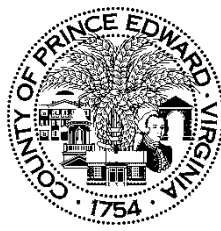




MISSION STATEMENT

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

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PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS

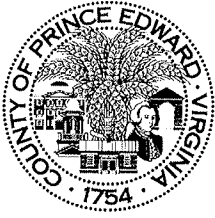
June 11, 2019

AGENDA

5:30 p.m.	Work Session with VDOT	
7:00 p.m.	1. The Chair will call the <u>June</u> meeting to order.	1
	2. Invocation	1
	3. Pledge of Allegiance	1
	4. Conflict of Interest Disclosures	1
	5. Recognitions	3
	6. <u>PUBLIC PARTICIPATION:</u> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	5
	7. Board of Supervisors Comments	7
	8. <u>Consent Agenda:</u>	
	a. Treasurer's Report: April 2019	9
	b. Approval of Minutes	13
	c. Review of Accounts & Claims	45
	d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.	71
	9. Appropriations: FY20 County Budget	73
	10. Highway Matters	81
	11. <u>PUBLIC HEARING: Prince Edward County Secondary Six-Year Plan</u> -- <i>The Board will receive citizen input prior to considering the adoption of the Six Year Plan for FYs 2020-2025 and the FY 20 Construction Program for Prince Edward County.</i>	83
	12. <u>PUBLIC HEARING: Dominion Energy Microwave Tower</u> -- <i>The Board will receive citizen input prior to considering the request from Dominion Energy Virginia to permit the construction of a 235-foot unmanned microwave tower to be located at 341 Merriman Shop Road, Pamplin, VA on Tax Map # 043-A-37.</i>	91
	13. <u>Appointments:</u>	
	a. Citizen Volunteer	103
	b. County/Board Positions	121
	14. <u>County Administrator's Report</u>	
	a. VRA Financing	123
	b. Green Ridge Landfill	131
	c. Tax Exemption	135
	15. <u>Committee Reports:</u>	
	a. Properties Committee	137
	16. <u>Informational/Correspondence</u>	139
	a. Invitation to Premier of Documentary – HOPE'S CITY (Pamplin City)	140
	b. General Assembly Resolution: Piedmont Senior Resources	141

17.	<u>Monthly Reports:</u>	143
	a. Animal Control	144
	b. Building Official	145
	c. Cannery – Commercial Operations	146
	d. Commonwealth Regional Council Items of Interest	147
	e. Tourism	148

(NOTE: *Additional agenda items may be added to a Table Pack, available for review after 4:30 p.m. on Tuesday, June 11, 2019.*)



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: June 11, 2019
Item No.: 1, 2, 3, 4
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call To Order, Invocation, Pledge of Allegiance, Conflict of Interest

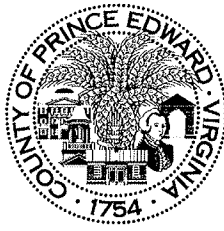
Summary:

1. Chairman Wilck will call to order the **June** meeting of the Board of Supervisors.
2. The Chair will ask for an invocation.
3. The Chair will lead the Pledge of Allegiance.
4. The Chairman will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

Attachments: Conflict of Interest Disclosure

Recommendation:

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	



STATEMENT OF DISCLOSURE

DECLARATION OF INTEREST

1. Transaction Under Discussion/Consideration: _____

2. Nature of Public Official's Personal Interest Affected by the Transaction: _____

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: _____

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes _____ No _____

Signature: _____ Date: _____

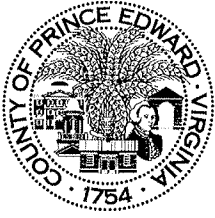
DECLARATION OF ACCURACY

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: _____ Date: _____

Print Name _____

Address _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: June 11, 2019
Item No.: 5
Department: Board of Supervisors
Staff Contact: Kate Pickett Eggleston
Issue: Recognitions

Summary: “Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of the students at the Prince Edward County Public Schools and Fuqua School, and our employees and our citizens volunteers who serve the County of Prince Edward.

Given the summer holiday, there are no recognitions scheduled for the June Board meeting.

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: June 11, 2019
Item No.: 6
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 11, 2019
Item No.: 7
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments:

Recommendation: None.

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: June 11, 2019
Item No.: 8-a
Department: Treasurer
Staff Contact: Donna Nunnally
Issue: Treasurer's Report

Summary: The Treasurer's Report is attached.

Attachments: April 2019 Treasurer's Report

Recommendation: Approval

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

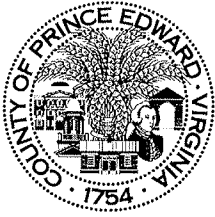
Prince Edward Board of Supervisors Treasurer's Report -April 2019

Name of Bank	Bank Balance			Available Balance
Benchmark Pooled Fund Account	\$ 13,842,113.67			\$ 13,842,113.67
Wells Fargo Social Services	\$ 282,444.06			\$ 282,444.06
Benchmark School Fund	\$ 1,814,364.86			\$ 1,814,364.86
Benchmark Food Service	\$ 215,937.59			\$ 215,937.59
TOTAL				\$ 16,154,860.18
Certificate of Deposits				
Benchmark				\$ 609,724.91
Farmers Bank				\$ 211,676.94
TOTAL				\$ 821,401.85
GRAND TOTAL				\$ 16,976,262.03

Prince Edward Board of Supervisors Treasurer's Report - April 2018

Name of Bank	Bank Balance			Available Balance
Benchmark Pooled Fund Account	\$ 13,682,943.85			\$ 13,682,943.85
Wells Fargo Social Services	\$ 163,755.67			\$ 163,755.67
Benchmark School Fund	\$ 1,297,487.54			\$ 1,297,487.54
Benchmark Food Service	\$ 289,266.92			\$ 289,266.92
TOTAL				\$ 15,433,453.98
Certificate of Deposits				
Benchmark				\$ 609,724.91
Farmers Bank				\$ 210,096.18
TOTAL				\$ 819,821.09
GRAND TOTAL				\$ 16,253,275.07

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 11, 2019
Item No.: 8-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Approval of Minutes

Summary: Attached are draft minutes for the Board's review and approval.

Attachments: May 14, 2019 at 5:30 p.m. Draft Meeting Minutes
May 14, 2019 at 7:00 p.m. Draft Meeting Minutes
May 21, 2019 Draft Meeting Minutes

Recommendation: Approval.

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

May 14, 2019

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 14th day of May, 2019; at 5:30 p.m., there were present:

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Absent: Pattie Cooper-Jones

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Farmville Volunteer Fire Department Chief Dean Farmer; Hampden-Sydney Volunteer Fire Department Chief LW Gilliam; Pamplin Volunteer Fire Department Chief Shane Richardson; Prospect Volunteer Fire Department Chief Al Mason; Meherrin Volunteer Fire Department Chief Trey Pyle; Darlington Heights Volunteer Fire Department Chief Dallas Tinsley; and Rice Volunteer Fire Department President Andy Ellington.

Chairman Wilck called the special meeting to order.

In Re: Work Session with Fire Chiefs

Chief L. W. Gilliam, Hampden-Sydney Volunteer Fire Department, stated his department is requesting an additional \$20,000 for the Fire Department and \$10,000 for the EMS. He stated the maintenance for vehicles was costly and the call volume is increasing; their department is second or third due with almost all calls in the County.

Chief Trey Pyle, Meherrin Volunteer Fire Department, stated the department is requesting, for the EMS portion, an additional \$5,000 operational cost along with a Vehicle Acquisition Fund to be started with \$12,000 a year for six years. It was noted Meherrin VFD received a donation of \$17,500 from Container First Services (CFS).

Supervisor Cooper-Jones entered the meeting at this time.

Mr. Bartlett asked if Lunenburg County provided an additional funding for FY20. Chief Pyle said they did not.

Chairman Wilck expressed his concern that currently, the Board provides equal funding to all departments; if one [department] is given more, he is concerned that there will be complaints from the other departments.

Mr. Bartlett asked if the Fire Association has taken a stance on this request.

Chief Dallas Tinsley, Darlington Heights Volunteer Fire Department, stated the Association voted to not ask for additional funding, with the exception of Hampden-Sydney and Meherrin voted for additional funding for the rescue side of theirs. Chief Tinsley said the Darlington Heights department has always stuck to their budget, and sometimes they haven't been able to get things they wanted due to lack of funding. He said his department holds fund raisers to get the things that are not in the budget; he spoke about the budget for his department.

Chief Tinsley stated he understands the challenges Chief Gilliam faces with bigger turnover of personnel and the process of always having to train new staff. He said he is not opposed to EMS receiving more, and acknowledged there are no instructors to do the training free of charge. The cost of \$300-\$600 per person to train, plus materials, for EMS, and recertifications, is an expense other Volunteer Fire Departments do not have to figure in.

Chief Al Mason, Prospect Volunteer Fire Department, said he is satisfied with what the department receives. He said he is not aware of their budget. He said years ago, his department sat on \$6,000-\$8,000 and then the Committee was formed because costs were going up. He said maybe the amounts need to be revamped.

Chief Shane Richardson, Pamplin Volunteer Fire Department, said Pamplin also has an EMS department; they are currently having difficulty trying to sign a contract with a paid two-man EMS crew. He said it is costly, and calls are about equal between Appomattox and Prince Edward Counties.

Chief Dean Farmer, Farmville Volunteer Fire Department, thanked the Board for the support given and said this Board provides more funding than the surrounding localities provide to their departments, and the funding is adequate. He said his department has \$88 to last until July, but uses the funds wisely. He said the EMS agency costs have to be kept in mind and everything cannot be bought within a year. He said they

do fund raisers for things that are wanted or needed. Chief Farmer said their department needs turnout gear and EMS equipment, but will need to get it during the next budget cycle. He said Meherrin has much higher costs because they transport patients to the hospital, provide a special vehicle for transport and have many more costs associated with that. He said the other departments understand it costs more to provide that level of care and recommended more fund raisers.

Andy Ellington, President, Rice Volunteer Fire Department, thanked the Board for its support and said they are hurting for volunteers. He said they have a lot of expenses and would love to have a new tanker as theirs is a 1996 model. He said each year, there had been about \$10,000 surplus from County funds which were carry-over and insurance funds. He said it has been a tough year and now has \$3,000 to get to July; he said pumps, a four-wheel drive mechanism and a transmission all broke down this year. He suggested a committee be formed to start looking at next year's budget and a possible 2% increase. Mr. Ellington said his department tries to do three fund raisers each year. He said they have to look at the future, adding that if they cannot get volunteers, paid fire departments will be necessary in the county and taxes will have to be raised.

Chief Tinsley said that Hampden-Sydney is not being cut out of the funding, he said everyone is running close [to their budget]. He said his department does not have the call load or EMS as Hampden-Sydney does, but it may cause issues because everyone's budget is tight. He said it would be good to find out if the departments can be funded a little more.

Supervisor Gilliam said the main reason the Board gathered all the Fire Chiefs was to commend them on their service, and while the Board understands prices of everything have gone up, it has to be fair to all the departments. He said they are all for helping the EMS but the main thing the Board wants is to ensure that all is fair with all departments and to hear their thoughts, now and for next year. He said the Board cannot do it all at once.

Supervisor Jones asked if funds could be switched from the Fire to the EMS and leave the fire funding as it is. He said each department has its own unique situation.

Chief Gilliam thanked the Board for the funding for the Fire Department; he said the only reason they came [to request additional funding] for the EMS side is that they currently supplement the EMS with the funding for the Fire Department. He said they are a transport agency like Prince Edward Rescue. He

said the request is strictly to offset rising costs. He said it would not be fair to the citizens of Prince Edward County for them to continue to use the Fire Department funding for the EMS.

Mr. Bartlett asked if the other departments are supplementing the EMS from the Fire funding.

Assistant Chief Todd Pugh, Hampton-Sydney Volunteer Fire Department, said that they are also supplementing their EMS with Fire funds. He said his department carries disability and full insurance on their members, which equates to approximately \$20,000+ each year. He said if it were to be fair, each department would need to submit their budget, with justification. He said all departments are not equal and cannot operate with equal funding due to the nature of the County and the jurisdictions, the areas served. He said his department had over \$100,000 surplus but it has been used in the past few years. He said all apparatus is certified. He said they do fund raising.

Chief Gilliam said volunteerism is down and people want to know what they will get in return.

Discussion followed on workers compensation and insurance on volunteers, apparatus, AirPaks, fire trucks and ladder trucks.

Chief Tinsley said the normal truck is the pumper, which carries the fire hose, ladder and forceful entry tools. He said their main function is forcing entry and finding victims. The truck company is set up to do ventilation, to go to the roof, look for extension and to assist with search, but their compliance with tools is different from the engine. They provide water and engine help. He said the ladder truck has a place on every structure fire; the ladder must be certified every year.

Mr. Bartlett asked if the increased cost is from the training or is it due to more calls run, causing the increase in the operational costs. Chief Gilliam said they are both costly. He said there is a higher turnover rate; they had 21 new members last year, all of which need turnout gear and the Firefighter I classes.

Mr. Bartlett said membership consists of 10 or less Prince Edward County citizens and the rest are students.

Chief Gilliam said they had 28 total members; now, due to classes letting out for the summer, they are down to six members.

Mr. Bartlett said over the years, an organization gets a personality of their own, and it has become a “student department.” He asked how they might be able to recruit more permanent citizen members and not as many students. Chief Gilliam said firefighters are always training; he said due to the location and the name of the department, citizens feel that it only covers the college grounds or that the college students will

take care of it. He added that much of the citizen population is older. Discussion followed on recruiting motivated volunteers that have the time to devote to the training hours, and said volunteerism is down, nationwide.

Chief Tinsley said the Board can do things to help get people involved. He said people now want to know what they will get from volunteering. He said some other areas provide \$8 per call worked, and some receive a percentage off their taxes. Discussion followed.

Supervisor Southall asked if Hampden-Sydney College provides any funding. Chief Gilliam said the College gave \$17,000 last year.

Supervisor Wilck said the Board members don't think about these things because they're not involved; he said a committee will be set up to discuss these issues for next year's budget. He thanked the Fire Chiefs for attending and providing their input.

Mr. Bartlett said the County may have recently received ATL funds; he said the ATL funds can only be used for certain things. Discussion followed.

Supervisor Jones asked if money could be given to the Meherrin and Hampden-Sydney EMS and mark it as EMS funding; Mr. Bartlett said he would have to research to be certain as they may need to be separate. Discussion followed on the members of the committee.

On motion of Supervisor Emert, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

the meeting was adjourned at 6:30 p.m.

May 14, 2019

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 14th day of May, 2019; at 7:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Absent: Llew W. Gilliam, Jr.

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Terri Atkins Wilson, County Attorney.

Chairman Wilck called the regular meeting to order. Supervisor Townsend offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosures

(None)

In Re: Recognitions

Recognitions is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of the students at the Prince Edward County Public Schools and Fuqua School, and our employees and our citizen volunteers who serve the County of Prince Edward.

Mr. Bartlett reported that in recent weeks, Prince Edward Middle School (PECMS) students have earned high achievements at school and district Science Fairs. At the school-level Science Fair, several middle school students earned purple ribbons in recognition of their projects' perfect scores. These students include fifth-graders Ava Tibbs, Quin'Neasha Woodford, and Brendan Vanderwilt; sixth-graders Avery Ivers, Gabe Leonard, Nina Davis, Jake Magin, and Josh Ragland; and seventh-grader Elizabeth McElfresh.

After their success at the school level, many Eagles moved on to the Appomattox District Science Fair on Saturday, April 6 at Appomattox High School. At this fair, students presented their work again for a larger audience. Winners of purple ribbons at this level include fifth-graders Austin Johnson and Stephanie Riccio, sixth-grader Riley Fulcher, and seventh-grader Elizabeth McElfresh. Through their hard work and dedication to academics, these students represented Prince Edward County Public Schools well to neighboring schools and we would like to recognize them for their work.

Mr. Bartlett then said Prince Edward County students recently attended the State Leadership Conference, which was held in Reston, Virginia on April 5-7 at the Hyatt Regency in Reston. Tiba Hamza placed first in Healthcare Administration. Sam Detrick and Ben Edward placed third in Marketing. Robert Mason Kinne participated in Public Speaking. Hamza, Detrick, and Edwards are eligible to attend the National Leadership Conference which will be held in San Antonio, Texas June 29-July 2. Tiba Hamza was inducted as State Vice President. She will attend Summer Leadership Training June 18-20 at the University of Richmond. Congratulations to these students.

Mr. Bartlett then said the Prince Edward County CNA students took a 70-question state board test and then were watched by a State Board tester as they performed five out of 22 Nursing skills picked randomly by the State tester. We had a 100% pass rate. These girls worked and studied very hard to achieve this result. We would like to recognize the following students: Faith Best, Makayla Burnette, Abriel Johnson, Makayla Morris, Destiny Rice, Jayla Watson, Cameshia Wright, and Quiana Wylie.

Magi Van Eps, Director of Tourism, stated the Tourism Department applied for a grant from the Virginia Tourism Corporation and Prince Edward County was one of only 39 marketing destination organizations to receive \$10,000. She said the title is based on the first state slogan, and is called 50 Years of Love; she said the campaign to promote Prince Edward County will be held three specific weekends. She said the first weekend will be held June 7-9 and the keynote event is Demo Days at Wilck's Lake. Then July 19-21, the event is Cycling through the Piedmont, and finally, September 27-29 will feature National Alpaca Farm Days, as BrightEyes Alpaca Retreat on Hard Times Road sees over 400 visitors each year. She said each weekend would allow the visitors to spend the weekend and contribute to the local economy. She said there will be a radio campaign, digital campaign and will cross promote where applicable. She said Sandy Ingersoll, Saylor's Creek State Park, suggested an art project for the students of Prince Edward County which would then be turned into postcards. Mrs. Van Eps said the postcards would be given to the visitors and used

along with a passport program to encourage people to go from business to business, and will be a tracking measure for how the visitation is on each of these three weekends. She said LCVA offered to be the recipient and judged the entries. Of the 88 total entries, nine were from Fuqua High School, 15 were from Fuqua Middle School, 47 were from Fuqua Elementary School and 17 were from Prince Edward County Elementary School. The winners of the art contest are as follows:

Elementary:

- 3rd Place – Chloe Hearn – Fuqua School
- 2nd Place – Nathan Motter – PEC School
- 1st Place – Kazu Dinmore – PEC School

Middle School:

- 3rd Place – Chandler Wright – Fuqua
- 2nd Place – Sam Minix – Fuqua
- 1st Place – Callie Major – Fuqua

High School:

- 3rd Place – Gracie Hodges – Fuqua
- 2nd Place – Frank Denaro IV – Fuqua
- 1st Place – Savannah E. Wilson – Fuqua

In Re: Public Participation

Vicky Page, Friends of the Farmville-Prince Edward Library, stated that over \$1,000 has been generated by book sales and membership renewals; these funds go into the General Fund. Ms. Page said the “Friends” provide furniture, kiosks, and children’s programs from the fund raisers and said funds raised from the Gala is designated for children’s programs. She then announced they held their annual Board meeting and new officers have been appointed; Robin Sedgewick will continue as Chair for next year.

Rick Ewing, Director, Central Virginia Regional Library, stated the Library will hold a free lunch program for children 18 years and under; he said Prince Edward County Schools are providing a free bag lunch during June and July, Monday through Thursday, from 12:00 noon until 1:00 p.m. He said there will also be programs available for the children.

Justine Young, Piedmont Senior Resources, stated she was unable to attend the meeting during the budget process due to military service. She said Piedmont Senior Resources was created by seven counties to access federal funds; for every \$100 provided, the counties receive \$1,000. In order to receive the federal funds, a 10% match is required. She said several counties are close to the 10% match but are concerned about what other counties have provided; she said the concern is regarding the share of services being

provided to each county. She said other counties have stated they may reduce their contributions if other counties don't increase their contributions. Prince Edward County receives 50% in wages, goods and other benefits; she said over \$605,000 directly is pumped into the economy in Prince Edward County. She requested an exemption on property taxes which will result in approximately \$7,400 which would move Prince Edward County to a somewhat-level match. She said their entire budget of \$1.9 million, all of which is Federal, State and private grants. Ms. Young stated they currently have 50 employees and now provide \$1.9 million all within five years. She said only 13 cents of every \$1.00 goes for administrative costs, the balance goes to services.

Mr. Bartlett questioned the match required. Ms. Young said the federal required match is based on population of the various counties. She then stated Prince Edward County receives the majority of the services and said as an example, the new transportation program provided 40 trips to citizens during this month alone, as follows: seven to Charlotte County, four to Cumberland County, two to Lunenburg County, nine to Nottoway County, and 18 to Prince Edward County. She said this program is not state or federally funded.

Susan Campbell, Prospect Depot Historical Society, asked the Board how the Prospect Depot project will be funded. She stated the project was delayed until the Trail was "put together" and was to be for public use. She asked the Board to assist them with continuing the project.

Bill Shear, FACES Board of Directors, gave a brief history and facts about FACES; he requested the Board consider a tax abatement on the property taxes, and to hold a special hearing. He said the organization is important to this community; there is a satellite distribution center in Abilene, food is delivered to elderly, and backpacks with food are provided to children for the weekends. Mr. Shear stated if FACES pays the property taxes, that comes out of the budget. Mr. Shear stated FACES distributed 1.5 million pounds of food per year to 1,500 people, saving them \$1.8 million. He said FACES is all-volunteer staffed, and asked the Board to consider their request.

Bob Chonko, FACES Treasurer, stated over the years, FACES has acquired trucks by donation. He said FACES has met the criteria for abatement and is exempt from state sales tax.

Supervisor Gilliam entered the meeting at this time.

Daniel Jordan, High Bridge Trail State Park Manager, reported the damage to the Trail that occurred during Hurricane Michael has been fixed and the Trail is back open.

Elsora Stiff, on behalf of Oliver Stiff, asked that the Board consider convening a public hearing on the Historical Society's request for the Prospect Depot project.

In Re: Board Comments

Supervisors Emert, Townsend and Southall thanked everyone for attending the meeting.

Supervisor Pride commended the work done by FACES; she said she volunteers at the Abilene Center.

Supervisor Gilliam apologized that he was late to the meeting due to responding to a fire call.

Supervisor Cooper-Jones thanked the citizens for reaching out to the Board members.

In Re: Consent Agenda

Mr. Bartlett announced that there is a correction necessary on the amount presented in the School Cafeteria Fund; he said the amount should have been \$1,463,775, with a total of \$27,419, 054.

On motion of Supervisor Townsend, seconded by Supervisor Cooper-Jones, and carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

the Board accepted the Treasurer's Report for February 2019; the minutes of the meetings held March 26, 2019, March 28, 2019, April 2, 2019, April 9, 2019 at 5:30 p.m., April 9, 2019 at 7:00 p.m., April 16, 2019, April 23, 2019, and April 30, 2019; Accounts and Claims; and Salaries.

Treasurer's Report:

Prince Edward Treasurer's Report - March 2019

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	13,969,517.40	13,969,517.40
Wells Fargo Social Services	247,697.44	247,697.44
Benchmark School Fund	224,502.89	224,502.89
Benchmark Food Service	2,482,587.44	2,482,587.44
TOTAL		16,924,305.17

Certificates of Deposit

Benchmark	609,724.91
Farmers Bank	211,676.94
TOTAL	821,401.85

GRAND TOTAL	17,745,707.02
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Accounts & Claims:

BOARD OF SUPERVISORS

Farmville Newsmedia	Advertising	574.56
David Emert	Mileage	159.28
Odessa H. Pride	Mileage	117.16
Jerry R. Townsend	Mileage	281.30
Business Card	Board of Supervisors meeting dinner	113.05
VA Association of Counties	VACo manuals	750.00
US Cellular	Cellular service	300.85
Verizon Wireless	iPad service	465.54

COUNTY ADMINISTRATOR

Crystal Baker	Notary fees/supplies	95.94	
Business Card	UPS charges	6.12	
US Cellular	Cellular service	126.12	
Business Data of VA, Inc.	Jet printer	129.95	
	Printer ribbon	88.00	217.95

COMMISSIONER OF REVENUE

Treasurer of Virginia	Online service	82.06
Business Data of VA, Inc.	Norton antivirus	104.85
Key Office Supply	Mailers	3.45

TREASURER

Benchmark Community Bank	Payflow/Paypal	19.40	
Treasurer of Virginia	Online service	82.06	
BMS Direct	Envelopes	357.46	
Dewberry & Davis, Inc.	Envelopes	357.46	
	Envelopes	-357.46	0.00

DMV	DMV Stop fees		925.00
<u>INFORMATION TECHNOLOGY</u>			
Business Data of Virginia, Inc.	Contract agreement	3,900.00	
	Travel and expense	1,875.00	5,775.00
ComputerPlus Sales/Service	Printer service contract		79.00
<u>REGISTRAR</u>			
Caitlin Bryant	Mileage VREO Classes	133.40	
	Meals VREO training	61.77	195.17
Lynette Wright	Mileage / meals	91.11	
	Bankers boxes	18.77	109.88
Business Card	VREO Cert lodging	362.56	
	VREO Cert training	792.00	1,154.56
<u>CIRCUIT COURT</u>			
Southern Copier Sales & Service	Copier maintenance contract		300.00
VA Lawyers Weekly	Subscription renewal		389.00
<u>GENERAL DISTRICT COURT</u>			
Diamond Springs Water, Inc.	Water & equipment rental		86.60
STEPS, Inc.	Shredding services		35.00
Key Office Supply	Pens	22.11	
	Monitor	71.98	94.09
<u>CLERK OF THE CIRCUIT COURT</u>			
CenturyLink	Phone		47.04
Jurors	Juror		210.00
Diamond Springs Water, Inc.	Water & equipment rental		46.20
Key Office Supply	Paper	19.99	
	SWI 4214	80.97	
	Staples / envelopes	83.53	
	Rolling stands	300.00	484.49
T&N Printing	Plats		23.20
<u>LAW LIBRARY</u>			
Relx, Inc. DBA LexisNexis	Monthly subscriptions		332.00
<u>COMMONWEALTH'S ATTORNEY</u>			
Christian R. Malott	Mileage / meals / lodging		582.58
David Moss	Mileage / meals / lodging		496.36
Farmville Printing	Business cards		15.80
<u>VICTIM WITNESS ASSISTANCE PROGRAM</u>			
Key Office Supply	Furniture		760.97
<u>SHERIFF</u>			
Beale, Davidson, Etherinton	Legal fees		1,002.50
B&G Auto, Inc.	Inspection	16.00	
	Head test	86.05	102.05
Fourth Street Motor Company	Vehicle accident repair		2,899.49

Kenbridge Tire	Calibration		50.00
Kustom Signals, Inc.	Radar repair		163.66
Rundstrom Auto, LLC	Battery installation	502.77	
	Brakes/tie rods/mtrmnt	519.52	
	Radiator install	412.13	1,434.42
Verizon Wireless	Broadband modems		1,071.87
Kinex Networking Solution	Remote backup		19.95
CenturyLink	VCIN	29.12	
	Sheriff VCIN	7.97	37.09
CVCJA	Graduation meals	46.00	
	Defensive driving class	225.00	271.00
VLEPSC Treasurer City of Martinsville, Sheriff	Dues		100.00
HR Direct	Compliance posters		78.99
Southside Electric Cooperative	Virso electric		15.87
Verizon Connect NWF, Inc.	GPS monitor service		454.80
Rod & Staff, LLC	Tires		850.00
Fire & Safety Equipment Company	Fire extinguisher & repair		187.50
American Uniform Sales	Shirts & armor skins		620.68
BKT Uniforms	Pants		97.98
Galls, LLC	Boots	120.00	
	Shoes / name plt backs	139.50	259.50
Jannear Jefferson	Sew on patches		63.00
Creative Monogramming	Badges		153.00
Premium Marketing & Sales	Name plate		50.50
Haley Auto Mall	Antenna / modem install		149.00
Sheehy Ford	Radio installation		520.00

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Rope		37.37
Fire & Safety Equipment Company	Gloves	288.46	
	Shirts	250.00	
	Gas detector	970.00	1,508.46
NAFECO, Inc.	Ansul foam		391.05

RICE VOLUNTEER FIRE DEPARTMENT

County Waste	Trash collection		51.00
Ellington's Lawn Service	Mowing		75.00
CenturyLink	Phone		218.83
Southern States-Amelia	LP gas		799.35
Dominion Energy Virginia	Electric		220.31
Witmer Public Safety Group	Badge		23.17

PROSPECT VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Scene light		1,962.79
C W Williams	Hose adapter	230.18	
	12 New air bottles	9,102.24	9,332.42
Fire & Safety Equipment Company	Letter patch	69.00	
	Turnout gear pants	1,199.00	
Foster Fuels, Inc.	LP gas		620.01
Goodman Specialized	Service rpr/inspection		1,725.53
Key Office Supply	Paper		15.97

NAPA of Farmville	Air hose repair		18.47
Prince Edward County Public School	Diesel March 2019		77.15
Prince Edward County Treasurer	Gas (Jan, Feb, Mar)		84.62

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Pest control		45.00
Darling Heights Fire Department	VIASAT Internet service		98.15
Ellington Energy Service	Propane	443.82	
	Gas	322.95	
	Highway Diesel	634.17	1,400.94
	Electric		253.03
Southside Electric Cooperative			

FIRST RESPONDERS

Hampden-Sydney Volunteer Fire	18-19 Support		1,250.00
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AMBULANCE AND RESCUE SERVICES

Prince Edward Volunteer Rescue Squad	18-19 Support		18,700.00
Meherrin Fire & Rescue	18-19 Support		3,250.00

EMERGENCY SERVICES

Business Card	Red Cross lunch meeting		25.62
Korman Signs	Replacement road signs		650.37

REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention	Juvenile detention		7,200.00
Piedmont Regional Jail	Inmate days - 4th quarter		101,617.00

BUILDING OFFICIAL

US Cellular	Cellular service		196.01
Fisher Auto Parts, Inc.	Light bulb		0.94

ANIMAL CONTROL

Jennifer Kingsley, DVM	Use of DEA number	300.00	
	Vet service	95.00	395.00
Lowe's	Water filter	37.99	
	Epoxy / cleaner / paint	95.78	133.77
Price Supply Company, Inc.	PVC / PVC cement / switch		53.16
East End Motor Company, Inc.	Oil change / tire repair		163.70
Dominion Energy Virginia	Electric		342.68
CenturyLink	Phone		133.85
US Cellular	Cellular service		76.05
Business Card	VA DHP License renewal		120.00
Jerry Brown	Catch & hold hog		345.00
DMV	Special IDs		20.00

SANDY RIVER RESERVOIR

Hurt & Proffitt, Inc.	Grant applications		1,200.00
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GENERAL PROPERTIES

Dodson Brothers Exterminating	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	

	Pest control - SCOPE	38.00	
	Pest control - CH	85.00	
	Pest control - Visitors Center	38.00	237.00
ThyssenKrupp Elevator	Service contract-Apr/Jn		2,975.88
Southside Electric Cooperative	Electric		31.48
Dominion Energy Virginia	Roy Clark monument	12.78	
	SCOPE building	386.34	
	Courthouse	10,549.98	
	Sheriff Shed	6.59	
	Worsham Clerks Office	15.43	
	STEPS Centre	1,127.54	
	Lights at Rice	114.26	
	Ag bldg	1,647.99	
	Shop	30.02	13,890.93
Town of Farmville	Water & sewer		165.59
AT&T	Shop phone		44.76
CenturyLink	Phone		59.97
US Cellular	Cellular service		106.10
O. O. Stiff, Inc.	Monthly service		100.00
Diamond Paper Company	Toilet tissue/soap/towels/hairnet	564.29	
	Towels/soap/toilet cleaner	832.08	
	Multi fold towels	157.50	1,553.87
Handi-Clean Products, Inc.	Floor wax / stripper		506.45
Lowe's	Dusters & refills	60.30	
	Entry alert	28.48	
	Cell phone case	12.80	
	Batteries	64.56	
	Hasp	7.21	
	Fire extinguishers	94.94	
	Tire seals / batteries	79.72	348.01
Unifirst Corporation	Cleaning rentals		193.71
Business Card	Pad locks / keys		34.55
Fisher Auto Parts, Inc.	Belt		8.34
Grainger	Key blanks		24.99
Daikin Applied	Replace motor fan unit		1,825.00
Cintas Corporation #524	Uniform rental		442.61
Prince Edward County Public Schools	Diesel		195.14
Haley Auto Mall	Repair fuel problem		553.70
	<u>CANNERY</u>		
Virginia Food Works	Commercial contract		2,916.67
Southside Electric Cooperative	Electric		283.80
CenturyLink	Phone		269.31
	<u>HEALTH DEPARTMENT</u>		
Prince Edward Health Department	18-19 Support		40,506.08
	<u>CHAPTER X BOARD</u>		
Crossroad Services Board	4th Quarter support		15,000.00

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service	2,960.00	
Blue Ridge Therapy Assoc.	Professional service	440.00	
Centra Health	Professional service	25,060.00	
Faison School for Autism	Professional service	6,993.00	
James River Therapy Services	Professional service	371.25	
National Counseling Group	Professional service	648.90	
PRFC	Professional service	160.00	
STEPS, Inc.	Professional service	607.50	

OTHER WELFARE / SOCIAL SERVICES

STEPS, Inc.	18-19 Support	5,000.00	
	18-19 Support - CAP	3,622.00	8,622.00

PUBLIC LIBRARY

Farmville-Prince Edward Community Library	18-19 Support		58,519.50
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PLANNING

US Cellular	Cellular service		42.04
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ECONOMIC DEVELOPMENT

US Cellular	Cellular service		44.51
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TOURISM

Dominion Energy Virginia	Electric		132.00
Town of Farmville	Water / sewer		48.84
Business Card	UPS charges		13.58
U. S. Postal Service	Post Office box rent		150.00
CenturyLink	Phone		385.70

SOIL & WATER CONSERVATION DISTRICT

Piedmont Soil & Water	18-19 Support		2,960.00
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COOPERATIVE EXTENSION OFFICE

Treasurer, VA Tech	3rd Quarter support		16,388.56
CenturyLink	Phone		118.08

GENERAL EXPENSE

Southern States - Amelia	Gas		11,271.75
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CAPITAL PROJECTS

Crabtree, Rohrbaugh & Associates	CH renovation A&E	33,958.59	
	STEPS Roof replacement	63.54	
	STEPS Building renovation	2,712.35	
	DSS Building construction	1,729.97	34,464.45

WATER FUND

Town of Farmville	Water/sewer		29.33
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SEWER FUND

Dominion Energy Virginia	Electric - Sewer pump		36.56
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		<u>COLLECTIONS</u>	
Business Card	Tarps roll off trucks		1,454.48
Lowe's	Screws		13.04
Rod & Staff, LLC	Ct Jck Stnd off trlr		20.00
Republic Services #974	Trash collection		613.83
Emanuel Tire of Virginia	Tire recycling		1,961.20
STEPS, Inc.	Recycling fee		2,324.80
Synergy Recycling, LLC	Electronic recycling		2,631.65
Southside Electric Cooperative	Electric		303.20
Dominion Energy Virginia	Rice collection center	69.41	
	Electric - Green Bay	65.39	
	Electric - Worsham site	74.32	209.12
CenturyLink	Phone	115.30	
	Phone - Worsham	44.60	159.90
US Cellular	Cellular service		32.03
Verizon	Phone		143.11
O. O. Stiff, Inc.	Monthly service		702.50
Prince Edward County Public Schools	Diesel		1928.65
East End Motor Company, Inc.	New tires / mount		633.8
NAPA of Farmville	Splice connector	4.99	
	Cable tie / connector / wire	50.93	
	Head light	11.99	
	Grease / washer fluid	63.39	
	Brake fluid / towels / sty dy	95.94	
	Def	64.95	
	Gasket / knife blade / disc	14.26	306.45
Powell's IdeaLease, LLC	Service int roll off		851.29

		<u>LANDFILL OPERATIONS</u>	
King Equipment Rentals	Equipment rental		380.00
J R Tharpe Trucking Company	Rock & hauling		2,380.08
Resource International	Landfill eval/ report	22,647.01	
	Project mgmt/update SWPPP	2,795.00	
	SWP PJT Compliance mgmt	528.00	25,970.01
Farmville Wholesale Electric	Cord / conduit / connector		87.82
NAPA of Farmville	Fuel treatment	226.99	
	Battery charger	55.99	
	Tire iron	227.98	
	Tire hammer	160.99	
	Oil filter / JB Weld	20.98	
	Tool set	31.98	
	Def	51.96	
	Hydr oil	59.98	
	Air filter/RTV/Lt blb	71.38	
	Wire / butt connector/tape	62.36	
	Air brake chamber	59.99	1,030.58
US Cellular	Cellular service		44.51
SWANA	Membership dues		223.00
Prince Edward County Public Schools	Diesel		721.55
Arc3 Gases	Tank lease	9.61	
	O2 Tank / torch	687.00	696.61

Carter Machinery Company, Inc.	Fuel cap	198.24	
	Backup alarm	195.99	394.23
Cavalier Hose & Fittings	Hyd hose	78.87	
	Hose / clamp / cam lock	219.14	
	Oil	157.74	455.75
James River Equipment	Grease fitting		5.36
Andy Leatherwood	Wire connectors		14.72
Llewellyn Metal Works, Inc.	Screws / bolts / yke / cros	73.65	
	Tractor parts	177.40	
	Nuts & bolts	186.70	437.75
W C Newman Company, Inc.	Retaining blocks		127.40
Powell's IdeaLease, LLC	Truck rental	867.12	
	Repair road tractor	5,311.82	6,178.94
Southern States	Rain suit / fees		40.54

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,156.11
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ECONOMIC DEVELOPMENT FUND

YAKATTACK, LLC	TROF Grant #3483 YAK		110,000.00
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PIEDMONT COURT SERVICES

Alere Toxicology Services, Inc.	Lab services		102.40
Southern Copier Sales & Service	Maintenance contract		414.28
Farmville Printing	Divrsn forms print & bound		230.99
Amelia Bulletin Monitor	Advertising		140.00
Farmville Newsmedia	Advertising		110.35
News & Record	Advertising		96.00
Nottoway Publishing Company	Advertising		80.00
Richmond Suburban Newspaper	Advertising		162
Southside Messenger	Advertising		220.00
Dominion Energy Virginia	Electric		179.83
Mail Finance	Postage meter lease		190.68
Renee T. Maxey	Mileage & postage		198.26
CenturyLink	Phone		74.54
SRP Corporation, LLC	Rent		2,750.00
Zachary Ayoub	Mileage / newspaper		281.36
Connie Stimpson	Meeting meal & mileage	3.70	
	Mileage / key / lock	11.24	14.94
VCCJA	Annual conference		500.00
Electronic Systems, Inc.	Postage meter ink		155.00
Key Office Supply	Cartridges / pens	214.98	
	Black file cabinet	512.99	727.97
Phelps Locksmith Service	Lock & 11 keys		133.95
Administrative Professional	Subscription		89.00
HR Specialist	Subscription		199.00
Computer Products of IL	ADP Equipment (PTCC)		173.40
Kinex Networking Solution	Remote backup		10.00

PCS SUPERVISION FEES EXPENDITURES

Connie Stimpson	Meeting meal & mileage		357.53
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In Re: Highway Matters

Mrs. Sarah Elam Puckett, Assistant County Administrator, said VDOT has announced a new Resident Engineer for the Farmville Residency. Scott D. Frederick, P.E., joined VDOT in late April. He is a graduate of Virginia Tech, is a Professional Engineer and brings 12 years of experience with Georgia DOT to his new position.

Mrs. Puckett said Mr. Frederick plans to attend the June meeting of the Board for the Six-Year Plan Public Hearing. She said she and Mr. Bartlett met with Mr. Frederick on May 7; he is learning the district and looks forward to meeting the Board and getting to know Prince Edward County.

Mrs. Puckett stated Carrie Shephard provided an update on the Smart Scale projects and Rural Rustic programs. She said the Rural Rustic project has started on Route 661, Nursery Road. Mowing on secondary routes began today at the intersection at Worsham Road and Green Bay Road. State forces will begin and mow from Route 15 eastward; contract forces will mow from Route 15 west to Pamplin and have 30 days to complete that.

Supervisor Townsend asked if trash is still being picked up on the primary roads. Mrs. Puckett said they are still working in the Prospect area on Route 460.

Supervisor Pride asked if trash pickup will be done on Abilene Road. Mrs. Puckett said VDOT only does pick-up on primary roads.

Chairman Wilck stated he and Mr. Bartlett will meet with Mr. Gerry Spates, Town of Farmville Manager, and VDOT to survey a site with Burt Dodson.

In Re: Citizen Volunteer Appointments

Mr. Bartlett said several boards and commissions have upcoming vacancies and/or expiring terms of office in June 2019:

APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	CURRENTLY IN OFFICE
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Board of Appeals for Building Code	5 Years	1	Cornelius Jones*
Poplar Hill Community Development Authority	1 Year	2 (Citizen Positions)	John Gantt* Roy R. Yeatts*
County Industrial Development Authority	4 Years	2	Ken Copeland* Edgar Jones*
Social Services Board <i>(Position to be filled by resident being in the Hampden-Sydney-Darlington Heights Prospect-Pamplin area.)</i>	4 Years	1	Pauly Hollingsworth
Social Services Board (<u>resignation</u>) <i>(Position to be filled by resident being in the Rice area.)</i>	1 Year	1	Shirley Wallace
Central Virginia Regional Library Board	4 Years	1	Eunice Carwile*

*Eligible for re-appointment.

Note: One position of the Social Services Board is a resignation effective June 30, 2019, with one year remaining on the term.

Mr. Bartlett said there have been challenges finding and retaining volunteers; he suggested the Board consider changing the one-year terms to two-year terms. He said these volunteer opportunities will be advertised.

In Re: Shentel – Cable Television Franchise Renewal

Shenandoah Cable Television, LLC, doing business as Shentel is requesting to renew the existing Franchise Agreement which was originally adopted in 1993. The Franchise Agreement was last renewed in June of 2010 by resolution, effective in December 2008.

Per Section 15-2-2108.21 of the *Code of Virginia* states such agreements shall have a term of 15 years. Section 15.2-2108.1.1.C of the *Code of Virginia* states "... no new or renewed cable franchise entered into on or after January 1, 2007 shall include a franchise fee as long as cable services are subject to the Virginia Communications Sales and Use Tax." Shentel is subject to this tax which is capped at 5% per Chapter 6.2 of Title 58.1 of the *Code of Virginia*.

Shentel pays this tax directly to the Commonwealth. The Commonwealth then remits to the County its portion as part of the Telecommunication Tax the County receives each month.

With deregulation, franchise agreements no longer provide exclusive monopolies to cable companies. As stated in the heading, this is a non-exclusive franchise, meaning any other provider could

enter the market if they so wished. No longer having the authority to negotiate the franchise fee, the primary purpose of the franchise agreement is to reach agreement on the use of public rights of way, and to require Shentel to indemnify the County for any work done in the rights of way.

Mr. Bartlett said there was no representative attending the meeting. He asked Supervisor Cooper-Jones if there has been any change since last meeting. She indicated that a representative had been by to pick up a box, but there was no further action taken on her issue and the problem has not been resolved.

Following discussion, Supervisor Jones made a motion, seconded by Supervisor Southall, to approve the Resolution extending the Franchise Agreement until December 13, 2033 and authorize the Board Chair or County Administrator to execute all necessary documents; the motion carried:

Aye:	Llew W. Gilliam, Jr. Robert M. Jones Gene A. Southall Jerry R. Townsend James R. Wilck	Nay:	Pattie Cooper-Jones J. David Emert Odessa H. Pride
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**A Resolution of the
Board of Supervisors of the County of Prince Edward, Virginia**

APPROVING THE RENEWAL OF THE CABLE TELEVISION FRANCHISE

WHEREAS, Shenandoah Cable Television, LLC (“Franchisee”) owns, operates and maintains a cable television system (“System”) serving Prince Edward County, Virginia pursuant to a franchise agreement which expired on December 13, 2018 (the “Franchise”) issued by Prince Edward County, Virginia (the “Franchise Authority”), and Franchisee is the duly authorized holder of the Franchise; and

WHEREAS, Franchisee and Franchise Authority have continued to follow and be bound by the Franchise; and

WHEREAS, Franchisee has requested the consent of the Franchise Authority for the renewal of the Franchise in accordance with the requirements of the Franchise and applicable law; and

WHEREAS, Franchisee has represented that it will comply with the terms and conditions of the Franchise; and

WHEREAS, the Franchise Authority believes that it is in the best interest of the community to approve the renewal of the Franchise granted to Franchisee.

NOW, THEREFORE, BE IT RESOLVED BY THE FRANCHISE AUTHORITY AS FOLLOWS:

SECTION 1: The Franchise Authority hereby approves and consents to the renewal for a term of ten years of the Franchise, all in accordance with the terms of the Franchise and applicable law and Franchisee shall comply with the terms and conditions of the Franchise.

SECTION 2: The Franchise Authority confirms that the renewal term of the Franchise shall be for a term of fifteen (15) years deemed to have commenced on December 14, 2018 and ending on December 13, 2033.

SECTION 3: The Franchise Authority agrees that the pledge of, or grant of a security interest in, the Franchise to any lender(s) of Shenandoah Cable Television, LLC or its affiliates, for the purpose of securing indebtedness, shall not require the consent of Franchise Authority and is hereby authorized.

SECTION 4: This Resolution shall have the force of a continuing agreement with Franchisee, and Franchising Authority shall not revoke, amend or otherwise alter this Resolution without the consent of Franchisee.

In Re: Prospect Depot Grant Project

The County has been informed due to the failure to meet project delivery guidelines, VDOT is reevaluating the project. The County has three options: 1) Ask for an extension, 2) Stop the project and ask for a waiver of repayment, or 3) Cancel the project and repay direct expenses of \$169,423.79. The County has been informed an extension will likely not be approved because, per federal regulations, insufficient funds are not a valid reason for a delay and that is the primary reason for the delay of this project. Also, for an extension to be approved, a valid confirmation is needed that funding would be available to cover any cost above the federal funding still available which is about \$330,00. The County has been informed additional funds cannot be requested for this project if the bids come in higher than the current allocations.

The current estimate by the Architect is \$610,000 but VDOT thinks the actual cost will be over \$1 million because the plans and bid documents must be amended. With the County only having approximately \$335,000 in funds available means the County would be responsible for costs that could be between \$275,000 to \$665,000 or more. Mr. Bartlett recommended the County notify VDOT of cancellation of the project and will repay direct expenses associated with the project which are \$169,423.79.

While this is a large amount, the consequence of moving forward would cost the County a much larger amount. The County has received several items from these expenditures. The County has a set of plans which can be used to go to bid in the future if funds become available. The County has a MOA that has been vetted and approved by DCR that would speed the approval of a future MOA. DCR has agreed to an easement for Dominion to allow the running of electrical lines to any future building. DCR has approved a Special Use Permit to allow access to the park property. Thus, after repayment the County does not walk away empty-handed.

Mr. Bartlett recommended the County enter into discussions with DCR and the Prospect Historical Society to discuss possible paths forward. Without the involvement of Federal and possibly State funding, numerous onerous requirements and regulations of the Federal Government and Virginia Department of Historic Resources will no longer apply and will reduce the costs dramatically, making the project more cost effective.

Mr. Bartlett said the project is still valuable and its completion will provide an asset to County citizens, one that will assist in expanding the usage and tourism on the western portion of the High Bridge Trail State Park and at the same time become a focal point of the Prospect Community by providing a unifying structure that can be used to bind the Community together.

Mr. Bartlett presented a summary of the history of the project and a more detailed explanation of the legislation driving this recommendation. Discussion followed.

Mr. Bartlett recommended the County inform VDOT that the Prospect Train Depot Project is cancelled and the County will repay the direct expenses of \$169,413.79 and authorize the Board Chairman or County Administrator to execute any documents necessary to that end.

Chairman Wilck invited Mr. Richard Stockton to speak on the Prospect Depot. Mr. Stockton said he has put so much effort into this project over the past 19 years. He said there aren't many buildings built in 1884 that are still standing.

Mr. Bartlett said there is not enough funding to complete the project and the plans are not complete; the environmental study has not been done with a deadline of September. Mr. Bartlett said the project has viability; it is a unifying structure on the western part of the Trail. The County should eliminate the regulations from the federal and state government, which would drive the cost down considerably. Mr. Bartlett said the County has designs and a MOU with DCR

After further discussion, Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to notify VDOT that the Prospect Train Depot Project is cancelled and that the County will repay the direct expenses of \$169,413.79, and to authorize the Board Chairman or County Administrator to execute any documents necessary, and to seek alternative methods to revitalize the project; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.

Nay: Gene A. Southall

Robert M. Jones
Odessa H. Pride
Jerry R. Townsend
James R. Wilck

In Re: Bond Attorney

Mr. Bartlett said Prince Edward County has applied for financing through the Virginia Resources Authority's Summer 2019 Virginia Pooled Financing Program bond issue. McGuireWoods serves as bond counsel to Virginia Resources Authority ("VRA"). McGuireWoods also has served as the County's bond counsel for over 20 years and has an intimate knowledge and documentation of the County's financial status and current debt structure. Mr. Bartlett recommended they continue to serve as bond counsel to Prince Edward County. Because of the potential of conflict with VRA, McGuireWoods would not undertake the representation of both VRA and Prince Edward County without consent of the County. Specifically, Arthur Anderson would serve as the County's bond counsel. Mr. Anderson is a partner with the firm and has extensive experience as a bond counsel and has represented many Virginia local governments and state agencies in the issuance of bonds. The County provided this same consent in both 2011 and 2017 when the County borrowed money through VRA.

Mr. Bartlett said that Mr. Anderson is requesting a limited consent only. In the unlikely event that a material dispute or litigation develops between the County and either authority (including a material dispute or litigation in which multiple parties are seeking money from the County), McGuireWoods will not represent either (or any) party in that dispute without the express written consent of both (or all) parties.

Mr. Anderson is respectfully requesting that Prince Edward County consent to this arrangement and to McGuireWoods continued representation of VRA on unrelated matters.

Mr. Bartlett stated the County Attorney has also reviewed this request and has no concerns.

Terri Atkins-Wilson, County Attorney, explained "material dispute" in relation to "limited consent."

Supervisor Townsend made a motion, seconded by Supervisor Emert, to approve the request to allow McGuireWoods to continue to serve as bond counsel to Virginia Resource Authority while also serving as bond counsel to Prince Edward County under the terms specified; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		

Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck

In Re: County Administrator's Report

Mr. Bartlett stated the Board has received an invitation to the White House; he said the Board is scheduled to hold its June 11th meeting on the same day.

Mr. Bartlett then said the bids received for reassessment firms have been narrowed to two; these will be interviewed and will be presented to the Board next Tuesday.

Mr. Bartlett said two Courthouse renovation bids were received earlier in the day; they will be reviewed by the architect who will make a recommendation next Tuesday.

Mr. Bartlett recommended a meeting Tuesday, May 21, 2019. After some discussion, it was determined the meeting will be held at 7:00 p.m.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of April 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of April 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial

Ms. Allie Hill, Food Works Board President, submitted reports for April 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of April 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of April 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Virginia Cooperative Extension – Quarterly Report

Ms. Katy Overby, Unit Coordinator, Agriculture & Natural Resources-Horticulture, submitted the 2019 1st Quarterly Report, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Emert, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

the meeting was recessed at 8:22 p.m. until Tuesday, 21, 2019 at 7:00 p.m. in the Board of Supervisors Room, 111 South Street, Third Floor, Farmville, Virginia.

May 21, 2019

At a special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 21st day of May, 2019; at 7:00 p.m., there were present:

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Absent: Pattie Cooper-Jones

Also present: Wade Bartlett, County Administrator; and Sarah Elam Puckett, Assistant County Administrator.

Chairman Wilck called the special meeting to order.

In Re: Award of Construction Bid - Courthouse

Mr. Bartlett said the County received two responses for the County's bid to renovate the Prince Edward County Courthouse. The bids were opened May 14, 2019. He stated the bids were as follows: Blair Construction: \$4,485,000; Kenbridge Construction: \$4,724,000. Mr. Bartlett reviewed the unit prices for Soil Excavation, Trench Rock Removal, Bulk Rock Removal, and Over-excavation from each company.

Mr. Bartlett stated the architect reviewed the bids and found that each met the County's requirements; the architect recommends the contract be awarded to Blair Construction.

Following some discussion, Supervisor Townsend made a motion, seconded by Supervisor Pride, to award the Contract to Blair Construction and authorize the County Administrator to sign all required documents and issue a Notice to Proceed; the motion carried: the motion carried:

Aye: J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck
Absent: Pattie Cooper-Jones
Nay: None

In Re: Closed Session

Supervisor Emert made a motion, seconded by Supervisor Townsend, that the Board convene in Closed Session for discussion of the award of a public contract involving the expenditure of public funds for the County's six-year re-assessment, where discussion in an open session would adversely affect the bargaining position of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(29) of the *Code of Virginia*; the motion carried:

Aye: J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck
Absent: Pattie Cooper-Jones
Nay: None

The Board returned to regular session by motion of Supervisor Emert, seconded by Supervisor Jones and adopted as follows:

Aye: J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck
Absent: Pattie Cooper-Jones
Nay: None

On motion of Supervisor Emert, and seconded by Supervisor Townsend, and carried by the following roll call vote:

Aye: J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck
Absent: Pattie Cooper-Jones
Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Pride made a motion, seconded by Supervisor Jones, to authorize the County Administrator to enter into negotiations with Wampler Eanes for the purpose of awarding the reassessment contract upon satisfactory completion of those negotiations, and to authorize the County Administrator to sign all necessary documents; the motion carried:

Aye: J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck
Absent: Pattie Cooper-Jones
Nay: None

In Re: Holiday Schedule

Mr. Bartlett stated the Governor designated Friday, July 5 [2019] as a state holiday; since the County changed the Personnel Policy to follow the state holiday calendar, the Prince Edward County Courthouse will be closed July 4 and July 5 [2019].

Supervisor Pride asked if that will include the landfill and convenience sites. Mr. Bartlett said it does not but those individuals will be given the equivalent number of hours off. He added the landfill may be able to close early.

In Re: Fire-EMS Committee Appointments

Chairman Wilck appointed members to the Fire-EMS Committee as follows: Supervisor Townsend, Chair; Supervisor Southall and Supervisor Gilliam.

In Re: Work Session with New VDOT Resident Engineer

Sarah Elam Puckett, Assistant County Administrator, said Scott Frederick, the new VDOT Resident Engineer, will be happy to meet with the Board prior to the Six Year Plan Public Hearing on June 11, 2019 at 5:30 p.m.

Mr. Bartlett reviewed a draft of the Six Year Plan; he said there are amendments to the printed plan. He said Schultz Mill is being changed to Rice Creek, and Featherfin will be increased a few tenths of a mile. Discussion followed.

Supervisor Jones left the meeting and returned to the meeting during the discussion.

Supervisor Pride requested the topic of Piedmont Senior Resources (PSR) be added to the next meeting's agenda. She said she has some concerns.

Mr. Bartlett said several requests have come in; several years ago, the Board adopted a policy to limit the amount of funding to help control costs of outside organizations.

Supervisor Townsend stated FACES is asking for a tax exemption and PSR is now asking for the same. He asked since the Board is controlling the funding, are the organizations looking for a different angle. He asked how much revenue is lost if the Board grants those exemptions.

Mrs. Puckett said that over 20% of the real estate in this county is tax exempt. She said some of that is Longwood [University] and Hampden-Sydney [College], and organizations that already have state tax exemption status. She said the personal property records are not public information. Discussion followed.

Mr. Bartlett said the determination of lost revenue is part of the public hearing process; it is in the State Code, before a locality should make any decision, that is one of the items that would be discussed before the Board would vote on providing tax exempt status to any organization. Discussion followed.

Chairman Wilck stated he, Supervisor Emert and Supervisor Jones are on a committee to review the issue of annexing property. He said he doesn't believe there is much for the three of them to discuss, but needs information from Mr. Bartlett regarding the potential changes in sales tax and property tax.

Mr. Bartlett said the State Code states a voluntary boundary adjustment of adjacent property can be done. The only property owners that signed it are not adjacent to the Town of Farmville [limits]. Mr. Bartlett explained the properties that would need to be crossed in order to reach the proposed properties.

Chairman Wilck said that if the County approves this adjustment, it would lose the right to do the zoning and the County may want to hold that [property] for retail. Discussion followed.

Mrs. Puckett said the County would lose utility tax, funding for VDOT, and authority on zoning, among others. Further discussion followed.

On motion of Supervisor Pride, seconded by Supervisor Townsend, and adopted by the following vote:

Aye:	J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay:	None
Absent:	Pattie Cooper-Jones		

the meeting was recessed at 8:01 p.m. until Tuesday, June 11, 2019 at 5:30 p.m. in the Third Floor Conference Room, 111 N. South Street, Third Floor, Farmville, Virginia.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 11, 2019
Item No.: 8-c
Department: County Administration
Staff Contact: Crystal Baker
Issue: Review of Accounts & Claims

Summary: The May bill list is attached for the Board's reviews.

Attachments: May 2019 Bill List

Recommendation:

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

AP375H
5/30/2019
FUND # - 100

PRINCE EDWARD
LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 1

MAJOR# ACCT# 018990	VENDOR NUMBER MISCELLANEOUS	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
0027	29332	THOYA Postcard Sales TOWN OF FARMVILLE	THOYA 1STQ 2019	THOYA POST CRD SALES	16.92 * 16.92 * 16.92 **
011010	BOARD OF SUPERVISORS				ACCOUNT TOTAL MAJOR TOTAL
3160	31980	Professional Services VEPGA	048669	ENERGY NEGOTIATIONS	181.00 181.00 *
3600	15240	Advertising FARMVILLE NEWSMEDIA	CO ADMR 0519	ADVERTISING	1,855.79 1,855.79 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	6702PUCKETT0519	BOS MEETING MEAL	104.30 104.30 *
6040	30440 31333	ADP Equipment US CELLULAR VERIZON WIRELESS	816442183 0619 9828741834	CELLULAR SERVICE IPAD SERVICE	258.24 465.54 723.78 * 2,864.87 **
012110	COUNTY ADMINISTRATOR				ACCOUNT TOTAL MAJOR TOTAL
5210	11894	Postal Services BUSINESS CARD	6702PUCKETT0519	ENVELOPES W/POSTAGE	1,559.45 1,559.45 *
5230	30440	Telecommunications US CELLULAR	816442183 0619	CELLULAR SERVICE	126.12 126.12 *
6001	11894 11902 13369 13369 13369 20600 20600	Office Supplies BUSINESS CARD BUSINESS DATA OF VA, INC. DIAMOND SPRINGS WATER INC DIAMOND SPRINGS WATER INC DIAMOND SPRINGS WATER INC KEY OFFICE SUPPLY KEY OFFICE SUPPLY	6702PUCKETT0519 204 078* 11393100 0519 11393100 0619 11393100 0619 528965 529140	NORTON ANTIVIRUS NORTON ANTIVIRUS WATER & EQUIP RENTAL WATER & EQUIP RENTAL WATER & EQUIP RENTAL BINDERS/PAPER/INSRTS PENS/WHITE OUT/COMBS	99.99 34.95 23.45 29.00 8.95 328.30 63.46 588.10 *
6012	22211	Books and Subscriptions MATTHEW BENDER & CO INC	10541365	VA CODE RULES 2019	71.03 71.03 * 2,344.70 **
012310	COMMISSIONER OF REVENUE				ACCOUNT TOTAL MAJOR TOTAL
5230	13325	Telecommunications TREASURER OF VIRGINIA	T423300	ONLINE SERVICE	82.06 82.06 *

AP375H
5/30/2019
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 2

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5810	12752	Dues & Association Member COMMISSIONER OF REV ASSOC	2019-2020	DUES	240.00 *
6001	11902	Office Supplies BUSINESS DATA OF VA, INC.	204 070*	NORTON ANTIVIRUS	34.95
				ACCOUNT TOTAL	240.00 *
012410	TREASURER			ACCOUNT TOTAL	34.95
				MAJOR TOTAL	34.95 *
				ACCOUNT TOTAL	357.01 **
3320	31659	Maintenance Service Contr VA EMPLOYMENT COMMISSION	CR 19 PPD 0018	ONLINE ACCESS	1,300.00
3600	15240	Advertising FARMVILLE NEWSMEDIA	130364/0419	ADVERTISING	1,300.00 *
5210	23799	Postal Services NEOFUNDS	2447 TREAS 0419	POSTAGE FOR METER	104.47
				ACCOUNT TOTAL	104.47 *
5230	11250	Telecommunications BENCHMARK COMMUNITY BANK	7596 TREAS 0519	PAYFLOW/PAYPAL	1,000.00
			T423300	ONLINE SERVICE	1,000.00 *
5810	11015	Dues & Association Member BAI TREASURERS USER GROUP	DUES FY20	DUES	11.30
6001	11902	Office Supplies BUSINESS DATA OF VA, INC.	204 051*	NORTON ANTIVIRUS	34.95
			20600 KEY OFFICE SUPPLY	STELER/SCSSRS/ROLL	33.11
			20600 KEY OFFICE SUPPLY	PAPER	171.96
				ACCOUNT TOTAL	240.02 *
6014	28866	Other Operating Supplies STEPS, INC	14555	SHREDDING	500.00
				ACCOUNT TOTAL	500.00 *
6020	13012	DMV Stops DMV	201912001378	DMV STOP FEES	35.00
				ACCOUNT TOTAL	35.00 *
012510	INFORMATION TECHNOLOGY			ACCOUNT TOTAL	1,125.00
				MAJOR TOTAL	1,125.00 *
				ACCOUNT TOTAL	4,397.85 **
3160	11902	Professional Services BUSINESS DATA OF VA, INC.	204 048*	TRAVEL & EXPENSE	125.00
			204 049*	TRAVEL & EXPENSE	125.00
			204 050*	TRAVEL & EXPENSE	125.00
			204 051*	TRAVEL & EXPENSE	125.00
			204 052*	TRAVEL & EXPENSE	125.00
			204 054*	TRAVEL & EXPENSE	125.00
			204 057*	TRAVEL & EXPENSE	125.00

AP375H
5/30/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 3

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	11902	BUSINESS DATA OF VA, INC.	204 058*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 060*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 062*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 063*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 064*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 068*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 070*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 072*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 073*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 075*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 076*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 078*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 079*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 080*	EXPENSE & TRAVEL	100.00
	11902	BUSINESS DATA OF VA, INC.	204 081*	CONTRACT AGREEMENT	3,900.00
3320		Maintenance Service			6,500.00 *
	11537	BAY MUNICIPAL SOFTWARE	20190503009	ANNUAL MAINTENANCE	5,490.00
	12762	COMPUTERPLUS SALES/SERVIC	MC0000193424	PRINTER SERV CONTRCT	79.00
	12762	COMPUTERPLUS SALES/SERVIC	MC0000193424	PRINTER SERV CONTRCT	79.00-
	12762	COMPUTERPLUS SALES/SERVIC	MC0000193424/2	PRINTER SERV CONTRCT	79.00
013100		ELECTORAL BOARD AND OFFICIALS			5,569.00 *
3320		Maintenance Service Contr			12,069.00 **
5210	14551	ELECTION SYSTEMS &	1088148	MAINT SERVICE CONTRCT	5,930.00
	32961	Postal Services	REIMB 0519	UPS SHIPPING	5,930.00 *
013200		REGISTRAR			20.50
6001		Office Supplies			20.50 *
	20600	KEY OFFICE SUPPLY	529673	COPY PAPER	67.90
	20600	KEY OFFICE SUPPLY	529674	BNDRS/PENS/PPR/CLPBD	102.73
	20600	KEY OFFICE SUPPLY	530038	LABELS	34.77
021100		CIRCUIT COURT			205.40 *
6001		Office Supplies			205.40 **
	20600	KEY OFFICE SUPPLY	529953	WATER	18.74
					18.74 *
					18.74 **

AP375H
5/30/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 4

MAJOR# ACCT#	VENDOR NUMBER GENERAL DISTRICT COURT	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3160		Professional Services			
	28866	STEPS, INC	13411	SHREDDING	35.00
	28866	STEPS, INC	14182	SHREDDING	101.30
	28866	STEPS, INC	14424	SHREDDING	102.80
				ACCOUNT TOTAL	239.10 *
5210		Postal Services			
	14794	ESI	IN1250232	POSTAGE MACHINE SUPP	255.00
				ACCOUNT TOTAL	255.00 *
6001		Office Supplies			
	13369	DIAMOND SPRINGS WATER INC	16759600 0519	WATER & EQUIP RENTAL	60.15
	20600	KEY OFFICE SUPPLY	528921	PENS/STMP/RBN/DATEBK	52.75
				ACCOUNT TOTAL	112.90 *
				MAJOR TOTAL	607.00 **
021600		CLERK OF THE CIRCUIT COURT			
5230		Telecommunications			
	21319	CENTURYLINK	309863799 0519	PHONE	46.89
				ACCOUNT TOTAL	46.89 *
5850		Jurors/Witnesses			
	29715	TREASURER OF VIRGINIA	19-147C-VJS	VA JURY SYSTEM MAINT	650.00
	999999			WITNESS	53.57
				ACCOUNT TOTAL	703.57 *
5851		Multijurisdictional Juror			
	999999			JUROR	30.00
	999999			JUROR	50.65
	999999			JUROR	39.16
	999999			JUROR	30.00
	999999			JUROR	35.28
				ACCOUNT TOTAL	185.09 *
6001		Office Supplies			
	13369	DIAMOND SPRINGS WATER INC	16938800 0419	WATER & EQUIP RENTAL	46.20
	20600	KEY OFFICE SUPPLY	528016	COPY PAPER	171.80
	20600	KEY OFFICE SUPPLY	528730	THERMAL	6.00
	20600	KEY OFFICE SUPPLY	528946	BSN 2430	24.99
	20600	KEY OFFICE SUPPLY	529017	LEGAL PAPER	64.99
	20600	KEY OFFICE SUPPLY	529018	CARTRIDGES/HILITERS	357.35
	20600	KEY OFFICE SUPPLY	529712	PENS/PRINTER STAND	113.86
				ACCOUNT TOTAL	785.19 *
				MAJOR TOTAL	1,720.74 **
021800		LAW LIBRARY			
6012		Books and Subscriptions			
	21761	RELX INC DBA LEXISNEXIS	3091988340	MONTHLY SUBSCRIPTION	332.00
				ACCOUNT TOTAL	332.00 *
				MAJOR TOTAL	332.00 **

AP375H
5/30/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 5

MAJOR# ACCT# 022100	VENDOR NUMBER COMMONWEALTH'S ATTORNEY	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5540	12296	Travel-Convention & Educa CLARK MEGAN	REIMB 0519	VA TRIAL LWYRS ASSOC	75.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	528667	CARTRIDGES	398.41
	20600	KEY OFFICE SUPPLY	528673	PAPER	257.94
	20600	KEY OFFICE SUPPLY	529275	PLANNER	21.29
	20600	KEY OFFICE SUPPLY	529940	POSTAGE CARTRIDGE	89.58
	20600	KEY OFFICE SUPPLY	530042	CARTRIDGE	199.95
	20600	KEY OFFICE SUPPLY	530062	CARTRIDGE	109.99
	20600	KEY OFFICE SUPPLY	531066	PENS/FOLDERS	251.10
6030	20600	Non-Capital Equipment KEY OFFICE SUPPLY	530097	SAF DOCKET CART	1,328.26 *
022200	20600	VICTIM WITNESS ASSISTANCE PROGRAM		ACCOUNT TOTAL	449.95
6001	20600	Office Supplies KEY OFFICE SUPPLY	529556	CARTRIDGE	189.59
	20600	KEY OFFICE SUPPLY	529823	SHEET PROTECTORS	18.87
031200	SHERIFF			ACCOUNT TOTAL	208.46 *
3160	11188	Professional Services BEALE, DAVIDSON, ETHERINTON	27341	LEGAL FEES	2,080.00
	11188	BEALE, DAVIDSON, ETHERINTON	27342	LEGAL FEES	1,106.25
3170	22347	Drug Testing MEDTOX LABORATORIES INC	04201994888	DRUG TESTING	3,186.25 *
3310	12742	Repairs/Maintenance-Radio COMMTRONICS OF VIRGINIA	909900	RADIO REPAIRS	50.00
3311	14300	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	175786	OIL CHANGE/REPAIR	877.50
	14300	EAST END MOTOR CO INC	175885	BRAKE INSPECTION	877.50 *
	14300	EAST END MOTOR CO INC	175886	OIL CHNGE/BRKES/TIRE	90.03
	14300	EAST END MOTOR CO INC	176249	BTRY INSTLL/WRECKER	38.63
	14300	EAST END MOTOR CO INC	176270	PLUGS/THRMST/BOOTS	1,399.65
	14300	EAST END MOTOR CO INC	176500	RPLCE RAD CAP/THERMO	250.99
	14300	EAST END MOTOR CO INC	176902	DOOR HANDLE	436.81
	14300	EAST END MOTOR CO INC	177185	MNT & BALNCE TIRES	236.86
	14300	EAST END MOTOR CO INC	177312	INSPECTION	77.25
				ACCOUNT TOTAL	48.50
				ACCOUNT TOTAL	16.00

AP375H
5/30/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 6

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	14300	EAST END MOTOR CO INC	177410	INSPECTION	16.00
	14300	EAST END MOTOR CO INC	177415	TUNE UP & OIL CHANGE	475.02
	14915	EXPRESS CARE	21907	OIL CHANGE	51.17
	14915	EXPRESS CARE	21962	OIL CHANGE	71.17
	14915	EXPRESS CARE	21994	OIL CHANGE	66.17
	14915	EXPRESS CARE	22169	OIL CHANGE	51.17
	14915	EXPRESS CARE	22953	OIL CHANGE	84.07
	14915	EXPRESS CARE	23439	OIL CHANGE	71.17
	14915	EXPRESS CARE	23510	OIL CHANGE	46.08
	14915	EXPRESS CARE	23538	OIL CHANGE	46.08
	14915	EXPRESS CARE	23719	OIL CHANGE/AIR FILTR	91.16
	14915	EXPRESS CARE	23773	OIL CHANGE/AIR FLTR	96.16
	14915	EXPRESS CARE	23879	OIL CHANGE/AIR FLTR	70.07
	14915	EXPRESS CARE	23986	OIL CHANGE	98.96
	14915	EXPRESS CARE	24331	OIL CHANGE/AIR FLTR	101.15
	17004	HALEY AUTO MALL	66819715	REPAIR	106.10
	20323	KENBRIDGE TIRE	1216	CALIBRATIONS	100.00
3320		Maintenance Service Contr		ACCOUNT TOTAL	4,236.42 *
3600	31333	VERIZON WIRELESS	9829043537	BROADBAND MODEMS	600.35
				ACCOUNT TOTAL	600.35 *
5210	15240	FARMVILLE NEWSMEDIA	129521/0419	ADVERTISING	236.58
		Postal Services		ACCOUNT TOTAL	236.58 *
5230	11894	BUSINESS CARD	0555 SHERIF0419	POSTAGE	37.12
		Telecommunications		ACCOUNT TOTAL	37.12 *
	20904	KINEX NETWORKING SOLUTION	190501 0015	REMOTE BACKUP	19.95
	21319	CENTURYLINK	309558628 0519	SHERIFF VCIN	7.97
	30440	US CELLULAR	918210747 0419	CELLULAR SERVICE	813.73
	30440	US CELLULAR	918210747 0519	CELLULAR SERVICE	781.47
5510		Travel-Mileage		ACCOUNT TOTAL	1,623.12 *
5530	14185	EANES-FORD QUINYANA	MILEAGE 0519	MILEAGE	1,002.82
		Travel-Subsistence & Lodg		ACCOUNT TOTAL	1,002.82 *
	11894	BUSINESS CARD	0555 SHERIF0419	MEALS & LODGING	359.34
	12566	COEN SARAH	REIMB 0519	MEAL & WATER	29.44
	15944	FRANKLIN LARRY	REIMB 0519	MEALS	5.02
	15944	FRANKLIN LARRY	REIMB 0519	MEALS	14.85
	16653	GOLDMAN ROBERT	REIMB 0519	MEALS	8.47
	16653	GOLDMAN ROBERT	REIMB 0519	MEALS	23.40
	16653	GOLDMAN ROBERT	REIMB 0519	MEALS	2.50
	16653	GOLDMAN ROBERT	REIMB 0519	MEALS	8.35
	19930	JOYNER CHRISTOPHER	REIMB 0519	MEALS	41.24
	28703	SPRAGUE JOSEPH	REIMB 0419	MEAL	37.69
	999999	JACKSON MICHAEL	REIMB 0519	MEAL	12.72
				ACCOUNT TOTAL	5.81
				ACCOUNT TOTAL	548.83 *

AP375H
5/30/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 7

MAJOR# ACCT# 5540	VENDOR NUMBER NAME	INVOICE NUMBER DESCRIPTION	AMOUNT
5801	31893 VA SHERIFFS ASSOCIATION	VSA19 052019 ANNUAL CONFERENCE	250.00 250.00 *
6001	11894 BUSINESS CARD 20600 KEY OFFICE SUPPLY	0555 SHERIF0419 529289 CLOUD STORAGE FEE TONER	.99 415.16 416.15 *
	Office Supplies		
	11902 BUSINESS DATA OF VA, INC.	204 048* NORTON ANTIVIRUS	34.95
	13369 DIAMOND SPRINGS WATER INC	27961300 0519 WATER & EQUIP RENTAL	46.70
	15380 FARMVILLE PRINTING	GOVT ENVEL 0419 ENVELOPES	896.00
	20600 KEY OFFICE SUPPLY	529130 KEY TAGS	15.14
	20600 KEY OFFICE SUPPLY	529131 MOUSE PADS	8.98
	20600 KEY OFFICE SUPPLY	529290 BATTERIES	75.66
	32138 WALMART COMMUNITY/SYNCR	2114 MUFFINS/PRTY TRY	28.81
	32138 WALMART COMMUNITY/SYNCR	3794 CARDS/CRMR/FILTER	35.51
	32138 WALMART COMMUNITY/SYNCR	5009 CRMR/SUGAR/COFFEE	113.70
6003	16691 Public Education/Crime Pr GREATWESTERN STATES SUPP	4943 PBLIC EDU CRME PRVTN	1,255.45 *
6004	28640 Virso Comm Center Crime P SOUTHSIDE ELECTRIC COOP	526776002 0519 8003 VIRSO ELECTRIC	493.00 493.00 *
6008	11894 Vehicle & Powered Equip F BUSINESS CARD	0555 SHERIF0419 REGULAR JOHN SERVICE	15.87 640.00 655.87 *
6009	11894 Vehicle & Powered Equip S BUSINESS CARD	0555 SHERIF0419 COAXIAL ADAPTER	117.30 117.30 *
	14300 EAST END MOTOR CO INC	174910 TIRES	95.97
	14300 EAST END MOTOR CO INC	175940 TIRES	4,266.88
	14300 EAST END MOTOR CO INC	176517 TIRES	288.26
	14300 EAST END MOTOR CO INC	176828 WRECKER SERVICE/PRTS	596.86
	14300 EAST END MOTOR CO INC	177241 TIRES	216.50
	14300 EAST END MOTOR CO INC	177501 BATTERY	596.86
	20600 KEY OFFICE SUPPLY	529809 WIFI CABLE FOR VHCL	224.01
	23833 VERIZON CONNECT NWF, INC	OSV000001758329 GPS SERVICE	5.99 454.80
6010	11894 Police Supplies BUSINESS CARD	0555 SHERIF0419 201912000035 SPECIAL ID	6,746.13 *
	15656 FIRE & SAFETY EQUIP CO	94231 FIRE EXTINGUISHERS	54.25
	16102 GALLS LLC	012483874 HSH MRKS/HNDCCFF CASE	10.00
	16102 GALLS LLC	012483875 LOCKOUT TOOL	99.98
	21038 KUSTOM SIGNALS INC	563603 RADAR REMOTE	105.51
	32138 WALMART COMMUNITY/SYNCR	1867 POWDER/GUN SCRUBBER	134.49
6011	10380 Uniforms & Wearing Appare AMERICAN UNIFORM SALES	53721 SHIRTS	111.56 59.61 575.40 *
			273.63

AP375H
5/30/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 8

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6012	22211	Books & Subscriptions MATTHEW BENDER & CO INC	1021612X	LEGLSLATIVE SESSN SUMM	106.43
				ACCOUNT TOTAL	867.71 *
032200		VOLUNTEER FIRE DEPARTMENT		ACCOUNT TOTAL	106.43 *
				MAJOR TOTAL	23,882.43 **
7002		Payment to Rice VFD		PEST CONTROL	45.00
	11772	BUG BUSTERS PEST CONTROL	495686	TRASH COLLECTION	51.00
	12845	COUNTY WASTE	0800125809 0519	ALTERNATOR	143.61
	15721	FISHER AUTO PARTS, INC.	056 235673	ICE WINTER BLADE	26.30
	15721	FISHER AUTO PARTS, INC.	056 235707	PHONE	406.10
	21319	CENTURYLINK	310013979 0519	ADDITIONAL PREM OWED	100.00
	25720	PRINCE EDWARD AREA FIRE-	COMM INSUR 0519	STATE INSPECTION	16.00
	27490	RUNDSTROM AUTO LLC	051019 SIERRA	STATE INSPECTION	16.00
	27490	RUNDSTROM AUTO LLC	05102019 SILVER	DIESEL	141.72
	28597	SOUTHERN STATES COOP INC	E262418	GAS	58.78
	28597	SOUTHERN STATES COOP INC	E301310	ELECTRIC	192.61
	31846	DOMINION ENERGY VIRGINIA	4500495009 0519	ELECTRIC	17.59
	31846	DOMINION ENERGY VIRGINIA	5487358649 0519	SHIRTS & PATCHES	167.37
	32734	WITMER PUBLIC SAFETY GRP	1934409	ACCOUNT TOTAL	1,382.08 *
7003		Payment to Prospect VFD		ADDITIONAL PREM OWED	99.00
	25720	PRINCE EDWARD AREA FIRE-	COMM INSUR 0519	ACCOUNT TOTAL	99.00 *
7005		Payment to Hampden-Sydney		ADDITIONAL PREM OWED	115.00
	25720	PRINCE EDWARD AREA FIRE-	COMM INSUR 0519	ACCOUNT TOTAL	115.00 *
7007		Payment to Meherrin VFD		WATER & EQUIP RENTAL	9.95
	13369	DIAMOND SPRINGS WATER INC	13384900 0519	PEST CONTROL	46.00
	13746	DODSON PEST CONTROL	565700	GLOVES	131.76
	15656	FIRE & SAFETY EQUIP CO	94121	GLOVES	63.99
	15656	FIRE & SAFETY EQUIP CO	94325	DIESEL	690.01
	25246	PARKER OIL CO INC	25339	DIESEL	405.65
	25246	PARKER OIL CO INC	5061	PROPANE FOR STATION	321.09
	25246	PARKER OIL CO INC	979048	DIESEL	633.91
	25246	PARKER OIL CO INC	991205	DRIVE BELT	85.99
	28695	SPALDING EQUIPMT CO INC	IN85981	WINCH INSTALLATION	583.48
	29083	TAYLOR-FORBES EQUIP CO	W074170	HEADLIGHT WRING REPR	267.36
	29925	TRI-COUNTY FORD INC	127488	WIRE ASSEMBLY	22.77
	29925	TRI-COUNTY FORD INC	59441	WIRELESS SERVICE	268.62
	31333	VERIZON WIRELESS	9828367115	PHONE	199.42
	31335	VERIZON	1311066238 0319		

AP375H
5/30/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 9

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	MAJOR TOTAL
033200	31335	VERIZON	131066238 0419	PHONE	198.55	
	31846	DOMINION ENERGY VIRGINIA	0519881510 0519	ELECTRIC	351.78	
	31846	DOMINION ENERGY VIRGINIA	1913347348 0519	ELECTRIC	25.91	
	999999	THOMPSON'S FIRE SUPPRESSIO	3278/3072	FIRE SUPPRESS SYSTEM	108.00	
	999999	THOMPSON'S FIRE SUPPRESSIO	3278/3072	FIRE SUPPRESS SYSTEM	108.00	
					4,522.24 *	6,118.32 **
3196	25375	Purchase of Services - Ja			4,350.00	
		PIEDMONT RGNL JUVENILE	1771	JUVENILE DETENTION	4,350.00 *	4,350.00 **
034100		BUILDING OFFICIAL				
3311	27770	Repairs & Maint-Auto	67430	REPLACE EGR VALVE	234.08	
		ROD & STAFF LLC			234.08 *	
5230	30440	Telecommunications	816442183 0619	CELLULAR SERVICE	32.03	
		US CELLULAR			32.03 *	
5530	21498	Travel-Subsistence & Lodg	REIMB 0419	MEALS/REGISTRATION	7.58	
		LEATHERWOOD COY	REIMB 0419	MEALS/REGISTRATION	8.58	
		LEATHERWOOD COY			16.16 *	
5540	21498	Travel-Convention & Educa	REIMB 0419	MEALS/REGISTRATION	15.00	
		LEATHERWOOD COY	REIMB 0419	MEALS/REGISTRATION	15.00	
		LEATHERWOOD COY			30.00 *	
5880	29642	2% Blg Permit Surcharge	LV201903	2% PERMIT LEVY	234.88	
		TREASURER OF VIRGINIA			234.88 *	547.15 **
035100		ANIMAL CONTROL				
3110	27524	Vet Care	265619	EXAM/OFFICE VISIT	1,492.50	
		RIDGE ANIMAL HOSPITAL	265853	EXAM/VET SERVICE	271.55	
		RIDGE ANIMAL HOSPITAL	266154	EXAM/VET SERVICE	523.69	
		RIDGE ANIMAL HOSPITAL	267598	EXAM/VET SERVICE	596.93	
		TREASURER OF VIRGINIA	B073168	NECROPSY	317.20	
					3,201.87 *	
3310	22900	Repairs/Maintenance	REIMB 0519	REPLCMNT FAN PLUGS	9.37	
		MUMMA ADAM	1903 048622	COUPLINGS/VALVE/CMNT	12.58	
		PRICE SUPPLY CO INC			21.95 *	

AP375H
5/30/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 10

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
3311	Repairs & Maint-Auto & Po			
	14300 EAST END MOTOR CO INC	177946	TIRE REPAIR	20.60
	14300 EAST END MOTOR CO INC	178128	2008 PICKUP REPAIR	1,307.26
	14300 EAST END MOTOR CO INC	178130	2014 PICKUP REPAIR	103.47
			ACCOUNT TOTAL	1,431.33 *
5110	Electrical Services			
	31846 DOMINION ENERGY VIRGINIA	0890745003 0619	ELECTRIC	145.01
			ACCOUNT TOTAL	145.01 *
5230	Telecommunications			
	21319 CENTURLINK	3100119726 0519	PHONE	133.85
	30440 US CELLULAR	816442183 0619	CELLULAR SERVICE	76.05
			ACCOUNT TOTAL	209.90 *
6002	Supplies for Shelter			
	32138 WALMART COMMUNITY/SYNCR	7807	BLEACH/KEY TAGS	5.76
			ACCOUNT TOTAL	5.76 *
6005	Janitorial Supplies			
	32138 WALMART COMMUNITY/SYNCR	7807	BLEACH/KEY TAGS	17.70
			ACCOUNT TOTAL	17.70 *
			MAJOR TOTAL	5,033.52 **
035300	MEDICAL EXAMINER			
3110	Professional Health Serv			
	29459 TREASURER OF VIRGINIA	CALBINO ROBERT	CORONER	20.00
	29459 TREASURER OF VIRGINIA	HOANG ANTHONY K	CORONER	20.00
			ACCOUNT TOTAL	40.00 *
			MAJOR TOTAL	40.00 **
042300	REFUSE DISPOSAL			
3310	Repairs/Maintenance			
	22669 MOORE SCALE SRV-WSTRN VA	5581	PRINTER RIBBONS	63.00
			ACCOUNT TOTAL	63.00 *
6009	Vehicle & Powered Equip S			
	11894 BUSINESS CARD	6702PUCKETT0519	CREDIT	40.00-
			ACCOUNT TOTAL	40.00-
			MAJOR TOTAL	23.00 **
042610	SANDY RIVER RESERVOIR			
3160	Professional Services			
	17925 HURT & PROFFITT, INC	53816 20190454	DAM INSPECTION	1,900.00
			ACCOUNT TOTAL	1,900.00 *
			MAJOR TOTAL	1,900.00 **
043200	GENERAL PROPERTIES			
3310	Repairs/Maintenance			
	13730 DODSON BROS EXTERMINATING	158003 0519	PEST CONTROL	38.00

AP375H
5/30/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 11

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110	13730	DODSON BROS EXTERMINATING	158003 0619	PEST CONTROL SERVICES	38.00
	13730	DODSON BROS EXTERMINATING	158005 0519	PEST CONTROL	38.00
	13730	DODSON BROS EXTERMINATING	158006 0519	PEST CONTROL SERVICES	38.00
	13730	DODSON BROS EXTERMINATING	158006 0619	PEST CONTROL SERVICES	38.00
	13730	DODSON BROS EXTERMINATING	158007 0519	PEST CONTROL SERVICES	85.00
	13730	DODSON BROS EXTERMINATING	158007 0619	PEST CONTROL SERVICES	85.00
	13730	DODSON BROS EXTERMINATING	158010 0519	PEST CONTROL SERVICES	38.00
	13730	DODSON BROS EXTERMINATING	158010 0619	PEST CONTROL SERVICES	38.00
	27855	ROHR MECHANICAL LLC	4181	REPAIR UNIT #2	1,317.50
				ACCOUNT TOTAL	1,791.50 *
5110	28640	Electrical Services	114379002 0519	ELECTRIC	31.48
	31846	SOUTHSIDE ELECTRIC COOP	1230385005 0619	RY CLK MNMT	12.58
	31846	DOMINION ENERGY VIRGINIA	1545926683 0519	SCOPE BLDG	128.16
	31846	DOMINION ENERGY VIRGINIA	2786281903 0519	COURTHOUSE	12,904.28
	31846	DOMINION ENERGY VIRGINIA	4951935099 0619	SHERIFF SHED	6.59
	31846	DOMINION ENERGY VIRGINIA	5856894620 0619	WORSHAM CLK	17.54
	31846	DOMINION ENERGY VIRGINIA	6386509092 0519	STEPS	1,605.12
	31846	DOMINION ENERGY VIRGINIA	6669158583 0519	LIGHTS AT RICE	114.26
	31846	DOMINION ENERGY VIRGINIA	8105475944 0519	AG BLDG ELECTRIC	936.82
	31846	DOMINION ENERGY VIRGINIA	9670710004 0619	SHOP	22.35
				ACCOUNT TOTAL	15,779.18 *
5130	29332	Water & Sewer	AG BLDG 0519	WATER/SEWER	124.70
	29332	TOWN OF FARMVILLE	CH IRRIG 0519	WATER	11.29
	29332	TOWN OF FARMVILLE	SCOPE BLDG 0519	WATER/SEWER	34.84
	29332	TOWN OF FARMVILLE	STEPS CNTR 0519	WATER/SEWER	37.27
				ACCOUNT TOTAL	208.10 *
5230	10105	Telecommunications	7305055660 0519	SHOP PHONE	44.76
	21319	AT&T	310262069 0519	PHONE	59.97
	21319	CENTURYLINK	310441360 0519	PHONE	91.78
	21319	CENTURYLINK	310441360 0619	PHONE	91.86
	30440	US CELLULAR	816442183 0619	CELLULAR SERVICE	106.10
				ACCOUNT TOTAL	394.47 *
5303	23297	Flood Insurance	3000182673 0519	FLOOD INS-COURTHOUSE	1,175.00
				ACCOUNT TOTAL	1,175.00 *
5440	28869	Portable Toilet Rental	7096	MONTHLY SERVICE	100.00
				ACCOUNT TOTAL	100.00 *
6005	13367	Janitorial Supplies	236638	TP/TSH BG/BLCH/TWLS	996.24
	30239	DIAMOND PAPER COMPANY	202 1038636	CLEANING RENTALS	64.57
	30239	UNIFIRST CORPORATION	202 1040800	CLEANING RENTALS	64.57
				ACCOUNT TOTAL	1,125.38 *
6007	10172	Repairs and Maintenance S	168419	CH HVAC SFTWRE UPDTE	7,100.00

AP375H
5/30/2019
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 12

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6008	14700	Vehicle & Powered Equip F ELLINGTON ENERGY SERVICE			8,295.89 *
6009	11894	Vehicle & Powered Equip S BUSINESS CARD			50.01
	13166	DAVIS GMC TRUCK INC	6702PUCKETT0519	TUNER	350.99
	15721	FISHER AUTO PARTS, INC.	64126	VEHICLE AC REPAIR	824.84
	23248	NAPA OF FARMVILLE	056 234922	OIL FLTR/OIL/ADHRSIVE	55.47
	29083	TAYLOR-FORBES EQUIP CO	194962	DEF	12.99
	29083	TAYLOR-FORBES EQUIP CO	IN68747	BATTERIES/OIL FILTER	124.11
	29083	TAYLOR-FORBES EQUIP CO	IN69387	GAS CAN	16.28
	29925	TRI-COUNTY FORD INC	W074487	REPAIR NO START	46.75
			128306	REPAIR PICKUP	199.90
043400	CANNERY			ACCOUNT TOTAL	1,631.33 *
				MAJOR TOTAL	30,550.86 **
3161	31653	Professional Services-Can VIRGINIA FOOD WORKS	391	COMMERCIAL CONTRACT	2,916.67
				ACCOUNT TOTAL	2,916.67 *
3310	16671	Repairs & Maintenance GRAINGER	6424162013	GASKET MATERIAL	48.31
				ACCOUNT TOTAL	48.31 *
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	44435001 0519	ELECTRIC	402.20
				ACCOUNT TOTAL	402.20 *
5120	25247	Heating Services PARKER OIL COMPANY INC	15932	HEATING FUEL	688.60
				ACCOUNT TOTAL	688.60 *
5230	21319	Telecommunications CENTURYLINK	310248529 0519	PHONE	269.33
				ACCOUNT TOTAL	269.33 *
				MAJOR TOTAL	4,325.11 **

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
053500	3160	COMPREHENSIVE SERVICES ACT			
		CSA Programs			
	11191	BEAR CREEK ACADEMY	HD 0519	PROFESSIONAL SERVICES	4,070.00
	11327	BLUE RIDGE THERAPY ASSOC	AG 0519	PROFESSIONAL SERVICES	360.00
	11327	BLUE RIDGE THERAPY ASSOC	AG 0519/2	PROFESSIONAL SERVICES	360.00
	11327	BLUE RIDGE THERAPY ASSOC	GL 0519	PROFESSIONAL SERVICES	240.00
	12280	CENTRA HEALTH	AG 0519	PROFESSIONAL SERVICES	5,950.00
	12280	CENTRA HEALTH	GL 0519	PROFESSIONAL SERVICES	5,950.00
	12280	CENTRA HEALTH	JP 0519	PROFESSIONAL SERVICES	4,998.00
	12280	CENTRA HEALTH	ML 0419	PROFESSIONAL SERVICES	1,750.00
	12280	CENTRA HEALTH	ML 0519	PROFESSIONAL SERVICES	5,950.00
	12280	CENTRA HEALTH	WC 0519	PROFESSIONAL SERVICES	4,998.00
	14923	FALSON SCHOOL FOR AUTISM	TJ 0519	PROFESSIONAL SERVICES	5,531.00
	18772	INSPIRATIONAL YOUTH SERVIC	PS 0519	PROFESSIONAL SERVICES	3,600.00
	19233	JAMES RIVER THERAP SVCS	SC 0519	PROFESSIONAL SERVICES	715.00
	19803	JONES CHRISTOPHER DOYLE	GM 0419	PROFESSIONAL SERVICES	721.00
	23472	NATIONAL COUNSELLING GROUP	AQ 0519	PROFESSIONAL SERVICES	811.13
	25679	PRFC	JP 0519	PROFESSIONAL SERVICES	80.00
	28866	STEPS, INC	OO 0519	PROFESSIONAL SERVICES	382.50
081100	PLANNING			ACCOUNT TOTAL	46,466.63 *
				MAJOR TOTAL	46,466.63 **
3600	15240	FARMVILLE NEWSMEDIA	CO ADMR 0519	ADVERTISING	430.15
5230	30440	US CELLULAR	816442183 0619	CELLULAR SERVICE	430.15 *
081500	ECONOMIC DEVELOPMENT			ACCOUNT TOTAL	42.04
				MAJOR TOTAL	42.04 *
5230	30440	US CELLULAR	816442183 0619	CELLULAR SERVICE	472.19 **
5510	14366	EGGLESTON KATE	MILEAGE 0419	MILEAGE VGA MTG	44.51
	14366	EGGLESTON KATE	MILEAGE 0519	MILEAGE VGA MTG	44.51 *
5540	11894	BUSINESS CARD	6702PUCKETT0519	ECON DEV COURSE	65.30
6001	14366	EGGLESTON KATE	REIMB 0519	IDA MTG REFRESHMENTS	65.30
	20600	KEY OFFICE SUPPLY	528911	TAPE/NOTES/GLUE STCK	130.60 *
				ACCOUNT TOTAL	650.00
				MAJOR TOTAL	650.00 *
				ACCOUNT TOTAL	18.20
				MAJOR TOTAL	10.86
				ACCOUNT TOTAL	29.06 *
				MAJOR TOTAL	854.17 **

AP375H
5/30/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 14

MAJOR# ACCT# 081600	VENDOR NUMBER TOURISM	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3600	29332	Advertising TOWN OF FARMVILLE	THOYA 0519	THOYA PARTNERSHIP	2,000.00 2,000.00 *
5110	31846 31846	Electrical Services DOMINION ENERGY VIRGINIA DOMINION ENERGY VIRGINIA	0675198071 0619 1059387447 0619	ELECTRIC ELECTRIC	101.47 62.78 164.25 *
5130	29332	Water & Sewer TOWN OF FARMVILLE	VISTRS CTR 0519	WATER/SEWER	48.84 48.84 *
5210	11894	Postal Services BUSINESS CARD	6702PUCKETT0519	UPS CHARGES	7.29 7.29 *
5230	21319	Telecommunications CENTURYLINK	310393238 0519	PHONE	370.19 370.19 *
5896	15380 20600 20600	WTC 50YRS of Love Grant FARMVILLE PRINTING KEY OFFICE SUPPLY KEY OFFICE SUPPLY	309 530827 530877	50 YOL POST CARDS BLCK RAILROAD BOARD POSTER BOARD	375.30 13.52 1.58 390.40 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	530460	PEN REFILLS/FOAMERD	18.20 18.20 * 2,999.17 **
082300		FLOOD & EROSION CONTROL			
5470	17925 17925	Stormwater Review Fees HURT & PROFFITT, INC HURT & PROFFITT, INC	52973 20170901 53773 20170901	STRM WTR PLAN REVIEW STRM WTR PLAN REVIEW	472.50 405.00 877.50 * 877.50 **
083500		COOPERATIVE EXTENSION OFFICE			
5230	21319	Telecommunications CENTURYLINK	309520098 0519	PHONE	117.78 117.78 * 117.78 **
091000		GENERAL EXPENSE			
5230	23933 23933	Internal Telecom Account LUMOS NETWORKS LUMOS NETWORKS	165866886 0519 165866886 0619	PHONE PHONE	2,845.83 2,815.99 5,661.82 * 5,661.82 **

AP375H
5/30/2019
FUND # ~ 100 GENERAL FUND

LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 15

MAJOR# ACCT# 094000	VENDOR NUMBER NAME CAPITAL PROJECTS	IN#	DESCRIPTION	AMOUNT
0002	Computer System 12726 COMPRO COMPUTERS	2136 0717	UPS SYSTEMS/CSE FANS	219.80
0028	Prospect Depot VDOT Grant 17925 HURT & PROFFITT, INC	53731 20161389	GRANT ADMINISTRATION	219.80 *
0031	Sheriff-IBR System 11902 BUSINESS DATA OF VA, INC.	204 080*	COMPUTER HUB	200.00
0034	Courthouse Renovation A&E 12889 CRABTREE ROHRBAUGH & ASSC	16 3033	CH RENOVATION A&E	200.00 *
0052	STEPS Center - Renovation 11262 BLAIR CONSTRUCTION INC. 11262 BLAIR CONSTRUCTION INC. 12889 CRABTREE ROHRBAUGH & ASSC	3246-2 STPS REN 3246-3 STPS REN 5 3033.3	PJT 3246 STPS RENOV PJT 3246 STPS RENOV STEPS BLDG RENOVATN	550.18 550.18 *
0061	DSS Build-Construction 11262 BLAIR CONSTRUCTION INC. 11262 BLAIR CONSTRUCTION INC. 12889 CRABTREE ROHRBAUGH & ASSC	3251-2 DSS BLDG 3251-3 DSS BLDG 5 3197	PJT 3251 DSS BLDING PJT 3251 DSS BLDING DSS BLDG CONSTRUCTION	8,880.58 8,880.58 *
095000	DEBT SERVICE		ACCOUNT TOTAL	336,454.87
0020	SCOPE Building 28097 SCOPE/MEALS ON WHEELS	SCOPE BLDG 519	BLDG PAYMENT	172,535.62
			ACCOUNT TOTAL	1,308.15
			MAJOR TOTAL	510,298.64 *
			ACCOUNT TOTAL	177,774.76
			MAJOR TOTAL	104,226.79
			ACCOUNT TOTAL	2,410.60
			MAJOR TOTAL	284,412.15 *
			FUND TOTAL	804,561.35 **
			ACCOUNT TOTAL	12,000.00
			MAJOR TOTAL	12,000.00 *
			FUND TOTAL	12,000.00 **
			FUND TOTAL	983,727.40

AP375H

5/30/2019

FUND # - 105 FORFEITED ASSETS FUND

PRINCE EDWARD

LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 16

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6030	29241	Commonwealth Atty Expend- THOMSON REUTERS-WEST	840180660	THOMSON RTRS WEST LAW	60.00
				ACCOUNT TOTAL	60.00 *
				MAJOR TOTAL	60.00 **
				FUND TOTAL	60.00

AP375H
5/30/2019
FUND # - 501 WATER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 17

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
043200	5130	GENERAL PROPERTIES			
		Water Service			
	29332	TOWN OF FARMVILLE			
			WATER TANK 0519	WATER	21.10
				ACCOUNT TOTAL	21.10 *
				MAJOR TOTAL	21.10 **
				FUND TOTAL	21.10

AP375H
5/30/2019
FUND # - 502 SEWER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 18

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
043200	31846	Electrical Services DOMINION ENERGY VIRGINIA	4148700281	SEWER PUMP	42.45
					42.45 *
					42.45 **
				ACCOUNT TOTAL	
				MAJOR TOTAL	
				FUND TOTAL	42.45

AP375H
5/30/2019
FUND # - 520

PRINCE EDWARD
LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 19

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
3310	21811	Repairs & Maintenance LOWE'S	901535	GLVES/HSES/FGGRS/BLK	45.00	45.00 *
3311	14943	Repairs & Maint-Auto & Eq EXCEL TRUCK GROUP	13108832	ALTRNTOR/SHCK ABSRBR	334.11	334.11
	21811	LOWE'S	902800	SB FLR/NTS/BLTS/SCRW	4.58	4.58
	21811	LOWE'S	902800	SB FLR/NTS/BLTS/SCRW	4.76	4.76
	32270	WATTS INDUSTRIAL EQUIPMNT	832004	RADIATOR &CYLNDR RPR	254.93	254.93
3840		Contract Landfill - POS			598.38	598.38 *
	10254	REPUBLIC SERVICES #974	0974 0004167	TRASH COLLECTION	556.41	556.41
	10254	REPUBLIC SERVICES #974	0974 0004168	TRASH COLLECTION	146.03	146.03
	10254	REPUBLIC SERVICES #974	0974 0004169	TRASH COLLECTION	146.03	146.03
3841	14723	Purchase of Service - Rec EMANUEL TIRE OF VIRGINIA	490419	TIRE RECYCLING	612.00	612.00
	28866	STEPS, INC	APRIL 2019	RECYCLING FEE	2,786.52	2,786.52
	29029	SYNERGY RECYCLING LLC	1900323	ELECTRONIC RECYCLING	2,182.25	2,182.25
	29029	SYNERGY RECYCLING LLC	1900388	ELECTRONIC RECYCLING	2,888.65	2,888.65
	29029	SYNERGY RECYCLING LLC	1900413	ELECTRONIC RECYCLING	2,721.10	2,721.10
5110		Electrical Services			11,190.52	11,190.52 *
	28640	SOUTHSIDE ELECTRIC COOP	114379001 0519	ELECTRIC	58.93	58.93
	28640	SOUTHSIDE ELECTRIC COOP	114379003 0519	ELECTRIC	153.48	153.48
	31846	DOMINION ENERGY VIRGINIA	0599507431 0519	RICE COLLECTION CNTR	36.45	36.45
	31846	DOMINION ENERGY VIRGINIA	0670040567 0519	ELECTRIC	19.65	19.65
	31846	DOMINION ENERGY VIRGINIA	0670040567 0619	ELECTRIC	22.36	22.36
	31846	DOMINION ENERGY VIRGINIA	0861161519 0619	ELECTRIC	49.40	49.40
	31846	DOMINION ENERGY VIRGINIA	1144204110 0619	GREEN BAY ELECTRIC	38.34	38.34
	31846	DOMINION ENERGY VIRGINIA	5181167213 0519	ELECTRIC	248.22	248.22
	31846	DOMINION ENERGY VIRGINIA	5181167213 0619	ELECTRIC	449.24	449.24
	31846	DOMINION ENERGY VIRGINIA	7471653571 0619	WORSHAM STE	29.70	29.70
	31846	DOMINION ENERGY VIRGINIA	8601161519 0519	ELECTRIC	75.05	75.05
	31846	DOMINION ENERGY VIRGINIA	8970737501 0519	ELECTRIC	91.35	91.35
	31846	DOMINION ENERGY VIRGINIA	8970737501 0619	ELECTRIC	51.84	51.84
	31846	DOMINION ENERGY VIRGINIA	9176847250 0519	ELECTRIC	56.54	56.54
	31846	DOMINION ENERGY VIRGINIA	9176847250 0619	ELECTRIC	22.67	22.67
5230		Telecommunications			1,403.22	1,403.22 *
	21319	CENTURYLINK	309480181 0619	PHONE	57.65	57.65
	21319	CENTURYLINK	309553498 0519	PHONE	48.64	48.64
	21319	CENTURYLINK	309615846 0519	PHONE	53.34	53.34
	21319	CENTURYLINK	309714661 0619	PHONE	57.65	57.65
	21319	CENTURYLINK	310039285 0519	WORSHAM PHONE	42.35	42.35
	30440	US CELLULAR	816442183 0619	CELLULAR SERVICE	32.02	32.02
	31335	VERIZON	248 5696 0519	PHONE	49.96	49.96
	31335	VERIZON	736 2828 0519	PHONE	93.18	93.18
				ACCOUNT TOTAL	434.79	434.79 *

AP375H
5/30/2019
FUND # - 520

LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 20

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
6008	28869	STIFF O O INC	7096	MONTHLY SERVICE	702.50	702.50 *
		Portable Toilet Rental				
6008	14700	ELLINGTON ENERGY SERVICE	3456	FUEL	190.33	190.33
		Vehicle & Powered Equip F				
	14700	ELLINGTON ENERGY SERVICE	4532	FUEL	72.90	72.90
	14700	ELLINGTON ENERGY SERVICE	4627	FUEL	139.61	139.61
		ELLINGTON ENERGY SERVICE				402.84 *
6009	11894	BUSINESS CARD	6702PUCXETT0519	TRUCK REPAIR	1,188.99	1,188.99
	14300	EAST END MOTOR CO INC	176608	TIRE/MNT & BALANCE	648.80	648.80
	14300	EAST END MOTOR CO INC	177074	TIRE & MOUNT	265.00	265.00
	23248	NAPA OF FARMVILLE	194769	GLVES/GRSE/SPRK PLG	46.18	46.18
	23248	NAPA OF FARMVILLE	194811	BRAKE LINE & FLUID	66.77	66.77
	23248	NAPA OF FARMVILLE	195039	OIL	22.98	22.98
	23248	NAPA OF FARMVILLE	195562	FREON	67.98	67.98
	27770	ROD & STAFF LLC	67260	TIRE	60.50	60.50
	27770	ROD & STAFF LLC	67273	TIRE	88.50	88.50
	27770	ROD & STAFF LLC	67304	TIRE	75.50	75.50
				ACCOUNT TOTAL	2,531.20 *	2,531.20 *
042400		LANDFILL OPERATIONS		MAJOR TOTAL	18,156.92 **	18,156.92 **
3006	28596	SOUTHERN STATES	1037148	BENTONITE	154.90	154.90 *
3160	27191	RESOURCE INTERNATIONAL	45312 90094 12	LANDFILL PJT MGMT	3,454.61	3,454.61
		Professional Services				
	27191	RESOURCE INTERNATIONAL	45313 90094 18	PJT MGMT/UPDTE SWPPP	1,948.35	1,948.35
	27191	RESOURCE INTERNATIONAL	45314 90094 27	SWP PJT CMLNCE MGMT	726.00	726.00
				ACCOUNT TOTAL	6,128.96 *	6,128.96 *
3310	29332	TOWN OF FARMVILLE	WTR TST A4553	WATER TEST KIT	40.00	40.00
3311	11491	ARC3 GASES	6201629	CYLINDER RENTAL	9.30	9.30
	13369	DIAMOND SPRINGS WATER INC	11393100 0519	WATER & EQUIP RENTAL	23.45	23.45
	13369	DIAMOND SPRINGS WATER INC	11393100 0619	WATER & EQUIP RENTAL	7.25	7.25
	13369	DIAMOND SPRINGS WATER INC	11393100 0619	WATER & EQUIP RENTAL	29.00	29.00
	13369	DIAMOND SPRINGS WATER INC	11393100 0619	WATER & EQUIP RENTAL	8.95	8.95
				ACCOUNT TOTAL	77.95 *	77.95 *
5230	21319	CENTURYLINK	309326764 0519	PHONE	104.43	104.43
	30440	US CELLULAR	816442183 0619	CELLULAR SERVICE	44.51	44.51
				ACCOUNT TOTAL	148.94 *	148.94 *
6008	14700	ELLINGTON ENERGY SERVICE	8737	FUEL	42.47	42.47
	25247	PARKER OIL COMPANY INC	9220	FUEL	4,888.20	4,888.20
				ACCOUNT TOTAL	4,930.67 *	4,930.67 *

AP375H
5/30/2019
FUND # - 520

PRINCE EDWARD
LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 21

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6009	10009	Vehicle & Powered Equip S	1427	INSTALL 400AMP SRVCE	940.00
	11139	A PLUS ELECTRICAL LLC	96974	COMPACTOR RECEIVER	8,039.00
	11491	BAKERS WASTE EQUIPMENT, IN	6227071	GRNDG DISC/SFTY GLS	381.11
	12220	ARC3 GASES	2097810	PRTS WHEELED COMPCTR	372.97
	12220	CARTER MACHINERY CO INC	2097811	PRTS WHEELED COMPCTR	754.48
	12220	CARTER MACHINERY CO INC	2097812	WASHERS/BOLTS	128.80
	12220	CARTER MACHINERY CO INC	2103308	O-RING/BOOT/DISCNCT	156.38
	12220	CARTER MACHINERY CO INC	2105116	ACTUATOR LITS	697.20
	12220	CARTER MACHINERY CO INC	2105117	HORN	68.84
	12220	CARTER MACHINERY CO INC	2108907	WEDGE KIT	482.30
	12220	CARTER MACHINERY CO INC	2109036	RADIATOR FOR COMPCTR	3,100.00
	12220	CARTER MACHINERY CO INC	2113072	CAP/ELBOW/VALVE/SHUT	104.52
	12220	CARTER MACHINERY CO INC	2114854	COMPACTOR PARTS	2,352.08
	12220	CARTER MACHINERY CO INC	2114855	COMPACTOR PARTS	72.70
	12282	CAVALIER HOSE & FITTINGS	43667	HOSE & CLAMPS	91.30
	12282	CAVALIER HOSE & FITTINGS	43799	HOSES & FITTINGS	156.45
	15597	FERGUSON ENTERPRISES LLC	5588832	MAPP GAS	19.15
	15597	FERGUSON ENTERPRISES LLC	5592006	WAX RING & SPACER	10.58
	20600	KEY OFFICE SUPPLY	529100	PRINTER RIBBON	42.34
	21524	LEATHERWOOD ANDY	REIMB 0519	DETERGENT	4.42
	21811	LOWE'S	901024 0519	KEYS	4.28
	21811	LOWE'S	901547 0519	CINDER BLOCKS	32.60
	21811	LOWE'S	901620	TEE/ADAPTER	52.39
	21811	LOWE'S	901658 0519	BLT CUTTERS/PLIERS	400.64
	21811	LOWE'S	901688	BROOM/FRY BAR	29.22
	21811	LOWE'S	901850 0519	SCRW/BLDES/VLVE/TEE	370.00
	21811	LOWE'S	902397	VALVE/ELBWS/COUPLNGS	161.30
	21811	LOWE'S	902397	VALVE/ELBWS/COUPLNGS	145.09
	21811	LOWE'S	902800	SB FLR/NTS/BLTS/SCRW	17.94
	21811	LOWE'S	902800	SB FLR/NTS/BLTS/SCRW	26.10
	21811	LOWE'S	902800	SB FLR/NTS/BLTS/SCRW	25.65
	21811	LOWE'S	902800	SB FLR/NTS/BLTS/SCRW	25.66
	21811	LOWE'S	902800	SB FLR/NTS/BLTS/SCRW	194.42
	23248	NAPA OF FARMVILLE	195183	GRSETL/OIL/BATT TSTR	39.79
	23248	NAPA OF FARMVILLE	195231	BLDES/FREON/WSHR FLD	67.98
	23248	NAPA OF FARMVILLE	195475	FREON	23.28
	25596	POWELL'S IDEALEASE, LLC	195561	SCRAPER/GLOVES	6,967.27
	28352	SHERWIN WILLIAMS CO	128618	ROAD TRACTOR REPAIR	1,255.00
	28596	SOUTHERN STATES	8485-3	TYVEK SUIT	22.49
	32270	WATTS INDUSTRIAL EQUIPMNT	1038875	SPRAYER	80.01
	32270	WATTS INDUSTRIAL EQUIPMNT	832004	RADIATOR &CYLNR RPR	27,625.55 *
				ACCOUNT TOTAL	39,106.97 **
				MAJOR TOTAL	57,263.89

AP375H
5/30/2019
FUND # - 732

RETIREMENT BENEFIT FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 22

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
00230	1101	LEOS Disbursements			
		25257 JOHNS VICKI K	MAY 2019	RETIREE BENEFIT	1,156.11
				ACCOUNT TOTAL	1,156.11 *
				MAJOR TOTAL	1,156.11 **
				FUND TOTAL	1,156.11

AP375H
5/30/2019
FUND # - 741

PIEDMONT COURT SERVICES FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 23

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021400	PIEDMONT COURT SERVICES				
3199	27159	Purchase of Services - Ot			
	27159	REDWOOD TOXICOLOGY LAB	685474	DRUG TESTS	1,183.98
	28095	ALERE TOXICOLOGY SERV INC	L206478	LAB SERVICES	58.44
				ACCOUNT TOTAL	1,242.42 *
3310	27590	Repairs and Maintenance			
	27590	RJA FIRE EXTINGUISHER	51319	EXTINGUISHER INSPECT	103.00
				ACCOUNT TOTAL	103.00 *
3500	15380	Printing and Binding			
	15380	FARMVILLE PRINTING	60/362 BC	BUSINESS CARDS	75.00
				ACCOUNT TOTAL	75.00 *
3600		Advertising			
	10261	AMELIA BULLETIN MONITOR	PCS 0419	ADVERTISING	55.00
	15240	FARMVILLE NEWSMEDIA	129432/0419	ADVERTISING	101.06
	28652	SOUTHSIDE MESSENGER	PCS 0419	ADVERTISING	40.00
	28652	SOUTHSIDE MESSENGER	12969	ADVERTISING	396.00
	32789	WOMACK PUBLISHING CO INC	L3061	ADVERTISING	209.25
				ACCOUNT TOTAL	801.31 *
5110		Electrical Service			
	31846	DOMINION ENERGY VIRGINIA	4324962309 0619	ELECTRIC	41.48
	31846	DOMINION ENERGY VIRGINIA	7218131923 0619	ELECTRIC	100.77
				ACCOUNT TOTAL	142.25 *
5230		Telecommunications			
	21319	CENTURYLINK	310357807 0519	PHONE/FAX LINE	72.34
	23933	LUMOS NETWORKS	174057257 0519	PHONE	306.44
				ACCOUNT TOTAL	378.78 *
5420	28724	Lease/Rent of Building			
	28724	SRP CORPORATION LLC	RENT 0519	RENT	2,750.00
				ACCOUNT TOTAL	2,750.00 *
5510		Travel - Mileage			
	10975	AYOUB ZACHARY	REIMB 0519	MILEAGE/NEWSPAPERS	237.63
	16944	STIMPSON CONNIE	REIMB 0519	MILEAGE/SUPPLIES	10.88
	22217	MAXEY RENEE T	REIMB 0419	MILEAGE	301.90
	999999	ELSWICK STEVE	MILEAGE 0519	MILEAGE REIMB	112.52
				ACCOUNT TOTAL	662.93 *
6001		Office Supplies			
	12046	CMI INC	918408	ALCO SENSOR MOUTHPCS	210.00
	16944	STIMPSON CONNIE	REIMB 0519	MILEAGE/SUPPLIES	160.79
	20600	KEY OFFICE SUPPLY	530661	PEN REFILLS	29.64
	20600	KEY OFFICE SUPPLY	530662	DIVDRS/PNS/FLSH DRVE	105.62
	26525	QUILL CORPORATION	6744043	CUPS/GLOVES	160.13
	26525	QUILL CORPORATION	6764483	HOLLY	27.58
	26525	QUILL CORPORATION	7325207	FILE BOX/SOAP/LOG/LB	52.09
	26525	QUILL CORPORATION	7333515	HIGHLIGHTERS	39.95
	26525	QUILL CORPORATION	7393621	LETTERHEAD	27.98
				ACCOUNT TOTAL	813.78 *
6012	10975	Books & Subscriptions			
	10975	AYOUB ZACHARY	REIMB 0519	MILEAGE/NEWSPAPERS	3.58
				ACCOUNT TOTAL	3.58 *

AP375H
5/30/2019
FUND # - 741

PRINCE EDWARD
LISTING OF INVOICES FOR 5/01/2019 -- 5/31/2019

AFTER CHECKS
PAGE 24

PIEDMONT COURT SERVICES FUND

MAJOR#	VENDOR NUMBER	VENDOR NAME	ADP Equipment	INV#	DESCRIPTION	AMOUNT
6040	11902	BUSINESS DATA OF VA, INC.		204 069*	PORT REPLICATORS	719.04
	12386	CHECK IN SYSTEMS INC		20193327	ANNUAL LICENSE	399.00
	12726	COMPRO COMPUTERS		2137 0717	MONITORS	759.79
	20600	KEY OFFICE SUPPLY		530662	DIVDRS/PMS/FLSH DRVE	108.00
	20600	KEY OFFICE SUPPLY		531007	PRINTER	119.00
	20904	KINEX NETWORKING SOLUTION		190505 0009	REMOTE BACK UP	10.00
	20904	KINEX NETWORKING SOLUTION		190505 0009/2	REMOTE BACKUP INS	140.00
8202		Furniture and Fixtures				2,254.83 *
	16944	STIMPSON CONNIE		RETM 0519	MILEAGE/SUPPLIES	74.49
	20600	KEY OFFICE SUPPLY		530855	FILE CABINET	504.99
	20600	KEY OFFICE SUPPLY		530856	ROLLING CARTS	361.54
	26525	QUILL CORPORATION		7077642	FILE BOX	30.06
	26525	QUILL CORPORATION		7079352	SHREDDER	281.92
	26525	QUILL CORPORATION		7323167	HANGING FILE BOX	31.99
	27590	RJA FIRE EXTINGUISHER		51319	EXTINGUISHER INSPECT	136.00
					ACCOUNT TOTAL	1,420.99 *
					MAJOR TOTAL	10,648.87 **
					FUND TOTAL	10,648.87
					TOTAL DUE	1,052,919.82

Approved at meeting of _____ on _____.

Signed _____ Title _____ Date _____

_____ Title _____ Date _____

_____ Title _____ Date _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 11, 2019
Item No.: 8-d
Department: County Administration
Staff Contact: Cheryl Stimpson
Issue: Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None

Recommendation: None

Motion _____ Cooper-Jones _____ Jones _____ Townsend _____
Second _____ Emert _____ Pride _____ Wilck _____
Gilliam _____ Southall _____

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: June 11, 2019
Item No.: 9
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: FY 20 Budget Appropriations

Summary:

On April 30, 2019 the Board of Supervisors approved the FY20 Budget for Prince Edward County. The resolution adopted on that date listed a total budget of \$57,657,743 which included a School budget of \$25,955,279 and a School Cafeteria Budget of \$1,463,775.

While the Board approved the FY20 Budget funds can not be expended until the money is actually appropriated. Historically the Board waits until the June meeting to appropriate the budget for the new fiscal year. Attachment 1 is the Annual Resolution of Appropriation which empowers County officers to expend funds and manage cash assets in accordance with the policies contained in the resolution. Attachment 2 provides the specific amounts appropriated by cost centers.

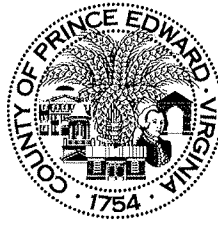
You will notice the Budget resolution approved on April 30, 2019 is \$125,000 greater than the appropriations resolution. This is the result of the decrease in the school funding by \$125,000.

Attachments:

1. Annual Resolution of FY20 Appropriations
2. Letter listing FY20 Appropriations by Cost Center

Recommendation: Approve the Annual Resolution of FY20 Appropriations and Appropriate the FY20 Budget as submitted.

Motion _____ Cooper-Jones _____ Jones _____ Townsend _____
Second _____ Emert _____ Pride _____ Wilck _____
Gilliam _____ Southall _____



ANNUAL RESOLUTION OF APPROPRIATION OF THE COUNTY OF PRINCE EDWARD FOR THE FISCAL YEAR ENDING JUNE 30, 2020

A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 2020 for the operating budget and the Capital Improvements Program for the County of Prince Edward and to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.

The Prince Edward County Board of Supervisors does hereby resolve on this 11th day of June 2019 that, for the fiscal year beginning on July 1, 2019, and ending on June 30, 2020, the following sections are hereby adopted.

- Section 1.** The cost centers shown on the attached letter labeled FY 2019-2020 Appropriations are hereby appropriated from the designated estimated revenues as approved by the Board of Supervisors on April 30, 2019 for FY 2019-2020.
- Section 2.** Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors, only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.
- Section 3.** All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies and by Category.
- Section 4.** The Social Services Board is separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the Social Services Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within its respective funds in any amount.
- Section 5.** The School Board is separately granted authority for implementation of the appropriated funds for their respective operations. Appropriations for the School Board are by Category. By this resolution the School Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within a category.
- Section 6.** The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to another within the same Fund with the exception of Constitutional Officers for the efficient operation of government. Transfers into or out of a department of a Constitutional Officer requires prior approval of the Board of Supervisors.
- Section 7.** All outstanding encumbrances, both operating and capital, at June 30, 2019 shall be re-appropriated to the FY2020 fiscal year to the same cost center and account for which they are encumbered in the previous year.

- Section 8. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects, or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee and submitted to the Board of Supervisors for final approval. Such funds must be applied to the purpose for which they were originally approved.
- Section 9. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance, resolution or other action changes or eliminates the appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2019 and appropriations as they are made in the FY 2020 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase of \$10,000.00 as long as funds are available from the funding sources and approve all change orders for reduction of contracts.
- Section 10. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate action, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between departments and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2019 and appropriations in the FY 2020 Budget.
- Section 11. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the Federal Government to the level approved by the responsible state or federal agency.
- Section 12. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds as deemed necessary up to amounts budgeted or in accordance with any existing bond resolutions that specify the matter in which transfers are to be made.
- Section 13. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance. The

Treasurer is authorized and directed to credit all interest received from the investment of all County funds to the General fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.

- Section 14. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing policy and applicable state statutes.
- Section 15. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.
- Section 16. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors for information not less frequently than monthly.
- Section 17. Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional and proportionate appropriations - the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.
- Section 18. All revenues received by an agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board without the consent of the Board of Supervisors being first obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.
- Section 19. Allowances out of any of the appropriations made in this ordinance by any or all County departments, commissions, bureaus, or agencies under the financial control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal

automobiles in the discharge of their official duties shall be paid at the same rate as that established by the internal revenue service and shall be subject to change by the County Administrator from time to time to maintain like rates.

Section 20. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this ordinance shall be and the same are hereby repealed.

Section 21. This ordinance shall become effective on July 1, 2019.

Certification

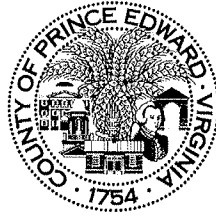
I hereby certify the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of _____ in favor and _____ opposed, this 11th day of June, 2019.

James R. Wilck, Chairman

CERTIFIED A TRUE COPY

Attest:

W.W. Bartlett, County Administrator



June 11, 2019

To: Prince Edward County Board of Supervisors
 From: W. W. Bartlett, County Administrator
 Subject: FY 2019-2020 Appropriations

Listed below are the appropriations for each County Department and Fund:

	<u>FUND AND FUNCTION</u>	<u>AMOUNT</u>
	<u>General Fund</u>	
11010	Board of Supervisors	\$ 130,267
12110	County Administrator	513,665
12210	Legal Services	18,875
12240	Independent Auditor	45,000
12310	Commissioner of Revenue	303,470
12320	Assessor	220,000
12410	Treasurer	364,092
12510	Information Technology	108,325
13100	Electoral Board & Officials	59,160
13200	Registrar	99,686
21100	Circuit Court	56,231
21200	General District Court	9,200
21300	Magistrates	3,025
21600	Clerk of Circuit Court	505,784
21800	Law Library	7,600
22100	Commonwealth's Attorney	604,536
22200	Victim Witness Assistance Program	71,972
31200	Sheriff	2,187,562
31201	Sheriff – Courts	507,963
32200	Volunteer Fire Departments	536,600
32300	Ambulance & Rescue Squad	92,800
32400	Forest Fire Prevention	11,800
32500	Emergency Services	75,669
33200	Regional Jail/Juvenile Detention	1,234,932
34100	Building Official	63,089
35100	Animal Control	155,673
35300	Medical Examiner	500
42600	Litter Control	7,452
42610	Sandy River Reservoir	20,000

43200	General Properties	792,706
43400	Cannery	83,530
51100	Health Department	178,523
52500	Crossroads Services Board	60,000
53500	Comprehensive Services Act	1,101,000
53501	Other Welfare/Donations	79,119
68100	Contributions to Colleges	7,000
71100	Parks & Recreation	68,000
72200	Museums	13,000
73500	Public Library	256,095
81100	Planning	196,614
81200	Community Development	48,850
81500	Economic Development	89,959
81600	Tourism	99,025
82300	Flood & Erosion Control	6,000
82400	Soil & Water Conservation	11,840
83500	Cooperative Extension Office	78,567
91000	General Expense	233,381
93000	Transfers Out	10,811,874
94000	Capital Projects	127,750
95000	Debt Service	665,395

TOTAL GENERAL FUND \$ **23,023,156**

Forfeited Assets Fund \$ **250.00**
(To be expended only on order of the Board of Supervisors)

Recreation Fund \$ **0.00**
(To be expended only on order of the Board of Supervisors)

CDA Special Levy Fund \$ **74,004**
(To be expended only on request of the Poplar Hill CDA)

Granite Falls CDA \$ **1,600**
(To be expended only on order of the Granite Falls CDA)

D.A.R.E. Fund \$ **0.00**
(To be expended only on order of the Board of Supervisors)

Welfare Fund \$ **3,196,620**
(To be expended only on order of the Social Services Board)

School Fund
(To be expended only on order of the School Board)

61000 – Instruction	\$18,956,366
62000 – Administration, Health, Attendance	1,609,987
63000 – Pupil Transportation	1,705,402
64000 – Operation & Maintenance	1,740,577
66000 – Facilities	150,000
67000 – Debt Service	606,366
68000 – Technology	1,186,581

Total \$ **25,955,279**

<u>School Cafeteria Fund</u>	\$ 1,463,775
(To be expended only on order of the School Board)	
<u>Landfill Construction Fund</u>	\$ 263,000
(To be expended only on order of the Board of Supervisors)	
<u>Water Fund</u>	\$ 299,569
<u>Sewer Fund</u>	\$ 116,094
<u>Solid Waste Fund</u>	\$ 1,447,115
<u>Health Insurance Fund</u>	\$ 1,047,764
<u>Retiree Benefits Fund</u>	\$ 14,290
(To be expended only on order of the Board of Supervisors)	
<u>Economic Development Fund</u>	\$ 43,368
(To be expended only on order of the Board of Supervisors)	
<u>Revenue Sharing Fund – VDOT</u>	\$ 0.00
(To be expended only on order of the Board of Supervisors)	
<u>Piedmont Court Services Fund</u>	\$ 586,859
(To be expended only on order of the Board of Supervisors)	
TOTAL APPROPRIATIONS	\$ 57,532,743

The Treasurer is authorized and directed to transfer from the General Fund to the Welfare Fund, School Fund, and Retiree Benefits Fund such sums as may be needed to meet the foregoing appropriations. The Treasurer is authorized and directed to credit all interest received from the investment of all county funds to the General Fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 11, 2019
Item No.: 10
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Highway Matters

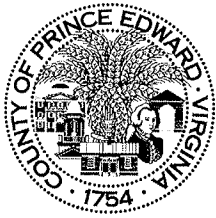
Summary: VDOT Resident Engineer Scott D. Frederick, P.E. will be present at the June Board meeting.

Attachments:

Recommendation:

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 11, 2019
Item No.: 11
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: PUBLIC HEARING: VDOT SIX-YEAR PLAN

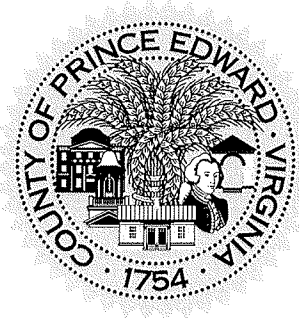
Summary: Scott Frederick, PE, Resident Engineer, VDOT, will be present to participate in the County’s Public Hearing on the Six-Year Plan for FY20 through FY25 and the FY20 Construction Program for Prince Edward County.

Attached is a copy of the Public Hearing Notice, Draft Six-Year Plan and a draft resolution for the Board’s review and consideration.

Attachments: Public Hearing Notice
Draft Six-Year Plan
Draft Resolution

Recommendations: Following the Public Hearing, the Board will wish to adopt on the attached resolution approving the FY20 - FY25 Six-Year Plan and the FY20 Construction Program for Prince Edward County

Motion _____ Cooper-Jones _____ Jones _____ Townsend _____
Second _____ Emert _____ Pride _____ Wilck _____
Gilliam _____ Southall _____



NOTICE OF PUBLIC HEARING

The Prince Edward County Board of Supervisors and the Virginia Department of Transportation (VDOT), in accordance with Section 33.1-70.01 of the Code of Virginia, will conduct a joint public hearing in the Board of Supervisors Meeting Room, Prince Edward County Courthouse, 111 N. South Street, 3rd Floor, Farmville, Virginia, at 7:30 p.m. on Tuesday, June 11, 2019. The purpose of this public hearing is to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2020-2025 in the County and on the Secondary System Construction Budget for Fiscal Year 2020. Copies of the proposed Plan and Budget may be reviewed at the VDOT Farmville Residency Office, located at 637 Commerce Road, Farmville, Va. 23901, the Lynchburg District VDOT Office, located at 4219 Campbell Ave., Lynchburg, Va., 24501, at the Prince Edward County Administrator's office located at 111 N. South Street, 3rd Floor, Farmville, VA, 23901 or on the County's website at www.co.prince-edward.va.us.

All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds. It is the County's intent to comply with the Americans with Disabilities Act. Persons requiring special assistance to attend and participate in the hearing should contact the County Administrator's Office at 434-392-8837, prior to June 7, 2019.

Secondary System
Prince Edward County
Construction Program
Estimated Allocations

Fund	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	Total
CTB Formula - Unpaved State	\$244,494	\$0	\$0	\$0	\$0	\$0	\$244,494
Secondary Unpaved Roads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TeleFee	\$52,455	\$52,455	\$52,455	\$52,455	\$52,455	\$52,455	\$314,730
Residue Parcels	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STP Converted from IM	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP - Bond Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Formula STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MG Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BR Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other State Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
District Grant - Unpaved	\$0	\$343,289	\$225,884	\$302,409	\$346,333	\$346,333	\$1,564,248
Total	\$296,949	\$395,744	\$278,339	\$354,864	\$398,788	\$398,788	\$2,123,472

Board Approval Date:

Residency Administrator

Date

County Administrator

Date

District: Lynchburg

County: Prince Edward County

Board Approval Date:

2020-21 through 2024-25

Route PPMS ID Accomplishment Type of Funds Type of Project Priority #	Road Name Project # Description FROM TO Length	Estimated Cost Ad Date	Traffic Count Scope of Work FHWA # Comments
0705 106254 STATE FORCES/HIRED EQUIPMENT S Migration 0001.01	LAKESIDE ROAD 0705073P01 RTE 705 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) RTE 604 DEAD END 1.5	PE \$0 RW \$0 CN \$230,000 Total \$230,000 8/1/2017	100 Resurfacing 17005 Under Construction
0691 106255 STATE FORCES/HIRED EQUIPMENT S Migration 0001.02	GREEN TOWN ROAD 0691073P01 RTE 691 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) RTE 665 DEAD END 1.0	PE \$0 RW \$0 CN \$155,000 Total \$155,000 8/1/2017	80 Resurfacing 17005 Under Construction
0748 111677 STATE FORCES/HIRED EQUIPMENT S State forces/Hired equip CN Only 0001.03	WATSON ROAD 0748073630 RTE 748 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) RTE 638 DEAD END 0.2	PE \$0 RW \$0 CN \$34,500 Total \$34,500 11/7/2017	90 Resurfacing 17005 Construction Completed
0661 111627 STATE FORCES/HIRED EQUIPMENT S State forces/Hired equip CN Only 0001.04	NURSERY ROAD 0661073P01 RTE 661 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) RTE 663 RTE 660 1.8	PE \$0 RW \$0 CN \$275,000 Total \$275,000 10/26/2018	60 Resurfacing 17005
0613 113929 STATE FORCES/HIRED EQUIPMENT S State forces/Hired equip CN Only 0001.05	MILLERS LAKE ROAD 0613073624 RTE 613 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) RTE 612 RTE 611 1.4	PE \$0 RW \$0 CN \$220,375 Total \$220,375 10/28/2020	90 Resurfacing 17005
0721 115396 STATE FORCES/HIRED EQUIPMENT State forces/Hired equip CN Only 0001.06	DEMPSEY ROAD 0721073625 RTE 721 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) DEAD END RTE 634 0.8	PE \$0 RW \$0 CN \$117,500 Total \$117,500 10/28/2020	130 Resurfacing 17005

District: Lynchburg

County: Prince Edward County

Board Approval Date:

2020-21 through 2024-25

Route PPMS ID Accomplishment Type of Funds Type of Project Priority #	Road Name Project # Description FROM TO Length	Estimated Cost Ad Date	Traffic Count Scope of Work FHWA # Comments
0751 115397 STATE FORCES/HIRED EQUIPMENT State forces/Hired equip CN Only 0001.07	HIDDEN LAKE ROAD 0751073626 RTE 751 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) 0.900 MILE NORTH OF RTE 657 RTE 685 1.3	PE \$0 RW \$0 CN \$192,500 Total \$192,500 10/28/2020	140 Resurfacing 17005
0740 115398 STATE FORCES/HIRED EQUIPMENT State forces/Hired equip CN Only 0001.08	COPPER HILL ROAD 0740073627 RTE 740 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) RTE 636 DEAD END 0.7	PE \$0 RW \$0 CN \$133,682 Total \$133,682 10/25/2021	70 Resurfacing 17005
0628 -19734 STATE FORCES/HIRED EQUIPMENT State forces/Hired equip CN Only 0001.09	MILL CREEK ROAD 0628073629 RTE 628 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) ROUTE 724 ROUTE 632 2.3	PE \$0 RW \$0 CN \$345,000 Total \$345,000 10/27/2021	150 Resurfacing 17005
0702 -19739 STATE FORCES/HIRED EQUIPMENT State forces/Hired equip CN Only 0001.10	BOLDEN FLOURNOY ROAD 0702073631 RTE 702 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) 1.3	PE \$0 RW \$0 CN \$195,000 Total \$195,000 10/26/2022	80 Resurfacing 17005
0744 -21753 STATE FORCES/HIRED EQUIPMENT State forces/Hired equip CN Only 0001.11	WHISPERING WOODS ROAD 0744073P01 RTE 744 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) US 15 DEAD END 1.6	PE \$0 RW \$0 CN \$232,500 Total \$232,500	70 Resurfacing 17005
0730 -21754 STATE FORCES/HIRED EQUIPMENT State forces/Hired equip CN Only 0001.12	SCHOOLHOUSE ROAD 0730073P01 RTE 730 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) RTE 604 DEAD END 0.4	PE \$0 RW \$0 CN \$52,500 Total \$52,500	110 Resurfacing 17005

District: Lynchburg
 County: Prince Edward County
 Board Approval Date:

2020-21 through 2024-25

Route PPMS ID Accomplishment Type of Funds Type of Project Priority #	Road Name Project # Description FROM TO Length	Estimated Cost Ad Date	Traffic Count Scope of Work FHWA # Comments
0780 -21755 STATE FORCES/HIRED EQUIPMENT State forces/Hired equip CN Only 0001.13	OLD OAK ROAD 0780073P01 RTE 780 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) RTE 648 DEAD END 0.6	PE \$0 RW \$0 CN \$90,000 Total \$90,000	90 Resurfacing 17005
0632 -21756 STATE FORCES/HIRED EQUIPMENT State forces/Hired equip CN Only 0001.14	FALKLAND ROAD 0632073P01 RTE 632 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE) 2.55ME RTE 633 RTE 630 1.3	PE \$0 RW \$0 CN \$187,500 Total \$187,500	130 Resurfacing 17005
9999 -23064 STATE FORCES/HIRED EQUIPMENT State forces/Hired equip CN Only 0001.15	VARIOUS 9999073638 FY25 Prince Edward County Rural Rustic Road Projects VARIOUS VARIOUS	PE \$0 RW \$0 CN \$346,333 Total \$346,333	Resurfacing 17005 - PRIORITY 15. RTE 611: 0.75 MI FROM RTE 613 TO 0.75 MI WEST - PRIORITY 16. RTE 625: 0.9 MI FROM APPOM CL - PRIORITY 17. RTE 668: 0.3 MI FROM 682 TO 687 - PRIORITY 18. RTE 647: 0.3 MI FROM 630 TO 0.3 MI EAST
4005 100082 NOT APPLICABLE S 0002.01	1204005 COUNTYWIDE ENGINEERING & SURVEY VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY	PE \$0 RW \$0 CN \$250,000 Total \$250,000 3/1/2011	0 Preliminary Engineering 16015 MINOR SURVEY & PRELIMINARY ENGINEERING FOR BUDGET ITEMS AND INCIDENTAL TYPE WORK.
4008 100321 NOT APPLICABLE S 0002.02	1204008 COUNTYWIDE RIGHT OF WAY ENGR. VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY	PE \$0 RW \$0 CN \$250,000 Total \$250,000 1/30/2011	0 Right of Way 16016 USE WHEN IMPRACTICAL TO OPEN A PROJECT: ATTORNEY FEES and ACQUISITION COST.
4007 99845 NOT APPLICABLE S 0002.03	1204007 COUNTYWIDE TRAFFIC SERVICES VARIOUS LOCATIONS IN COUNTY VARIOUS LOCATIONS IN COUNTY	PE \$0 RW \$0 CN \$250,000 Total \$250,000 3/1/2011	0 Safety 16021 TRAFFIC SERVICES INCLUDE SECONDARY SPEED ZONES, SPEED STUDIES, OTHER NEW SECONDARY SIGNS



COUNTY OF PRINCE EDWARD, VIRGINIA

**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA
SIX-YEAR ROAD PLAN AND CONSTRUCTION PRIORITY LIST**

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held at the Prince Edward County Courthouse, Board of Supervisors Room, Tuesday, June 11, 2019, at 7:00 p.m.:

MEMBERS PRESENT: James R. Wilck, Chair MEMBERS ABSENT: None
Jerry R. Townsend
Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall

On motion of Supervisor _____, seconded by Supervisor _____, and carried by the following vote:

AYE:

NAY: None

WHEREAS, Sections 33.1-23.1 and 33.1-23.4 of the *Code of Virginia*, 1950, as amended, provide the opportunity for each county to work with the Virginia Department of Transportation on the development of a Secondary Six-Year Road Plan and budget; and

WHEREAS, this Board has previously agreed to assist in the preparation of this Plan, in accordance with the Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (FY 2020 through 2025), as well as the Construction Priority List (FY 2020) on June 11, 2019, after being duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Scott D. Frederick, P.E., Resident Engineer, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (FY 2020 through 2025) and the Construction Priority List (FY 2020) for Prince Edward County;

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Prince Edward County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (FY 2020 through 2025) and Construction Priority List (FY 2020) are hereby approved as presented at the public hearing

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 11th day of June, 2019.

CERTIFIED TRUE COPY

James R. Wilck, Chairman



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 11, 2019
Item No.: 12
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: PUBLIC HEARING: Special Use Permit – Dominion Microwave Tower

Summary: The County has received a special use permit application from Dominion Energy Virginia to permit the Construction of an unmanned microwave tower to serve as part of the telecommunications network for Dominion Energy Virginia. The proposed tower will be located at 341 Merriman Shop Road on a parcel owned by Virginia Electric and Power Company, identified as Tax Map 043-A-37, Prince Edward County, VA. This is in an A1, Agricultural Conservation District.

The proposed tower will be 235’ in height and will be lighted as required by the FAA with one top flashing beacon and flashing beacons at the towers midpoint. The tower will be located within the existing fenced Pamplin substation. Dominion Energy Virginia will provide the County co-locations opportunities without compensation for emergency services equipment. There is an existing tower located adjacent to the property and due to security reasons is not suitable for Dominion Energy to collocate on. The proposed tower will be for Dominion Energy’s communication network to monitor, control and ensure the security and safety of the substation.

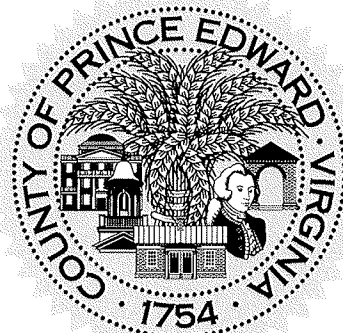
The Prince Edward County Board of Zoning Appeals conducted a Public Hearing on April 30, 2019 and granted a variance to allow the tower to exceed the limited 199’ height limitation based on topography of the site. The Planning Commission conducted a Public Hearing on April 30, 2019 and no one spoke in opposition to the request. The Planning Commission recommended forwarding the matter to the Board of Supervisors for approval.

Impacts: Staff does not have any concerns of negative impacts on the surrounding properties associated with the request.

- Attachments:** Public Hearing Notice
Special Use Permit Application
List of adjoining property owners
Sample letter sent to adjoining property owners
Plat of Tax Parcel & Site Plan
Diagram of propose Tower
Planning Commission Minutes (Draft)

Recommendation: Following the Public Hearing consider the Special Use Permit Application.

Motion _____ Cooper-Jones _____ Jones _____ Townsend _____
Second _____ Emert _____ Pride _____ Wilck _____
Gilliam _____ Southall _____



NOTICE OF PUBLIC HEARINGS

The Prince Edward County Board of Supervisors will hold a public hearing on Tuesday, June 11, 2019 commencing at 7:30 p.m. in the Board of Supervisors Room located on the 3rd floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, to receive citizen input prior to considering the recommendations from the Prince Edward County Planning Commission on the following:

Request by Dominion Energy Virginia for a Special Use Permit to construct a lighted microwave tower (235' in height) located at 341 Merriman Shop Road on a parcel owned by Virginia Electric and Power Company, identified as Tax Map 043-A-37. This is an A1 Zoning District.

A complete copy of the Special Use Permit application is available for public review in the office of the Prince Edward County Administrator, 111 N. South Street, 3rd Floor, Farmville, VA, or on the county website at www.co.prince-edward.va.us. It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.



May 22, 2019

Please publish the following public hearing notice in THE FARMVILLE HERALD on Friday, May 31, 2019 and Friday June 7, 2019



Notice of Public Hearings

The Prince Edward County Board of Supervisors will hold a public hearing on Tuesday, June 11, 2019 commencing at 7:30 p.m. in the Board of Supervisors Room located on the 3rd floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, to receive citizen input prior to considering the recommendations from the Prince Edward County Planning Commission on the following:

Request by Dominion Energy Virginia for a Special Use Permit to construct a lighted microwave tower (235' in height) located at 341 Merriman Shop Road on a parcel owned by Virginia Electric and Power Company, identified as Tax Map 043-A-37. This is an A1 Zoning District.

A complete copy of the Special Use Permit application is available for public review in the office of the Prince Edward County Administrator, 111 N. South Street, 3rd Floor, Farmville, VA, or on the county website at www.co.prince-edward.va.us. It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

COMMENTS: _____

PERMIT/APPLICATION NO _____
ZONING DISTRICT A1
MAGISTERIAL DISTRICT _____
DATE SUBMITTED 2/28/19

County of Prince Edward

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY APPLICATION
FOR SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION SPECIAL EXCEPTION REQUESTED:
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V. Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: Virginia Electric & Power Company d/b/a Dominion Energy Virginia
Applicant's Address: 10900 Nuckols Road, Glen Allen, VA 23060
Applicant's Telephone Number: (804) 771-6937

Present Land Use: Electrical Substation, zoned Agricultural (A1) 341 MERRIMAN STOP RD

Legal Description of Property with Deed Book and Page No. or Instrument No. Instr. # 160000137, Plat Slide B18 #5

Tax Map # ~~043-A-33~~ 043-A-37 Acreage: 5.302

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) There will be minimal effects on adjoining properties. There is an existing substation present on the property and the adjacent property contains a communications tower. Photo simulations will be included with this SUP to illustrate visibility from surrounding areas.

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) The proposed tower will be connected to an existing substation present on the property. The adjacent property contains a communications tower.

Height of Principal Building (s): Feet N/A Stories N/A

APPLICANT'S STATEMENT: (if not owner(s) of property):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

John H. Mullen 2/27/19
Signature of Applicant (if not property owner) Date

PROPERTY OWNER(S) STATEMENT:

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

[Signature] 2/27/19
Signature of Property Owner(s) Date

Signature of Property Owner(s) Date

Signature of Property Owner(s) Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00 Fee Received by RST Date 2/28/19

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Planning &
Community Development
P. O. Box 382
Farmville, VA 23901
(434) 392-8837

BOARD OF SUPERVISORS

James R. Wilck
Chairman
Jerry R. Townsend
Vice Chairman
Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride, Ed.D.
Gene A. Southall



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR

W.W. Bartlett
Post Office Box 382
111 N. South Street, 3rd Floor
Farmville, VA 23901
Office: (434) 392-8837
Fax: (434) 392-6683
wbartlett@co.prince-edward.va.us
www.co.prince-edward.va.us

SPECIAL USE PERMIT REQUEST

Applicant: Dominion Energy Virginia
10900 Nuckols Road
Glen Allen, VA 23060

April 16, 2019

List of property owners and mailing addresses of adjoining properties to 043-A-37

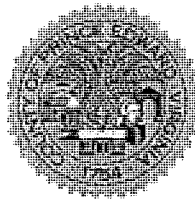
PARCEL ID	OWNER	ADDRESS	NOTE
043-A-27	Jean Griffith	100 Dehnuff Ave Freeport, NY 11520	
043-A-28	Roy & Pearl Stanton	PO Box 1252 Pamplin, VA 23958	
043-A-31 043-A-32 044-A-81	Virginia Welch	681 Good Hope Road Pamplin, VA 23958	
043-A-26 043-A-33	George & Penny Welch	115 Merriman Shop Rd Pamplin, VA 23958	
043-A-34	Robert & Laura McClenny	4368 Forest Chapel Rd Pamplin, VA 23958	
044-A-83	Linda Chaplin	4410 Wilsonia Shores Dr Machipongo, VA 23405	

BOARD OF SUPERVISORS

HOWARD F. SIMPSON
CHAIRMAN

PATTIE COOPER-JONES
VICE CHAIRMAN

CALVIN L. GRAY
ROBERT M. JONES
CHARLES W. MCKAY
C. ROBERT TIMMONS, JR.
JERRY R. TOWNSEND
JAMES R. WILCK



COUNTY ADMINISTRATOR
W.W. BARTLETT

POST OFFICE BOX 382
FARMVILLE, VA 23901

(434) 392-8837 VOICE
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US

COUNTY OF PRINCE EDWARD, VIRGINIA

TAKE NOTICE

April 16, 2019

RE: Special Use Permit Application at 341 Merriman Shop Road

To Whom It May Concern:

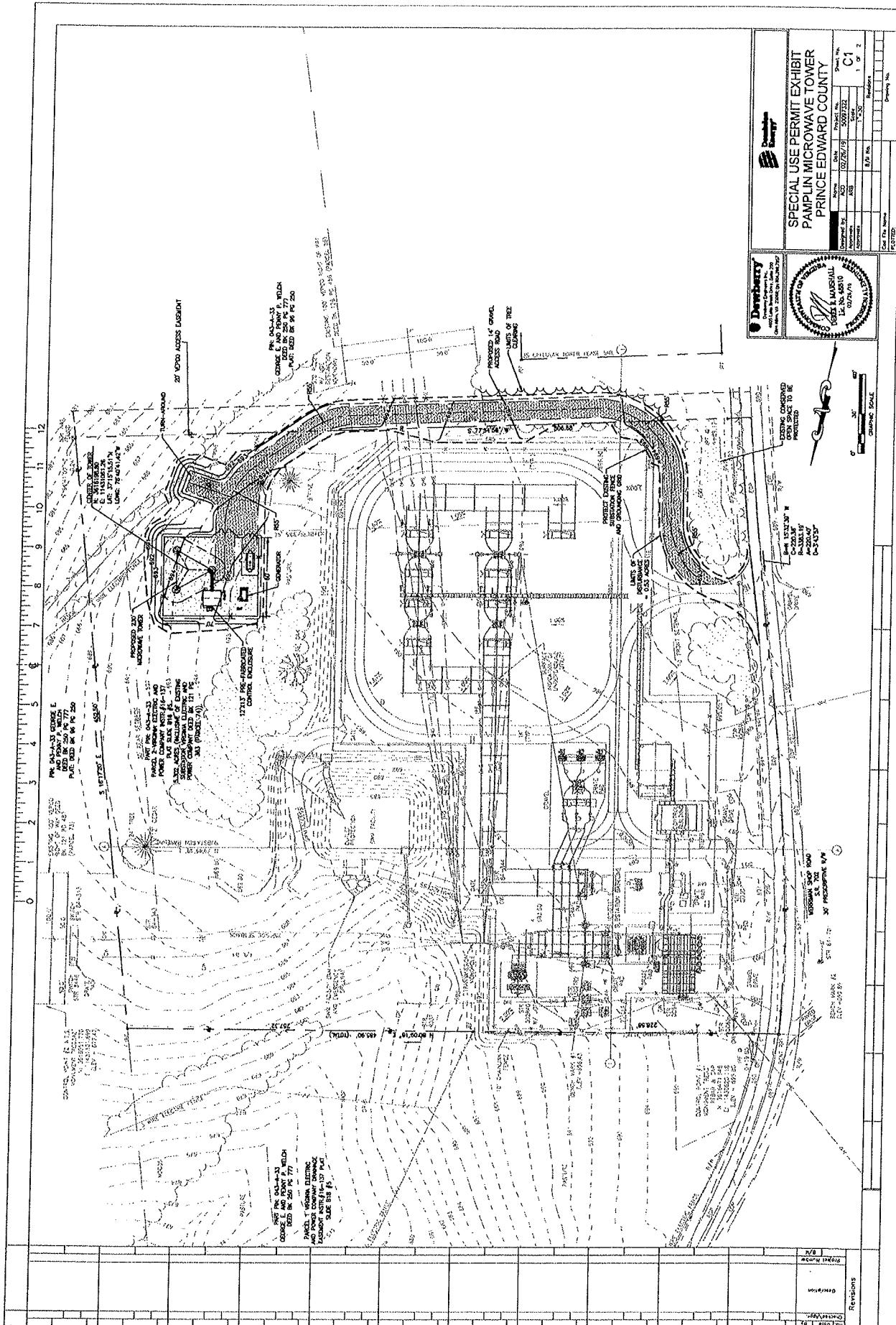
The Prince Edward County Planning Commission has scheduled a Public Hearing on Tuesday, April 30, 2019 at 7:00 p.m. to consider a Special Use Permit Application by Dominion Virginia Power. The Planning Commission meeting will be held at the Scope Building located at 505 Griffin Boulevard, Farmville, VA. A public hearing gives the Planning Commission the opportunity to gather citizen input prior to considering the special use request.

Request by Dominion Energy Virginia to construct a lighted Microwave Tower (235' in height) located at 341 Merriman Shop Road on a parcel owned by Virginia Electric and Power Company, identified as Tax Map Parcel 043-A-37, located at 341 Merriman Shop Road. This is an A1, Agricultural Conservation District.

You are receiving this notice because you own land adjacent to this parcel. The Special Use Permit application is available for review in the Prince Edward County Department of Planning and Community Development and on the county web page at www.co.prince-edward.va.us. If you have any questions about this meeting or the permit application, I encourage you to contact me by calling 434-392-8837 or electronically at rfowler@co.prince-edward.va.us

Sincerely,

Robert S. Fowler
Director
Planning and Community Development



Dewberry

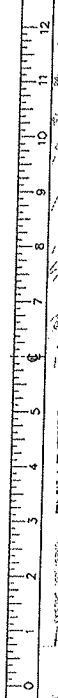
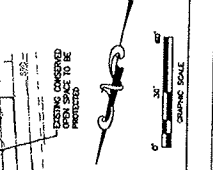
SPECIAL USE PERMIT EXHIBIT
PAMPLIN MICROWAVE TOWER
PRINCE EDWARD COUNTY

Project No. _____
 Date: _____
 Scale: 1" = 50'

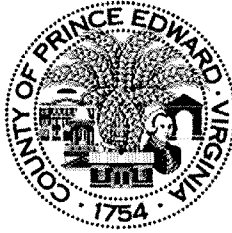
Drawn by: _____
 Checked by: _____
 Approved by: _____

Sheet No. **C1**
 of 2

For The Owner: _____
 PLOT/20



NO.	DATE	DESCRIPTION	BY



**Prince Edward County Planning Commission
Meeting Minutes
April 30, 2019
7:00 pm**

Members Present: John Prengaman, Chair John "Jack" W. Peery, Jr., Vice Chairman
 Donald Gilliam Preston L. Hunt
 Mark Jenkins Robert "Bobby" Jones
 Clifford Jack Leatherwood Whitfield M. Paige
 Teresa Sandlin Cannon Watson

Staff Present: Rob Fowler, Zoning Director

Chairman Prengaman called the April 30, 2019 meeting to order at 7:00 p.m.

Approval of Minutes: February 19, 2019

Commissioner Peery made a motion, seconded by Commissioner Leatherwood, to approve the meeting minutes from February 19, 2019 as presented; the motion carried:

Aye: Donald Gilliam Nay: (None)
 Preston Hunt
 Mark Jenkins
 Robert M. Jones
 Clifford Jack Leatherwood
 Whitfield M. Paige
 John "Jack" W. Peery, Jr.
 John Prengaman
 Teresa Sandlin
 Cannon Watson

In Re: Special Use Permit – Dominion Virginia Energy, Tower

Mr. Fowler stated the County has received a special use permit application for the construction of an unmanned microwave tower to serve as part of the telecommunications network for Dominion Energy Virginia. The proposed tower will be located at 341 Merriman Shop Road on a parcel owned by Virginia

Electric and Power Company, identified as Tax Map 043-A-37, Prince Edward, Virginia. This is in an A1, Agricultural Conservation District.

The tower will be a 235' in height and will be lighted as required by the FAA with one top flashing beacon and flashing side beacons at the tower's midpoint. The tower will be located within the existing fenced Pamplin substation.

Dominion Virginia Energy will provide the County co-location opportunities without compensation for emergency services equipment. There is an existing tower located adjacent to the property and due to security reasons is not suitable for Dominion Energy to collocate on. The proposed tower will be for Dominion Energy's communication network to monitor, control and ensure the security and safety of the substation. The property is presently zoned A1, Agricultural Conservation, and this zoning classification permits towers with related unmanned equipment buildings by Special Use Permit.

The Board of Zoning Appeals (BZA) conducted a Public Hearing on April 30, 2019 at 10:00 a.m. to receive citizen input prior to considering action for granting a variance from Section 3-100 (C)3 of the Prince Edward County Zoning Ordinance which restricts the height of towers to no greater than 199 feet in height.

Mr. Fowler stated staff does not have any concerns of negative impacts on the surrounding properties associated with the request. There was no opposition during the BZA Public Hearing. The BZA approved the variance.

John Mulligan, Dominion Energy Virginia representative, explained the microwave tower is used for the substations to communicate with one another. The height will be 230' plus a four-foot lightning rod, which brings it to 234'. It must have line-of-sight with the existing tower, which is the reasoning for the height. It will be outside of the substation in a separate enclosed fenced area; he presented the site plan. He stated there is another tower nearby but Dominion does not like to collocate on towers because they cannot control who has access to the tower and cannot afford the risk of someone interfering in the communications on the transmission grid. He said it would be exclusively Dominion Energy Virginia except for the County to collocate their emergency communication system, but no private entities.

Chairman Prengaman opened the public hearing.

There being no one wishing to speak, Chairman Prengaman closed the public hearing.

Commissioner Jones made a motion, seconded by Commissioner Hunt, to recommend approval for the Special Use Permit application from Dominion Energy Virginia to construct an unmanned microwave tower; the motion carried:

Aye:	Donald Gilliam	Nay: (None)
	Preston Hunt	
	Mark Jenkins	
	Robert M. Jones	
	Clifford Jack Leatherwood	
	Whitfield M. Paige	
	John "Jack" W. Peery, Jr.	
	John Prengaman	
	Teresa Sandlin	
	Cannon Watson	

In Re: Old Business

(None)

New Business

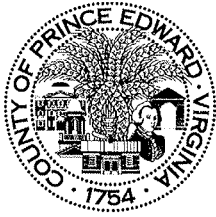
(None)

Chairman Prengaman adjourned the meeting at 7:06 p.m.

Next Meeting: TBD

DRAFT

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 11, 2019
Item No.: 13-a
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Appointments: Citizen Volunteer

Listed below is a chart summarizing the boards and commissions which have upcoming citizen vacancies and/or expiring terms of office on June 30, 2019. Also attached are copies of the Citizen Volunteer Applications.

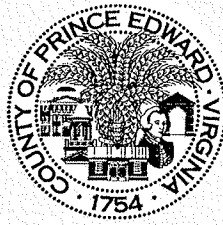
APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	CURRENTLY IN OFFICE	CITIZEN VOLUNTEER APPLICANTS
Board of Appeals for Building Code	5 Years	1	Cornelius Jones, Jr.*	Cornelius Jones, Jr.
Poplar Hill Community Development Authority	1 Year	2 (Citizen Positions)	John Gantt* Roy R. Yeatts, Jr.*	John Gantt
Industrial Development Authority	4 Years	2	Ken Copeland** Edgar Jones*	Edgar Jones Joyce Yeatts
Social Services Board <i>(Position to be filled by resident living in the Hampden-Sydney/Darlington Heights area.)</i>	4 Years	1	Pauly Hollingsworth	Karen Schinabeck
Social Services Board <i>(Position to be filled by resident living in the Rice area.)</i>	1 Years	1	No incumbent due to resignation.	Jeff Tindall
Central Va. Regional Library Board	4 Years	1	Eunice Carwile*	Eunice Carwile

** Eligible for re-appointment.
 ** Not seeking re-appointment.*

Attachments: Citizen Volunteer Applications

Recommendations: Make Citizen Volunteer Appointments.

Motion _____ Cooper-Jones _____ Jones _____ Townsend _____
 Second _____ Emert _____ Pride _____ Wilck _____
 Gilliam _____ Southall _____



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Carmelion Jones Jr Date _____

Home Address 1277 SAILORS CREEK ROAD

City Rice State VA Zip Code 23901

Election District: Buffalo-501 _____ Farmville-801 _____
Hampden-401 _____ Leigh-301 _____
Farmville-101 _____ Lockett-201 _____
Farmville-701 _____ Prospect-601 _____

Home Telephone Number 434-390-8163 FAX _____

E-Mail Address _____

Current Employer _____

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home _____ Office _____

Optional Information Which May Prove Helpful:

Occupation GENERAL CONTI

Former Occupation, If Retired _____

Education: High School _____ Year _____

College/Technical School _____ Year _____

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments _____

Professional, Civic, or Other Activities _____

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

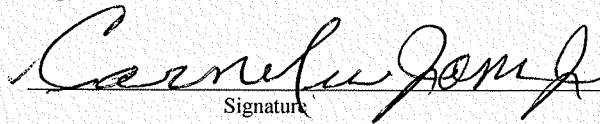
APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other _____
- Other _____
- Other _____

APPOINTED BY CIRCUIT COURT:

- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.

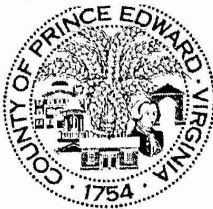


Signature

Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382, 111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 6-6-19

Name John Gantt

Home Address 1347 Leigh Mountain Rd

City Green Bay State VA Zip Code 23942

Election District: Buffalo-501 _____ Farmville-801 _____
Hampden-401 _____ Leigh-301 ✓
Farmville-101 _____ Lockett-201 _____
Farmville-701 _____ Prospect-601 _____

Home Telephone Number 434-603-1170 FAX _____

E-Mail Address John@ganttagency.com

Current Employer Gantt Ins

Business Address 1801 East 3rd St

City Farmville State VA Zip Code 23901

Business Telephone Number 434-392-7200 FAX _____

Which Address is Preferred for Mailings? Home _____ Office ✓

Optional Information Which May Prove Helpful:

Occupation INSURANCE

Former Occupation, If Retired _____

Education: High School _____ Year 84

College/Technical School _____ Year 88

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments QDA

Professional, Civic, or Other Activities Rotary Ruritan

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

To give direction to the dev of the Manor and the land around it

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NA

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NA

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

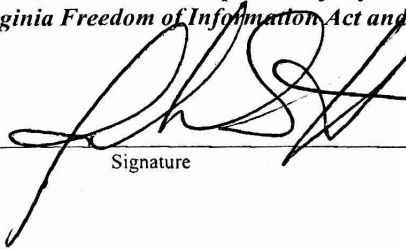
APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other _____
- Other _____
- Other _____

APPOINTED BY CIRCUIT COURT:

- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.



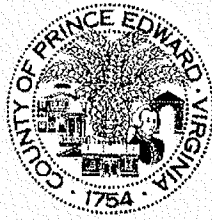
Signature

6-6-19

Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382, 111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Edgar D. Jones Date 5-8-19
Home Address 1600 Price Dr.
City Farmville State VA Zip Code 23901
Election District: Buffalo-501 _____ Farmville-801 _____
Hampden-401 _____ Leigh-301 _____
Farmville-101 _____ Lockett-201 _____
Farmville-701 _____ Prospect-601 _____
Home Telephone Number 434-603-1578 FAX _____
E-Mail Address edgar@edgarjones.com
Current Employer State Farm - Edgar Jones Agency
Business Address 1510 Graham Rd.
City Farmville State VA Zip Code 23901
Business Telephone Number 434-392-4357 FAX 434-392-4056
Which Address is Preferred for Mailings? Home _____ Office

Optional Information Which May Prove Helpful:

Occupation State Farm Agent
Former Occupation, If Retired _____
Education: High School Prince Edward County H.S. Year 1999
College/Technical School Virginia Tech Year 2002
Graduate School _____ Year _____
Military Service _____ Years _____
Degrees/Other _____

Past Board, Commission, and Committee Assignments

IDA Board ; Central VA Regional library
Professional, Civic, or Other Activities Deacon @ Heritage Baptist Church,
Farmville Chamber Ambassador, PEFYA coach + supporter,
Lions Club member, leader w/ Boy Scout Troop 6516 + Pack 6296

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

As a lifelong Farmville resident and business
owner in the town of Farmville the economic success
of the area is very important to me. I like the
opportunity to serve on a board that seeks to help
with the economic development of Prince Edward County.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

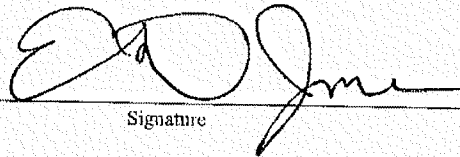
APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other _____
- Other _____
- Other _____

APPOINTED BY CIRCUIT COURT:

- Board of Zoning Appeals

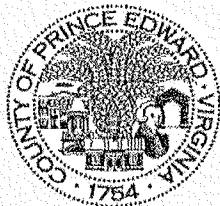
By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.


Signature

5-8-19
Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382, 111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@princeedwardva.gov

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



CITIZEN VOLUNTEER APPLICATION FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date June 5, 2019

Name Joyce M. Yeatts

Home Address 1549 Fairlea Road

City Rice State VA Zip Code 23966

Election District:	Buffalo-501	_____	Farmville-801	_____
	Hampden-401	_____	Leigh-301	_____
	Farmville-101	_____	Lockett-201	<u>x</u>
	Farmville-701	_____	Prospect-601	_____

Home Telephone Number 434-392-3898 FAX _____

E-Mail Address _____

Current Employer Retired Banker

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home _____ Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired Commercial Loan Officer

Education: High School x Year 1968

College/Technical School _____ Year _____

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments N/A

Professional, Civic, or Other Activities Rice Civic Club, Treasurer

Ladies Auxiliary of the Rice Volunteer Fire Dept., Treasurer

Trustee for Pisgah Baptist Church

Served on Numerous Committees for Pisgah Baptist Church

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I am very concerned about the community in which I live in and want to stay involved and be a part of its future. As referenced above with the committees that I have represented for over 20+ years supports my desire to be an involved citizen for my community and the County in which I live.

I realize the importance of growth to the community and the impact that it has on our future.

Page Two

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

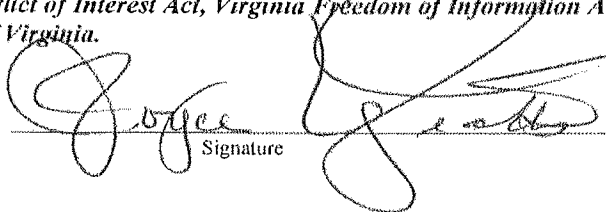
APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other _____
- Other _____
- Other _____

APPOINTED BY CIRCUIT COURT:

- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.



 Signature

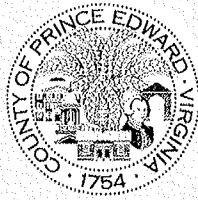
6-5-19

 Date

Please Return Application To:
 Prince Edward County Administrator's Office
 Post Office Box 382, 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837 -- FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

November 2017



Resumé attached

CITIZEN VOLUNTEER APPLICATION FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 4/15/19

Name Karen Schinabeck

Home Address 49 Lake Dr.

City Farmville State VA Zip Code 23901

Election District:	Buffalo-501	_____	Farmville-801	_____
	Hampden-401	_____	Leigh-301	_____
	Farmville-101	<input checked="" type="checkbox"/>	Lockett-201	_____
	Farmville-701	_____	Prospect-601	_____

Home Telephone Number 434-390-0379 FAX _____

E-Mail Address Schinabeckkm@longwood.edu

Current Employer retired

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired Administrator, Longwood University

Education: High School Prince Edward Academy Year 1969

College/Technical School Samuel Massley Bus. Coll. Year 1970

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other Business Certificate

Past Board, Commission, and Committee Assignments Social Services Bd. 2000-2008, CDA 2012-2017, CVRL 2012-2016

Professional, Civic, or Other Activities Very active in church volunteerism and central VA Regional Library

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

My goal upon retirement was to give back to my community through volunteer efforts and positions on county boards. My career revolved around service to the public, primarily the socio-economically disadvantaged (college financial aid), and that continues to be my primary focus. My interests lie in service and advocacy.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

no

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

no

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

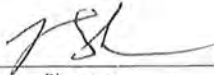
APPOINTED BY THE BOARD OF SUPERVISOR:

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- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other _____
- Other _____
- Other _____

APPOINTED BY CIRCUIT COURT:

- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.



Signature

4/15/19

Date

Please Return Application To:

Prince Edward County Administrator's Office
Post Office Box 382, 111 South Street, 3rd Floor
Farmville, Virginia 23901

Tel: 434-392-8837 -- FAX: 434-392-6683

e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

Resume
04/15/2019

Karen M. Schinabeck
49 Lake Drive
Farmville, VA 23901
434-390-0379 (cell)

Objective

To give back to my community in volunteer efforts

Volunteerism

P.E. County Dept. of Social Services - 2000-2008 (county appointee)
Central Virginia Regional Library Advisory Board - 2012-2016 (county appointee)
CDA - 2012-2017 (county appointee)
Farmville-Prince Edward Community Library "Friends" - Life Member
 Past Fundraising Committee Chair
Farmville-Prince Edward Library Local Board - 2015-2018 (Board dissolved)
 Past Treasurer
St. Theresa Catholic Church Outreach Ministry - Chair
St. Theresa Parish Council 2019 -

Work History

Retired: June 1, 2013
Longwood University: 1971-2013
42 years of progressive positions
2 years in the Longwood library
2 years in the Office of Admissions
38 years in the Office of Financial Aid
FinancialAid Counselor
Assistant Director of Financial Aid
Associate Director of Financial Aid 1993-2006
Director of Financial Aid 2006-2013

Education

Smithdeal-Massey Business College
Graduated 1970

Professional Organizations

Virginia Association of Student Financial Aid Administrators (VASFAA)
Southern Association of Student Financial Aid Administrators (SASFAA)
National Association of Student Financial Aid Administrators (NASFAA)

Accomplishments

*Successfully managed the financial aid operation at a four-year public institution in Virginia, 67% of whose student body of 4700+ undergraduate and graduate students received some type of financial assistance, totalling over \$48 million.

*Supervised a staff of nine full-time financial aid employees.

*Led the Office of Financial Aid through a student information system conversion from SIS+ to Banner.

*Assisted the area of Enrollment Management in their recruitment and retention efforts, including speaking engagements both on- and off-campus.

*Participated in annual financial aid training offered through VASFAA, SASFAA, NASFAA, U.S. Department of Education Office of Financial Assistance, etc.



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 5-30-19

Name JEFF TINDALL

Home Address 7519 GREEN BAY ROAD

City RICE State Va Zip Code 23966

Election District: Buffalo-501 _____ Farmville-801 _____
Hampden-401 _____ Leigh-301 _____
Farmville-101 1 Lockett-201 _____
Farmville-701 ✓ Prospect-601 _____

Home Telephone Number 808-946-3046 FAX _____

E-Mail Address jeffpandsandy@yahoo.com

Current Employer RETIRED

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation RETAIL MANAGEMENT

Former Occupation, If Retired ↓ ↓

Education: High School Corrigan-Camden Year 73

College/Technical School _____ Year _____

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments Chamber of Commerce MEMBER

Professional, Civic, or Other Activities _____

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

21 years. Church Elder Foster PARENT past

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other _____
- Other _____
- Other _____

APPOINTED BY CIRCUIT COURT:

- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.


Signature

5-20-19
Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382, 111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name *Eunice W. Carwile*

Date *May 8, 2019*

Home *209 Lakeside Dr.*

Address

City *Farmville*

State *VA*

Zip

Code *23901*

Election District:

Buffalo-501

Farmville-

801

Hampden-401

Leigh-301

Farmville-101

Lockett-

201

Farmville-

701

Prospect-601

Home Telephone Number *434-392-8456*

FAX

E-Mail

Address
Current

(Retired from Hampden-Sydney College in 2015)

Employer
Business

Address

City

State

Zip

Code

Business Telephone Number

FAX

Which Address is Preferred for Mailings?

Home

Office

Optional Information Which May Prove Helpful:

Occupation

Writer/Grants Administrator, RETIRED

Former Occupation, If

Retired

Education: High

School

Kenston Forest School, Blackstone, VA 1969

Year

College/Technical

Longwood College 1969-1971

School

Hampden-Sydney College, BA 1992

Year

Graduate

Longwood University, M.A., 2003

School

Year

RECEIVED

Military

Service

Years

Degrees/Other

Past Board, Commission, and Committee

Assignments *Central Virginia Regional Library Board 2015-2019*

Professional, Civic, or Other
Activities

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

In my professional life, I was a writer, grantswriter, grants manager, and administrator. I have a master's degree in English literature and believe in lifelong learning as well as providing wide access to learning opportunities for the county's citizens.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain. *NO.*

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
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- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors:

Other

Other

Other

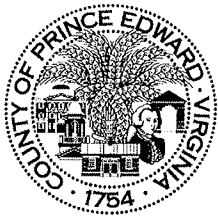
APPOINTED BY CIRCUIT COURT:

- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.

Janice W Carver *May 8, 2019*

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: June 11, 2019
Item No.: 13-b
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Appointments: County/Board Positions

Summary:

1. **Poplar Hill CDA – Board Position:** The Board of Supervisors appoints three members of the eight-member Poplar Hill Community Development Authority. Two have historically been citizens and one has been a member of the Board of Supervisors. Currently, Supervisor Gene Southall holds the Board position on the CDA. His term expires June 30, 2019.

Recommendation: The Board will wish to re-appoint Supervisor Gene Southall to the Poplar Hill CDA for a two-year term to expire June 30, 2021.

2. **Virginia Growth Alliance – County Alternate:** The County has two voting members on the Virginia Growth Alliance (VGA) Board, including Board of Supervisors member, Odessa Pride, Ed.D., and County Administrator, Wade Bartlett. It has been suggested that each locality appoint an alternate for their board members in the event a member is unable to attend and to ensure that each County has a vote at all meetings. The Board of Supervisors has to approve and vote on an alternate for the VGA board.

Recommendation: As Director of Economic Development, Kate Pickett Eggleston, regularly attends the VGA Board meetings, and would be a good choice as an alternate for Dr. Pride and Mr. Bartlett.

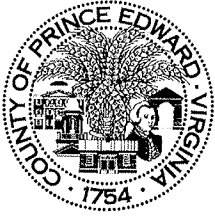
Motion _____
 Second _____

Cooper-Jones _____
 Emert _____
 Gilliam _____

Jones _____
 Pride _____
 Southall _____

Townsend _____
 Wilk _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 11, 2019
Item No.: 14-a
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator’s Report: VRA Financing

Summary: The total cost of the three capital projects the County has authorized – (1) Renovating the former STEPS CENTRE, (2) Constructing a new building to house the County’s Social Service operations, and (3) Renovations to the Courthouse complex - will exceed \$10 million. The County’s fund balance while above average for Counties of similar size is not large enough to allow the County to pay cash for all of these costs. After hearing a presentation from the County’s financial advisor on April 16, 2019 the Board of Supervisors authorized the submission of an application to the Virginia Resources Authority (VRA) to participate in the summer bond pool being developed by the VRA.

The VRA is an agency of the Commonwealth that borrows for the benefits of local governments and is planning a bond sale in early August. The County participated in such bond sales by VRA in 2011 and again in 2017 when the County refinanced portions of the 2011 bonds to lower the interest rates thus decreasing the County’s debt service. The County used the Courthouse as collateral and entered into a lease and lease-back arrangement with VRA to secure the bonds

To continue to move forward with the proposed financing plan the Board will need to approve the attached resolution. This resolution sets both the maximum amount of any borrowing (\$10,125,000) and the maximum term (15 years). In addition, the resolution sets the maximum true interest cost at 4%. The Resolution again authorizes the use of the Courthouse as collateral and amending the leases to reflect the new borrowing.

We have until July 15, 2019 to adjust the amount of the loan and/or the term. I recommend the Board hold a special meeting dedicated to this topic with the objective of determining both the amount of funds to be borrowed and the term of the borrowing. This should occur no later than the July meeting scheduled for July 9, 2019.

Attachments:

1. Resolution approving the County’s participation in the VRA 2019 Bond Issuance and amending the existing lease and prime lease.
2. Certificate attesting to the passage of the resolution.

Recommendation: Approve the attached resolution and certificate and set a date and time for a Special Board Meeting.

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA APPROVING THE LEASE FINANCING OF VARIOUS CAPITAL PROJECTS FOR THE COUNTY AND AUTHORIZING THE LEASING OF CERTAIN COUNTY-OWNED PROPERTY, THE EXECUTION AND DELIVERY OF AN AMENDED AND RESTATED PRIME LEASE AND A LOCAL ACQUISITION AND AMENDED AND RESTATED FINANCING LEASE, AND OTHER RELATED ACTIONS

WHEREAS, on November 16, 2011, the Virginia Resources Authority ("VRA") issued its Infrastructure and State Moral Obligation Revenue Bonds (Virginia Pooled Financing Program), Series 2011B, and loaned a portion of the proceeds thereof to the County of Prince Edward, Virginia (the "County") pursuant to a Local Lease Acquisition Agreement and Financing Lease dated as of October 15, 2011 between the County and VRA (the "2011B Financing Lease"), to assist the County in financing the 2011B Project (as defined in the 2011B Financing Lease);

WHEREAS, on August 17, 2017, VRA issued its Infrastructure and State Moral Obligation Revenue Bonds (Virginia Pooled Financing Program), Series 2017B, and loaned a portion of the proceeds thereof to the County pursuant to a Local Lease Acquisition Agreement and Amended and Restated Financing Lease dated as of June 23, 2017 between the County and VRA (the "2017B Financing Lease" and collectively, with the 2011B Financing Lease, the "Prior Financing Leases"), to assist the County in financing the 2017B Project (as defined in the 2017B Financing Lease);

WHEREAS, the Board of Supervisors (the "Board") of the County intends (i) to finance all or a portion of the costs (or to reimburse the County for payment of such costs) of various capital improvements, including the construction of a new social services facility and the renovation of the County's courthouse facilities (the "Projects") and (ii) to pay costs of issuance associated therewith;

WHEREAS, the Board has determined that it is in the best interest of the County to enter into a lease arrangement in order to obtain funds to finance the Projects;

WHEREAS, the Board is authorized, pursuant to Section 15.2-1800 of the Code of Virginia of 1950, as amended, to lease any improved or unimproved real estate held by the County;

WHEREAS, VRA intends to issue its Infrastructure and State Moral Obligation Revenue Bonds (Virginia Pooled Financing Program), Series 2019B (the "VRA Bonds"), and to provide a portion of the proceeds to the County to finance the Projects pursuant to the terms of a Local Lease Acquisition Agreement and Amended and Restated Financing Lease (the "Financing Lease"), between the County and VRA, which will amend and restate the Prior Financing Leases;

WHEREAS, the County will enter into an Amended and Restated Prime Lease (the "Prime Lease") with VRA whereby the County will lease certain real estate, which may include any or all of the real estate related to the County's courthouse, owned by the County as may be required by VRA (the "Real Estate") and the associated improvements and property located thereon (the "Improvements") to VRA;

WHEREAS, the County will enter into the Financing Lease with VRA pursuant to which VRA will lease the Real Estate and the Improvements back to the County and the County will make rental payments corresponding in amount and timing to the debt service on the portion of the VRA Bonds issued to finance the Projects (the "Rental Payments");

WHEREAS, pursuant to the Financing Lease the County will undertake and complete the Projects;

WHEREAS, the County intends to pay the Rental Payments out of appropriations from the County's General Fund;

WHEREAS, the Financing Lease shall indicate that approximately \$10,125,000 is the amount of proceeds requested (the "Proceeds Requested") from VRA;

WHEREAS, VRA has advised the County that the sale date of the VRA Bonds is tentatively scheduled for July 24, 2019, but may occur, subject to market conditions, at any time between July 15, 2019 and August 15, 2019 (the "VRA Sale Date"), and that VRA's objective is to pay the County an amount which, in VRA's judgment, reflects the market value of the Rental Payments under the Financing Lease (the "VRA Purchase Price Objective"), taking into consideration the Proceeds Requested and such factors as the purchase price to be received by VRA for VRA Bonds, the issuance costs of the VRA Bonds (consisting of the underwriters' discount and other costs incurred by VRA (collectively, the "VRA Costs")) and other market conditions relating to the sale of the VRA Bonds;

WHEREAS, such factors may result in the County receiving an amount other than the par amount of the aggregate principal components of the Rental Payments under the Financing Lease and consequently (i) the aggregate principal components of the Rental Payments under the Financing Lease may be greater than the Proceeds Requested in order to receive an amount of proceeds that is substantially equal to the Proceeds Requested, or (ii) if the maximum authorized aggregate principal components of the Rental Payments under the Financing Lease set forth in paragraph 4 of this Resolution does not exceed the Proceeds Requested by at least the amount of the VRA Costs and any original issue discount, the amount to be paid to the County, given the VRA Purchase Price Objective and market conditions, will be less than the Proceeds Requested; and

WHEREAS, the Prime Lease and the Financing Lease are referred to herein as the "Documents." Copies of the Documents are on file with the County Administrator.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA:

1. **Approval of Lease-Leaseback Arrangement.** The lease-leaseback arrangement with VRA to accomplish the financing of the Projects is hereby approved.

2. **Approval of Prime Lease.** The leasing of the Real Estate and the Improvements by the County, as lessor, to VRA, as lessee, pursuant to the terms of the Prime Lease is hereby approved.

3. **Approval of the Financing Lease.** The leasing of the Real Estate and the Improvements by VRA, as lessor, to the County, as lessee, pursuant to the terms of the Financing Lease is hereby approved.

4. **Approval of the Terms of the Rental Payments.** The Rental Payments set forth in the Financing Lease shall be composed of principal and interest components reflecting an original aggregate principal amount not to exceed \$10,125,000 and a true interest cost not to exceed 4.0% per annum (exclusive of "Supplemental Interest" as provided in the Financing Lease and taking into account any original issue discount or premium) and the final maturity shall be not later than December 31, 2034.

It is determined to be in the best interest of the County to accept the offer of VRA to enter into the Financing Lease with the County, subject to the terms and conditions set forth in this Resolution, which Financing Lease shall be executed by the Chairman of the Board (the "Chairman") and the County Administrator, or either of them. Given the VRA Purchase Price Objective and market conditions, it may become necessary to enter into the Financing Lease with aggregate principal components of the Rental Payments greater than the Proceeds Requested. If the limitation on the maximum aggregate principal components of Rental Payments on the Financing Lease set forth in this paragraph 4 restricts VRA's ability to generate the Proceeds Requested, taking into account the VRA Costs, the VRA Purchase Price Objective and market conditions, the County Administrator is authorized to accept a purchase price at an amount less than the Proceeds Requested. The actions of the County Administrator shall be conclusive, and no further action shall be necessary on the part of the Board of Supervisors.

The Financing Lease, in substantially the form presented to this meeting, is hereby approved, with such completions, omissions, insertions and changes not inconsistent with this Resolution as may be approved by the Chairman or the County Administrator. The Chairman and the County Administrator, either of whom may act are hereby authorized and directed to enter into the Financing Lease.

The actions of the Chairman and the County Administrator in accepting the final terms of the Rental Payments shall be conclusive, and no further action shall be necessary on the part of the Board.

5. **Other Payments under Financing Lease.** The County agrees to pay all amounts required by the Financing Lease, including any amounts required by Section 5.1(b) of the Financing Lease, including the "Supplemental Interest," as provided in such section.

6. **Execution and Recordation of Documents.** The Chairman and the County Administrator, either of whom may act, are authorized and directed to execute the Documents and deliver them to the other parties thereto. The Chairman and the County Administrator, either

of whom may act, are further authorized to cause the Prime Lease and the Financing Lease, to be recorded in the Clerk's Office of the Circuit Court of Prince Edward County.

7. **Form of Documents.** The Documents shall be in substantially the forms on file with the County Administrator, which are hereby approved with such completions, omissions, insertions and changes as may be approved by the Chairman and the County Administrator, either of whom may act, with the execution and delivery of the Documents by the Chairman and/or the County Administrator constituting conclusive evidence of the approval of any such completions, omissions, insertions, and changes.

8. **Essentiality of the Projects and Real Estate.** The Projects, the Real Estate and the Improvements are hereby declared to be essential to the efficient operation of the County, and the County anticipates that the Projects, the Real Estate and the Improvements will continue to be essential to the operation of the County during the term of the Financing Lease.

9. **Annual Budget.** While recognizing that it is not empowered to make any binding commitment to make Rental Payments and any other payments required under the Financing Lease beyond the current fiscal year, the Board hereby states its intent to make annual appropriations for future fiscal years in amounts sufficient to make all such payments and hereby recommends that future Boards do likewise during the term of the Financing Lease. The Board directs the County Administrator, or such other officer who may be charged with the responsibility for preparing the County's annual budget, to include in the budget request for each fiscal year during the term of the Financing Lease an amount sufficient to pay the Rental Payments and all other payments coming due under the Financing Lease during such fiscal year. If at any time during any fiscal year of the County throughout the term of the Financing Lease, the amount appropriated in the County's annual budget in any such fiscal year is insufficient to pay when due the Rental Payments and any other payments required under the Financing Lease, the Board directs the County Administrator, or such other officer who may be charged with the responsibility for preparing the County's annual budget, to submit to the Board at the next scheduled meeting, or as promptly as practicable but in any event within 45 days, a request for a supplemental appropriation sufficient to cover the deficit.

10. **Rental Payments Subject to Appropriation.** The County's obligation to make the Rental Payments and all other payments pursuant to the Financing Lease is hereby specifically stated to be subject to annual appropriation therefor by the Board, and nothing in this resolution or the Documents shall constitute a pledge of the full faith and credit or taxing power of the County or compel the Board to make any such appropriation.

11. **Disclosure Documents.** The County authorizes and consents to the inclusion of information with respect to the County to be contained in VRA's Preliminary Official Statement and VRA's Official Statement in final form, both to be prepared in connection with the sale of the VRA Bonds. If appropriate, such disclosure documents shall be distributed in such manner and at such times as VRA shall determine. The County Administrator is authorized and directed to take whatever actions are necessary and/or appropriate to aid VRA in ensuring compliance with Securities and Exchange Commission Rule 15c2-12.

12. **Tax Documents.** The County Administrator and the Chairman, either of whom may act, is authorized to execute a Nonarbitrage Certificate and Tax Compliance Agreement and/or any related document (the "Tax Documents") setting forth the expected use and investment of the proceeds of the VRA Bonds to be received pursuant to the Documents and containing such covenants as may be necessary in order for the County and/or VRA to comply with the provisions of the Internal Revenue Code of 1986, as amended (the "Tax Code"), with respect to the VRA Bonds and the Documents including the provisions of Section 148 of the Tax Code and applicable regulations relating to "arbitrage bonds." The County covenants that the proceeds of the VRA Bonds to be received pursuant to the Documents will be invested and expended as set forth in the Tax Documents, to be delivered simultaneously with the issuance and delivery of the Financing Lease and that the County shall comply with the other covenants and representations contained therein.

13. **Other Actions.** All other actions of the officers of the County in conformity with the purpose and intent of this Resolution are hereby approved and confirmed. The officers of the County are hereby authorized and directed to execute and deliver all certificates and instruments and to take all such further action as may be considered necessary or desirable in connection with the actions contemplated by this Resolution or the execution and delivery of the Documents.

14. **SNAP Investment Authorization.** The County has heretofore received and reviewed the Information Statement (the "Information Statement") describing the State Non-Arbitrage Program of the Commonwealth of Virginia ("SNAP") and the Contract Creating the State Non-Arbitrage Program Pool I (the "Contract"), and the County has determined to authorize the County Administrator to utilize SNAP in connection with the investment of the proceeds of the lease-leaseback transaction if the County Administrator determines that the utilization of SNAP is in the best interest of the County. The Board acknowledges that the Treasury Board of the Commonwealth of Virginia is not, and shall not be, in any way liable to the County in connection with SNAP, except as otherwise provided in the contract creating the investment program pool.

15. **Repeal of Conflicting Resolutions.** All resolutions or parts of resolutions in conflict herewith are hereby repealed.

16. **Effective Date.** This resolution shall take effect immediately.

CERTIFICATE OF CLERK

The undersigned Clerk of the Board of Supervisors of the County of Prince Edward, Virginia, hereby certifies that:

1. A regular meeting (the "Meeting") of the Board of Supervisors of the County of Prince Edward, Virginia (the "Board"), was held on June 11, 2019, at which the following members were present and absent:

PRESENT:

ABSENT:

2. A Resolution entitled "A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA APPROVING THE LEASE FINANCING OF VARIOUS CAPITAL PROJECTS FOR THE COUNTY AND AUTHORIZING THE LEASING OF CERTAIN COUNTY-OWNED PROPERTY, THE EXECUTION AND DELIVERY OF AN AMENDED AND RESTATED PRIME LEASE AND A LOCAL ACQUISITION AND AMENDED AND RESTATED FINANCING LEASE, AND OTHER RELATED ACTIONS" was duly adopted at the Meeting by the recorded affirmative vote of a majority of all of the members elected to the Board, the ayes and nays being recorded in the minutes of the Meeting as shown below:

MEMBER

VOTE

3. Attached hereto is a true and correct copy of the foregoing resolution as recorded in full in the minutes of the Meeting.

4. The attached resolution has not been repealed, revoked, rescinded or amended and is in full force and effect on the date hereof.

WITNESS my signature and the seal of the County of Prince Edward, Virginia, this []th day June, 2019.

Clerk of the Board of Supervisors
of the County of Prince Edward, Virginia

[SEAL]

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: June 11, 2019
Item No.: 14-b
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator’s Report: Green Ridge Landfill

Summary:

The Green Ridge Recycling and Disposal Facility is a subsidiary of County Waste and will be the landfill proposed to open in Cumberland County. Green Ridge was required by DEQ to contact every locality in Virginia and offer them the ability to reserve capacity in the proposed landfill. Attached is the letter the County received from Green Ridge explaining this offer, attachment (1). Also attached is a form that once completed would either serve as an acceptance to reserve capacity in the landfill or decline the offer to reserve capacity.

Signing the agreement would not lock the County into any obligation to actually use their landfill. I clarified this with Mr. Cifor, senior vice-president who will oversee design, construction and management of the site. As both the letter and the agreement to reserve capacity state – the County and Green Ridge must reach a mutually agreeable contract before moving forward.

The County has been well served by operating our own landfill for many years and there is no intention to change operations. It will take approximately 2-3 years before this proposed landfill is ready to accept waste over that period there could be unexpected items that arise (DEQ regulations, increased costs, decreased revenues, etc.) that could make it appealing to take advantage of this offer. It would be in the County’s best interest to keep all options open. At the disposal rate we are seeing I would recommend the County request to reserve 52,271 cubic yards per year of capacity.

Attachments:

1. Letter dated June 4, 2019 from Jerry Cifor
2. Agreement to accept reserve capacity or declines the offer to reserve capacity in the proposed landfill

Recommendation: Authorize the County Administrator to complete Attachment 2 agreeing to reserve capacity in the landfill.

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

June 4, 2019

Mr. Wade Bartlett
County Administrator
Prince Edward County
P.O. Box 382
Farmville, VA 23901

Dear Mr. Wade Bartlett:

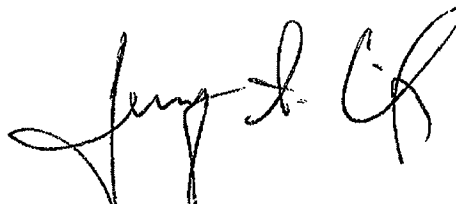
Green Ridge Recycling and Disposal Facility, LLC ("Green Ridge"), a subsidiary of County Waste of Virginia, LLC, plans to permit, construct, and operate a landfill in Cumberland County, Virginia ("Landfill"). Pursuant to Virginia Code § 10.1-1408.1.B.6, Green Ridge is required to contact localities in the Commonwealth to notify them that Green Ridge may reserve disposal capacity to meet the requirements specified in the localities' applicable solid waste management plan ("SWMP").

Green Ridge is offering localities the opportunity to reserve disposal capacity in the proposed Landfill, up to the requirements specified in the locality's approved SWMP. If a locality signs the enclosed acceptance agreement ("Acceptance"), Green Ridge agrees to guarantee the availability of the requested disposal capacity. Green Ridge and the locality subsequently will execute a written contract ("Contract") on pricing, terms and conditions that are mutually agreeable to both parties. If a locality elects to sign the enclosed denial statement ("Denial"), it thereby indicates that the locality does not wish to reserve disposal capacity in the Landfill. If a locality fails or refuses to return the Acceptance within sixty (60) days from the date of this letter, Green Ridge will deem such failure/refusal to be a Denial.

Please complete the enclosed document and return to the address below:

Green Ridge Recycling and Disposal Facility, LLC
Attention: Jerry Cifor
12230 Deerhill Road
Midlothian, VA 23112

Sincerely,



Jerry Cifor

AGREEMENT TO ACCEPT RESERVE CAPACITY:

On behalf of _____, the undersigned hereby accepts the offer from Green Ridge Recycling and Disposal Facility, LLC ("Green Ridge") to reserve disposal capacity in the proposed landfill ("Landfill"). The locality has fully investigated its future solid waste disposal needs and has concluded it requires _____ cubic yards of reserve capacity per year as reflected in its solid waste management plan ("SWMP"). The undersigned understands that by accepting this offer, the locality and Green Ridge will only enter into a contract on terms and conditions that mutually agreeable to both parties.

Signed: _____ Date: _____

Title and investing Authority: _____

Contact

Information: _____

STATEMENT OF DENIAL OF RESERVE CAPACITY:

On behalf of _____, the undersigned declines the offer to reserve disposal capacity in the Landfill. By signing this statement, the undersigned represents that: (i) Green Ridge has made a good faith effort to inform the locality of its right to reserve capacity in the Landfill; (ii) the locality has fully investigated its solid waste disposal needs; and (iii) the locality believes that reserve capacity is not needed to meet the requirements of the locality's SWMP.

Signed: _____ Date: _____

Title and investing Authority: _____

Contact

Information: _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 11, 2019
Item No.: 14-c
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrators Report: Tax Exemption

Summary:

Since 2003 when the General Assembly transferred the responsibility of designating nonprofit organizations as tax exempt from real or personal property taxes or both to the local governing body, it has been the policy of the Board of Supervisors not to approve any such requests.

A quick search using a service called GuideStar found a list of over 150 non-profit organizations in Prince Edward County. Staff believes this number is low because. Most of the non-profits focus their efforts on providing assistance in a narrow band of services. Some of these areas are (1) providing food, (2) education, (3) health care, (4) physical disabilities, (5) providing clothing, (6) care of animals, (7) support of the environment, (7) the arts, (8) veterans, (9) senior citizens, (10) domestic violence, (11) suicide prevention, (12) recreation, (13) housing and many more. All of these organizations provide a valuable service to the Community.

The policy of not approving any requests has served the Board well over the years. Picking and choosing which organizations should receive tax payers' dollars and which should not be the same as deciding which citizens in the County should receive funding from the tax payers and who should not, since each of the nonprofits serve a specific target audience that is rather narrow in scope.

In 2016 the Board approved a Funding Policy for Non-County Agencies. That policy determined that the provision of public safety was a core function of the government. The agencies providing such services could not be established without approval of the governing body and as such serve as extensions of the County Government and deserve to receive tax payer dollars. The policy then listed eight organizations that were either agencies of the state, or were created by action of the County and Town of Farmville. It was deemed these agencies should be treated as County departments.

The remainder of the agencies receiving funding were deemed not to be providing a core service or if they were, they were ancillary to the primary provider of such services.

Attachments:

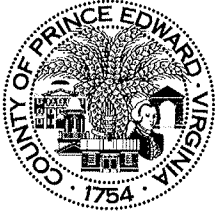
1. County Policy for Funding Non-County
2. County Administrator Memo dated May 21, 2019

Motion _____
 Second _____

Cooper-Jones _____
 Emert _____
 Gilliam _____

Jones _____
 Pride _____
 Southall _____

Townsend _____
 Wilck _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Recommendation:

The policy the Board has followed for the past 16 years to not approve any requests for tax exemption has served the County well. My recommendation is to continue the policy of providing no tax exemptions because once provided it would be very difficult to remove if circumstance change. Instead if the Board decides a specific non-profit should receive additional assistance the Board could increase the funding provided to that organization to achieve the same impact. That way the amount of tax payer dollars provided could be reviewed each year and adjusted based on new information. But if the Board wishes to create a longer-term policy, I recommend the Board develop a policy specifically listing the type of services provided that would qualify an organization to be considered for tax exemption.

With the large number of non-profits in the County, providing tax exemption to some organizations without a defined process would create confusion on which organizations should receive tax exemption and which should not.

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____



PRINCE EDWARD COUNTY BOARD OF SUPERVISORS
POLICY FOR FUNDING NON-COUNTY AGENCIES AND ORGANIZATIONS
EFFECTIVE DATE: June 14, 2016

I. Purpose

The Board of Supervisors of Prince Edward County receives numerous funding requests from non-county agencies. The Board is aware many of these organizations provide valuable services to citizens of Prince Edward County. These organizations either enhance the lives of County citizens or support operations of County government. At the same time the Board is cognizant of its fiduciary responsibility to the tax payers of Prince Edward County. This policy is intended to guide the Board with its fiduciary duties and responsibilities and aid in the prudent and consistent evaluation of funding requests.

II. Definition

In the past, all organizations that were not under the direct control of the County were lumped into one category in the County budget often called "outside organizations." These organizations followed the same policy regarding requesting funds from the County during the County's budget development process. After careful deliberation the Board has determined these organizations are best divided in to three distinct categories.

First, is a Public Safety Category. This category includes firefighting and emergency medical service response. Providing Public Safety is a core function of government. These organizations cannot be established without the approval of the governing body (15.2-955). Additionally, the governing body has the authority to dissolve such fire/EMS agencies if for any reason it deems it advisable (27-10). These responsibilities and duties codified in the Code of Virginia document these services are a core function of government. In small/rural communities these services are often performed by volunteer organizations. These volunteer agencies provide these core functions at the least cost to the citizens. But because these are core functions and are vital to the well-being of the citizens, the Commonwealth has developed certain controls and criteria these agencies must meet if they are to exist.

In Prince Edward County Firefighting services are performed by the Volunteer Fire Departments while emergency medical service is provided by a combination of volunteer non-profit organizations and for-profit agencies. The volunteer organizations provide the majority of the service to Prince Edward citizens while the for-profit agencies serve primarily as a backup service. The Board does not believe the use of taxpayer dollars to support for-profit organizations providing emergency medical service is appropriate. Prince Edward County has authorized the creation of the volunteer fire/EMS agencies in

the County and as such has a special relationship to these organizations. These agencies will no longer be considered as outside organizations. Instead they will be treated the same as a County department during the budget process. They will still submit funding requests and those will be considered by the Board of Supervisors the same as other County departments.

The second category contains organizations that are either state agencies, political subdivisions of the state, agencies created by the County and the Town of Farmville. For many of these organizations the County appoints members to their governing boards or the agency provides services to the citizens the state has deemed a core function and the state and local governments have a long history of sharing costs. These agencies are listed in Attachment A. These agencies will also be treated as a County department during the budget process. They will still submit funding requests and those will be considered by the Board of Supervisors the same as other County departments.

The final category contains all other agencies which perform services for citizens but which are not deemed to be a core function of local government. Or, if providing a core service, is ancillary to the primary provider of such service. To assist the Board with their fiduciary duties and responsibilities and aid in the prudent and consistent evaluation of funding requests received from such organizations the Board has created the following policies and criteria which must be met before the Board will consider funding request and which will guide the decision process. The agencies currently receiving funds are listed in Attachment A.

1. The agency must be affiliated with the County by providing services directly to County residents.
2. Only organizations providing educational, health, safety or social services will receive funding consideration. Health includes agencies that provide food to citizens.
3. Only 501c(3) organizations or non-profits that provide financial statements will be considered.
4. No new organization can receive funding unless two-thirds of the Board of Supervisors approve. All members must be present for such a vote.
5. For FY17 and FY18 the total amount reserved for allocation to such agencies will be no more than \$150,000. The Board of Supervisors will establish a new spending limit for FY19 and beyond.
6. Once the budget is approved for any fiscal year, the Board will not consider any new or additional funding requested by any organization or Board member except in case of an emergency. Additional funding provided due to an emergency will not be provided unless approved by two-thirds of the Board of Supervisors. All members must be present for the vote.
7. All funds provided are subject to modification, reduction, or can be completely rescinded without prior notification. Such action will require approval of two-thirds of the Board of Supervisors. All members must be present for the vote.

These procedures will be used during the development of the annual budget and cannot be amended or abolished without the approval of two-thirds of the Board of Supervisors. All members must be present for the vote. The Board of Supervisors understands that one Board cannot bind a future Board. It is envisioned this policy will be ratified or amended during the organizational meeting of each new Board.

VOLUNTEER & GOVERNMENTAL AGENCIES

PUBLIC SAFETY ORGANIZATIONS

Farmville VFD
Rice VFD
Prospect VFD
Darlington-Heights VFD
Pamplin VFD
Meherrin VFD
Prince Edward County Fire Association
Prince Edward County Rescue Squad
Hampden-Sydney First Responders
Pamplin Rescue Squad
Meherrin Rescue Squad

GOVERNMENTAL ORGANIZATIONS

Crossroads Community Service Board
Farmville-Prince Edward Community Library
Commonwealth Regional Council
Virginia's Retreat
Piedmont Soil & Water District
Virginia Cooperative Extension - Prince Edward
STEPS - Community Action Agency portion
Southside Virginia Community College

Farmville

Airport
Farmville Area Bus
Fireworks

OUTSIDE AGENCIES FUNDING RECOMMENDATION

				FY16	FY20 ADOPTED	% Change From FY16
AMBULANCE AND RESCUE SERVICES						
32300	7013	Old Dominion EMS-Leigh Mt Tower		\$ 1,000	\$0	-100.00%
CROSSROADS						
52500	5640	Payment to Crossroad Ser Bd		\$ 60,000	\$60,000	0.00%
OTHER WELFARE/SOCIAL SERVICE						
53501	5608	SCOPE/Meals on Wheels		\$ 5,000	\$5,000	0.00%
53501	5609	Piedmont Senior Resources		\$ 2,000	\$6,128	206.40%
53501	5610	STEPS Inc.		\$ 25,000	\$20,000	-20.00%
53501	5612	Pamplin Community Center		\$ 250	\$0	-100.00%
53501	5613	Jolly Glee Senior Citizens		\$ 1,400	\$1,120	-20.00%
53501	5615	STEPS - Community Action Prtogram		\$ 14,488	\$22,171	53.03%
53501	5637	FACES		\$ 4,275	\$4,500	5.26%
53501	5640	Special Olympics Area 12		\$ 1,000	\$1,000	0.00%
53501	5645	VA Legal Aid Society		\$ 1,500	\$1,200	-20.00%
53501	5650	Tri-County Life Learners		\$ 3,000	\$0	-100.00%
53501	5651	Southside Center for Violence Prev		\$ 6,000	\$4,800	-20.00%
53501	5652	Heart of Virginia Free Clinic		\$ 7,500	\$6,000	-20.00%
53501	5653	Longwood Center for Visual Arts		\$ 2,000	\$2,000	0.00%
53501	5654	Habitat for Humanity		\$ 4,000	\$3,200	-20.00%
53501	5655	P E After Prom Party		\$ 950	\$0	-100.00%
53501	5656	Fuqua After Prom Party		\$ 475	\$0	-100.00%
53501	5666	Arts Challenge Grant		\$ 2,000	\$2,000	0.00%
CONTRIBUTIONS TO COLLEGES						
68100	5640	Payment To Community Colleges		\$ 5,000	\$5,000	0.00%
68100	5643	Longwood Small Bus Dev Center		\$ 7,500	\$2,000	-73.33%
PARKS & RECREATION						
71100	5640	PE/Farmville Youth Association		\$ 24,000	\$25,000	4.17%
71100	5642	Heart of Virginia Festival		\$ 2,500	\$3,000	20.00%
71100	5643	Southside VA Family YMCA		\$ 25,000	\$20,000	-20.00%
71100	5644	Heart of VA Fireworks		\$ 2,000	\$0	-100.00%
71100	5647	YMCA-Summer Program		\$ 20,000	\$10,000	-50.00%
71100	5648	YMCA-PECS Summer Camp		\$ 23,000	\$0	-100.00%
71100	5649	Virso Recreation & Community Center		\$ 6,500	\$6,000	-7.69%
71100	5651	County Recreation			\$10,000	
MUSEUMS						
72200	5641	Moton Museum		\$ 10,000	\$8,000	-20.00%
LIBRARY						
73500	5640	Contribution To Library		\$ 204,663	\$256,095	25.13%
PLANNING						
81100	5640	Commonwealth Regional Council		\$ 15,700	\$19,000	21.02%
COMMUNITY DEVELOPMENT						
81200	5647	Chamber of Commerce		\$ 5,000	\$250	-95.00%
81200	5648	Farmville Airport		\$ 9,500	\$7,600	-20.00%
81200	5650	Farmville Area Bus		\$ 25,000	\$25,000	0.00%
81200	5652	Piedmont Area Transit		\$ 10,000	\$8,000	-20.00%
81200	5655	Downtown Farmville		\$ 10,000	\$8,000	-20.00%
TOURISM						
81600	5897	Virginia's Retreat		\$ 4,500	\$4,500	0.00%
SOIL & WATER CONSERVATION DISTRICT						
82400	5641	Donation - PS&WD		\$ 11,840	\$11,840	0.00%
COOPERATIVE EXTENSION						
83500	3199	Purchase of Service		\$ 62,999	\$77,077	22.35%
83500	5230	Telecommunications		\$ 1,275	\$1,400	9.80%
GRAND TOTAL				\$ 627,815	\$646,881	3.04%

Prince Edward County

Memorandum

To: Board of Supervisors
From: W.W. Bartlett

May 21, 2019

The past several budget cycles have seen several outside organizations, which the County has traditionally funded, request an increase in that funding. This has put pressure on the Board's policy of limiting the amount of tax payers dollars provided to such organizations. All of these organizations provide a valuable service to their clients. In other words, they all are going good work. That is not the question. The issue is the use of tax payer dollars and the ability of the Board to maintain control over the County Budget.

In almost every case the organization cites a need for the additional funding because they have either expanded their program or have created new programs to meet a need that they have determined should be addressed. In most, if not every instance the expansion is addressing a legitimate need.

But the decision to expand means the organization has to raise additional funding to meet the amount of the "match" for the specific program. To meet the match requirements these organizations most often look to the local government as the source of the matching revenue. In almost every case the local government is not aware of the decision to expand services creating the need for additional funds. Some of these organizations have implied or packaged the requested increase as a funding mandate for the County. This is not an accurate assessment of the situation.

To expect the local governments to fund all of these program expansions when they have no or at most a limited say in the decision is not fair to either the Board of Supervisors or the County tax payer. To expect all or even one of these requests to be automatically funded means the Board of Supervisors will have lost control over the County's budget.

If any organization decides to expand programs it is not unreasonable, they be held responsible for raising the increased funding required and not automatically look to the local taxpayer. If the organization determines the only source of the additional funding is the local government, that organization should involve the local government prior to committing itself to the increased funding.

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 11, 2019
Item No.: 15
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Committee Reports: Properties Committee

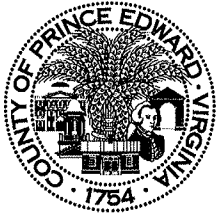
Summary: The Properties Committee has a meeting scheduled for June 11, 2019 at 6:15 p.m. Following the committee meeting, a construction update will be provided to the Board of Supervisors.

Attachment:

Recommendation: No action is anticipated.

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: June 11, 2019
Item No.: 16
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Correspondence/Informational

Summary: Please see attachments.

Attachments:

- a. Invitation to Premier of Documentary – HOPE'S CITY (Pamplin City)
- b. General Assembly Resolution: Piedmont Senior Resources

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

From: mary hinds <mhinds05@yahoo.com>
Sent: Friday, May 31, 2019 12:51 PM
To: wbartlett@co.prince-edward.va.us; board@co.prince-edward.va.us
Cc: Al Lookofsky; Regina Schwabe; Jolly; Mary Cush
Subject: Fw: Pamplin City - Premier of Documentary HOPE'S CITY Jun 15th

Dear Wade Bartlett / PE BOS Clerk,

I am from Pamplin City and I am a member of PALS (Pamplin Area Legacy Supporters). We would truly appreciate your help in distributing this Invite to the PE Board members:

We truly hope that you can join PALS, the town of Pamplin and filmmaker Ricardo M. Fleshman to the premier of "**Hope's City**", an award winning documentary film. The documentary explores the history of and revitalization efforts undertaken by Pamplin City, VA after it was added to the *Virginia Endangered Historic Places* list in 2014. Pamplin City was also featured in a 2011 book *Lost Communities of Virginia* (by Terri Fisher and Kirsten Sparenborg; University of Virginia Press, 2011).

What is very interesting is that the filmmaker's original idea was to document how a town/community could wither and become "Lost" and then he picked Pamplin and met w Sarah Hamlett of the Town Council and then Regina Schwabe of PALS and then after interviewing new local business owners, the Town Council, PALS and other community members he decided to change the angle to how a lost town becomes revived!

The film will be shown locally at the Pamplin Train Depot on Saturday June 15 at 5PM at 115 Main Street, Pamplin City VA.

The Northern Virginia premier is on Saturday June 22nd 2019 at 1-4 pm. At Alamo Drafthouse Cinema one Loudoun, Easthampton Plaza Ashburn VA 20147.

<https://www.eventbrite.com/e/hopes-city-film-premier-screening-tickets-60488316182>

We hope you can join us at one of the premiers of our award-winning documentary Hope's City, written and directed by Ricardo M Fleshman.

I am a representative of *Pamplin Area Legacy Supporters*, (PALS), a group of citizen volunteers who are interested in the revitalization of one of the "lost communities of Virginia": Pamplin City. We are a 501(c)3 organization and are working to promote the history and prosperity of the downtown area. High on our priority list is the completion of the High Bridge Trail at the Western end. Our community needs a Hero to help nudge the Norfolk-Southern railroad to sell land to VA Dept of Conservation and Recreation so that the High Bridge Trail can be brought to the Pamplin Train Depot (1 more mile!).

Mary Hinds - 434 547 7553



For immediate release: 4/23/19

Contact:

Jordan Miles

Piedmont Senior Resources

434-767-5588/434-394-8044

State Legislators Honor Work of Piedmont Senior Resources in the Community

FARMVILLE --- Virginia legislators in the Senate and House of Delegates recently honored Piedmont Senior Resources (PSR) Area Agency on Aging for its work in advocating, advancing and achieving independence for the aging community in the Heart of Virginia.

The honor came in the form of a Senate Joint Resolution sponsored by Sen. Mark Peake, a loyal support of PSR; Del. James Edmunds, another agency supporter, co-sponsored the commending resolution, making it a joint resolution by both houses of the legislature.

"We're supremely proud and humbled by this resolution honoring and commending our agency," said PSR CEO Justine A. Young. "We're thankful for this honor and very thankful for the effort of Sen. Peake, Del. Edmunds, and all other legislators in Richmond who share our agency and staff's steadfast commitment to helping seniors age gracefully, advocating for their independence and well-being."

Before the resolution was adopted, the Senate of Virginia recognized and welcomed to the Capitol Director of Nutrition and Transportation Thomas Jordan Miles III, who was lobbying with the Virginia Association of Area Agencies on Aging and PSR.

The resolution highlights the work that PSR has performed in the seven-county area of Amelia, Buckingham, Charlotte, Cumberland, Lunenburg, Nottoway and Prince Edward counties for more than 40 years. Full text of the resolution is below.

SENATE JOINT RESOLUTION NO. 428

Offered February 15, 2019

Commending Piedmont Senior Resources Area Agency on Aging, Inc.

Patrons-- Peake; Delegate: Edmunds

WHEREAS, for over 40 years, the Piedmont Senior Resources Area Agency on Aging, Inc., has played a vital role in helping local residents age with dignity by providing education, advocacy, and support; and

WHEREAS, the goal of Piedmont Senior Resources is to promote the maximum level of independence for persons 60 years of age and older, and to ensure that older residents of Buckingham, Cumberland, Amelia, Nottoway, Lunenburg, Charlotte, and Prince Edward counties live as an integral part of society, with access to programs and services that meet their needs and preferences; and

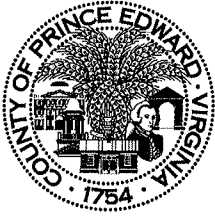
WHEREAS, to that end, Piedmont Senior Resources offers numerous programs, including a post-hospitalization program to decrease readmissions and a medical transportation program; major growth and expansion in recent years includes budget growth of over a half a million dollars and the No Wrong Door community expansion, with nutrition delivery growth up from 20,000 meals annually to 100,000 annually over the last four years; and

WHEREAS, key volunteers play a crucial role in supporting the Piedmont Senior Resources, namely Navona Hart of Real Living Cornerstone, Sidney Allen of Rochette's Florist, and Nash Osborn and Matt Hurley of The Fishin' Pig; other key volunteers include the volunteer advisory council; the board members; and students at Longwood University, Hampden-Sydney College, and Southside Virginia Community College; and

WHEREAS, Piedmont Senior Resources has been recognized with awards and grants by local, state, and national organizations including a Workplace Development Award, a No Wrong Door Award from the Department of Aging and Rehabilitation, and grants from Meals on Wheels of America, Subaru, the Centra Foundation, the Department of Rails and Transportation, Dominion Power, the Walter Payne Foundation, Norfolk and Southern Railroad, and Hampden-Sydney College; now, therefore, be it

RESOLVED by the Senate, the House of Delegates concurring, That the General Assembly hereby commend the Piedmont Senior Resources Area Agency on Aging, Inc., for playing a vital role in helping local residents age with dignity by providing education, advocacy, and support for over 40 years; and, be it

RESOLVED FURTHER, That the Clerk of the Senate prepare a copy of this resolution for presentation to the Piedmont Senior Resources Area Agency on Aging, Inc., as an expression of the General Assembly's admiration for its efforts to foster independence and healthy aging, and improve the quality of life for older adults, their families, and their caregivers through comprehensive programs and services.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 11, 2019
Item No.: 17
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports

Summary: Please see attachments.

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery – Commercial Operations
- d. Commonwealth Regional Council Items of Interest
- e. Tourism

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____



**Animal Control
Monthly Report**

"May 2019"

Dogs

Surrendered	5
Picked Up	10
Claimed By Owner	3
Adopted	3
Died in Kennel	0
Euthanized	2
Transferred to SPCA	7
Dead on Arrival	0
Escaped from Shelter	0
Seized	0
Bite Case	0
Other	0

Fees Collected \$50.00

Cats

Surrendered	22
Picked Up	2
Claimed By Owner	1
Adopted	0
Euthanized	1
Died in Kennel	1
Transferred to SPCA	21
Dead on Arrival	0

Fees Collected \$0.00

Wildlife

Handled	2
Euthanized	0
Rabies Case	0

Livestock

Returned to Owner	0
Euthanized	0
Adopted	0

Fees Collected \$0.00

Other Companion Animals

Returned to Owner	0
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Number of Calls to Shelter 157

Summons Issued 28

Warrants Served 2

Days in Court 3

Nuisance Dogs 2

Dangerous Dogs 0

Calls After Hours / On Call 15

Dogs Brought In by Farmville PD 1

Total Fees Collected \$50.00

Bill the Town of Farmville

0 cats housed.

Total \$0.00

*Adam Mumma, Chief Animal Control Officer
Chris Riviere, Deputy Animal Control Officer*

BUILDING OFFICIAL

Permits Issued Report
5/01/2019 Through 5/31/2019

ADDITIONS	- Issued	5
	- Value	\$95,830.40
	- Permit Fees	\$702.00
	- 2.00% STATE TAX	\$14.04
	- Fees Collected	\$.00
COMMERCIAL	- Issued	1
	- Value	\$170,000.00
	- Permit Fees	\$936.00
	- 2.00% STATE TAX	\$18.72
	- Fees Collected	\$.00
DEMOLITIONS	- Issued	2
	- Value	\$9,000.00
	- Permit Fees	\$100.00
	- 2.00% STATE TAX	\$2.00
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	7
	- Value	\$1,419,515.00
	- Permit Fees	\$2,368.20
	- 2.00% STATE TAX	\$46.76
	- Fees Collected	\$.00
ELECTRICAL	- Issued	24
	- Value	\$113,947.60
	- Permit Fees	\$1,400.00
	- 2.00% STATE TAX	\$28.00
	- Fees Collected	\$.00
MECHANICAL	- Issued	12
	- Value	\$6,000.00
	- Permit Fees	\$650.00
	- 2.00% STATE TAX	\$13.00
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	4
	- Value	\$1,741.00
	- Permit Fees	\$200.00
	- 2.00% STATE TAX	\$4.00
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	3
	- Value	\$287,728.00
	- Permit Fees	\$410.90
	- 2.00% STATE TAX	\$8.22
	- Fees Collected	\$.00
PLUMBING	- Issued	13
	- Value	\$6,050.00
	- Permit Fees	\$700.00
	- 2.00% STATE TAX	\$14.00
	- Fees Collected	\$.00
REMODELING	- Issued	5
	- Value	\$355,523.00
	- Permit Fees	\$1,939.30
	- 2.00% STATE TAX	\$38.79
	- Fees Collected	\$.00
IN LIEU OF SOIL & EROSION	- Issued	6
	- Value	\$.00
	- Permit Fees	\$.00
	- Fees Collected	\$.00
Total Permits - Issued		82
Total Permits - Value		\$2,465,335.00
Total Permits - Permit Fees		\$9,406.40
Total Permits - Sales Tax 2%		<u>\$ 187.53</u>
		\$ 9,593.93

Michelle McKenzie
Director



May 2019 Summary

On the Production Floor

- **Westmoreland Berry Farm** returned with this year's bumper crop of strawberries to make some jam. Susan said via email: "DELICIOUS **strawberry preserves!** ... I learned a lot and shared with my store employees that it is all done by hand." They are currently accumulating frozen blueberries and blackberries to return later in the season.
- **Rupen Rao** has officially launched three new sauce flavors with his most recent production. We created approximately 250 units each of **Korma**, **Tikka Masala**, and **Tandoori Marinade**. We are wishing him luck in getting into Whole Foods.
- Carolyn Lilley of **Lilley Farms** used up the last 2018's strawberries on some more jam as well as some **spicy strawberry jam** with habaneros in it. Flavored jams like this are becoming an increasingly popular way for farmer clients to add more variety to their offering.
- **Two new clients** came in for **test batches** this month: **Tommy Terrell** did his first trial of two vegetable-forward **hot sauces**. His "Purple SOSS" features beets and carrots and his "Green SOSS" features anaheims and dill. **Marc-Anthony Richardson** ran a test batch of his **mango sauce**, a sweet-savory sauce with a hint of spice.
- A group of **VSU students** visited the cannery and made some **blueberry jam** from fruit grown on VSU's Randolph Farm. The faculty also gifted VFW some extra blueberries and aronia berries to do some recipe trialing with.

In the Office

- Michelle has been doing a bit of recipe development and is currently working on a versatile **fruit vinaigrette** that would be a great non-jam option for our fruit farmers.
- **Terri Irish** of Washington State has been in touch with VFW in the past looking for advice on starting her own similar non-profit in her region. She is raising funds now for a visit to the cannery for more in-depth consultations and hands-on learning. We expect her visit in July or August.
- Allie and Michelle met with folks from **Monticello** at their Tufton Farm property. We discussed the future of value-added foods for Monticello and brainstormed new recipe ideas.
- Michelle talked with **Julian Kroboth** of **Community Foodworks DC**. Their mission is increasing healthy local food access for low income individuals. They are considering purchasing excess produce from farmers to make into products to distribute to the community they serve.

	May 2019
Total number of units processed	2,471
Retail value of products	\$11,119.75
# Clients	6
# New Clients	2
# processing days	7
Revenue generated (PEC)	\$817.50



CRC May 2019 Items of Interest

New Ventures

- Assisting the Farmville Police Department in applying to USDA Rural Development for funding to purchase new radios for their police vehicles and also assisting in reviewing a State Homeland Security Program (SHSP) Grant.
- Assisting Prince Edward County Schools in applying for funding from the Virginia Department of Education for High School Program Innovation funding to help fund career tech labs at the High School.
- Assisted Keysville Fire Department in applying for funds from Firehouse Subs Foundation to purchase equipment.
- Assisting the Town of Drakes Branch to apply for Hazard Mitigation Grant Program funds to acquire and demolish buildings in the flood plain.
- Assisted Lunenburg County and the Towns of Victoria and Kenbridge in applying for a Community Business Launch Grant from the Virginia Department of Housing and Community Development.
- Assisted Mayflower Baptist Church (Lunenburg County) in submitting applications to The Home Depot and the Wal-Mart Foundation for funds to make improvements to their fellowship hall to serve as a food pantry.
- CRC is applying for SHSP grant funding for additional CRC emergency planning activities.
- Assisting the Town of Farmville in applying for a VDOT Transportation Set-Asides Grant for a River Walk Trail Project.
- Assisting the Town of Charlotte Court House in applying for a VDOT Transportation Set-Asides Grant for the Route 47 Sidewalk Project.
- CRC is applying for Hazard Mitigation Grant Funds to begin the next update of the CRC's Regional Hazard Mitigation Fund.
- Next CRC Meeting date-- **Wednesday, June 19, 2019 at 9:30 a.m.** The CRC meeting location to be announced. The meetings are joint meetings with the County Administrators and College/University representatives.

Activity

- Town of Charlotte Court House Evergreen Road Sidewalk Project: CRC staff are assisting the Town in the Right-of-Way Phase of the project.
- CRC staff are continuing to assist the Keysville Planning Commission in the Update of Keysville Comprehensive Plan.
- Dillwyn CDBG Housing Rehabilitation Project – Construction has been completed on one home, with construction under way on one additional home. DHR has approved demolition of one additional house and is reviewing scope of work on 2 additional houses.
- Lunenburg/Kenbridge/Victoria Comprehensive Plan Update – Plan is completed with documents delivered.
- Dillwyn VDOT Streetscape Project – Walk-thru held with CTB Member, Bert Dodson. Awaiting federal authorization to bid project.
- Phenix Water System Project – CRC staff are working with the new Water System Operator for the Town, SERCAP and VDH to review new well site and determine if the Town needs to request additional funding for the project.
- CRC CEDS: CEDS is slated for completion by May 31st. Website Dashboard was displayed at May CRC meeting.
- STEPS, Prince Edward Affordable Housing Strategic Plan – Over 600 Housing Surveys were received. The Consultant is currently compiling the data from the surveys and focus groups for the Study.
- Watershed Implementation Plan (WIP) Phase III Update: The CRC hosted a meeting on May 13th centered around the new VA draft Phase III Watershed Implementation Plan unveiled by Governor Northam and the Department of Environmental Quality (DEQ).
- CRC hosted a CRC/VDOT Ride-Along Day for Commonwealth Transportation Board Member, Bert Dodson to view potential VDOT Smart Scale Projects in Prince Edward and Buckingham County on May 16th.

Tourism & Visitor Center Monthly Report for May 2019

HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2019	1,111	168	25	1,304	261
2018	3,208	425	52	3,685	4,162
					Total / 5 Months
					Total / ALL of 2018

Requests for Information:

	Phone Inquiries	Video Views (All)	Center Visits	VisitFarmville.com Facebook Engagements	Tablet/Cell Web Hits	Monthly Totals:
May 2019	90	28	397	NO DATA	1513	2,028
May 2018	94	35	405	5,484	2088	8,106
% Difference	-4.26%	-20.00%	-1.98%		-27.54%	-74.98%

	Phone Inquiries	Video Views (All)	Center Visits	VisitFarmville.com Facebook Engagements	Tablet/Cell Web Hits	Total YTD Inquiries:
TOTAL YTD	385	130	1,304		15,409	17,228
2019 YTD	357	347	1,311	43,436	8,627	54,078
% Difference	7.84%	-62.54%	-0.53%	0.00%	78.61%	-68.14%

Report to June Board of Supervisors:

- VisitFarmville has promised to start sending data at the end of each quarter. We will see the first data updates on either the July or August Tourism Report, based on what date VisitFarmville.com releases the information.
- May was spent preparing for the first of three LOVE Summer in Farmville weekends - and it's been very exciting to pull this all together. This has become a truly community driven marketing opportunity - Appomattox River Company has split the cost for the "wrapping" of the kayak we are using at every opportunity; High Bridge Trail State Park is cost sharing the new "50 Years Of" sign that is being installed at the LOVE in front of Green Front, and on the downtown trailhead, and Farmville Printing has donated a 6 foot by 3 foot banner with our summer branding, to be used at the Visitor Center as well as throughout all three event weekends. Several of the businesses have come up with 50 Years of Love specific items they are creating for sale to visitors and locals alike. All seem excited by this opportunity.
- We have seen visitors from the UK, Germany, Trinidad, Madagascar, Brazil and Argentina, this month, along with visitors from all over this country. We hope this is a good sign for the beginning of the summer months!