

April 14, 2020

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 14th day of March, 2020; at 7:00 p.m., there were present:

Beverly M. Booth

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Terri Atkins Wilson, County Attorney.

Chairman Townsend stated:

Due to the COVID-19 Emergency, the Board of Supervisors is operating pursuant to and in compliance with its "EMERGENCY ORDINANCE TO EFFECTUATE TEMPORARY CHANGES IN CERTAIN DEADLINES AND TO MODIFY PUBLIC MEETING AND PUBLIC HEARING PRACTICES AND PROCEDURES TO ADDRESS CONTINUITY OF OPERATIONS ASSOCIATED WITH PANDEMIC DISASTER." This meeting is closed to in-person participation by the General Public, but citizens may listen to the meeting by calling 1-425-436-6394, Access Code: 876576#.

Chairman Townsend then stated:

I wish to recognize that Supervisor Jim Wilck is with us this evening via remote telephone access. As required by the Board of Supervisors' Electronic Meeting Policy and Section 2.2-3708.2 of the Code of Virginia, Supervisor Wilck provided me notification that he would have to be physically absent from tonight's Board meeting, because of the COVID-19 pandemic. He has requested remote participation in tonight's Board meeting from 814 Creekwood Trail, Farmville, Virginia. His request is in conformance with the Board's Electronic Meeting Policy and the requirements of the Code of Virginia.

Pending an objection from a member of this Board of Supervisors, Supervisor Wilck's participation from his remote location in Farmville, Virginia, shall be approved, and shall be recorded in the minutes of this meeting.

There were no objections by the Board of Supervisors members.

Chairman Townsend called the April meeting to order. Supervisor Booth offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosures

(None)

In Re: Public Participation

Chairman Townsend stated Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.

Mr. Bartlett stated Ashley Locke was the only person that registered; he read her message for the record:

Board of Supervisors,

We hope each one of you and your families are staying healthy and safe during this time. We appreciate you continuing to meet to discuss the members of Prince Edward County's needs. The reasoning for this letter is to request "SLOW CHILDREN AT PLAY" and/or a specified speed limit sign on the public portion of Schoolhouse Road.

As a community on Schoolhouse Road we have seen a significant increase in traffic due to the private property at the end of our public dead-end road. The public part of Schoolhouse Road entails 8 households with children and pets. Each one of us is concerned about the safety of our children, pets and other members due to the increase in traffic and the speed of which these vehicles are driving down this gravel road. There is no speed limit sign on this road therefore people proceed at their own speed which can from anywhere from 10-60 mph.

The increase in traffic due to the tenants on the end of this road also entails their increase in speed which is our main reason for requesting "SLOW CHILDREN AT PLAY" and/or "Speed Limit" signs. We would appreciate you considering this request. We also appreciate your consideration and support.

Mr. Bartlett said he contacted Scott Frederick, VDOT, regarding this request. He said VDOT does not install "Children At Play" signs; the County could pay and maintain one. He said the speed limit on an unpaved road such as Schoolhouse Road is 35mph set forth by State Code, and it is less a VDOT issue and more an enforcement issue. Mr. Bartlett said the Board can request a speed study.

Supervisor Pride said she would like the contact information as this concern is in her district.

Mr. Bartlett said Schoolhouse Road is on the Rural Rustic program to be paved; he said he will inform Mr. Frederick the Board is requesting a speed limit sign and a speed study. Mr. Bartlett said the speed study could take at least two months.

In Re: Board Comments

Supervisor Cooper-Jones thanked everyone for considering and doing the social distancing; she said Prince Edward County COVID-19 cases are on the rise; she asked everyone to be safe and follow the guidelines.

Supervisor Booth agreed with Supervisor Cooper-Jones and asked all to be safe and that we will get through this together.

Supervisor Jones thanked Mrs. Sarah Puckett and Trey Pyle for all the work on the Emergency Management. He said they are working to keep things as safe as possible in the County.

Supervisor Emert agreed with Supervisor Jones and thanked the Fire Departments and Rescue Squad for all they do.

Supervisor Gilliam agreed and said the Rescue Squad members have their hands full right now.

Chairman Townsend said he agrees with the rest of the Board and asked that all are safe, practice social distancing and make sure to wear their masks.

In Re: Consent Agenda

Supervisor Emert stated two corrections needed to be made in the meeting minutes.

On motion of Supervisor Emert, seconded by Supervisor Jones, and carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
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the Board accepted the Treasurer’s Report for February 2020; the minutes of the meetings held March 10, 2020 at 5:30 pm.; March 10, 2020 at 7:00 p.m.; March 18, 2020; March 24, 2020, and March 31, 2020, as amended; Accounts and Claims, Board Mileage Sheets; Salaries; and a FY20 Budget Amendment: Fire Department ATL Funding, as follows:

FY 2020 Budget Amendment						
REV/EXI	FUNI	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	100	24040	0012	Fire Program Funds		\$55,186
4 (Exp)	100	32200	7012	Fire Programs/ATL-Rice	\$13,796.50	
4 (Exp)	100	32200	7013	Fire Programs/ATL-Prospect	\$13,796.50	
4 (Exp)	100	32200	7014	Fire Programs/ATL-Darlington	\$13,796.50	
4 (Exp)	100	32200	7015	Fire Programs/ATL-Hampden	\$13,796.50	

Prince Edward Treasurer's Report - February 2020

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	13,812,403	13,812,403
Wells Fargo Social Services	265,019	265,019
Benchmark School Fund	552,137	552,137
Benchmark Food Service	373,279	373,279
TOTAL		15,002,839

Certificates of Deposit

Benchmark	609,724
Farmers Bank	214,591
TOTAL	824,316
GRAND TOTAL	15,827,155

Accounts & Claims:

<u>MOTOR VEHICLE LICENSE TAXES</u>		
Town of Farmville	Auto decals	66,020.57
<u>BOARD OF SUPERVISORS</u>		
Judy Ellington Design	Business cards	94.96
Business Card	Advertising	75.00
	Board of Supervisors meeting meals	229.56
	Board of Supervisors lunch meeting	55.55
	Subsistence	43.56
	VACo Course	150.00
	Forum registration	1,400.00
	Registration	150.00
US Cellular	Cellular service	2,103.67
		280.48
<u>COUNTY ADMINISTRATOR</u>		
VACORP	Workers compensation	74.67
Business Card	UPS	1.62
	Postage	26.35
	Drinks & ice - meeting	6.86
	EMS meeting meal	106.69
	Registration	50.00
	Blueprints	142.06
US Cellular	Cellular service	333.58
VEMA	Membership dues	126.12
Diamond Springs Water, Inc.	Water & equipment rental	75.00
Key Office Supply	Nameplate	14.00
	Cartridges	1,259.92
	Packing tape	10.36
	Toner	69.99
	Message books	29.94
	Laminating / ink / labels	38.68
	Planner	16.99
	Binders & labels	154.69
<u>INDEPENDENT AUDITOR</u>		
McGriff Insurance Services	OPEB	1,500.00
<u>COMMISSIONER OF REVENUE</u>		
VACORP	Workers compensation	40.59
Farmville Newsmedia	Advertising	221.22
Treasurer of Virginia	Online service	71.10
VAAO	Membership dues	35.00
Key Office Supply	Binders	110.23
	Stamp	39.95
	Folders	78.80
Pairet's, Inc.	Name/desk plates	228.98
BMS Direct	TPP forms	210.50
		4,177.42

	<u>ASSESSOR</u>	
Wampler-Eanes Appraisal	Reassessment	43,065.00

	<u>TREASURER</u>	
VACORP	Workers compensation	45.25
TACS, P.C.	Title search fees	1,896.03
Computerplus Sales/Service	Printer maintenance	386.55
	Printer service contracts (3)	237.00 623.55
Farmville Herald	Advertising	1,473.26
Benchmark Community Bank	Payflow/Paypal	13.40
Treasurer of Virginia	Online service	71.10
Quadient Leasing USA, Inc.	Postage lease	1,527.00
BMS Direct	PP bill postage	1,184.54
Business Data of Virginia	Norton antivirus	79.90
	Travel & expense	5,600.31
	Contract agreement	4,500.00 10,180.21
Key Office Supply	ICX90781	3.49
	Copy paper	149.85
	BR80C	3.40
	CF226A	122.99 279.73
DMV	DMV Stop fees	1,600.00

ELECTORAL BOARD AND OFFICIALS

Gwendolyn Akers-Booker	Salary	1,106.32
Samuel A. Martin, Jr.	Salary	553.33
Charles D. Puckett	Salary	553.33
Owen G. Dunn Co.	L&A testing	1,700.00
Gail Acampora	Official	90.00
Patricia Adams	Official	90.00
Barbara Barnes	Official	100.00
	Training	25.00 125.00
Robert L. Barnes	Official	90.00
	Training	25.00 115.00
Betty Baskin	Official	100.00
	Training	25.00 125.00
Wendell Brown	Official	90.00
Elizabeth Calhoun	Official	90.00
Lonnie Calhoun	Official	90.00
Dorothy Coles-Barksdale	Official	100.00
	Training	25.00 125.00
Aretha Copeland	Official	100.00
	Training	25.00 125.00
Ralph A. Crawley	Set up	50.00
Otis Dailey	Official	90.00
	Mileage	10.00 100.00
Barbara W. Daniel	Official	90.00
Rachael E. Dove	Official	90.00
Sarah Edmondson	Official	100.00
	Training	25.00 125.00
Peggy Emert	Official	115.00
	Training	25.00

	Cell phone	10.00	
	Pick up	20.00	
	Mileage	15.00	185.00
Emily Erickson	Official	90.00	
	Training	25.00	115.00
Richard W. Erickson	Official		90.00
Nancy D. Fawcett	Official	115.00	
	Training	25.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	15.00	185.00
Moses Ford	Official		90.00
Jean G. Fowlkes	Official		90.00
Yolanda Gladden	Official	115.00	
	Training	25.00	
	Mileage	15.00	155.00
Esther W. Hollingsworth	Official	115.00	
	Training	25.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	15.00	185.00
Frances D. Jasper	Official	115.00	
	Training	25.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	15.00	185.00
Alice B. Johnson	Official		90.00
Syni Johnson	Official		90.00
Barbara Jones	Official		90.00
Donald B. Kellum, Jr.	Official	100.00	
	Training	25.00	125.00
Peggy Kelsey	Official		90.00
James Junior Lee	Official		90.00
Ida M. Marcellin	Official		90.00
April McBride	Official	100.00	
	Training	25.00	125.00
Lora P. McElhenie	Official	115.00	
	Training	25.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	15.00	185.00
Linda Medlin	Official		90.00
Andrea R. Milhouse	Official		90.00
Tola Morgan	Official		90.00
Rita O. Moseley	Official		90.00
Aisha A. Muqit	Official		90.00
Brenda Nash	Official		90.00
Whitfield Paige	Official	175.00	
	Training	25.00	
	Cell phone	10.00	
	Mileage	127.65	337.65

Nancy Phaup	Official		100.00
Rebecca L. Randolph	Official	115.00	
	Training	25.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	15.00	185.00
Bertha E. Shepperson James Somers	Official		90.00
	Official	115.00	
	Training	25.00	
	Cell phone	10.00	
	Pick up	20.00	
Claudia Somers	Mileage	15.00	185.00
	Official	115.00	
	Training	25.00	
	Cell phone	10.00	
	Pick up	20.00	
Lynn Skakum	Mileage	15.00	185.00
	Official	115.00	
	Training	25.00	
	Cell phone	10.00	
	Pick up	20.00	
Joy C. Speakes	Mileage	15.00	185.00
	Official	100.00	
	Training	25.00	125.00
	Official	100.00	
	Training	25.00	125.00
Margaret Stockton	Official		90.00
	Official		90.00
	Official		90.00
	Official		90.00
	Official	100.00	
Joyce Mylum Trent	Training	25.00	125.00
	Official		90.00
Michael Wilson	Official		90.00
Kasie R. Wood	Official	100.00	
	Training	25.00	125.00
Brittany Wright	Official		90.00
	Official	90.00	
Joyce Yeatts	Training	25.00	115.00
	Official	115.00	
Lucie Zehner	Training	25.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	15.00	185.00
	Rent		200.00
Darlington Heights Fire Department	Rent		200.00
Elks Lodge #269	Rent		200.00
Farmville Volunteer Fire Department	Rent		200.00
Hampden-Sydney Fire Department	Rent		200.00
Mt. Zion Second Baptist Church	Rent		200.00
Prospect Volunteer Fire Department	Rent		200.00
Rice Volunteer Fire Department	Rent		200.00
Mt. Pleasant United Methodist Church	Rent		200.00

<u>REGISTRAR</u>		
VACORP	Workers compensation	13.91
Lynette Wright	Postage	2.00
	Mileage	62.10
Gwendolyn Akers-Booker	Mileage	157.55
Business Data of VA, Inc.	Norton Antivirus	39.95
Farmville Printing	Bind poll books	141.49
	Envelopes	41.44
Key Office Supply	Staplers / tape / penlbr	127.71
	Laser cartridge	317.98
	Copy paper	69.90
	File folders	0.09
		515.68

<u>CIRCUIT COURT</u>		
VACORP	Workers compensation	6.89
Farmville Printing	Business cards	15.80
Key Office Supply	Cartridges / highlighters	228.33

<u>GENERAL DISTRICT COURT</u>		
Quadient Leasing USA, Inc.	Postage machine lease	350.19
Diamond Springs Water, Inc.	Water & equipment rental	41.35
Key Office Supply	Calendar	8.88

<u>JUVENILE & DOMESTIC COURT</u>		
Quadient Leasing USA, Inc.	Postage machine lease	376.17
Diamond Springs Water, Inc.	Water & equipment rental	19.30
STEPS, Inc.	Shredding services	15.00

<u>CLERK OF THE CIRCUIT COURT</u>		
VACORP	Workers compensation	68.48
Key Office Supply	Service contracts	1,474.00
	Copy paper	299.70
	Envelopes / thermal roll	31.41
	Clock	32.95
	Label holder	11.97
	Toner	429.97
	Hand towels	31.53
	Chair & mat	349.90
	Sanitizer / soap	37.52
	Clamps	13.95
		2,712.90
T&N Printing	Plats	17.50

<u>COMMONWEALTH'S ATTORNEY</u>		
VACORP	Workers compensation	117.81
Pitney Bowes Global Finance	Postage lease	134.94
Wendy Hannah	Mileage	142.60
	Meals	75.29
STEPS, Inc.	Shredding services	114.75
Key Office Supply	Envelopes / labels	142.66

	Cartridge	169.95	312.61
<u>VICTIM WITNESS ASSISTANCE PROGRAM</u>			
VACORP	Workers compensation		10.27
Key Office Supply	Supplies		185.48
<u>SHERIFF</u>			
VACORP	Workers compensation		5,706.52
East End Motor Company, Inc.	Engine repair	2,311.70	
	Bulb installation	19.56	
	Mount & balance tires	77.25	
	Inspections / wiper blades	75.00	
	Brake installation	796.37	
	Engine install / battery	9,044.88	
	Tires	540.38	12,865.14
Express Care	Oil changes		847.04
Joe's Towing	Towing		1,250.00
Kenbridge Tire	Calibration		25.00
Rundstrom Auto, LLC	Repair / oil change		3,277.35
Key Office Supply	Chair	239.60	
	Stamp	59.89	
	Labels	47.48	
	Binders	84.32	
	Sheet protectors	16.37	
	Mat	57.69	
	Cups / folders / pens	116.40	621.75
Applied Digital Solution	Maintenance contract		2,760.60
Verizon Connect NWF, Inc.	GPS service		454.60
Verizon Wireless	Vehicle modems	600.45	
	Accreditation phones	81.94	682.39
Business Card	Postage	13.90	
	Meals	150.24	
	Training	27.00	
	Office supplies	107.46	
	Police supplies	274.17	572.77
James K. Thorpe	Postage		11.05
CenturyLink	Phone	10.36	
	Sheriff's VCIN	7.97	18.33
US Cellular	Cellular service		814.68
VALEAC c/o Jimmie White	Conference fees	125.00	
	Dues	100.00	225.00
Diamond Springs Water, Inc.	Water & equipment rental		60.20
Commtronics of Virginia	Antenna & coupling	213.00	
	Antenna / connectors	422.00	635.00
Paper Roll Products, LLC	Printer paper		279.00
Galls, LLC	Supplies / batteries	256.00	
	Belt keepers / cuff case	57.00	
	Mace holder	52.86	
	Shoes & BDU's	294.01	
	Shoes	72.99	
	Bullet proof vest	769.79	1,502.65

McKesson Medical-Surgical	Gloves		373.96
American Uniform Sales	Shirts		234.68
Jannear Jefferson	Sew on patches		35.00
Creative Monogramming	Hats	768.00	
	Embroidery	81.00	849.00

SHERIFF - COURTS

VACORP	Workers compensation		1,944.56
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FARMVILLE VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Compressor repair		1,279.66
C W Williams	Parts		155.81
Elecom, Inc.	Power adaptor / charger		70.00
Fire & Safety Equipment Company	Shirts		329.94
Taylor-Forbes Equipment Company	Chain saw bar		96.17

RICE VOLUNTEER FIRE DEPARTMENT

County Waste	Trash collection		53.17
CenturyLink	RVFD phone		85.10
Prince Edward Overhead Doors	Door repair		545.00
Dominion Energy Virginia	RVFD electric		8.91

PROSPECT VOLUNTEER FIRE DEPARTMENT

Battery Barn of VA, Inc.	Battery		193.30
Commtronics of Virginia	New pager		446.00
Davis GMC Truck, Inc.	Service oil / filter		32.00
Fire & Safety Equipment Company	Helmet hardware		151.95
Foster Fuels, Inc.	Heater repair	62.64	
	LP gas	537.55	600.19
Goodman Specialized	Suspension repair / air v	767.21	
	Service & repair	3,523.15	
	Siren repair	263.64	4,554.00
Pamplin Exxon	Inspection		20.00

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Co.	Pest control		45.00
Ellington Energy Service	Propane refill	79.36	
	Propane	175.42	254.78
Fire & Safety Equipment Company	Medic kit restock	86.55	
	Coat / alterations	1,187.00	1,273.55
Southside Electric Cooperative	DHVFD electric		240.07

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Piedmont Fleet Service	Vehicle repair		6,939.67
Hampden-Sydney Vol Fire - First Responders	19-20 Support		1,250.00

MEHERRIN VOLUNTEER FIRE DEPARTMENT

CFS Group	Waste removal		138.79
Dodson Pest Control	Pest control MVFD		92.00
Parker Oil Company, Inc.	Diesel	1,102.05	
	Propane	562.29	1,664.34

Verizon Wireless	Phone	538.00
Verizon	Phone	407.44
Dominion Energy Virginia	MVFD electric	458.23

AMBULANCE AND RESCUE SERVICES

Prince Edward Vol Rescue Squad	19-20 Support	18,700.00
Meherrin Fire & Rescue	19-20 Support	3,250.00

EMERGENCY SERVICES

VACORP	Line of Duty insurance	4,554.00
Timmons Group	Data cleanup / web log	546.25

REGIONAL JAIL & DETENTION

Piedmont Regional Jail	Inmate days 3rd quarter	189,162.10
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BUILDING OFFICIAL

VACORP	Workers compensation	285.63
US Cellular	Cellular service	32.03
Business Card	Membership	45.00
Treasurer of Virginia	2% Permit levy	208.19
Key Office Supply	Red ink	2.45
	Laminating / ink / labels	46.38 48.83

ANIMAL CONTROL

VACORP	Workers compensation	314.82
Dodson Brothers Exterminating	Pest control	50.00
Lowe's	Maintenance supplies	109.73
	Cleaning supplies	127.61 237.34
Dominion Energy Virginia	Animal shelter	652.35
Business Card	Postage	6.40
	Licensing BOP	90.00 96.40
CenturyLink	Phone	137.72
US Cellular	Cellular service	76.07
Judy Ellington Design	Business cards	94.41
Key Office Supply	Laminating / ink / labels	62.85

GENERAL PROPERTIES

VACORP	Workers compensation	1,309.28
Air Conditioning Equipment	HVAC repair	933.00
Dodson Brothers Exterminating	Pest control	237.00
Farmville Wholesale Electric	Light bulbs	610.43
	Light bulb / tools	40.56
	Wire trace	334.33
	Ballast	106.30
	Floor covers	298.00 1,389.62
Southside Electric Cooperative	Electric	24.76
Dominion Energy Virginia	Roy Clark monument	8.79
	SCOPE building	177.49
	Courthouse	9,915.93
	STEPS Headquarters	709.06
	Sheriff shed	10.90

	Worsham clock	12.99	
	Lights at Rice	123.69	
	Ag building	1,504.85	
	Shop	60.90	12,524.60
Ellington Energy Service	Heating oil		2,020.00
Parker Oil Company	Heating oil		374.32
Town of Farmville	Water & sewer		270.81
AT&T	Shop phone		91.60
CenturyLink	Phone		165.34
Lowe's	Phone case / toggle switch	21.82	
	Brkts / dst pan / batts	81.15	
	Hasp / tool / padlock	30.88	
	Plywood / lumber / silcn	66.32	
	Key rings / lock / keys	11.54	
	Ports & batteries	25.86	237.57
US Cellular	Cellular service		106.12
O. O. Stiff, Inc.	Monthly service		100.00
Diamond Paper Company	Soap / towels / AF315	397.79	
	Trash bags / towels / soap	377.68	775.47
Cintas Corporation #524	Uniform rentals		1,139.99
Mike Smith	Staples		6.94
NAPA of Farmville	Wiper blades		17.98
Colonial Ford Truck Sales	F250 Truck		31,183.02

CANNERY

VACORP	Workers compensation		93.74
Virginia Food Works	Commercial contract		2,916.67
Palmer Wahl Instruments, Inc.	Thermometer		218.38
Town of Farmville	Water test kit		40.00
Southside Electric Cooperative	Electric		351.21
Parker Oil Company, Inc.	Heating oil		714.39
CenturyLink	Phone		280.44

HEALTH DEPARTMENT

Prince Edward Health Department	19-20 Support		46,082.35
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CHAPTER X BOARD

Crossroad Services Board	4th Quarter support		15,000.00
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COMPREHENSIVE SERVICES ACT

Acewall Scholars	Professional services		1,100.00
Bear Creek Academy	Professional services		3,610.00
Morgan Carraway	Professional services		1,442.00
Centra Health	Professional services		14,841.00
Chestnut Hill Mental Health	Professional services		7,663.00
Faison School for Autism	Professional services		6,701.00
Family Preservation Service	Professional services		780.00
Fulcrum Counselors, LLC	Professional services		776.25
Hallmark Youthcare - Richmond	Professional services		5,274.50
Intercept Youth Services	Professional services		5,270.46
Spencer Douglas	Professional services		209.34

<u>OTHER WELFARE / SOCIAL SERVICES</u>			
STEPS, Inc.	19-20 Support	5,000.00	
	19-20 Support (CAP)	5,542.75	10,542.75
<u>PUBLIC LIBRARY</u>			
Farmville-Prince Edward Community Library	19-20 Support		64,023.75
<u>PLANNING</u>			
VACORP	Workers compensation		666.79
Business Card	Advertising	50.00	
	Phone case	52.64	
	Name plate	31.63	
	Board of Supervisors meeting meal	-31.63	102.64
US Cellular	Cellular service		42.04
Judy Ellington Design	Business cards		100.48
<u>ECONOMIC DEVELOPMENT</u>			
VACORP	Workers compensation		10.33
Kate Pickett	Postage	21.60	
	Mileage	89.36	110.96
US Cellular	Cellular service		45.03
Business Card	VEDA renewal	250.00	
	Arm rests	12.63	
	Name plate	40.00	302.63
Judy Ellington Design	Business cards		49.36
<u>TOURISM</u>			
VACORP	Workers compensation		11.81
Dominion Energy Virginia	Visitors center electric		330.76
Town of Farmville	Water & sewer		48.84
Business Card	UPS charges		87.20
CenturyLink	Phone		341.92
Key Office Supply	Toner / post it notes		396.84
Pairet's, Inc.	Visitor Center sign		25.00
Magi Van Eps	Supplies		26.16
<u>SOIL & WATER CONSERVATION DISTRICT</u>			
Piedmont Soil & Water Conserv. District	19-20 Support		2,960.00
<u>COOPERATIVE EXTENSION OFFICE</u>			
CenturyLink	Phone		128.62
<u>GENERAL EXPENSE</u>			
Segra	Phone		2,509.07
<u>CAPITAL PROJECTS</u>			
Blair Construction, Inc.	PJT 3269 Courthouse		406,786.57
C W Warthen	Relocation CCC		18,680.00
Crabtree Rohrbaugh & Assoc.	CH construction		11,862.84

<u>DEBT SERVICE</u>		
Town of Farmville	Loan - interest	19,876.14
SCOPE/Meals on Wheels	Building payment	12,000.00
US Bank	Gen oblig rfindng int	3,568.75
	Lease rev int/bs int	5,082.80
	Interest (VRA 2017B 0320)	54,526.16
	Interest (VRA 2019B 0320)	144,512.50
		207,690.21
<u>FORFEITED DRUG ASSETS</u>		
Thomson Reuters-West	Court screen access	63.00
<u>DARE FUND</u>		
Creative Product Source	Shirts & hats	1,611.44
Citizens & Farmers Bank	YMCA loan - interest	4,674.23
<u>WATER FUND</u>		
Town of Farmville	Water & sewer	21.10
US Bank	Lease Rev Int/bs int (VRA 2011B 0320)	6,487.46
	Interest (VRA 2017B 0320)	40,730.75
		47,218.21
<u>SEWER FUND</u>		
Dominion Energy Virginia	Sewer pump	240.38
US Bank	Lease Rev Int/bs int (VRA 2011B 0320)	2,420.37
	Interest (VRA 2017B 0320)	15,196.22
		17,616.59
<u>COLLECTIONS</u>		
VACORP	Workers compensation	2,772.53
Business Card	Capacitors	120.00
Cavalier Hose & Fittings	Push lock hose	6.27
Farmville Wholesale Electric	Covers / wire nuts	22.00
	Breaker box / conduit/ receptacle	585.06
		607.06
Lowe's	Lmbr / concrete / rebar	20.70
	Wrecking br / hmmm / blds	79.71
		100.41
Moore Scale Service-Western VA	Scale serviced	725.00
NAPA of Farmville	Blt / lght blb / fxtres	75.06
Sherwin Williams Company	Suits / masking tape	32.86
Republic Services #974	Trash collection	662.85
Emanuel Tire of Virginia	Tire recycling	458.40
STEPS, Inc.	Recycling	1,384.96
Synergy Recycling, LLC	Electronic recycling	2,483.95
Southside Electric Cooperative	Electric	223.16
Dominion Energy Virginia	Rice collection center	68.14
	Trashmore Rd. site	95.77
	Green Bay	105.89
	Schlse leachate pump	47.23
	Prospect dump site	112.38
	Scalehouse	143.01
	Landfill shelter	49.23
		621.65
CenturyLink	Phone	242.25

	Phone - Worsham	47.60	289.85
US Cellular	Cellular service		32.02
Verizon	Phone		134.88
O. O. Stiff, Inc.	Monthly service		702.50
Fisher Auto Parts, Inc.	Alternator	126.32	
	Wiper blades / fuses	25.03	151.35
Mike Smith	Staples & insulation		91.75

LANDFILL OPERATIONS

VACORP	Workers compensation		2,018.07
Resource International	Landfill monitoring	2,903.09	
	Project management expense	3,881.25	
	SWP PJT Compliance mgmt.	627.00	7,411.34
Southern States	Boots		103.99
Business Card	Pressure washer pump	690.68	
	Continuing ed class	475.00	1,165.68
Carter Machinery Company, Inc.	Battery/alternator/core	1,582.93	
	Seal G	389.29	
	Filters	126.41	
	O ring / seals / retainer	393.50	
	Windshield	727.21	
	Core return credit	-576.31	
	Rings / clamps / pipes	271.15	
	Gasket / pump	123.40	
	Rain cap	62.47	
	Battery / seal / o rings	645.20	3,745.25
Cavalier Hose & Fittings	Trans oil	236.61	
	Hose & fitting	460.77	697.38
Diamond Springs Water, Inc.	Water & equipment rental		16.30
East End Motor Company, Inc.	Inspection		20.00
Key Office Supply	Ribbons		104.65
Lowe's	Light bulbs	7.56	
	Lumber	47.06	54.62
NAPA of Farmville	Oil / grease / fllr / spreader		150.93
CenturyLink	Phone		113.99
US Cellular	Cellular service		45.03
Ellington Energy Service	Heating oil		4,550.00
Colonial Ford Truck Sales	F250 Truck		31,183.02

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		2,374.00
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PIEDMONT COURT SERVICES

VACORP	Workers compensation		75.05
Dominion Energy Virginia	Electric		424.94
CenturyLink	Fax line		80.57
Segra	Phone		316.26
Key Office Supply	Office supplies		1,500.00
Business Data of VA, Inc.	Norton antivirus		79.90

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC

Rent

2,750.00

In Re: Highway Matters

Mr. Bartlett stated that Mr. Scott D. Frederick, P.E., VDOT Resident Engineer, said the Six-Year Plan Public Hearing has been postponed until May. He said if any Board member has road issues in the coming weeks/months, please notify Staff and they will be forwarded to VDOT immediately.

Supervisor Gilliam stated a culvert is stopped up at 204 Heights School Road; that is the closest address.

In Re: Emergency Management Update

Mrs. Sarah Puckett, Assistant County Administrator and Emergency Management Coordinator, presented the COVID-19 weekly update. She stated Prince Edward County now has 16 confirmed cases of COVID-19, and most certainly has “community spread.” She said the Governor announced the UVA modeling is showing that the social distancing is having an impact on the growth of the virus in the Commonwealth; the current trend suggests that statewide, hospital beds will be sufficient for the immediate future. She said this is very important; not overwhelming our health care system is good for many reasons, most especially for the health care workers and quality of care and availability of supplies for them to manage patient care. Because of this information, at present, plans for alternate healthcare facilities that would have managed the surge in the more metropolitan areas have been paused by the Commonwealth.

Mrs. Puckett stated that Ms. Roma Morris, Social Services Director, reported 135 new food stamp applications have been processed between March 20 and April 10.

Mrs. Puckett said she and Mr. Trey Pyle continue to source PPE and gloves; she reported citizens have been donating PPE and gloves, and various distilleries have been making hand sanitizer, proving the citizens are helping support the front-line essential personnel. She stated a new partnership has been created with the Prince Edward County Public Schools, Baylor University and the U. S. Postal Service reaffirming the efforts of Prince Edward County Public Schools are putting in to provide food to the children.

Mrs. Puckett said the EMS/911 Center call volume is returning to normal response levels. She said there is limited PPE and distribution is going to the Courts, Sheriff's Department, Social Services and several of the Volunteer Fire Departments; she added there is more on the way. She said staff is tracking costs and time due to the COVID-19 pandemic and will pursue FEMA Public Assistance Grant.

Chairman Townsend thanked Mrs. Puckett for the excellent job of keeping everyone abreast of the situation.

In Re: County Administrator's Report

Anthem

Mr. Bartlett stated that a few weeks ago, the Board approved a recommendation from Anthem that self-insured localities adopt Anthem's policy of waiving our plan member's cost share for testing related to COVID-19 as well as for the in-network visit associated with COVID-19 testing, as well as waiving member cost shares for using Livehealth Online and provider telehealth visits for 90 days.

Mr. Bartlett said that now, Anthem is eliminating member cost shares related to COVID-19 treatment costs from doctors, hospitals and other health care professionals between April 1 and May 31, 2020. Anthem is recommending self-insured customers do the same. At this time, Local Choice is not participating in this recommendation and will not be waiving the member cost shares related to COVID-19. Mr. Bartlett said the Commonwealth is not waiving the member costs for state employees.

Mr. Bartlett said he requested an estimate of the cost to Prince Edward County if this policy would be adopted; ONEDIGITAL already had a model that could complete the estimate. He said the model creates cost estimates depending on either a "Controlled" outbreak of the Virus or a "Wide-Spread" outbreak. The estimated cost to treat a Non-Critical Hospitalized member will be \$21,234 and the cost to treat a Critical Hospitalized member would be \$70,691. The projection for the worst-case scenario of the virus being Wide-Spread projects two to three County employees would require hospitalization and the cost would be between \$92,000 to \$113,000. The model projects we would have one member be a Critical Hospitalized patient and either one or two Non-Critical Hospitalized members. The maximum out of pocket expenses for an employee depends on the plan they are under but at a maximum it would be \$8,000. If we had three employees needing Hospitalization, and if the Board agreed to eliminate all out of pocket expenses, the County's cost would be \$24,000. The impact of this decision will not be felt until the renewal of our plan this time next year. These

assumptions are based on the hope that the COVID-19 pandemic begins to slow and restrictions can be eased in June or July.

Chairman Townsend made a motion, seconded by Supervisor Emert, to remain consistent with the state practices and keep the employee insurance coverage as it is; the motion carried:

Aye:	Beverly M. Booth	Nay: None
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

Construction

Mr. Bartlett said the County's contract with Blair includes restriping the County parking lot but only the section immediately behind the church. The parking lot could use some repair and sealing to extend its life. The cost to reseal the entire lot is estimated to cost \$7,200. He said he is waiting on a price to restripe the lot, to include the portion of the lot by the Visitor Center. Mr. Bartlett said that can be taken out of the contract and the County will receive credit for that; he said the County can receive bids directly and manage the work. Mr. Bartlett said he has been in touch with the Church to see if they would want to have their portion done at the same time, but has not heard back from them yet. He said he is getting three estimates for the work.

Supervisor Gilliam said to get prices for the work before the determination is made. Discussion followed.

Supervisor Emert said the punch list should be complete soon. Mr. Bartlett said there is some painting, millwork and foot molding being worked on.

Supervisor Emert said the project is approximately \$150,000 under [budget]; of the \$46,000, about 80% of that were change orders from the Judge's requests. He said there should be enough funds remaining to seal the parking lot and do the striping.

Mr. Bartlett said the County also has collected bond interest which is over \$70,000 to date; he said the money is in an interest-bearing account and if it can be left in the account through December, it would

draw over \$100,000. He said the funds have to be used in conjunction with this project or pay part of the note.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Pride, to reseal and restripe the County parking lot for \$7,200 or less; the motion carried:

Aye:	Beverly M. Booth	Nay: None
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

Mr. Bartlett said the cost of an x-ray machine is not part of the Construction contract. The Sheriff would like the County to authorize the purchase of one such machine to be used to scan purses, briefcases, etc. of people entering the Courthouse. The Sheriff has reviewed bids from three companies and requests approval to purchase the lowest cost machine for \$21,440. The County has already earned almost \$70,000 in interest on the funds we have borrowed and have been invested.

Supervisor Cooper-Jones made a motion, seconded by Chairman Townsend, to authorize the purchase of an X-Ray machine for the Sheriff's Department for \$21,440; the motion carried:

Aye:	Beverly M. Booth	Nay: None
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

Mr. Bartlett stated a request was made by Fuqua School for a Letter of Support for the Jessie Ball DuPont Fund Grant. He said the \$750,000 grant distribution over 10 years in the amount of \$75,000 per year will be used to support annual scholarships for African American students from Prince Edward County. He said this is in conjunction with the Moton Museum, Prince Edward County Schools, the Town of Farmville, Prince Edward County, Longwood University and Hampden-Sydney College. He said they have received a letter of support from Moton Museum. No county funds are requested.

Supervisor Cooper-Jones made a motion, seconded by Chairman Townsend, to present the Fuqua School with a Letter of Support for the Jessie Ball DuPont Fund Grant; the motion carried:

Aye:	Beverly M. Booth	Nay: None
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

Mr. Bartlett stated the flat roof over what used to be the Social Services area still has a bubble from water getting underneath. He said the architect completed his work and is ready to advertise for bids to get a price for the repair.

Supervisor Emert made a motion, seconded by Chairman Townsend, to authorize the County Administrator to request bids for the repair of the roof; the motion carried:

Aye:	Beverly M. Booth	Nay: None
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

Mr. Bartlett stated the County had the Commonwealth Regional Council prepare and submit the pre-application package for the Smart Scale Route 460 Interchange Project.

Mr. Bartlett stated Kinex Networking sent a letter to Chairman Townsend; Kinex is in the middle of a project in Lunenburg County extending fiber to reach citizens that are not served by the internet. He said they are accepting applications from municipalities that are interested in adding fiber or wireless to unserved portions of their counties. In order to apply for the grant, the County must partner with the ISP. He said that at this time, the County would not have to put forth any money, but to agree to process any paperwork. Mr. Bartlett said Kinex is willing to partner with Prince Edward County on this submission; this is an 80/20 grant and Kinex will put up the 20% match. He said they likely would do a survey first and asked Prince Edward County to consider joining with them and apply for the grants. He said the Governor increased the funding for this last year and it is expected to increase again; they are working with the Tobacco Commission and GO Virginia.

Supervisor Wilck made a motion, seconded by Chairman Townsend, to partner with Kinex Networking to apply for the grants to provide fiber/wireless access to underserved areas in Prince Edward County; the motion carried:

Aye:	Beverly M. Booth	Nay: None
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

In Re: Budget Work Session

Final Budget Notes:

Mr. Bartlett stated there is a problem with the [computer] software which is doubling the Forest Fire Suppression Line, which is expenditure line 032400-3840, Forest Fire Service in the General Fund. He stated this has been in the budget for years and this expenditure of \$11,800 is mandated at the state level to provide funding for the Department of Forestry and is based on acreage of forestal land. He said the software program is doubling that amount for the departmental cost; he has consulted with the software vendor and they are researching the issue. In order to balance the revenues with expenditures, he had to increase the use of the fund balance by \$11,800. He said this is an artificial number and once the problem is solved, he will reduce the budgeted expenses by \$11,800 and reduce the draw from the fund balance by the same amount.

Mr. Bartlett said the Sheriff wants the Board to keep in mind the continuing need to improve radio coverage throughout the County. He estimates it could cost \$350,000 to place communication equipment on two additional Towers. With the state of the economy, Mr. Bartlett said he did not recommend funding for this need in the FY21 budget.

Mr. Bartlett stated the FY21 budget approved by the General Assembly increased the entry-level salary for Pay Band 1 & 2 employees in the Circuit Court Clerks office to match that of entry level clerks in the district courts which is \$30,660. The Prince Edward County Clerk had two employees whose current salary was mandated to be increased to the minimum effective July 1, 2020. The Circuit Court Clerk is requesting one of the two employees receive a 3% increase on top of the \$30,660, raising the salary to \$31,580. Including benefits this would require an increase in the budget of \$1,090. He stated he did not include the increase in the budget as the two started work less than two months apart. The Clerk states "Clerk

1” is doing a good job and her duties are more complex than “Clerk 2.” The chart below displays pertinent data on the two clerks.

CLERK	HIRE DATE	CURRENT SALARY	NEW SALARY	PERCENT INCREASE
1	12/1/18	\$28,245	\$30,660	8.55%
2	1/20/19	\$27,732	\$30,660	10.56%

Mr. Bartlett said if the Board wishes to keep a similar distance in salary between the two employees, he recommends Clerk 1 receive the same 10.56% increase as Clerk 2 will receive on July 1, 2020. That would increase Clerk 1’s salary to \$31,228 which, when including benefits, would increase the budget by \$673.

Supervisor Jones made a motion, seconded by Supervisor Emert, to provide the 10.56% increase to both Clerks, which would increase Clerk 1 to \$31,228 and Clerk 2 to \$30,660, effective July 1, 2020; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
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Mr. Bartlett said various departments requested pay increases but he did not include any pay increases since none were contained in the General Assembly’s budget for any of the departments which are paid from the County Administrator’s Office. He said there is a 2% bonus for all employees effective December 1, 2020 as that bonus was contained in the state budget for Constitutional employees, and state supported local employees. That bonus is contingent on the state meeting certain revenue targets by June 30, 2020.

Mr. Bartlett said that while not a budget item per se, he said the General Assembly passed a Revenue Fairness Bill. That bill will allow Counties to pass a meals tax by action of the Board, no referendum is required. He said the maximum meals tax rate a County can pass is 6%. Also, effective July 1, 2021, a County can impose a cigarette tax, a lodging tax, and other fees.

Outside Agencies

Mr. Bartlett said the Board may wish to change the funding to some or all of the non-profits known as outside agencies.

Identify Restricted Capital Items or Purchases

Mr. Bartlett said some Board members recommended that with the current level of uncertainty regarding revenue collections that the County delay spending on various items both in the current Fiscal Year and in the new Fiscal Year. For FY21, he recommended any such items be left in the proposed budget to be advertised. If the Board feels it prudent to delay such purchases, the Board can discuss this at any meeting up until the adoption of the budget which is scheduled for May 5, 2020. The Board may wish to delay appropriation of funds for such items or direct the County Administrator not to buy these items until obtaining Board approval. Mr. Bartlett estimated a potential revenue loss of \$572,500 this year, with a cumulative potential loss of \$1.1 million over the next two years. Discussion followed.

Chairman Townsend said there are only two projects currently: the shop at the landfill and the parking lot. Further discussion followed.

Mr. Bartlett said the Chillers are not in the budget; the purchase of the pick-up trucks could be delayed; the various landfill capital costs, the Sheriff's cars, and the School Board funding all could be delayed. He said the Board could make a blanket statement to not expend any capital funds until the Board approves the request from the department head. He said two additional voting machines will cost \$18,000.

Mr. Bartlett said the Board could institute a hiring freeze for County-funded positions and in the Constitutional offices but not those paid by the Comp Board. He said there is not a lot of "fat" in the budget; the Board went through the budget and cut out approximately \$400,000 several years ago.

Supervisor Emert made a motion, seconded by Supervisor Cooper-Jones, to require any department head to come before the Board and obtain the Board's approval before purchasing any Capital item; the motion carried:

Aye: Beverly M. Booth
Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Jerry R. Townsend
James R. Wilck

Nay: None

Tax Rates

Mr. Bartlett said the proposed budget recommends all tax rates remain at their current rates. If the Board wishes to increase any of the tax rates, the rates in the Advertisement must be increased to reflect the increase desired. Once advertised, a tax rate cannot be increased unless re-advertised and a public hearing held. There is no such requirement if the Board would like to decrease a tax rate.

Mr. Bartlett stated the EMS District Levy was not included on the advertisement; he said it will be added to the advertisement and follows Merchant's Capital, adding \$0.01 Real Estate and \$0.10 Personal Property. He said where it states "Forfeited Asset," that was changed to EMS Fund, and that amount was \$300,000 and will be added to the advertisement.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to authorize advertising the Public Hearing for the FY21 Budget and Tax Levies for Calendar Year 2020; the motion carried:

Aye: Beverly M. Booth
Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Jerry R. Townsend
James R. Wilck

Nay: None

Mr. Bartlett said the Finance Committee met with the School Board's Finance Committee and discussed the submission of an idea for a new elementary school; he said the roof on the current elementary school needs work and would cost approximately \$1 million to \$1.2 million to repair. He said a new elementary school would cost between \$20 million to \$30 million, to include everything new. Mr. Bartlett said he has started looking into how to build a new school since interest rates are so low. He said he spoke with the County's Financial Consultant; it is a two- to three-year process from the design to build a new school. Discussion followed.

In Re: Closed Session

Chairman Townsend made a motion, seconded by Supervisor Emert, that the Board convene in Closed Session for discussion of the acquisition of real property for the public purpose of economic development, where discussion in an open meeting would adversely affect the bargaining position of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
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The Board returned to regular session by motion of Supervisor Emert, seconded by Supervisor Cooper-Jones, and adopted as follows:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
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On motion of Supervisor Emert, and seconded by Chairman Townsend, and carried by the following roll call vote:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
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the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Closed Session

Chairman Townsend made a motion, seconded by Supervisor Emert, that the Board convene in Closed Session for discussion, consideration and evaluation of the contract of the County Administrator, pursuant to the exemption provided for in Section 2.2-3711(A)(1) of the *Code of Virginia*; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
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The Board returned to regular session by motion of Supervisor Emert, seconded by Chairman Townsend and adopted as follows:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
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On motion of Supervisor Emert, and seconded by Chairman Townsend, and carried by the following roll call vote:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
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NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Emert made a motion, seconded by Supervisor Cooper-Jones, to take a vote on the County Administrator's contract; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay:	None
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Supervisor Gilliam made a motion, seconded by Supervisor Jones, to extend the County Administrator's contract for three years; the motion failed:

Aye:	Beverly M. Booth Llew W. Gilliam, Jr. Robert M. Jones	Nay:	Pattie Cooper-Jones J. David Emert Odessa H. Pride Jerry R. Townsend James R. Wilck
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In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of March 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of March 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial

Ms. Allie Hill, Food Works Board President, submitted reports for March 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of March 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Farmville Downtown Partnership

Ms. Chelsea White, Farmville Downtown Manager, submitted a newsletter for the month of April 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of March 2020, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Pride, and adopted by the following vote:

Aye:	Beverly M. Booth	Nay: None
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

the meeting was recessed at 9:34 p.m. until Tuesday, April 21, 2020 at 5:30 p.m. for a Budget Work Session in the Board of Supervisors Room, 111 N. South Street, Third Floor, Farmville, Virginia.