

July 9th Board Meeting Schedule

DATE/TIME	ACTIVITY	LOCATION
July 9, 2019 @ 4:00 p.m.	Joint Meeting with Town of Farmville	Farmville EOC 2 nd Floor, Town Hall
July 9, 2019 @ 5:00 p.m.	Meeting with County Financial Advisor	3 rd Floor Conference Room Courthouse
July 9, 2019 @ 7:00 p.m.	July Board Meeting	Board of Supervisors Room Courthouse

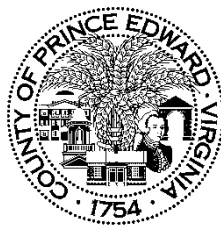
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MISSION STATEMENT

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

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PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS

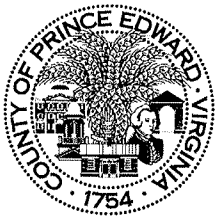
July 9, 2019

AGENDA

- 4:00 p.m. Joint Meeting with Town of Farmville
- 5:00 p.m. Work Session with County Financial Advisor
- 7:00 p.m.
1. The Chair will call the July meeting of the Board of Supervisors to order. 1
 2. Invocation 1
 3. Pledge of Allegiance 1
 4. Conflict of Interest Disclosures 1
 5. Recognitions 3
 6. **PUBLIC PARTICIPATION:** *Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.* 5
 7. Board of Supervisors Comments 7
 8. Consent Agenda:
 - a. Treasurer's Report: May 2019 9
 - b. Approval of Minutes 13
 - c. Review of Accounts & Claims 59
 - d. The County Administrator reported that checks have been issued, the amount of which salaries have been heretofore approved by the Board of Supervisors. 89
 9. Highway Matters 91
 10. **PUBLIC HEARING: Special Use Permit – Bylar Firewood Processing:** *The Board will receive citizen input prior to considering the request from Joe S. Byler for the operation of a Firewood Processing facility to be located at 419 Singleton Road, on Tax Map Parcel #74-A-2.* 93
 11. Economic Development Report 107
 12. Award of Contract for New County Website 109
 13. Virginia Crossroads By-Laws 111
 14. County Administrator's Report 123
 - a. Sheriff's At-Will Annual Report
 - b. FY 19 Budget Amendments – ATL Funds
 - c. Meeting with Senator Peake
 - d. Reassessment Update
 15. Committee Reports: 127
 - a. Fire & EMS Committee
 16. Closed Session: Section 15.2-2907, *Code of Virginia* 135
 17. Informational/Correspondence 137
 - a. Southside Electric Cooperative Right-Of-Way Maintenance 138
 - b. Auditor of Public Accounts – Annual Audit of Clerk of Circuit Court 139

18.	<u>Monthly Reports:</u>	141
	a. Animal Control	142
	b. Building Official	143
	c. Cannery	144
	d. Cannery – Commercial Operations	145
	e. Commonwealth Regional Council Items of Interest	146
	f. Prince Edward County Public Schools	147
	g. Tourism	150

(NOTE: Additional agenda items may be added to a Table Pack, available for review after 4:30 p.m. on Tuesday, July 9, 2019.)



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 9, 2019
Item No.: 1, 2, 3, 4
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call To Order, Invocation, Pledge of Allegiance, Conflict of Interest

Summary:

1. Chairman Wilck will call to order the **July** meeting of the Board of Supervisors.
2. The Chair will ask for an invocation.
3. The Chair will lead the Pledge of Allegiance.
4. The Chairman will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

Attachments: Conflict of Interest Disclosure

Recommendation:

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 9, 2019
Item No.: 5
Department: Board of Supervisors
Staff Contact: Kate Pickett Eggleston
Issue: Recognitions

Summary: “Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of the students at the Prince Edward County Public Schools and Fuqua School, and our employees and our citizens volunteers who serve the County of Prince Edward.

Given the summer holiday, there are no recognitions scheduled for the July Board meeting.

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 9, 2019
Item No.: 6
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 9, 2019
Item No.: 7
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments:

Recommendation: None.

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 9, 2019
Item No.: 8-a
Department: Treasurer
Staff Contact: Donna Nunnally
Issue: Treasurer's Report

Summary: The Treasurer's Report is attached.

Attachments: May 2019 Treasurer's Report

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

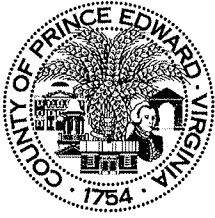
Prince Edward Board of Supervisors Treasurer's Report - May 2019

Name of Bank	Bank Balance			Available Balance
Benchmark Pooled Fund Account	\$ 12,286,000.96			\$ 12,286,000.96
Wells Fargo Social Services	\$ 334,070.66			\$ 334,070.66
Benchmark School Fund	\$ 2,680,243.14			\$ 2,680,243.14
Benchmark Food Service	\$ 242,965.38			\$ 242,965.38
TOTAL				\$ 15,543,280.14
Certificate of Deposits				
Benchmark				\$ 609,724.91
Farmers Bank				\$ 211,676.94
TOTAL				\$ 821,401.85
GRAND TOTAL				\$ 16,364,681.99

Prince Edward Board of Supervisors Treasurer's Report -May 2018

Name of Bank	Bank Balance		Available Balance
Benchmark Pooled Fund Account	\$ 13,730,779.07		\$ 13,730,779.07
Benchmark Social Services	\$ 195,500.20		\$ 195,500.20
Benchmark School Fund	\$ 243,701.60		\$ 243,701.60
Benchmark Food Service	\$ 321,102.01		\$ 321,102.01
TOTAL			\$ 14,491,082.88
Certificate of Deposits			
Benchmark			\$ 609,724.91
Farmers Bank			\$ 210,096.18
TOTAL			\$ 819,821.09
GRAND TOTAL			\$ 15,310,903.97

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 9, 2019
Item No.: 8-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Approval of Minutes

Summary: Attached are draft minutes for the Board's review and approval.

Attachments: June 11, 2019 at 5:30 p.m. Draft Meeting Minutes
June 11, 2019 at 7:00 p.m. Draft Meeting Minutes

Recommendation: Approval.

Motion _____
Second _____

Cooper-Jones _____
Emerit _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

June 11, 2019

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 11th day of June, 2019; at 5:30 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator; Scott D. Frederick, P.E., VDOT Resident Engineer.

Chairman Wilck called the special meeting to order.

In Re: Work Session with VDOT

Chairman Wilck introduced Mr. Scott D. Frederick, P.E., VDOT Resident Engineer, to the Board of Supervisors.

Mr. Frederick spoke briefly on his background, and then presented an update on VDOT activities. He said mowing will begin Monday on the primary roadways and tree limb trimming will begin on Route 460. He said the work will be under control.

Supervisor Emert stated Peaks Road, between Holiday Lake Road and Chinquapin has pavement that is broken and causing water runoff to the residents there.

Supervisor Gilliam reported Route 658 said the Johnson grass has spread; he asked them to spray that to slow the growth.

Supervisor Pride asked that Mr. Frederick ride Abilene Road, Route 604. After some discussion, it was determined they will ride it together. She added that Douglas Church Road is also dangerous.

Mrs. Sarah Elam Puckett, Assistant County Administrator, said the unpaved roads must have enough traffic to qualify and meet the Rural Rustic qualifications.

Supervisor Gilliam stated Buffalo Church Road is another that needs to be reviewed.

Supervisor Emert asked if Old Oak Road qualifies. Discussion followed.

Supervisor Townsend asked when Mr. Frederick may have time to ride the roads in his district.

Mrs. Puckett stated the new schedule for Mill Creek Bridge will start July 8 and be completed by August 30. She said work on Raccoon Crossing bridge will begin late July and be complete in September 2020.

Supervisor Emert asked who takes care of the trees and limbs on secondary roads, such as on Peak's Road and Chinquapin Road.

Mrs. Puckett said the property owner is responsible

Chairman Wilck said he would like to discuss the ramp going up Route 360 and Third Street.

Supervisor Southall stated Smith Drive, off Price Drive, needs to have pavement repaired at the driveway.

Supervisor Emert asked Mr. Frederick to look at Harris Creek Road; he said the road is narrow and a school bus and car cannot pass on that road.

Supervisor Cooper-Jones, Supervisor Pride, Supervisor Townsend, and Mr. Bartlett left the meeting at this time.

On motion of Supervisor Emert, seconded by Supervisor Southall, and adopted by the following vote:

Aye:	J. David Emert	Nay:	None
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Gene A. Southall		
	James R. Wilck		

Absent:	Pattie Cooper-Jones
	Odessa H. Pride
	Jerry R. Townsend

the meeting was adjourned at 6:13 p.m.

June 11, 2019

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 11th day of June, 2019; at 7:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Terri Atkins Wilson, County Attorney; Scott D. Frederick, P.E., VDOT Resident Engineer.

Chairman Wilck called the regular meeting to order. Supervisor Townsend offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosures

(None)

In Re: Recognitions

(None)

In Re: Public Participation

(None)

In Re: Board Comments

Supervisors Emert, Pride, Gilliam, and Townsend thanked everyone for attending the meeting.

Supervisor Cooper-Jones thanked those attending for their interest in their local government.

In Re: Consent Agenda

Supervisor Emert questioned several expenses and reimbursements in Accounts and Claims. He also questioned why the Animal Control office required a DEA number.

Sarah Elam Puckett, Assistant County Administrator, stated the Animal Control Officers must order and administer euthanasia drugs; in order to purchase those, a DEA number is required.

Supervisor Emert then asked why Jerry Brown was paid to “catch and hold hog.” Mr. Bartlett said that when the County has to catch an abandoned animal, other than a dog or cat, someone must be hired to hold that animal. He said this was a 350-pound hog and was chasing people. Discussion followed on the disposition of livestock.

Supervisor Emert then questioned the costs for both US Cellular and Verizon. Mr. Bartlett explained that the iPads are in the process of being changed from service providers from Verizon to US Cellular.

On motion of Supervisor Pride, seconded by Supervisor Cooper-Jones, and carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck

Nay: None

the Board accepted the Treasurer’s Report for February 2019; the minutes of the meetings held May 14, 2019 at 5:30 p.m., May 14, 2019 at 7:00 p.m., and May 21, 2019; Accounts and Claims; and Salaries.

Prince Edward Treasurer's Report - April 2019

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	13,842,113.67	13,842,113.67
Wells Fargo Social Services	282,444.06	282,444.06
Benchmark School Fund	1,814,364.86	1,814,364.86
Benchmark Food Service	215,937.59	215,937.59
TOTAL		14,154,860.18

Certificates of Deposit

Benchmark	609,724.91
Farmers Bank	211,676.94
TOTAL	<u>821,401.85</u>
GRAND TOTAL	<u><u>16,976,262.03</u></u>

MISCELLANEOUS

Town of Farmville	Thoya post card sales	16.92
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BOARD OF SUPERVISORS

VEPGA	Energy negotiations	181.00
Farmville Newsmedia	Advertising	1,855.79
Business Card	BoS meeting meal	104.30
US Cellular	Cellular service	258.24
Verizon Wireless	ipad service	465.54

COUNTY ADMINISTRATOR

Business Card	Envelopes w/postage	1,559.45
	Norton Antivirus	99.99 1,659.44
US Cellular	Cellular service	126.12
Business Data of VA, Inc.	Norton Antivirus	34.95
Diamond Springs Water, Inc.	Water & equipment rental	61.40
Key Office Supply	Binders / paper / inserts	328.30
	Pens / white-out / combs	63.46 391.76
Matthew Bender & Company, Inc.	VA Code Rules 2019	71.03

COMMISSIONER OF REVENUE

Treasurer of Virginia	Online service	82.06
Commissioner of Revenue Association	Dues	240.00
Business Data of VA, Inc.	Norton Antivirus	34.95

TREASURER

VA Employment Commission	Online access	1,300.00
Farmville Newsmedia	Advertising	104.47
NeoFunds	Postage for meter	1,000.00
Benchmark Community Bank	Payflow / PayPal	11.30
Treasurer of Virginia	Online service	82.06
BAI Treasurers Users Group	Dues	500.00
Business Data of VA, Inc.	Norton Antivirus	34.95
Key Office Supply	Stapler / scissors / roll	33.11
	Paper	171.96 205.07
STEPS, Inc.	Shredding	35.00
DMV	DMV Stop fees	1,125.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel and expense	2,600.00
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	Contract agreement	3,900.00	6,500.00
BAI Municipal Software	Annual maintenance		5,490.00
ComputerPlus Sales/Service	Printer service contract		79.00

ELECTORAL BOARD AND OFFICIALS

Election Systems & Software	Maintenance service contract		5,930.00
Lynette Wright	UPS Shipping		20.50

REGISTRAR

Key Office Supply	Copy paper	67.90	
	Binders / pens / paper / clipboard	102.73	
	Labels	34.77	205.40

CIRCUIT COURT

Key Office Supply	Water		18.74
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GENERAL DISTRICT COURT

STEPS, Inc.	Shredding		239.10
ESI	Postage machine supp		255.00
Diamond Springs Water, Inc.	Water & equipment rental		60.15
Key Office Supply	Pens / stamp / ribbon / datebook		52.75

CLERK OF THE CIRCUIT COURT

CenturyLink	Phone		46.89
Treasurer of Virginia	VA Jury System maintenance		650.00
Witness	Witness		53.57
Jurors	Jurors		185.09
Diamond Springs Water, Inc.	Water & equipment rental		46.20
Key Office Supply	Copy paper	171.80	
	Thermal	6.00	
	BSN 2430	24.99	
	Legal paper	64.99	
	Cartridges / hi-liters	357.35	
	Pens / printer stand	113.86	738.99

LAW LIBRARY

Relx, Inc. DBA LexisNexis	Monthly subscription		332.00
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COMMONWEALTH'S ATTORNEY

Megan Clark	VA Trial Lawyers Association		75.00
Key Office Supply	Cartridges	398.41	
	Paper	257.94	
	Planner	21.29	
	Postage cartridge	89.58	
	Cartridges	309.94	
	Pens / folders	251.10	
	SAF Docket cart	449.95	1,778.21

VICTIM WITNESS ASSISTANCE PROGRAM

Key Office Supply	Cartridge	189.59	
	Sheet protectors	18.87	208.46

<u>SHERIFF</u>		
Beale, Davidson, Etherinton	Legal fees	3,186.25
Medtox Laboratories, Inc.	Drug testing	50.00
Commtronics of Virginia	Radio repairs	877.50
East End Motor Company, Inc.	Oil change / repair	90.03
	Brake inspection	38.63
	Oil change / brakes / tire	1,399.65
	Battery install / wrecker	250.99
	Plugs / thermostat / boots	436.81
	Replace radiator cap / thermo.	236.86
	Door handle	77.25
	Mount & balance tires	48.50
	Inspection	32.00
	Tune up & oil change	475.02
	Tires	5,748.86
	Wrecker service / parts	216.50
	Battery	224.01
Express Care	Oil changes	586.04
	Oil changes / air filter	353.54
Haley Auto Mall	Repair	106.10
Kenbridge Tire	Calibrations	100.00
Verizon Wireless	Broadband modems	600.35
Farmville Newsmedia	Advertising	236.58
Business Card	Postage	37.12
	Meals & lodging	359.36
	Cloud storage fee	0.99
	Gas	117.30
	Coaxial adapter	95.97
	Oil / wiper blades / cleaner	54.25
Kinex Networking Solutions	Remote backup	19.95
CenturyLink	Sheriff VCIN	7.97
US Cellular	Cellular service	1,595.20
Quinyana Eanes-Ford	Mileage	1,002.82
Sarah Coen	Meal & water	29.44
Larry Franklin	Meals	19.87
Robert Goldman	Meals	83.96
Christopher Joyner	Meals	37.69
Joseph Sprague	Meal	12.72
Michael Jackson	Meal	5.81
VA Sheriffs Association	Annual conference	250.00
Key Office Supply	Toner	415.16
	Key tags	15.14
	Mouse pads	8.98
	Batteries	75.66
	Wi-Fi cable for vehicle	5.99
Business Data of VA, Inc.	Norton Antivirus	34.95
Diamond Springs Water, Inc.	Water & equipment rental	46.70
Farmville Printing	Envelopes	896.00
Walmart Community / SYNCB	Muffins / party tray	28.81
	Cards / creamer / filter	35.51

	Creamer / sugar / coffee	113.70	
	Powder / gun scrubber	59.61	237.63
Great Western States Supp	Public Edu Crime Prevention		493.00
Southside Electric Cooperative	Virso electric		15.87
O. O. Stiff, Inc.	Regular John Service		640.00
Verizon Connect NWF, Inc.	GPS service		454.80
DMV	Special ID		10.00
Fire & Safety Equipment Company	Fire extinguishers		99.98
Galls, LLC	Hsh mrks / handcuff case	105.51	
	Lockout tool	134.49	240.00
	Bates raid mid	108.00	348.00
Kustom Signals, Inc.	Radar remote		111.56
American Uniform Sales	Shirts	451.77	
	Armor skin vests	152.14	603.91
Janneer Jefferson	Sew on patches		56.00
Premium Marketing & Sales	Insignia		99.80
Matthew Bender & Company, Inc.	Legislative Session Summary		106.43

RICE VOLUNTEER FIRE DEPARTMENT

Bug Busters Pest Control	Pest control		45.00
County Waste	Trash collection		51.00
Fisher Auto Parts, Inc.	Alternator	143.61	
	Ice winter blade	26.30	169.91
CenturyLink	Phone		406.10
Prince Edward Area Firefighters Assn.	Additional premium owed		100.00
Rundstrom Auto, LLC	State inspections		32.00
Southern States Cooperative, Inc.	Diesel	141.72	
	Gas	58.78	200.50
Dominion Energy Virginia	Electric		210.20
Witmer Public Safety Group	Shirts & patches		167.37

PROSPECT VOLUNTEER FIRE DEPARTMENT

Prince Edward Area Firefighters Assn.	Additional premium owed		99.00
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HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Prince Edward Area Firefighters Assn.	Additional premium owed		115.00
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MEHERRIN VOLUNTEER FIRE DEPARTMENT

Diamond Springs Water, Inc.	Water & equipment rental		9.95
Dodson Pest Control	Pest control		46.00
Fire & Safety Equipment Company	Gloves		195.75
Parker Oil Company, Inc.	Diesel	1,729.57	
	Propane for station	321.09	2,050.66
Spaulding Equipment Company, Inc.	Drive belt		85.99
Taylor-Forbes Equipment Company	Winch installation		583.48
Tri-County Ford, Inc.	Headlight wiring repair	267.36	
	Wire assembly	22.77	290.13
Verizon Wireless	Wireless service		268.62
Verizon	Phone		397.97
Dominion Energy Virginia	Electric		377.69
Thompson's Fire Suppression	Fire suppression system		216.00

REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention	Juvenile detention		4,350.00
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BUILDING OFFICIAL

Rod & Staff, LLC	Replace EGR valve		234.08
US Cellular	Cellular service		32.03
Coy Leatherwood	Meals / registration		46.16
Treasurer of Virginia	2% Permit levy		234.88

ANIMAL CONTROL

Ridge Animal Hospital	Exam / office visit	1,492.50	
	Exam / vet service	1,392.17	
	Necropsy	317.20	3,201.87
Adam Mumma	Replacement fan plugs		9.37
Price Supply Company, Inc.	Couplings / valve / cement		12.58
East End Motor Company, Inc.	Tire repair	20.60	
	2008 Pickup repair	1,307.26	
	2014 Pickup repair	103.47	1,431.33
Dominion Energy Virginia	Electric		145.01
CenturyLink	Phone		133.85
US Cellular	Cellular service		76.05
Walmart Community / SYNCB	Bleach / key tags		23.46

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		40.00
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REFUSE DISPOSAL

Moore Scale Service-Western VA	Printer ribbons		63.00
Business Card	Credit		-40.00

SANDY RIVER RESERVOIR

Hurt & Proffitt, Inc.	Dam inspection		1,900.00
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GENERAL PROPERTIES

Dodson Brothers Exterminating	Pest control	237.00	
	Pest control services	237.00	474.00
Rohr Mechanical, LLC	Repair Unit #2		1,317.50
Southside Electric Cooperative	Electric		31.48
Dominion Energy Virginia	Roy Clark monument	12.58	
	SCOPE building	128.16	
	Courthouse	12,904.28	
	Sheriff Shed	6.59	
	Worsham Clerks Office	17.54	
	STEPS Centre	1,605.12	
	Lights at Rice	114.26	
	Ag bldg	936.82	
	Shop	22.35	15,747.70
Town of Farmville	Water & sewer		208.10
AT&T	Shop phone		44.76
CenturyLink	Phone		243.61

US Cellular	Cellular service		106.10
National Flood Insurance Program	Flood insurance - Courthouse		1,175.00
O. O. Stiff, Inc.	Monthly service		100.00
Diamond Paper Company	TP / trash bags / bleach / towels		996.24
UniFirst Corporation	Cleaning rentals		129.14
Air Conditioning Equipment	CH HVAC software update		7,100.00
Diamond Springs Water, Inc.	Water & equipment rental		25.15
Farmville Wholesale Electric	Fuses & disconnect		175.67
Fisher Auto Parts, Inc.	Battery booster	248.83	
	Oil filter / oil / adhesive	55.47	304.30
Lowe's	Gloves / hses / fggrs / blk		331.48
Cintas Corporation #524	Uniform rental		310.59
Mike Smith	Safety glasses / face shield		28.39
Taylor-Forbes Equipment Company	Weed eater string & oil	75.78	
	Batteries / oil filter	124.11	
	Gas can	16.28	
	Repair no start	46.75	262.92
Ellington Energy Service	Fuel		50.01
Business Card	Tuner		350.99
Davis GMC Truck, Inc.	Vehicle AC repair		824.84
NAPA of Farmville	DEF		12.99
Tri-County Ford, Inc.	Repair pickup		199.90

CANNERY

Virginia Food Works	Commercial contract		2,916.67
Grainger	Gasket material		48.31
Southside Electric Cooperative	Electric		402.20
Parker Oil Company, Inc.	Heating fuel		688.60
CenturyLink	Phone		269.33

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		4,070.00
Blue Ridge Therapy Assoc.	Professional service		960.00
Centra Health	Professional service		29,596.00
Faison School for Autism	Professional service		5,531.00
Inspirational Youth Services	Professional service		3,600.00
James River Therapy Services	Professional service		715.00
Christopher Doyle Jones	Professional service		721.00
National Counseling Group	Professional service		811.13
PRFC	Professional service		80.00
STEPS, Inc.	Professional service		382.50

PLANNING

Farmville Newsmedia	Advertising		430.15
US Cellular	Cellular service		42.04

ECONOMIC DEVELOPMENT

US Cellular	Cellular service		44.51
Kate Eggleston	Mileage VGA meeting	130.60	
	IDA meeting refreshments	18.20	148.80
Business Card	Econ Dev course		650.00

Key Office Supply	Tape / notes / glue stick		10.86
<u>TOURISM</u>			
Town of Farmville	THOYA partnership	2,000.00	
	Water / sewer	48.84	2,048.84
Dominion Energy Virginia	Electric		164.25
Business Card	UPS charges		7.29
CenturyLink	Phone		370.19
Farmville Printing	50 YOL Post cards		375.30
Key Office Supply	Black railroad board	13.52	
	Poster board	1.58	
	Pen refills / foam board	18.20	33.30
<u>FLOOD & EROSION CONTROL</u>			
Hurt & Proffitt, Inc.	Storm water plan review		877.50
<u>COOPERATIVE EXTENSION OFFICE</u>			
CenturyLink	Phone		117.78
<u>GENERAL EXPENSE</u>			
Lumos Networks	Phone		5,661.82
<u>CAPITAL PROJECTS</u>			
Compro Computer	UPS Systems / Cse fans		219.80
Hurt & Proffitt, Inc.	Grant administration		200.00
Business Data of VA, Inc.	Computer hub		550.18
Crabtree, Rohrbaugh & Associates	CH renovation A&E	8,880.58	
	STEPS Building renovation	1,308.15	
	DSS Building construction	2,410.60	12,599.33
Blair Construction, Inc.	Pjt 3246 STPS Renov	508,990.49	
	Pjt 3251 DSS Blding	282,001.55	790,992.04
<u>DEBT SERVICE</u>			
SCOPE/Meals on Wheels	Building payment		12,000.00
<u>FORFEITED DRUG ASSETS</u>			
Thomson Reuters-West	Thomson Reuters West Law		60.00
<u>WATER FUND</u>			
Town of Farmville	Water/sewer		21.10
<u>SEWER FUND</u>			
Dominion Energy Virginia	Electric - Sewer pump		42.45
<u>COLLECTIONS</u>			
Lowe's	Gloves/hses/fogrs/blk	45.00	
	F14/nts/blts/scrw	9.34	54.34
Watts Industrial Equipment	Radiator & cylinder repair		254.93
Republic Services #974	Trash collection		848.47
Emanuel Tire of Virginia	Tire recycling		612.00
STEPS, Inc.	Recycling fee		2,786.52

Synergy Recycling, LLC	Electronic recycling		7,792.00
Southside Electric Cooperative	Electric		212.41
Dominion Energy Virginia	Rice collection center	36.45	
	Electric - Green Bay	38.34	
	Electric - Worsham site	29.70	
	Electric	1,086.32	1,190.81
CenturyLink	Phone	217.28	
	Phone - Worsham	42.35	259.63
US Cellular	Cellular service		32.02
Verizon	Phone		143.14
O. O. Stiff, Inc.	Monthly service		702.50
Ellington Energy Service	Fuel		402.84
Business Card	Truck repair		1,188.99
East End Motor Company, Inc.	Tire / mount & balance	648.80	
	Tire & mount	265.00	913.80
NAPA of Farmville	Gloves / grease / spark plug	46.18	
	Brake line & fluid	66.77	
	Oil	22.98	
	Freon	67.98	203.91
Rod & Staff, LLC	Tires		164.00
	<u>LANDFILL OPERATIONS</u>		
Southern States	Bentonite	154.90	
	Sprayer	22.49	177.39
Resource International	Landfill project management	3,454.61	
	Project management/update SWPPP	1,948.35	
	SWP PJT Compliance mgmt	726.00	6,128.96
Town of Farmville	Water test kit		40.00
Arc3 Gases	Cylinder rental	9.30	
	Grinding disc / safety gls	381.11	390.41
Diamond Springs Water, Inc.	Water & equipment rental		68.65
CenturyLink	Phone		104.43
US Cellular	Cellular service		44.51
Ellington Energy Service	Fuel		42.47
Parker Oil Company, Inc.	Fuel		4,888.20
A Plus Electrical, LLC	Install 400Amp service		940.00
Bakers Waste Equipment, Inc	Compactor receiver		8,039.00
Carter Machinery Company, Inc.	Prts wheeled compactor	1,127.45	
	Washers / bolts	128.80	
	O ring / boot / disconnect	156.38	
	Actuator lits	697.20	
	Horn	68.84	
	Wedge kit	482.30	
	Radiator for compactor	3,100.00	
	Cap / elbow / valve / shut	104.52	
	Compactor parts	2,424.78	8,290.27
Cavalier Hose & Fittings	Hose & clamps	91.30	
	Hoses & fittings	156.45	247.75
Ferguson Enterprises, LLC	Mapp gas	19.15	
	Wax ring & spacer	10.58	29.73
Key Office Supply	Printer ribbon		42.34

Andy Leatherwood	Detergent	4.42
Lowe's	Keys	4.28
	Cinder blocks	32.60
	Tee / adapter	52.39
	Bolt cutters / pliers	400.64
	Broom / pry bar	29.22
	Scrw / blades / valve / tee	370.00
	Valve / elbows / couplings	161.30
	Valve / elbows / couplings	-145.09
	SB flr / nts / blts / scrw	95.35
NAPA of Farmville	Grsetl / oil / batt tstr	194.42
	Blades / freon / washer fluid	39.79
	Freon	67.98
	Scraper / gloves	23.28
Powell's Idealease, LLC	Road tractor repair	6,967.27
Sherwin Williams Company	Tyvek suit	80.01
Watts Industrial Equipment	Radiator & cylinder repair	1,255.00
	<u>RETIREMENT BENEFIT FUND</u>	
Vicki K. Johns	Retiree benefit	1,156.11
	<u>PIEDMONT COURT SERVICES</u>	
Redwood Toxicology Lab	Drug tests	1,183.98
Alere Toxicology Services, Inc.	Lab services	58.44
RJA Fire Extinguisher	Extinguisher inspection	239.00
Farmville Printing	Business cards	75.00
Amelia Bulletin Monitor	Advertising	55.00
Farmville Newsmedia	Advertising	101.06
Southside Messenger	Advertising	436.00
Womack Publishing Company, Inc.	Advertising	209.25
Dominion Energy Virginia	Electric	142.25
CenturyLink	Phone / fax line	72.34
Lumos Networks	Phone	306.44
SRP Corporation, LLC	Rent	2,750.00
Zachary Ayoub	Mileage / newspapers	241.21
Connie Stimpson	Mileage / supplies	246.16
Renee T. Maxey	Mileage	301.90
Steve Elswick	Mileage reimbursement	112.52
CMI, Inc.	Alco sensor mouthpieces	210.00
Key Office Supply	Pen refills	29.64
	Dividers / pens / flash drive	213.62
	Printer	119.00
	File cabinet	504.99
	Rolling carts	361.54
Quill Corporation	Cups / gloves	160.13
	Holly	27.58
	File box / soap / log / lb	52.09
	Highlighters	39.95
	Letterhead	27.98
	File box	30.06
	Shredder	281.92

	Hanging file box	31.99	651.70
Business Data of VA, Inc.	Port replicators		719.04
Check In Systems, Inc.	Annual license		399.00
Compro Computers	Monitors		759.79
Kinex Networking Solution	Remote backup	10.00	
	Remote backup ins	140.00	150.00

In Re: FY 20 Budget Appropriations

Mr. Bartlett stated that on April 30, 2019, the Board of Supervisors approved the FY20 Budget for Prince Edward County. The resolution adopted on that date listed a total budget of \$57,657,743 which included a School budget of \$25,955,279 and a School Cafeteria Budget of \$1,463,775.

While the Board approved the FY20 Budget, funds cannot be expended until the money is actually appropriated. Historically the Board waits until the June meeting to appropriate the budget for the new fiscal year. The Annual Resolution of Appropriation empowers County officers to expend funds and manage cash assets in accordance with the policies contained in the resolution.

Mr. Bartlett stated the Budget resolution approved on April 30, 2019 is \$125,000 greater than the appropriations resolution. This is the result of the decrease in the school funding by \$125,000.

Supervisor Townsend made a motion, seconded by Supervisor Southall, to approve the Annual Resolution of Appropriation of the County of Prince Edward for the Fiscal Year Ending June 30, 2020 and appropriate the same funds; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

**ANNUAL RESOLUTION OF APPROPRIATION OF THE COUNTY OF PRINCE EDWARD
FOR THE FISCAL YEAR ENDING JUNE 30, 2020**

A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 2020 for the operating budget and the Capital Improvements Program for the County of Prince Edward and to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.

The Prince Edward County Board of Supervisors does hereby resolve on this 11th day of June 2019 that, for the fiscal year beginning on July 1, 2019, and ending on June 30, 2020, the following sections are hereby adopted.

- Section 1. The cost centers shown on the attached letter labeled FY 2019-2020 Appropriations are hereby appropriated from the designated estimated revenues as approved by the Board of Supervisors on April 30, 2019 for FY 2019-2020.
- Section 2. Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors, only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.
- Section 3. All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies and by Category.
- Section 4. The Social Services Board is separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the Social Services Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within its respective funds in any amount.
- Section 5. The School Board is separately granted authority for implementation of the appropriated funds for their respective operations. Appropriations for the School Board are by Category. By this resolution the School Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within a category.
- Section 6. The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to another within the same Fund with the exception of Constitutional Officers for the efficient operation of government. Transfers into or out of a department of a Constitutional Officer requires prior approval of the Board of Supervisors.
- Section 7. All outstanding encumbrances, both operating and capital, at June 30, 2019 shall be re-appropriated to the FY2020 fiscal year to the same cost center and account for which they are encumbered in the previous year.
- Section 8. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects, or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee and submitted to the Board of Supervisors for final approval. Such funds must be applied to the purpose for which they were originally approved.
- Section 9. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance, resolution or other action changes or eliminates the appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2019 and appropriations as they are made in the FY 2020 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase of \$10,000.00 as long as funds are available from the funding sources and approve all change orders for reduction of contracts.
- Section 10. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant

funds will not lapse at the end of the fiscal year but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate action, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between departments and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2019 and appropriations in the FY 2020 Budget.

- Section 11. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the Federal Government to the level approved by the responsible state or federal agency.
- Section 12. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds as deemed necessary up to amounts budgeted or in accordance with any existing bond resolutions that specify the matter in which transfers are to be made.
- Section 13. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance. The Treasurer is authorized and directed to credit all interest received from the investment of all County funds to the General fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.
- Section 14. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing policy and applicable state statutes.
- Section 15. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.
- Section 16. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors for information not less frequently than monthly.
- Section 17. Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional and proportionate appropriations – the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event to aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.
- Section 18. All revenues received by an agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the financial control of the Board of Supervisors or by the Social Services Board without the consent of the Board of Supervisors being first

obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.

Section 19. Allowances out of any of the appropriations made in this ordinance by any or all County departments, commissions, bureaus, or agencies under the financial control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the same rate as that established by the internal revenue service and shall be subject to change by the County Administrator from time to time to maintain like rates.

Section 20. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this ordinance shall be and the same are hereby repealed.

Section 21. This ordinance shall become effective on July 1, 2019.

Listed below are the appropriations for each County Department and Fund:

<u>FUND AND FUNCTION</u>		<u>AMOUNT</u>
	General Fund	
11010	Board of Supervisors	\$ 130,267
12110	County Administrator	513,665
12210	Legal Services	18,875
12240	Independent Auditor	45,000
12310	Commissioner of Revenue	303,470
12320	Assessor	220,000
12410	Treasurer	364,092
12510	Information Technology	108,324
13100	Electoral Board & Officials	59,16
13200	Registrar	99,686
21100	Circuit Court	56,231
21200	General District Court	9,200
21300	Magistrates	3,025
21600	Clerk of Circuit Court	505,784
21800	Law Library	7,600
22100	Commonwealth's Attorney	604,536
22200	Victim Witness Assistance Program	71,972
31200	Sheriff	2,187,562
31201	Sheriff - Courts	507,963
32200	Volunteer Fire Departments	536,600
32300	Ambulance & Rescue Squad	92,800
32400	Forest Fire Prevention	11,800
32500	Emergency Services	75,669
33200	Regional Jail/Juvenile Detention	1,234,932
34100	Building Official	63,089
34100	Animal Control	155,673
34300	Medical Examiner	500

42600	Litter Control	7,452
42610	Sandy River Reservoir	20,000
43200	General Properties	792,706
43400	Cannery	83,530
51100	Health Department	178,523
52500	Crossroads Services Board	60,000
53500	Comprehensive Services Act	1,101,000
53501	Other Welfare/Donations	79,119
68100	Contributions to Colleges	7,000
71100	Parks & Recreation	68,000
72200	Museums	13,000
73500	Public Library	256,095
81100	Planning	196,614
81200	Community Development	48,850
81500	Economic Development	89,959
81600	Tourism	99,025
82300	Flood & Erosion Control	6,000
82400	Soil & Water Conservation	11,840
83500	Cooperative Extension Office	78,567
91000	General Expense	233,381
93000	Transfers Out	10,811,874
94000	Capital Projects	127,750
95000	Debt Service	665,395

TOTAL GENERAL FUND \$ 23,023,156

Forfeited Assets Fund \$ 250
(To be expended only on order of the Board of Supervisors)

Recreation Fund \$ 0
(To be expended only on order of the Board of Supervisors)

CDA Special Levy Fund \$ 74,004
(To be expended only on request of the Poplar Hill CDA)

Granite Falls CDA \$ 1,600
(To be expended only on order of the Granite Falls CDA)

D.A.R.E. Fund \$ 0
(To be expended only on order of the Board of Supervisors)

Welfare Fund \$ 3,196,620
(To be expended only on order of the Social Services Board)

School Fund
(To be expended only on order of the School Board)

61000 - Instruction	\$18,956,366
62000 - Administration, Health, Attendance	1,609,987
63000 - Pupil Transportation	1,705,402

64000 - Operation & Maintenance	1,740,577
66000 - Facilities	150,000
67000 - Debt Service	606,366
68000 - Technology	1,186,581
Total	\$ 25,955,279
<u>School Cafeteria Fund</u>	\$ 1,463,775
(To be expended only on order of the School Board)	
<u>Landfill Construction Fund</u>	\$ 263,000
(To be expended only on order of the Board of Supervisors)	
<u>Water Fund</u>	\$ 299,569
<u>Sewer Fund</u>	\$ 116,094
<u>Solid Waste Fund</u>	\$ 1,447,115
<u>Health Insurance Fund</u>	\$ 1,047,764
<u>Retiree Benefits Fund</u>	\$ 14,290
(To be expended only on order of the Board of Supervisors)	
<u>Economic Development Fund</u>	\$ 43,368
(To be expended only on order of the Board of Supervisors)	
<u>Revenue Sharing Fund - VDOT</u>	\$ 0
(To be expended only on order of the Board of Supervisors)	
<u>Piedmont Court Services Fund</u>	\$ 586,859
(To be expended only on order of the Board of Supervisors)	
TOTAL APPROPRIATIONS	\$ 57,532,743

The Treasurer is authorized and directed to transfer from the General Fund to the Welfare Fund, School Fund, and Retiree Benefits Fund such sums as may be needed to meet the foregoing appropriations. The Treasurer is authorized and directed to credit all interest received from the investment of all county funds to the General Fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.

In Re: Highway Matters

Scott D. Frederick, P.E., VDOT Resident Engineer, explained the Rural Rustic Program and reviewed current action being taken by VDOT.

He stated work on Route 661 and Route 613 included brush cutting, ditches fixed and stone applied; he said they are ready to turn into hard road surface by August. He said mowing on the secondary roads will be complete by June 14 and mowing on primary roadways will begin Monday, June 17. He said crews will be “daylighting” the signs, clearing trees and brush to allow visibility of the signs.

Supervisor Townsend requested the crews straighten the signs that have been knocked down; he said Route 360 East and West need attention. Mr. Frederick stated they should be straightened and asked the Board to let him know specific signs.

In Re: FY19 Budget Amendment

Mr. Bartlett stated the County received a request from the Schools to amend their FY19 budget by an additional \$226,060 to reflect the receipt of additional state and federal funding. These funds include \$37,500 from the state in CTE/STEM Grant funds; \$70,400 in VPSA Technology Grants funds, and \$118,160 in Title I federal reimbursement. The funds will be used to reimburse the Schools for costs already expended and allows local funding to be used to assist in the purchase of three buses, STEM materials / Chromebooks / Promethean Boards and repairs on the School campus. The end result is the transfer of funds from the Instruction and Admin, Health & Attendance Categories to the Transportation, Operation/Maintenance and Technology Categories. Vacancy savings allowed funds to be transferred out of the Admin, Health & Attendance Category.

The School is also requesting to amend their Cafeteria Fund to recognize the receipt of \$125,000 in Federal Funds to purchase food products.

Mr. Bartlett said the Clerk of Circuit Court will receive \$4,404 from the Technology Trust Fund to reimburse the County for costs associated with Records Management Maintenance and the Remote Access system. Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the FY19 Budget Amendment presented and appropriate the same funds, as follows:

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
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3 (Rev)	250	24020		CTE STEM Grant		37,500
3 (Rev)	250	24020	0055	State – Technology VPSA		70,400
3 (Rev)	250	33020	0002	Federal – Title I		118,160
4 (Exp)	250	61000	0001	Instruction	-127,267	
4 (Exp)	250	62000	0001	Admin, Health & Attendance	-100,000	
4 (Exp)	250	63000	0001	Transportation	303,836	
4 (Exp)	250	64000	0001	Operation / Maint	23,038	
4 (Exp)	250	68000	0001	Technology	126,453	
3 (Rev)	270	33020	0013	Federal – Meal Reimb – Ops		125,000
4 (Exp)	270	65100	0006	Food Products	125,000	
3 (Rev)	100	23000	0080	State – Tech Trust Funds		4,404
4 (Exp)	100	21600	5880	CCC – TF	4,404	

The motion carried:

Aye: Pattie Cooper-Jones
 J. David Emert
 Llew W. Gilliam, Jr.
 Robert M. Jones
 Odessa H. Pride
 Gene A. Southall
 Jerry R. Townsend
 James R. Wilck

Nay: None

In Re: Virginia Dam Safety, Flood Prevention and Protection Assistance Fund

Mr. Bartlett stated that in March, the Board of Supervisors authorized two grant applications to the Virginia Dam Safety, Flood Prevention and Protection Assistance Fund for two projects related to the County-owned Sandy River Reservoir. As the owner of a regulated, high-hazard dam, the County must maintain its Operations & Maintenance Certificate and adhere to the Virginia Impounding Structure Regulations.

The County has two requirements it needs to complete and the grant funds will pay half the cost of each project, as follows:

1. Recalculation of the Probable Maximum Precipitation Impact Analysis for Bush River Watershed, Structure #12: The Probable Maximum Precipitation (PMP) is defined by NWS as “theoretically, the greatest depth of precipitation for a given duration that is physically possible over a given storm area (watershed) at a particular geographical location at a certain time of the year.” The state changed its calculation process in 2016. The cost of this engineering recalculation is \$1,000. The County was awarded for \$500 of grant funds to be matched by \$500 of county funds (already appropriated in the FY 19 County Budget).
2. Spillway Capacity/Overtopping Analysis. Based on the recalculation of the Probable Maximum Precipitation, the Spillway Capacity/Overtopping Analysis determines the application of risk and

uncertainty to the dam overtopping due to the emergency spillway exceeding its design capacity during a storm event. The cost of this engineering calculation is \$8,000. The County was awarded \$4,000 of grant funds to be matched by \$4,000 of county funds (already appropriated in the FY 19 County Budget).

Supervisor Cooper-Jones made a motion, seconded by Supervisor Gilliam, to approve the acceptance of the two grants and authorize the County Administrator to execute all grant documents and to administer the grants on behalf of the County; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

In Re: Appointment – Board of Appeals for Building Code

A vote was taken on the candidates for the five-year term of the Board of Appeals for Building Code.

<u>Candidate</u>	<u>Vote</u>
Cornelius Jones, Jr.	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend Jim R. Wilck

Cornelius Jones, Jr. will be appointed to the Board of Appeals for Building Code for a term of five years beginning July 1, 2019 and ending June 30, 2024.

In Re: Appointment – Poplar Hill Community Development Authority

A vote was taken on the candidates for the one-year term of the Poplar Hill CDA.

Candidate

Vote

John Gantt

Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
Jim R. Wilck

Roy R. Yeatts, Jr.

Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
Jim R. Wilck

John Gantt and Roy R. Yeatts, Jr. will be appointed to the Poplar Hill Community Development Authority for a term of one year beginning July 1, 2019 and ending June 30, 2020.

In Re: Appointment – Prince Edward County Industrial Development Authority – Four Year Term

A vote was taken on the candidates for the four-year term for the Prince Edward County Industrial Development Authority:

Candidate

Vote

Edgar Jones

Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
Jim R. Wilck

Joyce Yeatts

Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
Jim R. Wilck

Edgar Jones and Joyce Yeatts will be appointed to the Prince Edward County Industrial Development Authority for a term of four years beginning July 1, 2019 and ending June 30, 2023.

In Re: Appointment – Social Services Board

A vote was taken on the candidate for the four-year term for the Prince Edward Social Services Board.

<u>Candidate</u>	<u>Vote</u>
Karen Schinabeck	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend Jim R. Wilck
Jeff Tindall (to fill vacancy)	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend Jim R. Wilck

Karen Schinabeck will be appointed to the Social Services Board for a term of four years beginning July 1, 2019 and ending June 30, 2023, and Jeff Tindall will be appointed to the Social Services Board for a term of one year beginning July 1, 2019 and ending June 30, 2020.

In Re: Appointment – Central Virginia Regional Library Board

A vote was taken on the candidate for the four-year term for the Central Virginia Regional Library Board.

<u>Candidate</u>	<u>Vote</u>
Eunice Carwile	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend Jim R. Wilck

Eunice Carwile will be appointed to the Central Virginia Regional Library Board for a term of four years beginning July 1, 2019 and ending June 30, 2023.

In Re: Poplar Hill CDA – Board Position

The Board of Supervisors appoints three members of the eight-member Poplar Hill Community Development Authority. Two have historically been citizens and one has been a member of the Board of Supervisors. Currently, Supervisor Gene Southall holds the Board position on the CDA; his term expires June 30, 2019.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Pride, to appoint Supervisor Southall to the Poplar Hill Community Development Authority for a two-year term to expire June 30, 2021; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

In Re: Virginia Growth Alliance – County Alternate

The County has two voting members on the Virginia Growth Alliance (VGA) Board, including Board of Supervisors member, Odessa Pride, Ed.D., and County Administrator, Wade Bartlett. It has been suggested that each locality appoint an alternate for their board members in the event a member is unable to attend and to ensure that each County has a vote at all meetings.

As Director of Economic Development, Kate Pickett Eggleston, regularly attends the VGA Board meetings and would be a good choice as an alternate for Supervisor Pride and Mr. Bartlett.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Pride, to appoint Kate Pickett Eggleston as Virginia Growth Alliance Board alternate for Prince Edward County; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

Kate Pickett Eggleston will serve as alternate on the Virginia Growth Alliance Board for Prince Edward County.

In Re: Public Hearing – VDOT Six-Year Plan

Chairman Wilck announced that this was the date and time scheduled for a public hearing on the County's Six-Year Plan for FY20 through FY25 and the FY20 Construction Program for Prince Edward County. Notice of this hearing was advertised according to law in the Wednesday, May 29, 2019 and Wednesday, June 5, 2019 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Frederick reviewed the Six-Year Plan and FY20 Construction Program for Prince Edward County. He said the Rural Rustic Program allows localities to turn non-hard surface roads into hard surface roads. He said the current roads in the Plan are Lakeside Road, Green Town Road, Watson Road, and Nursery Road, and several have been completed. Route 613 (Millers Lake Road) and Route 661 (Nursery Road) are currently being worked on. He said roads added in the Six-Year Plan are Dempsey Road (Route 721), Hidden Lake Road (Route 751), Copper Hill Road (Route 740), Mill Creek Road (Route 628), Bolden Flourmoy Road (Route 702), Whispering Woods Road (Route 744), Schoolhouse Road (Route 730), Old Oak Road (Route 780), and Falkland Road (Route 632). Mr. Frederick said Quail Crossing (Route 611), Featherfin Road (Route 625), Bell Road (Route 668) and Rice Creek Road (Route 647) are to be added to the Six-Year Plan; once these roads are approved they can be fully program them into the system. He said changes can be made, however.

Chairman Wilck opened the public hearing.

Robin Jackson, Lockett District, said she lives on Route 611, Quail Crossing Road, and presented a petition for road paving. She stated the residents on that road have been told many times this has already been in place to be [paved] and they are not sure why it has not been paved. She said there is high traffic and it is dusty which is not healthy, and the ditches aren't kept up, with rocks and leaves piled in them. She said her backyard has water run-off because the drainage ditches get so backed up. Ms. Jackson said that when the bridge was out, the road was used as a through-way with large trucks traveling the road. Ms. Jackson said VDOT will sometimes put rock down, but it is not spread well and is dangerous. She asked that the road be paved. She then asked how it is cost-effective to only work on a small portion of the road and then have to bring all the equipment back a second time for more work to be done.

Mr. Bartlett stated the money for paving is state funding through VDOT and is not County taxpayer funds. Mr. Bartlett said the allotment varies every year, but is approximately \$230,000, and it takes about \$150,000 for a mile of road, depending on the road. He said the Board makes a list of priorities for the VDOT funding and program requirements include traffic count and the number of houses on the road.

Michael Tatum, Lockett District, stated he lives on Quail Crossing Road which has a lot of issues. He said the 10 covered pipes are stopped up which causes the water to go onto the properties. He said the ditches are full of grass from mowing, and tree limbs fall often. Mr. Tatum said his concern is that if there is a fire or windstorm, there is no way for fire trucks and the EMS to get in.

There being no one further wishing to speak, Chairman Wilck closed the public hearing.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to adopt the Resolution approving the FY20-FY25 Six-Year Plan and the FY20 Construction Program for Prince Edward County; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay:	None
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**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

SIX-YEAR ROAD PLAN AND CONSTRUCTION PRIORITY LIST

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held at the Prince Edward County Courthouse, Board of Supervisors Room, Tuesday, June 11, 2019, at 7:00 p.m.:

MEMBERS PRESENT:	James R. Wilck, Chair Jerry R. Townsend Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall	MEMBERS ABSENT:	None
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On motion of Supervisor Jones, seconded by Supervisor Townsend, and carried by the following vote:

AYE: James R. Wilck, Chair
Jerry R. Townsend
Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall

NAY: None

WHEREAS, Sections 33.1-23.1 and 33.1-23.4 of the Code of Virginia, 1950, as amended, provide the opportunity for each county to work with the Virginia Department of Transportation on the development of a Secondary Six-Year Road Plan and budget; and

WHEREAS, this Board has previously agreed to assist in the preparation of this Plan, in accordance with the Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (FY 2020 through 2025), as well as the Construction Priority List (FY 2020) on June 11, 2019, after being duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Scott D. Frederick, P.E., Resident Engineer, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (FY 2020 through 2025) and the Construction Priority List (FY 2020) for Prince Edward County.

NOW, THEREFORE, BE IT RESOLVED, that since said Plan appears to be in the best interests of the Secondary Road System in Prince Edward County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (FY 2020 through 2025) and Construction Priority List (FY 2020) are hereby approved as presented at the public hearing.

In Re: Public Hearing: Special Use Permit – Dominion Microwave Tower

Chairman Wilck announced that this was the date and time scheduled for a public hearing on a request by Dominion Energy Virginia for a Special Use Permit to construct a lighted microwave tower (235' in height) located at 341 Merriman Shop Road on a parcel owned by Virginia Electric and Power Company, identified as Tax Map 043-A-37. Notice of this hearing was advertised according to law in the Friday, May 31, 2019 and Friday, June 7, 2019 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the County has received a Special Use Permit application from Dominion Energy Virginia to permit the Construction of an unmanned microwave tower to serve as part of the telecommunications network for Dominion Energy Virginia. The proposed tower will be located at 341 Merriman Shop Road on a parcel owned by Virginia Electric and Power Company, identified as Tax Map 043-A-37, Prince Edward County, VA. This is in an A1, Agricultural Conservation District.

The proposed tower will be 235' in height and will be lighted as required by the FAA with one top flashing beacon and flashing beacons at the tower's midpoint. The tower will be located within the existing fenced Pamplin substation. Dominion Energy Virginia will provide the County co-location opportunities without

compensation for emergency services equipment. There is an existing tower located adjacent to the property and due to security reasons, is not suitable for Dominion Energy to collocate on. The proposed tower will be for Dominion Energy's communication network to monitor, control and ensure the security and safety of the substation.

The Prince Edward County Board of Zoning Appeals conducted a Public Hearing on April 30, 2019 and granted a variance to allow the tower to exceed the limited 199' height limitation based on topography of the site. The Planning Commission conducted a Public Hearing on April 30, 2019 and no one spoke in opposition to the request. The Planning Commission recommended forwarding the matter to the Board of Supervisors for approval.

Staff does not have any concerns of negative impacts on the surrounding properties associated with the request.

Supervisor Gilliam asked if the proposed tower is freestanding or if it will have wires.

Sarah Perkinson and John Mulligan described the project; Mr. Mulligan said the tower is freestanding with no wires.

Chairman Wilck opened the public hearing.

There being no one further wishing to speak, Chairman Wilck closed the public hearing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the Special Use Permit Application from Dominion Energy Virginia to permit the Construction of an unmanned microwave tower to serve as part of the telecommunications network for Dominion Energy Virginia; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay:	None
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In Re: County Administrator's Report: VRA Financing

Mr. Bartlett reported that the total cost of the three capital projects the County has authorized -- 1) Renovating the former STEPS CENTRE, 2) Constructing a new building to house the County's Social Services operations, and 3) Renovations to the Courthouse Complex -- will exceed \$10 million. The County's fund balance, while above average for Counties of similar size, is not large enough to allow the County to pay cash for all of these costs. After hearing a presentation from the County's financial advisor on April 16,

2019, the Board of Supervisors authorized the submission of an application to the Virginia Resources Authority (VRA) to participate in the summer bond pool being developed by the VRA.

The VRA is an agency of the Commonwealth that borrows for the benefits of local governments and is planning a bond sale in early August. The County participated in such bond sales by VRA in 2010 and again in 2017 when the County refinanced portions of the 2011 bonds to lower the interest rates thus decreasing the County's debt service. The County used the Courthouse as collateral and entered into a lease and lease-back arrangement with VRA to secure the bonds.

To continue to move forward with the proposed financing plan the Board will need to approve the attached resolution. This resolution sets both the maximum amount of any borrowing (\$10,125,000) and the maximum term (15 years). In addition, the resolution sets the maximum true interest cost at 4%. The Resolution again authorizes the use of the Courthouse as collateral and amending the leases to reflect the new borrowing.

Mr. Bartlett said the County has until July 15, 2019 to adjust the amount of the loan and/or the term. He recommended the Board hold a special meeting dedicated to this topic with the objective of determining both the amount of funds to be borrowed and the term of the borrowing. He said this should occur no later than the July meeting scheduled for July 9, 2019.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Southall, to approve the Resolution Approving the Lease Financing of Various Capital Projects for the County and Authorizing the Leasing of Certain County-Owned Property and Certificate and hold a meeting on July 9, 2019 at 5:00 p.m. for a Special Board meeting; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Jerry R. Townsend
James R. Wilck

Nay: Gene A. Southall

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA APPROVING THE LEASE FINANCING OF VARIOUS CAPITAL PROJECTS FOR THE COUNTY AND AUTHORIZING THE LEASING OF CERTAIN COUNTY-OWNED PROPERTY, THE EXECUTION AND DELIVERY OF AN AMENDED AND RESTATED PRIME LEASE AND A LOCAL ACQUISITION AND AMENDED AND RESTATED FINANCING LEASE, AND OTHER RELATED ACTIONS

WHEREAS, on November 16, 2011, the Virginia Resources Authority ("VRA") issued its Infrastructure and State Moral Obligation Revenue Bonds (Virginia Pooled Financing Program), Series 2011B, and loaned a portion of the proceeds thereof to the County of Prince Edward, Virginia (the "County") pursuant to a Local Lease Acquisition Agreement and Financing Lease dated as of October 15, 2011 between the County and VRA (the "2011B Financing Lease"), to assist the County in financing the 2011B Project (as defined in the 2011B Financing Lease);

WHEREAS, on August 17, 2017, VRA issued its Infrastructure and State Moral Obligation Revenue Bonds (Virginia Pooled Financing Program), Series 2017B, and loaned a portion of the proceeds thereof to the County pursuant to a Local Lease Acquisition Agreement and Amended and Restated Financing Lease dated as of June 23, 2017 between the County and VRA (the "2017B Financing Lease" and collectively, with the 2011B Financing Lease, the "Prior Financing Leases"), to assist the County in financing the 2017B Project (as defined in the 2017B Financing Lease);

WHEREAS, the Board of Supervisors (the "Board") of the County intends (i) to finance all or a portion of the costs (or to reimburse the County for payment of such costs) of various capital improvements, including the construction of a new social services facility and the renovation of the County's courthouse facilities (the "Projects") and (ii) to pay costs of issuance associated therewith;

WHEREAS, the Board has determined that it is in the best interest of the County to enter into a lease arrangement in order to obtain funds to finance the Projects;

WHEREAS, the Board is authorized, pursuant to Section 15.2-1800 of the Code of Virginia of 1950, as amended, to lease any improved or unimproved real estate held by the County;

WHEREAS, VRA intends to issue its Infrastructure and State Moral Obligation Revenue Bonds (Virginia Pooled Financing Program), Series 2019B (the "VRA Bonds"), and to provide a portion of the proceeds to the County to finance the Projects pursuant to the terms of a Local Lease Acquisition Agreement and Amended and Restated Financing Lease (the "Financing Lease"), between the County and VRA, which will amend and restate the Prior Financing Leases;

WHEREAS, the County will enter into an Amended and Restated Prime Lease (the "Prime Lease") with VRA whereby the County will lease certain real estate, which may include any or all of the real estate related to the County's courthouse, owned by the County as may be required by VRA (the "Real Estate") and the associated improvements and property located thereon (the "Improvements") to VRA;

WHEREAS, the County will enter into the Financing Lease with VRA pursuant to which VRA will lease the Real Estate and the Improvements back to the County and the County will make rental payments corresponding in amount and timing to the debt service on the portion of the VRA Bonds issued to finance the Projects (the "Rental Payments");

WHEREAS, pursuant to the Financing Lease the County will undertake and complete the Projects;

WHEREAS, the County intends to pay the Rental Payments out of appropriations from the County's General Fund;

WHEREAS, the Financing Lease shall indicate that approximately \$10,125,000 is the amount of proceeds requested (the "Proceeds Requested") from VRA;

WHEREAS, VRA has advised the County that the sale date of the VRA Bonds is tentatively scheduled for July 24, 2019, but may occur, subject to market conditions, at any time between July 15, 2019 and August 15, 2019 (the "VRA Sale Date"), and that VRA's objective is to pay the County an amount which, in VRA's judgment, reflects the market value of the Rental Payments under the Financing Lease (the "VRA Purchase Price Objective"), taking into consideration the Proceeds Requested and such factors as the purchase price to be received by VRA for VRA Bonds, the issuance costs of the VRA Bonds (consisting of

the underwriters' discount and other costs incurred by VRA (collectively, the "VRA Costs") and other market conditions relating to the sale of the VRA Bonds;

WHEREAS, such factors may result in the County receiving an amount other than the par amount of the aggregate principal components of the Rental Payments under the Financing Lease and consequently (i) the aggregate principal components of the Rental Payments under the Financing Lease may be greater than the Proceeds Requested in order to receive an amount of proceeds that is substantially equal to the Proceeds Requested, or (ii) if the maximum authorized aggregate principal components of the Rental Payments under the Financing Lease set forth in paragraph 4 of this Resolution does not exceed the Proceeds Requested by at least the amount of the VRA Costs and any original issue discount, the amount to be paid to the County, given the VRA Purchase Price Objective and market conditions, will be less than the Proceeds Requested; and

WHEREAS, the Prime Lease and the Financing Lease are referred to herein as the "Documents." Copies of the Documents are on file with the County Administrator.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA:

1. **Approval of Lease-Leaseback Arrangement.** The lease-leaseback arrangement with VRA to accomplish the financing of the Projects is hereby approved.
2. **Approval of Prime Lease.** The leasing of the Real Estate and the Improvements by the County, as lessor, to VRA, as lessee, pursuant to the terms of the Prime Lease is hereby approved.
3. **Approval of the Financing Lease.** The leasing of the Real Estate and the Improvements by VRA, as lessor, to the County, as lessee, pursuant to the terms of the Financing Lease is hereby approved.
4. **Approval of the Terms of the Rental Payments.** The Rental Payments set forth in the Financing Lease shall be composed of principal and interest components reflecting an original aggregate principal amount not to exceed \$10,125,000 and a true interest cost not to exceed 4.0% per annum (exclusive of "Supplemental Interest" as provided in the Financing Lease and taking into account any original issue discount or premium) and the final maturity shall be not later than December 31, 2034.

It is determined to be in the best interest of the County to accept the offer of VRA to enter into the Financing Lease with the County, subject to the terms and conditions set forth in this Resolution, which Financing Lease shall be executed by the Chairman of the Board (the "Chairman") and the County Administrator, or either of them. Given the VRA Purchase Price Objective and market conditions, it may become necessary to enter into the Financing Lease with aggregate principal components of the Rental Payments greater than the Proceeds Requested. If the limitation on the maximum aggregate principal components of Rental Payments on the Financing Lease set forth in this paragraph 4 restricts VRA's ability to generate the Proceeds Requested, taking into account the VRA Costs, the VRA Purchase Price Objective and market conditions, the County Administrator is authorized to accept a purchase price at an amount less than the Proceeds Requested. The actions of the County Administrator shall be conclusive, and no further action shall be necessary on the part of the Board of Supervisors.

The Financing Lease, in substantially the form presented to this meeting, is hereby approved, with such completions, omissions, insertions and changes not inconsistent with this Resolution as may be approved by the Chairman or the County Administrator. The Chairman and the County Administrator, either of whom may act are hereby authorized and directed to enter into the Financing Lease.

The actions of the Chairman and the County Administrator in accepting the final terms of the Rental Payments shall be conclusive, and no further action shall be necessary on the part of the Board.

5. **Other Payments under Financing Lease.** The County agrees to pay all amounts required by the Financing Lease, including any amounts required by Section 5.1(b) of the Financing Lease, including the "Supplemental Interest," as provided in such section.

6. **Execution and Recordation of Documents.** The Chairman and the County Administrator, either of whom may act, are authorized and directed to execute the Documents and deliver them to the other parties thereto. The Chairman and the County Administrator, either of whom may act, are further authorized to cause the Prime Lease and the Financing Lease, to be recorded in the Clerk's Office of the Circuit Court of Prince Edward County.

7. **Form of Documents.** The Documents shall be in substantially the forms on file with the County Administrator, which are hereby approved with such completions, omissions, insertions and changes as may be approved by the Chairman and the County Administrator, either of whom may act, with the execution and delivery of the Documents by the Chairman and/or the County Administrator constituting conclusive evidence of the approval of any such completions, omissions, insertions, and changes.

8. **Essentiality of the Projects and Real Estate.** The Projects, the Real Estate and the Improvements are hereby declared to be essential to the efficient operation of the County, and the County anticipates that the Projects, the Real Estate and the Improvements will continue to be essential to the operation of the County during the term of the Financing Lease.

9. **Annual Budget.** While recognizing that it is not empowered to make any binding commitment to make Rental Payments and any other payments required under the Financing Lease beyond the current fiscal year, the Board hereby states its intent to make annual appropriations for future fiscal years in amounts sufficient to make all such payments and hereby recommends that future Boards do likewise during the term of the Financing Lease. The Board directs the County Administrator, or such other officer who may be charged with the responsibility for preparing the County's annual budget, to include in the budget request for each fiscal year during the term of the Financing Lease an amount sufficient to pay the Rental Payments and all other payments coming due under the Financing Lease during such fiscal year. If at any time during any fiscal year of the County throughout the term of the Financing Lease, the amount appropriated in the County's annual budget in any such fiscal year is insufficient to pay when due the Rental Payments and any other payments required under the Financing Lease, the Board directs the County Administrator, or such other officer who may be charged with the responsibility for preparing the County's annual budget, to submit to the Board at the next scheduled meeting, or as promptly as practicable but in any event within 45 days, a request for a supplemental appropriation sufficient to cover the deficit.

10. **Rental Payments Subject to Appropriation.** The County's obligation to make the Rental Payments and all other payments pursuant to the Financing Lease is hereby specifically stated to be subject to annual appropriation therefor by the Board, and nothing in this resolution or the Documents shall constitute a pledge of the full faith and credit or taxing power of the County or compel the Board to make any such appropriation.

11. **Disclosure Documents.** The County authorizes and consents to the inclusion of information with respect to the County to be contained in VRA's Preliminary Official Statement and VRA's Official Statement in final form, both to be prepared in connection with the sale of the VRA Bonds. If appropriate, such disclosure documents shall be distributed in such manner and at such times as VRA shall determine. The County Administrator is authorized and directed to take whatever actions are necessary and/or appropriate to aid VRA in ensuring compliance with Securities and Exchange Commission Rule 15c2-12.

12. **Tax Documents.** The County Administrator and the Chairman, either of whom may act, is authorized to execute a Nonarbitrage Certificate and Tax Compliance Agreement and/or any related document (the "Tax Documents") setting forth the expected use and investment of the proceeds of the VRA Bonds to be received pursuant to the Documents and containing such covenants as may be necessary in order for the County and/or VRA to comply with the provisions of the Internal Revenue Code of 1986, as amended (the "Tax Code"), with respect to the VRA Bonds and the Documents including the provisions of Section

148 of the Tax Code and applicable regulations relating to "arbitrage bonds." The County covenants that the proceeds of the VRA Bonds to be received pursuant to the Documents will be invested and expended as set forth in the Tax Documents, to be delivered simultaneously with the issuance and delivery of the Financing Lease and that the County shall comply with the other covenants and representations contained therein.

13. Other Actions. All other actions of the officers of the County in conformity with the purpose and intent of this Resolution are hereby approved and confirmed. The officers of the County are hereby authorized and directed to execute and deliver all certificates and instruments and to take all such further action as may be considered necessary or desirable in connection with the actions contemplated by this Resolution or the execution and delivery of the Documents.

14. SNAP Investment Authorization. The County has heretofore received and reviewed the Information Statement (the "Information Statement") describing the State Non-Arbitrage Program of the Commonwealth of Virginia ("SNAP") and the Contract Creating the State Non-Arbitrage Program Pool I (the "Contract"), and the County has determined to authorize the County Administrator to utilize SNAP in connection with the investment of the proceeds of the lease-leaseback transaction if the County Administrator determines that the utilization of SNAP is in the best interest of the County. The Board acknowledges that the Treasury Board of the Commonwealth of Virginia is not, and shall not be, in any way liable to the County in connection with SNAP, except as otherwise provided in the contract creating the investment program pool.

15. Repeal of Conflicting Resolutions. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

16. Effective Date. This resolution shall take effect immediately.

CERTIFICATE OF CLERK

The undersigned Clerk of the Board of Supervisors of the County of Prince Edward, Virginia, hereby certifies that:

1. A regular meeting (the "Meeting") of the Board of Supervisors of the County of Prince Edward, Virginia (the "Board"), was held on June 11, 2019, at which the following members were present and absent:

PRESENT: James R. Wilck, Chair
Jerry R. Townsend
Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall

ABSENT: (None)

2. A Resolution entitled "A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA APPROVING THE LEASE FINANCING OF VARIOUS CAPITAL PROJECTS FOR THE COUNTY AND AUTHORIZING THE LEASING OF CERTAIN COUNTY-OWNED PROPERTY, THE EXECUTION AND DELIVERY OF AN AMENDED AND RESTATED PRIME LEASE AND A LOCAL ACQUISITION AND AMENDED AND RESTATED FINANCING LEASE, AND OTHER RELATED ACTIONS" was duly adopted at the Meeting by the

recorded affirmative vote of a majority of all of the members elected to the Board, the ayes and nays being recorded in the minutes of the Meeting as shown below:

<u>MEMBER</u>	<u>VOTE</u>
James R. Wilck, Chair	Aye
Jerry R. Townsend	Aye
Pattie Cooper-Jones	Aye
J. David Emert	Aye
Llew W. Gilliam, Jr.	Aye
Robert M. Jones	Aye
Odessa H. Pride	Aye
Gene A. Southall	Aye

3. Attached hereto is a true and correct copy of the foregoing resolution as recorded in full in the minutes of the Meeting.

4. The attached resolution has not been repealed, revoked, rescinded or amended and is in full force and effect on the date hereof.

WITNESS my signature and the seal of the County of Prince Edward, Virginia, this 11th day of June, 2019.

In Re: County Administrator's Report: Green Ridge Landfill

Mr. Bartlett said the Green Ridge Recycling and Disposal Facility is a subsidiary of County Waste and will be the landfill proposed to open in Cumberland County. Green Ridge was required by DEQ to contact every locality in Virginia and offer them the ability to reserve capacity in the proposed landfill. The County received a letter from Green Ridge explaining this offer. Also included is a form that, once completed, would either serve as an acceptance to reserve capacity in the landfill or decline the offer to reserve capacity.

Signing the agreement would not lock the County into any obligation to actually use their landfill. Mr. Bartlett said he clarified this with Mr. Cifor, Senior Vice-President who will oversee design, construction and management of the site. As both the letter and the agreement to reserve capacity state – the County and Green Ridge must reach a mutually agreeable contract before moving forward.

The County has been well served by operating our own landfill for many years and there is no intention to change operations. It will take approximately two to three years before this proposed landfill is ready to accept waste, and over that period, there could be unexpected items that arise (DEQ regulations, increased costs, decreased revenues, etc.) that could make it appealing to take advantage of this offer. It

would be in the County's best interest to keep all options open. At the disposal rate we are seeing, Mr. Bartlett recommended the County request to reserve 52,271 cubic yards per year of capacity.

Chairman Wilck asked how Mr. Bartlett arrived at that figure; Mr. Bartlett stated the County uses approximately 90 tons a day and each ton equals approximately six-tenths of a cubic yard. He said usage has increased recently, likely due to the construction and renovations.

Supervisor Jones asked how much waste does County Waste put into the Prince Edward County landfill now. Mr. Bartlett said that they are the single largest customer, along with Buckingham County. Discussion followed.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to authorize the County Administrator to complete the AGREEMENT TO ACCEPT RESERVE CAPACITY in the proposed landfill; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

In Re: County Administrator's Report: Tax Exemption

Mr. Bartlett said that since 2003 when the General Assembly transferred the responsibility of designating nonprofit organizations as tax exempt from real or personal property taxes or both to the local governing body, it has been the policy of the Board of Supervisors not to approve any such requests.

A quick search using a service called GuideStar found a list of over 150 non-profit organizations in Prince Edward County. Staff believes this number is low. Most of the non-profits focus their efforts on providing assistance in a narrow band of services. Some of those areas are 1) providing food, 2) education, 3) health care, 4) physical disabilities, 5) providing clothing, 6) care of animals, 7) support of the environment, 8) the arts, 9) veterans, 10) senior citizens, 11) domestic violence, 12) suicide prevention, 13) recreation, 14) housing, and many more. All of these organizations provide a valuable service to the Community.

The policy of not approving any requests has served the Board well over the years. Picking and choosing which organizations should receive taxpayer's dollars and which should not, is the same as deciding which citizens in the County should receive funding from the taxpayers and who should not, since each of the non-profits serve a specific target audience that is rather narrow in scope.

In 2016, the Board approved a Funding Policy for Non-County Agencies. That policy determined that the provision of public safety was a core function of the government. The agencies providing such services could not be established without approval of the governing body and as such serve as extensions of the County Government and deserve to receive taxpayer dollars. The policy then listed eight organizations that were either agencies of the state, or were created by action of the County and Town of Farmville. It was deemed these agencies should be treated as County departments.

The remainder of the agencies receiving funding were deemed not to be providing a core service or if they were, they were ancillary to the primary provider of such services.

The policy the Board has followed for the past 16 years to not approve any requests for tax exemption has served the County well. Mr. Bartlett recommended continuing the policy of providing no tax exemptions because once provided, it would be very difficult to remove if circumstances change. Instead, if the Board decides a specific non-profit should receive additional assistance, the Board could increase the funding provided to that organization to achieve the same impact. That way the amount of taxpayer dollars provided could be reviewed each year and adjusted based on new information. If the Board wishes to create a longer-term policy, Mr. Bartlett recommended the Board develop a policy specifically listing the type of services provided that would qualify an organization to be considered for tax exemption.

With the large number of non-profits in the County, providing tax exemption to some organizations without a defined process would create confusion on which organizations should receive tax exemption and which should not.

Mr. Bartlett stated that if the Board decides to create a policy regarding tax exemption, it should contain a specific defined process. He said the Board would be required to hold a public hearing for each organization.

Chairman Wilck said FACES has been held in abeyance with no resolution [to their request]. Chairman Wilck stated he wants to hold a public hearing to get public input.

Supervisor Pride asked if there are any tax-exempt organizations in the County already.

Mr. Bartlett said there are several organizations that are tax exempt but was done by state edict; those organizations include the YMCA, any fraternal organization like Moose lodges and the VFW; STEPS, and SCOPE. He said Crossroads is exempt but voluntarily pay taxes on the real estate.

Discussion followed.

Supervisor Emert said the policy states that the Board cannot approve any new additional funds unless two-thirds of the Board vote to approve it, and all Board members must be present. Mr. Bartlett said that is correct, but the Board can change the policy. Supervisor Townsend said unless there is an emergency, that is the requirement.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to accept each individual case on its own once presented with a tax bill; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

In Re: Properties Committee Report

Mr. Bob Timmons presented an update to the YAKATTACK building which is about a week from being complete and ready to turn over. He said the Committee asked the County Attorney to look at the lease to find out about the activation process to give them notice; he said they can be put on the lease and [the County can] start collecting revenue effective July 1. He said the building has been cleaned, painted and inspected, and YAKATTACK is building out their offices and will start bringing their tooling over to move in and get set up.

Mr. Timmons said the new Social Services building was behind schedule due to weather problems, but there has been considerable progress and are now ahead of schedule. Interior wall studs are up and modifications have been done and the walls should be complete by the end of the week. He said the exterior is done and the Tyvek has been wrapped. Next week the roofing and exterior siding will arrive. The building is expected to be complete by the end of August.

Mr. Timmons then said the Courthouse renovation has a lot of pieces: there are eight phases. He said Social Services will be moved out and the first will be the Circuit Court, Judge Blessing's courtroom, the atrium, the "sally port," the new entrance, and take care of Judge Dunkum's office and courtroom. That process started June 10; the parking lot will be fenced off and will be used for storage and contractor access. Mr. Timmons said the demolition will begin shortly and progress from there.

Mr. Timmons said there is a requirement to have the J&D Courtroom complete and ready to hold court by the end of this year. He said that once the crews begin using some of the power tools, they will be using nail guns which could be disconcerting. He said they will be alerting staff prior to using these tools.

In Re: Closed Session

Supervisor Townsend made a motion, seconded by Supervisor Emert, that the Board convene in Closed Session for consultation with legal counsel regarding the provision of legal advice by such counsel related to properties adjoining the County boundary, pursuant to the exemption provided for in Section 2.2-3711(A)(8) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

The Board returned to regular session by motion of Supervisor Emert, seconded by Supervisor Jones and adopted as follows:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

On motion of Supervisor Emert, and seconded by Supervisor Townsend, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Closed Session

Supervisor Emert made a motion, seconded by Supervisor Townsend, that the Board convene in Closed Session for discussion of the award of a public contract involving the expenditure of public funds for the County's six-year re-assessment, where discussion in an open session would adversely affect the bargaining position of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(29) of the *Code of Virginia*; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor Townsend, seconded by Supervisor Jones and adopted as follows:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck

Nay: None

On motion of Supervisor Emert, and seconded by Supervisor Townsend, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Emert was called before the Judge last Tuesday [June 4, 2019], and her instructions were for the County to get their act together on the fence issue, that the County had put off more than one case, several times since January, and that in 30 days she was going to make some decisions.

Mr. Bartlett said the County has an ordinance, but the County asked, to have a delay so the ordinance could be reviewed. Supervisor Emert said that the new Judge and the previous Judge said that if it goes to

court again, which could happen if they ask for an appeal, that the County would again be in trouble because it was not going to hold up.

Mrs. Atkins-Wilson said she wasn't sure what exactly what Judge Osborne said.

Supervisor Emert said Judge Osborne said it was ambiguous, it was unenforceable, and another term; he said the Judge told him it will not work and to "get it together."

Mr. Bartlett said that after the amendment, it was struck down and it reverted to what it was before the amendment. He said the County Attorney has done some research and most of the other localities that have a fence-in [ordinance], which most of them do. He said the ordinance copies the state which says it is a boundary, as a boundary is a fence whether there is anything there or not. When we amended it, we tried to make it longer and have greater detail.

Supervisor Emert stated that what the Board said that night before he was on the Board was that [the amendment] was done so the Board could have "more teeth" or bite. When he went before the Judge, he said it was ambiguous and unenforceable, and his take on it was that you cannot enforce something with no out such as an act of God or whatever else, simply because when Appomattox had the tornado, there were cattle out for a month and that was the problem. If a tree falls across the fence and you have a legal fence, then it's not your responsibility that they got out, that was his take on it.

Mrs. Atkins-Wilson said that there is a problem because everyone is not acting because of what the Judge said, not because of what the County has not done. She said the Board needs to look at the statute.

Mr. Bartlett said the Code [of Virginia] has nothing about "acts of God." All it says is that it's the owners responsibility to control his livestock.

Supervisor Emert said one of the things is that it states is "allow" and the Judge said not many people "allow" or "to permit" their livestock to roam

Mr. Bartlett said his recommendation would be to copy the State Code and if the livestock are out, then the Judge makes a decision. If he says it's an act of God and we're not going to hold the livestock owner responsible, then that's okay.

Supervisor Emert said the Judges will only continue this for 30 days and that was last week.

Mr. Bartlett said at the next meeting, we may need to have a recommendation.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of May 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of May 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial

Ms. Allie Hill, Food Works Board President, submitted reports for May 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of May 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of May 2019, which were reviewed and ordered to be filed with the Board papers.

In Re: Tourism

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of May 2019, which was reviewed and ordered to be filed with the Board papers.

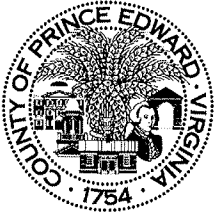
On motion of Supervisor Emert, seconded by Supervisor Townsend, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

the meeting was recessed at 10:30 p.m. until Tuesday, July 9, 2019 at 4:00 p.m., the location to be determined.

DRAFT

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 9, 2019
Item No.: 8-c
Department: County Administration
Staff Contact: Crystal Baker
Issue: Review of Accounts & Claims

Summary: The June bill list and Board mileage spreadsheets are attached for the Board's reviews.

Attachments: June 2019 Bill List

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

AP375H
6/28/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/01/2019 -- 6/28/2019

AFTER CHECKS
PAGE 1

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3600	15240	Advertising FARMVILLE NEWSMEDIA	129579/0519	ADVERTISING	476.24 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	6702PUCKETT0619	SUBSISTENCE	49.01
	11894	BUSINESS CARD	6702PUCKETT0619	BOARD MTG MEALS	112.90
6040		ADP Equipment			161.91 *
	30440	US CELLULAR	816442183 0719	CELLULAR SERVICE	258.24
	31333	VERIZON WIRELESS	9830719497	IPAD SERVICE	465.54
012110		COUNTY ADMINISTRATOR			723.78 *
				MAJOR TOTAL	1,361.93 **
5210	30500	Postal Services U S POSTAL SERVICE	BOX 382 062019	PO BOX RENTAL	92.00
5230	30440	Telecommunications US CELLULAR	816442183 0719	CELLULAR SERVICE	92.00 *
5810	31423	Dues & Association Member VA ASSOC OF COUNTIES*	IVC0605257	19-20 DUES	126.12
6001		Office Supplies			126.12 *
	11894	BUSINESS CARD	6702PUCKETT0619	NORTON ANTIVIRUS	4,882.00
	11902	BUSINESS DATA OF VA, INC.	204 102*	NORTON ANTIVIRUS	4,882.00 *
	11902	BUSINESS DATA OF VA, INC.	204 110*	NORTON ANTIVIRUS	29.99
6012		Books and Subscriptions			34.95
	22211	MATTHEW BENDER & CO INC	11167033	VA CODE 2019	34.95
	22950	MUNICIPAL CODE CORP	329218	ADMIN FEE WEB HSTING	99.89 *
	22950	MUNICIPAL CODE CORP	329815	ONLINE CDE WEB HSTNG	107.43
012310		COMMISSIONER OF REVENUE			350.00
					950.00
					1,407.43 *
				MAJOR TOTAL	6,607.44 **
3600	15240	Advertising FARMVILLE NEWSMEDIA	129579/0519	ADVERTISING	110.61
5210	11353	Postal Services BMS DIRECT	135638P	POSTAGE FOR TPP FORM	110.61 *
	30520	U S POSTAL SERVICE	BOX 446 062019	PO BOX RENTAL FEE	5,300.00
5230	13325	Telecommunications TREASURER OF VIRGINIA	T424011	ONLINE SERVICE	150.00
					5,450.00 *
					82.06
					82.06 *

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001		11902	Office Supplies	204 097*	NORTON ANTIVIRUS	34.95
		20600	BUSINESS DATA OF VA, INC.	530593	COPY PAPER	67.90
		20600	KEY OFFICE SUPPLY	530625	RUBBER BANDS	5.37
		20600	KEY OFFICE SUPPLY	531019	WITEOUT	41.02
					ACCOUNT TOTAL	149.24 *
6014		11353	Other Operating Supplies	135635	REALESTATE & PP BKS	1,100.00
			BMS DIRECT		ACCOUNT TOTAL	1,100.00 *
					MAJOR TOTAL	6,891.91 **
012410		TREASURER				
3170		29041	Land Sale Expense	5958	TITLE SEARCH FEES	955.00
			TACS, P.C.		ACCOUNT TOTAL	955.00 *
3320		12762	Maintenance Service Contr	MC0000193866	PRINTER SERV CONTRCT	386.55
			COMPUTERPLUS SALES/SERVIC		ACCOUNT TOTAL	386.55 *
3600		15240	Advertising	130364/0519	ADVERTISING	78.34
			FARMVILLE NEWSMEDIA	5946	LAND SALE AD	958.62
			TACS, P.C.		ACCOUNT TOTAL	1,036.96 *
5210		30540	Postal Services	BOX 522 062019	PO BOX RENTAL	92.00
			U S POSTAL SERVICE		ACCOUNT TOTAL	92.00 *
5230		11250	Telecommunications	7596 TREAS 0619	PAYFLOW/PAYPAL	6.50
			BENCHMARK COMMUNITY BANK	T424011	ONLINE SERVICE	82.06
			TREASURER OF VIRGINIA		ACCOUNT TOTAL	88.56 *
5410		22079	Lease/Rent Equipment	N7747277	POST MACHINE LEASE	1,527.00
			MAIL FINANCE		ACCOUNT TOTAL	1,527.00 *
6001		11902	Office Supplies	204 096*	NORTON ANTIVIRUS	174.75
			BUSINESS DATA OF VA, INC.	530728	LABELS/AD ROLLS	22.17
			KEY OFFICE SUPPLY		ACCOUNT TOTAL	196.92 *
6014		28866	Other Operating Supplies	14653	SHREDDING SERVICES	35.00
			STEPS, INC		ACCOUNT TOTAL	35.00 *
6020		13012	DMV Stops	201915100886	DMV STOP FEES	4,225.00
			DMV		ACCOUNT TOTAL	4,225.00 *
					MAJOR TOTAL	8,542.99 **
012510		INFORMATION	TECHNOLOGY			
3160		11902	Prfessional Services	204 085*	TRAVEL & EXPENSE	125.00
			BUSINESS DATA OF VA, INC.			

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
3161	28330 Webpage Services SITEVISION INC	21259	WEB HOSTING	179.85
3320	12762 Maintenance Service COMPUTERPLUS SALES/SERVIC	MC0000193867	PRINTER SERV CONTRACT	179.85 *
013100	ELECTORAL BCARD AND OFFICIALS			79.00
1100	Salaries & Wages			79.00 *
	10173 AKERS-BOOKER GWENDOLYN	MAR-JUNE 2019	SALARY	1,074.00
	22152 MARTIN SAMUEL A JR	MAR-JUNE 2019	SALARY	537.00
	25938 PUCKETT CHARLES D	MAR-JUNE 2019	SALARY	537.00
013200	REGISTRAR			2,148.00 *
5210	Postal Services			2,148.00 **
5510	30550 U S POSTAL SERVICE	STAMPS 0619	POSTAGE	550.00
5530	32961 Travel-Mileage WRIGHT LYNETTE	MILEAGE 0619	MILEAGE	550.00 *
5540	32961 Travel-Subsistance & Lodg WRIGHT LYNETTE	REIMB 0619	LODGING	71.92
	32961 WRIGHT LYNETTE	REIMB 0619	MEALS	71.92 *
021100	31033 Travel-Convention & Educa VRVAV	2019 ANNUAL MTG	MEETING REGISTRATION	106.50
5210	CIRCUIT COURT			19.61
	30545 Postal Services			126.11 *
	U S POSTAL SERVICE			275.00
				275.00 *
				1,023.03 **
			ACCOUNT TOTAL	3,900.00
			MAJOR TOTAL	5,275.00 *
			ACCOUNT TOTAL	179.85
			MAJOR TOTAL	179.85 *
			ACCOUNT TOTAL	79.00
			MAJOR TOTAL	79.00 *
			ACCOUNT TOTAL	5,533.85 **
			MAJOR TOTAL	5,533.85 **
			ACCOUNT TOTAL	550.00
			MAJOR TOTAL	550.00 *
			ACCOUNT TOTAL	71.92
			MAJOR TOTAL	71.92 *
			ACCOUNT TOTAL	106.50
			MAJOR TOTAL	19.61
			ACCOUNT TOTAL	126.11 *
			MAJOR TOTAL	126.11 *
			ACCOUNT TOTAL	275.00
			MAJOR TOTAL	275.00 *
			ACCOUNT TOTAL	1,023.03 **
			MAJOR TOTAL	1,023.03 **
			ACCOUNT TOTAL	55.00
			MAJOR TOTAL	55.00 *
			ACCOUNT TOTAL	55.00
			MAJOR TOTAL	55.00 **

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PRINCE EDWARD
LISTING OF INVOICES FOR 6/01/2019 -- 6/28/2019

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MAJOR# ACCT# 021200	VENDOR NUMBER GENERAL DISTRICT COURT	VENDOR NAME GENERAL DISTRICT COURT	IN#	DESCRIPTION	AMOUNT
5210	22079	Postal Services MAIL FINANCE	N7750066	LEASE PAYMENT	376.17 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	530274	HIGHLIGHTERS/SCISSORS	22.01
	20600	KEY OFFICE SUPPLY	530291	COPY STAMPS	35.16
6095	30672	Office Supplies - Juv Pro U S POSTAL SERVICE	BOX 700 062019	PO BOX RENTAL FEE	57.17 *
021600		CLERK OF THE CIRCUIT COURT			64.00
					64.00 *
					497.34 **
3310	29715	Repairs/Maintenance TREASURER OF VIRGINIA	19 PRIPC 1304	UPDATE COMPUTERS	1,900.00
5210	22079	Postal Services MAIL FINANCE	N7750065	POST MACHINE LEASE	407.13
	30610	U S POSTAL SERVICE	BOX 304 062019	PO BOX RENTAL	92.00
5230	21319	Telecommunications CENTURYLINK	309863799 0619	PHONE	499.13 *
	21319	CENTURYLINK	309863799 0719	PHONE	54.93
5850	999999	Jurors/Witnesses	JUROR 061819		46.93
	999999		JUROR 061819		101.86 *
	999999		JUROR 061819		30.00
	999999		JUROR 061819		30.00
	999999		JUROR 061819		30.00
	999999		JUROR 061819		30.00
	999999		JUROR 061819		30.00
6001	13369	Office Supplies DIAMOND SPRINGS WATER INC	16938800 0519	WATER & EQUIP RENTAL	30.00
	13369	DIAMOND SPRINGS WATER INC	16938800 0619	WATER	53.45
	20600	KEY OFFICE SUPPLY	530454	PAPER/TWLS/CARTRDGES	43.50
	20600	KEY OFFICE SUPPLY	531122	COPY PAPER	866.24
	20600	KEY OFFICE SUPPLY	531543	WITE OUT TAPE/BOXES	214.95
	20600	KEY OFFICE SUPPLY	531581	CARTRIDGES	190.60
	20600	KEY OFFICE SUPPLY	531786	TONER	359.98
	20600	KEY OFFICE SUPPLY	532428	OFFICE SUPPLIES	69.99
6012	29038	Books and Subscriptions T&N PRINTING	344317		1,533.45
	29038	T&N PRINTING	344318	PLATS	3,332.16 *
				PLATS	24.50
					37.65
					62.15 *
					6,105.30 **

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
6012	21761 RELX INC DBA LEXISNEXIS Books and Subscriptions	3092037276	MONTHLY PPAYMENT	332.00 332.00 * 332.00 **
022100	COMMONWEALTH'S ATTORNEY			
3320	28587 Maintenance Service Contr SOUTHERN COPIER SALES &	190626 0001	SERVICE CONTRACT	420.00 420.00 *
5210	Postal Services 21455 LEAP LAURIE 25483 PITNEY BOWES GLOBAL FINAN 25955 PURCHASE POWER	REIMB 0619 3308993669 COMM ATTY 0619	USPS NEXT DAY AIR POSTAGE MACHINE LEASE POSTAGE	25.50 134.94 520.99 681.43 *
5810	Dues & Association Member 29644 TREASURER OF VIRGINIA 29644 TREASURER OF VIRGINIA 31095 VALECO	DUES-CLARK 0619 DUES-HANNAH 619 CA DUES FY20	DUES DUES DUES	290.00 290.00 75.00 655.00 * 1,756.43 **
022200	VICTIM WITNESS ASSISTANCE PROGRAM			
6001	28060 Office Supplies SAMS CINDY	REIMB 0519	WIN ZIP PROGRAM	29.95 29.95 * 29.95 **
031200	SHERIFF			
3160	Professional Services 11188 BEALE, DAVIDSON, ETHERINTON	27429	LEGAL FEES	1,180.00 1,180.00 *
3311	Repairs & Maint-Auto & Eq 14300 EAST END MOTOR CO INC 14300 EAST END MOTOR CO INC 14300 EAST END MOTOR CO INC 14300 EAST END MOTOR CO INC 14300 EAST END MOTOR CO INC 14915 EXPRESS CARE 14915 EXPRESS CARE 14915 EXPRESS CARE 14915 EXPRESS CARE 14915 EXPRESS CARE 20323 KENERIDGE TIRE 20323 KENERIDGE TIRE	178595 178925 178977 178979 179192 24393 24586 24753 24950 25078 889296 89293	REPLACE EXHST SYSTM RPLCE EXHST GSKT/BLB TIRES/ALGNMNT/SNSRS INSPECTION RPLCE FLTR/OIL CHNGE OIL CHANGE OIL CHANGE OIL CHANGE/WIPERS OIL CHANGE OIL CHANGE CALIBRATION CALIBRATION	1,168.45 46.32 1,322.27 16.00 143.57 78.97 71.17 126.95 74.93 51.17 25.00 25.00

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PRINCE EDWARD
LISTING OF INVOICES FOR 6/01/2019 -- 6/28/2019

AFTER CHECKS
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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3320		31333	Maittenance Service Contr	89297	CALIBRATION	25.00
			VERIZON WIRELESS	948473	CALIBRATION	25.00
					ACCOUNT TOTAL	3,199.80 *
3600		15240	Advertising	9831019596	WIFI SERVICE	600.41
			FARMVILLE NEWSMEDIA	129521/0519	ADVERTISING	600.41 *
					ACCOUNT TOTAL	150.56
5210		11894	Postal Services	0555SHERIFF0719	POSTAGE	17.21
			BUSINESS CARD	REIMB 0619	POSTAGE	7.45
			JCYNER CHRISTOPHER	BOX 25 062019	PO BOX RENTAL	64.00
			U S POSTAL SERVICE			88.66 *
					ACCOUNT TOTAL	150.56 *
5230		20904	Telecommunications	190601 0016	REMOTE BACKUP	19.95
			KINEX NETWORKING SOLUTION	309468839 0619	PHONE	10.36
			CENTURYLINK	309558628 0619	SHERIFF VCIN	7.97
			CENTURYLINK	9182210747 0619	CELLULAR SERVICE	933.00
			US CELLULAR			971.28 *
					ACCOUNT TOTAL	19.95
5530		11894	Travel-Subsistence & Lodg	0555SHERIFF0519	MEALS & LODGING	432.16
			BUSINESS CARD	0555SHERIFF0719	MEALS	86.51
			BUSINESS CARD	REIMB 0419	MEAL	8.66
			REED WESLEY	REIMB 0619	MEALS	31.01
			SPRAGUE JOSEPH	REIMB 0619	MEAL	7.00
			MICHAEL JACKSON			565.34 *
					ACCOUNT TOTAL	586.09
5540		11894	Travel-Convention and Edu	0555SHERIFF0519	TRAVEL & CONVENTION	586.09
			BUSINESS CARD			586.09 *
5801		11894	Accreditation	0555SHERIFF0519	ACCREDITATION	.99
			BUSINESS CARD	0555SHERIFF0719	ACCREDITATION	3,532.88
					ACCOUNT TOTAL	3,533.87 *
6001		11894	Office Supplies	0555SHERIFF0519	OFFICE SUPPLIES	41.45
			BUSINESS CARD	0555SHERIFF0719	SUPPLIES	279.80
			BUSINESS CARD	27961300 0619	WATER & EQUIP RENTAL	53.45
			DIAMOND SPRINGS WATER INC	530365	CARTRIDGE	199.95
			KEY OFFICE SUPPLY	530572	CHAIRMATS	219.85
			KEY OFFICE SUPPLY	530872	TONER CARTRIDGE	93.99
			OFFICE SUPPLY	530873	TONER CARTRIDGES	450.96
			KEY OFFICE SUPPLY	2552	WRAP/CRL CSCD	10.72
			WALMART COMMUNITY/SYNCR			1,350.17 *
					ACCOUNT TOTAL	15.87
6004		28640	Virso Comm Center Crime P	526776002 0619	VIRSO ELECTRIC	15.87 *
			SOUTHSIDE ELECTRIC COOP			148.08
6008		11894	Vehicle & Powered Equip F	0555SHERIFF0519	GAS	148.08
			BUSINESS CARD			

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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6009		11894	BUSINESS CARD	0555SHERIFF0719	FUEL	35.00
		23833	Vehicle & Powered Equip S VERIZON CONNECT NWF, INC	OSV000001784768	GPS SERVICE	183.08 *
6010		11894	Police Supplies	0555SHERIFF0519	POLICE SUPPLIES	454.80
		15380	BUSINESS CARD	436	EVIDENCE REPORT	454.80 *
		21038	FARMVILLE PRINTING	564509	RADAR REMOTE	223.56
		21038	KUSTOM SIGNALS INC	564645	RADAR REMOTE CABLE	115.01
		29343	TOWN POLICE SUPPLY-RCHMND	R82305	VEST CARRIER	98.00
						54.00
						103.38
6011			Uniforms & Wearing Appare			593.95 *
		10380	AMERICAN UNIFORM SALES	54098	SHIRTS/ARMOR SKINS	494.80
		16102	GALLS LLC	12767818	UNIFORM	147.00
		19331	JEFFERSON JANNEAR	0611	SEW ON PATCHES	56.00
		22166	CREATIVE MONOGRAMMING	10316	SHIRTS	496.00
						1,193.80 *
032200			VOLUNTEER FIRE DEPARTMENT			14,667.68 **
7002			Payment to Rice VFD			
		14695	ELLINGTON'S LAWN SERVICE	73	MOWING	300.00
		14695	ELLINGTON'S LAWN SERVICE	74	MOWING	225.00
		16651	GOODMAN SPECIALIZED	15600G	WATER PUMP LEAK RPR	2,695.12
		16658	GOODMAN TRUCK & TRACTOR	408485	BATTERY	263.64
		21319	CENTURYLINK	310013979 0619	PHONE	155.80
		28742	STALLION AIR INCORPORATED	8748	COMPRESSOR SERVICE	550.00
		28976	STRASBURG MICHAEL	2083	HVAC REPAIR	105.75
		36600	ZURICH	5B878591 0619	WORKER COMP	1,558.00
						5,853.31 *
7003			Payment to Prospect VFD			
		25782	PRINCE EDWARD CO PBLC SCH	DIESEL APR 2019	DIESEL	52.64
		25782	PRINCE EDWARD CO PBLC SCH	DIESEL MAY 2019	DIESEL	19.51
		29440	PRINCE EDWARD CO TREAS	GAS APRIL 2019	GAS	85.03
		29440	PRINCE EDWARD CO TREAS	GAS MAY 2019	GAS	76.63
						233.81 *
7004			Payment to Darlington VFD			
		13083	DARLINGTON HGT FIRE DEPT	REIMB 0519	FIRE EXTINGUISHERS	291.70
		13083	DARLINGTON HGT FIRE DEPT	REIMB 0519	INTERNET SERVICE	102.68
		28640	SOUTHSIDE ELECTRIC COOP	38156001 0519	ELECTRIC	296.69
						691.07 *
7005			Payment to Hampden-Sydney			
		31421	VACCRP	62979	WORKER'S COMP	9,118.00
						9,118.00 *
7007			Payment to Meherrin VFD			
		12024	C W WILLIAMS	620083	REPAIRS	1,263.56
		12362	CFS GROUP	0694539	WASTE REMOVAL	120.19

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	15656	FIRE & SAFETY EQUIP CO	94681	GLOVES	393.94
	15656	FIRE & SAFETY EQUIP CO	94831	GLOVES	255.96
	18948	INTERSTATE RESCUE	4663	EQUIPMENT SERVICE	1,911.00
	25246	PARKER OIL CO INC	46437	DIESEL	706.39
	25246	PARKER OIL CO INC	46735	PROPANE	398.98
				ACCOUNT TOTAL	5,050.02 **
				MAJOR TOTAL	20,946.21 **
032500		EMERGENCY SERVICES			
3160	29280	Professional Service E-91 TIMMONS GROUP	223216	PARCEL UPDATE	950.00
				ACCOUNT TOTAL	950.00 *
				MAJOR TOTAL	950.00 **
033200		REGIONAL JAIL & DETENTION			
3196	25375	Purchase of Services - Ja PIEDMONT RGNL JUVENILE	1779	JUVENILE DETENTION	1,425.00
				ACCOUNT TOTAL	1,425.00 *
				MAJOR TOTAL	1,425.00 **
034100		BUILDING OFFICIAL			
3311	14287	Repairs & Maint-Auto EAST END CHEVRON	DEC 21 2018	OIL CHANGE	42.06
	14287	EAST END CHEVRON	DEC 5 2018	ANTI FREEZE	11.53
	14287	EAST END CHEVRON	MARCH 29 2019	OIL CHANGE	40.15
	27770	ROD & STAFF LLC	67706	INSTALL EGR VALVE	97.50
				ACCOUNT TOTAL	191.24 *
5230	30440	Telecommunications US CELLULAR	816442183 0719	CELLULAR SERVICE	32.03
				ACCOUNT TOTAL	32.03 *
6008	14287	Vehicle & Powered Equip F EAST END CHEVRON	APRIL 3 2019	GAS	17.06
				ACCOUNT TOTAL	17.06 *
				MAJOR TOTAL	240.33 **
035100		ANIMAL CONTRCL			
3110	12945	Vet Care CUMBERLAND ANIMAL HOSPITL	113397	EXAM/VET SERVICE	90.00
	20919	KINGSLEY JENNIFER DVM	JUNE 3 2019	VET SERVICES	60.00
	27524	RIDGE ANIMAL HOSPITAL	267816	VET SERVICE	32.00
	27524	RIDGE ANIMAL HOSPITAL	268168	EXAM/VET SERVICE	350.55
				ACCOUNT TOTAL	532.55 *
3310	21811	Repairs/Maintenance LOWE'S	907657	SCREWS/GRPRS/GLVES	60.66
	28352	SHERWIN WILLIAMS CO	0343-2	PAINT	94.38
				ACCOUNT TOTAL	155.04 *

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MAJOR# ACCT#	VENDOR NUMBER NAME	DESCRIPTION	INV#	AMOUNT
5110	15721 FISHER AUTO PARTS, INC.	WIPER BLADES	056 236594	21.50 *
		ACCOUNT TOTAL		21.50 *
5230	31846 DOMINION ENERGY VIRGINIA	ELECTRIC	0890745003 0719	262.24
		ACCOUNT TOTAL		262.24 *
5899	21319 CENTURYLINK	PHONE	310119726 0619	133.85
	30440 US CELLULAR	CELLULAR SERVICE	816442183 0719	76.05
		ACCOUNT TOTAL		209.90 *
6002	21811 LOWE'S	SCREWS/GRPRS/GLVES	907657	4.40
		ACCOUNT TOTAL		4.40 *
6005	21811 LOWE'S	SCREWS/GRPRS/GLVES	907657	51.51
		ACCOUNT TOTAL		51.51 *
035300	32138 WALMART COMMUNITY/SYNCB	BLEACH/SPRAY BOTTLES	2829	37.75
		ACCOUNT TOTAL		37.75 *
		MAJOR TOTAL		1,274.89 **
3110	29459 PROFESSIONAL HEALTH SERV	CORONER	GRANT JESSE W	20.00
	29459 TREASURER OF VIRGINIA	CORONER	JACKSON KAREN L	20.00
	29459 TREASURER OF VIRGINIA	CORONER	LARSON KURT	20.00
		ACCOUNT TOTAL		60.00 *
		MAJOR TOTAL		60.00 **
043200	GENERAL PROPERTIES	ANNUAL SERV CONTRACT	6128	1,500.00
		ACCOUNT TOTAL		1,500.00 *
3310	15686 FIRE SPRINKLER LTD	ELECTRIC	114379002 0619	31.48
		RY CLK MNMT	1230385005 0719	12.37
		SCOPE BLDG	1545926683 0619	70.62
		COURTHOUSE	2786281903 0619	13,084.19
		SHERIFF SHED	4951935099 0719	6.59
		WORSHAM CLK	5856894620 0719	15.27
		STEPS	6386509092 0619	3,155.97
		LIGHTS AT RICE	6669158583 0619	114.26
		AG BLDG ELECTRIC	8105475944 0619	829.12
		ELECTRIC	9670710004 0719	23.60
		ACCOUNT TOTAL		17,343.47 *
5130	29332 TOWN OF FARMVILLE	WATER & SEWER	AG BLDG 0619	108.92

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5230	Telecommunications			
	10105 AT&T	7305055660 0619	SHOP PHONE	44.76
	21319 CENTURYLINK	310262069 0619	PHONE	59.97
	30440 US CELLULAR	816442183 0719	CELLULAR SERVICE	106.10
			ACCOUNT TOTAL	210.83 *
5440	Portable Toilet Rental			
	28869 STIFF O O INC	8040	MONTHLY SERVICE	100.00
			ACCOUNT TOTAL	100.00 *
6005	Janitorial Supplies			
	13367 DIAMOND PAPER COMPANY	237704	TRSH BG/GLVES/TP/HSP	1,010.90
	13367 DIAMOND PAPER COMPANY	238535	TP/MUTI FOLD TOWELS	229.06
	30239 UNIFIRST CORPORATION	202 1042940	CLEANING RENTALS	64.57
	30239 UNIFIRST CORPORATION	202 1045086	CLEANING RENTALS	64.57
	30239 UNIFIRST CORPORATION	202 1047230	CLEANING RENTALS	64.57
			ACCOUNT TOTAL	1,433.67 *
6007	Repairs and Maintenance S			
	12747 COMMWORLD	17099	PHONE REPAIR	247.50
	18908 J R THARPE TRUCKING CO	39839	MULCH	300.00
	21811 LOWE'S	901206	WEDEATER HEAD/FLXSL	34.43
	21811 LOWE'S	906426	TRIMMER HEAD	28.49
	21811 LOWE'S	907687	GLOVES/STEEL WOOL	17.09
	21811 LOWE'S	913574	MULCH & STRAINER	47.24
	22322 DAIKIN APPLIED	3223294	REPAIR DAMPER ON AHU	2,310.00
	23248 NAPR OF FARMVILLE	195969	BRM HNDL/BRSH HD/RGS	53.53
	25680 PRICE SUPPLY CO INC	1905 051551	DRAIN OPENER/BALLOON	33.22
	27922 CINTAS CORPORATION #524	4021148046	UNIFORM RENTAL	95.95
	27922 CINTAS CORPORATION #524	4021580805	UNIFORM RENTAL	279.44
	27922 CINTAS CORPORATION #524	4022001534	UNIFORM RENTAL	119.39
	27922 CINTAS CORPORATION #524	4022481582	UNIFORM RENTAL	117.83
	27922 CINTAS CORPORATION #524	4022911567	UNIFORM RENTAL	117.83
	29083 TAYLCR-FORBES EQUIP CO	IN70460	GRAVELY BELT/SEATCVR	115.85
	29083 TAYLCR-FORBES EQUIP CO	W074982	REPAIR LAWN MOWER	95.00
			ACCOUNT TOTAL	4,012.79 *
6008	Vehicle & Powered Equip F			
	25782 PRINCE EDWARD CO PBLC SCH	DIESEL APR 2019	DIESEL	149.75
	25782 PRINCE EDWARD CO PBLC SCH	DIESEL MAY 2019	DIESEL	174.72
			ACCOUNT TOTAL	324.47 *
6009	Vehicle & Powered Equip S			
	29083 TAYLCR-FORBES EQUIP CO	IN69827	PTO SWITCH	34.67
	31202 VANEFBS RONALD	REIMB 0619	DMV REGISTRATION FEE	10.00
			ACCOUNT TOTAL	44.67 *
			MAJOR TOTAL	25,162.22 **
043400	CANNERY			
3161	Prfcssional Services-Can			
	31653 VIRGINIA FOOD WORKS	399	COMMERCIAL CONTRACT	2,916.67
			ACCOUNT TOTAL	2,916.67 *

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MAJOR# ACCT# 5110	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	44435001	ELECTRIC	406.91 *
				ACCOUNT TOTAL	406.91 *
5230	21319	Telecommunications CENTURYLINK	310248529	PHONE	269.33
				ACCOUNT TOTAL	269.33 *
6005	21811	Janitorial Supplies LOWE'S	907687	GLOVES/STEEL WOOL	3.77
				ACCOUNT TOTAL	3.77 *
				MAJOR TOTAL	3,596.68 **
053500		COMPREHENSIVE SERVICES ACT			
3160		CSA Programs			
	11191	BEAR CREEK ACADEMY		PROFESSIONAL SERVICES	3,885.00
	11327	BLUE RIDGE THERAPY ASSOC		PROFESSIONAL SERVICES	80.00
	11327	BLUE RIDGE THERAPY ASSOC		PROFESSIONAL SERVICES	400.00
	12280	CENTRA HEALTH		PROFESSIONAL SERVICES	7,350.00
	12280	CENTRA HEALTH		PROFESSIONAL SERVICES	6,762.00
	12280	CENTRA HEALTH		PROFESSIONAL SERVICES	7,350.00
	12280	CENTRA HEALTH		PROFESSIONAL SERVICES	6,762.00
	14923	FAISON SCHOOL FOR AUTISM		PROFESSIONAL SERVICES	7,098.00
	18772	INSPIRATIONAL YOUTH SERVICE		PROFESSIONAL SERVICES	3,150.00
	19803	JONES CHRISTOPHER DOYLE		PROFESSIONAL SERVICES	721.00
	19803	JONES CHRISTOPHER DOYLE		PROFESSIONAL SERVICES	721.00
	23472	NATIONAL COUNSELING GROUP		PROFESSIONAL SERVICES	324.45
	25679	PRFC		PROFESSIONAL SERVICES	160.00
				ACCOUNT TOTAL	44,763.45 *
				MAJOR TOTAL	44,763.45 **
081100		PLANNING			
3161		Planning Commission			
	16195	GILLIAM DONALD B	APRIL 30 2019	COMMISSION MEETING	100.00
	16195	GILLIAM DONALD B	JUNE 18 2019	COMMISSION MEETING	100.00
	17883	HUNT PRESTON	APRIL 30 2019	COMMISSION MEETING	100.00
	17883	HUNT PRESTON	JUNE 18 2019	COMMISSION MEETING	100.00
	19458	JENKINS TIMOTHY MARK	APRIL 30 2019	COMMISSION MEETING	100.00
	19458	JENKINS TIMOTHY MARK	JUNE 18 2019	COMMISSION MEETING	100.00
	19875	JONES ROBERT M	APRIL 30 2019	COMMISSION MEETING	100.00
	19875	JONES ROBERT M	JUNE 18 2019	COMMISSION MEETING	100.00
	21525	LEATHERWOOD CLIFFORD JACK	APRIL 30 2019	COMMISSION MEETING	100.00
	21525	LEATHERWOOD CLIFFORD JACK	JUNE 18 2019	COMMISSION MEETING	100.00
	25047	PAIGE WHITFIELD	APRIL 30 2019	COMMISSION MEETING	100.00
	25047	PAIGE WHITFIELD	JUNE 18 2019	COMMISSION MEETING	100.00
	25309	PEERY JOHN W JR	APRIL 30 2019	COMMISSION MEETING	100.00
	25309	PEERY JOHN W JR	JUNE 18 2019	COMMISSION MEETING	100.00
	25607	PRENGAMAN JOHN C	APRIL 30 2019	COMMISSION MEETING	100.00
	25607	PRENGAMAN JOHN C	JUNE 18 2019	COMMISSION MEETING	100.00

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3600	15240 FARMVILLE NEWSMEDIA	129579/0519	ADVERTISING	337.98
5230	30440 US CELLULAR	816442183 0719	CELLULAR SERVICE	337.98
5510	16195 GILLIAM DONALD B	APRIL 30 2019	MILEAGE	42.04
	16195 GILLIAM DONALD B	JUNE 18 2019	MILEAGE	42.04
	17883 HUNT PRESTON	APRIL 30 2019	MILEAGE	23.20
	17883 HUNT PRESTON	JUNE 18 2019	MILEAGE	23.20
	19458 JENKINS TIMOTHY MARK	APRIL 30 2019	MILEAGE	23.20
	19458 JENKINS TIMOTHY MARK	JUNE 18 2019	MILEAGE	12.76
	19875 JONES ROBERT M	APRIL 30 2019	MILEAGE	12.76
	19875 JONES ROBERT M	JUNE 18 2019	MILEAGE	5.80
	25047 PAIGE WHITFIELD	APRIL 30 2019	MILEAGE	5.80
	25047 PAIGE WHITFIELD	JUNE 18 2019	MILEAGE	9.28
	25309 PEERY JOHN W JR	APRIL 30 2019	MILEAGE	9.28
	25309 PEERY JOHN W JR	JUNE 18 2019	MILEAGE	1.74
	25607 PRENGAMAN JOHN C	APRIL 30 2019	MILEAGE	1.74
	25607 PRENGAMAN JOHN C	JUNE 18 2019	MILEAGE	5.80
	28067 SANDLIN TERESA	APRIL 30 2019	MILEAGE	5.80
			MILEAGE	6.96
5540	11894 BUSINESS CARD	6702PUCKETT0619	SWM & ESC TRAINING	170.52
081500	ECONOMIC DEVELOPMENT			480.00
5210	14366 EGGLESTON KATE	REIMB 0619	POSTAGE	480.00
5230	11894 BUSINESS CARD	6702PUCKETT0619	PHONE CASE	4.39
	30440 US CELLULAR	816442183 0719	CELLULAR SERVICE	4.39
5510	14366 EGGLESTON KATE	MILEAGE 0619	MILEAGE VGA MTG	35.72
081600	TOURISM			44.51
5110	31846 DOMINION ENERGY VIRGINIA	0675198071 0719	ELECTRIC	80.23
				65.30
				65.30
				149.92
				154.19

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5130	31846 DOMINION ENERGY VIRGINIA Water & Sewer 29332 TOWN OF FARMVILLE	1059387447 0719	ELECTRIC	119.54
				273.73 *
			ACCOUNT TOTAL	50.47
5210	11894 BUSINESS CARD 11894 BUSINESS CARD Postal Services	6702PUCKETT0619 6702PUCKETT0619	UPS CHARGES UPS CHARGES	47.52
				9.91
			ACCOUNT TOTAL	57.43 *
5230	21319 CENTURYLINK Telecommunications	310393238 0619	PHONE	387.25
			ACCOUNT TOTAL	387.25 *
5896	11894 BUSINESS CARD 15380 FARMVILLE PRINTING 22917 MOUNTAIN LAUREL STUDIO, LL 22917 MOUNTAIN LAUREL STUDIO, LL 31199 VANEPS MAGI 31199 VANEPS MAGI 32400 WFLO-FM 32985 WVHL VTC 50YRS of Love Grant	6702PUCKETT0619 A0548 STICKERS 4355 4386 REIMB 0519 REIMB 0519 6777 124	VTC 50TH PROMO ITEMS STICKERS FOR PP PINS GRAPHIC DESIGN GRAPHIC DESIGN BINS FOR LOVE CAMPGN HEART OF VA FEE PROMO AIR TIME PROMO AIR TIME	565.78 40.00 50.00 300.00 21.06 50.00 800.00 350.00
			ACCOUNT TOTAL	2,176.84 *
5899	21811 LOWE'S Special Projects	913192	SOIL	32.00
			ACCOUNT TOTAL	32.00 *
6001	31199 VANEPS MAGI 31199 VANEPS MAGI Office Supplies	REIMB 0519 REIMB 0519	OPEN FLAG FLAG POLE	24.95 18.01
			ACCOUNT TOTAL	42.96 *
			MAJOR TOTAL	3,020.68 **
082300	FLOOD & EROSION CONTROL			
5470	17925 HURT & PROFFITT, INC Stormwater Review Fees	54214 20170901	STRM WTR PLAN REVIEW	405.00
			ACCOUNT TOTAL	405.00 *
			MAJOR TOTAL	405.00 **
083500	COOPERATIVE EXTENSION OFFICE			
3199	29913 TREASURER VA TECH Purchase of Service - Oth	4TH QTR 0619	4TH QUARTER SUPPORT	18,788.55
			ACCOUNT TOTAL	18,788.55 *
5210	30671 U S POSTAL SERVICE Postal Services	BOX 322 2019	PO BOX 322 RENT	92.00
			ACCOUNT TOTAL	92.00 *
5230	21319 CENTURYLINK Telecommunications	309520098 0619	PHONE	117.86
			ACCOUNT TOTAL	117.86 *
			MAJOR TOTAL	18,998.41 **

MAJOR#	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER			
091000	GENERAL EXPENSE			
5803	Internal Fuel Account			
28598	SOUTHERN STATES-AMELIA	D702412	GAS	1,066.71
28598	SOUTHERN STATES-AMELIA	D738766	GAS	1,482.04
28598	SOUTHERN STATES-AMELIA	D777646	GAS	980.04
28598	SOUTHERN STATES-AMELIA	D813356	GAS	1,378.77
28598	SOUTHERN STATES-AMELIA	D849449	GAS	1,157.07
28598	SOUTHERN STATES-AMELIA	D884642	GAS	1,226.74
28598	SOUTHERN STATES-AMELIA	D918597	GAS	1,399.88
28598	SOUTHERN STATES-AMELIA	D949393	GAS	1,072.86
28598	SOUTHERN STATES-AMELIA	D972899	GAS	1,544.95
28598	SOUTHERN STATES-AMELIA	E024680	GAS	1,442.09
28598	SOUTHERN STATES-AMELIA	E053200	GAS	1,148.67
28598	SOUTHERN STATES-AMELIA	E112482	GAS	982.91
28598	SOUTHERN STATES-AMELIA	E132649	GAS	1,077.77
28598	SOUTHERN STATES-AMELIA	E180882	GAS	1,500.89
28598	SOUTHERN STATES-AMELIA	E203434	GAS	2,034.66
28598	SOUTHERN STATES-AMELIA	E257628	GAS	1,236.16
28598	SOUTHERN STATES-AMELIA	E301321	GAS	1,741.24
28598	SOUTHERN STATES-AMELIA	E321519	GAS	596.05
	Contingency			23,069.50 *
5807	27756 ROCHELETTE'S FLORIST	15133	FLOWERS (ROARK)	150.00
	27756 ROCHELETTE'S FLORIST	15146	FLOWERS (BLESSING)	149.00
			ACCOUNT TOTAL	299.00 *
094000	CAPITAL PROJECTS		MAJOR TOTAL	23,368.50 **
0002	Computer System			
11537	BAI MUNICIPAL SOFTWARE	20190612001	EXPRT DATA PRGRM	1,600.00
11902	BUSINESS DATA OF VA, INC.	204 098*	CABLES/FLASH DRIVES	70.33
			ACCOUNT TOTAL	1,670.33 *
0005	Mctor Vehicles			
12739	COLONIAL TRUCK SALES INC	54955	F250 PKUP ANMLCNTRL	29,478.02
			ACCOUNT TOTAL	29,478.02 *
0034	Courthouse Renovation A&E			
12889	CRABTREE ROHRBAUGH & ASSC	17 3033	CH RENOVATION A & E	6,444.83
			ACCOUNT TOTAL	6,444.83 *
0052	STPS Center - Renovation			
12889	CRABTREE ROHRBAUGH & ASSC	6 3033.3	STEPS BLDG RENOVATN	1,308.15
27855	ROHR MECHANICAL LLC	4239	REPLACE COMPRESSOR	8,140.68
			ACCOUNT TOTAL	9,448.83 *
0061	DSS Build-Construction			
11894	BUSINESS CARD	6702PUCKETT0619	CONSTRUCTION PYMT	1,917.70
12889	CRABTREE ROHRBAUGH & ASSC	6 3197	DSS BLDG CONSTRUCTION	1,807.95
			ACCOUNT TOTAL	3,725.65 *
			MAJOR TOTAL	50,767.66 **
			FUND TOTAL	253,612.34

AP375H
6/28/2019
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/01/2019 -- 6/28/2019

AFTER CHECKS
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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
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AP375H
6/28/2019
FUND # - 105 FORFEITED ASSETS FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/01/2019 -- 6/28/2019

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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6030	031700	29241	Commonwealth Atty Expend- THOMSON REUTERS-WEST	0840340743	COURT SCREEN ACCESS	60.00
		29241	THOMSON REUTERS-WEST	840013195	COURT SCREEN ACCESS	60.00
					ACCOUNT TOTAL	120.00 *
					MAJOR TOTAL	120.00 **
					FUND TOTAL	120.00

AP375H
6/28/2019

PRINCE EDWARD
LISTING OF INVOICES FOR 6/01/2019 -- 6/28/2019

FUND # - 120 EXPENDITURES - GRANITE FALLS CDA

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
012110	31421	Insurance	63646	AUTO/LIABILITY INS	1,550.00
					1,550.00 *
					1,550.00 **
					1,550.00

ACCOUNT TOTAL
MAJOR TOTAL
FUND TOTAL

AP375H
6/28/2019
FUND # - 501 WATER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/01/2019 -- 6/28/2019

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MAJOR# ACCT# 012110	VENDOR NUMBER WATER FUND - EXPENDITURES	VENDOR NAME WATER FUND - EXPENDITURES	INV#	DESCRIPTION	AMOUNT
5305	31421	Auto Insurance VACORP	63441 WSA	AUTO INSURANCE	75.00 75.00 *
5307	31421	Liability Insurance VACORP	63441 WSA	LIABILITY INSURANCE	331.50 331.50 * 406.50 **
043200	GENERAL PROPERTIES				
5130	29332	Water Service TOWN OF FARMVILLE	WATER TANK 0619	WATER & SEWER	21.10 21.10 * 21.10 **
				ACCOUNT TOTAL	427.60
				MAJOR TOTAL	
				FUND TOTAL	

AP375H
6/28/2019
FUND # - 502 SEWER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/01/2019 -- 6/28/2019

AFTER CHECKS
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MAJOR# ACCT# 012110	VENDOR NUMBER SEWER FUND - EXPENDITURES	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5305	31421	Auto Insurance VACORP	63441 WSA	AUTO INSURANCE	75.00 *
5307	31421	Liability Insurance VACORP	63441 WSA	LIABILITY INSURANCE	331.50 *
043200		GENERAL PROPERTIES			406.50 **
5110	31846	Electrical Services DOMINION ENERGY VIRGINIA	4148700281 0619	SEWER PUMP	39.04 *
				ACCOUNT TOTAL	39.04 *
				MAJOR TOTAL	39.04 **
				FUND TOTAL	445.54

AP375H
6/28/2019
FUND # - 520

PRINCE EDWARD
LISTING OF INVOICES FOR 6/01/2019 -- 6/28/2019

AFTER CHECKS
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MAJOR# ACCT# 042300	VENDOR NUMBER COLLECTIONS	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3310	15721 28596	Repairs & Maintenance FISHER AUTO PARTS, INC. SOUTHERN STATES	056 237044 1042022	SPRAYER BATTERY WEED SPRAY/TURF BLUE	45.95 290.85 ACCOUNT TOTAL 336.80 *
3311	14300 22669 23248	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC MOORE SCALE SRV-WSTRN VA NAPA OF FARMVILLE	178040 5606 196726	TIRE REPAIR SERVICED SCALES TIRE RPR KIT/MUD FLP	25.75 325.00 50.98 ACCOUNT TOTAL 401.73 *
3840	10254 10254 10254	Contract Landfill - POS REPUBLIC SERVICES #974 REPUBLIC SERVICES #974 REPUBLIC SERVICES #974	0974 000546408 0974 000546409 0974 000546410	TRASH COLLECTION TRASH COLLECTION TRASH COLLECTION	366.37 146.46 146.46 ACCOUNT TOTAL 659.29 *
3841	14723 14723 28866 29029	Purchase of Service - Rec EMANUEL TIRE OF VIRGINIA EMANUEL TIRE OF VIRGINIA STEPS, INC SYNERGY RECYCLING LLC	490607 490727 MAY 2019 1900521	TIRE RECYCLING TIRE RECYCLING RECYCLING FEE ELECTRONIC RECYCLING	448.80 1,305.00 3,127.04 2,650.50 ACCOUNT TOTAL 7,531.34 *
5110	28640 28640 31846 31846 31846 31846 31846 31846 31846 31846	Electrical Services SOUTHSIDE ELECTRIC COOP SOUTHSIDE ELECTRIC COOP DOMINION ENERGY VIRGINIA DOMINION ENERGY VIRGINIA DOMINION ENERGY VIRGINIA DOMINION ENERGY VIRGINIA DOMINION ENERGY VIRGINIA DOMINION ENERGY VIRGINIA DOMINION ENERGY VIRGINIA DOMINION ENERGY VIRGINIA	114379001 0619 114379003 0619 0599507431 0619 0670040567 0719 1144204110 0719 5181167213 0719 7471653571 0719 8601161519 0719 8970737501 0719 9176847250 0719	ELECTRIC ELECTRIC RICE COLLECTION CNTR ELECTRIC GREEN BAY ELECTRIC SCALEHOUSE WORSHAM STE ELECTRIC ELECTRIC ELECTRIC	55.13 70.29 33.87 21.59 40.82 390.74 35.01 39.24 67.71 23.26 ACCOUNT TOTAL 777.66 *
5230	21319 21319 21319 21319 21319 30440 31335 31335 31335 31335	Telecommunications CENTURYLINK CENTURYLINK CENTURYLINK CENTURYLINK CENTURYLINK US CELLULAR VERIZON VERIZON VERIZON VERIZON	309480181 0719 309553498 0619 309615846 0619 309714661 0719 310039285 0619 816442183 0719 248 5696 0519DP 248 5696 0619 736 2828 0519DP 736 2828 0619	PHONE PHONE PHONE PHONE WORSHAM PHONE CELLULAR SERVICE PHONE PHONE PHONE PHONE	57.65 48.64 53.34 64.12 42.35 32.02 49.96 54.65 93.18 89.19 ACCOUNT TOTAL 585.10 *
5440	28869	Pcrtable Toilet Rental STIFF O INC	8040	MONTHLY SERVICE	702.50 ACCOUNT TOTAL 702.50 *

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6008	14700	ELLINGTON ENERGY SERVICE	1559	FUEL	100.00
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL APR 2019	DIESEL	1,279.74
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL MAY 2019	DIESEL	1,717.63
				ACCOUNT TOTAL	3,097.37 *
6009	16658	GOODMAN TRUCK & TRACTOR	412137	DOOR GLASS	97.58
	16658	GOODMAN TRUCK & TRACTOR	412190	MIRROR	481.54
	16658	GOODMAN TRUCK & TRACTOR	412232	SWITCH	159.17
	23248	NAPA OF FARMVILLE	195733	DEF	38.97
	23248	NAPA OF FARMVILLE	195735	LMP/WD40/GLUE/FREON	36.49
	23248	NAPA OF FARMVILLE	195735	LMP/WD40/GLUE/FREON	23.99
	23248	NAPA OF FARMVILLE	195735	LMP/WD40/GLUE/FREON	9.49
	23248	NAPA OF FARMVILLE	195735	LMP/WD40/GLUE/FREON	2.99
	23248	NAPA OF FARMVILLE	195735	LMP/WD40/GLUE/FREON	3.99
	23248	NAPA OF FARMVILLE	195735	LMP/WD40/GLUE/FREON	9.49
	23248	NAPA OF FARMVILLE	195735	LMP/WD40/GLUE/FREON	8.49
				ACCOUNT TOTAL	872.19 *
				MAJOR TOTAL	14,963.98 **
042400		LANDFILL OPERATIONS			
3006	14735	EMERT DAVID	JUNE 10 2019	STRAW BALES	472.50
	28596	SOUTHERN STATES	1040914	STRAW BALES	42.00
				ACCOUNT TOTAL	514.50 *
3160	27191	Professional Services	45363 90094 12	LANDFILL PJT MGMT	3,170.07
	27191	RESOURCE INTERNATIONAL	45364 90094 18	PJT MGMT/UPDTE SWPPP	1,787.00
	27191	RESOURCE INTERNATIONAL	45365 90094 27	SWP PJT CMLPNCE MGMT	528.00
				ACCOUNT TOTAL	5,485.07 *
5230	21319	Telecommunications	309326764 0619	PHONE	109.43
	30440	CENTURYLINK	816442183 0719	CELLULAR SERVICE	44.51
				ACCOUNT TOTAL	153.94 *
6008	25247	Fuel	49129	DIESEL	5,276.98
	25782	PARKER OIL COMPANY INC	DIESEL APR 2019	DIESEL	469.66
				ACCOUNT TOTAL	5,746.64 *
6009	11491	Vehicle & Powered Equip S	6276775	TANK LEASE	9.61
	11491	ARC3 GASES	6322658	GLOVES	77.76
	12220	CARTER MACHINERY CO INC	2125826	SEAL KITS/SEALS/TUBE	1,487.61
	12220	CARTER MACHINERY CO INC	2146061	RETAINERS & PINS	105.28
	12220	CARTER MACHINERY CO INC	22604	COMPACTIION WHEEL	44,000.00
	12282	CAVALIER HOSE & FITTINGS	43997	OIL	157.74
	12904	CREWE TRACTOR & EQUIPMENT	338300	HEAD GASKET	19.54
	12904	CREWE TRACTOR & EQUIPMENT	338301	SHOP MANUAL	43.74
	15560	FARMVILLE WHSALE ELECTRIC	664300	BREAKER/CONDUIT/WIRE	145.50

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
		19221	JAMES RIVER EQUIPMENT	222960	STARTER	723.17
		21797	LLEWELLYN METAL WORKS INC	4681	HOOKS/BOLTS/COLLARS	55.25
		21797	LLEWELLYN METAL WORKS INC	4694	BOLTS & NUTS	7.00
		21797	LLEWELLYN METAL WORKS INC	4717	METAL PLATE/NUTS/BLT	458.40
		21797	LLEWELLYN METAL WORKS INC	4777	METAL	71.80
		21797	LLEWELLYN METAL WORKS INC	4792	METAL	160.00
		21811	LOWE'S	907408	LOCK WSHR/BOLTS/BATT	26.54
		23248	NAPA OF FARMVILLE	195735	LMP/WD40/GLUE/FREON	8.58
		23248	NAPA OF FARMVILLE	195948	OIL/OIL STABILIZER	249.86
		23248	NAPA OF FARMVILLE	195970	CBLE ENDS/BRKE FLD	63.05
		23248	NAPA OF FARMVILLE	195980	SCRPR/BLDES/HSE CLMP	16.97
		23248	NAPA OF FARMVILLE	196272	TOOLS	73.02
		23248	NAPA OF FARMVILLE	196505	DEF	51.96
		23248	NAPA OF FARMVILLE	196533	SQUEEGEE	14.98
		23248	NAPA OF FARMVILLE	196591	TPE/GROMMET/CBLE TIE	68.40
		23248	NAPA OF FARMVILLE	196682	FUEL FILTER	36.99
		23248	NAPA OF FARMVILLE	196725	15W40 OIL	2,571.66
		23248	NAPA OF FARMVILLE	196726	TIRE RPR KIT/MUD FLP	28.99
		28596	SOUTHERN STATES	1044076	DIESEL CANS/SPRAYER	51.97
		28596	SOUTHERN STATES	1047085	5 GAL HYD OIL	114.95
8206		999999	Construction Vehicles		ACCOUNT TOTAL	50,900.32 *
			MARY BERKLEY WRIGHT	TRACTOR 051419	1995 ROAD TRACTOR	7,000.00
					ACCOUNT TOTAL	7,000.00 *
					MAJOR TOTAL	69,800.47 **
					FUND TOTAL	84,764.45

AP375H
6/28/2019
FUND # - 732

RETIREMENT BENEFIT FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 6/01/2019 -- 6/28/2019

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
00230	25257	LEOS Disbursements JOHNS VICKI K	JUNE 2019	RETIREE BENEFIT	1,156.11
1101					1,156.11 *
				ACCOUNT TOTAL	1,156.11 **
				MAJOR TOTAL	1,156.11 **
				FUND TOTAL	1,156.11

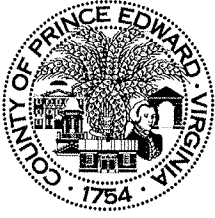
FUND # - 741 PIEDMONT COURT SERVICES FUND

MAJOR# ACCT# 021400	VENDOR NUMBER PIEDMONT COURT SERVICES	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
3500	15380	Printing and Binding FARMVILLE PRINTING	PCS 0619	ANNUAL RPRTS/PAMPHLT	930.38	930.38 *
3600	10261	Advertising AMELIA BULLETIN MONITOR	27565	ADVERTISING	385.00	385.00
	15240	FARMVILLE NEWSMEDIA	129432/0519	ADVERTISING	346.80	346.80
	23928	NOTTOWAY PUBLISHING CO	PCS 0519	ADVERTISING	120.00	120.00
	23928	NOTTOWAY PUBLISHING CO	PCS 0619	ADVERTISING	360.00	360.00
	32789	WOMACK PUBLISHING CO INC	L0361 0419	ADVERTISING SR PO AD	125.55	125.55
	32789	WOMACK PUBLISHING CO INC	L0361 0519	ADVERTISING PO AD	627.75	627.75
5210		Postal Services		ACCOUNT TOTAL	1,965.10	*
	22079	MAIL FINANCE	JUNE 2019 PCS	POSTAGE METER LEASE	190.68	190.68
	30583	U S POSTAL SERVICE	POSTCARDS 0619	POSTCARDS	195.00	195.00
5230		Telecommunications		ACCOUNT TOTAL	385.68	*
	21319	CENTURYLINK	310357807 0619	PHONE	73.50	73.50
	23933	LUMOS NETWORKS	174057257 0619	PHONE	305.70	305.70
5420		Lease/Rent of Building		ACCOUNT TOTAL	379.20	*
	28724	SRP CORPORATION LLC	RENT 0619	RENT	2,750.00	2,750.00 *
5510		Travel - Mileage		ACCOUNT TOTAL	2,750.00	*
	10975	AYOUB ZACHARY	REIMB 0619	MILEAGE/NEWSPAPERS	251.96	251.96
	13846	ELSWICK STEVE	MILEAGE 0619	MILEAGE	92.22	92.22
	16944	STIMPSON CONNIE	REIMB 0619	MILEAGE	12.03	12.03
	22217	MAXEY RENEE T	REIMB 0619	MILEAGE/APPT BOOK	337.32	337.32
	22259	MAYS ANDY	MILEAGE 0519	MILEAGE REIMB	317.26	317.26
	22494	MONTOYA CAMILO	MILEAGE 0619	MILEAGE	197.90	197.90
	31091	VITALE MATT	MILEAGE 0619	MILEAGE	155.44	155.44
5540		Travel - Convention and E		ACCOUNT TOTAL	1,364.13	*
	25931	PRYOR LEARNING SOLUTIONS	ODR#20 27259709	TRAINING SEMINAR	149.00	149.00
	25931	PRYOR LEARNING SOLUTIONS	ODR#20 27260345	TRAINING SEMINAR	149.00	149.00
	999999	JOYFIELDS INC.	IV20927 IV20928	WEBINAR TRAINING	95.00	95.00
	999999	JOYFIELDS INC.	IV20927 IV20928	WEBINAR TRAINING	95.00	95.00
6001		Office Supplies		ACCOUNT TOTAL	488.00	*
	16944	STIMPSON CONNIE	REIMB 0619	NTBKS/FLDRS/CBNT/PEN	102.39	102.39
	20600	KEY OFFICE SUPPLY	PCS 062019	TONER/FILE CABINET	395.24	395.24
	20600	KEY OFFICE SUPPLY	531221	NAME PLATES	32.97	32.97
	20600	KEY OFFICE SUPPLY	532003	APPT BOOKS	158.32	158.32
	20600	KEY OFFICE SUPPLY	532004	CARTRIDGES	127.78	127.78
	22217	MAXEY RENEE T	REIMB 0619	MILEAGE/APPT BOOK	19.79	19.79
	26525	QUILL CORPORATION	7837736	PRINTER CARTRIDGES	66.98	66.98
	28866	STEPS, INC	14648	SHREDDING	66.00	66.00
				ACCOUNT TOTAL	969.47	*

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6012	10975	AYOUB ZACHARY	REIMB 0619	MILEAGE/NEWSPAPERS	3.58
8202	16944	Furniture and Fixtures	REIMB 0619	PHONE CORDS/MOUSE	67.57
	20600	STIMPSON CONNIE	PCS 062019	TONER/FILE CABINET	848.49
		KEY OFFICE SUPPLY			916.06 *
				ACCOUNT TOTAL	10,151.60 **
				FUND TOTAL	10,151.60
				TOTAL DUE	352,227.64

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____
 _____ Title _____ Date _____
 _____ Title _____ Date _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 9, 2019
Item No.: 8-d
Department: County Administration
Staff Contact: Cheryl Stimpson
Issue: Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None

Recommendation: None

Motion _____ Cooper-Jones _____ Jones _____ Townsend _____
Second _____ Emert _____ Pride _____ Wilck _____
Gilliam _____ Southall _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 9, 2019
Item No.: 9
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Highway Matters

Summary: VDOT Resident Engineer Scott D. Frederick, P.E. will not be present at the July Board meeting. He will join us again in August. Staff will record any road issues and report them to VDOT.

Attachments:

Recommendation:

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 9, 2019
Item No.: 10
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Public Hearing – Special Use Permit – Byler, Firewood Processing

Summary: The County has received a special use permit application for the operation of a Firewood Processing facility to be located at 419 Singleton Road, on tax map parcel 74-A-2 owned by Joe S. Byler.

The proposed facility will process and dry firewood to be wholesaled to a third party. The proposed operation will be a family-run operation that will include Mr. Byler and his three sons and was requested to operate from 7 a.m. to 6 p.m. Monday-Friday and Saturday 6 a.m. to 12 Noon.

The proposed operation will be located within a 40' X 104' building and utilize a diesel operated machine and associated equipment and generate three tractor trailer loads per week. Staff went out to the property on May 16, 2019 at 10 a.m. and measured the sound levels of the equipment from various locations and recorded the following decibel readings:

- Front of the property at the driveway - 36.7 db
- Darlington Heights Fire Department (BBQ Pitt) - 42.7 db (Only could hear the lawnmower across the road)
- (Approximately 300' across the road grass was being cut and registered - 58.4 db)
- Prince Edward County Convenience Center entrance located on Singleton Road - 35.6 db
- Forty feet off of Singleton Rd on Hall property located across from the location - 35.2 db
- Approximately 40 feet from equipment - 60.1 db
- Two feet from the equipment - 84.5 db

For comparison normal conversation is 60 db while a lawnmower is approximately 90 db. During the inspection staff did not observe any loud sound from the equipment from the adjacent properties.

The Planning Commission held a public hearing on June 18, 2019 at which six citizens living in the area spoke against the special use request. The major areas of concern were: (1) Noise; (2) Truck traffic; (3) Possible expansion of the business; and (4) Hours of operation. Mr. Byler offered to reduce the hours of operation to 7:30 a.m. to 5:00 p.m. and no operations on Saturday or Sunday and place the exhaust so it is facing away from Singleton Road and toward a wooded tract of land on his property to help absorb the noise. Mr. Byler stated besides the log cutter/splitter he would be operating a log loader/unloader that would only operate as needed. He stated the wood would be dried using wood heat and small fans.

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

After discussion the Planning Commission approved recommending the Special Use Permit to the Board of Supervisors on a vote of 7-2, with one member being absent, with the following conditions:

1. Hours of Operation 7:30 a.m. – 5:00 p.m. Monday – Friday.
2. Limit of 50 decibels at the property line, measured outside the building once it is built with the machine running.
3. Limit of 3 deliveries of logs per week.
4. Exhaust directed into the woods
5. Plant trees or tall evergreen shrubs around buildings to deaden noise
6. No additional equipment can be added without a new special use request.

The day after the meeting, Mr. Byler contacted Supervisor Gilliam and myself and informed us he had forgotten to mention he would be using a forklift at times and that he would also be running a Slab wood saw using a 40 hp diesel engine and the fans would be run by a 10 hp diesel motor which would run 24 hours a day when he was processing firewood. Additionally, Mr. Byler wants to request his hours of operation be 7:00 a.m. – 5:00 p.m. Monday – Friday and 8:00 a.m. – Noon on Saturdays.

Attachments:

1. Public Hearing Notice
2. Special Use Permit Application
3. List of Adjoining property owners notified of Special Use Permit
4. Sample letter sent to adjoining property owners
5. Map of adjoining properties and structures
6. Site map
7. Letter from Mr. Byler stating additional equipment and proposed conditions
8. Planning Commission Minutes

Recommendation: Following the public hearing, the Board will wish to consider the special use permit request and, if approved, any conditions that will be placed on the operation.

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____



June 20, 2019

Please publish the following public hearing notice in THE FARMVILLE HERALD on Wednesday, June 26, 2019 and Wednesday, July 3, 2019



Notice of Public Hearings

The Prince Edward County Board of Supervisors will hold a public hearing on Tuesday, July 9, 2019 at 7:30 p.m. in the Board of Supervisors Room located on the 3rd floor of the Prince Edward County Courthouse, 111 South Street, Farmville, Virginia, to receive citizen input prior to considering the following:

1. Request by Joe Byler for a Special Use Permit to operate a wood processing operation located at 419 Singleton Road on a parcel owned by Joe S. Byler, identified as Tax Map 74-A-2. This is an A1, Agricultural Conservation Zoning District.

A complete copy of the Special Use Permit application is available for public review in the office of the Prince Edward County Administrator, 111 South Street, 3rd Floor, Farmville, VA, or on the county website at www.co.prince-edward.va.us. It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

NOTE: Due to courthouse construction, the public will need to enter the courthouse through the South Street entrance, pass through security, and take the elevator to the Third Floor.

COMMENTS: _____

PERMIT/APPLICATION NO. _____
ZONING DISTRICT AA
MAGISTERIAL DISTRICT _____
DATE SUBMITTED 3/29/19

County of Prince Edward

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY APPLICATION
FOR SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION SPECIAL EXCEPTION REQUESTED:
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: Joe S. Byler
Applicant's Address: 419 Singleton Rd Pamplin VA-23958
Applicant's Telephone Number: () 434-248-5024

Present Land Use: Farming

Legal Description of Property with Deed Book and Page No. or Instrument No. _____

Tax Map # _____ Acreage : 110

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) Submit Firewood processing

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) _____

Height of Principal Building (s): Feet 16' to 20' Stories 1 story

APPLICANT'S STATEMENT: (if not owner(s) of property):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

Signature of Applicant (if not property owner) _____ Date _____

PROPERTY OWNER(S) STATEMENT:

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

Joe S. Byler _____ 3-6-2019
Signature of Property Owner(s) Date

Signature of Property Owner(s) _____ Date _____

Signature of Property Owner(s) _____ Date _____

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00 Fee Received by [Signature] Date 3/29/19

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Planning &
Community Development
P. O. Box 382
Famville, VA 23901
(434) 392-8837

Attachment (2)

Prince Edward County
Special Use Permit

*mailed
4/17/19
✓
6/5/19*

Applicant: Joe Byler
419 Singleton Road

Date: April 16, 2019

Schedule B

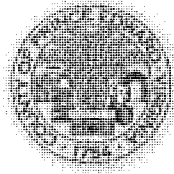
List of property owners and mailing addresses adjoining the parcel proposed for Special Use.

Parcel ID	Owner	Address	Note
074-A-1	Pamela Atkins Layman	3503 Peaks Road Prospect, VA 23960	
074-A-2A 074-A-5	Darlington Heights Volunteer Fire Department	<i>DHVFH c/o Dallas Tinsley 3348 Morris Creek Rd Pamplin, VA 23958</i>	
074-A-3	Laura Childress	2566 Buffalo Church Road Pamplin, VA 23958	
074-A-4	Matthew & Deborah Chaconas	2395 Darlington Heights Road Cullen, VA 23934	
073-A-31	Katherine Burst	2297 Darlington Heights Road Cullen, VA 23934	
073-A-23	Randall & Donna Bremer	178 Heights School Road Pamplin, VA 23958	
074-A-6	Light Acres Family Limited Partnership	6339 Beverly Mills Road Broad Run, VA 20137	
074-A-7	Thaddeus Lewis	2464 West Road Riverdale, GA 30296	
074-A-18 074-A-19	William Hamilton	3069 Darlington Heights Road Cullen, VA 23934	
074-A-19 (B)	Gary Lee Hall	420 Singleton Road Pamplin, VA 23958	

Attachment (3)

BOARD OF SUPERVISORS

James R. Wilck
Chairman
Jerry R. Townsend
Vice Chairman
Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride, Ed.D.
Gene A. Southall



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR

W.W. Bartlett
Post Office Box 382
111 N. South Street, 3rd Floor
Farmville, VA 23901
Office: (434) 392-8837
Fax: (434) 392-6683
wbartlett@co.prince-edward.va.us
www.co.prince-edward.va.us

May 31, 2019

RE: Special Use Permit Application for 419 Singleton Road

To Whom It May Concern:

The Prince Edward County Planning Commission has scheduled a Public Hearing on Tuesday, June 18, 2019, at 7:00 p.m. to consider a Special Use Permit Application by Joe Byler. The Planning Commission meeting will be held in the Board Room on the Third Floor of the Prince Edward County Courthouse. A public hearing gives the Planning Commission the opportunity to gather citizen input prior to considering the special use request.

Mr. Byler has requested permission to operate a Firewood Processing operation that will process and dry firewood to be wholesaled to a third-party operation for sale. The proposed facility will be a family run operation and be operated by Mr. Byler and his three sons and will operate Monday-Friday from 7:00 am to 6:00 pm and Saturday from 6 to 12 noon.

The proposed operation will be located within a 40' x 104" building and utilize a diesel-powered machine to cut and split the wood along with other associated equipment and is expected to generate two to three tractor trailer loads a week.

The property is located on Tax Map Parcels 74-A-2 owned by Joe S. Byler. This is an A1, Agricultural Conservation District and the use is allowed by Special Use Permit.

You are receiving this notice because you own land adjacent to this parcel. The Special Use Permit application is available for review in the Prince Edward County Department of Planning and Community Development and on the county web page at www.co.prince-edward.va.us. If you have any questions about this meeting or the permit application, I encourage you to contact me by calling 434-392-8837 or electronically at rfowler@co.prince-edward.va.us

Sincerely,






W.W. Bartlett
County Administrator

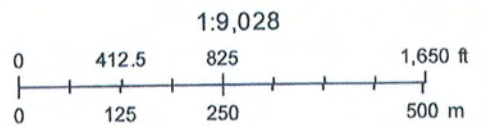
Attachment (4)

419 Singleton Road



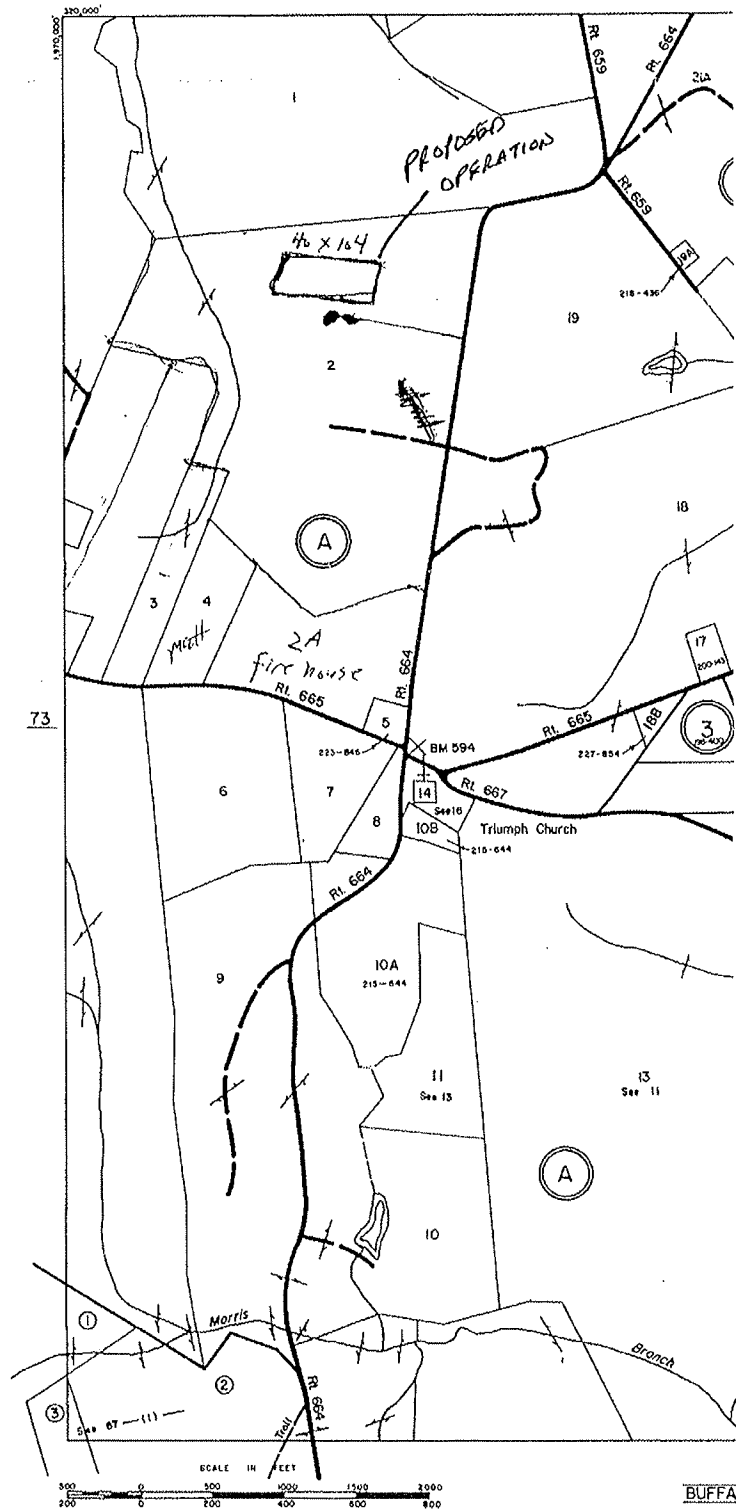
May 1, 2019

-  Parcels
-  Road Centerline
-  Address Points
-  County Boundary
-  Farmville Boundary



Virginia Geographic Information Network (VGIN)

Attachment (5)



REVISED: DEC.31,1985 DEC.31,1986

BUFFA

Attachment (6)

Fire wood processor will be run with Hyd.
powered by 66 H.P. diesel. Slabwood saw and air
compresser will be run with Hyd. run by 40 H.P. diesel.
Fans will be run with Hyd run by small 10 H.P. diesel
24 Hrs a day I'm working with Georgetown Hyd. in
Pa. and he said he can get me a small diesel
to run fans that neighbors won't hear.
knuckleboom^{log} loader will be used to unload firewood
Forklift will be used around yard

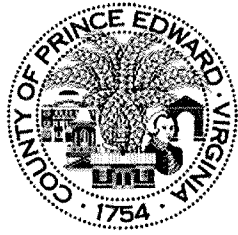
I'm willing to build diesel room with
sound barrier and keep good mufflers on diesels

Hrs are Mon. thru Fri. 7 AM to 5 PM
Sat. 8 AM to 12 noon.

We will process Approx. 3 load a week

This business is family operated

Joe D. Byler



**Prince Edward County Planning Commission
Meeting Minutes
June 18, 2019
7:00 pm**

Members Present: John Prengaman, Chair John "Jack" W. Peery, Jr., Vice Chairman
 Donald Gilliam Preston L. Hunt
 Mark Jenkins Robert "Bobby" Jones
 Clifford Jack Leatherwood Whitfield M. Paige
 Cannon Watson

Absent: Teresa Sandlin

Staff Present: Wade Bartlett, County Administrator

Chairman Prengaman called the June 18, 2019 meeting to order at 7:00 p.m.

Approval of Minutes: April 30, 2019

Commissioner Peery made a motion, seconded by Commissioner Leatherwood, to approve the meeting minutes from April 18, 2019 as presented; the motion carried:

Aye: Donald Gilliam Nay: (None)
 Preston Hunt
 Mark Jenkins
 Robert M. Jones
 Clifford Jack Leatherwood
 Whitfield M. Paige
 John "Jack" W. Peery, Jr.
 John Prengaman
 Cannon Watson

Absent: Teresa Sandlin

In Re: Review of Board of Supervisors Actions

Mr. Bartlett reported the Board of Supervisors approved the Dominion Microwave Tower special use permit request. He said no one spoke during the public hearing held by the Board of Supervisors.

In Re: Special Use Permit – Joe Byler, Firewood Processing Operation

Chairman Prengaman announced this was the date and time scheduled for a Public Hearing on a Special Use Permit application to permit the operation of a Firewood Processing operation located at 419 Singleton Road, on Tax Map

Parcel 74-A-2, owned by Joe S. Byler. This is an A1, Agricultural Conservation District. Notice of this hearing was advertised according to law in the Wednesday, June 5, 2019 and Wednesday, June 12, 2019 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Prengaman reviewed the public hearing process. He then said the County has received a Special Use Permit application to permit the operation of a Firewood Processing operation located at 419 Singleton Road, on Tax Map Parcel 74-A-2, owned by Joe S. Byler.

The proposed facility will process and dry firewood to be wholesaled to a third-party operation for sale. The proposed operation will be a family-run operation that will include Mr. Byler and his three sons and operate from 7:00 a.m. to 6:00 p.m., Monday through Friday, and Saturday 6:00 a.m. to 12:00 noon.

The proposed operation will be located within a 40' x 104' building and utilize a diesel operated machine and associated equipment and generate three tractor trailer loads a week.

County staff went out to the property on May 15, 2019 at 10:00 a.m. and measured the sound levels of the equipment from various locations and offer the following information:

- Front of the property at the driveway: 36.7 db.
- Darlington Heights Fire Department (BBQ Pitt): 42.7 db. (Only could hear the lawnmower across the road)
- Approximately 300' across the road, grass was being cut and registered 58.4 db.
- Prince Edward County Convenience Center entrance located on Singleton Road: 35.6 db.
- Forty feet off of Singleton Road on the Hall property located across from the location: 35.2 db.
- Approximately 40 feet from equipment: 60.1 db.
- Two feet from the equipment: 84.5 db.

For comparison, normal conversation is 60 db., while a lawnmower is approximately 90 db. During the inspection, staff did not observe any loud sound from the equipment from the adjacent properties.

Chairman Prengaman opened the public hearing.

Gary Hall, Buffalo District, expressed his concerns regarding the proposed hours of the operation and questioned what is included in "other associated equipment." He also said he is concerned about the number of 90-ton trucks on Singleton Road and the noise associated with running machinery. Mr. Hall then asked if this business is permitted, would another business follow.

Chairman Prengaman stated this public hearing is just for the wood processing operation and anything else would require a special use permit application and public hearing.

Dallas Tinsley, Buffalo District, expressed his concerns and those of his surrounding neighbors regarding the noise level. He said he lives approximately a half-mile from the proposed operation and he could hear the machinery running on the day they were measuring the decibels. He stated Darlington Heights is a retirement community and people have moved there for the peace and quiet. He said the equipment is similar to a tractor and usually they cannot be heard; he asked if the mill processing equipment was run or just the motor on the day the testing was done. He also said he has concerns regarding the business increasing and needing stronger equipment, and asked what is in place to protect the community [from that happening]. Mr. Tinsley then asked if there is something in place to keep the operation from making too much noise; he said an existing saw mill has added a planer. He then expressed his concerns regarding tractor trailer traffic, and asked what the added revenue would be for the County. He questioned the community benefit for compensation for the noise if there is little to no revenue. He said the citizens in that area wish to keep Darlington Heights a quiet community.

Chairman Prengaman stated any special use permit may set limitations on size, noise levels, hours, or other parameters.

Tina Fox, Buffalo District, said the proposed operation is approximately one-quarter mile across the field from her residence. She said she moved to the area to retire and asked the Planning Commission to not allow this application. She said the noise eight hours a day, six days a week would ruin a lot of people's lifestyles.

Betty Tinsley, Buffalo District, said her family has lived in the area for hundreds of years and they enjoy the peace and quiet there. She said most of her neighbors are all retirees in the community now and they are there because of the quiet.

Wilkie Chaffin, Buffalo District, said he is about two miles from the proposed operation and asked if this is already operational, and if it isn't, how could they get decibel readings.

Chairman Pregelman said Mr. Byler was asked to run the equipment for decibel readings.

Mr. Chaffin stated the road is narrow and rough, he is concerned about the noise, and a church and the fire department are nearby. He said when there is an all-day function at the fire house, it could present a problem. He asked how this would work in the future and stated past projects evolved over the years.

Bob Timmons, Buffalo District, expressed his concerns regarding the hours of operation, stating 7:00 a.m. was too early to start. He said constraints need to be placed on the hours of operation. He then said testing should be done to establish a benchmark which is good to measure against in the future. He said there is a mill currently [near his residence] that hasn't gone through the [special use application] process and there is constant noise.

Joe S. Byler stated the equipment includes a log loader, a 66 HP firewood processor, and a chainsaw bar which uses the same motor; he said he could limit the hours of operation to 45 hours a week. He said setting three loads a week was a high estimate, and mufflers are on and would be kept on.

Commissioner Jones asked if the machinery will run constantly. Mr. Byler stated he expects to process [the wood] as fast as they can and shut the processor down, and wrap the wood in plastic. He said it would likely run most of the day and they would load the trucks out. The rest of the process is indoors.

Commissioner Hunt asked how the wood is dried. Mr. Byler said there will be fans and insulated trailers with a woodstove heating it; he said the wood is heat-treated to kill bugs.

Commissioner Jones asked if the power unit will be in the building. Mr. Bartlett explained the motor was outside when the tests were done, and it was revved up to its operating level at 1800 RPM.

Chairman Pregelman asked if the hours could be reduced. Mr. Byler said he could change from 7:30 a.m. to 5:00 p.m., Monday through Friday and it is not likely they would work on Saturday.

Mr. Bartlett said the tax revenue would not be significant and estimated annual revenue would be approximately \$420 in machinery tax and \$2,000 in real estate tax.

There being no one further wishing to speak, Chairman Pregelman closed the public hearing.

Chairman Pregelman reviewed the concerns: noise level, hours of operation, equipment being used, number of trucks, and increased traffic.

Commissioner Gilliam said a baseline for the noise needs to be set.

Commissioner Jones said there can be no additional equipment without an additional special use permit.

Chairman Pregelman said the hours can be changed to 7:30 a.m. to 5:00 p.m. and no Saturday and Sunday operation.

Commissioner Jones asked if any type of buffering help. Mr. Bartlett said the operation will be inside [a building] already and a natural buffer would take years to grow; he said insulation in the building would be better.

Commissioner Watson said that when the concrete and asphalt plant was being discussed, there was a room full of contentious people because of disturbing their peace and quiet. He said they were on a divided highway. He said he cannot imagine big trucks on [Singleton] road and questioned the viability of trucking on Singleton Road.

Commissioner Jones said that according to the application, there would be three trucks a week. Discussion followed.

Commissioner Hunt asked who would be responsible for fixing the road if the trucks damage it. Mr. Bartlett said VDOT is responsible for the road; VDOT would require Mr. Byler to put in a commercial entrance.

Commissioner Watson reminded the citizens that if the Planning Commission decides to approve the recommendation to the Board, the Board of Supervisors has the final say to approve or disapprove. He said if the citizens are not satisfied with the outcome, he said they can go to the public hearing that will be held by the Board of Supervisors.

Chairman Pregaman stated the purpose of the Planning Commission is to review any special use permits, zoning changes and everything relative to the entire county and then and make a recommendation for or against to the Board of Supervisors. The Board of Supervisors sometimes turns down a project.

Commissioner Peery asked if there is a staff recommendation on this proposed operation.

Mr. Bartlett said that staff didn't see that there was a great amount of noise, the traffic would only be three trucks a week and there are log trucks that travel the road already. He said decreasing the number of hours, operating inside the building, and limiting the decibels with the readings being held as a baseline would be a benefit. He said atmospheric conditions can change how sound carries and there is not a lot of natural buffer to dissipate the noise. He said from the readings taken, about 45-50 db. is a maximum. Discussion followed.

Chairman Pregaman reviewed the stipulations, to include no additional equipment other than the two pieces, hours of 7:30 a.m. to 5:00 p.m. with no work on Saturday or Sunday, noise level no louder than 45-50 decibels at the property line, three trucks per week, and exhaust directed into the woods.

Commissioner Hunt questioned if the sound would be measured routinely. Mr. Bartlett said the County has a complaint-based system; if a complaint is received, staff will investigate. He said they are currently looking into another mill that has not gone through the proper channels to operate. Discussion followed.

Mr. Byler stated his equipment would include a forklift that would also be used.

Commissioner Jones said all the stipulations must be included; he said the peace and quiet is important, but there is noise associated with making a living. He said the stipulations would relieve some of the issues.

Commissioner Jones made a motion, seconded by Commissioner Hunt, to recommend approval to the Board of Supervisors for the Special Use Permit application from Joe S. Byler to operate a Firewood Processing operation with the following conditions:

- No additional equipment
- Hours of 7:30 a.m. to 5:00 p.m. with no work on Saturday or Sunday
- Noise level no louder than 45-50 decibels at the property line
- Three trucks per week
- Exhaust directed into the woods
- Decibel level would have to be measured outside the building once the building is built with the machine running to get the true noise level
- Add natural buffer of fast-growing trees or shrubs

The motion carried:

Aye: Donald Gilliam
Preston Hunt
Mark Jenkins
Robert M. Jones
Clifford Jack Leatherwood
Whitfield M. Paige
John Prensaman
Absent: Teresa Sandlin

Nay: John "Jack" W. Peery, Jr.
Cannon Watson

In Re: Old Business

(None)

New Business

(None)

On motion of Chairman Prensaman, seconded by Commissioner Jones, and adopted by the following vote:

Aye: Donald Gilliam
Preston Hunt
Mark Jenkins
Robert M. Jones
Clifford Jack Leatherwood
Whitfield M. Paige
John "Jack" W. Peery, Jr.
John Prensaman
Cannon Watson
Absent: Teresa Sandlin

Nay: (None)

the meeting was adjourned at 7:49 p.m.

Next Meeting: July 16, 2019



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 11, 2019
Item No.: 11
Department: Board of Supervisors
Staff Contact: Kate Pickett Eggleston
Issue: Economic Development Update

Summary: County Economic Development Director, Kate Pickett Eggleston, will provide an economic development update to the Board of Supervisors, which will include a discussion of the following:

- Industrial Park Internal Access Road
- Enterprise Zone
- Yak Attack Incentives/Reporting
- Virginia Growth Alliance
- Workforce Development Board
- County Website
- Continuing Education

Attachments:

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 10, 2019
Item No.: 12
Department: Board of Supervisors
Staff Contact: Kate Pickett Eggleston
Issue: County Website

Summary: The County issued an RFP for Website Design and Implementation (RFP-19-02) in May 2019. Three companies responded to the RFP with proposals. Each company has significant experience designing and implementing local government websites across the country and in the Commonwealth of Virginia, specifically.

The three companies were carefully considered and analyzed and ranked by the following criterion:

- Company history, key staff expertise and resources;
- Ability to meet the County’s requirements;
- Project structure, plan and approach;
- Portfolio of similar projects;
- Quality of references; and
- Proposed project cost and deliverable schedule.

Proposed project cost (proposed total cost for initial development and implementation and three years of hosting and maintenance service) and deliverable schedule for each company is as follows: (total amount includes website design and implementation + 3 years of web hosting & maintenance)

- Civic Plus | \$29,971 | 27 weeks
- Granicus | \$23,811.25 | 27 weeks
- Revize | \$23,400 | 21 weeks

The company that County staff thought would be the best fit for Prince Edward County based on this criterion is Granicus. We contacted the company’s references, which were excellent and spoke of their positive recent experiences with the company.

Granicus is a company based out of Washington, D.C. The company has been in business for 21 years, has had over 4,000 clients, including the U.S. Department of Homeland Security and the U.S. Department of Defense. Recent Commonwealth of Virginia clients include Fairfax County, City of Herndon, Williamsburg, Augusta County, and Frederick County.

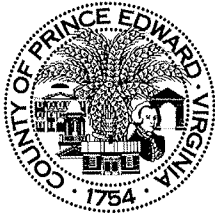
Attachments: Scoring Matrix

Recommendation: Approve the contract with Granicus and authorize the County Administrator to execute all contract documents.

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

Website RFP Scoring Matrix Summary

COMPANY	DESIGN & IMPLEMENTATION	YEAR 2	YEAR 3	YEAR 4	TOTAL	TIME	4-5 YEAR REDESIGN INCLUDED FREE (Y/N)
CIVIC PLUS	\$16,989	\$4,118	\$4,323	\$4,540	\$29,971	27 weeks	No
GRANICUS	\$9,625	\$4,725	\$4,725	\$4,961	\$23,811	27 weeks	Yes
REVIZE	\$14,700	\$2,900	\$2,900	\$2,900	\$23,400	21 weeks	Yes



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 9, 2019
Item No.: 13
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Virginia's Crossroads Bylaws

Summary:

For a number of years, our regional tourism organization, Virginia's Retreat, has been transitioning into a 501(c)(3) organization. As part of that process, the organization has also rebranded and is now known as Virginia's Crossroads. During this process the Virginia State Parks; Emporia/Greenville County; Appomattox Courthouse National Historical Park and most recently Moton Museum have joined the organization to expand their marketing reach.

Virginia's Crossroads wishes to become a 501(c)(3) organization because it will enable funding from sources (private foundations, grants and donations) that previously could not be accessed. Such funding will lessen the burden on the member localities while allowing an expansion of marketing the organization, which will increase exposure of the region's tourism assets and local businesses.

Virginia's Crossroads retained the services of the law firm of CowanGates to assist in becoming a 501(c)(3) organization. One of the last steps in this process is the adoption of new By-Laws which were developed by Cowan Gates.

Attachment: Draft By-Laws for Virginia's Crossroads

Recommendations: Approve the Draft By-Laws as submitted and authorize the Chairman of the Board of Supervisors and/or the County Administrator to sign all necessary documents for the approval of the By-Laws.

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

**BYLAWS
OF
VIRGINIA'S CROSSROADS, INC.**

**ARTICLE I
Name and Location**

The name of the corporation is Virginia's Crossroads, Inc., (the "Corporation"). The principal office of the Corporation in the Commonwealth of Virginia shall be located initially at 121 E. Third Street, Farmville, Virginia 23901, but may be changed by the vote of a majority of the members of the Board of Directors.

**ARTICLE II
Objectives and Purposes**

The objectives and purposes for which the Corporation is formed are as set forth in the Articles of Incorporation and are also set forth herein:

Section 1. Objectives and Purpose. The Corporation is organized and operated exclusively for charitable and educational purposes within the meaning of Sections 501(c)(3) of the Internal Revenue Code or corresponding section of the future federal tax code. In particular, the Corporation's purpose and mission is to promote, preserve, enhance, and educate the general public about the natural, historical, and recreational resources of Central and Southern Virginia¹, including in particular, the support for, development of, and education about the region's Civil Rights in Education Heritage Trail™ (the "CRIEHT"), the Lee's Retreat trail, and the Wilson-Kautz Raid trail.

The Corporation shall seek recognition as a tax exempt organization under Section 501(c)(3) of the Internal Revenue Code or corresponding section of the future Federal Tax Code. The Corporation shall not discriminate against any person on the basis of race, color or religion.

The Corporation is an independent and autonomous organization and shall be governed by its Articles of Incorporation, these bylaws, and its independent Board of Directors.

Section 2. Prohibited Actions and Activities. No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to, its directors, Officers, other private individuals, or organizations organized and operated for profit (except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes as herein stated.) Notwithstanding any other provision herein, the Corporation shall not carry on any activities not permitted to be carried on by:

- a. an organization exempt from federal tax under Section 501(a) of the Internal Revenue Code as described in Section 501(c)(3) of such Code (or the corresponding provisions of any future federal tax code);
- b. an organization described as Section 509(a)(3) of the Internal Revenue Code (or the corresponding provisions of any future federal tax code); or

¹ Central and Southern Virginia is the geographic area of Virginia that includes Amelia County, Appomattox County, Brunswick County, Buckingham County, Charlotte County, Dinwiddie County, City of Emporia; Town of Greenville (Augusta County); Lunenburg County, Mecklenburg County, Nottoway County, Prince Edward County, and the City of Petersburg.

c. an organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

The Corporation shall not undertake to support, participate in, or contribute to, any political campaign on behalf of any candidate for public office, or to support or contribute to any political party or organization, nor shall a substantial part of the activities of the Corporation be for the purposes of propaganda, lobbying, or influencing legislation. Participation and support by the Corporation shall be limited to activities that are designed to educate, inform, and increase understanding in furtherance of the purposes set forth in (1) above.

Section 3. Powers and Authority. The Corporation shall do any and all lawful acts and things which may be necessary, useful, suitable or proper for the furtherance or accomplishment of the purposes and powers of the Corporation, and shall exercise all powers possessed by Virginia corporations of similar character, including the power to own, lease, contract for the purchase and sale of, and to mortgage or otherwise encumber, real and personal property.

ARTICLE III Membership

Section 1. Application and Acceptance to Membership. The Board of Directors of the Corporation shall set the criteria for admission of an applicant as a member of the Corporation. The criteria may be amended by the Board of Directors at any time.

Section 2. Membership Categories. The Corporation shall have two initial classes of members, namely Standing Members (voting) and Supporting Members whose criteria and rights are set forth below:

a. Standing Members: Any local governmental body (i.e. a county, city) or other governmental body or agency committed to fostering and supporting, through its time, efforts, and contributions, the Corporation's objectives and purpose. Standing Members, by and through their designated representative, shall attend corporate meetings and pay the dues assessed pursuant to this Article III. Standing Members shall be entitled to vote on all matters requiring a member vote set forth in these Bylaws or the Articles of Incorporation.

b. Supporting Members: Supporting Member status may be extended to any person, entity, or organization interested in the Objectives and Purpose set forth in Section 1 of Article II, above, who does not otherwise qualify for Standing Member status pursuant to Section 2(a) of this Article III, above, who agrees to support the Corporation through its time, effort, and/or contribution. Supporting Members by and through their designated representative shall attend corporate meetings and, if applicable, pay any dues that may be assessed pursuant to this Article III, below. Supporting Members may be individuals, entities, or organizations. Supporting Members shall be entitled to attend meetings of the Corporation, but may not vote.

Section 3. Termination of Membership. Any member not in good standing may have its membership terminated by the affirmative vote of a majority of the Standing Members of the Board of Directors. A member shall not be in good standing if any of the following circumstances occur or apply: (1) failure to pay any dues set; (2) loss of eligibility; (3) business practices which the Board of Directors deems potentially harmful to the Corporation's reputation; or (4) failure to attend meetings or participate in the Corporation's efforts, following written notice of the same from the Board of Directors. Members shall

be given thirty (30) days written notice of the Board's intent to terminate his/her/its membership and shall be given the opportunity to respond to the basis for the termination of membership and to be heard by the Board prior to the termination of his or her membership.

Section 4. Dues.

a. The annual dues shall be recommended by the Board of Directors and approved by a majority vote of the Standing Members at the annual meeting. Any change (increase or decrease) in dues shall be decided at the annual meeting and effective as of the beginning of the next fiscal year.

b. Dues for each fiscal year must be paid within ninety (90) days after the commencement of the applicable fiscal year in order to maintain an active membership in the Corporation.

c. Notwithstanding the foregoing, the Board of Directors may provide for payment of dues in installments or on a more frequent basis.

Section 5. Participation. All members shall take an active interest, as shown by contributions and attendance at meetings. All members are invited to attend annual meetings and to participate in the form of papers and discussions.

**ARTICLE IV
Board of Directors**

Section 1. General Powers. Subject only to the provisions of the Articles of Incorporation and the applicable laws of Virginia in respect to non-stock corporations, the property, affairs and business of the Corporation shall be managed by the Board of Directors.

Section 2. Number and Election of Directors. The Board of Directors initially shall consist of thirteen (13) directors, with each Standing Member entitled to appoint one individual as its representative director. The initial directors are set forth in the Corporation's Articles of Incorporation and shall serve one (1) year terms. Each director shall serve a term of one year; provided, however, that the initial directors shall be entitled to serve a term in excess of one year and until the conclusion of the first complete fiscal year of the Corporation. In addition, and notwithstanding the foregoing, any Standing Member shall be entitled to designate an individual who would be automatically re-elected on an annual basis to serve as that Standing Member's designated representative director until such time as the Standing Member appoints a new representative to replace its then serving director. Any member of the Board of Directors shall be subject to removal from such Board by a vote of the majority of the entire Board. Any vacancies on the Board of Directors arising by reason of resignation, death, annual rotation or for any other reason shall be filled by the Standing Member whose appointed director's seat has been so vacated.

Section 3. Compensation. The Director shall serve without compensation for his services as Director but may be reimbursed by the Corporation for all travel and out-of-pocket expenses reasonably incurred in connection with the affairs of the Corporation. The Director shall not be disqualified from receiving reasonable compensation for professional, business, or other services rendered other than in the capacity of a Director.

Section 4. Quorum. A simple majority (at least 51%) of the members of the Board of Directors shall constitute a quorum for the transaction of business, but if less than a quorum shall be in attendance at the time for which a meeting shall have been called, the meeting may be adjourned from time to time by a majority of the Directors present, without notice other than by announcement at the meeting, until a quorum shall attend; provided, however, that if the Directors receive notice prior to the meeting date that there will

not be a quorum present, the Directors may preemptively cancel or reschedule the meeting and provide notice to the members prior to the meeting date. A vote of sixty percent (60%) of those present at any meeting shall be sufficient authority for any action thereby taken. Board Members may participate in and be deemed present at the meeting by other than physical presence as authorized by applicable law.

Section 5. Annual Meetings and Notice Thereof. The annual meeting of the Board of Directors shall be held on the first Friday of May of each year in the Commonwealth of Virginia, or at such other time or place as the Board may prescribe from time to time and as may be designated in the notice thereof. Notice of the time, place and purpose of such meeting shall be sent by the Chairman, Vice Chairman, or Secretary, by hand delivery, regular mail, or electronic mail to each member of the Board at least ten (10) days prior to the day fixed for such meeting. Any member of the Board may, by writing signed by him, waive notice of any annual meeting, and his presence at any annual meeting shall constitute a waiver of notice of such meeting.

Section 6. Special Meeting and Notice Thereof. Special meetings of the Board for any purpose may be called at any time to be held at any place in the Central and Southern Virginia, Virginia, by any one of the Officers or any two (2) members of the Board. Notice of the time, place and purpose of such meeting shall be sent by hand delivery, regular mail or electronic mail to each member of the Board at least ten (10) days prior to the time fixed for such meeting. Any member of the Board, may by writing signed by him, waive notice of any special meeting, and his presence at any special meeting shall constitute a waiver of notice of such meeting. At a special meeting, no business shall be transacted and no corporate action shall be taken other than that referred to in the notice of such meeting.

Section 7. Action Without a Meeting. Unless the Articles of Incorporation or these Bylaws provide otherwise, action required or permitted to be taken at a Board of Directors' meeting may be taken without a meeting if the action is taken by the requisite number of members of the Board from whom consent is required for such action. The action shall be evidenced by one or more written consents stating the action taken (which may be executed in counterparts and may be evidenced by emailed approval or consent), signed by each Director either before or after the action taken, and included in the minutes or filed with the corporate records reflecting the action taken. Action taken under this section becomes effective when the requisite number of Directors executes the consent, unless the consent specifies a different effective date, in which event the action taken is effective as of the date specified therein provided the consent states the date of execution by each Director. A consent signed under this section has the effect of a meeting vote and may be described as such in any document.

ARTICLE V

Executive Committee

Section 1. Designation of Committee. The Board of Directors hereby creates an Executive Committee which shall be comprised of the Chairman, Vice Chairman, Secretary, Treasurer, and the immediate past Chairman and such additional persons as the Board of Directors may designate. Vacancies occurring in the Executive Committee shall be filled by the Board, provided that vacancies not so filled shall, for purposes of determining a quorum and transaction of business, automatically reduce the number of the Executive Committee members by the number of vacancies existing at the time.

Section 2. General Powers. The Executive Committee, when the Board of Directors is not in session, shall have all the powers vested in the Board by law, the Articles of Incorporation and these Bylaws for the control and management of the Corporation, except the Executive Committee shall have no authority to elect any member to the Board of Directors, to elect any member to the Executive Committee, to elect any member to any other committee of the Corporation, to elect any Officer of the Corporation, to amend

the charter of the Corporation or adopt a plan of merger or consolidation, or to make, alter or repeal any of the Bylaws of the Corporation. Except as limited in the preceding sentence, each and every act of the Executive Committee shall have the same force and effect as if the same were taken by the Board of Directors. Included within these powers is the power to authorize the seal of the Corporation to be affixed to all papers that require it. The Executive Committee shall report at each meeting of the Board all actions that the Committee may have taken since the last meeting of the Board.

Section 3. Meetings and Notice Thereof. Meetings of the Executive Committee for any purpose may be called at any time to be held at any place in Virginia by any two (2) of its members of the Executive Committee. Notice of the time, place and purpose of such meeting shall be forwarded as provided in Section 5 of Article IV, above, and may be waived by any member as therein provided.

Section 4. Quorum. All acts of the Executive Committee shall be in meeting, duly assembled, at which a majority (but not less than sixty percent (60%) of the members) shall be present in order to constitute a quorum, and a vote of sixty percent (60%) of those present shall govern all matters coming before the meeting.

Section 5. Committees.

a. Standing Committee. The following standing committees shall be formed to actively participate in the undertaking of the Corporation's activities in specific topical areas as detailed herein this Section 5 of this Article V: Finance; Marketing; Special Events; and Nominating and Personnel. Committee members can be Standing Members or Supporting Members, as defined in Section 2 of Article III.

b. Finance Committee. The Finance Committee shall be chaired by the Corporation's Treasurer and shall have the following primary responsibilities:

- i. Overseeing the financial wellbeing of the Corporation.
- ii. Preparing an annual budget.
- iii. Other financial duties as assigned by the Board of Directors.

c. Marketing Committee. The Marketing Committee shall be chaired by an appointee of the Corporation's Chairman and shall have the following primary responsibilities:

- i. Development and implementation of an annual advertising calendar that, within budget constraints, coordinates print, voice, video, internet, and other acceptable advertising methods.
- ii. Development of advertisements, logos, tag lines, and other marketing tools that will, as necessary, enhance and refresh the Corporation's tourist appeal.
- iii. Creation and distribution of brochures as needed.
- iv. Development of an annual trade show calendar.
- v. Coordination of tradeshow logistics, including booth reservations and the recruitment of volunteer workers.
- vi. Oversight of fulfillment activities.
- vii. Website upgrades, enhancements and edits.
- viii. Other marketing duties as assigned by the Board of Directors.

d. Special Events. The Special Events Committee shall be chaired by an appointee of the Corporation's Chairman and shall have the following primary responsibilities:

- i. Full coordination of all seminars, summits, and other educational and/or promotional meetings, including coordination of food, facilities, speakers, advertising and other associated activities.
- ii. Full coordination of all groundbreaking, grand openings, and ribbon cutting events, including coordination of food, facilities, speakers, advertising and other associated events.
- iii. Other special event duties as assigned by the Board of Directors.

e. Nominating and Personnel Committee. The Nominating and Personnel Committee shall be chaired by an appointee of the Corporation's Chairman and shall have the following primary responsibilities:

- i. Recruitment and interviewing of potential organizational officers.
- ii. Presentation of slate officer candidates for approval by the full Corporation at its annual meeting.
- iii. Recruitment and interviewing of committee members.
- iv. Recruitment and interviewing of potential staff members.
- v. Development of compensation packages for staff members.
- vi. Conducting performance evaluations for staff members.
- vii. Other nominating and personnel duties as assigned by the Board of Directors.

f. Ad Hoc Committees. Ad Hoc Committees may be created as necessary, either by appointment of the Chairman or by a majority of the Standing Members.

Section 6. Other Committees. The Board of Directors may from time to time create such other committees for such purposes as it may deem advisable or expedient. The Board of Directors may impose upon each of such committees such duties and responsibilities as said Board may, in its discretion, deem proper to further the purpose of the Corporation.

ARTICLE VI Officers

Section 1. Officers; Duties. The principal officers shall be the "Chairman", "Vice-Chairman," "Past Chairman", "Secretary" and "Treasurer" (the "Principal Officers" and collectively the "Executive Committee"). The Principal Officers of the Corporation shall have such duties as generally pertain to their respective offices as well as such powers and duties as from time to time may be conferred upon them by the Board of Directors or as may be prescribed by these Bylaws as amended from time to time. In particular, the Principal Officers shall have the following duties:

- a. Chairman: The primary duties of the Chairman shall be as follows:
 - i. Serve as chief executive officer of the Corporation and preside at all meetings.
 - ii. Call regular and special meetings of the membership.
 - iii. Conduct and direct meetings and operations according to the approved policies of the Corporation, these approved Bylaws, and Roberts Rules of Order.
 - iv. Act as official spokesperson for the Corporation.

- v. Serve as the Corporation's official representative on boards and commissions (i.e. Virginia's Civil War Trail, Inc.), or appoint another member to represent the Corporation as necessary.
 - vi. Work in conjunction with the Nominating and Personnel Committee to appoint members of Standing Committees.
 - vii. Appoint other committees on an as-needed basis.
 - viii. Serve as ex-officio member on all committees.
 - ix. Ensure that officers and committees function according to their assigned duties.
 - x. Make or approve expenditures of up to \$1,000.00 for special contingencies without prior approval of the Standing Members.
- b. Vice-Chairman: The primary duties of the Vice-Chairman shall be as follows:
- i. Assist the Chairman in conducting the activities of the Corporation.
 - ii. Perform the duties of the Chairman in his or her absence.
 - iii. Assume the position of Chairman and complete the unexpired term in the event of a vacancy.
- c. Secretary: The primary duties of the Secretary shall be as follows:
- i. Notify all members of the Corporation where and when a regular or special meeting is to be held and provide any proposed agenda.
 - ii. Record attendance at all regular and special meetings.
 - iii. Record and distribute minutes of all regular and special meetings.
 - iv. Maintain and distribute a current directory of all members of the Corporation.
 - v. Execute correspondence as directed by the Chairman.
- d. Treasurer: The primary duties of the Treasurer shall be as follows:
- i. Maintain custody of all of the Corporation's funds.
 - ii. Maintain a complete and accurate accounting of all funds.
 - iii. Submit a complete Treasurer's Report, including receipts, expenditures, and account balances at all regular meetings or otherwise upon request.
 - iv. Make all disbursements and withdrawals by check, subject to approval of voting members.
 - v. Submit invoices for membership dues at the beginning of each fiscal year.
 - vi. Submit a final financial report to the Corporation at the end of the fiscal year.
 - vii. Provide an annual financial audit upon request.

Section 2. Other Officers. The Board of Directors may create such other officers as it may deem necessary or convenient for the administration of the affairs of the Corporation. Such offices shall be filled by selection from among the members of the Board. The respective duties of officers elected pursuant to the provisions of this Section shall be such as may be directed by the Board or prescribed by amendment hereto.

Section 3. Election of Officers. Each Principal Officer shall serve for a one-year period. Chairman and Vice-Chairman shall not serve more than two years consecutively. The Officers comprising subsequent Executive Committees will be elected by the Board of Directors at large at the annual meeting from among a slate of nominees. These nominees will be named by a nominating committee whose members shall be appointed by the Chairman with the immediate past Chairman serving as chairperson of the committee; Standing Members may also nominate individuals prior to the annual meeting by notifying the immediate past Chairman of member names for consideration by the nominating committee. Any two offices (except those of Chairman and Secretary) may be combined in and performed by the same person.

Section 4. Removal and Resignation of Officers. Any Officer of the Corporation may be removed summarily with or without cause at any time by affirmative vote of a majority of the Board of Directors. Any Officer may resign as such by tendering his written resignation to the Chairman to be presented to the Board for action thereon. Such resignation shall be complete, and such Officer shall forthwith be relieved of all further duties of such office upon the acceptance of the resignation by the Board.

ARTICLE VII Indemnification and Elimination or Limitation of Liability

Section 1. Indemnification of Directors and Officers. Except as provided in Section 2 of this Article, the Corporation shall indemnify every individual made a party to a proceeding because he is or was a Director or Officer against liability incurred in the proceeding if; (i) he conducted himself in good faith; and (ii) he believed, in the case of conduct in his official capacity with the Corporation, that his conduct was in its best interests, and, in all other cases, that his conduct was at least not opposed to its best interests; and (iii) he had no reasonable cause to believe, in the case of any criminal proceeding, that his conduct was unlawful.

Section 2. Indemnification Not Permitted. The Corporation shall not indemnify any individual against his willful misconduct or a knowing violation of the criminal law or against any liability incurred by him in any proceeding charging improper personal benefit to him, whether or not by or in the right of the Corporation or involving action in his official capacity, in which he was adjudged liable by a court of competent jurisdiction on the basis that personal benefit was improperly received by him.

Section 3. Effect of Judgment or Conviction. The termination of a proceeding by judgment, order, settlement or conviction is not, of itself, determinative that an individual did not meet the standards of conduct set forth in Section 1 of this Article or that the conduct of such individual constituted willful misconduct or a knowing violation of the criminal law.

Section 4. Determination and Authorization. Unless ordered by a court of competent jurisdiction, any indemnification under Section 1 of this Article shall be made by the Corporation only as authorized in the specific case upon a determination that indemnification of the individual is permissible in the circumstances because: (i) he met the standard of conduct set forth in Section 1 of this Article and, with respect to a proceeding by or in the right of the Corporation in which such individual was adjudged liable to the Corporation, he is fairly and reasonably entitled to indemnification in view of all of the relevant circumstances even though he was adjudged liable; and (ii) the conduct of such individual did not constitute willful misconduct or a knowing violation of the criminal law. Such determination shall be made: (i) by the Board of Directors by a majority vote of a quorum consisting of Directors not at the time parties to the proceeding; or (ii) if such a quorum cannot be obtained, by a majority vote of a committee duly designated by the Board of Directors (in which designation Directors who are parties may participate), consisting solely of two or more Directors not at the time parties to the proceeding; or (iii) by special legal counsel selected

by the Board of Directors or its committee in the manner heretofore provided or, if such a quorum of the Board of Directors cannot be obtained and such committee cannot be designated, selected by a majority vote of the Board of Directors (in which selection Directors who are parties may participate). Authorization of indemnification, evaluation as to reasonableness of expenses and determination and authorization of advancements for expenses shall be made in the same manner as the determination that indemnification is permissible, except that if the determination is made by special legal counsel, authorization of indemnification and evaluation as to reasonableness of expenses shall be made by those selecting such counsel.

Section 5. Advances for Expenses. The Corporation shall pay for or reimburse the reasonable expenses incurred by any individual who is a party to a proceeding in advance of final disposition of the proceeding if: (i) he furnishes the Corporation a written statement of his good faith belief that he has met the standards of conduct described in Section 1 of this Article and a written undertaking, executed personally or on his behalf, to repay the advance if it is ultimately determined that indemnification of such individual in the specific case is not permissible; and (ii) a determination is made that the facts then known to those making the determination would not preclude indemnification under this Article. An undertaking furnished to the Corporation in accordance with the provisions of this Section shall be unlimited general obligation of the individual furnishing the same but need not be secured and may be accepted by the Corporation without reference to financial ability to make repayment.

Section 6. Indemnification of Employees and Agents. The Corporation may, but shall not be required to, indemnify and advance expenses to employees and agents of the Corporation to the same extent as provided in this Article with respect to Directors and Officers.

Section 7. Definitions. In this Article:

“Director” and “Officer” mean an individual who is or was a Director or Officer of the Corporation, as the case may be, or who, while a Director or Officer of the Corporation is or was serving at the Corporation's request as a Director, Officer, partner, trustee, employee or agent of another foreign or domestic Corporation, partnership, joint venture, trust, employee benefit plan or other enterprise.

“Individual” includes, unless the context requires otherwise, the estate, heirs, executors, personal representatives and administrators of an individual.

“Corporation” means the Corporation and any domestic or foreign predecessor entity of the Corporation in a merger or other transaction in which the predecessor's existence ceased upon the consummation of the transaction.

“Expenses” includes but is not limited to counsel fees.

“Liability” means the obligation to pay a judgment, settlement, penalty, fine, including any excise tax assessed with respect to an employee benefit plan, or reasonable expenses incurred with respect to a proceeding.

“Official capacity” means: (i) when used with respect to a Director, the office of Director in the Corporation; (ii) when used with respect to an Officer, the office in the Corporation held by him; or (iii) when used with respect to an employee or agent, the employment or agency relationship undertaken by him on behalf of the Corporation. “Official capacity” does not include service for any foreign or domestic Corporation or other partnership, joint venture, trust, employee benefit plan or other enterprise.

“Party” includes an individual who was, is or is threatened to be made a named defendant or respondent in a proceeding.

“Proceeding” means any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative and whether formal or informal and whether or not by or in the right of the Corporation.

ARTICLE VIII No Private Inurement and Dissolution

Section 1. No Private Inurement. It is the intent of the Corporation that no person serve as a Director or Officer of the Corporation, or appear to be or be induced to serve as a Director or Officer of the Corporation, for purposes of personal or pecuniary gain. Therefore, no part of the assets or net earnings of the Corporation shall inure to the benefit of, or be distributable to, any Director or Officer of the Corporation or any private individual, or otherwise benefit any person having a personal and private interest in the activities of the Corporation, except that reasonable compensation may be paid for services rendered to or for the Corporation affecting one or more of its purposes, and benefits may be conferred if in conformity with said purposes. In paying such compensation or conferring such benefits, however, the Board of Directors shall give mature consideration to any conflict, potential conflict, or appearance of conflict with the intent and purposes of the Corporation. No Director or Officer of the Corporation or any private individual shall be entitled to share in the distribution of any of the corporate assets on dissolution of the Corporation. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation. The Corporation shall not participate in, or intervene in (including the publication or distribution of statements) any political campaign on behalf of any candidate for public office.

Section 2. Dissolution. Upon dissolution of the Corporation, the Board of Directors shall, after paying or making provisions for the payment of all liabilities of the Corporation, distribute all assets for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code or corresponding section of any future federal tax code, or shall distribute all assets to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of pursuant to the order of any court of record with general equity jurisdiction in the city or county of the Commonwealth of Virginia where the registered office of the Corporation is then located, exclusively for such purposes or to such organization or organizations which are organized or operated exclusively for such purposes as such court shall determine.

ARTICLE IX Miscellaneous Provisions

Section 1. Examination of Books. The minute book of the Corporation and all audited or unaudited financial statements shall at all times during normal business hours be open to inspection by the Board of Directors or a Committee appointed by the Board or by any voting Members.

Section 2. Checks, Notes and Drafts. Checks, notes, drafts and other orders for the payment of money shall be signed by such persons as the Board of Directors or the Executive Committee from time to time may authorize, and when so authorized by the Board of Directors or the Executive Committee, the signature of any such person may be a printed facsimile.

Section 3. Amendment of Bylaws. These Bylaws may be amended, altered or repealed at any meeting of the Board of Directors by affirmative vote of sixty percent (60%) of the Board of Directors.

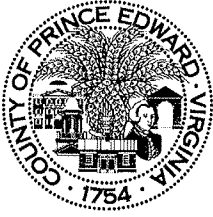
Section 4. Fiscal Year. The fiscal year of the Corporation shall be from July 1 to June 30 of each year.

Section 5. Discrimination Prohibited. The Corporation shall not discriminate against any person on the basis of race, national origin, religion, gender, age, disabilities, or other protected classes.

Section 6. Conflict of Interest. The Board of Directors may draft and adopt a Conflict of Interest Policy which sets forth the policy with which all Directors, Officers, and members must comply.

Adopted at the organizational meeting of the
Board of Directors held on _____.

Secretary



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 9, 2019
Item No.: 14
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator’s Report

Summary:

- A. AT-WILL REPORT - For FY19 the AT-WILL program has cost a total of \$73,510 which includes the FICA cost associated with the payroll expenditures. Fines actually collected for the Fiscal Year total \$188,621. As has been the case since the program began it is self-funded. The program continues to serve as a valuable law enforcement tool by increasing the number of deputies on shifts at no cost to the citizens. By having deputies working traffic enforcement under this program it frees deputies on their normal shifts from conducting routine traffic duty. This allows them to concentrate on other law enforcement duties such as crime prevention, solving crime and increasing visibility and availability of law enforcement throughout the County.
- B. FY19 BUDGET AMENDMENT - The County received \$52,446 from the Fire Programs for the Aid to Localities Program. Per Board Policy these funds are divided among the four Volunteer Fire Departments located in the County but outside the Town of Farmville – Darlington-Heights, Hampden-Sydney, Prospect and Rice. Thus, would result in each Department receiving \$13,111.50. The County does not include the Farmville VFD because the Town of Farmville receives its own funding from the program (\$28,438) and provides that to the Farmville VFD. Meherrin and Pamplin VFD are located in neighboring Counties and receive funding through their host County. The recommended Budget Amendment is displayed below.

FY19 Budget Amendment

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3(Rev)	100	24040	0012	Fire Program Funds		52,446.00
4(Exp)	100	32200	7012	Fire Programs/ATL - Rice	13,111.50	
4(Exp)	100	32200	7013	Fire Programs/ATL - Prospect	13,111.50	
4(Exp)	100	32200	7014	Fire Programs/ATL - Darlington	13,111.50	
4(Exp)	100	32200	7015	Fire Programs/ATL - Hampden	13,111.50	

- C. MEETING WITH SENATOR PEAKE – Attached is a letter the County received from Senator Mark Peake requesting an opportunity to meet with representatives of the County regarding legislative matters. It may be helpful to coordinate a joint meeting with both the Senator and Delegate Edmunds. Additionally, the Legislative Committee comprises Supervisor Jones, Chair, and Supervisors Pride and Townsend.

Motion _____ Cooper-Jones _____ Jones _____ Townsend _____
Second _____ Emert _____ Pride _____ Wilck _____
Gilliam _____ Southall _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

D. REASSESSMENT UPDATE – The Board will wish to be aware that the County’s six-year reassessment process will be kicking off within the next month. Representatives of Wampler-Eanes will be out and about all over the County conducting the reassessment. The County will be putting out public information to advise citizens of this eighteen-month process.

Attachments: Letter from Senator Peake

Recommendations:

At- Will: The Board will wish to review the AT-WILL Program and determine if it wants the program to continue. No budget action is required as the funding was in the FY20 approved budget.

Budget Amendment: Approve the FY19 Budget Amendment above and appropriate the same funds.

Legislative Meeting: Determine dates to provide to Senator Peake regarding a meeting, and invite Delegate Edmunds to participate.

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

SENATE OF VIRGINIA



MARK J. PEAKE
22ND SENATORIAL DISTRICT
ALL OF AMHERST, APPOMATTOX, BUCKINGHAM,
CUMBERLAND, FLUVANNA, GOOCHLAND AND
PRINCE EDWARD COUNTIES; PART OF LOUISA
COUNTY; AND PART OF THE CITY OF LYNCHBURG
4925 BOONSBORO ROAD, BOX 172
LYNCHBURG, VIRGINIA 24503

COMMITTEE ASSIGNMENTS:
COURTS OF JUSTICE
EDUCATION AND HEALTH
PRIVILEGES AND ELECTIONS
TRANSPORTATION

June 1st, 2019

Mr. Wade Bartlett
P.O. Box 382
Farmville, VA 23901

RE: Local Government Issues in the 2020 General Assembly Session

Dear Mr. Bartlett,

I would like to schedule a meeting with leaders in Prince Edward to discuss how I can assist you in reaching your goals and overcoming challenges you may face. As I hope you know, I hold our local governments in the highest esteem as that is where our constituents' voices are loudest and clearest, and I pledge my support to you in serving them.

I aim to meet with leaders in every locality in the 22nd Senatorial district to get direction from you and share my insight on legislative matters. It is important that we begin formulating legislation that meets your unique needs while providing the timeframe for it to have the best opportunity for enactment.

Please respond with several dates and times in the month of July, August, or September that are mutually convenient to you. My staff and I will do everything we can to accommodate your availability. This is important to us. Please respond with your dates by email to: district22@senate.virginia.gov. I look forward to discussing your priorities and goals.

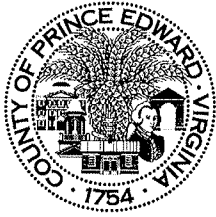
Sincerely,

A handwritten signature in black ink, appearing to read "Mark J. Peake".

Mark J. Peake
22nd Senatorial District

cc: Ms. Megan L. Clark
Mr. Jim Wilck
Sheriff Wesley W. Reed

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 9, 2019
Item No.: 15
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: FIRE-EMS Committee Report

Summary: The FIRE-EMS Committee met June 20th and June 28th. The Committee comprises Supervisors Townsend, Chair; Gilliam and Southall. The Committee was joined by County Administrator Wade Bartlett and Assistant County Administrator Sarah Elam Puckett.

On June 20, 2019 the Committee met with representatives of the Prince Edward Volunteer Rescue Squad (PEVRS) and discussed the call volume, inventory of vehicles, important operational issues, funding and staffing. The Committee also reviewed the funding requests from the Volunteer Fire Departments. PEVRS reviewed the call volume, the status of their vehicles, collection efforts and future outlook. The bottom line is PEVRS needs assistance in purchasing ambulances and in funding the position of an Executive Director at a cost of approximately \$100,000.

PEVRS has 5 ambulances, four of the boxes are 1999 models and one is a 2011 model. The four 1999 boxes were rechassied in 2011, so all of their trucks are about 9 years old. Two of the trucks have so much maintenance issues that they are out of service more than they are in service. PEVRS mortgaged their building in 2011 to buy the trucks and still owes more than \$400,000 from that loan. PEVRS estimates a truck will last on average 10 years. PEVRS is requesting two ambulances as soon as possible and then funding to purchase one ambulance every two years. Each ambulance costs approximately \$250,000.

The Committee is recommending the Board of Supervisors hold a public hearing on the creation of an Emergency Medical Service District encompassing all of Prince Edward County and levy a \$.02 tax on all Real Property in the District. Such a levy would generate approximately \$300,000 each year and could only be used to support the operation of EMS agencies providing service in the County.

The attached spreadsheet displays the estimated revenues and expenses from the recommendation. The recommendation would allow the purchase of one ambulance this fiscal year, another one next fiscal year and then one every other year thereafter plus the funding of the Executive Director position and the funding of \$72,000 to assist Meherrin EMS in purchasing an ambulance every six years as they have requested. You will notice the first two fiscal years end with negative balances because of the need to establish the fund and to purchase an ambulance each of the first two years. If the Town of Farmville, Longwood and Hampden-Sydney assist in providing funding for PEVRS, as they have indicated they will, these shortfalls will not exist.

Motion _____ Cooper-Jones _____ Jones _____ Townsend _____
Second _____ Emert _____ Pride _____ Wilck _____
Gilliam _____ Southall _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

The Committee is also recommending the County increase funding for Rice VFD, Prospect VFD, Darlington Heights VFD, Hampden-Sydney VFD, Meherrin VFD and Pamplin VFD by \$10,000 each for a total of \$60,000. The County has \$125,000 in its current budget slated to be returned to the fund balance. Part of that money could be used to fund this recommendation without increasing the FY20 total budget.

Several years ago, the County advocated all the VFDs obtain Workers Comp for their volunteers and increase the coverage of their umbrella insurance policy, the VFD complied with this request which increased their insurance expense by more than \$10,000 annually. The increased liability insurance facilitates the County's management of LODA and ensures adequate coverage of their equipment, property and volunteers. Providing the members Workers Comp insurance is vital in recruiting volunteers and guarantees these men and women will be taken care of in case they are injured while volunteering to protect their fellow citizens. The liability insurance costs at least \$10,000 for each department and workers comp cost several thousand more. With increased operational expenses the VFDs are experiencing strains on their budgets and have been discussing eliminating the Workers Comp Coverage and/or reducing their Liability Insurance Coverage. This would not be in the best interest of the residents of the County nor the volunteers.

The Committee is not recommending additional Funding for the Farmville VFD because they receive considerably more in funding from the Fire Programs fund - \$28,438 compared to slightly more than \$13,100 for the County departments. This puts the County departments on a more equal footing with Farmville VFD. In addition, Farmville VFD receives funding assistance from both the Town and Longwood.

The Committee asked what lead to the funding shortfall and what has PEVRS done to mitigate these issues. The primary reasons have been an increase in the cost of operations. The lack of volunteers has caused the increased use of paid staff to provide the response needed to cover over 3,500 calls each year. Also, non-transport calls, which are not paid by insurance or medicaid/medicare, are increasing at a faster rate than transport calls. These calls must be responded to but do not generate any revenue.

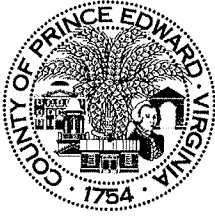
The Committee asked if hard billing would generate additional revenue. PEVRS stated they have discussed this with their collection vendor and have been informed hard billing would not generate very much additional revenue and would require a great deal of additional effort and cost. The vast majority of people for which PEVRS receives no revenue when they respond to a request for service are low income with no insurance. Even if you hard bill and take aggressive collection action you can't collect if there is no money available.

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Sections 15.2-2400 and 32.1-111.14:2 of the Code of Virginia allow Counties to create a service district for EMS by adoption of an ordinance. Per section 15.2-2400 of the Code of Virginia the creation of a service district requires a public hearing. Notice of the public hearing must be published once a week for three consecutive weeks and the hearing shall be held no sooner than ten days after the second notice appears in the newspaper. If the Board so desires such notices could be advertised in the July 26th, August 2nd and August 9th editions of the Herald and the public hearing held at the August 13, 2019 meeting of the Board of Supervisors. Section 15.2-2402 of the Code of Virginia describes what the ordinance creating a service district must include. All property, real and personal may be subject to such levy. The Committee is only recommending Real Property be subject to the district tax.

Per Section 58.1-3012 any County which levies its taxes on a calendar year basis, which Prince Edward does, may change the rate during the calendar year provided such change is made prior to the personal property and land books being delivered to the Treasurer and a public hearing is held. The Commissioner hopes to deliver these books to the Treasurer by September 1, 2019. Notice of the public hearing must be run in the Herald at least seven days before the public hearing. Running this notice on August 2nd and holding the public hearing on August 13, 2019 would meet this requirement.

The Committee feels the creation of a service district is the fairest way to ensure all citizens and businesses share in the cost of the provision of EMS throughout the County. Also, such a funding stream provides a dedicated revenue stream that cannot be used for any other purpose but at the same time can be adjusted each year depending on the needs of the service providers by the Board of Supervisors through the annual imposition of a tax levy.

Attachments:

1. EMS Service District estimated revenues and expenses
2. Section 15.2-2400 of Code of Virginia
3. Section 32.1-111-14:2 of Code of Virginia
4. Section 15.2-2402 of Code of Virginia
5. Section 58.1-3012 Code of Virginia

Recommendation:

Authorize the creation of an ordinance establishing an EMS District encompassing the whole County and authorize the notice of a public hearing on August 13, 2019. Authorize setting a tax levy of \$.02 on Real Property in the EMS District and authorize the notice of a public hearing on August 13, 2019.

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

EMS SERVICE DISTRICT
REVENUE & EXPENSES
TAX LEVY \$.02 on REAL PROPERTY

FISCAL YEAR	REVENUE	EXPENSES CATEGORY	EXPENSE AMOUNT	BALANCE
FY20	\$300,000			\$300,000
		Down payment on PEVRS ambulance	\$40,000	\$260,000
		Payoff of PEVRS ambulance	\$210,000	\$50,000
		<u>Executive Manager</u>	<u>\$100,000</u>	-\$50,000
		Total Expenses	\$350,000	
FY21	\$300,000			\$250,000
		Down payment on PEVRS ambulance	\$40,000	\$210,000
		Payoff of PEVRS ambulance	\$210,000	\$0
		<u>Executive Manager</u>	<u>\$100,000</u>	-\$100,000
		Total Expenses	\$350,000	
FY22	\$300,000			\$200,000
		<u>Executive Manager</u>	<u>\$100,000</u>	\$100,000
		Total Expenses	\$100,000	
FY23	\$300,000			\$400,000
		Down payment on PEVRS ambulance	\$40,000	\$360,000
		Payoff of PEVRS ambulance	\$210,000	\$150,000
		<u>Executive Manager</u>	<u>\$100,000</u>	\$50,000
		Total Expenses	\$350,000	
FY24	\$300,000			\$350,000
		<u>Executive Manager</u>	<u>\$100,000</u>	\$250,000
		Total Expenses	\$100,000	
FY25	\$300,000			\$550,000
		Down payment on PEVRS ambulance	\$40,000	\$510,000
		Payoff of PEVRS ambulance	\$210,000	\$300,000
		Executive Manager	\$100,000	\$200,000
		<u>Meherrin EMS ambulance</u>	<u>\$72,000</u>	\$128,000
		Total Expenses	\$422,000	

Code of Virginia
Title 15.2. Counties, Cities and Towns
Chapter 24. Service Districts; Taxes and Assessments for Local Improvements

§ 15.2-2400. Creation of service districts.

Any locality may by ordinance, or any two or more localities may by concurrent ordinances, create service districts within the locality or localities in accordance with the provisions of this article. Service districts may be created to provide additional, more complete or more timely services of government than are desired in the locality or localities as a whole.


Any locality seeking to create a service district shall have a public hearing prior to the creation of the service district. Notice of such hearing shall be published once a week for three consecutive weeks in a newspaper of general circulation within the locality, and the hearing shall be held no sooner than ten days after the date the second notice appears in the newspaper.

Code 1950, § 15-8.2; 1962, c. 581, § 15.1-18.2; 1981, c. 631, § 15.1-18.3; 1982, c. 96; 1984, c. 385; 1985, c. 150; 1987, cc. 61, 80, 82; 1988, c. 402; 1989, c. 3; 1990, cc. 44, 515; 1991, cc. 12, 29; 1992, cc. 232, 655; 1993, c. 744; 1994, c. 166; 1996, cc. 99, 430, 844; 1997, c. 587; 2000, cc. 853, 925.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

6/29/2019


Virginia Law Library

The Code of Virginia, Constitution of Virginia, Charters, Authorities, Compacts and Uncodified Acts are now available in both EPub and MOBI eBook formats. 

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§ 32.1-111.14:2. Establishment of emergency medical services zones or districts; tax levies.

The governing bodies of the several counties or cities of the Commonwealth may create and establish, by designation on a map of the county or city showing current, official parcel boundaries, or by any other description that is legally sufficient for the conveyance of property or the creation of parcels, emergency medical services zones or districts in such counties or cities within which may be located and established one or more emergency medical services agencies for providing emergency medical services within such zones or districts.

In the event of the creation of such zones or districts in any county or city, the county or city governing body may acquire, in the name of the county or city, real or personal property to be devoted to the uses aforesaid and shall prescribe rules and regulations for the proper management, control, and conduct thereof. Such governing body shall also have authority to contract with, or secure the services of, any individual corporation, organization, or municipal corporation or any volunteer emergency medical services agency or emergency medical services provider for such emergency medical services as may be required.

To raise funds for the purposes aforesaid, the governing body of any county or city in which such zones or districts are established may levy annually a tax on the assessed value of all property, real and personal, within such zones or districts, subject to local taxation, which tax shall be extended and collected as other county or city taxes are extended and collected. However, any property located in Augusta County that has qualified for an agricultural or forestal use-value assessment pursuant to Article 4 (§ 58.1-3229 et seq.) of Chapter 32 of Title 58.1 may not be included within such a zone or district and may not be subject to such tax. In any county or city having a population between 25,000 and 25,500, the maximum rate of tax under this section shall be \$0.30 on \$100 of assessed value.


The amount realized from such levy shall be kept separate from all other moneys of the county or city and shall be applied to no other purpose than the maintenance and operation of the emergency medical services agencies established pursuant to this section.

2015, cc. 502, 503.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

6/29/2019


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Code of Virginia
Title 15.2. Counties, Cities and Towns
Chapter 24. Service Districts; Taxes and Assessments for Local Improvements

§ 15.2-2402. Description of proposed service district.

Any ordinance or petition to create a service district shall:

1. Set forth the name and describe the boundaries of the proposed district and specify any areas within the district that are to be excluded;
2. Describe the purposes of the district and the facilities and services proposed within the district;
3. Describe a proposed plan for providing such facilities and services within the district; and
4. Describe the benefits which can be expected from the provision of such facilities and services within the district.

Code 1950, § 15-8.2; 1962, c. 581, § 15.1-18.2; 1985, c. 150; 1988, c. 402; 1990, c. 515; 1991, cc. 12, 29; 1992, cc. 232, 655; 1993, c. 744; 1994, c. 166; 1996, c. 430; 1997, c. 587; 2000, cc. 853, 925.

Code of Virginia
Title 58.1. Taxation
Chapter 30. General Provisions

§ 58.1-3012. Counties, cities and towns may change rate of tax during calendar year.

The governing body of any county, city or town which levies taxes on real estate, tangible personal property and machinery and tools on a calendar-year basis is authorized and empowered to change the rate of its tax on real estate, tangible personal property and machinery and tools during any calendar year, provided such change is made prior to the date on which the personal property and land books are delivered to the treasurer of the applicable county, city or town.

Code 1950, § 58-851.8; 1974, c. 293; 1984, c. 675; 1996, c. 354.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 9, 2019
Item No.: 16
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Closed Session

Summary:

I move that the Prince Edward County Board of Supervisors convene in Closed Session:

- a) For consultation with legal counsel regarding the provision of legal advice by such counsel related to properties adjoining the County boundary, pursuant to the exemption provided for in Section 2.2-3711(A)(8) of the *Code of Virginia*.

Attachments:

Recommendations: Convene in Closed Session

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 9, 2019
Item No.: 17
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Correspondence/Informational

Summary: Please see attachments.

Attachments:

- a. Southside Electric Cooperative Right of Way Maintenance
- b. Auditor of Public Accounts – Annual Audit of Clerk of Circuit Court

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

COUNTY OF PRINCE EDWARD
PO BOX 382
FARMVILLE VA 23901-0382



Dear Member,

Southside Electric Cooperative (SEC) has contracted with **Townsend Tree Service** to conduct right-of-way maintenance along the Cooperative’s more than 7,400 miles of overhead line. Townsend contractors will be trimming trees, clearing brush and removing hazard trees, which may cause damage to SEC’s electrical grid and interrupt service to our members. As a courtesy, we wish to inform you that this work will be performed in your area over the next several weeks.

Representatives from **Townsend Tree Service, Davey Resource Group and SEC** will be working together to identify trees that have the potential to interfere with co-op infrastructure if left unchecked. Right-of-way maintenance practices will be conducted in accordance with American National Standards Institute’s (ANSI) A300 standards and techniques, as approved by the International Society of Arboriculture. ANSI A300 standards require lateral pruning, which is healthier for trees and promotes growth away from electrical lines.

Trimming is not performed for aesthetics, rather, it is conducted with line clearance and tree health in mind. Some trimming styles may include the ‘V’ Trim, ‘L’ Trim and Side Trim, or a combination thereof. Minimum trimming clearances are twenty (20) feet horizontally and fifteen (15) feet vertically to any tree, limb, or branch.

Hazard tree removal will also be performed to eliminate dead, decayed, diseased and otherwise hazardous (leaning, unstable, etc.) trees that pose a threat to SEC lines and poles.

By adhering to these industry standards, SEC can achieve the line clearances described in its current Terms and Conditions, allowing us to increase and maintain reliability, safety and accessibility of the electrical grid.

If you have any questions or concerns related to this work, please contact **Louis Urbine at 434-645-2511**.

Sincerely,

SEC’s Vegetation Management Team



V-Trim



L-Trim



Sidewall





Martha S. Mavredes, CPA
Auditor of Public Accounts

Commonwealth of Virginia

Auditor of Public Accounts

P.O. Box 1295
Richmond, Virginia 23218

June 7, 2019

The Honorable Lynnette Coe
Clerk of the Circuit Court
County of Prince Edward

Jim Wilck, Board Chairman
County of Prince Edward

Audit Period: January 1, 2018 through March 31, 2019
Court System: County of Prince Edward

We have audited the cash receipts and disbursements of the Clerk of the Circuit Court for this locality for the period noted above. Our primary objectives were to test the accuracy of financial transactions recorded on the Court's financial management system; evaluate the Court's internal controls; and test its compliance with significant state laws, regulations, and policies.

Management's Responsibility

Court management has responsibility for establishing and maintaining internal controls and complying with applicable laws and regulations. Internal control is a process designed to provide reasonable, but not absolute, assurance regarding the reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations. Deficiencies in internal controls could possibly lead to the loss of revenues or assets, or otherwise compromise fiscal accountability.

We noted no matters involving internal control and its operation necessary to bring to management's attention.

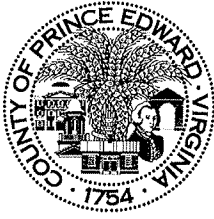
Lynnette Coe, Clerk of the Circuit Court
Jim Wilck, Board Chairman
June 7, 2019
Page Two

We acknowledge the cooperation extended to us by the Clerk and her staff during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

MSM:rh

cc: The Honorable Kimberly S. White, Chief Judge
Wade Bartlett, County Administrator
Paul F. DeLosh, Director of Judicial Services
Supreme Court of Virginia
Director, Admin and Public Records
Department of Accounts



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 9, 2019
Item No.: 18
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports

Summary: Please see attachments.

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery
- d. Cannery – Commercial Operations
- e. Commonwealth Regional Council
- f. Prince Edward County Public Schools
- g. Tourism

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____



**Animal Control
Monthly Report**

"June 2019"

Dogs

Surrendered	8
Picked Up	16
Claimed By Owner	7
Adopted	0
Died in Kennel	0
Euthanized	0
Transferred to SPCA	18
Dead on Arrival	0
Escaped from Shelter	0
Seized	1
Bite Case	0
Other	0

Fees Collected \$245.00

Cats

Surrendered	14
Picked Up	0
Claimed By Owner	0
Adopted	0
Euthanized	6
Died in Kennel	0
Transferred to SPCA	8
Dead on Arrival	0

Fees Collected \$0.00

Wildlife

Handled	0
Euthanized	1
Rabies Case	0

Livestock

Returned to Owner	0
Euthanized	0
Adopted	0

Fees Collected \$0.00

Other Companion Animals

Returned to Owner	0
-------------------	---

Number of Calls to Shelter 141

Summons Issued 0

Warrants Served 0

Days in Court 3

Nuisance Dogs 2

Dangerous Dogs 0

Calls After Hours / On Call 8

Dogs Brought In by Farmville PD 0

Total Fees Collected \$245.00

Bill the Town of Farmville

0 cats housed.

Total \$0.00

*Adam Mumma, Chief Animal Control Officer
Chris Riviere, Deputy Animal Control Officer*

Building Official

Permits Issued Report
6/01/2019 Through 6/30/2019

ADDITIONS	- Issued	6
	- Value	\$4,562,548.50
	- Permit Fees	\$502.20
	- 2.00% STATE TAX	\$10.04
	- Fees Collected	\$.00
CELL TOWER	- Issued	1
	- Value	\$15,000.00
	- Permit Fees	\$100.00
	- 2.00% STATE TAX	\$2.00
	- Fees Collected	\$.00
COMMERCIAL	- Issued	1
	- Value	\$11,000,000.00
	- Permit Fees	\$3,280.00
	- 2.00% STATE TAX	\$65.60
	- Fees Collected	\$.00
ELECTRICAL	- Issued	14
	- Value	\$733,725.20
	- Permit Fees	\$700.00
	- 2.00% STATE TAX	\$14.00
	- Fees Collected	\$.00
MECHANICAL	- Issued	6
	- Value	\$452,000.00
	- Permit Fees	\$300.00
	- 2.00% STATE TAX	\$6.00
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	3
	- Value	\$1,000.00
	- Permit Fees	\$200.00
	- 2.00% STATE TAX	\$4.00
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	5
	- Value	\$325,085.00
	- Permit Fees	\$637.00
	- 2.00% STATE TAX	\$12.74
	- Fees Collected	\$.00
PLUMBING	- Issued	8
	- Value	\$32,600.00
	- Permit Fees	\$400.00
	- 2.00% STATE TAX	\$8.00
	- Fees Collected	\$.00
REMODELING	- Issued	4
	- Value	\$130,366.00
	- Permit Fees	\$300.00
	- 2.00% STATE TAX	\$6.00
	- Fees Collected	\$.00
IN LIEU OF SOIL & EROSION	- Issued	2
	- Value	\$.00
	- Permit Fees	\$.00
	- Fees Collected	\$.00
Total Permits - Issued		50
Total Permits - Value		\$17,252,324.70
Total Permits - Permit Fees		\$6,419.20
- 2% Tax		<u>\$128.38</u>
Total -		\$6,547.58

INSPECTIONS FOR JUNE 84

PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road
Farmville, Virginia 23901

Patty Gulick
Cannery Manager
434-223-8664

June 2019 Cannery Report

721(qts.)	@.48 =	\$346.08
34 (pts.)	@.40 =	\$13.60
19 Gallons	@1.25=	\$23.75
17 Patrons usage	@1.00 =	\$17.00
30% out of County =		\$15.91
Non-processing fees =		\$00.00
0 LBS. Meat Cut (\$10.00 minimum)	@.25=	\$00.00

Total		<u>\$416.34</u>
--------------	--	------------------------

This month the cannery had a total of 17 registered county patrons. The total number of participants including their family members, friends & neighbors that helped these patrons and enjoyed the experience & knowledge of the cannery was 47 for the month of June. Many of our regular county patrons are just starting to receive their garden produce due to the inclement weather changes from the past month and these numbers should increase during the upcoming weeks.

P. Gulick

kef

Michelle McKenzie
 Director
michelle@virginiafoodworks.org



June 2019	
Total number of units processed	255
Retail value of products	\$3,402.00
# Clients	1
# New Clients	0
# processing days	1
Revenue generated (PEC)	\$197.00

June 2019 Summary

From the Production Floor

June has been a slow month commercially, with only one client following through on production. This was **Nona's Italian Cucina**, who came in on the 21st and made 255 units of **Classic Marinara Sauce**. We have several new and returning clients in the process of scheduling production days in the next several weeks.

In the Office

- We had a board meeting on June 13 at the Cannery. Virginia Watson, Alecia Daves-Johnson, Virginia Watson, Caitlin Miller, Mary Harris, Nicole Schuman, Kathleen Gregory, Michelle McKenzie and Allie Hill were in attendance. We gave a general summary of what has been happening with VFW and Michell received some great steering advice to guide her activities going forward.
- **Pamplin Poultry** has inquired about using the cannery to produce their **chicken bone broth**. We are working with our inspectors to figure out a scheduled process for this.
- Michelle visited **HATCH Kitchen, Shalom Farms, and Tricycle Gardens in Richmond** as well as the **Southside Vegetable and Fruit Grower's Association (Charlotte County)** to spread the word about both home and commercial canning at the cannery and exchange knowledge about shared kitchen projects.
- Virginia Food Work's **Facebook presence has increased** substantially after a targeted campaign. We have gone from just over 600 followers at the beginning of June to over 800 in less than a month's time! Next up: Instagram.
- Michelle spoke with representatives from business-advising organizations like the **Small Business Development Centers** and the **Community Investment Collaborative** to talk about establishing mutual referral networks to better serve each of our client bases.
- **Christine Harris** contacted us about making products from the orchards at **Oak Spring Garden Foundation in Madison County**.
- **Mrs. Nature Thomas** has contacted us about making **blackberry jam** for her farm, Earth People.
- **Cody Wilmer** is waiting on a process approval to make **elderberry syrup** from berries grown on his farm in the Shenandoah Valley.
- **Susan Hunt of Westmoreland Berry Farm** is returning next month to make **blackberry jam**.
- Two clients who had test-batches in May are awaiting process approvals preceding their first production runs, anticipated in the coming weeks. They are **Marc-Anthony Richardson (mango sauce, D.C.)** and **Tommy Terrell (SOSS hot sauce, Charlottesville)**.
- Michelle had a productive phone conversation with Adam Scipione of **CommonWealth Kitchen in Boston**. Their shared-use model is similar to VFW's and it was great to hear of their approaches to come of the challenges.



CRC June 2019 Items of Interest

New Ventures

- Assisted the Farmville Police Department in applying for a State Homeland Security Program (SHSP) Grant to purchase new radios for their police vehicles.
- CRC applied for a State Homeland Security Program (SHSP) Grant to develop a Public Information/Joint Information Center Plan and to develop a Family Assistance Center Plan.
- Assisted the Town of Drakes Branch to apply for FEMA, Hazard Mitigation Grant Program funds to acquire and demolish 7 buildings in the flood plain in downtown Drakes Branch.
- CRC applied for funding from FEMA, Hazard Mitigation Grant Program to update the CRC's Regional Hazard Mitigation Plan.
- Assisting the Town of Farmville in applying for a VDOT Transportation Set-Aside Grant for a River Walk Trail Project.
- Assisting the Town of Charlotte Court House in applying for a VDOT Transportation Set-Aside Grant for the Route 47 Sidewalk Project.
- Assisted Lunenburg/Victoria/Kenbridge in submitting a Community Impact Grant to VHDA to fund a Housing Needs Study for the County and Towns.
- Staff met with new Farmville VDOT Resident Administrator, Scott Frederick.
- CRC Executive Director attended Senator Warner's Roundtable discussion held in Kenbridge, Virginia on June 7th.
- CRC approved CRC FY19-20 Budget on June 19, 2019.
- Next CRC Meeting date-- **Wednesday, July 17, 2019 at 9:30 a.m.** The CRC meeting location to be announced. The meetings are joint meetings with the County Administrators and College/University representatives.

Activity

- Town of Charlotte Court House Evergreen Road Sidewalk Project: CRC staff are assisting the Town in the Right-of-Way Phase of the project to obtain easements from property owners in the project area.
- CRC staff are continuing to assist the Keysville Planning Commission in the Update of Keysville Comprehensive Plan.
- Dillwyn CDBG Housing Rehabilitation Project – Construction has been completed on one home, with construction 55% on one additional home. Awaiting determination from DHR on 2 additional houses.
- Dillwyn VDOT Streetscape Project – Awaiting final federal authorization to bid project.
- Phenix Water System Project – CRC staff are working with VDH-ODW on environmental review based on 3 potential well sites.
- CRC CEDS: The CEDS is complete. Copies of the document have been distributed to CRC Representatives and will also be distributed to County Administrators in the coming weeks.
- STEPS, Prince Edward Affordable Housing Strategic Plan – The Consultant is currently compiling the data from the surveys and focus groups for the Study as well as comparing to published data.
- Watershed Implementation Plan (WIP) Phase III Update: The CRC notified localities of Best Management Practices (BMP) Warehouse training that was held on June 17th.
- Regional Emergency Planning – CRC staff are developing a Volunteer/Donation Management Coordination Plan for the region.
- Keysville Comprehensive Plan Update – CRC staff continue to assist the Keysville Planning Commission in updating the Comp Plan. A summary of citizen survey results and a revised draft of Phase II of the plan will be presented at the June 27th meeting.

Prince Edward County Public Schools
Summary Financial Report
Jun-19

<u>Revenues</u>	Current Month	Year to Date	Budget	Variance Actual Under (Over) Budget	YTD as a Percent of Budget
From the State:					
State Sales Tax	\$ 269,327	\$ 2,894,286	\$ 2,860,777	\$ (33,509)	101.17
Basic School Aid	\$ 490,291	\$ 5,975,485	\$ 6,027,146	\$ 51,661	99.14
All Other	\$ 760,681	\$ 5,516,988	\$ 5,506,315	\$ (10,673)	100.19
Total State	\$ 1,520,299	\$ 14,386,759	\$ 14,394,238	\$ 7,479	99.95
From the Federal Gov't.	\$ 16,452	\$ 2,040,397	\$ 1,966,417	\$ (73,980)	103.76
General Fund (County)	\$ 2,956,494	\$ 8,360,532	\$ 8,440,984	\$ 80,452	99.05
Cash Book -Local	\$ 162,127	\$ 368,183	\$ 384,573	\$ 16,390	95.74
Total Revenues	\$ 4,655,371	\$ 25,155,872	\$ 25,186,212	\$ 30,340	99.88

<u>Expenditures</u>	Current Month	Year to Date	Outstanding Encumbrances	Budget	Expended & Encumbered (Over) Under Budget	Expen. & Encumbrance as a % of Budget
1000-Instruction	\$ 3,095,159	\$ 18,004,561	\$ 649	\$ 18,009,673	\$ 4,463	99.98
2000-Admin.,Health/Atten.	\$ 228,060	\$ 1,449,526	\$ 496	\$ 1,450,068	\$ 46	100.00
3000-Transportation	\$ 617,206	\$ 1,997,803	\$ -	\$ 2,001,864	\$ 4,061	99.80
4000-Oper/Maintenance	\$ 297,508	\$ 1,704,645	\$ -	\$ 1,715,344	\$ 10,699	99.38
6000-Facilities	\$ 60,967	\$ 194,095	\$ 0	\$ 194,495	\$ 400	99.79
7000 - Debt. Service	\$ -	\$ 598,463	\$ 0	\$ 601,358	\$ 2,895	99.52
8000 - Technology	\$ 424,705	\$ 1,206,780	\$ 195	\$ 1,213,410	\$ 6,435	99.47
Total Expenditures	\$ 4,723,605	\$ 25,155,872	\$ 1,341	\$ 25,186,212	\$28,999	99.88

saved as June 18-19 Summary Financial Report

**Prince Edward County Public Schools
2018-2019
Comparative Receipts and Expenditures
Year to Date - Month of June 2019**

Receipts:	Fiscal 2018				Fiscal 2019			
	Approved Budget	Received Year-to-Date	Percent of Revenue	Approved Budget	Received Year-to-Date	Percent of Revenue	Fiscal Year \$ Difference	Fiscal Year % Difference
Sales Tax	2,946,914	2,958,177	100.38%	2,860,777	2,894,286	101.17%	-63,890.54	0.79%
Basic Aid	6,268,303	5,940,220	94.77%	6,027,146	5,975,485	99.14%	35,265.22	4.38%
Other State	5,547,732	5,500,433	99.15%	5,506,315	5,516,988	100.19%	16,555.57	1.05%
Total State	14,762,949	14,398,829	97.53%	14,394,238	14,386,759	99.95%	-12,069.75	2.41%
Federal Funds	2,074,751	1,757,315	84.70%	1,966,417	2,040,397	103.76%	283,081.99	19.06%
Local Funds	8,440,984	8,282,815	98.13%	8,440,984	8,360,532	99.05%	77,716.94	0.92%
Cash Book	473,479	440,477	93.03%	384,573	368,183	95.74%	-72,293.57	2.71%
Total Revenue	\$25,752,163	\$24,879,437	96.61%	\$25,186,212	\$25,155,872	99.88%	276,435.61	3.27%
Expenditures:								
Instruction	18,643,993	17,896,596	95.99%	18,009,673	18,004,561	99.97%	107,965.35	3.98%
Administration	1,572,492	1,481,685	94.23%	1,450,068	1,449,526	99.96%	-32,158.84	5.74%
Transportation	1,892,860	1,809,542	95.60%	2,001,864	1,997,803	99.80%	188,260.17	4.20%
Maintenance	1,675,318	1,637,945	97.77%	1,715,344	1,704,645	99.38%	66,700.08	1.61%
Facilities	254,495	254,284	99.92%	194,495	194,095	99.79%	-60,189.44	-0.12%
Debt Service	601,687	598,737	99.51%	601,358	598,463	99.52%	-274.30	0.01%
Technology	1,097,624	1,097,619	100.00%	1,213,410	1,206,780	99.45%	109,160.76	-0.55%
Total Expenditures	\$25,738,469	\$24,776,409	96.26%	\$25,186,212	\$25,155,872	99.88%	379,463.78	3.62%

Prince Edward County Public Schools
2018-2019
Food Service Department
Summary Financial Report
June 2019

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ 2,067.27	\$ 43,247.28	\$ 20,000.00	\$ (23,247.28)	\$ 216.24
Fresh Fruit & Vegetable	\$ 8,266.48	\$ 59,447.95	\$ 55,000.00	\$ (4,447.95)	\$ -
Total State Funds	\$ 10,333.75	\$ 102,695.23	\$ 75,000.00	\$ (27,695.23)	\$ 136.93
Federal Reimbursement	\$121,119.56	\$1,214,267.50	\$1,181,000.00	\$ (33,267.50)	\$ 102.82
Contingency Reserve	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -
Cash Book - Local	\$ 1,507.00	\$ 105,675.00	\$ 120,000.00	\$ 14,325.00	\$ 88.06
Total Revenues	\$132,960.31	\$1,422,637.73	\$1,426,000.00	\$ 3,362.27	\$ 99.76

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 65,100.13	\$ 394,588.32	\$ 206.60	\$ 394,794.93	\$ 0.01	\$ 100.00
Fringe Benefits	\$ 29,090.09	\$ 181,978.42	\$ 28.79	\$ 182,007.21	\$ (0.00)	\$ 100.00
Purchased Services	\$ 2,877.95	\$ 40,489.86	\$ -	\$ 40,489.86	\$ -	\$ 100.00
Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ 33.56	\$ 1,646.13	\$ -	\$ 1,646.13	\$ -	\$ 100.00
Materials & Supplies	\$ 19,995.19	\$ 53,476.04	\$ -	\$ 53,476.04	\$ -	\$ 100.00
Food Supplies	\$ 56,700.65	\$ 600,700.30	\$ -	\$ 601,731.69	\$ 1,031.39	\$ 99.83
Repairs & Maintenance	\$ 963.02	\$ 28,724.00	\$ -	\$ 28,724.00	\$ -	\$ 100.00
Furniture/Equipment	\$ 71,146.20	\$ 123,130.14	\$ -	\$ 123,130.14	\$ -	\$ 100.00
Equipment - grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$245,906.79	\$1,424,733.21	\$ 235.39	\$1,426,000.00	\$ 1,031.40	\$ 99.93

Saved as May 18-19 MonthRept Food Service

Tourism & Visitor Center Monthly Report for June 2019

HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2019	1,478	222	27	1,727	287.8
2018	3,208	425	52	3,685	307.1

Total / 6 Months
Total / ALL of 2018

Requests for Information:

	Phone Inquiries	Video Views (All) new views	Center Visits	VisitFarmville.com Facebook Engagements	Tablet/Cell Web Hits	Monthly Totals:
June 2019	85	44	423	NO DATA	1,819	2,371
June 2018	80	143	425	7,240	1,534	9,422
% Difference	6.25%	-69.23%	-0.47%		18.58%	-74.84%

TOTAL YTD	2019 YTD	2018 YTD	% Difference	Phone Inquiries	Center Visits	Facebook Engagements	Tablet/Cell Web Hits	Total YTD Inquiries:
	470	1,727		470	1,727	NO DATA	17,228	19,599
	437	1,736		437	1,736	50,676	8,073	61,412
	7.55%	-0.52%		7.55%	-0.52%	0.00%	113.40%	-68.09%

Report to July Board of Supervisors:

- The first LOVE Summer in Farmville event weekend had mixed results. It rained just about the entire weekend which washed out several of our venues, but everyone persisted, ending the weekend with 153 passports given to visitors, plus 106 additional stickers put on signifying business visits. 96 post cards were given away, and 62 "specials" were shared. The primary goal is to get visitors to stop into our places of business, spending a little money. The next weekend will happen July 19 - 21 and be all about cycling.
- The most exciting thing about this LOVE Summer in Farmville campaign is how the businesses in the community are working hard to make it successful - to the extent that they are planning on how to keep improving it for next summer!
- Three months ago, I started updating the Heartland Regional Visitor Center on Google. Since then, I've been receiving reports of virtual visitors finding us on Google. To date, more than 1,300 people have "googled" the Heartland Regional Visitor Center.