

MISSION STATEMENT

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

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**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS
January 14, 2020**

AGENDA

7:00 p.m.	1.	The Chair will call to order the <u>January</u> organizational meeting of the Board.	1
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	5.	Election of Chair	5
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	8.	Adoption of Board By-Laws	5 (6)
	9.	Selection of Operating System: Committees or Committee-of-the-Whole	5
	10.	Committee Appointments	5 (13)
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7:30 p.m.	21.	<u>PUBLIC HEARING: Transtech Alliance Regional Development Agreement and Ordinance.</u> <i>The Board will receive citizen input prior to considering amendments to the Transtech Alliance Regional Development Agreement and approving the Ordinance that authorizes the adoption of the amended Agreement.</i>	111

22.	Appointments: Agency Boards	123
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(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, January 14, 2020.)



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 14, 2020
Item No.: 1, 2, 3
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call To Order, Invocation, Pledge of Allegiance

Summary: Chairman Wilck will call to order the **January** organizational meeting of the Prince Edward Board of Supervisors, ask for an invocation, and lead the Pledge of Allegiance.

Attachments:

Recommendation:

Motion _____
Second _____

Booth _____
Cooper-Jones _____
Emert _____

Gilliam _____
Jones _____
Pride _____

Townsend _____
Wilck _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

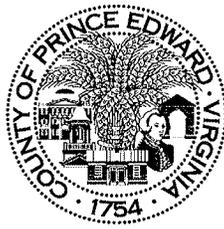
Meeting Date: January 14, 2020
Item No.: 4
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Conflict of Interest Act Disclosures

Summary: The Chair will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

Attachments: Conflict of Interest Disclosure

Recommendation:

Motion _____	Booth _____	Gilliam _____	Townsend _____
Second _____	Cooper-Jones _____	Jones _____	Wilck _____
	Emert _____	Pride _____	



STATEMENT OF DISCLOSURE

DECLARATION OF INTEREST

1. Transaction Under Discussion/Consideration: _____

2. Nature of Public Official's Personal Interest Affected by the Transaction: _____

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: _____

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes _____ No _____

Signature: _____ Date: _____

DECLARATION OF ACCURACY

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: _____ Date: _____

Print Name _____

Address _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 14, 2020
Item No.: 5 - 10
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Board Organization

Summary: The first meeting in January of each year is the organizational meeting of the Board of Supervisors. The Board will wish to act on the following agenda items:

5. Elect a Chair -- One-year term of office.
6. Elect a Vice Chair -- One-year term of office.
7. Set Day, Time and Place of Regular Board Meetings. *(Historically, the second Tuesday of each month at 7:00 p.m. in the Board of Supervisors Room, Prince Edward County Courthouse.)*
8. Adopt Board By-Laws – Attached are the Board By-Laws, last updated and approved in January 2019, as related to the annually updated rotation for Chair/Vice Chair. The Board will wish to consider the proposed amendments to Section II of the By-Laws.
9. Establish an Operating System – The By-Laws of the Board state that *“at the January meeting of each year, the Board shall vote whether to operate with a system of standing committees during the year. If it does, the Board shall specify the name, composition, and function of each of the several committees.”* If the Board votes not to have standing committees, it may act as a “committee-of-the-whole”.
10. Appointments: The Chair will wish to make the appointments of the members and designate the Chair of each of the proposed standing and ad-hoc committees for 2020.

<u>Standing Committees</u>	<u>Ad Hoc Committees</u>
1. Finance	1. Bus
2. Legislative	2. PSAP Boundary (Public Safety Answering Point)
3. Property	
4. Strategic Planning	
5. Personnel	
6. Library	
7. Audit	
8. Fire/EMS	

Attachments: By-Laws of the Board of Supervisors, with draft amendments.
 Proposed Committee Appointments

Recommendation: Board action.

Motion _____ Booth _____ Gilliam _____ Townsend _____
 Second _____ Cooper-Jones _____ Jones _____ Wilck _____
 Emert _____ Pride _____



COUNTY OF PRINCE EDWARD, VIRGINIA

BYLAWS OF THE BOARD OF SUPERVISORS

I. ATTENDANCE AND ADJOURNMENT

All members shall make a reasonable effort to attend meetings of the Board. If unable to attend, a member shall notify the Chairman or County Administrator.

A majority of the members of the Board shall constitute a quorum and must be present to proceed to business. A smaller number of members may adjourn or send for absentees. Special meetings of the Board may be called in accordance with Section 15.2-1418 of the Code of Virginia, 1950, as amended.

The Chairman shall take the chair at the hour set by the Board for regular or special meetings. He shall immediately call the Board to order and determine if a quorum is present; if so, he shall have the minutes of the preceding meeting submitted. Any errors or omissions shall, upon motion and carried, then be corrected. The minutes, being found correct, shall be signed by the Chairman and Clerk and shall be the authentic record of the proceedings of the Board of Supervisors.

II. CHAIR AND VICE-CHAIR

Annually at the first meeting in January of the Board of Supervisors, the Board shall elect from its membership a Chairman and Vice-Chairman, each of whom shall serve a term for one year, expiring on December 31 of the year elected, or until their respective successors shall be elected. In the case of the absence of the Chairman, the Vice-Chairman shall preside at the meeting; in the absence of both the Chairman and Vice-Chairman, the members present shall choose one of its members as temporary Chairman.

The position of Chairman and Vice-Chairman of the Board shall be rotated annually among the Board members. The rotation process will commence with the most senior member, that is being the member from District 101 serving as Chairman and the member from District 201 serving as Vice Chairman. Seniority will be based on cumulative months/years of service on the Board of Supervisors, which need not be consecutive. In keeping with this policy, the selected Vice Chairman will be elevated the following year to serve as Chairman. Upon completion of serving a term as Chairman that district's Board member would move to the end of the rotation list. A Board member shall have a minimum of one year of service on the Board prior to election as the Vice-Chairman and two years of service prior to election as the Chairman.

Should a member of the Board decline to seek the nomination as Chairman or Vice Chairman that district's Board member would move to the end of the rotation list of seniority and the rotation would proceed to the next higher district number. If a tie shall occur in the seniority of Board members, the Board member from the lower numbered district shall succeed as Vice Chair/Chair first.

Commencing with the organizational meeting held in January of 2020 the following would be the rotation based upon the members in office as of January 2020:

<u>Year</u>	<u>Chair District Number</u>	<u>Vice Chair District Number</u>
2020	301	601
2021	601	401
2022	401	501
2023	501	101
2024	101	201

The Board Chair/Vice Chair for previous years are as follows:

<u>Year</u>	<u>Chair District Number</u>	<u>Vice Chair District Number</u>
2016	101	201
2017	201	801
2018	801	701
2019	701	301

The day, time, and place of regular board meetings shall be determined at the January meeting.

If a Board of Supervisors meeting is cancelled due to inclement weather, the meeting will be held on the following Thursday, unless a holiday, in which case the meeting would be held on the following Tuesday. Pursuant to Virginia Code 15.2-1416, all hearings and other matters previously advertised shall be conducted at the continued meeting and no further advertisement is required.

III. CLERK

The County Administrator shall serve as Clerk to the Board. The minutes of the meetings of the Board shall be duly drawn by the Clerk and shall be submitted for approval at the next regular monthly meeting following their draft. The Clerk shall appoint a deputy as recording secretary if required or needed by the Board.

IV. ORDER OF BUSINESS

After the call to order the Board shall proceed to the agenda. The normal order of the agenda shall be as below, except at the January organizational meeting and as subject to rearrangement by the Chairman, absent objection by the Board. At the organizational meeting in January, the first order of business shall be the election of the Chairman and Vice-Chairman and approval of the Board’s operating procedures.

- A. Public Participation
- B. Consent Agenda
 - Acceptance of Treasurer’s Report
 - Approval of Minutes
 - Approval of Warrant List
- C. Highway Matters
- D. Business for Board Consideration
- E. County Administrator’s Report
- F. Closed Session
- G. Correspondence
- H. Informational Items
- I. Upcoming Meetings
- J. Monthly Reports from Local Departments
- K. Adjournment

V. PREPARATION OF AGENDA

The County Administrator shall see that the preparation and printing of Board papers, ordinances, resolutions, petitions, and other applicable documents, be completed within such time that members of the Board may receive the documents at least 72 hours before the meeting of the Board.

The County Administrator shall close the upcoming Agenda on the Wednesday prior to the meeting of the Board. Any item submitted after this deadline will not be considered for action unless recommended by the County Administrator.

VI. CONSENT AGENDA

The Chairman and County Administrator shall style routine, non-controversial matters requiring Board action on a Consent Agenda. Items may be removed from the Consent Agenda and placed on the Regular Agenda on recorded vote by a majority of the Board members present. Only one motion is necessary to adopt all recommendations and action items on the Consent Agenda.

There shall be no debate or discussion by any member of the Board or the public regarding any item on the Consent Agenda, beyond asking questions for simple clarification.

VII. CONDUCT OF BUSINESS

The Chairman shall preserve order and decorum. When two or more members speak at the same time, the Chairman shall name the person who shall speak first.

A motion or proposition shall be reduced to writing, if desired by the Chairman or any member. Any motion or proposition may be withdrawn by the mover at any time before a decision, amendment, or other action of the Board upon it, except a motion to reconsider, which shall not be withdrawn without leave of the Board. Otherwise, meetings shall be conducted in accordance to Robert's Rules of Order, Newly Revised (Procedures for Small Boards).

VIII. TAKING THE VOTE

When a motion in order is made, a second shall be required. The Chairman shall then state the exact motion and indicate that it is open to debate. After the motion has been debated, the Chairman shall put the question in the following forms: "As many as agree that, etc. (as the question may be) let it be known by raising your right hand", and "Those opposed by the same sign."

According to the Constitution of Virginia, a majority of all elected members shall be necessary to adopt any ordinance or resolution appropriating money exceeding the sum of \$500.00, imposing taxes, or authorizing the borrowing of money. Otherwise, a resolution, ordinance, or other proposition shall be adopted by vote of the majority of Board members present and voting. A tie vote shall mean the defeat of the motion voted on.

A member may abstain and be entered in the minutes as present and abstaining.

The *Code of Virginia*, 1950, as amended, Title 2.2, Chapter 31, (State & Local Government Conflict of Interest Act) shall control with respect to a member's participation and voting.

IX. RECONSIDERATION

After a question has been decided, it may be reconsidered on the motion of any member who voted with the prevailing side, provided the motion is made on the same day as the decision carried. All motions to reconsider shall be decided by a majority of the votes of the members present and voting.

X. WITHDRAWAL OF EXHIBITS

Original papers, filed as exhibits with any ordinance or resolution, may be withdrawn by the patron or upon his order. In such case, he shall leave attested copies, and shall pay the Clerk for the cost of copying.

XI. MANUAL AND RULES

The rules of parliamentary practice in Robert's Rules of Order, Newly Revised shall govern the Board in all cases to which they are applicable, except when they are inconsistent with the rules established by the Board.

The Rules of the Board shall be reviewed and adopted in January of each year. These Rules may subsequently be suspended or amended by a two-third vote of the entire Board. Upon a motion to suspend or amend, the mover shall be allowed two minutes to state the reasons for his motion, and one member opposed to the motions shall be allowed an equal time to object.

XII. APPOINTMENTS

All appointments of Board representatives to commissions, authorities, committees, etc. shall be made once the individual leaves the position or on expiration of his term, and not later than two meetings after the individual has left. The Board shall attempt to honor appointments from representative districts and shall not discriminate based on sex, age, handicap, race, or origin.

At the January meeting of each year, the Board shall vote whether to operate with a system of standing committees during the year. If it does, the Board shall specify the name, composition, and function of each of the several committees. The committees shall meet at the regular times and in conformity with the Virginia Freedom of Information Act. In selecting members of committees, the Chairman of the Board shall make nominations after soliciting from members of the Board their preferences as to committee assignments. The Board may amend the Chairman's nominations and shall confirm the assignments. Standing committees shall consider such matters as referred by the Board, and shall report at regular meetings of the Board.

If the Board votes not to have standing committees, it may act as a committee of the whole on matters normally referred to standing committees. However; the Chairman after consulting with the County Administrator, may appoint special (ad hoc) committees to carry out specific tasks. This shall be done after soliciting from members of the Board their preferences as to committee assignments. A special committee shall automatically cease to exist once it has completed its specific task.

XIII. PUBLIC HEARINGS

The Chairman may, at his discretion, set an appropriate and consistent time limit on all speakers at a public hearing. All speakers shall come forward and identify themselves by name and address before stating their position. If a public hearing becomes disruptive, the Chairman may adjourn or continue, in accordance with the *Code of Virginia*.

XIV. CLOSED SESSIONS

All discussions held in Closed Session as outlined in the Virginia Freedom of Information Act shall represent privileged information held by those involved. Release of such information by a Board member outside the session shall be considered a breach of these by-laws, and the member shall be subject to censure. Specific purpose of closed session shall be stated in accordance with Section 2.2-3711 of the *Code of Virginia*, 1950, as amended.

Upon return to regular session after a closed session, the County Attorney and/or Chairman shall state the nature of the closed session in as specific terms as appropriate.

In open session, a roll call vote shall be recorded in the minutes, certifying that only public business matters lawfully exempted from open meeting requirements and only such business matters as were identified in the motion were discussed or considered. Any member of the public body who believes there was a departure from the requirements shall so state prior to the vote. The statement shall be recorded in the minutes.

ROBERT'S RULES OF ORDER, NEWLY REVISED

PROCEDURE IN SMALL BOARDS

In a board meeting where there are not more than about a dozen members present, some of the formality that is necessary in a large assembly would hinder business. The rules governing such meetings are different from the rules that hold in other assemblies, in the following respects:

--Members are not required to obtain the floor before making motions or speaking, which they can do while seated.

--There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.

--Informal discussion of a subject is permitted while no motion is pending.

--Sometimes, when a proposal is perfectly clear to all present, a vote can be taken without a motion having been introduced. Unless agreed to by general consent, however, all proposed actions of a board must be approved by vote under the same rules as in other assemblies, except that a vote can be taken initially by a show of hands, which is often a better method in such meetings.

--The chairman need not rise while putting questions to vote.

--The chairman can speak in discussion without rising or leaving the chair; and, subject to rule or custom within the particular board (which should be uniformly followed regardless of how many members are present), he usually can make motions and usually votes on all questions.

EFFECT OF PERIODIC PARTIAL CHANGE IN BOARD MEMBERSHIP

In cases where a board is constituted so that a specific portion of it is chosen periodically (as, for example, where one third of the board is elected annually for three-year terms), it becomes, in effect, a new board each time such a group assumes board membership. Consequently, all unfinished business existing when the outgoing portion of the board vacates membership falls to the ground; and if the board is one that elects its own officers or appoints standing committees, it chooses new officers and committees as soon as the new board members have taken up their duties, just as if the entire board membership had changed. The individual replacement of persons who may occasionally vacate board membership at other times, however, does not have these effects.

As Amended/Approved: January 8, 2008, January 14, 2014, January 12, 2016, January 9, 2018, January 8, 2019.

PROPOSED COMMITTEE MEMBERS OF THE BOARD OF SUPERVISORS

2020 PROPOSED

Supervisor	Finance Committee	Legislative Committee	Property Committee	Strategic Committee	Personnel Committee	Library Committee	Audit Committee	Fire/EMS Committee	Bus Committee	PSAP Committee
Pattie Cooper-Jones	XC		X						XC	
Jim Wilck					X	XC			X	
Dave Emert	X		XC				X			
Bobby Jones	X	XC							X	
Odessa Pride				XC	X	X				XC
Beverly Booth		X		X		X		X		
Llew Gilliam		X		X			X	XC		
Jerry Townsend			X		XC		XC	X		X

Notes

1. XC = Chair of the Committee
2. Bus and PSAP are adhoc committees, all others are standing
3. Proposed to ask Mr. Timmons to serve as the County's Clerk of the Works for any large construction projects

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 14, 2020
Item No.: 11
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Adoption of Board Rules of Procedure for Public Hearings

Summary: Attached for your consideration are the Board's *Rules of Procedure for Public Hearings*. While these have historically been adopted annually, the Board typically does not strictly adhere to this protocol (specifically the order of speakers).

Attachments: Board of Supervisors Rules of Procedure for Public Hearings

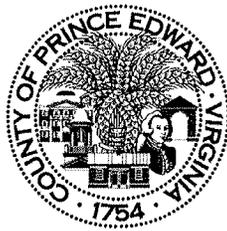
Recommendation: Approval.

Motion _____
Second _____

Booth _____
Cooper-Jones _____
Emert _____

Gilliam _____
Jones _____
Pride _____

Townsend _____
Wilck _____



BOARD OF SUPERVISORS PUBLIC HEARINGS
RULES OF PROCEDURE

1. Public Hearings – the order of presentation shall be as follows, unless varied by the Chairman.

- a. Staff report.
- b. Applicant's presentation.
- c. Comments, statements or presentations from members of the public.

The order of speakers will be:

- 1) Those in support of the matter,
- 2) Those with questions or concerns,
- 3) Those opposed,
- 4) Rebuttals (limited by the Chair as to number and time-see below),
- 5) Questions by the Board members of speakers.

d. Additional rules:

- The Chair can permit speaking out of the order in #c above as deemed necessary to enable the public to fully participate.
- Speakers must stand at the podium and address the Board.
- All comments shall be directed to the members of the Board of Supervisors. Debate is prohibited. This includes debate among speakers or speakers/Board members/staff.
- Presentation by the applicant and other speakers shall be limited to a time set by the Chairman.
- Additional time, for any portion, may be granted at the discretion of the Chairman.
- The Chair will set the number of minutes permitted for rebuttal and has the discretion to change the number.
- The Chair has the authority to limit or decrease time for any portion of the public hearing due to the number of potential speakers, or repetition, or any other concern.
- Remarks shall be confined to the matter under discussion and shall be relevant.

2. Speakers arriving after the commencement of the hearing and/or who are not on the sign-up sheet will be recognized at the discretion of the Chairman.

3. Repetitive testimony is discouraged.

4. The Chairman shall have the authority to end a presentation that violates these rules or for other cause.

5. Following discussion of all matters considered in the public hearing, the Board members will consider one of three actions regarding each matter:

- Approval (with conditions, as applicable);
- Denial; or
- Table for further review.

6. Once the public comment period has been closed, no further public input will be permitted unless clarification is requested by a Board member. The response shall address only those questions raised by the member.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 14, 2020
Item No.: 12
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Adoption of Protocol for Public Participation

Summary: The Board will wish to consider the adoption of the Protocol for Public Participation.

Attachments: Board of Supervisors Protocol for Public Participation

Recommendation: Approval.

Motion _____ Booth _____ Gilliam _____ Townsend _____
Second _____ Cooper-Jones _____ Jones _____ Wilck _____
Emert _____ Pride _____



Mission Statement of the Board of Supervisors of the County of Prince Edward

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

PROTOCOL FOR PUBLIC PARTICIPATION

- The Board of Supervisors sets aside twenty (20) minutes near the beginning of each regular board meeting for citizen comment.
- This regular agenda item is termed "Public Participation". During this period the Board receives comment from any citizen of Prince Edward County on any matter not scheduled for a public hearing.
- This is an opportunity for citizens to speak and the Board to listen carefully to citizen expressions of concern and opinion.
- Citizens may ask questions of the Board or individual Board members; however, Public Participation is not designed to allow debate between Board members and citizens.
- Citizens are expected to conduct research on topics prior to Board meetings and this forum provides citizens with an opportunity to inform elected officials of their findings and positions on matters of public interest and concern.
- Citizens wishing to speak during Public Participation are asked to please sign the Public Participation register prior to the beginning of the meeting.
- Citizens are respectfully requested to state their full name and address for the record.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Citizens shall speak for a maximum of five (5) minutes, unless more time is granted by the Chair.
- In the event that more than four (4) speakers wish to be heard during citizen's time, the Chairman shall allocate the twenty (20) minutes among speakers in an equitable manner. An extension to the twenty (20) minute limit can be granted by the Chair.
- Comments from citizens who are not residents of Prince Edward County will be entertained once all County residents are heard.
- Signs, placards, posters or like material are not permitted in the Board Chamber, adjoining areas or County offices.
- The Board asks that citizens remain seated during the meeting unless called upon to stand for recognition as a speaker, official duties, physical necessity, or to enter or leave the meeting.
- The use of profane, vulgar, obscene or threatening speech is not permitted and can result in removal from the meeting.
- Citizens are requested to turn off or deactivate the sound from all cell phones, pagers, or other electronic communication devices.
- Should you require special accommodations in order to participate in a Board meeting, please contact the Prince Edward County Administrator's Office at 434-392-8837.

Adopted: 2006



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 14, 2020
Item No.: 13
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Adoption of Protocol for Board of Supervisors Comments

Summary: The Board will wish to consider the adoption of the Protocol for Board of Supervisors Comments.

Attachments: Board of Supervisors Protocol for Board of Supervisors Comments

Recommendation: Approval.

Motion _____ Booth _____ Gilliam _____ Townsend _____
Second _____ Cooper-Jones _____ Jones _____ Wilck _____
Emert _____ Pride _____



Mission Statement of the Board of Supervisors of the County of Prince Edward

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during "Public Participation," if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen's concerns on matters of public interest.
- "Board of Supervisors Comments" is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member's comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009
Re-Adopted: January 10, 2012



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 14, 2020
Item No.: 14
Department: Board of Supervisors
Staff Contact: Kate Pickett Eggleston
Issue: Recognitions

Summary: “Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of the students at the Prince Edward County Public Schools and Fuqua School, and our employees and our citizens volunteers who serve the County of Prince Edward.

Motion _____
Second _____

Booth _____
Cooper-Jones _____
Emert _____

Gilliam _____
Jones _____
Pride _____

Townsend _____
Wilck _____

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 14, 2020
Item No.: 15
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____
Second _____

Booth _____
Cooper-Jones _____
Emert _____

Gilliam _____
Jones _____
Pride _____

Townsend _____
Wilck _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
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10				
11				
12				
13				
14				



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 14, 2020
Item No.: 16
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments:

Recommendation: None.

Motion _____
Second _____

Booth _____
Cooper-Jones _____
Emert _____

Gilliam _____
Jones _____
Pride _____

Townsend _____
Wilck _____

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 14, 2020
Item No.: 17-a
Department: Treasurer
Staff Contact: Donna Nunnally
Issue: Treasurer's Report

Summary: The Treasurer's Report is attached.

Attachments: November 2019 Treasurer's Report

Recommendation: Approval

Motion _____
Second _____

Booth _____
Cooper-Jones _____
Emert _____

Gilliam _____
Jones _____
Pride _____

Townsend _____
Wilck _____

Prince Edward Board of Supervisors Treasurer's Report - November 2019

Name of Bank	Bank Balance			Available Balance
Benchmark Pooled Fund Account	\$ 7,797,343.49			\$ 7,797,343.49
Benchmark Social Services	\$ 214,809.29			\$ 214,809.29
Benchmark School Fund	\$ 165,033.11			\$ 165,033.11
Benchmark Food Service	\$ 230,226.75			\$ 230,226.75
TOTAL				\$ 8,407,412.64
Certificate of Deposits				
Benchmark				\$ 609,724.91
Farmers Bank				\$ 211,676.94
TOTAL				\$ 821,401.85
GRAND TOTAL				\$ 9,228,814.49

Prince Edward Board of Supervisors Treasurer's Report - November 2018

Name of Bank	Bank Balance			Available Balance
Benchmark Pooled Fund Account	\$ 12,186,306.22			\$ 12,186,306.22
Benchmark Social Services	\$ 341,681.91			\$ 341,681.91
Benchmark School Fund	\$ 2,632,036.54			\$ 2,632,036.54
Benchmark Food Service	\$ 118,546.22			\$ 118,546.22
TOTAL				\$ 15,278,570.89
Certificate of Deposits				
Benchmark				\$ 609,724.91
Farmers Bank				\$ 210,882.92
TOTAL				\$ 820,607.83
GRAND TOTAL				\$ 16,099,178.72

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 14, 2020
Item No.: 17-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Approval of Minutes

Summary: Attached are draft minutes for the Board’s review and approval.

Attachments: December 10, 2019 Draft Meeting Minutes
December 17, 2019 Draft Meeting Minutes

Recommendation: Approval.

Motion _____
Second _____

Booth _____
Cooper-Jones _____
Emert _____

Gilliam _____
Jones _____
Pride _____

Townsend _____
Wilck _____

December 10, 2019

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 10th day of December, 2019; at 7:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Supervisor-Elect Beverly M. Booth; Kate Pickett Eggleston, Economic Development Director; Terri Atkins Wilson, County Attorney; and Scott Frederick, PE, VDOT-Farmville Residency.

Chairman Wilck called the regular meeting to order. Supervisor Townsend offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosures

(None)

In Re: Recognitions

Chairman Wilck said the Board of Supervisors recognizes the outstanding public service of retiring county officials.

Chairman Wilck presented a plaque to Beverly M. Booth for 12 years of service to Prince Edward County as Commissioner of Revenue, from September 4, 2007 to November 30, 2019.

Chairman Wilck then presented a plaque to retiring Sheriff Wesley W. Reed for eight years of service to Prince Edward County as Sheriff, from January 1, 2012 to December 31, 2019.

Chairman Wilck presented a plaque to Gene A. Southall, for serving as Board of Supervisors member for District 101, Farmville, from May 15, 2018 to December 31, 2019. Chairman Wilck added that Supervisor Southall previously served Prince Edward County as Sheriff for 24 years.

In Re: Board Comments

Supervisors Emert, Pride, Gilliam, Townsend, Cooper-Jones and Jones thanked everyone for attending the meeting, and congratulated the retiring County officials and thanked them for their service.

Chairman Wilck thanked the Board for making his year as Chair an easy year.

Supervisor Southall stated that he filled in after the passing of Howard Simpson and enjoyed his time on the Board. He expressed his confidence in the Board currently and upcoming, stating they all have the County and citizens at heart.

Chairman Wilck stated there would be no discussion regarding the Second Amendment Sanctuary situation during this meeting; he stated a special meeting is being held Tuesday, December 17, 2019 at 7:00 p.m. at the Prince Edward County High School Auditorium.

In Re: Public Participation

(None)

In Re: Consent Agenda

On motion of Supervisor Pride, seconded by Supervisor Cooper-Jones, and carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

the Board accepted the October Treasurer's Report; the minutes of the meeting held November 14, 2019 at 5:30 p.m., and November 14, 2019 at 7:00 p.m., with correction; Accounts and Claims; Salaries; and a Dance Hall Permit.

Prince Edward Treasurer's Report - October 2019

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	4,137,300.42	4,137,300.42
Wells Fargo Social Services	239,598.86	239,598.86
Benchmark School Fund	276,388.29	276,388.29
Benchmark Food Service	202,450.88	202,450.88
TOTAL		4,855,738.45

Certificates of Deposit

Benchmark		609,724.91
Farmers Bank		211,676.94
TOTAL		<u>821,401.85</u>

GRAND TOTAL		<u><u>5,677,140.30</u></u>
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Accounts & Claims:

BOARD OF SUPERVISORS

Farmville Newsmedia	Advertising		616.04
Business Card	VACo Conference lodging		371.41
US Cellular	Cellular service		258.24

COUNTY ADMINISTRATOR

US Cellular	Cellular service		126.12
Business Card	Lunch meeting Dominion	27.84	
	Tax map books	220.50	
	Halloween candy	81.75	330.09
Rochette's Florist	Ribbon		25.00
Matthew Bender & Company, Inc.	VA Code Rules VII Supp.		24.39

COMMISSIONER OF REVENUE

Farmville Newsmedia	Advertising		172.06
Treasurer of Virginia	Online service		71.10
J D Power & Associates	Subscription renewal		53.00

TREASURER

TACS, P.C.	Title search fees		7,106.30
Benchmark Community Bank	Payflow/Paypal	8.20	
	Lodging BAI training	279.26	
	Meals	37.44	324.90
Treasurer of Virginia	Online service		71.10
H Becker	Check signer renewal		437.50
BMS Direct	2019 PP bills	2,595.39	

	2019 Real Est. bills	2,416.29	5,011.68
STEPS, Inc.	Shredding services		35.00
DMV	DMV Stop fees		3,725.00

INFORMATION TECHNOLOGY

BAI Municipal Software	Technical support		6,400.00
ComputerPlus Sales/Service	Printer service contract		79.00

ELECTORAL BOARD AND OFFICIALS

Gwendolyn Akers-Booker	Salary		1,106.32
Samuel A. Martin, Jr.	Salary		553.33
Charles D. Puckett	Salary		553.33
Election Systems & Software	Layout	307.75	
	Coding	1,801.69	
	Audio	1,175.00	3,284.44
Gail Acampora	Official		90.00
Patricia Adams	Official		90.00
Lauren Baird	Training		25.00
Barbara Barnes	Official	100.00	
	Training	25.00	125.00
Robert L. Barnes	Official	90.00	
	Training	25.00	115.00
Betty Baskin	Official	90.00	
	Training	25.00	115.00
Mary L. Baylis	Official		90.00
Wendell Brown	Official		90.00
Grace V. Burgess	Official	90.00	
	Training	25.00	115.00
Elizabeth Calhoun	Official		90.00
Lonnie Calhoun	Official		90.00
Dorothy Coles-Barksdale	Official	100.00	
	Training	25.00	125.00
Aretha Copeland	Official	100.00	
	Training	25.00	125.00
Ralph A. Crawley	Official	90.00	
	Training	50.00	140.00
Otis Dailey	Official	90.00	
	Mileage	10.00	100.00
Barbara W. Daniel	Official	90.00	
	Training	25.00	115.00
Rachael E. Dove	Official		90.00
Sarah Edmondson	Official	100.00	
	Training	25.00	125.00
Peggy Emert	Official	115.00	
	Training	25.00	
	Pick up	20.00	
	Mileage	15.00	175.00
Richard W. Erickson	Official		90.00
Vincent Eanes	Official		90.00
Dean Farmer	Official		50.00
Nancy D. Fawcett	Official	115.00	

	Training	25.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	5.00	175.00
Maria Fernandez	Official		90.00
Moses Ford	Official		90.00
Jean G. Fowlkes	Official		90.00
Sheila D. Gibbs	Official		90.00
Yolanda Gladden	Official	115.00	
	Training	25.00	
	Cell phone	10.00	
	Mileage	5.00	155.00
Jennifer J. Halladay	Official		90.00
Frances Hicks	Official		90.00
Fred Hill	Official		90.00
Esther W. Hollingsworth	Official	115.00	
	Training	25.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	5.00	175.00
Frances D. Jasper	Official	115.00	
	Training	25.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	15.00	185.00
Alice B. Johnson	Official	90.00	
	Training	25.00	115.00
Syni Johnson	Official		90.00
Barbara Jones	Official		90.00
Donald B. Kellum, Jr.	Official	100.00	
	Training	25.00	125.00
Cindy H. Koether	Official	115.00	
	Training	25.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	5.00	175.00
James Junior Lee	Official		90.00
Ida M. Marcellin	Official		90.00
April McBride	Official	100.00	
	Training	25.00	125.00
Lora P. McElhenie	Official	115.00	
	Training	25.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	15.00	185.00
Linda Medlin	Official		90.00
Andrea R. Milhouse	Official	90.00	
	Training	25.00	115.00
Aisha A. Muqit	Official	90.00	
	Training	25.00	115.00
Brenda Nash	Official		90.00

Whitfield Paige	Official		25.00
Nancy Phaup	Official		100.00
Rebecca L. Randolph	Official	115.00	
	Training	25.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	15.00	185.00
Bertha E. Shepperson	Official		90.00
Donna Simpson	Official	100.00	
	Training	25.00	125.00
Claudia Somers	Official	115.00	
	Training	25.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	10.00	180.00
Scott Sims	Official	115.00	
	Training	25.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	15.00	185.00
Lynn Skakum	Official	100.00	
	Training	25.00	125.00
Joy C. Speakes	Official	100.00	
	Training	25.00	125.00
Margaret Stockton	Official	115.00	
	Training	25.00	
	Pick up	20.00	
	Mileage	15.00	175.00
Patricia Lynn Sturgis	Official		90.00
Shirley L. Taylor	Official		90.00
Chris Thackston	Official		90.00
Phyllis Tillerson	Official		90.00
Linda Timmons	Official		90.00
Joyce Mylum Trent	Official		90.00
Mary Evelyn Upshaw	Training		25.00
Virginia J. Watson	Official		90.00
Michael Wilson	Official	90.00	
	Training	25.00	115.00
Kasie R. Wright	Official	100.00	
	Training	25.00	125.00
Lucie Zehner	Official	115.00	
	Training	25.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	15.00	185.00
Darlington Heights Fire Department	Rent		200.00
Elks Lodge #269	Rent		200.00
Farmville Volunteer Fire Department	Rent		200.00
Hampden-Sydney Fire Department	Rent		200.00
Mt Zion Second Baptist Church	Rent		200.00
Prospect Volunteer Fire Department	Rent		200.00

Rice Volunteer Fire Department	Rent		200.00
Mt Pleasant United Methodist Church	Rent		200.00

REGISTRAR

Gwendolyn Akers-Booker	Mileage		65.45
Lynette Wright	Mileage	62.64	
	Paper towels	11.05	
	Polling station supply	73.07	146.76
Farmville Printing	Bind poll books		134.68
Owen G. Dunn Company	Polling supplies		106.90

GENERAL DISTRICT COURT

Diamond Springs Water, Inc.	Water & equipment rental		14.50
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CLERK OF THE CIRCUIT COURT

CenturyLink	Phone		50.84
Jurors	Juror		1,080.00
Diamond Springs Water, Inc.	Water & equipment rental		46.20
Farmville Printing	Exhibit stickers		143.03
T&N Printing	Plats		19.40

LAW LIBRARY

Relx, Inc. DBA LexisNexis	Monthly subscription		366.00
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COMMONWEALTH'S ATTORNEY

STEPS, Inc.	Shredding services		35.00
Blue360 Media, LLC	Police Offenses/MV Law		649.88

VICTIM WITNESS ASSISTANCE PROGRAM

Key Office Supply	Cartridge / pens / label		123.12
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SHERIFF

Beale, Davidson, Etherinton	Legal fees		927.50
Medtox Laboratories, Inc.	Drug testing		50.00
B&G Auto, Inc.	Vehicle inspection		20.00
East End Motor Company, Inc.	Brakes / rotors / wipers	765.97	
	Inspection	20.00	
	Check coolant system	89.61	
	Tires	660.36	1,535.94
Express Care	Oil changes	456.42	
	Oil change / air filter	105.96	
	Oil change / cbn filter	110.96	673.34
Kenbridge Tire	Calibrations		50.00
Rundstrom Auto, LLC	Brake / rotor replacement	362.49	
	Bulb replacement	39.36	401.85
Verizon Connect NWF, Inc.	GPS service		454.80
Verizon Wireless	Vehicle modems	600.53	
	Phones	81.97	682.50
Business Card	Postage	262.60	
	Meals & lodging	1,314.03	
	Accreditation	0.99	

	Office supplies	48.00	
	Fuel	39.00	
	Police supplies	57.87	
	Uniform supplies	39.98	1,762.47
James K. Thorpe	Postage		4.39
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	Phone	10.36	
	Sheriff's VCIN	7.97	18.33
US Cellular	Cellular service		760.11
Sarah Meeks	Meals		38.17
Walmart Community / SYNCB	Lanterns / batteries	53.64	
	Coffee / filters / plates	37.70	
	Halloween candy	400.68	492.02
Commtronics of Virginia	Antennas & cable		200.99
Axon Enterprise, Inc.	Tasers / cartridges		2,440.00
Ennis, Inc. / Major Business	VA Uniform summons		1,076.07
Farmville Printing	Statement forms		340.39
Galls, LLC	Boots	217.10	
	Dammit	30.00	
	Shoes	156.96	
	Patches	1,005.00	1,409.06
Creative Monogramming	Shirts		135.00
Kustom Signals, Inc.	Radar unit		2,622.00

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Fire & Safety Equipment Company	Shirts	315.00	
	Brass valve	334.99	
	Embroidery shirts	110.00	759.99
ImageTrend	Annual fee		4,635.00
Key Office Supply	Board	82.59	
	Toner	151.29	
Municipal Emergency Service	Pants / vest		209.70
NAPA of Farmville	Gauge		40.98
Zuercher Technologies	Annual maintenance fee		540.00

RICE VOLUNTEER FIRE DEPARTMENT

Fisher Auto Parts, Inc.	Batteries		365.94
Goodman Specialized Vehicles, LLC	Diagnosis & repair		1,287.38
Hill & Davis, CPA, PC	Professional services	650.00	
	Professional services RVFD	199.99	849.99
CenturyLink	RVFD Phone		178.91
Creative Monogramming	Apparel w/logo		70.00
Southern States - Amelia	Diesel	275.76	
	Gas	163.72	439.48
Dominion Energy Virginia	RVFD Electric		216.89

PROSPECT VOLUNTEER FIRE DEPARTMENT

Prince Edward County Treasurer	Gas		136.85
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DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Pest control		45.00
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Darlington Heights Fire Department	Via Sat internet	99.11
Southside Electric Cooperative	Electric	347.41

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Piedmont Fleet Service	Truck repair	8,583.11
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REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention	3,450.00
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BUILDING OFFICIAL

US Cellular	Cellular service	32.03
Treasurer of Virginia	2% Permit levy	352.26

ANIMAL CONTROL

Ridge Animal Hospital	Vet services	461.67
Dominion Energy Virginia	Electric	382.95
CenturyLink	Phone	138.40
US Cellular	Cellular service	76.06
Business Card	ACO Conference lodging	344.58
	Lenses for light bar	239.72
BMS Direct	2020 Dog tags	501.50
Witmer Public Safety Group	Duty jacket	240.00

GENERAL PROPERTIES

Air Conditioning Equipment	Annual service fee	3,840.00
Farmville Wholesale Electric	600 Amp fuse	341.28
	Breaker / rating plug	849.00
	Surge protector	4.93
	Flour lamp repair BX	1.10
	Light bulbs	2.97
	Nuts / ballast / crmp tl	57.61
	Pliers / cover	56.73
Southside Electric Cooperative	Electric	31.48
Dominion Energy Virginia	Roy Clark monument	14.34
	SCOPE building	64.06
	Courthouse	11,087.91
	STEPS Headquarters	663.39
	Sheriff shed	6.59
	Worsham Clerk's office	12.50
	Lights at Rice	114.30
	Ag building	704.19
	Shop	33.81
Ellington Energy Service	Heating oil	12,701.09
Town of Farmville	Water & sewer	6,390.00
AT&T	Shop phone	135.63
CenturyLink	Phone	47.15
US Cellular	Cellular service	65.55
O. O. Stiff, Inc.	Monthly service	106.11
Unifirst Corporation	Cleaning rentals	100.00
Arc3 Gases	Cylinder lease	71.24
Business Card	Replacement locks	288.00
		173.00

Hampden Sydney College	Bulb disposal		646.59
Cintas Corporation #524	Uniform rental		592.08
Rundstrom Auto, LLC	State inspection		20.00
Mike Smith	State inspection		20.00

CANNERY

Virginia Food Works	Commercial contract	2,916.67	
	Coverage	211.50	3,128.17
Southside Electric Cooperative	Electric		496.33
Parker Oil Company, Inc.	Heating oil		1,580.48
CenturyLink	Phone		282.01
Lowe's	Stretch wrap	21.84	
	Pipe wrench / nipple	34.70	56.54

COMPREHENSIVE SERVICES ACT

Acewall Scholars	Professional services		1,100.00
Building Blocks to Success	Professional services		40.00
Centra Health	Professional services		19,404.00
Chestnut Hill Mental Health	Professional services		8,597.00
Faison School for Autism	Professional services		7,658.00
Hallmark Youthcare - Richmond	Professional services		17,629.50
Harbor Point Behavioral	Professional services		16,106.00
Intercept Youth Services	Professional services		7,087.86
James River Therapy Services	Professional services		1,200.00

SUPERVISION OF PARKS & RECREATION

Prince Edward-Farmville Youth Association	19-20 Support		25,000.00
Southside VA Family YMCA	19-20 Support		20,000.00

PLANNING

Donald B. Gilliam	Commission meeting	100.00	
	Mileage	23.20	123.20
Preston Hunt	Commission meeting	100.00	
	Mileage	23.20	123.20
Timothy Mark Jenkins	Commission meeting	100.00	
	Mileage	12.76	112.76
Clifford Jack Leatherwood	Commission meeting		100.00
	Mileage	9.28	109.28
John W. Peery, Jr.	Commission meeting	100.00	
	Mileage	1.74	101.74
John C. Prengaman	Commission meeting	100.00	
	Mileage	5.80	105.80
Teresa Sandlin	Commission meeting	100.00	
	Mileage	6.96	106.96
Brett Von Cannon Watson	Commission meeting		100.00
US Cellular	Cellular service		47.04

ECONOMIC DEVELOPMENT

US Cellular	Cellular service		44.51
Kate Eggleston	Mileage		45.47

<u>TOURISM</u>		
Dominion Energy Virginia	Electric	147.40
Town of Farmville	Water & sewer	48.84
Business Card	UPS charges	11.19
Magi Van Eps	Lodging	455.44
Mountain Laurel Studio, LLC	Love Summer prize package	250.00
Sandy River Outdoor Adventure	Love Summer prize package	796.28
Uptown Coffee Café	Love Summer prize package	55.00
Healthy Living, LLC	Love Summer prize package	50.00
North Street Press Club	Love Summer prize package	25.00
Perini Pizza	Love Summer prize package	25.00
Green Front Furniture	Love Summer prize package	50.00
Sho-Gun Steakhouse	Love Summer prize package	125.00
Walker's Diner	Love Summer prize package	20.00

<u>FLOOD & EROSION CONTROL</u>		
Hurt & Proffitt, Inc.	Storm water plan review	270.00

<u>COOPERATIVE EXTENSION OFFICE</u>		
Treasurer VA Tech	1st Quarter support	15,231.35
CenturyLink	Phone	125.68

<u>GENERAL EXPENSE</u>		
James River Solutions	Gas	8,706.33

<u>CAPITAL PROJECTS</u>			
Blair Construction, Inc.	PJT 3269 Courthouse	794,790.57	
	PJT 3246 STEPS Renov	8,592.43	
	PJT 3251 DSS Bldg	246,014.14	1,049,397.14
Commtronics of Virginia	Console relocation		587.50
Crabtree, Rohrbaugh & Associates	CH Construction		1,706.85
Hurt & Proffitt, Inc.	Materials testing		1,156.25
BT Conferencing Video, Inc.	CH Construction equipment		11,047.08
Town of Farmville	Cost Plus 56 SMI Way		7,638.00

<u>FORFEITED DRUG ASSETS</u>		
Thomson Reuters-West	Court screen access	60.00

<u>WATER FUND</u>		
Town of Farmville	Water & sewer	51.30

<u>SEWER FUND</u>		
Dominion Energy Virginia	Sewer pump	145.59

<u>COLLECTIONS</u>			
Emanuel Tire of Virginia	Tire recycling		231.00
STEPS, Inc.	Recycling		1,959.84
Southside Electric Cooperative	Electric		44.28
Dominion Energy Virginia	Rice collection center	34.39	
	Trashmore Road site	17.60	

	Green Bay electric	61.52	
	Scalehouse leachate pump	216.76	
	Prospect dump site	92.70	
	Scalehouse	129.96	
	Landfill shelter	52.50	605.43
CenturyLink	Phone	129.36	
	Phone - Worsham	47.93	177.29
US Cellular	Cellular service		32.02
Verizon	Phone		137.65
O. O. Stiff, Inc.	Monthly service		702.50

LANDFILL OPERATIONS

Resource International	Landfill monitoring	2,280.95	
	Project management expense	1,787.00	
	Storm water permit comp	990.00	5,057.95
Red Wing Business Advantage	Safety boots / oil - 4 pr		789.92
Carter Machinery Company, Inc.	Filter / gasket	29.45	
	Blades	75.81	
	Gasket /cap / ring / rtnr	77.59	
	Hyd oil & dye	608.55	791.40
Ferguson Enterprises, LLC	Coupling / tape / pipe / caulk		51.07
Lowe's	Roof ctng / seal / caulk	155.37	
	Knife & blades	30.80	186.17
Mid-Atlantic Irrigation	Check valve		14.48
US Cellular	Cellular service		44.51
Arc3 Gases	Tank rental		15.81
Cavalier Hose & Fittings	Bulkhead adapter		6.82
Ronald Van Eps	DMV registration fee		5.00

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,187.00
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PIEDMONT COURT SERVICES

Southside Messenger	Advertising		180.00
Zachary Ayoub	Mileage / subscriptions		256.91
Amanda Doss	Mileage		285.36
Alexis Edmonds	Mileage		61.48
Renee T. Maxey	Mileage		126.79
Matt Vitale	Mileage		397.88

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent		2,750.00
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PCS DRUG TESTING FEES

Alere Toxicology Services, Inc.	Drug testing fees		58.44
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In Re: Properties Committee Report

Mr. Wade Bartlett, County Administrator, stated Bob Timmons, Chairman of the Properties Committee, was unable to attend the meeting to present the Properties Committee report.

Mr. Bartlett stated all renovation work is on schedule. He said the Clerk of the Circuit Court office is now located on the first floor; the furniture and files have been moved, and the public records and computers are being set up. The office will reopen Thursday. Mr. Bartlett said the Commonwealth Attorney will move to the second floor in the vacated Clerk of Court offices. Juvenile Court area is completed and personnel are in the offices and are working.

Mr. Bartlett said work is being done on the atrium; new railings are being installed and painted.

In Re: Highway Matters

Mr. Scott Frederick, PE, VDOT-Farmville Residency, reviewed issues reported previously. He stated the right turn lane at Lowe's is properly signed and marked and will not be changed. He said the culvert at 7221 Five Forks Road has been cleared and the pothole at the corner of Douglas Church Road has been filled. Mr. Frederick stated he pulled a report from August when a study on Douglas Church Road had been done and learned "Hill Blocks View" signage had been installed and there is no recommendation for more signage. He then reported studies had been done on Meherrin Road; one in December 2016-January 2017 provided analysis stating the traffic review showed that of the seven and a half miles of road, only one and a half miles, not consecutive, marginally exceed or meet the requirements of 18-foot width and over 500 vehicles per day (vpd). He said the three-year crash data showed there were nine accidents; of those, two involved animals, six were road departures with two of them being due to icy conditions, one was due to a drunk-driver, and one angle type crash at the intersection of Route 360. There were no sideswipes or head on collisions. Mr. Frederick stated the recommendation is to not place center line markers at this time. In another study from 2017-2018, it was determined that curve warning signs were recommended and were placed in seven locations.

Mr. Frederick then reported the bridge on Route 729, from Route 360 the state maintenance goes one-tenth of a mile prior to the bridge; he said he is not sure who owns the land around the bridge but it is not VDOT.

Mr. Frederick updated the Board on the current activities; the bridge replacement on Route 652 is behind schedule due to the time it has taken to cure and strengthen the concrete. He said this project should be complete by February 1, 2020. He said crews are cutting brush on Route 360, and work will be done on the shoulders of Darlington Heights Road, Five Forks Road, and Abilene Road. He said they will machine the shoulders and then do ditching operations on Douglas Church Road and Washout Road (Route 701). Following those, brush cutting will be done on the secondary routes around the Twin Lakes State Park area.

Supervisor Emert asked for clarification on the Harris Creek Road project; Mr. Frederick said that will be complete February 1, 2020.

Supervisor Pride thanked Mr. Frederick for his attention to the concerns that she has brought forward.

Supervisor Jones asked for the status of the traffic study for Route 630, Oak Ridge Road. Mr. Frederick said he hasn't received that report yet.

Supervisor Townsend asked if the County could add lines on the entire length of Meherrin Road. Mr. Frederick stated he did not believe it would be beneficial or safe to stripe a road that is under 18-feet wide.

Supervisor Emert asked if the brush has been cut at the convenience center. Supervisor Townsend said it has, but it still needs to be done on both sides of the Virso bridge.

Chairman Wilck asked about the forms requesting funding for the Route 460/Third Street Interchange. Mrs. Sarah Elam Puckett, Assistant County Administrator, said that the forms will come in after the first of the year; she said the CRC will assist with the preliminary application and the final application.

In Re: Citizen Volunteer Appointments

The terms of office for the following positions expire December 31, 2019, except the Piedmont Senior Resources position, which expires January 14, 2020. All positions have been advertised in *The Farmville Herald*. Listed by each position are the terms of office, the name of the individual currently holding the position and the name(s) of all applicants filing a Citizen Volunteer Application.

Position	Term of Office	# of Terms Expiring / Vacancies	Individual Currently Holding the Office	Citizen Volunteer Applicants
Prince Edward County Planning Commission	4 Years	1 County Position	Whitfield Paige	Brad Fuller Whitfield Paige
Prince Edward County Board of Zoning Appeals*	5 Years	1	John Townsend	John Townsend
Piedmont Senior Resources	3 Years	1	LeAnne Emert	Girish Purohit, MD

*Note: The Board makes a recommendation to the Circuit Court Judge for appointment to the BZA.

A vote was taken on the candidates for Planning Commission:

<u>Candidate</u>	<u>Vote</u>
Brad Fuller	(None)
Whitfield Paige	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend Jim R. Wilck

Mr. Whitfield Paige will be re-appointed to the Planning Commission for a term of four years beginning January 1, 2020 and ending December 31, 2023.

A vote was taken on the recommendation to the Circuit Court Judge for an appointment to the Board of Zoning Appeals:

<u>Candidate</u>	<u>Vote</u>
John Townsend	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend Jim R. Wilck

The Board will recommend John Townsend to the Circuit Court Judge for appointment to the Board of Zoning Appeals for a term of five years beginning January 1, 2020 and ending December 31, 2024.

A vote was taken on the candidates for the Piedmont Senior Resources Board:

<u>Candidate</u>	<u>Vote</u>
Girish Purohit	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend Jim R. Wilck

Girish Purohit, MD, will be appointed to Piedmont Senior Resources for a term of three years beginning January 14, 2020 and ending January 14, 2023.

In Re: Health Department Funding

Mr. Bartlett stated the Prince Edward County Board of Supervisors has received a request from the Director of the Piedmont Regional Health District for an increase in funding of \$2,902.62 for 2020 from Prince Edward County. This is the County's portion of the total increase of \$53,782 for the Prince Edward County Health Department. The letter outlines several reasons for the funding increase; some of these reasons are increased emergency management operations, increased infectious disease outbreaks, increased immunizations, increased costs associated with maternal and infant care, nutrition, education and training. All of these items provide increased services for our citizens and the formula only requires to contribute approximately 5% of the additional funding.

The County has received a refund of \$6,397 from the Commonwealth due to savings in expenditures from the Health Department in last year's budget. This refund will more than cover the increased cost.

The Budget Amendment adjusts the County Budget to show both the refund received and the additional expenditure requested. The bottom line is a savings of \$3,494 which is being placed in the fund balance.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	100	19020	0001	Health Department		6,397
4 (Exp)	100	51100	5610	Health Department	2,903	
4 (Exp)	100	41050	0100	To General Fund Balance	3,494	

Supervisor Jones made a motion, seconded by Supervisor Townsend, to approve the Budget Amendment as presented and appropriate the same funds; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

In Re: Public Hearing – Amendments to County Precinct Ordinance

Chairman Wilck announced that this was the date and time scheduled for a public hearing on a proposed amendment to the Prince Edward County Precinct Ordinance to include changing the location of the polling place (voting location) for Precinct #502 within District 501 (Buffalo) from the Piedmont ASAP Building, 4026 West Third Street, Farmville, VA to the County Department of Social Services Building, 56-B SMI Way, Farmville, VA. Notice of this hearing was advertised according to law in the Wednesday, November 27, 2019, and Wednesday, December 4, 2019 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated that as the Board is aware, the Registrar received a letter from the Director of Piedmont ASAP indicating their building is no longer available for use as a County voting precinct for Precinct 502. The Electoral Board has requested, and the Director of Social Services had no objections, for the County’s new Social Services building located at 56-B SMI Way, Farmville, VA, be approved as the new location for the 502 Voting Precinct.

At its November meeting, the Board of Supervisors authorized a public hearing on an amendment to Section 42-32 of the County Precinct Ordinance for the relocation of #502 Voting Precinct to the County Social Services Building. Staff updated the 911 address for each polling place, which also represent amendments to the ordinance.

Chairman Wilck opened the public hearing.

There being no one wishing to speak, Chairman Wilck closed the public hearing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to adopt the amendments to the County Precinct Ordinance for the relocation of #502 Voting Precinct to the County Social Services Building and to update the 911 addresses for each polling place; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

In Re: VGA Agreement

Mr. Bartlett said the Board of the Transtech Alliance, doing business as the Virginia Growth Alliance (VGA), has voted to amend both the Regional Development Agreement and the By-Laws.

Mr. Bartlett stated the only substantive change in the By-Laws can be found in Article II, Item 2. The existing By-Laws state “Additional members may be added by an affirmative two-thirds vote of the Board of Directors.”

In the proposed new By-Laws, that section would read “Additional members may be added to the Alliance as provided in the Agreement.” The agreement states that localities ... “may become members of the Alliance by the adoption of a resolution to that effect adopted by all of the members of the Alliance.” This language is the same as it always has been in the Agreement. This action merely aligns the By-Laws and the Agreement.

Mr. Bartlett stated the only substantive change proposed in the Agreement can be found in Item 9, Withdrawal of Membership. The existing agreement states that members can withdraw by merely giving a six month’s written notice to the other members. The proposed change requires the leaving Jurisdiction to adopt a resolution of withdrawal and still requires a six-month written notice to the other members.

In addition, the following statement is proposed to be added to Item 9: “Further, any Member Jurisdiction that withdraws from the Alliance shall pay for the costs associated with removing said Member Jurisdiction from print and electronic media, including but not limited to, letterhead and websites, and any other materials used by the Alliance that includes the name of the withdrawing Member Jurisdiction.”

Section 15.2-1300 of the *Code of Virginia*, requires joint agreements to be approved by ordinance.

Chairman Wilck stated it is a moot point and that the County has paid in excess of one quarter of a million dollars on dues and over \$150,000 loaned to a company that went defunct, along with travel expenses for the County Administrator and the two different Economic Development people, and the County has received nothing out of it. Chairman Wilck said that when the Board wanted to get out of [the organization], Mr. Bartlett said the Board has to give six months' notice; at that time, the Board agreed that was it. He said the Board doesn't want to spend another dollar on it and wants out of it. He said the main problem is that the county hasn't had a good economic developer in-house, so the Board wants to throw the money at someone else to come up with something, but they don't.

Chairman Wilck made a motion to remove Prince Edward County from the Alliance. The motion failed for lack of a second to the motion.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to authorize a public hearing on the VGA Ordinance to be held during the January 14, 2020 Board meeting.

Supervisor Emert requested clarification and said that previously, the Board discussed getting out of the VGA if there was no benefit. Mr. Bartlett said that is correct. Mr. Bartlett stated he as County Administrator could not make the decision if there had been sufficient benefit to stay in the VGA, that that is a Board of Supervisors decision.

Mr. Bartlett stated the next item [on the agenda], about leaving the VGA or to remain in, must be received prior to January 1, 2020; it must be done by resolution so there is no question as to the Board's intent. Mr. Bartlett noted that although the Board of Supervisors voted earlier not to leave the VGA when Chairman Wilck made the motion, the item could be brought up a second time in the same meeting by someone on the winning side of the vote, which in this case could be any supervisor except Chairman Wilck.

Supervisor Gilliam asked what the cost would be to the County. Mr. Bartlett said that is unknown but estimated between \$3,000 - \$4,000.

Chairman Wilck said the cost would be \$23,600. Mr. Bartlett said the cost to leave the VGA, to replace letterhead, marketing materials and to update their website may cost \$3,000-\$4,000 at most.

Supervisor Cooper-Jones questioned what the VGA has done for the County. Mr. Bartlett stated that over the last two years, VEDP has presented over 100 leads to the VGA. He said Prince Edward County has been in the running for several but hasn't yet landed any yet. He said Prince Edward County has been a finalist on several occasions. He said a company that makes aerospace components is looking for a 45,000

to 50,000 square-foot building; Prince Edward County doesn't have one. He said the county is in the running for a manufacturing company that needs a 10,000 square-foot building; another company manufactures eco-friendly charcoal from waste wood and also need a 10,000 square-foot building. He said part of the problem has been a lack of space that is ready to go.

Mr. Bartlett continued: there have been recent trade shows and VGA has located some processing facilities for multiple agricultural products such as sweet potatoes and hemp; he said in the Heartland Park, which is owned by an Authority of which Prince Edward County is a part, there are two sites under contract now. He said VGA partnered with Gateway Virginia's manufacturing region to market the entire region as a whole and has contracted with consulting firms. He said one marketing mission in October brought back two prospects for this site.

Mr. Bartlett said the VGA is asking for funding from GoVirginia. Ms. Kate Eggleston, Prince Edward County's Economic Development Director, said VGA has received at least one year's worth of grant funding for that which will go toward paying the consultant doing work for all three regions as a whole, the manufacturing region; she said that is at no extra cost to the County or the other regions. Mr. Bartlett said that means going to trade shows and presenting marketing materials about our region to various manufacturers.

Mr. Bartlett said VEDP Certified Sites Initiative allows localities to submit economic development sites to be reviewed, analyzed and labeled in various tiers of development. He said after determining the tier, VEDP then helps the localities understand what is needed to bring the site to a higher tier. He said that as a member of VGA, Prince Edward County was given priority in this program at the state level. Ms. Eggleston reported at last month's meeting that the County has several sites at levels four and five.

Mr. Bartlett then reported the County has had drone flights over the Business Park to take pictures to use in marketing which was done by VGA at no additional cost to the County; a prospective IT company came in March 2019 seeking to expand in several phases and wants to locate in rural Virginia and Prince Edward County is one of the finalists in the second round. He added that VGA has ads in various national economic development and business magazines, including trade and industry development magazines, site selection magazines, and business and facilities magazines, all of which cost approximately \$15,000 and as a member, the County doesn't pay anything additional.

Mr. Bartlett said the County has been working with both VGA and MidAtlantic Broadband to determine and analyze whether Prince Edward County meets the criteria to be the location of data center sites. He said Mr. Hines appeared before the Board for an initiative that began in VGA and has expanded statewide.

Mr. Bartlett said the VEDP has made it clear that they will work with regional alliances instead of local governments. He said the Board can withdraw but the County will not see these companies come to Prince Edward County.

Chairman Wilck said he spoke with the Chairman of Amelia [County], the first to pull out [of VGA], and was told that this is a good thing for Mecklenburg [County] and every business that goes into another county is one that is not going to go in here. He said Prince Edward County is funding the competition, and nothing has come in for six years. Chairman Wilck said he understands that Nottoway will pull out and more counties will. He said Prince Edward County pays more than most counties because it is based on population. He said the County could use the money somewhere else. He said FACES was appealing for help; he added he would rather feed people in the county. He said these people do nothing, indicating the VGA.

Supervisor Emert called for the question.

Supervisor Cooper-Jones asked Supervisor Pride what she sees when she attends the VGA meetings that will benefit Prince Edward County.

Supervisor Pride said that based on what was brought up at the last meeting, Prince Edward County is close to being one of the selected areas, and she has seen a lot of positive things in the last six months and is impressed. She said she has listened to Chairman Wilck and he makes some excellent points, but said she has seen progress in the last six months with strong possibilities. She said there is a particular business that she cannot speak about currently, but they are working and she has seen improvement.

Supervisor Gilliam asked if there is another economic development venue to look at.

Chairman Wilck stated the CRC, who the County also pays, has been active and has done things that can be seen and touched. He said they assisted on the Third Street ramp situation, and Melody Foster has been instrumental in getting Bert Dodson, a member of the Commonwealth Transportation Board, to inspect the situation.

Mr. Bartlett said the CRC does not do economic development; they did that twelve years ago and voted to get out of economic development ten years ago. They had an economic developer position which

was un-funded. He said the work on Third Street ramp is through Transportation and a grant. He added CRC doesn't do economic development, marketing, does not go to trade shows, and does not represent localities.

Supervisor Emert said the CRC continues to work for the County. Discussion followed.

Supervisor Southall asked if the other localities leaving the VGA would increase Prince Edward County's chances.

Chairman Wilck said Prince Edward County isn't being selected because the County doesn't have what is needed, such as four-lane highways running east and west, rail, the workforce. He said Mecklenburg and other places have those things. Chairman Wilck said Prince Edward County finishes in the top two of three, but never get anything; he said the money could be spent locally and tie in with Longwood and the Town and go after things just for Prince Edward County. He said Prince Edward County has strong assets, just not in the industrial economic area.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to authorize a public hearing to be held during the January 14, 2020 Board meeting; the motion carried

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

In Re: VGA Membership

Mr. Wade Bartlett presented a history of the VGA membership:

- On November 14, 2013, the Board of Supervisors approved to join the Virginia Growth Alliance through June 30, 2014 to allow time to review the By-Laws, Protocols, Agreement and any other relevant documents.
- On June 15, 2014, the Board of Supervisors agreed to remain in the VGA and become a permanent member of the Alliance.
- On April 3, 2018, the Board of Supervisors voted not to renew membership in VGA and request permission to waive the six-month notice.
- On June 12, 2018, the Board was notified that VGA declined to waive the six-month notice requirement because it had not done so on a similar request from another County.

- On April 16, 2019, the Board of Supervisors voted to remain in VGA and continue the contract with Retail Strategies for another year.

Mr. Bartlett said that based on the six-month notice requirement, if the Board wishes to withdraw the County’s membership from the Virginia Growth Alliance, the County must provide written notice to the other member jurisdictions. This notice must be received prior to January 1, 2020. Based on the proposed change to the VGA agreement requiring a member jurisdiction who desires to leave the Alliance to do so by the adoption of a resolution, a resolution has been drafted for review.

Supervisor Emert made a motion, seconded by Chairman Wilck, to adopt the resolution to withdraw from the Virginia Growth Alliance; the motion failed:

Aye:	J. David Emert James R. Wilck	Nay:	Pattie Cooper-Jones Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend
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**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA
VIRGINIA GROWTH ALLIANCE MEMBERSHIP**

WHEREAS, at its December 10, 2019 meeting, the Board of Supervisors of the County of Prince Edward, Virginia, voted to withdraw as a member of the Virginia Growth Alliance; and

WHEREAS, as required in Section #9 of the TRANSTECH ALLIANCE (d.b.a. Virginia’s Growth Alliance) REGIONAL DEVELOPMENT AGREEMENT, the County of Prince Edward must give six month’s written notice to the other members of the organization;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors of the County of Prince Edward, does hereby adopt this resolution of withdrawal to formally terminate the County’s membership with the Virginia Growth Alliance effective June 30, 2020 and directs the County Administrator to provide the required notice to the other member jurisdictions.

In Re: County Administrator’s Report – VASAP Request

Mr. Bartlett stated that to make the VASAP building ADA compliant when it served as the polling place for District 502, the County purchased a short (three feet) ramp. This ramp was specially made because the step-up was not a normal size. The ramp cost the County \$145. Because of the unusual height, the County has no other place this small ramp can be used. The Director of the local VASAP has requested the County gift the ramp to VASAP but she is willing to “provide something” for the ramp.

Mr. Bartlett recommended that as the County has no other use for the ramp and it has been used for 13 years for the facility and VASAP serves a valuable purpose for the citizens of Prince Edward County, the Board of Supervisors declare the ramp surplus and gift the ramp to the local VASAP.

Supervisor Emert made a motion, seconded by Supervisor Cooper-Jones, to declare the ramp surplus and to gift the ramp to the local VASAP; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

In Re: County Administrator's Report – IDA Funding

Mr. Bartlett stated the IDA hasn't yet received all requests from the companies Prince Edward County has provided some incentive packages for, but all of the hotels and J.R. Tharpe Trucking that were provided an incentive package, this will be the first full year they can apply. He said the incentives will be considerable and will threaten the balance in the IDA fund, and funds may need to be moved from the General Fund into the IDA [fund]. He said the jobs and taxes from those companies overall are a positive.

In Re: County Administrator's Report – Solid Waste

Mr. Bartlett reported the Solid Waste Budget contains \$125,000 to buy a bulldozer; the County purchased one for \$75,000 leaving \$50,000 unexpended. Mr. Bartlett said that at this time, the County does not have a reliable truck for the Solid Waste Manager to use. The truck he is using has over 300,000 miles on it and the transmission is failing, and he cannot use the overdrive and it falls out of fourth gear under load. A new ¾-ton truck off of state contract will cost \$31,500. Mr. Bartlett requested permission to buy a new truck for Solid Waste; this will not impact the budget.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Pride, to authorize the County Administrator to purchase a ¾-ton truck for the Solid Waste Department for a cost of not more than \$31,500; the motion carried:

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	100	23000	0080	Technology Trust Fund		4,480
4 (Exp)	100	21600	5880	Clerk of Circuit Court - TTF	4,480	

Supervisor Jones made a motion, seconded by Supervisor Emert, to approve the FY20 Budget Amendment as presented and appropriate those same funds; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay:	
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In Re: Appropriation - Animal Control

Mr. Bartlett said the County’s Animal Control Officer, in conjunction with the Lunenburg Animal Control Officer, had a friendly competition to see who could raise the most money for the Southside Society for the Prevention of Cruelty to Animals (SSPCA). The event was held on Thanksgiving Day with each officer staying in an animal run from 6:00 a.m. to 6:00 p.m.

Prince Edward County has so far raised approximately \$3,194. Most of those funds were made payable directly to the SSPCA and required no action on the County’s part, but \$1,394.21 was either given as cash or written to the County. These donations were solicited and given for the direct purpose of supporting the SSPCA, thus they need to be given to the SSPCA.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	100	18990	0003	Gifts and Donations		1,394.21
4 (Exp)	100	53501	5614	Southside SSPCA	1,394.21	

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the FY20 Budget Amendment as presented and to appropriate those same funds; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay:	
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In Re: Upcoming Meetings and Training

Mrs. Puckett said there are several upcoming VACo training sessions and opportunities; she asked the Board members to contact staff to allow staff to register them for the various training sessions. Some discussion followed.

In Re: Closed Session

Supervisor Townsend made a motion, seconded by Supervisor Jones, that the Board convene in Closed Session for consultation with legal counsel regarding the provision of legal advice by such counsel related to properties adjoining the County boundary, pursuant to the exemption provided for in Section 2.2-3711(A)(8) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay:	None
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The Board returned to regular session by motion of Supervisor Emert, seconded by Supervisor Cooper-Jones, and adopted as follows:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay:	None
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On motion of Chairman Wilck, and seconded by Supervisor Cooper-Jones, and carried by the following roll call vote:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay:	None
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the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Mr. Bartlett said the Board asked for salary information; he presented a listing of employees working under the County Administrator's office, plus a few others, such as the Registrar and Circuit Court employees for information. He said he did not include Constitutional Officers because they do not work for the Administrator or the Board. There are 34 employees that work for the County; nine of those work for Piedmont Court Services, which is a slightly different organization, but they are County employees.

Supervisor Gilliam stated that at the last meeting this topic was discussed and since that time had received feedback from several other people; Supervisor Gilliam made a motion that all applicants for county positions with a salary of \$40,000 or more must be interviewed by a quorum of the Personnel Committee as well as the County Administrator, and for the recommendations of both the Administrator and the Committee will be forwarded to the full Board of Supervisors, and that the Board will review the findings and make recommendations for hiring the applicant. He said this would allow the Board to meet the applicants and learn a bit about them. He said he learned from research that the Administrator does the hiring. Supervisor Gilliam said the Board should be a little more involved because salaries are going up and the Board was elected to look after individuals' money for the County.

Mr. Bartlett said that if the \$40,000 is used, after July [2020] and if any pay raise is given, 20 of the 34 employees will be making \$40,000 or more. When they leave and new employees are hired, the salaries will be dependent on the position and their skill set. He said some are in the \$50,000 range and some are just barely at \$40,000; all this depends on the skills of the employee. He said if the Board wishes to be more

involved, the Board will be spending a lot of time. He recommended amending the amount to \$50,000; he said using \$40,000, the Board of Supervisors would be interviewing positions such as Building and Grounds, Administrative Associates, Animal Control Officers, Heavy Equipment Operators, and others.

Chairman Wilck said he has no interest in interviewing laborers, clerks, and maybe the amount needs adjusted, but he said he is interested in the fact that the County has not hired anyone to train anyone for higher positions. He said that is wrong and he would like that changed.

Mr. Bartlett said that if the amount is raised to \$50,000 it would apply to mostly directors but not only directors. He said it would apply mainly at the landfill, which would be the Solid Waste Manager, the Solid Waste Foreman and the Mechanic; the Economic Development Coordinator; and the Building Official. Further discussion followed.

Mr. Bartlett asked for clarification on the term "recommendation."

Supervisor Townsend said since the employee will report to the Administrator, the employee must understand that the Administrator is responsible for their performance. He said the Board holds the Administrator accountable. Supervisor Townsend said the Personnel Committee was appointed by the Board, and along with the Administrator, should say if the prospective employee is recommended for the position. Once the person has been hired, he would like the person to come and introduce themselves to the Board. He said if the Board is more involved, it would muddy the water as to who the employee works for, so the County. Discussion followed.

Supervisor Emert said the employees report to the Administrator but they work for the Board. Mr. Bartlett said that is the opposite; he said however, the Board approves the budget annually, and in that budget is every position in the County, to include Constitutional Officers. He said if the money is not appropriated for a certain position, then that employee is gone.

Supervisor Gilliam said this would take some pressure off the Administrator; he said if there is an issue with the employee, this would show that the Board went the extra step to employ the right person.

Mr. Bartlett said that the Board voted to do that with Directors, that the Personnel Committee would assist; this has only happened once with Mr. Rob Fowler.

Chairman Wilck said that his interest is in hiring someone that can be trained to move up; he said the County is in a situation where if Mr. Bartlett is in an accident, there is no one else that can handle it. He said Mrs. Puckett can handle the Administration; he said when he spoke to her about it, she wasn't sure she

would want to be the County Administrator because her daughter is her first commitment. He said he wants to see some people positioned with training and experience that can move up if something happens or if he retires.

Mr. Bartlett said some of the applicants for the Director of Planning and Community Development have experience or managers; he said the cost will be higher for people with experience being managers. Discussion followed.

Supervisor Gilliam made a motion, seconded by Supervisor Emert, that all applicants for county positions with a salary of \$50,000 or more must be interviewed by a quorum of the Personnel Committee as well as the County Administrator, and for the recommendations of both the Administrator and the Committee will be forwarded to the full Board of Supervisors, and that the Board will review the findings and make recommendations for hiring the applicant, but the County Administrator will make the final decision; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

Supervisor Emert questioned the cost for a cremation. Mr. Bartlett said the body was unclaimed; by State Code the County must take care of it.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of November 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of November 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Ms. Patty Gulick, Cannery Manager, submitted a report for November 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial

Ms. Allie Hill, Food Works Board President, submitted reports for November 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of November 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of November 2019, which were reviewed and ordered to be filed with the Board papers.

In Re: Tourism

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of November 2019, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Jones, seconded by Supervisor Gilliam, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

the meeting was recessed at 9:28 p.m. until Tuesday, December 17, 2019 at 7:00 p.m. at the Prince Edward County High School Auditorium, 1482 Zion Hill Road, Farmville, Virginia.

December 17, 2019

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Prince Edward County High School Auditorium, 1482 Zion Hill Road, Farmville, thereof, on Tuesday, the 17th day of December, 2019; at 7:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Supervisor-Elect Beverly M. Booth; and Terri Atkins Wilson, County Attorney.

Chairman Wilck called the reconvened meeting to order. Supervisor Townsend offered the invocation and led the Pledge of Allegiance.

In Re: Chairman's Comments

Chairman Wilck welcomed everyone to the reconvened meeting which is his last meeting as chairman. He stated at least 550 people were in attendance at this meeting. He said the Supervisors were besieged with phone calls, emails and letters, and chose to hold this meeting to hear from those that may not have been heard before.

Chairman Wilck said only residents and taxpayers of Prince Edward County would be permitted to speak, and that because there are so many in attendance, he said 12 people would be selected from each side of the argument and each would have three minutes to speak. He asked that speakers not repeat a previous speaker, and he would alternate between sides. He asked that speakers present their name, address, and their Supervisor's name.

In Re: Public Input

Lynn Skakum, Buffalo District, thanked the Board for listening to the community and stated she is in favor of the Second Amendment Sanctuary Resolution. She said restricting the constitutional rights of law-abiding citizens would not end gun violence or crimes, and would only make them worse; she said it is about the person with hate in their heart and mind that are using the guns to harm others. She stated she was taught to respect firearms, life and the laws, and she and her husband have taught their children and now is teaching her grandchildren firearm safety. She said more restrictions will follow and that the people that commit the crimes should be held responsible, adding that people should take a firearms safety course to learn about the operations of firearms, how to use them, and the gun owner should be taught the level of respect that she referred to.

Saranna Thornton, Farmville District, stated she is a gun owner and moved to Prince Edward County from two unsafe areas. She said public policy should be left to the experts, giving the example of surgery left to surgeons. She said it is ironic that the meeting was being held in Barbara Johns Auditorium, stating that the case of *Davis vs. The Prince Edward County School Board*, where the Supreme Court of the United States said, in the case that Prince Edward County was a part of, separate but equal was not equal and was in violation of the Constitution. She said the people that lived in Prince Edward County at that time went against the Supreme Court ruling and closed schools for five years. She said that [type of] thinking leads to anarchy; there are ways to change laws, and people can elect legislators, governor and president. She added the Constitution can be amended to provide more rights to the citizens. She said the last time Prince Edward County went its own way, it did not go well and caused great harm in the community that the county still suffers from, and while she supports gun ownership and rights, she said she supports obeying all the laws and not just those that the residents of this County think are constitutional.

Thomas Hertzler, Hampden District, said he took the oath to protect the Constitution of the United States and Virginia, and to obey the Governor and President. He said he now serves on the National Guard as a combat medic. He stated the Board took an oath to protect the rights of the citizens.

Lee Bidwell, Leigh District, spoke against the resolution because this is no threat to the Second Amendment now nor is there one on the horizon. She said not a single legislator on either side of the aisle has suggested amending or deleting the Second Amendment from the US Constitution, nor do the legislators have the authority to do so. Altering the Constitution is a complex process which occurs at the federal level.

She said the legislators of the Commonwealth cannot unilaterally strip the Constitution of the Second Amendment or in any way alter the Amendment. She said Americans have the right to bear arms. She said in rural areas, guns are for recreational hunting and protecting property and livestock from wild animals, and are a valuable resource. She said her opposition to declaring Prince Edward County a Second Amendment Sanctuary does not mean she doesn't understand or support the Second Amendment rights of individuals to own guns, but the resolution is antidemocratic. She said citizens are supposed to voice their opinions on policies and elected officials have the vested authority to pass laws, then they should make the bills and vote on them, and if supported by the majority, then they pass and become law. The Constitution further provides an independent judiciary to evaluate the constitutionality of the legislation. There is no provision in the democratic process that says that locally elected leaders should or even may register objections to current or future laws by ignoring, obstructing or outright disobeying them, and that it is not within the authority of the County Board of Supervisors to predetermine whether legislation is in conflict of the Constitutional provision. She said the proposed resolution defies the very essence of democracy; if adopted, the Board will be openly stating that they want to usurp the Constitutional legislative and judicial process. She said she is aware of the rush of many rural counties to identify as Second Amendment Sanctuaries as has been sparked by some gun-rights advocates' fears, but in the next legislative session, the General Assembly might propose bills that have implications on how guns are obtained or the types of products available. If anyone is concerned about proposed legislation, whether formally proposed or simply mentioned as an idea, she suggested they contact their legislators and register their support or opposition. She said support for this resolution shows blatant disregard for the Constitution and the democratic process; voting against the resolution does not indicate support for gun control but simply shows respect for the democratic process and are unwilling to commit to obstructing legislation [inaudible due to crowd].

Jeff Auxier, Lockett District, urged the Board to vote for the Resolution. He said that 35 years ago, he took an oath to support and uphold the Constitution of the United States, and a few years after that, he took the oath to work for the Secret Service, and after that, took an oath in the Commonwealth of Virginia to work for county law enforcement, now retired. He said his concern is with politicians, who are quite naive and inept, want to, with the strike of a pen, make the majority of people in attendance of the meeting felons. He said there is a problem with any agency or politician sending officers into homes to enforce an unconstitutional law. He said the politicians who are asking these men and women to make these decisions

and who are forcing them or firing them from their jobs for not doing what they want them to do, these people have not stood in the gap between good and evil. He asked the Board to do their job, their duty, and while this is a non-binding resolution as far as the legal part goes, he asked that the Board say they will stand with the citizens.

Ian Danielsen, Farmville District, stated as a family man, resident, teacher and voter in Prince Edward County. He asked the Board to vote “no” on the proposed resolution which is hostile to common-sense gun regulation and to potential laws passed by democratically elected delegates and senators. He said his family, for generations, has used guns for sport and personal protection, he stands up for citizens rights to bear arms and the Second Amendment, but he also endorses sensible gun laws which safeguard citizens rights to be protected from preventable violence. He said just as his First Amendment right to free speech is being regulated at this very moment, to three minutes, and the First Amendment doesn’t protect hate-speech, the Second Amendment doesn’t mean “no questions asked,” total abdication of oversight. He said the idea that a Sheriff’s oath to uphold the law can simply be crimped by a single swipe, by a singular constituent, makes him concerned for the integrity of governmental laws. He said the community’s legislative body, with this attempt to subvert the Commonwealth’s rule of law, should make them equally concerned. He said legislatures are intended to serve as the voice of reason when constituencies invoke fear and overstep. He said his father has seven decades of gun ownership, but when he was contacted to renew his NRA membership, he told them never to call him again over the soul-less thing they had become. He wanted to never again be associated with them, but espouses view that common sense gun regulation is appropriate and there is no justification for citizens to own military weapons. He then said the gun sanctuary proposal is worthless as it is only declaritive in nature but rife with potential for misuse and misinterpretation. He said the real question is how the systems of government should work, and opposed this proposal’s efforts to usurp the efforts of the local law enforcement from upholding its oath of office to the fullest.

Megan Goin, Prospect District, stated she is concerned that the Commonwealth is against freedoms to keep and bear arms, but it also infringes upon the freedom of assembly and the freedom of property. She said House Bill #67 states that law enforcement strikes against employment will be punished by law. She said Richmond is going against the Constitution to take freedoms and doing so in the name of gun control. She said criminals do not obey the laws; she said this country does not have a gun problem, it has a sin problem. She said she believes in the separation of church and state but taking God out of public schools

was the worst decision ever made. She closed saying the free nation will no longer be free and it will be our fault because we didn't stand up for the freedoms that the founding fathers and ancestors fought so hard to have.

Susan Halliday, Hampden District, stated Farmville and Prince Edward County are safe places to raise a family and as a resident, opposes the proposal. She said there was a record turnout for gun control in the last election; she said the General Assembly today reflects that recent election and any legislation is a result of the will of the majority of Virginians. She said she cast a vote for gun safety. With the shooter drills her children do at their schools; the children are now being taught that schools are places for fear instead of learning because of the cowardice of legislators. These sanctuary proposals across Virginia are symbolic, unproductive and fueled by a fear of change. She said the Board of Supervisors in this county can show that human life and safety are valued over guns. She said many will say that guns save lives; sensible gun laws that protect citizens save lives. She said there should be this many people show up to a local meeting for school funding. She said as a resident of this county, her concern is safety of her family, and she voted for a safer Virginia in November, because she believes gun laws save lives. She said she believes in the process of democracy and the power of the vote to change the General Assembly in Virginia.

Paul Hoffman, Prospect District, said the FBI recently reported violent crime is down 40% since 1996. He said during the same time, gun ownership in America has skyrocketed to 345 million guns, and guns are not the problem. He said gun-free zones are an open invitation for cowardly "bad guys" to do horrific acts against innocent people. He said he is a strong supporter of the law enforcement services, but said he carries a gun. He said the country has a horrible system for diagnosing and treating the mentally ill, and Hollywood and video games promote violence. He said there is a degradation of culture, the family unit is virtually gone and problems are due to single parent homes. He said many claim this resolution isn't enforceable, but that misses the point. He said every day, law enforcement professionals and the Commonwealth Attorney make decisions about which of the thousands of Virginia laws to enforce; this is called prosecutorial discretion. He said he is looking to the Board to send a message to Governor Northam and his comrades in Richmond, and asked the Board to support Draft #1.

A Farmville District resident said this is not about gun safety; the data on gun safety states that bringing guns into the community makes the community less safe. He said this meeting is because of fear. He said those who wish to prevent responsible restrictions on gun ownership and sales are afraid of a changing

world, afraid of losing their place in it, and in their fear, they seek from guns that sense of security. He said their guns make them feel powerful. He said the children are afraid and hide in darkened closets in active shooter drills, and parents are afraid every time there is report of another school shooting or mass shooting. As citizens, people are afraid as gun owners claim the legal system no longer applies to them. He said he is afraid of a community [inaudible] but said he has faith that the community will do what is right and will respect democracy. He asked the Board to show courage and faith, and to reject this fearful dismissal of democracy and support responsible legislation and responsible gun restrictions in Prince Edward County.

Kyle Morgan, Farmville District, stated some on the Board may not think this resolution does not matter or is symbolic. He said that this is more than symbolic and the vote means something. He said they are not asking the Board to violate the law but to uphold the Constitution. He said banning the possession of most semi-automatic rifles and shotguns would make it a felony to possess or transfer some of the most known firearms in America today, and would turn the hardworking citizens into felons overnight. He said the background check bill, introduced by Richmond, would make it a felony to loan a gun to a buddy, or to loan a handgun to someone if a crazy ex is making threats and shows up at her house, and without going to an FFL to make that transfer, they would have no way to protect themselves. He said another bill would make it a crime “for parents to allow children under the age of 17 to hunt.” He requested the Board issue support to the County law enforcement who refuse to enforce unconstitutional laws.

Ben Campbell, Farmville District, stated he wants restrictions on firearms; he said this community has a university, a college and public school campuses. He said the main selling point at Longwood University is this community is a safe and supportive environment in a welcoming and accepting small town. He said if the Board votes not to support laws that restrict firearms, he would not be able to say that. He said there is a four-letter word sign in town that could be changed to another four-letter word, such as guns, ammo, fire, or fear if the Board votes for the Second Amendment Sanctuary.

Leslie Lockard, Lockett District, quoted the Doctrine of the Lesser Magistrate and Article 1, Section 13 of the Virginia Constitution, saying “a well-regulated militia, composed of the body of the people, trained to arms, is the proper, natural, and safe defense of a free state, therefore, the right of the people to keep and bear arms shall not be infringed.” She then quoted the Second Amendment to the US Constitution, Article 1, Section 13, to protect the right of the people to keep and bear arms for purposes of self-defense and defense of the Commonwealth of Virginia and the United States. She said arms suitable for defense consist of those

arms in common use by citizens, commonly owned semi-automatic arms are targeted by legislation such as proposed Senate Bill 16 because it has automatic features including the ability to accept standardized detachable magazines, all of which make them a suitable fit for purposes of self-defense, militia service, law enforcement and national defense.

Chairman Wilck said he wanted to make sure both sides were given equal time; he said currently there are seven for the Sanctuary and six opposing.

Chapman Hood Frazier, Lockett District, stated that he did not prepare anything but his concern with the Sanctuary movement is that this issue rose from the NRA, taking ideas that have been used for immigration and using them as a way to justify gun sanctuaries. He said it would not be legal, if passed, because of the Dillon Rule, the County cannot override State policy. He said Sanctuary efforts are driven mainly by the Virginia Citizens Defense League which is to the right of the NRA. Governor Northam's proposed laws include universal background checks, child access prevention, one gun per month limit, banning assault weapons including bump stocks, requirement to report lost or stolen guns, allowing localities to ban guns from municipal buildings, and red flag laws; there is no violation of Second Amendment and these are all common-sense approaches.

Robb Koether, Lockett District, said the current proposals are anything but common sense. He said the Second Amendment states "a well-regulated militia, being necessary to the security of a free state, the right of the people, to keep and bear arms shall not be infringed." The mention of a militia in the subordinate clause is used to suggest that the right to bear arms was limited to the militia. He said the main clause states it is the right of people, men and women, young and old. He said it also references to the security of the free state, not hunting or target practice but for freedom and defending ourselves against enemies. He said some say that civilians have no business possessing 'weapons of war' which are for military purposes. He said the founders intended for citizens to possess these. He said the Supreme Court ruled that the purpose of the Second Amendment is to guarantee the right of the citizens to keep and bear military use weapons. He said citizens are not safer if left defenseless and he supports Draft 1.

There being no one further wishing to speak, Chairman Wilck closed public participation.

In Re: Board of Supervisors Comments

Supervisor Emert thanked everyone for their participation and asked that they attend other meetings.

Supervisor Pride welcomed everyone and their comments, and the Board respects all comments.

Supervisor Gilliam said it does him good to see this group; he said their activity is appreciated, and invited the citizens to every meeting.

Chairman Wilck thanked everyone for coming out and said that all the Board members received numerous calls and emails on this topic.

Supervisor Townsend thanked everyone for coming out to voice their concerns. He said it is obvious that everyone in attendance is passionate about the gun laws, and now the Board has to figure out the best way to move forward.

Supervisor Cooper-Jones stated she was glad to see all the citizens. She said the Board will listen and determine the best way forward. She said a caller from Washington state made a threat to come and wave flags and do something more; she said that was entirely senseless to make that type of phone call. She said just because someone doesn't agree with you doesn't give you the right to threaten anyone.

Supervisor Jones said he wished to send the Governor a message that he doesn't want government "fooling with our guns."

Supervisor Southall thanked everyone for attending and said this is his last meeting but he has one more vote.

In Re: Consideration of Draft Second Amendment Resolutions

Chairman Wilck asked the Board for discussion.

Chairman Wilck stated there were two proposed resolutions; he said Supervisor Cooper-Jones presented a second resolution [to consider] that has a variation. He asked that she make a motion on Draft #2 of the resolution.

Supervisor Cooper-Jones read Draft #2 of the Resolution presented to the Board members.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to adopt the second draft of the resolution.

Chairman Wilck asked for discussion on that motion. Chairman Wilck said, "If no one else has anything to say, I'll – I have something to say. Pattie's motion specifically leaves out the words 'sanctuary county.' I was looking and googling up the counties and what-not in Virginia, and there are well over 50 percent – there's a difference of opinion in some of them, but on sanctuary cities. They rank them – or rank

them – they either say you voted for sanctuary cities or you voted against. In Pattie’s case, we’d be voting against, so I am not in favor of Pattie’s [inaudible]. Does anybody else on the Board up here have any comments?”

A vote was then taken on Supervisor Cooper-Jones’ motion, seconded by Supervisor Townsend, to adopt the second draft of the resolution; the motion failed:

Aye:	Pattie Cooper-Jones	Nay:	J. David Emert
	Odessa H. Pride		Llew W. Gilliam, Jr.
	Jerry R. Townsend		Robert M. Jones
			Gene A. Southall
			James R. Wilck

Supervisor Emert made a motion, seconded by Supervisor Gilliam, to adopt Draft #1 of the Resolution to Declare Prince Edward County as a Second Amendment Sanctuary County; the motion carried:

Aye:	J. David Emert	Nay:	Pattie Cooper-Jones
	Llew W. Gilliam, Jr.		Odessa H. Pride
	Robert M. Jones		Jerry R. Townsend
	Gene A. Southall		
	James R. Wilck		

RESOLUTION OF PRINCE EDWARD COUNTY BOARD OF SUPERVISORS

WHEREAS, the Second Amendment of the United States Constitution reads “A well-regulated Militia, being necessary to the security of a free state, the right of the people to keep and bear Arms, shall not be infringed;” and

WHEREAS, the United States Supreme Court in District of Columbia v. Heller, 554 U.S. 570 (2008), affirmed an individual’s right to possess firearms, unconnected with service in a militia, for traditionally lawful purposes, such as self-defense within the home; and

WHEREAS, the United States Supreme Court in McDonald v. Chicago, 561 U.S. 742 (2010), affirmed that the right of an individual to “keep and bear arms,” as protected under the Second Amendment, is incorporated by the Due Process Clause of the Fourteenth Amendment against the states; and

WHEREAS, the United States Supreme Court in United States v. Miller, 307 U.S. 174 (1939), opined that firearms that are part of ordinary military equipment, or with use that could contribute to the common defense are protected by the Second Amendment; and

WHEREAS, Article I, Section 13, of the constitution of Virginia provides “that a well-regulated militia, composed of the body of the people, trained to arms, is the proper, natural, and safe defense of a free state, therefore, the right of the people to keep and bear arms shall not be infringed;” and

WHEREAS, Article I, Section 1, of the constitution of Virginia reads “That all men are by nature equally free and independent and have certain inherent rights, of which, when they enter into the state of society, they cannot, by any compact, deprive or divest their posterity; namely, the enjoyment of life and liberty, with the means of acquiring and possessing property, and pursuing and obtaining happiness and safety; and

WHEREAS, Article I, section 2 of the constitution of Virginia reads “that all power is vested in, and consequently derived from, the people, that magistrates are their trustees and servants, and at all times amenable to them;” and

WHEREAS, certain legislation that has or may be introduced in the Virginia General Assembly, and certain legislation which has or may be introduced in the United States Congress could have the effect of infringing on the rights of law-abiding citizens to keep and bear arms, as guaranteed by the Second Amendment to the United States Constitution and Article I, Section 13 of the Constitution of Virginia; and

WHEREAS, the PRINCE EDWARD COUNTY Board of Supervisors is concerned about the passage of any bill containing language which could be interpreted as infringing the rights of the citizens of PRINCE EDWARD COUNTY to keep and bear arms; and

WHEREAS, the PRINCE EDWARD COUNTY Board of Supervisors wishes to express its deep commitment to the rights of all citizens of PRINCE EDWARD COUNTY to keep and bear arms; and

WHEREAS, the PRINCE EDWARD COUNTY Board of Supervisors wishes to express opposition to any law that would unconstitutionally restrict the rights of the citizens of PRINCE EDWARD COUNTY to keep and bear arms; and

WHEREAS, the PRINCE EDWARD COUNTY Board of Supervisors wishes to express its intent to stand as a Sanctuary County for Second Amendment rights and to oppose, within the limits of the Constitution of the United States and the Commonwealth of Virginia, any efforts to unconstitutionally restrict such rights, and to use such legal means at its disposal to protect the rights of the citizens of PRINCE EDWARD COUNTY to keep and bear arms;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of PRINCE EDWARD COUNTY Virginia:

That the PRINCE EDWARD COUNTY Board of Supervisors hereby declares PRINCE EDWARD COUNTY, Virginia, as a "Second Amendment Sanctuary;" and

That the PRINCE EDWARD COUNTY Board of Supervisors hereby expresses its intent to uphold the Second Amendment rights of the citizens of PRINCE EDWARD COUNTY, Virginia; and

That the PRINCE EDWARD COUNTY Board of Supervisors hereby declares its intent to oppose any infringement on the right of law-abiding citizens to keep and bear arms.

On motion of Supervisor Townsend, seconded by Chairman Wilck, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

the meeting was adjourned at 8:12 p.m.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 14, 2020
Item No.: 17-c
Department: County Administration
Staff Contact: Crystal Baker
Issue: Review of Accounts & Claims

Summary: The December bill list and a Board of Supervisor mileage report are attached for the Board's reviews.

Attachments: December 2018 Bill List
Board Mileage Report

Recommendation:

Motion _____
Second _____

Booth _____
Cooper-Jones _____
Emert _____

Gilliam _____
Jones _____
Pride _____

Townsend _____
Wilck _____

AP375H
1/02/2020
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 12/01/2019 -- 12/31/2019

AFTER CHECKS
PAGE 1

MAJOR# ACCT# 011010	VENDOR NUMBER BOARD OF SUPERVISORS	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3160	999999	Professional Services PERRY CARRINGTON	449	PA SET UP FOR MTG	200.00 *
3600	15240	Advertising FARMVILLE NEWSMEDIA	129579/1119	ADVERTISING	200.00 *
				ACCOUNT TOTAL	414.79
				ACCOUNT TOTAL	414.79 *
				MAJOR TOTAL	614.79 **
012110		COUNTY ADMINISTRATOR			
2700	31421	Worker's Compensation VACORP	WRKCOMP3/4 1219	WORKERS COMPENSATION	74.67
5810	23445	Dues & Association Member NATIONAL ASSOC OF COUNTIES	259719	MEMBERSHIP DUES	74.67 *
6001	11902	Office Supplies BUSINESS DATA OF VA, INC.	204 277*	NORTON ANTIVIRUS	465.00
	13369	DIAMOND SPRINGS WATER INC	11393100 1219	WATER & EQUIP RENTAL	465.00 *
	13369	DIAMOND SPRINGS WATER INC	11393100 1219	WATER & EQUIP RENTAL	39.95
	17005	HR DIRECT	INV8316381	ATTENDANCE CARDS	7.25
	20600	KEY OFFICE SUPPLY	537556	ENVELOPES/POST ITS	11.95
	20600	KEY OFFICE SUPPLY	538156	CARTRIDGES	67.12
	27271	RR DONNELLEY	272913618	W-2/1099 FORMS	7.92
	32138	WALMART COMMUNITY/SYNCR	385	HALLOWEEN CANDY	535.88
6030	13782	Non-Capital Equipment DOMINION WHOLESALERS	1236	COPIER	114.87
				ACCOUNT TOTAL	206.36
				ACCOUNT TOTAL	991.30 *
				ACCOUNT TOTAL	400.00
				MAJOR TOTAL	400.00 *
				MAJOR TOTAL	1,930.97 **
012310		COMMISSIONER OF REVENUE			
2700	31421	Worker's Compensation VACORP	WRKCOMP3/4 1219	WORKERS COMPENSATION	40.59
3600	15240	Advertising FARMVILLE NEWSMEDIA	129579/1119	ADVERTISING	40.59 *
5210	15380	Postal Services FARMVILLE PRINTING	1465 GOVT ENV	POSTAGE ENVELOPES	135.19
5230	13325	Telecommunications TREASURER OF VIRGINIA	T428177	ONLINE SERVICE	135.19 *
				ACCOUNT TOTAL	1,475.00
				ACCOUNT TOTAL	1,475.00 *
				MAJOR TOTAL	1,721.88 **

AP375H
1/02/2020
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 12/01/2019 -- 12/31/2019

AFTER CHECKS
PAGE 2

MAJOR#	VENDOR	INVOICE#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME		
012320	ASSESSOR			
3160	32122	Professional Services WAMPLER-EANES APPRAISAL	001 21	REASSESSMENT
				14,355.00 *
				14,355.00 *
				14,355.00 **
012410	TREASURER			ACCOUNT TOTAL
				MAJOR TOTAL
2700	31421	Worker's Compensation VACORP	WRKCOMP3/4 1219	WORKERS COMPENSATION
				45.25
				45.25 *
3320	12762	Maintenance Service Contr COMPUTERPLUS SALES/SERVIC	MC0000196077	PRINTER MAINTENANCE
				386.55
				386.55 *
3600	15240	Advertising FARMVILLE NEWSMEDIA	130364/1119	TAX BILL AD
				165.92
				165.92 *
5210	23799	Postal Services NEOFUNDS	2447 TREAS 1219	POSTAGE
				1,000.00
				1,000.00 *
5230	11250	Telecommunications BENCHMARK COMMUNITY BANK	7596 TREAS 1219	PAYFLOW/PAYPAL
			T428177	ONLINE SERVICE
				5.90
				71.10
				77.00 *
5410	22079	Lease/Rent Equipment MAIL FINANCE	N8032042	POSTAGE MCHNE LEASE
				1,527.00
				1,527.00 *
6001	11902	Office Supplies BUSINESS DATA OF VA, INC.	204 244*	NORTON ANTIVIRUS
			537492	BSN 65650
			538036	GREENBAR PAPER
				39.95
				1.96
				342.95
				384.86 *
6020	13012	DMV Stops DMV	201933400713	DMV STOP FEES
				2,125.00
				2,125.00 *
				5,711.58 **
012510	INFORMATION TECHNOLOGY			ACCOUNT TOTAL
				MAJOR TOTAL
3160	11902	Professional Services BUSINESS DATA OF VA, INC.	204 240*	TRAVEL & EXPENSE
			204 242*	TRAVEL & EXPENSE
			204 243*	TRAVEL & EXPENSE
			204 244*	TRAVEL & EXPENSE
			204 247*	TRAVEL & EXPENSE
			204 247*	TRAVEL & EXPENSE
			204 248*	TRAVEL & EXPENSE
			204 251*	TRAVEL & EXPENSE
				125.00
				125.00
				125.00
				125.00
				125.00
				125.00
				125.00
				125.00

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	11902	BUSINESS DATA OF VA, INC.	204 254*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 256*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 257*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 259*	CONTRACT AGREEMENT	4,500.00
	11902	BUSINESS DATA OF VA, INC.	204 261*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 262*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 264*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 266*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 267*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 268*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 269*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 270*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 271*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 272*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 273*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 275*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 276*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 277*	TRAVEL & EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	204 278*	CONTRACT AGREEMENT	4,500.00
	11902	BUSINESS DATA OF VA, INC.	204 281*	TRAVEL & EXPENSE	125.00
3320		Maintenance Service		ACCOUNT TOTAL	12,250.00 *
	11537	BAI MUNICIPAL SOFTWARE	WATS20201 1043	TECHNICAL SUPPORT	12,512.00
	12762	COMPUTERPLUS SALES/SERVIC	MC0000196078	PRINTER SERV CONTRCT	12,79.00
				ACCOUNT TOTAL	12,591.00 *
				MAJOR TOTAL	24,841.00 **
013100		ELECTORAL BOARD AND OFFICIALS		ACCOUNT TOTAL	1,700.00
3160		Professional Services		ACCOUNT TOTAL	1,700.00 *
	24985	OWEN G DUNN CO	20732	BALLOT SERVICES	
3161		Election Official		ACCOUNT TOTAL	155.00
	28434	SOMERS CLAUDIA	TEMP SRVCE 1219	OFFICE ASSISTANCE	30.00
	28434	SOMERS CLAUDIA	TEMP SRVCE 1219	OFFICE ASSIST	185.00 *
3600		Advertising		ACCOUNT TOTAL	98.32
	15240	FARMVILLE NEWSMEDIA	129579/1119	ADVERTISING	98.32 *
5210		Postal Services		ACCOUNT TOTAL	20.90
	32961	WRIGHT LYNETTE	POSTAGE 1219	POSTAGE	20.90 *
013200		REGISTRAR		ACCOUNT TOTAL	2,004.22 **
2700		Worker's Compensation		ACCOUNT TOTAL	13.91
	31421	VACORP	WRKCOMP3/4 1219	WORKERS COMPENSATION	13.91 *

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5530	32961	WRIGHT LYNETTE Travel-Mileage	MILEAGE 1219	MILEAGE	125.28
				ACCOUNT TOTAL	125.28 *
6001	11733	BRYANT CAITLIN Travel-Subsistance & Lodg	REIMB 1219	MEAL	8.74
				ACCOUNT TOTAL	8.74 *
	20600	KEY OFFICE SUPPLY Office Supplies	537132	POLL SUPPLIES	32.99
	20600	KEY OFFICE SUPPLY	537410	COPY PAPER	69.90
				ACCOUNT TOTAL	102.89 *
				MAJOR TOTAL	250.82 **
021100		CIRCUIT COURT			
2700	31421	VACORP Worker's Compensation	WRKCOMP3/4 1219	WORKERS COMPENSATION	6.89
				ACCOUNT TOTAL	6.89 *
6001	20600	KEY OFFICE SUPPLY Office Supplies	537339	BOOKCASE	162.99
	20600	KEY OFFICE SUPPLY	537340	PRINTER STAND	54.99
	20600	KEY OFFICE SUPPLY	537341	CLEAR PROJECT	7.39
	20600	KEY OFFICE SUPPLY	537635	COPY PAPER	69.90
	20600	KEY OFFICE SUPPLY	537636	WATER	18.58
				ACCOUNT TOTAL	313.85 *
				MAJOR TOTAL	320.74 **
021200		GENERAL DISTRICT COURT			
5210	22079	MAIL FINANCE Postal Services	N8035930	POSTAGE LEASE PYMNT	376.17
	30560	U S POSTAL SERVICE	BOX #41 RENT 20	BOX RENTAL	64.00
				ACCOUNT TOTAL	440.17 *
6001	13369	DIAMOND SPRINGS WATER INC Office Supplies	16759600 1119	WATER & EQUIP RENTAL	26.45
	20600	KEY OFFICE SUPPLY	536008	PEX 9024	25.77
	20600	KEY OFFICE SUPPLY	536202	SUPPLIES	52.86
	20600	KEY OFFICE SUPPLY	536248	SHREDDER	299.95
	20600	KEY OFFICE SUPPLY	536422	PEX9024	77.31
	20600	KEY OFFICE SUPPLY	536578	PEX 9024	25.77
	20600	KEY OFFICE SUPPLY	537079	STORAGE BOXES	49.95
	20600	KEY OFFICE SUPPLY	537130	FILE POCKETS	26.67
	20600	KEY OFFICE SUPPLY	537154	TONER	84.89
	20600	KEY OFFICE SUPPLY	537501	BINDERS	30.84
				ACCOUNT TOTAL	700.46 *
				MAJOR TOTAL	1,140.63 **
021600		CLERK OF THE CIRCUIT COURT			
2700	31421	VACORP Worker's Compensation	WRKCOMP3/4 1219	WORKERS COMPENSATION	68.48
				ACCOUNT TOTAL	68.48 *

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MAJOR# ACCT# 021800	VENDOR NUMBER LAW LIBRARY	VENDOR NAME	IN#	DESCRIPTION	ACCOUNT TOTAL MAJOR TOTAL	AMOUNT
6012	21761	RELX INC DBA LEXISNEXIS	3092333316	MONTHLY PAYMENT	366.00 366.00 * 366.00 **	
022100		COMMONWEALTH'S ATTORNEY				
2700	31421	Worker's Compensation VACORP	WRKCOMP3/4 1219	WORKERS COMPENSATION	117.81 117.81 *	
5510	12296	Travel-Mileage CLARK MEGAN	REIMB 1219	MEALS/MILEAGE	103.00 103.00 *	
5530	12296	Travel-Subsistence & Lodg CLARK MEGAN	REIMB 1219	MEALS/MILEAGE	83.92 230.04	
	12296	CLARK MEGAN	REIMB 1219/2	LODGING	96.54	
	17334	HANNAH WENDY	REIMB 1219	MEALS/LODGING	230.04	
	17334	HANNAH WENDY	REIMB 1219	MEALS/LODGING	116.79	
	999999	RUSTIONI MARCHELLA	REIMB 12032019	LODGING - CC CASE	757.33 *	
5810	23255	Dues & Association Member NATL DISTRICT ATTY ASSOC	300010275	ANNUAL DUES	181.00 181.00 *	
6001	20600	Office Supplies KEY OFFICE SUPPLY	537626	FLDERS/TABS/HILITERS	137.56 21.99	
	20600	KEY OFFICE SUPPLY	537841	PLANNER	159.55 *	
022200		VICTIM WITNESS ASSISTANCE PROGRAM			1,318.69 **	
2700	31421	Workmen's Compensation VACORP	WRKCOMP3/4 1219	WORKERS COMPENSATION	10.27 10.27 * 10.27 **	
031200		SHERIFF				
2700	31421	Worker's Compensation VACORP	WRKCOMP3/4 1219	WORKERS COMPENSATION	5,706.52 5,706.52 *	
3160	11188	Professional Services BEALE, DAVIDSON, ETHERINTON	28001	LEGAL FEES	222.50 222.50 *	
3320	23833	Maintenance Service Contr VERIZON CONNECT NWF, INC	OSV000001967332	GPS SERVICE	454.80	
	31333	VERIZON WIRELESS	9843079115	VEHICLE MODEMS	600.23 1,055.03 *	

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
5210	11894	Postal Services BUSINESS CARD	0555SHERIFF1219	POSTAGE	30.50 *	30.50
5230	20904	Telecommunications KINEX NETWORKING SOLUTION	191201 0014	REMOTE DATA BACKUP	19.95	19.95
	21319	CENTURYLINK	309468839 1219	PHONE	10.36	10.36
	21319	CENTURYLINK	309558628 1219	SHERIFF'S VCIN	7.97	7.97
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	0555SHERIFF1219	MEALS	38.28 *	38.28
5801	11894	Accreditation BUSINESS CARD	0555SHERIFF1219	ACCREDITATION	108.85	108.85
	31333	VERIZON WIRELESS	9843362013	CELLULAR SERVICE	108.85 *	108.85
6001	11902	Office Supplies BUSINESS DATA OF VA, INC.	204 256*	NORTON ANTIVIRUS	.99	.99
	11902	BUSINESS DATA OF VA, INC.	204 264*	NORTON ANTIVIRUS	82.06	82.06
	13369	DIAMOND SPRINGS WATER INC	27961300 1219	WATER & EQUIP RENTAL	83.05 *	83.05
	20600	KEY OFFICE SUPPLY	536966	BINDERS	119.85	119.85
	20600	KEY OFFICE SUPPLY	537083	DIVIDERS	39.95	39.95
	20600	KEY OFFICE SUPPLY	537084	FLDRS/MRKR/DVD/CDS	60.20	60.20
	20600	KEY OFFICE SUPPLY	537163	LABELS	150.70	150.70
	20600	KEY OFFICE SUPPLY	537193	SHARPIES	30.38	30.38
	20600	KEY OFFICE SUPPLY	537336	PAPER	536.82	536.82
6008	11894	Vehicle & Powered Equip F BUSINESS CARD	0555SHERIFF1219	GAS	1,028.66 *	1,028.66
	27124	RANDOLPH KEVIN	REIMB 1119	GAS	51.68	51.68
	999999	JACKSON MIKE	REIMB 12112019	FUEL	30.00	30.00
6009	13013	Vehicle & Powered Equip S DMV SPECIAL PLATES	SHERIFF 1219	REGISTRATION	10.00	10.00
	15721	FISHER AUTO PARTS, INC.	056 250150	KEY FOB BATTERY	91.68 *	91.68
6010	11894	Police Supplies BUSINESS CARD	0555SHERIFF1219	POLICE SUPPLIES	25.00	25.00
	13012	DMV	201933400016	SPECIAL ID	2.06	2.06
	16102	GALLS LLC	014310054	GUN CASE	27.06 *	27.06
	23944	TOWN POLICE SUPPLY	002627-0	AMMO	906.93	906.93
	23944	TOWN POLICE SUPPLY	002628-0	GLOCK MAGS	10.00	10.00
6011	10380	Uniforms & Wearing Appare AMERICAN UNIFORM SALES	55314	SHIRTS/ARMOR SKINS	2,669.40	2,669.40
	10380	AMERICAN UNIFORM SALES	55315	SHIRTS	42.00	42.00
	16102	GALLS LLC	014246785	BOOTS	3,706.23 *	3,706.23
	16102	GALLS LLC	014310021	BOOTS	371.42	371.42
	16102	GALLS LLC	014362098	BOOTS	112.96	112.96
	16102	GALLS LLC	014421394	BOOTS	67.00	67.00
	16102	GALLS LLC		BELT	81.00	81.00
	16102	GALLS LLC		BOOTS	26.25	26.25
	16102	GALLS LLC		BOOTS	354.95	354.95

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031201	16102	GALLS LLC	HASHMARKS	014422286	105.00
	16102	GALLS LLC	SHOES	014431239	79.20
					1,197.78 *
					13,296.14 **
					ACCOUNT TOTAL
					MAJOR TOTAL
2700	31421	Worker's Compensation VACORP	WORKERS COMPENSATION	WRKCOMP3/4 1219	1,944.56
					1,944.56 *
					1,944.56 **
					ACCOUNT TOTAL
					MAJOR TOTAL
032200		VOLUNTEER FIRE DEPARTMENT			
7001	20600	Payment to Farmville VFD			
	22397	KEY OFFICE SUPPLY	PRINTER	536984	899.00
	23166	MUNICIPAL EMERGENCY SERV	COVERT VEST	IN1398989	66.13
	23248	NAPECO INC	SHIRTS	1011665	75.88
	29083	NAPA OF FARMVILLE	12V PLUG	202215	2.69
	32734	TAYLOR-FORBES EQUIP CO	MOTOMIX	IN74128	50.75
		WITMER PUBLIC SAFETY GRP	BUGLES PINS	1986670	16.19
					1,110.64 *
					ACCOUNT TOTAL
					MAJOR TOTAL
7002	12845	Payment to Rice VFD			
	14695	COUNTY WASTE	TRASH COLLECTION	0800125809 1119	51.00
	18671	COUNTY WASTE	TRASH COLLECTION	0800125809 1219	51.00
	18671	ELLINGTON'S LAWN SERVICE	MOWING	79	75.00
	18671	INDUSTRIAL REPAIR INC	TIRES/INSPECTION	26822	1,824.00
	20600	INDUSTRIAL REPAIR INC	REPAIR	26823	1,121.45
	21319	INDUSTRIAL REPAIR INC	STEERING PUMP	26826	457.20
	31846	KEY OFFICE SUPPLY	PRINTER	537359	499.00
	31846	CENTURYLINK	RVFD PHONE	310013979 1219	197.01
	31846	DOMINION ENERGY VIRGINIA	RVFD ELECTRIC	4500495009 1219	243.00
		DOMINION ENERGY VIRGINIA	RVFD ELECTRIC	5487358649 1219	8.64
					4,527.30 *
					ACCOUNT TOTAL
					MAJOR TOTAL
7004	10850	Payment to Darlington VFD			
	12996	ATLANTIC EMERGENCY	LED LIGHT	59999R	178.80
	13083	CYRUS PEST CONTROL CO	PEST CONTROL	NOVEMBER 2019	45.00
	14300	DARLINGTON HGT FIRE DEPT	COMPUTER/INTERNET	REIMB 1219	379.08
	14300	DARLINGTON HGT FIRE DEPT	COMPUTER/INTERNET	REIMB 1219	99.05
	14300	EAST END MOTOR CO INC	OIL CHNG/INSPCTN/BAT	185265	143.53
	14300	EAST END MOTOR CO INC	OIL CHANGE/INSPECTION	185336	352.14
	14300	EAST END MOTOR CO INC	OIL CHANGE	185385	69.36
	14300	EAST END MOTOR CO INC	OIL CHNG/INSPCTN/FLT	185439	634.40
	14700	ELLINGTON ENERGY SERVICE	PROPANE	2409	269.24
	15560	ELLINGTON ENERGY SERVICE	PROPANE	2419	106.98
	15656	FARMVILLE WHSALE ELECTRIC	LIGHT REPAIR	676979	408.69
	15656	FIRE & SAFETY EQUIP CO	TURNOUT GEAR	96940	2,776.95
	28640	FIRE & SAFETY EQUIP CO	BOOTS	98046	280.00
		SOUTHSIDE ELECTRIC COOP	DHVFD ELECTRIC	38156001 1219	298.75
					6,041.97 *
					ACCOUNT TOTAL
					MAJOR TOTAL

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	15656	FIRE & SAFETY EQUIP CO	96844	PARTICULATE HOOD	1,754.60
	23248	NAPA OF FARMVILLE	765582	BATTERIES	319.10
	25246	PARKER OIL CO INC	214440	DIESEL	477.85
	25246	PARKER OIL CO INC	232439	PROPANE	653.94
	25246	PARKER OIL CO INC	235627	DIESEL	457.69
	25246	PARKER OIL CO INC	243204	DIESEL	464.38
	31333	VERIZON WIRELESS	9842375081	CELLULAR SERVICE	269.64
	31421	VACORP	63051	WORKERS COMPENSATION	2,482.75
032500		EMERGENCY SERVICES		ACCOUNT TOTAL	6,879.95 *
				MAJOR TOTAL	18,559.86 **
2800	31421	VACORP	LODA 3/4 1219	LINE OF DUTY INS	4,554.00
6014	21005	KORMAN SIGNS	337549	ROAD SIGNS	4,554.00 *
033200		REGIONAL JAIL & DETENTION		ACCOUNT TOTAL	1,271.96
				MAJOR TOTAL	1,271.96 *
3196	25375	PIEDMONT RGNL JUVENILE	1828	JUVENILE DETENTION	375.00
034100		BUILDING OFFICIAL		ACCOUNT TOTAL	375.00 *
				MAJOR TOTAL	375.00 **
2700	31421	VACORP	WRKCOMP3/4 1219	WORKERS COMPENSATION	285.63
5530	21498	LEATHERWOOD COY	REIMB 1119	MEAL/REGISTRATION	285.63 *
5540	21498	LEATHERWOOD COY	REIMB 1119	MEAL/REGISTRATION	10.26
035100		ANIMAL CONTROL		ACCOUNT TOTAL	10.26 *
				MAJOR TOTAL	15.00
2700	31421	VACORP	WRKCOMP3/4 1219	WORKERS COMPENSATION	15.00 *
3110	12945	CUMBERLAND ANIMAL HOSPITL	117792	VET SERVICES	310.89 **
				ACCOUNT TOTAL	314.82
				MAJOR TOTAL	314.82 *
				ACCOUNT TOTAL	513.94

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3310	27524 RIDGE ANIMAL HOSPITAL	278486	VET SERVICES	391.53
	Repairs/Maintenance			905.47 *
	13730 DODSON BROS EXTERMINATING	719313 1119	PEST CONTROL	50.00
5230	21319 CENTURLINK	310119726 1219	PHONE	50.00 *
	Travel-Convention & Educa			138.40
5540	12883 CRATER CRIMINAL JUSTICE	2151	TRAINING	138.40 *
	GENERAL PROPERTIES			100.00
043200				100.00 *
	Worker's Compensation			1,508.69 **
2700	31421 VACORP	WRKCOMP3/4 1219	WORKERS COMPENSATION	1,309.28
	Repairs/Maintenance			1,309.28 *
3310	11410 DOLI/BOILER SAFETY	954135271	BOILER INSPECTIONS	60.00
	13730 DODSON BROS EXTERMINATING	158003 1119	PEST CONTROL	38.00
	13730 DODSON BROS EXTERMINATING	158005 1119	PEST CONTROL	38.00
	13730 DODSON BROS EXTERMINATING	158006 1119	PEST CONTROL	38.00
	13730 DODSON BROS EXTERMINATING	158007 1119	PEST CONTROL	85.00
	13730 DODSON BROS EXTERMINATING	158010 1119	PEST CONTROL	38.00
5110	Electrical Services			297.00 *
	31846 DOMINION ENERGY VIRGINIA	1545926683 1219	SCOPE BLDG	188.32
	31846 DOMINION ENERGY VIRGINIA	2786281903 1219	COURTHOUSE	11,794.78
	31846 DOMINION ENERGY VIRGINIA	4883315659 1219	STEPS HDQTRS	790.34
	31846 DOMINION ENERGY VIRGINIA	6669158583 1219	LIGHTS AT RICE	114.30
	31846 DOMINION ENERGY VIRGINIA	8105475944 1219	AG BLDG	1,515.84
5120	Heating Services			14,403.58 *
	27855 ROHR MECHANICAL LLC	4397	A/C UNIT REPAIR	2,328.75
5130	Water & Sewer			2,328.75 *
	29332 TOWN OF FARMVILLE	AG BLDG 1219	WATER & SEWER	99.20
	29332 TOWN OF FARMVILLE	CH LAWN 1219	WATER	11.29
	29332 TOWN OF FARMVILLE	SCOPE BLDG 1219	WATER & SEWER	34.84
	29332 TOWN OF FARMVILLE	STPS IND 1119	WATER & SEWER	365.42
	29332 TOWN OF FARMVILLE	56 SMI WAY	WATER & SEWER	211.27
5230	Telecommunications			722.02 *
	10105 AT&T	7305055660 1219	SHOP PHONE	47.15
	21319 CENTURLINK	310262069 1219	PHONE	65.55
	21319 CENTURLINK	310441360 1219	PHONE	100.90
5440	Portable Toilet Rental			213.60 *
	28869 STIFF O INC	8371	MONTHLY SERVICES	100.00
				100.00 *

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MAJOR# ACCT# 6005	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	13367	Janitorial Supplies			
	13367	DIAMOND PAPER COMPANY	246377	CREDIT	22.27-
	13367	DIAMOND PAPER COMPANY	248566	TWLS/TSH BGS/CLEANER	785.30
	13367	DIAMOND PAPER COMPANY	250736	CLEANING SUPPLIES	1,712.51
	13367	DIAMOND PAPER COMPANY	251812	CLEANING SUPPLIES	543.32
	13367	DIAMOND PAPER COMPANY	251852	DUSTER	44.00
	30239	UNIFIRST CORPORATION	202 1066792	CLEANING RENTALS	71.24
	30239	UNIFIRST CORPORATION	202 1071213	CLEANING RENTALS	71.24
	30239	UNIFIRST CORPORATION	202 1073418	CLEANING RENTALS	71.24
6007		Repairs and Maintenance S			3,276.58 *
	10172	AIR CONDITIONING EQUIPMNT	9500	ACTUATORS	600.00
	13369	DIAMOND SPRINGS WATER INC	11393100 1219	WATER & EQUIP RENTAL	7.25
	13369	DIAMOND SPRINGS WATER INC	11393100 1219	WATER & EQUIP RENTAL	8.95
	20600	KEY OFFICE SUPPLY	537387	WIRE ORGANIZERS	15.00
	20600	KEY OFFICE SUPPLY	538115	COPY PAPER/TABS/STPL	28.35
	21811	LOWE'S	909342	BATTERY/FOIL TAPE	31.68
	21811	LOWE'S	935232	DUCT FAN	23.75
	25680	PRICE SUPPLY CO INC	1911 067583	WAX RINGS	7.91
	25680	PRICE SUPPLY CO INC	1911 068342	BOOSTER FAN/REDUCER	70.68
	27922	CINTAS CORPORATION #524	4034387481	UNIFORM RENTALS	203.17
	27922	CINTAS CORPORATION #524	4035038990	UNIFORM RENTALS	130.12
	27922	CINTAS CORPORATION #524	4035580420	UNIFORM RENTALS	137.04
	27922	CINTAS CORPORATION #524	4036192390	UNIFORM RENTALS	133.93
6009		Vehicle & Powered Equip S			1,397.83 *
	13166	DAVIS GMC TRUCK INC	67956	REPAIR PARTS/LABOR	587.81
	15721	FISHER AUTO PARTS, INC.	056 247818	CREDIT	10.27-
	15721	FISHER AUTO PARTS, INC.	056 249183	STELIZR BAR/WPR BLDE	133.14
	15721	FISHER AUTO PARTS, INC.	056 249239	CREDIT	20.59-
	15721	FISHER AUTO PARTS, INC.	056 250452	FUEL STB/BTTRY/FILTR	71.81
	15721	FISHER AUTO PARTS, INC.	056 250669	OIL & FILTER	130.36
	15721	FISHER AUTO PARTS, INC.	056 250669	OIL & FILTER	2.04
043400		CANNERY			894.30 *
					24,942.94 **
2700		Worker's Compensation			
	31421	VACORP	WRKCOMP3/4 1219	WORKERS COMPENSATION	93.74
3161		Professional Services-Can			93.74 *
	31653	VIRGINIA FOOD WORKS	447	COMMERCIAL CONTRACT	2,916.67
5120		Heating Services			2,916.67 *
	25247	PARKER OIL COMPANY INC	245850	FUEL	700.32
5230		Telecommunications			700.32 *
	21319	CENTURYLINK	310248529 1219	PHONE	282.01
					282.01 *

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FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 12/01/2019 -- 12/31/2019

AFTER CHECKS
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MAJOR# ACCT# 6005	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	13367	Diamond Paper Company	250736	CLEANING SUPPLIES	67.00
					67.00 *
					4,059.74 **
053500		COMPREHENSIVE SERVICES ACT			
3160		CSA Programs			
	10121	ACEWALL SCHOLARS		PROFESSIONAL SERVICES	1,100.00
	11191	BEAR CREEK ACADEMY		PROFESSIONAL SERVICES	3,420.00
	12181	CARRAWAY MORGAN		PROFESSIONAL SERVICES	721.00
	12181	CARRAWAY MORGAN		PROFESSIONAL SERVICES	721.00
	12181	CARRAWAY MORGAN		PROFESSIONAL SERVICES	721.00-
	12280	CENTRA HEALTH		PROFESSIONAL SERVICES	5,292.00
	12280	CENTRA HEALTH		PROFESSIONAL SERVICES	5,292.00
	12280	CENTRA HEALTH		PROFESSIONAL SERVICES	5,292.00
	12410	CHESTNUT HILL MENTAL HEALT		PROFESSIONAL SERVICES	8,010.00
	14923	FAISON SCHOOL FOR AUTISM		PROFESSIONAL SERVICES	6,382.00
	15965	FULCRUM COUNSELORS, LLC		PROFESSIONAL SERVICES	573.75
	15965	FULCRUM COUNSELORS, LLC		PROFESSIONAL SERVICES	725.00
	17065	HALLMARK YOUTH-CARE-RICHMD		PROFESSIONAL SERVICES	14,865.00
	17065	HALLMARK YOUTH-CARE-RICHMD		PROFESSIONAL SERVICES	3,097.00
	17328	HARBOR POINT BEHAVIORIAL		PROFESSIONAL SERVICES	2,520.00
	19233	JAMES RIVER THERAP SVCS		PROFESSIONAL SERVICES	1,200.00
	25750	PRINCE ED CO DEPT SOC SRV		PROFESSIONAL SERVICES	258.71
		Administrative			58,748.46 *
3180	29217	THOMAS BROTHERS SOFTWARE		MAINTENANCE FEE	250.00
					250.00 *
					58,998.46 **
081100		PLANNING			
2700	31421	VACORP		WORKERS COMPENSATION	666.79
		Worker's Compensation			666.79 *
					666.79 **
081500		ECONOMIC DEVELOPMENT			
2700	31421	VACORP		WORKERS COMPENSATION	10.33
		Worker's Compensation			10.33 *
5510	14366	EGGLESTON KATE		MILEAGE	85.72
		Travel-Mileage			85.72 *
6001	20600	KEY OFFICE SUPPLY		ENVELOPES/POST ITS	7.92
		Office Supplies			7.92 *
					103.97 **
				ACCOUNT TOTAL	
				MAJOR TOTAL	

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FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 12/01/2019 -- 12/31/2019

AFTER CHECKS
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MAJOR# ACCT# 081600	VENDOR NUMBER TOURISM	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
2700	31421	Worker's Compensation VACORP	WRKCOMP3/4 1219	WORKERS COMPENSATION	ACCOUNT TOTAL 11.81 *
5130	29332	Water & Sewer TOWN OF FARMVILLE	VISTRS CTR 1219	WATER & SEWER	ACCOUNT TOTAL 48.84 *
5230	21319	Telecommunications CENTURYLINK	310393238 1219	PHONE	ACCOUNT TOTAL 336.62 *
6001	11902 22453	Office Supplies BUSINESS DATA OF VA, INC. MIDTOWN MAILBOXES	204 269* 249082	NORTON ANTIVIRUS LVE SUMMR CARDSTOCK	ACCOUNT TOTAL 39.95 MAJOR TOTAL 43.56 *
083500		COOPERATIVE EXTENSION OFFICE			ACCOUNT TOTAL 440.83 **
5230	21319	Telecommunications CENTURYLINK	309520098 1219	PHONE	ACCOUNT TOTAL 124.90 MAJOR TOTAL 124.90 **
091000		GENERAL EXPENSE			
5230	23933	Internal Telecom Account SEGRA	165866886 1219	PHONE	ACCOUNT TOTAL 2,499.25 MAJOR TOTAL 2,499.25 *
5807	27756	Contingency ROCHETTE'S FLORIST	15923	FLOWERS (CARRINGTON)	ACCOUNT TOTAL 149.00 MAJOR TOTAL 149.00 **
094000		CAPITAL PROJECTS			
0035	11262 11262 12889	Courthouse Renovation-Con BLAIR CONSTRUCTION INC. BLAIR CONSTRUCTION INC. CRABTREE ROHREBAUGH & ASSC	3269-5 COURTHSE 3269-6 COURTHSE 23 3033	PJT 3269 COURTHOUSE PJT 3269 COURTHOUSE CH CONSTRUCTION	ACCOUNT TOTAL 104,774.31 986,937.90 2,645.48 1,094,357.69 *
0036	12726 12726 12726 12726	Courthouse Renovation-Equ COMPRO COMPUTERS COMPRO COMPUTERS COMPRO COMPUTERS COMPRO COMPUTERS	2141 0717 2142 0717 2143 0717 2144 0717	EQUIP CAMERA SYSTEM CH RENOV EQUIPMENT CH RENOV EQUIPMENT CH RENOV EQUIPMENT	ACCOUNT TOTAL 1,484.85 2,985.00 3,264.75 1,999.30 9,733.90 *
0052	11262	STEPS Center - Renovation BLAIR CONSTRUCTION INC.	3246-7 STPS REN	PJT 3246 STEPS RENOV	ACCOUNT TOTAL 59,450.01 59,450.01 *

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 FUND # - 100 GENERAL FUND

PRINCE EDWARD
 LISTING OF INVOICES FOR 12/01/2019 -- 12/31/2019

AFTER CHECKS
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
0061	11262	DSS Build-Construction	3251-9	DSS BLDG	150,814.04
	29332	BLAIR CONSTRUCTION INC.	17912.0	INSTALL HYDRANT	3,240.00
		TOWN OF FARMVILLE			154,054.04 *
0062	25604	DSS FF&E	4318610	KEY COMBINATOR	3,056.87
		PRECISION DOORS & HARDWARE			3,056.87 *
				ACCOUNT TOTAL	1,320,652.51 **
				MAJOR TOTAL	3,056.87
				FUND TOTAL	1,519,906.76

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1/02/2020
FUND # - 105 FORFEITED ASSETS FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 12/01/2019 -- 12/31/2019

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6030	29241	Commonwealth Atty Expend- THOMSON REUTERS-WEST	841368560	COURT SCREEN ACCESS	63.00
				ACCOUNT TOTAL	63.00 *
				MAJOR TOTAL	63.00 **
				FUND TOTAL	63.00

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
0001	25545	Special Levy Payment to C POPLAR HILL COMMUNITY			41,795.00
				SPECIAL LEVY PAYMENT	41,795.00 *
					41,795.00 **
				ACCOUNT TOTAL	
				MAJOR TOTAL	
				FUND TOTAL	41,795.00

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 FUND # - 501 WATER FUND

PRINCE EDWARD
 LISTING OF INVOICES FOR 12/01/2019 -- 12/31/2019

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
043200	29332	GENERAL PROPERTIES			
5130		Water Service			
	29332	TOWN OF FARMVILLE			
			WATER TANK 1219	WATER & SEWER	94.16
				ACCOUNT TOTAL	94.16 *
				MAJOR TOTAL	94.16 **
				FUND TOTAL	94.16

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FUND # - 502 SEWER FUND

PRINCE EDWARD

LISTING OF INVOICES FOR 12/01/2019 -- 12/31/2019

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MAJOR#	VENDOR	NUMBER	VENDOR	NAME	DESCRIPTION	INV#	AMOUNT
043200	GENERAL PROPERTIES						
5110	Electrical Services						
	31846			DOMINION ENERGY VIRGINIA	SEWER PUMP	4148700281 1219	
							48.48
							48.48 *
							48.48 **
							48.48
							ACCOUNT TOTAL
							MAJOR TOTAL
							FUND TOTAL

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FUND # - 520

PRINCE EDWARD
LISTING OF INVOICES FOR 12/01/2019 -- 12/31/2019

AFTER CHECKS
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MAJOR#	VENDOR	INVOICE#	DESCRIPTION	AMOUNT
042300	WORKERS COMPENSATION			
2700	31421 VACORP	WRKCOMP3/4 1219	WORKERS COMPENSATION	889.51
	31421 VACORP	WRKCOMP3/4 1219	WORKERS COMPENSATION	1,883.02
			ACCOUNT TOTAL	2,772.53 *
3311	Repairs & Maint-Auto & Eq			
	14300 EAST END MOTOR CO INC	184274	FLAT REPAIR	66.95
	15560 FARMVILLE WHSALE ELECTRIC	677574	LIGHT BULB/WIRE/NUTS	20.71
	15560 FARMVILLE WHSALE ELECTRIC	677584	BULBS/TAPE/KNIFE	127.19
	15560 FARMVILLE WHSALE ELECTRIC	677814	PHOTO SENSOR/REDUCER	31.48
	15560 FARMVILLE WHSALE ELECTRIC	678092	SCREWS/WIRE NUTS	21.68
	15560 FARMVILLE WHSALE ELECTRIC	678122	LIGHT FIXTURES/RFRCTR	274.54
	15560 FARMVILLE WHSALE ELECTRIC	678137	CREDIT	92.98-
	21811 LOWE'S	906697	PAINT/PAINT TRAY	56.95
	22669 MOORE SCALE SRV-WSTRN VA	5679	SCALE SERVICED	325.00
	28352 SHERWIN WILLIAMS CO	5892-3	PAINT & SUPPLIES	118.64
	28352 SHERWIN WILLIAMS CO	6209-9	TAPE/PAIL/COVER ALLS	41.60
	28352 SHERWIN WILLIAMS CO	6244-6	PAINT & SUPPLIES	236.45
	28352 SHERWIN WILLIAMS CO	6289-1	PAINT & COVERALLS	659.57
	28352 SHERWIN WILLIAMS CO	6435-0	PAINT/SHOE COVERS	856.98
			ACCOUNT TOTAL	2,744.76 *
3840	Contract Landfill - POS			
	10254 REPUBLIC SERVICES #974	0974 000557592	TRASH COLLECTION	368.95
	10254 REPUBLIC SERVICES #974	0974 000557593	TRASH COLLECTION	147.53
	10254 REPUBLIC SERVICES #974	0974 000557594	TRASH COLLECTION	147.53
			ACCOUNT TOTAL	664.01 *
3841	Purchase of Service - Rec			
	14723 EMANUEL TIRE OF VIRGINIA	492081	TIRE RECYCLING	671.00
	14723 EMANUEL TIRE OF VIRGINIA	492092	TIRE RECYCLING	666.00
	14723 EMANUEL TIRE OF VIRGINIA	492124	TIRE RECYCLING	260.40
	28866 STEPS, INC	NOVEMBER 2019	RECYCLING	3,305.76
	29029 SYNERGY RECYCLING LLC	1901015	ELECTRONIC RECYCLING	2,442.25
			ACCOUNT TOTAL	7,345.41 *
5110	Electrical Services			
	28640 SOUTHSIDE ELECTRIC COOP	114379003 1219	ELECTRIC	128.82
	31846 DOMINION ENERGY VIRGINIA	0599507431 1219	RICE COLLECTION CNTR	65.64
			ACCOUNT TOTAL	194.46 *
5230	Telecommunications			
	21319 CENTURYLINK	309553498 1219	PHONE	54.49
	21319 CENTURYLINK	309615846 1219	PHONE	59.92
	21319 CENTURYLINK	310039285 1219	WORSHAM PHONE	47.93
			ACCOUNT TOTAL	162.34 *
5440	Portable Toilet Rental			
	28869 STIFF O O INC	8371	MONTHLY SERVICES	702.50
			ACCOUNT TOTAL	702.50 *
			MAJOR TOTAL	14,586.01 **
042400	LANDFILL OPERATIONS			
2700	31421 VACORP	WRKCOMP3/4 1219	WORKERS COMPENSATION	2,018.07
			ACCOUNT TOTAL	2,018.07 *

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FUND # - 520

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3311	27191	Resource International	45788	LANDFILL MONITORING	9,363.57
	27191	Resource International	45789	PROJECT MGMT EXPENSE	2,611.00
	27191	Resource International	45790	SWP PJT Cmplnce Mgmt	1,485.50
				ACCOUNT TOTAL	13,460.07 *
	12220	Equipment Repairs & Maint	2363985	ROLLER	508.84
	12282	Carter Machinery Co Inc	45418	HYDRAULIC OIL	194.60
	13369	Cavalier Hose & Fittings	11393100	WATER & EQUIP RENTAL	8.95
	15597	Diamond Springs Water Inc	5948337	CLEVIS	38.90
	21811	Ferguson Enterprises LLC	901611	SHMS/SW BLDES/HAMMER	86.91
	21811	Lowe's	901840	MAGNET/KEY BOX	35.12
	21811	Lowe's	902523	LOCK NUT/WSHRS/BOLTS	14.63
	21811	Lowe's	993647	SCALEHOUSE DOOR	301.90
	28352	Sherwin Williams Co	6221-4	PAINT	212.95
				ACCOUNT TOTAL	1,402.80 *
5230	21319	Telecommunications	309326764	PHONE	114.64
	21524	CenturyLink	REIMB 1219	CELL CASE	39.99
				ACCOUNT TOTAL	154.63 *
5810	31202	Dues	REIMB 1219	LANDFILL LICENSE	50.00
				ACCOUNT TOTAL	50.00 *
6009	11491	Vehicle & Powered Equip S	06690352	GLOVES	81.00
	11491	ARC3 Gases	06716103	TANK RENTAL	27.90
	14300	ARC3 Gases	183600	TIRE REPAIR	88.65
	14300	East End Motor Co Inc	184102	INSPECTION	20.00
	23248	East End Motor Co Inc	201435	DUST MASK	8.99
	23248	NAPA Of Farmville	201623	THREAD LOCK/MASK	43.98
	23248	NAPA Of Farmville	201637	HYD OIL/BATTRY/CORE	657.89
	23248	NAPA Of Farmville	201983	LIGHT BULB	5.94
	23248	NAPA Of Farmville	201984	LIGHT BULBS	2.97
	23248	NAPA Of Farmville	202384	GLASS CLNR/SQUEEGEE	12.48
	23248	NAPA Of Farmville	202403	PULLER	38.49
	23248	NAPA Of Farmville	202499	TOOL SET/CHISEL	64.47
	23248	NAPA Of Farmville	202738	PENETRANT	11.98
	23248	NAPA Of Farmville	203123	BATTERY/CORE/FUSEHLD	280.27
				ACCOUNT TOTAL	1,345.01 *
8206	28596	Construction Vehicles	1065330	RATCHET/ CHAIN	479.94
		Southern States		ACCOUNT TOTAL	479.94 *
				MAJOR TOTAL	18,910.52 **
				FUND TOTAL	33,496.53

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 FUND # - 732 RETIREMENT BENEFIT FUND

PRINCE EDWARD
 LISTING OF INVOICES FOR 12/01/2019 -- 12/31/2019

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
00230	1101	LEOS Disbursements			
	25257	JOHNS VICKI K	DECEMBER 2019	RETIREE BENEFIT	1,187.00
				ACCOUNT TOTAL	1,187.00 *
				MAJOR TOTAL	1,187.00 **
				FUND TOTAL	1,187.00

AP375H
1/02/2020
FUND # - 741

PRINCE EDWARD
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PIEDMONT COURT SERVICES FUND

MAJOR# ACCT# 021400	VENDOR NUMBER PIEDMONT COURT SERVICES	VENDOR NAME PIEDMONT COURT SERVICES	INV#	DESCRIPTION	AMOUNT
2700	31421	Worker's Compensation VACORP	WRKCOMP3/4 1219	WORKERS COMPENSATION	75.05 *
3600	28652	Advertising SOUTHSIDE MESSENGER	PCS 1119	ADVERTISING	75.05 *
5110	31846	Electrical Service DOMINION ENERGY VIRGINIA	4324962309 1219	ELECTRIC	144.00
	31846	DOMINION ENERGY VIRGINIA	7218131923 1219	ELECTRIC	144.00 *
5230	21319	Telecommunications CENTURYLINK	310357807 1219	FAX LINE	70.93
	23933	SEGRA	174057257 1219	PHONE	98.81
5510	13053	Travel - Mileage DALTON MERI	REIMB 1119	MILEAGE/MEALS	169.74 *
	16944	STIMPSON CONNIE	REIMB 1119	MILEAGE/MEALS/SUPPLY	77.05
5530	13053	Travel - Subsistence & Lo DALTON MERI	REIMB 1119	MILEAGE/MEALS	312.39
	16944	STIMPSON CONNIE	REIMB 1119	MILEAGE/MEALS/SUPPLY	389.44 *
6001	11902	Office Supplies BUSINESS DATA OF VA, INC.	204 261*	NORTON ANTIVIRUS	149.20
	16944	STIMPSON CONNIE	REIMB 1119	MILEAGE/MEALS/SUPPLY	164.18
097001	PCS SUPERVISION FEES EXPENDITURES				313.38 *
3600	10261	PCS - Advertising AMELIA BULLETIN MONITOR	PCS 1119	ADVERTISING	74.46
5420	28724	PCS - Lease/Rent of Build SRP CORPORATION LLC	RENT 1219	RENT	43.71
					58.16
					176.33 *
					119.85
					5.48
					125.33 *
					1,393.27 **
					140.00
					140.00 *
					2,750.00
					2,750.00 *
					2,890.00 **
					4,283.27
					TOTAL DUE 1,600,874.20

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____

_____ Title _____ Date _____

_____ Date

_____ Title



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 14, 2020
Item No.: 17-d
Department: County Administration
Staff Contact: Cheryl Stimpson
Issue: Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None

Recommendation: None

Motion _____
Second _____

Booth _____
Cooper-Jones _____
Emert _____

Gilliam _____
Jones _____
Pride _____

Townsend _____
Wilck _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 14, 2020
Item No.: 17-e
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Appropriations

Summary:

Attached is a list of Appropriations for Fiscal Year 2020

- A. The first is a re-appropriation of the funds from FY19 that were committed to purchase the new radio system for the Sheriff. The unexpended funds fell to the fund balance.
- B. The second item is a budget amendment to reflect the Board’s action to provide \$10,000 to the six Volunteer Fire Departments to help offset the cost of providing workers comp and increasing their Liability Insurance to ensure full coverage of their property and equipment. AS you will recall the budget has \$125,000 that was going back to the fund balance this decision does not change the overall budget it merely moves the funds from a designation to the fund balance to the insurance line.
- C. The last set of budget amendments reflects the receipt of an additional \$13,261 from the state for the operation of Piedmont Court Services. The various expenditure lines have been adjusted with the end result of increasing the expenditures in the grant portion of Piedmont Court Services by \$13,261 and reducing the Supervision fee portion of the fund by the same amount.

Attachment: Budget Amendment spreadsheet

Recommendation: The Board will wish to approve the budget amendments and appropriate the same funds.

Motion _____	Booth _____	Gilliam _____	Townsend _____
Second _____	Cooper-Jones _____	Jones _____	Wilck _____
	Emert _____	Pride _____	

FY20 BUDGET AMENDMENTS

REV/EXP	FUND	DEPARTMENT	OBJECT	DESCRIPTION	DEBIT	CREDIT
REAPPROPRIATION						
3	100	41050	100	From Fund Balance		\$313,000
4	100	94000	301	Sheriff-Communication Equip	\$313,000	
VFD INSURANCE						
4	100	93000	100	To General Fund Balance		\$60,000
4	100	32200	7040	VFD Insurnace	\$60,000	
PIEDMONT COURT SERVICES						
3	741	24040	21	Community Corrections Grant		\$13,261
4	741	21400	1300	Salaries & Wages	-\$40,954	
4	741	21400	2100	FICA	\$6,696	
4	741	21400	2210	VRS	-\$2,272	
4	741	21400	2211	VRS-Hybrid Employer	\$2,375	
4	741	21400	2212	ICMA - Employer	\$558	
4	741	21400	2213	The Standard	-\$100	
4	741	21400	2300	Blue Cross Blue Shield	\$19,036	
4	741	21400	2400	Group Life	\$1,023	
4	741	21400	2600	Unemployment	-\$41	
4	741	21400	2700	Workers Comp	\$301	
4	741	21400	3199	Purchase of Service - Other	\$3,000	
4	741	21400	3310	Repairs & Maint	\$750	
4	741	21400	3500	Printing & Binding	\$399	
4	741	21400	3600	Advertising	\$460	
4	741	21400	5110	Electrical Service	\$170	
4	741	21400	5210	Postal	\$300	
4	741	21400	5230	Telecommunications	\$1,616	
4	741	21400	5420	Lease	\$7,850	
4	741	21400	5510	Travel - Mileage	\$5,352	
4	741	21400	5530	Travel - Subsistence & Lodging	\$2,148	
4	741	21400	5540	Travel - Convention	\$1,959	
4	741	21400	5810	Dues	\$45	
4	741	21400	6001	Office Supplies	\$2,590	
4	741	97001	2300	Blue Cross Blue Shield	-\$13,261	



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 14, 2020
Item No.: 18
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Properties Committee Report

Summary: Properties Committee Chair Bob Timmons will be present to provide a construction update to the Board of Supervisors.

Attachments:

Recommendation:

Motion _____
Second _____

Booth _____
Cooper-Jones _____
Emert _____

Gilliam _____
Jones _____
Pride _____

Townsend _____
Wilck _____

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 14, 2020
Item No.: 19
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: CRC Dues Refund

Summary:

Melody Foster, Executive Director of the Commonwealth Regional Council will be on-hand to present a dues refund to Prince Edward County in the amount of \$4,830.60.

Attachment (1) is the CRC’s annual membership dues policy which explains the reason for the refund.

The Board will need to decide if they want to accept the check or reinvest this amount with the CRC. If reinvested with the CRC it could be used to provide a match for any future grants that the CRC would administer for the County. If we accept the refund it will merely be placed into the General Fund’s Fund Balance.

Attachment:

1. Annual CRC Membership Dues Policy
2. Letter dated December 23, 2019 from CRC executive director

Recommendation:

The Board will decide if it wishes to accept the refund or reinvest it back with the CRC.

Motion _____
 Second _____

Booth _____
 Cooper-Jones _____
 Emert _____

Gilliam _____
 Jones _____
 Pride _____

Townsend _____
 Wilck _____

Annual CRC Membership Dues Policy

The Commonwealth Regional Council (CRC) took action at the December 20, 2017 monthly meeting to make the following changes to its annual membership dues:

1 – Membership dues for each of the member counties will increase from \$15,700 to \$19,000 annually. This will start with fiscal year 2018-2019.

2 – With the increase in dues the Commonwealth Regional Council will provide grant writing services to each of the member counties at no charge. This includes every government entity within the member county and non-profits (501C3). (examples: towns, school systems, sheriff departments, fire departments, police department, etc.). If the CRC writes the grant for an entity, the CRC will be entitled to administration of the grant, if funded. The CRC has the authority to reject or accept obligations for grant writing services.

3 – The Commonwealth Regional Council further agrees, that at the end of each fiscal year if the CRC Audited Cash Fund Balance is in excess of \$500,000 the dollar amount over this amount will be divided and returned to the member counties. (Example: At the end of the fiscal year the fund has an Audited Cash Balance of \$510,000. Then \$10,000 is divided equally between the 5-member counties. Each county would receive \$2,000 as a refund.) This will begin with fiscal year 2018-2019 (July 1, 2018). Each year at the January CRC Meeting the Council will review the Fund Balance and decide if the balance amount needs to be increased. This will be done with a majority vote of the Council and does not require member county approval.

4 – If a county joins the Commonwealth Regional Council after the start of the fiscal year and the fund exceeds \$500,000 that year, the amount that county receives as a refund will be prorated. Example: Member for 9 months, but less than 12 months will receive 75% refund, member for 6 months but less than 9 will receive 50% refund, member for 3 months but less than 6 months will receive 25% refund, and a member for less than 3 months will not receive a share.

5 – In order for this plan to go into effect, it will require a majority vote by the Board of Supervisors of each of the member counties. If all of the member counties approve this plan, it will go into effect fiscal year 2018-2019.



MEMORANDUM:

To: CRC Members
From: Melody Foster, Executive Director
Subject: CRC Membership Dues Refund
Date: December 23, 2019

The FY18-19 approved Audit reported a cash fund balance for June 30, 2019 as \$524,153. The CRC adopted a Membership Dues Policy in December of 2017 (see attached) which stated if the CRC audited cash fund balance was in excess of \$500,000, the overage amount will be equally divided and returned to all member counties. The CRC did exceed the cash fund balance by the amount of \$24,153.

The CRC took action at their December 18th meeting to approve payments to each member county in the amount of \$4,830.60. Payments will be delivered at the member locality's January Boards of Supervisors meetings with an explanation of the refund. Member counties can certainly choose to "reinvest" this amount with the CRC or accept the refund from the CRC.

Attached - Annual CRC Membership Dues Policy

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 14, 2020
Item No.: 20
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Highway Matters

Summary: VDOT Resident Engineer, Scott D. Frederick, P.E., will be present at the January Board meeting.

Attachments:

Recommendation:

Motion _____
Second _____

Booth _____
Cooper-Jones _____
Emert _____

Gilliam _____
Jones _____
Pride _____

Townsend _____
Wilck _____

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 14, 2020
Item No.: 21
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: PUBLIC HEARING: VGA Ordinance, Agreement and By-Laws

Summary: At its December meeting, the Board approved advertising a public hearing on proposed amendments to the TransTech Alliance Regional Development Agreement, which must be adopted by Ordinance. The Board of the TransTech Alliance is doing business as the Virginia Growth Alliance (VGA) and has voted to amend both the Regional Development Agreement and the By-Laws.

AGREEMENT/ORDINANCE

- a. The substantive change proposed in the Agreement can be found in Item 9 – Withdrawal of Membership. The existing agreement states that member can withdraw by merely giving a six month’s written notice to the other members. **The proposed change requires the leaving Jurisdiction to adopt a resolution of withdrawal and still requires a six-month written notice to the other members.**

- b. In addition, the following statement is proposed to be added to Item 9 – **“Further, any Member Jurisdiction that withdraws from the Alliance shall pay for the costs associated with removing said Member Jurisdiction from print and electronic media, including but not limited to, letterhead and websites, and any other materials used by the Alliance that includes the name of the withdrawing Member Jurisdiction.”**

Note: Section 15.2-1300 of the *Code of Virginia*, requires joint agreements be approved by ordinance.

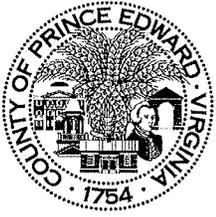
Attachments: Public Hearing Notice
 Ordinance Approving a Regional Development Agreement
 Amended TransTech Alliance Regional Development Agreement

Recommendation: The Board will wish to hold a public hearing to gather public input concerning the Ordinance and proposed amendments to the Transtech Alliance Regional Development Agreement, and then consider the following:

- 1. Approval of the Ordinance Approving a Regional Development Agreement.
- 2. Approval of the TransTech Alliance Regional Development Agreement, as amended.
- 3. Authorize the Chair and/or County Administrator to execute the documents.

CONTINUES TO PAGE TWO . . .

Motion _____	Booth _____	Gilliam _____	Townsend _____
Second _____	Cooper-Jones _____	Jones _____	Wilck _____
	Emert _____	Pride _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

BY-LAWS:

- a. The substantive change in the By-Laws can be found in Article II item 2. The existing By-Laws state – “Additional members may be added by an affirmative two-thirds vote of the Board of Directors.”

In the proposed new BY-LAWS that section would read – “Additional members may be added to the Alliance as provided in the Agreement.” The agreement states that localities...” may become members of the Alliance by the adoption of a resolution to that effect adopted by all of the members of the Alliance.” This language is the same as it always has been in the Agreement. This action merely aligns the BY-LAWS and the Agreement.

Attachments: TransTech Alliance Bylaws, as amended

Recommendation: The Board will wish to consider approving the changes to the BY-LAWS

Motion _____
Second _____

Booth _____
Cooper-Jones _____
Emert _____

Gilliam _____
Jones _____
Pride _____

Townsend _____
Wilck _____



NOTICE OF PUBLIC HEARINGS

ORDINANCE APPROVING THE TRANSTECH ALLIANCE REGIONAL DEVELOPMENT AGREEMENT

Notice is hereby given that the Board of Supervisors of the County of Prince Edward, Virginia (the "County") will hold a public hearing on Tuesday, January 14, 2019 at 7:30 p.m. in the Board of Supervisors Room, 111 N. South Street, 3rd Floor, Farmville, VA, prior to considering amendments to and the approval of the proposed Ordinance and the Transtech Alliance Regional Development Agreement. A complete copy of the proposed Ordinance and Agreement are on file in the Prince Edward County Administrator's office, at the same address as above, and also on the County's web site at www.co.prince-edward.va.us. It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact W.W. Bartlett, County Administrator, at 434-392-8837, prior to January 10, 2020.

ORDINANCE APPROVING A REGIONAL DEVELOPMENT AGREEMENT

WHEREAS, the Counties of Brunswick, Charlotte, Greensville, Lunenburg, Mecklenburg, Nottoway and the City of Emporia (the “Member Jurisdictions”) created a regional entity to increase business and other opportunities within the region pursuant to Section 15.2-1300 et. seq. of the Code of Virginia, which authorizes the joint exercise of powers by political subdivisions; and

WHEREAS, in 2012, the Member Jurisdictions by ordinance adopted the TransTech Alliance Regional Development Agreement which created a board to put such regional development effort into place and that created the TransTech Alliance to accomplish such purpose; and

WHEREAS, the Member Jurisdictions have proposed amendments to the Regional Development Agreement which includes the requirements to become a member, requirements to withdraw as a member, and other technical amendments; and

WHEREAS, Buckingham, Cumberland and Prince Edward Counties have joined the Alliance; and

WHEREAS, at the June 6, 2019 Board meeting the Member Jurisdictions agreed to amend the by-laws and the Alliance Agreement; and

NOW THEREFORE, it is ordained by the County of Prince Edward that the Board of Supervisors hereby approves the amendments to the Regional Development Agreement attached hereto, which includes requirements to become a member, requirements to withdraw as a member, and other technical amendments and authorizes the County Administrator to execute such Agreement on behalf of the County.

Adopted this _____ day of _____, 2020.

Clerk of Board

**TRANSTECH ALLIANCE
REGIONAL DEVELOPMENT AGREEMENT**

THIS AGREEMENT is entered into this _____ day of _____, 2020 among Brunswick County, Charlotte County, Greensville County, Lunenburg County, Mecklenburg County, Prince Edward County, Buckingham County, Cumberland County, and the City of Emporia (the “Member Jurisdictions”) all of which are political subdivisions in the Commonwealth of Virginia.¹

WHEREAS, in 2012, the Alliance was created for the purpose of creating a regional organization to increase business opportunities and other development opportunities within the region; and

WHEREAS, the Member Jurisdictions desire to amend this Agreement with the Alliance governing the parties’ respective obligations;

NOW THEREFORE, it is agreed by the Member Jurisdictions as follows:

1. Creation of TransTech Alliance.

In 2012, Brunswick, Charlotte, Greensville, Lunenburg, Mecklenburg and Nottoway Counties and the City of Emporia created a regional entity to increase business and other development opportunities to be named the TransTech Alliance (the “Alliance”) pursuant to Section 15.2-1300 et. seq. of the Code of Virginia, which authorizes the joint exercise of powers by political subdivisions.

2. Duration.

The Alliance shall be in existence for an unlimited duration, unless dissolved as set forth in Section 10 of this Agreement.

3. Board.

The Alliance shall be administered by a Board of Directors consisting of two representatives appointed by the governing body of each of the Member Jurisdictions. The members of the Board shall serve without a term, and shall serve at the pleasure of their respective governing bodies. In addition, the Board may appoint up to six additional Board members representing business and education for two-year terms. The Board shall have the power to adopt bylaws, and shall elect a chair, a vice-chair, secretary and treasurer,

¹ Nottoway County will withdraw as a member effective June 30, 2019. Amelia County withdrew as a member on June 30, 2018.

each of which shall serve for two-year terms. Approval of any action shall require a majority of a quorum of the Board.

4. Method of Financing and Budget.

The Alliance shall be financed by a combination of grants and awards and funding by the Member Jurisdictions in the form of an annual per capita appropriation based on the decennial United States Census. The amount of the annual per capita appropriation shall be determined by the Board when it adopts the annual budget. The annual per capita appropriation for the fiscal year beginning July 1, 2012 is \$1.00. The Board shall propose a budget for the next fiscal year by March 1 of each year, and shall present that budget to the county administrator or city manager of each Member Jurisdiction. The Alliance shall have the authority to accept grants and awards in its name on behalf of the Member Jurisdictions.

5. Executive Director.

The Board shall have the authority to employ an Executive Director and other employees, subject to available funds.

6. Fiscal Agent.

The Board shall appoint one of the Member Jurisdictions to serve as its fiscal agent. The fiscal agent shall receive and disburse all funds for the Board, and shall provide an accounting of all such funds. The Board may agree to pay the Member Jurisdiction serving as fiscal agent for such service. The Board may conduct its own annual audit, or may have the auditor for the Member Jurisdiction serving as fiscal agent have the annual audit conducted by its auditor.

7. Title to Property.

In the event that the Board shall acquire real or personal property, the title to such property shall, in the discretion of the Board, be in the name of the Alliance or the Member Jurisdiction serving as fiscal agent, which shall hold the property in trust for the members of the Alliance.

8. Contracts.

The Board shall have the power to enter into contracts to the extent funds are available. Such contracts shall be entered into in the name of the Alliance. The Board shall purchase such insurance as it deems necessary.

9. Withdrawal of Membership.

Upon resolution of its governing body, a Member Jurisdiction shall be allowed to withdraw from this Agreement as of July 1 of any year by giving six months' written notice to the other Member Jurisdictions, unless such notice is unanimously waived by the other Member Jurisdictions. During such six-month period, the Member Jurisdiction seeking to withdraw agrees to continue its annual appropriations. In the event a Member Jurisdiction withdraws, it shall have no right to any personal property, real property, or any other asset, including cash, held by the Alliance or the fiscal agent. In the event a Member Jurisdiction does not appropriate the annual per capita amount determined by the Board in the annual budget, such Member shall be considered to have withdrawn from the Alliance, and shall have no right to any personal property, real property, or any other asset, including cash, held by the Alliance or the fiscal agent.

Further, any Member Jurisdiction that withdraws from the Alliance shall pay for the costs associated with removing said Member Jurisdiction from print and electronic media, including but not limited to, letterhead and websites, and any other materials used by the Alliance that includes the name of the withdrawing Member Jurisdiction.

10. Dissolution.

The Member Jurisdictions may dissolve the Alliance by a majority of the governing bodies adopting resolutions to that effect. Such resolutions shall state the date of the dissolution. In the event of such dissolution, the assets of the Alliance shall be divided pro rata, based upon the relative percentages of Member Jurisdiction contributions, unless otherwise agreed to unanimously. Any assets held at the time of dissolution that have been contributed by entities that are not Member Jurisdictions shall be divided equally among the Member Jurisdictions, unless otherwise agreed to unanimously. In the absence of a unanimous agreement to do otherwise, any personal or real property shall be sold.

11. Additional Members.

Any city or county in Virginia, may, upon the adoption of a resolution by its governing body, and with a majority of a quorum of the Board of Directors, may become a member of the Alliance. The new member shall adopt a resolution approving this Agreement and its membership in the Alliance. The city or county requesting membership shall appoint two members to the Board and one alternate.

12. Counterparts.

This Agreement may be executed in any number of counterparts, each of which, when so executed and delivered, will be an original, and the counterparts taken together will constitute one and the same instrument.

WHEREFORE, the parties indicate their desire to enter into this Agreement by their duly authorized signatures below.

BRUNSWICK COUNTY

By: _____

BUCKINGHAM COUNTY

By: _____

CHARLOTTE COUNTY

By: _____

CUMBERLAND COUNTY

By: _____

GREENSVILLE COUNTY

By: _____

LUNENBURG COUNTY

By: _____

MECKLENBURG COUNTY

By: _____

PRINCE EDWARD COUNTY

By: _____

CITY OF EMPORIA

By: _____

TransTech Alliance

Bylaws

I. Name

1. The name of the organization shall be the TransTech Alliance (d.b.a. Virginian's Growth Alliance) referred to as the Alliance.

II. Members

1. Each participating locality, Brunswick, Charlotte, Greenville, Lunenburg, Mecklenburg and Nottoway Counties and the City of Emporia are founding members of the Alliance.
2. Additional members may be added to the Alliance as provided in the Agreement.
3. Voting privileges are extended to active members of the Alliance.
4. An active member is a locality that is current on its financial participation. Members that are more than six months delinquent in their financial participation are deemed to be inactive.

III. Board of Directors

1. The Board of Directors shall serve without pay and consist of two representatives appointed by governing body of each member jurisdiction and up to six additional Board of members representing business and education appointed by the Board of Directors. Each member jurisdiction may appoint an alternate Board member to serve in the absence of one of their appointed Board members. The alternate member shall have all rights and privileges when serving for the appointed Board member.
2. Executive sessions are reserved for board members with the exception of those invited to attend by the Chair.

IV. Officers

1. The officers of the Board shall consist of a Chair, Vice Chair, Secretary and Treasurer nominated and elected by the Board. The Executive Director may serve as the Secretary or Treasurer or both.
2. Elected officers will serve a term of two years.
3. (a) The Chair shall preside at all Board meetings, appoint committee members, and perform other duties as associated with the office. (b) The Vice Chair shall

assume the duties of the Chair in case of the Chair's absence. (c) The Secretary shall be responsible for the minutes of the Board, keep all approved minutes in a minute book and send out copies of minutes to all Board members. (d) The Treasurer shall keep record of the organization's budget and prepare financial reports as needed.

V. Committees

1. A Marketing Committee shall be a standing committee of the Alliance.
 - i. The Marketing Committee shall be the current economic developer for member localities and other economic development professionals as approved by the Board.
 - ii. Marketing Committee members shall serve as long as they are employed as the economic developer for their respective member localities or organization.
 - iii. Vacancies may be filled by a person serving as the economic developer for the member jurisdiction or by a person appointed by the Board.
 - iv. The Marketing Committee shall meet at least 10 times per year at a time and place determined by the Marketing Committee.
2. The Board may establish other standing and ad hoc committees as needed.
 - i. The Chair will appoint members to these standing and ad hoc committees with a recommendation from the Executive Director.

VI. Meetings

1. Regular meetings of the Board shall be held bimonthly, every other month, on the 1st Thursday of each month. The Board may change the date of a regular meeting, add regular meetings or cancel regular meetings during the calendar year by a vote of the Board. The Chair may also reschedule a cancelled regular meeting for another date.
2. Meeting locations may vary among the member jurisdictions. The Executive Director will send out notice of the meeting's location two weeks in advance of the meetings.
3. Special meetings may be held at any time when called for by the Chair or a majority of the Board members.
4. Agendas shall be provided at least four days in advance.

5. Meetings shall be conducted in accordance with the Robert's Rules of Order (short form for small parliamentary bodies).

VII. Voting

1. Each Board member shall have a single vote.
2. (a) A majority of Board members with at least a majority of the member jurisdictions present constitutes a quorum. (b) in absence of a quorum, no formal action shall be taken except to adjourn the meeting to a subsequent date.
3. Passage of a motion requires a simple majority (i.e., one more than half the members present).

VIII. Conflict of Interest

1. Any member of the Board who has a financial, personal, or official interest in, or conflict (or appearance of a conflict) with any matter pending before the Board, of such nature that it prevents or may prevent that member from acting on the matter in an impartial manner, will offer to the Board to voluntarily excuse him/herself and will vacate his seat and refrain from discussion and voting on said item.

IX. Fiscal Policies

1. The fiscal year of the Board shall be July 1 to June 30 of following year.
2. An annual outside audit will be performed.

X. Amendments

1. These by-laws may be amended by a two-third vote of Board members present at any meeting, provided a quorum is present and provided a copy of the proposed amendments(s) are provided to each Board member at least one week prior to said meeting.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 14, 2020
Item No.: 22
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Appointments

Summary: The following positions require appointment/re-appointment:

<u>Granite Falls CDA</u>	<u>Term Expires</u>
Beverly M. Booth	12/31/2023
Robert M. Jones	12/31/2023
Odessa Pride	12/31/2023
Pattie Cooper-Jones	12/31/2023
Llew W. Gilliam, Jr.	12/31/2021

<u>Va's Heartland W&S Authority</u>	<u>Term Expires</u>
Beverly M. Booth	12/31/2023
Robert M. Jones	12/31/2023
Odessa Pride	12/31/2023
Pattie Cooper-Jones	12/31/2023
Llew W. Gilliam, Jr.	12/31/2021

<u>Workforce Development Consortium</u>	<u>Term Expires</u>
Jerry Townsend	12/31/2020
Wade Bartlett, Alternate	12/31/2020

<u>Moton Board</u>	<u>Term Expires</u>
Jerry Townsend	12/31/2020

<u>Local Emergency Planning Comm. (LEPC)</u>	<u>Term Expires</u>
Llew W. Gilliam, Jr.	12/31/2021

<u>Planning Commission</u>	<u>Term Expires</u>
Robert M. Jones (BOS Rep)	12/31/20223

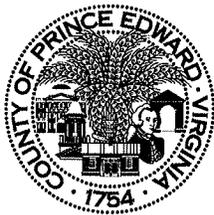
<u>Poplar Hill CDA (County Appointee)</u>	<u>Term Expires</u>
Beverly M. Booth	6/30/2021

<u>Virginia Growth Alliance</u>	<u>Term Expires</u>
Odessa Pride	12/31/2020
Wade Bartlett	12/31/2020
Kate Pickett, Alternate	12/31/2020

Recommendation: Make appointments.

Motion _____	Booth _____	Gilliam _____	Townsend _____
Second _____	Cooper-Jones _____	Jones _____	Wilck _____
	Emert _____	Pride _____	

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 14, 2020
Item No.: 23
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator's Report

Summary:

- A. EMS TAX – The budget approved for the EMS fund was \$300,000. Of that amount \$255,000 was budgeted for Vehicles, \$8,920 for communication equipment and \$36,080 was to remain in the fund balance. As of January 7, 2020, a total of \$261,437 has been collected. This is 87% of the levy and is a normal collection rate, more will be collected as time goes on. There has been \$254,386 expended for one ambulance and \$8,919.14 on communication equipment. I am working with PEVRS to determine their long-term needs to include the paid director and ascertaining the help being provided by our partners – The Town of Farmville, Longwood and Hampden-Sydney. I anticipate I will have an updated six-year summary of anticipated Revenues and Expenses to be provided at the Board meeting

- B. FISCAL YEAR 2021 BUDGET SCHEDULE - The second item is a proposed budget schedule for the development of the Fiscal Year 2021 Budget. The dates on the attached schedule closely mirror prior year schedules and has been coordinated with the Schools. Additionally, the Board may wish to consider the adoption of the Policy for Funding Non-County Agencies and Organizations.

Attachment: Proposed Fiscal Year 2021 Budget Schedule
 Policy for Funding Non-County Agencies and Organizations

Recommendation: The Board will wish to approve the FY21 Budget Schedule and the Policy for Funding Non-County Agencies and Organizations.

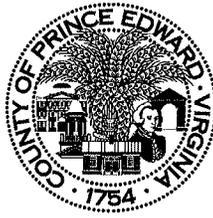
Motion _____	Booth _____	Gilliam _____	Townsend _____
Second _____	Cooper-Jones _____	Jones _____	Wilck _____
	Emert _____	Pride _____	



County of Prince Edward
Proposed FY 21 Budget Schedule

DATE	ACTIVITY	TIME/LOCATION
January 28, 2020	Budget Preparation Guide distributed to County Departments and Constitutional Offices.	
January 28, 2020	Donation Request forms distributed.	
Feb. 3-Mar 6, 2020	Budget work sessions between Departments and County Administrator.	
February 4, 2020 (Tues)	Board of Supervisors Budget Planning meeting.	5:30 p.m. 3 rd Floor Conference Room
February 12, 2020 (Wed)	Joint meeting of Finance Committees of the Board of Supervisors and School Board.	12:00 p.m. Visitor Center
February 24, 2020 (Tues)	Budget worksheets submitted to County Administrator.	
March 3, 2019 (Tues)	Board of Supervisors budget work session – presentation by Outside Agencies.	5:30 p.m. 3 rd Floor Conference Room
March 4, 2020 (Wed)	Joint meeting of Finance Committees of the Board of Supervisors and School Board.	1:00 p.m. School Board Conference Room
March 17, 2020 (Tues)	Joint budget work session of Board of Supervisors and School Board.	5:30 p.m. P.E. High School Library
March 20, 2020 (Fri)	School Superintendent submits local funding request to County Administrator.	5:00 p.m.
March 20, 2020 (Fri)	Revenue estimates completed by County Administrator.	5:00 p.m.
March 24, 2020 (Tues)	Presentation of County Administrator’s proposed budget to Board of Supervisors.	5:30 p.m. Board of Supervisors Room
March 26, 2020 (Thur)	Board of Supervisors budget work session.	2:00 p.m. Board of Supervisors Room
March 26 2019 (Thur)	Superintendent submits school budget to County Administrator.	5:00 p.m.
March 31, 2020 (Tues)	Board of Supervisors Budget Work Session	5:30 p.m. 3 rd Floor Conference Room
April 7, 2020 (Tues)	Board of Supervisors Budget Work Session – Presentation of School Budget. Board Authorizes Public Hearing for April 21 (Ad dates of April 10 and April 17).	5:30 p.m. 3 rd Floor Conference Room
April 14, 2020 (Tues)	Board of Supervisors Budget Work Session	5:30 p.m. 3 rd Floor Conference Room
April 21, 2020 (Tues)	Board of Supervisors Budget Work Session	5:30 p.m. 3 rd Floor Conference Room
April 21, 2020 (Tues)	Joint Public Hearing on County & School Budgets & Tax Rates	7:00 p.m. Board of Supervisors Room
April 28, 2020 (Tues)	Budget Work Session, Adoption of County & School Budgets & Tax Rates	7:00 p.m. Board of Supervisors Room
June 9, 2019 (Tues)	Approval of Appropriations.	7:00 p.m. Board of Supervisors Room

Note: Schedule subject to change by authority of the Board of Supervisors.



PRINCE EDWARD COUNTY BOARD OF SUPERVISORS
POLICY FOR FUNDING NON-COUNTY AGENCIES AND ORGANIZATIONS

EFFECTIVE DATE: January 14, 2020

I. Purpose

The Board of Supervisors of Prince Edward County receives numerous funding requests from non-county agencies. The Board is aware many of these organizations provide valuable services to citizens of Prince Edward County. These organizations either enhance the lives of County citizens or support operations of County government. At the same time the Board is cognizant of its fiduciary responsibility to the tax payers of Prince Edward County. This policy is intended to guide the Board with its fiduciary duties and responsibilities and aid in the prudent and consistent evaluation of funding requests.

II. Definition

In the past, all organizations that were not under the direct control of the County were lumped into one category in the County budget often called "outside organizations." These organizations followed the same policy regarding requesting funds from the County during the County's budget development process. After careful deliberation the Board has determined these organizations are best divided in to three distinct categories.

First, is a Public Safety Category. This category includes firefighting and emergency medical service response. Providing Public Safety is a core function of government. These organizations cannot be established without the approval of the governing body (15.2-955). Additionally, the governing body has the authority to dissolve such fire/EMS agencies if for any reason it deems it advisable (27-10). These responsibilities and duties codified in the Code of Virginia document these services are a core function of government. In small/rural communities these services are often performed by volunteer organizations. These volunteer agencies provide these core functions at the least cost to the citizens. But because these are core functions and are vital to the well-being of the citizens, the Commonwealth has developed certain controls and criteria these agencies must meet if they are to exist.

In Prince Edward County Firefighting services are performed by the Volunteer Fire Departments while emergency medical service is provided by a combination of volunteer non-profit organizations and for-profit agencies. The volunteer organizations provide the majority of the service to Prince Edward citizens while the for-profit agencies serve primarily as a backup service. The Board does not believe the use of taxpayer dollars to support for-profit organizations providing emergency medical service is appropriate. Prince Edward County has authorized the creation of the volunteer fire/EMS agencies in the County and as such has a special relationship to these organizations. These agencies will no longer

be considered as outside organizations. Instead they will be treated the same as a County department during the budget process. They will still submit funding requests and those will be considered by the Board of Supervisors the same as other County departments.

The second category contains organizations that are either state agencies, political subdivisions of the state, agencies created by the County and the Town of Farmville. For many of these organizations the County appoints members to their governing boards or the agency provides services to the citizens the state has deemed a core function and the state and local governments have a long history of sharing costs. These agencies are listed in Attachment A. These agencies will also be treated as a County department during the budget process. They will still submit funding requests and those will be considered by the Board of Supervisors the same as other County departments.

The final category contains all other agencies which perform services for citizens but which are not deemed to be a core function of local government. Or, if providing a core service, is ancillary to the primary provider of such service. To assist the Board with their fiduciary duties and responsibilities and aid in the prudent and consistent evaluation of funding requests received from such organizations the Board has created the following policies and criteria which must be met before the Board will consider funding request and which will guide the decision process. The agencies currently receiving funds are listed in Attachment A.

1. The agency must be affiliated with the County by providing services directly to County residents.
2. Only organizations providing educational, health, safety or social services will receive funding consideration. Health includes agencies that provide food to citizens.
3. Only 501c(3) organizations or non-profits that provide financial statements will be considered.
4. No new organization can receive funding unless two-thirds of the Board of Supervisors approve. All members must be present for such a vote.
5. For FY17 – FY20 the total amount reserved for allocation to such agencies will be no more than \$150,000. The Board of Supervisors will establish a new spending limit for FY21 and beyond.
6. Once the budget is approved for any fiscal year, the Board will not consider any new or additional funding requested by any organization or Board member except in case of an emergency. Additional funding provided due to an emergency will not be provided unless approved by two-thirds of the Board of Supervisors. All members must be present for the vote.
7. All funds provided are subject to modification, reduction, or can be completely rescinded without prior notification. Such action will require approval of two-thirds of the Board of Supervisors. All members must be present for the vote.

These procedures will be used during the development of the annual budget and cannot be amended or abolished without the approval of two-thirds of the Board of Supervisors. All members must be present for the vote. The Board of Supervisors understands that one Board cannot bind a future Board. It is envisioned this policy will be ratified or amended during the organizational meeting of each new Board.

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OUTSIDE AGENCIES FUNDING RECOMMENDATIONS

			FY20
			ADOPTED
OTHER WELFARE/SOCIAL SERVICE			
53501	5608	SCOPE/Meals on Wheels	\$5,000
53501	5609	Piedmont Senior Resources	\$6,128
53501	5610	STEPS Inc.	\$20,000
53501	5612	Pamplin Community Center	\$0
53501	5613	Jolly Glee Senior Citizens	\$1,120
53501	5637	FACES	\$4,500
53501	5640	Special Olympics Area 12	\$1,000
53501	5645	VA Legal Aid Society	\$1,200
53501	5650	Tri-County Life Learners	\$2,400
53501	5651	Southside Center for Violence Prev	\$4,800
53501	5652	Heart of Virginia Free Clinic	\$6,000
53501	5653	Longwood Center for Visual Arts	\$2,000
53501	5654	Habitat for Humanity	\$3,200
CONTRIBUTIONS TO COLLEGES			
68100	5643	Longwood Small Bus Dev Center	\$2,000
PARKS & RECREATION			
71100	5640	PE/Farmville Youth Association	\$25,000
71100	5642	Heart of Virginia Festival	\$3,000
71100	5643	Southside VA Family YMCA	\$20,000
71100	5647	YMCA-Summer Program	\$10,000
71100	5649	Virso Recreation & Community Center	\$0
71100	5651	County Recreation	\$0
MUSEUMS			
72200	5641	Moton Museum	\$8,000
COMMUNITY DEVELOPMENT			
81200	5647	Chamber of Commerce	\$250
81200	5652	Piedmont Area Transit	\$8,000
81200	5655	Downtown Farmville	\$8,000
GRAND TOTAL			\$141,598

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 14, 2020
Item No.: 24
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Upcoming

Summary: Please see attachments. Please let Sarah know if you wish to attend.

Attachments: Upcoming VACo Meetings & Training Opportunities

Recommendation:

Motion _____
Second _____

Booth _____
Cooper-Jones _____
Emert _____

Gilliam _____
Jones _____
Pride _____

Townsend _____
Wilck _____



2020 VACo VML VAPDC Local Government Legislative Day

FEBRUARY 6

Omni Richmond Hotel | 100 S 12th Street | Richmond, VA 23219

VACo-VML-VAPDC invites local government officials to **VACo-VML-VAPDC Local Government Legislative Day** on **Thursday, February 6, 2020** at the **Omni Richmond Hotel**. Keynoting the event will be Governor Northam (invited). Advocates representing the state associations will report on legislation affecting local governments; then local government officials are encouraged to go to the Capitol to participate in committee meetings and lobby state legislators. In the evening, officials are strongly encouraged to invite their state legislators to the VACo-VML-VAPDC reception.

Officials who need to stay overnight at the **Omni Richmond Hotel** can get a special room rate of \$162. **For reservations, call 804.344.7000 by January 17, 2020** with the following code: **Local Government Legislative Day** or reserve a room at this [Omni Richmond Hotel link](#).

REFUND POLICY: Requests for registration refunds are honored if received by **January 24, 2020**. Substitutions are accepted at any time. For more information, call VACo at 804.788.6652.

Circle One	REGISTRATION FEES - Deadline is January 24th	
	Until Jan. 24	LATE (Jan. 25 and after & at the door)
A. DAY BRIEFINGS ONLY	\$ 50 PER PERSON	\$ 60
B. RECEPTION ONLY	\$ 70 PER PERSON	\$ 80
C. DAY BRIEFINGS <i>and</i> RECEPTION	\$115 PER PERSON	\$ 135

AGENDA	
9 AM	Respective Board of Directors Meetings
11:00 AM	Registration
11:30 AM	Lunch
12 NOON	Program
Afternoon	Visit Capitol and lobby legislators
5:30 PM	Reception

REGISTRATION

The following people will attend on **February 6, 2020**. Accompanying this form is a check for the total amount due or a charge authorization.

Name _____ Title _____ Total: \$ _____

Name _____ Title _____ Total: \$ _____

Mailing Address _____

Organization (County/City/Town/Company) _____

Phone _____ Email _____

Special Accommodations _____ Vegetarian lunch? _____

Charge Options: <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> AMX <input type="checkbox"/> Discover	EXP. DATE _____ / _____
TOTAL TO BE CHARGED: _____ CARD NUMBER: _____	
NAME ON CARD: _____	
SIGNATURE: _____	
EMAIL FOR CREDIT CARD RECEIPT: _____	



VACo County Board Chairpersons' Institute

February 7-8, 2020

at VACo Training Center
1207 East Main Street | Richmond, VA 23219



The Institute: VACo's annual Chairpersons' Institute offers County Board Chairs and Vice Chairs an educational experience carefully tailored to meet the needs of community leaders. Throughout the Institute, county officials will study practical strategies in critical areas like budgeting, communication, and goal setting. If you want to learn more about the structure and functions of county government while enhancing your leadership skills, this is the course for you!

Who should attend: New and incumbent County Board Chairs and Vice Chairs.

Enrollment: Will be limited to 20 participants.

Conference Registration Details: The Institute's \$295 registration fee includes the two day training seminar, training materials, Friday's lunch and dinner, and Saturday's breakfast. Spouses and guests who wish to attend Friday's Dinner & Reception may do so for a \$50 guest registration fee. Register by mailing or faxing this form along with a check or charge authorization to VACo, 1207 East Main Street, Suite 300, Richmond, VA 23219. **FAX: 804.788.0083**

Hotel Reservation Details: Lodging costs are not covered in the registration fee. Lodging is available at the Omni Richmond Hotel, 100 S. 12th Street, Richmond, VA 23219. Room rates begin at \$147 (single). Reserve your room by calling 804.344.7000 with the following code: **Local Government Legislative Day** or reserve a room [with this link](#).

Room reservations at the Omni Richmond Hotel must be made by January 17, 2020.

Refund Policy: Requests for registration refunds will be honored if received by **January 27, 2020**. However, substitutions are accepted at any time. For more information, call VACo at 804.788.6652.

Name _____

County _____ Phone _____ E-mail _____

Mailing Address _____

Guest Name (Dinner & Reception) _____ (Add \$50)

Payment Method: Check ___ VISA ___ American Express ___ MasterCard ___

Card Number _____ Expiration Date _____

Card Holder's Name _____

Authorized Signature _____



Please return with payment by January 27, 2020:
Virginia Association of Counties
1207 East Main Street, Suite 300
Richmond, VA 23219-3627.
Credit card payments may be faxed to 804.788.0083.



VACo County Supervisors' Forum

March 20-21, 2020 | Omni Richmond Hotel



The Forum: Virginia Association of Counties offers the County Supervisors' Forum to supervisors and county board members to focus on critical issues facing counties today: financial responsibilities, schools, economic development, transportation, environmental protection, intergovernmental relations, legal issues and more. An overview of county government and the work of county supervisors is covered.

Who should attend: Newly-elected and incumbent supervisors/county board members, chief county administrative officers and other government managers will come away with information they need to steer their locality forward.

Registration Details: The registration fee for County Officials is \$350 which covers conference materials, a 2019 Virginia County Supervisors Manual, Friday dinner and Saturday lunch. Spouses/guests (non-County Officials) who wish to attend the Friday evening dinner may register for \$60. Those who have already purchased a 2019 Supervisors' Manual may register for \$275 but must bring their manual with them to the Forum.

The registration deadline is March 6. To register, mail this form along with a check or charge authorization to VACo, 1207 East Main Street, Suite 300, Richmond, VA 23219, or fax to 804.788.0083.

Hotel Reservation Details: Lodging costs are not covered in either registration fee. The Forum is held at the Omni Richmond Hotel, 100 South 12th Street, Richmond, VA 23219. Room rates start at \$147 (single room occupancy). To **reserve a hotel room**, call 804.344.7000 **by March 3, 2020**, with this code: **VACo Supervisors Forum** or reserve a room at this [Omni Richmond Hotel link](#).

Refund Policy: Requests for registration refunds are honored if received by March 6, 2020. Substitutions are allowed in the event a supervisor is unable to attend. For more information, call VACo at 804.788.6652.

Name _____

County _____

Mailing Address _____

Phone _____ Supervisors' Email _____

Guest Name for Dinner _____ Add \$60 _____

Late fee March 7 & after and at the door: \$375 (with Supervisors' Manual) or \$300 (without manual)

TOTAL AMOUNT TO BE CHARGED: \$ _____ Check Enclosed _____

Charge Options: VISA American Express MasterCard

Card Number _____ Expiration Date _____

Card Holder's Name _____

Card Holder's Signature _____



VACo FAX NUMBER: 804.788.0083



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 14, 2020
Item No.: 25
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Correspondence/Informational

Summary: Please see attachments.

Attachments:

- a. Animal Control Rabies Clinic
- a. DHCD Letter, RE: Renewal of Enterprise Zone
- b. New IRS Mileage for 2020

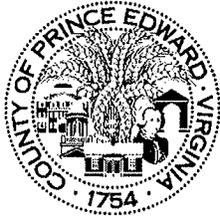
Recommendation:

Motion _____
Second _____

Booth _____
Cooper-Jones _____
Emert _____

Gilliam _____
Jones _____
Pride _____

Townsend _____
Wilck _____



County of Prince Edward, Virginia

News Release- January 6, 2020

FOR IMMEDIATE RELEASE

Contact:
Kate Pickett Eggleston
keggleston@co.prince-edward.va.us
434-392-8837

Prince Edward Animal Control Will Hold Rabies Clinic

Prince Edward County, VA – Prince Edward County Animal Control will be holding a rabies clinic on Saturday, January 11th, 2020 from 10:00 a.m. to 12:30 p.m. The clinic will be held at the Hampden-Sydney Volunteer Fire Department at 108 S. Boundary Road, Hampden-Sydney, Virginia 23943. A veterinarian from Ridge Animal Hospital will be on site offering rabies vaccinations for dogs at the cost of \$8 per dog (checks and cash accepted). The clinic is open to the public and citizens do not have to be Prince Edward County residents to receive rabies vaccinations for their dog.

A representative of the Prince Edward County Treasurer's Office will also be on site to enable citizens to purchase 2020 county dog tags (licenses).

All dogs in Prince Edward County that are four months of age and older must have a current rabies vaccination and a county dog license. A new dog license must be purchased for each dog by January 31st of each year. For kennel licenses, one rabies certificate will be required for each individual dog tag.

To purchase a license for your dog, you must present a copy of your current rabies vaccination to the County's Treasurer's Office in person on the day of the event, or at another time before January 31, 2020. The Treasurer's Office is located on the 2nd floor of the Prince Edward County Courthouse.

For additional information about rabies vaccinations, please contact Prince Edward County Animal Control at 434-223-7310. For more information about county dog licenses, please call the Treasurer's Office at 434-392-3454.

###



Ralph S. Northam
Governor

R. Brian Ball
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

Erik C. Johnston
Director

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

December 31, 2019

The Honorable Jim Wilck, Chairman
Prince Edward County Board of Supervisors
P.O. Box 382
Farmville, Virginia 23901

Dear Chairman Wilck:

As you may have recently heard, Governor Northam has announced that Prince Edward County has been awarded a five-year renewal of your current Enterprise Zone. This renewal is effective January 1, 2020. Congratulations on the renewal of your zone. Your zone will now expire on December 31, 2024.

Representatives from the Department of Housing and Community Development will be contacting you or your designee soon to discuss strategies and recommendations to ensure a positive impact on the community during the next five years. I am pleased to be of assistance to you in Prince Edward County's continued economic and community development efforts.

Sincerely,

Erik Johnston
Director

c: Mr. Wade Bartlett, County Administrator
Ms. Kate Eggleston, Local Zone Administrator



Virginia Department of Housing and Community Development | Partners For Better Communities
Main Street Centre | 600 East Main Street, Suite 300 Richmond, VA 23219
www.dhcd.virginia.gov | Phone (804) 371-7000 | Fax (804) 371-7090 | Virginia Relay 7-1-1

spuckett@co.prince-edward.va.us

From: Crystal Baker <cbaker@co.prince-edward.va.us>
Sent: Thursday, January 02, 2020 9:43 AM
To: wbartlett@co.prince-edward.va.us; bletterman@co.prince-edward.va.us;
csams@co.prince-edward.va.us; 'Cheryl Stimpson'; 'Laurie Leap'; mvaneps@co.prince-
edward.va.us; 'Prince Edward County Registrar'; spuckett@co.prince-edward.va.us;
'Donna Nunnally'
Subject: 2020 Mileage Rate
Attachments: 2020 IRS Mileage Rate.pdf
Categories: Red Category

Good morning and Happy New Year!

Please be advised, effective January 1, 2020, the standard mileage rate for use of personal vehicles is **57.5 cents** per mile. This is a decrease of .5 cents from the 2019 rate.

Have a wonderful day!

Best regards,

Crystal Baker

Prince Edward County
P.O. Box 382
Farmville, VA 23901

Phone: 434.392.8837
Fax: 434.392.6683

cbaker@co.prince-edward.va.us



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 14, 2020
Item No.: 26
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports

Summary: Please see attachments.

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery – Home Canning Operations
- d. Cannery – Commercial Operations
- e. Commonwealth Regional Council
- f. Farmville Downtown Partnership
- g. Prince Edward County Public Schools
- h. Tourism

Recommendation:

Motion _____
Second _____

Booth _____
Cooper-Jones _____
Emert _____

Gilliam _____
Jones _____
Pride _____

Townsend _____
Wilck _____



**Animal Control
Monthly Report**

"December 2019"

Dogs

Surrendered	6
Picked Up	11
Claimed By Owner	3
Adopted	1
Died in Kennel	0
Euthanized	1
Transferred to SPCA	13
Dead on Arrival	0
Escaped from Shelter	0
Seized	0
Bite Case	0
Other	0

Fees Collected \$90.00

Cats

Surrendered	5
Picked Up	1
Claimed By Owner	0
Adopted	0
Euthanized	0
Died in Kennel	0
Transferred to SPCA	6
Dead on Arrival	0

Fees Collected \$0.00

Wildlife

Handled	0
Euthanized	0
Rabies Case	0

Livestock

Returned to Owner	0
Euthanized	0
Adopted	1
Surrendered	0

Fees Collected \$0.00

Other Companion Animals

Returned to Owner	0
-------------------	---

Number of Calls to Shelter 155

Summons Issued 3

Warrants Served 0

Days in Court 2

Nuisance Dogs 3

Dangerous Dogs 4

Calls After Hours / On Call 15

Dogs Brought In by Farmville PD 0

Total Fees Collected \$90.00

Bill the Town of Farmville

0 cats housed.

Total \$0.00

*Adam Mumma, Chief Animal Control Officer
Chris Riviere, Deputy Animal Control Officer*

BUILDING OFFICIAL

Permits Issued Report
12/01/2019 Through 12/31/2019

ADDITIONS	- Issued		4
	- Value		\$250,288.80
	- Permit Fees		\$174.00
	- 2.00% STATE TAX		\$3.48
	- Fees Collected		\$.00
COMMERCIAL	- Issued		1
	- Value		\$180,000.00
	- Permit Fees		\$384.00
	- 2.00% STATE TAX		\$7.68
	- Fees Collected		\$.00
ONE & TWO FAMILY DWELLING	- Issued		1
	- Value		\$200,000.00
	- Permit Fees		\$405.40
	- 2.00% STATE TAX		\$8.11
	- Fees Collected		\$.00
ELECTRICAL	- Issued		12
	- Value		\$65,315.00
	- Permit Fees		\$650.00
	- 2.00% STATE TAX		\$13.00
	- Fees Collected		\$.00
FARM BUILDINGS	- Issued		1
	- Value		\$20,000.00
	- Permit Fees		\$.00
	- 2.00% STATE TAX		\$.00
	- Fees Collected		\$.00
MECHANICAL	- Issued		2
	- Value		\$1,000.00
	- Permit Fees		\$100.00
	- 2.00% STATE TAX		\$2.00
	- Fees Collected		\$.00
MECHANICAL/GAS	- Issued		3
	- Value		\$4,250.00
	- Permit Fees		\$150.00
	- 2.00% STATE TAX		\$3.00
	- Fees Collected		\$.00
PLUMBING	- Issued		3
	- Value		\$3,500.00
	- Permit Fees		\$150.00
	- 2.00% STATE TAX		\$3.00
	- Fees Collected		\$.00
REMODELING	- Issued		2
	- Value		\$32,700.00
	- Permit Fees		\$207.60
	- 2.00% STATE TAX		\$4.15
	- Fees Collected		\$.00
IN LIEU OF SOIL & EROSION	- Issued		1
	- Value		\$.00
	- Permit Fees		\$.00
	- Fees Collected		\$.00
Total Permits - Issued			30
Total Permits - Value			\$757,053.80
Total Permits - Permit Fees			\$2,221.00
Total Permits - Sales Tax 2%			<u>\$ 44.42</u>
			\$ 2,265.42

INSPECTIONS FOR DECEMBER 2019: 29

PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road
Farmville, Virginia 23901

Patty Gulick
Cannery Manager
434-223-8664

December 2019 Cannery Report

Cannery report is as follows:

1426 (qts.) total	@.48 =	\$684.48
431 (pts.)	@.40 =	\$172.40
16 Gallons	@1.25 =	\$ 20.00
22 Patrons usage	@1.00 =	\$ 22.00
30% out of County =		\$131.26
Non-processing fees =		\$ 40.00
Meat Cut		\$ 00.00

Total		<u>\$1070.14</u>
--------------	--	-------------------------

P. Gulick

kef

Katharine Wilson
 Director
 603-686-6401
info@virginiafoodworks.org



December 2019 (Nov 21- Dec 31)	
Total # of Units Processed	5,304
Retail Value of Products	\$44,797
# Clients	10
# New Clients	0
# Processing Days	14
Revenue Generated (PEC)	\$1,800.50

December 2019 Summary

From the Production Floor

- We booked every production day in December, and double-booked one day during which I had my first production training with Kat and Seth. That day we worked with Crescent Simples on two new flavors of their simple syrups.
- Pamplin Poultry successfully completed its first batch of Chicken Bone Broth at the cannery after testing it back in October. After cooking in the kettles, the broth is cooled down and sold frozen.
- Agriberry (Hanover) came twice to deseed blackberries, Manakintowne Growers (Goochland) did two production days of its hot pepper sauce Tonic #1, both Monticello and Penacook Peppers (Virginia Beach) made pepper jelly, Woodside Farms (Hanover) made marinara sauce, Browntown Farms (Brunswick) made three varieties of strawberry jam, Po River Apiary (Spotsylvania) made a Honey Habanero Sauce, and White Plains Farm (Mechanicsville) made two varieties of peach jam.

In the Office

- I began training with Michelle and Allie to become VFW's new Director, officially starting in January 2020 . I've spent the last six years vegetable farming in Charlottesville, Madison and Richmond. I'm grateful to become a part of an organization that's so valuable to food entrepreneurs and farmers alike, and am excited for the year ahead!
- Monticello tasted the new hot sauce recipe Michelle developed and liked it! They will use the recipe but it is also available for all VFW clients going forward.
- We opened an account with Performance Food Group (PFG), and White Plains Farm was the first client to use PFG to order ingredients for its berry and peach jams production day. Having the account to offer our clients will streamline their ingredient sourcing and is a service they value.

2019 Annual Impact

Total # of Units Processed	39,412	# New Clients	15
Retail value of products	\$293,058.20	# Processing Days	100
# Clients	82	Revenue Generated (PEC)	\$11,885.47

Client	Location	Product
Agriberry	Hanover	Fruit Puree
Birdie's	South Hill	5 flavors of Pimiento Cheese
Browntown Farm	Brunswick County	Strawberry Jams
Bubba T's	Midlothian	Hot Sauce
Bush Doctor Foods	Henrico	Mango Sauce
Cajun Sauce Boss	Maryland	Barbeque Sauce
Crescent Simple	Charlottesville	Flavored Simple Syrups
Devils Backbone	Nelson County	Beer Hot Sauce
Dia De Los Burritos	New Jersey	Several Hot Sauces
Fishin' Pig	Prince Edward County	Barbeque Sauces and Spice Rubs
Forkin Good Gourmet	Mecklenburg	Smoky Sweet pork & Chicken salt
Garner's Produce	Warsaw	Pepper Jelly
Gourmet Hemp Foods	Richmond	Barbeque Sauce. Hot Sauce, and Marinara
Homegrown Virginia	Prince Edward County	Jams and Pepper Jellies
Lilley Farms	Chesapeake	Strawberry Jams and Syrup
Manakintowne	Powhatan	Hot Pepper Tonic
Meanwhile Back on the Farm	Coleman Falls	Spicy Mustard
Mills Berry Patch	New Kent County	Blackberry Jam and Syrup
Monticello	Charlottesville	Pepper Jelly
Nona's Italian Cucina	Charlottesville	Marinara Sauce
Oak Spring Garden Foundation	Fauquier County	Apple Butter
Pamplin Poultry	Appomattox County	Chicken Stock
Penacook Peppers	Virginia Beach	Pepper Jelly
Po River Apiary	Spotsylvania	Honey Habanero Sauce
River City Flame	Richmond	Hot Sauce
Rupen Rao	Washington, DC	Multiple flavors of Indian Sauces and Marinades
SOSS	Charlottesville	Two Hot Sauces
Sunnyfield Farm	Rockingham County	Pickled Turmeric and Ginger
Sweet & Savory	Mecklenburg	Fruit Jams
Sweet on the Bubbly	Alexandria	Alcohol-Infused Jams
The Long Acre	Augusta County	Elderberry Syrup
Virginia Mudd	Scottsville	Three Hot Sauces
Vitick's Switchel	Arlington	Ginger and Turmeric Switchel Drink
Waterpenny Farms	Sperryville	Tomato Soup
Westmoreland Berry Farm	Westmoreland County	Fruit Jams
White Plains Farm	Mechanicsville	Berry and Peach Jams
Woodside Farms	Hanover County	Marinara Sauce



CRC December 2019 Items of Interest

New Ventures

- CRC obtains FY 2019 cash fund balance goal to provide CRC Member Dues Refund.
- CRC staff participate in VHDA Lunenburg/Kenbridge/Victoria Housing Study Kick-Off Meeting with Consultant.
- CRC staff assisting Virginia's Heartland Industrial Authority with exploring VDOT Economic Development Access Program funds and DRPT Rail Industrial Access Program funds for a potential project.
- CRC sends follow-up letter to Secretary of Transportation, Shannon Valentine, concerning requirements for local government training.
- CRC sends letter to Legislators requesting support for additional State funding for broadband in the State Budget.
- CRC assists the Town of Victoria in applying for funding from DCR to update safety plans for dams owned by the Town.
- Next CRC Meeting date-- **Wednesday, January 15, 2020 at 9:30 a.m.** The CRC meeting will be at Barbara Rose Johns Farmville-Prince Edward Community Library, 1303 West Third Street, Farmville, VA. The meetings are joint meetings with the County Administrators and College/University representatives.

Activity

- Comprehensive Economic Development Strategy (CEDs) – Still waiting on EDA approval of the submitted CEDs.
- CRC staff are still working with several non-profits in Lunenburg to provide information on funding opportunities.
- CRC staff is working with the Central High Museum in Charlotte County. Museum is currently updating their SAM.GOV registration to ensure their eligibility for funding opportunities.
- CRC staff are working with the Town of Farmville and the Prince Edward Community Center non-profit. Community Center group is currently updating their non-profit status.
- Town of Charlotte Court House Evergreen Road Sidewalk Project: The Town has awarded the construction contract to Pearson Construction, Inc. Construction will begin February 20th.
- Dillwyn CDBG Housing Rehabilitation Project – Construction has been completed on 2 homes. The family who lost their home to a fire decided to purchase a home on their own and have withdrawn from the project. This leaves 4 homes to be bid out in the coming months.
- Dillwyn VDOT Streetscape Project – The CRC is currently working with the Town, Consultant and VDOT to re-bid the project.
- Phenix Water System Project – The Town has selected B&B Consultants to provide engineering services for the project. The Town will be working with B&B to assess drilling 2 additional wells to help with water quality.
- Regional Emergency Planning – CRC staff have developed a Volunteer/Donation Management Coordination Plan. A meeting will be held with localities on January 7th to gain input on the Plan.
- Keysville Comprehensive Plan Update – The Plan is essentially complete and will be presented to the Keysville Council & Planning Commission on January 13, 2020.
- Lunenburg/Kenbridge/Victoria VHDA Housing Study – The Consultant is working on developing a survey to be distributed in January 2020.
- STEPS, Prince Edward Affordable Housing Study – Housing Roundtable meeting January 28th.

Subject: FW: FDP January Update
Attachments: Downtown Merchant Survey Q1.pdf; Downtown Merchant Survey Q4.pdf

From: Chelsey White <manager@farmvilledowntown.com>
Subject: Fwd: FDP January Update

Hello Prince Edward County Board of Supervisors,

I sent the below email to everyone on our downtown Farmville email list and I want to make sure that you all are informed. Please feel free to respond if you have any questions or concerns.

Sincerely,

Chelsey White

Program Manager - Farmville Downtown Partnership
Race Director - High Bridge Half Marathon and 5k
434-392-3060
manager@farmvilledowntown.com

January Update

Happy New Year! I have some updates on behalf of Farmville Downtown Partnership:

- We are excited that Farmville has been chosen as the location of the Virginia Main Street (VMS) Executive Directors Retreat, on January 28-30! We are in the process of working with VMS to coordinate this event. To promote downtown Farmville to attendees, we will be giving out Farmville Downtown branded drawstring tote-bags, coupons to retail establishments, and our Downtown Farmville rack card brochures. We will encourage shopping/dining/etc. downtown during breaks in the agenda and after the retreat is over at 1:30 pm on Thursday. If you would like me to include coupons from your business to give-away, please drop them off at my office no later than January 24th. I will need 30 coupons.
- Next merchant meeting: Friday, January 10th, 8:30 am at Mainly Clay *location change*. This is an opportunity to express your concerns, find solutions to shared problems, and collaborate on ideas and activities. Everyone is welcome to attend.
- We are happy to continue communication with you and the greater Farmville community through our newsletter. Our goal with each newsletter is to promote a variety of happenings in Downtown Farmville. Our newsletter is distributed with the Town of Farmville water bill. Content for our quarterly newsletters is typically due the first week of the month prior to distribution and I will be sending a content request email reminder. The next quarterly newsletter is scheduled for March 2020 distribution in the Town of Farmville water bill. Promotional content is due February 7th COB *date change*.
- *New*: Look forward to the launch of Hard Hat Happy Hours to get an exclusive look at newly re-developed buildings in the Main Street district! More details to follow!
- Outside of emailing content for quarterly newsletters, you are always welcome to email promotional information to be posted on our social media channels at any time. You can find us on Facebook as Downtown Farmville and Instagram @farmvilledowntown.
- I have attached our Downtown Merchant Survey to obtain relevant information for Virginia Main Street reporting which is critical to national and state accreditation. If you represent a business in the Main Street District, kindly complete and return the attached Downtown Merchant Survey.

Please let me know if you have any questions, concerns, or ideas about how Farmville Downtown Partnership can be of assistance.

Chelsey White

Program Manager - Farmville Downtown Partnership
Race Director - High Bridge Half Marathon and 5k
434-392-3060
manager@farmvilledowntown.com
121 E. Third Street Farmville, VA 23901

Prince Edward County Public Schools
Summary Financial Report
December 2019

<u>Revenues</u>	Current <u>Month</u>	Year to <u>Date</u>	<u>Budget</u>	Variance Actual Under (Over) <u>Budget</u>	YTD as a Percent of <u>Budget</u>
From the State:					
State Sales Tax	\$ 260,916.40	\$ 1,517,706.70	\$ 2,987,847.00	\$ 1,470,140.30	50.80
Basic School Aid	\$ 494,462.83	\$ 2,966,777.02	\$ 6,027,146.00	\$ 3,060,368.98	49.22
All Other	\$ 344,727.82	\$ 1,927,563.76	\$ 5,839,656.00	\$ 3,912,092.24	33.01
Total State	\$ 1,100,107.05	\$ 6,412,047.48	\$ 14,854,649.00	\$ 8,442,601.52	43.17
From the Federal Gov't.	\$ 354,109.52	\$ 1,222,107.87	\$ 2,310,350.00	\$ 1,088,242.13	52.90
General Fund (County)	\$ 493,388.24	\$ 3,840,372.88	\$ 8,912,671.00	\$ 5,072,298.12	43.09
Cash Book -Local	\$ 4,322.88	\$ 44,291.83	\$ 283,925.00	\$ 239,633.17	15.60
Total Revenues	\$ 1,951,927.69	\$ 11,518,820.06	\$ 26,361,595.00	\$ 14,842,774.94	43.70

<u>Expenditures</u>	Current <u>Month</u>	Year to <u>Date</u>	Outstanding <u>Encumbrances</u>	<u>Budget</u>	Expended & Encumbered (Over) Under <u>Budget</u>	Expen. & Encumbrance as a % of <u>Budget</u>
1000-Instruction	\$ 1,528,721.63	\$ 8,255,859.23	\$ 9,035,801.95	\$ 19,362,682.00	\$ 2,071,020.82	89.30
2000-Admin.,Health/Atten.	\$ 98,329.92	\$ 613,176.66	\$ 501,529.62	\$ 1,609,987.00	\$ 495,280.72	69.24
3000-Transportation	\$ 143,608.85	\$ 723,046.62	\$ 493,326.85	\$ 1,705,402.00	\$ 489,028.53	71.32
4000-Operation/Maintenance	\$ 144,455.87	\$ 801,117.01	\$ 208,551.25	\$ 1,740,577.00	\$ 730,908.74	58.01
6000-Facilities	\$ 3,380.00	\$ 49,224.24	\$ 7,070.00	\$ 150,000.00	\$ 93,705.76	37.53
7000 - Debt. Service	\$ -	\$ 603,471.31	\$ -	\$ 606,366.00	\$ 2,894.69	99.52
8000 - Technology	\$ 44,389.41	\$ 472,924.99	\$ 297,288.44	\$ 1,186,581.00	\$ 416,367.57	64.91
Total Expenditures	\$ 1,962,885.68	\$ 11,518,820.06	\$ 10,543,568.11	\$ 26,361,595.00	\$ 4,299,206.83	83.69

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901

**2019-2020
Comparative Receipts and Expenditures
Food Service Department
Year to Date**

Month of December 2019

Receipts:	Fiscal 2019			Fiscal 2020			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	20,000.00	11,271	56.35	41,015.00	81,800.76	199.44	143.09
Fresh Fruit & Vegetable	55,000.00	19,155	0.00	55,000.00	23,713.05	0.00	0.00
Total State	75,000.00	30,426	40.57	96,015.00	105,513.81	109.89	69.33
Federal Reimbursement	1,056,000.00	539,755	51.11	1,219,760.00	516,836.13	42.37	-8.74
Fund Balance	0.00	0	#DIV/0!	0.00		0.00	
Cash Book - Local	170,000.00	51,819	30.48	148,000.00	51,909.94	35.07	4.59
Total Revenue	1,301,000.00	622,000.10	47.81	1,463,775.00	674,259.88	46.06	-1.75
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	403,984.41	170,624	42.24	416,348.28	181,918.68	43.69	1.46
Fringe Benefits	187,237.83	76,730	40.98	193,400.00	81,820.54	42.31	1.33
Purchased Services	50,000.00	29,633	59.27	55,000.00	50,418.67	91.67	32.40
Refunds	300.00	0	0.00	0.00		#DIV/0!	#DIV/0!
Travel	4,500.00	685	15.21	5,000.00	611.30	12.23	-2.99
Materials & Supplies	22,834.52	18,888	82.72	40,000.00	30,399.59	76.00	-6.72
Food Supplies	555,000.00	254,761	45.90	634,015.00	283,615.45	44.73	-1.17
Repairs & Maintenance	17,334.98	17,335	0.00	20,000.00	17,538.66	0.00	0.00
Furniture/Equipment	51,983.94	51,984	100.00	50,000.00	28,943.71	57.89	-42.11
Equipment - Grant	7,824.00	0	0.00	50,000.00			
Total Expenditures	1,300,999.68	620,638.98	47.70	1,463,763.28	675,266.60	46.13	-1.57

Prince Edward County Public Schools
2019-2020
Food Service Department
Summary Financial Report
December 31, 2019

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ 1,701.90	\$ 81,800.76	\$ 41,015.00	\$ (40,785.76)	199.44
Fresh Fruit & Vegetable	\$ 3,502.70	\$ 23,713.05	\$ 55,000.00	\$ 31,286.95	0.00
Total State Funds	\$ 5,204.60	\$ 105,513.81	\$ 96,015.00	\$ (9,498.81)	109.89
Federal Reimbursement	\$ 134,599.20	\$ 516,836.13	\$ 1,219,760.00	\$ 702,923.87	42.37
Cash Book - Local	\$ 17,059.03	\$ 51,909.94	\$ 148,000.00	\$ 96,090.06	35.07
Total Revenues	\$ 156,862.83	\$ 674,259.88	\$ 1,463,775.00	\$ 789,515.12	46.06

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 33,752.53	\$ 181,918.68	\$ 232,486.73	\$ 416,348.28	\$ 1,942.87	\$ 99.53
Fringe Benefits	\$ 16,110.76	\$ 81,820.54	\$ 111,771.09	\$ 193,400.00	\$ (191.63)	\$ 100.10
Purchased Services	\$ 10,607.24	\$ 50,418.67		\$ 55,000.00	\$ 4,581.33	\$ 91.67
Refunds					\$ -	#DIV/0!
Travel	\$ 396.30	\$ 611.30	\$ -	\$ 5,000.00	\$ 4,388.70	\$ 12.23
Materials & Supplies	\$ 7,550.44	\$ 30,399.59	\$ 2,058.42	\$ 40,000.00	\$ 7,541.99	\$ 81.15
Food Supplies	\$ 82,323.21	\$ 283,615.45	\$ 32,295.59	\$ 634,015.00	\$ 318,103.96	\$ 49.83
Repairs & Maintenance	\$ 3,568.64	\$ 17,538.66	\$ 4,193.00	\$ 20,000.00	\$ (1,731.66)	\$ 108.66
Furniture/Equipment	\$ 7,592.98	\$ 28,943.71	\$ -	\$ 50,000.00	\$ 21,056.29	\$ 57.89
Equipment - grant				\$ 50,000.00	\$ 50,000.00	\$ -
Total Expenditures	\$ 161,902.10	\$ 675,266.60	\$ 382,804.83	\$ 1,463,763.28	\$ 405,691.85	\$ 72.28

Tourism & Visitor Center Monthly Report for December 2019

HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2019	3,323	506	56	3,885	323.8
2018	3,208	425	52	3,685	307.1

Total / 12 Months
Total / ALL of 2019

Requests for Information:

	Phone Inquiries	Video Views (All)	Center Visits	VisitFarmville.com Facebook Engagements	Tablet/Cell Web Hits	Monthly Totals:
December 2019	51	22	121	NO DATA	1979	2,173
December 2018	57	51	138	2,127	3585	5,958
% Difference	-10.53%	-56.86%	-12.32%	100.00%	-44.80%	-63.53%

	Phone Inquiries	Video Views (All)	Center Visits	VisitFarmville.com Facebook Engagements	Tablet/Cell Web Hits	Total YTD Inquiries:
TOTAL YTD 2019 YTD	812	509	3,885	0	28,116	33,322
2018 YTD	618	1,545	3,635	93,680	16,153	115,631
% Difference	31.39%	-67.06%	6.88%	-100.00%	74.06%	-71.18%

Report to January Board of Supervisors:

- 2019 was a very good year for Tourism in Prince Edward County. Receiving the \$10,000 non-matching grant from Virginia Tourism Corporation to promote our own 50 Years of Love Campaign titled LOVE Summer in Farmville; then leading the Commonwealth with as 12.7% Economic Impact increase in 2018 - almost three times the state average; and finally being selected for the 2020 Bike Virginia 6 day road event this coming June - it is all pretty exciting!
- Virginia's Crossroads has submitted a Special Projects grant application to the Tobacco Commission seeking matching funds to finalize the expansion of the Civil Rights in Education Heritage Trail® in 2020. If successful, these funds will be used to design, fabricate and install the final twelve new sites, update and improve the existing forty-one sites throughout the region and make all of the sites ADA compliant.
- additionally, Virginia's Crossroads is finalizing a series of videos for each of the voting members that will be used to promote the communities individually, as well as promoting the region as a Tourism Destination.

