Prince Edward County, Virginia (the “County”), off of U.S. Route 15 approximately six miles south of the Town of Farmville, such campus is the College’s principal place of business;

WHEREAS, the College is a Virginia nonstock corporation that is exempt from income taxation under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “Code”);

WHEREAS, the College is a private, independent, accredited and nonprofit institution of collegiate education in the Commonwealth of Virginia (the “Commonwealth”) whose primary purpose is to provide collegiate or graduate education and not to provide religious training or theological education and no portion of the Project will be utilized as a chapel or similar facility;

WHEREAS, Section 147(f) of the Code and Section 15.2-4906 of the Code of Virginia of 1950, as amended (the “Virginia Code”) provide that the highest elected governmental unit of the locality having jurisdiction over the issuer of private activity bonds and over the area in which any facility financed with the proceeds of private activity bonds is located must approve the issuance of such bonds;

WHEREAS, the Authority issues its bonds on behalf of the County and the Project will be located in the County;

WHEREAS, the Board of Supervisors of Prince Edward County, Virginia (the “Board”) constitutes the highest elected governmental unit of the County;

WHEREAS, following a public hearing held by the Authority on November 6, 2018, the Authority adopted a resolution (the “Inducement Resolution”) in which it recommended and requested that the Board approve the issuance of Bonds by the Authority on behalf of the College;

WHEREAS, a copy of the Inducement Resolution, a reasonably detailed summary of the comments expressed at the Authority’s public hearing and the College’s Fiscal Impact Statement have been filed with the Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF
PRINCE EDWARD COUNTY, VIRGINIA**

1. The Board approves the issuance of the Bonds by the Authority in a principal amount not to exceed \$15,000,000, which may be issued in one or more series and from time to time, for the benefit of

the College, as required by Section 147(f) of the Code and Section 15.2-4906 of the Virginia Code, to permit the Authority to assist in the acquisition, construction, equipping, development and financing of the Project.

2. The approval of the issuance of the Bonds does not constitute an endorsement to a prospective purchaser of the Bonds of the creditworthiness of the Project or the College. Further, as required by Section 15.2-4909 of the Virginia Code, the Bonds shall provide that neither the Authority nor the County shall be obligated to pay the Bonds or the interest thereon or other costs incident thereto except from the revenues and moneys pledged therefor and neither the faith and credit nor the taxing power of the Commonwealth nor any political subdivision thereof, including the Authority and the County, shall be pledged thereto.

3. This resolution shall take effect immediately upon its adoption.

In Re: Request from Farmville Volunteer Fire Department

Mr. Bartlett stated the Town Manager has forwarded a request from the Farmville Volunteer Fire Department for the Board of Supervisors of Prince Edward County to approve a resolution allowing them to provide Basic Life Support services within the corporate limits of the Town of Farmville. He said he contacted the Town and ascertained the Town Council voted unanimously to approve the request from the Farmville VFD.

Section 15.2-955 of the Code of Virginia requires approval of the governing body before any volunteer fire or EMS agency can be established in the locality. In Counties, that governing body is the Board of Supervisors.

Mr. Bartlett said this request seems to stem from a report provided by the Virginia Department of Fire Programs. This report was conducted in response to a request from the Town of Farmville for the Department to “conduct a complete and thorough review of the fire system in Farmville.”

Mr. Bartlett stated the Town provided a revised resolution which specifies the Farmville VFD is requesting approval to provide Basic Life Support Services without transport, which was the item of most concern. He recommended the revised resolution be amended further by adding the phrase “Basic Life Support Services, Without Transport” and deleting the statement “these services.” This would ensure there is no confusion on what services are approved and reiterates the services requested in the second paragraph of the resolution.

Supervisor Jones asked if there will be coordination so both aren't sent to the same emergency event. A representative from the Farmville VFD said both agencies are notified to respond; he said it is their intent to respond to major medical incidents and provide assistance and medical care until EMS arrives and takes the patient to the hospital.

Supervisor Wilck made a motion, seconded by Supervisor Townsend, to approve the Resolution of Support for the Farmville Volunteer Fire Department Basic Life Support Services; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend Jim R. Wilck	Nay: None
Absent:	C. Robert Timmons, Jr.	

RESOLUTION OF THE BOARD OF SUPERVISORS

**Support for the Farmville Volunteer Fire Department
Basic Life Support Services**

WHEREAS, Section 15.2-955 of the Code of Virginia, 1950 as amended, requires local governing approval of any emergency medical service organization operating within that locality; and

WHEREAS, the Farmville Volunteer Fire Department is requesting approval from the Prince Edward County Board of Supervisors to provide Basic Life Support services, without transport, within the corporate limits of the Town of Farmville, Prince Edward County; and

WHEREAS, the Prince Edward County Board of Supervisors has determined it to be in the best interest of the citizens within the corporate limits of the Town of Farmville, Prince Edward County for the Farmville Volunteer Fire Department to provide these services;

NOW, THEREFORE, BE IT RESOLVED, the Prince Edward County Board of Supervisors grants approval to the Farmville Volunteer Fire Department to provide Basic Life Support Services, Without Transport, and to obtain the agency license per approval of the Office of Emergency Medical of Virginia.

In Re: Request from Frederick County – Tax Exempt Status of Local Agencies

Mr. Bartlett said the County of Frederick sent a letter requesting the Prince Edward County Board of Supervisors approve a resolution supporting Delegate David LaRock's bill which would repeal the local tax-exempt status of those organizations listed in Section 58.1-3650.1 through 58.1-3650.1001 of the Code

of Virginia on July 1, 2024, after which the local government would then decide if the organization should be tax exempt.

Prior to January 1, 2003, the Constitution of Virginia required all organizations requesting tax exempt status for both State and Local taxation to be approved by a vote of both houses of the General Assembly. Effective January 1, 2003 the Constitution of Virginia was amended and transferred the decision-making authority regarding local tax exemption from the General Assembly to the local governing body. But the organizations previously designated as tax-exempt by the General Assembly have maintained that status and are listed in Sections 58.1-3650.1 through 58.1-3650.1001.

The letter outlines the County of Frederick's reasons for requesting the amendment to the state code. The main reason is that a company operating a retirement community was awarded tax exempt status in 1986 which provides it an unfair advantage over other such companies that are not tax exempt and it is forcing County taxpayers to provide an annual subsidy to the company. A secondary reason is the County has standards it applies to agencies requesting tax exemption and the same standards were not applied by the General Assembly, therefore, companies are being treated differently.

The following organizations in Prince Edward County would be impacted by this legislation which would require them to come to the Board and request tax exempt status: SCOPE, STEPS, Crossroads.

Section 58.1-3605 of the Code of Virginia already provides a process for a local government to request an organization be removed from the list of tax-exempt organizations but that process requires a vote of the General Assembly for each such organization.

Supervisor Townsend made a motion, seconded by Supervisor Wilck, to approve the Resolution Supporting Delegate David LaRock's Legislative Proposal Regarding Tax Exemption; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	Jim R. Wilck		
Absent:	C. Robert Timmons, Jr.		

BOARD OF SUPERVISORS RESOLUTION

**Resolution Supporting Delegate David LaRock’s
Legislative Proposal Regarding Tax Exemptions**

WHEREAS, §§58.1-3650.1 through 58.1-3650.1001 of the Code of Virginia, 1950, as amended, exempt various individually designated properties from taxation; and

WHEREAS, these tax-exempt designations were authorized by actions of the Virginia General Assembly; and

WHEREAS, in November 2002 a referendum was approved that permitted the General Assembly to adopt legislation enabling localities to exempt property from taxation; and

WHEREAS, during the 2003 General Assembly session HB 1750 was adopted, which detailed the procedure for how the granting of exemptions was to be done and also how a previously granted exemption could be revoked; and

WHEREAS, §58.1-3605 of the Code of Virginia, 1950, as amended, provides for a process by which a locality may seek revocation of a tax-exempt designation under §58.1-3650.1 et seq. which a local governing body wants to remove from its exempt property list. This process requires legislation and action by the General Assembly; and

WHEREAS, Delegate David LaRock has proposed a bill which would repeal §§58.1-3650.1 through 58.1-3650.1001 of the Code of Virginia, 1950, as amended, relating to tax exemptions; and

WHEREAS, this bill would terminate existing exemptions previously granted by the General Assembly pursuant to §§58.1-3650.1 through 58.1-3650.1001 of the Code of Virginia, 1950, as amended, as of July 1, 2024 and would enable localities to exempt by ordinance the real and/or personal property of any entity whose property tax exemption has been repealed.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, expresses its support for Delegate LaRock’s proposed legislation as it completes the process started in 2003 to enable localities to decide the appropriateness of tax exempt requests; and

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, requests that the Virginia Association of Counties support this proposal as part of its 2019 legislative agenda.

In Re: County Administrator’s Report: Local Declaration of Emergency

Mr. Bartlett said that on October 11, 2018 at 5:00 p.m., as Director of Emergency Management, he issued a declaration of Local Emergency because of the severe weather conditions associated with Hurricane Michael. On October 17, 2018 at 5:00 p.m., the Declaration of Local Emergency was terminated.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the Resolution of Affirmation of the Local Declaration of Emergency; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
Jim R. Wilck
Absent: C. Robert Timmons, Jr. Nay: None

COUNTY OF PRINCE EDWARD, VIRGINIA
RESOLUTION OF THE BOARD OF SUPERVISORS
AFFIRMATION OF DECLARATION OF LOCAL EMERGENCY

WHEREAS, effective 5:00 p.m. on Thursday, October 11, 2018, as a result of the impacts of Hurricane Michael, W.W. Bartlett, County Administrator, as the Director of Emergency Management of the County of Prince Edward, found that the County of Prince Edward, Virginia, faced dangerous public safety conditions resulting in peril to life and property, which necessitated a Declaration of Local Emergency; and

WHEREAS, effective 5:00 p.m. on Wednesday, October 17, 2018, W.W. Bartlett, County Administrator, as the Director of Emergency Management of the County of Prince Edward, Virginia, found that the dangerous public safety conditions resulting in peril to life and property had abated, and therefore the Declaration of Local Emergency was terminated; and

WHEREAS, Section 44-146.21 of the *Code of Virginia* requires that such Declaration of Local Emergency be approved and affirmed by Board of Supervisors, as the governing body of the County of Prince Edward, Virginia, within forty-five days of the declaration;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Prince Edward, Virginia, that the Declaration of Local Emergency, dated October 11, 2018, attached hereto and incorporated herein fully by reference, be, and the same hereby is approved and affirmed; and

BE IT FURTHER RESOLVED, and affirmed by the Board of Supervisors of the County of Prince Edward, Virginia, that said Declaration of Local Emergency was terminated effective 5:00 p.m. on October 17, 2018.

In Re: County Administrator’s Report: Request from FACES

Mr. Bartlett said FACES Food Pantry has presented a letter to the County requesting the County waive permit fees for soil disturbance, soil and erosion, stormwater and any building permit fees. The stormwater fee is \$944; the County has paid \$420 for an engineer’s review of the plan. He said the land disturbance/E&S fee is normally \$350 while the building permit fees will be approximately \$1,240. The total would be \$2,534.

FACES has received a \$400,000 grant from Feedmore, their parent organization, to assist in building a new facility adjacent to the YMCA. Feedmore must provide a match of at least \$250,000.

Dr. Wayne McWee said the significance is that for every dollar that the County waives, that amount goes toward the match that is needed to get the \$400,000 from Feedmore. He said they would also accept any additional funding; the Town of Farmville is going to receive a request to waive the water and sewer connection fees and additional funding to help with site preparation. He said FACES serves approximately 750 households weekly.

Supervisor Wilck made a motion, seconded by Supervisor Townsend, to waive the permit fees for soil disturbance, soil and erosion, stormwater and any building permit fees; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	Jim R. Wilck		
Absent:	C. Robert Timmons, Jr.		

In Re: County Administrator's Report: Landfill Equipment

Mr. Bartlett requested authorization from the Board to expend \$5,000 to purchase a used motor grader from Louise Wright. He said this piece of equipment will greatly decrease the amount of time for the Solid Waste employees when required to maintain and/or build new roads at the Landfill, and maintain the lots at the convenience sites. This machine will also be extremely useful to help clear snow and ice at those facilities mentioned. No budget adjustment is required. Mr. Bartlett said the Board approved an increase in the solid waste budget on August 14, 2018 of \$120,000 in the construction equipment line item to purchase a Track Loader. He said the County was able to find a machine for \$82,500, and said he would charge the \$5,000 to the same line item.

Supervisor Townsend made a motion, seconded by Supervisor Wilck, to authorize the County Administrator to expend \$5,000 to purchase a used motor grader from Louise Wright; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
Jim R. Wilck
Absent: C. Robert Timmons, Jr. Nay: None

Supervisor Wilck said he has seen a tractor-trailer with a County logo on it, pulling a tank; he said the noise from the brakes is “ungodly.” Mr. Bartlett said the tank is filled with leachate because of the rain. He explained what leachate is and how it is treated. Mr. Bartlett stated the truck was being worked on today.

In Re: Strategic Retreat

Mr. Bartlett provided the report from the facilitator on the Board’s strategic retreat, along with a revised Vision graphic.

The Vision graphic was revised to reflect the Board’s discussion during the retreat. Specific changes to the Vision graphic included:

- 1) Collaboration – a new bullet point listing Youth/Recreation organizations was added.
- 2) Cultural Center was eliminated from the list of Themes but the bullet points regarding Destination, Tourism, Historical Buildings and College Offerings were added to the Economic Development theme.
- 3) Economic Development – the bullet points concerning access to broadband and the airport were removed.
- 4) Mobility – unchanged.
- 5) Fiscal Responsibility – unchanged.
- 6) Public Education – unchanged.
- 7) Public Safety – two new bullet items concerning emergency shelter and Continuity of Operations were added.
- 8) County Operations – this new theme was added.

The priorities listed were also amended from the earlier plan based on discussions at the retreat. He said the revised priorities are clearer and more realistic and the change removes some items on the earlier list the Board either felt were no longer a priority or were not a responsibility of the Board.

The Board concurred to review the report and revised priority list for action in December.

In Re: Properties & Community Development Committee Report

Mr. Bartlett said the Properties Committee, consisting of Supervisor Timmons (Chair), Supervisor Cooper-Jones and Supervisor Townsend met October 16, 2018 and discussed ways to improve maintenance of County property, especially the seven convenience sites. The Committee had a dialogue with the County Administrator and the Director of Public Works on ways to improve the maintenance of County property.

The first topic revolved around the sheds at the convenience sites. While three are relatively new, there are four that need to be replaced or rebuilt. The County has been using wooden sheds but to make these adequate, the County must fit out the buildings which is an extensive job requiring considerable manhours taking staff away from other duties or hiring contractors at considerable cost. The wooden sheds then last only 10-15 years. The committee is recommending the County transition from wooden sheds to Concrete Masonry Units (concrete block) with metal roofs to be used at the convenience sites. These buildings will last for decades, require less maintenance, provide better comfort and protection to the employees and save the County considerable cost in the long run. The Committee recommends enough funds be placed in the budget to allow the construction of two CMUs in each of the next two fiscal years.

Mr. Bartlett said the discussion then moved to workloads and manpower requirements. It was explained that difficulty in hiring staff for the landfill operations required the Director of Public Works to expend a great deal of his time at the landfill to ensure all DEQ requirements were met. In addition, the extremely wet summer and fall required an abnormally large number of tanker trips to remove leachate from the Leachate pond which took many manhours. While we are now fully staffed at the landfill, it has taken a considerable amount of time to catch up on the backlog of work which is still being done. The Committee expressed their desire to see improvement at the convenience sites as their conditions reflected on the County. They would like to see the bins kept painted and the grounds better maintained. Staff informed the Committee that employees painted the bins in the past and the grounds may have been kept in better shape but that with the aging of County Buildings, the expansion of County facilities and the loss of a position in public works have now made that very hard.

As the Courthouse and convenience sites have aged, the maintenance requirements have increased considerably. The County has also acquired the SCOPE building, which is old and requires considerable maintenance effort, and the County now owns the STEPS CENTRE which has a large grassy area that must

be maintained. The Committee was informed that during the recession, a Building & Grounds Maintenance employee retired and the position was not filled in order to save money. That position has never been filled since that time. The Committee is recommending that the funds in the budget for part-time in the Public Works Department be moved to full-time and the vacant Building & Grounds full-time position be filled. Because the funds for the part-time position have not been expended and we are almost halfway through the fiscal year, there are enough funds in the budget to pay for the salary of the new position for the remainder of the fiscal year but we will need to increase the Health Insurance expenditure line by \$3,500 and the VRS expenditure line by \$1,400. For the outyears, this position would increase the annual budget by \$24,000 to \$25,000 annually.

Supervisor Wilck asked if this will mean more can be done at the convenience sites. Mr. Bartlett said it is likely that one person won't make that much of a change. He said the insurance provided by the state will not cover roadside trash pickup for the community service workers through Piedmont Court Services. Discussion followed regarding insurance and verification of manhours for the community service workers. Mr. Bartlett stated the County could obtain insurance for community service workers if so desired. Supervisor Wilck directed this cost be determined.

Supervisor Townsend stated he would like to see all seven buildings be put on the list for replacement, with two each fiscal year and the fourth year there would be just one to be replaced. He also suggested collaborating with Mrs. Maxey to get the community service workers to the landfill and convenience sites. Mr. Bartlett said there are a lot of people that live near several of the convenience sites; he said the people without transportation problems can be sent to other sites. Discussion followed.

Supervisor Wilck said he noticed the contract with the Department of Justice is about to expire and asked for a report. Mr. Bartlett said the judge signed the release; the County is out of monitoring by the Department of Justice.

Chairman Cooper-Jones said the costs could be less; she added the findings of the report should be made public regarding Donald Hunter as they reported no criminal findings.

Supervisor Jones made a motion, seconded by Supervisor Wilck, to authorize the hiring of a full-time Buildings & Grounds Maintenance Employee and transfer the funds in the part-time expenditure line to the full-time salary line; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
Jim R. Wilck
Absent: C. Robert Timmons, Jr. Nay: None

In Re: Closed Session

Supervisor Wilck made a motion, seconded by Supervisor Emert, that the Board convene in Closed Session for the discussion of a business prospect, where no previous public announcement has been made, pursuant to the exemption provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*, and for the discussion of public safety communications plans related to the safety and security of the Prince Edward County Sheriff's Department, pursuant to the exemption provided for in Section 2.2-3711(A)(19) of the *Code of Virginia*; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
Jim R. Wilck
Absent: C. Robert Timmons, Jr. Nay: None

The Board returned to regular session by motion of Supervisor Wilck, seconded by Supervisor Emert and adopted as follows:

Aye: Pattie Cooper-Jones
J. David Emert
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
Jim R. Wilck
Absent: C. Robert Timmons, Jr. Nay: None

On motion of Chairman Cooper-Jones, and seconded by Supervisor Pride, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
J. David Emert
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
Jim R. Wilck
Absent: C. Robert Timmons, Jr.

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Jones made a motion, seconded by Supervisor Emert, to authorize the purchase of a public safety communications system for the Sheriff's Office and to amend the FY 19 budget to appropriate \$315,000 from the General Fund fund balance to be expended from the appropriate capital expenditure line item; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
Jim R. Wilck
Absent: C. Robert Timmons, Jr.

Nay: None

Sheriff Reed expressed his appreciation to the Board of Supervisors.

Supervisor Emert requested action be taken regarding the County fence ordinance, with concentration on Section 10-11, and amend the ordinance to permit access to retrieve animals from another's property. He asked that the County Attorney review ordinances from other localities and bring the information to the Board. Discussion followed.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of October 2018, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of October 2018, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Home Canning

Ms. Pattie Gulick, Cannery Manager, submitted a report for October 2018, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary reports for the months of September 2018 and October 2018, which were reviewed and ordered to be filed with the Board papers.

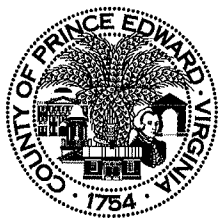
In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of October 2018, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Wilck, seconded by Supervisor Emert, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	Jim R. Wilck	
Absent:	C. Robert Timmons, Jr.	

the meeting was adjourned at 9:32 p.m.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 11, 2018
Item No.: 8-c
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Review of Accounts & Claims

Summary: The November bill list, Board of Supervisor mileage reports and County Attorney invoices are attached for the Board's reviews.

Attachments: November 2018 Bill List
Board Mileage Reports
County Attorney Invoices

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Jones _____

Pride _____
Southall _____
Timmons _____

Townsend _____
Wilck _____

11/29/2018

FROM DATE- 11/01/2018
TO DATE- 11/30/2018

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$271,805.41
501	WATER FUND	\$47.19
502	SEWER FUND	\$59.54
520		\$26,575.57
732	RETIREMENT BENEFIT FUND	\$1,156.11
737	ECONOMIC DEVELOPMENT FUND	\$43,368.00
741	PIEDMONT COURT SERVICES FUND	\$5,816.30
	TOTAL	348,828.12

AP375H
11/29/2018
FUND # - 100

PRINCE EDWARD
LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 1

MAJOR# ACCT# 01890	VENDOR NUMBER MISCELLANEOUS	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
0027	29332	THOYA Postcard Sales TOWN OF FARMVILLE	THOYA POST CRDS	THOYA POST CRD SALES	219.96 219.96 * 219.96 **
011010	BOARD OF SUPERVISORS				ACCOUNT TOTAL
3160	28732	Professional Services ST. CLAIR A. TYLER	OCT 26 2018	RETREAT FACILITATOR	3,717.72 3,717.72 *
3600	15240	Advertising FARMVILLE NEWSMEDIA	129579 1118	ADVERTISING	675.95 675.95 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	6702PUCKETT1118	LODGING (MEDIATOR)	118.73 118.73 *
6040	31333	ADP Equipment VERIZON WIRELESS	9817056653	IPAD SERVICE	465.54 465.54 * 4,977.94 **
012110	COUNTY ADMINISTRATOR				ACCOUNT TOTAL
5230	30440	Telecommunications US CELLULAR	816442183 1118	PHONE	136.88 136.88 *
5810	23413	Dues & Association Member NATL ASSOC OF COUNTIES	220754	DUES	465.00 465.00 *
6001	11902	Office Supplies BUSINESS DATA OF VA, INC.	132 001	NORTON UPDATES	69.90
	13369	DIAMOND SPRINGS WATER INC	11393100 1118	WATER & EQUIP RENTAL	22.20
	13369	DIAMOND SPRINGS WATER INC	11393100 1118A	EQUIPMENT RENTAL	8.95
	17005	HR DIRECT	6799892	ATTENDANCE CARDS/FLD	258.42
	20600	KEY OFFICE SUPPLY	522509	FLIP CHART PADS	124.99
	25120	PAIRET'S INC	25706	PLAQUES-ELDER	39.90
	32138	WALMART COMMUNITY/SYNCE	7451	HALLOWEEN CANDY	198.70
012210	LEGAL SERVICES				ACCOUNT TOTAL
5810	21775	Dues & Association Member LOCAL GOVT ATTY OF VA INC	FY19 1118	MEMBERSHIP RENEWAL	723.06 * 1,324.94 **
				ACCOUNT TOTAL	425.00
				MAJOR TOTAL	425.00 * 425.00 **

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3120	28729	Accountings & Auditing Se STANLEY HUNT DUPREE &	18COPEGM01610	OPEB REPORT	981.00
				ACCOUNT TOTAL	981.00 *
				MAJOR TOTAL	981.00 **
012310		COMMISSIONER OF REVENUE			
3320	20600	Maintenance Service Contr KEY OFFICE SUPPLY	521735	COPIER SERV CONTRACT	602.00
				ACCOUNT TOTAL	602.00 *
3600	15240	Advertising FARMVILLE NEWSMEDIA	130634 TREA1118	LAND USE ADVERTISMNT	430.15
				ACCOUNT TOTAL	430.15 *
5230	13325	Telecommunications TREASURER OF VIRGINIA	T419005	ONLINE SERVICE	82.97
				ACCOUNT TOTAL	82.97 *
5810	12749 31188	Dues & Association Member COMMISSIONER OF REV ASSOC VALTA	DUES 1118 DUES 1118	DUES DUES	25.00 10.00
				ACCOUNT TOTAL	35.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	521448	FILE CABINET	339.90
				ACCOUNT TOTAL	339.90 *
6012	18968	Books & Subscriptions J D POWER	704004	SUBSCRIPTION RENEWAL	43.50
				ACCOUNT TOTAL	43.50 *
				MAJOR TOTAL	1,533.52 **
012410		TREASURER			
5230	11250 13325	Telecommunications BENCHMARK COMMUNITY BANK TREASURER OF VIRGINIA	7596 TREAS 1118 T419005	PAYFLOW/PAYPAL ONLINE SERVICE	3.40 82.97
				ACCOUNT TOTAL	86.37 *
5540	30378	Travel-Convention & Educa UNIVERSITY OF VIRGINIA	37687	RECERTIFICATION	75.00
				ACCOUNT TOTAL	75.00 *
6001	20600 20600 20600 20600	Office Supplies KEY OFFICE SUPPLY KEY OFFICE SUPPLY KEY OFFICE SUPPLY	521947 522374 522406 522407	LASER CARTRIDGES INK CARTRIDGE GREENBAR PAPER INK CARTRIDGES	179.90 106.89 263.96 449.80
				ACCOUNT TOTAL	1,000.55 *
6014	28866	Other Operating Supplies STEPS, INC	14163	SHREDDING SERVICE	35.00
				ACCOUNT TOTAL	35.00 *
6020	13012	DMV Stops DMV	18304790	DMV STOPS	325.00
				ACCOUNT TOTAL	325.00 *
				MAJOR TOTAL	1,521.92 **

AP375H
11/29/2018
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 3

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3160	11902	Professional Services	NOVEMBER 2018	CONTRACT AGREEMENT	3,900.00
	11902	BUSINESS DATA OF VA, INC.	100 001	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	101 001	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	104 001	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	105 001	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	107 001	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	109 001	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	113 001	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	115 001	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	119 001	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	121 001	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	124 001	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	127 001	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	130 001	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	131 001	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	132 001	TRAVEL EXPENSE	125.00
				ACCOUNT TOTAL	5,775.00 *
3320	12762	Maintenance Service	MC00000191298	PRINTER SERV CONTRACT	79.00
		COMPUTERPLUS SALES/SERVIC			79.00 *
				ACCOUNT TOTAL	5,854.00 **
013100		ELECTORAL BOARD AND OFFICIALS			
1100	10173	Salaries & Wages	JULY-OCT 2018	SALARY	1,074.00
	22152	AKERS-BOOKER GWENDOLYN	JULY-OCT 2018	SALARY	537.00
	25938	MARTIN SAMUEL A JR	JULY-OCT 2018	SALARY	537.00
		PUCKETT CHARLES D			
				ACCOUNT TOTAL	2,148.00 *
3161	10007	Election Official	ELECTION 1118	OFFICIAL	90.00
	10148	ABDUS-SABUR BEVERLY	ELECTION 1118	OFFICIAL	90.00
	11171	ADAMS PATRICIA	ELECTION 1118	OFFICIAL	100.00
	11171	BARNES BARBARA	ELECTION 1118	TRAINING	25.00
	11186	BARNES BARBARA	ELECTION 1118	OFFICIAL	90.00
	11186	BARNES ROBERT L	ELECTION 1118	TRAINING	25.00
	11186	BARNES ROBERT L	ELECTION 1118	OFFICIAL	90.00
	11198	BASKIN BETTY	ELECTION 1118	OFFICIAL	90.00
	11448	BRADSHAW ROBERT D	ELECTION 1118	OFFICIAL	90.00
	11648	BROWN WENDELL	ELECTION 1118	OFFICIAL	90.00
	12068	CALHOUN ELIZABETH	ELECTION 1118	OFFICIAL	90.00
	12079	CALHOUN LONNIE	ELECTION 1118	OFFICIAL	90.00
	12616	COLES-BARKSDALE DOROTHY	ELECTION 1118	OFFICIAL	100.00
	12616	COLES-BARKSDALE DOROTHY	ELECTION 1118	TRAINING	25.00
	12807	COPELAND ARETHA	ELECTION 1118	OFFICIAL	100.00
	12807	COPELAND ARETHA	ELECTION 1118	TRAINING	25.00
	12894	CRAWLEY RALPH A	ELECTION 1118	OFFICIAL	90.00

AP375H
11/29/2018
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 4

MAJOR# ACT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	12894	CRAWLEY RALPH A	ELECTION 1118	TRAINING	25.00
	13015	DALLEY OTIS	ELECTION 1118	OFFICIAL	90.00
	13766	DOVE RACHAEL E	ELECTION 1118	OFFICIAL	90.00
	14365	EDMENDSON SARAH	ELECTION 1118	OFFICIAL	100.00
	14365	EDMENDSON SARAH	ELECTION 1118	TRAINING	25.00
	14739	EMERT PEGGY	ELECTION 1118	OFFICIAL	90.00
	14793	ERICKSON RICHARD W	ELECTION 1118	OFFICIAL	90.00
	14990	EMES VINCENT	ELECTION 1118	OFFICIAL	90.00
	15070	FARMER DEAN	ELECTION 1118	SET UP POLLS	50.00
	15574	FAWCETT NANCY D	ELECTION 1118	OFFICIAL	115.00
	15574	FAWCETT NANCY D	ELECTION 1118	TRAINING	25.00
	15574	FAWCETT NANCY D	ELECTION 1118	PHONE	10.00
	15574	FAWCETT NANCY D	ELECTION 1118	BALLOTS	20.00
	15574	FAWCETT NANCY D	ELECTION 1118	MILEAGE	5.00
	15870	FORD MOSES	ELECTION 1118	OFFICIAL	90.00
	15925	FOWLKES JEAN G	ELECTION 1118	OFFICIAL	90.00
	16228	GLADDEN YOLANDA	ELECTION 1118	OFFICIAL	115.00
	16228	GLADDEN YOLANDA	ELECTION 1118	TRAINING	25.00
	16228	GLADDEN YOLANDA	ELECTION 1118	PHONE	10.00
	16228	GLADDEN YOLANDA	ELECTION 1118	MILEAGE	5.00
	17062	HALLADAY JENNIFER J	ELECTION 1118	OFFICIAL	90.00
	17645	HICKS FRANCES	ELECTION 1118	OFFICIAL	90.00
	17677	HILL FRED	ELECTION 1118	OFFICIAL	90.00
	17693	HINES JANE NEWMAN	ELECTION 1118	OFFICIAL	90.00
	17746	HOLLINGSWORTH ESTHER W	ELECTION 1118	OFFICIAL	115.00
	17746	HOLLINGSWORTH ESTHER W	ELECTION 1118	TRAINING	25.00
	17746	HOLLINGSWORTH ESTHER W	ELECTION 1118	PHONE	10.00
	17746	HOLLINGSWORTH ESTHER W	ELECTION 1118	BALLOTS	20.00
	17746	HOLLINGSWORTH ESTHER W	ELECTION 1118	MILEAGE	5.00
	19250	JASPER FRANCES D	ELECTION 1118	OFFICIAL	115.00
	19250	JASPER FRANCES D	ELECTION 1118	TRAINING	25.00
	19250	JASPER FRANCES D	ELECTION 1118	PHONE	10.00
	19250	JASPER FRANCES D	ELECTION 1118	BALLOTS	20.00
	19250	JASPER FRANCES D	ELECTION 1118	MILEAGE	15.00
	19701	JOHNSON SYNI	ELECTION 1118	OFFICIAL	90.00
	20207	KELUM DONALD B JR	ELECTION 1118	OFFICIAL	90.00
	20279	KELSEY PEGGY	ELECTION 1118	OFFICIAL	90.00
	21001	KOETHER CINDY H	ELECTION 1118	OFFICIAL	115.00
	21001	KOETHER CINDY H	ELECTION 1118	TRAINING	25.00
	21001	KOETHER CINDY H	ELECTION 1118	PHONE	10.00
	21001	KOETHER CINDY H	ELECTION 1118	BALLOTS	20.00
	21001	KOETHER CINDY H	ELECTION 1118	MILEAGE	5.00
	21632	LEE JAMES JUNIOR	ELECTION 1118	OFFICIAL	90.00
	21664	LEE JEAN W	ELECTION 1118	OFFICIAL	115.00
	21664	LEE JEAN W	ELECTION 1118	TRAINING	25.00
	21664	LEE JEAN W	ELECTION 1118	PHONE	10.00
	21664	LEE JEAN W	ELECTION 1118	BALLOTS	20.00
	21664	LEE JEAN W	ELECTION 1118	MILEAGE	15.00
	22127	MARCELLIN IDA M	ELECTION 1118	OFFICIAL	90.00

AP375H
11/29/2018
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 5

MAJOR#	VENDOR	NUMBER	VENDOR	NAME	INVT#	DESCRIPTION	AMOUNT
		22253	MCBRIDE	APRIL	ELECTION 1118	OFFICIAL	100.00
		22253	MCBRIDE	APRIL	ELECTION 1118	TRAINING	25.00
		22274	MCELHENIE	LORA P	ELECTION 1118	OFFICIAL	115.00
		22274	MCELHENIE	LORA P	ELECTION 1118	TRAINING	25.00
		22274	MCELHENIE	LORA P	ELECTION 1118	PHONE	10.00
		22274	MCELHENIE	LORA P	ELECTION 1118	BALLOTS	20.00
		22274	MCELHENIE	LORA P	ELECTION 1118	MILEAGE	15.00
		22344	MEDLIN	LINDA	ELECTION 1118	OFFICIAL	90.00
		22471	MILLER	ALICE A	ELECTION 1118	OFFICIAL	90.00
		22742	MOSELEY	RYTA O	ELECTION 1118	OFFICIAL	90.00
		23342	NASH	BRENDA	ELECTION 1118	OFFICIAL	90.00
		25047	PAIGE	WHITFIELD	ELECTION 1118	TECHNICIAN	150.00
		25047	PAIGE	WHITFIELD	ELECTION 1118	TRAINING	50.00
		25047	PAIGE	WHITFIELD	ELECTION 1118	PHONE	10.00
		25348	PRAUP	NANCY	ELECTION 1118	OFFICIAL	100.00
		25348	PRAUP	NANCY	ELECTION 1118	TRAINING	25.00
		27131	RANDOLPH	REBECCA L	ELECTION 1118	OFFICIAL	100.00
		27131	RANDOLPH	REBECCA L	ELECTION 1118	TRAINING	25.00
		27660	ROBERTSON	ROSALIE B	ELECTION 1118	OFFICIAL	100.00
		27660	ROBERTSON	ROSALIE B	ELECTION 1118	TRAINING	25.00
		28339	SHEPPERSON	BERTHA E	ELECTION 1118	OFFICIAL	90.00
		28408	SIMPSON	DONNA	ELECTION 1118	OFFICIAL	100.00
		28408	SIMPSON	DONNA	ELECTION 1118	TRAINING	25.00
		28434	SOMERS	CLAUDIA	ELECTION 1118	OFFICIAL	115.00
		28434	SOMERS	CLAUDIA	ELECTION 1118	TRAINING	25.00
		28434	SOMERS	CLAUDIA	ELECTION 1118	PHONE	10.00
		28434	SOMERS	CLAUDIA	ELECTION 1118	BALLOTS	20.00
		28434	SOMERS	CLAUDIA	ELECTION 1118	MILEAGE	10.00
		28435	SIMMS	SCOTT	ELECTION 1118	OFFICIAL	115.00
		28435	SIMMS	SCOTT	ELECTION 1118	TRAINING	25.00
		28435	SIMMS	SCOTT	ELECTION 1118	PHONE	10.00
		28435	SIMMS	SCOTT	ELECTION 1118	BALLOTS	20.00
		28435	SIMMS	SCOTT	ELECTION 1118	MILEAGE	15.00
		28439	SKAKUM	LYNN	ELECTION 1118	OFFICIAL	115.00
		28439	SKAKUM	LYNN	ELECTION 1118	TRAINING	25.00
		28699	SPEAKES	JOY C	ELECTION 1118	OFFICIAL	100.00
		28699	SPEAKES	JOY C	ELECTION 1118	TRAINING	25.00
		28882	STOCKTON	MARGARET	ELECTION 1118	OFFICIAL	100.00
		28882	STOCKTON	MARGARET	ELECTION 1118	TRAINING	25.00
		29092	TAYLOR	SHIRLEY L	ELECTION 1118	OFFICIAL	90.00
		29154	THACKSTON	CHRIS	ELECTION 1118	OFFICIAL	90.00
		29247	TILLERSON	PHYLLIS	ELECTION 1118	OFFICIAL	90.00
		29283	TIMMONS	LINDA	ELECTION 1118	OFFICIAL	90.00
		29348	TOWNSEND	CRYSTAL GLENN	ELECTION 1118	OFFICIAL	115.00
		29348	TOWNSEND	CRYSTAL GLENN	ELECTION 1118	TRAINING	25.00
		29348	TOWNSEND	CRYSTAL GLENN	ELECTION 1118	PHONE	10.00
		29348	TOWNSEND	CRYSTAL GLENN	ELECTION 1118	BALLOTS	20.00
		29348	TOWNSEND	CRYSTAL GLENN	ELECTION 1118	MILEAGE	15.00

AP375H
11/29/2018
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 6

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3500	29790	TRENT JOYCE MYLUM	ELECTION 1118	OFFICIAL	90.00
	32237	WATSON VIRGINIA J	ELECTION 1118	OFFICIAL	90.00
	32915	WRIGHT KASIE R	ELECTION 1118	OFFICIAL	100.00
	32915	WRIGHT KASIE R	ELECTION 1118	TRAINING	25.00
	36140	ZEHNER LUCIE	ELECTION 1118	OFFICIAL	115.00
	36140	ZEHNER LUCIE	ELECTION 1118	TRAINING	25.00
	36140	ZEHNER LUCIE	ELECTION 1118	PHONE	10.00
	36140	ZEHNER LUCIE	ELECTION 1118	BALLOTS	20.00
	36140	ZEHNER LUCIE	ELECTION 1118	MILEAGE	15.00
		Printing			7,185.00 *
	25905	PRINTELECT	18121	PAPER BALLOTS	407.66
3600		Advertising			407.66 *
	15240	FARMVILLE NEWSMEDIA	130369 REG 1118	ADVERTISING	159.77
		Lease/Rental of Buildings			159.77 *
5420	13083	DARLINGTON HGT FIRE DEPT	ELECTION 1118	RENT	200.00
	14600	ELKS LODGE #269	ELECTION 1118	RENT	200.00
	15520	FARMVILLE VOL FIRE DEPT	ELECTION 1118	RENT	200.00
	17208	HAMPDEN-SYDNEY FIRE DEPT	ELECTION 1118	RENT	200.00
	22899	MT ZION SECOND BAPTIST CH	ELECTION 1118	RENT	200.00
	25920	PROSPECT VOL FIRE DEPT	ELECTION 1118	RENT	200.00
	27330	RICE VOL FIRE DEPT	ELECTION 1118	RENT	200.00
	28897	MT PLEASANT UNITED	ELECTION 1118	RENT	200.00
		Mileage			1,600.00 *
5510	25047	PAIGE WHITFIELD	MILEAGE 1118	MILEAGE	159.13
	25938	PUCKETT CHARLES D	MILEAGE 1118	MILEAGE	44.14
					203.27 *
013200	REGISTRAR				11,703.70 **
5510	32961	Travel-Mileage WRIGHT LYNETTE	MILEAGE 1118	MILEAGE	86.65
					86.65 *
6001	15380	Office Supplies FARMVILLE PRINTING	5659	BUSINESS CARDS	20.00
	15380	FARMVILLE PRINTING	5838	BINDING POLL BOOKS	80.00
					100.00 *
					186.65 **
021100	CIRCUIT COURT				
6001	20600	Office Supplies KEY OFFICE SUPPLY	521716	WATER	18.04
					18.04 *
					18.04 **

AF375H
11/29/2018
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 7

MAJOR# ACCT# 021200	VENDOR NUMBER GENERAL DISTRICT COURT	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3160	13369	Professional Services DIAMOND SPRINGS WATER INC	16759600 1118	WATER & EQUIP RENTAL	26.45
	13369	DIAMOND SPRINGS WATER INC	16759600 1118A	WATER & EQUIP RENTAL	39.70
	28866	DIAMOND SPRINGS WATER INC	14160	SHREDDING SERVICE	35.00
				ACCOUNT TOTAL	101.15 *
5230	30440	Telecommunications US CELLULAR	816442183 1118	PHONE	23.42
				ACCOUNT TOTAL	23.42 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	522919	TABS	3.94
	20600	KEY OFFICE SUPPLY	523673	ADDRESS BOOK/PLANNER	25.94
				ACCOUNT TOTAL	29.88 *
6024	22343	Drug Kits MEDIMPEX UNITED INC	MUI 3626	DRUG TEST SUPPLIES	697.50
				ACCOUNT TOTAL	697.50 *
				MAJOR TOTAL	851.95 **
021600		CLERK OF THE CIRCUIT COURT			
3160	10857	Professional Services ATWORK FRANCHISE INC	57894	PART-TIME EMPLOYEE	756.00
	10857	ATWORK FRANCHISE INC	58654	PART-TIME EMPLOYEE	756.00
	10857	ATWORK FRANCHISE INC	59395	PART-TIME EMPLOYEE	756.00
				ACCOUNT TOTAL	2,268.00 *
5230	21319	Telecommunications CENTURYLINK	309863799 1118	PHONE	54.05
				ACCOUNT TOTAL	54.05 *
5850	999999	Jurors/Witnesses BAILEY KARON W	JUROR 1118	JUROR	30.00
	999999	CARRINGTON WILLIAM W	JUROR 1118	JUROR	30.00
	999999	CLARK WILLIE E JR	JUROR 1118	JUROR	30.00
	999999	COOPER ASHLEY S	JUROR 1118	JUROR	30.00
	999999	DAILEY CHRISTOPHER W	JUROR 1118	JUROR	30.00
	999999	ELLINGTON ANTHONY Q JR	JUROR 1118	JUROR	30.00
	999999	EPFES EDWARD L	JUROR 1118	JUROR	30.00
	999999	HALL RACHEL C	JUROR 1118	JUROR	30.00
	999999	HENNER ELISE M	JUROR 1118	JUROR	30.00
	999999	HOSTETTER ELISABETH S	JUROR 1118	JUROR	30.00
	999999	HOWARD CHRISTINA A	JUROR 1118	JUROR	30.00
	999999	HUX RICKY G	JUROR 1118	JUROR	30.00
	999999	JONES MARY F	JUROR 1118	JUROR	30.00
	999999	KOETHER ROBB T	JUROR 1118	JUROR	30.00
	999999	LESTER TABITHA K	JUROR 1118	JUROR	30.00
	999999	LIBBY STEVEN A	JUROR 1118	JUROR	30.00
	999999	LOUGH PATRICIA B	JUROR 1118	JUROR	30.00
	999999	MARSHALL VALERIE W	JUROR 1118	JUROR	30.00
	999999	MCGLOCKLIN JANE T	JUROR 1118	JUROR	30.00

AP375H
11/29/2018
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 8

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6012	11353	999999	MEADOWS LISA P	JUROR 1118	JUROR	30.00
		999999	MOBLEY GERMALINE M	JUROR 1118	JUROR	30.00
		999999	OTT CYNTHIA W	JUROR 1118	JUROR	30.00
		999999	PALUSZKA PAUL D	JUROR 1118	JUROR	30.00
		999999	PURSER MISTY D	JUROR 1118	JUROR	30.00
		999999	SCHNEIDER MORGAN D	JUROR 1118	JUROR	30.00
		999999	STOLARIK STEVEN S	JUROR 1118	JUROR	30.00
		999999	THOMAS LOIS E	JUROR 1118	JUROR	30.00
		999999	THOMAS VALERIE J	JUROR 1118	JUROR	30.00
		999999	WEESE KATHERINE J	JUROR 1118	JUROR	30.00
		999999	WILLIAMS CHRISTOPHER W	JUROR 1118	JUROR	30.00
		999999	WILSON DOROTHY A	JUROR 1118	JUROR	30.00
		999999	WITT JUDY J	JUROR 1118	JUROR	30.00
		999999	KENNEDY WILLIAM H	WITNESS 1118	MILEAGE	116.63
					ACCOUNT TOTAL	1,076.63 *
6012	11353		Books and Subscriptions			
		11353	BMS DIRECT	129810	BINDING LANDBOOK	690.00
					ACCOUNT TOTAL	690.00 *
					MAJOR TOTAL	4,088.68 **
021800	LAW LIBRARY					
6012	21761		Books and Subscriptions			
		21761	RELX INC DBA LEXISNEXIS	3091711176	MONTHLY SUBSCRIPTION	332.00
					ACCOUNT TOTAL	332.00 *
					MAJOR TOTAL	332.00 **
022100	COMMONWEALTH'S ATTORNEY					
3195	999999		Special Prosecutor			
		999999	HAISLIP JEFFREY	NOV 16 2018	SPECIAL PROSECUTOR	111.74
					ACCOUNT TOTAL	111.74 *
5210	22747		Postal Services			
		22747	MOSS DAVID	POSTAGE 1118	POSTAGE	24.70
					ACCOUNT TOTAL	24.70 *
5510	12296		Travel-Mileage			
		12296	CLARK MEGAN	MILEAGE 1118	MILEAGE	120.99
		17334	HANNAH WENDY	NDAА SEMINAR	MILEAGE	347.71
		22747	MOSS DAVID	EXPENSES 1118	MILEAGE	78.26
					ACCOUNT TOTAL	546.96 *
5530	17334		Travel-Subsistence & Lodg			
		17334	HANNAH WENDY	NDAА SEMINAR	LODGING	315.84
		17334	HANNAH WENDY	NDAА SEMINAR	MEALS	155.23
		22747	MOSS DAVID	EXPENSES 1118	MEALS	20.38
		31411	VA ASSOC OF COMM ATTY	DINNER TICKETS	GOOD WORDS DINNER	100.00
					ACCOUNT TOTAL	591.45 *
5899	17003		Miscellaneous			
		17003	HALASZ REPORTING & VIDEO	207900	COURT REPORTING	72.85
		17334	HANNAH WENDY	EXPENSES 1118	HALLOWEEN CANDY	188.38

AP375H
11/29/2018
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 9

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001	28866	28866	STEPS, INC	14161	SHREDDING SERVICE	296.23 *
			Office Supplies			
		20600	KEY OFFICE SUPPLY	31686	CREDIT	11.26-
		20600	KEY OFFICE SUPPLY	521440	PLANNER/POST NOTES	66.28
		20600	KEY OFFICE SUPPLY	522097	OFFICE SUPPLIES	84.44
		20600	KEY OFFICE SUPPLY	522130	FOLDERS/POST-IT NOTE	10.33
		20600	KEY OFFICE SUPPLY	522131	BINDERS/FOLDERS/TABS	36.51
		20600	KEY OFFICE SUPPLY	522161	DRY ERASE MARKERS	17.79
					ACCOUNT TOTAL	204.09 *
					MAJOR TOTAL	1,775.17 **
022200			VICTIM WITNESS ASSISTANCE PROGRAM			
5510			Travel-Mileage			
		28060	SAMS CINDY	EXPENSES 1118	MILEAGE	174.40
		28060	SAMS CINDY	MILEAGE 1118	MILEAGE	51.55
					ACCOUNT TOTAL	225.95 *
5530			Travel-Subsistence & Lodg			
		28060	SAMS CINDY	EXPENSES 1118	LODGING	421.53
					ACCOUNT TOTAL	421.53 *
6001			Office Supplies			
		20600	KEY OFFICE SUPPLY	521769	ENV/APPT BK/BINDER	60.16
		20600	KEY OFFICE SUPPLY	521770	DIVIDERS	8.99
		20600	KEY OFFICE SUPPLY	521771	POST-IT NOTES	19.99
		20600	KEY OFFICE SUPPLY	522452	INK CARTRIDGE/POST IT	93.08
					ACCOUNT TOTAL	182.22 *
					MAJOR TOTAL	829.70 **
031200			SHERIFF			
3170			Drug Testing			
		22347	MEDTOX LABORATORIES INC	10201894888	DRUG TESTING	50.00
					ACCOUNT TOTAL	50.00 *
3311			Repairs & Maint-Auto & Eq			
		14300	EAST END MOTOR CO INC	167813	SHIFT LEVER/SWITCH/MT	678.98
		14300	EAST END MOTOR CO INC	170042	COOLING FAN ASSEMBLY	449.96
		14300	EAST END MOTOR CO INC	170431	ROTORS/BRAKE PADS	461.07
		14300	EAST END MOTOR CO INC	170592	TOWING SERVICE	45.00
		14300	EAST END MOTOR CO INC	170595	INSPECTION	16.00
		14300	EAST END MOTOR CO INC	170716	OIL CHANGE/ROTATION	99.73
		14300	EAST END MOTOR CO INC	170874	BRAKES/INSPECTION	705.93
		14300	EAST END MOTOR CO INC	170941	FLAT TIRE REPAIR	20.60
		14300	EAST END MOTOR CO INC	171250	AUTO MAINTENANCE	38.63
		14915	EXPRESS CARE	133	OIL CHANGE	71.17
		14915	EXPRESS CARE	227	OIL CHANGE	60.08
		14915	EXPRESS CARE	267	OIL CHANGE	66.17
		14915	EXPRESS CARE	331	OIL CHANGE	84.07
		14915	EXPRESS CARE	470	OIL CHANGE	112.95

AP375H
11/29/2018
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 10

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5210		14915	EXPRESS CARE	8043	OIL CHANGE	46.08
		14915	EXPRESS CARE	8091	OIL CHANGE	60.08
		14915	EXPRESS CARE	8211	OIL CHANGE	98.96
		14915	EXPRESS CARE	8358	OIL CHANGE	96.16
		17004	HALEY AUTO MALL	66907580	PROGRAM NEW KEY	108.90
		20323	KENBRIDGE TIRE	142270	CALIBRATION	25.00
		20323	KENBRIDGE TIRE	870127	CALIBRATION	25.00
			Postal Services			3,370.52 *
		11894	BUSINESS CARD	0555 SHERIF1118	POSTAGE	512.66
			Telecommunications			512.66 *
5230		20904	KINEX NETWORKING SOLUTION	181101 0016	REMOTE DATA BACKUP	19.95
		21319	CENTURYLINK	309468839 1118	PHONE	10.36
		21319	CENTURYLINK	309558628 1118	VCIN	7.97
		30440	US CELLULAR	918210747 1118	PHONE	769.64
			Travel-Mileage			807.92 *
5510		12261	CARY ANDY	EXPENSES 1118	TOLLS	8.60
			Travel-Subsistence & Lodg			8.60 *
5530		11172	BARKSDALE GARY SEON	TRAINING 1118	MEALS	702.00
		11894	BUSINESS CARD	0555 SHERIF1118	MEALS & LODGING	320.69
		12566	COEN SARAH	MEAL 1118	MEAL	6.69
		12993	CVCJA	MEALS 1118	MEALS	46.00
		14936	FARLEY JIMMY	MEALS 1118	MEALS	35.01
			Accreditation			1,110.39 *
5801		20600	KEY OFFICE SUPPLY	522931	HEADPHONES	187.93
			Office Supplies			187.93 *
6001		11894	BUSINESS CARD	0555 SHERIF1118	OFFICE SUPPLIES	38.93
		13369	DIAMOND SPRINGS WATER INC	27961300 1118	WATER & EQUIP RENTAL	65.65
		13369	DIAMOND SPRINGS WATER INC	27961300 1118A	WATER & EQUIP RENTAL	46.70
		15380	FARMVILLE PRINTING	5795	LOG SHEETS	129.45
		20600	KEY OFFICE SUPPLY	521438	TONER	209.92
		20600	KEY OFFICE SUPPLY	521580	USB HUB	11.99
		20600	KEY OFFICE SUPPLY	521582	INK & PAD	6.17
		20600	KEY OFFICE SUPPLY	521942	INK CARTRIDGES	183.98
		20600	KEY OFFICE SUPPLY	521943	INK CARTRIDGES	553.94
		20600	KEY OFFICE SUPPLY	522185	CLIPBOARDS	11.98
		20600	KEY OFFICE SUPPLY	522394	INK	41.97
		20600	KEY OFFICE SUPPLY	522567	KEYBOARD	99.95
		20600	KEY OFFICE SUPPLY	523026	LASER POST CARDS	49.68
		20600	KEY OFFICE SUPPLY	523572	ENV/BATTERIES/BOXES	155.75
		32138	WALMART COMMUNITY/SYNCR	3826	OFFICE SUPPLIES	221.79
			Public Education/Crime Pr			1,827.85 *
6003		32138	WALMART COMMUNITY/SYNCR	7475	HALLOWEEN CANDY	106.92
						106.92 *

AP375H
11/29/2018
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 11

MAJOR#	ACT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT	
6004		28640	Virso Comm Center Crime P SOUTHSIDE ELECTRIC COOP	526776002 1118	ELECTRIC SERVICE	15.15 15.15 *	
6008		11894 12261 29332	Vehicle & Powered Equip F BUSINESS CARD CARY ANDY TOWN OF FARMVILLE	0555 SHERIF1118 EXPENSES 1118 FUEL 1118	GAS GAS GAS	23.51 12.09 90.25 125.85 *	
6009		14300 14300 14300 14300 17004 999999 999999	Vehicle & Powered Equip S EAST END MOTOR CO INC EAST END MOTOR CO INC EAST END MOTOR CO INC EAST END MOTOR CO INC HALEY AUTO MALL FOWLKES MICHAEL NETWORKFLEET INC	169813 170417 171026 171333 65597723 EXPENSES 1118 183043	TIRES/INSPECTION TIRES TIRES TIRES TRANSMITTER/KEY ANTI-FREEZE GPS DIAGNOSTICS	282.09 268.19 671.86 596.86 188.45 9.68 725.52 2,742.65 *	
6010		11894 13012 16102 16102 16102 16102 16102 29342	Police Supplies BUSINESS CARD DMV GALLS LLC GALLS LLC GALLS LLC GALLS LLC GALLS LLC TOWN POLICE SUPPLY	0555 SHERIF1118 18304789 11002616 11009180 11095461 11138024 11183765 11233194 25081	CABLE TIES SPECIAL ID-GREEN INSIGNIA MACE HOLDERS STAR INSIGNIA HANDCUFFS/LEG IRONS MAGLITE BATTERY INSIGNIA HOLSTER/TAZER POUCH	15.96 10.00 30.87 51.46 64.00 262.55 82.00 56.00 252.60 825.44 *	
6011		10380 11256 11256 16102 16102 16102 16102 19331 19331 19331	Uniforms & Wearing Appare AMERICAN UNIFORM SALES BKT UNIFORMS BKT UNIFORMS GALLS LLC GALLS LLC GALLS LLC JEFFERSON JANNEAR JEFFERSON JANNEAR JEFFERSON JANNEAR	52603 72991 73195 10975047 11157746 11183773 11202686 1116 1121 925	SHIRTS PANTS PANTS BELT BOOTS BOOTS BELT SEW ON PATCHES SEW ON PATCHES SEW ON HASHMRK/PATCH	119.52 140.97 97.98 64.00 142.00 92.00 63.00 63.00 42.00 70.00 894.47 *	
032200			VOLUNTEER FIRE DEPARTMENT			ACCOUNT TOTAL MAJOR TOTAL	12,586.35 **
7001		11317 11422 15520 15656	Payment to Farmville VFD BLUE RIDGE RESCUE SUPPLRS BOUND TREE MEDICAL LLC FARMVILLE VOL FIRE DEPT FIRE & SAFETY EQUIP CO	44932 83022835 REIMB WK COMP 91528	SUSPENDERS SUCTION UNIT/CATHETR WORKERS COMPENSATION GLOVES	166.96 1,928.70 3,010.00 182.97	

AP375H
11/29/2018
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 12

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
7002		17651	HICKS GENERAL CONTRACTORS	1413	INSTALL DISHSHR/FAN	423.61
		17651	HICKS GENERAL CONTRACTORS	1444	REPAIR WATER DAMAGE	467.50
		23166	NAFECO INC	948923	SHIRT	37.50
		27147	RED FRONT TRADING CO	10971	ZIPPER KIT	38.00
					ACCOUNT TOTAL	6,255.24 *
7002		12845	County to Rice VFD	0800125809	TRASH COLLECTION	32.34
		14695	COUNTY WASTE	45	MOWING	225.00
		18671	ELLINGTON'S LAWN SERVICE		VEHICLE MAINTENANCE	775.27
		18671	INDUSTRIAL REPAIR INC	26265	VEHICLE MAINTENANCE	792.21
		21319	INDUSTRIAL REPAIR INC	26267	PHONE	205.20
		31846	CENTURYLINK	310013979	ELECTRIC SERVICE	566.85
		31846	DOMINION ENERGY VIRGINIA	4500495009	ELECTRIC SERVICE	20.49
		31846	DOMINION ENERGY VIRGINIA	5487358649	ELECTRIC SERVICE	20.49
					ACCOUNT TOTAL	2,617.36 *
7003		15597	Payment to Prospect VFD	50508481	LUG CAP	39.91
		15597	FERGUSON ENTERPRISES INC	5234445	TOILET FLAPPER	6.19
		15908	FERGUSON ENTERPRISES INC		CREDIT	13.18-
		15908	FOSTER FUELS INC	311001	PROPANE	303.34
		16651	FOSTER FUELS INC	15260G	TRUCK MAINTENANCE	3,908.06
		16651	GOODMAN SPECIALIZED	15297G	TRUCK MAINTENANCE	1,390.74
		25680	GOODMAN SPECIALIZED		FILTER FACET	26.46
		25680	PRICE SUPPLY CO INC	1809 032471	DIESEL	107.10
		25782	PRINCE EDWARD CO PBLC SCH		DIESEL	167.18
		25782	PRINCE EDWARD CO PBLC SCH		DIESEL	167.18
		25920	PROSPECT VOL FIRE DEPT		REIMB WORKER COMP	6,694.00
		29083	TAYLOR-FORBES EQUIP CO		CHAPS	244.85
		29440	PRINCE EDWARD CO TREAS	IN65801	GAS	88.31
		29440	PRINCE EDWARD CO TREAS	GAS-OCT 2018	GAS	274.15
		29440	PRINCE EDWARD CO TREAS	GAS-SEPT 2018	GAS	274.15
					ACCOUNT TOTAL	13,237.11 *
7004		12996	Payment to Darlington VFD		EXTERMINATING SERVIC	45.00
		13083	CYRUS PEST CONTROL CO	OCT 2018	INTERNET	97.72
		13083	DARLINGTON HGT FIRE DEPT	REIMB 1118	NFPA TRAINING MATERL	99.99
		13083	DARLINGTON HGT FIRE DEPT	REIMB 1118	FILED TAX FORMS	100.00
		17679	HILL & DAVIS, CPA, PC	DHVF0 1118	ELECTRIC SERVICE	369.66
		28640	SOUTHSIDE ELECTRIC COOP	38156001		712.37 *
					ACCOUNT TOTAL	712.37 *
7005		18948	Payment to Hampden-Sydney		EQUIPMENT MAINTENANC	2,581.00
			INTERSTATE RESCUE	4093		2,581.00 *
7007		25246	Payment to Meherrin VFD		DIESEL	798.65
		25246	PARKER OIL CO INC	823556	PROPANE	653.17
		25246	PARKER OIL CO INC	828732	GAS	216.99
		25246	PARKER OIL CO INC	841206	DIESEL	698.72
		25246	PARKER OIL CO INC	843432	PROPANE	496.83
		25246	PARKER OIL CO INC	866650	WORKERS COMP	1,880.99
		29414	TRAVELERS	4051B8201	PHONE	268.44
		31333	VERIZON WIRELESS	9816695915	PHONE	268.93
		31333	VERIZON WIRELESS	9818585655	PHONE	268.93
		31335	VERIZON	131066238	PHONE	193.78
					ACCOUNT TOTAL	193.78

AP375H
11/29/2018
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 13

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
032500	EMERGENCY SERVICES			
5023	Citizen Alert System TOWN OF FARMVILLE	131066238 1118A	PHONE	199.03
		0519881510 1118	ELECTRIC SERVICE	405.77
		0519881510/1118	ELECTRIC SERVICE	346.96
			ACCOUNT TOTAL	6,428.26 *
			MAJOR TOTAL	31,831.34 **
6014	Other Operating Supplies BUSINESS CARD PUCKETT SARAH E	ALERT SYSTEM	INSTANT ALERT SYSTEM	4,202.00
		6702PUCKETT1118	VDEM TRAINING	33.14
		EXPENSES 1118	SEARCH/RESCUE REFRSH	103.46
			ACCOUNT TOTAL	136.60 *
			MAJOR TOTAL	4,338.60 **
033200	REGIONAL JAIL & DETENTION			
3196	Purchase of Services - Ja PIEDMONT RGNL JUVENILE PIEDMONT RGNL JUVENILE SOUTHSIDE OUTREACH DET	1710 1718 JB 1118	JUVENILE DETENTION JUVENILE DETENTION ELECTRONIC MONITORIN	8,325.00 6,975.00 1,178.00
			ACCOUNT TOTAL	16,478.00 *
			MAJOR TOTAL	16,478.00 **
034100	BUILDING OFFICIAL			
5230	Telecommunications US CELLULAR	816442183 1118	PHONE	24.91
			ACCOUNT TOTAL	24.91 *
			MAJOR TOTAL	24.91 **
035100	ANIMAL CONTROL			
3110	Vet Care RIDGE ANIMAL HOSPITAL RIDGE ANIMAL HOSPITAL RIDGE ANIMAL HOSPITAL	258012 258013 258081	VET SERVICE OFFICE VISIT OFFICE VISIT-EXAM	293.66 42.00 62.00
			ACCOUNT TOTAL	397.66 *
3311	Repairs & Maint-Auto & Po EAST END MOTOR CO INC	171487	OIL CHANGE	48.33
			ACCOUNT TOTAL	48.33 *
5110	Electrical Services DOMINION ENERGY VIRGINIA	0890745003 1118	ELECTRIC SERVICE	377.11
			ACCOUNT TOTAL	377.11 *
5230	Telecommunications CENTURYLINK US CELLULAR	310119726 1118 816442183 1118	PHONE PHONE	132.99 103.33
			ACCOUNT TOTAL	236.32 *

AP375H
11/29/2018
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 14

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6002	21811 22900	Supplies for Shelter LOWE'S MUMMA ADAM	907210	HOSE/CABLE/CLAMPS DOG FOOD/METAL SPOON EXPENSES 1118	53.03 98.30 151.33 *
6005	32138	Janitorial Supplies WALMART COMMUNITY/SYNCR	2882	BLEACH/FLOOR CLEANER	39.72 39.72 *
043200	GENERAL PROPERTIES				1,250.47 **
3310	Repairs/Maintenance				3,520.00
	10172	AIR CONDITIONING EQUIPMNT	166285	ANNUAL SERVICE FEE	38.00
	13730	DODSON BROS EXTERMINATING	158003 1118	PEST CONTROL-CANNERY	38.00
	13730	DODSON BROS EXTERMINATING	158005 1118	PEST CONTROL-WORSHAM	38.00
	13730	DODSON BROS EXTERMINATING	158006 1118	PEST CONTROL-SCOPE	85.00
	13730	DODSON BROS EXTERMINATING	158007 1118	PEST CONTROL-CH	38.00
	13730	DODSON BROS EXTERMINATING	158010 1118	PEST CONTROL-VIS CTR	38.00
	25960	PUTNEY MECHANICAL CO INC	41931	GAS FURNACE	3,850.00
	27768	ROCKY KNOLL EXCAVATION	3	WATER MAIN REPAIR	2,150.00 9,757.00 *
3311	Repairs & Maint-Auto & Eq				16.00
	14300	EAST END MOTOR CO INC	170050	INSPECTION	16.00
	14300	EAST END MOTOR CO INC	171058	INSPECTION	32.00 *
5110	Electrical Services				30.04
	28640	SOUTHSIDE ELECTRIC COOP	114379002 1118	SRR LIGHTS	7.53
	31846	DOMINION ENERGY VIRGINIA	1230385005 1118	ROY CLARK MONUMENT	103.46
	31846	DOMINION ENERGY VIRGINIA	1545926683 1118	SCOPE BLDG	11,129.75
	31846	DOMINION ENERGY VIRGINIA	2786281903 1118	COURTHOUSE	6.59
	31846	DOMINION ENERGY VIRGINIA	4951935099 1118	SHERIFF DEPT SHED	105.44
	31846	DOMINION ENERGY VIRGINIA	5856894620 1118	WORSHAM CLERK OFFICE	1,193.94
	31846	DOMINION ENERGY VIRGINIA	6386509092 1118	STEPS CENTRE	113.78
	31846	DOMINION ENERGY VIRGINIA	6669158583 1118	LIGHTS AT RICE	963.06
	31846	DOMINION ENERGY VIRGINIA	8105475944 1118	AG BLDG	25.61
	31846	DOMINION ENERGY VIRGINIA	9670710004 1118	SHOP	13,679.20 *
5130	Water & Sewer				87.05
	29332	TOWN OF FARMVILLE	AG BLDG 1118	WATER & SEWER	11.29
	29332	TOWN OF FARMVILLE	CH IRRIG 1118	WATER	34.84
	29332	TOWN OF FARMVILLE	SCOPE BLDG 1118	WATER & SEWER	37.27
	29332	TOWN OF FARMVILLE	STEPS 1118	WATER & SEWER	170.45 *
5230	Telecommunications				45.22
	10105	AT&T	7305055660 1118	PHONE	60.05
	21319	CENTURYLINK	310262069 1118	PHONE	99.10
	21319	CENTURYLINK	310441360 1118	PHONE	119.52
	30440	US CELLULAR	816442183 1118	PHONE	323.89 *
	ACCOUNT TOTAL				1,250.47 **
	ACCOUNT TOTAL				32.00 *
	ACCOUNT TOTAL				13,679.20 *
	ACCOUNT TOTAL				170.45 *
	ACCOUNT TOTAL				323.89 *

AP375H
11/29/2018
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 15

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
6005	5440	28869	Portable Toilet Rental STIFF O O INC	6803	MONTHLY SERVICE	100.00 *	100.00 *
6007		13367	Janitorial Supplies DIAMOND PAPER COMPANY	226928	GLOVES/TOWELS/TISSUE	386.00	
		21811	LOWE'S	901734	FLOOR CLEANER	7.58	
		30239	UNIFIRST CORPORATION	1010485	JANITORIAL SUPPLIES	64.57	
			Repairs and Maintenance S			458.15 *	
		11491	ARC3 GASES	5723662	RESPIRATOR	29.75	
		13369	DIAMOND SPRINGS WATER INC	11393100 1118	WATER & EQUIP RENTAL	29.45	
		13369	DIAMOND SPRINGS WATER INC	11393100 1118A	EQUIPMENT RENTAL	8.95	
		15560	FARMVILLE WHSALE ELECTRIC	650937	BATTERIES	27.84	
		15560	FARMVILLE WHSALE ELECTRIC	650939	LIGHTBULBS	121.80	
		21811	LOWE'S	901451	WATER HEATER/LUMBER	418.76	
		21811	LOWE'S	901576	CONCRETE MIX/ROCK	85.55	
		21811	LOWE'S	901649 1118	CONCRETE MIX/TROWEL	37.87	
		21811	LOWE'S	901734	FAN/HEATERS/GLOVES	232.90	
		21811	LOWE'S	901969 1118	SCREWS/GLOVES	15.96	
		21811	LOWE'S	901985	PVC/CABLE TIES	49.44	
		21811	LOWE'S	906825	OIL/CABLE TIES	16.01	
		21811	LOWE'S	907365	PLIERS/SWITCH/RECPTL	26.57	
		25120	PAIRET'S INC	25716	DIRECTIONAL SIGNS	40.00	
		25680	PRICE SUPPLY CO INC	1809 034510	PLUMBING SUPPLIES	126.31	
		27922	CINTAS CORPORATION #524	524 09428 1118	JANITORIAL SUPPLIES	322.72	
6008			Vehicle & Powered Equip F			1,589.88 *	
		25782	PRINCE EDWARD CO PBLC SCH	DIESEL-OCT 2018	DIESEL	335.82	
		25782	PRINCE EDWARD CO PBLC SCH	DIESEL-SEP 2018	DIESEL	194.88	
6009		27770	Vehicle & Powered Equip S	65639	TRAILER TIRES	530.70 *	
043400		CANNERY				ACCOUNT TOTAL	161.00
						ACCOUNT TOTAL	161.00 *
						MAJOR TOTAL	26,802.27 **
3161		31653	Professional Services-Can	311	COMMERCIAL CONTRACT	ACCOUNT TOTAL	2,916.67
			VIRGINIA FOOD WORKS			ACCOUNT TOTAL	2,916.67 *
3310		15560	Repairs & Maintenance	650194	CORD/CONNECTORS	ACCOUNT TOTAL	258.65
			FARMVILLE WHSALE ELECTRIC			ACCOUNT TOTAL	258.65 *
5110		28640	Electrical Services	44435001 1118	ELECTRIC SERVICE	ACCOUNT TOTAL	378.72
			SOUTHSIDE ELECTRIC COOP			ACCOUNT TOTAL	378.72 *
5120		14700	Heating Services	802626	HEATING FUEL	ACCOUNT TOTAL	944.00
			ELLINGTON ENERGY SERVICE			ACCOUNT TOTAL	944.00 *

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	16913	Telecommunications	REIMB PHONE	PHONE	36.77
	21319	GULICK PATTY CENTURYLINK	310248529 1118	PHONE	269.88
6014	13664	Other Operating Supplies DIXIE CANNER COMPANY	S15907	CHUCK/SEAMROLLER/SHFT	306.65 *
052500		CHAPTER X BOARD			1,652.86
5640	12928	Payment to Crossroad Ser CROSSROAD SERVICES BOARD	2ND QTR 1118	2ND QTR SUPPORT	1,652.86 *
053500		COMPREHENSIVE SERVICES ACT			6,457.55 **
3160	11191	CSA Programs BEAR CREEK ACADEMY	MH 1118	PROFESSIONAL SERVICE	15,000.00
	11327	BLUE RIDGE THERAPY ASSOC	AG 1118	PROFESSIONAL SERVICE	15,000.00 *
	12280	CENTRA HEALTH	GL 1118	PROFESSIONAL SERVICE	15,000.00 **
	12280	CENTRA HEALTH	CS 1118	PROFESSIONAL SERVICE	1,110.00
	12280	CENTRA HEALTH	GL 1118	PROFESSIONAL SERVICE	680.00
	12280	CENTRA HEALTH	JP 1118	PROFESSIONAL SERVICE	400.00
	14575	ELK HILL	WC 1118	PROFESSIONAL SERVICE	7,350.00
	14923	FALSON SCHOOL FOR AUTISM	JH 1118	PROFESSIONAL SERVICE	7,350.00
	19233	JAMES RIVER THERAP SVCS	TJ 1118	PROFESSIONAL SERVICE	5,950.00
	19233	JAMES RIVER THERAP SVCS	AQ 1118	PROFESSIONAL SERVICE	6,174.00
	20662	KEYSTONE NEWPORT NEWS LLC	SC 1118	PROFESSIONAL SERVICE	4,200.00
	23472	NATIONAL COUNSELING GROUP	SF 1118	PROFESSIONAL SERVICE	6,174.00
	24987	OWENBY LEONARD	AQ 1118	PROFESSIONAL SERVICE	7,514.00
	24987	OWENBY LEONARD	OCT 2018 AA	FOSTER CARE	330.00
	24987	OWENBY LEONARD	OCT 2018 DMA	FOSTER CARE	825.00
	25308	PEDIATRIC THERAPIES INC	OCT 2018 WA	FOSTER CARE	3,335.00
	28866	STEPS, INC	TJ 1118	PROFESSIONAL SERVICE	1,168.02
	28866	STEPS, INC	OO 1118	PROFESSIONAL SERVICE	552.00
3180	29217	Administrative THOMAS BROTHERS SOFTWARE	MAINT FEE 1118	MAINTENANCE FEE	552.00
071100		SUPERVISION OF PARKS & RECREATION			552.00
5640	25825	PE/Farmville Youth Associ PRINCE ED-FARMVILLE YOUTH	18-19 SUPPORT	18-19 SUPPORT	360.00
					405.00
					54,981.02 *
					217.00
					217.00 *
					55,198.02 **
					25,000.00
					25,000.00 *

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
081100	28696	Southside VA Family YMCA	18-19	SUPPORT	20,000.00
		SOUTHSIDE VA FAMILY YMCA			20,000.00 *
					45,000.00 **
081100	PLANNING				
3161	16195	Planning Commission	NOV 20 2018	COMMISSION MTG	100.00
	17883	GILLIAM DONALD B	NOV 20 2018	COMMISSION MTG	100.00
	19458	HUNT PRESTON	NOV 20 2018	COMMISSION MTG	100.00
	19875	JENKINS TIMOTHY MARK	NOV 20 2018	COMMISSION MTG	100.00
	21525	JONES ROBERT M	NOV 20 2018	COMMISSION MTG	100.00
	25047	LEATHERWOOD CLIFFORD JACK	NOV 20 2018	COMMISSION MTG	100.00
	25309	PAIGE WHITFIELD	NOV 20 2018	COMMISSION MTG	100.00
	25607	PEERY JOHN W JR	NOV 20 2018	COMMISSION MTG	100.00
	28067	PRENGAMAN JOHN C	NOV 20 2018	COMMISSION MTG	100.00
	32150	SANDLIN TERESA	NOV 20 2018	COMMISSION MTG	100.00
		WATSON BRETT VON CANNON	NOV 20 2018	COMMISSION MTG	100.00
5230	30440	Telecommunications			1,000.00 *
		US CELLULAR	816442183	1118	
5510	16195	Travel-Mileage	NOV 20 2018	MILEAGE	21.80
	17883	GILLIAM DONALD B	NOV 20 2018	MILEAGE	21.80
	19458	HUNT PRESTON	NOV 20 2018	MILEAGE	11.99
	19875	JENKINS TIMOTHY MARK	NOV 20 2018	MILEAGE	5.45
	25047	JONES ROBERT M	NOV 20 2018	MILEAGE	8.70
	25309	PAIGE WHITFIELD	NOV 20 2018	MILEAGE	1.63
	25607	PEERY JOHN W JR	NOV 20 2018	MILEAGE	5.45
	28067	PRENGAMAN JOHN C	NOV 20 2018	MILEAGE	6.54
		SANDLIN TERESA	NOV 20 2018	MILEAGE	83.36 *
081500	ECONOMIC DEVELOPMENT				1,132.52 **
5230	30440	Telecommunications			
		US CELLULAR	816442183	1118	
081600	TOURISM				
3320	11902	General Repair-Water Dama	106 001	COMPUTER HUB	549.91
	25921	BUSINESS DATA OF VA, INC.	240404	THOYA BROCHURES	1,379.00
		PROFESSIONAL PRINTERS INC			1,928.91 *
5110	31846	Electrical Services	0675198071	ELECTRIC SERVICE	111.58
		DOMINION ENERGY VIRGINIA	1118		

AP375H
11/29/2018
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 18

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5130	31846	DOMINION ENERGY VIRGINIA	1059387447 1118	ELECTRIC SERVICE	9.20
		Water & Sewer			120.78 *
	29332	TOWN OF FARMVILLE	MOORE BLDG 1118		
5210	11894	Postal Services			48.84
		BUSINESS CARD			48.84 *
5230	21319	Telecommunications	6702PUCKETT1118	UPS	18.17
		CENTURYLINK	310393238 1118	PHONE	18.17 *
5510	31199	Travel-Mileage			380.88
		VANEPS MAGI		MILEAGE	380.88 *
	31199	VANEPS MAGI		PARKING	147.15
	31199	VANEPS MAGI		TOLLS	14.00
					4.30
5540	11894	Travel-Convention & Educa	6702PUCKETT1118	TOURISM SUMMIT	165.45 *
		BUSINESS CARD			
5897	31903	Virginia's Retreat	18-19 SUPPORT		394.00
		VIRGINIA'S RETREAT			394.00 *
6001	15380	Office Supplies			4,500.00
	27756	FARMVILLE PRINTING	5797	BUSINESS CARDS	4,500.00 *
	32138	ROCHETTE'S FLORIST	17480 1118	WREATH/HOLIDAY SWAG	25.00
		WALMART COMMUNITY/SYNCB	119	TISSUE/COFFEE/HNDSAN	400.00
					48.94
					473.94 *
					8,030.97 **
082300		FLOOD & EROSION CONTROL			
5470	17925	Stormwater Review Fees	51298	STORMWTR PLAN REVIEW	120.00
		HURT & PROFFITT, INC			120.00 *
083500		COOPERATIVE EXTENSION OFFICE			120.00 **
5230	21319	Telecommunications	309520098 1118	PHONE	122.10
		CENTURYLINK			122.10 *
091000		GENERAL EXPENSE			122.10 **
5230	23933	Internal Telecom Account			2,862.69
		LUMOS NETWORKS	165866886 1118	PHONE	2,862.69 *
5699	29748	Reimbursement to State			4,025.32
		TREASURER OF VIRGINIA	INS ADJUST 1118	INS TERMINATION	4,025.32 *

AP375H
11/29/2018
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 19

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5807	11894	Contingency BUSINESS CARD	6702PUCKETT1118	DISH GARDEN (COX)	92.99
	27756	ROCHETTE'S FLORIST	13923	FERN RENTAL	50.00
	27756	ROCHETTE'S FLORIST	13941	WWI WREATHS/BOW	165.00
				ACCOUNT TOTAL	307.99 *
				MAJOR TOTAL	7,196.00 **
094000		CAPITAL PROJECTS			
0028	17925	Prospect Depot VDOT Grant HURT & PROFFITT, INC	51278	GRANT ADMINISTRATION	844.30
				ACCOUNT TOTAL	844.30 *
0051	12889	STEPS Centre-Roofing CRABTREE ROHREBAUGH & ASSC	7 3151	STEPS ROOF REPLACEMENT	2,697.18
				ACCOUNT TOTAL	2,697.18 *
				MAJOR TOTAL	3,541.48 **
				FUND TOTAL	271,805.41

AP375H
 11/29/2018
 FUND # - 501 WATER FUND

PRINCE EDWARD
 LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
 PAGE 20

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
043200	29332	GENERAL PROPERTIES			
5130		Water Service			
	29332	TOWN OF FARMVILLE			
			WATER TANK 1118	WATER	47.19
					47.19 *
					47.19 **
				ACCOUNT TOTAL	
				MAJOR TOTAL	
				FUND TOTAL	47.19

AP375H
11/29/2018
FUND # - 502 SEWER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 21

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
043200	31846	Electrical Services DOMINION ENERGY VIRGINIA	4148700281	1118 SEWER PUMP	59.54
				ACCOUNT TOTAL	59.54 *
				MAJOR TOTAL	59.54 **
				FUND TOTAL	59.54

AP375H
11/29/2018
FUND # - 520

PRINCE EDWARD
LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 22

MAJOR# ACCT# 042300	VENDOR NUMBER COLLECTIONS	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
2700	31421	Workers Compensation VACORP	15119	WORKERS COMPENSATION	991.00	991.00 *
3310	21811	Repairs & Maintenance LOWE'S	907806	DOOR KNOB	37.98	37.98 *
3311	12281	Repairs & Maint-Auto & Eq CAVALIER EQUIPMENT CORP	120117	TARPS	606.00	606.00
	12281	CAVALIER EQUIPMENT CORP	120118	ARM EXTENSION	767.68	767.68
	12282	CAVALIER HOSE & FITTINGS	42303	HYDRAULIC OIL	48.04	48.04
	12282	CAVALIER HOSE & FITTINGS	42360	HYD HOSE/FITTINGS	116.36	116.36
	22669	MOORE SCALE SRV-WSTRN VA	5518	SERVICED SCALES	325.00	325.00
3840		Contract Landfill - POS		ACCOUNT TOTAL	1,863.08	1,863.08 *
	10254	REPUBLIC SERVICES #974	533415	TRASH COLLECTION	370.91	370.91
	10254	REPUBLIC SERVICES #974	533416	TRASH COLLECTION	126.92	126.92
	10254	REPUBLIC SERVICES #974	533417	TRASH COLLECTION	624.75	624.75 *
3841		Purchase of Service - Rec		ACCOUNT TOTAL	1102.58	1102.58 *
	14723	EMANUEL TIRE OF VIRGINIA	488814	TIRE RECYCLING	654.00	654.00
	14723	EMANUEL TIRE OF VIRGINIA	488815	TIRE RECYCLING	865.50	865.50
	14723	EMANUEL TIRE OF VIRGINIA	488946	TIRE RECYCLING	849.60	849.60
	28866	STEPS, INC	OCTOBER 2018	RECYCLING FEE	343.76	343.76
5110		Electrical Services		ACCOUNT TOTAL	2,712.86	2,712.86 *
	28640	SOUTHSIDE ELECTRIC COOP	114379001	DH SITE	34.21	34.21
	28640	SOUTHSIDE ELECTRIC COOP	114379003	VIRSO SITE	68.71	68.71
	31846	DOMINION ENERGY VIRGINIA	0599507431	RICE SITE	27.91	27.91
	31846	DOMINION ENERGY VIRGINIA	0670040567	CELL C PUMP STATION	32.82	32.82
	31846	DOMINION ENERGY VIRGINIA	1144204110	GREEN BAY SITE	80.13	80.13
	31846	DOMINION ENERGY VIRGINIA	5181167213	LEACHATE PUMP	359.44	359.44
	31846	DOMINION ENERGY VIRGINIA	7471653571	WORSHAM SITE	115.10	115.10
	31846	DOMINION ENERGY VIRGINIA	8601161519	PROSPECT SITE	73.12	73.12
	31846	DOMINION ENERGY VIRGINIA	8970737501	SCALEHOUSE	117.03	117.03
	31846	DOMINION ENERGY VIRGINIA	9176847250	LANDFILL SITE	76.40	76.40
5230		Telecommunications		ACCOUNT TOTAL	984.87	984.87 *
	21319	CENTURYLINK	309480181	PHONE	57.74	57.74
	21319	CENTURYLINK	309553498	PHONE	48.64	48.64
	21319	CENTURYLINK	309615846	PHONE	53.41	53.41
	21319	CENTURYLINK	309714661	PHONE	57.74	57.74
	21319	CENTURYLINK	310039285	PHONE	45.43	45.43
	30440	US CELLULAR	816442183	PHONE	23.41	23.41
	31335	VERIZON	248 5696	PHONE	49.73	49.73
	31335	VERIZON	736 2828	PHONE	91.48	91.48
5440		Portable Toilet Rental		ACCOUNT TOTAL	427.58	427.58 *
	28869	STIFF O O INC	6803	MONTHLY SERVICE	702.50	702.50 *

AP375H
11/29/2018
FUND # - 520

LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 23

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6008	25782	Vehicle & Powered Equip F	DIESEL-OCT 2018	DIESEL	2,033.92
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL-SEP 2018	DIESEL	1,301.17
				ACCOUNT TOTAL	3,335.09 *
6009	14300	Vehicle & Powered Equip S	169950	TIRE	546.36
	14300	EAST END MOTOR CO INC	170074	TIRES	468.48
	14300	EAST END MOTOR CO INC	171021	TIRE	265.00
				ACCOUNT TOTAL	1,279.84 *
				MAJOR TOTAL	12,959.55 **
042400		LANDFILL OPERATIONS			
2700	31421	Workers Compensation	15119	WORKERS COMPENSATION	900.00
		VACORP			900.00 *
3160	27191	Professional Services	44865	ASSESSMENT MONITORIN	1,841.60
	27191	RESOURCE INTERNATIONAL	44866	MISC WORK TASKS	4,692.25
	27191	RESOURCE INTERNATIONAL	44867	STORM WTR COMPLIANCE	792.50
				ACCOUNT TOTAL	7,326.35 *
3310	25306	Repairs/Maintenance	76460	TRACK LOADER RENTAL	1,110.00
	28596	PEARSON EQUIPMENT CO	1015949	LIME	15.56
		SOUTHERN STATES			1,125.56 *
				ACCOUNT TOTAL	
3311	11491	Equipment Repairs & Maint	5717394	WELDING BLEND/WIRE	337.60
	11491	ARC3 GASES	5768821	CYLINDER RENTAL	8.37
	12220	ARC3 GASES	1845575	NUTS & BOLTS	65.28
	12220	CARTER MACHINERY CO INC	1848974	BRUSH KITS	1,023.34
	12220	CARTER MACHINERY CO INC	1850791	AIR DRYER	111.36
	12220	CARTER MACHINERY CO INC	1852534	COMPRESSOR/PULLEY	1,158.47
	12904	CREWE TRACTOR & EQUIPMENT	329395	FILTER	18.00
	15380	FARMVILLE PRINTING	5657	BUSINESS CARDS	15.00
	15597	FERGUSON ENTERPRISES INC	5252945	PVC PIPE/COUPLINGS	29.83
	15597	FERGUSON ENTERPRISES INC	5253438	PVC COUPLINGS	10.74
	21797	LLEWELLYN METAL WORKS INC	3865	U-BOLTS/NUTS	196.60
	22468	MID-ATLANTIC IRRIGATION	201740	VALVE	14.05
	25680	PRICE SUPPLY CO INC	1810 035769	SEWAGE PUMP	512.04
				ACCOUNT TOTAL	3,500.68 *
5230	21319	Telecommunications	309326764 1118	PHONE	53.41
	30440	CENTURYLINK	816442183 1118	PHONE	53.88
		US CELLULAR			107.29 *
				ACCOUNT TOTAL	
6008	25782	Fuel	DIESEL-OCT 2018	DIESEL	297.24
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL-SEP 2018	DIESEL	358.90
				ACCOUNT TOTAL	656.14 *
				MAJOR TOTAL	13,616.02 **
				FUND TOTAL	26,575.57

AP375H
11/29/2018
FUND # - 520

PRINCE EDWARD
LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 24

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			

AP375H
11/29/2018
FUND # - 732

RETIREMENT BENEFIT FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 25

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
002230	25257	LEOS Disbursements JOHNS VICKI K	NOV 2018	RETIREE NOV PAYMENT	1,156.11
				ACCOUNT TOTAL	1,156.11 *
				MAJOR TOTAL	1,156.11 **
				FUND TOTAL	1,156.11

AP375H
11/29/2018
FUND # - 737

ECONOMIC DEVELOPMENT FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 11/01/2018 -- 11/30/2018

AFTER CHECKS
PAGE 26

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5602	22341	VA Growth Alliance Dues			20,000.00
	22341	MECKLENBURG COUNTY	FY19 SUPPORT	VA GROWTH ALLIANCE	23,368.00
	081500	ENTERPRISE ZONE	GROW ALLIANCE18	FY19 GROWTH ALLIANCE	43,368.00 *
				ACCOUNT TOTAL	43,368.00 **
				MAJOR TOTAL	
				FUND TOTAL	43,368.00

MAJOR#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
3199	28095	Purchase of Services - Ot ALERE TOXICOLOGY SERV INC	L184293	DRUG TESTING	116.88
3600	15240	Advertising FARMVILLE NEWSMEDIA	129432	ADVERTISING	116.88 *
5110	31846	Electrical Service DOMINION ENERGY VIRGINIA	4324962309	ELECTRIC SERVICE	114.95
	31846	DOMINION ENERGY VIRGINIA	4324962309-1118	ELECTRIC SERVICE	114.95 *
	31846	DOMINION ENERGY VIRGINIA	7218131923	ELECTRIC SERVICE	98.53
	31846	DOMINION ENERGY VIRGINIA	7218131923-1118	ELECTRIC SERVICE	112.59
				ELECTRIC SERVICE	136.29
				ELECTRIC SERVICE	115.20
				ELECTRIC SERVICE	462.61 *
5230	21319	Telecommunications CENTURYLINK	310357807	PHONE	75.28
	23933	LUMOS NETWORKS	174057257	PHONE	312.23
					387.51 *
5510	10975	Travel - Mileage AYOUN ZACHARY	MILEAGE 1118	MILEAGE	172.32
	16944	STIMPSON CONNIE	EXPENSES 1118	MILEAGE	64.35
	22217	MAXEY RENEE T	MILEAGE 1118	MILEAGE	95.34
	22259	MAYS ANDY	EXPENSES 1118	MILEAGE	81.75
	27586	RIVIERE CHRIS	MILEAGE 1118	MILEAGE	149.85
	27586	RIVIERE CHRIS	MILEAGE 1118A	MILEAGE	31.06
	28736	STAHLMAN RACHEL	MILEAGE 1118	MILEAGE	229.99
	28833	STATON REBECCA	EXPENSES 1118	MILEAGE	169.06
					993.72 *
5530	10975	Travel - Subsistence & Lo AYOUN ZACHARY	MILEAGE 1118	MEALS	55.22
	16944	STIMPSON CONNIE	EXPENSES 1118	MEALS	29.45
	22217	MAXEY RENEE T	MILEAGE 1118	MEALS	42.97
	22259	MAYS ANDY	EXPENSES 1118	MEALS	43.92
					171.56 *
6001	11902	Office Supplies BUSINESS DATA OF VA, INC.	127 001	NORTON UPDATE	34.95
	11902	BUSINESS DATA OF VA, INC.	130 001	NORTON UPDATES	209.70
	11902	BUSINESS DATA OF VA, INC.	131 001	NORTON INSTALLED	34.95
	16944	STIMPSON CONNIE	EXPENSES 1118	FLOOR MATS	333.96
	20600	KEY OFFICE SUPPLY	523498	INK CARTRIDGES	203.71
					817.27 *
6012	10975	Books & Subscriptions AYOUN ZACHARY	MILEAGE 1118	NEWSPAPER	.75
	28833	STATON REBECCA	EXPENSES 1118	NEWSPAPERS	1.05
					1.80 *
					3,066.30 **
097001		PCS SUPERVISION FEES EXPENDITURES		ACCOUNT TOTAL	
5420	28724	PCS - Lease/Rent of Build SRP CORPORATION LLC	RENT 1118	ACCOUNT TOTAL	2,750.00
				MAJOR TOTAL	2,750.00 *
				MAJOR TOTAL	2,750.00 **

Approved at meeting of _____ on _____.

Signed _____	_____	_____	_____
	<u>Title</u>	<u>Date</u>	<u>Date</u>
_____	_____	_____	_____
	<u>Title</u>	<u>Date</u>	<u>Date</u>
_____	_____	_____	_____
	<u>Title</u>	<u>Date</u>	<u>Date</u>

**PRINCE EDWARD COUNTY
SUPERVISOR MILEAGE**

For: Odessa Pride
November, 2018

Date	Mileage	Rate	Amount Due	Reason For Trip
11/11/2018	370	0.545	201.65	VACo Conference - Hot Springs
Total	370		201.65	

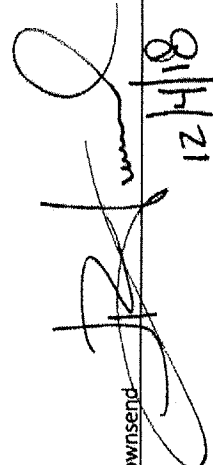
Approved
P. W. Barfield


Signature: Odessa Pride
Date: November, 2018

PRINCE EDWARD COUNTY
SUPERVISOR MILEAGE

Nov-18

Date	Mileage	Rate	Amount Due	Reason For Trip
11/1/2018	30	0.545	16.35	STEPS Board Meeting
11/2/2018	20	0.545	10.90	CLEO Meeting
11/11/2018	125	0.545	68.12	VaCO Annual Conference
11/13/2018	125	0.545	68.12	VaCO Annual Conference
11/29/2018	30	0.545	16.35	Properties and Community Development Committee
		0.545	0.00	
		0.545	0.00	
		0.545	0.00	
		0.545	0.00	
		0.545	0.00	
		0.545	0.00	
		0.545	0.00	
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		0.545	0.00	
		0.545	0.00	
		0.545	0.00	
		0.545	0.00	
		0.545	0.00	
		0.545	0.00	
		0.545	0.00	
		0.545	0.00	
		0.545	0.00	
Total	330	0.545	179.84	

Signature:  Jerry R. Townsend
12/4/18

Authorized




THE LAW OFFICES OF
TERRI ATKINS WILSON, P.C.

117 North Main Street
Farmville, VA 23901
Phone 434-392-1422
Fax 434-392-1777
tawilson@tawlaw.net
www.terriatkinswilsonlaw.com

October 31, 2018

Prince Edward County, Virginia
Post Office Box 382
Farmville, VA 23901

FOR PROFESSIONAL SERVICES RENDERED:

Invoice #1001

General Legal Representation:

10/9/2018	Meeting with client: Attend Board of Supervisors meeting	3.00 hr.
10/18/2018	Meeting with client - Property Committee Chair and County Administrator	<u>1.00 hr.</u>

Total = 4.00 hrs. @ \$200.00/hr.

BALANCE DUE

\$800.00

DUE UPON RECEIPT

Please make check payable to Terri Atkins Wilson, P.C.



THE LAW OFFICES OF
TERRI ATKINS WILSON, P.C.

117 North Main Street
 Farmville, VA 23901
 Phone 434-392-1422
 Fax 434-392-1777
 tawilson@tawlaw.net
 www.terriatkinswilsonlaw.com

November 29, 2018

Prince Edward County, Virginia
 Post Office Box 382
 Farmville, VA 23901

FOR PROFESSIONAL SERVICES RENDERED:

Invoice #1002

General Legal Representation:

11/2/18	Draft of lease Agreement	2.00 hr.
11/6/18	Reviewed Lease and made Revisions	1.00 hr.
11/7/18	Correspondence with Property Committee, Board of Supervisors Chair and County Administrator re: Lease	.50 hr.
11/8/18	Meeting with Board of Supervisors	3.00 hr.
11/14/18	Meeting with E. Duffy Myrtetus, Esq., Longwood University Real Estate Foundation re: Estate of Nannie Pickett	1.00 hr.
11/27/18	Review of documents received from Longwood University Real Estate Foundation	<u>.50 hr</u>

Total hours = 8.00 hrs. @ \$200.00/hr.

BALANCE DUE **\$1,600.00**
DUE UPON RECEIPT

Please make check payable to Terri Atkins Wilson, P.C.

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 11, 2018
Item No.: 8-d
Department: County Administration
Staff Contact: Cheryl Stimpson
Issue: Salaries

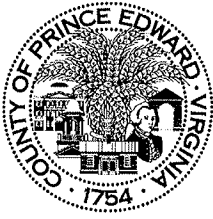
Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None

Recommendation: None

Motion _____ Cooper-Jones _____ Pride _____ Townsend _____
Second _____ Emert _____ Southall _____ Wilck _____
Jones _____ Timmons _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 11, 2018
Item No.: 8-e
Department: Building Office
Staff Contact: Coy Leatherwood
Issue: Dance Hall Permit – New Fevers & The Fishin’ Pig

Summary: The County requires an annual Dance Hall Permit. Coy Leatherwood, Building Official, has inspected and recommends approval of dance hall permits for:

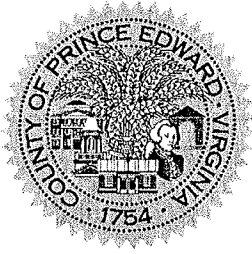
New Fevers Restaurant and Lounge
193 McLendon Drive
Farmville, VA 23901

The Fishin’ Pig
5169 Farmville Road
Farmville, VA 23901

Attachments: Dance Hall Permit Applications

Recommendation: Approval

Motion _____ Cooper-Jones _____ Pride _____ Townsend _____
Second _____ Emert _____ Southall _____ Wilck _____
Jones _____ Timmons _____



PRINCE EDWARD COUNTY
APPLICATION FOR DANCE HALL LICENSE

DESIRED TERM OF OPERATION

<input checked="" type="checkbox"/>	9 - 12 months	\$100.00 fee
<input type="checkbox"/>	6 - 9 months	\$ 75.00 fee
<input type="checkbox"/>	3 - 6 months	\$ 50.00 fee
<input type="checkbox"/>	1 - 3 months	\$ 25.00 fee

FOR PERIOD BEGINNING January 1, 2019 and ending on
Dec. 31, 2019.

NAME OF APPLICANT William R. Harding

ADDRESS

P.O. Box 55
Burkesville, Va. 23922

TELEPHONE NUMBER 434-762-4332 DAYTIME PHONE NUMBER 434-294-1184

SOCIAL SECURITY NO. _____

NAME OF BUSINESS Fevers Inc.

BUSINESS ADDRESS 193 Melendon Drive

P.O. Box 293

Farmville, Va. 23901

BUSINESS PHONE NO. 434-392-8719

HAVE YOU BEEN CONVICTED OF A FELONY IN THE STATE OF VIRGINIA OR ELSEWHERE?
_____ Yes No If yes; list dates, place, and conviction:

Prior to conducting business, the owner or operator of a dance hall shall obtain a permit from the County Administrator before a license can be issued. A maximum period of thirty (30) days from application of permit is allowed for investigation of the dance hall and other proceedings. After such investigation, the Board of Supervisors will then act upon the approval of such permit of the applicant. Upon the approval of said permit the owner will be given a signed form from the County Administrator to be presented to the Commissioner of Revenue, whereupon the operator will be issued a license at a cost of one hundred dollars (\$100.00), or that proration thereof, to be paid to the County Treasurer.

No dance hall permit shall be issued to anyone having previously been convicted of a felony, nor shall any permits be issued unless the premises on which the dances shall be conducted comply with all fire and safety codes of the County of Prince Edward and Commonwealth of Virginia.

All dance halls and dance hall establishments shall discontinue dancing and close for business each night not later than 2:00 a.m.

It shall be unlawful for any dance hall establishment to allow any alcoholic beverages on its premises unless the establishment is licensed by the State Alcoholic Beverage Control Board for "on the premises" alcoholic beverage sales.

Any person within a dance hall who is found to be intoxicated or under the influence of alcohol, marijuana or any other drug or narcotic, shall upon the order of the proprietor or management personnel or police officer, leave such place forthwith and not return until sober; and failure to obey such order shall constitute a violation of the ordinance and shall be classified as a class three (3) misdemeanor.

The owner of a dance hall is responsible for maintaining control of his individual dance hall establishment patrons to the best of his ability. Lack of such effort to control the patrons or a continual request for police assistance may initiate action to review the permit and license of said establishment by the County of Prince Edward or the Circuit Court Judge.

The owner or operator shall, at his expense, provide security officers as follows:

- (1) At least one (1) security officer for the first one hundred (100) patrons, or portion thereof, shall be in attendance at any public dance hall. Thereafter, an additional security officer shall be provided for every additional one hundred (100) such patrons, or portion thereof; and
- (2) For purposes of this section, a "security officer" shall be a deputy, peace officer, or special police officer, if such an off-duty assignment is permitted by such appointee's department, or a private security officer procured by the public dance hall owner or operator, through a private security business licensed pursuant to the Code of Virginia, 1950, as amended.

Failure to comply with this requirement shall result in revocation of the dance hall permit issued to such owner or operator.

Violations of the county ordinance or any of its sections will be considered a class three (3) misdemeanor and be punishable thereof. Each day of violation of any section will be considered a separate offense.

I, the undersigned applicant, do swear (or affirm) that the foregoing information is true and correct to the best of my knowledge and belief, and that I will comply with provisions set forth in the Dance Hall Ordinance adopted by the Prince Edward County Board of Supervisors on February 10, 1981 and amended October 10, 2006.

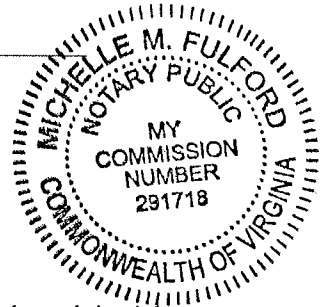
William R. Harding
Signature of Applicant

11-13-18
Date

Sworn and subscribed to before me in the County of Prince Edward, State of Virginia, this 13th day of November, 2018

Michelle M. Fulford
Notary Public

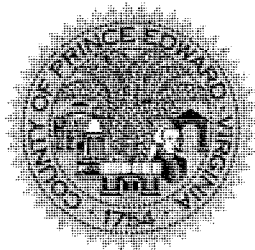
My commission expires June 30, 2020



Based upon the application above, the Board of Supervisors of Prince Edward County, or through its duly authorized agent does hereby approve the issuance of a permit to _____ to hold dances during the period of _____ to _____, in the County of Prince Edward, upon the payment of \$ _____ fee to the Treasurer of Prince Edward County.

County Administrator

Date



PRINCE EDWARD COUNTY
APPLICATION FOR DANCE HALL LICENSE

DESIRED TERM OF OPERATION

<input checked="" type="checkbox"/>	9 - 12 months	\$100.00 fee
<input type="checkbox"/>	6 - 9 months	\$ 75.00 fee
<input type="checkbox"/>	3 - 6 months	\$ 50.00 fee
<input type="checkbox"/>	1 - 3 months	\$ 25.00 fee

FOR PERIOD BEGINNING January 1st, 20 19 and ending on
December 31st, 20 19.

NAME OF APPLICANT Matthew D. Hurley

ADDRESS

819 Longwood Ave
Farmville,

TELEPHONE NUMBER 223 3287 DAYTIME PHONE NUMBER 223 3287

SOCIAL SECURITY NO. _____

NAME OF BUSINESS The Fishin' Pig

BUSINESS ADDRESS 5169 Farmville Rd.

Farmville, Va 23901

BUSINESS PHONE NO. (434)223-3287

HAVE YOU BEEN CONVICTED OF A FELONY IN THE STATE OF VIRGINIA OR ELSEWHERE?

 Yes No If yes; list dates, place, and conviction:

Prior to conducting business, the owner or operator of a dance hall shall obtain a permit from the County Administrator before a license can be issued. A maximum period of thirty (30) days from application of permit is allowed for investigation of the dance hall and other proceedings. After such investigation, the Board of Supervisors will then act upon the approval of such permit of the applicant. Upon the approval of said permit the owner will be given a signed form from the County Administrator to be presented to the Commissioner of Revenue, whereupon the operator will be issued a license at a cost of one hundred dollars (\$100.00), or that proration thereof, to be paid to the County Treasurer.

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The owner of a dance hall is responsible for maintaining control of his individual dance hall establishment patrons to the best of his ability. Lack of such effort to control the patrons or a continual request for police assistance may initiate action to review the permit and license of said establishment by the County of Prince Edward or the Circuit Court Judge.

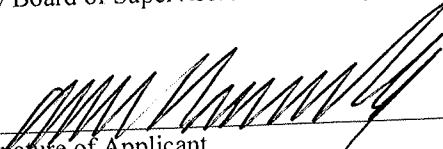
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- (2) For purposes of this section, a "security officer" shall be a deputy, peace officer, or special police officer, if such an off-duty assignment is permitted by such appointee's department, or a private security officer procured by the public dance hall owner or operator, through a private security business licensed pursuant to the Code of Virginia, 1950, as amended.

Failure to comply with this requirement shall result in revocation of the dance hall permit issued to such owner or operator.

Violations of the county ordinance or any of its sections will be considered a class three (3) misdemeanor and be punishable thereof. Each day of violation of any section will be considered a separate offense.

I, the undersigned applicant, do swear (or affirm) that the foregoing information is true and correct to the best of my knowledge and belief, and that I will comply with provisions set forth in the Dance Hall Ordinance adopted by the Prince Edward County Board of Supervisors on February 10, 1981 and amended October 10, 2006.



Signature of Applicant

Date

11-27-18

Sworn and subscribed to before me in the County of Prince Edward, State of Virginia, this _____ day of _____, 20____.

Notary Public

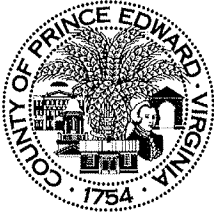
My commission expires _____.

Based upon the application above, the Board of Supervisors of Prince Edward County, or through its duly authorized agent does hereby approve the issuance of a permit to _____ to hold dances during the period of _____ to _____, in the County of Prince Edward, upon the payment of \$ _____ fee to the Treasurer of Prince Edward County.

County Administrator

Date

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 11, 2018
Item No.: 8-f
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: FY19 Budget Amendment

Summary:

The Commonwealth Attorney received \$2,581 from the Virginia Criminal Justice Foundation to reimburse the County for expenses associated with sending an attorney to a seminar on Prosecuting Drug cases. She is requesting the funds be accepted and appropriated back to her department to cover the cost of this training.

The Clerk of Circuit Court has requested the State Compensation board approve a reimbursement of \$4,350 from the Technology Trust Fund. This will reimburse the County for a maintenance payment for the Records Management and Secure Remote Access systems. She is requesting the funds be accepted and appropriated back to her department to cover the cost of this maintenance.

The Budget amendments below reflect the recommended amendments to the FY19 Budget.

FY19 BUDGET AMENDMENT

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	19020	0020	Recovered Funds Com. Atty Recovery		\$2,581
4 (Exp)	100	22100	5510	Com. Atty -Mileage	\$ 370	
4 (Exp)	100	22100	5530	Com. Atty - Subsistence & Lodging	\$ 566	
4 (Exp)	100	22100	5540	Com.Atty - Convention & Ed.	\$ 1,645	
3 (Rev)	100	23000	0080	Shared Expenses – Tech. Trust Fund		\$4,350
4 (Exp)	100	21600	5880	Clerk of Court – Tech Trust Funds	\$4,350	

Attachment:

Recommendation:

Approve the FY19 Budget Amendments presented above and appropriate the same funds.

Motion _____
 Second _____

Cooper-Jones _____
 Emert _____
 Jones _____

Pride _____
 Southall _____
 Timmons _____

Townsend _____
 Wilck _____

**LYNNETTE COE
CLERK OF CIRCUIT COURT
FOR PRINCE EDWARD COUNTY**

Prince Edward County Courthouse
111 South Street, 2nd Floor • P.O. Box 304
Farmville, Virginia 23901-0304
(434) 392-5145

Deputies

Jennifer A. Trombley
Jackie N. Glascock
Teresa N. Estes
Melinda P. Toney
Amy M. Davidson
Chelsey R. George

Judges

Hon. Leslie M. Osborn
Chief Judge
Hon. Kimberley S. White
Hon. Donald C. Blessing
Hon. S. Anderson Nelson

December 4, 2018

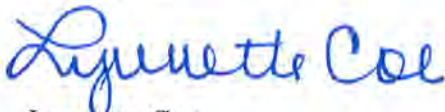
To: Prince Edward County Board of Supervisors

From: Lynnette Coe, Clerk
Prince Edward County Circuit Court

I have requested reimbursement in the amount of \$4,350.00 from the State Compensation Board from our Technology Trust Fund money we have collected. The County paid an invoice in the amount of \$4,350.00 in November, 2018 out of account code 21600-5880, Technology Trust Fund, for our Records Management Maintenance and Secured Remote Access Systems. Once the Treasurer has received the \$4,350.00, I am asking that it be appropriated back to account code 21600-5880.

Please let me know if I can be of further assistance.

Thank you,



Lynnette Coe
Clerk

cc: Donna Bowman Nunnally



Supreme Court of Virginia
 Office of the Executive Secretary
 Telephone (804) 786-7817

Invoice #:	19-147C-RMS-1
Invoice Date:	11/02/18
Due Date:	12/02/18

INVOICE TO:

Prince Edward Circuit Court

Records Management/Indexing System
 Hardware/Software Maintenance Costs
 (Fiscal Year July 2018 thru June 2019)

Annual Record Management System Maintenance:	\$6,500.00
Annual Secure Remote Access Maintenance:	\$1,500.00
Annual DocuSign Cost:	\$700.00

Total Amount	\$8,700.00
--------------	------------

CURRENT AMOUNT DUE:	\$4,350.00
(Period of July 2018 thru December 2018)	

***** SEND PAYMENT TO *****

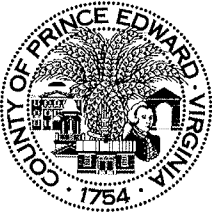
Treasurer of Virginia
 100 N. 9th Street, 3rd Floor
 Richmond, VA 23219
Attention: John Rickman, Fiscal Director

Contact Daniel McBryde with questions at 804-786-8680 or
rms@courts.state.va.us

Signature

11-15-2018

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2018
Item No.: 9
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: FY19 Budget Amendment - Sheriff

Summary:

The Prince Edward County Board of Supervisors, appropriated \$315,000 for the purchase of a new radio system for the sheriff. The system has been ordered at a final cost of \$312,743.

The Courthouse renovation project contains adjustments to the Sheriff's Dispatch and the atrium to allow public access to Dispatch after hours while restricting access to the rest of the Courthouse. This involves the purchase of new furniture to allow rearrangement of dispatch. After discussions with the Architect it is recommended the new dispatch furniture be purchased now. This will allow the Sheriff's office to achieve full use of the new radio system and reduce the time needed to complete the renovations in dispatch by consolidating the new dispatch equipment, new GIS system and new camera monitors onto furniture specifically designed to hold the equipment. This will allow organization of the cabling and a reduction of the number of power lines.

The furniture is on a GSA contract thus does not need to be bid. The Town of Farmville, Appomattox County, and many other local 911 centers in Virginia use the same furniture.

The furniture is costly because it is specifically designed to hold/support equipment in 911/dispatch offices. It is custom built to the room (the company has been on site 5 times) and has spoken with the architect to ensure the furniture is deigned appropriately. The items are made to withstand 24/7 use with heavier steel and thicker cores compared to office furniture, with removal panels to allow ease of access to the equipment and cabling, the furniture contains its own internal power and cabling ports and are customized to the space with a lifetime warranty.

FY19 BUDGET AMENDMENT

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	41050	0100	General Fund Balance		\$38,124
4 (Exp)	100	94000	0201	NEED NEW LINE ITEM	\$38,124	

Attachment: Wright-Line sales proposal

Recommendation: Authorize the purchase of the dispatch furniture, approve the FY19 Budget Amendment presented above and appropriate the same funds.

Motion _____ Cooper-Jones _____ Pride _____ Townsend _____
 Second _____ Emert _____ Southall _____ Wilck _____
 Jones _____ Timmons _____

wright·line

Sales Proposal No:
Q10001_00560 Rev 6
Date: 12/06/2018
Number of Pages: 7

Proposal

160 Gold Star Blvd.
Worcester, Massachusetts 01606

This proposal created for:

Maj David Wilmoth
Chief Deputy
of
Prince Edward Sheriff's Office
124 North Main Street
Farmville, VA 23901
Phone: 434-392-8101

dwilmoth@co.prince-edward.va.us

Submitted by:

Paul Bock
160 Gold Star Boulevard
Worcester, Massachusetts 01606
US

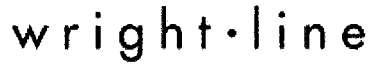
Phone: 304-638-9453

Fax:

Email Address: PaulJBock1@eaton.com

Date: 12/06/2018

Prince Edward Sheriff's Office
Maj David Wilmoth 434-392-8101
124 North Main Street
Farmville, VA 23901
dwilmoth@co.prince-edward.va.us

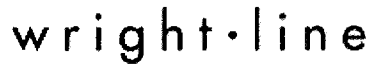


Proposal No: Q10001_00560 Rev 6 (12/06/2018)
Sales Representative: Paul Bock
304-638-9453
PaulJBock1@eaton.com
160 Gold Star Boulevard
Worcester, Massachusetts 01606

Proposal - Line Items

Ln	Qty	ItemNo	Product Name	Sp	Unit Price	Disc	Extended Price
Dispatch furniture							
1	2	PBW3030D	30X30 Bullnose Worksurface *[Steel: Metal Grey - Laminate: LodeStone (Metal Grey Trim)]*		\$219.05	0.00% G	\$438.10
2	2	PBW3630D	36X30 Bullnose Worksurface *[Steel: Metal Grey - Laminate: LodeStone (Metal Grey Trim)]*		\$242.97	0.00% G	\$485.94
3	1	PC3029D1	30" Core, Double Sided *[Steel: Metal Grey]*		\$242.97	0.00% G	\$242.97
4	1	PC3029S1	30" Core, Single Sided *[Steel: Metal Grey]*		\$292.31	0.00% G	\$292.31
5	2	PC3629S1	36" Core, Single Sided *[Steel: Metal Grey]*		\$339.41	0.00% G	\$678.83
6	2	PC4829D1	48" Core, Double Sided *[Steel: Metal Grey]*		\$388.01	0.00% G	\$776.02
7	2	PC4829S1	48" Core, Single Sided *[Steel: Metal Grey]*		\$437.35	0.00% G	\$874.70
8	2	PCSK0400	4" Wide Core Skin *[Steel: Metal Grey]*		\$55.32	0.00% G	\$110.65
9	2	PCSK1000	10" Wide Core Skin *[Steel: Metal Grey]*		\$63.55	0.00% G	\$127.09
10	2	PET116P1	90D Conn Ergo Tier 1 (16) *[Steel: Metal Grey]*		\$290.82	0.00% G	\$581.64
11	2	PCPR2428	Cpu Docker Right *[Steel: Metal Grey]*		\$678.08	0.00% G	\$1,356.16
12	2	PCPUCADL	Cpu Caddy Left *[Steel: Metal Grey]*		\$437.35	0.00% G	\$874.70
13	2	EARS19241U10	Standard Duty Roll-Out Shelf, 19" Eia, 24" / 610Mm D, 100 Lbs / 45 Kg *[Steel: Black]*	-	\$301.98	0.00% G	\$603.96
14	1	PDW3016S	30X16 Display Wall Ss *[Steel: Metal Grey]*		\$388.01	0.00% G	\$388.01
15	2	PDW3616S	36X16 Display Wall Ss *[Steel: Metal Grey]*		\$437.35	0.00% G	\$874.70
16	4	PMW4816S	48X16 Modular Wall Ss *[Steel: Metal Grey]*		\$361.09	0.00% G	\$1,444.38
17	8	PWFP2416	24X16 Fabric Inscr (User Fac) *[Fabric: Network Hickory]*		\$116.63	0.00% G	\$933.01
18	1	PDWT30S1	30" Wide Wall Top Trim, Ss *[Steel: Metal Grey]*		\$88.22	0.00% G	\$88.22
19	2	PDWT36S1	36" Wide Wall Top Trim, Ss *[Steel: Metal Grey]*		\$97.94	0.00% G	\$195.87

Prince Edward Sheriff's Office
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Proposal No: Q10001_00560 Rev 6 (12/06/2018)
 Sales Representative: Paul Bock
 304-638-9453
 PaulJBock1@eaton.com
 160 Gold Star Boulevard
 Worcester, Massachusetts 01606

Proposal - Line Items (Continued)

Ln	Qty	ItemNo	Product Name	Unit Price	Disc	Extended Price
20	4	PDWT48S1	48" Wide Wall Top Trim, Ss *[Steel: Metal Grey]*	\$107.66	0.00% G	\$430.62
21	1	PCTT30S1	30" Top Trim-Core Only, Ss *[Steel: Metal Grey]*	\$88.22	0.00% G	\$88.22
22	2	G110C4848-A	48X48 Dual Lift, 90 Core Only *[Steel: Metal Grey - Laminate: LodeStone (Metal Grey Trim)]*	\$6,264.60	10.00%	\$11,276.28
23	2	G621B4848-T	48X48 Steel Core Skin Kit *[Steel: Metal Grey]*	\$322.24	10.00%	\$580.03
24	2	G911U-A01	Dpf1C Control Pad	\$100.70	10.00%	\$181.26
25	2	PUPRFLH1	30"D Full Depth Upright Lh *[Steel: Metal Grey]*	\$194.38	0.00% G	\$388.76
26	2	PUPRSRH1	30"D Cantilever Top Support Rh *[Steel: Metal Grey]*	\$56.82	0.00% G	\$113.64
27	2	PUPRSLH1	30"D Cantilever Top Support Lh *[Steel: Metal Grey]*	\$56.82	0.00% G	\$113.64
28	3	PVET16T1	Vertical End Trim T1 (16) *[Steel: Metal Grey]*	\$56.82	0.00% G	\$170.45
29	1	PVETC000	Vertical End Trim Core Height *[Steel: Metal Grey]*	\$56.82	0.00% G	\$56.82
30	1	PVEWT116	Transition Vertical End Trim T1 (16) *[Steel: Metal Grey]*	\$59.06	0.00% G	\$59.06
31	2	ABINDER	Steel Binder Holder *[Steel: Metal Grey]*	\$81.49	0.00% G	\$162.98
32	2	PAPG3616	36" Access Panel For Villa Power Module *[Steel: Metal Grey]*	\$104.66	0.00% G	\$209.33
33	2	TOAVILCUSB6	Villa Power Base With 2 Power, 2 Usb 2.1 Amp Charging Ports, 2 Rj45 Cat 6 Data, 72" Cord	\$190.00	10.00%	\$342.00
34	2	C845	Box/Box/File Mobile Pedestal *[Steel: Metal Grey]*	\$284.94	0.00% G	\$569.87
35	2	TOALTASREVD	Revo Led Double Arm Task Light Use Revo Mounting Components *[Base: B0 Black Aluminum]*	\$372.00	10.00%	\$669.60
36	2	TOALTASREVSM	Revo Surface Mount	\$45.00	10.00%	\$81.00
Dispatch furniture						\$26,860.82
Monitor arms						
1	4	TOACTA1028B	28" Extension Pole	\$63.00	10.00%	\$226.80
2	8	TOACGMA220B	Pole Mount, Articulating Dual Swing Arm And 26" Array	\$616.00	10.00%	\$4,435.20

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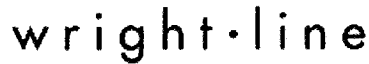


Proposal No: Q10001_00560 Rev 6 (12/06/2018)
 Sales Representative: Paul Bock
 304-638-9453
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 160 Gold Star Boulevard
 Worcester, Massachusetts 01606

Proposal - Line Items (Continued)

Ln	Qty	ItemNo	Product Name	Unit Price	Disc	Extended Price
3	4	ARRAYHANDLE	Fpd Array Handle *[Steel: Black]*	\$95.69	0.00% G	\$382.77
4	8	EPBZ75	Epdu 12A 5-15P *[ETN]*	\$133.00	25.00%	\$798.00
			Monitor arms			\$5,842.77
Install						
1	1	999920	W/L Install	\$5,420.00	0.00%	\$5,420.00

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Proposal No: Q10001_00560 Rev 6 (12/06/2018)
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Line Item Summary	
Subtotal	\$38,123.59
Transportation	TBD
Installation	TBD
Tax	Tax Exempt
TOTAL*	\$38,123.59

*Plus applicable Installation, Transportation, and Tax if not specified above

Terms:

NET 30, pending credit approval.

Notes

- GSA Items Marked G. All others are Open Market
- GSA Contract GS-03F-030DA Exp. 12/14/2020

Disclaimers

- Installation, Tax and Transportation Charges, if provided, are estimates only

Accepted By:

Prepared by Wright Line:

Date:

 Customer Signature, Title

 Wright Line Signature

12/06/2018

 Customer Printed Name

- The foregoing constitutes a written order accepted by the customer and Wright Line for the purchase of the goods described. Terms and conditions which also apply to this purchase order appear on the Terms & Conditions of Sale form and Warranty provisions, which constitute material parts of this order.
- Proposal valid for 30 days, except during special promotions. Proposals with special promotions are valid for the term of the promotion only, but not to exceed 30 days.
- Buyer to provide color requirements on their Purchase Order. If buyer fails to identify color requirements on the Purchase Order, buyer accepts the colors identified on the sellers quote as the approved configuration, and the Sales Order acknowledgement.
- For installation instructions , product manuals and brochures : <http://www.wrightline.com/documentation>

Wright Line's TIN Number is:
 20-797854

Remit To:
 Wright Line LLC
 28204 Network Pl
 Chicago, IL 60673-1282

PO Submission: Reference quote proposal
 number and forward purchase order to:
onlineordering@eaton.com

Prince Edward Sheriff's Office
 Maj David Wilmoth 434-392-8101
 124 North Main Street
 Farmville, VA 23901
 dwilmoth@co.prince-edward.va.us



Proposal No: Q10001_00560 Rev 6 (12/06/2018)
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 Worcester, Massachusetts 01606

Proposal - Shipping and Installation Information

Shipping and Delivery					
Inside Delivery	No	Strip, Place, Remove Debris	No	Timed Delivery	n/a
Floor #	2	Union	No	Accessories Installed	
Elevators Available	None	Truck with Lift Gate	No	Receiving Dock	Yes
Standard Size	Yes	Truck			
Required Delivery Date:	Best Available	Shipping Instructions:			
Not before Date:		Ship to Power Installations. Cost of delivery included in installation. - Warranty-Limited lifetime on all Wright Line manufactured parts; 5 year warranty on sit to stand lift; 3 year warranty on power strips. The power strips are NOT hardwired.			
		Total Estimated	2,372.08 lbs.		
		Shipping Weight:			
Installation					
Installation Type		Installation Date:	Time:		
		Installation Comments			

TERMS & CONDITIONS OF SALE

1. **PRIMACY OF SELLER'S TERMS AND CONDITIONS.** Any order received and accepted by Wright Line LLC ("Seller") shall be construed as an acceptance of Seller's offer to sell its goods in accordance with the terms and conditions of sale set forth herein. This document contains all of the terms and conditions of the agreement between Seller and Buyer of the goods sold, to the exclusion of any terms and conditions incorporated in Buyer's order or other documents of Buyer. Seller's acceptance of Buyer's order is expressly conditioned on Buyer's acceptance of the terms and conditions contained herein. Buyer, upon placing an order, is presumed to have accepted all of the terms and conditions without modification. No alteration, waiver, modification of or addition to the terms or conditions shall be binding on Seller unless specifically agreed to in writing by a person authorized by Seller to accept such different or inconsistent terms or conditions.
2. **WAIVER.** No waiver, whether express or implied, by Seller of any of the terms or conditions hereof shall be deemed a continuing waiver or trade custom between the parties, but shall apply solely to the instance to which the waiver is directed.
3. **ACCEPTANCE BY SELLER.** All orders received by Seller are subject to revision and possible rejection by Seller after its receipt of the same at its home office, notwithstanding the fact that the same may have been signed by Seller's field personnel.
4. **PRICE.** Unless otherwise agreed to by Seller: (a) all prices, quotations, shipments and deliveries by Seller are FOB Shipping Point, Freight Collect; (b) all prices, including related extras and deductions, are subject to change without notice and the price to be paid by Buyer will be in accordance with Seller's price in effect on the day of Seller's acceptance; (c) prices do not include Seller's freight/handling charges; (d) prices do not include any sales, use, excise, value-added or other tax, all of which present or future tax obligations are the responsibility of, and must be paid by, the Buyer; (e) orders with requested delivery dates greater than one hundred eighty (180) days from the sales order date may be subject to price surcharges based on commodity pricing at the time of manufacturing and shipment.
5. **DELIVERY, TITLE AND RISK OF LOSS.** Unless otherwise specified, Seller's obligation is to deliver the goods to a carrier at the shipping point. Seller reserves the right to produce and ship all or any part of the goods specified in any order from any of its plants or facilities or those of its suppliers. Seller will use all reasonable efforts to comply with Buyer's requests as to method of transportation, but Seller reserves the right to use an alternate method of transportation whether or not at a higher cost to Buyer, if the method specified by Buyer is deemed by Seller to be unavailable or otherwise unsatisfactory. Title and risk of loss passes to the Buyer at the moment of Seller's delivery of the goods to the carrier. Although Seller may assist Buyer in connection with pursuing any claim for damages, Seller shall not thereby assume any obligations for such damage or continue to assist Buyer in the presentation of its claim to any carrier.
6. **CLAIMS.** Buyer must inspect or test all goods upon actual receipt. Buyer waives any right to assert any claim against Seller arising from any defects, damages or shortages which would have been observable upon reasonable inspection or testing at the time of delivery, unless Seller is advised of such defects, damages or shortages within thirty (30) days after receipt of the defective goods by Buyer, a period which the parties agree is reasonable for this purpose. All other claims under the Seller's warranty must be made within thirty (30) days of the discovery of the defect. Buyer must obtain shipping instructions from Seller prior to returning the goods to Seller for repair or replacement. Unless otherwise agreed, returned goods must be shipped freight prepaid or they will not be accepted by Seller.
7. **PAYMENT.** All payments are due net thirty (30) days in full from date of invoice. Payment to Seller shall not be contingent on third party payments to Buyer. If complete payment is not made when due, Seller reserves the right to refuse to provide further product or service until such payment has been received, and the unpaid balance shall bear interest at the rate of 1 1/2 % per month until paid.
8. **CANCELLATIONS, RESCHEDULES AND OTHER MODIFICATIONS.** Buyer must advise Seller of cancellations, reschedules or other sales order modifications no later than fifteen business days prior to ship date for Wright Line manufactured product. For order cancellations of Wright Line manufactured product, Buyer must also provide written notice of cancellation to Seller prior to ten business days before ship date and payment of reasonable and proper cancellation charges which will, in accordance with good accounting practices, satisfy all termination charges, including all progress billings and all incurred direct manufacturing costs. For Third Party products the Buyer shall comply with the cancellation, rescheduling and order modification terms of the Third Party Provider.
9. **WARRANTY.** Wright Line LLC ("Seller") warrants to the original purchaser ("Buyer") that its products are free from defects in materials and workmanship for the following warranty period applicable to the product (the "Applicable Warranty Period"): The Applicable Warranty Period for a product manufactured and sold by Seller under the Wright Line brand name shall be the period of time that the original purchaser owns the product. The Applicable Warranty Period for all other products, or components purchased by Wright Line and integrated into Wright Line manufactured products, sold by Seller, shall be the warranty as outlined in the original manufacturer's warranty. This warranty does not cover any damage to customer equipment that is caused by an AC power disturbance or any other causes unrelated to the quality and/or functionality of Seller's products. No claims under this warranty will be valid unless Buyer notifies Seller in writing within a reasonable time of its discovery of the defect, but in any event prior to the expiration of the Applicable Warranty Period for such product. This warranty does not cover ordinary maintenance, wear and tear within the normal consumable life of a product, abuse, improper use, alterations, repairs and installations which have not been performed by an authorized Seller's representative, and products which have not been maintained or operated in accordance with Seller's written instructions. **THE FOREGOING WARRANTY IS EXCLUSIVE AND IS IN LIEU OF ALL OTHER EXPRESS AND IMPLIED WARRANTIES WHATSOEVER, INCLUDING BUT NOT LIMITED TO IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.** Seller will repair or replace, at its option, any products (or parts thereof) which are covered by this warranty and which are found to be defective. Seller may provide a substitute product of equal or higher value to resolve a warranty claim. No such repair, substitution or replacement will extend the Applicable Warranty Period. When a warranty claim arises, Buyer must contact Seller to arrange return shipment to Seller, with freight prepaid by Buyer. The risk of loss or damage to any products returned to
10. **LIMITATION OF LIABILITY. SELLER WILL NOT BE LIABLE UNDER ANY CIRCUMSTANCES FOR ANY INCIDENTAL, INDIRECT, CONSEQUENTIAL OR SPECIAL DAMAGES, INCLUDING WITHOUT LIMITATION ANY LOST PROFITS OR LABOR COSTS, ARISING FROM THE SALE, USE OR INSTALLATION OF THE PRODUCTS, FROM THE PRODUCTS BEING INCORPORATED INTO OR BECOMING A COMPONENT OF ANOTHER PRODUCT, FROM ANY BREACH OF THIS AGREEMENT OR FROM ANY OTHER CAUSE WHATSOEVER, WHETHER BASED ON WARRANTY (EXPRESSED OR IMPLIED) OR OTHERWISE BASED ON CONTRACT, OR ON TORT OR OTHER THEORY OF LIABILITY, AND REGARDLESS OF ANY ADVICE OR REPRESENTATIONS THAT MAY HAVE BEEN RENDERED BY SELLER OR SELLER'S AGENTS OR REPRESENTATIVES CONCERNING THE SALE, USE OR INSTALLATION OF THE PRODUCTS. UNDER NO CIRCUMSTANCES SHALL THE AGGREGATE LIABILITY ARISING OUT OF OR IN CONNECTION WITH THE SALE, USE OR INSTALLATION OF THE PRODUCTS OR FROM ANY OTHER CAUSE EXCEED THE PRICE OF THE PRODUCTS OR SERVICES ON WHICH SUCH LIABILITY IS BASED**
11. **PATENTS, TRADEMARKS AND COPYRIGHT INDEMNITY.** If Buyer has not provided specifications, Seller shall indemnify Buyer from any and all damages and costs, including reasonable attorney's fees, for United States patent, trademark or trade name, or copyright infringement arising by reason of the sale or use of any goods sold to Buyer, provided that Seller is properly notified at the outset of any such claim or suit and Buyer offers Seller full and exclusive control of the defense of such suit when products of Seller only are involved therein, and the right to participate in the defense of such suit when products other than those of Seller are also involved therein. Seller shall have no indemnity obligation if the alleged infringement is based upon: (i) a modification made by Buyer to products furnished by Seller; or (ii) the use of products furnished by Seller with other products where the products furnished by Seller do not in themselves infringe. Buyer shall indemnify Seller against any and all damages or costs, including reasonable attorney's fees, for patent, trademark or trade name, or copyright infringement in any way rising out of the preparation or manufacture of any goods in accordance with Buyer's specifications.
12. **INDEMNITY.** Seller shall defend, indemnify and hold harmless Buyer, its officers, employees and agents, from and against any and all claims, liabilities, damages, demands, losses, causes of action and suits, including reasonable attorney's fees incident thereto, to the extent they result directly from or out of (1) any injury to or death of any person or damage to or destruction of any property caused by the negligent acts, errors, omissions or willful misconduct of Seller, its agents or employees, and (2) any violation by Seller, its employees or agents of federal or state law, regulation, order, rule or of any other governmental authority having jurisdiction.
13. **EXCUSABLE DELAYS.** Seller shall not be liable for delays or failure in performance of an order or default in delivery arising out of, or resulting from, causes beyond its control and without its fault or negligence. Such causes include, but are not limited to, acts of God, acts of Buyer or of the government, or of a public enemy, fire, flood, epidemic, quarantine restrictions, strikes, freight embargoes, unusually severe weather, or default of suppliers due to any such causes.
14. **ASSIGNMENT.** Buyer shall not assign any order or any interest therein without the written consent of Seller. Any such actual or attempted assignment without Seller's prior written consent shall entitle Seller to cancel the order upon written notice to the Buyer.
15. **ENGINEERING CHANGES.** In the event Seller changes the design of any of the goods described on the order, either as to construction or materials used, but not as to function, Buyer agrees to accept such changed goods in fulfillment of the Sales Order.
16. **VALIDITY OF SEPARATE CLAUSES.** If any provisions of this agreement shall be held to be invalid, illegal, or unenforceable, the validity, legality, or enforceability of the remaining provisions shall not be affected or impaired thereby.
17. **LIMITATION OF ACTIONS.** Any cause of action arising from the agreement or the breach of it must be commenced within two years after the cause of action accrues.
18. **GOVERNING LAW.** The interpretation, construction and validity of the Agreement shall be governed by the laws of the Commonwealth of Massachusetts.
19. **PROVISIONS FOR INTERNATIONAL TRANSACTIONS.** The following provisions apply to sales to customers located outside the United States: (a) the 1980 United Nations Conventions on Contracts for the International Sale of Goods shall not apply; (b) except as otherwise specified, terms of delivery are Ex-Works (within the meaning of INCOTERMS 1990) and all customs fees, import duties, cargo insurance, taxes and other charges imposed on or relating to the purchase or sale of the products shall be paid by Buyer in addition to the stated price; (c) except as otherwise specified, payment shall be made by issuance to Seller of an irrevocable letter of credit which (i) is issued and confirmed by a U.S. bank acceptable to Seller (ii) is governed by the Uniform Customs and Practice for Documentary Credits (ICC Publication No.500 effective January 1,1994) and otherwise acceptable in form and substance to Seller, and (iii) provides for payment to Seller of the full amount of the purchase price plus pre-paid freight in U.S. dollars upon presentation by Seller of sight drafts, Seller's invoice and such other documents as shall be required by the letter of credit. All banking and other charges for such letter of credit shall be for the account of Buyer; (d) prices include Seller's standard commercial export packaging which may vary depending on whether shipment is made by air, land or sea. Buyer will bear any additional expenses required to satisfy Buyer's specifications. Packages will be marked in accordance with Buyer's instructions, if any. Seller shall furnish packing lists and such other information as may be necessary to enable Buyer's agent to prepare documents required for export shipment. Buyer shall supply Seller with all necessary information and assistance for the most expeditious clearance of such shipment through customs; (e) all shipments hereunder are subject to compliance with U.S. Export Administration Act as amended, regulations thereunder and all other U.S. laws and regulations concerning exports. Buyer agrees to comply with all such laws and regulations concerning the use, disposition, re-export

Seller will be with Buyer. **THE REMEDY OF REPAIR OR REPLACEMENT PROVIDED FOR HEREIN IS BUYER'S EXCLUSIVE REMEDY IN THE EVENT OF BREACH OF THIS WARRANTY.**

IN ADDITION, SELLER SHALL NOT BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL OR SPECIAL DAMAGES OR FOR ANY LOSS, DAMAGE OR EXPENSE ARISING FROM THE SALE, USE OR INSTALLATION OF THE PRODUCTS OR FROM ANY OTHER CAUSE WHATSOEVER, WHETHER BASED ON WARRANTY (EXPRESSED OR IMPLIED) OR OTHERWISE BASED ON CONTRACT, OR ON TORT, OR REGARDLESS OF ANY ADVICE OR REPRESENTATIONS THAT MAY HAVE BEEN RENDERED BY SELLER OR ITS AGENTS OR REPRESENTATIVES CONCERNING THE SALE, USE OR INSTALLATION OF THE PRODUCTS.

and sale of the products provided hereunder.

20. RETURNS. Due to the unique, highly configured and custom nature of Seller's products, returns for manufactured products from Buyer will not be accepted for reasons other than Claims as defined in paragraph 6. Seller will pass through to Buyer any return policy for Third Party Manufacturers to the extent possible.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 11, 2018
Item No.: 10
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Highway Matters

Summary: A representative of VDOT will not be present at the December Board meeting. Staff will record any highway issues and relay them to the Farmville Residency and/or the Hampden-Sydney Area Headquarters.

Attachments:

Recommendation:

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Emert _____	Southall _____	Wilck _____
	Jones _____	Timmons _____	

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 11, 2018
Item No.: 11
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: PUBLIC HEARING: FY19 Budget Amendment

Summary:

The renovation project of the Courthouse has been a constantly evolving project that has expanded to include the STEPS CENTRE and an MOU with STEPS and the decision to build a new building for Social Services. During the October meeting of the Board of Supervisors the Board authorized the advertisement of a Public Hearing concerning amending the County's FY19 Budget to reflect the cost associated with the reroofing of the former STEPS CENTRE.

Section 15.2-2507 of the Code of Virginia requires a public hearing to be conducted prior to amending a budget by greater than one percent. The County's adopted FY19 budget is \$54,174,847. Any budget amendment greater than \$541,748 requires a public hearing prior to adopting the amendment. The original roofing contract was for \$744,628 plus \$7.50 per square foot for any decking that needed to be replaced once the EDPM was removed and the decking could be inspected. While the contractor is still wrapping up this project and we do not have the final report/cost it appears a total of almost 37,000 sqft of decking was replaced which exceeded the contract allowance of 10,000 sqft. There was also a credit for the switch from EDPM to TPO and the need to replace the roof hatch. It appears the final cost will be somewhat less than the amount contained in the required advertisement of \$954,628 (Attachment 1) but the exact amount is yet to be determined and I would recommend the budget be amended as advertised with any amount not expended to be used for the interior renovations.

FY19 BUDGET AMENDMENT

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	41050	0100	General Fund Balance		\$954,628
4 (Exp)	100	94000	0051	STEPS CENTRE Roofing	\$954,628	

Attachment: Notice of Public Hearing

Recommendation: Following the Public Hearing, consider approval of the FY19 Budget Amendment presented above and appropriate the same funds.

Motion _____ Cooper-Jones _____ Pride _____ Townsend _____
 Second _____ Emert _____ Southall _____ Wilck _____
 Jones _____ Timmons _____



November 21, 2018

Please publish the following public hearing notice in THE FARMVILLE HERALD on Wednesday, November 28, 2018.

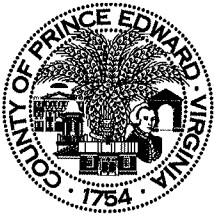


Notice of Public Hearings

The Prince Edward County Board of Supervisors will hold two public hearings on Tuesday, December 11, 2018 at 7:30 p.m. in the Board of Supervisors Room located on the 3rd floor of the Prince Edward County Courthouse, 111 South Street, Farmville, Virginia, to receive citizen input prior to considering a recommendation from the Prince Edward County Planning Commission and a request for a budget amendment from the County Administrator. Below is a summary of the topics of the public hearings;

1. Request by Atlantic Coast Pipeline, LLC for a Special Use Permit to construct a lighted microwave tower (225' in height) located on the west side of Route 617, Saylers Creek Road, approximately 0.6 mile north of Route 307, Holly Farms Road on a parcel owned by Terri Atkins Wilson, identified as Tax Map 042-A-47. This is an A1 Zoning District.
- 2. Request from the County Administrator to amend the Fiscal Year 2019 General Fund budget by \$954,628. These funds would be used to pay for the replacement of decayed metal decking and reroofing of the former STEPS CENTRE located at 100 Industrial Park Road.

A complete copy of the proposed Special Use Permit applications is available for public review in the office of the Prince Edward County Administrator, 111 South Street, 3rd Floor, Farmville, VA, or on the county website at www.co.prince-edward.va.us. It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 11, 2018
Item No.: 12
Department: Planning and Community Development
Staff Contact: Rob Fowler
Issue: Special Use Permit-Atlantic Coast Pipeline, LLC

Summary:

The County has received a special use permit application from Atlantic Pipeline, LLC to permit the construction of an unmanned microwave tower to serve as part of the telecommunications network for the Atlantic Coast Pipeline, LLC (ACP) project located on the west side of Route 617, Saylers Creek Road, approximately .06 miles north of Route 307, Holly Farms Road, on a parcel owned by Terri Atkins Wilson, identified as Tax Map 042-A-47, Prince Edward County, VA. This is an in the A1, Agricultural Conservation District.

The proposed tower will be 225' feet in height and will be lighted as required by the FAA with one top flashing beacon and flashing side beacons at the towers midpoint. The lease area dimensions will be 100' X 120' and the compound will be fenced.

Atlantic Coast Pipeline, LLC has agreed to provide the County co-location opportunities without compensation for emergency services equipment. There are no existing towers or structures in the area that can accommodate the proposed tower which will serve as the backbone for the ACP communication network to monitor, control and ensure the security and safety of the project. The property is presently zoned A1, Agricultural Conservation, and this zoning classification permits towers, with related unmanned equipment buildings by Special Use Permit.

Atlantic Coast Pipeline, LLC conducted several aerial balloon test with staff from the Saylers Creek Battlefield State park and it was determined that the proposed tower would have no impact on the view shed from the park grounds and not be visible from the park properties.

The Prince Edward County Board of Zoning Appeals conducted a Public Hearing on November 20, 2018 and granted a variance to allow the tower to exceed the limited 199' height limitation based on topography of the site.

The Planning Commission conducted a Public Hearing on November 20, 2018 and no one spoke in opposition to the request. The Planning Commission recommended forwarding the matter to the Board of Supervisors for approval.

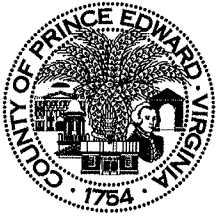
Impacts: Staff does not have any concerns of negative impacts on the surrounding properties associated with the request.

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Jones _____

Pride _____
Southall _____
Timmons _____

Townsend _____
Wilck _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Attachments:

1. Public Hearing Notice
2. Special Use Permit Application
3. List of adjoin property owners
4. Sample letter sent to adjoining property owners
5. Plat of Tax Parcel
6. Planning Commission Minutes (Draft)

Recommendation: Conduct the Public Hearing to hear comments of the Special Use Permit Application

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Jones _____

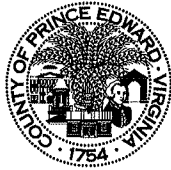
Pride _____
Southall _____
Timmons _____

Townsend _____
Wilck _____



November 21, 2018

Please publish the following public hearing notice in THE FARMVILLE HERALD on Wednesday, November 28, 2018 and Wednesday, December 5, 2018



Notice of Public Hearings

The Prince Edward County Board of Supervisors will hold a public hearing on Tuesday, December 11, 2018 at 7:30 p.m. in the Board of Supervisors Room located on the 3rd floor of the Prince Edward County Courthouse, 111 South Street, Farmville, Virginia, to receive citizen input prior to considering the recommendations from the Prince Edward County Planning Commission on the following:

1. Request by Atlantic Coast Pipeline, LLC for a Special Use Permit to construct a lighted microwave tower (225' in height) located on the west side of Route 617, Saylers Creek Road, approximately 0.6 mile north of Route 307, Holly Farms Road on a parcel owned by Terri Atkins Wilson, identified as Tax Map 042-A-47. This is an A1 Zoning District.

A complete copy of the proposed Special Use Permit applications are available for public review in the office of the Prince Edward County Administrator, 111 South Street, 3rd Floor, Farmville, VA, or on the county website at www.co.prince-edward.va.us. It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

COMMENTS: _____

PERMIT/APPLICATION NO. _____
ZONING DISTRICT 171
MAGISTERIAL DISTRICT _____
DATE SUBMITTED 8/15/18

County of Prince Edward

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY APPLICATION
FOR SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION SPECIAL EXCEPTION REQUESTED:
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: Atlantic Coast Pipeline LLC (Attn: Min So)
Applicant's Address: 120 Tredegar Street Richmond, VA 23219
Applicant's Telephone Number: (304) 931-1351

Present Land Use: Vacant

Legal Description of Property with Deed Book and Page No. or Instrument No. 386/799 (Nottoway County Information)

Tax Map # _____ Acreage : 358

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) See "Statement of Justification"

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) See "Statement of Justification"

Height of Principal Building (s): Feet _____ Stories _____

APPLICANT'S STATEMENT: (if not owner(s) of property):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

Atlantic Coast Pipeline, LLC, by
Carolee M. Long, Authorized Representative 8-16-2018
Signature of Applicant (if not property owner) Date

PROPERTY OWNER(S) STATEMENT:

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

[Signature] 8/12/18
Signature of Property Owner(s) Date

[Signature] 8/12/18
Signature of Property Owner(s) Date

Signature of Property Owner(s) Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00 Fee Received by [Signature] Date 8/15/18

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Planning &
Community Development
P. O. Box 382
Farmville, VA 23901
(434) 392-8837

Prince Edward County

Special Use Permit

Applicant: Atlantic Coast Pipeline, LLC
Sayers Creek Road

Date: November 5, 2018

Schedule B

List of property owners and mailing addresses adjoining the parcel proposed for Special Use.

Parcel ID	Owner	Address	Note
042-A-41	William and Susan Frank	3700 Gully Tavern Road Rice, VA 23966	
042-A-32 042-A-33	Robert and Barbara Schmidt	336 Schmidt Road Rice, VA 23966	
042-A-37	Victor Jenkins	P O Box 87 Rice, VA 23966	
042-A-38	Abbas Nikenjad	2192 Jennings Street Woodbridge, VA 22191	
N/A	N/A	Ronald Roark County Administrator 344 West Courthouse Road P O Box 92 Nottoway, VA 23955	

BOARD OF SUPERVISORS

Pattie Cooper-Jones
Chairman
James R. Wilck
Vice Chairman
J. David Emert
Robert M. Jones
Odessa H. Pride, Ed.D.
Gene A. Southall
C. Robert Timmons, Jr.
Jerry R. Townsend



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR

W.W. Bartlett
Post Office Box 382
111 South Street, 3rd Floor
Farmville, VA 23901
Office: (434) 392-8837
Fax: (434) 392-6683
wbartlett@co.prince-edward.va.us
www.co.prince-edward.va.us

November 5, 2018

RE: Special Use Permit Application at Tax Map 042-A-47 Saylers Creek Road

To Whom It May Concern:

The Prince Edward County Planning Commission has scheduled a Public Hearing on Tuesday, November 20, 2018 at 7:00 p.m. to consider a Special Use Permit Application by Atlantic Coast Pipeline, LLC. The Planning Commission meeting will be held in the Board Room on the Third Floor of the Prince Edward County Courthouse. A public hearing gives the Planning Commission the opportunity to gather citizen input prior to considering the special use request.

Request by Atlantic Coast Pipeline, LLC to allow the construction of an unmanned microwave tower located on Tax Map Parcel 042-A-47 Saylers Creek Road.

The property is located on Tax Map Parcel 042-A-47 and owned by Terri Atkins Wilson. This is an A1, Agricultural Conservation District and allowed by Special Use Permit.

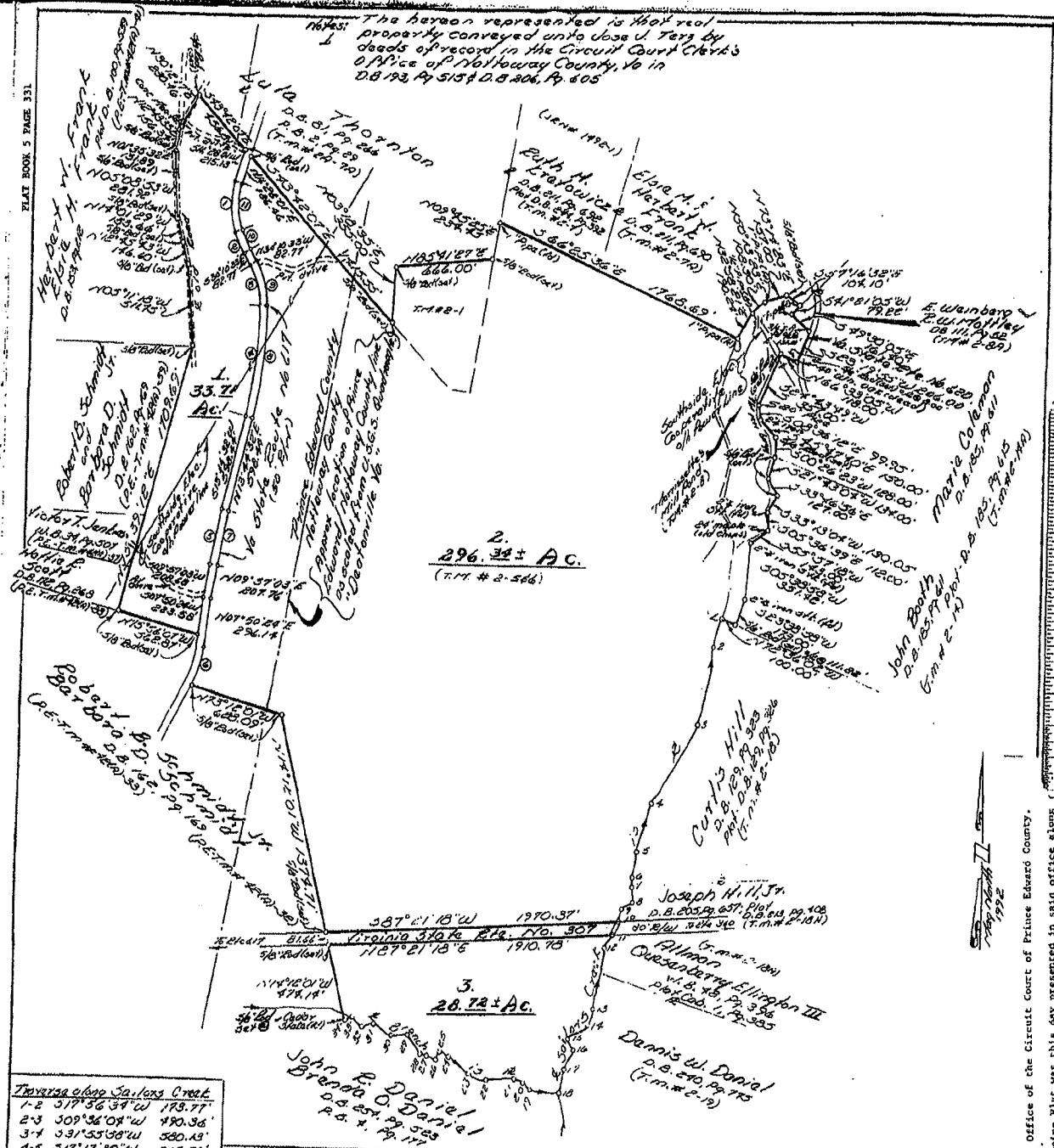
You are receiving this notice because you own land adjacent to this parcel. The Special Use Permit application is available for review in the Prince Edward County Department of Planning and Community Development and on the county web page at www.co.prince-edward.va.us. If you have any questions about this meeting or the permit application, I encourage you to contact me by calling 434-392-8837 or electronically at rfowler@co.prince-edward.va.us

Sincerely,

Robert S. Fowler
Director
Planning and Community Development

PLAT BOOK 5 PAGE 331

The hereon represented is Acres property conveyed unto Jose J. Terz by deeds of record in the Circuit Court Clerk's Office of Northway County, Va in D.B. 193, P. 515 & D.B. 206, P. 405



Traverse along Sailors Creek

1-2	517°56'39"W	179.77
2-3	309°34'04"W	190.36
3-4	331°53'08"W	580.43
4-5	317°17'30"W	313.59
5-6	510°43'49"W	140.82
6-7	507°54'17"W	57.41
7-8	500°16'31"E	96.90
8-9	539°12'43"W	81.18
9-10	345°25'30"W	75.34
10-11	325°44'30"W	50.93
11-12	333°18'07"W	108.77
12-13	509°34'32"W	316.57
13-14	320°17'07"W	107.76
14-15	557°09'26"W	152.35
15-16	527°53'41"E	78.54
16-17	325°14'21"W	128.73
17-18	515°56'52"W	112.67

Curve Data

Curve	De/No	Radius	Arc	Chord
1	34°18'24"	508.77	388.39	504.11/E 317.03
2	10°00'10"	808.17	144.71	525°00'29"E 144.52
3	22°59'15"	501.01	248.82	315°10'54"E 239.24
4	14°58'51"	2278.04	423.72	240°24'47"W 422.05
5	22°42'22"	5228.42	248.22	217°50'42"E 248.04
6	12°37'42"	473.37	245.01	115°49'12"E 244.82
7	23°47'22"	2228.42	246.32	111°52'48"E 245.53
8	18°52'01"	2328.04	212.94	104°46'37"E 210.17
9	22°02'12"	551.41	228.52	115°10'34"W 225.11
10	12°52'12"	728.17	236.52	112°52'24"W 235.51
11	32°42'04"	458.77	220.71	101°41'11"W 225.57

Traverse along Branch

18-19	102°42'47"W	103.22
19-20	152°29'21"W	65.63
20-21	168°23'32"W	69.19
21-22	327°52'10"W	132.79
22-23	173°09'00"W	126.74
23-24	153°23'43"W	162.23
24-25	162°06'57"W	80.72
25-26	330°15'00"W	64.19
26-27	172°54'22"W	64.35

27-28	172°09'15"W	44.08
28-29	1137°19'02"W	143.84
29-30	149°53'41"W	112.41
30-31	176°03'40"W	137.57
31-32	378°15'53"W	80.42
32-33	148°25'15"W	88.59
33-34	367°06'46"W	53.43

Plat of 358.77 ± acres of land situated in Haystack District, Northway County, Virginia and Lockhart District, Prince Edward County, Virginia, Surveyed for London G. Atkins. Scale: 1 in. = 400 ft.

April 15, 1992

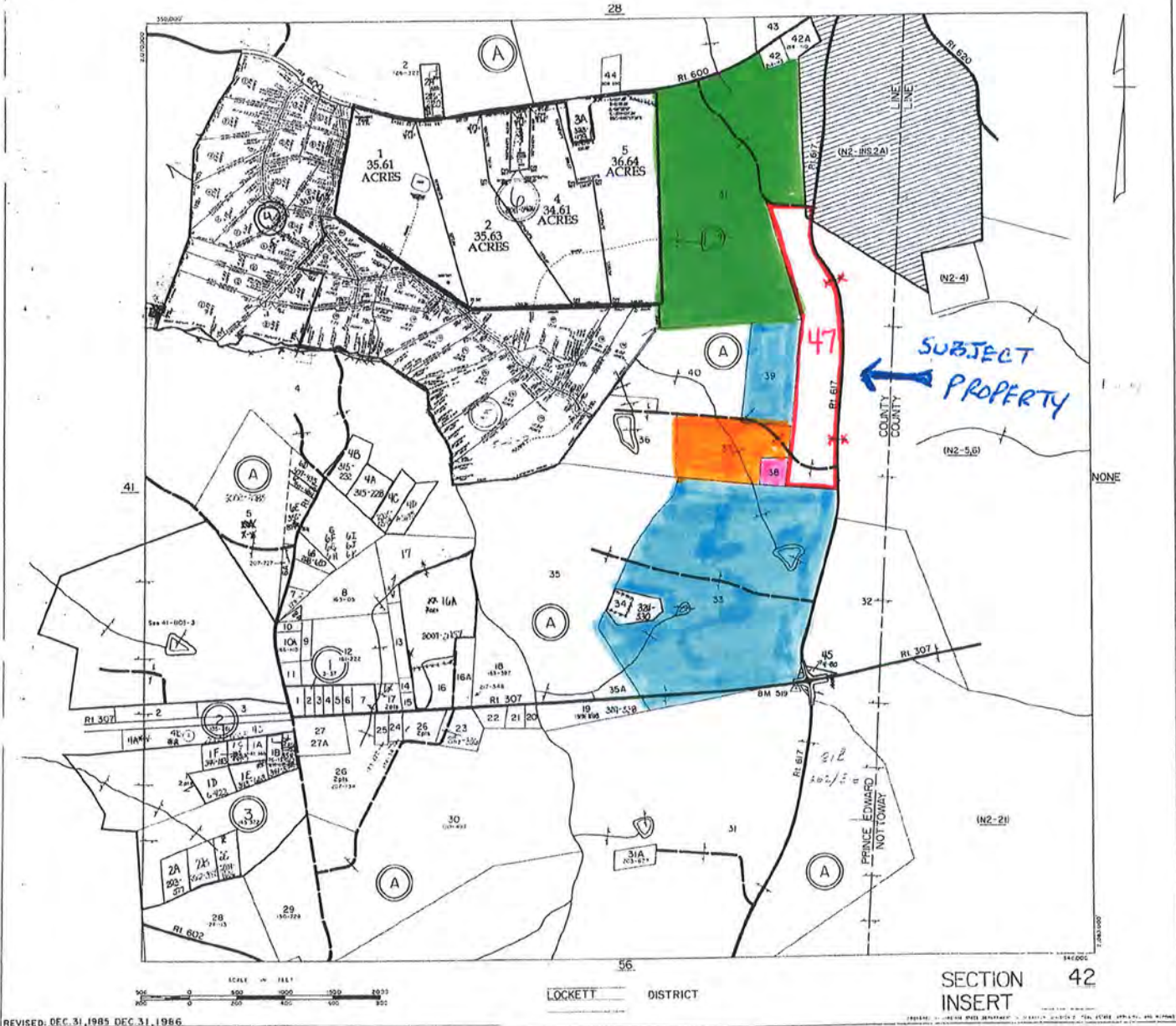


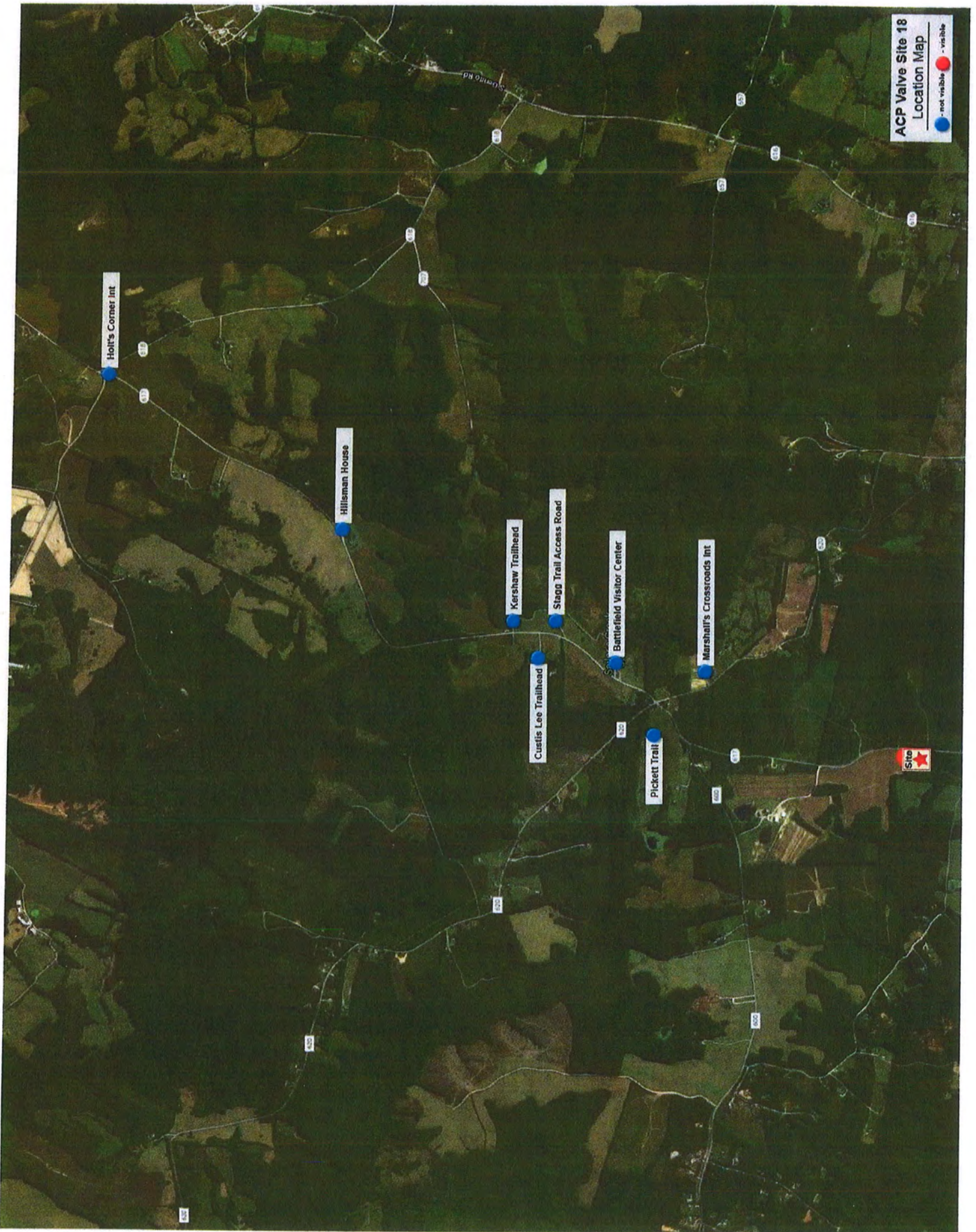
Virginia: In the Clerk's Office of the Circuit Court of Prince Edward County, April 29, 1992. This foregoing plat was this day presented in said office along with the foregoing deed from JOSE J. TERZ and ROSA B. TERZ, husband and wife, to LONDON G. ATKINS which said deed has been recorded in Deed Book 265 Page 731.

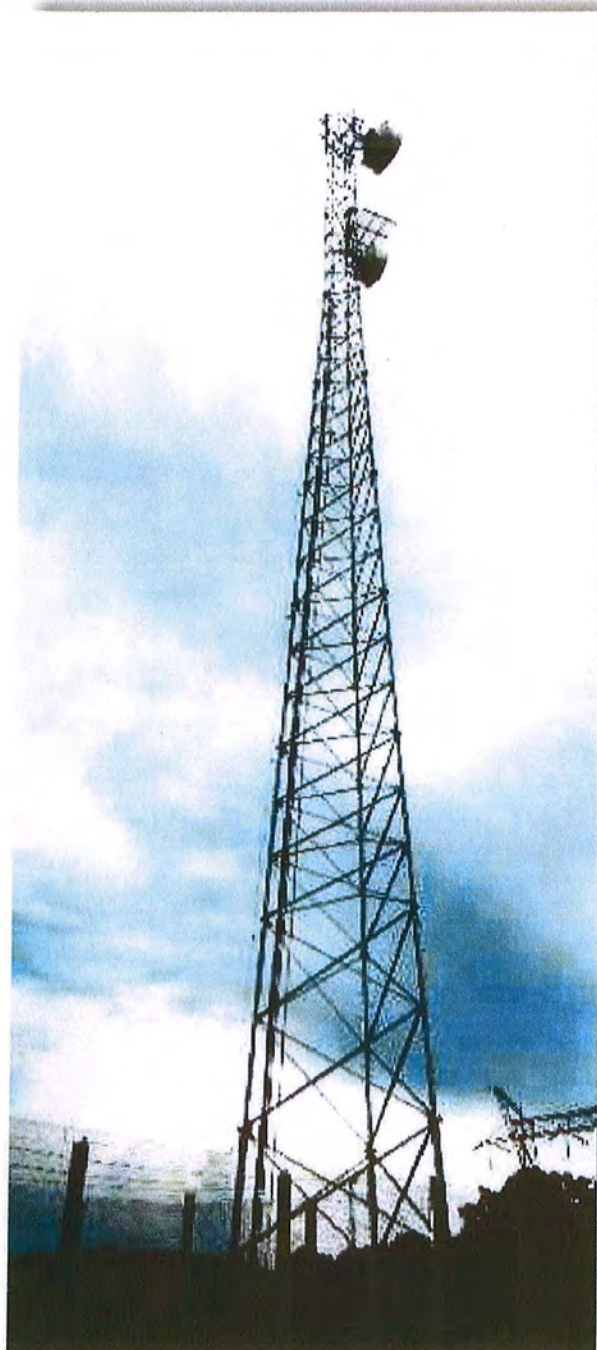
Test: Joseph L. Overton, Clerk

1955-1
14361

PRINCE EDWARD COUNTY







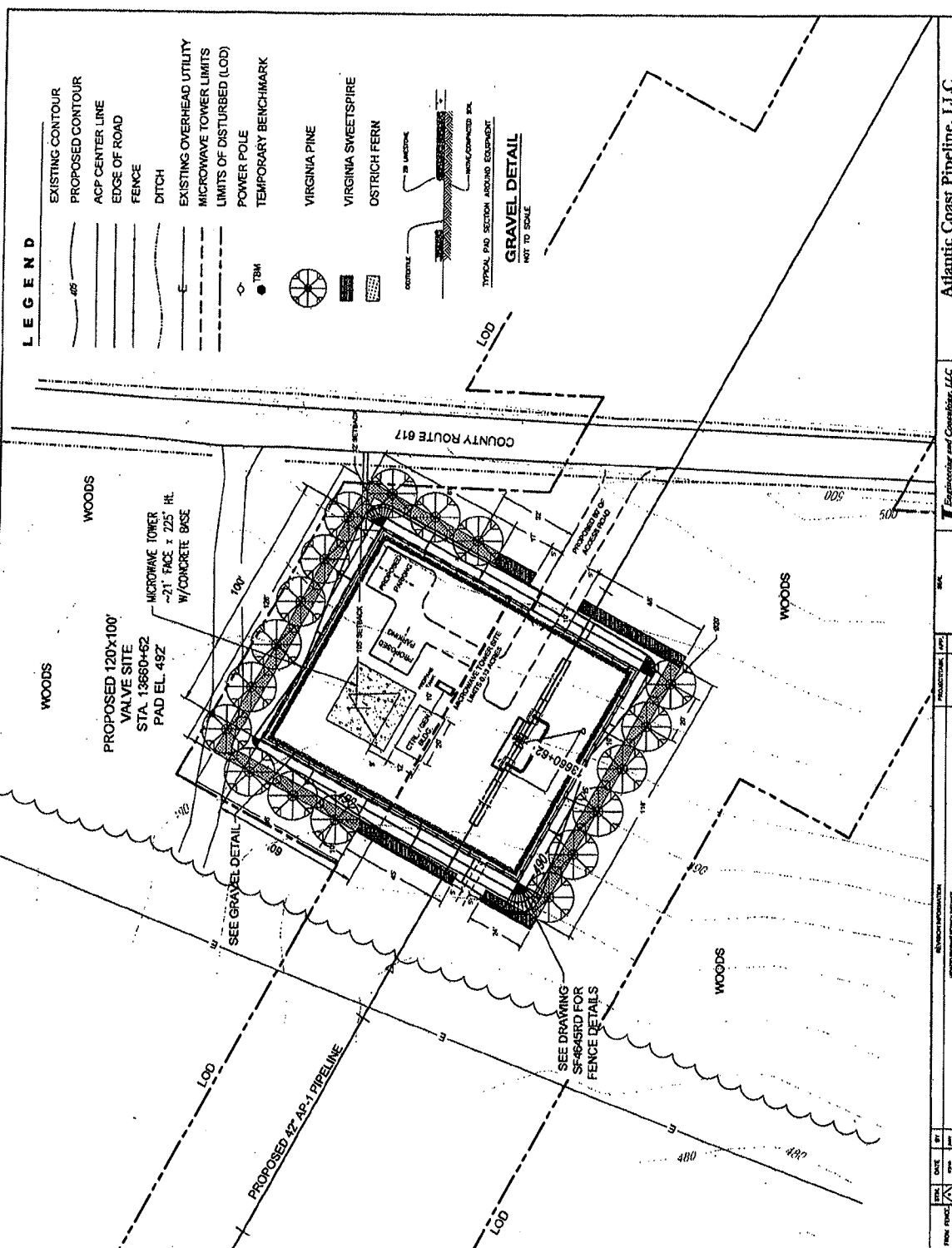


SURVEY DATUM
UTM ZONE 17 U.S. FEET
CONTOUR INTERVAL: 2 FEET

SITE LOCATION
LAT: 37° 17' 01.20"
LONG: 78° 14' 03.25"

LEGEND

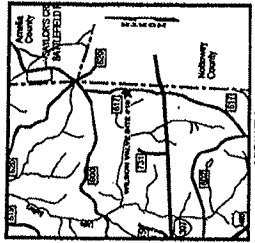
- EXISTING CONTOUR
- PROPOSED CONTOUR
- ACP CENTER LINE
- EDGE OF ROAD
- FENCE
- DITCH
- EXISTING OVERHEAD UTILITY
- MICROWAVE TOWER LIMITS
- LIMITS OF DISTURBED (LOD)
- POWER POLE
- TEMPORARY BENCHMARK
- VIRGINIA PINE
- VIRGINIA SWEETSPINE
- OSTRICH FERN



PROPOSED 120'x100'
VALVE SITE
STA. 13660+62
PAD EL. 49.2

MICROWAVE TOWER
~21' FACE x 225' HL
W/CONCRETE BASE

FLOOD PLAIN REFERENCE
THE PROPERTY IS LOCATED IN ZONE 2 AS SHOWN ON THE
FLOOD PLAIN MAP FOR THE COUNTY OF WASHINGTON
COUNTY, VA, INCORPORATED JUNE 2, 2006.
CHANGE FLOODPLAIN
LIMITS AS SHOWN ON LAMP BASED ON REFERENCE MAP.



NO.	DATE	BY	DESCRIPTION
1	10/15/15	JLL	ISSUED FOR PERMITTING
2	10/15/15	JLL	ISSUED FOR PERMITTING
3	10/15/15	JLL	ISSUED FOR PERMITTING
4	10/15/15	JLL	ISSUED FOR PERMITTING
5	10/15/15	JLL	ISSUED FOR PERMITTING

DESIGNED BY	DATE	BY	DESCRIPTION
10/15/15	JLL	ISSUED FOR PERMITTING	
10/15/15	JLL	ISSUED FOR PERMITTING	
10/15/15	JLL	ISSUED FOR PERMITTING	
10/15/15	JLL	ISSUED FOR PERMITTING	
10/15/15	JLL	ISSUED FOR PERMITTING	

PROJECT NO.	13660+62
CLIENT	ATLANTIC COAST PIPELINE, LLC
DATE	10/15/15
SCALE	AS SHOWN

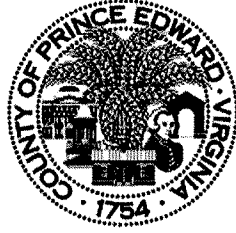
PROJECT NO.	13660+62
CLIENT	ATLANTIC COAST PIPELINE, LLC
DATE	10/15/15
SCALE	AS SHOWN

Atlantic Coast Pipeline, LLC
100 W. Main Street, Box 10000, Lynchburg, VA 24502 Phone: (803) 482-0000

WILSON VALVE SITE #18
CENTERLINE STATION 13660+62
42" MAIN LINE VALVE ASSEMBLY - LANDSCAPE DESIGN

DATE: 10/15/15
SCALE: AS SHOWN
PROJECT: 42" MAIN LINE VALVE ASSEMBLY SITE #18
DRAWN BY: JLL
CHECKED BY: JLL
APPROVED BY: JLL
DATE: 10/15/15

PROJECT: 42" MAIN LINE VALVE ASSEMBLY SITE #18
DRAWN BY: JLL
CHECKED BY: JLL
APPROVED BY: JLL
DATE: 10/15/15



Prince Edward County Planning Commission
Meeting Minutes
November 20, 2018
7:00 pm

Members Present: John Prengaman, Chair John “Jack” W. Peery, Jr., Vice Chairman
 Donald Gilliam Preston L. Hunt
 Mark Jenkins Robert “Bobby” Jones
 Clifford Jack Leatherwood Whitfield M. Paige
 Teresa Sandlin Cannon Watson

Staff Present: Rob Fowler, Zoning Director

Chairman John Prengaman called the November 20, 2018 meeting to order at 7:00 p.m.

Approval of Minutes: September 18, 2018

Commissioner Jones made a motion, seconded by Commissioner Peery, to approve the meeting minutes from September 18, 2018, as presented; the motion carried:

Aye: Donald Gilliam Nay: (None)
 Preston Hunt
 Mark Jenkins
 Robert M. Jones
 Clifford Jack Leatherwood
 Whitfield M. Paige
 John “Jack” W. Peery, Jr.
 John Prengaman
 Teresa Sandlin
 Cannon Watson

In Re: Public Hearing – Atlantic Coast Pipeline, LLC

Chairman Prengaman announced this was the date and time scheduled for a Public Hearing on a request by Atlantic Coast Pipeline, LLC for a Special Use Permit to construct a lighted microwave tower (225’ in height) located on the west side of Route 617, Saylers Creek Road, approximately 0.6 mile north of Route 307, Holly Farms Road, on a parcel owned by Terri Atkins Wilson, identified as Tax Map 042-A-47. This is an A1, Agricultural Conservation District. Notice of this hearing was advertised according to law in the Wednesday, November 7, 2018 and Wednesday, November 14, 2018 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Prengaman reviewed the process for public hearings.

Mr. Rob Fowler, Zoning Director, stated the County has received a Special Use Permit application for the construction of an unmanned microwave tower to serve as part of the telecommunications network for the Atlantic Coast Pipeline, LLC (ACP) project. The proposed location of the tower will be on the west side of Route 617, Saylers Creek Road, approximately 0.6 miles north of Route 307, Holly Farms Road, on a parcel owned by Terri Atkins Wilson, identified as Tax Map 042-A-47, Prince Edward, VA. This is an A1, Agricultural Conservation District.

Mr. Fowler said the tower will be 225' in height and will be lighted as required by the FAA with one top flashing beacon and flashing side beacons at the tower's midpoint. The lease area dimensions will be 100'X 120' and the compound will be fenced and secured. Atlantic Coast Pipeline, LLC will provide the County co-location opportunities without compensation for emergency services equipment. There are no existing towers or structures in the area that can accommodate the proposed tower which will be the backbone for the Atlantic Coast Pipeline communication network to monitor, control and ensure the security and safety of the project. This property is presently zoned A1, Agricultural Conservation, and this zoning classification permits towers, with related unmanned equipment buildings by Special Use Permit.

The Board of Zoning Appeals conducted a Public Hearing on November 20, 2018 at 10:00 a.m. to receive citizen input prior to considering action for granting a variance from Section 3.100(C)3 of the Prince Edward County Zoning Ordinance which restricts the height of towers to no greater than 199 feet in height. The Board of Zoning Appeals granted the variance on the height of the tower during their meeting.

Mr. Fowler said Staff does not have any concerns of negative impacts on the surrounding properties associated with the request.

Mr. Fowler stated that several months ago, Atlantic Coast Pipeline representatives met with Saylor's Creek Battlefield Park Rangers and performed a balloon test at key locations in the park and determined there is no adverse impact on the park or the skyline view. Mr. Fowler said Atlantic Coast Pipeline will allow the County to collocate emergency equipment on the tower but it will not be available for other commercial collocation. He added there had been no inquiries and no opposition.

Commissioner Jones stated he rents farmland from Mrs. Atkins Wilson, on the same parcel. This tower will be no asset or detriment to him, but could abstain if others view his participation as a conflict of interest. There was no opposition to Commissioner Jones participating in the public hearing.

Sarah Perkinson, Atlantic Coast Pipeline, LLC, stated the tower is for the telecommunications system for the Atlantic Coast Pipeline project. This tower will be located at a valve site for the Atlantic Coast Pipeline, on the pipeline; it allows them to communicate between the different valve sites on the project as well as the main control systems located in Bridgeport. She said it allows them to monitor the pipeline for safety, and also if there were to be any type of issue, it allows them to close the valves, including the one at this site, versus having to deploy someone out which could take more time.

Commissioner Peery asked how far apart the towers can be. Ms. Perkinson stated it varies due to topography of the land; she added that the next one over is in Nottoway County.

Commissioner Hunt questioned use by the County. Ms. Perkinson stated the County EMS may collocate but not commercial entities such as Verizon or Comcast.

Chairman Prengaman opened the public hearing.

There being no one wishing to speak, Chairman Prengaman closed the public hearing.

Commissioner Watson made a motion, seconded by Commissioner Jenkins, to approve for recommendation to the Board of Supervisors a request for a Special Use Permit to construct a lighted microwave tower (225' in height) located on the west side of Route 617, Saylers Creek Road, approximately 0.6 mile north of Route 307, Holly Farms Road, on a parcel owned by Terri Atkins Wilson, identified as Tax Map 042-A-47; the motion carried:

Aye: Donald Gilliam
Preston Hunt
Mark Jenkins
Robert M. Jones
Clifford Jack Leatherwood
Whitfield M. Paige
John "Jack" W. Peery, Jr.
John Pregelaman
Teresa Sandlin
Cannon Watson

Nay: (None)

In Re: Old Business

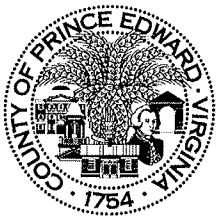
(None)

New Business

(None)

Chairman Pregelaman adjourned the meeting at 7:08 p.m.

Next Meeting: December 18, 2018



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 11, 2018
Item No.: 13
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Appointment of Deputy Animal Control Officer

Summary: The Board will wish to appoint Christopher E. Riviere to the position of Deputy Animal Control Officer for the County of Prince Edward, effective December 3, 2018.

Attachments:

Recommendation: Approval.

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Jones _____

Pride _____
Southall _____
Timmons _____

Townsend _____
Wilck _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 11, 2018
Item No.: 14
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Citizen Volunteer Appointments

Summary: The terms of office for the following positions expire December 31, 2018. All positions have been advertised in *The Farmville Herald*. Listed by each position are the terms of office, the name of the individual currently holding the position and the name(s) of all applicants filing a Citizen Volunteer Application.

Position	Term of Office	# of Terms Expiring/ Vacancies	Individual Currently Holding the Office	Citizen Volunteer Applicants
Prince Edward County Planning Commission	4 Years	1 County Position	John Pregelman	Daniel Lee Harris John Pregelman
Prince Edward County Planning Commission	4 Years	3 Town Positions	Jack Leatherwood Jack Peery Cannon Watson	Jack Leatherwood Jack Peery Cannon Watson
Prince Edward County Board of Zoning Appeals*	5 Years	1	Sam Coleman	Sam Coleman Daniel Lee Harris

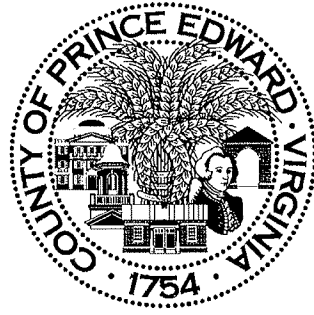
**Note: The Board makes a recommendation to the Circuit Court Judge for appointments to the BZA.*

Attachments: Citizen Volunteer Applications

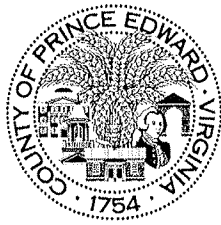
Recommendation:

1. Make appointments to the Planning Commission.
2. Make a recommendation to the Circuit Court Judge for an appointment to the Board of Zoning Appeals.

Motion _____ Cooper-Jones _____ Pride _____ Townsend _____
 Second _____ Emert _____ Southall _____ Wilck _____
 Jones _____ Timmons _____



Planning Commission Applicants



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 12/04/2018

Name Daniel Lee Harris

Home Address 107 South Hardtimes Drive

City Prospect State VA Zip Code 23960

Election District:	Buffalo-501 _____	Farmville-801 _____
	Hampden-401 _____	Leigh-301 _____
	Farmville-101 _____	Lockett-201 _____
	Farmville-701 _____	Prospect-601 <u>XX</u>

Home Telephone Number (434) 547-8866 FAX _____

E-Mail Address dlharris_1@netzero.net

Current Employer Retired U.S. Army (20 yrs), 100% Disable Veteran

Business Address N/A

City N/A State N/A Zip Code N/A

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home XX Office _____

Optional Information Which May Prove Helpful:

Occupation Infantry-Combat Vet (1140BHJ3): Leadership/Logistic/Counselor/Mentor/Coach

Former Occupation, If Retired U.S. Army

Education: High School Harborcreek High School Year 1973

College/Technical School N/A Year N/A

Graduate School Embry-Riddle Aeronautical University Year 1999

Military Service U.S. Army Years 1983-2003

Degrees/Other AA: Central TX '88; BS: Fitness/Ldrship/Mgmt '96 Upper Ia U '96

Past Board, Commission, and Committee Assignments N/A

Professional, Civic, or Other Activities Coached Basketball, Track/Field, 4-H, Boys Scouts, Martial Arts (Master), Red Cross Volunteer (taught 1st Aide/CPR), Lifeguard, Day Care Volunteer, Drug/Alcohol Counselor, Counselor/Mentor All ages, Cycling for Vets, etc...

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

My military experiences would quantify and qualify my appointment for any position in which I may be seeking (Did plan/operations for all facets Army/National Guard/Reserves peace/wartime missions.). I've been volunteering with other organizations i.e. cycling for disable Vets going around the country but I want to contribute my time with my/our community. So, I'm willing to give back my time to support Prince Edward County.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

My wife Mrs Martha Harris works for the Country Landfill scale.

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

N/A

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other _____
- Other _____
- Other _____

APPOINTED BY CIRCUIT COURT:

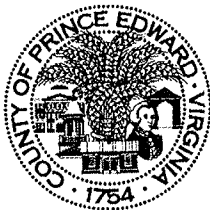
- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.

<u>Daniel Lee Harris</u>	(Authorized Signature)	<u>12/04/2018</u>
Signature		Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382, 111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Clifford J. Leatherwood Date 11-21-18

Home Address 517 Second St.

City Farmville State Va Zip Code 23901

Election District:	Buffalo-501	_____	Farmville-801	<input checked="" type="checkbox"/>
	Hampden-401	_____	Leigh-301	_____
	Farmville-101	_____	Lockett-201	_____
	Farmville-701	_____	Prospect-601	_____

Home Telephone Number 434-392-6252 FAX _____

E-Mail Address l1eather@embarqmail.com

Current Employer _____

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation Retired

Former Occupation, If Retired Banking Private Contractor

Education: High School Prince Edward Academy Year 1962

College/Technical School 2 yr. Banking Degree Year 1968

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments Current - Pr. Ed. Planning Com.

since Dec 2006

Professional, Civic, or Other Activities Member I.O.O.F #290/Farmville

Farmville Moose 968 Past Member F.V.F. Dept. for 20 yrs

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Current member since 2006

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other _____
- Other _____
- Other _____

APPOINTED BY CIRCUIT COURT:

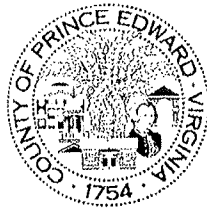
- Board of Zoning Appeals

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Clifford J. Ledford _____ *11-21-18*
Signature Date

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Post Office Box 382, 111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

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CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 11/23/16

Name JOHN (JACK) W. PERIN JR

Home Address 611 THIRD AVE

City FARMVILLE State VA Zip Code 23901

Election District:	Buffalo-501 _____	Farmville-801 _____
	Hampden-401 _____	Leigh-301 _____
	Farmville-101 _____	Lockett-201 _____
	Farmville-701 <u>X</u>	Prospect-601 _____

Home Telephone Number 434-392-4922 FAX _____

E-Mail Address perin53@kenex.net

Current Employer CENTRAL VA HEALTH SERVICES

Business Address 25892 JAMES MADISON HWY

City NEW CANTON State VA Zip Code 23123

Business Telephone Number 434-581-2523 FAX 434-581-2523

Which Address is Preferred for Mailings? Home X Office _____

Optional Information Which May Prove Helpful:

Occupation PHARMACIST

Former Occupation, If Retired _____

Education: High School PRINCE EDWARD ACADEMY Year 1971

College/Technical School VCU-MCU SCHOOL OF PHARMACY Year 1977

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments PRINCE EDWARD COUNTY PLANNING COMMISSION AND CURRENT VICE-CHAIRMAN

Professional, Civic, or Other Activities PAST PRESIDENT FARMVILLE JAYCEES, PAST PRESIDENT FARMVILLE ROTARY CLUB, PAST PRESIDENT PRINCE EDWARD COUNTY CRIMESOLVERS, PAST MEMBER ON THE ORIGINAL BOARD OF DIRECTORS OF YMCA HAVE SERVED ON THE VESTRY AT JOHN'S MEMORIAL CHURCH & STILL SERVE AS USHER, LECTOR, & CHALLER, LIFE MEMBER OF THE VIRGINIA JAYCEES

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I HAVE ENJOYED AND LEARNED A LOT BEING ON THE PLANNING COMMISSION. I WOULD LIKE TO CONTINUE TO SERVE THE CITIZENS OF PRINCE EDWARD BY BEING ON THE PLANNING COMMISSION IF THE BOARD OF SUPERVISORS SO DESIRE.

RECEIVED NOV 29 2018

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other _____
- Other _____
- Other _____

APPOINTED BY CIRCUIT COURT:

- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.



Signature

11/23/16

Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382, 111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail:

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CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name JOHN PRENGAMAN Date 11-20-18

Home Address 481 TIMBERCREEK DRIVE

City FARMVILLE State VA Zip Code 23901

Election District:	Buffalo-501 _____	Farmville-801 _____
	Hampden-401 _____	Leigh-301 _____
	Farmville-101 _____	Lockett-201 _____
	Farmville-701 _____	Prospect-601 _____

Home Telephone Number 434-390-2576 FAX _____

E-Mail Address JOHNPO@PGA.COM

Current Employer HAMPOEN-SYDNEY COLLEGE

Business Address 251 SOUTH BOUNDARY RD

City FARMVILLE State VA Zip Code 23901

Business Telephone Number 434-223-0161 FAX _____

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation FACILITIES DIRECTOR

Former Occupation, If Retired _____

Education: High School _____ Year 1972

College/Technical School _____ Year 1975

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments _____

Professional, Civic, or Other Activities CRC BOARD MEMBER
CEOS, COUNTY BOARD OF APPEALS MEMBER

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

TO SERVE THE RESIDENTS OF THE COUNTY
AND SUPPORT AND PROMOTE GROWTH AND
DEVELOPMENT

RECEIVED NOV 29 2018

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other _____
- Other _____
- Other _____

APPOINTED BY CIRCUIT COURT:

- Board of Zoning Appeals

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Signature

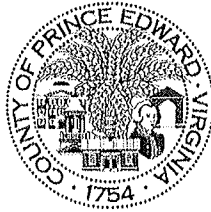
11-26-18

Date

Please Return Application To:

Prince Edward County Administrator's Office
Post Office Box 382, 111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

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CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Brett V. Watson "Cannon" Date 11/27/2018

Home Address 713 2nd Ave

City Farmville State VA Zip Code _____

Election District:	Buffalo-501 _____	Farmville-801 _____
	Hampden-401 _____	Leigh-301 _____
	Farmville-101 _____	Lockett-201 _____
	Farmville-701 _____	Prospect-601 _____

Home Telephone Number 434 392-1046 FAX _____

E-Mail Address cannonradio@gmail.com

Current Employer Davenport & Company LLC

Business Address 101 N. Main St

City Farmville State VA Zip Code _____

Business Telephone Number 434-392-9813 FAX _____

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation Financial Advisor

Former Occupation, If Retired _____

Education: High School Prince Edward Academy (Ferguson) Year 1986

College/Technical School Univ North Carolina Year 1990

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments PE Planning Commission

Professional, Civic, or Other Activities past president Farmville Pottery

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I'm nearly a lifelong resident with many years of business experience. I've enjoyed serving so far.

RECEIVED NOV 29 2018

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

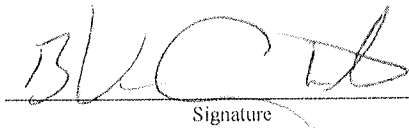
APPOINTED BY THE BOARD OF SUPERVISOR:

- _____ Board of Appeals for Building Code
- _____ Southside Virginia Community College Board
- _____ Crossroads Community Services Board
- _____ Poplar Hill Community Development Authority
- _____ Prince Edward County Industrial Development Authority
- _____ Central Virginia Regional Library Board
- ✓ _____ Prince Edward County Planning Commission
- _____ Prince Edward County Social Services Board
- _____ Piedmont Regional Jail Board
- _____ Special Committee of the Board of Supervisors: _____
- _____ Other _____
- _____ Other _____
- _____ Other _____

APPOINTED BY CIRCUIT COURT:

- _____ Board of Zoning Appeals

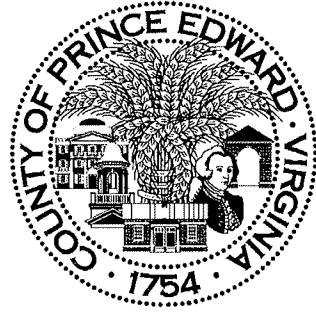
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Signature

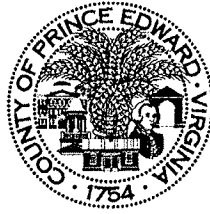
11-27-2018
Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382, 111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

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Board of Zoning Appeals Applicants



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name R Samuel Coleman Date 12-4-8

Home Address 2773 Glenway Dr

City Glen Dale State VA Zip Code 2394

Election District: Buffalo-501 _____ Farmville-801 _____
 Hampden-401 _____ Leigh-301 _____
 Farmville-101 _____ Lockett-201 _____
 Farmville-701 _____ Prospect-601 _____

Home Telephone Number 434 390 6385 FAX _____

E-Mail Address _____

Current Employer Self

Business Address None

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home _____ Office _____

Optional Information Which May Prove Helpful:

Occupation Farmer

Former Occupation, If Retired _____

Education: High School _____ Year _____
 College/Technical School ✓ _____ Year _____
 Graduate School _____ Year _____
 Military Service yes _____ Years _____
 Degrees/Other _____

Past Board, Commission, and Committee Assignments Planning Com.

Professional, Civic, or Other Activities _____

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

serve the county

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

no

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

no

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.


APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other _____
- Other _____
- Other _____

APPOINTED BY CIRCUIT COURT:

- Board of Zoning Appeals

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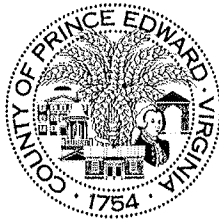
 Signature

12/4/18

 Date

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 Prince Edward County Administrator's Office
 Post Office Box 382, 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837 -- FAX: 434-392-6683
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CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 12/04/2018

Name Daniel Lee Harris

Home Address 107 South Hardtimes Drive

City Prospect State VA Zip Code 23960

Election District: Buffalo-501 _____ Farmville-801 _____
Hampden-401 _____ Leigh-301 _____
Farmville-101 _____ Lockett-201 _____
Farmville-701 _____ Prospect-601 XX

Home Telephone Number (434) 547-8866 FAX _____

E-Mail Address dlharris_1@netzero.net

Current Employer Retired U.S. Army (20 yrs), 100% Disable Veteran

Business Address N/A

City N/A State N/A Zip Code N/A

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home XX Office _____

Optional Information Which May Prove Helpful:

Occupation Infantry-Combat Vet (1140BHJ3): Leadership/Logistic/Counselor/Mentor/Coach

Former Occupation, If Retired U.S. Army

Education: High School Harborcreek High School Year 1973

College/Technical School N/A Year N/A

Graduate School Embry-Riddle Aeronautical University Year 1999

Military Service U.S. Army Years 1983-2003

Degrees/Other AA: Central TX '88; BS: Fitness/Ldrship/Mgmt '96 Upper Ia U '96

Past Board, Commission, and Committee Assignments N/A

Professional, Civic, or Other Activities Coached Basketball, Track/Field, 4-H, Boys Scouts, Martial Arts (Master), Red Cross Volunteer (taught 1st Aide/CPR), Lifeguard, Day Care Volunteer, Drug/Alcohol Counselor, Counselor/Mentor All ages, Cycling for Vets, etc...

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

My military experiences would quantify and qualify my appointment for any position in which I may be seeking (Did plan/operations for all facets Army/National Guard/Reserves peace/wartime missions.). I've been volunteering with other organizations i.e. cycling for disable Vets going around the country but I want to contribute my time with my/our community. So, I'm willing to give back my time to support Prince Edward County.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

My wife Mrs Martha Harris works for the Country Landfill scale.

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

N/A

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
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- Crossroads Community Services Board
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- Prince Edward County Industrial Development Authority
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- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other _____
- Other _____
- Other _____

APPOINTED BY CIRCUIT COURT:

- Board of Zoning Appeals

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<u>Daniel Lee Harris</u>	(Authorized Signature)	<u>12/04/2018</u>
Signature		Date

Please Return Application To:
 Prince Edward County Administrator's Office
 Post Office Box 382, 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837 -- FAX: 434-392-6683
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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2018
Item No.: 15
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Resolution – Equal Rights Amendment

Summary: Chair Pattie Cooper-Jones requested the attached resolution in support of ratification by Virginia of the Equal Rights Amendment to the United State Constitution be placed on the agenda for consideration by the Board of Supervisors.

Attachments: Draft Resolution

Recommendation: Approval.

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Jones _____

Pride _____
Southall _____
Timmons _____

Townsend _____
Wilck _____

BOARD OF SUPERVISORS

Pattie Cooper-Jones
Chairman
James R. Wilck
Vice Chairman
J. David Emert
Robert M. Jones
Odessa H. Pride, Ed.D.
Gene A. Southall
C. Robert Timmons, Jr.
Jerry R. Townsend



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR

W.W. Bartlett
Post Office Box 382
111 South Street, 3rd Floor
Farmville, VA 23901
Office: (434) 392-8837
Fax: (434) 392-6683
wbartlett@co.prince-edward.va.us
www.co.prince-edward.va.us

**A Resolution of the Board of Supervisors of the County of Prince Edward, Virginia
in Support of Ratification by Virginia
of the Equal Rights Amendment to the United States Constitution**

- WHEREAS**, equality under the law is a fundamental value of Americans and the people of the County of Prince Edward, Virginia; and
- WHEREAS**, legislation and court decisions have increased women’s access to education, employment, and public service; and
- WHEREAS**, that same legislation can be repealed and the Supreme Court may strike legislation or retreat from its own precedent, thereby eliminating or abridging legal rights currently enjoyed by women, girls, and their families; and
- WHEREAS**, Americans value the continued participation of women in education, the military, public service, and other spheres of our society; and
- WHEREAS**, inclusion of the Equal Rights Amendment in the Constitution would require courts to apply the same strict level of scrutiny it applies to test the constitutionality of government action based on race, religion, or national origin; and
- WHEREAS**, an overwhelming majority of Americans reported in a 2015 poll that they support an amendment to the United States Constitution to guarantee equal rights for both men and women; and
- WHEREAS**, the Equal Rights Amendment was passed in 1972 by Congress, which imposed a seven-year ratification deadline on states, later extended to ten years; and
- WHEREAS**, the Constitution does not expressly authorize Congress to impose ratification deadlines on the states, and, moreover, if Congress does have such power, then it also has the power to extend or eliminate its deadlines; and
- WHEREAS**, the American Bar Association reaffirmed its support for ratification of the Equal Rights Amendment in 2016; and
- WHEREAS**, well after the 1982 deadline set by Congress, Nevada in 2017 and Illinois in 2018 ratified the Equal Rights Amendment, bringing the total number of states that have ratified the amendment to 37, just one shy of the 38 needed to satisfy the Constitutional requirement that an amendment be ratified by three-fourths of the states to become valid; and

WHEREAS, the Equal Rights Amendment states:

Section 1. Equality of rights under the law shall not be denied or abridged by the United States or by any State on account of sex.

Section 2. The Congress shall have the power to enforce, by appropriate legislation, the provisions of this article.

Section 3. This amendment shall take effect two years after the date of ratification.

NOW, THEREFORE, BE IT RESOLVED that we, the Board of Supervisors of the County of Prince Edward, Virginia, support the ratification of the Equal Rights Amendment; and

BE IT FURTHER RESOLVED, that we, the Board of Supervisors of the County of Prince Edward, Virginia, urge the General Assembly of the Commonwealth of Virginia to ratify the Equal Rights Amendment to the U.S. Constitution, as proposed by Congress on March 22, 1972, during the 2019 legislative session.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia, at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of ___ in favor and ___ opposed, this 11th day of December, 2018.

Pattie Cooper-Jones, Chair
Board of Supervisors of the County of Prince Edward

W.W. Bartlett, County Administrator
County of Prince Edward, Virginia

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2018
Item No.: 16
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Prospect Depot Update

Summary:

The Prospect Depot project is slowly moving forward. The plans have been completed except for a few administrative details. The attached MOA has been signed by all parties except for Prince Edward and the Prospect Historical Society, attachment (1). I have reviewed the MOA and proposed to the Department of Historic Resources (DHR) that section I - Demolition of Prospect Depot (DHR ID No. 073-0061) be amended to remove the requirement to (1) number and remove the foundation stones and reset them using the numbers as a guide and (2) completely remove the requirement to build a “fake chimney” and use the existing original brick.

The reason I requested these changes is (1) Safety of those having to number the stones and remove the brick before demolition was completed, (2) The stones can be removed and reset using photographic images of the stones prior to demolition. (3) The remaining brick are not structurally sound and (3) The project is a “re-interpretation” of the Depot not a replica.

DHR has agreed to those changes which would have been in Section I under the STIPULATIONS section of the MOU.

Attachment: Proposed Prospect Depot MOA with amendments

Recommendation:

Review the MOA and if there are no objections authorize the County Administrator to sign the MOA.

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Jones _____

Pride _____
Southall _____
Timmons _____

Townsend _____
Wilck _____

**MEMORANDUM OF AGREEMENT
AMONG THE FEDERAL HIGHWAY ADMINISTRATION,
THE VIRGINIA STATE HISTORIC PRESERVATION OFFICER,
PRINCE EDWARD COUNTY, THE VIRGINIA DEPARTMENT OF
TRANSPORTATION, THE PROSPECT HISTORICAL SOCIETY, AND
THE VIRGINIA DEPARTMENT OF CONSERVATION AND RECREATION,
REGARDING DEMOLITION OF THE PROSPECT DEPOT,
PRINCE EDWARD COUNTY, VIRGINIA**

WHEREAS, Prince Edward County (the County) proposes to demolish the Prospect Railroad Station, herein referred to as the Prospect Depot, (DHR No. 073-0061), located in the Village of Prospect, Virginia, and construct a replacement building on the same site for the purposes of a trail head for the High Bridge Trail and a transportation museum (VDOT Project No. EN01-073-116, PE101, RW201, C501, UPC 59780), hereinafter referred to as the Project (Appendix A-Location Map); and

WHEREAS, the County anticipates receiving Federal financial assistance for the Project from the Federal Highway Administration (FHWA) through the FHWA's Transportation Enhancement Program, administered in the Commonwealth of Virginia by the Virginia Department of Transportation (VDOT); and

WHEREAS, the Project is being administered by the County, on behalf of the Prospect Historical Society (PHS), pursuant to a Project Administration Agreement executed with the VDOT's Commissioner of Highways; and

WHEREAS, the FHWA has determined that the provision of financial assistance for the Project is an undertaking, as defined in 36 CFR 800.16(y); and

WHEREAS, the FHWA, with assistance from the County, has consulted with the Department of Historic Resources (DHR), which serves as the Virginia State Historic Preservation Officer (SHPO), on the Project, pursuant to Section 106 of the National Historic Preservation Act (54 U.S.C. 306108); and

WHEREAS, the FHWA, with assistance from the County and in consultation with the SHPO, has defined the Area of Potential Effects (APE) for the Project in accordance with 36 CFR 800.4(a)(1); the APE for direct and indirect effects (Appendix B) encompasses the footprint of the original Prospect Depot building and parcels within or adjacent to the construction limits, respectively; and

WHEREAS, a limited archaeological assessment of the Project area, conducted in 2000 by Dr. James W. Jordan, Archaeologist at Longwood University, recovered several artifacts associated with the Prospect Depot; and

WHEREAS, the FHWA, with assistance from the County and in consultation with the SHPO, has determined that the Project lies outside of the American Battlefield Protection Program's Potential National Register boundaries for the Appomattox Station Battlefield (DHR Inventory No. 165-5001) but the existing Prospect Depot (DHR ID No. 073-0061) is a contributing property to the Prospect Historic District (073-5050), which is eligible for the National Register of Historic Places; and

WHEREAS, the FHWA, with assistance from the County and in consultation with the SHPO, has determined that the Project, which will require the complete demolition and removal of the ruins of the original Prospect Depot, will have an adverse effect on the Prospect Historic District; and

WHEREAS, the FHWA, with the assistance of the County, has consulted with the SHPO to resolve the adverse effects of the Project on historic properties in accordance with Section 106 of the National Historic Preservation Act, 54 U.S.C. 306108, and its implementing regulations, 36 CFR Part 800; and

WHEREAS, the FHWA has notified the Advisory Council on Historic Preservation (ACHP) of the adverse effect of the Project by letter dated September 20, 2018, and the ACHP, by letter dated October 22, 2018, has chosen not to participate in consultation; and

WHEREAS, the County is administering the Project and is responsible for implementing certain stipulations under this Memorandum of Agreement (Agreement), and the FHWA has invited the County to be a signatory to the Agreement pursuant to 36 CFR 800.6(2)(iii);and

WHEREAS, the VDOT, as administrator of the FHWA's Transportation Enhancement Program in the Commonwealth of Virginia, has participated in this consultation pursuant to 36 CFR 800. 2(c)(4), and the FHWA has invited the VDOT to be a signatory to this Agreement pursuant to 36 CFR 800.6(2)(iii); and

WHEREAS, the PHS is participating in the development of the Project with the County, and is responsible for implementing certain stipulations under this Agreement; and the FHWA has invited the PHS to be a signatory to the Agreement pursuant to 36 CFR 800.6(2)(iii);

WHEREAS, the Project is located on Virginia Department of Conservation and Recreation (DCR) property known as High Bridge Trail State Park and DCR is responsible for implementing certain stipulations under this Agreement; and the FHWA has invited the DCR to be a signatory to this Agreement pursuant to 36 CFR 800.6(2)(iii).

NOW, THEREFORE, the FHWA, the SHPO, the County, VDOT, PHS, and DCR agree that the Project shall be implemented in accordance with the following stipulations in order to take into account the effects of the Project on historic properties.

STIPULATIONS

The FHWA shall ensure that the following measures are carried out:

- I. Demolition of Prospect Depot (DHR ID No. 073-0061)**
 - A. The remediation for lead based paint and demolition of the historic Prospect Depot shall commence only after the County has salvaged certain intact character-defining, original features. The County shall complete the salvage of the following features within one year from the date of execution of this Agreement:
 - i. The stones from the 1853 foundation, which the County shall photograph, remove and reset on the exterior of the new building in a manner resembling as closely as possible the original foundation, relying on the photographs taken before the demolition and any historical photographs of the Depot that provide evidence of the original pattern and appropriate mortar type and color (if applicable).

Due to the instability of the remaining structure, the County will rely on a visual inspection of the structure to determine if any additional character-defining, original features are of suitable structural integrity to justify salvage and reuse. Should the County identify additional features that will be salvaged prior to remediation for lead based paint and demolition, the County shall notify the Signatories which features will be salvaged and their intended reuse.

- B. Prior to commencing demolition of the Prospect Depot, the County shall provide written notification to the SHPO and VDOT of completion of the salvage work.

II. New Construction

- A. The County shall construct the new building within three (3) years of the execution of this Agreement in accordance with the design plans dated June 16, 2018 (as may be amended through the Commonwealth of Virginia's design approval process by the Department of General Services, Bureau of Capital Outlay Management), which include the following design elements:
 - i. Construction within the footprint of the original building;
 - ii. Utilizes new materials for the envelope and interiors; and
 - iii. Respects the form, massing, and scale of the original building.
- B. All interpretation and marketing materials shall clearly identify the new building as a reinterpretation of the historic depot.
- C. The DCR shall develop a landscape plan within four (4) years from execution of this Agreement and forward it to the Signatories for their review and comment. The landscape plan shall be implemented by DCR and the DCR shall provide documentation to the SHPO and VDOT evidencing its completion within five (5) years from execution of this Agreement.
- D. The County shall provide documentation to the SHPO and VDOT evidencing completion of construction of the new building within three (3) years of the execution of this Agreement.

III. Transportation Museum and Interpretation

- A. PHS and DCR shall develop for installation in the new building a transportation museum which shall include a brief history of the Village of Prospect and the role the original depot played in its development, a history of the original depot and the events that led to its demolition and reinterpretation, a visual reference showing the original depot, and information about the design of the original depot (alterations, segregated waiting rooms, etc.). PHS and DCR shall forward the text of the components of the museum to the Signatories for review and comment before implementation. PHS and DCR shall complete installation of the transportation museum, and the County shall provide the SHPO and VDOT documentation evidencing that completion within four (4) years of the execution of this Agreement.
- B. DCR shall construct and install on the grounds of the reconstructed Prospect Depot an interpretive sign about the history of Prospect Village and the Prospect Depot during the Civil War and the role the depot played leading up to General Lee's surrender to General Grant at Appomattox Courthouse. DCR shall install the interpretive sign and provide documentation to the County evidencing that installation, and the County shall provide the SHPO and VDOT a copy of that documentation, within four (4) years of the execution of this Agreement.

IV. Professional Qualifications

- A. All archaeological and architectural documentation carried out pursuant to this Agreement shall be conducted by or under the direct supervision of an individual or individuals who meet, at a minimum, the Secretary of the Interior's Professional Qualifications Standards (48 FR 44738-9, September 29, 1983) in the appropriate discipline.

V. Preparation and Review of Documents

- A. All technical materials prepared pursuant to this Agreement shall be consistent with the federal standards entitled Archaeology and Historic Preservation: Secretary of the Interior's Standards and Guidelines (48 FR 44716-44742, September 29, 1983) and with the SHPO's Guidelines for Conducting Historic Resources Survey in Virginia (rev. 2017), or subsequent revisions or replacements to these documents.
- B. The Signatories agree to provide comments to the County, the PHS, or the DCR, as appropriate, on all plans, technical materials, and other documentation arising from this Agreement within thirty (30) calendar days of receipt. If no comments are received from a Signatory within this review period, the County, the PHS, and the DCR may assume that the non-responding party has no comment. The County, the PHS, and the DCR shall ensure that all comments received within the thirty (30) calendar-day review period are addressed in the final plans, technical materials, and other documentation.

VI. Post-Review Discoveries

- A. In the event that a previously unidentified archaeological resource is discovered during ground-disturbing activities associated with construction of the Project, the County shall require the construction contractor to halt all construction work involving subsurface disturbance in the area of the resource and in surrounding areas where additional subsurface remains can reasonably be expected to occur. Work in all other areas of the Project may continue.
- B. The County shall notify the other Signatories within two (2) working days of the discovery. In the case of prehistoric or historic Native American sites, the FHWA shall also notify any federally recognized Indian tribes with an interest in the area and the County shall notify appropriate Indian tribes recognized by the Commonwealth (hereinafter "Virginia Indian tribes") within two (2) working days of the discovery.
- C. The County shall ensure that an archaeologist meeting the Secretary of the Interior's Professional Qualifications Standards (48 FR 44739) shall investigate the work site and the resource, and then the County shall forward to the other Signatories, the federally recognized Indian tribes, and the appropriate Virginia Indian tribes an assessment of the NRHP eligibility of the resource (36 CFR 60.4) and proposed treatment actions to resolve any adverse effects on historic properties. The other Signatories, the federally recognized Indian tribes, and the appropriate Virginia Indian tribes shall respond within five (5) working days of receipt of the County's assessment of NRHP eligibility of the resource and proposed action plan. The County, in consultation with the FHWA, shall take into account the recommendations of the other Signatories, the federally recognized Indian tribes, and the appropriate Virginia Indian tribes regarding NRHP eligibility of the resource and the proposed action plan, and then carry out appropriate actions.

- D. The County shall ensure that construction work within the affected area does not proceed until (1) appropriate actions are implemented and the County has submitted to the SHPO and the VDOT documentation evidencing that implementation or (2) the SHPO determines that the located resource is not eligible for inclusion on the NRHP and the County has provided VDOT documentation of that determination.

VII. Treatment of Human Remains

- A. The County shall treat all human remains and gravesites in a manner consistent with the ACHP “Policy Statement Regarding Treatment of Burial Sites, Human Remains and Funerary Objects” (February 23, 2007; <http://www.achp.gov/docs/hrpolicy0207.pdf>).
- B. Human remains and associated funerary objects encountered during the course of actions taken as a result of this Agreement shall be treated in a manner consistent with the provisions of the Virginia Antiquities Act, Section 10.1-2305 of the Code of Virginia and its implementing regulations, 17 VAC5-20, adopted by the Virginia Board of Historic Resources and published in the Virginia Register on July 15, 1991, and the Native American Graves Protection and Repatriation Act (25 U.S.C. 3001) and its implementing regulations, 36 CFR Part 10. In accordance with the regulations stated above, the County may obtain a permit from the SHPO for the archaeological removal of human remains should removal be necessary.
- C. In the event that the human remains encountered are likely to be of Native American origin, whether prehistoric or historic, the FHWA shall immediately notify any federally recognized Indian tribes with an interest in the area, and the County shall immediately notify appropriate tribal leaders of Virginia Indian tribes. The FHWA and the County shall determine the treatment of Native American human remains and associated funerary objects in consultation with the federal Indian tribes and appropriate tribal leaders of Virginia Indian tribes.
- D. The County shall make all reasonable efforts to ensure that the general public is excluded from viewing any Native American gravesites and associated funerary objects. The Signatories to this Agreement shall release no photographs of any Native American gravesites or associated funerary objects to the press or to the general public.

VIII. Dispute Resolution

- A. Objection by Signatory
 - i. Should any Signatory to this Agreement object in writing to the FHWA regarding any plans provided for review pursuant to this Agreement, or should any Signatory to this Agreement object in writing to the FHWA regarding the manner in which measures stipulated in this Agreement are being implemented, the FHWA shall first consult with the objecting party to resolve the objection. If the FHWA determines that the objection cannot be resolved through such consultation, the FHWA shall then consult with all Signatories to this Agreement to resolve the objection. If the FHWA then determines that the objection cannot be resolved through consultation, the FHWA shall forward all documentation relevant to the objection to the ACHP, including the FHWA’s proposed response

to the objection. Within thirty (30) calendar days after receipt of all pertinent documentation, the ACHP shall exercise one of the following options:

1. Advise the FHWA that the ACHP concurs in the FHWA's proposed response to the objection, whereupon the FHWA will respond to the objection accordingly; or
 2. Provide the FHWA with recommendations, which the FHWA shall take into account in reaching a final decision regarding its response to the objection; or
 3. Notify the FHWA that the objection will be referred for comment pursuant to 36 CFR 800.7(a)(4), and proceed to refer the objection and comment. The FHWA shall take the resulting comment into account in accordance with 36 CFR 800.7(c)(4).
- ii. Should the ACHP not exercise one of the above options within thirty (30) calendar days after receipt of all pertinent documentation, the FHWA may assume the ACHP's concurrence in its proposed response to the objection.
 - iii. The FHWA shall take into account any ACHP recommendation or comment provided in accordance with this stipulation with reference only to the subject of the objection; the FHWA's responsibility to carry out all actions under this Agreement that are not the subjects of the objection shall remain unchanged.

B. Objection from Public

At any time during implementation of the measures stipulated in this Agreement, should a member of the public object to the FHWA or the County regarding the manner in which the measures stipulated in this Agreement are being implemented, the FHWA shall notify the Signatories to this Agreement and consult with the objector to resolve the objection. The Signatories may request that the FHWA notify the other consulting parties to this Agreement about the objection as well.

IX. Amendments and Termination

- A. Any Signatory to this Agreement may propose to the FHWA that the Agreement be amended, whereupon the FHWA shall consult with the other Signatories to consider such an amendment. 36 CFR 800.6(c)(7) shall govern the execution of any such amendment. Any Signatory to this Agreement may terminate it in accordance with the provisions of 36 CFR 800.6(c)(8).
- B. If the FHWA, the County, and VDOT decide they will not proceed with the Project, they may so notify the Signatories and then this Agreement shall become null and void.
- C. In the event that this Agreement is terminated or rendered null and void, the County shall submit to the SHPO a technical report on the results of any archaeological investigations conducted prior to and including the date of termination, and shall ensure that any associated collections and records recovered from VDOT right of way are curated in accordance with 36 CFR Part 79.

D. In the event of termination, the FHWA shall either execute a memorandum of agreement with the Signatories under 36 CFR 800.6(c)(1) or request the comments of the ACHP under 36 CFR 800.7(a).

X. Duration

This Agreement shall continue in full force and effect for five (5) years after the date of the last signature of a Signatory party. At any time in the six (6)-month period prior to such date, the County may request that the Signatory parties consider an extension of this Agreement. No extension or modification shall be effective unless all Signatories to the Agreement have agreed with it in writing.

XI. Execution

This agreement may be executed in counterparts, with a separate page for each Signatory. The FHWA shall ensure that each Signatory is provided with a copy of the fully executed agreement.

Execution of this Agreement by the FHWA and the SHPO and its submission to the ACHP in accordance with 36 CFR 800.6(b)(1)(iv), shall, pursuant to 36 CFR 800.6(c), be considered to be an Agreement with the ACHP for the purposes of Section 110(l) of the NHPA. Execution and submission of this Agreement, and implementation of its terms, evidence that the FHWA has afforded the ACHP an opportunity to comment on the proposed undertaking and its effect on historic properties, and that the FHWA has taken into account the effect of the undertaking on historic properties.

**SIGNATORY PARTY:
FEDERAL HIGHWAY ADMINISTRATION**

BY: _____

DATE: _____

Jessie Yung, Division Administrator
Virginia Division

**SIGNATORY PARTY:
VIRGINIA STATE HISTORIC PRESERVATION OFFICER**

BY: _____

DATE: _____

Julie V. Langan, Director
Department of Historic Resources

**SIGNATORY PARTY:
PRINCE EDWARD COUNTY**

BY: _____

DATE: _____

Wade Bartlett
County Administrator

**SIGNATORY PARTY:
PROSPECT HISTORICAL SOCIETY**

BY: _____

DATE: _____

E. Susan Campbell
President

**SIGNATORY PARTY:
VIRGINIA DEPARTMENT OF CONSERVATION AND RECREATION**

BY: _____

DATE: _____

Clyde E. Cristman
Director

**SIGNATORY PARTY:
VIRGINIA DEPARTMENT OF TRANSPORTATION**

BY: _____

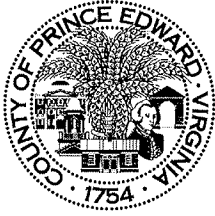
DATE: _____

Angel Deem
Environmental Division Director

LIST OF APPENDICIES

- A. LOCATION MAP
- B. AREA OF POTENTIAL EFFECTS (APE)

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2018
Item No.: 17
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator’s Report

Summary:

The County has been informed our State Enterprise Zone whose expiration date is December 31, 2019 will not be renewed. This will be a major blow to our economic development efforts.

This program has been the single most effective state program the County has incentivizing both local companies and new companies to locate in Prince Edward County. Many local companies have benefited from this designation which has helped defray the cost of investment in new or renovated buildings and the training to expand their workforce. Over the last 19 years Prince Edward County Businesses have received approximately \$4 million in incentives and created hundreds of jobs.

Prince Edward received an Enterprise Zone designation from the Department of Housing and Community Development (DHCD) in 2000 for a 20-year period that will expire at the end of 2019. Over the last 19 years the regulations governing the EZ program have changed. Section 59.1-542 of the State Code limits the number of Enterprise Zones (EZ) in the Commonwealth to 30 this number was greater in the past. The section also limits the time a locality can have an EZ to an initial 10-year period with up to two five-year renewal periods for a total of 20 years.

We have been informed the reason our zone will not be renewed is that there are currently more than 30 such zones designated in Virginia and DHCD must reduce the number of zones to meet this requirement. In addition, we will have reached the 20-year limit stated above.

Restricting the number and length of time a locality can have a designated EZ zone appears to be arbitrary and is not based on need. Section 59.1-545 of the State Code lists three distress factors that will count for at least 50% of the consideration for a locality’s application for designation. These are (1) Average unemployment rate over the last 3 years, (2) average median gross income over the last 3 years, and (3) Average percentage of students receiving free or reduced-price lunches over the last 3 years. Prince Edward is worse than the state average in all three categories.

Attachment: Section 59.1 – 542, Code of Virginia
Section 59.1 – 545, Code of Virginia

Recommendation: Request Delegate Edmonds and Senator Peake introduce legislation that would: (1) Expand the number of EZ zones allowed in the state from 30 to 50; and (2) Allow any existing EZ zone to be renewed as long as the locality scores on at least two of the three distressed factors listed above.

Motion _____ Cooper-Jones _____ Pride _____ Townsend _____
Second _____ Emert _____ Southall _____ Wilck _____
Jones _____ Timmons _____

§ 59.1-542. Enterprise zone designation.

A. Upon the Department's announcement of periodic zone designation competitions, the governing body of any county or city may make written application to the Department to have an area or areas declared an enterprise zone. Such application shall include a description of the area or areas to be included, the development potential of these areas, the need for special state incentives, the local incentives that shall be provided to support new economic activity, and other information that the Department deems necessary to assess requests for designation.

B. Two or more adjacent localities may file a joint application for an enterprise zone. Localities applying for a joint zone shall demonstrate a regional need for an enterprise zone and a regional impact that could not be achieved through a single jurisdiction zone. Applicants for a joint zone shall also specify what mechanisms will be used to ensure that the economic benefits of such a zone are shared among the applicant localities.

C. An enterprise zone may consist of no more than three noncontiguous areas. The aggregate size of these noncontiguous zone areas shall be as follows:

1. For cities, the minimum size of an enterprise zone shall be one-quarter square mile and the maximum size of an enterprise zone shall be one square mile or seven percent of the jurisdiction's land area or an area that includes seven percent of the population, whichever is largest.
2. For towns designated as enterprise zones under former §§ 59.1-272 through 59.1-278, 59.1-279.1, or 59.1-280.2 through 59.1-284 of the Enterprise Zone Act (§ 59.1-270 et seq.), the size of an enterprise zone shall conform to the size requirements for cities in subdivision 1.
3. For unincorporated areas of counties, the minimum size of an enterprise zone shall be one-half square mile and the maximum size of an enterprise zone shall be six square miles.
4. For consolidated cities the enterprise zones in cities for which the boundaries were created through the consolidation of a city and county or the consolidation of two cities, the enterprise zone shall conform substantially to the size requirements for unincorporated areas of counties in subdivision 3.

In no instance shall a zone consist only of a site for a single business firm. Localities shall be limited to three enterprise zone designations.

D. A joint enterprise zone shall consist of no more than three noncontiguous zone areas for each participating locality. The aggregate size of these noncontiguous areas shall be specified by regulation.

E. Upon recommendation of the Director of the Department, the Governor may designate up to 30 enterprise zones in accordance with the provisions of this chapter. Such designations are to be done in coordination with the expiration of existing zones designated under earlier Enterprise Zone Program provisions. The initial round of six zone designation applications and approval may be conducted prior to adoption of final program regulations provided that the process is consistent with the provisions of this chapter. Enterprise zones shall be designated for an initial 10-year period except as provided for in subsections A and B of § 59.1-546. Upon recommendation of the Director of the Department, the Governor may renew zones for up to two five-year renewal periods. Recommendations for five-year renewals shall be based on the locality's performance of its enterprise zone responsibilities, the continued need for such a zone, and its effectiveness in creating jobs and capital investment.

F. Localities that have zone designations are responsible for providing the local incentives specified in their applications, providing timely submission of enterprise zone reports and evaluations as required by regulation, verifying that businesses and properties seeking enterprise zone incentives are physically located within their zones, and implementing an active local enterprise zone program within the context of overall economic development efforts.

2005, cc. 863, 884; 2018, c. 315.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

12/7/2018

§ 59.1-545. Application review.

A. After announcement of a periodic zone designation application process, the Department shall review each application upon receipt and secure any additional information that it deems necessary for the purpose of evaluating the need and potential impact of a zone designation.

B. The Department shall complete review of the applications within 60 days of the last date designated for receipt of an application. After review of the applications the Director of the Department shall recommend to the Governor those applications with the greatest potential for accomplishing the purpose of this chapter. If an application is denied, the governing body shall be informed of that fact, along with the reasons for the denial.


C. Consideration for enterprise zone designations shall be based upon the locality-wide need and impact of such a designation. Need shall be assessed in part by the following distress factors: (i) the average unemployment rate for the locality over the most recent three-year period, (ii) the average median adjusted gross income for the locality over the most recent three-year period, and (iii) the average percentage of public school students within the locality receiving free or reduced price lunches over the most recent three-year period. These distress factors shall account for at least 50 percent of the consideration given to local governments' applications for enterprise zone designation.

2005, cc. 863, 884.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

12/7/2018


Virginia Law Library

The Code of Virginia, Constitution of Virginia, Charters, Authorities, Compacts and Uncodified Acts are now available in both EPub and MOBI eBook formats. 

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Virginia Code Commission
Virginia Register of Regulations
U.S. Constitution

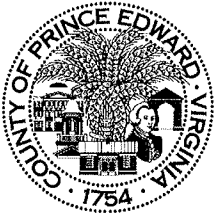
For Developers

The Virginia Law website data is available via a web service. 

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 11, 2018
Item No.: 18
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Strategic Retreat

Summary:

Attached is the report from the facilitator on the Board’s strategic retreat, attachment (1). Also attached is a revised Vision graphic, attachment (2).

The Board was provided these documents at the November 8, 2018 meeting of the Board of Supervisors. The Board was to review the report and revised priority list and discuss any changes they deem necessary and then adopt the revised priority list and determine the next steps to be taken.

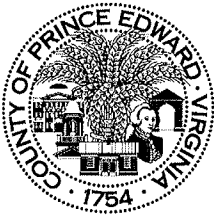
The Vision graphic was changed to reflect the Board’s discussion during the retreat. Specific changes to the Vision graphic included;

- (1) Collaboration - a new bullet point listing Youth/recreation organizations was added.
- (2) Cultural Center was eliminated from the list of Themes but the bullet points regarding Destination, Tourism, Historical Buildings and College Offerings were added to the Economic Development theme.
- (3) Economic Development - besides the additions mentioned above the bullet points concerning access to broadband and the airport were removed.
- (4) Mobility - was not changed.
- (5) Fiscal Responsibility - was not changed.
- (6) Public Education - was not changed.
- (7) Public Safety – two new bullet items concerning emergency shelter and Continuity of Operations were added
- (8) County Operations – this new theme was added.

The priorities listed on pages 7 – 9 were also amended from the earlier plan based on discussions at the retreat. It appears the revised priorities are clearer and more realistic and removes some items on the earlier list the Board either felt were no longer a priority or were not a responsibility of the Board.

The last page of the report contains a recommended list of the next steps. After the Board adopts a revised Vision, Mission and Priorities it is recommended that (1) the County Administrator will develop a strategic plan with work tasks for each of the 19 priorities, (2) The Board will initiate the Education strategy, (3) County Administrator will develop a report mechanism to report progress on the strategic priorities.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Emert _____	Southall _____	Wilck _____
	Jones _____	Timmons _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Attachment:

- (1) Strategic Retreat Report of the Oct 24, 2018 meeting of the Board of Supervisors
- (2) Revised Vision Theme Graphic.

Recommendation:

The Board will wish to review the report and recommend any changes it deems necessary. The Board may then wish to adopt the revised priority list and approve the next steps listed above.

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Jones _____

Pride _____
Southall _____
Timmons _____

Townsend _____
Wilck _____

Prince Edward County Board of Supervisors Retreat Report



October 24, 2018
Crawley Forum
Hampden-Sydney College

A. Tyler St.Clair
205 Madison Street
Lynchburg, VA 24504
434-846-2428
ats6t@virginia.edu



**Prince Edward County Board of Supervisors Retreat Report
Crawley Forum at Hampden-Sydney College
October 24, 2018**

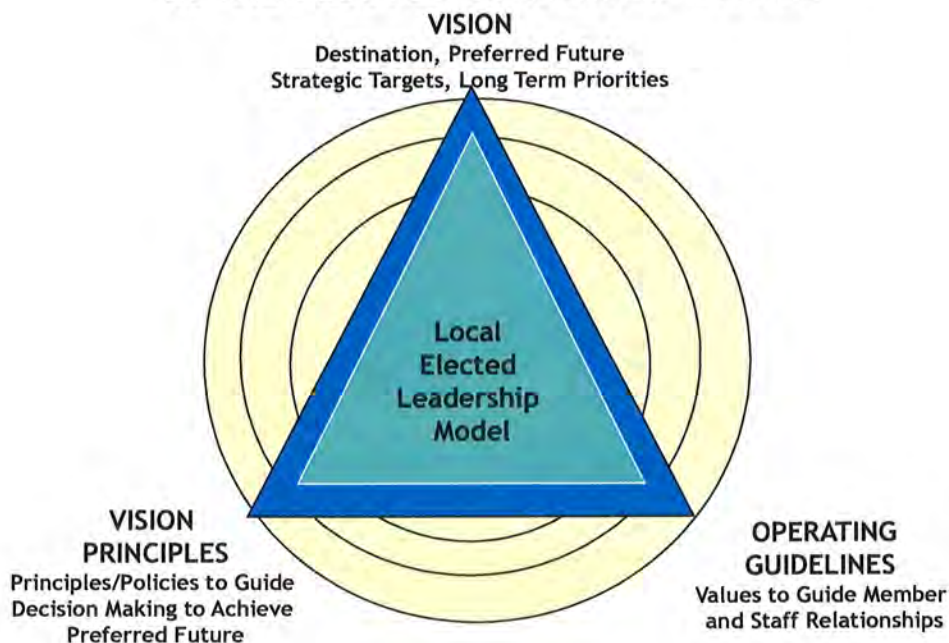
PURPOSE

To enable the Prince Edward County Board of Supervisors to work together to identify a collective strategic direction for the County with long range outcomes and near term priorities, along with strategies that will support implementation

GOALS

1. In a brief climate setting exercise, prepare Board Members for the work ahead
2. Assess individual perspectives on the County's current status, needs, and opportunities
3. Review the Board's Vision and Mission to ensure that it captures the County's direction
4. Review the Critical Target Areas to ensure that they reflect the appropriate focus, along with any current opportunities or changes that it is important to pursue
5. Review and revise the Strategic Work Plan Priorities to ensure intent/capacity
6. Identify a plan to communicate the Vision and the collective direction of the Board
7. Identify next steps, including strategies that will keep the Strategic Work Plan viable

LOCAL ELECTED LEADERSHIP MODEL



VISION ASSESSMENT BRAINSTORM

In small groups, Board Members conducted an assessment of the current state and relevant assets and desired changes by responding to these questions:

Thinking about Prince Edward County in the most ideal state that it could be in 20 years from now, and keeping a possibility-oriented perspective . . .

- 1. Looking at the future, what do we want to KEEP in place in order to achieve the County's most visionary, ideal, and strategic state?
(i.e. places, things, strategies, approaches, partners, ways of working together, relationships, achievements, processes, commitments)*
- 2. Looking at the future, what do we want to CHANGE in order to achieve the County's most visionary, ideal, and strategic state?
(i.e. places, things, strategies, approaches, partners, ways of working together, relationships, achievements, processes, commitments)*

Green Group

Pattie Cooper-Jones, Bob Timmons, David Emert, Wade Bartlett, Kate Eggleston (recorder)

Keep:

- Pro-business attitude (i.e. Pipeline, Dollar General)
- Relationship with Hampden-Sydney and Longwood
- Board process for giving citizens input
- Partnership with Town (i.e. emergency management, planning, water/sewer)
- Regional partnerships - jail, detention center, Heartland, IDA, CRC
- Keep rural character while growing
- Ease of doing business (permits, zoning, etc.)
- Low tax base
- County service levels; maintain current or expand (i.e. landfill, Sheriff's Department)
- Own revenue stream to control costs of landfill; we like our autonomy
- Board and County are fiscally responsible and sound
- Transparent Board
- Historic character and places (i.e. train station, High Bridge Trail)
- Green Front (helps keep real estate tax low due to sales tax income)
- Open minded about growth of existing business
- Attitude that if its going to happen, how do we make it work? How will it benefit both or all stakeholders
 - Willing to work with businesses
 - Goal to make our intent known at the state level (i.e. VEDP)
- Searching for ways to work with Town, HSC, LU, and to see where our goals are similar
- Board involvement with roads/VDOT (vocal about roads)
- County staff - respond and react to Board requests quickly
- The Cannery

Change:

- Attitude toward specific business owner
- Workings with the Town; possible a Board Mem involved to serve as liaison/work closely
- Relationship with VDOT - close at local level; needs to improve at district level and up
- With growth, staff is stretched

- Not enough County maintenance staff; need to increase
- Replacing business sites with new buildings
- Relationships with community groups = PEFYA, YMCA (currently only give money)
- Performance of the schools
 - School reputation affects bringing in new businesses and keeping current businesses
 - Longwood University and Hampden-Sydney professors community here because of our childrens' schools
 - Is there anything that we can do about it?
 - Have no influence over School Board as the Board is now elected; the Board of Supervisors only has an opportunity at budget time
 - How to best collaborate with School Board and Superintendent?
 - Need Board of Supervisors to have a relationship with the School Board
 - School Board needs to know they're in charge, not Board of Supervisors
- Change culture of the schools
 - Losing teachers to surrounding areas; How do we keep teachers?
 - Board would benefit from participating in teacher exit interviews
- Conclusions on schools
 - Change relationship with School Board (after all the Board Members are elected)
 - Meet one on one with district representatives to help them understand needs/authority with talking points so that we are all in unity
- More economic development
- Possible County recreational/community center or working with PEFYA to improve facilities
- Shortage of housing (low income); consider whether County could serve as fiscal agent and hire others to do the project
- Growth at the Manor (possible development) - road; need Master Plan
- Possible retail center with clothing and grocery store
- Communication with Board members regarding development in their districts

Purple Group

Odessa Pride, Jerry Townsend, Gene Southall, Jim Wilck, Rob Fowler (recorder)

Keep:

- County properties
- Structure - the Board committees
- Industries and businesses
- Medical operations
- Universities/higher education
- K-12 (public and private)
- FAB - PERT - PACE
- Town and staff
- Regional jail
- ICE operation
- Parks and recreation
- Tourism and historical sites
- How the Board responds to concerns and issues
- Comprehensive Plan
- Training/retreats for Board and staff
- Public safety

- Downtown Farmville
- Board/staff communication
- Providing resources for services
- Low tax rate; being a good steward of tax \$\$
- County Administrator updates

Change:

- Working closer with community partners - higher education, medical, etc.
- Be more informed - enhanced communication/updates from the County Administrator
- Economic development - more industry versus retail
- Transportation - bus line/service and examination of PERT routes/regional access
- Update for Comp Plan in 2019
- C.I.P. for public structures
- VDOT communication
- Enhance County properties
- Succession plan for County staff
- Staff development
- Evaluations for County Administrator (check on when due)
- Enhance court security
- Enhance parks and recreation in rural areas (consider summer programs; also consider whether adding line item in the budget for this)
- Enhance marketing for tourism and development
- Increase availability of broadband
- Emergency management - shelter and food and quick connects/generators
- Work with existing businesses
- Semi-annual meetings with town council
- Fund training for Board and staff
- Evaluation of strategic initiatives by Board via reports and/or interim meetings
- Schools C.I.P. (projects, fields, etc.) - Where is the money going?
- Periodic meetings with the School Board
- Update Code of Ordinances
- GIS system



**Prince Edward County Board of Supervisors
Vision and Mission Adopted November 8, 2016**

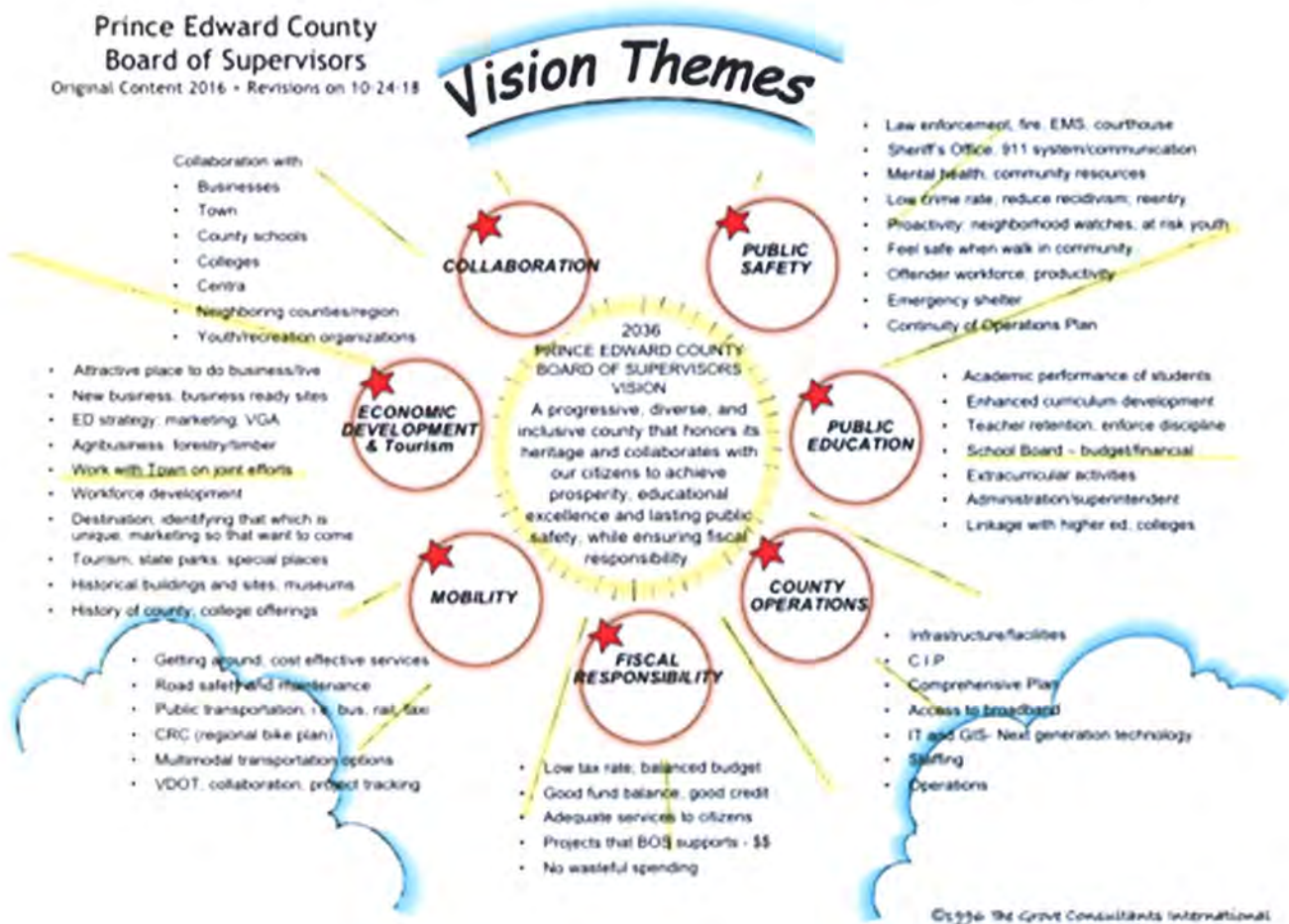
Vision

A progressive, diverse, and inclusive county that honors its heritage and collaborates with our citizens to achieve prosperity, educational excellence and lasting public safety, while ensuring fiscal responsibility.

Mission

The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision, and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility.

REVISED VISION GRAPHIC REFLECTING ASSESSMENT ON OCTOBER 24, 2018



PRINCE EDWARD COUNTY BOARD STRATEGIC PLAN PRIORITIES
Established on 10-24-18

Economic Development

Long Term Outcome:

Promote business development with a focus on expanding the tax base and creating jobs through collaboration with community partners in order to strengthen, enlarge, and diversify our economy.

- | |
|--|
| <ol style="list-style-type: none">1. Develop an economic development plan to bring more businesses, job opportunities, and workforce development to our area, including:<ol style="list-style-type: none">a. <u>New Business Attraction/Sites and Buildings</u>: Evaluate and develop assets, including land, County industrial sites to attract businesses (i.e. repurposing, etc.)b. <u>Inventory Assets</u>: Develop a list of our marketable assets and opportunities (i.e. Longwood's cyber security degree program, cannery); identify a target market for each; then develop a direct marketing approach for each with a focus on what makes Prince Edward differentc. <u>Business Retention and Expansion</u>: Capitalize on our pro-business climate to retain and expand our businessesd. <u>Workforce Development</u>: Work with certified Work Ready Communities program to establish a work ready pool and with other partners (i.e. WIB, Career Technical Center, Southside, PECPS, etc.)e. <u>Specific Needs</u>: Specifically look a grocery store or an upgrade to an existing store, including looking at one that would sell local products |
| <ol style="list-style-type: none">2. Work with partners to enhance marketing of cultural events afforded to our community in order to attract people to the County<ul style="list-style-type: none">• Compile a list of events/activities to be placed on our website via a link• Current Innovation Team working on joint listing/data base of community offerings |

Mobility

Long Term Outcome:

Provide our citizens and visitors with updated, safe transportation resources and excellent roads as we move through the 21st century.

- | |
|--|
| <ol style="list-style-type: none">3. Evaluate current routes and ridership of public transportation as appropriate and adjust/add if necessary |
| <ol style="list-style-type: none">4. Be proactive with VDOT on task for road work (maintenance and construction)<ul style="list-style-type: none">• Make them aware of County priorities• Continue to offer frequent feedback |
| <ol style="list-style-type: none">5. Contact long haul bus service to determine feasibility of creating a stop in Farmville/Prince Edward County |

Fiscal Responsibility

Long Term Outcome:

Preserve the County's low tax rate by planned responsible spending, managing debt service, maintaining a strong balance sheet, and requiring accountability from all parties.

6. Utilize a planning, budgeting, and financial management strategy that enables the County to:

- Maintain a low tax rate
- Review department spending
- Maintain public trust with County spending
- Be good stewards of the County's funds and spend responsibly

7. Develop a capital improvement plan (C.I.P.) for facilities maintenance, including:

- Conduct an inventory of County facilities and needs
- Determine what is needed and create a budget
- Consider a line item in the budget that rolls over to build a fund for capital improvements
- Request that the schools provide information about their capital improvement needs, clearly communicating the documentation that we will need

Education

Long Term Outcome: *(note revision of this outcome)*

Support the Prince Edward County Schools by providing adequate funding, fostering a safe environment, and requiring high education performance, including workforce training.

8. Establish collective strategy for each Board Member to develop a one-on-one strategy with the School Board Member in his or her respective district to enhance relationships and change the direction of the school system

- Establish talking points
- Report to the Board on how conversations are progressing
- Ensure that when we are contacted by residents with concerns that we refer them to School Board Member and clarify responsibility

9. Establish a Chair/Vice Chair meeting on a quarterly basis to enhance collaboration on mutual needs.

10. Continue to monitor school spending and debt service to determine patterns, enabling us to exercise stewardship (use monthly report)

Public Safety

Long Term Outcome:

Ensure high quality, long lasting public safety through effective fire and EMS and law enforcement. Find innovative solutions that assure that we are safe and secure in our community. Provide those entrusted in our care with re-entry services and programs that enable offenders to become law abiding and productive citizens when they return to the community.

- | |
|---|
| 11. Develop an emergency sheltering plan for County residents |
| 12. Ensure adequate radio coverage for public safety providers |
| 13. Develop and implement a plan to assist public safety in recruiting and maintaining staff and volunteers |

Collaboration

Long Term Outcome:

Develop and implement an effective partnership to promote opportunities for collaborative efforts between Prince Edward County, Prince Edward County Public Schools, the local business community, the Town of Farmville, the colleges, Centra, and our neighboring counties to enhance business development, problem solving, and our quality of life.

- | |
|--|
| 14. Keep reaching out to Longwood University, Hampden-Sydney College, and the Town of Farmville to seek relationships and projects that will make things better for County residents |
| 15. Explore collaborations with surrounding counties to find joint ventures that would be beneficial to all |
| 16. Find a specific collaboration project [that is new] and execute it |

County Operations

Long Range Outcome:

Note: Need to develop this outcome as it is new.

Examples of issues that fall into this critical target area are the CIP, Comp Plan, Staffing, Infrastructure, Facilities, GIS, and IT

- | |
|---|
| 17. Evaluate and bring recommendations to the Board regarding ways to improve County services, including staffing (i.e. GIS, work assignments, new employees) |
| 18. Evaluate needs, opportunities, and strategies that would enhance recreation in rural areas and bring to the Board for consideration, especially looking at those communities that are trying to help themselves |
| 19. Establish a Continuity of Operations Plan for key administrators in all County Offices to ensure that we have the ability to manage unforeseen circumstances and to ensure continuity of operations (i.e. written plan with functions, contacts, and steps) |



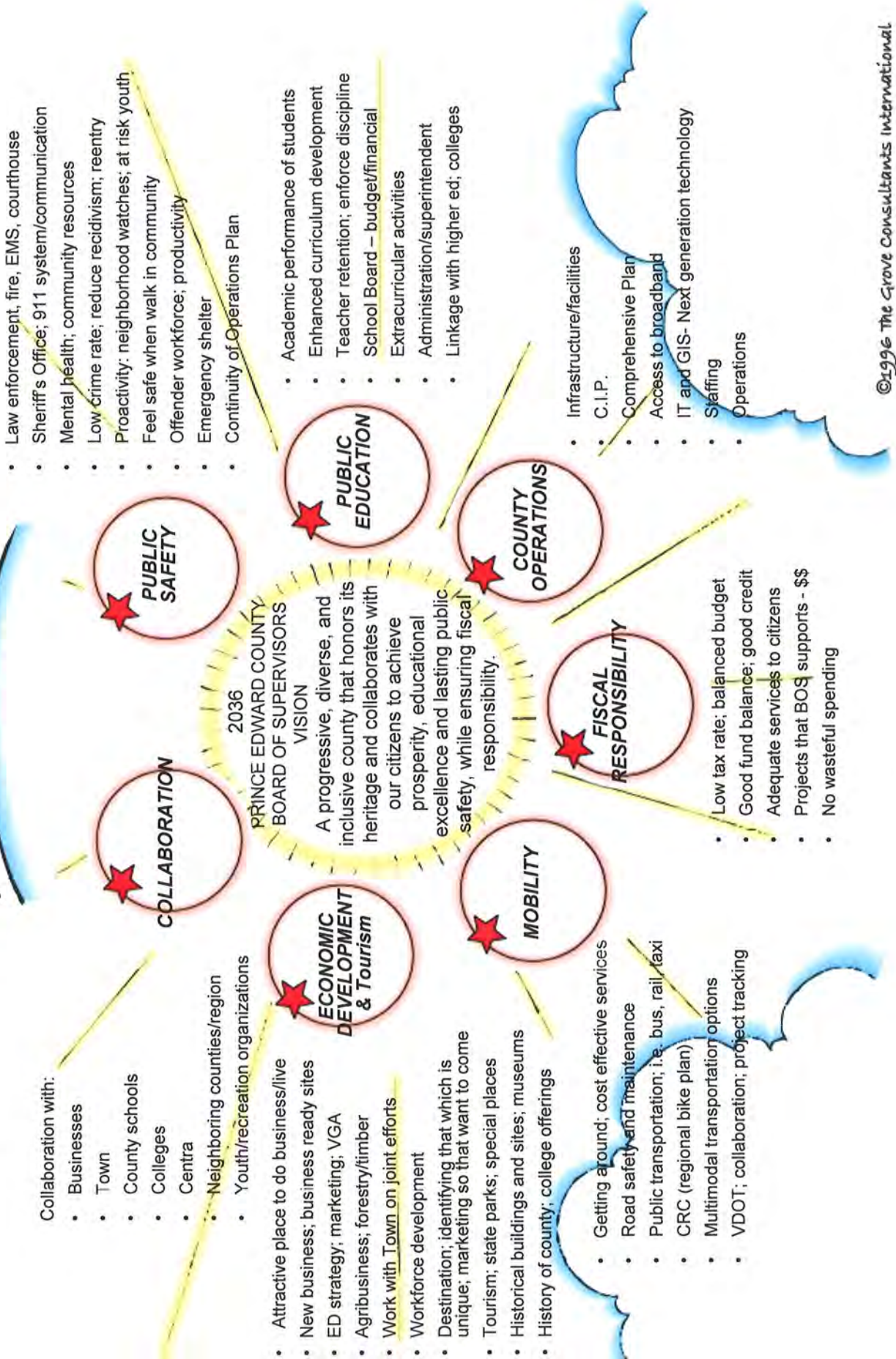
NEXT STEPS

1. Facilitator will send a Retreat Report to County Administrator
2. County Administrator will send Retreat Report to Board of Supervisors
3. County Administrator will use the Vision, Mission, and Priorities to develop a Strategic Plan with work tasks for County Staff
 - Facilitator recommends that a work plan be identified for each of the 19 priorities
 - This set of Priorities supplants the original set of Priorities identified in 2016
4. County Administrator will provide the Strategic Plan to the Board before the January budget work session. The Board will be advised and send out to Board to review (not adopt) before the January budget work session.
5. Board of Supervisors could adopt the Vision and Priorities. It is recommended that the Board not adopt the Work Plans as they should remain flexible.
6. The Board of Supervisors will initiate the Education strategy.
 - The Board would benefit from a discussion about the purpose and nature of this one on one strategy with School Board Members so that everyone is on the same page.
 - The Board Chair will ask a Member to draft talking points to assure continuity of the messaging among Board Members.
7. The County Administrator will develop a means of reporting back to Board of Supervisors regarding progress on the Strategic Priorities.
8. Consider another Board retreat if there are changes on the Board and to monitor success as a group.

Prince Edward County Board of Supervisors

Original Content 2016 + Revisions on 10-24-18

Vision Themes



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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2018
Item No.: 19
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Closed Sessions

Summary:

I move that the Prince Edward County Board of Supervisors convene in Closed Session:

- a) For discussion of a business prospect, where no previous public announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)(5) of the Code of Virginia.

Attachments:

Recommendation:

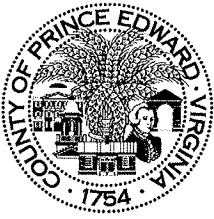
Motion _____
Second _____

Cooper-Jones _____
Emert _____
Jones _____

Pride _____
Southall _____
Timmons _____

Townsend _____
Wilck _____

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2018
Item No.: 20
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Upcoming

Summary: Please review the attached flyers regarding the upcoming VACo programs and let Sarah Puckett know if you wish to be registered to participate.

Attachments: Committee Interest Form
Virginia Certified County Supervisors Program Flyer
2019 County Government Day Flyer
County Board Chairpersons' Institute Flyer

Recommendation: Please let Sarah know if you wish to be registered for any of these opportunities.

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Jones _____

Pride _____
Southall _____
Timmons _____

Townsend _____
Wilck _____

VACo Committee Interest Form



VACo seeks county supervisors and executive staff interested in serving on steering and operational committees. The steering committees consider proposals from member counties for inclusion in VACo's legislative program.

They also provide direction to the VACo staff on policy issues arising from legislative and state agency studies. Steering committee members from VACo's 13 regions are selected to serve.

The operational and ad-hoc committees are responsible for helping direct the staff in the activities, programs and functions of VACo.

Attendance will be expected of committee members at the VACo Annual Meeting, and other committee meetings during the year. VACo asks that committee members or the counties they represent assume responsibility for travel arrangements and costs associated with attending committee meetings. Appointments are made each year by the president of VACo. If you are interested in being considered for an appointment, complete this form and return it by **December 31, 2018** to VACo--Attention: **Valerie Russell**, 1207 East Main Street, Suite 300, Richmond, VA 23219-3627, fax 804.788.0083, or scan and email to vrussell@vaco.org.

County officials who already serve on committees need to submit this form by December 31 to be reappointed to a committee in 2019.

name _____

title _____ county _____

address _____

phone _____ email _____

STEERING COMMITTEES

_____ Economic Development and Planning

_____ Education

_____ Environment and Agriculture

_____ Finance

_____ General Government

_____ Health and Human Resources

_____ Transportation

OPERATIONAL COMMITTEES

_____ Budget and Finance

_____ Conference Planning

_____ Nominating

_____ Communications Committee

Steering Committees

Economic Development and Planning:

Land use planning, economic development, infrastructure, growth management and community development.

Education: Public education issues.

Environment and Agriculture:

Environment, agriculture, public works activities affected by environmental laws and regulations.

Finance: Appropriations, taxation, compensation and retirement issues.

General Government: General government issues such as Freedom of Information, procurement and elections. This committee will also address public safety, telecommunications and public utility issues.

Health and Human Resources: Social services, health, welfare and “at-risk” youth and crime prevention.

Transportation: Transportation issues.

Operational Committees

Budget and Finance: Establishes a budget format and a budget that directs resources to the top priorities set by the membership to allow the association to achieve its goals.

Conference Planning Committee: VACo’s conference planning committee helps assure that the annual meeting provides members with valuable information for planning and implementing new ideas and technologies and serves as a focal point for imparting information about legislative issues.

Nominating Committee: This committee meets before the annual business meeting and prepares a slate of officers to present to the attending membership.

Communications Committee: This committee meets throughout the year to improve the communications efforts of County staff and elected officials.

COURSE MATERIALS

Each course features a binder of class materials along with assigned textbooks. Course textbooks include:

- Code of Virginia
- Virginia County Supervisors Manual, Virginia Association of Counties
- Working Across Boundaries, Russell M. Linden
- A Budgeting Guide for Local Government, Robert L. Bland
- Real Leadership, Dean Williams
- Leadership on the Line, Ronald Heifetz and Martin Linsky
- **178** The Small Town Planning Handbook, Thomas Daniels, John Keller, Mark Lapping, Katherine Daniels, and James Segedy
- Community Planning, Eric Kelly
- Zoning 101, John Stephani
- The Six Thinking Hats, Edward de Bono
- The Secrets of Powerful Problem Solving, Roger Dawson
- The Truth about Leadership, James Kouzes and Barry Posner
- We Don't Make Widgets, Ken Miller

INSTRUCTORS



Mike Chandler, Ph.D.

Phone: 804.794.6236

E-mail: rmchan@vt.edu

Experience | Education

- Member Virginia Tech Faculty, 1975-2003
- Served Blacksburg Town Council, 1984-2003
- Professor Emeritus, Department of Agricultural and Applied Economics, Virginia Tech
- Doctor of Philosophy, University of Georgia
- Masters of Urban and Regional Planning, Virginia Tech



Martha A. Walker, Ph.D.

Phone: 434.766.6761

E-mail: walker53@vt.edu

Experience | Education

- Served Two Terms on Pittsylvania County School Board
- Joined Virginia Cooperative Extension in 2005 after Serving 28 Years in Virginia Community College System
- Doctor of Philosophy, Old Dominion University
- Masters of Science, Virginia Tech

Courses include a number of guest instructors and practitioners with expertise in the area of study.



Virginia Cooperative Extension programs and employment are open to all, regardless of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, genetic information, marital, family, or veteran status, or any other basis protected by law. An equal opportunity/affirmative action employer. Issued in furtherance of Cooperative Extension work, Virginia Polytechnic Institute and State University, Virginia State University, and the U.S. Department of Agriculture cooperating. Edwin J. Jones, Director, Virginia Cooperative Extension, Virginia Tech, Blacksburg; Jewel E. Hairston, Administrator, 1890 Extension Program, Virginia State, Petersburg.

Virginia Certified County Supervisors Program



Virginia Association of Counties
1207 E. Main Street, Suite 300
Richmond, VA 23219

PROGRAM DESCRIPTION

The Virginia Association of Counties, in partnership with Virginia Tech and Virginia Cooperative Extension, offers county supervisors an opportunity to enhance their capacity to effectively and efficiently lead their respective counties by participating in the Virginia Certified County Supervisors' Program.

The Virginia Certified County Supervisors' Program features a five-course curriculum. Each course begins with a six-hour classroom session that is topically driven and reflective of the subject matter being covered.

Following the classroom session is an eight-week home study period. Each course participant is assigned relevant articles and books and completes assignments drawn from the readings on a weekly basis. The final component is a concluding six-hour classroom session.

Since its inception in 2005, more than 50 supervisors representing over 40 counties have enrolled, working towards their credentials as a certified county supervisor.

A variety of topics are discussed during the closing session including a review of the books and the assignments completed by each class member.

Each course is designed to provide the participant with a solid understanding of the subject or topic being examined. Faculty from Virginia Tech and Virginia Cooperative Extension, VACO staff and local government practitioners from across the state serve as the program's core faculty.

COURSE LISTING

Making a Governance Difference: The Role of Purpose Driven Policy, Deliberation and Decision Making

Decision making is challenging when multiple elected officials, government professionals, and citizens are involved. Nonetheless, there must be a clear process to move from defining a problem to implementing a course of action and then evaluating the outcome realized. The class examines legal principles established by the U.S. and Virginia Constitution's, the Dillon Rule, as well as other ordinances and regulations which influence policy making and decision making.

Managing While Leading: Understanding Your Powers, Duties and Responsibilities

Boards of Supervisors are elected to serve specific roles and guide county functions as defined by the Code of Virginia. This course reviews the powers, duties, and responsibilities of the local Supervisor in addition to identifying the skill set needed to establish a governance policy body that is consequential. Avoiding poor performance and learning how to blend leadership with strategic thinking is a course outcome.

Funding Public Services in the 21st Century: The Role of Budgeting

In a perfect world a county budget will be driven by county goals. Establishing a budget policy and linking the county budget with clearly defined goals may be a new concept to some elected officials. The legal basis for the county operating budget and the capital improvement budget are discussed. Various forms of county budgeting are explored including line item, program, performance, zero-based and outcomes based budgeting. Local county budgets are analyzed searching for unique features and successful methodologies that are transferrable to other localities.

Governance in the 21st Century: The Role of Leadership

Leadership is examined and studied from a variety of vantage points during this course. Leadership attributes, characteristics and promising practices are identified. The role leadership plays in fashioning a governance model is analyzed. By way of the assigned readings, each class participant explores individual values, habits, practices, and priorities that drive leadership choices. Using the six challenges of leadership described in the Real Leadership text, class participants can "test their mettle" while coming to grips with the challenges and opportunities only leaders can address either alone or in partnership with others.

Inventing Your County's Future: The Role of Community Planning

Through the examination of a variety of county comprehensive plans, class members assess the opportunities and challenges associated with land use planning. Focus is also given to knowing what local residents want for their community and ways to involve county residents in planning for tomorrow. The legal foundations of planning and zoning are reviewed and the key players in the community planning process are identified.

To register, visit www.vaco.org.

For more information, contact Phyllis Errico at perrico@vaco.org or 804.343.2509.

VACo County Government Day 2019 In Partnership with VAPDC's 50th Anniversary



January 31, 2019

Omni Richmond Hotel | 100 S 12th Street | Richmond, VA 23219

The Virginia Association of Counties invites county officials to **VACo County Government Day on January 31, 2019** at the **Omni Richmond Hotel**. VACo staff will report on legislation affecting local governments, then county officials are encouraged to go to the Capitol to participate in committee meetings and lobby state legislators. In the evening, county officials are strongly encouraged to invite their state legislators to dinner. Please invite them soon. **To register, mail this form by January 18, 2019 and a check (payable to VACo) for \$40 per person to:** VACo, 1207 East Main Street, Suite 300, Richmond, VA 23219-3627. VACo's fax number is 804.788.0083.

Officials who need to stay overnight at the **Omni Richmond Hotel** can get a special room rate of \$147. For reservations, call 804.344.7000 **by January 18, 2019** with the following code: VACo County Government Day or reserve a room at this [Omni Richmond Hotel link](#).

Refund Policy: Requests for registration refunds are honored if received by January 18, 2019. However, substitutions are accepted at any time. For more information, call VACo at 804.788.6652.

9 a.m.	VACo Board of Directors' Meeting
11 a.m.	Registration
Noon	Governor Ralph Northam (INVITED) VACo Staff Reports (box lunch provided)
Afternoon	Visit Capitol and lobby legislators
Evening	Make plans to take your state legislators to dinner

The following people will attend VACo County Government Day on **January 31, 2019**. Accompanying this form is a check for \$40 per person or a charge authorization.

Charge options: American Express MasterCard VISA

Card number _____ Expiration date _____

Cardholder's name _____

Authorized signature _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Mailing Address _____

County/City/Town Organization _____

Phone _____ Email _____

Special Accommodations _____

VACo County Board Chairpersons' Institute

February 1-2, 2019

at VACo Training Center

1207 East Main Street | Richmond, VA 23219



The Institute: Virginia Association of Counties offers the County Board Chairpersons' Institute to Board Chairs to focus on the specific roles of that position, including meeting management, internal and external communications, work relationships, leadership, and goal setting. An overview of county government and the work of county supervisors is also covered.

Who should attend: New and incumbent County Board Chairs and their chief county administrative officers will come away with information they need to guide their Board through their leadership cycle.

Enrollment: Will be limited to about 25 participants.

Conference Registration Details: The registration fee for County Officials is \$295, which covers conference materials, Friday lunch and dinner and Saturday breakfast. Spouses and guests (non-County Officials) who attend may register for \$150, which covers meals. To register, mail or fax this form along with a check or charge authorization to VACo, 1207 East Main Street, Suite 300, Richmond, VA 23219.

Hotel Reservation Details: Lodging costs are not covered in either registration fee. Lodging is available at the Omni Richmond Hotel, 100 S. 12th Street, Richmond, VA 23219. Room rates are \$147 (single). To reserve a hotel room, call 804.344.7000 by January 18, 2019 with this code: VACo County Government Day or reserve a room at this [Omni Richmond Hotel link](#).

Refund Policy: Requests for registration refunds are honored if received by **January 18, 2019**. However, substitutions are accepted at any time. For more information, call VACo at 804.788.6652.

Name _____

County _____ Phone _____ E-mail _____

Mailing Address _____

Guest Name _____

Payment Method: Check ___ VISA ___ American Express ___ MasterCard ___

Card Number _____ Expiration Date _____

Card Holder's Name _____

Authorized Signature _____



**Please return to VACo with payment by January 25, 2019:
1207 East Main Street, Suite 300, Richmond VA 23219-3627.
Credit card payments may be faxed to 804.788.0083.**

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2018
Item No.: 21
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Correspondence/Informational

Summary: Please see attachments.

Attachments:

- a. 2019 County Rabies Clinics
- b. CRC Items of Interest
- c. Virginia Town & City Article, "An Ounce of Prevention . . ."
- d. Nottoway County Letter, RE: VGA Membership

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Jones _____

Pride _____
Southall _____
Timmons _____

Townsend _____
Wilck _____



PUBLIC NOTICE

2019 COUNTY RABIES CLINICS

Saturday, January 12, 2019

Prince Edward County Animal Control has set the following locations for the County's 2019 Rabies Clinics. A representative of the Prince Edward County Treasurer's Office will also be present to enable citizens to purchase the 2019 County Dog Tags (License). If you have questions, please contact Prince Edward County Animal Control at 434-223-7310 or the County Administrator's Office at 434-392-8837.

RABIES CLINICS – SATURDAY, JANUARY 12, 2019

<u>Locations</u>	<u>Time</u>
Prospect Volunteer Fire Department	9:00 a.m. – 11:00 a.m.
Rice Volunteer Fire Department	12:00 noon – 2:00 p.m.

All dogs in Prince Edward County that are four (4) months of age and older must have a current rabies vaccination and a county dog license. **A new dog license must be purchased for each dog by January 31st of each year. For Kennel Licenses, one rabies certificate will be required for each individual dog tag.** To purchase a license for your dog, you must present a copy of your current rabies vaccination to the County Treasurer's Office, located on the 2nd Floor of the Prince Edward County Courthouse. For additional information about County Dog Licenses, please call the Treasurer's Office at 434-392-3454.



CRC November 2018 Items of Interest

New Ventures

- CRC staff assisted the Ward Burton Wildlife Foundation (WBWF) to apply for funding from the Coca-Cola Foundation to expand their educational outreach program.
- CRC staff assisted STEPS, Inc. in applying for a VHDA Community Impact Grant to develop an Affordable Housing Strategic Plan for Prince Edward County.
- CRC staff assisted the Town of Drakes Branch in submitting a Pre-Disaster Mitigation Grant to VDEM. Funding would be utilized towards the cost of a new Municipal Building (including fire department).
- CRC staff are assisting Kenbridge, Victoria & Lunenburg in developing a VHDA Community Impact Grant for possible funding of a Housing Needs Study.
- CRC staff are working with Buckingham Branch Railroad to provide support for a potential Inland Port project.
- CRC staff are working with the Town of Drakes Branch to assess damages from the flooding of Hurricane Michael to seek federal funding from FEMA if available by a Presidential Disaster Declaration.
- Next CRC Meeting date-- **Wednesday, December 19, 2018 at 9:30 a.m.** The CRC will be meeting at the Farmville Library, Conference Room (1303 West Third St). The meetings are joint meetings with the County Administrators.

Activity

- CRC Executive Director attended VDOT Public Input Meeting in Lynchburg to provide comments in support of local projects in the region on November 19th.
- CRC Executive Director, along with Directors from other Planning Districts and the new Executive Director of the Virginia Association of Planning Districts, met with VDOT Commissioner, Stephen Brich and the Director of the Virginia Department of Rail and Public Transportation, Jennifer Mitchell to discuss Planning District services on November 26th.
- CRC staff continue to provide funding source information and assistance to County School systems.
- Regional Emergency Planning Activities – CRC staff have drafted Debris Management Plans for Amelia, Buckingham and Charlotte and are currently collecting data to begin Lunenburg Draft.
- The CRC Comprehensive Economic Development Strategy (CEDS) Committee met on November 19th to view a presentation from the consultant on the SWOT analysis, Vision Statement and Strategic Goals and discuss Economic Development Objectives and Specific Projects. Localities have been asked to provide feedback as well.
- The CRC submitted final revisions of the CRC region's data for the development of the DEQ Chesapeake Bay Watershed Implementation Plan, Phase III to DEQ.
- Town of Charlotte Court House Evergreen Road Sidewalk Project - A Surveyor is conducting surveys of the property in the project area in order to seek VDOT approved donation of easements.
- AMT has presented the final Draft of the Drakes Branch Flood Protection Study to the Town & CRC for final comments and revisions.
- CRC staff assisted Amelia County in reviewing and posting a RFP advertisement to eVA for engineering services for the funded Amelia Water Improvement Project.
- CRC staff are assisting the Town of Phenix in coordinating with the Engineer and the VDH to move forward the VDH funded Phenix Water System Improvement Project.
- CRC staff facilitated a Community Meeting to gather input for the Keysville Comprehensive Plan Update on November 15th.
- Dillwyn CDBG Housing Rehabilitation Project – Two houses will be put out for bid on November 28th.

An ounce of prevention

Putting a stop to zoning and land use liability lawsuits

By John A. Conrad

The statutory provisions of Virginia Code Chapter 15.2 apply to most zoning and land use matters that come before town and city councils and boards of supervisors, as well as their agencies and officials. These provisions are tedious and complex. However, the realities of zoning and land use lawsuits are not. Like most lawsuits, one reality of these lawsuits is that they are instigated by the desire of property owners or developers to reverse the action taken by the local government and obtain a monetary award of compensation. Yet, another reality is that most of these lawsuits never meet the legal criteria required for the courts to make monetary awards to plaintiffs. Moreover, like all lawsuits, a third reality is that these lawsuits are very expensive. Finally, the fourth reality is that the only reason a developer or landowner plaintiff wins these lawsuits is due to the failure of the city, town or county, as well as their agencies and officials, to comply with the statutory provisions of Virginia Code Chapter 15.2 and other legal requirements. All members of town and city councils, boards of supervisors, as well as their agencies and officials, would do well to remember these four realities.

TOWN & CITY | NOVEMBER 2018 13

Remember Ben Franklin's Advice

Ben Franklin's maxim is the best advice for any city, town and county, as well as their agencies and officials, when it comes to most zoning and land use matters: "An ounce of prevention is worth a pound of cure." When considering any zoning or land use matter, these governmental entities and their officials should make it their normal practice to "lawyer up" and request their staff and local government attorney to carefully explain the statutory and legal requirements applicable to every zoning, building code, subdivision ordinance, or land use matter, as well as every utility, service authority, and demolition issue that comes before their council or board in order to ensure compliance.

A ten-year history of zoning and land use lawsuits

During the last ten years, the participating local government members and VML Insurance Programs have defended over fifty lawsuits arising out of zoning and related land use matters. Approximately one-third of those zoning lawsuits involved the issuance of or refusal to issue special use permits. A special use permit is also known as a "conditional use permit" because the property owner has no absolute right, under the local zoning code, to the proposed land use and must apply to obtain local government zoning approval of the proposed use. Local government entities frequently grant the proposed zoning use contingent upon certain conditions. The lawsuits mentioned above that involved special use permits included

the complete spectrum of property uses: Single family housing, multifamily housing, housing for the elderly or lower income individuals, commercial properties, mixed-use properties; and properties involving the redevelopment of central business districts, marinas, industrial areas, former courthouse properties, and an abortion clinic.

Approximately another third of these land use and zoning lawsuits involved the appeal of decisions by city or town councils, boards of supervisors, building code officials, zoning appeal boards, historic and architecture review boards, and other local government agencies in approving or denying subdivision plans, site plans, and other approvals or denials. The property uses involved in these appeals also varied widely and included decisions arising out of plans for roads and traffic lights; setback requirements for buildings, accessory buildings, fences, utilities, wells, other improvements, and landscape buffer easements; demolition of blighted and other properties; easement disputes, and requests for variances from building code and zoning requirements.


The remaining third of these lawsuits involved more unusual tort and constitutional complaints seeking zoning and monetary relief arising out of zoning and land use matters, as well as constitutional rights to use public water, sewer, and other utilities and services; to pay reasonable fees for these utilities and services; to prevent takings of property and property rights as a result of zoning, building, safety, architectural, or historic laws or regulations; to prevent demolition of blighted properties; to prevent developments, improvements, and public and private uses of properties (including boat ramps, comprehensive redevelopment of central business districts, and mixed use residential, commercial, and industrial uses); to construct improvements on private property that conflict with

public easements, and to use and develop private property for the sale of obscene literature, devices, or tattoos. The scope of this article does not address lawsuits involving the constitutional lawsuits arising out of zoning classifications that exclude panhandling, certain assemblies, or defamatory, racist or other hostile speech.

The results in zoning and land use lawsuits over this ten-year history

With respect to the special use lawsuits stated above, in approximately half of these lawsuits, based upon the advice of legal counsel, the participating local government members successfully requested the courts to enter orders re-instating the matters on the docket of the local government; thereafter reconsidering and reversing their prior actions, and taking new actions on the matters in question in order to comply with the statutory requirements that were previously violated. These reconsidered matters essentially resolved approximately one-half of these special use lawsuits. Moreover, the majority of the other remaining special use lawsuits were also dismissed by the courts for failure to adequately state a claim. With respect to the site and subdivision plat lawsuits stated above, in approximately ten percent of these lawsuits similar remedial measures were taken by the local governments which disposed of the lawsuits. The remaining ninety percent of these lawsuits were dismissed for failure to state a valid claim. Finally, with respect to the zoning/tort and constitutional lawsuits, virtually all of these lawsuits were dismissed for failure to state a valid claim or settled without monetary payment.

The final reality of zoning and land use lawsuits

The purpose of this article is not to discuss the statutory or other legal requirements relating to specific land use and zoning actions under Title 15.2 of the Virginia Code, but simply to provide the big picture of the history and nature of the complaints and the actions taken by participating local government members and VML Insurance Programs working cooperatively in order to defend and resolve land use and zoning lawsuits over the last ten years. Hopefully, all local governments, their agencies, and elected and appointed officials will remember Ben Franklin's advice and seek the support, aid, and guidance of their staff and local government attorneys in order to be well-prepared for the challenging and complex issues presented by all land use and zoning matters prior to making any decisions or taking any actions or votes on these matters. The successful history of participating local government members and VML Insurance Programs working together to defend and resolve land use and zoning lawsuits over the last ten years proves a final reality of zoning and land use law: Zoning and land use law is as difficult to understand for most attorneys as it is for real people! 

About the author: *John A. Conrad is an attorney and a former vice mayor of the City of Richmond.*

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THE BOARD OF SUPERVISORS
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www.nottoway.org

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COUNTY PLANNER
MAEGEN L. HAILEY

November 19, 2018

Honorable Glenn Barbour
County of Mecklenburg
P.O. Box 729
South Hill, VA 23970

Re: Nottoway County VGA Membership

Dear Chairman Barbour

At their November 15, 2018 meeting, the Nottoway County Board of Supervisors discussed its membership in Virginia's Growth Alliance.

Following the discussion, a motion was made by Supervisors Simmons to formally terminate the county's membership with Virginia's Growth Alliance.

Please receive this as Nottoway County's formal notice to withdraw effective July 1, 2019 as required by section #9 of the Transtech Alliance (d.b.a. Virginia's Growth Alliance) Regional Development Agreement.

Sincerely,

A handwritten signature in cursive script that reads "Ronald E. Roark".

Ronald E. Roark
County Administrator

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2018
Item No.: 22
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports

Summary: Please see attachments.

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery-Home Canning
- d. Cannery-Virginia Food Works
- e. Prince Edward County Public Schools

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Jones _____

Pride _____
Southall _____
Timmons _____

Townsend _____
Wilck _____



**Animal Control
Monthly Report**

"November 2018"

Dogs

Surrendered	6
Picked Up	26
Claimed By Owner	1
Adopted	3
Other	0
Euthanized	3
Transferred to SPCA	28
Dead on Arrival	0
Escaped from Shelter	0
Seized	3
Bite Case	0
Other (Deceased owner)	1

Fees Collected \$45.00

Cats

Surrendered	0
Picked Up	0
Claimed By Owner	0
Adopted	0
Euthanized	0
Died in Kennel	0
Transferred to SPCA	0
Dead on Arrival	0

Fees Collected \$0.00

Wildlife

Handled	0
Euthanized	0
Rabies Case	0

Livestock

Returned to Owner	0
Euthanized	0
Adopted	0

Fees Collected \$0.00

Other Companion Animals

Returned to Owner	0
-------------------	---

Number of Calls to Shelter 154

Summons Issued 1

Warrants Served 0

Days in Court 1

Nuisance Dogs 13

Dangerous Dogs 0

Calls After Hours / On Call 15

Dogs Brought In by Farmville PD 3

Total Fees Collected \$45.00

Bill the Town of Farmville

0 cats housed.

Total \$0.00

Adam Mumma, Chief Animal Control Officer

rev 5.1.2018

BUILDING OFFICIAL

Permits Issued Report
11/01/2018 Through 11/30/2018

ADDITIONS	- Issued	5
	- Value	\$70,246.00
	- Permit Fees	\$567.00
	- 2.00% STATE TAX	\$11.34
	- Fees Collected	\$.00
CELL TOWER	- Issued	2
	- Value	\$46,000.00
	- Permit Fees	\$1,000.00
	- 2.00% STATE TAX	\$20.00
	- Fees Collected	\$.00
COMMERCIAL	- Issued	7
	- Value	\$.00
	- Permit Fees	\$1,724.40
	- 2.00% STATE TAX	\$34.50
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	5
	- Value	\$822,000.00
	- Permit Fees	\$1,811.00
	- 2.00% STATE TAX	\$36.22
	- Fees Collected	\$.00
ELECTRICAL	- Issued	21
	- Value	\$34,214.00
	- Permit Fees	\$1,400.00
	- 2.00% STATE TAX	\$28.00
	- Fees Collected	\$.00
MECHANICAL	- Issued	8
	- Value	\$25,535.00
	- Permit Fees	\$450.00
	- 2.00% STATE TAX	\$9.00
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	8
	- Value	\$17,806.00
	- Permit Fees	\$450.00
	- 2.00% STATE TAX	\$9.00
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	1
	- Value	\$100,000.00
	- Permit Fees	\$168.00
	- 2.00% STATE TAX	\$3.36
	- Fees Collected	\$.00
PLUMBING	- Issued	6
	- Value	\$3,000.00
	- Permit Fees	\$300.00
	- 2.00% STATE TAX	\$6.00
	- Fees Collected	\$.00
IN LIEU OF SOIL & EROSION	- Issued	5
	- Value	\$.00
	- Permit Fees	\$.00
	- Fees Collected	\$.00
Total Permits - Issued		68
Total Permits - Value		\$1,118,801.00
Total Permits - Permit Fees		\$7,870.40
Total Permits - Sales Tax 2%		\$ 157.42
		\$ 8,027.82

INSPECTIONS FOR NOVEMBER 40

PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road
Farmville, Virginia 23901

Patty Gulick
Cannery Manager
434-223-8664

November 2018 Cannery Report

Cannery report is as follows:

701 (qts.)	@.48 =	\$336.48
283 (pts.)	@.40 =	\$113.20
57 Gallons	@1.25=	\$ 71.25
24 Patrons usage	@1.00 =	\$ 24.00
30% out of County =		\$ 13.96
Non-processing fees =		\$ 50.00
22Lbs. Meat Cut (\$10.00 min.)		\$ 10.00

Total

\$618.89

On November 19th 2018, the PEC Cannery sponsored an apple butter workshop with the Prince Edward County Extension Office. This workshop included 8 participants from Prince Edward and various surrounding counties. This month where we had 24 registered users and a total of 56 residents taking advantage of the cannery's opportunities. This higher number shows that there is a community at the cannery that is sharing both knowledge and the bounties that are being provided from their efforts. Also, this month the cannery was the cover story article for the November edition of the Farmville Magazine.

P. Gulick

kef



Allie Hill
Board President
(434) 960-8958

BUSIEST YEAR YET!

Virginia Food Works has over 30 active clients using the cannery

November 2018 Summary

Active Clients

- **Nona's Italian Cucina** (Charlottesville, VA) - Classic Pasta Sauce
- **Birdie's Pimento Cheese** (South Hill, VA) - 4 flavors of Pimento Cheese
- **Manakintowne Specialty Growers** (Powhatan, VA) - Hot Pepper Tonic
- **Vitick's** – (Arlington, VA) - Ginger and Turmeric Switchel drink
- **Pennacook Peppers** (Virginia Beach) - Pepper Jelly
- **Dia de los Burritos** (New Jersey) - Cucumber Lime Hot Sauce
- **Liberty Tree Farm** – (Bumpass, VA) - Pepper Jelly
- **Chilli Richmond** (Richmond, VA) - Hot Pepper Sauce
- **Monticello Museum Gift Shop** (Charlottesville, VA) - Pepper Jelly
- **Fishin' Pig** (Farmville, VA) - Barbeque Sauce
- **Bubba T's** (Midlothian, VA) – Hot Sauce
- **Homegrown Virginia** (Prince Edward County, VA) – 2 flavors of Jam and Pepper Jelly

Upcoming in December:

We are booked solid the month of December and are currently scheduling into mid January.

Events:

- **Virginia Farm to Table Conference**- December 6th – Weyer's Cave, VA - Virginia Food Works was asked to plan and present a seminar on value-added food production.
- **Apple Butter Class** – November 19th - The home canning operation joined with Virginia Cooperative Extension to teach residents how to make apple butter at the Cannery.

Inquiries/Visits/Tours

- **Bootleg BBQ** (Floyd County) - Barbeque Sauce for their restaurant and food truck
- **SCORE** - (Charlottesville, VA) - Free small business development organization that helps emerging companies. Representatives would like to tour the facility in order to share details with clients.
- **James Benefiel** (Leesburg, VA) – Interested in vinegars and vinaigrettes using local grape juice.
- **Brandon Chittum** (Virginia Beach, VA) – Interested in creating various farm-grown products.

November Revenue to PEC: \$2,222.60

Interested parties (phone and email contacts, tours): 8

Days Used for Commercial Activity: 19

Number of jars created: 6448

Approximate Market Value of Products (if sold retail and not wholesale): \$53,384

Prince Edward County Public Schools
Summary Financial Report
November 2018

<u>Revenues</u>	Current Month	Year to Date	Budget	Variance Actual Under (Over) Budget	YTD as a Percent of Budget
From the State:					
State Sales Tax	\$ 383,818	\$1,195,406	\$ 2,860,777	\$ 1,665,371	41.79
Basic School Aid	\$ 487,183	\$2,435,915	\$ 6,027,146	\$ 3,591,231	40.42
All Other	\$ 307,593	\$1,469,129	\$ 5,398,415	\$ 3,929,286	27.21
Total State	\$ 1,178,594	\$5,100,450	\$ 14,286,338	\$ 9,185,888	35.70
From the Federal Gov't.	\$ 510,053	\$1,002,982	\$ 1,848,257	\$ 845,275	54.27
General Fund (County)	\$ 579,655	\$2,642,880	\$ 8,440,984	\$ 5,798,104	31.31
Cash Book -Local	\$ 16,012	\$ 143,741	\$ 384,573	\$ 240,832	37.38
Total Revenues	\$ 2,284,314	\$8,890,053	\$ 24,960,152	\$ 16,070,099	35.62

<u>Expenditures</u>	Current Month	Year to Date	Outstanding Encumbrances	Budget	Expended & Encumbered (Over) Under Budget	Expen. & Encumbrance as a % of Budget
1000-Instruction	\$ 1,782,655	\$6,312,599	\$10,096,459	\$ 18,136,942	\$ 1,727,884	90.47
2000-Admin.,Health/Atten.	\$ 130,393	\$ 536,754	\$ 694,765	\$ 1,550,068	\$ 318,549	79.45
3000-Transportation	\$ 158,880	\$ 573,114	\$ 745,698	\$ 1,698,028	\$ 379,216	77.67
4000-Operation/Maintenance	\$ 124,100	\$ 628,720	\$ 275,875	\$ 1,692,306	\$ 787,710	53.45
6000-Facilities	\$ 2,640	\$ 20,096	\$ 21,792	\$ 194,495	\$ 152,607	21.54
7000 - Debt. Service	\$ -	\$ 479,593	\$ 118,870	\$ 601,358	\$ 2,895	99.52
8000 - Technology	\$ 85,645	\$ 339,176	\$ 382,283	\$ 1,086,955	\$ 365,496	66.37
Total Expenditures	\$ 2,284,314	\$8,890,053	\$12,335,742	\$ 24,960,152	\$3,734,357	85.04

Prince Edward County Public Schools
2018-2019

Comparative Receipts and Expenditures
Year to Date - Month of November 2018

Receipts:	Fiscal 2018			Fiscal 2019			Fiscal Year \$ Difference	Fiscal Year % Difference
	Approved Budget	Received Year-to-Date	Percent of Revenue	Approved Budget	Received Year-to-Date	Percent of Revenue		
Sales Tax	2,946,914	1,234,959	41.91%	2,860,777	1,195,406	41.79%	-39,553.10	-0.12%
Basic Aid	6,268,303	2,751,312	43.89%	6,027,146	2,435,915	40.42%	-315,397.00	-3.48%
Other State	5,547,732	1,638,639	29.54%	5,398,415	1,469,129	27.21%	-169,510.02	-2.32%
Total State	14,762,949	5,624,910	38.10%	14,286,338	5,100,450	35.70%	-524,460.12	-2.40%
Federal Funds	2,074,751	530,370	25.56%	1,848,257	1,002,982	54.27%	472,611.73	28.70%
Local Funds	8,440,984	2,385,097	28.26%	8,440,984	2,642,880	31.31%	257,783.06	3.05%
Cash Book	415,290	143,904	34.65%	384,573	143,741	37.38%	-163.00	2.73%
Total Revenue	\$25,693,974	\$8,684,281	33.80%	\$24,960,152	\$8,890,053	35.62%	205,771.67	1.82%
Expenditures:	Approved Budget	Expended Year-to-Date	Percent of Expenditures	Approved Budget	Expended Year-to-Date	Percent of Expenditures	Fiscal Year \$ Difference	Fiscal Year Difference
Instruction	18,703,993	6,055,757	32.38%	18,136,942	6,312,599	34.81%	256,841.69	2.43%
Administration	1,572,492	578,639	36.80%	1,550,068	536,754	34.63%	-41,884.94	-2.17%
Transportation	1,892,860	527,545	27.87%	1,698,028	573,114	33.75%	45,568.55	5.88%
Maintenance	1,675,318	600,547	35.85%	1,692,306	628,720	37.15%	28,173.09	1.30%
Facilities	150,000	73,227	48.82%	194,495	20,096	10.33%	-53,131.00	-38.49%
Debt Service	601,687	478,592	79.54%	601,358	479,593	79.75%	1,001.16	0.21%
Technology	1,097,624	369,972	33.71%	1,086,955	339,176	31.20%	-30,796.44	-2.50%
Total Expenditures	\$25,693,974	\$8,684,281	33.80%	\$24,960,152	\$8,890,053	35.62%	205,772.11	1.82%

Prince Edward County Public Schools
2018-2019

**Food Service Department
Summary Financial Report
November 31, 2018**

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ -	\$ -	\$ 20,000	\$ 20,000	0.00
Fresh Fruit & Vegetable	\$ -	\$ 7,694	\$ 55,000	\$ 47,306	0.00
Total State Funds	\$ -	\$ 7,694	\$ 75,000	\$ 67,306	10.26
Federal Reimbursement	\$139,725	\$ 407,420	\$ 1,056,000	\$ 648,580	38.58
Cash Book - Local	\$ 11,863	\$ 44,630	\$ 170,000	\$ 125,370	26.25
Total Revenues	\$151,588	\$ 459,744	\$ 1,301,000	\$ 841,256	35.34

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 33,624	\$ 137,378	\$ 266,607	\$ 403,984	\$ (0)	100.00
Fringe Benefits	\$ 15,961	\$ 60,844	\$ 126,394	\$ 187,238	\$ 1	100.00
Purchased Services	\$ 4,061	\$ 28,498	\$ 1,135	\$ 50,000	\$ 20,367	59.27
Refunds	\$ -	\$ -	\$ -	\$ 300	\$ 300	0.00
Travel	\$ 480	\$ 685	\$ -	\$ 4,500	\$ 3,815	15.22
Materials & Supplies	\$ 2,407	\$ 15,972	\$ 3,771	\$ 22,835	\$ 3,092	86.46
Food Supplies	\$ 81,234	\$ 201,343	\$ 53,418	\$ 555,000	\$ 300,239	45.90
Repairs & Maintenance	\$ 7,922	\$ 17,335	\$ -	\$ 17,335	\$ (0)	100.00
Furniture/Equipment	\$ -	\$ 9,965	\$ 42,019	\$ 51,984	\$ 0	100.00
Equipment - grant	\$ -	\$ -	\$ -	\$ 7,824	\$ 7,824	0.00
Total Expenditures	\$145,688	\$ 472,019	\$ 493,344	\$ 1,301,000	\$335,638	74.20

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901

**2018-2019
Comparative Receipts and Expenditures
Food Service Department
Year to Date**

Month of November 2018

Receipts:	Fiscal 2018			Fiscal 2019			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	18,903	0	0.00	20,000	0	0.00	0.00
Fresh Fruit & Vegetable	55,000	1,284	0.00	55,000	7,694	0.00	0.00
Total State	73,903	1,284	1.74	75,000	7,694	10.26	8.52
Federal Reimbursement	808,053	346,831	42.92	1,056,000	407,420	38.58	-4.34
Fund Balance	58,812	58,812	100.00	0	0	0.00	
Cash Book - Local	212,956	60,569	28.44	170,000	44,630	26.25	-2.19
Total Revenue	\$1,153,724	\$467,495	40.52	\$1,301,000	\$459,745	35.34	-5.18
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	357,445	125,735	35.18	403,984	137,378	34.01	-1.17
Fringe Benefits	157,867	50,937	32.27	187,238	60,844	32.50	0.23
Purchased Services	49,353	17,546	35.55	50,000	28,498	57.00	21.44
Refunds	182	168	92.31	300	0	0.00	-92.31
Travel	2,248	2,080	92.53	4,500	685	15.21	-77.31
Materials & Supplies	36,644	34,637	94.52	22,835	15,972	69.95	-24.57
Food Supplies	428,674	178,790	41.71	555,000	201,343	36.28	-5.43
Repairs & Maintenance	12,500	3,742	0.00	17,335	17,335	0.00	0.00
Furniture/Equipment	50,000	48,273	96.55	51,984	9,965	19.17	-77.38
Equipment - Grant	58,812	58,713	99.83	7,824	0		
Total Expenditures	\$1,153,724	\$520,621	45.13	\$1,301,000	\$472,019	36.28	-8.84