

March 10, 2020

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 10th day of March, 2020; at 7:00 p.m., there were present:

Beverly M. Booth

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Terri Atkins Wilson, County Attorney; and Scott Frederick, P.E., VDOT Resident Engineer.

Chairman Townsend called the March meeting to order. Supervisor Pride offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosures

(None)

In Re: Recognitions

“Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of the students at the Prince Edward County Public Schools and Fuqua School, and our employees and our citizen volunteers who serve the County of Prince Edward.

Supervisor Emert stated the Prince Edward County Public School District Spelling Bee was held in January. Students ranging from fourth to seventh grade participated. The winners of the spelling bee were:

1st Place – Natasha Carricato, 4th grade

2nd Place – Oliver Euteneuer, 5th grade

3rd Place – Jalen Sargent, 7th grade

Supervisor Emert then said the 1A/2A Regional Track meet was held in February at the Arthur Ashe Center in Richmond.

- In a field of 15 teams, the Prince Edward County Girls Track Team finished as regional runners-up to Bruton High School.
- The Prince Edward County Boys track team placed third overall behind Bruton and John Marshall.

Supervisor Emert then reported that in February, the Prince Edward County Girls and Boys Track Teams also participated in the State Competition at Roanoke College.

- The girls indoor track team won the 1A-2A state indoor meet with a score of 74 points.
- The boys indoor track team placed third with 33 points.
- The members of the Prince Edward Girls Teams are: Makayla Morris, Haniyyah Johnson, Sye Woodard, Naomi Jones, Shania Jennings, Keira Walker and Laila Jones.
- The members of the Prince Edward Boys Team are: Jarvin Perkins, Reshaud Brown, Abdul Johnson, Hayat Khan, Tim Slater, Tivonte Robinson, Deontray Woodson, Nathan Hamilton, Daylan Craft, and Thomas Walker.

Supervisor Emert said that in November, Prince Edward County High School Senior Hannah Roldan auditioned for and was awarded a spot in the Macy's Great American Marching Band, which performs in the Macy's Thanksgiving Day Parade. Hannah was one of only 25 alto saxophonists in the roughly 200-member ensemble which comprised students from nearly every state in the nation. Students had less than a week to learn extensive marching drill and music before marching the two-mile route through New York City and performing in front of 50 million viewers nationwide.

In Re: Public Participation

Chairman Townsend stated Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked.

Frank Lacey, Meals on Wheels, expressed his appreciation for the past support from the Board of Supervisors. He reported there are about 60 people on the list for daily meals through the program and gave a case example. He said the service not only delivers meals, but also provides contact and socialization. Mr. Lacey then requested the Board provide support again this year; he said there are three part-time employees and over 50 volunteers delivering the meals along six different routes, five days a week. He then stated the

program receives no funding from federal or state government, relying on donations from churches, individuals, the Wine Festival fund raiser held by Meals on Wheels, and the County; the cost to the recipients is based on their income and currently only 25% of the people pay anything for the service.

Sam Campbell, Prospect District, stated his opposition to the transfer of \$1.9 million to the IDA. He first requested that Mr. Bartlett's contract not be renewed. He asked that the Board review the summary that Mr. Bartlett provided for the public hearing regarding the transfer to the IDA, saying the County has plenty of money to do this. He asked the Board to review the reasons he gave for the last tax increase. Mr. Campbell said the County can't do both. He requested time for a presentation during the April meeting.

Rodney D. Jones, Prospect District, stated his opposition to the transfer of \$1.9 million to the IDA due to the past deeds of the IDA. He asked what return on investment has the County received from the efforts of the IDA. He stated he couldn't find anything. Mr. Jones said to provide a blank check with no scope and no parameters after a tax increase last year, that have not been vetted and has not been available for the public to see, it would be an injustice.

Heather Forsht, Longwood University Social Services student, reported activities upcoming in April for the Child Abuse Prevention Month promotion. She said there will be a panel discussion on April 20, 2020 for Infant Sleep Safety and a Stewards of Children Training session on April 23, 2020. Following the panel discussion on Infant Sleep Safety, a community conversation with parents for any questions that they may have. The second event, Stewards of Children Training, will be held April 23, 2020 from 6:00 – 8:00 p.m. in the Farmville Train Station. Ms. Forsht thanked Supervisor Cooper-Jones for her support in these efforts. She said more events are being planned.

In Re: Board Comments

Supervisor Wilck, Supervisor Pride, Supervisor Gilliam thanked all for attending the meeting.

Chairman Townsend thanked the citizens for attending and stated he appreciates the support; he said citizens must stay abreast of what is going on in the government.

Supervisor Emert thanked all that came out and said that people need to keep up with what is going on.

Supervisor Cooper-Jones stated she respects the young people and is proud of their accomplishments; she thanked all for attending the meeting.

Supervisor Booth welcomed all for coming to the meeting.

In Re: Consent Agenda

Chairman Townsend stated an addition was made to the minutes held Tuesday, February 11, 2020 at 5:00 p.m.

On motion of Supervisor Wilck, seconded by Supervisor Cooper-Jones, and carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
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the Board accepted the Treasurer’s Report for January 2020; the minutes of the meetings held February 11, 2020 at 5:00 p.m. as amended; February 11, 2020 at 7:00 p.m.; and March 3, 2020; Accounts and Claims, Board Mileage Sheets; and Salaries.

Prince Edward Treasurer's Report - January 2020

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	11,721,782.77	11,721,782.77
Wells Fargo Social Services	253,244.84	253,244.84
Benchmark School Fund	1,321,913.74	1,321,913.74
Benchmark Food Service	362,551.41	362,551.41
TOTAL		13,659,492.76
 Certificates of Deposit		
Benchmark		609,724.91
Farmers Bank		214,591.74
TOTAL		<u>824,316.65</u>
 GRAND TOTAL		 <u><u>14,483,809.41</u></u>

Accounts & Claims:

	<u>MISCELLANEOUS</u>	
Town of Farmville	Thoya post card sales	23.50

<u>BOARD OF SUPERVISORS</u>		
Farmville Newsmedia	Advertising	798.86
Odessa H. Pride	Mileage	12.95
US Cellular	Cellular service	265.00
<u>COUNTY ADMINISTRATOR</u>		
US Cellular	Cellular service	126.12
Diamond Springs Water, Inc.	Water & equipment rental	11.95
Dominion Wholesalers	Copiers	800.00
<u>LEGAL SERVICES</u>		
Terri Atkins Wilson	Legal services	950.00
<u>COMMISSIONER OF REVENUE</u>		
Treasurer of Virginia	Online service	71.10
Commissioner of Revenue Association	Dues	25.00
<u>ASSESSOR</u>		
Wampler-Eanes Appraisal	Reassessment	21,532.50
<u>TREASURER</u>		
Benchmark Community Bank	Payflow/Paypal	61.10
Treasurer of Virginia	Online service	71.10
Weldon Cooper Center	Registration	160.00
BMS Direct	RE bill postage	428.61
STEPS, Inc.	Shredding services	70.00
DMV	DMV Stop fees	2,050.00
<u>ELECTORAL BOARD AND OFFICIALS</u>		
Owen G. Dunn Co.	Ballots / wrap	2,473.33
Farmville Newsmedia	Advertising	122.90
<u>REGISTRAR</u>		
VRAV	Membership dues	250.00
Farmville Herald	Newspaper subscription	40.00
INTAB, LLC	I VOTED stickers	130.04
Key Office Supply	Paper	17.98
	Binders/labels/supps	120.30
Owen G. Dunn Co.	Ballot bin	22.41
<u>CIRCUIT COURT</u>		
Key Office Supply	Bottled water	18.38
	File storage	58.00
		76.38
<u>GENERAL DISTRICT COURT</u>		
Diamond Springs Water, Inc.	Water & equipment rental	11.95
Key Office Supply	Calculators	216.85
	LLR84142	5.57
	Clips/packing tape	14.15
		236.57

JUVENILE & DOMESTIC COURT

Diamond Springs Water, Inc.	Water & equipment rental		77.10
STEPS, Inc.	Shredding services		15.00

CLERK OF THE CIRCUIT COURT

CenturyLink	Phone		49.94
VA Court Clerk's Association	Annual dues		470.00
Jurors	Jurors		394.79
Diamond Springs Water, Inc.	Water & equipment rental		53.75

LAW LIBRARY

Relx, Inc. DBA LexisNexis	Subscription		366.00
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COMMONWEALTH'S ATTORNEY

Purchase Power	Postage		520.99
Key Office Supply	Copy paper	149.85	
	Post its / mse / keyboard	147.54	297.39
Matthew Bender & Company, Inc.	VA Model jury instru	523.61	
	Bryson VA Civil Proc	213.10	736.71

VICTIM WITNESS ASSISTANCE PROGRAM

U.S. Postal Service	Box rent		64.00
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SHERIFF

Medtox Diagnostics, Inc.	Drug testing		50.00
Commtronics of Virginia	Reprogram radios		1,231.21
East End Motor Company, Inc.	Auto repair	387.52	
	Brake installation	1,888.32	
	Wrecker service	250.00	2,525.84
Express Care	Oil changes		951.83
Kenbridge Tire	Calibrations		400.00
Rundstrom Auto, LLC	State inspection	22.00	
	Water pump	617.20	639.20
Key Office Supply	Chair	279.00	
	Copy paper	174.75	
	Staplers / clips	107.47	
	Calendars	28.55	
	Resume paper	15.99	
	Legal pads	17.78	623.54
Verizon Connect NWF, Inc.	GPS service	454.80	
	GPS service contract	454.80	909.60
Verizon Wireless	Service	600.37	
	Accreditation phones	81.95	682.32
Zuercher Technologies	Maintenance contract		15,683.00
Farmville Newsmedia	Advertising		599.14
Business Card	Postage	227.60	
	Meals	35.87	
	Office supplies	43.58	
	Fuel	28.00	335.05
Farmville Printing	Stamped envelopes	896.00	
	Letterhead	180.68	1,076.68

Kinex Networking Solution	Remote backup		19.95
CenturyLink	Phone	10.36	
	Sheriff's VCIN	7.97	18.33
US Cellular	Cellular service		720.77
Diamond Springs Water, Inc.	Water & equipment rental		65.65
Walmart Community / SYNCB	Wire ties	39.96	
	Cups / coffee / etc.	57.06	
	Batteries	14.57	
	Cream / plates	15.32	126.91
Creative Product Source	Magnets		269.01
Perfect Imprinted Products	Whistles		741.16
B&G Auto, Inc.	Battery		181.84
Galls, LLC	Mag light	122.00	
	Security scanner	384.92	
	Mirror	94.25	
	Insignias	36.35	
	Belt and glove pouch	116.44	753.96
NAPA of Farmville	Wiper blades		41.97
Wohlford's Radar	Tuning fork radar		216.00
DMV	Special ID		10.00
Lowe's Business Acct/SYNCB	Totes/ties		89.33
Town Police Supply	Holster		44.00
Sirchie Finger Print Labs	Test kits		86.47
American Uniform Sales	Shirts		592.62
BKT Uniforms	Pants		83.97
Janneer Jefferson	Sew on hashmarks		28.00

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Eastern Fire Equipment Ser	Hygiene kit PVC		117.85
Key Office Supply	Copy paper		34.95
NAFECO, Inc.	Ansul foam	854.50	
	Pants	38.50	893.00

RICE VOLUNTEER FIRE DEPARTMENT

Bug Busters Pest Control	Pest control		45.00
County Waste	Trash collection		106.34
East End Motor Company, Inc.	Tires		1,633.51
Elecom, Inc.	Minitor pagers		1,323.00
Industrial Repair, Inc.	Repair		628.05
CenturyLink	RVFD phone		195.08
Southern States - Amelia	Tank fill		465.37
Dominion Energy Virginia	Electric		441.58
Witmer Public Safety Group	Uniforms & equipment	1,076.99	
	Patches	250.00	1,326.99

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Co.	Pest control		45.00
Darlington Heights Vol. Fire Department	Internet		197.45
East End Motor Company, Inc.	Inspection / oil change		448.67
Ellington Energy Service	Propane	723.69	
	Diesel	491.01	

	Gas	316.84	1,531.54
Pairet's, Inc.	Plaque engraving		175.00
Southside Electric Cooperative	DHVFD electric		220.16

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Fire & Safety Equipment Company	Safety equipment		688.00
Parker Oil Co., Inc.	Diesel	484.41	
	Propane	561.41	1,045.82
Verizon	MVFD phone		200.79
Vest's Sales & Service, Inc.	Grill for siren		354.98
Dominion Energy Virginia	MVFD electric		421.06

EMERGENCY SERVICES

Timmons Group	Address X reference		140.00
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REGIONAL JAIL & DETENTION

Piedmont Regional Jail	Jail Rev bond		41,449.34
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BUILDING OFFICIAL

US Cellular	Cellular service		32.03
JMBCOA	Association dues		25.00

ANIMAL CONTROL

Ridge Animal Hospital	Vet services		395.82
Dodson Brothers Exterminating	Pest control		50.00
Adam Mumma	Keys / locks / maintenance supplies		56.61
East End Motor Company, Inc.	Oil change & service		99.75
Dominion Energy Virginia	Animal shelter		571.72
CenturyLink	Phone		137.72
US Cellular	Cellular service		76.05

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		100.00
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SANDY RIVER RESERVOIR

Hurt & Proffitt, Inc.	Pmp / Splwy Cap analysis		3,600.00
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GENERAL PROPERTIES

Dodson Brothers Exterminating	Pest control		237.00
NAPA of Farmville	V-Belt / grease		11.98
Price Supply Company, Inc.	Bubbler kit	57.36	
	Fuel filter	22.99	80.35
Southside Electric Cooperative	Electric		30.12
Dominion Energy Virginia	Roy Clark monument	8.89	
	SCOPE building	170.16	
	Courthouse	9,847.06	
	STEPS Headquarters	672.81	
	Sheriff shed	20.79	
	Worsham clock	12.39	
	Lights at Rice	123.71	
	Ag building	1,624.96	

	Shop	38.51	12,519.28
Ellington Energy Service	Heating oil		6,540.00
Parker Oil Company, Inc.	Credit		-54.86
Town of Farmville	Water & sewer		272.02
AT&T	Shop phone		45.80
Commworld	Telecom repair		652.50
CenturyLink	Phone		165.10
US Cellular	Cellular service		106.10
O. O. Stiff, Inc.	Monthly service		100.00
Diamond Paper Company	TP / paper towels	218.64	
	Trash bags / towels / soap	998.19	1,216.83
Unifirst Corporation	Cleaning rentals		71.24
Diamond Springs Water, Inc.	Water & equipment rental		8.95
Fisher Auto Parts, Inc.	Floor dry		19.96

CANNERY

Virginia Food Works	Commercial contract		2,916.67
Southside Electric Cooperative	Electric		368.24
Parker Oil Company, Inc.	Heating oil		659.95
CenturyLink	Phone		280.44

COMPREHENSIVE SERVICES ACT

Acewall Scholars	Professional services		1,100.00
Bear Creek Academy	Professional services		3,610.00
Building Blocks to Success	Professional services		120.00
Centra Health	Professional services		15,301.00
Chestnut Hill Mental Health	Professional services		8,597.00
Faison School for Autism	Professional services		7,127.00
Family Preservation Service	Professional services		780.00
Fulcrum Counselors, LLC	Professional services		2,625.00
Hallmark Youthcare - Richmond	Professional services		18,946.50
Harbor Point Behavioral	Professional services		2,660.00
Intercept Youth Services	Professional services		5,633.94
Spencer Douglas	Professional services		71.47

PLANNING

Donald B. Gilliam	Commission meeting	100.00	
	Mileage	23.00	123.00
Preston Hunt	Commission meeting	100.00	
	Mileage	23.00	123.00
Timothy Mark Jenkins	Commission meeting	100.00	
	Mileage	12.65	112.65
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.75	105.80
Clifford Jack Leatherwood	Commission meeting		100.00
Whitfield Paige	Commission meeting	100.00	
	Mileage	9.20	109.20
John W. Peery, Jr.	Commission meeting	100.00	
	Mileage	1.73	101.74
John C. Prengaman	Commission meeting	100.00	
	Mileage	5.75	105.80

Teresa Sandlin	Commission meeting	100.00	
	Mileage	6.90	106.96
Brett Von Cannon Watson	Commission meeting		100.00
US Cellular	Cellular service		42.04
<u>ECONOMIC DEVELOPMENT</u>			
US Cellular	Cellular service		45.03
<u>TOURISM</u>			
Dominion Energy Virginia	Visitors center		251.35
Town of Farmville	Water & sewer		48.84
CenturyLink	Phone		336.89
Mecklenburg County	Annual dues		4,500.00
<u>COOPERATIVE EXTENSION OFFICE</u>			
Allison Crews	Conference reimbursement		195.00
CenturyLink	Phone		123.88
<u>GENERAL EXPENSE</u>			
Segra	Phone		2,448.84
Rochette's Florist	Flowers (Stokes)		165.00
<u>CAPITAL PROJECTS</u>			
Compro Computers	Computer equipment		13,347.18
C W Warthen	File relocation CCC		7,790.00
Commworld	Telecom repair		450.00
Crabtree, Rohrbaugh & Assoc.	CH Construction	1,745.31	
	STEPS Building renovation	31.20	
	DSS Construction	397.70	2,174.21
Hurt & Proffitt, Inc.	Materials testing		225.00
Phelps Locksmith Service	Rekey		306.00
Timmons Consulting Service	Construction consult		6,026.40
Wright Line, LLC	Install cabinets		1,485.00
Z3N Technologies	Equipment installation		1,373.69
Dominion Wholesalers	Copiers		400.00
Key Office Supply	Wall pockets / racks	223.63	
	Privacy screens	109.95	333.58
<u>DEBT SERVICE</u>			
Citizens & Farmers Bank	YMCA loan - interest		4,674.23
<u>FORFEITED DRUG ASSETS</u>			
Town of Farmville	Comm Atty to FPD		3,000.00
<u>EMS DISTRICT FUND</u>			
Prince Edward Vol. Rescue	Communication equipment		12,031.00
<u>WATER FUND</u>			
Town of Farmville	Water & sewer		21.10

	<u>SEWER FUND</u>	
Dominion Energy Virginia	Sewer pump	174.81
	<u>COLLECTIONS</u>	
ARC3 Gases	Gasket / seat / trch rpr	73.59
Farmville Wholesale Electric	Wire / boxes / stples	254.99
	Wire nuts	15.30
NAPA of Farmville	V-belt / grease	59.16
Republic Services #974	Trash collection	752.21
Emanuel Tire of Virginia	Tire recycling	923.20
STEPS, Inc.	Recycling	2,702.32
Southside Electric Cooperative	Electric	229.37
Dominion Energy Virginia	Rice collection center	66.32
	Trashmore Rd. site	121.13
	Green Bay	92.43
	Schlse leachate pump	373.48
	Prospect dump site	106.24
	Scalehouse	155.20
	Landfill shelter	74.69
CenturyLink	Phone	243.72
	Phone - Worsham	47.60
US Cellular	Cellular service	32.02
Verizon	Phone	141.55
O. O. Stiff, Inc.	Monthly service	702.50
Ellington Energy Service	Fuel	291.01
East End Motor Company, Inc.	Service call	180.00
	Tires	1,336.76
Excel Truck Group	Credit memo	-778.12
	Credit memo / FC1912A	10.11
	Injector / pump / gasket	3,488.84
	Gaskets	24.20
	Gasket / heads	3,601.86
	Kit / stud / gasket / ring	730.58
Watts Industrial Equipment	Mack truck repair	7,077.47
		563.25
	<u>LANDFILL OPERATIONS</u>	
Resource International	Landfill monitoring	6,163.00
	Project management expense	2,541.85
	SWP PJT Compliance mgmt.	1,550.00
Red Wing Business Advantage	Safety boots / oil	10,254.85
Diamond Springs Water, Inc.	Water & equipment rental	415.46
Llewellyn Metal Works, Inc.	Sweeper parts & repair	16.20
NAPA of Farmville	Batteries	342.40
CenturyLink	Phone	273.98
US Cellular	Cellular service	113.99
Ellington Energy Service	Heating oil	45.03
ARC3 Gases	Cylinder lease	6,570.00
	Gloves	28.83
	Tank lease	86.40
Cavalier Hose & Fittings	Trans oil	72.00
East End Motor Company, Inc.	Gaskets / rpr fuel sys	187.23
		315.48
		5,094.98

<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit	1,187.00
<u>PIEDMONT COURT SERVICES</u>		
Southern Copier Sales & Service	Maintenance contract	300.00
Dominion Energy Virginia	Electric	270.87
CenturyLink	Fax line	78.65
Segra	Phone	306.14
CNA Surety	Surety bonds	212.63
Zachary Ayoub	Mileage / subscriptions	158.27
Meri Dalton	Mileage	100.02
Amanda Doss	Mileage	207.00
Alexis Edmonds	Mileage	113.85
Matt Vitale	Mileage	238.00
Southside Messenger	Subscription	51.00
<u>PCS SUPERVISION FEES EXPENDITURES</u>		
Farmville Newsmedia	Advertising	325.00
Southside Messenger	Advertising	36.00
SRP Corporation, LLC	Rent	2,750.00
<u>PCS DRUG TESTING FEES</u>		
Alere Toxicology Service, Inc.	Drug testing fees	20.06

In Re: Properties Committee Report

Mr. Bob Timmons, Properties Committee, provided a construction update to the Board of Supervisors. He said the work should be completed a week from Friday. He said the hand rails will be installed this week and then they will switch the entrance by the end of the month. He said this is six weeks ahead of schedule. Mr. Timmons stated that he will have the final budget at the next meeting.

Supervisor Pride thanked Mr. Timmons for excellent work; Chairman Townsend and Supervisor Cooper-Jones concurred.

Chairman Townsend suggested holding an Open House. Mr. Timmons stated that once the transfer happens and security is set, people will not be able to walk through the building like before.

Mr. Timmons asked that since the County now owns two more properties and the responsibility for maintenance and upkeep, there may not be enough staff to take on that additional work and the Board should consider hiring another public works employee.

In Re: Highway Matters

Mr. Scott D. Frederick, P.E., VDOT Resident Engineer, stated VDOT continues with their normal activities; he said ditching and drain work is being done on Quail Crossing Road. Crews are running the boom axe on Route 460; pipes are being installed on Route 634 along with shoulder stone; potholes and edge work is being done throughout the County. Mr. Frederick said crews are machining dirt roads throughout the County and they are still clearing debris from the windstorm. He said they are also doing “utility locates” in preparation for the Rural Rustic project on Dempsey Road.

Mr. Frederick said the first major Smart Scale Project, the Route 460/Route 307 Interchange, will make changes to that intersection area to make it a free-flow movement and there will no longer be a stop there. He said the project will take several months to complete once work begins; the plan is to begin in early April.

Mr. Frederick said the Board’s plan to follow through with projects that began last year on the Six-Year Plan, and to add mileage to the same roads makes a lot of sense. He said he appreciates the Board agreement to follow suit with Charlotte County and use the Safety Funds to extend the corridor and extend the work on Abilene Road; he said a public hearing will need to be held on the Six-Year Plan.

Supervisor Wilck questioned the project at the Third Street Ramp. Mr. Frederick said that is a Smart Scale Project and progress is being made to provide the additional ramps where Third Street and Route 460 connect on the east side. Mr. Frederick said qualification for the Smart Scale project takes in several factors, one being economic development. He said this project has formed a good case as it encompasses a three-mile radius; he is optimistic.

Chairman Townsend asked about the trash pick-up on Route 15, both northbound and southbound. Mr. Frederick said they try to pick up twice a year, and is done before mowing. Discussion followed.

Supervisor Emert said that on Peaks Road, just past the church on the east side, the ditch is clogged and drainage crosses the road.

Supervisor Jones requested an update on Route 630, Old Ridge Road. Mr. Frederick said that determination hasn’t been returned yet.

Chairman Townsend said he spoke with the County Administrator regarding the secondary road jail labor program; he said that several months ago, each Supervisor was asked to submit a list of prioritized roads. He asked the Board members to review their lists because debris is a serious issue in the County.

In Re: Public Hearing – Special Use Permit – Holocene Clean Energy

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to considering a request by Holocene Clean Energy for a Special Use Permit to construct and operate a solar generation facility located on properties identified as Tax Map 69-A-14 and 69-4-B in the vicinity of 1827 Piney Grove Road (SR606). Notice of this hearing was advertised according to law in the Wednesday, February 26, 2020 and Wednesday, March 4, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the County received a request for a special use permit from Holocene Clean Energy to permit the construction and operation of a solar generation facility on Tax Map Parcels 69-4-B and 69-A-14 owned by Ana Sawyer and located in the vicinity of 1827 Piney Grove Road (SR606).

The public hearing notice was advertised in the August 2nd and 9th editions of The Farmville Herald. On August 20, 2019, the Planning Commission held a public hearing; two citizens spoke during the public hearing. Both asked questions but neither stated they were against the project. The Planning Commission voted to table the request and recommended the Board of Supervisors consider amending the Zoning Ordinance by creating a specific section concerning solar generation facilities which should contain regulations and controls on the siting, installation, operation and decommissioning of such facilities. The Board of Supervisors agreed with the recommendation and agreed to place a moratorium on approving any solar generation requests until such an amendment was approved. County Staff developed an amendment to the Zoning Ordinance dedicated to solar generation facilities.

After considerable discussion and review, the Planning Commission approved recommending such an amendment to the Zoning Ordinance at its meeting on January 21, 2020. The Planning Commission has not held a public hearing on the amendment as County Staff would like to make grammatical and other minor changes to make the proposed amendment easier to understand and eliminate duplication in the body of the amendment.

Holocene has been very patient and helpful during this process. They are fully aware of the requirements of the proposed zoning amendment. Holocene has amended their special use application to meet all of the proposed requirements contained in the proposed amendment to the Zoning Ordinance except for the section relating to the decommissioning security requirements. The proposed amendment requires

applicants to provide security for the entire decommissioning costs and does not allow the reduction of the amount of the security by any estimated future salvage value. Holocene proposes to reduce the decommissioning security requirement by an estimated future salvage value. County staff did not support that position as it would not provide any security to ensure removal and clean-up of the site after decommissioning. The Holocene representative mentioned this issue has been handled different ways in other localities. One way was for a solar generation operator to provide funding over the life of the project that is front loaded. These funds are provided to the locality and are not specifically tied to the decommissioning of the project but are based on the decommissioning costs. If the Board decides to use this approach, Mr. Bartlett recommended the money be placed in a separate fund and be placed in a liability account to be reserved for decommissioning expenses if needed. At the end of the project these funds would then be transferred to the General Fund and be available for use.

Mr. Bartlett said that after discussion during their meeting on February 18, 2020, the Planning Commission recommended approval of the request subject to following the requirements in the proposed zoning amendment but recommends Holocene be able to reduce the decommissioning security amount by the value of the salvage and not issue the Certificate of Occupancy until the security, if any, if required has been provided.

Chairman Townsend opened the public hearing.

Laura Merten, Holocene Clean Energy, stated Holocene submitted a Special Use Permit application for a 3MW solar project on Piney Grove Road. She said they have been working closely with the Planning Commission throughout this process of adopting the Solar ordinance. She said the presentation provided tonight is just “checking boxes” on the requirements in that ordinance. This 3MW project is the only planned project in Prince Edward County. She said they plan to lease 18 acres; 15 acres will be fenced. She said that at the public hearing, there was no opposition; there were a few telephone calls from people having questions.

Ms. Merten quickly reviewed the presentation materials, and stated the site plan has been adjusted to meet all requirements, including 75’ setbacks in the front and 50’ in the sides and rear, and with a 15’ vegetative buffer on all sides. She said the fence will be six feet tall with barbed wire. Ms. Merten reviewed the soil types on the project, their right to use the property, and the decommissioning.

Ms. Merten said they engaged a third-party professional engineer out of Chapel Hill to do a cost estimate for the decommissioning. She said the original cost estimate, prepared in September 2019, included

battery storage; battery storage is no longer in the project and will decrease the cost by approximately \$30,000 to \$127,000. She said the salvage value of the materials increased slightly because of the difference in battery storage. She said the Planning Commission recommended the salvage value of the materials would be considered as surety that the project will be decommissioned in addition to the project being obligated in its agreement with the landowner.

Ms. Merten said Holocene may offer a form of additional security with the funds freed up; that is outlined in the packet. She said this is called the Remediation Fund; she said that is \$128,000 freed up and allocated to the County, front-loaded, with annual payments to the County to continue through the life of the project. This would be a reserve fund for decommissioning or could be used by the County as the County desires.

Ms. Merten stated the presentation included maintenance and operation of the site; the Erosion and Sediment Control Plans and the Stormwater Management will be applied for after the Special Use Permit is approved. Ms. Merten said that letters were sent to adjacent landowners; there were no adverse reactions.

Supervisor Emert questioned the cost estimate. Ms. Merten said the cost estimate was from September 2019; she said they were asked to provide a conservative estimate. She said this estimate, under the ordinance and under the proposal, would be reassessed every five years to guarantee at the end of the life of the project, there will be sufficient revenue to decommission. She said this is truly the last line of security as the project is obligated legally to decommission the project. She said the County, under no circumstances should be, but the money would be available. Discussion followed.

Mr. Bartlett said if something is on someone's land and is abandoned, the landowner is then responsible for removing it.

Terri Atkins Wilson, County Attorney, said it is dependent upon how the lease is written. She said conditions can be put into an agreement. Discussion followed.

Davis Plunkett, Holocene Energy Development Project Manager, said if the project is abandoned onsite, it becomes the landowner's property and will use the equipment onsite to pay for someone to take it apart and take it away as salvage value. He said what is being shown is a snapshot which shows historical value for the major equipment components; the remediation fund is backup. He said if the market would collapse for several of these commodities, there is additional protection for the County in the form of the proposed remediation fund. Mr. Plunkett said the company is willing to provide more frequent cost updates,

or increase the front-load of the remediation fund. Mr. Plunkett said the project as installed is quite valuable. He said the scrap value at the end of the project would be lesser; he said someone could use parts for a different facility.

Mr. Bartlett said the power will be fed into the Southside substation. Ms. Merten said the energy produced will be used locally. Discussion followed.

Supervisor Jones suggested making the project more front-loaded to add more to help offset the costs. Discussion followed.

Supervisor Gilliam questioned rebuilding the site vs. decommissioning at the end of the project. Mr. Plunkett said it is called re-powering a site; he said the life of the project is 35 years.

Mr. Bartlett said that Holocene has agreed to all other conditions. Mr. Plunkett said they are looking to comply and find a solution that would be a higher-level protection and favorable to the County for the remediation fund. He said the remediation fund is available to the County as a replacement for that surety to the County and can be offered in addition to the surety. He said that typically, a bond or letter of credit has fees associated with it. Discussion followed.

Supervisor Jones said the project could be front-loaded with \$8,000 a year for the first 10 years, then \$2,500 each year after that. Ms. Merten said the final figures can be put into the conditions.

There being no one wishing to speak, Chairman Townsend closed the public hearing.

Mr. Bartlett said the list of conditions are in the proposed amendment; discussion followed.

Supervisor Jones made a motion, seconded by Supervisor Wilck, to approve the Special Use Permit application to permit the construction and operation of a solar generation facility, on Tax Map Parcels 69-4-B and 69-A-14 with the “Holocene Conditions” set forth and the following additional conditions:

- Conditions, site development plans and Landscaping & Screening Plan and all proffers contained in the Holocene Clean Energy presentation/power point dated February 18, 2020
- Approved Erosion & Sediment Control Plan
- Approved Stormwater Management Plan
- Tie the Certificate of Occupancy to the requirement of the bond
- To allow Holocene to reduce the removal costs by the value of the salvage
- Front-load the payment of the remediation funds with \$8,000 per year for the first ten (10) years, then \$2,500 each year for 25 years for a total of \$142,500

The motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
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Holocene Conditions

– Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Applicant. The person or entity who submits an application to the county for a zoning permit or special use permit, as the case may be, to site, develop, construct, install, and operate an alternative generation facility under this article.

Facility owner. The person or entity that owns all or a portion of the alternative energy facility, whether or not it owns the site on which the facility is located.

Integrated PV. Photovoltaics incorporated into building materials, such as shingles.

Large scale energy facility. An alternative energy facility that has a maximum power of not more than 999 kW. Large energy systems are generally used to reduce onsite consumption of utility power for commercial and industrial applications.

Operator. The person or entity responsible for the overall operation and management of the solar energy facility, if different than the facility owner.

Photovoltaic or PV. Materials and devices that absorb sunlight and convert it directly into electricity.

Previously disturbed. Any area of a site that has undergone mechanical land-forming, construction, or demolition activities within the past 50 years.

Project area. The area within a site used for the construction and operation of the energy facility.

Rated capacity. The maximum capacity of a solar energy facility based on the sum total of each photovoltaic system's nameplate capacity or wind generation turbine.

Residential scale energy facility. A facility that (1) utilizes generation equipment that is mounted on or over a building, grassy area or other previously disturbed area, and (2) has a rated capacity of 10kw or less.

Site. The property containing an energy facility.

Site owner. The person or entity that owns all or a portion of the site, if different than the facility owner.

Utility scale energy facility. An energy facility which has a rated capacity of one megawatt (1 MW) or greater. Utility Scale Energy Systems are generally used to provide electricity to a utility provider.

The applicant shall submit a project narrative and site plan that comply with subsections (a) and (b) in Section 53-157. The fencing requirement and the height restriction in Section 53-158 shall apply to all ground-mounted residential and small-scale energy facilities.

Sec. 53-157 – Applications and procedures for this energy facility.

In addition to materials required for a special use permit application, this application shall, unless otherwise provided herein, include the following information:

- a) *Project narrative.* A narrative identifying the applicant, facility owner, site owner, and operator, if known at the time of the application, and describing the proposed energy facility, including an overview of the project and its location; the size of the site and the project area; the current use of the site; the estimated time for construction and proposed date for commencement of operations; the planned maximum-rated capacity of the facility; the approximate number, representative types and expected footprint of the equipment to be constructed, including without limitation photovoltaic panels; towers for wind powered generation equipment; any ancillary facilities, if applicable; and how and where the electricity generated at the facility will be transmitted, including the location of the proposed electric grid interconnection.
- b) *Site plan.* The site plan shall include the following information:
 - 1) Property lines, minimum required setback lines under this article, and any proposed setback lines that exceed the minimum requirements.
 - 2) Existing and proposed buildings and structures, including preliminary location(s) of the proposed equipment.
 - 3) Existing and proposed access roads, permanent entrances, temporary construction entrances, drives, turnout locations, and parking, including written confirmation from the Virginia Department of Transportation (“VDOT”) that all entrances satisfy applicable VDOT requirements; provided, however, these requirements shall not exceed VDOT requirements for other types of projects in the underlying zoning district.
 - 4) Proposed locations and maximum heights of substations, electrical cabling from the generation systems to the substations, panels, ancillary equipment and facilities, buildings, and structures (including those within any applicable setbacks).
 - 5) Fencing as required under this article and other methods of ensuring public safety.
 - 6) Areas where the vegetative buffering required in this article will be installed and maintained and areas where pollinator-friendly and wildlife-friendly native plants, shrubs, trees, grasses, forbs, and wildflowers required in this article will be installed and maintained.
 - 7) Existing wetlands, woodlands and areas containing substantial woods or vegetation.
 - 8) Identification of recently cultivated lands and predominant soil types (based on publicly available data) of those lands.
 - 9) Additional information may be required, as determined by the zoning administrator, such as a scaled elevation view and other supporting drawings, photographs of the proposed site, photo or other realistic simulations or modeling of the proposed energy project from potentially sensitive locations as deemed necessary by the zoning administrator to assess the visual impact of the project, aerial image or map of the site, and additional information that may be necessary for a technical review of the proposal. The planning commission or board of supervisors may require other relevant information deemed to be necessary to evaluate the application.

- c) *Documentation of right to use property for the proposed facility.* Documentation shall include proof of control over the proposed site or possession of the right to use the proposed site in the manner requested. The applicant may redact sensitive financial or confidential information.
- d) *Decommissioning plan; security.*
 - 1) The applicant shall provide a detailed decommissioning plan that provides procedures and requirements for removal of all parts of the energy generation facility and its various structures at the end of the useful life of the facility or if it is deemed abandoned pursuant to Section 53-160. The plan shall include the anticipated life of the facility, the estimated overall cost of decommissioning the facility in current dollars, the methodology for determining such estimate, and the manner in which the project will be decommissioned. The decommissioning plan and the estimated decommissioning cost will be updated upon the request of the zoning administrator, provided the update shall be no more frequently than once every five years and no less frequently than once every ten years.
 - 2) Prior to operation, the applicant must provide security in the amount of the estimated cost of the decommissioning. Options for security include a cash escrow, a performance surety bond, a certified check, an irrevocable letter of credit, or other security acceptable to the county in an amount equal to the estimated decommissioning cost developed and updated in accordance with the decommissioning plan acceptable to the county. The security must remain valid until the decommissioning obligations have been met. The security may be adjusted up or down by the county if the estimated cost of decommissioning the facility changes. The security must be renewed or replaced if necessary, to account for any changes in the total estimated overall decommissioning cost in accordance with the periodic updated estimates required by the decommissioning plan. Obtaining and maintaining the requisite security will be a mandatory condition of the special use permit. The security shall be in favor of the county and shall be obtained and delivered to the county before any construction commences.
 - 3) The decommissioning plan, cost estimates, and all updates of those plans and estimates shall be sealed by a professional engineer.
- e) *Liability insurance.* The applicant shall propose a reasonable amount of liability insurance that the applicant deems adequate to cover operations at the large and utility scale energy facility prior to the issuance of a building permit. Obtaining and maintaining the requisite liability insurance will be a mandatory condition of the special use permit.
- f) *Landscaping and screening plan.* The applicant must submit a landscaping and screening plan that addresses the vegetative buffering required in this article, including the use of existing and newly installed vegetation to screen the facility. The plan also must address the use of pollinator-friendly and wildlife-friendly native plants, shrubs, trees, grasses, forbs and wildflowers in the project area and in the setbacks and vegetative buffering as required in this article.
- g) *Erosion and sediment control plan.* An erosion and sediment control plan must be approved prior to any land disturbing activity.
- h) *Stormwater management plan.* A stormwater management plan must be approved by prior to any land disturbing activity exceeding one acre.
- i) *Virginia Cultural Resource Information System report.* A report by the Virginia Department of Historic Resources Virginia Cultural Resource Information System must be submitted to identify historical, architectural, archeological, or other cultural resources on or near the proposed facility.
- j) *Additional information.* If deemed relevant to the consideration of a special use permit application or the conditions to be included in any special use permit, the zoning

administrator, planning commission or board of supervisors may require the applicant to submit any of the following information, either as part of the special use permit application or as a condition of any special use permit:

- 1) As a condition of the special use permit, the applicant will be required to submit a construction plan, including a proposed construction schedule and hours of operation, before obtaining a building permit.
 - 2) The identification and location of any existing large or utility scale energy facilities and any known proposed large or utility scale energy facilities within a five-mile radius of the proposed site.
 - 3) A report of impact on adjacent property values prepared by a qualified third-party, such as a licensed real estate appraiser.
 - 4) An economic impact analysis prepared by a qualified third-party that reports any expected change in the value of the subject property, expected employment during the construction of the facility, any expected impact on the county's tax revenues, the estimated costs to the county associated with the facility in the form of additional services, and the information on any our economic benefits or burdens from the facility that may be requested by the zoning administrator.
 - 5) A copy of the cultural resources review conducted in conjunction with the state department of historic resources for the permit by rule process shall be submitted by the applicant prior to the issuance of a building permit. This report shall be in addition to the report required in subsection (j)(1) and shall further identify historical, architectural, archeological, or other cultural resources on or near the proposed facility.
 - 6) A report on the potential impacts on wildlife and wildlife habitats at the site and within a two-mile radius of the proposed facility using information provided by the state department of game and inland fisheries or a report prepared by a qualified third-party.
 - 7) A report on potential impacts on pollinators and pollinator habitats at the site, including but not necessarily limited to the submission of a completed site pollinator habitat assessment form as required by the zoning administrator.
 - 8) A glint and glare study that demonstrates either that the panels will be sited, designed, and installed to eliminate glint and glare effects on roadway users, nearby residences, commercial areas, and other sensitive viewing locations, or that the applicant will use all reasonably available mitigation techniques to reduce glint and glare to the lowest achievable levels. The study will assess and quantify potential glint and glare effects and address the potential health, safety, and visual impacts associated with glint and glare. Any such assessment must be conducted by qualified individuals using appropriate and commonly accepted software and procedures.
- k) *Review fees.* The county may retain qualified third-parties to review portions of a permit application that are outside the county's areas of expertise and do not have adequate state and federal review. Any out-of-pocket costs incurred by the county for such review by qualified third-parties shall be paid by applicant. The third-party reviewers and their estimated costs will be submitted to applicant for approval before the costs incurred. The county may, in the alternative, accept such review by qualified third-parties selected, retained and paid by the applicant.
- l) *Post-application documentation and approvals.* All documentation required to be submitted to and approvals required from the county after the issuance of the permit shall, unless otherwise stated in the conditions attached to the special use permit, be submitted or obtained no later than the date of any application for a building permit for the facility. The failure or refusal to submit required documentation or obtain required approvals following the issuance of a special use permit shall result in the suspension of the special use permit and the denial of the building permit.

Sec. 53-158 – Location, appearance, and operational requirements.

The following requirements apply to this project:

- a) *Visual impacts.* The applicant shall demonstrate through project siting and proposed mitigation, if necessary, that the project minimizes impacts on viewsheds, including from residential areas and areas of scenic, historical, cultural, archaeological, and recreational significance. The facility shall utilize only panels that employ anti-glare technology, anti-reflective coatings, and other available mitigation techniques, all that meet or exceed industry standards, to reduce glint and glare. The applicant shall provide written certification from a qualified expert acceptable to the county that the facility's panels incorporate and utilize anti-glare technology and anti-reflective coatings and reduce glint and glare to levels that meet or exceed industry standards.
- b) *Signage.* All signage on the site shall comply with the county sign ordinance, as adopted and from time to time amended. Appropriate warning signage and a 911 address sign shall be posted in a clearly visible manner. Warning signage must identify the owner and include a 24-hour emergency contact phone number.
- c) *Noise.* Noise levels from the facility at the property line shall not exceed 50 db.
- d) *Setbacks.* The project area shall be set back a distance of at least 75 feet from all public rights-of-way and main buildings on adjoining parcels, and a distance of at least 50 feet from adjacent property lines. Exceptions may be made for adjoining parcels that are owned by the applicant. Increased setbacks up to 100 feet and additional buffering may be included in the conditions for a particular permit. Energy facilities also shall meet all setback requirements for primary structures for the zoning district in which the facility is located in addition to the requirements set forth above. Access, erosion and stormwater structures, and interconnection to the electrical grid may be made through setback areas provided that such are generally perpendicular to the property line.
- e) *Fencing.* The project area shall be enclosed by security fencing not less than six feet in height and equipped with an appropriate anti-climbing device such as strands of barbed wire on top of the fence. The height and/or location of the fence may be altered in the conditions for a particular permit. Fencing must be installed on the interior of the vegetative buffer required in this section so that it is screened from the ground level view of adjacent property owners. The fencing shall be maintained at all time while the facility is in operation.
- f) *Vegetative buffer.* A vegetative buffer sufficient to mitigate the visual impact of the facility is required. The buffer shall consist of a landscaped strip at least 15 feet wide, shall be located within the setbacks required under subsection (d), and shall run around the entire perimeter of the property. The buffer shall consist of existing vegetation and, if deemed necessary for the issuance of a special use permit, an installed landscaped strip consisting of multiple rows of staggered trees and other vegetation. This buffer should be made up of plant materials at least three feet tall at the time of planting and that are reasonably expected to grow to a minimum height of eight feet within three years. The planning commission or board of supervisors may require increased setbacks and additional or taller vegetative buffering in situations where the height of structures or the topography affects the visual impact of the facility. Noninvasive plant species and pollinator-friendly and wildlife-friendly native plants, shrubs, trees, grasses, forbs and wildflowers must be used in the vegetative buffer. Fencing must be installed on the interior of the buffer. A recommendation that the screening and/or buffer creation requirement be waived or altered may be made by the planning commission when the applicant proposes to use existing wetlands or woodlands, as long as the wetlands or woodlands are permanently protected for use as a buffer. Existing trees and vegetation may be maintained within such buffer areas except where dead, diseased or as necessary for development or to promote healthy growth, and such trees and vegetation may supplement or satisfy landscaping requirements as applicable. If existing trees and vegetation are disturbed, new plantings shall be provided for the buffer. The buffer shall be maintained for the life of the facility.

- g) *Pollinator habitats.* The project area will be seeded with appropriate pollinator-friendly native plants, shrubs, trees, grasses, forbs and wildflowers. The project area will be seeded promptly following completion of construction in such a manner as to reduce invasive weed growth and sediment in the project area. The owners and operator also are required to install pollinator-friendly native plants, shrubs, trees, grasses, forbs and wildflowers in the setbacks and vegetative buffering.
- h) *Height.* Ground-mounted solar energy generation facilities shall not exceed a height of 20 feet, which shall be measured from the highest natural grade below each solar panel. This limit shall not apply to utility poles and the interconnection to the overhead electric utility grid. Roof mounted systems shall not exceed the maximum height requirements for the applicable zoning district by more than four feet.
- i) *Lighting.* Lighting shall be limited to the minimum reasonably necessary for security purposes and shall be designed to minimize off-site effects. Lighting on the site shall comply with any dark skies ordinance the board of supervisors may adopt or, from time to time, amend.
- j) *Utility Connection.* The generation system shall be installed until evidence has been provided to the County that the owner has been approved by the appropriate electrical provider to interconnect.
- k) *Repair of facility.* Solar panels and windmill equipment shall be repaired or replaced when in visible disrepair. Such repairs include the restoration of non-reflective finish per manufacturer specifications.
- l) *Entry and inspection.* The owners and/or operator will allow designated county officials access to the facility for inspection purposes, provided such inspectors will be subject to the owners' and/or operator's safety requirements and protocols while within the facility.

Sec. 53-160 – Unsafe or abandoned projects; decommissioning.

- a) If the energy facility has been determined to be unsafe by the County building official, the facility shall be required to be repaired by the facility owner, site owner, or operator to meet federal, state, and local safety standards, or to be removed by the owners or operator. The owners or operator must complete the repair or removal of the facility, as directed by the building official, within the time period allowed by the building official. If directed to do so by the building official, the owners or operator will remove the energy facility in compliance with the decommissioning plan established for the facility.
- b) If the energy generation facility is not operated for a continuous period of 12 months, the county may notify the facility owner by registered mail and provide 45 days for a response. In its response, the facility owner shall set forth reasons for the operational difficulty and provide a reasonable timetable for corrective action. If the county deems the timetable for corrective action unreasonable, it may notify the facility owner, and the facility owner shall ensure removal of the facility in compliance with the decommissioning plan established for the facility.
- c) At such time as the energy facility is scheduled to be abandoned or cease operation, the facility owner shall ensure the zoning administrator is notified in writing.
- d) Within 365 days of the date of abandonment or non-operation, whether as declared by the county under subsection (b) or as scheduled by the owners or operator under subsection (c), the facility owner shall ensure the physical removal of the energy facility in compliance with the decommissioning plan established for This facility. This period may be extended at the request of the owners upon approval of the board of supervisors.

- e) When the facility owner, site owner, operator or other responsible parties decommission an energy facility, he shall handle and dispose of the equipment and other facility components in conformance with federal, state and local requirements. All equipment both above and below ground must be removed as part of the decommissioning plan. This shall include but not be limited to above and below ground tanks, cables, fencing, debris, structures or equipment to include foundations and pads and the restoration of the land and related disturbed areas to a natural condition or other approved state.
- f) “Natural condition” shall mean the stabilization of soil to a depth of 3 feet and restoration of site vegetation and topography to pre-existing condition, provided that the exact method and final site restoration plan shall be subject to site plan review and approval giving, among other items, consideration to impact upon future site use, environmental and adjacent property impacts. The zoning administrator may approve a request by the landowner to allow internal paths, roads, travel ways, landscaping, pads or other items which will serve a future permitted site use to remain. Where applicable, if the zoning administrator determines the restoration plan significantly deviates from the description and conditions approved by the Board such plan shall require amendment of conditions through the zoning process.
- g) If the facility owner, site owner, or operator fails to remove or repair any unsafe abandoned or non-operating energy facility after written notice, the county may pursue legal action to have the facility removed at the expense of the facility owner, site owner or operator, each of whom shall be jointly and severally liable for the expense of removing or repairing the facility. The county may call upon the decommissioning security to remove the facility.

In Re: Public Hearing – FY20 Budget Amendment

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to considering an amendment to the General Fund in the amount of \$1,900,000.00 for a transfer to the Industrial Development Authority of Prince Edward County for economic development purposes. Notice of this hearing was advertised according to law in the Wednesday, February 26, 2020 and Wednesday, March 4, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett said the Prince Edward County Industrial Development Authority (IDA) is requesting the Board of Supervisors provide \$1,900,000 to the IDA. These funds would be used by the IDA to strengthen and expand the Economic Development efforts of the IDA.

Per Section 15.2-2507 of the *Code of Virginia*, any Locality may amend its budget during the fiscal year. However, if such an amendment exceeds the currently adopted expenditures by one percent or more, the locality must advertise the amendment at least seven days prior to the public hearing. The County’s currently approved FY20 budget for all funds totals \$65,893,084. The request equates to a 2.9% increase which requires a public hearing.

The County currently has \$20,407,088 in cash assets as of March 4, 2020. The County has about \$900,000 left to pay on the Construction contracts. Subtracting that amount and reducing it by our average cashflow needs from March through October, Mr. Bartlett said he estimates the County will have \$10,858,558 of cash on hand at the end of October. That is the month the County normally hits its lowest cash balance because the collection of real estate and personal property taxes begins in November.

Mr. Bartlett said he estimates the County will have close to \$11.2M at the end of October. The \$10.8 estimate is based on a five-year average. He said there is nothing average about this year; the revenue collection is the highest it has ever been, outpacing historical averages. He said that looking at the collections in February, revenue growth is still accelerating.

Mr. Bartlett said the County has the financial wherewithal to provide the IDA with the requested amount.

Chairman Townsend opened the public hearing.

Brad Watson, Industrial Development Authority, stated there is a lot to be said for not spending money and being good stewards of it; he said there is a time that things happen when you haven't budgeted for them and opportunities present themselves where you can better the future of every citizen of the county by investing in the county. He said he thinks it is time to do that; he said the IDA has been studying this issue for eight months and this is a very good use of funds and timing. He said until the time that this can be discussed publicly, the citizens have to trust that this group of people has the best interest of the County at heart. He said this will allow the community to grow in revenue and opportunities for its citizens.

Michele Schumacher, Lockett District, expressed her opposition to the transfer of \$1.9 million to the IDA. She said the IDA does not have a good track record with their real estate projects; she said that based upon what she read, the Closed Session requirement for the joint meeting with the IDA was a real estate matter and an economic development matter, she can only conclude that the money will be used for a real estate purchase. She said the County is once again being asked to finance a real estate purchase for a business or industry that cannot afford to do so on its own. She asked the Board to think about using taxpayer money to finance a project where the individual and/or business cannot afford to do so standing on its own. She reminded the Board of the Granite Falls project which cost millions in taxpayer dollars, the Poplar Hill project and Manor Golf Course, and the Sandy River Reservoir Water Treatment and Distribution project. She said she wants businesses that are viable and here to stand on its own for years to come.

Ms. Schumacher questioned why the County has to be a middleman and asked the Board and the IDA how much land is currently owned or was bought by the IDA for projects and the return on those investments. She then asked what is being done on Route 726. She said the IDA does not keep records and said the last IDA minutes published online were from 2016 and were only published when she raised questions about the Granite Falls hotel project. She said the IDA is not complying with the laws of the state; FOIA requires not only minutes but also meeting notices. She said that before transferring any more money from the County to the IDA, she urged the Board to exercise its fiduciary responsibility and do due diligence on the proposed project.

Sam Campbell, Prospect District, stated his opposition to the transfer of funds to the IDA. He said citizens were hit with a tax increase and there were many proposed projects with no benefit to the County. He requested the Board vote against the request.

Rodney Jones, Prospect District, stated Prince Edward County is a wonderful county. He said if a corporate entity views the website sees the IDA minutes range from 2007 to 2016, they will know that something clandestine is going on. He said just because money is there to spend does not mean it must be spent. He said economic development, job training and business incubators could be done to raise the County up. He questioned giving \$1.9 million to a board that says “trust me.” Mr. Jones asked why the taxpayers cannot know what that \$1.9 million represents. He said there are a lot of great things that could be done with that money that would show a very solid return on investment for the taxpayers of this county.

Gary Barton, Farmville, said he does not want a tax increase or raising the assessment of people’s properties, and stated that just because there’s a surplus doesn’t mean it must be spent. He said the Board is trying to improve the job situations, but the working or retired are trying to do the best with what they have. He said the economy has gotten better, but raising taxes falls on landowners and not everyone in the county. He said the County needs to be more conservative. He then said when Longwood expands, it takes money from the tax base because it’s a non-profit institution and the citizens are supporting Longwood with the taxes which are paid from the state and federal governments along with the real estate taxes to Longwood University. He said if it is a viable investment, let the company put its money into it.

There being no one wishing to speak, Chairman Townsend closed the public hearing.

Supervisor Jones stated the IDA approached the Board with the project and it is a sizeable amount of money; he said it is a shame the Board can’t divulge information on it right now but there are reasons for

that and the Board has to go on its own judgement; this could bring in tax revenue and create good jobs for the County.

Chairman Townsend said it has been four years since a tax increase on real estate, and local taxes do not support Longwood University. He said the IDA did research on this project, with extensive studies. He said if Prince Edward County is to grow, we will have to step out on reasonable risk. He said nothing is guaranteed but it is a reasonable risk for the County to take. He commended Kate Pickett and the IDA for their work.

Supervisor Cooper-Jones said she is concerned about the lack of IDA minutes posted on the web site since 2016. She said as stewards of the County's money, there should be records of what is being done. Mr. Watson said the minutes will be posted.

Supervisor Jones said that every time the County acquires land and negotiate with businesses, it is done through the IDA. He said the Industrial Park does have a few things out there; the Lowe's building is on land that sold for \$1.3 million and the County paid about \$250,000. He said Paris Ceramic, Tri-Boro, Social Security and VDOT are there. He said the IDA handled all these transactions. He agreed that the Granite Falls project didn't work out, but other projects worked well.

Supervisor Wilck said what the speakers commented on about the other projects, he agreed, but this is a different situation. He said the Board is not in a position to tell about it; this is an excellent investment and will have a lot to do with the growth of Prince Edward County from here on out.

Supervisor Jones made a motion, seconded by Chairman Townsend, to approve the request from the IDA and to increase the General Fund Budget by \$1,900,000 to be provided from the Fund Balance and appropriate the same funds; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
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In Re: Resolution – 50th Anniversary of The Woodland, Inc.

Mr. Bartlett stated the Woodland will be celebrating the 50th Anniversary of its founding later this month. David Whitus requested the Board consider adopting a resolution recognizing this important milestone in the company's history.

Supervisor Emert made a motion, seconded by Supervisor Gilliam, to adopt the Resolution Commending The Woodland, Inc. on the Occasion of its 50th Anniversary; the motion carried:

Aye:	Beverly M. Booth	Nay: None
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

**A RESOLUTION OF THE BOARD OF SUPERVISORS
COMMENDING THE WOODLAND, INC.
ON THE OCCASION OF ITS 50TH ANNIVERSARY**

WHEREAS, The Woodland, Inc., located in Farmville, Virginia, was established on March 16, 1970 as Southside Community Nursing Home by residents of Prince Edward County and the Town of Farmville; and

WHEREAS, The Woodland, Inc. has a noteworthy record of service to generations of Virginia citizens, and over the years has diversified the levels of senior care it provides, to include: independent living communities, assisted living arrangements and full-time skilled nursing support and rehabilitation; and

WHEREAS, throughout the past five decades, The Woodland, Inc. has had a remarkable impact on our local community through its commitment to providing exemplary services and care; and

WHEREAS, The Woodland, Inc. has enhanced the quality of life for countless numbers of residents from the Farmville area, which has earned it the gratitude and respect of so many;

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, is proud to help The Woodland, Inc. celebrate this significant milestone; and

BE IT FURTHER RESOLVED, by the Board of Supervisors of the County of Prince Edward, Virginia, that a copy of this resolution be prepared for presentation to The Woodland, Inc., as an expression of our respect and to extend our congratulations and best wishes for a memorable celebration and many more years of continued success.

In Re: Proclamation – Child Abuse Prevention Month

Mr. Bartlett stated that at the February Board meeting, the Social Work class from Longwood University requested the Board consider adopting a proclamation to designate April 2020 as Child Abuse Prevention Month in Prince Edward County.

Supervisor Emert made a motion, seconded by Supervisor Jones, to adopt the Proclamation Recognizing April 2020 as Child Abuse Prevention Month; the motion carried:

Aye:	Beverly M. Booth	Nay: None
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

**Proclamation
Recognizing April 2020 as Child Abuse Prevention Month**

WHEREAS, regardless of who they are or the circumstances of their birth, every child has the right to safe, secure and supportive environments, free from abuse and neglect; and

WHEREAS, during Child Abuse Prevention Month, Virginians are reminded of the courage it takes to raise a child and that fundamental human rights mean living free from violence and abuse; and

WHEREAS, child abuse is considered to be one of our nation’s most serious public health problems, with scientific studies documenting the link between the abuse and neglect of children and a wide range of medical, emotional, psychological, and behavioral disorders; and

WHEREAS, child abuse can disrupt early brain development, and serious chronic stress can impair the development of nervous and immune systems; and

WHEREAS, keeping children safe from abuse means playing an active role in their lives, having check-ins, and teaching them the warning signs of abuse and how to protect themselves; and

WHEREAS, child abuse prevention creates a more compassionate society, one which places a high value on the welfare of children; and

WHEREAS, creating communities where families can access an array of support and resources to address the social, emotional and physical health of their children is the best way to combat child abuse; and

WHEREAS, there are approximately 3,500 sleep-related infant deaths in the United States each year, as reported by the Centers for Disease Control, and in 2009, there were 119 sleep-related infant deaths in Virginia alone; and

WHEREAS, studies have shown that many infant sleep deaths can be prevented with public health outreach and parent-education efforts; and

WHEREAS, Virginia remains committed to sustaining safe, nurturing, and supportive environments for families raising children; and

WHEREAS, effective child abuse prevention programs succeed because of partnerships between families, social services agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community; and

WHEREAS, displaying a pinwheel during the month of April will serve as a positive reminder that together we can prevent child abuse and neglect, and in doing so keep children safe;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby recognize April 2020 as **CHILD ABUSE PREVENTION MONTH**, and calls this important observance to the attention of all our citizens.

In Re: Non-Emergency Medical Transport – Medic Pro of Virginia

Mr. Bartlett said the County has received a request from Mrs. Kashyn Martin to operate a non-emergency medical transportation service from her home, located at 1296 Carter Road. Prince Edward County's Zoning Ordinance defines this type of business as a Safety Services business and is classified as a Civic Use Type that is permitted by right in the A1 zoning district, in which her address is located. Thus, there is no requirement for a public hearing to be held.

The business will initially consist of two (2) ambulances which will be parked at 1296 Carter Road. Mr. Bartlett said he determined this use will comply with the County's regulations concerning the operation of a Home Occupation and has approved the application as allowed in the County's Zoning Ordinance. The impact of this business will be minimal. As the use is for non-emergency medical transport there will be no use of sirens or lights by the ambulances. Initially, there will be four (4) employees, besides Mrs. Martin. These employees will drive to Mrs. Martin's residence and park their vehicles behind the house. The house will not be altered from its current shape and size, there will be no sign placed in the yard designating the business, no hazardous or toxic material will be stored on site. The ambulances will be stored behind the house and it, together with the trees, will serve to block the view. Once deployed, the ambulances will not return to the residence until the end of the work day. Work days will be 6:00 a.m. – 6:00 p.m. Monday through Saturday. The number of increased trips from the residence is estimated to be a maximum of 12 per day.

Prior to opening her business, Mrs. Martin must obtain a license from the Commonwealth's Office of Emergency Medical Services (EMS). Per *12VAC5-31-420 of the Virginia Administrative Code* all applicants for an EMS agency license must obtain an ordinance or resolution from the local governing body. Additionally, any agency that wants to obtain an Office of EMS license must provide a written agreement with the local governing body that it will assist in mutual aid requests from the local government. Mr. Bartlett said he spoke with the Office of EMS about this requirement, as we would not want sirens, etc., to be activated on a routine basis. They started it would take a request by the County, and no other entity, for the entity to

run emergency medical transports. It is envisioned this would only be requested in extreme emergency situations. Mrs. Martin has agreed to enter into such an agreement with the County.

Mr. Bartlett said that as this is a BY RIGHT use that meets all County requirements for a home occupation, he recommended the County approve a resolution authorizing Medic Pro of Virginia to operate in the territorial boundaries of Prince Edward County.

Mr. Bartlett stated they will transport out of the ambulance as a service but also have a mutual aid agreement.

Chairman Townsend asked how many ambulances are owned by Ms. Martin; Ms. Martin said she has four but will start with two to start off small.

Supervisor Pride made a motion, seconded by Supervisor Cooper-Jones, to approve the resolution and authorize the Board Chair and/or the County Administrator to sign the documents and send them to the Office of EMS; the motion carried:

Aye:	Beverly M. Booth	Nay:	None
	Pattie Cooper-Jones		
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Jerry R. Townsend		
	James R. Wilck		

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

**IN RECOGNITION OF MEDIC PRO OF VIRGINIA
OPERATING AS A NON-EMERGENCY TRANSPORT AGENCY
WITHIN THE COUNTY OF PRINCE EDWARD, VIRGINIA**

WHEREAS, the Virginia Administrative Code and the Virginia Office of Emergency Medical Services require local governing body approval of any medical transport service organization operating within the locality; and

WHEREAS, Medic Pro of Virginia has appeared before the Board of Supervisors of the County of Prince Edward, Virginia, to request approval to provide **NON-EMERGENCY MEDICAL TRANSPORT SERVICES** in Prince Edward County; and

WHEREAS, the Board of Supervisors of the County of Prince Edward, Virginia has determined it to be in the best interest of the citizens of the County for Medic Pro of Virginia to provide non-emergency medical transport services in the County;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, grants approval to Medic Pro of Virginia to provide non-emergency medical transport

services and obtain agency license through approval of the Office of Emergency Medical Services of Virginia.

In Re: County Administrator's Report

Proposed Amendment to County Zoning Ordinance – Alternative Energy

Mr. Bartlett stated the proposed amendment to the County Zoning Ordinance, which if approved, will create a new section imposing controls and restrictions on alternative (solar) generation facilities. Currently electrical generation plants are classified as a Miscellaneous Use Type identified as Utility Services, Major. Currently such uses are allowed in A-1, A-2, R-1, R-2, R-3, and C-1 zoning districts by a Special Use Permit and are allowed in the Industrial Zone "BY RIGHT." They are not allowed in the Manufactured Home Park (MHP), Residential Planned Community (RPC), College Residential (CR), or Village Center (VC) Districts. This proposal has been vetted by the Planning Commission but a Public Hearing has not been held. Mr. Bartlett said the Planning Commission may hold a public hearing on it in April and it could be before the Board in May.

Purchase of Property

Mr. Bartlett stated it has come to Staff's attention that Tax Map Parcel 35-A-6B, addressed as 3006 Hardtimes Road, owned by Mrs. Louise Wright, is available for purchase. The County sold the land to Mr. Carroll Wright in 1991 and has a right of first refusal. As this property is adjacent to the County landfill and the landfill's footprint has expanded significantly since 1991 and will continue to expand, it would be in the County's best interest to purchase this property. Mr. Bartlett stated Staff has been in touch with Mrs. Wright and she is willing to sell the property to the County for the assessed value which is \$24,100 plus settlement charges which will be no greater than \$1,900. It is requested the Board authorize the County Attorney to enter into an agreement with Mrs. Wright to purchase the property with a maximum total cost of \$26,000.

Supervisor Jones asked if there is a mobile home on the land; Mr. Bartlett said there is but it would be done away with. Mr. Bartlett said that would be the likely place for the shop to be built.

Supervisor Booth asked the size of the lot; Mr. Bartlett said it is 2.5 acres.

Supervisor Booth made a motion, seconded by Supervisor Wilck, to authorize the County Attorney to enter into an agreement with Mrs. Louise Wright to purchase 3006 Hardtimes Road (Tax Map Parcel 35-A-6B) with a maximum total cost of \$26,000; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
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Sheriff's Request to Accept an Ambulance from PEVRS

Mr. Bartlett said PEVRS has a 2011 Ford Ambulance they will be retiring from service. The Sheriff has contacted PEVRS and they are willing to donate the ambulance to the County. The Sheriff plans on using the ambulance as a Crime Scene vehicle. All medical equipment has been removed. The box will serve to house crime scene equipment and will be used to process crime scene evidence.

Sheriff Epps stated this is a wonderful opportunity to get this vehicle to allow them to store and process evidence at the crime scene. He said he intends to form a Task Force to enable the Town and colleges to work together. He stated the ambulance has 80,000 miles and is in good shape; he said the only cost will be \$2,700 to cover the red markings and mark it with appropriate signage.

Supervisor Jones made a motion, seconded by Supervisor Cooper-Jones, to authorize Sheriff Epps to accept the ambulance from PEVRS; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
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Sheriff Epps said he has been invited to put a man with the Piedmont Regional Jail's crew for trash pick-up; he said he also spoke with Albemarle County who also has a program. Sheriff Epps said there is a lot of liability involved, but he is working on the litter detail.

Insurance Contribution to PEVRS

Mr. Bartlett stated that at its August 13, 2019 meeting, the Board of Supervisors accepted the recommendation of the Fire/EMS Committee and approved providing \$10,000 toward the cost of liability and accident insurance for each Volunteer Fire Departments outside of Farmville to insure the sustainability of coverage. Mr. Bartlett said the Board inadvertently failed to include the Prince Edward Volunteer Rescue Squad whose insurance costs, especially workers compensation, is considerably more than the Volunteer Fire Departments. Mr. Bartlett said that to be equitable, he recommended the Board provide \$10,000 to PEVRS to assist them in paying for increased insurance costs.

Supervisor Jones made a motion, seconded by Supervisor Pride, to provide \$10,000 to PEVRS for increased insurance costs; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay:	None
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Prince Edward Volunteer Rescue Squad Requests

Mr. Bartlett stated the new Executive Director of PEVRS, Deanna Jones, is working with her Board to identify ways to operate more efficiently. Some of the changes that have already been implemented will substantially decrease overtime costs and the cost of medical supplies. These savings are projected to total a few thousand dollars each month. In addition, PEVRS has re-evaluated its need for a new ambulance and will now not be requesting funds for the second ambulance from the EMS Fund until after the new fiscal year begins. This will save the County almost \$240,000 compared to the initial ambulance replacement plan.

Mr. Bartlett said the situation now is that over the past year and a half, after much of the prior volunteer management departed, the amount of overtime paid increased substantially which has depleted PEVRS' operational reserves. As stated previously, a plan has been implemented to gain control of the overtime and reduce medical expenses. What PEVRS needs now is time to rebuild its operational reserves. PEVRS is requesting the Board of Supervisors consider two actions:

First, allow PEVRS to defer the three remaining payments on their equipment loan by one year. PEVRS borrowed \$120,000 in March 2017 to purchase equipment. They have made two payments and the third is due this month in the amount of \$26,160. If approved, this will change the final payment from March 2022 to March 2023.

The second request is for the County to provide a loan to PEVRS to allow them to pay off their outstanding mortgage of approximately \$371,000, with current monthly payments of about \$7,600 through January 2023 and a balloon payment of \$181,100. If the Board is so inclined, Mr. Bartlett recommended the County loan PEVRS \$371,000 at 1% simple interest. This will result in monthly payments ranging from about \$6,500 to \$6,200 which would save PEVRS about \$1,100 per month. Currently the County is earning four-tenths of one percent (0.4%) on County money. A 1% rate would be two- and one-half times what the County is currently earning.

Deanna Jones, Executive Director, said more staff has been hired; she said that in April, there will be a new schedule to decrease the overtime. She added they received seven new volunteer applications, four of which already are EMT-certified. She said volunteers will be staffing a truck on Sundays. She said personnel resources are being used more efficiently. Some discussion followed on a possible consolidation of debt and the payment; it was determined that would not be beneficial to PEVRS.

Supervisor Emert said he may have a conflict of interest because he serves on the PEVRS Executive Board. After some discussion, it was determined there would not be a conflict of interest because Supervisor Emert does not receive compensation for his service on that board.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Pride, to allow PEVRS to defer the three remaining payments on their equipment loan by one year, changing the final payment from March 2022 to March 2023; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
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Supervisor Cooper-Jones made a motion, seconded by Supervisor Jones, to authorize the County to provide a loan to PEVRS in the amount of \$371,000 for five years at 1% simple interest to pay off their outstanding mortgage; the motion carried:

Aye:	Beverly M. Booth	Nay: None
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

In Re: Grant Application for Pretrial Services

Mr. Bartlett stated the Governor's proposed biennium budget includes \$2.3M for the expansion of pretrial services and local probation. These funds survived in the House's budget but were removed by the Senate. The Department of Criminal Justice Services (DCJS) is hopeful these funds survive the budget process. If that occurs, DCJS is hoping to provide these funds as soon as possible to allow the expansion of this program to those localities selected to receive the funds.

To ensure that occurs, DCJS is soliciting applications from localities seeking to obtain funding to start the program in their jurisdictions. The deadline to submit an application is March 27, 2020.

Pretrial Services provides investigation of those held awaiting bond determination and supervision of defendants from the time of release on bail to trial. The fundamental focus of the program is to reduce the number of defendants held in local jails prior to trial and to ensure the justice system is equitable. These services provide timely and accurate background investigative information on a defendant that judges do not have without this program. This allows judges to make more informed decisions regarding release and the setting of bond. Ideally, the program fosters the use of conditional release for non-violent defendants. Services are primarily targeted toward those arrested for non-violent crimes.

Pretrial services also provide community supervision to defendants released on bond in order to ensure compliance with specific court-ordered conditions. Supervision typically includes substance abuse testing, assessment and treatment, mental health screening and regular supervision contact.

The application would be to provide these services only for Prince Edward County. Mr. Bartlett recommended the County apply for two positions, one investigator and a pretrial supervision officer. He said

he spoke to the Community Corrections Coordinator at DCJS who oversees this program. From discussion with the coordinator, DCJS's budgetary plan should provide enough funding so that for each Full Time Equivalent approved for funding the local government should not have to provide any local money for the program. However, that cannot be guaranteed. Like all grants, the Board of Supervisors could refuse the grant if that was not the case. Mr. Bartlett said all three of the judges have signed a letter of recommendation for this program, along with the Commonwealth's Attorney, and some defense attorneys have.

Supervisor Gilliam asked if a match is required. Mr. Bartlett said there is not; he said Piedmont Court Services raises some of their own funds through supervision fees and classes they hold.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Pride, to authorize the County Administrator to submit a grant request to DCJS to establish pretrial services for Prince Edward County; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay:	None
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In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of February 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of February 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial

Ms. Allie Hill, Food Works Board President, submitted reports for February 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of February 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Farmville Downtown Partnership

Ms. Chelsea White, Farmville Downtown Manager, submitted a newsletter for the month of March 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of February 2020, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Wilck, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

Aye:	Beverly M. Booth	Nay:	None
	Pattie Cooper-Jones		
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Jerry R. Townsend		
	James R. Wilck		

the meeting was recessed at 9:20 p.m. until Tuesday, March 17, 2020 at 5:30 p.m. for a Budget Work Session -Joint Meeting with the Prince Edward County School Board, in the Prince Edward County High School Library, 1482 Zion Hill Road, Farmville, Virginia.