

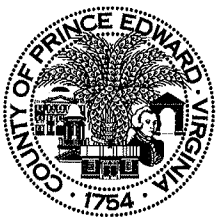
PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS
December 10, 2019

AGENDA

7:00 p.m.	1.	The Chair will call to order the <u>December</u> meeting of the Board of Supervisors.	1
	2.	Invocation	1
	3.	Pledge of Allegiance	1
	4.	Conflict of Interest Disclosures	1
	5.	Recognitions	3
	6.	<u>PUBLIC PARTICIPATION:</u> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	5
	7.	Board of Supervisors Comments	7
	8.	<u>Consent Agenda:</u>	
		a. Treasurer's Report:	9
		b. Approval of Minutes:	11
		c. Review of Accounts & Claims	39
		d. The County Administrator reported that checks have been issued, the amount of which salaries have been heretofore approved by the Board of Supervisors.	65
		e. Dance Hall Permit	67
	9.	Properties Committee Report	71
	10.	Highway Matters	73
7:30 p.m.	11.	<u>PUBLIC HEARING: Amendment to County Precinct Ordinance - Relocation of County Voting Precinct #502/Update Addresses.</u> <i>The Board will receive citizen input prior to considering amendments to the County Precinct Ordinance to change the location of Voting Precinct #502 and to update the addresses for other voting locations in Prince Edward County.</i>	75
	12.	Citizen Volunteer Appointments	79
	13.	Virginia Growth Alliance Agreement	89
	14.	Virginia Growth Alliance Membership	99
	15.	Health Department Funding	101
	16.	<u>County Administrator's Report</u>	103
	17.	<u>Closed Session:</u> Section 2.2-3711(A)(8), <i>Code of Virginia</i> , Consultation with Legal Counsel	105
	18.	<u>Upcoming Meetings & Training</u>	107
	19.	<u>Monthly Reports:</u>	115
		a. Animal Control	116
		b. Building Official	117
		c. Cannery – Home Canning	118
		d. Cannery – Commercial Operations	119
		e. Commonwealth Regional Council Items of Interest	120
		f. Farmville Downtown Partnership	121
		g. Prince Edward County Public Schools	124
		h. Tourism	128

(NOTE: Additional agenda items may be added to a Table Pack, available for review after 4:30 p.m. on Tuesday, December 10, 2019.)

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 10, 2019
Item No.: 1, 2, 3, 4
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call To Order, Invocation, Pledge of Allegiance, Conflict of Interest

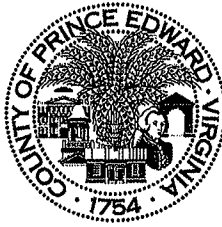
Summary:

1. Chairman Wilck will call to order the December meeting of the Board of Supervisors.
2. The Chair will ask for an invocation.
3. The Chair will lead the Pledge of Allegiance.
4. The Chairman will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

Attachments: Conflict of Interest Disclosure

Recommendation:

Motion _____ Cooper-Jones _____ Jones _____ Townsend _____
Second _____ Emert _____ Pride _____ Wilck _____
Gilliam _____ Southall _____



STATEMENT OF DISCLOSURE

DECLARATION OF INTEREST

1. Transaction Under Discussion/Consideration: _____

2. Nature of Public Official's Personal Interest Affected by the Transaction: _____

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: _____

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes _____ No _____

Signature: _____ Date: _____

DECLARATION OF ACCURACY

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: _____ Date: _____

Print Name _____

Address _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 10, 2019
Item No.: 5
Department: Board of Supervisors
Staff Contact: Kate Pickett Eggleston
Issue: Recognitions

Summary: “Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of the students at the Prince Edward County Public Schools and Fuqua School, and our employees and our citizens volunteers who serve the County of Prince Edward.

This month the Board of Supervisors will recognize the outstanding public service of retiring county officials.

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 10, 2019
Item No.: 6
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____ Cooper-Jones _____ Jones _____ Townsend _____
Second _____ Emert _____ Pride _____ Wilck _____
Gilliam _____ Southall _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 10, 2019
Item No.: 7
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Board of Supervisors Comments

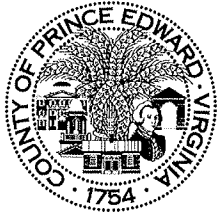
Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments:

Recommendation: None.

Motion _____ Cooper-Jones _____ Jones _____ Townsend _____
Second _____ Emert _____ Pride _____ Wilck _____
Gilliam _____ Southall _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 10, 2019
Item No.: 8-a
Department: Treasurer
Staff Contact: Donna Nunnally
Issue: Treasurer's Report

Summary: The Treasurer anticipates having her report available for the Table Pack.

Attachments:

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 10, 2019
Item No.: 8-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Approval of Minutes

Summary: Attached are draft minutes for the Board’s review and approval.

Attachments: November 14, 2019 at 5:30 p.m. - Draft Meeting Minutes
November 14, 2019 at 7:00 p.m. – Draft Meeting Minutes

Recommendation: Approval.

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

November 14, 2019

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Thursday, the 14th day of November, 2019; at 5:30 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Robert M. Jones

Gene A. Southall

Jerry R. Townsend

Also present: Sarah Elam Puckett, Assistant County Administrator; and Terri Atkins Wilson, County Attorney.

The Board members convened at 5:30 p.m. with the County Attorney to complete the Virginia Conflict of Interest and Ethics Advisory Council Training.

November 14, 2019

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Thursday, the 14th day of November, 2019; at 7:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Scott Frederick, PE, VDOT-Farmville Residency; Kate Pickett Eggleston, Economic Development Director; and Terri Atkins Wilson, County Attorney.

Chairman Wilck called the regular meeting to order. Supervisor Townsend offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosures

(None)

In Re: Recognitions

Ms. Kate Eggleston, Economic Development Director, stated Recognitions is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of the students at the Prince Edward County Public Schools and Fuqua School, our employees and our citizen volunteers who serve the County of Prince Edward.

Ms. Eggleston said several Fuqua School students were chosen to participate in Longwood University's 2019 Area Youth Art Exhibit. These students, along with 44 students from ten surrounding

counties, are being honored by having their artwork placed on display at Longwood University in the Hill Building. The students from Fuqua are: Ben Dodson, Abbi Harris, Blair Pempelton, and Hadley Puckett.

Tiba Hamza, a Prince Edward County Public Schools senior, traveled to the Shenandoah Undergraduate Mathematics and Statistics (SUMS) Conference on Saturday, September 21, 2019. The SUMS Conference is held at James Madison University each fall and is in its fifteenth year. College undergraduates and high school students present mathematical and statistical research to their peers. She presented a poster on her summer work on mathematical modeling. Tiba was advised by Dr. Thomas Wears, Associate Professor of Mathematics at Longwood University. Tiba worked on developing models for the flight of a baseball (pitched or batted, ignoring spin) that incorporated air resistance.

In Re: Public Participation

Jennifer Cox, Longwood University, announced there will be a Community Open House to be held Tuesday, November 26, 2019 from 4:00 – 5:15 p.m. She invited the Board to attend and stated if they cannot attend at that time, to contact her for a tour at their convenience.

Gwen Akers-Booker, Leigh District, stated she is appreciative of the Board’s attention to the docket of information for the evening’s meeting.

In Re: Presentation of Certificate

Chairman Wilck presented a Supervisor Service Award from VACo recognizing Supervisor Jones “for 20 years of dedicated service to county government.”

In Re: Board Comments

Supervisors Emert, Pride, Gilliam, Townsend, and Cooper-Jones thanked everyone for attending the meeting.

Supervisor Jones expressed congratulations to all Board members on their re-elections and said he looks forward to working with them over the next four years.

In Re: Consent Agenda

On motion of Supervisor Cooper-Jones, seconded by Supervisor Emert, and carried:

Aye: Pattie Cooper-Jones
 J. David Emert
 Llew W. Gilliam, Jr.
 Robert M. Jones
 Odessa H. Pride
 Gene A. Southall
 Jerry R. Townsend
 James R. Wilck

Nay:

the Board accepted the September Treasurer's Report; the minutes of the meeting held October 8, 2019 at 7:00 p.m.; Accounts and Claims; Salaries; and an Event Permit for an Agricultural Expo.

Prince Edward Treasurer's Report - September 2019

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	5,010,111.15	5,010,111.15
Wells Fargo Social Services	280,861.80	280,861.80
Benchmark School Fund	480,119.23	480,119.23
Benchmark Food Service	205,646.20	205,646.20
TOTAL		5,976,738.38
Certificates of Deposit		
Benchmark		609,724.91
Farmers Bank		211,676.94
TOTAL		<u>821,401.85</u>
GRAND TOTAL		<u><u>6,798,140.23</u></u>

Accounts & Claims:

<u>MISCELLANEOUS</u>		
Town of Farmville	Thoya post card sales	48.88
<u>BOARD OF SUPERVISORS</u>		
Pairet's, Inc.	Plaque	131.70
Tharp Funeral Home & Crematory	Cremation	1,352.00
Farmville Newsmedia	Advertising	737.66
Odessa Pride	Mileage	96.28
Jerry R. Townsend	Mileage	197.20
Business Card	Board meeting meals	45.90
	Lodging VACo conference	314.11
	VACo registration	900.00
		1,260.01
US Cellular	Cellular service	516.48
Verizon Wireless	Ipad service	105.30

COUNTY ADMINISTRATOR

Business Card	Postage ink	113.02	
	VACo registration	225.00	338.02
US Cellular	Cellular service		252.24
Diamond Springs Water, Inc.	Water & equipment rental		38.40
Key Office Supply	Finger tips	3.59	
	Cartridges / finger tip	248.15	
	Time cards / cartridges	100.01	
	Copy paper	279.60	
	Cartridges	189.95	
	Printer ribbons	138.99	
	3-Ring binder	6.45	
	Cabinet white board	359.95	1,326.69
Matthew Bender & Co., Inc	VA Admin Law App 2019	53.08	
	VA Code 2019 Revols	240.16	293.24

LEGAL SERVICES

Terri Atkins Wilson, PC	Legal services		1,000.00
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INDEPENDENT AUDITOR

McGriff Insurance Services	OPEB		998.00
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COMMISSIONER OF REVENUE

Key Office Supply	Maintenance contract	620.00	
	Copy paper	94.64	714.64
Treasurer of Virginia	Online service		71.10
J D Power & Associates	Subscription renewal		190.00

TREASURER

TACS, P.C.	Title search fees		1,356.80
BMS Direct	Postage 2019 PP bill	5,135.00	
	Postage 2019 RE bill	3,210.00	8,346.00
Benchmark Community Bank	Payflow/Paypal	7.30	
	Lodging	414.72	
	Meals	69.66	491.68
Treasurer of Virginia	Online service		71.10
Stephanie Bappert	Mileage		67.28
Amy Bryant	Mileage/meal/lodging		304.97
Donna Nunnally	Mileage		208.10
NeoFunds	Meter postage		1,000.00
Weldon Cooper Center	Career development	75.00	
	Certifications	225.00	300.00
Business Data of VA, Inc.	Norton antivirus		34.95
Key Office Supply	Copy paper	199.80	
	Cartridges/pens/pencils	572.51	
	Clips/rolls	15.84	
	Data binders	113.88	902.03
DMV	DMV Stop fees		2,925.00

<u>INFORMATION TECHNOLOGY</u>			
Business Data of Virginia, Inc.	Travel and expense	2,250.00	
	Contract agreement	4,500.00	6,750.00
ComputerPlus Sales/Service	Printer service contract		79.00
<u>ELECTORAL BOARD AND OFFICIALS</u>			
Owen G. Dunn Co.	Paper ballots	2,753.63	
	Paper rolls	58.75	2,812.38
Farmville Newsmedia	Advertising election		159.77
<u>REGISTRAR</u>			
U. S. Postal Service	Postage stamps		251.80
Lynette Wright	Postage		28.00
Farmville Printing	Absentee apps	111.13	
	Voter envelopes	410.00	
	Ballot cards	147.50	668.63
Key Office Supply	Copy paper	94.91	
	Legal copy paper	69.85	
	Folders/tape/rubber bands	32.94	
	Staples	3.52	
	Pens	9.85	
	Tape/highlighters/clipboard	35.89	
	Envelopes	518.60	
	Folders	18.05	
	Chair mat	38.35	
	Printer	849.00	
	Ink cartridge	159.95	1,830.91
<u>CIRCUIT COURT</u>			
Key Office Supply	Planner	24.29	
	Organizer/log	43.98	
	Printer stand	239.00	307.27
<u>GENERAL DISTRICT COURT</u>			
Business Card	J&D USPS PO Box rental		64.00
Diamond Springs Water, Inc.	Water & equipment rental		31.15
Key Office Supply	Binders	40.59	
	Pens	29.21	
	Copy stamp	8.83	78.63
Oak Hall Cap & Gown	Judge's robes		485.95
STEPS, Inc.	Shredding service		35.00
<u>CLERK OF THE CIRCUIT COURT</u>			
CenturyLink	Phone		49.77
Jurors	Jurors		330.00
Diamond Springs Water, Inc.	Water & equipment rental		46.20
Key Office Supply	Toner	319.90	
	Folders	108.03	
	Pens	54.96	
	Planners	165.09	647.98

	<u>LAW LIBRARY</u>	
Relx, Inc. DBA LexisNexis	Monthly lease	329.40

	<u>COMMONWEALTH'S ATTORNEY</u>	
Computer Projects of IL	VCIN License maintenance	180.00
Pitney Bowes Global Finance	Postage meter lease	134.94
U. S. Postal Service	Box rent	150.00
Farmville Printing	Business cards	15.00
Wendy Hannah	Parade candy	226.97
STEPS, Inc.	Shredding services	70.00
VACA Conference	VACA Good Words dinner	100.00
Key Office Supply	Folders	46.89

	Folders / binder clips	34.57	
	Appointment books	65.37	
	Address stamp	19.99	
	Pens / scissors / folders	122.68	
	Binder clips	5.16	
	Mouse / planner	28.49	
	Supplies	47.54	
	Cartridge	199.95	
	Pens / envelopes	43.43	
	Signature stamps	37.98	
	Legal pads / envelopes	147.91	799.96

	<u>SHERIFF</u>		
Beale, Davidson, Etherinton	Legal fees		445.00
B&G Auto, Inc.	Inspection		20.00
East End Motor Company, Inc.	Brake installation	588.46	
	AC repair	834.97	
	Inspection / bulb / wipers	54.99	
	Heater hose / ball joint	1,544.55	
	Inspection	20.00	
	Replaced cluster	533.00	
	Oil change	139.13	
	Inspection / light repair	43.18	
	Trans service / filters	166.29	
	Tires	298.43	
	Air filter / light bulbs	66.41	
	Wreckers service / parts	206.00	
	Wrecker service	154.50	
	Inspection / tires	631.27	
	Replaced batteries	360.90	
	Tires	804.58	6,446.66
Express Care	Oil change	568.97	
	Oil change / air filter	275.09	
	Wiper blades	55.98	900.04
Haley Auto Mall	Converter / seal / transmitter	1,829.07	
	Labor converter repair	429.72	
	Brake installation	1,416.58	3,675.37
Kenbridge Tire	Calibration		200.00
Rundstrom Auto, LLC	Condenser replacement	554.90	

	Brake pads / wipers / inspection	163.29	
	Oil change	56.00	774.19
Rockwell Audio	Antenna installation		159.01
Third Street Wrecker, Inc.	Vehicle tow		150.00
Computer Projects of IL	Open Fox license / main		285.00
Verizon Connect NWF, Inc.	GPS Service	454.80	
	GPS Service contract	352.47	807.27
Verizon Wireless	Vehicle modems		600.35
Business Card	Postage	42.69	
	Cell phone	64.80	
	Baggage	60.00	
	Toll	4.50	
	Meals	393.00	
	Lodging	654.96	
	Accreditation	0.99	
	Dues	40.00	
	Gas	116.07	
	Police supplies	84.23	
	Uniform shirts	80.00	
	Uniform supplies	395.73	1,936.97
Kinex Networking Solutions	Data backup		19.95
CenturyLink	Phone	10.36	
	Sheriff's VCIN	7.97	18.33
US Cellular	Cellular service		1,550.37
Joseph Sprague	Tolls / meal	14.96	
	Meals	69.83	84.79
Jimmy Farley	Meals		20.59
Kevin Randolph	Meals / gas		50.42
Key Office Supply	Toner cartridges	371.96	
	Toner	1,087.90	
	Photo paper	22.99	
	Cartridges	2,289.77	
	Copy paper	174.75	
	Labels	47.48	
	Envelopes	32.76	
	Binders / cups / folders	147.64	4,175.25
VA Sheriffs Association	Membership dues		1,888.00
Business Data of Virginia, Inc.	Norton Antivirus		139.80
Diamond Springs Water, Inc.	Water & equipment rental		127.15
Walmart Community / SYNCB	Supplies	36.50	
	Coffee / sugar / plates	90.22	126.72
Southside Electric Cooperative	Virso electric	15.87	
	Electric	15.87	31.74
AED Superstore	AED electrode pads		427.50
Axon Enterprise, Inc.	Taser cartridges		594.00
DMV	Special ID		10.00
Galls, LLC	Carrier vest	183.25	
	Belt key ring w/snap	15.45	
	Shoes & key	133.50	
	Boots	466.74	
	Key	20.00	

	Shirt stays	21.00	
	Shoes	149.53	
	Glove pouch	32.77	
	Duty belts	139.56	1,161.80
Janneer Jefferson	Sew patches		14.00
Creative Monogramming	Polo shirts		216.00
Blue360 Media, LLC	Police crimes / offense	170.17	
	VA Traffic law book	74.75	244.92
Matthew Bender & Company, Inc.	VA Code book		240.16
Town Police Supply-Richmond	Bullet proof vest		769.79

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Blue Ridge Rescue Suppliers	Name patches		445.28
Key Office Supply	Wireless router		39.95
New London Technology	Covers / belt clip		313.77

RICE VOLUNTEER FIRE DEPARTMENT

County Waste	Trash collection		102.00
Ellington's Lawn Service	Mowing		75.00
CenturyLink	RVFD phone		173.57
Safeware, Inc.	On site service		2,000.00
Southern States Cooperative, Inc.	Diesel		275.76
VACORP	Workers compensation		2,162.61
Dominion Energy Virginia	RVFD electric		375.24

PROSPECT VOLUNTEER FIRE DEPARTMENT

C W Williams	Radio battery		136.07
Fire & Safety Equipment Company	Cylinder / O Ring		21.50
Foster Fuels, Inc.	Fuel		284.37
Goodman Specialized	Inspection & repair		538.63
Key Office Supply	Copy paper / cartridges		93.77
CenturyLink	Phone		138.44
NAPA of Farmville	Oil absorbent		44.94
Prince Edward County Public Schools	Diesel		157.70
Dominion Energy Virginia	Electric		355.69

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Darlington Heights Vol. Fire Department	Repair completion	1,700.00	
	State Corporation Comm fee	25.00	
	Office supplies	77.56	
	ViaSat internet	99.05	
	Parking at RIC	36.00	1,937.61
Ellington Energy Service	Propane		399.38
Prince Edward County Treasurer	Gas		166.58
VACORP	Workers compensation		4,696.00
Mid-Atlantic Irrigation	Winch/cable/nuts/bolts		77.45
Taylor-Forbes Equipment Company	Motomix		71.60

EMERGENCY SERVICES

Timmons Group	Data cleanup / web log	1,661.25	
	PE address x-ref	160.00	1,821.25

Town of Farmville	Appomattox River gauge	7,650.00	
	Instant alert system	4,202.00	11,852.00

REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		5,250.00
Piedmont Regional Jail	Inmate days - 2nd quarter		195,006.03

BUILDING OFFICIAL

US Cellular	Cellular service		64.06
Coy Leatherwood	Registration & meals		49.96
Business Data of VA, Inc.	Norton antivirus		34.95
Key Office Supply	File drawer	32.69	
	Binder clips	1.72	34.41

ANIMAL CONTROL

Ridge Animal Hospital	Exam / vet services		100.75
Dodson Brothers Exterminating	Pest control		150.00
Taylor's Septic Service, Inc.	Septic pump and clean		600.00
Rod & Staff, LLC	Tires		650.00
Dominion Energy Virginia	Electric		524.17
CenturyLink	Phone		138.40
US Cellular	Cellular service		152.10
Chris Riviere	Training meals		117.29
Cumberland County Treasurer	LEO Cert training		375.00
Key Office Supply	Black ink		62.67
Business Card	Animal bed parts	298.95	
	Discount credit	-38.22	
	Pole & trap	553.40	814.13
Adam Mumma	Food bowls		20.85
Walmart Community / SYNCB	Supplies		66.16
Bowie International, LLC	Animal transport unit		17,040.00
Goodman Specialized	Animal box installation		5,830.86

GENERAL PROPERTIES

Business Card	Rebuild compactor		1,200.00
Dodson Brothers Exterminating	Pest control		474.00
ThyssenKrupp Elevator	Service contract - Oct-Dec		2,975.88
Grainger	Air filters / cleaner	232.26	
	Time delay relay	85.09	317.35
Southside Electric Cooperative	Electric		31.48
Dominion Energy Virginia	Roy Clark monument	26.69	
	SCOPE building	69.09	
	Courthouse	12,952.17	
	STEPS Headquarters	938.73	
	Sheriff shed	18.79	
	Worsham Clerk's office	88.15	
	Lights at Rice	114.30	
	Ag building	823.80	
	Shop	53.71	15,085.43
Daikin Applied	Motors		7,091.47
Town of Farmville	Water & sewer		135.63

AT&T	Shop phone		47.15
CenturyLink	Phone		479.42
US Cellular	Cellular service		212.20
O. O. Stiff, Inc.	Monthly service		100.00
Diamond Paper Company	VacBgs/TBgs/Twl rlls	559.33	
	Clnr/TP/PrTwls/Soap	792.19	
	Equipment & supplies	699.74	
	Bowl cleaner	40.87	
	Twls/TP/Soap	514.84	
	Trash bags / gloves	280.75	2,887.72
Unifirst Corporation	Cleaning rentals		213.72
Diamond Springs Water, Inc.	Water & equipment rental		46.90
Farmville Wholesale Electric	Photo eyes	31.26	
	Photo eyes / wire / nuts	19.88	
	Light bulbs	482.96	534.10
Fisher Auto Parts, Inc.	Belt & service charge		7.42
Lowe's	Anchor set	14.76	
	Pliers / GFI outlet	31.79	
	Cabinet lock	3.98	
	Tarp strap	12.81	63.34
Cintas Corporation #524	Uniform rental		646.22
Ellington Energy Service	Diesel		30.00
Prince Edward County Public Schools	Diesel		160.64
East End Motor Company, Inc.	Tire repair mower		17.75
	<u>CANNERY</u>		
Virginia Food Works	Commercial contract		2,916.67
Lowe's	2 X 4s	19.81	
	Washers & screws	67.82	
	Pipe / sealant / valve	44.78	132.41
Southside Electric Cooperative	Electric		447.90
Putney Mechanical Company, Inc.	HVAC replacement		8,500.00
CenturyLink	Phone		282.15
	<u>CHAPTER X BOARD</u>		
Crossroad Services Board	2nd Quarter support		15,000.00
	<u>COMPREHENSIVE SERVICES ACT</u>		
Acewall Scholars	Professional services		1,100.00
Morgan Carraway	Professional services		721.00
Centra Health	Professional services		14,973.00
Chestnut Hill Mental Health	Professional services		5,898.50
Faison School for Autism	Professional services		6,808.00
Harbor Point Behavioral	Professional services		39,574.00
James River Therapy Services	Professional services		1,072.00
Thomas Brothers Software	2019 Yearly update		100.00
	<u>OTHER WELFARE / SOCIAL SERVICES</u>		
Piedmont Area Veterans Council	Support		10,000.00
	19-20 Support (CAP)	5,542.75	10,542.75

<u>PLANNING</u>			
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	23.20	123.20
Preston Hunt	Commission meeting	100.00	
	Mileage	23.20	123.20
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.80	105.80
Clifford Jack Leatherwood	Commission meeting		100.00
John W. Peery, Jr.	Commission meeting	100.00	
	Mileage	1.74	101.74
John C. Prengaman	Commission meeting	100.00	
	Mileage	5.80	105.80
Teresa Sandlin	Commission meeting	100.00	
	Mileage	6.96	106.96
Brett Von Cannon Watson	Commission meeting		100.00
US Cellular	Cellular service		84.08

ECONOMIC DEVELOPMENT

US Cellular	Cellular service		89.02
Kate Eggleston	Mileage		140.01
Key Office Supply	Time cards / cartridges		89.95

TOURISM

Dominion Energy Virginia	Electric		500.68
Town of Farmville	Water & sewer		48.84
Business Card	UPS charges		7.52
CenturyLink	Phone		780.60
Charley's Waterfront Café	Love Summer package		140.00
Key Office Supply	Coding dots / copy paper		67.05
The Virginia Tasting Cellar	Love Summer Prize package		135.00
Magi Van Eps	Mileage	157.76	
	Supplies	35.11	192.87
WFLO-FM	50 YOL Radio promos		800.00
WVHL	50 YOL Radio promos		1,245.00
Hotel Weyanoke	Love Summer in Farmville		295.00
Three Roads Brewing, LLC	Love Summer Prize package		135.00
North Street Press Club	Love Summer Prize package		80.00
Funky Flamingo	Love Summer Prize package		50.00
The Fishin' Pig	Love Summer Prize package		150.00
Brighteyes Alpacas, LLC	Love Summer Prize package		248.00
Red Door 104	Love Summer Prize package		225.00
Gladiola Girls	Love Summer Prize package		50.00
Riverside Café	Love Summer Prize package		25.00
Mainly Clay	Love Summer Prize package		225.00
Mottley's Emporium	Love Summer Prize package		50.00
Sleeping Bee	Love Summer Prize package		100.00

FLOOD & EROSION CONTROL

Hurt & Proffitt, Inc.	Storm water plan review		540.00
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COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone		121.54
	<u>GENERAL EXPENSE</u>		
Lumos Networks	Phones		4,765.20
James River Solutions	Gas		10,315.05
	<u>CAPITAL PROJECTS</u>		
Cas Severn	AS400 Maintenance contract		3,228.84
Compro Computers	Comp / software / equipment		2,559.90
Crabtree, Rohrbaugh & Associates	CH construction	4,800.03	
	DSS building construction	602.65	
	DSS construction	13,403.39	18,806.07
Hurt & Proffitt, Inc.	Materials testing		717.50
ThyssenKrupp Elevator	Down payment elevator		9,852.25
Ellington Energy Service	Credit		-51.54
Lowe's	Mailbox / cement / post	251.43	
	Mail box	94.04	
	Credit mail box	-37.98	
	Range cord	20.89	
	Range cord / screws	26.27	
	Credit range cord	-20.89	
	Range / range hood	602.29	936.05
Pairet's, Inc.	Vinyl stickers		20.00
Ball Office Product, LLC	DSS furniture install	22,600.00	
	Workstations	26,693.40	
	DSS furniture	473.04	49,766.44
Diamond Paper Company	Dispensers	308.00	
	Cleaner/TP/paper towels/soap	340.85	
	Equipment & supplies	303.00	951.85
Walmart Community / SYNCB	DSS building television		532.88
	<u>DEBT SERVICE</u>		
Davenport & Company, LLC	Bond insurance		67,760.38
	<u>FORFEITED DRUG ASSETS</u>		
Stop Signs and More Company	Neighborhood watch signs		2,528.95
Thomson Reuters-West	Court screen access		180.00
	<u>WATER FUND</u>		
Town of Farmville	Water & sewer		30.03
	<u>SEWER FUND</u>		
Dominion Energy Virginia	Sewer pump		67.08
	<u>COLLECTIONS</u>		
East End Motor Company, Inc.	Credit memo	-28.11	
	Tire boot / repair / sup	39.14	
	Intake manifold	602.00	
	Tire / mount / supply	810.33	
	Tire fee / repair / sup	268.00	
	Tire repair / supply	47.90	

	Tire repair	265.00	2,004.26
Llewellyn Metal Works, Inc.	Angle panel / labor		349.43
Republic Services #974	Trash collection		1,325.32
Emanuel Tire of Virginia	Tire recycling		1,612.40
STEPS, Inc.	Recycling		1,845.00
Synergy Recycling, LLC	Electronic recycling		2,155.50
Southside Electric Cooperative	Electric		184.06
Dominion Energy Virginia	Rice collection center	32.75	
	Green Bay electric	75.83	
	Scalehouse	698.38	
	Worsham site	36.95	
	Electric	278.29	1,122.20
CenturyLink	Phone	420.66	
	Phone - Worsham	47.93	468.59
US Cellular	Cellular service		64.04
Verizon	Phone		288.11
O. O. Stiff, Inc.	Monthly service		702.50
Ellington Energy Service	Diesel		227.75
Prince Edward County Public Schools	Diesel		1,481.00
Goodman Truck & Tractor	Gasket / duct / O-ring		2,044.45
NAPA of Farmville	Air brake chamber	61.99	
	Windshield washer fluid	8.97	
	Light bulb	23.49	94.45
Key Office Supply	Time clock		259.99

LANDFILL OPERATIONS

Southern States	Grass seed / lime	127.19	
	Hyd oil	125.00	252.19
Resource International	Landfill monitoring	24,957.83	
	Project management	2,251.56	
	SWP PJT Compliance mgmt..	693.00	27,902.39
ARC3 Gases	Cylinder rental	9.30	
	Weld wire / O2 / acetyln	202.65	
	Wire / welding tip / hazmat	177.60	
	Welrods / hazmat	60.81	450.36
Diamond Springs Water, Inc.	Water & equipment rental		46.90
Dwayne Duffie	Pressure washer nozzles		21.00
Andy Leatherwood	Landfill radios		76.63
Llewellyn Metal Works, Inc.	U Joint / repair shaft	131.90	
	Washers / bolts	27.35	159.25
CenturyLink	Phone		228.18
US Cellular	Cellular service		89.02
Business Card	Waste management license		75.00
Parker Oil Company, Inc.	Fuel / surcharge		4,848.09
Prince Edward County Public Schools	Diesel		293.85
Carter Machinery Company, Inc.	Dryer	114.14	
	Trans oil	323.40	
	Reservoir / screws / nuts	845.10	
	O-ring & filters	449.55	
	Bolt / washer / lamp	44.98	
	Washers / screws / bearings	674.23	

	Filter / valve / bwl fuel	167.69	
	Gasket	4.17	
	Retainer / pin / tip	557.52	
	Bearing / washer / bolt / nut	324.65	3,505.43
Cavalier Hose & Fittings	Hyd oil / hose & fitting	186.71	
	Hose & fitting	148.07	334.78
East End Motor Company Inc.	Tires & repair		2,121.71
Key Office Supply	Time cards / cartridges		114.90
Lowe's	Cutter / pliers / bucket		74.91
NAPA of Farmville	Glass cleaner / towels	17.98	
	Grease gun	33.84	
	Filters	55.98	
	Tire valve / tools	55.98	
	Wiper blades	13.98	
	Antifreeze / pump / tester	483.97	
	Brake fluid / grease	316.50	978.23
Mary Berkley Wright	Bull dozer / low boy		75,000.00
	<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit		1,187.00
	<u>PIEDMONT COURT SERVICES</u>		
Southside Messenger	Advertising		144.00
Dominion Energy Virginia	Electric		363.26
Mail Finance	Postage meter lease		190.68
CenturyLink	Fax line		157.76
Lumos Networks	Phone		621.17
Zachary Ayoub	Mileage/books		343.07
Amanda Doss	Lodging - training		1,256.61
Alexis Edmonds	Mileage		58.00
Matt Vitale	Mileage / meals		273.06
Meri Dalton	Mileage		70.76
	<u>PCS SUPERVISION FEES EXPENDITURES</u>		
SRP Corporation, LLC	Rent		2,750.00
Connie Stimpson	PCCJB Dinner meeting		323.51
	<u>PCS DRUG TESTING FEES</u>		
Alere Toxicology Services, Inc.	Drug testing fees		38.96

In Re: Properties Committee Report

Mr. Bob Timmons, Chair, reported Blair Construction has been working hard and has caught up and is back on schedule; the first phase will be done on time, which is the end of November, and the entire project may be complete 45 days early. He said there will be a meeting on a change order for \$1,600, and stated he expects other change orders will come in less than \$63,000.

Mr. Timmons said the carpet is down, and they are currently waiting for the inspection on the ceiling and then the ceiling tile will be installed. He added the courtroom should be ready to move into by the end of this month.

Supervisor Jones complimented Mr. Timmons on his work with the Buildings Committee and said the renovation has inconvenienced people but it has been going well.

Mr. Timmons said the STEPS and Social Services staff have presented no complaints. He said that Ms. Roma Morris, Social Services Director, said productivity has increased and security is improved. Mr. Timmons then invited the Board members to attend the Grand Opening to be held November 20.

In Re: Highway Matters

Mr. Scott Frederick, PE, VDOT-Farmville Residency, reviewed a presentation to heighten awareness of new signage related to weight restrictions on bridges, and how trucks have evolved. He stated safety is top priority, and the repair to the bridges may impact businesses. He asked that the Board members advise him of potential impacts. He said the worst bridges will be repaired first and small projects to add strength to structures will be done.

Mr. Frederick presented several resources about trucks and signage can be found online at www.dmv.virginia.gov/commercial and www.virginiadot.org/trucking which is a GIS tool containing every bridge that has a weight limit posted.

Mr. Frederick then reported the following have changed posted weights:

- Route 620, Scuffletown Road at Little Sayers Creek, now posted at 19 tons (was 21 tons)
- Route 647, Rice Creek Road at Rice Creek, now posted at 21 tons (was 25 tons)
- Route 652, Harris Creek Road at Harris Creek, newly posted at 27 tons
- Route 661, Nursery Road at North Fork Spring Creek, now posted at 22 tons (was 24 tons)
- Route 665, Worsham Road at Briery Creek, now posted at 19 tons (was 27 tons)
- Route 713, Corner Road at Snail Creek, now posted at 19 (was 23 tons)

Some discussion followed regarding impacts to public safety, such as fire and EMS, on some of the roads scheduled for repair and the actions already being taken to plan. Significant detours will be necessary on Route 665, Worsham Road, and Route 713, Corner Road.

Mr. Frederick reported ground has been broken for the new shop facility at the residency. He stated surface treatment and the Rural Rustic has stopped due to the colder temperatures, crews are doing the final

grass cutting for the season and are completing the four-lane highways. Mr. Frederick stated crews are getting ready for snow and a brine plant is being built in Keysville which will help this region. Finally he stated they are filling in potholes and removing deer that have been hit by vehicles.

Supervisor Gilliam reported timber has been cut and dirt is filling the ditch across the road from 7221 Five Forks Road; he said when it rains, water spreads across the roadway. He then requested flexible road signs in front of Lowe's because drivers are going straight from the "Right Lane Must Turn Right" lane and that it is dangerous.

Supervisor Pride reported a pothole at the intersection of Carter and Douglas Church Roads. She said a constituent reported a near accident at the intersection of Douglas Church Road and Abilene Road. She said that is a dangerous road. Finally she stated the blind hill on Douglas Church Road needs to be fixed.

Supervisor Jones reported that on Route 630, near Route 460 and 628, there is a lot of construction going on. He requested a change to the speed limit because of the school and additional residences. Supervisor Jones requested a double-yellow center line be added to the road. Some discussion followed.

Supervisor Townsend asked that Mr. Frederick inspect the road at Route 729 at the bridge over the train tracks; he said the bridge is in need of repair. He said the citizens on that road are being redirected between VDOT and Norfolk Southern. He said the enter and exit on Worsham Road needs repair; he asked for an assessment on Meherrin Road as it is a dangerous road, and requested a center line marked. He said Meherrin Road is Route 630, and is known as "Second 630."

Supervisor Emert stated a culvert on the east side is filled in on Big Oak Road off Sulphur Spring Road across from the church. He requested re-ditching be done all the way down to the creek.

Mrs. Sarah Puckett, Assistant County Administrator, stated VDOT will be involved in this year's Christmas Parade. She said VDOT is participating in the Paint-A-Plow Program and nine snowplows will be painted by students from the schools.

In Re: Economic Development Update

Ms. Kate Pickett Eggleston, Economic Development Director, presented an economic development update. She stated that in September, Governor Northam toured the state and state parks, sharing his initiative which is a new office of outdoor recreation. Prince Edward County is home to three Virginia state parks, the oldest state forest and two wildlife management areas. Supervisor Townsend attended that event.

Ms. Eggleston stated that also in September, she attended a broadband summit in Richmond with state and local government officials; the focus of the meeting was on public and private partnerships and how localities can get a basic level of broadband. She said they reviewed case studies and talked about affordability, and different programs and grants that will be available. She said Prince Edward County needs an internet service provider willing to work with the County to bring broadband to the County. She then said that in October, she attended an entrepreneurship and innovation focus group, held by Longwood University, MidAtlantic Broadband, and Microsoft. They had a “GO VA Grant” to meet with business owners to discuss business growth to allow for business retention and expansion. She said she also attended a cybersecurity summit at Longwood University with leading experts in the field discussing the challenges facing the IT community. She said she continues to work with Certified Work Ready Communities program; she said the County is currently at 91% completion for certification, and Prince Edward County would be the fourth in the region to be certified.

Ms. Eggleston said she has worked with Yak Attack to submit grant reports to the Tobacco Commission and the Virginia Economic Development Partnership. She said 34 new jobs are to be created in three years; six of those 34 have already been filled in their first six months. She said Prince Edward County submitted a renewal for the Enterprise Zone and at this time, it is understood that every county that applied will be renewed. She then said the County hopes to do a boundary amendment to the County’s Enterprise area next year. She asked the Board members to contact any business owners in their districts that may be seeking to increase employees, expand their business or their buildings.

Ms. Eggleston then reported she is working with VEDP Partnership on the Site Characterization Program to characterize on different levels. She said she submitted the Business Park which is a Level 4, which means that all infrastructure is in place or will be deliverable in the next 12 months and all permits have been identified. She said there is only a little to be done to bring that to a Level 5, which means that all permits are in place and the site is ready.

Ms. Eggleston said she is working with Granicus on the new County web site update, to make it more modern, to be more user-friendly, and mobile-responsive. She said she is working to make sure the site is ADA compliant and use best practices.

In Re: Resolution Affirming Termination of Local Emergency

Mr. Wade Bartlett, County Administrator, stated Section 44-146.21 of the *Code of Virginia* requires that a Declaration (and Termination) of Local Emergency be affirmed by the governing body at its next regularly scheduled meeting or at a special meeting within forty-five (45) days of the declaration, whichever occurs first.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the Resolution Affirming the Termination of Local Emergency; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

**RESOLUTION OF THE BOARD OF SUPERVISORS
AFFIRMATION OF TERMINATION OF LOCAL EMERGENCY**

WHEREAS, effective 2:00 p.m. on Thursday, October 3, 2019, as a result of abnormally dry to moderate drought conditions that created a significant potential for wildland fires, W. W. Bartlett, County Administrator, as the Director of Emergency Management of the County of Prince Edward, found the County of Prince Edward, Virginia faced dangerous public safety conditions resulting in peril to life and property, which necessitated a Declaration of Local Emergency; and

WHEREAS, effective 9:30 a.m., Monday, October 21, 2019, W. W. Bartlett, County Administrator, as the Director of Emergency Management of the County of Prince Edward, Virginia, found that the dangerous public safety conditions had abated, and therefore the Declaration of Local Emergency was terminated; and

WHEREAS, Section 44-146.21 of the *Code of Virginia* requires that Declarations of Local Emergency be affirmed by the Board of Supervisors, as the governing body of the County of Prince Edward, Virginia, within forty-five days of the declaration; and

WHEREAS, the Board of Supervisors of the County of Prince Edward, Virginia, affirmed the Declaration of Local Emergency, dated October 3, 2019, at its October 8, 2019 meeting;

NOW, THEREFORE, BE IT RESOLVED, and affirmed by the Board of Supervisors of the County of Prince Edward, Virginia, that said Declaration of Local Emergency was terminated effective 9:30 a.m. on October 21, 2019.

In Re: Drought Watch Update

Mr. Bartlett stated that at its October 8, 2019 meeting, the Board of Supervisors approved the declaration of a “Drought Watch” for those areas of Prince Edward County not served by the Town of Farmville’s water system, based on the parameters outlined in the County’s *Drought Response and Contingency Plan*. The Plan requires that County staff advise the Board of Supervisors regarding the status of a county drought, based on identified indicators.

The triggers for the declaration of a “Drought Watch” are when at least two of the four indicators below meet threshold conditions:

1. Precipitation levels are at or below normal precipitation;
2. Stream flows fall to between the 10th and 25th percentile;
3. Ground water levels fall to between the 10th and 25th percentile; and
4. The water level in the Sandy River Reservoir is between 75% and 85% of total usable volume.

Currently, zero of the four “Drought Watch” indicators have been triggered:

1. Precipitation: While moderate drought conditions continue across Virginia’s Piedmont, they are improving thanks to near or above normal rainfall amounts in recent weeks. Status: NORMAL (Per Virginia DEQ).
2. Stream Flow: The flow in the Appomattox River is currently between 150-200 cfs (cubic feet per second) which represents a flow that is normal to above normal. Status: NORMAL.
3. Ground Water Levels: As measured at the state monitoring well (USGS Observation Well, USGS Local #41H 3) in Buckingham County at 25.09 feet, which is between the 50th and 75th percentile.
4. The water level of the Sandy River Reservoir has returned to normal elevation of 100% of total usable volume. Status: NORMAL.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to terminate the Drought Watch for Water Supply for the County of Prince Edward; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

In Re: Relocation of Voting Precinct #502

Mr. Bartlett stated the Director of Piedmont ASAP sent a letter to County Registrar Mrs. Lynette Wright, stating that effective November 6, 2019, the County will no longer be able to utilize space in their offices as a polling location. Piedmont ASAP is currently the polling location for Precinct 502. The Registrar

and Electoral Board are pursuing other options within that precinct; recommendations for a new location are the Waterworks Players Building, located at 25 SMI Way (State Route 684).

In order to relocate the voting precinct, the following steps will need to occur:

1. The Board of Supervisors will hold a public hearing on an amendment to Section 42-32 of the County Precinct Ordinance for the relocation of #502 Voting Precinct to the Waterworks Players Building (pending approval by the Waterworks Board);
2. The Board of Waterworks Players, which meets Thursday, November 21, 2019, will consider and approve the request of the Electoral Board / Board of Supervisors;
3. A Public Hearing Notice will be published in the Wednesday, November 27, 2019 and Wednesday, December 4, 2019 editions of The Farmville Herald, notifying the public of the Public Hearing on the proposed amendments to the Precinct Ordinance;
4. The Board will hold the Public Hearing on Tuesday, December 10, 2019. Following the Public Hearing, the Board will consider the amendments to the Precinct Ordinance;
5. The Registrar will notify the State Board of Elections of the relocation of 502 Voting Precinct;
6. A Public Notice is advertised two consecutive weeks notifying the public of the relocation of the 502 Voting Precinct;
7. The Registrar's Office will mail out a letter to each qualified voter in the 502 Voting Precinct notifying them of the new voting location.

Mrs. Puckett said per *Code of Virginia* Section 24.2-306 A: *No change in any local election district, precincts or polling place shall be enacted within 60 days next preceding any general election.* With the upcoming presidential elections in 2020, Tuesday, March 3, 2020 will be the next election in Prince Edward County.

Mrs. Puckett then stated that the County Attorney recommended selecting an alternative location in the event the Waterworks Board does not approve; the Social Services building may not be a permanent location but would be suitable as a back-up location if Waterworks is not available.

Supervisor Townsend made a motion, seconded by Supervisor Emert, to authorize a public hearing on the proposed amendment for the December 10, 2019 Board meeting, pending approval by the Board of Waterworks Players; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

Expiring Terms of Service

Mr. Bartlett reported County staff will be advertising upcoming expiring terms of office on the Planning Commission (1 position), Board of Zoning Appeals (1 position) and Piedmont Senior Resources Board (1 position).

Legislative Agenda

Mr. Bartlett stated pre-filing of draft legislation for the 2020 session of the General Assembly begins on November 18, 2019 and ends December 5, 2019. If the Prince Edward County Board of Supervisors have any areas of interest that may need action taken by the General Assembly, the County would need to submit draft legislation to Delegate Edmunds or Senator Peake prior to December 5, 2019.

County staff has two areas of concern to discuss:

- a) Recent changes in the Virginia Administrative Code that could impact the expansion of the County's landfill by making it either cost prohibitive or completely not allowable.
- b) Ability to locate fiber cable on existing electrical cooperative poles to facilitate the expansion of broadband services.

Mr. Bartlett said the DEQ made the change last year regarding the siting, building and expansions of landfills. He said if two acres or more of wetlands are disturbed, they would not approve the request. He said that is not true for any other building. This could impact the County's landfill expansion in the future. He said he would like to introduce legislation to the Administrative Code; the Board concurred.

Mr. Bartlett said the next concern deals with the ability to locate fiber cables on existing electrical cooperative poles to facilitate the expansion of broadband services. Mr. Bartlett said he spoke with the President and the governmental representative of Southside Electric; Mr. Bartlett learned the study done a few years ago determined the cost to run fiber for broadband would cost over \$200 million. He said that since then, other ways to provide broadband are being looked into. He stated he learned during a meeting with Evan Fineman, Chair of Governor Northam's Broadband Initiative and the Executive Director of the Tobacco Commission, that until last year, the General Assembly refused to put any money into the project to get broadband in rural areas. Mr. Bartlett said there is now acknowledgement for rural areas to receive broadband, the state and federal government would have to assist with payment. Mr. Bartlett said he was told that they would do anything they could to help support any initiative in this area. He said the local government has to partner with an internet service provider which could be Southside Electric; he added it

would be wireless because of the costs to run fiber. Mr. Bartlett said Southside Electric already has over 50 towers in the region.

Mr. Bartlett then said the VACo agenda included a topic regarding Supervisors wishing to propose a meals tax by action of the Board instead of a referendum; he said towns and cities can do that, but not a County. He said this year there is a greater chance of that change occurring with the current General Assembly.

Mr. Bartlett reported the Legislative package included fully funding positions at the jails. He said it has been a good year for state revenues as a whole, with as much as \$1.3 billion, if not more, of additional revenue to the state to expend in various places. He said this is a re-benchmarking year for schools and that will likely take about \$600 million of that, which will help all of the school systems in the state.

In Re: Request From FACES

Mr. Bartlett stated that during the April meeting of the Board of Supervisors, FACES requested to be exempted from local taxation. Prior to January 1, 2003, the Constitution of Virginia required all organizations requesting tax exempt status for both State and Local taxation to be approved by a vote of both houses of the General Assembly. Effective January 1, 2003, the Constitution of Virginia was amended and transferred the decision-making authority regarding tax exemption from the General Assembly to the local governing body. The organizations previously designated as tax-exempt by the General Assembly have maintained that status and are listed in Sections 68.1-3650.1 through 58.1-3650.1001.

Section 58.1-3651 of the *Code of Virginia* contains the process by which a local government can designate an organization as being tax-exempt from local taxation. This would require the Board of Supervisors to adopt an ordinance exempting the property of FACES from local taxation but only after holding a public hearing with a notice of the hearing being published at least once in a local newspaper.

The policy the Board has followed for the past 16 years is to not approve any requests for tax exemption. This has served the County well. At the June 11, 2019 meeting of the Board of Supervisors the Board reaffirmed the policy of not approving requests for tax exempt status. At that meeting, the Board cited the policy adopted in June 2016 regarding funding of non-county agencies and verbally affirmed the continuation of that policy but stated that each new request for additional funding support would be evaluated

on its own merits once the Board is presented a County tax bill. The combined funding allocated to each of the outside agencies totals \$146,948.

Mr. Bartlett said the tax bills submitted by FACES total \$2,716.31. He said adding that to the amount of funding allocated would bring the total to \$149,664.31, which is less than the \$150,000 cap stated in the policy. Mr. Bartlett suggested the Board consider providing additional funding instead of the exemption.

Supervisor Jones said the tax on personal property will fluctuate. Mr. Bartlett said the Real Estate is \$250,000; when the building is finished that amount will increase. Discussion followed.

Supervisor Jones made a motion, seconded by Supervisor Cooper-Jones, to provide additional funding to FACES in the amount of \$2,716.31, to be paid from the General Fund; the motion failed:

Aye:	Pattie Cooper-Jones Robert M. Jones James R. Wilck	Nay:	J. David Emert Llew W. Gilliam, Jr. Jerry R. Townsend
Abstain:	Odessa H. Pride Gene A. Southall		

In Re: Upcoming

Mr. Bartlett stated the Department of Social Services will hold their Open House November 20, 2019 at 1:00 p.m. He then said the Cannery/Virginia Food Works Open House has been added to the list and will also be held November 20, 2019 from 4:00 – 7:00 p.m. Discussion followed on future events.

In Re: Closed Session

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, that the Board convene in Closed Session for discussion, consideration and evaluation of the performance of the County Administrator, pursuant to the exemption provided for in Section 2.2-3711(A)(1) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay:	None
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The Board returned to regular session by motion of Supervisor Emert, seconded by Supervisor Townsend, and adopted as follows:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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On motion of Supervisor Pride, and seconded by Supervisor Emert, and carried by the following roll call vote:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of October 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of October 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Ms. Patty Gulick, Cannery Manager, submitted a report for October 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial

Ms. Allie Hill, Food Works Board President, submitted reports for October 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of October 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of October 2019, which were reviewed and ordered to be filed with the Board papers.

In Re: Tourism

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of October 2019, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Townsend, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

the meeting was adjourned at 10:15 p.m.

DRAFT



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 10, 2019
Item No.: 8-c
Department: County Administration
Staff Contact: Crystal Baker
Issue: Review of Accounts & Claims

Summary: The November bill list and a Supervisor mileage report is attached for the Board's reviews.

Attachments: November 2019 Bill List
Supervisor Mileage Report

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

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MAJOR# ACCT# 011010	VENDOR NUMBER BOARD OF SUPERVISORS	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3600	15240	Advertising FARMVILLE NEWSMEDIA	129579/1019	ADVERTISING	616.04 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	6702PUCKETT1119	VACO CONFRNCE LODGNG	371.41 *
6040	30440	ADP Equipment US CELLULAR	816442183 1219	CELLULAR SERVICE	258.24 *
012110		COUNTY ADMINISTRATOR			258.24 *
				MAJOR TOTAL	1,245.69 **
5230	30440	Telecommunications US CELLULAR	816442183 1219	CELLULAR SERVICE	126.12
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	6702PUCKETT1119	LUNCH MTG DOMINION	27.84 *
6001	11894	Office Supplies BUSINESS CARD	6702PUCKETT1119	TAX MAP BOOKS	220.50
	11894	BUSINESS CARD	6702PUCKETT1119	HALLOWEEN CANDY	81.75
	27756	ROCHETTE'S FLORIST	15810	RIBBON	25.00
6012	22211	Books and Subscriptions MATTHEW BENDER & CO INC	1452385X	VA CDE RLES VII SUPP	327.25 *
012310		COMMISSIONER OF REVENUE			24.39
				MAJOR TOTAL	24.39 *
3600	15240	Advertising FARMVILLE NEWSMEDIA	130634/1019	ADVERTISING	505.60 **
5230	13325	Telecommunications TREASURER OF VIRGINIA	T427484	ONLINE SERVICE	172.06 *
6012	18968	Books & Subscriptions J D POWER & ASSOC.	000750201	SUBSCRIPTION RENEWAL	71.10 *
012410		TREASURER			53.00
				MAJOR TOTAL	53.00 *
3171	29041	Land Sale Expense - TACS TACS, P.C.	6266	TITLE SEARCH FEES	1,400.00
	29041	TACS, P.C.	6273	TITLE SEARCH FEES	3,800.00

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5230	29041 TACS, P.C. 29041 TACS, P.C.	TITLE SEARCH FEES TITLE SEARCH FEES	1,202.90 703.40
		ACCOUNT TOTAL	7,106.30 *
5410	11250 BENCHMARK COMMUNITY BANK 13325 TREASURER OF VIRGINIA	PAYFLOW/PAYPAL ONLINE SERVICE	8.20 71.10
		ACCOUNT TOTAL	79.30 *
5530	17009 H BECKER	CHECK SIGNER RENEWAL	437.50
		ACCOUNT TOTAL	437.50 *
6001	11250 BENCHMARK COMMUNITY BANK 11250 BENCHMARK COMMUNITY BANK	LODGING BAI TRAINING MEALS	279.26 37.44
		ACCOUNT TOTAL	316.70 *
6014	11353 BMS DIRECT 11353 BMS DIRECT	2019 PP BILLS 2019 REAL EST BILLS	2,595.39 2,416.29
		ACCOUNT TOTAL	5,011.68 *
6020	28866 STEPS, INC	SHREDDING SERVICES	35.00
		ACCOUNT TOTAL	35.00 *
012510	13012 DMV	DMV STOP FEES	3,725.00
		ACCOUNT TOTAL	3,725.00 *
3320	11537 EAI MUNICIPAL SOFTWARE 12762 COMPUTERPLUS SALES/SERVIC	TECHNICAL SUPPORT PRINTER SERV CONTRACT	6,400.00 79.00
		ACCOUNT TOTAL	6,479.00 *
		MAJOR TOTAL	16,711.48 **
013100	10173 AKERS-BOOKER GWENDOLYN 22152 MARTIN SAMUEL A JR 25938 PUCKETT CHARLES D	SALARY SALARY SALARY	1,106.32 553.33 553.33
		ACCOUNT TOTAL	2,212.98 *
3160	14551 ELECTION SYSTEMS & 14551 ELECTION SYSTEMS & 14551 ELECTION SYSTEMS &	LAYOUT CODING AUDIO	307.75 1,801.69 1,175.00
		ACCOUNT TOTAL	3,284.44 *
3161	10119 ACAMPORA GAIL 10148 ADAMS PATRICIA	OFFICIAL OFFICIAL	90.00 90.00

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	11065	BAIRD LAUREN	ELECTION 1119	TRAINING	25.00
	11171	BARNES BARBARA	ELECTION 1119	OFFICIAL	100.00
	11171	BARNES BARBARA	ELECTION 1119	TRAINING	25.00
	11186	BARNES ROBERT L	ELECTION 1119	OFFICIAL	90.00
	11186	BARNES ROBERT L	ELECTION 1119	TRAINING	25.00
	11198	BASKIN BETTY	ELECTION 1119	OFFICIAL	90.00
	11198	BASKIN BETTY	ELECTION 1119	TRAINING	25.00
	11199	BAYLIS MARY L	ELECTION 1119	OFFICIAL	90.00
	11648	BROWN WENDELL	ELECTION 1119	OFFICIAL	90.00
	11780	BURGESS V. GRACE	ELECTION 1119	OFFICIAL/TRAINING	90.00
	11780	BURGESS V. GRACE	ELECTION 1119	OFFICIAL/TRAINING	90.00
	12068	CALHOUN ELIZABETH	ELECTION 1119	OFFICIAL	25.00
	12079	CALHOUN LONNIE	ELECTION 1119	OFFICIAL	90.00
	12616	COLES-BARKSDALE DOROTHY	ELECTION 1119	OFFICIAL	90.00
	12616	COLES-BARKSDALE DOROTHY	ELECTION 1119	TRAINING	100.00
	12807	COPELAND ARETHA	ELECTION 1119	OFFICIAL/TRAINING	25.00
	12807	COPELAND ARETHA	ELECTION 1119	TRAINING	90.00
	12894	CRAWLEY RALPH A	ELECTION 1119	OFFICIAL	50.00
	12894	CRAWLEY RALPH A	ELECTION 1119	TRAINING	90.00
	13015	DAILEY OTIS	ELECTION 1119	OFFICIAL	90.00
	13015	DAILEY OTIS	ELECTION 1119	MILEAGE	10.00
	13057	DANIEL BARBARA W	ELECTION 1119	OFFICIAL/TRAINING	90.00
	13057	DANIEL BARBARA W	ELECTION 1119	OFFICIAL/TRAINING	90.00
	13766	DOVE RACHAEL E	ELECTION 1119	OFFICIAL	25.00
	14365	EDMENDSON SARAH	ELECTION 1119	OFFICIAL	90.00
	14365	EDMENDSON SARAH	ELECTION 1119	TRAINING	100.00
	14739	EMERT PEGGY	ELECTION 1119	TRAINING	25.00
	14739	EMERT PEGGY	ELECTION 1119	TRAINING	115.00
	14739	EMERT PEGGY	ELECTION 1119	PICK UP	25.00
	14739	EMERT PEGGY	ELECTION 1119	TRAINING	20.00
	14739	EMERT PEGGY	ELECTION 1119	MILEAGE	15.00
	14793	ERICKSON RICHARD W	ELECTION 1119	OFFICIAL	90.00
	14990	EANES VINCENT	ELECTION 1119	OFFICIAL	90.00
	15070	FARMER DEAN	ELECTION 1119	OFFICIAL	50.00
	15574	FAWCETT NANCY D	ELECTION 1119	OFFICIAL	115.00
	15574	FAWCETT NANCY D	ELECTION 1119	OFFICIAL	25.00
	15574	FAWCETT NANCY D	ELECTION 1119	TRAINING	25.00
	15574	FAWCETT NANCY D	ELECTION 1119	CELL PHONE	10.00
	15574	FAWCETT NANCY D	ELECTION 1119	PICK UP	20.00
	15590	FERNANDEZ MARIA	ELECTION 1119	MILEAGE	5.00
	15870	FORD MOSES	ELECTION 1119	OFFICIAL	90.00
	15925	FOWLKES JEAN G	ELECTION 1119	OFFICIAL	90.00
	16173	GIBBS SHEILA D	ELECTION 1119	OFFICIAL	90.00
	16228	GLADDEN YOLANDA	ELECTION 1119	OFFICIAL	90.00
	16228	GLADDEN YOLANDA	ELECTION 1119	OFFICIAL	115.00
	16228	GLADDEN YOLANDA	ELECTION 1119	TRAINING	25.00
	16228	GLADDEN YOLANDA	ELECTION 1119	CELL PHONE	10.00
	17062	HALLADAY JENNIFER J	ELECTION 1119	MILEAGE	5.00
	17645	HICKS FRANCES	ELECTION 1119	OFFICIAL	90.00
	17677	HILL FRED	ELECTION 1119	OFFICIAL	90.00

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	17746	HOLLINGSWORTH ESTHER W	ELECTION 1119	OFFICIAL	115.00
	17746	HOLLINGSWORTH ESTHER W	ELECTION 1119	TRAINING	25.00
	17746	HOLLINGSWORTH ESTHER W	ELECTION 1119	CELL PHONE	10.00
	17746	HOLLINGSWORTH ESTHER W	ELECTION 1119	PICK UP	20.00
	17746	HOLLINGSWORTH ESTHER W	ELECTION 1119	MILEAGE	5.00
	19250	JASPER FRANCES D	ELECTION 1119	OFFICIAL	115.00
	19250	JASPER FRANCES D	ELECTION 1119	TRAINING	25.00
	19250	JASPER FRANCES D	ELECTION 1119	CELL PHONE	10.00
	19250	JASPER FRANCES D	ELECTION 1119	PICK-UP	20.00
	19250	JASPER FRANCES D	ELECTION 1119	MILEAGE	15.00
	19650	JOHNSON ALICE B	ELECTION 1119	OFFICIAL/TRAINING	90.00
	19650	JOHNSON ALICE B	ELECTION 1119	OFFICIAL/TRAINING	25.00
	19701	JOHNSON SYNI	ELECTION 1119	OFFICIAL	90.00
	19768	JONES BARBARA	ELECTION 1119	OFFICIAL	90.00
	20207	KELLUM DONALD B JR	ELECTION 1119	OFFICIAL	100.00
	20207	KELLUM DONALD B JR	ELECTION 1119	TRAINING	25.00
	21001	KOETHER CINDY H	ELECTION 1119	OFFICIAL	115.00
	21001	KOETHER CINDY H	ELECTION 1119	TRAINING	25.00
	21001	KOETHER CINDY H	ELECTION 1119	CELL PHONE	25.00
	21001	KOETHER CINDY H	ELECTION 1119	PICK-UP	10.00
	21001	KOETHER CINDY H	ELECTION 1119	MILEAGE	20.00
	21632	LEE JAMES JUNIOR	ELECTION 1119	MILEAGE	5.00
	22127	MARCELLIN IDA M	ELECTION 1119	OFFICIAL	90.00
	22253	MCBRIDE APRIL	ELECTION 1119	OFFICIAL	90.00
	22253	MCBRIDE APRIL	ELECTION 1119	OFFICIAL	100.00
	22274	MCELHENIE LORA P	ELECTION 1119	TRAINING	25.00
	22274	MCELHENIE LORA P	ELECTION 1119	TRAINING	25.00
	22274	MCELHENIE LORA P	ELECTION 1119	TRAINING	25.00
	22274	MCELHENIE LORA P	ELECTION 1119	CELL PHONE	10.00
	22274	MCELHENIE LORA P	ELECTION 1119	PICK UP	20.00
	22274	MCELHENIE LORA P	ELECTION 1119	MILEAGE	15.00
	22344	MEDLIN LINDA	ELECTION 1119	OFFICIAL	90.00
	22400	MILHOUSE ANDREA R	ELECTION 1119	OFFICIAL/TRAINING	90.00
	22400	MILHOUSE ANDREA R	ELECTION 1119	OFFICIAL/TRAINING	25.00
	22989	MUQIT AISHA A	ELECTION 1119	OFFICIAL/TRAINING	25.00
	22989	MUQIT AISHA A	ELECTION 1119	OFFICIAL/TRAINING	90.00
	23342	NASH BRENDA	ELECTION 1119	OFFICIAL	25.00
	25047	PAIGE WHITFIELD	ELECTION 1119	OFFICIAL	90.00
	25348	PHAUP NANCY	ELECTION 1119	OFFICIAL	25.00
	27131	RANDOLPH REBECCA L	ELECTION 1119	OFFICIAL	100.00
	27131	RANDOLPH REBECCA L	ELECTION 1119	OFFICIAL	115.00
	27131	RANDOLPH REBECCA L	ELECTION 1119	TRAINING	25.00
	27131	RANDOLPH REBECCA L	ELECTION 1119	CELL PHONE	10.00
	27131	RANDOLPH REBECCA L	ELECTION 1119	PICK UP	20.00
	27131	RANDOLPH REBECCA L	ELECTION 1119	MILEAGE	15.00
	28339	SHEPPERSON BERTHA E	ELECTION 1119	OFFICIAL	90.00
	28408	SIMPSON DONNA	ELECTION 1119	OFFICIAL	100.00
	28408	SIMPSON DONNA	ELECTION 1119	TRAINING	25.00
	28434	SOMERS CLAUDIA	ELECTION 1119	OFFICIAL	115.00
	28434	SOMERS CLAUDIA	ELECTION 1119	TRAINING	25.00
	28434	SOMERS CLAUDIA	ELECTION 1119	CELL PHONE	10.00

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	28434	SOMERS CLAUDIA	ELECTION 1119	PICK UP	20.00
	28434	SOMERS CLAUDIA	ELECTION 1119	MILEAGE	10.00
	28435	SIMMS SCOTT	ELECTION 1119	OFFICIAL	115.00
	28435	SIMMS SCOTT	ELECTION 1119	TRAINING	25.00
	28435	SIMMS SCOTT	ELECTION 1119	CELL PHONE	10.00
	28435	SIMMS SCOTT	ELECTION 1119	PICK UP	20.00
	28435	SIMMS SCOTT	ELECTION 1119	MILEAGE	15.00
	28439	SKAKUM LYNN	ELECTION 1119	OFFICIAL	100.00
	28439	SKAKUM LYNN	ELECTION 1119	TRAINING	25.00
	28699	SPEAKES JOY C	ELECTION 1119	OFFICIAL	100.00
	28699	SPEAKES JOY C	ELECTION 1119	TRAINING	25.00
	28882	STOCKTON MARGARET	ELECTION 1119	OFFICIAL	115.00
	28882	STOCKTON MARGARET	ELECTION 1119	TRAINING	25.00
	28882	STOCKTON MARGARET	ELECTION 1119	OFFICIAL	20.00
	28997	STURGIS PATRICIA LYNN	ELECTION 1119	OFFICIAL	15.00
	29154	THACKSTON CHRIS	ELECTION 1119	OFFICIAL	90.00
	29247	TILLERSON PHYLLIS	ELECTION 1119	OFFICIAL	90.00
	29283	TIMMONS LINDA	ELECTION 1119	OFFICIAL	90.00
	29790	TRENT JOYCE MYLUM	ELECTION 1119	OFFICIAL	90.00
	30409	UPSHAW MARY EVELYN	ELECTION 1119	OFFICIAL	90.00
	32237	WATSON VIRGINIA J	ELECTION 1119	TRAINING	25.00
	32690	WILSON MICHAEL	ELECTION 1119	OFFICIAL	90.00
	32915	WRIGHT KASIE R	ELECTION 1119	OFFICIAL/TRAINING	90.00
	32915	WRIGHT KASIE R	ELECTION 1119	OFFICIAL/TRAINING	25.00
	36140	ZEHNER LUCIE	ELECTION 1119	OFFICIAL	100.00
	36140	ZEHNER LUCIE	ELECTION 1119	TRAINING	25.00
	36140	ZEHNER LUCIE	ELECTION 1119	OFFICIAL	115.00
	36140	ZEHNER LUCIE	ELECTION 1119	TRAINING	25.00
	36140	ZEHNER LUCIE	ELECTION 1119	CELL PHONE	10.00
	36140	ZEHNER LUCIE	ELECTION 1119	PICK UP	20.00
	36140	ZEHNER LUCIE	ELECTION 1119	MILEAGE	15.00
				ACCOUNT TOTAL	7,470.00 *
5420		Lease/Rental of Buildings			
	13083	DARLINGTON HGT FIRE DEPT	ELECTION 1119	RENT	200.00
	14600	ELKS LODGE #269	ELECTION 1119	RENT	200.00
	15520	FARMVILLE VOL FIRE DEPT	ELECTION 1119	RENT	200.00
	17208	HAMPDEN-SYDNEY FIRE DEPT	ELECTION 1119	RENT	200.00
	22899	MT ZION SECOND BAPTIST CH	ELECTION 1119	RENT	200.00
	25920	PROSPECT VOL FIRE DEPT	ELECTION 1119	RENT	200.00
	27330	RICE VOL FIRE DEPT	ELECTION 1119	RENT	200.00
	28897	MT PLEASANT UNITED	ELECTION 1119	RENT	200.00
				ACCOUNT TOTAL	1,600.00 *
013200	REGISTRAR			MAJOR TOTAL	14,567.42 **
5510		Travel-Mileage			
	10173	AKERS-BOOKER GWENDOLYN	MILEAGE 1119	MILEAGE	65.45

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MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
6001	Office Supplies 13369 DIAMOND SPRINGS WATER INC 15380 FARMVILLE PRINTING	JUROR 1119 JUROR 1119 JUROR 1119 JUROR 1119 JUROR 1119 JUROR 1119 JUROR 1119 JUROR 1119 JUROR 1119 JUROR 1119	JUROR JUROR JUROR JUROR JUROR JUROR JUROR JUROR JUROR JUROR	30.00 30.00 30.00 30.00 30.00 30.00 30.00 30.00 30.00 30.00
			ACCOUNT TOTAL	1,080.00 *
6012	Books and Subscriptions 29038 T&N PRINTING	16938800 1119 1241 356442	WATER & EQUIP RENTAL EXHIBIT STICKERS PLATS	46.20 143.03 189.23 * 19.40 19.40 *
			ACCOUNT TOTAL	1,339.47 **
021800	LAW LIBRARY			
6012	Books and Subscriptions 21761 RELX INC DBA LEXISNEXIS	3092287223	MONTHLY SUBSCRIPTION	366.00 366.00 *
			ACCOUNT TOTAL	366.00 **
022100	COMMONWEALTH'S ATTORNEY			
5899	Miscellaneous 28866 STEPS, INC	15028	SHREDDING SERVICE	35.00 35.00 *
6012	Books and Subscriptions 11253 BLUE360 MEDIA LLC	60551	POLCE OFFENSES/MV LAW	649.88 649.88 * 684.88 **
			ACCOUNT TOTAL	684.88 **
022200	VICTIM WITNESS ASSISTANCE PROGRAM			
6001	Office Supplies 20600 KEY OFFICE SUPPLY	536696	CARTRIDGE/PENS/LABEL	123.12 123.12 * 123.12 **
			ACCOUNT TOTAL	123.12 **
031200	SHERIFF			
3160	Professional Services 11188 BEALE, DAVIDSON, ETHERINTON	27914	LEGAL FEES	927.50 927.50 *
			ACCOUNT TOTAL	927.50 *

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MAJOR# ACCT# 3170	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
3311	22347	MEDTOX LABORATORIES INC	10201994888	DRUG TESTING		50.00 *
		Repairs & Maint-Auto & Eq				50.00 *
	11005	B&G AUTO INC	7733	VEHICLE INSPECTION		20.00
	14300	EAST END MOTOR CO INC	184331	BRAKES/ROTORS/WIPERS		765.97
	14300	EAST END MOTOR CO INC	184683	INSPECTION		20.00
	14300	EAST END MOTOR CO INC	184830	CHECK COOLANT SYSTEM		89.61
	14915	EXPRESS CARE	28061	OIL CHANGE		98.16
	14915	EXPRESS CARE	29306	OIL CHANGE		100.96
	14915	EXPRESS CARE	29423	OIL CHANGE		110.96
	14915	EXPRESS CARE	29426	OIL CHANGE/AIR FILTR		105.96
	14915	EXPRESS CARE	29530	OIL CHANGE/CBIN FLTR		110.96
	14915	EXPRESS CARE	29604	OIL CHANGE		73.17
	14915	EXPRESS CARE	29639	OIL CHANGE		73.17
	20323	KENBRIDGE TIRE	029272	CALIBRATION		25.00
	20323	KENBRIDGE TIRE	042789	CALIBRATION		25.00
	27490	RUNDSTROM AUTO LLC	6511	BRAKE/ROTOR REPLCMT		362.49
	27490	RUNDSTROM AUTO LLC	6848	BULB REPLACEMENT		39.36
				ACCOUNT TOTAL		2,020.77 *
3320		Maintenance Service Contr				454.80
	23833	VERIZON CONNECT NWF, INC	OSV000001940088	GPS SERVICE		600.53
	31333	VERIZON WIRELESS	9841023998	VEHICLE MODEMS		1,055.33 *
				ACCOUNT TOTAL		1,055.33 *
5210		Postal Services				262.60
	11894	BUSINESS CARD	0555SHERIFF1119	POSTAGE		4.39
	29245	THORPE JAMES K	REIMB 1119	POSTAGE		266.99 *
				ACCOUNT TOTAL		266.99 *
5230		Telecommunications				19.95
	20904	KINEX NETWORKING SOLUTION	191101 0014	REMOTE DATA BACKUP		10.36
	21319	CENTURYLINK	309468839 1119	PHONE		7.97
	21319	CENTURYLINK	309558628 1119	SHERIFF'S VCIN		760.11
	30440	US CELLULAR	918210747 1219	CELLULAR SERVICE		798.39 *
				ACCOUNT TOTAL		1,314.03
5530		Travel-Subsistence & Lodg				38.17
	11894	BUSINESS CARD	0555SHERIFF1119	MEALS & LODGING		38.17
	12566	MEEKS SARAH	REIMB 1119	MEALS		1,352.20 *
				ACCOUNT TOTAL		1,352.20 *
5801		Accreditation				.99
	11894	BUSINESS CARD	0555SHERIFF1119	ACCREDITATION		81.97
	31333	VERIZON WIRELESS	9841299168	PHONES		82.96 *
				ACCOUNT TOTAL		82.96 *
6001		Office Supplies				48.00
	11894	BUSINESS CARD	0555SHERIFF1119	OFFICE SUPPLIES		53.64
	32138	WALMART COMMUNITY/SYNCR	258	LANTERNS/BATTERIES		37.70
	32138	WALMART COMMUNITY/SYNCR	9899	COFFEE/FILTERS/PLATES		139.34 *
				ACCOUNT TOTAL		207.84
6003		Public Education/Crime Pr				
	32138	WALMART COMMUNITY/SYNCR	382	HALLOWEEN CANDY		

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MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
6008	32138 WALMART COMMUNITY/SYNCR Vehicle & Powered Equip F BUSINESS CARD	9900	HALLOWEEN CANDY	192.84
				400.68 *
6009	11894 BUSINESS CARD Vehicle & Powered Equip S	0555SHERIFF1119	FUEL	39.00
				39.00 *
6010	12742 COMMTRONICS OF VIRGINIA 14300 EAST END MOTOR CO INC 14300 EAST END MOTOR CO INC	926601 184627 184799	ANTENNAS & CABLE TIRES TIRES	200.99 596.86 63.50
				861.35 *
6011	10895 AXON ENTERPRISE INC 11894 BUSINESS CARD 14745 ENNIS INC./MAJOR BUSINESS 15380 FARMVILLE PRINTING	SI 1557706 0555SHERIFF1119 48955665 1267	TASERS/CARTRIDGES POLICE SUPPLIES VA UNIFORM SUMMONS STATEMENT FORMS	2,440.00 57.87 1,076.07 340.39
				3,914.33 *
6022	11894 BUSINESS CARD 16102 GALLS LLC 16102 GALLS LLC 16102 GALLS LLC 16102 GALLS LLC 16102 GALLS LLC 22166 CREATIVE MONOGRAMMING	0555SHERIFF1119 014117274 014158673 014182576 014194007 014210206 .0895	UNIFORM SUPPLIES BOOTS DAMMITS BOOTS SHOES PATCHES SHIRTS	39.98 88.60 30.00 128.50 156.96 1,005.00 135.00
				1,584.04 *
	21038 KUSTOM SIGNALS INC Equipment-Selective Enfor	569119	RADAR UNIT	2,622.00
				2,622.00 *
032200	VOLUNTEER FIRE DEPARTMENT			16,114.88 **
7001	Payment to Farmville VFD 15656 FIRE & SAFETY EQUIP CO 15656 FIRE & SAFETY EQUIP CO 15656 FIRE & SAFETY EQUIP CO 18670 IMAGETREND 20600 KEY OFFICE SUPPLY 20600 KEY OFFICE SUPPLY 22397 MUNICIPAL EMERGENCY SERV 23248 NAPA OF FARMVILLE 36550 ZUERCHER TECHNOLOGIES	96657 96944 97170 119044 535001 535985 IN1384859 201273 254390	SHIRTS BRASS VALVE EMBROIDERY SHIRTS ANNUAL FEE BOARD TONER PANTS/VEST GAUGE ANNUAL MAINT FEE	315.00 334.99 110.00 4,635.00 82.59 151.29 209.70 40.98 540.00
				6,419.55 *
7002	Payment to Rice VFD 15721 FISHER AUTO PARTS, INC. 16651 GOODMAN SPECIALIZED 17679 HILL & DAVIS, CPA, PC 17679 HILL & DAVIS, CPA, PC 21319 CENTURYLINK	056 247621 16030G RVFD 1119 31560 DUPLICATE 310013979 1119	BATTERIES DIAGNOSIS & REPAIR PROF SERVICES PROF SERVS RVFD RVFD PHONE	365.94 1,287.38 650.00 199.99 178.91
				3,611.22

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
7003	22166	CREATIVE MONOGRAMMING	ML111861	APPAREL W/LOGO	70.00
	28598	SOUTHERN STATES-AMELIA	F419808	DIESEL	275.76
	28598	SOUTHERN STATES-AMELIA	F419809	GAS	163.72
	31846	DOMINION ENERGY VIRGINIA	4500495009 1119	RVFD ELECTRIC	208.12
	31846	DOMINION ENERGY VIRGINIA	5487358649 1119	RVFD ELECTRIC	8.77
				ACCOUNT TOTAL	3,408.59 *
7004	29440	PRINCE EDWARD CO TREAS	GAS SEPT 2019	GAS	136.85
				ACCOUNT TOTAL	136.85 *
7005	12996	CYRUS PEST CONTROL VFD	OCTOBER 2019	PEST CONTROL	45.00
	13083	DARLINGTON HGT FIRE DEPT	REIMB 1119	VIA SAT INTERNET	99.11
	28640	SOUTHSIDE ELECTRIC COOP	38156001 1119	ELECTRIC	347.41
				ACCOUNT TOTAL	491.52 *
	25366	PIEDMONT FLEET SERVICE	01S302218	TRUCK REPAIR	4,534.79
	25366	PIEDMONT FLEET SERVICE	01S304118	TRUCK REPAIR	4,048.32
				ACCOUNT TOTAL	8,583.11 *
				MAJOR TOTAL	19,039.62 **
033200		REGIONAL JAIL & DETENTION			
3196	25375	PIEDMONT RGML JUVENILE	1819	JUVENILE DETENTION	3,450.00
				ACCOUNT TOTAL	3,450.00 *
				MAJOR TOTAL	3,450.00 **
034100		BUILDING OFFICIAL			
5230	30440	US CELLULAR	816442183 1219	CELLULAR SERVICE	32.03
				ACCOUNT TOTAL	32.03 *
5880	29642	TREASURER OF VIRGINIA	LV202001	2% PERMIT LEVY	352.26
				ACCOUNT TOTAL	352.26 *
				MAJOR TOTAL	384.29 **
035100		ANIMAL CONTROL			
3110	27524	RIDGE ANIMAL HOSPITAL	275704	VET SERVICES	310.37
	27524	RIDGE ANIMAL HOSPITAL	276897	VET SERVICES	151.30
				ACCOUNT TOTAL	461.67 *
5110	31846	DOMINION ENERGY VIRGINIA	0890745003 1219	ANIMAL SHELTER	382.95
				ACCOUNT TOTAL	382.95 *
5230	21319	CENTURYLINK	310119726 1119	PHONE	138.40
	30440	US CELLULAR	816442183 1219	CELLULAR SERVICE	76.06
				ACCOUNT TOTAL	214.46 *

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MAJOR# ACCT# 5530	VENDOR NUMBER NAME Travel-Subsistence & Lodg BUSINESS CARD	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
6001	11894 BUSINESS CARD	6702PUCKETT1119	ACO CONFERENCE LODGING	344.58	344.58 *
6011	11353 BMS DIRECT	139421	2020 DOG TAGS	501.50	501.50 *
8205	32734 WITMER PUBLIC SAFETY GRP	1987517	DUTY JACKET	240.00	240.00 *
043200	11894 BUSINESS CARD	6702PUCKETT1119	LENSES FOR LIGHT BAR	239.72	239.72 *
3310	GENERAL PROPERTIES			239.72	2,384.88 **
3310	Repairs/Maintenance	170645	ANNUAL SERVICE FEE	3,840.00	3,840.00 *
3312	10172 AIR CONDITIONING EQUIPMT			3,840.00	
3312	Repairs/Maint-Steps Shred	677288	600 AMP FUSE	341.28	341.28 *
3312	15560 FARMVILLE WHSALE ELECTRIC				
5110	Electrical Services	114379002 1119	ELECTRIC	31.48	
5110	28640 SOUTHSIDE ELECTRIC COOP	1230385005 1219	RY CLK MNMNT	14.34	
5110	31846 DOMINION ENERGY VIRGINIA	1545926683 1119	SCOPE BLDG	64.06	
5110	31846 DOMINION ENERGY VIRGINIA	2786281903 1119	COURTHOUSE	11,087.91	
5110	31846 DOMINION ENERGY VIRGINIA	4883315659 1119	STEPS HDQTRS	663.39	
5110	31846 DOMINION ENERGY VIRGINIA	4951935099 1219	SHERIFF SHED	6.59	
5110	31846 DOMINION ENERGY VIRGINIA	5836894620 1219	WORSHAM CLOCK	12.50	
5110	31846 DOMINION ENERGY VIRGINIA	6669158583	LIGHTS AT RICE	114.30	
5110	31846 DOMINION ENERGY VIRGINIA	8105475944 1119	AG BLDG	704.19	
5110	31846 DOMINION ENERGY VIRGINIA	9670710004 1219	SHOP	33.81	
5120	Heating Services			12,732.57	
5120	14700 ELLINGTON ENERGY SERVICE	1716	HEATING OIL	6,042.81	
5120	14700 ELLINGTON ENERGY SERVICE	502390	HEATING OIL	347.19	
5130	Water & Sewer			6,390.00	
5130	29332 TOWN OF FARMVILLE	AG BLDG 1119	WATER & SEWER	89.50	
5130	29332 TOWN OF FARMVILLE	CH LAWN 1119	WATER	11.29	
5130	29332 TOWN OF FARMVILLE	SCOPE BLDG 1119	WATER & SEWER	34.84	
5230	Telecommunications			135.63	
5230	10105 AT&T	7305055660 1119	SHOP PHONE	47.15	
5230	21319 CENTURYLINK	310262069 1119	PHONE	65.55	
5230	30440 US CELLULAR	816442183 1219	CELLULAR SERVICE	106.11	
5440	Portable Toilet Rental			218.81	
5440	28869 STIFF O INC	8319	MONTHLY SERVICES	100.00	
				100.00	

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MAJOR# ACCT# 6005	VENDOR NUMBER 30239	VENDOR NAME Janitorial Supplies UNIFIRST CORPORATION	INV# 202 1068989	DESCRIPTION CLEANING RENTALS	ACCOUNT TOTAL	AMOUNT 71.24 71.24 *
6007		Repairs and Maintenance S				
	11491	ARC3 GASES	06679767	CYLINDER LEASE		288.00
	11894	BUSINESS CARD	6702PUCKETT1119	REPLACEMENT LOCKS		173.88
	15560	FARMVILLE WHSALE ELECTRIC	676392	BREAKER/RATING PLUG		849.00
	15560	FARMVILLE WHSALE ELECTRIC	676427	SURGE PROTECT		4.93
	15560	FARMVILLE WHSALE ELECTRIC	676779	FLOUR LAMP REPAIR BX		1.10
	15560	FARMVILLE WHSALE ELECTRIC	677108	LIGHT BULBS		2.97
	15560	FARMVILLE WHSALE ELECTRIC	677303	NUTS/BALLAST/CRMP TL		57.61
	17139	FARMVILLE WHSALE ELECTRIC	677311	PLIERS/COVER		56.73
	17922	HAMPDEN SYDNEY COLLEGE	BULDISPSL1119	BULB DISPOSAL		646.59
	27922	CINTAS CORPORATION #524	4031599566	UNIFORM RENTAL		117.48
	27922	CINTAS CORPORATION #524	4032171449	UNIFORM RENTAL		117.48
	27922	CINTAS CORPORATION #524	4033735619	UNIFORM RENTAL		117.48
	27922	CINTAS CORPORATION #524	4033327550	UNIFORM RENTAL		122.16
	27922	CINTAS CORPORATION #524	4033855405	UNIFORM RENTAL		117.48
6009		Vehicle & Powered Equip S			ACCOUNT TOTAL	2,672.89 *
	27490	RUNDSTROM AUTO LLC	PUB WRKS 111519	STATE INSPECTION		20.00
	28471	SMITH MIKE	REIMB 1019	STATE INSPECTION		20.00
043400		CANNERY			ACCOUNT TOTAL	40.00 *
					MAJOR TOTAL	26,542.42 **
3161		Professional Services-Can				
	31653	VIRGINIA FOOD WORKS	428	COMMERCIAL CONTRACT		2,916.67
	31653	VIRGINIA FOOD WORKS	437	COVERAGE		72.00
	31653	VIRGINIA FOOD WORKS	438	COVERAGE		139.50
3310		Repairs & Maintenance			ACCOUNT TOTAL	3,128.17 *
	16671	GRAINGER	9338721864	VALVE		39.46
5110		Electrical Services			ACCOUNT TOTAL	39.46 *
	28640	SOUTHSIDE ELECTRIC COOP	44435001 1119	ELECTRIC		496.33
5120		Heating Services				
	25247	PARKER OIL COMPANY INC	201145	HEATING OIL		762.93
	25247	PARKER OIL COMPANY INC	224234	HEATING OIL		817.55
5230		Telecommunications			ACCOUNT TOTAL	1,580.48 *
	21319	CENTURYLINK	310248529 1119	PHONE		282.01
6014		Other Operating Supplies			ACCOUNT TOTAL	282.01 *
	21811	LOWE'S	901144	STRETCH WRAP		21.84
	21811	LOWE'S	906762	PIPE WRENCH/NIPPLE		34.70
					ACCOUNT TOTAL	56.54 *
					MAJOR TOTAL	5,582.99 **

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MAJOR# ACCT# 053500	VENDOR NUMBER NAME COMPREHENSIVE SERVICES ACT	INV#	DESCRIPTION	AMOUNT
3160	CSA Programs			
	10121 ACEWALL SCHOLARS		PROFESSIONAL SERVICES	1,100.00
	11777 BUILDING BLOCKS TO SUCCESS		PROFESSIONAL SERVICES	40.00
	12280 CENTRA HEALTH		PROFESSIONAL SERVICES	6,468.00
	12280 CENTRA HEALTH		PROFESSIONAL SERVICES	6,468.00
	12280 CENTRA HEALTH		PROFESSIONAL SERVICES	6,468.00
	12410 CHESTNUT HILL MENTAL HEALT		PROFESSIONAL SERVICES	8,597.00
	14923 FAISON SCHOOL FOR AUTISM		PROFESSIONAL SERVICES	7,658.00
	17065 HALLMARK YOUTHCARE-RICHMD		PROFESSIONAL SERVICES	3,260.00
	17065 HALLMARK YOUTHCARE-RICHMD		PROFESSIONAL SERVICES	14,369.50
	17328 HARBOR POINT BEHAVIORIAL		PROFESSIONAL SERVICES	13,166.00
	18816 INTERCEPT YOUTH SERVICES		PROFESSIONAL SERVICES	2,940.00
	18816 INTERCEPT YOUTH SERVICES		PROFESSIONAL SERVICES	1,453.92
	19233 JAMES RIVER THERAP SVCS		PROFESSIONAL SERVICES	5,633.94
				1,200.00
			ACCOUNT TOTAL	78,822.36 *
			MAJOR TOTAL	78,822.36 **
071100	SUPERVISION OF PARKS & RECREATION			
5640	PE/Farmville Youth Associ			
	25825 PRINCE ED-FARMVILLE YOUTH	19-20 SUPPORT	19-20 SUPPORT	25,000.00
			ACCOUNT TOTAL	25,000.00 *
5643	Southside VA Family YMCA			
	28696 SOUTHSIDE VA FAMILY YMCA	19-20 CO PRGRMS	19-20 SUPPORT	20,000.00
			ACCOUNT TOTAL	20,000.00 *
			MAJOR TOTAL	45,000.00 **
081100	PLANNING			
3161	Planning Commission			
	16195 GILLIAM DONALD B	NOV 19 2019	COMMISSION MTG	100.00
	17883 HUNT PRESTON	NOV 19 2019	COMMISSION MTG	100.00
	19458 JENKINS TIMOTHY MARK	NOV 19 2019	COMMISSION MTG	100.00
	21525 LEATHERWOOD CLIFFORD JACK	NOV 19 2019	COMMISSION MTG	100.00
	25047 PAIGE WHITFIELD	NOV 19 2019	COMMISSION MTG	100.00
	25309 PEERY JOHN W JR	NOV 19 2019	COMMISSION MTG	100.00
	25607 PRENGAMAN JOHN C	NOV 19 2019	COMMISSION MTG	100.00
	28067 SANDLIN TERESA	NOV 19 2019	COMMISSION MTG	100.00
	32150 WATSON BRETT VON CANNON	NOV 19 2019	COMMISSION MTG	100.00
			ACCOUNT TOTAL	900.00 *
5230	Telecommunications			
	30440 US CELLULAR	816442183 1219	CELLULAR SERVICE	47.04
			ACCOUNT TOTAL	47.04 *
5510	Travel-Mileage			
	16195 GILLIAM DONALD B	NOV 19 2019	MILEAGE	23.20
	17883 HUNT PRESTON	NOV 19 2019	MILEAGE	23.20

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081500	ECONOMIC DEVELOPMENT			
5230	Telecommunications			
	30440 US CELLULAR	816442183 1219	CELLULAR SERVICE	44.51
				44.51 *
5510	Travel-Mileage			
	14366 EGGLESTON KATE	MILEAGE 1119	MILEAGE	45.47
				45.47 *
			ACCOUNT TOTAL	89.98 **
			MAJOR TOTAL	89.98 **
081600	TOURISM			
5110	Electrical Services			
	31846 DOMINION ENERGY VIRGINIA	0675198071 1219	VISITORS CENTER	102.10
	31846 DOMINION ENERGY VIRGINIA	1059387447 1219	ELECTRIC	45.30
				147.40 *
			ACCOUNT TOTAL	147.40 *
5130	Water & Sewer			
	29332 TOWN OF FARMVILLE	VISTRS CTR 1119	WATER & SEWER	48.84
				48.84 *
5210	Postal Services			
	11894 BUSINESS CARD	6702PUCKETT1119	UPS CHARGES	5.38
	11894 BUSINESS CARD	6702PUCKETT1119	UPS CHARGES	5.81
				11.19 *
			ACCOUNT TOTAL	11.19 *
5530	Travel-Subsistence & Lodg			
	31199 VANEPS MAGI	REIMB 1119	LODGING	455.44
				455.44 *
5896	VTC 50YRS of Love Grant			
	22917 MOUNTAIN LAUREL STUDIO, LL	4510	LOVE SUMMR PRIZE PKG	77.56
	28059 SANDY RIVER OUTDOOR ADVENT	VJTJ 231019	LOVE SUMMR PRIZE PKG	796.28
	30411 UPTOWN COFFEE CAFE	683	LOVE SUMMR PRIZE PKG	55.00
	999999 HEALTHY LIVING LLC	001	LOVE SUMMR PRIZE PKG	50.00
	999999 NORTH STREET PRESS CLUB	0127	LOVE SUMMR PRIZE PKG	25.00
	999999 PERINI PIZZA	2185	LOVE SUMMR PRIZE PKG	25.00
	999999 GREEN FRONT FURNITURE	376417	LOVE SUMMR PRIZE PKG	25.00
	999999 SHO-GUN STEAKHOUSE	50YR OF LVE	LOVE SUMMR PRIZE PKG	50.00
	999999 WALKER'S DINER	50YRS OF LOVE	LOVE SUMMR PRIZE PKG	125.00
				20.00
				1,223.84 *
			ACCOUNT TOTAL	1,223.84 *
5899	Special Projects			
	22917 MOUNTAIN LAUREL STUDIO, LL	4510	LOVE SUMMR PRIZE PKG	172.44
				172.44 *
			ACCOUNT TOTAL	172.44 *
			MAJOR TOTAL	2,059.15 **

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MAJOR# ACCT# 082300	VENDOR NUMBER FLOOD & EROSION CONTROL	VENDOR NAME FLOOD & EROSION CONTROL	INV#	DESCRIPTION	ACCOUNT TOTAL	MAJOR TOTAL	AMOUNT
5470	17925 HURT & PROFFITT, INC	Stormwater Review Fees	56615 20170901	STRM WTR PLAN REVIEW	270.00	270.00 *	270.00 **
083500	COOPERATIVE EXTENSION OFFICE						
3199	29913 TREASURER VA TECH	Purchase of Service - Oth	1ST QTR 1119	1ST QTR SUPPORT	15,231.35	15,231.35 *	
5230	21319 CENTURYLINK	Telecommunications	309520098 1119	PHONE	125.68	125.68 *	15,357.03 **
091000	GENERAL EXPENSE						
5803	19230 JAMES RIVER SOLUTIONS	Internal Fuel Account					
	19230 JAMES RIVER SOLUTIONS		S423592-IN	GAS	1,335.23		
	19230 JAMES RIVER SOLUTIONS		S423593-IN	GAS	1,005.37		
	19230 JAMES RIVER SOLUTIONS		S423594-IN	GAS	1,002.02		
	19230 JAMES RIVER SOLUTIONS		S423595-IN	GAS	1,090.38		
	19230 JAMES RIVER SOLUTIONS		S423596-IN	GAS	1,024.14		
	19230 JAMES RIVER SOLUTIONS		S423597-IN	GAS	1,023.64		
	19230 JAMES RIVER SOLUTIONS		S423598-IN	GAS	1,356.19		
	19230 JAMES RIVER SOLUTIONS		S423599-IN	GAS	869.36		
					ACCOUNT TOTAL	8,706.33 *	
					MAJOR TOTAL	8,706.33 **	
094000	CAPITAL PROJECTS						
0035	11262 BLAIR CONSTRUCTION INC.	Courthouse Renovation-Con	3269-3 COURTHSE	PJT 3269 COURTHOUSE	794,790.57		
	12742 COMMTRONICS OF VIRGINIA		929702	CONSOLE RELOCATION	587.50		
	12889 CRABTREE ROHRBAUGH & ASSC		22 3033	CH CONSTRUCTION	1,706.85		
	17925 HURT & PROFFITT, INC		56700 20191126	MATERIALS TESTING	1,156.25		
					ACCOUNT TOTAL	798,241.17 *	
0036	11758 BT CONFERENCE VIDEO INC.	Courthouse Renovation-Equ	INV067799	CH CNSTRCTN EQUIPMNT	11,047.08		
0052	11262 BLAIR CONSTRUCTION INC.	STEPS Center - Renovation	3246-6 STPS REN	PJT 3246 STEPS RENOV	8,592.43		
					ACCOUNT TOTAL	8,592.43 *	
0061	11262 BLAIR CONSTRUCTION INC.	DSS Build-Construction	3251-8 DSS BLDG	PJT 3251 DSS BLDG	246,014.14		
	29332 TOWN OF FARMVILLE		17878.0	COST-PLUS 56 SMI WAY	7,638.00		
					ACCOUNT TOTAL	253,652.14 *	
					MAJOR TOTAL	1,071,532.82 **	
					FUND TOTAL	1,339,153.84	

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ACCT#	NUMBER	NAME			

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FORFEITED ASSETS FUND

MAJOR#	VENDOR	VENDOR	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME		
031700	FORFEITED	DRUG ASSETS		
6030	29241	Commonwealth Atty Expend- THOMSON REUTERS-WEST	841201653 COURT SCREEN ACCESS	60.00 60.00 * 60.00 **
			ACCOUNT TOTAL	60.00
			MAJOR TOTAL	60.00
			FUND TOTAL	60.00

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MAJOR#	VENDOR	INVOICE#	DESCRIPTION	AMOUNT
ACCT#	NUMBER			
043200	GENERAL PROPERTIES			
5130	Water Service			
	29332 TOWN OF FARMVILLE			
		WATER TANK 1119	WATER & SEWER	51.30
				51.30 *
				51.30 **
			ACCOUNT TOTAL	
			MAJOR TOTAL	
			FUND TOTAL	51.30

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MAJOR# ACCT# 043200	VENDOR NUMBER GENERAL PROPERTIES	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110	31846	Electrical Services			
	31846	DOMINION ENERGY VIRGINIA	4148700281	SEWER PUMP	52.00
	31846	DOMINION ENERGY VIRGINIA	7471653571	SEWER PUMP	93.59
				ACCOUNT TOTAL	145.59 *
				MAJOR TOTAL	145.59 **
				FUND TOTAL	145.59

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
042300	COLLECTIONS				
3841	14723	EMANUEL TIRE OF VIRGINIA	491834	TIRE RECYCLING	231.00
	28866	STEPS, INC	OCTOBER 2019	RECYCLING	1,959.84
				ACCOUNT TOTAL	2,190.84 *
5110	28640	SOUTHSIDE ELECTRIC COOP	114379001	ELECTRIC	44.28
	31846	DOMINION ENERGY VIRGINIA	0599507431	RICE COLLECTION CNTR	34.39
	31846	DOMINION ENERGY VIRGINIA	0670040567	TRASHMORE ROAD SITE	17.60
	31846	DOMINION ENERGY VIRGINIA	1144204110	GREEN BAY	61.52
	31846	DOMINION ENERGY VIRGINIA	5181167213	SCLHSE LEACHATE PUMP	216.76
	31846	DOMINION ENERGY VIRGINIA	8601161519	PROSPECT DUMP SITE	92.70
	31846	DOMINION ENERGY VIRGINIA	8970737501	SCALE HOUSE	129.96
	31846	DOMINION ENERGY VIRGINIA	9176847250	LANDFILL SHELTER	52.50
				ACCOUNT TOTAL	649.71 *
5230	21319	CENTURYLINK	309480181	PHONE	64.68
	21319	CENTURYLINK	309714661	PHONE	64.68
	21319	CENTURYLINK	310039285	WORSHAM PHONE	47.93
	30440	US CELLULAR	816442183	CELLULAR SERVICE	32.02
	31335	VERIZON	248 5696	PHONE	50.53
	31337	VERIZON	743213759	PHONE	87.12
				ACCOUNT TOTAL	346.96 *
5440	28869	STIFF O O INC	8319	MONTHLY SERVICES	702.50
				ACCOUNT TOTAL	702.50 *
				MAJOR TOTAL	3,890.01 **
042400	LANDFILL OPERATIONS				
3160	27191	RESOURCE INTERNATIONAL	45724	LANDFILL MONITORING	2,280.95
	27191	RESOURCE INTERNATIONAL	45725	PROJECT MGMT EXPENSE	1,787.00
	27191	RESOURCE INTERNATIONAL	45726	STRM WTR PERMIT COMP	990.00
				ACCOUNT TOTAL	5,057.95 *
3161	27148	RED WING BUSINESS ADVANTAG	20191121081090	SAFETY BOOTS/OIL 4PR	789.92
				ACCOUNT TOTAL	789.92 *
3311	12220	CARTER MACHINERY CO INC	2347354	FILTER/GASKET	29.45
	12220	CARTER MACHINERY CO INC	2347355	BLADES	75.81
	15597	FERGUSON ENTERPRISES LLC	5930546	CPLNG/TPE/PIPE/CLNR	51.07
	21811	LOWE'S	901277	ROOF CTNG/SEAL/CAULK	155.37
	21811	LOWE'S	902140	KNIFE & BLADES	30.80
	22468	MID-ATLANTIC IRRIGATION	204438	CHECK VALVE	14.48
				ACCOUNT TOTAL	356.98 *
5230	30440	US CELLULAR	816442183	CELLULAR SERVICE	44.51
				ACCOUNT TOTAL	44.51 *

AP375H
 11/27/2019
 FUND # - 520

PRINCE EDWARD
 LISTING OF INVOICES FOR 11/01/2019 -- 11/27/2019

AFTER CHECKS
 PAGE 21

MAJOR#	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
6009	11491	ARC3 GASES	TANK RENTAL	15.81
	12220	CARTER MACHINERY CO INC	GASKET/CAP/RING/RTNR	77.59
	12220	CARTER MACHINERY CO INC	HYD OIL & DYE	608.55
	12282	CAVALIER HOSE & FITTINGS	BULKHEAD ADAPTER	6.82
	31202	VANEPS RONALD	DMV REGISTRATION FEE	5.00
			REIMB 1019	713.77 *
				6,963.13 **
			ACCOUNT TOTAL	713.77 *
			MAJOR TOTAL	6,963.13 **
			FUND TOTAL	10,853.14

AP375H
11/27/2019
FUND # - 732

RETIREMENT BENEFIT FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 11/01/2019 -- 11/27/2019

AFTER CHECKS
PAGE 22

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
002230	25257	LEOS Disbursements JOHNS VICKI K	NOVEMBER 2019	RETIREE BENEFIT	1,187.00
				ACCOUNT TOTAL	1,187.00 *
				MAJOR TOTAL	1,187.00 **
				FUND TOTAL	1,187.00

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
021400	28652	Advertising SOUTHSIDE MESSENGER	PCS 1019	ADVERTISING	180.00	180.00 *
5510	10975	Travel - Mileage AYOUB ZACHARY	REIMB 1119	MILEAGE/SUBSCRIPTION	253.12	253.12
	13761	DOSS AMANDA	MILEAGE	MILEAGE	285.36	285.36
	14358	EDMONDS ALEXIS	MILEAGE 1119	MILEAGE	61.48	61.48
	22217	MAXEY RENEE T	MILEAGE 1119	MILEAGE	126.79	126.79
	31091	VITALE MATT	MILEAGE 1119	MILEAGE	397.88	397.88
6012	10975	Books & Subscriptions AYOUB ZACHARY	REIMB 1119	MILEAGE/SUBSCRIPTION	1,124.63	1,124.63 *
097001	PCS SUPERVISION FEES EXPENDITURES				ACCOUNT TOTAL	3.79
5420	28724	PCS - Lease/Rent of Build SRP CORPORATION LLC	RENT 1119	RENT	ACCOUNT TOTAL	3.79 *
097002	PCS DRUG TESTING FEES				MAJOR TOTAL	1,308.42 **
0001	28095	PCS Drug Testing Fees ALERE TOXICOLOGY SERV INC	L228611	DRUG TESTING FEES	ACCOUNT TOTAL	2,750.00
					MAJOR TOTAL	2,750.00 *
					FUND TOTAL	4,116.86
					TOTAL DUE	1,355,567.73


Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____
 _____ Title _____ Date _____
 _____ Title _____ Date _____

PRINCE EDWARD COUNTY
SUPERVISOR MILEAGE

Nov-19

Date	Mileage	Rate	Amount Due	Reason For Trip
11/6/2019	30	0.58	17.40	STEPS Audit Committee Meeting
11/10/2019	300	0.58	174.00	Homestead (VaCO Conference)
11/15/2019	30	0.58	17.40	Meeting w/VDOC
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
Total	360	0.58	208.80	

Signature:  Jerry R. Townsend

Authorized




**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 10, 2019
Item No.: 8-d
Department: County Administration
Staff Contact: Cheryl Stimpson
Issue: Salaries

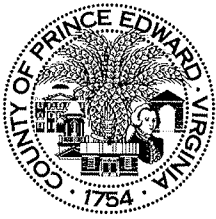
Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None

Recommendation: None

Motion _____ Cooper-Jones _____ Jones _____ Townsend _____
Second _____ Emert _____ Pride _____ Wilck _____
Gilliam _____ Southall _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 10, 2019
Item No.: 8-e
Department: Building Office
Staff Contact: Coy Leatherwood
Issue: Dance Hall Permit

Summary: The County requires an annual Dance Hall Permit. Prior to the Board meeting, Coy Leatherwood, Building Official, will inspect and make a recommendation regarding the issuance of a dance hall permit for the following businesses:

New Fevers Restaurant and Lounge
193 McLendon Drive
Farmville, VA 23901

The Building Official will share his report with the County Administrator, who will share it with the Board on December 10.

Attachments: Dance Hall Permit Application

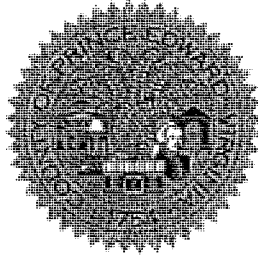
Recommendation: Approval

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____



PRINCE EDWARD COUNTY
APPLICATION FOR DANCE HALL LICENSE

DESIRED TERM OF OPERATION

<u>X</u>	9 - 12 months	\$100.00 fee
_____	6 - 9 months	\$ 75.00 fee
_____	3 - 6 months	\$ 50.00 fee
_____	1 - 3 months	\$ 25.00 fee

FOR PERIOD BEGINNING January 1, 20 20 and ending on
December 31, 20 20.

NAME OF APPLICANT William R. Harding

ADDRESS 506 3rd Street
Burkeville, Va. 23922

TELEPHONE NUMBER 434-294-1104 DAYTIME PHONE NUMBER 434-294-1104

NAME OF BUSINESS Fevers Inc.

BUSINESS ADDRESS 193 McLendon Drive
P.O. Box 293
Farmville, Va. 23901

BUSINESS PHONE NO. 434-392-8719

HAVE YOU BEEN CONVICTED OF A FELONY IN THE STATE OF VIRGINIA OR ELSEWHERE?
_____ Yes No If yes; list dates, place, and conviction:

Prior to conducting business, the owner or operator of a dance hall shall obtain a permit from the County Administrator before a license can be issued. A maximum period of thirty (30) days from application of permit is allowed for investigation of the dance hall and other proceedings. After such investigation, the Board of Supervisors will then act upon the approval of such permit of the applicant. Upon the approval of said permit the owner will be given a signed form from the County Administrator to be presented to the Commissioner of Revenue, whereupon the operator will be issued a license at a cost of one hundred dollars (\$100.00), or that proration thereof, to be paid to the County Treasurer.

No dance hall permit shall be issued to anyone having previously been convicted of a felony, nor shall any permits be issued unless the premises on which the dances shall be conducted comply with all fire and safety codes of the County of Prince Edward and Commonwealth of Virginia.

All dance halls and dance hall establishments shall discontinue dancing and close for business each night not later than 2:00 a.m.

It shall be unlawful for any dance hall establishment to allow any alcoholic beverages on its premises unless the establishment is licensed by the State Alcoholic Beverage Control Board for "on the premises" alcoholic beverage sales.

Any person within a dance hall who is found to be intoxicated or under the influence of alcohol, marijuana or any other drug or narcotic, shall upon the order of the proprietor or management personnel or police officer, leave such place forthwith and not return until sober; and failure to obey such order shall constitute a violation of the ordinance and shall be classified as a class three (3) misdemeanor.

The owner of a dance hall is responsible for maintaining control of his individual dance hall establishment patrons to the best of his ability. Lack of such effort to control the patrons or a continual request for police assistance may initiate action to review the permit and license of said establishment by the County of Prince Edward or the Circuit Court Judge.

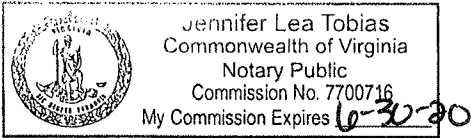
The owner or operator shall, at his expense, provide security officers as follows:

- (1) At least one (1) security officer for the first one hundred (100) patrons, or portion thereof, shall be in attendance at any public dance hall. Thereafter, an additional security officer shall be provided for every additional one hundred (100) such patrons, or portion thereof; and
- (2) For purposes of this section, a "security officer" shall be a deputy, peace officer, or special police officer, if such an off-duty assignment is permitted by such appointee's department, or a private security officer procured by the public dance hall owner or operator, through a private security business licensed pursuant to the Code of Virginia, 1950, as amended.

Failure to comply with this requirement shall result in revocation of the dance hall permit issued to such owner or operator.

Violations of the county ordinance or any of its sections will be considered a class three (3) misdemeanor and be punishable thereof. Each day of violation of any section will be considered a separate offense.

I, the undersigned applicant, do swear (or affirm) that the foregoing information is true and correct to the best of my knowledge and belief, and that I will comply with provisions set forth in the Dance Hall Ordinance adopted by the Prince Edward County Board of Supervisors on February 10, 1981 and amended October 10, 2006.



William Harding
Signature of Applicant

12-4-19
Date

Sworn and subscribed to before me in the County of Prince Edward, State of Virginia, this 4th day of December, 2019.

Jennifer Lea Tobias
Notary Public

My commission expires 6-30-2020.

Based upon the application above, the Board of Supervisors of Prince Edward County, or through its duly authorized agent does hereby approve the issuance of a permit to _____ to hold dances during the period of _____ to _____, in the County of Prince Edward, upon the payment of \$ _____ fee to the Treasurer of Prince Edward County.

County Administrator

Date



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 10, 2019
Item No.: 9
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Properties Committee Report

Summary: Properties Committee Chair Bob Timmons will be present to provide a construction update to the Board of Supervisors.

Attachments:

Recommendation:

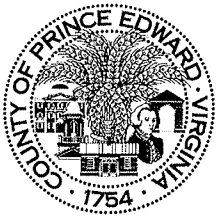
Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 10, 2019
Item No.: 10
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Highway Matters

Summary: VDOT Resident Engineer, Scott D. Frederick, P.E., will be present at the November Board meeting.

Attachments:

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 10, 2019
Item No.: 11
Department: Board of Supervisors
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Amendments to County Precinct Ordinance

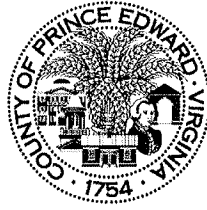
Summary: As the Board is aware, the Registrar received a letter from the Director of Piedmont ASAP indicating their building is longer available for use as a County voting precinct for Precinct 502. The Electoral Board has requested (and the Director of Social Services had no objections) for the County's new Social Services building located at 56-B SMI Way, Farmville, VA, be approved as the new locating for the 502 Voting Precinct.

At its November meeting, the Board of Supervisors authorized a public hearing on an amendment to Section 42-32 of the County Precinct Ordinance for the relocation of #502 Voting Precinct to the County Social Services Building. (Note: Staff updated the 911 addresses for each polling place, which also represent amendments to the ordinance). A copy of the Public Hearing Notice is attached.

Attachments: Public Hearing Notice
 Proposed Amendments to the County Redistricting Ordinance

Recommendation: Following the Public Hearing, the Board will wish to vote to approve the amendments to the Precinct Ordinance, as advertised.

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	



November 20, 2019

Please publish the following public hearing notice in THE FARMVILLE HERALD on Wednesday, November 27, 2019 and Wednesday, December 4, 2019.



**PUBLIC HEARING NOTICE
CHANGE OF COUNTY VOTING PRECINCT LOCATION**

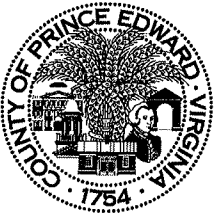
The Prince Edward County Board of Supervisors will hold a public hearing on Tuesday, December 10, 2019 at 7:30 p.m. in the Board of Supervisors Room, 3rd Floor, Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia to consider amendments to the County's Precinct Ordinance, to include changing the location of the polling place (voting location) for Precinct #502 within District 501 (Buffalo) from the Piedmont ASAP Building, 4026 West Third Street, Farmville, VA to the County Department of Social Services Building, 56-B SMI Way, Farmville, VA. A complete copy of the proposed amendments is available for public review in the office of the Prince Edward County Administrator, 111 South Street, 3rd Floor, Farmville, VA, or on the county website at www.co.prince-edward.va.us. It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

County Precinct Ordinance

Sec. 42-32. - Description of polling places. The description of the county's polling places is as follows:

Election District Number	District Name	Polling Place Location
101	Farmville	Farmville Bus Shop on Doswell Street <u>Farmville Area Bus Building, 502 Doswell Street, Farmville, VA</u>
201	Lockett	Rice Fire House on Highway 600 in Rice <u>Rice Volunteer Fire Department, 948 Rice Depot Road (State Route 600), Rice, VA</u>
301	Leigh District Precinct 301- Mount Zion	Second Mount Zion Baptist Church on Highway 696 near Green Bay <u>Mt. Zion Second Baptist Church 3753 Green Bay Road (State Route 696) Green Bay, VA</u>
	Leigh District Precinct 302- Mount Pleasant	Mount Pleasant United Methodist Church on Highway 633 <u>5083 Mt. Pleasant Road (State Route 633) Meherrin, VA</u>
401	Hampden	Hampden-Sydney Fire House off State Primary Route 133 on South Boundary Road. <u>Hampden-Sydney Volunteer Fire Department 159 South Boundary Road, Farmville, VA</u>
501	Buffalo District Precinct 501- Darlington Heights	Fire House in Darlington Heights on Highway 665 <u>Darlington Heights Volunteer Fire Department 2673 Darlington Heights Road (State Route 665) Pamplin, VA</u>
	Buffalo District Precinct 502- Buffalo Heights	Piedmont ASAP Building on West Third Street, U.S. Highway 460 Business <u>P.E. County Department of Social Services Building 56-B SMI Way (Route 684), Farmville, VA</u>

601	Prospect	Fire House in Prospect on Highway 655 <u>Prospect Volunteer Fire Department</u> <u>45 Campbell Hill Road (State Route 655)</u> <u>Prospect, VA</u>
701	West End	P. F. Gay Fire Station at Highway 460 Bridge over Buffalo Creek <u>Farmville Volunteer Fire Department</u> <u>Phillip F. Gay Fire House</u> <u>1000 West Third Street, Farmville, VA</u>
801	Center	Elk's Lodge on South Main Street <u>Prince Edward Elks Lodge #269</u> <u>636 South Main Street, Farmville, VA</u>



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 10, 2019
Item No.: 12
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Citizen Volunteer Appointments

Summary: The terms of office for the following positions expire December 31, 2019, except the Piedmont Senior Resources position, which expires January 14, 2020. All positions have been advertised in *The Farmville Herald*. Listed by each position are the terms of office, the name of the individual currently holding the position and the name(s) of all applicants filing a Citizen Volunteer Application.

Position	Term of Office	# of Terms Expiring/ Vacancies	Individual Currently Holding the Office	Citizen Volunteer Applicants
Prince Edward County Planning Commission	4 Years	1 County Position	Whitfield Paige	Brad Fuller Whitfield Paige
Prince Edward County Board of Zoning Appeals*	5 Years	1	John Townsend	John Townsend
Piedmont Senior Resources	3 Years	1	LeAnne Emert	Girish Pirohit, MD

**Note: The Board makes a recommendation to the Circuit Court Judge for appointments to the BZA.*

Attachments: Citizen Volunteer Applications

Recommendation:

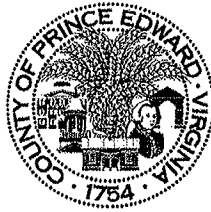
1. Make appointments to the Planning Commission and Piedmont Senior Resources Board.
2. Make a recommendation to the Circuit Court Judge for an appointment to the Board of Zoning Appeals.

Motion _____
 Second _____

Cooper-Jones _____
 Emert _____
 Gilliam _____

Jones _____
 Pride _____
 Southall _____

Townsend _____
 Wilck _____



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 11/25/19

Name Brad Fuller

Home Address 930 Worsham Rd

City Farmville State VA Zip Code 23901

Election District:	Buffalo-501	_____	Farmville-801	_____
	Hampden-401	<u>X</u>	Leigh-301	_____
	Farmville-101	_____	Lockett-201	_____
	Farmville-701	_____	Prospect-601	_____

Home Telephone Number 434-223-8045 FAX _____

E-Mail Address twncdrs@gmail.com

Current Employer Retired - 6/1/19

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home _____ Office _____

Optional Information Which May Prove Helpful:

Occupation Retired

Former Occupation, If Retired Sr. Wood Procurement Manager - Huber Eng. Woods

Education: High School _____ Year 1969

College/Technical School _____ Year 1973

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments Board of Directors - Forest Resource Assoc.

Board of Directors/Sec. - VA. Forestry Educational Found.

Professional, Civic, or Other Activities Academic Advisory Committee -

VA Tech Forestry Dept.

Chairman Admin. Board - Farmville United Methodist Church

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

45 years residency in Southside VA

41 years residency in Pr. Edward

Extensive background in manufacturing, agriculture, and forestry development

Extensive experience on Boards & Committees along with travel opportunities throughout U.S.

RECEIVED NOV 26 2019

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.


APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other _____
- Other _____
- Other _____

APPOINTED BY CIRCUIT COURT:

- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.



 Signature

11/23/17

 Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382, 111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date: 12 - 2 - 2019

PHYSICAL >

Name WHITFIELD M. PAIGE

Home Address 9799 PRINCE EDWARD HWY.

City PROSPECT State VA. Zip Code 23960

Election District:	Buffalo-501	_____	Farmville-801	_____
	Hampden-401	_____	Leigh-301	_____
	Farmville-101	_____	Lockett-201	_____
	Farmville-701	_____	Prospect-601	<input checked="" type="checkbox"/>

Home Telephone Number 434-547-2243 (CELL) FAX N/A

E-Mail Address WHITFIELD PAIGE @ CENTURYLINK.NET

Current Employer RE-TIRED

Business Address N/A

City N/A State N/A Zip Code N/A

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home SEE BELOW Office _____

P.O. BOX 561 FARMVILLE VA. 23901

Optional Information Which May Prove Helpful:

Occupation N/A

Former Occupation, If Retired WHOLESALE MKTKNG SALES ENGINEER

Education: High School R. R. MOTON Year 1968

College/Technical School SVCC, ECPI, JMU, MILITARY Year VARIOUS

Graduate School _____ Year _____

Military Service USAF-ACTIVE USAF-GUARD VAARMYNG Years 24.5

Degrees/Other (AAS, MGMT) (COMPUTER PROGRAMM'G) (HELICOPTER TECH) (BACHELOR'S)

Past Board, Commission, and Committee Assignments PECPCL - CURRENTLY

Professional, Civic, or Other Activities _____

NORTH CAROLINA SOCIETY OF ENGINEERS - PAST PRESIDENT 2003

EAST CAROLINA ENGINEERING CLUB - PAST PRESIDENT 2003

WESTERN CAROLINA UNIVERSITY ENGINEERING ADVISORY BOARD

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I HAVE ALWAYS DESIRED TO GIVE BACK TO THE COMMUNITY/TOWN/COUNTY AS A VOLUNTEER. MY PAST LIFE EXPERIENCES AND WORK, ALONG WITH PAST PROFESSIONAL AND CIVIC ACTIVITIES, HAS ALIGNED ME AS A CANDIDATE.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain. *NO*

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? *NO*

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors
- Other *NOT AS A SCHOOL BOARD MEMBER BUT ON A SPECIAL COMMITTEE OF SCH. BOARD.*
- Other
- Other

APPOINTED BY CIRCUIT COURT:

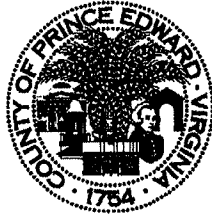
- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.

William M. Page _____ *12-2-2019*
 Signature Date

Please Return Application To:
 Prince Edward County Administrator's Office
 Post Office Box 382, 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837 -- FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 11/19/19

Name JOHN F. TOWNSEND, III

Home Address 11234 FIVE FORKS ROAD

City FARMVILLE State VA Zip Code 23901

Election District: Buffalo-501 _____ Farmville-801 _____
Hampden-401 X Leigh-301 _____
Farmville-101 _____ Lockett-201 _____
Farmville-701 _____ Prospect-601 _____

Home Telephone Number 434-223-7582 FAX _____

E-Mail Address john@jtownsend.net

Current Employer POULSTON APPLIANCE

Business Address 609 N MAIN ST

City FARMVILLE State VA Zip Code 23901

Business Telephone Number 434-392-4469 FAX _____

Which Address is Preferred for Mailings? Home X Office _____

Optional Information Which May Prove Helpful:

Occupation MANAGER

Former Occupation, If Retired _____

Education: High School YORK ACADEMY Year 1987

College/Technical School HAMPDEN-SYDNEY COLLEGE Year 1991 BA

Graduate School LYNCHBURG COLLEGE Year 1999 MBA

Military Service N/A Years _____

Degrees/Other VIRGINIA CERTIFIED PLANNING COMMISSIONER COURSE-2010

Past Board, Commission, and Committee Assignments P.E. COUNTY PLANNING

COMMISSION 1/2010-12/2017, BOARD OF ZONING APPEALS 1/2015-PRESENT

Professional, Civic, or Other Activities FARMVILLE JAYCEES 1993-2010

LEADERSHIP FARMVILLE 1996

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

MY INTEREST IS IN PRINCE EDWARD COUNTY'S CONTINUED ECONOMIC
DEVELOPMENT. THE REASON FOR THIS APPOINTMENT IS TO CONTINUE TO
SERVE ON THE BOARD OF ZONING APPEALS.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other _____
- Other _____
- Other _____

APPOINTED BY CIRCUIT COURT:

- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.


Signature

11/19/19
Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382, 111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



CITIZEN VOLUNTEER APPLICATION FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 11-26-19

Name DR. GIAISH PURONIT

Home Address 1795 PRICE DRIVE

City FARMVILLE State VA Zip Code 23901

Election District:	Buffalo-501 _____	Farmville-801 _____
	Hampden-401 _____	Leigh-301 _____
	Farmville-101 _____	Lockett-201 _____
	Farmville-701 _____	Prospect-601 _____

Home Telephone Number 434-229-1952 FAX _____

E-Mail Address GIAISHPURONIT70@GMAIL.COM

Current Employer CENTRA SOUTHSIDE COMMUNITY HOSPITAL

Business Address 800 OAK STREET

City FARMVILLE State VA Zip Code 23901

Business Telephone Number 434-315-2500 FAX _____

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation CARDIOLOGIST

Former Occupation, If Retired _____

Education: High School _____ Year _____

College/Technical School _____ Year _____

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other Medical

Past Board, Commission, and Committee Assignments ∅

Professional, Civic, or Other Activities VOLUNTEER PHYSICIAN @ the FREE CLINIC.

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I have reduced my working hours and plan to be semi-retired. There is no physician on the PSR board therefore I believe I have something to offer. I am familiar with the agency because a member of my patients have used PSR services.

Page Two

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other _____
- Other PIEDMONT SENIOR RESOURCES
- Other _____

APPOINTED BY CIRCUIT COURT:

- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.

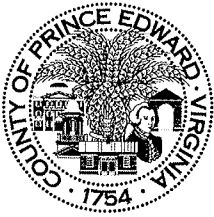
Gail Franklin
Signature

12/2/19
Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382, 111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 10, 2019
Item No.: 13
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: VGA AGREEMENT

Summary: The Board of the Transtech Alliance doing business as the Virginia Growth Alliance (VGA) has voted to amend both the Regional Development Agreement and the By-Laws.

BY-LAWS: The only substantive change in the By-Laws can be found in Article II item 2. The existing By-Laws state – “Additional members may be added by an affirmative two-thirds vote of the Board of Directors.”

In the proposed new BY-LAWS that section would read: “Additional members may be added to the Alliance as provided in the Agreement.” The agreement states that localities....” may become members of the Alliance by the adoption of a resolution to that effect adopted by all of the members of the Alliance.” This language is the same as it always has been in the Agreement. This action merely aligns the BY-LAWS and the Agreement.

AGREEMENT: The only substantive change proposed in the Agreement can be found in Item 9 – Withdrawal of Membership - The existing agreement states that member can withdraw by merely giving a six month’s written notice to the other members. The proposed change requires the leaving Jurisdiction to adopt a **resolution** of withdrawal and still requires a six-month written notice to the other members.

In addition, the following statement is proposed to be added to item 9 – “Further, any Member Jurisdiction that withdraws from the Alliance shall pay for the costs associated with removing said Member Jurisdiction from print and electronic media, including but not limited to, letterhead and websites, and any other materials used by the Alliance that includes the name of the withdrawing Member Jurisdiction.”

Section 15.2-1300 of the *Code of Virginia*, requires joint agreements to be approved by ordinance.

Attachment:

1. Proposed amendment to the TransTech Alliance, Bylaws.
2. Proposed amended TRANSTECH ALLIANCE REGIONAL DEVELOPMENT AGREEMENT

Recommendation: The Board will wish to review the proposed amendments to the By-Laws and the Transtech Alliance Regional Development Agreement. and authorize a public hearing for the January 14, 2020 Board meeting.

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

TransTech Alliance

Bylaws

I. Name

1. The name of the organization shall be the TransTech Alliance (d.b.a. Virginian's Growth Alliance) referred to as the Alliance.

II. Members

1. Each participating locality, Brunswick, Charlotte, Greenville, Lunenburg, Mecklenburg and Nottoway Counties and the City of Emporia are founding members of the Alliance.
2. Additional members may be added to the Alliance as provided in the Agreement.
3. Voting privileges are extended to active members of the Alliance.
4. An active member is a locality that is current on its financial participation. Members that are more than six months delinquent in their financial participation are deemed to be inactive.

III. Board of Directors

1. The Board of Directors shall serve without pay and consist of two representatives appointed by governing body of each member jurisdiction and up to six additional Board of members representing business and education appointed by the Board of Directors. Each member jurisdiction may appoint an alternate Board member to serve in the absence of one of their appointed Board members. The alternate member shall have all rights and privileges when serving for the appointed Board member.
2. Executive sessions are reserved for board members with the exception of those invited to attend by the Chair.

IV. Officers

1. The officers of the Board shall consist of a Chair, Vice Chair, Secretary and Treasurer nominated and elected by the Board. The Executive Director may serve as the Secretary or Treasurer or both.
2. Elected officers will serve a term of two years.
3. (a) The Chair shall preside at all Board meetings, appoint committee members, and perform other duties as associated with the office. (b) The Vice Chair shall

assume the duties of the Chair in case of the Chair's absence. (c) The Secretary shall be responsible for the minutes of the Board, keep all approved minutes in a minute book and send out copies of minutes to all Board members. (d) The Treasurer shall keep record of the organization's budget and prepare financial reports as needed.

V. Committees

1. A Marketing Committee shall be a standing committee of the Alliance.
 - i. The Marketing Committee shall be the current economic developer for member localities and other economic development professionals as approved by the Board.
 - ii. Marketing Committee members shall serve as long as they are employed as the economic developer for their respective member localities or organization.
 - iii. Vacancies may be filled by a person serving as the economic developer for the member jurisdiction or by a person appointed by the Board.
 - iv. The Marketing Committee shall meet at least 10 times per year at a time and place determined by the Marketing Committee.
2. The Board may establish other standing and ad hoc committees as needed.
 - i. The Chair will appoint members to these standing and ad hoc committees with a recommendation from the Executive Director.

VI. Meetings

1. Regular meetings of the Board shall be held bimonthly, every other month, on the 1st Thursday of each month. The Board may change the date of a regular meeting, add regular meetings or cancel regular meetings during the calendar year by a vote of the Board. The Chair may also reschedule a cancelled regular meeting for another date.
2. Meeting locations may vary among the member jurisdictions. The Executive Director will send out notice of the meeting's location two weeks in advance of the meetings.
3. Special meetings may be held at any time when called for by the Chair or a majority of the Board members.
4. Agendas shall be provided at least four days in advance.

5. Meetings shall be conducted in accordance with the Robert's Rules of Order (short form for small parliamentary bodies).

VII. Voting

1. Each Board member shall have a single vote.
2. (a) A majority of Board members with at least a majority of the member jurisdictions present constitutes a quorum. (b) in absence of a quorum, no formal action shall be taken except to adjourn the meeting to a subsequent date.
3. Passage of a motion requires a simple majority (i.e., one more than half the members present).

VIII. Conflict of Interest

1. Any member of the Board who has a financial, personal, or official interest in, or conflict (or appearance of a conflict) with any matter pending before the Board, of such nature that it prevents or may prevent that member from acting on the matter in an impartial manner, will offer to the Board to voluntarily excuse him/herself and will vacate his seat and refrain from discussion and voting on said item.

IX. Fiscal Policies

1. The fiscal year of the Board shall be July 1 to June 30 of following year.
2. An annual outside audit will be performed.

X. Amendments

1. These by-laws may be amended by a two-third vote of Board members present at any meeting, provided a quorum is present and provided a copy of the proposed amendments(s) are provided to each Board member at least one week prior to said meeting.

**TRANSTECH ALLIANCE
REGIONAL DEVELOPMENT AGREEMENT**

THIS AGREEMENT is entered into this _____ day of _____, 2019 among Brunswick County, Charlotte County, Greensville County, Lunenburg County, Mecklenburg County, Prince Edward County, Buckingham County, Cumberland County, and the City of Emporia (the “Member Jurisdictions”) all of which are political subdivisions in the Commonwealth of Virginia.¹

WHEREAS, in 2012, the Alliance was created for the purpose of creating a regional organization to increase business opportunities and other development opportunities within the region; and

WHEREAS, the Member Jurisdictions desire to amend this Agreement with the Alliance governing the parties’ respective obligations;

NOW THEREFORE, it is agreed by the Member Jurisdictions as follows:

1. Creation of TransTech Alliance.

In 2012, Brunswick, Charlotte, Greensville, Lunenburg, Mecklenburg and Nottoway Counties and the City of Emporia created a regional entity to increase business and other development opportunities to be named the TransTech Alliance (the “Alliance”) pursuant to Section 15.2-1300 et. seq. of the Code of Virginia, which authorizes the joint exercise of powers by political subdivisions.

2. Duration.

The Alliance shall be in existence for an unlimited duration, unless dissolved as set forth in Section 10 of this Agreement.

3. Board.

The Alliance shall be administered by a Board of Directors consisting of two representatives appointed by the governing body of each of the Member Jurisdictions. The members of the Board shall serve without a term, and shall serve at the pleasure of their respective governing bodies. In addition, the Board may appoint up to six additional Board members representing business and education for two-year terms. The Board shall have the power to adopt bylaws, and shall elect a chair, a vice-chair, secretary and treasurer,

¹ Nottoway County will withdraw as a member effective June 30, 2019. Amelia County withdrew as a member on June 30, 2018.

each of which shall serve for two-year terms. Approval of any action shall require a majority of a quorum of the Board.

4. Method of Financing and Budget.

The Alliance shall be financed by a combination of grants and awards and funding by the Member Jurisdictions in the form of an annual per capita appropriation based on the decennial United States Census. The amount of the annual per capita appropriation shall be determined by the Board when it adopts the annual budget. The annual per capita appropriation for the fiscal year beginning July 1, 2012 is \$1.00. The Board shall propose a budget for the next fiscal year by March 1 of each year, and shall present that budget to the county administrator or city manager of each Member Jurisdiction. The Alliance shall have the authority to accept grants and awards in its name on behalf of the Member Jurisdictions.

5. Executive Director.

The Board shall have the authority to employ an Executive Director and other employees, subject to available funds.

6. Fiscal Agent.

The Board shall appoint one of the Member Jurisdictions to serve as its fiscal agent. The fiscal agent shall receive and disburse all funds for the Board, and shall provide an accounting of all such funds. The Board may agree to pay the Member Jurisdiction serving as fiscal agent for such service. The Board may conduct its own annual audit, or may have the auditor for the Member Jurisdiction serving as fiscal agent have the annual audit conducted by its auditor.

7. Title to Property.

In the event that the Board shall acquire real or personal property, the title to such property shall, in the discretion of the Board, be in the name of the Alliance or the Member Jurisdiction serving as fiscal agent, which shall hold the property in trust for the members of the Alliance.

8. Contracts.

The Board shall have the power to enter into contracts to the extent funds are available. Such contracts shall be entered into in the name of the Alliance. The Board shall purchase such insurance as it deems necessary.

9. Withdrawal of Membership.

Upon resolution of its governing body, a Member Jurisdiction shall be allowed to withdraw from this Agreement as of July 1 of any year by giving six months' written notice to the other Member Jurisdictions, unless such notice is unanimously waived by the other Member Jurisdictions. During such six-month period, the Member Jurisdiction seeking to withdraw agrees to continue its annual appropriations. In the event a Member Jurisdiction withdraws, it shall have no right to any personal property, real property, or any other asset, including cash, held by the Alliance or the fiscal agent. In the event a Member Jurisdiction does not appropriate the annual per capita amount determined by the Board in the annual budget, such Member shall be considered to have withdrawn from the Alliance, and shall have no right to any personal property, real property, or any other asset, including cash, held by the Alliance or the fiscal agent.

Further, any Member Jurisdiction that withdraws from the Alliance shall pay for the costs associated with removing said Member Jurisdiction from print and electronic media, including but not limited to, letterhead and websites, and any other materials used by the Alliance that includes the name of the withdrawing Member Jurisdiction.

10. Dissolution.

The Member Jurisdictions may dissolve the Alliance by a majority of the governing bodies adopting resolutions to that effect. Such resolutions shall state the date of the dissolution. In the event of such dissolution, the assets of the Alliance shall be divided pro rata, based upon the relative percentages of Member Jurisdiction contributions, unless otherwise agreed to unanimously. Any assets held at the time of dissolution that have been contributed by entities that are not Member Jurisdictions shall be divided equally among the Member Jurisdictions, unless otherwise agreed to unanimously. In the absence of a unanimous agreement to do otherwise, any personal or real property shall be sold.

11. Additional Members.

Any city or county in Virginia, may, upon the adoption of a resolution by its governing body, and with a majority of a quorum of the Board of Directors, may become a member of the Alliance. The new member shall adopt a resolution approving this Agreement and its membership in the Alliance. The city or county requesting membership shall appoint two members to the Board and one alternate.

12. Counterparts.

This Agreement may be executed in any number of counterparts, each of which, when so executed and delivered, will be an original, and the counterparts taken together will constitute one and the same instrument.

WHEREFORE, the parties indicate their desire to enter into this Agreement by their duly authorized signatures below.

BRUNSWICK COUNTY

By: _____

BUCKINGHAM COUNTY

By: _____

CHARLOTTE COUNTY

By: _____

CUMBERLAND COUNTY

By: _____

GREENSVILLE COUNTY

By: _____

LUNENBURG COUNTY

By: _____

MECKLENBURG COUNTY

By: _____

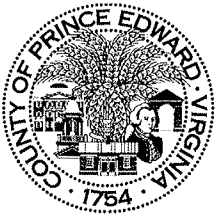
PRINCE EDWARD COUNTY

By: _____

CITY OF EMPORIA

By: _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 10, 2019
Item No.: 14
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: VGA MEMBERSHIP

Summary:

HISTORY

- On November 14, 2013 the Board of Supervisors approved to join the Virginia Growth Alliance through June 30, 2014 to allow time to review the By-Laws, Protocols, Agreement and any other relevant documents.
- On June 16, 2014 the Board of Supervisors agreed to remain in VGA and become a permanent member of the Alliance.
- On April 3, 2018 the Board of Supervisors voted not to renew membership in VGA and request permission to waive the 6-month notice.
- On June 12, 2018 the Board was notified that VGA declined to waive the 6-month notice requirement because it had not done so on a similar request from another County.
- On April 16, 2019 the Board of Supervisors voted to remain in VGA and continue the contract with Retail Strategies for another year.

DECISION POINT

Based on the six-month notice requirement, if the Board wishes to withdraw the County’s membership from the Virginia Growth Alliance, the County must provide written notice to the other member jurisdictions. This notice must be received prior to January 1, 2020. Based on the proposed change to the VGA agreement requiring a member jurisdiction who desires to leave the Alliance to do so by the adoption of a resolution said resolution is attached

Attachment: Draft VGA Withdrawal Resolution

Recommendation: Review the proposed resolution and consider adoption if the Board wishes to withdraw from VGA.

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

BOARD OF SUPERVISORS

James R. Wilck
Chairman
Jerry R. Townsend
Vice Chairman
Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride, Ed.D.
Gene A. Southall



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR

W.W. Bartlett
Post Office Box 382
111 N. South Street, 3rd Floor
Farmville, VA 23901
Office: (434) 392-8837
Fax: (434) 392-6683
wbartlett@co.prince-edward.va.us
www.co.prince-edward.va.us

**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

~ VIRGINIA GROWTH ALLIANANCE MEMBERSHIP ~

WHEREAS; at its December 10, 2019 meeting, the Board of Supervisors of the County of Prince Edward, Virginia, voted to withdraw as a member of the Virginia Growth Alliance; and

WHEREAS, as required in Section #9 of the TRANSTECH ALLIANCE (d.b.a. Virginia’s Growth Alliance) REGIONAL DEVELOPMENT AGREEMENT, the County of Prince Edward must give six month’s written notice to the other members of the organization;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors of the County of Prince Edward, does hereby adopt this resolution of withdrawal to formally terminate the County’s membership with the Virginia Growth Alliance effective June 30, 2020 and directs the County Administrator to provide the required notice to the other member jurisdictions.

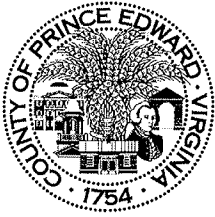
Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of ___ in favor and ___ opposed, this 10th day of December, 2019.

James R. Wilck, Chairman

ATTEST:

W.W. Bartlett, County Administrator



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 10, 2019
Item No.: 15
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Health Department Funding

Summary:

The Prince Edward County Board of Supervisors has received a request from the Director of the Piedmont Regional Health District for an increase in funding of \$2,902.62 for 2020 from Prince Edward County. This is the County's portion of the total increase of \$53,782 for the Prince Edward County Health Department. The attached letter outlines the reasons for the funding increase. Some of these reasons are increased emergency management operations, increased infectious disease outbreaks, increased immunizations, increased costs associated with maternal and infant care, nutrition, education and training. All of these items provide increased services for our citizens and the formula only requires to contribute approximately 5% of the additional funding.

The County has received a refund of \$6,397 from the Commonwealth due to savings in expenditures from the Health department in last year's budget. This refund will more than cover the increased cost.

The Budget Amendment adjusts the County Budget to show both the refund received and the additional expenditure requested. The bottom line is a savings of \$3,494 which is being placed in the fund balance

FY20 Budget Amendment

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3(Rev)	100	19020	0001	Recovered Cost		6,397.00
4(Exp)	100	51100	5610	Fire Programs/ATL - Rice	2,903.00	
4(Exp)	100	41050	0100	To General Fund Balance	3,494.00	

Attachment:

1. Letter from Director of Piedmont Health District

Recommendation:

Approve the Budget Amendment shown above and appropriate the same funds.

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	



COMMONWEALTH of VIRGINIA

DEPARTMENT OF HEALTH

Piedmont Health District
111 South Street, 1st Floor
Farmville, VA 23901
PHONE: (434) 392-3984
FAX: (434) 392-1038
TDD 1-800-828-1120

SERVING THE COUNTIES OF:
AMELIA
BUCKINGHAM
CHARLOTTE
CUMBERLAND
LUNENBERG
NOTTOWAY
PRINCE EDWARD

Mr. Wade Bartlett, County Administrator

18 Sept 2019

Prince Edward County, Virginia

P.O. Box 382, Farmville, VA 23901

Dear, Mr. Bartlett,

The Health Department has designated a Revenue Refund for your County from fiscal year 2019.

In our projected budget for fiscal year 2020, however, we are showing a modest but significant increase in our needed commitments. We are, therefore, asking for your consideration for an increase in your counties contribution in the amount of \$ 2,902.62 for 2020. This increase contribution would represent a proportional increase to match the State's increase in supporting revenue for ongoing operations for 2020. Some of the increases have been realized by increased Emergency Management Operations, Increased Infectious Disease Outbreaks and investigations, Increased Immunization Activities, increased costs associated with improved telecommunications and internet services, increased costs associated with maternal and infant care, nutrition, education and training, and our increased activities to fight the ongoing Opioid crisis, which effects all of our counties. In respect for your own county's financial obligations, we have carefully analyzed the figures and structured the above request to represent only a fraction of the funds designated for refund from 2019.

Please consider this as a reasonable request in good faith from a valued and dependable community partner, your Local Health Department.

Respectfully Submitted,

H. Robert Nash, M.D., F.C.A.P.

Director, Piedmont District, Virginia Department of Health

111 South St., Farmville, VA 23901



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 10, 2019
Item No.: 16
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator Report

Summary:

1. VASAP REQUEST – To make the VASAP building ADA compliant when it served as the polling place for district 502, the County purchased a short (3 feet) ramp. This ramp was specially made because the step-up was not a normal size. The ramp cost the County \$145. Because of the unusual height the County has no other place this small ramp can be used. The Director of the local VASAP has requested the County gift the Ramp to VASAP but she is willing to “provide something” for the ramp.

Recommendation – As the County has no other use for the ramp and it has been used for 13 years for the facility and VASAP serves a valuable purpose for the citizens of Prince Edward County I recommend the Board of Supervisors declare the ramp surplus and gift the ramp to the local VASAP.

2. IDA FUNDING – County Administrator will update the Board on issues concerning incentives and IDA funding at the meeting.

3. SOLID WASTE -

a. The Solid Waste Budget contains \$125,000 to buy a bull dozer, we bought one for \$75,000 leaving \$50,000 unexpended. At this time we do not have a reliable truck for the Solid Waste Manager to use. The one he is using has over 300,000 miles on it and the transmission is failing can not use the overdrive and falls out of 4th gear under load. A new ¾-ton truck off of state contract will cost \$31,500. Request permission to buy a new truck.

b. Waste Sites – We have painted 17 open top bins, have 12 more cleaned and ready to paint when weather warms. In process of buying metal direct from metal wholesaler, once metal arrives will begin repairing bins. Have 2 new sheds, installing electric now, when finished will insulate and sheet rock and will be ready. Meeting with a paving contractor to explore possible entrance and exit changes and use of asphalt and/or concrete to improve site travel lanes.

Attachment:

Recommendation: See above.

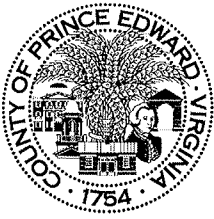
Motion _____
 Second _____

Cooper-Jones _____
 Emert _____
 Jones _____

Pride _____
 Southall _____
 Gilliam _____

Townsend _____
 Wilck _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 10, 2019
Item No.: 17
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Closed Session

Summary:

I move that the Prince Edward County Board of Supervisors convene in Closed Session:

- a) For consultation with legal counsel regarding the provision of legal advice by such counsel related to properties adjoining the County boundary, pursuant to the exemption provided for in Section 2.2-3711(A)(8) of the *Code of Virginia*.

Attachments:

Recommendations: Convene in Closed Session

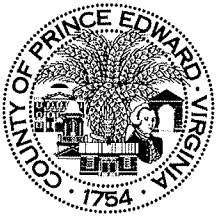
Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 10, 2019
Item No.: 18
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Upcoming

Summary: Please see attachments. Please let Sarah know if you wish to register to attend.

Attachments: Upcoming VACo Meetings & Training Opportunities

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____

2020 FINANCE FORUM

Monday, January 6, 10AM - 3:30PM

Delta Hotels Richmond Downtown
Cosponsored by VACo and VML



REGISTRATION

Register the following people for the Finance Forum:

1) NAME: _____ JOB TITLE: _____
COUNTY/CITY or TOWN/COMPANY: _____
EMAIL ADDRESS: _____
.....

2) NAME: _____ JOB TITLE: _____
COUNTY/CITY or TOWN/ORGANIZATION: _____
EMAIL ADDRESS: _____
.....

3) NAME: _____ JOB TITLE: _____
COUNTY/CITY or TOWN/ORGANIZATION: _____
EMAIL ADDRESS: _____

DEADLINE FOR REGULAR REGISTRATION IS DEC. 1, 2019

_____ x **\$90** per registrant

_____ x **\$100** per registrant Dec. 2 & after

Total Due \$ _____

Send a check **made payable to VACo** covering the total cost to: Virginia Association of Counties, 1207 East Main Street, Suite 300, Richmond VA 23219 or FAX the registration form with credit card authorization to 804.788.0083.

REFUND POLICY: Requests for registration refunds are honored if received in writing by 12/27/2019. Substitutions can be accepted at no additional cost.

Credit Card Authorization:

Card Number: _____ Expiration Date: _____ / _____
Month Year

Total amount to be charged: \$ _____

Email address for confirmation & receipt: _____

Cardholder's Name: _____

Please Print

Signature: _____



2020 VACo VML VAPDC Local Government Legislative Day

FEBRUARY 6

Omni Richmond Hotel | 100 S 12th Street | Richmond, VA 23219

VACo-VML-VAPDC invites local government officials to **VACo-VML-VAPDC Local Government Legislative Day** on **Thursday, February 6, 2020** at the **Omni Richmond Hotel**. Keynoting the event will be Governor Northam (invited). Advocates representing the state associations will report on legislation affecting local governments; then local government officials are encouraged to go to the Capitol to participate in committee meetings and lobby state legislators. In the evening, officials are strongly encouraged to invite their state legislators to the VACo-VML-VAPDC reception.

Officials who need to stay overnight at the **Omni Richmond Hotel** can get a special room rate of \$162. For reservations, call 804.344.7000 by **January 17, 2020** with the following code: **Local Government Legislative Day** or reserve a room at this [Omni Richmond Hotel link](#).

REFUND POLICY: Requests for registration refunds are honored if received by **January 24, 2020**. Substitutions are accepted at any time. For more information, call VACo at 804.788.6652.

REGISTRATION FEES -

Circle One	Until Jan. 24	LATE (Jan. 25 and after & at the door)
A. DAY BRIEFINGS ONLY	\$ 50 PER PERSON	\$ 60
B. RECEPTION ONLY	\$ 70 PER PERSON	\$ 80
C. DAY BRIEFINGS <i>and</i> RECEPTION	\$115 PER PERSON	\$ 135

AGENDA

9 AM	Respective Board of Directors Meetings
11:00 AM	Registration
11:30 AM	Lunch
12 NOON	Program
Afternoon	Visit Capitol and lobby legislators
5:30 PM	Reception

REGISTRATION

The following people will attend on **February 6, 2020**. Accompanying this form is a check for the total amount due or a charge authorization.

Name _____ Title _____ Total: \$ _____

Name _____ Title _____ Total: \$ _____

Mailing Address _____

Organization (County/City/Town/Company) _____

Phone _____ Email _____

Special Accommodations _____ Vegetarian lunch? _____

Charge Options: VISA MasterCard AMX Discover EXP. DATE ____/____/____

TOTAL TO BE CHARGED: _____ CARD NUMBER: _____

NAME ON CARD: _____

SIGNATURE: _____

EMAIL FOR CREDIT CARD RECEIPT: _____



VACo County Board Chairpersons' Institute

February 7-8, 2020

at VACo Training Center

1207 East Main Street | Richmond, VA 23219



The Institute: VACo's annual Chairpersons' Institute offers County Board Chairs and Vice Chairs an educational experience carefully tailored to meet the needs of community leaders. Throughout the Institute, county officials will study practical strategies in critical areas like budgeting, communication, and goal setting. If you want to learn more about the structure and functions of county government while enhancing your leadership skills, this is the course for you!

Who should attend: New and incumbent County Board Chairs and Vice Chairs.

Enrollment: Will be limited to 20 participants.

Conference Registration Details: The Institute's \$295 registration fee includes the two day training seminar, training materials, Friday's lunch and dinner, and Saturday's breakfast. Spouses and guests who wish to attend Friday's Dinner & Reception may do so for a \$50 guest registration fee. Register by mailing or faxing this form along with a check or charge authorization to VACo, 1207 East Main Street, Suite 300, Richmond, VA 23219.

Hotel Reservation Details: Lodging costs are not covered in the registration fee. Lodging is available at the Omni Richmond Hotel, 100 S. 12th Street, Richmond, VA 23219. Room rates begin at \$147 (single). Reserve your room by calling 804.344.7000 with the following code: **Local Government Legislative Day** or reserve a room [with this link](#).

Room reservations at the Omni Richmond Hotel must be made by **January 17, 2020**.

Refund Policy: Requests for registration refunds will be honored if received by **January 27, 2020**. However, substitutions are accepted at any time. For more information, call VACo at 804.788.6652.

Name _____

County _____ Phone _____ E-mail _____

Mailing Address _____

Guest Name (Dinner & Reception) _____ (Add \$50)

Payment Method: Check ___ VISA ___ American Express ___ MasterCard ___

Card Number _____ Expiration Date _____

Card Holder's Name _____

Authorized Signature _____



Please return with payment by January 27, 2020:
Virginia Association of Counties
1207 East Main Street, Suite 300
Richmond, VA 23219-3627.
Credit card payments may be faxed to 804.788.0083.



VACo County Supervisors' Forum

March 20-21, 2020 | Omni Richmond Hotel



The Forum: Virginia Association of Counties offers the County Supervisors' Forum to supervisors and county board members to focus on critical issues facing counties today: financial responsibilities, schools, economic development, transportation, environmental protection, intergovernmental relations, legal issues and more. An overview of county government and the work of county supervisors is covered.

Who should attend: Newly-elected and incumbent supervisors/county board members, chief county administrative officers and other government managers will come away with information they need to steer their locality forward.

Registration Details: The registration fee for County Officials is \$350 which covers conference materials, a 2019 Virginia County Supervisors Manual, Friday dinner and Saturday lunch. Spouses/guests (non-County Officials) who wish to attend the Friday evening dinner may register for \$60. Those who have already purchased a 2019 Supervisors' Manual may register for \$275 but must bring their manual with them to the Forum.

The registration deadline is March 6. To register, mail this form along with a check or charge authorization to VACo, 1207 East Main Street, Suite 300, Richmond, VA 23219, or fax to 804.788.0083.

Hotel Reservation Details: Lodging costs are not covered in either registration fee. The Forum is held at the Omni Richmond Hotel, 100 South 12th Street, Richmond, VA 23219. Room rates start at \$147 (single room occupancy). To reserve a hotel room, call 804.344.7000 by March 3, 2020, with this code: **VACo Supervisors Forum** or reserve a room at this [Omni Richmond Hotel link](#).

Refund Policy: Requests for registration refunds are honored if received by March 6, 2020. Substitutions are allowed in the event a supervisor is unable to attend. For more information, call VACo at 804.788.6652.

Name _____

County _____

Mailing Address _____

Phone _____ Supervisors' Email _____

Guest Name for Dinner _____ Add \$60 _____

Late fee March 7 & after and at the door: \$375 (with Supervisors' Manual) or \$300 (without manual)

TOTAL AMOUNT TO BE CHARGED: \$ _____ Check Enclosed _____

Charge Options: VISA American Express MasterCard

Card Number _____ Expiration Date _____

Card Holder's Name _____

Card Holder's Signature _____



COURSE MATERIALS

Each course features a binder of class materials along with assigned textbooks. Course textbooks include:

- Code of Virginia
- Virginia County Supervisors Manual, Virginia Association of Counties
- Working Across Boundaries, Russell M. Linden
- A Budgeting Guide for Local Government, Robert L. Bland
- Real Leadership, Dean Williams
- Leadership on the Line, Ronald Heifetz and Martin Linsky
- The Small Town Planning Handbook, Thomas Daniels, John Keller, Mark Lapping, Katherine Daniels, and James Segedy
- Community Planning, Eric Kelly
- Zoning 101, John Stephani
- The Six Thinking Hats, Edward de Bono
- The Secrets of Powerful Problem Solving, Roger Dawson
- The Truth about Leadership, James Kouzes and Barry Posner
- We Don't Make Widgets, Ken Miller

INSTRUCTORS



Mike Chandler, Ph.D.

Phone: 804.794.6236

E-mail: rmchan@vt.edu

Experience | Education

- Member Virginia Tech Faculty, 1975-2003
- Served Blacksburg Town Council, 1984-2003
- Professor Emeritus, Department of Agricultural and Applied Economics, Virginia Tech
- Doctor of Philosophy, University of Georgia
- Masters of Urban and Regional Planning, Virginia Tech



Martha A. Walker, Ph.D.

Phone: 434.766.6761

E-mail: walker53@vt.edu

Experience | Education

- Served Two Terms on Pittsylvania County School Board
- Joined Virginia Cooperative Extension in 2005 after Serving 28 Years in Virginia Community College System
- Doctor of Philosophy, Old Dominion University
- Masters of Science, Virginia Tech

Courses include a number of guest instructors and practitioners with expertise in the area of study.



Virginia Cooperative Extension programs and employment are open to all, regardless of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, genetic information, marital, family, or veteran status, or any other basis protected by law. An equal opportunity/affirmative action employer. Issued in furtherance of Cooperative Extension work, Virginia Polytechnic Institute and State University, Virginia State University, and the U.S. Department of Agriculture cooperating. Edwin J. Jones, Director, Virginia Cooperative Extension, Virginia Tech, Blacksburg; Jewel E. Hairston, Administrator, 1890 Extension Program, Virginia State, Petersburg.

Virginia Certified County Supervisors Program



Virginia Association of Counties
1207 E. Main Street, Suite 300
Richmond, VA 23219

PROGRAM DESCRIPTION

The Virginia Association of Counties, in partnership with Virginia Tech and Virginia Cooperative Extension, offers county supervisors an opportunity to enhance their capacity to effectively and efficiently lead their respective counties by participating in the Virginia Certified County Supervisors' Program.

The Virginia Certified County Supervisors' Program features a five-course curriculum. Each course begins with a six-hour classroom session that is topically driven and reflective of the subject matter being covered.

Following the classroom session is an eight-week home study period. Each course participant is assigned relevant articles and books and completes assignments drawn from the readings on a weekly basis. The final component is a concluding six-hour classroom session.

Since its inception in 2005, more than 50 supervisors representing over 40 counties have enrolled, working towards their credentials as a certified county supervisor.

A variety of topics are discussed during the closing session including a review of the books and the assignments completed by each class member.

Each course is designed to provide the participant with a solid understanding of the subject or topic being examined. Faculty from Virginia Tech and Virginia Cooperative Extension, VACO staff and local government practitioners from across the state serve as the program's core faculty.

COURSE LISTING

Making a Governance Difference: The Role of Purpose Driven Policy, Deliberation and Decision Making

Decision making is challenging when multiple elected officials, government professionals, and citizens are involved. Nonetheless, there must be a clear process to move from defining a problem to implementing a course of action and then evaluating the outcome realized. The class examines legal principles established by the U.S. and Virginia Constitution's, the Dillon Rule, as well as other ordinances and regulations which influence policy making and decision making.

Funding Public Services in the 21st Century: The Role of Budgeting

In a perfect world a county budget will be driven by county goals. Establishing a budget policy and linking the county budget with clearly defined goals may be a new concept to some elected officials. The legal basis for the county operating budget and the capital improvement budget are discussed. Various forms of county budgeting are explored including line item, program, performance, zero-based and outcomes based budgeting. Local county budgets are analyzed searching for unique features and successful methodologies that are transferrable to other localities.

Inventing Your County's Future: The Role of Community Planning

Through the examination of a variety of county comprehensive plans, class members assess the opportunities and challenges associated with land use planning. Focus is also given to knowing what local residents want for their community and ways to involve county residents in planning for tomorrow. The legal foundations of planning and zoning are reviewed and the key players in the community planning process are identified.

Managing While Leading: Understanding Your Powers, Duties and Responsibilities

Boards of Supervisors are elected to serve specific roles and guide county functions as defined by the Code of Virginia. This course reviews the powers, duties, and responsibilities of the local Supervisor in addition to identifying the skill set needed to establish a governance policy body that is consequential. Avoiding poor performance and learning how to blend leadership with strategic thinking is a course outcome.

Governance in the 21st Century: The Role of Leadership

Leadership is examined and studied from a variety of vantage points during this course. Leadership attributes, characteristics and promising practices are identified. The role leadership plays in fashioning a governance model is analyzed. By way of the assigned readings, each class participant explores individual values, habits, practices, and priorities that drive leadership choices. Using the six challenges of leadership described in the Real Leadership text, class participants can "test their mettle" while coming to grips with the challenges and opportunities only leaders can address either alone or in partnership with others.

To register, visit www.vaco.org.
For more information, contact Phyllis Errico at perrico@vaco.org or 804.343.2509.



Course Schedule and Information (2020)

SIGN UP TODAY

[The Supervisors' Certification Brochure](#)

Good Governance: The Role of Leadership

Opening Session | 10 AM | Friday, March 13, 2020 | Albemarle County Office Building

Closing Session | 10 AM | Friday, May 15, 2020 | VACo Training Center

Cost: \$350

[Registration Form](#)

Registration Deadline | March 1, 2020

Managing While Leading: Understanding Your Powers, Duties, and Responsibilities

Opening Session | 10 AM | Friday, May 29, 2020 | Albemarle County Office Building

Closing Session | 10 AM | Friday, July 24, 2020 | VACo Training Center

Cost: \$350

[Registration Form](#)

Registration Deadline | May 15, 2020

Funding Public Services: The Role of Budgeting

Opening Session | 10 AM | Friday, September 4, 2020 | Albemarle County Office Building

Closing Session | 10 AM | Friday, November 6, 2020 | VACo Training Center

Cost: \$350

[Registration Form](#)

Registration Deadline | August 20, 2020

Making a Governance Difference: The Role of Purpose Driven Policy, Deliberation and Decision Making

Inventing Your County's Future: The Role of Community Planning



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 10, 2019
Item No.: 19
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports

Summary: Please see attachments.

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery – Home Canning
- d. Cannery – Commercial Operations
- e. Commonwealth Regional Council Items of Interest
- f. Farmville Downtown Partnership
- g. Prince Edward County Public Schools
- h. Tourism

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Emert _____
Gilliam _____

Jones _____
Pride _____
Southall _____

Townsend _____
Wilck _____



**Animal Control
Monthly Report**

"November 2019"

Dogs

Surrendered	14
Picked Up	32
Claimed By Owner	13
Adopted	0
Died in Kennel	0
Euthanized	1
Transferred to SPCA	33
Dead on Arrival	0
Escaped from Shelter	0
Seized	1
Bite Case	0
Other	1

Fees Collected \$205.00

Cats

Surrendered	4
Picked Up	9
Claimed By Owner	0
Adopted	1
Euthanized	1
Died in Kennel	0
Transferred to SPCA	11
Dead on Arrival	0

Fees Collected \$25.00

Wildlife

Handled	0
Euthanized	0
Rabies Case	0

Livestock

Returned to Owner	0
Euthanized	0
Adopted	0
Surrendered	1

Fees Collected \$0.00

Other Companion Animals

Returned to Owner	0
-------------------	---

Number of Calls to Shelter 135

Summons Issued 1

Warrants Served 0

Days in Court 2

Nuisance Dogs 3

Dangerous Dogs 0

Calls After Hours / On Call 20

Dogs Brought In by Farmville PD 1

Total Fees Collected \$230.00

Bill the Town of Farmville

0 cats housed.

Total \$0.00

*Adam Mumma, Chief Animal Control Officer
Chris Riviere, Deputy Animal Control Officer*

rev 5.1.2018

BUILDING OFFICIAL

Permits Issued Report
11/01/2019 Through 11/30/2019

ADDITIONS	- Issued	1
	- Value	\$2,000.00
	- Permit Fees	\$600.00
	- 2.00% STATE TAX	\$12.00
	- Fees Collected	\$.00
CHURCH (ADD/REN/E/P/M)	- Issued	1
	- Value	\$198,671.00
	- Permit Fees	\$216.00
	- 2.00% STATE TAX	\$4.32
	- Fees Collected	\$.00
COMMERCIAL	- Issued	1
	- Value	\$365,000.00
	- Permit Fees	\$.00
	- 2.00% STATE TAX	\$.00
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	1
	- Value	\$122,250.00
	- Permit Fees	\$256.00
	- 2.00% STATE TAX	\$5.12
	- Fees Collected	\$.00
ELECTRICAL	- Issued	14
	- Value	\$31,000.00
	- Permit Fees	\$750.00
	- 2.00% STATE TAX	\$15.00
	- Fees Collected	\$.00
MECHANICAL	- Issued	3
	- Value	\$1,500.00
	- Permit Fees	\$150.00
	- 2.00% STATE TAX	\$3.00
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	5
	- Value	\$27,527.00
	- Permit Fees	\$250.00
	- 2.00% STATE TAX	\$5.00
	- Fees Collected	\$.00
PLUMBING	- Issued	4
	- Value	\$1,550.00
	- Permit Fees	\$200.00
	- 2.00% STATE TAX	\$4.00
	- Fees Collected	\$.00
REMODELING	- Issued	2
	- Value	\$10,134.00
	- Permit Fees	\$150.00
	- 2.00% STATE TAX	\$3.00
	- Fees Collected	\$.00
SIGN	- Issued	1
	- Value	\$5,000.00
	- Permit Fees	\$80.00
	- 2.00% STATE TAX	\$1.60
	- Fees Collected	\$.00
IN LIEU OF SOIL & EROSION	- Issued	1
	- Value	\$.00
	- Permit Fees	\$.00
	- Fees Collected	\$.00
Total Permits - Issued		34
Total Permits - Value		\$764,632.00
Total Permits - Permit Fees		\$2,652.00
Total Permits - Sales Tax 2%		<u>\$ 53.04</u>
		\$ 2,705.04

PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road
Farmville, Virginia 23901

Patty Gulick
Cannery Manager
434-223-8664

November 2019 Cannery Report

Cannery report is as follows:

919 (qts.)	@.48 =	\$441.12
360 (pts.)	@.40 =	\$144.00
68 Gallons	@1.25 =	\$ 85.00
26 Patrons usage	@1.00 =	\$ 26.00
30% out of County =		\$ 9.19
Non-processing fees =		\$ 40.00
Meat Cut @ .25 LB.		\$ 00.00
Total		<u>\$745.31</u>

On November 6th 2019, the PEC Cannery sponsored an apple butter workshop with the Prince Edward County Extension Office. This workshop included 3 participants from Prince Edward and various surrounding counties. This month we had 26 registered users and a total of 43 residents taking advantage of the cannery's opportunities. Also, this month the cannery was interviewed by Lilia Fuquen, Project Director of Food and Community in Virginia at Virginia Humanities. This interview was pre-recorded for a possible National Public Radio story that will air live on December 22nd.

P. Gulick

kef

Michelle McKenzie
 Director
michelle@virginiafoodworks.org



November 2019 (through the 20th)	
Total number of units processed	2579
Retail value of products	\$23,920.00
# Clients	8
# New Clients	2
# processing days	9
Revenue generated (PEC)	\$1,181.00

November 2019 Summary

Announcement

After a year working with Virginia Food Works, I have made the bittersweet decision to leave my post here to pursue an opportunity with my former employer, Bellair Farm. I say it is bittersweet because I have loved the work and the community at the cannery. I have selected an amazingly capable successor in Katharine Wilson of Richmond. I trust that she will carry on the great work of VFW and the partnership with the county. I will remain connected as a board member and client of VFW and as a home canner!

From the Production Floor

- November continued to be a very busy month in the cannery, with all but one of our available production days booked and four of our days double-booked. VFW hired two new production assistants to help us keep up with some larger co-packing jobs.
- Mills Berry Farm (New Kent) made their annual blackberry jam and blackberry syrup, River City Flame (Richmond) made their pepper sauce, Meanwhile Back on the Farm (Bedford) made their jalapeno mustard, The Long Acre (Augusta) made their elderberry syrup, and we had another day of pepper jelly making for Monticello, with one more day scheduled in January for the remainder of their peppers.
- We gained a new client, Dana Boyle of Garner's Produce in Mechanicsville. They dropped off 1000 lbs of peppers to be processed into pepper jelly. We diced the peppers and will make the jelly in the new year.
- Devils Backbone made a double-batch of their hot sauce. We are working with them to find new efficiencies for them at scale, as they are quickly selling out of their sauce.
- We pre-processed and did one day of packing for Manakintown Growers (Goochland). They make a very hot pepper sauce called Tonic No. 1.

In the Office

- VFW and the county cannery staff had a very successful open house event on the 20th! With around 50 people in attendance, we hosted tours, a production demonstration, and shared resources. I estimate VFW gained 2-4 new potential customers and the county gained 5-10 additional home canning users. VFW hopes to make this an annual event!
- I have been working on recipe development for two recipes which can be used by any client. Squash butter is being developed for use by Oak Spring Garden Foundation and Hot pepper sauce is being developed for use by Monticello.
- Please note that this month's total is only through the 20th, I will calculate the remainder and add it onto the December report.



CRC November 2019 Items of Interest

New Ventures

- CRC approves 3rd Contract for continued services with DEQ for 2019-2020 Watershed Implementation Plan (WIP) Phase III Update.
- CRC staff participate in VHDA Lunenburg/Kenbridge/Victoria Housing Study Kick-Off Meeting.
- CRC staff assisting Virginia's Heartland Industrial Authority with exploring VDOT Economic Development Access Program funds and DRPT Rail Industrial Access Program funds for a potential project.
- CRC staff attended and provided comments at the VDOT Lynchburg District Fall Public Input meeting.
- CRC staff met with Chris Winstead, VDOT Lynchburg District Administrator to discuss VDOT administration of grant funded projects. CRC reassured VDOT will not automatically administer small locality projects in the future. Note for future grant funding rounds -- CRC has the ability to be the applicant for localities in submitting grant requests. The CRC would meet responsible charge and training requirements and also could administer the project as well.
- CRC staff contacted by Russ Dudley, VDOT Director of Local Assistance Division to discuss CRC concerns noted in letter to Secretary Valentine. CRC eligibility to be the applicant for localities also discussed as an option for future funding options. *(CRC will receive response letter from VDOT addressing concerns).*
- Next CRC Meeting date-- **Wednesday, December 18, 2019 at 9:30 a.m.** The CRC meeting will be at Barbara Rose Johns Farmville-Prince Edward Community Library, 1303 West Third Street, Farmville, VA. The meetings are joint meetings with the County Administrators and College/University representatives.

Activity

- Comprehensive Economic Development Strategy (CEDS) – Still waiting on EDA approval of the submitted CEDS.
- CRC staff are still working with several non-profits in Lunenburg to provide information on funding opportunities.
- CRC staff is working with the Central High Museum in Charlotte County. Museum is currently updating their SAM.GOV registration to ensure their eligibility for funding opportunities.
- CRC staff are working Amelia County, James L. Hammer Public Library to provide funding opportunities.
- CRC staff are working with the Town of Farmville and the Prince Edward Community Center non-profit. Community Center group is currently updating their non-profit status.
- Town of Charlotte Court House Evergreen Road Sidewalk Project: The Town has awarded the construction contract to Pearson Construction, Inc. A pre-construction meeting will be held on December 5th.
- Dillwyn CDBG Housing Rehabilitation Project – Construction has been completed on 2 homes. Two additional homes have been awarded contracts (one home was lost to a fire in early October). Pre-construction meeting will be held in early December. This leaves 3 homes to be bid out in the coming months.
- Dillwyn VDOT Streetscape Project – The CRC is currently working with the Town, Consultant and VDOT to re-bid the project.
- Phenix Water System Project – The Town will be interviewing 2 engineering firms in early December to assist with the project. The Town is proceeding with drilling 2 wells with their own funds to help with water quality.
- Regional Emergency Planning – CRC staff have developed a Volunteer/Donation Management Coordination Plan. CRC will set up a meeting with participants to gather input on the Plan.
- Keysville Comprehensive Plan Update – Next meeting is December 5th to review Phase III - Land Use section updates and Phase IV – Goals, Objectives, Strategies and Implementation Plan and the Executive Summary.
- Lunenburg/Kenbridge/Victoria VHDA Housing Study – Next meeting will be December 11th to meet with the Consultant.
- STEPS, Prince Edward Affordable Housing Study – Housing Roundtable meeting January 28th.
- CRC Transportation Committee Meeting – Committee met on November 15th. CRC provided information on progress of the CRC Long Range Transportation Plan Update. VDOT provided update on Smart Scale program.

Subject: FW: FDP December Update

From: Chelsey White <manager@farmvilledowntown.com>

Sent: Wednesday, December 04, 2019 8:00 AM

To: board@co.prince-edward.va.us

Subject: FDP December Update

Hello Prince Edward County Board of Supervisors,

I sent the below email to everyone on our downtown Farmville email list and I want to make sure that you all are informed. Please feel free to respond if you have any questions or concerns.

Sincerely,
Chelsey

December Update

Good morning Farmville Downtown Community,

I hope everyone enjoyed the Thanksgiving holiday with loved ones. Winter Wonderland Weekends was a success! Thanks to all who participated. I have some updates on behalf of Farmville Downtown Partnership:

- We are excited that Farmville has been chosen as the location of the Virginia Main Street (VMS) Executive Directors Retreat, on January 28-30, 2020! We are in the process of working with VMS to coordinate this event and will provide updates accordingly.
- On December 14th approximately 150 runners and their families will be in town for the Inaugural Freight Train 50k/100k race at High Bridge Trail State Park. The race will begin and end at the Farmer's market Pavilion. The 100k runners will travel the entire length of the trail twice. This is the longest footrace on High Bridge Trail State Park. Throughout the day runners will pass through the Farmer's Market Pavilion, receiving aid as they travel from one side of the trail to the other. Family members, friends, and volunteers will be at the start line the entire time as they cheer on their runners. Many of these spectators will already be visiting local hotels and restaurants. The busiest time for spectators and runners downtown will be 11:30 am-5:30 pm. If you wish to have a presence (table, booth or simply come out and meet the spectators) during this time you are welcome to do so. Please contact the Race Director, Dan Pulskamp for more information. He can be reached at 757-784-8730 or emailed at dpulskamp@hotmail.com. The Freight Train 50k/100k is a presentation of Virginia Adventures LLC <http://virginiaadventures.net>
- Next merchant meeting: Tuesday, January 10th, 2020, 8:30 am at Gladiola Girls. This is an opportunity to express your concerns, find solutions to shared problems, and collaborate on ideas and activities. Everyone is welcome to attend.
- We are happy to continue communication with you and the greater Farmville community through our quarterly newsletter. Our goal with each newsletter is to promote a variety of happenings in Downtown Farmville. The most recent newsletter has been distributed in the October Town of Farmville water bill. I have attached our October newsletter for your viewing pleasure if you have

not already seen it. Content for our quarterly newsletters is typically due the first week of the month prior to distribution and I will be sending a content request email reminder. **The next quarterly newsletter is scheduled for February 2020 distribution in the Town of Farmville water bill. Promotional content is due January 6th COB.**

- Outside of emailing content for quarterly newsletters, you are always welcome to email promotional information to be posted on our social media channels at any time. You can find us on Facebook as Downtown Farmville and Instagram @farmvilledowntown.
- I have attached our Downtown Merchant Survey to obtain relevant information for Virginia Main Street reporting which is critical to national and state accreditation. **If you represent a business in the Main Street District, kindly complete and return the attached Downtown Merchant Survey.**

Please let me know if you have any questions, concerns, or ideas about how Farmville Downtown Partnership can be of assistance.

Sincerely,

Chelsey White

Program Manager - Farmville Downtown Partnership

Race Director - High Bridge Half Marathon and 5k

434-392-3060

manager@farmvilledowntown.com

121 E. Third Street Farmville, VA 23901

P.O. Box 413

www.farmvilledowntown.com

Downtown Merchant Survey

Name: _____ Date: _____

Company/Business: _____ Phone: _____

Email: _____

Address of Business: _____

In the last 3 months (October, November, December), have you completed any improvements to your building? (façade, signage, exterior, interior, new construction, or other)

Improvement completed: _____

Month completed: October November December

Improvement investment: \$ _____

In the last three months (October, November, December), have you expanded your business, increased your staff or relocated your business within the downtown district?

Type of expansion completed: Physical Expansion Employment Expansion Relocation

Number of full-time employees increased: ____

Number of part-time employees increased: ____

Month completed: October November December

In the last three months (October, November, December), have you reduced your staff?

Number of full-time employees reduced: ____

Number of part-time employees reduced: ____

Month of employee reduction: October November December

Please complete and either scan and email, drop-off or contact to request pick-up.

Updated 12/3/19

**Prince Edward County Public Schools
2019-2020**

**Comparative Receipts and Expenditures
Year to Date - Month of November 2019**

	Fiscal 2019				Fiscal 2020						
	Approved Budget	Received Year-to-Date	Percent of Revenue	Approved Budget	Received Year-to-Date	Percent of Revenue	Approved Budget	Received Year-to-Date	Percent of Revenue	Fiscal Year \$ Difference	Fiscal Year % Difference
Receipts:											
Sales Tax	2,860,777.00	1,195,405.90	0.42	2,987,847.00	1,256,790.30	0.42	2,987,847.00	1,256,790.30	0.42	61,384.40	0.00
Basic Aid	6,027,146.00	2,435,915.00	0.40	6,027,146.00	2,472,314.19	0.41	6,027,146.00	2,472,314.19	0.41	36,399.19	0.01
Other State	5,398,415.00	1,469,128.98	0.27	5,839,656.00	1,583,677.61	0.27	5,839,656.00	1,583,677.61	0.27	114,548.63	0.00
Total State	14,286,338.00	5,100,449.88	0.36	14,854,649.00	5,312,782.10	0.36	14,854,649.00	5,312,782.10	0.36	212,332.22	0.00
Federal Funds	1,848,257.00	1,002,981.73	0.54	2,310,350.00	867,156.69	0.38	2,310,350.00	867,156.69	0.38	-135,825.04	-0.17
Local Funds	8,440,984.00	2,642,880.06	0.31	8,912,671.00	3,346,984.64	0.38	8,912,671.00	3,346,984.64	0.38	704,104.58	0.06
Cash Book	384,573.00	143,741.00	0.37	283,925.00	39,968.95	0.14	283,925.00	39,968.95	0.14	-103,772.05	-0.23
Total Revenue	24,960,152.00	8,890,052.67	0.36	26,361,595.00	9,566,892.38	0.36	26,361,595.00	9,566,892.38	0.36	676,839.71	0.01
Expenditures:											
Instruction	18,136,942.00	6,312,599.09	0.35	19,362,682.00	6,727,137.60	0.35	19,362,682.00	6,727,137.60	0.35	414,538.51	0.00
Administration	1,550,068.00	536,754.46	0.35	1,609,987.00	514,846.74	0.32	1,609,987.00	514,846.74	0.32	-21,907.72	-0.03
Transportation	1,698,028.00	573,113.95	0.34	1,705,402.00	579,437.77	0.34	1,705,402.00	579,437.77	0.34	6,323.82	0.00
Maintenance	1,692,306.00	628,720.49	0.37	1,740,577.00	656,661.14	0.38	1,740,577.00	656,661.14	0.38	27,940.65	0.01
Facilities	194,495.00	20,096.00	0.10	150,000.00	45,844.24	0.31	150,000.00	45,844.24	0.31	25,748.24	0.20
Debt Service	601,358.00	479,593.16	0.80	606,366.00	603,471.31	1.00	606,366.00	603,471.31	1.00	123,878.15	0.20
Technology	1,086,955.00	339,175.56	0.31	1,186,581.00	428,535.58	0.36	1,186,581.00	428,535.58	0.36	89,360.02	0.05
Total Expenditures	24,960,152.00	8,890,052.71	0.36	26,361,595.00	9,555,934.38	0.36	26,361,595.00	9,555,934.38	0.36	665,881.67	0.01

Prince Edward County Public Schools
Summary Financial Report
November 2019

<u>Revenues</u>	Current Month	Year to Date	<u>Budget</u>	Variance Actual Under (Over) <u>Budget</u>	YTD as a Percent of <u>Budget</u>
From the State:					
State Sales Tax	\$ 405,629.80	\$ 1,256,790.30	\$ 2,987,847.00	\$ 1,731,056.70	\$ 42.06
Basic School Aid	\$ 494,462.83	\$ 2,472,314.19	\$ 6,027,146.00	\$ 3,554,831.81	\$ 41.02
All Other	\$ 316,572.59	\$ 1,583,677.61	\$ 5,839,656.00	\$ 4,255,978.39	\$ 27.12
Total State	\$ 1,216,665.22	\$ 5,312,782.10	\$ 14,854,649.00	\$ 9,541,866.90	\$ 35.77
From the Federal Gov't.	\$ 174,686.23	\$ 867,156.69	\$ 2,310,350.00	\$ 1,443,193.31	\$ 37.53
General Fund (County)	\$ 780,817.32	\$ 3,346,984.64	\$ 8,912,671.00	\$ 5,565,686.36	\$ 37.55
Cash Book -Local	\$ 3,688.42	\$ 39,968.95	\$ 283,925.00	\$ 243,956.05	\$ 14.08
Total Revenues	\$ 2,175,857.19	\$ 9,566,892.38	\$ 26,361,595.00	\$ 16,794,702.62	\$ 36.29

<u>Expenditures</u>	Current Month	Year to Date	Outstanding Encumbrances	<u>Budget</u>	Expended & Encumbered (Over) Under <u>Budget</u>	Expen. & Encumbrance as a % of <u>Budget</u>
1000-Instruction	\$ 1,643,768.03	\$ 6,727,137.60	\$ 10,315,809.21	\$ 19,362,682.00	\$ 2,319,735.19	\$ 88.02
2000-Admin.,Health/Atten.	\$ 100,321.86	\$ 514,846.74	\$ 596,927.41	\$ 1,609,987.00	\$ 498,212.85	\$ 69.05
3000-Transportation	\$ 157,156.06	\$ 579,437.77	\$ 610,460.30	\$ 1,705,402.00	\$ 515,503.93	\$ 69.77
4000-Operation/Maintenance	\$ 143,801.36	\$ 656,661.14	\$ 246,558.15	\$ 1,740,577.00	\$ 837,357.71	\$ 51.89
6000-Facilities	\$ -	\$ 45,844.24	\$ 7,070.00	\$ 150,000.00	\$ 97,085.76	\$ 35.28
7000 - Debt. Service	\$ 605.00	\$ 603,471.31	\$ -	\$ 606,366.00	\$ 2,894.69	\$ 99.52
8000 - Technology	\$ 130,205.55	\$ 428,535.58	\$ 319,731.71	\$ 1,186,581.00	\$ 438,313.71	\$ 63.06
Total Expenditures	\$ 2,175,857.86	\$ 9,555,934.38	\$ 12,096,556.78	\$ 26,361,595.00	\$ 4,709,103.84	\$ 82.14

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901

2019-2020
Comparative Receipts and Expenditures
Food Service Department
Year to Date

Month of November 2019

Receipts:	Fiscal 2019			Fiscal 2020			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	20,000.00	0.00	0.00	41,015.00	20,210.35	49.28	49.28
Fresh Fruit & Vegetable	55,000.00	7,694.40	0.00	55,000.00	20,429.83	0.00	0.00
Total State	75,000.00	7,694.40	10.26	96,015.00	40,640.18	42.33	32.07
Federal Reimbursement	1,056,000.00	407,420.43	38.58	1,219,760.00	441,905.96	36.23	-2.35
Fund Balance	0.00	0.00	#DIV/0!	0.00		0.00	
Cash Book - Local	170,000.00	44,629.88	26.25	148,000.00	34,850.91	23.55	-2.70
Total Revenue	1,301,000.00	459,744.71	35.34	1,463,775.00	517,397.05	35.35	0.01
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	403,984.41	137,377.59	34.01	416,348.28	148,166.15	35.59	1.58
Fringe Benefits	187,237.83	60,843.93	32.50	193,400.00	65,709.78	33.98	1.48
Purchased Services	50,000.00	28,497.72	57.00	55,000.00	39,811.43	72.38	15.39
Refunds	300.00	0.00	0.00	0.00		#DIV/0!	#DIV/0!
Travel	4,500.00	684.66	15.21	5,000.00	215.00	4.30	-10.91
Materials & Supplies	22,834.52	15,972.43	69.95	40,000.00	22,849.15	57.12	-12.83
Food Supplies	555,000.00	201,342.92	36.28	634,015.00	186,541.44	29.42	-6.86
Repairs & Maintenance	17,334.98	17,334.98	0.00	20,000.00	13,970.02	0.00	0.00
Furniture/Equipment	51,983.94	9,964.50	19.17	50,000.00	21,350.73	42.70	23.53
Equipment - Grant	7,824.00	0.00	0.00	50,000.00			
Total Expenditures	1,300,999.68	472,018.73	36.28	1,463,763.28	498,613.70	34.06	-2.22

Prince Edward County Public Schools
2019-2020
Food Service Department
Summary Financial Report
November 31, 2019

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ 20,210.35	\$ 20,210.35	\$ 41,015.00	\$ 20,804.65	49.28
Fresh Fruit & Vegetable	\$ 5,263.45	\$ 20,429.83	\$ 55,000.00	\$ 34,570.17	0.00
Total State Funds	\$ 25,473.80	\$ 40,640.18	\$ 96,015.00	\$ 55,374.82	42.33
Federal Reimbursement	\$ 167,625.33	\$ 441,905.96	\$ 1,219,760.00	\$ 777,854.04	36.23
Cash Book - Local	\$ 8,450.58	\$ 34,850.91	\$ 148,000.00	\$ 113,149.09	23.55
Total Revenues	\$ 201,549.71	\$ 517,397.05	\$ 1,463,775.00	\$ 946,377.95	35.35

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 32,754.80	\$ 148,166.15	\$ 266,258.71	\$ 416,348.28	\$ 1,923.42	\$ 99.54
Fringe Benefits	\$ 15,846.80	\$ 65,709.78	\$ 127,882.25	\$ 193,400.00	\$ (192.03)	\$ 100.10
Purchased Services	\$ 7,087.99	\$ 39,811.43		\$ 55,000.00	\$ 15,188.57	\$ 72.38
Refunds					\$ -	#DIV/0!
Travel		\$ 215.00	\$ 396.30	\$ 5,000.00	\$ 4,388.70	\$ 12.23
Materials & Supplies	\$ 4,383.80	\$ 22,849.15		\$ 40,000.00	\$ 17,150.85	\$ 57.12
Food Supplies	\$ 53,443.22	\$ 186,541.44		\$ 634,015.00	\$ 447,473.56	\$ 29.42
Repairs & Maintenance	\$ 6,779.77	\$ 13,970.02		\$ 20,000.00	\$ 6,029.98	\$ 69.85
Furniture/Equipment	\$ 7,941.17	\$ 21,350.73		\$ 50,000.00	\$ 28,649.27	\$ 42.70
Equipment - grant				\$ 50,000.00	\$ 50,000.00	\$ -
Total Expenditures	\$ 128,237.55	\$ 498,613.70	\$ 394,537.26	\$ 1,463,763.28	\$ 570,612.32	\$ 61.02

Tourism & Visitor Center Monthly Report for November 2019

HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2019	3,210	498	56	3,764	342.2
2018	3,208	425	52	3,685	307.1

Total / 11 Months
Total / ALL of 2018

Requests for Information:

	Phone Inquiries	Video Views (All)	Center Visits	VisitFarmville.com Facebook Engagements	Tablet/Cell Web Hits	Monthly Totals:
November 2019	54	44	235	NO DATA	2028	2,361
November 2018	64	58	220	12,127	2634	15,103
% Difference	-15.63%	-24.14%	6.82%		-23.01%	-84.37%

	Phone Inquiries	Video Views (All)	Center Visits	VisitFarmville.com Facebook Engagements	Tablet/Cell Web Hits	Monthly Totals:
TOTAL YTD	761	487	3,764	0	26,137	31,149
2019 YTD	761	487	3,764	0	26,137	31,149
2018 YTD	692	966	3,497	91,553	27,259	123,967
% Difference	9.97%	-49.59%	7.64%	-100.00%	-4.12%	-74.87%

Report to December Board of Supervisors:

- Pretty exciting things happening in Prince Edward County!
- I attended VA-1, the annual statewide Tourism Conference, in November. I felt like a Rock Star, because everyone wanted to ask me how our programs in Prince Edward County have made such an impact, referring to the 12.7% increase in economic impact, which led the state in 2018. Our tourism program and various amenities were pointed out in nearly every breakout session, and throughout the conference individuals were stopping me to ask for recommendations for their next visit to Farmville.
- Virginia Tourism Corporation selected me as one of 30 tourism professionals, to attend their inaugural Tourism Leadership Academy in Spring 2020. This is a new endeavor seeking individuals who have successfully led their community in Tourism. Prince Edward County will be a case study in this and future Academy courses as we all strive to increase revenues for our localities.
- And, then, Bike Virginia 2020 comes to Prince Edward in June!
- The three Prize Packages were drawn from the LOVE Summer in Farmville campaign all summer. All of the winners are Virginians, and all have received their Prizes. Some follow up stats: 129 entries came from the June weekend; 309 entries from the HOT July weekend; and 149 entries from the September weekend. Using different colored stickers for each month, we found that 130 entries participated over 2 different weekends which was something we hoped for - returning visitors!!!