



MISSION STATEMENT

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

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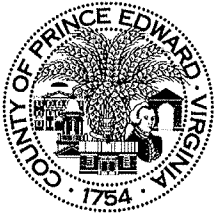
PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS
May 14, 2019

AGENDA

5:30 p.m. – 6:30 p.m.	Work Session with Fire Chiefs	
7:00 p.m.	1. The Chair will call the <u>May</u> meeting to order.	1
	2. Invocation	1
	3. Pledge of Allegiance	1
	4. Conflict of Interest Disclosures	1
	5. Recognitions	3
	6. <u>PUBLIC PARTICIPATION</u> : <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	5
	7. Board of Supervisors Comments	7
	8. <u>Consent Agenda</u> :	
	a. Treasurer’s Report: March 2019	9
	b. Approval of Minutes	13
	c. Review of Accounts & Claims	81
	d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.	103
	9. Highway Matters	105
	10. Citizen Volunteer Appointments: Authorize Advertising	107
	11. Shentel Cable Television Franchise Agreement	111
	12. Prospect Depot Grant Project	127
	13. Bond Attorney	137
	14. <u>County Administrator’s Report</u>	139
	15. <u>Monthly Reports</u> :	141
	a. Animal Control	142
	b. Building Official	143
	c. Cannery – Commercial Operations	144
	d. Commonwealth Regional Council Items of Interest	145
	e. Tourism	146
	f. Virginia Cooperative Extension – Quarterly Report	148

(NOTE: Additional agenda items may be added to a Table Pack, available for review after 4:30 p.m. on Tuesday, May 14, 2019.)

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 14, 2019
Item No.: 1, 2, 3, 4
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call To Order, Invocation, Pledge of Allegiance, Conflict of Interest

Summary:

1. Chairman Wilck will call to order the **May** meeting of the Board of Supervisors.
2. The Chair will ask for an invocation.
3. The Chair will lead the Pledge of Allegiance.
4. The Chairman will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

Attachments: Conflict of Interest Disclosure

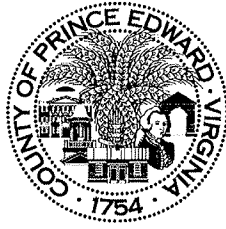
Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____



STATEMENT OF DISCLOSURE

DECLARATION OF INTEREST

1. Transaction Under Discussion/Consideration: _____

2. Nature of Public Official's Personal Interest Affected by the Transaction: _____

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: _____

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes _____ No _____

Signature: _____ Date: _____

DECLARATION OF ACCURACY

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: _____ Date: _____

Print Name _____

Address _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 15, 2019
Item No.: 5
Department: Board of Supervisors
Staff Contact: Kate Pickett Eggleston
Issue: Recognitions

Summary: “Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of the students at the Prince Edward County Public Schools and Fuqua School, and our employees and our citizens volunteers who serve the County of Prince Edward.

1. In recent weeks, Prince Edward Middle School (PECMS) students have earned high achievements at school and district Science Fairs. At the school-level Science Fair, several middle school students earned purple ribbons in recognition of their projects’ perfect scores. These students include fifth-graders Ava Tibbs, Quin'Neasha Woodford, and Brendan Vanderwilt; sixth-graders Avery Ivers, Gabe Leonard, Nina Davis, Jake Magin, and Josh Ragland; and seventh-grader Elizabeth McElfresh. We would like to recognize these students for their hard work and achievements.

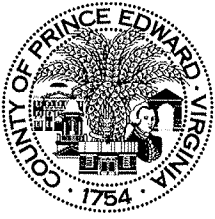
2. After their success at the school level, many Eagles moved on to the Appomattox District Science Fair on Saturday, April 6th at Appomattox High School. At this fair, students presented their work again for a larger audience. Winners of purple ribbons at this level include fifth-graders Austin Johnson and Stephanie Riccio, sixth-grader Riley Fulcher, and seventh-grader Elizabeth McElfresh. Through their hard work and dedication to academics, these students represented Prince Edward County Public Schools well to neighboring schools and we would like to recognize them for their work.

3. Prince Edward County students recently attended the State Leadership Conference, which was held in Reston, Virginia on April 5-7 at the Hyatt Regency in Reston. Tiba Hamza placed first in Healthcare Administration. Sam Detrick and Ben Edwards placed third in Marketing. Robert Mason Kinne participated in Public Speaking. Hamza, Detrick, and Edwards are eligible to attend the National Leadership Conference which will be held in San Antonio, Texas June 29-July 2. Tiba Hamza was inducted as State Vice President. She will attend Summer Leadership Training June 18-20 at the University of Richmond. Congratulations to these students.

4. The Prince Edward County CNA students took a 70-question state board test and then were watched by a State Board tester as they performed 5 out of 22 Nursing skills picked randomly by the State tester. We had a 100% pass rate. These girls worked and studied very hard to achieve this result. We would like to recognize the following students: Faith Best, Makayla Burnette, Abriel Johnson, Makayla Morris, Destiny Rice, Jayla Watson, Cameshia Wright, Quiana Wylie

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 14, 2019
Item No.: 6
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____
Second _____

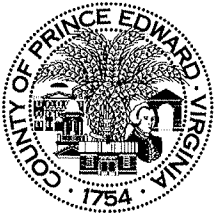
Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK Y N	STATUS
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 14, 2019
Item No.: 7
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments:

Recommendation: None.

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 14, 2019
Item No.: 8-a
Department: Treasurer
Staff Contact: Donna Nunnally
Issue: Treasurer's Report

Summary: The Treasurer's Report is attached.

Attachments: March 2019 Treasurer's Report

Recommendation: Approval

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

Prince Edward Board of Supervisors Treasurer's Report - March 2019

Name of Bank	Bank Balance			Available Balance
Benchmark Pooled Fund Account	\$ 13,969,517.40			\$ 13,969,517.40
Wells Fargo Social Services	\$ 247,697.44			\$ 247,697.44
Benchmark School Fund	\$ 224,502.89			\$ 224,502.89
Benchmark Food Service	\$ 2,482,587.44			\$ 2,482,587.44
TOTAL				\$ 16,924,305.17
Certificate of Deposits				
Benchmark				\$ 609,724.91
Farmers Bank				\$ 211,676.94
TOTAL				\$ 821,401.85
GRAND TOTAL				\$ 17,745,707.02

Prince Edward Board of Supervisors Treasurer's Report - March 2018

Name of Bank	Bank Balance			Available Balance
Benchmark Pooled Fund Account	\$ 13,694,873.62			\$ 13,694,873.62
Benchmark Social Services	\$ 258,167.58			\$ 258,167.58
Benchmark School Fund	\$ 2,063,409.29			\$ 2,063,409.29
Benchmark Food Service	\$ 258,337.95			\$ 258,337.95
TOTAL				\$ 16,274,788.44
Certificate of Deposits				
Benchmark				\$ 609,724.91
Farmers Bank				\$ 210,096.18
TOTAL				\$ 819,821.09
GRAND TOTAL				\$ 17,094,609.53

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 14, 2019
Item No.: 8-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Approval of Minutes

Summary: Attached are draft minutes for the Board's review and approval.

Attachments: March 26, 2019 Draft Meeting Minutes
March 28, 2019 Draft Meeting Minutes
April 2, 2019 Draft Meeting Minutes
April 9, 2019 at 5:30 p.m. Draft Meeting Minutes
April 9, 2019 at 7:00 p.m. Draft Meeting Minutes
April 16, 2019 Draft Meeting Minutes
April 23, 2019 Draft Meeting Minutes
April 30, 2019 Draft Meeting Minutes

Recommendation: Approval.

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

March 26, 2019

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 26th day of March, 2019; at 5:30 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator.

Chairman Wilck called the special meeting to order as a budget work session.

In Re: Presentation of the County Administrator's Budget

Mr. Bartlett presented his FY 20 County Budget.

INTRODUCTION

I am pleased to present to the Board of Supervisors my recommended budget for Prince Edward County for Fiscal Year 2020 (FY20). I look forward to feedback and questions from the Board as you consider my recommendations and make adjustments as you move through the budget process, eventually agreeing on a final budget. The development of the budget is the single most important function the County staff completes during any year. The budget is the County's chief decision-making document detailing both the revenue generation decisions of the Board and the allocation of those resources. I could not have presented the budget today without the help of the Judges, Constitutional Officers, School Superintendent, Department Directors and my staff in the County Administrator's office. I would like to thank each of them for their assistance.

The input provided by the Board of Supervisors during the initial budget planning meeting on February 5, 2019 served as the primary direction I followed in developing my recommended budget. The FY19 budget served as a starting point for the development of the FY20 budget. This meant past decisions by the Board were carried into FY20, specifically the spending reductions approved during the FY15 budget development process and the approved policy regarding funding outside organizations.

Before developing the FY20 budget I had to understand the current financial position of the County and project how that position may change during the course of the current fiscal year. In other words, what will Prince Edward's FY20 financial starting point be on July 1, 2019?

FORECAST OF FY19 BUDGET RESULTS

Enclosure (1) is a chart of projected fund balances at the end of FY19 for our major budgetary funds. When totaling the funds together I predict the fund balance will increase by \$1,200,259 to slightly more than \$15 million. This is even after factoring in the expenditure of \$954,000 to place a new roof on the STEPS CENTRE. Some of the funds have restrictions on their use, either by legal restrictions or by past practice of the Board of Supervisors. Of that amount \$458,247 is contained in the School Cafeteria Fund and can only be used for costs associated with the operations of the cafeteria. The \$1,055,279 contained in the School fund will be used to cover an accrued payroll amount. An additional \$1,816,673 is found in the landfill construction fund which has historically been used to pay for the opening and closing of landfill cells. There is no mandatory requirement to pay such costs in cash, thus those funds are available for use at the discretion of the Board of Supervisors. It is predicted the Forfeited Asset Fund will contain \$60,162 and the Piedmont Court Services Fund will have \$401,152 at the end of FY19. The DARE fund is used to support anti-drug activities for children and the fund balance is from donations earmarked for the DARE program.

The Forfeited Asset Fund is legally restricted for law enforcement purposes only and the Piedmont Court Services Fund is used to support the regional delivery of services associated with that office. Assuming the cash in the four funds mentioned above cannot be used, the unrestricted cash balance for Prince Edward County at the end of FY19 is projected to be \$11,217,671. Historically, the County's cash balances decrease about 42% from the end of June until it hits its low point which is typically in September or October. Assuming cash needs will follow the same pattern, the County's cash balance will drop to about \$6.5 million sometime in September or October.

On top of the normal cash flow cycle we are in the midst of a major renovation project for the Courthouse and the former STEPS CENTRE and constructing a new building to house Social Services. The estimated cost of all of the projects could be between \$9 - \$10 million. Subtracting that expense means the County's cash balances would decline below the amount needed to absorb the normal cash decline in the fall before recovering once the real estate and personal property tax bills are mailed. The County will need to borrow at least a portion of the funds to pay for these capital construction projects. The County's financial consultant is reviewing the County's financial status and developing a recommended path forward to finance these projects. He will be presenting that plan to the Board during the budget review on a date to be decided.

The projected increase in the cash balance in the General Fund of \$866,194 is a combination of better than expected revenues and lower than expected spending. The General Fund is our primary source of revenue and supports the majority of all County operations. I project the General Fund will end FY19 with an estimated cash reserve of \$ 10,611,927.

General Property taxes are estimated to generate \$865,878 more than contained in the budget and are the main reason for the increase in the General Fund cash balance mentioned above. Collections of Personal Property taxes are predicted to exceed the budget by almost \$610,000 and is the primary reason for this positive outcome. This result is a combination of used cars holding their value, citizens buying more new cars than usual and increased collections of delinquent accounts by the Treasurer. The increased efforts involving collecting delinquent accounts will also result in the collections of Penalty and Interest to exceed the budgeted amounts by over \$141,000. Real Estate tax collections will exceed its budget by more than \$90,000 but collections of Merchants Capital Tax will be more than \$48,000 less than budgeted. Revenues from the Local Sales tax will exceed the budget by \$150,00 due to the strong economy and collections of Fines & Forfeitures will exceed budgeted amounts by \$38,000 as the result of enforcement actions by the Sheriff. Revenues from the state associated with the Child Services Act (CSA) should be approximately \$340,000 less than the original budget. But this reduction in revenue is more than offset by a reduction in CSA

expenditures of \$628,156 with the end result being a savings in local expenditures of almost \$213,000.

Expenditures in the General Fund are forecast to be about \$1.5 million less than budgeted. The savings in CSA of \$628,156 was by far the largest area of savings. Other significant savings were the transfer to the Solid Waste Fund (\$311,000) and lower than expected Jail expenditures (\$210,000). As is the case every year department directors and Constitutional Officers held the line in spending and most departments are projected to under spend their budgets.

FY20 BUDGET

For FY20, the recommended budget for all funds is \$57,614,375. The budget is balanced, and as directed by the Board of Supervisors this was accomplished with no increase in tax rates or use of the General Fund Fund Balance. Reduced budgets for the Jail (\$100,000), CSA (\$100,000) and Legal (\$94,000) combined with increased revenues from Property Taxes (\$435,000), Sales Tax (\$170,000), increased rental income (\$134,150) and state revenues (\$55,000) allowed this positive result.

There are significant expenditure items not contained in the FY20 budget. These are the costs associated with the Courthouse renovations, the interior renovations at the STEPS CENTRE and the construction of the new building for Social Services. As mentioned above how best to fund these items will be discussed with our financial advisor during the budget development schedule.

After adjusting for the non-cash expense of depreciation, to balance the water and sewer funds required the transfer from the General Fund of \$236,048 to the water fund and \$88,086 to the sewer fund. The Welfare Fund (Social Services) will require the transfer of \$595,000 from the General Fund to meet the local funding requirements for the programs overseen by Social Services and \$837,115 is budgeted to be transferred to the Solid Waste Fund. These are approximately the same amounts as in FY19.

Enclosure (2) is a chart that shows the anticipated revenues, expenses and projected fund balances of the various funds at the end of FY20.

FACTORS SHAPING THE FY20 PROPOSED BUDGET

The dominant factor in developing the FY20 budget was following the Board's direction of not proposing a tax increase yet fund the expected pay raise for the teachers, Constitutional Offices and County employees. The General Assembly passed a budget with a 3% pay increase for Constitutional Offices and other state supported employees and 5% for teachers. Such an increase costs the County about \$150,000 and the Schools \$750,000. The schools also requested funding for six additional positions costing \$447,000 bringing the total additional school spending to almost \$1.2 million. But additional state funding of almost \$529,000 and a reduction in Health Insurance costs of \$76,176 reduced the increase requested from local funds to \$596,687.

The Board agreed the teachers needed the pay increase and that the additional positions would assist the schools becoming fully accredited. Another significant item that had to be funded was the reassessment. It is time once again to conduct the reassessment and \$220,000 is contained in the budget for that expense. Since this expense occurs only once every six years it would be appropriate to use the fund balance to pay for this expense. That was not necessary but may need to occur to help fund ambulances for the rescue squad which is discussed below. Finally, FY20 will be the first full fiscal year to contain the new positions the Board approved for the Sheriff to implement increased security for the Courthouse.

Except for the pay increase most expenses have been held at level funding or decreased. After discussion with our Insurance Consultant I am recommending a 5% or \$50,00 increase of the

amount dedicated to funding Health Insurance. After discussion with the Chairman I am not recommending funding either the Moton Museum or the Longwood Small Business Development Center. These are activities controlled by Longwood University whose budget is more than twice the size of our budget. It appears the Tri-County Life Learners are no longer active and I am not recommending any funds be set aside for that organization.

With the increased workloads in the offices of the Treasurer and Commissioner of Revenue, I am recommending an additional position be funded. Currently, these two offices share one position. The incumbent spends 6 months in each office. The additional position will allow each office to have an additional employee for all 12 months and cost about \$39,000. Because we are still in discussions to determine the additional amount the rescue squads need to fund the purchase of ambulances no funds were budgeted for that need. This can be added when the cost is finalized.

There are five large capital expenditure items proposed in the General Fund budget. These are (1) \$157,000 to allow the Sheriff to purchase three new cars and radar units, (2) \$82,750 to purchase computers, printers etc. - \$40,000 will be used to upgrade the operating system for the IBM AS 400 which controls the County's financial accounting system. After September IBM will no longer support the current version we use. (3) \$34,000 to purchase a pick-up truck for the new hire in Public works, (4) \$12,000 to buy a new commercial grade zero turn mower to replace one that is 19 years old and (5) \$45,000 to repave the parking lot at the Natural Resources building. There are also four capital items in the Solid Waste Fund. These are (1) \$15,000 to replace three sheds at the dump sites, (2) \$125,000 for a used bulldozer, (3) \$5,000 for repairs to the scale house, (4) \$60,000 to build a maintenance work shop at the landfill.

There are several other adjustments to the budget but none as large as those mentioned above. We will be reviewing the budget in great detail as we move through the budget schedule and all your questions will be answered.

Conclusion

I look forward to our future work sessions and realize the Board may make changes to the proposed budget, that is understandable and expected. Thank you for the opportunity to present this budget for the citizens of Prince Edward County.

Mr. Bartlett discussed several costs that will arise in the near future. He said there will be an increased cost of elections due to the changes in the voting machines. He said early voting will also impact the County as there will be a need for two to three new machines. Discussion followed.

Mr. Bartlett discussed the GPS system, the ongoing renovations and the need to update computers from Windows 7 to Windows 10. Mr. Bartlett then reviewed the Budget Presentation. He said the tax rates have not been increased.

In Re: Resolutions – Virginia Dam Safety, Flood Prevention and Protection Assistance Fund

Mr. Bartlett said the County of Prince Edward is the owner of Bush River Watershed, Structure #12 (Sandy River Reservoir), which is classified as a regulated, high-hazard dam by the Virginia Department of

Conservation & Recreation, Division of Dam Safety. In order for the County, as the dam owner, to maintain its Operations & Maintenance Certificate, we must adhere to the Virginia Impounding Structure Regulations.

The State does provide a 1:1 match grant program to help dam owners with the costs to implement the state dam safety regulations. The County has two requirements it needs to complete and can apply for grant funds for both, as follows:

1. **Recalculation of the Probable Maximum Precipitation Impact Analysis for Bush River Watershed, Structure #12:** The Probable Maximum Precipitation (PMP) defined by NWS as “theoretically, the greatest depth of precipitation for a given duration that is physically possible over a given storm area (watershed) at a particular geographical location at a certain time of the year.” The state changed its calculation process in 2016. The cost of this engineering calculation is \$1,000. The County will apply for \$500 of grant funds to be matched by \$500 of county funds (already appropriated in the FY 19 County Budget).
2. **Spillway Capacity/Overtopping Analysis:** Based on the recalculation of the Probable Maximum Precipitation, the Spillway Capacity/Overtopping Analysis determines the application of risk and uncertainty to the dam overtopping due to the emergency spillway exceeding its design capacity during a storm event. The cost of this engineering calculation is \$8,000. The County may apply for \$4,000 of grant funds to be matched by \$4,000 of county funds (already appropriated in the FY 19 County Budget).

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the resolution for the grant application to the Virginia Department of Conservation & Recreation Virginia Dam Safety, Flood Prevention and Protection Assistance for a Probable Maximum Precipitation Impact Analysis for the Bush River Watershed, Structure #12 site, and to approve the resolution for the grant application to the Virginia Department of Conservation & Recreation Virginia Dam Safety, Flood Prevention and Protection Assistance Program for a Spillway Capacity or Overtopping Analysis located at Bush River Watershed, Structure #12 site, and to authorize the County Administrator to execute all grant documents on behalf of the County; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck

Nay: None

**A RESOLUTION OF SUPPORT BY THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

**VIRGINIA DEPARTMENT OF CONSERVATION & RECREATION
VIRGINIA DAM SAFETY, FLOOD PREVENTION AND PROTECTION ASSISTANCE FUND
PROJECT ENDORSEMENT RESOLUTION**

WHEREAS, the Virginia Department of Conservation & Recreation (DCR) Virginia Dam Safety, Flood Prevention and Protection Assistance Fund was created to help with safety, flood prevention, and the protection of dams located throughout the Commonwealth of Virginia; and

WHEREAS, the County of Prince Edward, as owner of Bush River Watershed, Structure #12, located five miles southeast of Farmville, VA, would like to submit a DCR Virginia Dam Safety, Flood Prevention and Protection Assistance grant application for a Probable Maximum Precipitation Impact Analysis for Bush River Watershed, Structure #12 in the amount of \$1,000; and

WHEREAS, the funds will be directed towards the creation of a Probable Maximum Precipitation Impact Analysis for Bush River Watershed, Structure #12 located in Prince Edward County, Virginia; and

WHEREAS, the required DCR 1:1 matching grant funds in the amount of \$500 will be provided by Prince Edward County, Virginia; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby authorize and support a grant application to the Virginia Department of Conservation & Recreation Virginia Dam Safety, Flood Prevention and Protection Assistance Program for a Probable Maximum Precipitation Impact Analysis for the Bush River Watershed, Structure #12 site;

BE IT FURTHER RESOLVED, that Prince Edward County, Virginia does hereby authorize the County Administrator to sign any and all necessary grant documents to execute the application, grant contract, and grant reports.

**A RESOLUTION OF SUPPORT BY THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

**VIRGINIA DEPARTMENT OF CONSERVATION & RECREATION
VIRGINIA DAM SAFETY, FLOOD PREVENTION AND PROTECTION ASSISTANCE FUND
PROJECT ENDORSEMENT RESOLUTION**

WHEREAS, the Virginia Department of Conservation & Recreation (DCR) Virginia Dam Safety, Food Prevention and Protection Assistance Fund was created to help with safety, flood prevention, and the protection of dams located throughout the Commonwealth of Virginia; and

WHEREAS, the County of Prince Edward, as owner of Bush River Watershed, Structure #12, located five miles southeast of Farmville, VA, would like to submit a DCR Virginia Dam Safety, Flood Prevention and Protection Assistance Fund grant application for a Spillway Capacity or Overtopping Analysis at Bush River Dam #12 in the amount of \$8,000; and

WHEREAS, the funds will be directed towards the creation of a Spillway Capacity or Overtopping Analysis for the Bush River Watershed, Structure #12 located in Prince Edward County, Virginia; and

WHEREAS, the required DCR 1:1 matching grant funds in the amount of \$4,000 will be provided by Prince Edward County, Virginia; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby authorize and support a grant application to the Virginia Department of Conservation & Recreation Virginia Dam Safety, Flood Prevention and Protection Assistance Program for a Spillway Capacity or Overtopping Analysis located at Bush River Watershed, Structure #12 site;

BE IT FURTHER RESOLVED, that Prince Edward County, Virginia, does hereby authorize the County Administrator to sign any and all necessary grant documents to execute the application, grant contract, and grant reports.

In Re: Prince Edward Area Firefighters Association Budget Presentations

Dallas Tinsley, Chief, Darlington Heights Volunteer Fire Department, said that the fire departments are part of the budget process but yearly they come to provide accountability of how the funding from the Board of Supervisors was spent. He said there were no major problems and no serious injuries or deaths of firefighters this past year.

Chief Tinsley said yearly payments have been made on the fire trucks; Darlington Heights just ordered a four-wheel drive urban response pumper with a down payment of \$100,000 saved over the past four years. He said along with the normal utility expenses, funds were spent on equipment for firefighter safety including turnout gear, airpaks and other safety equipment; he then said maintenance costs have increased due to the age of the existing fire trucks and response vehicles. He said the normal operating expenses have gone up; these are major expenses and not the normal day-to-day expenses. He thanked the Board for the support and said he looks forward to another successful year serving Prince Edward County. He then said the Departments are not asking for an increase in funding, with the exception of Hampden-Sydney. He thanked the Board for their continued support.

L. W. Gilliam, Chief, Hampden-Sydney Fire Department, asked the Board for an increase in funding. He reviewed several reasons, including the number of calls of service, the hours of training classes the members attend and the cost of the training which is covered by the members themselves. He said the gear for each member is over \$2,800 and must be replaced every ten years; the requested Airpaks are \$6,800 each. He said these costs do not include the costs of the trucks, tools, hoses or equipment. Chief Gilliam stated EMT training costs between \$300-\$800 per person and consists of 190 additional hours of class time after clinicals and patient contact training. He said 90% of the members are students and the department loses one-third of the membership each year; some go on to serve in other localities. He added the call volume is second only to Prince Edward Rescue Squad.

Chief Gilliam said they cannot bill for the agency as they do not have a transport vehicle. He said their funding is supplemented by fund raisers and in 2017-2018, they raised \$24,900.

Chief Gilliam reviewed expenses such as maintenance on the vehicles and workers comp, and stated the Department has been operating at a loss for several years; last year alone the net loss was \$30,315.83, for a total of \$72,658 over the last three years. He said the building also is in need of upgrades and repairs; he said they would like to get it updated in order to provide a community emergency shelter. He requested an additional \$20,000 for the Fire Department and an additional \$10,000 for the EMS, for a total of \$30,000.

Chairman Wilck asked who owns the building. Chief Gilliam said Hampden-Sydney College gave the land but the building is owned by the Department.

Chairman Wilck then asked what percentage of the firefighters are Hampden-Sydney students; Chief Gilliam said 90% are students at Hampden-Sydney.

Supervisor Townsend asked the capacity of the building; Chief Gilliam stated fifty people can be in the building. Discussion followed.

Supervisor Pride thanked the Department members for a job well done. She said she supports the increase and appealed to the constituents to help Hampden-Sydney Fire Department.

Mr. Bartlett asked if their net income includes depreciation. Chief Gilliam said it does. Discussion of the ladder truck and a replacement followed. Mr. Bartlett stated then excluding depreciation the department actually had a positive cash flow each year.

Supervisor Cooper-Jones commended the Department on how quickly they arrive to the fires and said their service is much appreciated. Discussion followed on the time it takes from the tones to arrival on scene.

Trey Pyle, Meherrin EMS Captain, reviewed the service calls run by his department; he said they have several paid members in addition to the volunteers. He said they are working on their Five Year Plan and reviewed expenses. He said total expenses for last year were \$33,213, not including utilities or payroll and insurance; the payroll is generated from what is received from the insurance. He added they receive some funding from Lunenburg County. Captain Pyle stated they receive a total of \$26,100 from Prince Edward County, Lunenburg County and the Four-for-Life program. He said they receive \$13,000 from Prince Edward County and are asking for an additional \$5,000.

Supervisor Pride said that a year ago, a tree had fallen across the road on Route 633 and she reported it and was charged a fee. Captain Pyle said it is a standard fee charged to the insurance but is soft billing.

Supervisor Townsend said he fully supports the increase and that they are using the EMS equipment in the most effective way.

Captain Pyle asked that an Ambulance Acquisition Fund be set up; discussion followed regarding the cost of a new ambulance without equipment or stretcher is approximately \$200,000-\$230,000. He said no additional funding is given to the EMS since 2000-2001 when a grant match of \$10,000 was provided by the Board.

Captain Pyle asked that \$12,000 be put into the Fund each year; it would stay in the Prince Edward County budget and build until it would then be withdrawn to pay one-third of the cost of a new ambulance. He said the other two-thirds would be covered by themselves and Lunenburg County. Discussion followed.

Mr. Bartlett asked if the current ambulance is paid for; Captain Pyle said they are making a combined payment for two trucks and will be paid off in six or seven years.

Supervisor Gilliam questioned the AS 400 system; Mr. Bartlett said it would cost too much to replace with another system at a cost of approximately a half a million dollars; IBM had planned to discontinue it but too many businesses use it. He said it needs to be updated.

On motion of Supervisor Emert, seconded by Supervisor Pride, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

the meeting was recessed at 6:58 p.m. until Thursday, March 28, 2019 at 2:00 p.m. in the Third Floor Conference Room, 111 South Street, Third Floor, Farmville, Virginia.

March 28, 2019

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Thursday, the 28th day of March, 2019; at 2:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator.

Chairman Wilck called the special meeting to order.

In Re: Review of Anticipated Revenues

Mr. Bartlett stated the insurance representative was on her way.

Mr. Bartlett began a discussion about Revenues. He said he discussed the assessments with the Commissioner of Revenue and Treasurer. Discussion followed regarding the equipment brought in for the work on the pipeline.

Supervisor Townsend questioned payments from Paris Ceramics; Mr. Bartlett said the loan was paid off but they still have loans with the IDA. Discussion followed.

Supervisor Townsend asked about the DMV Stop. Mr. Bartlett said the DMV fee is what they charge us to process it; the collection of personal property is separate. Mr. Bartlett reviewed projections of collections.

Supervisor Townsend then asked about the litter control program. Mr. Bartlett said the state grant is used to offset the recycling costs, both with STEPS and Synergy.

Supervisor Emert questioned the sale of surplus items. Mr. Bartlett said some goes to the landfill or recycling. Discussion followed.

Supervisor Emert asked why the County pays to recycle and suggested providing the product to STEPS but not paying them. He said the Board does make a donation and the County hauls the recycling to them at no cost, pays them to take it, and then they re-sell it. Following further discussion, the Board concurred that Mr. Bartlett provide a letter to STEPS regarding the Board's decision.

Chairman Wilck stated he has a problem borrowing money to make a donation to outside agencies. Discussion followed on the donations to Moton Museum and Longwood Center for Visual Arts.

In Re: Health Insurance

Ms. Mary Jones, One Digital Health Insurance Consultant, reviewed the 2019 Renewal Recommendations for Prince Edward County employees. She stated Anthem suggests a 9.5% increase; One Digital recommends a 5% increase; claims have been lowered over the past year. Discussion followed regarding claims experience and enrollment changes.

Ms. Jones reviewed the plans available and their costs.

Supervisor Cooper-Jones left the meeting at this time.

Mr. Bartlett said he incorporated the 5% increase into the proposed budget.

Supervisor Pride asked if it has ever been considered for the Board members to get County insurance coverage. Mr. Bartlett said at one point, the Board was declared a sub-group that could be covered by County insurance. After some time, the Board had decided to not have that sub-group. Discussion followed.

Supervisor Cooper-Jones returned to the meeting at this time.

Mr. Bartlett returned to discussion regarding Revenues and vehicles and personal property tax.

In Re: Review of Proposed Expenditures

Supervisor Jones asked how the Board can help the Hampden-Sydney Rescue Squad.

Mr. Bartlett said his concern is that if there is no plan or policy, then when another volunteer agency comes before the Board again, the precedent will be set.

Supervisor Jones referred to the discussion when the Fund was set up; he said the difference is that Hampden-Sydney and Meherrin have First Responders or EMS. He suggested any additional funding can be earmarked for EMS.

Mr. Bartlett said the Board must have a policy. He said the Fire Department is treated as a County Department and that is the only department given a substantial amount of their operating budget with no County control whatsoever. Discussion followed.

Mr. Bartlett suggested having the Association Chiefs come before the Board to specify what the funding is for.

Supervisor Cooper-Jones said the Board should consider their request and set a policy; she said the members are students and are paying for their own training.

Supervisor Pride said Hampden-Sydney is an extenuating circumstance.

Supervisor Gilliam said Pamplin [Fire Department] takes calls and gets funding from Appomattox.

Supervisor Emert said they appreciate what the Board does for them; he asked what the County will do as far as the Rescue Squad. He said they realize the County can't just give funding with no say; they created the Board, with at least a Board member and someone from Hampden-Sydney and Longwood [University], so that no matter what they wanted, it could be voted on by constituents that could say "We're not going to do that." Discussion followed.

Supervisor Gilliam said it costs a certain amount to house each department; he said the Board could appropriate funding according to the number of calls over and above the base funding amount. He suggested a meeting with the Chiefs to discuss funding.

Supervisor Southall asked if the Town of Farmville gives anything to Prince Edward Rescue Squad. Mr. Bartlett said the Town provides gas, plows the parking lot, do maintenance and in-kind. Discussion followed.

Supervisor Jones said the Board could present funding to the EMS and leave the funding to Fire Departments as they are, or earmark the additional funding for EMS.

Supervisor Townsend questioned the Capital Items line and Solid Waste expense line. He questioned the change to wooden sheds with metal roof with an overhang instead of the concrete buildings agreed upon. Discussion followed regarding the expense for a concrete building and the time it would take to build.

Supervisor Townsend then said the Board must consider recreation for the rural areas of the County, for youth and adults. He suggested the Board create a line item for a recreation fund which would allow the Board to come up with controls, such as the funds only being used for renovation and enhancing the centers. Discussion followed on creating a line item and distribution of the funds.

Supervisor Townsend questioned which fund will provide for the purchase of the bulldozer, the maintenance shop building and the money for the Scalehouse. Mr. Bartlett said that will come from the General Fund. He said Board voted to transfer \$800,000 to the Solid Waste Fund which is what was being spent when it was in the General Fund; the coming year should be the last that much will be in Capital Expenditures. Discussion followed.

Supervisor Jones said Mr. Wright used to have the equipment which the Board wasn't aware of; he said Paul, who currently works on the machinery outside, sometimes has to do maintenance on the equipment on cardboard or in the mud.

Supervisor Gilliam asked about the building at the landfill. Mr. Bartlett discussed the construction of the building; further discussion followed.

Chairman Wilck asked if the funding for the building in the budget; Mr. Bartlett said it is.

Mr. Bartlett then said the Sheriff has requested three cars and three new radar units; the Sheriff is requesting one Tahoe instead of a car.

Supervisor Gilliam asked about the progress made on the parking lot at the STEPS Centre. Mr. Bartlett reviewed the cost and progress, and said the County will go for bids. He reviewed work being done in the building.

On motion of Supervisor Emert, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

the meeting was recessed at 4:44 p.m. until Tuesday, April 2, 2019 at 5:30 p.m. in the Third Floor Conference Room, 111 South Street, Third Floor, Farmville, Virginia.

April 2, 2019

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 2nd day of April, 2019; at 5:30 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator.

Chairman Wilck called the reconvened meeting to order.

In Re: Review of Fire Department Requests

Mr. Bartlett asked for input on the Fire & EMS donation requests.

Supervisor Gilliam made a suggestion to meet with all the Fire Chiefs to discuss the requests. He said he did not feel it right to give one department more than another. Discussion followed.

The Board concurred; a meeting will be scheduled.

In Re: Health Insurance Rates

Mr. Bartlett presented a chart of the proposed health insurance rates.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the proposed health insurance rates as presented; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck

Nay: None

In Re: Longwood Small Business Development Center

Mr. Bartlett said there is currently no funding in the recommended budget.

Supervisor Pride said she met with Sheri McGuire, Executive Director, SBDC, to discuss the requested \$6,750. Supervisor Pride reviewed highlights from the SBDC Annual Report, stating the organization assists a diverse group of people. She said they have been working with Kate Eggleston, Director of Economic Development, and reviewed client success of the businesses in their program

Supervisor Pride said she asked how much Longwood University gives to the SBDC; Ms. McGuire said Longwood provides \$183,091 or about 30% of their budget. She said their basic operating funds from the different counties are \$123,000 - \$125,000 and from the \$315,000 from the federal government, which must be matched dollar for dollar.

Chairman Wilck said he too met with Ms. McGuire; he said that the ROI is subjective and the results could have been obtained without their assistance. He said a token amount could be given. He said the Town [of Farmville] hasn't given anything in eight years, no donations. He said after the first year, the Town has not received any flak.

Chairman Wilck stated the Longwood University budget is about \$129 million, buildings are going up all around town and without the County donation, there won't be a change in the Small Business Development Center or Moton Museum. Discussion followed.

Supervisor Pride made a motion, seconded by Supervisor Cooper-Jones, to donate \$2,000 to the Longwood Small Business Development Center; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck

Nay: None

In Re: Moton Museum

Chairman Wilck said Longwood University owns the Moton Museum; he said if the Board doesn't donate, nothing would change. He said the Board should not borrow money to donate to someone else.

Supervisor Cooper-Jones said the Board is borrowing money for the retrofit of the Courthouse, two new buildings, and STEPS Centre, not to donate to anyone else. She said the Museum must raise money to fund the programs and scholarships. She said they don't get money from Longwood to do programs or scholarships; Longwood pays for operation of the building only and employees. She said it is devastating that the Board doesn't want to fund the Moton Museum. Supervisor Cooper-Jones stated the quote in the Herald was not a Board statement, it was Chairman Wilck's opinion. She said the Board is scrutinized by what is said and done; she added the Board can give [donations] to all these other things, so the Board needs to be careful about what we say and how they're said.

Supervisor Pride said Longwood [University] will pay to make sure the Small Business Development Center and the Moton Museum are taken care of, but said she is happy that Supervisor Cooper-Jones investigated where the money [from donations] goes. She said a lot of programs depend on that donation. She said they must do research before decisions are made.

Supervisor Jones said that at one time, the Board funded the Museum with a donation of \$20,000. He said the County doesn't have to fund that much with Longwood stepping in; the Board is borrowing for infrastructure and an \$8,000 donation to Moton will not make or break the County.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to donate \$8,000 to the Moton Museum which is level funding.

Discussion followed.

Supervisor Townsend said the County's most valuable asset is its citizens. He said the Board is to maintain the welfare and safety of the citizens.

Chairman Wilck said he has nothing against the Moton Museum and said he was there during the sit-ins and walk-outs.

Supervisor Gilliam said the Board has to watch the money and it needs to go to a good purpose. He said he supports helping health assistance, children and education, learning history is good to have in the

classroom as a lot is being done away with. He said Longwood University owns [the museum] and is responsible for it.

Supervisor Cooper-Jones said the Museum's operation costs are paid for by Longwood [University]; the donations go for the educational programs.

Supervisor Emert called for the question.

Supervisor Townsend restated his motion to donate \$8,000 to the Moton Museum, and seconded by Supervisor Cooper-Jones; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend

Nay: Llew W. Gilliam, Jr.
James R. Wilck

In Re: Recreation

Supervisor Townsend made a motion to appropriate \$10,000 to the Recreation Fund, to be spent with the full Board's approval of a request made by a 501(c)3 non-profit organization. He stated there are five rural districts; the three districts in town have recreational opportunities. He added that the PEFYA is funded at \$25,000 historically, which is Parks & Recreation, but they're treated differently. He said the use of funds from the Recreation Fund would have to be voted upon.

Mr. Bartlett said there is a Recreation Fund which is combined in the General Fund; he asked if a line item should be added at \$10,000. Discussion followed.

Supervisor Pride said it should be a line item; she then asked since there are five districts, what if only one of the five requests it, and could that one district request all of it or only a portion of it.

Supervisor Townsend said if the Board feels that the request is valid, and the Board votes to approve it, then the requesting organization could get more; discussion followed on the necessity of the requesting organization being a 501(c)3. The Board concurred that the organization would not need to be a 501(c)3.

Supervisor Townsend restated his motion, seconded by Supervisor Cooper-Jones, to donate \$10,000 to a Recreation Line Item to be appropriated with the full Board's approval of a request made by an organization and to be used on equipment and infrastructure; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck

Nay: None

In Re: Retail Strategies Contract (VGA)

Mr. Bartlett said when the Board participated in the VGA, most members agreed to enter into a contract with "Retail Strategies," a consultant for retail marketing. He said the first year, they gathered information on the participating counties, and the second year they contacted retail organizations; they spoke with three companies that are interested in Farmville.

Mr. Bartlett said there is one more year on the contract; he said he spoke with Retail Strategies before they entered into the agreement with VGA, who was able to provide a discount of \$20,000 because there would be only one contact and they wouldn't have to be in contact with each individual county. He said now that Prince Edward County is moving out of the VGA, there is a conundrum with the contract. He said there are two options: First, Prince Edward County continues to work with Retail Strategies through the VGA contract. Second, Retail Strategies could work with Prince Edward County separately; there would be a price difference but we would receive more services. He said they will work more directly with Kate Eggleston; this would cost \$30,000 for the year. He said they would come to Prince Edward County and would represent the County. Discussion followed.

Chairman Wilck stated the other counties get something from this contract but Prince Edward County does not. He said retail comes and goes; a lot of retail did not make it.

Supervisor Pride asked if the County is officially out of VGA on July 1. Mr. Bartlett said that is correct. Discussion followed.

Supervisor Cooper-Jones suggested tabling the issue until the Board can speak with the County Attorney; then they can speak with Retail Strategies.

In Re: Other Expenditures

Mr. Bartlett asked the Board if there were other questions.

Supervisor Emert said that part of the School's request is also being proposed as a grant through the CRC. He said [they are applying for] \$100,000 for a handicapped playground.

Supervisor Pride left the meeting at this time.

Supervisor Cooper-Jones said there is no purpose to having an additional assistant principal at the Middle School. She said she could support it if they need teachers, but not additional administration. Some discussion followed.

Supervisor Pride returned to the meeting at this time.

Supervisor Townsend questioned the increase of \$22,000 requested by the library. Mr. Bartlett said that is intended for pay raises and health insurance costs.

Supervisor Emert asked how the library is funded. Mr. Bartlett said it receives funding from the State, the County and the Town; it is a regional library.

Chairman Wilck said of everything the County has, the library is used the most.

Mr. Bartlett said \$320,000 goes to salary; they are adding a Library Tech position, they are adjusting three positions, and they will provide a raise to the business manager, a cataloguer and a director. He added there is an increase of \$1,800 for books, and the \$21,972 increase is included in the budget.

Supervisor Townsend questioned the Pay Raise Reserve Fund. Mr. Bartlett said there is \$150,000 in that line item and it is used to fund the 3% pay raise; there is \$10,000 in the Contingency Fund for the Board's use.

Supervisor Cooper-Jones questioned the salary for the Registrar and any pay increases she has received. Mr. Bartlett said she received the same increases as the rest of the County employees. He said the State provides 70% of her salary and the County funds the rest.

Supervisor Cooper-Jones asked if she received step-up pay; discussion followed.

Supervisor Emert said he and Supervisor Pride met with the Treasurer a few weeks ago and asked if the County is seeing any increase from the collection of delinquent taxes. Mr. Bartlett said he was unsure at this time. Discussion followed.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Pride, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

the meeting was recessed at 7:09 p.m. until Tuesday, April 9, 2019 at 5:30 p.m. in the Board of Supervisors Room, 111 South Street, Third Floor, Farmville, Virginia.

DRAFT

April 9, 2019

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 9th day of April, 2019; at 5:30 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Dr. Barbara A. Johnson, Superintendent, Prince Edward County Public Schools.

Chairman Wilck called the special meeting to order.

In Re: Budget Work Session – Presentation of the Prince Edward County School Budget

Dr. Barbara A. Johnson, Superintendent of the Prince Edward County Public Schools, reviewed their requested budget. She expressed the commitment to having a quality education and instructional program, by insuring that the students have several varying levels of support, that their teachers are certified, that they can provide competitive salaries and incentives to the teachers, and that they continue with the objectives and strategic plan. She then emphasized the importance of the STEM programming.

Dr. Johnson outlined specific items and positions that are most beneficial to the school system this year; she said focusing on the elementary school the past two years has paid off as the elementary school is fully accredited. In addition, over 60 students received academic jackets, and students are already accepted to universities.

Dr. Johnson then listed several things necessary to continue to improve. She said two additional special education teachers, necessary because Prince Edward County has 14% special education population. She said one additional high school special ed teacher and one early childhood special ed teacher are needed;

these are mandated as the numbers increase. Last year, two academic positions were dropped – history and science at the middle school level – due to several cuts being made. She said the split schedule was not beneficial and the positions are necessary. Dr. Johnson said an assistant principal is needed at the middle school; administrators address safety and security, child development, academics and socio-emotional growth of students in a different way than a teacher does. She explained the much higher number of referrals at the middle school (566) in comparison to the high school (300) and elementary school (150). She added the assistant principal handles class disruption, defiance, language, violence and physical aggression issues. She further explained the referral process.

Dr. Johnson then said the assistant principal may administer discipline, counseling, make calls to students' homes; the position may also offer teacher support and model appropriate instruction and discipline, as well as evaluate teachers. She said at the beginning of the year, they hired eight new teachers; two left mid-year, stating they were “not cut out to teach” middle school.

Dr. Johnson then explained the need for a Technology Assistant; she said with the growing STEM initiative and changing technology, the servers are at capacity. She said they have requested funding for a new server expansion and need someone to monitor that server and make repairs.

Dr. Johnson reviewed the request for a 5% salary increase across the board. She said last year, a 2% raise was state mandated to SOQ positions, such as guidance counselors, administrators, teachers and some support staff. She said it is important to treat all employees the same; Prince Edward County traditionally supports “what you do for one, you do for all.” She said “Your professional staff is just as important as your support staff, as important as your operations staff, without any one of those components, the school system does not run.” She said that in and of itself comes to \$749,844. She then said the supplement the state is offering is only approximately \$388,000. She then reviewed funding from the state and sources. She requested for the 2019-2020 Budget for Prince Edward County Public Schools \$26,080,279, which reflects an increase of 596,687 in local operational funding. The Food Service Requested budget is \$1,463,775. Therefore, Prince Edward County Public Schools is requesting a total budget of \$27,544,054.

Dr. Johnson thanked the Board for their continued support.

Supervisor Pride questioned the policy on students having cell phones. Discussion followed.

Supervisor Pride then asked about the transitional counselor position; Dr. Johnson stated she had to removed the position from the budget in order to meet the budget restrictions last year, and the person was reassigned.

Supervisor Pride asked how the defiance referral is handled at the middle school. Dr. Johnson provided an example; she said assistant principals handle most of discipline.

Supervisor Pride asked if the schools' insurance costs increase or decrease; Dr. Johnson said it decreased 2%.

Supervisor Gilliam asked for clarification on the 2% raise last year; Dr. Johnson said it was just for the teachers, and this year the 5% increase is for SOQ.

Supervisor Townsend asked for clarification on the need for an assistant principal or academic instructors. Dr. Johnson said the school needs the four teachers and would like to have the transitional counselor back, but an administrator can do multiple tasks. She then thanked them for their continued support of the schools.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to authorize advertisement of a Public Hearing for the FY20 Budget for Tuesday, April 23, 2019 at 7:30 p.m.; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

Mr. Bartlett introduced Mrs. Crystal Baker, Accounts Payable, in the Administrator's office.

On motion of Supervisor Emert, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

the meeting was recessed at 6:06 p.m.

April 9, 2019

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 9th day of April, 2019; at 7:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Terri Atkins Wilson, County Attorney.

Chairman Wilck called the regular meeting to order. Supervisor Pride offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosures

(None)

In Re: Recognitions

Mr. Bartlett introduced Mr. Jennings Custis, Fuqua Faculty Representative.

Mr. Custis stated students from Fuqua School participated in the Virginia Model General Assembly program. The program was established in 1948 and is designed to introduce high school students to the legislative process of the Commonwealth of Virginia. Annually, over six hundred students from across Virginia participate in this program. Legislation is debated in committees and on the floors of the actual Virginia Senate and House of Delegates.

Mr. Custis said Isaac Drummond, a senior, served as the House Speaker Pro Tempore at Model General Assembly; Irene Thornton, also a senior, served as the Senate President Pro Tempore; Roman Davis,

a Junior, will serve as the House Speaker Pro Tempore for the 73rd Model General Assembly which will be held in April 2020. Miss Thornton and Mr. Drummond were also chosen to represent the Commonwealth of Virginia this summer at the Conference on National Affairs (CONA). Only 15 students statewide are selected for this tremendous honor.

Mr. Custis said Robert Ball, a senior, was chosen as the Daughters of the American Revolution Good Citizen for Fuqua School. This award recognizes and rewards individuals who possess the qualities of dependability, service, leadership and patriotism in their homes, schools, and communities. These students are selected by their teachers and peers because they demonstrate these qualities to an outstanding degree.

In Re: Public Participation

Jen Cox, Director of Local and Community Relations, Longwood University, relayed a message of thanks from Mr. Ian Danielsen, Assistant Professor, Social Work, Longwood University, and reported on the activities and progress on the students' efforts regarding Child Abuse Awareness Month.

In Re: Board Comments

Supervisor Emert, Supervisor Pride, Supervisor Gilliam, and Supervisor Townsend thanked everyone for attending the meeting.

Supervisor Cooper-Jones thanked everyone for attending the meeting; she thanked the Head Start representative for attending the meetings.

In Re: Consent Agenda

On motion of Supervisor Pride, seconded by Supervisor Townsend, and carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

the Board accepted the Treasurer's Report for February 2019; the minutes of the meetings held March 5, 2019, March 12, 2019, and March 19, 2019; Accounts and Claims; and Salaries.

Prince Edward Treasurer's Report - February 2019

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	15,840,793.23	15,840,793.23
Wells Fargo Social Services	359,780.33	359,780.33
Benchmark School Fund	1,725,094.72	1,725,094.72
Benchmark Food Service	165,634.38	165,634.38
TOTAL		18,091,302.66

Certificates of Deposit

Benchmark		609,724.91
Farmers Bank		211,676.94
TOTAL		<u>821,401.85</u>

GRAND TOTAL		<u><u>18,912,704.51</u></u>
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BOARD OF SUPERVISORS

Farmville Newsmedia	Advertising		82.96
C. Robert Timmons, Jr.	Mileage		139.20
Business Card	Board of Supervisors meetings		170.60
US Cellular	Cellular service	-26.37	
	Cellular service	26.20	-0.17
Verizon Wireless	Ipad service		465.54

COUNTY ADMINISTRATOR

VACORP	Workers compensation		82.00
US Cellular	Cellular service		511.66
Business Card	Meeting VDEM/FEMA meal		27.01
VEMA	Membership dues		75.00
Diamond Springs Water, Inc.	Water & equipment rental		64.80
Key Office Supply	Laser cartridge	129.95	
	Toner cartridges	401.93	
	HP cartridge	135.99	
	Supplies	17.67	
	Fls/binders/batteries/cart	1,915.95	
	Greenbar paper	665.90	
	Name plate - Board of Supervisors	14.00	3,281.39
Midtown Mailboxes	Budget Powerpoint		305.40

LEGAL SERVICES

VACORP	Workers compensation		15.00
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INDEPENDENT AUDITOR

Robinson Farmer Cox Associates	FY18 Audit		35,500.00
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<u>COMMISSIONER OF REVENUE</u>		
VACORP	Workers compensation	40.00
Farmville Newsmedia	Advertising	73.74
U. S. Postal Service	Postage stamps	1,100.00
Treasurer of Virginia	Online service	82.06
Key Office Supply	Toner	117.74
	Step file	11.50
	Cartridges	671.92
Business Data of Virginia, Inc.	DMV download	3,368.85

<u>TREASURER</u>		
VACORP	Workers compensation	45.00
ComputerPlus Sales & Service	Printer contract	386.55
Farmville Newsmedia	Advertising	1,290.45
NeoFunds	Meter postage	1,000.00
Benchmark Community Bank	Payflow/Paypal	8.50
Treasurer of Virginia	Online service	82.06
Mail Finance	Lease postage machine	1,527.00
University of Virginia	Meeting registrations	240.00
	Registration	135.00
	Accounting class	135.00
Business Data of Virginia, Inc.	Norton antivirus	34.95
Key Office Supply	Copy paper	128.97
	Green bar paper	267.56
	Stapler	4.76
	Thermal rolls	3.60
	Cartridges / hi-lighter	527.22
	Ribbons / pens	12.44
STEPS, Inc.	Shredding service	35.00
DMV	DMV Stop fees	475.00

<u>INFORMATION TECHNOLOGY</u>		
Business Data of Virginia, Inc.	Contract agreement	3,900.00
	Travel and expense	1,125.00
Sitevision, Inc.	Web hosting	179.85
BAI Municipal Software	Annual support service	2,730.00
ComputerPlus Sales/Service	Printer service contract	79.00

<u>ELECTORAL BOARD AND OFFICIALS</u>		
Joyce Mylum Trent	Official	90.00

<u>REGISTRAR</u>		
VACORP	Workers compensation	15.00
Lynette Wright	Mileage	48.14
Key Office Supply	Flash drives / planner	24.55

<u>CIRCUIT COURT</u>		
VACORP	Workers compensation	7.00

GENERAL DISTRICT COURT

Diamond Springs Water, Inc.	Water & equipment rental	60.15
STEPS, Inc.	Shred service	35.00
Mail Finance	Lease payment	376.17

SPECIAL MAGISTRATES

The Supply Room	Office chair	439.00
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CLERK OF THE CIRCUIT COURT

VACORP	Workers compensation	72.00
Key Office Supply	Maintenance agreement	406.00
Mail Finance	Lease payment	407.13
NeoFunds	Postage	1,800.00
CenturyLink	Phone	55.04
VA Court Clerk's Association	Annual dues	470.00
Treasurer of Virginia	Jury question postage / forms	1,784.00
	Annual RM Maintenance	4,350.00
Jurors	Jurors	2,910.00
Multijurisdictional Juror	MJ Jurors	654.25
Diamond Springs Water, Inc.	Water	21.75
Key Office Supply	Legal pads	119.90
	Supplies	94.29
		214.19

LAW LIBRARY

Relx, Inc. DBA LexisNexis	Monthly subscriptions	664.00
Matthew Bender	Late payment fee	8.86

COMMONWEALTH'S ATTORNEY

VACORP	Workers compensation	106.00
Pitney Bowes Global Finance	Postage machine lease	134.94
David Moss	Training mileage / MLS	207.42
	Lodging	114.86
STEPS, Inc.	Shred service	53.30
Key Office Supply	Binders	42.95
	Folders / labels / stpl / markers	95.30
	Storage boxes	64.36
	File pockets / binders	40.60
	Flags / pens / post its	76.58
	Pens	16.99
VA Lawyers Weekly	Subscription	336.78
		389.00

VICTIM WITNESS ASSISTANCE PROGRAM

VACORP	Workers compensation	11.00
Farmville Printing	Cards / brochures / envelopes	242.23
Cindy Sams	Mileage Coalition meeting	49.88
	Meal	10.71
		60.59

SHERIFF

VACORP	Workers compensation	6,177.00
Beale, Davidson, Etherinton	Legal fees	4,288.00
Commtronics of Virginia	Radio repairs	205.00
East End Motor Company, Inc.	Radio repair	497.99

	Auto repair / supplies	1,099.56	
	Inspections	64.00	
	Brakes & tires	1,314.65	
	Tires / inspection / tire rd	479.79	
	Patch tire	20.60	
	State inspection	16.00	
	Tires	538.63	4,031.22
Express Care	Oil changes		1,084.56
Kenbridge Tire	Calibrations		175.00
Computer Projects of IL	Service contracts		180.00
ID Networks	Maintenance service contract		224.00
Business Card	Tele communications	175.00	
	Meals & lodging	316.33	
	Training	100.00	
	Accreditation	1.98	
	Office supplies	65.43	
	Gas	168.29	
	Vehicle supplies	15.00	
	Police supplies	120.91	962.94
CenturyLink	VCIN	10.36	
	Sheriff VCIN	7.97	18.33
US Cellular	Cellular service		1,595.32
CVCJA	Graduation meal		44.00
Kinex Networking Solution	Remote data backup		19.95
Joseph Sprague	Meals / gas		47.91
Key Office Supply	Sheet protectors / paper	18.36	
	Labels	221.94	
	Push pins	3.74	
	CDs	29.96	
	DVDs / cartridge / pads / san	390.40	
	Wireless mouse	14.99	
	Summons box	18.31	
	Toner	269.95	
	Printer / roller assembly	119.58	
	Cups / notebooks	120.56	1,207.79
Diamond Springs Water, Inc.	Water & equipment rental		98.85
Walmart Community / SYNCB	Coffee / creamer / sugar / plates		95.41
Southside Electric Cooperative	Electric - Virso		15.87
Kustom Signals, Inc.	Radar mount	62.00	
	Antenna mount	108.00	170.00
NetworkFleet, Inc.	GPS monitor service		454.80
Sheehy Ford	Antenna & radar mounts		169.59
Axon Enterprise, Inc.	Laser cartridges		363.00
Galls, LLC	Mace & boots	151.00	
	Handcuffs	51.00	
	Uniform	145.22	347.22
PrinTech, Inc.	Summons books		1,072.53
Town Police Supply-Richmond	Bullet proof vests		2,279.94
American Uniform Sales	Armor skins		333.12

SHERIFF - COURTS

VACORP	Workers compensation	1,529.00
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FARMVILLE VOLUNTEER FIRE DEPARTMENT

Key Office Supply	Ink cartridge	139.95
NAFECO, Inc.	Turnout gear cleaner	178.00
Taylor-Forbes Equipment Company	Saw chains	

RICE VOLUNTEER FIRE DEPARTMENT

County Waste	Trash collection	51.00
Fisher Auto Parts, Inc.	Oil Dry	99.51
CenturyLink	Phone	208.83
New London Technology	Radio programming	187.50
Southern States Cooperative, Inc.	LP gas	1,053.20
	Diesel	156.76
	Gas	233.41
		1,443.37
Michael Strasburg	Service call / repair	172.69
Dominion Energy Virginia	Electric	250.55
Zurich	Workers compensation	2,774.00
Prince Edward County Public School	Diesel	181.97

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	DVFD Truck down payment	100,000.00
Berklynet Assigned Risk	Workers comp audit	229.00
Bates Gutters	Gutter installation	1,595.00
Cyrus Pest Control	Pest control	45.00
Darlington Heights Volunteer Fire Dept	Reimburse internet ViaSat	98.15
Ellington Energy Service	Propane	146.91
Southside Electric Cooperative	Electric	253.14

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Diamond Springs Water, Inc.	Equipment rental	9.95
Dodson Pest Control	Pest control	46.00
Goodman Truck & Tractor	Dip BLN Part #216484	88.56
Parker Oil Company, Inc.	Diesel	1,853.99
	Propane	1,876.16
		3,730.15
Verizon Wireless	Wireless	537.66
Verizon	Phone & fax	199.79
Dominion Energy Virginia	Electric	794.63

EMERGENCY SERVICES

VACORP	Line of Duty insurance	4,087.50
The Fishin' Pig	Meals EMS meeting	434.40

REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention	Juvenile detention	7,575.00
Piedmont Regional Jail	Jail Rev bond 2017	38,325.15

BUILDING OFFICIAL

VACORP	Workers compensation	361.00
Rod & Staff, LLC	Tire repair	10.00

US Cellular	Cellular service	65.86
Business Card	Membership dues	45.00
JMBCOA	Association dues	50.00

ANIMAL CONTROL

VACORP	Workers compensation	264.00
Treasurer of Virginia	Necropsy	437.20
Farmville Wholesale Electric	Couplings / WR / screws / strp	16.76
East End Motor Company, Inc.	Oil change & service	315.87
Dominion Energy Virginia	Electric	1,065.49
CenturyLink	Phone	134.06
US Cellular	Cellular service	155.70
Lowe's	PVC brd / saw blades	46.42
Prince Edward Health Department	Immunizations / rabies	330.88
Southern States	Dewormer	59.97
Walmart Community / SYNCB	Cleaner	23.64

GENERAL PROPERTIES

VACORP	Workers compensation		1,029.00
Dodson Brothers Exterminating	Annual renewal - Ag	150.00	
	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	
	Pest control - SCOPE	38.00	
	Pest control - CH	85.00	
	Pest control - Visitors Center	38.00	387.00
Southside Electric Cooperative	Electric		31.48
Dominion Energy Virginia	Roy Clark monument	13.94	
	SCOPE building	222.71	
	Courthouse	10,184.37	
	Sheriff Shed	20.32	
	Worsham Clerks Office	410.69	
	STEPS Centre	1,367.77	
	Lights at Rice	114.26	
	Ag bldg.	2,021.26	
	Shop	86.71	14,442.03
Ellington Energy Service	Fuel	4,580.00	
	Propane - STEPS Centre	1,610.87	6,190.87
Parker Oil Company, Inc.	Fuel		437.99
Town of Farmville	Water / sewer	128.32	
	STEPS 0319	37.27	165.59
AT&T	Phone (Shop)		45.18
CenturyLink	Phone		244.21
US Cellular	Cellular service		217.60
O. O. Stiff, Inc.	Monthly service		100.00
Diamond Paper Company	Bleach/bags/gloves/TP/BPD	1,505.76	
	Trash bags	89.55	1,595.31
Unifirst Corporation	Cleaning rentals		64.57
Business Card	Air handler motor		825.00
CommWorld	Phone line repair		405.00
Diamond Springs Water, Inc.	Water & equipment rental		59.70
Farmville Wholesale Electric	Switches		21.96

Lowe's	Cover / switches / boxes	43.32	
	Thermostat wire / switch	22.44	
	Electrical boxes	11.34	
	Screw hook	6.64	83.74
Cintas Corporation #524	Uniform rental		370.04
Prince Edward County Public Schools	Diesel		462.88
Fisher Auto Parts, Inc.	Diesel exhaust fluid	14.99	
	Battery	151.65	166.64
NAPA of Farmville	Adapter		12.49

CANNERY

VACORP	Workers compensation		68.00
Virginia Food Works	Commercial contract		2,916.67
Doli/Boiler Safety	Boiler inspection		20.00
Lowe's	Pipe	33.88	
	Pipe / iron Tee	8.08	41.96
Price Supply Company, Inc.	Rope gaskets		11.91
Southside Electric Cooperative	Electric		288.63
Parker Oil Company, Inc.	Heating oil		681.47
CenturyLink	Phone		269.87

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		3,515.00
Blue Ridge Therapy Assoc.	Professional service		1,040.00
Centra Health	Professional service		31,710.00
Faison School for Autism	Professional service		6,680.00
James River Therapy Services	Professional service		550.00
Christopher Doyle Jones	Professional service		700.00
National Counseling Group	Professional service		1,297.80
PRFC	Professional service		360.00
STEPS, Inc.	Professional service		1,650.00

PLANNING

VACORP	Workers compensation		916.00
US Cellular	Cellular service		85.88

ECONOMIC DEVELOPMENT

VACORP	Workers compensation		11.00
US Cellular	Cellular service		90.82
Kate Eggleston	Mileage to VGA meetings		65.30
Key Office Supply	Legal pads / post its	19.97	
	Folders	33.15	53.12

TOURISM

VACORP	Workers compensation		10.00
Dominion Energy Virginia	Electric		345.30
Ellington Energy Service	Propane - Visitor Center		372.00
Town of Farmville	Water / sewer		48.84
Business Card	UPS charges		104.71
CenturyLink	Phone		380.97

Walmart Community / SYNCB	Gld Oil Linen 5 Ct		39.88
	<u>FLOOD & EROSION CONTROL</u>		
White Engineering Design	Storm water site plan review		500.00
	<u>COOPERATIVE EXTENSION OFFICE</u>		
CenturyLink	Phone		118.08
	<u>GENERAL EXPENSE</u>		
Lumos Networks	Monthly service		5,713.60
Southern States - Amelia	Gas		18,730.00
	<u>CAPITAL PROJECTS</u>		
CRI Digital Impressions	Drawings & specs		1,230.84
Hurt & Proffitt, Inc.	Grant administration		1,475.00
Wright Line, LLC	Installation		5,420.00
Blair Construction, Inc.	PJT 3246 STEPS renovation	388,006.87	
	PJT 3251 DSS building	111,549.37	499,556.24
Trane U.S., Inc.	Installation / repair	2,910.26	
	Repair / install unit	1,467.37	
	Repair / install	1,419.37	5,797.00
Crabtree, Rohrbaugh & Associates	DSS / STEPS building		15,566.56
	<u>DEBT SERVICE</u>		
Town of Farmville	Loan - interest		24,536.97
US Bank	Gen Oblig Refunding interest	5,137.50	
	Bond Series11 interest	7,296.85	
	Bond Finance interest	54,731.33	67,165.68
	<u>FORFEITED DRUG ASSETS</u>		
Thomson Reuters-West	Thomson Rtrs West Law		60.00
	<u>WATER FUND</u>		
Town of Farmville	Water/sewer		22.46
US Bank	Bond Series 11 interest	9,315.25	
	Bond finance interest	40,884.01	50,199.26
	<u>SEWER FUND</u>		
Dominion Energy Virginia	Electric - Sewer pump		65.48
US Bank	Bond Series11 interest	3,475.40	
	Bond finance interest	15,253.41	18,728.81
	<u>COLLECTIONS</u>		
VACORP	Workers compensation		2,309.00
Business Card	Rebuild compactor motor	969.80	
	Trailer jack / extension	74.98	1,044.78
NAPA of Farmville	Jack oil / chain lube	16.83	
	Tire sealant	110.98	127.81
Republic Services #974	Trash collection		609.95
Emanuel Tire of Virginia	Tire recycling		2,516.40
STEPS, Inc.	Recycling fee		240.00

Synergy Recycling, LLC	Electronic recycling		2,867.75
Southside Electric Cooperative	Electric		334.48
Dominion Energy Virginia	Rice collection center	79.77	
	Electric	895.08	
	Electric - Green Bay	100.86	
	Electric - Worsham site	282.58	1,358.29
CenturyLink	Phone	445.36	
	Phone - Worsham	42.43	487.79
US Cellular	Cellular service		83.51
Verizon	Phone		143.27
O. O. Stiff, Inc.	Monthly service		702.50
Prince Edward County Public Schools	Diesel		2,890.70
East End Motor Company, Inc.	Tires / service call	638.23	
	Tires / mounting / repair	829.50	1,467.73
Price Supply Company, Inc.	Mapp cylinders		28.37
<u>LANDFILL OPERATIONS</u>			
VACORP	Workers compensation		2,951.00
King Equipment Rentals	Excavator rental		1,100.00
Southern States	Pst Dgr / Grass seed		85.94
Resource International	Landfill project management	11,548.54	
	Project management expense	4,864.00	
	Storm water PRMT project mgmt.	1,135.00	17,547.54
Cavalier Hose & Fitting	Pressure washer parts		9.58
Diamond Springs Water, Inc.	Water & equipment rental		130.85
James River Equipment	Bolt / valve		60.81
Llwellyn Metal Works, Inc.	Lift straps / clevis		111.80
NAPA of Farmville	Fuel filter / marker lit	76.47	
	Fuel filter	47.99	
	Wiper blade / pen oil	13.98	
	Brngs / DNE / Brke cln	915.43	
	Glass cleaner / oil / lube	144.84	
	HMR / Plrs / vsegrps / lit	277.87	
	Hose clamp / TL set / LMP	24.26	1,500.84
Xylem Dewatering Solution	Leachate pump / wiring		2,974.62
CenturyLink	Phone		274.92
US Cellular	Cellular service		90.82
Dept. of Environmental Quality	Storm water permit fee		500.00
Parker Oil Company, Inc.	Fuel		5,457.11
Prince Edward County Public Schools	Diesel		1,134.50
Arc3 Gases	Tank rental	8.68	
	Tank lease 5-yr	288.00	296.68
Carter Machinery Company, Inc.	Track pad shoe	235.40	
	Seals	20.54	255.94
Goodman Truck & Tractor	Filter / hose / breather		1,007.94
Powell's Idealease, LLC	Road tractor rental	791.04	
	Rent road tractor	746.16	1,537.20
Watt's Industrial Equipment	Road tractor repair		420.00

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,156.11
<u>ECONOMIC DEVELOPMENT FUND</u>			
YAKATTACK, LLC	TROF Grant #3483 YAK	110,000.00	
		-110,000.00	0.00
	YAK Alloc grant #3480	116,679.00	
		116,679.00	
		-116,679.00	
		116,679.00	
		-116,679.00	116,679.00
<u>PIEDMONT COURT SERVICES</u>			
VACORP	Workers compensation		80.00
Redwood Toxicology Lab	Drug tests		1,541.99
Farmville Newsmedia	Advertising		100.90
News & Record	Advertising		72.00
Southside Messenger	Advertising		144.00
Dominion Energy Virginia	Electric		625.94
CenturyLink	Fax line		74.01
Lumos Networks	Phone		624.99
SRP Corporation, LLC	Rent		2,750.00
Zachary Ayoub	Mileage / Newspapers		206.13
Tom Griles	Mileage		164.72
Connie Stimpson	Mileage / shredder		229.99
Andy Mays	Mileage		145.00
Rebecca Staton	Mileage	194.53	
	Newspaper	0.79	195.32
Key Office Supply	Black file cabinet	512.99	
	Label maker / cartridge	111.48	
	Magnetic labels	12.94	
	Cartridges	130.74	
	Printer	119.00	887.15
Kinex Networking Solutions	Remote backup		10.00

In Re: Highway Matters

Mrs. Sarah Elam Puckett, Assistant County Administrator, said Carrie Sheppard will attend the meeting on April 16 for the work session and is not in attendance at this meeting; Mrs. Puckett asked the Board to forward any roads for VDOT to review for the Six Year Plan to herself or Mr. Bartlett.

Chairman Wilck asked when the new Resident Engineer will begin. Mrs. Puckett said the VDOT Farmville Resident Engineer will begin April 25 [2019]; Carrie will be the Assistant Resident Engineer.

Supervisor Jones requested an update on a possible delay on the paving to the bridge on Route 307 and the replacement of the bridge on Gully Tavern Road. Mrs. Puckett said she isn't sure the request would be approved but there are certainly a lot of arguments why the paving at that time is not a good idea. She

said the latest traffic report doesn't say "June," it now says "Summer." She stated the bridge on Gully Tavern Road was washed out during Hurricane Michael, and is still closed. All of the residents that live east of the bridge are still detouring down Route 307. At present, there is a scheduled paving project for the first two weeks of May which will be the entire Prince Edward County section of Route 307. She said she met with the school transportation departments and the bus driver to find out what his timeline is for that bus route, which is a 64-passenger bus which is fully loaded by the end of its route, and over half are elementary school students. That bus is on Route 307 between 7:15 – 7:30 a.m. on his already-detoured bus route. She said she made the case as to why they would like VDOT to reconsider the timing of that project.

Supervisor Townsend asked if the bridge on Raccoon Crossing will be closed after school is closed. Mrs. Puckett said that will be a full bridge replacement, and there are no school buses running on that route; she added there is a mutual-aid agreement with Nottoway County for Fire and EMS.

In Re: Appointment – Granite Falls CDA

The members of the Board of Supervisors serve on the Water & Sewer Authority concurrent with their respective terms of office on the Board.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to appoint Supervisor Gilliam to the Granite Falls CDA for a term of office to expire November 5, 2019; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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In Re: Appointment - Virginia's Heartland Water & Sewer Authority

The members of the Board of Supervisors serve on the Water & Sewer Authority concurrent with their respective terms of office on the Board.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to appoint Supervisor Gilliam to Virginia's Heartland Water & Sewer Authority for a term of office to expire November 5, 2019; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck

Nay: None

In Re: Appointment – Virginia’s Heartland Regional Industrial Facility Authority

Supervisor Timmons represented the Board of Supervisors on this Industrial Facility Authority. The Board will wish to appoint a replacement.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Jones, to appoint Supervisor Townsend to Virginia’s Heartland Regional Industrial Facility Authority for a term of office to expire November 5, 2019; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck

Nay: None

In Re: Appointments – Board Committees

Chairman Wilck stated the Board agreed to appoint qualified citizens on committees; he said he spoke with Bob Timmons who has agreed to continue serving on the Properties Committee. The Board concurred.

In Re: Appointments – Board of Zoning Appeals

Mr. Bartlett said that as the Board is aware, Mr. R. Samuel Coleman has resigned from the County’s Board of Zoning Appeals. His term of office expires December 31, 2023.

In accordance with Section 15.2-2308 of the Code of Virginia, every locality that has enacted a zoning ordinance shall establish a Board of Zoning Appeals that consists of either five or seven residents of the locality, and is appointed by the Circuit Court for the locality. The Board of Supervisors has historically made a recommendation to the Circuit Court Judge for appointments to the BZA. The terms of office for

BZA members shall be for five years each and appointments to fill vacancies shall be only for the unexpired portion of the term. Members may be reappointed to succeed themselves. Members of the BZA shall hold no other public office in the locality, except that one may be a member of the local planning commission.

A vote was taken on the candidates for the five-year term for the Prince Edward County Board of Zoning Appeals:

<u>Candidate</u>	<u>Vote</u>
Paul Hoffman	J. David Emert Robert M. Jones Gene A. Southall Llew W. Gilliam, Jr. Jim R. Wilck
Robin D. Smith	Pattie Cooper-Jones Odessa H. Pride Jerry R. Townsend

The Board will recommend Paul Hoffman to the Circuit Court Judge for appointment to the Board of Zoning Appeals for a term ending December 31, 2023.

In Re: Appointment of Judge Fariss to the PCCJB

Mr. Bartlett said the Director of the Piedmont Court Services has requested the Prince Edward County Board of Supervisors appoint Judge Fariss to the Piedmont Community Criminal Justice Board (PCCJB). The PCCJB is an advisory board mandated by Section 9.1-178 of the *Code of Virginia*. The Board must include a judge of the General District Court. Judge Woodson will be retiring and Judge Fariss has been named as his successor and has indicated a desire to be appointed.

Supervisor Emert made a motion, seconded by Supervisor Jones, to appoint Judge Fariss to the Piedmont Community Criminal Justice Board; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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In Re: Shentel – Cable Television Franchise Renewal

Shenandoah Cable Television, LLC, doing business as Shentel is requesting to renew the existing Franchise Agreement which was originally adopted in 1993. The Franchise Agreement was last renewed in June of 2010 by resolution effective in December 2008.

Per Section 15-2-2108.21 of the *Code of Virginia* states such agreements shall have a term of 15 years. Section 15.2-2108.1.1.C of the *Code of Virginia* states "... no new or renewed cable franchise entered into on or after January 1, 2007 shall include a franchise fee as long as cable services are subject to the Virginia Communications Sales and Use Tax." Shentel is subject to this tax which is capped at 5% per Chapter 6.2 of Title 58.1 of the *Code of Virginia*.

Shentel pays this tax directly to the Commonwealth. The Commonwealth then remits to the County its portion as part of the Telecommunication Tax the County receives each month.

With deregulation franchise agreements no longer provide exclusive monopolies to cable companies. As stated in the heading, this is a non-exclusive franchise meaning any other provider could enter the market if they so wished. No longer having the authority to negotiate the franchise fee, the primary purpose of the franchise agreement is to reach agreement on the use of public rights of way, and to require Shentel to indemnify the County for any work done in the rights of way.

The Field Operations Supervisor for Shentel was present for the meeting.

Supervisor Cooper-Jones said she is a Shentel cable customer and relayed the issues she has been having with both the equipment and the service received from Shentel. She said others in her area also have the same issues, and they pay entirely too much for such poor service. Supervisor Cooper-Jones stated there have been several errors on her statements and has been billed for services she does not receive.

The Field Operations Supervisor said charges for the receiver box are one free year and then the customer is billed \$1.99 per month. He explained how the signal is channeled to the various boxes.

Supervisor Cooper-Jones stated there shouldn't be this much trouble. She added if there were competition to their service, they would make it more affordable and offer better services. Discussion followed.

Supervisor Pride stated that there is service in Hampden-Sydney and other areas in a 10-minute radius around her home but she cannot receive the service. The Shentel Supervisor said Shentel must do a feasibility study to ensure the company would recoup the cost to serve so few houses.

Following further discussion, Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to table the issue until the May meeting; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

Mr. Bartlett asked what will be the outcome of Supervisor Cooper-Jones' issue. The Shentel representative said he will look into her account personally.

In Re: Request for Local Tax Exemption Request

Mr. Bartlett said the President of Farmville Area Community Emergency Services (FACES) has submitted a request for all of its facilities, vehicles and equipment to be exempt from local taxation. FACES is in the process of expanding its operations and has acquired 2.5 acres of land valued at \$250,000. It is their intention to erect a 7,000 square foot building on the property.

Prior to January 1, 2003, the Constitution of Virginia required all organizations requesting tax exempt status for both State and Local taxation be approved by a vote of both houses of the General Assembly. Effective January 1, 2003, the Constitution of Virginia was amended and the decision-making authority regarding local tax exemption was transferred from the General Assembly to the local governing body. The organizations previously designated as tax-exempt by the General Assembly have maintained that status and are listed in Sections 58.1-3650.1 through 58.1-3650.1001.

Section 58.1-3651 of the *Code of Virginia* contains the process by which a local government can designate an organization as being tax-exempt from local taxation. This requires the Board of Supervisors to adopt an ordinance exempting the property of FACES from local taxation but only after holding a public hearing with a notice of the hearing being published at least once in a local newspaper.

The following organizations in Prince Edward County were exempted from taxation by the General Assembly prior to 2003 – SCOPE, STEPS, Crossroads. All YMCAs are specifically exempted per Section 58.1-3606.5. Also exempted, per Section 58.1-3606.6, are the building, the land it occupies and the FF&E of any benevolent or charitable organization and used exclusively for lodge purposes or meeting rooms, such as the Moose and Elk lodges.

Mr. Bartlett said that the County had an unwritten policy and had not approved any in that time; he said the Code Section 58.1-3651 presents the process by which to approve any local tax exemption, if the Board wishes to do so. He said a public hearing must be held.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Jones, to authorize the advertisement of a Public Hearing at the May meeting of the Board of Supervisors for the passage of an ordinance exempting FACES from local taxation; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

In Re: Solid Waste Management Plan Amendments

Mr. Bartlett said Cumberland County is requesting that the Prince Edward County Board of Supervisors approve amendments to the joint Prince Edward/Cumberland Solid Waste Management Plan. Cumberland approved the proposed amendments at its February 12, 2019 Board meeting. None of the appendices were amended in any way. The Plan does contain all of the changes approved by Cumberland County. The substantive changes are primarily found on pages 13-18 of the document, though other relevant amendments may be found throughout. The need to amend the document was to remove the Allied/Republic landfill as a solid waste disposal option, and to replace that facility with the proposed Green Ridge facility. The Allied/Republic facility will not be constructed. The company has gone so far as to contact DEQ to surrender their part A and part B permits for the construction of the landfill.

In order for the Green Ridge landfill project to proceed, Prince Edward County must adopt/approve the amended document. While Cumberland County had to hold a public hearing before approving the amendments, Prince Edward County does not. Per Section 9 VAC 20-130-130 of the Virginia Administrative

Code, when a Solid Waste Management Plan includes multiple localities, the locality submitting a major plan amendment only has to conduct a public hearing in the County involved in the major amendment.

Mr. Bartlett recommended a few minor amendments be made to reflect changes to operating practices that have occurred over the last few years. These are:

- (1) Amending Chapter 4 to:
 - (a) reflect the County now operates seven convenience sites, not six;
 - (b) that the County no longer recycles any glass;
 - (c) that the tires and white goods are collected at the convenience sites;
 - (d) more landfill cells have been constructed;
 - (e) the County now operates the landfill and
 - (f) the County's fund balance is larger.
- (2) Amending Chapter 5 to state the site life is based on updated data.
- (3) Amending Chapter 7 to eliminate the sentence stating the County plans to open a convenience site in Pamplin.

These are considered minor plan amendments and do not require a public hearing prior to approval by the Board.

Supervisor Townsend made a motion, seconded by Supervisor Emert, to approve the Prince Edward/Cumberland Solid Waste Management Plan with the proposed amendments; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

In Re: Other Business

Mr. Bartlett stated a letter was received from the Poplar Hill Community Development Authority requesting the Prince Edward County Board of Supervisors impose a \$1.00 special tax on all property located within the Poplar Hill CDA District for the 2019-2020 fiscal year.

Mr. Bartlett then said he contacted the fire chiefs regarding a meeting; neither date worked for them. Following discussion, Mr. Bartlett said he would contact them again with a date of May 14, 2019 at 5:30 p.m. Mr. Bartlett said that the budget can be amended down and it would not necessitate another public hearing.

Mr. Bartlett then said the reason STEPS requested additional funding of \$8,000 is because of their designation as the Community Action Agency; funding is based on the locality's poverty rate. He said the \$8,000 reflects the adjustment. Mr. Bartlett said Nottoway County and Lunenburg County were also asked for an increase, which is based on the ratio of poverty rate increase.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of March 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of March 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Patty Gulick, Cannery Manager, submitted reports for March 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial

Ms. Allie Hill, Food Works Board President, submitted reports for March 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of March 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of March 2019, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Emert, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

the meeting was recessed at 7:52 p.m. until Tuesday, April 16, 2019 at 5:30 p.m., for a VDOT Work Session and Budget Work Session, Third Floor Conference Room, 111 South Street, Third Floor, Farmville, Virginia.

DRAFT

April 16, 2019

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 16th day of April, 2019; at 5:30 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Carrie Shephard, Acting Resident Engineer, VDOT.

Chairman Wilck called the special meeting to order.

In Re: Approval of Remote Access Participation

Mr. Bartlett said:

I wish to recognize that Supervisor Jerry Townsend is with us this evening via remote telephone access. As required by the Board of Supervisors' Electronic Meeting Policy and Section 2.2-3708.2 of the Code of Virginia, Supervisor Townsend provided me notification several weeks ago that he would have to be physically absent from tonight's Board meeting, because his job with the Virginia Department of Corrections required that he be in Doswell, Virginia for training. He has requested remote participation in tonight's Board meeting from the Country Inn & Suites by Radisson Hotel in Doswell, Virginia. His request is in conformance with the Board's Electronic Meeting Policy and the requirements of the Code of Virginia.

Pending an objection from a member of this Board of Supervisors, Supervisor Townsend's participation from his remote location in Doswell, Virginia, shall be approved, and shall be recorded in the minutes of this meeting.

There were no objections by the Board of Supervisors members.

In Re: Six-Year Plan

Carrie Shephard, Acting Resident Engineer, VDOT, reviewed the current Six-Year Plan. She said Route 661, Nursery Road, and Route 613, Millers Lake Road, should be complete before July 1 [2019]. She said they will return to tar and gravel Route 705, Lakeside Road and Route 691, Greentown Road from FY2018. FY 2020 funding is about \$244,494 and including the tele-fees, it is \$296,949. She reviewed the roads next on the list: Route 721, Dempsey Road, to be completed in 2020; Route 751, Hidden Lake Road, and Route 740, Copper Hill Road, to be completed in 2021; and Route 628, Mill Creek Road and Route 702, Bolden Flournoy Road, to be completed in 2022. Route 744, Whispering Woods Road and Route 730, Schoolhouse Road are to be completed in 2023. Route 780, Old Oak Road, and Route 632, Faulkland Road, are scheduled for 2024.

Discussion followed on potential roads for addition to the Six-Year Plan, criteria necessary to qualify, and the roads most in need of work.

Ms. Shephard said once the current projects are completed and final budget is figured, there may be funds left over to use towards future projects.

The Board compiled the following roads for future consideration:

Route 632, Shultz Mill Road
Route 611, Quail Crossing Road, western end
Route 668, Bell Road, between Rts. 682 and 687
Route 625, Featherfin Road, western end

Supervisor Jones made a motion, seconded by Supervisor Emert, to authorize advertisement of the public hearing on the Six-Year Plan on June 11, 2019 at 7:30 p.m.; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

In Re: Financing Strategies for County Construction Projects

Mr. Jimmy Sanderson, Senior Vice President, Davenport & Company, presented the “Financial Review and Capital Plan of Finance.” He discussed credit ratings and reviewed the County’s Fund Balance; he said most of the County’s reserves are “unassigned” which allows the County flexibility that many other counties do not have. Mr. Sanderson said the County’s debt is scheduled to mature in 2032; he reviewed the long-term capital plans. He stated the debt service is flat until 2025, adding that 75% of the debt service will be paid off in the next ten years.

Mr. Sanderson reviewed several scenarios on repayment of \$10 million versus \$8 million with the use of reserve funds. He said the longer debt will incur more interest; using some of the unassigned fund balance gives flexibility. He then presented options available such as a direct bank loan and getting RFP from banks or using Virginia Resources Authority (VRA) Refinancing. Mr. Sanderson said the County can also sell bonds on public markets. Mr. Sanderson then reviewed the impact of an increase of a penny in the tax rate.

Mr. Bartlett discussed options to the amounts borrowed with their outcomes. He said the County would need to sign a reimbursement resolution. Discussion followed.

Mr. Sanderson stated the application for the “Summer Sale” through VRA is upcoming; he explained the process and said applying is not a commitment and the County would have to take formal action as the Board to authorize to sell debt on the Board’s behalf. Further discussion followed.

Supervisor Emert made a motion, seconded by Supervisor Cooper-Jones, to authorize the application to the Virginia Resources Authority for the Summer Bond Pool; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

Mr. Bartlett stated Governor Northam announced \$600,000 in grants to upgrade Career and Technical Education Programs; Prince Edward County was one of the 16 high schools that received funding of \$37,500, for an Interactive Geriatric Patient Simulator.

Mr. Bartlett then stated the VACo Regions 1&4 Meeting will be held in Nottoway County on April 30, from 7:00 – 9:00 p.m. He said this date and time conflict with the scheduled meeting of the Board of Supervisors; discussion followed on amending the date of the Board’s meeting. A suggestion was made to amend the scheduled time of the April 30, 2019 meeting to 5:30 p.m. instead of 7:00 p.m.; the Board concurred.

In Re: Closed Session

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, that the Board convene in Closed Session for a briefing by the County Administrator pertaining to pending litigation regarding a worker’s compensation matter where such briefing in open meeting would adversely affect the litigating posture of the public body, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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The Board returned to regular session by motion of Supervisor Townsend, seconded by Supervisor Cooper-Jones and adopted as follows:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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On motion of Supervisor Townsend, and seconded by Supervisor Emert, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Emert, and adopted by the following vote:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck

Nay: None

the meeting was recessed at 8:00 p.m. until Tuesday, April 23, 2019 at 5:30 p.m. in the Board of Supervisor's Room, 111 South Street, Third Floor, Farmville, Virginia.

April 23, 2019

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 23rd day of April, 2019; at 5:30 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Absent: Robert M. Jones

Also present: Wade Bartlett, County Administrator.

Chairman Wilck called the special meeting to order.

Mr. Bartlett said revenues are increasing; he said in the original budget transmittal letter, he had reported the General Fund would see a cash increase of about \$866,000, and if it continues, it could approach \$1.2 million. He said some of that is savings in expenses, some is an increase in Revenues. Mr. Bartlett said the delinquency collections and personal property [tax payments] are still climbing because of the DMV Stop, and sales tax is strong. These will affect how much the County may need to borrow for the construction being done. He said the reassessment is one of the current expenses that will not repeat and will cost approximately \$220,000; he said it will not all be spent in the current year but will be budgeted for.

In Re: Budget Discussion Items - STEPS

Mr. Bartlett said there were questions concerning STEPS. He said the County provides funding for the recycling program and the Community Action Agency at STEPS. He said the increase is due to their recalibrating amounts that the counties pay based on that county's poverty level. In 2014, Prince Edward County's poverty level was 19.7%; in 2018 it increased to 23.4%.

Supervisor Jones entered the meeting at this time.

Supervisor Townsend asked how many citizens are being served by the [CAA] programs. Mr. Bartlett said STEPS has provided some of that information in their annual report, and stated that 42,171 are from Prince Edward County. Mr. Bartlett said \$20,000 that is given [by Prince Edward County] is to help fund the workforce.

Supervisor Cooper-Jones said that since STEPS closed the operation in Victoria, they sold all of the equipment and asked how much was brought in from sales of the equipment. Supervisor Townsend said he will attend a meeting at STEPS later this week and will ask.

Chairman Wilck asked if Nottoway [County] receives less help [by not providing the amount of funding requested]. Mr. Bartlett said STEPS, as CAA, are helping people and would not do that. Chairman Wilck said he would like to know how much money Prince Edward County citizens are receiving through these programs. Discussion followed.

Chairman Wilck asked the status of the recycling program. Mr. Bartlett said the County is paying the most for plastic recycling; he said for the cardboard, the County pays some, but gets money back. He added that plastic recycling is declining but it keeps it out of the landfill. Mr. Bartlett said the line item in the budget shows the revenue from Recycling, but the amount received is mixed with metal recycling revenues.

In Re: Budget Discussion Items - Schools

Mr. Bartlett asked for discussion regarding the Assistant Principal position requested.

Supervisor Cooper-Jones stated her reservations regarding the middle school assistant principal position due to the cost and because instructors are needed. Supervisor Townsend agreed, stating there is more need to support the classroom instructors and attain accreditation. Discussion followed regarding the cost and effectiveness of discipline at the schools.

Supervisor Pride stated referrals are being issued but the discipline is not being handled. Discussion followed on issues at the school and on the need for a math teacher.

Chairman Wilck stated some of the requested funding could be used for a math teacher. Mr. Bartlett said the Board of Supervisors has no authority to determine where the funding is spent.

Supervisor Gilliam agreed with the need for a math teacher and questioned the bullying occurring on the bus; he said there appears to be a need for bus monitors.

The Board concurred to not include the \$125,000 for the Assistant Principal. Discussion followed on the remaining positions needed; the Board requested to have Dr. Johnson return to a Board meeting to answer more questions.

In Re: Budget Discussion Items – Fire/EMS

Mr. Bartlett said the Fire Chiefs will meet with the Board May 14 [2019] at 5:30 p.m. Supervisor Emert said the Prince Edward Volunteer Rescue Squad will have a meeting Thursday night. The new board will begin in June; there is a transitional period from now until that time, and at that time, Prince Edward County, Longwood University, Hampden-Sydney College and the Town of Farmville will each have one member on that board.

Mr. Bartlett recommended narrowing down the amount provided for an ambulance and some for the administration.

Supervisor Emert said during discussion, it was determined the College would provide the Administrative services for a year through one of their programs; they also want to do a strategic plan. He said this will transition into allowing more paid firefighters. He said that if Prince Edward can get together on part of the new ambulance, the colleges can do the administrative. Supervisor Emert said they want to do an “in-kind” and the Town would cover the cost to provide each household in the Town of Farmville with Squad Care. He said the Fire/EMS must plan for a new ambulance every five years. A new ambulance with everything required is \$278,000; that is not a top-of-the-line ambulance. Discussion followed.

In Re: Budget Discussion Items – Retail Strategies

Mr. Bartlett said that during the VGA board meeting, he presented the Board’s proposal; the VGA Board voted and said Prince Edward County may remain in Retail Strategies for its final year at \$20,000, which is already budgeted. He said Retail Strategies will now contact counties directly if an opportunity presents itself. Discussion followed.

Mr. Bartlett said GO VIRGINIA is getting additional funding for all regions; they are looking at regional alliances to help fund marketing and additional assistance. He said the Governor's budget contains \$3 million in additional funding for regional entities. Mr. Bartlett said VEDP is going to deal with regional alliances and not with individual communities.

After further discussion, the Board concurred to remain in VGA/Retail Strategies for one more year but if there is no benefit, the County will withdraw.

In Re: Informational Items – Regional Jail

Mr. Bartlett said that during the meeting at the Regional Jail, they were told there will be a \$1.8 million increase in cost; Prince Edward County's portion would be \$550,010. He said the increase is based on an increase in medical costs, which is happening all over the state. He said there are ways to reduce this cost. He said he spoke with Chief Judge White, Judge Blessing and several others for ways to create diversion programs and ways not to put local offenders into the Jail. He said that would open 70 beds for additional federal inmates, which would provide approximately \$1.2 million in revenue. Some of the options include in-home electronic monitoring, pre-trial services, drug court, and other services. Discussion followed.

In Re: Informational Items – Prospect Depot

Mr. Bartlett stated the program appears to be at an end. He said there is a recession process going on with federal funds; these funds were only good for ten years. He said in 2001, the original vote was to agree to act as fiscal agent, with the Board responsible for a match. He said the Board stated County funds would not be used for the project but the agreement is clear the County is responsible for the match. He said the County must pay back approximately \$170,000, but this is much less than the cost to complete the project. VDOT estimates the cost at over \$1 million and the County's grants are less than \$400,000.

Supervisor Jones said he was on the Board at that time and thought Prince Edward County was going to provide an in-kind match. Mr. Bartlett said that when the agreement was made with VDOT, the County agreed that Prince Edward County was responsible.

Discussion followed on the County completing the building.

Mr. Bartlett then said the County has the plans for the building, the right of ways, and has done the MOAs. He said the problem is VDOT is adamant that the federal rules must be followed, and funding must

be secured prior to going to bid, among other things. The County must return the money to the federal government and then the County can go for bid on its own. He said the County can contact DCR; he said the Historical Society is highly concerned about the stones. Mr. Bartlett said there is a \$25,000 grant from VEDP to remediate the site and dispose of the lead. He said more information will be presented at the next board meeting; in the meantime, spending will cease and will discuss the project and remediation of the site with DCR. Discussion followed.

Mr. Bartlett asked for the names of the Board members wishing to attend the VACo meeting; he will notify VACo of the RSVPs.

In Re: Closed Session

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, that the Board convene in Closed Session for a briefing by the County Administrator pertaining to pending legal matter where such briefing in open meeting would adversely affect the litigating posture of the public body, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*, and for discussion of the acquisition of real property for the public purpose of county waste management, where discussion in an open meeting would adversely affect the bargaining position of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

The Board returned to regular session by motion of Supervisor Emert, seconded by Supervisor Jones and adopted as follows:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck

Nay: None

On motion of Supervisor Emert, and seconded by Chairman Wilck, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Chairman Wilck declared a recess at 7:12 p.m. until 7:30 p.m. to relocate to the Board of Supervisors Room.

Chairman Wilck called the meeting back to order at 7:30 p.m.

Chairman Wilck presented the following statement:

Before I open the public hearing, I'd like to provide a synopsis of the proposed budget focusing on major items. First, I'm pleased to announce there are no tax or fee increases included in the proposed budget. Additionally, the recommended budget is balanced with no use of County fund balances or reserves.

The proposed budget contains an increase of \$596,687 for the Prince Edward County Public Schools bringing the total amount of local funding for the schools to \$9,037,671. This is the exact amount requested by the school board and shows the commitment of the Board of Supervisors to educating our children. It is slightly more than 39% of the total General Fund Budget and is more than three and a half times the amount the County provides to fund all of the Constitutional Officers combined. The additional funding allows the School to provide a 5% pay increase to all school employees, hire four additional teachers, a technology assistant and an assistant principal for the middle school.

The Board did not forget the County's workforce, the proposed budget includes a 3% pay increase for all county employees and Constitutional offices.

There are six capital expenditure items in the proposed General Fund budget. First is \$157,000 for the purchase of three new vehicles and radar units for the Sheriff's department. Second is \$34,000 for a new pickup truck for Public Works and \$12,000 for a commercial grade zero turn mower. Third, is \$82,750 to purchase computers, printers etc. - \$40,000 will be used to upgrade the County's operating system for the IBM AS 400. The fourth is \$45,000 to repave the parking lot at the Natural Resources building. There are also four capital items in the Solid Waste Fund costing \$205,000. These are (1) a used bulldozer, (2) maintenance shop, (3) three buildings at convenience sites and (4) repairs to the scale house.

Also contained in the proposed budget is \$220,000 to conduct the mandated reassessment of all real property in the County. This is a one-time expense the County incurs every six years.

How could the County pay for all the items I mentioned above without a tax increase? The answer is good management by the Board of Supervisors and a growing local economy.

Five years ago, the Board of Supervisors conducted an in-depth review of the entire County Budget. The result was the elimination of approximately half a million dollars in expenses. But more importantly that action set a tone and direction for the Boards that have followed and the County staff to be ever diligent in minimizing the use of your tax dollars.

In addition to good management the County has seen an increase in revenues from various sources, but mainly from Real Estate and Personal Property. The County is growing and this growth has allowed the County to absorb spending increases. Some of the new and expanded businesses that we have seen over the last few years include Adams Construction, the new W. C. Newman Concrete Plant, the continued expansion of J. R. Tharpe Trucking, in Rice; Power Secure; Tri-Boro Shelving and Racking; Luck Stone Quarry and the new hotels located in Farmville and the newest addition - YAKATTACK.

Economic growth is continuing and may well be accelerating. These new businesses are expanding our tax base and creating new jobs for our citizens.

Finally, I want to thank all of our Constitutional Officers and County department directors for working with the Board of Supervisors and the County Administrator to hold down costs while maintaining a high level of service for our citizens. Thank you for indulging me and I will now open the public hearing.

Chairman Wilck opened the public hearing.

There being no one wishing to speak, Chairman Wilck closed the public hearing.

Chairman Wilck said the Board will meet Tuesday, April 30, 2019 at 5:30 p.m. for the adoption of the County and School Budgets and Tax Rates.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Emert, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

the meeting was recessed at 7:32 p.m. until Tuesday, April 30, 2019 at 5:00 p.m. in the Board of Supervisor's Room, 111 South Street, Third Floor, Farmville, Virginia.

DRAFT

April 30, 2019

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 30th day of April, 2019; at 5:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator.

Chairman Wilck called the special meeting to order.

In Re: Approval of Remote Access Participation

Mr. Bartlett said:

I wish to recognize that Supervisor Llew Gilliam is with us this evening via remote telephone access. As required by the Board of Supervisors' Electronic Meeting Policy and Section 2.2-3708.2 of the Code of Virginia, Supervisor Gilliam provided notice that he would have to be physically absent from tonight's Board meeting, because his job required that he be in Luray, Virginia. He has requested remote participation in tonight's Board meeting from Noah Turner's farm off State Route 211, Luray, Virginia. His request is in conformance with the Board's Electronic Meeting Policy and the requirements of the Code of Virginia.

Pending an objection from a member of this Board of Supervisors, Supervisor Gilliam's participation from his remote location in Luray, Virginia, shall be approved, and shall be recorded in the minutes of this meeting.

There were no objections by the Board of Supervisors members.

In Re: FY20 Decision Points

The Board of Supervisors requested that the Superintendent of the Prince Edward County Public Schools and the President of STEPS attend the meeting to provide additional information regarding certain aspects of their respective funding requests from Prince Edward County.

Dr. Barbara A. Johnson, Superintendent, presented further information regarding her request for funding for an additional assistant principal for the Middle school and an additional Technology Assistant. She stated an administrator has a teaching as well as administrative endorsement, that position has the flexibility to monitor instruction, teach, supervise students and staff, confer with parents regarding disciplinary, instructional and personnel concerns, and facilitate special education/IEP education meetings. Teachers and other positions do not allow this flexibility. She said the middle school has a significantly higher level of defiance than at the other two levels. Dr. Johnson reviewed the amount requested, stating the schools pay 100% healthcare for administrators and supervisors; the policy was established prior to March 1983. She said the base salary would be \$71,000, plus the 15.68% for VRS, 1.2% for the health care credit, 1.31% for health insurance, 7.65% for FICA and applicable supplements and other stipends, brings the amount between \$122,579 and \$127,079. She said the Schools are requesting a 5.12% increase which equates to \$944,426 in the instructional category to cover additional academic personnel and materials.

Mr. Thomas Foster, Principal, stated that the need for an assistant principal at the Middle school primarily is to support the teachers and instruction in the classroom. He said the assistant principals that can be in the classroom can assist the teachers with instructional strategies. He said that Middle school is a developmental time in the students lives that can end in infractions or referrals; if the teacher is tied up taking care of those, that prevents them from being in the class and providing instruction. He said there have been 600 referrals this year, which takes time to allow for due process, having the students tell their side of the story, and perform an investigation prior to giving a consequence for that student. Additional assistance is needed during the 12 SOLs tested at the Middle school; he said fifth grade is included in the Middle school level.

Supervisor Cooper-Jones asked which SOLs are taken by fifth graders. Mr. Foster said they take Social Studies, Science, English, and Math tests.

Supervisor Pride asked out of approximately 600 referrals, what grade level seems to have the majority of the referrals. Mr. Foster said eighth grade has the least number of referrals; fifth, sixth and

seventh are about equal; he said he will focus on fifth grade next year if given the additional assistant principal, and will create culture and expectations that the school will follow. The assistant principals would pick up the grade levels after that.

Supervisor Townsend asked if the numbers could be skewed due to the severity of the cause of a referral, from clapping hands to an assault. He said some of those might not have warranted a referral.

Mr. Foster agreed that the referrals range in severity. He said some, when processed and sent to the assistant principal, should not have ended in referral.

Supervisor Southall asked if there are “repeat offenders.” Mr. Foster said there are.

Supervisor Pride questioned the number of fourth graders that will progress to fifth grade next year. Dr. Johnson said there are 149 fourth graders; there are 153 fifth graders this year.

Dr. Johnson then explained the need for an additional tech assistant; she said with the increase in STEM/STEAM programs, the need for technology has increased. She said over the past two years, they have added 1,269 Chromebooks, 1,000 iPads; there are currently 25 computer labs, and each classroom has two to five computers. In addition, each classroom has a promethium board. She said currently, they have a Senior Network Technician and two PC Support Technicians. Their jobs are very different. As the school expands its server, the Senior Network Technician is responsible for the active directory which manages permissions and access to the network. He is the system administrator for the MS server environment, works on spam filters, email, antivirus protection, phone systems, file and print systems, testing cache server and firewalls, among others. He also works to support the Piedmont Regional Jail, the Juvenile Detention Center; he trains the other technicians and assists with the technicians when the school staff is overwhelmed.

Dr. Johnson said the two technicians go between the High, Middle and Elementary schools, the Tech Center and the Central Office. She listed their duties, to include troubleshooting of hardware and software, repairs, set up of computers, imaging all computers and iPads, and manages security recording footage. She said the additional PC Support technician would allow support at each of the schools, and said that currently, 75 Chromebooks are waiting to be imaged due to lack of time. She said these are needed for testing and anytime a tech is pulled for a different job, it keeps them from doing the imaging. She said the technology is only useful if in the hands of users. She added they have one instructional resource teacher per school, who go into classrooms to instruct the teachers how to use the technology; they have been pulled to work on some of the technology troubleshooting.

Supervisor Cooper-Jones asked how they get the computers ready for the testing. Dr. Johnson said they must work overtime until completed.

Discussion followed on the comparison between Prince Edward County schools and other neighboring localities' schools.

Discussion then turned to the behavior at the Middle school and referrals, and the duties of an additional assistant principal. Dr. Johnson stated that if the administration is constantly running to take care of different types of infractions, they cannot monitor instruction. Discussion followed regarding accountability and the needs for the school.

Supervisor Jones said that all want the schools to the best possible; he said Dr. Johnson is running the schools and feels that this is necessary, and if it doesn't work out, she can regroup. He said he is in support of giving the funding for both positions. Supervisor Southall agreed.

Supervisor Gilliam asked if there is anyone in mind for either of these positions. Dr. Johnson said there is not; they are currently interviewing for an assistant principal at the high school due to a resignation, and out of 17 applicants, seven were asked for interviews.

Supervisor Gilliam asked the status of the math teacher. Dr. Johnson said there is a candidate that is expected to give their answer tomorrow.

Chairman Wilck introduced Sharon Harrup, President and CEO of STEPS.

Ms. Harrup reviewed the service delivery during the last fiscal year, showing Prince Edward County citizens have received the majority of the services provided. She then reviewed employee earnings per county, vendor payments per county and recycling data. She said the financial request was not based on utilization but based on poverty rate, updated on the data provided from the 2018 census data. She reviewed the changes from 2014 to 2018, and the amounts provided from neighboring counties.

Ms. Harrup announced STEPS was awarded the Workforce Innovation & Opportunity Act Grant to assist 125 out-of-school youth.

Ms. Harrup then presented information on the recycling program. She said 51.77 tons of cardboard and newspaper were collected from July 1, 2018 to March 31, 2019, which generated revenue of \$3,635.65. She said 12,980 pounds of plastics were received, providing \$1,727.64 in revenue from the sale of the plastic. She said the workers at the recycling center were paid \$14,828.67 from July 1, 2018 through March 31, 2019, and \$56,706 were paid to all employees at the recycling center. She added there has been \$8,000 spent in

maintenance repairs on the baler and fork truck. She added all the labor that separates and processes the recyclables is done by young men with disability.

Supervisor Cooper-Jones asked how much revenue was received from the sale of the equipment at the Victoria site. Ms. Harrup said the equipment was purchased in 1997 when the plant was opened. She said they allowed a facility like theirs, a sheltered workshop that employs people with disabilities from southwest Virginia to come in and mark the machinery that they could put in their shop to continue to employ; that sale was \$35,000. She said they hired a company from Alabama that will be liquidating the rest and expect about \$5,000-\$8,000 from what is left. She said the equipment is old. She said adding in the \$35,000 from the sale of the equipment, they are still \$30,000 in the red for this year. She said there are no raw materials left; the raw materials were provided to STEPS for the Army jackets.

Supervisor Emert asked about a tipping fee. Ms. Harrup said the charge to the County \$15/ton to process the cardboard and paper, and \$0.46/pound to process the plastics. She said the drop boxes do not come in as clean materials and must be sorted; she said STEPS pays a tipping fee to get rid of the trash that is left in the recycle bins, anywhere between \$30-\$600 per invoice.

Following additional discussion, Supervisor Jones stated Dr. Johnson should be given the opportunity to turn the schools around. He said it would be great to see the schools accredited, and both the assistant principal and tech position should be funded.

Supervisor Southall asked if it can be handled in the budget; Mr. Bartlett said both are contained in the budget as proposed.

Supervisor Cooper-Jones asked about the status of the traveling counselor; Mr. Bartlett said it is not in the budget.

Discussion followed regarding funding for the schools and STEPS.

In Re: FY 20 County Budget

Mr. Bartlett stated the proposed budget is \$57,657,743 and includes four additions from the budget originally submitted. These are:

1. \$2,000 for the Longwood Small Business Development Center in the General Fund
2. \$10,000 for a new expenditure line called "County Recreation" in the General Fund
3. \$8,000 for the Robert R. Moton Museum in the General Fund

4. \$23,368 in the Economic Development Fund, to allow the County to participate in the VGA for one additional year

The \$20,000 in the General Fund is balanced by a corresponding revenue increase of \$20,000 in the Local Sales Tax.

The \$23,368 in the Economic Development Fund is balanced by the use of a corresponding amount from the Fund Balance of that Fund.

In Re: Resolution to Set the Calendar Year 2019 Tax Rates

Supervisor Jones made a motion, seconded by Supervisor Emert, to approve the Resolution to Impose Tax Levies for Calendar Year 2019; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay:	None
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A Resolution to Impose Tax Levies for Calendar Year 2019

Whereas, the Prince Edward County Board of Supervisors establishes the levies for the County of Prince Edward, Virginia; and

Whereas, for calendar year 2019, beginning January 1, 2019 and ending December 31, 2019, the Board of Supervisors has duly advertised and on April 23, 2019 held a public hearing on the subject tax levies:

Now, Therefore, Be It Resolved, by the Board of Supervisors of the County of Prince Edward that the following tax levies be, and hereby are, imposed for the calendar year 2019:

Levy	Nominal Tax Rate (per \$100 of assessed valuation)	Value Used for Assessment Purposes	Effective Tax Rate (Per \$100 of assessed valuation)
Real Estate	\$0.51	Fair Market Value	\$0.51
Mobile Homes	\$0.51	Fair Market Value	\$0.51
Merchant’s Capital	\$0.70	100% of Original Cost	\$0.70
Tangible Personal Property - Motor Vehicles	\$4.50	N.A.D.A. Guide, Loan Value	\$4.50
Tangible Personal Property – Business Furniture & Fixtures	\$4.50	20% of Original Cost	\$0.90
Tangible Personal Property – Heavy Equipment	\$4.50	20% of Original Cost	\$0.90

Machinery & Tools	\$4.20	10% of Original Cost	\$0.42
Farm Machinery & Equipment	\$0.00	----	\$0.00
Additional Special Levy – Poplar Hill CDA District Only			
Levy	Nominal Tax Rate (per \$100 of assessed valuation)	Value Used for Assessment Purposes	Effective Tax Rate (Per \$100 of assessed valuation)
Poplar Hill CDA Real Estate Special Levy	\$1.00	Fair Market Value	\$1.00

In Re: FY 20 Prince Edward County School Budget

Supervisor Jones made a motion, seconded by Supervisor Southall, that the FY 20 Prince Edward County School Budget be approved as follows:

School Fund – The total for the School Fund is \$ 26,080,279, of which \$8,912,671 is local revenue as a transfer from the County General Fund.

School Cafeteria Fund – The total for the School Cafeteria Fund is \$1,219,760 of which \$0.00 is local revenue as a transfer from the County General Fund.

This provides for an overall FY20 Prince Edward County School Budget in the amount of \$27,300,039.

The motion failed:

Aye: Robert M. Jones
Gene A. Southall

Nay: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Jerry R. Townsend
James R. Wilck

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, that the FY 20 Prince Edward County School Budget be approved as follows:

School Fund – The total for the School Fund is \$25,955,279, of which \$8,912,671 is local revenue as a transfer from the County General Fund.

School Cafeteria Fund – The total for the School Cafeteria Fund is \$1,219,760 of which \$0.00 is local revenue as a transfer from the County General Fund.

This provides for an overall FY 20 Prince Edward County School Budget in the amount of \$27,175,039.

The motion carried:

Aye:	Pattie Cooper-Jones	Nay:	Robert M. Jones
	J. David Emert		Gene A. Southall
	Llew W. Gilliam, Jr.		
	Odessa H. Pride		
	Jerry R. Townsend		
	James R. Wilck		

In Re: FY 20 County Budget

Supervisor Jones made a motion, seconded by Supervisor Townsend, to approve the Resolution for the FY20 County budget; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

A Resolution to Approve the FY 20 Prince Edward County Budget

WHEREAS, it is the responsibility of the Prince Edward County Board of Supervisors to approve and control the fiscal plan for the County of Prince Edward, Virginia for Fiscal Year 2020 (FY 20); and

WHEREAS, February 5, 2019, the Board of Supervisors provided guidance to the County Administrator on the development of the FY 20 Budget; and

WHEREAS, on March 26, 2019 the County Administrator submitted to the Board of Supervisors the Proposed FY 20 Budget; and

WHEREAS, the Board of Supervisors has conducted a total of eleven meetings / work sessions on the FY 20 County Budget; and

WHEREAS, the Board of Supervisors has received citizen input on the proposed budget and proposed tax rates at a duly advertised Public Hearing held April 23, 2019; and

WHEREAS, it is the intent of the Board of Supervisors that departments and agencies shall adhere to the budgeted funds in accordance with departmental budgets presented by the County Administrator and amended by the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Prince Edward, that the FY 20 Budget for Prince Edward County of \$57,657,743 is hereby approved and effective July 1, 2019.

In Re: Reimbursement Resolution

Mr. Bartlett reviewed a reimbursement resolution which will allow the County to reimburse itself for expenditures made on the capital projects prior to the issuance of any tax-exempt bonds. He said this is a standard resolution that the County's Financial Advisor and Bond Attorney have reviewed and the County has used in the past.

Mr. Bartlett said the \$11,000,000 is for planning purposes only and does not lock the County in on an actual amount of borrowing. He said it is recommended this amount be greater than anticipated in case of unforeseen expenses.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the Reimbursement Resolution; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck

Nay: None

**RESOLUTION OF THE BOARD OF SUPERVISORS OF
THE COUNTY OF PRINCE EDWARD, VIRGINIA DECLARING ITS INTENTION
TO REIMBURSE ITSELF FROM THE PROCEEDS OF ONE OR MORE
FINANCINGS FOR CERTAIN CONSTRUCTION AND RENOVATION CAPITAL PROJECTS**

The Board of Supervisors of the County of Prince Edward, Virginia (the "County") has determined that it may be necessary or desirable to advance money to pay the costs of certain construction and renovation capital projects for economic development, Courthouse renovations and expansion of administrative spaces (the "Projects").

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA:

1. The Board of Supervisors adopts this declaration of official intent under Treasury Regulations Section 1.150-2.
2. The Board of Supervisors reasonably expects to reimburse advances made or to be made by the County to pay the costs of the Projects from the proceeds of its debt or other financings. The maximum amount of debt or other financing expected to be issued in one or more series for the Projects is \$11,000,000.
3. This resolution shall take effect immediately upon its adoption.

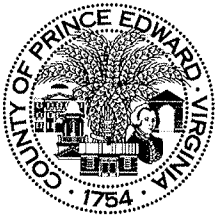
Mr. Bartlett said he will submit the VRA application today; he said the Courthouse renovation cost estimates have increased due to material costs. He said more will be known May 9, 2019; there may be three contractors bidding on the project.

On motion of Supervisor Emert, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

the meeting was adjourned at 6:42 p.m.

DRAFT



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 14, 2019
Item No.: 8-c
Department: County Administration
Staff Contact: Crystal Baker
Issue: Review of Accounts & Claims

Summary: The April bill list is attached for the Board's reviews.

Attachments: April 2019 Bill List

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

AP375H
4/25/2019
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 4/01/2019 -- 4/30/2019

AFTER CHECKS
PAGE 1

MAJOR# ACCT# 011010	VENDOR NUMBER BOARD OF SUPERVISORS	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3600	15240	Advertising FARMVILLE NEWSMEDIA	129579/0319	ADVERTISING	ACCOUNT TOTAL 574.56 *
5510	14735	Travel-Mileage EMERT DAVID	JAN-MAR 2019	MILEAGE	128.76
	14735	EMERT DAVID	OCT-DEC 2018	MILEAGE	30.52
	25738	PRIDE ODESSA H	JAN-MAR 2019	MILEAGE	117.16
	29368	TOWNSEND JERRY R	JAN-MAR 2019	MILEAGE	281.30
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	6702PUCKETT0419	BOS MEETING DINNER	ACCOUNT TOTAL 557.74 *
5540	31423	Travel-Convention & Educa VA ASSOC OF COUNTIES*	BOS MANUALS 19	VACO MANUALS	ACCOUNT TOTAL 113.05 *
6040	30440	ADP Equipment US CELLULAR	816442183 0519	CELLULAR SERVICE	750.00
	31333	VERIZON WIRELESS	9826760795	IPAD SERVICE	750.00 *
012110	COUNTY ADMINISTRATOR				ACCOUNT TOTAL 300.85
3160	11080	Professional Services BAKER CRYSTAL	REIMB 0319	NOTARY FEES/SUPPLIES	465.54
5210	11894	Postal Services BUSINESS CARD	6702PUCKETT0419	UPS CHARGES	ACCOUNT TOTAL 766.39 *
5230	30440	Telecommunications US CELLULAR	816442183 0519	CELLULAR SERVICE	MAJOR TOTAL 2,761.74 **
5810	11080	Dues & Association Member BAKER CRYSTAL	REIMB 0319	NOTARY FEES/SUPPLIES	ACCOUNT TOTAL 10.40
6001	11080	Office Supplies BAKER CRYSTAL	REIMB 0319	NOTARY FEES/SUPPLIES	ACCOUNT TOTAL 10.40 *
	11902	BUSINESS DATA OF VA, INC.	204 020*	JET PRINTER	6.12
	11902	BUSINESS DATA OF VA, INC.	204 033*	PRINTER RIBBON	6.12 *
012310	COMMISSIONER OF REVENUE				ACCOUNT TOTAL 126.12
5230	13325	Telecommunications TREASURER OF VIRGINIA	T422588	ONLINE SERVICE	ACCOUNT TOTAL 126.12 *
					ACCOUNT TOTAL 45.00
					ACCOUNT TOTAL 45.00 *
					ACCOUNT TOTAL 40.54
					ACCOUNT TOTAL 129.95
					ACCOUNT TOTAL 88.00
					ACCOUNT TOTAL 258.49 *
					MAJOR TOTAL 446.13 **
					ACCOUNT TOTAL 82.06
					ACCOUNT TOTAL 82.06 *

AP375H
4/25/2019
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 4/01/2019 -- 4/30/2019

AFTER CHECKS
PAGE 2

MAJOR# ACCT# 6001	VENDOR NUMBER 11902 BUSINESS DATA OF VA, INC. 20600 KEY OFFICE SUPPLY	VENDOR NAME Office Supplies	INV# 204 041* 528138	DESCRIPTION NORTON ANTIVIRUS MAILERS	AMOUNT 104.85 3.45 108.30 * 190.36 **
012410	TREASURER				ACCOUNT TOTAL MAJOR TOTAL
5230		Telecommunications	7596 TREAS 0419 T422588	PAYFLOW/PAYPAL ONLINE SERVICE	19.40 82.06 101.46 *
6001		Office Supplies	132706 132706 132706	ENVELOPES ENVELOPES ENVELOPES	357.46 357.46 357.46- 357.46 *
6020		DMV Stops	19088758	DMV STOP FEES	925.00 925.00 * 1,383.92 **
012510	INFORMATION TECHNOLOGY				ACCOUNT TOTAL MAJOR TOTAL
3160		Professional Services	204 003* 204 005* 204 008* 204 014* 204 019* 204 021* 204 026* 204 027* 204 030* 204 035* 204 036* 204 040* 204 041* 204 042* 204 043* 204 046*	TRAVEL & EXPENSE TRAVEL & EXPENSE TRAVEL & EXPENSE TRAVEL & EXPENSE TRAVEL & EXPENSE TRAVEL & EXPENSE TRAVEL & EXPENSE TRAVEL & EXPENSE TRAVEL & EXPENSE TRAVEL & EXPENSE TRAVEL & EXPENSE TRAVEL & EXPENSE TRAVEL & EXPENSE TRAVEL & EXPENSE CONTRACT AGREEMENT TRAVEL & EXPENSE	125.00 125.00 125.00 125.00 125.00 125.00 125.00 125.00 125.00 125.00 125.00 125.00 125.00 125.00 3,900.00 125.00 5,775.00 *
3320		Maintenance Service	MC0000193071	PRINTER SERV CONTRCT	79.00 79.00 * 5,854.00 **
013200	REGISTRAR				ACCOUNT TOTAL MAJOR TOTAL
5510		Travel-Mileage	MILEAGE 0419	MILEAGE VREO CLASSES	133.40

AP375H
4/25/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2019 -- 4/30/2019

AFTER CHECKS
PAGE 3

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
5530	32961 WRIGHT LYNETTE Travel-Subsistance & Lodg	REIMB 0419/2	MILEAGE/MEALS	202.42 *
	11733 BRYANT CAITLIN	REIMB 0419	MEALS VREO TRAINING	61.77
	11894 BUSINESS CARD	6702PUCKETT0419	VREO CERT LODGING	362.56
	32961 WRIGHT LYNETTE	REIMB 0419/2	MILEAGE/MEALS	22.09
5540	11894 BUSINESS CARD Travel-Convention & Educa	6702PUCKETT0419	VREO CERT TRAINING	446.42 *
6001	32961 WRIGHT LYNETTE Office Supplies	REIMB 0419	BANKERS BOXES	792.00 792.00 *
021100	CIRCUIT COURT			18.77 18.77 *
3310	28587 SOUTHERN COPIER SALES & Repairs and Maintenance	190405 0022	COPIER MAINT CONTRCT	1,459.61 **
6012	31675 VA LAWYERS WEEKLY Books & Subscriptions	1698686	SUBSCRIPTION RENEWAL	300.00 300.00 *
021200	GENERAL DISTRICT COURT			389.00 389.00 *
3160	13369 DIAMOND SPRINGS WATER INC Professional Services	16759600 0419	WTR & EQUIP RENTAL	689.00 **
	28866 STEPS, INC	14494	SHREDDING SERVICES	86.60 35.00
6095	20600 KEY OFFICE SUPPLY Office Supplies - Juv Pro	527918	PENS	121.60 *
	20600 KEY OFFICE SUPPLY	528352	MONITOR	22.11 71.98
021600	CLERK OF THE CIRCUIT COURT			94.09 *
5230	21319 CENTURYLINK Telecommunications	309863799 0419	PHONE	215.69 **
5850	999999 Jurors/Witnesses	JUROR 0419	JUROR	47.04 47.04 *
	999999	JUROR 0419	JUROR	30.00
	999999	JUROR 0419	JUROR	30.00
	999999	JUROR 0419	JUROR	30.00
	999999	JUROR 0419	JUROR	30.00
	999999	JUROR 0419	JUROR	30.00

AP375H
4/25/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2019 -- 4/30/2019

AFTER CHECKS
PAGE 4

MAJOR# ACCT#	VENDOR NUMBER 999999	VENDOR NAME	INV# JUROR 0419	DESCRIPTION JUROR	ACCOUNT TOTAL	AMOUNT
6001		Office Supplies				
	13369	DIAMOND SPRINGS WATER INC	16938800 0319	WATER & EQUIP RENTAL		46.20
	20600	KEY OFFICE SUPPLY	527870	PAPER		19.99
	20600	KEY OFFICE SUPPLY	527956	SWI 4214		80.97
	20600	KEY OFFICE SUPPLY	528209	STAPLES/ENVELOPES		83.51
	20600	KEY OFFICE SUPPLY	528579	ROLLING STANDS		300.00
					ACCOUNT TOTAL	530.67 *
6012	29038	T&N PRINTING	336669	PLATS		23.20
					ACCOUNT TOTAL	23.20 *
021800		LAW LIBRARY			MAJOR TOTAL	810.91 **
6012	21761	RELX INC DBA LEXISNEXIS	3091944145	MONTHLY SUBSCRIPTION		332.00
					ACCOUNT TOTAL	332.00 *
022100		COMMONWEALTH'S ATTORNEY			MAJOR TOTAL	332.00 **
5510		Travel-Mileage				
	22106	MALOTT R. CHRISTIAN	SI REIMB 0419	MILEAGE/MEALS/LODGING		136.88
	22747	MOSS DAVID	SI REIMB 0419	MILEAGE/MEALS/LODGING		179.80
					ACCOUNT TOTAL	316.68 *
5530		Travel-Subsistence & Lodg				
	22106	MALOTT R. CHRISTIAN	SI REIMB 0419	MILEAGE/MEALS/LODGING		94.22
	22106	MALOTT R. CHRISTIAN	SI REIMB 0419	MILEAGE/MEALS/LODGING		351.48
	22747	MOSS DAVID	SI REIMB 0419	MILEAGE/MEALS/LODGING		316.56
					ACCOUNT TOTAL	762.26 *
5899	15380	FARMVILLE PRINTING	205 MALOTT BC	BUSINESS CARDS		15.80
					ACCOUNT TOTAL	15.80 *
022200		VICTIM WITNESS ASSISTANCE PROGRAM			MAJOR TOTAL	1,094.74 **
6030	20600	KEY OFFICE SUPPLY	528074	FURNITURE		760.97
					ACCOUNT TOTAL	760.97 *
031200		SHERIFF			MAJOR TOTAL	760.97 **
3160	11188	BEALE, DAVIDSON, ETHERINTON	27248	LEGAL FEES		1,002.50
					ACCOUNT TOTAL	1,002.50 *

AP375H
4/25/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2019 -- 4/30/2019

AFTER CHECKS
PAGE 5

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INV#	AMOUNT
3320	11005	B&G AUTO INC	INSPECTION	6056	16.00
	11005	B&G AUTO INC	HEAD TEST	6098	86.05
	15920	FOURTH STREET MOTOR CO	VEHICLE ACCIDENT RPR	RO 1 1703	2,899.49
	20323	KENBRIDGE TIRE	CALIBRATION	1192	50.00
	21038	KUSTOM SIGNALS INC	RADAR REPAIR	562815	163.66
	27490	RUNDSTROM AUTO LLC	BATTERY INSTALLATION	APRIL 12 2019	502.77
	27490	RUNDSTROM AUTO LLC	BRKES/TIE RDS/MTRMNT	MARCH 22 2019	519.52
	27490	RUNDSTROM AUTO LLC	RADIATOR INSTALL	MARCH 8 2019	412.13
			ACCOUNT TOTAL		4,649.62 *
3320	31333	Maintenance Service Contr	BROADBAND MODEMS	9827067723	1,071.87
		VERIZON WIRELESS			1,071.87 *
5230	20904	Telecommunications	REMOTE BACKUP	190401 0015	19.95
	21319	KINEX NETWORKING SOLUTION	VCIN	309468839 0419	29.12
	21319	CENTURYLINK	SHERIFF VCIN	309558628 0419	7.97
			ACCOUNT TOTAL		57.04 *
5530	12993	Travel-Subsistence & Lodg	GRADUATION MEALS	CVCJA MEAL 0419	46.00
		CVCJA			46.00 *
5540	12993	Travel-Convention and Edu		4302	225.00
		CVCJA			225.00 *
5810	31092	Dues & Association Member	DEFENSIVE DRVNG CLSS		100.00
		VLEFSC TREASURER CITY OF		02042019H	100.00 *
6001	17005	Office Supplies	COMPLIANCE POSTERS	INV7545005	78.99
		HR DIRECT			78.99 *
6004	28640	Virso Comm Center Crime P	VIRSO ELECTRIC	526776002 0419	15.87
		SOUTHSIDE ELECTRIC COOP			15.87 *
6009	23833	Vehicle & Powered Equip S	GPS MONITOR SERVICE	OSV000001731507	454.80
	27770	VERIZON CONNECT NWF, INC	TIRES	67084	850.00
		ROD & STAFF LLC			1,304.80 *
6010	15656	Police Supplies	FIRE EXTNSHR & REPR	94114	187.50
		FIRE & SAFETY EQUIP CO			187.50 *
6011	10380	Uniforms & Wearing Appare	SHIRTS & ARMOR SKINS	53582	620.68
	11256	AMERICAN UNIFORM SALES	PANTS	74893	97.98
	16102	BKT UNIFORMS	BOOTS	12215899	120.00
	16102	GALLS LLC	SHOES/NAME PLT BACKS	12283310	139.50
	19331	GALLS LLC	SEW ON PATCHES	0403	63.00
	19331	JEFFERSON JANNEAR	BADGES	10177	153.00
	22166	CREATIVE MONOGRAMMING	NAME PLATE	MARCH 27 2019	50.50
	25608	PREMIUM MARKETING & SALES			1,244.66 *

AP375H
4/25/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2019 -- 4/30/2019

AFTER CHECKS
PAGE 6

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	8205	17010	Motor Vehicles HALEY AUTO MALL	44426237	ANTENNA/MODEM INSTLL	149.00
		28304	SHEEHY FORD	NOHB232729	RADIO INSTALLATION	520.00
					ACCOUNT TOTAL	669.00 *
032200			VOLUNTEER FIRE DEPARTMENT		MAJOR TOTAL	10,652.85 **
7001			Payment to Farmville VFD			
		10850	ATLANTIC EMERGENCY	19880EQU	ROPE	37.37
		15656	FIRE & SAFETY EQUIP CO	93633	GLOVES	288.46
		15656	FIRE & SAFETY EQUIP CO	93846	SHIRTS	250.00
		15656	FIRE & SAFETY EQUIP CO	93874	GAS DETECTOR	970.00
		23166	NAPECO INC	971953	ANSUL FOAM	391.05
					ACCOUNT TOTAL	1,936.88 *
7002			Payment to Rice VFD			
		12845	COUNTY WASTE	0800125809 0419	TRASH COLLECTION	51.00
		14695	ELLINGTON'S LAWN SERVICE	72	MOWING	75.00
		21319	CENTURYLINK	310013979 0419	PHONE	218.83
		28598	SOUTHERN STATES-AMELIA	D666900	LP GAS	799.35
		31846	DOMINION ENERGY VIRGINIA	4500495009 0419	ELECTRIC	211.51
		31846	DOMINION ENERGY VIRGINIA	5487358649 0419	ELECTRIC	8.80
		32734	WITMER PUBLIC SAFETY GRP	1909568.001/2	BADGE	23.17
					ACCOUNT TOTAL	1,387.66 *
7003			Payment to Prospect VFD			
		10850	ATLANTIC EMERGENCY	19894EQU	SCENE LIGHT	1,962.79
		12024	C W WILLIAMS	617380	HOSE ADAPTER	230.18
		12024	C W WILLIAMS	617754	12 NEW AIR BOTTLES	9,102.24
		15656	FIRE & SAFETY EQUIP CO	93409	LETTER PATCH	69.00
		15656	FIRE & SAFETY EQUIP CO	93884	TURNOUT GEAR PANTS	1,199.00
		15908	FOSTER FUELS INC	404720	LP GAS	620.01
		16651	GOODMAN SPECIALIZED	15514G	SERVICE RPR/INSPECTN	1,725.53
		20600	KEY OFFICE SUPPLY	527388	PAPER	15.97
		23248	NAPA OF FARMVILLE	192859	AIR HOSE REPAIR	18.47
		25782	PRINCE EDWARD CO PBLC SCH	DIESEL MAR 2019	DIESEL MARCH 2019	77.15
		29440	PRINCE EDWARD CO TREAS	GAS FEB 2019	GAS FEB 2019	20.49
		29440	PRINCE EDWARD CO TREAS	GAS JAN 2019	GAS JAN 2019	27.25
		29440	PRINCE EDWARD CO TREAS	GAS MARCH 2019	GAS MARCH 2019	36.88
					ACCOUNT TOTAL	15,104.96 *
7004			Payment to Darlington VFD			
		12996	CYRUS PEST CONTROL CO	APRIL 2019	PEST CONTROL	45.00
		13083	DARLINGTON HGT FIRE DEPT	REIMB 0419	VIASAT INTRNT SERVICE	98.15
		14700	ELLINGTON ENERGY SERVICE	95432	PROPANE	178.77
		14700	ELLINGTON ENERGY SERVICE	95439	PROPANE	265.05
		14700	ELLINGTON ENERGY SERVICE	95559	GAS	322.95
		14700	ELLINGTON ENERGY SERVICE	95560	HIGHWAY DIESEL	634.17
		28640	SOUTHSIDE ELECTRIC COOP	38156001 0419	ELECTRIC	253.03
					ACCOUNT TOTAL	1,797.12 *
7010			First Responders			
		17776	HAMPDEN-SYDNEY VOL FIRE	18-19 SUPPRT4/4	18-19 SUPPORT	1,250.00
					ACCOUNT TOTAL	1,250.00 *
					MAJOR TOTAL	21,476.62 **

AP375H
4/25/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2019 -- 4/30/2019

AFTER CHECKS
PAGE 7

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
032300	AMBULANCE AND RESCUE SERVICES			
7005	Prince Edward Rescue Squa	18-19 SUPPRT4/4	18-19 SUPPORT	18,700.00
	25880 PRINCE EDWARD VOL RESCUE			18,700.00 *
7008	Meherrin Rescue	18-19 SUPPRT4/4	18-19 SUPPORT	3,250.00
	22349 MEHERRIN FIRE & RESCUE			3,250.00 *
				21,950.00 **
032500	EMERGENCY SERVICES			
6014	Other Operating Supplies			
	11894 BUSINESS CARD	6702PUCKETT0419	RED CROSS LNCH MTNG	25.62
	21005 KORMAN SIGNS	329048	RPLCMNT ROAD SIGNS	650.37
				675.99 *
				675.99 **
033200	REGIONAL JAIL & DETENTION			
3196	Purchase of Services - Ja	1763	JUVENILE DETENTION	7,200.00
	25375 PIEDMONT RGNL JUVENILE			7,200.00 *
7001	Piedmont Regional Jail-Pe	2979	INMATE DAYS-4TH QTR	101,617.00
	25380 PIEDMONT REGIONAL JAIL			101,617.00 *
				108,817.00 **
034100	BUILDING OFFICIAL			
5230	Telecommunications			
	30440 US CELLULAR	816442183 0519	CELLULAR SERVICE	196.01
				196.01 *
6009	Vehicle & Powered Equip S			
	15721 FISHER AUTO PARTS, INC.	056 233476	LIGHT BULB	.94
				.94 *
				196.95 **
035100	ANIMAL CONTROL			
3110	Vet Care			
	20919 KINGSLEY JENNIFER DVM	DEA# 0419	USE OF DEA NUMBER	300.00
	20919 KINGSLEY JENNIFER DVM	MARCH 31 2019	VET SERVICE	95.00
				395.00 *
3310	Repairs/Maintenance			
	21811 LOWE'S	901724	WATER FILTER	37.99
	21811 LOWE'S	908086	EPOXY/CLEANER/PAINT	95.78
	25680 PRICE SUPPLY CO INC	1903 048443	PVC/PVC CEMENT/SWICH	53.16
				186.93 *

AP375H
4/25/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2019 -- 4/30/2019

AFTER CHECKS
PAGE 8

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
3311	14300	EAST END MOTOR CO INC	174981	OIL CHANGE/TIRE RPR	163.70	163.70 *
5110	31846	Dominion Energy Virginia	0890745003	ELECTRIC	342.68	342.68 *
5230	21319	CenturyLink	310119726	PHONE	133.85	133.85
	30440	US Cellular	816442183	CELLULAR SERVICE	76.05	76.05
5810	11894	Dues & Association Member	6702PUCKETT0419	VA DHP LICENSE RENEW	209.90	209.90 *
5899	999999	Brown Jerry	955941	CATCH & HOLD HOG	120.00	120.00 *
6011	13012	DMV	19088757	SPECIAL IDS	345.00	345.00 *
042610	SANDY RIVER	RESERVOIR			20.00	20.00
3160	17925	Hurt & Proffitt, Inc	53408	GRANT APPLICATIONS	20.00	20.00 *
043200	GENERAL	PROPERTIES			1,783.21	1,783.21 **
3310	13730	Dodson Bros	158003	PEST CONTROL	38.00	38.00
	13730	Dodson Bros	158005	PEST CONTROL	38.00	38.00
	13730	Dodson Bros	158006	PEST CONTROL	38.00	38.00
	13730	Dodson Bros	158007	PEST CONTROL	85.00	85.00
	13730	Dodson Bros	158010	PEST CONTROL	38.00	38.00
	29242	Thyssenkrupp Elevator	3004502538	SERV CONTRACT-APR/JN	2,975.88	2,975.88 *
5110	28640	Southside Electric Coop	114379002	ELECTRIC	3,212.88	3,212.88 *
	31846	Dominion Energy Virginia	1230385005	RY CLK MNMT	31.48	31.48
	31846	Dominion Energy Virginia	1545926683	SCOPE BLDG	12.78	12.78
	31846	Dominion Energy Virginia	2786281903	COURTHOUSE	386.34	386.34
	31846	Dominion Energy Virginia	4951935099	SHERIFF SHED ELECTRC	10,549.98	10,549.98
	31846	Dominion Energy Virginia	5856894620	WORSHAM CLK	6.59	6.59
	31846	Dominion Energy Virginia	6386509092	STEPS	15.43	15.43
	31846	Dominion Energy Virginia	6669158583	ELECTRIC	1,127.54	1,127.54
	31846	Dominion Energy Virginia	8105475944	AG BLDG ELECTRIC	114.26	114.26
	31846	Dominion Energy Virginia	9670710004	SHOP	1,647.99	1,647.99
				ACCOUNT TOTAL	30.02	30.02
				ACCOUNT TOTAL	13,922.41	13,922.41 *

AP375H
4/25/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2019 -- 4/30/2019

AFTER CHECKS
PAGE 9

MAJOR# ACCT# 5130	VENDOR NUMBER NAME	DESCRIPTION	INV#	AMOUNT
	29332 TOWN OF FARMVILLE Water & Sewer	AG BLDG 0419		82.19
	29332 TOWN OF FARMVILLE	CH IRRIG 0419		11.29
	29332 TOWN OF FARMVILLE	SCOPE 0419		34.84
	29332 TOWN OF FARMVILLE	STEPS CNTR 0419		37.27
5230	Telecommunications			165.59 *
	10105 AT&T	SHOP PHONE	7305055660 0419	44.76
	21319 CENTURYLINK	PHONE	310262069 0419	59.97
	30440 US CELLULAR	CELLULAR SERVICE	816442183 0519	106.10
5440	Portable Toilet Rental			210.83 *
	28869 STIFF O O INC	MONTHLY SERVICE	7046	100.00
6005	Janitorial Supplies			100.00 *
	13367 DIAMOND PAPER COMPANY	TP/SOAP/TOWELS/HRNET	233631	564.29
	13367 DIAMOND PAPER COMPANY	TOWELS/SOAP/TLT CLNR	234437	832.08
	13367 DIAMOND PAPER COMPANY	MULTI FOLD TOWELS	235264	157.50
	17312 HANDI-CLEAN PRODUCTS INC	FLOOR WAX/STRIPPER	SI 154972	506.45
	21811 LOWE'S	DUSTERS & REFILLS	906421	10.98
	21811 LOWE'S	DUSTERS & REFILLS	906421	49.32
	30239 UNIFIRST CORPORATION	CLEANING RENTALS	202 1029967	64.57
	30239 UNIFIRST CORPORATION	CLEANING RENTALS	202 1034297	64.57
	30239 UNIFIRST CORPORATION	CLEANING RENTALS	202 1036486	64.57
6007	Repairs and Maintenance S			2,314.33 *
	11894 BUSINESS CARD	PAD LOCKS/KEYS	6702PUCKETT0419	34.55
	15721 FISHER AUTO PARTS, INC.	BELT	056 231827	8.34
	16671 GRAINGER	KEY BLANKS	9133185075	24.99
	21811 LOWE'S	ENTRY ALERT	901347	28.48
	21811 LOWE'S	CELL PHONE CASE	901347	12.80
	21811 LOWE'S	BATTERIES	901347	64.56
	21811 LOWE'S	HASP	901408 0419	7.21
	21811 LOWE'S	FIRE EXTINGUISHERS	906008	94.94
	21811 LOWE'S	TIRE SEALS/BATTERIES	907481	15.16
	21811 LOWE'S	TIRE SEALS/BATTERIES	907481	64.56
	22322 DAIKIN APPLIED	REPLACE MTR FAN UNIT	3216027	85.82
	27922 CINTAS CORPORATION #524	UNIFORM RENTAL	4017797348	1,825.00
	27922 CINTAS CORPORATION #524	UNIFORM RENTAL	4018193905	72.50
	27922 CINTAS CORPORATION #524	UNIFORM RENTAL	4018613962	173.84
	27922 CINTAS CORPORATION #524	UNIFORM RENTAL	4019035532	110.45
6008	Vehicle & Powered Equip F			2,623.20 *
	25782 PRINCE EDWARD CO PBLC SCH	DIESEL	DIESEL MAR 2019	195.14
6009	Vehicle & Powered Equip S			195.14 *
	17004 HALEY AUTO MALL	REPAIR FUEL PROBLEM	66816413/1	553.70
		ACCOUNT TOTAL		553.70 *
		MAJOR TOTAL		23,298.08 **

AP375H
4/25/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2019 -- 4/30/2019

AFTER CHECKS
PAGE 10

MAJOR# ACCT# 043400	VENDOR NUMBER NAME CANNERY	INV#	DESCRIPTION	AMOUNT
3161	Professional Services-Can 31653 VIRGINIA FOOD WORKS	381	COMMERCIAL CONTRACT	2,916.67 2,916.67 *
5110	Electrical Services 28640 SOUTHSIDE ELECTRIC COOP	44435001 0419	ELECTRIC	283.80 283.80 *
5230	Telecommunications 21319 CENTURYLINK	310248529 0419	PHONE	269.31 269.31 *
051100	HEALTH DEPARTMENT			3,469.78 **
5610	Payment To Local Health D 25840 PRINCE EDWARD HEALTH DPT	18-19 SUPPRT4/4	18-19 SUPPORT	40,506.08 40,506.08 * 40,506.08 **
052500	CHAPTER X BOARD			
5640	Payment to Crossroad Ser 12928 CROSSROAD SERVICES BOARD	4TH QTR 0419	4TH QTR SUPPORT	15,000.00 15,000.00 * 15,000.00 **
053500	COMPREHENSIVE SERVICES ACT			
3160	CSA Programs 11191 BEAR CREEK ACADEMY 11327 BLUE RIDGE THERAPY ASSOC 12280 CENTRA HEALTH 12280 CENTRA HEALTH 12280 CENTRA HEALTH 12280 CENTRA HEALTH 14923 FAISON SCHOOL FOR AUTISM 19233 JAMES RIVER THERAP SVCS 23472 NATIONAL COUNSELING GROUP 25679 PRFC 28866 STEPS, INC	HD 0319 GL 0419 AG 0419 GL 0419 JP 0419 WC 0419 TJ 0419 SC 0419 AQ 0419 JP 0419 OO 0419	PROFESSIONAL SERVICES PROFESSIONAL SERVICES PROFESSIONAL SERVICES PROFESSIONAL SERVICES PROFESSIONAL SERVICES PROFESSIONAL SERVICES PROFESSIONAL SERVICES PROFESSIONAL SERVICES PROFESSIONAL SERVICES PROFESSIONAL SERVICES PROFESSIONAL SERVICES	2,960.00 440.00 6,650.00 6,650.00 5,880.00 5,880.00 6,993.00 371.25 648.90 160.00 607.50 37,240.65 * 37,240.65 **
053501	OTHER WELFARE/SOCIAL SERVICES			
5610	STEPS Inc. 28866 STEPS, INC	18-19 SUPPRT4/4	18-19 SUPPORT	5,000.00 5,000.00 *

AP375H
4/25/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2019 -- 4/30/2019

AFTER CHECKS
PAGE 11

MAJOR# ACCT# 5615	VENDOR NUMBER 28866	VENDOR NAME STEPS-Community Action Pr STEPS, INC	INV# 18-19 SUPPRT4/4	DESCRIPTION 18-19 SUPPORT	AMOUNT 3,622.00 3,622.00 * 8,622.00 **
073500		PUBLIC LIBRARY			ACCOUNT TOTAL MAJOR TOTAL
5640	15400	Contribution to Library FARMVILLE-PE COMM LIBRARY	18-19 SUPPRT4/4	18-19 SUPPORT	58,519.50 58,519.50 * 58,519.50 **
081100		PLANNING			ACCOUNT TOTAL MAJOR TOTAL
5230	30440	Telecommunications US CELLULAR	816442183 0519	CELLULAR SERVICE	42.04 42.04 * 42.04 **
081500		ECONOMIC DEVELOPMENT			ACCOUNT TOTAL MAJOR TOTAL
5230	30440	Telecommunications US CELLULAR	816442183 0519	CELLULAR SERVICE	44.51 44.51 * 44.51 **
081600		TOURISM			ACCOUNT TOTAL MAJOR TOTAL
5110	31846	Electrical Services DOMINION ENERGY VIRGINIA	0675198071 0519	ELECTRIC	98.26 33.74 132.00 *
5130	29332	Water & Sewer TOWN OF FARMVILLE	VISITR CTR 0419	WATER/SEWER	48.84 48.84 *
5210	11894	Postal Services BUSINESS CARD	6702PUCKETT0419	UPS CHARGES	9.60 3.98 150.00 163.58 *
5230	21319	Telecommunications CENTURYLINK	310393238 0419	PHONE	385.70 385.70 * 730.12 **
082400		SOIL & WATER CONSERVATION DISTRICT			ACCOUNT TOTAL MAJOR TOTAL
5641	25440	Donation - PS&WCD PIEDMONT SOIL & WATER	18-19 SUPPRT4/4	18-19 SUPPORT	2,960.00 2,960.00 * 2,960.00 **

AP375H
4/25/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2019 -- 4/30/2019

AFTER CHECKS
PAGE 12

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
083500	COOPERATIVE EXTENSION OFFICE			
3199	Purchase of Service - Oth 29913 TREASURER VA TECH	3RD QTR 0419	3RD QUARTER SUPPORT	16,388.56
5230	Telecommunications 21319 CENTURYLINK	309520098 0419	PHONE	118.08
			ACCOUNT TOTAL	16,388.56 *
091000	GENERAL EXPENSE			
5803	Internal Fuel Account			
	28598 SOUTHERN STATES-AMELIA	D387330	GAS	1,281.44
	28598 SOUTHERN STATES-AMELIA	D405143	GAS	1,071.63
	28598 SOUTHERN STATES-AMELIA	D451116	GAS	1,409.10
	28598 SOUTHERN STATES-AMELIA	D472671	GAS	1,492.90
	28598 SOUTHERN STATES-AMELIA	D516115	GAS	1,294.76
	28598 SOUTHERN STATES-AMELIA	D532562	GAS	1,224.07
	28598 SOUTHERN STATES-AMELIA	D588227	GAS	1,283.70
	28598 SOUTHERN STATES-AMELIA	D626551	GAS	1,074.50
	28598 SOUTHERN STATES-AMELIA	D657918	GAS	1,139.65
			ACCOUNT TOTAL	11,271.75 *
			MAJOR TOTAL	11,271.75 **
094000	CAPITAL PROJECTS			
0034	Courthouse Renovation A&E			
	12889 CRAETREE ROHRBAUGH & ASSC	15 3033	CH RENOVATION A&E	33,958.59
			ACCOUNT TOTAL	33,958.59 *
0051	STEPS Centre-Roofing			
	12889 CRAETREE ROHRBAUGH & ASSC	9 3151	STEPS ROOF REPLCMNT	63.54
			ACCOUNT TOTAL	63.54 *
0052	STEPS Center - Renovation			
	12889 CRAETREE ROHRBAUGH & ASSC	4 3033.3	STEPS BLDG RENOVATN	2,712.35
			ACCOUNT TOTAL	2,712.35 *
0061	DSS Build-Construction			
	12889 CRAETREE ROHRBAUGH & ASSC	4 3197	DSS BLDG CONSTRUCTION	1,729.97
			ACCOUNT TOTAL	1,729.97 *
			MAJOR TOTAL	38,464.45 **
			FUND TOTAL	439,427.29

AP375H
 4/25/2019
 FUND # - 501 WATER FUND

PRINCE EDWARD
 LISTING OF INVOICES FOR 4/01/2019 -- 4/30/2019

AFTER CHECKS
 PAGE 13

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
043200	29332	Water Service TOWN OF FARMVILLE			
	5130				
			WATER TANK 0419	WATER/SEWER	29.33
				ACCOUNT TOTAL	29.33 *
				MAJOR TOTAL	29.33 **
				FUND TOTAL	29.33

AP375H
4/25/2019
FUND # - 502 SEWER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2019 -- 4/30/2019

AFTER CHECKS
PAGE 14

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
043200	GENERAL	PROPERTIES			
5110	31846	Electrical Services DOMINION ENERGY VIRGINIA	4148700281	0419 ELECTRIC SEWER PUMP	36.56
				ACCOUNT TOTAL	36.56 *
				MAJOR TOTAL	36.56 **
				FUND TOTAL	36.56

AP375H
4/25/2019
FUND # - 520

LISTING OF INVOICES FOR 4/01/2019 -- 4/30/2019

AFTER CHECKS
PAGE 15

MAJOR# ACCT# 042300	VENDOR NUMBER COLLECTIONS	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3311	11894 21811 21811 27770	Repairs & Maint-Auto & Eq BUSINESS CARD LOWE'S LOWE'S ROD & STAFF LLC	6702PUCKETT0419 901880 901880 671173	TARPS ROLL OFF TRCKS SCREWS SCREWS CT JCK STND OFF TRLR	1,454.48 6.52 6.52 20.00
				ACCOUNT TOTAL	1,487.52 *
3840	10254 10254 10254	Contract Landfill - POS REPUBLIC SERVICES #974 REPUBLIC SERVICES #974 REPUBLIC SERVICES #974	0974 000542592 0974 000542593 0974 000542594	TRASH COLLECTION TRASH COLLECTION TRASH COLLECTION	364.49 124.67 124.67
				ACCOUNT TOTAL	613.83 *
3841	14723 14723 14723 28866 29029	Purchase of Service - Rec EMANUEL TIRE OF VIRGINIA EMANUEL TIRE OF VIRGINIA EMANUEL TIRE OF VIRGINIA STEPS, INC SYNERGY RECYCLING LLC	490071 490175 490176 MARCH 2019 1900250	TIRE RECYCLING TIRE RECYCLING TIRE RECYCLING RECYCLING FEE ELECTRONIC RECYCLING	1,003.20 574.00 384.00 2,324.80 2,631.65
				ACCOUNT TOTAL	6,917.65 *
5110	28640 28640 31846 31846 31846	Electrical Services SOUTHSIDE ELECTRIC COOP SOUTHSIDE ELECTRIC COOP DOMINION ENERGY VIRGINIA DOMINION ENERGY VIRGINIA DOMINION ENERGY VIRGINIA	114379001 0419 114379003 0419 0599507431 0419 1144204110 0519 7471653571 0519	ELECTRIC ELECTRIC RICE COLLECTION CNTR GREEN BAY ELECTRIC WORSHAM STE	79.56 223.64 69.41 65.39 74.32
				ACCOUNT TOTAL	512.32 *
5230	21319 21319 21319 30440 31335 31335	Telecommunications CENTURYLINK CENTURYLINK CENTURYLINK US CELLULAR VERIZON VERIZON	309480181 0519 309714661 0519 310039285 0419 816442183 0519 248 5696 0419 736 2828 0419	PHONE PHONE WORSHAM PHONE CELLULAR SERVICE PHONE PHONE	57.65 57.65 44.60 32.03 49.96 93.15
				ACCOUNT TOTAL	335.04 *
5440	28869	Portable Toilet Rental STIFF O INC	7046	MONTHLY SERVICE	702.50
				ACCOUNT TOTAL	702.50 *
6008	25782	Vehicle & Powered Equip F PRINCE EDWARD CO PBLC SCH	DIESEL MAR 2019	DIESEL	1,928.65
				ACCOUNT TOTAL	1,928.65 *
6009	14300 23248 23248 23248 23248 23248 23248	Vehicle & Powered Equip S EAST END MOTOR CO INC NAPA OF FARMVILLE NAPA OF FARMVILLE NAPA OF FARMVILLE NAPA OF FARMVILLE NAPA OF FARMVILLE NAPA OF FARMVILLE	175455 193785 193859 193950 194253 194271 194304	NEW TIRES/MOUNT SPLICE CONNECTOR CABLE TIE/CNCTR/WIRE HEAD LIGHT GREASE/WASHER FLUID BRKE FLD/TWLS/STY DY DEF	633.80 4.99 50.93 11.99 63.39 95.94 64.95

AP375H
4/25/2019
FUND # - 520

PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2019 -- 4/30/2019

AFTER CHECKS
PAGE 16

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
042400		23248	NAPA OF FARMVILLE	194351	GSKET/KNFE BLDE/DISC	14.26
		25596	POWELL'S IDEALEASE, LLC	128493	SRVCE INT ROLL OFF	851.29
					ACCOUNT TOTAL	1,791.54 *
					MAJOR TOTAL	14,289.05 **
3006		20909	Seeding, Mowing, S&E KING EQUIPMENT RENTALS	7886	EQUIPMENT RENTAL	380.00
					ACCOUNT TOTAL	380.00 *
3011		18908	Maintenance of Roads J R THARPE TRUCKING CO	38813	ROCK & HAULING	1,892.88
					ACCOUNT TOTAL	1,892.88 *
3160		27191	Professional Services RESOURCE INTERNATIONAL	45242	LANDFILL EVAL/REPORT	22,647.01
		27191	RESOURCE INTERNATIONAL	45243	PJT MGMT/UPDTE SWPPP	2,795.00
		27191	RESOURCE INTERNATIONAL	45244	SWP PJT CMLPNCE MGMT	528.00
					ACCOUNT TOTAL	25,970.01 *
3311		15560	Equipment Repairs & Maint FARMVILLE WHSALE ELECTRIC	660066	CORD/CONDUIT/CONNCTR	87.82
		23248	NAPA OF FARMVILLE	193267	FUEL TREATMENT	226.99
		23248	NAPA OF FARMVILLE	193267	BATTERY CHARGER	55.99
		23248	NAPA OF FARMVILLE	193267	TIRE IRON	227.98
		23248	NAPA OF FARMVILLE	193267	TIRE HAMMER	160.99
		23248	NAPA OF FARMVILLE	193450	OIL FILTER/JB WELD	20.98
		23248	NAPA OF FARMVILLE	193451	TOOL SET	31.98
					ACCOUNT TOTAL	812.73 *
5230		30440	Telecommunications US CELLULAR	816442183	CELLULAR SERVICE	44.51
					ACCOUNT TOTAL	44.51 *
5810		29015	Dues SWANA	2020	MEMBERSHIP DUES	223.00
					ACCOUNT TOTAL	223.00 *
6008		25782	Fuel PRINCE EDWARD CO PBLC SCH	193610	DIESEL	721.55
					ACCOUNT TOTAL	721.55 *
6009		11491	Vehicle & Powered Equip S ARC3 GASES	06124605	TANK LEASE	9.61
		11491	ARC3 GASES	6111693	O2 TANK/TORCH	687.00
		12220	CARTER MACHINERY CO INC	2046798	FUEL CAP	198.24
		12220	CARTER MACHINERY CO INC	2064210	BACKUP ALARM	195.99
		12282	CAVALIER HOSE & FITTINGS	43375	HYD HOSE	78.87
		12282	CAVALIER HOSE & FITTINGS	43381	HOSE/CLAMP/CAM LOCK	219.14
		12282	CAVALIER HOSE & FITTINGS	43454	OIL	157.74
		18908	J R THARPE TRUCKING CO	39140	ROCK & HAULING	487.20
		19221	JAMES RIVER EQUIPMENT	P19610	GREASE FITTING	5.36
		21524	LEATHERWOOD ANDY	REIMB 0319	WIRE CONNECTORS	14.72
		21797	LLEWELLYN METAL WORKS INC	4326	SCREWS/BLTS/YKE/CROS	73.65
		21797	LLEWELLYN METAL WORKS INC	4369	TRACTOR PARTS	177.40

AP375H
4/25/2019
FUND # - 520

PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2019 -- 4/30/2019

AFTER CHECKS
PAGE 17

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	21797	LLEWELLYN METAL WORKS INC	4525	NUTS & BOLTS	179.70
	21797	LLEWELLYN METAL WORKS INC	4536	NUTS & BOLTS	8.00
	23248	NAPA OF FARMVILLE	193461	DEF	51.96
	23248	NAPA OF FARMVILLE	193649	HYDR. OIL	59.98
	23248	NAPA OF FARMVILLE	193723	AIR FLTER/RTV/LT BLB	71.38
	23248	NAPA OF FARMVILLE	193781	WIRE/BUTT CNCTR/TAPE	62.36
	23248	NAPA OF FARMVILLE	193805	AIR BRAKE CHAMBER	59.99
	23792	W C NEWMAN CO INC	29830	RETAINING BLOCKS	127.40
	25596	POWELL'S IDEALEASE, LLC	R16821	TRUCK RENTAL	867.12
	25596	POWELL'S IDEALEASE, LLC	128287	REPAIR ROAD TRACTOR	5,331.82
	28596	SOUTHERN STATES	1033606	RAIN SUIT/FEES	40.54
				ACCOUNT TOTAL	9,165.17 *
				MAJOR TOTAL	39,209.85 **
				FUND TOTAL	53,498.90

AP375H
4/25/2019
FUND # - 732

PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2019 -- 4/30/2019

AFTER CHECKS
PAGE 18

RETIREMENT BENEFIT FUND

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
002230	25257	LEOS Disbursements JOHNS VICKI K	APRIL 2019	RETIREE BENEFIT	1,156.11
				ACCOUNT TOTAL	1,156.11 *
				MAJOR TOTAL	1,156.11 **
				FUND TOTAL	1,156.11

AP375H
4/25/2019
FUND # - 737

PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2019 -- 4/30/2019

AFTER CHECKS
PAGE 19

ECONOMIC DEVELOPMENT FUND

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
081501	0100	ECONOMIC DEV GRANTS			
		Tobacco - TROF			
		33190 YAKATTACK LLC	TROF GRANT 3483	TROF GRANT #3483 YAK	110,000.00
				ACCOUNT TOTAL	110,000.00 *
				MAJOR TOTAL	110,000.00 **
				FUND TOTAL	110,000.00

AP375H
4/25/2019
FUND # - 741

PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2019 -- 4/30/2019

AFTER CHECKS
PAGE 20

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021400		PIEDMONT COURT SERVICES			
3199	28095	Purchase of Services - Ot ALERE TOXICOLOGY SERV INC	L202619	LAB SERVICES	102.40
				ACCOUNT TOTAL	102.40 *
3310	28587	Repairs and Maintenance SOUTHERN COPIER SALES &	190405 0039	MAINTENANCE CONTRACT	414.28
				ACCOUNT TOTAL	414.28 *
3500	15380	Printing and Binding FARMVILLE PRINTING	192 DIVERSION F	DIVRSN FRMS PRNT&BND	230.99
				ACCOUNT TOTAL	230.99 *
3600	10261	Advertising AMELIA BULLETIN MONITOR	PCS 0319	ADVERTISING	140.00
	15240	FARMVILLE NEWSMEDIA	129432/0319	ADVERTISING	110.35
	23838	NEWS & RECORD	117898	ADVERTISING	24.00
	23838	NEWS & RECORD	117984	ADVERTISING	24.00
	23838	NEWS & RECORD	118053	ADVERTISING	24.00
	23838	NEWS & RECORD	118142	ADVERTISING	24.00
	23928	NOTTOWAY PUBLISHING CO	PCS 0319	ADVERTISING	80.00
	27518	RICHMOND SUBURBAN NEWSPPR	6087235 0319	ADVERTISING	162.00
	28652	SOUTHSIDE MESSENGER	PCS 0319	ADVERTISING	220.00
				ACCOUNT TOTAL	808.35 *
5110	31846	Electrical Service DOMINION ENERGY VIRGINIA	4324962309 0519	ELECTRIC	81.47
	31846	DOMINION ENERGY VIRGINIA	7218131923 0519	ELECTRIC	98.36
5210	22079	Postal Services MAIL FINANCE	N7651167	POSTAGE METER LEASE	190.68
	22217	MAXEY RENEE T	REIMB 0319	MILEAGE & POSTAGE	2.80
				ACCOUNT TOTAL	179.83 *
5230	21319	Telecommunications CENTURYLINK	310357807 0419	PHONE	74.54
5420	28724	Lease/Rent of Building SRP CORPORATION LLC	RENT 0419	RENT	74.54 *
5510	10975	Travel - Mileage AYUB ZACHARY	REIMB 0419	MILEAGE/NEWSPAPER	276.78
	16944	STIMPSON CONNIE	REIMB 0419	MTG MEAL & MILEAGE	3.70
	16944	STIMPSON CONNIE	REIMB 0419/2	MILEAGE/KEY/LOCK	6.47
	22217	MAXEY RENEE T	REIMB 0319	MILEAGE & POSTAGE	195.46
				ACCOUNT TOTAL	482.41 *
5540	31306	Travel - Convention and E VCCUA	TRAINING 0419	ANNUAL CONFERENCE	500.00
				ACCOUNT TOTAL	500.00 *
6001	14552	Office Supplies ELECTRONIC SYSTEMS INC	IN1240884	POSTAGE METER INK	155.00
	16944	STIMPSON CONNIE	REIMB 0419/2	MILEAGE/KEY/LOCK	4.77
	20600	KEY OFFICE SUPPLY	529422	CARTRIDGES/PENS	214.98

AP375H
4/25/2019

PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2019 -- 4/30/2019

AFTER CHECKS
PAGE 21

FUND # - 741 PIEDMONT COURT SERVICES FUND

MAJOR# ACCT#	VENDOR NUMBER NAME	INVOICE NUMBER	DESCRIPTION	AMOUNT
6012	25352 PHELPS LOCKSMITH SERVICE	1144	LOCK & 11 KEYS	508.70 *
	10153 Books & Subscriptions	43500887	SUBSCRIPTION	89.00
	10975 ADMINISTRATIVE PROFESSION	REIMB 0419	MILEAGE/NEWSPAPER	4.58
	17007 AYOUNB ZACHARY	43576238	SUBSCRIPTION	199.00
	17007 HR SPECIALIST			292.58 *
6040	ADP Equipment			
	12772 COMPUTER PROJECTS OF IL	19 04 6GME	ADP EQUIPMENT (PTCC)	173.40
	20904 KINEX NETWORKING SOLUTION	190405 0009	REMOTE BACKUP	10.00
8202	Furniture and Fixtures			
	20600 KEY OFFICE SUPPLY	528811	BLACK FILE CABINET	183.40 *
097001	PCS SUPERVISION FEES EXPENDITURES			
				512.99
				512.99 *
				7,233.95 **
5560	PCS - CCJB Meetings			
	16944 STIMPSON CONNIE	REIMB 0419	MTG MEAL & MILEAGE	357.53
				357.53 *
				357.53 **
				7,591.48
				611,739.67

Approved at meeting of _____ on _____.

Signed _____ Title _____ Date _____

_____ Title _____ Date _____

_____ Title _____ Date _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 14, 2019
Item No.: 8-d
Department: County Administration
Staff Contact: Cheryl Stimpson
Issue: Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None

Recommendation: None

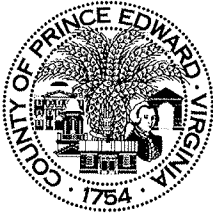
Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 14, 2019
Item No.: 9
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Highway Matters

Summary: As the Board is aware, VDOT has announced a new Resident Engineer for the Farmville Residency. Scott D. Frederick, P.E. joined VDOT in late April. He is a graduate of Virginia Tech, a Professional Engineer and brings 12 years of experience with Georgia DOT to his new position.

Scott is planning to attend the June meeting of the Board for the Six-Year Plan Public Hearing (he will be in Cumberland on May 14). The County Administrator and Assistant County Administrator met with Scott on May 7. He is learning the district and looks forward to meeting our Board and getting to know Prince Edward County.

Attached is a letter from Chris Winstead announcing Scott's hiring.

Attachments: VDOT Letter

Recommendation: Any highway matters will be recorded by staff and passed along to VDOT.

Motion _____ Cooper-Jones _____ Jones _____ Townsend _____
Second _____ Emert _____ Pride _____ Wilck _____
Gilliam _____ Southall _____




COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
4219 CAMPBELL AVENUE
LYNCHBURG, VIRGINIA 24501

STEPHEN C. BRICH, P.E.
COMMISSIONER

Mr. Wade W. Bartlett, County Administrator
County of Prince Edward
P. O. Box 382
Farmville, VA 23901

April 4, 2019


Dear Mr. Bartlett,

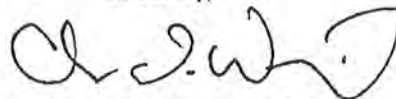
I am writing to share a recent hiring decision that I trust will continue the solid relationship between VDOT and Prince Edward County. I have selected Scott D. Frederick, P.E. as the VDOT Farmville Resident Engineer effective April 25, 2019.

Scott has worked for the Georgia Department of Transportation for the past 12 years. He served in a variety of roles to include: Construction Project Engineer, Assistant Area Engineer, Local Grants Coordinator, and Area Engineer. For the past 3 1/2 years, he has managed GDOT's Gainesville Area Office and provided construction inspection and maintenance services to four counties. During his tenure at GDOT, Scott managed a major widening project on Interstate 95 and also managed a bridge replacement over the Chattahoochee River. He also worked directly with local and state elected officials to find solutions to transportation needs. Scott is a graduate of Virginia Tech with a Bachelor's degree in Civil Engineering. He and his family are happy to be coming back home to Virginia.

I expect you will soon meet Scott in person once he starts. Scott's solid transportation background coupled with a desire to listen and serve will be an asset to the VDOT Farmville Residency and Buckingham, Charlotte, Cumberland, Prince Edward Counties and the Town of Farmville.

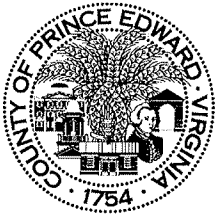
In closing I sincerely appreciate the hard work Carrie Shephard, P.E. has invested these past several months as our Acting Resident Engineer. Carrie has worked tirelessly to assist our local governments during this time. I am confident Scott and Carrie will make a great team moving forward. Please do not hesitate to give me a call if you have any questions.

Sincerely,



Christopher L. Winstead, P.E.
District Engineer

VirginiaDOT.org
WE KEEP VIRGINIA MOVING



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 14, 2019
Item No.: 10
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Citizen Volunteer Appointments

Summary: Listed below is a chart summarizing the boards and commissions which have upcoming vacancies and/or expiring terms of office in June 2019. Also attached is a copy of a Citizen Volunteer Application.

APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	CURRENTLY IN OFFICE
Board of Appeals for Building Code	5 Years	1	Cornelius Jones*
Poplar Hill Community Development Authority	1 Year	2 (Citizen Positions)	John Gantt * Roy R. Yeatts*
County Industrial Development Authority	4 Years	2	Ken Copeland* Edgar Jones*
Social Services Board <i>(Position to be filled by resident living in the Hampden-Sydney – Darlington Heights Prospect-Pamplin area.)</i>	4 Years	1	Pauly Hollingsworth
Social Services Board (<u>resignation</u>) <i>(Position to be filled by resident living in the Rice area.)</i>	1 Year	1	Shirley Wallace
Central Virginia Regional Library Board	4 Years	1	Eunice Carwile*

****Eligible for re-appointment.***

Note: One position of the Social Services Board is a resignation effective June 30, 2019, with one year remaining on the term.

Attachments: Citizen Volunteer Application

Recommendation: Authorize advertising citizen volunteer positions for appointment in June.

Motion _____
 Second _____

Cooper-Jones _____
 Emert _____
 Gilliam _____

Jones _____
 Pride _____
 Southall _____

Townsend _____
 Wilck _____



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date _____

Name _____

Home Address _____

City _____ State _____ Zip Code _____

Election District:	Buffalo-501	_____	Farmville-801	_____
	Hampden-401	_____	Leigh-301	_____
	Farmville-101	_____	Lockett-201	_____
	Farmville-701	_____	Prospect-601	_____

Home Telephone Number _____ FAX _____

E-Mail Address _____

Current Employer _____

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home _____ Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired _____

Education: High School _____ Year _____

College/Technical School _____ Year _____

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments _____

Professional, Civic, or Other Activities _____

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- _____ Board of Appeals for Building Code
- _____ Southside Virginia Community College Board
- _____ Crossroads Community Services Board
- _____ Poplar Hill Community Development Authority
- _____ Prince Edward County Industrial Development Authority
- _____ Central Virginia Regional Library Board
- _____ Prince Edward County Planning Commission
- _____ Prince Edward County Social Services Board
- _____ Piedmont Regional Jail Board
- _____ Special Committee of the Board of Supervisors: _____
- _____ Other _____
- _____ Other _____
- _____ Other _____

APPOINTED BY CIRCUIT COURT:

- _____ Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.

Signature Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382, 111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 14, 2019
Item No.: 11
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Shentel Cable Franchise Agreement

Summary:

Shenandoah Cable Television, LLC, doing business as Shentel is requesting to renew the existing Franchise Agreement which was originally adopted in 1993, Attachment (1). The Franchise Agreement was last renewed in June of 2010 by resolution effective in December 2008 and expiring in December 2018, Attachment (2). A representative from Shentel will be at the Board meeting to answer questions.

Per section 15.2-2108.21 of the Code of Virginia such agreements shall have a term of 15 years. Section 15.2-2108.1.1.C of the Code of Virginia states "...no new or renewed cable franchise entered into on or after January 1, 2007 shall include a franchise fee as long as cable services are subject to the Virginia Communications Sales and Use Tax." Shentel is subject to this tax which is capped at 5% per chapter 6.2 of Title 58.1 of the Code of Virginia.

Shentel pays this tax directly to the Commonwealth. The Commonwealth then remits to the County our portion as part of the Telecommunication Tax we receive each month.

With deregulation franchise agreements no longer provide exclusive monopolies to cable companies. As stated in the heading this is a non-exclusive franchise meaning any other provider could enter the market if they so wished. No longer having the authority to negotiate the franchise fee, the primary purpose of the franchise agreement is to reach agreement on the use of public rights of way, and to require Shentel to indemnify the County for any work done in the rights of way.

Attachments:

- 1. Franchise Agreement adopted 1993
- 2. Resolution adopted June 8, 2010 extending Franchise Agreement
- 3. Proposed Resolution extending Franchise Agreement until December 13, 2033

Recommendation:

Ask the Shentel representative questions then contemplate approving the attached resolution extending the Franchise Agreement until December 13, 2033, Attachment (3) and if approved authorize the Board Chair or County Administrator to execute all necessary documents.

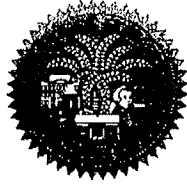
Motion _____ Cooper-Jones _____ Jones _____ Townsend _____
Second _____ Emert _____ Pride _____ Wilck _____
Gilliam _____ Southall _____

BOARD OF SUPERVISORS

WILLIAM G. FORE, JR.
CHAIRMAN

HOWARD F. SIMPSON
VICE-CHAIRMAN

HOWARD M. CAMPBELL
DON C. GANTT, JR.
ROBERT M. JONES
CHARLES W. MCKAY
JAMES R. WILCK
MATTIE P. WILEY



COUNTY ADMINISTRATOR
W.W. BARTLETT

POST OFFICE BOX 382
FARMVILLE, VA 23901

(434) 392-8837 VOICE
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US

COUNTY OF PRINCE EDWARD, VIRGINIA

RESOLUTION OF PRINCE EDWARD COUNTY, VA APPROVING THE RENEWAL OF THE CABLE TELEVISION FRANCHISE

WHEREAS, JetBroadband VA, LLC ("Franchisee") owns, operates, and maintains a cable television system ("System") serving Prince Edward County, Virginia pursuant to a franchise agreement which expired on December 13, 2008 (the "Franchise") issued by Prince Edward County, Virginia (the "Franchise Authority"), and Franchisee is the duly authorized holder of the Franchise; and

WHEREAS, Franchisee has requested the consent of the Franchise Authority for the renewal of the Franchise in accordance with the requirements of the Franchise and applicable law; and

WHEREAS, Franchisee has represented that it will comply with the terms and conditions of the Franchise; and

WHEREAS, the Franchise Authority believes that it is in the best interest of the community to approve the renewal of the Franchise granted to Franchisee.

NOW, THEREFORE, BE IT RESOLVED BY THE FRANCHISE AUTHORITY AS FOLLOWS:

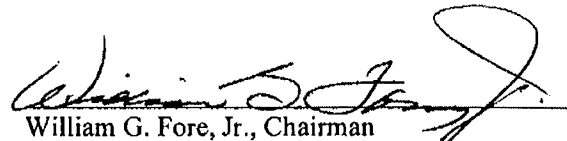
SECTION 1: The Franchise Authority hereby approves and consents to the renewal for a term of ten years of the Franchise, all in accordance with the terms of the Franchise and applicable law and Franchisee shall comply with the terms and conditions of the Franchise.

SECTION 2: The Franchise Authority confirms that the renewal term of the Franchise shall be for a term of ten (10) years deemed to have commenced on December 14, 2008 and ending on December 13, 2018.

SECTION 3: This Resolution shall have the force of a continuing agreement with Franchisee, and Franchising Authority shall not revoke, amend or otherwise alter this Resolution without the consent of Franchisee.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 8th day of June, 2010.


William G. Fore, Jr., Chairman

ATTEST:


W. W. Bartlett, County Administrator

PRINCE EDWARD COUNTY BOARD OF SUPERVISORS

MISSION STATEMENT

TO REPRESENT ALL CITIZENS, PROVIDE LEADERSHIP, CREATE VISION AND SET POLICY TO ACCOMPLISH EFFECTIVE CHANGE, PLANNED GROWTH AND PROVIDE ESSENTIAL SERVICES WHILE MAINTAINING AND ENHANCING THE QUALITY OF LIFE IN PRINCE EDWARD COUNTY.

AN ORDINANCE GRANTING A NON-EXCLUSIVE FRANCHISE TO TELE-MEDIA CORPORATION AND ITS SUCCESSORS AND ASSIGNS TO OPERATE AND MAINTAIN A COMMUNITY TELEVISION SYSTEM; SETTING FORTH CONDITIONS ACCOMPANYING THAT GRANT OF FRANCHISE; PROVIDING FOR THE COUNTY REGULATION OF THE COMMUNITY TELEVISION SYSTEM; AND PRESCRIBING PENALTIES FOR THE VIOLATION OF ITS PROVISIONS.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF PRINCE EDWARD COUNTY, VIRGINIA, THAT

SECTION 1. SHORT TITLE. This ordinance shall be known and may be cited the "Community Antenna Television Franchise Ordinance" (Ordinance).

SECTION 2. DEFINITIONS. For the purpose of this Ordinance the following terms, phrases, words, and their derivations shall have the meaning given herein. Terms of art not otherwise defined herein, whether capitalized or not, shall have the meanings ascribed to them in the Cable Television Consumer Protection and Competition Act of 1992 (the "1992 Cable Act"). When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- 2-1 "County" is the unincorporated portion of the County of Prince Edward, Virginia
- 2-2 "Grantee" is Tele-Media Corporation or any person or entity who succeeds Tele-Media Corporation as Grantee hereunder in accordance with the provisions of this Franchise.
- 2-3 County Administrator is the County Administrator of Prince Edward County, Virginia
- 2-4 "Board of Supervisors" is the Board of Supervisors of Prince Edward County, Virginia
- 2-5 "Person" is any person, firm, partnership, association, corporation, company or organization of any kind
- 2-6 "Community Antenna Television System", hereinafter referred to as "CATV System" or "System", means a system of coaxial cables or other electrical conductors and equipment used or to be used primarily to receive television or radio signals directly or indirectly off-the-air and transmit them to subscribers for a fee
- 2-7 "Annual Gross Operating Revenues" means any and all compensation and other consideration derived directly by Grantee from subscribers in the County for regularly furnished Basic CATV service, and shall not include revenues derived from per channel charges, per program charges, leased channel revenues, advertising revenues or taxes on services furnished by Grantee imposed directly on any subscriber or user by any town,

county, state or other governmental unit and collected by Grantee for such governmental unit.

- 2-8 FCC shall mean the Federal Communications Commission
- 2-9 Residential Subscriber (Subscriber) shall mean a purchaser in good standing of any service that a Grantee delivers to any Home provided that service is not utilized in connection with a business, trade or profession.
- 2-10 Home is any single family dwelling unit whether a house, apartment, trailer or rented room.
- 2-11 Local Government Occupied Buildings are those buildings owned in whole or in part by Prince Edward County, Virginia or occupied in whole or part by County officials in furtherance of County government objectives and shall include without limiting the generality of the foregoing all volunteer fire and/or rescue companies located within the County.
- 2-12 Signals shall mean and refer to all frequencies provided by or permitted to be inserted by a Grantee on the System operated by such Grantee.
- 2-13 Streets shall mean all public streets, alleys, public rights of way now laid out or dedicated within the County.
- 2-14 1992 Cable Act is the Cable Television Consumer Protection & Competition Act of 1992 amending the Communications Act of 1934 (the "1992 Cable Act").

SECTION 3. GRANT OF AUTHORITY. There is hereby granted by the County to Grantee the right and privilege to construct, erect, operate and maintain in, upon, along, across, above, over and under the streets, alleys, public ways, and public places now laid out or dedicated, and all extensions, thereof, and additions thereto in the County, on poles, wires, cable, underground conduits, manholes, and other television conductors and fixtures, and to use poles, wires, cables and other facilities of persons, providing consent is obtained from such persons, necessary for the maintenance and operation in the County a community television system for the interception, sale and distribution of television and radio signals.

- 3-1 Non-exclusive Grant. The right to use and occupy said streets, alleys, public ways and places, or the facilities of other places for the purposes herein set forth shall be non-exclusive, and the County reserves the right to grant a similar use of said streets, alleys, public ways and places, to any person at any time during the period of the Franchise.
- 3-2 No franchise granted hereunder shall limit Grantee to serving only one portion of the

County, it being the intent of this Ordinance to allow Grantee to construct, operate and maintain a CATV System to all unserved portions of the County to which they desire to extend such service, subject only to the requirements of this Ordinance.

SECTION 4. RATES. The County specifically retains all rights to regulate the rates for the provision of cable service subject to the provisions of relevant Federal and State legislation.

SECTION 5. COMPANY LIABILITY - INDEMNIFICATION. It is expressly understood and agreed by and between Grantee and the County that Grantee shall, and does by its acceptance of this Ordinance specifically agree to save the County harmless from all losses sustained by the County on account of any suit, judgement, execution, claim or demand whatsoever resulting from the granting of this Franchise. The above shall include, but shall not be limited to damages arising out of copyright infringement and all other damages arising out of the installation, operation or maintenance of the CATV System authorized herein, whether or not any act or omission complained of is authorized, allowed, or prohibited by this Franchise.

5-1 Grantee, by its acceptance of this Ordinance, specifically agrees that it shall maintain throughout the term of its Franchise, liability insurance, insuring the County and the Grantee against all claims or damages in the minimum amounts of at least:

- (1) \$1,000,000 for bodily injury or death to any one person, and \$1,000,000 for bodily injury or death resulting from any one accident.
- (2) \$1,000,000 for property damages resulting from any one accident.
- (3) All of the foregoing insurance contracts shall be issued and maintained by companies authorized to do business in the Commonwealth of Virginia and acceptable to the County and said contracts shall provide for thirty (30) days written notice of any cancellation to both the County and the Grantee herein.

SECTION 6. COMPLIANCE WITH APPLICABLE LAWS AND ORDINANCES. Grantee shall, at all times during the life of its Franchise, be subject to all lawful exercises of the police power by the County and to such reasonable regulation as the County, State or Federal Government shall hereafter provide. Any lawful modification resulting from amendment of Cable Operational Rules and Technical Standards Part 76 of the Rules and Regulations of the FCC shall be incorporated into this Ordinance on the date such modifications become obligatory under federal regulations, or in the event no obligatory date is established, within

one year of adoption, or at the time of the renewal of the terms of its Franchise, which ever occurs first.

SECTION 7. TERRITORIAL AREA INVOLVED. This Ordinance relates to the present unincorporated areas of the County.

- 7-1 Except as provided in Section 7-2 of this Ordinance, Grantee shall provide service to all Persons requesting such within the County, contiguous to Grantee's existing System, as long as it is economically feasible to do so. As used herein "economically feasible" shall mean that there are at least 28 occupied homes per linear mile and shall be based upon a measurement taken from the outermost extremity of the potential extension area back through and measured along the shortest path of available streets, alleys, public right of ways and public places now laid out or dedicated for such, inclusive of limited access and private easements.
- 7-2 Grantee shall be entitle to recover from each Person desiring to become a Subscriber, whose home is contiguous to Grantee's existing System, in those instances where the economically feasible requirements of Section 7-1 of this Ordinance are not met, the direct, total cost of that portion of combined trunk and feeder line extension which exceeds one hundred fifty feet and shall be based upon a measurement taken from the outermost extremity of the line extension area back through and measured along the shortest path of available streets, alleys, public ways and public places now laid out or dedicated for such, inclusive of all limited access and private easements, and including any existing System contiguous thereto from which an extension can be made. Each Person along the extension area shall share on a pro-rata footage basis the direct total cost of constructing the line extension pursuant to the following payment plan: 1/3 thereof to be paid prior to Grantee's ordering all required line extension materials, 1/3 thereof to be paid upon delivery of all required line extension materials and prior to Grantee's commencing construction of the line extension and the final 1/3 thereof to be paid prior to Grantee's connecting each person to the System as a Residential Subscriber. Each Person not initially contributing to the direct total cost of the line extension pursuant to the payment plan specified in this section or in the instance of each additional home constructed and occupied along the line extension or in the instance of a home in existence and not occupied at the time of construction of the line extension, shall prior to Grantee's connecting such Person to Grantee's System as a Residential Subscriber reimburse each Person who made the initial payment pursuant to the payment plan

specified in this section on a pro-rata footage basis.

- 7-3 Each person contributing toward the direct total cost of the line extension agrees to waive all ownership interest in the line extension. All equipment and components of the line extension, including but not limited to cable wire, electronics and pedestals shall at all times remain the exclusive property of the Grantee.
- 7-4 Grantee shall install a CATV service drop line to Residential Subscribers of a home requesting such. The cost of the service line installation will be at the rate specified in Grantee's prevailing schedule of Installation Charges.

SECTION 8. APPLICATION TO FCC. Grantee shall, within sixty (60) days from the date of the acceptance of its Franchise, make proper application to the FCC for all permits, licenses or approvals required by law for the construction and operation of a CATV System and shall promptly and diligently pursue the granting of all applicable FCC permits.

SECTION 9. OPERATION AND MAINTENANCE OF SYSTEM. Grantee shall operate its Cable System as required by the FCC's Rules and Regulations, including any and all minimum standards, and updates thereof, prescribed by the FCC pursuant to the provisions of Section 16 of the 1992 Cable Act (amending Section 624 (e) of the Communications Act of 1934), and, pending the FCC's adoption of the afore-referenced standards, shall ensure compliance with all provisions of FCC Rule Section 76.605 (Technical Standards), and any amendments thereto, throughout all parts of the County to which it provides service.

Grantee shall render efficient service, respond to Subscriber service problems and correct malfunctions as promptly as possible, and, under normal circumstances, shall respond immediately to service outages involving more than one Subscriber in a localized service area and shall respond to service outages involving an individual Subscriber only by the end of the business day next following receipt of notice of such outage, taking into consideration safety and force majeure circumstances.

Grantee shall maintain a local business office or agent which Subscribers may telephone during regular business hours without incurring added toll charges so that CATV maintenance service shall be promptly available. Grantee shall maintain an emergency maintenance phone available to all Subscribers on a toll-free basis.

Grantee shall comply with customer service standards established by the FCC pursuant to Section 8 of the "1992 Cable Act" (amending Section 632 of the Communications Act of 1934) upon adoption by the FCC of such standards.

SECTION 10. RULES AND REGULATIONS GOVERNING OPERATION. Grantee shall render its service in accordance with the rules and regulations as specified herein, in the

County now applicable to their operation, or such rules and regulations as may be hereafter promulgated by the County or by any public regulatory agency of the State of Virginia or the United States.

SECTION 11. COMPLIANCE WITH THE CABLE ACT AND THE RULES AND REGULATIONS OF FEDERAL COMMUNICATIONS COMMISSION.

Grantee and the County shall, at all times, comply in all material respects with the provisions of the "1992 Cable Act" and the Rules and Regulations promulgated by the FCC, as the same may be amended from time to time, with respect to the operation of the System. This obligation shall include adherence in all material aspects by Grantee to the Rules and Regulations of the FCC with respect to technical and engineering specifications involved in the construction of CATV Systems and signal carriage therein and adherence in all material respects by the County with the obligations applicable to a "franchising authority" under the "1992 Cable Act". In order to inform the residents of the County as to the channel carriage and programming the System, Grantee will utilize local advertising.

SECTION 12. PROGRAM ALTERATION. All programs of broadcasting stations carried by Grantee shall be carried in their entirety as received, with announcements and advertisement and without additions.

SECTION 13. SERVICE TO LOCAL GOVERNMENT OCCUPIED BUILDINGS AND COUNTY SCHOOLS AND PUBLIC SCHOOLS. Upon request from the County, Grantee shall install one (1) cable television service drop connecting one (1) television set for the reception of Basic Service, as such is currently and hereinafter defined, in each of the County's municipal owned buildings, fire department main building and rescue squad main building. Such installation and monthly service to one (1) television outlet shall be at no cost to the County, fire department and rescue squad. Installation of additional television sets will be billed to the County Administrator in accordance with Grantee's prevailing installation and monthly service charges or if custom work is required, at time and materials.

SECTION 14. EMERGENCY USE OF FACILITIES. In the case of any emergency or disaster, Grantee shall, upon request of the Board of Supervisors, make its facilities accessible to the County for use during such emergency or disaster period, provided such access is technically feasible, subject to such standards as the FCC may prescribe pursuant to Section 16 (b) of the 1992 Cable Act (amending Section 624 of the Communications Act of 1934 relating to emergency information).

SECTION 15. OTHER BUSINESS ACTIVITIES.

- (a) Grantee hereunder shall not engage in the business of selling, repairing, or installing television receivers, radio receivers or accessories for such receivers within the County during the term of its Franchise.

- (b) This Ordinance authorizes only the operation of a CATV System as provided for herein, and does not take the place of any other franchise, license, or permit which might be required by Grantee.

SECTION 16. PROMULGATION OF RULES. Grantee shall have the authority to promulgate such rules, regulations, terms and conditions governing the conduct of its business as shall be reasonably necessary to enable the proper operation of the CATV System, and to assure an uninterrupted service to each and all of its Subscribers. Provided, however, that such rules, regulations, terms and conditions shall not violate provisions hereof or the laws of the State of Virginia or of the United States.

SECTION 17. SAFETY REQUIREMENTS.

- (a) Grantee shall at all times employ ordinary care and shall install and maintain in use commonly accepted methods and devices for preventing failures and accidents which are likely to cause damage, injuries, or nuisance to the public.
- (b) Grantee shall install and maintain its wires, cables, fixtures, and other equipment in accordance with the requirements of the National Electric Code, and in such manner that they will not interfere with any installation to the County or of a public utility serving the County.
- (c) All structures, and all lines, equipment and connections in, over, under and upon streets, sidewalks, alleys and public ways and places of the County, where ever situated or located, shall at all times be kept and maintained in a safe, suitable, substantial condition, and in good order and repair.

SECTION 18. CONDITIONS OF STREET OCCUPANCY.

- 18-1 Use. All transmission and distribution structures, lines and equipment erected by grantee or used in other poles or facilities within the County shall be so located as to cause minimum interference with the proper use of streets, alleys and other public ways and places to cause minimum interference with the rights of reasonable convenience of property owners who adjoin any of the said streets, alleys, or other public ways and places.
- 18-2 Restoration. In case of any disturbance of pavement, sidewalk, driveway or other surfacing, Grantee shall, at its own cost and expense and in a manner approved by the County Administrator or his duly appointed agent, replace and restore all paving, sidewalk, driveway or surface of

any street or alley disturbed in as good conditions as before said work was commenced.

- 18-3 Relocation. In the event that at any time during the period of Grantee's Franchise the State or County shall lawfully elect to alter, or change the grade of any street, alley or other public way, or to alter, change, or install public utilities, Grantee, upon reasonable notice by the State or County, shall remove, relay, and relocate its poles, wires, cables, and underground conduits, manholes and other fixtures at its own expense.
- 18-4 Placement of Fixture. Grantee shall not place poles or other fixtures where the same will interfere with any gas, electric or telephone fixture, water hydrant, or water and sewer mains, and all such poles or other fixtures placed in any street or otherwise shall be placed within the dedicated easements for such and then in such a manner as not to interfere with the usual travel on said streets, alleys and public ways, all to be approved by the County Administrator, or his duly appointed agent of said County and in accordance with existing County policy.
- 18-5 Temporary Removal of Wire for Building Moving. Grantee shall, on the request of any person holding a building moving permit issued by the County, temporarily raise or lower its wires to permit the moving of buildings. The expense of such temporary removal, raising or lowering of wires shall be paid by the person requesting the same, and shall not exceed the actual costs of the Grantee. Grantee shall have the authority to require such payment in advance. Grantee shall be given no less than three (3) days advance notice to arrange for such temporary wire changes.
- 18-6 Tree Trimming. Grantee shall have the authority to trim trees upon an overhanging street, alleys, sidewalks and public places of the County so as to prevent the branches of such trees from coming in contact with the wires and cables of the County and at Grantee's expense.

SECTION 19. PREFERENTIAL OR DISCRIMINATORY PRACTICES PROHIBITED. Grantee shall not, as to rates, charges, service facilities, rules, regulations or in any other respect, make or grant any preference or advantage, provided nothing in this Ordinance shall be deemed to prohibit the establishment of a graduated scale or charges for bulk billed multiple installations at the same time or within the same building, nor shall it be deemed to prohibit the Grantee from providing free basic service to County schools, or local government occupied buildings.

SECTION 20. REMOVAL OF FACILITIES UPON REQUEST. Upon termination of service to any subscriber, Grantee shall

promptly remove all its facilities and equipment from the premises of such Subscriber upon request of the Subscriber.

SECTION 21. COUNTY RIGHT IN FRANCHISE.

- 21-1 County Rules. The right is hereby reserved by the County to adopt, in addition to the provisions herein contained and existing applicable ordinances, such additional regulations as it shall find necessary in the exercise of the police power, provided that such regulations, by ordinance, or otherwise, shall be reasonable, and not in conflict with the rights herein granted and shall not be in conflict with the laws of the State of Virginia or of the United States.
- 21-2 Use of System by County. The County shall have the right during the life of Grantee's Franchise to install and maintain free of charge upon the poles of Grantee any wire and pole fixtures necessary for a police or fire alarm system so long as such wires and pole fixtures do not interfere with the CATV operation of Grantee and are installed in accordance with the requirements of the National Electric Code.
- 21-3 Supervision and Inspection. The County shall have the right to supervise all construction or installation work performed subject to the provisions of this Ordinance and to make such inspections as it shall find necessary to insure compliance with governing ordinances.
- 21-4 Procedure after Expiration of Franchise. At the end of the Franchise term, the County shall have the right to determine whether Grantee shall continue to operate and maintain its System pending the decision of the County as to the granting of another Franchise for its future maintenance and operation of such System.

SECTION 22. PAYMENT TO THE COUNTY. Grantee shall pay to the County annually the amount equal to five percent (5%) as is currently allowable in Section 14 of the "1992 Cable Act", or such higher percentage as may be subsequently allowable under Section 14 or any other applicable statute, of the Annual Gross Operating Revenues during the year for the use of the streets and other facilities of the County in operation of the CATV System and for County supervision thereof. Such fee shall be paid not later than one hundred fifteen (115) days after the close of the Grantee's fiscal year.

SECTION 23. RECORDS AND REPORTS. The County shall have access during normal business hours to all of the Grantee's plans, contracts, and engineering, accounting, financial, statistical, customer and service records relating to the property and operation of Grantee and to all other records required to be kept hereunder; provided that nothing contained herein shall be construed to allow the County or any other person(s) access to any personally

identifiable information concerning any Subscriber.

23-1 Company Rules and Regulations. Grantee shall have the right to adopt reasonable rules, regulations, terms and conditions governing the conduct of its business. Copies of such rules, regulations, terms and conditions adopted by the Grantee for the conduct of its business shall be available to Subscribers and to the County.

23-2 Gross Revenue. Grantee shall file an annual summary report showing gross revenue received by the Grantee from its operations with the County during the preceding year and such other information as the County shall request and such other properties and expenses related to the Grantee's services within the County.

SECTION 24. TERM OF FRANCHISE. The Franchise and rights granted hereunder shall take effect and be in force from and after the final passage thereof, as provided by law and upon filing of acceptance and all other instruments required herein by Grantee with the Board of Supervisors, and shall continue in force and effect for a term of fifteen (15) years.

SECTION 25. TRANSFER OF FRANCHISE. Grantee shall not sell or transfer its CATV System, nor transfer any rights under a Franchise to another person without prior written approval by the Board of Supervisors and such approval shall not be unreasonably withheld. No sale or transfer shall thereafter be effective until the vendee, assignee or lessee has filed in the office of the County Administrator an instrument, duly executed, reciting the fact of such sale, assignment or lease.

SECTION 26. SEVERABILITY. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

SECTION 27. PENALTIES. Any violation by Grantee, its vendee, lessee or successor, of the provisions of this Franchise or any material portions thereof, or the failure promptly to perform any of the provisions thereof, shall be cause for the forfeiture of this Franchise and all rights hereunder to the County after written notice to Grantee and continuation of such violation, failure or default.

SECTION 28. SIGNAL QUALITY REQUIREMENTS; SERVICE TO BE PROVIDED.

- (1) Grantee shall engineer, install, maintain, operate and equip the System herein provided so as to meet the technical standard of the FCC and the 1992 Cable Act.
- (2) The signals distributed by Grantee shall be the best possible signals available under the

circumstances existing at the time and shall provide the best possible quality reception to each Subscriber.

- (3) Grantee shall demonstrate by instruments and otherwise to the Board of Supervisors that a signal of adequate strength and quality is being delivered.
- (4) The following channels shall be available through the Community Antenna Television System, subject to the provisions of Section 4 and Section 5 of the 1992 Cable Act and any subsequent enactment governing channel carriage:

Lifetime

Channel #	2	Local Advertising
	3	WTBS, Atlanta, IND Ch. 17
	4	WWOR, New York, IND Ch. 9
	6	WTVR, Richmond, CBS Ch. 6
	7	WRLH, Richmond, IND Ch. 35
	8	WRIC, Richmond, ABC Ch. 8
	9	WCVE, Richmond, PSB Ch. 23
	10	WGN, Chicago, IND Ch.9
	11	WCVW, Richmond, PBS, Ch. 57
	12	WWBT, Richmond, NBC Ch. 12
	13	WSET, Lynchburg, ABC Ch. 13
	14	ACTS
	15	QVC

Basic Tier

	18	MTV
	19	Nickelodeon
	20	TNN
	21	The Weather Channel
	22	The Family Channel
	23	CNN
	24	USA
	25	ESPN
	26	A&E
	27	Lifetime
	28	The Discovery Channel
	29	BET
	30	HTS
	31	TNT

Premium Services

	5	HBO
	16	Showtime
	17	Disney

SECTION 29. FRANCHISE REVOCATION.

- (a) Whenever Grantee shall refuse, neglect or willfully fail to construct, operate or maintain its cable television system or to provide service to its Subscribers in substantial accordance with the terms of this Ordinance and

any agreement representing the grant of a Franchise, or any applicable rule or regulation, or materially breaches its Franchise Agreement, or practices any fraud or deceit upon the County or its Subscribers within the County or if such Franchisee becomes insolvent, as adjudged by a court of competent jurisdiction, or is unwilling or unable to pay its uncontested debts, or is adjudged bankrupt, or seeks relief under the bankruptcy laws, then the Franchise may be revoked.

- (b) In the event the County believes that grounds for revocation exist or have existed, it will notify Grantee in writing, setting forth the facts on which such belief is grounded. If, within thirty (30) days following such written notification, the Grantee has not furnished reasonably satisfactory evidence that corrective action has been taken or is being actively and expeditiously pursued, or that the alleged violations did not occur, or that the alleged violations, except those involving financial matters, were beyond Grantee's control, the County may call and give notice of a hearing to consider revocation of Grantee's Franchise. If the County, following such hearing, finds that grounds for revocation exist, it may thereupon by Ordinance duly adopted revoke for cause the Franchise granted to Grantee.

SECTION 30. NOTICE REQUIREMENTS FOR MATTERS AFFECTING EXISTING FRANCHISE. Every direction, notice or order to be served upon Grantee, shall be sent certified return receipt to the office designated by Grantee whose address shall be provided to the Board of Supervisors before the Grantee commences operation of his System. Every notice to be served upon the Board of Supervisors shall be delivered to the County Administrator's Office, 111 South Street, Courthouse Annex Building, Farmville, Virginia. The delivery of such notice shall be deemed to have been at the time of receipt.

SECTION 31. AMENDMENTS TO THIS ORDINANCE. At any time during the term of any Franchise granted pursuant to this Ordinance, the County or Grantee may propose amendments to this Franchise Ordinance by giving written notice of such proposed amendments to all other parties directly affected by such proposals and the County and Grantee shall within a reasonable time after such notice negotiate in good faith to agree on a mutually satisfactory amendment.


SECTION 32. ACCEPTANCE OF FRANCHISE. No Franchise shall be deemed as granted pursuant to this Ordinance unless such grant be approved by a Resolution adopted by the Board of Supervisors and within thirty (30) days after such approval the applicant therefore acknowledges, in a writing provided by the County, its acceptance of the provisions of this Ordinance.

SECTION 33. FORCE MAJEURE. Notwithstanding any provision to the contrary herein, neither the County nor any

Grantee shall be held liable for, or suffer any penalty or detriment for, any failure to comply with any provision of this Ordinance or any Franchise granted hereunder, if such failure to comply arises from any act of God or any other condition not within the reasonable control of such non-complying person.

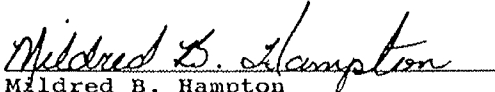
ENACTED AND ORDAINED BY THE BOARD OF SUPERVISORS OF PRINCE EDWARD COUNTY, VIRGINIA, THIS 14TH DAY OF SEPTEMBER, 1993.

PRINCE EDWARD COUNTY, VIRGINIA



Hugh E. Carwile, Jr., Chairman
Board of Supervisors

Attest:



Mildred B. Hampton
County Administrator

BOARD OF SUPERVISORS

James R. Wilck
Chairman
Jerry R. Townsend
Vice Chairman
Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride, Ed.D.
Gene A. Southall



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR

W.W. Bartlett
Post Office Box 382
111 N. South Street, 3rd Floor
Farmville, VA 23901
Office: (434) 392-8837
Fax: (434) 392-6683
wbartlett@co.prince-edward.va.us
www.co.prince-edward.va.us

**A RESOLUTION OF THE
BOARD OF SUPERVISORS FO PRINCE EDWARD COUNTY, VA
APPROVING THE RENEWAL OF THE CABLE TELEVISION FRANCHISE**

WHEREAS, Shenandoah Cable Television, LLC (“Franchisee”) owns, operates, and maintains a cable television system (“System”) serving Prince Edward County, Virginia pursuant to a franchise agreement which expired on December 13, 2018 (the “Franchise”) issued by Prince Edward County, Virginia (the “Franchise Authority”), and Franchisee is the duly authorized holder of the Franchise; and

WHEREAS, Franchisee and Franchise Authority have continued to follow and be bound by the Franchise initially approved on September 14, 1993; and

WHEREAS, Franchisee has requested the consent of the Franchise Authority for the renewal of the Franchise in accordance with the requirements of the Franchise and applicable law; and

WHEREAS, Franchisee has represented that it will comply with the terms and conditions of the Franchise; and

WHEREAS, the Franchise Authority believes that it is in the best interest of the community to approve the renewal of the Franchise granted to Franchisee.

NOW, THEREFORE, BE IT RESOLVED BY THE FRANCHISE AUTHORITY AS FOLLOWS:

SECTION 1: The Franchise Authority hereby approves and consents to the renewal for a term of fifteen (15) years of the Franchise, all in accordance with the terms of the Franchise and applicable law and Franchisee shall comply with the terms and conditions of the Franchise.

SECTION 2: The Franchise Authority confirms that the renewal term of the Franchise shall be for a term of fifteen (15) years deemed to have commenced on December 14, 2018 and ending on December 13, 2033.

SECTION 3: The Franchise Authority agrees that the pledge of, or grant of a security interest in, the Franchise to any lender(s) of Shenandoah Cable Television, LLC or its affiliates, for the purpose of securing indebtedness, shall not require the consent of Franchise Authority and is hereby authorized.

SECTION 4: This Resolution shall have the force of a continuing agreement with Franchisee, and Franchising Authority shall not revoke, amend or otherwise alter this Resolution without the consent of Franchisee.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward at a meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 14th day of May, 2019.

James R. Wilck, Chairman

ATTEST:

W. W. Bartlett, County Administrator



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 14, 2019
Item No.: 12
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Prospect Depot Grant Project

Summary:

The County has been informed due to the failure to meet project delivery guidelines VDOT is reevaluating the project. The County has three options (1) Ask for an extension, (2) Stop the project and ask for a waiver of repayment, or (3) Cancel the project and repay direct expenses of \$169,423.79, Attachment (1). We have been informed an extension will likely not be approved because per federal regulations insufficient funds are not a valid reason for a delay and that is the primary reason for the delay of this project. Also, for an extension to be approved we would need a valid confirmation that funding would be available to cover any cost above the federal funding still available which is about \$330,000. We have also been informed that the County can not request additional funds for this project if the bids come in higher than the current allocations.

The current estimate by the Architect is \$610,000 but VDOT thinks the actual cost will be over \$1 million because the plans and bid documents must be amended. With the County only having approximately \$335,000 in funds available this means the County would be responsible for costs that could be between \$275,000 to \$ 665,000 or more. As a result, I am recommending the County notify VDOT we are cancelling the project and will repay direct expenses associated with the project which are \$169,423.79.

While this is a large amount, the consequence of moving forward would cost the County a much larger amount. The County has received several items from these expenditures. We have a set of plans which can be used to go to bid in the future if funds become available. We have a MOA that has been vetted and approved by DCR that would speed the approval of a future MOA. DCR has agreed to an easement for Dominion to allow the running of electrical lines to any future building. DCR has approved a Special Use Permit to allow access to the park property. Thus, after repayment the County does not walk away empty handed.

I would also recommend the County enter into discussions with DCR and the Prospect Historical Society to discuss possible paths forward. Without the involvement of Federal and possibly state funding, numerous onerous requirements and regulations of the Federal Government and Virginia Department of Historic Resources will no longer apply and will reduce the costs dramatically making the project more cost effective.

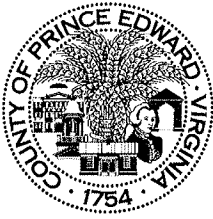
The project is still valuable and its completion will provide an asset to County citizens, one that will assist in expanding the usage and tourism on the western portion of the High Bridge Trail State Park

Motion _____
 Second _____

Cooper-Jones _____
 Emert _____
 Gilliam _____

Jones _____
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 Southall _____

Townsend _____
 Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

and at the same time become a focal point of the Prospect Community by providing a unifying structure that can be used to bind the Community together.

The following is a summary of the history of the project and a more detailed explanation of the legislation driving this recommendation.

BACKGROUND

The Prospect Depot Project received initial funding in 2001. At their monthly meeting on January 9, 2001 the Prince Edward County Board of Supervisors was advised if it desired to proceed with this project the County would be committing itself to act as the fiscal agent for the grant/project, would be responsible for any match, and agreed to reimburse VDOT if the project was cancelled, Attachment (2).

This project moved forward exceedingly slowly mainly from a lack of funding until it was put out for bid in December 2013. Three bids were received averaging almost \$1.3M with the lowest at more than \$1.1M. The County only had about \$400,000 thus the project stalled. The bids were high because of Federal Grant Regulations, requirement to follow Davis-Bacon wage requirements, VDOT required management/inspection requirements, State and BCOM requirements and Department of Historic Resources (DHR) requirements. DHR had designated an area around the Depot as a Historic District even though no one from the County had requested such a designation. It is my opinion that this unilateral act by DHR was the single most impactful action taken.

Since that time the County has worked with all of the state agencies to find a path forward by redesigning the building to make it more affordable. The project floundered until finally DHR agreed to ease some of the burdens that had been placed on the project by designating the project an “interpretation” of the original Depot not a restoration.

A meeting was held in July 2018 at the Prospect VFD and included VDOT, DHR, DCR, Prince Edward County (Supervisor Emert was in attendance), and the Prospect Historical Society. That meeting showcased all the problems/difficulties of this project. Shortly before the meeting DCR appointed one of their employees in Richmond to serve as a project manager for this project. This was one of the best decisions made regarding this project. Having a point man resulted in better coordination between the various agencies. The result was the completion of a MOA between the parties involved, the approval of an easement from DCR for a Dominion service line, approval of a Special Use Permit from DCR to allow access to their property, and final plans and bid documents being sent to VDOT and BCOM in February 2019.

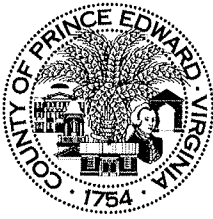
VDOT reviewed the plans and bid documents and determined the plans needed additional detail and was particularly concerned with the cost estimate. VDOT is of the opinion the cost estimate of approximately \$610,000 is significantly low and should be closer to \$1 million. With an existing balance of slightly more than \$335,000 of grant funds remaining even the \$610,000 estimate would be a major hurdle to overcome.

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Federal Legislation called the Fixing America’s Surface Transportation Act (FAST ACT) was initially passed in December of 2015. The legislation rolled previous funding programs to include the program funding the Prospect Depot project into the FAST ACT program. Last year Congress passed a \$7.569 Billion rescission for the FAST ACT. A rescission cancels the availability of budget authority for the FAST ACT. The Federal government is looking to cancel projects worth \$7.569 Billion and are focusing on projects with unobligated balances.

The Prospect Depot Project is one such project. The state has no flexibility in determining how the rescission will be implemented at the state and program level. Rescission amounts will be calculated based on unobligated balances as of September 30, 2019. Thus, if the Depot project is not bid out and the project awarded and the funds obligated by September 30, 2019 this project will be subject to the rescission. From the hurdles we are still facing I have low confidence this deadline could be met meaning if the County continues incurring expenses and the funds are not obligated the County would have to pay back an even larger amount. This is another reason for my recommendation.

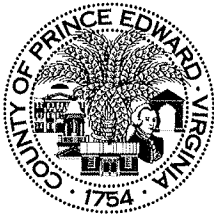
All localities received the same letter from VDOT in November of 2018 providing notice of the rescission, Attachment (3). At that time little was known about the process. This can be seen by the use of the phrases – “...federal legislation that MAY impact the funding...” and “However, be assured we are working on several strategies to mitigate the impacts.”

But it was known that there would be significant impacts especially to the program from which the Prospect Depot was funded. County staff reacted immediately and met with representatives from VDOT on November 30, 2018 to discuss this issue. It was determined several items had to occur fairly rapidly to allow the project to reach the stage to go back out for bids and obligate the funds before September 30, 2019. Some of these tasks were (1) Complete a MOA between all the state agencies, the County and Prospect Historical Society, (2) Complete the A&E plans for the Depot, (3) Obtain revised cost estimates, (4) Document availability of funding to meet the revised cost estimate, and (5) Provide a revised and realistic schedule. As stated above many of these items were accomplished but the A&E plans needed additional work and the County did not have any additional sources of funding to cover the shortfall which would have been at least \$300,000 and per VDOT estimates closer to \$700,000.

County staff meet with VDOT staff on March 21, 2019 to review the status of the project and the options available to the County. At that meeting we were informed that the use of donated labor and material would be considered a pre-negotiation of selecting contractors and vendors and this would not be allowed by federal regulations. Additionally, VDOT stated in their experience General Contractors had a very difficult time managing projects that had subcontractors who donated their services because they often could or would not meet the construction schedule causing a failure to complete the project on-time thereby driving up the cost because of liquidated damages and/or additional administrative and construction costs. The inability to use such donations would drive the cost even higher which the County would have to absorb.

Additionally, a few days before this meeting the County was notified DHR had taken a position that was contrary to the MOA as it pertained to the stone foundation. That position would have

Motion _____ Cooper-Jones _____ Jones _____ Townsend _____
Second _____ Emert _____ Pride _____ Wilck _____
Gilliam _____ Southall _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

increased costs even further and signaled to me that working with DHR on this project would continue to be a challenge and had the very real possibility of increasing costs and delaying the project even further.

At the meeting the County was informed we had three options - (1) Ask for an extension, (2) Stop the project and ask for a waiver of repayment, or (3) Cancel the project and repay direct expenses of approximately \$169,000. We were informed an extension would likely not be approved because per federal regulations insufficient funds are not a valid reason for a delay and that is the primary reason for the delay of this project. Also, for an extension to be approved we would need a valid confirmation that funding would be available to cover any cost above the federal funding. The County could only provide such a confirmation if we would agree to provide the funds. As stated above this would be between \$275,000 - \$665,000. We were also informed a waiver of repayment was not likely because per federal regulations repayment is not required only when project cancellation is directly related to compliance with another Federal law. This was not the case for this project.

At this point it was clear to me the expenditure of additional funds on this project was pointless and would only increase the amount the County would have to repay. At the end of the meeting I instructed VDOT to cease additional work on this project and shortly thereafter informed the Architect and Engineers to do the same. This was done to contain expenses until the Board could make a decision on how they would like to proceed. On April 1, 2019 the county received a letter from VDOT summarizing what we had been told at the meeting on March 21, 2019 – See Attachment (1).

Finally, on April 25, 2019 I was informed by VDOT that they had received additional guidance and that additional funds could not be requested on projects if the bids come in above the current allocations. Thus, even if we could meet the deadlines the County would be responsible for the full cost above the current allocations, which would be between \$275,000 - \$665,000+.

Attachments:

- 1. VDOT letter dated March 29, 2019
- 2. Excerpt of the Board of Supervisors meeting on January 9, 2001
- 3. VDOT letter dated November 6, 2018

Recommendation:

The County inform VDOT we are cancelling the Prospect Train Depot Project and will repay the direct expenses of \$169,413.79 and authorize the Board Chairman or County Administrator to execute any documents necessary.

Motion _____
Second _____

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Townsend _____
Wilck _____



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
1401 EAST BROAD STREET
RICHMOND, VIRGINIA 23219-2000

Stephen C. Brich, P.E.
Commissioner

March 29, 2019

Wade Bartlett, County Administrator
Prince Edward County
Post Office Box 382
Farmville, Virginia 23901

SUBJECT: Restoration of Prospect Depot
UPC 59780, VDOT Project # EN01-073-116

Dear Mr. Bartlett:

It has come to our attention that the subject Transportation Enhancement (TE) project has exceeded project delivery time limits set by both the Commonwealth Transportation Board (CTB) policy and the Federal Highway Administration (FHWA) regulations. We are reaching out to the County to discuss options to either continue or cancel the project.

As noted above, there are two current policies that govern project delivery. The current CTB TA policy states that a project must be under construction within four (4) years of the availability of federal funding unless an extension is provided for documented reasons (Attachment A). Prior to that, a local sponsor had four (4) years to expend the federal funds. This project received initial funding in 2001. Federal regulations require projects to progress to the next phase within 10 years of preliminary engineering (PE) authorization (Attachment B). This project received federal PE authorization on January 11, 2002 and an initial construction advertisement authorization on October 16, 2013. The project has not advanced to construction award and this has led to a reevaluation of the time since PE authorization.

There are three options to consider for this project. First, the County may request a PE extension in accordance with federal requirements contained in Item 6 of Attachment B. These include (1) a detailed justification for the delay, (2) a reasonable schedule to get to award and (3) confirmation of funding commitment for costs above the federal allocation. FHWA would review the request and may grant an extension. Second, the County may stop PE and seek relief from repayment; however, relief from repayment is approved only under limited circumstances, as noted under Item 6.c of Attachment B. Lastly, the County may cancel the project and repay direct expenses. Federal/State funds expended to date are approximately \$169,000.

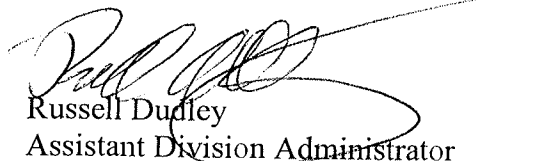
Mr. Wade Bartlett
March 29, 2019
Page Two

Restoration of Prospect Depot
UPC59780

Please review the options above and provide the County's future plans for the project; either a time extension request or to cancel the project. If the project is to be canceled, then include an explanation as to why the FHWA should consider granting a waiver to the repayment of federal funds, if you believe you can meet those expectations outlined in Attachment B.

Ms. Sharon White of VDOT's Lynchburg District Office is your primary contact regarding this issue and will provide guidance regarding the appropriate project closeout and reimbursement process. She will contact you soon to begin this process. She may be reached by telephone at (434) 856-8220 or by email at sharon.white@vdot.virginia.gov. Ms. Kelly Waldrop, Federal Funding Programs Manager in the Local Assistance Division can also provide additional information regarding these VDOT and FHWA policies and regulations. She may be reached by telephone at (804) 786-2264 or by email at kelly.waldrop@vdot.virginia.gov. If you have any other questions, please feel free to contact me at (804) 786-6663 or at russ.dudley@vdot.virginia.gov.

Sincerely,



Russell Dudley
Assistant Division Administrator
Local Assistance Division

Cc: Ms. Julie Brown
Ms. Wendy Thomas
Ms. Kelly Waldrop
Ms. Pam Liston
Ms. Sharon White

This being the day and time set for a public hearing to receive citizen input on a proposed application for grant funding through the Transportation Enhancement Program to renovate the historic Prospect Depot, notice of this hearing was advertised according to law on December 20, 2000 and December 27, 2000; as evidenced by a certificate of the publisher of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward, Virginia.

Chairman Watson opened the floor for comment advising that this hearing was the first step in the grant process for the Prospect Historical Society to apply for funding under the TEA-21 program.

During the December meeting when the matter was first brought before the Board, the Supervisors had: 1) expressed concern over the fact that the Prospect Historical Society owned the building but not the land; and 2) questioned the means by which the Society planned to meet the required 20% local match.

Mr. Fred Floyd, President of the Society, reported that the group had met with Norfolk-Southern and had secured a verbal commitment for ownership of the property. He also indicated the building may have to be moved on the site, but that grant monies were available from Virginia Historic Resources to do so. When questioned regarding the local match, Mr. Floyd assured the Supervisors the Society would be able to provide the needed funds through donations and other fund raising events.

There being no one else wishing to speak, the public hearing was closed.

The Supervisors were advised that if they wished to proceed, they would have to adopt a resolution of endorsement. In adopting the resolution, the County would be committing itself to serve as fiscal agent for the project, and would also become responsible to VDOT for the 20% match.

Some of the Supervisors were hesitant about proceeding with the grant application based on the fact the County would become liable for the 20% match. However, during discussion it was pointed out that the grant program was very competitive; and that even if awarded, the County would still have to sign a contract with VDOT prior to officially committing itself to the project.

After some further discussion, the following resolution of endorsement was adopted by motion of Mr. Ward, seconded by Mr. Simpson, and carried by the following vote:

<p>Aye: William G. Fore, Jr. Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Mary M. Stokes Lacy B. Ward Hunter R. Watson</p>	<p>Nay: None</p>
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**TEA-21 Grant Program
 Project Endorsement Resolution**

WHEREAS, in accordance with Commonwealth Transportation Board construction allocation procedures, it is necessary that a request by resolution be received from the local government or state agency in order that the Virginia Department of Transportation program a transportation enhancement project in the County of Prince Edward, Virginia.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, requests the Commonwealth Transportation Board establish a project for the improvement of the **Historic Prospect Depot**.

BE IT FURTHER RESOLVED, that the County of Prince Edward hereby agrees to pay a minimum 20 percent of the total cost for planning and design, right of way, and construction of this project, and that, if the County of Prince Edward subsequently elects to cancel this project the County of Prince Edward hereby agrees to reimburse the Virginia Department of Transportation for the total amount of costs expended by the Department through the date the Department is notified of such cancellation.

In Re: Public Hearing- Tax Relief for the Elderly

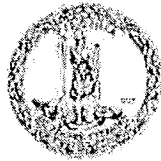
This being the day and time set for a public hearing on a proposed ordinance that would provide for the partial exemption from real estate taxation of certain elderly and/or permanently and totally disabled persons, notice of this hearing was advertised according to law on December 27, 2000 and January 3, 2001; as evidenced by a certificate of the publisher of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward, Virginia.

The floor was opened for discussion.

Mr. Paul Schember, one of the original proponents of the ordinance, thanked the Supervisors for initiating action that would provide tax relief for the elderly, and questioned if any consideration had been given to freezing tax rates at their current levels for senior citizens.

The Administrator stated she did not know if such action was legal in Virginia, but indicated that any action taken by the Board at this time would not preclude further action at a later date.

Dr. Wilkie Chaffin asked if any figures were available to indicate the impact the ordinance would have on tax revenue.



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
1401 EAST BROAD STREET
RICHMOND, VIRGINIA 23219 2800

Stephen Brich
Commissioner

MEMORANDUM

To: County Administrators/City and Town Managers
From: Stephen C. Brich, P.E. Commissioner *Stephen C. Brich*
Subject: FAST Act Rescission
Date: November 6, 2018

As a current recipient of either Transportation Enhancement (TE) or Transportation Alternatives (TA) funding, we want to make you aware of federal legislation that may impact the funding in these programs. The current federal highway authorization, Fixing America's Surface Transportation Act (FAST Act), contains language providing for a nationwide rescission of \$7.569 billion of unobligated contract authority. Based on the language, this rescission will result in a reduction of federal funding not yet obligated to a phase of work (Preliminary Engineering, Right of Way, or Construction). However, be assured that we are working on several strategies to mitigate the impacts to our active projects.

The following provides additional information regarding the rescission.

A rescission is a legislative action that cancels the availability of contract authority (apportionment) that has not been obligated to a contract or project in the Federal Highway Administration's (FHWA) financial system. In other words, the rescission will impact funding available for project phases that have not started, and will reduce the amount of federal funding supporting projects in funding categories subject to the rescission. The FAST Act specifies that rescission amounts will be calculated based on these unobligated balances as of September 30, 2019, and the rescission will be applied on July 1, 2020. In addition, the FAST Act prescribes the calculation of the rescission amount applicable to each state, as well as the manner in which the rescission will be applied; therefore, no flexibility is provided to the Commonwealth to determine how the rescission will be applied.

MEMORANDUM TO: County Administrators/City and Town Managers

Page 2

November 6, 2018

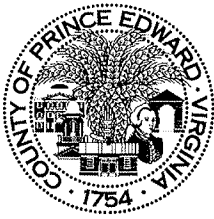
While the exact impact is unknown, the amount of the rescission required by the FAST Act is significant and likely to cause reductions in funding in certain programs with large unobligated balances. In particular, the TA program has been identified as high risk for experiencing significant impacts.

The best way to reduce the impact of the rescission is to maximize obligation of federal funds, and there are several things that you and your staff can do to help us plan for and work to minimize this rescission:

- Ensure that your projects have accurate and updated estimates;
- Ensure that your projects have realistic schedules that comply with Departmental Policies for project delivery;
- Work to advance phases that are already fully funded; and
- Deliver your projects as scheduled.

Our ability to plan for and to mitigate the impact of this rescission relies greatly on the information contained within our project management information systems. **Accordingly, we need your assistance to ensure that our project schedules and estimates are up-to-date and accurate and are asking that you provide any necessary updates to your VDOT contact by December 5, 2018.** Your VDOT contact will reach out to discuss project schedules and estimates to support meeting this deadline.

If you have any questions, please feel free to contact Russ Dudley, Assistant Division Administrator for the Local Assistance Division at 804-786-6663.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 14, 2019
Item No.: 13
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Bond Attorney

Summary:

Prince Edward County has applied for financing through the Virginia Resources Authority’s Summer 2019 Virginia Pooled Financing Program bond issue. McGuireWoods serves as bond counsel to Virginia Resources Authority (“VRA”). McGuireWoods also has served as the County’s bond counsel for over 20 years and has an intimate knowledge and documentation of the County’s financial status and current debt structure. I am recommending they continue to serve as bond counsel to Prince Edward County. Because of the potential of conflict with VRA, McGuireWoods would not undertake the representation of both VRA and Prince Edward County without consent of the County. Specifically, Arthur Anderson would serve as the County’s bond counsel. Mr. Anderson is a partner with the firm and has extensive experience as a bond counsel and has represented many Virginia local governments and state agencies in the issuance of bonds. The County provided this same consent in both 2011 and 2017 when we borrowed money through VRA

Mr. Anderson is requesting a limited consent only. In the unlikely event that a material dispute or litigation develops between the County and either authority (including a material dispute or litigation in which multiple parties are seeking money from the County), McGuireWoods will not represent either (or any) party in that dispute without the express written consent of both (or all) parties.

Mr. Anderson is respectfully requesting that Prince Edward County consent to this arrangement and to McGuireWoods continued representation of VRA on unrelated matters.

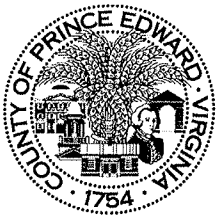
The County Attorney has also reviewed this request and has no concerns.

Attachments:

Recommendation: Approve the request to allow McGuireWoods to continue to serve as bond counsel to Virginia Resource Authority while also serving as bond counsel to Prince Edward County under the terms listed above.

Motion _____ Cooper-Jones _____ Jones _____ Townsend _____
Second _____ Emert _____ Pride _____ Wilk _____
Gilliam _____ Southall _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 14, 2019
Item No.: 14
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator's Report

Summary: The County Administrator has no additional items to report at this time.

Attachment:

Recommendation:

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 14, 2019
Item No.: 15
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports

Summary: Please see attachments.

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery – Commercial Operations
- d. Commonwealth Regional Council Items of Interest
- e. Tourism
- f. Virginia Cooperative Extension – Quarterly Report

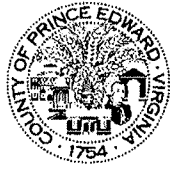
Recommendation:

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**Animal Control
Monthly Report**

"April 2019"

Dogs

Surrendered	2
Picked Up	14
Claimed By Owner	9
Adopted	0
Died in Kennel	0
Euthanized	3
Transferred to SPCA	12
Dead on Arrival	0
Escaped from Shelter	0
Seized	8
Bite Case	0
Other	0

Fees Collected \$275.00

Cats

Surrendered	4
Picked Up	0
Claimed By Owner	0
Adopted	0
Euthanized	3
Died in Kennel	0
Transferred to SPCA	1
Dead on Arrival	0

Fees Collected \$0.00

Wildlife

Handled	2
Euthanized	0
Rabies Case	0

Livestock

Returned to Owner	0
Euthanized	0
Adopted	0

Fees Collected \$0.00

Other Companion Animals

Returned to Owner	0
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Number of Calls to Shelter 147

Summons Issued 0

Warrants Served 1

Days in Court 3

Nuisance Dogs 4

Dangerous Dogs 0

Calls After Hours / On Call 10

Dogs Brought In by Farmville PD 0

Total Fees Collected \$275.00

Bill the Town of Farmville

0 cats housed.

Total \$0.00

*Adam Mumma, Chief Animal Control Officer
Chris Riviere, Deputy Animal Control Officer*

BUILDING OFFICIAL

Permits Issued Report
4/01/2019 Through 4/30/2019

ADDITIONS	- Issued	11
	- Value	\$338,628.18
	- Permit Fees	\$1,202.75
	- 2.00% STATE TAX	\$24.05
	- Fees Collected	\$.00
CELL TOWER	- Issued	3
	- Value	\$31,000.00
	- Permit Fees	\$1,100.00
	- 2.00% STATE TAX	\$22.00
	- Fees Collected	\$.00
CHURCH (ADD/REN/E/P/M)	- Issued	1
	- Value	\$209,867.00
	- Permit Fees	\$364.80
	- 2.00% STATE TAX	\$7.30
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	8
	- Value	\$1,061,785.00
	- Permit Fees	\$2,725.80
	- 2.00% STATE TAX	\$54.52
	- Fees Collected	\$.00
ELECTRICAL	- Issued	33
	- Value	\$88,740.00
	- Permit Fees	\$1,820.00
	- 2.00% STATE TAX	\$36.40
	- Fees Collected	\$.00
MECHANICAL	- Issued	13
	- Value	\$19,000.00
	- Permit Fees	\$685.00
	- 2.00% STATE TAX	\$13.70
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	10
	- Value	\$30,306.00
	- Permit Fees	\$651.00
	- 2.00% STATE TAX	\$13.00
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	1
	- Value	\$174,000.00
	- Permit Fees	\$212.80
	- 2.00% STATE TAX	\$4.26
	- Fees Collected	\$.00
PLUMBING	- Issued	13
	- Value	\$14,000.00
	- Permit Fees	\$700.00
	- 2.00% STATE TAX	\$14.00
	- Fees Collected	\$.00
REMODELING	- Issued	3
	- Value	\$141,925.00
	- Permit Fees	\$1,605.00
	- 2.00% STATE TAX	\$32.10
	- Fees Collected	\$.00
TANK REMOVAL	- Issued	2
	- Value	\$4,000.00
	- Permit Fees	\$100.00
	- 2.00% STATE TAX	\$2.00
	- Fees Collected	\$.00
IN LIEU OF SOIL & EROSION	- Issued	3
	- Value	\$.00
	- Permit Fees	\$.00
	- Fees Collected	\$.00
SPRINKLER	- Issued	2
	- Value	\$98,400.00
	- Permit Fees	\$100.00
	- 2.00% STATE TAX	\$2.00
	- Fees Collected	\$.00
Total Permits - Issued		103
Total Permits - Value		\$2,211,651.18
Total Permits - Permit Fees		\$11,267.15
Total Permits - Sales Tax 2%		<u>\$ 225.33</u>
		\$ 11,492.48

Michelle McKenzie
Director



April 2019 Summary

On the Production Floor

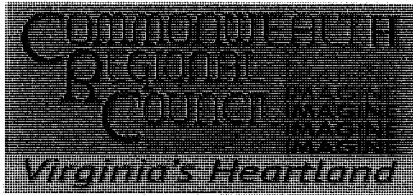
- New rental client **Sherry Lyford of Mecklenburg County** came in for her first production and also her first inspection. Sherry owns **Forking Good Gourmet**, a company specializing in dry spice blends and rubs. Sherry is a great client to double-book with other clients once the busy season kicks in again, as her product is very simple and low-risk.
- **Carolyn Lilley of Lilley Farms in Chesapeake, VA** came back to the cannery to make large batches of strawberry jam and strawberry syrup from fruit stored in her freezers from last year's PYO season.

In the Office

- Rupen Rao of Rupen's Indian Simmer Sauces is in the process of launching four new flavors of sauces to add to his current three. Michelle worked with him this month to ensure we have proper allergen controls in place for his Korma Sauce (containing almonds) and working with him to make sure his ingredient statement is in FDA compliance. He is in the final stages of getting his products into Whole Foods.
- This month has been very busy in terms of prospective client interest. The following people have contacted VFW with interest in co-packing services, and all are in various stages of product development. We anticipate several test-batches in the upcoming weeks.
 - Katherine Knight of Common Health Botanicals (Charlottesville) – makes elderberry cordials and shrubs
 - Marc-Anthony Richardson (DC-area) – Makes a spicy mango-chile sauce
 - Paul Rucker of Harmony Sauce (Baltimore area) – he is launching a sauce company with a goal of highlighting the issues within incarceration system
 - Arlene Limas – makes salsas out of her kitchen and is looking to scale up
 - Irene Coleman – makes pickles using her family's special brine. We may or may not be able to efficiently produce this product, so we are having Irene contact a Process Authority to get some more information
 - Tommy Terrell of SOSS (Charlottesville) – Tommy is a graphic designer and videographer who is looking to use his marketing skills to launch his vegetable-forward hot sauce variations.

April 2019 by the numbers	
Total number of units processed	3,987
Retail value of products	\$27,651.50
# Clients	7
# New Clients	1
# processing days	9
Revenue generated (PEC)	\$1,073.42*

*VFW made a purchase of size large heat resistant gloves for a total of \$57.58 that has been deducted from the total generated revenue of \$1131.00



CRC April 2019 Items of Interest

New Ventures

- Provided assistance to the Ward Burton Wildlife Foundation to request funding from the Richard Reynolds Foundation for educational outreach program activities.
- Assisting the Farmville Police Department in applying to USDA Rural Development for funding to purchase new radios for their police vehicles.
- CRC hosting FOIA Training provided by the FOIA Council for local government and law enforcement.
- CRC will be applying for Hazard Mitigation Grant Funds to begin the next update of the CRC's Regional Hazard Mitigation Fund.
- CRC hosted the VDOT Transportation Alternative Set-Aside Grant Workshop at the Farmville Library.
- Next CRC Meeting date-- **Wednesday, May 15, 2019 at 9:30 a.m.** The CRC will be meeting at the Farmville Library Conference Room (1303 West Third St. Farmville, VA). The meetings are joint meetings with the County Administrators and College/University representatives.

Activity

- CRC staff are continuing to assist the Town of Drakes Branch to apply for Hazard Mitigation Grant Program funds.
- Town of Charlotte Court House Evergreen Road Sidewalk Project: The Town has been notified with a Notice to Proceed with the Right-of-Way Phase of the project. CRC Staff will assist with documenting this process. CRC staff have been corresponding with the Town representatives and VDOT.
- CRC staff have collected and compiled data from the Town of Keysville Surveys for the Keysville Comprehensive Plan Update. This data has been shared with the Planning Commission as well as a second draft of Sections I & II.
- Dillwyn CDBG Housing Rehabilitation Project – Construction has been completed on one home, with construction beginning on another and the Rehab Board has approved plans for two additional homes. CRC staff have corresponded with DHR to receive approvals on projects thus far.
- Lunenburg/Kenbridge/Victoria Comprehensive Plan Update – The Towns of Kenbridge and Victoria and Lunenburg County Planning Commissions have held Public Hearings on the Plan. Both Towns have also adopted the Plan Update. The Plan will be before the Lunenburg County Board of Supervisors for adoption at their May 9th meeting.
- Dillwyn VDOT Streetscape Project – CRC staff are working with VDOT and the consultant to submit a request for Right-of-Way Certification to allow the bidding of the project in May.
- Phenix Water System Project – CRC staff are working with the new Water System Operator for the Town and VDH to determine if the Town needs to request additional funding for the project.
- CRC CEDS: CRC staff provided a CEDS presentation at the Charlotte County Board of Supervisors Meeting to seek public input. The CRC staff are working with the Consultant to finalize the Draft CEDS and CEDS products. The CRC received an extension from EDA through May 31st.
- STEPS, Prince Edward Affordable Housing Strategic Plan – The Consultant held three Focus Group meetings and surveys have been distributed by the Housing Coalition in the County and Town of Farmville to seek input.
- Watershed Implementation Plan (WIP) Phase III Update: The CRC will be hosting a meeting on May 13th centered around the new VA draft Phase III Watershed Implementation Plan unveiled by Governor Northam and the Department of Environmental Quality (DEQ).
- The CRC approved the CRC's Rural Transportation Planning Program Scope of Work for FY 19-20.
- CRC staff attended and provided comments on behalf of the localities at the Commonwealth Transportation Board/VDOT Spring Public Input Meetings in Lynchburg and Richmond.
- CRC staff attended a Public Input Session in Lynchburg on the Virginia Department of Rail and Public Transportation Identifying Unmet Needs for the Inter City Bus Needs across Virginia (Farmville is a target for new service).

Tourism & Visitor Center Monthly Report for April 2019

HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2019	796	100	11	907	226.8
2018	3,208	425	52	3,685	307.1

Total / 4 Month
Total / ALL of 2018

Requests for Information:

	Phone Inquiries	Video Views (All)	Center Visits	VisitFarmville.com Facebook Engagements	Tablet/Cell Web Hits	Monthly Totals:
April 2019	65	15	291	NO DATA	1659	2,030
April 2018	60	162	370	5,484	592	6,668
% Difference	8.33%	-90.74%	-21.35%		180.24%	-69.56%

	Phone Inquiries	Video Views (All)	Center Visits	VisitFarmville.com Facebook Engagements	Tablet/Cell Web Hits	Monthly Totals:
TOTAL YTD	295	102	907	1,718	13,896	16,918
2019 YTD	263	312	906	37,952	26,782	66,215
% Difference	12.17%	100.00%	0.11%		-48.11%	-74.45%

Report to May Board of Supervisors:

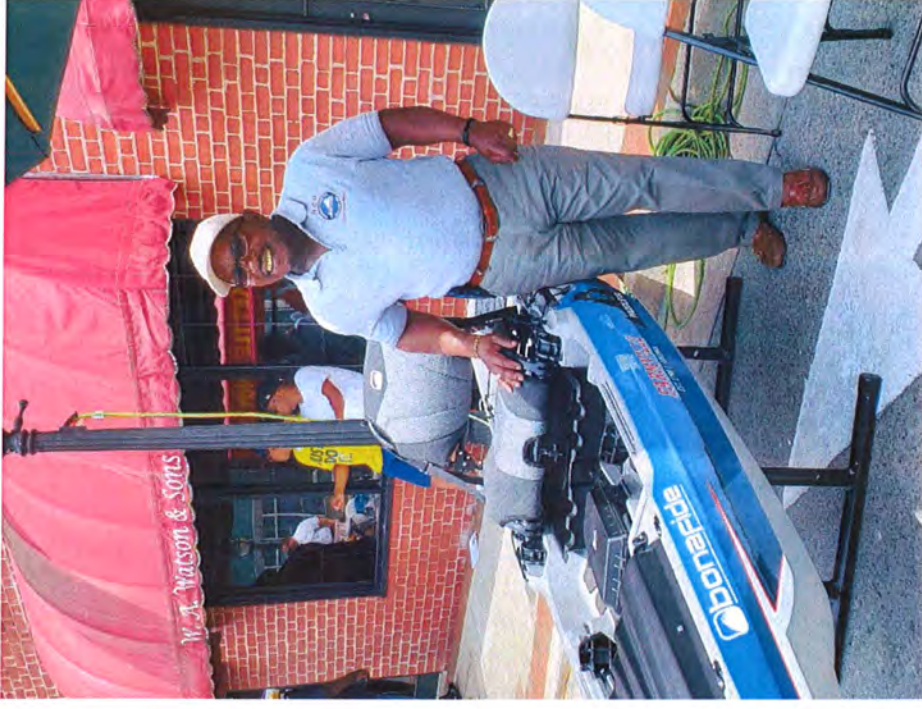
- Visitation is starting to climb with out-of-state visitors from as far away as Montana and Alaska, and international visitors from Germany, Quebec and the UK.
- LOVE Summer in Farmville campaign kicked off at the Heart of Virginia Festival where the Tourism Office had a booth. At the booth was the co-branded wrapped kayak on loan from the Appomattox River Company (image below) which attracted a lot of attention from the crowd. We estimate over 300 people stopped by the booth to hear about coming back to Prince Edward for the three event weekends being promoted. Additionally, I had the opportunity to speak to the crowds at the Lancaster stage during the festival. Local Boy Scouts helped us carry the kayak up to the Lancaster stage for this opportunity.
- VisitFarmville.com has posted the LOVE Summer in Farmville campaign on the website, and is promoting the events through Facebook. A different company now manages this site, so it will be some time before I have stats to report.
- We will be presenting the First, Second and Third place winners from local schools for the 50 Years of Love post card contest at the Board of Supervisors meeting this evening. High School, Middle School and Elementary School children from Prince Edward, Fuqua and Homeschool were all invited to participate.



2019 Heart of Virginia Festival Booth representing Prince Edward County and the tourism campaign: LOVE Summer in Farmville
 A \$10,000 grant from Virginia Tourism Corporation was awarded to Prince Edward County for the three events scheduled during this 50th anniversary of Virginia Is For Lovers slogan:

- June 7 - 9: LOVE Summer in Farmville - KAYAKS! This weekend encourages the more than 1,000 visitors to Appomattox River Company's Demo Days at Wilck's to spend the whole weekend in the community discovering that you can Find It In Farmville!
- July 19 - 21: LOVE Summer in Farmville - CYCLING! The Addiction Racing cycling event starting at Twin Lakes State Park with cyclists riding through High Bridge, and other local venues to finish at Twin Lakes State Park will bring 200 cyclists and their families to spend the weekend in Prince Edward County.
- September 27 - 29: LOVE Summer in Farmville - ALPACAS! The last weekend in September each year is National Alpaca Farm Days, and BrightEyes Alpaca Retreat will host 400 or more visitors to learn about these animals and spend time and money at our local businesses.

This summer of LOVE will be passport driven for tracking purposes. The passports will be used by our visitors, encouraging them to patronize more of our businesses. In early October there will be a drawing for one of three weekend trips back to Farmville, valued at \$1,000 each from the passports collected over these three weekend events.



Virginia Cooperative Extension Prince Edward County

2019 1st Quarter Report



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What's Inside:

Page 2
Agriculture and Natural Resources

Page 3
4-H Youth Development

Page 4
Community Food Systems

Page 5
FCS- SNAP Ed

Page 6
FCS- Area Food Safety

Page 7
Upcoming Events

Virginia Cooperative Extension
Prince Edward County

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Farmville, VA 23901



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Agriculture and Natural Resources

This first quarter of 2019 has been extremely productive. In addition to the mentioned programs and activities, I also taught 3rd graders from surrounding counties at the Southern Piedmont Agricultural Research and Extension Center about sheep production for Agriculture Awareness Days. This gives students the opportunity to learn about many aspects of agriculture in our region. I have also taken on a few roles at the state level in Virginia Cooperative Extension. I was honored to become a member of the Central District Program Leadership Team. In this position, I have the responsibility to help train new and existing agents on many aspects in extension, from program development to evaluation and risk management. I am also a support system for agents across the district. I am also serving as the Vice President of the Virginia Extension Service Association. This association is compiled of agents all over the state working to be the liaison and advocate for agents to upper management. As Vice President, I have organized the Annual VESA Conference that will take place in May. This conference provides training and an opportunity for collaboration among agents all over the state of Virginia. I am also the District Representative of the Virginia Association for Agricultural Extension Agents, and Signs and Decorations Chair for the upcoming 2020 National Conference.

January 9 and February 12, Piedmont Soil and Water Conservation District Breakfast Series: Landowners and producers enjoyed breakfast and learned about Landowner Risk Management and Liability as well as Planning to Build a Pond

January 10, Private Pesticide Recertification: Local pesticide applicators were able to recertify, which is required every two years

February 1 and 8, VDACS Pesticide Training Collaboration: Due to changes in pesticide labeling, over 30 applicators were trained and retested for Registered Technician Pesticide Certification. Also, a review and test was implemented in Prince Edward to certify Ornamental and Turf local and non-local commercial applicators.

February 12, Southside Fruit Tree School



Extension Agents Jake Morgan, Pauline Stokes, Nicole Shuman, and Katy Overby at Taste of Farmville

Weekly starting in February, Fuqua Agriscience class in the garden:

Weekly this class comes to the garden and learns about raising a vegetable garden. They have seeded, made a compost bin, direct seeded, transplanted, mulched, fertilized, trellised, and so much more!

March 7, Agricultural Labor Forum: I, in conjunction with the Nottoway Ag agent, Department of Labor, VDACS, National Council of Agricultural Employers, AgWorks, and Clemson University, held a one-day forum at Longwood University to discuss agriculture labor policy in Virginia. Approximately 90 people were in attendance.

All Quarter, weekly Master Gardener Volunteer Training: Five citizens attended 8 weeks of training to become a Master Gardener volunteer for the Heart of Virginia Master Gardeners. This is an intense course that includes lessons on Botany, Soils, Nutrient Management, Entomology, Pathology, Landscape Design, and so much more!



Halfway through making the compost bin with the AgriScience class from Fuqua. We meet once a week to teach gardening methods to these high school students.

4-H Youth Development

Dear Prince Edward Board of Supervisors,

From January through March of 2019, I found myself very busy in classrooms continuing our many new afterschool programs! They have proven to be a success and has got the attention of the community. I plan to work hard to continue this trend of increasing 4-H awareness and 4-H program participation. During this time Prince Edward 4-H was able to begin it's first Livestock Club it has had in a very long time! We took our Teens to a training retreat where we started the process of preparing them to be in a supervisory role at 4-H Summer Camp. The Science Fair classroom room visits continued and the 5th graders did a fantastic job especially considering this was their first year participating. Prince Edward High School and Prince Edward 4-H collaborated to create an Envirothon group to compete at local and regional events. Although interest waned, it was a great start and we will hit the ground running next year. When the schools have early release days, I like to have after school programs available. One of these days was the continuation of our "Kid's Canning Series". We had a pickling program that was a lot of fun for everyone involved! I was fortunate to be able to visit all Kindergarten classes to talk about Earth Day and it's importance. We planted grass and talked about how plants help us and the importance of taking care of the land and animals around us.

Pictured here is Martha Lucy. She participates in our Cooking With Cloverbuds after school program. They learn basic cooking skills, how to measure, and proper technique. They even wash their own dishes!



This is one of the Prince Edward Middle School students presenting their Science Fair Project to the judges. The students get so much from this program. They learned the Scientific Method, time management, public speaking, and of course a lot about the topic they chose for their project.

The picture to the left is from our pickling workshop. The kids pickled watermelon rinds, cauliflower, and cucumbers (dill pickles). The picture to the right is one of the Kindergarten classes I gave a presentation to for Earth Day. We planted grass and discussed some of the many reasons why it's important to keep our Earth healthy.



Community Food Systems

Much of my efforts during the first quarter of 2019 was directed towards the Heart of Virginia Buy Fresh Buy Local Chapter. The Chapter saw an increase in participation from last year, and I was able to publish the Guide in a more timely manner. I was also able to secure \$950 in sponsorships for the Guide and WFLO generously agreed to air a weekly radio spot highlighting a Buy Fresh Buy Local member.

Additionally, I attended the 2019 Virginia Association for Biological Farming Conference in Richmond, as well as the Farm to School Conference in Hampton Roads. These events were great sources of inspiration for programming in the coming year, and I already have plans to put what I learned to work in Prince Edward. Additionally, I was accepted to the inaugural class of Virginia Cooperative Extension's Faculty Leadership Development Program.

Lastly, with the weather warming, I began working once again in our Demonstration Garden. Already the garden has proved beneficial to the students in Fuqua's Agricultural Science Class, and I look forward to a fruitful season of growing and teaching.

January 23rd, February 20th, & March 27th, Organic Fruit

Study Group: Monthly meetings of home growers interested in learning sustainable and organic practices for growing fruit in our region.

January 31st, Taste of Farmville: Made Fruit and Kale Salad to promote healthy eating to our community.

February 28th, & March 4th, 21st, & 28th, Garden Work with Fuqua Agricultural Science Class: Four students from Fuqua's Agricultural Science class came to Extension's Demonstration Garden for hands-on service-learning. We covered compost, seeding, plant families, sustainable practices, and the basics of IPM.

March 21st, Presentation for Farmville Rotary's Happy Hour: I spoke about the importance of local food in a global food economy.



Figure 1 (at left): Moving newly constructed compost bins into position



Figure 2 (at right): Seeding and weeding the raised herb bed



Figure 3: Demonstrating levers at the Simple Machines Station for 3rd Grad Ag Days

March 19th, Compost Presentation for the Nora Lancaster Garden Club:

I gave a presentation on composting and its role in biointensive gardening at a meeting of the Nora Lancaster Garden Club at the Farmville Library.

March 19th, Buy Fresh Buy Local Member Meeting: I held the annual Buy Fresh Buy Local Member Meeting at the Prince Edward Extension Office. It served as an opportunity for members to meet one another and give input on how they would like the chapter run. Four thousand Buy Fresh Buy Local Guides were printed, and to date nearly four-fifths of them have been distributed across our region.

March 26th & 27th, 3rd Grade Ag Days: At the annual 3rd Grade Ag Days Event at the Southern Piedmont Agricultural Research and Extension Center in Blackstone. I ran the simple machines station. Ag Days provides experiential learning for area students in preparation for the SOLs.

Family and Consumer Sciences—SNAP-Ed

2018 was a great year for Virginia Cooperative Extension Family Nutrition Program. I personally thank my extension staff members, all of my volunteers, supporters, collaborators and most of all the participants. The support of the community helps me to reach the most vulnerable members of the community. The mission of the Educational programs are most often a team approach.

FCS SNAP-Ed Agents have funding and resources for a wide range of programs targeting limited resource audiences, such as Teen Cuisine for youth and Eat Smart Move More for adults. Agents can assist by helping with program delivery, if interested, adding expertise in complementary areas, such as parenting and financial education, and referrals to other Extension programs like Character Counts. Other partnership ideas include: Co-Training Master Food Volunteers or in-school volunteers. Collaborating with local community groups on topics related to limited resource audiences. Working to bring Farmers markets and SNAP EBT machines into areas with limited food access. Partnering to provide consultation to SNAP-Retailers on stocking healthier food options.

The Family Nutrition Program's mission is to teach limited-resource families and youth to make healthier food choices and become better managers of available food resources for optimal health and growth. SNAP-Ed works for Virginians. 85% of families buy and prepare more healthy foods, fewer families go hungry. Nutritious foods becomes affordable and accessible, such as at Farmers Markets, more Farmers Markets with SNAP EBT strengthen local economies.

This is the second quarter for the SNAP-ED Program and the first quarter for Cooperative Extension. I have established a great partnership between Virginia Tech, Virginia State, Central Hospital, Virginia Cooperative Extension and Piedmont Senior Resources AAA, implementing the Balance Living with Diabetes Research Project.

I have participated in the Partnership for Healthy Communities, Farmville Community Health Planning Meeting, for the passed year, where we identified the priority areas that will be addressed in the next three years based on the findings of the 2018 Farmville Area Community Health Needs Assessment. The members present chose the following: Access to affordable healthcare, Access to affordable housing, Access to healthy foods, Access to mental health services, mental health problems, substance use including alcohol and illegal drug use and Transportation.

January 4, 2019 Meeting with Dr. Carlie Rafie and Kristina A. Jiles, MS, MPH, CHES® Ph.D Candidate in Human Nutrition, Foods, and Exercise at Virginia Tech, meeting on the logistics of the BLD and LIFT programs for the next 12 weeks at Lunenburg Senior Café and Keysville Senior Café.

January 18, 2019 Mobile Food Pantry, Cumberland VA, Nutrition Education and Food Demonstration (over 100 participants were served).

January 23, 2019 Liberty University Department of Public and Community Health Class, trained students on the LEAP Curriculum.

February 6-8, 2019 Winter Conference

February 9, 2019 Senior Food Pantry, Delma's Food Pantry, Cumberland VA

February 26, 2019 Farmville Area Community Health Planning Meeting.

February 27, 2019 LIFT training n Bedford VA



Parcilab-trainees for the #LIFT program
Pauline Stokes (left), front row Nicole Shuman (1st left back row)



Liberty University Department of Public and Community Health Class, trained students on the LEAP Curriculum.



Regional meeting with Feed More, at Cumberland Community Cares Food Pantry

March 3, 2019 Regional meeting with Feed More, at Cumberland Community Cares Food Pantry. This is a collaboration with Delma's Food Pantry, Senior Box Program, Mobile Pantry Program, USDA(TEFAP) and Feed More.

March 13, 2019 Meeting with Lynchburg Area Food Council.

CULTIVATING A HEALTHY COMMUNITY

The Lynchburg Area Food Council (LAFC) is a non-profit organization that desires to initiate and sponsor projects to foster a healthy community & bring economic vitality to our neighborhoods.



Tasting a Smoothie at Dominion Energy – Energy Share Event, Buckingham VA (above)
Food Demonstration and tasting, Mobil Food pantry, Cumberland VA, (right)



Family and Consumer Sciences— Food Safety

I have been working with fruit and vegetable producers from eight counties to prepare for USDA GAP and USDA Harmonized GAP audits. Successfully completing these audits will allow these producers to sell to new wholesale markets, specifically Produce Source Partners, who are looking to purchase produce from our area. This will be a new market for these producers and producer's audits are being supported in part by a grant awarded to VCE at a 50% cost share rate up to \$1200 in eligible expenses. The grant supports three producers in each of sixteen counties and is a two-year grant. I am also working with these producers to provide assistance with required water testing for the audits and are supported at 50% cost share through a water-testing grant awarded to a VCE Fresh Produce Safety specialist. While working with these producers I am providing training and support for the local Extension agents to enhance their skills.

Two Selling at Farmers' Markets for Vendors workshops have been conducted and were attended by 19 participants. Participants learned the Va Food Code Exemptions that apply to selling at Farmers' Markets, FDA labeling requirements, allergen labeling, and food safety practices.

A Food Labeling for Markets workshop was conducted and attended by 5 participants. This workshop is an advanced training workshop to help vendors understand FDA labeling requirements that are in addition to state labeling requirements. Participants learned how to properly create food labels and properly list ingredients and food allergens to comply with federal code.

**Thank you for your
continued support!
Please see the next page
for Upcoming Events
in Extension!**

MAY & JUNE UPCOMING EVENTS

- MAY 4** HEART OF VIRGINIA MASTER GARDENERS ASSOCIATION PLANT SALE, 8 AM-12 PM. Farmville Train Station, West Third Street, Farmville, VA.
- 4** PRINCE EDWARD EXTENSION DEMONSTRATIONS, Farmville Community Marketplace, 9-1 PM
- 6** COUNSELORS IN TRAINING (CIT) TRAINING at the Extension Office 6:30-8:30PM.
- 8** FARM TRANSITION WORKSHOP, 1:30-4:30 PM, John Randolph Firehouse, Cumberland. To register: <https://goo.gl/forms/d1iYKAt5d6jvqvjc2>
- 9-10** CATTLE BEHAVIOR AND HANDLING CLINIC, 8:30 AM-4:30 PM. The BARN, 11851 W. James Anderson Hwy. Buckingham, VA. Registrations due April 20, 2019, 434-969-4261.
- 20** 4-H SUMMER CAMP CLASS SIGN-UP ASSISTANCE 6-8 PM at the Extension Office-- Class sign ups for summer camp are online this year! If you need assistance or a computer you may join us at the Extension to get help signing up for classes!
- 22** 4-H SUMMER CAMP CLASS SIGN-UP ASSISTANCE 1-6 PM at the Extension Office-- Class sign ups for summer camp are online this year! If you need assistance or a computer you may join us at the Extension to get help signing up for classes!
- 22** ORGANIC FRUIT STUDY GROUP meets 6-7:30 PM at the Cooperative Extension Office, 100 Dominion Drive. For more information, contact Nicole.
- 27-31** FAMILY CAMP at Holiday Lake 4-H Educational Center visit <https://www.holidaylake4h.com/> for more information!
- 28** BALANCED LIVING WITH DIABETES REUNION, Victoria Senior Cafe, contact Pauline.
- 30** BALANCED LIVING WITH DIABETES REUNION, Keysville Senior Cafe, contact Pauline.

- JUNE 10-13** FARM TO FORK CAMP 2019 Keep an eye out for our summer programming registration newsletter for more information! To ensure you receive current programming updates, email Jake.
- 14-16** CLOVERBUD CAMP at Holiday Lake Educational Center. This is an overnight camp for youth aged 5-8. It's a great introduction to prepare them for our weeklong camp for junior 4-Hers! Email Jake for registration materials and/or more information
- 24-28** JUNIOR 4-H SUMMER CAMP! For ages 9-13. This is an overnight weeklong camp at Holiday Lake 4-H Educational Center. Please email Jake for registration material and/or more information. Financial Assistance is available upon request.
- 26** ORGANIC FRUIT STUDY GROUP meets 6-7:30 PM at the Cooperative Extension Office, 100 Dominion Drive. For more information, contact Nicole.

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