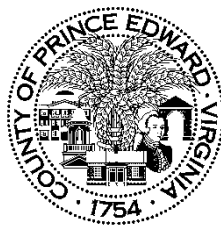




## MISSION STATEMENT

*"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."*

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**PRINCE EDWARD COUNTY  
BOARD OF SUPERVISORS  
August 13, 2019**

**AGENDA**

7:00 p.m.	1.	The Chair will call to order the <u>August</u> meeting of the Board of Supervisors.	1
	2.	Invocation	1
	3.	Pledge of Allegiance	1
	4.	Conflict of Interest Disclosures	1
	5.	Recognitions	3
	6.	<b><u>PUBLIC PARTICIPATION:</u></b> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	5
	7.	Board of Supervisors Comments	7
	8.	<b><u>Consent Agenda:</u></b>	
		a. Treasurer’s Report: June 2019	9
		b. Approval of Minutes	13
		c. Review of Accounts & Claims	73
		d. The County Administrator reported that checks have been issued, the amount of which salaries have been heretofore approved by the Board of Supervisors.	103
		e. Event Permits	105
	9.	Resolution: 2019 Personal Property Tax Relief	111
	10.	Tom Zaebst, Assistant State Forests Manager, Virginia Department of Forestry	115
	11.	Highway Matters: Scott Frederick, P.E., Resident Engineer, VDOT, Farmville	117
7:30 p.m.	12.	<b><u>PUBLIC HEARING: Emergency Medical Service (EMS) District Ordinance:</u></b> <i>The Board will receive citizen input prior to considering the adoption of an ordinance creating a county-wide Emergency Medical Service District and authorizing the Board to establish a district levy for the purpose of funding emergency medical services for the citizens of Prince Edward County.</i>	119
	13.	<b><u>PUBLIC HEARING: Emergency Medical Services (EMS) District Levy:</u></b> <i>The Board will receive citizen input prior to considering the establishment of an EMS District Levy as follows: Real Estate: \$0.01 and Tangible Personal Property \$0.10.</i>	123
	14.	Fire-EMS Committee Recommendation for Volunteer Fire Departments	127
	15.	Amendment to County Animal Control Ordinance – Lifetime Dog License	129
	16.	Resolution: County Debris Management Plan	133
	17.	<b><u>County Administrator’s Report</u></b>	135
	18.	<b><u>Committee Reports:</u></b>	137
		a. Personnel Committee	
	19.	<b><u>Closed Session:</u></b> Section 2.2-3711(A)3, <i>Code of Virginia</i> – Disposition of Real Property	139
	20.	<b><u>Informational/Correspondence</u></b>	141
		a. VDEM Press Release – FEMA Public Assistance Grants	142
		b. VDOT Letter – No HSIP Funding Applications Accepted in 2019	144
		c. News Article – Virginia Breeze Bus Lines	145

21.	<u>Monthly Reports:</u>	147
	a. Animal Control	148
	b. Building Official	149
	c. Cannery – Home Canning	150
	d. Cannery – Commercial Operations	151
	e. Commonwealth Regional Council Items of Interest	152
	f. Farmville Downtown Partnership	153
	g. Prince Edward County Public Schools	155
	h. Tourism	159

(NOTE: Additional agenda items may be added to a Table Pack, available for review after 4:30 p.m. on Tuesday, August 13, 2019.)



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** August 13, 2019  
**Item No.:** 1, 2, 3, 4  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Call To Order, Invocation, Pledge of Allegiance, Conflict of Interest

---

**Summary:**

1. Chairman Wilck will call to order the August meeting of the Board of Supervisors.
2. The Chair will ask for an invocation.
3. The Chair will lead the Pledge of Allegiance.
4. The Chairman will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

**Attachments:** Conflict of Interest Disclosure

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Gilliam \_\_\_\_\_

Jones \_\_\_\_\_  
Pride \_\_\_\_\_  
Southall \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



**STATEMENT OF DISCLOSURE**

**DECLARATION OF INTEREST**

1. Transaction Under Discussion/Consideration: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Nature of Public Official's Personal Interest Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DECLARATION OF ACCURACY**

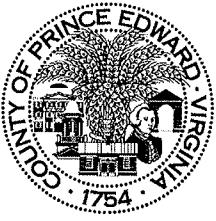
I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2019  
**Item No.:** 5  
**Department:** Board of Supervisors  
**Staff Contact:** Kate Pickett Eggleston  
**Issue:** Recognitions

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**Summary:** “Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of the students at the Prince Edward County Public Schools and Fuqua School, and our employees and our citizens volunteers who serve the County of Prince Edward.

The Prince Edward County Public Schools returns to school on Monday, August 12 and Fuqua returns on Wednesday, August 14, so there are no recognitions scheduled for the August Board meeting.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

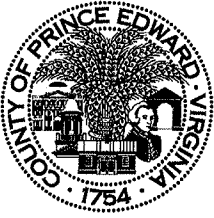
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Gilliam \_\_\_\_\_

Jones \_\_\_\_\_  
Pride \_\_\_\_\_  
Southall \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2019  
**Item No.:** 6  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Public Participation

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**Summary:**

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

**Attachments:** Public Participation Tracking Form

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

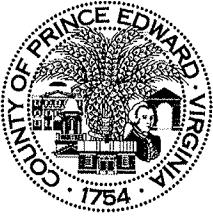
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Gilliam \_\_\_\_\_

Jones \_\_\_\_\_  
Pride \_\_\_\_\_  
Southall \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

# PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2019  
**Item No.:** 7  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Board of Supervisors Comments

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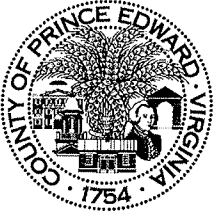
**Summary:** The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

**Attachments:**

**Recommendation:** None.

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2019  
**Item No.:** 8-a  
**Department:** Treasurer  
**Staff Contact:** Donna Nunnally  
**Issue:** Treasurer's Report

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**Summary:** The Treasurer's Report is attached.

**Attachments:** June 2019 Treasurer's Report

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Gilliam \_\_\_\_\_

Jones \_\_\_\_\_  
Pride \_\_\_\_\_  
Southall \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**Prince Edward Board of Supervisors Treasurer's Report - June 2019**

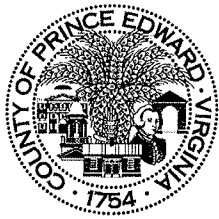
<b>Name of Bank</b>	<b>Bank Balance</b>			<b>Available Balance</b>
Benchmark Pooled Fund Account	\$ 13,078,677.74			\$ 13,078,677.74
Benchmark Social Services	\$ 261,050.15			\$ 261,050.15
Benchmark School Fund	\$ 1,102,115.81			\$ 1,102,115.81
Benchmark Food Service	\$ 411,704.60			\$ 411,704.60
<b>TOTAL</b>				<b>\$ 14,853,548.30</b>
<b>Certificate of Deposits</b>				
Benchmark				\$ 609,724.91
Farmers Bank				\$ 211,676.94
<b>TOTAL</b>				<b>\$ 821,401.85</b>
<b>GRAND TOTAL</b>				<b>\$ 15,674,950.15</b>

**Prince Edward Board of Supervisors Treasurer's Report - June 2018**

<b>Name of Bank</b>	<b>Bank Balance</b>			<b>Available Balance</b>
Benchmark Pooled Fund Account	\$ 13,151,555.98			\$ 13,151,555.98
Wells Fargo Social Services	\$ 105,895.23			\$ 105,895.23
Benchmark School Fund	\$ 122,301.67			\$ 122,301.67
Benchmark Food Service	\$ 324,600.13			\$ 324,600.13
<b>TOTAL</b>				<b>\$ 13,704,353.01</b>
<b>Certificate of Deposits</b>				
Benchmark				\$ 609,724.91
Farmers Bank				\$ 210,882.92
<b>TOTAL</b>				<b>\$ 820,607.83</b>
<b>GRAND TOTAL</b>				<b>\$ 14,524,960.84</b>

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2019  
**Item No.:** 8-b  
**Department:** County Administration  
**Staff Contact:** Karin Everhart  
**Issue:** Approval of Minutes

---

**Summary:** Attached are draft minutes for the Board’s review and approval.

**Attachments:** July 9, 2019 at 4:00 p.m. Draft Meeting Minutes  
July 9, 2019 at 5:00 p.m. Draft Meeting Minutes  
July 9, 2019 at 7:00 p.m. Draft Meeting Minutes

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Gilliam \_\_\_\_\_

Jones \_\_\_\_\_  
Pride \_\_\_\_\_  
Southall \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

July 9, 2019

At the special joint meeting of the Board of Supervisors of Prince Edward County and Farmville Town Council, on Tuesday, the 9<sup>th</sup> day of July, 2019; at 4:00 p.m., at the Farmville Emergency Operations Center, 116 North Main Street, 2<sup>nd</sup> Floor, there were present:

Board of Supervisors

Jim Wilck, Chair  
Jerry R. Townsend, Vice-Chair  
J. David Emert  
Llew Gilliam  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall

Town Council

David E. Whitus, Mayor  
A.D. "Chuckie" Reid, Vice Mayor  
Greg Cole  
J. J. "Jamie" Davis  
Daniel E. Dwyer  
Donald L. Hunter  
Thomas M. Pairet

Absent: Pattie Cooper-Jones, Brian Vincent

Also present: Wade Bartlett, County Administrator; Gerald Spates, Farmville Town Manager; John Miller, Associate Professor, Longwood University; Ken Copeland, Vice President for Business Affairs & Finance, Hampden-Sydney College; and Carol Broadwater, Treasurer, PEVRS.

Mayor David E. Whitus called the Town Council meeting to order.

Chairman Wilck called the Board of Supervisors special meeting to order from a recessed meeting. He stated that during a meeting in December, Nat Carter expressed the dire straits of the EMS. He said Carol Broadwater supplied him with information regarding the Squad. He said since that time, Brian Butler resigned his position of Captain; Nat Carter, who served as President of the PEVRS, also turned in his resignation. Chairman Wilck said he does not want to lose the EMS or any more volunteers. He said Mr. Bartlett calculated the volunteers are worth approximately \$200,000 - \$300,000 if they must be replaced. He stated PEVRS needs funds to hire a full-time Executive Director and buy an ambulance immediately.

Supervisor Cooper-Jones entered the meeting at this time.

Chairman Wilck said the ambulance is \$256,000 and some equipment can be salvaged from some of the older models. He said there is a need to do something immediately.

Mrs. Carol Broadwater stated the ambulance is being delivered to Goodman in Amelia today.

Chairman Wilck stated there is a 30-day notification situation and must notify Goodman by July 18 [2019] as to whether PEVRS wants the ambulance. He said a cash deposit of 50% of the total cost is needed by July 18. He said in addition, the EMS must also hire an administrator at a cost of \$100,000, which would include salary and benefits. These total approximately \$350,000. He said he hopes half of the cost of the ambulance can come from the Town [of Farmville], and half from the County, and the schools can cover the cost of the Administrator.

Discussion followed regarding assistance from Centra; Centra in Lynchburg indicated they want to do their share.

Mr. Greg Cole, Farmville Town Council, said representatives from the Town, County and colleges have been meeting with the Executive team and have been working with them and that it is more than just writing a check. He said it is a business run by volunteers, and over 85% of their revenue is what is collected from their runs. He said the volunteer Executive Board is trying to run the business; he added that the bylaws and the job description for the Executive Director position seem to be crossing the boundaries between volunteers and paid staff. Mr. Cole said they need assistance getting through this transition, but the root of the problem is that the organization must be changed. He said the taxpayer money needs to come with some accountability and structure. He stated volunteers currently control the organization and that scares him.

Chairman Wilck agreed and said something must still be done about an ambulance. He said it would hopefully stem the flow of the volunteers.

Mr. Cole said funding must be budgeted for an ambulance. He said their mortgage payments are \$7,500; if that can be alleviated, it would give them some breathing room. He said there is a need to find someone to help them reorganize the squad.

Chairman Wilck agreed and said the ambulance company requires 50% down and 50% when the ambulance is completed and approved. He said he believes the County would be able to come up with half of the cost. Discussion followed with Mr. Coles stating he couldn't support the Town paying one-half of the cost.

Chairman Wilck stated 58% of the EMS calls are from the Town [of Farmville] and 42% are run to the County.

Mr. Gerald Spates, Farmville Town Manager, said Dispatch took the numbers of the calls, and in 2018, Prince Edward County took 3,524 calls. He said they did not respond to all of these calls. Of that

number, 494 went to Meherrin, 114 went to Pamplin. He said the total EMS calls with a Farmville zip code of 23901, Farmville had 1,564 of those calls, which means 44% were in the Town. He said these calls came off Dispatch which carries all of the Rescue and Fire calls. He said from October 1 through October 31, 2018, Prince Edward Rescue Squad was dispatched to 302 calls. Total rescue calls within the Town of Farmville was 129. Total calls to zip code 23901, compared to the 129, was 220. He said people are assuming all calls going to “23901” are within the Town of Farmville. Discussion followed.

Supervisor Gilliam said [the Rescue Squad] is asking for assistance from five entities and is an invaluable resource and everyone needs to put a little in.

Discussion followed on the statistics and the number of calls received from the various areas.

Ms. Claudia Meinhard, Chief Nursing Officer at Centra Southside, said that Tom Angelo, CEO of Centra Southside Community Hospital, could not attend and presented a statement from Mr. Angelo:

*In regard to the 911 services meeting today, Prince Edward County Centra wants to be helpful in any way that we can. If the governing body for Prince Edward 911 Services unanimously requests for Centra to assume responsibility over 911 services in this area, it would thoroughly evaluate this but it would not be for a year or more given our certain strategic priorities. That being said, we would like to be a part of the solution. Centra deeply cares about the well-being and the patients in our community. What we can do now is request monetary support from the Centra Foundation; this may occur if we are not the only entity that is funding [inaudible] to be supporting this endeavor. The Foundation will likely want to see a joint venture with other parties as this is a community issue.*

Supervisor Emert said he spoke with a Board member in Albemarle County who stated they were also having a problem with EMS as Prince Edward County is. He asked the Albemarle Board member his thoughts on a fee to the students attending the colleges [in Prince Edward County]. Supervisor Emert said the Albemarle Board member said he would not have an issue as it is something that is needed, and that UVA was considering doing something “along the same lines.” Supervisor Emert said the Albemarle Board member said Scottsville Volunteer Rescue Squad just went under; he stated it would be much better to come up with the money than it will be to provide a paid service.

Chairman Wilck said if we have to hire someone and lose the volunteer service, it costs \$600,000 for one ambulance and one crew to provide service 24 hours a day; right now we have three, which would be \$1.8 million. He said if nothing is done, the service will be lost.

Mr. John Miller, Longwood University, said there are creative solutions being proposed, but all things need to be deliberated over and thought about, and it will take some time. He said Mr. Cole mentioned, from Longwood's perspective, there is a willingness to commit to subsidize an Executive Director's salary for a few years. That leadership position would be beneficial and guide the Rescue Squad through these strategies and let the volunteers be First Responders. He said if the Town and County are willing to commit to the immediate search and hiring of an Executive Director, expand the Board and take those necessary steps.

Mr. Ken Copeland, Vice President for Business Affairs & Finance, Hampden-Sydney College, stated he agreed but from a collegiate perspective, it would be a difficult time tacking on another fee to a bill that is already, in the minds of the majority of the parents, is too high already. He said there has been a lot of scrutiny on the Comprehensive Fee, and there are a lot of Legislators in Richmond who want the Comprehensive Fee to be shown, line by line, what it amounts to. He said there will be enough entitlement on the parts of some of these parents that will think it is a "podunk outfit that they have to charge kids to run an ambulance." He said he doesn't think that speaks well of the community.

Mr. Whitus stated he agrees wholeheartedly and the Town of Farmville would never participate in something that will bill students who are coming here to spend money and get an education and live. He said it bodes horribly for our community.

Mr. Copeland said if Longwood is willing to make a commitment on the Director's salary, Hampton-Sydney would also entertain that, but would rather see the two schools make a commitment that has a sunset, rather than committing to a salary that might not have a back-stop three years down the road. He said he may have a difficult time convincing trustees going into a subsidy for a salary for a position that needs to be kept in perpetuity. He said either way, they are prepared to do something, and he understands the necessity and the importance of what these folks have done and what the organization means.

Mr. Cole said if they can find the right person, within two years, [that person] should increase revenue that will cover their expenses. He said with their income is currently, about 85% is from their runs, 10% is from government, 5% comes from Squad Care and donations. He said that is an untapped area that

the right person could easily raise almost \$100,000 a year if they get out and tell the story and express the need. He said the volunteers don't have the opportunity to do that. He said the Executive Director position can give an opportunity to begin to build the revenue and put it on a solid foundation financially so it can support [the Squad]. He said there is a need to fund new vehicles and equipment. Mr. Cole said the Administrator position is critical to the growth and survival of the Squad; he stated the Town has agreed to give \$30,000 for a salary for one year which sunsets unless they see something happening at the Squad. He said they could raise donations on Squad Care and asking businesses to purchase Squad Care. He stated the By-laws need to be revised to alleviate discussions by volunteers. Discussion followed.

Mr. Thomas Pairet, Farmville Town Council, asked if there should be two separate entities, one from the business side and from the volunteer side, to allow the volunteers do their work and let the business side be run by a professional.

Mr. Cole said that is why they need to do work on the bylaws and change them from what it is now, to give business protection.

Chairman Wilck asked that since they have been alerted to this issue in December, why hasn't anything been done as far as the Bylaws.

Mr. Cole said the Committee has reviewed the Bylaws, and were meeting to discuss the Bylaws and overlapping job duties of the Director position. He said there was a situation the Squad was working on but the Committee was there to pick up the pieces and move it forward. He said there were a lot of complications but it is much further along than it was at the beginning of the year. There is a good plan; the Squad isn't in dire financial need, it still has its reserves.

Mrs. Carol Broadwater said because of the payroll, insurance, the high cost of the EMS, on average the billing, after contractual allowances and uncollectables, about \$130 a call is collected. She said that does not sustain what we have, in addition to salaries and those expenses. She said they owe \$412,000 on the building that was borrowed for ambulances that are no longer even in decent running shape. She said they also owe the County \$76,000 for the other half of defibrillators that the grant didn't cover in 2018. Mrs. Broadwater asked if that loan could be forgiveable; she said the interest rate is 3% and they made the payments in 2018 and 2019, and said the payments of \$26,000 "sucked it right out of the checking account." She said there are some reserves from a fund that was given many years ago and could sustain the Squad, but over the last five years, the Squad has been at a negative \$320,000; she said they have cut every cost that

they could. She said the things that cannot be compromised are salary and insurance as those are fixed costs. She said the Squad isn't asking for money other than to continue to provide EMS service to the best of their abilities to the people of Prince Edward County. She said none of the First Responders or the members of the Executive Board have ever taken a dime from the agency, and when you see the costs and no money to cover them, it is a lot of stress. She added she is grateful for the Committee coming to sit in with their Executive Board meetings to help, and said a lot of progress has been made and they will continue to pay the bills as long as they can.

Chairman Wilck asked if anyone can provide funding for an ambulance. Discussion followed.

Mr. Spates asked if Rural Development Funds are available. He said the Town could help with the maintenance of vehicles. Mrs. Broadwater said they would take any help they could get.

Discussion followed regarding possible grants; Mrs. Broadwater said they have applied for grants at 80% and were denied, and then at 50% and were denied.

Mr. Bartlett said the Squad has been denied because they don't score well because of the age of the vehicles. He said the State is replacing vehicles that are older. He said the Squad could apply again, stressing the maintenance costs. He said there isn't much funding available and there are a lot of requests. Discussion followed.

Chairman Wilck said at the very least there is a schedule set on the Bylaws.

Mr. Cole said if there could be a commitment for the Executive Director position, they could begin to advertise for the position. He said they do need an ambulance and asked if funding could be borrowed; he said that is a lot of cash to take out of the budget right now. He said the Squad does need equipment but they need the administrator as quickly as possible.

Mayor Whitus said the Town would provide \$30,000 for a one-year commitment for the salary for an Executive Director. Mr. Miller said President Reveley [Longwood University] can support \$30,000, and Mr. Copeland committed to \$30,000 for a total of \$90,000 for the position for one year. They questioned what the County will do.

Discussion followed on the Executive Director position and advertisement, ambulances currently in service and issues on the maintenance of these vehicles.

Chairman Wilck questioned the Squad's plan of buying an ambulance every two or three years. Discussion followed.

Mr. Miller asked if the Rescue Squad membership is willing to change the Bylaws. Mrs. Broadwater said they are; the current bylaws were created 50 years ago.

Mr. Cole asked if the amendment to add four positions was ever addressed; Mrs. Broadwater said Nat Carter resigned before that was addressed but it will be done tomorrow night during the meeting. Discussion followed.

Supervisor Emert said the Executive Board members are currently not voting members; he said the amendment that will take place tomorrow night will change that to make them voting members, and the Bylaws do need to be brought up to date.

Chairman Wilck asked if it would be possible for Centra Health to loan an employee for a short time to help; Ms. Meinhard said she will find out and report back.

Chairman Wilck said if an ambulance can be purchased every other year and asked the Town to increase from its commitment of \$30,000 or they risk losing more volunteers.

Mrs. Broadwater stated the Squad needs vehicles to pick up county residents. She said the group was willing to provide ambulances but are now backing off. She said if the Town Shop can help with the maintenance on the vehicles, that is a savings of about \$50,000 a year.

Mr. Spates said it would be better to hire the Administrator first and have the Administrator find funds to purchase the ambulance and amortize the cost of the building. Discussion followed.

Supervisor Jones stated the Town has committed to the maintenance on the current ambulances at an estimated cost of \$50,000, and \$30,000 for the Administrator, that is \$80,000; he said the Board of Supervisors needs to get together to see what it can do for the ambulance. He said if something is not done, this will be a lot bigger cost than even if the County covers the whole ambulance. He said the Town has stepped up and the County should come up with some portion of it to help the Rescue Squad out. Discussion followed.

Mrs. Broadwater said she understands that \$250,000 is a big commitment for the County; she said Chairman Wilck did just admit that the other County is paying \$600,000 for one [paid] crew. She asked if the County could forgive the \$76,000 debt on the defibrillators; EMS costs are high and the revenue supported by billing is not there. Further discussion followed.

Mayor Whitus adjourned the Town Council meeting.



On motion of Supervisor Southall, seconded by Supervisor Emert, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

the meeting was recessed at 5:04 p.m.

DRAFT

July 9, 2019

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 9<sup>th</sup> day of July, 2019; at 5:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Jimmy Sanderson, Senior Vice President, Davenport & Company.

Chairman Wilck called the special meeting to order.

In Re: Work Session with County Financial Advisor

Mr. Bartlett presented his recommendation to the Board of Supervisors:

*I am recommending the County borrow \$7M to help pay for the costs of the three capital projects. My recommended term of the borrowing depends on the decision regarding the EMS funding and its impact on the County's finances. My goal would be to structure the borrowing to minimize the need to increase tax rates to generate funds to pay the debt service. If the impact of the EMS decision is not significant (less than \$100,000 annually) on the County's finances I would recommend a 10-year term. This could be achieved by either (1) obtaining assistance from outside partners/funding that is sustainable for the long-term or (2) Creating the service district and levy a tax to provide long-term funding for EMS. Absent such an outcome I would recommend a 15-year term.*

*Also, of concern are the on-going costs, particularly the medical costs, associated with the Regional Jail. The staff at the jail has done an excellent job increasing the number of Federal and non-member Virginia inmates which has offset this expense. But these outside agencies could decrease the number of inmates they are sending us at any time or our member localities could have an increased need for bed space limiting the number of outside inmates thereby decreasing revenues. Also, over the last couple of years the Jail has consistently had a significant number of personnel vacancies. This has helped keep the costs down but is straining the existing employees. The Jail is actively recruiting, and I cannot guarantee the vacancy savings will continue. The point is, if either the number of outside inmates decrease; or our vacancies are filled, the County's cost would exceed the amount budgeted by as much as several hundred of thousands of dollars and impact the need to increase the tax levy.*

*I estimate the Country's Fund Balance will decrease by approximately \$410,000 to \$12,400,000 in FY2019. This will be a very good outcome since we have spent \$2.2M to date on the various projects. There is an additional \$8.5M that must be spent over the next year. Some of these costs could be allocated back to FY2019 depending on the information on the invoices. But that would reduce the expenses in FY2020 leaving the County in the same position at the end of FY2020. Borrowing \$7M with expenses of \$8.5M will decrease the Fund Balance to approximately \$11M at the end of FY2020. That would mean our fund balance as a percent of General Fund revenues would fall from 50.3% to approximately 43%. That ratio would be slightly greater than the Virginia median for Counties and leave funds available for any emergencies and cover the County's cashflow requirements.*

*Based on historical trends and subtracting the project expenses the County's cash balance would hit a low point of around \$9.5M in October of 2019. Subtracting \$1.5M from that would leave the County with approximately \$8M in cash and would be in-line with the average over the last ten years. With the uncertainty concerning the cost of the Jail and EMS and maintaining our aging infrastructure, especially the schools, I would not recommend we lower our cash reserves below that amount.*

*Borrowing \$7M for 10 years at a rate of 3.25% would result in an annual debt service of \$808,663 and a total cost of \$8,284,678. A 15-year term at 3.5% would result in annual debt service of \$577,827 and a total cost of \$8,868,862.*

*It appears the temporary personal property tax revenue this December from equipment associated with the ACP will provide enough revenue to eliminate most if not all of the deficit shown in Davenport's presentation for 2020 and 2021 under a 10-year term and part of 2022 under a 15-year term. I am not assuming this temporary revenue stream will occur in 2020 since the ACP project is halted and can only be resumed with a favorable ruling from the United States Supreme Court.*

*The Chart below displays the revenue required to pay the additional debt service from this borrowing for both a 10- and 15-year term after accounting for decreases in our existing debt schedule. I do not show the payments required in 2020 or 2021 since those would be made from the temporary revenue mentioned above. Also, I did not show the last 5 years of payments for the 15-year term because an existing debt will be paid off creating an additional \$1M in available revenue.*

*The attached spreadsheet shows the annual revenue growth rate in the County's major revenue streams both over a 20 year and 3-year period and the amount of revenue that would be generated under the various rates. The amounts in bold are the revenue growth rates I feel are sustainable for each revenue stream. Explanations are provided in the Notes. Based on the data, I believe we can safely assume revenue growth of \$345,450 for each fiscal year. Using the temporary revenue mentioned above for Fiscal Years 2020 and 2021 would mean normal revenue growth for those two years would generate \$690,900 which would provide all but \$98,268 for the debt payment in FY2022, if the Board opts for the 10-year term. That amount could be covered by the use of the fund balance if necessary. This statement would only be correct if we can keep expenses flat to include transfers to the Schools and we do not experience decreases to our major revenue sources.*

*As stated above I would only recommend the 10-year term if the resolution to the EMS challenge does not require a significant revenue contribution. Based on my calculations the normal revenue growth should allow enough funds to make the increased debt payments in 2022 - 2024 but finances would be tighter than normal and any unforeseen events that either increase expenses or decrease revenues in a meaningful way on an on-going basis would require a tax increase at that time. After 2024 the decrease in the shortfall coupled with revenue growth will mitigate the impact of this borrowing on County finances.*

<b>Fiscal Year</b>	<b>10 Year Term Shortfall</b>	<b>15 Year Term Shortfall</b>
2022	789,170	558,333
2023	683,045	452,208
2024	585,300	354,464
2025	364,353	133,517
2026	373,756	142,920

2027	382,078	151,242
2028	358,899	118,063
2029	356,669	125,833
2030	370,739	139,904

If (1) we are unable to receive significant assistance from our partners in funding the EMS needs and (2) the Board does not wish to create an EMS Service District and set a tax levy for that district and (3) the Board wants to minimize the chance of a future tax increase, the term should be set at 15 years.

This longer term will increase the total cost of the borrowing by about \$584,000 but would lower the annual debt service by \$230,836. If at a later date the County receives assistance from our partners in funding EMS, the difference in the debt service (\$230,836) could be set aside and after 10 years the County would have accumulated \$2,308,360. After 10 years the County payoff of the 15-year bond would be approximately \$2.7 million. The County could use the \$2.3 million to help in paying off the \$2.7 million. This strategy would cost about \$300,000 more in interest than the straight 10-year bond. Such a strategy would require a great deal of discipline to set these funds aside.

#### ANNUAL REVENUE GROWTH

REVENUE	BASE AMOUNT	20 YEAR AVERAGE	3 YEAR AVERAGE	1% GROWTH	2% GROWTH	3% GROWTH	4% GROWTH	5% GROWTH
Real Estate	\$7,800,000	5.04%	1.21%	\$ 78,000	\$ 156,000	\$234,000	\$ 312,000	\$ 390,000
Public Service	540,000	3.95%	1.76%	5,400	<b>10,800</b>	16,200	21,600	27,000
Personal Property	4,300,000	3.84%	5.32%	43,000	86,000	129,000	<b>172,000</b>	215,000
Merchants Capital	380,000	2.26%	1.58%	3,800	<b>7,600</b>	11,400	15,200	19,000
Penalties	170,000	4.985%	1.57%	1,700	<b>3,400</b>	5,100	6,800	8,500
Interest	135,000	9.97%	3.31%	1,350	2,700	<b>4,050</b>	5,400	6,750
Decal	480,000	4.99%	2.36%	4,800	<b>9,600</b>	14,400	19,200	24,000
Sales Tax	3,000,000	2.29%	2.61%	30,000	<b>60,000</b>	90,000	120,000	150,000

Anticipated Annual Revenue Growth of Local Taxes = \$345,450

#### Notes

1. Amounts in bold are the predicted annual growth rates I used to arrive at \$345,450
2. Used 1% for Real Estate is conservative based on the 3 year average. Did not use the 20 year average because is impacted by reassessment.
3. Used 2% for PSC even though the 3 Year avg. is less – had a decrease in 2018 which was the first decrease since 2012 & that lowered the rate.
4. Used 4% for Personal Property to be conservative – as car prices rise the annual increase could accelerate.
5. Used 2% for penalty which is greater than 3 year Avg. because of more aggressive collection efforts. Will collect almost \$200,000 this FY
6. Used 3% for interest, will collect over \$270,000 this FY – is abnormally high due to first year of collection efforts
7. Used 2% for both Decals and Sales Tax to be conservative

Supervisor Jones said the one-year temporary windfall from the equipment would then take care of the first two years. Discussion followed.

Mr. Bartlett said it is known that the County will borrow, but the amount and the term must be determined. He said it will include a change order for the parking lot and furniture for Social Services, and for the DSS building.

Mr. Sanderson said the County doesn't want to spend down the cash balance to leave the County without a safety net. He said the Board must be aware what the County can afford comfortably with the debt service. He said there are some uncertainties and concerns about cash flow, that is where the term length figures in. He said the County can lock in at lower rates.

Chairman Wilck asked Mr. Sanderson for his recommendation.

Mr. Sanderson said he likes a cushion and flexibility and recommended a 15-year term. Discussion followed.

Mr. Bartlett said the 15-year term would put less strain on the County Board members. He said the hard times are going to be in year three and four.

Mr. Sanderson said from a local government perspective, a 15-year term is still a quick payoff; he said other localities use 20-25 years to pay down their debt. He said 70-75% of the current debt will be paid off over the next ten years.

Mr. Bartlett stated while the County has revenue growth, expenses increase also. He said inflation hasn't been great but that could pick up. There have been more pay increases in the last four years than in the previous eight years combined. He said pay increases are one of the largest increases, including the schools.

Mr. Sanderson said if the Board is comfortable with the \$7 million, there are other options. He said this will not put the County in a bind, but more than that would give concerns. He said the Board has already authorized the transaction; the Resolution will specify the term and amount that is being authorized to borrow.

Mr. Bartlett said it would mature in 2035 with an amount not to exceed \$7 million. He said items that are not included in the contract are paving, \$200,000; furniture, \$220,000; phone system, \$17,000, and Kinex will be contracted. He added that HVAC work was done at the STEPS Centre for \$15,000; there are some plumbing issues, \$10,000. Discussion followed.

Supervisor Townsend questioned the EMS mentioned in the Memorandum. Mr. Bartlett said the 15-year term would give about \$230,000 leeway. He said there is still a deficit over this but it can be covered by the extra Personal Property tax for a few years and then the Revenue.

Mr. Sanderson said the first payment would be due October 2019 and April 2020; the first principal payment would be October 2020. Discussion followed.

Mr. Sanderson said lines of credit work well when there is a higher interest rate environment because you are delaying when they are financed long-term. Lower interest rate environments are less because it will have to be taken out long-term and lock in the interest rate.

Mr. Sanderson stated borrowing smaller amounts, the costs of a transaction like this can eat into the economics of it, and it may be beneficial to just go to a bank.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Pride, to approve the Resolution Supplementing a Prior Resolution Approving the Lease Financing of Various Capital Projects for the County and Authorizing the Leasing of Certain County-Owned Property, the Execution and Delivery of an Amended and Restated Prime Lease and a Local Acquisition and Amended and Restated Financing Lease, and Other Related Actions; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall  
Jerry R. Townsend  
James R. Wilck

Nay: None

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA SUPPLEMENTING A PRIOR RESOLUTION APPROVING THE LEASE FINANCING OF VARIOUS CAPITAL PROJECTS FOR THE COUNTY AND AUTHORIZING THE LEASING OF CERTAIN COUNTY-OWNED PROPERTY, THE EXECUTION AND DELIVERY OF AN AMENDED AND RESTATED PRIME LEASE AND A LOCAL ACQUISITION AND AMENDED AND RESTATED FINANCING LEASE, AND OTHER RELATED ACTIONS**

**WHEREAS**, on June 11, 2019, the Board of Supervisors of the County of Prince Edward, Virginia (the "Board") adopted a Resolution entitled "A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA APPROVING THE LEASE FINANCING OF VARIOUS CAPITAL PROJECTS FOR THE COUNTY AND AUTHORIZING THE LEASING OF CERTAIN COUNTY-OWNED PROPERTY, THE EXECUTION AND DELIVERY OF AN AMENDED AND RESTATED PRIME LEASE AND A LOCAL ACQUISITION AND AMENDED AND RESTATED FINANCING LEASE, AND OTHER RELATED ACTIONS" (the "Prior Resolution");

**WHEREAS**, the Board intends to supplement the Prior Resolution to update the terms of paragraph 4 of the Prior Resolution entitled "Approval of the Terms of the Rental Payments";

**WHEREAS**, pursuant to the Prior Resolution, the Board intends (i) to finance all or a portion of the costs (or to reimburse the County of Prince Edward, Virginia (the "County") for payment of such costs) of various capital improvements, including the construction of a new social services facility and the renovation of the County's courthouse facilities (the "Projects") and (ii) to pay costs of issuance associated therewith;

**WHEREAS**, the Virginia Resources Authority ("VRA") intends to issue its Infrastructure and State Moral Obligation Revenue Bonds (Virginia Pooled Financing Program), Series 2019B (the "VRA Bonds"), and to provide a portion of the proceeds to the County to finance the Projects pursuant to the terms of a Local Lease Acquisition Agreement and Amended and Restated Financing Lease (the "Financing Lease"), between the County and VRA, which will amend and restate the Prior Financing Leases (as defined in the Prior Resolution);

**WHEREAS**, the County will enter into an Amended and Restated Prime Lease (the "Prime Lease") with VRA whereby the County will lease certain real estate, which may include any or all of the real estate related to the County's courthouse, owned by the County as may be required by VRA (the "Real Estate") and the associated improvements and property located thereon (the "Improvements") to VRA;

**WHEREAS**, the County will enter into the Financing Lease with VRA pursuant to which VRA will lease the Real Estate and the Improvements back to the County and the County will make rental payments corresponding in amount and timing to the debt service on the p01iion of the VRA Bonds issued to finance the Projects (the "Rental Payments");

**WHEREAS**, pursuant to the Financing Lease the County will undertake and complete the Projects;

**WHEREAS**, the County intends to pay the Rental Payments out of appropriations from the County's General Fund;

**WHEREAS**, the Financing Lease shall indicate that approximately \$7,125,000 is the amount of proceeds requested (the "Proceeds Requested") from VRA;

**WHEREAS**, VRA has advised the County that the sale date of the VRA Bonds is tentatively scheduled for July 24, 2019, but may occur, subject to market conditions, at any time between July 15, 2019 and August 15, 2019 (the "VRA Sale Date"), and that VRA's objective is to pay the County an amount which, in VRA's judgment, reflects the market value of the Rental Payments under the Financing Lease (the "VRA Purchase Price Objective"), taking into consideration the Proceeds Requested and such factors as the purchase price to be received by VRA for VRA Bonds, the issuance costs of the VRA Bonds ( consisting of the underwriters' discount and other costs incurred by VRA (collectively, the "VRA Costs")) and other market conditions relating to the sale of the VRA Bonds;

**WHEREAS**, such factors may result in the County receiving an amount other than the par amount of the aggregate principal components of the Rental Payments under the Financing Lease and consequently (i) the aggregate principal components of the Rental Payments under the Financing Lease may be greater than the Proceeds Requested in order to receive an amount of proceeds that is substantially equal to the Proceeds Requested, or (ii) if the maximum authorized aggregate principal components of the Rental Payments under the Financing Lease set forth in paragraph 1 of this Resolution does not exceed the Proceeds Requested by at least the amount of the VRA Costs and any original issue discount, the amount to be paid to the County, given the VRA Purchase Price Objective and market conditions, will be less than the Proceeds Requested; and

**WHEREAS**, the Prime Lease and the Financing Lease are referred to herein as the "Documents." Copies of the Documents are on file with the County Administrator.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA:

**1. Approval of the Terms of the Rental Payments.** The Rental Payments set forth in the Financing Lease shall be composed of principal and interest components reflecting an original aggregate principal amount not to exceed \$7,420,000 and a true interest cost not to exceed 4.0% per annum (exclusive of "Supplemental Interest" as provided in the Financing Lease and taking into

account any original issue discount or premium) and the final maturity shall be not later than December 31, 2034.

It is determined to be in the best interest of the County to accept the offer of VRA to enter into the Financing Lease with the County, subject to the terms and conditions set forth in this Resolution, which Financing Lease shall be executed by the Chairman of the Board (the "Chairman") and the County Administrator, or either of them. Given the VRA Purchase Price Objective and market conditions, it may become necessary to enter into the Financing Lease with aggregate principal components of the Rental Payments greater than the Proceeds Requested. If the limitation on the maximum aggregate principal components of Rental Payments on the Financing Lease set forth in this paragraph 1 restricts VRA's ability to generate the Proceeds Requested, taking into account the VRA Costs, the VRA Purchase Price Objective and market conditions, the Chairman and the County Administrator, either of whom may act, are authorized to accept a purchase price at an amount less than the Proceeds Requested.

The Financing Lease, in substantially the form presented to this meeting, is hereby approved, with such completions, omissions, insertions and changes not inconsistent with this Resolution as may be approved by the Chairman and the County Administrator, either of whom may act.

The approval of the final terms of the Rental Payments and the completions, omissions, insertions and changes to the Financing Lease shall be evidenced conclusively by the execution and delivery of the Financing Lease by the Chairman and/or the County Administrator and no further action shall be necessary on the part of the Board.

**2. Other Actions.** All other actions of the officers of the County in conformity with the purpose and intent of this Resolution are hereby approved and confirmed. The officers of the County are hereby authorized and directed to execute and deliver all certificates and instruments and to take all such further action as may be considered necessary or desirable in connection with the actions contemplated by this Resolution or the execution and delivery of the Documents.

**3. Repeal of Conflicting Resolutions.** All resolutions or parts of resolutions in conflict herewith are hereby repealed.

**4. Effective Date.** This resolution shall take effect immediately

In Re: Other Business

Discussion followed regarding the proposed Executive Director position and an ambulance for EMS.

Chairman Wilck suggested if the County pays for the ambulance, the County should stop making payments to the Town, such as the \$77,000 that goes to the Fire Department in Town, and \$26,000 that goes to the Airport. He said he would rather not do that, but they are "cherry-picking" months but that is not factual. Discussion followed.

Supervisor Townsend said the County and Town need to show unity and work together and find a long-term fix, not just putting a "band-aid" on it. Discussion followed.



Mr. Bartlett said that if there is no long-term solution, this will be necessary next year and the year following. He said the Service District would get the Town to pay about 35-39% in Real Estate values. He said a Service District tax can be placed on all personal property or real estate. He said if one cent is levied on real estate, about ten cents would be needed on personal property. If the Board sets a rate, it is imposed on the Town also. Discussion followed.

Mrs. Sarah Elam Puckett, Assistant County Administrator, suggested the Rescue Squad make a request for \$50,000-\$60,000 from the Centra Southside Board to endorse the Squad. She said the Prince Edward Rescue Squad brings more patients into the emergency room at Centra Southside than any other entity, and if the Board of Supervisors would endorse it, the Foundation Board would take the request more seriously. Discussion followed.

Mr. Bartlett said if the Board wishes to impose a Service District, it must be done before the Commissioner gives the Land Book and Personal Property Book to the Treasurer, which is September 1. There is enough time to place the advertisements for public hearings to create a district. Discussion followed.

Discussion followed on an increase of one cent on the Real Estate tax and ten cents on Personal Property tax, excluding Merchant's Capital.

Mrs. Puckett stated the Board would need to authorize advertising a public hearing for the creation of the special tax district and to authorize advertising the District Levy of one cent on Real Estate and ten cents on Personal Property, exempting Machinery and Tools. She said the Board would also need to amend the County Tax Ordinance which was adopted with the budget. Discussion followed.

On motion of Supervisor Emert, seconded by Supervisor Townsend, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

the meeting was adjourned at 6:40 p.m.

July 9, 2019

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 9<sup>th</sup> day of July, 2019; at 7:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Kate Pickett Eggleston, Economic Development Director; and Terri Atkins Wilson, County Attorney.

Chairman Wilck called the regular meeting to order. Supervisor Pride offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosures

(None)

In Re: Recognitions

(None)

In Re: Public Participation

(None)

In Re: Board Comments

Supervisors Emert, Pride, Gilliam, and Townsend thanked everyone for attending the meeting.

Supervisor Cooper-Jones thanked those attending and said she hoped all would receive satisfactory outcomes.

In Re: Consent Agenda

On motion of Supervisor Townsend, seconded by Supervisor Cooper-Jones, and carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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the Board accepted the Treasurer's Report for May 2019; the minutes of the meetings held June 11, 2019 at 5:30 p.m., and June 11, 2019 at 7:00 p.m.; Accounts and Claims; and Salaries.

**Prince Edward Treasurer's Report - May 2019**

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	12,286,000.96	12,286,000.96
Wells Fargo Social Services	334,070.66	334,070.66
Benchmark School Fund	2,680,243.14	2,680,243.14
Benchmark Food Service	242,965.38	242,965.38
TOTAL		15,543,280.14
 <b>Certificates of Deposit</b>		
Benchmark		609,724.91
Farmers Bank		211,676.94
TOTAL		<u>821,401.85</u>
 GRAND TOTAL		 <u><u>16,364,681.99</u></u>

BOARD OF SUPERVISORS

Farmville Newsmedia	Advertising		476.24
Business Card	Subsistence	49.01	
	Board meeting meals	112.90	161.91
US Cellular	Cellular service		258.24
	Ipad service		465.54

COUNTY ADMINISTRATOR

U. S. Postal Service	PO Box rental		92.00
US Cellular	Cellular service		126.12
VA Association of Counties	19-20 Dues	4,882.00	
Business Card	Norton Antivirus		29.99
Business Data of VA, Inc.	Norton Antivirus		69.90
Matthew Bender & Company, Inc.	VA Code 2019		107.43
Municipal Code Corporation	Admin Fee web hosting	350.00	
	Online Code web hosting	950.00	1,300.00

COMMISSIONER OF REVENUE

Farmville Newsmedia	Advertising		110.61
BMS Direct	Postage for TPP Form	5,300.00	
	Real estate & PP books	1,100.00	6,400.00
U. S. Postal Service	PO box rental fee		150.00
Treasurer of Virginia	Online service		82.06
Business Data of VA, Inc.	Norton Antivirus		34.95
Key Office Supply	Copy paper	67.90	
	Rubber bands	5.37	
	White-out	41.02	114.29

TREASURER

TACS, P.C.	Title search fees	955.00	
	Land sale ad	958.62	1,913.62
Computerplus Sales/Service	Printer service contract		386.55
Farmville Newsmedia	Advertising		78.34
U. S. Postal Service	PO box rental		92.00
Benchmark Community Bank	Payflow/Paypal		6.50
Treasurer of Virginia	Online service		82.06
Mail Finance	Post machine lease		1,527.00
Business Data of VA, Inc.	Norton Antivirus		174.75
Key Office Supply	Labels / ad rolls		22.17
STEPS, Inc.	Shredding services		35.00
DMV	DMV Stop fees		4,225.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel and expense	1,375.00	
	Contract agreement	3,900.00	5,275.00
Sitevision, Inc.	Web hosting		179.85
ComputerPlus Sales/Service	Printer service contract		79.00

ELECTORAL BOARD AND OFFICIALS

Gwendolyn Akers-Booker	Salary		1,074.00
Samuel A. Martin, Jr.	Salary		537.00
Charles D. Puckett	Salary		537.00

REGISTRAR

U. S. Postal Service	Postage		550.00
Lynette Wright	Mileage	71.92	
	Lodging	106.50	

	Meals	19.61	198.03
VRAV	Meeting registration		275.00

CIRCUIT COURT

U. S. Postal Service	Postage		55.00
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GENERAL DISTRICT COURT

Mail Finance	Lease payment		376.17
Key Office Supply	Hi-lighters / scissors	22.01	
	Copy stamps	35.16	57.17
U. S. Postal Service	PO box rental fee		64.00

CLERK OF THE CIRCUIT COURT

Treasurer of Virginia	Update computers		1,900.00
Mail Finance	Post machine lease		407.13
U. S. Postal Service	PO Box rental		92.00
CenturyLink	Phone		101.86
Jurors	Jurors		210.00
Diamond Springs Water, Inc.	Water & equipment rental		96.95
Key Office Supply	Paper / towels / cartridges	866.24	
	Copy paper	214.95	
	White-out tape / boxes	190.60	
	Cartridges	359.98	
	Toner	69.99	
	Office supplies	1,533.45	3,235.21
T&N Printing	Plats		62.15

LAW LIBRARY

Relx, Inc. DBA LexisNexis	Monthly subscription		332.00
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COMMONWEALTH'S ATTORNEY

Southern Copier Sales & Service	Service contract		420.00
Laurie Leap	USPS Next Day Air		25.50
Pitney Bowes Global Finance	Postage machine lease		134.94
Purchase Power	Postage		520.99
Treasurer of Virginia	Dues		580.00
VALECO	Dues		75.00

VICTIM WITNESS ASSISTANCE PROGRAM

Cindy Sams	Win Zip program		29.95
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SHERIFF

Beale, Davidson, Etherinton	Legal fees		1,180.00
East End Motor Company, Inc.	Replace exhaust system	1,168.45	
	Replace exhaust gasket/blb	46.32	
	Tires / alignment / sensors	1,322.27	
	Inspection	16.00	
	Replace filter / oil change	143.57	2,696.61
Express Care	Oil changes	276.24	
	Oil change / wipers	126.95	403.19
Kenbridge Tire	Calibration		100.00

Verizon Wireless	Wi-Fi service	600.41
Farmville Newsmedia	Advertising	150.56
Business Card	Postage	17.21
	Meals & lodging	432.16
	Meals	86.51
	Travel & convention	586.09
	Accreditation	3,533.87
	Office supplies	41.45
	Supplies	279.80
	Gas	148.08
	Fuel	35.00
	Police supplies	223.56
		5,383.73
Christopher Joyner	Postage	7.45
U. S. Postal Service	PO Box rental	64.00
Kinex Networking Solutions	Remote backup	19.95
CenturyLink	Phone	10.36
	Sheriff VCIN	7.97
	Cellular service	18.33
US Cellular		933.00
Wesley Reed	Meal	8.66
Joseph Sprague	Meals	31.01
Michael Jackson	Meal	7.00
Diamond Springs Water, Inc.	Water & equipment rental	53.45
Key Office Supply	Cartridge	199.95
	Chair mats	219.85
	Toner cartridges	544.95
		964.75
Walmart Community / SYNCB	Wrap / crl cscd	10.72
Southside Electric Cooperative	Virso electric	15.87
Verizon Connect NWF, Inc.	GPS service	454.80
Farmville Printing	Evidence report	115.01
Kustom Signals, Inc.	Radar remote	98.00
	Radar remote cable	54.00
		152.00
Town Police Supply - Richmond	Vest carrier	103.38
American Uniform Sales	Shirts / armor skins	494.00
Galls, LLC	Uniform	147.00
Jannear Jefferson	Sew on patches	56.00
Creative Monogramming	Shirts	496.00

RICE VOLUNTEER FIRE DEPARTMENT

Ellington's Lawn Service	Mowing	525.00
Goodman Specialized	Water pump leak repair	2,695.12
Goodman Truck & Tractor	Battery	263.64
CenturyLink	Phone	155.80
Stallion Air Incorporated	Compressor service	550.00
Michael Strasburg	HVAC repair	105.75
Zurich	Worker comp	1,558.00

PROSPECT VOLUNTEER FIRE DEPARTMENT

Prince Edward County Public Schools	Diesel	72.15
Prince Edward County Treasurer	Gas	161.66

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Darlington Heights Vol Fire Department	Fire extinguishers	291.70	
	Internet service	102.68	394.38
Southside Electric Cooperative	Electric		296.69

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

VACORP	Worker's comp		9,118.00
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MEHERRIN VOLUNTEER FIRE DEPARTMENT

C W Williams	Repairs		1,263.56
CFS Group	Waste removal		120.19
Fier & Safety Equipment Company	Gloves		649.90
Interstate Rescue	Equipment service		1,911.00
Parker Oil Company, Inc.	Diesel	706.39	
	Propane	398.98	1,105.37

EMERGENCY SERVICES

Timmons Group	Parcel update		950.00
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REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		1,425.00
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BUILDING OFFICIAL

East End Chevron	Oil changes	82.21	
	Gas	17.06	99.27
Rod & Staff, LLC	Instal EGR valve		97.50
US Cellular	Cellular service		32.03

ANIMAL CONTROL

Cumberland Animal Hospital	Exam / vet service		90.00
Jennifer Kingsley, DVM	Vet services		60.00
Ridge Animal Hospital	Vet service	32.00	
	Exam / vet service	350.55	382.55
Lowe's	Screws / grprs / gloves		116.57
Sherwin Williams Company	Paint		94.38
Fisher Auto Parts, Inc.	Wiper blades		21.50
Dominion Energy Virginia	Electric		262.24
CenturyLink	Phone		133.85
US Cellular	Cellular service		76.05
Walmart Community / SYNCB	Bleach / spray bottles		37.75

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		60.00
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GENERAL PROPERTIES

Fire Sprinkler, LTD	Annual service contract		1,500.00
Southside Electric Cooperative	Electric		31.48
Dominion Energy Virginia	Roy Clark monument	12.37	
	SCOPE building	70.62	
	Courthouse	13,084.19	
	Sheriff Shed	6.59	
	Worsham Clerks Office	15.27	

	STEPS Centre	3,155.97	
	Lights at Rice	114.26	
	Ag bldg	829.12	
	Shop	23.60	17,311.99
Town of Farmville	Water & sewer		192.32
AT&T	Shop phone		44.76
CenturyLink	Phone		59.97
US Cellular	Cellular service		106.10
O. O. Stiff, Inc.	Monthly service		100.00
Diamond Paper Company	Trash bags / gloves / tp / hsp	1,010.90	
	Tp / multi fold towels	229.06	1,239.96
UniFirst Corporation	Cleaning rentals		193.71
Commworld	Phone repair		247.50
J. R. Tharpe Trucking Company	Mulch		300.00
Lowe's	Weed eater head / flxsl	34.43	
	Trimmer head	28.49	
	Gloves / steel wool	17.09	
	Mulch & strainer	47.24	127.25
Daikin Applied	Repair damper on AHU		2,310.00
NAPA of Farmville	Brm hndl / brsh hd / rgs		53.53
Price Supply Company, Inc.	Drain opener / balloon		33.22
Cintas Corporation #524	Uniform rentals		730.44
Taylor-Forbes Equipment Company	Gravelly belt / seat cover	115.85	
	Repair lawn mower	95.00	
	PTO switch	34.67	245.52
Prince Edward County Public Schools	Diesel		324.47
Ronald Van Eps	DMV registration fee		10.00

CANNERY

Virginia Food Works	Commercial contract		2,916.67
Southside Electric Cooperative	Electric		406.91
CenturyLink	Phone		269.33
Lowe's	Gloves / steel wool		3.77

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		3,885.00
Blue Ridge Therapy Assoc.	Professional service		480.00
Centra Health	Professional service		28,224.00
Faison School for Autism	Professional service		7,098.00
Inspirational Youth Services	Professional service		3,150.00
Christopher Doyle Jones	Professional service		1,442.00
National Counseling Group	Professional service		324.45
PRFC	Professional service		160.00

PLANNING

Donald B. Gilliam	Commission meeting	200.00	
	Mileage	46.40	246.40
Preston Hunt	Commission meeting	200.00	
	Mileage	46.40	246.40
Timothy Mark Jenkins	Commission meeting	200.00	
	Mileage	25.52	225.52



Robert M. Jones	Commission meeting	200.00	
	Mileage	11.60	211.60
Clifford Jack Leatherwood	Commission meeting		200.00
Whitfield Paige	Commission meeting	200.00	
	Mileage	18.56	218.56
John W. Peery, Jr.	Commission meeting	200.00	
	Mileage	3.48	203.48
John C. Prengaman	Commission meeting	200.00	
	Mileage	11.60	211.60
Teresa Sandlin	Commission meeting	100.00	
	Mileage	6.96	106.96
Brett Von Cannon Watson	Commission meeting		200.00
Farmville Newsmedia	Advertising		337.98
US Cellular	Cellular service		42.04
Business Card	SWM & ESC Training		480.00

ECONOMIC DEVELOPMENT

Kate Eggleston	Postage	4.39	
	Mileage VGA meeting	65.30	69.69
Business Card	Phone case		35.72
US Cellular	Cellular service		44.51

TOURISM

Dominion Energy Virginia	Electric		273.73
Town of Farmville	Water & sewer		50.47
Business Card	UPS charges	57.43	
	VTC 50th Promo items	565.78	623.21
Farmville Printing	Stickers for PP pins		40.00
Mountain Laurel Studio, LLC	Graphic design		350.00
Magi Van Eps	Bins for Love campaign	21.06	
	Heart of VA fee	50.00	
	Open flag	24.95	
	Flag pole	18.01	114.02
WFLO-FM	Promo air time		800.00
WVHL	Promo air time		350.00
Lowe's	Soil		32.00

FLOOD & EROSION CONTROL

Hurt & Proffitt, Inc.	Storm water plan review		405.00
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COOPERATIVE EXTENSION OFFICE

Treasurer Virginia Tech	4th Quarter support		18,788.55
U. S. Postal Service	PO Box 322 rent		92.00
CenturyLink	Phone		117.86

GENERAL EXPENSE

Southern States - Amelia	Gas		23,069.50
Rochette's Florist	Flowers (Roark)	150.00	
	Flowers (Blessing)	149.00	299.00

CAPITAL PROJECTS

BAI Municipal Software	Expert data program		1,600.00
Business Data of VA, Inc.	Cables / flash drives		70.33
Colonial Truck Sales, Inc.	F250 Pickup Animal Control		29,478.02
Crabtree, Rohrbaugh & Associates	CH renovation A&E	6,444.83	
	STEPS Building renovation	1,308.15	
	DSS Building construction	1,807.95	9,560.93
Rohr Mechanical, LLC	Replace compressor		8,140.68
Business Card	Construction payment		1,917.70

FORFEITED DRUG ASSETS

Thomson Reuters-West	Court screen access		120.00
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GRANITE FALLS EXPENDITURES

VACORP	Auto / liability insurance		1,550.00
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WATER FUND

VACORP	Auto insurance	75.00	
	Liability insurance	331.50	406.50
Town of Farmville	Water & sewer		21.10

SEWER FUND

VACORP	Auto insurance	75.00	
	Liability insurance	331.50	406.50
Dominion Energy Virginia	Electric - Sewer pump		39.04

COLLECTIONS

Fisher Auto Parts, Inc.	Sprayer battery		45.95
Southern States	Weed spray / turf blue		290.85
East End Motor Company, Inc.	Tire repair		25.75
Moore Scale Service-Western VA	Serviced scales		325.00
NAPA of Farmville	Tire repair kit / mud flap	50.98	
	Def	38.97	
	Lmp/WD40/glue/freon	94.93	184.88
Republic Services #974	Trash collection		659.29
Emanuel Tire of Virginia	Tire recycling		1,753.80
STEPS, Inc.	Recycling fee		3,127.04
Synergy Recycling, LLC	Electronic recycling		2,650.50
Southside Electric Cooperative	Electric		212.41
Synergy Recycling, LLC	Electronic recycling		7,792.00
Dominion Energy Virginia	Rice collection center	33.87	
	Green Bay - electric	40.82	
	Scalehouse	390.74	
	Worsham site	35.01	
	Electric	151.80	652.24
CenturyLink	Phone	223.95	
	Phone - Worsham	42.35	266.30
US Cellular	Cellular service		32.02
Verizon	Phone		286.98
O. O. Stiff, Inc.	Monthly service		702.50
Ellington Energy Service	Fuel		100.00
Prince Edward County Public Schools	Diesel		2,997.37

Goodman Truck & Tractor	Door glass	97.58	
	Mirror	481.54	
	Switch	159.17	738.29

LANDFILL OPERATIONS

David Emert	Straw bales		472.50
Southern States	Straw bales	42.00	
	Diesel cans / sprayer	51.97	
	5-Gal hyd oil	114.95	208.92
Resource International	Landfill project management	3,170.07	
	Project management/update SWPPP	1,787.00	
	SWP PJT Compliance mgmt	528.00	5,485.07
CenturyLink	Phone		109.43
US Cellular	Cellular service		44.51
Parker Oil Company, Inc.	Diesel		5,276.98
Prince Edward County Public Schools	Diesel		469.66
Arc3 Gases	Tank lease	9.61	
	Gloves	77.76	87.37
Carter Machinery Company, Inc.	Seal kits / seals / tube	1,487.61	
	Retainers & pins	105.28	
	Compaction wheel	44,000.00	45,592.89
Cavalier Hose & Fittings	Oil		157.74
Crewe Tractor & Equipment	Head gasket	19.54	
	Shop manual	43.74	63.28
Farmville Wholesale Electric	Breaker / conduit / wire		145.50
James River Equipment	Starter		723.17
Llewellyn Metal Works, Inc.	Hooks / bolts / collars	55.25	
	Bolts & nuts	7.00	
	Metal plate / nuts / bolt	458.40	
	Metal	231.80	752.45
Lowe's	Lock washer / bolts / batt		26.54
NAPA of Farmville	Lmp/WD40/glue/freon	8.58	
	Oil / oil stabilizer	249.86	
	Cable ends / brake fluid	63.05	
	Scraper / blades / hose clamp	16.97	
	Tools	73.02	
	Def	51.96	
	Squeegee	14.98	
	TPE / grommet / cable tie	68.40	
	Fuel filter	36.99	
	15W40 oil	2,571.66	
	Tire repair kit / mud flap	28.99	3,184.46
Mary Berkley Wright	1995 Road tractor		7,000.00

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,156.11
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PIEDMONT COURT SERVICES

Farmville Printing	Annual reports / pamphlet		930.38
Amelia Bulletin Monitor	Advertising		385.00
Farmville Newsmedia	Advertising		346.80

Nottoway Publishing Company	Advertising		480.00
Womack Publishing Company, Inc.	Advertising SR O AD	125.55	
	Advertising PO AD	627.75	753.30
Mail Finance	Postage meter lease		190.68
U. S. Postal Service	Postcards		195.00
CenturyLink	Phone		73.50
Lumos Networks	Phone		305.70
SRP Corporation, LLC	Rent		2,750.00
Zachary Ayoub	Mileage / newspapers		255.54
Steve Elswick	Mileage		92.22
Connie Stimpson	Mileage	12.03	
	Notebooks/folders/cabinet/pen	102.39	
	Phone cords / mouse	67.57	181.99
Renee T. Maxey	Mileage / appointment book		357.11
Andy Mays	Mileage reimbursement		317.26
Camilo Montoya	Mileage		197.90
Matt Vitale	Mileage		155.44
Pryor Learning Solutions	Seminars		298.00
Joyfields, Inc.	Webinar training (2)		190.00
Key Office Supply	Toner / file cabinet	1,243.73	
	Name plates	32.97	
	Appointment books	158.32	
	Cartridges	127.78	1,562.80
Quill Corporation	Printer cartridges		66.98
STEPS, Inc.	Shredding		66.00

In Re: Highway Matters

Mr. Bartlett, County Administrator, said Scott D. Frederick, P.E., VDOT Resident Engineer, would not be in attendance at the meeting, and recorded the following road issues to report to Mr. Frederick:

Supervisor Pride reported she received numerous calls regarding limbs down on Chappell Road.

Supervisor Emert reported the pavement on Peaks Road north of Holiday Lake is still breaking; he added that on Route 626 and Route 655, limbs need cut due to poor visibility issues.

In Re: Economic Development Update

Ms. Kate Pickett Eggleston, Economic Development Director, provided an economic development update to the Board of Supervisors.

Industrial Park Internal Access Road – Ms. Eggleston stated the County has been working to develop an internal access road at the Business Park off Commerce Road. She said there are currently 60+ acres that are

land-locked in the back of the Business Park, and it is important to build a road to have access to that land so it can be marketed to prospective businesses. She said the proposed road should be approximately 1,005 feet.

Ms. Eggleston said the County has three grants from the Tobacco Revitalization Commission to assist in building the road for a total of \$571,960; all three grants expired this year and the County applied for and received one-year extensions on all three grants. The Tobacco Commission funds require a match and the plan is to use VDOT funds for that match. She said the County is currently applying for VDOT Economic Development Access Funds; these funds would allow the County to apply for up to \$650,000 VDOT, \$500,000 of that will be unmatched and \$150,000 supplemental funding will be a one-to-one match. The County would pay \$150,000 to receive \$650,000 from VDOT. The County would have to acquire a letter of credit in the amount of \$650,000 in order to get those funds. The estimated cost of the road is currently \$1.4 million. Once it is out to bid, it may be lower or higher. That cost includes Erosion and Sediment Control, Stormwater Management, a water line, and clearing, grading and paving of the road.

Ms. Eggleston said in total, Tobacco Commission funds would provide \$571,960; VDOT funds would provide \$650,000; and the County VDOT match would be \$150,000, for a total of \$1,371,960. Ms. Eggleston said the County has to get the VDOT letter of credit is that the County has to have a qualifying investment of \$3.25 million within five years. If we do not get it within those five years, the County can extend the letter of credit for an additional four years. That investment does not have to be made by one single company or business; it can be an aggregate amount of many businesses that utilize that road in the Business Park. She said the next steps in this project is to bid for Architecture and Engineering Services after signing an agreement with VDOT; she said the Board will hopefully pass the resolution to do so at next month's meeting.

Enterprise Zone – Ms. Eggleston said the 2018 State Enterprise Zone incentives have been allocated and were prorated at 74.5%. They fund the job creation grants first, and then prorate the real property investment grants based on how much money they have left. She said six businesses in Prince Edward County applied for funding, the businesses received a total of \$532,517 in real property investment grants, and \$10,551 in job creation grants. She said this is a total of \$543,068 that were given to businesses in Prince Edward County as state incentives for either locating in or expanding their business and creating jobs in the Enterprise Zone. She said the Enterprise Zone annual report is due next week. She stated the County is currently applying for

its designation as an Enterprise Zone, which would expire at the end of the year. Mr. Bartlett has worked with Delegate Edmunds to get a bill passed that will allow the County to reapply at the end of this year for an additional five years. She said the County is also working on reapplying as an Independent Enterprise Zone; she said currently, Prince Edward County shares with Lunenburg and Charlotte Counties.

Yak Attack Incentives/Reporting – Ms. Eggleston reported the performance agreement with the Virginia Economic Development Partnership has been approved by the Prince Edward County Industrial Development Authority and signed by all parties involved in June. She said the County is currently waiting for a final incentive payment from VEDP to give to Yak Attack. They will begin their rent beginning August 1, 2019.

Virginia Growth Alliance - Ms. Eggleston said she previously updated the Board on a IT company from Washington D.C. that is interested in establishing locations throughout the Virginia Growth Alliance region in southern Virginia. After completing many site visits in many parts of Virginia, including Prince Edward County and meeting with Mr. Bartlett and other representatives of the County, they chose to use Mecklenburg as their first location because that's where Microsoft is located, but they are interested in Prince Edward County being the site for their second location. She said the County is working with them, facilitated through VEDP, who works directly with Virginia Growth Alliance.

Supervisor Jones asked how many jobs were created; Ms. Eggleston said there are expected to be about 30-40 jobs. It will take them at least a year or two to get that set up and would be a while before they are looking to set up a second site in Prince Edward County. She said the second site would offer about the same number of jobs. She said the company is interested in bringing the high school students right into the field, and students from the community college in conjunction with the education systems.

Another VGA project is the Southern Virginia Food Hub; that includes 100+ farmers and food artisans in the region to establish a local food grocery which is right in the middle of South Hill. That grocery store has take-home meals, a community classroom and also a community kitchen for rent for various farmers. Some citizens that currently use the Prince Edward County Canner are part of the Food Hub and they are recommending the Cannery to others at the Food Hub to utilize the Cannery. She said the hope is

that this project and the grants received from the project and their experience will be a model for other counties and can be used to incubate other projects throughout the region.

Ms. Eggleston stated the County has begun a Site Certification Process with VEDP in conjunction with Virginia Growth Alliance, which is willing to identify, assess and improve readiness of essential sites throughout the Commonwealth of Virginia. She said this will give VEDP a comprehensive view of sites all throughout the Commonwealth that could be developed for industrial sites. She said a similar project with Mid-Atlantic Broadband to begin a study to look for data center sites throughout the region, including in Prince Edward County.

Workforce Development Board – Ms. Eggleston reported she is currently serving as a representative for the County on the Workforce Development Board and the Employment Enhancement Committee. Prince Edward has almost completed all requirements necessary to become a Certified Work-Ready Community; that will allow the County to quantify and prove the skill levels of the workforce through a standardized test given by ACT. She said at this time a lot of high school students take the SAT and the ACT; she said it is the same program but given at a different level. Having a certified work-ready community will allow the County to show that there is a work force that is ready to work and has certain skills the employers would like to have in order to choose to move to this area or keep their businesses here. She said there are three groups currently tested for by this program: 1) people who are currently employed, 2) people who are transitioning or unemployed, and 3) the emerging work force during high school. She said the current and transitional levels are finished, and all requirements to serve at that level are complete; right now more high school students need to be tested. She said there are over 34 businesses in Prince Edward County alone that are in support of this program.

County Website – Ms. Eggleston said a detailed report is next on the agenda.

Continuing Education – Ms. Eggleston said she is working to become certified in Economic Development and earn her Certification as an Economic Developer, which is a leading industry designation and through the National Economic Development Council. She said there a little over 1,100 people worldwide that have this designation; currently no one in the Virginia Growth Alliance has this certification. It includes courses

in business retention and expansion, workforce development, economic development credit analysis, and real estate development and re-use. She said she will be taking a course at UNC at the end of the month; that will allow her to use those credits towards her certification.

In Re: County Website

Mr. Bartlett said the County issued an RFP for Website Design and Implementation (RFP-19-02) in May 2019. He said the County website is about 12 years old now and is out of date.

Ms. Eggleston said three companies responded to the RFP with proposals for a completely new website design implementation. The plan is for the website to be easier to navigate, to be user-friendly, and serve as a marketing tool to highlight all of the great assets we have here in Prince Edward County. She said the plan is for it to have a strong search feature, a “How Do I” feature which will allow citizens to figure out how to find and contact the services they need, there will be a contact form and the ability to accept online payments. Each company has significant experience designing and implementing local government websites across the country and in the Commonwealth of Virginia, specifically.

The three companies were carefully considered, analyzed and ranked by the following criterion:

Company history, key staff expertise and resources;

- Ability to meeting the County’s requirements;
- Project structure, plan and approach;
- Portfolio of similar projects;
- Quality of references; and
- Proposed project cost and deliverable schedule.

Proposed project cost (proposed total cost for initial development and implementation and three years of hosting and maintenance service) and deliverable schedule for each company is as follows (total amount includes website design and implementation +3 years of web hosting and maintenance):

- Civic Plus \$29,971 | 27 weeks
- Granicus | \$23,911.25 | 27 weeks
- Revize | \$23,400 | 21 weeks

The company that County staff thought would be the best fit for Prince Edward County based on this criterion is Granicus. Staff contacted the company’s references, which were excellent and spoke of their positive recent experiences with the company.



Granicus is a company based out of Washington D.C. The company has been in business for 21 years, has had over 4,000 clients, including the U.S. Department of Homeland Security and the U.S. Department of Defense. Recent Commonwealth of Virginia clients include Fairfax County, City of Herndon, Williamsburg, Augusta County, and Frederick County.

Mr. Bartlett said this company will allow staff to maintain the website.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the contract with Granicus and authorize the County Administrator to execute all contract documents; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay:	None
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In Re: Virginia's Crossroads Bylaws

Mr. Bartlett stated that for a number of years, the County's regional tourism organization, Virginia's Retreat, has been transitioning into a 501(c)(3) organization. As part of that process, the organization has also rebranded and is now known as Virginia's Crossroads. During this process, the Virginia State Parks, Emporia/Greenville County, Appomattox Courthouse National Historical Park and most recently Moton Museum have joined the organization to expand their marketing reach.

Virginia's Crossroads wishes to become a 501(c)(3) organization because it will enable funding from sources (private foundations, grants and donations) that previously could not be accessed. Such funding will lessen the burden on the member localities while allowing an expansion of marketing the organization, which will increase exposure of the region's tourism assets and local businesses.

Virginia's Crossroads retained the services of the law firm of CowanGates to assist in becoming a 501(c)(3) organization. One of the last steps in this process is the adoption of new By-Laws which were developed by CowanGates.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Jones, to approve the Draft By-Laws as submitted and to authorize the Chairman of the Board of Supervisors and/or the County Administrator to sign all necessary documents for the approval of the By-Laws; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

**BYLAWS  
OF  
VIRGINIA'S CROSSROADS, INC.**

**ARTICLE I  
Name and Location**

The name of the corporation is Virginia's Crossroads, Inc. (the "Corporation"). The principal office of the Corporation in the Commonwealth of Virginia shall be located initially at 121 E. Third Street, Farmville, Virginia 23901, but may be changed by the vote of a majority of the members of the Board of Directors.

**ARTICLE II  
Objectives and Purposes**

The objectives and purposes for which the Corporation is formed are as set forth in the Articles of Incorporation and are also set forth herein:

**Section 1. Objectives and Purpose.** The Corporation is organized and operated exclusively for charitable and educational purposes within the meaning of Sections 501(c)(3) of the Internal Revenue Code or corresponding section of the future federal tax code. In particular, the Corporation's purpose and mission is to promote, preserve, enhance and educate the general public about the natural, historical, and recreational resources of Central and Southern Virginia<sup>1</sup>, including in particular, the support for, development of, and education about the region's Civil Rights in Education Heritage Trail™ (the "CRIEHT"), the Lee's Retreat trail, and the Wilson-Kautz Raid trail.

The Corporation shall seek recognition as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code or corresponding section of the future Federal Tax Code. The Corporation shall not discriminate against any person on the basis of race, color or religion.

The Corporation is an independent and autonomous organization and shall be governed by its Articles of Incorporation, these bylaws, and its independent Board of Directors.

Footnotes: <sup>1</sup>Central and Southern Virginia is the geographic area of Virginia that includes Amelia County, Appomattox County, Brunswick County, Buckingham County, Charlotte County, Dinwiddie County, City of Emporia; Town of Greenville (Augusta County); Lunenburg County, Mecklenburg County, Nottoway County, Prince Edward County, and the City of Petersburg.

**Section 2. Prohibited Actions and Activities.** No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to, its directors, Officers, other private individuals, or organizations organized and operated for profit (except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes as herein stated.) Notwithstanding any other provision herein, the Corporation shall not carry on any activities not permitted to be carried on by:

- a. an organization exempt from federal tax under Section 501(a) of the Internal Revenue Code as described in Section 501(c)(3) of such Code (or the corresponding provisions of any future federal tax code);
- b. an organization described as Section 509(a)(3) of the Internal Revenue Code (or the corresponding provisions of any future federal tax code); or
- c. an organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

The Corporation shall not undertake to support, participate in, or contribute to, any political campaign on behalf of any candidate for public office, or to support or contribute to any political party or organization, nor shall a substantial part of the activities of the Corporation be for the purposes of propaganda, lobbying, or influencing legislation. Participation and support by the Corporation shall be limited to activities that are designed to educate, inform, and increase understanding in furtherance of the purposes set forth in (1) above.

**Section 3. Powers and Authority.** The Corporation shall do any and all lawful acts and things which may be necessary, useful, suitable or proper for the furtherance or accomplishment of the purposes and powers of the Corporation, and shall exercise all powers possessed by Virginia corporations of similar character, including the power to own, lease, contract for the purchase and sale of, and to mortgage or otherwise encumber, real and personal property.

### **ARTICLE III Membership**

**Section 1. Application and Acceptance to Membership.** The Board of Directors of the Corporation shall set the criteria for admission of an applicant as a member of the Corporation. The criteria may be amended by the Board of Directors at any time.

**Section 2. Membership Categories.** The Corporation shall have two initial classes of members, namely Standing Members (voting) and Supporting Members whose criteria and rights are set forth below:

- a. **Standing Members:** Any local governmental body (i.e. a county, city) or other governmental body or agency committed to fostering and support through its time, efforts and contributions, the Corporation's objectives and purpose. Standing members, by and through their designated representative, shall attend corporate meetings and pay the dues assessed pursuant to this Article III. Standing Members shall be entitled to vote on all matters requiring a member vote set forth in these Bylaws or the Articles of Incorporation.
- b. **Supporting Members:** Supporting Member status may be extended to any person, entity, or organization interested in the Objectives and Purpose set forth in Section 1 of Article II, above, who does not otherwise qualify for Standing Member status pursuant to Section 2(a) of this Article III, above, who agrees to support the Corporation through its time, effort, and/or contribution. Supporting Members by and through their designated representative shall attend corporate meetings and, if applicable, pay any dues that may be assessed pursuant to this Article III, below. Supporting Members may be individuals, entities, or organizations. Supporting Members shall be entitled to attend meetings of the Corporation, but may not vote.

**Section 3. Termination of Membership.** Any member not in good standing may have its membership terminated by the affirmative vote of a majority of the Standing Members of the Board of Directors. A member shall not be in good standing if any of the following circumstances occur or apply: 1) failure to pay any dues set; 2) loss of eligibility; 3) business practices which the Board of Directors deems potentially harmful to the Corporation's reputation; or 4) failure to attend meetings or participate in the Corporation's efforts, following written notice of the same from the Board of Directors. Members shall be given thirty (30) days written notice of the Board's intent to terminate his/her/its membership and shall be given the opportunity to respond to the basis for the termination of membership and to be heard by the Board prior to the termination of his or her membership.

**Section 4. Dues.**

- a. The annual dues shall be recommended by the Board of Directors and approved by a majority vote of the Standing Members at the annual meeting. Any change (increase or decrease in dues shall be decided at the annual meeting and effective as of the beginning of the next fiscal year.
- b. Dues for each fiscal year must be paid within ninety (90) days after the commencement of the applicable fiscal year in order to maintain an active membership in the Corporation.
- c. Notwithstanding the foregoing, the Board of Directors may provide for payment of dues in installments or on a more frequent basis.

**Section 5. Participation.** All members shall take an active interest, as shown by contributions and attendance at meetings. All members are invited to attend annual meetings and to participate in the form of papers and discussions.

**ARTICLE IV  
Board of Directors**

**Section 1. General Powers.** Subject only to the provisions of the Articles of Incorporation and the applicable laws of Virginia in respect to non-stock corporations, the property, affairs and business of the Corporation shall be managed by the Board of Directors.

**Section 2. Number and Election of Directors.** The Board of Directors initially shall consist of thirteen (13) directors, with each Standing Member entitled to appoint one individual as its representative director. The initial directors are set forth in the Corporation's Articles of Incorporation and shall serve one (1) year terms. Each director shall serve a term of one year; provided, however, that the initial directors shall be entitled to serve a term in excess of one year and until the conclusion of the first complete fiscal year of the Corporation. In addition, and notwithstanding the foregoing, any Standing Member shall be entitled to designate an individual who would be automatically re-elected on an annual basis to serve as that Standing Member's designated representative director until such time as the Standing Member appoints a new representative to replace its then serving director. Any member of the Board of Directors shall be subject to removal from such Board by a vote of the majority of the entire Board. Any vacancies on the Board of Directors arising by reason of resignation, death, annual rotation or for any other reason shall be filled by the Standing Member whose appointed director's seat has been so vacated.

**Section 3. Compensation.** The Director shall serve without compensation for his services as Director but may be reimbursed by the Corporation for all travel and out-of-pocket expenses reasonably incurred in connection with the affairs of the Corporation. The Director shall not be disqualified from receiving reasonable compensation for professional, business, or other services rendered other than in the capacity of a Director.

**Section 4. Quorum.** A simple majority (at least 51%) of the members of the Board of Directors shall constitute a quorum for the transaction of business, but if less than a quorum shall be in attendance at the time for which a meeting shall have been called, the meeting may be adjourned from time to time by a majority of the Directors present, without notice other than by announcement at the meeting,

until a quorum shall attend; provided however, that if the Directors receive notice prior to the meeting date that there will not be a quorum present, the Directors may preemptively cancel or reschedule the meeting and provide notice to the members prior to the meeting date. A vote of sixty percent (60%) of those present at any meeting shall be sufficient authority for any action thereby taken. Board Members may participate in and be deemed present at the meeting by other than physical presence as authorized by applicable law.

**Section 5. Annual Meetings and Notice Thereof.** The annual meeting of the Board of Directors shall be held on the first Friday of May of each year in the Commonwealth of Virginia, or at such other time or place as the Board may prescribe from time to time and as may be designated in the notice thereof. Notice of the time, place and purpose of such meeting shall be sent by the Chairman, Vice Chairman, or Secretary, by hand delivery, regular mail, or electronic mail to each member of the Board at least ten (10) days prior to the day fixed for such meeting. Any member of the Board may, by writing signed by him, waive notice of any annual meeting, and his presence at any annual meeting shall constitute a waiver of notice of such meeting.

**Section 6. Special Meeting and Notice Thereof.** Special meetings of the Board for any purpose may be called at any time to be held at any place in the Central and Southern Virginia, Virginia, by any one of the Officers or any two (2) members of the Board. Notice of the time, place and purpose of such meeting shall be sent by hand delivery, regular mail or electronic mail to each member of the Board at least ten (10) days prior to the time fixed for such meeting. Any member of the Board, may by writing signed to him, waive notice of any special meeting, and his presence at any special meeting shall constitute a waiver of notice of such meeting. At a special meeting, no business shall be transacted and no corporate action shall be taken other than that referred to in the notice of such meeting.

**Section 7. Action Without a Meeting.** Unless the Articles of Incorporation or these Bylaws provide otherwise, action required or permitted to be taken at a Board of Directors' meeting may be taken without a meeting if the action is taken by the requisite number of members of the Board from whom consent is required for such action. The action shall be evidenced by one or more written consents stating the action taken (which may be executed in counterparts and may be evidenced by emailed approval or consent), signed by each Director either before or after the action taken, and included in the minutes or filed with the corporate records reflecting the action taken. Action taken under this section becomes effective when the requisite number of Directors executes the consent, unless the consent specifies a different effective date, in which event the action taken is effective as of the date specified therein provided the consent states the date of execution by each Director. A consent signed under this section has the effect of a meeting vote and may be described as such in any document.

## **ARTICLE V Executive Committee**

**Section 1. Designation of Committee.** The Board of Directors hereby creates an Executive Committee which shall be comprised of the Chairman, Vice Chairman, Secretary, Treasurer, and the immediate past Chairman and such additional persons as the Board of Directors may designate. Vacancies occurring in the Executive Committee shall be filled by the Board, provided that vacancies not so filled shall, for purposes of determining a quorum and transaction of business, automatically reduce the number of the Executive Committee members by the number of vacancies existing at the time.

**Section 2. General Powers.** The Executive Committee, when the Board of Directors is not in session, shall have all the powers vested in the Board by law, the Articles of Incorporation and these Bylaws for the control and management of the Corporation, except the Executive Committee shall have no authority to elect any member to the Board of Directors, to elect any member to the Executive Committee, to elect any member to any other committee of the Corporation, to elect any Officer of the Corporation, to amend the charter of the Corporation or adopt a plan of merger or consolidation, or to make, alter or repeal any of the Bylaws of the Corporation. Except as limited in the preceding sentence, each and every act of the Executive Committee shall have the same force and effect as if the same were taken by the Board of Directors. Included within these powers is the power to authorize the seal of the Corporation to be affixed to all papers that require it. The Executive Committee shall report at each meeting of the Board all actions that the Committee may have taken since the last meeting of the Board.

**Section 3. Meetings and Notice Thereof.** Meetings of the Executive Committee for any purpose may be called at any time to be held at any place in Virginia by any two (2) of its members of the Executive Committee. Notice of the time, place and purpose of such meeting shall be forwarded as provided in Section 5 of Article IV, above, and may be waived by any member as therein provided.

**Section 4. Quorum.** All acts of the Executive Committee shall be in meeting, duly assembled, at which a majority (but not less than sixty percent (60%) of the members) shall be present in order to constitute a quorum, and a vote of sixty percent (60%) of those present shall govern all matters coming before the meeting.

**Section 5. Committees.**

- a. Standing Committee. The following standing committees shall be formed to actively participate in the undertaking of the Corporation's activities in specific topical areas as detailed herein this section 5 of this Article V: Finance; Marketing; Special Events; and Nominating and Personnel. Committee members can be Standing Members or Supporting Members, as defined in Section 2 of Article III.
- b. Finance Committee. The Finance Committee shall be chaired by the Corporation's Treasurer and shall have the following primary responsibilities:
  - i. Overseeing the financial wellbeing of the Corporation.
  - ii. Preparing an annual budget.
  - iii. Other financial duties as assigned by the Board of Directors.
- c. Marketing Committee. The Marketing Committee shall be chaired by an appointee of the Corporation's Chairman and shall have the following primary responsibilities:
  - i. Development and implementation of an annual advertising calendar that, within budget constraints, coordinates print, voice, video, internet, and other acceptable advertising methods.
  - ii. Development of advertisements, logos, tag lines, and other marketing tools that will, as necessary, enhance and refresh the Corporation's tourist appeal.
  - iii. Creation and distribution of brochures as needed.
  - iv. Development of an annual trade show calendar.
  - v. Coordination of tradeshow logistics, including booth reservations and the recruitment of volunteer workers.
  - vi. Oversight of fulfillment activities.
  - vii. Website upgrades, enhancements and edits.
  - viii. Other marketing duties as assigned by the Board of Directors.
- d. Special Events. The Special Event Committee shall be chaired by an appointee of the Corporation's Chairman and shall have the following primary responsibilities:
  - i. Full coordination of all seminars, summits, and other educational and/or promotional meetings, including coordination of food, facilities, speakers, advertising and other associated activities.
  - ii. Full coordination of all groundbreaking, grand openings, and ribbon cutting events, including coordination of food, facilities, speakers, advertising and other associated events.
  - iii. Other special event duties are assigned by the Board of Directors.
- e. Nominating and Personnel Committee. The Nominating and Personnel Committee shall be chaired by an appointee of the Corporation's Chairman and shall have the following primary responsibilities:
  - i. Recruitment and interviewing of potential organizational officers.
  - ii. Presentation of slate officer candidates for approval by the full Corporation at its annual meeting.

- iii. Recruitment and interviewing of committee members.
  - iv. Recruitment and interviewing of potential staff members.
  - v. Development of compensation packages for staff members.
  - vi. Conducting performance evaluations for staff members.
  - vii. Other nominating and personnel duties as assigned by the Board of Directors.
- f. Ad Hoc Committees. Ad Hoc Committees may be created as necessary, either by appointment of the Chairman or by a majority of the Standing Members.

**Section 6. Other Committees.** The Board of Directors may from time to time create such other committees for such purposes as it may deem advisable or expedient. The Board of Directors may impose upon each of such committees such duties and responsibilities as said Board may, in its discretion, deem proper to further the purpose of the Corporation.

## ARTICLE VI Officers

**Section 1. Officers; Duties.** The principal officers shall be the “Chairman,” “Vice-Chairman,” “Past Chairman,” “Secretary,” and “Treasurer” (the “Principal Officers” and collectively the “Executive Committee”). The Principal Officers of the Corporation shall have such duties as generally pertain to their respective offices as well as such powers and duties as from time to time may be conferred upon them by the Board of Directors or as may be prescribed by these Bylaws as amended from time to time. In particular, the Principal Officers shall have the following duties:

- a. Chairman: The primary duties of the Chairman shall be as follows:
  - i. Serve as chief executive officer of the Corporation and preside at all meetings.
  - ii. Call regular and special meetings of the membership.
  - iii. Conduct and direct meetings and operations according to the approved policies of the Corporation, these approved Bylaws, and Roberts Rules of Order.
  - iv. Act as official spokesperson for the Corporation.
  - v. Serve as the Corporation’s official representative on boards and commissions (i.e. Virginia’s Civil War Trail, Inc.), or appoint another member to represent the Corporation as necessary.
  - vi. Work in conjunction with the Nominating and Personnel Committee to appoint members of Standing Committees.
  - vii. Appoint other committees on an as-needed basis.
  - viii. Serve as ex-officio member on all committees.
  - ix. Ensure that officers and committees function according to their assigned duties.
  - x. Make or approve expenditures of up to \$1,000.00 for special contingencies without prior approval of the Standing Members.
- b. Vice-Chairman: The primary duties of the Vice-Chairman shall be as follows:
  - i. Assist the Chairman in conducting the activities of the Corporation.
  - ii. Perform the duties of the Chairman in his or her absence.
  - iii. Assume the position of Chairman and complete the unexpired term in the event of a vacancy.
- c. Secretary: The primary duties of the Secretary shall be as follows:
  - i. Notify all members of the Corporation where and when a regular or special meeting is to be held and provide any proposed agenda.
  - ii. Record attendance at all regular and special meetings.
  - iii. Record and distribute minutes of all regular and special meetings.

- iv. Maintain and distribute a current directory of all members of the Corporation.
  - v. Execute correspondence as directed by the Chairman.
- d. Treasurer: The primary duties of the Treasurer shall be as follows:
- i. Maintain custody of all of the Corporation's funds.
  - ii. Maintain a complete and accurate accounting of all funds.
  - iii. Submit a complete Treasurer's Report, including receipts, expenditures, and account balances at all regular meetings or otherwise upon request.
  - iv. Make all disbursements and withdrawals by check, subject to approval of voting members.
  - v. Submit invoices for membership dues at the beginning of each fiscal year.
  - vi. Submit a final financial report to the Corporation at the end of the fiscal year.
  - vii. Provide an annual financial audit upon request.

**Section 2. Other Officers.** The Board of Directors may create such other officers as it may deem necessary or convenient for the administration of the affairs of the Corporation. Such offices shall be filled by selection from among the members of the Board. The respective duties of officers elected pursuant to the provisions of this Section shall be such as may be directed by the Board or prescribed by amendment hereto.

**Section 3. Election of Officers.** Each Principal Officer shall serve for a one-year period. Chairman and Vice-Chairman shall not serve more than two years consecutively. The Officers comprising subsequent Executive Committees will be elected by the Board of Directors at large at the annual meeting from among a slate of nominees. These nominees will be named by a nominating committee whose members shall be appointed by the Chairman with the immediate past Chairman serving as chairperson of the committee; Standing Members may also nominate individuals prior to the annual meeting by notifying the immediate past Chairman of member names for consideration by the nominating committee. Any two offices (except those of Chairman and Secretary) may be combined in and performed by the same person.

**Section 4. Removal and Resignation of Officers.** Any Officer of the Corporation may be removed summarily with or without cause at any time by affirmative vote of a majority of the Board of Directors. Any Officer may resign as such by tendering his written resignation to the Chairman to be presented to the Board for action thereon. Such resignation shall be complete, and such Officer shall forthwith be relieved of all further duties of such office upon the acceptance of the resignation by the Board.

## ARTICLE VII Indemnification and Elimination Or Limitation of Liability

**Section 1. Indemnification of Directors and Officers.** Except as provided in Section 2 of this Article, the Corporation shall indemnify every individual made a party to a proceeding because he is or was a Director or Officer against liability incurred in the proceeding if: (i) he conducted himself in good faith; and (ii) he believed, in the case of conduct in his official capacity with the Corporation, that his conduct was in its best interests, and in all other cases, that his conduct was at least not opposed to its best interests, and (iii) he had no reasonable cause to believe, in the case of any criminal proceeding, that his conduct was unlawful.

**Section 2. Indemnification Not Permitted.** The Corporation shall not indemnify any individual against his willful misconduct or a knowing violation of the criminal law or against any liability incurred by him in any proceeding charging improper personal benefit to him, whether or not by or in the right of the Corporation or involving action in his official capacity, in which he was adjudged liable by a court of competent jurisdiction on the basis that personal benefit was improperly received by him.



**Section 3. Effect of Judgment or Conviction.** The termination of a proceeding by judgment, order, settlement or conviction is not, of itself, determinative that an individual did not meet the standards of conduct set forth in Section 1 of this Article or that the conduct of such individual constituted willful misconduct or a knowing violation of the criminal law.

**Section 4. Determination and Authorization.** Unless ordered by a court of competent jurisdiction, any indemnification under Section 1 of this Article shall be made by the Corporation only as authorized in the specific case upon a determination that indemnification of the individual is permissible in the circumstances because: (i) he met the standard of conduct set forth in Section 1 of this Article and, with respect to a proceeding by or in the right of the Corporation in which such individual was adjudged liable to the Corporation, he is fairly and reasonably entitled to indemnification in view of all of the relevant circumstances even though he was adjudged liable; and (ii) the conduct of such individual did not constitute willful misconduct or a knowing violation of the criminal law. Such determination shall be made: (i) by the Board of Directors by a majority vote of a quorum consisting of Directors not at the time parties to be proceeding; or (ii) if such a quorum cannot be obtained, by a majority vote of a committee duly designated by the Board of Directors (in which designation Directors who are parties may participate), consisting solely of two or more Directors not at the time parties to the proceeding; or (iii) by special legal counsel selected by the Board of Directors or its committee in the manner heretofore provided or, if such a quorum of the Board of Directors cannot be obtained and such committee cannot be designated, selected by a majority vote of the Board of Directors (in which selection Directors who are parties may participate). Authorization of indemnification, evaluation as to reasonableness of expenses and determination and authorization of advancements for expenses shall be made in the same manner of the determination that indemnification is permissible, except that if the determination is made by special legal counsel, authorization of indemnification and evaluation as to reasonableness of expenses shall be made by those selecting such counsel.

**Section 5. Advances for Expenses.** The Corporation shall pay for or reimburse the reasonable expenses incurred by any individual who is a party to a proceeding in advance of final disposition of the proceeding if: (i) he furnishes the Corporation a written statement of his good faith belief that he has met the standards of conduct described in Section 1 of this Article and a written undertaking, executed personally or on his behalf, to repay the advance if it is ultimately determined that indemnification of such individual in the specific case is not permissible; and (ii) a determination is made that the facts then known to those making the determination would not preclude indemnification under this Article. An undertaking furnished to the Corporation in accordance with the provisions of this Section shall be unlimited general obligation of the individual furnishing the same but need not be secured and may be accepted by the Corporation without reference to financial ability to make repayment.

**Section 6. Indemnification of Employees and Agents.** The Corporation may, but shall not be required to, indemnify and advance expenses to employees and agents of the Corporation to the same extent as provided in this Article with respect to Directors and Officers.

**Section 7. Definitions.** In this Article:

“Director” and “Officer” mean an individual who is or was a Director or Officer of the Corporation, as the case may be, or who, while a Director or Officer of the Corporation is or was serving at the Corporation’s request as a Director, Officer, partner, trustee, employee or agent of another foreign or domestic Corporation, partnership, joint venture, trust, employee benefit plan or other enterprise.

“Individual” includes, unless the context requires otherwise, the estate, heirs, executors, personal representatives and administrators of an individual.

“Corporation” means the Corporation and any domestic or foreign predecessor entity of the Corporation in a merger or other transaction in which the predecessor’s existence ceased upon the consummation of the transaction.

“Expenses” includes but is not limited to counsel fees.

“Liability” means the obligation to pay a judgment, settlement, penalty, fine, including any excise tax assessed with respect to an employee benefit plan, or reasonable expenses incurred with respect to a proceeding.

“Official capacity” means: (i) when used with respect to a Director, the office of Director in the Corporation; (ii) when used with respect to an Officer, the office in the Corporation held by him; or (iii) when used with respect to an employee or agent, the employment or agency relationship undertaken by him on behalf of the Corporation. “Official capacity” does not include service for any foreign or domestic Corporation or other partnership, joint venture, trust, employee benefit plan or other enterprise.

“Party” includes an individual who was, is or is threatened to be made a named defendant or respondent in a proceeding.

“Proceeding” means any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative and whether formal or informal and whether or not by or in the right of the Corporation.

## **ARTICLE VIII**

### **No Private Inurement and Dissolution**

**Section 1. No Private Inurement.** It is the intent of the Corporation that no person serve as a Director or Officer of the Corporation, or appear to be or be induced to serve as a Director or Officer of the Corporation, for purposes of personal or pecuniary gain. Therefore, no part of the assets or net earnings of the Corporation shall inure to the benefit of, or be distributable to, any Director or Officer of the Corporation or any private individual, or otherwise benefit any person having a personal and private interest in the activities of the Corporation, except that reasonable compensation may be paid for services rendered to or for the Corporation affecting one or more of its purposes, and benefits may be conferred if in conformity with said purposes. In paying such compensation or conferring such benefits, however, the Board of Directors shall give mature consideration to any conflict, potential conflict, or appearance of conflict with the intent and purposes of the Corporation. No Director or Officer of the Corporation or any private individual shall be entitled to share in the distribution of any of the corporate assets on dissolution of the Corporation. No substantial part of the activities of the Corporation shall be carrying on of propaganda, or otherwise attempting to influence legislation. The Corporation shall not participate in, or intervene in (including the publication or distribution of statements) any political campaign on behalf of any candidate for public office.

**Section 2. Dissolution.** Upon dissolution of the Corporation, the Board of Directors shall, after paying or making provisions for the payment of all liabilities of the Corporation, distribute all assets for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code or corresponding section of any future federal tax code, or shall distribute all assets to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of pursuant to the order of any court of record with general equity jurisdiction in the city or county of the Commonwealth of Virginia where the registered office of the Corporation is then located, exclusively for such purposes or to such organization or organizations which are organized or operated exclusively for such purposes as such court shall determine.

## **ARTICLE IX**

### **Miscellaneous Provisions**

**Section 1. Examination of Books.** The minute book of the Corporation and all audited or unaudited financial statements shall at all times during normal business hours be open to inspection by the Board of Directors or a Committee appointed by the Board or by any voting Members.

**Section 2. Checks, Notes and Drafts.** Checks, notes, drafts and other orders for the payment of money shall be signed by such persons as the Board of Directors or the Executive Committee from time to time may authorize, and when so authorized by the Board of Directors or the Executive Committee, the signature of any such person may be a printed facsimile.

**Section 3. Amendment of Bylaws.** These Bylaws may be amended, altered or repealed at any meeting of the Board of Directors by affirmative vote of sixty percent (60%) of the Board of Directors.

**Section 4. Fiscal Year.** The fiscal year of the Corporation shall be from July 1 to June 30 of each year.

**Section 5. Discrimination Prohibited.** The Corporation shall not discriminate against any person on the basis of race, national origin, religion, gender, age, disabilities, or other protected classes.

**Section 6. Conflict of Interest.** The Board of Directors may draft and adopt a Conflict of Interest Policy which sets forth the policy with which all Directors, Officers, and members must comply.

In Re: County Administrator's Report – At Will Report

Mr. Bartlett said for FY19, the AT-WILL program has cost a total of \$73,510 which includes the FICA cost associated with the payroll expenditures. Fines actually collected for the Fiscal Year total \$188,621. As has been the case since the program began it is self-funded. The program continues to serve as a valuable law enforcement tool by increasing the number of deputies on shifts at no cost to the citizens. By having deputies working traffic enforcement under this program frees deputies on their normal shifts from conducting routine traffic duty. This allows them to concentrate on other law enforcement duties such as crime prevention, solving crime and increasing visibility and availability of law enforcement throughout the County.

In Re: County Administrator's Report – FY19 Budget Amendment

Mr. Bartlett stated the County received \$52,446 from the Fire Programs for the Aid to Localities Program. Per Board Policy, these funds are divided among the four Volunteer Fire Departments located in the County but outside the Town of Farmville – Darlington-Heights, Hampden-Sydney, Prospect and Rice. Thus, that would result in each Department receiving \$13,111.50. The County does not include the Farmville VFD because the Town of Farmville receives its own funding from the program (\$28,438) and provides that to the Farmville VFD. Meherrin and Pamplin VFD are located in neighboring Counties and receive funding through their host County.

Supervisor Townsend made a motion, seconded by Supervisor Jones, to approve the FY19 Budget Amendment and appropriate the same funds, as follows:

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	100	24040	0012	Fire Program Funds		52,446.00
4 (Exp)	100	32200	7012	Fire Programs / ATL – Rice	13,111.50	
4 (Exp)	100	32200	7013	Fire Programs / ATL – Prospect	13,111.50	
4 (Exp)	100	32200	7014	Fire Programs / ATL – Darlington	13,111.50	
4 (Exp)	100	32200	7015	Fire Programs / ATL – Hampden	13,111.50	

The motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall  
Jerry R. Townsend  
James R. Wilck

Nay: None

In Re: County Administrator’s Report – Meeting with Senator Peake

Mr. Bartlett reported the County received a letter from Senator Mark Peake requesting an opportunity to meet with representatives of the County regarding legislative matters. It may be helpful to coordinate a joint meeting with both the Senator and Delegate Edmunds.

Staff will determine dates to provide to Senator Peake regarding a meeting and invite Delegate Edmunds to participate.

In Re: County Administrator’s Report – Reassessment Update

Mr. Bartlett said the County’s six-year reassessment process will be kicking off within the next month. Representatives of Wampler-Eanes will be out and about all over the County conducting the reassessment. The County will put out public information to advise citizens of this eighteen-month process.

In Re: Public Hearing – Special Use Permit – Byler, Firewood Processing

Chairman Wilck announced that this was the date and time scheduled for a public hearing on the request by Joe Byler for a Special Use Permit to operate a wood processing operation located at 419 Singleton Road on a parcel owned by Joe S. Byler, identified as Tax Map 74-A-2; this is an A1, Agricultural Conservation Zoning District. Notice of this hearing was advertised according to law in the Wednesday,

June 26, 2019 and Wednesday, July 3, 2019 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Wade Bartlett, County Administrator, stated the County has received a special use permit application for the operation of a Firewood Processing facility to be located at 419 Singleton Road, on Tax Map Parcel 74-A-2, owned by Joe S. Byler.

The proposed facility will process and dry firewood to be wholesaled to a third party. The proposed operation will be on a family-run operation that will include Mr. Byler and his three sons and requested to operate from 7:00 a.m. to 6:00 p.m., Monday through Friday and 6:00 a.m. to 12:00 noon on Saturday.

The proposed operation will be located within a 40' x 104' building and utilize a diesel-operated machine and associated equipment and generate three tractor trailer loads per week. Staff went out to the property on May 16, 2019 at 10:00 a.m. and measured the sound levels of the equipment from various locations and recorded the following decibel readings:

- Front of the property at the driveway – 36.7 db.
- Darlington Heights Fire Department (BBQ Pitt) – 42.7 db. (only could hear the lawnmower across the road)
- (Approximately 300' across the road, grass was being cut and registered – 58.4 db.)
- Prince Edward County Convenience Center entrance located on Singleton Road – 35.6 db.
- Forty feet off of Singleton Road on Hall property located across from the location – 35.2 db.
- Approximately 40 feet from equipment – 60.1 db.
- Two feet from the equipment – 84.5 db.

For comparison, normal conversation is 60 db. while a lawnmower is approximately 90 db. During the inspection, staff did not observe any loud sound from the equipment from other adjacent properties.

The Planning Commission held a public hearing on June 18, 2019 at which six citizens living in the area spoke against the special use request. The major areas of concern were 1) Noise; 2) Truck traffic; 3) Possible expansion of the business; and 4) Hours of operation. Mr. Byler offered to reduce the hours of operation to 7:30 a.m. to 5:00 p.m. and no operations on Saturday or Sunday, and place the exhaust so it is facing away from Singleton Road and toward a wooded tract of land on his property to help absorb the noise. Mr. Byler stated besides the log cutter/splitter, he would be operating a log loader that would only operate as needed. He stated the wood would be dried using wood heat and small fans.

After discussion, the Planning Commission approved recommending the Special Use Permit to the Board of Supervisors on a vote of 7-2, with one member being absent, with the following conditions:

1. Hours of Operation: 7:30 a.m. – 5:00 p.m., Monday – Friday
2. Limit of 50 decibels at the property line, measured outside the building once it is built with the machine running.
3. Limit of three (3) deliveries of logs per week.
4. Exhaust directed into the woods.
5. Plant trees or tall evergreen shrubs around buildings to deaden noise.
6. No additional equipment can be added without a new special use request.

The day after the meeting, Mr. Byler contacted Supervisor Gilliam and Mr. Bartlett to report he had forgotten to mention he would be using a forklift at times and that he would also be running a Slab wood saw using a 40-hp diesel engine and the fans would be run by a 10-hp diesel motor which would run 24 hours a day when he was processing firewood. Additionally, Mr. Byler wants to request his hours of operation be 7:00 a.m. – 5:00 p.m. Monday – Friday and 8:00 a.m. – Noon on Saturdays.

Mr. Bartlett said that Mr. Byler is also working with Georgetown Hydraulics; they will put in some sound barriers and install “critical mufflers.”

Chairman Wilck opened the public hearing.

Randall Bremer stated he and his wife recently moved to the area and bought a farm which adjoins Mr. Byler’s. He said he is pleased to have Amish as neighbors, and that he is in support of Mr. Byler’s project.

Larry Hollowell expressed his concerns include noise, property values, and the impact the trucks will have on Singleton Road. He said the road is narrow, not well-paved and dangerous. Mr. Hollowell said when he was told the dump would be coming in, the County said the road would be cleaned once a month but it is not, and he wished the County could take a bit more care about commitments such as that. He said he has nothing against the Bylers, but there is concern for the road and his own property.

Mark Shepard stated he lives approximately one-half mile from the site. He said that trees are to be added as buffer and asked how fast the trees will grow, and asked where the decibels were measured. He said the numbers of the decibels are skewed and will be higher with another motor and an engine running all night. Mr. Shepard asked the Board to deny this request, stating it is not right for the quiet farming community. He said this is not a small business and the noise from the trucks will be much higher than the decibels measured.

Earl Lambert stated he has lived in Darlington Heights all his life and wood products are a part of farming. He said it is zoned agricultural. Mr. Lambert said the Bylers want nothing from the County or the government, he just wants to make a living and feed his family. He said he is 100% in support.

Avis Miller said he has heard the machine and it is not loud; he said a motorcycle is much louder. He said with the additional muffler, no one will be able to hear it. He said it is a farm community, and this is not a saw mill.

Bill Hamilton said this would be a great asset to Darlington Heights. He said there are big trees that fall down; a large log company won't come and cut them as it's not worth it to them. He said we can't stop all the log trucks from going down the road. He said the Bylers are good neighbors, and is in support of the proposed business.

Wilkie Chaffin stated he resides on Singleton Road and is concerned about the number of truck trips along the road. He said there is potential danger and a need to improve the condition of the road. He said the road is not wide enough to put a line down the center. He asked the Board to consider the condition of the road as they make their decision.

Bob Timmons stated that at the Planning Commission meeting, this issue was discussed at great length. He said a proposed consensus consisted of Items 1-6, and Item 7, mufflers were discussed. What was not mentioned was a 40hp engine sawing slabs, nor was another engine mentioned for a fan running 24 hours a day for the drying process. He said this is substantially different than what was discussed at the Planning Commission meeting. At a maximum, the project approval should only include what was presented at the Planning Commission meeting; if there is a change, then more study needs to be made to see how much noise and how it will affect the neighbors. He suggested the Board only accept the first seven items, or table the issue or send it back to the Planning Commission.

Joe S. Byler stated that at the Planning Commission meeting, he did address several items. He said he spoke with Mr. John Prengaman, Chairman of the Planning Commission, and Mr. Prengaman did not think there would need to be another hearing.

Supervisor Jones asked if the slab wood that would be cut is from the logs brought in and no additional trucks. Mr. Byler said that is correct.

Supervisor Jones then asked if the slab wood will be run at the same time, if the 10hp motor to do the drying will be done inside the building, and if the operation will continue year-round; Mr. Byler answered to the affirmative for all questions.

Mr. Bartlett said there is a concern about the number of trips leaving with the final product, and asked how Mr. Byler will send out the processed wood. Mr. Byler said they will use van trailers, three trailer loads a week.

Mr. Bartlett questioned how the operation will be soundproofed, and if the slab wood work will be done inside. Mr. Byler said there will be sound barriers inside the room, which will make a big difference. Mr. Byler said that will be on the motor that will run all night, and stated it will all be done inside.

Supervisor Gilliam questioned his neighbors in the audience if any heard anything the last few weeks late in the afternoon, for hours. He said there has been a 100hp-diesel engine pumping irrigation for hours. He said it only has a standard muffler. He said he was curious if anyone has heard it running.

Mark Shepard stated this operation is not a farming-related operation, it is a processing plant. He expressed his opposition to the proposed operation.

Mr. Bartlett stated the zoning is called Agriculture Conservation; it allows farming and forestal uses under certain conditions. He said some things do not have to have a special use permit and are allowed by right, some things need a special use permit and some are not permitted at all. Mr. Bartlett said this is one that requires a special use permit and that it is forestal.

Carolyn Shepard said their property is very close. She said she has been a farmer all her life and her main concern is the road. She said she cannot pass anyone on Singleton Road when driving her truck and that the road is unsafe. She said if more trucks are going to be on the road, what happens if someone gets killed. Discussion followed.

There being no one further wishing to speak, Chairman Wilck closed the public hearing.

Supervisor Jones stated the Planning Commission discussed the trucks and as far as Mr. Byler's request to extend the hours, he felt they need to stick to the hours that the Planning Commission suggested. Supervisor Jones said the decibels were checked outside, and the motors will be operated inside a building. He said the operation of the forklift would be minimal.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to approve the Special Use Permit request of Mr. Byler with the following conditions:



1. Hours of Operation: 7:30 a.m. – 5:00 p.m., Monday – Friday
2. Limit of 50 decibels at the property line, measured outside the building once it is built with the machine running.
3. Limit of three (3) deliveries of logs per week.
4. Exhaust directed into the woods.
5. Plant trees or tall evergreen shrubs around buildings to deaden noise.
6. Two additional pieces of equipment – forklift and an additional small motor
7. No additional equipment can be added without a new special use request.
8. Addition of mufflers and sound barriers inside the building.

Supervisor Cooper-Jones said the conditions placed by the Planning Commission said no additional equipment, but there are two pieces of equipment being added.

Supervisor Jones said he included the forklift and the other cutters would have a smaller motor and he is doing more soundproofing than what the Planning Commission has originally talked about. He said Mr. Byler could not add anything after this without another special use permit.

A vote was then taken on Supervisor Jones motion, seconded by Supervisor Townsend, to approve the Special Use Permit request of Mr. Byler with the following conditions:

1. Hours of Operation: 7:30 a.m. – 5:00 p.m., Monday – Friday
2. Limit of 50 decibels at the property line, measured outside the building once it is built with the machine running.
3. Limit of three (3) deliveries of logs per week.
4. Exhaust directed into the woods.
5. Plant trees or tall evergreen shrubs around buildings to deaden noise.
6. Two additional pieces of equipment – forklift and an additional small motor
7. No additional equipment can be added without a new special use request.
8. Addition of mufflers and sound barriers inside the building.

The motion carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Robert M. Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 James R. Wilck

Nay: Gene A. Southall

In Re: FIRE-EMS Committee Report

Mr. Bartlett said the FIRE-EMS Committee met June 20 and June 28. The Committee comprises Supervisors Townsend, Chair; Gilliam and Southall. The Committee was joined by County Administrator Wade Bartlett and Assistant County Administrator Sarah Elam Puckett.

On June 20, 2019 the Committee met with representatives of the Prince Edward Volunteer Rescue Squad (PEVRS) and discussed the call volume, inventory of vehicles, important operational issues, funding and staffing. The Committee also reviewed the funding requests from the Volunteer Fire Departments. PEVRS reviewed the call volume, the status of their vehicles, collection efforts and future outlook. The bottom line is PEVRS needs assistance in purchasing ambulances and in funding the position of an Executive Director at a cost of approximately \$100,000.

PEVRS has five ambulances, four of the boxes are 1999 models and one is a 2011 model. The four 1999 boxes were reclassified in 2011, so all of their trucks are about nine years old. Two of the trucks have so many maintenance issues that they are out of service more than they are in service. PEVRS mortgaged their building in 2011 to buy the trucks and still owes more than \$400,000 from that loan. PEVRS estimates a truck will last on average 10 years. PEVRS is requesting two ambulances be purchased as soon as possible and then funding to purchase one ambulance every two years. Each ambulance costs approximately \$250,000.

The Committee is recommending the Board of Supervisors hold a public hearing on the creation of an Emergency Medical Service District encompassing all of Prince Edward County and levy a \$0.02 tax on all Real Property in the District. Such a levy would generate approximately \$300,000 each year and could only be used to support the operation of EMS agencies providing service in the County.

Mr. Bartlett reviewed a spreadsheet displaying the estimated revenues and expenses from the recommendation. The recommendation would allow the purchase of one ambulance this fiscal year, another one next fiscal year and then one every other year thereafter plus the funding of the Executive Director position and the funding of \$72,000 to assist Meherrin EMS in purchasing an ambulance every six years as they have requested. The first two fiscal years end with negative balances because of the need to establish the fund and to purchase an ambulance each of the first two years. If the Town of Farmville, Longwood and Hampden-Sydney assist in providing funding for PEVRS, as they have indicated they will, these shortfalls will not exist.

The Committee is also recommending the County increase funding for Rice VFD, Prospect VFD, Darlington Heights VFD, Hampden-Sydney VFD, Meherrin VFD and Pamplin VFD by \$10,000 each for a total of \$60,000. The County has \$125,000 in its current budget slated to be returned to the fund balance. Part of that money could be used to fund this recommendation without increasing the FY20 total budget.

Several years ago, the County advocated all the VFDs obtain Workers Comp for their volunteers and increase the coverage of their umbrella insurance policy, the VFD complied with this request which increase their insurance expense by more than \$10,000 annually. The increased liability insurance facilitates the County's management of the Line of Duty Act (LODA) and ensures adequate coverage of their equipment, property and volunteers. Providing the members Workers Comp insurance is vital in recruiting volunteers and guarantees these men and women will be taken care of in case they are injured while volunteering to protect their fellow citizens. The liability insurance costs at least \$10,000 for each department and workers comp cost several thousand more. With increased operational expenses the VFDs are experiencing strains on their budgets and have been discussing eliminating the Workers Comp Coverage and/or reducing their Liability Insurance Coverage. This would not be in the best interest of the residents of the County nor the volunteers.

The Committee is not recommending additional Funding for the Farmville VFD because they receive considerably more in funding from the Fire Programs fund - \$28,438 compared to slightly more than \$13,100 for the County departments. This puts the County departments on a more equal footing with Farmville VFD. In addition, Farmville VFD receives funding assistance from both the Town and Longwood.

The Committee asked what lead to the funding shortfall and what has PEVRS done to mitigate these issues. The primary reasons have been an increase in the cost of operations. The lack of volunteers has caused the increased use of paid staff to provide the response needed to cover over 3,500 calls each year. Also, non-transport calls, which are not paid by insurance or Medicaid/Medicare, are increasing at a faster rate than transport calls. These calls must be responded to but do not generate any revenue.

The Committee asked if hard billing would generate additional revenue. PEVRS stated they have discussed this with their collection vendor and have been informed hard billing would not generate very much additional revenue and would require a great deal of additional effort and cost. The vast majority of people for which PEVRS receives no revenue when they respond to a request for service are low income with no insurance. Even if you hard bill and take aggressive collection action, you can't collect if there is no money available.

Sections 15.2-2400 and 32.1-111.14:2 of the *Code of Virginia* allow Counties to create a service district for EMS by adoption of an ordinance. Per Section 15.2-2400 of the *Code of Virginia* the creation of a service district requires a public hearing. Notice of the public hearing must be published once a week for

three consecutive weeks and the hearing shall be held no sooner than ten days after the second notice appears in the newspaper. If the Board so desires such notices could be advertised in the July 25, August 2, and August 9 editions of the Herald and the public hearing held at the August 13, 2019 meeting of the Board of Supervisors. Section 15.2-2402 of the *Code of Virginia* describes what the ordinance creating a service district must include. All property, real and personal may be subject to such levy. The Committee is only recommending Real Property be subject to the district tax.

Per Section 58.1-3012 any County which levies its taxes on a calendar year basis, which Prince Edward County does, may change the rate during the calendar year provided such change is made prior to the personal property and land books being delivered to the Treasurer and a public hearing is held. The Commissioner hopes to deliver these books to the Treasurer by September 1, 2019. Notice of the public hearing must be run in the Herald at least seven days before the public hearing. Running this notice on August 2 and holding the public hearing on August 13, 2019 would meet this requirement.

The Committee feels the creation of a service district is the fairest way to ensure all citizens and businesses share in the cost of the provision of EMS throughout the County. Also, such a funding stream provides a dedicated revenue stream that cannot be used for any other purpose but at the same time can be adjusted each year depending on the needs of the service providers by the Board of Supervisors through the annual imposition of a tax levy.

Supervisor Jones said that he would like to add a penny on real property and ten cents on personal property. That would split the cost between people paying taxes on their homes and their automobiles. He said he feels that is a fairer thing to distribute some of the cost to each.

Chairman Wilck said he doesn't feel the Town is paying their fair share, and also, if the Board has to raise taxes for what it has to borrow for the reconstruction of the Courthouse and the other buildings, raising taxes for this would cause a lot of stress on the citizens out in the county.

Supervisor Jones said if this falls back in the lap of the County to have to fund, no matter what, the County's main revenue income is through Personal Property or Real Estate taxes. He said he also hates to put more stress on people but it will happen one way or the other.

Mr. Bartlett said the Board just had a meeting on borrowing VRA funds, and a way was presented that the County would not have to raise taxes to fund the 15-year loan on what is now known. He said the loan will be approximately \$507,000 for the debt payment annually and there is a way to pay the first two

years with the mobile revenue growth which would allow enough funds to support that. He said he can't say what may happen two or three years from now.

Supervisor Jones said that if the Board authorizes the Public Hearing, there will be more time to discuss it, and he wants the Board to support the Rescue Squad. He said it will come from the taxes no matter how you label it; this is one way that this can be earmarked for the Rescue Squad from now on. He said it can be increased or decreased throughout the years depending on what their needs might be, and he would like it divided between the Real Property owners and the Personal Property tax.

Supervisor Jones made a motion, seconded by Supervisor Emert, to authorize the creation of an ordinance establishing an EMS District encompassing the whole County and authorize the notice of a public hearing on August 13, 2019; and to authorize setting a tax levy of \$0.01 on Real Property, \$0.10 on Personal Property and leave out the Merchant's Capital Tax in the EMS District and to authorize the notice of a public hearing on August 13, 2019; the motion carried:

Aye: J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall  
Jerry R. Townsend  
James R. Wilck

Nay: Pattie Cooper-Jones

In Re: Properties Committee Report

Mr. Bob Timmons, Chair, stated the Social Services building had some water intrusion from the heavy rain; the architect removed the wet drywall and will have an inspection to certify that it is dry. He said it is on track for completion by August 30.

Mr. Timmons said STEPS part of the building should be complete about two weeks after that. He said they will need to change lease to begin September 1. He said furniture has been ordered and will arrive the last week of August; it is anticipated Social Services will move into their new building the first week of September.

Mr. Timmons then said some unidentified cables, power lines and a drain have been found that were abandoned. Phase 1-A, the sally-port, is scheduled to be complete by December 18. In Phase 1-B, the atrium, the new stairs section has been ordered and the atrium should be complete by September 19. In Phase 1-D,

the Board Room renovation, or Alternate Courtroom, should be complete August 15. He said new schedules will be available Wednesday.

The Properties Committee, consisting of Mr. Timmons, Chair, and Supervisors Cooper-Jones and Townsend, met Monday, July 8, 2019. The Committee reviewed the proposal from Blair Construction for a change order in the amount of \$214,702 to rebuild the portion of the parking lot located between the new DSS building and the YAKATTACK building and the lot in front of the YAKATTACK building. This amount equates to the estimates the County received in February.

The Committee is recommending the Board approve a change order for \$214,702 to complete the work outlined in the attachment.

After performing proof rolling and subgrade analysis it was determined the entire parking lot on the North side of the YAKATTACK building and most of the lot in front of the building needed to be rebuilt to include the sub grade. This would include milling the existing asphalt, incorporating dry cement, compacting 2.5 inches of BM-25 binder and 1.5 inches of surface mix.

Blair Construction is using Lawhorne Brothers Paving a division of Adams Construction to do the paving work associated with the new DSS building. Approving this change order will allow Blair Construction to manage and inspect the entire paving requirements and provides the County with a single point of contact to hold responsible.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve a change order for \$214,702 to rebuild the parking lot areas outside the limits of construction for the new Social Services building and authorize the County Administrator to sign all necessary documents; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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In Re: Rescue Squad Ambulance

Mr. Bartlett said the Board discussed buying an ambulance for the Rescue Squad that has already been delivered to Goodman Specialized Vehicle in Amelia; the date the funds are needed is July 18 [2019]. He said that would need to be acted upon so the Squad can buy the ambulance. He said they need half of the money immediately, which is \$128,000. He said this would be from the same fiscal year as the tax, if approved; he said if the district levy is not approved, this could be drawn from the Fund Balance.

Supervisor Wilck made a motion, seconded by Supervisor Emert, to appropriate \$128,000 to the Rescue Squad for one-half of the payment of an ambulance; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

In Re: USDA Grant

Mr. Bartlett said he received a telephone call Monday, July 8, from the USDA Area Specialist in Lynchburg advising us that due to the Federal Disaster Declaration for Hurricane Michael, the County of Prince Edward is eligible to apply for a 55%/45% match grant in an amount up to \$50,000 “to improve essential community facilities providing essential service primarily to rural residents and businesses.”

Mrs. Puckett said staff considered priorities or weaknesses that are known as of a result of Hurricane Michael, and other capital projects that are either forthcoming related to public safety or something that the County needs that may or may not have been in the budget. She said three items that rose to the top that the County Administrator requested information are 1) the County is vulnerable to power outages, especially at County facilities that are not at the Courthouse or the Ag Building which would be the secondary operations center if needed. She said in the event of a power outage, the diesel and gasoline pumps at the schools would not have power and would not be operable for Public Works, the Fire Departments or the Sheriff’s Office. She said the Animal Shelter, SCOPE Building and Cannery may not have power during an emergency situation. Generators needed would range from 2,400-watt, 240 volt; a 15,000-watt, 240 volt; and a 5,000-watt, 120 volt; these three generators are sized to be functional and would have multiple uses.

Mrs. Puckett said the State mandate for “Next Generation 911” is that by July 1, 2020, all of the public safety answering points within the Commonwealth of Virginia have to be prepared to receive text to 911. She said if a text to 911 comes in to the 911 Center, in order to transfer that call to the Sheriff’s Office, and in order to send back out from the Sheriff’s Office, there is an item known as a “Soft Terminal for 911 Transfers. She said the cost for that is \$20,000, and this item needs to be installed in the Sheriff’s Office for the transfer of the 911 call data for text and voice.

Mrs. Puckett said the County Administration needs to replace a County Administration staff vehicle; a Ford Explorer through state contract, for \$31,000. She said the current Ford Explorer is about 15 years old and there is only one other vehicle.

Mrs. Puckett said the County could purchase up to about \$90,000 of equipment and USDA would pay 55% of the cost. The deadline to apply is Wednesday, July 10. She said after more is known about this grant, the Board could choose not to accept the funds if so desired. She said the funds would pay up to \$50,000.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to authorize the County Administrator to apply for the USDA grant to improve essential community facilities; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

In Re: Conflict of Interest Act Training

Mrs. Terri Atkins Watson, County Attorney, advised the Board that as of July 1, 2019, elected officials must receive training on State and Local Government Conflict of Interest Act provided through the Virginia Conflict of Interest and Ethics Advisory Council. She advised the Board there is an online access point or they may meet and do the course together. She said the current elected officials have until December 31 [2019] to complete the course; newly elected members will have to complete it within two months of



assuming office with a rolling deadline. Every local official must take this once every two years on a rolling deadline as to when they last completed the training.

Following some discussion, several of the Board members decided to take the course on their own, and several members will meet at 5:30 p.m., prior to the November [2019] Board meeting.

In Re: November 2019 Board Meeting Date

Supervisor Pride made a motion, seconded by Supervisor Townsend, to change the date of the November 2019 Board of Supervisors meeting from Tuesday, November 12 to Thursday, November 14; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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In Re: Closed Session

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, that the Board convene in Closed Session for the purpose of discussing boundary adjustment issues which would be subject to the review of the Commission on Local Government, pursuant to the exemption provided for in Section 15.2-2907 of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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The Board returned to regular session by motion of Supervisor Townsend, seconded by Supervisor Emert and adopted as follows:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall  
Jerry R. Townsend  
James R. Wilck

Nay: None

On motion of Supervisor Emert, and seconded by Supervisor Cooper-Jones, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall  
Jerry R. Townsend  
James R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of June 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of June 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Ms. Patty Gulick, Cannery Manager, submitted a report for June 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial

Ms. Allie Hill, Food Works Board President, submitted reports for June 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of June 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of June 2019, which were reviewed and ordered to be filed with the Board papers.

In Re: Tourism

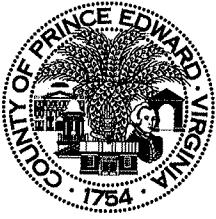
Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of June 2019, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Emert, seconded by Supervisor Townsend, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

the meeting was adjourned at 9:04 p.m.

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2019  
**Item No.:** 8-c  
**Department:** County Administration  
**Staff Contact:** Crystal Baker  
**Issue:** Review of Accounts & Claims

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**Summary:** The July bill list, Board mileage spreadsheets, and County Attorney bills are attached for the Board's reviews.

**Attachments:** July 2019 Bill List  
Board of Supervisors Mileage Reports  
County Attorney Bills

**Recommendation:**

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

AP375H  
7/29/2019  
FUND # - 100

PRINCE EDWARD  
LISTING OF INVOICES FOR 7/01/2019 -- 7/31/2019

AFTER CHECKS  
PAGE 1

MAJOR# ACCT# 012050	VENDOR NUMBER MOTOR VEHICLE LICENSE TAXES	VENDOR NAME MOTOR VEHICLE LICENSE TAXES	INV#	DESCRIPTION	AMOUNT
2019	29332 TOWN OF FARMVILLE	Motor Vehicle Licenses--20	DECAL PYMT 0619	DECAL PYMNT COLLECTNS	16,242.42 16,242.42 * 16,242.42 **
018990	MISCELLANEOUS				
0027	29332 TOWN OF FARMVILLE	THOYA Postcard Sales	THOYA 2NDQ 2019	THOYA POST CRD SALES	61.10 61.10 * 61.10 **
011010	BOARD OF SUPERVISORS				
3160	22699 MORRISSETT FUNERAL & 29270 TIMMONS CONSULTING SERVICE	Professional Services	FORD MARGARETTE CRT 0159	CREMATION PROFESSIONAL SERVICES	925.00 1,339.20 2,264.20 *
3600	15240 FARMVILLE NEWSMEDIA 15240 FARMVILLE NEWSMEDIA	Advertising	812058 812063	ADVERTISING ADVERTISING	98.32 110.61 208.93 *
5510	14735 EMERT DAVID 25738 PRIDE ODESSA H 29368 TOWNSEND JERRY R	Travel-Mileage	APR-JUNE 2019 APR-JUNE 2019 APR-JUNE 2019	MILEAGE MILEAGE MILEAGE	129.92 168.20 255.20 553.32 *
5530	11894 BUSINESS CARD 11894 BUSINESS CARD 11894 BUSINESS CARD 11894 BUSINESS CARD 11894 BUSINESS CARD	Travel-Subsistence & Lodg	6702PUCKETT0719 6702PUCKETT0719 6702PUCKETT0719 6702PUCKETT0719 6702PUCKETT0719	BOARD MTG MEALS BOARD MTG MEALS ANNUAL VACO 2019 ANNUAL VACO 2019 ANNUAL VACO 2019 BOARD MTG MEAL	120.60 127.35 431.20 431.20 431.20 35.89 1,577.44 *
6040	30440 US CELLULAR 31333 VERIZON WIRELESS	ADP Equipment	816442183 0819 9832692612	CELLULAR SERVICE IPAD SERVICE	258.24 465.54 723.78 * 5,327.67 **
012110	COUNTY ADMINISTRATOR				
3320	20600 KEY OFFICE SUPPLY	Maintenance Service Contr	530262	COPIER SERV CONTRACT	818.00 818.00 *
5230	30440 US CELLULAR	Telecommunications	816442183 0819	CELLULAR SERVICE	126.12 126.12 *

AP375H  
7/29/2019  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 7/01/2019 -- 7/31/2019

AFTER CHECKS  
PAGE 2

MAJOR# ACCT# 6001	VENDOR NUMBER NAME	INVOICE NUMBER NAME	DESCRIPTION	AMOUNT
	13369 DIAMOND SPRINGS WATER INC	11393100 0719	WATER & EQUIP RENTAL	16.20
	20600 KEY OFFICE SUPPLY	CREDIT 32216	CREDIT MEMO	582.89-
	20600 KEY OFFICE SUPPLY	531120	COPY PAPER	271.60
	20600 KEY OFFICE SUPPLY	532301	CARTRIDGES	97.99
	20600 KEY OFFICE SUPPLY	532365	ENVELOPES/POST IT NTES	30.88
	20600 KEY OFFICE SUPPLY	532495	CARTRIDGES/SUPPLIES	3,912.96
6012	Books and Subscriptions		ACCOUNT TOTAL	3,746.74 *
	22211 MATTHEW BENDER & CO INC	11824719	VA CODE 19 SUPP PKG	554.76
			ACCOUNT TOTAL	554.76 *
			MAJOR TOTAL	5,245.62 **
012310	COMMISSIONER OF REVENUE			
5230	Telecommunications			
	13325 TREASURER OF VIRGINIA	T424720	ONLINE SERVICE	82.06
			ACCOUNT TOTAL	82.06 *
5810	Dues & Association Member			
	31095 VALECO	COMR REV FY20	DUES	75.00
6001	Office Supplies		ACCOUNT TOTAL	75.00 *
	20600 KEY OFFICE SUPPLY	531872	PPR/HILTRS/PNS/FLDRS	501.24
	20600 KEY OFFICE SUPPLY	531877	RIBBONS	6.80
			ACCOUNT TOTAL	508.04 *
			MAJOR TOTAL	665.10 **
012320	ASSESSOR			
3160	Professional Services			
	32122 WAMPLER-EANES APPRAISAL	001 2019 CONSTR	ASSESS NEW CONSTRUCT	7,950.00
			ACCOUNT TOTAL	7,950.00 *
			MAJOR TOTAL	7,950.00 **
012410	TREASURER			
5230	Telecommunications			
	11250 BENCHMARK COMMUNITY BANK	7596 TREAS 0719	PAYFLOW/PAYPAL	8.70
	13325 TREASURER OF VIRGINIA	T424720	ONLINE SERVICE	82.06
			ACCOUNT TOTAL	90.76 *
5540	Travel-Convention & Educa			
	30378 UNIVERSITY OF VIRGINIA	39779	INVESTMENT CLASS	185.00
	30378 UNIVERSITY OF VIRGINIA	39781	INVESTMENT CLASS	185.00
			ACCOUNT TOTAL	370.00 *
5810	Dues & Association Member			
	29395 TREASURERS ASSOC OF VA	19-20 DUES	MEMBERSHIP DUES	400.00
			ACCOUNT TOTAL	400.00 *
6001	Office Supplies			
	20600 KEY OFFICE SUPPLY	532268	CARTRIDGES/FLTRS/PPR	2,584.52
			ACCOUNT TOTAL	2,584.52 *

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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6020	6014	28866	STEPS, INC	14726	SHREDDING SERVICES	35.00 *
		13012	DMV Stops	201918100846	DMV STOP FEES	3,400.00 *
					MAJOR TOTAL	6,880.28 **
012510			INFORMATION TECHNOLOGY			
3160			Professional Services			
		11902	BUSINESS DATA OF VA, INC.	204 115*	TRAVEL & EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	204 118*	TRAVEL & EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	204 121*	TRAVEL & EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	204 126*	TRAVEL & EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	204 130*	TRAVEL & EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	204 131*	TRAINING EXPENSES	1,560.00
		11902	BUSINESS DATA OF VA, INC.	204 135*	CONTRACT AGREEMENT	4,500.00
					ACCOUNT TOTAL	6,685.00 *
3320			Maintenance Service			
		11537	BAI MUNICIPAL SOFTWARE	WATS20192 1043	TECHNICAL SUPPORT	11,916.00
		12762	COMPUTERPLUS SALES/SERVIC	MC0000194222	PRINTER SERV CONTRCT	11,79.00
					ACCOUNT TOTAL	11,995.00 *
					MAJOR TOTAL	18,680.00 **
013100			ELECTORAL BOARD AND OFFICIALS			
5510			Mileage			
		10173	AKERS-BOOKER GWENDOLYN	MILEAGE 0619	TRAINING MILEAGE	63.80
						63.80 *
5530			Travel-Subsistence & Lodg			
		10173	AKERS-BOOKER GWENDOLYN	REIMB 0619	LODGING	106.50
						106.50 *
					ACCOUNT TOTAL	170.30 **
013200			REGISTRAR			
5530			Travel-Subsistence & Lodg			
		11894	BUSINESS CARD	6702PUCKETT0719	VRAV 2019	328.56
						328.56 *
6001			Office Supplies			
		20600	KEY OFFICE SUPPLY	531245	COPIER SERV CONTRACT	496.00
		20600	KEY OFFICE SUPPLY	531899	POCKET FOLDERS	20.38
						516.38 *
					ACCOUNT TOTAL	844.94 **
021200			GENERAL DISTRICT COURT			
6001			Office Supplies			
		20600	KEY OFFICE SUPPLY	531811	BNDRS/ENVLPS/HILTRS	27.32



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MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
6012	28866 STEPS, INC Books & Subscriptions	14650	SHREDDING SERVICES	35.00
			ACCOUNT TOTAL	62.32 *
6095	31646 VIRGINIA CLE Office Supplies - Juv Pro	FARISS 0619	DEBT COLLECTN VA LAW	209.30
			ACCOUNT TOTAL	209.30 *
021600	20600 KEY OFFICE SUPPLY CLERK OF THE CIRCUIT COURT	532189	CHAIR/PENS/SHARPIES	139.93
			ACCOUNT TOTAL	139.93 *
			MAJOR TOTAL	411.55 **
6001	13369 DIAMOND SPRINGS WATER INC Office Supplies	3249947	EQUIPMENT RENTAL	9.95
			ACCOUNT TOTAL	9.95 *
			MAJOR TOTAL	9.95 **
021800	LAW LIBRARY			
6012	21761 RELX INC DBA LEXISNEXIS Books and Subscriptions	3092086149	MONTHLY PYMNT	332.00
			ACCOUNT TOTAL	332.00 *
			MAJOR TOTAL	332.00 **
022100	COMMONWEALTH'S ATTORNEY			
5810	22106 MALOTT R. CHRISTIAN 31411 VA ASSOC OF COMM ATTY Dues & Association Member	REIMB DUES 2019 8630	DUES ANNUAL DUES	310.00
			ACCOUNT TOTAL	1,400.00
			MAJOR TOTAL	1,710.00 *
6001	20600 KEY OFFICE SUPPLY Office Supplies	531626	FLDERS & FILE PKETS	81.62
		531907	CLPS/MSG BK/PNS/FLGS	99.04
		532007	CARTRIDGES	205.98
		532008	HEW SUB32A	75.99
		532020	CARTRIDGE	205.98
			ACCOUNT TOTAL	668.61 *
			MAJOR TOTAL	2,378.61 **
022200	VICTIM WITNESS ASSISTANCE PROGRAM			
5540	31848 VVAN Travel-Convention & Educa	01575	REGISTRATION	75.00
			ACCOUNT TOTAL	75.00 *
6001	20600 KEY OFFICE SUPPLY Office Supplies	532012	CLCK/STPLES/PEN/CLPS	133.07
			ACCOUNT TOTAL	133.07 *
6030	20600 KEY OFFICE SUPPLY Non-Capital Equipment	532012	CLCK/STPLES/PEN/CLPS	37.95
			ACCOUNT TOTAL	37.95 *
			MAJOR TOTAL	246.02 **

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MAJOR# ACCT# 031200	VENDOR NUMBER SHERIFF	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3160	11188	Professional Services BEALE,DAVIDSON,ETHERINTON	27536	LEGAL FEES	3,197.28 *
3311	14915	Repairs & Maint-Auto & Eq EXPRESS CARE	24713	OIL CHANGE	60.08
	14915	EXPRESS CARE	25384	OIL CHANGE	60.08
	14915	EXPRESS CARE	25458	OIL CHANGE	78.97
	14915	EXPRESS CARE	25502	OIL CHANGE/RPLC FLTR	121.15
	29199	THIRD STREET WRECKER INC	23986	WRECKER SERVICE	125.00
3320	23833	Maintenance Service Contr VERIZON CONNECT NWF, INC	OSV000001811170	GPS SERVICE	454.80
	31333	VERIZON WIRELESS	9832993104	WIFI MODEMS	600.37
5210	19930	Postal Services JOYNER CHRISTOPHER	REIMB 0719	POSTAGE	1,055.17 *
5230	20904	Telecommunications KINEX NETWORKING SOLUTION	190701 0015	REMOTE BACKUP	4.39
	21319	CENTURYLINK	309468839 0719	VCIN	4.39 *
	21319	CENTURYLINK	309558628 0719	SHERIFF VCIN	19.95
5510	11894	Travel-Mileage BUSINESS CARD	6702PUCKET0719	PEC SO TOLL CHARGE	10.36
5530	15944	Travel-Subsistence & Lodg FRANKLIN LARRY	REIMB 0719	MEAL	7.97
	999999	JACKSON MICHAEL	REIMB 0719	MEAL	38.28 *
5801	31333	Accreditation VERIZON WIRELESS	9833255177	ACCREDITATION SERVICE	5.35
5810	12993	Dues & Association Member CVCJA	4390	DUES	5.35 *
6001	13369	Office Supplies DIAMOND SPRINGS WATER INC	27961300 0719	WATER & EQUIP RENTAL	13,500.00
	20600	KEY OFFICE SUPPLY	531303	FANS	13,500.00 *
	20600	KEY OFFICE SUPPLY	531959	STAPLERS	60.20
6003	12910	Public Education/Crime Pr CREATIVE PRODUCT SOURCE	CPI080287	PENS	88.68
	16691	GREATWESTERN STATES SUPP	5344	BRACELETS/LANYARDS	67.35
	25326	PERFECT IMPRINTED PRODUCTS	49911	KEY CHAINS	216.23 *
6004	28640	Virso Comm Center Crime P SOUTHSIDE ELECTRIC COOP	526776002 0719	VIRSO ELECTRIC	441.71
					1,352.50
					519.21
					2,313.42 *
					15.87
					15.87 *

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MAJOR# ACCT# 6009	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	DESCRIPTION	AMOUNT
6010	15721	Vehicle & Powered Equip S FISHER AUTO PARTS, INC.	056 239570	BATTERY	27.96 *
	10129	Police Supplies AED SUPERSTORE	1461785	AED BATTERIES/PADS	1,027.00
	10895	AXON ENTERPRISE INC	SI 1600967	TASERS	6,104.00
	13012	DMV	201918100048	SPECIAL ID	10.00
	16102	GALLS LLC	013172176	SHOES/SUPPLIES	54.00
	22590	MCKESSON MEDICAL - SURGICA	56703780	SHARPS CNTNR/CLN KIT	316.60
	28592	SOUTHERN POLICE EQUIP CO	199936	HOLSTER & MAG POUCH	715.00
6011	11256	Uniforms & Wearing Appare BKT UNIFORMS	75885	PANTS	8,226.60 *
	16102	GALLS LLC	OR13484556	DRESS BLOUSES	97.98
	16102	GALLS LLC	012951416	BOOTS	2,025.00
	16102	GALLS LLC	013133472	BOOTS	87.00
	16102	GALLS LLC	013172176	SHOES/SUPPLIES	132.00
	16102	GALLS LLC	013178121	BOOTS	458.09
	22166	CREATIVE MONOGRAMMING	10456	SHIRTS	93.19
	25608	PREMIUM MARKETING & SALES	JULY 12 2019	BADGE & NAMEPLATE	147.00
6012	22211	Books & Subscriptions MATTHEW BENDER & CO INC	11851074	VA CODE 19 SUPP PKG	3,133.26 *
8205	17010	Motor Vehicles HALEY AUTO MALL	44426725	MODEM & MNT INSTALL	554.76
032200	VOLUNTEER FIRE DEPARTMENT				554.76 *
7002	12845	Payment to Rice VFD COUNTY WASTE	0800125809 0619	TRASH COLLECTION	1,675.30
	14695	ELLINGTON'S LAWN SERVICE	0800125809 0719	TRASH COLLECTION	1,675.30 *
	15721	FISHER AUTO PARTS, INC.	SER 190531	SERVICE CHARGE	34,512.30 **
	16651	GOODMAN SPECIALIZED	15701G	DIAGNOSIS & REPAIR	51.00
	18671	INDUSTRIAL REPAIR INC	26663	REPAIR/INSPECTION	300.00
	20600	KEY OFFICE SUPPLY	532085	COMPUTER	3.39
	25352	PHELPS LOCKSMITH SERVICE	1209	ENTRY KEY CARDS	535.60
	31421	VACORP	62374	WORKERS COMP	1,052.99
	31846	DOMINION ENERGY VIRGINIA	4500495009 0619	ELECTRIC	1,216.00
	31846	DOMINION ENERGY VIRGINIA	4500495009 0719	ELECTRIC	112.50
	31846	DOMINION ENERGY VIRGINIA	5487358649 0619	ELECTRIC	1,510.77
7004	12024	Payment to Darlington VFD C W WILLIAMS	620647	TESTING & REPAIRS	300.03
	12996	CYRUS PEST CONTROL CO	JUNE 2019	PEST CONTROL	323.95
	13083	DARLINGTON HGT FIRE DEPT	REIMB 0619	INTERNET SERVICE	4.85
				ACCOUNT TOTAL	5,462.08 *
				ACCOUNT TOTAL	1,321.37
				ACCOUNT TOTAL	45.00
				MAJOR TOTAL	97.90

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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
7007		14700	ELLINGTON ENERGY SERVICE	25792	A/C FUEL	238.50
		15721	FISHER AUTO PARTS, INC.	056	BATTERY & FUSE	351.32
		17679	HILL & DAVIS, CPA, PC	30954	TAX SERVICES	100.00
		28640	SOUTHSIDE ELECTRIC COOP	38156001	ELECTRIC	354.26
		31421	VACORP	63790	WORKERS COMP	3,794.00
			Payment to Meherin VFD			6,302.35 *
		16651	GOODMAN SPECIALIZED	15759G	REPAIR & INSPECTION	4,927.69
		25246	PARKER OIL CO INC	67655	DIESEL	449.50
					ACCOUNT TOTAL	5,377.19 *
					MAJOR TOTAL	17,141.62 **
032300			AMBULANCE AND RESCUE SERVICES			
8006		25880	Rescue Squads - Capital E			
			PRINCE EDWARD VOL RESCUE	AMBULANCE 2019	DOWN PAYMENT 50%	127,193.00
					ACCOUNT TOTAL	127,193.00 *
					MAJOR TOTAL	127,193.00 **
032500			EMERGENCY SERVICES			
6014			Other Operating Supplies			
		11894	BUSINESS CARD	6702PUCKET0719	IPAD	557.04
		11894	BUSINESS CARD	6702PUCKET0719	IPAD ACCESSORIES	51.60
		11894	BUSINESS CARD	6702PUCKET0719	IPAD ACCESSORIES	105.25
		11894	BUSINESS CARD	6702PUCKET0719	BAG/KYBRD/CASE/CABLE	128.72
		32138	WALMART COMMUNITY/SYNCR	9892	VIZIO	298.00
					ACCOUNT TOTAL	1,140.61 *
					MAJOR TOTAL	1,140.61 **
033200			REGIONAL JAIL & DETENTION			
3196		25375	Purchase of Services - Ja	1787	JUVENILE DETENTION	2,400.00
			PIEDMONT RGNL JUVENILE			2,400.00 *
7001		25380	Piedmont Regional Jail-Pe	3071	INMATE DAYS-1ST QTR	173,954.00
			REGIONAL JAIL			173,954.00 *
7010		25380	Revenue Note - Interest	3060	REVENUE NOTE - INT	8,482.68
			REGIONAL JAIL			8,482.68 *
					ACCOUNT TOTAL	184,836.68 **
034100			BUILDING OFFICIAL			
5230		30440	Telecommunications	816442183	CELLULAR SERVICE	32.03
			US CELLULAR	0819		32.03 *
					ACCOUNT TOTAL	32.03 **
					MAJOR TOTAL	32.03 **

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MAJOR# ACCT# 035100	VENDOR NUMBER ANIMAL CONTROL	VENDOR NAME ANIMAL CONTROL	INV#	DESCRIPTION	AMOUNT
3110		Vet Care			
	12945	CUMBERLAND ANIMAL HOSPITAL	114333	EXAM/VET SERVICE	169.02
	12945	CUMBERLAND ANIMAL HOSPITAL	114333	EXAM/VET SERVICE	143.17
	27524	RIDGE ANIMAL HOSPITAL	268793	EXAM/VET SERVICE	996.88
	27524	RIDGE ANIMAL HOSPITAL	269330	EXAM/VET SERVICE	82.98
	27524	RIDGE ANIMAL HOSPITAL	269380	EXAM/VET SERVICE	224.03
				ACCOUNT TOTAL	1,616.08 *
3310		Repairs/Maintenance			
	13730	DODSON BROS EXTERMINATING	595978 0619	PEST CONTROL SERVICES	325.00
	21811	LOWE'S	906862	WTR HOSE/ORTH/PLSTC	101.04
	21811	LOWE'S	907129	EPOXY SHIELD	68.39
	21811	LOWE'S	907882	EPOXY/ROLLERS/SEALNT	115.26
				ACCOUNT TOTAL	609.69 *
5230		Telecommunications			
	21319	CENTURYLINK	310119726 0719	PHONE	135.65
	30440	US CELLULAR	816442183 0819	CELLULAR SERVICE	76.05
				ACCOUNT TOTAL	211.70 *
5530		Travel-Subsistence & Lodg			
	27586	RIVIERE CHRIS	REIMB 0719	TRAINING MEALS	14.82
	27586	RIVIERE CHRIS	REIMB 0719	TRAINING MEALS	16.42
	27586	RIVIERE CHRIS	REIMB 0719	TRAINING MEALS	11.10
				ACCOUNT TOTAL	42.34 *
				MAJOR TOTAL	2,479.81 **
035300		MEDICAL EXAMINER			
3110		Professional Health Serv			
	29459	TREASURER OF VIRGINIA	CARLSON RAYMOND	CORONER	20.00
				ACCOUNT TOTAL	20.00 *
				MAJOR TOTAL	20.00 **
043200		GENERAL PROPERTIES			
3310		Repairs/Maintenance			
	13730	DODSON BROS EXTERMINATING	158003 0719	PEST CONTROL	38.00
	13730	DODSON BROS EXTERMINATING	158005 0719	PEST CONTROL	38.00
	13730	DODSON BROS EXTERMINATING	158006 0719	PEST CONTROL	38.00
	13730	DODSON BROS EXTERMINATING	158007 0719	PEST CONTROL	85.00
	13730	DODSON BROS EXTERMINATING	158010 0719	PEST CONTROL	38.00
	22322	DAIKIN APPLIED	3227084	CHILLER REPAIR	438.00
	22322	DAIKIN APPLIED	3227271	CHILLER REPAIR	5,204.48
	25960	PUTNEY MECHANICAL CO INC	42903	AG BLDG HEAT PUMP	7,100.00
	29242	THYSSENKRUPP ELEVATOR	3004666303	SERV CONTRCT-JUL/SEP	2,975.88
				ACCOUNT TOTAL	15,955.36 *
3311		Repairs & Maint-Auto & Eq			
	14300	EAST END MOTOR CO INC	179367	LAWNMOWER REPAIR	20.75
				ACCOUNT TOTAL	20.75 *

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110	28640	Electrical Services	114379002	ELECTRIC	31.48
	31846	SOUTHSIDE ELECTRIC COOP	1230385005	RY CLK MNMT	12.13
	31846	DOMINION ENERGY VIRGINIA	1545926683	SCOPE BLDG	62.94
	31846	DOMINION ENERGY VIRGINIA	2786281903	COURTHOUSE	12,815.50
	31846	DOMINION ENERGY VIRGINIA	6386509092	STEPS	3,201.58
	31846	DOMINION ENERGY VIRGINIA	6669158583	LIGHTS AT RICE	114.26
	31846	DOMINION ENERGY VIRGINIA	8105475944	AG BLDG ELECTRIC	838.18
5130		Water & Sewer		ACCOUNT TOTAL	17,076.07 *
	29332	TOWN OF FARMVILLE	AG BLDG 0719	WATER & SEWER	121.07
	29332	TOWN OF FARMVILLE	CH LAWN 0719	WATER	11.29
	29332	TOWN OF FARMVILLE	SCOPE 0719	WATER & SEWER	34.84
	29332	TOWN OF FARMVILLE	STEPS 0719	WATER & SEWER	77.35
5230		Telecommunications		ACCOUNT TOTAL	244.55 *
	10105	AT&T	7305055660	SHOP PHONE	46.93
	21319	CENTURYLINK	310262069	PHONE	61.05
	21319	CENTURYLINK	310441360	PHONE	91.86
	30440	US CELLULAR	816442183	CELLULAR SERVICE	106.10
5440		Portable Toilet Rental		ACCOUNT TOTAL	305.94 *
	28869	STIFF O O INC	8097	MONTHLY SERVICE	100.00
6005		Janitorial Supplies		ACCOUNT TOTAL	100.00 *
	13367	DIAMOND PAPER COMPANY	239364	SOAP/TWLS/GLVS/BAGS	725.00
	13367	DIAMOND PAPER COMPANY	239364 1	ROLL TOWELS	197.49
	13367	DIAMOND PAPER COMPANY	240447	BLCH/TP/TWLS/AIRFRSH	321.64
	30239	UNIFIRST CORPORATION	202 1049363	CLEANING RENTALS	64.57
	30239	UNIFIRST CORPORATION	202104730	CLEANING RENTALS	64.57
	32138	WALMART COMMUNITY/SYNCB	4680	CLEANING SUPPLIES	126.14
6007		Repairs and Maintenance S		ACCOUNT TOTAL	1,499.41 *
	13369	DIAMOND SPRINGS WATER INC	11393100	WATER & EQUIP RENTAL	16.20
	15560	FARMVILLE WHEALE ELECTRIC	665651	FUSES/FUSE PULLER	74.62
	16671	GRAINGER	9189049159	FUSES	144.50
	18908	J R THARPE TRUCKING CO	46064	MULCH	300.00
	21811	LOWE'S	901417	CEMENT MIX/POSTS	71.89
	21811	LOWE'S	906249	BRUSH & ROOF REPAIR	26.57
	21811	LOWE'S	906330	LCK NUTS/PSTS/BOLTS	70.38
	21811	LOWE'S	907848	TAPE/PSTS/BRICK MOLD	70.36
	21811	LOWE'S	913442	COUPLING/PSTS/SHEARS	108.04
	21811	LOWE'S	913881	FENCE POSTS	13.26
	23248	NAPA OF FARMVILLE	196855	BELT	15.69
	25120	PAIRET'S INC	26761	SIGNS	550.00
	25680	PRICE SUPPLY CO INC	1906 053892	AIR FILTERS	3,420.57
	25680	PRICE SUPPLY CO INC	1906 054762	AIR FILTERS	722.14
	25680	PRICE SUPPLY CO INC	1906 054777	FLAPPERS	9.55
	25680	PRICE SUPPLY CO INC	1906 054800	P-TRAP/JBEND/STRAINR	42.46

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6009	27922	CINTAS CORPORATION #524	4023348703	UNIFORM RENTAL	117.83
	27922	CINTAS CORPORATION #524	4023800343	UNIFORM RENTAL	122.51
	27922	CINTAS CORPORATION #524	4024292228	UNIFORM RENTAL	214.71
	27922	CINTAS CORPORATION #524	4024748199	UNIFORM RENTAL	334.59
	29083	TAYLOR-FORBES EQUIP CO	IN71091	BATTERY	145.33
	29083	TAYLOR-FORBES EQUIP CO	IN71396	OIL/FILTER/FUNNEL	56.59
				ACCOUNT TOTAL	6,647.79 *
	14300	EAST END MOTOR CO INC	179798	TIRE/MOUNT/SUPPLY	251.48
	15721	FISHER AUTO PARTS, INC.	056 238969	LIGHT BULBS	6.20
	15721	FISHER AUTO PARTS, INC.	056 240092	ANTI FREEZE	30.96
	27490	RUNDSTROM AUTO LLC	JUNE 5 2019	STATE INSPECTION	16.00
				ACCOUNT TOTAL	304.64 *
				MAJOR TOTAL	42,154.51 **
043400		CANNERY			
3310	16913	Repairs & Maintenance GULICK PATTY	REIMB 0719	DAMPRIID/PVC/FITTING	5.88
	16913	GULICK PATTY	REIMB 0719	DAMPRIID/PVC/FITTING	7.36
				ACCOUNT TOTAL	13.24 *
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	44435001 0719	ELECTRIC	423.78
				ACCOUNT TOTAL	423.78 *
5120	25247	Heating Services PARKER OIL COMPANY INC	90802	HEATING FUEL	594.31
				ACCOUNT TOTAL	594.31 *
5230	21319	Telecommunications CENTURLINK	310248529 0719	PHONE	274.74
				ACCOUNT TOTAL	274.74 *
6014	12098	Other Operating Supplies CAN CORP OF AMERICA INC	9100526695	CANS & LIDS	4,678.60
				ACCOUNT TOTAL	4,678.60 *
				MAJOR TOTAL	5,984.67 **
053500		COMPREHENSIVE SERVICES ACT			
3160		CSA Programs			
	10121	ACEWALL SCHOLARS		PROFESSIONAL SERVICES	110.00
	11327	BLUE RIDGE THERAPY ASSOC		PROFESSIONAL SERVICES	280.00
	12280	CENTRA HEALTH		PROFESSIONAL SERVICES	3,822.00
	12280	CENTRA HEALTH		PROFESSIONAL SERVICES	4,900.00
	12280	CENTRA HEALTH		PROFESSIONAL SERVICES	4,900.00
	12280	CENTRA HEALTH		PROFESSIONAL SERVICES	3,822.00
	14923	FAISON SCHOOL FOR AUTISM		PROFESSIONAL SERVICES	5,600.00
	14939	FAMILY PRESERVATION SERV		PROFESSIONAL SERVICES	6,680.00
	15965	FULCRUM COUNSELORS, LLC		PROFESSIONAL SERVICES	540.00
	16672	GRAFTON SCHOOL INC		PROFESSIONAL SERVICES	1,080.00
				ACCOUNT TOTAL	2,895.00

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PRINCE EDWARD  
LISTING OF INVOICES FOR 7/01/2019 -- 7/31/2019

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MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
068100	CONTRIBUTIONS TO COLLEGES			
5640	Payment To Community Coll 28960 SOUTHSIDE VA COMM COLLEGE	19-20 SUPPORT	19-20 SUPPORT	5,000.00 *
081100	PLANNING			5,000.00 **
3600	Advertising			
	15240 FARMVILLE NEWSMEDIA	820112	ADVERTISING	92.18
	15240 FARMVILLE NEWSMEDIA	820112	ADVERTISING	92.17
	15240 FARMVILLE NEWSMEDIA	834147	ADVERTISING	98.32
5230	Telecommunications			282.67 *
	30440 US CELLULAR	816442183 0819	CELLULAR SERVICE	42.04 *
5640	Commonwealth Regional Cou 12745 COMMONWEALTH REGIONAL	19-20 DUES	19-20 DUES	42.04 *
081200	COMMUNITY DEVELOPMENT			
5647	Chamber of Commerce 15170 FARMVILLE CHAMBER OF	19-20 SUPPORT	19-20 SUPPORT	19,000.00
081500	ECONOMIC DEVELOPMENT			19,000.00 *
5230	Telecommunications			19,324.71 **
	30440 US CELLULAR	816442183 0819	CELLULAR SERVICE	250.00
6001	Office Supplies 11894 BUSINESS CARD 20600 KEY OFFICE SUPPLY	6702PUCKET0719 531482	RTD SUBSCRIPTION POST IT NOTES	250.00 *
081600	TOURISM			250.00 **
5130	Water & Sewer 29332-TOWN OF FARMVILLE	VISTRS CTR 0719	WATER & SEWER	44.51
				44.51 *
				78.21
				8.99
				87.20 *
				131.71 **
				59.24 *
				59.24 *



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PRINCE EDWARD  
LISTING OF INVOICES FOR 7/01/2019 -- 7/31/2019

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MAJOR# ACCT# 5210	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	11894	Postal Services BUSINESS CARD	6702PUCKEIT0719	UPS CHARGES	5.83 *
5230	21319	Telecommunications CENTURYLINK	310393238 0719	PHONE	377.30 *
5530	31199	Travel-Subsistence & Lodg VANEPS MAGI	REIMB 0719	MEALS	50.46 *
5896	15380	VTC 50YRS of Love Grant FARMVILLE PRINTING	A0545 LOVE	POSTERS	162.00
	20600	KEY OFFICE SUPPLY	531119	CONSTRUCTION BOARD	5.37
	20600	KEY OFFICE SUPPLY	531174	COPY PAPER/AVERY DTS	54.58
	20600	KEY OFFICE SUPPLY	531219	GLD STR STICK	2.29
	20600	KEY OFFICE SUPPLY	531425	PARTNER ENVELOPES	10.69
	20600	KEY OFFICE SUPPLY	531437	STAMPS & ENVELOPES	17.48
	20600	KEY OFFICE SUPPLY	531975	STD PAPER	17.98
	22453	MIDTOWN MAILBOXES	244195	LAMINATING	78.40
6001	20600	Office Supplies KEY OFFICE SUPPLY	532368	COPIER SERV CONTRACT	348.79 *
	20600	KEY OFFICE SUPPLY	532495	CARTRIDGES/SUPPLIES	965.63
				ACCOUNT TOTAL	767.07
				MAJOR TOTAL	1,732.70 *
				MAJOR TOTAL	2,574.32 **
082300		FLOOD & EROSION CONTROL			
5470	17925	Stormwater Review Fees HURT & PROFFITT, INC	54690 20170901	STRM WTR PLAN REVIEW	405.00
				ACCOUNT TOTAL	405.00 *
				MAJOR TOTAL	405.00 **
083500		COOPERATIVE EXTENSION OFFICE			
5230	21319	Telecommunications CENTURYLINK	309520098 0719	PHONE	117.86
				ACCOUNT TOTAL	117.86 *
				MAJOR TOTAL	117.86 **
091000		GENERAL EXPENSE			
5230	23933	Internal Telecom Account LUMOS NETWORKS	165866886 0719	PHONE	2,893.17
				ACCOUNT TOTAL	2,893.17 *
5807	27756	Contingency ROCHETTE'S FLORIST	15258	FLOWERS (HEADLEY)	157.99
				ACCOUNT TOTAL	157.99 *
				MAJOR TOTAL	3,051.16 **

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LISTING OF INVOICES FOR 7/01/2019 -- 7/31/2019

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MAJOR# ACCT# 094000	VENDOR NUMBER CAPITAL PROJECTS	VENDOR NAME PROJECTS	INV#	DESCRIPTION	AMOUNT
0002	23832	Computer System NETWORK CRAZE TECHNOLOGIES	254075	HARDWARE REPLACEMENT	720.00 720.00 *
0031	36550	Sheriff-IBR System ZUERCHER TECHNOLOGIES	244202	MAPPING SOFTWARE	16,996.00 16,996.00 *
0035	12889	Courthouse Renovation-Con CRABTREE ROHRBAUGH & ASSC	18 3033	CH CONSTRUCTION	1,882.78 1,882.78 *
0050	12889	STEPS Centre-A&E CRABTREE ROHRBAUGH & ASSC	2 3033.3	STEPS CNTR A&E	6,404.18 6,404.18 *
0052	11262	STEPS Center - Renovation BLAIR CONSTRUCTION INC.	3246-4 STPS REN 3246-5 STPS REN 7 3033.3	PJT 3246 STEPS RENOV PJT 3246 STEPS RENOV STEPS BLDG RENOVATN	113,116.95 51,393.24 436.05 164,946.24 *
0060	12889	DSS Bld-A&E CRABTREE ROHRBAUGH & ASSC	2 3197	DSS BUIDING A&E	6,838.90 6,838.90 *
0061	11262	DSS Build-Construction BLAIR CONSTRUCTION INC.	3251-4 DSS BLDG 3251-5 DSS BLDG 7 3197	PJT 3251 DSS BLDING PJT 3251 DSS BLDING DSS BLDG CONTRUCTION	388,902.69 730,912.63 2,601.52 1,122,416.84 *
0301	12742	Sheriff-Communication Equ COMMTRONICS OF VIRGINIA	911301	ANTENNA REPLACEMENT	11,515.85 11,515.85 *
095000	DEBT SERVICE			MAJOR TOTAL	1,331,720.79 **
0006	12540	Interest Expense (YMCA) CITIZENS & FARMERS BANK	3759 YMCA 0719	YMCA LOAN-INTEREST	12,403.96 12,403.96 *
0016	12540	Principal - YMCA Loan CITIZENS & FARMERS BANK	3759 YMCA 0719	YMCA LOAN-PRINCIPAL	100,000.00 100,000.00 *
				MAJOR TOTAL	112,403.96 **
				FUND TOTAL	1,998,338.80

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6010	25385	Police Supplies - Sheriff PIEDMONT REGIONAL TASK	FY20 DUES	DUES	3,000.00
6030	29241	Commonwealth Atty Expend- THOMSON REUTERS-WEST	840507170	COURT SCREEN ACCESS	3,000.00 *
				ACCOUNT TOTAL	3,000.00
				ACCOUNT TOTAL	60.00
				MAJOR TOTAL	3,060.00 **
				FUND TOTAL	3,060.00

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PRINCE EDWARD  
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MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
043200	GENERAL	PROPERTIES			
5130	Water Service				
	29332 TOWN OF FARMVILLE		WATER TANK 0719	WATER & SEWER	21.10
				ACCOUNT TOTAL	21.10 *
				MAJOR TOTAL	21.10 **
				FUND TOTAL	21.10

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PRINCE EDWARD  
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MAJOR#	VENDOR	VENDOR	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME		
043200	GENERAL	PROPERTIES		
5110	31846	Electrical Services DOMINION ENERGY VIRGINIA	SEWER PUMP	134.91
				134.91 *
				134.91 **
			ACCOUNT TOTAL	
			MAJOR TOTAL	
			FUND TOTAL	134.91

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PRINCE EDWARD  
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
3310	23248	Repairs & Maintenance NAPA OF FARMVILLE	197230	WD40/SPDR/BUG B GNE	20.76
3311	12282	Repairs & Maint-Auto & Eq CAVALIER HOSE & FITTINGS	44320	HOSE/TPE/HFLUID/FTNG	20.76 *
	14300	EAST END MOTOR CO INC	178739	TIRE REPAIR/BOOT	278.73
	15721	FISHER AUTO PARTS, INC.	056 238963	GREASE	32.45
3840	10254	Contract Landfill - POS REPUBLIC SERVICES #974	0974 000548133	TRASH COLLECTION	37.30
	10254	REPUBLIC SERVICES #974	0974 000548134	TRASH COLLECTION	348.48 *
	10254	REPUBLIC SERVICES #974	0974 000548135	TRASH COLLECTION	371.87
	10254	REPUBLIC SERVICES #974	0974000546409/2	TRASH COLLECTION	151.46
	10254	REPUBLIC SERVICES #974	0974000546410/2	TRASH COLLECTION	146.46
3841	14723	Purchase of Service - Rec EMANUEL TIRE OF VIRGINIA	490946	TIRE RECYCLING	146.46
	28866	STEPS, INC	JUNE 2019	RECYCLING FEE	967.71 *
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379001 0719	ELECTRIC	317.00
	28640	SOUTHSIDE ELECTRIC COOP	114379003 0719	ELECTRIC	2,574.60
	31846	DOMINION ENERGY VIRGINIA	0599507431 0719	RICE COLLECTION CNTR	2,891.60 *
	31846	DOMINION ENERGY VIRGINIA	1144204110 0819	GREEN BAY ELECTRIC	54.69
5230	21319	Telecommunications CENTURYLINK	309553498 0719	PHONE	62.57
	21319	CENTURYLINK	309615846 0719	PHONE	30.58
	21319	CENTURYLINK	309714661 0719A	PHONE	40.97
	30440	US CELLULAR	310039285 0719	WORSHAM PHONE	188.81 *
	31335	VERIZON	816442183 0819	CELLULAR SERVICE	48.64
	31335	VERIZON	248 5696 0719	PHONE	53.34
5440	28869	Portable Toilet Rental STIFF O O INC	8097	MONTHLY SERVICE	58.94
6008	14700	Vehicle & Powered Equip F ELLINGTON ENERGY SERVICE	1592	FUEL	43.43
	14700	ELLINGTON ENERGY SERVICE	2034	DIESEL	32.02
	14700	ELLINGTON ENERGY SERVICE	6511	FUEL	52.07
6009	14300	Vehicle & Powered Equip S EAST END MOTOR CO INC	179208	TIRE REPAIR	98.04
	14300	EAST END MOTOR CO INC	179221	TIRES/MOUNT/BALANCE	386.48 *
	23248	NAPA OF FARMVILLE	196811	WEATHER STRIP/TAPE	702.50
	23248	NAPA OF FARMVILLE	197532	BLASTER OIL/DEF	702.50 *
				ACCOUNT TOTAL	197.26
				ACCOUNT TOTAL	208.77
				ACCOUNT TOTAL	211.00
				ACCOUNT TOTAL	617.03 *
				ACCOUNT TOTAL	25.75
				ACCOUNT TOTAL	566.21
				ACCOUNT TOTAL	19.48
				ACCOUNT TOTAL	38.97

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DEF	DESCRIPTION	AMOUNT
042400	23248	NAPA OF FARMVILLE	197709			
		LANDFILL OPERATIONS				
3160	27191	Professional Services RESOURCE INTERNATIONAL	45429 90094 12		LANDFILL MONITORING	13,437.64
	27191	RESOURCE INTERNATIONAL	45430 90094 18		PJT MGMT/UPDTE SWPPP	2,089.25
	27191	RESOURCE INTERNATIONAL	45431 90094 27		SWP PJT CMLNCE MGMT	1,188.00
					ACCOUNT TOTAL	16,714.89 *
3310	16994	Repairs/Maintenance HALEYS HOMES INC.	JUNE 27 2019		CEMENT BLOCKS	797.50
					ACCOUNT TOTAL	797.50 *
3311	11491	Equipment Repairs & Maint ARC3 GASES	6348425		CYLINDER RENTAL	9.30
	13369	DIAMOND SPRINGS WATER INC	11393100 0719		WATER & EQUIP RENTAL	52.45
	32270	WATTS INDUSTRIAL EQUIPMT	832047		REPAIR EXCAVATOR	625.00
					ACCOUNT TOTAL	686.75 *
5230	21319	Telecommunications CENTURYLINK	309326764 0719		PHONE	110.93
	30440	US CELLULAR	81642183 0819		CELLULAR SERVICE	44.51
					ACCOUNT TOTAL	155.44 *
6009	12220	Vehicle & Powered Equip S CARTER MACHINERY CO INC	2159625		CORE RETURN	534.31-
	12220	CARTER MACHINERY CO INC	2173626		COIL/FAN/MOTOR	2,718.93
	12220	CARTER MACHINERY CO INC	2176599		CONTROL CABLE	384.17
	12220	CARTER MACHINERY CO INC	2176599		CONTROL CABLE	57.63
	12282	CAVALIER HOSE & FITTINGS	44209		HOSE & FITTING	73.96
	12282	CAVALIER HOSE & FITTINGS	44300		TRACTOR FLUID	49.88
	12282	CAVALIER HOSE & FITTINGS	44333		CAM LOCK	4.84
	12904	CREWE TRACTOR & EQUIPMENT	339714		WATER PUMP	66.68
	12904	CREWE TRACTOR & EQUIPMENT	340506		HYD HOSE & FITTING	44.90
	14300	EAST END MOTOR CO INC	179477		INSPECTION	51.00
	14300	EAST END MOTOR CO INC	179478		INSPECTION	16.00
	14300	EAST END MOTOR CO INC	179565		TIRES/MOUNT/DISPOSAL	1,229.96
	14300	EAST END MOTOR CO INC	179715		INSPECTION	16.00
	14943	EXCEL TRUCK GROUP	13262112		BRAKES/KIT/CORE	787.32
	15597	FERGUSON ENTERPRISES LLC	5667419		GLOVES/SILT FENCE	113.85
	21797	LLEWELLYN METAL WORKS INC	4789		RECT TUBE	51.00
	23248	NAPA OF FARMVILLE	196806		ORING/HSE CLMP/HOSE	18.95
	23248	NAPA OF FARMVILLE	196810		LIGHT BULBS	59.98
	23248	NAPA OF FARMVILLE	196850		OIL FILTER/BLCK SEAL	47.47
	23248	NAPA OF FARMVILLE	196862		LMP/GREASE/STRAPS	114.88
	23248	NAPA OF FARMVILLE	196874		FUEL FILTER	41.99
	23248	NAPA OF FARMVILLE	196998		TPE/CBLE TIE/PAINT	29.47
	23248	NAPA OF FARMVILLE	197125		FUEL CLEANER	179.99
	23248	NAPA OF FARMVILLE	197274		TOWELS/GLASS CLEANER	22.68
	23248	NAPA OF FARMVILLE	197323		OIL/LIGHT/GLOVES	224.86

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MAJOR#	VENDOR	NUMBER	NAME	INV#	DESCRIPTION	AMOUNT
		23248	NAPA OF FARMVILLE	197385	BRACKET/LCNSE PLT KT	13.78
		23248	NAPA OF FARMVILLE	197477	TERMINAL/STARTER BTN	18.77
		23248	NAPA OF FARMVILLE	197511	GENERATOR/CORE CHRGE	179.04
		23248	NAPA OF FARMVILLE	197526	CORE RTRN/HSE/BATT	37.04-
		23248	NAPA OF FARMVILLE	197526	CORE RTRN/HSE/BATT	1.99
		23248	NAPA OF FARMVILLE	197526	CORE RTRN/HSE/BATT	160.99
		23248	NAPA OF FARMVILLE	197526	CORE RTRN/HSE/BATT	36.00
		23248	NAPA OF FARMVILLE	197526	CORE RTRN/HSE/BATT	36.00-
		23248	NAPA OF FARMVILLE	197526	CORE RTRN/HSE/BATT	4.49
		23248	NAPA OF FARMVILLE	197532	BLASTER OIL/DEF	5.99
		23248	NAPA OF FARMVILLE	197603	LMP/WRE CTR/PLUG/TIE	39.62
		23248	NAPA OF FARMVILLE	197708	FREON	26.99
		27771	ROCKY BRANCH CONTRACTORS	2718	3 PLY MATTS	1,000.00
		28352	SHERWIN WILLIAMS CO	0563-5	POLES/FRAMES	16.74
					ACCOUNT TOTAL	7,303.44 *
					MAJOR TOTAL	25,658.02 **
					FUND TOTAL	32,706.55



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FUND # - 732

PRINCE EDWARD  
LISTING OF INVOICES FOR 7/01/2019 -- 7/31/2019

RETIREMENT BENEFIT FUND  
RETIREMENT BENEFIT FUND

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
002230	25257	LEOS Disbursements JOHNS VICKI K	JULY 2019	RETIREE BENEFIT	1,187.00
1101					1,187.00 *
				ACCOUNT TOTAL	1,187.00 **
				MAJOR TOTAL	
				FUND TOTAL	1,187.00

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ECONOMIC DEVELOPMENT FUND  
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MAJOR#	VENDOR	INVT#	DESCRIPTION	AMOUNT
ACCT#	NUMBER			
081500	ENTERPRISE ZONE			
5602	VA Growth Alliance Dues			
	22341 MECKLENBURG COUNTY	FY20 SUPPORT	VA GROWTH ALLIANCE	20,000.00
				20,000.00 *
				20,000.00 **
				20,000.00
			ACCOUNT TOTAL	
			MAJOR TOTAL	
			FUND TOTAL	

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021400	PIEDMONT COURT SERVICES				
5110	31846	Electrical Service DOMINION ENERGY VIRGINIA	4324962309 0719	ELECTRIC	49.17
	31846	DOMINION ENERGY VIRGINIA	7218131923 0719	ELECTRIC	131.46
				ACCOUNT TOTAL	180.63 *
5230	21319	Telecommunications CENTURYLINK	310357807 0719	FAX LINE	72.52
	23933	LUMOS NETWORKS	174057257 0719	PHONE	310.71
				ACCOUNT TOTAL	383.23 *
5420	28724	Lease/Rent of Building SRP CORPORATION LLC	RENT 0719	RENT	2,750.00
				ACCOUNT TOTAL	2,750.00 *
5510	10975	Travel - Mileage AYOUB ZACHARY	MILEAGE 0719	MILEAGE	214.20
	13846	ELSWICK STEVE	MILEAGE 0719	MILEAGE	30.74
	22217	MAXEY RENEE T	MILEAGE 0719	MILEAGE	129.34
	22259	MAYS ANDY	MILEAGE 0719	MILEAGE	29.00
	22494	MONTOYA CAMILO	MILEAGE 0719	MILEAGE	144.90
	31091	VITALE MATT	MILEAGE 0719	MILEAGE	142.10
				ACCOUNT TOTAL	690.28 *
5530	17765	Travel - Subsistence & Lo HOTEL MADISON & SHENANDOAH	VCCJA 2019	LODGING	633.36
				ACCOUNT TOTAL	633.36 *
6012	10975	Books & Subscriptions AYOUB ZACHARY	REIMB 0719	NEWSPAPERS	1.79
				ACCOUNT TOTAL	1.79 *
				MAJOR TOTAL	4,639.29 **
				FUND TOTAL	4,639.29
				TOTAL DUE	2,060,087.65

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Mileage Log

Date	To	Purpose	Miles
✓ 4-2	COURT HOUSE PEVRS	BUDGET MEETING	18
✓ 4-5	COURT HOUSE PEVRS	MEETING	20
✓ 4-9	COURT HOUSE	MEETING	18
✓ 4-16	COURT HOUSE	MEETING	18
✓ 4-17	CRC	MEETING	18
✓ 4-17	PEVRS	MEETING	20
✓ 4-23	COURT HOUSE	BUDGET Public Hearing	18
✓ 4-30	COURT HOUSE PEVRS	BUDGET MEETING	18
✓ 5-1	PEVRS	COUNCIL MEETING	20
✓ 5-15	CRC	DIRECTOR'S MEETING	18
✓ 5-21	COURT HOUSE PEVRS	CHIEF MEETING	18
✓ 6-5	PEVRS	COUNCIL MEETING	20

(Tolls, Parking, etc.)

0

2240.58

129.92

Total Other Expenses: \$ -  
 Mileage Reimbursement \$ -  
 Total Reimbursement Due \$ -

per mile

*John S. [Signature]*

Employee:

Charge to:

Center #

Rev. 1/2013

Form 3208

Authorized  
*William [Signature]*



January 31, 2018



Prince Edward County, Virginia  
Post Office Box 382  
Farmville, VA 23901

wbartlett@co.prince-edward.va.us

spuckett@co.prince-edward.va.us

cbaker@co-prince-edward.va.us

**FOR PROFESSIONAL SERVICES RENDERED: Invoice #1004**

General Legal Representation:

01/08/2019	Petition and Order reviewed for R. Samuel Coleman's appointment to the Board of Zoning Appeals	.25 hr.
01/08/2019	Meeting with Board of Supervisors 7:00 p.m. to 9:00 p.m.	2.00 hr.
01/10/2019	Meeting at 1:00 p.m. with Sarah Puckett and Wade Bartlett	.50 hr.
01/12/2019	Discussion with Wade Bartlett Regarding contract and bid price Disclosure	.25 hr.
01/14/2019	Correspondence with Joshua Bower Re: claim and bond	.50 hr.
01/23/2019	Review and draft of Petition and Order for vacancy of Bob Timmons On Board of Supervisors	.50 hr.
01/22/2019	Discussion with Duffy Myrtetus, Esq. Re: Nannie Pickett Heir's on the Real estate tax rolls	.50 hr.
01/24/2019	Meeting of the Board of Supervisors to discuss options for filling vacancy of seat of Bob Timmore	1.00 hr.
01/24/2019	Review and comments with Wade Bartlett regarding performance bonds for Yak Attack - Tobacco Grant and Tobacco Commission	.75 hr.
01/27/2019	Review and discussion of Farmville Herald Ad for Board vacancy	.25 hr.
01/29/2019	Email and review of Reliance Roofing issue and Hartford claim	.50 hr.

01/29/2019 Brief discussion regarding  
Deceased resident of Farmville  
Health and Rehab. Center - claimed  
by them .50 hr.

Total hours = 7.5 hrs. @ \$200.00/hr.

**BALANCE DUE** \$1,500.00

**DUE UPON RECEIPT**

Please make check payable to Terri Atkins Wilson, P.C.

February 28, 2019

Prince Edward County, Virginia  
Post Office Box 382  
Farmville, VA 23901



wbartlett@co.prince-edward.va.us

spuckett@co.prince-edward.va.us

cbaker@co-prince-edward.va.us

**FOR PROFESSIONAL SERVICES RENDERED: Invoice #1005**

General Legal Representation:

2/05/19	Review and completion of Petition And Order regarding Board of Supervisors Vacancy. Filing with Clerk	.50 hr.
2/07/19	Review of claim against County by Amanda Brenda Lee	.25 hr.
2/08/19	Review and discussion of Order Granting Motion to Intervene with Nannie Pickett Case	.50 hr.
2/12/19	Meeting with Board of Supervisors 7:00 p.m. to 8:00 p.m.	1.00 hr.
2/14/19	Preparation of Responses to five (5) Summons on behalf of County	.75 hr.
2/22/19	Preparation of response to Summons CL19-87	.25 hr.
2/28/19	Letter to Auditors regarding Outstanding litigation	.50 hr.

Total hours = 3.75 hrs. @ \$200.00/hr.

**BALANCE DUE**

**\$750.00**

**DUE UPON RECEIPT**

Please make check payable to Terri Atkins Wilson, P.C.



March 31, 2019

Prince Edward County, Virginia  
Post Office Box 382  
Farmville, VA 23901



wbartlett@co.prince-edward.va.us

spuckett@co.prince-edward.va.us

cbaker@co-prince-edward.va.us

FOR PROFESSIONAL SERVICES RENDERED: Invoice #1006

General Legal Representation:

3/12/19 Meeting with Board of  
Supervisors 7:00 p.m. to 8:00 p.m. 1 hr.

Total hours = 1 hr. @ \$200.00/hr.

**BALANCE DUE** **\$200.00**

**DUE UPON RECEIPT**

Please make check payable to Terri Atkins Wilson, P.C.



THE LAW OFFICES OF  
**TERRI ATKINS WILSON, P.C.**

117 North Main Street  
 Farmville, VA 23901  
 Phone 434-392-1422  
 Fax 434-392-1777  
 tawilson@tawlaw.net  
 www.terriatkinswilsonlaw.com

April 30, 2019

Prince Edward County, Virginia  
 Post Office Box 382  
 Farmville, VA 23901



wbartlett@co.prince-edward.va.us

spuckett@co.prince-edward.va.us

cbaker@co-prince-edward.va.us

**FOR PROFESSIONAL SERVICES RENDERED: Invoice #1007**

General Legal Representation:

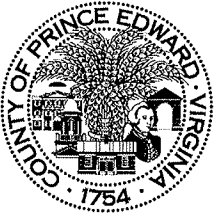
4/03/19	Discussion with County Attorney of Appomattox regarding fence laws	.5 hr.
4/03/19	Completion of paperwork to be added Local Government Attorney Conference	.5 hr.
4/09/19	Meeting with Board of Supervisors 7:00 p.m. - 8:00 p.m.	1.0 hr.
4/12/19	Discussion and notification regarding Farmville Rehabilitation and Healthcare Center's payment of burial for Liming	.25 hr.
4/18/19	Discussion with Wade Bartlett regarding Inquires about the Manor Golf Course - Special tax and discussions about the Manor with Gary Elder and Wilson Trice	.50 hr.

Total hours = 2.75 hrs. @ \$200.00/hr.

**BALANCE DUE \$550.00**

**DUE UPON RECEIPT**

Please make check payable to Terri Atkins Wilson, P.C.



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** August 13, 2019  
**Item No.:** 8-d  
**Department:** County Administration  
**Staff Contact:** Cheryl Stimpson  
**Issue:** Salaries

---

**Summary:** The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**Attachments:** None

**Recommendation:** None

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Gilliam \_\_\_\_\_

Jones \_\_\_\_\_  
Pride \_\_\_\_\_  
Southall \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2019  
**Item No.:** 8-e  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Event Permits

**Summary:** Attached are two permit applications for upcoming events for review and approval by the Board of Supervisors.

**Attachments:** Appomattox Young Farmers – Truck & Tractor Pull (August 31, 2019)  
Five County Fair Association – County Fair (September 24-28, 2019)

**Recommendation:** Approval

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Jones \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Pride \_\_\_\_\_ Wilck \_\_\_\_\_  
Gilliam \_\_\_\_\_ Southall \_\_\_\_\_

APPLICATION FOR EVENT / FESTIVAL PERMIT  
PRINCE EDWARD COUNTY

Organization / Agency Conducting Event: Appomattox Young Farmers

Person (s) Representing Organization: Bob Martin

EVENT Type: Truck & Tractor Pull

Location: Farmville Fair Grounds

Date(s): 8-31-18 Time(s): 6:00<sup>pm</sup> - 11:00<sup>pm</sup>

# of Tickets for Sale: \_\_\_\_\_ Estimated # of Persons to Attend: 750-1000

Name(s) / Address(es) / Phone # of Promoters:  
Bob Martin 434-610-0411

Financial backing of the event: Appomattox Young Farmers

Name of all persons or groups that will perform: \_\_\_\_\_

Name and Address of property owner which event is to be held: SCountyFair Association  
208 Fair Grounds Rd Farmville VA.

Nature and interest of applicant(s) in the property on which the event is to be held (if any):  
\_\_\_\_\_  
\_\_\_\_\_

Detailed plan for adequate sanitation facilities / garbage and trash disposal (must be approved by the county health inspector): Permanent facilities on property

Trash Local Trucking Company

Plan for providing food, water, and lodging for persons at event (must be approved by the county health inspector): Private well

Food Supplied By Local Vendors

Plan for adequate medical facilities for persons at the event (must be approved by the county health inspector): Local Rescue Squad

Plan for adequate parking facilities and traffic control in and around event:

15 Acres of Free Parking Supervised By Local Club

Plan for adequate fire protection (must be approved by the county forestry warden):

Local Fire Dept

Statement specifying whether any outdoor lights or lighting are to be utilized, (if so, a plan showing the location of such lights and shielding devices or other equipment to prevent unreasonable glow beyond the property on which the event is held: \_\_\_\_\_

Original Lights At Fairgrounds  
Additional Lights used Turned Away From Roads & Homes

Statement that no music shall be played, either by mechanical device or live performance, in such a manner that the sound emanating therefrom shall be unreasonably audible beyond the property on which the event is located:

All Speakers Point Towards Woods

Applications must be filed in duplicate with the Clerk of the Board, at least twenty-one (21) days prior to the event date.

Music shall not be rendered nor entertainment provided for more than eight (8) hours in any twenty-four (24) hour period, such twenty-four (24) hours to be measured from the beginning of the first performance at the event.

No person under the age of eighteen (18) years of age shall be admitted unless accompanied by a parent or guardian, the parent or guardian to remain with the person at all times.

Specific reference is hereby made to Section 6 - 66-71, et. Seq., of the Code of Prince Edward County, Virginia, which provisions are incorporated herein by reference.

Date

8-6-19

Signature of Applicant(s)

Bob Martin

Date

\_\_\_\_\_

Approval by

\_\_\_\_\_  
County Administrator  
Clerk of the Board

Fee \$ 50 Fee Paid By Robert + Chrissy Martin Date Received 8/6/19  
cx# 17091

APPLICATION FOR EVENT / FESTIVAL PERMIT  
PRINCE EDWARD COUNTY

Organization / Agency Conducting Event: Five County Fair Assoc. INC.

Person (s) Representing Organization: Auburn F. Estes

EVENT

Type: County Fair

Location: 209 Fairgrounds Road, FARMVILLE, VA 23901

Date(s): 9/24-28/19 Time(s): \_\_\_\_\_

# of Tickets for Sale: 2000 Estimated # of Persons to Attend: 12000

Name(s) / Address(es) / Phone # of Promoters:

SAME AS ABOVE

Financial backing of the event: Self

Name of all persons or groups that will perform: Bruiser Wrestling Federation, Blue Grass, Youth Cattle Show, Beauty Pageants

Name and Address of property owner which event is to be held: \_\_\_\_\_

SAME AS ABOVE

Nature and interest of applicant(s) in the property on which the event is to be held (if any):

FIVE CO. FAIR - YOUTH AGRICULTURAL + FAMILY ENTERTAINMENT

Detailed plan for adequate sanitation facilities / garbage and trash disposal (must be approved by the county health inspector):

ON SITE RESTROOMS, BRYANT WASTE MANAGEMENT

Plan for providing food, water, and lodging for persons at event (must be approved by the county health inspector):

CARNIVAL AND LOCAL VENDORS, PRIVATE WELL

Plan for adequate medical facilities for persons at the event (must be approved by the county health inspector):

LOCAL RESCUE SQUAD

Plan for adequate parking facilities and traffic control in and around event:

15 ACRES / PAID PARKING ATTENDANTS + SECURITY



Plan for adequate fire protection (must be approved by the county forestry warden):

Local Fire Departments

Statement specifying whether any outdoor lights or lighting are to be utilized, (if so, a plan showing the location of such lights and shielding devices or other equipment to prevent unreasonable glow beyond the property on which the event is held: \_\_\_\_\_

No Lighting Unreasonable beyond Property

Statement that no music shall be played, either by mechanical device or live performance, in such a manner that the sound emanating therefrom shall be unreasonably audible beyond the property on which the event is located:

Event Closes at 10AM each night

Applications must be filed in duplicate with the Clerk of the Board, at least twenty-one (21) days prior to the event date.

Music shall not be rendered nor entertainment provided for more than eight (8) hours in any twenty-four (24) hour period, such twenty-four (24) hours to be measured from the beginning of the first performance at the event.

~~No person under the age of eighteen (18) years of age shall be admitted unless accompanied by a parent or guardian, the parent or guardian to remain with the person at all times.~~ DOES NOT APPLY

Specific reference is hereby made to Section 6 - 66-71, et. Seq., of the Code of Prince Edward County, Virginia, which provisions are incorporated herein by reference.

Date  
8/5/19

Signature of Applicant(s)  
[Handwritten Signature]

Date  
\_\_\_\_\_

Approval by  
\_\_\_\_\_  
County Administrator  
Clerk of the Board

Fee \$ 50 Fee Paid By Five Co. Fair  
CK# 4289

Date Received 8/5/19

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2019  
**Item No.:** 9  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Personal Property Tax Relief

---

**Summary**

The Commissioner of Revenue has computed the Personal Property Tax Relief Act (PPTRA) percentage of tax relief from the Commonwealth for 2019 to be 34.25% of assessed value based upon guidelines provided by the Commonwealth. The percentage was 34.75% for 2018.

A letter from the Commissioner and the Board Resolution authorizing this percentage of refund are attached.

**Attachment:** Letter dated August 6, 2019 from the Commissioner of Revenue. 2019 PPTRA Resolution.

**Recommendations:** The Board will wish to review the proposed amount of tax relief and act on the draft resolution.

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	



**OFFICE OF THE COMMISSIONER OF THE REVENUE  
PRINCE EDWARD COUNTY, VIRGINIA**

Post Office Box 446  
Farmville, Virginia 23901-0446  
(434) 392-3231 • Fax (434) 392-7696

Beverly M. Booth  
Commissioner

**Deputies:**

Amy S. Bryant  
Edna T. Goldman  
Crystal M. Hensley  
Andrea R. Lee

August 6, 2019

Mr. Wade Bartlett  
Prince Edward County Administrator  
Courthouse Building  
Farmville VA 23901

In Re: Personal Property Tax Relief

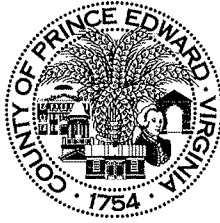
Dear Mr. Bartlett:

Please be advised that the Personal Property Tax Relief (PPTR) for the 2019 tax year is 34.25% of the assessed value. It is my understanding a board resolution is needed for approval.

Should you require additional information, do not hesitate to contact me.

Sincerely,

Beverly M. Booth  
Commissioner of the Revenue



## PPTRA RESOLUTION FOR 2018 County of Prince Edward, Virginia

In accordance with the requirements set forth in V.A. CODE ANN. §58.1-3524 C.2. and §58.1-3912 E., as amended by *Chapter 1 of the Acts of Assembly* (2004 Special Session I) and as set forth in *Item 503.E. (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly*, any qualifying vehicle situated within the County of Prince Edward, Virginia commencing January 1, 2019, shall receive personal property tax relief in the following manner:

- Personal use vehicles with assessed value of \$1,000 or less will be eligible for 34.25% tax relief; and
- Personal use vehicles with assessed value of \$1,001 or more shall receive 34.25% tax relief on the first \$20,000 in assessed value; and
- All other vehicles which do not meet the definition of “qualifying” (such as business use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program; and
- In accordance with *Item 503.D.1. of Chapter 951 of the 2005 Acts of Assembly*, the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1, 2006. Supplemental assessments for tax years 2005 and prior years that are made on or after September 1, 2006 shall be deemed “non-qualifying” for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

### Certification

*I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a reconvened board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of \_\_\_ in favor and \_\_\_ opposed, this 13<sup>th</sup> day of August, 2019.*

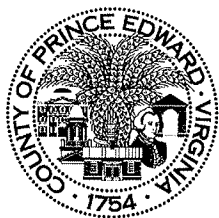
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James R. Wilck, Chairman

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W.W. Bartlett, County Administrator

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2019  
**Item No.:** 10  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** Virginia Department of Forestry

---

**Summary:** Tom Zaebst, Assistant State Forests Manager, will present to the Board the check for the county's share of the proceeds of timber sales in the Prince Edward-Galleon State Forest.

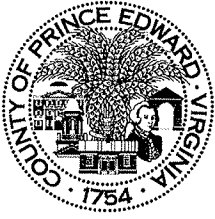
**Attachments:** None

**Recommendation:** None

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2019  
**Item No.:** 11  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Highway Matters

---

**Summary:** VDOT Resident Engineer, Scott D. Frederick, P.E. will be present at the August Board meeting.

**Attachments:**

**Recommendation:**

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

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County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** August 13, 2019  
**Item No.:** 12  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** PUBLIC HEARING – Ordinance Creating an EMS District

---

**Summary:** At its meeting on July 9, 2019, the Board of Supervisors authorized the drafting of a County Ordinance establishing an Emergency Medical Service (EMS) District which would encompass the entirety of the County. The Board also authorized a public hearing on the draft ordinance to be held at its August 13, 2019 meeting. The required public hearing notices were published in the July 24<sup>th</sup>, July 31<sup>st</sup> and August 7<sup>th</sup> editions of the Farmville Herald as required by section 15.2-2400 of the Code of Virginia.

(Note: The Board has also authorized a public hearing to receive citizen input on establishing the levy for the district set at: \$0.01 for Real Estate and \$0.10 for personal property, which will be discussed during the second public hearing.)

Establishment of the District will allow the Board of Supervisors to annually levy a tax on the assessed value of all property, real and personal, within such district subject to local taxation. Any amount realized from such levy must be kept separate from all other moneys of the County and shall only be used for the maintenance and operation of EMS services in the District as outlined in Section 50-42 of the Ordinance.

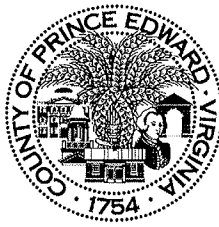
While much of the recent discussion and media coverage has been related to the Prince Edward Volunteer Rescue Squad (PEVRS), the Board of Supervisors authorized this public hearing after considerable review of the challenges facing all of the volunteer EMS providers serving the citizens of Prince Edward County. This decision was not made lightly.

This public hearing is limited to the question should a county-wide EMS district be created. The decision to impose an actual tax levy will be the topic of a public hearing immediately following this public hearing.

**Attachments:** Public Hearing Notice  
Proposed Ordinance creating an EMS District

**Recommendation:** Following the public hearing, the Board will wish to consider adoption of the ordinance establishing a county-wide EMS District.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Jones \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Pride \_\_\_\_\_ Wilck \_\_\_\_\_  
Gilliam \_\_\_\_\_ Southall \_\_\_\_\_



Please publish the following on Wednesday, July 24, 2019, Wednesday, July 31, 2019, Wednesday, August 7, 2019 editions of The Farmville Herald. Please provide a Certificate of Publication to the County Administrator's Office.

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## NOTICE OF PUBLIC HEARINGS

### PROPOSED ORDINANCE ESTABLISHING THE PRINCE EDWARD COUNTY EMERGENCY MEDICAL SERVICES DISTRICT

#### PROPOSED EMERGENCY MEDICAL SERVICES DISTRICT LEVY

Notice is hereby given by the Board of Supervisors of the County of Prince Edward, Virginia (the "County") will hold public hearings on the following:

1. A proposed ordinance which establishes the Prince Edward County Emergency Medical Service District, and enables the Board of Supervisors to consider a District Levy, as provided for in Section 32.1-111.14:2 of *Code of Virginia*, 1950, as amended.
2. Proposed 2019 District Levies are as follows:

#### Proposed EMS District Levies -- Per \$100 Assessed Valuation

Real Estate	\$0.01
Tangible Personal Property	\$0.10

A complete copy of the proposed Ordinance and the proposed District Levies are on file in the Prince Edward County Administrator's office, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, VA and also on the County's web site at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). The public hearings, which may be continued or adjourned, will be held beginning at 7:30 p.m. or as soon thereafter as the matter may be heard, on Tuesday, August 13, 2019 in the Board of Supervisors' Meeting Room, Prince Edward County Courthouse Annex, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, Virginia. It is the County's intent to comply with the requirements of the Americans with disabilities Act. Should you need special accommodations, please contact W.W. Bartlett, County Administrator, at 434-392-8837, prior to August 9, 2019.

**Chapter 50. Article III.****Sec. 50-40. Prince Edward County Emergency Medical Service District Established.**

There is hereby created a Prince Edward County emergency medical service district that follows the boundaries of Prince Edward County, and which emergency medical service district includes all real and personal property located within the boundaries of Prince Edward County, a political subdivision of the Commonwealth of Virginia.

**Sec. 50-41. Emergency Medical Service District Levy.**

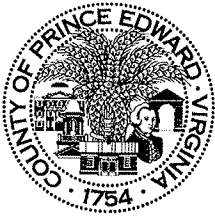
The board of supervisors may annually levy a tax on the assessed value of all property real and personal within the Prince Edward County emergency medical service district, which tax shall be extended and collected in the same manner as real and personal property taxes are extended and collected in the county.

**Sec. 50-42. Use of Emergency Medical Service District Levy.**

The Prince Edward County treasurer shall keep all amounts realized from any levy made pursuant to Sec. 50-41 of this chapter in a fund separate from all other monies of the county and such funds shall be applied to no other purpose than the maintenance and operation of the non-profit emergency medical service agencies operating in the County of Prince Edward, as authorized by the board of supervisors, and with the disbursement of said funds as authorized and appropriated by the board of supervisors.

(Authority: Section 27-23.1, Code of Virginia, 1950, as amended.)

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2019  
**Item No.:** 13  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** PUBLIC HEARING – EMS District Levy

**Summary:** At its meeting on July 9, 2019, the Board of Supervisors authorized a public hearing to receive citizen input on the setting of the levy for the County-wide EMS District. The proposed levies that were authorized by the Board to be advertised were as follows: \$0.01 for Real Estate and \$0.10 for personal property.

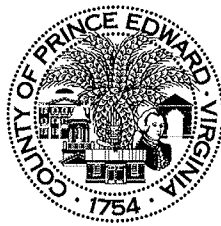
It is anticipated the EMS District levy will generate approximately \$300,000 per year in revenue. Any amount realized from the levy must be kept separate from all other moneys of the County and shall only be used for the maintenance and operation of EMS services in the District.

Should the Board approve the levy and after the levy is collected in December, the Board will then establish the distribution of the funds to County EMS agencies.

**Attachments:** Public Hearing Notice  
 Draft Resolution to Impose Tax Levies for Calendar Year 2019

**Recommendation:** Following the public hearing, the Board will act on the amended 2019 Tax Levy Resolution which adds special levy for the County-Wide Emergency Medical Services District.

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	



Please publish the following on Wednesday, July 24, 2019, Wednesday, July 31, 2019, Wednesday, August 7, 2019 editions of The Farmville Herald. Please provide a Certificate of Publication to the County Administrator's Office.

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## NOTICE OF PUBLIC HEARINGS

### PROPOSED ORDINANCE ESTABLISHING THE PRINCE EDWARD COUNTY EMERGENCY MEDICAL SERVICES DISTRICT

#### PROPOSED EMERGENCY MEDICAL SERVICES DISTRICT LEVY

Notice is hereby given by the Board of Supervisors of the County of Prince Edward, Virginia (the "County") will hold public hearings on the following:

1. A proposed ordinance which establishes the Prince Edward County Emergency Medical Service District, and enables the Board of Supervisors to consider a District Levy, as provided for in Section 32.1-111.14:2 of *Code of Virginia*, 1950, as amended.
2. Proposed 2019 District Levies are as follows:

#### Proposed EMS District Levies -- Per \$100 Assessed Valuation

Real Estate	\$0.01
Tangible Personal Property	\$0.10

A complete copy of the proposed Ordinance and the proposed District Levies are on file in the Prince Edward County Administrator's office, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, VA and also on the County's web site at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). The public hearings, which may be continued or adjourned, will be held beginning at 7:30 p.m. or as soon thereafter as the matter may be heard, on Tuesday, August 13, 2019 in the Board of Supervisors' Meeting Room, Prince Edward County Courthouse Annex, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, Virginia. It is the County's intent to comply with the requirements of the Americans with disabilities Act. Should you need special accommodations, please contact W.W. Bartlett, County Administrator, at 434-392-8837, prior to August 9, 2019.





***A Resolution to Impose Tax Levies For Calendar Year 2019***

**Whereas**, the Prince Edward County Board of Supervisors establishes the levies for the County of Prince Edward, Virginia; and

**Whereas**, for calendar year 2019, beginning January 1, 2019 and ending December 31, 2019, the Board of Supervisors has duly advertised and on April 23, 2019 and August 13, 2019 held a public hearing on the subject tax levies;

**Now, Therefore, Be It Resolved**, by the Board of Supervisors of the County of Prince Edward that the following tax levies be, and hereby are, imposed for the calendar year 2019:

<b>General Levies – County-Wide</b>			
<b>Levy</b>	<b>Nominal Tax Rate (per \$100 of assessed valuation)</b>	<b>Value Used for Assessment Purposes</b>	<b>Effective Tax Rate (per \$100 of assessed valuation)</b>
Real Estate	\$0.51	Fair Market Value	\$0.51
Mobile Homes	\$0.51	Fair Market Value	\$0.51
Merchant's Capital	\$0.70	100% of Original Cost	\$0.70
Tangible Personal Property – Motor Vehicles	\$4.50	N.A.D.A. Guide, Loan Value	\$4.50
Tangible Personal Property – Business Furniture & Fixtures	\$4.50	20% of Original Cost	\$0.90
Tangible Personal Property – Heavy Equipment	\$4.50	20% of Original Cost	\$0.90
Machinery & Tools	\$4.20	10% of Original Cost	\$0.42
Farm Machinery & Equipment	\$0.00	----	\$0.00

<b>Additional Special Levy – County-Wide Emergency Medical Services District</b>			
<b>Levy</b>	<b>Nominal Tax Rate (per \$100 of assessed valuation)</b>	<b>Value Used for Assessment Purposes</b>	<b>Effective Tax Rate (per \$100 of assessed valuation)</b>
Real Estate Special Levy	\$0.01	Fair Market Value	\$0.01
Mobile Homes	\$0.01	Fair Market Value	\$0.01
Tangible Personal Property – Motor Vehicles	\$0.10	N.A.D.A. Guide, Loan Value	\$0.10
Tangible Personal Property – Business Furniture & Fixtures	\$0.10	20% of Original Cost	\$0.02
Tangible Personal Property – Heavy Equipment	\$0.10	20% of Original Cost	\$0.02

<b>Additional Special Levy – Poplar Hill CDA District Only</b>			
<b>Levy</b>	<b>Nominal Tax Rate (per \$100 of assessed valuation)</b>	<b>Value Used for Assessment Purposes</b>	<b>Effective Tax Rate (per \$100 of assessed valuation)</b>
Poplar Hill CDA Real Estate Special Levy	\$1.00	Fair Market Value	\$1.00

**Certification**

*I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of \_\_\_\_ in favor and \_\_\_\_ opposed, this 13<sup>th</sup> day of August, 2019.*

\_\_\_\_\_  
James R. Wilck, Chairman

ATTEST:

\_\_\_\_\_  
W.W. Bartlett, County Administrator



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2019  
**Item No.:** 14  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** FIRE-EMS Committee Recommendation for Volunteer Fire Department

**Summary:** As the Board is aware, the FIRE-EMS Committee comprising Supervisor Townsend, Chair, and Supervisor Gilliam and Supervisor Southall met June 20<sup>th</sup> and June 28<sup>th</sup> to research and discuss the financial/operational needs of the County’s Volunteer Fire and EMS agencies. At the July meeting of the Board the Committee made the recommendation and the Board opted to table action until its August meeting for “the County to allocate funding for Rice VFD, Prospect VFD, Darlington Heights VFD, Hampden-Sydney VFD, Meherrin VFD and Pamplin VFD in the amount of \$10,000 for each department, for a total of \$60,000, to help off-set the cost of the Accident & Sickness insurance coverage on the volunteers and the Property & Casualty insurance coverage on their apparatus and buildings. The County Administrator had noted that the County has \$125,000 in its current budget slated to be returned to the fund balance. Part of that money could be used to fund this recommendation without increasing the FY20 total budget.

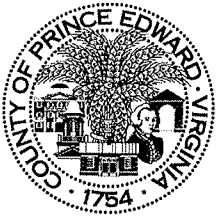
Several years ago, the County had advocated for all the VFDs to obtain Workers Comp for their volunteers and increase the coverage of their umbrella insurance policy; the VFDs complied with this request which increased their insurance expense by more than \$10,000 annually. The increased liability insurance facilitates the County’s management of LODA and ensures adequate coverage of their equipment, property and volunteers. Providing the members Workers Comp insurance is vital in recruiting volunteers and guarantees these men and women will be taken care of in case they are injured while volunteering to protect their fellow citizens. The liability insurance costs at least \$10,000 for each department and workers comp cost several thousand more. With increased operational expenses the VFDs are experiencing strains on their budgets and have been discussing eliminating the Workers Comp Coverage and/or reducing their Liability Insurance Coverage. This would not be in the best interest of the residents of the County nor the volunteers. (Note: The Committee did not recommend additional funding for the Farmville VFD because they receive considerably more in funding from the Fire Programs fund - \$28,438 compared to slightly more than \$13,100 for the County departments. This puts the County departments on a more equal footing with Farmville VFD. In addition, Farmville VFD receives funding assistance from both the Town and Longwood.

**Attachments:**

**Recommendation:** Approve \$10,000 of supplemental funding (total of \$60,000) for the six rural volunteer fire departments to offset the cost of insurance.

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2019  
**Item No.:** 15  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Amendment to Animal Control Ordinance - Lifetime Dog License

**Summary:** The Treasurer and County staff are recommending to the Board of Supervisors an amendment to Chapter 10, Article III, Division 2, Sections 10-52 and 10-56 of the County Code to require citizens to purchase a lifetime dog license instead of an annual dog license as allowed by Section 3.2-6530 of the Code of Virginia, Attachment (1). The proposed amendments to the County Code are displayed in Attachment (2). The proposal would revoke the annual purchase of regular (\$10.00) and unsexed (\$5.00) tags and implement a one-time purchase of a lifetime tag. The Code of Virginia limits the tax for a lifetime license to not more than \$50, Attachment (3). It is recommended the fee for a lifetime dog license be \$10.00. There is no recommendation to amend the ordinance as it pertains to Kennel tags.

The primary purpose of dog license is to ensure citizens have their dogs vaccinated for rabies. An owner will still be required to present proof of rabies vaccination before receiving a lifetime dog license and the lifetime license shall only be valid as long as the owner resides in the issuing locality and the rabies vaccination is kept current. Citizens shall submit all updated rabies vaccination certificates to the Treasurer's office for record keeping throughout the lifetime of the canine. If at any time the rabies vaccination expires or the owner does not provide timely proof of vaccination, the tag will be considered void and a new tag must be purchased upon vaccination of the dog. Currently, veterinarians are required to provide County Treasurers the rabies certificate after a dog is vaccinated. The Treasurer is prepared to maintain a data base to track when a dog will need to have its vaccination updated.

Currently there is no effective process to determine if an owner has had their dog vaccinated for the first time. That will continue to be the case under this proposal. Duplicate tags will still be available for purchase for a fee of \$1.00, previously .25 cents. This process will reduce tag waste from year to year, simplify the process for dog owners as well as reduce annual upkeep as most rabies vaccinations are valid for 3 years. Regular and Unsexed tags have only generated \$7,500 per year (approx. 1,100 tags). Lifetime tags would increase revenue the first year implemented and then taper off to approximately 200 sales per year, \$2,000 annually, not including kennel tag sales. A study group approved by the 2016 General Assembly found that lifetime tags would enhance process efficiency and reduce administrative burdens to the local governments. The group unanimously were in favor of local treasurers considering a change from the typical single year license.

**Attachments:** Code of Virginia, Section 3.2-6530  
Proposed amended County Ordinance  
Code of Virginia, Section 3.2-6528

**Recommendation:** Authorize a public hearing for the September 10, 2019 meeting to amend the county ordinance to allow for the implementation of a lifetime dog licenses.

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

## § 3.2-6530. When license tax payable

A. The license tax as prescribed in § 3.2-6528 is due not later than 30 days after a dog or cat has reached the age of four months, or not later than 30 days after an owner acquires a dog or cat four months of age or older, and each year thereafter.

Licensing periods for individual dogs and cats may be equal to and may run concurrently with the rabies vaccination effective period.

B. The governing body of a county or city may by ordinance provide for a lifetime dog or cat license. Such a license shall be valid only as long as the animal's owner resides in the issuing locality and the animal's rabies vaccination is kept current.

C. Any kennel license tax prescribed pursuant to § 3.2-6528 shall be due on January 1 and not later than January 31 of each year.

1984, cc. 248, 492, § 29-213.58; 1986, c. 169; 1987, c. 488, § 3.1-796.88; 1990, c. 365; 1993, c. 817; 2006, c. 836; 2008, c. 860; 2017, cc. 559, 567.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

**Proposed Changes to County ordinances:**

THE CODE OF  
THE COUNTY OF  
PRINCE EDWARD, VIRGINIA

**ARTICLE III. DOGS**

**DIVISION 1. GENERALLY**

**Sec. 10-52. Amount of license tax**

- Pursuant to the authority of *Code of Virginia*, § 3.2-6528, any person licensing a dog in the County shall pay an annual license tax on the ownership of the dog according to the following schedule:

Male dog...	\$10.00	(\$1 to \$10)
Unsexed (castrated) male dog...	\$5.00	(\$1 to \$10)*can't exceed male
Female dog...	\$10.00	(\$1 to \$10)
Unsexed (spayed) female dog...	\$5.00	(\$1 to \$10)*can't exceed female
Lifetime	\$10.00	(<\$50.00)

- No license tax shall be levied on dogs under four months of age
- No license tax shall be levied on any dog that is trained and serves as a guide dog for a blind person, that is trained and serves as a hearing dog for a deaf or hearing-impaired person, or that is trained and serves as a service dog for a mobility-impaired or otherwise disabled person, or any dog under four months of age.

**Sec. 10-56. What dog license shall consist of.**

The county dog license shall consist of a license receipt and a metal tag. The tag shall be stamped or otherwise permanently marked to show the jurisdiction issuing the license, ~~the sex of the dog and the calendar year for which issued,~~ and shall bear a serial number.

## § 3.2-6528. Amount of license tax

The governing body of each county or city shall impose by ordinance a license tax on the ownership of dogs within its jurisdiction. The governing body of any locality that has adopted an ordinance pursuant to subsection B of § 3.2-6524 shall impose by ordinance a license tax on the ownership of cats within its jurisdiction. The governing body may establish different rates of taxation for ownership of female dogs, male dogs, spayed or neutered dogs, female cats, male cats, and spayed or neutered cats. The tax for each dog or cat shall not be more than \$10 for each year or \$50 for a lifetime license issued pursuant to subsection B of § 3.2-6530. If the dog or cat has been spayed, the tax shall not exceed the tax provided for a male dog or cat. Any ordinance may provide for an annual license tax for kennels of 10, 20, 30, 40, or 50 dogs or cats not to exceed \$50 for any one such block of kennels.

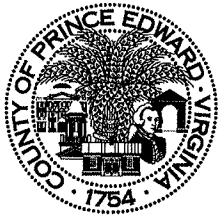
No license tax shall be levied on any dog that is trained and serves as (i) a guide dog for a blind person, (ii) a hearing dog for a person who is deaf or hard of hearing, or (iii) a service dog for a mobility-impaired or otherwise disabled person.

As used in this section, "hearing dog," "mobility-impaired person," "otherwise disabled person," and "service dog" have the same meanings as assigned in § 51.5-40.1.

1984, cc. 248, 492, § 29-213.57; 1986, c. 169; 1987, c. 488, § 3.1-796.87; 1993, c. 817; 1994, c. 108; 2006, c. 836; 2008, c. 860; 2014, c. 616; 2017, cc. 559, 567; 2019, c. 288.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2019  
**Item No.:** 16  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Debris Management Plan Resolution

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**Summary:** Attached for your consideration is a draft resolution which provides for the Board’s adoption of the County Debris Management Plan. The 113-page Plan was developed by the Commonwealth Regional Council in conjunction with staff from the County Administrator’s Office and Department of Public Works to provide the framework for the Prince Edward County government and other entities, if needed, to clear and remove debris generated during a public emergency within the jurisdictional limits of Prince Edward County.

This Plan unifies the efforts of public and private organizations for a comprehensive and effective approach to establish the most efficient and cost-effective methods to resolve disaster debris removal and disposal issues and to expedite debris removal and disposal efforts that provide visible signs of recovery designed to mitigate the threat to the health, safety, and welfare of the residents of Prince Edward County.

The Plan has been reviewed by the Director of Public Works and the Emergency Management Coordinator. Adoption of the plan by the Board of Supervisors facilitates the reimbursement of debris managements costs through the FEMA Public Assistance process.

Any Board member who wishes to review the plan may request a copy from the County Administrator or Assistant County Administrator.

**Attachments:** Draft Resolution

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Gilliam \_\_\_\_\_

Jones \_\_\_\_\_  
Pride \_\_\_\_\_  
Southall \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**BOARD OF SUPERVISORS**

James R. Wilck  
Chairman  
Jerry R. Townsend  
Vice Chairman  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride, Ed.D.  
Gene A. Southall



**COUNTY OF PRINCE EDWARD, VIRGINIA**

**COUNTY ADMINISTRATOR**

W.W. Bartlett  
Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901  
Office: (434) 392-8837  
Fax: (434) 392-6683  
wbartlett@co.prince-edward.va.us  
www.co.prince-edward.va.us

**RESOLUTION OF THE BOARD OF SUPERVISORS  
TO ADOPT THE  
PRINCE EDWARD COUNTY DEBRIS MANAGEMENT PLAN**

**WHEREAS**, the County of Prince Edward, Virginia, is vulnerable to an array of natural and man-made hazards that can cause loss of life and damage to public and private property; and

**WHEREAS**, the County maintains an Emergency Operations Plan (EOP), which establishes responsibilities for each County agency and sets forth lines of authority and organizational relationships that are essential for the protection of the public; and

**WHEREAS**, the County realizes there may be an event that exceeds the response capabilities of its personnel and resources; and

**WHEREAS**, the Commonwealth Regional Council (CRC) has assisted the County of Prince Edward with the development of a local Debris Management Plan that outlines applicable roles and responsibilities in the response to such an event; and

**WHEREAS**, the CRC consulted with staff from the County of Prince Edward and other local, state and federal agencies, including the Virginia Department of Emergency Management (VDEM) and Federal Emergency Management Agency (FEMA), in the development of this Plan; and

**WHEREAS**, the County Debris Management Plan supports the Prince Edward County Emergency Operations Plan; and

**WHEREAS**, having a FEMA-approved Debris Management Plan is required for the County to qualify for FEMA funds to help with debris removal related to such an event; and

**WHEREAS**, VDEM and FEMA have reviewed this Plan, and FEMA has advised that local adoption is required before it can give final approval of the Plan;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of the County of Prince Edward, Virginia, hereby adopts the Prince Edward County Debris Management Plan, and agrees to take actions as outlined in the Plan in response to an event that would necessitate a request for FEMA funding to help with related debris removal.

*Certification*

*I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a reconvened board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of \_\_\_ in favor and \_\_\_ opposed, this 13<sup>th</sup> day of August, 2019.*

James R. Wilck, Chairman

W.W. Bartlett, County Administrator



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: August 13, 2019  
 Item No.: 17  
 Department: County Administration  
 Staff Contact: W.W. Bartlett  
 Issue: County Administrator Report

**Summary:**

- A. VRA Bond Update – the Virginia Resource Authority completed their summer sell of bonds of which the County participated. The end result was better than the last projections we received from our financial advisor on July 9, 2019. At that time the estimate was annual debt service would be \$577,827 with a total repayment to include interest of \$8,868,862. The actual results will be payments of about \$552,000 each year (actual amounts fluctuate each year slightly) with a total repayment of \$8,477,657.
- B. Public Hearing for a FY20 Budget Amendment – With closing of the bonds and the signing of all construction and furniture contracts we now have final revenue and expense amounts. These amounts exceed the threshold (increase of greater than 1%) that require a public hearing for amending the County budget. The County needs to amend the FY20 budget to reflect these expenses and revenues,
- C. Volunteer Fire Department Carry Over - On June 30, 2019, the following fire departments had unexpended funds to be carried forward into the FY20 budget. The amounts are reflected below.

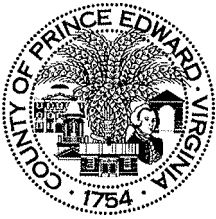
REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3(Rev)	100	41050	0100	From General Fund Balance		\$133,856
4(Exp)	100	32200	7001	Farmville Volunteer Fire Depart	83	
4(Exp)	100	32200	7002	Rice Volunteer Fire Dept	11,763	
4(Exp)	100	32200	7003	Prospect Volunteer Fire Dept	42,989	
4(Exp)	100	32200	7004	Darlington Hghts Vol Fire Dept	11,511	
4(Exp)	100	32200	7005	Hampden-Sydney Vol Fire Dept	15,998	
4(Exp)	100	32200	7006	Pamplin Volunteer Fire Dept	48,473	
4(Exp)	100	32200	7007	Meherrin Volunteer Fire Dept	3,039	

**Recommendations:**

1. Authorize a Public hearing to amend the County FY20 budget to reflect the receipt of the Bond funds and the payment of associated with the Courthouse renovations and construction of the Social Services building.
2. Approve the FY20 budget amendment for the VFD carryover fund and appropriate the same funds

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Jones \_\_\_\_\_ Townsend \_\_\_\_\_  
 Second \_\_\_\_\_ Emert \_\_\_\_\_ Pride \_\_\_\_\_ Wilck \_\_\_\_\_  
 Gilliam \_\_\_\_\_ Southall \_\_\_\_\_

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2019  
**Item No.:** 18  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Personnel Committee Report

**Summary:** The Personnel Committee comprised of Chairman Jim Wilck and Supervisors Pride and Townsend met on August 8, 2019 to review requests from the Sheriff and Renee Maxey to adjust salaries in their departments.

1. The Sheriff is having considerable difficulty hiring Dispatchers. Recently he has offered a dispatcher position to three different individuals and they have all declined to accept the job because of the salary. The Sheriff currently has two dispatcher positions that are not filled. He has had to pay overtime or use a road/courtroom officer to fill the void, which is more expensive. I have surveyed the surrounding Counties and have received responses from Amelia, Buckingham, Charlotte, Cumberland and Nottoway. Charlotte County still operates its own jail and the dispatchers are also trained as jail officers and as such their salaries are much higher and not a good comparison. The average Dispatcher salaries are listed below - the cumulative average without Prince Edward County is \$31,454:

Amelia	\$29,735
Buckingham	\$34,922
Cumberland	\$30,564
Nottoway	\$30,596
Prince Edward	\$27,608

The Committee is recommending the starting salary for dispatchers be increased to \$31,000 which will require three existing dispatcher's salary to be increased to that level. This will cost almost \$8,000 including benefits. The funds can be obtained from (1) the \$125,000 that is being returned to the fund balance in the FY20 budget, (2) Savings from the vacancy of the Director of Community Development or (3) the expected increase in revenue from fines that the Sheriff expects if this request is granted. If the Board agrees with the Committees recommendation, I recommend we wait to see if a budget amendment will be needed because there may be enough vacancy savings to absorb this salary increase

2. Piedmont Court Services – Mrs. Maxey the Director of Piedmont Court Services (PCS) has requested a salary increase for her Office Manager and herself. The justification is because of a shortage of personnel requiring both to assume additional duties. There are 9 total positions in PCS to include Mrs. Maxey. They have been operating with 5 total employees for about 6 months. We have recently hired two new employees bringing the total to seven. We plan to

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

hire one more position if we can find a suitable candidate but will be leaving one position vacant.

The Office manager has been with PCS for 17 years because of the vacant positions she has volunteered to perform tasks that are normally duties of the Probation Officers and the Senior Probation Officer which is vacant. These include running criminal histories for new clients, running court dockets, training new probation officers on the supervision fee process and scheduling intakes.

The Committee recommends a 3.5% increase for the position from \$41,244 to \$42,688

Mrs. Maxey's has been the Director for PCS for 29.5 years. With the shortage of probation officers (PO) and especially the senior PO being vacant and no plans to fill that position, the Director has had to complete the duties of the Senior PO. These include training all new POs, tracking all of the PO's court dockets, ensuring the new POs are prepared for court and actually handle case management files.

The committee is recommending a 3.5% increase from \$70,463 to \$72,929

**The total annual increase from these two actions would be \$4,580.**

This program is funded through a grant from DCJS and the grant has been sufficient to operate the program and in fact this last year we had to return funds because of the inability to hire personnel to fill all the positions. Thus, if this request is approved there **will be no impact to the County budget.**

**Attachment:**

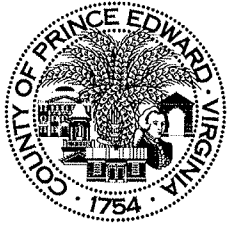
**Recommendations:** Approve the recommendations from the Personnel Committee to adjust the salaries mentioned above.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Gilliam \_\_\_\_\_

Jones \_\_\_\_\_  
Pride \_\_\_\_\_  
Southall \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2019  
**Item No.:** 19  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Closed Session

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**Summary:**

I move that the Prince Edward County Board of Supervisors convene in Closed Session:

- (A) For discussion of the disposition of publicly-held real property, county-owned land near the Worsham intersection, where discussion in an open meeting would adversely affect the bargaining position of the County, pursuant to the exemptions provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*.

**Attachments:**

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Gilliam \_\_\_\_\_

Jones \_\_\_\_\_  
Pride \_\_\_\_\_  
Southall \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2019  
**Item No.:** 20  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Correspondence/Informational

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**Summary:** Please see attachments.

**Attachments:**

- a. VDEM Press Release – FEMA Public Assistance Grants
- b. VDOT Letter – No HSIP Funding Applications Accepted in 2019
- c. News Article – New State Bus Lines – “Virginia Breeze”

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Gilliam \_\_\_\_\_

Jones \_\_\_\_\_  
Pride \_\_\_\_\_  
Southall \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



Virginia Department of Emergency Management  
**PRESS RELEASE**  
 1000 Boulevard 17th Chesapeake VA 23041  
 1-800-854-3737

Contact  
**Jeff Caldwell**  
 Director - VDEM External Affairs  
 1000 Boulevard 17th  
 jeff.caldwell@vdem.virginia.gov

## Commonwealth awards \$14.7 million in post-disaster recovery funding for Hurricane Florence and Tropical Storm Michael

**RICHMOND**– The Virginia Department of Emergency Management (VDEM) announced the awarding of post-disaster recovery funds to reimburse local governments, state agencies, and private non-profit organization, including 11 volunteer fire departments, for damages and disaster-related expenditures associated with Hurricane Florence and Tropical Storm Michael in the fall of 2018. Funds are made available through the Federal Emergency Management Agency’s (FEMA) Public Assistance (PA) Grant Program. Of the \$14.7 million awarded, the Commonwealth contributed over \$2 million.

“Expediting the federal funding to impacted public entities is a crucial component of the recovery process,” said VDEM State Coordinator Jeff Stern. Virginia is expected to receive approximately \$73 million in federal funding for both disasters. Grant awards below represent current disaster funding provided to Virginia:

Applicant Name	Hurricane Florence	Tropical Storm Michael
A & N Electric Cooperative	\$ -	\$ 93,551
Amelia County	\$ -	\$ 37,381
Bacon District Volunteer Fire Department	\$ -	\$ 4,082
Blackstone Volunteer Fire Department	\$ -	\$ 5,168
Blackstone, Town of	\$ -	\$ 25,984
Boydton Volunteer Fire Department	\$ 5,776	\$ -
Burkeville Volunteer Fire Department	\$ -	\$ 5,137
Central Virginia Electric Cooperative	\$ 15,531	\$ 30,584
Charlotte County	\$ -	\$ 16,084
Chase City, Town of	\$ -	\$ 33,712
Chesterfield County	\$ 128,129	\$ 1,816,434
Christopher Newport University	\$ 38,849	\$ -
Community Electric Cooperative	\$ 82,658	\$ -
Craig County	\$ 6,948	\$ -
Craig-Botetourt Electric Cooperative	\$ 30,100	\$ -
Crew Volunteer Fire Department	\$ -	\$ 3,846
Danville Community College	\$ -	\$ 5,399
Danville, City of	\$ 186,255	\$ 1,871,936
Drakes Branch Volunteer Fire Department	\$ -	\$ 3,770
Drakes Branch, Town of	\$ -	\$ 49,309
Franklin County	\$ 26,043	\$ 69,123
Franklin City	\$ 17,304	\$ -
Fort Monroe Authority	\$ 4,213	\$ -
Galax, City of	\$ -	\$ 119,813
Grayson County	\$ 17,994	\$ 4,553
Halifax County	\$ -	\$ 32,501
Halifax County Service Authority	\$ -	\$ 144,989
Hampden-Sydney College	\$ -	\$ 2,655

Hampden-Sydney Volunteer Fire Department	\$ -	\$ 3,433 *
Hampton, City of	\$ 134,081	\$ -
Henry County	\$ 226,092	\$ -
Independence, Town of	\$ 4,982	\$ -
Isle of Wight County	\$ 23,718	\$ -
James City County	\$ -	\$ 88,183
James City Service Authority	\$ -	\$ 60,441
Kenbridge, Town of	\$ -	\$ 18,980
Keysville Volunteer Fire Department	\$ -	\$ 6,183
Keysville, Town of	\$ -	\$ 13,931
Lancaster County	\$ 6,700	\$ 13,046
Lawrenceville, Town of	\$ -	\$ 3,886
Longwood University Real Estate Foundation	\$ -	\$ 13,107
Martinsville, City of	\$ -	\$ 414,637
Mecklenburg County	\$ 3,289	\$ -
Mecklenburg Electric Cooperative	\$ -	\$ 1,044,322
Meherrin Volunteer Fire Department	\$ -	\$ 12,871 *
New Kent County	\$ -	\$ 71,842
Newport News, City of	\$ 100,649	\$ -
Northern Neck Electric Cooperative	\$ -	\$ 596,580
Northumberland County	\$ -	\$ 57,013
Pittsylvania County	\$ -	\$ 17,985
Powhatan County	\$ -	\$ 16,466
Prince Edward County	\$ -	\$ 24,704 *
Pulaski County	\$ 8,538	\$ -
Pulaski, Town of	\$ 7,000	\$ -
Randolph District Volunteer Fire Department	\$ -	\$ 3,279
Rappahannock Electric Cooperative	\$ -	\$ 24,406
Richmond, City of	\$ 218,781	\$ -
Rocky Mount, Town of	\$ 18,947	\$ 77,570
South Boston, Town of	\$ 12,178	\$ 76,569
Southside Electric Cooperative	\$ -	\$ 1,901,628
The College of William and Mary	\$ 95,635	\$ -
Virginia Commonwealth University	\$ 36,449	\$ -
Virginia Department of Agriculture and Consumer Services	\$ 5,809	\$ -
Virginia Department of Behavioral Health and Developmental Services	\$ 78,750	\$ 149,272
Virginia Department of Conservation and Recreation	\$ -	\$ 291,599
Virginia Department of Corrections	\$ 7,735	\$ -
Virginia Department of Emergency Management	\$ 2,041,122	\$ 860,343
Virginia Department of Forestry	\$ 12,215	\$ 21,939
Virginia Department of General Services	\$ 7,580	\$ -
Virginia Department of Health	\$ 47,433	\$ -
Virginia Department of Military Affairs	\$ 383,118	\$ -
Virginia Department of Social Services	\$ 223,160	\$ -
Virginia Department of State Police	\$ 57,601	\$ 23,270
Virginia Department of Transportation	\$ 101,102	\$ -
Western Virginia Water Authority	\$ -	\$ 22,377
Westmoreland County	\$ -	\$ 36,626
Totals	\$ 4,422,466	\$ 10,346,697

Over the past nine months VDEM worked with FEMA to process 235 grant projects while coordinating with 75 different public entities.

###

*VDEM works with local government, state and federal agencies and voluntary organizations to provide resources and expertise through the five mission areas of emergency management; prevention, protection, mitigation, response and recovery. To learn more about ways VDEM is working to improve disaster preparedness, response and recovery, visit [www.vaemergency.gov](http://www.vaemergency.gov).*



# COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION  
1401 EAST BROAD STREET  
RICHMOND, VIRGINIA 23219-2000

Stephen C. Brich, P.E.  
COMMISSIONER

July 23, 2019

Dear Virginia Highway Safety Partners:

The purpose of this letter is to notify you that the Virginia Department of Transportation (VDOT) will not be accepting SmartPortal Highway Safety Improvement Program (HSIP) funding applications in 2019. This suspension applies to all highway safety programs except the Section 130- Rail at Grade Crossing Safety Improvement Program. The suspension is occurring while VDOT reviews the safety program to ensure the investment strategies result in the greatest return on investment for all Virginia travelers.

Over the next several months, VDOT will be working with the Office of Intermodal Planning and Investment (OIP) to prepare an HSIP funding policy for review and eventual approval by the Commonwealth Transportation Board. Once the funding policy is finalized and approved, we will notify everyone and advise when HSIP funding requests/applications will again be accepted. Localities and interested stakeholders will be invited to provide input on the HSIP funding policy at the fall transportation meetings.

We appreciate your continued partnership and patience as we work to make improvements to the safety program. If you have any questions or concerns, please contact Mark Cole at (804) 786-4196 or Tracy Turpin at (804) 786-6610.

Sincerely,

A handwritten signature in black ink that reads 'R. J. Khoury'.

Raymond J. Khoury, P.E.  
State Traffic Engineer

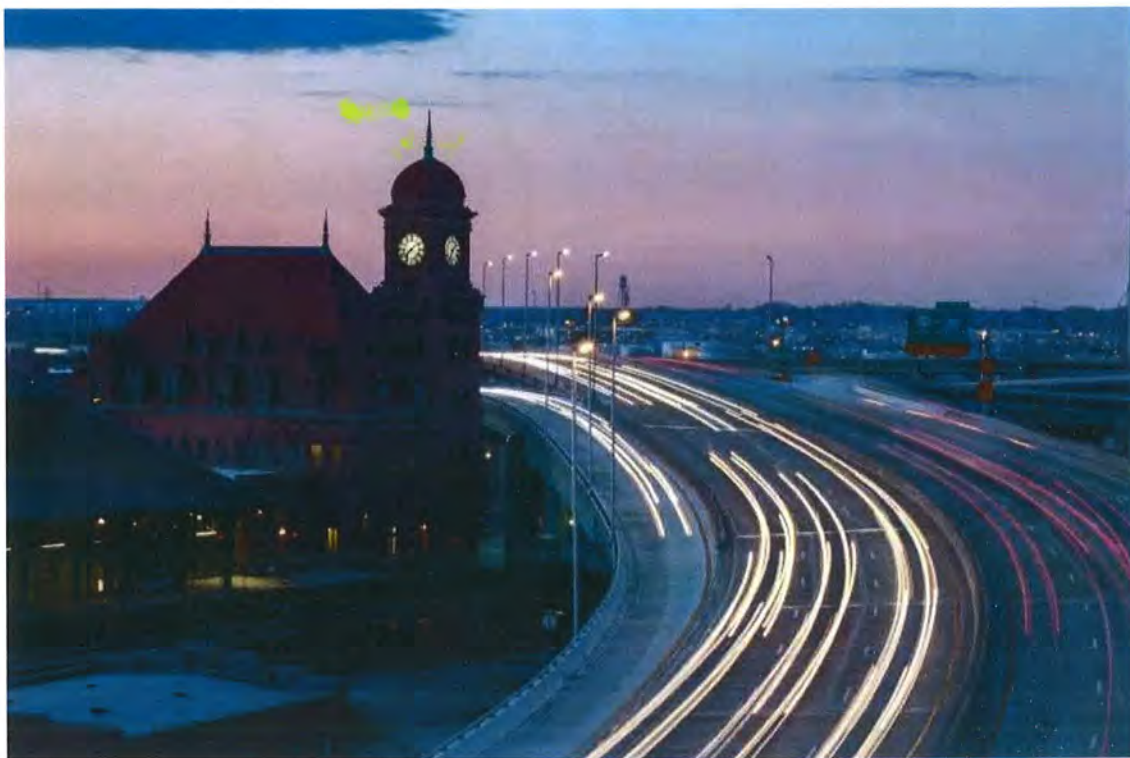




TRANSPORTATION

## Virginia plans two new cross-state bus lines, citing success of Blacksburg-D.C. route

By Ned Oliver - July 16, 2019



Interstate 95 winds past Main Street Station in Richmond. (Ned Oliver/ Virginia Mercury)

**FROM THE BULLETIN**  
Quick hits on news & commentary

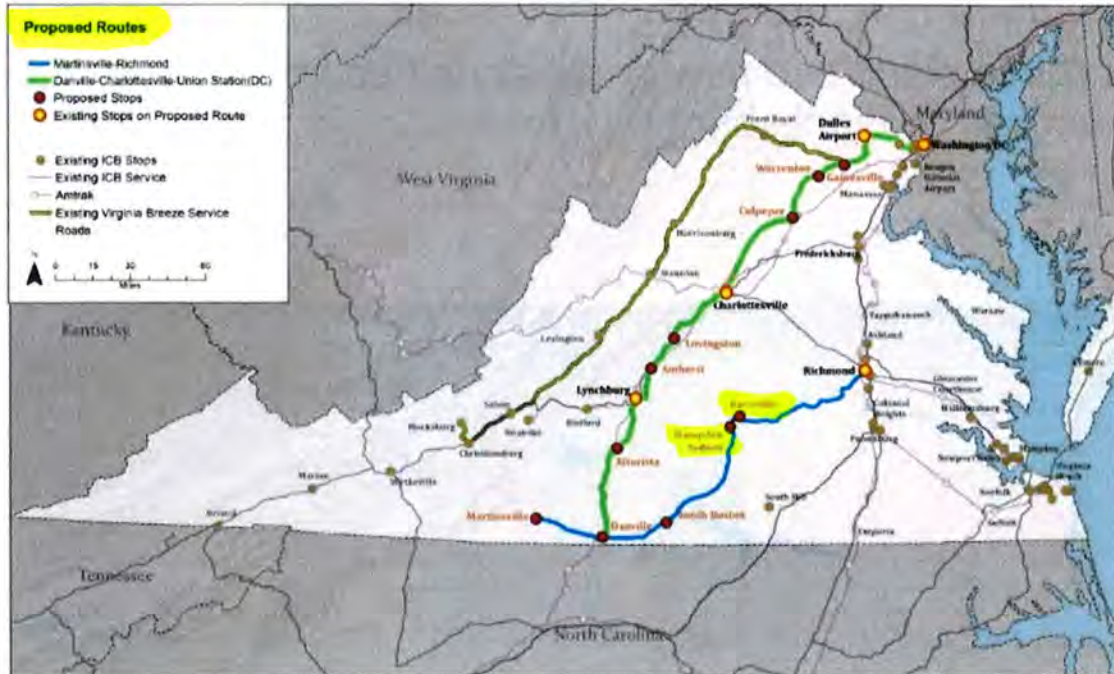
After a state-run bus line between Blacksburg and Washington beat ridership estimates by more than 200 percent, state officials are planning to introduce two new routes connecting Southside Virginia with points north.

The **Virginia Breeze** debuted at the end of 2017. The 50-seat buses run seven days a week, and tickets cost between \$15 and \$50.

When it began service, officials expected about 7,000 riders a year. The actual number came out to 19,300, according to the Department of Rail and Public Transportation.

“To say it has exceeded expectations is an understatement,” said Chief of Public Transportation Jenn DeBruhl.

To operate, the line requires about \$200,000 in subsidies after fare-box revenue, which works out to an average of about \$10 a ticket – a rate DeBruhl said compared favorably to similar projects.



The routes two planned new state-run bus lines would follow. (DRPT)

The two new lines would serve Martinsville, Danville, South Boston and Lynchburg by providing connections to Richmond and Washington. The areas were selected in part because they are no longer served by Greyhound, DeBruhl said.

The department is aiming to launch the routes in spring or summer of next year.

Officials estimate the Danville to Washington line would draw 10,050 riders annually and require about \$537,358 in subsidies to operate. They estimate the Martinsville to Richmond line would draw 5,500 riders and cost about \$427,487 in subsidies to operate.

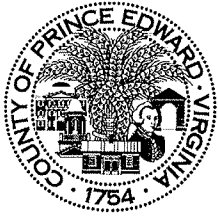
The price of all the lines is covered through Federal Transit Administration grants at no cost to the state. The goal of the program is to meet rural transportation needs, supplement private transit providers, and provide alternatives to personal vehicles for households without cars, students and the elderly and disabled.

[Previous article](#)

[AGs call on federal officials to secure wage payments for Blackjewel miners](#)

[Next article](#)

[Resolution condemning Trump's tweets splits Virginia delegation on party lines](#)



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 13, 2019  
**Item No.:** 21  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Monthly Reports

---

**Summary:** Please see attachments.

**Attachments:**

- a. Animal Control
- b. Building Official
- c. Cannery – Home Canning
- d. Cannery – Commercial Operations
- e. Commonwealth Regional Council
- f. Farmville Downtown Partnership
- g. Prince Edward County Public Schools
- h. Tourism

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Gilliam \_\_\_\_\_

Jones \_\_\_\_\_  
Pride \_\_\_\_\_  
Southall \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



**Animal Control  
Monthly Report**

**"July 2019"**

**Dogs**

Surrendered	4
Picked Up	23
Claimed By Owner	4
Adopted	0
Died in Kennel	0
Euthanized	1
Transferred to SPCA	22
Dead on Arrival	0
Escaped from Shelter	0
Seized	0
Bite Case	0
Other	0

**Fees Collected** \$220.00

**Cats**

Surrendered	7
Picked Up	0
Claimed By Owner	0
Adopted	0
Euthanized	0
Died in Kennel	0
Transferred to SPCA	7
Dead on Arrival	0

**Fees Collected** \$0.00

**Wildlife**

Handled	0
Euthanized	0
Rabies Case	0

**Livestock**

Returned to Owner	0
Euthanized	0
Adopted	0

**Fees Collected** \$0.00

**Other Companion Animals**

Returned to Owner	0
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**Number of Calls to Shelter** 171

**Summons Issued** 8

**Warrants Served** 1

**Days in Court** 4

**Nuisance Dogs** 2

**Dangerous Dogs** 0

**Calls After Hours / On Call** 21

**Dogs Brought In by Farmville PD** 0

**Total Fees Collected** \$220.00

**Bill the Town of Farmville**

0 cats housed.

**Total** \$0.00

*Adam Mumma, Chief Animal Control Officer  
Chris Riviere, Deputy Animal Control Officer*



# BUILDING OFFICIAL

Permits Issued Report  
7/01/2019 Through 7/31/2019

	- Issued	3
ADDITIONS	- Value	\$161,306.00
	- Permit Fees	\$705.00
	- 2.00% STATE TAX	\$14.10
	- Fees Collected	\$.00
	- Issued	3
CELL TOWER	- Value	\$48,000.00
	- Permit Fees	\$1,500.00
	- 2.00% STATE TAX	\$30.00
	- Fees Collected	\$.00
	- Issued	1
COMMERCIAL	- Value	\$40,000.00
	- Permit Fees	\$567.12
	- 2.00% STATE TAX	\$11.34
	- Fees Collected	\$.00
	- Issued	1
DEMOLITIONS	- Value	\$15,000.00
	- Permit Fees	\$50.00
	- 2.00% STATE TAX	\$1.00
	- Fees Collected	\$.00
	- Issued	2
ONE & TWO FAMILY DWELLING	- Value	\$427,380.00
	- Permit Fees	\$623.20
	- 2.00% STATE TAX	\$12.46
	- Fees Collected	\$.00
	- Issued	12
ELECTRICAL	- Value	\$135,654.00
	- Permit Fees	\$787.00
	- 2.00% STATE TAX	\$15.70
	- Fees Collected	\$.00
	- Issued	3
MECHANICAL	- Value	\$11,000.00
	- Permit Fees	\$150.00
	- 2.00% STATE TAX	\$3.00
	- Fees Collected	\$.00
	- Issued	1
MECHANICAL/GAS	- Value	\$500.00
	- Permit Fees	\$50.00
	- 2.00% STATE TAX	\$1.00
	- Fees Collected	\$.00
	- Issued	3
PLUMBING	- Value	\$11,000.00
	- Permit Fees	\$150.00
	- 2.00% STATE TAX	\$3.00
	- Fees Collected	\$.00
	- Issued	1
REMODELING	- Value	\$32,000.00
	- Permit Fees	\$75.00
	- 2.00% STATE TAX	\$1.50
	- Fees Collected	\$.00
	- Issued	2
IN LIEU OF SOIL & EROSION -	- Value	\$.00
	- Permit Fees	\$.00
	- 2.00% STATE TAX	\$.00
	- Fees Collected	\$.00
	- Issued	1
SPRINKLER	- Value	\$78,600.00
	- Permit Fees	\$.00
	- 2.00% STATE TAX	\$.00
	- Fees Collected	\$.00
<b>Total Permits - Issued</b>		<b>33</b>
<b>Total Permits - Value</b>		<b>\$960,440.00</b>
<b>Total Permits - Permit Fees</b>		<b>\$4,657.32</b>
<b>Total Permits - Sales Tax 2%</b>		<b>\$93.10</b>
<b>TOTAL</b>		<b>\$4,750.42</b>

# PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road  
Farmville, Virginia 23901

Patty Gulick  
Cannery Manager  
434-223-8664

## July 2019 Cannery Report

The cannery report for July:

1640 (qts.)	@.48 =	\$787.20
454 (pts.)	@.40 =	\$181.60
83 Gallons	@1.25 =	\$103.75
39 Patrons usage	@1.00 =	\$39.00
30% out of County	=	\$76.43
Non-processing fees	=	\$30.00
0 LBS. Meat Cut (\$10.00 minimum)	@.25 =	\$00.00

---

**Total**

**\$1217.98**

On July 22, 2019 the PEC Cannery and the PEC Extension office were invited as guest speakers to the Darlington Heights Neighborhood Watch and Community Group meeting, held at the D.H. Fire Station. Our attendance at this meeting enabled us to share important information about the cannery to the general public and help bring awareness to its valuable public service. Including the 39 registered patrons this month, the cannery experienced a total of 93 participants for the month of July.

P. Gulick

kef

Michelle McKenzie  
 Director  
[michelle@virginiafoodworks.org](mailto:michelle@virginiafoodworks.org)



July 2019	
Total number of units processed	1000
Approximate retail value of products	\$7327.00
# Clients	3
# New Clients	1
# processing days	4
Revenue generated (PEC)	\$282.00

## July 2019 Summary

### From the Production Floor

- **Westmoreland Berry Farm** has had a bumper crop year for blackberries and came in to make 402 units of **blackberry jam**.
- New client **Zachary Hatcher of White Plains Farm in King George County** came in on two days to make test batches of **blueberry, blackberry, seedless blackberry, strawberry and peach jams**. Zach is using a reduced-pectin recipe for a looser, rustic set. Zach is buying fruit from other Virginia growers at this point, but will grow some of his own in the future. Virginia Food Works has been helpful in connecting him with growers and storing his fruit.
- **Toby Emert of Homegrown Virginia in Prince Edward** made a small batch of his **pepper jelly**.

### In the Office

- **Pamplin Poultry** has inquired about using the cannery to produce their **chicken bone broth** as a frozen product. This will require cooking the broth overnight. We are still working out the details with the county to see if this is possible.
- Michelle visited **the Southside Fruit and Vegetable Grower's Association** meeting in Charlotte Court House to spread the word about both commercial and home use of the cannery.
- Michelle has been researching other co-packers to see what services and rates they offer as well as what types of equipment they use. She aims to use this information to improve the services provided by Virginia Food Works.
- The slow summer seems to be coming to an end as Michelle is in talks scheduling commercial time with new clients: **Woodside Farm in Richmond (salsa and marinara)**, **Waterpenny Farm in Sperryville (tomato soup)**, **Crown Orchard in Crozet (applesauce)**, **Cody Wilmer in the Shenandoah Valley (elderberry syrup)**, and **Oak Spring Garden in Madison (applesauce)**.
- In addition, returning clients **Bubba T's of Midlothian (barbeque sauce)**, **Pennacook Peppers of Virginia Beach (pepper jelly)**, and **Devil's Backbone/Hoop Hill Sauce of Nelson County (beer-flavored hot sauce)** all have productions coming up.





### CRC July 2019 Items of Interest

#### New Ventures

- Assisted the Town of Farmville in submitting pre-application for a VDOT Transportation Set-Aside Grant for a River Walk Trail Project.
- Assisted the Town of Charlotte Court House in submitting pre-application for a VDOT Transportation Set-Aside Grant for the Route 47 Sidewalk Project.
- Assisted Amelia County in submitting pre-application for a VDOT Transportation Set-Aside Grant for the Amelia County Schools Pedestrian Access Project.
- CRC Staff met with Farmville Town officials and local non-profit to discuss possible grant funding.
- CRC Staff met with Sarah Capps, Tobacco Commission Grants Program Administrator and Lunenburg County officials to discuss grant opportunities.
- CRC staff working with several churches in Lunenburg County to provide them with information on funding opportunities for various projects.
- CRC staff are working with Farmville Police Department to look into USDA funding for equipment.
- CRC staff are working with the Central High Museum in Charlotte County to provide funding opportunities.
- Next CRC Meeting date-- **Wednesday, August 21, 2019 at 9:30 a.m.** The CRC meeting location to be announced. The meetings are joint meetings with the County Administrators and College/University representatives.

#### Activity

- Town of Charlotte Court House Evergreen Road Sidewalk Project: CRC staff have assisted the Town in completing tasks for the Right-of-Way Phase of the project.
- CRC staff are continuing to assist the Keysville Planning Commission in the Update of Keysville Comprehensive Plan.
- Dillwyn CDBG Housing Rehabilitation Project – Construction has been completed on one home, with another currently under construction. Two more houses are out to bid with bids due August 16<sup>th</sup>.
- Dillwyn VDOT Streetscape Project – The Town received authorization to bid, with bids due August 15th.
- Phenix Water System Project – Southeast RCAP is working with the Town to complete the Waterworks Business Operations Plan. CRC staff have submitted required environmental documentation to various agencies for environmental assessment and are awaiting response. CRC staff are also assisting the Town in working with SERCAP to access additional funding for the new well.
- STEPS, Prince Edward Affordable Housing Strategic Plan – The Consultant is currently compiling the Housing Strategic Plan and will be presenting the Draft Plan at the August Affordable Housing Coalition meeting.
- Watershed Implementation Plan (WIP) Phase III Update: The CRC notified localities of a requested survey to gather updated information on Best Management Practices (BMP) costs.
- Regional Emergency Planning – CRC staff are developing a Volunteer/Donation Management Coordination Plan for the region.
- Keysville Comprehensive Plan Update – CRC staff continue to assist the Keysville Planning Commission in updating the Comp Plan. At the August 22nd meeting a revised draft of Phase I & II of the plan will be presented and work will begin on Phase III - Land Use section.



## PAINTED PIANO PROJECT

This summer, you may have noticed these beautifully painted pianos throughout Downtown Farmville! The Longwood Center for Community Music (LCCM) provided these decorative musical pieces as part of the Painted Piano Project. During the spring, students from LCCM entered a composition contest at the Longwood Center for Visual Arts and were sparked to do something amazing! Motivated by the way art inspires music, LCCM created this artistically inspired campaign to bring more music into the lives of Farmville residents.

The Painted Piano Scholarship fund provides lessons and classes to families who want to learn more about music. Supporters who donated at least the Quarter Note level helped paint the pianos at this year's Heart



of Virginia Festival. Other cities have put on similar public art projects and the result is a wonderful sense of community. It's a lovely reminder of how beautiful life can be, if we just stop to listen!

The pianos have been on display since May 8th. You can find them across the street from the Courthouse and at the High Bridge Trail

State Park plaza near Charley's Waterfront Cafe. If by some chance you missed these works of art, you can still stop by to view them and play them until October 31st. Afterwards, two lucky community members will receive the pianos as donations.

LCCM offers music lessons for music lovers of all ages, taught by professional Longwood faculty and associates. They have provided a variety of quality music education to the Farmville community for 3 years. LCCM offers several scholarship programs to assist those who need additional resources to pursue their musical passions. If you would like to learn more about the program or sign up for classes, visit [www.longwood.edu/music/lccm](http://www.longwood.edu/music/lccm) for more information.

## LOVE SUMMER



Love Summer in Farmville celebrates what we love most about Farmville with three weekend's worth of the best food, drinks, and activities in the area. June 7-9 visitors

stayed in the many hotel choices available, including the luxurious Hotel Wyanoke. They highlighted their experience with a weekend of kayaking during the Appomattox River Company's Big Demo Day event and by attending the luminous Firefly festival. July 19-21 visitors went glamping in tipis at Sandy River Outdoor Adventures and biked their way through more than forty miles of trails in and around Downtown Farmville, including the historic High Bridge Trail. If you missed the first two events, you still have a chance to win one of three get-away weekends to Farmville, each valued at \$1,000, by entering to win the Love Summer passport contest! The last Love Summer experience is September 27-29 for National Alpaca Farm Days. Visit [www.visitfarmville.com/lovesummer](http://www.visitfarmville.com/lovesummer) to learn more.

## DOWNTOWN CHAMPIONS

Farmville Downtown Partnership hosted our annual Downtown Champions reception at the Virginia Tasting Cellar in May. We are thankful to everyone who donated their time, energy, and resources to make sure downtown Farmville is a vibrant and thriving place. If you're interested in sponsorship or volunteer opportunities, please reach out to us. We would love to have you on our team!



*FDP past and present board members, program manager gather for a group photo.*

*Pictured top left to right: Den Cralle, Charles White, Sheri McQuire, John Miller, Jimmy Johnson, Chuck Ross, Gerry Spates, Rucker Snead.*

*Pictured bottom left to right: Kaitlyn Kayton, Caryn Kayton, Ilsa Loeser, Chelsey White (Program Manger), Jen Cox (President), Pam Butler (Vice President), Eboni Lee (Secretary)*

## WELCOME TO THE NEIGHBORHOOD!

This summer, be sure to stop by these new locations downtown Farmville:

**Funky Flamingo gift and accessory boutique • The Brew House restaurant and gastropub • North Street Press Club restaurant**

**WANT TO STAY IN THE KNOW? CONNECT WITH FARMVILLE DOWNTOWN!**

[www.facebook.com/farmvilledowntown](http://www.facebook.com/farmvilledowntown) • [www.farmvilledowntown.com](http://www.farmvilledowntown.com)



## Farmville Downtown Partnership's Players on the Plaza

11am–2pm at the High Bridge Trail Plaza on Main Street

Come join us for this year's Players on the Plaza concert series! Meet us at the High Bridge Trail Plaza in Downtown Farmville from 11am–2pm to enjoy the melodic tunes of our featured musicians!

### Fall Line-Up:

- Sept 21 Southside Jazz
- Sept 28 Bruce Sullivan Trio
- Oct 5 Iwana Piranha
- Oct 12 Joel Worford & The New Process



## Save the Date: Farmville Downtown Partnership's 7th Annual High Bridge Half-Marathon & 5k Race

October 5th, 2019

Half-Marathon starts at 7:30am, 5k starts at 8am

Half-Marathon: \$65 per runner, 5K: \$30 per runner

Early online registration until September 6, after which prices increase

For more information, visit <http://farmvilledowntown.com/events/>



## UPCOMING DOWNTOWN EVENTS

### Live at Riverside presented by Farmville Jaycees

Event starts at 6pm at Riverside Park

Dates and scheduled performances:

August 2: Chance of Snow

September 13: Soul Expressions

Live @  
Riverside

### Farmer's Community Marketplace

The farmer's market in Downtown Farmville is open now through October 27th!

### Island Glow

9th Annual Open House to kick off "No Fade September" at all locations!

- Free Spray Tans
- Free Cheek Contouring
- Free Brow Waxing
- Free Bath/Body Luxuries

Enter to WIN

- Free Month of Sunless Tanning
- Free Oh My Glow Sunless Set
- And much more

Friday, Sept 6, 10am–4pm

Saturday, Sept 7, 10am–2pm



### Laced Sneaker Boutique has moved!

Come shop at the new location:

217 W 3rd Street, Suite 1

### Amish Originals

Amish Originals is celebrating their 20th anniversary all year long!

Check out their website, Facebook page or call to learn about monthly specials! Visit [www.amishoriginals.net/](http://www.amishoriginals.net/) or call (434) 391-1193

### Caryn's Bridals Formals and Tuxedos Pink Ribbon Sale

Bridal gowns marked down to \$399–\$999. Designers include Maggie Sottero, Allure Bridals, Justin Alexander, Mori Lee, and more! Over 100 gowns on sale; sizes range from 2–26W!

### Mainly Clay Open House

You'll LOVE our  
Open House

SUNDAY, SEPTEMBER 1 FROM 1-3:30

First 7 sign-ups win a FREE T-SHIRT

Register to win Farmville LOVE mug or tumbler – drawings every 20 minutes



Demonstrations, refreshments

Everything storewide 10% off!  
INCLUDING CLASSES!



### Longwood Center for the Visual Arts (LCVA)

Pinkalicious: The Exhibition—The Colorlicious Art of Victoria Kann

August 10–November 3, LCVA Upper Level

Reception with the Artist, October 16, 5:30–7pm

Summer Wine & Brew, August 16, 5–7pm, LCVA Lower level

Present Continuous: Longwood University Department of Theatre, Art, and Graphic & Animation Design Faculty Exhibition

August 31–October 20 | Opening Reception, August 30, 5:30–8pm

### Farmville Area Chamber of Commerce

Chamber Membership lunch | September 9, 11:45–1pm

Featured speaker: Juanita Giles, Virginia Children's Book Festival

Leadership Farmville Youth Summit | October 10

Hosted by Hampden-Sydney College. Students from Prince Edward, Fuqua, and Cumberland County will attend.

Chamber Membership lunch | October 14

### Stars Under the Stars

Bring a blanket or lawn chair. Popcorn, candy, and drinks for sale. No pets permitted

In the event of rain, films will be shown the following evening.

Gather at dusk at The Downtown Crute Stage, located on the corner of Main & Fourth Streets, Farmville, VA.

For titles and more information, contact the Central VA Regional Library at 434-392-6924

Stars Under the Stars



DOWNTOWN STAGE PRODUCTIONS

presents the FREE

Summer Outdoor Film Series

Second Friday of June, July, and August

**FARMVILLE**  
DOWNTOWN  
*the beat of the heartland*

If you are enjoying the exciting developments and events happening downtown, consider donating to Downtown Farmville Partnership at [farmvilledowntown.com/donations](http://farmvilledowntown.com/donations)

[www.FarmvilleDowntown.com](http://www.FarmvilleDowntown.com) (434) 392-3060 • PO Box 413, 121 E Third St, Farmville, VA 23901

Prince Edward County Public Schools  
2019-2020  
Comparative Receipts and Expenditures  
Year to Date - Month of July 2019

Receipts:	Fiscal 2019			Fiscal 2020			Fiscal Year \$ Difference	Fiscal Year % Difference
	Approved Budget	Received Year-to-Date	Percent of Revenue	Approved Budget	Received Year-to-Date	Percent of Revenue		
Sales Tax	2,860,777	234,424	8.19%	2,987,847	118,556	3.97%	-115,868.34	-4.23%
Basic Aid	6,027,146	487,183	8.08%	6,027,146	494,463	8.20%	7,279.84	0.12%
Other State	5,398,415	360,568	6.68%	5,839,656	317,387	5.44%	-43,180.75	-1.24%
Total State	14,286,338	1,082,175	7.57%	14,854,649	930,406	6.26%	-151,769.25	-1.31%
Federal Funds	1,848,257	0	0.00%	1,904,034	252,791	13.28%	252,791.25	13.28%
Local Funds	8,440,984	0	0.00%	8,912,671	0	0.00%	0.00	0.00%
Cash Book	384,573	16,111	4.19%	283,925	14,752	5.20%	-1,359.34	1.01%
<b>Total Revenue</b>	<b>\$24,960,152</b>	<b>\$1,098,286</b>	<b>4.40%</b>	<b>\$25,955,279</b>	<b>\$1,197,949</b>	<b>4.62%</b>	<b>99,662.66</b>	<b>0.22%</b>
<b>Expenditures:</b>								
Instruction	18,136,940	243,049	1.34%	18,956,366	291,609	1.54%	48,560.01	0.20%
Administration	1,550,068	78,832	5.09%	1,609,987	76,216	4.73%	-2,615.83	-0.35%
Transportation	1,698,028	37,441	2.20%	1,705,402	44,393	2.60%	6,952.11	0.40%
Maintenance	1,692,306	149,347	8.83%	1,740,577	30,492	1.75%	-118,855.07	-7.07%
Facilities	194,495	0	0.00%	150,000	0	0.00%	0.00	0.00%
Debt Service	601,358	479,593	79.75%	606,366	602,866	99.42%	123,273.81	19.67%
Technology	1,086,957	59,341	5.46%	1,186,581	38,931	3.28%	-20,409.16	-2.18%
<b>Total Expenditures</b>	<b>\$24,960,152</b>	<b>\$1,047,602</b>	<b>4.20%</b>	<b>\$25,955,279</b>	<b>\$1,084,508</b>	<b>4.18%</b>	<b>36,905.87</b>	<b>-0.02%</b>

\$0

Prince Edward County Public Schools  
**Summary Financial Report**  
**July 2019**

<b><u>Revenues</u></b>	<b>Current</b>	<b>Year to</b>		<b>Variance</b>	<b>YTD as a</b>
	<b>Month</b>	<b>Date</b>	<b>Budget</b>	<b>(Over)</b>	<b>Percent of</b>
				<b>Budget</b>	<b>Budget</b>
From the State:					
State Sales Tax	\$ 118,556	<u>\$ 118,556</u>	\$ 2,987,847	\$ 2,869,291	3.97
Basic School Aid	\$ 494,463	<u>\$ 494,463</u>	\$ 6,027,146	\$ 5,532,683	8.20
All Other	\$ 317,387	<u>\$ 317,387</u>	\$ 5,839,656	\$ 5,522,269	5.44
<b>Total State</b>	<b>\$ 930,406</b>	<b><u>\$ 930,406</u></b>	<b>\$ 14,854,649</b>	<b>\$ 13,924,243</b>	<b>6.26</b>
From the Federal Gov't.	\$ 252,791	<u>\$ 252,791</u>	\$ 1,904,034	\$ 1,651,243	13.28
General Fund (County)	\$ -	<u>\$ -</u>	\$ 8,912,671	\$ 8,912,671	0.00
Cash Book -Local	\$ 14,752	<u>\$ 14,752</u>	<u>\$ 283,925</u>	\$ 269,173	5.20
<b>Total Revenues</b>	<b><u>\$ 1,197,949</u></b>	<b><u>\$ 1,197,949</u></b>	<b><u>\$ 25,955,279</u></b>	<b><u>\$ 24,757,330</u></b>	<b>4.62</b>

<b><u>Expenditures</u></b>	<b>Current</b>	<b>Year to</b>	<b>Outstanding</b>		<b>Expended &amp;</b>	<b>Expen. &amp;</b>
	<b>Month</b>	<b>Date</b>	<b>Encumbrances</b>	<b>Budget</b>	<b>(Over) Under</b>	<b>as a % of</b>
					<b>Budget</b>	<b>Budget</b>
1000-Instruction	\$ 291,609	\$ 291,609	\$ 180,470	\$ 18,956,366	\$ 18,484,287	2.49
2000-Admin.,Health/Atten.	\$ 76,216	\$ 76,216	\$ 638,357	\$ 1,609,987	\$ 895,414	44.38
3000-Transportation	\$ 44,393	\$ 44,393	\$ 396,875	\$ 1,705,402	\$ 1,264,134	25.87
4000-Operation/Maintenance	\$ 30,492	\$ 30,492	\$ 470,271	\$ 1,740,577	\$ 1,239,814	28.77
6000-Facilities	\$ -	\$ -	\$ 19,325	\$ 150,000	\$ 130,675	12.88
7000 - Debt. Service	\$ 602,866	\$ 602,866	\$ -	\$ 606,366	\$ 3,500	99.42
8000 - Technology	\$ 38,931	<u>\$ 38,931</u>	<u>\$ 415,925</u>	<u>\$ 1,186,581</u>	<u>\$ 731,725</u>	<u>38.33</u>
<b>Total Expenditures</b>	<b><u>\$ 1,084,508</u></b>	<b><u>\$ 1,084,508</u></b>	<b><u>\$ 2,121,222</u></b>	<b><u>\$ 25,955,279</u></b>	<b><u>\$ 22,749,549</u></b>	<b>12.35</b>



Prince Edward County Public Schools  
35 Eagle Drive  
Farmville, Virginia 23901

**2019-2020**  
**Comparative Receipts and Expenditures**  
**Food Service Department**  
**Year to Date**

Month of July 2019

Receipts:	Fiscal 2019			Fiscal 2020			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	20,000	0	0.00	41,015	0	0.00	0.00
Fresh Fruit & Vegetable	55,000	0	0.00	55,000	0	0.00	0.00
<b>Total State</b>	<b>75,000</b>	<b>0</b>	<b>0.00</b>	<b>96,015</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>
Federal Reimbursement	1,056,000	17,597	1.67	1,219,760	27,800	2.28	0.61
Cash Book - Local	170,000	0	0.00	148,000	0	0.00	0.00
<b>Total Revenue</b>	<b>\$1,301,000</b>	<b>\$17,597</b>	<b>1.35</b>	<b>\$1,463,775</b>	<b>\$27,800</b>	<b>1.90</b>	<b>0.55</b>
Expenditures:	Fiscal 2019			Fiscal 2020			Diff.
	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	
Salary	356,930	5,261	1.47	416,360	6,863	1.65	0.17
Fringe Benefits	169,270	1,260	0.74	193,400	1,425	0.74	-0.01
Purchased Services	50,000	0	0.00	55,000	2,213	4.02	4.02
Refunds	300	0	0.00	0	0	#DIV/0!	#DIV/0!
Travel	4,500	0	0.00	5,000	0	0.00	0.00
Materials & Supplies	50,000	0	0.00	40,000	0	0.00	0.00
Food Supplies	555,000	5,778	1.04	634,015	2,985	0.47	-0.57
Repairs & Maintenance	15,000	0	0.00	20,000	0	0.00	0.00
Furniture/Equipment	50,000	0	0.00	50,000	0	0.00	0.00
Equipment - Grant	50,000	0	0.00	50,000	0	0.00	0.00
<b>Total Expenditures</b>	<b>\$1,301,000</b>	<b>\$12,299</b>	<b>0.95</b>	<b>\$1,463,775</b>	<b>\$13,485</b>	<b>0.92</b>	<b>-0.02</b>

Prince Edward County Public Schools  
**2019-2020**  
**Food Service Department**  
**Summary Financial Report**  
**July 31, 2019**

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ -	\$ -	\$ 41,015	\$ 41,015	0%
Fresh Fruit & Vegetable	\$ -	\$ -	\$ 55,000	\$ 55,000	0%
Total State Funds	\$ -	\$ -	\$ 96,015	\$ 96,015	0%
Federal Reimbursement	\$ 27,800	\$ 27,800	\$ 1,219,760	\$ 1,191,960	2%
Cash Book - Local	\$ -	\$ -	\$ 148,000	\$ 148,000	0%
<b>Total Revenues</b>	<b>\$ 27,800</b>	<b>\$ 27,800</b>	<b>\$ 1,463,775</b>	<b>\$ 1,435,975</b>	<b>2%</b>

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended &amp; Encumbered (Over) Under Budget</u>	<u>Expen. &amp; Encumbrance as a % of Budget</u>
Salary	\$ 6,863	\$ 6,863	\$ 54,368	\$ 416,360	\$ 355,130	15%
Fringe Benefits	\$ 1,425	\$ 1,425	\$ 14,049	\$ 193,400	\$ 177,927	8%
Purchased Services	\$ 2,213	\$ 2,213	\$ -	\$ 55,000	\$ 52,788	4%
Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Travel	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	0%
Materials & Supplies	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000	0%
Food Supplies	\$ 2,985	\$ 2,985	\$ -	\$ 634,015	\$ 631,030	0%
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	0%
Furniture/Equipment	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	0%
Equipment - grant	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	0%
<b>Total Expenditures</b>	<b>\$ 13,485</b>	<b>\$ 13,485</b>	<b>\$ 68,416</b>	<b>\$ 1,463,775</b>	<b>\$ 1,381,874</b>	<b>6%</b>

## Tourism & Visitor Center Monthly Report for July 2019

HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2019	1,913	301	33	2,247	321.0
2018	3,208	425	52	3,685	307.1

Total / 7 Months  
Total / ALL of 2018

### Requests for Information:

	Phone Inquiries	Video Views (All)	Center Visits	VisitFarmville.com Facebook Engagements	Tablet/Cell Web Hits	Monthly Totals:
July 2019	73	78	520	NO DATA		671
July 2018	49	175	367	8,973	1384	10,948
% Difference	48.98%	-55.43%	41.69%		-100.00%	-93.87%

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TOTAL YTD						Total YTD Inquiries:
2019 YTD	543	252	2,247		17,228	20,270
2018 YTD	486	665	2,103	59,649	9,457	72,360
% Difference	11.73%	-62.11%	6.85%	0.00%	82.17%	-71.99%

### Report to August Board of Supervisors:

- Visitation is up largely because of the LOVE Summer in Farmville campaign. The passport program is driving visitors and locals alike into our businesses and the businesses seem excited about the increased visibility too. There is one more weekend at the end of September for this promotion. In early October, there will be drawings for three \$1,000 prize packages.
- We gave out approximately 1,000 passports that weekend, with over 700 still in the hands of visitors. Several times a week, a stamped passport is returned via the post office. Between the radio spots and social media on Virginia.org, VisitFarmville.com, and partner businesses who are promoting the weekends, we are seeing increasing interest in what's to do in the Farmville area.
- I had the opportunity to spend a Saturday at the Bracey Welcome Center on I-85 at the VA/NC border promoting LOVE Summer in Farmville. I met with 113 visitors and handed out 83 Passports inviting them to come here in September. There was a lot of VTC social media promotion over the weekend, and we're watching to see what the impact of this day will be.

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